

**Lewis County Board of Education - Peterson-Central
Elementary School, 509 Berlin Road, Weston, WV 26452,
Local School Improvement Council Meeting at 5:00 p.m.,
livestream:**

<https://www.youtube.com/@lewiscountyschoolswv1672/streams>

Monday, October 27, 2025 6:00 PM

Administration Building, 239 Court Ave., Weston, WV 26452

I. Call to Order/Pledge of Allegiance	Speaker(s): Adam Gissy
II. Roll Call	
III. Public Attendance	
IV. Agenda Adjustments	
V. Personnel & Student Achievement/Recognitions	
V.A. <u>LCHS:</u> CFWV CTE	
VI. Student Discipline	
VII. Academics	
VIII. Delegations	
IX. Consider and approve the Southern Regional Education Board Proposal for Secondary Professional Development: Standards, Standards-Based Grading, and Professional Learning Communities, October 1, 2025 through June 1, 2026, in the amount of \$44,000.	Speaker(s): Janet Sabatelli
X. Consider and approve the Southern Regional Education Board Proposal for Elementary Professional Development: Standards, Standards-Based Grading, and Professional Learning Communities, October 1, 2025 through June 1, 2026, in the amount of \$105,600.	Speaker(s): Janet Sabatelli
XI. Consider and approve the Southern Regional Education Board Proposal for Leadership Professional Development - Lewis County Schools, October 1, 2025 through June 1, 2026, in the amount of \$22,000.	Speaker(s): Janet Sabatelli
XII. Consider and approve revising the pay for all Before & After School Tutors to \$40.34 per hour, effective July 1, 2025 through June 30, 2026.	Speaker(s): Janet Sabatelli
XIII. Policies	
XIII.A. <u>Second Reading/Adopt:</u> 1. Policy Chapter 3112 - Board-Self-Community Communications	

XIII.B. **First Reading:**

1. Policy Chapter 1662 - Rescind-Nondiscrimination, Anti-Harassment & Violence
2. Policy Chapter 1422 - Nondiscrimination, Equal Employment Opportunity and Anti-Harassment
3. Policy Chapter 1623 - Prohibition Against Disability Discrimination in Employment
4. Policy Chapter 2260 - Nondiscrimination and Access to Equal Opportunity
5. Policy Chapter 2260.01 - Prohibition Against Discrimination Based on Disability
6. Policy Chapter 3122 - Nondiscrimination, Equal Employment Opportunity and Anti-Harassment
7. Policy Chapter 3122.02 - Nondiscrimination Based on Genetic Information of the Employee
8. Policy Chapter 3123 - Prohibition Against Disability Discrimination in Employment
9. Policy Chapter 4122 - Nondiscrimination, Equal Employment Opportunity & Anti-Harassment
10. Policy Chapter 4122.02 - Nondiscrimination Based on Genetic Information of the Employee
11. Policy Chapter 4123 - Prohibition Against Disability Discrimination in Employment
12. Policy Chapter 4362 - Nondiscrimination, Anti-Harassment & Violence

XIV. **Personnel**

Speaker (s) : Melissa Mace

XV. **Approve minutes from previous board meeting**

XV.A. October 13, 2025 - Regular

XVI. **Consent Agenda**

XVI.A. Use of Buildings and Grounds:

1. Sabrina Warren, Lewis County Youth Wrestling, use of LCHS gym, restrooms, cafeteria and concessions, for a youth wrestling tournament, December 12, 2025, 6:00 pm, through December 13 2025, 9:00 pm., pending updated paperwork and insurance.

XVII. **Finance**

Speaker (s) : Mariah Richards

XVII.A. Consider and approve the payroll and payment of bills - \$2,487,773.17

Speaker (s) : Mariah Richards

XVII.B. Consider and approve the Monthly Financial Report for September 2025.

XVII.C. Consider and approve the Budget Journal Entries for September 2025.

XVII.D. Consider and approve the Budget Journal Entries for September 2025, BJE Numbers 9001-9006.

XVII.E. Consider and approve the FY 2025 Carryover Budget Journal Entries

XVIII. **Reports & Discussions**

XVIII.A. Transportation, Facilities & Safety

Speaker (s): Tyler
Malejko

XIX. **Superintendent Updates**

Speaker (s): Dr.
Melinda J. Stewart

XX. **Board Comments/Discussions**

XXI. **Date of Next Meeting**

XXII. **Adjournment**

XXIII. **For Board Information**

XXIII.A. 25-26 Inclement Weather letters



LEWIS COUNTY SCHOOLS


239 Court Avenue
Weston, West Virginia 26452
Telephone (304) 269-8300
Fax (304) 269-8305

Superintendent

Dr. Melinda J. Stewart

Board of Education

Adam Gissy, President
David Bush, Vice President
James R. Fealy
Michael Holden

TO: Lewis County Schools Employees
FROM: Dr. Melinda J. Stewart, Superintendent 
RE: Inclement Weather Days/Delays and Reporting
DATE: October 27, 2025

It is the time of year that we must consider the changes to the weather of our great state, West Virginia. If students cannot safely travel to school or if schools are not able to operate safely because of dangerous weather conditions, school may be cancelled, delayed, or dismissed early.

As many winters have taught us, the weather and road conditions can change at any time. To counter this, road conditions are constantly monitored with help from the WVDOH and the Lewis County Schools Transportation Department when winter weather is in the forecast. Even with this help, the decision to cancel, delay, or dismiss early is a difficult call to make, but will be made as soon as possible.

School closures are communicated through telephone calls, text messages, local television news stations, social media, the Lewis County Schools app, the Lewis County Schools website (www.lewisboe.com), as well as at the West Virginia Department of Education website (www.wvde.state.wv.us).

Lewis County Schools will use the following schedules and procedures for the 2025-2026 school year in the event of inclement weather.

2-Hour Delay and 3-Hour Delay:

- All school-based employees will report to their assigned school and are permitted to report to work 1 hour later than their scheduled start time.
- School Custodians will report to work as if a regular school day for snow removal, treating sidewalks, parking lots and driveways with salt.
- Central Office Staff and Principals will report to work as if it were a regular school day.
- Maintenance and Bus Mechanics will report to work as if it was a regular school day.
- Bus Drivers will check their bus and report any issues to Transportation Director.

Early Dismissal Days:

- All school-based staff will remain at their school until the last bus has dropped off students, unless released by the school principal. *The transportation department will notify schools by bus radio and/or telephone.

“Traditional Snow Days” with no work to be completed. – We Can Use 5 Per School Year

School Cancellation:

- **No school for students and 200-day employees.**
- No work for 201–239-day employees unless otherwise notified by their supervisor.
- All 240–261-day employees will report to work as if it was a regular workday. (If you do not report to work you must use OS, OET, personal leave, or vacation days to assure contractual days are met). Please notify your direct supervisor if you are not reporting to work.
- All extracurricular activities are cancelled unless otherwise directed by the superintendent of schools.
- Any employee required to report to work and does not, must use a day of leave for time missed.
- Employees are permitted to report to work 1 hour later than their scheduled start time.

Non-Traditional Instructional Days (NTID)

Individual schools will share their remote learning plan with families. School closures are communicated through telephone calls, text messages, local television news stations, social media, the Lewis County Schools app, the Lewis County Schools website (www.lewisboe.com), as well at the West Virginia Department of Education website (www.wvde.state.wv.us).

Non-Traditional Instructional Days:

- A.
- No in-person classroom instruction for students.
 - All school-based employees **WILL** report to their assigned school.
 - School Custodians will report to work as if it was a regular school day for snow removal, treating sidewalks, parking lots and driveways with salt.
 - Central Office Staff and Principals will report to work as if it was a regular school day.
 - Maintenance and Bus Mechanics will report to work as if it was a regular school day.
- B.
- No in-person classroom instruction for students and 200-day employees **WILL NOT** report to work.
 - **Students will work on pre-determined assignments.**
 - No work for 201–239-day employees unless otherwise notified by their supervisor.
 - All 240–261-day employees will report to work as if it was a regular workday. (If you do not report to work you must use OS, OET, personal leave, or vacation days to assure contractual days are met). Please notify your direct supervisor if you are not reporting to work.
 - All extracurricular activities are cancelled unless otherwise directed by the superintendent of schools.
 - Any employee required to report to work and does not, must use a day of leave for time missed.
 - Employees are permitted to report to work 1 hour later than their scheduled start time.



LEWIS COUNTY SCHOOLS


239 Court Avenue
Weston, West Virginia 26452
Telephone (304) 269-8300
Fax (304) 269-8305

Superintendent

Dr. Melinda J. Stewart

Board of Education

Adam Gissy, President
David Bush, Vice President
James R. Fealy
Michael Holden

TO: Lewis County Schools Families
FROM: Dr. Melinda J. Stewart, Superintendent 
RE: Closing of Schools Due to Inclement Weather
DATE: October 27, 2025

It is the time of year that we must consider the changes to the weather of our great state, West Virginia. If students cannot safely travel to school or if schools are not able to operate safely because of dangerous weather conditions, school may be cancelled, delayed, or dismissed early.

As many winters have taught us, the weather and road conditions can change at any time. To counter this, road conditions are constantly monitored with help from the WVDOH and the Lewis County Schools Transportation Department when winter weather is in the forecast. Even with this help, the decision to cancel, delay, or dismiss early is a difficult call to make, but will be made as soon as possible.

School closures are communicated through telephone calls, text messages, local television news stations, social media, the Lewis County Schools app, the Lewis County Schools website (www.lewisboe.com), as well as the West Virginia Department of Education website (www.wvde.state.wv.us).

If you feel that it is too dangerous for your student to travel to school, use your best judgement regarding your student's attendance that day. Absences due to a parent/guardian deciding to keep their student home for inclement weather will be considered as an excused absence; however, the parent/guardian must send a written excuse to the school. Schools will not penalize students for this type of absence and will provide the student with the opportunity to complete the missed work.

Lewis County Schools can use one of two types of days for the 2025-2026 school year in the event of a closure. The decision on which type of day will be used will be part of the closure announcement. The days below can be used in any order deemed necessary and will be utilized based on the reason for the cancellation.

- Traditional Snow Days – Students Will Not Complete Classwork – We Can Use 5 Per School Year
- Non-Traditional Instructional Days (NTID) – Students Will Need to Complete Work Assigned by Their Teachers