



# Board of Trustees Meeting

## Agenda

Bellevue Library  
Wednesday, July 30, 2025  
5:00 PM

Click to join meeting via Zoom

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_MWU3M2RkNWYtZGEwNC00NDA0LWEyN2YtMWQ4N2JlOGY3OWM4%40thead.v2/0?context=%7B%22Tid%22%3A%22ecd4c4ad-646a-442f-aaaa-d05860ad9707%22%2C%22Oid%22%3A%221b85d672-b24c-4a2d-ac02-199e878fe899%22%7D)

[join/19%3Ameeting\\_MWU3M2RkNWYtZGEwNC00NDA0LWEyN2YtMWQ4N2JlOGY3OWM4%40thead.v2/0?context=%7B%22Tid%22%3A%22ecd4c4ad-646a-442f-aaaa-d05860ad9707%22%2C%22Oid%22%3A%221b85d672-b24c-4a2d-ac02-199e878fe899%22%7D](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_MWU3M2RkNWYtZGEwNC00NDA0LWEyN2YtMWQ4N2JlOGY3OWM4%40thead.v2/0?context=%7B%22Tid%22%3A%22ecd4c4ad-646a-442f-aaaa-d05860ad9707%22%2C%22Oid%22%3A%221b85d672-b24c-4a2d-ac02-199e878fe899%22%7D)

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If you would like to speak during the Public Comment, please email [BoardMeetingSupport@kcls.org](mailto:BoardMeetingSupport@kcls.org) by 4:00pm on February 28.

- A. Call to Order
- B. Approval of Agenda
- C. Approval of Minutes - June 25, 2025
- D. Public Comment

*In the interest of time and to allow as many members of the public the opportunity to speak, comments are limited to three (3) minutes if speaking on one's behalf or five (5) minutes if speaking on behalf of a group or organization.*

*Commenters should refrain from using the public comment period to engage in speech or conduct that disrupts, disturbs or otherwise impedes the orderly conduct of a meeting, including derogatory remarks, profanity, or personal attacks.*

- E. Finance and Facilities Report
  - 1. Monthly Finance Report: Donna Zirkle
- F. Action Items
  - 2. Approval of Monthly Expenditures
  - 3. Add Crystal Goodwin to Board Development Committee
- G. Staff and Director's Reports
  - 4. Lakeview Region Report: David Frappier
  - 5. *Communication Isn't Quiet* Ad Campaign: Chase Gallagher
  - 6. Equity and Social Impact Department Update: Dominica Myers



# **Board of Trustees Meeting**

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# **Agenda**

**Bellevue Library**  
**Wednesday, July 30, 2025**  
**5:00 PM**

- 7. Director's Report: Heidi Daniel
- H. Board Committee Reports
- I. Trustees' Reports
- J. Adjournment



# King County Library System

Board of Trustees Meeting Minutes

KCLS Service Center/Hybrid | June 25, 2025, 5pm

## Present

### **KCLS Board**

Crystal Goodwin  
Jeff Guddat  
Srini Raghavan  
Verna Seal\*  
Lalita Uppala  
Laura Valenziano

### **KCLS Staff**

Maria Bassett  
Jen Baxter  
Angie Benedetti  
BJ Colvin  
Heidi Daniel  
Lisa Fraser  
Chase Gallagher  
Angie Miraflor  
Dominica Myers  
Danielle Perry  
Cecie Streitman  
Lisa Yamasaki  
Donna Zirkle

*\*attended remotely*

## Motions Approved

1. Board Meeting agenda
2. May 28, 2025 Board meeting minutes
3. Payroll expenditures
4. General Fund expenditures

## Call to Order

President Laura Valenziano called the meeting to order at 5:04pm. Verna Seal, Srini Raghavan, Crystal Goodwin, Jeff Guddat, and Lalita Uppala were in attendance in person; Verna Seal attended remotely. There was a quorum.

## Approval of Agenda

**Verna Seal moved approval of the Board Meeting agenda. Jeff Guddat seconded, and the motion passed unanimously.**

## Approval of Board Minutes

**Lalita Uppala moved approval of the May 28, 2025 Board Meeting minutes. Srini Raghavan seconded the motion. All voted in favor and the motion passed unanimously.**

## Public Forum

There was no public comment.

## Finance and Facilities Report

Finance and Facilities Director Donna Zirkle presented the monthly Finance report as of the end of May 2025. Year-to-date (YTD) revenues were \$79.1M, against the yearly revenue budget of \$150.6M, which was approximately 53%. YTD expenses were \$61.8M, which is 38% of the total expense budget of \$164.6M. CIP expenses YTD at the end of May were \$1.4M, accounting for 11% of the total budget of \$12.5M.

As of the end of May, revenues and expenses were expected to be at approximately 42% of the total annual budget, which originally projected a \$14 million year-end deficit. However, there are positive financial developments:

- A \$1.9 million surplus resulting from a bond close-out
- Approximately \$3 million in vacancy savings



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Executive Director Heidi Daniel provided a brief update on the central sorter project. In response to thoughtful questions raised during the April 2025 Board meeting, the project team reevaluated key assumptions and collaborated with the sorter manufacturer, Lyngsoe Systems. As a result, a new design was developed with a projected cost of \$4.9 million—a reduction of \$2 million from the previous estimate.

The updated design maintains the original functionality and is capable of processing the current volume of 35,000 materials per day. The team is continuing to evaluate potential locations to house the new unit.

## Approval of Monthly Expenditures

**Crystal Goodwin moved approval of Payroll expenditures for May in the amount of \$3,464,841.94:**

(5/09) Ck#00202384-00202399; Ck#945491402-945492538; (5/23) Ck#00202400-00202414;

Ck#952538353-952539489. **Verna Seal seconded, and the motion passed unanimously.**

**Jeff Guddat moved approval of General Fund #0010 expenditures for May in the amount of**

**\$7,714,203.82:** Travel Advances – 1548-1549; (5/08) Ck#1159585-1159704; 5015444-5015448; (5/15)

Ck#1159705-1159837; 5015449-5015503; (5/22) Ck#1159838-1159931; 5015504-5015507; (5/30)

Ck#1159932-1160037; 5015508; (6/05) Ck#1160038-1160142; 5015509-5015514; Voids – Ck#1159964.

**Lalita Uppala seconded, and the motion passed unanimously.**

## Staff and Director's Reports

### Government Relations Update

John Sheller provided an overview of the political landscape in which the King County Library System operates, emphasizing the variety of jurisdictions and the importance of proactive engagement. As a publicly funded entity, KCLS serves a broad geographic area that includes multiple levels of government. The Library System employs a high-touch government relations approach, aiming to ensure that elected officials are well-informed about KCLS and recognize the value it provides to their constituents.

John briefly described each level of government and gave context for KCLS' interactions with them. The King County Council appoints the Board of Trustees; there are nine members of the council, eight of whom have jurisdiction over KCLS' service area. Executive Director Heidi Daniel has met with most of the council members.

There are 38 cities in KCLS' service area, and 35 of them have a King County Library. The three exceptions are Milton, which is served by the Pierce County Library System, and the two cities of Hunts Point and Yarrow Point, both of which chose not to receive library services. KCLS regional managers make annual

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presentations at city council meetings, and the system provides mayors with performance benchmarks to help illustrate the value and scope of services offered.

There are three tribes in the KCLS service area: the Muckleshoot, Snoqualmie and Puyallup tribes.

Forty-two state legislators represent districts that overlap with the KCLS service area. KCLS actively engages with these lawmakers during the legislative session. This year, Heidi visited Olympia twice and submitted one piece of written testimony. The goal is to position KCLS as a valuable resource on legislation affecting libraries.

KCLS also maintains strong relationships with federal lawmakers, including U.S. Representatives. Suzan DelBene, Pramila Jayapal, Kim Schrier and Adam Smith. The two U.S. senators from Washington also have good rapport with KCLS, although their schedules allow for less direct contact.

Recent changes at the federal level have resulted in the withdrawal of funding for the Climate Action Plan grant. Additionally, the future of E-Rate funding—a critical source of support for library technology access—remains uncertain.

## Information Technology Services (ITS) Update

ITS Director BJ Colvin provided an update on a range of initiatives currently underway within the Information Technology Services Department.

He began by highlighting several pilot projects aimed at enhancing patron and staff experiences:

- Charging lockers: Charging lockers have been installed at the Crossroads and Southcenter mall library locations, providing a secure option for patrons to recharge their devices.
- Hybrid meeting technology: A new amplification and hybrid meeting system is being piloted at the Bellevue Library, improving audio and virtual participation capabilities.
- Co-creation model: ITS is piloting a new technology co-creation model at three community libraries. In this model, ITS staff work directly with local library staff to identify community needs and collaboratively test and refine technology solutions tailored to those needs.

BJ reported on the development of a new internal-facing AI policy for KCLS staff. The policy is designed to ensure responsible and transparent use of artificial intelligence, with guiding principles including proper attribution of AI-generated content; required fact-checking to maintain accuracy; safeguarding of user and system data; and promotion of safe, ethical AI usage. The ITS team continues to test and evaluate new AI tools as part of this initiative.

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He also addressed broader issues of data privacy and the ongoing evaluation of infrastructure choices, including the relative merits of on-premise servers versus cloud-based storage solutions. He offered to conduct more detailed follow-up sessions with interested board members.

BJ provided an update on cybersecurity at KCLS. The ITS team recently collaborated with external consultants to conduct a tabletop cybersecurity exercise with the KCLS leadership team. This simulation introduced participants to three phases of a hypothetical cyberattack, and guided them through response protocols appropriate at each stage.

Due to the department's proactive approach and expertise, KCLS' cybersecurity insurance rates are decreasing, in contrast to rising rates across most sectors. Additional enhancements include the full implementation of immutable data backups, increased automation, and ongoing testing of response plans to ensure preparedness.

BJ concluded with updates on several forward-looking projects:

- Completion of a KCLS Foundation-funded research project aimed at improving content discoverability for patrons.
- Implementation of automated refunds for lost items that are later returned.
- Ongoing evaluation of e-reader options to expand access to digital materials.
- Development of a new patron request process to streamline and improve service delivery.

## KCLS Foundation Update

Lisa Yamasaki, Executive Director of the KCLS Foundation, provided the Board with updates on recent and upcoming foundation activities.

Lisa reported that the foundation recently awarded nearly \$30,000 in Agility Grants to support a variety of library programs, including Summer Book Bingo, KCLS Friends Day, and the fall/winter adult literacy pilot.

The foundation is currently in the process of reviewing, approving and voting on this year's Advance Grant applications. A total of 18 applications were received, an increase from 15 the previous year. Applications reflect a diverse range of proposals, including initiatives in library innovation, literacy, services and outreach. Award announcements are expected on July 18.

Yamasaki highlighted the success of a recent Live Pages event, which featured a brunch and interactive art experience with 2025 Literary Lion Michelle Jing Chan. She also reminded the Board that the final Live Pages event of the year will take place on July 24, featuring Susan Lieu, author of *The Manicurist's Daughter*.

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Finally, Lisa shared details about the upcoming Kick It event with the KCLS Foundation, which will be held in partnership with the Seattle Sounders at Lumen Field on Aug. 24.

## Director's Report

Executive Director Heidi Daniel referenced her written report to the board and highlighted a few key topics.

Heidi shared that Summer Reading is off to a strong start, with more than 18,000 sign-ups to date—already surpassing the total number of completions from last year. This indicates significantly higher participation. She extended her appreciation to all staff involved in launching the program and spoke enthusiastically about attending several kickoff events. In particular, she highlighted the Burien launch party, which welcomed more than 400 attendees. Heidi personally assisted at the event, helping children sign up and working the prize wheel.

She also attended the Juneteenth celebration at the Federal Way Library, which saw more than 500 attendees, marking an increase from the previous year. The event featured a variety of activities and was described as a joyful and vibrant community gathering.

Heidi reported on a recent tabletop exercise held at the Bellevue Library to plan for potential disruptions to the central sorter. Approximately 30 leaders from across the Library System participated in discussing various scenarios—including a failure lasting two weeks, two months or until a replacement is acquired. The group identified contingency processes to ensure continued circulation and effective communication with the public. The exercise also clarified the responsibilities of key departments.

Heidi discussed the upcoming Reimagining Library Spaces project. KCLS has engaged Johnston Architects to lead the redesign of select libraries. This work will be informed by findings from the recent accessibility audit, with the goal of creating more inclusive and functional library environments. In addition to updating specific locations, the project aims to develop new systemwide design standards. The five locations selected for initial refreshes are Algona-Pacific, Des Moines, Kent, Southcenter and Mercer Island.

Finally, Heidi referenced the latest dashboard metrics, which were included in the board's packet. She noted their relevance to ongoing planning and service evaluation. She invited questions from the Board.

## Board Committee Reports

There were no committee reports.

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# King County Library System

Board of Trustees Meeting Minutes

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## Trustees Reports

Trustee Crystal Goodwin updated the board on two recent events she attended: the previously mentioned Juneteenth celebration at the Federal Way Library, and the Awesumm Math Space event at the Skyway Library, an academically engaging program designed for school-aged children.

## Adjournment

Laura Valenziano adjourned the meeting at 6:55pm.

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Laura Valenziano, President

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Jeff Guddat, Secretary

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# FINANCE REPORT

## King County Library System

July 30, 2025

### 1. GENERAL FUND COMMENTARY

Expenditures in June 2025 were \$10.8M compared to the monthly budget average of \$13.7M and represented 6.5% of the annual budget. Last year, June expenditures were \$10.7M, or 7.0% of the 2024 budget. The year-over-year change in total expenditures is 0.8%.

### 2. GENERAL FUND HIGHLIGHTED EXPENDITURE ITEMS

#### ***Supplies***

June expenditures of \$134K consisted primarily of \$70K for Supplies related to Building Maintenance, Processing, Gas and Oil, Equipment Contract, and \$36K for Operating Supplies.

#### ***Staff Development***

June expenditures of \$61K consisted of Training and Individual Development.

#### ***Professional Services***

June expenditures of \$374K included \$184K for Administration, \$77K for Programs, \$43K for Catalogue & Processing.

#### ***Communication & Advertising***

June expenditures of \$102K included \$61K for Advertising, \$27K for Telephone – Data and Voice, and \$13K for Postage.

#### ***Operating Lease***

June expenditures of \$239K primarily consisted of \$217K for Operating Lease and \$22K for Operating Lease – Rental.

#### ***Utilities***

June expenditures of \$69K included electricity, water, and waste management services.

#### ***Repairs and Maintenance***

June expenditures of \$604K included \$523K for Facilities related Repairs and Maintenance (including Landscape Maintenance & Contract, Allowance, HVAC, Roof Cleaning and Carpet Cleaning), and \$81K for ITS Repairs and Maintenance.

#### ***Reserves***

There were no reserve expenditures in June.

#### ***Miscellaneous***

June expenditures of \$48K consisted primarily of Ad Valorem Refunds and Banking Fees.

#### ***Library Materials***

June expenditures of \$1.1M included \$641K for Downloadable Material-Licensed & Purchased, \$371K for Books, and \$88K for Non-book Media, Periodicals & Databases.

## **Capital Investment Program (CIP)**

### *Facilities-CIP*

June expenditures of \$147K consisted of \$132K for Vehicle Replacement, \$11K for Furniture and \$2K for Roof Replacement.

### *ITS-CIP*

June expenditures of \$183K consisted of \$115K for Branch Security, \$64K for Technology & Laptop Refreshment.

## **3. GENERAL FUND REVENUE OVERVIEW**

June revenues were \$2.2M, which is primarily Property Tax, Investment Interest revenue and E-Rate. June YTD revenues reflect 54% of the total budgeted amount. The year-over-year change in total revenue is 3.4%.

## **4. CASH POSITION OVERVIEW**

The cash balance in the General Fund (#001) as of June 30, 2025, was \$153,111,814.

## **5. INVESTMENT RETURN**

The County Investment Pool's gross rate of return for June 2025 was 4.59% This was 0.36 percentage points higher than the 90-day T-Bill average rate of 4.23%.

# A/P Vendor Payments > \$20,000

# JUNE 2025

Fund	Vendor	Amount	Description
<b>Personnel</b>			
001	Premera Blue Cross Total	\$ 845,907	Medical premiums
001	Public Employ Retire Sys(PERS)-EFT ONLY Total	\$ 796,028	PERS
001	Empowerment Retirement-EFT Total	\$ 215,466	457 retirement plan
001	Kaiser Foundation Health Plan Total	\$ 128,586	Medical premiums
001	Delta Dental of WA - Washington Dental Total	\$ 65,077	Dental premiums
001	ConnectYourCare, LLC Total	\$ 57,492	Health care flexible spending account plans
001	Mercer Health & Benefits LLC Total	\$ 52,500	Semi-annual health & benefits broker consulting fee
001	WSCCCE, AFSCME, AFL-CIO Total	\$ 39,491	Union dues
001	Standard Insurance Company Total	\$ 38,652	Life and AD&D insurance premiums
001	DayForce US, Inc. Total	\$ 28,891	Payroll HCM billing
<b>Buildings</b>			
001	Northwest Landscape Services Total	\$ 144,196	Landscape maintenance/repairs - various branches
001	MacDonald-Miller Facility Solutions Total	\$ 120,556	HVAC maintenance/repairs/upgrades
001	Southcenter Owner LLC (LEASE) Total	\$ 54,383	Building lease
001	Lake Hills Investments-LK HILLS LEASE Total	\$ 53,441	Building lease
001	Reef Preston LLC/Integrated Real Est Svc Total	\$ 44,750	Building lease
001	E & L Flooring Services LLC Total	\$ 40,386	Flooring/upholstery repair/maintenance - various branches
001	Prime Electric LLC Total	\$ 29,752	Electrical installation/repairs/services
001	Jimmy's Roofing - Seattle Total	\$ 26,686	Maintenance - various branches
001	Supply Source Inc - SAMS Total	\$ 26,038	Janitorial supplies
<b>Collections</b>			
001	OverDrive, Inc. Total	\$ 590,524	Downloadable books, audio, video, and music
001	Ingram Library Services Total	\$ 233,779	Print materials including Choice Reads and physical processing
001	Midwest Tape Total	\$ 117,773	Audiobooks, music CDs, DVDs, physical processing and the digital subscription to Hoopla for comics, movies &TV and music
001	Baker & Taylor, Inc. Total	\$ 59,589	Print materials, Lucky Day collection, audiobooks and physical processing
001	Mackin Educational Resources Total	\$ 42,664	Children's books, pre-binding children's books and physical processing
<b>Other</b>			
001	Way Scarff Ford Auburn Total	\$ 132,271	Vehicle (2) purchase
001	Ednetics Inc. Total	\$ 113,339	SALTO access control materials & service - various branches
001	CDW Government, Inc. Total	\$ 69,265	Computer equip/parts/software
001	COPACINO + FUJIKADO LLC Total	\$ 58,259	Professional services - marketing
001	Davis Wright Tremaine-DWT WA LLC. Total	\$ 43,826	Professional services - legal
001	OpenGov, Inc. Total	\$ 43,703	Budgeting/planning software
001	U.S. Bank VISA Total	\$ 40,982	VISA charges (supplies/training/advertising/subscriptions)
001	Amazon.com Total	\$ 33,758	Operating supplies
001	Mark Andy Print Products Total	\$ 31,557	Graphics Dept. high speed steel knife cutter/supplies/annual service contract renewal
001	Peer Washington Total	\$ 29,167	Professional services for Peers in Libraries grant
001	Northwest Passage Consulting LLC Total	\$ 26,250	Consulting fees - Levy Lid Lift
001	Lyngsoe Systems Inc. Total	\$ 25,114	Automated materials handling system service, parts & maintenance
001	Ryder System, Inc. Total	\$ 22,339	Fleet vehicles lease/maintenance/repairs
001	City of Renton Total	\$ 21,375	Security services

001	General Fund
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# GENERAL FUND EXPENDITURES

June

2025

2024

DESCRIPTION	BUDGET 2025	June EXPENDED	YTD EXPENDED	% Budget EXPENDED	% Budget EXPENDED	Unaudited 2024 EXPENDED	YTD EXPENDED	% Growth Over 2024 YTD
Salaries	\$ 71,822,373	\$ 5,697,551	\$ 33,642,306	46.8%	46.1%	\$ 62,764,738	\$ 30,962,034	8.7%
Benefits	27,765,268	1,972,349	12,140,227	43.7%	44.3%	21,859,992	11,153,633	8.8%
<b>SUB-TOTALS</b>	<b>\$ 99,587,641</b>	<b>\$ 7,669,900</b>	<b>\$45,782,533</b>	<b>46.0%</b>	<b>45.6%</b>	<b>\$84,624,730</b>	<b>\$42,115,667</b>	<b>8.7%</b>
Supplies	2,881,645	133,621	1,311,591	45.5%	51.1%	3,317,458	1,521,423	(13.8%)
Staff Development	1,307,650	60,645	352,506	27.0%	36.5%	748,578	417,539	(15.6%)
Prof. Services	5,448,484	374,117	2,390,177	43.9%	44.1%	5,029,163	2,329,310	2.6%
Communications	1,507,233	40,775	612,115	40.6%	45.3%	1,093,400	477,922	28.1%
Travel	152,802	14,908	55,871	36.6%	39.5%	127,459	72,790	(23.2%)
Advertising	656,625	60,848	363,781	55.4%	7.7%	322,247	38,647	841.3%
Operating Leases	3,406,598	239,137	1,791,474	52.6%	53.7%	3,114,537	1,707,447	4.9%
Insurance	1,200,882	3,256	1,123,382	93.5%	88.9%	1,052,563	1,013,863	10.8%
Utilities	2,529,480	69,285	1,167,767	46.2%	51.3%	2,559,058	1,255,632	(7.0%)
Repairs & Maintenance	15,709,539	604,131	7,883,446	50.2%	55.3%	15,468,518	7,663,726	2.9%
Reserve	1,200,000	-	-	N/A	N/A	-	-	N/A
Miscellaneous	413,010	48,067	287,726	69.7%	74.8%	634,521	279,510	2.9%
Intergovernmental	168,400	4,116	48,094	28.6%	37.2%	170,876	38,569	24.7%
Library Material	15,881,740	1,099,856	7,681,285	48.4%	50.7%	17,221,055	7,816,510	(1.7%)
<b>SUB-TOTALS</b>	<b>\$ 52,464,088</b>	<b>\$ 2,752,762</b>	<b>\$ 25,069,213</b>	<b>47.8%</b>	<b>50.4%</b>	<b>\$ 50,859,434</b>	<b>\$ 24,632,887</b>	<b>1.8%</b>
Facilities - CIP	\$ 7,957,000	\$ 146,691	\$ 1,011,445	12.7%	43.8%	\$ 10,143,659	\$ 3,422,097	(70.4%)
ITS - CIP	4,576,801	182,923	729,694	15.9%	49.2%	3,780,445	\$ 1,817,214	(59.8%)
<b>SUB-TOTALS</b>	<b>\$ 12,533,801</b>	<b>\$ 329,614</b>	<b>\$ 1,741,139</b>	<b>13.9%</b>	<b>45.5%</b>	<b>\$ 13,924,104</b>	<b>\$ 5,239,312</b>	<b>(66.8%)</b>
<b>TOTALS</b>	<b>\$ 164,585,530</b>	<b>\$ 10,752,276</b>	<b>\$ 72,592,885</b>	<b>44.1%</b>	<b>47.1%</b>	<b>\$ 149,408,268</b>	<b>\$71,987,865</b>	<b>0.8%</b>

# GENERAL FUND REVENUES

June

	2025				2024				
Revenues Received:	Budget 2025	June Received	YTD Received	% Budget Received	% Budget Received	Unaudited 2024	YTD Received	% Growth Over 2024 YTD	
Property Tax, Current Year	\$ 140,952,257	\$ 1,021,510	\$ 73,728,571	52.3%	52.2%	\$ 135,676,067	\$ 71,950,927	2.5%	
Property Tax, Prior Years	1,678,060	62,250	990,483	59.0%	78.6%	1,540,171	1,347,750	(26.5%)	
Other Taxes	363,899	12,064	242,965	66.8%	60.0%	363,821	184,652	31.6%	
Timber & State Shared Revenues	96,681	3	9,268	9.6%	50.1%	109,188	56,588	(83.6%)	
Contracts	565,383	-	5,000	0.9%	0.6%	654,102	5,000	0.0%	
Printing/Photocopies	379,757	34,959	211,837	55.8%	77.6%	373,333	186,736	13.4%	
Damaged Materials/ Fines & Fees	37,709	3,694	17,992	47.7%	14.8%	37,353	17,763	1.3%	
Lost Materials	57,453	3,117	25,693	44.7%	25.8%	57,930	29,193	(12.0%)	
Investment Interest	3,600,000	617,141	2,465,535	68.5%	116.8%	6,001,183	2,335,267	5.6%	
Grants	-	-	-	N/A	0.5%	12,838	2,325	(100.0%)	
KCLS Foundation	1,641,854	11,112	752,649	45.8%	68.5%	1,502,401	1,011,179	(25.6%)	
E-Rate	1,000,000	357,552	357,552	35.8%	39.5%	1,104,743	513,375	(30.4%)	
Unrealized Gain/(Loss) on Investments	-	-	-	N/A	N/A	573,448	-	N/A	
Miscellaneous Revenues/Other Financing Sources	262,007	107,991	2,542,608	970.4%	N/A	1,528,782	997,586	154.9%	
<b>TOTALS</b>	<b>\$150,635,060</b>	<b>\$2,231,394</b>	<b>\$81,350,152</b>	<b>54.0%</b>	<b>53.7%</b>	<b>\$149,535,362</b>	<b>\$78,638,342</b>	<b>3.4%</b>	

Credit Card Payments	June Received	% of Month's Payments	YTD Received	% of YTD Payments	% of YTD Payments	Unaudited 2024	YTD Received	% Growth Over 2024 YTD
Damaged Materials/ Fines & Fees	706	19.1%	4,527	25.2%	23.8%	7,759	4,221	7.2%
Lost Materials	1,607	51.6%	10,190	39.7%	39.1%	24,341	11,428	(10.8%)
<b>TOTALS</b>	<b>\$2,313</b>	<b>34.0%</b>	<b>\$14,717</b>	<b>33.7%</b>	<b>33.3%</b>	<b>\$32,100</b>	<b>\$15,649</b>	<b>(6.0%)</b>



# King County Library System

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## Public Services

### Library Outreach, Programs and Services

The Summer Reading Program “Curious Creatures” continues to engage kids and families across our communities. This year, 20 libraries hosted Summer Reading Launch Party events between June 7 and July 1.

More than 6,300 children and family members attended these celebrations. Some events were held off-site in partnership with city parks and recreation departments, while most took place in library spaces—often utilizing every available area.

Whether sunning at Federal Way's Steel Lake, playing in foam at the North Bend Library, or dancing with Buoy the Kraken mascot at the Bothell Library, families experienced the joy of connecting with their library and with one another.



Seattle Kraken mascot, Buoy, reading in the library

## Equity and Social Impact

The Equity and Social Impact (ESI) Department's busiest month of the year is typically June, due to a series of back-to-back events celebrating Juneteenth, Trans Pride, World Refugee Day, and Pride Month. While the Juneteenth event was already reported at the June Board of Trustees meeting, below are highlights from Trans Pride, World Refugee Day, and the Seattle Pride Parade.

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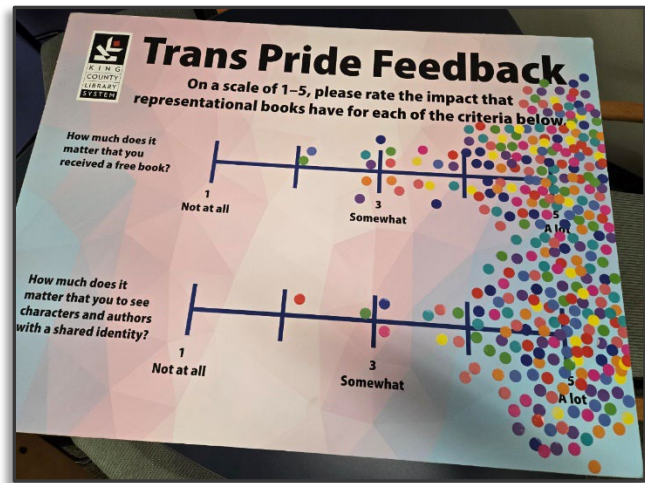
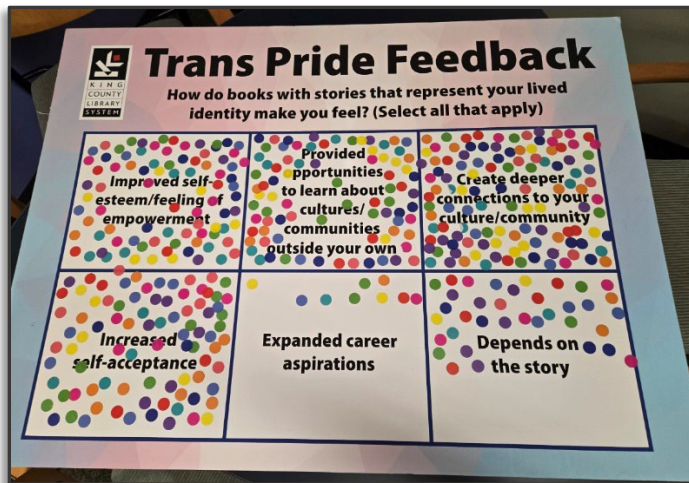


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## Trans Pride

The Trans Pride event took place on Friday, June 27, at Volunteer Park. KCLS hosted a table featuring 371 representational giveaway books, provided by the KCLS Foundation. Additionally, the ESI team facilitated a creative community listening opportunity to learn more about how members of the Trans community feel about books that reflect their lived identities and experiences.



## World Refugee Day

World Refugee Day took place on Saturday, June 28, at Foster High School, just up the road from the Tukwila Library. This community-centered event was co-created by the International Rescue Committee, Wide World for Refugee, and the City of Tukwila.

The combined efforts of the Equity and Social Impact (ESI) Department and Olympic Region staff led to the successful registration and distribution of 59 Summer Reading Program kits, each of which included a multilingual giveaway book provided by the KCLS Foundation.





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In addition to the kits, the team gave away adult books and reading glasses, and issued new library cards on-site. KCLS' contributions also supported a wide range of cultural performances, including Baile Folklore, School of Taiko, Taheri, Afghan Fashion, Sarya Tech Ink, and more.

## Seattle Pride Parade

On Sunday, June 29, KCLS proudly participated in the Seattle Pride Parade in celebration of Pride Month, continuing a long-standing tradition. The Library2Go Mobile Services van joined the parade, along with many enthusiastic KCLS staff who walked in the contingent.

Along the parade route, staff handed out all 371 giveaway books, as well as Pride Month booklist bookmarks, buttons, and other KCLS swag, all made possible through the support of the KCLS Foundation.



Across these three events, KCLS and the KCLS Foundation partnered to provide 928 representational books to members of the LGBTQ+ and refugee communities—at a time when representation and inclusion matter more than ever. We are proud to continue serving all communities by meeting people where they are, whether in our libraries or out in the community.

## Government Relations

### KCLS Legislative Tour

KCLS staff recently led a tour for state legislators at the Preston Distribution Center and the Bellevue Library.

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The visit to Preston offered an important opportunity for state decision-makers to see firsthand the staff, technology and logistics that support the circulation of 10 million items per year.

At the Bellevue Library, the leaders experienced the Emerging Radiance interactive art installation, which made a profound impression and deepened their understanding of the humanities role KCLS plays in the community. The Makerspace further showcased the enthusiasm patrons have for hands-on learning and creative exploration.



Washington State House of Representatives members, staff, and families toured KCLS facilities in July.

Legislator comments:

*"This was SO FUN. Thank your team for me? What a special privilege it was to see behind the curtain. The library system makes me proud of us. Thank you!!"* -

Representative Amy Walen

*"Thank you KCLS team for such a cool tour! Today was a blast and I learned so much. We're so lucky to have such a wonderful library system staffed by such dedicated folks."*-

Erika R. Boyd, Senior Legislative Assistant for Representative Lisa Callan

## Tax Increment Financing

KCLS participated in a Tax Increment Financing (TIF) study session in Olympia, convened by the Association of Washington Cities. TIFs provide a mechanism for cities, ports and other local governments to allocate a limited portion of junior taxing district property taxes—such as library and fire levies—toward capital improvement projects. KCLS joined representatives from fire districts, hospital districts, port districts, and others to share the impacts of TIFs with city partners. The goal of the session was to improve transparency and strengthen communication around how these financing mechanisms affect local services.



## Maple Valley Library Guild

Retired Maple Valley City Councilmember Linda Johnson was honored with a Lifetime Achievement Award by the Maple Valley Library Guild for her long-standing commitment to the Maple Valley Library.

Guild members and library staff gathered to express their appreciation at a special celebration held at her home.

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## Administrative Services

### Human Resources

This month, the Human Resources team facilitated an all-regions trade/transfer process for community library-based employees, as negotiated in the 2025–2027 Collective Bargaining Agreement.

This new process supports employees' interest in creating voluntary movement opportunities within the organization, recognizing that life circumstances evolve and adjustments in work commitments are often necessary to balance personal and professional needs.

A total of 43 employees from AFSCME 1857 Main and 1857 Page submitted requests for various schedule trades and position transfers. HR staff reviewed each submission, confirmed eligibility and worked to find matches—both through cross-referencing employee requests and by reaching out via phone and email to identify potential passive interest.

As a result, five employees successfully received the trade or transfer they were seeking.

While the HR team had hoped to facilitate more matches, the process revealed that many staff members are generally satisfied with their current locations, hours, and schedules. It was uplifting to hear stories reflecting strong team connections, community ties, and continued commitment to service.

Looking ahead, this trade/transfer process will occur twice a year, in January and July.

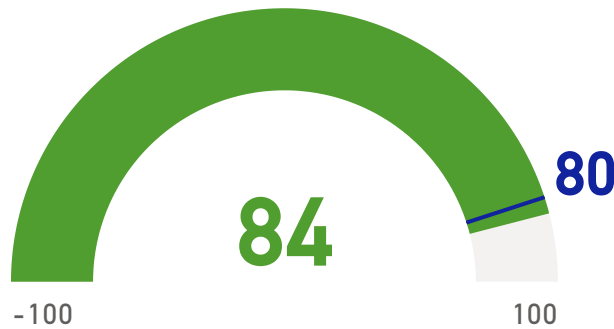
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## Key Performance Indicators (KPIs)

3-month rolling values for our KPIs: Net Promoter Score, the percentage of patrons who learned something new at a KCLS program, and the percentage of patrons who felt a sense of connection at a KCLS program.

### Net Promoter Score



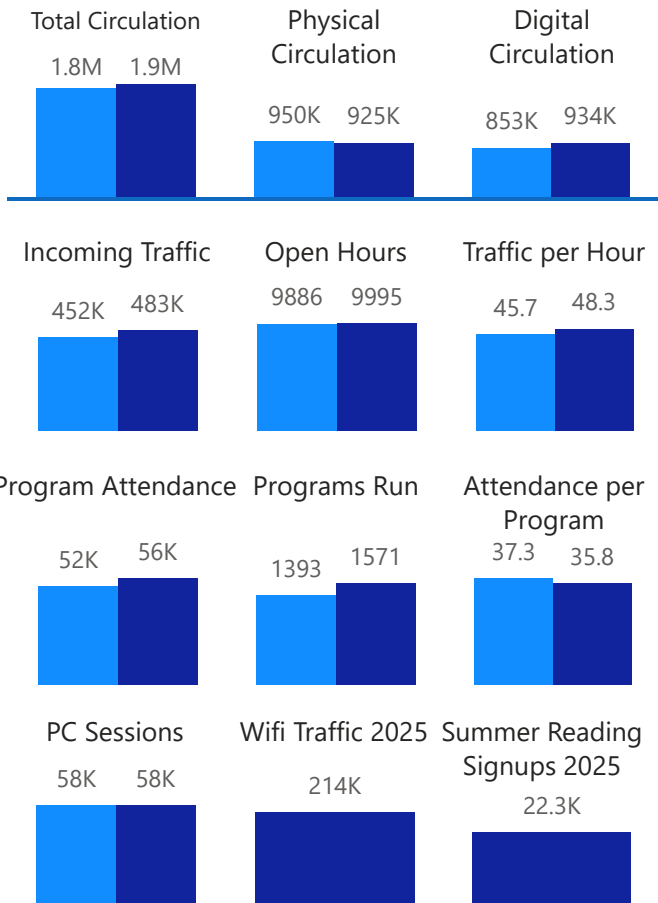
### Learned Something New



### Felt Sense of Connection

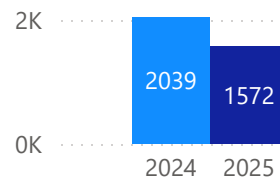


## System Usage - 2024 vs 2025

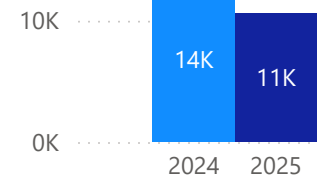


## Cards & Accounts

### New Library Card Accounts



### Replacement Library Cards



## Active Patrons & Market Penetration

Active Households include all addresses with at least one active patron. Market penetration is the number of active households against the total households in the KCLS service area. Active cardholders count patrons with library card activity in the given timeframes.

# 255.5K

1-Year Active Households

# 44.45%

Household Market Penetration

# 396.9K

1-Year Active Cardholders

# 455.7K

2-Year Active Cardholders