

**Lewis County Board of Education - Roanoke Elementary School, 1176 Oil Creek Road, Roanoke, WV 26447, Local School Improvement Council Meeting at 5:00 p.m., livestream:**

**<https://www.youtube.com/@lewiscountyschoolswv1672/streams>**

Monday, October 14, 2024 6:00 PM

Roanoke Elementary School, 1176 Oil Creek Rd., Roanoke, West Virginia 26447

I.	<b>5:00 P.M. - Local School Improvement Council Meeting, Roanoke Elementary School</b>	
II.	<b>6:00 P.M. - Regular Meeting - Call to Order/Pledge of Allegiance</b>	<b>Speaker(s):</b> Adam Gissy
III.	<b>Roll Call</b>	<b>Speaker(s):</b> Adam Gissy
IV.	<b>Public Attendance</b>	
V.	<b>Agenda Adjustments</b>	
VI.	<b>Personnel &amp; Student Achievement/Recognitions</b>	
VII.	<b>Student Discipline</b>	
VIII.	<b>Academics</b>	
IX.	<b>Delegations</b>	
X.	<b>Approve minutes from previous board meeting: September 23, 2024</b>	<b>Speaker(s):</b> Adam Gissy
XI.	<b>Finance</b>	<b>Speaker(s):</b> Mariah Richards
XI.A.	<b>Approve payroll/payment of bills - \$2,226,480.37</b>	<b>Speaker(s):</b> Mariah Richards
XII.	<b>Personnel:</b>	<b>Speaker(s):</b> Melissa Mace
XIII.	<b>Reports/Discussions:</b>	
XIII.A.	<b>Facilities/Construction updates:</b>	<b>Speaker(s):</b> Ryan Dumont
XIII.B.	<b>Mariah Richards, job duties/responsibilities</b>	<b>Speaker(s):</b> Mariah Richards
XIV.	<b>Consider and approve contract between the Lewis County Board of Education and Best Life Therapy, LLC for special education services for the 2024-2025 school year.</b>	
XV.	<b>Consider and approve right of entry authorization for the West Virginia Division of Highways to enter upon property belonging to the Lewis County Board of Education that lies outside the existing right-of-way of CR 19/43 at Mile Post 0.41 in Lewis County, Courthouse District, Tax Map 6G Parcel 46.1, for</b>	

installation of four 36 feet pipe liners to be installed in the existing pipes, as shown on the plans of said project of record in the Office of the West Virginia Division of Highways District 7 Right of Way Department. (plans attached)

XVI. Consider and approve the meal agreement between the Lewis County Board of Education and Central WV Community Action Head Start for the 2024-2025 school year.

XVII. Superintendent Updates:

**Speaker(s):** Dr. Melinda J. Stewart

XVIII. Board Comments/Discussions:

**Speaker(s):** Dr. Melinda J. Stewart

XIX. Date of Next Meeting

**Speaker(s):** Adam Gissy

XX. Adjournment

**Speaker(s):** Adam Gissy

XXI. For Board Information

XXI.A. Shuttle/Activity Bus Run Report, September 2024

# Personnel Agenda

October 14, 2024

## Superintendent Recommendations:

### I. Accept the following Resignations/Retirements:

- a. **Audrey Burkett**, Resignation, Professional Accountant, Lewis County Schools, effective October 16, 2024
- b. **Anthony Dennison**, Resignation, Substitute Teacher, Lewis County Schools, effective September 26, 2024
- c. **Dawn Diorio**, Resignation, Custodian/Maintenance, Leading Creek Elementary School, effective October 21, 2024
- d. **Laura Linger**, Resignation, (2) SAT Coordinator positions, Lewis County High School, effective October 14, 2024
- e. **Charlie Varner**, Resignation, Head Cheerleading Coach, Robert L. Bland Middle School, effective October 14, 2024
- f. \_\_\_\_\_, Resignation/Retirement
- g. \_\_\_\_\_, Termination Hearing
- h. \_\_\_\_\_, Termination

### II. Consider and approve the following requests:

- a. Permission to post an Itinerant Behavior Health Aide, Lewis County Schools, effective the 2024-2025 school year
- b. **John Brand**, Approve reclassification from Chief Mechanic to Chief Mechanic/Bus Operator in accordance with W. Va. Code 18A-4-8(l), effective retroactive to September 25, 2024
- c. **Lesley White**, Approve Unpaid Medical Leave of Absence and Using Sick Leave, September 26, 2024 – June 3, 2025
- d. **Sherry Carr**, Approve Unpaid Medical Leave of Absence, October 15, 2024 – February 28, 2025
- e. \_\_\_\_\_, Rescind Hire
- f. \_\_\_\_\_, Non-Paid Coach
- g. \_\_\_\_\_, Leave of Absence

### III. Employ the following professional personnel:

- a. \_\_\_\_\_, General Science Teacher, Lewis County High School (Posting #100)
- b. \_\_\_\_\_, Itinerant Special Education Teacher, Lewis County Schools (Posting #101)
- c. \_\_\_\_\_, Special Education Teacher, Robert L. Bland Middle School (Posting #102)
- d. \_\_\_\_\_, Grade 7/8 Science Teacher, Robert L. Bland Middle School (Posting #103)
- e. \_\_\_\_\_, Mathematics Teacher, Lewis County High School (Posting #104)
- f. \_\_\_\_\_, Substitute School Nurse(s), Lewis County Schools (Posting #105)
- g. \_\_\_\_\_, Substitute Teacher(s), Lewis County Schools (Posting #106)
- h. \_\_\_\_\_, Grade 6 Teacher, Robert L. Bland Middle School (Posting #117)
- i. \_\_\_\_\_, Special Education/Autism Teacher, Lewis County High School (Posting #123)
- j. \_\_\_\_\_, Grade 7/8 Social Studies Teacher, Robert L. Bland Middle School (Posting #126)
- k. \_\_\_\_\_, Preschool Special Needs Teacher, Jane Lew Elementary School (Posting #127)
- l. \_\_\_\_\_, Spanish Teacher, Lewis County High School (Posting #129)
- m. \_\_\_\_\_, Long-Term Substitute Teacher, Special Education, Lewis County High School (Posting #132)
- n. \_\_\_\_\_, Long-Term Substitute, General Science, Lewis County High School (Posting #133)
- o. \_\_\_\_\_, Special Education Teacher, Lewis County High School (Posting #134)
- p. \_\_\_\_\_, Elementary Art Teacher, Peterson-Central Elementary School (Posting #135)
- q. \_\_\_\_\_, Grade 5 Teacher, Jane Lew Elementary School (Posting #137)
- r. \_\_\_\_\_, Itinerant Physical Education Teacher, Lewis County Schools (Posting #138)
- s. **Janie Hawkins**, Professional Accountant, Lewis County Schools, effective October 16, 2024 pending official transcripts and background check (Posting #139)

### IV. Employ the following service personnel:

- a. **Dawn Diorio**, Day-to-Day Substitute Custodian/Maintenance, Lewis County Schools, effective October 22, 2024 (Posting #302)
- b. \_\_\_\_\_, Day-to-Day Substitute Secretary, Lewis County Schools (Posting #303)
- c. \_\_\_\_\_, Day-to-Day Substitute Aide, Lewis County Schools (Posting #304)

- d. \_\_\_\_\_, Day-to-Day Substitute Cook, Lewis County Schools (Posting #305)
- e. \_\_\_\_\_, Day-to-Day Substitute Bus Operator, Lewis County Schools (Posting #306)
- f. \_\_\_\_\_, Mechanic, Lewis County Schools (Posting #316)
- g. **Heather Fluharty**, Itinerant Instructional Special Education Classroom Aide/Autism Mentor, Peterson-Central Elementary School, effective October 16, 2024 (Posting #323)
- h. **Alicia Gutierrez**, Itinerant Instructional Classroom Special Education Aide/Autism Mentor, Lewis County High School, effective October 16, 2024 pending background check (Posting #324)

**V. Employ the following coaching personnel:**

- a. **Jerrod Johnmeyer**, Head Wrestling Coach, Lewis County High School, effective October 15, 2024 pending background check and certification (Posting #1004)
- b. \_\_\_\_\_, Assistant Wrestling Coach, Lewis County High School (Posting #1019)
- c. **Chad Greenlief**, JV Girls Basketball Coach, Robert L. Bland Middle School, effective the 2024-2025 school year, pending certification and background check (Posting #1020)

**VI. Employ the following professional extra-curricular personnel:**

- a. \_\_\_\_\_, HiSet Chief Examiner, Lewis County Schools (Posting #506)
- b. \_\_\_\_\_, HiSet Test Administrator, Lewis County Schools (Posting #507)
- c. \_\_\_\_\_, Wellness Coordinator, Jane Lew Elementary School (Posting #602)
- d. \_\_\_\_\_, Activities Administrator, Robert L. Bland Middle School (Posting #603)
- e. \_\_\_\_\_, Math Field Day Coordinator, Jane Lew Elementary School (Posting #605)
- f. \_\_\_\_\_, (2) After School Tutors, Jane Lew Elementary School (Posting #609)
- g. \_\_\_\_\_, After School Tutor, Leading Creek Elementary School (Posting #610)
- h. \_\_\_\_\_, After School Tutor, Robert L. Bland Middle School (Posting #613)
- i. \_\_\_\_\_, Instructional Interventionist, Jane Lew Elementary School (Posting #615)
- j. \_\_\_\_\_, Instructional Interventionist, Leading Creek Elementary School (Posting #617)
- k. \_\_\_\_\_, Math Field Day Coordinator, Leading Creek Elementary School (Posting #619)
- l. **Debbie Myers**, Title I Tutor, St. Patrick's Elementary School, effective October 16, 2024 (Posting #620)
- m. **Bethany Ferguson**, SAT Coordinator, Jane Lew Elementary School, effective the 2024-2025 school year (Posting #623)

- n. \_\_\_\_\_, Beginning Assistant Principal Mentor, Robert L. Bland Middle School (Posting #631)
- o. **Melissa Mace**, Beginning Assistant Principal/Athletic Director Mentor, Lewis County High School, effective the 2024-2025 school year (Posting #632)
- p. **Eric Brand**, Beginning Assistant Principal Mentor, Peterson-Central Elementary School, effective the 2024-2025 school year (Posting #633)
- q. \_\_\_\_\_, Beginning Teacher Mentor, Grade 3, Jane Lew Elementary School (Posting #634)
- r. \_\_\_\_\_, Beginning Teacher Mentor, Grade 6, Robert L. Bland Middle School (Posting #635)
- s. \_\_\_\_\_, Beginning Supervisor Mentor, Technology, Lewis County Schools (Posting #636)
- t. \_\_\_\_\_, Beginning Principal Mentor, Lewis County High School (Posting #637)
- u. \_\_\_\_\_, Beginning Counselor Mentor, Lewis County High School (Posting #638)
- v. **Melissa Mace**, Beginning Supervisor Mentor, Transportation, Maintenance, Safety, Lewis County Schools, effective the 2024-2025 school year (Posting #639)
- w. \_\_\_\_\_, Beginning Special Education Coordinator Mentor, Lewis County Schools (Posting #640)
- x. **Kimberly Freeland**, Beginning Principal Mentor, Peterson-Central Elementary School, effective the 2024-2025 school year (Posting #641)
- y. **Kimberly Freeland**, Beginning Principal Mentor, Jane Lew Elementary School, effective the 2024-2025 school year (Posting #642)
- z. \_\_\_\_\_, Beginning Teacher Mentor, Grade 1, Jane Lew Elementary School (Posting #643)
- aa. \_\_\_\_\_, eSports Coach, Lewis County High School (Posting #1013)
- bb. \_\_\_\_\_, STEM/Robotics Coach, Peterson-Central Elementary School (Posting #1017)
- cc. \_\_\_\_\_, STEM/Robotics Coach, Leading Creek Elementary School (Posting #1018)

**VII. Employ the following service extra-curricular personnel:**

- a. \_\_\_\_\_, Substitute Special Needs Bus Aide, Lewis County Schools (Posting #800)

**VIII. Approve the following parent volunteers for school year 2024-2025:**

- **General:** Joe A. Alkire
- **Jane Lew Elementary School:** Robert L. Bush, Crystal Darlene Davis, Diane Dumont, Matthew Harris, Ashley Morgan Lattea, Donna Snyder
- **Leading Creek Elementary School:** Brooke E. Stone
- **Lewis County High School:** Crystal Darlene Davis, Lindsey Gum, Patricia Harris

- **Peterson-Central Elementary School:** Tina Lou Linger, Kayla D. Smith, Shirley Webb
- **Roanoke Elementary School:** KayLee Howard
- **Robert L. Bland Middle School:** Ashley Beverage, Warren Beverage, Crystal Darlene Davis, Diane Dumont, Matthew Harris, Ashley Morgan Lattea, Andreia Sholes

\_\_\_\_\_ **made a motion** \_\_\_\_\_ **seconded**

**Discussion:**

**Approved: YES: \_\_\_\_\_ NO: \_\_\_\_\_**