

# January 8, 2026 - Regular Board Meeting

Thursday, January 8, 2026 5:15 PM

Mill Creek Academy Library, 9039 Old State Hwy 72, Williamsburg, MI 49690

## I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

### Board of Education:

President Kwin Morris  
Vice President Kaitlyn Pasik  
Secretary Kyle Arnold  
Treasurer Carey Tafelsky  
Trustee Lorraine Berak

### Central Staff:

Principal Nate Plum  
Executive Assistant Kortni Huron  
Director of Finance Laurie McCann

## II. CHANGES AND ADDITIONS TO THE AGENDA:

## III. SPECIAL PRESENTATION - CABINET

### INTRODUCTION/UPDATE

- Karen Sniegowski, Transportation Director
- Rachael Birgy, Early Childhood Director
- Rob Payne, Food Service Director
- Dale Wheeler, IT Director
- Nate Butte, Facilities Director
- John Rice, School Resource Officer

## IV. SPECIAL PRESENTATION - BOARD RECOGNITION MONTH

## V. CONSENT AGENDA:

### APPROVAL OF MINUTES

- December 4, 2025 - Regular Meeting Minutes

## VI. APPROVAL OF BILLS

- General Fund - \$162,190.31
- Trust - \$49.59

## VII. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC:

Time limitations: Fifteen minutes per item,  
three minutes per speaker per item.

## VIII. ACTION ITEMS:

## IX. PRINCIPAL REPORT:

- NWEA Testing
- Special Olympics Event
- Robotics
- Walking Foci Professional Development

## X. AUTHORIZER REPORT:

- Legal Counsel

## XI. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION:

## XII. ADJOURNMENT:

December 4, 2025 - Regular Board Meeting  
Thursday, December 4, 2025 5:00 PM Eastern

Mill Creek Academy Library  
9039 Old State Hwy 72  
Williamsburg, MI 49690

Kyle Arnold: Present  
Lorraine Berak: Present  
Kwin Morris: Present  
Kaitlyn Pasik: Present  
Carey Tafelsky: Present  
Present: 5.

**I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE**

**Board of Education:**

**President Kwin Morris**

**Vice President Kaitlyn Pasik**

**Secretary Kyle Arnold**

**Treasurer Carey Tafelsky**

**Trustee Lorraine Berak**

**Central Staff:**

**Principal Nate Plum**

**Executive Assistant Kortni Huron**

**Director of Finance Laurie McCann**

**II. CHANGES AND ADDITIONS TO THE AGENDA:**

To approve the agenda with no changes or additions. This motion, made by Lorraine Berak and seconded by Carey Tafelsky, Carried.

Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 5, Nay: 0

**III. CONSENT AGENDA:**

**APPROVAL OF MINUTES**

- November 6, 2025 - Regular Meeting Minutes

**APPROVAL OF BILLS**

- General Fund - \$188,363.64
- Trust - \$403.62

To approve the Consent Agenda as presented. This motion, made by Carey Tafelsky and seconded by Kaitlyn Pasik, Carried.

Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky:

Yea

Yea: 5, Nay: 0

#### **IV. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC:**

**Time limitations: Fifteen minutes per item, three minutes per speaker per item.**

None.

#### **V. DISCUSSION ITEMS:**

- Enrollment Period
- 31aa
- Enrollment Period - Bryan McKenna recommended to the board that Mill Creek Academy should open another enrollment window from January 5-16, 2026.
- 31aa - An opportunity for final discussions before the board was asked to consider approving the Opt-In resolution.

#### **VI. ACTION ITEMS:**

##### **VI.A. 07-25 APPROVAL OF 31AA OPT IN RESOLUTION**

**RESOLVED:** That the 31aa Opt In Resolution A be approved as presented.

To approve the resolution as presented. This motion, made by Kyle Arnold and seconded by Carey Tafelsky, Carried.

Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey

Tafelsky: Yea

Yea: 5, Nay: 0

#### **VII. PRINCIPAL REPORT:**

- Staffing Update
- NWEA Data
- Winter Concert
- Staffing Update - Principal Plum shared with the board the recent hires of Beanie Send and Lauren Merendino. Plum also mentioned how smooth the transition has been and how wonderful it is to have two certified teachers filling these roles.
- NWEA Data - Principal Plum projected data to the board and left it open for discussion.
- Winter Concert - Plum thanked all involved for making this annual concert possible for our children.

#### **VIII. AUTHORIZER REPORT:**

- Policy Update
- Legal Counsel
- Policy Update - Bryan McKenna reported that the district will have to catch up slightly on adopting policies. It is a different process from Elk Rapids Schools, so he reports that we now know what needs to be done to ensure that policies are properly adopted and uploaded to the district website.

- Legal Counsel - Bryan McKenna reported that it was recommended by Elk Rapids Schools that Mill Creek Academy utilize another Legal Counsel other than Thrun Law Firm. Two companies were suggested to Bryan: Miller Johnson and Dykema. The district plans to select after the first of the year.

**IX. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION:**

None.

**X. SCHEDULED ACTIVITIES/FUTURE MEETINGS:**

- December 18, 2025 - Mill Creek Holiday Concert
- December 20, 2025 - January 4, 2026 - Winter Break
- January 5, 2026 - School Resumes
- January 8, 2026 - Organizational/Regular Board Meetings

**XI. ADJOURNMENT:**

To adjourn at 6:01 p.m. This motion, made by Lorraine Berak and seconded by Kaitlyn Pasik, Carried.

Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 5, Nay: 0



# Check Register

Mill Creek Academy

Bank Account AP, From 12/04/2025 to 01/06/2026

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001136	12/09/2025	AP	Check	Open	000066	Elk Rapids Schools	November 2025	154,443.70
001137	12/09/2025	AP	Check	Open	000030	ESS Midwest, Inc.	12/5/25	2,270.12
001138	12/09/2025	AP	Check	Open	000032	Ricoh	MCA Copier	128.69
001139	12/17/2025	AP	Check	Open	000030	ESS Midwest, Inc.	12/19/25	972.80
001140	12/17/2025	AP	Check	Open	000078	Oliver and Company Property S.	Snow Removal Nov30- Dec 14, 2025	4,375.00
							<b>Total of All Checks</b>	162,190.31
							<b>Less Voids</b>	0.00
							<b>Grand Total</b>	162,190.31

## Check Summary

Check Status	Count	Amount
Open	5	162,190.31
Cleared	0	0.00
Void	0	0.00
<b>Total</b>	<b>5</b>	<b>162,190.31</b>



# Check Register

Mill Creek Academy

Bank Account TRUST, From 12/04/2025 to 01/06/2026

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
000005	12/09/2025	AP	Check	Open	000050	Lisa Zipser	reimburse guinea pig food	49.59
							<b>Total of All Checks</b>	49.59
							<b>Less Voids</b>	0.00
							<b>Grand Total</b>	49.59

## Check Summary

Check Status	Count	Amount
Open	1	49.59
Cleared	0	0.00
Void	0	0.00
<b>Total</b>	<b>1</b>	<b>49.59</b>