

**Lewis County Board of Education - Leading Creek Elementary School, 15300 US Highway 33 W, Linn, WV 26384, Local School Improvement Council Meeting at 5:00 p.m., livestream:
<https://www.youtube.com/@lewiscountyschoolswv1672/streams>**

Monday, October 28, 2024 6:00 PM

Leading Creek Elementary School, 15300 US Highway 33 W, Linn, West Virginia 26384

I. 5:00 p.m. - Local School Improvement Council Meeting, Leading Creek Elementary School	
II. 6:00 p.m. - Regular Meeting - Call to Order/Pledge of Allegiance	Speaker(s): Adam Gissy
III. Roll Call	Speaker(s): Adam Gissy
IV. Public Attendance	
V. Agenda Adjustments	
VI. Personnel & Student Achievement/Recognitions	
VII. Student Discipline	
VIII. Academics	
IX. Presentation: Laura Anderson, AmeriCorps	
X. Delegations	
X.A. Thomas Akers, Robert L. Bland Middle School Faculty Senate re: substitute teachers	
XI. Approve Minutes from previous board meeting(s): October 14, 2024	
XII. Consent Agenda:	Speaker(s): Adam Gissy
Use of Buildings and Grounds:	
1. Laura Anderson, AmeriCorps Program Director, City of Weston AmeriCorps use of the Robert L. Bland Middle School cafeteria, athletic field, parking lot and gym for an AmeriCorps after-school program, November 6, 2024, through May 22, 2025, 3:15 p.m. - 6:00 p.m.	
2. Donnie Ferrell, Lewis County Youth League Basketball, use of the Robert L. Bland Middle School gym for basketball practices/games and cheer, November 1, 2024, through March 30, 2025, Saturdays 1p-830p and Sundays 11a-9p. *Will work around school activities/events.	

3. Donnie Ferrell, Lewis County Youth League Basketball, use of Roanoke Elementary School gym for basketball/cheer practices, November 1, 2024 through June 30, 2025, M-F 530p-830p, Saturdays 9a-830p and Sundays 1p-6p. *Will work around school activities/events.

XIII. **Finance**

XIII.A. Approve payroll/payment of bills - \$613,602.28 **Speaker (s):** Mariah Richards

XIII.B. Budget Journal Entries 9001-9002 **Speaker (s):** Mariah Richards

XIII.C. Monthly Financial Report, September 2024 **Speaker (s):** Mariah Richards

XIV. **Personnel**

XV. **Reports/Discussions**

XV.A. Facilities/Construction Updates **Speaker (s):** Ryan Dumont

XVI. Consider and approve an Agreement between the Lewis County Board of Education and the Mission Central Recipient Organization effective for the 2024-2025 school year.

XVII. Consider and approve the letter of intent to authorize Energy Systems Group (ESG) to proceed with a formal proposal and complete the investment grade audit for the Detailed Technical Energy Audit for Guaranteed Energy Savings Contract Project. **Speaker (s):** Dr. Melinda J. Stewart

XVIII. Superintendent Updates **Speaker (s):** Dr. Melinda J. Stewart

XIX. **Board Comments/Discussions**

XX. **Date of Next Meeting** **Speaker (s):** Adam Gissy

XXI. **Adjournment** **Speaker (s):** Adam Gissy

XXII. **For Board Information** **Speaker (s):** Adam Gissy

XXII.A. Use of Buildings and Grounds 2024-2025 update

Personnel Agenda

October 28, 2024

Superintendent Recommendations:

I. Accept the following Resignations/Retirements:

- a. **Justin Rittenhouse**, Resignation, Substitute Bus Operator, Lewis County Schools, effective October 17, 2024
- b. **Bradley Lewis**, Resignation, Bus Operator, Lewis County Schools, effective October 22, 2024
- c. **Bradley Lewis**, Resignation, Transportation Technology Specialist, Lewis County Schools, effective October 22, 2024
- d. **Bradley Lewis**, Resignation, Long-Term Substitute Bus Operator, Tri-County AM Overage Run, Lewis County Schools, effective October 22, 2024
- e. _____, Resignation/Retirement
- f. _____, Termination Hearing
- g. _____, Termination

II. Consider and approve the following requests:

- a. **Janie Hawkins**, Professional Accountant, Rescind hire, retroactive to the October 14, 2024 board meeting with an effective date of October 16, 2024
- b. **Amy Gosa**, Approve Family Medical Leave Act, October 23, 2024 – June 30, 2025
- c. **Amy Gosa**, Approve Medical Leave of Absence, Unpaid Medical Leave of Absence and Donated Sick Days October 23, 2024 – June 30, 2025, As Needed
- d. _____, Rescind Hire
- e. _____, Non-Paid Coach
- f. _____, Leave of Absence

III. Employ the following professional personnel:

- a. _____, General Science Teacher, Lewis County High School (Posting #100)
- b. _____, Itinerant Special Education Teacher, Lewis County Schools (Posting #101)

- c. _____, Special Education Teacher, Robert L. Bland Middle School (Posting #102)
- d. _____, Grade 7/8 Science Teacher, Robert L. Bland Middle School (Posting #103)
- e. _____, Mathematics Teacher, Lewis County High School (Posting #104)
- f. _____, Substitute School Nurse(s), Lewis County Schools (Posting #105)
- g. **Nickoli Sowa, Caron Lowther, Athena Clark**, Substitute Teacher(s), Lewis County Schools, effective October 30, 2024 pending background check (Posting #106)
- h. _____, Grade 6 Teacher, Robert L. Bland Middle School (Posting #117)
- i. _____, Special Education/Autism Teacher, Lewis County High School (Posting #123)
- j. _____, Grade 7/8 Social Studies Teacher, Robert L. Bland Middle School (Posting #126)
- k. _____, Preschool Special Needs Teacher, Jane Lew Elementary School (Posting #127)
- l. _____, Spanish Teacher, Lewis County High School (Posting #129)
- m. _____, Long-Term Substitute Teacher, Special Education, Lewis County High School (Posting #132)
- n. _____, Long-Term Substitute, General Science, Lewis County High School (Posting #133)
- o. _____, Special Education Teacher, Lewis County High School (Posting #134)
- p. _____, Elementary Art Teacher, Peterson-Central Elementary School (Posting #135)
- q. _____, Grade 5 Teacher, Jane Lew Elementary School (Posting 137)
- r. _____, Itinerant Physical Education Teacher, Lewis County Schools (Posting #138)
- s. _____, (2) Long-Term Substitute English Teachers 9-12, Lewis County High School (Posting #140)
- t. _____, Grade 6 Teacher, Robert L. Bland Middle School (Posting #141)

IV. Employ the following service personnel:

- a. _____, Day-to-Day Substitute Custodian/Maintenance, Lewis County Schools (Posting #302)
- b. _____, Day-to-Day Substitute Secretary, Lewis County Schools (Posting #303)
- c. _____, Day-to-Day Substitute Aide, Lewis County Schools (Posting #304)
- d. **Holly Watson, Ashley Wolfe**, Day-to-Day Substitute Cook, Lewis County Schools, effective October 30, 2024 pending background check (Posting #305)

- e. _____, Day-to-Day Substitute Bus Operator, Lewis County Schools (Posting #306)
- f. _____, Mechanic, Lewis County Schools (Posting #316)
- g. **Mark Curtis**, Custodian/Maintenance, Leading Creek Elementary School, effective October 30, 2024 (Posting #326)
- h. _____, Itinerant Classroom Behavioral Aide Special Services Instructional Aide/Autism Mentor, Lewis County Schools (Posting #327)
- i. **Douglas Farrell**, Anticipated Bus Operator, Lewis County Schools, effective October 30, 2024 (Posting #328)

V. Employ the following coaching personnel:

- a. _____, Assistant Wrestling Coach, Lewis County High School (Posting #1019)

VI. Employ the following professional extra-curricular personnel:

- a. _____, HiSet Chief Examiner, Lewis County Schools (Posting #506)
- b. _____, HiSet Test Administrator, Lewis County Schools (Posting #507)
- c. _____, Wellness Coordinator, Jane Lew Elementary School (Posting #602)
- d. _____, Activities Administrator, Robert L. Bland Middle School (Posting #603)
- e. _____, Math Field Day Coordinator, Jane Lew Elementary School (Posting #605)
- f. _____, (2) After School Tutors, Jane Lew Elementary School (Posting #609)
- g. _____, After School Tutor, Leading Creek Elementary School (Posting #610)
- h. _____, After School Tutor, Robert L. Bland Middle School (Posting #613)
- i. _____, Instructional Interventionist, Jane Lew Elementary School (Posting #615)
- j. _____, Instructional Interventionist, Leading Creek Elementary School (Posting #617)
- k. _____, Math Field Day Coordinator, Leading Creek Elementary School (Posting #619)
- l. _____, Beginning Assistant Principal Mentor, Robert L. Bland Middle School (Posting #631)
- m. _____, Beginning Teacher Mentor, Grade 3, Jane Lew Elementary School (Posting #634)
- n. **Jessica Gee Perkins**, Beginning Teacher Mentor, Grade 6, Robert L. Bland Middle School, effective the 2024-2025 school year (Posting #635)
- o. **Dr. Melinda J. Stewart**, Beginning Supervisor Mentor, Technology, Lewis County Schools, effective the 2024-2025 school year (Posting #636)

- p. **Dr. Melinda J. Stewart**, Beginning Principal Mentor, Lewis County High School, effective the 2024-2025 school year (Posting #637)
- q. _____, Beginning Counselor Mentor, Lewis County High School (Posting #638)
- r. _____, Beginning Special Education Coordinator Mentor, Lewis County Schools (Posting #640)
- s. _____, Beginning Teacher Mentor, Grade 1, Jane Lew Elementary School (Posting #643)
- t. _____, SAT Coordinator, Grades 9 and 10, Lewis County High School (Posting #644)
- u. _____, SAT Coordinator, Grades 11 and 12, Lewis County High School (Posting #645)
- v. _____, eSports Coach, Lewis County High School (Posting #1013)
- w. _____, STEM/Robotics Coach, Peterson-Central Elementary School (Posting #1017)
- x. _____, STEM/Robotics Coach, Leading Creek Elementary School (Posting #1018)

VII. Employ the following service extra-curricular personnel:

- a. _____, Substitute Special Needs Bus Aide, Lewis County Schools (Posting #800)
- b. **Tommy Gettings**, Anticipated Long-Term Substitute Bus Operator, Tri-County AM Overage Run, Lewis County School, effective October 30, 2024 (Posting #809)
- c. _____, Anticipated Transportation Technology Specialist, Lewis County Schools (Posting #810)

VIII. Approve the following parent volunteers for school year 2024-2025:

- **Jane Lew Elementary School:** Paula Hinzman, Lucy West
- **Leading Creek Elementary School:** Paula Hinzman, Lucy West
- **Lewis County High School:** Jessica Gum, Paula Hinzman, Lucy West
- **Peterson-Central Elementary School:** Paula Hinzman, Lucy West
- **Roanoke Elementary School:** Paula Hinzman, Terani Parker, Amber Posey, Lucy West
- **Robert L. Bland Middle School:** Paula Hinzman, Lucy West

_____ made a motion _____ seconded

Discussion:

Approved: YES: _____ NO: _____