



Windom Area Schools

District Office:
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Windom MN 56101
Phone: 507-831-6901
Fax: 507-831-6919

An Equal Opportunity Employer
Windom Area Elementary
1200 17th Street
PO box 177
Windom MN 56101
Phone: 507-831-6925

Windom Area
Middle /High School
1400 17th Street
PO Box 177
Windom MN 56101
Phone: 507-831-6910

Windom Schools will create a safe, responsive, and nurturing environment where every learner receives a high-quality, challenging education that empowers them with the skills and knowledge needed for a successful future.

WWW.WINDOM.K12.MN.US

May 12, 2025 Regular Meeting

Windom City Council Chamber

444 9th Street

Windom, MN 56101

May 12, 2025

6:30 PM

Live at [Media SB22](#) on youtube

1. Call to order
Joel Bordewyk
2. The Pledge of Allegiance
Joel Bordewyk
3. Approval of Agenda (revise as necessary)
Joel Bordewyk
4. Acceptance of Donations
Joel Bordewyk
5. Open Forum
6. Approval of Consent Agenda
 - **Minutes from April 14, 2025**
 - **Bills and Wires Transfers**
 - **Treasurer Report**
 - **Approve hiring Colin Wilson as a Special Education Teacher effective the 2025-2026 school year.**
 - **Approve hiring Stacy Najera Ruiz as 3.0 Cafe Helper effective April 22, 2025.**
 - **Approve hiring Dylan Colbert as an AG CTE Teacher effective the 2025-2026 school year.**
 - **Approve hiring Jacob Tauer as MSHS Physical Education and Health Teacher effective the 2025-2026 school year.**
 - **Approve hiring Elianib Gonzalez as 10 month Secretary effective June 2, 2025.**
 - **Approve hiring Emma Winter, 1st Grade Teacher, effective the 2025-2026 school year.**
 - **Approve extension of probationary teaching contract for Jessica Ahlers for the 2025-2026 school year.**
 - **Approve resignation from Mari Harries as MSHS English Teacher effective the end of the 2024-2025 school year.**
 - **Approve resignation from Matt Onken as 6.75 Paraprofessional effective May 13, 2025.**
 - **Approve resignation from Amy Merrihew as 6.5 Paraprofessional effective May 1, 2025.**
 - **Approve resignation from Emily Aikele as Business and FACS teacher effective the end of the 2024-2025 school year.**

- **Approve resignation from Emily Aikele as ECFE teacher effective the end of the 2024-2025 school year.**
 - **Approve resignation from Debanhy Sosa Cuello as 6.5 Paraprofessional effective May 29, 2025.**
 - **Approve resignation from Tera Crowell as 6.75 Paraprofessional effective May 16, 2025.**
 - **Approve the resignation from Nichole Lowe as the Assistant FFA Advisor effective at the end of the 2024-2025 school year.**
 - **Approve retirement of Food Service Lunchroom Manager Cindy Ketzenberg effective June 6, 2025.**
 - **Approve resignation from Holly Boldt as Lunchroom Manager effective the end of the 2024-2025 school year.**
7. Administrative Report - Preschool - Elementary
Corey Barfknecht
 8. Administrative Report Middle School - Grades 5-8
Dane Nielsen
 9. Administrative Report - High School - Grades 9-12
Bryan Joyce
 10. Superintendent Report
Jamie Frank
 11. Board of Education Report
 12. Approve Phase II of the Environmental Center Project proposed by the Deer Hunters Association - Action
Jamie Frank
The Deer Hunter's Association has done extensive work in the Environmental Center, including ridding the area of invasive grasses and planting native species to return the area to its natural beauty. Denis Quarberg is here to present a plan for Phase II of this project. This plan includes upgrades to the walking path and the installation of culverts, so the water flows under the path rather than over the path. He will seek board approval to complete an application to secure funding for the project.
 13. Featured Program - Eagle Achievement Projects -Informational
James Burton
James Burton is here tonight with senior students to give an overview of the Eagle Achievement Projects for 2025.
 14. Approve Resolution Related to the Termination and Nonrenewal of the Teaching Contract, Paul Aikele, a probationary teacher - Action
Chairperson
 15. Review Policy 710 and the Accompanying Resolution- Informational
Brienne Miller

16. Approve Title I Family Engagement Policy - Action
Jamie Frank/Peggy Pfeffer
Board approval for the Title I Family Engagement policy is an annual requirement. This document is submitted annually to MDE with the Title application for the 2025-2026 school year. Only changes are dates that have been highlighted in yellow.
17. Approve Policies 407, 420, 423, 530, and 701- Action
18. Approve Band and Choir Trip for 2027 to Disney World - Action
Chairperson
19. Approve Cheerleading Proposal to compete in two competitions during the 2025-2026 school year - Action.
Chairperson
20. Approve Apple Lease for Teacher's Laptops - Action
Jamie Frank
New MacBooks are purchased for teacher use every three years. Ryan Christoffer reached out to Apple for two quotes: one for buying the devices outright with a one-time payment and the other for leasing to own them over three years. Apple offered the lease-to-own option over three years at 0% interest.
21. Approve Adventure Club Pay Schedule Effective July 1, 2025
Peggy Pfeffer/Holly Anderson
Adventure Club is the district's school-age afters school and summer day care program. As summer approaches, we are hiring additional staff. Enclosed is the recommended hourly rate of pay presented for board approval.
22. Approve CY2024 forfeited flexible spending account dollars of \$1,883.42 - Action
Peggy Pfeffer
Each year employees who elect to have medical and/or dependent care flexible spending accounts (FSA) have until March 31 of each year to submit documentation to be reimbursed from their elected amounts. This \$1,883.42 is the amount not reimbursed to employees that need to be transferred to the general fund account upon board approval.
23. Additional items for the board
Joel Bordewyk
24. Adjourn
Joel Bordewyk

Member introduced the following resolution and moved its adoption:

WHEREAS, the following donations were received

BE IT RESOLVED by the Board of Education to accept the donations on behalf of Independent School District No. 177 to be used for the benefit of the students of Windom School District.

Member seconded the motion. Upon voting, the resolution passed unanimously.

Backpack Program:

- \$55.00 Bethany Lutheran Church
- \$2702.72 American Lutheran Church
-

Baseball Program:

- \$250.00 from Schramel Law Office
- \$20.00 from Natalie Burmeister
- \$50.00 from Mark & Stephanie Redman
- \$100.00 from Franklin & Judeen Erickson
- \$20.00 from Ronald Klassen
- \$20.00 from Wayne & Janet Redman
- \$75.00 from Miller Sellner
- \$150.00 from Hy-Vee

Miscellaneous:

- \$321.00 from NAM Design for the Softball team
- \$650.00 from Midway Farm Equipment for HS Student Senate Tailgate
- \$350.00 from Todd & Mary Kathryn Franz for Eagle Achievement Project- Brooklyn Roll
- \$640.00 from Ducks Unlimited MN Chapter 41 for FFA
- \$400.00 from Mary Hogan for Girls Basketball
- \$400.00 from Mary Hogan for Girls Volleyball

Minutes- Regular Meeting April 14, 2025

The Windom Board of Education met in regular session on Monday, April 14, 2025, at 6:30 p.m. in the Windom City Council Chambers.

Members present: Lynn Liepold, Angie Klassen, Joel Bordewyk, Matt Steffen, Bruce Mews and Brianne Miller.

Absent: Barbara Jones

Joel Bordewyk opened the meeting with the Pledge of Allegiance.

MSP Mews/Miller to approve the agenda as presented.

MSP Klassen/Miller to approve the list of donations. Motion carried:6-0

No one for open forum.

MSP Mews/Miller to approve Consent Agenda.

Rachel Axford and Jamie Pohlmann were present to share information on the 2026 Disney Trip. This was informational and will be voted on at the next meeting.

Alyssa Schroeder, Windom Schools Cheer Coach and some cheerleaders presented information on the reasons that they want to get involved with Competition Cheer. This was information and will be voted on at the next meeting.

Corey Barfknecht, Preschool-Elementary Principal presented his report. Spring Parent Teacher Conferences were held as well as Kindergarten Registration. Jorge Cerda Juarez and Christopher Morales Parra donated a bunch of recess activities for their Eagle Achievement Project. MCA Math and Reading testing will be taking place for 3rd and 4th graders. Several classes will be going on Field Trips coming up. Bridges 4-year-old students visited Kindergarten classrooms and 4th graders visited 5th grade classrooms to get acquainted with them for next year. Thank you to Betty Smith, for filling in as the Elementary Secretary for a few months.

Dane Nielsen, Middle School Principal presented his report. He recognized a few groups of people who help make the school run smoothly, School Bus Drivers, MSHS Secretaries -Sonja Piotter and Marcia Hormig, and the school lunch staff. All these groups do an amazing job. Teacher Appreciation Week is May 5-9th. April is MCA testing month for reading, math and science. Middle School attendance for the 24-25 school year is averaging 95.8%!

Bryan Joyce, High School Principal, presented his report. The seniors will be going on their trip to Apple Valley and Minneapolis. They will be participating in several activities. Juniors took the ACT test on April 8th. Sophomores will be on a college field trip to Mankato on April 15th. Thank you to Mr. Huska for organizing the MCA testing. Eagle Achievement presentations will be held April 30. The CEO trade show will be May 7th from 5-7pm at the Windom Community Center.

The high school has a 93.05% positive attendance rate for the year. Prom will be coming up on May 3rd.

Jamie Frank, Superintendent, presented her report. The Remick Foundation is funding a .5 FTE position for mental health support staff through SWWC. This is the fourth year that Windom Students have had this additional support. The first draft of the 2025-2026 Fall Inservice Schedule is done for the teachers and para. This year paraprofessionals will have the opportunity to attend the Knowledge Empowers You conference put on by SWWC on August 13 from 9am-3:30pm in Worthington. Teachers will attend fall in-service for five days, August 25-29. There will be 2 more Community Meetings scheduled for April 30th and May 7th, both at 5:00pm in the Nest Lobby. The architects, construction management firm, and financial advisors will be there to answer questions.

MSP Klassen/Mews to approve the Sports Medicine Contract with Windom Area Health.

MSP to approve the Resolution Designating Signatory Authority, adding Holly Anderson.
Motion carried 6-0.

Peggy Pfeffer reviewed the Budget to Actual % as of March 31, 2025.

May 21st, 2025 was set as a Special Board Meeting to canvas returns from the Special Election that will be held on May 13, 2025. This will be at 5:30pm at the City Council Chambers.

The meeting was adjourned at 7:33pm.

Clerk

Attest: _____

Clerk Chair

WINDOM AREA SCHOOLS			DETAIL REGISTER-ACTIVITY ACCOUNT							APRIL - MAY 2025		
Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description		
21		00948	BANK MIDWEST	5/5/2025 0:00	\$1,020.00	105681	E	21	300	301	Washington DC Trip- Gettysburg Group Reservation	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$46.97	105682	E	21	300	301	Baseball Club- Baseball Savings- Bat grips & tees	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$725.97	105683	E	21	300	301	Class of 2026- Amazon- Prom Decorations	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$125.00	105684	E	21	300	301	HS Student Senate- Amazon- Tailgate Chips	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$104.99	105685	E	21	300	301	Class of 2025- Urban Air- Class trip entry fee	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$22.95	105686	E	21	300	301	Golf- Amazon- Golf Tees and Ball markers	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$128.53	105687	E	21	300	301	HS Yearbook- Walmart- Track & Softball pictures	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$2,929.00	105688	E	21	300	301	Washington DC Trip- Hyatt Central Arlington- Hotel Deposit	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$663.00	105689	E	21	300	301	Washington DC Trip- Gateway Arch- Group Tickets	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$2,550.00	105690	E	21	300	301	Washington DC Trip- Washington Mystics- Tickets for Game	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$99.10	105691	E	21	300	301	Eagle Achievement - Amazon - Clickers	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$27.96	105692	E	21	300	301	FFA- HyVee- Snacks	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$64.13	105693	E	21	300	301	FFA-Godfathers- Pizza	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$121.20	105694	E	21	300	301	HS Winter Play- MT Pit-Edits for Mama Mia	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$369.44	105695	E	21	300	301	Class of 2026- Amazon- Prom Decorations	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$92.00	105696	E	21	300	301	HS Student Senate- Sam's Club- Soda for Tailgate	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$37.00	105697	E	21	300	301	Washington DC Trip- Etix- Holocaust Museum Tickets	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$209.07	105698	E	21	300	301	HS Student Senate- HyVee- Tailgate	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$11.98	105699	E	21	300	301	HS Student Senate- Hyvee- Ice for Tailgate	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$82.75	105700	E	21	300	301	HS Student Senate- Subway- Cookies for Tailgate	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$10.49	105701	E	21	300	301	FFA- HyVee	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$39.85	105702	E	21	300	301	FFA- Walmart	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$198.00	105703	E	21	300	301	FFA- National FFA Org	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$7.15	105704	E	21	300	301	FFA- Runnings	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$177.44	105679	E	21	300	301	Baseball Club- Amazon- Plyo Balls, Team bag & Lineup card	
21		00948	BANK MIDWEST	5/5/2025 0:00	\$504.36	105680	E	21	300	301	Fast Pitch- Nam Designs- T-Shirts	
21	8411	9445	BRISTOL CAVERNS	4/23/2025 0:00	\$550.00	105559	E	21	300	301	Bristol Caverns Tour - June 21, 2025	
21	8412	03019	GODFATHERS PIZZA	4/23/2025 0:00	\$178.04	105551	E	21	300	301	Pizza	
21	8413	8311	NamDesign	4/23/2025 0:00	\$504.00	105561	E	21	300	301	White Camo with Names	
21	8414	02561	SUBWAY	4/23/2025 0:00	\$86.21	105552	E	21	300	301	JH SPEECH MEET FOOD	
21	8414	02561	SUBWAY	4/23/2025 0:00	\$78.21	105554	E	21	300	301	SANDWICHES FOR SPEECH MAL	
21	8414	02561	SUBWAY	4/23/2025 0:00	\$149.73	105553	E	21	300	301	SANDWICHES FOR SPEECH MAL	
21	8415	9450	TAG LINE PRODUCTIONS INC	4/23/2025 0:00	\$1,025.00	105562	E	21	300	301	Class of 2025 Trip - Tag Line Productions Deposit	
21	8416	9446	WINDOM METHODIST CHURCH	4/23/2025 0:00	\$769.15	105560	E	21	300	301	Dinner Table Donation	
21	8417	00975	WINDOM PUBLIC SCHOOL	4/23/2025 0:00	\$24.71	105555	E	21	100	301	Sales Tax Reimbursement	
21	8417	00975	WINDOM PUBLIC SCHOOL	4/23/2025 0:00	\$587.85	105557	E	21	300	301	Music Department - Instrument Maintenance	
21	8417	00975	WINDOM PUBLIC SCHOOL	4/23/2025 0:00	\$33.09	105556	E	21	100	301	Sales Tax Reimbursement	
21	8417	00975	WINDOM PUBLIC SCHOOL	4/23/2025 0:00	\$4,988.30	105558	E	21	300	301	Quarterback Club - Reimbursement Football Gear	
21	8418	00948	BANK MIDWEST	4/25/2025 0:00	\$100.00	105572	E	21	300	301	Start-up Cash	
21	8419	00975	WINDOM PUBLIC SCHOOL	4/25/2025 0:00	\$152.50	105573	E	21	300	301	Taco Meat	
21	8420	00948	BANK MIDWEST	4/29/2025 0:00	\$100.00	105587	E	21	300	301	Class of 2026 Prom Start up Cash	
21	8421	9452	MORTENSON, SYDNEY	4/29/2025 0:00	\$127.20	105591	E	21	300	301	MS Student Senate Reimbursement- snacks, water, etc	
21	8422	8873	THUNDER ROAD OF SIOUX FALLS	4/29/2025 0:00	\$7,420.00	105597	E	21	300	301	Class of 2026 Thunder Road Prom Activity	
21	8423	00975	WINDOM PUBLIC SCHOOL	4/29/2025 0:00	\$895.00	105583	E	21	300	301	Class of 2026 Prom DJ Reimbursement	
21	8424	00948	BANK MIDWEST	4/30/2025 0:00	\$200.00	105616	E	21	300	301	Class of 2027 Daddy Dance start up cash	

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
21	8425	02290	INTERLAKEN GOLF CLUB	5/1/2025 0:00	\$15.00	105619	E	21	300	301	Golf- Range balls for tournament
21	8426	7191	ROSELAKE GOLF CLUB	5/1/2025 0:00	\$15.00	105620	E	21	300	301	Golf- Range balls for tournament
21	8427	7494	BORCHS SPORTING GOODS	5/7/2025 0:00	\$490.00	105762	E	21	300	301	Baseball- Rawlings icon bat
21	8428	8863	DACOTAH RIDGE GOLF COURSE	5/7/2025 0:00	\$250.00	105759	E	21	300	301	Golf- Practice Rounds
21	8429	9444	SPORTSCOPE	5/7/2025 0:00	\$4,599.00	105761	E	21	300	301	20' Wireless Enzone Camera
21	8430	00975	WINDOM PUBLIC SCHOOL	5/7/2025 0:00	\$59.70	105760	E	21	005	301	Blue Check Stock
21	8431	9456	MN ASSOCIATION REGION VI	5/8/2025 0:00	\$81.00	105766	E	21	300	301	FFA- Meat & Livestock Evaluation Entry
21	4302025	00948	BANK MIDWEST	4/30/2025 0:00	\$145.00	105615	R	21	005	301	NSF Check - Baseball Fundraiser 4/4/2025
			TOTAL:		\$33,992.02						

WINDOM AREA SCHOOLS			DETAIL REGISTER-TRANSFERS				APRIL - MAY 2025				
Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
4		7386	MN LIQUID ASSET FUND	5/7/2025 0:00	\$250,000.00	105651	B	01	101	TRANSFER TO BANK MIDWEST ACCOUNT MAX	
4	4175091	7386	MN LIQUID ASSET FUND	4/10/2025 0:00	\$300,000.00	105469	B	01	101	TRANSFER TO BANK MIDWEST ACCOUNT MAX	
4	4177792	7386	MN LIQUID ASSET FUND	4/16/2025 0:00	\$16,000.00	105504	B	01	101	TRANSFER TO BANK MIDWEST ACCOUNT MAX	
4	4177792	7386	MN LIQUID ASSET FUND	4/16/2025 0:00	\$980,000.00	105504	B	01	101	TRANSFER TO BANK MIDWEST LIQUID ACCOUNT	
			TOTAL:		\$1,546,000.00						

WINDOM AREA SCHOOLS			DETAIL REGISTER-GENERAL JOURNAL				APRIL - MAY 2025				
Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7		8187	BMO Credit Card	5/5/2025 0:00	\$30.65	105623	E	01	330	000	DOLLAR GENREAL - FREIWALD EGG DECORATIONS, PEEPS BUNNIES, JOLLY RANCHER
7		8187	BMO Credit Card	5/5/2025 0:00	\$93.35	105624	E	01	050	830	HYVEE - LOWE - SUPPLIES FOR FOODS CLASSES MISC GROCERIES
7		8187	BMO Credit Card	5/5/2025 0:00	\$29.50	105625	E	01	330	000	FAMILY DOLLAR - FREIWALD - SOUR PATCH KIDS JELLY BEANS
7		8187	BMO Credit Card	5/5/2025 0:00	\$14.72	105626	E	01	330	000	HYVEE- FREIWALD - MARSHMELLOWS AND TOOTH PICKS
7		8187	BMO Credit Card	5/5/2025 0:00	\$39.99	105627	E	01	060	000	TEACHERS PAY TEACHERS - HACKER - 5TH GR GRAMMAR & WRITING CURRICULUM
7		8187	BMO Credit Card	5/5/2025 0:00	\$289.63	105628	E	01	050	830	SCHWALBACH - J HARWOOD - PAINT BRUSHES, BLADES, VELCRO, PAINT, NUTS, BOLTS, NAILS, GLUE, CAULK SAND DISC
7		8187	BMO Credit Card	5/5/2025 0:00	\$111.33	105629	E	01	050	830	SMITH AUTO - J HARWOOD - GASKET, SEALANT, HAND PAD, BRAKE CLEANER, OIL, CUPS, WASH THINNER
7		8187	BMO Credit Card	5/5/2025 0:00	\$68.63	105630	E	01	050	830	MENARDS - EBERHARD - PAINT, STAIN, BRUSHES
7		8187	BMO Credit Card	5/5/2025 0:00	\$40.46	105631	E	01	060	000	WALMART - EBERHARD PAINT AND BRUSHES
7		8187	BMO Credit Card	5/5/2025 0:00	\$9.99	105632	E	01	060	000	TEACHERS PAY TEACHERS - SMITH SCIENCE VOCAB ROOTS&AFFIXES, PLANT & ANIMAL CELLS WORKSHEET
7		8187	BMO Credit Card	5/5/2025 0:00	\$94.65	105633	E	01	050	830	RUNNINGS - J HARWOOD - WIRE, WOOD SHAVINGS, PAINT
7		8187	BMO Credit Card	5/5/2025 0:00	\$52.52	105634	E	04	005	325	WALMART - GEESMAN - STICKERS AND TREATS
7		8187	BMO Credit Card	5/5/2025 0:00	\$72.44	105635	E	01	330	000	WALMART J HUSKA - PAPER, MARKERS, TREAT
7		8187	BMO Credit Card	5/5/2025 0:00	\$79.99	105636	E	01	050	000	SCHLWABACH - J JOHNSON - BLUE TARP FOR TRACK
7		8187	BMO Credit Card	5/5/2025 0:00	\$29.90	105637	E	01	060	000	RUNNINGS - B HARWOOD CHICK STARTER MED 50 LB
7		8187	BMO Credit Card	5/5/2025 0:00	\$377.40	105638	E	01	005	417	AMAZON - SOFT SEATING FLEXIBLE MOON 18" SEAT
7		8187	BMO Credit Card	5/5/2025 0:00	\$519.28	105639	E	01	005	417	AMAZON - BINDERS, CLIPS, EASEL PAD, CARDSTOCK, STORAGE BINS, CLIPBOARDS
7		8187	BMO Credit Card	5/5/2025 0:00	\$1,472.35	105640	E	01	005	417	AMAZON - BOOKS, PAPER, PENCILS, MARKERS, FLASH CARDS
7		8187	BMO Credit Card	5/5/2025 0:00	\$43.62	105621	E	01	050	830	SCHWALBACH - EBERHARD - NAIL SHADE BRACKETS, NAILS
7		8187	BMO Credit Card	5/5/2025 0:00	\$26.72	105622	E	01	050	830	RUNNINGS - EBERHARD - WIRE BRADS, ESCTECHEON PIN, NAILS
7		8187	BMO Credit Card	5/5/2025 0:00	\$20,870.57	105754	B	01	206		BMO Credit Card General APRIL 2025 fund 01
7		8187	BMO Credit Card	5/5/2025 0:00	\$0.00	105754	B	02	206		BMO Credit Card General APRIL 2025 fund 02
7		8187	BMO Credit Card	5/5/2025 0:00	\$1,224.34	105754	B	04	206		BMO Credit Card General APRIL 2025 fund 04
7	2799	00948	BANK MIDWEST	4/22/2025 0:00	\$378.00	105544	E	01	050	000	STATE SPEECH MEALS FOR 3 STUDENTS AND 3 COACHES
7	239762	9257	BLOMGREN, KYLE	4/9/2025 0:00	\$210.00	105429	E	01	050	000	4.11.25 JH TRACK
7	239763	03693	DAMM, DONNA	4/9/2025 0:00	\$500.00	105426	E	01	050	000	4.10.25 TRACK SCORER

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239764	00070	IND SCHOOL DISTRICT #518	4/9/2025 0:00	\$50.00	105427	E	01	050	000	4.10.25 CAMERA RENTAL FOR TRACK MEET
7	239765	8614	SCHUCK, JOHN	4/9/2025 0:00	\$140.00	105428	E	01	050	000	4.10.25 JH SB
7	239766	8184	TRAPHAGEN, MIKE	4/9/2025 0:00	\$210.00	105425	E	01	050	000	4.10.25 TRACK STARTER
7	239767	00915	A & B BUSINESS EQUIPMENT	4/9/2025 0:00	\$2,108.42	105431	E	01	005	302	CONTRACT USAGE CHARGE FOR 4.5.25 TO 5.4.25
7	239767	00915	A & B BUSINESS EQUIPMENT	4/9/2025 0:00	\$3,400.26	105431	E	01	005	302	CONTRACT USAGE CHARGE FOR 3.5.25 TO 4.4.25
7	239768	01250	ACT	4/9/2025 0:00	\$1,890.00	105433	E	01	050	000	PREACT 8/9 PAPER SCORING
7	239769	05164	AT & T MOBILITY	4/9/2025 0:00	\$141.04	105432	E	01	050	000	MARCH BILL
7	239770	04273	BIMBO FOODS INC/EARTHGRAINS BAK	4/9/2025 0:00	\$162.12	105434	E	02	005	701	BREAD
7	239770	04273	BIMBO FOODS INC/EARTHGRAINS BAK	4/9/2025 0:00	\$139.20	105435	E	02	330	701	BREAD
7	239772	05181	CULINEX	4/9/2025 0:00	\$0.00	105430	E	02	005	707	ALL SPECIFICATIONS PER QUOTE #23531 DATED 4/7/2025
7	239772	05181	CULINEX	4/9/2025 0:00	\$21,180.11	105430	E	02	005	707	HOBART CONVEYOR DISHWASHER
7	239772	05181	CULINEX	4/9/2025 0:00	\$1,985.43	105430	E	02	005	707	TRAY DRYER
7	239772	05181	CULINEX	4/9/2025 0:00	\$6,250.00	105430	E	02	005	707	INSTALLATION, REMOVAL & DISPOSAL
7	239773	8583	EAGLE PATH MANUFACTURING	4/9/2025 0:00	\$800.00	105437	E	01	050	000	BENCHES
7	239774	00356	EAST SIDE JERSEY DAIRY INC	4/9/2025 0:00	\$3,934.88	105438	E	02	005	701	WINDOM ELEMENTARY
7	239774	00356	EAST SIDE JERSEY DAIRY INC	4/9/2025 0:00	\$3,024.35	105438	E	02	005	701	WINDOM AREA HIGH SCHOOL
7	239774	00356	EAST SIDE JERSEY DAIRY INC	4/9/2025 0:00	\$479.20	105438	E	02	005	701	WINDOM EARLY CHILDHOOD
7	239774	00356	EAST SIDE JERSEY DAIRY INC	4/9/2025 0:00	\$353.60	105438	E	02	005	701	WINDOM SWWC ELC & ALC
7	239775	9423	FROG STREET PRESS, LLC	4/9/2025 0:00	\$2,799.00	105440	E	04	005	344	PRESCHOOL ENGLISH KIT
7	239775	9423	FROG STREET PRESS, LLC	4/9/2025 0:00	\$7,399.98	105440	E	04	005	344	PRE-K ENGLISH KIT
7	239775	9423	FROG STREET PRESS, LLC	4/9/2025 0:00	\$1,529.85	105440	E	04	005	344	SHIPPING
7	239775	9423	FROG STREET PRESS, LLC	4/9/2025 0:00	\$0.00	105440	E	04	005	344	QUOTE 00039414
7	239776	7211	GDF ENTERPRISES	4/9/2025 0:00	\$25.27	105439	E	01	005	000	REVERSE SWITCH
7	239777	03019	GODFATHERS PIZZA	4/9/2025 0:00	\$320.00	105441	R	01	050	000	PIZZA
7	239778	03197	JETTER CLEAN INC - FAIRMONT	4/9/2025 0:00	\$695.00	105442	E	01	005	381	CLEANED URINAL
7	239779	00437	KDOM RADIO/ NEXT STEP BROADCAST	4/9/2025 0:00	\$20.00	105443	E	01	005	000	ELECTION UPDATE
7	239780	00455	LAMPERT LUMBER	4/9/2025 0:00	\$79.12	105447	R	01	050	000	WOOD FOR WARDS AND CRIBBAGE BOARD
7	239780	00455	LAMPERT LUMBER	4/9/2025 0:00	\$142.52	105446	R	01	050	000	WOOD FOR BENCHES
7	239780	00455	LAMPERT LUMBER	4/9/2025 0:00	\$34.75	105444	R	01	050	000	WOOD
7	239780	00455	LAMPERT LUMBER	4/9/2025 0:00	\$110.00	105445	E	01	050	830	PINE 1X6X8
7	239780	00455	LAMPERT LUMBER	4/9/2025 0:00	\$267.60	105445	E	01	050	830	PINE 1X4X8
7	239780	00455	LAMPERT LUMBER	4/9/2025 0:00	\$89.60	105445	E	01	050	830	FURRING STRIP
7	239780	00455	LAMPERT LUMBER	4/9/2025 0:00	\$5.00	105445	E	01	050	830	DELIVERY
7	239781	8895	PEDERSON, KATHY	4/9/2025 0:00	\$390.00	105464	E	04	005	321	DEFENSIVE DRIVER TRAINING-3.31.2025
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$36.61	105448	E	02	005	701	LUNCH
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$46.00	105449	E	02	005	701	WINDOM SCHOOLS
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$1,434.81	105456	E	02	005	705	BREAKFAST
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$72.80	105456	E	02	005	705	BREAKFAST SUPPLY
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$3,721.71	105456	E	02	005	701	LUNCH
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$126.13	105456	E	02	005	701	LUNCH SUPPLY
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$220.48	105451	E	02	330	701	LUNCH
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$316.94	105452	E	02	330	701	LUNCH
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$196.53	105453	E	02	030	705	BREAKFAST
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$371.93	105453	E	02	030	701	LUNCH
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$48.17	105453	E	02	030	701	SUPPLY
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$267.79	105450	E	02	005	707	ALACARTE

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$273.82	105454	E	02	330	705	BREAKFAST
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$119.00	105454	E	02	005	705	HS BREAKFAST
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$351.03	105454	E	02	330	701	LUNCH
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$427.70	105455	E	02	330	705	BREAKFAST
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$138.55	105455	E	02	330	701	LUNCH
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$37.15	105455	E	02	005	701	HS SUPPLY
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$469.02	105457	E	02	005	706	FFVP
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$1,156.15	105457	E	02	330	705	BREAKFAST
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$42.52	105457	E	01	330	000	BACKPACK PROGRAM
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$3,328.39	105457	E	02	330	701	LUNCH
7	239782	03504	PERFORMANCE FOODSERVICE- MARS	4/9/2025 0:00	\$216.25	105457	E	02	330	701	LUNCH SUPPLY
7	239783	01765	READING BUS LINE INC.	4/9/2025 0:00	\$3,000.00	105459	E	01	050	000	WINDOM TO ST. PAUL
7	239783	01765	READING BUS LINE INC.	4/9/2025 0:00	\$1,650.00	105458	E	01	050	000	WINDOM O MINNEAPOLIS
7	239784	00716	RUNNINGS	4/9/2025 0:00	\$1.16	105460	E	01	050	000	BOLTS
7	239785	8712	SIoux FALLS SCHOOL DISTRICT NO. 4	4/9/2025 0:00	\$492.36	105461	E	01	998	000	TUITION FOR DK
7	239786	05152	SMITH AUTO SUPPLY	4/9/2025 0:00	\$13.60	105462	E	01	005	000	POWERATED BELT
7	239787	03428	SQUIRES, WALDSPURGER & MACE PA	4/9/2025 0:00	\$252.00	105465	E	01	005	000	PROFESSIONAL SERVICES
7	239788	00723	STAPLES OIL CO INC/EXPRESSWAY WF	4/9/2025 0:00	\$390.51	105463	E	01	005	720	FOOD SERVICE VANS
7	239788	00723	STAPLES OIL CO INC/EXPRESSWAY WF	4/9/2025 0:00	\$377.33	105463	E	01	005	000	MAINT. DEPT. VANS
7	239789	00412	SW/WC SERVICE COOPERATIVE	4/9/2025 0:00	\$714.59	105467	E	01	998	000	ALC-W-KB
7	239789	00412	SW/WC SERVICE COOPERATIVE	4/9/2025 0:00	\$760.00	105467	E	01	998	000	STARRS OL - KB
7	239789	00412	SW/WC SERVICE COOPERATIVE	4/9/2025 0:00	\$306.47	105467	E	01	998	000	ALC-W - TB
7	239789	00412	SW/WC SERVICE COOPERATIVE	4/9/2025 0:00	\$817.00	105467	E	01	998	000	ALC-W-JC
7	239789	00412	SW/WC SERVICE COOPERATIVE	4/9/2025 0:00	\$817.00	105467	E	01	998	000	ALC-W-EM
7	239789	00412	SW/WC SERVICE COOPERATIVE	4/9/2025 0:00	\$817.00	105467	E	01	998	000	ALC-W-JN
7	239789	00412	SW/WC SERVICE COOPERATIVE	4/9/2025 0:00	\$714.59	105467	E	01	998	000	ALC-W- AU
7	239789	00412	SW/WC SERVICE COOPERATIVE	4/9/2025 0:00	\$645.00	105467	E	01	998	000	ALC-W-DU
7	239789	00412	SW/WC SERVICE COOPERATIVE	4/9/2025 0:00	\$714.59	105467	E	01	998	000	ALC-W-KW
7	239789	00412	SW/WC SERVICE COOPERATIVE	4/9/2025 0:00	\$760.00	105467	E	01	998	000	STARRS OL-KW
7	239789	00412	SW/WC SERVICE COOPERATIVE	4/9/2025 0:00	\$9,245.00	105466	E	01	005	389	PRG 850, FIN 389, OBJ 335
7	239790	00744	WINDOM AREA HEALTH	4/9/2025 0:00	\$18.20	105468	E	01	005	740	PT MILEAGE
7	239790	00744	WINDOM AREA HEALTH	4/9/2025 0:00	\$1,283.75	105468	E	01	005	740	PT SERVICES
7	239791	8370	SWMBDA	4/11/2025 0:00	\$156.00	105470	E	01	060	000	MS HONOR BAND STUDENTS
7	239792	00963	BALOUN, AL	4/14/2025 0:00	\$200.00	105471	E	01	050	000	4.14.25 BASEBALL UMPIRE
7	239793	9266	SCHULLER, NOLAN	4/14/2025 0:00	\$200.00	105472	E	01	050	000	4.14.25 BASEBALL UMPIRE
7	239794	7338	240201-NCPERS MINNESOTA	4/18/2025 0:00	\$192.00	105494	B	01	215		PERA LIFE INSURANCE
7	239795	8777	Messerli Kramer P.A.	4/18/2025 0:00	\$479.03	105485	B	01	215		GARNISHMENT
7	239796	9257	BLOMGREN, KYLE	4/15/2025 0:00	\$210.00	105510	E	01	050	000	4.15.25 TRACK STARTER
7	239797	9447	BOWMAN, BOB	4/15/2025 0:00	\$200.00	105506	E	01	060	000	4.15.25 JH SB UMPIRE
7	239798	03420	BROMELAND, TOM	4/15/2025 0:00	\$140.00	105507	E	01	050	000	4.15.25 VARSITY BB UMPIRE
7	239799	8542	CHAPIN, STEPHEN	4/15/2025 0:00	\$140.00	105508	E	01	050	000	4.15.25 VARSITY BB UMPIRE
7	239800	03693	DAMM, DONNA	4/15/2025 0:00	\$500.00	105511	E	01	050	000	4.15.25 TRACK SCORER
7	239801	00070	IND SCHOOL DISTRICT #518	4/15/2025 0:00	\$50.00	105512	E	01	050	000	4.15.25 TRACK MEET CAMERA
7	239802	9448	KLOPP, KEVIN	4/15/2025 0:00	\$140.00	105509	E	01	050	000	4.15.25 JV BB UMPIRE
7	239803	04273	BIMBO FOODS INC/EARTHGRAINS BAK	4/16/2025 0:00	\$151.50	105519	E	02	005	701	BREAD
7	239803	04273	BIMBO FOODS INC/EARTHGRAINS BAK	4/16/2025 0:00	\$253.40	105520	E	02	330	701	BREAD

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7	239803	04273	BIMBO FOODS INC/EARTHGRAINS BAK	4/16/2025 0:00	\$25.20	105521	E	02	030	701	BREAD
7	239803	04273	BIMBO FOODS INC/EARTHGRAINS BAK	4/16/2025 0:00	\$38.40	105518	E	02	330	701	BREAD
7	239804	00140	CITIZEN PUBLISHING CO INC	4/16/2025 0:00	\$642.00	105527	E	01	005	000	CITIZEN AD - REFERENDUM
7	239804	00140	CITIZEN PUBLISHING CO INC	4/16/2025 0:00	\$300.00	105527	E	01	005	000	CITIZEN AD-COLOR
7	239804	00140	CITIZEN PUBLISHING CO INC	4/16/2025 0:00	\$262.15	105525	E	01	005	000	BOARD MINUTES 2.10.25
7	239804	00140	CITIZEN PUBLISHING CO INC	4/16/2025 0:00	\$333.00	105522	E	01	330	000	SHOPPER 3.1.25 & CITIZEN 3.5.25
7	239804	00140	CITIZEN PUBLISHING CO INC	4/16/2025 0:00	\$20.00	105522	E	01	330	000	DIGITAL UPLOAD
7	239804	00140	CITIZEN PUBLISHING CO INC	4/16/2025 0:00	\$80.25	105526	E	01	005	000	BOARD MINUTES 2.24.25
7	239804	00140	CITIZEN PUBLISHING CO INC	4/16/2025 0:00	\$333.00	105523	E	04	005	344	PRESCHOOL REGISTRATION AD
7	239804	00140	CITIZEN PUBLISHING CO INC	4/16/2025 0:00	\$20.00	105523	E	04	005	344	DIGITAL UPLOAD
7	239804	00140	CITIZEN PUBLISHING CO INC	4/16/2025 0:00	\$80.25	105528	E	01	005	000	BORSGARD ABATEMENT
7	239804	00140	CITIZEN PUBLISHING CO INC	4/16/2025 0:00	\$406.60	105524	E	01	005	000	REVIEW AND COMMENT FOR 5.13.25
7	239805	18341	Cottonwood County Agricultural Society %	4/16/2025 0:00	\$1,300.00	105529	E	01	005	302	MAY 2025 BUS BARN RENT
7	239806	01267	DAKTRONICS INC	4/16/2025 0:00	\$54.00	105530	E	01	050	000	CABLE-DISPLAPORT
7	239807	8950	FAST AG SOLUTIONS	4/16/2025 0:00	\$1,054.33	105531	R	01	050	000	POWDER COATING
7	239808	02844	IND SCHOOL DISTRICT #2752	4/16/2025 0:00	\$206.00	105515	E	01	050	000	SPEECH MEET
7	239809	00623	MAURER, RON	4/16/2025 0:00	\$140.00	105513	E	01	050	000	4.21.25 SB UMP
7	239810	00421	ROSSOW, GREG	4/16/2025 0:00	\$140.00	105514	E	01	050	000	4.21.25 SB UMPIRE
7	239811	03329	WEST MUSIC CO	4/16/2025 0:00	\$430.75	105532	E	01	330	000	RECORDERS
7	239811	03329	WEST MUSIC CO	4/16/2025 0:00	\$12.83	105532	E	01	330	000	SHIPPING
7	239811	03329	WEST MUSIC CO	4/16/2025 0:00	\$26.25	105532	E	01	330	000	STUDENT IN NEED FUND
7	239812	03432	WINDOM ELEMENTARY PARENT TEACH	4/16/2025 0:00	\$20.00	105517	R	01	330	000	PTO DONATION
7	239813	00551	WINDOM PUBLIC SCHOOL	4/16/2025 0:00	\$1,240.00	105516	E	04	005	362	YOUTH WINTER BB
7	239814	04825	BOUNCE AROUND INFLATABLES LLC	4/17/2025 0:00	\$380.99	105533	E	01	330	000	INFLATABLES-MUSKE
7	239815	9449	MINNESOTA SPEECH COACHES ASSOC	4/17/2025 0:00	\$20.00	105534	E	01	050	000	EE MEMBERSHIP 2024-2025
7	239816	00884	MUSIC MART, THE	4/17/2025 0:00	\$13.80	105535	E	01	050	000	BASS CLARINET LIGATURE
7	239816	00884	MUSIC MART, THE	4/17/2025 0:00	\$171.95	105538	E	01	050	000	BAND SUPPLIES
7	239816	00884	MUSIC MART, THE	4/17/2025 0:00	\$191.00	105536	E	01	050	000	INSTRUMENT SUPPLIES
7	239816	00884	MUSIC MART, THE	4/17/2025 0:00	\$47.99	105537	E	01	050	000	RICO CLAINET REEDS
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$182.85	105540	E	02	005	705	BREAKFAST
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$866.39	105543	E	02	005	707	ALACARTE
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$2,383.47	105543	E	02	005	705	BREAKFAST
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$109.20	105543	E	02	005	705	BREAKFAST SUPPLY
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$5,550.16	105543	E	02	005	701	LUNCH
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$526.65	105543	E	02	005	701	LUNCH SUPPLY
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$379.49	105539	E	02	330	705	BREAKFAST
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$208.26	105539	E	02	005	706	FFVP
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$418.37	105539	E	02	330	701	LUNCH
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$72.77	105541	E	02	005	705	BREAKFAST
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$292.94	105541	E	02	005	701	LUNCH
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$158.47	105542	E	02	030	705	BREAKFAST
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$380.91	105542	E	02	030	701	LUNCH
7	239817	03504	PERFORMANCE FOODSERVICE- MARS	4/17/2025 0:00	\$37.15	105542	E	02	030	701	SUPPLY
7	239818	04277	BAHR, SCOTT	4/22/2025 0:00	\$140.00	105550	E	01	050	000	4.22.25 VARSITY BB UMPIRE
7	239819	9018	VAN BEEK, ALLEN	4/22/2025 0:00	\$140.00	105548	E	01	050	000	4.22.25 BB UMPIRE
7	239820	04285	WOLF, ANDY	4/22/2025 0:00	\$140.00	105549	E	01	050	000	4.22.25 VARSITY BB UMPIRE

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239821	04273	BIMBO FOODS INC/EARTHGRAINS BAK	4/24/2025 0:00	\$161.80	105563	E	02	005	701	BREAD PRODUCTS
7	239822	00973	CITY OF WINDOM	4/24/2025 0:00	\$49.02	105566	E	01	005	000	ENVIRONMENTAL TRAIL ELECTRICITY
7	239822	00973	CITY OF WINDOM	4/24/2025 0:00	\$1,799.69	105566	E	01	050	000	MSHS WATER
7	239822	00973	CITY OF WINDOM	4/24/2025 0:00	\$13,791.21	105566	E	01	050	000	MSHS ELECTRICITY
7	239822	00973	CITY OF WINDOM	4/24/2025 0:00	\$640.14	105566	E	01	330	000	ELEMENTARY WATER
7	239822	00973	CITY OF WINDOM	4/24/2025 0:00	\$7,439.75	105566	E	01	330	000	ELEMENTARY ELECTRICITY
7	239822	00973	CITY OF WINDOM	4/24/2025 0:00	\$271.47	105566	E	01	030	000	WINFAIR WATER
7	239822	00973	CITY OF WINDOM	4/24/2025 0:00	\$1,826.25	105566	E	01	030	000	WINFAIR ELECTRICITY
7	239822	00973	CITY OF WINDOM	4/24/2025 0:00	\$187.96	105566	E	01	020	000	HIGHLAND WATER
7	239822	00973	CITY OF WINDOM	4/24/2025 0:00	\$963.92	105566	E	01	020	000	HIGHLAND ELECTRICTY
7	239823	00973	CITY OF WINDOM	4/24/2025 0:00	\$686.42	105565	E	01	005	000	COMMERCIAL VOICE
7	239823	00973	CITY OF WINDOM	4/24/2025 0:00	\$269.29	105565	E	01	005	363	H&S
7	239823	00973	CITY OF WINDOM	4/24/2025 0:00	\$0.00	105565	E	02	005	701	FOOD SERVICE
7	239823	00973	CITY OF WINDOM	4/24/2025 0:00	\$4.54	105565	E	04	005	321	COMMUNITY ED
7	239824	02367	INSTITUTE FOR ENVIRMTL ASSMT	4/24/2025 0:00	\$735.42	105567	E	01	005	352	UFARS 352 EHS MANAGEMENT SERVICES
7	239825	7782	INTEGRATED SYSTEMS CORPORATION	4/24/2025 0:00	\$267.00	105568	E	01	005	000	ISCORP HOSTING FOR SKYWARD STUDENT
7	239827	7424	MN HISTORICAL SOCIETY	4/24/2025 0:00	\$504.00	105570	E	01	050	000	SCHOOL GROUP MUSEUM PLUS PACKAGE
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$1,327.19	105571	E	01	005	723	ELC TRANSPORT
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$294.78	105571	E	01	005	722	ALC TRANSPORT
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$1,621.97	105571	E	01	005	723	TRANSPORT TO AND FROM ELC BS
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$1,717.38	105571	E	01	005	723	TRANSPORT TO AND FROM HIGH SCHOOL SJL
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$1,431.15	105571	E	01	005	723	TRANSPORT HOME
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$1,526.56	105571	E	01	005	725	TRANSPORT TO AND FROM HIGHLAND-CHILD DEV.
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$315.00	105571	E	01	005	723	TRANSPORT TO AND FROM ELEM. LC(1)
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$252.00	105571	E	01	005	723	TRANSPORT TO AND FROM ELEM.MH (K)
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$336.00	105571	E	01	005	723	TRANSPORT TO AND FROM ELEM. AC-R (K)
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$210.00	105571	E	01	005	723	TRANSPORT HOME FROM ELC JG (11)
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$157.50	105571	E	01	005	723	TRANSPORT SH(10) T & F PC
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$315.00	105571	E	01	005	723	TRANSPORT HOME FROM ELC KH (7)
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$94.50	105571	E	01	005	723	TRANSPORT LH (11) TO FAIRBAULT
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$1,820.00	105571	E	01	005	733	MARCH VAN MILES
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$70,766.67	105571	E	01	005	733	MARCH REG ROUTE
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$7,076.75	105571	E	01	005	723	MARCH SPED ROUTE BUS #14
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$5,928.30	105571	E	01	005	723	MARCH AM ECSE ROUTE BUS #15
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$5,928.30	105571	E	01	005	723	MARCH PM ECSE HOURS BUS #15
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$2,406.57	105571	E	01	005	733	MARCH X-CURRICULAR BUS HOURS
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$2,807.34	105571	E	01	005	733	MARCH X-CURRICULAR BUS MILES
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$73.48	105571	E	01	005	733	BAND TRAILER USE
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$17.56	105571	E	01	005	723	MARCH DIESEL SHARE SPED
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$491.61	105571	E	01	005	720	MARCH DIESEL SHARE REGULAR
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$16.41	105571	E	01	005	720	MARCH GAS SHARE REGULAR
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	\$9.13	105571	E	01	005	723	MARCH GAS SHARE SPED
7	239828	04475	PALMER BUS SERVICE	4/24/2025 0:00	-\$1,300.00	105571	E	01	005	302	MARCH TERMINAL RENT
7	239829	04220	UNITED COMMUNITY ACTION PARTNER	4/24/2025 0:00	\$37.50	105564	E	01	005	723	ELC TRANSITION LK
7	239829	04220	UNITED COMMUNITY ACTION PARTNER	4/24/2025 0:00	\$42.50	105564	E	04	005	344	BRIDGES-BS
7	239829	04220	UNITED COMMUNITY ACTION PARTNER	4/24/2025 0:00	\$42.50	105564	E	04	005	344	BRIDGES-MS

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239829	04220	UNITED COMMUNITY ACTION PARTNER	4/24/2025 0:00	\$17.50	105564	E	01	005	723	BRIDGES-CB
7	239830	9046	BOARD OF SCHOOL ADMINISTRATORS	4/29/2025 0:00	\$100.00	105588	E	01	005	000	J. FRANK 382327
7	239830	9046	BOARD OF SCHOOL ADMINISTRATORS	4/29/2025 0:00	\$100.00	105588	E	01	060	000	D. NIELSEN 395253
7	239830	9046	BOARD OF SCHOOL ADMINISTRATORS	4/29/2025 0:00	\$100.00	105588	E	01	050	000	B. JOYCE 427064
7	239830	9046	BOARD OF SCHOOL ADMINISTRATORS	4/29/2025 0:00	\$100.00	105588	E	01	330	000	C. BARFKNECHT 410627
7	239831	04977	DAHL, ZACHARY	4/29/2025 0:00	\$140.00	105579	E	01	050	000	4.29.25 VARSITY BB UMPIRE
7	239832	04670	DECKER EQUIPMENT	4/29/2025 0:00	\$139.30	105581	E	01	005	369	RESTROOM HARDWARE
7	239832	04670	DECKER EQUIPMENT	4/29/2025 0:00	\$16.95	105581	E	01	005	369	SHIPPING
7	239833	8840	GREATER MINNESOTA FAMILY SERVIC	4/29/2025 0:00	\$5,304.00	105582	E	01	005	000	CONTRACTED MENTAL HEALTH SERVICES
7	239834	00341	HY-VEE FOOD STORE WINDOM	4/29/2025 0:00	\$14.68	105584	E	04	005	321	ADVENTURE CLUB
7	239834	00341	HY-VEE FOOD STORE WINDOM	4/29/2025 0:00	\$35.94	105584	E	02	005	701	FOOD SERVICE
7	239834	00341	HY-VEE FOOD STORE WINDOM	4/29/2025 0:00	\$487.34	105584	E	01	050	830	HS FACS
7	239834	00341	HY-VEE FOOD STORE WINDOM	4/29/2025 0:00	\$67.21	105584	E	01	050	830	MS FACS
7	239834	00341	HY-VEE FOOD STORE WINDOM	4/29/2025 0:00	\$4.98	105584	E	04	005	325	ECFE
7	239835	02261	HY-VEE FOOD STORES INC	4/29/2025 0:00	\$240.13	105585	E	01	050	000	APRIL 1, 2025 SUBSECTION SPEECH FOOD
7	239836	00602	IND SCHOOL DISTRICT #2897	4/29/2025 0:00	\$100.00	105580	E	01	050	000	4.22.25 VARSITY TRACK
7	239837	00813	IND SCHOOL DISTRICT #2904	4/29/2025 0:00	\$100.00	105576	E	01	060	000	JH TRACK MEET
7	239838	00595	MASTER TEACHER	4/29/2025 0:00	\$66.00	105586	E	01	005	308	PARAEDUCATOR ONLINE TRAINING
7	239839	8752	MT. LAKE SCHOOLS	4/29/2025 0:00	\$50.00	105577	E	01	050	000	4.26.25 JH BB TOURNEY
7	239840	8279	New Ulm Public Schools	4/29/2025 0:00	\$150.00	105575	E	01	050	000	4.29.25 VARSITY TRACK MEET
7	239841	9429	PAREDES, AMANDA	4/29/2025 0:00	\$210.00	105589	E	01	005	723	MILEAGE
7	239842	04216	PEPSICO BEVERAGE SALES LLC	4/29/2025 0:00	\$640.02	105590	R	01	050	000	SOFT DRINKS
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$155.58	105592	E	02	005	705	BREAKFAST
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$1,544.04	105606	E	02	330	705	BREAKFAST
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$116.58	105606	E	02	330	705	BREAKFAST SUPPLY
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$244.91	105606	E	01	330	000	BACKPACK
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$760.51	105606	E	02	005	706	FFVP
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$2,707.04	105606	E	02	330	701	LUNCH
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$59.03	105606	E	02	330	701	LUNCH SUPPLY
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$117.13	105603	E	02	330	701	LUNCH
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$393.44	105604	E	02	030	705	BREAKFAST
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$175.23	105604	E	02	030	701	LUNCH
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$89.57	105602	E	02	330	701	LUNCH
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$69.15	105595	E	02	005	701	LUNCH SUPPLIES
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$1,690.06	105605	E	02	005	705	BREAKFAST
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$145.60	105605	E	02	005	705	BREAKFAST SUPPLY
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$4,202.65	105605	E	02	005	701	LUNCH
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$587.37	105605	E	02	005	701	LUNCH SUPPLY
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$59.03	105596	E	02	005	701	LUNCH SUPPLIES
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$82.68	105598	E	02	330	701	LUNCH
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$144.69	105599	E	02	330	701	LUNCH
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$195.56	105594	E	02	005	701	LUNCH
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$385.94	105601	E	02	005	707	ALACARTE
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$155.58	105593	E	02	005	705	BREAKFAST
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$260.01	105600	E	02	005	707	ALACARTE
7	239843	03504	PERFORMANCE FOODSERVICE- MARS	4/29/2025 0:00	\$77.10	105600	E	02	005	705	BREAKFAST

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239844	7317	RON'S ELECTRIC	4/29/2025 0:00	\$336.82	105607	E	01	005	380	600 VOLT CONTACTOR
7	239844	7317	RON'S ELECTRIC	4/29/2025 0:00	\$10.00	105607	E	01	005	380	MISC SUPPLIES
7	239844	7317	RON'S ELECTRIC	4/29/2025 0:00	\$308.00	105607	E	01	005	380	LABOR
7	239845	02165	SCHWICKERT'S TECTA AMERICA	4/29/2025 0:00	\$879.26	105608	E	01	005	383	WINFAIR ROOF LEAK
7	239845	02165	SCHWICKERT'S TECTA AMERICA	4/29/2025 0:00	\$1,026.72	105609	E	01	005	383	ROOF LEAK
7	239846	7071	SIMPLY GRANDE PIANO SERVICE	4/29/2025 0:00	\$135.00	105611	E	01	050	000	Piano Tuning
7	239847	01667	STATE SUPPLY CO INC	4/29/2025 0:00	\$1,029.60	105612	E	01	005	380	HYDRO PUMP
7	239847	01667	STATE SUPPLY CO INC	4/29/2025 0:00	\$10.00	105612	E	01	005	380	SHIPPING
7	239848	05012	STUDER, TOM	4/29/2025 0:00	\$140.00	105578	E	01	050	000	4.29.25 VBB UMPIRE
7	239849	03764	SVE,LLC / SCOTT'S SNOW REMOVAL	4/29/2025 0:00	\$73.35	105610	E	01	005	000	HIGHLAND
7	239849	03764	SVE,LLC / SCOTT'S SNOW REMOVAL	4/29/2025 0:00	\$529.27	105610	E	01	005	000	WINFAIR
7	239849	03764	SVE,LLC / SCOTT'S SNOW REMOVAL	4/29/2025 0:00	\$355.07	105610	E	01	005	000	BUS BARN
7	239849	03764	SVE,LLC / SCOTT'S SNOW REMOVAL	4/29/2025 0:00	\$3,017.28	105610	E	01	005	000	MIDDLE/HIGH SCHOOL
7	239850	8944	TROPHIES PLUS	4/29/2025 0:00	\$42.00	105613	E	01	050	000	WINDOM-CATEGORY I SUPERIOR RATING
7	239851	01521	WACHAL, HEATHER	4/29/2025 0:00	\$8.40	105614	E	01	330	740	MILEAGE
7	239852	00623	MAURER, RON	5/1/2025 0:00	\$140.00	105617	E	01	050	000	5.1.25 VBB UMPIRE
7	239853	03661	MEYER, DARYL	5/1/2025 0:00	\$140.00	105618	E	01	050	000	5.1.25 VBB UMPIRE
7	239854	00963	BALOUN, AL	5/2/2025 0:00	\$140.00	105642	E	01	050	000	5.2.25 VARSITY BB UMPIRE
7	239855	8313	COMPLETE WEDDINGS + EVENTS	5/2/2025 0:00	\$895.00	105643	E	01	005	000	PROM 2025 DJ SERVICE
7	239856	9266	SCHULLER, NOLAN	5/2/2025 0:00	\$140.00	105641	E	01	050	000	5.2.25 VARSITY BB UMPIRE
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$633.81	105646	E	02	005	701	LUNCH
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$125.61	105647	E	02	005	701	LUNCH
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$341.37	105648	E	02	030	705	BREAKFAST
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$38.86	105648	E	02	030	705	BREAKFAST SUPPLY
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$177.68	105648	E	02	030	701	LUNCH
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$33.42	105649	E	02	005	707	ALACARTE
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$1,467.55	105649	E	02	005	705	BREAKFAST
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$109.20	105649	E	02	005	705	BREAKFAST SUPPLY
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$4,694.75	105649	E	02	005	701	LUNCH
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$219.27	105649	E	02	005	701	LUNCH SUPPLY
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$557.20	105650	E	02	005	706	FFVP
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$1,027.85	105650	E	02	330	705	BREAKFAST
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$3,254.27	105650	E	02	330	701	LUNCH
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$244.36	105644	E	02	330	705	BREAKFAST
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$47.60	105644	E	02	005	705	BREAKFAST-HIGH SCHOOL
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$69.98	105644	E	02	005	701	SUPPLY-HS
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$68.53	105644	E	02	330	701	LUNCH
7	239857	03504	PERFORMANCE FOODSERVICE- MARS	5/2/2025 0:00	\$138.70	105645	E	01	330	000	BACKPACK PROGRAM
7	239858	9384	BADAR, TRACEY	5/5/2025 0:00	\$260.00	105657	E	01	050	000	5.6.25 JV SB UMPIRE
7	239859	00623	MAURER, RON	5/5/2025 0:00	\$280.00	105655	E	01	050	000	5.6.25 VARSITY SB UMPIRE DOUBLE HEADER
7	239860	00421	ROSSOW, GREG	5/5/2025 0:00	\$280.00	105656	E	01	050	000	5.6.25 VARSITY SB UMPIRE DOUBLE HEADER
7	239861	04785	SANOW, BRETT	5/5/2025 0:00	\$140.00	105654	E	01	050	000	5.5.25 VARSITY BB UMPIRE
7	239863	8571	ZALME, MARK	5/5/2025 0:00	\$140.00	105652	E	01	050	000	5.5.25 VBB UMPIRE
7	239864	04424	BIG SOUTH CONFERENCE	5/6/2025 0:00	\$229.90	105757	E	01	050	000	MEALS AT BIG SOUTH CONFERENCE
7	239865	9018	VAN BEEK, ALLEN	5/6/2025 0:00	\$140.00	105756	E	01	050	000	5.5.2025 VARSITY BB UMPIRE
7	239866	9447	BOWMAN, BOB	5/8/2025 0:00	\$140.00	105765	E	01	050	000	5.8.25 JV SB UMPIRE

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
7	239867	00623	MAURER, RON	5/8/2025 0:00	\$140.00	105763	E	01	050	000	5.8.25 VARSITY SB UMPIRE
7	239868	00421	ROSSOW, GREG	5/8/2025 0:00	\$140.00	105764	E	01	050	000	5.8.25 VARSITY SB UMPIRE
			TOTAL:		\$329,495.45						
			TOTAL BY FUND:								
			FUND 1		\$223,993.51						
			FUND 2		\$90,404.05						
			FUND 4		\$15,097.89						
			FUND 7		\$0.00						
			TOTAL:		\$329,495.45						

WINDOM AREA SCHOOLS			DETAIL REGISTER-P CARD REGISTER							APRIL - MAY 2025		
Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description		
BMOC		00205	GOPHER SPORT SDS 12-1069	5/5/2025 0:00	\$478.00	105677	E	01	060	000	EXCEL FLOOR HOCKEY SET-INDOOR	
BMOC		00205	GOPHER SPORT SDS 12-1069	5/5/2025 0:00	\$64.95	105677	E	01	060	000	STREET HOCKEY BALLS	
BMOC		00205	GOPHER SPORT SDS 12-1069	5/5/2025 0:00	\$109.90	105677	E	01	060	000	RALLY NET CLUB BADMINTON NET	
BMOC		00205	GOPHER SPORT SDS 12-1069	5/5/2025 0:00	\$91.40	105677	E	01	060	000	SHIPPING	
BMOC		00205	GOPHER SPORT SDS 12-1069	5/5/2025 0:00	\$278.00	105711	E	01	330	000	RAINBOW DURABOAT SQUERSQUEEZ COATED FOAM BALLS	
BMOC		00205	GOPHER SPORT SDS 12-1069	5/5/2025 0:00	\$79.95	105711	E	01	330	000	VINYL CONES	
BMOC		00205	GOPHER SPORT SDS 12-1069	5/5/2025 0:00	\$398.00	105711	E	01	330	000	PORTABLE NET SYSTEMS	
BMOC		00205	GOPHER SPORT SDS 12-1069	5/5/2025 0:00	\$49.95	105711	E	01	330	000	BEACH BALLS	
BMOC		00205	GOPHER SPORT SDS 12-1069	5/5/2025 0:00	\$74.95	105711	E	01	330	000	BEACH BALLS 18'	
BMOC		00205	GOPHER SPORT SDS 12-1069	5/5/2025 0:00	\$6.95	105711	E	01	330	000	MESH VESTS	
BMOC		00205	GOPHER SPORT SDS 12-1069	5/5/2025 0:00	\$124.28	105711	E	01	330	000	SHIPPING	
BMOC		00219	WARD'S NATURAL SCIENCE ESB INC	5/5/2025 0:00	\$1,245.59	105732	E	01	050	000	AUTOCLAVE TOP LOADING	
BMOC		00219	WARD'S NATURAL SCIENCE ESB INC	5/5/2025 0:00	\$10.95	105732	E	01	050	000	DIROFILARIA	
BMOC		00219	WARD'S NATURAL SCIENCE ESB INC	5/5/2025 0:00	\$63.95	105732	E	01	050	000	INTERNAL PARASITE COLLECTION	
BMOC		00219	WARD'S NATURAL SCIENCE ESB INC	5/5/2025 0:00	\$178.75	105732	E	01	050	000	SCALPEL HANDLE	
BMOC		00219	WARD'S NATURAL SCIENCE ESB INC	5/5/2025 0:00	\$67.70	105732	E	01	050	000	FREIGHT	
BMOC		00219	WARD'S NATURAL SCIENCE ESB INC	5/5/2025 0:00	\$199.18	105730	E	01	050	000	MINI ULTRASONIC CLEANER	
BMOC		00219	WARD'S NATURAL SCIENCE ESB INC	5/5/2025 0:00	\$21.67	105730	E	01	050	000	FREIGHT	
BMOC		00219	WARD'S NATURAL SCIENCE ESB INC	5/5/2025 0:00	\$11.75	105736	E	01	050	000	STRONGYLOIDES ADULT	
BMOC		00219	WARD'S NATURAL SCIENCE ESB INC	5/5/2025 0:00	\$19.67	105736	E	01	050	000	FREIGHT	
BMOC		00219	WARD'S NATURAL SCIENCE ESB INC	5/5/2025 0:00	\$107.10	105741	E	01	050	000	OTOSCOPE STD PROSCOPE	
BMOC		00219	WARD'S NATURAL SCIENCE ESB INC	5/5/2025 0:00	\$19.67	105741	E	01	050	000	FREIGHT	
BMOC		00341	HY-VEE FOOD STORE WINDOM	5/5/2025 0:00	\$6.97	105747	E	04	005	321	WATER, MINI COOKIES FOR CE CLASS	
BMOC		00373	LINDE GAS AND EQUIPMENT INC.	5/5/2025 0:00	\$41.69	105724	E	01	050	000	GAS	
BMOC		00373	LINDE GAS AND EQUIPMENT INC.	5/5/2025 0:00	\$125.07	105724	E	01	050	830	GAS	
BMOC		00513	BREEZY POINT RESORT	5/5/2025 0:00	\$835.00	105705	E	01	005	308	ROOM/TAX BRYAN J. MASSP-6.23-26, 2025	
BMOC		00729	WM OF WI-MN	5/5/2025 0:00	\$1,185.01	105678	E	01	005	000	ELEMENTARY	
BMOC		00729	WM OF WI-MN	5/5/2025 0:00	\$568.85	105678	E	01	005	000	HIGHLAND	
BMOC		00729	WM OF WI-MN	5/5/2025 0:00	\$1,233.22	105678	E	01	005	000	MSHS	
BMOC		00729	WM OF WI-MN	5/5/2025 0:00	\$1,166.07	105727	E	01	005	000	ELEMENTARY	
BMOC		00729	WM OF WI-MN	5/5/2025 0:00	\$383.50	105727	E	01	005	000	HIGHLAND	
BMOC		00729	WM OF WI-MN	5/5/2025 0:00	\$1,314.93	105727	E	01	005	000	MSHS	
BMOC		01793	KELLY INN - BEST WESTERN	5/5/2025 0:00	\$402.06	105659	E	01	005	308	J. JOHNSON AD CONFERENCE	

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
BMOC		01799	CULLIGAN	5/5/2025 0:00	\$740.25	105676	E	01	005	000	40# SOLAR SALT DELIVERED
BMOC		01799	CULLIGAN	5/5/2025 0:00	\$3.00	105676	E	01	005	000	DULE SURCHARGE
BMOC		02162	MCDOWELL AGENCY	5/5/2025 0:00	\$92.40	105708	E	01	005	000	BACKGROUND CHECKS
BMOC		02210	COLE PAPERS INC	5/5/2025 0:00	\$46.57	105706	E	01	050	000	BLADE KIT-GUM
BMOC		02306	GRAINGER	5/5/2025 0:00	\$16.50	105663	E	01	005	000	IV-BELT
BMOC		02306	GRAINGER	5/5/2025 0:00	\$69.00	105663	E	01	005	000	AX18-A
BMOC		02306	GRAINGER	5/5/2025 0:00	\$92.26	105664	E	01	005	000	DIAPHRAGM ASSEMBLY
BMOC		02306	GRAINGER	5/5/2025 0:00	\$212.64	105665	E	01	005	000	RELIEF VALVE SLOAN
BMOC		02306	GRAINGER	5/5/2025 0:00	\$185.76	105665	E	01	005	000	DIAHRAGM ASSEMBLY SLOAN
BMOC		02306	GRAINGER	5/5/2025 0:00	\$138.39	105660	E	01	005	000	DIAPHRGM ASSEMBLY
BMOC		02306	GRAINGER	5/5/2025 0:00	\$49.59	105722	E	01	005	380	ENCLOSURE WIRED RELAY
BMOC		02306	GRAINGER	5/5/2025 0:00	\$308.10	105722	E	01	005	380	GP MOTOR
BMOC		02306	GRAINGER	5/5/2025 0:00	\$1,020.72	105662	E	01	005	380	ELECT BALL VALVE ACTUATOR
BMOC		03820	AEDSUPERSTORE/ALLIED100	5/5/2025 0:00	\$349.48	105729	E	01	005	352	AED SUPPLIES
BMOC		05189	BIG LIFE JOURNAL/EIDENS, INC	5/5/2025 0:00	\$44.00	105734	E	01	330	000	DAILY JOURNAL
BMOC		0646	DOUBLE TREE GUEST SUITES	5/5/2025 0:00	\$130.31	105726	E	01	005	308	C. BARFKNECHT PRINCIPAL CONFERENCE ROOM/TAX
BMOC		0646	DOUBLE TREE GUEST SUITES	5/5/2025 0:00	\$209.66	105746	E	01	005	308	2025 FB CLINIC
BMOC		0646	DOUBLE TREE GUEST SUITES	5/5/2025 0:00	\$209.66	105667	E	01	005	308	2025 FB CLINIC
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$150.36	105673	E	01	050	000	CANOPY TENT
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$16.49	105744	E	01	005	000	THE EIGHT PARADOXES OF GREAT LEADERSHIP BOOKS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$34.99	105743	E	01	330	000	PAINT MARKERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$27.99	105743	E	01	330	000	BLACK AND WHITE ACRYLIC PAINT MARKERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$42.99	105743	E	01	330	000	SKIN AND NATURAL EARTH TONE MARKERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$34.99	105743	E	01	330	000	ACRYLIC PAINT MARKERS SPECIAL COLORS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$29.99	105743	E	01	330	000	WATERCOLOR MARKERS WITH BRUSH PENS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$34.99	105743	E	01	330	000	NEON FLUORESCENT ACRYLIC PAINT PENS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$12.74	105743	E	01	330	000	OIL PAINT MARKERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$28.99	105743	E	01	330	000	ACRYLIC MARKERS VIBRANT
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$39.98	105742	E	01	050	000	PLASTIC PETRI DISHES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$29.99	105717	E	01	330	000	PRO MINI INDOOR BASKETBALL HOOP
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$22.95	105717	E	01	330	000	MINI DUAL SPORT SOCCER AND HOCKEY GOAL NET
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$12.99	105714	E	01	330	000	MAGNETIC CLEANING CLOTH DRY ERASE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$13.99	105714	E	01	330	000	BLACK FELT TIP PENS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$7.98	105714	E	01	330	000	DICE SET
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$29.35	105714	E	01	330	000	THE HAPPY PUZZLE COMPANY THE GENIUS STAR
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$23.74	105714	E	01	330	000	KANOODLE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$24.75	105745	E	01	005	740	PENDAFLEX FILE FOLDERE LETTER SIZE MANILA
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$20.19	105745	E	01	005	740	PENDAFLEX EXTRA CAPACITY HANGING FOLDERS-BLUE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$108.27	105674	E	01	060	000	BADMITTEN RACKET SETS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$98.44	105674	E	01	060	000	DODGEBALLS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$14.99	105674	E	01	060	000	PICKLEBALLS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$137.98	105674	E	01	060	000	FOLDING EXERCISE MATS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$89.99	105674	E	01	060	000	VOLLEBALLS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$65.98	105738	E	01	330	401	MINI CANVAS PANELS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$38.98	105675	E	01	330	000	MINI COMPOSITION NOTEBOOKS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$10.96	105675	E	01	330	000	WHITE MODELING CLAY

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$8.49	105718	E	01	005	000	NITRILE GLOVES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$6.50	105718	E	01	005	000	TWEEZERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$21.99	105718	E	01	005	000	UCAKE PLASTIC STORAGE TRAY BASKET
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$25.49	105718	E	01	005	000	ADULT WET WIPES-INSPIRE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$9.99	105718	E	01	005	000	NAIL CLIPPERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$12.99	105718	E	01	005	000	7 PACK WOMENS UNDERWEAR - SMALL
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$15.99	105718	E	01	005	000	SAND TIMER
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$21.99	105735	E	01	330	000	PAINTERS TAPE FOR CAR
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$44.49	105735	E	01	330	000	MOD PODGE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$7.49	105735	E	01	330	000	COMMAND MINI CLEAR REFILL STRIPS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$7.99	105735	E	01	330	000	HALLOWEEN GLASS HUMAN EYES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$38.34	105719	E	01	330	000	PUTT A BOUT GRASSROOTS PAR THREE PUTTING GREEN
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$25.59	105721	E	01	050	000	BLACK FIRE GLAZE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$10.18	105721	E	01	050	000	KRYLON GLOSS FINISH SPRAY
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$152.22	105721	E	01	050	000	MAYCO ELEMENTS GLAZE SET
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$15.48	105721	E	01	050	000	DAWN DISH SOAP
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$25.22	105721	E	01	050	000	MATTE BLACK INDIA INK
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$38.01	105721	E	01	050	000	CHROMA ACRYLIC PAINT
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$79.99	105721	E	01	050	000	WYUNWAY 60/40 SOLDER WIRE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$26.82	105721	E	01	050	000	CHROMACRYL ACRYLIC PAINT COOL BLUE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$37.87	105721	E	01	050	000	METALLIC PERMANENT MARKERS SILVER
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$34.29	105721	E	01	050	000	CLARITY STAINED GLASS FINISHING COMPOUND
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$6.99	105721	E	01	050	000	STAINLESS STEEL CLAY SCRAPER
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$39.12	105721	E	01	050	000	CHROMA CHROMACRYL COOL RED ACRYLIC PAINT
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$48.99	105721	E	01	050	000	CREATIVE HOBBIES -UNDERGLAZE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$10.49	105721	E	01	050	000	TRUE FLOW WATER BLOCK PRINTING INK
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$25.29	105721	E	01	050	000	PENGUIN POTTERY CLEAR GLAZE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$124.95	105721	E	01	050	000	DRAWING PAPER
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$29.30	105721	E	01	050	000	KITCHEN CLEANING SPONGES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$17.97	105721	E	01	050	000	PERMANENT MARKERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$70.00	105721	E	01	050	000	NOVACAN FLUX
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$21.65	105721	E	01	050	000	BLACK PATINA LEAD AND SOLDER
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$14.39	105721	E	01	050	000	SPEEDBALL WATER SOLUABLE BLOCK PRINTING INK
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$11.79	105721	E	01	050	000	SHIPPING
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$75.90	105731	E	01	330	000	CHAMPION PLASTIC SEGMENTED JUMP ROPES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$7.89	105723	R	01	050	000	KEY RINGS BULK
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$120.30	105725	E	01	005	000	RETURNED LABEL STRIPS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$19.78	105669	E	01	005	000	DOUBLE SIDED TAPE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$56.99	105669	E	01	005	000	BANDAGES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$24.65	105669	E	01	005	000	BRANDS TRIPLE GLOVE HOLDER
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$8.49	105669	E	01	005	000	NITRILE GLOVES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$5.87	105669	E	01	005	000	TWEEZERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$16.52	105669	E	01	005	000	SAMSILL DURABLE 1.2 INCH BINDER
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$22.02	105669	E	01	005	000	ISOPROPYL ALCOHOL
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$9.99	105669	E	01	005	000	NAIL CLIPERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$12.37	105669	E	01	005	000	MAMA BEAR WATER BASED BABY WIPES

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$25.49	105669	E	01	005	000	ADULT WET WIPES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$21.99	105669	E	01	005	000	LUCAKE PLASTIC STORAGE TRAYS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$13.68	105669	E	01	005	000	PAPER SOUFFLE MEDICINE CUPS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$20.94	105669	E	01	005	000	TAMPON PEARL LIGHT TAMPONS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$13.49	105669	E	01	005	000	WOMENS UNDERWEAR
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$14.44	105669	E	01	005	000	YOGA PANTS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$19.94	105669	E	01	005	000	LANYARD
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$15.99	105669	E	01	005	000	SAND TIMERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$153.45	105669	E	01	005	000	DRIVE MEDICAL LIGHWEIGHT WHEELCHAIR
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$8.70	105707	E	01	330	000	1 OZ DOLL EYES PORCELAIN
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$5.25	105707	E	01	330	000	SHIPPING
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$249.94	105720	E	01	005	000	GOLF CART BATTERY CHARGER FOR EZGO MARATHON GOLF CARTS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$40.69	105715	E	01	330	000	PORTABLE CLOSET WARDROBE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$61.23	105670	E	01	050	000	SPEED AGILITY HURDLES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$38.99	105670	E	01	050	000	WETTARN SPEED AGILITY TRAINING HURDLES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$54.95	105670	E	01	050	000	FOAM ROLLERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$88.38	105670	E	01	050	000	SHIPPING
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$63.00	105733	E	01	330	000	SELF HARDENING MODELING CLAY
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$7.99	105709	E	01	330	000	HALLOWEEN GLASS HUMAN EYES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$21.99	105671	E	04	005	344	SINGLE HOLE PUNCHERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$38.04	105671	E	04	005	344	POSTER PAINT 6 COUNT
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$4.14	105671	E	04	005	344	MAGENTA TEMPERA PAINT
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$3.97	105671	E	04	005	344	VIOLET TEMPERA PAINT
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$6.47	105671	E	04	005	344	SHELF LINER
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$13.99	105671	E	04	005	344	JUMBO TWEEZERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$23.74	105671	E	04	005	344	DAUBERS DOT MARKERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$82.10	105671	E	04	005	344	BOOMWHACKERS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$27.98	105671	E	04	005	344	MOP HEAD PENS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$22.79	105671	E	04	005	344	FLOWER GARDEN BUILDING
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$44.68	105671	E	04	005	344	STUFFED EAGLES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$24.69	105671	E	04	005	344	BALANCING STILTS FOR KIDS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$14.44	105671	E	04	005	344	TOSS CATCH BALL TOY SET
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$30.30	105671	E	04	005	344	FRENCH KIDS COAT RACK
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$39.99	105671	E	04	005	344	LAMINATOR
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$22.94	105671	E	04	005	344	WOODMAN WOODEN KIDS CLEANING SET
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$106.86	105671	E	04	005	344	RADIO FLYER TRRIKE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$15.98	105671	E	04	005	344	PARACHUTE TOY FOR KIDS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$22.09	105671	E	04	005	344	COMET BALLS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$18.61	105671	E	04	005	344	SAND SHOVEL
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$39.98	105671	E	04	005	344	BUBBLE LAWN MOWER FOR KIDS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$15.99	105671	E	04	005	344	LARGE BEACH BAG
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$15.28	105671	E	04	005	344	PAPER COW PRINTED PEEL AND STICK
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$13.58	105671	E	04	005	344	BLACK AND WHITE POLKA DOT WALLPAPER
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$15.28	105671	E	04	005	344	BLACK AND WHITE PEEL AND STICK STRIPED
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$17.27	105671	E	04	005	344	IRIS UCB FB PLASTIC TOTE
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$10.99	105671	E	04	005	344	SHIPPING AND HANDLEING

Bank	Check #	Vendor #	Vendor Name	Date	Amount	Voucher #	Fd	Org	Fin	Description	
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$22.02	105737	E	01	005	000	ISOPROPYL ALCOHOL
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$986.00	105740	E	01	050	000	SCREEN REPLACEMENT FOR DELL CHROMEBOOK
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$14.99	105658	E	01	330	000	DRY ERASE DOTS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$26.93	105658	E	01	330	000	STOREX LETTER SIZE FLAT STORAGE TRAY
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$19.75	105658	E	01	330	000	PICASSO TILES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$9.56	105658	E	01	330	000	FELLOWES PLASTICE BINDING COMBS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$259.94	105739	E	01	005	000	GOLF CART BATTERY CHARGER
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$101.31	105716	E	01	005	000	MULTIPLE ITEMS
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$19.77	105672	E	01	050	830	MULTI COLOR COTTON FABRIC SQUARES
BMOC		1491	AMAZON.COM	5/5/2025 0:00	\$9.69	105713	R	01	050	000	SOLID BRASS SMALL HINGES
BMOC		8181	United States Postal Service	5/5/2025 0:00	\$9.60	105661	E	01	005	000	J. JOHNSON-MID STATES
BMOC		8574	ULINE	5/5/2025 0:00	\$560.00	105666	E	01	050	000	RUBBERMAID DOMED TRACH CAN
BMOC		8574	ULINE	5/5/2025 0:00	\$56.86	105666	E	01	050	000	SHIPPING/HANDLING
BMOC		8611	SMARTCARE	5/5/2025 0:00	\$83.33	105750	E	04	005	321	MONTHLY SMARTCARE FEE
BMOC		9133	MF ATHLETIC	5/5/2025 0:00	\$224.00	105712	E	01	050	000	FIRST PLACE DISCUS BLUE
BMOC		9133	MF ATHLETIC	5/5/2025 0:00	\$21.92	105712	E	01	050	000	SHIPPING
BMOC		9161	ADOBE INC.	5/5/2025 0:00	\$419.88	105748	E	04	005	321	CREATIVE CLOUD ALL APPS FOR CE
BMOC		9161	ADOBE INC.	5/5/2025 0:00	\$15.99	105749	E	01	005	000	CREATIVE CLOUD ALL APPS SUBSCRIPTION
BMOC		9358	MINNESOTA DEPARTMENT OF HEALTH	5/5/2025 0:00	\$51.08	105751	E	01	005	372	INTERPRETER FEE-PROCESSING FEE
BMOC		9358	MINNESOTA DEPARTMENT OF HEALTH	5/5/2025 0:00	\$51.08	105752	E	01	005	372	INTERPRETER FEE-PROCESSING FEE
BMOC		9454	MEMPHIS NET AND TWINE	5/5/2025 0:00	\$387.00	105710	E	01	050	000	DISCUS, TRACK AND FIELD PROTECTOR NET
BMOC		9454	MEMPHIS NET AND TWINE	5/5/2025 0:00	\$30.69	105710	E	01	050	000	SHIPPING
BMOC		9455	BRISK TEACHING	5/5/2025 0:00	\$4.99	105753	E	01	050	740	BRISK EDUCATOR PRO PLAN
BMOC		9455	BRISK TEACHING	5/5/2025 0:00	\$5.00	105753	E	01	050	740	BRISK EDUCATOR PRO PLAN
				TOTAL:	\$22,582.17						

**WINDOM AREA SCHOOLS, ISD 177
WINDOM, MN
TREASURER'S REPORT TO SCHOOL BOARD**

Date of report May 1, 2025

For the Month Ending April 30, 2025

FUNDS	Cash Balance Beginning of Month	Receipts	Interest	Payroll	Disbursements/ Expenses	Cash Balance End of Month	Adjustments	Cash Balance End of Month
General Fund (01)	8,344,708.76	1,929,982.44	30,297.06	989,668.87	485,143.28	8,830,176.11		8,830,176.11
Food Service Fund (02)	94,430.34	114,085.27		39,933.58	90,444.09	78,137.94		78,137.94
Community Service Fund (04)	268,509.04	15,075.00		30,059.45	14,686.03	238,838.56		238,838.56
Sub-Total Funds 01/02/04	8,707,648.14	2,059,142.71	30,297.06	1,059,661.90	590,273.40	9,147,152.61	0.00	9,147,152.61
Debt Service Fund (07)	391,065.07					391,065.07		391,065.07
Scholarship Fund (18)	21,465.78					21,465.78		21,465.78
Activity Account (21)	309,718.76	37,658.80	796.17		27,680.69	320,493.04		320,493.04
Sub-Total Funds 07/08/21	722,249.61	37,658.80	0.00	0.00	27,680.69	733,023.89	0.00	733,023.89
TOTALS	\$ 9,429,897.75	\$ 2,096,801.51	\$ 30,297.06	\$1,059,661.90	\$ 617,954.09	\$ 9,880,176.50	\$ -	\$ 9,880,176.50

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK(S)

Description	Current Rate Of Interest (info. only)	Balance Per Bank Statement			Outstanding Checks & Wires	Deposits Not Bank Statement	Other Reconciling Items	Balance Per Treasurer's Books
BANK MIDWEST-GENERAL	1.40%	353,209.61			38,061.86	358.28	18,781.72	334,287.75
CASH ON HAND, misc		75.00						75.00
CASH ON HAND, food service		250.00						250.00
MSDLAF+ LIQUID	4.17%	918.38						918.38
MSDLAF+ MAX	4.27%	4,724,152.33						4,724,152.33
MSDLAF+ TERM	4.23% - 4.33%	4,500,000.00						4,500,000.00
BANK MIDWEST-ACTIVITY ACCOUNT	3.04%	330,381.78			9,888.74			320,493.04
Treasurer's Bal. Per Books		\$ 9,908,987.10			\$ 47,950.60	\$ 358.28	\$ 18,781.72	\$ 9,880,176.50

Other Reconciling Items - ICS Sweep Adjustment

COLIN WILSON

School Psychologist

PROFILE

16 years of experience as a school psychologist. I have worked with children PreK to Senior. I love to be the person working with struggling children, and being the person that when a student has graduated comes up and tells me "Thank you for being the one person who was willing to listen and try to understand when no one else would."

CONTACT



EXPERIENCE

Woodfield Center

2001-2004, 2006

Cottage staff (both boys' and girls' cottages), Shift Lead Staff for boys' cottage after a year. Met with children to make sure they were working on their treatment goals. I was trained on Reality Therapy, Corrective Thinking, and JKM Safe Crisis Management. Learned the skills to safely to properly handle escalating situations.

Oceti Sakowin Education Consortium

2009-2015

I learned to handle an increased workload and stress reduction. Learned what it was like to be the minority in a situation and have people look at you with initial distrust. Learned to persevere and what it is to truly earn the trust and respect of people that have experienced major historical trauma. Learned what the value of listening first before talking means.

SWWC Educational COOP

2015-PRESENT

Learned the organizational skills to handle an even larger test load. I learned to adapt my approach to different environments, a range of staff personalities and assertively advocate for students as an itinerant school psychologist. I would have counseling sessions with students and have experience working at the ELC in Windom. I was able to develop strong relationships with students.

SKILLS

- Develop strong relationships
- Thinks outside the box
- Strong problem solver
- Adaptive
- Loves learning
- Strong advocate
- Collaborative

EDUCATION

University of South Dakota

1999-2004

Major in Psychology, Minor in Speech Communication

University of South Dakota

2007-2009

Specialist in Education, School Psychology

Windom School District 177 Online Application

Najera Ruiz, Stacy - AppNo: 1096

Date Submitted: 3/10/2025

Personal Data

Name: Stacy (First) Stacy (Middle Initial) Najera Ruiz (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

Other:

Email Address:

Postal Address

Permanent Address

Number & Street:
Apt. Number:
City:
State/Province:
Zip/Postal Code:
Country:
Daytime Phone:
Home/Cell Phone:

Present Address

Number & Street:
Apt. Number:
City:
State/Province:
Zip/Postal Code:
Country:
Phone Number:

Employment Desired

Open Vacancy Desired:

		Date Last Submitted	Experience in Similar Positions
JobID: 1834	Substitute: Food Service Substitutes at District Wide	3/10/2025	years
JobID: 1912	Support Staff: 6.75 Special Education Paraprofessional at Windom Area Elementary	3/10/2025	years

Position Desired:

Food Service

1. Cafeteria Helper

Substitute

1. Substitute Food Service
2. Substitute Paraprofessional

Support Staff

1. Special Education Paraprofessional

Tutors

1. Reading Corp Tutor

Experience in Similar Positions

-

-

-

-

-

Experience

Please list ALL relevant work experience beginning with the most recent.

DC

Dylan Colbert

Experienced Diesel technician with 5+ years of experience repairing heavy-duty commercial vehicles and equipment. Proficient in the use of a variety of tools and procedures related to the field.

Experience

2020-Present

Diesel Technician | Nuss Truck and Equipment | Mankato, MN

- Demonstrated a high-level knowledge of a variety of repair procedures
- Operated a multitude of equipment and power tools to aide in repair work.
- Maintained a clean and organized workshop environment
- Proved to have a high understanding of engine, aftertreatment, transmission, and multiple other heavy duty truck systems
- Consistently managed to meet job deadlines and efficiency goals

2018-2020

Diesel Technician | Alexandria Tech Truck Driving Program | Alexandria, MN

- Collaborated with other employees to repair heavy duty diesel trucks
- Managed to perform well under time constraints
- Learned to become proficient in air brake, fuel, and cooling systems
- Oversaw the teaching of younger technicians

2021-Present

Middle School Football/Basketball Coach | LCWM Middle School | Lake Crystal, MN

- Motivated players to accomplish pre-determined team/personal goals.
- Created daily practice plans and in-game schemes.

Education

Alexandria Technical and Community College | Alexandria, MN

April 2020 | Associate of Applied Science in Diesel Mechanics

Windom Area High School | Windom, MN

May 2018 | High School Diploma

Key skills and characteristics

- Skilled at using and identifying relevant tools
- Proficient at following directions, as well as creating and implementing sets of procedures
- Determined to bring a positive attitude to the workplace
- Experienced in reading and interpreting wiring schematics
- Passionate about continuing to learn and develop a professional skill set

Jacob (Jake) Tauer

Dedicated teacher and coach committed to fostering a positive and supportive environment where students and athletes can grow, learn, and achieve their full potential.

Sports Management

Degree: Bachelor of Science in Physical Education/Emphasis in Sports Management

Graduated: Spring 2024

Degree: K-12 Physical Education & Health Degree

Anticipated Completion: Spring 2026

Southwest Minnesota State University - Marshall, MN

Experience

Physical Education, Health, and DAPE Teacher 7-12

Red Rock Central Public School- Lamberton, MN

August 2024-Present

- Design and implement engaging health and physical education lessons including adapted physical education for DAPE students, to promote lifelong fitness and well being
- Strong communication and effective conflict management skills
- Create professional relationships with students and staff

Junior High and High School Coach

- Junior High Football, Assistant Varsity Boys' Basketball, and Assistant Varsity Baseball

SMSU Internship under Assistant Athletic Director

SMSU Athletic Communications Office – Marshall, MN

September 2022- May 2024

- Use my knowledge of football and basketball to provide accurate play by play summaries used for stats and live commentators of SMSU basketball and football games
- Film basketball games for SMSU women's and men's basketball
- Input play by play for the SMSU volleyball and basketball team statistics through NCAA LiveStats
- Responsible for drafting and publishing social media content on SMSU twitter using BlueFrameTech
- Draft SMSU player profiles highlighting their individual success within their respective athletic programs

Summer Recreational Activity Coach

Tracy Area Schools - Tracy, MN

Summer 2015-Summer 2024

- Utilize my communication and leadership skills to be an effective coach and role model
- Teach children the rules of baseball as well as assist with the development of their skills
- Organize and teach basic skill sets related to other outdoor activities offered through summer programs

Elementary/Junior High Basketball and Baseball Official

Tracy Area Schools – Tracy, MN

September 2018- Present

- Enforce the rules of basketball and baseball
- Experience conflict management and techniques to overcome situations as they arise

Head Junior Legion Baseball Coach/Assistant Senior Legion Baseball Coach

Tracy Legion Post 871 – Tracy, MN

June 2021-August 2022

- Used my baseball knowledge and leadership skills to coach 9th and 10th grade boys
- Hosted and facilitated a playoff tournament at Tracy and Milroy baseball fields

Windom School District 177 Online Application

Gonzalez, Elianib - AppNo: 1065

Date Submitted: 3/31/2025

Internal Candidate

Personal Data

Name: Elianib J Gonzalez
(First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

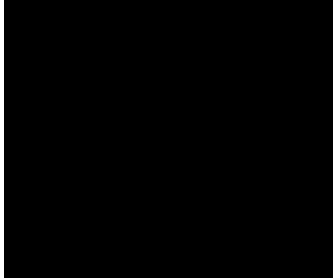
Other: [Redacted] (Middle Initial) (Last)

Email Address: [Redacted]

Postal Address

Permanent Address

Number & Street:
Apt. Number:
City:
State/Province:
Zip/Postal Code:
Country:
Daytime Phone:
Home/Cell Phone:



Present Address

Number & Street:
Apt. Number:
City:
State/Province:
Zip/Postal Code:
Country:
Phone Number:

Employment Desired

Position Desired:

Experience in Similar Positions

Secretarial/Clerical

1. Secretary - 10 months

-

Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Hylife Production employee		2850 MN-60 Windom, MN 56101 (507) 303-7523		Hector Rojas	
Date From - Date To:	10/2022 - 05/2023	Full or Part Time:	Full		
Reason for Leaving:	The factory closed.				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	I did several positions on the production area.				

EMMA WINTER

TEACHING PHILOSOPHY

My mission is to create a safe and comfortable learning environment where each student can thrive socially, emotionally, and academically. Where each student can ultimately reach their full potential in each of those areas and find a lifelong love for learning. To encourage students to love learning, I will ensure that the classroom activities and lessons are hands-on and engaging. I will ensure that the classroom embraces differences between students and encourages collaboration and respect within the students. I will to the best of my ability, use my skills that I have learned and give the students the education they deserve.

WORK EXPERIENCE

Long-Term 4th Grade Substitute Teacher, JCC Schools, Lakefield, MN Jan 2025 - Present

- Taught all core subject including math, reading, science and social studies aligned with state standards.
- Created and implemented lesson plans that were hands-on and engaging, as well as at grade level.
- Differentiated instruction for students with IEPs and high-achieving learners.
- Maintained consistent communication with families and collaborated with grade-level team and support staff.

Student Teaching, Sioux Valley Schools, Volga, SD

Aug. - Dec. 2024

- Offered a comfortable learning environment for 5th grade learners, ensuring they felt safe during instruction time.
- Developed age-appropriate lesson plans and activities that were hands-on, and student centered. Focused on supplementary and foundational skills for future grade levels.
- Collaborated with the lead teacher to create supplemental work and lesson plans, implement curriculum, manage classroom routines, and creating a positive learning environment.

Lead Teacher, BASE, Sioux Valley Schools, Volga, SD

Sept. 2022 - Nov 2024

- Delivered reliable after school childcare services while supervising the children during outdoor playtime on the playground, promoting physical activity and safe play.
- Ensured the safety and engagement of children in various settings.
- Fostered open and effective communication with parents, discussing their child's behavioral actions and collaborating on potential strategies for improvements.
- Implemented positive behavior management techniques to address and correct challenging behaviors in children.

EDUCATION

South Dakota State University

Dec. 2024

Brookings, SD

- Major in Early Childhood Education - COOP Program through DSU
- Final GPA: 3.299

Jackson County Central High School

May 2019

Jackson, MN

High School Diploma

KEY SKILLS

- Works well with public & children
- Creative
- Lesson planning
- Classroom Management
- Time-Management Skills
- Organization Skills
- Communication Skills



APR 23 2025

Holly Anderson <handerson@isd177.com>

Resignation from Teaching Position

1 message

Mari Harries <mharries@isd177.com>

Wed, Apr 23, 2025 at 10:34 AM

To: Holly Anderson <handerson@isd177.com>

Hello,

After much thought, I'm writing to formally resign from my position as a high school English teacher at Windom Area Schools, effective the end of my 2024–2025 school year contract.

Teaching here has been an absolute delight, and this transitional chapter in my life has been filled with many lessons, a little bit of a reminder not to take myself too seriously, and more coffee than I care to admit. :)

Thank you for the opportunity to be part of such an awesome place and for your guidance and dedication in creating this wonderful atmosphere of empathy, education and encouragement.

Go Eagles!

Best, M. Harries



Jana Raverty <jraverty@isd177.com>

APR 29 2025

Fwd: Notice of Resignation

1 message

Jamie Frank <jfrank@isd177.com>

Sun, Apr 27, 2025 at 11:07 AM

To: Jana Bussey <jraverty@isd177.com>, Holly Anderson <handerson@isd177.com>, Marcie Blouin <mblouin@isd177.com>

Sent from my iPhone

Begin forwarded message:

From: Matt Onken <monken@isd177.com>**Date:** April 26, 2025 at 6:28:51 PM CDT**To:** Bryan Joyce <bjoyce@isd177.com>, Jamie Frank <jfrank@isd177.com>, Bruce Mews <bmews@isd177.com>, Joel Bordewyk <joel.bordewyk@gmail.com>, msteffen@isd177.com, Lynn Liepold <lliepold@isd177.com>, Brianne Miller <bmillier@isd177.com>, Barb Jones <bjones@isd177.com>, Angie Klassen <aklassen@isd177.com>**Subject:** Notice of Resignation

Dear Bryan, Jamie and school board members,

I am writing to formally resign from my position at Windom Area Highschool, effective April 26th 2025.

My last day will be May 13th 2025.

After careful consideration, I have decided that it is in the best interest of myself to step away at this time from my position as a highschool Paraprofessional. I appreciate the opportunities I have had while working here the past 8 years and wish the school continued success in the future.

Please let me know how I can assist with the transition.

Sincerely,
Matthew P Onken
Highschool Paraprofessional

The mediocre teacher tells.
The good teacher explains.
The superior teacher demonstrates.
The great teacher inspires.

William Arthur Ward



APR 29 2025

Holly Anderson <handerson@isd177.com>

Resignation

1 message

Amy Merrihew <amerrihew@isd177.com>
To: Holly Anderson <handerson@isd177.com>

Tue, Apr 29, 2025 at 7:55 AM

I would like to resign from my previous position as a Paraprofessional at Windom Area Schools, effective May 1, 2025. I have decided to stay in my current position as the Special Education Secretary.

Thank you,
Amy Merrihew

Amy Merrihew

Student Support | Special Education Secretary

Windom Area School District

1400 17th Street | Windom, MN 56101

P: (507)831-6910 Ext. 104 | F: (507)831-6919

amerrihew@isd177.com

APR 30 2025

Emily Aikele

1400 17th Street
Windom, MN 56101
eaikele@isd177.com

April 30, 2025

Bryan Joyce

Principal, Windom Area High School
1400 17th Street
Windom, MN 56101

Dear Mr. Joyce,

I would like to inform you that I am resigning from the Business and FACS teaching position, effective at the end of the 2024-2025 school year. I will also be resigning as the yearbook advisor.

Sincerely,

Emily Aikele

Emily Aikele

APR 30 2025

Emily Aikele

1400 17th Street
Windom, MN 56101
eaikele@isd177.com

April 30, 2025

Corey Barfknecht

Principal, Windom Elementary School
1400 17th Street
Windom, MN 56101

Dear Mr. Barfknecht,

I would like to inform you that I am resigning from the Early Childhood Family Education classroom teaching position, effective at the end of the 2024-2025 school year.

Sincerely,

Emily Aikele

Emily Aikele



MAY 02 2025

Marcie Blouin <mblouin@isd177.com>

Fwd: Resignation

1 message

Holly Anderson <handerson@isd177.com>

Fri, May 2, 2025 at 10:07 AM

To: Dane Nielsen <dnielsen@isd177.com>, Marcie Blouin <mblouin@isd177.com>, Jana Raverty <jraverty@isd177.com>

Holly Anderson

Human Resources and Financial Assistant
Windom Area Schools, ISD #177
PO Box 177 | 1400 17th Street | Windom, MN 56101
Phone: (507)831-6901 Ext. 302 | Direct: (507)832-8737
Fax: (507)831-6919
handerson@isd177.com

----- Forwarded message -----

From: **Debanhy Sosa Cuello** <dsosacuello@isd177.com>
Date: Fri, May 2, 2025 at 9:30 AM
Subject: Resignation
To: Holly Anderson <handerson@isd177.com>

Hello,

Please accept this letter as formal notification of my intention to resign from my position as an EL Paraprofessional, concluding at the end of the 2024-2025 school year.

I want to take this opportunity to thank everyone for the valuable experience and support provided during my time at Windom Schools.

Sincerely,
Debanhy Sosa



MAY 02 2025

Marcie Blouin <mblouin@isd177.com>

Fwd: Resignation

1 message

Jana Raverty <jraverty@isd177.com>

Fri, May 2, 2025 at 1:04 PM

To: Holly Anderson <handerson@isd177.com>, Marcie Blouin <mblouin@isd177.com>

Jana Raverty
Payroll/Human Resources Coordinator
Windom Area Schools
PH: 507-832-8733 (Direct)
PH: 507-831-6901 ext.503
FAX:507-831-6919



----- Forwarded message -----

From: **Corey Barfknecht** <cbarfknecht@isd177.com>

Date: Fri, May 2, 2025 at 12:58 PM

Subject: Fwd: Resignation

To: Jana Raverty <jraverty@isd177.com>



Corey Barfknecht
Principal
Windom Area Elementary
Bridges Preschool
507-831-6925

----- Forwarded message -----

From: **Tera Crowell** <teracrowell@isd177.com>

Date: Fri, May 2, 2025 at 12:19 PM

Subject: Resignation

To: Corey Barfknecht <cbarfknecht@isd177.com>

Good afternoon,

I want to thank you for the opportunity of working with the preschoolers. I have accepted a different position and my last day will be May 16th.

Thank you,
Tera Crowell

Jacob Johnson
Activities Director
Ag/Industrial Technology Teacher
Head Girls Basketball Coach
Windom Area Schools
PO 177
Windom, MN 56101
Work: 507-832-8744
Cell: 507-221-0549

MAY 06 2025

Eagle Pride!



----- Forwarded message -----

From: **Nichole Lowe** <nlowe@isd177.com>
Date: Tue, May 6, 2025 at 12:53 PM
Subject: FFA Advisor
To: Jacob Johnson <jjohnson@isd177.com>

Hi Jacob,

I am writing to inform you of my resignation from my position as the FFA Assistant Advisor effective at the end of the 2024-2025 school year.

Thank you to my administration, advisors, and members for all your guidance and support over the past few years.

Sincerely,

Nichole Hass

--
Nichole Hass
High School Agriculture Teacher/Middle School FACS Teacher
Windom FFA Advisor
Windom Area Schools





Marcie Blouin <mblouin@isd177.com>

Fwd: FFA Advisor

1 message

Jacob Johnson <jjohnson@isd177.com>

Tue, May 6, 2025 at 12:56 PM

To: Bryan Joyce <bjoyce@isd177.com>, Holly Anderson <handerson@isd177.com>, Marcie Blouin <mblouin@isd177.com>

MAY 01 2025

Dear Jamie, Jana, and Mandie 5/1/25

This is a note to let you know that I will be retiring June 6th

Thank you for the opportunity to work for the school. I thoroughly enjoyed cooking at the ALC/etc and getting to know the staff and children

Sincerely
Cindy Katzenberg



MAY 07 2025

Marcie Blouin <mblouin@isd177.com>

Fwd: resigning

1 message

Holly Anderson <handerson@isd177.com>

Tue, May 6, 2025 at 3:19 PM

To: Marcie Blouin <mblouin@isd177.com>, Jana Raverty <jraverty@isd177.com>

----- Forwarded message -----

From: **Holly Boldt** <hboldt@isd177.com>

Date: Tue, May 6, 2025 at 2:57 PM

Subject: resigning

To: Holly Anderson <handerson@isd177.com>

I would like to resign from my previous job at Highland as the cafeteria Manager and stay with my current position as cook/Manager at the Middle/High school.

--

Holly Anderson

Business Manager/Director of Finance

Windom Area Schools, ISD #177

PO Box 177 | 1400 17th Street | Windom, MN 56101

Phone: (507)831-6901 Ext. 504 | Direct: (507)832-8734

Fax: (507)831-6919

handerson@isd177.com



May 12, 2025

What has happened:

- Bridges Preschool and Head Start visited K classes and toured the elementary school.
- Elementary Track Meet May 8
- 2nd Grade circus field
- 3rd grade county field trip to Courthouse, City Hall, Law Enforcement Center, and more.
- Class lists are being made to best serve our students.
- LETRS is finished with our staff averaging 95% on the Mastery Assessment of the entire program
- MCAs are done for 3rd and 4th
- STAR and Fastbridge Testing is happening

What is coming:

- Field trips for 1st, 3rd, and 4th
- 4th grade visit to the Middle School
- Terrific Kid May 12 and 13
- Blame it on the Wolf 4th grade play.
- Career Day -May 22
- Water Day- May 23

Other News:

- Dojo points/Dojo Store has been great this year. Our staff has been recognizing positive, expected behaviors all year. Our staff have given out 461,482 points this year!
- Last week was Teacher Appreciation Week. The teachers and staff at Bridges Preschool and Windom Area Elementary are truly THE BEST. They are working hard every day to help our students succeed academically, socially, and emotionally. They step up and fill in when we need them. They go above and beyond every day.

Thank you for supporting our youngest Eagles!

Windom Area Middle School Board Report

2024-2025



May 12, 2025

Happy May, Middle School Board Report

- Celebration of the Windom Area School Teachers took place May 5 -9. I'm extremely grateful to be a part of this high-achieving team.
- I would also like to acknowledge Jessica Matt and Jacki Larson, as School Nurse Appreciation Day took place on May 7.
- We wrapped up our final Fire Drill on May 9. We have completed all mandatory drills for the year.
- The Bike Fleet has been here. Officer Dana has been busy teaching bike safety and giving students a great opportunity to ride bikes during their PE time and at other times during the day.
- 5th Grade students took a trip to the Minnesota Arboretum.
- I want to recognize Officer Dana Wallace and her school safety patrol for the work done to keep pedestrians safe.
- May 5 - 20, the STAR Testing window is open for assessing where students are in reading and math.
- May 20 - Concert Time! 4th and 5th at 6 PM. The Middle School Pops Concert will occur at 7:30 in The Nest.
- May 28 - 7th grade students will take a field trip to the Capitol and the MN History Center.

- May 29 - Final Student Day and Community Clean Up - Dismissal 12:35
- May 30 - Teacher Checkout Day
- Chromebooks - Keeping the practice of not taking home.





5/12/2025 - From the Desk of High School Principal Bryan Joyce

Vision: All students graduate with the knowledge and skills needed to be productive and engaged citizens

Purpose: All students learn the academic standards and we provide as much time and support as needed to help each student learn

- May is here, enjoy the Eagle Eye for our upcoming month.
 - Eagle Eye in English: <https://secure.smores.com/n/30xzn>
 - Eagle Eye in Spanish: <https://secure.smores.com/n/cy96k>
- Please join us for Awards Day this Friday, 8:30 AM
- Thanks for your help judging & supporting Eagle Achievement!
- Prom was a great event this year, thanks to Mrs. Nibbe, all the junior parents and junior class advisors, as well as our custodians!
- CEO trade show was a huge success!
 - We are seeking a new facilitator for the 25-26 school year
- Senior trip is this Wednesday
- Seniors in good standing with no outstanding detention time will enjoy open campus May 21-22
- Graduation commencement is Friday May 23 7:00 PM in the Nest
 - All board members are invited to join us for a flower and to sit on stage, please let Jamie or I know if you cannot make it
 - All seniors who meet our requirements for graduation or are within ½ credit will walk at commencement provided all outstanding detention time is served
- Our students will participate in community cleanup on Thursday, May 29 - which is also a 12:35 release day
- Teachers will enjoy and end of year breakfast and check out on Friday, May 30
- Huge thanks to our teaching staff - last week was Teacher Appreciation Week - it is quite astounding to hear from our students in my check out meetings with seniors just about all the teachers who have made a difference in their lives - our community should be awfully proud of our exceptional teaching staff!!



School Board Report

By Superintendent Jamie Frank

May 12, 2025

Enrollment

May 1, 2025, enrollment data shows that we have 1129 students for K-12 at Windom Area Schools. This is exactly the same as April 1. Please see the attachment to compare current enrollment to prior years and from month to month.

Teacher Appreciation Week

May 5-9 was Teacher Appreciation Week. Windom Area Schools is so fortunate to have incredible teachers who give of themselves to educate children. Thank you Windom Teaching Team!

Arts and Athletics Project

After months of planning, preparation, listening, adjusting, and completing high levels of communication, the eve of election day is finally here. Please remember to vote tomorrow, May 13, at the Community Center between the hours of 11:00 am and 8:00 pm.

This journey began with user group meetings a year ago. We then engaged with a Community Task Force to listen to feedback and refine the facility needs. The scope of the project was defined, and the community was surveyed. The board responded to the survey results by lowering the project from \$35M to \$27.5M.

In effort to provide voters with accurate information, a school webpage was created to be a resource for all who want to learn more. The Citizen wrote a three-part series on the project and KDOM ran several interviews. In addition, we've completed a series of Community Meetings on October 22, March 20, April 30, and May 7, and staff meetings throughout. I've been the guest speaker at Kiwanis and the Service Club, among many informal, group and individual conversations. We did all of this in an effort to be transparent and visible throughout the process as we communicated the facility needs for programming. The special election will be held tomorrow, May 13, and we are all looking forward to hearing the results. Results will be posted on the Windom Schools Website following the election.

Principal Appreciation Day

May 1 was Principal Appreciation Day. We have three of the most outstanding principals among us, and I appreciate their hard work every single day. They are dedicated to WAS, passionate about helping students succeed, and have a work ethic that is second to none. Thank you, Mr. Barfknecht, Mr. Nielsen, and Mr. Joyce, for your commitment to Windom Area Schools. We appreciate you!

Windom Area School District #177 -- Enrollment Checks--2024-2025

Grade	Soft Projections 6/10	Students Served 9/12	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	Last Day	Sum Total	Daily Average
EC -3s	39	41	41	41	41	41	41	41	41	41			
EC-4s	60	53	53	53	53	53	53	52	52	52			
K	90	94	94	95	94	94	95	95	95	95		851	94.56
1	75	71	68	68	68	71	71	68	69	68		622	69.11
2	80	82	82	82	81	80	80	80	80	80		727	80.78
3	103	100	101	102	102	101	101	101	102	103		913	101.44
4	93	99	98	99	99	99	99	98	98	98		887	98.56
5	96	95	96	96	96	96	97	96	97	97		866	96.22
6	75	72	71	73	73	73	73	74	74	75		658	73.11
7	93	96	95	94	94	93	93	93	93	94		845	93.89
8	99	98	98	102	102	102	102	101	100	100		905	100.56
9	83	83	81	81	80	81	82	80	80	79		727	80.78
10	80	80	80	79	79	79	78	76	76	75		702	78.00
11	82	79	79	78	78	78	77	77	78	78		702	78.00
12	96	91	90	88	88	87	87	87	87	87		792	88.00
Subtotal -- K-12	1145	1140	1133	1137	1134	1134	1135	1126	1129	1129		10197	1133.00
Total EC-12		1234	1227	1231	1228	1228	1229	1219	1222	1222			

Total K-12 Students

Same Date in:

Year	Inperson & DL	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	Last Day
2024-2025		1140	1133	1137	1134	1134	1135	1126	1129	1129
2023-2024		1152	1148	1152	1155	1156	1141	1136	1142	1148
2022-2023		1170	1158	1165	1164	1173	1165	1156	1157	1159
2021-2022		1164	1156	1149	1142	1139	1129	1124	1122	1115
2020-2021		1098	1102	1094	1107	1112	1124	1115	1113	1123
2019-2020		1084	1088	1089	1094	1084	1075	1075	1075	1077
2018-2019		1047	1047	1050	1046	1048	1049	1047	1045	1047
2017-2018		1054	1049	1053	1044	1043	1042	1038	1041	1039
2016-2017		1033	1037	1042	1044	1046	1044	1042	1049	1041

Windom Area School District #177 -- Enrollment Checks--2024-2025

	Soft Projections 6/10	Students Served 9/12	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	Last Day	Sum Total	Daily Average
Date	6/10/2022	9/12/2023	10/1/2023	11/1/2023	12/1/23	1/1/2023	2/1/2023	3/1/2023	4/1/2023	5/1/2023			Average
EC Students	99	94	94	94	94	94	94	93	93	93			
Grades K-4	441	446	443	446	444	445	446	442	444	444	0		
Grades 5-8	363	361	360	365	365	364	365	364	364	366	0		
Grades 9-12	341	333	330	326	325	325	324	320	321	319	0		
Total K-12	1145	1140	1133	1137	1134	1134	1135	1126	1129	1129	0	0	0.00
Total Pre HC-12	1244	1234	1227	1231	1228	1228	1229	1219	1222	1222	0	0	0.00



0
1158
1156
1102
1088
1047
1049
1037

Windom School Enviro Center

17th St

17th St

1.9 acres

Shape + Crown walking Trail
Add 2" of Crushed gravel 3/8-3/4" with fines

New

.6 acres

Steel CRP Existing

Elm St

Gravel: 3/8-3/4" Crushed w/ Fines
1900' @ 2" 94 cu yds
Culverts: 8' wide
Existing Repair Surface
New



Windom School Environmental Center

Walking path improvement
and
Maintenance

Culvert addition

To allow water to move through culvert rather than over the path

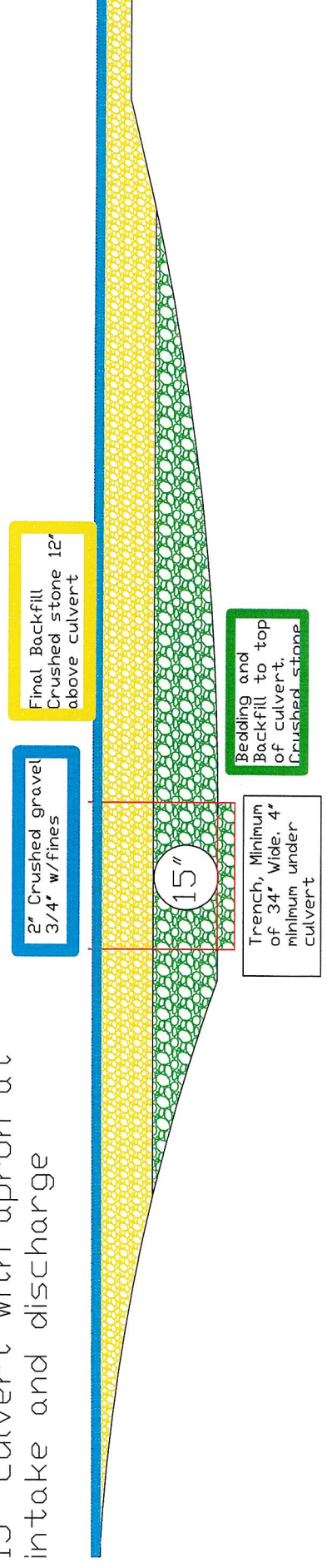
Shape path to remove low spots.

Crown path to allow water to move to the side of the path.

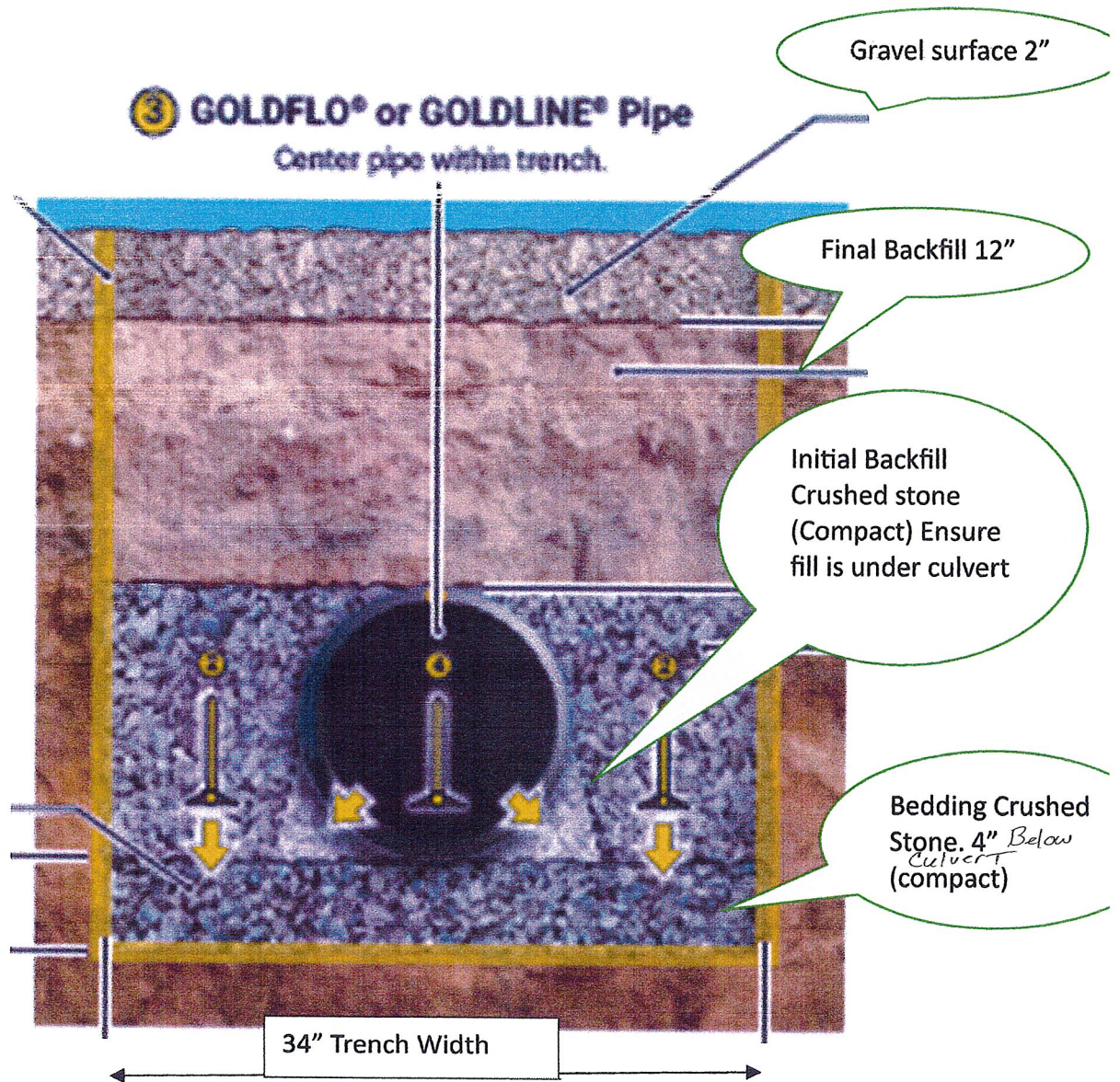
Add an additional 2" of 3/4 crushed gravel w/fines.

This will pack into a firm base, allowing for easy walking.

15" culvert with apron at intake and discharge



Culvert Windom School Environmental walking path



Bramstedt Land Solutions

39854 County Road 15
MN 56137

Estimate

Date	Estimate #
4/18/2025	1

Name / Address
MDHA Dennis Quarberg

Project

Description	Qty	Rate	Total
Red rock 3/4 with fines. 144 ton delivered.	1	2,700.00	2,700.00
Gravel to build up path approaching new culvert. 24 ton delivered.	1	350.00	350.00
Field rock to stack around culvert openings 7 ton delivered.	1	120.00	120.00
2" Red rock for around culvert. 7 ton delivered.	1	175.00	175.00
15" x 20' dual wall culvert	1	230.00	230.00
15" steel culvert apron	2	219.00	438.00
1/8' steel to repair existing culvert.	1	50.00	50.00
Install new culvert. Repair existing culvert. Install rock around culverts. Plain path flat. Resurface and grade trail.	1	5,000.00	5,000.00



BRAMSTEDT LAND SOLUTIONS
COOPER BRAMSTEDT: 507-822-0775
WINDOM, MINNESOTA

- EXCAVATION
- DEMOLITION
- LAND CLEARING/SITE PREP
- METAL RECYCLING
- CUSTOM HAY SERVICES

Total		\$9,063.00
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Bramstedt Land Solutions

39854 County Road 15
MN 56137

Estimate

Date	Estimate #
4/18/2025	2

Name / Address
MDHA Dennis Quarberg

Project

Description	Qty	Rate	Total
Gravel with fines. 144 ton delivered.	1	2,100.00	2,100.00
Gravel to build up path approaching new culvert. 24 ton delivered.	1	350.00	350.00
Field rock to stack around culvert openings 7 ton delivered.	1	120.00	120.00
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15" x 20' dual wall culvert	1	230.00	230.00
15" steel culvert apron	2	219.00	438.00
1/8' steel to repair existing culvert.	1	50.00	50.00
Install new culvert. Repair existing culvert. Install rock around culverts. Plain path flat. Resurface and grade trail.	1	5,000.00	5,000.00
		Total	\$8,463.00

Eagle Achievement

Windom Area Schools

Making a Difference - How We Started

- Started in the 2009-2010 school year.
- Community Engagement Project Based on Research Paper.
- Originally started with Bryan Joyce, Eric Hanson, and Laura Alvstad

Overview

- 1500-4000 Word Essay
- Community Engagement Project
- 7-10 Minute Formal Presentation to Panel of Judges

Methodology

- Aligns with MN English/Social Studies Standards & Benchmarks (too many to list..)
- 21st Century Learning Curriculum



Research Paper

- **Writing Assignment:** Choose a problem faced by a community or group. Explain the causes and/or effects of this problem, and offer a solution/solutions to this problem.
- **Research Proposal:** Explain the problem you are researching. Explain the causes/effects of your research topic. The proposal is a brief written statement in which you explain your goals for the research assignment. This functions as a map for your research paper. It presents a brief introduction to the subject, leads up to the thesis, and shows the direction in which the writer plans to go to answer research questions and support the thesis.
- **Annotated Bibliography:** A list of cited sources (MLA Format) with brief explanations. The purpose is to help the reader of the bibliography understand the uses of each source and the relationships of one source to another.
- **Outline, Rough Draft, Editing and Revision** all lead to the final draft of their essay.

Community Engagement Project

- The second facet of Eagle Achievement allows students to apply the information they have gained in research to manufacture a product demonstrating their mastery of the topic. The research should give students insights to an area that they would like to do some work in to address the original problem identified. Around 10 hours of work is expected when completing the project.
- No two projects are ever the same, each student gets something different out of the process
- Projects are often developed through community involvement between active community members and students.
- Builds strong lasting relationships between the school and the community.

Successes

- Feed My Starving Children
- Community Blood Bank and Drives
- Musical Set Construction
- Fishing Dock on Bingham Lake
- Warm-up Windom
- Star Spangled Banner Livestock Expo
- Cottonwood County Animal Shelter
- Increased Youth Camps and Activities
- Clothing Drive
- Lobbying - Student Political Engagement
- Equipment Drives and School Supply Drives
- Volunteerism

Timeline

- **September** - Brainstorm research idea, identify topic, mentor
- **October** - Research
- **November** - Research, outline, annotated bibliography, rough draft
- **December** - Research paper due
- **January** - Finalize physical project plan
- **February** - Physical project
- **March** - Physical project
- **April/May** - Physical project completion, formal presentation

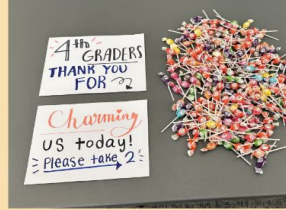
Growth

- Continuous Process of Reflection & Improvement
 - Finding new topics and projects to support the community
- Grad requirement - 2014 and beyond
- Adopting outside the box thinking
 - Career Shadowing and Exploration, Project Fairs for the Community

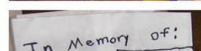
Student Growth and Achievement

- Student Achievement is Measured Through:
 - Individual Conferences
 - Formal Assessments
 - Presentation Feedback
 - Self-evaluation
 - Feedback from Past Graduates
 - Feedback and Support from Staff

Hosted a 4th grade "Band Day"



Meegan Hanson & Shelby Mattson



Makenzie Winker & Leah Hacker



Jacob Johnson



Warm up Windom



By: Ellie Marie

WORDS TO KNOW

DPYD - Taking out a small piece of one to see if there are cancer cells.

ENDOSCOPY - A test that looks at the side of the colon.

LYMPH - A growth found in places like the leg and rectum.

metastasis - Cancer cells that have spread on where they originated to other parts of the body.

OBSTRUCTION - A blockage that keeps it from flowing like it should.



MAYO CLINIC
Department of Development
300 First Street SW
Rochester, MN 55905

All funds raised will go towards
COLORECTAL CANCER research!
Thank you for your support.





COLLECTION AND DISTRIBUTION OF SUPPLIES



Delivered books to the 3's and 4's classes

Each child got to take home a bundle that had 5 books in it.

Had separate bundles available with spanish books



RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT OF A PROBATIONARY TEACHER

WHEREAS Paul Aikele is a probationary teacher in Independent School District No. 177, Windom.

BE IT RESOLVED, by the School Board of Independent School District No. 177, Windom, that pursuant to Minn. Stat. 122A.40 Subd. 5 the teaching contract of Paul Aikele, a probationary teacher, in the Independent District No. 177, is hereby non renewed and terminated at the end of the 2024-2025 school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding termination and nonrenewal of his contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NONRENEWAL

Dear Mr. Aikele,

You are hereby notified that at an open meeting of the School Board of Independent School District No. 177 held on May 12th, 2025, a resolution was adopted by a majority roll call vote to non-renew and terminate your contract effective at the end of the current school year and not to renew your contract for the 2025-2026 school year. Said action of the Board is pursuant to Minn. Stat. 122A.40, Subd. 5.

Respectfully,

SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 177

By _____ Bruce Mews, Clerk

The motion for the preceding resolution was duly seconded by and upon vote being taken thereof, the following voting in favor:____ the following voting against the same:____ Whereupon said resolution was declared duly passed and adopted.

04282025

Member _____ introduced the following Resolution and moved its adoption:

RESOLUTION REGARDING THE USE OF EMPLOYEES' PERSONAL VEHICLES FOR
EXTRACURRICULAR ACTIVITIES

WHEREAS, Minnesota law authorize the School Board to adopt District policies, procedures, and processes;

WHEREAS, the School Board adopted District Policy 710 - Extracurricular Transportation on December 14, 2011;

WHEREAS, the District has evaluated the financial, personnel, and other resources required for District provided transportation for extracurricular activities and has determined that providing transportation for extracurricular activities is not feasible in all circumstances;

WHEREAS, District Policy 710 dictates that, if the District makes no arrangements for extracurricular transportation, District students who wish to participate in the extracurricular are responsible for arranging for or providing their own transportation;

WHEREAS, District Policy 710 generally prohibits District employees from undertaking independent arrangement, scheduling, and coordination of transportation for extracurricular activities unless specifically directed or approved by the District's administration;

WHEREAS, District Policy 710 generally prohibits District employees from using their personal vehicles to transport District students for extracurricular activities absent an emergency circumstance;

WHEREAS, District employees may be the parent/guardian of a District student and responsible for arranging transportation for their own student/child for extracurricular activities;

WHEREAS, the School Board has determined that it does not intend to curtail District employees, acting as the parent/guardian of their own District student, from transporting other District students as part of a carpool for extracurricular activities;

WHEREAS, the District understands the rulings in *Verhel v. Indep. Sch. Dist. No. 709*, 359 N.W.2d 579 (Minn. 1984), and *Fenrich v. The Blake School*, 920 N.W.2d 195 (Minn. 2018), which generally relate to liability for transportation for extracurricular activities;

WHEREAS, the District has evaluated the safety considerations specific to the District providing transportation for extracurricular activities and specific to alternative transportation for extracurricular activities, including transportation provided by a District employee who is the parent/guardian of a District student participating in the extracurricular activity;

WHEREAS, the District has evaluated the possible legal consequences specific to the District providing transportation for extracurricular activities and specific to District employees who are the parent/guardian of a District student providing transportation, as well as the immunities the District has under Minnesota law, including Minnesota Statutes Section 466.03, subdivision 6; and

WHEREAS, the District has evaluated other social and political factors specific to the District providing transportation for extracurricular activities and specific to District employees who are the parent/guardian of a District student providing transportation.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 177, Windom Area Schools, as follows:

1. In light of the District's balancing of policy objectives as described in this resolution, the District will allow District employees, who are the parent/guardian of a District student, to use their personal vehicles to transport other District students for extracurricular activities when the District has not provided transportation for the extracurricular activity and when their own student/child is also a passenger in the vehicle and participating in the extracurricular activity. The Board determines that under these circumstances, such District employees are acting in their personal capacity as parents/guardians to District students and, as such, are not acting in a manner inconsistent with the requirements of District Policy 710.
2. In light of the District's balancing of policy objectives as described in this resolution, the District will not provide any supervision for District employees engaged in the transportation of District students pursuant to this resolution. The District will not coordinate, oversee, or provide instruction or guidance regarding any transportation arrangement a District employee makes with another student's parents/guardians pursuant to this resolution. Parents/guardians who choose to allow their student to be transported to an extracurricular by a District employee pursuant to this resolution shall be solely responsible to supervise, provide, arrange for, and/or ensure safe and law-abiding transportation for extracurricular activities and shall assume all liability related to such transportation.

The motion for the adoption of this Resolution was duly seconded by _____ and upon a vote being taken, the following voted in favor of this Resolution:

And the following voted against this Resolution:

Whereupon this Resolution was declared duly passed and adopted.

Commented [KN1]: Consider whether you want to limit it to just these circumstances or whether you want to strike this language, which would broaden it to allow such employees to drive their kids' friends home even when a bus is available. If you have other restrictions in place to excuse a kid from riding the bus, such as written parental consent authorizing a student to ride with another kid's parents, that same requirement would still apply.

Commented [KN2]: I would recommend limiting it to these circumstances to more clearly maintain the argument that the employee is acting in a personal capacity, but if you'd like to adjust any of this, we certainly can.

Adopted: _____

MSBA/MASA Model Policy 710

Orig. 1995

Revised: _____

Rev. 20~~22~~12

710 EXTRACURRICULAR TRANSPORTATION

I. PURPOSE

The purpose of this policy is to make clear to students, parents, and staff the school district's policy regarding extracurricular transportation.

II. GENERAL STATEMENT OF POLICY

The determination as to whether to provide transportation for students, spectators, or participants to and from extracurricular activities shall be made solely by the school district administration. This determination shall include, but is not limited to, the decision to provide transportation, the persons to be transported, the type or method to be utilized, all transportation scheduling and coordination, and any other transportation arrangements or decisions. Employees who are involved in extracurricular activities shall be advised by the administration as to the transportation arrangements made, if any.

III. ARRANGEMENT OF EXTRACURRICULAR TRANSPORTATION

School district employees shall not undertake independent arrangement, scheduling, or coordination of transportation for extracurricular activities unless specifically directed or approved by the school district administration. All transportation arrangements made by a school district employee must be approved by a building administrator. If the school district makes no arrangements for extracurricular transportation, students who wish to participate are responsible for arranging for or providing their own transportation.

IV. NO EMPLOYEE TRANSPORTATION OF STUDENTS WITH PERSONAL VEHICLES

An employee must not use a personal vehicle to transport one or more students except as provided herein. However, employees may make appropriate transportation arrangements for students as necessary in an emergency or other unforeseeable circumstance.

In a nonemergency situation, an employee must get prior, written approval from the administration before transporting a student in a personal vehicle. If a school vehicle is available, the employee will use the school vehicle. The administration has the sole discretion to make a final determination as to the appropriate use of a personal vehicle to transport one or more students.

If any emergency transportation arrangements are made by employees pursuant to this section, the relevant facts and circumstances shall be reported to the administration as soon thereafter as practicable.

All vehicles used to transport students shall be properly registered and insured.

[Note: This policy provides that employees may use a personal vehicle to transport students in an emergency or other unforeseeable circumstance. An "emergency or other unforeseeable circumstance" does not include situations where regular transportation is available or scheduled.]

For example, if a scheduled extracurricular event occurs outside of the school district and the school district transports a team or group of students to and from the event, an employee would be prohibited by law from using a personal vehicle to transport some students to the event. In contrast, if a student attending this same event became ill or injured and required immediate transportation home or to a health care facility, the exigent need to transport one student would not constitute regular or scheduled transportation. An employee would have authority to transport the student in a personal vehicle under these circumstances, if using a vehicle that is properly registered and insured. The expectation of the school district is that the employee would immediately contact administration about these circumstances to ensure oversight of the employee's use of this exception.

Nonregular and nonscheduled transportation also would include situations where some notice may be provided of the need for transportation to a nonscheduled event for which transportation generally is not provided by the school district. For example, a group of students may participate in a scheduled debate competition for which regular school district transportation is provided. Two students advance to a regional competition the following day. Transportation would not have been scheduled to the regional competition as the students' advancement was not predicted. These circumstances may justify an employee's use of a personal vehicle to transport the two students to the regional competition, if the vehicle is properly registered and insured. Because the employee has sufficient time to contact an administrator, advance written permission by an administrator would be expected for the purpose of overseeing that the reasons for an employee using a personal vehicle comply with the requirements of the law.]

V. FEES

In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional.

Legal References:

Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 169.011, Subd. 71(a) (~~Definitions of a School Bus~~)
Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards—~~Exemption~~)

Cross References:

MSBA/MASA Model Policy 610 (Field Trips)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
~~MSBA Service Manual, Chapter 2, Transportation~~

612.1 DEVELOPMENT OF PARENT AND FAMILY ENGAGEMENT POLICIES FOR TITLE I PROGRAMS

[Note: This policy reflects recent federal statutory changes made by Every Student Succeeds Act (ESSA) which require school districts and schools to meet with parents and jointly develop parent and family engagement policies at both a district wide and school building level. This policy lists the required components of the parent and family engagement policies described herein and serves as a framework for their development. The policies and these components are mandatory in order for the school district to receive federal funds under this program.]

I. PURPOSE

The purpose of this policy is to encourage and facilitate involvement by parents of students participating in Title I in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed and timely parental involvement in relation to decisions about the Title I services within the school district. The involvement of parents by the school district shall be directed toward either public or private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to plan and implement, with meaningful consultation with parents of participating children, programs, activities and procedures for the engagement of parents and families in its Title I programs.
- B. The policy of the school district is to fully comply with 20 U.S.C. § 6318 which requires the school district to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parent and family engagement policies.

III. DEVELOPMENT OF DISTRICT LEVEL POLICY

The school board will direct the administration to develop jointly with, agree upon with, and make available to parents and family members via the District Webpage, a parent and family engagement policy that will be incorporated into the school district's Title I plan. The policy will establish the expectations for meaningful parent and family involvement and describe how the school district will:

- A. Involve parents and family members in the joint development of the school district's Title I plan and the development of support and improvement plans;
- B. Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the school district in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may

include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;

- C. Coordinate and integrate parent and family engagement strategies with similar strategies, to extend feasible and appropriate, with other relevant federal, state, and local laws and programs;
- D. Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served, including identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or who are of a racial or ethnic minority background); the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions;
- E. Use the findings of such evaluations to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the district-level and school-level parent and family engagement policies; and
- F. Involve parents in the activities of the schools, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents and family members served by the school district to adequately represent the needs of the population served by the school district for the purposes of developing, revising, and reviewing the parent and family engagement policy.

IV. DEVELOPMENT OF SCHOOL LEVEL POLICY

The school board will direct the administration of each school to develop (or amend an existing parental involvement policy) jointly with, and distribute to—make available to, parents and family members of children participating in Grades Kindergarten through Fifth a written parent and family engagement policy the Student-Parent-School Partnership Plan, agreed upon by such parents and families, that shall describe the means for carrying out the federal requirements of parent and family engagement. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

- A. The policy will describe the means by which each school with a Title I program will:
 - 1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I programs, and to explain to parents of participating children the program, its requirements, and their right to be involved;

2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds transportation, childcare, or home visits, as such services relate to parental involvement;
 3. Involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the parental involvement programs, including the planning, review, and improvement of the school parent and family engagement policy, Student-Parent-School Partnership Plan and the joint development of the school-wide program plan, except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children;
 4. Provide parents of participating children in Grades Kindergarten through Fifth with: timely information about the School-Wide Title I programs; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards; if requested by parents, opportunities for regular meetings to formulate suggestions, and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
 5. If the school-wide program plan is not satisfactory to the parents of participating children in Grades Kindergarten through Fifth, submit any parent's comments on the plan when it is submitted to the school district.
- B. As a component of this policy, each school shall jointly develop with parents a school/parent compact/Student-Parent-School Partnership Plan (printed in both English and Spanish) which outlines how parents, staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The compact shall:
1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state student academic achievement standards;
 2. Describe the ways each parent will be responsible for supporting his or her child's learning by volunteering in his or her child's classroom, and participating, as appropriate, in decisions relating to his or her child's education and use of extracurricular time.
 3. Address the importance of communication between teachers and parents on an on-going basis through the use of:
 - a. Annual parent-teacher conferences to discuss the Windom Area Elementary School-Wide compact/Student-Parent-School Partnership Plan and the child's achievement;
 - b. Frequent progress reports to the parents; and

- c. Reasonable access to staff, opportunities to volunteer, participate in the child's class, and observe in the child's classroom.
 - d. Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- C. To ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement, the policy will describe how each school and the school district will:
 - 1. Provide assistance to participating parents in understanding such topics as the state's academic content standards and state academic achievement standards, state and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 - 2. Provide materials and training to assist parents in working with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
 - 3. Educate school staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and school;
 - 4. Coordinate and integrate parental involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children to the extent feasible and appropriate;
 - 5. Ensure, to the extent practicable, that information about school and parent meetings, programs, and activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand; and
 - 6. Provide such other reasonable support for parental involvement activities as requested by parents.
- D. The policy will also describe the process to be taken if the school district and school choose to:
 - 1. Involve parents in the development of training for school staff to improve the effectiveness of such training;
 - 2. Provide necessary literacy training with funds received under Title I programs if all other funding has been exhausted;
 - 3. Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to

- enable parents to participate in school-related meetings and training sessions;
4. Train parents to enhance the involvement of other parents;
 5. Arrange meetings at a variety of times or conduct in-home conferences between teachers or other educators, who work directly with participating children, and parents who are unable to attend such conferences at school in order to maximize parental involvement and participation in school-related activities;
 6. Adopt and implement model approaches to improving parental involvement;
 7. Develop appropriate roles for community-based organizations and business in parental involvement activities; and
 8. Establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I programs.
- E. To carry out the requirements of parent and family engagement, the school district and schools, to the extent practicable, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language that is understandable by the parents.
- F. The school district and each school shall inform parents and parent organizations of the existence of family engagement in education programs.

The policies will be updated periodically to meet the changing needs of parents and the school.

Legal References: 20 U.S.C. § 6318 (Parent and Family Engagement)

Cross References: None

PART V. ADOPTION

Windom School District Parental Involvement Policy has been developed and/or revised jointly with, and agreed on with, parents of children participating in Title I programs. Windom Elementary Leadership Team (made up of teachers, administration, parents), Windom Elementary PTO (made up of teachers, administration, parents), as well as families that attend the monthly Family Engagement Nights have had input in this Parent Involvement Policy. This Parent Involvement Policy was approved by Windom School Board on **April 28, 2025** and will be in effect for the period of the following school year. Windom Public Schools will distribute this policy to all parents of participating School Wide Title I children on or before Fall Conferences in **2025**. This Parent Involvement Policy is also available on the school district webpage.

Adopted: _____

MSBA/MASA Model Policy 407

Revised: _____

Orig. 1995
Rev. 2008 2012

407 EMPLOYEE RIGHT TO KNOW – EXPOSURE TO HAZARDOUS SUBSTANCES

[NOTE: School districts are not required by statute to have a policy addressing these issues. However, the provisions of this policy accurately reflect the requirements of Minnesota Statutes, section, 182.653.]

I. PURPOSE

The purpose of this policy is to provide school district employees a place of employment and conditions of employment free from recognized hazards that are likely to cause death or serious injury or harm. (~~Minn. Stat. § 182.653, Subd. 2~~)

II. GENERAL STATEMENT OF POLICY

~~It is the~~ The policy of this school district is to provide information and training to employees who may be "routinely exposed" to a hazardous substance, harmful physical agent, ~~or~~ infectious agent, ~~or blood borne pathogen.~~

III. DEFINITIONS

- A. "Blood borne pathogens" means a pathogenic microorganisms that ~~are~~ is present in human blood and can cause disease in humans. ~~These pathogens~~ This definition includes, but ~~are~~ is not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV).
- B. "Commissioner" means the Minnesota Commissioner of Labor and Industry.
- C. "Harmful physical agent" means a physical agent determined by the commissioner as a part of the standard for that agent to present a significant risk to worker health or safety or imminent danger of death or serious physical harm to an employee. This definition includes, but is not limited to, radiation, whether ionizing or nonionizing.
- D. "Hazardous substance" means a chemical or substance, or mixture of chemicals and substances, which:
1. is regulated by the Federal Occupational Safety and Health Administration under the Code of Federal Regulations; or
 2. is either toxic or highly toxic; an irritant; corrosive; a strong oxidizer; a strong sensitizer; combustible; either flammable or extremely flammable; dangerously reactive; pyrophoric; pressure-generating; compressed gas; carcinogen; teratogen; mutagen; reproductive toxic agent; or that otherwise, according to generally accepted documented medical or scientific evidence, may cause substantial acute or chronic personal injury or illness during or as a direct result of any customary or reasonably foreseeable accidental or intentional exposure to the chemical or substance; or

3. is determined by the commissioner as a part of the standard for the chemical or substance or mixture of chemicals and substances to present a significant risk to worker health and safety or imminent danger of death or serious physical harm to an employee as a result of foreseeable use, handling, accidental spill, exposure, or contamination.
- E. "Infectious agent" means a communicable bacterium, rickettsia, parasites, virus, or fungus determined by the commissioner by rule, with approval of the commissioner of health, which, according to documented medical or scientific evidence, causes substantial acute or chronic illness or permanent disability as a foreseeable and direct result of any routine exposure to the infectious agent. Infectious agent does not include an agent in or on the body of a patient before diagnosis.
 - F. "Routinely exposed" means that there is a reasonable potential for -exposure during the normal course of assigned work or when an employee is assigned to work in an area where a hazardous substance has been spilled.

IV. TARGET JOB CATEGORIES

Training Annual training will be provided to all full- and part-time employees who are "routinely exposed" to a hazardous substance, harmful physical agent, ~~or~~ infectious ~~-substance agent, or blood borne pathogen~~ as set forth above.

V. TRAINING SCHEDULE

Training will be provided to employees before beginning a job assignment as follows:

- A. Any newly hired employee assigned to a work area where he or she is determined to be "routinely exposed" under the guidelines above.
- B. Any employee reassigned to a work area where he or she is determined to be "routinely exposed" under the above guidelines.

Legal References: Minn. Stat. Ch. 182 (Occupational Safety and Health)
Minn. Rules Ch. 5205 (Occupational Safety and Health Standards)
Minn. Rules Ch. 5206 (Hazardous Substances; Employee Right to Know Standards)
29 C.F.R. § 1910.1050, App. B (Substance Technical Guidelines)

Cross References: MSBA/MASA Model Policy 420 (Students and Employees with Sexually

Transmitted –Infections –and Diseases and Certain Other Communicable
Diseases and Infectious Conditions)
[MSBA/MASA Model Policy 807 \(Health and Safety Policy\)](#)

Adopted: _____

MSBA/MASA Model Policy 420

Orig. 1995

Revised: _____

Rev. 202215

420 STUDENTS AND EMPLOYEES WITH SEXUALLY TRANSMITTED INFECTIONS AND DISEASES AND CERTAIN OTHER COMMUNICABLE DISEASES AND INFECTIOUS CONDITIONS

[Note: School districts are not required by statute to have a policy addressing these issues. However, ~~Minn. Stat. §Minnesota Statutes section~~ 121A.23 provides that school districts must have a program that incorporates the provisions contained in this policy.]

I. PURPOSE

Public concern that students and staff of the school district be able to attend the schools of the district without becoming infected with serious communicable or infectious diseases, including, but not limited to, Human Immunodeficiency Virus (HIV), Acquired Immunodeficiency Syndrome (AIDS), Hepatitis B, and Tuberculosis, requires that the school board adopt measures effectively responding to health concerns while respecting the rights of all students, employees, and contractors, including those who are so infected. The purpose of this policy is to adopt such measures.

II. GENERAL STATEMENT OF POLICY

A. Students

The policy of the school board is that students with communicable diseases not be excluded from attending school in their usual daily attendance setting so long as their health permits and their attendance does not create a significant risk of the transmission of illness to students or employees of the school district. A procedure for minimizing interruptions to learning resulting from communicable diseases will be established by the school district in its IEP and Section 504 team process, if applicable, and in consultation with community health and private health care providers. Procedures for the inclusion of students with communicable diseases will include any applicable educational team planning processes, including the review of the educational implications for the student and others with whom the student comes into contact.

B. Employees

The policy of the school board is that employees with communicable diseases not be excluded from attending to their customary employment so long as they are physically, mentally, and emotionally able to safely perform tasks assigned to them and so long as their employment does not create a significant risk of the transmission of illness to students, employees, or others in the school district. If a reasonable accommodation will eliminate the significant risk of transmission, such accommodation will be undertaken unless it poses an undue hardship to the school district.

C. Circumstances and Conditions

1. Determinations of whether a contagious individual's school attendance or job performance creates a significant risk of the transmission of the illness to students or employees of the school district will be made on a case by case

basis. Such decisions will be based upon the nature of the risk (how it is transmitted), the duration of the risk (how long the carrier is infectious), the severity of the risk (what is the potential harm to third parties), and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is disabled, such a determination will be made in consultation with the educational planning team.

2. The school board recognizes that some students and some employees, because of special circumstances and conditions, may pose greater risks for the transmission of infectious conditions than other persons infected with the same illness. Examples include students who display biting behavior, students or employees who are unable to control their bodily fluids, who have oozing skin lesions, or who have severe disorders which result in spontaneous external bleeding. These conditions need to be taken into account and considered in assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student or employment of the employee by consulting with the Commissioner of Health, the physician of the student or employee, and the parent(s)/guardian(s) of the student.

D. Students with Special Circumstances and Conditions

The school (title), along with the infected individual's physician, the infected individual or parent(s)/guardian(s), and others, if appropriate, will weigh risks and benefits to the student and to others, consider the least restrictive appropriate educational placement, and arrange for periodic reevaluation as deemed necessary by the state epidemiologist. The risks to the student shall be determined by the student's physician.

E. Extracurricular Student Participation

Student participation in nonacademic, extracurricular, and non-educational programs of the school district are subject to a requirement of equal access and comparable services.

F. Precautions

The school district will develop routine procedures for infection control at school and for educating employees about these procedures. The procedures shall be developed through cooperation with health professionals taking into consideration any guidelines of the Minnesota Department of Education and the Minnesota Department of Health. (These precautionary procedures shall be consistent with the school district's procedures regarding blood-borne pathogens developed pursuant to the school district's employee right to know policy.)

G. Information Sharing

1. Employee and student health information shall be shared within the school district only with those whose jobs require such information and with those who have a legitimate educational interest (including health and safety) in such information and shall be shared only to the extent required to accomplish legitimate educational goals and to comply with employees' right to know requirements.
2. Employee and student health data shall be shared outside the school district only in accordance with state and federal law and with the school district's

policies on employee and student records and data.

H. Reporting

If a medical condition of student or staff threatens public health, it must be reported to the Minnesota Commissioner of Health.

I. Prevention

The school district shall, with the assistance of the Minnesota Commissioners of Health and -Education, implement a program to prevent and reduce the risk of sexually transmitted diseases in accordance with Minn. Stat. §Minnesota Statutes section 121A.23 ~~which-that~~ includes:

1. planning materials, guidelines, and other technically accurate and updated information;
2. a comprehensive, developmentally appropriate, technically accurate, and updated curriculum that includes helping students to abstain from sexual activity until marriage;
3. cooperation and coordination among school districts and Service Cooperatives;
4. a targeting of adolescents, especially those who may be at high risk of contracting sexually transmitted diseases and infections, for prevention efforts;
5. involvement of parents and other community members;
6. in-service training for district staff and school board members;
7. collaboration with state agencies and organizations having a sexually transmitted infection and disease prevention or sexually transmitted infection and disease risk reduction program;
8. collaboration with local community health services, agencies and organizations having a sexually transmitted infection and disease risk reduction program; and
9. participation by state and local student organizations.
10. The program must be consistent with the health and wellness curriculum.
11. The school district may accept funds for sexually transmitted infection and disease prevention programs developed and implemented under this section from public and private sources, including public health funds and foundations, department professional development funds, federal block grants, or other federal or state grants.

J. Vaccination and Screening

The school district will develop procedures regarding the administration of Hepatitis B vaccinations and Tuberculosis screenings in keeping with current state and federal law. The procedures shall provide that the Hepatitis B vaccination series be offered to all who have occupational exposure at no cost to the employee.

Legal References: Minn. Stat. § 121A.23 (Programs to Prevent and Reduce the Risks of Sexually Transmitted Infections and Diseases)
Minn. Stat. § 144.441-~~442~~ (Tuberculosis Screening in Schools)
Minn. Stat. § 142 (Testing in School Clinics)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education ~~Improvement Act of 2004~~)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)
29 C.F.R. 1910.1030 (~~Occupational Exposure to~~ Bloodborne Pathogens)
Kohl by Kohl v. Woodhaven Learning Center, 865 F.2d 930 (8th Cir.), *cert. denied*, 493 U.S. 892, ~~110 S.Ct. 239~~ (1989)
School Board of Nassau County, Fla. v. Arline, 480 U.S. 273, ~~107 S.Ct. 1123~~ (1987)
16 EHLR 712, OCR Staff Memo, April 5, 1990

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)
MSBA/MASA Model Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

Adopted: _____

MSBA/MASA Model Policy 423

Orig. 1999

Revised: _____

Rev. 202209

423 EMPLOYEE-STUDENT RELATIONSHIPS

I. PURPOSE

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.

II. GENERAL STATEMENT OF POLICY

- A. This policy applies to all school district employees at all times, whether on or off duty and on or off of school district locations.
- B. At all times, students will be treated by teachers and other school district employees with respect, courtesy, and consideration and in a professional manner. Each school district employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.
- C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other school district employees also may hold positions of authority over students of the school district and must be mindful of their authority and influence over students.
- D. Sexual relationships between school district employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to criminal liability.
- E. Other actions that violate this policy include, but are not limited to, the following:
 - 1. Dating students.
 - 2. Having any interaction/activity of a sexual nature with a student.
 - 3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the school district.
 - 4. Supplying alcohol or any illegal substance to a student, allowing a student access to such substances, or failing to take reasonable steps to prevent such access from occurring.
- F. School district employees shall, whenever possible, employ safeguards against improper relationships with students and/or claims of such improper relationships.

[Note: Such safeguards may include the following: avoiding altogether or minimizing physical contact, keeping doors open when talking or meeting with students one-on-one, and/or making sure that such meetings with a

student take place in rooms with windows and/or others nearby.]

- G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.
- H. School district employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

III. REPORTING AND INVESTIGATION

- A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons) unless other specific complaint procedures are provided within any other policy of the school district.
- B. All employees shall cooperate with any investigation of alleged acts, conduct, or communications in violation of this policy.

IV. SCHOOL DISTRICT ACTION

Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. It also may include reporting to appropriate state or federal authorities, including the Minnesota Professional Educator Licensing and Standards Board or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and school district policies.

V. SCOPE OF LIABILITY

Employees are placed on notice that if an employee acts outside the performance of the duties of the position for which the employee is employed or is guilty of malfeasance, willful neglect of duty, or bad faith, the school district is not required to defend and indemnify the employee for damages in school-related litigation.

Legal References: Minn. Stat. § 13.43, Subd. 16 (~~School District or Charter School Disclosure of Violence or Inappropriate Sexual Contact~~Personnel Data)
Minn. Stat. § 122A.20, Subd. 2 (~~Mandatory Reporting to Professional Educator Licensing and Standards Board or Board of School Administrators~~Suspension or Revocation of Licenses)
Minn. Stat. § 122A.40, Subds. 5(b) and 13(b) (~~Employment; Contracts; Termination~~Mandatory immediate discharge of teachers with license revocations due to child or sex abuse convictions)
Minn. Stat. §§ 609.341-609.352 (~~Defining “intimate parts” and “position of authority” as well as detailing various sex offenses~~Definitions)
Minn. Stat. ~~Ch. 260E § 626.556~~ (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)
Minn. Rules Part 8710.2100 (Code of Ethics for Minnesota Teachers)

Cross References: MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District,

School Board Member, Employee, or Student)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)
MSBA/MASA Model Policy 507 (Corporal Punishment)

Adopted: _____

MSBA/MASA Model Policy 530

Orig. 1999

Revised: _____

Rev. ~~2011~~ 2017

530 IMMUNIZATION REQUIREMENTS

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

- A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:
1. a statement from a physician, advanced practice registered nurse, physician assistant, or a public clinic which provides immunizations (hereinafter "medical statement"), stating affirming that the student received the immunizations required by law, consistent with medically acceptable standards; or
 2. a medical statement ~~from a physician or a public clinic which provides immunizations, stating affirming~~ that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year each immunization was administered, consistent with medically acceptable standards.
- B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the medical statement ~~of a physician or public clinic which administers immunizations~~. If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent

or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.

- C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A. or III.B., above, or statement of immunization set forth in Section IV., below, to the superintendent of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.
- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III.B., above, or Section IV., below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.
- F. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization, statement, and other requirements of this policy.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a **physician's** signed **medical** statement **stating affirming** that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or
- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

- A. The school district will develop and implement a procedure to:
 - 1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health;
 - 2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;
 - 3. review student health records to determine whether the required information has been provided; and
 - 4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

[See Attachments A, B, C, and D.]

- B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.
- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.
- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

Within 60 days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Department of Education stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district

also will forward a copy of all exemption statements received by the school district to the Commissioner of the Department of Health.

- Legal References:** Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 121A.17 (School Board Responsibilities)
Minn. Stat. § 144.29 (Health Records; Children of School Age)
Minn. Stat. § 144.3351 (Immunization Data)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 144.442 (Testing in Schools)
Minn. Rules Parts 4604.0100-4604.1020 (Immunization)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir. 2004)
Op. Atty. Gen. 169-W (July 23, 1980)
Op. Atty. Gen. 169-W (Jan. 17, 1968)
- Cross References:** MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Adopted: _____

MSBA/MASA Model Policy 701

Orig. 1995

Revised: _____

Rev. 2024 (Nov.)

701 ESTABLISHMENT AND ADOPTION OF SCHOOL DISTRICT BUDGET

[NOTE: The provisions of this policy substantially reflect the requirements of Minnesota Statutes.]

I. PURPOSE

The purpose of this policy is to establish lines of authority and procedures for the establishment of the school district's revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish its revenue and expenditure budgets in accordance with the applicable provisions of law. Budget planning is an integral part of program planning so that the annual budget will effectively express and implement school board goals and the priorities of the school district.

III. REQUIREMENT

- A. The superintendent or such other school official as designated by the superintendent or the school board shall each year prepare preliminary revenue and expenditure budgets for review by the school board or its designated committee or committees. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for the school district for the next fiscal year and make such adjustments in the expenditure budget as necessary to carry out the education program within the revenues projected. When projected expenditures exceed projected revenues, the school board may consider use of an available fund balance, if one exists.
- B. The school district must maintain separate accounts to identify revenues and expenditures for each building. Expenditures shall be reported in compliance with Minnesota Statutes, section 123B.76.
- C. Prior to July 1 of each year, the school board shall approve and adopt its initial revenue and expenditure budgets for the next school year. The adopted expenditure budget document shall be considered the school board's expenditure authorization for that school year. No funds may be expended for any purpose in any school year prior to the adoption of the budget document which authorizes that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year.
- D. Each year, the school district shall publish its adopted revenue and expenditure budgets for the current year, the actual revenues, expenditures, and fund balances for the prior year, and the projected fund balances for the current year in the form prescribed by the ~~Minnesota~~ Commissioner of the Minnesota Department of Education (Commissioner) within one week of the acceptance of the final audit by the school board, or November 30, whichever is earlier. A statement shall be included in the publication that the complete budget in detail may be inspected by any resident of the school district upon request to the superintendent. A summary of this information and the address of the

school district's official website where the information can be found must be published in a newspaper of general circulation in the school district. At the same time as this publication, the school district shall publish the other information required by Minnesota Statutes section 123B.10.

- E. At the public hearing on the adoption of the school district's proposed property tax levy, the school board shall review its current budget and the proposed property taxes payable in the following calendar year.
- F. The school district must also post the materials specified in Paragraph III.D. above on the school district's official website, including a link to the school district's school report card on the Minnesota Department of Education's website, and publish a summary of information and the address of the school district's website where the information can be found in a qualified newspaper of general circulation in the district.

IV. IMPLEMENTATION

- A. The school board places the responsibility for administering the adopted budget with the superintendent. The superintendent may delegate duties related thereto to other school officials, but the superintendent maintains the ultimate responsibility for this function.
- B. The program-oriented budgeting system will be supported by a program-oriented accounting structure organized and operated on a fund basis as provided for in Minnesota statutes through the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS).
- C. The superintendent or the superintendent's designee is authorized to make payments of claims or salaries authorized by the adopted or amended budget prior to school board approval.
- D. Supplies and capital equipment can be ordered prior to budget adoption only by authority of the school board. If additional personnel are provided in the proposed budget, actual hiring may not occur until the budget is adopted unless otherwise approved by the school board. Other funds to be expended in a subsequent school year may not be encumbered prior to budget adoption unless specifically approved by the school board.
- E. The school district shall make such reports to the ~~Minnesota~~ Commissioner of Education as required relating to initial allocations of revenue, reallocations of revenue, and expenditures of funds.

Legal References: Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting, and Reporting Requirements)

Cross References: MSBA/MASA Model Policy 701.1 (Modification of School District Budget)
MSBA/MASA Model Policy 702 (Accounting)

Disney Band and Choir Tour Itinerary 2026

Monday 3/23/2026- Saturday 3/28/2026

Monday 3/23/26

(All times to be determined)

Arrive at choir room with luggage. Final warm ups and luggage check.

All times to be determined once flights are arranged

A.M. Leave Windom

Arrive at MSP Terminal 2. Unload luggage and gather in an area indicated by directors. Double check all documents. Double check bags that will be checked and left at the Check-in on floor one. Make sure you do not accidentally put anything you will need in the checked bag. Keep your ID, Money, Phone, Charger, Earbuds, and Medication with you. Proceed as a group to floor 2 security. Reminder at this point you may only have a personal item (Purse/Backpack/Sports Bag) with items that follow TSA regulations. You will proceed through an area with two officers and a dog prior to security. At security you will be removing shoes, jackets, belts and placing any items in the security bins.

Board flight. Have ticket ready. Find your seat. We have not paid for overhead space. Your personal item must go under the seat in front of you where your feet go. Space is tight so consider size of personal item.

Arrive at Orlando International Airport (MCO) and collect baggage.

After retrieving luggage we will be met by a representative from MEARS Transportation and transferred to Disney's Caribbean Beach for drop Off.

Check in to Caribbean Beach Resort. This is a LONG process. Be patient. When we receive our keys and room assignments we will proceed to the room block together. Caribbean Beach is huge and easy to get lost!

PIZZA PARTY!

Room checks.

Tuesday, March 24

7:30 Enter line cues for Disney Bus transportation to Magic Kingdom. It is our goal to be at the front of the lines. We have park entry for the earliest entry which is 8:30.

Plan your day to make the most use of your park hopper. You might stay at Magic Kingdom all day or you might go to the water park or take an afternoon dip in the Caribbean pools. You are also able to park hop on any of the other parks after 2.

There are 3 different fireworks shows (One for each ticketed night)

8:30 Magic Kingdom Happily Ever After Parade. 8:30 Hollywood Studios Fantasmics

9:00 EPCOT Forever

10:00 To leave Magic Kingdom you will exit out the main entrance and head left for the Disney Caribbean Resort Buses. There will be many people waiting for a bus. Be polite and patient. NO JUMPING LINE!!

To Leave Hollywood Studios take the SKYLINER.

To Leave EPCOT take a left to the bus lanes and Find the bus for Caribbean Beach.

11:00 Room Checks

Wednesday, March 25

This is a performance day! THIS IS NOT A PARK DAY.

8:00 A.M. Band students should be dressed for performance and load the coach bus. Choir students that are not in band and some chaperones will need to take the Disney Transportation to Disney Springs, Waterside Stage by 9:00 to watch the Band Performance. Non-Band students should be in the seating at the stage by 10:15.

10:30 Band Performance

After the band performance, the band members will exit the stage and leave out the back entrance. They are not allowed to visit or leave the line.

***Band members: you return to the hotel to change for the afternoon.

DO NOT VISIT THE MAIN PARKS. Today's options include Disney Springs,

10:00 Room Checks. Remember - no gathering outside the rooms. Keep our area quiet!!!

Thursday, March 26

This is a performance day!

6:30 a.m. Line up for Disney transportation to Animal Kingdom. Early Entry is at 7:30.

1:00 pm All Choir members should be back at the hotel by this time to shower, change and get ready for your performance.

2:00 Choir members should be dressed for the performance and load the MEARS coach bus. All band members should be to the Disney Springs Waterside Stage by 5:00 to watch the Choir performance.

4:30 Choir performance.

After the choir performance the choir members will not be able to visit. They will exit the stage and leave out the back entrance and return to the hotel.

***Choir members: you return to the hotel to change for the evening .

This is a great day to go to EPCOT for Illuminations (9:00 pm) and visit the countries or Hollywood studios for Fantasmics! (8:30 pm) or Magic Kingdom for Happily Ever After (8:30) NO ONE SHOULD BE AT THE HOTEL UNTIL AFTER THESE ARE FINISHED!!

Room Checks

Friday, March 27

7:30 AM Take the SKYLINER to HOLLYWOOD STUDIOS! 8:30 Entry. THIS IS THE DAY TO GET AS MUCH AS YOU CAN OUT OF YOUR PARK HOPPER!!

This is a great day to go to EPCOT for Illuminations (9:00 pm) and visit the countries or Hollywood studios for Fantasmics! (8:30 pm) NO ONE SHOULD BE AT THE HOTEL UNTIL AFTER THESE ARE FINISHED!!

11:00 Room checks

Saturday, March 28

7:30 a.m.

7:30 AM begin checking out. Bring luggage and instruments to curb. Rooms must pass Inspection by chaperone. Room must be left clean. Do not remove anything from the room that is not yours. This includes pillows, towels, etc...

Leave Disney on MEARS transportation

Arrive at MCO. Unload and go through security. THIS IS A BIT MORE COMPLEX! Board flight

Arrive at MSP and collect baggage.

2:45 Board buses to Windom. 5:00 Arrive home!

Packing Information

Checked Luggage:

Maximum weight for checked bags is 50 pounds. Overweight checked bags are subject to additional charges. Size Maximum: Length+Width+Height = 62 inches

Personal Item: Must fit under the seat in front of you. 17x9x13 Maximum. Examples; Purse, Back Pack, String bag.

Liquids:

You are allowed to bring a quart-sized bag of liquids, aerosols, gels, creams and pastes through the checkpoint. These are limited to 3.4 ounces (100 milliliters) or less per item.

Other Items:

Choir/Band Uniform

Instrument

Swimsuits (No rivets or zippers etc if planning on water slides)

Sunscreen (Packed in Checked Bag)

Medications

Snack or Breakfast items

Small Rain Poncho

Charger and battery booster if possible

Good walking shoes or sport type sandals

2026 Eagle Band and Choir Trip Proposal Disney World, Orlando Florida

Dates: Leave Windom Monday early morning, March 23
Leave Orlando Saturday morning, March 28

Cost: \$1700.00 per student (This is an estimate. In 2024 cost was \$1500)

Includes admission to Epcot, Animal Kingdom, Magic Kingdom, MGM, Typhoon Lagoon, Blizzard Beach, 5 nights lodging at Caribbean Resort (including use of the Skyliner transportation network), \$60 of meal coupons, airline and transfer bus transportation. We save a great deal of money by arranging the trip ourselves. By doing so we are able to use our Florida tax free number which a tour company can not. This saves us over \$1,000 per night in hotel tax alone!

Performance: Disney is very selective about the quality of performing groups that are allowed to represent them as “Cast Members”. The Band and Choir are each required to submit a YOUTUBE recording of two of their performances.

The schedule for the Disney performance requires an entire day. Each group is transported to a backstage area for pre-performance preparation. Time is spent warming up and reviewing performance expectations with the Disney staff. After the performance each group is transported out of the backstage area. The entire performance process per group requires at least four hours.

Approximately 80-100 students will be accompanied by chaperones as well as Mrs. Axford and Mrs. Pohlmann.

Performance Learning Objectives: The Windom Eagle Concert Band and Concert Choir will entertain Disney park guests from around the world with their vocal and instrumental performances. Students will fine-tune their performance skills in a setting directed by entertainment professionals. Disney Performance “On Stage” sets a high standard by which the Windom Band and Choir will be measured. Because of this, students must demonstrate the highest level of performance in one of the world’s most high profile performance venues. In order to do this, students will strive to demonstrate mastery on each of the performance standards outlined in the Minnesota Arts Standards (9.3.1.3.1; 9.3.1.3.2; 9.3.1.3.3; 9.4.1.4.1; 9.4.1.4.2)

Although our primary educational goal is the performance and the process of preparing for the performance, many other aspects of the tour are equally educational.

Economics: Students have the opportunity to learn about economics. Students must determine how they will finance the trip. Some have been saving money from their own jobs, some have been raising money through fundraising and some have been doing a combination of both. In addition, students will have to make budget decisions throughout the course of the trip.

2026 Eagle Band and Choir Trip Proposal Disney World, Orlando Florida

Interpersonal and Intrapersonal Skill development: Throughout our lives we encounter situations during which we need to exist as a member of a group. It is important for students develop both interpersonal and intrapersonal skills to react appropriately and positively. Interpersonal skills are the life skills we use every day to communicate and interact with other people, both individually and in groups. These skills include verbal and non-verbal communication skills, listening skills, negotiation skills, problem solving skills, decision-making skills and assertiveness. Developing strong interpersonal skills will help students become more successful in both their professional and personal lives. Intrapersonal skills allow a student to become more aware of their reactions, thereby allowing them the opportunity to practice positive, constructive responses as opposed to knee-jerk reactions. Tour provides many opportunities for students to practice these skills.

Traveling Beyond Windom: It might be surprising to find how many of our students do not have the opportunity to travel outside of our local communities. The travel opportunities provided by the Windom Schools through various activities are often the only opportunities many of our students have.

In addition, Disney parks are teeming with history, geography, culture, science, math, economics, science and more!

Epcot World Showcase: Students can explore the different cultures of the world in the 11 various World Showcase Pavilions of Canada, United Kingdom, France, Morocco, Italy, Germany, Japan, China, Norway, Mexico, and America. Students will be able to learn about the architecture, languages, diet and dress of each country. They will also be able to talk to the cast members in each country. The World Showcase cast members are actually from the country in whose pavilion they work!

American History: Students can learn all about the U.S. Presidents by witnessing the The Hall of Presidents presentation at the Magic Kingdom. They can witness the American Adventure Show in the American pavilion in Epcot and learn about the beginnings of the United States of America. This show combines film footage and Audio-Animatronics of dozens of historic figures and is as moving as it is educational. Students can hear Ben Franklin and Mark Twain tell the story of America, beginning with the Pilgrims and going through World War II. Students will see George Washington, Thomas Jefferson, Will Rogers and Rosie the Riveter.

Epcot Future World: Students can learn about science by exploring Mission:Space. They have the chance to see and feel what it would be like to travel by rocket to Mars. The Circle of Life show in The Land Pavilion teaches about environmental protection. The Innoventions Pavilion allows students to participate in hands-on activities showcasing interesting innovations and new technologies. The Living with the Land ride is an indoor boat ride through greenhouses full of plants and aquaculture tanks. Many of the plants that you see growing are used in the Garden Grill. Students can view marine exhibits complete with dolphins and manatees. Spaceship Earth is a slow-moving ride in the “big golf ball” that uses Animatronics to teach about the history of communication. Test Track lets students take part in a GM test vehicle as they zip around an indoor-outdoor track, learning what tests cars have to go through before they can be sold to the public. Throughout Future World, there are numerous learning activities.

2026 Eagle Band and Choir Trip Proposal Disney World, Orlando Florida

Disney's Animal Kingdom: This 110-acre theme park, the largest Disney theme park, features an African savanna and safari, up-close encounters with animals of all kinds as well as a Conservation Station, where students can learn about conservation efforts being made across the world. At the Animal Kingdom students can be part of the 4-D Avatar film, take a safari ride, watch amazing presentations about birds and other wildlife and trek through the Maharaja Jungle, seeing over 1700 animals representing over 250 species. Students can also travel back to the age of the dinosaur and see firsthand what the earth would have looked like at that time. The students will also have the opportunity to see a 45 minute version of the Broadway "The Lion King" with fantastic singers and acrobats. Disney's Animal Kingdom's zoological operations are respected worldwide.

Hollywood Studios: Students can watch animators at work, see how stunts are done in some of their favorite movies, learn how a sound stage works and watch some great scaled down versions of Disney productions. Students can also partake in the Star Wars experience!

Competitive Cheer

For the Windom Eagles

Football cheer

- High Participation Numbers
 - Current Sign up number is 24 for the upcoming football season
- Traveled to Away Games
- Collaborated with JCC Team
- Learned New Advanced Skills



Winter Cheer

- High Enough Numbers For Winter Team
- Hockey Cheerleaders
- New Athletes Who Typically Don't Participate
- Collaborated with MNSU Hockey Cheerleaders
- First Winter Kids Clinic



Competitive Cheer

- Kids Are Motivated to Have It
- Grow Their Skills
- Meet New People
- Bring More to the Program
- Co-Ed Team
- Learn More Advanced Skills



Pricing

- Bus: \$1,000 Round Trip
- Competition Fee: \$250-\$400 (on the high end) How many? 2
- Music: \$300-\$350 (sounds.com)
- Banquet and State: \$400-\$500

Total per Year: Roughly \$4,000 (high end)

Competition Lengths

- Competitions are 4-5 Hours
- Leave at 5:30am
- Get Home No Later than 8:30pm
- MCCA STATE:
 - Banquet is January 30th
 - STATE: January 31st starts at 8:00am, Ends around 11:00pm (depending on qualifying for finals)

Tentative Competition Dates

- The Great Minnesota Cheer Off: TBD (October)
- Santa's Cheer Shop: Prior Lake MN December 6th, 2025
- Frozen Lakes Cheer Invitational: Annadale MN January 10th, 2026
- Sweetheart Classic: Edina MN January 17th, 2026
- MCCA STATE: Banquet January 30th, 2026
- MCCA STATE: Competition January 31th, 2026



**INDEPENDENT SCHOOL DISTRICT NO. 177
Schedule No. 500-50732327 to
Master Lease Purchase Agreement dated April 3, 2025**

Closing Index

#	Document	Required to Ship	Required to Close
1.	Master Lease Purchase Agreement	Yes	Yes
2.	Minnesota Addendum	Yes	Yes
3.	Ex. A – Equipment and Lease Payment Schedule	Yes	Yes
4.	Ex. B – Acceptance Certificate(To be signed after receipt of equipment)		Yes
5.	Ex. D -- Bank Qualified Designation (pertains to 8038-G).....		Yes
6.	IRS Form 8038-G or 8038-GC		POST
7.	Advance Payment, if applicable		Yes
8.	Tax Exempt Certification		Yes
9.	Lease Payment Instructions.....	Yes.....	Yes

Signed Documents

1. Once the documents are signed, please email scanned copies of the above items to tbuckskin@leasedirect.com.

Master Lease Purchase Agreement

This Master Lease Purchase Agreement dated as of April 3, 2025 (this "Master Lease") is entered into by and between Apple Inc. ("Lessor") and Independent School District No. 177 ("Lessee").

1. MASTER LEASE; SCHEDULES. Subject to the terms of this Master Lease, Lessee agrees to lease, purchase and acquire from Lessor certain equipment and/or software (the "Equipment") as may be described in any lease schedule in the form of Exhibit A (each, a "Schedule") which may be executed by the parties from time to time. Nothing in this Master Lease shall be construed to impose any obligation upon, or otherwise commit, Lessor to enter into any proposed Schedule, it being understood that whether Lessor enters into any proposed Schedule shall be a decision solely within Lessor's discretion. Lessee understands that Lessor requires certain documentation and information necessary to enter into any Schedule, and Lessee agrees to provide Lessor with any documentation or information Lessor may request in connection with Lessor's review of any proposed Schedule. Such documentation may include but shall not be limited to: (a) a description of the proposed Equipment, including the cost and its contemplated use and location, (b) information related to the vendor(s) manufacturing, licensing (subject to the terms of the Vendor's applicable end user license agreement(s)), delivering, installing or maintaining the proposed Equipment for Lessee (the "Vendor"), (c) documentation or information concerning the financial condition of Lessee, and (d) other information related to the Schedule and Lessee. The terms and conditions of this Master Lease (including all exhibits and any amendments hereto), are incorporated by reference into each Schedule and each Schedule, once executed by Lessor and Lessee, shall constitute a separate and independent lease and installment purchase of the Equipment identified therein, hereinafter referred to as a "Lease."

2. INVOICE PAYMENT OR REIMBURSEMENT. With respect to any Lease, and subject to the provisions of Section 3 if applicable, Lessor shall have no obligation whatsoever to make any payment to a Vendor or reimburse Lessee for any payment made to a Vendor for the Equipment that is the subject of such Lease until three (3) business days after Lessor's receipt of the following in form and substance satisfactory to Lessor in its sole discretion: (a) a Schedule executed by a duly authorized representative of Lessee; (b) a fully executed partial or final acceptance certificate as applicable ("Acceptance Certificate"); (c) a resolution or evidence of other official action taken by Lessee's governing body authorizing Lessee to enter into the related Lease and any applicable Escrow Agreement, the acquisition of the Equipment subject thereto, and confirming that Lessee's actions were in accordance with all applicable state, local and federal laws, including laws regarding open meetings and public bidding; (d) evidence of insurance with respect to the Equipment in accordance with the provisions of Section 15 of this Master Lease; (e) a Vendor invoice for the Equipment and, if such invoice has been paid by Lessee, evidence of payment thereof and, if applicable, evidence of official intent to reimburse such payment as required by the Treasury Regulations; (f) a completed and executed Form 8038-G or 8038-GC; (g) an Incumbency Certificate; (h) a Bank Qualification Designation; (i) Lease Payment Instructions; (j) Insurance Coverage Requirements; (k) an opinion of Lessee's counsel; and (l) such other documents, items, or information reasonably required by Lessor. Lessor shall provide each such document to Lessee in a form and substance satisfactory to Lessor.

3. ESCROW AGREEMENT. Upon agreement by both Lessee and Lessor as to any Lease, the parties shall enter into an escrow agreement (an "Escrow Agreement") with an escrow agent selected by Lessee, such selection subject to Lessor's approval, establishing an account from which the cost of the Equipment subject to such Lease is to be paid (the "Escrow Account"). Upon execution and delivery of an Escrow Agreement by the parties thereto and satisfaction of any conditions precedent set forth in Section 2 of this Master Lease or in such Escrow Agreement, Lessor shall deposit or cause to be deposited into the Escrow Account under the related Escrow Agreement funds for the payment of the costs of acquiring the Equipment under such Lease. Lessee acknowledges and agrees that no disbursements shall be made from an Escrow Account except for portions of the Equipment that are operationally complete and functionally independent and that may be fully utilized by Lessee without regard to whether the balance of the Equipment is delivered and accepted.

4. DELIVERY AND ACCEPTANCE OF EQUIPMENT. Lessee shall order the Equipment, cause the Equipment to be delivered and installed at the location specified in each Lease, and pay any and all delivery and installation costs and applicable sales and other taxes in connection therewith. When the Equipment identified in any Lease has been delivered and installed, Lessee shall immediately inspect the Equipment and evidence its acceptance by executing and delivering to Lessor the Acceptance Certificate. If Lessee signed a purchase contract for the Equipment, by signing a Schedule Lessee assigns its rights, but none of its obligations under the purchase contract, to Lessor.

5. LEASE PAYMENTS. Lessee agrees to pay "Lease Payments" to Lessor in accordance with the payment schedule set forth in each Lease, exclusively from legally available funds, consisting of principal and interest components in the amounts and on such dates as provided in each Lease. Lessee shall pay Lessor a charge on any Lease Payment not paid on the date such payment is due at the rate of 12% per annum or the highest lawful rate, whichever is less, from such due date until paid. The "Commencement Date" for each Lease is the date when interest commences to accrue under such Lease, which date shall be the earlier of (a) the date Lessee partially or fully accepts the Equipment pursuant to Section 4, or (b) the date of Lessor's deposit into an Escrow Account of sufficient monies to purchase the Equipment. Lessor will advise Lessee as to the address to which Lease Payments shall be sent. The Lease Payment is due whether or not Lessee receives an invoice. Restrictive endorsements on checks sent by Lessee will not reduce Lessee's obligations to Lessor. Unless a proper exemption certificate is provided,

applicable sales and use taxes may be paid by Lessee from funds advanced to Lessee by Lessor for such purpose in connection with the execution and delivery of the related Lease or may be paid by Lessee pursuant to Section 4 hereof. ***Lessor and Lessee understand and intend that the obligation of Lessee to pay Lease Payments under each Lease shall constitute a current expense of Lessee and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness or debt by Lessee, nor shall anything contained in this Master Lease or in any Lease constitute a pledge of the general tax revenues, funds or monies of Lessee.***

6. NON-APPROPRIATION OF FUNDS. Lessee is obligated to pay Lease Payments under each Lease for each fiscal period as may lawfully be made from funds budgeted and appropriated for that purpose for such fiscal period. Lessee currently intends to remit and reasonably believes that funds in an amount sufficient to remit all Lease Payments and other payments under each Lease can and will lawfully be appropriated and made available to permit Lessee's continued utilization of the Equipment under such Lease and the performance of its essential function during the scheduled "Lease Term" as reflected in each Lease. Lessee currently intends to do all things lawfully within its power to obtain and maintain funds from which the Lease Payments under each Lease may be made, including making provision for such payments to the extent necessary in each budget or appropriation request adopted in accordance with applicable provisions of law. Notwithstanding the foregoing, Lessor acknowledges that the decision whether or not to budget and appropriate funds or to extend the term of a Lease for any period beyond the original or any additional fiscal period is within the discretion of the governing body of Lessee. In the event that Lessee's governing body fails or is unwilling to budget, appropriate or otherwise make available funds for the payment of Lease Payments and other payments, if any, under a Lease following the then current fiscal period (an "Event of Non-appropriation"), Lessee shall have the right to terminate such Lease on the last day of the fiscal period for which sufficient appropriations were made without penalty or expense, except as to the portion of any Lease Payment for which funds shall have been appropriated and budgeted, in which event Lessee shall return the Equipment subject to such Lease in accordance with Section 19 of this Master Lease. Lessee agrees to deliver notice to Lessor of such Event of Non-appropriation with respect to a Lease and termination at least thirty (30) days prior to the end of the then current fiscal period, but failure to give such notice shall not extend the term of the affected Lease beyond such then current fiscal period.

7. UNCONDITIONAL OBLIGATION. UPON THE COMMENCEMENT DATE OF A LEASE PURSUANT TO SECTION 5 OF THIS MASTER LEASE, AND EXCEPT AS PROVIDED IN SECTION 6, "NON-APPROPRIATION OF FUNDS," THE OBLIGATIONS OF LESSEE TO MAKE LEASE PAYMENTS AND TO PERFORM AND OBSERVE THE OTHER COVENANTS AND AGREEMENTS CONTAINED IN EACH LEASE SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET-OFF OR DEFENSE, FOR ANY REASON INCLUDING, WITHOUT LIMITATION, ANY FAILURE OF THE EQUIPMENT TO BE DELIVERED OR INSTALLED, ANY DISPUTES WITH LESSOR OR ANY VENDOR OF ANY EQUIPMENT, DEFECTS, MALFUNCTIONS OR BREAKDOWNS IN THE EQUIPMENT, ANY ACCIDENT, CONDEMNATION, DAMAGE, DESTRUCTION, OR UNFORESEEN CIRCUMSTANCE, OR ANY TEMPORARY OR PERMANENT LOSS OF ITS USE.

8. DISCLAIMER OF WARRANTIES. THE SOLE WARRANTY FOR THE EQUIPMENT IS THE APPLICABLE PRODUCT WARRANTY (DEFINED BELOW). LESSOR MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WHATSOEVER, INCLUDING WITHOUT LIMITATION, AS TO THE EQUIPMENT'S MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, DESIGN, CONDITION, DURABILITY, OPERATION, QUALITY OF MATERIALS OR WORKMANSHIP, NON-INFRINGEMENT, OR COMPLIANCE WITH SPECIFICATIONS OR APPLICABLE LAW, OR THAT THE OPERATION OR USE OF THE EQUIPMENT WILL BE UNINTERRUPTED, SECURE OR FREE OF ERRORS, DEFECTS, VIRUSES, MALFUNCTIONS, AND LESSEE, AS OF THE DATE OF LESSEE'S ACCEPTANCE AS SET FORTH IN SECTION 4, ACCEPTS SUCH EQUIPMENT AS IS AND WITH ALL FAULTS. LESSEE ACKNOWLEDGES THAT LESSEE HAS SELECTED THE EQUIPMENT BASED UPON LESSEE'S OWN JUDGMENT. Lessee acknowledges that the Equipment was manufactured and/or assembled, or in the case of software was developed and licensed, by the applicable Vendor and that any warranty rights with respect to such Equipment shall be provided by the applicable Vendor (the "Product Warranty"). Lessee agrees to settle any dispute it may have regarding performance of the Equipment directly with the applicable Vendor and not to make any claim against the Lease Payments due Lessor or any Assignee (as hereinafter defined). Lessee agrees to continue to pay Lessor, or such Assignee (as applicable), all Lease Payments and other payments without abatement or set off for any dispute with a Vendor regarding the Equipment. Nothing in this Master Lease or in any Lease shall relieve Apple Inc. of its obligations under the Product Warranty offered by Apple Inc. for applicable Apple-branded Equipment. Lessee acknowledges and agrees that the Product Warranty is a separate agreement between Lessee and the applicable Vendor and that such Product Warranty is not a part of this Master Lease or any Lease.

9. TITLE AND SECURITY INTEREST. Unless otherwise required by the laws of the state where Lessee is located, during each Lease Term, title to the Equipment shall be vested in Lessee, subject to the rights of Lessor under such Lease. In the event Lessor terminates a Lease pursuant to Section 17 of this Master Lease or an Event of Non-Appropriation occurs under a Lease, title to the related Equipment shall immediately vest in Lessor free and clear of any rights, title or interests of Lessee. Lessee, at its expense, shall protect and defend Lessee's title to the Equipment and Lessor's rights and interests therein and keep the Equipment free and clear from any and all claims, liens, encumbrances and legal processes of Lessee's creditors and other persons.

To secure the payment of all of Lessee's obligations under each Lease, Lessee hereby grants to Lessor a first priority purchase money security interest in the Equipment subject to each such Lease, anything attached or added to the Equipment by Lessee at any time, Lessee's rights under each agreement for the licensing of software to the extent that a security interest therein may be granted without violating the terms of such agreement, and on all proceeds, including proceeds from any insurance claims for loss or damage, from such Equipment. Lessee authorizes Lessor to file a financing statement perfecting Lessor's security interest under the laws of Lessee's state. Lessee agrees to promptly execute such additional documents, in a form satisfactory to Lessor,

which Lessor deems necessary or appropriate to establish and maintain its security interest in the Equipment. The Equipment is and will remain personal property and will not be deemed to be affixed to or a part of the real estate on which it may be situated. If applicable, as further security therefor, Lessee hereby grants to Lessor a first priority security interest in the cash and negotiable instruments from time to time comprising each Escrow Account and all proceeds (cash and non-cash) thereof, and agrees with respect thereto that Lessor shall have all the rights and remedies of a secured party under the applicable Uniform Commercial Code.

10. USE, MAINTENANCE AND REPAIR. Upon installation, no item of Equipment will be moved from the location specified for it in the related Lease (the "Equipment Location") without Lessor's prior consent, which consent will not be unreasonably withheld, except that any items of Equipment that are intended by design to be a mobile piece of technology (i.e. laptop computers) may be moved within the continental U.S. without consent. Lessor shall have the right at all reasonable times during regular business hours, subject to compliance with Lessee's customary security procedures, to enter into and upon the property of Lessee for the purpose of inspecting the Equipment. In order to facilitate the use of the Equipment by students and/or Lessee's employees ("Authorized Users") while on premises other than those belonging to Lessee, Lessee acknowledges and agrees that: (a) Lessee shall use due care to ensure that the Equipment is not (i) used in violation of any applicable law, in a manner contrary to that contemplated by the related Lease, or for private business purposes, or (ii) used by anyone other than Authorized Users; and (b) Lessee (and not Authorized Users) shall be solely responsible for (i) maintaining insurance in accordance with the terms of the related Lease, (ii) payment of any applicable sales, property and other taxes on the Equipment, and (iii) return of the Equipment under a Lease to Lessor upon the occurrence of an Event of Default or Event of Non-appropriation thereunder. Lessee agrees that it will use the Equipment under each Lease in the manner for which it was intended, as required by all applicable manuals and instructions and as required to keep the Equipment eligible for any manufacturer's certification and/or standard, full service maintenance contract. Lessee agrees that it will, at Lessee's own cost and expense, maintain, preserve and keep the Equipment under each Lease in good repair, condition and working order, ordinary wear and tear excepted. All replacement parts and repairs shall be governed by the terms of the related Lease. Lessee will not make any permanent alterations to the Equipment that will result in a decrease in the market value of the Equipment.

11. LIENS; TAXES. LESSEE WILL NOT SELL, TRANSFER, ASSIGN, PLEDGE, SUB-LEASE OR PART WITH POSSESSION OF THE EQUIPMENT, OR FILE OR PERMIT A LIEN TO BE FILED AGAINST THE EQUIPMENT, EXCEPT AS OTHERWISE EXPRESSLY PROVIDED UNDER THIS MASTER LEASE AND THE RELATED LEASE. The parties to this Master Lease intend that the Equipment will be used for governmental or proprietary purposes of Lessee and that the Equipment will be exempt from all property taxes. Lessee shall timely pay all assessments, license and filing fees, taxes (including sales, use, excise, personal property, ad valorem, stamp, documentary and other taxes) and all other governmental charges, fees, fines or penalties whatsoever, whether payable by Lessor or Lessee, now or hereafter imposed by any governmental body or agency on or relating to the Equipment or the Lease Payments or the use, registration, rental, shipment, transportation, delivery, ownership or operation of the Equipment and on or relating to this Master Lease or any Lease; *provided, however*, that the foregoing shall not include any federal, state or local income or franchise taxes of Lessor.

12. LIMITATION OF LIABILITY. NOTWITHSTANDING ANYTHING TO THE CONTRARY, LESSOR SHALL NOT BE LIABLE FOR ANY DIRECT DAMAGES OF LESSEE RESULTING FROM, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, WHETHER ARISING IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY. FURTHER, NOTWITHSTANDING ANYTHING TO THE CONTRARY, with respect to each Lease, Lessee agrees that (a) Lessor shall have no liability, cost or expense with respect to transportation, installation, selection, purchase, lease, ownership, possession, modification, maintenance, condition, operation, use, return or disposition of the Equipment, and (b) Lessor shall have no responsibility in connection with the selection of the Equipment, the ordering of the Equipment, its suitability for the use intended by Lessee, Lessee's compliance or non-compliance with competitive pricing and/or bidding requirements, the acceptance by the Vendor of the order submitted, if applicable, or any delay or failure by the Vendor or its sales representative to, deliver, install, or maintain the Equipment for Lessee's use. IN NO EVENT SHALL LESSOR BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES IN CONNECTION WITH OR ARISING OUT OF ANY LEASE OR THE EXISTENCE, FURNISHING, FUNCTIONING OR LESSEE'S USE OF ANY ITEM OF EQUIPMENT PROVIDED FOR IN ANY LEASE, WHETHER IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY AND REGARDLESS OF WHETHER LESSOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE PARTIES AGREE THAT THE PROVISIONS IN THIS MASTER LEASE FAIRLY ALLOCATE THE RISKS BETWEEN THE PARTIES WITHOUT WHICH THEY WOULD NOT HAVE ENTERED INTO THIS MASTER LEASE.

13. IDENTIFICATION. Lessor shall be entitled to insert missing or correct information on the related Lease, including, without limitation, Lessee's official name, serial numbers and any other information describing the Equipment under such Lease; provided that Lessor forwards copies of such changes to Lessee.

14. LOSS OR DAMAGE. Lessee shall be responsible for any loss, theft of and/or damage to the Equipment or any portion thereof from any cause whatsoever, regardless of the extent or lack of insurance coverage, from the time the Equipment is delivered to Lessee pursuant to the related Lease until the end of the Lease Term thereunder or until the Equipment is returned to Lessor pursuant to Section 19 of this Master Lease. If any item of the Equipment is lost, stolen or damaged, Lessee shall immediately provide written notice of such loss to Lessor and shall, within fifteen (15) days after such loss, at Lessee's option, either: (a) repair the damaged Equipment so that it is in good condition and working order, eligible for any manufacturer's certification, (b) replace the damaged Equipment at Lessee's sole cost and expense with equipment having substantially similar manufacturer's specifications and of equal or greater value to the damaged Equipment immediately prior to such Equipment being damaged, such replacement equipment to be subject to Lessor's approval, whereupon such replacement equipment shall be substituted in the applicable Lease and the other related documents by appropriate endorsement or amendment; or (c) pursuant

to Section 18(b), purchase Lessor's interest in the damaged Equipment on a pro rata basis (notwithstanding the limitation in Section 18(b) only to prepaying in whole) and continue the related Lease for the non-damaged Equipment for the balance of the applicable Lease Term. In such event, Lessor will provide Lessee with a revised amortization of Lease Payments for the non-damaged Equipment. Lessor will forward to Lessee any insurance proceeds which Lessor receives for damaged Equipment for Lessee's use in the repair or replacement of the damaged Equipment, unless there has been an Event of Default or an Event of Non-appropriation by Lessee, in which event Lessor will apply any insurance proceeds received to reduce Lessee's obligations under Section 17 of this Master Lease.

15. INSURANCE. In the event that Lessee is not self-insured (as hereafter provided), Lessee shall, at its expense, keep the Equipment fully insured against loss, fire, theft, damage or destruction from any cause whatsoever in an amount not less than the greater of (a) the total Lease Payments for the Lease Term under the related Lease or (b) the full replacement cost of the Equipment without consideration for depreciation. Upon Lessor's request, Lessee shall also provide such additional insurance against injury, loss or damage to persons or property arising out of the use or operation of the Equipment as is customarily maintained by owners of property similar to the Equipment. With Lessor's prior written consent, Lessee may self-insure against such risks. The policy shall state that Lessor shall be notified of any proposed cancellation at least 30 days prior to the date set for cancellation. All such insurance shall be in form, issued by such insurance companies and be in such amounts as shall be satisfactory to Lessor, and shall provide that losses, if any, shall be payable to Lessor as "loss payee," and all such liability insurance shall include Lessor as an "additional insured." Upon Lessor's request, Lessee shall provide Lessor with a certificate or other evidence of insurance acceptable to Lessor evidencing the insurance coverage required under the related Lease. In the event Lessee fails to provide such evidence within 10 days of Lessor's request, or upon Lessor's receipt of a notice of policy cancellation, Lessor may (but shall not be obligated to) obtain insurance covering Lessor's interest in the Equipment at Lessee's sole expense. Lessee will pay all insurance premiums and related charges.

16. DEFAULT. Lessee will be in default under a Lease upon the occurrence of any of the following (each, an "Event of Default"): (a) Lessee fails to pay any Lease Payment or other payment due in full under such Lease within 10 calendar days after its due date; (b) Lessee fails to perform or observe any other promise or obligation in this Master Lease and/or any Lease and does not correct the default within 30 days after written notice of default by Lessor; (c) any representation, warranty or statement made by Lessee in this Master Lease or any Lease shall prove to have been false or misleading in any material respect when made; (d) Lessee fails to obtain and maintain insurance as required by Section 15, or any insurance carrier cancels any insurance on the Equipment; (e) the Equipment or any portion thereof is misused, used in a manner not authorized by the applicable end user license agreement (if any) accompanying such Equipment, or used in violation of the terms of the related Lease; (f) the Equipment or any part thereof is lost, destroyed, or damaged beyond repair and remains uncured in accordance with Section 14; (g) a petition is filed by or against Lessee under any bankruptcy or insolvency laws; or (h) an Event of Default occurs under any other Lease or prior financing with Lessor or assigns or their respective affiliates, but any such Assignee may only exercise remedies with respect to other Leases for which it is the Assignee.

17. REMEDIES. Upon the occurrence of an Event of Default under a Lease, Lessor may, in its sole discretion, do any or all of the following (without penalty, liability or obligation on Lessor's part and without limiting any other rights or remedies available to Lessor): (a) provide written notice to Lessee of the Event of Default; (b) as liquidated damages for loss of a bargain, and not as a penalty, declare due and payable any and all amounts which may then be due and payable under the Lease, plus all Lease Payments remaining through the end of the then current fiscal period; (c) with or without terminating the Lease Term under such Lease, (i) enter the premises where the Equipment is located and retake possession of such Equipment or require Lessee at Lessee's expense to promptly return any or all of such Equipment to the possession of Lessor in accordance with the requirements in Section 19, and (ii) at Lessee's expense, sell or lease such Equipment or, for the account of Lessee, sublease such Equipment, continuing to hold Lessee liable for the difference between the Lease Payment payable by Lessee pursuant to the terms of such Lease to the end of the current fiscal period and the net proceeds of any such sale, lease or sublease. Lessor may require Lessee to remove all proprietary data from the Equipment, holding Lessor and its assigns harmless if Lessee fails to do so. Lessee will not make any claims against Lessor or the Equipment for trespass, damage or any other reason. The exercise of any of such remedies shall not relieve Lessee of any other liabilities under any other Lease. Without limiting the foregoing, Lessor may take whatever action, either at law or in equity, may appear necessary or desirable to enforce its rights under any Lease, or as a secured party in any or all of the Equipment. No remedy of Lessor is intended to be exclusive and every such remedy, now or hereafter existing, at law or in equity, shall be cumulative and shall be in addition to every other remedy given under a Lease. In the event that Lessor sells or otherwise liquidates the Equipment following an Event of Default or an Event of Non-appropriation as herein provided and realizes net proceeds (after payment of costs) in excess of total Lease Payments under the related Lease that would have been paid during the related scheduled Lease Term plus any other amounts then due under the related Lease or Leases, Lessor shall immediately pay the amount of any such excess to Lessee.

18. PURCHASE OPTION. At the option of Lessee, and provided that no Event of Default or Event of Non-appropriation has occurred and/or is continuing under any Lease, Lessor's interest in all, but not less than all, of the Equipment subject to a Lease will be transferred, conveyed and assigned to Lessee, free and clear of any right or interest of Lessor, and such Lease shall terminate: (a) upon payment in full of all Lease Payments under such Lease and all other amounts then due thereunder or (b) on any Lease Payment due date under such Lease, provided that Lessee shall have delivered written notice at least 30 days prior to such date of Lessee's intention to purchase the Equipment subject to such Lease pursuant to this provision, by paying to Lessor, in addition to the Lease Payment due on such date, an amount equal to the purchase price (the "Purchase Price") shown for such Lease Payment due date in the payment schedule included in the applicable Lease. Lessee hereby acknowledges that the Purchase Price under a Lease includes a prepayment premium.

19. RETURN OF EQUIPMENT. In the case of an Event of Default under a Lease or an Event of Non-appropriation by Lessee with respect to a Lease in accordance with Section 6, Lessee will, at Lessee's sole cost and expense, immediately return the Equipment (including all copies of any software free of any proprietary data), manuals, and accessories to any location and

aboard any carrier Lessor may designate in the continental United States. The Equipment must be properly packed for shipment in accordance with the manufacturer's recommendations or specifications, freight prepaid and insured, and maintained in accordance with the terms of the related Lease. All Equipment must be free of markings. Lessee will pay Lessor for any missing or defective parts or accessories. Lessee will continue to pay Lease Payments until the Equipment is accepted by Lessor, which acceptance shall be deemed to occur fifteen (15) days after delivery unless Lessor rejects the Equipment for good cause within such fifteen (15) day period. Notwithstanding anything in this Section 19 to the contrary, any amounts to be paid by Lessee as provided in this Section 19 shall be payable solely from funds legally available for the purpose.

20. LESSEE'S REPRESENTATIONS AND WARRANTIES. Lessee hereby represents, covenants and warrants for the benefit of Lessor that as of the date hereof and as of Commencement Date for each Lease, and throughout each Lease Term: (a) Lessee is a state or political subdivision thereof within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"); (b) Lessee is duly organized and existing under the Constitution and laws of the state in which Lessee is located; (c) Lessee is authorized to enter into and carry out its obligations under this Master Lease and each Lease and every other document required to be delivered in connection with this Master Lease and a Lease; (d) this Master Lease and each Lease have been duly authorized, executed and delivered by Lessee in accordance with all applicable laws, codes, ordinances, regulations, and policies; (e) any person signing the Master Lease and each Lease has the authority to do so, is acting with the full express authorization of Lessee's governing body, and holds the office indicated below his or her signature, which is genuine; (f) the Equipment is essential to the immediate performance of a governmental or proprietary function by Lessee within the scope of Lessee's authority and shall be used during the Lease Term only by Lessee and only to perform such function; (g) Lessee intends to use the Equipment for the entire Lease Term and shall take such action, in accordance with Section 6, to include in its annual budget request, for submission to Lessee's governing body, any funds required to fulfill Lessee's obligations for each succeeding fiscal period during the applicable Lease Term; (h) Lessee has complied fully with all applicable laws, codes, ordinances, regulations, and policies, governing open meetings, competitive pricing and/or public bidding and appropriations required in connection with each Lease, the selection and acquisition of the Equipment and the selection of Vendor; (i) all payments due and to become due during Lessee's current fiscal period under a Lease are within the fiscal budget of such fiscal period, and are or will be included within an unrestricted and unencumbered appropriation currently available for the lease/purchase of the Equipment under the related Lease; (j) Lessee shall not do or cause to be done any act which shall cause, or by omission of any act allow, the interest portion of any Lease Payment to become includible in Lessor's gross income for Federal income taxation purposes under the Code; (k) Lessee shall comply with the information reporting requirements of Section 149(e) of the Code with respect to each Lease (such compliance shall include, but not be limited to, the execution of Form 8038-G or 8038-GC information reporting returns as appropriate); (l) all financial information provided by Lessee is true and accurate and fairly represents Lessee's financial condition; (m) Lessee has not for at least its most recent ten fiscal periods failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement; (n) there is no litigation, pending or threatened that would materially adversely affect the transactions contemplated by this Master Lease, any Lease or the financial condition of Lessee; and (o) any and all Equipment that Lessee leases, purchases and/or acquires pursuant to this Master Lease and any Lease hereunder is for Lessee's internal purposes only and Lessee is not and will not lease, purchase or acquire the Equipment for resale.

21. ASSIGNMENT. Lessor may, upon notice to Lessee but without Lessee's consent, sell, assign, or transfer from time to time Lessor's rights, title, and interest under this Master Lease and/or any Lease or Leases or interest therein, including the right to receive Lease Payments under a Lease and Lessor's security interest in the Equipment under a Lease and any related Escrow Agreement to one or more assignees or subassignees (each, an "Assignee"). Lessee agrees that, upon such assignment, the Assignee will have the same rights and benefits of Lessor under the terms of the related Lease. Lessee agrees that the rights of Assignee will not be subject to any claims, defenses, or set-offs that Lessee may have against any Vendor. Upon notice to Lessee of such assignment, Lessee agrees to respond to any requests about the related Lease and, if directed by Lessor, to pay Assignee all Lease Payments and other amounts due under such Lease. Lessee hereby appoints Lessor as its agent to maintain a record of all assignments of each Lease in a form sufficient to comply with the registration requirements of Section 149(a) of the Code and the regulations prescribed thereunder from time to time, and Lessor agrees to maintain such registration record.

22. ADDITIONAL PAYMENTS. Lessor may, but is not obligated to, take on Lessee's behalf any action which Lessee fails to take as required by any Lease, and Lessee shall pay any expenses incurred by Lessor in taking such action, which will be in addition to the Lease Payments as set forth in the related Lease.

23. RELEASE AND INDEMNIFICATION. To the extent permitted by applicable state law and subject to Section 6, Lessee shall indemnify, release, protect, hold harmless, save and defend Lessor from and against any and all liability, obligation, loss, claim, tax and damage whatsoever, regardless of the cause thereof, and all costs and expenses in connection therewith (including, without limitation, attorneys' fees) arising out of or resulting from (a) entering into this Master Lease and/or any Lease; (b) the ownership of any item of Equipment; (c) the ordering, acquisition, use, installation, deployment, testing, operation, condition, purchase, delivery, rejection, storage or return of any item of Equipment; (d) any damage to property or personal injury or death of any person in connection with the operation, use, installation, deployment, testing, condition, possession, storage or return of any item of Equipment, or in connection with or resulting from Lessee's acts, omissions, negligence, misconduct or breach of any provision of this Master Lease or any Lease(s) hereunder; and/or (e) the breach of any covenant or any material representation of Lessee contained in this Master Lease or any Lease. The indemnification obligations set forth herein shall continue in full force and effect notwithstanding the payment in full of all obligations under any Lease or the termination of the Lease Term under any Lease for any reason.

24. MISCELLANEOUS. Each Lease, together with this Master Lease, contains the entire agreement of the parties regarding the subject matter hereof which is limited to lease financing. TIME IS OF THE ESSENCE IN EACH LEASE. If a court of competent jurisdiction finds any provision of any Lease to be unenforceable, the remaining terms of such Lease shall remain in full force and effect. Each Lease may be simultaneously executed in several counterparts, each of which shall be an original and all of which

shall constitute but one and the same instrument; provided, however, that only counterpart one of each Lease (including the terms and conditions of this Master Lease incorporated therein by reference) shall constitute the original for such Lease for purposes of the sale or transfer of such Lease as chattel paper. References herein to "Lessor" shall be deemed to include each of its Assignees from and after the effective date of each assignment; references herein to "Lessor" shall not refer to Apple Inc. in its capacity as a Vendor or in any capacity other than as a lessor hereunder. The captions or heading in this Master Lease and in each Lease are for convenience only and in no way define, limit or describe the scope or intent of any provisions. This Master Lease and each Lease will be governed by the laws of the state where Lessee is located without regard to the conflict of law principles thereof. Lessor and Lessee both intend to comply with all applicable laws. If it is determined that Lessee's payments under the Lease result in an interest payment higher than allowed by applicable law, then any excess interest collected will be applied to the repayment of principal, and interest will be charged at the highest rate allowed by law.

25. NOTICES. All written notices under any Lease must be sent by certified mail or recognized overnight delivery service, postage prepaid, to the addresses as stated on each Lease, or by facsimile transmission, with written confirmation of receipt.

26. Electronic Signatures. Notwithstanding anything to the contrary in this Master Lease and with the exception of the IRS Form 8038-G / 8038-GC which Lessee must execute using an original, manual signature, Lessee and Lessor both intend that this Master Lease and any Schedule, Acceptance Certificate, Escrow Agreement or any other related document or certificate (each a "Document") containing the electronic signature of the Lessee and/or Lessor using the procedure or method for electronic signatures that Lessor provided to Lessee ("Electronic Signature") or when manually countersigned by Lessor or attached to Lessor's original signature counterpart and/or in Lessor's possession shall constitute the sole original authenticated Document for all purposes (including without limitation the perfection of security interests and admissibility of evidence). Lessee and Lessor acknowledge that any such Electronic Signatures will be applied by the duly authorized representative of the respective party with the intent to sign, authenticate and accept the Documents on behalf of such party.

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS MASTER LEASE AND EACH LEASE SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. TERMS OR ORAL PROMISES WHICH ARE NOT CONTAINED IN THIS MASTER LEASE OR A LEASE MAY NOT BE LEGALLY ENFORCED. THE TERMS OF THIS MASTER LEASE OR A LEASE MAY ONLY BE CHANGED BY ANOTHER WRITTEN AGREEMENT BETWEEN THE PARTIES. EXCEPT FOR AN EVENT OF NON-APPROPRIATION, EACH LEASE IS NOT CANCELABLE BY LESSEE.

LESSOR: APPLE INC.

LESSEE: Independent School District No. 177
1400 17th St
Windom, MN 56101

BY: _____

BY: Jamie Frank

TITLE: _____

TITLE: Superintendent

FED TAX ID#: 41-6000680

**MINNESOTA ADDENDUM
TO MASTER LEASE PURCHASE AGREEMENT**

This Addendum to that certain Master Lease Purchase Agreement (together with all Exhibits and this Addendum, the "Master Lease") dated as of April 3, 2025, between **APPLE INC.** (together with its successors and assigns, "Lessor"), and **INDEPENDENT SCHOOL DISTRICT NO. 177** (together with its successors and assigns, "Lessee"), is incorporated in and is hereby made a part of the Master Lease.

Lessor and Lessee hereby agree that capitalized terms used herein and not otherwise defined herein shall have the terms assigned to such terms in the Master Lease and that the following changes and additions shall be made to the Master Lease:

1. **Section 9** of the Master Lease is deleted and the following is inserted in lieu thereof:

Section 9. Title to the Equipment in Lessor. Upon acceptance of any Equipment by Lessee, title to the Equipment shall vest in Lessor subject to Lessee's rights under this Master Lease and the Lease relating thereto. Lessee shall not have any right, title or interest in the Equipment except as expressly set forth in this Master Lease. Upon the occurrence of an Event of Default under any Lease or any termination of any Lease pursuant to Section 6, Lessee will immediately surrender possession of the Equipment subject thereto to Lessor. Upon the exercise of the purchase option with respect to any Lease by Lessee pursuant to Section 18 or payment of all Lease Payments and other amounts payable under any Lease as shown on the Schedule relating thereto, title to the Equipment subject thereto shall immediately and without further action by Lessor vest in Lessee AS IS, WHERE IS, without warranty, express or implied, free and clear of any claim by or through Lessor. It is the intent of the parties hereto that any transfer of title to Lessee pursuant to this Section shall occur automatically without the necessity of any bill of sale, certificate of title or other instrument of conveyance. Lessor shall, nevertheless, execute and deliver any such instruments as Lessee may request to evidence such transfer.

Except as specifically set forth in this Addendum, all terms and conditions contained in the Master Lease remain in full force and effect and are hereby ratified and confirmed.

APPLE INC.
(LESSOR)

By _____
Title: _____

Lease Number: _____

Date: _____

INDEPENDENT SCHOOL DISTRICT NO. 177
(LESSEE)

By Jamie Frank
Title: Superintendent
(SEAL)

ATTEST:

Dorothy P. Blatter
Title: Business Manager
Date: 4-14-2025

EXHIBIT A

Schedule No. 500-50732327 Dated May 15, 2025 to Master Lease Purchase Agreement Dated April 3, 2025

This Schedule No. 500-50732327 ("Schedule") is entered into pursuant to that Master Lease Purchase Agreement dated April 3, 2025 ("Master Lease"), and is effective as of May 15, 2025. All of the terms and conditions of the Master Lease, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Master Lease.

To the extent that less than all of the Equipment subject to this Schedule has been installed and accepted by Lessee on or prior to the date hereof, Lessee hereby acknowledges that a portion of the Equipment has not been delivered, installed and accepted by Lessee for purposes of this Lease. In consideration of the foregoing, Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes

EQUIPMENT INFORMATION	
Computer Hardware--See attached Exhibit 1.	

LEASE PAYMENT SCHEDULE						
Pmt #	Payment Date	Payment Amount	Interest	Principal	Purchase Price after scheduled payment(s)	Outstanding Balance
Commencement						\$99,880.00
1	7/15/2025	\$33,293.33	\$0.00	\$33,293.33	\$68,750.74	\$66,586.67
2	7/15/2026	\$33,293.33	\$0.00	\$33,293.33	\$34,375.37	\$33,293.34
3	7/15/2027	\$33,293.33	\$0.00	\$33,293.34	\$0.00	\$0.00
Promotional Interest Rate	0.00%					
Totals		\$99,879.99	\$0.00	\$99,880.00		

Lessee acknowledges that the discounted purchase price for the Lease is \$94,144.38 and that such amount is the Issue Price for the Lease for federal income tax purposes. The difference between the principal amount of this Lease and the Issue Price is Original Issue Discount ("OID") for federal income tax purposes. The Yield for this Lease for federal income tax purposes is 5.26% per annum. Such Issue Price and Yield will be stated in the Form 8038-G or 8038-GC, as applicable.

IMPORTANT: Read before signing. The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

Commencement Date: **May 15, 2025**

LESSOR: **APPLE INC.**
 SIGNATURE: X _____
 NAME / TITLE: X _____
 DATE: X _____

LESSEE: **INDEPENDENT SCHOOL DISTRICT NO. 177**
 SIGNATURE: X Jamie Frank
 NAME / TITLE: X Jamie Frank, Superintendent
 DATE: X April 14, 2025

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EXHIBIT 1 – EQUIPMENT INFORMATION to Schedule No. 500-50732327
under Master Lease Purchase Agreement dated April 3, 2025

13-inch MacBook Air: Apple M2 chip with 8-core CPU and 8-core GPU, 16GB, 256GB – Starlight (Packaged in a 5-pack) 55

Part Number: MC8C4LL/A

Configuration:

- 065-CCJT : Apple M2 chip with 8-core CPU, 8-core GPU, 16-core Neural Engine
- 065-CCJX : 16GB unified memory
- 065-CCJY : 256GB SSD storage
- 065-CD7F : 30W USB-C Power Adapter
- 065-CCLY : 1080p FaceTime HD camera
- 065-CCM0 : Two Thunderbolt / USB 4 ports
- 065-CCM1 : MagSafe 3 charging port
- 065-CCM2 : 13.6-inch Liquid Retina display with True Tone
- 065-CD5W : None
- 065-CD0D : Backlit Magic Keyboard with Touch ID – US English
- 065-CD0X : Accessory Kit

3-Year AppleCare+ for Schools 13-inch MacBook Air (M2) 55

Part Number: SEWT2LL/A

13-inch MacBook Air: Apple M2 chip with 8-core CPU and 8-core GPU, 16GB, 256GB – Midnight (Packaged in a 5-pack) 55

Part Number: MC8D4LL/A

Configuration:

- 065-CCJT : Apple M2 chip with 8-core CPU, 8-core GPU, 16-core Neural Engine
- 065-CCJX : 16GB unified memory
- 065-CCJY : 256GB SSD storage
- 065-CD7F : 30W USB-C Power Adapter
- 065-CCLY : 1080p FaceTime HD camera
- 065-CCM0 : Two Thunderbolt / USB 4 ports
- 065-CCM1 : MagSafe 3 charging port
- 065-CCM2 : 13.6-inch Liquid Retina display with True Tone
- 065-CD5W : None
- 065-CD0F : Backlit Magic Keyboard with Touch ID – US English
- 065-CD0Y : Accessory Kit

3-Year AppleCare+ for Schools 13-inch MacBook Air (M2) 55

Part Number: SEWT2LL/A

The above Equipment includes all attachments and accessories attached thereto and made a part thereof.

EXHIBIT B

ACCEPTANCE CERTIFICATE

Re: Schedule No. 500-50732327, dated May 15, 2025, (the "Schedule") to Master Lease Purchase Agreement, dated as of April 3, 2025, between Apple Inc., as Lessor, and INDEPENDENT SCHOOL DISTRICT NO. 177, as Lessee.

Apple Inc. is hereby requested to pay the person or entity designated below as Payee, the sum set forth below in payment of a portion or all of the cost of the acquisition described below. The amount shown below is due and payable under the invoice of the Payee attached hereto with respect to the cost of the acquisition of the equipment and has not formed the basis of any prior request for payment. The equipment described below is part or all of the "Equipment" listed in the Schedule to the Master Lease Purchase Agreement referenced above. Receipt of this Acceptance Certificate allows Apple Inc. to commence the Lease and promptly pay Vendor(s) on behalf of Lessee. THIS ACCEPTANCE CERTIFICATE DOES NOT AFFECT LESSEE'S RIGHTS UNDER THE PURCHASE ORDER OR PRODUCT WARRANTY.

Payee Name: _____

<u>Description or Invoice #</u>	<u>\$ Amount</u>
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Lessee hereby certifies and represents to and agrees with Lessor as follows:

- (1) The Equipment described above has been delivered to Lessee or its service provider, which may include a third-party integrator, and is accepted by Lessee on the date hereof.
- (2) Lessee has verified, or caused its service provider to verify, the contents of the Equipment delivered and hereby acknowledges that it accepts the Equipment described above for the purpose of commencing the Lease.
- (3) Upon partial acceptance, any undistributed funds shall be set aside in an internal escrow account for the benefit of Lessee until the remaining Equipment has been accepted. The internal escrow account will be provided free of charge with the understanding that any interest earned shall be retained by Lessor in consideration of managing the internal escrow account. Lessee acknowledges that Lessor may commingle such funds with other funds held by Lessor for its own account, so long as Lessor maintains segregation of such amounts on the books and records of Lessor.
- (4) Lessee is currently maintaining the insurance coverage required by Section 15 of the Master Lease.
- (5) No event or condition that constitutes, or with notice or lapse of time or both would constitute, an Event of Default or Event of Non-appropriation (each as defined in the Master Lease) under any Lease exists at the date hereof.
- (6) Immediately upon delivery and acceptance of all the Equipment, Lessee will notify Lessor of Lessee's final acceptance of the Equipment by delivering to Lessor the "Final Acceptance Certificate" below.

PARTIAL ACCEPTANCE CERTIFICATE (Only a portion of Equipment Has Been Accepted)

LESSEE: **INDEPENDENT SCHOOL DISTRICT NO. 177**

Signature: X _____

Printed Name/Title: X _____

Date: X _____

FINAL ACCEPTANCE CERTIFICATE (All Equipment Has Been Accepted)

LESSEE: **INDEPENDENT SCHOOL DISTRICT NO. 177**

Signature: X _____

Printed Name/Title: X _____

Date: X _____

**PLEASE RETURN PAYMENT REQUEST TO:
APPLE INC. ~ 1111 Old Eagle School Road, Wayne PA 19087**

EXHIBIT D

IRS FORM 8038- (G / GC) QUESTIONNAIRE

Schedule No. 500-50732327 to Master Lease Purchase Agreement Dated April 3, 2025

BANK QUALIFIED DESIGNATION

Lessee hereby represents and certifies the following (please check one):

Bank Qualified [if Bank Qualified, we will check the box on Line 39 of IRS Form 8038-G]

Check this box if this Lease is designated as a "small issuer exception" under section 265(b)(3)(B)(i)(III). [Lessee reasonably anticipates that the total amount of tax-exempt obligations (including this Lease) to be issued by or on behalf of Lessee (or allocated to Lessee) during the calendar year 2025 will not exceed \$10,000,000.]

Non-Bank Qualified [if Non-Bank Qualified, we will not check the box on Line 39 of IRS Form 8038-G]

Check this box if Lessee has not designated this Lease as a "qualified tax-exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Code.

Written Tax Compliance Procedures

The IRS Form 8038-G asks specific questions about whether written procedures exist with regard to compliance with the federal tax code for tax-exempt obligations. Please answer the following questions to help us complete the form correctly prior to your signature. Please note that your answers to these questions will not impact the terms or conditions of the subject transaction:

1. Has the Lessee established written procedures to monitor compliance with federal tax restrictions for the term of the lease? The written procedures should identify a particular individual within Lessee's organization to monitor compliance with the federal tax requirements related to use of the financed assets and describe actions to be taken in the event failure to comply with federal tax restrictions is contemplated or discovered.

YES _____ NO _____ If Yes, please attach/provide a copy.

Answer the following question only if proceeds of the current financing will be funded to an ESCROW Account.

The IRS Form 8038-G asks specific questions about written procedures to monitor the yield on the investment of gross proceeds of tax-exempt obligations and, as necessary, make payments of arbitrage rebate earned to the United States.

2. Has the Lessee established written procedures to monitor the yield on the investment of proceeds of the Lease on deposit in an escrow account or similar fund prior to being spent and to ensure that any positive arbitrage rebate earned is paid to the United States?

YES _____ NO _____ If Yes, please attach/provide a copy.

If you have further questions, please consult your regular bond or legal counsel.

LESSEE: **INDEPENDENT SCHOOL DISTRICT NO. 177**

Signature: x Jamie Frank

Printed Name/Title: x Jamie Frank, Superintendent

Date: x April 14, 2025

LEASE PAYMENT INSTRUCTIONS

LESSEE NAME: Windom ISD #177

TAX ID#: 41-6000680

SHIP TO ADDRESS: 1400 17th Street, Windom, MN 56101

PRIMARY DELIVERY CONTACT NAME: Ryan Christoffer

PRIMARY DELIVERY CONTACT PHONE NUMBER/EMAIL: 507-832-8730 rchristoffer@isd177.com

SECONDARY DELIVERY CONTACT NAME: George Rogotzke

SECONDARY DELIVERY CONTACT PHONE NUMBER/EMAIL: 507-831-6910 ext 201 grogotzke@isd177.com

DIGITAL PRODUCT DELIVERY CONTACT (IF APPLICABLE) NAME/EMAIL: NA

INVOICE MAILING PHYSICAL ADDRESS: PO Box 177, Windom, MN 56101

WOULD YOU LIKE YOUR INVOICES SENT ELECTRONICALLY? YES NO

IF YES PLEASE PROVIDE EMAIL ADDRESS: accounting@isd177.com

Mail invoices to the attention of: Teresa Hallen

Phone (507) 831-6901 ext 501

Fax (507) 831-6918

Approval of Invoices required by: Peggy Pfaffter

Phone (507) 832-8734

Fax (507) 832-6919

Email: ppfaffter@isd177.com

Accounts Payable Contact: Teresa Hallen

Phone (507) 831-6901 ext 501

Fax (507) 831-6919

Email: thallen@isd177.com

Processing time for Invoices: 10 days Approval: 10 days Checks: _____

Do you have a Purchase Order Number that you would like included on the invoice? No Yes PO# _____

Do your Purchase order numbers change annually? No Yes Processing time for new purchase orders: _____

SIGNATURE: Jamie Frank

NAME / TITLE: Jamie Frank, Superintendent

DATE: April 14, 2025



Financial Services
Education Finance

INVOICE# ADV50732327
 REFERENCE # 500-50732327
 CUSTOMER #
 DUE DATE: 7/15/2025
 TOTAL DUE \$33,293.33

- Check here if your billing or Equipment Location has changed or is incorrect.
Please note changes on the reverse side.
Payments sent without a copy of this invoice may be subject to a delay in processing.

- > Please do not send correspondence to this address.
- > Make check payable to :

Apple Inc. c/o Apple Financial Services
 REF # 500-50732327
 1111 OLD EAGLE SCHOOL RD.
 WAYNE, PA 19087

LEASE PAYMENT INVOICE

Remit Lease Payment to:
 Apple Financial Services
 PO Box 825736
 Philadelphia, PA 19182-5736

	INVOICE #	REFERENCE #	CUSTOMER
	ADV50732327	500-50732327	
<u>P.O. NUMBER</u>		<u>EQUIPMENT DESCRIPTION</u>	
		SEE BELOW	
EQUIPMENT LOCATION			
INDEPENDENT SCHOOL DISTRICT NO. 177 SAMPLE ADDRESS SAMPLE CITY, STATE, ZIP			

<u>EQUIPMENT DESCRIPTION</u>	<u>DUE DATE</u>	<u>PAYMENT AMOUNT</u>
Apple Computer Equipment	7/15/2025	\$33,293.33
<u>TOTAL DUE</u>		\$33,293.33

FOR PROPER CREDIT, PLEASE SUBMIT A COPY OF THIS INVOICE WITH PAYMENT

The following 8038 G or GC Form is a SAMPLE only.

The actual 8038G or GC will be completed and sent to you for your signature after closing, with instructions to return the original to us at your earliest convenience.

This is being done in this manner to comply with Internal Revenue Service regulations.

Thank you.

**Information Return for Small Tax-Exempt
 Governmental Bond Issues, Leases, and Installment Sales**
 ▶ Under Internal Revenue Code section 149(e)
Caution: If the issue price of the issue is \$100,000 or more, use Form 8038-G.
 ▶ Go to www.irs.gov/Form8038GC for instructions and the latest information.

OMB No. 1545-0047

Part I Reporting Authority Check box if Amended Return

1 Issuer's name _____

2 Issuer's employer identification number (EIN) _____

3 Number and street (or P.O. box if mail isn't delivered to street address) _____ Room/suite _____

4 City, town, or post office, state, and ZIP code _____

5 Report number (For IRS Use Only) _____

6 Name and title of officer or other employee of issuer or designated contact person whom the IRS may call for more information _____

7 Telephone number of officer or legal representative _____

Part II Description of Obligations Check one box: Single issue Consolidated return

8a Issue price of obligation(s) (see instructions) _____ **8a** _____

b Issue date (single issue) or calendar date (consolidated). Enter date in MM/DD/YYYY format (for example, 01/01/2009) (see instructions) ▶ _____

9 Amount of the reported obligation(s) on line 8a that is:

a	For leases for vehicles	_____	9a	_____
b	For leases for office equipment	_____	9b	_____
c	For leases for real property	_____	9c	_____
d	For leases for other (see instructions)	_____	9d	_____
e	For bank loans for vehicles	_____	9e	_____
f	For bank loans for office equipment	_____	9f	_____
g	For bank loans for real property	_____	9g	_____
h	For bank loans for other (see instructions)	_____	9h	_____
i	Used to refund prior issue(s)	_____	9i	_____
j	Representing a loan from the proceeds of another tax-exempt obligation (for example, bond bank)	_____	9j	_____
k	Other	_____	9k	_____

10 If the issuer has designated any issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check this box

11 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check this box (see instructions)

12 Vendor's or bank's name: _____

13 Vendor's or bank's employer identification number: _____

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person(s) that I have authorized above.

Signature of issuer's authorized representative _____ Date _____ Type or print name and title _____

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
Firm's name ▶ Gilmore & Bell, P.C.			Firm's EIN ▶ 43-1611738	
Firm's address ▶ 2405 Grand Boulevard, Suite 1100, Kansas City, MO 64108			Phone no. 816-221-1000	

Future Developments

For the latest information about developments related to Form 8038-GC and its instructions, such as legislation enacted after they were published, go to www.irs.gov/Form8038GC.

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

Form 8038-GC is used by the issuers of tax-exempt governmental obligations to provide the IRS with the information required by section 149(e) and to monitor the requirements of sections 141 through 150.

Who Must File

Issuers of tax-exempt governmental obligations with issue prices of less than \$100,000 must file Form 8038-GC.

Issuers of a tax-exempt governmental obligation with an issue price of \$100,000 or more must file Form 8038-G, Information Return for Tax-Exempt Governmental Bonds.

Filing a separate return for a single issue. Issuers have the option to file a separate Form 8038-GC for any tax-exempt governmental obligation with an issue price of less than \$100,000.

An issuer of a tax-exempt bond used to finance construction expenditures must file a separate Form 8038-GC for each issue to give notice to the IRS that an election was made to

pay a penalty in lieu of arbitrage rebate. See the instructions for line 11, later.

Filing a consolidated return for multiple issues. For all tax-exempt governmental obligations with issue prices of less than \$100,000 that aren't reported on a separate Form 8038-GC, an issuer must file a consolidated information return including all such issues issued within the calendar year.

Thus, an issuer may file a separate Form 8038-GC for each of a number of small issues and report the remainder of small issues issued during the calendar year on one consolidated Form 8038-GC. However, if the issue is a construction issue, a separate Form 8038-GC must be filed to give the IRS notice of the election to pay a penalty in lieu of arbitrage rebate.

When To File

To file a separate return for a single issue, file Form 8038-GC on or before the 15th day of the 2nd calendar month after the close of the calendar quarter in which the issue is issued.

To file a consolidated return for multiple issues, file Form 8038-GC on or before February 15 of the calendar year following the year in which the issue is issued.

Late filing. An issuer may be granted an extension of time to file Form 8038-GC under section 3 of Rev. Proc. 2002-48, 2002-37 I.R.B. 531, if it is determined that the failure to file on time isn't due to willful neglect. Write at the top of the form, "Request for Relief under section 3 of Rev. Proc. 2002-48." Attach to the Form 8038-GC a letter briefly stating why the form wasn't submitted to the IRS on time. Also, indicate whether the obligation in question is under examination by the IRS. Don't submit copies of any bond documents, leases, or installment sale documents. See *Where To File* next.

Where To File

File Form 8038-GC and any attachments at the following address.

Department of the Treasury
Internal Revenue Service Center
Ogden, UT 84201

Private delivery services (PDS). You can use certain PDS designated by the IRS to meet the "timely mailing as timely filing/paying" rule for tax returns and payments. These PDS include only the following:

- DHL Express (DHL): DHL Same Day Service.
- Federal Express (FedEx): FedEx Priority Overnight, FedEx Standard Overnight, FedEx 2Day, FedEx International Priority, and FedEx International First.
- United Parcel Service (UPS): UPS Next Day Air, UPS Next Day Air Saver, UPS 2nd Day Air, UPS 2nd Day Air A.M., UPS Worldwide Express Plus, and UPS Worldwide Express.

The PDS can tell you how to get written proof of the mailing date.

Other Forms That May Be Required

For rebating arbitrage (or paying a penalty in lieu of arbitrage rebate) to the federal government, use Form 8038-T, Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate. For private activity bonds, use Form 8038, Information Return for Tax-Exempt Private Activity Bond Issues.

For a tax-exempt governmental obligation with an issue price of \$100,000 or more, use Form 8038-G.

Rounding to Whole Dollars

You may show the money items on this return as whole-dollar amounts. To do so, drop any amount less than 50 cents and increase any amount from 50 to 99 cents to the next higher dollar. For example, \$1.49 becomes \$1 and \$2.50 becomes \$3. If two or more amounts must be added to figure the amount to enter on a line, include cents when adding the amounts and round off only the total.

Definitions

Obligations. This refers to a single tax-exempt governmental obligation if Form 8038-GC is used for separate reporting or to multiple tax-exempt governmental obligations if the form is used for consolidated reporting.

Tax-exempt obligation. This is any obligation including a bond, installment purchase agreement, or financial lease on which the interest is excluded from income under section 103.

Tax-exempt governmental obligation. A tax-exempt obligation that isn't a private activity bond (see below) is a tax-exempt governmental obligation. This includes a bond issued by a qualified volunteer fire department under section 150(e).

Private activity bond. This includes an obligation issued as part of an issue in which:

- More than 10% of the proceeds are to be used for any private activity business use, and
- More than 10% of the payment of principal or interest of the issue is either (a) secured by an interest in property to be used for a private business use (or payments for such property) or (b) to be derived from payments for property (or borrowed money) used for a private business use.

It also includes a bond, the proceeds of which (a) are to be used to make or finance loans (other than loans described in section 141(c)(2)) to persons other than governmental units and (b) exceeds the lesser of 5% of the proceeds or \$5 million.

Issue. Generally, obligations are treated as part of the same issue only if they are issued by the same issuer, on the same date, and as part of a single transaction, or a series of related transactions. However, obligations issued during the same calendar year (a) under a loan agreement under which amounts are to be advanced periodically (a "draw-down loan") or (b) with a term not exceeding 270 days, may be treated as part of the same issue if the obligations are equally and ratably secured under a single indenture or loan agreement and are issued under a common financing arrangement (for example, under the same official statement periodically updated to reflect changing factual circumstances). Also, for obligations issued under a draw-down loan that meets the requirements of the preceding sentence, obligations issued during different calendar years may be treated as part of the same issue if all of the amounts to be advanced under the draw-down loan are reasonably expected to be advanced within 3 years of the date of issue of the first obligation. Likewise, obligations (other than private activity bonds) issued under a single agreement that is in the form of a lease or installment sale may be treated as part of the same issue if all of the property covered by that agreement is reasonably expected to be delivered within 3 years of the date of issue of the first obligation.

Arbitrage rebate. Generally, interest on a state or local bond isn't tax-exempt unless the issuer of the bond rebates to the United States arbitrage profits earned from investing proceeds of the bond in higher yielding nonpurpose investments. See section 148(f).

Construction issue. This is an issue of tax-exempt bonds that meets both of the following conditions:

1. At least 75% of the available construction proceeds of the issue are to be used for construction expenditures with respect to property to be owned by a governmental unit or a 501(c)(3) organization, and
2. All of the bonds that are part of the issue are qualified 501(c)(3) bonds, bonds that aren't private activity bonds, or private activity bonds issued to finance property to be owned by a governmental unit or a 501(c)(3) organization.

In lieu of rebating any arbitrage that may be owed to the United States, the issuer of a construction issue may make an irrevocable election to pay a penalty. The penalty is equal to 1-1/2% of the amount of construction proceeds that do not meet certain spending requirements. See section 148(f)(4)(C) and the Instructions for Form 8038-T.

Specific Instructions

In general, a Form 8038-GC must be completed on the basis of available information and reasonable expectations as of the date of issue. However, forms that are filed on a consolidated basis may be completed on the basis of information readily available to the issuer at the close of the calendar year to which the form relates, supplemented by estimates made in good faith.

Part I—Reporting Authority

Amended return. An issuer may file an amended return to change or add to the information reported on a previously filed return for the same date of issue. If you are filing to correct errors or change a previously filed return, check the *Amended Return* box in the heading of the form.

The amended return must provide all the information reported on the original return, in addition to the new corrected information. Attach an explanation of the reason for the amended return and write across the top "Amended Return Explanation."

Line 1. The issuer's name is the name of the entity issuing the obligations, not the name of the entity receiving the benefit of the financing. In the case of a lease or installment sale, the issuer is the lessee or purchaser.

Line 2. An issuer that doesn't have an employer identification number (EIN) should apply for one online by visiting the IRS website at www.irs.gov/EIN. The organization may also apply for an EIN by faxing or mailing Form SS-4 to the IRS.

Lines 3 and 4. Enter the issuer's address or the address of the designated contact person listed on line 6. If the issuer wishes to use its own address and the issuer receives its mail in care of a third party authorized representative (such as an accountant or attorney), enter on the street address line "C/O" followed by the third party's name and street address or P.O. box. Include the suite, room, or other unit number after the street address. If the post office doesn't deliver

mail to the street address and the issuer has a P.O. box, show the box number instead of the street address. If a change in address occurs after the return is filed, use Form 8822, Change of Address, to notify the IRS of the new address.

Note: The address entered on lines 3 and 4 is the address the IRS will use for all written communications regarding the processing of this return, including any notices. By authorizing a person other than an authorized officer or other employee of the issuer to communicate with the IRS and whom the IRS may contact about this return, the issuer authorizes the IRS to communicate directly with the individual listed on line 6, whose address is entered on lines 3 and 4 and consents to disclose the issuer's return information to that individual, as necessary, to process this return.

Line 5. This line is for IRS use only. Don't make any entries in this box.

Part II—Description of Obligations

Check the appropriate box designating this as a return on a single issue basis or a consolidated return basis.

Line 8a. The issue price of obligations is generally determined under Regulations section 1.148-1(b). Thus, when issued for cash, the issue price is the price at which a substantial amount of the obligations are sold to the public. To determine the issue price of an obligation issued for property, see sections 1273 and 1274 and the related regulations.

Line 8b. For a single issue, enter the date of issue (for example, 03/15/2020 for a single issue issued on March 15, 2020), generally the date on which the issuer physically exchanges the bonds that are part of the issue for the underwriter's (or other purchaser's) funds; for a lease or installment sale, enter the date interest starts to accrue. For issues reported on a consolidated basis, enter the first day of the calendar year during which the obligations were issued (for example, for calendar year 2020, enter 01/01/2020).

Lines 9a through 9h. Complete this section if property other than cash is exchanged for the obligation, for example, acquiring a police car, a fire truck, or telephone equipment through a series of monthly payments. (This type of obligation is sometimes referred to as a "municipal lease.") Also, complete this section if real property is directly acquired in exchange for an obligation to make periodic payments of interest and principal.

Don't complete lines 9a through 9d if the proceeds of an obligation are received in the form of cash even if the term "lease" is used in the title of the issue. For lines 9a through 9d, enter the amount on the appropriate line that represents a lease or installment

purchase. For line 9d, enter the type of item that is leased. For lines 9e through 9h, enter the amount on the appropriate line that represents a bank loan. For line 9h, enter the type of bank loan.

Lines 9i and 9j. For line 9i, enter the amount of the proceeds that will be used to pay principal, interest, or call premium on any other issue of bonds, including proceeds that will be used to fund an escrow account for this purpose. Several lines may apply to a particular obligation. For example, report on lines 9i and 9j obligations used to refund prior issues which represent loans from the proceeds of another tax-exempt obligation.

Line 9k. Enter on line 9k the amount on line 8a that doesn't represent an obligation described on lines 9a through 9j.

Line 10. Check this box if the issuer has designated any issue as a "small issuer exception" under section 265(b)(3)(B)(i)(III).

Line 11. Check this box if the issue is a construction issue and an irrevocable election to pay a penalty in lieu of arbitrage rebate has been made on or before the date the bonds were issued. The penalty is payable with a Form 8038-T for each 6-month period after the date the bonds are issued. Don't make any payment of penalty in lieu of rebate with Form 8038-GC. See Rev. Proc. 92-22, 1992-1 C.B. 736, for rules regarding the "election document."

Line 12. Enter the name of the vendor or bank who is a party to the installment purchase agreement, loan, or financial lease. If there are multiple vendors or banks, the issuer should attach a schedule.

Line 13. Enter the employer identification number of the vendor or bank who is a party to the installment purchase agreement, loan, or financial lease. If there are multiple vendors or banks, the issuer should attach a schedule.

Signature and Consent

An authorized representative of the issuer must sign Form 8038-GC and any applicable certification. Also, write the name and title of the person signing Form 8038-GC. The authorized representative of the issuer signing this form must have the authority to consent to the disclosure of the issuer's return information, as necessary to process this return, to the person(s) that has been designated in this form.

Note: If the issuer authorizes on line 6 the IRS to communicate with a person other than an officer or other employee of the issuer (such authorization shall include contact both in writing regardless of the address entered on lines 3 and 4, and by telephone), by signing this form, the issuer's authorized representative consents to the disclosure of the issuer's return information, as necessary to process this return, to such person.

Paid Preparer

If an authorized representative of the issuer filled in its return, the paid preparer's space should remain blank. Anyone who prepares the return but does not charge the organization shouldn't sign the return. Certain others who prepare the return shouldn't sign. For example, a regular, full-time employee of the issuer, such as a clerk, secretary, etc., shouldn't sign.

Generally, anyone who is paid to prepare a return must sign it and fill in the other blanks in the *Paid Preparer Use Only* area of the return. A paid preparer cannot use a social security number in the *Paid Preparer Use Only* box. The paid preparer must use a preparer tax identification number (PTIN). If the paid preparer is self-employed, the preparer should enter his or her address in the box.

The paid preparer must:

- Sign the return in the space provided for the preparer's signature, and
- Give a copy of the return to the issuer.

Paperwork Reduction Act Notice

We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated burden for tax exempt organizations filing this form is approved under OMB control number 1545-0047 and is included in the estimates shown in the instructions for their information return.

If you have suggestions for making this form simpler, we would be happy to hear from you. You can send us comments through www.irs.gov/FormComments. Or you can write to:

Internal Revenue Service
Tax Forms and Publications
1111 Constitution Ave. NW, IR-6526
Washington, DC 20224

Do not send Form 8038-GC to this address. Instead, see *Where To File*, earlier.

Adventure Club Employees

Effective 7/1/2021	Effective 7/1/2022	Effective 7/1/2023	Effective 7/1/2024	Effective 7/1/2025
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<u>Name</u>	<u>Hourly Salary</u>	<u>Hourly Salary</u>	<u>Hourly Salary</u>	<u>Increase</u>	<u>Hourly Salary</u>	
1st Year Summer Permanent & Subs	\$13.25	\$13.71	\$14.15	\$14.60	3.0%	\$15.05
2nd Year Summer Permanent	\$13.75	\$14.23	\$14.65	\$15.10	3.0%	\$15.55
5th Year Summer Permanent	\$14.35	\$14.85	\$15.30	\$15.80	3.0%	\$16.25
HS Student Staff Helpers	\$10.60	\$10.97	\$11.30	\$11.70	3.0%	\$12.05
Director	\$16.95	\$18.00	\$18.50	\$19.10	3.0%	\$19.65

Great Start Compensation Grant

An additional amount of approximately \$2.44 to \$3.23 will be added to the above amount - based on what is received from this grant, the amount received varies month by month based on number of hours worked and number of students served

All funds received from this grant are passed onto the Adventure Club Staff

This additional amount is paid 2 months behind, hours worked for Feb are submitted by the middle of March, check is received by the state the beginning of April, so additional wages are paid on the April payroll

Great Start Compensation Support Payment Program

The Great Start Compensation Support Payment Program was signed into law in May 2023, creating a new program designed to support the child care industry and early childhood educators. The program will issue monthly payments to eligible child care providers to fund increases in compensation and benefits for early educators starting in October 2023.

Minimum wage for large employer effective 1-1-25 is \$11.13 per hour

WINDOM PUBLIC SCHOOLS ISD 177

Account Balance Detail Report

As Of 4/23/2025

Plan Year: 01/01/2024-12/31/2024

*Important note: The Pending Repayment column reflects any paid claims that need either further documentation or repayment back to the plan. Participants have been notified action is required. If the necessary action is not taken, these items will be reported on the Plan Year Closing Report as taxable items.

Plan	Consumers	Election	Paid*	Refunds	Pending	Consumer Deposits	Plan Year Balance	Available Balance	Cash Balance
Combination FSA 01/01/2024-12/31/2024	1	\$1,000.00	(\$1,000.00)	\$0.00	\$0.00	\$1,000.00	N/A	\$0.00	\$0.00
Medical FSA 01/01/2024- 12/31/2024	3	\$5,200.00	(\$7,311.60)	\$2,111.60	\$0.00	\$5,200.00	N/A	\$0.00	\$0.00
Dependent Care FSA 01/01/2024-12/31/2024	8	\$32,000.00	(\$30,116.38)	\$0.00	\$0.00	\$32,000.00	N/A	\$1,883.62	\$1,883.62
Grand Totals:	12	\$38,200.00	(\$38,427.98)	\$2,111.60	\$0.00	\$38,200.00	\$0.00	\$1,883.62	\$1,883.62

* Paid amounts are based on the date the payment is generated not the effective date of the payment.

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Windom Public Schools																
Trial Balance Summary Report																
Page 1 of 1																
4/24/2025																
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Periods: 202510 To: 202510																
Comp	L	Fd	Org	Pro	Crs	Fin	O/S	Account Ty	Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
0177	B	01	215	086				F	DEP CARE	B	200	00	(2,215.41)	331.99	0.00	(1,883.42)
Report Total:													(2,215.41)	\$331.99	\$0.00	(1,883.42)

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Windom Public Schools																
Trial Balance Summary Report																
Page 1 of 1																
4/24/2025																
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Periods: 202510 To: 202510																
Comp	L	Fd	Org	Pro	Crs	Fin	O/S	Account Ty	Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
0177	B	01	215	085				F	MED FLEX	B	200	00	255.61	0.00	255.61	0.00
Report Total:													\$255.61	\$0.00	\$255.61	\$0.00