



## Regular Board Meeting

Wednesday, July 16, 2025 at 5:30 PM

John F. Barron Administration Building - Board Room

240 N. Crockett Street

San Benito, Texas 78586

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This shall provide general notice that, during the course of the meeting, the Board may elect to discuss any item on the agenda in closed session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E.

Please note that members of the Board may participate remotely, pursuant to Texas Government Code 551.127 by video conference at this meeting. However, a physical quorum of the Board shall be present at the meeting location.

This shall also provide notice that any item listed as a closed session agenda item may be moved to open session.

### 1. Opening of Meeting

#### 1.1. Roll Call, Establish Quorum

- \_\_\_\_\_ Dr. Ariel Cruz-Vela, Board President
- \_\_\_\_\_ Crystal Hernandez, Board Vice-President
- \_\_\_\_\_ Israel Villarreal, III, Board Secretary
- \_\_\_\_\_ Rudy Corona, Board Trustee
- \_\_\_\_\_ Frutoso M. Gomez, Jr., Board Trustee
- \_\_\_\_\_ Orlando López, Board Trustee
- \_\_\_\_\_ Alex Reyna, Board Trustee
- \_\_\_\_\_ Alfredo Perez, Superintendent of Schools
- \_\_\_\_\_ Tony Torres, Board Attorney

#### 1.2. Pledge of Allegiance to the United States and the Texas Flags

#### 1.3. Invocation

### 2. Special Recognition

#### 2.1. Communications Department – National School Public Relations Association Awards

### 3. Public Comment

### 4. Board Report

### 5. Consent Agenda: Academics Services

*In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of consent agenda. Consent items placed on the agenda shall be marked with an asterisk (\*). Consent items are items for which no Board discussion is anticipated and for which the Superintendent recommends approval. Prior to the time which approval of consent agenda is had, at the request of any member of the Board of Trustees, any item on the consent agenda shall be removed and given individual consideration.*

5.1. \*Request for Approval to Purchase Eduphoria Premium Suite Edition Districtwide for the 2025-2026 School Year

5.2. \*Request for Approval of the Memorandum of Understanding between San Benito CISD and Children's Advocacy Center of Cameron and Willacy Counties for the 2025-2026 School Year

5.3. \*Request for Approval of the Memorandum of Understanding between San Benito CISD and Tropical Texas Behavioral Health for the 2025-2026 School Year

5.4. \*Request for Approval of the Memorandum of Understanding between San Benito CISD and Serving Children and Adults In Need (SCAN), Inc. for the 2025-2026 School Year

5.5. \*Request for Approval of the Memorandum of Understanding between San Benito CISD and Cameron County District Attorney's Office for the 2025-2026 School Year

5.6. \*Request for Approval of the Memorandum of Understanding between San Benito CISD, ACE After School Program, and Girl Scouts of Greater South Texas for the 2025-2026 School Year

5.7. \*Request for Approval of the Amendment to the Memorandum of Understanding between San Benito CISD and Neighbors in Needs of Services (N.I.N.O.S), Inc. for the 2025-2026 School Year

5.8. \*Request for Approval of the Charter Agreement between San Benito CISD, ACE After School Program, and Texas A&M AgriLife - 4H Club for the 2025-2026 School Year

5.9. \*Request for Approval of the Student Code of Conduct for the 2025-2026 School Year

5.10. \*Request for Approval of the Elementary Grading Policy for the 2025-2026 School Year

5.11. \*Request for Approval of the Secondary Grading Policy for the 2025-2026 School Year

### 6. Consent Agenda: Business and Finance

6.1. \*Request for Approval of Cash Account Report for June 2025

6.2. \*Request for Approval of Comparison of Revenue and Expenditures to Budget Report for June 2025

6.3. \*Request for Approval of Tax Collection Report for June 2025

6.4. \*Request for Approval of Check Disbursements Report for June 2025

6.5. \*Request for Approval of Gifts/Bequests for the 2025-2026 School Year

6.6. \*Request for Approval of Budget Amendments

6.7. \*Request for Approval of Purchases over \$50,000

6.8. \*Request for Approval of Quarterly Investment Report

6.9. \*Request for Approval of Annual Investment Report

6.10. \*Request for Approval of Quarterly Federal Funds Comparison Report

6.11. \*Request for Approval of Brokers/Dealers for San Benito CISD Investment Portfolio

6.12. \*Request for Approval of Resolution of Independent Sources for Investment Training and Designation of Investment Officers

6.13. \*Request for Approval of Resolution of Annual Review of the Investment Strategies and Investment Policy

6.14. \*Request for Approval of the Option to Extend Contract RFP-0622-AIPM, Awards, Incentives and Printed Materials

## 7. **Consent Agenda: Administration**

7.1. \*Request for Approval of Revisions to Policy DNA(LOCAL)

7.2. \*Request for Approval of Revisions to Policy EIC(LOCAL)

7.3. \*Request for Approval of Revisions to Policy FNCE(LOCAL)

7.4. \*Request for Approval of Revisions to the Acceptable Use Policy

7.5. \*Request for Approval of the San Benito High School Gym Floor Repairs

7.6. \*Request for Approval of the San Benito High School Roof Water Drain Repairs

7.7. \*Request for Approval of Board Minutes

- Public Hearing - June 25, 2025
- Regular Board Meeting - June 25, 2025

## 8. **Action Agenda**

8.1. Discussion and Possible Action to Authorize Administration to award Bobby Morrow Lighting Project, Bobby Morrow Scoreboard Replacement Project, and Bobby Morrow Track Replacement Project to cooperative approved vendors subject to satisfactory financing terms and conditions

## 9. **Closed Meeting**

*In accordance with Texas Government Code (Open Meetings Act) the Board may move into closed session for the following reasons:*

*Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.*

*Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*

9.1. Employment, Resignation(s), Retirement(s), and Termination(s)

9.2. Discussion and Consideration of Employment of Ed Downs Principal

9.3. Discussion and Consideration of Employment of Berta Cabaza Middle School Principal

9.4. Discussion and Consideration of Probationary Contracts for Administrators for the 2025-2026 School Year

9.5. Legal Update on the Natatorium and Performing Arts Center

## 10. **Reconvene into Open Session**

*Reconvene Into Open Session, and Possible Action on Matters Considered in Closed Session, if necessary*

10.1. Employment, Resignation(s), Retirement(s), and Termination(s)

10.2. Discussion and Possible Approval of Employment of Ed Downs Principal

10.3. Discussion and Possible Approval of Employment of Berta Cabaza Middle School Principal

10.4. Discussion and Possible Approval of Probationary Contracts for Administrators for the 2025-2026 School Year

10.5. Discussion and Possible Action on Legal Update on Natatorium and Performing Arts Center

**11. Closing of Meeting**

11.1. Adjournment

*This notice for this meeting was posted in compliance with the Texas Open Meeting Act on July 10th, 2025, by 6:30 PM.*



San Benito Consolidated Independent School District

# PLEDGE OF ALLEGIANCE

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Meeting Date:

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Campus:

Collegiate Academy | Kandra Turner, Principal

Student's Name:

Lillian Eve Aguilera

Please include the following information in the student's biography:

- Student's name
- Favorite Subject
- Parents' Names
- Grade
- Hobbies
- Other pertinent information
- Age
- Accomplishments

### STUDENT BIOGRAPHY:

Lillian "Lilly" Eve Aguilera is the 13-year-old daughter of Ernesto and Mary Julie Aguilera. She is an 8th-grade student at the Collegiate Academy, where her favorite subject is reading. Lilly enjoys spending her free time immersed in books. In addition to her academic pursuits, Lilly is a member of the Miller Jordan Cougarette Dance Team and has participated in competitive dance since the 1st grade, which she truly loves. She is also part of the San Benito CISD Students' Ambassadors. Lilly's future goal is to attend the University of Texas at Austin and major in veterinary medicine. In her free time, she enjoys playing with her two poodles, Charlie and Donnie, as well as her kitten, Nova.

RETURN COMPLETED FORM TO:Luis D. Gonzales, Jr., Director of Public Relations

San Benito CISD Communications Department / KSBG TV

(956) 276-6030 • lgonzales@sbcisd.net



# INVOCATION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Meeting Date: \_\_\_\_\_

Campus: \_\_\_\_\_

Collegiate Academy | Kandra Turner, Principal

Student's Name: \_\_\_\_\_

Damian Rodriguez

Please include the following information in the student's biography:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Student's name | <input type="checkbox"/> Favorite Subject | <input type="checkbox"/> Parents' Names              |
| <input type="checkbox"/> Grade          | <input type="checkbox"/> Hobbies          | <input type="checkbox"/> Other pertinent information |
| <input type="checkbox"/> Age            | <input type="checkbox"/> Accomplishments  |  |

## STUDENT BIOGRAPHY:

Damian Rodriguez, son of Tadysmar and Jeremias Rodriguez, is an incoming 8th grade student at Collegiate Academy. He enjoys playing chess, working out, and serving on his church's media team. As a member of the National Junior Honor Society, Damian has demonstrated leadership by serving as Student Council President and a San Benito CISD Ambassador. He was recently selected for the Elite Academic Advisory Council for the 2025–2026 school year. Damian participates in football, basketball, and track. He is also a member of the Future Farmers of America. He has raised two lamb projects, earning 4th place in competition for two consecutive years. With a strong foundation in academics, leadership, athletics, and service, Damian continues to set high standards for himself and inspire those around him. He has a bright future ahead.

RETURN COMPLETED FORM TO: Luis D. Gonzales, Jr., Director of Public Relations  
San Benito CISD Communications Department / KSBG TV  
(956) 276-6030 • lgonzales@sbcisd.net



San Benito Consolidated Independent School District

# SPECIAL RECOGNITION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Campus: \_\_\_\_\_

Activity/Event(s): \_\_\_\_\_

Achievement(s): \_\_\_\_\_

**NOTE:** Teacher/sponsor(s) will be responsible for notifying the students' parents/guardians regarding the date/time of the relevant board meeting.

NAME	STUDENT'S ID NO.	GRADE	CAMPUS
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____

Teacher/Sponsors(s): \_\_\_\_\_

What? • When? • Where? \_\_\_\_\_

RETURN COMPLETED\* FORM TO: Luis D. Gonzales, Jr., Interim Director of Public Relations  
San Benito CISD Communications Department / KSBG TV  
(956) 276-6030 • lgonzales@sbcisd.net

\* Form must be submitted two (2) weeks prior to the regularly scheduled board meeting.

The San Benito Consolidated Independent School District does not discriminate on the basis of race, color, national origin, sex or handicap in its educational and vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.



## **Request Approval of the Eduphoria Premium Suite Edition Districtwide for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Eduphoria Premium Suite Edition districtwide for the 2025-2026 school year.

### **Rationale:**

Eduphoria is a suite of online tools to help schools manage assessments, curriculum, staff development and evaluation in addition to helping schools monitor student progress.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

Federal Funds: 211-E-13-6239-00-801-6-30-000

Eduphoria Suite \$3,465.00 per campus (17) \$58,905.00

TEKSbank Item Bank \$1.70 per student (9126) \$15,514.20

Total cost: \$74,419.20

### **Resource Personnel:**

Cathy Abrego, Director of Assessment, Research, & Evaluation

Dilia Cornett, Assistant Superintendent of Academics

Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

N/A

**Region One Education Service Center  
EDUPHORIA!  
2025 - 2026**

**EDUPHORIA: Suite Edition**

**San Benito CISD** intends to purchase the EDUPHORIA: Suite Edition and recommended options for the school year of 2025 - 2026.

**EDUPHORIA: Suite Edition**

**District Pricing**

Eduphoria Suite \$3,465 per campus (17) = **\$58,905**

**TOTAL COST: \$58,905**

District **EDUPHORIA: Suite Edition** Contact Person: Cathy Abrego

Phone: \_ (956) 361-6155 \_\_\_\_\_ E-mail: \_cabrego@sbcisd.net \_\_\_\_\_

***Training & Support Package***

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>• Three (3) days of district on-site software training on software</li><li>• Two (2) days of data analysis training for teachers (Power of 7 Reports)</li></ul> | <ul style="list-style-type: none"><li>• Eduphoria workshops at Region One ESC (No Cost)</li><li>• Teacher &amp; Administrator Recorded Webinars on Software and updates</li></ul> |
|---|---|

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

**Note: Please provide a purchase order for selected program licenses by September 1, 2025.**

**Please complete form and return to:** Region One Education Service Center  
Division of Technology Solutions  
Miguel Chuca  
1900 W. Schunior  
Edinburg, Texas 78541  
[mchuca@esc1.net](mailto:mchuca@esc1.net)  
[scamacho@esc1.net](mailto:scamacho@esc1.net)  
Phone: (956) 984-6197



**Region One Education Service Center**  
**TEKSBank**  
**2025 - 2026**

**TEKSBank**

**San Benito CISD** intends to purchase the **TEKSBank** annual license for the 2025 - 2026 school year, starting September 1, 2025.

**TEKSBank**

District annual license for **TEKSBank**:

\$1.70 per student (9126) = \$15,514.20

**Total: \$15,514.20**

District TEKSBank Contact Person: Cathy Abrego

Phone: 956-361-6155 E-mail: cabrego@sbcisd.net

Region One ESC will provide:

- Training for district designated personnel
- Phone and on-site district technical support and assistance upon request
- Continuous software update support
- Additional Training & Technical Assistance at \$400/half day or \$800/full day

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

**Note: Please provide a purchase order for selected program licenses by September 12, 2025.**

**Please complete form and return to:**

Region One Education Service Center  
Division of Technology Solutions  
1900 W. Schunior  
Edinburg, Texas 78541  
[klara@esc1.net](mailto:klara@esc1.net)  
[scamacho@esc1.net](mailto:scamacho@esc1.net)  
Phone: (956) 984-6152





## **Request Approval of the Memorandum of Understanding between San Benito CISD and Children’s Advocacy Center of Cameron and Willacy Counties for the 2025-2026 School Year**

### **Superintendent’s Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Letter of Agreement between San Benito CISD and Children’s Advocacy Center of Cameron and Willacy Counties for the 2025-2026 school year.

### **Rationale:**

This memorandum of Understanding (MOU) is entered into by San Benito Independent School District and Children's Advocacy Centers of Cameron and Willacy Counties (CACWC) to honor the nature of their relationship and mutually acknowledge the respective obligations and right of the parties. Provide programs applicable to school personnel, parents, and students regarding subjects of child safety, child maltreatment, trauma-informed care, internet safety and sex trafficking of children. Designate staff to work with designated POC to aid in scheduling curriculum at a first come, first served basis. Provide curriculum access instructions to the designated POC to aid with parent requests to review curriculum.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

No cost to district.

### **Resource Personnel:**

All Campus Principals  
Sandra Romeros, Director of Counseling and Advanced Academics  
Dilia Cornett, Assistant Superintendent of Academic Services  
Alfredo Perez, Acting Superintendent of Schools

### **Board Policy Reference and Compliance:**

N/A



## **Memorandum of Understanding between San Benito CISD and Children's Advocacy Centers of Cameron and Willacy Counties**

1. **Parties:** This memorandum of Understanding (MOU) is entered into by San Benito Independent School District and Children's Advocacy Centers of Cameron and Willacy Counties (CACCCWC) to honor the nature of their relationship and mutually acknowledge the respective obligations and right of the parties.
2. **School Purpose:**

CACCCWC and San Benito CISD agree that education purposes are served by entering this MOU.
3. **Responsibilities of San Benito CISD:**

Designate a point of contact to interact with CACCCWC for purposes of coordinating CACCCWC activities and programs.

Will manage students who have/have not returned a signed 'opt-in' form and arrange for alternative lessons for students who did not receive/return an 'opt-in' form.

Will begin all trainings on the designated date and time and allot the recommended timeframe for each session as recommended by CACCCWC.

Will ensure at least one San Benito CCISD staff member is present during each student lesson.

Will not redistribute CACCCWC content (in any form) without the expressed written consent from CACCCWC.
4. **Responsibilities of CACCCWC:**

Use its best effort to provide programming in English or Spanish, which meets the Texas Agency's mandate.

Provide programs applicable to school personnel, parents, and students regarding subjects of child safety, child maltreatment, trauma-informed care, internet safety and sex trafficking of children.

Designate staff to work with designated POC to aid in scheduling curriculum at a first come, first served basis.

Provide curriculum access instructions to the designated POC to aid with parent requests to review curriculum.

Provide parent information letters for all student curricula.

Abide by all policies, guidelines, and procedures of San Benito CISD related to facility and equipment use, and abide by all other applicable policies, guidelines, and procedures of San Benito CISD that would reasonably apply to CACCCWC.

Guarantee that all CACCCWC employees have clear criminal and child abuse history confirmed by background checks through the Texas Department of Public Safety and the Texas Department of Family and Protective Services.
5. **Program and Curriculum to be delivered by CACCCWC:**

Pre-K-“Tick Tock Plays It Safe” -30 Minutes

Program Summary: An easy-going tone is quickly set for this age level by capturing the students’ attention early in the presentation with an animated video. Afterwards, the points introduced in the video are reinforced, and Joe and Suzy dolls provide a visual aid. Children are encouraged to take home a coloring book to discuss what they learned with family.

Video Description: Tick Tock is a friendly watchdog whose alarm clock goes off when he senses danger. While watching his owner and friend play soccer, Tick Tock teaches them about the three kinds of touch and three part safety rule. The video provides visual reinforcement of the concepts presented in the interactive presentation.

Kindergarten-“Tick Tock and the Twins”- 45-60 minutes

Program Summary: The program expounds upon the Pre-K message with an interactive discussion on

safety rules. Concepts such as “strangers” are defined and students name trusted adults that they could talk to if they had a problem. Students learn that there are some times when there’s a REASON for touching, and those situations are not secret, and are okay. Joe and Suzy dolls and coloring books boost the message.

Video Description: Tick Tock the watchdog returns with the same messages as in the Pre-K video with slightly more mature language, additional characters, and summertime fun. The video provides visual reinforcement of the concepts presented in the interactive presentation.

#### 1<sup>st</sup> Grade-“Mae Shares A Secret”-45-60 minutes

Program Summary: Storytelling and the use of Joe & Suzy dolls further expound upon the Play it Safe!® concepts. Interspersed in these scripted stories are scenarios which help children process what action they could take, or how a character might feel. Stories portray the difference between discipline and unsafe touch, and coloring books reinforce this message.

Video Description: Mae is spending the summer with Grandpa, and shares her secret about her mom’s boyfriend. In this program children are taught to never keep a secret when it’s not safe.

#### 2<sup>nd</sup> Grade-“Bentleys Big Production”45-60 minutes

Program Summary: Because the message is delivered through humor in the video, the curriculum increases student interaction through questions & information processing to ensure comprehension of this important message. Joe and Suzy dolls are used once again to emphasize the message.

Video Description: Bentley Brockford is a student with spunk who is making a video about child safety with his best friend Goob. In the style of Ferris Bueller’s Day Off, this film offers humor to teach risk reduction.

#### 3<sup>rd</sup> Grade-“What Would You Do?”-45- 60 minutes

Program Summary: In addition to the basic premise, internet safety is addressed as well as what it means to give out "personal information". Additionally, the concepts of "taking advantage" of someone and bullying are explored. Discussion includes how difficult it can be when someone you care about asks you to keep a secret that you don't want to keep, and how telling a trusted adult is the right thing to do.

Video Description: Humor is a huge part of this video with Baby Professor-a genius who helps Mia and Marcus with their secrets. Children learn they can get help by telling a trusted adult.

#### 4<sup>th</sup> Grade-“Chase Steps Up”-45-60 minutes

Program Summary: Recognizing a slight shift in maturation of 4th graders, internet safety is more deeply examined. Discussion addresses how gaming with or meeting someone online might feel safe when that person appears to have the very same interests. However, it's still a stranger, and caution should be taken just as if meeting a stranger in person. Taking safe action as a bystander to bullying is also introduced.

Video description: Chase loves baseball, but he is tormented by the secret that someone close is abusing him. With the help of his coach, Chase understands he can step up and tell.

#### 5<sup>th</sup> Grade - "Aiden's Discovery"

Program Summary: Internet safety further examines how someone can pretend to be someone they're not, even through photos and video. The safety rule can be adapted when there are confusing or potentially threatening online situations. By knowing what's okay and what isn't, students are empowered to take action.

Video description: Aiden must write a paper about a current event and he chooses sexual abuse as his topic. As he learns more about the issue, he begins to suspect that his best friend, Tori, may be experiencing abuse by her coach and needs help.

#### 5th& 6th Grade- “It’s Harassment” -45- 60 minutes

Program Summary: Respect for others is the first and vital step. This program builds empathy by tackling issues such as appreciation of our differences, bullying, cyberbullying, safe bystander intervention, and flirting vs. sexual harassment.

Video description: This fast-paced line-delivery video will resonate with pre-teens. It describes bullying, sexual

harassment, cyberbullying and character assassination. Respect is an essential element in addressing these issues.

Middle School- "Relationships: Paint Them Healthy" -45 - 60 minutes

Program Summary: Whether dating yet or not, our goal with this theme is to help teens assess the characteristics of a relationship, and make deliberate choices as to what kind of relationship they want. All of us learn about intimate relationships from the household in which we're raised, from other family and friends, and from the media. Yet, with so many destructive relational aspects being portrayed, it may be difficult to know how a healthy relationship should look. This presentation addresses healthy and unhealthy aspects of a relationship, including mutual respect, boundaries, jealousy and control, how to break up, and communication skills. Regardless of what we've seen and learned growing up, we can gain the tools to make a conscious decision about the kind of relationship we want.

Video description: This video addresses healthy and unhealthy aspects of a relationship, including mutual respect, boundaries, jealousy, control, and communication skills.

Middle School - "Sexting & Cyberbullying: Can't Take It Back" - 45 - 60 minutes

Program Summary: Ever-changing technology will impact this and future generations beyond comprehension. Some teens are engaging in behaviors that have potentially serious consequences. The goal of this program is to educate about the consequences that exist as a result of sexting and cyberbullying. Those consequences can be emotional and/or legal. Although laws vary by state, and will likely continue to change, teens are discouraged from taking an unknown risk. They are encouraged to think BEFORE creating or forwarding anything sexual through electronic means. Sexting and cyberbullying are defined and the roles of bystander, victim and perpetrator are examined. Safe bystander intervention is addressed.

Video description: Through the use of a video diary, the video further exemplifies the serious impact that engaging in sexting and cyberbullying can have on someone's life, and the consequences that can arise.

Middle School- "An Abuse of Power" -45- 60 minutes

Program Summary: This addresses a difficult topic that, unfortunately, affects many individuals, as well as their loved ones. Child sexual abuse is perpetrated upon not only young children, but youth of all ages. In an age-appropriate manner, this presentation addresses using power and control to sexually abuse a minor. It identifies tactics that perpetrators might use to groom an individual, as well as his/her family and community. Many victims of child sexual abuse not only know, but trust and care for the offender. For that reason, most never tell anyone about the abuse. An Abuse of Power empowers individuals to identify tactics and speak out against the abuse. This program emphasizes that a victim is never to blame, why it's important to report this crime, and that victims can become survivors.

Video description: In an age-appropriate manner, this video addresses how the abuser exerts power and control to sexually abuse a minor. It identifies tactics that someone might use to groom an individual, as well as his/her family and community. Fortunately, victims of sexual violence become survivors of sexual violence. The abuse will always be a part of them, but it does not have to define them. There is hope and healing.

High School - "Abusive Relationships: Seeing the Signs" - 45 - 60 minutes

Program Summary: Research confirms that as many as one in five adolescent females and one in ten adolescent males have been abused physically or sexually by a dating partner. This places them at a higher risk for substance abuse, eating disorders, risky sexual behavior and further domestic violence. Violence is a learned behavior, but with work, can be unlearned. It typically follows a continuum, accelerating from emotional/verbal abuse in the form of continuous manipulation, humiliation, control, jealousy, obsessive texting, and stalking, to physical and/or sexual violence. This program's goal is to alert teens to the signs of dating violence, and encourage them to make a conscious decision about the type of relationship they desire.

Video Description: Through the eyes of an abused teen, this video reflects the signs of escalating

dating violence including verbal and physical abuse, and sexual assault.

Crying Baby Safety Plan and Healthy Relationship-45-60 minutes

Program Summary: Research confirms that many of our adolescents are the caretakers for their siblings due to parents' work schedules. Knowing that they are the caretakers it places their siblings at high risk for injuries and abuse. With this curriculum we would like to educate our future caretakers with the tools to prevent injuries and abuse by teaching them about safety planning and resources in our Rio Grande Valley

**6. Liabilities:**

Neither party to this MOU is the agent of the other nor is neither liable for the wrongful acts or negligence of the other. Each party shall be responsible for its negligent acts or omissions and those of its officers, employees, or agents to the extent provided by federal and state law.

**7. No Waiver:**

San Benito CISD and CACCWC are separate legal entities. Although San Benito CISD determined that a school purpose is filled by this MOU CACCWC, San Benito CISD does not control the operations of CACCWC and does not waive any immunity from liability or suit entering this MOU.

**8. Contact Information:**

San Benito CISD and CACCWC agree to provide each other in writing the name and contact information for the person responsible for implementing this MOU.

**9. Entire Agreement:**

This MOU constitutes the entire agreement between the parties and supersedes all previous Memoranda of Understanding, agreements, promises, representations, understandings, and negotiations, whether written or oral, between the parties with respect to the subject matter herein.

**10. Applicable Law and Venue:**

This MOU shall be governed by, and its provisions construed in accordance with, the laws of the State of Texas. Venue for any action arising from or related to this MOU shall be Cameron County, Texas.

**11. Termination:**

This MOU will be in effect for the 2025-2026 academic school year starting on \_\_\_\_\_ This MOU shall renew on an annual basis for one-year period at a time under the terms and conditions, unless either party wishes to terminate the agreement in which case a 30 day notice must be provided.



12. Agreed by:

\_\_\_\_\_  
**Alfredo Perez, San Benito CISD Acting Superintendent**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Dr. Ariel Cruz-Vela, San Benito CISD Board President**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Israel Villarreal, III, San Benito CISD Board Secretary**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Denise Ledesma Gomez, CACCWC Board President**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Martha Ann Martinez, CACCWC Executive Director**

\_\_\_\_\_  
**Date**



## **Request Approval of the Memorandum of Understanding between San Benito CISD and Tropical Texas Behavioral Health for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD and Tropical Texas Behavioral Health for the 2025-2026 School Year.

### **Rationale:**

The purpose of this Memorandum of Understanding is to collaborate in making referrals to Tropical Texas Behavioral Health (TTBH) to provide assessments, treatment and continued care to identified students. This agreement will automatically renew for an additional year and will be in place until 2026.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

No cost to district.

### **Resource Personnel:**

All Campuses

Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

N/A

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
TROPICAL TEXAS BEHAVIORAL HEALTH  
AND  
SAN BENITO CISD**

This Memorandum of Understanding (the Agreement) establishes the mutual agreement of **Tropical Texas Behavioral Health (TTBH)**, a Certified Community Behavioral Health Center (CCBHC), and **San Benito CISD**, a referral PARTNER (PARTNER) to coordinate referrals and services for those individuals who receive community-based mental health and/or substance use disorder services from TTBH. The purpose of this Agreement is to establish the roles of both parties in the collaborative treatment planning and care coordination activities.

**I. Referral Activities**

1. TTBH will, within its scope and capacity:
  - a) Provide integrated and coordinated care across a spectrum of services in a manner that is both person-centered, family-centered and consistent with Section 2402(a) of the Patient Protection and Affordable Care Act (ACA).
  - b) Adhere to the requirements of the TTBH CCBHC demonstration, as implemented by the Texas Health and Human Services Commission (HHSC).
  - c) Inform PARTNER if TTBH becomes unable to accept new referrals.
2. PARTNER will, within its scope and capacity:
  - a) Make and/or accept referrals to/from TTBH in order to assist individuals in need of services and resources.
  - b) If accepting referral, PARTNER agrees to notify TTBH if at any time it becomes unable to accept new referrals.
  - c) Inform TTBH if PARTNER becomes unable to accept new referrals.

**II. Care Coordination Processes**

BOTH parties confirm their understanding that, within their scope, capacity, and role:

1. **TTBH will** to provide initial screening, intake, and, as capacity permits, appropriate treatment to clients referred to TTBH for the provision of community-based mental health and substance use disorder services, and to establish and maintain records of such individuals' healthcare.
2. **TTBH will** If such screening and/or treatment indicate the need for referral to PARTNER for services, TTBH will assist clients and/or their families to obtain an appointment with PARTNER. TTBH will also confirm with PARTNER that the appointment was kept, consistent with the Referral and Communication Protocol described below in Section II.6.
3. **TTBH will** ensure that clients' preferences and those of their families, as applicable, for shared information will be adequately documented in the applicable clinical records, consistent with the philosophy of person and family-centered care. TTBH will make reasonable efforts to obtain necessary consent for release of information from clients of TTBH.

4. **TTBH will** make and document reasonable attempts to screen all clients who are referred for outpatient services within 24 hours and to schedule intake for individuals in need within 10 business days. TTBH will make all reasonable efforts respond to requests for mental health crisis within 1 hour of request. For all TTBH clients who present as a potential suicide risk, TTBH will provide crisis intervention services, emphasizing smooth transitions to and from emergency department care or psychiatric hospitalization, as indicated. TTBH will coordinate consent and follow-up services with the consumer within twenty-four (24) hours of discharge, which shall continue until the individual is linked to services or assessed to be no longer at risk.
5. **TTBH and PARTNER will** collaborate in treatment planning and care coordination activities in a manner that is person and family-centered.
6. **TTBH and PARTNER will** coordinate care for individuals served, making/accepting timely referrals, incorporating consumer preferences and needs for care, allowing TTBH and PARTNER to track clients and the services they receive, coordinating the transfer of medical records for services, coordinating TTBH's active follow-up and other activities necessary for effective management of care transitions.
7. **TTBH and PARTNER agree** that the individuals served by either party are considered clients of the Party furnishing the services. Accordingly, each Party agrees to be solely responsible for billing and collecting all payments for such services from appropriate third-party payors, funding sources, and, as applicable, clients, observing the Party's customary billing, collection, and discount/charity care policies.
8. **TTBH and PARTNER agree** that each Party shall be responsible for training and competencies of staff employed by the Party and meet all requirements of their respective state laws, statutes, and other standards including but not limited to licensing.

### **III. Insurance and Liability**

1. TTBH and PARTNER represent and warrant that each Party and its clinicians, if applicable, providing services hereunder are covered by a professional liability insurance policy (malpractice, errors, and omissions) that provides sufficient coverage against professional liabilities that may arise from acts or omissions in connection with or related to the Services that the Party furnishes under this Agreement.

### **IV. Assurance of Patient and Clinician Choice, if Applicable**

1. TTBH and PARTNER acknowledge and agree that all health and health-related professionals employed by or under contract with either TTBH or PARTNER retain sole and complete discretion, subject to any valid restriction(s) imposed by participation in a managed care plan and consistent with Section II above, to refer clients to any and all providers who best meet the medical needs of such clients.
2. TTBH and PARTNER acknowledge that all clients have the freedom to choose (and/or request referral to) any provider of services, and the parties will advise clients of such right, subject to any valid restriction(s) imposed by participation in a managed care plan.
3. TTBH and PARTNER acknowledge and agree that they have freely negotiated the terms of this Agreement and that neither Party has offered or received any inducement or other consideration in exchange for entering into this Agreement. Nothing in this Agreement requires, is intended to

require, or provides payment or benefit of any kind (directly or indirectly) for the referral of individuals or business to either Party by the other Party, subject to Section II above.

4. TTBH and PARTNER remain separate and independent entities. No provision of this Agreement is intended to create, nor shall any provision be deemed or construed to create, a relationship between the parties other than that of independent contractors. TTBH and PARTNER retain the authority to contract or affiliate with, or otherwise obtain services from, other parties, on either a limited or a general basis.

#### **V. Term and Termination**

1. This Agreement will be effective on September 1, 2025, and will expire on August 31, 2026, and will thereafter automatically renew for an additional one (1) year term (August 31, 2027) unless written notice of intent not to renew is provided by one Party to the other Party no less than thirty (30) days prior to the expiration of the then-current Agreement in accordance with Section V.
2. Either TTBH or PARTNER may terminate this Agreement without cause upon ninety (90) days prior written notice to the other Party.
3. This Agreement may be terminated for cause upon written notice by either TTBH or PARTNER. "Cause" shall include, but is not limited to when the life, health, welfare, or safety of individuals served or its employees is endangered or could be endangered either directly or through the Parties willful or negligent discharge of its duties under this Agreement.

#### **VI. Privacy and Confidentiality of Consumer Information**

1. TTBH and PARTNER will coordinate care in compliance with privacy and confidentiality requirements, including but not limited to those of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Pub. L. No. 104191, 110 Stat. 1936 (1996)), 42 CFR Part 2, and other federal and state laws, including privacy requirements specific to the care of minors.
2. Each Party shall seek clients' consent for disclosure of their health information when required in accordance with state and federal law and regulations. Each Party shall follow clients' preferences for shared protected health information, consistent with the philosophy of person and family-related consent.
3. This Section VI shall survive termination of this Agreement.
4. See attached Business Associate Agreement for further information on HIPAA.

SAN BENITO CISD

TROPICAL TEXAS BEHAVIORAL HEALTH

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Name: Fred Perez  
Title: Superintendent  
Date: 6/2/25

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W. Terry Crocker  
Chief Executive Officer  
Date: 6/2/25



## **Request Approval of the Memorandum of Understanding between San Benito CISD and Serving Children and Adults in Need, Inc. (SCAN, Inc.) for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD and Serving Children and Adults in Need, Inc. (SCAN, Inc.) for the 2025-2026 school year.

### **Rationale:**

The agreement provides eligible students that reside at the SCAN, Inc home to attend a full day of classes that would commensurate a school day at a district campus.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

Local Budget

### **Resource Personnel:**

Scott Hausler, Principal, Positive Redirection Center  
Dilia Cornett, Assistant Superintendent of Academic Services  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance: N/A**

**AGREEMENT BETWEEN SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT, AND Serving Children and Adults in Need (SCAN), Inc.**

**WHEREAS**, the SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (hereinafter referred to as "San Benito CISD"), a political subdivision of the State of Texas, and Serving Children and Adults in Need, Inc. (hereinafter referred to as "SCAN, Inc.") have teamed up to provide an educational program for students who reside at SCAN, Inc.; and

**WHEREAS**, the term "Party" or "Parties" in this Agreement refers to the SCAN, Inc. and San Benito CISD; and

**WHEREAS**, all Parties have discussed the provision of educational services for these youth and understand that San Benito CISD will provide academic programs using San Benito CISD personnel who will be assigned to the SCAN, Inc. Home, and who shall be under the direction of the San Benito CISD Executive Director for Secondary Schools or designee (hereinafter referred to as "DISTRICT ADMINISTRATOR"), and who shall assist SCAN, Inc. administratively with instructional/curriculum responsibilities and needs of the teachers at this institution; and

**WHEREAS**, all Parties agree that the development and maintenance of an educational program at SCAN, Inc. would be for their mutual benefit.

NOW, THEREFORE, for and in consideration of the premises and the mutual promises, covenants, and agreements set forth in this Agreement relating to the assignment of teachers from San Benito CISD to SCAN, Inc. to serve students residing at SCAN, Inc., the Parties do hereby agree as follows:

1. During the 2025-2026 school year, San Benito CISD agrees to assign adequate teaching staff to SCAN, Inc.
2. SCAN, Inc. agrees to allow students housed at SCAN, Inc. to attend a full day of classes that would be commensurate to the school day at a district campus. SCAN, Inc. staff will provide excused absence slips for students who are removed from class for doctor visits, court appearances, and counseling.
3. SCAN, Inc. shall have available an instructional day at SCAN, Inc. commensurate with that of SBCISD students. Scheduling of special transportation services such as family visitation, counseling and court appearances shall be done in a manner that facilitates this mandate most effectively.
4. San Benito CISD and SCAN, Inc. shall determine jointly which students are eligible to receive educational services in accordance with this Agreement. The curriculum at

SCAN, Inc. includes the Texas Essential Knowledge and Skills in the core curriculum courses prescribed by the Texas Education Agency (hereinafter referred to as "TEA"). A student portfolio may be requested by a receiving school following the release of the student.

5. San Benito CISD shall continually monitor the number of students who are receiving educational services under this agreement to assure that the pupil-teacher ratio shall be no more than sixteen (16) to one (1).
6. The teachers assigned to SCAN, Inc. shall be employees of SBCISD, and, as such San Benito CISD shall be solely responsible for the payment of salaries and any fringe benefits to the teachers.
7. The teachers assigned to SCAN, Inc. shall be subject to all of the policies, rules, regulations and directives of the Texas State Board of Education, Texas Education Agency, and San Benito CISD, including, but not limited to, policies and rules on performance on evaluations, salaries and pay scales, reassignment and termination.
8. The teachers assigned to SCAN, Inc. shall be under the exclusive supervision of the San Benito CISD DISTRICT ADMINISTRATOR, or designee.
9. San Benito CISD shall provide the teachers assigned to SCAN, Inc. with reasonable opportunities to attend San Benito CISD staff development sessions which are appropriate to their positions and duties. San Benito CISD teachers and staff assigned to SCAN, Inc. and shall also be allowed to participate in training seminars (sponsored by SCAN, Inc.) which impact the coordination of academic services and SCAN, Inc. procedures, and which do not interfere with their job duties and responsibilities as employees of San Benito CISD.
10. In-services and/or training workshops for the benefit of teachers and staff assigned to SCAN, Inc. must be submitted for approval to the DISTRICT ADMINISTRATOR, or designee, at least (10) calendar days in advance of the in-service or training workshop. Only those in-services approved by the San Benito CISD DISTRICT ADMINISTRATOR, or designee, shall be paid for by San Benito CISD.
11. San Benito CISD agrees that the teachers assigned to SCAN, Inc. shall comply with all the SCAN, Inc. policies, rules and procedures not in conflict with San Benito CISD policies, rules and procedures.
12. All eligible students (in-district or out-of-district) entering SCAN, Inc. will be enrolled at a San Benito CISD campus based on

boundary lines and grade level. Any student who has been expelled from any school district prior to placement in SCAN, Inc. may participate in instructional services offered by San Benito CISD at SCAN, Inc.

13. San Benito CISD shall be responsible for State assessment administration during the school year.
  - A. State assessment training will be provided to San Benito CISD teachers at designated campuses by San Benito CISD staff.
  - B. SCAN, Inc. will provide additional staff during testing if need arises.
14. Campus of enrollment will communicate with San Benito CISD District Administrator, or designee, as to any student having a prescriptive educational plan in order to ensure the educational plans of the student.
15. The parties understand SCAN, Inc. is a temporary substance abuse treatment facility only, and that some students are delivered instructional services for a short time period (in some cases, two weeks or less). Therefore, San Benito CISD cannot guarantee that each student who enrolls in the program will exit with course credits to transfer. Whether or not a student achieves course credits will depend upon the length of time spent at SCAN, Inc. and grades achieved during that time.
16. San Benito CISD shall provide all instructional materials, such as state-adopted textbooks. All instructional materials shall be approved by the San Benito CISD District Administrator before being purchased.
17. San Benito CISD personnel shall have the right to enter the area of the SCAN, Inc. home where instructional services are being provided for purposes of evaluating the San Benito CISD employees assigned to SCAN, Inc. and the San Benito CISD delivered instructional program.
18. SCAN, Inc. shall provide adequate classroom facilities and equipment at SCAN, Inc. The classrooms provided by SCAN, Inc. shall be well- lighted and temperature controlled, and SCAN, Inc. shall provide dry erase boards and adequate secured storage space. In addition, SCAN, Inc. will provide internet connectivity for teacher and student use. SCAN, Inc. also agrees to transport any Special needs students to school of enrollment to receive instruction through the Edgenuity computer program at the assigned campus to provide the Least Restrictive Environment (LRE). San Benito CISD agrees to provide a teacher while these students are at the campus.

19. San Benito CISD shall order and pay for all office/classroom supplies needed for the instructional services provided at SCAN, Inc. Teachers assigned to SCAN, Inc. must clear all movies, videos, incentives, and non-textbook reading material with the San Benito CISD DISTRICT ADMINISTRATOR, or designee, so that the extra "academic materials" do not serve to encourage negative behaviors in the students attending classes.
20. SCAN, Inc. shall provide on-site personnel assistance and support at SCAN, Inc. as needed to render treatment of medical emergencies and to address behavior management needs of all eligible students participating in the program. In the event that the teacher determines that the behavior of an eligible student poses a threat to himself or others while in the educational setting, SCAN, Inc. agrees to remove that student from the classroom in an appropriate and timely fashion, and to follow the discipline management policies of SCAN, Inc. not in conflict with policies of San Benito CISD, and each student's behavior management plan.
21. When a substitute teacher is needed, a district paraprofessional will be assigned to SCAN, Inc. to substitute for teachers during their absence.
22. SCAN, Inc. shall provide a sufficient number of qualified staff members at SCAN, Inc. to supervise eligible students during the teacher's 30-minute duty free lunch each school day as well as the 10-minute transition time between blocks.
23. SCAN, Inc. shall be responsible for transitioning each eligible student at SCAN, Inc. to and from the classroom and for ensuring that each eligible student attends classes on time.
24. SCAN, Inc. shall provide all meals for eligible students at SCAN, Inc.
25. SCAN, Inc. will report attendance on a daily basis to the designated San Benito CISD staff.
26. SCAN, Inc. shall be responsible for the general maintenance and cleanup of the classroom area at SCAN, Inc.
27. SCAN, Inc. shall allow all teachers assigned to SCAN, Inc. access to a copy machine and use of computers and any other audio-visual equipment which is currently available at SCAN, Inc. for classroom instruction.

28. SCAN, Inc. shall neither have nor exercise any control over the direction of the specific instructional methods which the teachers assigned to SCAN, Inc. may use in the performance of educational services, but will collaborate with and provide guidance for effective strategies to San Benito CISD staff.
29. SCAN, Inc. shall repair or replace any equipment purchased by San Benito CISD which has been lost, damaged, or stolen as a result of fire, theft, or other natural disaster.
30. All Parties understand and agree that no funds shall be exchanged between San Benito CISD and SCAN, Inc. for any of the services described in this Agreement.
31. All Parties agree that no person shall be excluded from participation in, be denied the benefits of, or be subject to discrimination on the basis of race, color, national origin, religion, sex, age, disability, or political affiliation with respect to services described in this Agreement.
32. The validity of this Agreement, the terms, provisions, and the rights and duties of the parties here to shall be interpreted and construed pursuant to and in accordance with the laws of the State of Texas.
33. Class instruction at SCAN, Inc. shall coincide with the San Benito CISD school year calendar. School calendars shall be provided to SCAN, Inc. at the beginning of each school year for easy reference to school holidays, teacher in-service days, etc.
34. All Parties understand and agree that all information concerning students is confidential and shall not be disclosed to any person, except as authorized by law. In order to facilitate the exchange of information, SCAN, Inc. shall obtain from the students and/or the students' parents or legal guardian the necessary authorization for release of information between all parties and SCAN, Inc. When appropriate authorization is obtained, all parties shall cooperate in providing information to the other which is relevant and reasonably necessary for the performance of this agreement.
35. All Parties understand and agree that, pursuant to Family Code 261.101 (a) and (b), a person having cause to believe that a child's physical or mental health or welfare has been or may be adversely affected by abuse or neglect by any person shall immediately make a report. If a professional has cause to believe that a child has been abused or neglected or that a child is a victim of an offense under 21.11, Penal Code (Indecency with a Child), and the professional has cause to believe that the child has been abused as defined by 261.001, the professional shall make a report to the appropriate agency as listed in 261.103 not later than 48th hour after the hour the professional first suspects that the child has been or may be abused or neglected or is a victim of an offense under 21.11, the Penal Code. A professional may not delegate or rely on another person to make the report. "Professional"<sup>11</sup> means an individual who is licensed or certified by the state or who is an employee of a facility licensed, certified or operated by the state and who, in the normal course of official duties or duties for which a license certification is required, has direct contact with children. The term "professional includes teachers, nurses, doctors, day care employees, and employees of a clinic or health care facility that provides reproductive services. The identity of an individual making a report under this chapter is confidential and may be disclosed only on the Order of a Court rendered under 261.201 or to a law enforcement officer for the purpose of

conducting a criminal investigation of the report.

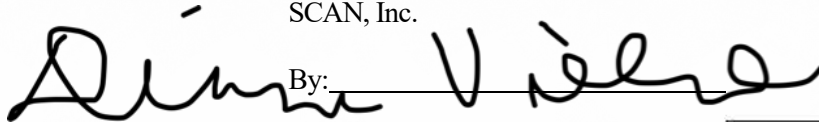
36. All Parties understand and agree that this Agreement shall become effective immediately upon execution by all parties and shall remain in effect until cancelled by written notice from one party to the other. All parties understand that this Agreement may be cancelled at any time by any party for any reason. This Agreement may be not be modified except in writing, signed by an authorized representative of each party.
37. All Parties hereto understand and agree that this Agreement is a full and complete expression of the entire agreement between the parties with respect to the services described herein and do further hereby agree that all prior and contemporaneous understandings, agreements, promises, representations, terms, and conditions are merged and incorporated into this Agreement, and that terms or conditions not expressly set forth herein shall not be binding on the parties. EXECUTED this Day of \_\_\_\_\_ 2025

SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
Education Services Provider

By: \_\_\_\_\_

Mr. Alfredo Perez  
Superintendent of Schools

SCAN, Inc.

By:  \_\_\_\_\_



## **Request Approval of the Memorandum of Understanding between San Benito CISD and Cameron County District Attorney's Office for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD and Cameron County District Attorney's Office for the 2025-2026 School Year

### **Rationale:**

This Memorandum of Understanding formalizes a collaboration between San Benito CISD and the Cameron County District Attorney's Office to implement a Law Enforcement Assisted Diversion program targeting students with felony charges related to vaping. The MOU seeks to provide an alternative to the traditional justice system by focusing on rehabilitation, education, and family/community support rather than punitive measures.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

No cost to district.

### **Resource Personnel:**

Director of After School Program

Juan Sosa, Chief of Police

Dilia Cornett, Assistant Superintendent of Academics

Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

**MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (HEREIN AFTER REFERRED TO AS SBCISD), THE SAN BENITO CISD POLICE DEPARTMENT (HEREINAFTER REFERED TO AS SBCISD PD) AND THE CAMERON COUNTY DISTRICT ATTORNEY (HEREINAFTER REFERRED TO AS CCDA) REGARDING THE INVESTIGATION AND DISPOSITION OF POSSESSION OF TETRAHYDROCANNABINOL CASES THAT OCCUR ON SBCISD PROPERTY AND COMMITTED BY SBCISD STUDENTS.**

1. WHEREAS, Marijuana is defined by the Health and Safety Code, as “the plant *Cannabis sativa* L., whether growing or not, the seeds of that plant, and every compound, manufacture, salt, derivative, mixture, or preparation of that plant or its seeds.” Tex. Health & Safety Code § 481.002(26). (West 2022).
2. WHEREAS, possession of small amounts of marijuana is punishable as a Class B Misdemeanor. See Tex. Health & Safety Code §481.121(b)(West 2022).
3. WHEREAS, Tetrahydrocannabinol (hereinafter referred to as THC) is the principal psychoactive constituent of cannabis (marijuana).
4. WHEREAS, the Texas Controlled Substances Act classifies THC, the substance itself, its salts, isomers, and salts of isomers [of which the aggregate weight of any mixture, solution, or other substance containing said substances], as a Penalty Group 2 Controlled Substance. See Tex. Health & Safety Code §§ 481.002(5) and 481.103(a)(1) (West 2022).

5. WHEREAS the Definition of THC includes:
  - a. Substances containing Tetrahydrocannabinols;
  - b. Resinous extractives of Cannabis;
  - c. Synthetic substances, derivatives, and their isomers with similar chemical structure and pharmacological activity such as:
    - i. delta-1 cis or trans tetrahydrocannabinol, and their optical isomers;
    - ii. delta-6 cis or trans tetrahydrocannabinol, and their optical isomers;
    - iii. delta-3, 4 cis or trans tetrahydrocannabinol, and its optical isomers; or
    - iv. compounds of these structures, regardless of numerical designation of atomic positions, since nomenclature of these substances is not internationally standardized.)”.
6. WHEREAS, possession of THC, in any amount, is a felony. See Tex. Health & Safety Code § 481.116 (West 2022).
7. WHEREAS, SBCISD, and all property (real and/or tangible) it uses, leases, and owns, qualifies as a drug-free zone. See Tex. Health & Safety Code §481.134 (West 2022).
8. WHEREAS, possession of THC on SBCISD campus is therefore subject to a drug-free zone punishment enhancement. *Id.*

9. WHEREAS, use of electronic cigarettes has become popular among the youth of our community.
10. WHEREAS, “An individual who is younger than 21 years of age commits an offense if the individual:
  - a. possesses, purchases, consumes, or accepts a cigarette, e-cigarette, or tobacco product; or
  - b. falsely represents himself or herself to be 21 years of age or older by displaying proof of age that is false, fraudulent, or not actually proof of the individual's own age in order to obtain possession of, purchase, or receive a cigarette, e-cigarette, or tobacco product.”

Tex. Health & Safety Code § 161.252(a) (West 2022).

11. WHEREAS, the term “E-cigarette” means:
  - a. “an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device; or
  - b. a consumable liquid solution or other material aerosolized or vaporized during the use of an electronic cigarette or other device described by this subdivision....

c. [and includes] a device described by this subdivision regardless of whether the device is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description; and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.”

Tex. Health & Safety Code Ann. § 161.081(1-a)(West 2022).

12. WHEREAS, it is common for THC oil to be used in e-cigarettes.
13. WHEREAS, many youth inappropriately equate THC usage with marijuana usage.
14. WHEREAS, the law disproportionately more harshly treats the usage of THC than it treats marijuana usage.
15. WHEREAS, the SBCISD has seen an increase in the usage of e-cigarettes by students and many of said students are using THC oil in their e-cigarettes.
16. WHEREAS, American “Prosecutors retain broad discretion in enforcing the nation’s and state’s criminal law.” *Roise*, 7 S.W.3d at 243 *citing* *Wayte v. United States*, 470 U.S. 598, 608 (1985); *see also* *Barefield v. State*, 784 S.W.2d 38, 46 (Tex. Crim. App. 1989) *and* *Taylor v. Gately*, 870 S.W.2d 204 (Tex. App. – Waco 1994, writ *dism’d w.o.j.*).

17. WHEREAS, In Texas, with “the prosecuting attorneys rests the power of determining whether prosecution in any given case shall be inaugurated, or if inaugurated, pushed to a successful conclusion.” TEX. CONST. art. 5 §21 interp. commentary (Vernon 1993).
18. WHEREAS, the CCDA is the prosecuting attorney for state offenses committed within the geographic area known as Cameron County, Texas.
19. WHEREAS, SBCISD is located in Cameron County, Texas.
20. WHEREAS, District Attorney Luis V. Saenz recognizes that charging a high school student with a felony drug offense has serious repercussions for said student, including potentially foreclosing them from certain public assistance, loss of certain civil liberties and privileges, and thereby making long-term success in life harder for them to attain.

**NOW THEREFORE AND ACCORDINGLY, in consideration of mutual promises stated herein,**

21. The CCDA agrees to:
  - a. Utilize his discretion to divert qualifying SBCISD students arrested for possession of THC or possession of Marijuana on SBCISD property into a diversion program jointly operated by the SBCISD Police Department and CCDA;

- b. Assist SBCISD Police with referrals and/or offenses for alternative dispositions.
  - c. Assist SBCISD in monitoring said students that voluntary chooses to participate in this program; and,
  - d. Review police paperwork of offenders who are not complying in order to proceed with a charging decision.
22. Accordingly, SAN BENITO CISD, by and through the SAN BENITO CISD Police Department agrees to and shall:
- a. Create a Learn, Educate, Appreciate, Develop (L.E.A.D.) program for adult students attending SBCISD who are 17 years of age and older who are charged with the offense of Possession of THC;
  - b. Offer and operate a six-week in group session volunteer program to L.E.A.D participants and their guardians;
  - c. On a bi-weekly basis, provide CCDA the data of referrals, program participants, and disposition outcome/compliance; and,
  - d. Forward referral to Cameron County District Attorney's Office of participants that do not successfully complete the diversion program.
23. **Both** Parties also agree:

- a. To work together in a cooperative and coordinated effort so as to bring about the achievement and fulfillment of the purpose of the MOU;
- b. It is not the intent of this MOU to restrict the Parties to this Agreement from their involvement or participation with any other public or private individuals, agencies or organizations;
- c. To mutually contribute and take part in any and all phases of the planning and development of the SBCISD Police Learn, Educate, Appreciate, Develop (L.E.A.D) Program to the fullest extent possible; and,
- d. To reject/dismiss pending criminal charges for students who successfully complete the LEAD Program.

24. Disclaimer.

- a. This MOU is not intended to create any rights, benefits and/or trust responsibilities by or between the Parties; and,
- b. The MOU shall in no way obligate either Party to supply funds to maintain and/or sustain the MOU or the program created to facilitate the MOU.

25. Term.

- a. This Agreement shall commence upon the Effective Date, as stated above, and shall be reviewed on an annual basis. Unless

terminated by either party, this agreement shall automatically renew on August 1<sup>st</sup> of every year.

26. Termination.

a. This Agreement may be terminated without cause at any time by either Party upon 45 days written notice to the other party.

27. This agreement is the product of arm's length negotiations between the CCDA, SBCISD, and their respective counsels, and no party shall be deemed to be the drafter of any provision or the entire agreement. The wording in the agreement was reviewed and accepted by all Parties after review with legal counsel, and no Party shall be entitled to have any wording of this agreement construed against the other party as drafter of the agreement in the event of any dispute in connection with this agreement;

28. Supplement/Addendum:

a. Due to the infancy of the program provided herein, this agreement may not provide for all contingencies that may occur or demands that may need to be met by the Parties.

b. To accommodate this need, the Parties agree that if changes need to be made of the terms herein are required, that this agreement shall remain valid and may be modified and/or supplemented via a written addendum agreed to by the parties.

29. The Parties declare that the terms of this Agreement have been completely read, and are fully understood, and voluntarily accept, after complete consideration of all facts and their legal rights, of which there have been fully advised by their respective attorneys for the purpose, terms, and conditions of entering into this Agreement.
30. The Parties agree that the terms of this Agreement are contractual in nature and not merely recitals and shall be governed and construed in accordance with the laws of the State of Texas. The Parties further agree should any part of the Agreement be declared or determined by a Court of competent jurisdiction to be illegal, invalid, or unenforceable, the Parties intend the legality, validity, and enforceability of the remaining parts shall not be affected thereby, and said illegal, invalid or unenforceable part shall be deemed not to be a part of this Agreement.
31. This Agreement shall become effective immediately following the execution by each of the Parties.
32. THE UNDERSIGNED HAVE READ THIS AGREEMENT AND IT IS THEREFORE AGREED BY THE PARTIES, AND EACH ACKNOWLEDGE THEIR AGREEMENT TO ABIDE BY THE TERMS SET FORTH IN THIS AGREEMENT WITH THEIR SIGNATURES BELOW. FAXED OR SCANNED SIGNATURES SHALL BE TREATED

AS ORIGINALS, AND NO PARTY IS BOUND UNTIL BOTH PARTIES  
HAVE SIGNED.

*This Memorandum of Understanding shall be in effect from August 1, 2025 through July 31, 2026. The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:*

\_\_\_\_\_  
Alfredo Perez  
Superintendent  
San Benito Consolidated Independent School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dilia Cornett  
Assistant Superintendent of Academic Services  
San Benito Consolidated Independent School District

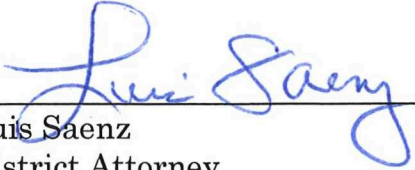
\_\_\_\_\_  
Date

\_\_\_\_\_  
Nancy Casas  
Director of After School Programs  
San Benito Consolidated Independent School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Juan Sosa  
Chief of Police  
San Benito CISD Police

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Luis Saenz  
District Attorney  
Cameron County

\_\_\_\_\_  
Date

6/25/25



## **Request Approval of the Memorandum of Understanding between San Benito CISD, ACE After School Program, and The Girls Scouts of Greater South Texas for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD, ACE After School Program, and The Girl Scouts of Greater South Texas for the 2025-2026 school year.

### **Rationale:**

The partnership with Girls Scouts of Greater South Texas will help us build on shared values and provide sustainability for our afterschool program at San Benito CISD. The courses offered will follow STEM, life skills, entrepreneurship, and exploring the outdoors. This partnership will also provide girls and families with the convenience to participate due to campus locations and free membership opportunities.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

ASP Budget

### **Resource Personnel:**

Director of After School Program

Dilia Cornett, Assistant Superintendent of Academic Services

Alfredo Perez, Acting Superintendent of Schools

### **Board Policy Reference and Compliance:**

N/A



## Memorandum of Agreement

This agreement is entered effective August 1, 2025, through July 31, 2026, between SBCISD and Girl Scouts of Greater South Texas. San Benito CISD and Girl Scouts of Greater South Texas will enter a collaboration to provide out-of-school programs and opportunities to help girls develop the courage, confidence, and character to make the world a better place and benefit the school communities.

**SBCISD and Staff agree to:**

- Allow Girl Scouts of South Texas the opportunity to conduct a 15 min presentation during PE class to present to girls.
- Provide a meeting facility for troops to meet.
- Provide a meeting facility for interested parents to meet and learn about Girl Scouts of Greater South Texas.
- Provide opportunities for troops to participate in district/campus events.
- Provide necessary documentation with authorization.

**Girl Scouts of Greater South Texas and Staff agree to:**

- Provide troop leader information for background clearance.
- Provide curriculum and lessons for students.
- Provide financial assistance if grant funding is available.
- Provide a liaison as a point of contact.
- Potentially provide supplies if needed or if available.
- Report any issues to campus liaison.
- Provide proof of Liability Insurance to SBCISD for Girl Scout meetings, events, etc.

The participating parties agree to the items outlined above for the school year 2025-2026. This agreement can be voided by either party with a 30-day written agreement.

As indicated by our signature, I have read and agree to the terms and conditions outlined above.

\_\_\_\_\_  
Girl Scouts of Greater South Texas Representative

\_\_\_\_\_  
Alfredo Perez, Superintendent of San Benito CISD

06/25/25

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Palmer & Cay, LLC 22 Barnard Street Suite 200 Savannah GA 31401	<b>CONTACT NAME:</b> _____	
	<b>PHONE (A/C, No. Ext):</b> _____	<b>FAX (A/C, No):</b> _____
<b>E-MAIL ADDRESS:</b> gssolutions@palmerandcay.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> New Hampshire Insurance Company		23841
<b>INSURED</b> Girl Scouts of Greater South Texas 202 E. Madison Harlingen TX 78550-4904	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: 824495298

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER: _____			AIP3450503901	10/1/2024	10/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Sexual Abuse & Molestation			AIP3450503901	10/1/2024	10/1/2025	Per Occ 1,000,000 Agg 2,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

The Certificate Holder named below is an additional insured on the general liability policy for the use of its premises for Girl Scout activities of the insured Girl Scout Council. Recruitment Specialists, Hilarie Garza and Sandra Chavez, will be entering SBCISD elementary schools in the morning to do a Girl Talk with the girls to let them know what the Girl Scouts Program is. Monday through Wednesday in the morning. And a Parent Information Night (PIN) in the evenings, 5:30-6:30 pm, to let them know what the Girl Scout Program is all about and answer questions. Tuesday through Thursday.

**CERTIFICATE HOLDER****CANCELLATION**

San Benito CISD  
 240 N. Crockett St.  
 San Benito TX 78586

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## **Request Approval of the Amendment to the Memorandum of Understanding between San Benito CISD and Neighbors in Need of Services, Inc. (N.I.N.O.S) for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Amendment of the Memorandum of Understanding between San Benito CISD and Neighbors In Need of Services, Inc. (N.I.N.O.S) for the 2025-2026 school year.

### **Rationale:**

Below are the provisions of the MOU:

#### **Classroom Assignments:**

- Four (4) classrooms at Fred Booth ECE Campus
- Two (2) classrooms at Sullivan Environmental Science Academy (SESA)

#### **Staffing and Financial Support:**

- Teachers: Six (6) Contractor/SBCISD Teachers – up to 50% of salary (including fringe benefits), not to exceed \$25,000 per teacher annually (total of \$150,000)
- Substitute Pay for Teachers: 50% coverage, not to exceed \$1,500 per classroom per school year (total of \$9,000)
- Substitute Pay for Teacher Assistants: 100% coverage, not to exceed \$2,000 per classroom per school year (total of \$12,000)
- Classroom Supplies: Up to \$1,500 per classroom per school year (total of \$9,000), reimbursed through monthly invoices

### **Paperwork Impact:**

Minimal

### **Budget:**

N/A

### **Resource Personnel:**

All Secondary Campuses

Dilia Cornett, Assistant Superintendent of Academics

Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

N/A

**MEMORANDUM OF UNDERSTANDING BETWEEN**  
**SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT &**  
**NEIGHBORS IN NEED OF SERVICES, INC.**  
**CONCERNING HEAD START SERVICES**

This Memorandum of Understanding (this “MOU”) is made and entered into by and between the following parties: the SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT and the Neighbors in Need of Services, Inc.

**WHEREAS**, Neighbors in Need of Services, Inc. (hereinafter “NINOS”) is a non-profit organization under IRS Code Section 501(c)(3), funded by the U.S. Department of Health and Human Services, and operates multiple grants, including Head Start and Early Head Start; and

**WHEREAS**, the SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (hereinafter “SBCISD”), a political subdivision of the State of Texas, has agreed to serve as a contractor to NINOS for the provision of Head Start services under programmatic responsibilities and requirements set forth by the Office of Head Start and as set forth in this Memorandum of Understanding (“MOU,” “Contract,” or “Agreement”); and

**WHEREAS**, NINOS will provide student services, family support services, technical assistance, and professional staff development opportunities to SBCISD as described in this Agreement, subject to sufficient funds from the Head Start grant and

**WHEREAS**, under this Agreement, direct student services will be provided to pre-kindergarten children who qualify for Head Start services, and direct student services will be available through health/safety, mental wellness, nutrition, disabilities, education, and transportation; and

**WHEREAS**, under this Agreement, family support services will be provided to eligible Head Start families based on need, with these services being available through the program governance, family and community partnerships, education, health, safety, mental wellness, disabilities, nutrition, and transportation service areas; and

**WHEREAS**, professional staff development and technical assistance services will include, but are not limited to, fulfilling federal requirements for Head Start and providing on-site technical assistance for Head Start teachers, aides, campus administrators, SBCISD administrators, and other necessary support staff and family services associates; and

**WHEREAS**, professional staff development and technical assistance will be available through administrative, education, family and community partnerships, program governance, mental wellness, disabilities, nutrition, health, safety, and transportation service areas.

**NOW, THEREFORE**, in consideration of the recitals, terms, conditions, and mutual covenants herein, the parties agree as follows:

**I. NATURE OF SERVICE PROVIDER**

The collaboration between SBCISD and NINOS as memorialized in this MOU is such that SBCISD is an independent contractor to NINOS to carry out the classroom-related programmatic responsibilities and requirements set forth by the Office of Head Start. As services to be provided by SBCISD are to be governed by programmatic responsibilities and involve commitments of resources by both SBCISD and NINOS, the parties' obligations under this MOU are contractual in nature, and therefore this MOU or Agreement may also be referred to hereinafter as a "Contract" and SBCISD may at times in be referred to hereinafter as "Contractor" or "Contractor/ SBCISD."

## **II. TERM**

This MOU shall be in effect for the 2025-2026 school year. Unless sooner terminated in accordance with the provisions of this MOU, the term of the Agreement shall commence on July 1, 2025, and shall remain in effect for a term of one year, terminating on June 30, 2026, at which time parties may elect to renew or renegotiate for the following year by August of the expiring year. Financial Agreement(s) term may differ in accordance with grant funding through the Administration for Children and Families – Office of Head Start (ACF-OHS). Subsequent agreements may be negotiated on a yearly basis thereafter.

## **III. PROGRAMMATIC PROVISIONS AND ASSURANCES**

1. As used in the following Provisions and Assurances:
  - a. The term "Contract" means this entire MOU or Agreement, whatever its name or form, to which these Provisions and Assurances and other attachments and schedules apply, including, but not limited to Amendment Request, Capital Outlay Request, Budget Summary, and the Final Expenditure Report.
  - b. The term "Contract Project" means the purpose intended to be achieved through the Contract (MOU) of which these Provisions and Assurances are a part.
2. This Contract is executed by NINOS and Contractor subject to the availability of funds appropriated by legislative action for the purposes stated and the availability of funds allocated by Contractor/SBCISD's Governing Board. All amendments and/or extensions or subsequent contracts entered into for the same or continued purposes are executed contingent upon the availability of appropriated funds. Notwithstanding any other provision in this Contract or any other document, this Contract may be terminated by NINOS and the Contractor at any time with ninety (90) days written notice, with an additional thirty (30) day transition period. Expenditures and/or activities for which Contractor may claim reimbursement shall not be accrued or claimed subsequent to receipt of such notice from NINOS beyond the last day of service. This Contract may be extended or otherwise amended only through formal written amendment properly executed by both NINOS, and Contractor. No other agreement, written or oral, purporting to alter or amend this contract shall be valid.
3. Notwithstanding the foregoing, Contractor shall, to the extent necessary to provide legally required student services related to this Agreement, be permitted to procure educational services providers for that purpose without violating this Agreement.
4. All encumbrances, accounts payable, and expenditures shall occur between the beginning and ending dates of this Contract. If the Contract is terminated early, expenses shall not be made

beyond the last day of service. All goods must have been received and all services rendered during the Contract period in order for the Contractor to recover funds due. In no manner shall encumbrances be considered or reflected as accounts payable or as expenditures.

5. Contractor agrees that this is a cost reimbursement Contract and that NINOS's liability hereunder is limited in making reimbursements for allowable costs incurred as a direct result of services provided by the Contractor in accordance with the terms of this Contract. Allowable costs are defined as those costs, which are necessary, reasonable, and allowable under applicable federal, state, and local law, including but not limited to those laws referenced in this Contract, for the proper administration and performance of the services to be provided under an agreement. All requested reimbursed costs must be consistent with the terms and provisions of the items described in this Contract.

6. Contractor shall maintain its records and accounts in a manner, which shall assure a full accounting for all funds received and expended by Contractor in connection with the Contract Project. These records and accounts shall be retained by Contractor and made available for programmatic or financial audit by NINOS and by others authorized by law or regulation to make such an audit, for a period of not less than five (5) years from the latter or from the date of completion of the Contract Project, or the date of the receipt by NINOS of Contractor's final claim for payment, or final expenditure report in connection with this Contract or, if an audit has announced, the records shall be retained until such audit has been completed. Contractor will furnish NINOS a copy of the annual audited financial report for the period covering this grant.

7. All intellectual property developed or conceived by Contractor, its employees, agents, consultants or subcontractors arising out of the Contract Project shall be the shared property of NINOS and the Contractor. Unless otherwise agreed to in writing by the parties, neither shall have the exclusive right to copyright and patent these materials, conceptions, and products subject to applicable law. Prior to either party copyright or patent the other shall obtain, in writing, consent to do so.

8. If this Agreement is canceled, terminated or suspended by NINOS prior to its expiration date, the monetary value of services properly performed by Contractor pursuant to this Contract shall be determined by in collaboration with Contractor and NINOS and paid to Contractor in accordance with the Texas Prompt Payment Act. Expenditures and/or activities for which Contractor may claim reimbursement shall not be accrued or claimed subsequent to receipt of such notice from NINOS beyond the last day of service as stated above.

9. If NINOS determines that it has made an overpayment to Contractor, NINOS shall, within 30 days of the date NINOS learns of the overpayment notify Contractor that an overpayment has been made. NINOS shall write a brief statement setting forth the reason it believes an overpayment has been made and the amount it believes to have been overpaid. Contractor shall have 14 days to review NINOS's statement. Contractor shall notify NINOS if it is in Agreement or disagreement with the claim for overpayment. If the Contractor agrees that an overpayment has been made, then Contractor shall return the overpayment to NINOS within 30 days of the date Contractor makes the determination. If Contractor determines that an overpayment has not been made or that the amount of the overpayment is less than that which was identified by NINOS, then the Contractor shall notify NINOS that the Contractor is withholding the disputed amount and identify the amount the Contractor intends to return to NINOS. If the Contractor determines that a partial overpayment has been made, then the Contractor shall return the amount of the overpayment to NINOS. NINOS

may seek to recover any disputed amount in accordance with applicable state and federal law. Claims for overpayments must be submitted by NINOS prior to the last day of instruction of the school year in which the disputed funds were paid to the Contractor. All claims for overpayments occurring within sixty (60) days of the last day of instruction must be submitted within 45 days of the last date of instruction. Untimely claims for overpayments are deemed waived by NINOS.

10. In the event of loss, damage, or destruction of any property, excluding normal wear and tear or attributable to an event of Force Majeure, owned by NINOS while in the custody or control of Contractor, its employees, agents, consultants, or subcontractors, whether the property is developed or purchased by Contractor pursuant to this Contract utilizing Head Start funds or is provided by NINOS to Contractor for use in the Contract Project, Contractor, and NINOS shall negotiate replacement and/or mitigation of the loss.

11. The terms, conditions, and assurances that are stated in the Head Start funding application request, in response to which NINOS submitted the application underlying this Contract for services, are incorporated herein by reference for all purposes. A copy of which shall be provided to Contractor upon request.

12. -Federal regulations that apply to the Contract and/or Grant include no less than:

- a. SBCISD (LEA): 45 CFR Part 75, 2 CFR Part 225, and OMB Circular A-133;
- b. U.S. Department of Health and Human Services Grants Policy Statement.
- c. Performance Standards for the operation of the Head Start Program Performance Standards as they are stated in 45 CFR Chapter XIII.

13. For federally funded projects and for those personnel whose salaries are prorated between or among different funding sources, Time and Effort records will be maintained by the Contractor that will confirm the services provided within each funding source. Contractor will utilize Time and Effort records for completion of Semi-Annual Certification to be submitted to NINOS, no less than semi-annually.

14. If Contractor purchases capital outlay (furniture and/or equipment) to accomplish the objective(s) of the Contract Project, for recording and insurance purposes, title remains in the name of the Contractor. However, if Contractor is provided Head Start funds, Contractor acknowledges NINOS retains federal interest in such property and that such property cannot be disposed of without prior approval from NINOS, and federal Head Start authorities. NINOS reserves the right to transfer capital outlay items for Contract non-compliance during the Contract period or as needed after the ending date of the Contract. This provision applies to all federal interest furniture and/or equipment regardless of unit price and how the item is classified in Contractor's accounting record.

15. Contractor shall submit by email to the Director of Finance of Head Start, or designee, expenditure reports and invoices by the 10<sup>th</sup> of each month, along with Invoice Supporting Documentation. Documentation will be reconciled with daily attendance as submitted into the data system. NINOS agrees to a reimbursement term of 30 days. Expenditure reports shall reflect the expenditures made during the preceding calendar month. When the 10<sup>th</sup> day of a month falls on a weekend or day on which the Contractor's central office is closed, the expenditure report shall be due on the next business day after the Contractor's administrative offices reopen.

16. Contractor agrees to make its records pertaining to this grant available to NINOS or its agent upon request by NINOS for review to determine compliance with the grant requirements. When requested, Contractor will furnish NINOS a copy of its annual audited Financial Report for the period covering this grant.

17. Applicable to programs funded under the Elementary and Secondary Education Act, as amended: The Contractor assures it is in compliance with Section 37.007(e) of the Texas Education Code, which requires expulsion of a student who brings a firearm as defined by 18 U.S.C. Section 921 to school. In addition, the applicant certifies that the Contractor has a policy requiring referral to the criminal justice or juvenile delinquency system of any student who brings a firearm or weapon to school.

18. Costs and third-party non-federal share contributions counting towards satisfying a cost sharing or matching requirement must be verifiable from the records of NINOS or cost type contractor. These records will include how the value placed on third-party in-kind contributions were derived. For personnel costs, documentation regarding how the organization supports the allocation of regular personnel costs must be maintained and available upon request. Note: Any personnel cost must be supported with time and effort documentation. 2 CFR Part 225.

19. Contractor shall implement procedures for managing equipment, whether acquired in whole or in part with grant funds, until disposition takes place and that as a minimum, meet management requirements stated in 45 CFR Part 75 and all other pertinent regulations.

20. Contractor shall fully comply with the property and equipment requirements of 45 CFR Part 75 and all other pertinent regulations, with respect to:

- a. Insurance Coverage
- b. Real Property
- c. Federally-owned and exempt property
- d. Equipment
- e. Supplies
- f. Intangible property
- g. Property trust relationship

21. Contractor shall seek and obtain NINOS's prior written approval, such approval shall not be unreasonably withheld, before implementing any proposed expenditure which, in accordance with applicable federal rules and policies would require prior approval be obtained from the U.S. Department of Health and Human Services (HHS).

22. Contractor certifies that neither it nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in any state or federal program. Contractor shall provide immediate written notice to NINOS, in accordance with the notice requirements of Article XXVI herein, if, at any time during the term of the Contract, including any renewals hereof, Contractor learns that its certification was erroneous when made or have become erroneous by reason of changed circumstances.

23. In an effort to hear and resolve concerns or complaints in a timely manner and at the lowest administrative level possible, NINOS and Contractor will utilize program implementation POCs to resolve any grievance issue. When grievances cannot be resolved at this level, they will be escalated to each respective parties' chain of command and contract negotiation POCs for further

action. When grievances still cannot be resolved at these levels, it may become necessary to involve the School Board and/or NINOS Executive Board.

24. Contractor agrees to provide certified teachers and qualified teacher assistants in accordance with Contractor's policies and procedures. The Contractor will submit for reimbursement of funds related to evaluation requirements, training and certifications for teacher assistants, teachers, campus administrators, district administrators, and other Contractor personnel to NINOS. Contractor will be responsible for hiring and terminating its employees according to their legal procedures and all obligations under law and Contractor policy. Contractor shall act in accordance with State and Federal Law and Contractor policy pertaining to allegations of abuse or neglect, and it shall communicate with NINOS and the Office of Head Start to the extent permitted by law results of Contractor's investigations of claims of abuse or neglect.

25. Contractor agrees to collaborate and participate in the NINOS Head Start Program. Contractor certifies that the person signing this contract has been properly delegated this authority.

26. Any and all information, including personally identifiable information concerning a student exchanged between Contractor and NINOS, will be considered to be confidential under federal and state law and Contractor policy. Sharing of any confidential information between the parties to this Agreement does not serve to waive or affect the confidential nature of the information for purposes of state or federal law. The Parties agree that they will maintain the confidentiality of information they generate, maintain or exchange related to the Head Start Program and its students to the extent permitted by law and Contractor policy.

#### **IV. ROLES & RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall operate the Head Start Program according to the local program guidelines, Head Start Act (42 USC 9801 et. seq.) and Head Start Performance Standards and other Administration for Children & Families (ACF) regulations as codified within Chapter 45 of the Code of Federal Regulations (CFR) Parts 1301 – 1305, and will follow NINOS protocols delineating the methodology for implementation of said standards including, but not limited to the following:

1. Adhere to all Head Start regulations and monitor compliance with these regulations. NINOS will provide updates via email to the Deputy Director of Head Start, or designee, as changes occur. Regulations will be updated and/or added throughout the school year, as necessary and in compliance with the Office of Head Start. (45 USC § 1302.100)

2. Provide written documentation to NINOS as needed and as requested, to fulfill fiscal and programmatic requirements. (45 USC § 1303)

3. Mandate that all staff members who work with Head Start children are required to be familiar with state and local laws and regulations regarding prevention, identification, and reporting of child abuse or neglect and are legally obligated to report suspected child abuse or neglect to the appropriate state agency. Notify NINOS and permit the appropriate NINOS staff to assist and follow up, on site, with child abuse and neglect reports and documentation. Upon request, NINOS will be provided with documentation of Contractor child abuse training to ensure compliance. (45 USC § 1302.92(b)(2))

4. Contractor will use a curriculum that is scientifically valid, research-based, and aligned with the Head Start Early Learning Outcomes Framework: Ages Birth to Five. 45 CFR § 1302.32. The Contractor will use a curriculum that is approved through the Commissioner's Rules and Regulations and listed on the Approved Texas Education Agency curriculum list. Head Start will provide Frog Street Press curriculum. Contractor will provide Fueling Brains curriculum.

5. Require Head Start teachers to complete an Early Development screener within forty-five (45) calendar days of the child entering the Head Start program and three scheduled ongoing assessments, in all Head Start classrooms, and provide supporting documents to the NINOS Education Coach to plan for children's individualized developmental needs. 45 USC § 1302.33(a)(1). A Social Emotional screener (ASQ SE) will be completed by a NINOS staff member and parent and will be reported to the Health Coordinator within forty-five (45) days of a child's enrollment.

6. Require teachers to conduct at least two home visits for each family, per school year. When feasible, one home visit should be completed prior to the start of the school year in an effort to engage the parents in the child's learning and development. All Contractor teachers will be accompanied by a Family Services Worker or a designated NINOS employee at every required home visit. Teachers will be required to make prior arrangements with the Family Services Worker with at least 30 days' notice. If necessary, this visit must take place at another safe location that affords privacy at the parent's request, or if the visit at the home presents significant safety hazards for staff. The first home visit will be conducted before the child's first day of school but no later than thirty (30) days from the child's first day. The second home visit will be completed by the end of May to discuss the third End of Year Progress Monitoring Assessment results.

- a. Teachers must hold parent/teacher conferences, as needed, but no less than 3 times per program year, to enhance the knowledge and understanding of both staff and parents of the child's educational and developmental progress and activities in the program. The first parent/teacher conference will be completed in October to review accompanying the completed forms and must be made available upon request. 42 USC § 1302.34 Social Emotional and Early Development screener results, Progress Monitoring Assessment results, and Contractor report card. Second parent/teacher conference will be completed in the month of December to discuss second checkpoints and Contractor report cards outcomes. The third parent conference will be completed in May to discuss children's outcomes. 45 USC §§ 1302.34(b)(7), 1302.24(b).

7. NINOS will supply the classroom with supplies and materials, including computers for teacher and student use. The Contractor will provide technology support for classroom devices and will ensure their maintenance. Software or computer programs specific to Head Start requirements will be purchased by NINOS and will work with the Contractor to install programs and software. 45 USC § 1302.31(d).

8. Submit documentation to NINOS for Contractor staff travel expenses to attend Head Start required activities, such as home visits and professional staff development. All expenses are subject to GSA federal per diem rate and will be reimbursed in accordance with the state of Texas mileage rates. Invoicing form will be provided for reimbursement for expenses incurred such as mileage, travel meals (when not provided), lodging, training, etc. Forms will be submitted no later

than the 10<sup>th</sup> day of the following month to be reimbursed. NINOS agrees to a reimbursement term of thirty (30) days.

9. Make available to Head Start, a registered nurse or licensed vocational nurse, to conduct support services normally provided to students who need medical support. The Contractor will notify NINOS Area Manager and parent, if a Head Start child is involved in any incidents/accidents during operating hours on the day of incident/accident. Contractor will utilize a NINOS approved form to document the incident/accident and provide a copy to the parent on the day of incident/accident. 45 USC § 1302.47(c).

10. Make available to Head Start children, a certified school counselor or social worker, to conduct support services, normally provided for children who require additional support. Make referrals to NINOS, or mental health entities for mental health evaluations. Contractor will coordinate with the NINOS Director of Children Services to provide NINOS staff with completed Individual Education Plans and Behavior Improvement Plans. Contractor will involve NINOS personnel (via invite through the Head Start Program Deputy Director, or designee, for participation in all Admission Review Dismissal (ARD) and 504 meetings for Head Start children. If indicated on the child's IEP, as the LEA, the Contractor will meet the "one on one" supports as stated. 45 USC § 1302.45.

11. Family-style meals are required at least one meal a day. Snack and mealtimes must be structured and used as learning opportunities that support teaching staff-child interactions and foster communication and conversations that contribute to a child's learning, development, and socialization. Programs are encouraged to meet this requirement with family style meals when developmentally appropriate. A program must also provide sufficient time for children to eat, not use food as reward or punishment, and not force children to finish their food. 45 USC § 1302.31(e)(2) Specifically, a program must:

- a. Ensure each child in a program that operates for fewer than six hours per day receives meals and snacks that provide one third to one half of the child's daily nutritional needs;
- b. Ensure each child in a program that operates for six hours or more per day receives meals and snacks that provide one-half to two-thirds of the child's daily nutritional needs, depending upon the length of the program day; Serve three- to five-year-old children meals and snacks that conform to USDA requirements in 7 CFR parts 210, 220, and 226, and are high in nutrients and low in fat, sugar, and salt.

Contractor will provide all meals: breakfast, lunch, and snack.

12. Ensure that staff use positive child guidance methods. Practices that involve corporal punishment, emotional or physical abuse, humiliation, and expulsion are prohibited. Contractor must severely limit the use of suspension or modified days, due to a child's behavior and such suspensions may only be temporary in nature. In addition, ensure that methods of discipline do not involve child isolation, the use of food as punishment or reward, or the denial of basic needs. All Contractor staff with Head Start children will sign the "Standards of Conduct". Contractor will coordinate with NINOS staff to address mental health concerns. If in the event of suspected abuse/neglect (unsupervised child), the Contractor principal will immediately remove any suspected Contractor teaching staff from the classroom until an investigation is completed. The

Contractor principal will provide other Contractor teaching staff and or subs that have cleared all background checks to ensure Head Start classroom met ratios as outlined in the HSPPS. 45 USC §§1302.17, 1302.90(c), 1302.45

13. Require the campus administrator, district administrator, and teacher(s) to collaborate with NINOS Family Services Workers and NINOS management team to achieve Comprehensive Services, to include hearing, vision, heights, weights, resources and referrals, and School Readiness Performance Standards. 45 CFR § 1302.42

14. As per Head Start requirements, Contractor classroom teachers and aides will participate in an initial health examination and TB screenings. Provide proof of completion to NINOS. Maintain records of completion and results of those exams and screenings in employee personnel files. 45 CFR § 1302.93

15. Annually, each Head Start staff member will participate in the Professional Development Plan. The results will be reviewed to identify staff training and professional development needs, assist each staff member in improving his or her skills and professional competencies, and if necessary, modify staff performance agreements. 45 CRR § 1302.92 and Section 648A(f) of the Head Start Act (42 USC 9843a).

16. Teachers will take attendance upon arrival of the child through electronic means provided by NINOS. If internet capabilities are not available at the time of attendance, teachers will manually take attendance on forms provided by NINOS

17. Contractor's teachers will have the responsibility to ensure children are kept safe at all times. Teachers will electronically complete the CACFP 1535 Form for NINOS each day. Checklists will be reviewed by the NINOS Education Coach and teacher on a weekly basis. Teachers must report any environmental health and safety concerns immediately to their principal and who will, in turn, report concerns immediately to the NINOS Operations Director. 45 CFR § 1302.47

- a. At least 35 square feet of available usable indoor space as well as 75 square feet of usable outdoor space per child. This footage is exclusive of bathrooms, halls, kitchen, staff rooms, and storage places. 45 CFR §§ 1302.31(d), 1302.21(d)(2)
- b. LEA teachers will maintain all classrooms in accordance with the Office of Head Start standards.

18. Contractor will be responsible for repairing any environmental health and safety issues immediately and have alternate plans in place and will follow reporting procedures adopted by the Contractor. In any instance where a repair will take more than one day, the Principal or his/her designee will inform the NINOS Area Manager. The SBCISD Principal will determine the necessary course of action to remedy the issue as soon as possible and share the alternate plan with the Area Manager. The Contractor will maintain records throughout the full school year of all work orders and repairs and will provide copies to NINOS upon request. 45 CFR § 1302.47.

19. Transportation: NINOS does not provide transportation services other than transportation affiliated with activities such as field trips. If the Contractor elects to provide bus transportation services, it is at their discretion and is not covered in this contract.

20. Field Trips: Field trips are considered an extension to the classroom and as such, the Contractor must adhere to Head Start performance standards and regulations regarding all aspects involved with field trips including transportation, tie to curriculum, and supervision during field trips. NINOS will not sponsor field trips. All field trips will be at the expense and responsibility of the Contractor.

21. Coordinate with NINOS during the application and enrollment process to select and enroll Head Start eligible children based on NINOS policies and procedures. Collectively with NINOS, the program must include specific efforts to actively locate and recruit children, including homeless children and children in foster care. Contractor partners will communicate with NINOS to identify both Head Start and SBCISD eligible children, so they are provided with the opportunity to enroll when openings occur. In the event of an open slot all efforts will be made to replace the children with an eligible child on the Head Start waitlist. If an eligible child is not available, NINOS has the authority to move the open slot to another location. 45 CFR § 1302.15(a). All available slots will be filled at the discretion of NINOS. ISDs will collect Head Start eligibility information on students and maintain a list of eligible children to be shared with NINOS upon request. Contractor will provide NINOS with all new applications when received. 1302.13

22. All teaching staff are contracted for a full day and must not leave before the children leave, other than for approved leave in which case the Contractor must provide coverage for that classroom with qualified personnel. Each Classroom must always maintain a minimum of two adults for up to 20 children during the school day and must always have a minimum of two qualified adults with children (even if under 20 children). Teachers will follow the active supervision protocol and ensure knowledge of the number of children present. Teachers must zone and avoid congregating when outdoors to ensure safety of all children. During monthly staff meetings, teachers will review and discuss active supervision forms and procedures. 1302.21(b)(4)

23. The Contractor will request reimbursement on the monthly invoice. Contractor substitutes must meet all Head Start staff requirements as per mandate and must sign the NINOS Standard of Conduct. 45 CFR § 1302.91(e)(2).

24. Provide a Head Start qualified teacher and a teacher assistant for each Head Start classroom. Contractor must provide documentation verification of credentials upon request to NINOS. When in pursuit of a credential as detailed below, Contractor must provide transcripts and proof of enrollment into a baccalaureate program. 45 CFR § 1302.91, Sec. 648A Head Start Act (42 USC § 9843a), and Texas Education Code §§ 29.167-29.171.

- a. Teacher
  - i. Head Start teachers in center-based programs must have:
    - 1. An Associate, Baccalaureate or advanced degree in early childhood education; or
    - 2. A Baccalaureate or advanced degree and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children.
- b. Teacher Assistant
  - i. Head Start teaching assistants in center-based programs must have, or obtain within two years of employment and serving in a Head Start classroom:
    - 1. At least a Child Development Associate Credential; or

2. Be enrolled in a program leading to an Associate or Baccalaureate degree; or
  3. Be enrolled in a Child Development Associate Credential program to be completed within 2 years; or
  4. Minimum of CDA and obtained within two years of date of hire or BA or AA degree.
- c. Contractor Teachers, Teacher Assistants and Substitutes will require the following:
- i. Background check per item 31 below;
  - ii. TB test; and
  - iii. Training as delineated in item 27 below.
25. Permit the Contractor Health Services Advisory Committee (HSAC) to include a NINOS HSAC representative. 45 CFR § 1302.40(b).
26. All Contractor teaching staff in Head Start classrooms are required to attend mandatory Head Start training sessions including in-service training as well as ongoing practice-based coaching. 45 CFR §§ 1302.91, 1302.92. Training includes but is not limited to: Attend annual NINOS In-Service training, including but not limited to:
- a. Child Abuse and Neglect
  - b. Reporting child abuse and neglect
  - c. Emergency planning for childcare providers
  - d. Managing common childhood illness in childcare setting
  - e. Medication administration in childcare setting
  - f. Keeping children safe from hazards
  - g. Transporting children safely
  - h. NINOS Protocols
  - i. NINOS Standards of Conduct
  - j. Monthly professional training
  - k. Professional Development Plan supported with ongoing coaching and mentoring by Education Coach.
27. Coordinate with NINOS Family Services Worker to ensure each Head Start child has had:
- a. the required EPSDT immunizations prior to the start of school
  - b. a health history completed within 90 days of the first day of school, 45 CFR 1302.42(b)(4)
  - c. a growth assessment within 90 days of the first day of school, 45 CFR 1302.42(b)
  - d. a vision test within 45 days of the first day of school 45 CFR 1302.42 (b)(2)
  - e. a hearing test within 45 days of the first day of school 45 CFR 1302.42(b)(2)
  - f. a speech/language screening within 45 Days of the first day of school 45 CFR 1302.33(a)(1)
  - g. a dental exam within 90 days of first day of school 45 CFR 1302.42(b)(1)(i)
  - h. a physical examination within 90 days of first day of school 45 CFR 1302.42(b)(1)(i)
  - i. a hemoglobin/hematocrit within 90 days of first day of school 45 CFR 1302.42(b)(1)(i)

- j. an acceptable blood pressure report within 90 days of first day of school 45 CFR 1302.42(b)(1)(i)
- k. an acceptable Lead Test within 90 days of first day of school 45 CFR 1302.42(b)(1)(i)

28. Contractor teaching staff in Head Start classrooms will use approved Progress Monitoring tools as the child assessment tool. All teachers will document and score all observables in an approved Progress Monitoring system to include:

- a. Social & Emotional Screener
- b. Early Writing Checklist
- c. Physical Development and Health
- d. Approaches to Learning
- e. Speech Production & Sentence Skills
- f. Motivation to Read

Teachers will also maintain student portfolios to include student work such as writings, cuttings, and arts. Teachers who do not maintain proper documentation will be out of compliance with the contract and will be subject to removal from providing Head Start services 45 CFR § 1302.33(b).

29. Contractor teaching staff will participate in a minimum of two CLASS observations per calendar year, they will be video recorded for professional development and for CLASS feedback, and they will complete a coaching conference report with the education coach for professional development. 45 CFR §§1302.92(c), 1304.11(c), and 1304.16

30. Pursuant to Section 648A of the Head Start Act and 1302.90(b), a criminal record check must be conducted on all prospective new hires and current staff, consultants, contractors, and volunteers working with Head Start children. Contractors must provide either proof of completed checks below or information including driver's license, social security number, and basic identifying information on all staff, consultants, contractors, and volunteers before they begin working with Head Start children to allow NINOS completion of the following checks:

- a. State Criminal History records including fingerprint check
- b. Federal Bureau of Investigation Criminal History records including fingerprint check
- c. Sex Offender Registry check
- d. Child Abuse and Neglect State Registry check

31. Contractors must review the information found in each employment application and complete background check to assess the relevancy of any issue uncovered by the complete background check including any arrest, pending criminal charge, or conviction and must use Child Care and Development Fund (CCDF) disqualification factors described in 42 U.S.C. 9858(c)(1) and 42 U.S.C. 9858f(h)(1) or tribal disqualifications factors to determine whether the prospective employee can be hired or the current employee must be terminated. Contractor also will follow its own criminal history check requirements under law and policy.

32. NINOS must conduct the complete background check for each employee, consultant, or contractor at least once every five years which must include each of the four checks listed above and review and make employment decisions based on the information as described in paragraph

1302.90 (b)(3), unless the program can demonstrate to the responsible HHS official that it has a more stringent system in place that will ensure child safety. Contractor will provide information to NINOS to conduct the necessary background checks.

33. Contractor Education Department will coordinate and collaborate with NINOS Education team to ensure seamless services included but not limited to; behavior management, classroom management, assessments and data, IEP and ARD meetings, transitions in and out of program, and to ensure Head Start Policies and Procedures are carried out in the classroom. 45 CFR § 1302.92(c)

34. LEA will provide NINOS Area Manager with agendas, certificates, and sign in sheets of all trainings provided to Contractor staff in Head Start classrooms. 45 CFR §§1302.91(a), 1302.92(b).

35. Contractor will participate in and comply with all federal monitoring visits. NINOS will conduct regular announced and unannounced monitoring visits 45 CFR § 1302.100.

36. Contractor staff will foster relationships with families served and share concerns or unmet needs with Family Services staff.

37. New contractors must complete and submit a TXHHSC Educational Facility – Request for Exemption from Regulation under 40 TAC § 745.119 form. 40 TAC § 745.127. This is a one-time submission. NINOS will assist upon request. A copy of the exemption must be provided to NINOS.

38. If permitted by state law, Contractor will provide NINOS with notice if a Head Start child becomes the subject of a report of abuse or neglect, or if the child sustains an injury requiring medical treatment. If permitted under state and federal law, Contractor will provide NINOS with notice of the outcome of an investigation once the investigation has been concluded by the Contractor. If the nature of the allegation and investigation is such that the investigation is taken over by another agency, then NINOS shall communicate directly with that agency to obtain results of the investigation. If the results of an outside agency's investigation is shared with Contractor, Contractor shall, if allowed by law, notify NINOS of the agency's determination in regard to the allegation(s).

39. Contractor shall confirm with NINOS prior to employment of personnel whose positions will be funded by NINOS, that the person proposed for employment meets the minimum Qualification and Competency standards required by the regulations that govern the funding of reimbursement for the position. Contractor shall have the sole authority to make hiring decisions for personnel employed by Contractor. 45 CFR § 1302.91 Staff Qualifications and Competency Requirements.

40. Contractor shall work with NINOS supporting successful transitions to kindergarten by using evidence-based transition practices throughout the year. 45 CFR § 1302.71 Transitions from Head Start to kindergarten.

## **V. ROLES AND RESPONSIBILITIES OF HEAD START GRANTEE: NINOS, INC.**

NINOS shall serve as fiscal agent for the Head Start Program review for compliance of all program requirements. NINOS will provide training and technical assistance to school district partners, including Contractor, regarding compliance with NINOS program guidelines, Head Start

Performance Standards and other Administration for Children & Families (ACF) regulations as codified within Chapter 45 of the Code of Federal Regulations (CFR) Parts 1302, including, but not limited to the following:

1. NINOS will conduct two CLASS™ observations in Head Start classrooms and will provide feedback to the teacher, and if appropriate, the school administrator. NINOS Education Coaches will provide additional support through practice-based coaching in specific areas of concern in CLASS observations. 641A(c)(2)(F) (42 USC 9836A), 45 CFR § 1304.11(c), and 45 CFR § 1302.92(c).
2. Executive Director will share the Program Information Report (PIR) annually, the Manage by Outcomes (MBO) report quarterly and the Manage by Information (MBI) report monthly. Head Start Act § 642(d)(2) (42 USC § 9837).
3. Provide blanket policy of student accident insurance for Head Start children during the hours of school that complies with all federal regulations and requirements of Head Start and any state law or regulations. 45 CFR § 1303.12
4. Work with families of Head Start children to ensure they receive their annual physical and dental checkups or NINOS will obtain a refusal by the 90th day of the child's first date of school attendance. 45 CFR § 1302.42(b)(1)(i)
5. Ensure partners are utilizing a Texas approved, comprehensive educational curriculum for use in the three-year-old program (when applicable) as well as the four-year-old program, with both programs integrating Head Start Performance Standards and Texas pre-kindergarten curriculum guidelines. 45 CFR § 1302.32
6. Reimburse Contractor's staff for travel expenses to attend Head Start required activities, such as home visits and professional staff development upon receipt of appropriate documentation. Mileage will be reimbursed at state rate and through Contractor invoicing only. Any expenses incurred must have an original receipt for full reimbursement. NINOS agrees to reimbursement terms of 30 days.
7. Provide a Mental Health Professional to review Social Emotional and Early Development results and make referrals for additional mental health support. 45 CFR § 1302.33(a)(1)
8. Provide parent education and staff training in the service areas of education, mental wellness, disabilities, nutrition, health/safety, parent involvement, social services, and transportation safety. 45 CFR § 1302.53(a)(2)(v)
9. Identify and network with community resources to assist families. 45 CFR § 1302.53(a)(2)
10. Establish appropriate Executive Board, Policy Council, Parent Committee, Health Services Advisory Committees, and any appropriate sub committee's according to program requirements. 45 CFR Part 1301.
11. Communicate program information in a timely manner to all interested parties, which may include district administrators, staff, program families, Policy Council, Parent and subcommittee groups, NINOS Governing Board and Executive Staff. Head Start Act § 642(d)(2) (42 USC 9837).
12. Conduct an annual, program-wide, Self-Assessment and Quality Improvement Plan, review, and update the Community Assessment if any significant changes have occurred within

the community. Implement program systematic changes called for by the Quality Improvement Plan. 45 CFR §§ 1302.11, 1302.102(b)(2)

13. Provide on-site programmatic support and promote best practices to classroom teachers and aides, family services specialists, campus administrator(s), business office manager, school nurse, school counselor, food service staff, transportation staff, special education staff, and any other staff who support the Head Start Program. 45 CFR §§ 1302.91(a), 1302.92(c).

14. Participate in ARD, 504 meetings and assist with coordination and provision of comprehensive services for families and children with identified needs at the child's home district. 45 CFR § 1302.45.

15. Maintain the security and confidentiality of all records of children and their families, including but not limited to compliance with Family Educational Rights and Privacy Act (FERPA) requirements. 45 CFR § 1303.20.

16. Prior to commencement of the school year, NINOS will provide mandatory training at in-service. Additional training will be provided, as NINOS deems necessary. Training will be provided for Head Start staff in the service areas of education, mental wellness, disabilities, nutrition, health, safety, parent involvement and social services. NINOS will communicate all professional development requirements and dates as early as possible. 45 CFR §§ 1302.91(a), 1302.92

17. Designated staff will provide appropriate family partnership services. 45 CFR § 1302.91(e)(7).

18. Defer to the Contractor with respect to its staff meeting all licensure requirements under law and Contractor/SBCISD policy.

19. Purchase supplies and materials to fulfill program requirements. Supplies and materials include, but are not limited to student school supplies, student consumable materials, classroom supplies, furniture, learning center supplies, etc. Classrooms will be supplied to meet or exceed the Contractor expectations for early childhood classrooms. Inventory and account for all NINOS materials in accordance with all federal requirements. 45 CFR Part 75, 45 CFR Part 1300.

20. Provide vehicle and pedestrian safety training for all Head Start children and parents as required by Head Start Performance Standards. 45 CFR § 1302.46(b)(1)(v).

21. NINOS will conduct regular announced and unannounced monitoring visits to ensure continuous improvement for achieving program goals that ensures child safety and delivery of effective, high-quality program services. 45 CFR § 1302.100.

22. NINOS will provide Head Start Policies, Procedures, and monitor compliance with these policies and procedures. NINOS will provide updates via email as changes occur. 45 CFR § 1302.100

23. NINOS Education Staff will assist in classroom set up; provide needed materials to ensure classroom is conducive to learning. Education Coaches will complete classroom checklists prior to the first day of school. 45 CFR §§ 1302.31(c), 1302(d).

24. NINOS will provide and assist in completing the application for prospective Head Start parents. NINOS will participate in the selection of Head Start children based on the selection criteria. 45 CFR §§ 1302.12, 1302.14
25. NINOS will have responsibility for completing and submitting all required incident reports to the Office of Head Start. NINOS leadership will be an active participant in the investigation and outcomes regarding any incident involving a Head Start child.
26. Education Services leadership will participate in the interview process for selection of personnel working in funded Head Start positions.
27. NINOS will provide, upon request, consultation, clarification, and subject matter expertise regarding all Head Start standards and the Head Start Act.
28. NINOS employees will follow Contractor safety and security processes when entering and exiting the Contractor building.
29. NINOS will provide student accident insurance coverage for children who are dually enrolled in the Head Start Program and at SBCISD. NINOS recognizes and agrees that students who are enrolled at SBCISD are covered under SBCISD's base insurance policy, and it is the intention of the Parties that all dual enrollment children are covered by the student accident insurance policy provided by NINOS as well as the blanket policy of SBCISD.

## **VI. FINANCIAL**

**School Fiscal Year:** (2025-2026)

**Grant Year:** (2025-2026)

**Total Award Amount: Not to Exceed:** \$330,000.

### **Reimbursement:**

Head Start Sites:

Four (4) Classrooms in Fred Booth ECE Campus

Two (2) Classrooms in Sullivan Environmental Science Academy (SESA)

- A. Six (6) Contractor/SBCISD Teacher: up to 50% of salary (including fringe benefits) and not exceed \$25,000 per teacher, per year, for a total of \$150,000.
- B. Six (6) Contractor/SBCISD Teacher Aide up to 100% of salary (including fringe benefits) and not to exceed \$25,000 per teacher aide, per year, for a total of \$150,000.
- C. One-half (50%) substitute pay for the teacher in the partnered room; not to exceed \$1,500 per classroom, per school year for a total of \$9,000.
- D. Full (100%) substitute pay for the Teacher Assistant in the partnered room; not to exceed \$2,000 per school year. per school classroom, for a total of \$12,000 per school year.

- E. Contractor will receive up to \$1,500 per classroom, per school year for a total of \$9,000. Supplies to be reimbursed through a monthly invoice.

Up to 50% and 100% respectively is dependent on classroom census and ability to maintain a minimum of 80% Head Start eligible children per classroom. See further details above. Teachers and aides to provide services up to 17 Head Start eligible three and four years of age. Teachers must not depart (other than scheduled approved leave) prior to children's departure. An administrator must be present when children and staff are present at the location.

The contractor will work collaboratively with NINOS to maintain 100% Head Start enrollment per class, if Head Start enrollment drops below 100%, and 100% slots cannot be maintained, slots will be allocated to a center with an eligible waitlist and the Contractor's pay allocation will be adjusted in accordance with number of students per classroom.

The reimbursements to Contractor shall not exceed the total award amount for the Program year.

**Funds Flow:**

Federal law requires that a recipient have no more than three (3) days of operations cash on hand; therefore, funds will flow on a monthly reimbursement basis.

**Financial Reporting Requirements:**

1. Invoices are due monthly by the 10th of each month. The Contractor must include reimbursable amounts, supporting documentation per contract, and non-federal share for payment to be processed.
2. Final Expenditure Report is due no later than 30 days after the last date of service.

**Carryover of funds:**

Carryover of funds from one fiscal year to another is not allowed.

**Unobligated Funds:**

Any unobligated funds will not be allowed for purposes other than those stated within this contract.

Any remaining or unallocated funds designated through the grant will be provided to the Contractor to fulfill program requirements.

**VII. ADDITIONAL TERMS AND CONDITIONS**

1. Governmental Immunity. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to either party nor to create any legal rights or claim on behalf of any third party. Contractor/SBCISD does not waive, modify, or alter, to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas. No provision of this Agreement is consent to suit.
2. Approvals or Consents. Whenever this Agreement requires or permits approvals or consents to be hereafter given by any party hereto, the parties agree that such approval or consent shall not be unreasonably withheld. Such approval or consent shall be given in

writing and shall be effective without regard to whether given before the time required herein.

3. Governing Law. The laws of the State of Texas shall govern this Agreement and venue for any dispute hereunder is agreed to be Willacy County, Texas.
4. Dispute Resolution. The parties agree to attempt to resolve any issues or claims relating to this MOU that cannot be informally resolved through any dispute resolution process governing this MOU under appertaining law or regulations through mediation before a mutually agreed to neutral mediator.
5. Entire Agreement. This Agreement, together with its authorizing exhibits, constitute the final and entire Agreement between the parties hereto and contain all the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the parties hereto, unless same be in writing, dated subsequent to the date hereto and duly executed by the parties.
6. Notices. Any notice required or permitted under this MOU shall be deemed sufficiently given or served if sent by E-mail or by United States certified mail, return receipt requested, addressed as follows: NINOS and Contractor shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

**EXECUTED and AGREED to as of the dates indicated below.**

**NINOS, Inc.**  
22887 State Highway 345  
P.O. Box 189  
Rio Hondo, Texas 78583  
(956) 399-9944

**SAN BENITO CONSOLIDATED  
INDEPENDENT SCHOOL DISTRICT**  
240 N. Crockett  
San Benito, Texas 78586  
(956) 361-6100

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## **Request Approval of the Memorandum of Understanding between San Benito CISD, ACE After School Program, and Texas A&M AgriLife Extension Agreement for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD, ACE After School Program, and Texas A&M AgriLife Extension Agreement for the 2025-2026 school year.

### **Rationale:**

The rationale of the 4-H program is to provide meaningful opportunities for youth and adults to work together in a learn-by-do program while creating sustainable communities and helping youth become productive members of society. This partnership will focus on five primary areas: leadership/citizenship, agriculture & livestock, family & community health, natural resources, and STEM.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

No cost to district.

### **Resource Personnel:**

Director of After School Program

Dilia Cornett, Assistant Superintendent of Academic Services

Alfredo Perez, Acting Superintendent of Schools

### **Board Policy Reference and Compliance: N/A**



This agreement is between \_\_\_\_\_ in \_\_\_\_\_ County, Texas and Texas 4-H, Inc.  
Chartered Organization Chartering County  
 Chartered Organization EIN: \_\_\_\_\_ Mailing Address, City & Zip Code: \_\_\_\_\_

The purpose of the 4-H program is to provide meaningful opportunities for youth and adults to work together in a learn-by-doing program while creating sustainable communities and helping youth become productive members of society. This is accomplished within five primary areas including leadership/citizenship, agriculture & livestock, family & community health, natural resources, and STEM. The educational programs help youth develop inquiring minds, learn practical skills, strengthen decision making abilities, develop youth-adult partnerships, improve communications and interpersonal relationships, and ultimately share their skills and experience in leadership roles. Through hands-on, learn-by-doing activities, youth establish real-life goals and develop important life skills.

The Chartered Organization, as a duly constituted organization under Texas 4-H, Inc. that serves youth and is guided by adult volunteer leaders, wishes to use the program of 4-H and the 4-H name and emblem to further the development of the youth it supports. The club/group provides the support and service it needs to further the mission and purpose of 4-H. 4-H programs, through clubs/groups, are available in every county in Texas. The county 4-H office of the Texas A&M AgriLife Extension Service provides the administration of all 4-H clubs/groups in the county for which they are assigned and responsible.

- The Chartered Organization agrees to:** (**Club Manager** - Please **initial** each line in agreement)
- |  |   |
|--|---|
| <p>___ Use the 4-H program to further the purposes of 4-H.</p> <p>___ Use the 4-H program to develop youth leadership, life skills, and service to community.</p> <p>___ Conduct programs in accordance with Texas A&amp;M AgriLife Extension Service and Texas 4-H Youth Development Program rules and guidelines.</p> <p>___ Provide equal opportunities in programs and activities, and education to all persons regardless of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or gender identity.</p> <p>___ Use the 4-H name and emblem in accordance with 4-H policies.</p> <p>___ Be administered locally by the county 4-H office of the Texas A&amp;M AgriLife Extension Service.</p> <p>___ Follow all rules and requirements of adult volunteer service to youth in accordance with Extension Volunteer Standards outlined by Texas A&amp;M AgriLife Extension Service.</p> <p>___ Follow and abide by the most current Texas 4-H Financial Management Guidelines.</p> | <p>___ Follow and abide by all Texas 4-H Inc. chartering rules and requirements as outlined in the Texas 4-H Chartering Instructions published by Texas A&amp;M AgriLife Extension Service, as it relates to:</p> <ul style="list-style-type: none"> <li>Charter Application</li> <li>Charter Agreement</li> <li>Bylaws or Standing Rules</li> <li>Employer Identification Number</li> <li>Banking and Financial Institutions</li> <li>Financial Accountability &amp; Reporting</li> <li>Other Club/Group Charter Requirements</li> </ul> <p>___ Secure adequate and appropriate meeting facilities for the club/group to facilitate the implementation of the 4-H program of this Chartered Organization.</p> <p>___ Surrender all financial assets held in financial institutions and property/inventory assets upon dissolution of the Chartered Organization to the county Extension agent or representative.</p> |
|--|---|

# 2025-2026 TEXAS 4-H CLUB/GROUP CHARTER AGREEMENT (Page 2)

As a recognized and chartered club/group under Texas 4-H Inc., the following bylaw articles are required and understood to be non-negotiable articles for every Texas 4-H club/group. ***The following articles have been included in the current club/group's bylaws and are recognized as rules for the club/group whether written or not written within the published document. If contradictions exist within charter documents, the following Articles supersede all other documents.***

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## ARTICLE VIII: FISCAL ACCOUNTABILITY

The 4-H club/group shall adhere to all guidelines related to financial accountability as outlined in the Texas 4-H Youth Development 4-H Club Financial Management Rules and Guidelines.

## ARTICLE IX: CLUB DISBANDMENT

Upon the disbandment of the club, all real property, including money, equipment and land shall become the property of the County 4-H Program for care and disposition and authorizes the Texas A&M AgriLife Extension Service and County Extension Agent(s) full rights to access bank records, bank funds, and all other banking authority. This also applies to all inventory and assets acquired by and/or owned by this organization. The last official duty of the club's manager shall be to affect the transfer of club property and to turn over club records to the County Extension Agent or other Extension designees.

## ARTICLE X: AMENDMENTS

These bylaws may be amended at any regular meeting of the club by a two-thirds vote of the members present, provided that the proposed amendments have been presented to the club in writing and filed with the secretary at the previous meeting of the club. Amendments must not conflict with the basic 4-H philosophy or the Texas 4-H Club/Group Charter Agreement. These amendments are effective upon the affirmative vote of the members present.

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**Club/Group Agreement:** This Club/Group Charter may be revoked at any time by an official representative of Texas A&M AgriLife Extension Service directly responsible for administering the 4-H program covered by this Charter. This authorizes the Texas A&M AgriLife Extension Service employee (below) or their representative full access to retrieve banking records, funds, and authority of any financial institution accounts (checking, savings, investments, etc.) held by this Chartered Organization. Furthermore, by submitting this charter agreement, we understand and agree that the Chartered Organization will follow the standard Texas 4-H Club bylaws.

**We further agree that our Club/Group bylaws can in no way contradict the standard Texas 4-H Club bylaws, nor can they violate the Texas 4-H Rules and Guidelines.**

1. Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
*Club Manager or Adult Volunteer Leader directly involved with the club.*

2. Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
*Signature Authority of Financial Accounts of Chartered Organization (Someone on the signature card other than the person signing on line 1)*

Approved by:

3. Signature: Stephanie Bowman Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
*County Extension Agent, Texas A&M AgriLife Extension Service Representative or Cooperative Extension Program Representative*

*Initials and signatures are required before application is accepted.*



## **Request Approval of the San Benito CISD Student Code of Conduct for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the TASB recommended updates to the San Benito CISD Student Code of Conduct for the 2025-2026 school year.

### **Rationale:**

The 2025-2026 San Benito CISD Student Code of Conduct is designated as a reference for all school district stakeholders in addressing student behavior, preventing and intervening in student discipline problems, and imposing disciplinary consequences as required by School District policy and State Law.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

No cost district.

### **Resource Personnel:**

All Campuses  
JoAnne Fernandez, Director of Secondary Education  
Dilia Cornett, Assistant Superintendent of Academics  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

Texas Education Code and SBCISD Legal and Local Policies are referenced within the document.

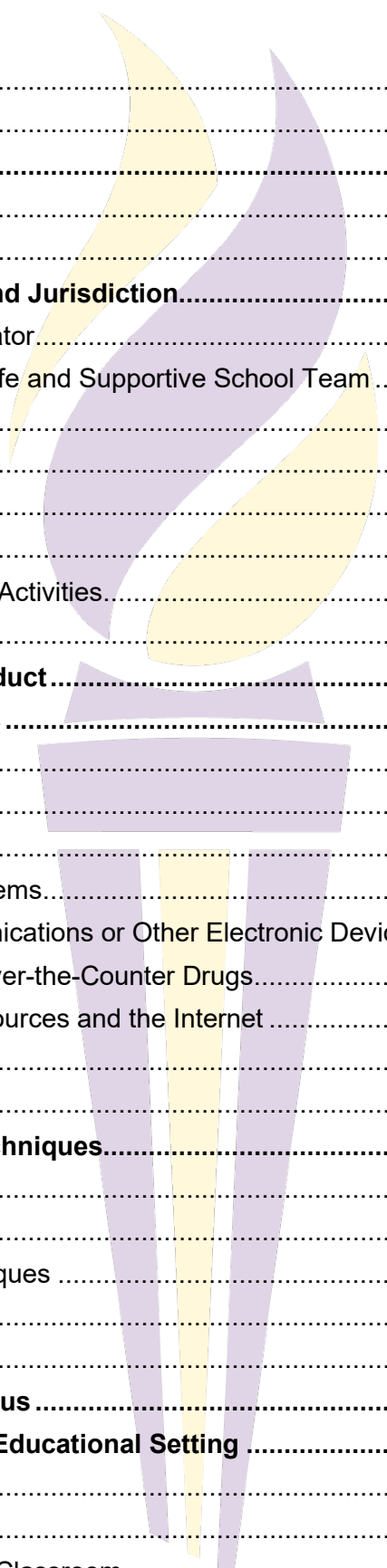
The logo features a stylized torch with a purple handle and a yellow flame. The flame is composed of several overlapping, teardrop-shaped segments in yellow and purple. The text is centered over the torch.

**San Benito CISD**  
**Student Code of Conduct**

**2025-2026 School Year**

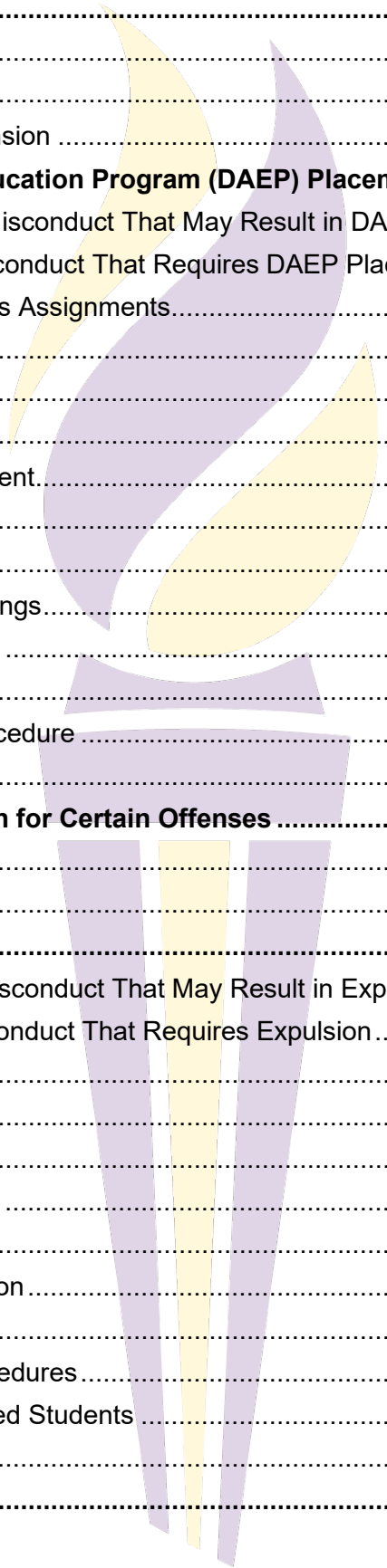
If you have difficulty accessing the information in this document because of disability, please contact Support Services, 956-361-6100.

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*San Benito CISD Student Code of Conduct*



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# Student Code of Conduct

## Accessibility

If you have difficulty accessing the information in this document because of disability, please contact Director of Student Support Services, Director of Student Services, 240 N. Crockett St., San Benito, TX 78586, 956-361-6100.

## Purpose

The Student Code of Conduct (“Code of Conduct”), as required by Chapter 37 of the Texas Education Code, provides methods and options for managing student behavior, preventing and intervening in student discipline problems, and imposing discipline.

The law requires the district to define misconduct that may—or must—result in a range of specific disciplinary consequences, including removal from a regular classroom or campus, out-of-school suspension, placement in a disciplinary alternative education program (DAEP), placement in a juvenile justice alternative education program (JJAEP), or expulsion from school.

This Code of Conduct has been adopted by the San Benito Consolidated Independent School District board of trustees and developed with the advice of the district-level planning and decision-making committee. It provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline. This Code of Conduct remains in effect during summer school and at all school-related events and activities outside the school year until the board adopts an updated version for the next school year.

In accordance with state law, the Code of Conduct shall be posted at each school campus or shall be available for review at the campus principal’s office. Additionally, the Code of Conduct shall be available at the campus behavior coordinator’s office and posted on the district’s website at [www.sbcisd.net](http://www.sbcisd.net). Parents shall be notified of any conduct violation that may result in a student being suspended, placed in a DAEP or JJAEP, expelled, or taken into custody by a law enforcement officer under Chapter 37 of the Education Code.

Because the Code of Conduct is adopted by the district’s board of trustees, it has the force of policy. In the event of a conflict between the Code of Conduct and the Student Handbook, the Code of Conduct shall prevail.

**Please note:** The discipline of students with disabilities who are eligible for services under federal law (Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973) is subject to the provisions of those laws.

## **School District Authority and Jurisdiction**

School rules and the district's authority to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The district has disciplinary authority over a student:

1. During the regular school day;
2. While the student is traveling on district transportation;
3. During lunch periods in which a student is allowed to leave campus;
4. At any school-related activity, regardless of time or location;
5. For any school-related misconduct, regardless of time or location;
6. When retaliation against a school employee, board member, or volunteer occurs or is threatened, regardless of time or location;
7. When a student engages in cyberbullying, as defined by Education Code 37.0832;
8. When criminal mischief is committed on or off school property or at a school-related event;
9. For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line;
10. For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas;
11. When the student commits a felony, as provided by Education Code 37.006 or 37.0081; and
12. When the student is required to register as a sex offender.

### **Campus Behavior Coordinator**

As required by law, a person at each campus must be designated to serve as the campus behavior coordinator (CBC). The designated person may be the principal or any other campus administrator selected by the principal. The CBC is primarily responsible for maintaining student discipline. The district shall post on its website and in the Student Handbook, for each campus, the email address and telephone number of the person serving as CBC. Contact information may be found at [www.sbcisd.net](http://www.sbcisd.net) under the Student Support Services Department page.

### **Threat Assessment and Safe and Supportive School Team**

The CBC or other appropriate administrator will work closely with the campus threat assessment and safe and supportive school team to implement the district's threat assessment policy and procedures, as required by law, and shall take appropriate disciplinary action in accordance with the Code of Conduct.

### **Searches**

District officials may conduct searches of students, their belongings, and their vehicles in accordance with state and federal law and district policy. Searches of students shall be conducted in a reasonable and nondiscriminatory manner. Refer to the district's policies at FNF(LEGAL) and FNF(LOCAL) for more information regarding investigations and searches.

The district has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable suspicion to believe it contains articles or materials prohibited by the district.

Desks, lockers, district-provided technology, and similar items are the property of the district and are provided for student use as a matter of convenience. District property is subject to search or inspection at any time without notice.

### **Reporting Crimes**

The principal or CBC and other school administrators as appropriate shall report crimes as required by law and shall call local law enforcement when an administrator suspects that a crime has been committed on campus.

### **Security Personnel**

The board utilizes police officers and/or security personnel to ensure the security and protection of students, staff, and property. In accordance with law, the board has coordinated with the CBC and other district employees to ensure appropriate law enforcement duties are assigned to these persons. Provisions addressing the various types of security personnel can be found in the CKE policy series.

The law enforcement duties of district police officers are to ensure:

1. Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, District police officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.
3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.
4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.
6. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.
7. Carry weapons as directed by the chief of police and approved by the Superintendent.
8. Carry out all other duties as directed by the chief of police or Superintendent.

### **“Parent” Defined**

Throughout the Code of Conduct and related discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

### **Participating in Graduation Activities**

The district has the right to limit a student’s participation in graduation activities for violating the district’s Code of Conduct.

Participation might include a speaking role, as established by district policy and procedures.

Students eligible to give the opening and closing remarks at graduation shall be notified by the campus principal. Notwithstanding any other eligibility requirements, in order to be considered eligible, a student shall not have engaged in any misconduct that resulted in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

The valedictorian and salutatorian may also have speaking roles at graduation. No student shall be eligible to have such a speaking role if he or she engaged in any misconduct that resulted in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

### **Unauthorized Persons**

In accordance with Education Code 37.105, a school administrator, SRO, or district police officer shall have the authority to refuse entry to or eject a person from district property if the person refuses to leave peaceably on request and:

1. The person poses a substantial risk of harm to any person; or
2. The person behaves in a manner that is inappropriate for a school setting and persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with policies FNG(LOCAL) or GF(LOCAL), as appropriate. However, the timelines for the district's grievance procedures shall be adjusted as necessary to permit the person to address the board in person within 90 calendar days, unless the complaint is resolved before a board hearing.

See **DAEP—Restrictions During Placement** on page 19 for information regarding a student assigned to DAEP at the time of graduation.

### **Standards for Student Conduct**

Each student is expected to:

- Demonstrate courtesy, even when others do not.
- Behave in a responsible manner.
- Exercise self-discipline.
- Attend all classes regularly and on time.
- Bring appropriate materials and assignments to class.
- Meet district and campus standards of grooming and dress.
- Obey all campus and classroom rules.
- Respect the rights and privileges of students, teachers, and other district staff and volunteers.
- Respect the property of others, including district property and facilities.
- Cooperate with and assist the school staff in maintaining safety, order, and discipline.
- Adhere to the requirements of the Student Code of Conduct.

## General Conduct Violations

The categories of conduct below are prohibited at school, in vehicles owned or operated by the district, and at all school-related activities, but the list does not include the most severe offenses. In the subsequent sections on **Out-of-School Suspension** on page 13, **On or Off Campus DAEP Placement** on page 15, **Placement and/or Expulsion for Certain Offenses** on page 21, and **Expulsion** on page 23, those offenses that require or permit specific consequences are listed. Any offense, however, may be severe enough to result in **Removal from the Regular Educational Setting** as detailed on page 12.

### Disregard for Authority

Students shall not:

- Fail to comply with directives given by school personnel.
- Leave school grounds or school-sponsored events without permission.
- Disobey rules for conduct in district vehicles.
- Refuse to accept discipline or consequence assigned by a teacher or principal.

### Mistreatment of Others

Students shall not:

- Use profanity or vulgar language or make obscene gestures.
- Fight or scuffle. (For assault, see **DAEP—Placement and/or Expulsion for Certain Offenses** on page 21.)
- Threaten a district student, employee, or volunteer, including off school property if the conduct causes a substantial disruption to the educational environment.
- Engage in bullying, cyberbullying, harassment, or making hit lists. (See **glossary** for all four terms.)
- Release or threaten to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.
- Engage in sexual or gender-based harassment or sexual abuse, whether by word, gesture, or any other conduct directed toward another person, including a district student, employee, board member, or volunteer.
- Engage in conduct that constitutes dating violence. (See **glossary**.)
- Engage in inappropriate or indecent exposure of private body parts.
- Participate in hazing. (See **glossary**.)
- Coerce an individual to act through the use or threat of force.
- Commit extortion or blackmail.
- Engage in inappropriate verbal, physical, or sexual conduct directed toward another person, including a district student, employee, or volunteer.

- Record the voice or image of another without the prior consent of the individual being recorded or in any way that disrupts the educational environment or invades the privacy of others.

### **Property Offenses**

Students shall not:

- Damage or vandalize property owned by others. (For felony criminal mischief, see **DAEP— Placement and/or Expulsion for Certain Offenses** on page 21.)
- Deface or damage school property, including textbooks, technology and electronic resources, lockers, furniture, and other equipment, with graffiti or by other means.
- Steal from students, staff, or the school.
- Commit or assist in a robbery or theft, even if it does not constitute a felony according to the Penal Code. (For felony robbery, aggravated robbery, and theft, see **DAEP— Placement and/or Expulsion for Certain Offenses** on page 21.)
- Enter, without authorization, district facilities that are not open for operations.

### **Possession of Prohibited Items**

Students shall not possess or use:

- Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;
- A razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person;
- A “look-alike” weapon that is intended to be used as a weapon or could reasonably be perceived as a weapon;
- An air gun or BB gun;
- Ammunition;
- A hand instrument designed to cut or stab another by being thrown;
- A firearm silencer or suppressor;
- \*A location-restricted knife;
- \*A club;
- \*A firearm;
- A stun gun;
- Knuckles;
- A pocket knife or any other small knife;
- Mace or pepper spray;
- Pornographic material;
- Tobacco products, cigarettes, e-cigarettes, and any component, part, or accessory for an e- cigarette device;
- Matches or a lighter;

- A laser pointer, unless it is for an approved use; or
- Any articles not generally considered to be weapons, including school supplies, when the principal or designee determines that a danger exists.

\*For weapons and firearms, see **DAEP—Placement and/or Expulsion for Certain Offenses** on page 21. In many circumstances, possession of these items is punishable by mandatory expulsion under federal or state law.

### **Possession of Telecommunications or Other Electronic Devices**

Students shall not:

- Use a telecommunications device, including a cell phone, or other electronic device in violation of district and campus rules.

### **Illegal, Prescription, and Over-the-Counter Drugs**

Students shall not:

- Possess, use, give, or sell alcohol or an illegal drug. (Also see **DAEP Placement** on page 4 and **Expulsion** on page 23 for mandatory and permissive consequences under state law.)
- Possess or sell seeds or pieces of marijuana in less than a usable amount.
- Possess, use, give, or sell paraphernalia related to any prohibited substance. (See **glossary** for “paraphernalia.”)
- Possess, use, abuse, or sell look-alike drugs or attempt to pass items off as drugs or contraband.
- Abuse the student’s own prescription drug, give a prescription drug to another student, or possess or be under the influence of another person’s prescription drug on school property or at a school-related event. (See **glossary** for “abuse.”)
- Abuse over-the-counter drugs. (See **glossary** for “abuse.”)
- Be under the influence of prescription or over-the-counter drugs that cause impairment to body or mind. (See **glossary** for “under the influence.”)
- Have or take prescription drugs or over-the-counter drugs at school other than as provided by district policy.

### **Misuse of Technology Resources and the Internet**

Students shall not:

- Violate policies, rules, or agreements signed by the student or the student’s parent regarding the use of technology resources.
- Attempt to access or circumvent passwords or other security-related information of the district, students, or employees or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.
- Attempt to alter, destroy, or disable district technology resources including, but not limited to, computers and related equipment, district data, the data of others, or other networks connected to the district’s system, including off school property if the conduct causes a substantial disruption to the educational environment.

- Use the internet or other electronic communications to threaten or harass district students, employees, board members, or volunteers, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Send, post, deliver, or possess electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal, including cyberbullying and "sexting," either on or off school property, if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Use the internet or other electronic communication to engage in or encourage illegal behavior or threaten school safety, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.

### **Safety Transgressions**

Students shall not:

- Possess published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety.
- Engage in verbal (oral or written) exchanges that threaten the safety of another student, a school employee, or school property.
- Make false accusations or perpetrate hoaxes regarding school safety.
- Engage in any conduct that school officials might reasonably believe will substantially disrupt the school program or incite violence.
- Throw objects that can cause bodily injury or property damage.
- Discharge a fire extinguisher without valid cause.

### **Miscellaneous Offenses**

Students shall not:

- Violate dress and grooming standards as communicated in the Student Handbook.
- Engage in academic dishonesty, which includes cheating, **misuse of artificial intelligence (AI)** or copying the work of another student, plagiarism, and unauthorized communication between students during an examination.
- Gamble.
- Falsify records, passes, or other school-related documents.
- Engage in actions or demonstrations that substantially disrupt or materially interfere with school activities.
- **Unauthorized Sales:** Students are prohibited from selling any food, beverages, or other items on school grounds for personal profit. All sales must be part of a school-approved fundraiser. Unauthorized sales may result in disciplinary action and confiscation of items
- Repeat violations of other communicated campus or classroom standards of conduct. The district may impose campus or classroom rules in addition to those found in the Code of Conduct. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Code of Conduct.

## Discipline Management Techniques

Discipline shall be designed to improve conduct and encourage students to be responsible members of the school community. Disciplinary action shall draw on the professional judgment of teachers and administrators and on a range of discipline management techniques, including restorative practices. Discipline shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements.

### Students with Disabilities

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Code of Conduct. In the event of any conflict, the district shall comply with federal law. For more information regarding discipline of students with disabilities, see policy FOF(LEGAL).

**In accordance with Texas Education Code (TEC) §37.004(b): a manifestation determination review (MDR) must be conducted by the ARD committee prior to any disciplinary action that would constitute a change in placement for a student with a disability.**

the Education Code, an Admission, Review, and Dismissal (ARD) committee meeting must be held to review the conduct of a student who receives special education services may not be disciplined for conduct meeting the definition of bullying, cyberbullying, harassment, or making hit lists (see glossary) until.

In deciding whether to order suspension, DAEP placement, or expulsion, regardless of whether the action is mandatory or discretionary, the district shall take into consideration a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.

### Techniques

The following discipline management techniques may be used alone, in combination, or as part of progressive interventions for behavior prohibited by the Code of Conduct or by campus or classroom rules:

- Verbal correction, oral or written.
- Cooling-off time or a brief "time-out" period, in accordance with law.
- Seating changes within the classroom or vehicles owned or operated by the district.
- Temporary confiscation of items that disrupt the educational process.
- Rewards or demerits.
- Behavioral contracts.
- Counseling by teachers, school counselors, or administrative personnel.
- Parent-teacher conferences.
- Behavior coaching.
- Anger management classes.
- Mediation (victim-offender).
- Classroom circles.
- Family group conferencing.
- Grade reductions for cheating, plagiarism, and as otherwise permitted by policy.

- Detention, including outside regular school hours.
- Sending the student to the office, another assigned area, or to in-school suspension (ISS).
- Assignment of school duties, such as cleaning or picking up litter.
- Withdrawal of privileges, such as participation in extracurricular activities, eligibility for seeking and holding honorary offices, or membership in school-sponsored clubs and organizations.
- Penalties identified in student organizations' extracurricular standards of behavior.
- Restriction or revocation of district transportation privileges.
- School-assessed and school-administered probation.
- Corporal punishment, unless the student's parent or guardian has provided a signed statement prohibiting its use.
- Out-of-school suspension, as specified in **Out-of-School Suspension** on page 13.
- Placement in a DAEP, as specified in **DAEP** on page 15.
- Expulsion and/or placement in an alternative educational setting, as specified in **Placement and/or Expulsion for Certain Offenses** on page 21.
- Expulsion, as specified in **Expulsion** on page 23.
- Referral to an outside agency or legal authority for criminal prosecution in addition to disciplinary measures imposed by the district.
- Other strategies and consequences as determined by school officials.

### **Prohibited Aversive Techniques**

Aversive techniques are prohibited for use with students and are defined as techniques or interventions intended to reduce the reoccurrence of a behavior by intentionally inflicting significant physical or emotional discomfort or pain. Aversive techniques include:

- Using techniques designed or likely to cause physical pain, other than corporal punishment as permitted by district policy. [See policy FO(LOCAL).]
- Using techniques designed or likely to cause physical pain by electric shock or any procedure involving pressure points or joint locks.
- Directed release of noxious, toxic, or unpleasant spray, mist, or substance near a student's face.
- Denying adequate sleep, air, food, water, shelter, bedding, physical comfort, supervision, or access to a restroom facility.
- Ridiculing or demeaning a student in a manner that adversely affects or endangers the learning or mental health of the student or constitutes verbal abuse.
- Employing a device, material, or object that immobilizes all four of a student's extremities, including prone or supine floor restraint.
- Impairing the student's breathing, including applying pressure to the student's torso or neck or placing something in, on, or over the student's mouth or nose or covering the student's face.

- Restricting the student's circulation.
- Securing the student to a stationary object while the student is standing or sitting.
- Inhibiting, reducing, or hindering the student's ability to communicate.
- Using chemical restraints.
- Using time-out in a manner that prevents the student from being able to be involved in and progress appropriately in the required curriculum or any applicable individualized education program (IEP) goals, including isolating the student using physical barriers.
- Depriving the student of one or more of the student's senses, unless the technique does not cause the student discomfort or complies with the student's IEP or behavior intervention plan (BIP).

### **Notification**

The CBC shall promptly notify a student's parent by phone or in person of any violation that may result in in-school or out-of-school suspension, placement in a DAEP, placement in a JJAEP, or expulsion. The CBC shall also notify a student's parent if the student is taken into custody by a law enforcement officer under the disciplinary provisions of the Education Code.

A good-faith effort shall be made to provide **written** notice of the disciplinary action to the student, on the day the action was taken, for delivery to the student's parent. If the parent has not been reached by telephone or in person by 5:00 p.m. of the first business day after the day the disciplinary action was taken, the CBC shall send written notification by U.S. Mail. If the CBC is not able to provide notice to the parent, the principal or designee shall provide the notice.

Before the principal or appropriate administrator assigns a student under age 18 to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

### **Appeals**

Questions from parents regarding disciplinary measures should be addressed to the teacher, campus administration, or CBC, as appropriate. Appeals or complaints regarding the use of specific discipline management techniques should be addressed in accordance with policy **FNG(LOCAL)**. A copy of the policy may be obtained from the principal's office, the CBC's office, or the central administration office or through Policy Online® at the following address: [www.sbcisd.net](http://www.sbcisd.net).

The district shall not delay a disciplinary consequence while a student or parent pursues a grievance. In the instance of a student who is accused of conduct that meets the definition of sexual harassment as defined by Title IX, the district will comply with applicable federal law, including the Title IX formal complaint process. See policies FFH(LEGAL) and (LOCAL).

## **Removal from the School Bus**

A bus driver may refer a student to the principal's office or the CBC's office to maintain effective discipline on the bus. The principal or CBC must employ additional discipline management techniques, as appropriate, which can include restricting or revoking a student's bus riding privileges.

To transport students safely, the vehicle operator must focus on driving and not be distracted by student misbehavior. Therefore, when appropriate disciplinary management techniques fail to improve student behavior or when specific misconduct warrants immediate removal, the principal or the CBC may restrict or revoke a student's transportation privileges, in accordance with law.

## **Removal from the Regular Educational Setting**

In addition to other discipline management techniques, misconduct may result in removal from the regular educational setting in the form of a routine referral or a formal removal.

### **Routine Referral**

A routine referral occurs when a teacher sends a student to the CBC's office as a discipline management technique. The CBC shall employ alternative discipline management techniques, including progressive interventions. A teacher or administrator may remove a student from class for behavior that violates this Code of Conduct to maintain effective discipline in the classroom.

### **Formal Removal**

A teacher may initiate a formal removal from class if:

1. A student's behavior has been documented by the teacher as repeatedly interfering with the teacher's ability to teach the class or with other students' ability to learn; or
2. The behavior is so unruly, disruptive, or abusive that the teacher cannot teach, and the students in the classroom cannot learn.

Within three school days of the formal removal, the CBC or appropriate administrator shall schedule a conference with the student's parent, the student, the teacher who removed the student from class, and any other appropriate administrator.

At the conference, the CBC or appropriate administrator shall inform the student of the alleged misconduct and the proposed consequences. The student shall have an opportunity to respond to the allegations.

When a student is removed from the regular classroom by a teacher and a conference is pending, the CBC or other administrator may place the student in:

- Another appropriate classroom.
- ISS.
- Out-of-school suspension.
- DAEP.

A teacher or administrator must remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or

expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion shall be followed.

### **Returning a Student to the Classroom**

A student who has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, or aggravated sexual assault may not be returned to the teacher's class without the teacher's consent.

A student who has been formally removed by a teacher for any other conduct may be returned to the teacher's class without the teacher's consent if the placement review committee determines that the teacher's class is the best or only alternative available.

### **Out-of-School Suspension**

#### **Misconduct**

Students may be suspended for behavior listed in the Code of Conduct as a general conduct violation, DAEP offense, or expellable offense.

The district shall not use out-of-school suspension for students in grade 2 or below unless the conduct meets the requirements established in law.

A student below grade 3 or a student who is homeless shall not be placed in out-of-school suspension unless, while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

- Conduct that contains the elements of a weapons offense, as provided in Penal Code sections 46.02 or 46.05;
- Conduct that contains the elements of assault, sexual assault, aggravated assault, or aggravated sexual assault, as provided by the Penal Code; or
- Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, an alcoholic beverage, e-cigarettes or a controlled substance or dangerous drug as defined by federal or state law.

The district shall use a positive behavior program as a disciplinary alternative for students below grade 3 who commit general conduct violations instead of suspension or placement in a DAEP. The program shall meet the requirements of law.

#### **Process**

State law allows a student to be suspended for no more than three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

Before being suspended a student shall have an informal conference with the CBC or appropriate administrator, who shall inform the student of the alleged misconduct and give the student an opportunity to respond to the allegation before the administrator makes a decision.

The CBC shall determine the number of days of a student's suspension, not to exceed three school days.

In deciding whether to order out-of-school suspension, the CBC shall take into consideration:

1. Self-defense (see **glossary**),

2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

The appropriate administrator shall determine any restrictions on participation in school-sponsored or school-related extracurricular and cocurricular activities.

### **Coursework During Suspension**

The district shall ensure a student receives access to coursework for foundation curriculum courses while the student is placed in in-school or out-of-school suspension, including at least one method of receiving this coursework that doesn't require the use of the internet.

A student removed from the regular classroom to ISS or another setting, other than a DAEP, will have an opportunity before the beginning of the next school year to complete each course the student was enrolled in at the time of removal. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district.

### **Disciplinary Alternative Education Program (DAEP) Placement**

The DAEP shall be provided in a setting other than the student's regular classroom. An elementary school student may not be placed in a DAEP with a student who is not an elementary school student.

For purposes of DAEP, elementary classification shall be kindergarten–grade 5 and secondary classification shall be grades 6–12.

Summer programs provided by the district shall serve students assigned to a DAEP separately from those students who are not assigned to the program.

A student who is expelled for an offense that otherwise would have resulted in a DAEP placement does not have to be placed in a DAEP in addition to the expulsion.

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the CBC shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

## **Discretionary Placement: Misconduct That May Result in DAEP Placement**

A student may be placed in a DAEP for behaviors prohibited in the General Conduct Violations section of this Code of Conduct.

### **Misconduct Identified in State Law**

In accordance with state law, a student **may** be placed in a DAEP for any of the following offenses:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or of a student who is 18 years of age or older without the student's consent.
- Involvement in a public school fraternity, sorority, or secret society, or gang including participating as a member or pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, secret society, or gang. (See **glossary**.)
- Involvement in criminal street gang activity. (See **glossary**.)
- Criminal mischief, not punishable as a felony.
- Assault (no bodily injury) with threat of imminent bodily injury.
- Assault by offensive or provocative physical contact.

In accordance with state law, a student **may** be placed in a DAEP if the superintendent or the superintendent's designee has reasonable belief (see **glossary**) that the student engaged in conduct punishable as a felony, other than aggravated robbery or those listed as offenses in Title 5 (see **glossary**) of the Penal Code, that occurs off school property and not at a school-sponsored or school-related event, if the student's presence in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.

The CBC **may** place a student in a DAEP for off-campus conduct for which DAEP placement is required by state law if the administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

### **Mandatory Placement: Misconduct That Requires DAEP Placement**

A student **must** be placed in a DAEP if the student:

- Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school. (See **glossary**.)
- Commits the following offenses on school property, within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
  - Engages in conduct punishable as a felony.
  - Commits an assault (see **glossary**) under Penal Code 22.01(a)(1).
  - Sells, gives, or delivers to another person or possesses, uses, or is under the influence of a controlled substance or dangerous drug in an amount not constituting a felony offense. (School-related felony drug offenses are addressed in **Expulsion** on page 23.) (See **glossary** for "under the influence", "controlled substance," and "dangerous drug.")

- Sells, gives, or delivers to another person or possesses, uses, or is under the influence of marijuana or THC. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision.
- Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol.
- Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.
- Sells, gives, or delivers to another person or possesses or uses an e-cigarette.
- Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure. (See **glossary**.)
- Engages in conduct that contains the elements of an offense of harassment against an employee under Penal Code 42.07(a)(1), (2), (3), or (7).
- Engages in expellable conduct and is six to nine years of age.
- Commits a federal firearms violation and is younger than six years of age.
- Engages in conduct that contains the elements of the offense of retaliation against any school employee or volunteer on or off school property. (Committing retaliation in combination with another expellable offense is addressed in **Expulsion** on page 23.)
- Engages in conduct punishable as aggravated robbery or a felony listed under Title 5 (see **glossary**) of the Penal Code when the conduct occurs off school property and not at a school-sponsored or school-related event and:
  1. The student receives deferred prosecution (see **glossary**),
  2. A court or jury finds that the student has engaged in delinquent conduct (see **glossary**), or
  3. The superintendent or designee has a reasonable belief (see **glossary**) that the student engaged in the conduct.

### **Sexual Assault and Campus Assignments**

A student shall be transferred to another campus if:

- The student has been convicted of continuous sexual abuse of a young child or disabled individual or convicted of or placed on deferred adjudication for sexual assault or aggravated sexual assault against another student on the same campus; and
- The victim's parent or another person with the authority to act on behalf of the victim requests that the board transfer the offending student to another campus.

If there is no other campus in the district serving the grade level of the offending student, the offending student shall be transferred to a DAEP.

### **Process**

Removals to a DAEP shall be made by the CBC.

## **Conference**

When a student is removed from class for a DAEP offense, the CBC or appropriate administrator shall schedule a conference within three school days with the student's parent, the student, and, in the case of a teacher removal, the teacher.

At the conference, the CBC or appropriate administrator shall provide the student:

- Information, orally or in writing, of the reasons for the removal;
- An explanation of the basis for the removal; and
- An opportunity to respond to the reasons for the removal.

Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

## **Consideration of Mitigating Factors**

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the CBC shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

## **Placement Order**

After the conference, if the student is placed in a DAEP, the CBC shall write a placement order. A copy of the DAEP placement order and information for the parent or person standing in parental relation to the student regarding the process for requesting a full individual and initial evaluation of the student for purposes of special education services shall be sent to the student and the student's parent.

Not later than the second business day after the conference, the board's designee shall deliver to the juvenile court a copy of the placement order and all information required by Section 52.04 of the Family Code.

If the student is placed in a DAEP and the length of placement is inconsistent with the guidelines included in this Code of Conduct, the placement order shall give notice of the inconsistency.

## **DAEP at Capacity**

If a DAEP is at capacity at the time the CBC is deciding placement for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical, the student shall be placed in ISS then transferred to a DAEP for the remainder of the period if space becomes available before the expiration of the period of the placement.

If a DAEP is at capacity at the time the CBC is deciding placement for a student who engaged in violent conduct, a student placed in a DAEP for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical may be placed in ISS to make a position in the DAEP available for the student who engaged in violent conduct. If a position becomes available in a DAEP before the expiration of the period of the placement for the student removed, the student shall be returned to a DAEP for the remainder of the period.

### **Coursework Notice**

The parent or guardian of a student placed in DAEP shall be given written notice of the student's opportunity to complete, at no cost to the student, a foundation curriculum course in which the student was enrolled at the time of removal and which is required for graduation. The notice shall include information regarding all methods available for completing the coursework.

### **Length of Placement**

The CBC shall determine the duration of a student's placement in a DAEP.

The duration of a student's placement shall be determined case by case based on the seriousness of the offense, the student's age and grade level, the frequency of misconduct, the student's attitude, and statutory requirements.

The maximum period of DAEP placement shall be one calendar year, except as provided below.

Unless otherwise specified in the placement order, days absent from a DAEP shall not count toward fulfilling the total number of days required in a student's DAEP placement order.

The district shall administer the required pre- and post-assessments for students assigned to DAEP for a period of 90 days or longer in accordance with established district administrative procedures for administering other diagnostic or benchmark assessments.

### **Exceeds One Year**

Placement in a DAEP may exceed one year when a review by the district determines that the student is a threat to the safety of other students or to district employees.

The statutory limitations on the length of a DAEP placement do not apply to a placement resulting from the board's decision to place a student who engaged in the sexual assault of another student so that the students are not assigned to the same campus.

### **Exceeds School Year**

Students who are in a DAEP placement at the end of one school year may be required to continue that placement at the start of the next school year to complete the assigned term of placement.

For placement in a DAEP to extend beyond the end of the school year, the CBC or the board's designee must determine that:

1. The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others, or
2. The student has engaged in serious or persistent misbehavior (see **glossary**) that violates the district's Code of Conduct.

### **Exceeds 60 Days**

For placement in a DAEP to extend beyond 60 days or the end of the next grading period, whichever is sooner, a student's parent shall be given notice and the opportunity to participate in a proceeding before the board or the board's designee.

### **Appeals**

Questions from parents regarding disciplinary measures should be addressed to the campus administration.

Student or parent appeals regarding a student's placement in a DAEP should be addressed in accordance with policy FNG(LOCAL). A copy of this policy may be obtained from the principal's office, the CBC's office, the central administration office, or through Policy Online® at the following address: [www.sbcisd.net](http://www.sbcisd.net).

Appeals shall begin at *Level One with the Campus Principal and Level Two* with the Director of Student Support Services.

The district shall not delay disciplinary consequences pending the outcome of an appeal. The decision to place a student in a DAEP cannot be appealed beyond the board.

### **Restrictions During Placement**

The district does not permit a student who is placed in a DAEP to participate in any school-sponsored or school-related extracurricular or co-curricular activity, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations.

The district shall provide transportation to students in a DAEP.

For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the last day of placement in the program shall be the last instructional day, and the student shall be allowed to participate in the graduation ceremony and related graduation activities unless otherwise specified in the DAEP placement order.

### **Placement Review**

A student placed in a DAEP shall be provided a review of his or her status, including academic status, by the CBC or the board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

### **Additional Misconduct**

If during the term of placement in a DAEP the student engages in additional misconduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the CBC may enter an additional disciplinary order as a result of those proceedings.

### **Notice of Criminal Proceedings**

When a student is placed in a DAEP for certain offenses, the office of the prosecuting attorney shall notify the district if:

1. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient evidence, and no formal proceedings, deferred adjudication (see **glossary**), or deferred prosecution will be initiated, or
2. The court or jury found a student not guilty or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for such conduct, on receiving the notice from the prosecutor, the superintendent or designee shall review the student's placement and schedule a review with the student's parent not later than the third day after the superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the superintendent or designee may continue the student's placement if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

The student or the student's parent may appeal the superintendent's decision to the board. The student may not be returned to the regular classroom pending the appeal. In the case of an appeal, the board shall, at the next scheduled meeting, review the notice from the prosecutor and receive information from the student, the student's parent, and the superintendent or designee, and confirm or reverse the decision of the superintendent or designee. The board shall make a record of the proceedings.

If the board confirms the decision of the superintendent or designee, the student and the student's parent may appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending the appeal.

### **Withdrawal During Process**

When a student violates the district's Code of Conduct in a way that requires or permits the student to be placed in a DAEP and the student withdraws from the district before a placement order is completed, the CBC may complete the proceedings and issue a placement order. If the student then re-enrolls in the district during the same or a subsequent school year, the district may enforce the order at that time, less any period of the placement that has been served by the student during enrollment in another district. If the CBC or the board fails to issue a placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a placement order.

### **Newly Enrolled Students**

The district shall decide on a case-by-case basis whether to continue the placement of a student who enrolls in the district and was assigned to a DAEP in an open-enrollment charter school or another district including a district in another state. The district may place the student in the district's DAEP or a regular classroom setting.

When a student enrolls in the district with a DAEP placement from a district in another state, the district has the right to place the student in DAEP to the same extent as any other newly enrolled student if the behavior committed is a reason for DAEP placement in the receiving district.

State law requires the district to reduce a placement imposed by a district in another state that exceeds one year so that the total placement does not exceed one year. After a review,

however, the placement may be extended beyond a year if the district determines that the student is a threat to the safety of other students or employees or the extended placement is in the best interest of the student.

### **Emergency Placement Procedure**

When an emergency placement is necessary because the student's behavior is so unruly, disruptive, or abusive that it seriously interferes with classroom or school operations, the student shall be given oral notice of the reason for the action. Not later than the tenth day after the date of the placement, the student shall be given the appropriate conference required for assignment to a DAEP.

### **Transition Services**

In accordance with law and district procedures, campus staff shall provide transition services to a student returning to the regular classroom from an alternative education program, including a DAEP. See policy FOCA(LEGAL) for more information.

### **Placement and/or Expulsion for Certain Offenses**

This section includes two categories of offenses for which the Education Code provides unique procedures and specific consequences.

#### **Registered Sex Offenders**

Upon receiving notification in accordance with state law that a student is currently required to register as a sex offender, the district must remove the student from the regular classroom and determine appropriate placement unless the court orders JJAEP placement.

If the student is under any form of court supervision, including probation, community supervision, or parole, the student shall be placed in either DAEP or JJAEP for at least one semester.

If the student is not under any form of court supervision, the student may be placed in DAEP or JJAEP for one semester or placed in a regular classroom. The student may not be placed in the regular classroom if the board or its designee determines that the student's presence:

1. Threatens the safety of other students or teachers,
2. Will be detrimental to the educational process, or
3. Is not in the best interests of the district's students.

#### **Review Committee**

At the end of the first semester of a student's placement in an alternative educational setting and before the beginning of each school year for which the student remains in an alternative placement, the district shall convene a committee, in accordance with state law, to review the student's placement. The committee shall recommend whether the student should return to the regular classroom or remain in the placement. Absent a special finding, the board or its designee must follow the committee's recommendation.

The placement review of a student with a disability who receives special education services must be made by the ARD committee.

## **Newly Enrolled Students**

If a student enrolls in the district during a mandatory placement as a registered sex offender, the district may count any time already spent by the student in a placement or may require an additional semester in an alternative placement without conducting a review of the placement.

## **Appeal**

A student or the student's parent may appeal the placement by requesting a conference between the board or its designee, the student, and the student's parent. The conference is limited to the factual question of whether the student is required to register as a sex offender. Any decision of the board or its designee under this section is final and may not be appealed.

## **Certain Felonies**

Regardless of whether DAEP placement or expulsion is required or permitted by one of the reasons in the DAEP Placement or Expulsion sections, in accordance with Education Code 37.0081, a student may be expelled and placed in either DAEP or JJAEP if the board or CBC makes certain findings and the following circumstances exist in relation to aggravated robbery or a felony offense under Title 5 (see **glossary**) of the Penal Code. The student must have:

- Received deferred prosecution for conduct defined as aggravated robbery or a Title 5 felony offense;
- Been found by a court or jury to have engaged in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense;
- Been charged with engaging in conduct defined as aggravated robbery or a Title 5 felony offense;
- Been referred to a juvenile court for allegedly engaging in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense; or
- Received probation or deferred adjudication or have been arrested for, charged with, or convicted of aggravated robbery or a Title 5 felony offense.

The district may expel the student and order placement under these circumstances regardless of:

1. The date on which the student's conduct occurred,
2. The location at which the conduct occurred,
3. Whether the conduct occurred while the student was enrolled in the district, or
4. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

## **Hearing and Required Findings**

The student must first have a hearing before the board or its designee, who must determine that in addition to the circumstances above that allow for the expulsion, the student's presence in the regular classroom:

1. Threatens the safety of other students or teachers,
2. Will be detrimental to the educational process, or
3. Is not in the best interest of the district's students.

Any decision of the board or the board's designee under this section is final and may not be appealed.

### **Length of Placement**

The student is subject to the placement until:

1. The student graduates from high school,
2. The charges are dismissed or reduced to a misdemeanor offense, or
3. The student completes the term of the placement or is assigned to another program.

### **Placement Review**

A student placed in a DAEP or JJAEP under this section is entitled to a review of his or her status, including academic status, by the CBC or board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall have the opportunity to present arguments for the student's return to the regular classroom or campus.

### **Newly Enrolled Students**

A student who enrolls in the district before completing a placement under this section from another school district must complete the term of the placement.

### **Expulsion**

In deciding whether to order expulsion, regardless of whether the action is mandatory or discretionary, the CBC shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

### **Discretionary Expulsion: Misconduct That May Result in Expulsion**

Some of the following types of misconduct may result in mandatory placement in a DAEP, whether or not a student is expelled. (See **DAEP Placement** on page 15.)

#### **Any Location**

A student **may** be expelled for:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or of a student who is 18 years of age or older without the student's consent.

- Conduct that contains the elements of assault under Penal Code 22.01(a)(1) in retaliation against a school employee or volunteer.
- Criminal mischief, if punishable as a felony.
- Engaging in conduct that contains the elements of one of the following offenses against another student:
  - Aggravated assault.
  - Sexual assault.
  - Aggravated sexual assault.
  - Murder.
  - Capital murder.
  - Criminal attempt to commit murder or capital murder.
  - Aggravated robbery.
- Breach of computer security. (See **glossary**.)
- Engaging in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school.

#### **At School, Within 300 Feet, or at a School Event**

A student **may** be expelled for committing any of the following offenses on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of any amount of marijuana, a controlled substance, or a dangerous drug. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision. (See **glossary** for "under the influence.")
- Selling, giving, or delivering another person, or possessing, using, or being under the influence of alcohol; or committing a serious act or offense while under the influence of alcohol.
- Engaging in conduct that contains the elements of an offense relating to abusable volatile chemicals.
- Engaging in conduct that contains the elements of assault under Penal Code 22.01(a)(1) against an employee or a volunteer.
- Engaging in deadly conduct. (See **glossary**.)

#### **Within 300 Feet of School**

A student **may** be expelled for engaging in the following conduct while within 300 feet of school property, as measured from any point on the school's real property boundary line:

- Aggravated assault, sexual assault, or aggravated sexual assault.
- Arson. (See **glossary**.)
- Murder, capital murder, or criminal attempt to commit murder or capital murder.

- Indecency with a child.
- Aggravated kidnapping.
- Manslaughter.
- Criminally negligent homicide.
- Aggravated robbery.
- Continuous sexual abuse of a young child or disabled individual.
- Felony controlled substance or dangerous drug offenses, not including THC.
- Unlawfully carrying on or about the student's person a handgun or a location-restricted knife, as these terms are defined by state law. (See **glossary**.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined by state law. (See **glossary**.)
- Possession of a firearm, as defined by federal law. (See **glossary**.)

### **Property of Another District**

A student **may** be expelled for committing any offense that is a state-mandated expellable offense if the offense is committed on the property of another district in Texas or while the student is attending a school-sponsored or school-related activity of a school in another district in Texas.

### **While in a DAEP**

A student may be expelled for engaging in documented serious misbehavior that violates the district's Code of Conduct, despite documented behavioral interventions while placed in a DAEP. For purposes of discretionary expulsion from a DAEP, serious misbehavior means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by Penal Code 1.07; or
4. Conduct that constitutes the offense of:
  - a. Public lewdness under Penal Code 21.07;
  - b. Indecent exposure under Penal Code 21.08;
  - c. Criminal mischief under Penal Code 28.03;
  - d. Hazing under Education Code 37.152; or
  - e. Harassment under Penal Code 42.07(a)(1) of a student or district employee.

### **Mandatory Expulsion: Misconduct That Requires Expulsion**

A student **must** be expelled under federal or state law for any of the following offenses that occur on school property or while attending a school-sponsored or school-related activity on or off school property:

### **Under Federal Law**

- Bringing to school or possessing at school, including any setting that is under the district's control or supervision for the purpose of a school activity, a firearm, as defined by federal law. (See **glossary**.)

**Note:** Mandatory expulsion under the federal Gun Free Schools Act does not apply to a firearm that is lawfully stored inside a locked vehicle or to firearms used in activities approved and authorized by the district when the district has adopted appropriate safeguards to ensure student safety.

### **Under the Penal Code**

- Unlawfully carrying on or about the student's person the following, in the manner prohibited by Penal Code 46.02:
  - A handgun, defined by state law as any firearm designed, made, or adapted to be used with one hand. (See **glossary**.) *Note:* A student may not be expelled solely on the basis of the student's use, exhibition, or possession of a firearm that occurs at an approved target range facility that is not located on a school campus; while participating in or preparing for a school-sponsored, shooting sports competition or a shooting sports educational activity that is sponsored or supported by the Parks and Wildlife Department; or a shooting sports sanctioning organization working with the department. [See policy FNCG(LEGAL).]
  - A location-restricted knife, as defined by state law. (See **glossary**.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined in state law. (See **glossary**.)
- Behaving in a manner that contains elements of the following offenses under the Penal Code:
  - Aggravated assault, sexual assault, or aggravated sexual assault.
  - Arson. (See **glossary**.)
  - Murder, capital murder, or criminal attempt to commit murder or capital murder.
  - Indecency with a child.
  - Aggravated kidnapping.
  - Aggravated robbery.
  - Manslaughter.
  - Criminally negligent homicide.
  - Continuous sexual abuse of a young child or disabled individual.
  - Behavior punishable as a felony that involves selling, giving, or delivering to another person or possessing, using, or being under the influence of a controlled substance or a dangerous drug.
- Engaging in retaliation against a school employee or volunteer combined with one of the above-listed mandatory expulsion offenses.

## **Under Age Ten**

When a student under the age of ten engages in behavior that is expellable behavior, the student shall not be expelled, but shall be placed in a DAEP. A student under age six shall not be placed in a DAEP unless the student commits a federal firearm offense.

### **Process**

If a student is believed to have committed an expellable offense, the CBC or other appropriate administrator shall schedule a hearing within a reasonable time. The student's parent shall be invited in writing to attend the hearing.

Until a hearing can be held, the CBC or other administrator may place the student in:

- Another appropriate classroom.
- ISS.
- Out-of-school suspension.
- DAEP.

### **Hearing**

A student facing expulsion shall be given a hearing with appropriate due process. The student is entitled to:

1. Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the district,
2. An opportunity to testify and to present evidence and witnesses in the student's defense, and
3. An opportunity to question the witnesses called by the district at the hearing.

After providing notice to the student and parent of the hearing, the district may hold the hearing regardless of whether the student or the student's parent attends.

The board of trustees delegates to the superintendent or designee authority to conduct hearings and expel students.

### **Board Review of Expulsion**

After the due process hearing, the expelled student may request that the board review the expulsion decisions. The student or parent must submit a written request to the superintendent within seven days after receipt of the written decision. The superintendent must provide the student or parent written notice of the date, time, and place of the meeting at which the board will review the decision.

The board shall review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in an open meeting. The board may also hear a statement from the student or parent and from the board's designee.

The board shall consider and base its decision on evidence reflected in the record and any statements made by the parties at the review. The board shall make and communicate its decision orally at the conclusion of the presentation. Consequences shall not be deferred pending the outcome of the hearing.

## **Expulsion Order**

Before ordering the expulsion, the board or CBC shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

If the student is expelled, the board or its designee shall deliver to the student and the student's parent a copy of the order expelling the student.

Not later than the second business day after the hearing, the Campus Principal or Superintendent shall deliver to the juvenile court a copy of the expulsion order and the information required by Section 52.04 of the Family Code.

If the length of the expulsion is inconsistent with the guidelines included in the Code of Conduct, the expulsion order shall give notice of the inconsistency.

## **Length of Expulsion**

The length of an expulsion shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements.

The duration of a student's expulsion shall be determined on a case-by-case basis. The maximum period of expulsion is one calendar year, except as provided below.

An expulsion may not exceed one year unless, after review, the district determines that:

1. The student is a threat to the safety of other students or to district employees, or
2. Extended expulsion is in the best interest of the student.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the superintendent may modify the length of the expulsion on a case-by-case basis.

Students who commit offenses that require expulsion at the end of one school year may be expelled into the next school year to complete the term of expulsion.

## **Withdrawal During Process**

When a student's conduct requires or permits expulsion from the district and the student withdraws from the district before the expulsion hearing takes place, the district may conduct the hearing after sending written notice to the parent and student.

If the student then re-enrolls in the district during the same or subsequent school year, the district may enforce the expulsion order at that time, less any expulsion period that has been served by the student during enrollment in another district.

If the CBC or the board fails to issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings.

### **Additional Misconduct**

If during the expulsion, the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the CBC or the board may issue an additional disciplinary order as a result of those proceedings.

### **Restrictions During Expulsion**

Expelled students are prohibited from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion.

No district academic credit shall be earned for work missed during the period of expulsion unless the student is enrolled in a JJAEP or another district-approved program.

### **Newly Enrolled Students**

The district shall continue the expulsion of any newly enrolled student expelled from another district or an open-enrollment charter school until the period of the expulsion is completed.

If a student expelled in another state enrolls in the district, the district may continue the expulsion under the terms of the expulsion order, may place the student in a DAEP for the period specified in the order, or may allow the student to attend regular classes if:

1. The out-of-state district provides the district with a copy of the expulsion order, and
2. The offense resulting in the expulsion is also an expellable offense in the district in which the student is enrolling.

If a student is expelled by a district in another state for a period that exceeds one year and the district continues the expulsion or places the student in a DAEP, the district shall reduce the period of the expulsion or DAEP placement so that the entire period does not exceed one year, unless after a review it is determined that:

1. The student is a threat to the safety of other students or district employees, or
2. Extended placement is in the best interest of the student.

### **Emergency Expulsion Procedures**

When an emergency expulsion is necessary to protect persons or property from imminent harm, the student shall be given verbal notice of the reason for the action. Within ten days after the date of the emergency expulsion, the student shall be given appropriate due process required for a student facing expulsion.

### **DAEP Placement of Expelled Students**

The district may provide educational services to any expelled student in a DAEP; however, educational services in the DAEP must be provided if the student is less than ten years of age.

### **Transition Services**

In accordance with law and district procedures, campus staff shall provide transition services for a student returning to the regular classroom from placement in an alternative education program, including a DAEP or JJAEP. See policies FOCA(LEGAL) and FODA(LEGAL) for more information.

## Glossary

**Abuse** is improper or excessive use.

**Aggravated robbery** is defined in part by Penal Code 29.03(a) as when a person commits robbery and:

1. Causes serious bodily injury to another;
2. Uses or exhibits a deadly weapon; or
3. Causes bodily injury to another person or threatens or places another person in fear of imminent bodily injury or death, if the other person is:
  - a. 65 years of age or older, or
  - b. A disabled person.

**Armor-piercing ammunition** is defined by Penal Code 46.01 as handgun ammunition used in pistols and revolvers and designed primarily for the purpose of penetrating metal or body armor.

**Arson** is defined in part by Penal Code 28.02 as a crime that involves:

1. Starting a fire or causing an explosion with intent to destroy or damage:
  - a. Any vegetation, fence, or structure on open-space land; or
  - b. Any building, habitation, or vehicle:
    - (1) Knowing that it is within the limits of an incorporated city or town,
    - (2) Knowing that it is insured against damage or destruction,
    - (3) Knowing that it is subject to a mortgage or other security interest,
    - (4) Knowing that it is located on property belonging to another,
    - (5) Knowing that it has located within it property belonging to another, or
    - (6) When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another.
2. Recklessly starting a fire or causing an explosion while manufacturing or attempting to manufacture a controlled substance if the fire or explosion damages any building, habitation, or vehicle; or
3. Intentionally starting a fire or causing an explosion and in so doing:
  - a. Recklessly damaging or destroying a building belonging to another, or
  - b. Recklessly causing another person to suffer bodily injury or death.

**Assault** is defined in part by Penal Code 22.01 as intentionally, knowingly, or recklessly causing bodily injury to another; intentionally or knowingly threatening another with imminent bodily injury; or intentionally or knowingly causing physical contact with another that can reasonably be regarded as offensive or provocative.

**Breach of computer security** includes knowingly accessing a computer, computer network, or computer system without the effective consent of the owner as defined in Penal Code 33.02, if the conduct involves accessing a computer, computer network, or computer system owned by or operated on behalf of a school district and the student knowingly alters, damages, or deletes

school district property or information or commits a breach of any other computer, computer network, or computer system.

**Bullying** is defined as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or damage to the student's property;
2. Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
3. Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
4. Infringes on the rights of the victim at school.

Bullying includes cyberbullying. (See below.) This state law on bullying prevention applies to:

1. Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
2. Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
3. Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.

**Chemical dispensing device** is defined by Penal Code 46.01 as a device designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on a human being. A small chemical dispenser sold commercially for personal protection is not in this category.

**Club** is defined by Penal Code 46.01 as an instrument, specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, and includes but is not limited to a blackjack, nightstick, mace, and tomahawk.

**Controlled substance** means a substance, including a drug, an adulterant, and a dilutant, listed in Schedules I through V or Penalty Group 1, 1-A, 1-B, 2, 2-A, 3, or 4 of the Texas Controlled Substances Act. The term includes the aggregate weight of any mixture, solution, or other substance containing a controlled substance. The term does not include hemp, as defined by Agriculture Code 121.001, or the tetrahydrocannabinols (THC) in hemp.

**Criminal street gang** is defined by Penal Code 71.01 as three or more persons having a common identifying sign or symbol or an identifiable leadership who continuously or regularly associate in the commission of criminal activities.

**Cyberbullying** is defined by Education Code 37.0832 as bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an internet website, or any other internet-based communication tool.

**Dangerous drug** is defined by Health and Safety Code 483.001 as a device or a drug that is unsafe for self-medication and that is not included in Schedules I through V or Penalty Groups 1 through 4 of the Texas Controlled Substances Act. The term includes a device or drug that federal law prohibits dispensing without prescription or restricts to use by or on the order of a licensed veterinarian.

**Dating violence** occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control another person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense, as defined by Section 71.0021 of the Family Code.

**Deadly conduct** under Penal Code 22.05 occurs when a person recklessly engages in conduct that places another in imminent danger of serious bodily injury, such as knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

**Deferred adjudication** is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision.

**Deferred prosecution** may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

**Delinquent conduct** is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. It includes conduct that violates certain juvenile court orders, including probation orders, but does not include violations of traffic laws.

**Discretionary** means that something is left to or regulated by a local decision maker.

**E-cigarette** means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device or a consumable liquid solution or other material aerosolized or vaporized during the use of an electronic cigarette or other device described by this provision. The term includes any device that is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

**Explosive weapon** is defined by Penal Code 46.01 as any explosive or incendiary bomb, grenade, rocket, or mine and its delivery mechanism that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror.

**False alarm or report** under Penal Code 42.06 occurs when a person knowingly initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he or she knows is false or baseless and that would ordinarily:

1. Cause action by an official or volunteer agency organized to deal with emergencies;
2. Place a person in fear of imminent serious bodily injury; or
3. Prevent or interrupt the occupation of a building, room, or place of assembly.

**Firearm** is defined by federal law (18 U.S.C. 921(a)) as:

1. Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive;
2. The frame or receiver of any such weapon;
3. Any firearm muffler or firearm silencer, defined as any device for silencing, muffling, or diminishing the report of a portable [firearm](#); or
4. Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade.

Such term does not include an antique firearm.

**Graffiti** includes markings with paint, an indelible pen or marker, or an etching or engraving device on tangible property without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

**Handgun** is defined by Penal Code 46.01 as any firearm that is designed, made, or adapted to be fired with one hand.

**Harassment** includes:

1. Conduct that meets the definition established in district policies DIA(LOCAL) and FFH(LOCAL);
2. Conduct that threatens to cause harm or bodily injury to another person, including a district student, employee, board member, or volunteer; is sexually intimidating; causes physical damage to the property of another student; subjects another student to physical confinement or restraint; or maliciously and substantially harms another student's physical or emotional health or safety, as defined in Education Code 37.001(b)(2); or
3. Conduct that is punishable as a crime under Penal Code 42.07, including the following types of conduct if carried out with the intent to harass, annoy, alarm, abuse, torment, or embarrass another:
  - a. Initiating communication and, in the course of the communication, making a comment, request, suggestion, or proposal that is obscene, as defined by law;
  - b. Threatening, in a manner reasonably likely to alarm the person receiving the threat, to inflict bodily injury on the person or to commit a felony against the person, a member of the person's family or household, or the person's property;
  - c. Conveying, in a manner reasonably likely to alarm the person receiving the report, a false report, which is known by the conveyor to be false, that another person has suffered death or serious bodily injury;
  - d. Causing the telephone of another to ring repeatedly or making repeated telephone communications anonymously or in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another;
  - e. Making a telephone call and intentionally failing to hang up or disengage the connection;
  - f. Knowingly permitting a telephone under the person's control to be used by another to commit an offense under this section;
  - g. Sending repeated electronic communications in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another;

- h. Publishing on an internet website, including a social media platform, repeated electronic communications in a manner reasonably likely to cause emotional distress, abuse, or torment to another person, unless the communications are made in connection with a matter of public concern, as defined by law; or
- i. Making obscene, intimidating, or threatening telephone calls or other electronic communications from a temporary or disposable telephone number provided by an internet application or other technological means.

**Hazing** is defined by Education Code 37.151 as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others, directed against a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in a student organization if the act meets the elements in Education Code 37.151, including:

1. Any type of physical brutality;
2. An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical health, such as sleep deprivation, exposure to the elements, confinement to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances;
3. An activity that induces, causes, or requires the student to perform a duty or task that violates the Penal Code; or
4. Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated. **Hit list** is defined in Education Code 37.001(b)(3) as a list of people targeted to be harmed, using a firearm, a knife, or any other object to be used with intent to cause bodily harm.

**Improvised explosive device** is defined by Penal Code 46.01 as a completed and operational bomb designed to cause serious bodily injury, death, or substantial property damage that is fabricated in an improvised manner using nonmilitary components.

**Indecent exposure** is defined by Penal Code 21.08 as an offense that occurs when a person exposes the person's anus or any part of the person's genitals with intent to arouse or gratify the sexual desire of any person and is reckless about whether another is present who will be offended or alarmed by the act.

**Intimate visual material** is defined by Civil Practices and Remedies Code 98B.001 and Penal Code 21.16 as visual material that depicts a person with the person's intimate parts exposed or engaged in sexual conduct. "Visual material" means any film, photograph, video tape, negative, or slide of any photographic reproduction or any other physical medium that allows an image to be displayed on a computer or other video screen and any image transmitted to a computer or other video screen.

**Location-restricted knife** is defined by Penal Code 46.01 as a knife with a blade over five and one-half inches.

**Knuckles** means any instrument consisting of finger rings or guards made of a hard substance and designed or adapted for inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

**Look-alike weapon** means an item that resembles a weapon but is not intended to be used to cause serious bodily injury.

**Machine gun** as defined by Penal Code 46.01 is any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

**Mandatory** means that something is obligatory or required because of an authority.

**Paraphernalia** are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into a human body.

**Possession** means to have an item on one's person or in one's personal property, including, but not limited to:

1. Clothing, purse, or backpack;
2. A private vehicle used for transportation to or from school or school-related activities, including, but not limited to, an automobile, truck, motorcycle, or bicycle;
3. Telecommunications or electronic devices; or
4. Any school property used by the student, including, but not limited to, a locker or desk.

**Prohibited weapon** under Penal Code 46.05(a) means:

1. The following items, unless registered with the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives or otherwise not subject to that registration requirement or unless the item is classified as a curio or relic by the U.S. Department of Justice: An explosive weapon;
  - a. A machine gun;
  - b. A short-barrel firearm;
2. Armor-piercing ammunition;
3. A chemical dispensing device;
4. A zip gun;
5. A tire deflation device; or
6. An improvised explosive device.

**Public Lewdness** is defined by Penal Code 21.07 as an offense that occurs when a person knowingly engages in an act of sexual intercourse, deviate sexual intercourse, or sexual contact in a public place or, if not in a public place, when the person is reckless about whether another is present who will be offended or alarmed by the act.

**Public school fraternity, sorority, secret society, or gang** means an organization composed wholly or in part of students that seeks to perpetuate itself by taking additional members from the students enrolled in school based on a decision of its membership rather than on the free choice of a qualified student. Educational organizations listed in Education Code 37.121(d) are excepted from this definition.

**Reasonable belief** is that which an ordinary person of average intelligence and sound mind would believe. Chapter 37 requires certain disciplinary decisions when the superintendent or designee has a reasonable belief that a student engaged in conduct punishable as a felony offense. In forming such a reasonable belief, the superintendent or designee may use all available information and must consider the information furnished in the notice of a student's arrest under Code of Criminal Procedure Article 15.27.

**Self-defense** is the use of force against another to the degree a person reasonably believes is immediately necessary to protect himself or herself.

**Serious misbehavior** means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or
4. Conduct that constitutes the offense of:
  - a. Public lewdness under Penal Code 21.07;
  - b. Indecent exposure under Penal Code 21.08;
  - c. Criminal mischief under Penal Code 28.03;
  - d. Hazing under Education Code 37.152; or
  - e. Harassment under Penal Code 42.07(a)(1) of a student or district employee.

**Serious or persistent misbehavior** includes, but is not limited to:

- Behavior that is grounds for permissible expulsion or mandatory DAEP placement.
- Behavior identified by the district as grounds for discretionary DAEP placement.
- Actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Refusal to attempt or complete schoolwork as assigned.
- Insubordination.
- Profanity, vulgar language, or obscene gestures.
- Leaving school grounds without permission.
- Falsification of records, passes, or other school-related documents.
- Refusal to accept discipline assigned by the teacher or principal.

**Short-barrel firearm** is defined by Penal Code 46.01 as a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun that, as altered, has an overall length of less than 26 inches.

**Terroristic threat** is defined by Penal Code 22.07 as a threat of violence to any person or property with intent to:

1. Cause a reaction of any type by an official or volunteer agency organized to deal with emergencies;
2. Place any person in fear of imminent serious bodily injury;
3. Prevent or interrupt the occupation or use of a building; room, place of assembly, or place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place;
4. Cause impairment or interruption of public communications; public transportation; public water, gas, or power supply; or other public service;
5. Place the public or a substantial group of the public in fear of serious bodily injury; or
6. Influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the district).

**Tire deflation device** is defined in part by Penal Code 46.01 as a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires.

**Title 5 felonies** are those crimes listed in Title 5 of the Penal Code that typically involve injury to a person and may include:

- Murder, manslaughter, or homicide under Sections 19.02–.05;
- Kidnapping under Section 20.03;
- Trafficking of persons under Section 20A.02;
- Smuggling or continuous smuggling of persons under Sections 20.05–.06;
- Assault under Section 22.01;
- Aggravated assault under Section 22.02;
- Sexual assault under Section 22.011;
- Aggravated sexual assault under Section 22.021;
- Unlawful restraint under Section 20.02;
- Continuous sexual abuse of a young child or disabled individual under Section 21.02;
- Bestiality under Section 21.09;
- Improper relationship between educator and student under Section 21.12;
- Voyeurism under Section 21.17;
- Indecency with a child under Section 21.11;
- Invasive visual recording under Section 21.15;
- Disclosure or promotion of intimate visual material under Section 21.16;
- Sexual coercion under Section 21.18;
- Injury to a child, an elderly person, or a disabled person of any age under Section 22.04;
- Abandoning or endangering a child under Section 22.041;
- Deadly conduct under Section 22.05;
- Terroristic threat under Section 22.07;
- Aiding a person to commit suicide under Section 22.08; and
- Tampering with a consumer product under Section 22.09.

**Under the influence** means lacking the normal use of mental or physical faculties. Impairment of a person's physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior, the presence of physical symptoms of drug or alcohol use, or by admission. A student "under the in-fluence" need not be legally intoxicated to trigger disciplinary action.

**Use** means voluntarily introducing into one's body, by any means, a prohibited substance.

**Zip gun** is defined by Penal Code 46.01 as a device or combination of devices that was not originally a firearm and is adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.



## **Request Approval of the Elementary Grading Policy for the 2025 - 2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Elementary Grading Policy for the 2025-2026 school year.

### **Rationale:**

Modifications to the Elementary Grading Policy have been made in order to remain in compliance with State standards.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

No cost to district.

### **Resource Personnel:**

All Elementary Principals

Diana Atkinson, Director of Elementary Instructional Implementation

Dilia Cornett, Assistant Superintendent of Academic Services

### **Board Policy Reference and Compliance:**

N/A



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# 2025 - 2026 ELEMENTARY GRADING HANDBOOK

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Office of Academics  
240 N. Crockett  
San Benito, TX 78586  
956-361-6100

[www.sbcisd.net](http://www.sbcisd.net)

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Dilia Cornett

**Director of Elementary Instructional Implementation**

Diana Atkinson

## **Elementary School Principals**

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Dr. Cash Elementary.....	Esequiel Rodriguez
Dr. Garza STEAM Academy.....	Victor Monreal
Ed Downs Fine Arts Academy.....	Alan Larralde
Fred Booth Elementary.....	Gabrielle Ocumarez
Frank Roberts Elementary.....	Lupita Monsevalles
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La Paloma - Dual Language Elementary.....	Dr. Lucas Gomez
Judge Oscar De La Fuente Elementary.....	Rolando Diaz
Rangerville Elementary.....	M. Julie Aguilera
Sullivan Environmental Science Academy.....	Dr. Cynthia Clayborn

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# PHILOSOPHY AND RATIONALE

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The San Benito Consolidated Independent School District believes that each student is a unique individual with distinct learning needs. Our approach to academic achievement, promotion, and retention reflects this belief by emphasizing the importance of addressing the whole child.

When making decisions regarding promotion or retention, careful consideration must be given to all aspects of a student's development—academic, social, emotional, and behavioral—to ensure each learner has the opportunity to reach their full potential.

Student progress shall be closely monitored at every grade level to ensure mastery of the Texas Essential Knowledge and Skills (TEKS). All students are expected to achieve the level of academic performance appropriate for their grade. Teachers are responsible for clearly communicating each student's progress to parents and guardians.

To support students effectively, procedures for early identification of those who are not making satisfactory progress must be in place. Ongoing monitoring and timely interventions are essential to ensure struggling students receive the support they need and are not allowed to fall behind without academic acceleration.

## **TEXAS ESSENTIAL KNOWLEDGE AND SKILLS**

The District shall establish instructional objectives aligned with the Texas Essential Knowledge and Skills (TEKS) for each grade-level subject or course. These objectives are designed to equip students with the knowledge and skills necessary for success in the next grade level or subsequent course in a subject sequence.

All instructional activities—including assignments, assessments, projects, and classroom tasks—will be purposefully designed to measure students' mastery of the identified District objectives.

To ensure alignment with District expectations and legal requirements, these guidelines should be reviewed alongside Board policy EIA(LOCAL). This document serves to clarify existing Board policies, not to duplicate all policy provisions.

# PARENT COMMUNICATION AND PROGRESS MONITORING

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The District is committed to maintaining open and consistent communication with parents and guardians regarding student academic progress. Clear explanations of the purpose and philosophy behind report cards will be provided to ensure shared understanding.

Progress reports must be sent home for every student at the end of the third and sixth weeks of each grading period. These reports are intended to keep parents informed of their child's academic standing and provide timely updates on performance.

Parent-teacher conferences are strongly encouraged as a way to collaboratively discuss students' strengths, areas for improvement, and overall academic progress.

If a student is in danger of failing at any point during a grading period, the teacher is required to make documented contact with the parent. This communication may take the form of a phone call, a scheduled conference, or written correspondence such as an email. All parent contact regarding the potential for retention must be documented in the Branching Minds platform.

Teachers are responsible for regularly monitoring student progress in accordance with Response to Intervention (RtI) protocols. If, after appropriate intervention and support, the student continues to demonstrate academic deficiencies, retention may be considered in alignment with Policy EIE (LOCAL).

Parents and guardians will be provided with strategies and resources to support their child's academic success. (See Appendix I-A and Appendix I-B.)

## GUIDELINES FOR GRADING

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Student grades must accurately reflect academic achievement and the acquisition of grade-level Texas Essential Knowledge and Skills (TEKS). The following guidelines ensure consistency in grading practices across the district:

- A. Teachers must maintain student grades and monitor progress using the district's electronic grade book system, Skyward.
- B. Grade books are considered auditable documents and must be maintained digitally in accordance with district network services protocols.
- C. Final grades for the academic year must be maintained in the student's cumulative record.
- D. Teachers are responsible for keeping accurate and valid records of all student grades reflected in report cards to ensure transparency and to address any concerns or questions from parents.
- E. Diagnostic instruments are intended for instructional planning purposes and **may not be used to assign grades**.
- F. Grades must be updated, posted, and published in Skyward on a weekly basis. Each assignment should be labeled with specific TEKS standards and skills. For example: *4.6 E – Making Connections*.
- G. Each teacher's grade book must include:
  - A minimum of two (2) numerical grades per week in Mathematics, Science, and Social Studies.
  - A minimum of four (4) numerical grades per week in Reading and Language Arts (2 Reading, 1 Language Arts/Grammar, 1 Writing).
  - A total of at least 18 grades per nine-week grading period must be obtained for each student. (For PK 3 students attending half-day programs, the required minimum number of grades should be reduced by half to reflect their instructional time.)

H. Teachers must record at least one (1) letter grade per week for Fine Arts, Health, Physical Education, Technology, and Conduct. (Refer to Appendix I-C: Learner Characteristics for Elementary Conduct.)

I. All students must be given an opportunity to redo any major assignment or assessment on which they scored below a 70, after reteaching. The maximum grade a student may earn on the redone work is 70.

J. Beginning after the first grading term students in Grade 1 must read comprehension assessments and all other reading selections independently for grading purposes, unless otherwise specified in a documented Individualized Education Program (IEP) or Individual Accommodation Plan (IAP).

## EXPLANATION OF MARKS

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### Pre-Kindergarten 3 and 4 (See Appendix I-A)

Achievement or progress shall be reported for pre-kindergarten as:

E – Excellent (a student who is exceeding expected development)

S - Satisfactory (a student who is developing at expected level)

N - Needs Improvement (a student who is experiencing difficulty)

U - Unsatisfactory <69

### Kindergarten – Grade 5

Defining progress as movement toward mastery of the TEKS as required by the laws of the State of Texas, the following grading scale applies:

90-100	Excellent Progress
80-89	Good Progress
75-79	Meets Expectations
70-74	Needs Improvement
0-69	Unsatisfactory

Mastery of the skills necessary for success at the next grade level shall be validated through a variety of assessments. These may be embedded within instructional units, administered as final exams, or given as separate mastery assessments. In accordance with Board Policy EIE (LOCAL), students must demonstrate mastery of at least 70% of the assessed objectives to be considered successful in the course or subject.

For non-core subjects—Handwriting, Health, Fine Arts, Physical Education, Conduct, and Technology—a performance-based grading system using the following letter grades will be applied:

**E** – Excellent Progress

**S** – Satisfactory

**N** – Needs Improvement

**U** – Unsatisfactory

If a numerical calculation is necessary to determine these letter grades, the following conversion scale shall be used:

**E** = 90–100

**S** = 80–89

**N** = 70–79

**U** = Below 70

## **MAKE-UP WORK AND LATE PROJECTS**

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Students are expected to complete all assignments, projects, and tests missed due to absences. It is the student's responsibility to obtain and complete the make-up work in a satisfactory manner and within the time frame specified by the teacher.

Teachers will determine a reasonable deadline for the completion of missed work, taking into consideration the length and nature of the absence. Assignments, projects, or tests that are not completed within the allotted time may result in a failing grade.

Teachers are encouraged to communicate expectations clearly and consistently to support student accountability and academic success.

## **PROGRESS REPORTS AND REPORT CARDS**

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Progress Reports will be issued every three (3) weeks during each nine-week grading period to provide written notice to parents regarding their child's academic performance. These reports will include information on times when teachers are available for parent-teacher conferences. *(EIA LEGAL)*

Report Cards will be distributed every nine (9) weeks. Comments on report cards should be positive and supportive in nature. Any specific concerns should be addressed through conferences between parents and teachers.

Campus administrators must maintain documentation confirming that parents have acknowledged receipt of the required Progress Reports and/or Report Cards. *(EIA LEGAL)*

All Progress Reports and Report Cards for each grade level must be submitted to the campus administrator for review prior to the day they are sent home.

Electronic versions of Progress Reports and Report Cards will be available for all students in grades Pre-K3 through 5th grade.

Parents may access current student data, including grades, by visiting the Parent Portal under Skyward on the SBCISD website. Login and password information can be obtained through the school office.

A copy of the final Report Card for all students shall be kept in the student's cumulative folder (permanent record) as official documentation of promotion or retention.

REPORT	END DATE	DISTRIBUTION DATE
3 Week Progress PR1	08/29/2025	09/04/2025
6 Week Progress PR2	09/19/2025	09/24/2025
Q1 Report Card RC1	10/08/2025	10/16/2025
3 Week Progress PR4	10/31/2025	11/05/2025
6 Week Progress PR5	11/21/2025	12/03/2025
Q2 Report Card RC2	12/19/2025	01/08/2026
3 Week Progress PR7	01/23/2026	01/28/2026
6 Week Progress PR8	02/13/2026	02/18/2026
Q3 Report Card RC3	03/13/2026	03/25/2026
3 Week Progress PR10	4/10/2026	04/15/2026
6 Week Progress PR11	05/01/2026	05/06/2026
Q4 Report Card RC4	05/15/2026	05/22/2026

\*PENDING UIL APPROVAL

## TUTORIALS

Students who earn a grade below 70 in any subject during a reporting period are required to attend tutorials, which may be scheduled before school, after school, or on Saturdays. [See Board Policy EC for provisions related to loss of class time.] Transportation services may be provided for students who are required to attend tutorials and who qualify for regular district transportation, as outlined in the Texas Education Code §29.084 (EHBC LEGAL).

Additionally, all students identified as At-Risk of dropping out, not performing at grade level, or not meeting satisfactory performance on state-mandated assessments must be provided accelerated and/or compensatory educational services based on a documented needs assessment. It is the responsibility of the campus principal to ensure that identified students are receiving appropriate services in alignment with EHBC LOCAL policy.

## RE-TEACHING

Re-teaching is required for any student who has not demonstrated mastery in a specific area. This applies only to concepts identified in the TEKS, assessments, or major class assignments. Teachers must document re-teaching plans in their lesson plans, as appropriate. When re-teaching occurs, it must involve a different instructional strategy from the original lesson. Examples include

- Tutoring
- structured group activities
- alternate assignments as determined by the teacher.

Students must be given a reasonable opportunity to redo an assignment or retake a test on which they received a failing grade. In accordance with EIA LOCAL policy, the highest grade a student may earn on a reassessed or redone assignment is a 70.

## PROMOTION AND RETENTION

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In grades 1st through 5th, promotion to the next grade level shall be based on a student earning a grade of 70 or higher on a 100-point scale in three of the following four core subject areas: Reading Language Arts, Mathematics, Science, and Social Studies. These grades must reflect mastery of course-level, grade-level standards as defined by the Texas Essential Knowledge and Skills (TEKS). *(EIE LOCAL)*

To determine whether a student has met the required standards, the following State and Local assessments and indicators may be used, as appropriate:

### I. STATE

- CIRCLE assessment for Pre-Kindergarten 3 and 4 through the Center for Improving Readiness of Children for Learning and Education
- Amplify mCLASS for Kindergarten through 2nd Grade
- NWEA MAP assessments for Kindergarten through 2<sup>nd</sup> Grade
- STAAR (State of Texas Assessment of Academic Readiness) for students in grades 3 – 5

### II. LOCAL

- TEKS Resource System Curriculum Collaborative
- Informal Inventories
- Teacher-made materials and assessments
- Campus assessment
- District Assessments
- Formative and Summative Assessments
- Observations

## MTSS – RTI

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To ensure grade-level academic success, students must be provided with appropriate support through a Multi-Tiered System of Support (MTSS), specifically through the Response to Intervention (RTI) process. RTI is a proactive, multi-tiered approach designed to identify and support students with academic or behavioral challenges early. The process begins with high-quality, research-based instruction and universal screening of all students in the general education classroom. Students who exhibit ongoing academic difficulties or whose screening data reveal gaps in understanding should be entered into the RTI process, and targeted interventions should be initiated promptly.

The RTI committee, which includes the classroom teacher, is responsible for developing intervention plans that broaden instructional strategies and help maximize student achievement. As part of this process, teachers and campuses must ensure that detailed documentation is maintained in the district's online management system, Frontline. This documentation must include the following:

- Documentation of RTI committee meetings
- Parent contact logs
- Intervention/strategy recommendations
- Time, duration, and frequency of interventions
- Progress monitoring data demonstrating student academic growth
- Fidelity checks to ensure interventions are delivered as intended

In accordance with Senate Bill 1153, parents must be notified when their child receives an intervention. This notification must include:

- A reasonable description of the assistance and specific intervention strategies to be used
- Information regarding any interventions previously used with the child in the base tier of MTSS
- An estimated duration for which the assistance will be provided
- Estimated time frames in which progress reports will be shared with the parent

This system ensures that struggling students receive timely, targeted, and data-driven support to help them succeed academically.

## ATTENDANCE

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Regular and timely school attendance is essential for student success, both academically and socially. Research shows that students who miss just 10% of the school year—about two days a month—are significantly less likely to read proficiently by third grade, are more likely to struggle in middle school, and face a higher risk of dropping out in high school. For our youngest learners, frequent absences in Pre-K and kindergarten can lead to gaps in foundational skills and set a pattern of chronic absenteeism that persists throughout their school career. Every day a child is present matters—building not only academic knowledge, but also social-emotional skills, consistent routines, and a strong sense of belonging in the classroom.

To support student success, Texas law requires that students in any grade from Pre-K through 12 must be in attendance for at least 90 percent of the days a class is offered to receive credit or a final grade (FEC LEGAL).

- If a student attends between 75 and 89 percent of the class days, they may still receive credit if they successfully complete a principal-approved plan (FED LEGAL).
- If a student's attendance falls below 75 percent, or a plan is contested, summer school may be required and the school's Attendance Review Committee will evaluate the student's attendance record and reasons for absences to determine whether to award credit or a final grade. (FEC LOCAL).

Families play a critical role in helping students develop strong attendance habits. Ensuring your child attends school daily and arrives on time helps them stay engaged, keep up with instruction, and form meaningful relationships. If challenges arise—such as health concerns, transportation issues, or family emergencies—please reach out to your campus so we can partner with you to support your child. Together, we can ensure that every student has the opportunity to learn, grow, and thrive.

## STUDENT PROMOTION EVALUATION COMMITTEE

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For promotion to the next grade level, students must meet the requirements outlined in this grading handbook. When retention is recommended, a Student Promotion Evaluation Committee (SPEC) will be convened. The student's teacher is responsible for submitting documentation to the principal demonstrating that retention is appropriate based on the student's academic record (see Appendix I-D). The SPEC will review all relevant documentation and make a determination whether the student should be promoted or retained. Parents will be contacted and notified if retention is the committee's recommendation.

To reduce the number of students retained, the school is required to complete all mandated assessments, accurately identify each student's learning needs, and provide intensive reading and math instructional interventions through an appropriate research-based program within the Response to Intervention (RTI) framework, in accordance with local policy [EIE, LOCAL] and legal requirements [EHBC, LEGAL].

## SUMMER SCHOOL

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Supplemental services will be provided through a combination of local and categorical funds for students who do not meet promotion requirements. Students must have a documented Response to Intervention (Rtl) plan that includes a minimum of one grading period of interventions. To be considered for promotion to the next grade level, students must attend summer school and maintain an average grade of 70% or above. Additionally, students must meet attendance requirements during summer school. Placement in the subsequent grade level is at the discretion of the home campus administrator.

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### Grading Roles and Responsibilities

#### Student Responsibilities:

1. Complete assigned work on time and return it to the teacher.
2. Plan and schedule work for long-term assignments carefully to ensure timely completion.

3. Communicate with the teacher proactively if the assignment is unclear or if difficulties arise before the due date.

#### Parent/Guardian Responsibilities:

1. Establish a specific time, place, and manner for completing homework.
2. Provide the necessary supplies and materials for classwork completion.
3. Monitor attendance and class participation.
4. Assist the student in planning a time schedule for long-term assignments.

#### Teacher Responsibilities:

1. Provide meaningful tasks that enrich and supplement in-class learning.
2. Communicate assignments clearly, including both regular and long-range tasks.
3. Deliver effective instruction before assignments to prepare students for independent and successful completion.
4. Provide course requirements and expectations at the start of each grading period for students and parents.

# HOMEWORK GUIDELINES

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Homework assignments are essential to provide students with sufficient time to master subject matter and complete long-term projects. Effective homework should be purposeful, tailored to the individual child's level, and directly related to specific learning objectives. Assignments should either reinforce skills already taught or prepare students to begin a new topic or part of the course.

To ensure homework has value, the following guidelines should be observed:

1. The purpose and connection of the homework to classroom learning must be clearly understood by the student.
2. Students must receive clear explanations so they know **what** to do, **how** to do it, **why** they are doing it, and feel motivated to complete the task.
3. Homework should pertain to skills previously taught.
4. Assignments should extend the student's knowledge in alignment with the Texas Essential Knowledge and Skills (TEKS).
5. Homework must be adapted to meet individual student needs.
6. Assignments should be reasonable given the student's home resources and environment.
7. Homework must be properly evaluated, with feedback provided, but it should **not** be recorded as a grade in the grade book.
8. Documentation of homework assignments must be included in the teacher's lesson plans.
9. Homework should be an integral part of classroom activities—never busy work or used as punishment.
10. Assignments should be avoided immediately before holidays or major special events.
11. Recommended daily homework time is approximately 30 minutes for Pre-K through 2nd grade and up to 60 minutes for grades 3 through 5.

In summary, when homework is thoughtfully designed and meaningfully integrated into learning, it serves as an important step toward fostering collaboration between the school, student, and community in pursuit of quality education.

## CUMULATIVE FOLDER (PERMANENT RECORD)

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A student's cumulative folder (permanent record) of a school year should be prepared carefully and professionally.

- Information on the front (student's legal name, grade, teacher's name, etc.) will be typed or printed.
- All entries must be in **BLACK INK**; absolutely no red ink or correction fluid.
- Errors must be crossed out with a slash (/) and initialed over an entry.

Teachers will place cumulative report stickers at the end of the academic year. The teacher of record will sign to confirm the students promotion/retention status.

**In District Transfers:** If a student transfers from one San Benito elementary campus to another during the school year, grades and attendance from both schools shall be averaged to determine final yearly averages for the permanent report card.

**Out of District Transfers:** If a student transfers from another school in the state of Texas, grades from both districts shall be averaged to determine final yearly averages for the permanent report card. Grades shall be entered into Skyward.

**Out of State Transfers:** If a student transfers from an out of state campus, the principal will use reasonable standards to make grading/promotion decisions. Students must be in attendance in San Benito CISD for a minimum of 50% of the nine weeks grading period in order to be awarded credit.

## ACADEMIC DISHONESTY

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Students who engage in academic dishonesty will receive a failing grade for the assignment or test in question, with no opportunity to retest or redo the work. Additionally, they will be subject to disciplinary action in accordance with the Student Code of Conduct. Academic dishonesty includes, but is not limited to, cheating, copying another student's work, plagiarism, and unauthorized communication between students during an examination. The determination that academic dishonesty has occurred will be made by the classroom teacher or another supervising professional employee. This decision will be based on professional judgment and may include written evidence, direct observation, or credible information provided by students. (EIA LOCAL)

## SPECIAL SERVICES

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Students receiving Special Education support shall follow SBCISD's grading and retention procedures, with any necessary deviations determined by the ARD Committee and documented in the student's Individualized Education Plan (IEP). The IEP may include specific accommodations or modifications to ensure the student can successfully meet district grading expectations. All Special Education students will receive a standardized district report card, and grades must be entered into the district's online grading system (Skyward). Numerical grades shall be assigned for all students in grades K–12. The instructional accommodations and modifications outlined in a student's IEP must be fully implemented by the general education and/or special education teacher; failure to do so renders any grade assigned invalid. In such cases, a new grade must be determined once the required supports are in place. It is the joint responsibility of campus administrators and Special Education administrators to monitor the implementation of accommodations and modifications.

In addition to the district report card, students in Special Education must receive an IEP progress report every grading period that reflects progress on academic, behavioral, and/or related service goals and objectives. Every student's Skyward schedule must align with the Schedule of Services outlined in the

IEP and reflect a schedule comparable to that of general education students. All students are expected to receive instruction in grade-level TEKS, with instructional scaffolds provided as needed. Students functioning significantly below grade level should be instructed at their functional level with a focus on progress toward grade-level standards.

The ARD Committee determines, on an individual basis, the instructional accommodations or modifications needed. These apply to daily assignments, homework, assessments, and grading practices, but not to the calculation of the final grade itself. When a student receiving Special Education services is not earning passing grades, the issue must be documented by both the general and special education teacher(s). If a student fails a course during a grading period, an ARD Committee must be convened to evaluate the cause of the failure and determine if any changes to the IEP are necessary. Lesson plans must reflect the implementation of accommodations and modifications for students with IEPs, and this documentation must adhere to FERPA guidelines.

## **~~DYSLEXIA~~ / SECTION 504**

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San Benito CISD is committed to providing comprehensive Section 504 services to ensure eligible students in San Benito, Texas, have equitable access to education. Under Section 504 of the Rehabilitation Act of 1973, any student with a physical or mental impairment that substantially limits one or more major life activities—such as learning, concentrating, or breathing—is entitled to accommodations that level the playing field with non-disabled peers. Students with conditions like asthma, diabetes, ADHD, or dyslexia may qualify for a 504 plan even if they do not require specialized instruction under IDEA.

To determine eligibility, parents, educators, or students can request a 504 evaluation through the campus Section 504 Coordinator, who leads a committee to review medical documentation, educational records, teacher observations, and parent input. If eligible, the committee creates an individualized 504 plan detailing the accommodations, supplementary aids, and related services needed to ensure equal access in class, extracurricular activities, and other school settings.

San Benito CISD maintains open communication with families by providing written notice and opportunities for input when a student is referred, evaluated, or receives a 504 plan. Accommodations—such as extended time on tests, access to assistive technology, preferential seating, or modified assignments—are implemented by teachers and monitored by campus support staff. Parents interested in Section 504 support should contact their child’s campus coordinator to initiate a referral and determine if their child meets the criteria.

By actively identifying needs, tailoring accommodations, and fostering collaboration among school staff and families, San Benito CISD ensures every student receives the support required to succeed academically and thrive socially.

## **EMERGENT BILINGUALS**

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In assessing English Language Learners (ELLs) for mastery of the essential knowledge and skills, San Benito CISD shall exercise flexibility in selecting assessment methods that allow students to demonstrate

their knowledge and competencies independent of their English language proficiency, in accordance with policy (EIE LOCAL). The district may assess students in their primary language, use English as a Second Language (ESL) methodologies, and align assessments with the English Language Proficiency Standards (ELPS) as required by 19 TAC §74.4.

Additionally, the district may utilize multiple and varied assessment instruments, as permitted under EHBE LEGAL, to ensure a comprehensive understanding of each student's learning. The Texas English Language Proficiency Assessment System (TELPAS) is also used to evaluate English language development and academic progress over time. These flexible assessment practices help ensure equitable opportunities for ELL students to demonstrate academic mastery while still developing English proficiency.

## ENRICHMENT

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Enrichment activities are intended to extend students' skills in areas such as logical thinking, strategic reasoning, estimation, mental arithmetic, and problem solving. These activities should not be seen as additional or more difficult work, nor should they simply expand on the traditional curriculum for the sake of rigor. Instead, enrichment should be purposeful and engaging, driven by student needs as identified through data sources such as state and or local assessments and other relevant performance measures. Effective enrichment may be implemented through learning centers, flexible grouping, classroom projects, and individualized programs. Examples of meaningful enrichment include independent research projects, strategy-based games, and logic problems that encourage students to identify patterns and apply sequencing skills. For students in grades 2 through 5, tracking academic progress using individual data trackers is an expectation, empowering students to take ownership of their learning and monitor their growth over time

## HONOR ROLL RECOGNITION

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To celebrate and encourage academic excellence, the district recognizes students each grading period and at the end of the school year through the Honor Roll program. Students who maintain an overall average of 95 or above in all core subjects for the entire school year—with no grade falling below 95—will receive the **Principal's Award** for academic excellence. The **A Honor Roll** is awarded to students who earn grades of 90–100 in all subjects on their report card for a grading period. The **B Honor Roll** is designated for students who earn grades of 80–89 in all subjects. Students who earn a combination of A's (90–100) and B's (80–89)—with no grade below 80—qualify for the **A/B Honor Roll**. Conduct and enrichment area grades must also reflect satisfactory or higher performance to qualify for any Honor Roll recognition.

# STRATEGIES FOR SUCCESS

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- Ensure the student arrives **on time daily**, ready to learn with all necessary materials.
- Limit **absences** and ensure attendance at all required **tutoring or Accelerated Instruction programs**, as outlined in policy FEA [Legal].
- Communicate **with teachers** about academic performance, homework, and classroom behavior.
- Notify **the school in writing** when the student will be absent.
- Encourage **strong study habits, daily reading**, and **positive behavior** at home.
- Support and reinforce **school and district rules** for student conduct.
- Read **to and with the student daily** and provide a variety of reading materials at home.
- Ask the student **daily about school**, what they are learning, and their homework.
- Supervise homework time** and provide a quiet, structured environment for learning.
- Limit screen time**, including television and video games, during the school week.
- Take part in **enriching family activities** like visiting museums, libraries, or cultural events.
- Become involved** in school functions and join at least **one school organization**.
- Keep the school informed** of any updated information such as:
  - Phone numbers and address
  - Immunization records
  - Previous school records
  - Any personal, medical, or behavioral information that may affect learning or behavior

# ESTRATEGIAS PARA EL EXITO

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Los padres/tutores deben ser los guías principales e influencia positiva en la educación y en la vida. Es la responsabilidad de los padres de dar apoyo a la educación del estudiante haciendo lo siguiente:

- Traer al estudiante a la escuela a tiempo todos los días, listos para aprender, con los útiles adecuados.
- Asegurar que el estudiantes asista programas de tutoría para la instrucción acelerada, limitando el número de ausencias como se indica en la política FEA[Legal].
- Hablar con los maestros de manera regular acerca de las asignaciones de desempeño (tareas, pedir ayuda, si es necesario), y notificar a la escuela por escrito cuando el estudiante va a estar ausente.
- Apoyar a los maestros en sus esfuerzos por fomentar buenos hábitos de estudio, la lectura por placer, y que muestre un comportamiento positivo.
- Lee con y al estudiante diariamente y ofrecer una variedad de materiales de lectura en el hogar.
- Preguntar al estudiante todos los días acerca de la escuela, el aprendizaje y las tareas.
- Supervisar al estudiante durante la tarea.
- Limitar la cantidad de tiempo que pasa viendo televisión o jugando juegos de video.
- Realizar viajes familiares a los museos, bibliotecas, eventos culturales, etc.
- Involucrarse en actividades escolares y ser miembro de al menos la organización escolar.
- Proporcionar a la escuela información actualizada, incluyendo el número de teléfono, dirección, registros de vacunación, y los informes escolares anteriores, etc.
- Toda información que pueda afectar a la capacidad del estudiante para aprender o comportarse debe ser proporcionada a la escuela.



# PreKindergarten Rubric for 3 Year Olds



<b>DOMAIN</b>	<b>EXCELLENT (E) 90 - 99</b>	<b>SATISFACTORY (S) 80 - 89</b>	<b>NEEDS IMPROVEMENT (N) 70- 79</b>	<b>UNACCEPTABLE (U) &lt; 69</b>
<b>1. Social &amp; Emotional Development</b>	Exceeds age-level expectations for social interaction and self-regulation.	Meets age-level expectations for interacting with peers and adults.	Needs additional support to self-regulate and interact with peers.	Rarely demonstrates self-regulation or social interaction skills.
<b>2. Language &amp; Communication</b>	Frequently uses complex sentences, rich vocabulary.	Communicates clearly with simple sentences and vocabulary.	Inconsistent language use, needs help with communication.	Has difficulty communicating, even with support.
<b>3. Emergent Literacy (Reading and Writing)</b>	Recognizes most letters, understands story sequencing. Writes letters and words clearly, shows interest in writing.	Recognizes some letters and follows basic storylines. Can draw shapes, some letters with assistance.	Limited letter recognition, struggles with story comprehension. Attempts to write but often needs guidance.	Does not recognize letters or engage with stories. Does not show interest or ability in writing activities.
<b>4. Mathematics</b>	Understands numbers, patterns, and can solve simple problems independently.	Can count, recognize basic shapes, and follow patterns.	Struggles with number recognition, needs help with patterns..	Does not demonstrate understanding of numbers or patterns.



# PreKindergarten Rubric for 3 Year Olds



DOMAIN	EXCELLENT (E) 90- 99	SATISFACTORY (S) 80- 89	NEEDS IMPROVEMENT (N) 70- 79	UNACCEPTABLE (U) < 69
5. Science	Observes and describes the natural world independently.	Can observe with guidance and describe simple phenomena.	Needs help to observe and understand the natural world.	Rarely engages in observation or understanding of nature.
6. Social Studies	Demonstrates understanding of community roles and relationships.	Basic understanding of family, community, and relationships.	Needs additional support to understand community roles.	Does not grasp the concepts of family, community, or relationships.
7. Fine Arts	Creatively expresses ideas through art, music, or drama.	Participates in art, music, or drama activities with guidance.	Needs encouragement to engage in creative activities.	Rarely participates in or shows interest in creative activities.
8. Physical Development	Exhibits strong coordination and motor skills.	Demonstrates basic motor skills with some assistance.	Struggles with coordination or motor skills.	Shows little to no development in physical coordination.
9. Technology	Independently navigates technology with minimal support	Can use technology with help from the teacher.	Needs frequent assistance with technology.	Does not use or engage with technology effectively.

# K, 1, 2 Learning Behavior Rubric for Conduct



Standards	Satisfactory Performance
<b>Work Behaviors</b>	
+ Academic Perseverance	<input type="checkbox"/> I can learn from my mistakes, listen to feedback, and try again. <input type="checkbox"/> I can keep trying when work gets hard. <input type="checkbox"/> I can ask for help when needed.
Engagement	<input type="checkbox"/> I can show active listening during instruction. <input type="checkbox"/> I can keep my questions and conversations on topic. <input type="checkbox"/> I can wait until it is my turn to speak without interrupting. <input type="checkbox"/> I can stay on task during independent work time.
Work Completion	<input type="checkbox"/> I can complete my work in a timely manner. <input type="checkbox"/> I can complete quality work to the best of my ability. <input type="checkbox"/> I can complete my work on my own with minimal prompting.
<b>Social Behaviors</b>	
Problem Solving	<input type="checkbox"/> I can use my problem-solving skills to help solve problems safely and respectfully in the classroom. <input type="checkbox"/> I can use my problem-solving skills to help solve problems safely and respectfully outside the classroom. <input type="checkbox"/> I can reflect on problems and learn from them.
Cooperation	<input type="checkbox"/> I can act respectfully and show kindness when interacting with others. <input type="checkbox"/> I can work well with others to complete a task. <input type="checkbox"/> I can share supplies and equipment with others.
Self-Management	<input type="checkbox"/> I can consistently follow classroom and school rules. <input type="checkbox"/> I can use strategies to help me manage my emotions and my body. <input type="checkbox"/> I can work without distracting others. <input type="checkbox"/> I can stay in my personal space. <input type="checkbox"/> I can organize and manage my own materials and workspace.

3<sup>rd</sup> – 5<sup>th</sup> Learning Behavior Rubric for Conduct

Standards	Satisfactory Performance
<b>Work Behaviors</b>	
<b>Academic Perseverance</b>	<input type="checkbox"/> I can learn from my mistakes, listen to feedback, and try again. <input type="checkbox"/> I can keep trying when a task is challenging. <input type="checkbox"/> I can ask for clarification or help when needed. <input type="checkbox"/> I can utilize resources, strategies, or prior knowledge to help me persevere.
<b>Engagement</b>	<input type="checkbox"/> I can actively listen, ask questions, and respond to peers and adults. <input type="checkbox"/> I can keep my questions and conversations on topic. <input type="checkbox"/> I can remain focused to complete tasks. <input type="checkbox"/> I can ignore distractions to complete tasks. <input type="checkbox"/> I can participate in class.
<b>Work Completion</b>	<input type="checkbox"/> I can submit my best work on time. <input type="checkbox"/> I can manage my time efficiently to complete tasks. <input type="checkbox"/> I can correctly follow instructions with minimal prompting to complete tasks.
<b>Social Behaviors</b>	
<b>Problem-Solving</b>	<input type="checkbox"/> I can use my problem-solving skills to help solve problems safely and respectfully in the classroom. <input type="checkbox"/> I can use my problem-solving skills to help solve problems safely and respectfully outside the classroom.
<b>Cooperation</b>	<input type="checkbox"/> I can respectfully listen, interact, and contribute my ideas with others during discussions or activities. <input type="checkbox"/> I can use strategies to positively work as a team. <input type="checkbox"/> I can treat others with empathy and kindness.
<b>Self-Management</b>	<input type="checkbox"/> I can consistently follow classroom and school rules. <input type="checkbox"/> I can use strategies to help me manage my emotions and my body. <input type="checkbox"/> I can be prepared for learning and activities. <input type="checkbox"/> I can take ownership for my words and actions. <input type="checkbox"/> I can stay on task while working with others.



# Notice of Possibility of Retention

---

Date: \_\_\_\_\_

To The Parents of: \_\_\_\_\_,

This is to inform you that your child, \_\_\_\_\_, is performing below grade level student expectations in \_\_\_\_\_ and does not meet promotion requirements\*. In order to further your child's academic progress for the following school year, this is a request for a parent-teacher conference. A Notice of Retention conference is scheduled for \_\_\_\_\_ at \_\_\_\_\_.

Sincerely,

\_\_\_\_\_

Principal

\_\_\_\_\_

Teacher

\*In grades 1-5, promotion to the next grade level shall be based on a grade of 70 or above on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) in three of the following four areas: reading/language arts, mathematics, science, and social studies

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Please sign below to indicate that you received this notice. Thank you.

\_\_\_\_\_ I have received the Notice of Retention and will be able to attend the meeting.

\_\_\_\_\_ I have received the Notice of Retention form, but will not be able to attend the meeting. I would like to reschedule the meeting for \_\_\_\_\_.

\_\_\_\_\_

Parent's Signature



# Retention Conference Record

---

School: \_\_\_\_\_ Conference Date: \_\_\_\_\_ Time: \_\_\_\_\_

Name of Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

The student will be retained in \_\_\_\_ Grade for the 2025 – 2026 academic year.

Signatures:

\_\_\_\_\_

Principal

\_\_\_\_\_

Parent / Guardian

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## **Request Approval of the Secondary Grading Policy for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Secondary Grading Policy for the 2025-2026 school year.

### **Rationale:**

The Secondary Grading Policy is reviewed and updated annually to ensure that grading policies are aligned with current curriculum standards, best instructional practices and district policy. Updates to the 2025-2026 school year support consistency and transparency in student evaluations across the district.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

No cost to district.

### **Resource Personnel:**

All Secondary Principals

JoAnne Fernandez, Director of Secondary Instructional Implementation

Dilia Cornett, Assistant Superintendent of Academic Services

### **Board Policy Reference and Compliance:**

N/A



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# 2025 SECONDARY GRADING POLICY

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Office of Academics  
240 N. Crockett  
San Benito, TX 78586  
956-361-6100  
[www.sbcisd.net](http://www.sbcisd.net)

**San Benito Consolidated Independent School District**

**SECONDARY GRADING POLICY**

**Board of Trustees**

**Dr. Ariel Cruz, President**

**Crystal Hernandez, Vice President**

**Rudy Corona, Member**

**Orlando Lopez, Member**

**Israel Villarreal III, Secretary**

**Frutoso Gomez, Member**

**Alejandro Reyna, Member**

**Acting Superintendent of Schools**

**Alfredo Perez**

**~~Chief Academic Officer~~**

**Assistant Superintendent of Academics**

**Dilia Cornett**

**Chief Financial Officer**

**Monica Mata**

**~~Executive Director of Operations~~**

**~~Ray Saldana~~**

**Executive Director of Administrative Services**

**~~Abraham Gallegos~~**

**Erika Echartea**

**Secondary Principals**

**Berta Cabaza Middle School**

**Miller Jordan Middle School**

**Riverside Middle School**

**San Benito Veterans Memorial Academy**

**San Benito High School**

**Positive Redirection Center**

**~~GO Academy~~/Collegiate Academy**

**~~Saul Ibarra~~**

**Carlos Lainez**

**Rudy Ramirez**

**Gracie Martinez**

**Manuela López**

**Scott Hausler**

**Kandra Turner**

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## **PHILOSOPHY AND RATIONALE**

The philosophy of the San Benito Consolidated Independent School District concerning academic achievement, promotion, and retention is based on the recognition that each student is an individual. Therefore, when considering promotion or retention, attention must be given to all aspects of the student's development in order to accommodate individual needs and to promote the full development of the learner's potential.

Careful monitoring shall occur at every grade level to ensure mastery of the Texas Essential Knowledge and Skills. Each student should progress to the level of scholastic achievement expected for the assigned grade. The student's achievement or lack of achievement should be made known to parents by the teacher of record.

It is recommended that procedures for early identification of students who are failing to make satisfactory progress be established. It is necessary to ensure ongoing review of students who encounter difficulty are identified and not permitted to continue without academic acceleration.

### **RELATION TO ESSENTIAL KNOWLEDGE AND SKILLS**

The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that the student's performance indicates the level of mastery of the designated District objectives.

### **GUIDELINES FOR GRADING**

The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that enough grades are taken to support the grade average assigned. Guidelines for grading shall be clearly communicated to students and parents.

The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.

### **INTER-DISTRICT TRANSFER STUDENTS**

Student credits/grades shall be honored by the receiving campus with grades being incorporated into the grading guidelines for the campus.

### **DAEP SITE 3 TRANSFER STUDENTS**

Student credits/grades shall be honored by the receiving campus with grades being incorporated into the grading guidelines for the campus.

## MIDDLE SCHOOLS

Report cards will be issued at the end of each nine weeks. A nine weeks grade will be determined based on 60% for daily quizzes, daily work, participation, note taking, and homework; 40% for major weekly tests, unit tests, skill tests, and special assignments or projects.

A minimum of three major grades per nine weeks must be administered. A minimum of nine daily grades per subject must be administered every nine weeks. Grades should be entered into each teacher's electronic grade book weekly. By the end of each 3<sup>rd</sup> week of the nine weeks, a minimum of three daily grades and one major grade ~~should~~ will be taken in order to monitor student progress.

Each semester grade is the average of the grades for the two nine weeks grading periods.

First nine weeks	90	
Second nine weeks	85	87.5 *1 <sup>st</sup> semester grade
	175	175/2

The yearly grade is the average of the first semester and second semester.

If a student passes one semester and fails the other, ~~he/she will receive full credit the course will be considered passing~~ if the yearly average is 70 or above. ~~No credit will be given when a course is dropped.~~

In order to maintain a uniform method of grading, these practices will be followed.

1. Grades above 100 cannot be awarded to students **on the report card.**
2. Bell curving grades will not be allowed.
3. All grades must be earned.

~~Every three weeks of a grading period, the parent will be given written notice of the student's progress. If a student receives a grade average lower than 70 in any subject during a grading period, the teacher may request a conference with the parent/guardian.~~

Every three weeks during a grading period, students will receive a hard copy of their progress report to take home to their parents. Additionally, the progress report will be posted on the Skyward Parent Portal. If a student's average falls below 70 in any subject, the teacher may request a conference with the parent or guardian.

A report card or unsatisfactory progress report will state whether tutorials are required for a student who receives a grade average lower than 70 in a subject.

~~Electronic report cards will be mailed.~~

Report cards will be mailed at the end of every grading period, which is every 9 weeks.

### **2025-2026 School Year**

1st nine weeks: Aug. 11 - Oct. 8

2nd nine weeks: Oct. 14 - Dec. 19

3rd nine weeks: Jan. 6 - March 13

4th nine weeks: March 23 - May

### **GRADES 6-8 RETENTION/ PROMOTION**

In grades 6-8, promotion to the next grade level shall be based on grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in at least three of the following areas: ~~ELAR (English Language Arts/Reading)~~ RLA (Reading Language Arts) mathematics, science, and social studies.

### **TUTORIAL**

~~The District may provide tutorial services at District schools. If the District provides tutorial services, it shall require a student whose grade in a subject for a reporting period is lower than the equivalent of 70 on a scale of 100 to attend tutorials.~~

The District may offer tutorial services on campus. If such services are available, any student who earns a grade below 70 in a subject during a reporting period will be required to attend tutorials

The District may provide transportation services to accommodate students who are required to attend tutorials and who are eligible for regular transportation. [See EHBC (LEGAL)]

### **Algebra I Course**

Algebra I will be offered to 8<sup>th</sup> grade students who are enrolled in the middle school math honors pathway. This course will satisfy the Algebra I requirement for graduation. Students earn one (1) high school math credit upon successful completion (average of 70 or above), and are required to take the Algebra I End of Course Test. The grade earned will not be aggregated into the final high school GPA.

### **Biology Course**

~~Biology will be offered to 8<sup>th</sup> grade students who are enrolled in the middle school science honors pathway. This course will satisfy the Biology requirement for graduation. Students earn one (1) high school science credit upon successful completion (average of 70 or above), and are required to take the Biology End of Course Test. The grade earned will not be aggregated into the final high school GPA.~~

### **English I Course**

~~English I will be offered to 8<sup>th</sup> grade students who are enrolled in the middle school ELAR honors pathway. This course will satisfy the English I requirement for graduation. Students earn one (1) high school English credit upon successful completion (average of 70 or above), and are required to take the English I End of Course Test. The grade earned will not be aggregated into the final high school GPA.~~

**GRADE ADVANCEMENT TESTING**      ~~House Bill 1416 eliminate grade retention and retesting requirements in grade 8.~~

**CREDIT BY EXAM**      The District offers Credit by Examination (CBE) for acceleration at every grade level and subject area offered in accordance with the Texas grade State Board of Education rules. A student is allowed to advance one grade level or one course per academic year. See Board Policy EHDB Local and EHDC Local.

### **PERSONAL GRADUATION PLAN (PGP)**

The principal of a middle school shall designate a school counselor, teacher, or other appropriate individual to develop and administer a Personal Graduation Plan (PGP) for each student enrolled in the middle school who:

1. Does not perform satisfactorily on a state assessment instrument; or
2. Is not likely to receive a high school diploma before the fifth school year following the student's enrollment in grade level 9, as determined by the District.

*Per Education Code 28.0212 A PGP must:*

1. Identify educational goals for the student;
2. Include diagnostic information, appropriate monitoring and intervention, and other evaluation strategies;
3. Include an intensive instruction program described in Texas Education Code 28.0213 [see EHBC];
4. Address participation of the student's parent or guardian, including consideration of the parent's or guardian's educational expectations for the student; and
5. Provide innovative methods to promote the student's advancement, including flexible scheduling, alternative learning environments, online instruction, and other interventions that are proven to accelerate the learning process and have been scientifically validated to improve learning and cognitive ability. *Texas Education Code 28.0212*

### **EXTRACURRICULAR ACTIVITIES**

#### **UIL GRADES 7-8**

Participation in school and school-related activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships with other students.

Participation is a privilege. Eligibility for participation in many of these activities is governed by state law as well as rules of the University Interscholastic League (UIL) – a state association overseeing inter-district competition. The following requirements apply to all extracurricular activities:

A student who receives a grade below a 70 in any academic class ~~per the UIL calendar -at the end of a nine weeks grading period~~ [other than a class identified as advanced by either the State Board of Education or by the local Board Policy] may not participate in extracurricular activities; including pep rallies and other school functions for at least three school weeks.

**NO-PASS,  
NO PLAY  
EXEMPTION**

**An eighth grade student taking an advanced course for high school credit is eligible for one nine weeks waiver per school year** when his/her grade is 65 or higher. If the student receives a grade lower than 65 after a grade evaluation period, the student “shall be suspended from participation in any extracurricular activity sponsored or sanctioned by the school district” (TEC 33.081 [c] will be applied).

A student who fails two or more subjects is not eligible for a waiver. The student must petition the campus principal IN WRITING, to apply for the **ONE waiver**. Honors courses are not applicable.

A student with disabilities who fails to meet the standards in the individualized education program (IEP) may not participate for at least three school weeks. An ineligible student may practice or rehearse.

A student is allowed up to ten absences not related to post-district competition in a school year. A maximum of five absences for post-district competition, prior to state, and a maximum of two absences for state competition is allowable. All extracurricular activities and public performances, whether UIL activities approved by the Board, are subject to these restrictions.

A student who misses a class because of participation in an activity that has not been approved will receive an unexcused absence.

*Note:* Sponsors of student clubs and performing groups such as the band, choir, drill and athletic teams may establish standards of behavior – including consequences for misbehavior – that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the Student Code of Conduct or local policy will apply in addition to any consequences specified by the organization.

**SAN BENITO HIGH SCHOOL (SBHS) /VETERANS MEMORIAL ACADEMY (VMA)**

***9th and 10th Grade GO Academy***

**END-OF-COURSE ASSESSMENTS** As delineated in Senate Bill 5, the following EOC assessments are required for graduation:  
English I, English II, Algebra I, Biology, and U.S. History

**SPECIAL** A student’s ARD committee shall determine the type of

## EDUCATION

assessment to be administered. EIA (LOCAL)

## GRADING

Students attending San Benito High School/VMA will follow the **traditional and accelerated block.**

### TRADITIONAL PERIODS

(60-50 minute courses)

1 Semester = 18 weeks = ½ credit  
2 Semesters = 36 weeks = 1 credit

### ACCELERATED BLOCK PERIODS

(90-minute courses)

1 Quarter = 9 weeks = ½ credit  
2 Quarters = 18 weeks = One Term = 1 credit

1<sup>st</sup> and 2<sup>nd</sup> Quarters = First Term 3<sup>rd</sup> and 4<sup>th</sup> Quarters =  
Second Term

2 Terms = School Year

~~Nine-week exams (semester exams) are administered in courses under an accelerated block format; these exams account for 25% of the quarter grade. A semester and a final exam are administered in courses, which are under an accelerated block format. The semester and final exams account for 25% of the quarter grade.~~

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that the student's performance indicates the level of mastery of designated TEKS. The student's mastery level shall be a major factor in determining the grade for a subject or course. ALL grades recorded in the grade book will correlate with the TEKS taught. Additional work for extra credit to change an already passing grade is not allowed.

**Major work** will account for 40% of the grade average. Major work **includes, but is not limited to the following examples:**

- Unit tests and campus/district-based assessments
- Research papers or extended writing assignments
- Formal essays or literary analyses
- Special or long-term projects (individual or group)
- Book reports with analytical or creative components
- Compositions (narrative, expository, persuasive, etc.)
- Final drafts of major writing assignments
- Performance-based assessments or presentations
- Portfolios demonstrating cumulative learning
- End-of-unit or benchmark assessments
- Multimedia or digital projects (e.g., documentary, slide deck, podcast)
- Science fair projects or inquiry-based investigations

~~Major work is designed to assess higher-order thinking, synthesis of learning, and academic growth~~

over time.

- ~~Unit/Campus Based Assessments~~
- ~~Research project/papers~~
- ~~Special projects~~
- ~~Book reports~~
- ~~Compositions~~
- ~~Lab and/or portfolios~~
- ~~Group and/or individual projects~~

**Minor work** will account for 60% of the grade average. Minor work **includes, but is not limited to** the following examples:

- Classwork and daily assignments
- Lab activities
- Group work and collaborative tasks
- Homework assignments
- Vocabulary tests and activities
- Progress checkpoints on projects and essays
- Quizzes (both announced and unannounced)
- Worksheets and graphic organizers
- Journal entries and reflective writing
- Reading logs or comprehension checks
- Exit tickets or quick writes
- Participation in class discussions or small group activities
- Drafts or rough outlines of writing assignments
- Short response questions or practice assessments
- ~~Class / Lab / Group work~~
- ~~Homework~~
- ~~Vocabulary Tests~~
- ~~Progress grade on projects and papers~~
- ~~Quizzes~~
- ~~Worksheets~~
- ~~Notebook~~
- ~~Journal entries~~
- ~~Maps~~

There should be a minimum of two numerical grades per week in each course. Grades should be entered into each teacher's electronic grade book weekly. By the end of each 3<sup>rd</sup> week of the nine weeks, a minimum of 6 daily grades and one major grade should be taken in order to monitor student progress.

## **PROGRESS REPORTS**

Every three weeks during a grading period, students will receive a hard copy of their progress report to take home to their parents. Additionally, the progress report will be posted on the Skyward Parent Portal. If a student's average falls below 70 in any subject, the teacher may request a conference with the parent or guardian. This is not a final grade. Each progress report grade is a cumulative average up

to the end of the nine weeks. ~~Progress reports are mailed out to parents following the fourth week of every quarter.~~

## **SAN BENITO HIGH/VMA SCHOOL REPORT CARDS**

Students quarter grades will be averaged at a 40% weight for major work and 60% weight for minor work. Report cards will be mailed out to parents of students following the end of the nine weeks grading period. The quarter grade is composed of 75% of the nine weeks average and 25% of the semester exam.

If the student receives a grade average lower than 70, in any course, on any progress report, the teacher may conduct a conference with the parent/guardian, student, and the Dean of Instruction. The student will be required to attend tutorial sessions.

## **FINALITY OF GRADE**

An examination or course grade issued by a classroom teacher is final and may not be changed unless the grade is arbitrary, erroneous, or not consistent with the District grading policy applicable to the grade, as determined by the Board.

A determination by the Board is not subject to appeal. This subsection does not prohibit an appeal related to a student's eligibility to participate in extracurricular activities under Education Code 33.081.

## **Graduation Requirements Beginning 2014-2015 School Year**

a) To receive a high school diploma, a student entering Grade 9 in the 2014-2015 school year and thereafter must complete the following:

- (1) in accordance with subsection (d) of this section, requirements of the Foundation High School Program specified in §74.12 of this title (relating to Foundation High School Program);
- (2) testing requirements for graduation as specified in Chapter 101 of this title (relating to Assessment); and
- (3) demonstrated proficiency, in Grade 8 or higher, as determined by the district in which the student is enrolled, in delivering clear verbal messages; choosing effective nonverbal behaviors; listening for desired results; applying valid critical-thinking and problem-solving processes; and identifying, analyzing, developing, and evaluating communication skills needed for professional and social success in interpersonal situations, group interactions, and personal and professional presentations.

(b) Beginning with students enrolled in Grade 12 during the 2021-2022 school year, each student in Grade 12 must complete and submit a free application for federal student aid (FAFSA) or a Texas application for state financial aid (TASFA) before graduating from high school.

(1) A student may graduate under the Foundation High School Program without completing a financial aid application if:

(A) the student's parent or other person standing in parental relation submits a signed form, approved by the Texas Education Agency (TEA), indicating that the parent or other person declines to complete and submit the application or authorizes the student to decline to complete and submit the financial aid application;

(B) the student signs and submits the form described by paragraph (1) of this subsection on the student's own behalf if the student is 18 years of age or older or has been emancipated under Texas Family Code, Chapter 31; or

(C) a school counselor authorizes the student to decline to complete and submit the financial aid application for good cause, as determined by the school counselor.

(2) A school counselor may not indicate that a student has not complied with this subsection if the school district or open-enrollment charter school fails to provide the form described by paragraph (1)(A) of this subsection to the student or the student's parent or guardian.

(c) A school district shall clearly indicate the distinguished level of achievement under the Foundation High School Program, an endorsement, and a performance acknowledgment on the transcript or academic achievement record (AAR) of a student who satisfies the applicable requirements.

(d) A student entering Grade 9 in the 2014-2015 school year and thereafter shall enroll in the courses necessary to complete the curriculum requirements for the Foundation High School Program specified in §74.12 of this title and the curriculum requirements for at least one endorsement specified in §74.13 of this title (relating to Endorsements).

(e) A student may graduate under the Foundation High School Program without earning an endorsement if, after the student's sophomore year:

(1) the student and the student's parent or person standing in parental relation to the student are advised by a school counselor of the specific benefits of graduating from high school with one or more endorsements; and

(2) the student's parent or person standing in parental relation to the student files with a school counselor written permission, on a form adopted by the TEA, allowing the student to graduate under the Foundation High School Program without earning an endorsement.

(f) A student may earn a distinguished level of achievement by successfully completing the curriculum requirements for the Foundation High School Program and the curriculum requirements for at least one endorsement required by the Texas Education Code (TEC), §28.025(b-15), including four credits in science and four credits in mathematics to include Algebra II.

(g) An out-of-state or out-of-country transfer student (including foreign exchange students) or a transfer student from a Texas nonpublic school is eligible to receive a Texas diploma but must complete all requirements of this section to satisfy state graduation requirements. Any course credit required in this section that is not completed by the student before he or she enrolls in a Texas school district may be satisfied through the provisions of §74.23 of this title (relating to Correspondence Courses and Distance Learning) and §74.24 of this title (relating to Credit by Examination) or by completing the course or courses according to the provisions of §74.26 of this title (relating to Award of Credit).

~~To receive a high school diploma, a student **entering grade 9** in the 2014–15 school year and thereafter must complete:~~

- ~~1. Requirements of the Foundation High School Program under 19 Texas Administrative Code 74.12 [see FOUNDATION HIGH SCHOOL PROGRAM, below];~~
- ~~2. Testing requirements for graduation under 19 Texas Administrative Code Chapter 101 [see EKB legal]; and~~
- ~~3. Demonstrated proficiency, as determined by the District, in delivering clear verbal messages; choosing effective nonverbal behaviors; listening for desired results; applying valid critical thinking and problem-solving processes; and identifying, analyzing, developing, and evaluating communication skills needed for professional and social success in interpersonal situations, group interactions, and personal and professional presentations.~~

A student shall enroll in the courses necessary to complete the curriculum requirements for the Foundation High School Program and the curriculum requirements for at least one endorsement.  
*Texas Education Code 28.025(c); 19 TAC 74.11(a), (c)*

A student must earn at least 22 credits to complete the Foundation High School Program and must demonstrate proficiency in the following core courses:

1. English language arts—4 credits;
2. Mathematics—3 credits;
3. Science—3 credits;
4. Social Studies—3 credits;
5. Languages other than English—2 credits;
6. Physical Education—1 credit;
7. Fine Arts—1 credit; and
8. Elective courses—5 credits

## ENDORSEMENTS

A student shall specify in writing any endorsement that the student intends to earn upon entering grade 9. A student may earn any of the following endorsements:

1. Science, technology, engineering, and mathematics (STEM);
2. Business and industry;
3. Public services;
4. Arts and humanities; and
5. Multidisciplinary studies.

The District must make at least one endorsement available to students. A district that offers only one endorsement curriculum must offer multidisciplinary studies.

To earn an endorsement a student must demonstrate proficiency in the curriculum requirements for the Foundation High School Program and, in accordance with 19 Texas Administrative Code 74.13(e), earn:

1. A fourth credit in mathematics;
2. An additional credit in science; and
3. Two additional elective credits.

A course completed as part of the four courses needed to satisfy an endorsement requirement may also satisfy a requirement under the Foundation High School Program, including an elective requirement.

The District shall permit a student to enroll in courses under more than one endorsement before the student's junior year and to choose, at any time, to earn an endorsement other than the endorsement the student previously indicated.

A student must earn at least 26 credits to earn an endorsement, but a student is not entitled to remain enrolled to earn more than 26 credits.

The District may define advanced courses and determine a coherent sequence of courses for an endorsement area, provided that prerequisites in 19 Texas Administrative Code Chapters 110–118, 126, 127, and 130 are followed.

*Texas Education Code 28.025; 19 TAC 74.13*

### **Exception:**

A student may graduate under the Foundation High School Program without earning an endorsement if, after the student's sophomore year:

1. The student and the student's parent or person standing in parental relation to the student are advised by a school counselor of the specific benefits of graduating from high school with one or more endorsements; and
2. The student's parent or person standing in parental relation to the student files with a school counselor written permission, on a form adopted by TEA, allowing the student to graduate under the Foundation High School Program without earning an endorsement.

*19 TAC 74.11(d)*

### **DISTINGUISHED LEVEL OF ACHIEVEMENT**

A student may earn a distinguished level of achievement by successfully completing the curriculum requirements for the Foundation High School Program and the curriculum requirements for at least one endorsement, including four credits in science and four credits in mathematics, including Algebra II. *19 TAC 74.11(e)*

### **PERFORMANCE ACKNOWLEDGEMENTS**

In accordance with the requirements of 19 Texas Administrative Code 74.14, a student may earn a performance acknowledgment on the student's transcript for:

1. Outstanding performance:
  - a. In a dual credit course;
  - b. In bilingualism and biliteracy;
  - c. On a College Board advanced placement test or international baccalaureate examination;
  - d. On an established, valid, reliable, and nationally norm-referenced preliminary college preparation assessment instrument used to measure a student's progress toward readiness for college and the workplace;
  - e. On an established, valid, reliable, and nationally norm-referenced assessment instrument used by colleges and universities as part of their undergraduate admissions process; or
2. Earning a nationally or internationally recognized business or industry certification or license.  
*Texas Education Code 28.025(c-5); 19 TAC 74.14*

### **IGC (INDIVIDUAL GRADUATION COMMITTEE)**

Without complying with the requirements above, a student may receive a diploma if the person is eligible for a diploma as determined by an individual graduation committee (IGC) established under Texas Education Code 28.0258. *TEC 28.025(c-6)*

For each 11th or 12th grade student who has failed to comply with the end-of-course (EOC) assessment instrument performance requirements under Education Code 39.025 for not more than two courses, the district shall establish an IGC at the end of or after the student's 11th grade year to determine whether the student may qualify to graduate. A student may not qualify to graduate before the student's

12th grade year.

The committee shall be composed of:

1. The principal or principal's designee;
2. The teacher of the course for each EOC assessment on which the student failed to perform satisfactorily;
3. The department chair or lead teacher supervising the teacher(s) above; and
4. As applicable:
  - a. The student's parent or person standing in parental relation to the student;
  - b. A designated advocate if the parent is unable to serve; or
  - c. The student, at the student's option, if the student is at least 18 years of age or is an emancipated minor.

The superintendent shall establish procedures for convening the committee.

The district shall provide an appropriate translator, if available, for a parent, advocate, or student who is unable to speak English. *Texas Education Code 28.0258(a), (c), (c-2)*

~~**Note:** — Education Code 28.0258 related to individual graduation committees expires September 1, 2019.~~

## **GRADE LEVEL CLASSIFICATION**

### **GRADES 9-12**

Grade-level advancement for students in grades 9-12 shall be earned by course credits. [See EI]

### **GRADE CLASSIFICATION:**

The following procedures will apply to Freshmen beginning with school year 2012-2013. Grade 9 students must have successfully completed 6 state graduation required credits in order to advance to San Benito High School as Sophomores.

Three of those 6 credits must be English I, Algebra I and World Geography or Biology credit.

Grade 9 students who do not earn the required credits will remain at Veterans Memorial Academy and will be re-classified mid-year if they successfully complete the required credits to advance to San Benito High School.

~~Grade 9~~ Students who fail an EOC required credit course but who pass the EOC exam for the required credit course, ~~will~~ may be administered a locally developed credit by exam in order to give the students an opportunity to earn the required course credit.

Juniors who are possible spring graduates will be re-classified mid-year.

A student entering Grade 9 in the 2007 – 2008 and thereafter will be based on the following number of state graduation credits:

- Freshmen.....< 6.0
- Sophomores.....≥ 6.0 – 12.5
- Juniors.....≥ 13.0 – 19.5
- Seniors.....≥ 20.0

### **SAN BENITO HIGH SCHOOL/~~Collegiate/Go Academy~~/VMA PGP**

A principal shall designate a school counselor or school administrator to review PGP options with each student entering grade 9 together with that student’s parent or guardian if applicable. The PGP options reviewed must include the distinguished level of achievement and endorsements.

Before the conclusion of the school year, the student and the student’s parent or guardian must confirm and sign a PGP for the student that identifies a course of study that:

1. Promotes college and workforce readiness and career placement and advancement;
2. Facilitates the student’s transition from secondary to postsecondary education.

The District may not prevent a student and the student’s parent or guardian from confirming a PGP that includes pursuit of a distinguished level of achievement or an endorsement.

A student may amend the student’s PGP after the initial confirmation of the plan. If a student amends the student’s PGP, the school must send written notice to the student’s parents regarding the change. *Education Code 28.02121*

### **GRADES 9-12**

Grade-level advancement for students in grades 9-12 shall be earned by course credits. [See EI]

### **MAKE UP WORK AND LATE PROJECTS**

Students shall be expected to make up assignments, projects, and tests after absences. Students shall receive a zero for any assignment, project, or test not made up within an allotted time.

A student shall be responsible for obtaining and completing the make-up work in a satisfactory manner and within the time specified by the teacher. A reasonable amount of time for completion of an assignment will be established by the teacher.

### **~~Academic Dishonesty~~**

~~Students found to have engaged in academic dishonesty shall have a zero recorded for assignments or tests with no opportunity for retesting and shall be subject to disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or~~

~~copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students. (EIA Local)~~

## **STUDENTS RECEIVING SPECIAL EDUCATION SERVICES**

Students receiving special education services will follow the SBCISD grading/retention procedures. Any necessary deviations will be determined by the Admission, Review and Dismissal (ARD) Committee and will be documented in the student's Individual Education Plan (IEP). The student's Individual Education Plan may include accommodations/modifications that enable the student to successfully meet the district's grading/grading procedures. All students in special education will receive a standardized district report card. Grades must be entered into the Online Grading System (Skyward). Numerical grades will be used for all students that are enrolled in grades K – 12th. Instructional accommodations/modifications for students in special education must be followed as determined by an ARDC. If a student's grade is derived without following the required accommodations/modifications outlined in his/her IEP, the grade is invalid and a new grade must be determined after accommodations/modifications are in place. Implementation of accommodations/modifications is the responsibility of the general education teacher and/or the special education teacher. Campus administrators and special education personnel shall monitor the implementation of the accommodations/ modifications.

In addition to the district report card, students receiving special education services must receive an IEP Progress Report every nine weeks reporting on academics, behavior and/or instructional/ related services as determined by the student's goals and objectives.

All students, regardless of their instructional placement, must have a schedule in Skyward that is aligned to the schedule in general education. The Skyward schedule must match the schedule of services in the student's IEP. It is the expectation that all students will be taught on grade level TEKS regardless of their instructional setting. However, students who are performing significantly lower than their grade level should be taught at their prerequisite skills and work toward progress.

The ARDC determines, on an individual basis, the need of instructional accommodations/ modifications. The accommodations/modifications apply to daily work assignments, homework, tests and grading techniques, not the calculation of the final grade.

If a child is receiving special education services and is not earning passing grades, the failure should be addressed and documented by a special education/general education teacher(s). An Admission, Review and Dismissal (ARD) Committee must convene to consider the reason(s) for failure and possible IEP modification after each grading period.

Lesson Plans should reflect accommodations/modifications as implemented for students with an Individualized Education Plan (IEP) or 504 plan. Documentation in lesson plans should be in accordance with FERPA requirements.

For a student receiving special education services, the student's ARD committee and the District are responsible for developing the student's PGP.

A student's IEP developed under Education Code 29.005 may be used as the student's PGP. *Education Code 28.0212(c); 19 TAC 89.1050(a)* [See EHBAB]

## **SECTION §504**

The section 504 Committee determines, on an individual basis, the need for instructional accommodations. Section 504 guidelines for accommodations will be followed.

Monitoring of these guidelines is the responsibility of the regular education teacher, (campus principal), campus administrators, and campus Section 504 Coordinator/s. If a student's grade is derived without following the required accommodations outlined in his/her Individual Accommodation Plan (IAP), the grade is invalid and a new grade must be determined after accommodations are implemented.

Students in Section 504 will follow the SBCISD grading/retention procedures. Any necessary accommodations will be determined by the Section 504 committee and will be documented in the Student Services Plan. The Student Service Plan may include accommodations that enable the student to successfully meet the district's grading procedures. All students in Section 504 will receive a standardized district report card. In measuring the academic or proficiency of a student with disabilities identified under 504, the student's potential for achievement or proficiency in the area must be considered by the Section 504 committee.

## **EMERGENT BILINGUALS**

In assessing Emergent Bilinguals for mastery of the essential knowledge and skills, the District shall be flexible in determining methods to allow the students to demonstrate knowledge or competency independent of their English language skills in the following ways: (EIE Local)

- ~~assessment in the primary language~~
- Assessment using ESL methodologies
- English Language Proficiency Standards (ELPS) required by 19 TAC, Chapter 74, Subchapter A, §74.4
- assessment with multiple varied instruments (See EHBE Legal)
- TELPAS (Texas English Language Proficiency Assessment System)

## **EARLY AWARD OF CREDIT**

### **Awarding of High School Credit for Middle School Students**

The District may offer courses designated for grades 9-12 in earlier grade levels. Credit must be awarded if the student has demonstrated achievement by meeting the standard requirements of the course, including demonstrated proficiency in the subject matter, regardless of the time the student has received instruction in the course or the grade level at which proficiency was attained. The academic achievement record shall reflect that students have satisfactorily completed courses at earlier grade levels from grades 9-12 and have been awarded state graduation credits. 19 TAC

## List of Board-Approved Advanced Courses

~~Creative Writing~~, English I, II, Honors  
~~English III, IV-AP~~  
English Language AP  
English Literature AP  
English IV / Comp. I & II Dual Enrollment  
Forms in Literature Dual Enrollment  
Algebra I, II Honors  
College Algebra Dual Enrollment  
Statistics AP/Dual Enrollment  
Geometry Honors  
Pre-Calculus Honors / AP/ Dual Enrollment  
Calculus AB AP  
Calculus BC AP  
Computer Science Principles AP  
Computer Science I Honors  
Computer Science I AP  
Computer Science II Honors  
Computer Science II AP  
~~Integrated Physics Chemistry Honors~~  
Biology Honors, AP / Dual Enrollment  
Biology II Dual Enrollment  
  
Physics Honors, AP / Dual Enrollment  
Physics II Dual Enrollment  
Chemistry Honors, AP/~~Dual Enrollment~~  
Environmental Science AP  
~~Anatomy and Physiology I Dual Enrollment~~  
~~Anatomy and Physiology II Dual Enrollment~~  
~~GeoScience Dual Enrollment~~  
World History AP  
World Geography Honors  
Human Geography AP  
U. S. History AP  
U. S. History / History I & 2 Dual Enrollment  
U. S. Government & Politics AP  
Government AP  
Macroeconomics AP/Dual Enrollment  
Microeconomics Dual Enrollment  
European History AP  
Spanish II Honors

Spanish III Honors  
Spanish IV AP  
Spanish Dual Enrollment  
Social Studies Advanced Studies I, II Dual Enrollment  
Art / Drawing AP/Dual Enrollment  
~~Music Appreciation Dual Enrollment~~  
~~Film Appreciation Dual Enrollment~~  
Federal Government Dual Enrollment  
Texas Government Dual Enrollment  
Psychology Dual Enrollment  
~~Sociology Dual Enrollment~~  
Public Speaking Dual Enrollment  
~~Interpersonal Communication Dual Enrollment~~

### **PARTIAL AWARD (HIGH SCHOOL/VMA)**

In accordance with the District's local policy, a student who is able to successfully complete only one semester of a two-semester course can be awarded credit proportionately. 19 TAC 74.26(d)

A student passing one quarter/semester and failing the second quarter/semester will receive full credit if the term/yearly average is 70 or above. However, if the term average is less than 70, the student will be required to repeat only the quarter/semester failed. Credit will be granted contingent on the student repeating and passing the quarter/semester failed.

A student who fails both quarters/semesters of a two-quarter/semester course must repeat and pass both quarters/semesters before credit will be granted. Successful completion of a one-quarter/semester course earns  $\frac{1}{2}$ -unit credit; a two-quarter/semester course earns one (1) unit credit. ~~A student who entered grade 9 in the 2007-08 school year or thereafter must earn at least 26 credits to complete the Recommended High School Program. A student must demonstrate proficiency in the program requirements listed at Title 19 Texas Administrative Code 74.63.~~

~~Education Code 28.025; 19 TAC 74.53, .63~~

~~A student who entered grade 9 in the 2007-08 school year or thereafter must earn at least 26 credits to complete the Advanced/Distinguished Achievement High School Program. A student must demonstrate proficiency in the program requirements listed at Title 19 Texas Administrative Code 74.64. Education Code 28.025, 19 TAC 74.54, .64~~

### **GRADE REPORTING**

Grade reports shall be issued every nine weeks for students in kindergarten through grade 8 and every nine weeks for students in grades 9-12 on a form approved by the Superintendent or designee. Performance shall be measured in accordance with this policy and the standards established in EIA (LOCAL).

~~Exemption: Dual enrollment courses are exempt from grade reports/report~~

~~cards. Students will have access to their individual course grades through the Institution of Higher Education.~~

## **PROGRESS REPORTS**

~~Interim progress reports shall be issued for students in Prekindergarten through 9th grade after the third week of each grading period and after the fourth week period for students in grades 10th through 12th. Supplemental progress reports may be issued at the teacher's discretion. EIA (LOCAL)~~

Interim progress reports shall be issued for all students after the third week and the sixth week of each grading period. Supplemental progress reports may be issued at the teacher's discretion. EIA (LOCAL)

~~*Exemption:* Dual enrollment courses are exempt from progress reporting. Students will have access to their individual course grades through the Institution of Higher Education.~~

## **CONFERENCES**

Conferences may be requested by a teacher or parent as needed.

## **PROJECTS**

Projects can be a way to challenge or differentiate for students. Enrichment activities can be provided through the use of whole class and individualized projects.

Teachers shall clearly communicate to students and parents the criteria for grading such projects and the timeline to complete the assignment (project).

## **LATE PROJECTS**

Teachers may assign a late penalty to any project turned in after the due date in accordance with previously established guidelines approved by the principal and disseminated to students (as specified in campus student handbook).

## **MAKE-UP WORK**

Students shall be expected to make up assignments and tests after absences. Students shall receive a zero for any assignment or test not made up within the allotted time (as specified in campus student handbook).

Students shall be permitted to take tests administered in any class missed because of absence.

For any class missed, the teacher may assign the student make-up work based on the instructional objectives for the subject or course and the needs of the individual student in mastering the essential knowledge and skills or in meeting subject or course requirements.

A student shall be responsible for **obtaining** and **completing** the make-up work in a satisfactory manner and within the time specified by the teacher.

**MAKE-UP WORK/** Identified migrant students who enroll late or withdraw early shall

## **MIGRANTS**

make-up missed assignments. Students should complete all course work in a timely manner after enrolling or before withdrawing.

## **RETEACHING/ RETESTING**

Reteaching and remediation are integral parts of instruction. Throughout a daily lesson the teacher should monitor student understanding. Such monitoring alerts both teacher and student to the possible need for remediation or reteaching. Instruction that provides student practice with teacher assistance before student's work independently also helps to prevent student failures and understanding.

In addition, formal or informal assessment may identify some students who have not understood the concept presented. The teacher should then select reteaching activities and/or provide tutorial options that present the content in a new or different learning modality. If the initial instruction was primarily visual, the corrective activity might be a manipulative. In this way, the student will gain a new perspective on the task.

Documentation that re-teaching has occurred may consist of entries in the teacher's lesson plans and/or grade book. There must be documentation of at least one instance of reteaching when the teacher has determined that the student has not mastered the grade level skills.

The decision as to how to reassess skills that are retaught is the option of the classroom teacher. Reassessment methods include, but are not limited to:

- Oral questioning
- Observation
- Demonstration
- Correcting tests
- Class discussion / review

Retesting Documentation of reassessment for individual students will be shown with a numerical grade in the grade book.

1. All retest grades will be recorded.
2. When averaging grades for a reporting period, a passing retest grade will be counted as a 70.
3. If the retest grade is failing, the higher of the two grades (original / retest) will be used.
4. Retesting is required only for unit tests and major tests.
5. Quarter exams or semester exams are not subject to retesting.

*NOTE:* If the majority of students (>50%) fail to demonstrate mastery, retesting will be utilized as the assessment method. Only the higher of the two grades will be averaged with the other grades.

Re-teaching and retesting will occur in any area where a student has not demonstrated mastery (<70% on a major grade). When re-teaching / retesting must occur, the following options are examples of activities for consideration while planning the re-teaching / retesting.

Re-teaching must be accomplished with a different instructional strategy from the original presentation, such as:

- Direct / Indirect instruction,
- Experiential learning,
- Collaborative,
- Interactive instruction
- Peer tutoring,
- Tutoring, and / or
- Structured group activities

## **HOMEWORK**

Homework will be carefully examined and constructed so that it becomes a meaningful part of learning. Homework assignments shall be planned in accordance with the following principles:

1. If the homework is to have value, its purpose and relation to what has been learned in the classroom must be clearly understood by the student.
2. Students shall understand not only what to do, but also how to do it independently.
3. The homework assignment ~~must-should~~ pertain to previously taught skills.
- ~~4. Homework assignments must be adapted to individual needs.~~
5. Homework assignments ~~must-should~~ be reasonable in view of the students' home resources.
6. Every homework assignment ~~must-should~~ be properly evaluated.
7. Documentation of homework assignment ~~must-should~~ be referenced in lesson plans and/or grade book.
8. Homework should be an integral part of the classroom activities. Homework will not be used as a means of punishment.
- ~~9. If appropriate, homework activities need to be creative; they may include such experiences as individual field trips, collections, educational TV programs, making models, posters, or any assignment that could supplement the regular classroom activities and experiences.~~
9. Prompt feedback concerning the quality of work should be provided. Homework collected but not graded in a timely manner is almost without value to the students, parents, and teacher.

## **ACADEMIC**

A student found to have engaged in academic dishonesty shall

<b>DISHONESTY</b>	have a zero recorded for assignments or tests with no opportunity for retesting and shall be subject to disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.
<b>CURRICULUM MASTERY</b>	Promotion and course credit shall be based on mastery of the curriculum. Expectations and standards for promotion shall be established for each grade level, content area, and course and shall be coordinated with compensatory /accelerated services. [See EHBC] EIE (LOCAL)
<b>STANDARDS FOR MASTERY</b>	In addition to the factors as stated in law that must be considered for promotion, mastery shall be determined as follows: <ol style="list-style-type: none"> <li>1. Course assignments and unit evaluation shall be used to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade.</li> <li>2. Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final examinations or may be administered separately. Mastery of at least 70 percent of the objectives shall be required. EIE (LOCAL)</li> </ol>
<b>CREDITS AND RECORDS</b>	Credits earned in local credit courses may be transferred at the enrolling district's discretion. Transfer students shall not be prohibited from attending school pending receipt of transcripts or academic records from the district the student previously attended. <i>19 TAC 74.26(a)(1)</i>
<b>NONPUBLIC SCHOOLS</b>	Records and transcripts of students from Texas nonpublic schools or from out of state or out of the country (including foreign exchange students) shall be evaluated, and students shall be placed promptly in appropriate classes. The District may use a wide variety of methods to verify the content of courses for which a transfer student has earned credit. <i>19 TAC 74.26(a)(2)</i>
<b>HOME SCHOOL STUDENTS</b>	Students transferring from home to schools should be afforded the same treatment as students transferring from unaccredited private schools. Awarding of credit for courses taken may be determined by reviewing the curriculum and/or work of the student, or by using appropriate assessments. <p>When appropriate assessments are used for determination of placement, the passing standard for those students who have been homeschooled should be no higher than the standard required of students transferring from unaccredited private schools. As the Texas Education Agency has stated in the past, school districts may assess students by administering valid and reliable assessment</p>

instruments. The determination of whether or not to use such an instrument is a local matter. Districts may place students according to a review of the curriculum, course of study, and work of the student coming from a homeschool environment. Section 28.021 of the Texas Education Code requires advancement or credit to be awarded on the basis of “academic achievement or demonstrated proficiency of the subject matter.”

If assessments are utilized for determining placement, the agency would suggest the following guidelines for assessing students:

1. Secondary students may be assessed using the credit by-examination methods for individual subject areas.
2. A secondary student assessed using the credit-by-examination method should be given adequate time to prepare for the test, particularly if multiple examinations are required. The standard of 70% for students to receive credit for courses they have already taken should be used rather than the 90% standard for earning credit for courses not previously taken.

## **EXTRACURRICULAR ACTIVITIES**

### **UIL Grades 9-12**

All UIL activities are subject to UIL Regulations of “No Pass, No Play Rule”.

### **UIL Exemptions 9-12**

Exemptions from “No Pass, No Play” Rule students enrolled in any of the advanced courses are exempt if they receive a grade of 60 or higher on a **Grades** scale of 100. If the student receives a grade lower than 60 after a grade evaluation period, the student “shall be suspended from participation in any extracurricular activity sponsored or sanctioned by the school district” (TEC 33.081 [c] will be applied).

NOTE: Until a final grade, awarded by an IHE professor, is posted on the SBCISD student transcript, the course grade may not be considered for UIL eligibility

### **TUTORIAL SERVICES**

The District may provide tutorial services at District schools. If the District provides tutorial services, it shall require a student whose grade in a subject for a reporting period is lower than the equivalent of 70 on a scale of 100 to attend tutorials.

The District may provide transportation services to accommodate students who are required to attend tutorials and who are eligible for regular transportation. [See EHBC (LEGAL)]

## ACADEMIC ACHIEVEMENT: CLASS RANKING

~~**CALCULATION**— The District shall include, in the calculation of class rank, grades earned in all high school credit courses taken during the regular school day in **grades 9–12**. Up to 4 courses taken outside the regular school day for which the district has an MOU or (credit bearing or dual credit) articulation agreement, shall be taken into account when calculating ranking in accordance with the categorization stated, unless excluded below.~~

---

**Note:** The following provisions shall apply to students beginning with the graduating class of 2022.

### **CALCULATION**

The District shall include in the calculation of class rank the semester grades earned in high school credit courses take during the **traditional** school day in grades 9–12 only, unless excluded below.

~~The district shall include up to four dual credit courses taken outside the regular school day when the courses are taken through an institution with which the district has an articulated agreement or memorandum of understanding.~~

The class rank calculation shall not include semester grades from a course that is retaken after a passing grade has been earned.

The calculation shall include failing grades. (EIC Local)

### **EXCLUSIONS**

#### **Exclusions-Weighted Grade System Categories**

The calculation of class rank shall exclude grades earned in any non- approved course taken in an abbreviated quarter or semester, or through credit by examination, with or without prior instruction.

The District shall categorize and weigh eligible courses as Category I, Category II, and Category III in accordance with provisions of this policy and as designated in appropriate District publications.

Eligible Advanced Placement and academic dual credit, ~~and academic concurrent enrollment courses~~ shall be categorized and weighted as Category I courses.

Eligible honors and technical dual credit, ~~and technical concurrent enrollment courses~~ shall be categorized and weighted as Category II courses.

All other eligible courses shall be categorized and weighted as Category III courses.

### **WEIGHTED GRADE POINT AVERAGE**

The District shall convert semester grades earned in eligible courses to grade points in accordance with the following table and shall calculate a weighted GPA:

<b>Grade</b>	<b>Category I</b>	<b>Category II</b>	<b>Category III</b>
95-100	6.0	5.0	4.0
90-94	5.5	4.5	3.5
85-89	5.0	4.0	3.0
80-84	4.5	3.5	2.5
75-79	4.0	3.0	2.0
70-74	3.5	2.5	1.5
Below 70	0	0	0

~~A student shall be awarded additional grade points for scores earned on corresponding AP exams taken in grade 9-11 at the first opportunity after enrolling in the course for eligible courses in any category in accordance with the following:~~

A student shall receive additional grade points for eligible courses in any category if they earn qualifying scores on the corresponding AP exams, taken in grades 9–11 at the first opportunity after enrolling in the course, in accordance with the following:

<b>Score on AP Exam</b>	<b>Additional Grade Points</b>
3	1.00
4	1.50
5	2.0

~~**Note:** The following provisions shall apply to students beginning with the graduating class of 2027.~~

#### ~~**Calculation**~~

~~The District shall include in the calculation of class rank semester grades earned in high school credit courses taken during the school day in grades 9–12 only, unless excluded below.~~

~~The district shall include up to four dual credit courses taken outside the regular school day when the courses are taken through an institution with which the district has an articulated agreement or memorandum of understanding.~~

The class rank calculation shall not include semester grades from a course that is retaken after a passing grade has been earned.

The calculation shall include failing grades. (EIC Local)

### **Exclusions**

#### **Weighted Grade System Categories**

The calculation of class rank shall exclude grades earned in any non-approved course taken in an abbreviated quarter or semester, or through credit by examination, with or without prior instruction.

The District shall categorize and weigh eligible courses as Category I, Category II, and Category III in accordance with provisions of this policy and as designated in appropriate District publications.

#### *Category I*

Eligible AP, academic dual credit, and academic concurrent enrollment courses shall be categorized and weighted as Category I courses.

#### *Category II*

Eligible honors, technical dual credit, and technical concurrent enrollment courses shall be categorized and weighted as Category II courses.

#### *Category III*

All other eligible courses shall be categorized and weighted as Category III

#### **Weighted Grade Point Average**

The District shall convert semester grades earned in eligible courses to grade points in accordance with the following table and shall calculate a weighted GPA:

<b>Grade</b>	<b>Category I</b>	<b>Category II</b>	<b>Category III</b>
95-100	6.0	5.0	4.0
90-94	5.5	4.5	3.5
85-89	5.0	4.0	3.0
80-84	4.5	3.5	2.5
75-79	4.0	3.0	2.0

<del>70-74</del>	<del>3.5</del>	<del>2.5</del>	<del>1.5</del>
<del>Below 70</del>	<del>0</del>	<del>0</del>	<del>0</del>

~~A student shall be awarded additional grade points for scores earned on corresponding AP exams taken in grade 9-11 at the first opportunity after enrolling in the corresponding AP course for eligible courses in Category I in accordance with the following:~~

<del>Score on AP Exam</del>	<del>Additional Grade Points</del>
<del>3</del>	<del>1.00</del>
<del>4</del>	<del>1.50</del>
<del>5</del>	<del>2.0</del>

~~\*No other prior provisions will apply.~~

~~**Note:** The following provisions shall apply to all students, regardless of their graduating class.~~

### **TRANSFERRED GRADES**

When a student transfers semester grades for courses that would be eligible under Category III and the District has accepted the credit, the District shall include the grades in the calculation of class rank.

When a student transfers semester grades for courses that would be eligible to receive additional weight under the District's weighted grade system, the District shall assign additional weight to the grades based on the categories and grade weight system used by the District only if a similar or an equivalent course is offered to the same class of students in the District.

### **LOCAL GRADUATION HONORS**

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank in accordance with this policy and administrative regulations by using grades available at the time of calculation at the end of the fall semester of the senior year for courses taught on a traditional calendar and at the end of the third quarter of the senior year for accelerated/blocked courses.

For the purpose of applications to institutions of higher education, the District shall also calculate class rank as required by state law. The District's eligibility criteria for local graduation honors shall apply only local recognitions and shall not restrict class rank for the purpose of automatic admission under state law. [See EIC(LEGAL)]

## **HONOR GRADUATES**

The District shall recognize as an honor graduate the top ten ranked students according to their weighted GPA.

## **VALEDICTORIAN AND SALUTATORIAN**

The valedictorian and salutatorian shall be the eligible students with the highest and second highest-rank, respectively. To be eligible for this local graduation honor, a student must:

- Have been continuously enrolled in the same District high school for the two school years immediately preceding graduation;
- Be graduating after exactly four years of enrollment in high school; and
- Have completed the foundation program with the distinguished level of achievement.

The District shall recognize as an honor graduate each of the top ten ranked students.

## **BREAKING TIES**

In case of a tie in weighted GPAs after calculation to the fifth decimal place, the District shall calculate the overall course grade average, on a 100-point scale, for all courses taken in grades 9–12 for the students involved in the tie to determine recognition as a top ten honor graduate.

If the tie is not broken after applying these methods, the District shall recognize all students involved in the tie as sharing the honor and title.

## **HIGHEST RANKING GRADUATE**

The student meeting the local eligibility criteria for recognition as the valedictorian shall also be considered the highest-ranking graduate for purposes of receiving the honor graduate certificate from the state of Texas.



## **Request Approval of Cash Account Report for June 2025**

### **Superintendent's Recommendation:**

Presented by Monica Mata, Chief Financial Officer

### **Rationale:**

Presenting the Cash Account Report for June 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

(CFA) Local

**San Benito CISD  
Cash & Investment Balances  
June 2025**

<u><b>CASH ACCOUNT</b></u>	<u><b>BALANCE</b></u>
<b>First Community Bank Accounts</b>	
General Operating Account #8078	\$1,398,315.51
Escrow Tax Fund Account #3289	\$22,086.94
Payroll Fund #3262	\$2,932,210.20
Student Activity Account #3270	\$187,139.70
Interest and Sinking Account #8086	\$131,634.25
Scholarship Fund Account #3327	\$81,278.58
CTE Account #8329	\$4,157.13
Construction Project Account #8337	\$100.80
<b>Cash Accounts Balance</b>	<b>\$4,756,923.11</b>
 <u><b>INVESTMENT ACCOUNTS</b></u>	
<b>First Public Investment Account</b>	
Activity Accounts	\$475,931.75
Employee Group Health Ins Account	\$152.09
General Fund Corporate Overnight Plus Fund	\$230.41
General Fund Corporate Overnight Fund	\$19,230,582.97
San Benito CISD Construction Corporate Overnight Fun	\$30,106,007.59
Scholarship	\$16,471.94
 <b>Texas Class Investment Account</b>	
Construction Fund Account #0001	\$50.16
Debt Service Fund Account# 0002	\$2,718,951.55
General Fund Account# 0005	\$104,545.40
Falligant Trust Account# 0008	\$7,279.96
Group Health Insurance Account# 0010	\$391,965.65
 <b>Schwab Investments-Value Changes with Market</b>	
General Fund	\$5,667,594.16
 <b>Investment Accounts Balance</b>	 <b>\$58,719,763.63</b>
 <b>TOTAL CASH AND INVESTMENT BALANCE</b>	 <b>\$63,476,686.74</b>



## **Request Approval of Comparison of Revenue and Expenditures to Budget Report for June 2025**

### **Superintendent's Recommendation:**

Presented by Monica Mata, Chief Financial Officer

### **Rationale:**

Presenting the Comparison of Revenue and Expenditures to Budget Report for June 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

(CFA) Local

# SAN BENITO CISD

## Comparison of Revenues to Budget as of June 2025

	Revenue Budget	Current Realized	YTD Realized	Balance	%age
<b>GENERAL OPERATING FUND</b>					
101 - Child Nutrition Program Revenue	10,042,303.94	1,095,763.68	9,497,381.88	544,922.06	94.57%
161 - Athletics Revenue	962,467.00	39,385.94	211,359.82	751,107.18	21.96%
162 - Band Revenue	398,816.00	7.00	190.00	398,626.00	0.05%
163 - Choir Revenue	140,291.00	0.00	0.00	140,291.00	0.00%
199 - Local Maintenance Revenue	102,861,496.39	8,408,837.76	85,394,840.51	17,466,655.88	83.02%
<b>Total General Operating Funds</b>	<b>114,405,374.33</b>	<b>9,543,994.38</b>	<b>95,103,772.21</b>	<b>19,301,602.12</b>	<b>83.13%</b>
<b>INTEREST AND SINKING FUND</b>					
598 - Lease Escrow - LED	269,749.00	0.00	0.00	269,749.00	0.00%
599 - Debt Service Fund Revenue	6,808,571.00	45,414.03	7,889,768.70	(1,081,197.70)	115.88%
<b>Total Interest &amp; Sinking Funds</b>	<b>7,078,320.00</b>	<b>45,414.03</b>	<b>7,889,768.70</b>	<b>(811,448.70)</b>	<b>111.46%</b>
<b>GRAND TOTAL ALL REVENUES</b>	<b>121,483,694.33</b>	<b>9,589,408.41</b>	<b>102,993,540.91</b>	<b>18,490,153.42</b>	<b>84.78%</b>
<b>CAPITAL PROJECTS</b>					
626 - Capital Projects Fund Revenues	0.00	108,758.37	1,161,757.12	(1,161,757.12)	
626 - Capital Projects Fund Fund Balance	28,944,401.32	0.00	28,944,401.32	-	100.00%
<b>Total Capital Projects Funds</b>	<b>28,944,401.32</b>	<b>108,758.37</b>	<b>30,106,158.44</b>	<b>(1,161,757.12)</b>	<b>104.01%</b>

**\*\* Prior Year Interest Revenue Earned = \$ 2,381,443.24**

# SAN BENITO CISD

## Comparison of Expenditures to Budget as of June 2025

<b>GENERAL OPERATING FUND</b>	<b>Budget</b>	<b>Encumbrance</b>	<b>Current Expenditure</b>	<b>YTD Expenditure*</b>	<b>Balance</b>	<b>%age</b>
101 - Child Nutrition Program	12,424,339.88	221,396.27	191,934.58	9,223,295.69	2,979,647.92	76.02%
161 - Athletics	962,467.00	4,421.07	39,046.40	1,008,201.91	(50,155.98)	105.21%
162 - Band	398,816.00	488.69	14,441.71	365,490.01	32,837.30	91.77%
163 - Choir	140,291.00	3,095.51	-390.00	112,158.92	25,036.57	82.15%
199 - Local Maintenance	115,675,214.71	1,251,217.53	8,551,299.94	98,898,317.31	15,525,679.87	86.58%
<b>Total General Operating Funds</b>	<b>129,601,128.59</b>	<b>1,480,619.07</b>	<b>8,796,332.63</b>	<b>109,607,463.84</b>	<b>18,513,045.68</b>	<b>85.72%</b>
<b>INTEREST AND SINKING FUND</b>						
598 - Lease Escrow - LED	269,749.00	0.00	0.00	269,748.09	0.91	100.00%
599 - Debt Service Fund	7,805,922.00	0.00	572.31	7,805,731.69	190.31	100.00%
<b>Total Interest &amp; Sinking Funds</b>	<b>8,075,671.00</b>	<b>0.00</b>	<b>572.31</b>	<b>8,075,479.78</b>	<b>191.22</b>	<b>100.00%</b>
<b>GRAND TOTAL EXPENSES</b>	<b>137,676,799.59</b>	<b>1,480,619.07</b>	<b>8,796,904.94</b>	<b>117,682,943.62</b>	<b>18,513,236.90</b>	<b>86.55%</b>
<b>CAPITAL PROJECTS FUND</b>						
626 - Capital Projects Fund	30,560,616.22	0.00	0.00	454,457.78	30,106,158.44	1.49%
<b>Total Capital Project Fund</b>	<b>30,560,616.22</b>	<b>0.00</b>	<b>0.00</b>	<b>454,457.78</b>	<b>30,106,158.44</b>	<b>1.49%</b>



## **Request Approval of Tax Collection Report for June 2025**

### **Superintendent's Recommendation:**

Presented by Monica Mata, Chief Financial Officer

### **Rationale:**

Presenting the Tax Collection Report for June 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

**(CFA) Local**

**SAN BENITO CISD  
2024-2025 TAX COLLECTIONS REPORT  
AS OF June 2025**

	2025 June COLLECTIONS	YTD CURRENT YEAR 2024-2025	2024 June COLLECTIONS	YTD PRIOR YEAR 2023-2024
TAX LEVY		\$ 16,935,061.33		\$ 14,895,440.97
YTD LEVY ADJUSTMENTS		<u>(901,335.50)</u>		<u>(508,615.09)</u>
ADJUSTED TAX LEVY		16,033,725.83		14,386,825.88
CURRENT TAX COLLECTIONS	\$112,850.42	\$15,079,691.96	\$172,544.29	\$13,591,250.25
PENALTY & INTEREST	\$23,122.04	\$235,069.27	\$25,734.14	\$234,013.63
DISCOUNT	0.00	<u>(311,754.97)</u>	\$0.00	<u>(272,895.70)</u>
NET CURRENT TAX COLLECTIONS	<u>\$135,972.46</u>	<u>15,003,006.26</u>	<u>\$198,278.43</u>	<u>\$13,552,368.18</u>
DELINQUENT	\$29,167.10	\$473,643.74	\$51,055.42	\$584,252.06
PENALTY & INTEREST	\$20,493.89	\$327,224.81	\$24,406.39	\$289,286.10
DISCOUNT	0.00	0.00	\$0.00	16.92
CC TAX COLLECTION FEES	<u>(\$2,638.11)</u>	<u>(\$163,926.84)</u>	<u>(\$2,760.15)</u>	<u>(\$149,906.85)</u>
NET DELINQUENT TAX COLLECTIONS	<u>\$47,022.88</u>	<u>636,941.71</u>	<u>72,701.66</u>	<u>\$723,648.23</u>
<b>TOTAL COLLECTIONS</b>				
PROPERTY TAXES	\$142,017.52	15,553,335.70	\$223,599.71	\$14,175,502.31
PENALTY & INTEREST	\$43,615.93	562,294.08	\$50,140.53	\$523,299.73
DISCOUNT	0.00	<u>(311,754.97)</u>	\$0.00	<u>(272,878.78)</u>
CC TAX COLLECTION FEES	<u>(\$2,638.11)</u>	<u>(163,926.84)</u>	<u>(2,760.15)</u>	<u>(\$149,906.85)</u>
TOTAL CURRENT & DELINQUENT	<u>\$182,995.34</u>	<u>15,639,947.97</u>	<u>270,980.09</u>	<u>\$14,276,016.41</u>
<b>DISTRIBUTIONS BY FUNDS</b>		<b>BASE ONLY</b>		
MAINTENANCE & OPERATION		\$11,259,122.41		
INTEREST & SINKING		\$4,380,825.56		
TOTAL MONIES COLLECTED BY FUNDS		<u>\$15,639,947.97</u>		
Percent of collections to levy as of June 30, 2025 (FIRST Indicator)			94.05%	
Percent of collections to levy as of June 30, 2024 (FIRST Indicator)			94.47%	



## Request Approval of Check Disbursements Report for June 2025

### **Superintendent's Recommendation:**

Presented by Monica Mata, Chief Financial Officer

### **Rationale:**

Presenting the Check Disbursements Report for June 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

(CFA) Local



**CHECK REGISTER**  
**June 2025**

<b>General Fund AP Checks</b>	<b>\$1,467,936.87</b>
<b>Student Activity Checks</b>	<b>\$120,992.62</b>
<b>Construction Projects</b>	<b>\$0.00</b>
<b>Scholarship Checks</b>	<b>\$423.35</b>
<b>Payroll Checks</b>	<b>\$6,945,405.52</b>
<b>Payroll Liability Checks</b>	<b>\$1,817,991.48</b>
<b>TOTAL OF ALL CHECKS</b>	<b>\$10,352,749.84</b>

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796433	H E B Food Store	Purchase of Food Items & Non-Food Items for Meal	06/02/2025	06/02/2025	366.35
796434	Hiland Dairy Foods Co. LLC-Conroe Plant	Milk Order for May 19-30,2025 for all cafeterias	06/02/2025	06/02/2025	16,534.66
796435	Labatt Food Service	Grocery Order for Summer School Program for June	06/02/2025	06/02/2025	16,172.06
796436	Terra Cooling, LLC	Board Approved April 16,2025	06/02/2025	06/02/2025	1,829.43
796437	AKRONTROLS LLC	HVAC BUILDING AUTOMATION CONTROLS SERVICE	06/04/2025	06/04/2025	960.00
796438	Alexandre's Fine Jewelry	END OF YEAR AWARDS	06/04/2025	06/04/2025	1,040.20
796439	All Star Trophies	2026 Teacher & Paraprofessional of the Year Awards	06/04/2025	06/04/2025	375.00
796440	Alpaquita Ranch	KINDER FIELD TRIP	06/04/2025	06/04/2025	600.00
796441	Amazon Capital Services	Summer SUPPLIES (spirit jeans class)	06/04/2025	06/04/2025	2,346.18
796442	American Express	INSTRUCTIONAL MATERIALS FOR CLASSROOM	06/04/2025	06/04/2025	4,332.26
796443	Andy's Auto Air & Supplies Inc	OPEN PO FOR IN HOUSE MECHANIC SCHOOL BUS	06/04/2025	06/04/2025	2,814.79

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #796442 Description</b>	<b>American Express</b>	<b>4,332.26 Amount</b>
0012500637	Gateway Printing	2025 SCHOOL SUPPLIES FOR SUMMER SCHOOL REQUESTED BY DEAN IF INSTRUCT		1,434.58
0012500637	Gateway Printing	2025 SCHOOL SUPPLIES FOR SUMMER SCHOOL REQUESTED BY DEAN IF INSTRUCT		564.61
1102500061	Gateway Printing	INSTRUCTIONAL MATERIALS FOR CLASSROOM PRE-KINDERRFP-0622-AIMPG1,02 S		81.01
1102500061	Gateway Printing	INSTRUCTIONAL MATERIALS FOR CLASSROOM PRE-KINDERRFP-0622-AIMPG1,02 S		13.99
1102500061	Gateway Printing	INSTRUCTIONAL MATERIALS FOR CLASSROOM PRE-KINDERRFP-0622-AIMPG1,02 S		117.14
9312500240	O'REILLY AUTOMOTIVE STORES	Coupler for Trailer used for AthleticsRFP 0724 GMSgenfun199 goal1 obj1 strat16		36.99
9362500777	Gulf Coast Paper -Adm Maint #4442	Repair of Equipment (VMA High Speed Burnisher)Targeted Goal: Goal 6: SBCISD will		346.49
9362500778	Gulf Coast Paper -Adm Maint #4442	Repair of Equipment (VMA Low Speed Burnisher)Targeted Goal: Goal 6: SBCISD will p		138.38
9362500784	Gulf Coast Paper -Adm Maint #4442	Repair of Equipment (JODLF Wet/Dry Vacuum)Targeted Goal: Goal 6: SBCISD will pro		58.35
9362500795	Gulf Coast Paper -Adm Maint #4442	Parts to Repair Equipment (Ed Downs FAA)Targeted Goal: Goal 6: SBCISD will provide		190.72
9382500267	Dealers Electrical Supply	HVAC REPLACEMENT PART FOR ANGELA G. LEAL ELEMENTARY, STAGE AHU-10QUO		1,350.00
				<b>4,332.26</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796444	Auto Zone Stores Inc	OPEN PURCHASE ORDER FOR EMERGENCY	06/04/2025	06/04/2025	252.42
796445	B S N Sports, LLC	MJMS FOOTBALL SUPPLIES COACH RICK LUGO	06/04/2025	06/04/2025	595.52
796446	Big G's Fireworks LLC	2025 GRADUATION FIREWORKS DISPLAY	06/04/2025	06/04/2025	10,000.00
796447	Michael Aaron Billups	Football Game Official 8/31/2024 Lyford vs SBHS 9th	06/04/2025	06/04/2025	95.00
796448	Blackbeard's Restaurant	NEHS FIELD TRIP SOUTH PADRE ISLAND, TX BEACH	06/04/2025	06/04/2025	232.44
796449	Blanquitas Mexican Restaurant	Summer School Professional Development Session May	06/04/2025	06/04/2025	3,994.87
796450	Bob's Band Service	SBHS Band Dept. - Maint. & Repairs of Instruments for	06/04/2025	06/04/2025	2,400.00
796451	C D W - Government Inc #1967652	PURCHASE RAPTOR DYMO LABEL PRINTER	06/04/2025	06/04/2025	130.75
796452	Cambridge Educational Service Inc	Materials for Summer School	06/04/2025	06/04/2025	4,830.04
796453	Cameron County Juvenile Probation	Probation Officer at HS & VMA 1 year 24-25; MOU Board	06/04/2025	06/04/2025	4,166.67
796454	Cameron County Tax Office	TEXAS STATE REGISTRATION RENEWALS- MAINT	06/04/2025	06/04/2025	7.50

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796455	Oscar Jose Casarez	Football Game Official Riverside vs Memorial 8/27/2024	06/04/2025	06/04/2025	240.00
796456	Jose Luis Cavazos	Football Game Official 9/9/2024 BCMS vs Garcia 7th A	06/04/2025	06/04/2025	85.00
796457	Chick-fil-A @ Sunshine Strip	A Lunch Incentive for RMS Students	06/04/2025	06/04/2025	937.33
796458	Children's Museum Of Brownsville	PK3 Field Trip, April 30, 2025	06/04/2025	06/04/2025	330.00
796459	Chuch E Cheese's	Lunch -PK-3 Field Trip - 4/30/25	06/04/2025	06/04/2025	363.72
796460	Cielo Office Products, LLC	SUMMER SCHOOL SUPPLIES 2025 PENCIL, GLUE,	06/04/2025	06/04/2025	1,648.05
796461	CIRRUS SYSTEMS, INC.	SBHS Marquee (Parts)	06/04/2025	06/04/2025	5,626.14
796462	Coastal Event Rentals LLC	Furniture Rental/RFP-1221-GMS	06/04/2025	06/04/2025	2,075.00
796463	Destanie's Creations	Decoration's Balloon back drops/setup for the Scholar's	06/04/2025	06/04/2025	7,319.00
796464	Docentus Group LLC	SBHS Band Dept. - Consultant for SBHS Band Directors	06/04/2025	06/04/2025	5,000.00
796465	Eichelbaum Wardell Hansen Powell &	Conference Registration FEB 11, 2025, LEGAL ISSUES	06/04/2025	06/04/2025	225.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796466	El Gallito Mexican Restaurant	End of Year Staff Luncheon - El Gallito Mexican	06/04/2025	06/04/2025	2,691.04
796467	Fleetpride	SCHOOL BOARD APPROVED SEPTEMBER 10, 2024	06/04/2025	06/04/2025	181.90
796468	Follett Content Solutions, LLC	Library Books	06/04/2025	06/04/2025	1,052.52
796469	G F Educators Inc	5TH GRADE READING INSTRUCTIONAL MATERIAL	06/04/2025	06/04/2025	667.43
796470	G T Distributors	Full order of Police duty Ammo	06/04/2025	06/04/2025	1,505.43
796471	G T Goldsports	purchasing additional items such as trophies and medals	06/04/2025	06/04/2025	3,234.00
796472	H E B Food Store	Refreshments for Department Staff Meetings,	06/04/2025	06/04/2025	1,330.23
796473	Iribar A Hernandez	MURAL FOR INSPIRATIONAL FOR THE STDENTS	06/04/2025	06/04/2025	3,000.00
796474	Mares Tires	Open PO / Blanket for EMERGENCY Services to	06/04/2025	06/04/2025	15.00
796475	Mc Coy's Building Supply	SUPPLIES AND MATERIALS SUCH AS: SCREWS,	06/04/2025	06/04/2025	48.44
796476	Midnight Smokers, LLC	EOY Luncheon	06/04/2025	06/04/2025	2,460.00

## Checks Issued

Bank Account: General				San Benito CISD, TX	
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796477	Mobile Relays Partners LTD	RE-CURRENT MONTHLY RADIO FEES	06/04/2025	06/04/2025	1,475.00
796478	N A S S P	NATIONAL JUNIOR HONOR SOCIETY AFFILIATION	06/04/2025	06/04/2025	385.00
796479	Abel Navarrete	Football Game Official BCMS vs Vernon 8/27/2024 8th	06/04/2025	06/04/2025	145.00
796480	Noe's Mexican Cafe	lunch plates w/ drink for staff end of the year meals.	06/04/2025	06/04/2025	780.00
796481	ODP Business Solutions, LLC	JANITOR CART FOR SHOP PERSONNEL	06/04/2025	06/04/2025	462.39
796482	Olive Garden Restaurants	EOY Staff Meals	06/04/2025	06/04/2025	821.71
796483	Onward Learning	SHARS MONTHLY BILLING FOR 2024-2025 SY	06/04/2025	06/04/2025	3,024.29
796484	CATHY ABREGO	Per Diem for Cathy Abrego for Attendance to THRIVE	06/04/2025	06/04/2025	241.50
796485	BRENDA PARKER AGUILAR	Meal per diem for TAFE National Conference, June 25-	06/04/2025	06/04/2025	1,400.00
796486	ABIGAIL MARIE ALVARADO	Meal Per Diem for OSTICON Conference ( June 10-13,	06/04/2025	06/04/2025	262.50
796487	American Express	TO PURCHASE BOOKS FOR LIBRARY	06/04/2025	06/04/2025	77.31

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #796487</b>	<b>American Express</b>	<b>77.31</b>
		<b>Description</b>		<b>Amount</b>
1162500135	Perma Bound	TO PURCHASE BOOKS FOR LIBRARYPERMABOUND- BUYBOARD 37-1001726C1.P1 - SBCISD WILL		77.31
				<b>77.31</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796488	MARLEEN ARAIZA	Mileage Reimbursement, Parking and Per Diem for	06/04/2025	06/04/2025	602.52
796489	DIANA ATKINSON	Mileage Reimbursement for Attendance to Region One	06/04/2025	06/04/2025	63.53
796490	Baltazar Salazar, Attorney at Law, PLLC	General Legal Services - Board Approved June 10, 2024	06/04/2025	06/04/2025	12,593.51
796491	DAHLIA ELIZA BETANCOURT	Total Travel for September 2024 - May 2025	06/04/2025	06/04/2025	54.81
796492	NANCY RAMIREZ CASAS	Meal Per Diem for OSTICON Conference ( June 10-13,	06/04/2025	06/04/2025	262.50
796493	SARAH CATAACHE	Meal Per Diem for OSTICON Conference ( June 10-13,	06/04/2025	06/04/2025	262.50
796494	MARTA NEREIDA CERVANTES	Monthly Travel Reimbursement	06/04/2025	06/04/2025	274.36
796495	JOANNE SANCHEZ CISNEROS	TASBO SummerSolutionsConfernce Meals J Cisneros,	06/04/2025	06/04/2025	262.50
796496	City Of San Benito	DISTRICT WIDE WATER SERVICE FOR 2024-25	06/04/2025	06/04/2025	12,153.44
796497	CYNTHIA CLAYBORN	Per Diem & Mileage Reimbursement for Cynthia	06/04/2025	06/04/2025	690.26
796498	KRYSTAL LYNN CONTRERAS	Mileage Reimbursement for Attendance to Region One	06/04/2025	06/04/2025	66.37

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796499	GRACE FAITH COVARRUBIAS	Meal Per Diem for OSTICON Conference ( June 10-13,	06/04/2025	06/04/2025	262.50
796500	Domino's	STAAR Staff Meeting	06/04/2025	06/04/2025	155.00
796501	CASSANDRA MARIE ESPINO	Meals Per Diem - TASBO Summer Solutions	06/04/2025	06/04/2025	262.50
796502	ERICA GARZA	Mileage Reimbursement-Migrant Teacher	06/04/2025	06/04/2025	174.51
796503	MELINDA GONZALES	Meal Per Diem for OSTICON Conference ( June 10-13,	06/04/2025	06/04/2025	262.50
796504	ALYSSA LYNETTE GUERRA	Per Diem Meals for OSTICON Conference June 10-13th,	06/04/2025	06/04/2025	262.50
796505	JESSICA GUERRA	Meal Per Diem for OSTICON Conference ( June 10-13,	06/04/2025	06/04/2025	262.50
796506	Marina Guzman	Meal Per Diem for OSTICON Conference ( June 10-13,	06/04/2025	06/04/2025	262.50
796507	PATRICIA ANN HERNANDEZ	MEAL AND MILLEAGE FOR ASSISTANT PRINCIPAL	06/04/2025	06/04/2025	105.24
796508	CRYSTAL MARIE JACQUEZ	MEAL AND MILLEAGE FOR AT MILLER JORDAN MS	06/04/2025	06/04/2025	105.24
796509	Carlos Lainez	MEAL AND MILLEAGE FOR AT MILLER JORDAN MS	06/04/2025	06/04/2025	105.23

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796510	Law Office of Tony Torres, PLLC	Legal Services - Board Approved June 10, 2024	06/04/2025	06/04/2025	12,420.00
796511	JUSTIN MICHAEL MARTINEZ	Per Diem Meals for OSTICON Conference June 10-13th,	06/04/2025	06/04/2025	262.50
796512	JORGE MASCORRO	SBHS Band Dept. - OPEN PO for Monthly	06/04/2025	06/04/2025	226.17
796513	Military Highway Water Supply Corpo	ENCUMBRANCE WATER SERVICE 2024-2025	06/04/2025	06/04/2025	6,045.78
796514	ALBERT ORTIZ	SBHS Band Dept. - OPEN PO for Monthly	06/04/2025	06/04/2025	100.87
796515	NORMA PADILLA	Total travel for August 2024 - May 2025	06/04/2025	06/04/2025	94.92
796516	Pappasito's Smokehouse and Then Some	NOT ON THE PURCHASE METHOD	06/04/2025	06/04/2025	400.64
796517	IRMA IZABEL PEREZ	MEAL AND MILLEAGE FOR GEAR UP CORDINATOR	06/04/2025	06/04/2025	109.43
796518	NORA LINDA PEREZ	Mileage Reimbursement-Migrant Recruiter	06/04/2025	06/04/2025	28.21
796519	MARCOS PESINA	SBHS Band Dept. - OPEN PO for Monthly	06/04/2025	06/04/2025	279.51
796520	CATRINA LEE PINEDA	MONTHLY MILEAGE EXPENSE	06/04/2025	06/04/2025	14.70

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796521	Premier Martial Arts	Premier Martial Arts Training for La Paloma & Fred Booth	06/04/2025	06/04/2025	1,890.00
796522	MONICA N PULIDO	MONTHLY MILEAGE EXPENSE	06/04/2025	06/04/2025	53.90
796523	MELISSA QUINTANILLA	Uber reimbursement for Melissa Quintanilla, Director	06/04/2025	06/04/2025	103.94
796524	Rolling Smoke Bar B Que	Loaded Potatoes / LEE Working Lunch Meeting, May 8th	06/04/2025	06/04/2025	1,870.00
796525	ESTEFANA ELENA RAMIREZ	TASBO SummerSolutionsConfernce Meals S.Ramirez,	06/04/2025	06/04/2025	262.50
796526	Reach for the Sky Bake Shop LLC	BCMS attendance incentive (staff)	06/04/2025	06/04/2025	2,547.50
796527	Region One Education Service Center	Registration Fee	06/04/2025	06/04/2025	600.00
796528	Rental World	FOLDING CHAIRS NEEDED FOR HS 2025	06/04/2025	06/04/2025	2,165.40
796529	Republic Services Inc	Board Approved June10, 2024	06/04/2025	06/04/2025	10,333.46
796530	Republic Services Inc	Board Approved June10, 2024	06/04/2025	06/04/2025	2,747.32
796531	Republic Services Inc	Board Approved June10, 2024	06/04/2025	06/04/2025	5,757.90

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796532	Republic Services Inc	Board Approved June10, 2024	06/04/2025	06/04/2025	12,071.38
796533	Republic Services Inc	"OPEN PURCHASE ORDER"	06/04/2025	06/04/2025	1,639.65
796534	ANGEL REYNA	Meal Per Diem for OSTICON Conference ( June 10-13,	06/04/2025	06/04/2025	262.50
796535	R-5 Eateries Harlingen, LLC	CONVOCATION LUNCH FOR THE STAFF	06/04/2025	06/04/2025	945.00
796536	Riddell/All American	Helmet Reconditioning SBHS - Athletics	06/04/2025	06/04/2025	2,432.20
796537	Riverside Insights	CogAT 7 Online Testing for the Gifted and Talented	06/04/2025	06/04/2025	809.60
796538	MARLYNN IDALMIS RODRIGUEZ	Meal Per Diem for OSTICON Conference ( June 10-13,	06/04/2025	06/04/2025	262.50
796539	MELISSA PEREZ RODRIGUEZ	Monthly Travel Reimbursement	06/04/2025	06/04/2025	58.52
796540	MICHELLE IRENE RODRIGUEZ	Meal Per Diem for OSTICON Conference ( June 10-13,	06/04/2025	06/04/2025	262.50
796541	AISHA TKEYAH ROQUE	Meal Per Diem for OSTICON Conference ( June 10-13,	06/04/2025	06/04/2025	262.50
796542	Rush Truck Centers of Texas LP	SCHOOL BOARD APPROVED SEPTEMBER 10, 2024	06/04/2025	06/04/2025	1,323.02

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796543	JUANA IRENE SOSA	MONTHLY MILEAGE EXPENSE	06/04/2025	06/04/2025	69.16
796544	NORA E VILLARREAL	Total Travel for October 2024 - May 2025	06/04/2025	06/04/2025	100.24
796545	SUSANA VILLASANA	Meal Per Diem OSTICON Conference (June 10-13th,	06/04/2025	06/04/2025	262.50
796546	CARLOS ALBERTO ZAMORANO	Meal per diem for CTAT Forensic Science, Law & Public	06/04/2025	06/04/2025	220.50
796547	American Express	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3	06/04/2025	06/04/2025	8,074.23
796548	La Especial Bakery	CAKE AND COOKIES MJMS END OF YEAR AWARDS	06/04/2025	06/04/2025	355.00
796549	Lakeshore Learning Materials	items/instructional materials being purchased for	06/04/2025	06/04/2025	132.96
796550	LAMAC INC	Summer Camp Decorating Supplies - La Encantada	06/04/2025	06/04/2025	2,250.16
796551	Lamar Companies	2025 Top 10 Billboard	06/04/2025	06/04/2025	2,101.00
796552	Secured Mobility LLC	RFID CARDS FOR SCHOOL BUS RIDERSHIP	06/04/2025	06/04/2025	3,553.02
796553	Lone Star Glass & Mirror	2017 HIGHLANDER WINDSHIELD CALIBRATING	06/04/2025	06/04/2025	729.00

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Description</b>	<b>Amount</b>
		<b>Check #796547</b>	<b>8,074.23</b>
		<b>American Express</b>	
0072500183	School Specialty, LLC	Supplies for classroomsBid #: Buy Board RFP-0724No DebarmentStrategic Plan:CIC	39.63
0222500510	Jason's Deli	Lunch meals for Cosmetology state board practical exam, 5/27/25, McAllen. Teache	12.77
1142500063	School Specialty, LLC	FOR TEACHERSGENERAL MERCHANDISE AND SERVICES RFP-0724-GMSGGoal 1:SBC	2,776.20
1142500067	School Specialty, LLC	La Paloma Elementary - Furniture will be in the front officc.RFP-0724 - GMSGGoal 6:	401.58
1162500192	Jason's Deli	TO PURCHASE MEALS FOR EOYJASON'S DELIC1.P1 - SBCISD WILL DESIGN AN ALIC	656.88
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	168.82
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	168.82
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	168.82
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	168.82
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	168.82
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	261.07
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	157.71
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	60.54
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	60.54
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	60.54
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	173.67
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	90.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	90.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	90.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	90.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	157.71
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	176.06
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	165.98
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	79.54
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	79.54
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	79.54
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	79.54
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	79.54
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2	79.54
9392500053	School Health Corporation	EMERGENCY MEDICATION FOR VACCINE CLINICGOAL: SBCISD will provide all stud	999.98
			<b>8,074.23</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796554	Kona Ice of South Mission	1ST 9 WEEKS ATTENDANCE INCENTIVE	06/04/2025	06/04/2025	451.50
796555	San Benito CISD	Open PO for student PreKinder Snacks for School Year	06/04/2025	06/04/2025	498.00
796556	San Benito CISD Child Nutrition Pro	PRE-K SNACKS	06/04/2025	06/04/2025	3,073.00
796557	Sherwin Williams Company	Paint Dept. - MJMS - (Paint)	06/04/2025	06/04/2025	13,091.07
796558	Staples Business Advantage	SUPPLIES FOR STUDENT INSTRUCTIONAL USE	06/04/2025	06/04/2025	5,362.27
796559	Stefano's Brooklyn Pizza LLC	purchase being made for End of Year luncheon for	06/04/2025	06/04/2025	1,778.00
796560	Tacos Y Tortas La Vaquita	EOY LUNCHEON FOR STAFF	06/04/2025	06/04/2025	3,013.00
796561	Texas Department Of Public Safety -	2024-2025 School Year	06/04/2025	06/04/2025	61.00
796562	THE WRITE CONNECTION	INSTRUCTIONAL MATERIALS FOR KINDER AND 1ST	06/04/2025	06/04/2025	11,418.75
796563	Tree of Life Garden Center, Inc.	ITEMS TO CREATE AN OUTDOOR CLASSROOM	06/04/2025	06/04/2025	1,305.00
796564	Valley Scoreboards	Repairs to Bobby Morrow Stadium Video Screen	06/04/2025	06/04/2025	450.00

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796565	Valley Shredding Service	Shredding Services for Administration Office	06/04/2025	06/04/2025	93.50
796566	Vicky's Restaurant	items being purchased for End of Year meetings to be	06/04/2025	06/04/2025	1,230.46
796567	Wal-Mart Community BRC	Summer Camp Supplies - STEAM	06/04/2025	06/04/2025	5,463.38
796568	Ward's Natural Science	SCIENCE LAB SUPPLIES	06/04/2025	06/04/2025	599.70
796569	William V Macgill & Co	NURSE SUPPLIES	06/04/2025	06/04/2025	411.93
796570	XRX Business Consultants, Inc.	XEROX MOVE - FULL INSTALL FOR MACHINES	06/04/2025	06/04/2025	550.00
796571	KAYLA ANN ZAVALA	CONTRACTED SERVICES - SPEECH LANGUAGE	06/04/2025	06/04/2025	735.00
796572	American Express	To Purchase round trip Flights for Directors & District	06/05/2025	06/05/2025	61,089.14
796573	Commerce Bank Commercial Cards	Online Course, Israel Villarreal	06/05/2025	06/05/2025	1,842.08
796574	JUAN R MARTINEZ	MEAL Reimbursement for Region 20 Conference	06/05/2025	06/05/2025	468.87
796575	NANCY RAMIREZ CASAS	Parking Fees for summer field trips to UTRGV Coastal	06/09/2025	06/09/2025	90.00

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Description</b>	<b>Amount</b>
		<b>Check #796572</b>	
		<b>American Express</b>	<b>61,089.14</b>
0012500505	American Express	BOOKS NEEDED FOR LIBRARY REQUESTED BY LIBRARIAN ALMA JIMENEZSI	198.97
0222500341	American Express	SBHS Cosmetology student Operator license fees. Sylvia Wall, CTE/HS teach	350.00
0222500343	American Express	Lodging for students/staff for FCCLA State Conference, April 10-13, 2025, Di	3,617.13
0222500368	American Express	EMT student exam for IBC certification exam. Jaime Ibarra, CTE/HS teacherA	1,976.00
0222500377	American Express	Lodging for SkillsUSA State Conference, April 2-5, 2025, Corpus Christi TXDI	2,469.86
0222500435	American Express	Lodging for trip to Crawford, OK to select market steer FFA projects, April 9-	651.29
0222500466	American Express	Airfare (round trip) for ASE Instructor Training 2025, July 21-24, 2025, St Lou	471.56
0222500479	American Express	Airfare for TAFE National Conference, June 25-29, 2025, Orlando FL. Sponso	2,826.96
0222500502	American Express	Shuttle (round trip: airport/hotel) for TAFE National Conference, June 25-29,	664.00
0222500507	American Express	Lodging for SkillsUSA State Conference, April 2-5, 2025, Corpus Christi TX. R	7,883.12
1012500130	American Express	FRED BOOTH LIFE SKILLS FIELD TRIP MEAL (*TRIP ON 4/28/25*)PLACE: CH	209.86
1012500131	American Express	FRED BOOTH GLA LIFE SKILLS FIELD TRIP (*TRIP ON 4/28/25*)PLACE: GLAI	105.00
1032500216	American Express	to purchase lunch meals to Luby's for Kinder Field Trip on Wednesday, April	720.88
1032500221	American Express	to purchase lunch meals to Luby's for PreKinder Field Trip on Thursday, Apri	541.72
1042500109	American Express	Student Incentives for AttendanceThree written Quote AttachedGoal 1: SBCI	779.72
1042500122	American Express	Student Attendance Incentives (Wal-Mart)Three Written Quote AttachedGo	1,759.50
1102500139	American Express	ADMIN/OFFICE SUPPLIESWRITTEN QUOTEG1,02 S11CI-CI-P1:SBCISD will de	414.96
1122500191	American Express	Hisense 75-Inch Class U6 Smart TVWalmartWritten QuotationGOAL 1 - Incre	547.99
1122500210	American Express	PK4 Field Trip, April 30, 2025Children's Museum of BrownsvilleGOAL 3 - Will	740.00
1122500214	American Express	Hisense 75-Inch Class U6 Smart TVWalmartWritten QuotationGOAL 1 - Will	548.00
1122500214	American Express	Hisense 75-Inch Class U6 Smart TVWalmartWritten QuotationGOAL 1 - Will	-598.00
1162500133	American Express	TO PURCHASE GENERAL SUPPLIES FOR TEACHER INSTRUCTIONWALMARTC	326.94
1162500137	American Express	TO PURCHASE ENTRANCE FEES FOR 5TH GRADE FIELD TRIPNASA SPACE CE	297.50
1162500140	American Express	TO PURCHASE ITEMS FOR STAAR MEETINGCHICK FIL AC1.P1 - SBCISD WILL	81.65
1162500142	American Express	TO PURCHASE ITEMS FOR STAAR MEETINGMCDONALDSC1.P1 - SBCISD WI	19.53
1172500102	American Express	STAAR Staff MeetingAmerican Expressed to be used at Subway - San Benito	242.77
1172500104	American Express	STAAR Staff Meeting3 quote formAmerican Express to be used at Church's (	200.00
1622500365	American Express	SBHS Band Dept. - Registration/Entry Fees for SBHS Guitar Program student	-720.00
3102500015	American Express	DIP Goal 3: SBCISD will provide access to engaging courses to expose all st	598.15
5002500057	American Express	Online purchase for NJROTC Graduation Stoles. These stoles will be for NJF	985.30
7182500002	American Express	Renewal Subscription to Apple Music, studio, district functions and present	18.39
7262500056	American Express	Experian Monitoring Services for 1 yearfor SBCISD EmployeesService needs	27.05
7262500056	American Express	Experian Monitoring Services for 1 yearfor SBCISD EmployeesService needs	27.05

7262500138	American Express	Lodging Accommodations: 2025 Spring Conference ACET'S Mission Empow	473.95
7262500167	American Express	Lodging Accommodations: Construction Bootcamp: Rise of the Procurist Eic	135.35
7272500079	American Express	Reimbursement to the Card for Registration Fees : TASBO Certification Cour	210.00
7282500111	American Express	Office items for SY 2024-2025 from Hobby Lobby3 Quote form attachedStr	145.36
7282500127	American Express	HAMPTON INN AUSTIN NW HOTEL FEES FOR MR. EDDIE CAVAZOS, DIRECT	124.82
7282500128	American Express	EICHELBAUM WARDELL REGISTRATION FEES FOR MR. EDDIE CAVAZOS, DIF	250.00
8012500087	American Express	Hotel Accommodations,, Registration Fee, Airfare Fee, and LYFT/Uber/Taxi F	1,105.67
8012500154	American Express	Hotel Accommodations, Airfare Fees, & LYFT/Uber Fees for Dilia Cornett to	297.67
8012500170	American Express	Academics Department Staff Administrative Professionals Day April 23, 202	175.08
8012500182	American Express	Airfare, Hotel Accommodations - Cassandra Espino TASBO Summer Solutio	292.96
8032500042	American Express	ACET Conference Hotel, S Ramirez, J Cisneros; SBCISD will increase student	812.52
8032500050	American Express	Hotel & Airline,ACET conference L. Rivera; SBCISD will increase student aca	890.43
8032500052	American Express	Registration Title I Compliance, Austin S. Ramirez & J Cisneros; SBCISD will i	801.04
8042500021	American Express	Hotel Accommodations for District Librarian's Travel to TLA 2025 Conferenc	2,732.04
8042500024	American Express	Hotel Accommodations for Professional Development Director travel to TLA	1,000.68
8072500274	American Express	MEAL EXPENSE FOR SUPPORT STAFFLONGHORN CATTLE CO.RFP-1022-MC	155.15
8072500281	American Express	MEAL EXPENSE FOR RELATED SERVICES STAFF (OCCUPATIONAL / PHYSICAL	80.00
8092500738	American Express	ASP Department Supplies for April Staff Meeting After School Program- N. C	673.08
8092500741	American Express	Flight Accommodations for OSTICON Conference (June 10-13, 2025)After S	9,223.14
8122500151	American Express	Hotel Reservations for Fine Arts TeachersTexas Music Educators Association	-171.86
8122500175	American Express	To Purchase round trip Flights for Directors & District Principals to PLC at W	1,495.88
8122500175	American Express	To Purchase round trip Flights for Directors & District Principals to PLC at W	567.82
8122500175	American Express	To Purchase round trip Flights for Directors & District Principals to PLC at W	1,135.64
8122500175	American Express	To Purchase round trip Flights for Directors & District Principals to PLC at W	884.73
8122500175	American Express	To Purchase round trip Flights for Directors & District Principals to PLC at W	1,419.55
8122500175	American Express	To Purchase round trip Flights for Directors & District Principals to PLC at W	390.96
8122500175	American Express	To Purchase round trip Flights for Directors & District Principals to PLC at W	390.96
8712500060	American Express	Hotel Accommodations at Embassy Suites by Hilton Dallas DFW Airport Sol	188.54
8712500061	American Express	Flight Accommodations with Southwest Airlines JoAnne Fernandez for GO /	423.67
8712500065	American Express	Hotel Accommodations at Embassy Suites by Hilton Dallas DFW Airport Sol	164.06
8732500082	American Express	Mobile Link (GENERAC) Generator monitoring-annual renewalGoal 1: SBCIS	74.61
9222500170	American Express	Hotel Fees for Training travel to Dickinson Tx. Police - D. Leal, S. Rodriguez	23.45
9312501189	American Express	Hotel for Girls Regional Track Meet in San Antonio April 17-19, 2025La Quin	915.52
9312501204	American Express	Hotel for Boys Regional Track Meet in San Antonio April 17-19, 2025La Quir	1,144.40
9312501206	American Express	Hotel for UT Austin Clinic for coaches April 10-12, 2025Hampton Inn Austin	1,281.61

9312501242	American Express	VENDOR: WALMARTSBHS GIRLS TRACK SUPPLIES COACH ALIA GONZALES:	219.00
9312501264	American Express	Rooms for the Girls Golf Regional Meet in SA April 13-15, 2025La Quinta Inr	757.32
9352500150	American Express	Hotel Accommodations for Melissa Quintanilla, Director CNP to attend the ,	968.04
9352500203	American Express	CLOSE PO PER DANIEL VILLARREAL 05/9/25To Purchase Supplies and decor	253.45
			<b>61,089.14</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796576	Region One ESC - C/O VASBO	Membership Dues VASBO	06/10/2025	11/14/2024	75.00
796577	Advance Auto Parts	INVOICE 65575126061144 \$0.02	06/11/2025	06/11/2025	399.30
796578	Amazon Capital Services	Items for Digital Media Class projects Summer Camp -	06/11/2025	06/11/2025	5,768.34
796579	American Express	Welding Supplies for SBHS Students	06/11/2025	06/11/2025	6,381.38
796580	Ariella's Crafts & More Co., LLC	LONG SLEEVE SHIRT AND INSULATED CUP FOR	06/11/2025	06/11/2025	9,200.00
796581	Auto Zone Stores Inc	OPEN PO FOR FOR IN HOUSE MECHANIC FOR SNAT	06/11/2025	06/11/2025	298.39
796582	B S N Sports, LLC	MJMS FOOTBALL SUPPLIES COACH RICK LUGO	06/11/2025	06/11/2025	440.50
796583	Boswell-Elliff Ford	Oil changes on 2018 Suburban, 2016 Suburban, 2017	06/11/2025	06/11/2025	197.14
796584	Bound To Stay Bound Books Inc	Library book for BCMS library	06/11/2025	06/11/2025	30.28
796585	C D W - Government Inc #1967652	iPad charging cart for students to utilize at events such	06/11/2025	06/11/2025	995.00
796586	CAMCO PHARR LLC	labor & repairs to 2018 Travalum 16' alum stock trailer &	06/11/2025	06/11/2025	1,284.18

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #796579</b>	<b>American Express</b>	<b>6,381.38</b>
		<b>Description</b>		<b>Amount</b>
0012500479	Gateway Printing	MATERIALS NEEDED FOR STUDENT INSTRUCTIONAL USE REQUESTED BY STUDEI		242.20
0012500479	Gateway Printing	MATERIALS NEEDED FOR STUDENT INSTRUCTIONAL USE REQUESTED BY STUDEI		251.38
1102500150	Gateway Printing	SCIENCE INSTRUCTIONAL MATERIALSBUYBOARD CONTRACT 755-24/750-24G1,0		488.62
1102500150	Gateway Printing	SCIENCE INSTRUCTIONAL MATERIALSBUYBOARD CONTRACT 755-24/750-24G1,0		35.97
1102500150	Gateway Printing	SCIENCE INSTRUCTIONAL MATERIALSBUYBOARD CONTRACT 755-24/750-24G1,0		35.97
1102500150	Gateway Printing	SCIENCE INSTRUCTIONAL MATERIALSBUYBOARD CONTRACT 755-24/750-24G1,0		143.88
1102500150	Gateway Printing	SCIENCE INSTRUCTIONAL MATERIALSBUYBOARD CONTRACT 755-24/750-24G1,0		59.95
1102500150	Gateway Printing	SCIENCE INSTRUCTIONAL MATERIALSBUYBOARD CONTRACT 755-24/750-24G1,0		1,043.13
8092500798	Matheson Tri-Gas Inc	Welding Supplies for SBHS StudentsAfterschool Program - C. AlvarezRFP-0724-Gt		67.38
8092500798	Matheson Tri-Gas Inc	Welding Supplies for SBHS StudentsAfterschool Program - C. AlvarezRFP-0724-Gt		26.95
8092500798	Matheson Tri-Gas Inc	Welding Supplies for SBHS StudentsAfterschool Program - C. AlvarezRFP-0724-Gt		796.95
8092500798	Matheson Tri-Gas Inc	Welding Supplies for SBHS StudentsAfterschool Program - C. AlvarezRFP-0724-Gt		556.57
9222500174	O'REILLY AUTOMOTIVE SERVICES 510939	OPEN PURCHASE ORDER FOR EMERGENCY VEHICLE SUPPLIES / Parts for police		455.44
9332500118	O'REILLY AUTOMOTIVE STORES #159819	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0821-GMSFI.2.5 - Y		46.99
9332500213	General Gate LLC	GATE #2 NEEDING REPAIRS/FIXINGRFP-0724-GMSSP FI.P2FI.2.5 - YEAR 5 GOAL: S		2,130.00
				<b>6,381.38</b>

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796587	Chick-fil-A @ Sunshine Strip	Box Lunch for Secondary Summer School Workday	06/11/2025	06/11/2025	1,447.28
796588	Cielo Office Products, LLC	SUMMER SCHOOL SUPPLIES 2025 PENCIL, GLUE,	06/11/2025	06/11/2025	39.78
796589	College Board	BOARD APPROVAL - SEPTEMBER 10, 2024	06/11/2025	06/11/2025	6,150.00
796590	Dell Marketing LP	Dell replacement chargers for chrome books	06/11/2025	06/11/2025	3,794.34
796591	El Gallito Mexican Restaurant	End of Year Superintendent's Advisory Council Meeting	06/11/2025	06/11/2025	1,239.94
796592	Enterprise Rent-A- Car - #TXS0331	Car Rental for JoAnne Fernandez for GO Academy	06/11/2025	06/11/2025	13.20
796593	WEX Bank	SBHS Band Dept. - Gas Card for uhaul rental SBHS	06/11/2025	06/11/2025	235.59
796594	Fleetpride	SCHOOL BOARD APPROVED SEPTEMBER 10, 2024	06/11/2025	06/11/2025	3,806.52
796595	Franklin Covey	CONSULTANT RATE AND RESOURCE GUIDE	06/11/2025	06/11/2025	3,800.00
796596	G T Goldsports	TO PURCHASE ITEMS FOR EOY AWARDS	06/11/2025	06/11/2025	106.25
796597	NICHOLAS GOMEZ	SBHS Band Dept. - Clinician for SBHS Marching Band	06/11/2025	06/11/2025	400.00

## Checks Issued

Bank Account: General					San Benito CISD, TX
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796598	H E B Food Store	Water and food For Family Event June 12, 2025	06/11/2025	06/11/2025	1,632.76
796599	Herff Jones Inc	2024-2025 HS GRADUATION SUPPLIES REQUESTED	06/11/2025	06/11/2025	3,470.57
796600	High Quality Customs LLC	BCMS GEAR UP t-shirts	06/11/2025	06/11/2025	1,488.00
796601	Hurricane Fence Co.	BUY BOARD 757-24 ----- SONNY BRAZIL DEPT.	06/11/2025	06/11/2025	1,325.77
796602	InSCO Distributing Inc	HVAC WAREHOUSE INVENTORY RESTOCK	06/11/2025	06/11/2025	3,315.00
796603	Main Event Entertainment, Inc.	TO PURCHASE ENTRANCE FEES FOR 3RD-5TH	06/11/2025	06/11/2025	1,516.80
796604	Mares Tires	JOHN DEERE TRACTOR 5055 ELECTRICAL WORK &	06/11/2025	06/11/2025	557.00
796605	Maxi-Aids Catalogue	INSTRUCTIONAL MATERIALS REQUESTED BY J.	06/11/2025	06/11/2025	854.19
796606	Mc Coy's Building Supply	OPEN PO FOR IN HOUSE MECHANIC FOR SCHOOL	06/11/2025	06/11/2025	83.28
796607	Mobile Relays Partners LTD	LEASE ON SITE - LA FERIA, TX (RADIOS)	06/11/2025	06/11/2025	450.00
796608	Nalco Company LLC	HVAC CLOSED LOOP SYSTEMS MONTHLY	06/11/2025	06/11/2025	1,530.70

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796609	NCS Pearson inc	TESTING MATERIALS FOR ED. DIAGNOSTICIANS	06/11/2025	06/11/2025	4,852.22
796610	ODP Business Solutions, LLC	Office Supplies	06/11/2025	06/11/2025	196.75
796611	Oil Patch Fuel & Supply Inc	OPEN PO FOR DISTRICT FUEL FOR FLEET	06/11/2025	06/11/2025	12,214.91
796612	OTC Brands, Inc.	Migrant Summer Kermesse Supplies	06/11/2025	06/11/2025	2,383.87
796613	Brothers Produce of Austin	Produce Order for District Cafeterias for week	06/11/2025	06/11/2025	2,228.15
796614	Hiland Dairy Foods Co. LLC-Conroe Plant	Milk Order for May 19-30,2025 for all cafeterias	06/11/2025	06/11/2025	10,043.16
796615	Longhorn Cattle Company Barbecue	For the purchase of convocations meals for CNP office	06/11/2025	06/11/2025	120.00
796616	Sam's Club Direct Commercial	CNP OFFICE FURNITURE FOR WAITNG AREA AND	06/11/2025	06/11/2025	262.94
796617	Terra Cooling, LLC	Board Approved April 16,2025	06/11/2025	06/11/2025	7,984.13
796618	American Express	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3	06/11/2025	06/11/2025	18,354.30
796619	Jason's Deli	MEALS FOR DEPARTMENT END OF YEAR	06/11/2025	06/11/2025	487.46



8072500251	School Specialty, LLC	ITEMS REQUESTED BY C. HAGER @ SBHS (ACU)OMNIA CONTRACT R191815CAF	147.88
8072500285	School Specialty, LLC	ITEMS REQUESTED FOR SENSORY ROOM (FB)OMNIA CONTRACT R191815CART	791.07
8092500769	School Specialty, LLC	Rangerville ASP Supplies Afterschool Program- M. Guzman OMNIA R230305Goa	300.35
8092500814	School Specialty, LLC	Summer Camp Decorating supplies - JODLFAfter School Program - A. RoqueOm	317.58
8092500834	School Specialty, LLC	Supplies needed for Instruction - La EncantadaAfter School Program - R.RosasOr	274.18
8092500838	School Specialty, LLC	STEM supplies for summer camp - Angela G. LealAfter School Program - A. Urieç	339.89
8092500840	School Specialty, LLC	Summer Camp Sports and Rec Supplies - Fred Booth After School Program - V. I	906.50
8092500840	School Specialty, LLC	Summer Camp Sports and Rec Supplies - Fred Booth After School Program - V. I	237.94
8092500840	School Specialty, LLC	Summer Camp Sports and Rec Supplies - Fred Booth After School Program - V. I	27.02
9382500032	Superior Alarms	FIRE ALARM MONTHLY MONITORING FOR 2024-25 (19 SITES)BUYBOARD# 654-	180.00
9382500231	Superior Alarms	FIRE ALARM AND INTERCOME (PA) SYSTEM REPAIRSBUYBOARD# 751-24GOAL (	127.50
9382500249	Superior Alarms	FIRE ALARM REPAIRS AT FRANK ROBERTS ELEMENTARYBUYBOARD# 751-24GOA/	730.00
9382500249	Superior Alarms	FIRE ALARM REPAIRS AT FRANK ROBERTS ELEMENTARYBUYBOARD# 751-24GOA/	1,380.00
9382500256	Superior Alarms	FIRE ALARM REPAIRS AT BERTA CABAZA MIDDLE SCHOOLBUYBOARD# 751-24G	380.00
9382500270	Superior Alarms	FIRE ALARM AND INTERCOME (PA) SYSTEM REPAIRSBUYBOARD# 751-21GOAL (	85.00
9382500278	Superior Alarms	FIRE ALARM REPAIRS AT FRANK ROBERTS ELEMENTARYBUYBOARD# 751-24GOA/	420.00
			<b>18,354.30</b>

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796620	Lead4ward LLC	2025-2026 Accountability Connect Districtwide	06/11/2025	06/11/2025	4,550.00
796621	Lewis Electric Motors Inc	REPLACEMENT PART FOR VETERANS' MEMORIAL	06/11/2025	06/11/2025	2,837.63
796622	Longhorn Cattle Company Barbecue	End of the Year treat for VMA Staff (attendance	06/11/2025	06/11/2025	331.80
796623	Lube Masters	Open Po for - Emergency Services Police / Security units	06/11/2025	06/11/2025	121.70
796624	Perma Bound	Books for Library	06/11/2025	06/11/2025	403.56
796625	Javier Salinas	SBHS Band Dept. - Clinician for SBHS Band Dept.	06/11/2025	06/11/2025	640.00
796626	Sam's Club Direct Commercial	Items needed for Gear Up Parent Meeting	06/11/2025	06/11/2025	140.82
796627	San Benito CISD Child Nutrition Pro	PRE-K SNACKS (NEEDING TO PAY OUTSTANDING	06/11/2025	06/11/2025	6,467.00
796628	Sherwin Williams Company	PAINTING SUPPLIES - FRANK ROBERTS ELEM.	06/11/2025	06/11/2025	89.98
796629	South Texas Bolt and Supply	10x1 screws for the padding in the softball and baseball	06/11/2025	06/11/2025	83.30
796630	South Texas Emergency Care Foundati	DEDICATED AMBULANCE FOR 2025 GRADUATION	06/11/2025	06/11/2025	240.00

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796631	Spectrum Reach LLC	Promo - Spectrum   Monday, October 28 - Friday, April	06/11/2025	06/11/2025	1,000.01
796632	Spirit Event Coordinators LLC	3 Judges /1 Team- VMA Cheerleaders tryouts	06/11/2025	06/11/2025	990.00
796633	Sport Scope Inc	Renewal for 2025-2026	06/11/2025	06/11/2025	499.00
796634	T A S B Inc	Open Purchase Order for 2024-2025 Local District	06/11/2025	06/11/2025	1,254.00
796635	T A S B Risk Management Fund	RENEWAL OF GENERAL LIABILTY FOR PUBLIC	06/11/2025	06/11/2025	571.07
796636	T E P S A	Registration Fee Cynthia Clayborn for TEP SA 2025	06/11/2025	06/11/2025	499.00
796637	Teacher Created Materials	Summer School Materials	06/11/2025	06/11/2025	4,344.96
796638	Tellus Equipment Solutions, LLC	JOHN DEERE RIDING LAWN MOWER REPAIR -	06/11/2025	06/11/2025	341.27
796639	Texas Association for Alternative Education	Registration Fee for Scott Hausler for TAAE 2025	06/11/2025	06/11/2025	400.00
796640	Texas Roadhouse Store 100	May 30, 2025 EOY Meal for La Paloma Elementary Staff	06/11/2025	06/18/2025	-564.84
796641	THE NATIONAL LITERACY PROFESSIONAL	2025 SUMMER LEADERSHIP RETREAT JUNE 22-25,	06/11/2025	06/11/2025	4,000.00

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796642	The University of Texas Rio Grande Valley	Coastal Lab Summer Camp Field Trip	06/11/2025	06/11/2025	1,190.00
796643	Tops the Outdoor Power Store	Maintenance Parts for Tractor #25	06/11/2025	06/11/2025	354.78
796644	Valley Scoreboards	Repairs to Bobby Morrow Stadium Video Screen	06/11/2025	06/11/2025	780.00
796645	Valley Shredding Service	Shredding Services for Administration Office	06/11/2025	06/11/2025	245.50
796646	Wal-Mart Community BRC	Supplies for Culinary Students- Rangerville Summer	06/11/2025	06/11/2025	3,376.18
796647	KATY BRIANA ABETE	Meal per diem for TIVA Summer Conference, July 13-18,	06/11/2025	06/11/2025	346.50
796648	CATHY ABREGO	Monthly Travel	06/11/2025	06/11/2025	50.05
796649	BRENDA PARKER AGUILAR	Teacher-related travel from VMA to HS for classrm	06/11/2025	06/11/2025	25.76
796650	MONIKA MICHELLE AGUILAR	Per Diem for Employee Travel to Strong Connections	06/11/2025	06/11/2025	112.50
796651	STEPHANIE AGUILAR	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	38.85
796652	ALYSSA MARIE ALVAREZ	Meal per diem for TIVA Summer Conference, July 13-18,	06/11/2025	06/11/2025	346.50

## Checks Issued

Bank Account: General				San Benito CISD, TX	
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796653	American Express	LIBRARY BOOK ORDER QUOTE Q--17761780	06/11/2025	06/11/2025	920.51
796654	Candido Barrales	Meal per diem for TIVA Summer Conference, July 13-18,	06/11/2025	06/11/2025	346.50
796655	OMAR BENAVIDEZ	Total Travel for May 2025	06/11/2025	06/11/2025	62.58
796656	JOSE E CAVAZOS	MILEAGE REIMBURSEMENT FOR THE REMAINDER	06/11/2025	06/11/2025	157.78
796657	EUSEBIO CERVANTES JR	Mileage Reimbursement-Migrant Teacher	06/11/2025	06/11/2025	148.82
796658	MARTA NEREIDA CERVANTES	Monthly Travel Reimbursement	06/11/2025	06/11/2025	45.29
796659	MONICA MICHELLE CHAMPION	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	55.44
796660	JAYME CHAVEZ	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	64.05
796661	DILIA CORNETT	Meals and Mileage Reimbursement for attendance to the	06/11/2025	06/11/2025	295.44
796662	DAVID CORTEZ	BLANKET - Mileage Reimbursement 2024-2025	06/11/2025	06/11/2025	50.40
796663	RENE FLORES JR	Monthly Mileage Reimbursement for January 2025 -	06/11/2025	06/11/2025	145.46

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #796653</b> <b>Description</b>	<b>American Express</b>	<b>920.51</b> <b>Amount</b>
1102500108	Perma Bound	LIBRARY BOOK ORDER QUOTE Q--17761780EPIC COOPEATIVEG1,02 S11CI-CI-P1:SBCISD will des		920.51
				<b>920.51</b>

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796664	IMELDA GAMEZ	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	143.08
796665	RICHARD GARCIA	Mileage reimbursement for September 2024	06/11/2025	06/11/2025	35.38
796666	ERICA GARZA	Mileage Reimbursement-Migrant Teacher	06/11/2025	06/11/2025	87.43
796667	NAPHTALI GONZALES	Meal per diem for TIVA Summer Conference, July 13-18,	06/11/2025	06/11/2025	346.50
796668	BETHANY ALEXIS GONZALEZ	Travel for May 2025	06/11/2025	06/11/2025	28.98
796669	EMA B GONZALEZ	Per Diem- Meals and Mileage Title III Symposium For	06/11/2025	06/11/2025	671.52
796670	LUZ ESTRELLA GONZALEZ	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	69.58
796671	ORLANDO GONZALEZ	MEAL & MILEAGE REIMBURESMENT FOR TAPT 2025	06/11/2025	06/11/2025	763.08
796672	ERIC GUAJARDO	Mileage Reimbursement	06/11/2025	06/11/2025	110.30
796673	MARIA E GUAJARDO	BLANKET - Mileage Reimbursement 2024-2025	06/11/2025	06/11/2025	60.20
796674	MELISSA MARIE HELLEVIK RAMOS	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	121.10

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796675	AARON HERNANDEZ	Mileage reimbursement from GEAR UP workshop on 5.	06/11/2025	06/11/2025	63.50
796676	PAUL HERNANDEZ	Meal per diem for TIVA Summer Conference, July 13-18,	06/11/2025	06/11/2025	346.50
796677	YANELLI LEONOR HERNANDEZ	Meal per diem for TIVA Summer Conference, July 13-18,	06/11/2025	06/11/2025	346.50
796678	NORA JALOMO CORTEZ	Per Diem for Employee Travel to Strong Connections	06/11/2025	06/11/2025	112.50
796679	LORA JALOMO GARZA	Per Diem for Employee Travel to Strong Connections	06/11/2025	06/11/2025	112.50
796680	JESSICA MORALES LARA	GRADUATION / PICK UP STUDENT AT TSBVI IN	06/11/2025	06/11/2025	66.00
796681	MICHELLE VERONICA LIMON RUELAS	Meal per diem for TIVA Summer Conference, July 13-18,	06/11/2025	06/11/2025	346.50
796682	CYNTHIA LOPEZ GONZALEZ	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	131.46
796683	VERONICA CRYSTAL LOREDO	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	61.81
796684	Magic Valley Electric Coop Inc	ENCUMBRANCE ELECTRICITY BILLS JULY 2024-	06/11/2025	06/11/2025	33,225.52
796685	MARA LETICIA MARTINEZ	BLANKET - Mileage Reimbursement 2024-2025	06/11/2025	06/11/2025	28.63

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796686	JORGE MASCORRO	SBHS Band Dept. - Dinner Meal Money for SBHS	06/11/2025	06/11/2025	108.00
796687	ALBERTO MORIN	Monthly mileage reimbursement	06/11/2025	06/11/2025	59.78
796688	JOEL NINO	MEAL & MILEAGE REIMBURESMENT FOR TAPT 2025	06/11/2025	06/11/2025	763.08
796689	UBALDO ADAN OCEGUERA	Monthly mileage reimbursement	06/11/2025	06/11/2025	21.00
796690	NORMA PADILLA	Total travel for August 2024 - May 2025	06/11/2025	06/11/2025	108.43
796691	MARIBEL C PARTIDA	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	132.09
796692	IRMA IZABEL PEREZ	MILEAGE FOR TRAINING/WORKSHOPS, EDINBURG,	06/11/2025	06/11/2025	299.33
796693	Pizza Properties, Inc.	5th Grade Field Trip Peter Piper Pizza 1644 Central Blvd.	06/11/2025	06/11/2025	330.00
796694	Petroleum Solutions Inc	VENDOR SERVICE FOR FUELING STATION	06/11/2025	06/11/2025	805.35
796695	SAMANTHA PINON	Per Diem for Employee Travel to Strong Connections	06/11/2025	06/11/2025	112.50
796696	Reach for the Sky Bake Shop LLC	Dessert for LEAD Graduation Ceremony - 5/29/25	06/11/2025	06/11/2025	102.00

## Checks Issued

Bank Account: General				San Benito CISD, TX	
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796697	Redfish Recycling	RECYCLING SERVICES-DISTRICT WIDE-	06/11/2025	06/11/2025	4,690.00
796698	Region One Education Service Center	Region One Conference - 4-10-25	06/11/2025	06/11/2025	2,460.00
796699	JO ANN RENDON	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	49.49
796700	R-5 Eateries Harlingen, LLC	TO PURCHASE ITEMS FOR EOY STAFF MEETING	06/11/2025	06/11/2025	335.58
796701	Riddell/All American	Helmet Reconditioning Miller Jordan - Athletics	06/11/2025	06/11/2025	15,851.20
796702	AMANDA LISA RODRIGUEZ	Employee Mileage - 2024-2025 AMANDA RODRIGUEZ	06/11/2025	06/11/2025	8.19
796703	FELIPE De Jesus RODRIGUEZ	Mileage Reimbursement	06/11/2025	06/11/2025	69.33
796704	MELISSA PEREZ RODRIGUEZ	Monthly Travel Reimbursement	06/11/2025	06/11/2025	54.67
796705	NELSON ANUAR RODRIGUEZ	Monthly mileage reimbursement	06/11/2025	06/11/2025	86.45
796706	ROBERT RAY RODRIGUEZ	Monthly mileage reimbursement	06/11/2025	06/11/2025	357.70
796707	SANDRA ROMEROS	Mileage and Meals-Building Leadership Institute/ GEAR	06/11/2025	06/11/2025	156.99

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796708	CYNTHIA SCHOEN	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	177.59
796709	STACEY LEE SNAVELY	Mileage Reimbursement	06/11/2025	06/11/2025	69.33
796710	T-Mobile USA, Inc.	High Capacity Router for KSBG Offsite Productions &	06/11/2025	06/11/2025	29.75
796711	T-Mobile USA, Inc.	PHONE AND HOTSPOT SERVICES DISTRICTWIDE	06/11/2025	06/11/2025	4,443.66
796712	T-Mobile USA, Inc.	Hotspots GO Academy Students 2024-2025	06/11/2025	06/11/2025	1,230.00
796713	VERONICA TREVINO	Meal per diem for FCSTAT Summer Conference, July	06/11/2025	06/11/2025	412.50
796714	KANDRA MARISSA TURNER	Mileage and Meals-Building Leadership Institute/ GEAR	06/11/2025	06/11/2025	156.99
796715	PATRICIA A VALADEZ	Mileage Reimbursement	06/11/2025	06/11/2025	69.33
796716	SIMON VASQUEZ JR	Monthly mileage reimbursement	06/11/2025	06/11/2025	34.72
796717	AMANDA DURAN YARRITO	MONTHLY MILEAGE EXPENSE	06/11/2025	06/11/2025	45.64
796718	RUBY ANN ZAVALA MOLINA	MILEAGE FOR RUBY ZAVALA MOLINA	06/11/2025	06/11/2025	117.58

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796719	NELDA ZUNIGA,	Per Diem for Employee Travel to Strong Connections	06/11/2025	06/11/2025	112.50
796720	City Of San Benito	DISTRICT WIDE WATER SERVICE FOR 2024-25	06/16/2025	06/16/2025	27,890.20
796721	MONICA MATA	Travel Advance	06/17/2025	06/17/2025	297.61
796722	CATHY ABREGO	Per Diem- Meals and Mileage Title III Symposium For	06/18/2025	06/18/2025	671.52
796723	PRISCILLA ALVAREZ	To pay for Meals for Conference attending June 22 -	06/18/2025	06/18/2025	103.50
796724	American Express	BLANKET Print Publication AIM	06/18/2025	06/18/2025	4,713.24
796725	DIANA ATKINSON	Mileage Reimbursement for Attendance to Region One	06/18/2025	06/18/2025	66.37
796726	NANCY RAMIREZ CASAS	2024-2025 Mileage Reimbursements	06/18/2025	06/18/2025	85.75
796727	City Of San Benito	DISTRICT WIDE WATER SERVICE FOR 2024-25	06/18/2025	06/18/2025	9,634.19
796728	Christopher Cole	MEAL AND MILEAGE FOR CHRISTOPHER COLE	06/18/2025	06/18/2025	161.55
796729	ARACELY CORREA	MONTHLY MILEAGE EXPENSE	06/18/2025	06/18/2025	242.13

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #796724</b> <b>Description</b>	<b>American Express</b>	<b>4,713.24</b> <b>Amount</b>
1122500242	Positive Promotions Inc	STAINLESS STEEL MUGS- PERFECT ATTENDANCE INCENTIVERFP-0622-		593.24
7522500125	AIM Media Texas Operating LLC	BLANKET Print Publication AIM CO.2.4		2,620.00
7522500129	San Benito News	BLANKET Print Publications San Benito NewsCO.2.4		1,500.00
				<b>4,713.24</b>

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796730	BOBBIE JO CRUZ	MONTHLY MILEAGE EXPENSE	06/18/2025	06/18/2025	56.00
796731	MICHAEL ISAAH DE LA FUENTE	Travel Mileage to SPATS Training in SPI	06/18/2025	06/18/2025	53.48
796732	MELISSA VALERIE DE LEON	MONTHLY MILEAGE EXPENSE	06/18/2025	06/18/2025	71.54
796733	JESUS J DE LOS REYES LIMAS	Meal Reimbursement for Jesus De Los Reyes	06/18/2025	06/18/2025	57.33
796734	Direct Energy	ENCUMBRANCE ELECTRICITY BILL JULY 2024-JUNE	06/18/2025	06/18/2025	222,901.31
796735	PRISCILLA MARIE FIGUEROA	MEALS-first& last days only retreat will include meals for	06/18/2025	06/18/2025	103.50
796736	RENE FLORES JR	Mileage reimbursement	06/18/2025	06/18/2025	40.19
796737	GRECIA ALEJANDRA GALVAN	To pay for Meals for Conference attending June 22 -	06/18/2025	06/18/2025	103.50
796738	FRANCES GARCIA	Total travel for August 2024 - May 2025	06/18/2025	06/18/2025	71.96
796739	LORRAINE LEE GARZA	To pay for Meals for Conference attending June 22 -	06/18/2025	06/18/2025	103.50
796740	EMA B GONZALEZ	24-25 Monthly Travel Reimbursement for Bilingual Clerk	06/18/2025	06/18/2025	213.11

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796741	SCOTT J HAUSLER	Per Diem for Scott Hausler for travel to TAAE	06/18/2025	06/18/2025	187.50
796742	ADELAIDA G HERNANDEZ	To pay for Meals for Conference attending June 22 -	06/18/2025	06/18/2025	103.50
796743	ERIKA C JAIME	To pay for Meals for Conference attending June 22 -	06/18/2025	06/18/2025	103.50
796744	ERNESTO MANRIQUEZ	MONTHLY MILEAGE EXPENSE	06/18/2025	06/18/2025	198.45
796745	CHRISTOPHER ALBERT MARTINEZ	Monthly mileage reimbursement	06/18/2025	06/18/2025	51.80
796746	JACOB IAN MARTINEZ	Monthly mileage reimbursement	06/18/2025	06/18/2025	162.75
796747	MICHELLE LIANNE MARTINEZ	Mileage Reimbursement for Michelle L. Martinez	06/18/2025	06/18/2025	63.50
796748	ISELA A MENDOZA	Travel for May 2025	06/18/2025	06/18/2025	45.29
796749	JESSICA MARIE PARDO	MONTHLY MILEAGE EXPENSE	06/18/2025	06/18/2025	326.55
796750	DEE A PARSONS	MILEAGE, GEAR UP 2025 SPECIAL EDUCATION	06/18/2025	06/18/2025	174.84
796751	PICO Propane and Fuels	OPEN PO FOR DISTRICT FUEL FOR FLEET	06/18/2025	06/18/2025	22,935.10

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796752	Pinnacle Medical Management Corp	REQUIRED POST ACCIDENT DRUG & ALCOHOL	06/18/2025	06/18/2025	175.00
796753	MELISSA QUINTANILLA	Per Diem for Melissa Quintanilla, Director CNP to TASN	06/18/2025	06/18/2025	220.50
796754	DULCE M QUIROZ	BLANKET - Mileage Reimbursement 2025	06/18/2025	06/18/2025	46.55
796755	ANNA IRENE RAMIREZ	MONTHLY MILEAGE EXPENSE	06/18/2025	06/18/2025	147.42
796756	Rayne of the Rio Grande Valley	Repair Water Reverse Osmosis System (Maintenance	06/18/2025	06/18/2025	1,732.00
796757	Region 1 Repair LLC	Troubleshoot and fix two (2) washers in the sports	06/18/2025	06/18/2025	375.00
796758	Region One Education Service Center	Registration fee for 2025 Technology Conference, May	06/18/2025	06/18/2025	36,260.00
796759	LESLIE RESENDEZ	Travel Mileage to SPATS Training in SPI	06/18/2025	06/18/2025	53.48
796760	RUBEN REZA	MONTHLY MILEAGE EXPENSE	06/18/2025	06/18/2025	165.83
796761	JANNETTE INGRID RICHMOND-GAYTAN	MONTHLY MILEAGE EXPENSE	06/18/2025	06/18/2025	121.94
796762	Rio Paper & Supply LLC	District Wide Summer Janitorial Flooring Supplies	06/18/2025	06/18/2025	16,597.50

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796763	Fabiola Rodriguez	2025 PERFECT ATTENDANCE SCHOLARSHIP	06/18/2025	06/18/2025	1,000.00
796764	Norma G Rodriguez	To pay for Meals for Conference attending June 22 -	06/18/2025	06/18/2025	632.70
796765	Rush Truck Centers of Texas LP	Geotab-Monthly Pro Plus - GPS Tracking for Police /	06/18/2025	06/18/2025	1,182.37
796766	CRISTINA SALAZAR	24-25 Monthly Travel Reimbursement for Bilingual Clerk	06/18/2025	06/18/2025	145.18
796767	Smartcom Telephone LLC	Telecommunication Services	06/18/2025	06/18/2025	3,868.14
796768	AMY LEE TOBIAS	MONTHLY MILEAGE EXPENSE	06/18/2025	06/18/2025	59.22
796769	American Express	For the purchase of office supplies for CNP cafeterias.	06/18/2025	06/18/2025	374.34
796770	A-Press Express	Linen Services for CNP Department	06/18/2025	06/18/2025	98.00
796771	Brothers Produce of Austin	Produce for Summer School Program for the month of	06/18/2025	06/18/2025	487.75
796772	Cameron County Tax Office	CNP Vehicle Registration Renewal For 2017 Hino/	06/18/2025	06/18/2025	7.50
796773	H E B Food Store	Purchase of Food Items & Non-Food Items for Meal	06/18/2025	06/18/2025	41.21

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #796769</b>	<b>American Express</b>	<b>374.34</b>
		<b>Description</b>		<b>Amount</b>
9352500287	Gateway Printing	For the purchase of office supplies for CNP cafeterias.Quote No. 205486-0GOAL: 1 Fl.2:		374.34
				<b>374.34</b>

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796774	American Express	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3	06/18/2025	06/18/2025	4,947.90
796775	J Maya Designs & Graphics LLC	For La Paloma Elementary Teachers	06/18/2025	06/18/2025	1,055.00
796776	Johnny's True Value Hardware Store	SUPPLIES FOR HVAC MAINTENANCE	06/18/2025	06/18/2025	125.91
796777	Johnson Controls, Inc	PARTS/SUPPLIES FOR HVAC EQUIPMENT REPAIRS	06/18/2025	06/18/2025	1,298.90
796778	La Especial Bakery	Sweet Bread Boxes for Professional Development	06/18/2025	06/18/2025	119.00
796779	Lakeshore Learning Materials	Bilingual Classroom Supplies	06/18/2025	06/18/2025	1,292.87
796780	LAMAC INC	Summer Camp Decorating Supplies - Berta Cabaza	06/18/2025	06/18/2025	866.55
796781	Lone Star Glass & Mirror	WINDSHIELD REPAIRS - DW2914 - OWNER: NANCY	06/18/2025	06/18/2025	1,050.00
796782	Sam's Club Direct Commercial	Snacks, Drinks, for Staff Weekly PLC's	06/18/2025	06/18/2025	8,418.10
796783	San Benito CISD Child Nutrition Pro	PreK Snacks April/May 2025 Charges	06/18/2025	06/18/2025	721.00
796784	Savvas Learning Company LLC	MATH TEXAS DIGITAL COURSEWARE- 1 YEAR	06/18/2025	06/18/2025	2,850.96

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796785	Security International	Security Alarm Repairs - Sullivan Ele	06/18/2025	06/18/2025	1,595.00
796786	South Texas Internet LLC	Fiber repair- SBHS Band	06/18/2025	06/18/2025	300.00
796787	Sphero Inc	Robots for Students Perfect Attendance Incentive	06/18/2025	06/18/2025	1,417.11
796788	Teacher Created Materials	Teacher Created Material Resources For Summer	06/18/2025	06/18/2025	11,986.75
796789	Texas Association for Bilingual Edu	2025 Dual Language Virtual Symposium	06/18/2025	06/18/2025	250.00
796790	Texas Roadhouse Harlingen	May 30, 2025 EOY Meal for La Paloma Elementary Staff	06/18/2025	06/18/2025	564.84
796791	Texas School for the Blind & Visual	MILEAGE FOR TSBVI PICK UP/DROP OFF IN MATHIS,	06/18/2025	06/18/2025	2,108.00
796792	The Home Depot/G E C F	"OPEN PURCHASE ORDER"	06/18/2025	06/18/2025	207.84
796793	THE NATIONAL LITERACY PROFESSIONAL	TO PAY FOR FEES FOR SUMMER CONFERENCE	06/18/2025	06/18/2025	5,367.00
796794	THE NATIONAL LITERACY PROFESSIONAL	2025 SUMMER Coaching And Literacy Leadership	06/18/2025	06/18/2025	10,734.00
796795	The Trane Corporation	HVAC TRANE CHILLER EQUIPMENT SERVICES -	06/18/2025	06/18/2025	1,672.00

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796796	United Refrigeration Inc	EQUIPMENT FOR HVAC MAINTENANCE	06/18/2025	06/18/2025	525.80
796797	United States Postal Service	PO BOX FEE #2588	06/18/2025	06/18/2025	556.00
796798	University of Texas Austin/UT High School	Credit By Exam for June 2025	06/18/2025	06/18/2025	425.00
796799	Valley Game Box LLC	ASP Summer Camp E-Sports Presentation - 2 Day event	06/18/2025	06/18/2025	1,900.00
796800	Valley Shredding Service	Shredding Services for Administration Office	06/18/2025	06/18/2025	93.50
796801	806 Technologies Inc	Professional Development CNA June 12; Buyboard 579-	06/18/2025	06/18/2025	6,000.00
796802	A Sign Language Company	SIGN LANGUAGE INTERPRETER SERVICES 24-25 SY	06/18/2025	06/18/2025	112.50
796803	AAA Repair LLC	Parts and labor to repair air compressor in auto body	06/18/2025	06/18/2025	1,150.00
796804	ERIC JASON ACOSTA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796805	Advance Auto Parts	Maintenance Truck M-45 -(Brake Pads)	06/18/2025	06/18/2025	243.77
796806	CLARISSA LUCAS AGUILAR	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General				San Benito CISD, TX	
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796807	CYNTHIA PATRICIA ALVAREZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796808	Amazon Capital Services	Migrant Summer Kermesse Supplies	06/18/2025	06/18/2025	1,894.75
796809	American Express	REPLACE DAMAGED SUNBURN HOSE TRANSPORT	06/18/2025	06/18/2025	39,958.70
796810	A-Press Express	Cleaning of Public Relations / KSB table cloth covers	06/18/2025	06/18/2025	1,390.00
796811	ANTHONY MARCUS ARREDONDO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796812	Auto Zone Stores Inc	TOOLS FOR IN HOUSE MECHANIC SCHOOL BUS	06/18/2025	06/18/2025	800.01
796813	B & H Photo Video	Harddrives (KSBG TV Quote No. 1119567073)	06/18/2025	06/18/2025	725.04
796814	YULIANA H BARRIENTOS	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796815	GREGORIO BLANCO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796816	Boswell-Elliff Ford	Repairs to 2016 Ford truck (school vehicle). Does not	06/18/2025	06/18/2025	2,522.68
796817	Janette Bristow	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #796809</b>	<b>American Express</b>	<b>39,958.70</b>
		<b>Description</b>		<b>Amount</b>
7272500101	Gateway Printing	RFP-0724-GMSSupplies: ID Clip for district employeeCO P2 SBCISD will foster a j		217.80
8092500795	Matheson Tri-Gas Inc	Welding supplies for students- VMA After School Program - S. CatacheRFP-0724		79.56
8092500795	Matheson Tri-Gas Inc	Welding supplies for students- VMA After School Program - S. CatacheRFP-0724		582.94
8092500795	Matheson Tri-Gas Inc	Welding supplies for students- VMA After School Program - S. CatacheRFP-0724		130.75
8092500795	Matheson Tri-Gas Inc	Welding supplies for students- VMA After School Program - S. CatacheRFP-0724		79.56
9222500131	Galls LLC	2- G- Force LVL IIA Vest - for the two police one hireMartinez - Rodriguez GOAL		1,793.55
9242500030	Galls LLC	Items for Safety & Security Emergency Equipment for CampusesBuyBoard #698-		1,571.54
9362500695	Gulf Coast Paper -Adm Maint #4442500	Repair of Equipment (Rangerville Wet/Dry Vacuum)Targeted Goal: Goal 6: SBCISI		556.43
9362500796	Gulf Coast Paper -Adm Maint #4442500	Parts to Repair Equipment (Maintenance Dept.)Targeted Goal: Goal 6: SBCISD wil		45.85
9362500801	Fairway Supply, Inc	MAINTENANCE WAREHOUSE INVENTORY (RESTOCK)BUY BOARD 756-24Targete		337.60
9362500802	Gulf Coast Paper -Adm Maint #4442500	District Wide Summer Janitorial Flooring SuppliesTargeted Goal: Goal 6: SBCISD ·		32,082.00
9362500813	Fairway Supply, Inc	LOCKSMITH SUPPLIES - SAN BENITO HIGH SCHOOLBUY BOARD 657-21FA.1 - ST		1,042.20
9362500817	O'REILLY AUTOMOTIVE STORES	Maintenance Non-Inventory (Part Cleaner, Rain-X Wiper Fluid)Targeted Goal: Go.		103.64
9362500820	O'REILLY AUTOMOTIVE STORES	REPLACEMENT PARTS TO FIX TRUCK M32 - MAINT DEPT.RFP-0724-GMSFA.1 = S		325.76
9362500822	O'REILLY AUTOMOTIVE STORES	REPLACEMENT PARTS TO FIX TRUCK M41 - MAINT DEPTRFP-0724-GMSFA.1 - ST		433.42
9362500824	O'REILLY AUTOMOTIVE STORES	M-9 LOCKSMITH VAN REPLACEMENT PARTS - MAINT DEPTRFP-0724-GMSFA.1 -		251.89
9362500827	O'REILLY AUTOMOTIVE STORES	SUPPLIES/TOOLS FOR MECHANIC SHOP - MAINT DEPTRFP-0724-GMSFA.1 - STF		83.97
9362500829	O'REILLY AUTOMOTIVE STORES	RIDING LAWN MOWER REPAIRS - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC		60.77
9362500830	O'REILLY AUTOMOTIVE STORES	REPLACE DAMAGED SUNBURN HOSE TRANSPORT FUEL TANK -- MAINT DEPTRI		78.99
9362500831	O'REILLY AUTOMOTIVE STORES	REPLACEMENT PARTS NEEDED TO FIX TRUCK M40 -- MAINT DEPTRFP-0724-GV		100.48
				<b>39,958.70</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796818	VANESSA LYNNE BUNCH	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796819	Burton Auto Supply Inc	AIR COMPRESSOR FOR IN HOUSE MECHANIC FOR	06/18/2025	06/18/2025	3,396.14
796820	ASHLEY MARIE CAMACHO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796821	Cameron County - Parks and Recreation	Parking Fees For Summer Field Trips	06/18/2025	06/25/2025	-90.00
796822	TIBURCIO CANAS	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796823	DALIA G CANTU	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796824	DAVID CANTU JR	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796825	Carrier Enterprise, LLC -SC	HVAC WAREHOUSE INVENTORY RESTOCK	06/18/2025	06/18/2025	7,241.76
796826	TIFFANY AMBER CASTANEDA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796827	PATRICIA CERRILLO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796828	EUSEBIO CERVANTES JR	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796829	MARTA NEREIDA CERVANTES	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796830	SANDRA MARISEL CERVANTES	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796831	Cielo Office Products, LLC	Supplies for Summer School	06/18/2025	06/18/2025	9,577.41
796832	Coastal Event Rentals LLC	Migrant Summer Kermesse Supplies	06/18/2025	06/18/2025	1,050.00
796833	KATHRYN RENEE CONTRERAS	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796834	JUAN DANIEL CORDOBA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796835	DAVID CORTEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796836	Crisis Prevention Institute Inc	RENEWAL CERTIFICATION CLASS FOR CINDY	06/18/2025	06/18/2025	7,192.50
796837	BOBBIE JO CRUZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796838	EDNA KARINA DE LEON	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796839	FRANCISCO A DEL ANGEL	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796840	MIRTHA IDALIA DELGADO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796841	Dell Marketing LP	Chromebook to be utilized by students for testing,	06/18/2025	06/18/2025	19,696.46
796842	Delta Air Conditioning Inc	CRANE SERVICE FOR LIGHT REPAIRS AT SBHS	06/18/2025	06/18/2025	1,100.00
796843	Enterprise Rent-A- Car - #TXS0331	Rental for Ramiro Partida Conf#1788549777 May 31 -	06/18/2025	06/18/2025	362.04
796844	Fleetpride	SCHOOL BOARD APPROVED SEPTEMBER 10, 2024	06/18/2025	06/18/2025	567.92
796845	MARIO A FLORES	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796846	Angelina Viktoria Garcia	PERFECT ATTENDANCE SCHOLARSHIP	06/18/2025	06/18/2025	1,000.00
796847	CRISTELA MUNOZ GARCIA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796848	GILBERTO GARCIA III	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796849	JAIME GARCIA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796850	LISA ANN GARCIA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796851	Ruby Yamilet Garcia	2025 PERFECT ATTENDANCE SCHOLARSHIP FOR R;	06/18/2025	06/18/2025	1,000.00
796852	EIDARIO GARZA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796853	LUIS C GARZA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796854	Gladys Porter Zoo	REF:PO 1102500126	06/18/2025	06/18/2025	112.00
796855	CLARISSA DAYE GOMEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796856	CASSANDRA GOMEZ-FELL	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796857	ALIA SAMANTHA GONZALES	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796858	ALMA DELIA GONZALEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796859	BETHANY ALEXIS GONZALEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	101.76
796860	BRANDI RENEE GONZALEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796861	STACEY LEE GONZALEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General				San Benito CISD, TX	
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796862	YURI ANAI GRACIA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796863	Grainger Industrial Supplies	BLACK PAINT FOR SCHOOL BUSES	06/18/2025	06/18/2025	436.17
796864	CARMEN E GRAMMER	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796865	VERONICA GUERRA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796866	ARNOLD GUTIERREZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796867	DOLORES GUTIERREZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796868	H E B Food Store	Items for Welding Certification Ceremony for Students - (	06/18/2025	06/18/2025	244.99
796869	AARON HERNANDEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796870	ERIKA L HERNANDEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796871	OLGA HERNANDEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796872	JUAN JOSE HINOJOSA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796873	ERIKA C JAIME	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796874	MONICA C JALOMO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796875	ALMA DELIA JIMENEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	96.40
796876	DAVID JIMENEZ JR	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796877	LUIS MANUEL LEAL	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796878	DONNY LAMAR LEWIS	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796879	Leandra Marie Machuca	PERFECT ATTENDANCE SCHOLARSHIP	06/18/2025	06/18/2025	1,000.00
796880	LUCIA MACHUCA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796881	Mares Tires	VEHICLE TIRE REPAIRS SUCH AS: TRUCK FLATS,	06/18/2025	06/18/2025	24.00
796882	DANIEL RAY MARES	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796883	MARIO MARMOLEJO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796884	JOSE JESUS MARTINEZ JR	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	145.98
796885	JUAN R MARTINEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	146.16
796886	ROBERT N MARTINEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796887	SAMANTHA DANIELLE MARTINEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796888	Santos Matthew Martinez	2025 PERFECT ATTENDANCE SCHOLARSHIP	06/18/2025	06/18/2025	1,000.00
796889	Mc Coy's Building Supply	SUPPLIES AND MATERIALS SUCH AS: SCREWS,	06/18/2025	06/18/2025	577.91
796890	ISELA A MENDOZA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796891	ROGERIO MERCADO JR	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796892	VALERIE MERCADO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796893	CECILIA DEL CARMEN MONJARAS	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796894	CRISTINA MONTANO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796895	STEVE MORAN	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796896	JORGE MUJICA JR	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796897	Nicole Murillo	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796898	NCCER	NCCER test fees for student NCCER certifications	06/18/2025	06/18/2025	18.00
796899	GABRIELA NINO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796900	ILSA VERONICA OCHOA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796901	SANDRA ANAY OLIVARES	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796902	DAVID ORTEGA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796903	KARLA CAROLINA ORTIZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796904	MARIA TANYA PATLAN	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796905	ROXANNE NICOLE PEDRAZA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796906	ADAN PENA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796907	MEAGAN JUSTINE PENA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796908	Pirate's Fishing Pier - Ray De La Rosa	Summer Camp Field Trip - Pirate's Landing Fishing Pier	06/18/2025	06/18/2025	392.00
796909	MARIA D RAMIREZ DE GONZALEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796910	MICHAEL EDWARD RAMIREZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796911	STEPHANIE RAE RAMIREZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796912	ELOY RAMOS	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796913	JESSICA LEE RAMOS	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796914	JOSE MANUEL RAMOS	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796915	JUAN GABRIEL RECIO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796916	VIRGINIA CONTRERAS RECIO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796917	OLGA LIDIA REYES	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796918	MIRANDA R RINCON	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796919	AMANDA LISA RODRIGUEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796920	MARIA ARMINDA RODRIGUEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796921	NELSON ANUAR RODRIGUEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796922	JOSE GUADALUPE ROSENBAUM	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	102.86
796923	CRISTINA SALAZAR	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796924	ALEJANDRO SALINAS JR	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796925	JOSE ANGEL SANCHEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796926	CHARLES LAWRENCE SANDELL	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796927	ERICA SAUCEDA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796928	CELINA IRENE SOLIS	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796929	MELQUIADES SOSA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796930	MEREDITH TAMEZ TAMAYO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796931	FRANCISCO R TORRES	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796932	VICTOR A TREJO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796933	NORA LIZBETH TREVINO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796934	VERONICA TREVINO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796935	MARTINA VALLEJO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796936	Araceli Vasquez	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796937	MELIDA VASQUEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796938	ELSA B VAZQUEZ	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796939	BRENDA ALICIA VILAFRANCA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796940	JUAN VILLELA JR	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796941	MIRYAM WALLE	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796942	JO ANN WISE	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796943	MARY ANN ZAMORANO	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796944	MARIA DE LOS ANGELES ZAVALA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796945	JESSIKA MARIE ZUNIGA	2024-2025 Wellness Incentive Reimbursement	06/18/2025	06/18/2025	150.00
796946	J & J Tire & Auto	TRUCK REPAIRS (M49) - MAINT DEPT	06/19/2025	06/19/2025	508.99
796947	Phoenix Publications, LLC	INSTRUCTIONAL MATERIALS FOR KINDER AND 1ST	06/19/2025	06/04/2025	11,418.75
796948	Phoenix Publications, LLC	3 Quotes	06/19/2025	05/22/2025	13,324.50
796949	Alexandre's Fine Jewelry	CNP Retirement Awards	06/25/2025	06/25/2025	497.50

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796950	American Express	CNP Food Service Vehicles for Maintenance	06/25/2025	06/25/2025	22.20
796951	Brothers Produce of Austin	Produce for Summer School Program for the month of	06/25/2025	06/25/2025	2,497.65
796952	Dell Marketing LP	Dell Hard drive for CNP 16gb 512gb wireless K&M	06/25/2025	06/25/2025	782.00
796953	Hiland Dairy Foods Co. LLC-Conroe Plant	Milk Orders for Summer School for week June 16-24,	06/25/2025	06/25/2025	5,968.65
796954	Kill-A-Bug Pest Control	Pest Control Service for all Cafeterias for 2023-2024	06/25/2025	06/25/2025	470.00
796955	Sam's Club Direct Commercial	Purchase of Food Items & Non-Food Items for Catering	06/25/2025	06/25/2025	406.71
796956	Terra Cooling, LLC	Board Approved April 16,2025	06/25/2025	06/25/2025	1,107.68
796957	Ace Security Training School	Non-Commissioned Security Officer Level 2 IBC student	06/25/2025	06/25/2025	3,770.00
796958	Advance Auto Parts	Sonny Brazil Ag. Barn	06/25/2025	06/25/2025	767.84
796959	All Star Trophies	Soccer Trophies	06/25/2025	06/25/2025	210.00
796960	Amazon Capital Services	Summer Camp DIY Class Supplies - Frank Roberts	06/25/2025	06/25/2025	1,523.75

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #796950</b>	<b>American Express</b>	<b>22.20</b>
		<b>Description</b>		<b>Amount</b>
9352500168	O'REILLY AUTOMOTIVE SERVICES 510939	CNP Food Service Vehicles for Maintenance	REP#0724-GMSGoal: F1.2. SBCI	22.20
				<b>22.20</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796961	American Express	Cylinder rental for instructional use in welding shops,	06/25/2025	06/25/2025	2,475.47
796962	Auto Zone Stores Inc	IMPACT KIT FOR IN HOUSE MECHANIC USE	06/25/2025	06/25/2025	3,291.98
796963	B S N Sports, LLC	SB Wrestling Roll purple mat Ez Flez	06/25/2025	06/25/2025	10,106.50
796964	Cameron County - Parks and Recreation	Parking Fees for UTRGV Coastal Lab Field Trip 6-26 (2	06/25/2025	06/26/2025	-30.00
796965	Cameron County - Parks and Recreation	Parking Fees for UTRGV Coastal Lab Field Trip 6-26 (2	06/25/2025	06/25/2025	30.00
796966	G T M SportsWear	BCMS Silverstar warm up uniforms	06/25/2025	06/25/2025	1,912.24
796967	College Board	BOARD APPROVAL APRIL 16, 2025 Ordering TSI	06/25/2025	06/25/2025	38,528.00
796968	Enterprise Rent-A- Car - #TXS0331	Car Rental for Counselors & Student Success Specialists	06/25/2025	06/25/2025	1,157.32
796969	Everon, LLC	FIRE ALARM WET SPRINKLER REPAIRS AT MILLER	06/25/2025	06/25/2025	16,967.00
796970	Fleetpride	SCHOOL BOARD APPROVED SEPTEMBER 10, 2024	06/25/2025	06/25/2025	59.68
796971	DANIEL GARCIA	2024-2025 Wellness Incentive Reimbursement	06/25/2025	06/25/2025	150.00

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #796961 Description</b>	<b>American Express</b>	<b>2,475.47 Amount</b>
0222500364	Matheson Tri-Gas Inc	Cylinder rental for instructional use in welding shops, SBHS & SB/		141.11
0222500364	Matheson Tri-Gas Inc	Cylinder rental for instructional use in welding shops, SBHS & SB/		296.18
9332500225	O'REILLY AUTOMOTIVE STORES #159819	SHOP MATERIALS FOR IN HOUSE MECHANICRFP-0724-GMSFI.2.!		303.73
9362500853	Ewing Irrigation	VMA-Sonny BrazilBuyBoard # 705-23Targeted Goal: Goal 6: SBCIS		118.21
9362500857	O'REILLY AUTOMOTIVE STORES	Maintenance Parts and Supplies for VehiclesTargeted Goal: Goal €		1,383.66
9382500277	Dealers Electrical Supply	SUPPLIES FOR HVAC REPAIRS AT FRED BOOTH GLOBAL LEADERS		232.58
				<b>2,475.47</b>

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796972	Grainger Industrial Supplies	Sonny Brazil - (Sewer Hose)	06/25/2025	06/25/2025	728.60
796973	H E B Food Store	Supplies for Summer Camp	06/25/2025	06/25/2025	2,462.21
796974	Hobby Lobby Stores Inc	Summer Market Family Engagement Event Arts and	06/25/2025	06/25/2025	259.19
796975	House of Frames	2026 Teacher of the Year Photo	06/25/2025	06/25/2025	142.98
796976	ODP Business Solutions, LLC	General Office Supplies	06/25/2025	06/25/2025	426.99
796977	ANAKAREN RIOS CANTU	2024-2025 Wellness Incentive Reimbursement	06/25/2025	06/25/2025	150.00
796978	ANGEL Jr. Trevino	2025 PERFECT ATTENDANCE SCHOLARSHIP	06/25/2025	06/25/2025	1,000.00
796979	Raul Jesus Vega	PERFECT ATTENDANCE SCHOLARSHIP:	06/25/2025	06/25/2025	1,000.00
796980	CLARISSA LUCAS AGUILAR	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
796981	PRISCILLA ALVAREZ	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
796982	American Express	Special Print Publication - San Benito Schools Awards	06/25/2025	06/25/2025	33,202.19

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #796982</b> <b>American Express</b> <b>Description</b>	<b>33,202.19</b> <b>Amount</b>
0422500268	Xerox Corporation	COLOR COPIES MARCH, APRIL, MAY AND JUNE 2025 MILLER JORDAN C	125.50
0432500022	Xerox Corporation	Color Copies Overage Charges for Riverside Middle School TCPN Contra	8.45
1012500003	Xerox Corporation	XEROX USAGE CHARGES FOR COLOR COPIESVENDOR #006752CONTRA	228.12
1032500278	Xerox Corporation	purchase order being submitted for cost of Color Copier overages OMN	94.79
1122500155	Xerox Corporation	Color PrintsDIR-CPO-5425GOAL 1 - Will increase student academic achi	41.41
1162500087	Xerox Corporation	COLOR COPIER OVERAGESXEROX TCPN #R191104CI.P1.: SBCISDWILL DI	5.17
1172500060	Xerox Corporation	Xerox Overage ChargesOMNIA Contract Number: R191104G1: By June 2	172.65
1172500134	Perma Bound	Books for ReadingBuyBoard: 702-23GOAG 1: By June 2025, Angela G. Le	264.35
2032500055	Xerox Corporation	Go Academy/ Collegiate Academy-Color CopiesOmnia Partners Contrac	162.52
7012500006	Xerox Corporation	Charges for colored copiesTCPN #R150302SP: FI.P5: SBICSD shall organi	68.72
7252500001	Xerox Corporation	Color Billable Prints	6.40
7262500050	Xerox Corporation	Color Copies Overage for Business Office & Payroll2024-2025 SCHOOL `	86.35
7262500050	Xerox Corporation	Color Copies Overage for Business Office & Payroll2024-2025 SCHOOL `	0.94
7272500001	Xerox Corporation	Overages TCPN # R1911042024-2025 School YearFI:P2: San Benito CI:	20.46
7282500003	Xerox Corporation	COLOR COPY OVERAGES FOR THE PURCHASING DEPARTMENT 2024-2C	38.42
7282500015	Ricoh USA, Inc	BOARD APPROVED JUNE 25, 2024, PRIOR PO #7282400065 and 728240	200.00
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	434.84
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	149.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	149.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	155.10
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	169.23
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	169.23
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	174.26
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.81



7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	149.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	169.82
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	63.40
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	364.57
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	179.83
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	149.50
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	200.57
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	1,893.11
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	456.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	1,738.48
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	1,738.48
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	1,738.48
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	200.57
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	299.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	200.57
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	200.57
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	169.82
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	169.82
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	435.29
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	169.82
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	149.50
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPR	169.82
7282500097	AIM Media Texas Operatin Newspaper Ads (Legal) - Encumbrance 2024-2025	PREVIOUS PO #72825	2,792.50

7522500164	AIM Media Texas Operatin	Special Print Publication - San Benito Schools Awards (AIM) CO.2.4	1,200.00
7522500165	San Benito News	Special Print Publication - San Benito Schools Awards CO.2.4	1,200.00
8012500022	Xerox Corporation	OAS Department - Color CopiesOMINIA Partners - Contract Number: R1	221.77
8012500022	Xerox Corporation	OAS Department - Color CopiesOMINIA Partners - Contract Number: R1	148.67
8032500012	Xerox Corporation	Color copies overage; TCPN Contract# R-191104; Goal 1 SBCISD will inci	56.42
8722500011	Xerox Corporation	Purchase order to pay for the Xerox color print charges throughout the :	636.23
8732500014	Xerox Corporation	Xerox copier overages/color copiesGoal 1: SBCISD will increase student	11.60
9222500217	Xerox Corporation	Monthly Fees - for Color Billable Prints - Police Department For Month	84.71
9352500011	Xerox Corporation	Color copies 2024 - 2025 for Child Nutrition ProgramXerox Contract #R	90.77
9502500258	Xerox Corporation	Color CopiesDecember 2024 - June 2025	86.59
			<b>33,202.19</b>

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796983	DIANA ATKINSON	Monthly Travel Reimbursement	06/25/2025	06/25/2025	107.24
796984	City Of San Benito	DISTRICT WIDE WATER SERVICE FOR 2024-25	06/25/2025	06/25/2025	12,135.07
796985	IDALIA CORNEJO	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
796986	ARACELY CORREA	MEAL & FUEL EXPENSE FOR ARACELY CORREA	06/25/2025	06/25/2025	58.23
796987	JESUS J DE LOS REYES LIMAS	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
796988	JACQUELINE ELIZABETH DOMINGUEZ	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
796989	MARIA GARCIA PENA	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
796990	Ruby Garcia	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
796991	SANTA GARCIA	Per Diem for Santa Garcia, CNP Manager to attend the	06/25/2025	06/25/2025	310.50
796992	TERRY GARCIA	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
796993	LUIS D GONZALES JR	Mileage/Per Diem - Region One Superintendent Summer	06/25/2025	06/25/2025	287.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
796994	ESTEBAN CRUZ GONZALEZ	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
796995	JOSEFA GARCIA GONZALEZ	Per Diem for Josie Gonzalez, CNP Manager to attend	06/25/2025	06/25/2025	310.50
796996	MARIA E GUAJARDO	Mileage - Region One Superintendent Summer	06/25/2025	06/25/2025	91.00
796997	LESLIE IZELLE HERNANDEZ	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
796998	MARIA DE LA LUZ HERRERA	Per Diem for Maria Herrera, CNP Manager to attend the	06/25/2025	06/25/2025	310.50
796999	DAISY Y JASSO	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
797000	MARIA TERESA KORAB	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
797001	David Parra	300 yards of Sand - VMA - Sonny Brazil Ag Barn	06/25/2025	06/25/2025	22,500.00
797002	ENRIQUE PENA	Per Diem for Enrique Pena, CNP Area Supervisor to	06/25/2025	06/25/2025	310.50
797003	REGINA LEA PEREZ	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
797004	Xavier Azel Perez	Mileage Reimbursement	06/25/2025	06/25/2025	69.33

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
797005	Pete Robinson & Son Inc	Car wash services	06/25/2025	06/25/2025	34.50
797006	Allison Petro	SBHS Band Dept. - Consultant for SBHS Band	06/25/2025	06/25/2025	4,500.00
797007	Pinnacle Medical Management Corp	REQUIRED DOT PHYSICALS & RANDOM TESTING	06/25/2025	06/25/2025	160.00
797008	LORI ANNE PONCE	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
797009	CYNTHIA PUENTE	CPI RENEWAL TRAINING IN CORPUS CHRITI, TX ON	06/25/2025	06/25/2025	713.87
797010	MELISSA QUINTANILLA	Per Diem for Melissa Quintanilla, Director CNP to attend	06/25/2025	06/25/2025	310.50
797011	JENIFER M RADA	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
797012	ALICIA C RAMOS	Per Diem for Alicia Ramos, CNP Manager to attend the	06/25/2025	06/25/2025	310.50
797013	SANDRA I RAMOS	Per Diem for Sandra I. Ramos, CNP Manager to attend	06/25/2025	06/25/2025	310.50
797014	JUAN GABRIEL RECIO	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
797015	Region One Education Service Center	Consultation & Development Plan Meeting	06/25/2025	06/25/2025	7,950.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
797016	MICHELLE GARCIA RIOS	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
797017	SAURIEL RIVERA SANTIAGO	Per Diem for Sauriel Rivera, Chef CNP to attend the	06/25/2025	06/25/2025	310.50
797018	MELISSA PEREZ RODRIGUEZ	Monthly Travel Reimbursement	06/25/2025	06/25/2025	12.25
797019	FRANCISCO SILVESTRI ROMO	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
797020	FERNANDO ROSA	MEAL & FLIGHT REIMBURESMENT FOR TAPT 2025	06/25/2025	06/25/2025	499.36
797021	Royal Metal	Materials - Sonny Brazil Ag. Barn	06/25/2025	06/25/2025	3,452.03
797022	CRISTINA SALAZAR	24-25 Monthly Travel Reimbursement for Bilingual Clerk	06/25/2025	06/25/2025	36.33
797023	JOSEPHINE SALDANA	Per Diem for Josephine Saldana, CNP Manager to	06/25/2025	06/25/2025	310.50
797024	CLAUDIA SARMIENTO DE GARZA	Per Diem for Claudia Sarmiento De Garza, CNP	06/25/2025	06/25/2025	310.50
797025	STACEY LEE SNAVELY	Meal Reimbursement for Attendance to CAMT 2025	06/25/2025	06/25/2025	241.50
797026	Juan Sosa	Mileage , meals for Tx Polce Chief Leadership Series ,	06/25/2025	06/25/2025	738.78

## Checks Issued

Bank Account: General			San Benito CISD, TX		
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
797027	TEXAS GAS SERVICE	ENCUMBRANCE FOR GAS SERVICES FOR 2024-2025	06/25/2025	06/25/2025	5,395.49
797028	SONIA MARITZA TORRES	Per Diem for Sonia M. Torres, CNP Manager to attend	06/25/2025	06/25/2025	310.50
797029	SILVIA VALDEZ ROSAS	Per Diem for Silvia Valdez Rosas, CNP Manager to	06/25/2025	06/25/2025	310.50
797030	Verizon Wireless Services LLC	MONTHLY HOTSPOT SERVICES FOR KSBG	06/25/2025	06/25/2025	45.00
797031	DANIEL VILLARREAL	Per Diem for Daniel Villarreal, Bookkeeper CNP to attend	06/25/2025	06/25/2025	310.50
797032	American Express	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3	06/25/2025	06/25/2025	21,753.50
797033	J Maya Designs & Graphics LLC	Embroidered Patches for Police Department	06/25/2025	06/25/2025	1,500.00
797034	Johnson Controls, Inc	HVAC REPLACEMENT PARTS FOR ED DOWNS FINE	06/25/2025	06/25/2025	7,309.00
797035	KLC Video Security	Replace Door Release Desk Button includes labor for	06/25/2025	06/25/2025	175.00
797036	LAMAC INC	Summer Camp Family Engagement Event - 6/20/2025	06/25/2025	06/25/2025	96.35
797037	Lowe's Business Acct #1648	CLOSE PO PER LINDA SAN PEDRO 06/23/25	06/25/2025	06/25/2025	2,774.44



7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	228.04
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	279.17
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	228.54
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	228.54
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	236.74
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	242.75
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	243.99
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	225.80
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	228.04
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	165.53
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	165.53
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	165.53
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	165.53
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	91.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	91.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	91.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	91.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	91.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	69.38
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	69.38
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	69.38
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	69.38
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	69.38
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	213.32
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	213.32
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	213.32
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	213.32
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	213.32
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	22.78
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	22.78
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE 27, 2023	22.78
9382500211	Superior Alarms	DISTRICT-WIDE ANNUAL FIRE ALARM INSPECTIONS FOR 2024-25BUYBOARD# 751-24	11,040.00
9382500250	Superior Alarms	FIRE ALARM REPAIRS AT SULLIVAN ENVIRONMENTAL SCIENCE ACADEMYBUYBOARD#	1,714.00
9382500284	Superior Alarms	FIRE ALARM REPAIRS AT JUDGE OSCAR DE LA FUENTE ELEMENTARYBUYBOARD# 751-	680.00
			<b>21,753.50</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
797038	Sam's Club Direct Commercial	Attendance Incentive	06/25/2025	06/25/2025	10,985.55
797039	San Benito CISD Child Nutrition Pro	PRE-K SNACKS FOR YEAR 2024-2025	06/25/2025	06/25/2025	437.00
797040	School Specialty, LLC	Supplies for Summer Family Engagement	06/25/2025	06/25/2025	173.12
797041	Security International	Security Alarm Repairs - Sullivan Ele	06/25/2025	06/25/2025	328.17
797042	Sherwin Williams Company	PAINT FOR SHOP FLOORING	06/25/2025	06/25/2025	13,855.00
797043	SSR Jackets	Lettermen Jackets for the Spring 66 athletes	06/25/2025	06/25/2025	1,650.00
797044	TCG Administrators	Investment Advisory Management Fee -	06/25/2025	06/25/2025	1,250.00
797045	The University of Texas Rio Grande Valley	Coastal Studies Laboratory Shark Dissection Summer	06/25/2025	06/25/2025	468.00
797046	Top School Speakers/Jonathan Medina	Stronger Connections Assembly/Summer Camp May 20,	06/25/2025	06/25/2025	29,996.00
797047	Tri-County Communications, LLC	Light Bar for Police K-9 Chevy Tahoe	06/25/2025	06/25/2025	1,973.00
797048	United Parcel Service	Additional shipping cost for shipment of NOCTI student	06/25/2025	06/25/2025	25.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
797049	Valley Game Box LLC	ASP Summer Camp E-Sports Presentation - 6/18/2025	06/25/2025	06/25/2025	950.00
797050	Valley Shredding Service	Shredding Services for Administration Office	06/25/2025	06/25/2025	93.50
797051	Wal-Mart Community BRC	Summer Camp Arts and Crafts Supplies - STEAM	06/25/2025	06/25/2025	2,698.77
797052	Lightspeed Systems	Lightspeed Systems, STOPit Solutions / Purchasing	06/26/2025	06/26/2025	13,757.61
8000000069	WEX Bank	Monthly Charge for Valero Gas Cards 24-25	06/10/2025	06/10/2025	603.43

**Grand Total**      **\$1,467,936.87**

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
094285	CLAUDIA Y. ALANIZ	BELLES REINBURSEMENT FOR POSTER SALES &	06/04/2025	06/04/2025	1,840.00
094286	American Express	BELLES MEALS BEFORE SHOWCASE REQUESTED	06/04/2025	06/04/2025	365.66
094287	G T M SportsWear	BCMS 25-26' silverstar camp wear	06/04/2025	06/04/2025	2,010.02
094288	D' FABULOUS POOL & EVENT CENTER	Cheer End of the Year Field Trip	06/04/2025	06/04/2025	560.00
094289	Gladys Porter Zoo	VMA Chess Field Trip (5/20/25)	06/04/2025	06/04/2025	80.00
094290	Jennifer Gomez	Teacher Luncheon	06/04/2025	06/04/2025	765.00
094291	H E B Food Store	Items Needed for RMS 8th Grade Students' Fun Day	06/04/2025	06/04/2025	460.01
094292	Jess Creations	BCMS 25-26' CHEER BOWS	06/04/2025	06/04/2025	1,550.00
094293	JP Ice Cream Distributors	FUND RAISER PAYOUT FOR STUDENT TRAINERS	06/04/2025	06/04/2025	500.60
094294	La Especial Bakery	purchase being made for faculty and staff for EOY	06/04/2025	06/04/2025	181.00
094295	Main Event Entertainment, Inc.	BCMS orchestra field trip on 5.20.25	06/04/2025	06/04/2025	491.78

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #094286</b>	<b>American Express</b>	<b>365.66</b>
		<b>Description</b>		<b>Amount</b>
0012500618	Jason's Deli	BELLES MEALS BEFORE SHOWCASE REQUESTED BY BELLE SPONSOR RICARDO DELGADOGOAL		365.66
				<b>365.66</b>

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
094296	Midnight Smokers, LLC	BCMS athletics EOY banquet meal 5.27.25	06/04/2025	06/04/2025	2,310.00
094297	Pizza Properties, Inc.	VMA Chess Student Field Trip Meal (5/20/2025)	06/04/2025	06/04/2025	1,420.00
094298	Rental World	End of the year student incentive	06/04/2025	06/04/2025	3,464.25
094299	Genoveva Rodriguez	Flowers	06/04/2025	06/04/2025	57.50
094300	Sam's Club Direct Commercial	ITEMS NEEDED FOR RHO KAPPA	06/04/2025	06/04/2025	7,161.18
094301	Scholastic Book Fairs	Scholastic Book Fairs Payment	06/04/2025	06/04/2025	2,022.84
094302	Sizzling Caesars, LLC	Pizzas for students, Saturday Tutorials & Incentives	06/04/2025	06/04/2025	486.75
094303	Stefano's Brooklyn Pizza LLC	Dance Team Banquet (Parents will be taking their child	06/04/2025	06/04/2025	865.00
094304	Varsity Spirit LLC	MJMS Cheer	06/04/2025	06/04/2025	2,021.90
094305	World's Finest Chocolate, Inc.	FUND RAIER PAYOUT FOR TAFE GOLD REQUESTED	06/04/2025	06/04/2025	5,670.00
094306	Xtreme Jump Trampoline Park	Huskies Dance EOY Incentive	06/04/2025	06/04/2025	351.84

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
094307	American Express	Administrative Professionals Day - Business Office &	06/05/2025	06/05/2025	5,486.43
094308	BRENDA PARKER AGUILAR	MEAL & EXTRA SPENDING MONIES FOR TAFE	06/11/2025	06/11/2025	1,020.00
094309	Amazon Capital Services	Items needed for EOY Choir Concert	06/11/2025	06/11/2025	1,057.04
094310	American Express	purchase being made for judges and sponsors for DCE	06/11/2025	06/11/2025	289.69
094311	A-Press Express	DRY CLEANING SERVICES FOR GREYHOUND	06/11/2025	06/11/2025	70.00
094312	Blanquitas Mexican Restaurant	TEACHER/NURSE/PRINCIPAL APPRECIATION	06/11/2025	06/11/2025	109.99
094313	Cheerleading Company, Inc.	DANCE TEAM UNIFORMS 2025-2026 SCHOOL YEAR	06/11/2025	06/11/2025	3,228.44
094314	Diamondtina Torres	Consultant for Cheer Tryouts	06/11/2025	06/11/2025	100.00
094315	JESSICA DANIEELE DOAN	Consultant for Cheer Tryouts	06/11/2025	06/11/2025	100.00
094316	Escamilla Tours Buses LLC	Band EOY Field Trip to New Braunfels Schlitterbahn	06/11/2025	06/11/2025	6,230.00
094317	Ewell Educational Services, Inc.	REGISTRATION FOR APPROVED AREA X FFA	06/11/2025	06/11/2025	125.00

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #094307 Description</b>	<b>American Express</b>	<b>5,486.43 Amount</b>
0012500471	American Express	FCCLA GRADUATION CORDS REQUESTED BY FCCLA SPONSOR VERONICA TREVINO SUPPLIES		528.00
0012500526	American Express	PURCHASE OF TROPHY'S FOR CHEER TEAM AWARDS REQUESTED BY JANIE RIOS CHEER SPO		197.96
0412500233	American Express	Online Wal-mart purchase-student incentive outdoor games3 quotes/cart attachedAttn: S. Iba		1,764.92
0412500257	American Express	Online payment to Cinemark theatres for BCMS AR/Yearbook/Student Council field trip5/2/25		1,057.50
0432500173	American Express	End of the Year Field Trip Incentives for RMS 6th Grade StudentsCinemark C.I.P.: Goal 3: SBCISI		1,434.00
1122500225	American Express	8" Tablet, 32GB - Accelerated ReadersIncentive/Award - Top Readers - most points for the yea		237.00
7262500173	American Express	Administrative Professionals Day - Business Office & Payroll DeptVENDOR - Longhorn Cattle C		267.05
				<b>5,486.43</b>

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Description</b>	<b>Amount</b>
0012500636	Gateway Printing	RECEIPT BOOK FOR NATIONAL HONOR SOCIETY CLUB REQUESTED BY SPONSOR MICHE	47.00
1032500240	Perma Bound	books are being purchased for book club students BuyBoard: 702-23 / EPIC 6: RFP 14.22 /	189.96
1032500264	Jason's Deli	purchase being made for judges and sponsors for DCE Cheer team tryouts being held on	52.73
			<b>289.69</b>

**Check #094310**

**American Express**

**289.69**

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
094318	Gladys Porter Zoo	EOY Field Trip for RMS Choir Students	06/11/2025	06/11/2025	884.50
094319	Grande Valle Apparel	Field Day T-Shirts	06/11/2025	06/11/2025	2,473.01
094320	Jess Creations	CHEER BOW BUNDLE FOR CHEERLEADERS	06/11/2025	06/11/2025	1,200.00
094321	Juanys Cakes and More	CAKE FOR MU ALPHA THETA INDUCTION	06/11/2025	06/11/2025	160.00
094322	Kubo Print	Shirts for CF Students	06/11/2025	06/11/2025	275.00
094323	La Especial Bakery	MJMS October birthdays	06/11/2025	06/11/2025	40.00
094324	Main Event Entertainment, Inc.	End of the Year Field Trip Incentives for RMS Orchestra	06/11/2025	06/11/2025	617.97
094325	MARIA LUISA MORENO	Jerseys For Cheer Team	06/11/2025	06/11/2025	660.00
094326	Party With US RGV LLC	rental fee for items such as bouncers, slides, obstacle	06/11/2025	06/11/2025	3,000.00
094327	RGV PARTY RENTALS LLC	SESA FIELD DAY MAY 21, 2025 ITEMIZED ITEMS	06/11/2025	06/11/2025	2,748.00
094328	LILLIAN RODRIGUEZ	Consultant for Dance Tryouts	06/11/2025	06/11/2025	100.00

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
094329	San Benito CISD -Transportation	RMS Band Students Field Trip (Beach Water Park)	06/11/2025	06/11/2025	4,070.85
094330	Scholastic Inc	Book Fair Scholastic for Library	06/11/2025	06/11/2025	2,713.59
094331	Sizzling Caesars, LLC	Pizza for students for end of the year - 17 Campus'	06/11/2025	06/11/2025	2,446.73
094332	Valley Game Box LLC	TO RENT GAMING BUS AS A EOY INCENTIVE FOR	06/11/2025	06/11/2025	950.00
094333	Weissman	2025 SHOWCASE UNIFORMS FOR BELLE	06/11/2025	06/11/2025	242.86
094334	Whataburger	Lunch time for RMS Students of Field Trips	06/11/2025	06/11/2025	692.25
094335	SARAH C ZAMORA	Consultant for Dance Tryouts	06/11/2025	06/11/2025	100.00
094336	City Of San Benito	Christmas Parade/Choir/Dance Team	06/12/2025	10/31/2024	100.00
094337	City Of San Benito	VMA Cheerleaders Entry Registration fee for San Benito	06/12/2025	11/07/2024	50.00
094338	City Of San Benito	Christmas Parade - Dance/Cheer Team	06/12/2025	11/12/2024	50.00
094339	City Of San Benito	TO PURCHASE STUDENTS ENTRANCE FEE FOR	06/12/2025	11/21/2024	50.00

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
094340	City Of San Benito	TO PURCHASE CHEER ENTRANCE FEE FOR	06/12/2025	11/21/2024	50.00
094341	American Dance Drill Team	MJMS Cougaretter	06/18/2025	06/18/2025	440.00
094342	American Express	MEALS FOR BELLES SUMMER CAMP REQUESTED	06/18/2025	06/18/2025	1,032.38
094343	Ariella's Crafts & More Co., LLC	LONG SLEEVE SHIRT AND INSULATED CUP FOR	06/18/2025	06/18/2025	720.00
094344	Beach park	End of the Year Field Trip Incentives for RMS Choir	06/18/2025	06/18/2025	2,474.25
094345	G T M SportsWear	MJMS Cougarettes	06/18/2025	06/18/2025	479.90
094346	Chuch E Cheese's	Lunch - PK-4 Field Trip - 4/30/25	06/18/2025	06/18/2025	831.36
094347	SBG Pizza South I, LLC	BCMS GUITAR field trip meal on 5.12. 25	06/18/2025	06/18/2025	632.00
094348	Coastal Event Rentals LLC	La Paloma Elementary May 28, 2025 Field Day AR Top	06/18/2025	06/18/2025	1,775.00
094349	Creasey's Inc	REF PO 1102500155	06/18/2025	06/18/2025	1,090.00
094350	RICARDO DELGADO	MEAL MONEY FOR APPROVED BELLES OFFICER	06/18/2025	06/18/2025	240.00

<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Check #094342</b> <b>Description</b>	<b>American Express</b>	<b>1,032.38</b> <b>Amount</b>
0012500597	Jason's Deli	CATERING FORGIRLS TRACK END OF YEAR FIELD TEAM BANQUET REQUESTED BY COACH A..GON		402.73
0012500658	Jason's Deli	MEALS FOR BELLES SUMMER CAMP REQUESTED BY SPONSOR RICARDO DELGADORFP-1022-MC		285.96
0412500303	Jason's Deli	BCMS Silverstar meal for EOY party @ Artsycolor SplashHarlingen, TX on 5.17.25RFP-1022-MCSD/		343.69
				<b>1,032.38</b>

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
094351	G T Goldsports	purchase being made in recognition and appreciation for	06/18/2025	06/18/2025	67.50
094352	Glitter Me Pretty	Custom Jersey for RMS Cheer Team	06/18/2025	06/18/2025	180.00
094353	KAYLA HERNANDEZ	2025 Scholarship recipient	06/18/2025	06/18/2025	750.00
094354	La Especial Bakery	sunshine baby Proo cake	06/18/2025	06/18/2025	97.50
094355	LIMELIGHT SPIRIT	Summer Camp for RMS Cheer Team	06/18/2025	06/18/2025	900.00
094356	Memory Book Company	RMS Yearbook	06/18/2025	06/18/2025	3,189.54
094357	Pizza Properties, Inc.	End of the Year Field Trip Incentives for RMS Choir	06/18/2025	06/18/2025	648.00
094358	T - BEC RESTAURANTS INC	Pirate's Landing Fishing Pier Summer Field Trip Meals	06/18/2025	06/18/2025	1,265.00
094359	San Benito CISD -Transportation	Transportation Costs for AR Field Trip ID#5749	06/18/2025	06/18/2025	5,312.25
094360	Scholastic Book Fairs	needing to remit payment for Spring Book Fair	06/18/2025	06/18/2025	1,592.55
094361	Sizzling Caesars, LLC	Coastal Lab Ecology Walk Field Trip- Summer Meals	06/18/2025	06/18/2025	285.56

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
094362	Spirit Event Coordinators LLC	3 Judges /1 Team- VMA Cheerleaders tryouts	06/18/2025	06/18/2025	505.00
094363	SSR Jackets	LETTERMAN JACKETS FOR SBHS AV PRODUCTION	06/18/2025	06/18/2025	125.00
094364	Staples Business Advantage	YEAR BOOK FOR 2024-25 SCHOOL YEAR	06/18/2025	06/18/2025	1,658.35
094365	Stefano's Brooklyn Pizza LLC	BELLES CAMP LUNCH REQUESTED BY BELLE	06/18/2025	06/18/2025	605.59
094366	T A S C	MJMS student council	06/18/2025	06/18/2025	95.00
094367	Varsity Spirit LLC	BCMS Silverstar 2025-2026 unifrom [shoes]	06/18/2025	06/18/2025	2,599.44
094368	World's Finest Chocolate, Inc.	FUND RAISER PAYOUT FOR STUDENT COUNCIL	06/18/2025	06/18/2025	1,920.00
094369	Xtreme Jump Trampoline Park	BCMS Guitar field trip on 5.12.25	06/18/2025	06/18/2025	1,349.25
094370	Aney Abundiz	BELLES DANCE CHOROEGRAPHER REQUESTED	06/25/2025	06/25/2025	250.00
094371	American Dance Drill Team	VALLEY OFFICER CAMP @PSJA MEMORIAL	06/25/2025	06/25/2025	1,080.00
094372	G T M SportsWear	Practice wear for RMS Dance Team	06/25/2025	06/25/2025	399.90

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
094373	GARY EDWARD DOMINGUEZ	Meals for FFA State Convention June 30, 2025 to July 4,	06/25/2025	06/25/2025	2,280.00
094374	Enterprise Rent-A- Car - #TXS0331	VAN RENTAL FOR BELLES APPROVED VALLEY	06/25/2025	06/25/2025	391.51
094375	J Maya Designs & Graphics LLC	MU ALPHA THETA CLUB SHIRTS REQUESTED BY	06/25/2025	06/25/2025	900.00
094376	Jason's Deli	MEALS FOR BELLES SUMMER CAMP REQUESTED	06/25/2025	06/25/2025	285.96
094377	RSR Jackson, LLC	(Reference PO 8092500753) Student Meal for Summer	06/25/2025	06/25/2025	356.95
094378	Pizza Properties, Inc.	Student Meals for Summer Field Trip (6/24/2025)	06/25/2025	06/25/2025	200.00
094379	Sam's Club Direct Commercial	To purchase supplies to celebrate the end of the year	06/25/2025	06/25/2025	1,296.01
094380	Sizzling Caesars, LLC	Coastal Studies Laboratory Shark Dissection Summer	06/25/2025	06/25/2025	214.17
094381	Stefano's Brooklyn Pizza LLC	MEALS FOR BELLES SUMMER CAMP REQUESTED	06/25/2025	06/25/2025	218.98
094382	Varsity Spirit LLC	2025-2026 BCMS CHEER CAMPWEAR	06/25/2025	06/25/2025	4,132.04
				<b>Grand Total</b>	<b>\$120,992.62</b>

## Checks Issued

Bank Account: Const FC

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
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This section returned no records

Grand Total \$0.00

## Checks Issued

Bank Account: Scholar

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
0000001307	American Express	2025 Superintendent Golf Tournament Scholarship	06/05/2025	06/05/2025	100.00
0000001308	Sam's Club Direct Commercial	RFP-0724-GMS, General Merchandise and Services	06/18/2025	06/18/2025	323.35

Grand Total \$423.35

Purchase Order Number	Full Name	Check #0000001307	American Express	100.00
		Description	Amount	
7262500176	American Express	2025 Superintendent Golf Tournament Scholarship 2 Gift Cards of \$50.00 from Elliott's		100.00
				100.00

## Payroll Summaries

Check Date: 6/1/2025 - 6/30/2025

San Benito CISD, TX

<b>Payroll Run</b>	<b>Pay Gross</b>
6/9/25 - 06.09.2025M- 1103024	22,854.18
6/12/25 - 06.12.2025S- SAVINGS	0.00
6/12/25 - 06.12.2025BW -	550,461.12
6/25/25 - 06.25.2025M- REGULAR	5,797,790.45
6/25/25 - 06.25.2025M- MTZ/	-800.00
6/26/25 - 06.26.2025BW -	575,099.77
<b>Totals:</b>	<b>6,945,405.52</b>

## Payroll Liabilities Check Register

AP Run: JUNE 2025 DED CHKS — Post Date: 2025-06-27 — AP Run Type: R

San Benito CISD, TX

Check Date	Check Number	Payment Type	Name	Check Amount
06/27/2025	600962	Check	PREPAID LEGAL SERVICES INC	359.71
06/27/2025	600963	Check	TCG Administrators	41,488.58
06/27/2025	600964	Check	Texas Classroom Teachers Associatio	23.75
06/27/2025	600965	Check	Texas Industrial Vocational Association	59.84
06/27/2025	600966	Check	TSTA	4,414.58
06/27/2025	600967	Check	United States Treasury	654.26
06/27/2025	600968	Check	UNITED WAY	44.00
06/27/2025	600969	Check	YVONNE V. VALDEZ, CHAPTER 13 TRUSTEE	10,886.77
<b>Total:</b>				<b>\$57,931.49</b>

JUNE 2025 DED CHKS Summary		
Type	Count	Amount
Regular	8	57,931.49
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
<b>Total:</b>	<b>8</b>	<b>\$57,931.49</b>

## Payroll Liabilities Check Register

AP Run: IRS CS CLC DKY & TRS-JUNE 2025 — Post Date: 2025-06-30 — AP Run Type: R

San Benito CISD, TX

Check Date	Check Number	Payment Type	Name	Check Amount
06/30/2025	8000000437	Wire Transfer	ATTORNEY GENERAL	19,114.46
06/30/2025	8000000438	Wire Transfer	Community Loan Center, Corp.	12,324.59
06/30/2025	8000000439	Wire Transfer	David K Young, Consulting	168,452.42
06/30/2025	8000000440	Wire Transfer	IRS	661,032.32
06/30/2025	8000000441	Wire Transfer	Teacher Retirement System	899,136.20
<b>Total:</b>				<b>\$1,760,059.99</b>

IRS CS CLC DKY & TRS-JUNE 2025		
Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	5	1,760,059.99
<b>Total:</b>	<b>5</b>	<b>\$1,760,059.99</b>

## Payroll Liabilities Check Register

### Summary by Fund

San Benito CISD, TX

<b>Fund</b>	<b>Total</b>
101 - Child Nutrition Program	1,883.39
161 - Athletics	22.04
162 - Band	5.73
199 - Local Maintenance	176,808.37
206 - Education for Homeless Children & Youth	517.50
211 - ESEA Title I Part A	27,507.48
212 - ESEA Title I Part C Migrant	4,095.84
224 - Idea B Formula	14,031.28
225 - Idea B Preschool	226.84
255 - Title II Part A TPTR	2,540.40
263 - Title III Part A ELA	244.57
265 - Texas 21st Century Grant	10,515.84
274 - Gear Up	3,230.09
289 - Title IV Part A, Subpart I	2,457.77
352 - Texas 21st Century	10,462.93
427 - Special Education Fiscal Support	186.95
863 - PAYROLL CLEARING	1,563,254.46
	<b>\$1,817,991.48</b>



**Discussion, Consideration, and Possible Approval regarding Purchases of over \$50,000.**

**Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Purchases of \$50,000 or more for purchases of goods or services as presented.

**Rationale:**

Purchases of \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

**Paperwork Impact:**

No additional paperwork required.

**Budgetary Information:**

Funds have been budgeted for the 2025-2026 school year.

**Resource Personnel:**

Monica Mata, Chief Financial Officer

Alfredo Perez, Acting Superintendent of Schools

**Board Policy Reference and Compliance:**

This item is in compliance with Board Policy CH(LOCAL).





**REQUEST FOR APPROVAL TO REPAIR THE ROOF WATER DRAINS AT SAN BENITO HIGH SCHOOL.**

**Superintendent's Recommendation:**

That the Board of Trustees approve the recommendation to accept the proposal from American Contracting USA in the amount of \$90,969.00 to be in the best interest of San Benito CISD.

**Rationale**

The San Benito CISD requested warranty information on the High School roof which was done in 2010. Upon evaluation of the roof, Highland Manufacturer indicated we still have 4 years of warranty and agreed to repair the existing leaks at the San Benito High School. The roof drains at the High School were part of the original design when the High School was built in 1980. Therefore, Highland Manufacturing was not responsible for these drains back in 2010 and none were replaced.

Since the drains were part of the original design of the High School the district bears the responsibility of repairing the drains at our expense. Please see the 3-quote form attached. Highland Manufacture is awarding American Contracting USA to do their warranty work. The District recommends that the same contractor should also be used in doing the drain repair work. It will be advantageous to the district to have one contractor work on both scopes of work.

**Paperwork Impact:**

This will not generate additional paperwork for the District.

**Budgetary Information:**

N/A

**Resource Personnel:**

Monica Mata, Chief Financial Officer  
Eddie Cavazos, Director of Purchasing

**Board Policy Reference and Compliance:**



<b>Date:</b>	June 24, 2025
<b>Person/Dept. Requesting Quote:</b>	Mr. Eddie Cavazos, Director of Purchasing
<b>Requisition #</b>	

**PURCHASING DEPARTMENT  
WRITTEN QUOTATION DOCUMENTATION FORM  
FOR AMOUNTS: \$500.00 - \$49,999.99**

	<b>VENDOR 1</b>	<b>VENDOR 2</b>	<b>VENDOR 3</b>
<b>Company:</b>	American Contracting U.S.A	ARGIO Roofing	TADCO Roofing & Waterproofing
<b>Contact Person:</b>	Chris Escobedo	Marisol Santana	Jonathan Rodarte
<b>City/State:</b>	Rio Hondo, TX 78583	Harlingen, TX 78550	Edinburg, TX 78542
<b>Telephone #:</b>	956-748-4030	956-364-3483	956-601-8286
<b>Email:</b>	chris@americancontracting.org	msantana@argioroofing.com	jrodarte@tadcoroofing.com

<b>ITEM #</b>	<b>Qty</b>	<b>Descriptions/Specs</b>	<b>Unit Price Vendor 1</b>	<b>Unit Price Vendor 2</b>	<b>Unit Price Vendor 3</b>
	1	HS Roof Drain Replacement and Minor Roof Repairs	90,969.00	61,527.00	105,110.00
		<i>Freight Charges</i>			
		<i>Delivery Date After Receipt of PO</i>			
		<b>TOTAL</b>	<b>\$90,969.00</b>	<b>\$61,527.00</b>	<b>\$105,110.00</b>

<b>RECOMMENDED VENDOR</b>
<i>If LOW QUOTE NOT Recommended need justification</i>

Administrator Signature

Date

7-7-25

# PROPOSAL



# AMERICAN

## Contracting U.S.A., Inc.

1606 S. Reynolds • Rio Hondo, TX 78583

Tel: (956) 748-4030

Fax (956) 748-2891

Email: chris@americancontracting.org

PROPOSAL SUBMITTED TO <b>San Benito Consolidated Independent School District</b>	PHONE <b>(956) 361-6100</b>	DATE <b>June 24, 2025</b>
STREET <b>240 N. Crockett St.</b>	JOB NAME <b>San Benito CISD HS Roof Drain Replacement &amp; Minor Roof Repairs</b>	
CITY, STATE AND ZIP CODE <b>San Benito, TX 78586</b>	JOB LOCATION <b>San Benito, TX</b>	
CHOICE PARTNERS CONTRACT # <b>23/041MR-01</b>	ATTENTION <b>Mr. Aguilar &amp; Mr. Covarrubias</b>	

**WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:**

(REVISED ROOF DRAIN WORK 06/12/25)

- Remove existing roofing membranes, coverboard, insulation, and anchor base sheet at the roof drain sump area to extending up onto the surrounding field of roof a minimum of 12".
- Remove the existing roof drain in its entirety to include associated accessory components and replace with new cast iron drain to match existing size, style, type, etc. and reconnect to existing drain leader line. To include replacement of the vertical leader line from the drain bowl to the elbow and extending a minimum of two feet of the horizontal line from elbow. Provide new leader line, coupling, elbow, and any associated hubs, connections, clamps, etc. for a complete installation. Provide blocking, supports, etc. as necessary to set drain to proper height and properly secure drain to roof deck.
- Provide new roof insulation, coverboard, and tapered insulation to match existing.
- Provide new, min. 30"x30", 4# sheet lead at roof drain.
- Provide water stop sealant at base of existing insulation to existing LWV deck to include a water stop membrane. Refer to attached detail.
- Provide new SBS venting base anchor base sheet mechanically fastened to existing LWC deck. Fastening pattern shall match existing.
- Provide new thermal insulation (2.5" ISO), 1/2" Securock, and tapered ISO as applicable adhered in cold insulation adhesive.
- Provide minimum 85 mil, fiberglass reinforced, SBS smooth surfaced base sheet adhered in manufacturer's Mod-bid adhesive.
- Provide Hyload 150E CTEM membrane set in Hyload Cold Ply Adhesive.
- Provide granulated SBS, fiberglass reinforced modified bitumen cap sheet membrane set in manufacturer's cold applied mod bit adhesive.
- Provide granulated SBS "Torch Grade" stripping ply around perimeter of repair at the tie-in to existing.
- Includes 9 (nine) drains
- Provide one-year warranty on materials & workmanship.

Exclusions - asbestos testing, abatement, or repairs for roofs, ladders, roof hatches, roof equipment supports, roof curbs, wall panels, MEP, skylights, raising of units, piping, chiller lines, metal roofs, and roof deck repairs, canopies, and any item not mentioned above.

**We Propose** hereby to furnish labor - complete in accordance with above specifications for the sum of:

Ninety Thousand Nine Hundred Sixty-Nine & 00/100 Dollars

(\$ 90,969.00 )

**Applicable Taxes Not Included**

Payment to be made as follows:  
Progress Payments \_\_\_\_\_

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**THIS PROPOSAL IS VALID FOR 30 DAYS.**

Date of Acceptance \_\_\_\_\_

Authorized  
Signature \_\_\_\_\_

# ARGIO ROOFING

S I N C E 2 0 0 7

Proposal #25-114R

June 24, 2025

San Benito CISD  
Attention: Mr. Eddie Cavazos

Project:

San Benito High School Roof Drain Replacement Repair Work (Revised 06/12/2025)

Provide the following scope of work:

1. Remove existing roofing membranes, coverboard, insulation, and anchor base sheet at the roof drain sump area to extending up onto the surrounding field of roof a minimum of 12".
2. Remove the existing roof drain in its entirety to include associated accessory components and replace with new cast iron roof drain to match existing size, style, type, etc. and reconnect to existing drain leader line. To include replacement of the vertical leader line from the drain bowl to the elbow and extending a minimum of two feet (2'-0") of the horizontal line from elbow. Provide new leader line, coupling, elbow, and any associated hubs, connections, clamps, etc. for a complete installation. Provide blocking, supports, etc. as necessary to set drain to proper height and properly secure drain to roof deck.
3. Provide new roof insulation, coverboard, and tapered insulation to match existing.
4. Provide new, min. 30" x 30", 4# sheet lead at roof drain.
5. Provide water stop sealant at base of existing insulation to existing LWC deck to include a water stop membrane. Refer to attached detail.
6. Provide new SBS venting base anchor base sheet mechanically fastened to existing LWC deck. Fastening pattern shall match existing.
7. Provide new thermal insulation (2.5" ISO), 1/2" Securock, and Tapered ISO as applicable adhered in cold insulation adhesive.
8. Provide minimum 85 mil, fiberglass reinforced, SBS smooth surfaced base sheet adhered in manufacturer's Mod-Bit cold adhesive.
9. Provide Hyload 150E CTEM membrane set in Hyload Cold Ply Adhesive.
10. Provide granulated SBS, fiberglass reinforced modified bitumen cap sheet membrane set in manufacturer's cold applied mod bit adhesive.
11. Provide granulated SBS "Torch Grade" stripping ply around perimeter of repair at tie-in to existing.
12. Provide one year warranty on materials and workmanship.
13. Choice Partners #23/041MR-02

Grand Total Amount: \$61,527.00

Exclusions: Taxes; Bonds; Permits; Allowances; MEP; Windstorm; M.E.P.; Roof Accessories; Walkway Pads; Roof Hatches; Pipe Supports; Wood Nailers; Pitch Pans; Structural Work; Waterproofing; brick work; thru-wall work; Splash blocks; Roof curbs; Cutting or Patching of Deck; Wall Panels; and any other items not mentioned above.

  
Rogério Escobedo, President

R. G. V. 413 S A St., Harlingen, TX 78550 • (956) 364-3483 • [msantana@argioroofing.com](mailto:msantana@argioroofing.com)  
Houston 3802 Palm Crest Dr., Rosharon, TX 77583 • Arizona 2209 W. 1<sup>st</sup> St. # 109 Tempe AZ, 85281

[www.argioroofing.com](http://www.argioroofing.com)







TADCO ROOFING & WATERPROOFING  
902 E Owassa Rd, Edinburg, TX 78542

ROOFING & WATERPROOFING

PROPOSAL DATE: 6/24/2025

PROJECT NAME: San Benito High School Roof Drain Repairs  
PROJECT ADDRESS: 450 S Oscar Williams Rd, San Benito, TX 78586

CUSTOMER		BILLING INFORMATION	
Name:	Eddie Cavazos	Name:	
Company:	San Benito CISD	Company:	
Address:	2001 Utex Dr, San Benito, TX 78586	Address:	
Phone:	(956) 361-6390	Phone:	
E-mail:	jecavazos@sbcisd.net	E-mail:	

**SCOPE OF WORK:**

**MANUFACTURER / SYSTEM TYPE :** \_\_\_\_\_ **Site Visit: YES** **Specs: No**

\* Remove existing roofing membranes, coverboard, insulation, and anchor base sheet at the roof drain sump area to extending up onto the surrounding field of roof a minimum of 12".

\* \_\_\_\_\_

\* Remove the existing roof drain in its entirety to include associated accessory components and replace with new cast iron roof drain to match existing size, style, type, etc. and reconnect to existing drain leader line. To include replacement of the vertical leader line from the drain bowl to the elbow and extending a minimum of two feet (2'-0") of the horizontal line from elbow. Provide new leader line, coupling, elbow, and any associated hubs, connections, clamps, etc. for a complete installation. Provide blocking, supports, etc. as necessary to set drain to proper height and properly secure drain to roof deck.

\* \_\_\_\_\_

\* Provide new roof insulation, coverboard, and tapered insulation to match existing.

\* \_\_\_\_\_

\* Provide new, min. 30" x 30", 4# sheet lead at roof drain.

\* \_\_\_\_\_

*See page 2 for additional scope*

PROPOSED SF/LF	See SOW	PRODUCT WARRANTY	N/A
		INSTALLER WARRANTY	N/A
		BASE BID	\$105,110.00
		TAX	\$0.00
		TOTAL BASE BID	\$105,110.00

Customer Name/Title: \_\_\_\_\_  
Customer Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
  
TADCO Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Price includes labor, materials, taxes, insurance and additional fees (if applicable).  
Major credit card, checks and cash are accepted.  
Credit cards are subject to a 3% upcharge.  
TADCO is not responsible for any areas that are not specifically noted in the above mentioned scope of work.







## **REQUEST TO PURCHASE FRONTLINE RENEWAL**

### **VENDOR:**

Frontline

### **ITEMS:**

Frontline Education Renewal Notice (Invoice attached)

### **TARGETED GOAL:**

#### ***5 - Year Strategic Plan (2016-2021)***

#### **Finance**

FI.P5: SBCISD shall organize efforts to form an alliance with those vested in the interest of San Benito CISD. We will continuously communicate with our community as well as local and state representatives.

#### ***District Improvement Plan***

Goal 2: SBCISD will recruit, develop, and retain effective teachers, principals, and other instructional staff.

Performance Objective 2: 100% of all teachers will meet state requirements for certification in area being taught.

Strategy 1: In order to attract and retain highly qualified teachers, the district will implement the Recruitment Retention Plan to hire teachers that meet certification criteria.

Strategy 2: To ensure that low income and minority students are taught by qualified, in-infield, and /or experience teaches, all candidates will be vetted by the district before they can be interviewed.

Strategy 3: In order to provide a carried pool of applicants, the District will provide recruitment opportunities through job fairs by the District, Region One ESC, Universities/Colleges and other employment agencies. Job Posting will be available on various job search engines.

### **FUNDING SOURCE:**

2025-2026 Budget

Local (199 E 41 6397 01 727 1 99 000) - \$117,638.71

### **PURCHASING METHOD:**

TASB BuyBoard

Accounts Payable  
 SAN BENITO CONS IND SCH DIST  
 240 N CROCKETT ST  
 SAN BENITO TX 78586-4608

**Start Date:** 7/1/2025  
**Due Date:** 7/31/2025

### PAYMENT INFORMATION

**Please send checks to:**

Frontline Technologies Group LLC  
 PO Box 780577  
 Philadelphia, PA 19178-0577

**To make payment via ACH/EFT:**

Bank Name: Wells Fargo, N.A.  
 Account Name: Frontline Technologies Group LLC  
 ABA/Routing #: 121000248  
 Account #: 4121566533  
 Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to [Billing@FrontlineEd.com](mailto:Billing@FrontlineEd.com).

You can find a copy of our W9 at <http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf>.

Qty	Description	Start	End	End User	Rate	Amount
1	Absence & Substitute Management Subscription	7/1/2025	6/30/2026	9016368 San Benito CISD	\$21,837.86	\$21,837.86
1	Applicant Tracking - with Proactive Recruiting	7/1/2025	6/30/2026	9016368 San Benito CISD	\$61,635.89	\$61,635.89
1	Frontline Central	7/1/2025	6/30/2026	9016368 San Benito CISD	\$34,164.96	\$34,164.96

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to [billing@frontlineed.com](mailto:billing@frontlineed.com).

SUBTOTAL \$117,638.71

**TOTAL DUE** \$117,638.71  
**by 7/31/2025**



## **Request Approval of Quarterly Investment Report**

### **Superintendent's Recommendation:**

Presented by Monica Mata, Chief Financial Officer

### **Rationale:**

Presenting the Quarterly Investment Report

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

(CFA) Local

**San Benito Consolidated Independent School District**  
**QUARTERLY Investment Report**  
 April 1, 2025 to June 30, 2025

First Community Bank		Investment Description	Yield	Beg. Balance 04/01/25	Additions	Withdrawals	Interest Earned	Ending Balance 06/30/25
199		General Operating Account #8078		\$ 65,019.90			\$ 18,733.29	\$ 83,753.19
863		Payroll Fund #3262		\$ 26,357.67			\$ 11,793.67	\$ 38,151.34
865		Student Activity Account #3270		\$ 4,696.83			\$ 1,730.74	\$ 6,427.57
599		Interest and Sinking Account #8086		\$ 5,517.91			\$ 2,008.75	\$ 7,526.66
806		Scholarship Fund Account #3327		\$ 1,581.34			\$ 414.44	\$ 1,995.78
865		CTE Account #8329		\$ 72.65			\$ 23.22	\$ 95.87
626		Construction Project Account #8337		\$ 1,967.47			\$ 1.59	\$ 1,969.06
876		Escrow Account #3289		\$ 400.23			\$ 123.44	\$ 523.67
First Community Bank Total				<b>105,614.00</b>	-	-	<b>34,829.14</b>	<b>140,443.14</b>

Charles Schwab		Investment Description	Yield	Beg. Balance 04/01/25	Additions	Withdrawals Depreciation/Appreciation	Interest Earned	Ending Balance 06/30/25
199		General Fund		\$ 5,610,269.73	\$ -	\$ 57,244.18	\$ 80.25	\$ 5,667,594.16
Ameritrade Total				<b>5,610,269.73</b>		<b>57,244.18</b>	<b>80.25</b>	<b>5,667,594.16</b>



First Public		Investment Description	Yield	Beg. Balance 04/01/25	Additions	Withdrawals	Interest Earned	Ending Balance 06/30/25
865		Activity Accounts	4.42%	\$ 470,724.79			\$ 5,206.96	\$ 475,931.75
753		Employee Group Health Ins. Acct	4.42%	\$ 150.42			\$ 1.67	\$ 152.09
199		General Fund Corporate Overnight Plus	4.45%	\$ 227.87			\$ 2.54	\$ 230.41
199		General Fund Corporate Overnight	4.42%	\$ 26,255,194.24	\$ 21,500,000.00	\$ (28,750,000.00)	\$ 225,388.73	\$ 19,230,582.97
626		SBCISD Construction	4.42%	\$ 29,779,016.07		\$ (2,400.00)	\$ 329,391.52	\$ 30,106,007.59
806		Scholarship	4.42%	\$ 16,291.73			\$ 180.21	\$ 16,471.94
First Public Total				<b>56,521,605.12</b>	<b>21,500,000.00</b>	<b>(28,752,400.00)</b>	<b>560,171.63</b>	<b>49,829,376.75</b>

Texas Class		Investment Description	Yield	Beg. Balance 04/01/25	Additions	Withdrawals	Interest Earned	Ending Balance 06/30/25
626	TX-01-0031-0001	Construction Fund	4.42%	\$ 49.41			\$ 0.75	\$ 50.16
599	TX-01-0031-0002	Debt Service	4.42%	\$ 1,718,192.34	\$ 974,542.08		\$ 26,217.13	\$ 2,718,951.55
622	TX-01-0031-0003	Construction 2004	4.42%	\$ -			\$ -	\$ -
199	TX-01-0031-0005	General Fund	4.42%	\$ 103,649.07		\$ (250.00)	\$ 1,146.33	\$ 104,545.40
619	TX-01-0031-0006	Construction 2001	4.42%	\$ -			\$ -	\$ -
621	TX-01-0031-0007	Construction 1998	4.42%	\$ -			\$ -	\$ -
801	TX-01-0031-0008	Falligant Trust	4.42%	\$ 7,200.27			\$ 79.69	\$ 7,279.96
626	TX-01-0031-0009	Construction 2008	4.42%	\$ -			\$ -	\$ -
753	TX-01-0031-0010	Group Health Fund	4.42%	\$ 83,012.87	\$ 3,253,143.49	\$ (2,946,520.80)	\$ 2,330.09	\$ 391,965.65
Texas Class Total				<b>1,912,103.96</b>	<b>4,227,685.57</b>	<b>(2,946,770.80)</b>	<b>29,773.99</b>	<b>3,222,792.72</b>

<b>Grand Totals for all Investments</b>	<b>\$ 64,149,592.81</b>	<b>\$ 25,727,685.57</b>	<b>\$ (31,641,926.62)</b>	<b>\$ 624,855.01</b>	<b>\$ 58,860,206.77</b>
Prior Year Quarter Four	63,525,241.38	24,631,405.77	(32,163,050.90)	696,474.83	556,690,071.08

This report reflects all investment activity of the San Benito Consolidated Independent School District from April 1, 2025 through June 30, 2025.

\*\*\*YTD Interest Earned from April 1, 2025 through June 30, 2025 is \$624,855.01

  
  
 Monica Mata / Christopher Cortez  
 Investment Officers



## **Request Approval of Annual Investment Report**

### **Superintendent's Recommendation:**

Presented by Monica Mata, Chief Financial Officer

### **Rationale:**

Presenting the Annual Investment

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

(CFA) Local

## San Benito Consolidated Independent School District ANNUAL Investment Report

July 1, 2024 to June 30, 2025

First Community Bank		Investment Description	Yield	Beg. Balance 07/01/24	Additions	Withdrawals	Interest Earned	Ending Balance 06/30/25
199		General Operating Account #8078					\$ 83,753.19	\$ 83,753.19
863		Payroll Fund #3262					\$ 38,151.34	38,151.34
865		Student Activity Account #3270					\$ 6,427.57	6,427.57
599		Interest and Sinking Account #8086					\$ 7,526.66	7,526.66
806		Scholarship Fund Account #3327					\$ 1,995.78	1,995.78
865		CTE Account #8329					\$ 95.87	95.87
626		Construction Project Account #8337					\$ 1,969.06	1,969.06
876		Escrow Account #3289					\$ 523.67	523.67
First Community Bank Total				-	-	-	140,443.14	140,443.14

AmeriTrade		Investment Description	Yield	Beg. Balance 07/01/24	Additions	Depreciation/Appreciation	Interest Earned	Ending Balance 06/30/25
199		General Fund		\$ 5,408,702.34	\$ -	\$ 244,446.41	\$ 14,445.41	\$ 5,667,594.16
626		Bond Fund		\$ 493.50		\$ (501.05)	\$ 7.55	\$ (0.00)
Ameritrade Total				5,409,195.84	-	243,945.36	14,452.96	5,667,594.16

First Public		Investment Description	Yield	Beg. Balance 07/01/24	Additions	Withdrawals	Interest Earned	Ending Balance 06/30/25
199		General Fund Corporate Overnight Plus	4.83%	\$ 219.57	\$ -	\$ -	\$ 10.84	\$ 230.41
753		Employee Group Health Ins. Acct	4.81%	\$ 144.97	\$ -	\$ -	\$ 7.12	\$ 152.09
199		General Fund Corporate Overnight	4.81%	\$ 32,717,502.45	\$ 98,025,757.00	\$ (112,750,000.00)	\$ 1,237,323.52	\$ 19,230,582.97
626		SBCISD Construction	4.81%	\$ 16,617,457.53	\$ 13,300,000.00	\$ (971,727.00)	\$ 1,160,277.06	\$ 30,106,007.59
865		Activity Accounts	4.81%	\$ 453,679.81	\$ -	\$ -	\$ 22,251.94	\$ 475,931.75
806		Scholarship	4.81%	\$ 15,701.80	\$ -	\$ -	\$ 770.14	\$ 16,471.94
First Public Total				49,804,706.13	111,325,757.00	(113,721,727.00)	2,420,640.62	49,829,376.75

Texas Class		Investment Description	Yield	Beg. Balance 07/01/24	Additions	Withdrawals	Interest Earned	Ending Balance 06/30/25
626	TX-01-0031-0001	Construction Fund	4.80%	\$ 47.12	\$ -	\$ -	\$ 3.04	\$ 50.16
599	TX-01-0031-0002	Debt Service	4.80%	\$ 796,065.83	\$ 9,547,126.74	\$ (7,760,046.76)	\$ 135,805.74	\$ 2,718,951.55
622	TX-01-0031-0003	Construction 2004	4.80%	\$ -	\$ -	\$ -	\$ -	\$ -
619	TX-01-0031-0006	Construction 2000	4.80%	\$ -	\$ -	\$ -	\$ -	\$ -
621	TX-01-0031-0007	Construction 1998	4.80%	\$ -	\$ -	\$ -	\$ -	\$ -
199	TX-01-0031-0005	General Fund	4.80%	\$ 99,892.49	\$ -	\$ (250.00)	\$ 4,902.91	\$ 104,545.40
626	TX-01-0031-0009	Construction	4.80%	\$ -	\$ -	\$ -	\$ -	\$ -
753	TX-01-0031-0010	Group Health Fund	4.80%	\$ 326,140.32	\$ 12,904,795.85	\$ (12,848,642.96)	\$ 9,672.44	\$ 391,965.65
801	TX-01-0031-0008	Fallignat Trust	4.80%	\$ 6,939.25	\$ -	\$ -	\$ 340.71	\$ 7,279.96
Texas Class Total				1,229,085.01	22,451,922.59	(20,608,939.72)	150,724.84	3,222,792.72

**Grand Totals for all Investments**      \$ 56,442,986.98    \$ 133,777,679.59    \$ (134,086,721.36)    \$ 2,726,261.56    \$ 58,860,206.77

Prior Year Grand Totals for all Investments      \$ 62,589,238.93    \$ 133,626,650.21    \$ (142,157,269.85)    \$ 2,631,451.89    \$ 56,690,071.08

This report reflects all investment activity of the San Benito Consolidated Independent School District from July 1, 2024 through June 30, 2025

\*\*\*YTD Interest Earned from July 1, 2024 to June 30, 2025 is \$2,726,261.56

*Monica Mata*



Monica Mata / Christopher Cortez  
Investment Officers



## **Request Approval of Quarterly Federal Funds Comparison Report**

### **Superintendent's Recommendation:**

Presented by Monica Mata, Chief Financial Officer

### **Rationale:**

Presenting the Quarterly Federal Funds Comparison Report

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

(CFA) Local



**Quarterly Federal Fund Report  
As of June 30, 2025**

<b>Grant Year 2024-2025</b>	<b>RF</b>	<b>Grant End Date</b>	<b>Grant Award</b>	<b>Budgeted Exp.**</b>	<b>YTD Expenditures</b>	<b>Balance</b>
Title I Part A - 211	√	9/30/2025 Stephanie Ramirez	6,529,153.00	6,409,993.00	4,439,386.28	1,970,606.72
Title I Part D - 211Y	√	9/30/2025 Stephanie Ramirez	179,642.00	177,411.00	108,784.52	68,626.48
Title I Part C - 212	√	9/30/2025 Stephanie Ramirez	802,455.00	792,067.00	537,172.04	254,894.96
IDEA B Formula - 224	√	9/30/2025 Ernesto Manriquez	2,059,394.00	2,059,394.00	1,805,970.68	253,423.32
IDEA B Preschool - 225	√	9/30/2025 Ernesto Manriquez	28,368.00	28,368.00	28,368.00	-
Title III Part A - 263	√	9/30/2025 Ema B. Gonzalez	232,398.00	227,715.00	114,442.78	113,272.22
Title IV Part A - 289	√	9/30/2025 Stephanie Ramirez	855,828.00	846,749.00	380,514.33	466,234.67
Title II Part A - 255	√	9/30/2025 Stephanie Ramirez	737,795.00	725,710.00	417,265.05	308,444.95
Perkins Grant - 244		8/15/2025 Alan Larralde	202,972.00	199,698.00	192,983.59	6,714.41
GearUp - 274-001 SBHS		9/30/2025 Irma Perez	91,228.00	89,400.00	31,983.59	57,416.41
GearUp - 274-041 BCMS		8/31/2025 Irma Perez	103,424.00	101,352.00	51,499.51	49,852.49
GearUp - 274-042 MJMS		8/31/2025 Irma Perez	98,370.00	96,400.00	46,327.64	50,072.36
GearUp - 274-043 RMS		8/31/2025 Irma Perez	104,942.00	102,840.00	49,922.38	52,917.62
GearUp - 274-204 Collegiate		8/31/2025 Irma Perez	14,306.00	14,020.00	8,049.01	5,970.99
Texas 21st Century - 352 Cyc. 11		7/31/2025 Nancy Casas	1,700,000.00	1,658,520.00	1,339,914.18	318,605.82
Texas 21st Century - 265 Cyc. 12		7/31/2025 Nancy Casas	1,588,000.00	1,555,411.00	1,178,438.57	376,972.43
			<b>15,328,275.00</b>	<b>15,085,048.00</b>	<b>10,731,022.15</b>	<b>4,354,025.85</b>
<b>Multi-Year Grants</b>						
Texas Homeless - 206 (2023-2026)		8/31/2026 Amy Rodriguez	33,133.00	33,133.00	7,072.42	26,060.58
Stronger OST Grant (ASP) - 265-ASP		7/31/2025 Nancy Casas	187,840.00	183,190.00	89,975.74	93,214.26
Stronger Connections Grant - 289-SCG		9/30/2026 Sandra Romeros	840,000.00	840,000.00	157,228.20	682,771.80
Strong Foundations Planning (Rider 76) - 429-LS		8/31/2026 Dilia Cornett	160,000.00	160,000.00	-	160,000.00
School Safety Standards - 429-SS (2023-2025)		4/30/2026 Rene Flores	461,794.00	461,794.00	457,431.50	4,362.50
SAFE Grant Cycle 1 - 429-SF		4/30/2027 R Flores/S Ramirez	4,909,427.00	4,909,427.00	2,158,311.50	2,751,115.50
SAFE Grant Cycle 2 - 429-S2		4/30/2027 R Flores/S Ramirez	367,398.00	367,398.00	55,762.59	311,635.41
			<b>6,926,459.00</b>	<b>6,921,809.00</b>	<b>2,918,709.53</b>	<b>4,003,099.47</b>
<b>ALL GRANT TOTALS</b>			<b>22,254,734.00</b>	<b>22,006,857.00</b>	<b>13,649,731.68</b>	<b>8,357,125.32</b>

\*\* Most grants have Indirect Cost that is recorded to 199 General Fund



## **Request Approval of Brokers/Dealers for SBCISD Investment Portfolio**

### **Superintendent's Recommendation:**

The Superintendent requests that the Board of Trustees approve the Brokers/Dealers for the SBCISD Investment Portfolio for 2025-2026

### **Rationale:**

The Brokers/Dealers allow SBCISD a larger pool of opportunities for investments

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

**(CDA) Local**



## TCG ADVISORS

900 S Capital of Texas Hwy, Ste 350, Austin, TX 78746

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www.tcgservices.com



### *Recommended Broker Dealers*

1. **Wells Fargo**  
Susan Ward  
214-740-1586  
wardst@wellsfargo.com
2. **Piper Jaffray**  
Matt McGrory  
312-267-5168  
matthew.c.mcgrory@pjc.com
3. **Cantor Fitzgerald**  
Gil Ramon  
713-599-5192  
gilbert.ramon@cantor.com
4. **Global Financial Securities**  
Jose Sepulveda  
713-968-0405  
gfs3@bloomberg.net
5. **Stifel Nicolaus**  
Monica O'Reilly  
713-2374580  
maoreilly@stifel.com
6. **JP Morgan**  
Richard Singh  
212-834-2686  
richard.m.singh@jpmorgan.com
7. **Oppenheimer**  
Javier Altimari  
713-650-2025  
javier.altimari@opco.com
8. **Goldman Sachs**  
Josh Levine  
212-357-6277  
joshua.l.levine@gs.com
9. **Bank of America Merrill Lynch**  
John Vanderwilt  
415-953-2621  
john.a.vanderwilt@baml.com
10. **First Tennessee Financial**  
John Saragusa  
800-267-2663  
bondjohn@bloomberg.net



## **Request Approval of Resolution Approving Independent Sources for Investment Training and Designation of Investment Officers**

### **Superintendent's Recommendation:**

The Superintendent requests that the Board of Trustees approve the Resolution of Independent Sources for Investment Training and Designation of Investment Officers

### **Rationale:**

The Public Fund Investment Act requires the Board of Trustees of the San Benito Consolidated Independent School District to review annually the District's Investment Policy and Strategies

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

**(CDA) Local**



**Resolution Approving Independent Sources for Investment Training  
and Designation of Investment Officers**

**WHEREAS**, San Benito Consolidated Independent School District ("District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to independent school districts; and

**WHEREAS**, the Investment Policy CDA (LOCAL) states the superintendent or other person as designated by Board resolution shall serve as the investment officer of the District, ie. the Chief Financial Officer and Accounting Director.; and

**WHEREAS**, the Texas Association of School Boards, the Texas Association of School Business Officials, the Texas Local Government Investment Pool (TexPool), the Texas Society of CPA's, the Center for Public Management at UNT, the Government Treasurers Organization of Texas, Patterson & Associates Investment Professionals and various TASBO Affiliates are independent sources that provide investment training sessions relating to investment responsibilities; and

**WHEREAS**, the Board of Trustees of the San Benito Consolidated Independent School District wishes to approve these independent sources of instruction to provide investment training sessions required by Government Code Section 2256.00S(a);

***NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT:***

That the Texas Association of School Boards, the Texas Association of School Business Officials, the Texas Local Government Investment Pool, Texas Society of CPA's, the Center for Public Management at UNT, the Government Treasurers Organization of Texas, Patterson & Associates Investment Professionals and TASBO Affiliation are approved as independent sources of instruction relating to investment responsibilities for the investment officers of the District, as required by Section 2256.00S(a), Texas Government Code, as amended.

PASSED AND APPROVED this 16<sup>th</sup> day of July, 2025.

BY: \_\_\_\_\_  
Dr. Ariel Cruz-Vela, Board President

ATTEST: \_\_\_\_\_  
Israel Villarreal, III, Board Secretary



## **Request Approval of Resolution Approving Annual Review of the Investment Strategies and Investment Policy**

### **Superintendent's Recommendation:**

The Superintendent requests that the Board of Trustees approve the Investment Strategies and Investment Policy as presented

### **Rationale:**

The Public Fund Investment Act requires the Board of Trustees of the San Benito Consolidated Independent School District to review annually the District's Investment Policy and Strategies; and shall record any changes made to either

### **Paperwork Impact:**

N/A

### **Bp-dgetary Information:**

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

**CDA (Local) CDA (Legal)**

## ***San Benito Consolidated Independent School District***

***The San Benito CISD Board of Trustees***, meeting in regular session on July 16, 2025, pursuant to due notice, at which a quorum was present, did adopt the following:

***RESOLVED***, that the Board of Trustees did review the Investment Strategies and Investment Policy of San Benito Consolidated Independent School District as required by the Public Funds Investment Act (PFIA - Texas Government Code 2256 Subchapter A).

***RESOLVED ALSO***, that the Board of Trustees accept the Investment Strategies and Investment Policy of San Benito Consolidated Independent School district without any changes.

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Dr. Ariel Cruz-Vela  
SBCISD Board President

---

Israel Villarreal, III  
SBCISD Board Secretary

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All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

**Definitions**

Bond Proceeds	"Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by a district, and reserves and funds maintained by a district for debt service purposes.
Investment Pool	"Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.
Pooled Fund Group	"Pooled fund group" means an internally created fund of a district in which one or more institutional accounts of a district are invested.
Separately Invested Asset	"Separately invested asset" means an account or fund of a district that is not invested in a pooled fund group.  <i>Gov't Code 2256.002(1), (6), (9), (12)</i>
Pledged Revenue	"Pledged revenue" means money pledged to the payment of or as security for:  <ol style="list-style-type: none"><li>1. Bonds or other indebtedness issued by a district;</li><li>2. Obligations under a lease, installment sale, or other agreement of a district; or</li><li>3. Certificates of participation in a debt or obligation described by item 1 or 2.</li></ol> <i>Gov't Code 2256.0208(a)</i>
Repurchase Agreement	"Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. <i>Gov't Code 2256.011(b)</i>
Hedging	"Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering

into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

*Eligible Entity*

“Eligible entity” means a political subdivision that has:

1. A principal amount of at least \$250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

*Eligible Project*

“Eligible project” has the meaning assigned by Government Code 1371.001 (issuance of obligations for certain public improvements).

*Gov’t Code 2256.0207(a)*

Corporate Bond

“Corporate bond” means a senior secured debt obligation issued by a domestic business entity and rated not lower than “AA-” or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov’t Code 2256.0204(a)*

**Written Policies**

The board shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the district’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;

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4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

*Gov't Code 2256.005(a), (b)*

Annual Review

The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

Annual Audit

A district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

Investment  
Strategies

As an integral part of the investment policy, the board shall adopt a separate written investment strategy for each of the funds or group of funds under the board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

*Gov't Code 2256.005(d)*

Investment Officer

A district shall designate by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent

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with the investment policy adopted by the board. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board's district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district's funds is effective until rescinded by the district or until termination of the person's employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov't Code 2256.005(f)*

A district or investment officer may use the district's employees or the services of a contractor of the district to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training

Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

*Initial*

Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

*Ongoing*

The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*

Exception

The ongoing training requirement does not apply to the treasurer, chief financial officer, or investment officer of a district if:

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1. The district does not invest district funds or only deposits those funds in interest-bearing deposit accounts or certificates of deposit as authorized by Government Code 2256.010; and
2. The treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under item 1 that apply to the district.

*Gov't Code 2256.008(g)*

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the district's control, over which the officer had responsibility rather than the prudence of a single investment; and
2. Whether the investment decision was consistent with the district's written investment policy.

*Gov't Code 2256.006*

*Personal Interest*

A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (nepotism prohibition), to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

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1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

*Gov't Code 2256.005(i)*

*Quarterly Reports*

Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the district on the date of the report;
2. Be prepared jointly and signed by all district investment officers;
3. Contain a summary statement of each pooled fund group that states the:
  - a. Beginning market value for the reporting period;
  - b. Ending market value for the period; and
  - c. Fully accrued interest for the reporting period;
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. State the maturity date of each separately invested asset that has a maturity date;
6. State the account or fund or pooled group fund in the district for which each individual investment was acquired; and
7. State the compliance of the investment portfolio of the district as it relates to the investment strategy expressed in the district's investment policy and relevant provisions of the Public Funds Investment Act.

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If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

*Gov't Code 2256.023*

**Selection of Broker**

The board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district.  
*Gov't Code 2256.025*

**Bond Proceeds**

The investment officer of a district may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:

1. Statutory provisions governing the debt issuance or the agreement, as applicable; and
2. The district's investment policy regarding the debt issuance or the agreement, as applicable.

*Gov't Code 2256.0208(b)*

**Authorized Investments**

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A renewal or extension of the contract must be made by the board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.005(j)*

**Obligations of Governmental Entities**

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

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2. Direct obligations of this state or its agencies and instrumentalities;
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Bonds issued, assumed, or guaranteed by the state of Israel;
7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and
8. Interest-bearing banking deposits other than those described at item 7 above if:
  - a. The funds are invested through a broker with a main office or a branch office in this state that the district selects from a list the board or designated investment committee of the district adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the district selects;
  - b. The broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the district's account;
  - c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and
  - d. The district appoints as the district's custodian of the banking deposits issued for the district's account the de-

pository institution selected as described above, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

*Gov't Code 2256.009(a)*

*Unauthorized  
Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

*Gov't Code 2256.009(b)*

*Certificates of  
Deposit and Share  
Certificates*

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;
2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or
3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the district.

*Gov't Code 2256.010(a)*

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

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1. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the district;
2. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;
3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district.

*Gov't Code 2256.010(b)*

The district's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

Repurchase  
Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;
2. Is secured by a combination of cash and obligations described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds);
3. Requires the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or a third party selected and approved by the district; and
4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a district.

*Gov't Code 2256.011*

Securities Lending  
Program

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;
2. A loan allows for termination at any time;
3. A loan is secured by:
  - a. Pledged securities described at Obligations of Governmental Entities, above;
  - b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
  - c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.016 (investment pools);
4. The terms of a loan require that the securities being held as collateral be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or with a third party selected by or approved by the district; and
5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

*Gov't Code 2256.0115*

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Banker's  
Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity;
3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.

*Gov't Code 2256.012*

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 365 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or
2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

*Gov't Code 2256.013*

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;
2. Provides the district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and
3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

*Gov't Code 2256.014(a)*

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In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;
2. Has an average weighted maturity of less than two years; and
3. Either has a duration of:
  - a. One year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or
  - b. Less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

*Gov't Code 2256.014(b)*

*Limitations*

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);
2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or
3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

*Gov't Code 2256.014(c)*

Guaranteed  
Investment  
Contracts

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;
2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and
3. Is pledged to the district and deposited with the district or with a third party selected and approved by the district.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds;
2. The district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
3. The district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a district.

*Gov't Code 2256.015*

#### Investment Pools

A district may invest its funds or funds under its control through an eligible investment pool if the board by rule, order, ordinance, or resolution, as appropriate, authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a district, an investment pool must furnish to the investment officer or other authorized representative of the district an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A district by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)-(d)*

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Corporate Bonds

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A district subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or
2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

*Gov't Code 2256.0204*

Hedging  
Transactions

The board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts,

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and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.
2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

*Gov't Code 2256.0206*

Prohibited  
Investments

Except as provided by Government Code 2270 (prohibited investments), a district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

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**Note:** As an "investing entity" under Government Code 2270.0001(7)(A), a district must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

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Loss of Required  
Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of  
Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a district. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district's investment policy, except to the extent that this authorization:
  - a. Is dependent on an analysis of the makeup of the district's entire portfolio;
  - b. Requires an interpretation of subjective investment standards; or
  - c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a district may not acquire or otherwise obtain any authorized investment described in the district's investment policy from a business organization that has not delivered to the district the instrument required above.

*Gov't Code 2256.005(k)-(l)*

Nothing in this section relieves the district of the responsibility for monitoring investments made by the district to determine that they are in compliance with the investment policy.

**Business  
Organization**

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a district to invest or manage the district's investment portfolio that has accepted authority granted by the district under the contract to exercise investment discretion in regard to the district's funds.

*Gov't Code 2256.005(k)*

**Donations**

A gift, devise, or bequest made to a district to provide college scholarships for district graduates may be invested by the board as provided in Property Code 117.004 (Uniform Prudent Investor Act),

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unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds  
Transfer**

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov't Code 2256.051*

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**Investment Authority**

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

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tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment  
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and  
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed two years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market  
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating  
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Funds/Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

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<b>Operating Funds</b>	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
<b>Custodial Funds</b>	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
<b>Debt Service Funds</b>	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
<b>Capital Project Funds</b>	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
<b>Safekeeping and Custody</b>	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
<b>Sellers of Investments</b>	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
<b>Soliciting Bids for CDs</b>	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
<b>Interest Rate Risk</b>	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
<b>Internal Controls</b>	A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to

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protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.



**Discussion and possible action to award bid proposals for Awards, Incentives, and Printed Material in Response to RFP-0625-AIPM, Awards, Incentives, and Printed Material.**

**Superintendent's Recommendation:**

That the Board of Trustees approve the recommendation to accept the best value bid proposals as indicated on the attached bid tabulation as being in the best interest of San Benito CISD.

**Rationale**

Currently, the SBCISD purchases from local and area vendors for Awards, Incentives, and Printed Material on an "as needed" basis. These items are purchased by all schools and departments districtwide.

Due to the amount of purchases necessitated by schools and departments districtwide, the administration solicited sealed proposals. In addition, the SBCISD will be in compliance with the purchasing rules and regulations as required by local and state policies. Request for proposals were due Thursday, June 19, 2025 at 3:00 p.m. where they were received.

Please see the attached bid tabulation. It is the recommendation of the administration to accept all the vendors that properly submitted Form 1295-Certificate of Interested Parties, and other required forms for these items as being in the best interest of the San Benito CISD.

**Paperwork Impact:**

This will not generate additional paperwork for the District.

**Budgetary Information:**

N/A

**Resource Personnel:**

Monica Mata, Chief Financial Officer  
Eddie Cavazos, Director of Purchasing

**Board Policy Reference and Compliance:**

CH (Legal/Local)

**Awards, Incentives, Printed Material**  
**RFP-0625-AIPM**



Date: Thursday, June 19, 2025 Time: 3:00 PM

Board Approved: 06/16/2025

Expires: 06/16/2026

Amount Spent

COMPANY NAME	LOCATION	PHONE NUMBER	CONTACT PERSON	EMAIL	Amount Spent
Ace Promotions	San Benito, TX	956-367-1364	Pat Garcia	<a href="mailto:acepromo_pat@yahoo.com">acepromo_pat@yahoo.com</a>	\$ 19,314.30
Alexandre's Fine Jewelry	Harlingen, TX	956-425-8831	Robert Alexander	<a href="mailto:alexandre3669@yahoo.com">alexandre3669@yahoo.com</a>	\$ 26,796.29
All Star Trophies	Los Fresnos, TX	956-455-0219	Javier Navarrete	<a href="mailto:coachnkidz@aol.com">coachnkidz@aol.com</a>	\$ 34,487.25
All-Valley Screenprinting	McAllen, TX	956-664-2777	Rod Zamora	<a href="mailto:sales@avspe.com">sales@avspe.com</a>	\$ 5,478.82
CB Sportswear	Donna, TX	956-246-6960	Adolfo Campos	<a href="mailto:acamposy3@aol.com">acamposy3@aol.com</a>	new
Chuy's Custom Sports	San Benito, TX	956-399-5685	Jesus Aguilera	<a href="mailto:ccs.orders1@gmail.com">ccs.orders1@gmail.com</a>	\$ 85,838.46
Custom Sportswear, Inc.	Sewell, NJ	800-697-0330	Ron Duzenski	<a href="mailto:bids@customsportswear.net">bids@customsportswear.net</a>	\$ -
Economy Awards, LLC	Delmita, TX	956-330-4461	Mario Alvarado	<a href="mailto:marioa.eac@gmail.com">marioa.eac@gmail.com</a>	\$ -
Gateway Printing & Office Supply, Inc.	Edinburg, TX	956-383-3861	Chris Diaz	<a href="mailto:cdiaz@gatewayp.com">cdiaz@gatewayp.com</a>	\$ -
Grande Valle Apparel	San Benito, TX	956-622-8101	Adan Martinez	<a href="mailto:adamsapparel91@yahoo.com">adamsapparel91@yahoo.com</a>	\$ 23,866.96
GT Goldsports Trophies and Award Co.	Brownsville, TX	956-50-9592	Joel Torres Guajardo	<a href="mailto:orders@gtgoldsports.com">orders@gtgoldsports.com</a>	\$ -
Hercules Achievement, LLC dba Varsity Yearbook	Farmers Branch, TX	626-716-2603	John Cox	<a href="mailto:nudson@varsity.com">nudson@varsity.com</a>	new
Herff Jones	McAllen, TX	956-971-0064	Luis J. Garza	<a href="mailto:garzagrad@outlook.com">garzagrad@outlook.com</a>	\$ 18,368.13
Huntington Sky Production dba FASTSIGNS	Harlingen, TX	956-428-0007	Clarissa Elizondo	<a href="mailto:321@fastsigns.com">321@fastsigns.com</a>	\$ 1,113.30
J Maya Designs & Graphics	San Benito, TX	956-399-7288	Jeremy Maya	<a href="mailto:mjprinting@sbc.global.net">mjprinting@sbc.global.net</a>	\$ 102,511.15
Jostens, Inc.	Owatonna, MN	800-232-6333	Kathy Berger	<a href="mailto:bids@jostens.com">bids@jostens.com</a>	\$ 2,280.00
LAMAC	McAllen, TX	956-682-0522	Trey Gonzalez	<a href="mailto:lamacmcallen@gmail.com">lamacmcallen@gmail.com</a>	\$ 18,239.11
Lasting Impressions Promotions, Inc.	Canton, MI	888-343-8270	Shay Freund	<a href="mailto:bids@liteam.com">bids@liteam.com</a>	new
Monk Holdings, LLC dba SSR Jackets	Dallas, TX	800-227-2040	Rody Durham	<a href="mailto:purchasing@ssrjackets.com">purchasing@ssrjackets.com</a>	new
Positive Promotions, Inc.	Hauppauge, NY	877-258-1225	Luke Marchese	<a href="mailto:bids@positivepromotions.com">bids@positivepromotions.com</a>	\$ 9,122.69
Specialty Advertisers	Brownsville, TX	956-986-0958	Lucila Q De Richa	<a href="mailto:lricha@specialtyadvertisers.com">lricha@specialtyadvertisers.com</a>	\$ -
Spirit Monkey, LLC	San Antonio, TX	210-978-0457	Luis DeBonoPaula	<a href="mailto:luis@spiritmonkey.com">luis@spiritmonkey.com</a>	\$ -
The Master Teacher	Manhattan, KS	800-834-9093	Nikki Warnick	<a href="mailto:bids@masterteacher.com">bids@masterteacher.com</a>	\$ 9,558.54
Valley Trohpy Service Co.	Brownsville, TX	956-544-4855	Lou Garcia	<a href="mailto:orders@valleytrohphyservice.com">orders@valleytrohphyservice.com</a>	\$ 15,807.05



## **Request Approval of the Revision(s) to the Acceptable Use Policy**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Revision(s) to the Acceptable Use Policy

### **Rationale:**

Revision(s) to Acceptable Use Policy

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Alfredo Perez, Superintendent of Schools

Rene Guerra, Technology Department, Director

Erika Echarte, Executive Director of Administrative Services

### **Board Policy Reference and Compliance:**

### Disclaimer of Liability

The school district makes no warranty of any kind, neither expressed nor implied, for the Internet access it is providing. The District shall not be liable for:

- users' inappropriate use of electronic communication resources or violation of copyright restriction or other laws, users' mistakes or negligence, or costs incurred or unauthorized financial obligation resulting from the district-provided access to the Internet by the user
- ensuring the accuracy, age appropriateness, or usability of any information found on the Internet
- damage to personal property used to access district computers or networks or for district-provided Internet access
- any action of the user who accesses the Internet or any other type of computer networking service from a non-school, business, home, or individual account.

All terms and conditions as stated in this document are applicable to all users of the network. These provisions reflect an agreement of the parties and shall be governed and interpreted in accordance with this policy and the laws of the State of Texas and the United States of America.

### Remember

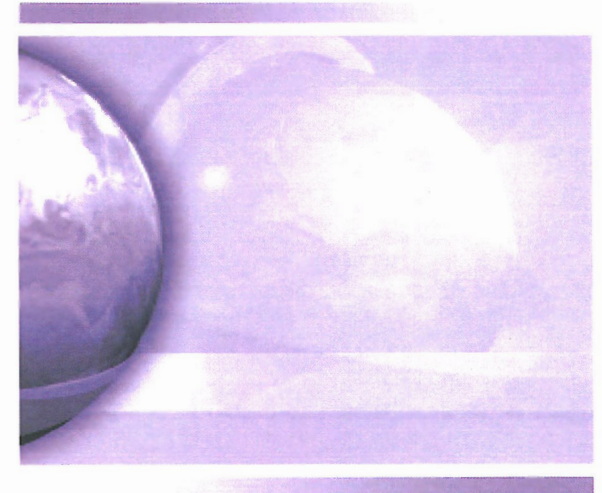
Use of the Internet via the district network is a privilege, not a right. Unacceptable usage may result in suspension of access or termination of privileges and other disciplinary action consistent with district policies. Electronic mail transmission and other use of the district's electronic communication is not considered private. Designated district staff is authorized to monitor such communication at any time to ensure appropriate use.

Outside of school, families bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media.

The school district will educate all students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber-bullying awareness and response.



## San Benito CISD



For safety tips visit the following websites:

- <http://kids.getnetwise.org/safetyguide/>
- <http://www.ftc.gov/kidsprivacy>
- <http://onguardonline.gov/>

(revised August 2012)

San Benito Consolidated Independent School District



Technology Department •  
 195 W. Adele Street •  
 San Benito, TX 78586 •  
 956-361-6924 •  
 fax 956-361-6936 •  
 www.sbcisd.net •

# Acceptable Use Policy





# Acceptable Use Policy

## Overview

The Internet is not a single network; it is a vast, globe-spanning network of networks. No single person, group, or organization runs the Internet. Instead, it is the purest form of electronic democracy. It provides vast, diverse and unique resources. With this freedom of expression and universal access, also comes the availability of material that may not be of educational value in the context of the school setting.

In making decisions regarding student access to the Internet, the San Benito CISD's goal is to promote educational excellence through resource sharing, innovation and communication. The District expects that faculty will blend thoughtful use of the Internet throughout the curriculum and will provide guidance and instruction to students in its use. The San Benito CISD perceives information gathered from the Internet in the same manner as reference materials identified by schools. Specifically, the district supports resources that will enhance the learning environment with directed guidance of faculty and staff. Exploration and manipulation of resources is encouraged. However, it is impossible to control all materials on a global network and an obstinate user may discover inappropriate information. It is required that teachers and staff members directly supervise and monitor all students' Internet sessions as they would any other classroom activity.

Even though the district uses filtering technology, implements certain Internet safety measures to comply with Children's Internet Protection Act (CIPA) including the new Order (FCC 11-125) revisions and Texas Law (Texas Education Code, Chapter 47 section 37.001 related to cyber-bullying), and restricts access to such material, it is not possible to absolutely prevent such access. Therefore, it will be the user's responsibility to follow the rules for appropriate use. The School District cannot prevent the possibility that some users may access material that is not consistent with its educational mission, goals and policies: CQ (Legal) - P, CQ (Local) - B21 and FCC 47 U.S.C. 254, Local FFI.

<http://pol.tasb.org/Policy/Code/260?filter=FFI>

## Guidelines

To remain eligible as users, use must be in support of and consistent with the educational objectives of the school district. Access is a privilege, not a right. Access entails responsibility. If a user violates any of the acceptable use provisions outlined in this document, future access will be denied. Any user violating the provisions contained herein, any applicable state or federal law, policies posted in classrooms and/or district policies in effect, will be subject to the loss of Internet access privileges. District disciplinary action consistent with district policies will be taken accordingly.

### Acceptable Use means that the information must be:

- in support of education and research consistent with district policy
- consistent with the rules appropriate to any network being used / accessed and generally accepted rules of network etiquette.

It is advisable to notify the Technology Department immediately if you see any inappropriate web sites or any security problem. Also, inform the Technology Department if there should be changes in your account ( name change, campus change, etc. )

### Unacceptable Use means that a user is prohibited from:

- making unauthorized use or downloading of copyrighted information including music and movies

- sending unsolicited bulk mail (UBE or SPAM), transmitting, distributing, uploading, posting of any material that is obscene, defamatory, libelous, unlawful, harassing, abusive, threatening, harmful and vulgar (cyber-bullying, sexting)
- using the school account for any personal, non-school commercial activities such as advertising or procurement for profit
- using the network for political or lobbying purposes
- using the Network or the Internet to induce, solicit, or participate in any unlawful activity such as gambling, extortion, pyramid schemes, chain letters, or the viewing of lewd materials
- disabling or by-passing any installed filtering device (i.e., hacking) or gaining access to any account not belonging to the user (i.e., cracking)
- making available or using any software, program, product or service that is designed to violate this AUP
- gaining access to restricted resources and information
- using devices and applications that put the network at risk\*\*
- identifying or showing security problems to others
- using another person's account
- revealing your account password or allowing another person to use your account
- disseminating your or other's personal identification information

\*\*Devices and applications that put the network at risk, but are not limited to:

- Unauthorized Wireless Access Points (WAPs), personal (non-school) computers or game consoles
- Consumer-grade routers
- Peer-to-peer applications such as LimeWire, BitTorrent, Skype, KaZaA, Freenet, eDonkey and Gnutella
- Instant messaging such as Windows Messenger, AOL Instant Messenger and Yahoo!
- Other unauthorized uses of SB/CISD bandwidth/network resources such as Skype

## Filtering



In the schools, student access to and use of the electronic mail will be available through a restricted teacher/staff account. The district-provided Internet access has a filtering device that blocks access to visual depictions those are obscene, pornographic, inappropriate for students or harmful to minors, as defined by the federal Children's Internet protection Act (CIPA) and as determined by the Superintendent or his designee. This filtering device database blocks millions of inappropriate sites and is monitored and updated regularly.





**AGREEMENT FROM:**

**Sponsoring Parent or Guardian**

Please return this signed card to your classroom teacher.

I have read the District's Internet Acceptable Use policy. (<http://www.sbcisd.net/acceptable-use-policy-2/>) In consideration for the privilege of using the District's electronic communications system, and in consideration for having access to the public networks, I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child's use of, or inability to use, the system, including, without limitation, the type of damage identified in the District's policy and administrative regulations.

I give permission for my child to participate in the District's electronic communications system and certify that the information contained on this form is correct.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Name of Student (Please Print)                      Student ID #

\_\_\_\_\_  
Campus

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Home Telephone Number                      Date

Sponsoring Teacher:  
I agree to sponsor the above student and to supervise his or her responsible use of the District's system as defined by the District's policy and administrative guidelines.

\_\_\_\_\_  
Signature of Teacher

\_\_\_\_\_  
Date



**AGREEMENT FROM:**

**Employee requesting an Electronic Communications System Account**

I have read the District's Internet Acceptable Use Policy (<http://www.sbcisd.net/acceptable-use-policy-2/>) and agree to abide by its provisions. In consideration for the privilege of using the District's electronic communications system and in consideration for having access to the public networks, I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use of, or inability to use the system, including, without limitation, the type of damages identified in the District's policy and administrative regulations.

To activate your account, please send this form to the Human Resource Office and submit an online Ticket via your Principal's Office to the Technology Department for computer connectivity, configuration and password.

\_\_\_\_\_  
Print Name Here

\_\_\_\_\_  
Signature of Employee                                      Employee Number

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Home Phone Number

\_\_\_\_\_  
Campus/Department                                      Date

Remember: 1. You will be held responsible at all times for the proper use of your account. 2. The district may suspend or revoke your access if you violate the rules.

## Disclaimer of Liability

The school district makes no warranty of any kind, neither expressed nor implied, for the Internet access it is providing. The District shall not be liable for:

- users' inappropriate use of electronic communication resources or violation of copyright restriction or other laws, users' mistakes or negligence, or costs incurred or unauthorized financial obligation resulting from the district-provided access to the Internet by the user
- ensuring the accuracy, age appropriateness, or usability of any information found on the Internet
- damage to personal property used to access district computers or networks or for district-provided Internet access
- any action of the user who accesses the Internet or any other type of computer networking service from a non-school, business, home, or individual account.

All terms and conditions stated in this document are applicable to all users of the network. These provisions reflect an agreement of the parties and shall be governed and interpreted in accordance with this policy and the laws of the State of Texas and the United States of America.

## Remember

All users must adhere to the terms in this document. These terms reflect an agreement and are governed by Texas and U.S. laws. All terms and conditions as stated in this document are applicable to all users of the network. These provisions reflect an agreement of the parties and shall be governed and interpreted in accordance with this policy and the laws of the State of Texas and the United States of America.

-Using the Internet through the district network is a privilege, not a right. Misuse can lead to suspension or termination of access and other disciplinary actions. Email and other electronic communications through the district network are not private and may be monitored.

-Families are responsible for guiding Internet use on district devices while off campus.

-Outside of school, families bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media.

-The district will educate students on safe online behavior, including social networking, messaging platforms, and cyber-bullying awareness.

For safety tips visit the following websites:

[[FTC Protecting Kids Online](https://consumer.ftc.gov/identity-theft-and-online-security/protecting-kids-online)] (<https://consumer.ftc.gov/identity-theft-and-online-security/protecting-kids-online>)

[[OnGuard Online](https://consumer.ftc.gov/identity-theft-and-online-security/online-privacy-and-security)] (<https://consumer.ftc.gov/identity-theft-and-online-security/online-privacy-and-security>)

(Revised May 2025)



*San Benito Consolidated Independent School District*



Technology Department •  
 450 S. Dick Dowling St. •  
 San Benito, TX 78586 •  
 956-361-6924 •  
 fax 956-361-6936 •  
 www.sbcisd.net •



**Acceptable  
 Use  
 Policy**





# Acceptable Use Policy

## Overview

San Benito Consolidated Independent School District (CISD) is committed to fostering educational excellence through the integration of shared resources, innovation, and effective communication. Internet use is an essential component of modern education and should be thoughtfully incorporated into the curriculum. Educators are expected to guide students in the responsible and appropriate use of online resources, treating information from the Internet with the same academic rigor as other instructional materials.

While the District encourages the exploration of digital content, it acknowledges the impossibility of monitoring all information accessible through the global Internet. Accordingly, teachers and staff are responsible for supervising and monitoring students' Internet activity, just as they would with any other classroom instruction.

San Benito CISD employs filtering technologies and implements Internet safety measures in compliance with the Children's Internet Protection Act (CIPA), including FCC Order 11-125, as well as Texas Education Code Chapter 37, Section 37.001 regarding cyberbullying. Despite these safeguards, complete restriction of inappropriate or non-educational material is not guaranteed. Therefore, users must adhere to all guidelines for acceptable and appropriate use. The District cannot ensure that all content accessed will align with its educational mission, goals, or policies, including CQ (Legal), CQ (Local), and FCC 47 U.S.C. 254, Local FFI.

<https://pol.tasb.org/PolicyOnline/PolicyDetails?key=260&code=CQ#localTabContent>

<https://pol.tasb.org/PolicyOnline/PolicyDetails?key=260&code=FFI#localTabContent>

## Guidelines

Use of the Internet within San Benito CISD is a privilege, not a right. To maintain access, usage must align with the educational objectives and values of the District. All users are expected to act responsibly and in accordance with the policies outlined in this document, as well as applicable classroom rules, District policies, and state and federal laws.

Violations of the acceptable use provisions will result in the loss of Internet access privileges and may lead to further disciplinary action as outlined in District policy. Continued eligibility for access requires ongoing adherence to these responsibilities and standards.

## Acceptable Use means:

Users are expected to support educational and research activities that align with district policy and to comply with the rules of any network being accessed, including general standards of network etiquette.

**\*\*Please notify the Technology Department immediately if you encounter inappropriate websites, detect any security concerns, or experience changes to your account (e.g., name changes, campus reassignment, etc.).\*\***

## Unacceptable Use means that a user is prohibited from:

- making unauthorized use or downloading of copyrighted information including music and movies
- Instant messaging services that are not district-approved.
- Other unauthorized uses of district bandwidth or network.

- sending unsolicited bulk mail (UBE or SPAM), transmitting, distributing, uploading, posting of any material that is obscene, defamatory, libelous, unlawful, harassing, abusive, threatening, harmful and vulgar (cyber-bullying, sexting)
- using the school account for any personal, non-school commercial activities such as advertising or procurement for profit
- using the network for political or lobbying purposes
- using the Network or the Internet to induce, solicit, or participate in any unlawful activity such as gambling, extortion, pyramid schemes, chain letters, or the viewing of lewd materials
- disabling or by-passing any installed filtering device (i.e., hacking) or gaining access to any account not belonging to the user (i.e., cracking)
- making available or using any software, program, product or service that is designed to violate this AUP
- gaining access to restricted resources and information
- using devices and applications that put the network at risk\*\*
- identifying or showing security problems to others
- using another person's account
- revealing your account password or allowing another person to use your account
- disseminating your or other's personal identification information

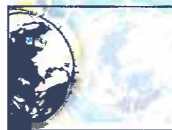
**\*\*Devices and applications that put the network at risk, but are not limited to:**  
- Unauthorized Wireless Access Points (WAPs), personal (non-school) computers or game consoles  
- Consumer-grade routers  
- Peer-to-peer applications such as LimeWire, BitTorrent, Skype, KaZaA, Freenet, eDonkey and Gnutella  
- Instant messaging such as Windows Messenger, AOL Instant Messenger and Yahoo!  
- Other unauthorized uses of SBCISD bandwidth/network resources such as Skype

## Filtering

In the schools, student access to and use of electronic mail will be available through a restricted teacher/staff account. The district-provided Internet access has a filtering device that blocks access to visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the federal Children's Internet Protection Act (CIPA) and as determined by the Superintendent or his designee. This filtering device database blocks millions of inappropriate sites and is monitored and updated regularly.

-Staff and student email content is monitored and filtered for inappropriate and/or malicious content.

-Our Internet access includes filtering to block inappropriate content as defined by federal law and district guidelines. This filtering system is regularly updated to block millions of unsuitable sites.





# San Benito CISD Acceptable Use Policy

## AGREEMENT FROM:

### Sponsoring Parent or Guardian

Please return this signed card to your classroom teacher.

I have read the District's Internet Acceptable Use policy. [https://www.sbcisd.net/apps/pages/index.jsp?uREC\\_ID=893329&type=d&pREC\\_ID=1891064](https://www.sbcisd.net/apps/pages/index.jsp?uREC_ID=893329&type=d&pREC_ID=1891064)  
In consideration for the privilege of using the District's electronic communications system, and in consideration for having access to the public networks, I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child's use of, or inability to use, the system, including, without limitation, the type of damage identified in the District's policy and administrative regulations.

I give permission for my child to participate in the District's electronic communications system and certify that the information contained on this form is correct.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Name of Student (Please Print)      Student ID #

\_\_\_\_\_  
Campus

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Home Telephone Number      Date

Sponsoring Teacher:  
I agree to sponsor the above student and to supervise his or her responsible use of the District's system as defined by the District's policy and administrative guidelines.

\_\_\_\_\_  
Signature of Teacher

\_\_\_\_\_  
Date



# San Benito CISD Acceptable Use Policy

## AGREEMENT FROM:

### Employee requesting an Electronic Communications System Account

I have read the District's Internet Acceptable Use Policy [https://www.sbcisd.net/apps/pages/index.jsp?uREC\\_ID=893329&type=d&pREC\\_ID=1891064](https://www.sbcisd.net/apps/pages/index.jsp?uREC_ID=893329&type=d&pREC_ID=1891064) and agree to abide by its provisions. In consideration for the privilege of using the District's electronic communications system and in consideration for having access to the public networks, I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use of, or inability to use the system, including, without limitation, the type of damages identified in the District's policy and administrative regulations.

To activate your account, please send this form to the Human Resource Office and submit an online Ticket via your Principal's Office to the Technology Department for computer connectivity, configuration and password.

\_\_\_\_\_  
Print Name Here

\_\_\_\_\_  
Signature of Employee      Employee Number

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Home Phone Number

\_\_\_\_\_  
Campus/Department      Date

Remember: 1. You will be held responsible at all times for the proper use of your account. 2. The district may suspend or revoke your access if you violate the rules.

## Original

### General Information

The Internet is not a single network; it is vast a, globe-spanning network of networks. No single person, group, or organization runs the Internet. Instead, it is the purest form of electronic democracy. It provides vast, diverse and unique resources. With this freedom of expression and universal access, also comes the availability of material that may not be of educational value in the context of the school setting.

In making decisions regarding student access to the Internet, the San Benito CISD's goal is to promote educational excellence through resource sharing, innovation and communication. The District expects that faculty will blend thoughtful use of the Internet throughout the curriculum and will provide guidance and instruction to students in its use. The San Benito CISD perceives information gathered from the Internet in the same manner as reference materials identified by schools.\* Specifically, the district support resources that will enhance the learning environment with directed guidance of faculty and staff. Exploration and manipulation of resources is encouraged. However, it is impossible to control all materials on a global network and an obstinate user may discover inappropriate information. It is required that teachers and staff members directly supervise and monitor all students' Internet sessions as they would any other classroom activity.

Even though the district uses filtering technology, implements certain Internet safety measures to comply with the Children's Internet Protection Act (CIPA) including the new Order (FCC 11-125) revisions and Texas Law (Texas Education Code, Chapter 37 section 37.001 related to cyber-bullying), and restricts access to such material, it is not possible to absolutely prevent such access. Therefore, it will be the user's responsibility to follow the rules for appropriate use. The school district cannot prevent the possibility that some users may access material that is not consistent with its educational mission, goals and policies: CQ (Legal) – P, CQ (Local) – B21 and FCC 47 U.S.C. 254, Local FFI.

<http://pol.tasb.org/Policy/Code/260?filter=FFI>

### Guidelines

To remain eligible as users, use must be in support of and consistent with the educational objectives of the school district. Access is a privilege, not a right. Access entails responsibility. If a user violates any of the acceptable use provisions outlined in this document, future access will be denied. Any user violating the provisions contained herein, any applicable state or federal law, policies posted in classrooms, and/or district policies in effect will be subject to the loss of Internet access privileges. District disciplinary action consistent with district policies will be taken accordingly.

**Acceptable** Use means that the information must be:

- in support of education and research consistent with district policy
- consistent with the rules appropriate to any network being used / accessed and generally accepted rules of network etiquette.

It is advisable to notify the Information Technology Department immediately if you see any inappropriate web sites or any security problem. Also, inform the Technology Department if there should be changes in your account. (name change, campus change, etc.)

**Unacceptable** Use means that a user is prohibited from:

- making unauthorized use or downloading of copyrighted information including music and movies

- sending unsolicited bulk mail (UBE or SPAM), transmitting, distributing, uploading, posting of any material that is obscene, defamatory, libelous, unlawful, harassing, abusive, threatening, harmful and vulgar (cyber-bullying, sexting)
- using the school account for any personal, non-school commercial activities such as advertising or procurement for profit
- using the network for political or lobbying purposes
- using the network or the Internet to induce, solicit, or participate in any unlawful activity such as gambling, extortion, pyramid schemes, chain letters, or the viewing of lewd materials
- Disabling or by-passing any installed filtering device (i.e. hacking) or gaining access to any account not belonging to the user (i.e. cracking)
- making available or using any software, program, product or service that is designed to violate this AUP
- gaining access to restricted resources and information
- using devices and applications that put the network at risk\*\*
- identifying or showing security problems to others
- using another person's account
- revealing your account password or allowing another person to use your account
- disseminating your or other's personal identification information

### Filtering

In the schools, student access to and use of the electronic mail will be available through a restricted teacher/staff account. The district-provided Internet access has a filtering device that blocks access to visual depictions those are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the federal Children's Internet Protection Act (CIPA) and as determined by the Superintendent or his designee. This filtering device database blocks millions of inappropriate sites and is monitored and updated regularly.

### Disclaimer of Liability

The school district makes no warranty of any kind, neither expressed nor implied, for the Internet access it is providing. The District shall not be liable for:

- users' inappropriate use of electronic communication resources or violation of copyright restriction or other laws, users' mistakes or negligence, or costs incurred or unauthorized financial obligation resulting from the district-provided access to the Internet by the user
- ensuring the accuracy, age appropriateness, or usability of any information found on the Internet
- damage to personal property used to access district computers or networks or for district-provided Internet access
- any action of the user who accesses the Internet or any other type of computer networking service from a non-school, business, home, or individual account.

All terms and conditions as stated in this document are applicable to all users of the network. These provisions reflect an agreement of the parties and shall be governed and interpreted in accordance with this policy and the laws of the State of Texas and the United States of America.

#### Remember

Use of the Internet via the district network is a privilege, not a right. Unacceptable usage may result in suspension of access or termination of privileges and other disciplinary action consistent with district policies. Electronic mail transmission and other use of the district's electronic communication is not considered private. Designated district staff is authorized to monitor such communication at any time to ensure appropriate use.

Outside of school, families bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media.

The school district will educate all students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber-bullying awareness and response.

\*For Safety tips and teaching materials visit the following websites:

- <https://www.consumer.ftc.gov/topics/protecting-kids-online>
- <http://onguardonline.gov/>

\*\*Devices and applications that put the network at risk, but are not limited to:

- Unauthorized Wireless Access Points (WAPs), personal (non-school) computers or game consoles
- Consumer-grade routers
- Peer-to-peer applications such as LimeWire, BitTorrent, KaZaA, Freenet, eDonkey and Gnutella
- Instant messaging such as Windows Messenger, AOL Instant Messenger and Yahoo!
- Other unauthorized uses of SBCISD bandwidth/network

**New revised 2025**

## **San Benito CISD – Internet Use Policy and Guidelines**

### **General Information**

San Benito Consolidated Independent School District (CISD) is committed to fostering educational excellence through the integration of shared resources, innovation, and effective communication. Internet use is an essential component of modern education and should be thoughtfully incorporated into the curriculum. Educators are expected to guide students in the responsible and appropriate use of online resources, treating information from the Internet with the same academic rigor as other instructional materials.

While the District encourages the exploration of digital content, it acknowledges the impossibility of monitoring all information accessible through the global Internet. Accordingly, teachers and staff are responsible for supervising and monitoring students' Internet activity, just as they would with any other classroom instruction.

San Benito CISD employs filtering technologies and implements Internet safety measures in compliance with the Children's Internet Protection Act (CIPA), including FCC Order 11-125, as well as Texas Education Code Chapter 37, Section 37.001 regarding cyberbullying. Despite these safeguards, complete restriction of inappropriate or non-educational material is not guaranteed. Therefore, users must adhere to all guidelines for acceptable and appropriate use. The District cannot ensure that all content accessed will align with its educational mission, goals, or policies, including CQ (Legal), CQ (Local), and FCC 47 U.S.C. 254, Local FFI.

<https://pol.tasb.org/PolicyOnline/PolicyDetails?key=260&code=CQ#localTabContent>

### **Internet Use Guidelines**

Use of the Internet within San Benito CISD is a privilege, not a right. To maintain access, usage must align with the educational objectives and values of the District. All users are expected to act responsibly and in accordance with the policies outlined in this document, as well as applicable classroom rules, District policies, and state and federal laws.

Violations of the acceptable use provisions will result in the loss of Internet access privileges and may lead to further disciplinary action as outlined in District policy. Continued eligibility for access requires ongoing adherence to these responsibilities and standards.

### **Acceptable Use**

Users are expected to support educational and research activities that align with district policy and to comply with the rules of any network being accessed, including general standards of network etiquette.

**\*\*Please notify the Technology Department immediately** if you encounter inappropriate websites, detect any security concerns, or experience changes to your account (e.g., name changes, campus reassignment, etc.).\*\*

### **Unacceptable Use**

- Unauthorized use or downloading of copyrighted material, including music and movies.

- sending unsolicited bulk mail (UBE or SPAM), transmitting, distributing, uploading, posting of any material that is obscene, defamatory, libelous, unlawful, harassing, abusive, threatening, harmful and vulgar (cyber-bullying, sexting)
- using the school account for any personal, non-school commercial activities such as advertising or procurement for profit
- using the network for political or lobbying purposes
- using the network or the Internet to induce, solicit, or participate in any unlawful activity such as gambling, extortion, pyramid schemes, chain letters, or the viewing of lewd materials
- Disabling or by-passing any installed filtering device (i.e. hacking) or gaining access to any account not belonging to the user (i.e. cracking)
- making available or using any software, program, product or service that is designed to violate this AUP
- gaining access to restricted resources and information
- using devices and applications that put the network at risk\*\*
- identifying or showing security problems to others
- using another person's account
- revealing your account password or allowing another person to use your account
- disseminating your or others' personal identification information
- Accessing restricted resources, using devices that risk the network, or revealing personal account information.
- Unauthorized wireless access points, personal computers, or game consoles.
- Consumer-grade routers.
- Peer-to-peer file-sharing applications.
- Instant messaging services that are not district-approved.
- Other unauthorized uses of district bandwidth or network.
- Devices or software that could be used for malicious intent.

### **Filtering**

In the schools, student access to and use of electronic mail will be available through a restricted teacher/staff account. The district-provided Internet access has a filtering device that blocks access to visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the federal Children's Internet Protection Act (CIPA) and as determined by the Superintendent or his designee. This filtering device database blocks millions of inappropriate sites and is monitored and updated regularly.

- Staff and student email content is monitored and filtered for inappropriate and/or malicious content.
- Our Internet access includes filtering to block inappropriate content as defined by federal law and district guidelines. This filtering system is regularly updated to block millions of unsuitable sites.

### **Disclaimer of Liability**

The school district makes no warranty of any kind, neither expressed nor implied, for the Internet access it is providing. The District shall not be liable for:

- users' inappropriate use of electronic communication resources or violation of copyright restriction or other laws, users' mistakes or negligence, or costs incurred or unauthorized financial obligation resulting from the district-provided access to the Internet by the user
- ensuring the accuracy, age appropriateness, or usability of any information found on the Internet
- damage to personal property used to access district computers or networks or for district-provided Internet access
- any action of the user who accesses the Internet or any other type of computer networking service from a non-school, business, home, or individual account.

### **Remember**

All users must adhere to the terms in this document. These terms reflect an agreement and are governed by Texas and U.S. laws. All terms and conditions as stated in this document are applicable to all users of the network. These provisions reflect an agreement of the parties and shall be governed and interpreted in accordance with this policy and the laws of the State of Texas and the United States of America.

Using the Internet through the district network is a privilege, not a right. Misuse can lead to suspension or termination of access and other disciplinary actions. Email and other electronic communications through the district network are not private and may be monitored.

Families are responsible for guiding Internet use on district devices while off campus.

Outside of school, families bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media.

The district will educate students on safe online behavior, including social networking, messaging platforms, and cyber-bullying awareness.

### **Safety Tips and Resources**

- **[FTC Protecting Kids Online]** (<https://consumer.ftc.gov/identity-theft-and-online-security/protecting-kids-online>)
- **[OnGuard Online]** (<https://consumer.ftc.gov/identity-theft-and-online-security/online-privacy-and-security>)



## **REQUEST FOR APPROVAL TO REPAIR THE ROOF WATER DRAINS AT SAN BENITO HIGH SCHOOL.**

### **Superintendent's Recommendation:**

That the Board of Trustees approve the recommendation to accept the proposal from American Contracting USA in the amount of \$90,969.00 to be in the best interest of San Benito CISD.

### **Rationale**

The San Benito CISD requested warranty information on the High School roof which was done in 2010. Upon evaluation of the roof, Highland Manufactor indicated we still have 4 years of warranty and agreed to repair the existing leaks at the San Benito High School. The roof drains at the High School were part of the original design when the High School was built in 1980. Therefore, Highland Manufacturing was not responsible for these drains back in 2010 and none were replaced.

Since the drains were part of the original design of the High School the district bears the responsibility of repairing the drains at our expense. Please see the 3-quote form attached. Highland Manufacture is awarding American Contracting USA to do their warranty work. The District recommends that the same contractor should also be used in doing the drain repair work. It will be advantageous to the district to have one contractor work on both scopes of work.

### **Paperwork Impact:**

This will not generate additional paperwork for the District.

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer  
Eddie Cavazos, Director of Purchasing

### **Board Policy Reference and Compliance:**



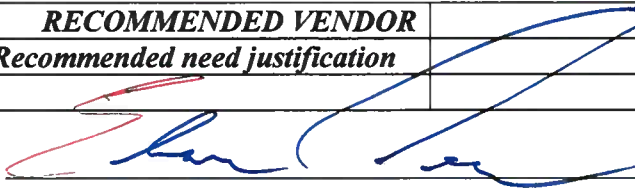
<b>Date:</b>	June 24, 2025
<b>Person/Dept. Requesting Quote:</b>	Mr. Eddie Cavazos, Director of Purchasing
<b>Requisition #</b>	

**PURCHASING DEPARTMENT  
WRITTEN QUOTATION DOCUMENTATION FORM  
FOR AMOUNTS: \$500.00 - \$49,999.99**

	<b>VENDOR 1</b>	<b>VENDOR 2</b>	<b>VENDOR 3</b>
<b>Company:</b>	American Contracting U.S.A	ARGIO Roofing	TADCO Roofing & Waterproofing
<b>Contact Person:</b>	Chris Escobedo	Marisol Santana	Jonathan Rodarte
<b>City/State:</b>	Rio Hondo, TX 78583	Harlingen, TX 78550	Edinburg, TX 78542
<b>Telephone #:</b>	956-748-4030	956-364-3483	956-601-8286
<b>Email:</b>	chris@americancontracting.org	msantana@argioroofing.com	jrodarte@tadcoroofing.com

<b>ITEM #</b>	<b>Qty</b>	<b>Descriptions/Specs</b>	<b>Unit Price Vendor 1</b>	<b>Unit Price Vendor 2</b>	<b>Unit Price Vendor 3</b>
	1	HS Roof Drain Replacement and Minor Roof Repairs	90,969.00	61,527.00	105,110.00
		<i>Freight Charges</i>			
		<i>Delivery Date After Receipt of PO</i>			
		<b>TOTAL</b>	<b>\$90,969.00</b>	<b>\$61,527.00</b>	<b>\$105,110.00</b>

<b>RECOMMENDED VENDOR</b>
<i>If LOW QUOTE NOT Recommended need justification</i>

Administrator Signature  Date 7-7-25

# PROPOSAL



1606 S. Reynolds • Rio Hondo, TX 78583  
 Tel: (956) 748-4030  
 Fax (956) 748-2891  
 Email: chris@americancontracting.org

PROPOSAL SUBMITTED TO <b>San Benito Consolidated Independent School District</b>	PHONE <b>(956) 361-6100</b>	DATE <b>June 24, 2025</b>
STREET <b>240 N. Crockett St.</b>	JOB NAME <b>San Benito CISD HS Roof Drain Replacement &amp; Minor Roof Repairs</b>	
CITY, STATE AND ZIP CODE <b>San Benito, TX 78586</b>	JOB LOCATION <b>San Benito, TX</b>	
CHOICE PARTNERS CONTRACT # <b>23/041MR-01</b>	ATTENTION <b>Mr. Aguilar &amp; Mr. Covarrubias</b>	

**WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:**

(REVISED ROOF DRAIN WORK 06/12/25)

- Remove existing roofing membranes, coverboard, insulation, and anchor base sheet at the roof drain sump area to extending up onto the surrounding field of roof a minimum of 12".
- Remove the existing roof drain in its entirety to include associated accessory components and replace with new cast iron drain to match existing size, style, type, etc. and reconnect to existing drain leader line. To include replacement of the vertical leader line from the drain bowl to the elbow and extending a minimum of two feet of the horizontal line from elbow. Provide new leader line, coupling, elbow, and any associated hubs, connections, clamps, etc. for a complete installation. Provide blocking, supports, etc. as necessary to set drain to proper height and properly secure drain to roof deck.
- Provide new roof insulation, coverboard, and tapered insulation to match existing.
- Provide new, min. 30"x30", 4# sheet lead at roof drain.
- Provide water stop sealant at base of existing insulation to existing LWV deck to include a water stop membrane. Refer to attached detail.
- Provide new SBS venting base anchor base sheet mechanically fastened to existing LWC deck. Fastening pattern shall match existing.
- Provide new thermal insulation (2.5" ISO), 1/2" Securock, and tapered ISO as applicable adhered in cold insulation adhesive.
- Provide minimum 85 mil, fiberglass reinforced, SBS smooth surfaced base sheet adhered in manufacturer's Mod-bid adhesive.
- Provide Hyload 150E CTEM membrane set in Hyload Cold Ply Adhesive.
- Provide granulated SBS, fiberglass reinforced modified bitumen cap sheet membrane set in manufacturer's cold applied mod bit adhesive.
- Provide granulated SBS "Torch Grade" stripping ply around perimeter of repair at the tie-in to existing.
- Includes 9 (nine) drains
- Provide one-year warranty on materials & workmanship.

Exclusions - asbestos testing, abatement, or repairs for roofs, ladders, roof hatches, roof equipment supports, roof curbs, wall panels, MEP, skylights, raising of units, piping, chiller lines, metal roofs, and roof deck repairs, canopies, and any item not mentioned above.

**We Propose** hereby to furnish labor - complete in accordance with above specifications for the sum of:

**Ninety Thousand Nine Hundred Sixty-Nine & 00/100 Dollars**                      (**\$ 90,969.00**)

**Applicable Taxes Not Included**

Payment to be made as follows:  
Progress Payments

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**THIS PROPOSAL IS VALID FOR 30 DAYS.**

Date of Acceptance \_\_\_\_\_

Authorized Signature \_\_\_\_\_

# ARGIO ROOFING

S I N C E 2 0 0 7

Proposal #25-114R

June 24, 2025

San Benito CISD  
Attention: Mr. Eddie Cavazos


Project:  
San Benito High School Roof Drain Replacement Repair Work (Revised 06/12/2025)

Provide the following scope of work:

1. Remove existing roofing membranes, coverboard, insulation, and anchor base sheet at the roof drain sump area to extending up onto the surrounding field of roof a minimum of 12".
2. Remove the existing roof drain in its entirety to include associated accessory components and replace with new cast iron roof drain to match existing size, style, type, etc. and reconnect to existing drain leader line. To include replacement of the vertical leader line from the drain bowl to the elbow and extending a minimum of two feet (2'-0") of the horizontal line from elbow. Provide new leader line, coupling, elbow, and any associated hubs, connections, clamps, etc. for a complete installation. Provide blocking, supports, etc. as necessary to set drain to proper height and properly secure drain to roof deck.
3. Provide new roof insulation, coverboard, and tapered insulation to match existing.
4. Provide new, min. 30" x 30", 4# sheet lead at roof drain.
5. Provide water stop sealant at base of existing insulation to existing LWC deck to include a water stop membrane. Refer to attached detail.
6. Provide new SBS venting base anchor base sheet mechanically fastened to existing LWC deck. Fastening pattern shall match existing.
7. Provide new thermal insulation (2.5" ISO), 1/2" Securock, and Tapered ISO as applicable adhered in cold insulation adhesive.
8. Provide minimum 85 mil, fiberglass reinforced, SBS smooth surfaced base sheet adhered in manufacturer's Mod-Bit cold adhesive.
9. Provide Hyload 150E CTEM membrane set in Hyload Cold Ply Adhesive.
10. Provide granulated SBS, fiberglass reinforced modified bitumen cap sheet membrane set in manufacturer's cold applied mod bit adhesive.
11. Provide granulated SBS "Torch Grade" stripping ply around perimeter of repair at tie-in to existing.
12. Provide one year warranty on materials and workmanship.
13. Choice Partners #23/041MR-02

Grand Total Amount: \$61,527.00

Exclusions: Taxes; Bonds; Permits; Allowances; MEP; Windstorm; M.E.P.; Roof Accessories; Walkway Pads; Roof Hatches; Pipe Supports; Wood Nailers; Pitch Pans; Structural Work; Waterproofing; brick work; thru-wall work; Splash blocks; Roof curbs; Cutting or Patching of Deck; Wall Panels; and any other items not mentioned above.

  
Rogerio Escobedo, President

R. G. V. 413 S A St., Harlingen, TX 78550 • (956) 364-3483 • [msantana@argioroofing.com](mailto:msantana@argioroofing.com)  
Houston 3802 Palm Crest Dr., Rosharon, TX 77583 • Arizona 2209 W. 1<sup>st</sup> St. #109 Tempe AZ, 85281  
[www.argioroofing.com](http://www.argioroofing.com)







TADCO ROOFING & WATERPROOFING  
902 E Owassa Rd, Edinburg, TX 78542

ROOFING & WATERPROOFING

PROPOSAL DATE: 6/24/2025

PROJECT NAME: San Benito High School Roof Drain Repairs  
PROJECT ADDRESS: 450 S Oscar Williams Rd, San Benito, TX 78586

CUSTOMER		BILLING INFORMATION	
Name:	Eddie Cavazos	Name:	
Company:	San Benito CISD	Company:	
Address:	2001 Utex Dr, San Benito, TX 78586	Address:	
Phone:	(956) 361-6390	Phone:	
E-mail:	jecavazos@sbcisd.net	E-mail:	

SCOPE OF WORK:

MANUFACTURER / SYSTEM TYPE : \_\_\_\_\_ Site Visit: YES Specs: No

- \* Remove existing roofing membranes, coverboard, insulation, and anchor base sheet at the roof drain sump area to extending up onto the surrounding field of roof a minimum of 12".
- \* \_\_\_\_\_
- \* Remove the existing roof drain in its entirety to include associated accessory components and replace with new cast iron roof drain to match existing size, style, type, etc. and reconnect to existing drain leader line. To include replacement of the vertical leader line from the drain bowl to the elbow and extending a minimum of two feet (2'-0") of the horizontal line from elbow. Provide new leader line, coupling, elbow, and any associated hubs, connections, clamps, etc. for a complete installation. Provide blocking, supports, etc. as necessary to set drain to proper height and properly secure drain to roof deck.
- \* \_\_\_\_\_
- \* Provide new roof insulation, coverboard, and tapered insulation to match existing.
- \* \_\_\_\_\_
- \* Provide new, min. 30" x 30", 4# sheet lead at roof drain.
- \* \_\_\_\_\_

See page 2 for additional scope

PROPOSED SF/LF	See SOW	PRODUCT WARRANTY	N/A
		INSTALLER WARRANTY	N/A
		BASE BID	\$105,110.00
		TAX	\$0.00
		TOTAL BASE BID	\$105,110.00

Customer Name/Title: \_\_\_\_\_  
Customer Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
TADCO Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Price includes labor, materials, taxes, insurance and additional fees (if applicable).  
Major credit card, checks and cash are accepted.  
Credit cards are subject to a 3% upcharge.  
TADCO is not responsible for any areas that are not specifically noted in the above mentioned scope of work.





TADCO ROOFING & WATERPROOFING  
 902 E Owassa Rd, Edinburg, TX 78542

**ROOFING & WATERPROOFING**

- \* **Exclusions To Scope Of Work**
- \* Contingency & Bonds
- \* HUB/ MXBE/Minority Participation
- \* Canopy roofs, sunshade, or screens
- \* Structural metal and / or support framing for any roofing areas
- \* Any wall materials such as: masonry, stucco, or metal panels
- \* Any type of decking such as: metal, wood, structural or light weight concrete.
- \* Skylights, daylights, tubes or vents of any kind
- \* Roof curbs, sleepers, supports, pipes, duct, or roof top equipment or material
- \* Any lifting, removal, replacement, or relocation of any equipment or materials
- \* All HVAC, electrical, plumbing, carpentry, lightning protection or medical gas
- \* All plumbing connections to downspouts or downspout boots
- \* Any internal or built-in gutters or downspouts
- \* Roof hatches, doors, door thresholds, ladders, walkways, crossovers or steps
- \* Thru-wall flashing, saw cuts or any wall construction of any type
- \* Any wood blocking, nailer or plywood, gypsum or fiberboard
- \* Composite board or composite insulation board
- \* Any type of roof sheathing, sheathing to metal, concrete or wood framing
- \* Any type of davits to attach safety equipment.
- \* Any type of landscaping or repairs to landscaping.
- \* Any asbestos abatement, monitoring, removal or manifesting
- \* Any types of testing that will be performed on roof
- \* Any type of metal roofing, metal walls panels, fascia, soffits or connected coping
- \*
- \* **Terms & Conditions**
- \* TADCO Roofing & Waterproofing is not responsible for unforeseen conditions or acts of God that
- \* could potentially impact the base proposal price. Any unforeseen conditions are not included.
- \* Changes will be included, on an as needed basis.
- \*
- \* **Payment Terms:**
- \* All payments for service rendered are due 30 days after an invoice has been issued, Failure to
- \* to pay for service may result in a lien placement or additional penalties.
- \*
- \*
- \*
- \*
- \*
- \*
- \*
- \*
- \*
- \*

Customer Initial \_\_\_\_\_

**Fw: San Benito High School Roof Repairs**

---

**From** Mata, Monica <mmata@sbcisd.net>  
**Date** Thu 2025-07-10 8:37 AM  
**To** Rosa, Peggy L. <prosa@sbcisd.net>

Please add email with the information for the HS Roof drains I sent you yesterday.

Thank you

---

**From:** Cavazos, Jose E. <jecavazos@sbcisd.net>  
**Sent:** Thursday, July 10, 2025 8:33 AM  
**To:** Mata, Monica <mmata@sbcisd.net>  
**Subject:** Fw: San Benito High School Roof Repairs

Please see the email below from Travis Jones of Armko.

Eddie Cavazos, B.B.A, CTSBSO  
Director of Purchasing  
San Benito CISD  
2001 UTEX Drive  
San Benito, Texas 78586  
Phone: 956.361.6390  
Email: jecavazos@sbcisd.net



---

**From:** Travis Jones <TJones@armko.com>  
**Sent:** Thursday, July 10, 2025 8:29 AM  
**To:** Cavazos, Jose E. <jecavazos@sbcisd.net>  
**Subject:** San Benito High School Roof Repairs

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Mr. Cavazos;

As per our previous discussion, the roofing manufacturer Hyload has approved the proposal from American Contracting USA, Inc. to perform the roof repairs that are covered under the manufacturer's warranty. There is other additional work to be performed on the roof that is not covered under the warranty, (ie: various roof drain replacement). This work interfaces and adjoins with the roof warranty work. It is therefore our recommendation that the District's repair work be performed by the same contractor. In doing so, it will simplify coordination of the work and expedite the process for the District. Should any future concerns arise with the work, the District will only have to deal with one contractor, in lieu of two contractors possibly pointing fingers at each other.

Armko, will continue to assist the District in facilitating the process. Should you have any further questions or concerns please contact me anytime.

Respectfully,

Travis Jones  
South Texas Regional Manager  
Armko Industries, Inc.

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## **REQUEST APPROVAL OF BOARD MINUTES**

### **Superintendent's Recommendation:**

That the Board of Trustees approve the minutes of the following Board meetings:

Public Hearing on June 25, 2025

Regular Board Meeting on June 25, 2025

Article 6252-17a, §3(b), V.A.T.S., requires in part that the Board shall prepare and retain minutes of each of its open meetings. The meetings are public records and should be available for public inspection and copying on request to the Superintendent or his designee.

### **Rationale:**

See Exhibit.

### **Paperwork Impact:**

No additional paperwork will be generated.

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

This item is following Board Policy BE(LEGAL)BE(LOCAL).



## Public Hearing Minutes

Wednesday, June 25, 2025 5:15 PM

John F. Barron Administration Building - Board Room, 240 N. Crockett Street, San Benito, Texas 78586

Rudy Corona: Present  
Ariel Cruz-Vela: Present  
Frutoso Gomez: Present  
Crystal Hernandez: Present  
Orlando Lopez: Absent  
Alex Reyna: Present  
Israel Villarreal: Present  
Alex Reyna arrived +/- 5:33 PM.

### 1. Opening of Meeting

The meeting was called into Order at 5:17 PM.

#### 1.1. Roll Call, Establish Quorum

\_\_\_\_\_ Dr. Ariel Cruz-Vela, Board President  
\_\_\_\_\_ Crystal Hernandez, Board Vice-President  
\_\_\_\_\_ Israel Villarreal, III, Board Secretary  
\_\_\_\_\_ Rudy Corona, Board Trustee  
\_\_\_\_\_ Frutoso M. Gomez, Jr., Board Trustee  
\_\_\_\_\_ Orlando López, Board Trustee  
\_\_\_\_\_ Alex Reyna, Board Trustee  
\_\_\_\_\_ Alfredo Perez, Superintendent of Schools  
\_\_\_\_\_ Tony Torres, Board Attorney

### 2. Public Comment

2.1. Public comments on Adopting the Budget for the 2025-2026 School Year

1. Mary Maney - budget teacher increase/stipends

### 3. Presentation

3.1. Discussion on Adopting the Budget for the 2025-2026 School Year  
Presentation presented by Monica Mata, Chief Financial Officer

### 4. Community Comment

4.1. Community comments on Adopting the Budget for the 2025-20265 School Year, if any  
None

### 5. Closing of Meeting

#### 5.1. Adjournment

Motion to adjourn the meeting. This motion, made by Frutoso Gomez and seconded by Crystal Hernandez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea

Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1  
The meeting adjourned at 5:45 PM.

---

Board President

---

Board Secretary

DRAFT



## Regular Board Meeting Minutes

Wednesday, June 25, 2025 5:30 PM

John F. Barron Administration Building - Board Room, 240 N. Crockett Street, San Benito, Texas 78586

Rudy Corona: Present  
Ariel Cruz-Vela: Present  
Frutoso Gomez: Present  
Crystal Hernandez: Present  
Orlando Lopez: Absent  
Alex Reyna: Present  
Israel Villarreal: Present

The meeting was called to Order at 5:45 PM.

### 1. Opening of Meeting

#### 1.1. Roll Call, Establish Quorum

\_\_\_\_\_ Dr. Ariel Cruz-Vela, Board President  
\_\_\_\_\_ Crystal Hernandez, Board Vice-President  
\_\_\_\_\_ Israel Villarreal, III, Board Secretary  
\_\_\_\_\_ Rudy Corona, Board Trustee  
\_\_\_\_\_ Frutoso M. Gomez, Jr., Board Trustee  
\_\_\_\_\_ Orlando López, Board Trustee  
\_\_\_\_\_ Alex Reyna, Board Trustee  
\_\_\_\_\_ Alfredo Perez, Superintendent of Schools  
\_\_\_\_\_ Tony Torres, Board Attorney

#### 1.2. Pledge of Allegiance to the United States and the Texas Flags

The Pledge of Allegiance to the United States and the Texas Flags was recited by Orlando Herrera, he is a 5th grade student at Angela G Leal Elementary.

#### 1.3. Invocation

Invocation was given by Elyssa Ponce, she is a 4th grade student at Angela G Leal Elementary.

### 2. Special Recognition

2.1. Berta Cabaza Middle School - All Region Choir

2.2. Miller Jordan Middle School - All Region Choir

2.3. Riverside Middle School - All Region Choir

2.4. San Benito Veterans Memorial Academy & San Benito High School - Varsity Baseball Team Bi-District Qualifiers

2.5. San Benito Veterans Memorial Academy & San Benito High School - Varsity Baseball 32-6A All-District Selections

### 3. Public Comment

1. Mary Maney - Employee recognition, closed session, stipends/adjustments, and Insurance.

### 4. Board Report

### 5. Superintendent's Report

### 6. Reports/Presentation(s)

6.1. Presentation by the San Benito Industrial Board  
Presentation by Pete Claudio.

### 7. Consent Agenda: Academics Services

Motion to approve as presented. This motion, made by Rudy Corona and seconded by Israel Villarreal, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

7.1. \*Request for Approval of the Memorandum of Understanding (MOU) between San Benito CISD and Cameron County Juvenile Justice Alternative Education Program (JJAEP) for the 2025-2026 School Year

**8. Consent Agenda: Business and Finance**

Motion to approve 8.1-8.8 as presented. This motion, made by Rudy Corona and seconded by Israel Villarreal, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

8.1. \*Request for Approval of Cash Account for May 2025

8.2. \*Request for Approval of Comparison of Revenue and Expenditures to Budget for May 2025

8.3. \*Request for Approval of Tax Collection Report for May 2025

8.4. \*Request for Approval of Check Disbursements Report for May 2025

8.5. \*Request for Approval of Gifts/Bequests for the 2024-2025 School Year

8.6. \*Request for Approval of Budget Amendments

8.7. \*Request for Approval of Purchases over \$50,000

8.8. \*Request for Approval to Award Bid Proposals of RFP-0525-SI, Student Insurance

**9. Consent Agenda: Administration**

Motion to approve 9.2 & 9.5 as presented. This motion, made by Rudy Corona and seconded by Israel Villarreal, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

9.1. \*Request Approval of the 2025-2026 Compensation Plan

Motion to approve the the 2025-2026 compensation plan as presented. This motion, made by Frutoso Gomez and seconded by Alex Reyna, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

9.2. \*Request for Approval of Holiday Calendar for the 260+ Employees

9.3. \*Request for Approval of the Nomination of a Delegate and Alternate to the Texas Association of School Boards (TASB) 2025 Delegate Assembly  
Motion to approve the nomination of Rudy Corona as delegate and Israel Villarreal as the alternate to the TASB 2025 Delegate Assembly. This motion, made by Crystal Hernandez and seconded by Ariel Cruz-Vela, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

9.4. \*Request for Approval to Endorse a Candidate for Region 1, Position B Seat on the TASB Board of Directors  
Motion to endorse Rudy Corona as a Candidate for Region 1, Position B seat on the TASB Board of Directors. This motion, made by Crystal Hernandez and seconded by Frutoso Gomez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

9.5. \*Request for Approval of Board Minutes

**10. Action Agenda**

10.1. Discussion and Possible Action to Approve the Proposed Budget for the 2025-2026 School Year

Motion to approve the proposed budget for the 2025-2026 school year. This motion, made by Frutoso Gomez and seconded by Crystal Hernandez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

10.2. Discussion and Possible Action on Revisions to the Board Operating Procedures Manual

Motion to approve the revisions to the Board Operating Procedures Manual as presented. This motion, made by Rudy Corona and seconded by Israel Villarreal, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

10.3. Discussion and Possible Approval of Resolution to Calendar and Work Period Motion to approve the Resolution to Calendar and Work Period as presented. This motion, made by Rudy Corona and seconded by Frutoso Gomez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1

10.4. Discussion and Possible Action of the Memorandum of Understanding between San Benito CISD and Cameron County Juvenile Justice Alternative Education Program (JJAEP) Services for the 2025-2026 School Year Motion to approve the MOU with Cameron County Juvenile Justice Alternative Education Program (JJAEP) Services for the 2025-2026 school year. This motion, made by Rudy Corona and seconded by Crystal Hernandez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1

10.5. Discussion and Possible Approval of the 5-Year Strategic Plan Goals Motion to approve the 5-Year Strategic Plan Goals as presented. This motion, made by Crystal Hernandez and seconded by Rudy Corona, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1

## 11. Closed Meeting

Moved the meeting into Closed Session at 6:47 PM.

11.1. Employment, Resignation(s), Retirement(s), and Termination(s)

11.2. Discussion and Consideration to Renew Probationary Contracts for Teachers, Librarians, Nurses (RN), and Instructional Coaches for the 2025-2026 School Year

11.3. Discussion and Consideration of Employment of Band Director

11.4. Discussion and Consideration of Employment of College, Career, and Military Readiness (CCMR) Director

11.5. Discussion and Consideration of Employment of Career and Technical Education (CTE) Director

11.6. Discussion and Consideration of Employment of Fine Arts Director

11.7. Discussion and Consideration of Employment of Executive Director of Administrative Services

11.8. Discussion and Consideration to Renew Probationary Contracts for Administrators for the 2025-2026 School Year

11.9. Level III Grievance - L. R.

## 12. Reconvene into Open Session

The meeting Reconvened into Open Session at 9:39 PM.

12.1. Employment, Resignation(s), Retirement(s), and Termination(s)

Motion to approve employment, resignations, retirements, and terminations as

presented in executive session. This motion, made by Rudy Corona and seconded by Frutoso Gomez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1

12.2. Discussion and Possible Action to Renew Probationary Contracts for Teachers, Librarians, Nurses (RN), and Instructional Coaches for the 2025-2026 School Year

Motion to approve to Renew Probationary Contracts for Teachers, Librarians, Nurses (RN), and Instructional Coaches for the 2025-2026 school year. This motion, made by Frutoso Gomez and seconded by Rudy Corona, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1

12.3. Discussion and Possible Approval of Employment of Band Director

Motion to approve Dulce Rodriguez as Band Director. This motion, made by Crystal Hernandez and seconded by Israel Villarreal, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1

12.4. Discussion and Possible Approval of Employment of College, Career, and Military Readiness (CCMR) Director

Motion to approve Nancy Casas as Career and Technical Education Director. This motion, made by Rudy Corona and seconded by Israel Villarreal, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1

12.5. Discussion and Possible Approval of Employment of Career and Technical Education (CTE) Director

Motion to approve Alan Larralde as Career and Technical Director. This motion, made by Rudy Corona and seconded by Frutoso Gomez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea

Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1

- 12.6. Discussion and Possible Approval of Employment of Fine Arts Director  
Motion to approve Eradio Martinez as Fine Arts Director. This motion, made by Crystal Hernandez and seconded by Alex Reyna, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1

- 12.7. Discussion and Possible Approval of Employment of Executive Director of Administrative Services  
Motion to approve Erika Echartea as the Executive Director of Administrative Services. This motion, made by Rudy Corona and seconded by Frutoso Gomez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1

- 12.8. Discussion and Consideration to Renew Probationary Contracts for Administrators for the 2025-2026 School Year  
Motion to approve to Renew Probationary Contracts for Administrators for the 2025-2026 school year. This motion, made by Crystal Hernandez and seconded by Rudy Corona, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea  
Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1

- 12.9. Discussion and Possible Action regarding Level III - L. R.  
no discussion

### 13. Closing of Meeting

#### 13.1. Adjournment

Motion to adjourn the meeting. This motion, made by Rudy Corona and seconded by Frutoso Gomez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Yea

Israel Villarreal: Yea  
Yea: 6, Nay: 0, Absent: 1  
The meeting was adjourned at 9:44 PM.

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Board President

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Board Secretary

DRAFT

July 8, 2025

San Benito ISD  
240 N. Crockett Street  
San Benito, Texas 78586

Subject: Scoreboard and Field Lighting Replacement for the Bobby Morrow Football Stadium

GEXA Energy Solutions, LLC is pleased to provide you with this turn-key proposal for the replacement of the Scoreboard and the Field Lights at the Bobby Morrow Football Stadium:

### **1. Scoreboard Replacement Scope of Work**

- Structural design to address modifications to the existing scoreboard supports so that the new scoreboard will attach properly
- Removal and reinstallation of the Bobby Morrow Sign and the Greyhound logo
- Furnish and install one 34' x 74' video board
  - i. 10,000 brightness
  - ii. 7,680 refresh rates
  - iii. 10 parts/5-year labor warranty
- 2 – 30" play clocks with 14" game time displays and 2 outdoor radio kits
- (1) ISC-9000 Scoring Controller
- (1) ISC-Hand Held Remote (S)
- (2) ISC-Hand Held Remote (F)
- (1) Distribution Panel,
- (1) HW182D Air-Trumpet Horn,
- (1) HN-CTRL-X9 Air-Horn Control Module,
- (1) Wireless Radio Kit \*Mandatory for Air-Trumpet Horn\*.
- Virtual Scoreboard Hardware and Software with camera switcher and instant replay with joystick control.
- Video board will operate as a virtual scoreboard and includes (5) additional zones/layers for sponsors, mascots/school graphics, sport clips/animations and additional custom content.
- Includes (2) Sport Content Packages: Base software package that comes with hardware & Custom Graphics created by Manufacturer's Creative Team.
- Hardware/Software Required with video board purchase and included in this pricing.
- All materials necessary for a complete installation
- Electrical Engineering design to upgrade the existing electrical service for the new scoreboard.
  - i. Attended a project kickoff meeting and chair progress meetings?
  - ii. Perform a site survey of the existing electrical system for the scoreboard
  - iii. Below is a list of drawings to be provided:
    1. Demolition and New Power Plans
    2. Electrical one-line
    3. Electrical Site Plan
    4. Electrical Details (as necessary)
    5. Panel Schedules (as necessary)

- 6. Equipment Schedules (as necessary)
- iv. Signed and sealed electrical construction drawings
- v. Specifications for all work to be performed
- vi. Product Delivery
  - Drawings on 24" x 36" Paper
  - Cut Sheets on 8 1/2" x 11" Paper
  - Specifications in sheet format
  - One CD with the 100% signed and sealed construction drawings, any cut sheets, and the specifications in PDF format

The scoreboard will be furnished and installed by Ace Sports; the electrical service upgrade will be done by a local electrical contractor working for GEXA Energy Solutions

**2. Football Field Lighting Replacement**

- Provide a design for the installation of a new LED lighting system to light the Football Field
- Light levels of 50fc and uniformity of 2:1
- Testing and final aiming of the equipment
- MUSCO BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight.
- Factory aimed and assembled luminaires, including BallTracker® luminaires.
- Factory aimed and assembled RGBW luminaires.
- Pole length factory assembled wire harnesses.
- Factory wired and tested remote electrical component enclosures.
- Mounting hardware for pole top luminaire assemblies and electrical components enclosures
- Disconnects
- UL listed assemblies.
- Corrosion protection
- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support
- The existing poles that house the existing lights will be reused

The lighting system will be furnished and installed by MUSCO Lighting.

**3. Fee for the above Scope of Work**

As requested by San Benito ISD, the fee to replace the scoreboard and install a new LED Show Color Lighting system at Bobby Morrow Stadium is:

- **Scoreboard Replacement**
  - **One Million Eighty-Thousand Six Hundred Twenty-One Dollars.....**  
**\$1,080,621.00**
- **Football Field Show Color Lighting System Fee**
  - **Five Hundred Forty-Two Thousand Seven Hundred Fifty-Seven Dollars.....**  
**\$542,757.00**

#### 4. Potential Rebate/Grant Funds

- **Rebate Funds** - This project is eligible for a rebate from AEP for the energy that will be created by lowering the energy usage of the football field lighting system. The estimated rebate for is based on the information available on the AEP Rebate program website as of 07/08/25 is as follows:
  - High School Football Field ~\$22,109.44

The final determination of the AEP Rebate will not be made until the project is submitted to AEP's Rebate program. Once the project is submitted, AEP will evaluate the project and advise how much rebate money they will provide. The final amount of the rebate may be higher, lower, or equal to what is noted above.

#### 5. Project Timeline

- Football field lighting will take ~3 weeks to complete. Scoreboard installation timeline is TBD. Once a contract is executed, the timeline and sequencing of all work will be finalized

#### 6. Customer Responsibilities

- Complete access to the site for construction using standard 2-wheel drive rubber tire equipment.
- Locate existing underground utilities not covered by your local utilities. (i.e. water lines, electrical lines, irrigation systems, and sprinkler heads). GEXA Energy Solutions and its Subcontractors will not be responsible for repairs to unmarked utilities.
- Locate and mark field reference points per MUSCO supplied layout. (i.e. home plate, center of FB field).
- Ensure usability of existing underground wiring.
- Remove and or rework fencing at the baseball field and tennis courts due to access issues.
- Provide any existing as-built documents or drawings.
- Fence removal/reinstallation if necessary
- Providing space for storage containers and other project materials at the project site

#### 7. Proposal Clarifications – By Contractor

- Contacting Dig Test to get all underground public utilities clearly marked.
- Provide labor, equipment, and materials to off load equipment at jobsite per scheduled delivery.

- Provide storage containers for material, (including electrical components enclosures), as needed.
- Provide necessary waste disposal and daily cleanup.
- Keep all heavy equipment off playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
- Provide startup and aiming as required to provide complete and operating sports lighting system.
- Installation to commence upon delivery and proceed without interruption until complete.
- Remove and dispose of the existing fixtures, and electrical enclosures. This will include the recycling of lamps, aluminum reflectors, ballast, and steel, as necessary.
- Reuse of existing ground wires and power feeds for connection to new lighting equipment.
- Provide labor, materials, and equipment to assemble and install Musco TLC for LED® equipment on existing poles and terminate grounding and power feed. Power feeds will be reworked as necessary to adapt to the new Musco equipment.
- Grounding components will be modified as necessary to ensure they meet minimum standards required by NEC and NFPA780.
- For concrete poles, a new lightning down conductor(aluminum) and  $\frac{5}{8}$  in copper ground rod. For poles 75 ft (22 m) or less in height, a 1/0 AWG ground will be installed, for poles over 75 ft (22 m) in height, a 4/0 AWG conductor will be installed. The internal pole ground will be bonded to new down conductor.
- For steel poles, a new ground rod and pole bonding conductor will be installed if necessary to mee the requirements of NFPA Annex A.1.6.

## 8. Proposal Exclusions

- ***The cost for the installing the equipment necessary to upgrade the electrical service to the scoreboard as the design for this fee to be based on has not been done as of the writing of this proposal. This fee will be provided once the design is complete, and prices can be obtained. Please note that per item 1 above the engineering design fee for the electrical service upgrade is included in this proposal.***
- Any pre-existing conditions directly or indirectly impacting the defined scope of work.
- Repaint, re-plaster, drywall repair or other superficial modifications associated with the scope of work, unless damage is directly attributable to performance of this scope of work.
- Handling and administration of hazardous materials.
- Rewiring of any light fixtures
- Any AEP fees and/or AEP requirements.
- Permitting fees.



Please feel free to contact me if you have any further questions or concerns. Thank you for the opportunity to be of service. GEXA Energy Solutions, LLC looks forward to working with you.

Sincerely,  
Shawn Davis,  
Director Commercial Sales  
GEXA Energy

Cc: Tim Karacostas, PE, GEXA Energy Solutions, LLC  
David Klockner, GEXA Energy Solutions, LLC

July 8, 2025

San Benito ISD  
 240 N. Crockett Street  
 San Benito, Texas 78586

Subject: Track Replacement Proposal at the Bobby Morrow Football Stadium

GEXA Energy Solutions, LLC is pleased to provide you with this turn-key proposal for the replacement of the Track at the Bobby Morrow Football Stadium:

**1. Track Replacement**

- Remove existing track surfacing system from track oval D-zone and one long jump runway and dispose offsite; address with San Benito any asphalt pavement cracks and surface undulations prior to commencement of surfacing operations (*no concrete curb or asphalt pavement repair is included in the base price*).
- Provide and install 5,507 square yards of **epiQ Tracks® Q3000** (Purple & Gray EZ's) 10mm impermeable paved mat and structural spray polyurethane surfacing system on the track oval, and events.
- Stripe per UIL/SBCISD requirements.
- *No lettering, logos, or distance tick marks are included in proposal amount.*
- Clean up as necessary.
- The track will come with a full 5-year parts and labor warranty
- 

**2. Fee for the above Scope of Work**

As requested by San Benito ISD, the fee the Track at Bobby Morrow Stadium is:

- **Track Replacement Fee**
  - **Five Hundred Ninety-Eight Thousand Eight Hundred Seventy-two Dollars..... \$598,872.00**
  - **Adder to install to provide and install ±5,507 square yards of epiQ Tracks® X1000 13mm (Purple & Gray EZ's) .....\$29,469.00**
  - **Suggested Project Contingency for SBCISD to carry for addressing potential Asphalt issues.....\$80,000.00**

**3. Project Timeline**

- 60 days from the demolition of the old track to completion of the new track. Note this timeline can be shortened if there is minimal to no issues with the asphalt under the track. Once a contract is executed, the timeline and sequencing of all work will be finalized.

#### 4. Customer Responsibilities

- Complete access to the site for construction using standard 2-wheel drive rubber tire equipment.
- Provide any existing as-built documents or drawings.
- Providing space for storage containers and other project materials at the project site

#### 5. Proposal Clarifications

- Provide labor, equipment, and materials to off load equipment at jobsite per scheduled delivery.
- Provide storage containers for material, (including electrical components enclosures), as needed.
- Provide necessary waste disposal and daily cleanup.
- Provide project Insurance, Supervision and one (1) Mobilization.
- Provide performance and payment bonds.
- Provide, prior to construction, all required submittals.
- Provide, prior to construction, track lane and event marking drawings.
- Provide final punch-out and clean-up of the completed project.

#### 6. Proposal Exclusions

- Any items not listed above
- Any pre-existing conditions directly or indirectly impacting the defined scope of work.
- Handling and administration of hazardous materials.
- Permitting fees.
- *Lettering, logos, or distance tick marks are not included in proposal amount.*
- Asphalt payment repair as current condition of the asphalt is unknown. Once the existing track is removed, a full inspection of the asphalt will be performed and SBCISD will be informed any repairs are required
- Utility relocation.
- Existing track repairs.
- Demolition Work not associated with the removal of the existing track
- SWPPP/Erosion control.
- Any concrete or asphalt work not described above.
- Any electrical or lighting work.
- Any fencing work.
- Any drainage system.
- Engineering and site security.
- Construction materials inspection and testing.
- Supply or installation of perimeter safety or construction fencing.
- Any Allowances or Contingencies.
- Prevailing or union wages and Taxes.

- Any permits or fees, including any utility impact fees generated by construction improvements.

Please feel free to contact me if you have any further questions or concerns. Thank you for the opportunity to be of service. GEXA Energy Solutions, LLC looks forward to working with you.

Sincerely,  
Shawn Davis,  
Director Commercial Sales  
GEXA Energy

Cc: Tim Karacostas, PE, GEXA Energy Solutions, LLC  
David Klockner, GEXA Energy Solutions, LLC