

Lewis County Board of Education - Administration Building

Monday, August 12, 2024 6:00 PM

Administration Building, 239 Court Ave., Weston, WV 26452

I.	Call to Order/Pledge of Allegiance	Speaker(s): Adam Gissy
II.	Roll Call	
III.	Public Attendance	
IV.	Agenda Adjustments	Speaker(s): Adam Gissy
V.	Personnel & Student Achievements/Recognitions	
VI.	Student Discipline	
VII.	Academics	
VIII.	Delegations	Speaker(s): Adam Gissy
IX.	Approve minutes from previous board meeting(s):	Speaker(s): Adam Gissy
IX.A.	July 15, 2024 - Regular	Speaker(s): Adam Gissy
IX.B.	July 22, 2024 - Regular	
X.	Out of State Meeting Report - Janie Hawkins, Child Nutrition Executive Secretary	Speaker(s): Janie Hawkins
XI.	Consent Agenda	Speaker(s): Adam Gissy
XII.	Finance	Speaker(s): Mariah Richards
XII.A.	Consider and approve payroll/payment of bills - \$2,527,891.01	Speaker(s): Mariah Richards
XII.B.	Consider and approve revising supplements, based on a 200-day contract, for the following, effective July 1, 2024: Attendance Director - \$3,093.00 ALC Principal - \$4,913.34	Speaker(s): Mariah Richards
XIII.	Personnel	Speaker(s): Melissa Mace
XIV.	Reports/Discussions	
XIV.A.	Facilities/Construction Updates	Speaker(s): Ryan Dumont
XV.	Consider and approve an agreement between the Lewis County Board of Education and Glenville State University Institution of Higher Education Articles of Agreements for University Student Pre-Service Teachers, Interns and Residents, effective August 2024 for the 2024-2025 school year.	Speaker(s): Adam Gissy
XVI.	Consider and approve Memorandum of Understanding and Agreement between Community Care of West Virginia, Inc., and Lewis County	Speaker(s): Adam Gissy

	Board of Education for the 2024-2025 academic school year.	
XVII.	Consider and approve the Asset-Building & Collaboration Program Agreement between The Lewis County Board of Education and Mountain CAP of WV., Inc, effective July 1, 2024-June 30, 2025.	Speaker(s): Adam Gissy
XVIII.	Consider and approve a Supplemental Staffing Agreement between Lewis County Board of Education and AB Staffing Solutions, LLC, to help recruit Special Education Teachers, effective July 3, 2024-June 30, 2025.	Speaker(s): Carol Clay
XIX.	Consider and approve contract between the Lewis County Board of Education and Best Life Therapy, LLC, for occupational therapy services, effective for the 2024-2025 school year.	Speaker(s): Adam Gissy
XX.	Consider and approve contract between the Lewis County Board of Education and Best Life Therapy, LLC, for speech therapy services, effective for the 2024-2025 school year.	Speaker(s): Adam Gissy
XXI.	Consider and approve contract between the Lewis County Board of Education and Best Life Therapy LLC, for vision services, effective for the 2024-2025 school year.	Speaker(s): Adam Gissy
XXII.	Consider and approve contract for services between Lewis County Schools and Sharon Pinkney, Autism Specialist (Behavior Matters) for the 2024-2025 school year.	Speaker(s): Adam Gissy
XXIII.	Consider and approve contract of services with Amy Cox-Honce for physical therapy, effective for the 2024-2025 school year.	Speaker(s): Adam Gissy
XXIV.	Consider and approve Memorandum of Understanding between the Lewis County Board of Education and West Virginia University Board of Governors, School of Medicine, Department of Ophthalmology and Visual Sciences, effective July 1, 2024 - June 30, 2025.	Speaker(s): Adam Gissy
XXV.	Consider and approve the Head Start budget for the 2024-2025 school year; Jane Lew Elementary School (A) - \$9,864.00 & (B) - \$9,864.00; Weston Head Start (A) - \$278,366.00 & (B) - \$278,366.00; Leading Creek Elementary School - \$13,153.00; Peterson-Central Elementary School (A) - \$23,017.00, (B) - \$23,017.00 & (C) - \$23,017.00; Roanoke Elementary School - \$16,441.00.	Speaker(s): Carol Clay
XXVI.	Consider and approve Memorandum of Understanding between the Lewis County Board of Education and Central West Virginia Community Action, Inc, effective for the 2024-2025 school year.	Speaker(s): Carol Clay
XXVII.	Consider and approve Memorandum of Understanding between the Lewis County Board of Education and Mid-Ohio Valley Regional	Speaker(s): Adam Gissy

Council AmeriCorps Seniors Foster Grandparent Program, effective for the 2024-2025 school year.

XXVIII.	Consider and approve Resource Book (Manual) for Lewis County School Nurses.	Speaker(s): Adam Gissy
XXIX.	Review/Discussion: RFP for an Oil and Gas Lease, or two such Oil and Gas Leases, for the leasing, pursuant to WV Code Section 18-5-7(c), for the exploration, development, production, marketing, and sale of oil and gas from all formations, including, without limitation, the Marcellus Shale formation, present beneath two small parcels of land owned by the BOE in Freemans Creek District, Lewis County, West Virginia. (Executive Session)	Speaker(s): Adam Gissy
XXIX.A.	In Executive Session:	Speaker(s): Adam Gissy
XXIX.B.	Out of the Executive Session	Speaker(s): Adam Gissy
XXX.	Consider and approve RFP for an Oil and Gas Lease, or two such Oil and Gas Leases, for the leasing, pursuant to WV Code Section 15-5-7(c), for the exploration, development, production, marketing, and sale of oil and gas from all formations, including, without limitation, the Marcellus Shale formation, present beneath two small parcels of land owned by the BOE in Freemans Creek District, Lewis County, West Virginia.	Speaker(s): Adam Gissy
XXXI.	Consider and approve legal counsel for the Lewis County Board of Education effective the 2024-2025 school year.	Speaker(s): Dr. Melinda J. Stewart
XXXII.	Superintendent Updates	Speaker(s): Dr. Melinda J. Stewart
XXXIII.	Board Comments/Discussions	
XXXIV.	Set Board Goals for the 2024-2025 school year. (executive session)	
XXXIV.A.	In executive session	
XXXIV.B.	Out of executive session	
XXXV.	Date of Next Meeting	
XXXVI.	Adjournment	Speaker(s): Adam Gissy

Personnel Agenda August 12, 2024

Superintendent Recommendations:

I. Accept the following Resignations/Retirements:

- a. **Sally Ann Hinterer**, Retirement, Coordinator of Special Education, effective September 3, 2024
- b. **Michelle Bolyard**, Resignation, Math Field Day Coordinator, Jane Lew Elementary School, effective July 31, 2024
- c. **Melissa Walsh**, Resignation, Special Education Teacher, Lewis County High School, effective July 31, 2024
- d. **Rachel Carpenter**, Resignation, Substitute Cook, Lewis County Schools, effective August 14, 2024
- e. **Natalie Hissam**, Resignation, Assistant Principal, Peterson-Central Elementary School, effective July 30, 2024
- f. **Andrea Vincent**, Resignation, Grade 6 Teacher, Robert L. Bland Middle School, effective August 12, 2024
- g. **Tyke Foster**, Resignation, Social Studies Teacher, Lewis County High School, effective July 30, 2024
- h. **Tyke Foster**, Resignation, Assistant Football Coach, Lewis County High School, effective July 30, 2024
- i. **Tyke Foster**, Resignation, Assistant Boys Basketball Coach, Lewis County High School, effective July 30, 2024
- j. **Elizabeth Harris**, Resignation, Grade 8 Teacher, Robert L. Bland Middle School, effective July 25, 2024
- k. **Taylor Somerville**, Resignation, Special Education Teacher, Robert L. Bland Middle School, effective July 23, 2024
- l. **Rebecca Walton**, Resignation, Special Education Teacher, Peterson-Central Elementary School, effective August 4, 2024
- m. **Rebecca Walton**, Resignation, Homebound Teacher, Lewis County Schools, effective August 4, 2024
- n. **Destiny Cochran**, Resignation, Grade 3 Teacher, Jane Lew Elementary School, effective July 24, 2024
- o. **Caroline Bailey**, Resignation, Preschool Special Needs Teacher, Jane Lew Elementary School, effective August 8, 2024

- p. **Caroline Bailey**, Resignation, Substitute Teacher, Lewis County Schools, effective August 8, 2024
- q. **Robert Stewart, Jr.**, Resignation, Tri-County AM Overage Run, effective August 12, 2024
- r. **Carla Griekspoor**, Resignation, Art Teacher, Lewis County High School, effective August 6, 2024
- s. **Maria Dunn**, Resignation, Spanish Teacher, Lewis County High School, effective August 9, 2024
- t. **Laura James**, Resignation, Itinerant Classroom Special Education Aide/Autism Mentor, Peterson-Central Elementary School, effective August 7, 2024
- u. **Amanda Hartley**, Resignation, Assistant Softball Coach, Lewis County High School, effective August 6, 2024
- v. **Sherry Bowyer**, Resignation, Itinerant Special Education Aide/Autism Mentor, Lewis County High School, effective August 7, 2024
- w. _____, Resignation/Retirement
- x. _____, Termination Hearing
- y. _____, Termination

II. Consider and approve the following requests:

- a. **Sally Ann Hinterer**, Approve Medical Leave of Absence and Unpaid Medical Leave if needed, July 1, 2024 – September 3, 2024
- b. **Aliceson Kessler**, Approve Unpaid Medical Leave of Absence, August 9, 2024 – June 30, 2025
- c. **John Brand**, Approve Unpaid Medical Leave of Absence and Donated Sick Days, July 1, 2024 – August 9, 2024
- d. **Tori Zielenski**, Approve as Non-Paid Coach, Volleyball, Robert L. Bland Middle School, effective the 2024-2025 school year, pending certification and background check
- e. **Hunter McWhorter**, Approve as Non-Paid Coach, Football, Lewis County High School, effective the 2024-2025 school year, pending certification
- f. _____, Rescind Hire
- g. _____, Non-Paid Coach
- h. _____, Leave of Absence

III. Employ the following professional personnel:

- a. _____, General Science Teacher, Lewis County High School (Posting #100)
- b. _____, Itinerant Special Education Teacher, Lewis County Schools (Posting #101)

- c. _____, Grade 7/8 Science Teacher, Robert L. Bland Middle School (Posting #103)
- d. _____, Mathematics Teacher, Lewis County High School (Posting #104)
- e. _____, Substitute School Nurse(s), Lewis County Schools (Posting #105)
- f. **Nicole J. Hopkins**, Substitute Teacher(s), Lewis County Schools, effective August 14, 2024, **Michelle Allen**, effective August 14, 2024, pending certification, **Carrie Egress**, effective August 14, 2024, pending background check (Posting #106)
- g. **Keri Lambert**, Principal, Lewis County High School, hired by the Superintendent on July 26, 2024, by permission granted by the Board, effective July 29, 2024 (Posting #108)
- h. **Laura Bailey**, Title I Teacher, Peterson-Central Elementary School, hired by the Superintendent by permission granted by the Board on August 8, 2024, effective the 2024-2025 school year, pending background check (Posting #109)
- i. _____, Special Education Teacher, Lewis County High School (Posting #110)
- j. _____, Technology Supervisor, Lewis County Schools (Posting #111)
- k. _____, Special Education Teacher, Jane Lew Elementary School (Posting #112)
- l. **Ian Fealy**, Health Teacher, Lewis County High School, hired by the Superintendent on August 8, 2024 by permission granted by the Board, effective the 2024-2025 school year, pending background check (Posting #113)
- m. **Nicholas DeJosia**, Social Studies Teacher, Lewis County High School, effective the 2024-2025 school year (Posting #114)
- n. **MacKenzie Smith**, Physical Education/Health Teacher, Lewis County High School, effective the 2024-2025 school year (Posting #115)
- o. **Eugenia Reesman**, Assistant Principal, Robert L. Bland Middle School, hired August 7, 2024 by the Superintendent by permission granted by the Board, effective August 9, 2024, pending background check (Posting #116)
- p. _____, Grade 6 Teacher, Robert L. Bland Middle School (Posting #117)
- q. **Courtney Alexander**, Grade 7/8 English Teacher, Robert L. Bland Middle School, hired August 8, 2024 by the Superintendent by permission granted by the Board, effective August 9, 2024, pending background check (Posting #118)
- r. **Sarah Brooks**, Grade 3 Teacher, Jane Lew Elementary School, hired by the Superintendent on August 8, 2024 by permission granted by the Board, effective August 9, 2024 pending background check (Posting #119)
- s. **Kristy Fischer**, Assistant Principal, Peterson-Central Elementary School, hired by the Superintendent on August 8, 2024 by permission granted by the Board, effective August 9, 2024, pending background check (Posting #120)
- t. _____, Long-Term Science Substitute Teacher, Lewis County High School (Posting #121)

- u. _____, Long-Term Mathematics Substitute Teacher, Lewis County High School (Posting #122)
- v. _____, Special Education Teacher, Lewis County High School (Posting #123)
- w. _____, Special Education – Severe and Profound Teacher, Peterson-Central Elementary School (Posting #124)

IV. Employ the following service personnel:

- a. **Leticia Natal**, Custodian/Maintenance, Robert L. Bland Middle School, effective August 14, 2024 pending background check (Posting #301)
- b. _____, Day-to-Day Substitute Custodian/Maintenance, Lewis County Schools (Posting #302)
- c. _____, Substitute Secretary, Lewis County Schools, (Posting #303)
- d. **Laura James, Sherry Bowyer**, Day-to-Day Substitute Aide, Lewis County Schools, effective the 2024-2025 school year (Posting #304)
- e. **Janet Williams, Salvadore Carmona**, Day-to-Day Substitute Cooks, Lewis County Schools, effective the 2024-2025 school year, pending background check, **Laura James**, effective the 2024-2025 school year (Posting #305)
- f. **Jason Hawkins, Robert Lynn Smith II**, Day-to-Day Substitute Bus Operators, Lewis County Schools, effective August 14, 2024, pending background check (Posting #306)
- g. _____, Custodian/Maintenance, Robert L. Bland Middle School (Posting #307)
- h. _____, Long-Term Temporary Substitute Custodian/Maintenance, Peterson-Central Elementary School (Posting #308)
- i. **John Brand**, Chief Mechanic, Lewis County Schools, effective August 14, 2024 (Posting #309)
- j. **Roberta McCartney**, Itinerant Special Education Aide/Autism Mentor, Robert L. Bland Middle School, effective August 14, 2024, pending background check (Posting 310)
- k. **Jennifer Padgett**, Bus Operator – Special Needs, Lewis County Schools, hired by the Superintendent on July 30, 2024 by permission granted by the Board, effective the 2024-2025 school year (Posting #311)
- l. **Shelby Hall**, Half-Time Cook, Lewis County High School, hired August 6, 2024 by the Superintendent by permission granted by the Board, effective the 2024-2025 school year (Posting #313)
- m. **Christopher Rowe-Riddle**, Bus Operator, Lewis County Schools, hired August 6, 2024 by the Superintendent by permission granted by the Board, effective the 2024-2025 school year (Posting #314)
- n. **Helen Howell**, Itinerant Special Education Classroom Aide/Autism Mentor, Leading Creek Elementary School, effective August 14, 2024 pending certification (Posting #315)

V. Employ the following coaching personnel:

- a. **Matthew Herral**, Assistant Football Coach, Lewis County High School, effective the 2024-2025 school year (Posting #1000)
- b. _____, Head Wrestling Coach, Lewis County High School (Posting #1004)
- c. _____, Assistant Boys Soccer Coach, Lewis County High School (Posting #1006)
- d. **Matthew Herral**, Strength and Conditioning Coach, Robert L. Bland Middle School, effective August 14, 2024 (Posting #1007)
- e. **Cory Fisher**, JV Boys Basketball Coach, Robert L. Bland Middle School, effective the 2024-2025 school year (Posting #1008)
- f. **Cory Fisher**, Baseball Coach, Robert L. Bland Middle School, effective the 2024-2025 school year (Posting #1009)
- g. **Ian Fealy**, Assistant Football Coach, Lewis County High School, effective the 2024-2025 school year, pending background check (Posting #1010)
- h. **Ian Fealy**, Assistant Boys Basketball Coach, Lewis County High School, effective the 2024-2025 school year, pending background check (Posting #1011)

VI. Employ the following professional extra-curricular personnel:

- a. _____, HiSet Chief Examiner, Lewis County Schools (Posting #506)
- b. _____, HiSet Test Administrator, Lewis County Schools (Posting #507)
- c. _____, SAT Coordinator, Peterson-Central Elementary School (Posting #600)
- d. _____, SAT Coordinator, Peterson-Central Elementary School (Posting #601)
- e. _____, Wellness Coordinator, Jane Lew Elementary School (Posting #602)
- f. _____, Activities Administrator, Robert L. Bland Middle School (Posting #603)
- g. _____, Activities Administrator, Lewis County High School (Posting #604)

VII. Employ the following service extra-curricular personnel:

- a. _____, Substitute Special Needs Bus Aide, Lewis County Schools (Posting #800)
- b. **Robert Stewart, Jr.**, Tri-County Vocational AM Run, Lewis County Schools, effective the 2024-2025 school year (Posting #801)
- c. **Robert Stewart, Jr.**, Tri-County Vocational PM Run, Lewis County Schools, effective the 2024-2025 school year (Posting #802)

VIII. Approve the following parent volunteers for school year 2024-2025:

Jane Lew Elementary School: Jean Bulka, Lisa Parks

Lewis County High School: Jeremy Bruffey, Megan Cayton, Misty Corley, Jenna Hurley, Leonard Hurley, M. Christy Krafft, Lisa Parks, Heather Smith

Peterson-Central Elementary School: Jeremy Bruffey, Lisa Parks

Roanoke Elementary School: Mikayla Blake, Megan Cayton, Miranda Crawford, M. Christy Krafft

Robert L. Bland Middle School: Jeremy Bruffey, Jean Bulka, Megan Cayton, Jenna Hurley, Leonard Hurley, Lisa Parks

_____ made a motion _____ seconded

Discussion:

Approved: YES: _____ NO: _____