

## **School Board Work Session**

**Monday, April 13, 2026**

### **AGENDA**

1. **Call to Order (1 minute)**  
04-13-26 Important Dates 3
2. **Approve Board Agenda (1 minute)**
3. **Consent Agenda (5 minutes)**
  - 3.A. Minutes from the March 23, 2026 Regular and Special School Board Meetings - **A**  
Jeff Simon, Board Clerk  
Appendix A 4
  - 3.B. Retirements, Resignations, Terminations, Leaves and Modified Leaves of Absence, Sabbaticals, Appointments - **A**  
Shelly Leciejewski, Director of Employee Services  
Appendix B 18
  - 3.C. #26049B Sandburg Boardroom Technology Upgrades - **A**  
Tiffany Audette, Director of Purchasing  
Appendix C 22
  - 3.D. #26034B Shatter Resistant Window Safety & Security Film - **A**  
Tiffany Audette, Director of Purchasing  
Appendix D 23
  - 3.E. #26033B MSFBG Bid #2 - Food & Beverage Items - **A**  
Tiffany Audette, Director of Purchasing  
Appendix E 24
  - 3.F. Immunization Exclusions as required by Statute 121a.15 - **A**  
Kathy Schulz, Health Services Coordinator
4. **Work Session (50 minutes)**
  - 4.A. Learning and Achievement - K-12 Literacy Plan Update: CAPTI Data Review and READ Act Plans for 2026-2027 (20 minutes) - **B**  
Sarah Hunter, Executive Director Learning & Achievement, Learning and Achievement Coordinators  
Appendix F 25
  - 4.B. Learning and Achievement - Curriculum Adoption Process (20 minutes) - **B**  
Sarah Hunter, Executive Director Learning & Achievement, Learning and Achievement Coordinators  
Appendix G 33
  - 4.C. 2026 Property, Liability, & Cyber Insurance Renewal Proposal (5 minutes) - **B**  
Greg Cole, Chief Operations Officer  
Appendix H 35
  - 4.D. Language Access Plan (5 minutes) - **B**  
Jim Skelly, Executive Director of Communication and Public Relations; Tom Shaw, Director of Student Services  
Appendix I 37  
Appendix J 42  
Appendix K 43
5. **Board Correspondence & Communication**
6. **Closed Session (20 minutes)**
  - 6.A. Labor Negotiations Strategy (20 minutes)

Dr. Jennifer Cherry, Chief Human Resources Officer

7. **Adjourn**

# ANOKA-HENNEPIN SCHOOLS

A FUTURE WITHOUT LIMIT

April 13, 2026

## Dates to Remember

- |                    |                                                                           |
|--------------------|---------------------------------------------------------------------------|
| 1. <b>April 13</b> | <b>School Board Work Session, Sandburg Education Center, 5:30 p.m.</b>    |
| 2. <b>April 27</b> | <b>Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.</b> |
| 3. <b>May 1</b>    | Staff Development, No Students                                            |
| 4. <b>May 4</b>    | <b>Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.</b> |
| 5. <b>May 18</b>   | <b>Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.</b> |



Linda Hoekman  
**CO-CHAIR**



Michelle Langenfeld  
**CO-CHAIR**



Jeff Simon  
**CLERK**



Matt Audette  
**TREASURER**



Zach Arco  
**DIRECTOR**



Kacy Deschene  
**DIRECTOR**

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**MINUTES OF MEETING  
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 11  
(Anoka-Hennepin School District)  
STATE OF MINNESOTA**

The School Board of Anoka-Hennepin Independent School District No. 11 held a meeting on **Monday, March 23, 2026**, at Sandburg Education Center, Anoka, Minnesota.

Co-Chair Michelle Langenfeld called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

The following members were present: Zach Arco, Matt Audette, Kacy Deschene, Dr. Michelle Langenfeld and Jeff Simon (Virtual). Linda Hoekman was absent.

Kacy Deschene motioned to approve the Board Agenda as presented. Zach Arco seconded. Motion passed with a 5-0 vote.

**CONSENT AGENDA**

Kacy Deschene moved and Zach Arco seconded the motion to approve the following **consent agenda** items:

- a. **Minutes** from the March 9, 2026, School Board Work Session.
- b. **Personnel items** as follows:

**RETIREMENTS**

| <b>Name</b>    | <b>Current or Most Recent Position</b>                    | <b>Last Date Employed</b> |
|----------------|-----------------------------------------------------------|---------------------------|
| Karen Emmerich | Jefferson Elementary, Child Nutrition Assistant PT        | 06/05/2026                |
| Thomas Hagerty | Anoka Middle - Fred Moore Campus, Principal Middle School | 09/18/2026                |
| Karen Hoke     | Jackson Middle, Educ Office Prof                          | 06/19/2026                |
| Lisa Iverson   | Compass - Bell Building, Child Nutrition Site Supv        | 07/31/2026                |
| Nancy Mccomber | Oak View Middle, Child Nutrition Assistant PT             | 05/01/2026                |
| Susan Peterson | Madison Elementary, Educ Office Prof School Year          | 06/08/2026                |
| Ruth Robinson  | Jefferson Elementary, ParaEducator Spec Ed Cntr Base      | 12/03/2026                |

**RESIGNATIONS, TERMINATIONS**

| <b>Full Name (FL)</b> | <b>Current or Most Recent Position</b>                          | <b>Last Date Employed</b> |
|-----------------------|-----------------------------------------------------------------|---------------------------|
| Emily Meland          | Wilson Elementary, Teacher EL                                   | 06/08/2026                |
| Allison Sisombath     | ESC-Special Ed, Teacher Social Worker                           | 03/19/2026                |
| Heather Renee Tan     | Coon Rapids Family Center - Eval Team, Teacher Speech Clinician | 06/08/2026                |

**LEAVES OF ABSENCE**

| <b>Name</b>      | <b>Current or Most Recent Position</b>                      | <b>Leave Begins</b> | <b>Leave Ends</b> |
|------------------|-------------------------------------------------------------|---------------------|-------------------|
| Tanya Atsidakos  | Coon Rapids Family Center - Eval Team, Teacher Psychologist | 01/20/2026          | 02/20/2026        |
| Bonnie Bouley    | Wilson Elementary, Child Nutrition Assistant PT             | 03/02/2026          | 03/13/2026        |
| Nicole Craig     | Wilson Elementary, A+ Site Coordinator full year            | 03/09/2026          | 04/20/2026        |
| Kimberly Cronky  | Oak View Middle, ParaEducator Spec Ed Cntr Base             | 12/05/2025          | 12/23/2025        |
| Jessica Dahlen   | Evergreen Park Elementary, ParaEducator Health              | 04/17/2026          | 05/01/2026        |
| Kathryn Deprez   | Coon Rapids High, Teacher Social Worker                     | 04/22/2026          | 07/22/2026        |
| Kariyn Erickson  | Evergreen Park Elementary, Teacher Academic Support         | 04/09/2026          | 05/22/2026        |
| Sydney Fields    | Coon Rapids High, Teacher Business                          | 03/10/2026          | 05/13/2026        |
| Joseph Geiselman | Blaine High, Teacher Science                                | 04/23/2026          | 06/08/2026        |
| Justin Haughton  | Coon Rapids Middle, Teacher Social Worker                   | 03/16/2026          | 06/08/2026        |
| Jacqelyn Jeffrey | Verndale, ParaEducator SpEd EIP                             | 05/15/2026          | 09/01/2026        |
| Andrew Maurer    | Champlin Park High, Teacher English                         | 05/18/2026          | 10/02/2026        |
| Caitlin Mccain   | Coon Rapids High, Teacher Math                              | 03/11/2026          | 06/08/2026        |
| Diana Melin      | Sand Creek Elementary, Teacher Nurse                        | 04/06/2026          | 05/22/2026        |
| Taylor Mork      | Jackson Middle, ParaEducator Health                         | 03/09/2026          | 05/29/2026        |
| Chad Robertson   | Lincoln Elementary, Teacher Grade 2                         | 04/20/2026          | 05/22/2026        |
| Kari Saarloos    | ESC-Special Ed, Teacher Nurse                               | 03/09/2026          | 03/23/2026        |
| Sandra Sparre    | Oak View Middle, Child Nutrition Assistant PT               | 04/13/2026          | 07/13/2026        |
| Molly Thurmes    | Hoover Elementary, Teacher Grade 2                          | 03/17/2026          | 06/08/2026        |
| Hannah Wallenta  | Blaine High, Teacher Science                                | 04/15/2026          | 05/28/2026        |
| Penny Walsh      | Educational Svc Ctr, ECFE Parent Educator FT Benefit        | 04/13/2026          | 04/27/2026        |
| Jessica York     | Morris Bye Elementary, ParaEducator Elementary              | 04/06/2026          | 05/11/2026        |

**MODIFIED LEAVES OF ABSENCE**

| <b>Name</b>        | <b>Current or Most Recent Position</b>                     | <b>Leave Begins</b> | <b>Leave Ends</b> |
|--------------------|------------------------------------------------------------|---------------------|-------------------|
| Rebecca Borene     | Anoka Middle - Fred Moore Campus, School Office Supervisor | 02/13/2026          | 03/13/2026        |
| Susan Dahlen       | Home Address, Sub Child Nutrition Assistant                | 01/21/2026          | 04/15/2026        |
| Yasmina Daichi     | Jefferson Elementary, ParaEducator Spec Ed Cntr Base       | 02/27/2026          | 03/16/2026        |
| Eric Higgins       | Jackson Middle, B/G Custodian Day/Mid                      | 03/04/2026          | 03/17/2026        |
| Kurt Johnson       | Adams Elementary, ParaEducator Special Education           | 02/19/2026          | 03/20/2026        |
| Maribeth Ladouceur | Anoka High, ParaEducator Special Education                 | 01/26/2026          | 04/30/2026        |
| Megan Lesser       | Mississippi Elementary, Teacher Grade K                    | 12/22/2025          | 03/27/2026        |
| Adianna Liranzo    | Compass - Bell Building, Teacher Academic Support          | 01/07/2026          | 03/16/2026        |
| Michelle Meyer     | Monroe Elementary, Child Nutrition Site Supv               | 11/03/2025          | 04/30/2026        |
| Daria Reineccius   | Oxbow Creek Elementary, Teacher ABS (AcadBehav)            | 01/26/2026          | 04/22/2026        |
| Debbie Richter     | Educational Svc Ctr, HR Generalist - Substitutes           | 02/25/2026          | 03/27/2026        |
| Martha Schwerr     | Educational Svc Ctr - Transportation, ParaEducator Bus     | 12/23/2025          | 04/09/2026        |
| Sesalie Warren     | Hamilton Elementary, Teacher E/BD                          | 02/09/2026          | 04/23/2026        |

**SABBATICALS**

| <b>Full Name</b> | <b>Current or Most Recent Position</b> | <b>LOA Start</b> | <b>LOA End Date</b> |
|------------------|----------------------------------------|------------------|---------------------|
|------------------|----------------------------------------|------------------|---------------------|

This section returned no records

**APPOINTMENTS**

20260323

1

| Name              | Current or Most Recent Position                  | Effective Date | Lane/Step      | FTE    | Salary   |
|-------------------|--------------------------------------------------|----------------|----------------|--------|----------|
| <b>Elementary</b> |                                                  |                |                |        |          |
| Aseena Ally       | Hoover Elementary, Teacher Grade 2 LTS           | 03/17/2026     | Bachelors/1    | 0.2888 | \$14,736 |
| Haley Muntean     | Adams Elementary, Teacher Grade 1 LTS            | 03/09/2026     | Masters/3      | 0.1658 | \$10,441 |
| Name              | Current or Most Recent Position                  | Effective Date | Lane/Step      | FTE    | Salary   |
| <b>Secondary</b>  |                                                  |                |                |        |          |
| Ryan Bauer        | Anoka Middle - Fred Moore Campus, Teacher Social | 03/16/2026     | Bachelors/10   | 0.2888 | \$18,613 |
| Regan VanAvery    | Coon Rapids High, Teacher Math LTS               | 03/11/2026     | Bachelors/1    | 0.3102 | \$15,827 |
| Tyler Willard     | Blaine High, Teacher English LTS                 | 03/17/2026     | Bachelors/2    | 0.2888 | \$15,169 |
| Samuel Woods      | Coon Rapids High, Teacher Business LTS           | 03/10/2026     | Bachelors+45/4 | 0.2246 | \$12,980 |
| Name              | Current or Most Recent Position                  | Effective Date | Lane/Step      | FTE    | Salary   |

**Special Education**

This section returned no records

| Name                  | Current or Most Recent Position                                                                                                                 | Effective Date | Days | Salary   |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------|----------|
| <b>Administrative</b> |                                                                                                                                                 |                |      |          |
| Sandra Haug           | Educational Svc Ctr, Transportation Route Coord<br>Based on annual salary of \$68,904 for 261 days. 77/261 Days worked.<br>Hourly rate: \$33.00 | 03/16/2026     | 77   | \$20,328 |

**c. Cash Disbursements**

| Fund No. | Description                | Amount                  |
|----------|----------------------------|-------------------------|
|          | <b>Checks</b>              | <b>\$ 3,156,920.75</b>  |
| 01       | General                    | 3,009,776.85            |
| 02       | Food Service               | 45,991.22               |
| 04       | Community Service          | 65,957.05               |
| 06       | Building Construction      | -                       |
| 07       | Bond & Interest K-12       | -                       |
| 20       | Health-Self Insurance      | 1,720.30                |
| 21       | Dental-Self Insurance      | -                       |
| 22       | Work. Comp.-Self Insurance | 33,475.33               |
| 47       | OPEB Debt Service          | -                       |
|          | <b>Electronic Payments</b> | <b>\$ 28,711,895.68</b> |
| 01       | General                    | 19,696,981.78           |
| 02       | Food Service               | 326,211.50              |
| 04       | Community Service          | 639,026.31              |
| 06       | Building Construction      | -                       |
| 07       | Bond & Interest K-12       | -                       |
| 20       | Health-Self Insurance      | 7,409,650.61            |
| 21       | Dental-Self Insurance      | 525,185.19              |
| 22       | Work. Comp.-Self Insurance | 114,840.29              |
| 47       | OPEB Debt Service          | -                       |
|          | <b>ACH Payments</b>        | <b>\$ 8,117,059.34</b>  |
| 01       | General                    | 6,673,194.48            |
| 02       | Food Service               | 1,077,377.41            |

|    |                            |                         |
|----|----------------------------|-------------------------|
| 04 | Community Service          | 50,185.92               |
| 07 | Bond & Interest K-12       | -                       |
| 20 | Health-Self Insurance      | 296,799.53              |
| 21 | Dental-Self Insurance      | -                       |
| 22 | Work. Comp.-Self Insurance | 19,502.00               |
|    | <b>P-Card</b>              | <b>\$ 114,457.74</b>    |
| 01 | General                    | 102,889.30              |
| 02 | Food Service               | 383.63                  |
| 04 | Community Service          | 10,402.05               |
| 06 | Building Construction      | -                       |
| 20 | Health-Self Insurance      | 782.76                  |
|    | <b>TOTAL DISTRICT</b>      | <b>\$ 40,100,333.51</b> |

#### d. Cash Balance Report

##### ANOKA HENNEPIN DISTRICT NO. 11 MONTHLY CASH BALANCES - FY26

|          | GENERAL<br>01-101 | FOOD<br>SERVICE<br>02-101 | COMMUNITY<br>SERVICE<br>04-101 | BUILDING<br>CONSTRUCTION<br>06-101 <sup>1</sup> | DEBT<br>SERVICE<br>07-101 | EMP BENE<br>HEALTH<br>20-101 | EMP BENE<br>DENTAL<br>21-101 | EMP BENE<br>WORK COMP<br>22-101 | OPER<br>DEBT SERVICE<br>47-101 | TOTAL<br>CASH | CASH<br>INVESTMENTS | BUILDING<br>CONSTRUCTION<br>INVESTMENT | SCHOLARSHIP<br>INVESTMENT | TOTAL ALL<br>BALANCES | FY25 Total<br>All Balances<br>(1 year ago<br>comparison) |
|----------|-------------------|---------------------------|--------------------------------|-------------------------------------------------|---------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|---------------|---------------------|----------------------------------------|---------------------------|-----------------------|----------------------------------------------------------|
| 07/01/25 | 185,532,088       | 13,372,785                | 13,630,643                     |                                                 | 9,339,902                 | 15,502,685                   | 2,798,753                    | 3,530,564                       | 1,397,033                      | 245,113,455   | 25,000,000          |                                        | 720,238                   | 270,833,692           | 263,323,836                                              |
| 07/31/25 | 179,460,866       | 13,110,663                | 13,334,588                     |                                                 | 6,932,984                 | 5,333,713                    | 2,240,140                    | 3,355,274                       | 1,481,506                      | 225,249,734   | -                   |                                        | 670,598                   | 225,920,332           | 222,888,610                                              |
| 08/31/25 | 205,215,526       | 12,009,927                | 12,796,795                     |                                                 | 6,938,744                 | (3,437,150)                  | 1,746,228                    | 3,389,344                       | 1,481,580                      | 240,140,993   | 10,000,000          |                                        | 541,922                   | 250,682,915           | 238,000,342                                              |
| 09/30/25 | 210,761,293       | 8,941,488                 | 13,690,334                     |                                                 | 6,942,122                 | (3,473,112)                  | 1,949,988                    | 3,412,566                       | 1,481,621                      | 243,715,300   | 10,000,000          |                                        | 487,586                   | 254,182,886           | 249,131,783                                              |
| 10/31/25 | 197,210,703       | 9,201,956                 | 13,067,359                     |                                                 | 9,464,844                 | 482,287                      | 2,156,898                    | 3,585,670                       | 1,854,659                      | 237,027,377   | 10,000,000          |                                        | 453,154                   | 247,480,531           | 250,066,066                                              |
| 11/30/25 | 176,256,734       | 10,077,349                | 13,053,885                     |                                                 | 12,118,878                | 2,102,500                    | 2,280,426                    | 3,576,431                       | 2,246,676                      | 221,695,879   | 10,000,000          |                                        | 453,643                   | 232,149,522           | 230,680,353                                              |
| 12/31/25 | 175,423,997       | 11,019,082                | 16,524,361                     | -                                               | 13,142,497                | (571,342)                    | 2,224,776                    | 3,454,898                       | 2,397,592                      | 223,615,861   | 10,000,000          |                                        | 447,592                   | 234,063,453           | 229,415,586                                              |
| 01/31/26 | 173,373,274       | 10,198,965                | 15,852,660                     |                                                 | 3,552,473                 | 3,884,896                    | 2,441,274                    | 3,293,197                       | 524,340                        | 212,921,079   | 10,000,000          |                                        | 437,226                   | 223,358,305           | 220,666,088                                              |
| 02/28/26 | 170,001,103       | 10,582,913                | 14,560,438                     |                                                 | 3,552,473                 | 5,228,865                    | 2,393,594                    | 3,125,380                       | 524,340                        | 209,969,105   | 20,000,000          |                                        | 537,420                   | 230,506,525           | 232,601,588                                              |
| 03/31/26 |                   |                           |                                |                                                 |                           |                              |                              |                                 |                                |               |                     |                                        |                           | 0                     | 0                                                        |
| 04/30/26 |                   |                           |                                |                                                 |                           |                              |                              |                                 |                                |               |                     |                                        |                           | 0                     | 0                                                        |
| 05/31/26 |                   |                           |                                |                                                 |                           |                              |                              |                                 |                                |               |                     |                                        |                           | 0                     | 0                                                        |
| 06/30/26 |                   |                           |                                |                                                 |                           |                              |                              |                                 |                                |               |                     |                                        |                           | 0                     | 0                                                        |

#### e. Donations & Scholarship Report

| DATE     | DONOR                                      | DONEE                     | PURPOSE                                               | AMOUNT      |
|----------|--------------------------------------------|---------------------------|-------------------------------------------------------|-------------|
| 02/17/26 | American Online Giving Foundation          | Hamilton Elementary       | General supplies                                      | \$81.64     |
| 02/27/26 | American Online Giving Foundation          | McKinley Elementary       | misc. supplies                                        | \$33.98     |
| 02/17/26 | American Online Giving Foundation          | University Elementary     | Supplies, T-shirts, misc.                             | \$82.84     |
| 02/27/26 | American Online Giving Foundation          | University Elementary     | Supplies, etc.                                        | \$82.84     |
| 02/17/26 | American Online Giving Foundation          | Wilson Elementary         |                                                       | \$63.20     |
| 02/27/26 | ANDHS Swimming and Diving<br>Booster Club  | Andover High School       | Boys swim coach bus                                   | \$2,300.00  |
| 02/27/26 | ANDHS Swimming and Diving<br>Booster Club  | Andover High School       | Girls Swim coach bus                                  | \$2,300.00  |
| 02/27/26 | ANDHS Swimming and Diving<br>Booster Club  | Andover High School       | Boys swimming program use                             | \$241.50    |
| 02/17/26 | Andover Football Association               | Crooked Lake Elementary   | Long Lake Conservation Center<br>Field Trip - Grade 5 | \$3,000.00  |
| 02/17/26 | Andover Football Association, Inc          | Andover High School       | Program Support                                       | \$300.00    |
| 02/17/26 | Andover Football Association, Inc.         | Andover High School       | Boys Golf - Tournament Fees                           | \$3,000.00  |
| 02/17/26 | Andover Football Association, Inc.         | Rum River Elementary      | Destination Imagination Program<br>Support            | \$3,500.00  |
| 02/27/26 | Andover PTO                                | Andover Elementary        | Magnetic Letters for Kindergarten<br>Welcome Event    | \$877.40    |
| 02/17/26 | Anoka Boys Basketball Booster Club         | Anoka High School         | BSN Team Apparel Orders                               | \$4,500.00  |
| 02/27/26 | Anoka Halloween Inc                        | Oak View Middle School    | Marching band Use                                     | \$300.00    |
| 02/17/26 | Anoka HS Activities Fund - C/O Ruth Castle | Anoka High School         | Boys Tennis Benches                                   | \$1,000.00  |
| 02/17/26 | Anoka HS Girls Hockey Booster Club         | Anoka High School         | Hockey Jerseys                                        | \$800.00    |
| 02/17/26 | Anoka Nordic Booster Club                  | Anoka High School         | Bus to Mesabi Meet                                    | \$1,250.00  |
| 02/27/26 | Bengal Touchdown Club                      | Blaine High School        | BHS Football Helmet<br>Reconditioning                 | \$7,425.00  |
| 02/27/26 | BHS Girls Hockey Boosters                  | Blaine High School        | BHS Girls Hockey Coach Bus                            | \$905.00    |
| 02/27/26 | Blaine Swimming and Diving Booster         | Blaine High School        | BHS Swim & Dive Equipment                             | \$1,536.67  |
| 02/17/26 | Bring Change 2 Mind                        | Andover High School       | BC2M Club                                             | \$150.00    |
| 02/17/26 | Brookside Elementary PTO                   | Brookside Elementary      | Pavilion                                              | \$51,056.46 |
| 02/17/26 | Brookside Elementary PTO                   | Brookside Elementary      | Recess equipment                                      | \$868.41    |
| 02/17/26 | Brookside Elementary PTO                   | Brookside Elementary      | Kindergarten FT to Children's<br>Museum               | \$585.00    |
| 02/17/26 | CBPA PTO                                   | CBPA                      | VSC Sponsor Payment                                   | \$8,696.00  |
| 02/17/26 | Champlin Park Baseball Association         | Champlin Park High School | Batting Cages                                         | \$26,164.00 |
| 02/27/26 | Charities Aid Foundation America           | Adams Elementary          | General Ed donation                                   | \$35.00     |

|          |                                                       |                           |                                                      |             |
|----------|-------------------------------------------------------|---------------------------|------------------------------------------------------|-------------|
| 02/17/26 | Charities Aid Foundation America                      | Andover Elementary        | Classroom Supplies                                   | \$30.00     |
| 02/17/26 | Charities Aid Foundation America                      | Andover Elementary        | Classroom Supplies                                   | \$30.00     |
| 02/27/26 | Charities Aid Foundation America                      | Andover Elementary        | Classroom Supplies                                   | \$30.00     |
| 02/27/26 | Charities Aid Foundation America                      | Andover Elementary        | Classroom Supplies                                   | \$30.00     |
| 02/27/26 | Charities Aid Foundation America                      | Andover Elementary        | Classroom Supplies                                   | \$30.00     |
| 02/17/26 | Charities Aid Foundation America                      | Andover High School       | General Building Usage                               | \$92.00     |
| 02/27/26 | Charities Aid Foundation America                      | Andover High School       | General Building Usage                               | \$92.00     |
| 02/17/26 | Charities Aid Foundation America                      | Andover High School       | General building usage                               | \$92.00     |
| 02/27/26 | Charities Aid Foundation America                      | Blaine High School        | General Program Support                              | \$60.00     |
| 02/27/26 | Charities Aid Foundation America                      | Blaine High School        | General Program Support                              | \$40.00     |
| 02/17/26 | Charities Aid Foundation America                      | Dayton Elementary         | Student/school supplies as needed                    | \$10.00     |
| 02/17/26 | Charities Aid Foundation America                      | Dayton Elementary         | Student/school supplies as needed                    | \$10.00     |
| 02/27/26 | Charities Aid Foundation America                      | Dayton Elementary         | Student/school supplies as needed                    | \$10.00     |
| 02/27/26 | Charities Aid Foundation America                      | Eisenhower Elementary     | Student/school supplies as needed                    | \$15.00     |
| 02/17/26 | Charities Aid Foundation America                      | Oxbow Creek Elementary    | Student supplies                                     | \$100.00    |
| 02/27/26 | Charities Aid Foundation America                      | Rum River Elementary      | General Supplies                                     | \$15.00     |
| 02/26/26 | Coon Rapids Downhill Ski Booster                      | Coon Rapids High School   | Trailer                                              | n/a         |
| 02/17/26 | Coon Rapids High School Girls Basketball Booster Club | Coon Rapids High School   | Addition ESA                                         | \$4,918.00  |
| 02/17/26 | Coon Rapids Lions Foundation                          | Lincoln Elementary        | Books for students                                   | \$1,463.00  |
| 02/17/26 | Coon Rapids Lions Foundation, Inc                     | Mississippi Elementary    | To purchase books for students                       | \$1,417.00  |
| 02/17/26 | Coon Rapids Swim and Dive Booster Club                | Coon Rapids High School   | Boys Swim and Dive Team Bus Fargo Trip               | \$135.37    |
| 02/17/26 | Coon Rapids Swim and Dive Booster Club                | Coon Rapids High School   | Boys Swim and Dive Team Bus Fargo Trip               | \$1,915.00  |
| 02/17/26 | CPHS Girls Hockey Boosters                            | Champlin Park High School | Charter Transportation - Bemidji/Crookston           | \$3,530.00  |
| 02/17/26 | Day By Day Expense Account                            | Anoka High School         | Advertisement Incentives                             | \$500.00    |
| 02/17/26 | Dynamic Sealing Technologies, Inc                     | Andover High School       | Robotics Club                                        | \$3,000.00  |
| 02/17/26 | Eisenhower PTO                                        | Eisenhower Elementary     | VSC Sponsor Payment                                  | \$6,720.00  |
| 02/27/26 | Hoover PTO                                            | Hoover Elementary         | Media Center                                         | \$1,000.00  |
| 02/27/26 | Johnsville PTO                                        | Johnsville Elementary     | Grade 3 Field Trip to Zero Gravity                   | \$1,536.00  |
| 02/17/26 | Johnsville PTO                                        | Johnsville Elementary     | VSC Sponsor Payment                                  | \$8,696.00  |
| 02/17/26 | Johnsville PTO                                        | Johnsville Elementary     | Grade 5 Field Trip to Cheap Skate                    | \$1,240.00  |
| 02/17/26 | Johnsville PTO                                        | Johnsville Elementary     | Grade 4 Field Trip to Elm Creek Park                 | \$2,776.00  |
| 09/25/25 | Luther Technical Training Center                      | Blaine High School        | Car for Mechanics Program                            | n/a         |
| 02/17/26 | Madison PTO                                           | Madison Elementary        | Grade 1 bussing for Como Zoo                         | \$290.00    |
| 02/27/26 | Madison PTO                                           | Madison Elementary        | bussing and admission - gr. 3 field trip             | \$377.00    |
| 02/17/26 | Madison PTO                                           | Madison Elementary        | VSC Sponsor Payment                                  | \$7,906.00  |
| 02/27/26 | Michael Wahl                                          | STEP                      | Automotive Classroom Instruction                     | \$94.85     |
| 02/27/26 | Might cause Charitable Foundation                     | Oxbow Creek Elementary    | Student supplies                                     | \$40.00     |
| 02/17/26 | Mighty Cause Charitable Foundation                    | Coon Rapids Middle School | Supplies for the classrooms                          | \$20.00     |
| 02/27/26 | MNCPA Foundation                                      | Anoka High School         | Help with Transportation to Accounting Career Summit | \$100.00    |
| 02/28/26 | NMS Booster Club                                      | Northdale Middle School   | Snack to be sold at WEB Volleyball tournament        | n/a         |
| 02/27/26 | NMS Booster Club                                      | Northdale Middle School   | Snack to be sold at Avid Knowledge Bowl              | n/a         |
| 02/27/26 | Project Lead The Way                                  | Coon Rapids High School   | PLTW Engineering                                     | \$10,000.00 |
| 02/17/26 | Ryan & Heather Jung                                   | Northdale Middle School   | Oasis Group Use                                      | \$250.00    |
| 02/17/26 | T.Lorbeski                                            | Andover High School       | Andover Outdoor Adventures                           | \$600.00    |
| 02/17/26 | The Blackbaud Giving Fund                             | Andover Elementary        | Classroom Supplies                                   | \$50.00     |
| 02/17/26 | The Blackbaud Giving Fund                             | Andover High School       | General Building Usage                               | \$20.00     |
| 02/27/26 | The Blackbaud Giving Fund                             | Andover High School       | General building usage                               | \$10.00     |
| 02/17/26 | The Blackbaud Giving Fund                             | CBPA                      | Supplies                                             | \$30.00     |
| 02/17/26 | The Blackbaud Giving Fund                             | CBPA                      | Supplies                                             | \$30.00     |
| 02/17/26 | The Blackbaud Giving Fund                             | CBPA                      | Supplies                                             | \$44.00     |
| 02/17/26 | The Blackbaud Giving Fund                             | CBPA                      | Supplies                                             | \$44.00     |
| 02/17/26 | The Blackbaud Giving Fund                             | Champlin Park High School | Student Recognition                                  | \$44.00     |
| 02/17/26 | The Blackbaud Giving Fund                             | Champlin Park High School | Student Recognition                                  | \$44.00     |
| 02/17/26 | The Blackbaud Giving Fund                             | Champlin Park High School | Student Recognition                                  | \$44.00     |

|                                                |                           |                           |                                            |                            |
|------------------------------------------------|---------------------------|---------------------------|--------------------------------------------|----------------------------|
| 02/17/26                                       | The Blackbaud Giving Fund | Champlin Park High School | Student Recognition                        | \$44.00                    |
| 02/27/26                                       | The Blackbaud Giving Fund | Champlin Park High School | Student Recognition                        | \$100.00                   |
| 02/17/26                                       | The Blackbaud Giving Fund | Coon Rapids High School   | General expenses                           | \$1,000.00                 |
| 02/17/26                                       | The Blackbaud Giving Fund | Coon Rapids Middle School | Classroom Supplies                         | \$200.00                   |
| 02/17/26                                       | The Blackbaud Giving Fund | ESC                       | General Use by Superintendent              | \$200.00                   |
| 02/17/26                                       | The Blackbaud Giving Fund | Jackson Middle School     | Student Materials                          | \$72.00                    |
| 02/17/26                                       | The Blackbaud Giving Fund | McKinley Elementary       | misc. supplies                             | \$50.00                    |
| 02/17/26                                       | The Blackbaud Giving Fund | Monroe Elementary         | Classroom supplies                         | \$100.00                   |
| 02/17/26                                       | The Blackbaud Giving Fund | Sand Creek Elementary     | Building and classroom needs               | \$150.00                   |
| 02/27/26                                       | The Blackbaud Giving Fund | Sand Creek Elementary     | Student/Staff recognition                  | \$150.00                   |
| 02/27/26                                       | VFW Auxiliary             | Morris Bye Elementary     | Kindergarten Field trip to the Bell Museum | \$300.00                   |
| 02/17/26                                       | Wilson Elementary PTO     | Wilson Elementary         | VSC Sponsor Payment                        | \$7,115.00                 |
| <b>*MATERIAL, EQUIPMENT, OR LABOR DONATION</b> |                           |                           |                                            |                            |
| <b>TOTAL</b>                                   |                           |                           |                                            | <b><u>\$190,186.16</u></b> |

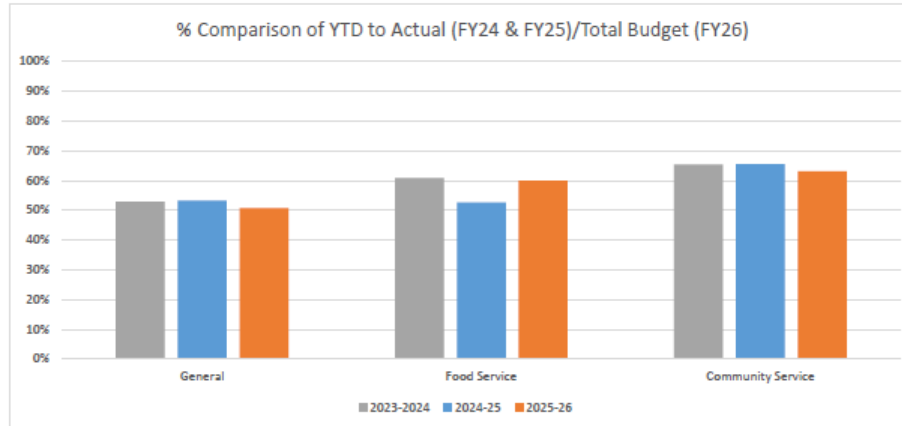
**SCHOLARSHIP DONATIONS**

| <b>DATE</b>               | <b>DONOR</b>                   | <b>DONEE</b>              | <b>PURPOSE</b>                                                     | <b>AMOUNT</b>               |
|---------------------------|--------------------------------|---------------------------|--------------------------------------------------------------------|-----------------------------|
| 02/18/26                  | RBC - Kelly Cronan             | Champlin Park High School | CPHS Dayton Lions LEO                                              | \$3,500.00                  |
| 02/18/26                  | New Creations Child Care       | Champlin Park High School | New Creations Child Care and Learning - Community Scholarship      | \$500.00                    |
| 02/18/26                  | Ryan Ellis                     | Andover High School       | Andover Swimming & Diving Booster Club Scholarship                 | \$1,000.00                  |
| 02/18/26                  | Jennifer Adriens               | Andover High School       | Anoka-Hennepin Education Minnesota Scholarship                     | \$500.00                    |
| 02/18/26                  | Diana Bristlin                 | Andover High School       | Vista Outdoor Inc. (Federal Ammunition) Scholarship                | \$1,000.00                  |
| 02/18/26                  | Gina Andersland                | Andover High School       | Integra Dental PA Scholarship                                      | \$1,500.00                  |
| 02/18/26                  | Edward and Janet Davenport     | Anoka High School         | Class of '63 Scholarship                                           | \$100.00                    |
| 02/18/26                  | Anoka Band Parents Association | Anoka High School         | Anoka High School Band Parents Association Scholarship             | \$2,000.00                  |
| 02/18/26                  | AARA Football                  | Anoka High School         | Anoka Ramsey Youth Football Scholarship                            | \$1,000.00                  |
| 02/18/26                  | Ralph WB Talbot & Anoka Lions  | Anoka High School         | Anoka Lions Club-Buster Talbot Scholarship                         | \$1,000.00                  |
| 02/18/26                  | Johnnie B Tillery              | Anoka High School         | David J.W. Tillery Memorial Scholarship                            | \$500.00                    |
| 02/18/26                  | Edward and Janet Davenport     | Anoka High School         | Kenneth Davenport String Scholarship                               | \$800.00                    |
| 02/25/26                  | Sarah Bogenreif                | Andover High School       | Northeast Bank Scholarship                                         | \$500.00                    |
| 02/25/26                  | Olivia Pizinger                | Andover High School       | Andover Baseball Association Scholarship                           | \$2,000.00                  |
| 02/25/26                  | Zach Schmitz                   | Andover High School       | The Homestead at Anoka and Anoka Rehab & Living Center Scholarship | \$500.00                    |
| <b>SCHOLARSHIP TOTALS</b> |                                |                           |                                                                    | <b><u>\$16,400.00</u></b>   |
| <b>TOTAL DONATIONS</b>    |                                |                           |                                                                    | <b><u>\$ 206,586.16</u></b> |

## f. Monthly Revenue &amp; Expenditures

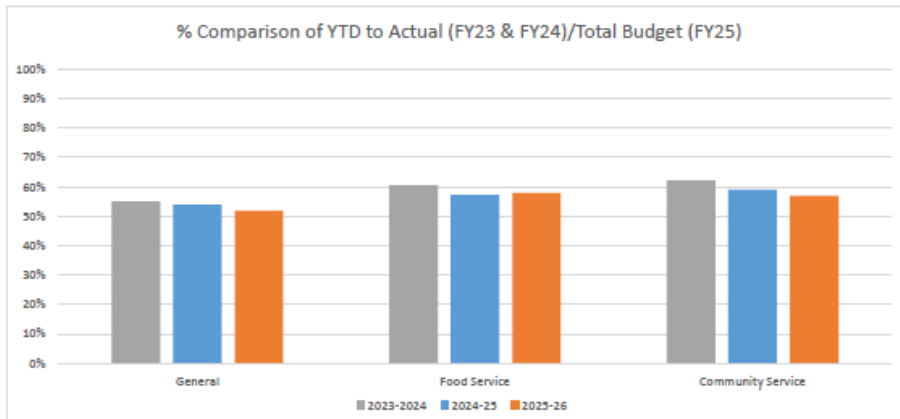
Anoka-Hennepin ISD #11  
Statement of Revenues  
For the month ended February 28, 2026

| Fund                   | Month to Date        | Year to Date          | Budget                | FY26 YTD is % of Budget<br>FY25 & FY24 YTD is % of Actual |            |            |
|------------------------|----------------------|-----------------------|-----------------------|-----------------------------------------------------------|------------|------------|
|                        |                      |                       |                       | 2025-26                                                   | 2024-25    | 2023-2024  |
| General                | 64,966,584           | 342,362,796           | 675,245,459           | 51%                                                       | 53%        | 53%        |
| Food Service           | 2,989,391            | 16,165,274            | 26,973,057            | 60%                                                       | 53%        | 61%        |
| Community Service      | 1,071,156            | 19,890,714            | 31,540,742            | 63%                                                       | 66%        | 65%        |
| Building Construction  | -                    | -                     | -                     | 0%                                                        | 538%       | 1723%      |
| Debt Service           | -                    | 8,780,091             | 15,199,755            | 58%                                                       | 61%        | 62%        |
| Trust                  | -                    | -                     | 2,000,000             | 0%                                                        | 0%         | 0%         |
| <b>Total All Funds</b> | <b>\$ 69,027,131</b> | <b>\$ 387,198,876</b> | <b>\$ 750,959,013</b> | <b>52%</b>                                                | <b>54%</b> | <b>54%</b> |



Anoka-Hennepin ISD #11  
Statement of Expenditures  
For the month ended February 28, 2026

| Fund                      | Month to Date        | Year to Date          | Budget                | FY26 YTD is % of Budget<br>FY25 & FY24 YTD is % of Actual |            |            |
|---------------------------|----------------------|-----------------------|-----------------------|-----------------------------------------------------------|------------|------------|
|                           |                      |                       |                       | 2025-26                                                   | 2024-25    | 2023-2024  |
| <b>General</b>            |                      |                       |                       |                                                           |            |            |
| Salaries & Benefits       | 47,736,479           | 287,382,166           | 556,200,740           | 52%                                                       | 52%        | 52%        |
| Purchased Services        | 7,545,465            | 40,699,514            | 80,029,838            | 51%                                                       | 50%        | 61%        |
| Supplies                  | 975,575              | 17,490,616            | 24,892,772            | 70%                                                       | 65%        | 57%        |
| Capital Expenditures      | 1,993,915            | 16,818,867            | 28,518,476            | 59%                                                       | 89%        | 99%        |
| Other Exp & Transfers     | 208,920              | 1,371,529             | 10,657,853            | 13%                                                       | 35%        | 26%        |
| <b>Total General Fund</b> | <b>\$ 58,460,354</b> | <b>\$ 363,762,692</b> | <b>\$ 700,299,679</b> | <b>52%</b>                                                | <b>54%</b> | <b>55%</b> |
| Food Service              | 2,618,523            | 17,865,438            | 30,773,496            | 58%                                                       | 57%        | 61%        |
| Community Service         | 2,195,018            | 18,050,169            | 31,640,576            | 57%                                                       | 59%        | 62%        |
| Building Construction     | -                    | -                     | -                     | 0%                                                        | 89%        | 94%        |
| Debt Service              | -                    | 15,439,528            | 15,442,703            | 100%                                                      | 100%       | 100%       |
| Trust                     | -                    | -                     | 2,000,000             | 0%                                                        | 0%         | 0%         |
| <b>Total All Funds</b>    | <b>\$ 63,273,895</b> | <b>\$ 415,117,827</b> | <b>\$ 780,156,454</b> | <b>53%</b>                                                | <b>55%</b> | <b>57%</b> |



- g. Approved 410.0 Paid Leave Policy
- h. Approved 605.0 Shared Time Policy
- i. Approved the District Achievement & Integration Plan
- j. Approved #26051B Snow Plowing & Removal, Region 8
- k. Approved Immunization Exclusions as required by Statute - names and specifics are not included because of data privacy.

Motion passed with a 5-0 vote.

The School Board received testimony from Sara Nelson, Christie Eckstrom, Gina Newlander, Mara Niedermayer, Maggie Minge, Nolan Zielske, Jessica Ploehn, Tamarie Smith, and Michelle Powers.

Superintendent McIntyre gave a report to the Board and reviewed the Board calendar: State tournament fever continues in Anoka-Hennepin this week as the Blaine Bengals Boys' Basketball team has advanced with a thrilling victory over Andover in the Section finals. The Bengals drew top seeded and undefeated Tartan and that game is set for Tuesday, March 24 at the Target Center. This is the sixth-ever tourney berth for the Bengals and the first since 2016. Girls Basketball: Blaine's girls basketball team also advanced to state defeating top-seeded Forest Lake for the Section title. Blaine's tourney trip ended with a loss in the consolation finals. This was the Bengals seventh state tournament appearance in school history, their first trip since 2009. Boys Hockey: The Andover High School boys' hockey team earned the No. 6 seed in the state tournament after winning the Section 5AA Championship with a 9-5 victory over Centennial on Feb. 26. The Huskies made their sixth state tournament appearance in school history, and finished the season with a record of 11-16-3. Andover lost to Edina 3-1 in the quarterfinals and 4-3 to Lakeville South in overtime in the consolation bracket. Andover head coach Mark Manney was named the Section 5AA Coach of the Year. Wrestling: The 2026 MSHSL Boys and Girls State Wrestling Championships was held Feb. 25-28 at Grand Casino Arena in St. Paul. Anoka-Hennepin was represented by 12 individuals at this year's state tournament. Two student-athletes from Anoka-Hennepin placed at the state tournament. Blaine High School's Lillian Drews placed second in the 235 girls bracket. Samouka Kanneh of Andover High School placed 4th at 189 pounds. Boys Swimming and Diving: The 2026 MSHSL Boys State Swimming and Diving Championship was held Feb. 26-28 at the Jean K. Freeman Aquatic Center on the University of Minnesota campus. Anoka-Hennepin was represented by 12 individuals and four relay teams at this year's state meet. Champlin Park High School freshman Pengxu Lor tallied 536.0 points to claim the 1-meter diving individual state championship. Adapted Floor Hockey: The 2026 MSHSL Adapted Floor Hockey State Tournament was held Feb. 27-28 at Bloomington Jefferson High School. The Anoka-Hennepin Mustangs qualified for the state tournament as the No. 6 seed in the PI division. The Mustangs played No. 3 seed Rochester in the quarterfinals, falling 6-3. In the consolation bracket, the Mustangs defeated Minneapolis 6-5 to earn a spot in the consolation final against the Dakota United Hawks. Dakota United defeated Anoka-Hennepin 11-2 in the consolation championship. The Mustangs finished the season with a record of 5-8. Anthony Brown, a sophomore at Coon Rapids High School, was named to the 2026 MSHSL Adapted Floor Hockey State All-Tournament Team. Blaine High School's Taison Schofield continues to excel in Math: Blaine High School junior Taison Schofield is one of Minnesota's top math students and was recently named to Minnesota's All-State Math Team. This eight-member state level team competed and finished 13th out of 100 teams at the Harvard-MIT Math Tournament on February 14. Schofield also turned in a Top 10 finish in the Minnesota State Mathematics League and will be competing at the state meet later this month. American Indian Education program hosts Powwow at Champlin Park High School: The fieldhouse at Champlin Park High School is the place to be on Saturday, April 11 as Anoka-Hennepin's Indian Education program hosts a powwow in partnership with neighboring districts. The event is free and open to the public. Doors open at 12 Noon, with the grand entry at 1 p.m. and a community feast at 5 p.m. The event will feature native vendors, informational breakout sessions, dance performances and more. Six Anoka-Hennepin educators considered for Minnesota Teacher of the Year: Of the 128 candidates statewide for the 2026 Minnesota Teacher of the Year, six Anoka-Hennepin educators were nominated for the honor. The teachers are: Matt Boelke, Social Studies, Coon Rapids Middle School. Holly Boisjolie, Business, Blaine High School. Alex Keeney, Technology, Sunrise Elementary School. Scott Maki, Special Education, Blaine High School. Rebecca Maxey Thomas, American Sign Language, Blaine High School. Jamie Weisz, Special Education, Champlin Park High School. Minnesota's Teacher of the Year program celebrates a tradition of excellence in teaching throughout the state and right here in Anoka-Hennepin. Congratulations to the nominees. Social Studies Curriculum Review Community Night: Community input into curriculum decisions is an important element of Anoka-Hennepin's curriculum approval process. The District will host a social studies curriculum review community night on Wednesday, April 8 from 5 p.m. to 6:30 p.m. at the Anoka-Hennepin Educational Services Center. This is an open house style event that provides an opportunity to preview and provide feedback on instructional materials currently under consideration including: K-5 Social Studies, Grade 8: Global Studies, Grade 9: Civics, Grade 9: Human Geography, Grade 10: US History, Grade 12: Government & Politics, Grade 12: Economics. During this open house, attendees may explore a variety of curriculum resources, connect

with vendors, and share input to inform the decision-making process. The school district will be promoting the community night opportunity with all families in the FOCUS e-newsletter, websites, staff newsletters and social media.

The School Board took actions regarding employees and positions in the district in relation to a reporting timeline needed to comply with contracts and state requirements. Shelly Leciejewski, Director of Employee Services, presented items for approval which were each approved on a 5-0 vote.

## **RESOLUTION RELATING TO THE NONRENEWAL OF TEACHING CONTRACTS OF PROBATIONARY TEACHERS**

Member Dr. Michelle Langenfeld introduced the resolution and moved its adoption.

WHEREAS, the following persons are probationary teachers in Anoka-Hennepin Independent Schools,

WHEREAS, there has been a reduction in student enrollment and,

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS there are other appropriate reasons and,

WHEREAS, said recommendations have been received and considered by the School Board,

|                      |                           |                          |
|----------------------|---------------------------|--------------------------|
| Abernathy, Olivia C  | Boyd, Michelle M          | Delaney, Resa D          |
| Aliotta, Kathryn A   | Boyle, Frederick D        | Dittrich, Allan D        |
| Alnabi, Saja Z       | Breckenridge, Joseph D    | Duff, Andrea M           |
| Altenbach, Katherine | Brennan, Riley L          | Eldawy, Rasha F Y        |
| Anderson, Kirsten M  | Bubalo, Samantha R        | Elkins, Nathaniel D      |
| Anderson, Lydia J    | Burnham, Rebecca S        | Ellies, Cassandra R      |
| Anderson, Nelly J    | Burrows, Emily C          | Ericson, Kaitlyn R       |
| Anfang, Sara         | Campson, Kathryn E        | Evenson, Claire E        |
| Arndt, Anna M        | Canfield, Ashley C        | Faber, Magdeline R       |
| Arnold, Kevin L      | Caracena, Nicole D        | Fester, James A D        |
| Asendorf, Sara J     | Carey, Emily A            | Fleischman, Sydney K     |
| Auer Lee, Brooke E   | Carlson, Caitlin M        | Foster, Maureen K        |
| Ayeni, David A       | Carlson, Jennifer A       | Franklin, Natalie M      |
| Bachmann, Jill M     | Cavanaugh, Jennifer L     | Frederiksen, Jessica R   |
| Bale, Sarah C        | Cedergren, Lauren J       | Frigerio, Patrick A      |
| Balkus, Brenna C     | Chen, Phyllis             | Gage, Emily C            |
| Bancroft, Jeffrey A  | Clark, Elizabeth A        | Garberson, Emily A       |
| Banks, Rebekah M     | Cole, Amy L               | Gbakoyah, Serina G       |
| Barnett, Andrew J    | Collette-Jelinek, Karin M | Giles, Marcus A          |
| Barrett, Nicholas R  | Conway, Courtney E        | Gingery, Maria Theresa G |
| Behnke, Elizabeth R  | Cooper, Maggie A          | Giuliani, Michelle L     |
| Benner, Ivy L        | Costello, Jade A          | Griffin, LaDeva T        |
| Blatchley, Megan E   | Crosby, Haley A           | Griffith, Naomi M        |
| Bloomer, Cody J      | Cubas, Teresa M           | Gronski, Brian J         |
| Bluhm, Grete A       | Dahl, Beverly J           | Guldan, Heather L        |
| Bonanno, Renata J    | Dahlgren, Elizabeth D     | Hadley, Ellise A         |
| Bonasera, Justin M   | Dalbec Mach, Ashley R     | Hahn, Jerik J            |
| Boucher, Kim M       | Dalton, Newelle M         | Haley, Lauren R          |

|                            |                          |                         |
|----------------------------|--------------------------|-------------------------|
| Hall, Kaitlyn A            | Lovegreen, Michele A     | Pomeroy, Amber L        |
| Hanks, Elizabeth M         | Lucas, Brianna           | Przybilla, Karsen A     |
| Hanson, Scott A            | Ludwig, Adam J           | Pull, Trisha R          |
| Harbulak-Barron, Stephanie | Lund, Carlista S         | Rabata, Sydney J        |
| Hatch, Catherine R         | Lundquist, Kate L        | Reineccius, Daria J     |
| Hatchner, Amy L            | Mabel, Katherine J       | Richard, Bobbi E        |
| Hauer, Emily               | Malecha, Elizabeth R     | Rischer, Alyssa A       |
| Havelka, Jessica D         | Manz, Elizabeth M        | Roberts-Carlson, Macy L |
| Heckmann, Alaina J         | Maroushek, Tamra L       | Ronning, Michelle K     |
| Heinsohn, Tawnya L         | Martinez, Mikayla R      | Rothstein, Brianna      |
| Hillman, Kristin E         | Mayes, Emma I            | Rupprecht, Dustin       |
| Hoiland, Aaron R           | McCauley, Haley E        | Russell, Sophie M       |
| Houger, Rachel A           | McDowell, Brenna L       | Rutz, Tricia M          |
| Hoyt, Jenni L              | McElyea, Isabelle M      | Sabelko, Melissa L      |
| Jacobs, Robert C           | McGary-Dodge, Victoria M | Sand, Kylie A           |
| Jensen, Alexandria C       | McHugh, Robert H         | Sarhan, Manal R         |
| Jensen, Shannon M          | Meether, Amber L         | Schaub, Jack M          |
| Johnson, Mackenzie L       | Meyer, Kenadee A         | Scheveck, Sophia M      |
| Johnston, Brian E          | Miettinen, Mackenzie K   | Schlag, Allison J       |
| Jones, Olivia C            | Mills, Jessica M         | Schlangen, Alyssa M     |
| Kazemba, Katherine A       | Minikus, Julia S         | Schmidt, Allison J      |
| Keller, Sarah E            | Morse, Elizabeth S       | Scholl, Hali Nicole     |
| Kelly, Caitlyn S           | Myers, Madalyn M         | Scholla, Kaitlyn M      |
| Kioga, Maren E             | Naheel, Rihab            | Schwalbe, Chloe M       |
| Klausler, Sydney E         | Neidermeier, Nicole J    | Seifert, Taylor L       |
| Knapp, Alyssa              | Nelson, Jonathan M       | Semmer, Carly M         |
| Kolanski, Paige H          | Nelson, Megan J          | Servantez, Gracie E     |
| Koopman, Michelle L        | Nordling, Ashley A       | Shaykevich, Priscilla M |
| Kowalenko, Miranda C       | Olson, Jake T            | Shepard, Noah C         |
| Krebs, Rachel A            | Olson, Zoey A            | Sickle, Kaylee A        |
| Krohn, Lindsey H           | Opsahl, Eric P           | Siems Wilson, Krista M  |
| Kruse, Sidney M            | Patterson, Matthew F     | Siira, Jacob W          |
| Kuehne, Julia C            | Pattock, Emma R          | Simdorn, Isabelle N     |
| Landaverde Mena, Yessica A | Perreault, Patrick J     | Simon, Hanna            |
| Larson, Carmel A           | Petersen, Jordyn R       | Slagle, Eryn J          |
| Legel, Makaylah P          | Petersen, Sarah A        | Smithwick, Jennifer A   |
| Lehtola, Kelly C           | Peterson, Alison I       | Solberg, Emilee M       |
| Lenarz, Lyndsey A          | Peterson, Emily L        | Sonnentag, Britany M    |
| Lewis, Cassady J           | Peterson, Meesha L       | Spanjers, Emily T       |
| Lewis, Kaiyre T            | Pitkanen, Suzanne M      | Speltz, Lynsey M        |
| Lindgren, Brendan C        | Pittman, Allison L       | Strauss, Rachel M       |
| Lindquist, Morgan V        | Pitzl, Hailey P          | Strickland, Luke W      |
| Lish, Claire E             | Pixley, Sophia M         | Sturm, Arielle G        |
| Loken, Crystal M           | Plohasz, Seth T          | Suarez-Guzman, Olga L   |
| Losness, Rachel K          | Pohlen, Adam J           | Tabatt, Hunter J        |

Tangren, Tiffany A  
 Taylor, Timothy C  
 Telega, MaKenna D  
 Tembreull, Erica M  
 Terry, Allison I  
 Theisen, Giovanna V  
 Theobald, Rachel V  
 Thompson, Kyle S  
 Thull, Jessica  
 Tinjum, William L  
 Torke, Leslie M  
 Uehara, Kai  
 VanDenTop, Claire E  
 Vang, Ka  
 Vang, Mesheng

VanHeuveln, Joshua R  
 Varichak, Catherine R  
 Vasquez, Chase R  
 Vylasek, Jordan K  
 Waldroff, Taylor P  
 Walker, Dylan M  
 Warner, Grant E  
 Warren, Sesalie T  
 Weller, James M  
 Wellington, Hannah I  
 Wess, Elizabeth B  
 White, Morgan E  
 Willenbring, Jessica R  
 Williams, Elizabeth A  
 Wilson, Brett P

Wilson, Gabrielle A  
 Wilson, George M  
 Wilson, Sharon A  
 Wolf, Kellee L  
 Wood, Angelah R  
 Worcester, Kayla A  
 Worshek, Emma E  
 Worthington, Caitlin J  
 Xiong Thao, Nkau I  
 Yang, Mai Lee  
 Zaczkowski, Christina  
 Zamrzla, Lexi J  
 Zook, Matthew A

BE IT RESOLVED by the School Board of Anoka-Hennepin Independent School District No. 11 that pursuant to Minnesota Statute §122A.40, Subd. 5 and the District Master Agreement, the teaching contracts of the probationary Teachers listed above in Anoka-Hennepin Independent School District No. 11 are hereby nonrenewed at the close of the 2025-26 school year.

BE IT FURTHER RESOLVED that written notice be sent to said Teachers regarding nonrenewal of their contracts, as provided by law.

BE IT FURTHER RESOLVED by the School Board of Anoka Hennepin Schools that pursuant to Minnesota Statute the resolution was approved by roll call on March 23, 2026.

Whereupon said resolution was declared duly passed and adopted.

## **RESOLUTION RELATING TO THE NONRENEWAL OF TEACHING CONTRACTS OF TIER 1 OR TIER 2 TEACHERS**

Member Dr. Michelle Langenfeld introduced the resolution and moved its adoption.

WHEREAS, the following persons are a Tier 1 or Tier 2 teacher in Anoka-Hennepin Independent School District No. 11,

Abdurahman, Sadiya D  
 Ahlquist, Josiah J  
 Anderson, Mackenzie R  
 Ankrum, Arianna A  
 Bailey, Hayley A  
 Baker, Savanna J  
 Bakkene, Hayley J  
 Bergerson, Breanne A  
 Bissonnette, Jennifer M  
 Blasko, Christopher D  
 Brakke, Tana L  
 Brunko, Jessa I  
 Chambers, Conner A  
 Chavez, Rosanna O

Faris, Heather A  
 Fields, Sydney R  
 Florman, James S  
 Franz-Shoff, Matthew T  
 Geisler, Alexandra J  
 Guille, Cynthia K  
 Hill, Kaitlin E  
 Jackson, Tiarra A  
 Jacobson, Kimberly A  
 Johnson, Brandy M  
 Johnson, Tatum D  
 Julien, David P  
 Junkert, Marisa M  
 Kadhum, Alham J

Morin, Tamara L  
 Newman, Jamie S  
 Ogura, Amanda  
 Olson, Riley B  
 Paaverud, Morgan  
 Pemberton, Stephanie L  
 Ratajczak, Karyn K  
 Richards, Holly M  
 Ritchie, Lauren P  
 Rodbourne, Shawn C  
 Rosemark, Amanda N  
 Roufs, Jennifer J  
 Sasahara, Kyoshin  
 Schuck, Linda S

Chelberg, Marlo L  
 Chorba, Sabrina J  
 Coe, Kacie M  
 Cofer, Tristan A  
 Collins, Gregory L  
 Conley, Madeleine  
 Crump, Robert M  
 Curtis, Blair P  
 Davies, Roberta L  
 Dobson, Megan A  
 Dorek, Hyeju K  
 Doty, Laurn E  
 Douvier, Nathan M  
 Erickson, Leah R

Kaiser, David M  
 King, Laura A  
 Kirby, Hilarie A  
 Klitzke, Melody A  
 Lehman, Emily L  
 Lindberg, Brittany A  
 Lindstrom, Melissa M  
 Loiselle, Timothy J  
 Lowinger, Kimberly A  
 Lyman, Angela M  
 Maki, Brittney A  
 McNeff, Jacob R  
 Micek, Justin D  
 Miller, Sharon M

Shaffa, Danny Boy S D  
 Sherer, Richard W  
 Shoulders, Shaquille J  
 Stuedemann, Erin L  
 Thompson, Eric W  
 Tinjum, Whitney L  
 Tupy, Ryan C  
 Wahl, Michael R  
 Watts, Tiara K  
 Will, Carol J  
 Zakaras, Jamie A

BE IT RESOLVED by the School Board of Anoka-Hennepin Independent School District No. 11 that pursuant to Minnesota Statutes §122A.181, Subd. 3 and §122A.182, Subd. 3 and the District Master Agreement, the teaching contracts of the Tier 1 and Tier 2 Teachers listed above in Anoka-Hennepin Independent School District No. 11 are hereby nonrenewed at the close of the 2025-26 school year.

BE IT FURTHER RESOLVED that written notice be sent to said Teachers regarding nonrenewal of their contracts, as provided by law.

BE IT FURTHER RESOLVED by the School Board of Anoka Hennepin Schools that pursuant to Minnesota Statute the resolution was approved by roll call on March 23, 2026.

Whereupon said resolution was declared duly passed and adopted.

Michelle Vargas, chief financial officer, presented a read of an amended budget for the current school year for School Board consideration. This is considered a routine business action and a necessary step for stewardship in financial management. The mid-year adjustment updates student enrollment along with revenues and expenditures based on prior year actuals and current year trends. Expenditures are reduced by 1.1% while revenue is increased by .3%. The unassigned fund balance is projected at 11.9% of expenditures, within school board policy guidelines. The School Board discussed the amendment process and other factors involving the budgeting process and will consider approval of the amended budget at a future meeting.

Michelle Vargas, chief financial officer, presented a preliminary FY27 general budget timeline for decision making which includes a series of financial planning assumptions for the district. She also provided a snapshot looking forward to the FY28 budget. The School Board is expected to consider approval of the 2026-27 budget in June. By state law, the School Board is required to approve a budget by July 1, 2026.

Dr. Jennifer Cherry, chief human resources officer, presented a working agreement for education support professionals with Anoka-Hennepin Education Minnesota. The agreement was within the budget parameters provided by the School Board and it was approved on a 5-0 vote.

Dr. Jennifer Cherry, chief human resources officer and Todd Mensink, director of labor relations and benefits, provided the School Board with an overview of the 2026-27 health insurance options. Working from a recommendation from the district's insurance committee which were based on significant employee feedback. Changes in plan design were recommended as a cost savings measure while maintaining quality coverage. Approval of a new plan design to incorporate a High Deductible Health Plan design was approved by the school board on a unanimous vote.

Director Deschene provided updates on her committee assignments. The first update concerned the Community Education Advisory Committee and the potential for student representation at the board table. She expressed an interest in further discussing this topic in the future. The second update related to the Northwest Suburban Integration School District and their search for a new Executive Director. Additionally, she shared details of recent school events, including Oxbow

Creek's Arts and Academic Expo, which showcased a variety of student talents across the arts. Director Arco informed the board that he has reserved a meeting room at the Johnsville Library for this Saturday starting at 9:00 a.m., providing an opportunity for community members to visit and engage with him. Co-Chair Langenfeld mentioned that she will be participating in the review of the Social Studies curriculum. She also shared that she attended the Consortium of State School Boards Association National Conference, where breakout sessions focused on strategies for board support. She highlighted a session led by Phil Gore, author of the upcoming book \*Confession of a School Board Member – What Every Superintendent Needs to Know\*. His presentation emphasized the importance of effective collaboration, respect, and communication within the board.

Co-Chair Michelle Langenfeld recessed the meeting at 8:42 p.m. Kacy Deschene moved and Zach Arco seconded the motion to adjourn the meeting. Motion passed.

**MINUTES OF SPECIAL MEETING  
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 11  
(Anoka-Hennepin School District)  
STATE OF MINNESOTA**

The School Board of Anoka-Hennepin Independent School District No. 11 held a Special Board meeting Superintendent Succession Planning, on **Monday, March 23, 2026**, at Sandburg Education Center, Anoka, Minnesota.

Co-Chair Michelle Langenfeld called the special meeting to order at 8:50 p.m.

The following members were present: Zach Arco, Matt Audette, Kacy Deschene, Dr. Michelle Langenfeld and Jeff Simon (Virtual). Linda Hoekman was absent.

Kacy Deschene motioned to approve the Board Agenda as presented. Zach Arco seconded. Motion passed with a 5-0 vote.

The only item on the agenda was Superintendent Succession Planning. School Board members engaged in a detailed discussion regarding options for the position and provided a framework to proceed with a process that would create transparency through an open recruit for both external and internal candidates, coordinate recruitment through a professional search firm and also ensure all board members review and are involved in selecting candidates for consideration, and pursue a superintendent for the upcoming school year while keeping options open for an extension in service or offering a contract for a longer time period.

Co-Chair Michelle Langenfeld recessed the meeting at 10:03 p.m. Matt Audette moved and Kacy Deschene seconded the motion to adjourn the meeting. Motion passed.

## APPENDIX B

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

**RETIREMENTS**

| <b>Name</b>        | <b>Current or Most Recent Position</b>                     | <b>Last Date Employed</b> |
|--------------------|------------------------------------------------------------|---------------------------|
| Pamela Baumgartner | Dayton Elementary, ParaEducator Elem BehavRm               | 06/05/2026                |
| Lynda Chapoton     | Riverview Early Childhood Ctr, Para Special Education ECSE | 06/05/2026                |
| Sarah Hjelmberg    | Coon Rapids High, Teacher Art Secondary                    | 06/08/2026                |
| Debbie Richter     | Educational Svc Ctr, HR Generalist - Substitutes           | 07/09/2026                |
| Heather Smith      | Sunrise Elementary, Teacher Literacy Intervention          | 06/08/2026                |

**RESIGNATIONS, TERMINATIONS**

| <b>Full Name (FL)</b> | <b>Current or Most Recent Position</b>               | <b>Last Date Employed</b> |
|-----------------------|------------------------------------------------------|---------------------------|
| Celine Herrera        | Blaine High, Teacher English                         | 06/08/2026                |
| Brennan Jachin        | River Trail Learning Center, Teacher ABS (AcadBehav) | 06/08/2026                |
| Claire McKissick      | ESC-Special Ed, Teacher Speech Clinician             | 06/08/2026                |
| Angela Nielsen        | Andover Elementary, Teacher Grade K                  | 06/08/2026                |
| Madisyn Pehlke        | ESC-Special Ed, Teacher Adapt Phy Ed                 | 06/08/2026                |
| Kayla Priest          | Blaine High, Teacher Math                            | 06/08/2026                |
| Hannah Singh          | Blaine High, Teacher German                          | 06/08/2026                |
| Benjamin Sutton       | University Ave Elementary, Teacher E/BD              | 06/08/2026                |
| Whitney Tinjum        | Blaine High, Teacher Business                        | 06/08/2026                |
| James Wick            | Blaine High, Head Coach                              | 02/14/2026                |

## APPENDIX B

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

## LEAVES OF ABSENCE

| Name               | Current or Most Recent Position                                  | Leave Begins | Leave Ends |
|--------------------|------------------------------------------------------------------|--------------|------------|
| Lori Angelo        | S.T.E.P., Job Coach Part Time                                    | 03/03/2026   | 03/27/2026 |
| Ashley Barber      | Champlin Park High, Teacher Counselor                            | 04/06/2026   | 06/05/2026 |
| Derek Barto        | Champlin Brooklyn Park Academy, Teacher Literacy Intervention    | 03/23/2026   | 05/05/2026 |
| Connie Beggin      | Anoka Middle - Fred Moore Campus, ParaEducator Spec Ed Cntr Base | 03/13/2026   | 04/16/2026 |
| Thomas Brunn       | River Trail Learning Center, ParaEducator Spec Ed Cntr Base      | 03/12/2026   | 03/27/2026 |
| Colette Crandall   | Sand Creek Elementary, Child Nutrition Assistant FT              | 03/16/2026   | 04/10/2026 |
| Nicole DeYoung     | Evergreen Park Elementary, ParaEducator Special Education        | 03/16/2026   | 04/13/2026 |
| Leah Gravink       | Anoka High, Teacher E/BD                                         | 04/08/2026   | 06/08/2026 |
| Kathryn Jensen     | Madison Elementary, Teacher K5 Core Inst Support                 | 01/06/2026   | 04/09/2026 |
| Danielle Johnson   | Madison Elementary, Teacher Grade 3                              | 04/06/2026   | 06/08/2026 |
| Eric Johnson       | Blaine High, Teacher Science                                     | 04/06/2026   | 05/18/2026 |
| Tomianne Jorgensen | Sunrise Elementary, Child Nutrition Assistant FT                 | 03/20/2026   | 04/10/2026 |
| Jennifer Kramer    | Wilson Elementary, Teacher Academic Support                      | 03/20/2026   | 06/08/2026 |
| Lyndsey Lenarz     | University Ave Elementary, Teacher ASD (AutismSpectrum)          | 02/25/2026   | 05/25/2026 |
| Tatyana Leopold    | Champlin Brooklyn Park Academy, Teacher EL                       | 04/06/2026   | 06/08/2026 |
| Jennifer Lovegreen | Jackson Middle, Educ Office Prof                                 | 03/02/2026   | 04/21/2026 |
| Rebecca Reith      | Adams Elementary, Teacher Grade 1                                | 03/09/2026   | 04/27/2026 |
| Renee Schechter    | Jackson Middle, Teacher SLD                                      | 03/16/2026   | 03/27/2026 |
| Talulah Schultz    | Evergreen Park Elementary, ParaEducator Spec Ed Cntr Base        | 03/16/2026   | 03/20/2026 |
| Danae Sears        | Jackson Middle, Teacher English                                  | 04/06/2026   | 06/08/2026 |
| Joseph Sears       | Jackson Middle, Teacher Grade 6                                  | 04/06/2026   | 05/22/2026 |
| Kelsey Wolle       | Sorteberg Early Childhood Ctr, Teacher EC/SE                     | 04/20/2026   | 05/08/2026 |
| Thomas Zinselmeier | Coon Rapids High, Teacher SA-Admn Intern                         | 04/06/2026   | 06/08/2026 |

## MODIFIED LEAVES OF ABSENCE

| Name             | Current or Most Recent Position                               | Leave Begins | Leave Ends |
|------------------|---------------------------------------------------------------|--------------|------------|
| Jacob Andersen   | University Ave Elementary, A+ Site Leader full year           | 01/23/2026   | 04/22/2026 |
| Risa Ditty       | Champlin Brooklyn Park Academy, A+ Site Coordinator full year | 01/05/2026   | 09/01/2026 |
| Julianne Herrera | Brookside Elementary, Teacher Grade 4                         | 06/23/2025   | 04/06/2026 |
| Connor Johnson   | Andover Elementary, B/G Custodian 2nd shift                   | 02/17/2026   | 03/20/2026 |
| Ann Katorosz     | Dayton Elementary, Teacher Grade K                            | 02/20/2026   | 04/20/2026 |
| Shawn Levens     | Hamilton Elementary, B/G Custodian 2nd shift                  | 01/12/2026   | 04/01/2026 |
| Christine Lone   | Educational Svc Ctr - Transportation, ParaEducator Bus        | 11/03/2025   | 04/30/2026 |
| Jennifer Pena    | S.T.E.P., Teacher Health Careers                              | 01/05/2026   | 06/08/2026 |
| Dawn Pettit      | Roosevelt Middle, Teacher E/BD                                | 06/09/2025   | 04/30/2026 |
| Jocelyn Rowe     | Coon Rapids Family Center - Pathways, Teacher SLD             | 06/12/2024   | 06/12/2026 |
| Logan Slind      | Jackson Middle, B/G Custodian Day/Mid                         | 12/08/2025   | 04/17/2026 |
| Heather Smith    | Sunrise Elementary, Teacher Literacy Intervention             | 07/01/2023   | 06/08/2026 |
| Whitney Tinjum   | Blaine High, Teacher Business                                 | 02/19/2026   | 07/10/2026 |

**APPENDIX B**

04-13-26 B-3  
**20260413**

2

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

**SABBATICALS**

| <b>Full Name</b> | <b>Current or Most Recent Position</b> | <b>LOA Start</b> | <b>LOA End Date</b> |
|------------------|----------------------------------------|------------------|---------------------|
|------------------|----------------------------------------|------------------|---------------------|

This section returned no records

APPOINTMENTS

04-13-26 B-4

20260413

1

| Name              | Current or Most Recent Position                | Effective Date | Lane/Step     | FTE    | Salary   |
|-------------------|------------------------------------------------|----------------|---------------|--------|----------|
| <b>Elementary</b> |                                                |                |               |        |          |
| Kristeen Chachage | Champlin Brooklyn Park Academy, Teacher EL LTS | 04/07/2026     | Masters+60/14 | 0.2326 | \$22,160 |

| Name             | Current or Most Recent Position     | Effective Date | Lane/Step    | FTE    | Salary   |
|------------------|-------------------------------------|----------------|--------------|--------|----------|
| <b>Secondary</b> |                                     |                |              |        |          |
| Jeremy George    | Blaine High, Teacher Science LTS    | 04/06/2026     | Masters/10   | 0.1658 | \$12,776 |
| Lindsey Pockl    | Jackson Middle, Teacher English LTS | 04/06/2026     | Masters+45/9 | 0.2353 | \$19,107 |
| Sydney Smothers  | Jackson Middle, Teacher Grade 6 LTS | 04/06/2026     | Bachelors/1  | 0.1872 | \$9,551  |

| Name                     | Current or Most Recent Position          | Effective Date | Lane/Step      | FTE    | Salary   |
|--------------------------|------------------------------------------|----------------|----------------|--------|----------|
| <b>Special Education</b> |                                          |                |                |        |          |
| Koburungo Sawaki         | River Trail Learning Center, Teacher ABS | 03/25/2026     | Bachelors+30/1 | 0.2620 | \$14,080 |
| Katrina Silverdahl       | Blaine High, Teacher DD LTS              | 04/06/2026     | Bachelors/6    | 0.2406 | \$13,149 |

| Name                  | Current or Most Recent Position                                                                    | Effective Date | Days | Salary   |
|-----------------------|----------------------------------------------------------------------------------------------------|----------------|------|----------|
| <b>Administrative</b> |                                                                                                    |                |      |          |
| Joseph Millard        | Sandburg Regional High, Principal - Interim<br>Based on an annual salary of \$156,293 for 261 days | 03/16/2028     | 68   | \$40,720 |



# ANOKA-HENNEPIN SCHOOLS

EDUCATIONAL SERVICE CENTER

Cory McIntyre, Superintendent



2727 N Ferry St. • Anoka, MN 55303



763-506-1000 • Fax: 763-506-1013



ahschools.us

April 13, 2026

To: School Board Members and Superintendent Cory McIntyre

From: Tiffany Audette, CPPB, Director of Purchasing

Re: **Award Recommendation**

**Bid # 26049B – Sandburg Boardroom Technology Upgrade**

**Opened on Tuesday, March 3, 2026, at 2:00 p.m. LT.**

The recap below is a record of the two (2) bids received for this project. A recommendation is made to award a contract to the lowest responsive and responsible bidder, Conference Technologies, Inc. (CTI) of Maryland Heights, Missouri with the base bid of \$141,694.00 and alternate 2 bid of \$7,050.00 for a total of \$148,744.00.

| Response Tab for Solicitation                                                                                      |              |                     |
|--------------------------------------------------------------------------------------------------------------------|--------------|---------------------|
| <b>Bid #26049B</b><br><b>Sandburg Boardroom Technology Upgrades</b><br><b>Bid Opening 03/03/2026 @ 2:00pm L.T.</b> |              |                     |
| Bidder                                                                                                             | Alpha        | CTI                 |
| Base bid                                                                                                           | \$188,715.36 | <b>\$141,694.00</b> |
|                                                                                                                    |              |                     |
| Alternate 1 - Automated Closed Captions Option #1                                                                  | \$39,957.86  | \$51,367.00         |
| Alternate 2 - Automated Closed Captions Option #2                                                                  | \$3,233.33   | <b>\$7,050.00</b>   |
| Unit Pricing - Hourly Rate System Technician                                                                       | \$157.14     | \$110.00            |
| Unit Pricing - Hourly Rate Programmer                                                                              | \$150.00     | \$120.00            |
| Unit Pricing - Other Applicable Hourly Rates                                                                       | \$0.00       | \$0.00              |
|                                                                                                                    |              |                     |
| Addendum 1 acknowledged                                                                                            | x            | x                   |
| Bid security received                                                                                              | x            | x                   |
| Responsible Contractor acknowledged                                                                                | x            | x                   |



# ANOKA-HENNEPIN SCHOOLS

## EDUCATIONAL SERVICE CENTER

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ahschools.us

April 13, 2026

To: School Board Members and Superintendent Cory McIntyre

From: Tiffany Audette, CPPB, Director of Purchasing

Re: **Award Recommendation****Bid # 26034B****Opened on Thursday, March 19, 2026, at 2:00 p.m. LT.**

The recap below is a record of the ten (10) bids received for the Shatter Resistant Window Safety & Security Film project. The recommendation is made to award a contract to the lowest responsive and responsible bidder, International Energy Savers of Central Florida, Inc. of Ocala, Florida with a base bid of \$122,449.87 and alternate bid of \$78,727.90 for a total bid of \$201,177.77.

| Response Tab for Solicitation                                                                                                   |                     |                    |                         |                         |                       |                                     |
|---------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------|-------------------------|-------------------------|-----------------------|-------------------------------------|
| <b>Bid #26034B</b><br><b>Shatter Resistant Window Safety &amp; Security Film</b><br><b>Bid Opening 03/19/2026 @ 2:00pm L.T.</b> |                     |                    |                         |                         |                       |                                     |
| <b>Bidder</b>                                                                                                                   | Base bid            | Alternate Bid      | Addendum 1 acknowledged | Addendum 2 acknowledged | Bid security received | Responsible Contractor acknowledged |
| Sun Control Of Minnesota                                                                                                        | \$246,882.00        | \$144,895.00       |                         |                         |                       | X                                   |
| <b>International Energy Savers of Central Florida, Inc.</b>                                                                     | <b>\$122,449.87</b> | <b>\$78,727.90</b> | X                       | X                       | X                     | X                                   |
| National Glazing Solutions, LLC dba NGS Film and Graphics                                                                       | \$202,524.79        | \$123,659.32       | X                       |                         | X                     | X                                   |
| Eversafe Security Solutions**                                                                                                   | \$264,784.80        | \$165,501.56       | X                       | X                       |                       | X                                   |
| Columbia Window Film & Graphics LLC                                                                                             | \$345,746.00        | \$203,719.00       | X                       |                         | X                     | X                                   |
| Epic Solar Control LLC**                                                                                                        | \$169,511.04        | \$103,048.18       | X                       |                         | X                     | X                                   |
| Carolina Premier Window Films                                                                                                   | \$155,268.33        | \$92,138.91        | X                       |                         | X                     | X                                   |
| Clear- Armor LLC**                                                                                                              | \$286,288.26        | \$187,430.62       | X                       |                         | X                     | X                                   |
| Blink Marketing                                                                                                                 | \$127,567.65        | \$79,736.29        | X                       | X                       | X                     | X                                   |
| Sustainable Finishes                                                                                                            | \$176,081.23        | \$102,454.52       | X                       | X                       | X                     | X                                   |

\*\*bid amount adjusted to reflect correction of tabulation error



2727 N Ferry St. • Anoka, MN 55303



763-506-1000 • Fax: 763-506-1013



ahschools.us

April 1, 2026

To: School Board Members and Superintendent Cory McIntyre

From: Tiffany Audette, CPPB, Director of Purchasing

Re: **Bid # 26033B MSFBG Bid #2 - Food & Beverage Items**

Bid # 26033B MSFBG Bid #2 - Food & Beverage Items were received and opened on Wednesday, January 7, 2026, at 11:00 a.m. Local Time. The items listed below were awarded to Citrus Systems, Inc. at the March 9, 2026, school board meeting. The manufacturer is withdrawing all bids for non-domestic juice specs listed below. At this time, we recommend that the award be rescinded from Citrus Systems, Inc.

| MSFBG #    | Description                                                                                                                                                                         | Product Manufacturer | Manufacturer Code | Pack Size       | Awarded Case Price |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------|-----------------|--------------------|
| 02-0201-19 | Juices & Drinks. 4 fl oz, apple, 100% juice, gable top or foil top acceptable, must be drinkable without straw, frozen. 1 portion = 1/2 cup fruit serving, layer pack               | Citrus Systems, Inc. | 610009            | 96 / 4.0 Ounces | \$13.60            |
| 02-0202-19 | Juices & Drinks. 4 fl oz, grape, 100% juice, gable top or foil top acceptable, must be drinkable without straw, frozen. 1 portion = 1/2 cup fruit serving, layer pack               | Citrus Systems, Inc. | 610018            | 96 / 4.0 Ounces | \$17.18            |
| 02-0203-19 | Juices & Drinks. 4 fl oz, orange, 100% juice, gable top or foil top acceptable, must be drinkable without straw, frozen. 1 portion = 1/2 cup fruit serving, layer pack              | Citrus Systems, Inc. | 610001            | 96 / 4.0 Ounces | \$17.96            |
| 02-0204-19 | Juices & Drinks. 4 fl oz, fruit punch, 100% juice, gable top or foil top acceptable, must be drinkable without straw, frozen. 1 portion = 1/2 cup fruit serving, layer pack         | Citrus Systems, Inc. | 610024            | 96 / 4.0 Ounces | \$14.89            |
| 02-0205-19 | Juices & Drinks. 4 fl oz, apple with calcium, 100% juice, gable top or foil top acceptable, must be drinkable without straw, frozen. 1 portion = 1/2 cup fruit serving, layer pack  | Citrus Systems, Inc. | 610037            | 96 / 4.0 Ounces | \$13.81            |
| 02-0206-19 | Juices & Drinks. 4 fl oz, orange with calcium, 100% juice, gable top or foil top acceptable, must be drinkable without straw, frozen. 1 portion = 1/2 cup fruit serving, layer pack | Citrus Systems, Inc. | 610039            | 96 / 4.0 Ounces | \$18.16            |

# CAPTI READBASIX UPDATE SPRING 2026

*School Board work session  
April 13, 2026*

## READ ACT



# MN READ ACT SCREENING



ReadBasix is the **required screener** for grades 4-12. It is a **diagnostic reading assessment** designed specifically for secondary students. ReadBasix is the only assessment that quickly and reliably **identifies the root causes** of secondary students' reading difficulties.



ReadBasix

## SUBTESTS

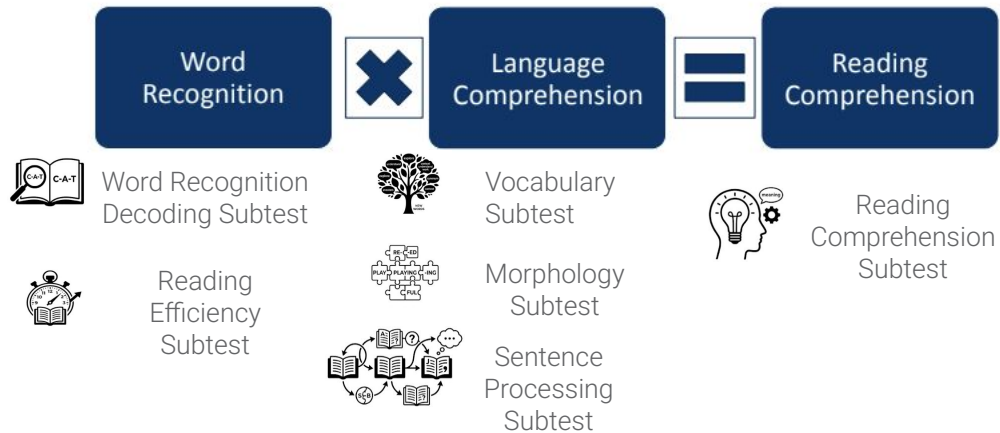


All subtests are read to self, there is no audio component other than initial directions

| Skills & Subtests                      | Avg-Max   | Number of Items    |
|----------------------------------------|-----------|--------------------|
| <u>Word Recognition &amp; Decoding</u> | 5-8 min   | 30 max             |
| <u>Vocabulary</u>                      | 5-9 min   | 30 max             |
| <u>Morphology</u>                      | 5-10 min  | 30 max             |
| <u>Sentence Processing</u>             | 5-9 mins  | 30 max             |
| <u>Reading Efficiency</u>              | 5-13 min  | 32-51 (3 passages) |
| <u>Reading Comprehension</u>           | 20-30 min | 31-32 (4 passages) |

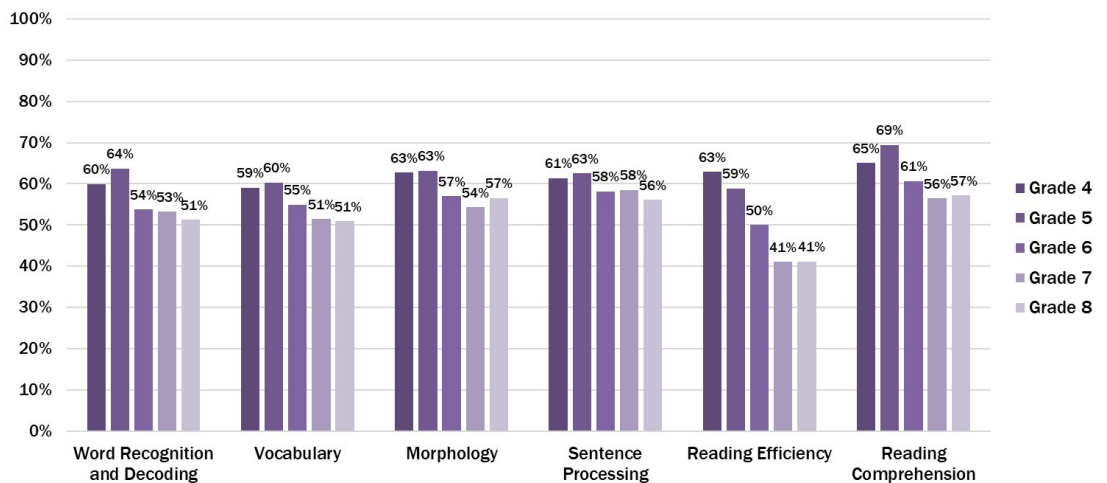
# SIMPLE VIEW OF READING

(Gough & Tunmer, 1986)



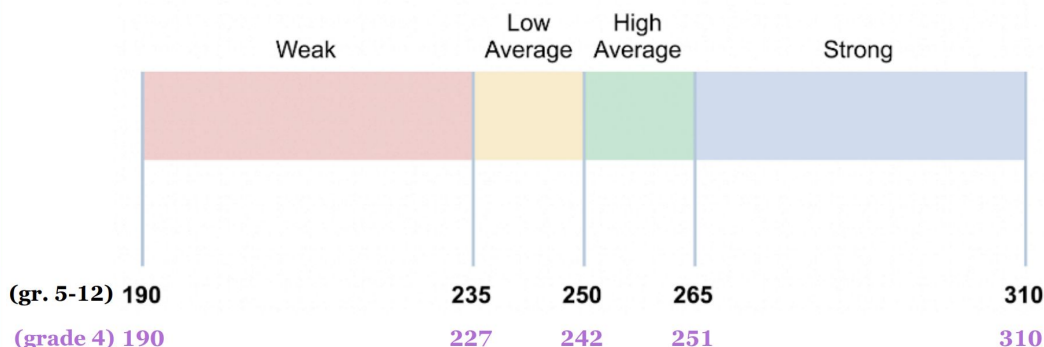
## CAPTI READBASIX DATA

Percentage of grade 4-8 students performing at or above the 50th percentile by subtest



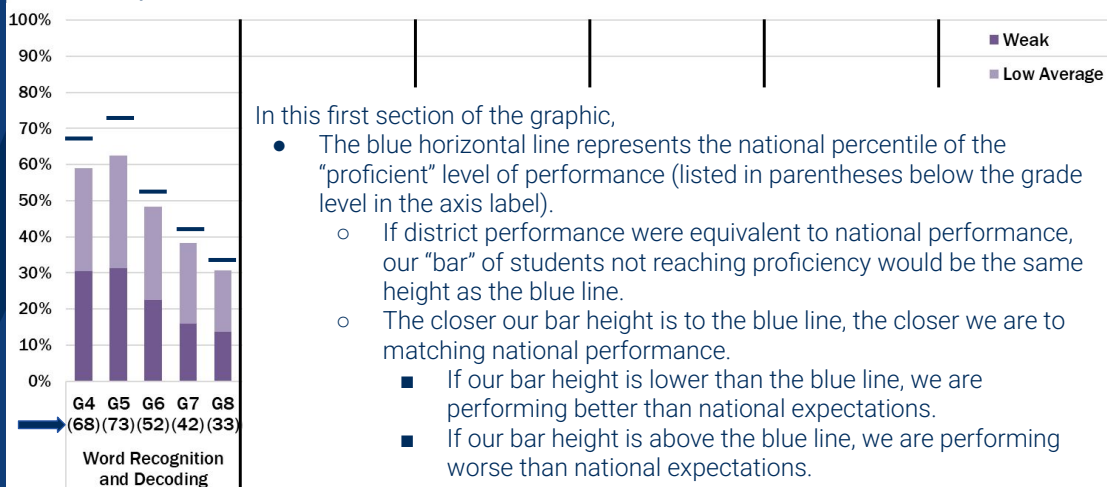


# READBASIX SCALE



## CAPTI READBASIX

Percentage of grade 4-8 students performing in the weak and low average performance bands by subtest



In this first section of the graphic,

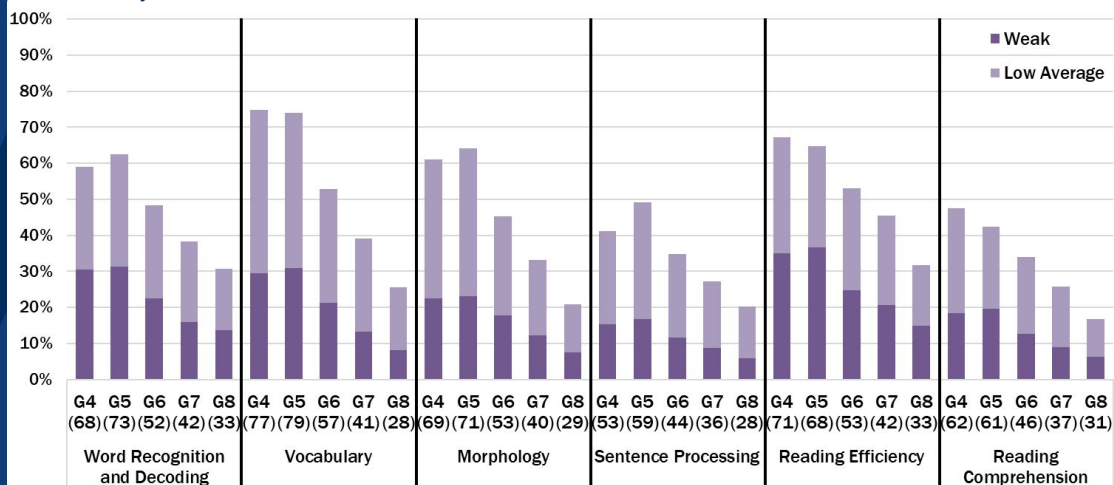
- The blue horizontal line represents the national percentile of the "proficient" level of performance (listed in parentheses below the grade level in the axis label).
  - If district performance were equivalent to national performance, our "bar" of students not reaching proficiency would be the same height as the blue line.
  - The closer our bar height is to the blue line, the closer we are to matching national performance.
    - If our bar height is lower than the blue line, we are performing better than national expectations.
    - If our bar height is above the blue line, we are performing worse than national expectations.

Note: Percentiles in parentheses along the horizontal axis represent the performance levels at which proficiency in the foundational skill is demonstrated.



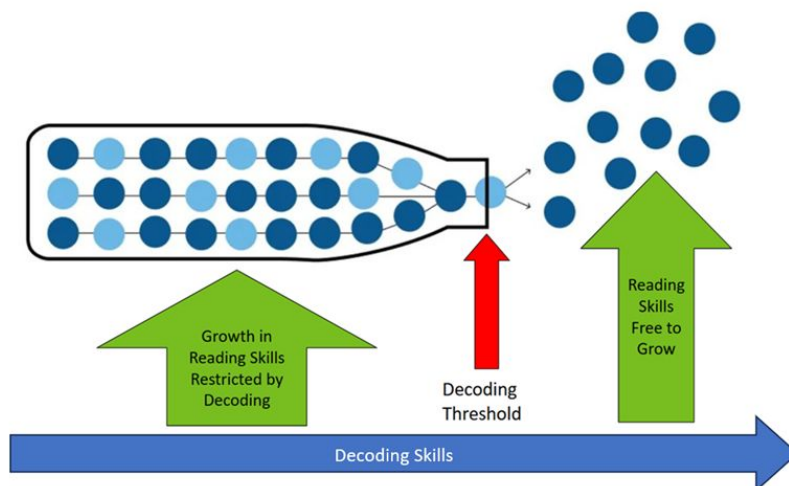
# Capti ReadBasix

Percentage of grade 4-8 students performing in the weak and low average performance bands by subtest



Note: Percentiles in parentheses along the horizontal axis represent the performance levels at which proficiency in the foundational skill is demonstrated.

## DECODING THRESHOLD BOTTLENECK

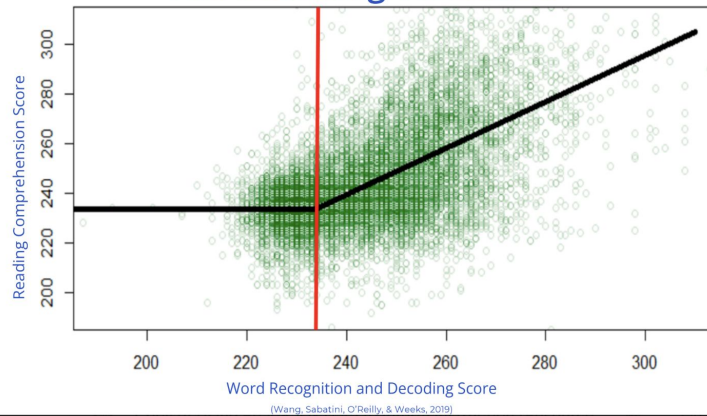


# DECODING THRESHOLD BOTTLENECK



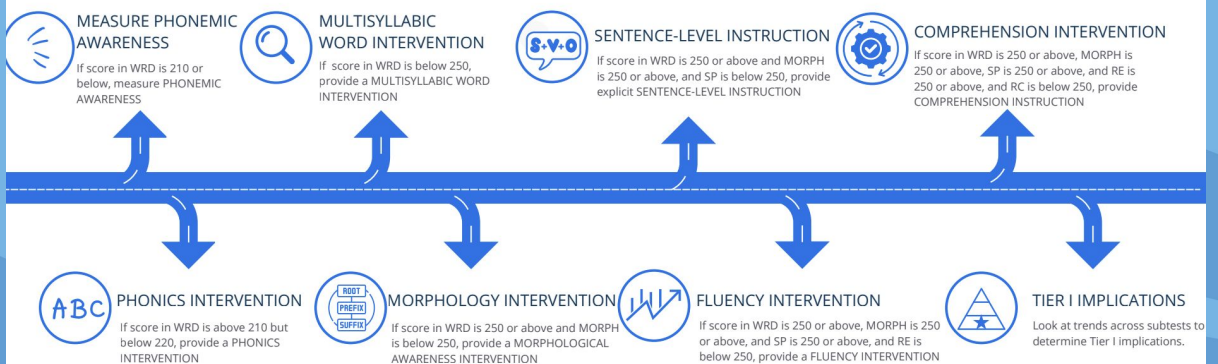
capti

## The Decoding Threshold



capti

## Flowchart: Analyzing ReadBasix Data



# EXPANDING TARGETED READING INTERVENTION



## Initial Implementation

Tier 1 instruction aligned to the 2020 ELA standards



Multisyllabic Word Intervention

## Intermediate Implementation

Tier 1 instruction aligned to the 2020 ELA standards



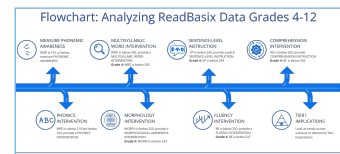
Multisyllabic Word Intervention

Fluency Intervention

Comprehension Intervention

## Advanced Implementation

Tier 1 instruction aligned to the 2020 ELA standards



# TRAININGS

## Completed ✓

- ✓ Reading and ELA Department Leaders
- ✓ Elementary, MS, & HS Principals
- ✓ Feb 17th District PD
  - 5 sessions for ELA and Reading Teachers
- ✓ Special Education Administrators
- ✓ K-12 Literacy Specialists

## Scheduled

-  ML Leads
-  Special Educational Leads
-  District PD in August to all Staff
  - Cross-content applications
  - Again in February, 2027



# THANK YOU

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# CURRICULUM REVIEW PROCESS

Path to adoption

*School Board work session  
April 13, 2026*



## Curriculum Adoption Process



### IGNITING THE PROCESS

#### Analyze Need

- Assess standards, data, and current resources to determine a need for change.

#### Resource All Call

- Solicit curriculum options through an open call.

#### Evaluate

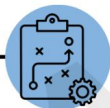
- Apply an Anoka-Hennepin rubric to identify best-aligned resources.

#### Vendor Review

- Host presentations from top vendors for stakeholder input.

#### Recommend

- Select top two resources for pilot.



### STEP 1: PATH TO ADOPTION

#### Pilot Prep

- Provide training, pacing, scope and sequence, and assessments.
- Distribute pilot resources to teachers.

#### Feedback

- Collect data from stakeholders.

#### Analysis

- Review stakeholder feedback data and form recommendation.

#### Approval

- Present material (e.g., book, digital) recommendation to School Board.

#### Concurrent Logistics

- Develop budget
- Negotiate with vendors
- Barrier Reduction Analysis



### STEP 2: PLAN, IMPLEMENT, IMPACT

#### Plan

- Prepare curricular documents that align standards with adopted resources.
- Ensure materials support consistent and effective implementation across classrooms.

#### Review

- Instructional materials (e.g., UBD/Unit Plan) recommendation to School Board.

#### Implement

- Deliver professional development on new curriculum and materials.
- Launch curriculum across designated grade levels or courses.

#### Impact

- Gather ongoing educator feedback for continuous improvement.



# THANK YOU

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# Anoka-Hennepin School Board

## Briefing Notes

**DATE:** 4/13/2026

**CLASSIFICATION:** Update

**AUTHOR:** Greg Cole, Chief Operations Officer

**SUBJECT:** District Property, Casualty, Liability, and Cyber Insurance Renewal

### PURPOSE:

Anoka-Hennepin Schools has aligned a series of insurance contracts into an annual process with a renewal date of May 1, 2026. This is an update of potential providers and policy coverage for the areas listed in the subject line.

### BACKGROUND:

The Anoka-Hennepin School District's property, liability, and cyber policies are aligned for renewal on May 1. This timeline for decision making has been recommended by the district's brokerage firm Willis Towers Watson (WTW) as a strategy to optimize favorable pricing and provide additional time for vendors to respond to proposals.

### PROPERTY INSURANCE

The district received two primary proposals for property coverage: continuing with the incumbent, **Affiliated FM (AFM)**, or moving to **Chubb Limited**.

- **Valuation and Limits:** Total insured property values are projected to increase to **\$1.49 billion** with AFM or **\$1.94 billion** with Chubb. Both carriers proposed increasing the loss limit from \$300 million to **\$500 million**.
- **Affiliated FM Proposal:** AFM offered a renewal premium of **\$724,388**, a 20% decrease from the expiring premium. AFM holds an **"A+" (Superior)** rating from A.M. Best and is recognized for its engineering-driven loss prevention model.
- **Chubb Proposal:** Chubb submitted a quote of **\$727,207**. Despite insuring a significantly higher property valuation.
- **Carrier Profile:** While Chubb holds an **"A++" (Superior)** rating from A.M. Best, the highest possible designation, Affiliated FM has held an **"A+" (Superior)** rating. While transitioning to Chubb would result in a slight upgrade in rating from A.M. Best, the savings would be less and the district would no longer have the same degree of site evaluation feedback that Affiliated FM provides, which help boost the district's future insurability profile. The district has had overall strong positive experiences with the incumbent provider, Affiliated FM.

### LIABILITY AND CASUALTY

The district's current provider, **Liberty Mutual** ("A" rated), remains the recommended carrier for liability lines.

- **General Liability:** Premium increased 9% to **\$416,377**, driven by a student enrollment increase to 36,805.
- **School Leaders Legal Liability:** Premium increased 18% to **\$148,272**.
- **Business Automobile:** Premium rose 27.5% to **\$97,116** due to the fleet increasing from 54 to 62 power units.
- **Umbrella:** Premium increased 15.2% to **\$27,783**.

These premium increases are in alignment with national rates for similarly situated entities.

## CYBER INSURANCE

The district continues to utilize **AIG** ("A" rated) for cyber coverage with a **\$3 million** limit. Two options were presented:

- **Option 1 (\$75,000 Deductible):** Renewal at the current deductible level for **\$100,650**.
- **Option 2 (\$100,000 Deductible):** An alternative quote of **\$96,586**.
- **Recommendation:** Staff recommends staying with the \$75,000 **deductible** option.

The \$75,000 deductible option would represent a 3.1% premium increase which is in alignment with national rates for similarly situated entities. The price increase to maintain the \$75,000 deductible seems cost effective for this renewal period.

## RECOMMENDATIONS/NEXT STEPS:

The district recommends maintaining property coverage with Affiliated FM and renewing liability and cyber coverages as it currently stands. This strategy results in an overall insurance premium **decrease of \$105,511 or a 6.5% reduction** in total premiums from the previous year.

These coverages will be considered for approval by the school board on the consent agenda at the **April 27, 2026** meeting.

## CONSIDERATIONS:

Based on recommendations from insurance brokerage team at Willis Towers Watson as well as from feedback from Anoka-Hennepin's General Counsel Tim Palmatier, Administrative Services Business Tim Koltes and evaluation by Chief Operations Officer Greg Cole, there is not a significant reason to switch current property insurance carriers for the period beginning May 1, 2026 and ending April 30, 2027, and district administration recommends remaining with the status quo for liability, casualty, and cyber coverages.

## RECOMMENDATIONS/NEXT STEPS:

The recommendation is to keep coverage with Affiliated FM for property insurance, which will result in a 6.5% decrease in premiums for the upcoming year. After testing the market for liability, casualty and cyber insurance, broker Willis Towers Watson did not receive competitive pricing that would warrant a change. The district has received favorable services from these current providers and the rate increases are reasonable considering market conditions.

As a result, district administration is recommending accepting the offer to keep property coverage with Affiliated FM and continue our current carriers' coverage for liability, and cyber. Depending on School Board feedback, the hope would be to approve on its consent agenda at the next school board meeting on April 27, 2026, the aforementioned recommended insurance coverage for the term beginning May 1, 2026 and ending April 30, 2027. If approved, this would result in a total insurance premium of \$1,505,432, a decrease of 6.5%, for a savings of \$105,511 from the current cost of \$1,610,943.



# ANOKA-HENNEPIN LANGUAGE ACCESS PLAN

April 13, 2026

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*Tom Shaw, director of student services*

*Jim Skelly, executive director of communications and public relations*

## LANGUAGE ACCESS PLAN



Aligned with the District mission and vision

### **Mission**

It is the primary mission of the Anoka-Hennepin School District to effectively educate each of our students for success.

### **Vision**

It is the vision of the Anoka-Hennepin School District to be a public school system of excellence, with high-quality staff and programs and successful graduates.

# LANGUAGE ACCESS PLAN



## Language access needs

- 3494 English Language students
- 178 languages spoken
- 73,000 minutes of on-demand interpretations

# LANGUAGE ACCESS FORMATS



- Phone/video on-demand interpretation
- Document translation
- District and school communication
- Teacher communication

# WHAT IS A LANGUAGE ACCESS PLAN



A written document that outlines processes and procedures to ensure effective language assistance to students and adults who communicate in a language other than English.

## WHAT IS INCLUDED IN THE LANGUAGE ACCESS PLAN



- Definitions
- Language identification
- Language Services
- Family Communication
- Training and support
- Contact information



# IMPACTS



- Increases connection to school for families and students.
- Improve parent/guardian participation in their child's education.
- Aims to positive growth in academic achievement and social connection for students and families.

# NEXT STEPS



- Questions from board members
- Consideration of approval at upcoming board meeting.



# THANK YOU

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# Anoka-Hennepin School Board

## Briefing Notes

**DATE:** 04/13/2026

**CLASSIFICATION:** Report/Input

**AUTHOR:** Tom Shaw, Director of Student Services,  
Jim Skelly, Executive Director of Communications and Public Relations

**SUBJECT:** Language Access Plan

**PURPOSE:**

Minnesota law requires school boards across the state to approve Language Access Plans for their districts. Initial approval is required during the 2025-26 school year, with review every two years by the board. Anoka-Hennepin staff has developed a plan for review and consideration of approval.

**BACKGROUND:**

The mission of the Anoka-Hennepin School District is to effectively educate each student for success. The District is committed to ensuring safe and welcoming school environments where all families feel valued, informed, and engaged as active partners in their children's education. Anoka-Hennepin also acknowledges the role of the parent/guardian as their children's primary educators and values a partnership approach with them to increase student success.

To support this commitment and to align with state law, Anoka-Hennepin has developed a draft Language Access Plan to align with Minn. Stat. § 123B.32, which requires School Boards in all Minnesota school districts to adopt a Language Access Plan by the 2025-2026 school year.

The plan developed for review outlines the tools, processes, and resources available to support language access across the district. There is no request for additional resources involved with approval. The document was developed as a cooperative effort with the district's Student Services, Communications and Curriculum departments with significant staff input and review.

**RECOMMENDATIONS/NEXT STEPS:**

This item is being shared at a worksession to introduce the Language Access Plan to board members with the goal of returning for approval at a future board meeting.

TS/JS

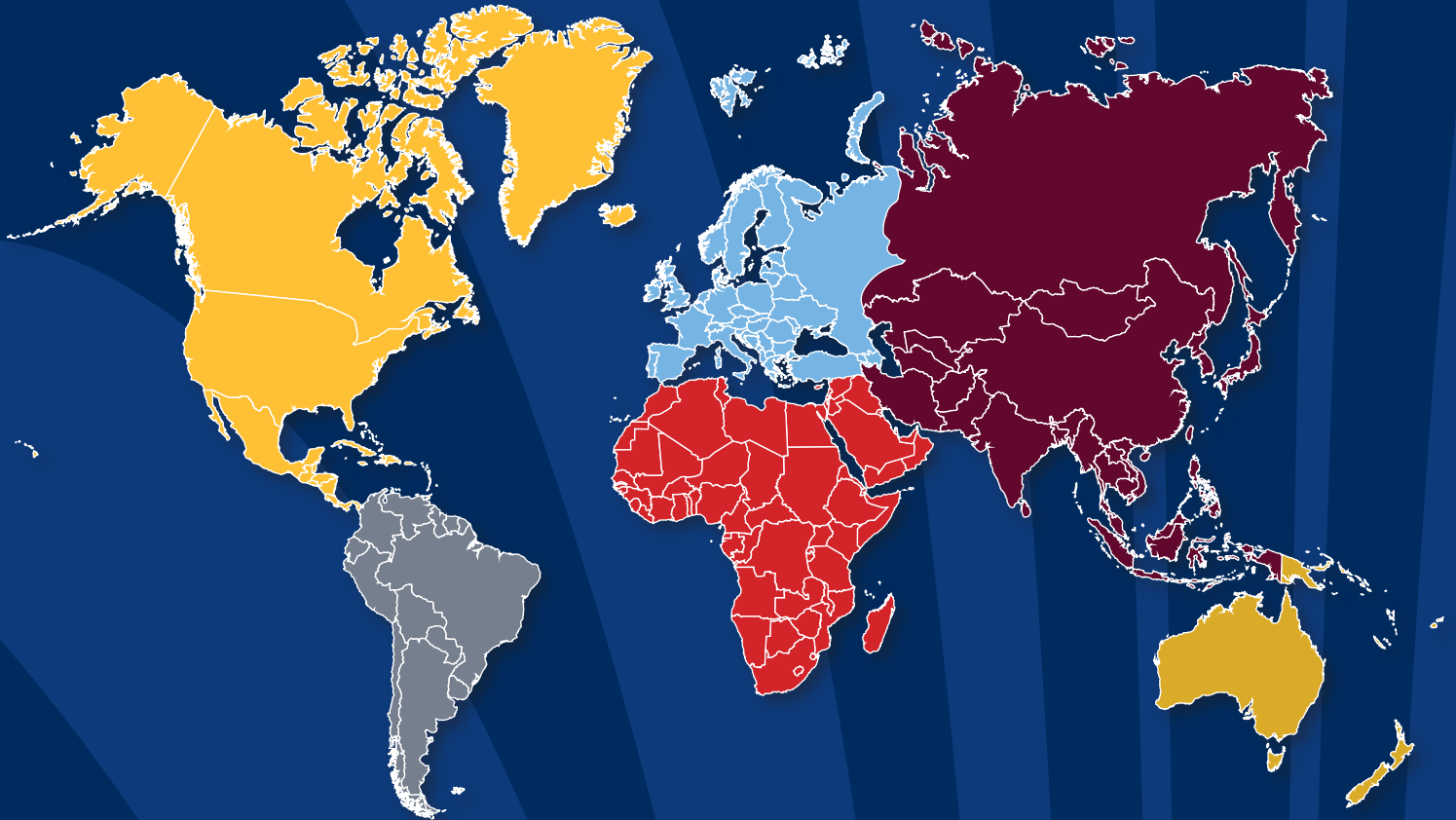
DRAFT

04-13-26 K-1

Anoka-Hennepin Schools

# LANGUAGE ACCESS PLAN

2025-26 School Year



ANOKA-HENNEPIN  
SCHOOLS  
*A future without limit*

# Anoka-Hennepin School District Language Access Plan



Anoka-Hennepin School District's Language Access Plan provides a blueprint for bringing the district into compliance with state and federal language access requirements, including how the district will increase its capacity to address language service and resource needs identified in its self-assessment.

There are more than 178 different languages spoken in the homes of Anoka-Hennepin students. The top home languages are Hmong, Spanish, Oromo, Somali, Arabic, Vietnamese, Russian, Swahili, French, and Ukrainian.

The Language Access Plan aims to remove language barriers for students and families to maximize involvement in education. The ultimate goal of the plan is to ensure those who need to communicate in a language other than English are able to do so in real time, similar to their English speaking counterparts.

## PURPOSE AND AUTHORITY



Anoka-Hennepin School District language access plan aligns with Minn. Stat. 123B.232 and Title VI of the Civil Rights Act of 1964, which requires school districts to effectively assist students and adults who communicate in a language other than English. The plan provides a roadmap that will help staff navigate the process of setting deadlines, priorities, and identifying responsible personnel for policy and procedures development:

- Hire, contract, assess, and ensure quality control of language assistance services;
- Provide notice of services;
- Provide training of staff; and
- Conduct ongoing monitoring and evaluation

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**Over 178 languages are spoken by families and students in Anoka-Hennepin Schools**

# MISSION STATEMENT

It is the primary mission of the Anoka-Hennepin School District to effectively educate each of our students for success.

To fulfill this mission, the school district is accountable for:

- Providing a caring, highly trained, and effective staff who use research-based best practices.
- Providing learning opportunities that meet the individual learning needs of each student.
- Monitoring student achievement to maximize each student's learning.
- Promoting high achievement for all students.
- Acknowledging parents' roles as their children's primary educators and partnering with them to increase student success.
- Improving connections with the community to foster public involvement with an understanding of our educational programs.
- Providing a safe and respectful learning environment.
- Using all resources efficiently and effectively.

## VISION STATEMENT

It is the vision of the Anoka-Hennepin School District to be a public school system of excellence, with high quality staff and programs and successful graduates.

# POLICY DIRECTIVES

## Federal

- Title VI of the Civil Rights Act of 1964 was enacted as part of the landmark Civil Rights Act of 1964. It prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance.
- The Equal Educational Opportunity Act (EEOA) requires states and school districts to provide equal educational opportunity to students learning English by taking appropriate actions to overcome language barriers.
- The Individuals with Disabilities Education Act (IDEA) upholds language access rights for bilingual families by requiring that students be tested in their home language and Individual Educational Plans (IEP) be written in the appropriate home language. IEP meetings must be conducted in the family's home language using a highly trained and qualified interpreter.
- Executive Order 13166 requires all federal agencies or federally funded activities to ensure meaningful access for limited English proficient (LEP) individuals. This includes developing a language access plan or program with procedural guardrails in place to ensure effective implementation.



## Minnesota Statutes, section 123B.32 states:

- **Subd. 1.** Language access plan required. Starting in the 2025-2026 school year, during a regularly scheduled public board hearing, a school board must adopt a language access plan that specifies the district's process and procedures to render effective language assistance to students and adults who communicate in a language other than English. The language access plan must be available to the public and included in the school's handbook.
- **Subd. 2.** Plan requirements. The language access plan must include how the district and its schools will use trained or certified spoken language interpreters for communication related to academic outcomes, progress, determinations, and placement of students in specialized programs and services; and how families and communities will be notified of their rights under this plan.
- **Subd. 3.** Regular review. The board must review the plan every two years and update the plan as appropriate.
  - Minnesota Learning for English Academic Proficiency (LEAPS) Act of 2014, Chapter 272, H.F. No. 2397, Article 1. The law has three principal goals for all English Learner (EL) students: 1) academic English proficiency; 2) grade-level content knowledge; and 3) multilingual skills development.

# DEFINITIONS

**American Sign Language (ASL)** – A visually perceived language based on a naturally evolved system of articulated hand gestures and their placement relative to the body, along with non-manual markers such as facial expressions, head movements, shoulder raises, mouth morphemes, and movements of the body.

**Relay (TTY)** – Telephone accessibility services to people who are deaf, deafblind, hard of hearing, or speech disabled.

**Screen Reader** – Software programs that allow blind or visually impaired users to read the text that is displayed on the computer screen with a speech synthesizer or braille display.

**Interpretation** – The act of listening to a communication in one language (source language) and orally converting it to another language (target language). An interpreter must retain the same meaning as the original message without omitting information, summarizing, or otherwise altering the message and without adding the interpreter's own thoughts or opinions.

**Interpreter** – A person who provides interpreting services.

**Certified Interpreter** – A person who has been professionally trained and meets certification requirements to orally interpret.

**Simultaneous Interpretation Equipment** – Equipment that allows a group of people to listen through headsets to information interpreted into

their primary language. This method is most appropriate for large group settings and meetings where multiple languages are being interpreted simultaneously.

**Language Assistance Services** – Oral, expressive, written, and technological supportive services that help students and families communicate effectively with school staff. These services ensure students and families can participate fully in school services, activities, and programs.

**Limited English Proficient (LEP)** – Individuals whose primary language is not English and who have limited ability to communicate effectively in English, including writing, reading, speaking, and listening comprehension. Federal law uses this term to refer to the intended beneficiaries of language access services.

**Emergent Multilingual Speakers** – Individuals whose primary language is not English and who have limited ability to communicate effectively in English but are in the process of developing their English language proficiency. Language access industry leaders and advocates prefer the use of this term when referring to the intended beneficiaries of language access services.

**English Learner (EL)** – A status assigned to students whose primary language is not English, who lacks the necessary skills to understand, speak, read, and write in English but are receiving English language development

instructions in a public school or charter setting.

**Home Language** – The language that is most commonly used in the home by members of a family, or the language that parents use when speaking with their children.

**Primary Language** – An individual's native tongue or the language in which an individual most effectively communicates.

**Sight Translation** – The oral interpretation of a written document. This occurs when an interpreter reads a document and then provides a complete oral interpretation of the information that it contains.

**Remote Interpreting** – Interpreting that is provided via telephone or video call.

**Translator** – A person who provides translation services.

**Certified Translator** – A person who has been professionally trained and meets certification requirements to translate written text.

**Translation** – The restating of written text from one language (source language) into an equivalent written text in another language (target language).

**Vital Document** – Materials deemed vital to ensuring access to educational services, programs, and activities, or contain information required by law to translate or provide in audio format.

# ACCESSIBILITY

The Anoka-Hennepin School District is committed to providing a website that's accessible to the widest possible audience, regardless of technology or ability. Our aim is to conform to level Double-A of the [World Wide Web Consortium \(W3C\) Web Content Accessibility Guidelines 2.0](#). These guidelines explain how to make website content more accessible for individuals with visual, hearing or cognitive disabilities. Conformance with these guidelines helps make our website more user-friendly for everyone. For more info on the federal standards, visit the [Section 508 website](#) or the [Federal Access Board website](#).

## CODE OF ETHICS AND STANDARDS OF PRACTICE

The Anoka-Hennepin School District focuses on providing accurate and timely information, respectful interactions, support for all families, and reasonable efforts to reach and engage parents/guardians on behalf of their children in order to collaborate and partner together in their child's education. In accordance with the Minnesota Department of Education: Schools must communicate information to limited English proficient parents in a language they can understand. Schools must provide translation or interpretation from appropriate and competent individuals and may not rely on or ask students, siblings, friends, or untrained school staff to translate or interpret for parents.

The Minnesota Department of Education (MDE) provides guidance on the Codes of Ethics and Standards of Practice for Educational Interpreters of Spoken Language that can be viewed on the [English Learner Disability Resources](#) webpage. This guide is only available in English because it was intended for language access practitioners.

04-13-26 K-5

# LANGUAGE OF IDENTIFICATION



During school enrollment, all families must complete a

Minnesota Language Survey (MNLS) to identify the student's primary language. This document is available in multiple languages and is embedded in our school registration process. Students noting language(s) in addition to English on the MNLS will be referred to the district Enrollment Center, where eligibility for English Language Services will be determined, as well as the parent/guardian preference for interpreter and translation needs. The Enrollment Center can assist multilingual families with online registration for school enrollment and annual Back-to-School verification to update family information, including language needs.

# NOTICE OF SERVICES

Anoka-Hennepin Language Access Plan is designed to provide clear guidelines and expectations to remove language barriers and ensure families have the right to a language interpreter to fully participate in their child's education. This may include, but is not limited to, parent-teacher conferences, school registration, school events, parent meetings, and Special Education meetings.

Notice of the Language Access Plan will be included in the Student Handbook which is provided to all families as part of the student registration process and through information posted at [ahschools.us/languageaccess](https://ahschools.us/languageaccess). Families are informed of language services available through posters and fliers at school sites. Some examples:

- [Interpreters are available upon request](#) for school meetings and events
- [Please Point to the Language You Understand](#)
- [How to Ask for a Language Interpreter on the Telephone](#)

# FAMILY COMMUNICATION

04-13-26 K-6



## Emergency Communication Protocol

It is the goal of the Anoka-Hennepin school district to communicate with parents/guardians and students in real time during emergency situations. In pursuit of this goal, the District utilizes the Blackboard/ Finalsite mass notification system with the SMORE platform that allows one message to be sent. This system allows the reader to translate messages into their home language. Messages are sent by email and text message at the district and school level.

## Interpretation and Translation Services

| NAME OF SERVICE                                 | TYPE OF INTERPRETATION AND TRANSLATION SERVICES          | DESCRIPTION                                                                                                                                                                                                                    |
|-------------------------------------------------|----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Certified Language Interpreter Companies</b> | Video conference, in-person                              | Certified language interpreters available for school and district meetings and events, parent-teacher conferences, and family engagement: <ul style="list-style-type: none"> <li>• In person</li> <li>• Google Meet</li> </ul> |
| <b>ReachMy Teach</b>                            | Text messages, email                                     | Translated text messages, attached translated PDFs, translated emails, and telephone and video calls with certified language interpreters                                                                                      |
| <b>Language Line Solutions</b>                  | Telephone calls                                          | Certified language interpreters participate in: <ul style="list-style-type: none"> <li>• Telephone</li> <li>• Google Meet</li> </ul>                                                                                           |
| <b>Lexikeet</b>                                 | Telephone calls, video conference, document translations | Translate school district documents. Certified language interpreter participate in: <ul style="list-style-type: none"> <li>• Telephone</li> <li>• Video conferences</li> </ul>                                                 |

# FAMILY COMMUNICATION Continued

| NAME OF SERVICE                        | TYPE OF INTERPRETATION AND TRANSLATION SERVICES           | DESCRIPTION                                                                                                                                     |
|----------------------------------------|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>TransAct Parent Notices</b>         | Document translations                                     | General translated documents and important parent notices offered by the MN Department of Education                                             |
| <b>LinguaLinx Translation Services</b> | Document translations                                     | Translation of district and school documents                                                                                                    |
| <b>SeeSaw</b>                          | Text messages, Email                                      | Elementary classroom parent communication                                                                                                       |
| <b>Blackboard &amp; Smore</b>          | Written translations,<br>Telephone messages/text messages | Translated school newsletters and important messages by school administrators and the district's Communications and Public Relations Department |
| <b>Google Translate</b>                | Written translations                                      | Translation platform                                                                                                                            |

# SPECIAL EDUCATION



## American Sign Language, accessibility

The District has systems in place to ensure communication with students and families who need accommodation.

Anoka-Hennepin staff assists with correspondence in braille if a family is blind or visually impaired through our Special Education Department.

Deaf or hard of hearing families may use the TTY number listed for their phone number to call to have an effective conversation with the family.

## Mentoring and Evaluation

The Anoka-Hennepin School District continuously reviews and evaluates the Language Access Plan to ensure it effectively meets the needs of our diverse community. Feedback on language services is collected from families and staff in partnership with our Communications Department and Research, Evaluation, and Testing Department. The plan will be reviewed by the School Board and updated every two years in compliance with state law.

# STAFF ROLES AND RESPONSIBILITIES



In the district, there are designated roles to support multilingual students and to partner with school staff to meet the needs of families.

### **Communication and Public Relations Department** -

Supports email and text communication systems and messaging, district-wide document translation services, support for enrollment and student handbook and support for ReachMyTeach and website content delivery.

**Director of Student Services** - oversees student services programs focused on student achievement, while ensuring a safe and welcoming environment through equitable learning opportunities and language accessibility for all.

**Enrollment Center:** supports families with the enrollment process. A brief orientation is given to families so they may gain a basic understanding of Anoka-Hennepin schools. Even if these families are transferring from a local school, policies and procedures do differ.

- **EL/ML Intake Specialist** - identifies multilingual students, gathers their background information through the intake process, determines students' eligibility for English Language Services through assessment, connects families with resources, and manages related data.
- **School Counselor** - reviews, verifies, and evaluates high school foreign academic transcripts, and provides guidance on post-secondary options. FWC Secretary-provides clerical and administrative support to multilingual families and staff, and processes interpreter and translation requests
- **Multilingual Learner (ML) Cultural Liaison, K-12** - partners and supports multilingual families and school staff with parent education, family engagement, school communication, school policies and practices, school and community resources, and cultural connection.

### **Early Childhood Family Education (ECFE)/Preschool**

**Cultural Liaison** - provides support to multilingual learners and their families in the Anoka-Hennepin Schools Early Learning programs.

### **English as a Second Language (ESL)/Multilingual**

**Learner (ML) Licensed Teachers** - provide English language instruction to multilingual learner students to increase students' proficiency in listening, speaking, reading, and writing, and work collaboratively with general education teachers and help families navigate the school system.

# STAFF TRAINING

Anoka-Hennepin staff are trained on how to use certified in-person, telephone, and video call language interpreters. Staff will not rely on untrained and uncertified multilingual colleagues, family members, and students to interpret and translate.

Staff have access to Google folders on the district network and Intranet site of translated forms and documents, and instructions on how to send translated emails and text messages.

## INSTRUCTIONS FOR INTERPRETER AND TRANSLATION SERVICES

**ReachMyTeach and Lexikeet** - a web-based system to help families and staff communicate through translated text messages/emails, and video calls with certified interpreters:

- Use the [ReachMyTeach](#) website to sign in through your Anoka-Hennepin Google account

Detailed Instructions

- [Send a Text Message and/or Email](#)
- [Schedule an Interpreted Video Call](#)
- [Cancel Scheduled Interpreted Video Call](#)
- [Accessing an Interpreter for student/family not yet in Synergy \(ReachMyTeach\)](#)
- [ReachMyTeach PD through Infobase](#)

Additional Resource:

[ReachMyTeach PD through Infobase](#)

For assistance, contact your building Technology Coordinator

**Language Line Solutions** - 3-way telephone conference call between school staff, interpreter, and the family:

- Call 1-800-874-9426
- Enter Anoka-Hennepin Client ID: 509039
- Enter School or Department Personal Access Code

Detailed Instructions

- [Conference Phones](#)
- [Classroom \(Analog\) Phones](#)

Additional Resource:

- [11 Helpful Tips for Working with an Over-the-Phone Interpreter](#)

For assistance, contact the Enrollment Center at 763-433-4680

**Request In-Person Interpreters** - for parent meetings

Email [Sara.Davis@ahschools.us](mailto:Sara.Davis@ahschools.us) or call the Enrollment Center at 763-433-4680

Detailed Instructions

- [Request a Language Interpreter for In-Person or Google Meet](#)

For assistance, contact the Enrollment Center at 763-433-4680

## IMPLEMENTATION

Language Access services are coordinated through a committee comprised of department representatives that convenes four-times per year to identify, plan and monitor activities related to service delivery. Departments who participate in this committee include Communications and Public Relations, Application and Connection Services, Technology and Information Services, Student Services, and Special Education. The plan will be linked on the district website under at [ahschools.us/languageaccess](https://ahschools.us/languageaccess) with printed copies delivered to each school site and department.

The plan is under continuous review and update with improvements implemented when necessary to meet the expectations of the district and the communities served.

## CONTACT INFORMATION

For recommendations and questions, our school community may contact the district office via:

**Website:** [ahschools.us/languageaccess](https://ahschools.us/languageaccess)

**Email:** [info@ahschools.us](mailto:info@ahschools.us)

**Mail:** Anoka-Hennepin Educational Service Center, 2727 Ferry St, Anoka, MN 55303

Is your Multilingual student new to the Anoka-Hennepin School District?

**Website:** [ahschools.us](https://ahschools.us)

**Phone:** 763-433-4680

**In-Person:** Enrollment Center, 2727 N. Ferry St., Anoka, MN 55303

