

June 11, 2026 - Regular Board Meeting

Thursday, June 11, 2026 5:00 PM

Mill Creek Academy Library, 9039 Old State Hwy 72, Williamsburg, MI 49690

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Kwin Morris

Vice President Kaitlyn Pasik

Secretary Kyle Arnold

Treasurer Carey Tafelsky

Trustee Lorraine Berak

Central Staff:

Principal Nate Plum

Executive Assistant Kortni Huron

Interim Director of Finance Beverly Mobley

II. CHANGES AND ADDITIONS TO THE AGENDA:

III. CONSENT AGENDA:

APPROVAL OF MINUTES

- May 14, 2026 - Public Labor Day Hearing Minutes
- May 14, 2026 - Regular Meeting Minutes

IV. APPROVAL OF BILLS

- General Fund - \$8,925.45

V. DONATIONS

- \$3,000 - Anonymous Donor
 - Technology Upgrades at Mill Creek Academy

VI. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC:

Time limitations: Fifteen minutes per item, three minutes per speaker per item.

VII. DISCUSSION ITEMS:

- Transitional Kindergarten
- Chloe - Marketing Update

VIII. PRINCIPAL REPORT:

- End-of-Year Update
- Personnel Update
- Summer Goals
- Class Configurations

IX. MONTHLY BOARD OF EDUCATION FINANCIAL REPORT

- Produced by Beverly Mobley

X. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION:

XI. SCHEDULED ACTIVITIES/FUTURE MEETINGS:

- June 25, 2026 - Budget Hearing, 5:00 pm
- June 25, 2026 - Board Workshop, 5:30 pm
- July 9, 2026 - Regular Board Meeting, 8:15 am

XII. ADJOURNMENT:

May 14, 2026 - Public Hearing
Thursday, May 14, 2026 2:30 PM Eastern

Mill Creek Academy Office
9039 Old State Hwy 72
Williamsburg, MI 49690

Kyle Arnold: Absent
Lorraine Berak: Absent
Kwin Morris: Absent
Kaitlyn Pasik: Absent
Carey Tafelsky: Absent
Absent: 5.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Kwin Morris

Vice President Kaitlyn Pasik

Secretary Kyle Arnold

Treasurer Carey Tafelsky

Trustee Lorraine Berak

Central Staff:

Principal Nate Plum

Executive Assistant Kortni Huron

II. LABOR DAY WAIVER PUBLIC HEARING

III. COMMUNICATIONS FROM THE PUBLIC RE: LABOR DAY WAIVER

Time limitations: Fifteen minutes per item, three minutes per speaker per item.

None. No public present.

IV. ADJOURNMENT:

May 14, 2026 - Regular Board Meeting
Thursday, May 14, 2026 5:00 PM Eastern

Mill Creek Academy Library
9039 Old State Hwy 72
Williamsburg, MI 49690

Kyle Arnold: Present
Lorraine Berak: Present
Kwin Morris: Present
Kaitlyn Pasik: Present
Carey Tafelsky: Present
Present: 5.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Kwin Morris

Vice President Kaitlyn Pasik

Secretary Kyle Arnold

Treasurer Carey Tafelsky

Trustee Lorraine Berak

Central Staff:

Principal Nate Plum

Executive Assistant Kortni Huron

II. CHANGES AND ADDITIONS TO THE AGENDA:

III. CONSENT AGENDA:

APPROVAL OF MINUTES

- April 9, 2026 - Regular Meeting Minutes

APPROVAL OF BILLS

- General Fund - \$43,312.66

DONATIONS

To approve the Consent Agenda as presented. This motion, made by Lorraine Berak and seconded by Kaitlyn Pasik, Carried.

Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 5, Nay: 0

IV. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC:

Time limitations: Fifteen minutes per item, three minutes per speaker per item.

None.

V. DISCUSSION ITEMS:

- K-12 Literacy/Dyslexia Law
 - Summer School Update
 - Marketing Update
 - Parent Survey
 - Board Financial Report
-
- K-12 Literacy/Dyslexia Law - This will not take effect until the 27-28 school year, so the District is ahead on the implementation of this. Training will be provided to staff prior to this taking effect.
 - Summer School Update - The grant that previously funded this program is no longer available. However, 31a funds can be used for this summer at Mill Creek Academy. The following staff members will lead this program: Lewis Bunting, Naomi Chalk, and Beanie Send
 - Marketing Update - Chloe has initiated this project, and all ads are on Facebook now.
 - Parent Survey - Mr. Plum will be sending this to all families on Friday, May 22nd.
 - Board Financial Report - Bryan McKenna presented this in Beverly Mobley's absence.

VI. ACTION ITEMS:

VI.A. 31-26 APPROVAL OF 2026 SUMMER SCHOOL

RESOLVED: That the 2026 Summer School Plan be approved as presented.

To approve the resolution as presented. This motion, made by Carey Tafelsky and seconded by Kyle Arnold, Carried.

Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 5, Nay: 0

VI.B. 32-26 APPROVAL OF 2026-2027 DISTRICT CALENDAR

RESOLVED: That the 2026-2027 District Calendar be approved as presented.

To approve the resolution as presented. This motion, made by Carey Tafelsky and seconded by Kaitlyn Pasik, Carried.

Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 5, Nay: 0

VII. PRINCIPAL REPORT:

- NWEA/M-STEP Testing Windows
- Field Day
- Retirement Update
- Kindergarten Screening Day
- Transitional Kindergarten Update

Principal Plum projected and presented to the board.

VIII. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION:

None.

IX. SCHEDULED ACTIVITIES/FUTURE MEETINGS:

- May 15, 2026 - Field Day
- May 25, 2026 - No School, Memorial Day
- June 5, 2026 - Last 1/2 Day of School
- June 11, 2026 - Regular Board Meeting

X. ADJOURNMENT:

To adjourn at 6:11 p.m. This motion, made by Lorraine Berak and seconded by Kaitlyn Pasik, Carried.

Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 5, Nay: 0



Check Register

Mill Creek Academy

Bank Account AP, From 05/01/2026 to 05/30/2026

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May 28, 2026 3:08 PM

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001205	05/06/2026	AP	Check	Open	000051	Amy Brady	Reimburse Teaching Supplies	551.30
001206	05/06/2026	AP	Check	Open	000009	Chalk, Naomi	Reimburse Teaching Supplies	224.75
001207	05/06/2026	AP	Check	Open	000013	Daniele Okma	Reimburse Teaching Supplies	227.65
001208	05/06/2026	AP	Check	Open	000058	Deepak Prabhaker	Reimburse Teaching Supplies	217.64
001209	05/06/2026	AP	Check	Open	000030	ESS Midwest, Inc.	4/12-4/25-26	2,574.30
001210	05/06/2026	AP	Check	Open	000086	Jennifer Drewanz	Reimburse Teaching Supplies	477.77
001211	05/06/2026	AP	Check	Open	000016	Jessica Lawrence	Reimburse teaching supplies	147.47
001212	05/06/2026	AP	Check	Open	000007	Joni Capling	Reimburse Teaching Supplies	267.50
001213 to 001214 Checks Missing								
001215	05/13/2026	AP	Check	Open	000087	Carley Lortz	Teacher Appreciation- Cooking Class	225.00
001216	05/13/2026	AP	Check	Open	000009	Chalk, Naomi	Reimburse Teaching Supplies	363.37
001217	05/13/2026	AP	Check	Open	000089	ER Yoga Flow	Teacher Appreciation- Yoga	100.00
001218	05/13/2026	AP	Check	Open	000007	Joni Capling	Teaching Supplies 25/26	233.29
001219	05/13/2026	AP	Check	Open	000047	Lewis Bunting	Reimburse Teaching Supplies 25/26	604.13
001220	05/13/2026	AP	Check	Open	000092	Lucas DeForge	Reimburse Teaching Supplies	67.99
001221	05/13/2026	AP	Check	Open	000091	Michelle White	Reimburse teaching supplies	27.19
001222	05/13/2026	AP	Check	Open	000090	Molly Abbring	Reimburse Teaching Supplies	45.93
001223	05/13/2026	AP	Check	Open	000088	Peyton Zipser	reimburse teacher appreciation	136.00
001224	05/13/2026	AP	Check	Open	000029	Susan Flores	Reimbursement Meijer	26.00
001227	05/20/2026	AP	Check	Open	000075	UHY LLP	April 2026 Consultation work	540.00
001228	05/27/2026	AP	Check	Open	000030	ESS Midwest, Inc.	April 25- May 8, 2026	1,529.43
001229	05/27/2026	AP	Check	Open	000093	Kayla Wilson	Reimburse Float Supplies	200.13
001230	05/27/2026	AP	Check	Open	000032	Ricoh	Copier MCA	138.61
Total of All Checks								8,925.45
Less Voids								0.00
Grand Total								8,925.45

Check Summary

Check Status	Count	Amount
Open	22	8,925.45
Cleared	0	0.00
Void	0	0.00
Total	22	8,925.45



Board of Education Finance Report

Financial Highlights

Thursday, June 11, 2026

Significant Accounts Payable Paid (All Funds)			Total Accounts Payable Paid by Fund		
Amount	Vendor	Description	\$		
			6,554.13	11	General Fund
\$2,574.30	ESS Midwest, Inc	Substitutes 4/12/26-4/25/26	2,371.32	29	School Activities
\$1,529.43	ESS Midwest, Inc	Substitutes 4/25/26-5/8/26			
\$540.00	UHY LLP	April 2026 Consultation Fee			
			\$ 8,925.45		Total bills to be ratified
Significant Revenues Received:					
Amount	Vendor	Description			
\$223,448.87	Elk Rapids Schools/State Of Michigan	May2026 State Aid	Total Deposits by Fund		
\$73,796.90	Elk Rapids Schools	Reimbursement for duplicate transfer of 2024/2025 Management Fee	\$313,372.42	11	General Fund
\$10,567.00	Northwest Education Services	2026 Spec Ed Headlee Allocation	89.56	29	School Activities
\$3,000.00	Anonymous	Private Donation for Technology Upgrades			
\$2,649.21	MILAF	Investment Earnings - May 2026			
			\$ 313,461.98		Total Deposits

**REVENUES**

Local Revenues
 State Revenues
 Federal Revenues
 Received from Other Districts/ISD
 Other Revenues/Transfer From ERS

A - Total Revenues**EXPENDITURES****Instruction**

Basic
 Added Needs
Support Services
 Pupil Support Services
 Instructional Support Services
 General Administration
 School Administration
 Business Services
 Operation & Maintenance
 Pupil Transportation
 Other Central Services
 Athletic Activities
 Community Activities
 Payments to Other Schools/Other Transactions

B - Total Expenditures

Revenues Over(Under) Expenditures (A - B)

C - Other Transactions

Sale of Capital Assets
 Transfers In/(Out)
 Transfer to MCA

Net Change in Fund Balance

FUND BALANCE**D - Prior Year Ending Fund Balance**

Ending Fund Balance, Budgeted (A-B+C+D)

Less: Non-Spendable/Assigned Funds

Non-Spendable, Prepaid Expenditures

Unassigned, Fund Balance

General Fund					
2025-2026			05/31/26		05/31/25
Adopted Budget	Amended Budget	% of Budget	Fiscal-To-Date		Last Year Fiscal-to Date
\$ -	\$ 10,500	0.37%	\$ 20,324	193.56%	\$ 2,525
2,506,501	2,545,563	90.12%	2,037,390	80.04%	1,793,602
35,108	31,542	1.12%	22,665	71.86%	-
71,102	500	0.02%	22,408	4481.54%	-
	236,573	8.38%	162,797	68.81%	-
\$ 2,612,711	\$ 2,824,678	100.00%	\$ 2,265,583	80.21%	\$ 1,796,127
1,580,739	\$ 1,710,752	65.92%	\$ 1,259,630	73.63%	\$ 1,209,689
177,962	183,848	7.08%	169,953	92.44%	221,755
85,160	70,825	2.73%	68,693	96.99%	67,226
132,629	117,728	4.54%	20,810	17.68%	22,374
91,269	38,904	1.50%	38,634	99.31%	14,204
269,628	272,489	10.50%	167,614	61.51%	169,245
6,220	-	0.00%	(17)	0%	-
266,274	185,836	7.16%	131,247	70.63%	239,386
-	-	0.00%	-	0%	-
2,830	13,380	0.52%	13,380	100.00%	-
-	-	0.00%	-	0%	-
-	-	0.00%	(1,560)	0%	2,330
-	1,400	0.05%	2,195	156.79%	-
\$ 2,612,711	\$ 2,595,162	100.00%	\$ 1,870,579	72.08%	\$ 1,946,210
\$ -	\$ 229,516		\$ 395,003		\$ (150,082)
	-		-		-
-	-		-		-
-	-		-		-
-					
-	\$ 229,516		395,003		(150,082)
\$ 54,567	\$ 54,567	AUDITED	\$ 54,567	AUDITED	
\$ 54,567	\$ 284,083		\$ 449,570		
-	-		-		
\$ 54,567	\$ 284,083		\$ 449,570		
2.1%	10.9%				

Board Finance Report

Fiscal Year 2025 - 2026

Revenue Budget Category Explanations	
Local Revenues	Property Taxes Investment Earnings Athletic Gate Fees Athletic Participation Fees Private/Local Donations Miscellaneous Income
State Revenues	State Aid Payment from the State of Michigan State Aid grants passed thru NorthWest Education Services Other State grants from other State Agencies
Federal Revenues	Federal Grants (Mostly Title grants) Federal Portion of Medicaid Services
Revenues From Other Districts/ISD	Special Ed Headlee payment from Northwest Education Services Other Grants/Payments from Northwest Education Services Grants/Payments from other School Districts
Other Revenues	Other Revenues Items/Adjustments

Board Finance Report

Fiscal Year 2025 - 2026

Budget Category Explanations	
Basic Programs	Teacher & Aide salary and benefits Instructional software Academics tool including classrooms and supplies & tools Teacher travel Student Enrichment for arts, drama, music
Added Programs Includes	Special Education Teacher & Aide salary and benefits Instructional software Academics tool including classrooms and supplies & tools Teacher travel Student Enrichment for arts, drama, music
Pupil Support Services	Includes services not directly related to the core curriculum of instructions Guidance Counselor
Instructional Staff	Professional Development Library
General Administration	Minimal payment to board members Payments for legal, audit and election services
School Administration	All costs associated with Principal, administrative assistants Travel, supplies
Business	Business Services Summer Tax Collection Fees
Operations & Maintenance	Custodial Operations
Transportation	Transportation Director, Mechanic, Bus Fleet Mechanic Bus Fleet
Central Services	Technology Coordinator Connectivity
Athletic Activities	Athletic Director Coaches Officials Athletic Expenses
Community Services	Auditorium Director Sunshine Club
Outgoing Transfers and Other Transactions	Transfer to Other Funds