

**Lewis County Board of Education - Administration  
 Building, livestream:  
<https://www.youtube.com/@lewiscountyschoolswv1672/streams>**

Monday, September 23, 2024 6:00 PM  
 Administration Building, 239 Court Ave., Weston, WV 26452

I. Call to Order/Pledge of Allegiance	<b>Speaker(s):</b> Adam Gissy
II. Roll Call	<b>Speaker(s):</b> Adam Gissy
III. Public Attendance	
IV. Agenda Adjustments	
V. Personnel & Student Achievement/Recognitions	
VI. Student Discipline	
VII. Academics	
VIII. Delegations	
IX. Approve minutes from previous board meeting: September 9, 2024 - Regular	<b>Speaker(s):</b> Adam Gissy
X. Consent Agenda	<b>Speaker(s):</b> Adam Gissy
X.A. Use of Buildings and Grounds:  <u>Andrea Heath</u> , Christian Club, use of PCES music room, art room, cafeteria and gym, for after-school club meetings, October 1, 2024 through April 30, 2025, 3:15 p.m. - 4:30 p.m. <u>Nate Stansberry</u> , City Manager, City of Weston, Trunk or Treat Event, use of RLBSM parking lot and athletic Complex, October 26, 2024, 9:00 a.m. - 10:00 p.m., pending insurance.	
XI. Finance	<b>Speaker(s):</b> Mariah Richards
XI.A. Approve payroll/payment of bills in the amount of - \$479,254.26	<b>Speaker(s):</b> Mariah Richards
XI.B. Review/Approve Monthly Financial Report for August 2024.	<b>Speaker(s):</b> Mariah Richards
XI.C. Consider and approve the Budget Journal Entries for August 2024.	<b>Speaker(s):</b> Mariah Richards
XI.D. Review/Approve the Annual Financial Statements for Fiscal Year Ended June 30, 2024. (Information will be available at the BOE meeting)	<b>Speaker(s):</b> Mariah Richards
XII. Personnel	<b>Speaker(s):</b> Melissa Mace
XIII. Reports/Discussions	

XIII.A.	Facilities/Construction Updates	<b>Speaker (s) :</b> Ryan Dumont
XIII.B.	Ryan Dumont - job duties/responsibilities	<b>Speaker (s) :</b> Ryan Dumont
XIV.	<b>Consider and approve the agreement between The Lewis County Board of Education and Berlin Church for use of property on Berlin Road (Berlin Church Community Park, 4423 Berlin Road, Weston, WV, 26452, effective September 2024.</b>	<b>Speaker (s) :</b> Mariah Richards
XV.	<b>Consider and approve a contract between the Lewis County Board of Education and Felicia Corley to provide mentoring for two school psychologists in the amount of \$1,000 per semester, effective through June 1, 2025.</b>	
XVI.	<b>Consider and approve an agreement between The Lewis County Board of Education and Blend Educational Consulting, Teresa Blend, to provide Special Education services, effective August 1, 2024 - June 30, 2025.</b>	
XVII.	<b>Consider and approve the Memorandum of Understanding between The Lewis County Board of Education, Grow Your Own West Virginia Pathway to Teaching Pathway, and an Institution of Higher Education, effective for the 2024-2025 school year.</b>	<b>Speaker (s) :</b> Dr. Stewart
XVIII.	<b>Consider and approve the Agreement between the Lewis County Board of Education and Amergis Healthcare Staffing, Inc., to provide staffing services, effective August 27, 2024, for the 2024-2025 school year.</b>	
XIX.	<b>Consider and approve the Memorandum of Understanding between the Lewis County Board of Education and Glenville State University for the Dual Credit Pathway(s) Agreement for Health Sciences: Social Services: Business Management: Criminal Justice: Grow Your Own WV Teaching Pathway, effective for the 2024-2025 school year.</b>	
XX.	<b>Consider and approve the Prevention Resource Office Program ("PRO Program") agreement between the Lewis County Board of Education and the Lewis County Commission, effective for the 2024-2025 school year.</b>	
XXI.	<b>Superintendent Updates</b>	<b>Speaker (s) :</b> Dr. Melinda J. Stewart
XXII.	<b>Board Comments/Discussions</b>	
XXIII.	<b>Date of Next Meeting</b>	<b>Speaker (s) :</b> Adam Gissy
XXIV.	<b>Adjournment</b>	<b>Speaker (s) :</b> Adam Gissy
XXV.	<b>For Board Information</b>	
XXV.A.	<b>Use of Buildings and Grounds Report</b>	

XXV.B. RLBS Fall Sports Schedules

XXV.C. LCHS Fall Sports Schedules

## Personnel Agenda

### September 23, 2024

#### Superintendent Recommendations:

#### I. Accept the following Resignations/Retirements:

- a. Joanna Barnett, Resignation, Substitute Teacher, Lewis County Schools, effective September 1, 2024
- b. Peggy Sue Cope, Resignation, Itinerant Physical Education Teacher, Lewis County Schools, effective September 29, 2024
- c. \_\_\_\_\_, Resignation/Retirement
- d. \_\_\_\_\_, Termination Hearing
- e. \_\_\_\_\_, Termination

#### II. Consider and approve the following requests:

- a. Sheryl Short, Rescind hire, AM Secretary Substitute Call Out System Operator, Lewis County Schools, retroactive to the September 9, 2024 board meeting due to Frontline error.
- b. \_\_\_\_\_, Rescind Hire
- c. \_\_\_\_\_, Non-Paid Coach
- d. \_\_\_\_\_, Leave of Absence

#### III. Employ the following professional personnel:

- a. \_\_\_\_\_, General Science Teacher, Lewis County High School (Posting #100)
- b. \_\_\_\_\_, Itinerant Special Education Teacher, Lewis County Schools (Posting #101)
- c. \_\_\_\_\_, Special Education Teacher, Robert L. Bland Middle School (Posting #102)
- d. \_\_\_\_\_, Grade 7/8 Science Teacher, Robert L. Bland Middle School (Posting #103)
- e. \_\_\_\_\_, Mathematics Teacher, Lewis County High School (Posting #104)
- f. \_\_\_\_\_, Substitute School Nurse(s), Lewis County Schools (Posting #105)
- g. Anthony Santilli, Kristina Lowe, Substitute Teacher(s), Lewis County Schools, effective September 25, 2024 pending background check (Posting #106)

- h. \_\_\_\_\_, Grade 6 Teacher, Robert L. Bland Middle School (Posting #117)
- i. \_\_\_\_\_, Special Education/Autism Teacher, Lewis County High School (Posting #123)
- j. \_\_\_\_\_, Grade 7/8 Social Studies Teacher, Robert L. Bland Middle School (Posting #126)
- k. \_\_\_\_\_, Preschool Special Needs Teacher, Jane Lew Elementary School (Posting #127)
- l. \_\_\_\_\_, Spanish Teacher, Lewis County High School (Posting #129)
- m. \_\_\_\_\_, Long-Term Substitute Teacher, Special Education, Lewis County High School (Posting #132)
- n. \_\_\_\_\_, Long-Term Substitute, General Science, Lewis County High School (Posting #133)
- o. \_\_\_\_\_, Special Education Teacher, Lewis County High School (Posting #134)
- p. \_\_\_\_\_, Elementary Art Teacher, Peterson-Central Elementary School (Posting #135)
- q. **Rachel Allman**, Grade 6 Teacher, Robert L. Bland Middle School, effective September 25, 2024 pending certified replacement (Posting #136)

#### IV. Employ the following service personnel:

- a. \_\_\_\_\_, Day-to-Day Substitute Custodian/Maintenance, Lewis County Schools (Posting #302)
- b. \_\_\_\_\_, Day-to-Day Substitute Secretary, Lewis County Schools (Posting #303)
- c. \_\_\_\_\_, Day-to-Day Substitute Aide, Lewis County Schools (Posting #304)
- d. **Makala Shappek**, Day-to-Day Substitute Cook, Lewis County Schools, effective September 25, 2024 pending background check (Posting #305)
- e. \_\_\_\_\_, Day-to-Day Substitute Bus Operator, Lewis County Schools (Posting #306)
- f. **Elijah Perrine**, Custodian/Maintenance, Robert L. Bland Middle School, effective September 25, 2024 pending background check (Posting #307)
- g. **Roderick Masters**, Long-Term Temporary Substitute Custodian/Maintenance, Peterson-Central Elementary School, effective September 25, 2024 pending background check (Posting #308)
- h. \_\_\_\_\_, Mechanic, Lewis County Schools (Posting #316)
- i. **Rylea Freeman**, Itinerant Classroom Special Education Instructional Aide/Autism Mentor, Peterson-Central Elementary School, effective September 25, 2024 (Posting #319)
- j. **Angela Messenger and Elias Virden**, (2) Itinerant Classroom Special Education Instructional Aide/Autism Mentors, Jane Lew Elementary School, effective September 25, 2024 (Posting #320)

- k. **Stephanie Jordan**, Itinerant Classroom Special Education Instructional Aide/Autism Mentor, Robert L. Bland Middle School, effective September 25, 2024 (Posting #321)
- l. **Jason Hawkins**, Long-Term Temporary Bus Operator, Lewis County Schools, effective September 25, 2024 (Posting #322)

**V. Employ the following coaching personnel:**

- a. \_\_\_\_\_, Head Wrestling Coach, Lewis County High School (Posting #1004)
- b. \_\_\_\_\_, Assistant Wrestling Coach, Lewis County High School (Posting #1019)

**VI. Employ the following professional extra-curricular personnel:**

- a. \_\_\_\_\_, HiSet Chief Examiner, Lewis County Schools (Posting #506)
- b. \_\_\_\_\_, HiSet Test Administrator, Lewis County Schools (Posting #507)
- c. \_\_\_\_\_, Wellness Coordinator, Jane Lew Elementary School (Posting #602)
- d. \_\_\_\_\_, Activities Administrator, Robert L. Bland Middle School (Posting #603)
- e. \_\_\_\_\_, Math Field Day Coordinator, Jane Lew Elementary School (Posting #605)
- f. **Kristy Fischer**, Title I Schoolwide Coordinator, Peterson-Central Elementary School, effective September 25, 2024 (Posting #606)
- g. **Alice Rittenhouse**, After School Tutor, Peterson-Central Elementary School, effective the 2024-2025 school year (Posting #608)
- h. \_\_\_\_\_, (2) After School Tutors, Jane Lew Elementary School (Posting #609)
- i. \_\_\_\_\_, After School Tutor, Leading Creek Elementary School (Posting #610)
- j. \_\_\_\_\_, After School Tutor, Robert L. Bland Middle School (Posting #613)
- k. **Melinda Drummond**, Instructional Interventionist, Peterson-Central Elementary School, effective September 25, 2024 (Posting #614)
- l. \_\_\_\_\_, Instructional Interventionist, Jane Lew Elementary School (Posting #615)
- m. \_\_\_\_\_, Instructional Interventionist, Leading Creek Elementary School (Posting #617)
- n. \_\_\_\_\_, Math Field Day Coordinator, Leading Creek Elementary School (Posting #619)
- o. \_\_\_\_\_, Title I Tutor, St. Patrick's Elementary School (Posting #620)
- p. **Kayla Belt**, After School Tutor, Roanoke Elementary School, effective September 25, 2024 (Posting #621)
- q. \_\_\_\_\_, SAT Coordinator, Jane Lew Elementary School (Posting #623)

- r. **Teresa Blend**, Special Education LEAD Case Manager, Robert L. Bland Middle School, effective the 2024-2025 school year (Posting #625)
- s. **Bethany Ferguson**, Special Education LEAD Case Manager, Jane Lew Elementary School, effective the 2024-2025 school year (Posting #627)
- t. **Joyce Poling**, Special Education LEAD Case Manager, Leading Creek Elementary School, effective the 2024-2025 school year (Posting #629)
- u. \_\_\_\_\_, eSports Coach, Lewis County High School (Posting #1013)
- v. **Sonja James**, STEM/Robotics Coach, Roanoke Elementary School, effective the 2024-2025 school year (Posting #1016)
- w. \_\_\_\_\_, STEM/Robotics Coach, Peterson-Central Elementary School (Posting #1017)
- x. \_\_\_\_\_, STEM/Robotics Coach, Leading Creek Elementary School (Posting #1018)

**VII. Employ the following service extra-curricular personnel:**

- a. \_\_\_\_\_, Substitute Special Needs Bus Aide, Lewis County Schools (Posting #800)
- b. **Tonya Bohan**, AM Secretary Substitute Call Out System Operator, Lewis County Schools, retroactive to the September 9, 2024 meeting, effective September 11, 2024 due to Frontline error (Posting #805)
- c. **Bradley Lewis**, Long-Term Substitute Bus Operator, Tri-County AM Overage Run, Lewis County Schools, effective September 25, 2024 (Posting #807)
- d. **Tommy Gettings**, Long-Term Substitute Bus Operator, Shuttle Run, Lewis County Schools, effective September 25, 2024 (Posting #808)

**VIII. Approve the following parent volunteers for school year 2024-2025:**

- **Lewis County High School**: Misty Satterfield, Linda James
- **Roanoke Elementary School**: Katrina Dutchess, Kelsey Mayo
- **Robert L. Bland Middle School**: Amy Barnett, Misty Satterfield, Melinda Strader-Mason

\_\_\_\_\_ made a motion \_\_\_\_\_ seconded

**Discussion:**

**Approved: YES: \_\_\_\_\_ NO: \_\_\_\_\_**

**Use of Buildings and Grounds  
Approved, 2024-2025 School Year**

**Jane Lew Elementary School:**

Jeremy Bruffey, Lewis County Basketball Association, use of Jane Lew gym for basketball, 7/1/24 – 6/30/25, Wednesdays & Sundays, 7:00p-10p. (renew insurance 3/27/25) approved 8/26/24

Shaun Smith, The Shaun Smith Group, use of Jane Lew gym for basketball, 7/1/24 – 6/30/25, Thursdays, 6p-9p (renew insurance 5/11/25) approved 8/26/24

Desirea Detamore, Lewis County Mountaineer Youth Football and Cheer, use of Jane Lew gym for cheerleading competition practices, 8/15/24 – 11/15/24, Tuesdays & Thursdays, 5p-830p approved 8/26/24

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**Leading Creek Elementary School:**

**Lewis County High School:**

Jeremy Bruffey, Lewis County Basketball Association, use of LCHS gym for basketball practices, Wednesdays & Sundays, 7p-10p, 7/1/24 – 6/30/25 (renew insurance 3/27/25) approved 7/15/24

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**Peterson-Central Elementary School:**

**Roanoke Elementary School:**

Desirea Detamore, Lewis County Mountaineer Youth – Cheer, use of gym/cafeteria for cheerleading competition practices, 8/5/24 – 11/15/24, 5-830 pm approved 7/22/24

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**Robert L. Bland Middle School:**

Frank Wine, LC Elite, use of RLBMS gym for travel basketball practices, Sundays 4p-6p and Wednesdays 6p-830p, 7/1/24 – 6/30/25 (renew insurance 2/26/25) approved 6/24/24

Desirea Detamore, use of RLBMS mat room for cheerleading competition practices, M-W-F, 5p-830 p, 8/5/24 – 11/15/24.

approved 6/24/24

Shaun Smith, use of RLBMS gym for basketball, Thursdays, 6p-9p, 7/1/24 – 6/30/25 (renew insurance 5/11/25)

approved 6/24/24

Greg Zielinski, use of RLBMS field and facilities for games/practices, M-F, 5p-10p, Saturdays 8a-10p, Sundays 12p-8p, 8/4/24 – 12/22/24.

approved 6/24/24

Jeremy Bruffey, Lewis County Basketball Assoc. use of RLBMS gym for basketball practices, Sundays, 7p-10p, 7/1/24 – 6/30/25. (renew insurance 3/27/25)

approved 7/15/24

Kenneth Lowther, Lewis County Junior Wrestling, use of RLBMS mat room for youth wrestling, 8/1/24 – 6/30/25, 12a-12p

approved 9/9/24

\*As of 9/10/2024 kb