



Windom Area Schools

District Office:
PO Box 177
Windom MN 56101
Phone: 507-831-6901
Fax: 507-831-6919

An Equal Opportunity Employer
Windom Area Elementary
1200 17th Street
PO box 177
Windom MN 56101
Phone: 507-831-6925

Windom Area
Middle /High School
1400 17th Street
PO Box 177
Windom MN 56101
Phone: 507-831-6910

Windom Schools will create a safe, responsive, and nurturing environment where every learner receives a high-quality, challenging education that empowers them with the skills and knowledge needed for a successful future.

WWW.WINDOM.K12.MN.US

June 9, 2025 Regular Meeting
Windom City Council Chamber
444 9th Street
Windom, MN 56101

June 9, 2025

6:30 PM

Live at [Media SB22](#) on youtube

1. Call to order
Joel Bordewyk
2. The Pledge of Allegiance
Joel Bordewyk
3. Approval of Agenda (revise as necessary)
Joel Bordewyk
4. Acceptance of Donations
Joel Bordewyk
5. Open Forum
6. Approval of Consent Agenda
Chairperson
- **Approve hiring Ryan Zamzow as an Elementary Special Education Teacher effective the 2025-2026 school year.**
- **Approve the increase of hours for the Lunchroom Manager position from 3.5 to 5 hours per day.**
- **Approve resignation from Leah Hauge as 7.5 Paraprofessional effective May 29, 2025.**
- **Approve resignation from Kaila Domeier as 6.2 Paraprofessional effective the end of the 2024-2025 school year.**
- **Approve resignation from Erin Purrington as Elementary Special Education Teacher effective the end of the 2024-2025 school year.**
- **Approve resignation from Carol Kazemba as 4.5 Cafe Helper effective May 28, 2025.**
7. Honor Retirees: Eric Hanson, Cindy Ketzenberg, and Marleen Johnson
Chairperson
Eric Hanson has served in WAS for 32 years as the Middle School English Teacher.

Marlene Johnson has served in WAS for 5 years as an elementary special education teacher.

Cindy Ketzenberg has served in the WAS food service department for 3 years.

8. QComp Report - Informational
Ashley Schmit
9. Approve Literacy Plan - Action
Corey Barfknecht and Ashley Schmit
Ashley Schmit and Corey Barfknecht have written the Literacy Plan as required by MDE. Many of the components are different this year due to the implementation of the Read Act. They will present a summary to the school board tonight.
10. Administrative Report - Preschool - Elementary
Corey Barfknecht
11. Administrative Report Middle School - Grades 5-8
Dane Nielsen
12. Administrative Report - High School - Grades 9-12
Bryan Joyce
13. Superintendent Report
Jamie Frank
14. Board of Education Report
15. Approve TOSA for Kristi Maricle, Peer Coach for the 2025-2026 School Year - Action
Chairperson
TOSA (Teacher on Special Assignment) positions require board approval each year.
16. Approve TOSA for James Burton, Peer Coach for the 2025-2026 School Year- Action
Chairperson
17. Approve TOSA for Jacob Johnson, Activities Director for the 2025-2026 School Year - Action
Chairperson
18. Approve TOSA for Jeff Huska, Instructional Coach for the 2025-2026 School Year - Action
Chairperson
19. Approve TOSA for Travis Janssen, Behavior Specialist for the 2025-2026 School Year-Action
TOSA (Teacher on Special Assignment) positions require board approval each year.
20. Approve Tenure and Continuing Contract Status for Eligible Teachers - Action
Jamie Frank
21. Approve MSHSL (Minnesota State High School League) Annual Membership - Action
Attached is the annual membership for the Minnesota State High School League.
22. Approve Change to the Early Resignation Guidelines - Action
Jamie Frank
The Early Retirement Incentive guidelines have been modified so that a teacher may return to a full-time position without repaying the early retirement incentive IF the district cannot find a replacement. The teacher would only be eligible to receive the incentive once.
23. Create .75 FTE Special Education Administrator/.25 FTE School Psychologist Position - Action
Jamie Frank

We currently have a .75 special education coordinator/.25 school psychologist position. We have the opportunity to eliminate the coordinator position and create a special education administrator position at minimal cost due to special education cross-subsidy funding. With 241 students needing the support of an Individualized Educational Plan (IEP) to learn, this position is critical to our system.

The special education administrator would support teachers and paras with professional development, oversee compliance with state regulations, ensure access to curriculum resources, and be a resource every day for the special education department.

Please see the comprehensive job description attached.

24. Approve Winfair Lease For 2025-2026 - Action

Jamie Frank

The lease for the Winfair building expires on June 30, 2025. SWWC has asked to extend this lease for one year. During this time, SWWC will complete a "good fit" plan and the district will collaborate with them on a long-term agreement as both parties find the program extremely valuable in Windom.

25. Set Date for Superintendent Evaluation - Informational

Chairperson

Each year, school board members are asked to complete an individual evaluation for feedback regarding the superintendent's performance. This form has been sent electronically to board members. The board chair will compile and present information to the superintendent in a closed session. A summary of the evaluation is required to be released in the meeting following the closed session.

Proposed Timeline:

- Board Members will complete the evaluation by June 27th.
- There will be a closed session hosted on July 14th.
- An evaluation summary will be presented on July 28th at the Worksession.

26. Approve FY2026 Preliminary Budget

27. Additional items for the board

Joel Bordewyk

28. Adjourn

Joel Bordewyk

Member introduced the following resolution and moved its adoption:

WHEREAS, the following donations were received

BE IT RESOLVED by the Board of Education to accept the donations on behalf of Independent School District No. 177 to be used for the benefit of the students of Windom School District.

Member seconded the motion. Upon voting, the resolution passed unanimously.

Backpack Program:

- \$55.00 from Bethany Lutheran Church

Miscellaneous:

- \$6.40 from Casey's Loyalty Donation Program for the Middle School Student in Need Fund
- \$20.00 from Wells Fargo Community Care Grants Program on behalf of Stephanie Peterson for the Elementary Student in Need Fund
- \$3,500 from the Second Harvest Heartland Summer Food Service Program Grant - this will be used to help with the expenses of running two locations during the summer.
- \$502.46 from Bank Midwest for the Class of 2025
- \$1,854.49 from Class of 2025 Parents for the Class of 2025
- \$150 from the Cottonwood Vet Clinic for Eagle Achievement Project-Brooklyn Roll
- \$4,000.00 from Robert & Helen Remick Charitable Foundation Trust for Robotics
- \$15.00 from Dan & Charlotte Suess for the Music Trip.

WINDOM AREA SCHOOLS		DETAIL REGISTER-ACTIVITY ACCOUNT									MAY-JUNE 2025	
Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description		
21		00948	BANK MIDWEST	5/30/2025 0:00	\$85.39	106069	E	21	300	301	HS Yearbook- Walmart- Golf/Track photos	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$343.22	106070	E	21	300	301	Class of 2026-The Social- Water & Lemonade for after prom	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$79.40	106071	E	21	300	301	FFA- Amazon- Padfolio	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$933.20	106072	E	21	300	301	Robotics- Fairfiled Inn Dallas TX- Hotel for Worlds	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$933.20	106073	E	21	300	301	Robotics- Fairfiled Inn Dallas TX- Hotel for Worlds	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$1,675.32	106074	E	21	300	301	Class of 2025-Urban Air- Final payment	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$353.43	106075	E	21	300	301	Washington DC- The Farmhouse- Down payment for reservation	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$3,291.20	106076	E	21	300	301	FFA- Drury Plaza Hotel- Hotel Stay	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$124.05	106077	E	21	300	301	FFA- Dominos- Pizza	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$20.53	106078	E	21	300	301	FFA- MN FFA- Donation	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$41.51	106079	E	21	300	301	FFA- HyVee- Food for meeting	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$51.49	106080	E	21	300	301	FFA- HyVee- Food for meeting	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$22.61	106081	E	21	300	301	Class of 2026- Runnings- Prom Decoration	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$178.65	106082	E	21	300	301	Class of 2026- Amazon- Prom Decoration	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$75.92	106083	E	21	300	301	Class of 2026- Amazon- Prom Decoration	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$47.48	106084	E	21	300	301	Class of 2026- Amazon- Prom Decoration	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$93.15	106085	E	21	300	301	Class of 2026- Amazon- Prom Decoration	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$55.51	106086	E	21	300	301	Class of 2026- Runnings- Prom Decoration	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$29.36	106087	E	21	300	301	Class of 2026- Runnings- Prom Decoration	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$56.95	106088	E	21	300	301	HS Student Senate- Godfather's- Food for Student Senate	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$94.05	106089	E	21	300	301	HS Student Senate- Casey's- Pizza order	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$1,290.30	106090	E	21	300	301	Washington DC- Rev Hospitality LLC- Food wristbands	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$815.96	106091	E	21	300	301	Washington DC- Pinstripes- Dinner Deposit	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$19.52	106092	E	21	300	301	HS Student Senate- HyVee- Soda	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$153.00	106093	E	21	300	301	Washington DC- Ford's Theater- Tickets	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$1,916.81	106067	E	21	300	301	Class of 2026- Prom-Roll'n Pin Catering	
21		00948	BANK MIDWEST	5/30/2025 0:00	\$34.99	106068	E	21	300	301	HS Yearbook- Amazon- Envelopes	
21	8431	9456	MN ASSOCIATION REGION VI	5/8/2025 0:00	\$81.00	105766	E	21	300	301	FFA- Meat & Livestock Evaluation Entry	
21	8432	03813	BSN SPORTS	5/9/2025 0:00	\$559.92	105768	E	21	300	301	Women's Nike Digital Vapor Select2 Pant	
21	8432	03813	BSN SPORTS	5/9/2025 0:00	\$21.01	105768	E	21	300	301	Freight	
21	8433	9458	GETTYSBURG FOUNDATION	5/14/2025 0:00	\$780.25	105841	E	21	300	301	Washington DC trip- Gettysburg Foundation tickets	

21	8435	9450	TAG LINE PRODUCTIONS INC	5/14/2025 0:00	\$1,025.00	105839	E	21	300	301	Class of 2025- Final Payment
21	8436	9457	THE MUNY	5/14/2025 0:00	\$1,785.00	105840	E	21	300	301	Washington DC Trip- Bring It On Performance
21	8437	00975	WINDOM PUBLIC SCHOOL	5/14/2025 0:00	\$561.12	105838	E	21	300	301	Class of 2025- Yearbooks for Seniors
21	8437	00975	WINDOM PUBLIC SCHOOL	5/14/2025 0:00	\$73.48	105842	E	21	100	301	1st Grade Big G Account- McD reward
21	8438	9459	WINDOM RIVERFEST	5/15/2025 0:00	\$50.00	105843	E	21	300	301	Eagle Achievement Project- Blood drive booth
21	8439	7769	WORTHINGTON VOLLEYBALL	5/20/2025 0:00	\$100.00	105926	E	21	300	301	Volleyball- summer league
21	8440	8583	EAGLE PATH MANUFACTURING	5/21/2025 0:00	\$90.00	105927	E	21	300	301	Gymnastics- Awards
21	8441	04212	WINDOM BASEBALL ASSOCIATION	5/21/2025 0:00	\$174.36	105928	E	21	300	301	EA Project- S. Kleven- Donation to Baseball Assoc
21	8442	9464	COTTONWOOD VETERINARY CLINIC	5/21/2025 0:00	\$408.35	105929	E	21	300	301	Eagle Achievement- A. Power- Donation
21	8443	9467	GOLDEN CORRAL	5/28/2025 0:00	\$924.50	105975	E	21	300	301	Washington DC trip- Dinner Reservation
21	8444	9468	JEREMY HALL	5/28/2025 0:00	\$1,750.00	105976	E	21	300	301	EA- Brooklyn Roll- Welding for project

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
21	8445	04064	NORTHWESTERN COLLEGE	5/28/2025 0:00	\$300.00	105977	E	21	300	301	Boys Basketball- Shootout camp for Varsity
21	8446	01765	READING BUS LINE INC.	5/28/2025 0:00	\$3,090.00	105978	E	21	300	301	Class 2026- Prom transportation
21	8447	9466	WINDOM PRINTING LLC	5/28/2025 0:00	\$138.86	105974	E	21	300	301	FFA Contest Materials
21	8448	00167	CENTER SPORTS	5/30/2025 0:00	\$175.20	106050	E	21	300	301	HS Music- Awards
21	8449	04882	DFAULT PUBLISHING INC	5/30/2025 0:00	\$434.18	106051	E	21	300	301	MS Yearbook- book orders
21	8450	00780	SCHWALBACH HDWE	5/30/2025 0:00	\$16.48	106053	E	21	300	301	Class of 2025- Mural
21	8451	00780	SCHWALBACH HDWE	5/30/2025 0:00	\$126.34	106052	E	21	300	301	Class of 2025 Mural
21	8452	00975	WINDOM PUBLIC SCHOOL	5/30/2025 0:00	\$26.90	106048	E	21	005	301	Bank Service Account- Reimbursement for stamp
21	8453	00975	WINDOM PUBLIC SCHOOL	5/30/2025 0:00	\$91.48	106049	E	21	300	301	EA- C. Morales & J. Cerda donation for recess supp
21	8454	04882	DFAULT PUBLISHING INC	6/4/2025 0:00	\$1,520.64	106128	E	21	100	301	Elementary Yearbook- yearbook orders
21	8455	9474	IL DEPARTMENT OF NATURAL RESOU	6/4/2025 0:00	\$120.00	106127	E	21	300	301	Washington DC trip- Entrance donation Lincoln tomb
21	8456	04322	VEX ROBOTICS, INC	6/4/2025 0:00	\$734.81	106124	E	21	300	301	Robotics- next season game field
21	8457	00711	WINDOM PRINTING LLC	6/4/2025 0:00	\$84.75	106126	E	21	300	301	Speech- Senior posters
21	8458	00711	WINDOM PRINTING LLC	6/4/2025 0:00	\$60.00	106125	E	21	300	301	Robotics- Raffle tickets
21	8459	9379	CARTER PIGMAN	6/4/2025 0:00	\$960.00	106129	E	21	300	301	EA Project- B. Roll- Labor
21	8460	00975	WINDOM PUBLIC SCHOOL	6/5/2025 0:00	\$2,053.57	106130	E	21	300	301	Class of 2025- Class trip transportation
				TOTAL:	\$31,133.40						

WINDOM AREA SCHOOLS		DETAIL REGISTER-TRANSFERS									MAY-JUNE 2025
Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
4		7386	MSDLAF	5/16/2025 0:00	\$1,000,000.00	105844	B	01	101	TRANSFER TO BANK MIDWEST ACCOUNT MAX	

4		7386	MSDLAF	5/20/2025 0:00	\$100,000.00	105884	B	01	101		TRANSFER TO BANK MIDWEST ACCOUNT MAX
4		7386	MSDLAF	5/21/2025 0:00	\$150,000.00	105925	B	01	101		TRANSFER TO BANK MIDWEST ACCOUNT MAX
				TOTAL:	\$1,250,000.00						

WINDOM AREA SCHOOLS		DETAIL REGISTER-GENERAL JOURNAL									MAY-JUNE 2025	
Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description		
7		7740	CONNEXPOINT	5/9/2025 0:00	\$591.92	105755	E	04	005	321	APRIL 2025 COMMUNITY EDUCATION ONLINE FEES	
7		03762	DOLLYWOOD FOUNDATION	5/12/2025 0:00	\$12.50	105758	E	04	005	377	GROUP 6 BOOKS	
7		03762	DOLLYWOOD FOUNDATION	5/12/2025 0:00	\$42.00	105758	E	04	005	377	GROUP 5 BOOKS	
7		03762	DOLLYWOOD FOUNDATION	5/12/2025 0:00	\$24.70	105758	E	04	005	377	GROUP 4 BOOKS	
7		03762	DOLLYWOOD FOUNDATION	5/12/2025 0:00	\$36.40	105758	E	04	005	377	GROUP 3 BOOKS	
7		03762	DOLLYWOOD FOUNDATION	5/12/2025 0:00	\$17.40	105758	E	04	005	377	GROUP 2 BOOKS	
7		03762	DOLLYWOOD FOUNDATION	5/12/2025 0:00	\$0.00	105758	E	04	005	377	GROUP 1 BOOKS	
7		03762	DOLLYWOOD FOUNDATION	5/12/2025 0:00	\$3.70	105758	E	04	005	377	WELCOME BOOKS	
7		03762	DOLLYWOOD FOUNDATION	5/12/2025 0:00	\$3.50	105758	E	04	005	377	GRADUATION BOOKS	
7		03762	DOLLYWOOD FOUNDATION	5/12/2025 0:00	\$99.99	105758	E	04	005	377	MAIL/SHIPPING	
7		8187	BMO Credit Card	6/4/2025 0:00	\$38,096.60	106047	B	01	206		BMO Credit Card General MAY 2025 fund 01	
7		8187	BMO Credit Card	6/4/2025 0:00	\$0.00	106047	B	02	206		BMO Credit Card General MAY 2025 fund 02	
7		8187	BMO Credit Card	6/4/2025 0:00	\$312.18	106047	B	04	206		BMO Credit Card General MAY 2025 fund 04	
7		8187	BMO Credit Card	6/4/2025 0:00	\$1,613.48	106121	B	01	206		BMO Credit Card BUDGET MAY 2025 fund 01	
7		8187	BMO Credit Card	6/4/2025 0:00	\$0.00	106121	B	02	206		BMO Credit Card BUDGET MAY 2025 fund 02	
7		8187	BMO Credit Card	6/4/2025 0:00	\$0.00	106121	B	04	206		BMO Credit Card BUDGET MAY 2025 fund 04	

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	2800	00948	BANK MIDWEST	5/27/2025 0:00	\$1,000.00	105966	B	01	101	START UP FOR SECTION BASEBALL	
7	2801	00948	BANK MIDWEST	6/3/2025 0:00	\$425.00	106123	E	01	050	000	MEAL ALLOWANCE
7	239866	9447	BOWMAN, BOB	5/8/2025 0:00	\$140.00	105765	E	01	050	000	5.8.25 JV SB UMPIRE
7	239867	00623	MAURER, RON	5/8/2025 0:00	\$140.00	105763	E	01	050	000	5.8.25 VARSITY SB UMPIRE
7	239868	00421	ROSSOW, GREG	5/8/2025 0:00	\$140.00	105764	E	01	050	000	5.8.25 VARSITY SB UMPIRE
7	239869	00963	BALOUN, AL	5/9/2025 0:00	\$280.00	105769	E	01	050	000	5.10.25 SB TOURNEY
7	239870	00421	ROSSOW, GREG	5/9/2025 0:00	\$280.00	105771	E	01	050	000	5.10.25 SB TOURNEY
7	239871	8648	SCHULLER, TOM	5/9/2025 0:00	\$280.00	105770	E	01	050	000	5.10.25 SB TOURNEY
7	239872	04956	WENDT, JON	5/9/2025 0:00	\$280.00	105772	E	01	050	000	5.10.25 SB TOURNEY
7	239873	9384	BADAR, TRACEY	5/13/2025 0:00	\$260.00	105776	E	01	050	000	5.13.25 JVSB UMPIRE

7	239874	00421	ROSSOW, GREG	5/13/2025 0:00	\$280.00	105774	E	01	050	000	5.13.25 VSB UMPIRE
7	239875	04956	WENDT, JON	5/13/2025 0:00	\$280.00	105775	E	01	050	000	5.13.25 VSB UMPIRE
7	239876	8820	CARDINAL SPEECH TEAM	5/13/2025 0:00	\$150.00	105785	E	01	050	000	SECTION SPEECH TOURNAMENT
7	239877	03582	FAIRMONT PUBLIC SCHOOL	5/13/2025 0:00	\$150.00	105777	E	01	050	000	VARSITY TRACK MEET
7	239878	00651	GREAT PLAINS ZOO	5/13/2025 0:00	\$828.00	105788	E	01	330	000	ADMISSION
7	239878	00651	GREAT PLAINS ZOO	5/13/2025 0:00	\$18.00	105788	E	01	330	000	ADMISSION-SIN FUND
7	239879	7081	IND SCHOOL DISTRICT #2169	5/13/2025 0:00	\$70.00	105778	E	01	060	000	JH TRACK MEET
7	239880	00954	IND SCHOOL DISTRICT #2895	5/13/2025 0:00	\$150.00	105781	E	01	060	000	JV SB TOURNEY
7	239881	04209	IND SCHOOL DISTRICT #414	5/13/2025 0:00	\$150.00	105782	E	01	060	000	JH SB TOURNEY
7	239882	00070	IND SCHOOL DISTRICT #518	5/13/2025 0:00	\$170.00	105779	E	01	050	000	5.13.25 TROJAN RELAYS
7	239883	00463	IND SCHOOL DISTRICT #85	5/13/2025 0:00	\$150.00	105780	E	01	060	000	5.10.25 JH SB TOURNEY
7	239884	8159	Pipestone Area Schools	5/13/2025 0:00	\$75.00	105784	E	01	060	000	JH BASEBALL TOURNEY 5.3.25
7	239884	8159	Pipestone Area Schools	5/13/2025 0:00	\$75.00	105783	E	01	060	000	JH SB TOURNEY 5.3.25
7	239885	9280	PROM PARENTS	5/13/2025 0:00	\$603.60	105786	E	04	005	321	DADDY DAUGHTER DANCE
7	239886	00459	SHANNON LYNN'S FLORAL & BOUTIQUE	5/13/2025 0:00	\$45.00	105787	E	04	005	321	PROM FLOWERS WORK SHOP
7	239887	00915	A & B BUSINESS EQUIPMENT	5/14/2025 0:00	\$2,108.42	105789	E	01	005	302	CONTRACT USAGE CHARGE FOR 5.5.25-6.4.25
7	239887	00915	A & B BUSINESS EQUIPMENT	5/14/2025 0:00	\$4,015.51	105789	E	01	005	302	CONTRACT USAGE CHARGE FOR 4.5.25-5.4.25
7	239888	9070	AIR MADNESS	5/14/2025 0:00	\$792.00	105791	E	01	330	000	ADMISSIONS
7	239888	9070	AIR MADNESS	5/14/2025 0:00	\$298.74	105791	E	01	330	000	JUMP SOCKS
7	239889	05164	AT & T MOBILITY	5/14/2025 0:00	\$141.04	105790	E	01	050	000	APRIL BILL
7	239890	04273	BIMBO FOODS INC/EARTHGRAINS BAKI	5/14/2025 0:00	\$18.90	105794	E	02	330	701	BREAD
7	239890	04273	BIMBO FOODS INC/EARTHGRAINS BAKI	5/14/2025 0:00	\$236.00	105795	E	02	005	701	BREAD
7	239890	04273	BIMBO FOODS INC/EARTHGRAINS BAKI	5/14/2025 0:00	\$53.50	105796	E	02	030	701	BREAD
7	239890	04273	BIMBO FOODS INC/EARTHGRAINS BAKI	5/14/2025 0:00	\$50.40	105792	E	02	005	701	BREAD
7	239890	04273	BIMBO FOODS INC/EARTHGRAINS BAKI	5/14/2025 0:00	\$72.24	105792	E	02	005	701	BREAD
7	239890	04273	BIMBO FOODS INC/EARTHGRAINS BAKI	5/14/2025 0:00	\$336.20	105793	E	02	330	701	BREAD
7	239891	9149	BLK ELECTRIC	5/14/2025 0:00	\$1,199.00	105797	E	01	005	370	LABOR
7	239891	9149	BLK ELECTRIC	5/14/2025 0:00	\$362.50	105797	E	01	005	370	KEYSTONE 85W LED DRIVER
7	239891	9149	BLK ELECTRIC	5/14/2025 0:00	\$140.00	105797	E	01	005	370	100W BALLAST KIT
7	239891	9149	BLK ELECTRIC	5/14/2025 0:00	\$449.00	105797	E	01	005	370	ROOM CONTROLLER RELAY
7	239892	04499	BRANDT INTERPRETING AND TRANSCF	5/14/2025 0:00	\$1,457.50	105798	E	01	010	740	APRIL INTERPRETING SERVICE
7	239892	04499	BRANDT INTERPRETING AND TRANSCF	5/14/2025 0:00	\$79.50	105798	E	01	330	000	P/T CONFERENCE
7	239892	04499	BRANDT INTERPRETING AND TRANSCF	5/14/2025 0:00	\$4,028.00	105799	E	01	010	740	MARCH/APRIL SERVICES FOR JJ

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239893	02020	CDW-G COMPUTING SOLUTIONS	5/14/2025 0:00	\$842.40	105804	E	01	050	000	TOTAL MICRO ADAPTER-DELL LATITUDE CHROMEBOOK
7	239893	02020	CDW-G COMPUTING SOLUTIONS	5/14/2025 0:00	\$0.00	105804	E	01	050	000	QUOTE 1CH04W6
7	239893	02020	CDW-G COMPUTING SOLUTIONS	5/14/2025 0:00	\$182.86	105805	E	01	005	000	ADOBE ACROBAT PRO 2020 LICENSE 1 USER
7	239894	03627	CHAPPELL CENTRAL INC	5/14/2025 0:00	\$880.00	105800	E	01	005	380	SERVICE COMMERCIAL LABOR 4.8.25
7	239894	03627	CHAPPELL CENTRAL INC	5/14/2025 0:00	\$220.00	105800	E	01	005	380	SERVICE COMMERCIAL LABOR 4.17.25
7	239894	03627	CHAPPELL CENTRAL INC	5/14/2025 0:00	\$72.64	105800	E	01	005	380	COIL CLEANER MICROCHANNEL SAFE
7	239895	00140	CITIZEN PUBLISHING CO INC	5/14/2025 0:00	\$256.80	105801	E	01	005	000	SPECIAL ELECTION NOTICE-CITIZEN
7	239895	00140	CITIZEN PUBLISHING CO INC	5/14/2025 0:00	\$30.00	105801	E	01	330	000	DIGITAL UPLOAD
7	239895	00140	CITIZEN PUBLISHING CO INC	5/14/2025 0:00	\$310.30	105803	E	01	005	000	BOARD MINUTES 3.10.25
7	239895	00140	CITIZEN PUBLISHING CO INC	5/14/2025 0:00	\$112.35	105802	E	01	005	000	BOARD MINUTES 3.4.25
7	239896	01564	DICKS WELDING MACH & MFG	5/14/2025 0:00	\$835.50	105806	R	01	050	000	METAL
7	239896	01564	DICKS WELDING MACH & MFG	5/14/2025 0:00	\$377.16	105807	E	01	050	000	STEEL TO REPAIR DRAIN COVER OUTSIDE DOOR #3 IN CTE AREA
7	239897	00356	EAST SIDE JERSEY DAIRY INC	5/14/2025 0:00	\$3,591.46	105808	E	02	005	701	WINDOM ELEMENTARY
7	239897	00356	EAST SIDE JERSEY DAIRY INC	5/14/2025 0:00	\$2,442.51	105808	E	02	005	701	WINDOM AREA HIGH SCHOOL
7	239897	00356	EAST SIDE JERSEY DAIRY INC	5/14/2025 0:00	\$302.60	105808	E	02	005	701	WINDOM EARLY CHILDHOOD
7	239897	00356	EAST SIDE JERSEY DAIRY INC	5/14/2025 0:00	\$358.49	105808	E	02	005	701	WINDOM SWWC ELC & ALC
7	239898	7211	GDF ENTERPRISES	5/14/2025 0:00	\$137.99	105809	E	01	005	000	DECK BELT
7	239898	7211	GDF ENTERPRISES	5/14/2025 0:00	\$12.66	105810	E	01	005	000	SPRING EXTENSION
7	239899	00112	HILLYARD/SIOUX FALLS	5/14/2025 0:00	\$157.80	105813	E	01	005	000	LOWER CORD HOOK KARCHER GRAY
7	239899	00112	HILLYARD/SIOUX FALLS	5/14/2025 0:00	\$4.42	105813	E	01	005	000	SHIPPING
7	239899	00112	HILLYARD/SIOUX FALLS	5/14/2025 0:00	\$212.50	105811	E	01	005	000	CUSTODIAL EQUIPMENT VACCUMS REPAIRS
7	239899	00112	HILLYARD/SIOUX FALLS	5/14/2025 0:00	\$4.98	105811	E	01	005	000	SHIPPING
7	239899	00112	HILLYARD/SIOUX FALLS	5/14/2025 0:00	\$310.56	105815	E	01	005	000	SUPER HIL-TONE
7	239899	00112	HILLYARD/SIOUX FALLS	5/14/2025 0:00	\$272.00	105814	E	01	005	000	COVER PWR HEAD
7	239899	00112	HILLYARD/SIOUX FALLS	5/14/2025 0:00	\$108.90	105814	E	01	005	000	HANDLE GRIP COMPLETE BLACK
7	239899	00112	HILLYARD/SIOUX FALLS	5/14/2025 0:00	\$9.59	105814	E	01	005	000	SHIPPING
7	239899	00112	HILLYARD/SIOUX FALLS	5/14/2025 0:00	\$30.90	105812	E	01	005	000	HANDLE COVER GRAY
7	239899	00112	HILLYARD/SIOUX FALLS	5/14/2025 0:00	\$0.56	105812	E	01	005	000	SHIPPING
7	239900	03719	INTERSTATE ALL BATTERY CENTER	5/14/2025 0:00	\$1,055.85	105816	E	01	005	000	PARTS FOR FLOOR SCRUBBER
7	239901	05191	JAMF SOFTWARE	5/14/2025 0:00	\$92.00	105817	E	01	005	000	JAMF LICENSES FOR NEW TEACHER MACBOOKS FROM 5-1-25 TO 6-30-25
7	239901	05191	JAMF SOFTWARE	5/14/2025 0:00	\$0.00	105817	E	01	005	000	QUOTE q-625476
7	239902	02350	KINECT ENERGY INC	5/14/2025 0:00	\$547.00	105818	E	01	005	000	ENERGY MGMT FEE-MONTHLY-MAY2025

7	239903	02350	KINECT ENERGY INC	5/14/2025 0:00	\$791.44	105819	E	01	020	000	HIGHLAND NATURAL GAS
7	239903	02350	KINECT ENERGY INC	5/14/2025 0:00	\$2,397.39	105819	E	01	330	000	ELEMENTARY NATURAL GAS
7	239903	02350	KINECT ENERGY INC	5/14/2025 0:00	\$3,923.04	105819	E	01	030	000	WINFAIR NATURAL GAS
7	239903	02350	KINECT ENERGY INC	5/14/2025 0:00	\$4,180.47	105819	E	01	050	000	MSHS NATURAL GAS
7	239904	00455	LAMPERT LUMBER	5/14/2025 0:00	\$73.36	105821	E	01	030	000	PEG BOARD AND QUARTER ROUND
7	239904	00455	LAMPERT LUMBER	5/14/2025 0:00	\$199.80	105822	E	01	005	000	DRIP CAP
7	239904	00455	LAMPERT LUMBER	5/14/2025 0:00	\$750.68	105820	E	01	050	830	WOOD FOR STUDENT PROJECTS
7	239904	00455	LAMPERT LUMBER	5/14/2025 0:00	\$0.00	105820	E	01	050	830	QUOTE 1424923
7	239905	03352	OAKDALE GOLF CLUB	5/14/2025 0:00	\$50.00	105823	E	01	050	000	DRIVING RANGE FEE
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$128.34	105826	E	02	005	701	LUNCH
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$23.46	105825	E	02	030	701	SUPPLIES

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$308.27	105828	E	02	005	705	ALACARTE
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$1,419.50	105828	E	02	330	705	BREAKFAST
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$96.02	105828	E	02	030	705	RRR BREAKFAST
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$74.55	105828	E	02	030	701	RRR LUNCH
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$9.53	105828	E	02	330	701	HIGHLAND LUNCH
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$3,979.84	105828	E	02	005	701	LUNCH
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$148.60	105828	E	02	005	701	SUPPLY
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$296.82	105827	E	02	330	701	BREAKFAST
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$47.60	105827	E	02	005	705	HS. BREAKFAST
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$82.73	105827	E	02	330	701	LUNCH
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$246.43	105824	E	02	030	705	BREAKFAST
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$500.10	105824	E	02	030	701	LUNCH
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$37.15	105824	E	02	030	701	SUPPLY
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$369.49	105829	E	01	330	000	BACKPACK PROGRAM
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$232.00	105829	E	02	005	706	FFVP
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$198.33	105829	E	02	330	705	BREAKFAST
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$116.58	105829	E	02	330	705	BREAKFAST SUPPLY
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$3,174.87	105829	E	02	330	701	LUNCH
7	239906	03504	PERFORMANCE FOODSERVICE- MARSH	5/14/2025 0:00	\$78.41	105829	E	02	330	701	LUNCH SUPPLY
7	239907	03428	SQUIRES, WALDSPURGER & MACE PA	5/14/2025 0:00	\$476.00	105830	E	01	005	000	PROFESSIONAL SERVICES THROUGH 3.31.25
7	239908	8894	UNIVERSITY LANGUAGE CENTER	5/14/2025 0:00	\$90.00	105835	E	01	005	740	GM EVALUATION 4.1.25

7	239908	8894	UNIVERSITY LANGUAGE CENTER	5/14/2025 0:00	\$150.00	105831	E	01	330	740	INTREPRETING
7	239908	8894	UNIVERSITY LANGUAGE CENTER	5/14/2025 0:00	\$90.00	105832	E	01	050	740	AM INITIAL EVALUTAION MEETING
7	239908	8894	UNIVERSITY LANGUAGE CENTER	5/14/2025 0:00	\$90.00	105833	E	01	330	740	LJ EVALUATION 4.10.25
7	239908	8894	UNIVERSITY LANGUAGE CENTER	5/14/2025 0:00	\$90.00	105834	E	01	050	740	INTERPRETATION FOR SA 4.4.25
7	239909	8252	WASHINGTON PAVILION	5/14/2025 0:00	\$200.00	105836	E	01	330	000	GROUP-EXPLORE PACKAGE
7	239909	8252	WASHINGTON PAVILION	5/14/2025 0:00	\$0.00	105836	E	01	330	000	GROUP CHAPERONE
7	239909	8252	WASHINGTON PAVILION	5/14/2025 0:00	\$345.00	105836	E	01	330	000	GROUP ADULT NO TAX
7	239910	05181	CULINEX	5/15/2025 0:00	\$2,557.00	105850	E	02	005	707	SCOTSMAN ICE MAKER WITH BIN, CUBE STYLE
7	239910	05181	CULINEX	5/15/2025 0:00	\$315.00	105850	E	02	005	707	SHIPPING/LLIFT GATE
7	239910	05181	CULINEX	5/15/2025 0:00	\$0.00	105850	E	02	005	707	DOES NOT INCLUDE INSTALLATION, FINAL CONNECTIONS OR REMOVAL/DISPOSAL OF EXITING UNIT
7	239911	8950	FAST AG SOLUTIONS	5/15/2025 0:00	\$40.00	105851	E	01	050	000	POWDER COATING
7	239912	00954	IND SCHOOL DISTRICT #2895	5/15/2025 0:00	\$75.00	105846	E	01	005	417	PROFESSIONAL DEVELOPMENT
7	239912	00954	IND SCHOOL DISTRICT #2895	5/15/2025 0:00	\$5.74	105846	E	01	005	417	210 FICA
7	239912	00954	IND SCHOOL DISTRICT #2895	5/15/2025 0:00	\$6.56	105846	E	01	005	417	218 TRA
7	239912	00954	IND SCHOOL DISTRICT #2895	5/15/2025 0:00	\$1,334.73	105846	E	01	005	417	433 INSTUCTIONAL SUPPLIES
7	239913	03544	IND SCHOOL DISTRICT #2907	5/15/2025 0:00	\$264.09	105847	E	01	005	417	SUPPLIES AND MATERIALS
7	239913	03544	IND SCHOOL DISTRICT #2907	5/15/2025 0:00	\$135.70	105847	E	01	005	417	FOOD
7	239914	02510	IND SCHOOL DISTRICT #330	5/15/2025 0:00	\$50.00	105848	E	01	005	417	PROFESSIONAL DEVELOPMENT
7	239914	02510	IND SCHOOL DISTRICT #330	5/15/2025 0:00	\$3.83	105848	E	01	005	417	210 FICA
7	239914	02510	IND SCHOOL DISTRICT #330	5/15/2025 0:00	\$3.75	105848	E	01	005	417	218 TRA
7	239914	02510	IND SCHOOL DISTRICT #330	5/15/2025 0:00	\$109.99	105848	E	01	005	417	SUPPLIES AND MATERIALS
7	239914	02510	IND SCHOOL DISTRICT #330	5/15/2025 0:00	\$98.87	105848	E	01	005	417	INSTRUCTIONAL SUPPLIES

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239915	05148	IND SCHOOL DISTRICT #402	5/15/2025 0:00	\$50.00	105849	E	01	005	417	EXTENDED TIME
7	239915	05148	IND SCHOOL DISTRICT #402	5/15/2025 0:00	\$3.83	105849	E	01	005	417	FICA
7	239915	05148	IND SCHOOL DISTRICT #402	5/15/2025 0:00	\$4.38	105849	E	01	005	417	TRA
7	239916	7782	INTEGRATED SYSTEMS CORPORATION	5/15/2025 0:00	\$267.00	105852	E	01	005	000	ISCORP HOSTING FOR SKYWARD-JUNE 2025
7	239917	04076	JOHNSON CONTROLS, INC.	5/15/2025 0:00	\$792.00	105853	E	01	005	380	4.24.25 REGULAR CONTROLS
7	239917	04076	JOHNSON CONTROLS, INC.	5/15/2025 0:00	\$990.00	105853	E	01	005	380	4.15.2025 REGULAR CONTROLS
7	239917	04076	JOHNSON CONTROLS, INC.	5/15/2025 0:00	\$235.00	105853	E	01	005	380	MILEAGLE
7	239918	00112	HILLYARD/SIOUX FALLS	5/15/2025 0:00	\$40.00	105845	E	01	005	000	SHIPPING ON INV. 605810397
7	239919	7338	240201-NCPERS MINNESOTA	5/20/2025 0:00	\$320.00	105874	B	01	215		PERA LIFE INSURANCE

7	239920	00339	AUTO VALUE - WINDOM	5/19/2025 0:00	\$123.46	105891	E	01	005	720	RETURNED PRODUCT
7	239920	00339	AUTO VALUE - WINDOM	5/19/2025 0:00	\$40.99	105885	E	01	005	720	ENGINE OIL
7	239920	00339	AUTO VALUE - WINDOM	5/19/2025 0:00	\$60.99	105889	E	01	005	720	DISC BRAKES PAD SET
7	239920	00339	AUTO VALUE - WINDOM	5/19/2025 0:00	\$137.98	105889	E	01	005	720	DISC BRAKE ROTOR
7	239920	00339	AUTO VALUE - WINDOM	5/19/2025 0:00	\$133.72	105890	E	01	005	720	DISC BRAKE CALIPER
7	239920	00339	AUTO VALUE - WINDOM	5/19/2025 0:00	\$133.72	105890	E	01	005	720	DISC BRAKE CALIPER
7	239920	00339	AUTO VALUE - WINDOM	5/19/2025 0:00	\$8.81	105888	E	01	005	720	OIL FILTER
7	239920	00339	AUTO VALUE - WINDOM	5/19/2025 0:00	\$77.94	105887	E	01	005	720	OIL
7	239920	00339	AUTO VALUE - WINDOM	5/19/2025 0:00	\$40.99	105886	E	01	005	720	5QT MOBIL W20
7	239920	00339	AUTO VALUE - WINDOM	5/19/2025 0:00	\$35.97	105886	E	01	005	720	QT MOBIL 0W20
7	239920	00339	AUTO VALUE - WINDOM	5/19/2025 0:00	\$8.81	105886	E	01	005	720	ENGINE OIL FILTER
7	239921	02847	CONSERV FLAG CO.	5/19/2025 0:00	\$432.00	105892	E	01	005	000	4X6 NYLON US FLAG
7	239921	02847	CONSERV FLAG CO.	5/19/2025 0:00	\$38.88	105892	E	01	005	000	SHIPPING
7	239922	8916	LUDOLPH BUS INC	5/19/2025 0:00	\$1,446.32	105893	E	01	005	723	APRIL 2025 SERVICES
7	239923	8876	MADISON NATIONAL LIFE INS CO, INC	5/19/2025 0:00	\$1,118.07	105894	B	01	215		TERM LIFE
7	239923	8876	MADISON NATIONAL LIFE INS CO, INC	5/19/2025 0:00	\$2,424.99	105894	E	01	005	000	LONG TERM DISABILITY
7	239924	01638	MASSP	5/19/2025 0:00	\$175.00	105895	E	01	005	308	REGISTRATION FOR MASSP STUDENT HANDBOOK WORKSHOP
7	239925	02231	MESPA	5/19/2025 0:00	\$500.00	105896	E	01	005	308	WILLMAR MANAGING TO LEAD
7	239926	9399	MN SECRETARY OF STATE	5/19/2025 0:00	\$120.00	105897	E	01	005	000	H. ANDERSON NOTARY
7	239927	00884	MUSIC MART, THE	5/19/2025 0:00	\$108.20	105900	E	01	050	000	REPAIRS
7	239927	00884	MUSIC MART, THE	5/19/2025 0:00	\$87.50	105901	E	01	050	000	DENIS WICK SYNTHETIC TROMBONE STRAIGHT MUTE
7	239927	00884	MUSIC MART, THE	5/19/2025 0:00	\$31.74	105902	E	01	050	000	BLUE JUICE VALVE OIL
7	239927	00884	MUSIC MART, THE	5/19/2025 0:00	\$17.50	105903	E	01	050	000	DENIS WICK SYNTHETIC TROMBONE STRAIGHT MUTE
7	239927	00884	MUSIC MART, THE	5/19/2025 0:00	\$17.50	105904	E	01	050	000	DENIS WICK SYNTHETIC TROMBONE STRAIGHT MUTE
7	239927	00884	MUSIC MART, THE	5/19/2025 0:00	\$1.25	105898	E	01	050	000	TROMBONE WATER KEY CORK
7	239927	00884	MUSIC MART, THE	5/19/2025 0:00	\$22.50	105899	E	01	050	000	SOLDERED BELL TO HANDSLIDE RECEIVER
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$1,483.33	105905	E	01	005	723	ELC TRANSPORT
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$329.46	105905	E	01	005	722	ALC TRANSPORT
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$1,526.56	105905	E	01	005	723	TRANSPORT TO AND FROM ELC BS
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$1,812.79	105905	E	01	005	723	TRANSPORT TO AND FROM HIGH SCHOOL SJL
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$1,335.74	105905	E	01	005	723	TRANSPORT HOME JM(PK) AND CB(PK)
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$1,431.15	105905	E	01	005	725	TRANSPORT TO AND FROM HIGHLAND-CHILD DEV.
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$399.00	105905	E	01	005	723	TRANSPORT TO AND FROM ELEM. LC(1) & MH(K)

7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$336.00	105905	E	01	005	723	TRANSPORT TO AND FROM ELEM. AC-R (K)
---	--------	-------	--------------------	----------------	----------	--------	---	----	-----	-----	--------------------------------------

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$336.00	105905	E	01	005	723	TRANSPORT LM(K)
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$294.00	105905	E	01	005	723	TRANSPORT HOME FROM ELC JG (11)
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$336.00	105905	E	01	005	723	TRANSPORT KH(07) HOME
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$2,562.00	105905	E	01	005	723	TRANSPORT SH(10) T & F PC (22 DAYS)
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$6,021.60	105905	E	01	005	733	APRIL VAN MILES
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$68,952.14	105905	E	01	005	720	APRIL REG ROUTE
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$6,895.29	105905	E	01	005	723	APRIL SPED ROUTE BUS #14
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$6,257.65	105905	E	01	005	723	APRIL AM ECSE ROUTE BUS #15
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$6,257.65	105905	E	01	005	723	APRIL PM ECSE HOURS BUS #15
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$6,241.66	105905	E	01	005	733	APRIL X-CURRICULAR BUS HOURS
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$8,390.07	105905	E	01	005	733	APRIL X-CURRICULAR BUS MILES
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$514.36	105905	E	01	005	733	APRIL EXTRA CURRICULAR BUS MINIMUM
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$220.44	105905	E	01	005	733	BASEBALL TRAILER USE
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$10.71	105905	E	01	005	723	APRIL DIESEL SHARE SPED
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$265.70	105905	E	01	005	720	APRIL DIESEL SHARE REGULAR
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$81.43	105905	E	01	005	720	APRIL GAS SHARE REGULAR
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$24.88	105905	E	01	005	723	APRIL GAS SHARE SPED
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	\$890.40	105905	E	01	005	723	PALMER VAN USE FR PRAIRIE CARE
7	239928	04475	PALMER BUS SERVICE	5/19/2025 0:00	-\$1,300.00	105905	E	01	005	302	MARCH TERMINAL RENT
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$212.30	105911	E	02	005	707	ALACARTE
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$1,316.85	105911	E	02	005	705	BREAKFAST
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$175.20	105911	E	02	005	701	SUPPLY
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$4,831.32	105911	E	02	005	701	LUNCH
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$194.23	105906	E	02	005	701	LUNCH
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$38.30	105907	E	02	005	705	BREAKFAST
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$250.10	105907	E	02	005	701	LUNCH
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$76.01	105908	E	02	030	705	BREAKFAST SUPPLY
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$168.76	105908	E	02	030	701	LUNCH
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$47.60	105908	E	02	005	705	HS BREAKFAST
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$81.16	105908	E	02	330	701	HIGHLAND LUNCH
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$235.00	105909	E	02	330	705	BREAKFAST

7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$109.20	105909	E	02	330	705	BREAKFAST SUPPLY
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$662.44	105909	E	02	330	701	LUNCH
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$77.10	105909	E	02	005	701	HS LUNCH
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$1,529.99	105910	E	02	330	705	BREAKFAST
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$392.60	105910	E	02	005	706	FFVP
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$3,661.13	105910	E	02	330	701	LUNCH
7	239929	03504	PERFORMANCE FOODSERVICE- MARSH	5/19/2025 0:00	\$246.48	105910	E	02	330	701	LUNCH SUPPLY
7	239930	03340	REALITYWORKS INC	5/19/2025 0:00	\$2,999.00	105912	E	01	050	000	CANINE VET TRAINER
7	239930	03340	REALITYWORKS INC	5/19/2025 0:00	\$169.98	105912	E	01	050	000	SHIPPING AND HANDLING
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$94.16	105914	R	01	050	000	MATERIALS FOR A PROJECT
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$17.49	105924	E	01	005	000	WELDING ROD
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$7.99	105924	E	01	005	000	FLAP DISC

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$6.99	105924	E	01	005	000	FLAP DISC
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$5.56	105924	E	01	005	000	HILLMAN BULK BIN
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$26.72	105919	E	01	005	000	HARDWARE
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$4.99	105921	E	01	050	000	STAPLES FOR STAPLE GUN
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$0.61	105915	E	01	050	000	LOCK WASHERS
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$28.00	105923	E	01	005	000	SPRAY PAINT SATIN
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$26.72	105920	E	01	005	000	HARDWARE
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$33.99	105916	E	01	005	000	PULLEY
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$6.99	105916	E	01	005	000	BELT
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$21.63	105922	E	01	005	000	BUNGEY CORD
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$20.99	105922	E	01	005	000	BATTERY ZZZ DURACELL
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$21.56	105918	E	01	050	000	BOLTS
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$12.99	105917	E	01	005	000	PROPANE MAP
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$3.99	105917	E	01	005	000	GREASE GUN INJECTOR NEEDLE
7	239931	00716	RUNNINGS	5/19/2025 0:00	\$15.45	105917	E	01	005	000	BUNGEY CORD INDUSTRIAL
7	239932	00723	STAPLES OIL CO INC/EXPRESSWAY WI	5/19/2025 0:00	\$1,216.85	105913	E	01	005	720	STUDENT VANS
7	239932	00723	STAPLES OIL CO INC/EXPRESSWAY WI	5/19/2025 0:00	\$266.69	105913	E	01	005	720	MAINTENANCE
7	239933	03504	PERFORMANCE FOODSERVICE- MARSH	5/22/2025 0:00	\$20.15	105931	E	02	005	701	SUPPLIES
7	239933	03504	PERFORMANCE FOODSERVICE- MARSH	5/22/2025 0:00	\$475.36	105932	E	02	005	706	FFVP
7	239933	03504	PERFORMANCE FOODSERVICE- MARSH	5/22/2025 0:00	\$597.85	105932	E	02	330	705	BREAKFAST

7	239933	03504	PERFORMANCE FOODSERVICE- MARSH	5/22/2025 0:00	\$2,726.06	105932	E	02	330	701	LUNCH
7	239933	03504	PERFORMANCE FOODSERVICE- MARSH	5/22/2025 0:00	\$114.00	105932	E	02	330	701	SUPPLY
7	239934	04273	BIMBO FOODS INC/EARTHGRAINS BAKI	5/23/2025 0:00	\$63.80	105938	E	02	005	701	BREAD PRODUCTS
7	239934	04273	BIMBO FOODS INC/EARTHGRAINS BAKI	5/23/2025 0:00	\$331.90	105939	E	02	330	701	BREAD PRODUCTS
7	239935	00973	CITY OF WINDOM	5/23/2025 0:00	\$44.85	105941	E	01	005	000	ENVIRONMENTAL TRAIL ELECTRICITY
7	239935	00973	CITY OF WINDOM	5/23/2025 0:00	\$1,630.92	105941	E	01	050	000	MSHS WATER
7	239935	00973	CITY OF WINDOM	5/23/2025 0:00	\$14,106.34	105941	E	01	050	000	MSHS ELECTRICITY
7	239935	00973	CITY OF WINDOM	5/23/2025 0:00	\$674.38	105941	E	01	330	000	ELEMENTARY WATER
7	239935	00973	CITY OF WINDOM	5/23/2025 0:00	\$6,468.13	105941	E	01	330	000	ELEMENTARY ELECTRICITY
7	239935	00973	CITY OF WINDOM	5/23/2025 0:00	\$246.91	105941	E	01	030	000	WINFAIR WATER
7	239935	00973	CITY OF WINDOM	5/23/2025 0:00	\$1,805.25	105941	E	01	030	000	WINFAIR ELECTRICITY
7	239935	00973	CITY OF WINDOM	5/23/2025 0:00	\$211.19	105941	E	01	020	000	HIGHLAND WATER
7	239935	00973	CITY OF WINDOM	5/23/2025 0:00	\$895.70	105941	E	01	020	000	HIGHLAND ELECTRICTY
7	239936	00973	CITY OF WINDOM	5/23/2025 0:00	\$713.60	105940	E	01	005	000	COMMERCIAL VOICE
7	239936	00973	CITY OF WINDOM	5/23/2025 0:00	\$243.57	105940	E	01	005	363	H&S
7	239936	00973	CITY OF WINDOM	5/23/2025 0:00	\$1.74	105940	E	02	005	701	FOOD SERVICE
7	239936	00973	CITY OF WINDOM	5/23/2025 0:00	\$2.54	105940	E	04	005	321	COMMUNITY ED
7	239937	8341	Cottonwood County Agricultural Society %	5/23/2025 0:00	\$1,300.00	105942	E	01	005	302	JUNE 2025 BUS BARN RENT
7	239938	00974	COUNTRY PRIDE SERVICES COOP	5/23/2025 0:00	\$1,474.50	105943	E	01	005	000	BITE
7	239938	00974	COUNTRY PRIDE SERVICES COOP	5/23/2025 0:00	\$90.08	105943	E	01	005	000	STRIKE THREE
7	239938	00974	COUNTRY PRIDE SERVICES COOP	5/23/2025 0:00	\$105.80	105943	E	01	005	000	CORNERSTONE 5 PLUS
7	239939	8583	EAGLE PATH MANUFACTURING	5/23/2025 0:00	\$75.00	105944	E	01	330	000	CUSTOM SIGNS
7	239940	8950	FAST AG SOLUTIONS	5/23/2025 0:00	\$253.99	105945	R	01	050	000	SHEET STEEL

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239940	8950	FAST AG SOLUTIONS	5/23/2025 0:00	\$240.66	105946	R	01	050	000	POWDER COATING
7	239941	00711	WINDOM PRINTING LLC	5/23/2025 0:00	\$31.88	105962	E	01	050	000	BLUE CERTIFICATE PAPER
7	239941	00711	WINDOM PRINTING LLC	5/23/2025 0:00	\$65.95	105962	E	01	050	000	GOLD CERTIFICATE PAPER
7	239942	00341	HY-VEE FOOD STORE WINDOM	5/23/2025 0:00	\$14.68	105947	E	04	005	321	ADVENTURE CLUB
7	239942	00341	HY-VEE FOOD STORE WINDOM	5/23/2025 0:00	\$328.18	105947	E	01	050	830	HS FACS
7	239942	00341	HY-VEE FOOD STORE WINDOM	5/23/2025 0:00	\$61.06	105947	E	04	005	325	ECFE
7	239943	00954	IND SCHOOL DISTRICT #2895	5/23/2025 0:00	\$21.24	105935	E	01	005	417	INSTRUCTIONAL SUPPLIES
7	239943	00954	IND SCHOOL DISTRICT #2895	5/23/2025 0:00	\$1,481.32	105935	E	01	005	417	INTRUCTIONAL TECHNOLOGY DEVICES FOR LANGUAGE INSTRUCTION
7	239944	02510	IND SCHOOL DISTRICT #330	5/23/2025 0:00	\$50.00	105936	E	01	005	417	PROFESSIONAL DEVELOPMENT

7	239944	02510	IND SCHOOL DISTRICT #330	5/23/2025 0:00	\$3.83	105936	E	01	005	417	FICA
7	239944	02510	IND SCHOOL DISTRICT #330	5/23/2025 0:00	\$3.75	105936	E	01	005	417	TRA/PERA
7	239944	02510	IND SCHOOL DISTRICT #330	5/23/2025 0:00	\$124.35	105936	E	01	005	417	WORKSHOP REGISTRATIONS/MILEAGE/LODGING
7	239944	02510	IND SCHOOL DISTRICT #330	5/23/2025 0:00	\$603.59	105936	E	01	005	417	INSTRUCTIONAL SUPPLIES
7	239945	03325	IND SCHOOL DISTRICT #415	5/23/2025 0:00	\$50.00	105937	E	01	005	417	PROFESSIONAL DEVELOPMENT
7	239945	03325	IND SCHOOL DISTRICT #415	5/23/2025 0:00	\$3.83	105937	E	01	005	417	FICA
7	239945	03325	IND SCHOOL DISTRICT #415	5/23/2025 0:00	\$4.38	105937	E	01	005	417	TRA
7	239945	03325	IND SCHOOL DISTRICT #415	5/23/2025 0:00	\$518.75	105937	E	01	005	417	WORKSHOP REGISTRATION/MILEAGE/LODGING
7	239945	03325	IND SCHOOL DISTRICT #415	5/23/2025 0:00	\$983.44	105937	E	01	005	417	LANGUAGE INSTRUCTION
7	239945	03325	IND SCHOOL DISTRICT #415	5/23/2025 0:00	\$310.86	105937	E	01	005	417	FAMILY ENGAGEMENT NIGHTS
7	239946	02781	INGRAM BOOK CO	5/23/2025 0:00	\$1,044.38	105948	E	01	050	000	BOOKS
7	239946	02781	INGRAM BOOK CO	5/23/2025 0:00	\$119.36	105949	E	01	330	000	BOOKS
7	239947	9465	LAKEFIELD AQUATIC CENTER	5/23/2025 0:00	\$160.00	105934	E	04	005	321	ADVENTURE CLUB 2025 "FAMILY" PASS
7	239948	9272	MINNESOTA CAREER INFORMATION SY	5/23/2025 0:00	\$0.00	105951	E	01	050	000	FOR 2024-2025 SCHOOL YEAR
7	239948	9272	MINNESOTA CAREER INFORMATION SY	5/23/2025 0:00	\$0.00	105951	E	01	050	000	INVOICE AFTER 7/1/2024
7	239948	9272	MINNESOTA CAREER INFORMATION SY	5/23/2025 0:00	\$115.00	105951	E	01	050	000	MCIS JR
7	239948	9272	MINNESOTA CAREER INFORMATION SY	5/23/2025 0:00	\$795.60	105951	E	01	050	000	MCIS
7	239948	9272	MINNESOTA CAREER INFORMATION SY	5/23/2025 0:00	\$285.00	105951	E	01	050	000	IDEAS
7	239949	8931	MINNESOTA STATE COMMUNITY AND T	5/23/2025 0:00	\$60.00	105950	E	01	005	308	A. KELLY MED. ADMIN CLASS
7	239950	03352	OAKDALE GOLF CLUB	5/23/2025 0:00	\$10.00	105933	E	01	050	000	RANGE BALLS
7	239951	9453	PERFORMANCE OFFICE PAPERS INC	5/23/2025 0:00	\$2,512.00	105952	E	01	005	000	W103-8511 2 PALLETS (80 CASES) OF XEORGRPAHIC 8.5X 11 20# WHITE COPY PAPER
7	239951	9453	PERFORMANCE OFFICE PAPERS INC	5/23/2025 0:00	\$0.00	105952	E	01	005	000	SHIP NOW
7	239952	01157	PLUNKETTS	5/23/2025 0:00	\$150.00	105953	E	01	005	000	TREATMENT FOR BED BUGS
7	239953	8712	SIoux FALLS SCHOOL DISTRICT NO. 49	5/23/2025 0:00	\$410.30	105955	E	01	998	000	JW SERVICES 4.29.25-5.5.25
7	239953	8712	SIoux FALLS SCHOOL DISTRICT NO. 49	5/23/2025 0:00	\$656.48	105956	E	01	998	000	JM SERVICES 3.17.25-3.26.25
7	239954	05152	SMITH AUTO SUPPLY	5/23/2025 0:00	\$22.15	105957	E	01	005	000	CONV OIL 10W40
7	239954	05152	SMITH AUTO SUPPLY	5/23/2025 0:00	\$9.67	105957	E	01	005	000	LUBE FILTER
7	239954	05152	SMITH AUTO SUPPLY	5/23/2025 0:00	\$7.23	105958	E	01	005	000	RC14YC-4 SPRAK PLUG
7	239955	01478	SOUTHWEST AWARDS	5/23/2025 0:00	\$10.00	105959	E	01	050	000	ENGRAVED PLATES
7	239955	01478	SOUTHWEST AWARDS	5/23/2025 0:00	\$1.00	105959	E	01	050	000	POSTAGE
7	239956	8894	UNIVERSITY LANGUAGE CENTER	5/23/2025 0:00	\$90.00	105954	E	01	060	740	ELEMENTARY GM
7	239957	8941	WILDER FITNESS	5/23/2025 0:00	\$6,750.00	105960	E	01	050	000	V2-301 LEGACY DOUBLE RACK
7	239957	8941	WILDER FITNESS	5/23/2025 0:00	\$3,390.00	105960	E	01	050	000	URB-005 FLAT TO 90 BENCH

7	239957	8941	WILDER FITNESS	5/23/2025 0:00	\$1,950.00	105960	E	01	050	000	FREIGHT
---	--------	------	----------------	----------------	------------	--------	---	----	-----	-----	---------

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239957	8941	WILDER FITNESS	5/23/2025 0:00	\$0.00	105960	E	01	050	000	QUOTE - ERIN
7	239958	00744	WINDOM AREA HEALTH	5/23/2025 0:00	\$18.48	105961	E	01	005	740	PHYSICAL THERAPY MILEAGE
7	239958	00744	WINDOM AREA HEALTH	5/23/2025 0:00	\$1,332.50	105961	E	01	005	740	PHYSICAL THERAPY SERVICES
7	239959	00944	WORTHINGTON GLASS CO	5/23/2025 0:00	\$385.00	105963	E	01	005	369	DOOR/WINDOW HARDWARE
7	239959	00944	WORTHINGTON GLASS CO	5/23/2025 0:00	\$520.00	105963	E	01	005	369	LABOR/MILEAGE
7	239960	8648	SCHULLER, TOM	5/27/2025 0:00	\$100.00	105965	E	01	050	000	5.27.25 SECTION BB UMPIRE
7	239960	8648	SCHULLER, TOM	5/27/2025 0:00	\$19.34	105965	E	01	050	000	MILEAGE
7	239961	9256	SOHN, JOE	5/27/2025 0:00	\$100.00	105964	E	01	050	000	5.27.25 SECTION BB UMPIRE
7	239961	9256	SOHN, JOE	5/27/2025 0:00	\$26.83	105964	E	01	050	000	MILEAGE
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$49.08	105969	E	02	005	701	LUNCH
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$86.40	105970	E	02	005	701	LUNCH
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$1,026.38	105971	E	02	005	705	BREAKFAST
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$1,657.28	105971	E	02	005	701	LUNCH
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$111.45	105971	E	02	005	701	SUPPLY
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$9.48	105971	E	02	330	701	HIGHLAND LUNCH
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$135.09	105971	E	02	030	705	RED ROCK BREAKFAST
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$46.83	105971	E	02	030	701	RED ROCK LUNCH
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$884.92	105972	E	02	330	705	BREAKFAST
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$250.83	105972	E	02	005	706	FFVP
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$1,588.40	105972	E	02	330	701	LUNCH
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$152.02	105972	E	02	330	701	SUPPLY
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$151.41	105967	E	02	005	705	BREAKFAST
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$135.51	105967	E	02	005	701	LUNCH
7	239962	03504	PERFORMANCE FOODSERVICE- MARSH	5/27/2025 0:00	\$357.14	105968	E	02	005	701	LUNCH
7	239963	9470	A TOUCH OF MAGIC ENTERTAINMENT	5/29/2025 0:00	\$1,016.00	106008	E	04	005	325	FABULOUS FACE PAINTER
7	239964	01250	ACT	5/29/2025 0:00	\$2,775.00	106010	E	01	050	000	DISTRICT TESTING
7	239965	9472	ALFREDO SANTOS ROMERO	5/29/2025 0:00	\$9.00	106029	R	01	330	000	FIELD TRIP REIMBURSE-ZOO
7	239966	9471	ALL ABOUT FUN RENTALS LLC	5/29/2025 0:00	\$409.84	106009	E	04	005	325	INFLATABLES
7	239967	04273	BIMBO FOODS INC/EARTHGRAINS BAKI	5/29/2025 0:00	\$63.00	106011	E	02	005	701	BREAD
7	239967	04273	BIMBO FOODS INC/EARTHGRAINS BAKI	5/29/2025 0:00	\$278.88	106012	E	02	005	701	BREAD
7	239968	01836	CASEY'S GENERAL STORE	5/29/2025 0:00	\$147.40	106013	E	04	005	322	Pizza

7	239969	03134	CHEMSEARCH	5/29/2025 0:00	\$800.85	106017	E	01	005	000	USOLV
7	239969	03134	CHEMSEARCH	5/29/2025 0:00	\$9.95	106017	E	01	005	000	FULE SURCHARGE
7	239970	00973	CITY OF WINDOM	5/29/2025 0:00	\$187.00	106014	E	01	005	000	DELIVERY/PICKUP OF EQUIPMENT
7	239970	00973	CITY OF WINDOM	5/29/2025 0:00	\$60.00	106014	E	01	005	000	BOOTHES
7	239970	00973	CITY OF WINDOM	5/29/2025 0:00	\$300.00	106014	E	01	005	000	AUTO MARK
7	239970	00973	CITY OF WINDOM	5/29/2025 0:00	\$60.00	106014	E	01	005	000	MANUAL COUNT
7	239971	04089	COTTONWOOD COUNTY TREASURER	5/29/2025 0:00	\$10.00	106015	E	01	005	000	MEDIUM BRUSH
7	239971	04089	COTTONWOOD COUNTY TREASURER	5/29/2025 0:00	\$10.00	106016	E	01	005	000	MEDIUM BRUSH
7	239972	01267	DAKTRONICS INC	5/29/2025 0:00	\$750.00	106018	E	01	050	000	DIGIT 24" AMB LED DIGIT G3
7	239972	01267	DAKTRONICS INC	5/29/2025 0:00	\$0.00	106018	E	01	050	000	ONE YEAR WARRANTY
7	239973	8902	EXECUTIVE EDUCATION LEADERSHIP	5/29/2025 0:00	\$1,300.00	106019	E	01	005	308	CONSULTANT SERVICES - SECOND HALF
7	239974	7211	GDF ENTERPRISES	5/29/2025 0:00	\$2,594.42	106020	E	01	050	000	SKU#22236 30" TURFMASTER - KOHLER CV224 WITH CASTERS

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239974	7211	GDF ENTERPRISES	5/29/2025 0:00	\$130.00	106020	E	01	005	000	FREIGHT CHARGE
7	239974	7211	GDF ENTERPRISES	5/29/2025 0:00	\$79.18	106020	E	01	005	000	LCE CHARGE
7	239974	7211	GDF ENTERPRISES	5/29/2025 0:00	\$0.00	106020	E	01	005	000	QUOTE DATED 4/24/205 FROM MTI
7	239975	04147	HERFF JONES INC	5/29/2025 0:00	\$3,083.03	106022	E	01	050	000	2025 GRADUATION CAPS/GOWNS/TASSELS
7	239976	00954	IND SCHOOL DISTRICT #2895	5/29/2025 0:00	\$250.00	106024	E	01	005	313	YOUTH FRONTIERS INC RETREAT 5.6.2025
7	239977	02367	INSTITUTE FOR ENVIRMTL ASSMT	5/29/2025 0:00	\$701.94	106023	E	01	005	352	UFARS 352-EHS MANAGEMENT SERVICES
7	239978	00812	JOSTENS INC	5/29/2025 0:00	\$1,430.30	106021	E	01	050	000	DIPLOMAS AND COVERS FOR GRADUATION 2025
7	239979	02350	KINECT ENERGY INC	5/29/2025 0:00	\$366.27	106025	E	01	020	000	HIGHLAND NATURAL GAS
7	239979	02350	KINECT ENERGY INC	5/29/2025 0:00	\$1,189.96	106025	E	01	330	000	ELEMENTARY NATURAL GAS
7	239979	02350	KINECT ENERGY INC	5/29/2025 0:00	\$2,582.77	106025	E	01	030	000	WINFAIR NATURAL GAS
7	239979	02350	KINECT ENERGY INC	5/29/2025 0:00	\$2,960.10	106025	E	01	050	000	MSHS NATURAL GAS
7	239980	03815	MIDWEST SPECIAL INSTRUMENTS	5/29/2025 0:00	\$320.00	106026	E	01	005	000	CALIBRATION OF AUDIOMETERS
7	239981	9429	PAREDES, AMANDA	5/29/2025 0:00	\$322.00	106027	E	01	005	723	SPECIAL EDUCATION MILEAGE FOR KH
7	239982	00909	REGION 3A	5/29/2025 0:00	\$1,018.00	106028	E	01	050	000	SECTIION BASEBALL 5.27.25 GATE
7	239983	00780	SCHWALBACH HDWE	5/29/2025 0:00	\$3.99	106034	E	01	050	000	RUBBING ALCOHOL
7	239983	00780	SCHWALBACH HDWE	5/29/2025 0:00	\$352.92	106035	E	01	050	000	INCORRECT AMOUNT APPLIED LAST MONTH-MAKE UP
7	239984	00780	SCHWALBACH HDWE	5/29/2025 0:00	\$220.63	106033	E	01	005	000	MISC SUPPLIES
7	239985	04220	UNITED PARTNER COMMUNITY ACTION	5/29/2025 0:00	\$37.50	106030	E	01	005	723	ELC TRANSITION LK
7	239985	04220	UNITED PARTNER COMMUNITY ACTION	5/29/2025 0:00	\$42.50	106030	E	04	005	344	BRIDGES-BS

7	239985	04220	UNITED PARTNER	COMMUNITY ACTION	5/29/2025 0:00	\$45.00	106030	E	04	005	344	BRIDGES -MS
7	239985	04220	UNITED PARTNER	COMMUNITY ACTION	5/29/2025 0:00	\$32.50	106030	E	01	005	723	BRIDGES-CB
7	239986	01521	WACHAL, HEATHER		5/29/2025 0:00	\$8.40	106032	E	01	330	740	APRIL MILEAGE
7	239987	00551	WINDOM PUBLIC SCHOOL		5/29/2025 0:00	\$19.52	106007	E	01	050	000	HYVEE BILL/POP
7	239988	00551	WINDOM PUBLIC SCHOOL		5/29/2025 0:00	\$600.00	106031	E	01	060	000	5.17.25 JH SOFTBALL TOURNAMENT
					TOTAL:	\$352,465.17						
					TOTAL BY FUND:							
					FUND 1	\$301,619.10						
					FUND 2	\$47,154.16						
					FUND 4	\$3,691.91						
					FUND 7	\$0.00						
					TOTAL:	\$352,465.17						

WINDOM AREA SCHOOLS		DETAIL REGISTER-P CARD REGISTER										MAY-JUNE 2025	
Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description			
BMOC		00178	DEMCO INC.	6/4/2025 0:00	\$102.75	105994	E	01	050	000	LABELS		
BMOC		00214	PITNEY BOWES GLOBAL FINANCIAL SE	6/4/2025 0:00	\$419.82	105980	E	01	005	000	MONTHLY LEASE		
BMOC		00412	SW/WC SERVICE COOPERATIVE	6/4/2025 0:00	\$300.00	106044	E	01	005	308	NAVIGATING DIFFICULT SITUATIONS TRAINING		
BMOC		00595	MASTER TEACHER	6/4/2025 0:00	\$29.95	106000	E	01	005	000	M. JOHNSON-CRIMSON APPEL BELL		
BMOC		00595	MASTER TEACHER	6/4/2025 0:00	\$29.95	106000	E	01	005	000	C. KETZENBERG-CRIMSON APPLE BELL		
BMOC		00595	MASTER TEACHER	6/4/2025 0:00	\$54.95	106000	E	01	005	000	E. HANSON-SIGNATURE GOLDEN APPLE		
BMOC		00595	MASTER TEACHER	6/4/2025 0:00	\$24.00	106000	E	01	005	000	PERSONALIZATION		
BMOC		00595	MASTER TEACHER	6/4/2025 0:00	\$15.00	106000	E	01	005	000	SHIPPING		

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description			
BMOC		00729	WM OF WI-MN	6/4/2025 0:00	\$1,155.31	105993	E	01	005	000	ELEMENTARY		
BMOC		00729	WM OF WI-MN	6/4/2025 0:00	\$383.20	105993	E	01	005	000	HIGHLAND		
BMOC		00729	WM OF WI-MN	6/4/2025 0:00	\$1,350.19	105993	E	01	005	000	MSHS		
BMOC		00729	WM OF WI-MN	6/4/2025 0:00	\$82.56	105993	E	01	005	000	WHOODSHOP		
BMOC		01022	HOWARD WOOD RELAYS	6/4/2025 0:00	\$25.00	105985	E	01	050	000	TRACK FEE		
BMOC		01458	J. W. PEPPER & SON, INC.	6/4/2025 0:00	\$55.00	105998	E	01	050	000	2393882 Gonna Fly Now		
BMOC		01458	J. W. PEPPER & SON, INC.	6/4/2025 0:00	\$13.99	105998	E	01	050	000	SHIPPING		

BMOC		02020	CDW-G COMPUTING SOLUTIONS	6/4/2025 0:00	\$472.85	106045	E	01	005	000	HARD DRIVE
BMOC		02162	MCDOWELL AGENCY	6/4/2025 0:00	\$92.40	106005	E	01	005	000	BACKGROUND CHECKS
BMOC		02210	COLE PAPERS INC	6/4/2025 0:00	\$6,929.34	105999	E	01	005	000	MAINTENANCE SUPPLIES
BMOC		02210	COLE PAPERS INC	6/4/2025 0:00	\$1,150.20	106001	E	01	005	000	BETCO FASTDRAW ULTRA FLOOR CLEANER
BMOC		02210	COLE PAPERS INC	6/4/2025 0:00	\$1,211.60	106001	E	01	005	000	BETCO PINK FOAMING HAND SOAP
BMOC		02210	COLE PAPERS INC	6/4/2025 0:00	\$209.58	106001	E	01	005	000	ERASER BURNISH FLOOR PADS
BMOC		02210	COLE PAPERS INC	6/4/2025 0:00	\$294.64	106001	E	01	005	000	P&G MR CLEAN MAGIC ERASER
BMOC		02210	COLE PAPERS INC	6/4/2025 0:00	\$13.18	105984	E	01	005	000	MOUNTING COVER FOR MOTOR
BMOC		02210	COLE PAPERS INC	6/4/2025 0:00	\$10.23	105984	E	01	005	000	SPECIAL ORDER ITEM
BMOC		02210	COLE PAPERS INC	6/4/2025 0:00	\$297.65	105984	E	01	005	000	SPECIAL ORDER ITEM
BMOC		02306	GRAINGER	6/4/2025 0:00	\$158.37	105992	E	01	005	381	VACUUM BREAKER ASSEMBLY SLOAN
BMOC		02306	GRAINGER	6/4/2025 0:00	\$204.39	105996	E	01	005	000	CHAIR MAT
BMOC		02306	GRAINGER	6/4/2025 0:00	\$159.00	105996	E	01	005	000	SHIPPING
BMOC		02561	SUBWAY	6/4/2025 0:00	\$153.79	105990	E	01	005	000	COOKIES
BMOC		03145	CRISIS PREVENTION INSTITUTE	6/4/2025 0:00	\$2,349.00	106004	E	01	005	308	NONVIOLENT CRISIS INTERVENTION RENEWAL
BMOC		03567	BARC INC	6/4/2025 0:00	\$140.00	106043	E	01	050	000	BARC GOLF BOOTH
BMOC		04206	SUMMIT FIRE PROTECTION	6/4/2025 0:00	\$1,503.73	106006	E	01	005	363	SERVICES ON 2.14.25
BMOC		04324	UNITED STATES TREASURY	6/4/2025 0:00	\$275.00	106037	E	01	005	000	FOUNDATION 1023 EZ APPLICATION
BMOC		04666	INNOVATIVE OFFICE SOLUTIONS	6/4/2025 0:00	\$8.78	105988	E	01	330	000	UNV21127 PROTECTOR,SHEET,CLR
BMOC		04666	INNOVATIVE OFFICE SOLUTIONS	6/4/2025 0:00	\$4.20	105988	E	01	330	000	UNV10210VP CLIP,BINDER,MED,36/PK
BMOC		04666	INNOVATIVE OFFICE SOLUTIONS	6/4/2025 0:00	\$5.12	105988	E	01	330	000	UNV10220 CLIP,BINDER,LGE,DZ
BMOC		04666	INNOVATIVE OFFICE SOLUTIONS	6/4/2025 0:00	\$18.63	105988	E	01	330	000	OIC99701 RING,BOOK,1 IN,100/BX
BMOC		04666	INNOVATIVE OFFICE SOLUTIONS	6/4/2025 0:00	\$40.94	105988	E	01	330	000	UNV18103 FILE,FOLDER,LTR,250CT,MLA
BMOC		04666	INNOVATIVE OFFICE SOLUTIONS	6/4/2025 0:00	\$77.12	105988	E	01	330	000	FEL5743401 POUCH,LAMNTG,3MIL,LTR,200
BMOC		04666	INNOVATIVE OFFICE SOLUTIONS	6/4/2025 0:00	\$12.67	105988	E	01	330	000	WAU40411 PAPER,LTR,250PK,110# ,WE
BMOC		04931	GOOGLE	6/4/2025 0:00	\$10.00	106046	E	01	005	000	GOOGLE FOR WORK SUBSRIPTION
BMOC		05084	HYATT PLACE	6/4/2025 0:00	\$833.52	105981	E	01	050	000	E. ESTRADA STATE SPEECH
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$19.69	106040	E	01	050	740	WHEELCHAIR SAFETY STRAP SEAT BELT 86" ADJUSTABLE LENGTH
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$17.99	105986	E	01	330	000	THANK YOU TEACHERS BACKDROP
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$18.99	105986	E	01	330	000	TEACHER PENS
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$6.59	105986	E	01	330	000	TEACHER STICKERS VINYL
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$5.97	105986	E	01	330	000	TEACHERS STICKERS ASTHETIC
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$14.90	105987	E	01	005	000	COLOP E/30 REPLACEMENT PAD FOR STAMPER

BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$49.47	105997	E	01	005	308	THE EIGHT PARADOXES OF GREAT LEADERSHIP
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$45.18	105995	E	01	005	000	UPRIGHT DUST PAN
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$483.18	105979	E	01	005	000	YALE AU5308LN 626

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$58.75	106003	E	01	050	000	JULMELON STEEL TRACK SPIKES
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$127.45	105982	E	01	050	000	BLACK SCRUBS-SMALL
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$127.45	105982	E	01	050	000	BLACK SCRUBS-MEDIUM
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$38.99	105982	E	01	050	000	BLACK SCRUBS-L-TALL
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$39.59	105982	E	01	050	000	BLACK SCRUBS-MT
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$29.59	105982	E	01	050	000	BLACK SCRUBS-MEN-MEDIUM
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$35.56	105982	E	01	050	000	BLACK SCRUBS-MENS-3XL
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$76.47	105982	E	01	050	000	BLACK SCRUBS-X-SMALL
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$77.17	105991	E	04	005	321	CRAYOLA BROAD LINE MARKERS
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$15.18	105991	E	04	005	321	WASHABLE SCHOOL GLUE
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$13.98	105991	E	04	005	321	LOOM RUBBER BAND REFILL KIT
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$19.89	105991	E	04	005	321	EMBROIDERY FLOSS
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$16.59	105991	E	04	005	321	FREINDSHIP BRACELETS CRAFT KIT
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$26.98	105991	E	04	005	321	TOSS AND CATCH GAME SET
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$24.99	105991	E	04	005	321	SLAP BRACELETS FOR KIDS
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$9.99	105991	E	04	005	321	FOAM GLIDERS PLANES
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$17.09	105991	E	04	005	321	SQUISHIES
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$6.99	105991	E	04	005	321	ERASERS
BMOC		1491	AMAZON.COM	6/4/2025 0:00	\$36.88	106041	E	01	005	000	3 Ring Binders
BMOC		8611	SMARTCARE	6/4/2025 0:00	\$83.33	106039	E	04	005	321	MONTHLY SMARTCARE FEE
BMOC		9161	ADOBE INC.	6/4/2025 0:00	\$15.99	106038	E	01	005	000	CREATIVE CLOUD ALL APPS SUBSCRIPTION
BMOC		9436	WHOLEHEARTED SCHOOL COUNSELIN	6/4/2025 0:00	\$96.00	105989	E	01	330	000	HUB SUBSCRIPTION
BMOC		9443	AVIVE SOLUTIONS, INC	6/4/2025 0:00	\$8,074.95	105983	E	01	005	342	AVIVE AED WITH AVIVE CONNECT INSTALLED
BMOC		9443	AVIVE SOLUTIONS, INC	6/4/2025 0:00	\$499.95	105983	E	01	005	342	AVIVE SEMI-RIGID CARRYING CASE
BMOC		9443	AVIVE SOLUTIONS, INC	6/4/2025 0:00	\$115.95	105983	E	01	005	342	AVIVE RESCUE KIT
BMOC		9443	AVIVE SOLUTIONS, INC	6/4/2025 0:00	\$139.98	105983	E	01	005	342	AVIVE AED TRAINING CARTRIDGE
BMOC		9443	AVIVE SOLUTIONS, INC	6/4/2025 0:00	\$5,215.00	105983	E	01	005	342	AVIVE REALCONNECT SERVICES -7 YEARS PAID
BMOC		9443	AVIVE SOLUTIONS, INC	6/4/2025 0:00	\$0.00	105983	E	01	005	342	QUOTE SQ-250403-0002478
BMOC		9455	BRISK TEACHING	6/4/2025 0:00	\$4.99	106042	E	01	050	740	BRISK EDUCATOR PRO PLAN

BMOC		9455	BRISK TEACHING	6/4/2025 0:00	\$5.00	106042	E	01	050	740	BRISK EDUCATOR PRO PLAN
BMOC		9469	PBBS EQUIPMENT CORPORATION	6/4/2025 0:00	\$157.50	106002	E	01	005	380	OT SERVICE LABOR
BMOC		9469	PBBS EQUIPMENT CORPORATION	6/4/2025 0:00	\$1,680.00	106002	E	01	005	380	SERVICE LABOR
BMOC		9469	PBBS EQUIPMENT CORPORATION	6/4/2025 0:00	\$80.00	106002	E	01	005	380	TRIP CHARGE
BMOC		9473	LRP MEDIA GROUP	6/4/2025 0:00	\$95.50	106036	E	01	005	740	BOOK - THE ANSWER BOOK ON DISCIPLINE
BMOC		9473	LRP MEDIA GROUP	6/4/2025 0:00	\$5.50	106036	E	01	005	740	SHIPPING
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$95.98	106056	E	01	060	000	BOMGAARS - B HARWOOD - FLEXZILLA HOSE, HOSE NOZZLE
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$22.93	106057	E	01	050	000	SCHWALBACH - J JOHNSON - KEYS, WATER
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$190.76	106058	E	01	050	830	LAMPERT LUMBER - J HARWOOD - PINE BOARD, FURRING STRIP
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$287.43	106059	E	01	050	830	RUNNINGS - J HARWOOD - WASHERS, SPRAY PAINT, WOOD GLUE, PAINT KIT
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$44.64	106060	E	01	050	830	WALMART - J HARWOOD - SPONGES, WHITE VINEGAR, DISH SOAP, BAKING SODA
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$38.05	106061	E	01	050	830	SCHWALBACH - J HARWOOD - PAINT BRUSH, BUTCHER BLOCK OIL
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$444.46	106062	E	01	050	830	SMITH AUTO - J HARWOOD - WASH THINNER, WHEEL HUB, OIL, LUBE FILTER, HUB BEARING
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$38.32	106063	E	01	050	000	KWIK TRIP - B JOYCE - WATER

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$74.82	106064	E	01	050	000	BUFFALO WILD WINGS - B JOYCE - MEAL
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$380.00	106065	E	01	330	000	WALNUT GROVE MUSEUM - K RABBE - ADMISSION
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$25.58	106066	E	01	005	417	3 RING BINDER
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$11.73	106054	E	01	060	000	TEACHERS PAY TEACHERS - C FAST - NUMBER THE STARS TASK CARD & FINAL TEST, BODY BIOGRAPHY ANALYSIS
BMOC		8187	BMO Credit Card	6/4/2025 0:00	\$9.94	106055	E	01	060	000	WALMART - B HARWOOD -VASES
				TOTAL:	\$40,073.42						

**WINDOM AREA SCHOOLS, ISD 177
WINDOM, MN
TREASURER'S REPORT TO SCHOOL BOARD**

Date of report June 2, 2025

For the Month Ending May 31, 2025

FUNDS	Cash Balance Beginning of Month	Receipts	Interest	Payroll	Disbursements/ Expenses	Cash Balance End of Month	Adjustments	Cash Balance End of Month
General Fund (01)	8,830,176.11	1,679,268.32	33,300.68	1,001,673.79	457,108.73	9,083,962.59		9,083,962.59
Food Service Fund (02)	78,137.94	121,445.51		41,471.73	60,265.47	97,846.25		97,846.25
Community Service Fund (04)	239,151.56	20,784.50		28,410.92	4,656.59	226,868.55		226,868.55
Sub-Total Funds 01/02/04	9,147,465.61	1,821,498.33	33,300.68	1,071,556.44	522,030.79	9,408,677.39	0.00	9,408,677.39
Debt Service Fund (07)	391,065.07					391,065.07		391,065.07
Scholarship Fund (18)	21,465.78					21,465.78		21,465.78
Activity Account (21)	320,493.04	28,285.76	833.24		41,837.66	307,774.38		307,774.38
Sub-Total Funds 07/08/21	733,023.89	28,285.76	0.00	0.00	41,837.66	720,305.23	0.00	720,305.23
TOTALS	\$ 9,880,489.50	\$ 1,849,784.09	\$ 33,300.68	\$ 1,071,556.44	\$ 563,868.45	\$ 10,128,982.62	\$ -	\$ 10,128,982.62

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK(S)

Description	Current Rate Of Interest (info. only)	Balance Per Bank Statement	Outstanding Checks & Wires	Deposits Not Bank Statement	Other Reconciling Items	Balance Per Treasurer's Books
BANK MIDWEST-GENERAL	1.40%	374,696.90	56,135.73		944.87	319,506.04
CASH ON HAND, misc		75.00				75.00
CASH ON HAND, food service		250.00				250.00
MSDLAF+ LIQUID	4.15%	17,061.72				17,061.72
MSDLAF+ MAX	4.24%	4,984,315.48				4,984,315.48
MSDLAF+ TERM	4.23% - 4.33%	4,500,000.00				4,500,000.00
BANK MIDWEST-ACTIVITY ACCOUNT	3.04%	328,049.38	20,275.00			307,774.38
Treasurer's Bal. Per Books		\$ 10,204,448.48	\$ 76,410.73	\$ -	\$ 944.87	\$ 10,128,982.62

Other Reconciling Items - ICS Sweep Adjustment, Vision Insurance Adjustment

Ryan Zamzow

EDUCATION

Gustavus Adolphus College, Saint Peter, MN

Bachelor of Arts, May, 2021

Major: Elementary Education GPA: 3.4

National Football Foundation Hampshire Honor Society Member

Windom Area High School, Windom, Minnesota

Diploma, June 2017

EXPERIENCE

Elementary Special Education Teacher and Case Manager Grades K, 1st and 2nd, Woodbury Leadership Academy, Woodbury, MN July 2023-June 2025

- Provided special education services to students with unique disabilities within special education classroom
- Designed and implemented unique activities that directly correlated to the goals of each student's education plan
- Assessed new referrals to special education utilizing state approved assessments to determine if the student has a disability
- Scheduled and hosted IEP meetings for families and students to update their plans to continue to meet their education needs

Early Childhood Special Education Teacher and Case Manager (3-6) and 3rd Grade Special Education Teacher, Jackson County Central School District, Jackson, MN July 2022-July 2023

- Provided special education services to students with unique disabilities within the preschool and 3rd grade classroom setting
- Designed and implemented unique activities that directly correlated to the goals of each student's education plan
- Assessed new referrals to special education utilizing state approved assessments to determine if the student has a disability
- Scheduled and hosted IEP meetings for families and students to update their plans to continue to meet their education needs

Early Childhood Special Education Teacher and Case Manager (B-2 and 3-6), Jackson County Central School District, Jackson, MN July 2021-July 2022

- Provided special education services to students with unique disabilities both in the home and within preschool
- Designed and implemented unique activities that directly correlated to the goals of each student's education plan
- Assessed new referrals to special education utilizing state approved assessments to determine if the student has a disability
- Scheduled and hosted IEP and IFSP meetings for families and students to update their plans to continue to meet their education needs
- Communicated with other service providers to make sure all needs of the student were met

Assistant Football Coach, Windom Area High School, Windom, MN, July 2022-November 2022

- Led and instructed meaningful drills that directly correlated to position being played.

5-14-2025

MAY 14 2025

Dear Windom Area Schools - Dane Nielsen

This is my formal letter of resignation from my Middle School Special Education Para position. In the Fall I will be attending MN-West in the radiology program. I would like to thank you for this opportunity of growth. My last day will be May 29th, 2025.

Best,

Leah Hauge



MAY 19 2025

Marcie Blouin <mblouin@isd177.com>

Fwd: Next year

1 message

Corey Barfknecht <cbarfknecht@isd177.com>

Fri, May 16, 2025 at 4:06 PM

To: Marcie Blouin <mblouin@isd177.com>, Holly Anderson <handerson@isd177.com>, Jana Raverty <jraverty@isd177.com>



Corey Barfknecht
Principal
Windom Area Elementary
Bridges Preschool
507-831-6925

----- Forwarded message -----

From: **Kaila Domeier** <kdomeier@isd177.com>

Date: Fri, May 16, 2025 at 3:28 PM

Subject: Next year

To: Corey Barfknecht <cbarfknecht@isd177.com>

Hi Corey, I'm not sure who to all contact for this, but I just wanted to give a heads up that unfortunately I will not be able to work in Windom for the next school year as I plan on moving this summer and it would be too far of a drive for me. So after this year is finished I will be done. I really enjoy it here so far and wish I could stay but I can't, but I wanted to thank you for the opportunity. Next year I still hope to be a para at a closer school in my area.

May 16, 2025

MAY 19 2025

Jamie Frank
Superintendent
Windom Public Schools
1400 17th Street
Windom, MN 56101

Corey Barfknecht
Principal
Windom Elementary
1200 17th Street
Windom, MN 56101

Dear Jamie and Corey,

I am writing to formally resign from my position as Special Education Teacher at Windom Elementary, effective the end of the 2024-2025 school year.

This decision did not come easily, as my experience at Windom Schools has been incredibly rewarding. I have had the privilege of working alongside an amazing team. The leadership and guidance of the administration have played a crucial role in making this school not only a workplace but a community I've been proud to be a part of.

After careful consideration, I have accepted another position. While I am excited for this new chapter, I will deeply miss the relationships I've built and the students whose growth I have been honored to support.

Thank you for your support and encouragement throughout my time at Windom Schools.

With sincere gratitude,

A handwritten signature in black ink, appearing to read "Erin Purrington". The signature is fluid and cursive, with the first name "Erin" and last name "Purrington" clearly distinguishable.

Erin Purrington

MAY 29 2025

May 28-25

I Carol Kazemba am resigning
as of May 28-25.

Due to a recent stroke I cannot
perform my duties in the
kitchen.

Carol Kazemba

2024-2025
QCOMP REVIEW

Core Component -Career Advancement Options

We continue to have many opportunities to take on leadership roles. The following roles are made available to staff.

- QCOMP Committee Member
- PLC Leader
- Mentor Teacher
- Instructional Coach
- Peer Engagement Coach



Core Component: Job-Embedded Professional Development

Here is what we did.

1. Our district used Charlotte Danielson Framework for Effective Teaching. This framework is a proven and effective way to work through teacher growth and student learning.
2. We continued PLCs. (60 minutes)
3. We used PLC's to identify research-based instructional strategies and planned for implementation in order to work towards meeting our district and site goals.

Core Component: Teacher Evaluation

- Tenured staff has 1 observation with an administrator including a pre and post meeting if they were in their *summative* year.
- Probationary staff continued to have 3 observations with an administrator including a pre and post meeting.
- Staff were given the opportunity for one replacement observation.
- The peer engagement coaches worked with every tenured teacher to help improve their practice. Probationary staff had the option to complete an observation if they wished.
- The Instructional coach did one observation with every teacher including a pre and post observation.

Performance Pay and Bonus Pay Schedule

There were no changes to our bonus pay schedule, this is what we have for bonus pay:

- Measure of student achievement site goal **\$270**
- Measure of student achievement PLC goal **\$270**
- Completion of teacher observations/Evaluations is **\$270**
- Attending and completing PLC meetings **\$540**

District STAR Math Goal:

2024-25 DISTRICT STAR Math Goal:

STAR: The percentage of all students in grades 1-11 enrolled October 1 who achieve in the “at or above/on watch” category using individual scaled score on STAR Math Assessment (Grades 1-11) will increase from 76.5% in Spring of 2024 to 82% in the Spring of 2027.

This is a three year goal. This will be reviewed annually.

- Spring of 2025 goal is 78% of students in the at/above or on watch category.
- Spring of 2026 goal is 80% of students in the at/above or on watch category.
- Spring of 2027 goal is 82% of students in the at/above or on watch category.

Goal not Met 75.3%

Elementary Star Math Goal

Using the STAR Math Assessment, the number of students enrolled at Windom Area Elementary on October 1 in grades 1-4, scoring in the “at or above or in the on watch” category will increase from 84% in the Spring of 2024 to 88% in the Spring of 2027.

This is a three year goal. This will be reviewed annually.

- Spring of 2025 goal is 86% of students in the at/above or on watch category.
- Spring of 2026 goal is 87% of students in the at/above or on watch category.
- Spring of 2027 goal is 88% of students in the at/above or on watch category.

Goal not met 80%

Middle School Star Math Goal

Using the STAR Math Assessment, the percentage of all students in grades 5-8 enrolled October 1 at Windom Area Middle School who achieve an end of the year category of “at or above/on watch” from 67% in the Spring 2024 to 82% in the Spring of 2027.

This is a three year goal. This will be reviewed annually.

- Spring of 2025 goal is 72% of students in the at/above or on watch category.
- Spring of 2026 goal is 77% of students in the at/above or on watch category.
- Spring of 2027 goal is 82% of students in the at/above or on watch category.

Goal not met - 70.6%

High School Star Math Goal

Using the STAR Math Assessment, the percentage of all students in grades 9-11 enrolled October 1 at Windom Area High School who achieve an end of the year category of “at or above/on watch” from 78.4% in the Spring 2024 to 82% in the Spring of 2027.

This is a three year goal. This will be reviewed annually.

- Spring of 2025 goal is 80% of students in the at/above or on watch category.
- Spring of 2026 goal is 81% of students in the at/above or on watch category.
- Spring of 2027 goal is 82% of students in the at/above or on watch category.

Goal not met - 75.4%

Bridges/ECSE Math Goal:

Our four year old preschools will go from 32% of the kids at or above the developmental level of building later on the Number Sense Quantity measure on the DRDP assessment in the Fall to 55% in the spring.

Goal MET- 70%

District STAR Reading Goal:

The percentage of all students in grades K-11 enrolled October 1 who achieve in the “at or above or on watch” categories using the individual scaled score on the STAR Reading Assessment (Grades K-11) will increase from 61.5% in Spring of 2024 to 72% in Spring of 2027.

This is a three year goal. This will be reviewed annually.

- Spring of 2025 goal is 65% of students in the at/above or on watch category.
- Spring of 2026 goal is 68% of students in the at/above or on watch category.
- Spring of 2027 goal is 72% of students in the at/above or on watch category.

GOAL MET at 76%

Elementary Star Reading Goal

STAR: The percentage of all students in grades K-4 enrolled on October 1 who achieve in the “at or above or on watch” categories using the individual scaled score on the Early Literacy and STAR Reading Assessment (Grades K-4) will increase from 68.2% in Spring of 2024 to 80% in Spring of 2027.

This is a three year goal. This will be reviewed annually.

- Spring of 2025 goal is 72% of students in the at/above or on watch category.
- Spring of 2026 goal is 76% of students in the at/above or on watch category.
- Spring of 2027 goal is 80% of students in the at/above or on watch category.

GOAL MET at 78.8%

Middle School STAR Reading Goal

Using the STAR Reading Assessment, the percentage of students in grades 5-8 enrolled by October 1 at Windom Middle School will increase from 58.2% in the At/Above/On Watch Benchmark categories in the Spring of 2024 to 68% in the Spring of 2027.

This is a three year goal. This will be reviewed annually.

- Spring of 2025 goal is 62% of students in the at/above or on watch category.
- Spring of 2026 goal is 65% of students in the at/above or on watch category.
- Spring of 2027 goal is 68% of students in the at/above or on watch category.

GOAL MET at 73.6%

High School STAR Reading Goal

Using the STAR Reading Assessment, the percentage of students in grades 9-11 enrolled by October 1 at Windom High School will increase from 53% in the At/Above/On Watch Benchmark categories in the Spring of 2024 to 67% in the Spring of 2027.

This is a three year goal. This will be reviewed annually.

- Spring of 2025 goal is 59% of students in the at/above or on watch category.
- Spring of 2026 goal is 63% of students in the at/above or on watch category.
- Spring of 2027 goal is 67% of students in the at/above or on watch category.

GOAL MET at 75.4%

Bridges/ECSE: Reading Goal

Our four year old preschoolers will go from 44% of the kids at or above the developmental level of building later on the letter and word knowledge measure on the DRDP assessment in the fall to 65% in the spring.

Goal MET at 78%

Summer Hours

- Staff will be given 18 hours to focus on updating curriculum maps, embed academic-rich vocabulary into lessons, review new ELA standards, etc.
- Our Pre-K-4th grade staff that will be implementing our new Frog Street or CKLA curriculum will get an additional 15 hours, 6 of those hours will be live training with Frog Street or CKLA this summer.
- New teachers will have an additional 15 hours for new teacher boot camp on July 22.



Local Literacy Plan

Windom Area Schools 2025-2026



MN Read Act

Goal: Ensure every Minnesota child reads at or above grade level annually, starting in kindergarten, with support for multilingual learners and students receiving special education services.

- **Evidence-Based Instruction:** Mandates instruction grounded in the science of reading, emphasizing phonemic awareness, phonics, fluency, vocabulary, and comprehension.
- **Teacher Training:** Requires educators responsible for reading instruction to complete approved training in evidence-based methods by specified deadlines.
- **Universal Screening:** Students in grades K–3 must undergo screening three times annually to assess foundational reading skills and identify characteristics of dyslexia.
- **Intervention Services:** Students not reading at grade level receive targeted interventions, including potential summer programs or extended-day instruction, until proficiency is achieved
- **Local Literacy Plans:** Districts must develop and submit annual literacy plans detailing assessment processes, intervention strategies, staff development needs, and curriculum choices.

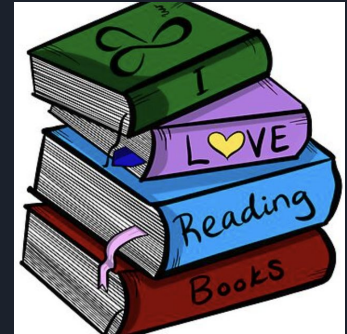


Windom's Goal

The percentage of all students in grades K-11 enrolled October 1 who achieve in the “at or above” category using the individual scaled score on the STAR Reading Assessment (Grades K-11) will increase from 61% in Spring of 2025 to 63% in Spring of 2026.

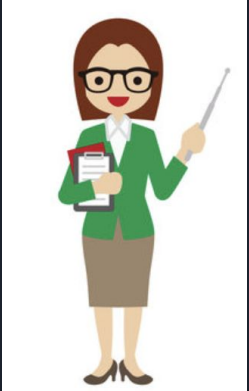
Evidenced Based Instruction

- Our Elementary is adopting CKLA and continuing to use UFLI during Eagle Time
- 5-12 will continue to work on implementing vocabulary interventions throughout their classes to increase word knowledge that was taught by Tracy this past year during our PD days



Teacher Trainings

- Our Pre-K, Elementary staff + middle school intervention and 1 ELL teacher have worked hard the past 2 years to complete their LETRS training, which they have officially completed!
 - 36 teachers
- Our 5-12 Special Education + 1 middle/high school ELL teacher have completed OL&LA training
 - 12 teachers
- Our admin have also completed either admin for LETRS or OL&LA training.





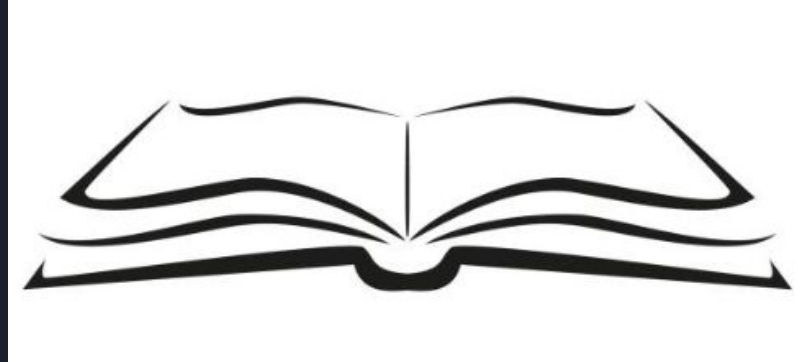
Universal Screenings

- K-3 will continue to use STAR and Fastbridge
 - Must screen 3 times/year
- 4-12 will continue to use STAR
 - For every student that is reading below grade level, CAPTI ReadBasix will be given
 - 4 subtests **must** be given (word recognition and decoding, vocabulary, morphology and reading efficiency)
 - 2 other subtests are *optional* but recommended (sentence processing and reading comprehension)



Local Literacy Plan

Our Local Literacy plan is submitted each year to the state.





Plan Moving Forward

We are looking at how our MTSS (Multi-Tiered System of Supports) is functioning and what we can do to continue to improve and help our students.

At the Elementary level, we are bringing back Eagle Time, where our students will have an additional 30 minutes to work on literacy skills at their level. Teachers will reassess after each benchmark that is done.

Our middle school students will continue to work on the intervention program but implement additional interventions that are recommended if reading below grade level.

A 9-12 Reading Intervention Teacher was added to the ADSIS application and approved.



QUESTIONS?





June 9, 2025

What has happened:

- It was “The Best Year Ever” at Windom Elementary and Bridges Preschool. Thank you to all of the staff for the work to help all kids feel safe, supported, and seen in our school.

- Windom Elementary ended the year with 201 “negative” office referrals.
 - Recess (morning and noon), Classroom, Cafeteria, Other areas in school are where these events occur.
 - These referrals include 323 students. Last year, 501 students received office referrals.
 - This is a 36% DECREASE in students named in “negative” office referrals.
 - We plan to keep/change a few strategies to keep this downward trend.
 - More active supervision, more behavior intervention training, SEL reminders in announcements.
 - Keep Dojo Points- recognizing and rewarding expected behaviors
 - PBIS as a school-wide approach

- Our staff recognized positive behaviors with 496,597 Dojo Points!

- I celebrated 274 students demonstrating positive, expected behaviors with Positive Office Referrals.

- Bridges teachers along with Kristi Maricle and I attended FrogStreet Curriculum training last Monday. This will be a fantastic all-inclusive curriculum for our youngest Eagles.

- Our Bridges 4s participated in a promotion and signing day to be an EAGLE next year. See a few pics below.

What is coming:

- June is to finalize a lot of business/reports.
- Looking to hire an SLD teacher and a few paraprofessionals for next year.

Other News:

- According to Access Testing, 14 Multilingual students have gained enough skills to be exited from the EL program this year. Access testing assesses skills in reading, writing, listening, and speaking in English. In order to exit, students need to have a proficient score in all categories.
- We have had a full time Reading Corps member, Sarah Shepard for the past 4 years. This year we also brought on Jackie Jurgens for ½ days. Reading Corps meets with “bubble” kids for a few minutes a day to work on the reading skills that will promote them to the next level of academic success through a very structured approach. This year, over 60% of students receiving Reading Corps tutoring accelerated BEYOND their target growth for the year. The other 40% were at or near target growth.

Thank you for supporting our youngest Eagles!



June 9, 2025

Middle School Board Report

The 2024–2025 school year at Windom Middle School was outstanding. Our students made significant academic strides, especially in reading, which reflected the intensive efforts we made throughout the year to improve literacy outcomes. Renaissance STAR data showed notable growth in reading across grade levels, while our math performance remained steady.

Attendance remained high with 95.18% of students in school each day, a testament to our students' commitment and the supportive culture built by our staff and families.

Looking ahead to summer, one major goal is the full implementation of eduClimber. We are in the final stages of setup and will be working on staff training to ensure effective use of the platform for data-driven decision-making in the fall.

I will also be attending professional development to support continuous improvement:

- June 17–18: Leadership development sessions to sharpen practices for leading change and better understanding new legislation.
- June 25–26: I'll participate in the COMPASS Summer Institute in the Twin Cities, where the focus will be on MnMTSS, enhancing school culture and climate, and strengthening math instruction and intervention systems.

We are excited about the momentum built this year and are already planning for an even stronger 2025–2026.

Respectfully submitted,
Dane Nielsen
Principal, Windom Middle School



6/9/2025 - From the Desk of High School Principal Bryan Joyce

Vision: All students graduate with the knowledge and skills needed to be productive and engaged citizens

Purpose: All students learn the academic standards and we provide as much time and support as needed to help each student learn

- Enjoy the Eagle Eye for June/July:
 - Eagle Eye in English: <https://secure.smores.com/n/ctjfx5>
 - Eagle Eye in Spanish: <https://secure.smores.com/n/zesfb>
- We had an outstanding 24-25 school year, our staff dug into comprehension and our results show what an impact our teachers and all support staff have. Thank you to the entire Windom Area Middle High School team!
- 90 seniors in the class of 2025 all received HS Diplomas after earning their way to graduation!
 - Awards Day, Concerts, Baccalaureate & Commencement were fantastic
- [Attendance Data](#)
- [Academic Data](#)
- Hiring update
 - HS English
 - Business
 - PE
 - CEO Facilitator
 - Paraprofessional support staff
- Summer office hours start June 16
 - 8-12, M-Th, office closed June 30-July 4
- Bryan will be attending MASSP summer conference June 23-26
- Washington D.C. Trip June 19-28



School Board Report
By: Superintendent Jamie Frank
June 9, 2025

Enrollment

May 30, 2025, enrollment data shows that we have 1129 students for K-12 at Windom Area Schools. This is exactly the same as April 1 and May 1. Please see the attachment to compare current enrollment to prior years and from month to month.

Voter Survey

A committee of the board convened last week to write a post-election survey. This will be sent to voters to gather feedback and perspectives, allowing us to identify patterns in responses and determine the next steps to address facility needs.

Learning for the Admin Team

The admin team will be attending the Summer Institute on June 17 & 18 in Spicer MN. The keynote speaker will present on "*The Eight Paradoxes of Great Leadership*" by John C. Maxwell. Each principal has a copy of the book and is reading it ahead of time to maximize our learning at the institute.

Summer Lunch

FREE summer lunch began today, June 9 and is being served from 11-12 at Highland and the elementary school.

Windom Area School District #177 -- Enrollment Checks--2024-2025

Grade	Soft Projections 6/10	Students Served 9/12	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	Last Day	Sum Total	Daily Average
EC -3s	39	41	41	41	41	41	41	41	41	41	41		
EC-4s	60	53	53	53	53	53	53	52	52	52	52		
K	90	94	94	95	94	94	95	95	95	95	95	946	94.60
1	75	71	68	68	68	71	71	68	69	68	69	691	69.10
2	80	82	82	82	81	80	80	80	80	80	81	808	80.80
3	103	100	101	102	102	101	101	101	102	103	102	1015	101.50
4	93	99	98	99	99	99	99	98	98	98	98	985	98.50
5	96	95	96	96	96	96	97	96	97	97	97	963	96.30
6	75	72	71	73	73	73	73	74	74	75	75	733	73.30
7	93	96	95	94	94	93	93	93	93	94	94	939	93.90
8	99	98	98	102	102	102	102	101	100	100	100	1005	100.50
9	83	83	81	81	80	81	82	80	80	79	79	806	80.60
10	80	80	80	79	79	79	78	76	76	75	76	778	77.80
11	82	79	79	78	78	78	77	77	78	78	77	779	77.90
12	96	91	90	88	88	87	87	87	87	87	86	878	87.80
Subtotal -- K-12	1145	1140	1133	1137	1134	1134	1135	1126	1129	1129	1129	11326	1132.60
Total EC-12		1234	1227	1231	1228	1228	1229	1219	1222	1222	1222		

Total K-12 Students

Same Date in:

2024-2025		1140	1133	1137	1134	1134	1135	1126	1129	1129	1129
2023-2024		1152	1148	1152	1155	1156	1141	1136	1142	1148	1145
2022-2023		1170	1158	1165	1164	1173	1165	1156	1157	1159	1155
2021-2022		1164	1156	1149	1142	1139	1129	1124	1122	1115	1119
2020-2021	Inperson & DL	1098	1102	1094	1107	1112	1124	1115	1113	1123	1131
2019-2020		1084	1088	1089	1094	1084	1075	1075	1075	1077	1076
2018-2019		1047	1047	1050	1046	1048	1049	1047	1045	1047	1047
2017-2018		1054	1049	1053	1044	1043	1042	1038	1041	1039	1037
2016-2017		1033	1037	1042	1044	1046	1044	1042	1049	1041	1039

Windom Area School District #177 -- Enrollment Checks--2024-2025

	Soft Projections 6/10	Students Served 9/12	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	Last Day	Sum Total	Daily Average
Date	6/10/2022	9/12/2023	10/1/2023	11/1/2023	12/1/23	1/1/2023	2/1/2023	3/1/2023	4/1/2023	5/1/2023			Average
EC Students	99	94	94	94	94	94	94	93	93	93	41		
Grades K-4	441	446	443	446	444	445	446	442	444	444	445		
Grades 5-8	363	361	360	365	365	364	365	364	364	366	366		
Grades 9-12	341	333	330	326	325	325	324	320	321	319	318		
Total K-12	1145	1140	1133	1137	1134	1134	1135	1126	1129	1129	1129	0	0.00
Total Pre HC-12	1244	1234	1227	1231	1228	1228	1229	1219	1222	1222	1170	0	0.00



0
1158
1156
1102
1088
1047
1049

1037

TEACHER ON SPECIAL ASSIGNMENT (TOSA) AGREEMENT FOR POSITION OF
PEER COACH

WHEREAS, the position of Peer Coach is not a position for which a license is required and is not subject to the provisions of Minnesota Statute § 122A.40; and

WHEREAS, Kristi Maricle ("Mrs. Maricle") is employed by Independent School District No.177, Windom ("District") as a 1.0 F.T.E. continuing contract teacher under Minnesota Statute § 122A.40; and

WHEREAS, Mrs. Maricle will be placed on TOSA from her .50 F.T.E. teaching position.

WHEREAS, Mrs. Maricle is interested in serving in the position of Peer Coach and approved by Independent School District No. 177; and

WHEREAS, Mrs. Maricle does not wish to jeopardize her right to reinstatement to her .50 F.T.E. continuing contract position as a teacher by accepting a position which is not subject to the continuing contract law;


NOW, THEREFORE, in consideration of the mutual promises contained herein, the School District and Mrs. Maricle agree as follows:

1. Mrs. Maricle shall serve as Peer Coach for the School District for one (1) extended school year, from July 1, 2025 until mid-June 2026. S h e shall be paid at the same daily rate of pay she would have received as a teacher for .50 F.T.E. of the Peer Coach position. S h e will receive any further compensation provided for in approved QCOMP Plan 2025-2026.
2. Mrs. Maricle expressly recognizes that the position of Peer Coach is not subject to the provisions of Minnesota Statute § 122A.40. S h e recognizes that she will have no continuing contract rights to the position of Peer Coach. S h e further recognizes that with respect to the position of Peer Coach, the Agreement constitutes the complete terms, conditions and rights with respect to that portion of her employment with the School District. Continuation of the position is based on guidelines and rules as set forth in the Master Contract under ARTICLE XV Leaves Section 11. Teacher on Special Assignment (TOSA).
3. Mrs. Maricle expressly understands that the position of Peer Coach is not controlled by the collective bargaining agreement applicable to teachers. She recognizes that the terms and conditions of her employment as Peer Coach shall be governed solely by this Agreement.
4. Mrs. Maricle agrees to perform those duties as Peer Coach as set forth in the job description for the position. Mrs. Maricle will be paid a \$1,500 stipend for duties done outside the normal contract day/calendar as a Peer Coach.
5. Mrs. Maricle may be terminated from the position of Peer Coach during the term of this one (1) year appointment only for cause, based upon contractual employment law standards. If the District does not wish to employ Mrs. Maricle as Peer Coach for the succeeding contract year (2026-2027), it must notify Mrs. Maricle in writing by April 1, 2026. Conversely, if Mrs. Maricle does not wish to hold the Peer Coach position for the succeeding contract year (2026-2027), she must notify

the District in writing by April 1, 2026.

- 6. By signing this Agreement, the parties hereto acknowledge and admit that they have read the Agreement, that they fully understand and agree to the terms and implications of the Agreement, and that they have had the opportunity to consult with their representative to obtain such advice as necessary with respect to the terms and conditions set forth in this Agreement.

Dated: 5/8/2025

DocuSigned by:

EBCF340950CB415...

 Mrs. Kristi Maricle

INDEPENDENT SCHOOL DISTRICT
NO. 177, WINDOM

Dated: _____

Board Chair

Dated: _____

Board Clerk

TEACHER ON SPECIAL ASSIGNMENT (TOSA) AGREEMENT FOR POSITION OF
PEER COACH

WHEREAS, the position of Peer Coach is not a position for which a license is required and is not subject to the provisions of Minnesota Statute § 122A.40; and

WHEREAS, James Burton ("Mr. Burton") is employed by Independent School District No.177, Windom ("District") as a 1.0 F.T.E. continuing contract teacher under Minnesota Statute § 122A.40; and

WHEREAS, Mr. Burton will be placed on TOSA from his .50 F.T.E. teaching position.

WHEREAS, Mr. Burton is interested in serving in the position of Peer Coach and approved by Independent School District No. 177; and

WHEREAS, Mr. Burton does not wish to jeopardize his right to reinstatement to his .50 F.T.E. continuing contract position as a teacher by accepting a position which is not subject to the continuing contract law;


NOW, THEREFORE, in consideration of the mutual promises contained herein, the School District and Mr. Burton agree as follows:

1. Mr. Burton shall serve as Peer Coach for the School District for one (1) extended school year, from July 1, 2025 until mid-June 2026. He shall be paid at the same daily rate of pay he would have received as a teacher for .50 F.T.E. of the Peer Coach position. He will receive any further compensation provided for in approved QCOMP Plan 2025-2026.
2. Mr. Burton expressly recognizes that the position of Peer Coach is not subject to the provisions of Minnesota Statute § 122A.40. He recognizes that he will have no continuing contract rights to the position of Peer Coach. He further recognizes that with respect to the position of Peer Coach, the Agreement constitutes the complete terms, conditions and rights with respect to that portion of his employment with the School District. Continuation of the position is based on guidelines and rules as set forth in the Master Contract under ARTICLE XV Leaves Section 11. Teacher on Special Assignment (TOSA).
3. Mr. Burton expressly understands that the position of Peer Coach is not controlled by the collective bargaining agreement applicable to teachers. He recognizes that the terms and conditions of his employment as Peer Coach shall be governed solely by this Agreement.
4. Mr. Burton agrees to perform those duties as Peer Coach as set forth in the job description for the position. Mr. Burton will be paid a \$1,500 stipend for duties done outside the normal contract day/calendar as a Peer Coach.
5. Mr. Burton may be terminated from the position of Peer Coach during the term of this one (1) year appointment only for cause, based upon contractual employment law standards. If the District does not wish to employ Mr. Burton as Peer Coach for the succeeding contract year (2026-2027), it must notify Mr. Burton in writing by April 1, 2026. Conversely, if Mr. Burton does not wish to hold the Peer Coach position for the succeeding contract year (2026-2027), he must notify the District in

writing by April 1, 2026.

- 6. By signing this Agreement, the parties hereto acknowledge and admit that they have read the Agreement, that they fully understand and agree to the terms and implications of the Agreement, and that they have had the opportunity to consult with their representative to obtain such advice as necessary with respect to the terms and conditions set forth in this Agreement.

Dated: 5/12/2025

Signed by:

 SE7EEDCSD483442...

 Mr. James Burton

INDEPENDENT SCHOOL DISTRICT
NO. 177, WINDOM

Dated: _____

Board Chair

Dated: _____

Board Clerk

TEACHER ON SPECIAL ASSIGNMENT (TOSA) AGREEMENT FOR POSITION OF ACTIVITIES
DIRECTOR

WHEREAS, the position of Activities Director is not a position for which a license is required and is not subject to the provisions of Minnesota Statute § 122A.40; and

WHEREAS, Jacob Johnson (“Mr. Johnson”) is employed by Independent School District No. 177, Windom (“District”) as a 1.0 F.T.E. continuing contract teacher under Minnesota Statute § 122A.40; and

WHEREAS, Mr. Johnson will be placed on TOSA from his 1.0 F.T.E. teaching position.

WHEREAS, Mr. Johnson is interested in serving in the position of Activities Director; and

WHEREAS, Mr. Johnson does not wish to jeopardize his right to reinstatement to his 1.0 F.T.E. continuing contract position as a teacher by accepting a position which is not subject to the continuing contract law;

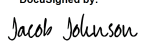
NOW, THEREFORE, in consideration of the mutual promises contained herein, the School District and Mr. Johnson agree as follows:

1. Mr. Johnson shall serve as Activities Director for the School District for one (1) extended school year, from July 1, 2025, until June 30, 2026. He shall be paid at the same rate of pay he would have received as a teacher for 1.0 F.T.E. of the Activities Director position. In addition, he shall be paid for an additional 36 days at his daily rate of pay, and an additional ten thousand five hundred (\$10,500) dollar stipend each year for the extended school year portion of the position for those duties performed beyond the 1.0 F.T.E. work week as Activities Director. All other benefits not listed above will follow teachers’ contract language and are the same as he would have been entitled to as a 1.0 F.T.E. teacher. Mr. Johnson shall be reimbursed mileage according to the District’s mileage reimbursement policy.
2. Mr. Johnson expressly recognizes that the position of Activities Director is not subject to the provisions of Minnesota Statute § 122A.40. He recognizes that he will have no continuing contract rights to the position of Activities Director. He further recognizes that with respect to the position of Activities Director, the Agreement constitutes the complete terms, conditions and rights with respect to that portion of his employment with the School District. If the District does not wish to employ Mr. Johnson as Activities Director for the succeeding contract year (2026-2027), it must notify Mr. Johnson in writing by April 1, 2026. Conversely, if Mr. Johnson does not wish to hold the Activities Director position for the succeeding contract year (2026-2027), he must notify the District in writing by April 1, 2026.
3. Mr. Johnson expressly understands that the position of Activities Director is not controlled by the collective bargaining agreement applicable to teachers. He recognizes that the terms and conditions of his employment as Activities Director shall be governed solely by this Agreement and not by any collective bargaining agreement. He shall not have the right to file any grievance with respect to his position as Activities Director under the procedures set forth in the teachers’ collective bargaining agreement.
4. Mr. Johnson’s position as Activities Director and those duties performed beyond the 1.0 F.T.E. work week as Activities Director, Mr. Johnson may assign such duties to other

teachers, administrators and/or qualified individuals and approve a stipend payment to said individuals, subject to any terms or conditions set by the Superintendent. The list of employees assigned to such duties shall be promptly reported by Mr. Johnson to the Business Manager on such forms or pursuant to such terms as the Business Manager may set. In no event shall the Activities Director approve the expenditure of more than a total of three thousand (\$3,000.00) dollars of stipends, exclusive of withholding or retirement contributions, to other employees without approval of the Superintendent.

- 5. Mr. Johnson agrees to perform those duties as Activities Director as set forth in the job description for the position.
- 6. Mr. Johnson may be terminated from the position of Activities Director during the term of this one (1) year appointment only for cause, based upon contractual employment law standards.
- 7. By signing this Agreement, the parties hereto acknowledge and admit that they have read the Agreement, that they fully understand and agree to the terms and implications of the Agreement, and that they have had the opportunity to consult with their representative to obtain such advice as necessary with respect to the terms and conditions set forth in this Agreement.

Dated: 5/19/2025

DocuSigned by:

C6DD06A0A45848A

 Mr. Jacob Johnson

INDEPENDENT SCHOOL DISTRICT
NO. 177, WINDOM

Dated: _____

Board Chair

Dated: _____

Board Clerk

TEACHER ON SPECIAL ASSIGNMENT (TOSA) AGREEMENT FOR POSITION OF
INSTRUCTIONAL COACH

WHEREAS, the position of Instructional Coach is not a position for which a license is required and is not subject to the provisions of Minnesota Statute § 122A.40; and

WHEREAS, Jeff Huska ("Mr. Huska") is employed by Independent School District No.177, Windom ("District") as a 1.0 F.T.E. continuing contract teacher under Minnesota Statute § 122A.40; and

WHEREAS, Mr. Huska will be placed on TOSA from his .75 F.T.E. teaching position.

WHEREAS, Mr. Huska is interested in serving in the position of Instructional Coach and approved by Education Minnesota - Windom; and

WHEREAS, Mr. Huska does not wish to jeopardize his right to reinstatement to his .75 F.T.E. continuing contract position as a teacher by accepting a position which is not subject to the continuing contract law;

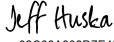
NOW, THEREFORE, in consideration of the mutual promises contained herein, the School District and Mr. Huska agree as follows:

1. Mr. Huska shall serve as Instructional Coach for the School District for one (1) extended school year, from July 1, 2025 until mid-June 2026. He shall be paid at the same daily rate of pay he would have received as a teacher for .75 F.T.E. of the Instructional Coach position. He will receive any further compensation provided for in approved QCOMP Plan 2025-2026.
2. Mr. Huska expressly recognizes that the position of Instructional Coach is not subject to the provisions of Minnesota Statute § 122A.40. He recognizes that he will have no continuing contract rights to the position of Instructional Coach. He further recognizes that with respect to the position of Instructional Coach, the Agreement constitutes the complete terms, conditions and rights with respect to that portion of his employment with the School District. Continuation of the position is based on guidelines and rules as set forth in the QCOMP Plan 2025-2026 and Master Contract under ARTICLE XV Leaves Section 11. Teacher on Special Assignment (TOSA).
3. Mr. Huska expressly understands that the position of Instructional Coach is not controlled by the collective bargaining agreement applicable to teachers. He recognizes that the terms and conditions of his employment as Instructional Coach shall be governed solely by this Agreement and the QCOMP Plan 2025-2026.
4. Mr. Huska agrees to perform those duties as Instructional Coach as set forth in the job description for the position.
5. Mr. Huska may be terminated from the position of Instructional Coach during the term of this one (1) year appointment only for cause, based upon contractual employment law standards or under removal procedures within the QCOMP Plan 2025-2026. If the District does not wish to employ Mr. Huska as Instructional Coach for the succeeding contract year (2026-2027), it must notify Mr. Huska in

writing by April 1, 2026. Conversely, if Mr. Huska does not wish to hold the Instructional Coach position for the succeeding contract year (2026-2027), he must notify the District in writing by April 1, 2026.

- 6. By signing this Agreement, the parties hereto acknowledge and admit that they have read the Agreement, that they fully understand and agree to the terms and implications of the Agreement, and that they have had the opportunity to consult with their representative to obtain such advice as necessary with respect to the terms and conditions set forth in this Agreement.

Dated: 5/8/2025

DocuSigned by:

02C00A00207E436...

 Mr. Jeff Huska

INDEPENDENT SCHOOL DISTRICT
NO. 177, WINDOM

Dated: _____

Board Chair

Dated: _____

Board Clerk

TEACHER ON SPECIAL ASSIGNMENT (TOSA) AGREEMENT FOR POSITION OF
BEHAVIOR SPECIALIST

WHEREAS, the position of Behavior Specialist is not a position for which a license is required and is not subject to the provisions of Minnesota Statute § 122A.40; and

WHEREAS, Travis Janssen ("Mr. Janssen") is employed by Independent School District No.177, Windom ("District") as a 1.0 F.T.E. continuing contract teacher under Minnesota Statute § 122A.40; and

WHEREAS, Mr. Janssen will be placed on TOSA from his 1.0 F.T.E. teaching position.

WHEREAS, Mr. Janssen is interested in serving in the position of Behavior Specialist and

WHEREAS, Mr. Janssen does not wish to jeopardize his right to reinstatement to his 1.0 F.T.E. continuing contract position as a teacher by accepting a position which is not subject to the continuing contract law;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the School District and Mr. Janssen agree as follows:

1. Mr. Janssen shall serve as Behavior Specialist for the School District for one (1) extended school year, from July 1, 2025 until mid-June 2026. He shall be paid at the same daily rate of pay he would have received as a teacher for 1.0 F.T.E. of the Behavior Specialist position.
2. Mr. Janssen expressly recognizes that the position of Behavior Specialist is not subject to the provisions of Minnesota Statute § 122A.40. He recognizes that he will have no continuing contract rights to the position of Behavior Specialist. He further recognizes that with respect to the position of Behavior Specialist, the Agreement constitutes the complete terms, conditions and rights with respect to that portion of his employment with the School District. Continuation of the position is based on guidelines and rules as set forth in the Master Contract under ARTICLE XV Leaves Section 11. Teacher on Special Assignment (TOSA).
3. Mr. Janssen expressly understands that the position of Behavior Specialist is not controlled by the collective bargaining agreement applicable to teachers. He recognizes that the terms and conditions of his employment as Behavior Specialist shall be governed solely by this Agreement.
4. Mr. Janssen agrees to perform those duties as Behavior Specialist as set forth in the job description for the position. Mr. Janssen will be paid a \$6,000 stipend for Assistant to the Principal duties done outside the normal contract day/calendar as a Behavior Specialist.
5. Mr. Janssen may be terminated from the position of Behavior Specialist during the term of this one (1) year appointment only for cause, based upon contractual employment law standards. If the District does not wish to employ Mr. Janssen as Behavior Specialist for the succeeding contract year (2026-2027), it must notify Mr. Janssen in writing by April 1, 2026. Conversely, if Mr. Janssen does not wish to hold the Behavior Specialist position for the succeeding contract year (2026-2027),

he must notify the District in writing by April 1, 2026.

- 6. By signing this Agreement, the parties hereto acknowledge and admit that they have read the Agreement, that they fully understand and agree to the terms and implications of the Agreement, and that they have had the opportunity to consult with their representative to obtain such advice as necessary with respect to the terms and conditions set forth in this Agreement.

Dated: 5/8/2025



Mr. Travis Janssen

INDEPENDENT SCHOOL DISTRICT
NO. 177, WINDOM

Dated: _____

Board Chair

Dated: _____

Board Clerk



Windom Area Schools

District Office
PO Box 177
Windom, MN 56101

Phone: 507-831-6901
Fax: 507-831-6919

Windom Area
Middle/High School

Phone: 507-831-6910
Fax: 507-831-6919

Windom Area
Elementary

Phone: 507-831-6925
Fax: 507-831-6919

www.windom.k12.mn.us

June 5, 2025

The following teachers have successfully completed three probationary years and are recommended to be approved for tenure and continuing contract status.

Jennifer Eberhard
Rebecca Hacker
Nichole Hass
Julie Jelinek
Jessica Matt
Miranda Nesseth
Trista Rhubee
Zach Steen
Irene Swanson
Sarah Theesfeld



**2025-2026 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form**

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2025. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of _____ (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and to participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

(Designated School Representative – please print)

Email Address

Email Address

208.02 ACTIVITY REPRESENTATIVES

(Boys Sports – please print)

(Girls Sports – please print)

(Speech – please print)

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member—please print)

(Student—please print)

(Parent—please print)

(Faculty Member—please print)

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: _____
(Clerk/Secretary - Local Governing Board)

Print Name: _____
(Superintendent or Head of School)

Signed: *Signature required*

(Clerk/Secretary - Local Governing Board)

electronically through DocuSign

Date: _____

Signed: *Signature required*

(Superintendent or Head of School)

electronically through DocuSign

Date: _____

Early Resignation Guidelines for 2024-2025 School Year.

The Windom Public School District strives to recruit the best employees possible to serve students directly and support staff that makes our district a preferred employer. The School Board recognizes that the recruitment of talented employees continues to be difficult. In order for the School District to recruit and train quality employees, the Windom School Board believes early notification of resignations will benefit and enhance this effort.

Early Resignation guidelines for Teachers:

1. The teacher must be a tenured staff member with a minimum of five consecutive years of teaching service to the Windom Public School District.
2. The teacher is not eligible to retire rehire with the Windom Public School District.
 - a. If teacher returns to a full or part-time teaching position with 12 months, the teacher must repay the district resignation incentive and all applicable payroll taxes.
 - i. **If the district is unable to hire, the teacher may return to the position and keep the incentive payment, but is not eligible to receive it again.**
 - b. A part-time teaching position may be exempted if unable to fill content areas.
3. The teacher may be a short-term or long term sub.
4. The teacher may work within another employee group, not as a teacher in a full-time capacity.
5. Resignation notice received by December 15th will receive \$2,000.00 prior to June 30, 2025.
6. Resignation notice received by January 15th will receive \$1,000.00 prior to June 30, 2025.

Early Resignation guidelines for 12 month full time employees:

1. Must be an employee in good standing with a minimum of five years consecutive of full time service to the Windom Public School District.
2. Employee is not eligible for retire rehire or Phased Retirement Option through PERA with the Windom Public School District.
 - a. If employee returns to a full or part-time position with 12 months, the employee must repay the district resignation incentive and all applicable payroll taxes.
3. Employee may be a short term or long term sub or seasonal employee.
4. Resignation notice received 6 months prior to separation will receive \$1,000.00. and resignation notice received 3 months prior to separation will receive \$500.00
 - a. Resignation notice does not include the use of vacation time. Example: resignation notice 6 months + 4 weeks of vacation equals separation date. January 1 notice would place separation on the 20th day of work in July.
5. Payment shall be received on final payroll check.



WINDOM AREA SCHOOLS

DISTRICT OFFICE
PO BOX 177
WINDOM, MN 56101

PHONE: 507-831-6901
FAX: 507-831-6919

WINDOM AREA
MIDDLE/HIGH SCHOOL

PHONE: 507-831-6910
FAX: 507-831-6919

WINDOM AREA
ELEMENTARY

PHONE: 507-831-6925
FAX: 507-831-6932

WWW.WINDOM.K12.MN.US

Shared Special Education Director Proposal

Windom Schools Sped Administrator	SWWC Sped Director
<p>.75 Special Education Administrator .25 School Psychologist In Windom, on-site every day 1.0</p>	<p>Shared with 7 districts. In WAS, approximately 2-4 days per month.</p>
<p>Special Education Administrator</p> <ul style="list-style-type: none"> Valid MN Director of Special Education License required. 	<p>SWWC Sped Director of Record</p> <ul style="list-style-type: none"> Valid MN Director of Special Education License required.
<p>Responsible for the implementation of special education programming in compliance with sped law.</p> <ul style="list-style-type: none"> Oversee the development, implementation, and monitoring of IEPs for students with disabilities. Develop and implement long-term strategies to improve programming and instructional for special education services in the district. Ensure teachers have appropriate curriculum resources. Coordinate with teachers, specialists, and parents to ensure compliance with IEPs. 	<p>Assist with SEDRA reporting/ Maintenance of Effort, and other state reporting.</p>
<p>Responsible for due process training to meet compliance and demonstrate best practices in teaching.</p> <ul style="list-style-type: none"> Develop and implement long-term strategies for special education services in the district. 	<p>Serves as the MDE Due Process Monitoring Lead for district.</p>
<p>Facilitate Monthly Sped Update Meetings.</p> <ul style="list-style-type: none"> Based on data gathered through observations, walkthroughs, and conversations, design staff meetings that are meaningful and aligned to 	<p>Attend regional superintendent/sped admin meetings.</p>

<p>information that our teachers need to know.</p> <ul style="list-style-type: none"> ● Collaborate with SWWC for new information of which teachers need to be aware. 	<ul style="list-style-type: none"> ● Bring information back to the WAS Sped Administrator.
<p>Oversees local evaluation process for SPED students including:</p> <ul style="list-style-type: none"> ● Help Me Grow Referrals ● Child Find Efforts ● Parental Requests ● : three-year re-evaluations 	<p>Manage applications for out-of-state student placements.</p>
<p>Create an Evaluation System for Paras.</p> <ul style="list-style-type: none"> ● See examples from Mary Palmer. ● Create an Action Plan for Implementation 	<p>Train and support SWWC employees and contracted services through SWWC.</p>
<p>Oversee the Pupil Support Team at the Preschool, Elementary, and MSHS.</p>	<p>Be the liaison between SWWC and WAS to Support Setting IV, ALC referrals and any other initiatives in which we can work together.</p> <p>Confirm MARSS Reporting for ELC/ALC students.</p> <p>Collaborate with outside agencies such as: DHS, VRS, County Services, other districts, special education cooperatives, other service cooperatives, Day Treatment Facilities, etc in order to support child find as required by law</p>
<p>Provide Sped Teachers and Paras with professional development.</p> <ul style="list-style-type: none"> ● Identify areas for improvement within the Special Education System ● Develop training initiatives for district-wide special education personnel. ● Foster a collaborative work environment that encourages innovation and professional growth. ● Support Tier I & II Teachers 	<p>Collaborate with the WAS Sped Administrator to determine PD needs and brainstorm solutions.</p> <p>Oversee Third-Party Billing Recruits, hires, supervises, and evaluates SWWC Special Education staff (speech pathologists, OT, PT, Visually Impaired)</p>
<p>Provide training to complete student data forms for communication between the sped department and MARRS Coordinator to ensure proper coding.</p>	<p>Leading district due process proceedings: Manifestation Determinations, Conciliation procedures, etc</p>
<p>Record Keeping Responsibilities include:</p> <ul style="list-style-type: none"> ● Work with SWWC for the SpedEd forms rollover, district student data forms, district oversight committee, and restrictive procedures reporting 	<p>Monitor the TSES Manual and keep up to data - DPS</p> <p>Handle high-level legal or compliance issues, including mediation or disputes regarding student</p>

<ul style="list-style-type: none">• Staff usage analysis/workload analysis/caseload projections/staffing recommendations• Support Business Manager with Overseeing Time and Effort Reporting	services.
---	-----------

Windom School District

JOB DESCRIPTION



Job Title: Special Education Administrator/School Psychologist
Reports To: Superintendent
FLSA Status: Salaried/Exempt
Union: Windom Administrators Association
Revised: May 2025

Summary (Brief description summarizing the overall purpose and objectives of the position)

- Oversees special education programs and all related student support services in the school district. This position will ensure that teachers implement processes and strategies to assist students with mental, behavioral, physical, or other learning disabilities in compliance with the Special Education laws.

Essential Functions (Typical tasks but not all inclusive—major duties of the position)

- Oversee the development, implementation, and monitoring of IEPs for students with disabilities. Coordinate with teachers, specialists, and parents to ensure compliance with IEPs.
- Develop and implement long-term strategies to improve programming and instructional for special education services in the district.
- Ensure teachers have appropriate curriculum resources.
- Responsible for due process training to meet compliance and demonstrate best practices in teaching.
- Facilitate Monthly Sped Update Meetings. In addition, collaborate with SWWC for new information of which special education staff need to be aware.
- Oversees local evaluation process for SPED students.
- Create an Evaluation System for Paraprofessionals.
- Oversee the Pupil Support Team at the Preschool, Elementary, and MSHS.
- Provide Sped Teachers and Paraprofessionals with professional development.
- Provide training to complete student data forms for communication between the special education department and MARRS Coordinator to ensure proper coding.
- Record Keeping Responsibilities include:
 - Work with SWWC for the SpedEd forms rollover, district student data forms, district oversight committee, and restrictive procedures reporting
 - Staff usage analysis/workload analysis/caseload projections/staffing recommendations
 - Support Business Manager with Overseeing Time and Effort Reporting
- Conduct psycho-educational evaluations and screening, which can include observation of students, assisting with functional behavioral assessments, reviewing student records, administration of intellectual, personality, behavioral, socio-emotional, and academic achievement measures. Write reports pertaining to those evaluation findings.
- Consult and advise parents, staff, and administration regarding specific learning/behavior/social problems. Consult with outside agencies regarding services available.
- Lead the district's crisis intervention efforts through teaching crisis prevention intervention (CPI), participating in the district's crisis team, and participating in the regional crisis team

- Submit data for third-party billing as required
- Conduct individual and group counseling sessions as needed
- Attendance is an essential element for this position due to direct support for students
- Perform other duties as assigned

Knowledge, Skills, and Abilities (Minimum competencies for job performance)

- Knowledge in the subject area
- Understanding of special education laws and guidelines
- Knowledge of the principles and practices of a school psychologist
- Ability to read, summarize, and compare data
- Ability to develop professional relationships with outside agencies
- Ability to handle a variety of assignments or problems independently
- Ability to apply a variety of procedures, policies, and precedents
- Knowledge of crisis intervention
- Ability to write clearly and concisely
- Ability to communicate effectively, both verbally and in writing, with students, parents, other teachers, administrators, and community members
- Ability to learn and use emerging technologies of the field
- Ability to present to large and small groups
- Ability to establish and maintain relationships with students, teachers, administrators, board members, parents/patrons, community members, and other professionals
- Ability to analyze, interpret, compare, and present data using a wide range of mediums
- Ability to use modern technology (specifically computers and tablets) and related software for web-based student education plan (SEP) and paperwork, communication with parents and staff, grading, and teaching materials
- Ability to demonstrate enthusiasm and commitment toward the job and mission of the school district

Education and Experience (Minimum level of education and experience required)

- Master's degree in school psychology required
- Master's degree in special education, educational leadership or a related field is required
- Three to five years of experience in special education is preferred

Licenses, Certificates, and Registrations (Minimum required to perform the job)

- Minnesota licensure as school psychologist from the Department of Education
- Professional Administration of Director of Special Education License issued by the State of Minnesota
- Crisis prevention intervention (CPI) training required, provided by the district
- Basic medical training as needed for individual student needs

Supervision (Level of supervision received and supervision exercised/size of group supervised)

- Work is performed under limited supervision of the Superintendent
- Direct supervision and evaluation of paraprofessionals, teachers, and secretaries assigned to the special education department

Working Conditions (Physical requirements and environmental conditions)

- Some travel may be required
- Work may require long hours including early morning, evening, and weekend activities
- May require some physical holds with students who are endangering themselves or others
- This is sedentary work requiring the exertion of up to 25 pounds of force occasionally, and/or negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body, and a negligible amount of force constantly to move objects; work requires stooping, reaching, standing, walking, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information through normal spoken word; visual acuity is required for preparing and analyzing written or computer data, inspections involving small defects and/or small parts, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions and may be exposed to blood borne pathogens

COMMERCIAL LEASE AGREEMENT

THIS LEASE, dated as of May 15, 2025, by **INDEPENDENT SCHOOL DISTRICT NO. 177**, a Minnesota public, non-profit school district (“Landlord”) and **SOUTHWEST WEST CENTRAL SERVICE COOPERATIVE**, a Minnesota public, non-profit membership-based organization that is organized under the laws of the State of Minnesota (“Tenant”).

RECITALS

A. Landlord is the owner of land located in Cottonwood County, described as Winfair Elementary School and located at 1454 6th Ave, Windom, MN 56101 and legally described as set forth in Exhibit A (the “Property” or the “Premises”).

B. The Property contains a 53,000 square foot school building (the “Building”) and parking lot (the “Parking Lot”), as depicted on the aerial photograph attached hereto as Exhibit B (the “Site Plan”). Landlord desires to lease to Tenant and Tenant desires to let from Landlord, the Premises. Pursuant to the terms and conditions of this Lease, Landlord shall make available the Premises, and let the Premises to Tenant, together with the right of use of the Parking Lot contained on the Property and ingress/egress access routes to and from adjacent public roads and all related and future improvements.

C. Tenant wishes to lease such Property for educational purposes and general office use associated with such educational operations and any other lawful purpose not precluded by applicable zoning ordinances.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Lease, Landlord and Tenant agree as follows:

1. **PREMISES**. Landlord hereby leases to Tenant and Tenant hereby leases from Landlord the Premises identified in Exhibit A along with any ingress and egress thereto, upon the terms and conditions set forth in this Lease. Tenant agrees to lease such Premises for educational services

and any other lawful purpose not precluded by applicable zoning ordinances.

1.1 **Temporary Parking.** Each year starting at 8:00 A.M. on the Sunday prior to the Cottonwood County Fair (the “Fair”) through 9:00 P.M. Sunday after the Fair, Tenant shall allow the Cottonwood County Agricultural Society, and its agents, successors, and assigns, the exclusive use and possession of the parking lot for parking purposes. Landlord shall indemnify Tenant during this time from any third party claims pursuant to Section 9. At all other times during the Lease Term, Tenant shall have full right to use the Parking Lot.

2. **LEASE TERM.** The term of this Lease shall be one (1) year commencing on July 1, 2025 (“Commencement Date”) and ending on June 30, 2026.

2.1 **Early Termination.** In the event that the Tenant and/or its members stop receiving Level IV funding, or the Level IV funding has been decreased to the extent that enrollment decreases by sixty percent (60%) from the average enrollment which from September 2024 to May 2025 was an average of 45 students at the ELC in Windom and 46 students for the ALC., pursuant to Minnesota Statutes Chapter 126C, as amended, or because the Tenant stops providing a Level IV Program, or that the funding for any program being operated by the Tenant at the Premises has been terminated, the Tenant may, at its option, notify the Landlord of such events and terminate the Lease in accordance with the procedures set forth in the following Paragraph. Notwithstanding any other provision in this Lease to the contrary, Tenant shall not be entitled to effectuate the early termination of this Lease and shall not be entitled to avoid its obligations to pay Rent hereunder if Tenant, within one (1) year following the early termination date, establishes a facility within Cottonwood County, Minnesota offering similar services to those offered by Tenant at the Premises during the lease term.

2.1.1 In the event that a condition described in Section 2.1 occurs, the Tenant shall notify the Landlord of such occurrence by December 1. The parties hereto expressly agree that this Lease and all obligations hereinunder, shall terminate the following June 30 after Tenant notifies the Landlord. After the Lease is terminated as provided in Section 3.2 and 3.2.1, the Tenant shall owe no monthly Rent (except as provided for in the last sentence of Section 3.2) subsequent to the following June 30 if Tenant vacates the Property by said June 30. Early termination as provided in these Sections shall not constitute an event of Default on behalf of the Tenant. If Tenant fails to vacate the Property by such June 30 date, Tenant shall continue to be obligated to pay Rent at the then-applicable rates for any month or portion thereof during which Tenant has not vacated the Property.

3. **OPTIONS TO RENEW.** So long as Tenant is not in default with respect to any of its obligations under the terms and conditions of this Lease, Tenant shall have the option to renew this Lease. The renewal period shall be subject to Landlord agreement.

3.1 **Renewal Notice.** Tenant’s options to renew shall be exercised by written notice to Landlord of Tenant’s election to renew at least two hundred seventy (270) days prior to the expiration of the initial or renewal term then in effect, as applicable. In the event Tenant

does not timely and properly elect to renew, the subject renewal option and all other unexercised renewal options shall be deemed waived and of no further force and effect.

32 **Early Termination.** Early termination specified in paragraph 2.1 would also apply to any exercised Options to Renew under this paragraph.

4. **RENT/OTHER FINANCIAL OBLIGATIONS.** Commencing on the July 1, 2025, Tenant agrees to pay to Landlord, at Landlord's notice address set forth in Section 18.6, or at such other place designated in writing by Landlord, rent ("Rent") for the Premises.

4.1 **Rent.** Rent for the Term of the lease due and payable on the 1st day of each month shall be as follows:

4.1.1 **Year One of Lease.** Starting July 1, 2025 until June 30, 2026 the rent shall be \$3.99 per square foot, amounting to annual rent of \$211,000.00 with a monthly rate of \$17,583.34;

4.2 **Utilities/Additional Services.** Tenant is responsible for all utilities in the Premises. As of the Commencement Date of this Lease, Tenant will thereafter be financially responsible for such costs of utilities used at the Premises.

4.3 **Real Estate Taxes.** Tenant shall pay for all real estate taxes and special assessments (if any) owed for the Premises.

5. **USE.** Except as otherwise specified within the terms of this Lease and subject to applicable laws and regulations, Tenant may use the Premises for any lawful purpose.

5.1 **Exterior Signs.** After having obtained all necessary government approvals and secured written approval of Landlord, Tenant (at its sole cost and expense) may install and maintain outdoor signage limited to one sign on the exterior of the Premises and one sign in the yard. On termination of Lease, Tenant is responsible for sign removal and restoration of the Building and landscaping due to damage related to such removal.

5.2 **Parking.** Tenant shall be entitled to exclusive use of the access drives or drive lanes of Exhibit A. Tenant further agrees at no time shall it block drive lanes or access in or out of the Premises. Tenant and its subtenants, if any, shall have the exclusive use of the parking areas located on Exhibit A.

6. **ASSIGNMENT AND SUBLETTING.** Subject to the approval of the Landlord, which approval shall not be unreasonably withheld, Tenant shall have the right to sublet the Premises, or any portion thereof, or to assign this Lease or any interest herein or to otherwise transfer its interest in this Lease. Such assignment or subletting shall not release Tenant from its obligations under this Lease.

7. **INSURANCE OBLIGATIONS.**

7.1 **Tenant's Insurance Obligations.**

7.1.1 **Tenant's Liability Insurance.** Tenant shall, commencing on July 1, 2025 and continuing during the Lease term and any renewal or extension thereof, keep in full force and effect a policy of commercial general liability insurance with respect to the Premises, and the business operated by Tenant, with limits of not less than one million five hundred thousand dollars (\$1,500,000.00). Such insurance may be furnished by Tenant under any blanket policy carried by it, or under a separate policy. Upon request by Landlord, Tenant shall provide to Landlord a certificate of insurance, which includes the statement that "Coverage is Primary and Non-Contributory", and supply the CG2010 and/or CG2026 endorsement. Landlord and Landlord's lender, if any, shall be named as additional insured and as mortgagee, respectively, on Tenant's liability insurance.

7.1.2 **Tenant's Property Insurance.** Tenant further agrees to carry special perils property insurance covering fire and extended coverage, vandalism and malicious mischief, sprinkler leakage and all other perils of direct physical loss or damage for the full new replacement values of all of Tenant's property. Tenant shall provide Landlord certificates evidencing that Tenant's property insurance is in full force and effect upon request from Landlord. Landlord shall not be responsible for, and shall not be obligated to insure against, any loss of or damage to any personal property of Tenant or which Tenant may have in the Building or the Premises or any trade fixtures installed by or paid for by Tenant on the Premises or any additional improvements which Tenant may construct on the Premises.

7.1.3 **Tenant's Automobile Coverage.** Tenant shall provide acceptable automobile coverage for any automobiles, trucks, and other motor vehicles utilized by Tenant on the Premises. Tenant shall also require any vendors or contractors it hires to show proof of acceptable automobile coverage if the vendor or contractor drives an automobile, truck, or other motor vehicle onto the Premises.

72 **Landlord's Insurance Obligations.**

7.2.1 **Landlord's Liability Insurance.** Landlord shall obtain and keep in full force and effect throughout the Lease term a policy of commercial general liability insurance with respect to the Premises and the remainder of the property and improvements shown on Exhibit A, with limits of not less than one million five hundred thousand dollars (\$1,500,000.00). Upon request by Tenant, Landlord shall provide to Tenant a certificate of insurance.

7.2.2 **Landlord's Property Insurance.** Landlord shall obtain and keep in full force and effect throughout the Lease term a policy of special perils insurance on the Building and all improvements on the Premises and the remainder of the property and improvements shown on Exhibit A, to their full replacement value. Landlord shall provide Tenant certificates evidencing that Landlord's property insurance is in full force and effect upon request from Tenant. Endorsements. Landlord shall also carry special endorsements, including, but not limited to, endorsements related to loss of rental income coverage in an amount to cover at

least twelve months of Rent, and power surges from any source whatsoever. All insurance maintained by Landlord pursuant to this Section shall be commercially reasonable in scope, coverage, premiums, and charges.

73 **Mutual Release of Liability and Waiver of Subrogation.** Each of the parties hereto mutually releases and discharges the other, and any officer, agent, employee or representative of such party, of and from any liability whatsoever, and waives all right of recovery against the other, for any loss of or damage or injury to the property of each, caused by or resulting from fire or other casualty covered and compensated by the insurance required to be carried hereunder to the extent of any recovery by the injured party under such insurance, regardless of the cause of such loss, damage or injury even though it results from some act or negligence of a party hereto, its employees, agents or contractors. If necessary, each party shall use commercially reasonable efforts to procure from its insurers a waiver of all rights of subrogation which the insurers under said policies might otherwise have, said waiver to be in writing and for the express benefit of the other.

8. **MAINTENANCE AND REPAIR.** The Landlord shall, at Landlord's sole expense, through the term of this Lease and any Renewal term, repair and replace so as to keep the Premises in good condition and repair, including but not limited to the following: maintaining the roof, exterior walls, exterior doors, exterior windows, and the plumbing, heating, electric, ventilation and cooling systems of the Building, maintaining exterior lighting including bulb replacement, maintaining the boiler serving the Premises and any other repairs unless otherwise specified. Landlord shall undertake such repair voluntarily or upon notification by Tenant. Vandalism and accidental damage shall be the sole financial responsibility of the Tenant including labor costs. Tenant shall be responsible for the cost of the interior bulbs; however, such replacement shall be done by Landlord's custodian. Landlord shall be solely and exclusively responsible for removal of all snow and ice and salting for all parking lots and sidewalks. Landlord shall be responsible for regular mowing of the lawn and all lawn maintenance and landscaping. Landlord shall be responsible for providing two custodians for all interior maintenance and routine outside maintenance. All costs and expenses of such maintenance shall be at the Landlord's cost and obligation. Notwithstanding anything in this Lease to the contrary, Tenant leases the Premises in its as-is, with-all-faults condition.

9. **INDEMNIFICATION.**

9.1 **Tenant's Indemnification.** To the extent permitted by law, Tenant agrees to protect, indemnify, and save the Landlord harmless from and against any and all claims, and against any and all loss, cost, damage, or expense, including without limitation, reasonable attorneys' fees, arising from:

9.1.1 **Premises.** Any injury or damage to any person or property sustained in or about the Premises during the term of this Lease or any extension or renewal thereof; provided, however, Tenant's obligations under this Section shall not apply to the extent caused by any entry in or around the Premises by Landlord, its agents, contractors or employees (unless such injury or damage is due to Tenant's willful negligence or willful misconduct)(collectively, a "Landlord Entry") or caused by the negligence or willful misconduct of Landlord, its agents, contractors or

employees or Landlord's failure to maintain the Premises as required by this Lease;

9.12 **Negligence**. Any injury or damage to any person or property to the extent caused by the negligence or willful misconduct of Tenant, its agents, contractors, or employees; provided, however, Tenant's obligations under this Section shall not apply to injury or damage resulting from any Landlord Entry to the extent caused by the negligence or willful misconduct of Landlord, its agents, contractors or employees, or Landlord's failure to maintain the Premises as required by this Lease; or

9.13 **Noncompliance**. Noncompliance with any federal, state, or local laws, rules, orders, and regulations applicable to Tenant's use of the Premises; provided, however, Tenant's obligations under this Section shall not apply to the extent caused by any Landlord Entry or the negligence or willful misconduct of Landlord, its agents, contractors, or employees; or

9.14 **Representations and Warranties**. Any breach of Tenant's covenants, representations, or warranties in this Lease; or

9.15 **Survival**. This indemnity shall survive the expiration or earlier termination of this Lease for a period of two years.

92 **Landlord's Indemnification**. To the extent permitted by law, Landlord agrees to protect, indemnify, and save Tenant harmless from and against any and all claims, and against any and all loss, cost, damage, or expense, including without limitation, reasonable attorneys' fees arising from:

921 **Negligence**. Any injury or damage to any person or property to the extent caused by the negligence or willful misconduct of Landlord, its agents, contractors, or employees; provided, however, Landlord's obligations under this Section shall not apply to injury or damage to the extent caused by the negligence or willful misconduct of Tenant, its agents, contractors, or employees;

922 **Noncompliance**. Landlord's noncompliance with any federal, state, or local laws, rules, orders, and regulations, (unless such compliance obligations rest with and are in the control of the Tenant); provided, however, Landlord's obligations under this Section shall not apply to the extent caused by the negligence or willful misconduct of Tenant, its agents, contractors, or employees;

923 **Representations and Warranties**. Any breach of Landlord's covenants, representations, or warranties in this Lease.

924 **Survival**. This indemnity shall survive the expiration or earlier termination of this Lease for a period of two years.

10. **Improvements**. Tenant shall have the right, upon Landlord's prior written consent which cannot be unreasonably withheld, to make alterations, installations, additions, and improvements

to the Premises (collectively, "Improvements") to the interior of the Premises, as may from time to time be deemed necessary or appropriate by Tenant for adapting the Premises to the requirements and uses of Tenant and for the installation of its fixtures, appliances and equipment provided that such Improvements do not adversely affect the structural integrity of the Premises, or result in any penetration of the roof. All such Improvements made by Tenant shall be performed at the expense of Tenant by a licensed contractor, and in compliance with all applicable laws and governmental requirements. Tenant covenants and agrees not to create, or suffer others to create, any lien or obligation against the Premises by reason of the Improvements completed by Tenant, and to promptly pay for any such work and promptly cause any such lien to be discharged or bonded over within thirty days after Tenant becomes aware of such lien, at Tenant's sole cost, in accordance with applicable law.

11. **CASUALTY AND EMINENT DOMAIN.**

11.1 **Casualty.** If the Premises, Building or other improvements on the Land shall be damaged or destroyed in whole or in part by fire or other casualty during the Lease term, unless this Lease is terminated as provided in this Section, Landlord shall promptly repair and restore the Premises, Building, or other improvements (not including Tenant's Work or Tenant's personal property) to a condition equal to its condition immediately prior to such damage or destruction and in conformity with and pursuant to all applicable requirements of law and duly constituted governmental authority. From the date of such casualty, until the Building is so repaired and restored, Rent and all other charges and items payable hereunder shall abate in such proportion as the part of the Premises destroyed or rendered untenable bears to the total Building. Landlord shall substantially complete any such repair and restoration within a reasonable time period.

11.2 **Eminent Domain.** If all of the Premises shall be taken by any public authority under the power of eminent domain or conveyed in lieu of condemnation, this Lease shall terminate as of the day possession is taken by the public authority, and Tenant shall pay Rent up to that date. If less than all of the Premises is taken and the taking would (a) materially interfere with Tenant's business in the Premises (in Tenant's reasonable judgment), or (b) would materially reduce available parking at the Premises in a manner that would interfere with Tenant's business operations (in Tenant's reasonable judgment), then Tenant shall have the option to terminate this Lease on the date the public authority takes possession, upon written notice to Landlord given within ninety days after the date of such taking.

12. **DEFAULT**

12.1 **By Tenant.** Except as provided in Sections 3.2 and 3.2.1, Tenant shall be deemed in default in the event Tenant shall: (i) fail to pay any Rent within ten business days after written notice of such default has been given to Tenant by Landlord; or (ii) fail to perform any of the other terms, conditions or covenants of this Lease to be performed or observed by Tenant for more than thirty (30) days after written notice of such default has been given to Tenant by Landlord (or such other reasonable time to cure as necessary if such default is not susceptible to cure within thirty (30) days and Tenant, upon receipt of such notice, promptly and diligently attempts to effect such cure), or (iii) be declared insolvent or make

any general assignment for the benefit of creditors, file or have filed against it a voluntary or involuntary petition in bankruptcy or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against Tenant, the same is dismissed within sixty (60) days). In the event of a Tenant default (which remains uncured beyond applicable cure period), upon notice to Tenant and in addition to any other remedies available at law or in equity, Landlord may cure Tenant's default as provided in this Section below, terminate this Lease, or re-enter and recover possession of the Premises without affecting Tenant's liability for past Rent and other charges due or future Rent or other obligations under the Lease and other charges to accrue hereunder. In the event that Landlord re-acquires possession of the Premises as a consequence of any such default, Landlord shall use reasonable efforts to mitigate its damages, and any rents collected by Landlord from reletting the Premises shall be credited to the fulfillment of the agreements of Tenant under this Lease; provided, however, in no event shall Tenant have any right to any payment from Landlord of any sums received by Landlord as a result of any relating of the Premises in excess of the Rent payable by Tenant hereunder.

12.2 **By Landlord.** Landlord shall be deemed in default in the event Landlord: (i) fails to pay real estate taxes when due; (ii) fails to maintain the Premises in a manner that does not allow the Tenant to operate its business to the extent required of Landlord by the terms of this Lease; (iii) fails to maintain the foundations, exterior walls, and roof of the Premises in good repair within thirty (30) days after written notice by Tenant to Landlord; (iv) fails to maintain all plumbing (including water softener/water treatment system), sewage, and electrical systems serving the Premises in good repair within thirty (30) days after written notice by Tenant to Landlord; (v) fails to maintain the HVAC and/or heating and cooling systems serving the Premises in good repair within thirty (30) days after written notice by Tenant to Landlord; (vi) fails to perform any of the other terms, conditions, or covenants of this Lease, including the Work Obligations, to be performed or observed by the Landlord for more than thirty (30) days after written notice of such default has been given to Landlord by Tenant (or such other reasonable time to cure as necessary if such default is not susceptible to cure within thirty (30) days and Landlord, upon receipt of such notice, promptly and diligently attempts to effect such cure); or (vii) be declared insolvent or make any general assignment for the benefit of creditors, file or have filed against it a voluntary or involuntary petition in bankruptcy or a petition for reorganization or arrangement under any law relating to bankruptcy.

12.3 **Remedies Cumulative.** The rights and remedies of Landlord and Tenant under this Lease shall be cumulative and the exercise of any of them shall not be exclusive of any other right or remedy provided by this Lease or allowed by law.

12.4 **Non-Waiver.** The waiver by Landlord or Tenant of any breach of any covenant of this Lease shall be limited to the particular instance and shall not operate or be deemed to waive any future breach of the same or any other covenant on the same or any other occasion, nor operate as a waiver of Landlord's right to enforce the payment of subsequent installments of Rent or any of Landlord's or Tenant's rights under this Lease by such remedies as may be appropriate. No extension of time, forbearance, neglect, or waiver on the part of Landlord or Tenant with respect to any one or more of the covenants, terms, or conditions of this Lease, shall be construed as a waiver of any of the other covenants, terms,

or conditions of this Lease, or as an estoppel against Landlord or Tenant.

13. **LANDLORD'S REPRESENTATIONS AND WARRANTIES.** Landlord represents, warrants and covenants to Tenant that it has full right and lawful authority to enter into and perform Landlord's obligations under this Lease for the initial term and all renewal terms. Further, subject to the performance by Tenant of the terms and conditions of this Lease, Tenant shall peaceably have and enjoy, during the term hereof, the quiet and undisturbed possession of the Premises and all other rights of Tenant under this Lease for the term of this Lease without interference or interruption by Landlord or any other person or persons lawfully or equitably claiming by, through or under the Landlord. The foregoing representations and warranties shall survive the expiration or earlier termination of this Lease.

14. **TENANT'S REPRESENTATIONS AND WARRANTIES.** Tenant represents and warrants to Landlord that Tenant is authorized to do business in the state of Minnesota, has taken all corporate action necessary to permit performance under this Lease and that the Lease is valid and binding on Tenant. Tenant agrees and understands that the foregoing representations and warranties shall survive the expiration or earlier termination of this Lease.

15. **SURRENDER OF PREMISES.** Upon expiration of the Lease term, or any earlier termination of this Lease, Tenant shall surrender the Premises, including Improvements made by Tenant (but excluding Tenant's personal property and trade fixtures), to Landlord, except for ordinary wear and tear, repairs which are Landlord's responsibility, casualty damage and damage resulting from eminent domain which is Landlord's obligation under this Lease to repair or which entitles Tenant to terminate this Lease. Tenant shall remove its trade fixtures and personal property prior to such surrender and repair any damage caused by such removal. If Tenant does not remove its trade fixtures and personal property prior to such surrender, Landlord may remove and dispose of the same for the account of and at the expense of Tenant. Specifically, Tenant shall be entitled to retain and be able to remove network equipment (switches, servers, UPS, firewall, etc.), generator and generator transfer switch, video camera system, SMARTBoard or Promethean board setups, wall pads in calming rooms.

16. **HAZARDOUS MATERIALS.** Landlord and Tenant agree to promptly notify the other in the event such party becomes aware of the presence of any Hazardous Material in, on or about the Premises. If contamination is due to Landlord, Landlord shall, at its sole cost, promptly commence and diligently pursue actions to clean up and/or remediate such Hazardous Material in accordance with all relevant Environmental Laws. If Tenant contaminates the Premises, Building or Land with any Hazardous Material, Tenant shall, at its sole cost and expense and after Landlord approval, promptly commence and diligently pursue actions to clean up and/or remediate such Hazardous Material in accordance with all relevant Environmental Laws.

16.1 **Environmental Laws.** "Environmental Laws" means all federal, state and local laws, including statutes, regulations, ordinances, codes, rules and other governmental restrictions and requirements relating to the discharge of air pollutants, water pollutants or process waste water or otherwise relating to the environment or solid, liquid or hazardous substances, materials or wastes, including, but not limited to, the Federal Solid Waste Disposal Act, the Federal Clean Air Act, the Federal Clean Water Act, the Federal Resource Conservation and Recovery Act of 1976, the Federal Comprehensive

Environmental Responsibility Cleanup and Liability Act of 1980, the Superfund Amendments and Reauthorization Act of 1986, regulations of the Environmental Protection Agency, regulations of the Nuclear Regulatory Agency and regulations of any state department of natural resources or any other state environmental protection agency now or at any time hereafter in effect.

162 **Hazardous Material.** “Hazardous Material” means any substance, material or waste which is or at any time hereafter becomes regulated as “hazardous” or “toxic” or under any other similar designation by any local, state, or federal governmental authority. Such terms include, without limitation, [a] asbestos, [b] any material, substance or waste defined as a “hazardous waste” pursuant to Section 1004 of the Resource Conservation and Recovery Act (42 U.S.C. § 6901, et seq.), [c] any material, substance or waste defined as a “hazardous substance” pursuant to Section 101 of the Comprehensive Environmental Response, Compensation and Liability Act (42 U.S.C. § 9601, et seq.), [d] any material, substance or waste defined as a “regulated substance” pursuant to Subchapter IX of the Solid Waste Disposal Act (42 U.S.C. § 6991, et seq.), or [e] petroleum and petroleum products. Remedial Action.

17. **GOVERNMENTAL LAWS.** Landlord and Tenant shall observe and comply with all federal, state and local laws, rules, orders and regulations which are now existing or hereinafter enacted with respect to the Premises, provided Tenant shall have no responsibility for any conditions or occurrences in existence prior to July 1, 2020.

18. **MISCELLANEOUS PROVISIONS.**

18.1 **Headings.** The titles to sections of this Lease are solely for convenience of reference and shall not in any way limit or amplify the terms.

18.2 **Successors and Assigns/Liability.** All of the terms and conditions contained in this Lease shall inure to and be binding upon Landlord and Tenant and their respective heirs, executors, administrators, successors, and assigns.

18.3 **Access to Premises/Key or Security.** Landlord will provide Tenant a key or keys for accessing exterior doors. Should Tenant install or use a security system, it shall be at Tenant’s sole cost and expense. Tenant also agrees to provide Landlord with security code should Landlord need emergency access. Additionally, Tenant agrees to notify Landlord of a change of exterior door locks and to provide Landlord with a key. Upon termination of the Lease for any reason, Tenant agrees to promptly return any and all keys, security codes or other security passwords to Landlord. Upon reasonable prior notice, but in no event less than twenty-four hours (except in the case of an emergency), Landlord may enter the Premises during Tenant’s business hours for purposes of inspection, to show the Premises to prospective purchasers and lenders, or to perform maintenance and repair obligations imposed upon Landlord by this Lease. Landlord agrees not to unreasonably interfere with Tenant’s business by such entry

18.4 **Entire Agreement.** This Lease, which includes Exhibits A and B, contains all covenants and agreements between Landlord and Tenant. No prior agreements or

understandings pertaining thereto shall be valid or of any force or effect and the covenants and agreements of this Lease shall not be altered, modified, or amended except in writing signed by Landlord and Tenant.

185 **Severability.** Any provision of this Lease which shall prove to be invalid, void, or illegal shall in no way affect, impair or invalidate any other provision hereof and the remaining provisions hereof shall nevertheless remain in full force and effect.

186 **Notices.** All notices to be given by Landlord or Tenant shall be by either email or in writing and shall be personally delivered, sent registered or certified mail, postage prepaid, or sent by a nationally recognized courier service, to the other party at the address in this Section (or to such other address as may be designated by notice to the other party) and shall be deemed given upon the earlier of (i) personal delivery, (ii) the date that is five business days after mailing by U.S. Mail, (iii) the date of delivery by courier, or (iv) the date of refusal to accept service:

If to Landlord: School District No. 177.
Attn: Superintendent Jamie Frank
1400 17th Street
Windom MN 56101

If to Tenant: Southwest West Central (SWWC)
Attn: Executive Director Cliff Carmody
1420 East College Drive
Marshall, MN 56258

187 **No Partnership.** Nothing contained in this Lease shall be deemed or construed by the parties hereto or by any third person to create a principal and agent relationship, a partnership, a joint venture, or any other association between Landlord and Tenant. This Lease is intended to create a landlord-tenant relationship between the parties.

188 **Consent.** Except as expressly provided otherwise, wherever in this Lease Landlord or Tenant is required to give its consent or approval, such consent or approval shall not be unreasonably withheld, conditioned, or delayed.

189 **Counterparts/Facsimile Copies.** This Lease may be executed in counterparts, all of which taken together shall constitute one and the same instrument. Landlord and Tenant agree that facsimile or other electronic executed copies of this Lease shall be binding.

18.10 **Holding Over.** If Tenant retains possession of the Premises after termination or expiration of this Lease without Landlord’s consent, such holding over shall be deemed to constitute a tenancy from month-to-month, upon the same terms and conditions as herein provided except that the monthly Rent shall be increased to one hundred twenty-five percent of the monthly Rent in effect immediately prior to such holdover. In no event shall the tenancy created by such holdover be deemed to be any period longer than month to month.

18.11 **Time of the Essence**. Time shall be of the essence in interpreting this Lease.

18.12 **Lease Provisions**. All provisions of this Lease have been negotiated by both parties at arm's length and neither party shall be deemed the scrivener of this Lease. This Lease shall not be construed for or against either party by reason of the authorship or alleged authorship of any provision hereof.

18.13 **Attachments**. The following exhibits are attached hereto and made a part hereof with the same force and effect as if set forth in full herein:

Exhibit A	Legal Description
Exhibit B	Aerial Photograph

(Signature Pages to Follow)

IN AGREEMENT, the parties hereto have executed this Lease as of the day and year first above written.

TENANT:

SOUTHWEST WEST CENTRAL CO-OP

By: Cliff Carmody
Its: Executive Director

STATE OF MINNESOTA)
) ss.
COUNTY OF LYON)

The foregoing instrument was acknowledged before me this ____ day of _____, 2025, by CLIFF CARMODY, as Executive Director of SOUTHWEST WEST CENTRAL a Minnesota public, non-profit membership based organization that is organized under the laws of Minnesota, Tenant.

Notary Public

Exhibit A
LEGAL DESCRIPTION

Tax Parcel No. 25-026-0500

Ten Acres in the South Half of the Northeast Quarter (S $\frac{1}{2}$ NE $\frac{1}{4}$) of Section 26, Township 105,
Range 36.

**EXHIBIT
B SITE
PLAN**



COMMERCIAL LEASE AGREEMENT

THIS LEASE, dated as of ~~September 1, 2020~~ May 15, 2025, by **INDEPENDENT SCHOOL DISTRICT NO. 177**, a Minnesota public, non-profit school district (“Landlord”) and **SOUTHWEST WEST CENTRAL SERVICE COOPERATIVE**, a Minnesota public, non-profit membership-based organization that is organized under the laws of the State of Minnesota (“Tenant”).

RECITALS

A. Landlord is the owner of land located in Cottonwood County, described as Winfair Elementary School and located at 1454 6th Ave, Windom, MN 56101 and legally described as set forth in Exhibit A (the “Property” or the “Premises”).

B. The Property contains a 53,000 square foot school building (the “Building”) and parking lot (the “Parking Lot”), as depicted on the aerial photograph attached hereto as Exhibit B (the “Site Plan”). Landlord desires to lease to Tenant and Tenant desires to let from Landlord, the Premises. Pursuant to the terms and conditions of this Lease, Landlord shall make available the Premises, and let the Premises to Tenant, together with the right of use of the Parking Lot contained on the Property and ingress/egress access routes to and from adjacent public roads and all related and future improvements.

C. Tenant wishes to lease such Property for educational purposes and general office use associated with such educational operations and any other lawful purpose not precluded by applicable zoning ordinances.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Lease, Landlord and Tenant agree as follows:

1. **PREMISES**. Landlord hereby leases to Tenant and Tenant hereby leases from Landlord the Premises identified in Exhibit A along with any ingress and egress thereto, upon the terms and

conditions set forth in this Lease. Tenant agrees to lease such Premises for educational services and any other lawful purpose not precluded by applicable zoning ordinances.

1.1 **Temporary Parking.** Each year starting at 8:00 A.M. on the Sunday prior to the Cottonwood County Fair (the “Fair”) through 9:00 P.M. Sunday after the Fair, Tenant shall allow the Cottonwood County Agricultural Society, and its agents, successors, and assigns, the exclusive use and possession of the parking lot for parking purposes. Landlord shall indemnify Tenant during this time from any third party claims pursuant to Section 9. At all other times during the Lease Term, Tenant shall have full right to use the Parking Lot.

2. **LEASE TERM.** The ~~initial~~ term of this Lease shall be ~~two one (1)(2) years and ten (10) months~~ commencing on July 1, 2025~~0~~ (“Commencement Date”) and ending on June 30, ~~2023~~2026.

2.1 **Early Termination.** In the event that the Tenant and/or its members stop receiving Level IV funding, or the Level IV funding has been decreased to the extent that enrollment decreases by sixty percent (60%) from the average enrollment which from September 2019 2024 to May 2020-2025 was an average of 57-45 students at the ELC in Windom and 34-46 students for the ALC., pursuant to Minnesota Statutes Chapter 126C, as amended, or because the Tenant stops providing a Level IV Program, or that the funding for any program being operated by the Tenant at the Premises has been terminated, the Tenant may, at its option, notify the Landlord of such events and terminate the Lease in accordance with the procedures set forth in the following Paragraph. Notwithstanding any other provision in this Lease to the contrary, Tenant shall not be entitled to effectuate the early termination of this Lease and shall not be entitled to avoid its obligations to pay Rent hereunder if Tenant, within one (1) year following the early termination date, establishes a facility within Cottonwood County, Minnesota offering similar services to those offered by Tenant at the Premises during the lease term.

2.1.1 In the event that a condition described in Section 2.1 occurs, the Tenant shall notify the Landlord of such occurrence by December 1. The parties hereto expressly agree that this Lease and all obligations hereinunder, shall terminate the following June 30 after Tenant notifies the Landlord. After the Lease is terminated as provided in Section 3.2 and 3.2.1, the Tenant shall owe no monthly Rent (except as provided for in the last sentence of Section 3.2) subsequent to the following June 30 if Tenant vacates the Property by said June 30. Early termination as provided in these Sections shall not constitute an event of Default on behalf of the Tenant. If Tenant fails to vacate the Property by such June 30 date, Tenant shall continue to be obligated to pay Rent at the then-applicable rates for any month or portion thereof during which Tenant has not vacated the Property.

3. **OPTIONS TO RENEW.** So long as Tenant is not in default with respect to any of its obligations under the terms and conditions of this Lease, Tenant shall have the option to renew this Lease ~~for two (2) consecutive renewal terms of one (1) year under the same terms and conditions of this Lease.~~ The ~~second~~ renewal period shall be subject to Landlord agreement.

3.1 **Renewal Notice.** Tenant’s options to renew shall be exercised by written notice to

Landlord of Tenant's election to renew at least two hundred seventy (270) days prior to the expiration of the initial or renewal term then in effect, as applicable. In the event Tenant does not timely and properly elect to renew, the subject renewal option and all other unexercised renewal options shall be deemed waived and of no further force and effect.

32 **Early Termination.** Early termination specified in paragraph 2.1 would also apply to any exercised Options to Renew under this paragraph.

4. **RENT/OTHER FINANCIAL OBLIGATIONS.** Commencing on the July 1, ~~2020~~2025, Tenant agrees to pay to Landlord, at Landlord's notice address set forth in Section 18.6, or at such other place designated in writing by Landlord, rent ("Rent") for the Premises.

4.1 **Rent.** Rent for the Term of the lease due and payable on the 1st day of each month shall be as follows:

4.1.1 **Year One of Lease.** Starting July 1, ~~2020-2025~~ until June 30, ~~2021-2026~~ the rent shall be ~~\$2,203.99~~ per square foot, amounting to annual rent of ~~\$116,600~~211,000.00 with a monthly rate of ~~\$9,716.67~~17,583.34;

~~4.1.2 **Year Two of Lease.** Starting July 1, 2021 until June 30, 2022 the rent shall be \$2.25 per square foot, amounting to annual rent of \$119,250.00 with a monthly rate of \$9,937.50; and~~

~~4.1.3 **Year Three of Lease.** Starting July 1, 2022 until June 30, 2023 the rent shall be \$2.29 per square foot, amounting to annual rent of \$121,370.00 with a monthly rate of \$10,114.17;~~

~~4.2 **Rent if Extension Exercised.** Rent for the Term of the lease due and payable on the 1st day of each month if the Option to Renew is exercised under Section 3 shall be as follows:~~

4.2 **Utilities/Additional Services.** Tenant is responsible for all utilities in the Premises. As of the Commencement Date of this Lease, Tenant will thereafter be financially responsible for such costs of utilities used at the Premises.

~~4.2.1 **Year One of Extension.** Starting July 1, 2023 until June 30, 2024 the rent shall be \$2.34 per square foot, amounting to annual rent of \$124,020.00 with a monthly rate of \$10,335.00; and~~

~~4.2.2 **Year Two of Extension.** Starting July 1, 2024 until June 30, 2025 the rent shall be \$2.38 per square foot, amounting to annual rent of \$126,140.00 with a monthly rate of \$10,511.67;~~

4.3 **Real Estate Taxes.** Tenant shall pay for all real estate taxes and special assessments (if any) owed for the Premises.

5. **USE.** Except as otherwise specified within the terms of this Lease and subject to applicable laws and regulations, Tenant may use the Premises for any lawful purpose.

5.1 **Exterior Signs.** After having obtained all necessary government approvals and secured written approval of Landlord, Tenant (at its sole cost and expense) may install and maintain outdoor signage limited to one sign on the exterior of the Premises and one sign in the yard. On termination of Lease, Tenant is responsible for sign removal and restoration of the Building and landscaping due to damage related to such removal.

5.2 **Parking.** Tenant shall be entitled to exclusive use of the access drives or drive lanes of Exhibit A. Tenant further agrees at no time shall it block drive lanes or access in or out of the Premises. Tenant and its subtenants, if any, shall have the exclusive use of the parking areas located on Exhibit A.

6. **ASSIGNMENT AND SUBLETTING.** Subject to the approval of the Landlord, which approval shall not be unreasonably withheld, Tenant shall have the right to sublet the Premises, or any portion thereof, or to assign this Lease or any interest herein or to otherwise transfer its interest in this Lease. Such assignment or subletting shall not release Tenant from its obligations under this Lease.

7. **INSURANCE OBLIGATIONS.**

7.1 **Tenant's Insurance Obligations.**

7.1.1 **Tenant's Liability Insurance.** Tenant shall, commencing on July 1, ~~2020~~ 2025 and continuing during the Lease term and any renewal or extension thereof, keep in full force and effect a policy of commercial general liability insurance with respect to the Premises, and the business operated by Tenant, with limits of not less than one million five hundred thousand dollars (\$1,500,000.00). Such insurance may be furnished by Tenant under any blanket policy carried by it, or under a separate policy. Upon request by Landlord, Tenant shall provide to Landlord a certificate of insurance, which includes the statement that "Coverage is Primary and Non-Contributory", and supply the CG2010 and/or CG2026 endorsement. Landlord and Landlord's lender, if any, shall be named as additional insured and as mortgagee, respectively, on Tenant's liability insurance.

7.1.2 **Tenant's Property Insurance.** Tenant further agrees to carry special perils property insurance covering fire and extended coverage, vandalism and malicious mischief, sprinkler leakage and all other perils of direct physical loss or damage for the full new replacement values of all of Tenant's property. Tenant shall provide Landlord certificates evidencing that Tenant's property insurance is in full force and effect upon request from Landlord. Landlord shall not be responsible for, and shall not be obligated to insure against, any loss of or damage to any personal property of Tenant or which Tenant may have in the Building or the Premises or any trade fixtures installed by or paid for by Tenant on the Premises or any additional improvements which Tenant may construct on the Premises.

7.13 **Tenant's Automobile Coverage.** Tenant shall provide acceptable automobile coverage for any automobiles, trucks, and other motor vehicles utilized by Tenant on the Premises. Tenant shall also require any vendors or contractors it hires to show proof of acceptable automobile coverage if the vendor or contractor drives an automobile, truck, or other motor vehicle onto the Premises.

72 **Landlord's Insurance Obligations.**

72.1 **Landlord's Liability Insurance.** Landlord shall obtain and keep in full force and effect throughout the Lease term a policy of commercial general liability insurance with respect to the Premises and the remainder of the property and improvements shown on Exhibit A, with limits of not less than one million five hundred thousand dollars (\$1,500,000.00). Upon request by Tenant, Landlord shall provide to Tenant a certificate of insurance.

72.2 **Landlord's Property Insurance.** Landlord shall obtain and keep in full force and effect throughout the Lease term a policy of special perils insurance on the Building and all improvements on the Premises and the remainder of the property and improvements shown on Exhibit A, to their full replacement value. Landlord shall provide Tenant certificates evidencing that Landlord's property insurance is in full force and effect upon request from Tenant. Endorsements. Landlord shall also carry special endorsements, including, but not limited to, endorsements related to loss of rental income coverage in an amount to cover at least twelve months of Rent, and power surges from any source whatsoever. All insurance maintained by Landlord pursuant to this Section shall be commercially reasonable in scope, coverage, premiums, and charges.

73 **Mutual Release of Liability and Waiver of Subrogation.** Each of the parties hereto mutually releases and discharges the other, and any officer, agent, employee or representative of such party, of and from any liability whatsoever, and waives all right of recovery against the other, for any loss of or damage or injury to the property of each, caused by or resulting from fire or other casualty covered and compensated by the insurance required to be carried hereunder to the extent of any recovery by the injured party under such insurance, regardless of the cause of such loss, damage or injury even though it results from some act or negligence of a party hereto, its employees, agents or contractors. If necessary, each party shall use commercially reasonable efforts to procure from its insurers a waiver of all rights of subrogation which the insurers under said policies might otherwise have, said waiver to be in writing and for the express benefit of the other.

8. **MAINTENANCE AND REPAIR.** The Landlord shall, at Landlord's sole expense, through the term of this Lease and any Renewal term, repair and replace so as to keep the Premises in good condition and repair, including but not limited to the following: maintaining the roof, exterior walls, exterior doors, exterior windows, and the plumbing, heating, electric, ventilation and cooling systems of the Building, maintaining exterior lighting including bulb replacement, maintaining the boiler serving the Premises and any other repairs unless otherwise specified.

Landlord shall undertake such repair voluntarily or upon notification by Tenant. Vandalism and accidental damage shall be the sole financial responsibility of the Tenant including labor costs. Tenant shall be responsible for the cost of the interior bulbs; however, such replacement shall be done by Landlord's custodian. Landlord shall be solely and exclusively responsible for removal of all snow and ice and salting for all parking lots and sidewalks. Landlord shall be responsible for regular mowing of the lawn and all lawn maintenance and landscaping. Landlord shall be responsible for providing ~~one~~two custodians for all interior maintenance and routine outside maintenance. All costs and expenses of such maintenance shall be at the Landlord's cost and obligation. Notwithstanding anything in this Lease to the contrary, Tenant leases the Premises in its as-is, with-all-faults condition.

9. **INDEMNIFICATION.**

9.1 **Tenant's Indemnification.** To the extent permitted by law, Tenant agrees to protect, indemnify, and save the Landlord harmless from and against any and all claims, and against any and all loss, cost, damage, or expense, including without limitation, reasonable attorneys' fees, arising from:

9.1.1 **Premises.** Any injury or damage to any person or property sustained in or about the Premises during the term of this Lease or any extension or renewal thereof; provided, however, Tenant's obligations under this Section shall not apply to the extent caused by any entry in or around the Premises by Landlord, its agents, contractors or employees (unless such injury or damage is due to Tenant's willful negligence or willful misconduct)(collectively, a "Landlord Entry") or caused by the negligence or willful misconduct of Landlord, its agents, contractors or employees or Landlord's failure to maintain the Premises as required by this Lease;

9.1.2 **Negligence.** Any injury or damage to any person or property to the extent caused by the negligence or willful misconduct of Tenant, its agents, contractors, or employees; provided, however, Tenant's obligations under this Section shall not apply to injury or damage resulting from any Landlord Entry to the extent caused by the negligence or willful misconduct of Landlord, its agents, contractors or employees, or Landlord's failure to maintain the Premises as required by this Lease; or

9.1.3 **Noncompliance.** Noncompliance with any federal, state, or local laws, rules, orders, and regulations applicable to Tenant's use of the Premises; provided, however, Tenant's obligations under this Section shall not apply to the extent caused by any Landlord Entry or the negligence or willful misconduct of Landlord, its agents, contractors, or employees; or

9.1.4 **Representations and Warranties.** Any breach of Tenant's covenants, representations, or warranties in this Lease; or

9.1.5 **Survival.** This indemnity shall survive the expiration or earlier termination of this Lease for a period of two years.

92 **Landlord's Indemnification.** To the extent permitted by law, Landlord agrees to protect, indemnify, and save Tenant harmless from and against any and all claims, and against any and all loss, cost, damage, or expense, including without limitation, reasonable attorneys' fees arising from:

921 **Negligence.** Any injury or damage to any person or property to the extent caused by the negligence or willful misconduct of Landlord, its agents, contractors, or employees; provided, however, Landlord's obligations under this Section shall not apply to injury or damage to the extent caused by the negligence or willful misconduct of Tenant, its agents, contractors, or employees;

922 **Noncompliance.** Landlord's noncompliance with any federal, state, or local laws, rules, orders, and regulations, (unless such compliance obligations rest with and are in the control of the Tenant); provided, however, Landlord's obligations under this Section shall not apply to the extent caused by the negligence or willful misconduct of Tenant, its agents, contractors, or employees;

923 **Representations and Warranties.** Any breach of Landlord's covenants, representations, or warranties in this Lease.

924 **Survival.** This indemnity shall survive the expiration or earlier termination of this Lease for a period of two years.

10. **Improvements.** Tenant shall have the right, upon Landlord's prior written consent which cannot be unreasonably withheld, to make alterations, installations, additions, and improvements to the Premises (collectively, "Improvements") to the interior of the Premises, as may from time to time be deemed necessary or appropriate by Tenant for adapting the Premises to the requirements and uses of Tenant and for the installation of its fixtures, appliances and equipment provided that such Improvements do not adversely affect the structural integrity of the Premises, or result in any penetration of the roof. All such Improvements made by Tenant shall be performed at the expense of Tenant by a licensed contractor, and in compliance with all applicable laws and governmental requirements. Tenant covenants and agrees not to create, or suffer others to create, any lien or obligation against the Premises by reason of the Improvements completed by Tenant, and to promptly pay for any such work and promptly cause any such lien to be discharged or bonded over within thirty days after Tenant becomes aware of such lien, at Tenant's sole cost, in accordance with applicable law.

11. **CASUALTY AND EMINENT DOMAIN.**

11.1 **Casualty.** If the Premises, Building or other improvements on the Land shall be damaged or destroyed in whole or in part by fire or other casualty during the Lease term, unless this Lease is terminated as provided in this Section, Landlord shall promptly repair and restore the Premises, Building, or other improvements (not including Tenant's Work or Tenant's personal property) to a condition equal to its condition immediately prior to such damage or destruction and in conformity with and pursuant to all applicable requirements of law and duly constituted governmental authority. From the date of such

casualty, until the Building is so repaired and restored, Rent and all other charges and items payable hereunder shall abate in such proportion as the part of the Premises destroyed or rendered untenable bears to the total Building. Landlord shall substantially complete any such repair and restoration within a reasonable time period.

112 **Eminent Domain**. If all of the Premises shall be taken by any public authority under the power of eminent domain or conveyed in lieu of condemnation, this Lease shall terminate as of the day possession is taken by the public authority, and Tenant shall pay Rent up to that date. If less than all of the Premises is taken and the taking would (a) materially interfere with Tenant's business in the Premises (in Tenant's reasonable judgment), or (b) would materially reduce available parking at the Premises in a manner that would interfere with Tenant's business operations (in Tenant's reasonable judgment), then Tenant shall have the option to terminate this Lease on the date the public authority takes possession, upon written notice to Landlord given within ninety days after the date of such taking.

12. **DEFAULT**

12.1 **By Tenant**. Except as provided in Sections 3.2 and 3.2.1, Tenant shall be deemed in default in the event Tenant shall: (i) fail to pay any Rent within ten business days after written notice of such default has been given to Tenant by Landlord; or (ii) fail to perform any of the other terms, conditions or covenants of this Lease to be performed or observed by Tenant for more than thirty (30) days after written notice of such default has been given to Tenant by Landlord (or such other reasonable time to cure as necessary if such default is not susceptible to cure within thirty (30) days and Tenant, upon receipt of such notice, promptly and diligently attempts to effect such cure), or (iii) be declared insolvent or make any general assignment for the benefit of creditors, file or have filed against it a voluntary or involuntary petition in bankruptcy or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against Tenant, the same is dismissed within sixty (60) days). In the event of a Tenant default (which remains uncured beyond applicable cure period), upon notice to Tenant and in addition to any other remedies available at law or in equity, Landlord may cure Tenant's default as provided in this Section below, terminate this Lease, or re-enter and recover possession of the Premises without affecting Tenant's liability for past Rent and other charges due or future Rent or other obligations under the Lease and other charges to accrue hereunder. In the event that Landlord re-acquires possession of the Premises as a consequence of any such default, Landlord shall use reasonable efforts to mitigate its damages, and any rents collected by Landlord from reletting the Premises shall be credited to the fulfillment of the agreements of Tenant under this Lease; provided, however, in no event shall Tenant have any right to any payment from Landlord of any sums received by Landlord as a result of any relating of the Premises in excess of the Rent payable by Tenant hereunder.

12.2 **By Landlord**. Landlord shall be deemed in default in the event Landlord: (i) fails to pay real estate taxes when due; (ii) fails to maintain the Premises in a manner that does not allow the Tenant to operate its business to the extent required of Landlord by the terms of this Lease; (iii) fails to maintain the foundations, exterior walls, and roof of the Premises in good repair within thirty (30) days after written notice by Tenant to Landlord; (iv) fails

to maintain all plumbing (including water softener/water treatment system), sewage, and electrical systems serving the Premises in good repair within thirty (30) days after written notice by Tenant to Landlord; (v) fails to maintain the HVAC and/or heating and cooling systems serving the Premises in good repair within thirty (30) days after written notice by Tenant to Landlord; (vi) fails to perform any of the other terms, conditions, or covenants of this Lease, including the Work Obligations, to be performed or observed by the Landlord for more than thirty (30) days after written notice of such default has been given to Landlord by Tenant (or such other reasonable time to cure as necessary if such default is not susceptible to cure within thirty (30) days and Landlord, upon receipt of such notice, promptly and diligently attempts to effect such cure); or (vii) be declared insolvent or make any general assignment for the benefit of creditors, file or have filed against it a voluntary or involuntary petition in bankruptcy or a petition for reorganization or arrangement under any law relating to bankruptcy.

12.3 **Remedies Cumulative.** The rights and remedies of Landlord and Tenant under this Lease shall be cumulative and the exercise of any of them shall not be exclusive of any other right or remedy provided by this Lease or allowed by law.

12.4 **Non-Waiver.** The waiver by Landlord or Tenant of any breach of any covenant of this Lease shall be limited to the particular instance and shall not operate or be deemed to waive any future breach of the same or any other covenant on the same or any other occasion, nor operate as a waiver of Landlord's right to enforce the payment of subsequent installments of Rent or any of Landlord's or Tenant's rights under this Lease by such remedies as may be appropriate. No extension of time, forbearance, neglect, or waiver on the part of Landlord or Tenant with respect to any one or more of the covenants, terms, or conditions of this Lease, shall be construed as a waiver of any of the other covenants, terms, or conditions of this Lease, or as an estoppel against Landlord or Tenant.

13. **LANDLORD'S REPRESENTATIONS AND WARRANTIES.** Landlord represents, warrants and covenants to Tenant that it has full right and lawful authority to enter into and perform Landlord's obligations under this Lease for the initial term and all renewal terms. Further, subject to the performance by Tenant of the terms and conditions of this Lease, Tenant shall peaceably have and enjoy, during the term hereof, the quiet and undisturbed possession of the Premises and all other rights of Tenant under this Lease for the term of this Lease without interference or interruption by Landlord or any other person or persons lawfully or equitably claiming by, through or under the Landlord. The foregoing representations and warranties shall survive the expiration or earlier termination of this Lease.

14. **TENANT'S REPRESENTATIONS AND WARRANTIES.** Tenant represents and warrants to Landlord that Tenant is authorized to do business in the state of Minnesota, has taken all corporate action necessary to permit performance under this Lease and that the Lease is valid and binding on Tenant. Tenant agrees and understands that the foregoing representations and warranties shall survive the expiration or earlier termination of this Lease.

15. **SURRENDER OF PREMISES.** Upon expiration of the Lease term, or any earlier termination of this Lease, Tenant shall surrender the Premises, including Improvements made by Tenant (but excluding Tenant's personal property and trade fixtures), to Landlord, except for

ordinary wear and tear, repairs which are Landlord's responsibility, casualty damage and damage resulting from eminent domain which is Landlord's obligation under this Lease to repair or which entitles Tenant to terminate this Lease. Tenant shall remove its trade fixtures and personal property prior to such surrender and repair any damage caused by such removal. If Tenant does not remove its trade fixtures and personal property prior to such surrender, Landlord may remove and dispose of the same for the account of and at the expense of Tenant. Specifically, Tenant shall be entitled to retain and be able to remove network equipment (switches, servers, UPS, firewall, etc.), generator and generator transfer switch, video camera system, SMARTBoard or Promethean board setups, wall pads in calming rooms.

16. **HAZARDOUS MATERIALS.** Landlord and Tenant agree to promptly notify the other in the event such party becomes aware of the presence of any Hazardous Material in, on or about the Premises. If contamination is due to Landlord, Landlord shall, at its sole cost, promptly commence and diligently pursue actions to clean up and/or remediate such Hazardous Material in accordance with all relevant Environmental Laws. If Tenant contaminates the Premises, Building or Land with any Hazardous Material, Tenant shall, at its sole cost and expense and after Landlord approval, promptly commence and diligently pursue actions to clean up and/or remediate such Hazardous Material in accordance with all relevant Environmental Laws.

16.1 **Environmental Laws.** "Environmental Laws" means all federal, state and local laws, including statutes, regulations, ordinances, codes, rules and other governmental restrictions and requirements relating to the discharge of air pollutants, water pollutants or process waste water or otherwise relating to the environment or solid, environment or solid, liquid or hazardous substances, materials or wastes, including, but not limited to, the Federal Solid Waste Disposal Act, the Federal Clean Air Act, the Federal Clean Water Act, the Federal Resource Conservation and Recovery Act of 1976, the Federal Comprehensive Environmental Responsibility Cleanup and Liability Act of 1980, the Superfund Amendments and Reauthorization Act of 1986, regulations of the Environmental Protection Agency, regulations of the Nuclear Regulatory Agency and regulations of any state department of natural resources or any other state environmental protection agency now or at any time hereafter in effect.

16.2 **Hazardous Material.** "Hazardous Material" means any substance, material or waste which is or at any time hereafter becomes regulated as "hazardous" or "toxic" or under any other similar designation by any local, state, or federal governmental authority. Such terms include, without limitation, [a] asbestos, [b] any material, substance or waste defined as a "hazardous waste" pursuant to Section 1004 of the Resource Conservation and Recovery Act (42 U.S.C. § 6901, et seq.), [c] any material, substance or waste defined as a "hazardous substance" pursuant to Section 101 of the Comprehensive Environmental Response, Compensation and Liability Act (42 U.S.C. § 9601, et seq.), [d] any material, substance or waste defined as a "regulated substance" pursuant to Subchapter IX of the Solid Waste Disposal Act (42 U.S.C. § 6991, et seq.), or [e] petroleum and petroleum products. Remedial Action.

17. **GOVERNMENTAL LAWS.** Landlord and Tenant shall observe and comply with all federal, state and local laws, rules, orders and regulations which are now existing or hereinafter enacted with respect to the Premises, provided Tenant shall have no responsibility for any

If to Tenant: Southwest West Central (SWWC)
Attn: Executive Director Cliff Carmody
1420 East College Drive
Marshall, MN 56258

18.7 **No Partnership.** Nothing contained in this Lease shall be deemed or construed by the parties hereto or by any third person to create a principal and agent relationship, a partnership, a joint venture, or any other association between Landlord and Tenant. This Lease is intended to create a landlord-tenant relationship between the parties.

18.8 **Consent.** Except as expressly provided otherwise, wherever in this Lease Landlord or Tenant is required to give its consent or approval, such consent or approval shall not be unreasonably withheld, conditioned, or delayed.

18.9 **Counterparts/Facsimile Copies.** This Lease may be executed in counterparts, all of which taken together shall constitute one and the same instrument. Landlord and Tenant agree that facsimile or other electronic executed copies of this Lease shall be binding.

18.10 **Holding Over.** If Tenant retains possession of the Premises after termination or expiration of this Lease without Landlord's consent, such holding over shall be deemed to constitute a tenancy from month-to-month, upon the same terms and conditions as herein provided except that the monthly Rent shall be increased to one hundred twenty-five percent of the monthly Rent in effect immediately prior to such holdover. In no event shall the tenancy created by such holdover be deemed to be any period longer than month to month.

18.11 **Time of the Essence.** Time shall be of the essence in interpreting this Lease.

18.12 **Lease Provisions.** All provisions of this Lease have been negotiated by both parties at arm's length and neither party shall be deemed the scrivener of this Lease. This Lease shall not be construed for or against either party by reason of the authorship or alleged authorship of any provision hereof.

18.13 **Attachments.** The following exhibits are attached hereto and made a part hereof with the same force and effect as if set forth in full herein:

Exhibit A	Legal Description
Exhibit B	Aerial Photograph

(Signature Pages to Follow)

IN AGREEMENT, the parties hereto have executed this Lease as of the day and year first above written.

TENANT:

SOUTHWEST WEST CENTRAL CO-OP

By: Cliff Carmody
Its: Executive Director

STATE OF MINNESOTA)
) ss.
COUNTY OF LYON)

The foregoing instrument was acknowledged before me this ____ day of _____, ~~2020~~2025, by CLIFF CARMODY, as Executive Director of SOUTHWEST WEST CENTRAL a Minnesota public, non-profit membership based organization that is organized under the laws of Minnesota, Tenant.

Notary Public

Exhibit A
LEGAL DESCRIPTION

Tax Parcel No. 25-026-0500

Ten Acres in the South Half of the Northeast Quarter (S $\frac{1}{2}$ NE $\frac{1}{4}$) of Section 26, Township 105,
Range 36.

**EXHIBIT
B SITE
PLAN**



Minimum Fund Balance %

32.56%

30.63%

27.05%

Preliminary Budget based on 1,175 ADMS/Revised based on 1199.5 (VPK=26.5 ADM)

Preliminary Budget based on 1,166.5 ADMS (VPK=21.5 ADM)

FUND DESCRIPTION	FY2024	FY2025 Revised	FY2025 Revised	FY2025 Revised	FY2026	FY2026	FY2026
	2023-24 ACTUAL BALANCE	2024-25 REVISED REVENUES/TRANSFERS	2024-25 REVISED EXPENDITURES/TRANSFERS	2024-25 REVISED BALANCE	2025-26 PRELIMINARY REVENUES/TRANSFERS	2025-26 PRELIMINARY EXPENDITURES/TRANSFERS	2025-26 PRELIMINARY BALANCE
GENERAL FUND							
A. 1 - UNASSIGNED (422)	\$ 3,676,169	\$ 15,729,867	\$ 15,629,371	\$ 3,776,665	\$ 15,885,689	\$ 16,266,380	\$ 3,395,974
B. 2 - NON SPENDABLE (460)	\$ 287,733			\$ 287,733			\$ 287,733
C. 2 - COMMITTED (418)	\$ -			\$ -			\$ -
D. 3 - ASSIGNED (462)	\$ 837,328	\$ 32,649	\$ 112,903	\$ 757,074	\$ 79,860	\$ 95,208	\$ 741,726
B. RESERVED FOR							
(1) STAFF DEVELOPMENT (403)	\$ 379,640	\$ 190,546	\$ 189,637	\$ 380,549	\$ 189,943	\$ 140,873	\$ 429,619
(2) LEARNING AND DEVELOPM (428)	\$ 0	\$ 268,483	\$ 268,483	\$ 0	\$ 271,203	\$ 271,203	\$ 0
(3) BASIC SKILLS (441)	\$ 0	\$ 1,320,515	\$ 1,320,515	\$ 0	\$ 1,465,282	\$ 1,465,282	\$ 0
(4) BASIC SKILLS EXTENDED TIME (459)	NA			NA			NA
(5) GIFTED & TALENTED (438)	\$ 0	\$ 17,021	\$ 17,021	\$ 0	\$ 16,519	\$ 16,519	\$ 0
(6) SAFE SCHOOL LEVY (449)	\$ 89,759	\$ 47,483	\$ 35,665	\$ 101,577	\$ 46,832	\$ 57,000	\$ 91,409
(7) CAREER TECHNICAL PROG (445)	NA	NA	NA	NA	NA	NA	NA
(8) OPERATING CAPITAL (424)	\$ 1,262,976	\$ 297,482	\$ 299,497	\$ 1,260,961	\$ 287,357	\$ 352,754	\$ 1,195,563
(9) DEFERRED MAINTENANCE (405)	NA	NA	NA	NA	NA	NA	NA
(10) HEALTH & SAFETY (406)	NA	NA	NA	NA	NA	NA	NA
(11) ACHIEVEMENT & INTEGRATION (448)	\$ 0	\$ 181,539	\$ 181,539	\$ 0	\$ 197,563	\$ 197,563	\$ 0
(12) LONG TERM FACILITIES MAINT. (467)	\$ 1,050,150	\$ 312,843	\$ 591,332	\$ 771,661	\$ 331,821	\$ 419,000	\$ 684,481
(13) MEDICAL ASSISTANCE (472)	\$ 0	\$ 120,000	\$ 120,000	\$ 0	\$ 120,000	\$ 120,000	\$ 0
(14) FEDERAL EIDL (474)	NA	NA	NA	NA	NA	NA	NA
(15) PAYMENT IN LIEU OF TAXES (476)	\$ 0	\$ 15,724	\$ 15,724	\$ 0	\$ 16,500	\$ 16,500	\$ 0
(16) SCHOLARSHIPS (402)	\$ 18,377	\$ 1,510	\$ 1,000	\$ 18,887	\$ 1,510	\$ 1,000	\$ 19,397
(17) STUDENT ACTIVITIES (401)	\$ 227,162	\$ 193,516	\$ 210,500	\$ 210,178	\$ 194,425	\$ 204,900	\$ 199,703
(18) STUDENT SUPPORT PERSONNEL (471)	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -
(19) LITERACY INCENTIVE AID (412)	\$ -	\$ 50,941	\$ 50,941	\$ -	\$ 56,214	\$ 56,214	\$ -
(20) ENGLISH LEARNER (439)	\$ -	\$ 354,817	\$ 354,817	\$ -	\$ 379,392	\$ 379,392	\$ -
(21) SCHOOL LIBRARY (443)	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -
(22) Q COMP-ALT TEACHER PAY (437)	NA	\$ 345,734	\$ 300,900	\$ 44,834	\$ 297,587	\$ 287,273	\$ 55,148
(23) READ ACT LITERACY AID (456)	NA	\$ 45,950	\$ 45,950	\$ -	NA	NA	NA
(24) READ ACT TEACHER COMP (457)	NA	\$ 41,469	\$ 41,469	\$ -	NA	NA	NA
TOTAL GENERAL FUND (01)	\$ 7,829,298	\$ 19,648,088	\$ 19,867,264	\$ 7,610,122	\$ 19,917,696	\$ 20,427,061	\$ 7,100,757
TOTAL FOOD SERVICE (02)	\$ 313,907	\$ 1,196,520	\$ 1,232,042	\$ 278,385	\$ 1,234,470	\$ 1,313,923	\$ 198,932
COMMUNITY EDUCATION							
REGULAR COMMUNITY ED (431)	\$ 153,421	\$ 178,074	\$ 148,864	\$ 182,631	\$ 178,998	\$ 158,702	\$ 202,926
EARLY CHILDHOOD FAMILY ED (432)	\$ 95,800	\$ 71,566	\$ 52,740	\$ 114,626	\$ 76,433	\$ 60,027	\$ 131,031
SCHOOL READINESS (444)	\$ 132	\$ 200,637	\$ 200,646	\$ 123	\$ 215,110	\$ 214,625	\$ 608
ADULT BASIC EDUCATION (447)	\$ 722	\$ 33,000	\$ 33,130	\$ 592	\$ 36,565	\$ 36,565	\$ 592
RESTRICTED (464)	\$ 2,907	\$ 7,301	\$ 9,439	\$ 769	\$ 8,054	\$ 8,772	\$ 51
TOTAL COMMUNITY EDUCATION (04)	\$ 252,983	\$ 490,577	\$ 444,819	\$ 298,741	\$ 515,160	\$ 478,691	\$ 335,210
TOTAL DEBT SERVICE (07)	\$ 530,601	\$ 2,295,861	\$ 2,264,763	\$ 561,699	\$ 2,361,225	\$ 2,308,263	\$ 614,662
(1) NEW ELEMENTARY/CTE REMODEL (464-000)	\$ -	NA	NA	NA	NA	NA	NA
(2) LTFM BONDS (467)	NA	NA	NA	NA	NA	NA	NA
(3) ABATEMENT PARKING LOT BONDS (464-001)	NA	NA	NA	NA	NA	NA	NA

TOTAL BUILDING CONSTRUCTION (06)	\$ -	NA	NA	NA	NA	NA	NA
TOTAL CUSTODIAL/SCHOLARSHIPS (18)	\$ 8,966	\$ 6,802	\$ 9,000	\$ 6,768	\$ 12,800	\$ 9,000	\$ 10,568
TOTAL DISTRICT WIDE	\$ 8,935,754	\$ 23,637,848	\$ 23,817,888	\$ 8,755,715	\$ 24,041,351	\$ 24,536,937	\$ 8,260,129

V. MINIMUM FUND BALANCE

To ensure the financial strength and stability of the District, the Board will endeavor to maintain at least 12% of the District's General Fund operating budget, excluding those accounts associated within the Restricted category, in the combined total of the General Fund Committed, Assigned and Unassigned fund balances.

VI. ORDER OF RESOURCE USE

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): nonspendable, restricted, committed, assigned, and unassigned. Journal entries at the end of the fiscal year may be used to accomplish this.

When the combined total of the General Fund Committed, Assigned and Unassigned fund balance falls below 12% the district shall initiate the following measures:

- i. Reduce expenditures through implementation of cost containment measures.
- ii. Seek opportunities to increase revenue. Consider fee increases where appropriate. Examine options to increase enrollment.
- iii. If permitted by state law, request from voters additional revenue through an increase in the operating referendum or other financial options.
- iv. A combination of the above.

FY2025 Revised Budget Information	FY2026 Preliminary Budget Information
This revised budget was built with information from the MN Dept of Education in October 2024 and uses 1,166 ADM's K-12 Students & Out of District Placements, 7 ADM's for ECSE and 26.5 ADM's for VPK	This revised budget was built with information from the MN Dept of Education in March 2025 and uses 1,138 ADM's K-12 Students & Out of District Placements, 7 ADM's for ECSE and 21.5 ADM's for VPK

Estimated Operating Capital Balance as of 6/30/2025		Estimated Operating Capital Balance as of 6/30/2026	
Curriculum	\$ 86,281.15	Curriculum	\$ -
Other Items	\$ 1,174,679.38	Other Items	\$ 1,195,563.42
TOTAL	\$ 1,260,960.53	TOTAL	\$ 1,195,563.42

Cross fund Bridges Preschool by \$84,000 Unassigned and \$25,000 Basic Skills - with VPK funding we can't charge for 4 year old preschool	Cross fund Bridges Preschool by \$89,000 Unassigned and \$25,000 Basic Skills
Cross fund Preschool screening by \$500	Cross fund Preschool screening by \$1,700
Formula Allowance \$7,281 per APU	Formula Allowance \$7,481 per APU - 2.75% Increase