



Windom Area Schools

District Office:
PO Box 177
Windom MN 56101
Phone: 507-831-6901
Fax: 507-831-6919

An Equal Opportunity Employer
Windom Area Elementary
1200 17th Street
PO box 177
Windom MN 56101
Phone: 507-831-6925

Windom Area
Middle /High School
1400 17th Street
PO Box 177
Windom MN 56101
Phone: 507-831-6910

Windom Schools will create a safe, responsive, and nurturing environment where every learner receives a high-quality, challenging education that empowers them with the skills and knowledge needed for a successful future.

WWW.WINDOM.K12.MN.US

December 9, 2024 Regular Meeting

Windom City Council Chamber

444 9th Street

Windom, MN 56101

December 9, 2024

6:30 PM

Live at [Media SB22](#) on youtube

1. Call to order
Joel Bordewyk
 2. The Pledge of Allegiance
Joel Bordewyk
 3. Approval of the Agenda (revise as necessary)
Joel Bordewyk
 4. Acceptance of Donations
Joel Bordewyk
 5. Approval of Consent Agenda
Joel Bordewyk
- **Minutes from October 14 and 28, 2024**
 - **Bills and Wires Transfers**
 - **Treasurer Report**
 - **Approve the addition of one Preschool Paraprofessional position at 6.75 hours per day, 5 days per week due to student needs.**
 - **Approve hiring Jennifer Lopez as 7.5 Paraprofessional effective November 11, 2024.**
 - **Approve hiring Leah Hauge as 7.5 Paraprofessional effective December 2, 2024.**
 - **Approve hiring Daniel Green as long-term substitute beginning on December 2, 2024 through January 10, 2025.**
 - **Approve hiring Betty Smith as long-term substitute beginning approximately February 16, 2025 through approximately April 28, 2025.**
 - **Approve hiring Sakrima Kama as 6.75 Paraprofessional effective November 20, 2024.**
 - **Approve Medical Leave of Absence #25-16 beginning on 11.18.2024 and continuing through 12.1.2024 for approximately 2 weeks.**
 - **Approve Medical Leave of Absence #25-17 beginning on approximately 02.25.2025 and continuing for approximately 6-8 weeks.**
 - **Approve additional 5 weeks of FMLA for FMLA #25-13 beginning on November 8, 2024 and continuing through December 15, 2024.**

- **Approve FMLA #25-15 beginning on approximately April 7, 2025 and continuing through the end of the school year for a total of approximately 8 weeks.**
 - **Approve resignation from Alycia Flatgard as 6.5 Paraprofessional effective November 27, 2024.**
6. Open Forum
Joel Bordewyk
 7. Public Hearing of Tax Abatement for 40504 440th Avenue, Windom, Minnesota 56101
Joel Bordewyk
 8. Approve Resolution 11252024A Approving Tax Abatement for Certain Property Pursuant to Minn. Stat 469-1813 for 40504 440th Avenue, Windom, Minnesota 56101
 9. Public Hearing of Tax Abatement for 1946 Bud Road, Windom, Minnesota, 56101
Joel Bordewyk
 10. Approve Resolution 11252024B Approving Tax Abatement for Certain Property Pursuant to Minn. Stat 469-1813 for 1946 Bud Road, Windom, Minnesota 56101
Joel Bordewyk
 11. Elementary Report - Informational
Corey Barfknecht
 12. Middle School Report - Informational

Dane Nielsen
 13. High School Report - Informational
Bryan Joyce
 14. Superintendent Report - Informational
Jamie Frank
 15. Board Committee Report - Informational
 16. Review Board Committee Assignments - Informational
Chairperson
Please review the committee assignments and think about committees that you'd like to serve on in 2025.
 17. Approve Fundraising Requests - Action
Jamie Frank
 18. Approve MSEA and WESP Seniority List for 2024-2025 -Action
The seniority lists have been reviewed for the custodians, secretaries, food service, and paraprofessionals. It is ready for board approval.
 19. Approve Marching Band Proposal - Action

Jamie Pohlman will be presenting a plan to start a Marching Band beginning in May of 2025. The cost of this will be \$3362. The band will march in the Riverfest Parade in Windom and at Pow Wow in Mountain Lake.

20. FEMA BRIC (Building Resilient Infrastructure and Communities) Storm Shelter Grant - Informational

Jamie Frank

If Windom Schools moves forward with the construction of a Fine Arts Center, it would need to be built as a storm shelter per MN building code ICC500. This is already figured into the budget. Recently, I learned about an opportunity for a FEMA BRIC Grant to cover part of the costs for the Fine Arts Center. Jordan Buss, a grant writer, is here tonight to inform the board of the process and possibilities.

21. Approve Polling Place Resolution - Action

22. Approve Revised Budget - Action

23. Business Manager Retirement Intentions - Informational

Jamie Frank

24. Approve Transition Plan for Business Manager - Action

Jamie Frank

Presented tonight is a plan to support the transition of the Business Manager as she prepares for a well-deserved retirement. The plan includes an overlap period of 6-10 months as the incoming business manager learns from Peggy. The transition plan is for approval before you today so that the position can be posted before Christmas Break.

25. Adjourn

Member introduced the following resolution and moved its adoption:

WHEREAS, the following donations were received

BE IT RESOLVED by the Board of Education to accept the donations on behalf of Independent School District No. 177 to be used for the benefit of the students of Windom School District.

Member seconded the motion. Upon vote, the resolution passed unanimously.

\$12,500 from Jim and Coralee Krueger for the Krueger Scholarship
\$300.67 from American Lutheran Church for the Weekend Backpack Program
\$300 donation from the Windom Methodist Church for the Weekend Backpack Program.
\$454.95 from the McTeacher Night at the Windom McDonald's for the Imagination Library program
\$500 from Windom Area Girl Scouts Service Unit for the Weekend Backpack Program.
\$55 from Bethany Lutheran Church for the Weekend Backpack Program.
\$76.40 from POET Grain for the FFA program.
\$362.85 from Girl Scouts of MN & WI - Troop 34164 River Valleys Inc. for Morgan Johnson and Harriet Lohse's Eagle Achievement Project.
\$1,000.00 from New Fashion Pork, Brad and Meg Freking, Freking Cattle for Brooklyn Roll's Eagle Achievement Project.
\$200.00 from Windom Coffee LLC for the Cheerleading program.
\$300.00 from Toro on behalf of Angie Klassen for the Weekend Backpack Program
\$100.00 Anonymous donation for the Weekend Backpack Program
\$100.00 from Jeff & Betty Fredin for the Weekend Backpack Program

Minutes- Regular Meeting November 12, 2024

The Windom Board of Education met in regular session on Monday, August 12, 2024, at 6:30 p.m. in the Windom City Council Chambers.

Members present: Bruce Mews, Dustin Stevens, Joel Bordewyk, Angie Klassen, Brianne Miller, Barb Jones and Joe LaCanne.

Absent:

Joel Bordewyk opened the meeting with the Pledge of Allegiance.

MSP Miller/Klassen to approve the agenda as presented.

MSP Stevens/Mews the list of donations.

Joe LaCanne asked that the Resignation from Rebecca Smith, Early Childhood Special Education Teacher be removed from the consent agenda. He asked for a roll call vote on accepting this resignation. MSP Klassen/Jones to take a roll call vote. LaCanne-No, Jones-Yes, Klassen-Yes, Stevens-No, Mews-Yes, and Bordewyk-Yes. MSP Jones/Stevens to approve the rest of the Consent Agenda.

No one for open forum.

Cory Barfknecht-PreK-4th grade Principal presented his report. He wanted to recognize the efforts of all the staff in the Elementary School no matter the title, they will stop and help zip coats or tie shoes. They all pitch in and help. Grandparents' day was on October 21st from 2-3pm. It was well attended again this year. The First Quarter Terrific Kid program was held as well recognizing students who demonstrate Eagle Pride every day. This is for 1st-4th Grade classes. The students are nominated by their teachers. Thank you to the Windom Kiwanis Club for sponsoring this. McTeacher night, sponsored by McDonalds and supported by ECFE was held on Wednesday, November 6th. This was an opportunity to support the Dolly Parton Imagination Library which provides free books to kids from birth through age 5 in our community. There was a great turnout. He noted there has been a decrease in office referrals this year over last year. The staff is doing a great job reteaching expectations and having many positive behavior interventions and supports like Class Dojo, breaks with Heather, SEL with Cassie Muske and Melissa Pletcher, and positive school climate. Travis Janssen our Behavior Specialist has been proactive at recognizing antecedents and identify ways to intercede before behaviors occur.

Dane Nielsen-Middle School Principal presented his report. He presented a summary of disciplinary incidents since the start of the year including the types of incidents and their frequency. He explained how the staff is committed to fostering a positive school culture by addressing the root causes of behavioral issues. The staff works diligently with students, especially those in special education, to provide tailored interventions. They also reteach the Eagle Pride Expectations. On October 31st the Middle School students were able to play virtual Bingo for an Eagle Pride Celebration. It went very well. November 1st was the end of the first

quarter. On November 5th -Mr. Olson's social studies classes held a mock election for students in grades 5-12. It was a great learning experience for his and all the students. November 11th was the Veteran's Day Program, which was great, like it is every year. November 11-15 was School Psychologist Appreciation Week. He gave thanks to Amanda Wilson and Lisa Lundy for their continued support. November 21, 22 are Parent/Teacher Conferences. The Fall Band Showcase will be on November 25 for grades 6-12 in the Gold Gym at 7pm. November 26th will be the Middle School Bakers Square Pie Pick Up. The students sold about 670 pies. The pickup will be in the Nest Foyer. Mary Schaufenbuel is incredible for leading this and all that she does for the Windom Schools.

Bryan Joyce-High School Principal presented his report. He presented discipline data for the 1st quarter as well. He also thanked Amanda Wilson and Lisa Lundy for all their help. He updated the board on Captains Council and how that is well received and off to a good start. The Big South Choral Festival was amazing, so much talent. Winter sports season has begun. He also noted that the school construction class is make sheds. Let them know if you would like them to build one for you.

Jamie Frank shared her report. Enrollment numbers as of November 1st show we are up 5 students since October 1st. The Community Survey regarding the Arts and Athletics will be arriving in resident's mailboxes on November 13th. Community Members can complete the survey online with the code provided or mail it in. School Perceptions will present the results to the board on December 17 at 4:30pm in a Special Meeting. Buildings and Grounds will begin meeting weekly with Wold, Mammoth and Krause Anderson on Tuesdays at 11:30am. There will be a Policy Committee meeting on December 6th at 2pm.

MSP Mews/Stevens to approve the updated Fundraising Requests.

MSP LaCanne/Miller to approve the updated Activity Assignments.

MSP Klassen/Miller to approve the Resolution Canvassing Returns of Votes for the School District Election. Roll call vote Mews, Stevens, Klassen. Miller, Jones and LaCanne all Yes votes.

MSP Miller/Jones to approve Comprehensive Achievement and Civic Readiness Report.

MSP LaCanne/Stevens to approve Teacher's Seniority List for 2024-2025 school year.

MSP Mews/Miller to approve the Administrators Seniority List.

MSP Klassen/Jones to approve Census Report.

MSP Stevens/LaCanne to approve Dissolution of Pairing Agreement for Wrestling.

MSP Klassen/Miller to Approve Pairing Agreement for Wrestling between Windom Area Schools, Mountain Lake Public Schools and Mountain Lake Christian School.

There being no other items for the board meeting was adjourned at 7:27 p.m.

Clerk

Attest: _____

Clerk Chair

Minutes- Work Session - November 25, 2024

The Windom Board of Education met in regular session on Monday, November 25, 2024, at 6:30 p.m. in the Windom City Council Chambers.

Members present: Bruce Mews, Dustin Stevens, Joel Bordewyk, Brianne Miller, and Barb Jones.

Absent: Angie Klassen and Joe LaCanne

Joel Bordewyk opened the meeting with the Pledge of Allegiance.

The agenda was revised to table item #11, Approval of the Revised Agenda, to the December 9th Meeting due to a band concert tonight that several board members wanted to attend. MSP Miller, Jones to approve the agenda as revised.

Peggy Pfeffer presented the FY2024 Audit.

MSP Mews/Stevens Approve the FY2024 Audit Report.

MSP Stevens/Jones to Approve Resolution 11252024A calling for a Public Hearing on Proposed Tax Abatement for New Residential Project for 40504 440th Avenue, Windom

MSP Mews/Jones Approve Notice of Public Hearing for Tax Abatement for 40504 440th Avenue, Windom, MN Monday, December 9th, 2024 at 6:30pm.

MSP Jones/Stevens to Approve Resolution 11252024B calling for a Public Hearing on Proposed Tax Abatement for New Residential Project for 1946 Bud Road, Windom

MSP Mews/Stevens Approve Notice of Public Hearing for Tax Abatement for 1946 Bud Road, Windom, MN Monday, December 9th, 2024 at 6:30pm.

MSP Mews/Jones Approve Windom Education Support Professionals (WESP) contract beginning July 1, 2024-June 30, 2026

No further items for the board the meeting was adjourned at 6:56pm.

Clerk

Attest: _____
Clerk

Vice-Chair

**WINDOM AREA SCHOOLS, ISD 177
WINDOM, MN
TREASURER'S REPORT TO SCHOOL BOARD**

Date of report December 4, 2024

For the Month Ending November 30, 2024

| FUNDS | Cash Balance Beginning of Month | Receipts | Interest | Payroll | Disbursements | Cash Balance End of Month | Adjustments | Cash Balance End of Month |
|---------------------------------|---------------------------------------|----------------------|---------------------|------------------------|----------------------|---------------------------------|-------------|---------------------------------|
| General Fund (01) | 8,518,999.75 | 604,646.65 | 38,127.76 | 1,039,235.01 | 893,923.45 | 7,228,615.70 | | 7,228,615.70 |
| Food Service Fund (02) | 85,156.08 | 122,629.56 | | 42,345.79 | 89,201.11 | 76,238.74 | | 76,238.74 |
| Community Service Fund (04) | 278,797.77 | 19,641.24 | | 31,279.96 | 6,069.28 | 261,089.77 | | 261,089.77 |
| Sub-Total Funds 01/02/04 | 8,882,953.60 | 746,917.45 | 38,127.76 | 1,112,860.76 | 989,193.84 | 7,565,944.21 | 0.00 | 7,565,944.21 |
| Debt Service Fund (07) | 1,550,612.46 | 156,116.46 | | | | 1,706,728.92 | | 1,706,728.92 |
| Scholarship Fund (18) | 8,965.78 | 12,500.00 | | | | 21,465.78 | | 21,465.78 |
| Activity Account (21) | 266,863.02 | 43,355.36 | 733.10 | | 5,392.92 | 305,558.56 | | 305,558.56 |
| Sub-Total Funds 07/08/21 | 1,826,441.26 | 211,971.82 | 0.00 | 0.00 | 5,392.92 | 2,033,753.26 | 0.00 | 2,033,753.26 |
| TOTALS | \$ 10,709,394.86 | \$ 958,889.27 | \$ 38,127.76 | \$ 1,112,860.76 | \$ 994,586.76 | \$ 9,599,697.47 | \$ - | \$ 9,599,697.47 |

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK(S)

| Description | Current Rate Of Interest (info. only) | Balance Per Bank Statement | Outstanding Checks & Wires | Deposits Not Bank Statement | Other Reconciling Items | Balance Per Treasurer's Books |
|-----------------------------------|--|----------------------------------|----------------------------------|-----------------------------------|-------------------------------|-------------------------------------|
| BANK MIDWEST-GENERAL | 1.83% | 305,225.27 | 221,085.98 | 192.50 | -28,878.41 | 55,453.38 |
| CASH ON HAND, games & concessions | | 75.00 | | | | 75.00 |
| CASH ON HAND, food service | | 250.00 | | | | 250.00 |
| MSDLAF+ LIQUID | 4.47% | 20,210.89 | | | | 20,210.89 |
| MSDLAF+ MAX | 4.55% | 4,697,614.66 | | 20,534.98 | | 4,718,149.64 |
| MSDLAF+ TERM | 4.51% - 4.91% | 4,500,000.00 | | | | 4,500,000.00 |
| BANK MIDWEST-ACTIVITY ACCOUNT | 3.05% | 308,709.08 | 3,150.52 | | | 305,558.56 |
| Treasurer's Bal. Per Books | | \$ 9,832,084.90 | \$ 224,236.50 | \$ 20,727.48 | \$ (28,878.41) | \$ 9,599,697.47 |

Other Reconciling Items - ICS Sweep Adjustment

Windom School District 177 Online Application

Lopez, Jennifer - AppNo: 1280

Date Submitted: 10/25/2024

Internal Candidate

Personal Data

Name: Jennifer Lopez
(First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

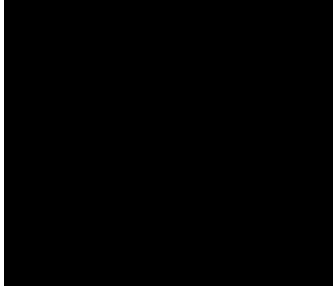
Other: (First) (Middle Initial) (Last)

Email Address: [REDACTED]

Postal Address

Permanent Address

Number & Street:
Apt. Number:
City:
State/Province:
Zip/Postal Code:
Country:
Daytime Phone:
Home/Cell Phone:



Present Address

Number & Street:
Apt. Number:
City:
State/Province:
Zip/Postal Code:
Country:
Phone Number:

Employment Desired

| Open Vacancy Desired: | Date Last Submitted | Experience in Similar Positions |
|---|---------------------|---------------------------------|
| JobID: 1854 Support Staff: 7.5 Behavior Interventionist Paraprofessional at Windom Area Elementary | 10/25/2024 | years |

| Position Desired: | Experience in Similar Positions |
|---|---------------------------------|
| Substitute 1. Substitute Paraprofessional | - |

Windom School District 177 Online Application

Hauge, Leah - AppNo: 1286

Date Submitted: 10/21/2024

Personal Data

Name: Leah C Hauge
 (First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

Other: (First) (Middle Initial) (Last)

Email Address: [REDACTED]

Postal Address

Permanent Address

Number & Street:
 Apt. Number:
 City:
 State/Province:
 Zip/Postal Code:
 Country:
 Daytime Phone:
 Home/Cell Phone:



Present Address

Number & Street:
 Apt. Number:
 City:
 State/Province:
 Zip/Postal Code:
 Country:
 Phone Number:

Employment Desired

No vacancies or pools are visible.

Experience

Please list ALL relevant work experience beginning with the most recent.

| Current or Most Recent Position | | Employer Contact Information | | Supervisor/Reference Contact Information | |
|--|--|------------------------------|------|---|--|
| Accra PCA | | | | Carly Scmalz Carlyscmalz@accracare.org | |
| Date From - Date To: | - | Full or Part Time: | Part | | |
| Reason for Leaving: | Still working there since it is only part time | | | | |
| May we contact this employer? | | | | | |
| Responsibilities/Accomplishments at this Position | Assisting juvenile with various activities to promote a better sense of self independence. Interact in various activities in order to expose them to new learning opportunities such as going to the library, out to eat, etc. | | | | |

| Previous Position Held | | Employer Contact Information | | Supervisor/Reference Contact Information | |
|--|--|----------------------------------|--|--|--|
| City of Windom Life guard | | 444 ninth St Windom, MN 56101 | | Tim Hogan 5078225400 | |
| Date From - Date To: | - | Full or Part Time: | | | |
| Reason for Leaving: | | | | | |
| May we contact this employer? | | | | | |
| Responsibilities/Accomplishments at this Position | Teaching proper swimming techniques in order to ensure water safety. | | | | |

Windom School District 177 Online Application

Green, Daniel - AppNo: 1276

Date Submitted: 9/12/2024

Personal Data

Name: Daniel J Green
 (First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

Other: (First) (Middle Initial) (Last)

Email Address: [REDACTED]

Postal Address

Permanent Address

Number & Street:
 Apt. Number:
 City:
 State/Province:
 Zip/Postal Code:
 Country:
 Daytime Phone:
 Home/Cell Phone:



Present Address

Number & Street:
 Apt. Number:
 City:
 State/Province:
 Zip/Postal Code:
 Country:
 Phone Number:

Employment Desired

| Open Vacancy Desired: | | Date Last Submitted | Experience in Similar Positions |
|-----------------------|--|---------------------|---------------------------------|
| JobID: 1829 | Substitute: Long Term Substitute ' High School Math Teacher at Middle/High School | 9/12/2024 | 0 years |
| JobID: 1835 | Substitute: Substitute Teacher at District Wide | 9/12/2024 | 0 years |

Position Desired:

Substitute

- Substitute Teacher

Experience in Similar Positions

-

Experience

Please list ALL relevant work experience beginning with the most recent.

| Current or Most Recent Position | | Employer Contact Information | | Supervisor/Reference Contact Information | |
|--|--|--|------|--|--|
| Madison McDonalds Department Manager | | 320 2nd St NW Madison, SD 57042 605-256-6212 | | Bobbie Larsen 507-822-7808 den.15359@us.stores.mcd.com | |
| Date From - Date To: | 08/2020 - 08/2024 | Full or Part Time: | Full | | |
| Reason for Leaving: | College Graduation | | | | |
| May we contact this employer? | Yes | | | | |
| Responsibilities/Accomplishments at this Position | Responsible for ordering, collaborating, and communicating restaurant goals and objectives that follow food safety, social ethics, and customer relations. Training, developing, coaching, and guiding co-workers and managers to excel in their expectations daily at the restaurant. Regularly maintain cleanliness across the restaurant between the kitchen, service, and lobby areas. Presented with opportunities in promotion to General Manager across the company franchise. | | | | |

Windom School District 177 Online Application

Smith, Betty - AppNo: 1291

Date Submitted: 11/6/2024

Personal Data

Name: Betty L Smith
 (First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

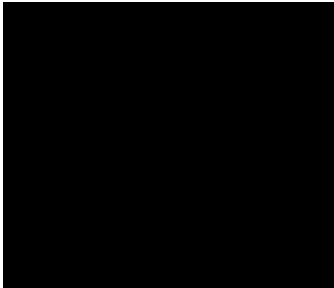
Other: Betty Smith
 (First) (Middle Initial) (Last)

Email Address: [REDACTED]

Postal Address

Permanent Address

Number & Street:
 Apt. Number:
 City:
 State/Province:
 Zip/Postal Code:
 Country:
 Daytime Phone:
 Home/Cell Phone:



Present Address

Number & Street:
 Apt. Number:
 City:
 State/Province:
 Zip/Postal Code:
 Country:
 Phone Number:

Employment Desired

| Open Vacancy Desired: | | Date Last Submitted | Experience in Similar Positions |
|-----------------------|--|---------------------|---------------------------------|
| JobID: 1870 | Secretarial/Clerical: MSHS 10 Month Secretary at Middle/High School | 11/6/2024 | 30 years |
| JobID: 1868 | Substitute: Long Term Substitute - Elementary Secretary at Windom Area Elementary | 11/6/2024 | years |

Position Desired:

Secretarial/Clerical

- 1. Secretary - 10 months

Experience in Similar Positions

30 years

Substitute

- 1. Substitute Secretary

30 years

Experience

Please list ALL relevant work experience beginning with the most recent.

| Current or Most Recent Position | | Employer Contact Information | | Supervisor/Reference Contact Information | |
|--|--|--|------|--|--|
| Windom Public Schools Special Education Secretary | | 1475 17th Street Windom, MN 56101 507-831-6910 | | | |
| Date From - Date To: | 10/1985 - 06/2022 | Full or Part Time: | Full | | |
| Reason for Leaving: | Retirement | | | | |
| May we contact this employer? | Yes | | | | |
| Responsibilities/Accomplishments at this Position | To assist Special Education Staff (EC-Gr 12) with clerical duties such as completing Evaluation Plans as directed by SEAT team, process evaluation plans with assessors and mail to parents, printing Evaluation reports and other mailings to parents, filing paperwork, District Third Party Billing, schedule Assessment Review/IEP meetings, assist other staff as needed, other duties as assigned. | | | | |



NOV 20 2024

Jana Raverty <jraverty@isd177.com>

November

Alycia Flatgard <alyciaflatgard@gmail.com>

Wed, Nov 20, 2024 at 12:37 PM

To: Jana Raverty <jraverty@isd177.com>

Hello Jana,

To whom it may concern,

November 29, 2024, will be my last day at Windom Elementary.

I am thankful for the opportunity to work here again. I have an opportunity to work closer to home. I am going to miss everyone and enjoyed working with you all.

Sincerely,

Alycia Flatgard

WINDOM PUBLIC SCHOOL DISTRICT
PUBLIC HEARING NOTICE
RESIDENTIAL PROPERTY TAX ABATEMENT

A Public Hearing will be held by the Windom Board of Education on Monday, December 9, 2024, at the Board Meeting which begins at 6:30 P.M. in the Windom City Council Chambers at City Hall, 444 Ninth Street, Windom, Minnesota, to consider granting a residential property tax abatement pursuant to Minnesota Statutes §469.1813.

Request submitted by Thomas J. Meyeraan. Abatement period – 5 years commencing on first year of taxes payable for full assessed value related to new home. Based on 2024 tax rates, **estimated** total abatement could be approximately \$2,571.70.

Address of Property: 40504 440th Avenue, Windom, MN 56101

Legal Description of Property: A tract (approx. 5.37 acres) briefly described as Part of the Northwest Quarter of the Southwest Quarter (NW¹/₄ SW¹/₄) and part of the South Half of the Northwest Quarter (S¹/₂ NW¹/₄) all in Section 17, Township 105 North, Range 36 West, in Cottonwood County, Minnesota.

Parcel #: 08-017-0200

All parties interested in commenting on this proposed abatement may attend the public hearing or submit written comments to the address below prior to the hearing.

BY ORDER OF THE WINDOM BOARD OF EDUCATION

Bruce Mews, Clerk
Windom Public School District
1400 17th Street
P. O. Box 177
Windom, MN 56101
Phone: 507-831-6901, Ext. 502

Published: November 27, 2024
(COTTONWOOD COUNTY CITIZEN)

WINDOM PUBLIC SCHOOL DISTRICT

RESOLUTION NO. 11252024A

INTRODUCED: Dustin Stevens

SECONDED: Barb Jones

VOTED: Aye: Barb Jones, Dustin Stevens, Bruce Mews and Joel Bordewyk

Nay:

Absent:

Abstained:

**Resolution Calling for a Public Hearing on Proposed
Tax Abatement for New Residential Project**

WHEREAS, the Windom Public School District (the “School District”) is committed to the best interests of the students in the School District and the best interests of the School District as a whole; and

WHEREAS, Minnesota Statutes §469.1813 gives authority to a School to grant an abatement of a percentage of the property taxes imposed by the School if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, in December 2022 the Windom Board of Education (“School Board”) approved the Cottonwood County Home Initiative Guidelines for the application period of January 1, 2023, through December 31, 2025, (the “Guidelines”) and participation in the Cottonwood County Home Initiative Program (the “Program”); and

WHEREAS, as part of the approval of the School District’s participation in the Program, the School Board established a valuation cap of \$320,000 per new single-family home eligible for tax abatement by the School District; and

WHEREAS, Thomas J. Meyeraan (“Meyeraan”) is the Applicant for tax abatement covering the following described real estate within Cottonwood County, Minnesota:

Parcel #: 08-017-0200

Address of Property: 40504 440th Avenue, Windom, Minnesota 56101

Legal Description of Property: Part of the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) and part of the South Half of the Northwest Quarter (S½ NW¼) all in Section 17, Township 105 North, Range 36 West, in Cottonwood County, Minnesota. Tract contains 5.37 acres, more or less. (*Abbreviated Description – See Application Packet for full legal description*); and

WHEREAS, Meyeraan proposes to a construct a new home on this property; and

WHEREAS, Meyeraan has requested tax abatement on this property pursuant to the Guidelines; and

WHEREAS, the abatement of taxes on the above-described parcel would be for the period of five (5) years commencing on the first year of taxes payable for the full assessed value related to the capital improvements as outlined in Cottonwood County Home Initiative Guidelines; and

WHEREAS, the School District cannot abate more than sixty percent (60%) of the property taxes which it receives from each parcel; and

WHEREAS, the estimated construction costs for the new home, submitted by the Applicant, are \$1,086,627; and

WHEREAS, based on an Estimated Market Value capped at \$320,000 for the new home and based on 2024 tax rates, the estimated tax abatement for the School District for this property would be approximately \$514.34 per year. The total estimated tax abatement by the School District for the five-year period is approximately \$2,571.70. (These figures were calculated using 2024 tax rates. The market value for the project is only an estimate, since the building has not yet been constructed. The tax rates will also change each year.)

WHEREAS, Minnesota Statutes require that a public hearing be held prior to the approval of the proposed tax abatement.

Now, therefore, **BE IT RESOLVED by the WINDOM BOARD OF EDUCATION** as follows:

1. Public Hearing. A public hearing to consider the proposed tax abatement, as set forth above, shall be held on Monday, December 9, 2024, in the Windom City Council Chambers at City Hall, 444 Ninth Street, Windom, Minnesota, during the School Board Meeting which begins at 6:30 p.m.
2. Notice of Public Hearing. The School Superintendent is authorized and directed to cause notice of the hearing to be published once in a newspaper of general circulation in the County at least 10 days, but less than 30 days, prior to the date for the hearing. The public hearing notice shall include notice that the School Board is considering a residential tax abatement, a description of the property for which the abatement is being considered, and the total estimated amount of the proposed tax abatement based on current information.

Adopted this 25th day of November, 2024.

ATTEST:

Bruce Mews, Clerk

Joel Bordewyk, Chair

November 13, 2024

To: Cottonwood County Home Initiative Administrator
c/o Tiffany Lamb, Executive Director
Economic Development Authority of Windom
444 Ninth Street
P. O. Box 38
Windom, MN 56101

Re: Request for Residential Tax Abatement

Dear Tiffany:

I plan to construct a new single-family home on an acreage in the West Half of Section 17 in Great Bend Township. I am requesting residential property tax abatement pursuant to the Cottonwood County Home Initiative Program. My plans are to begin construction of the new home this year.

My application includes:

1. This letter requesting abatement;
2. Legal description, address, Parcel ID No. of the property and estimated market value of the new house to be constructed on the property;
3. Aerial showing the lot lines of the property;
4. A sketch showing the proposed location of the new home on the property;
5. Floor plans for the new home;
6. Building Setback Permit issued by Cottonwood County;
7. Certificate of Compliance for the Septic System issued by Cottonwood County.

Should you have any questions or need additional information, please contact me.

Sincerely,

Property Owner/Applicant

Thomas Meyeraan

Thomas J. Meyeraan

Applicant's Contact Address: 40504 440th Avenue, Windom, Minnesota
Contact Phone No.: 507-360-6178
Mailing Address: P. O. Box 337, Windom, MN 56101

ATTACHMENT
to
COTTONWOOD COUNTY HOME INITIATIVE APPLICATION

Applicant and Property Owner: Thomas J. Meyeraan

Parcel ID No.: 08-017-0200

Address of the Property: 40504 440th Avenue, Windom, MN 56101

Property Owner's Mailing Address: P. O. Box 337, Windom, MN 56101

Legal Description of the Property: Part of the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) and part of the South Half of the Northwest Quarter (S½ NW¼) all in Section 17, Township 105 North, Range 36 West, in Cottonwood County, Minnesota. Tract contains 5.37 acres, more or less. *(Abbreviated Description – See attached copy of legal description.)*

Estimated Construction Costs of the New House: \$1,086,627

Utilities to be provided by: Red Rock Rural Water, South Central Electric, and LP gas.

EXHIBIT "A"

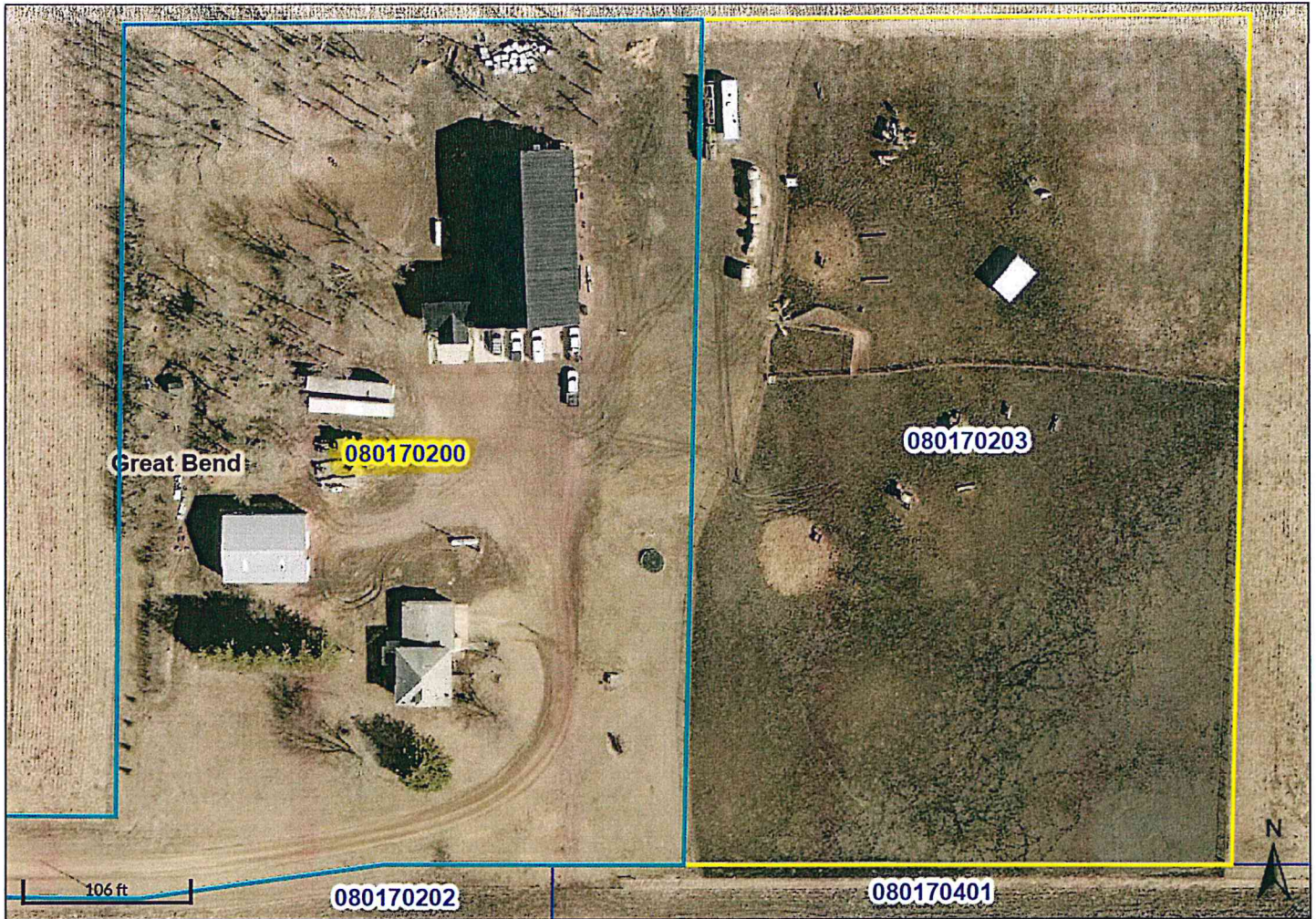
Part of the Northwest Quarter of the Southwest Quarter (NW $\frac{1}{4}$ SW $\frac{1}{4}$) and part of the South Half of the Northwest Quarter (S $\frac{1}{2}$ NW $\frac{1}{4}$), all in Section 17, Township 105 North, Range 36 West of the Fifth Principal Meridian, Cottonwood County, Minnesota, described as follows:

Beginning at an iron monument at the Northwest corner of the Southwest Quarter (SW $\frac{1}{4}$) of said Section 17; thence South 89 degrees 48 minutes 53 seconds East, bearing based on Cottonwood County Coordinate System, along the North line of said Southwest Quarter (SW $\frac{1}{4}$), a distance of 1,216.92 feet; thence South 82 degrees 06 minutes 22 seconds West, a distance of 151.70 feet; thence North 89 degrees 19 minutes 38 seconds West, a distance of 1,066.89 feet, to the West line of said Southwest Quarter (SW $\frac{1}{4}$); thence North 00 degrees 48 minutes 46 seconds East, along said West line and along the centerline of the township road, as exists, a distance of 12.24 feet, to the point of beginning;

AND ALSO:

Beginning at an iron monument at the Southwest corner of the Northwest Quarter (NW $\frac{1}{4}$) of said Section 17; thence North 00 degrees 49 minutes 39 seconds East, along the West line of said Northwest Quarter (NW $\frac{1}{4}$) and along the centerline of the township road, as exists, a distance of 33.83 feet; thence South 89 degrees 33 minutes 36 seconds East, a distance of 1,052.63 feet; thence North 00 degrees 36 minutes 24 seconds East, a distance of 485.97 feet; thence North 89 degrees 33 minutes 10 seconds East, a distance of 353.53 feet; thence South 01 degree 19 minutes 27 seconds West, a distance of 519.11 feet, to the South line of said Northwest Quarter (NW $\frac{1}{4}$); thence North 89 degrees 48 minutes 53 seconds West, along said South line, a distance of 1,399.76 feet, to the point of beginning.

This tract contains 5.37 acres, more or less.



| | | | | | |
|------------------------------|---|---------------------|------------------------|----------------------|-------------------|
| Parcel ID | 080170200 | Alternate ID | n/a | Owner Address | MEYERAAN/THOMAS J |
| Sec/Twp/Rng | 17-105-36 | Class | RESIDENTIALSINGLE UNIT | | PO BOX 337 |
| Property Address | 40504 440TH AVE | Acreage | 5.37 | | WINDOM MN 56101 |
| | GREAT BEND | | | | |
| District | n/a | | | | |
| Brief Tax Description | TRACT IN SW1/4; TRACT IN NW1/4 5.37 AC | | | | |
| | (Note: Not to be used on legal documents) | | | | |

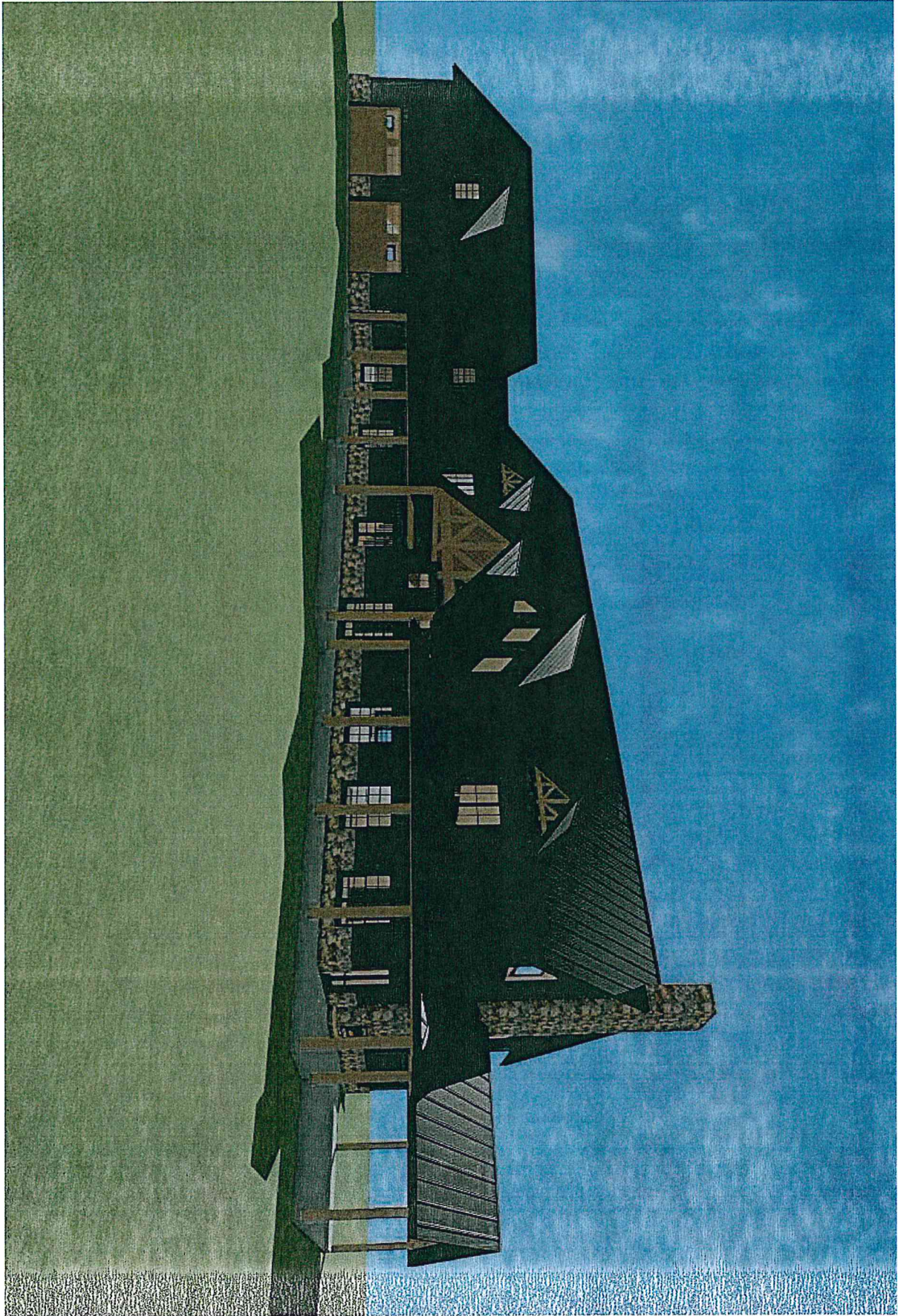
Date created: 11/5/2024
 Last Data Uploaded: 11/5/2024 4:53:15 AM

Developed by  **SCHNEIDER**
 GEOSPATIAL



Parcel ID 080170200
Twp/Rng 17-105-36
Property Address 40504 440TH AVE
GREAT BEND

Alternate ID n/a
Class RESIDENTIAL SINGLE UNIT
Acreage 5.37

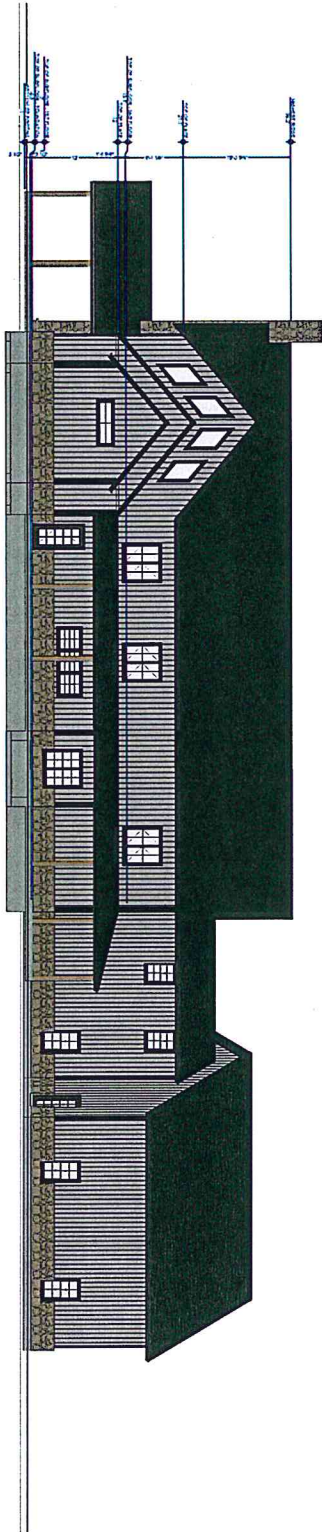


DATE:
4/3/2023
SCALE: 1/8" = 1'
Print: 24"x36"

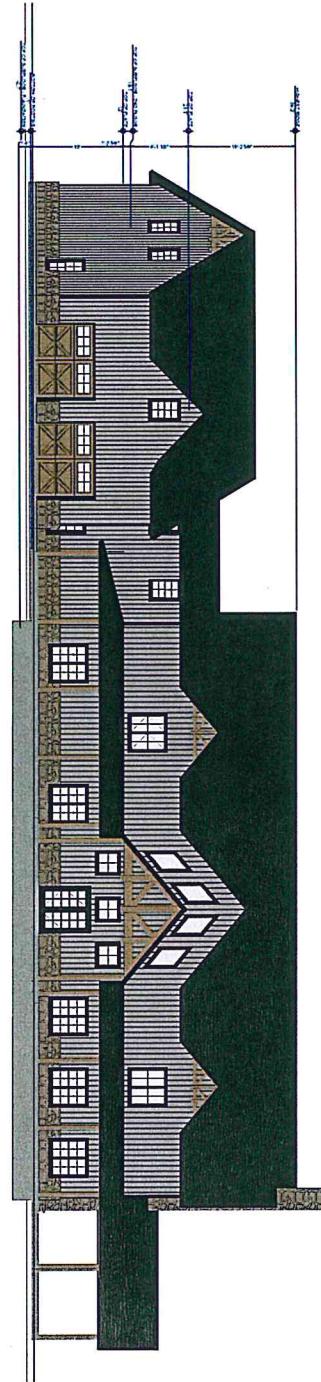


Meyeraan Plans


HOMEOWNER & CONTRACTOR: TO VERIFY ALL DIMENSIONS, STRUCTURAL DETAILS, AND BUILDING CODES, AND GRADE REQUIREMENTS. BUCKEYE BARNDOMINIUM DESIGNS, LLC WILL ASSUME NO LIABILITY FOR ANY ERRORS ONCE CONSTRUCTION BEGINS.

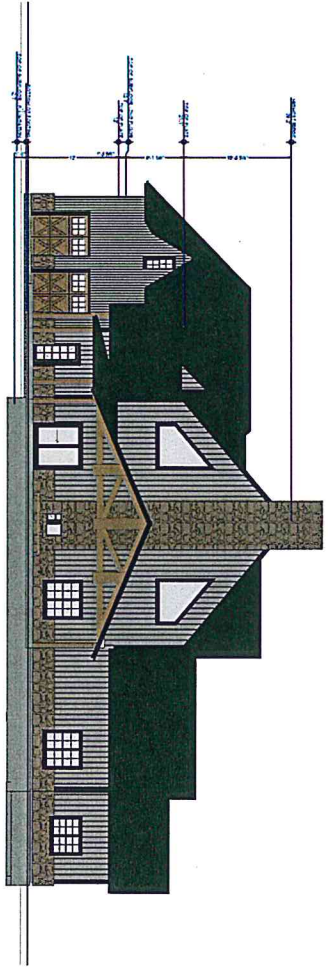


Elevation 2

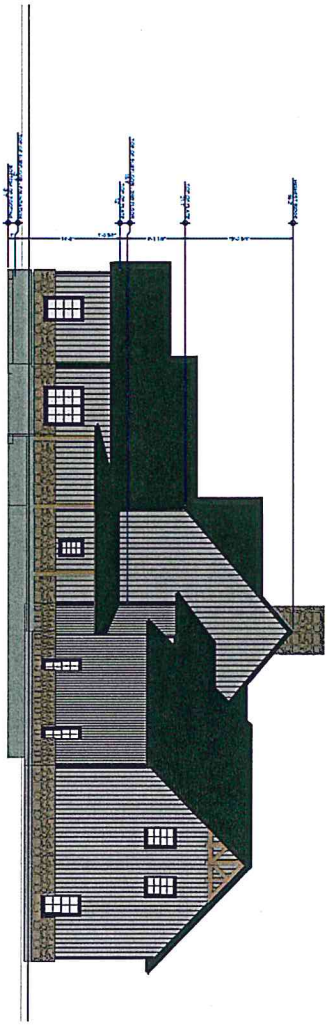


Elevation 1

| | | | | |
|---|---|-----------------------|--|--|
| <p>DATE: 4/3/2023</p> <p>SCALE: 1/8" = 1'</p> <p>PRINT: 24"x36"</p> |  | <p>Meyeraan Plans</p> | <p>HOMEOWNER & CONTRACTOR: TO VERIFY ALL DIMENSIONS, STRUCTURAL DETAILS, AND BUILDING CODES, AND GRADE REQUIREMENTS. BUCKEYE BARNDOMINIUM DESIGNS, LLC WILL ASSUME NO LIABILITY FOR ANY ERRORS ONCE CONSTRUCTION BEGINS.</p> | |
|---|---|-----------------------|--|--|



Elevation 3



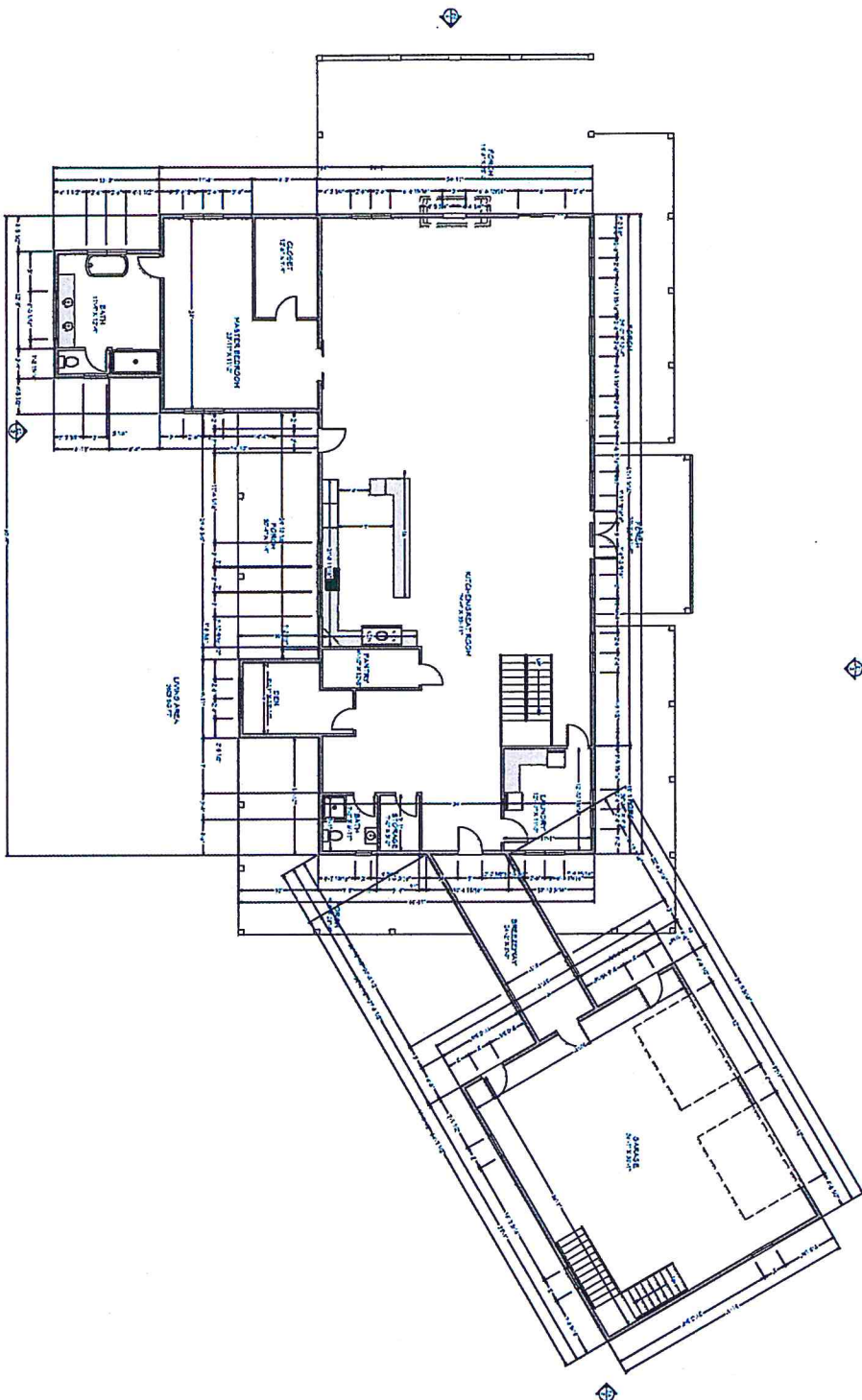
Elevation 4



Meyeraan Plans

HOMEOWNER & CONTRACTOR: TO VERIFY ALL DIMENSIONS, STRUCTURAL DETAILS, AND BUILDING CODES, AND GRADE REQUIREMENTS. BUCKEYE BARNDOMINIUM DESIGNS, LLC WILL ASSUME NO LIABILITY FOR ANY ERRORS ONCE CONSTRUCTION BEGINS.

DATE:
4/3/2023
SCALE: 1/8" = 1'
Print: 24"x36"



Floor Plan View Dimensioned



Meyeraan Plans

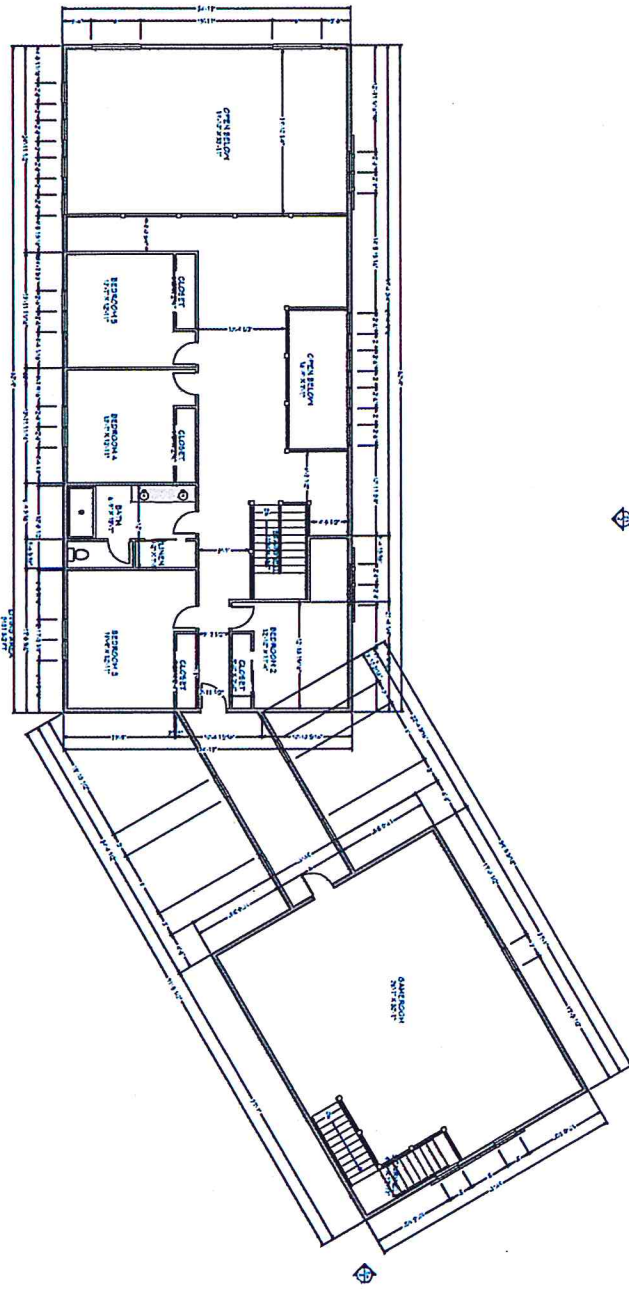
HOMEOWNER & CONTRACTOR: TO VERIFY ALL DIMENSIONS, STRUCTURAL DETAILS, AND BUILDING CODES, AND GRADE REQUIREMENTS. BUCKEYE BARNDOMINIUM DESIGNS, LLC WILL ASSUME NO LIABILITY FOR ANY ERRORS ONCE CONSTRUCTION BEGINS.

DATE:

4/3/2023

SCALE: 1/8" = 1'

Print: 24"x36"



2nd Floor Plan View Dimensioned



Meyeraan Plans

HOMEOWNER & CONTRACTOR: TO VERIFY ALL DIMENSIONS, STRUCTURAL DETAILS, AND BUILDING CODES, AND GRADE REQUIREMENTS. BUCKEYE BARNDOMINIUM DESIGNS, LLC WILL ASSUME NO LIABILITY FOR ANY ERRORS ONCE CONSTRUCTION BEGINS.

DATE:

4/3/2023

SCALE: 1/8" = 1'

Print: 24"x36"



REQUIRED INSPECTIONS

| Name | Description |
|---------|---|
| Framing | Construction of all structural framing and stairs. (Rough Plumbing and Heating passed and doors, windows & roofing installed.) Engineered drawings must be provided for roof trusses. |

INSTRUCTIONS

THE PERMIT HOLDER AND/OR PROPERTY OWNER IS RESPONSIBLE FOR ENSURING THAT ALL REQUIRED/APPLICABLE INSPECTIONS ARE SCHEDULED AND THAT THE PERMIT IS COMPLETE

WHAT INFORMATION MUST BE PROVIDED AT THE TIME OF INSPECTION?

- THE PERMIT
- THE APPROVED SET OF PLANS THAT HAVE BEEN INCLUDED WITH YOUR PERMIT PACKAGE
- ANY TEST RECORDS OR RELEVANT DOCUMENTATION
- SAFE ACCESS TO THE SITE AND THE AREAS WHERE INSPECTION ARE TO BE PERFORMED.

Building Setback Permit Application
Cottonwood County Environmental Office

210 10th St.
Windom MN 56101
Phone (507) 831-1458

| Building Information | | | |
|---|--------|---|-------------------|
| City Windom | | | |
| Section Great Bend | | Township 17 | |
| Use: New House | | | |
| Size: | Height | Length: 120.0 ft | Width: 33.0 ft |
| Who is Constructing the Project: Meyeraan/ Prairie Grave Metals | | Please provide Phone Number 5073606178 | |
| Estimated Cost of Construction 1093610 USD | | | |
| Stage of Septic System Construction (only Applicable for New Houses, House Additions, or Shops with Floor Drains): Compliant | | | |
| Shoreland (300 ft from river, 1000 ft from a Lake) none | | | |

COTTONWOOD COUNTY
NEW/REPLACEMENT SSTS FINAL INSPECTION REPORT FOR ABOVE GROUND SYSTEMS
CERTIFICATE OF COMPLIANCE

Name: Thomas Meyer

Permit #: 20.19.08.017.0200

Address: 40504 440th Ave

Installer: Quad Bros

City, State, Zip: Windom MN 56101

Installation Date: tank 10-8-2020 STA 10-9-2020

Parcel #: 08.017.0200

Inspection Date: tank 10-8-2020 STA 10-9-2020

Legal Description: Cottonwood County

Tank mfg. co. Belle Plaine

Township: Great Bend

Model or serial #: 2250 combo

T: 105 R: 36 Section: 17 ¼: NW

Construction material: Concrete Plastic Other

Watershed: Des Moines Shoreland? Y N

Combo tank Y N Septic tank capacity: 1500 Gal.

Use: Residential Other: _____

Pump tank capacity: 750 Gallons: Cover depth: 4'

of bedrooms: 5 Design flow: 750 GPD

Are all tank openings brought to surface Y N

Soil Type: loam

Risers or inspection pipes over all baffles Y N

Soil sizing Factor: .6 Depth to PHWL: 2.7

Riser Material: dual wall Length: 4'

Maximum depth of System: +12"

Are risers watertight Y N

Sand lift required: Y N

Lift Pump connections accessible at ground level: Y N

Type of System: At grade Mound Type: 1

Tank alarm installed Y N Effluent screen: Y N

Dispersal media: Rock Chambers Other _____

Effluent screen alarm installed: Y N

Dispersal media dimensions: 42.5 W 10 D 1

Pump Mfg Gould Model PE51

Cleanouts: no hard 90's Y N 4" inspection pipe Y N

laterals 3 Lat diam 2" Lat spacing 3'

Laterals: 1-2 ft. from edge Y N

Perforation spacing: 3' Perf diam: 1/4"

Elevations - Benchmark Description: bottom siding lip on metal shed Elevation: 100

Ground elev at system is 90.97 minus depth to PHWL 2.7 = PHWL elev 88.27.

For At-grade - Top of rock elev _____

For Mound - top of sand lift (system bottom) elev 91.97 minus PHWL elev 88.27 = separation 3.7 ft or inches

Separation from PHWL maintained? Yes No

Top of tank elev: 89.19 (To be used for future reference if Benchmark is not available)

COTTONWOOD COUNTY
NEW/REPLACEMENT SSTS FINAL INSPECTION REPORT FOR ABOVE GROUND SYSTEMS
CERTIFICATE OF COMPLIANCE

Well setbacks: Y N Pressure tested sewer lines (5 PSI for 15 minutes) must be 20 feet away, all other parts of system must be 50 feet away from well (100' STA if <50' casing)

Lake or stream: Y N (NA) Bluff 20', Lakes & streams 50 to 150', Protected wetland

Property Lines: Y N All parts of system must be 10 ft from property lines, unless variance has been granted.

Road Setbacks: Y N 10 feet from ditch line, or 33 ft from center of Twp., 66 feet from center of County road.

Building setbacks: Y N 10 feet for everything except absorption area, which is 20 feet.

Water lines: Y N Waterlines must be 10 feet from all parts of system. Or sewer line must be 12" below water line.

Any existing systems must be properly abandoned and an abandonment report filed with the as-built

Expiration date of Certificate of Compliance (5 years from date of inspection): 10-9-2025

Comments or drawing:

Certification: I hereby certify as a State of Minnesota Licensed installer, that this system was installed according to the design submitted and approved by the permitting authority, and that any changes have been noted on the As-Built drawing which I will submit to the local Government unit within 15 business days of the completion of this work.

Installer Signature: *Janet Melnick* License #: 3835

I hereby certify as a State of Minnesota Licensed, Qualified Employee, That my observations recorded on this form are accurate, as of the date of inspection for the site above, and that all inspection work was completed according to applicable requirements. No determination of future hydraulic performance can be made due to unknown conditions during system construction, future water usage during the life of the system, abuse or inadequate maintenance, all of which may affect the life of the system.

Inspector Signature: *Barry Brown* Certification # 9562

WINDOM PUBLIC SCHOOL DISTRICT
PUBLIC HEARING NOTICE
RESIDENTIAL PROPERTY TAX ABATEMENT

A Public Hearing will be held by the Windom Board of Education on Monday, December 9, 2024, at the Board Meeting which begins at 6:30 P.M. in the Windom City Council Chambers at City Hall, 444 Ninth Street, Windom, Minnesota, to consider granting a residential property tax abatement pursuant to Minnesota Statutes §469.1813.

Request submitted by Preferred Choice Homes, LLC. Abatement period – 5 years commencing on first year of taxes payable for full assessed value related to new home. Based on 2024 tax rates, **estimated** total abatement could be approximately \$1,687.65.

Address of Property: 1946 Bud Road, Windom, MN 56101

Legal Description of Property: Lot 6, Block 1 of Gove Acres Subdivision to the City of Windom, Cottonwood County, Minnesota.

Parcel #: 25-320-0600

All parties interested in commenting on this proposed abatement may attend the public hearing or submit written comments to the address below prior to the hearing.

BY ORDER OF THE WINDOM BOARD OF EDUCATION

Bruce Mews, Clerk
Windom Public School District
1400 17th Street
P. O. Box 177
Windom, MN 56101
Phone: 507-831-6901, Ext. 502

Published: November 27, 2024
(COTTONWOOD COUNTY CITIZEN)

WINDOM PUBLIC SCHOOL DISTRICT

RESOLUTION NO. 11252024B

INTRODUCED: Barb Jones

SECONDED: Dustin Stevens

VOTED: Aye: Barb Jones, Dustin Stevens, Bruce Mews and Joel Bordewyk

Nay:

Absent:

Abstained:

**Resolution Calling for a Public Hearing on Proposed
Tax Abatement for New Residential Project**

WHEREAS, the Windom Public School District (the “School District”) is committed to the best interests of the students in the School District and the best interests of the School District as a whole; and

WHEREAS, Minnesota Statutes §469.1813 gives authority to a School to grant an abatement of a percentage of the property taxes imposed by the School if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, in December 2022 the Windom Board of Education (“School Board”) approved the Cottonwood County Home Initiative Guidelines for the application period of January 1, 2023, through December 31, 2025, (the “Guidelines”) and participation in the Cottonwood County Home Initiative Program (the “Program”); and

WHEREAS, as part of the approval of the School District’s participation in the Program, the School Board established a valuation cap of \$320,000 per new single-family home eligible for tax abatement by the School District; and

WHEREAS, Preferred Choice Homes, LLC, a Minnesota limited liability company, (“Preferred Choice”) is the owner of the following described real estate within Cottonwood County, Minnesota:

Parcel #: 25-320-0600

Address of Property: 1946 Bud Road, Windom, MN 56101

Legal Description of Property: Lot 6, Block 1 of Gove Acres Subdivision to the City of Windom, Cottonwood County, Minnesota; and

WHEREAS, Preferred Choice proposes to a construct a new home on this property; and

WHEREAS, Preferred Choice has requested tax abatement on this property pursuant to the Guidelines; and

WHEREAS, the abatement of taxes on the above-described parcel would be for the period of five (5) years commencing on the first year of taxes payable for the full assessed value related to the capital improvements as outlined in Cottonwood County Home Initiative Guidelines; and

WHEREAS, the School District cannot abate more than sixty percent (60%) of the property taxes which it receives from each parcel; and

WHEREAS, the estimated market value for the new home, submitted by the Applicants, is \$210,000; and

WHEREAS, based on an Estimated Market Value of \$210,000 for the new home and based on 2024 tax rates, the estimated tax abatement for the School District for this property would be approximately \$337.53 per year. The total estimated tax abatement by the School District for the five-year period is approximately \$1,687.65. (These figures were calculated using 2024 tax rates. The market value for the project is only an estimate, since the building has not yet been constructed. The tax rates will also change each year.)

WHEREAS, Minnesota Statutes require that a public hearing be held prior to the approval of the proposed tax abatement.

Now, therefore, **BE IT RESOLVED by the WINDOM BOARD OF EDUCATION** as follows:

1. Public Hearing. A public hearing to consider the proposed tax abatement, as set forth above, shall be held on Monday, December 9, 2024, in the Windom City Council Chambers at City Hall, 444 Ninth Street, Windom, Minnesota, during the School Board Meeting which begins at 6:30 p.m.
2. Notice of Public Hearing. The School Superintendent is authorized and directed to cause notice of the hearing to be published once in a newspaper of general circulation in the County at least 10 days, but less than 30 days, prior to the date for the hearing. The public hearing notice shall include notice that the School Board is considering a residential tax abatement, a description of the property for which the abatement is being considered, and the total estimated amount of the proposed tax abatement based on current information.

Adopted this 25th day of November, 2024.

ATTEST:

Bruce Mews, Clerk

Joel Bordewyk, Chair

November 20, 2024

To: Cottonwood County Home Initiative Administrator
c/o Tiffany Lamb, Executive Director
Economic Development Authority of Windom
444 Ninth Street
P. O. Box 38
Windom, MN 56101

Re: Request for Residential Tax Abatement

Dear Tiffany:

We plan to construct a new single-family home on Lot 6, Block 1 of Gove Acres Subdivision in Windom. On behalf of "Preferred Choice Homes, LLC" (the property owner), we are requesting residential tax abatement for the new home pursuant to the Cottonwood County Home Initiative Program. Our plans are to begin construction of the new home this year.

Our application includes:

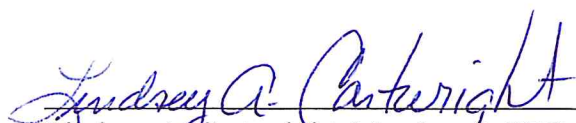
1. This letter requesting abatement;
2. Legal description, address, and Parcel ID No. of the property;
3. Aerial or plat map showing the lot lines of the property;
4. A site plan showing the proposed location and dimensions of the new home on the property;
5. Floor plans for the new home;
6. Estimated market value of the new home.

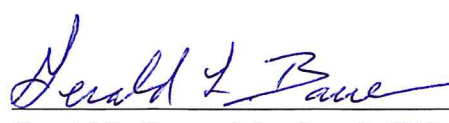
A copy of the Building Permit issued by the Windom Building & Zoning Office will be provided when available.

Should you have any questions or need additional information, please contact us.

Sincerely,

PREFERRED CHOICE HOMES, LLC


Lindsey A. Cartwright, Member & CEO


Gerald L. Bauer, Member & CFO

Applicant: Preferred Choice Homes, LLC

Contact Address: 247 Buckwheat Ave, Windom, MN 56101

Contact Phone Nos.: Cartwright - 507-830-1305 Bauer - 507-822-3700

ATTACHMENT
to
COTTONWOOD COUNTY HOME INITIATIVE APPLICATION

Applicant: Preferred Choice Homes, LLC

Parcel ID No.: 25.320.0600

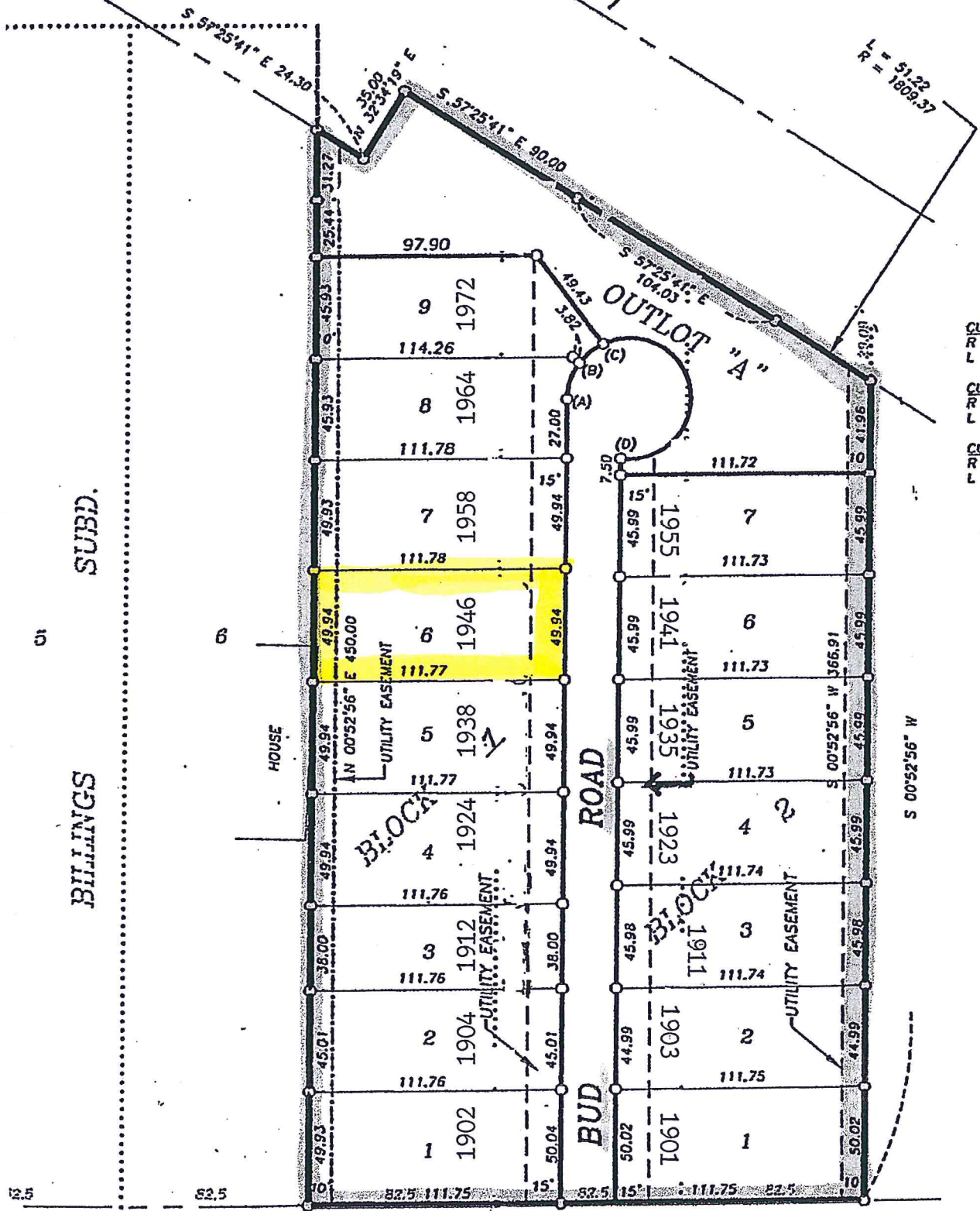
Address of the Property: 1946 Bud Road, Windom, Minnesota 56101

Legal Description of the Property: Lot 6, Block 1 of Gove Acres Subdivision to the City of Windom, Cottonwood County, Minnesota.

Estimated Market Value of the New Home: \$210,000

Gove Acres Subdivision

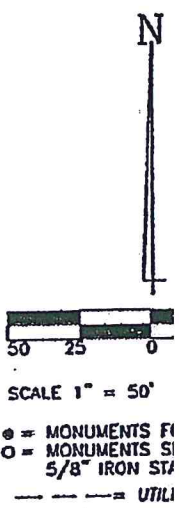
U.S. Highway 71



CURVE (A)-(B)
 R = 27.53
 L = 17.46

CURVE (B)-(C)
 R = 27.53
 L = 13.68

CURVE (C)-(D)
 R = 27.53
 L = 102.29



● = MONUMENTS FI
 ○ = MONUMENTS SI
 5/8" IRON ST
 --- = UTIL

BILLINGS SUBD.

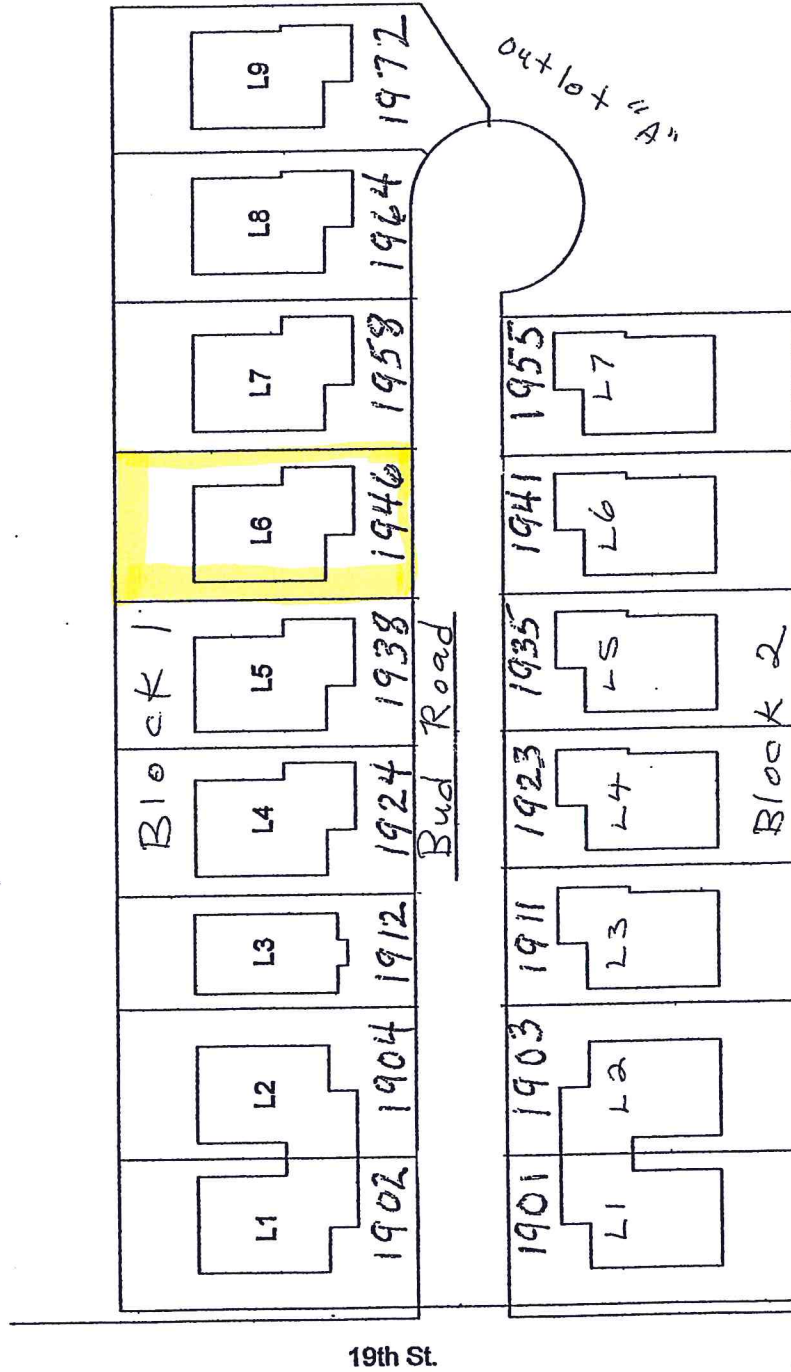
BLOCK 1911

BLOCK 1911

19th Street

N 89°37'10" W 247.50

Addresses Gove Acres



Approved By:

Issue Date: 10-28-2020
 Plan: Lot Layout

Project: Senior Cottage PUD

Contact: Lindsey Canwright
 Phone: 507-530-1305

Set: Approval Set 2

Contact: Jerry Bauer
 Phone: 507-622-5700

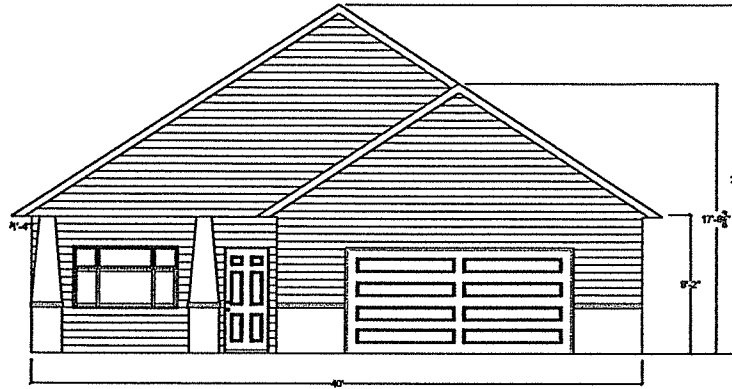
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Drawn By: MC

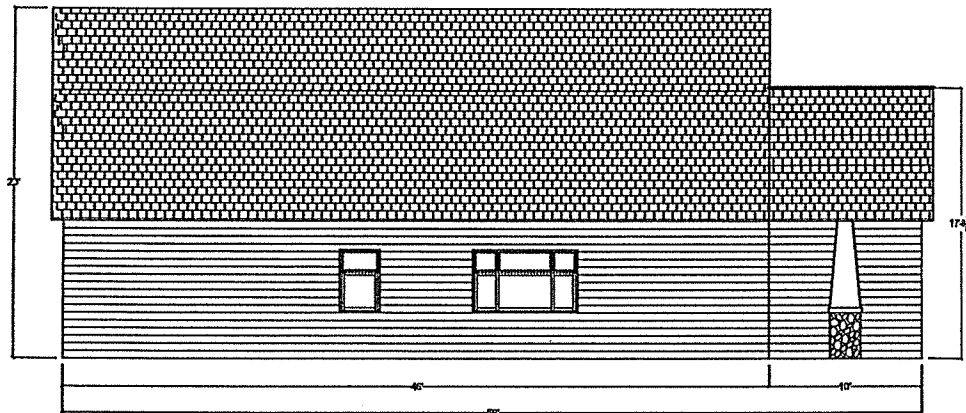
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Sheet: LOT

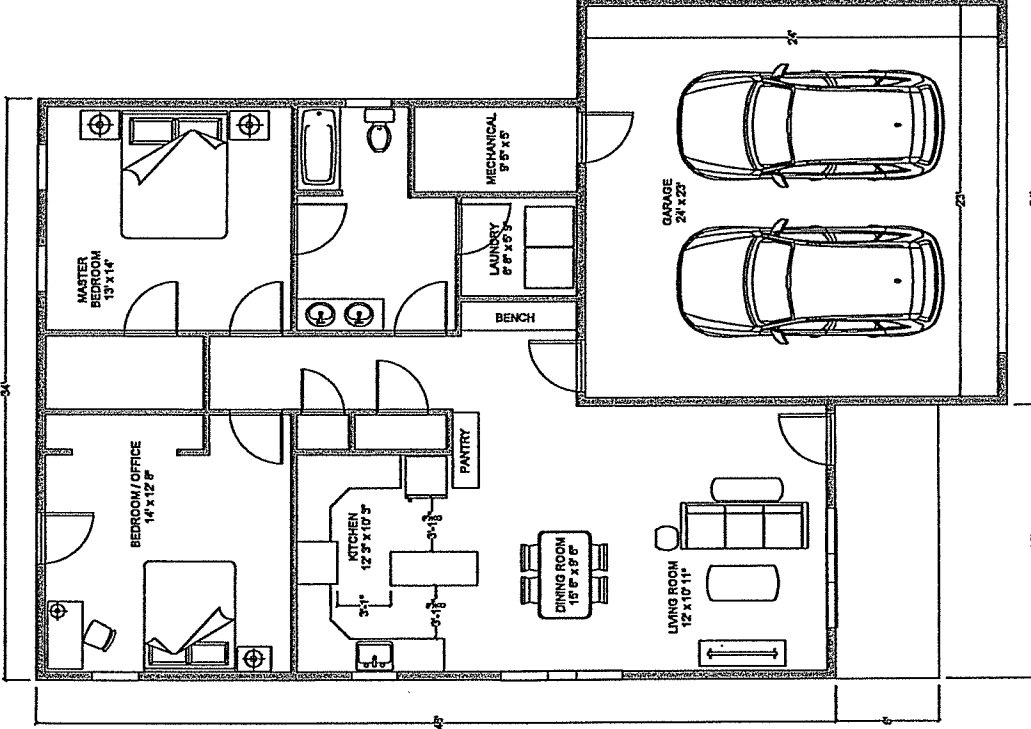
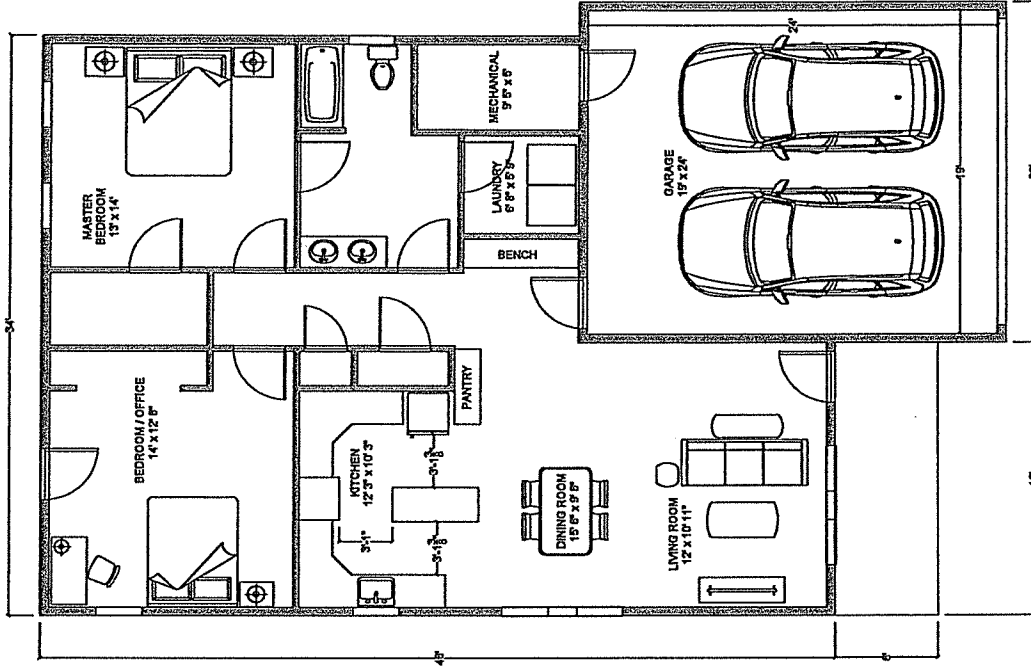


ⓑ ELEVATION
SCALE: 1/8" = 1'-0"



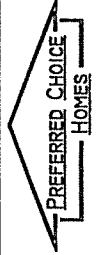
ⓑ ELEVATION
SCALE: 1/8" = 1'-0"

| | | | |
|---|--|--|--------------------|
| Approved By: | Issue Date: 9-29-2020 | Project: Senior Cottage PUD | |
|  | Contact: Lindsey Cartwright Phone: 507-830-1305 | Plan: Cottage Plan | |
| | Contact: Jerry Bauer Phone: 507-822-3700 | Set: Preliminary 1 Scale: 3/16" = 1'-0" | Sheet: B |
| | Drawn By: MC Page: 2 of 6 | | |



FURNITURE PLANS
SCALE: 3/16" = 1'-0"

| | | |
|--------------|--|-----------------------------|
| Approved By: | Issue Date: | Project: Senior Cottage PUD |
| | 10-28-2020 | Plan: Furniture Plan |
| | Contact: Lindsey Cartwright Phone: 507-590-1305 | Set: Approval Set 2 |
| | Contact: Jerry Bauer Phone: 507-622-3700 | Scale: 3/16" = 1'-0" |
| | | Drawn By: MC |
| | | Page: 0 |





December 9, 2024

What has happened:

- PBIS Eagle Pride Award-School Wide Bingo November 27. Thank you to the community for donations of toys, books, backpacks, cards, and games for prizes.
- PT Conferences-94% turnout
- ECFE Holiday Open House Dec 3. 115 people attended. ECFE Serves children Birth to age 5

What is coming:

Ice Skating-Thanks to Hockey Association and volunteer groups from the HS
Family Engagement Night December 10-Thanks to PTO for donating books
Winter Concert December 17 -Grades K/1 at 6-7PM, and grades 2/3 at 7-8PM
Winter Break

LETRS Live Training during upcoming Staff Development Days. 4 Units 5-8 this year.
Kiwanis Terrific Kid in January

Other News:

READ Act ELA curriculum adoption. Looking at 2 Curricula that meet READ Act requirements and would give our teachers tools that are aligned with the science of reading and fit well with all of our LETRS training.

-Site visits

-Meetings with reps

-Piloting lessons in our classrooms from each curriculum.

Windom Area Middle School Board Report 2024-2025



December 9, 2024

Thank you for accepting and looking over the middle school board report.

1. **8th Grade Class Registration:** On Wednesday, November 27, 8th-grade students met with our middle school counselor and social worker Leah Lovell and Kylie Nielsen to help make and better understand their schedule for their Freshman year of high school.
2. In November, we saw only **10 Discipline** referrals for 5th - 8th grade and no 6th-grade disciplinary referrals. Incredible!
3. **December 20** will be a 12:35 dismissal before the Holiday Break begins. School will resume on January 2.
4. **Math and Reading Assessments** - The winter assessment window will open on January 6 and close on January 24. Students will be assessed on math and reading skills. We will use the data to drive our instruction.

Wishing everyone a blessed holiday season.

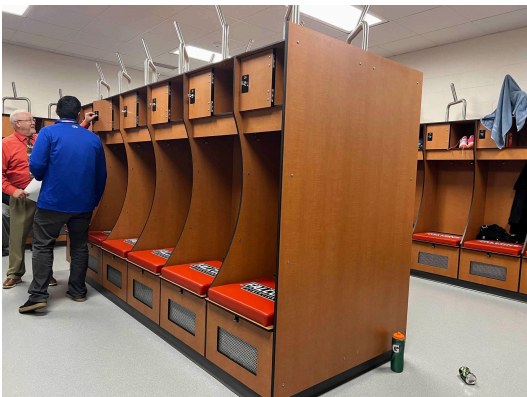


12/9/2024 - From the Desk of High School Principal Bryan Joyce

Vision: All students graduate with the knowledge and skills needed to be productive and engaged citizens

Purpose: All students learn the academic standards and we provide as much time and support as needed to help each student learn

- Here are the links to the December Eagle Eye MS & HS Updates
 - English Eagle Eye: <https://secure.smore.com/n/yhfvn>
 - Spanish Eagle Eye: <https://secure.smore.com/n/3uc0n>
- We are beginning the process of scheduling for the 25-26 school year with trainings through Infinite Campus
- I was able to participate in an attendance pilot meeting with the ten districts across the state as well as representatives and senators in a Zoom meeting on Dec. 3
 - Craig Taylor is doing an amazing job of helping get students to class consistently and I am grateful we have him on our team!
- We look forward to the Sounds of the Season concert on Dec. 16, if you attended the Fall Band Showcase on Nov. 25 it was quite the treat!
- 136 to 11, 65 to 20
 - I will explain at the meeting
- Importance of locker rooms and Pride, visit to Red Rock Central for regional Principal's meeting



-
- As we head into the holidays I want to say thank you to our teachers, paraprofessionals, custodians, office staff, food service staff, bus drivers, parents and all other adult caregivers who give so much to help our youth. In this season of giving, take a moment to give thanks to all who give of their time and talents to support Windom Students, our kids are lucky to be blessed with so many caring adults.

2024 BOARD OF EDUCATION COMMITTEE/REPRESENTATIVE ASSIGNMENT

Board Approved:

BOARD COMMITTEES REQUIRED BY POLICY 213*

***AUDIT (Finance)**

1. Chair
2. Vice-Chair
3. Treasurer

***BUILDING AND GROUNDS**

1. Mews
2. Klassen
3. Stevens
Bordewyk - Alternate

***POLICY**

1. LaCanne
2. Miller
Mews- Alternate

*SALARY NEGOTIATIONS COMMITTEES

A. Superintendent /Business Manager

1. -Chair
2. Vice-Chair
3. Clerk

D. Custodians, Secretaries/Paraprofessionals, Food Service

1. Jones
2. Bordewyk
LaCanne - Alternate

B. Principals/Administration

1. LaCanne
2. Miller
3. Mews

E. Transportation

1. Stevens
2. LaCanne
Mews – Alternate

C. Licensed Staff (Education MN-Windom)

1. Jones
2. Stevens
3. Klassen

F. Supervisors/Office Staff

1. Jones
2. Klassen
3. LaCanne

BOARD REPRESENTATIVES

A. Advisory Committee Representatives

1. Middle School - Bordewyk
Miller– Alternate
2. Winfair –Stevens
LaCanne - Alternate

F. Health & Safety Representatives

1. Klassen
2. LaCanne
Mews - Alternate

B. Vocational Representative

1. Mews
Jones – Alternate

G. Foundation Representatives

1. Jones
2. Miller
LaCanne – Alternate

C. Community Education Representative

1. LaCanne
Bordewyk – Alternate

H. Integration Committee Representatives

1. Klassen
2. Bordewyk
Jones- Alternate

**D. MN State High School League Representative/
Activities, Extra-Curricular Committee**

1. Bordewyk
Klassen – Alternate

I. City/County/School Representatives

1. Klassen
2. Stevens
Mews- Alternate

E. Staff Development Representative

1. Miller
Bordewyk - Alternate

OUTREACH GROUPS

A. **Mt. Lake** - Jones, Klassen

D. **JCC** -Jones, Bordewyk

B. **Star Concept/HLO** – Stevens, Miller

E. **SWWC Service Coop** -Bordewyk, Jones, Stevens

C. **RRC**- LaCanne, Mews

| Timestamp | Email Address | Name of Group | Contact Person | Fundraising Activity | Dates of Fundraising Activity | Description of Fundraiser | What is needed from school? | Have you verified with the building principal(s) or AD that this can be run at school? | Does it require a food license or concession permit? | Are the items you are selling taxable? | | |
|------------|-------------------------|---|---------------------------|--|--|--|---|--|--|--|--------------------------|--|
| 07/02/2024 | ageesman@isd177.com | ECFE | Angie Geesman | McTeacher Night at Windom McDonald's to raise fund for the Imagination Library | November 6 from 4-7pm | The Dolly Parton Imagination was developed in 1995. It strives to give children their own library of books. Each month until the child turns five years old children enrolled in the program receive a book in the mail. Windom began participating in this program in 2009 through the Windom Early Childhood Initiative. Since then children who are a resident of Windom or Bingham Lake have been receiving free books in the mail on a monthly basis. We currently have 72 children participating in the program and have had 389 children graduate out of the program. The program is free for the participants, but does need to be funded. Monthly costs can range from \$100 to \$200 per month based on the number of children receiving the free books. The Windom School District has been allowing us to run this program under them, but does not provide any of the funds for the program. We have received funds through The Robert and Helen Remick Charitable Foundation Trust, the United Drive, and through our own fundraising efforts. We have had lots of success raising our part of the funds by holding a McTeacher Night at the Windom McDonald's. We receive a percentage of sales plus any tips we collect. Member of the ECFE Staff, ECFE Advisory Board, and possibly some of our Early Childhood staff will join the staff at McDonalds to raise funds for this program. | Nothing | Yes | No | No | ON 11.12.24 BOARD AGENDA | |
| 8/19/2024 | robotics@isd177.com | Windom Robotics & Drone Competition Teams | Jill M Defries | Kwik Trip Carwash Gift Cards | Nov - Dec '24 and maybe in the Spring of '25 | Kwik Trip Carwash Giftcards... sell for \$40 - profit is \$20 | approval | Yes | No | No | | |
| 8/19/2024 | cfast@isd177.com | Windom Volleyball & Football | Crystal Fast | Coupon Saver Cards | August 13- August 30 | Student athletes in grades 9-12 for volleyball and football are selling coupon saver cards | Nothing | Yes | No | No | | |
| 8/22/2024 | ppigman@isd177.com | Windom Golf | Paige Pigman | Greenies | 8/24 | Golf team members will be volunteering at the Windom Country Club Member Guest Tournament selling greenies. Greenies will be sold for \$5. If a golfer hits the green, they get double the money back if they so choose. Any money made will go towards the Windom Golf program. | Nothing | Yes | No | No | | |
| 8/23/2024 | cfast@isd177.com | Volleyball | Crystal Fast | Farmer Appreciation Event | August 14, 2024 | A farmer reached out and asked if 5 girls could serve food at his customer appreciation event. | Nothing | | | No | | |
| 8/29/2024 | jpohlmann@isd177.com | Music Dept. | Jamie Pohlmann/Tracy Fr | Club's Choice | Oct. 7 - 21 | Catalog with foods and goods | nothing | Yes | No | No | | |
| 9/4/2024 | 2: eaikele@isd177.com | Yearbook | Emily Aikele | Team and Club Photo Packages | Ongoing throughout the school year | The Yearbook students will take team and individual photos, edit, and sell photo packages to families. | Coach and advisor contact information | Yes | No | Yes | | |
| 9/9/2024 | 1125cveenker@isd177.com | FFA | Claire Veenker and the ac | FFA Apparel | 9/30 - 10/7 | We are doing apparel just like the other activities. We have set up everything with the company already so it is ready for when it is time. | I don't think a lot, we will just need the office to post the website to our apparel! | Yes | No | No | | |
| 9/24/2024 | nlowe@isd177.com | Windom FFA | Nichole Lowe | Feed the Farmers | October 11th, 2024 | Members will make sack lunches for farmers working in the field during the harvest season. The middle school members will be making the sack lunches during 3rd and 4th hours in Ms. Lowe's FACS Room. The high school members will be delivering those sack lunches to the elevators to hand out to farmers as they bring in grain/crops. The elevators the members will be delivering to include the following: Bingham Lake Elevator and New Vision in Windom, Jeffers, and Mountain Lake. When at the elevators, farmers hand out tips to the members as they receive their lunches and/or donate grain to the Windom FFA chapter. | Permission for the FFA members to miss parts of school for this event. | Yes | No | No | | |
| 9/26/2024 | jjohnson@isd177.com | Windom Girls Basketball | Jacob Johnson | BSN Clothing Order for Girls basketball. We get a portion of the profit from the clothing order as a fundraiser. | 9/23-9/30 | BSN Clothing Order for Girls basketball. We get a portion of the profit from the clothing order as a fundraiser. | None | Yes | No | No | | |
| 10/1/2024 | bharwood@isd177.com | Windom FFA | Betsy Harwood | FFA Fruit Sales & Products | 10/7/24 - 10/28/24 | FFA members will be selling fruit and other products to raise money for contest fees, FFA jackets, convention fees, etc. | Nothing | Yes | No | No | | |
| 12/3/2024 | jpohlmann@isd177.com | Music Dept. | Jamie Pohlmann | Walnut Grove Mercantile Fudge | January sales, Delivery 2nd week of February | Paper and online. 50% profit | nothing | Yes | No | No | | |

2024-2025 PARAPROFESSIONAL SENIORITY LIST

WINDOM PUBLIC SCHOOLS - Board Approved on _____

| LAST NAME | FIRST NAME | HIRE DATE | NO. OF HOURS | BUILDING | PROGRAM |
|-------------------|------------|------------|--------------|------------|-----------------------|
| Schaufenbuel | Mary | 8/22/1979 | 7.5 | MS/HS | ISS & Comp Lab |
| Knapper | Donna | 8/30/1990 | 7.25 | Elementary | Library |
| Johnson | Sonya | 10/1/1996 | 8 | Elementary | Special Ed |
| Hayenga | Kristi | 9/5/2002 | 7.85 | Elementary | Title |
| Diemer | Julie | 8/30/2006 | 7 | MS/HS | Library |
| Bjorklund | Leah | 8/28/2008 | 8 | MS/HS | Special Ed |
| Resch | Brenda | 1/4/2010 | 7 | Elementary | Special Ed |
| Scrivens | Beth | 1/10/2012 | 1.2 | Highland | Special Ed |
| Redman | Stephanie | 8/22/2012 | 6.75 | MS/HS | Interventionist |
| Maras | Rebecca | 10/22/2012 | 7.25 | MS/HS | Special Ed |
| Krumweide | April | 2/25/2013 | 7 | MS/HS | Special Ed |
| Donchez | Julie | 8/31/2016 | 6.75 | MS/HS | Special Ed |
| Nichols | Rachel | 10/25/2016 | 7.75 | MS/HS | Special Ed |
| Rahn | Heather | 3/9/2017 | 7.5 | Elementary | Special Ed |
| Sebring | Erin | 4/6/2017 | 6.2 | Highland | Special Ed |
| Friesen | Brianna | 8/30/2017 | 6.5 | Elementary | Special Ed |
| Onken | Matt | 1/18/2018 | 6.75 | MS/HS | Special Ed |
| Mau | Melissa | 4/26/2019 | 7.25 | Elementary | Special Ed |
| Andersen | Tabetha | 8/26/2019* | 7.5 | MS/HS | Behavior Intervention |
| Armstrong | Todd | 8/26/2019* | 7.5 | Elementary | Special Ed |
| Cerda Juarez | Maria | 9/8/2020* | 7.15 | Elementary | Bilingual Para |
| Sell | Emily | 9/8/2020* | 7 | MS/HS | Special Ed |
| Torkelson | Tara | 9/8/2020* | 7.5 | Elementary | Special Ed |
| Murray | Ashley | 3/1/2021 | 6.75 | Elementary | Special Ed |
| Halland | Brenna | 4/29/2021 | 7.25 | MS/HS | Special Ed |
| Alm | Tammy | 8/31/2021* | 7.5 | Highland | Special Ed |
| Martinsen | Cathy | 8/31/2021* | 8 | Elementary | Special Ed |
| Mesner | Tina | 8/31/2021* | 6.75 | Elementary | Special Ed |
| Rempel | Susan | 8/31/2021* | 6.5 | MS/HS | Special Ed |
| Schultz | Rhea | 8/31/2021* | 7.5 | Elementary | Special Ed |
| Zuehlke | Heather | 8/31/2021* | 7.75 | MS/HS | Special Ed |
| Schroeder | Alyssa | 10/25/2021 | 7.5 | MS/HS | Interventionist |
| Hernandez-Sanchez | Rachel | 11/15/2021 | 8 | Elementary | Special Ed |
| Blouin | Jacklyn | 8/30/2022* | 7.25 | Highland | Special Ed |
| Garwood | Erin | 8/30/2022* | 6.75 | MS/HS | Special Ed |
| Nelson | Misty | 8/30/2022* | 7 | Elementary | Special Ed |
| Theesfeld | Pam | 8/30/2022* | 7.25 | Elementary | Special Ed |
| Merrihew | Amy | 9/26/2022 | 6.5 | MS/HS | Special Ed |
| Melgoza | Rosa | 10/31/2022 | 6.75 | Elementary | Special Ed |
| Wolff | Jill | 4/28/2023 | 6.5 | Elementary | Special Ed |
| Bjorklund | Nathanial | 8/29/2023 | 7.25 | MS/HS | Special Ed |
| Estrada | Erik | 9/5/2023 | 7.25 | MS/HS | Special Ed |
| Gehl | Faye | 9/8/2023 | 6.75 | MS/HS | Special Ed |
| Magana | Michael | 10/9/2023 | 6.75 | Elementary | Special Ed |
| Goldie | Holly | 10/9/2023 | 7 | MS/HS | Special Ed |
| Torkelson | Maria | 11/13/2023 | 6.5 | Elementary | Special Ed |
| Cazares | Jackie | 11/20/2023 | 7 | MS/HS | Bilingual Para |
| Sounthala | Souane | 12/6/2023 | 6.5 | Elementary | Bilingual Para |
| Pillars | Jennifer | 1/2/2024 | 6.75 | MS/HS | Special Ed |
| Koch | Debbie | 1/4/2024 | 6.5 | Elementary | Special Ed |
| Palm | Cynthia | 1/23/2024 | 7.5 | Elementary | Special Ed |
| Martinsen | Amanda | 2/20/2024 | 7.5 | Elementary | Special Ed |
| Morales Marroquin | Maria | 3/14/2024 | 6.5 | MS/HS | Special Ed |
| Huff | Jeremiah | 4/16/2024 | 7.5 | MS/HS | Behavior Intervention |
| Arends | Jessica | 8/26/2024* | 6.5 | Elementary | Special Ed |
| Arndtson | Kandace | 8/26/2024* | 6.5 | Elementary | Special Ed |
| Gonzalez-Nielsen | Breanna | 8/26/2024* | 7.25 | MS/HS | Special Ed |
| Pietz | Erin | 8/26/2024* | 6.5 | Elementary | Special Ed |
| Power | Katelin | 8/26/2024* | 6.75 | Elementary | Special Ed |
| Rothstein | Jeniffer | 8/26/2024* | 7.25 | MS/HS | Special Ed |
| Smestad | Earlene | 8/26/2024* | 6.75 | Elementary | Special Ed |
| Yost | Alexa | 8/26/2024* | 7.25 | MS/HS | Special Ed |
| Sosa | Debanhy | 10/2/2024 | 6.5 | MS/HS | EL |
| Friesen | Darla | 10/4/2024 | 1.8 | Highland | Special Ed |
| Cooley | Sara | 10/14/2024 | 3.5 | Highland | Special Ed |
| Lopez | Jennifer | 11/11/2024 | 7.5 | Elementary | Special Ed |

* Seniority ranking for these employees need to be determined by lot, this is alphabetical.

CUSTODIAN 2024-2025 SENIORITY LIST**WINDOM PUBLIC SCHOOLS - Board Approved on _____**

| LAST NAME | FIRST NAME | HIRE DATE | CLASS/SHIFT | BUILDING* |
|--|------------|------------|--------------|-------------|
| Zimmerman | Chris | 10/3/1991 | FT/Head/Lead | Winfair |
| Moller | Gregory | 2/27/2012 | FT/Head/Lead | Elementary |
| Riley | William | 5/21/2018 | FT/Head/Lead | MS/HS |
| Bakken | Steven | 2/28/2018 | FT/Night | MS/HS |
| Eigenberg | Dustin | 2/18/2019 | FT/Head/Lead | Maintenance |
| Taylor | Ryan | 12/14/2020 | FT/Night | Elementary |
| Kern | Tucker | 1/4/2021 | FT/Night | MS/HS |
| Hughes | Ezra | 5/3/2021 | FT/Night | MS/HS |
| Flatgard | KC | 9/6/2022 | FT/Night | Elementary |
| Thiessen | Lauren | 8/28/2023 | FT/Night | Winfair |
| Solt | Stephanie | 3/11/2024 | FT/Night | MS/HS |
| Defries | Kevin | 5/13/2024 | FT/Night | MS/HS |
| Lasichan | Sivilay | 10/7/2024 | FT/Head/Lead | Maintenance |
| * Building is determined by district needs and can be changed | | | | |

FOOD SERVICE 2024-2025 SENIORITY LIST**WINDOM PUBLIC SCHOOLS - Board Approved on _____**

| LAST NAME | FIRST NAME | HIRE DATE | POSITION | BUILDING | NO. OF HOURS |
|------------|------------|-----------|------------------|-------------------|--------------|
| Vande Hoef | Bonnie | 09/07/99 | Café Helper | MS/HS | 4.75 |
| Moret | Carla | 10/21/02 | Baker/Cook Asst. | MS/HS | 7.25 |
| Borer | Mandie | 08/21/12 | Cook Manager | MSHS | 8 |
| Buss | Susan | 02/26/13 | Baker/Cook Asst. | MS/HS | 7.25 |
| Pullar | Brenda | 08/31/16 | Cooks Asst. | Elementary | 6 |
| Kazemba | Carol | 01/17/17 | Café Helper | Elementary | 4.5 |
| Leckie | LaVonne | 08/08/19 | Cook Manager | Elementary | 7.5 |
| King | Sarah | 08/26/20 | Baker/Cook Asst. | MS/HS | 7.25 |
| Boldt | Holly | 01/26/22 | Cook Manager | MSHS | 8 |
| Ketzenberg | Cindy | 08/22/22 | Lunchroom Mgr. | Winfair (ELC/ALC) | 3.5 |
| King | Deb | 08/23/23 | Café Helper | MS/HS | 5 |
| Nordin | Ruth | 08/29/23 | Café Helper | Elementary | 3 |
| Lensing | Jessica | 12/04/23 | Café Helper | MS/HS | 4 |
| Rickert | Lisa | 08/26/24 | Café Helper | Elementary | 2.5 |
| Burns | Tina | 09/17/24 | Café Helper | Elementary | 2.5 |
| Myers | April | 10/21/24 | Café Helper | MS/HS | 3.75 |
| Andrews | Daniel | 10/23/24 | Café Helper | MS/HS | 3 |

SECRETARY 2024-2025 SENIORITY LIST**WINDOM PUBLIC SCHOOLS - Board Approved on _____**

| LAST NAME | FIRST NAME | BUILDING | HIRE DATE SECRETARY | HIRE DATE PARA | NO. OF MONTHS | NO. OF HOURS |
|-----------|------------|------------|------------------------|-------------------|------------------|-----------------|
| *Hormig | Marcia | HS/MS | 3/6/2017 | 1/30/2002 | 10 | 4 |
| Blouin | Marcie | Elementary | 11/26/2018 | | 12 | 8 |
| *Piotter | Sonja | HS/MS | 8/24/2020 | | 10 | 8 |
| *Taylor | Alyson | HS/MS | 8/21/2023 | | 10 | 8 |
| *Merrihew | Amy | HS/MS | 8/12/2024 | | 10 | 8 |
| | | | | | | |

*These employees may work more than 10 months at the discretion of the district.



Marching Band
Windom Area Schools
December 12, 2024

OVERVIEW

Marching Band is an extracurricular activity in which every single student participates for the entire show! This program is beneficial for high-achieving students because they get the opportunity to teach the younger students in sectionals - and, in turn, the less experienced students learn from someone who has been in their shoes. Marching Band gives students the opportunity to build musical and team skills, as well as physical endurance.

The Band Camp will begin on the Tuesday following Memorial Day. There will be four three-hour rehearsals for three weeks, totaling to 36 hours of rehearsal. It is an activity available for all band students (finishing 7-12th Grade), especially since there are no other extracurricular activities for the majority of that time. Students finishing up a varsity sport will be excused for the required time.

Students will use their own instruments or instruments they have already been borrowing from the school, including the drumline equipment.

The Marching Band will bring more pride to the school and community. We will march at the Riverfest parade and Pow Wow parade (Mountain Lake) in the 2025 season.

COST

Total: \$3362

- Advisor stipend: \$1,300
 - Flag coordinator - \$500

- FICA & TRA ~ \$291
- Transportation: \$321
 - Windom - \$96
 - Mountain Lake - \$225
- T-shirts: \$600
 - The shirts will belong to the school and will be collected each season, similar to uniforms.
- Equipment: \$350
 - Including music and water

Long-Term Goals:

- 60+ members
- Add an assistant
- Add more parades
- Add a fall season for halftime at football game

Minimum Fund Balance %

21.46%

21.44%

32.56%

30.55%

ADM Actual 1,168 FY2022 ADM Actual 1,203 VPK=12.5 FY2023 Revised budget based on 1,175 ADM/ Actual 1174 no VPK FY2024 Revised FY2024 Revised FY2024 Revised

Preliminary Budget based on 1,175 ADMS/Revised based on 1199.5 (VPK=26.5 ADM) FY2024 Preliminary FY2024 Preliminary FY2024 Preliminary

| FUND DESCRIPTION | 2021-22 ACTUAL BALANCE | 2022-23 ACTUAL BALANCE | 2023-24 ACTUAL REVENUES/TRANSFERS | 2023-24 ACTUAL EXPENDITURES/TRANSFERS | 2023-24 ACTUAL BALANCE | 2024-25 REVISED REVENUES/TRANSFERS | 2024-25 REVISED EXPENDITURES/TRANSFERS | 2024-25 REVISED BALANCE |
|---|------------------------------|------------------------------|---|---|------------------------------|--|--|-------------------------------|
| GENERAL FUND | | | | | | | | |
| A. 1 - UNASSIGNED (422) | \$ 2,601,081 | \$ 2,721,832 | \$ 15,275,319 | \$ 14,320,981 | \$ 3,676,169 | \$ 15,769,867 | \$ 15,669,371 | \$ 3,776,665 |
| B. 2 - NON SPENDABLE (460) | \$ 146,588 | \$ 124,659 | | | \$ 287,733 | | | \$ 287,733 |
| C. 2 - COMMITTED (418) | \$ - | \$ - | | | \$ - | | | \$ - |
| D. 3 - ASSIGNED (462) | \$ 359,667 | \$ 266,265 | \$ 996,623 | \$ 425,560 | \$ 837,328 | \$ 32,649 | \$ 112,903 | \$ 757,074 |
| B. RESERVED FOR | | | | | | | | |
| (1) STAFF DEVELOPMENT (403) | \$ 334,334 | \$ 369,816 | \$ 182,828 | \$ 173,004 | \$ 379,640 | \$ 190,546 | \$ 189,637 | \$ 380,549 |
| (2) LEARNING AND DEVELOPM (428) | \$ 0 | \$ 0 | \$ 271,801 | \$ 271,801 | \$ 0 | \$ 268,483 | \$ 268,483 | \$ 0 |
| (3) BASIC SKILLS (441) | \$ 0 | \$ 0 | \$ 1,146,803 | \$ 1,146,803 | \$ 0 | \$ 1,320,515 | \$ 1,320,515 | \$ 0 |
| (4) BASIC SKILLS EXTENDED TIME (459) | NA | NA | NA | NA | NA | | | NA |
| (5) GIFTED & TALENTED (438) | \$ 0 | \$ 0 | \$ 16,874 | \$ 16,874 | \$ 0 | \$ 17,021 | \$ 17,021 | \$ 0 |
| (6) SAFE SCHOOL LEVY (449) | \$ 84,152 | \$ 101,694 | \$ 46,737 | \$ 58,672 | \$ 89,759 | \$ 47,483 | \$ 35,665 | \$ 101,577 |
| (7) CAREER TECHNICAL PROG (445) | NA | NA | NA | NA | NA | NA | NA | NA |
| (8) OPERATING CAPITAL (424) | \$ 1,062,441 | \$ 1,100,716 | \$ 303,783 | \$ 141,523 | \$ 1,262,976 | \$ 297,482 | \$ 299,497 | \$ 1,260,961 |
| (9) DEFERRED MAINTENANCE (405) | NA | NA | NA | NA | NA | NA | NA | NA |
| (10) HEALTH & SAFETY (406) | NA | NA | NA | NA | NA | NA | NA | NA |
| (11) ACHIEVEMENT & INTEGRATION (448) | \$ 0 | \$ 0 | \$ 153,344 | \$ 153,344 | \$ 0 | \$ 181,539 | \$ 181,539 | \$ 0 |
| (12) LONG TERM FACILITIES MAINT. (467) | \$ 911,608 | \$ 881,569 | \$ 310,397 | \$ 141,816 | \$ 1,050,150 | \$ 312,843 | \$ 591,332 | \$ 771,661 |
| (13) MEDICAL ASSISTANCE (472) | \$ 0 | \$ 0 | \$ 124,774 | \$ 124,774 | \$ 0 | \$ 120,000 | \$ 120,000 | \$ 0 |
| (14) FEDERAL EIDL (474) | \$ 0 | NA | NA | NA | NA | NA | NA | NA |
| (15) PAYMENT IN LIEU OF TAXES (476) | \$ 0 | \$ 0 | \$ 16,911 | \$ 16,911 | \$ 0 | \$ 15,724 | \$ 15,724 | \$ 0 |
| (16) SCHOLARSHIPS (402) | \$ 16,903 | \$ 18,521 | \$ 857 | \$ 1,000 | \$ 18,377 | \$ 1,510 | \$ 1,000 | \$ 18,887 |
| (17) STUDENT ACTIVITIES (401) | \$ 185,546 | \$ 259,301 | \$ 232,698 | \$ 264,836 | \$ 227,162 | \$ 193,516 | \$ 210,500 | \$ 210,178 |
| (18) LITERACY INCENTIVE AID (412) | NA | NA | \$ 50,941 | \$ 50,941 | \$ - | \$ 50,941 | \$ 50,941 | \$ - |
| (19) ENGLISH LEARNER (439) | NA | NA | \$ 369,565 | \$ 369,565 | \$ - | \$ 354,817 | \$ 354,817 | \$ - |
| (20) SCHOOL LIBRARY (443) | NA | NA | \$ 40,000 | \$ 40,000 | \$ - | \$ 40,000 | \$ 40,000 | \$ - |
| (21) Q COMP-ALT TEACHER PAY (437) | NA | NA | NA | NA | NA | \$ 345,734 | \$ 300,900 | \$ 44,834 |
| (22) READ ACT LITERACY AID (456) | NA | NA | NA | NA | NA | \$ 45,950 | \$ 45,950 | \$ - |
| (23) READ ACT TEACHER COMP (457) | NA | NA | NA | NA | NA | \$ 41,469 | \$ 41,469 | \$ - |
| TOTAL GENERAL FUND (01) | \$ 5,702,321 | \$ 5,844,374 | \$ 19,580,252 | \$ 17,595,329 | \$ 7,829,298 | \$ 19,648,088 | \$ 19,867,264 | \$ 7,610,122 |
| TOTAL FOOD SERVICE (02) | \$ 299,549 | \$ 239,533 | \$ 1,227,513 | \$ 1,153,139 | \$ 313,907 | \$ 1,196,520 | \$ 1,232,042 | \$ 278,385 |
| COMMUNITY EDUCATION | | | | | | | | |
| REGULAR COMMUNITY ED (431) | \$ 74,437 | \$ 103,241 | \$ 167,772 | \$ 117,592 | \$ 153,421 | \$ 178,074 | \$ 148,864 | \$ 182,631 |
| EARLY CHILDHOOD FAMILY ED (432) | \$ 51,251 | \$ 73,348 | \$ 71,211 | \$ 48,759 | \$ 95,800 | \$ 71,566 | \$ 52,740 | \$ 114,626 |
| SCHOOL READINESS (444) | \$ 20 | \$ 19 | \$ 181,877 | \$ 181,764 | \$ 132 | \$ 200,637 | \$ 200,646 | \$ 123 |
| ADULT BASIC EDUCATION (447) | \$ 945 | \$ 856 | \$ 29,256 | \$ 29,391 | \$ 722 | \$ 33,000 | \$ 33,130 | \$ 592 |
| RESTRICTED (464) | \$ 3,952 | \$ 5,279 | \$ 5,998 | \$ 8,369 | \$ 2,907 | \$ 7,301 | \$ 9,439 | \$ 769 |
| TOTAL COMMUNITY EDUCATION (04) | \$ 130,606 | \$ 182,744 | \$ 456,115 | \$ 385,875 | \$ 252,983 | \$ 490,577 | \$ 444,819 | \$ 298,742 |
| TOTAL DEBT SERVICE (07) | \$ 457,636 | \$ 495,225 | \$ 2,347,076 | \$ 2,311,700 | \$ 530,601 | \$ 2,295,861 | \$ 2,264,763 | \$ 561,699 |
| (1) NEW ELEMENTARY/CTE REMODEL (464-000) | \$ 648,201 | \$ 149,992 | \$ 1,949 | \$ 151,941 | \$ (0) | NA | NA | NA |
| (2) LTFM BONDS (467) | \$ 0 | NA | NA | NA | NA | NA | NA | NA |
| (3) ABATEMENT PARKING LOT BONDS (464-001) | NA | NA | NA | NA | NA | NA | NA | NA |
| TOTAL BUILDING CONSTRUCTION (06) | \$ 648,201 | \$ 149,992 | \$ 1,949 | \$ 151,941 | \$ (0) | NA | NA | NA |
| TOTAL CUSTODIAL/SCHOLARSHIPS (18) | \$ 18,227 | \$ 10,785 | \$ 9,430 | \$ 11,250 | \$ 8,966 | \$ 6,802 | \$ 9,000 | \$ 6,768 |
| TOTAL DISTRICT WIDE | \$ 7,256,540 | \$ 6,922,653 | \$ 23,622,336 | \$ 21,609,234 | \$ 8,935,754 | \$ 23,637,848 | \$ 23,817,888 | \$ 8,755,715 |

| FY2024 Actual Budget Information | FY2025 Revised Budget Information |
|---|---|
| | This revised budget was built with information from the MN Dept of Education in October 2024 and uses 1,166 ADM's K-12 Students & Out of District Placements, 7 ADM's for ECSE and 26.5 ADM's for VPK |
| Fund 01 - Operating Capital Balance as of 6/30/2024 Curriculum \$ 195,281.15 Other Items \$ 1,067,695.11 TOTAL \$ 1,262,976.26 | Estimated Operating Capital Balance as of 6/30/2025 Curriculum \$ 86,281.15 Other Items \$ 1,174,680.24 TOTAL \$ 1,260,961.39 |
| Cross fund Bridges Preschool by \$42,275 - did not receive VPK funding \$25,000 funding from Comp Rev/Basic Skills Cross fund Preschool screening not needed Cross fund EL by \$35,524.79 | Cross fund Bridges Preschool by \$84,000 Unassigned and \$25,000 Basic Skills - with VPK funding we can't charge for 4 year old preschool Cross fund Preschool screening by \$500 Formula Allowance \$7,281 per APU |

V. MINIMUM FUND BALANCE

To ensure the financial strength and stability of the District, the Board will endeavor to maintain at least 12% of the District's General Fund operating budget, excluding those accounts associated within the Restricted category, in the combined total of the General Fund Committed, Assigned and Unassigned fund balances.

VI. ORDER OF RESOURCE USE

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): nonspendable, restricted, committed, assigned, and unassigned. Journal entries at the end of the fiscal year may be used to accomplish this.

When the combined total of the General Fund Committed, Assigned and Unassigned fund balance falls below 12% the district shall initiate the following measures:

- i. Reduce expenditures through implementation of cost containment measures.
- ii. Seek opportunities to increase revenue. Consider fee increases where appropriate. Examine options to increase enrollment.
- iii. If permitted by state law, request from voters additional revenue through an increase in the operating referendum or other financial options.
- iv. A combination of the above.

December 4, 2024

Jamie Frank, Superintendent
Joel Bordewyk, Board of Education Chair
Windom ISD #177
PO Box 177
Windom, MN 56101

Jamie and Joel,

With this letter, I am officially notifying the school district of my intent to retire in 2025. I would like to begin working on a transition plan with Jamie and the board to hire and train a new Business Manager/Director of Finance. Once the transition plan is solidified, I will submit a retirement letter with my official last date being no later than December 31, 2025 (or earlier if the transition is completed).

While I look forward to the next chapter of my life, I want to offer my sincere gratitude for letting me be a part of the Windom Schools team. I have worked with many amazing people who truly care and have a passion for education and for all the students in our school district - past, present and in the future.

Best Regards,

A handwritten signature in black ink, appearing to read 'Peggy Pfeffer', written in a cursive style.

Peggy Pfeffer