

School Board Meeting
Monday, May 6, 2024
AGENDA

1. **Call to Order (1 minute)**

05-06-24 Important Dates

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2. **Pledge of Allegiance (1 minute)**

3. **Approve Board Agenda (1 minute)**

4. **Recognitions (31 minutes)**

4.A. Anoka Middle School for the Arts - 2024 Merit Schools of Excellence (3 minutes)

Becky Brodeur, Associate Superintendent for Middle Schools & Student Services, Tom Hagerty, Principal,
Anoka Middle School for the Arts

4.B. Anoka Middle School for the Arts - St. Cloud State Math Contest Recognition (4 minutes)

Becky Brodeur, Associate Superintendent for Middle Schools & Student Services, Tom Hagerty, Principal,
Anoka Middle School for the Arts

4.C. Anoka Middle School for the Arts - ACDA MN State Honor Choir (4 minutes)

Becky Brodeur, Associate Superintendent for Middle Schools & Student Services, Tom Hagerty, Principal,
Anoka Middle School for the Arts

4.D. Coon Rapids Middle School - St. Cloud Math Contest Recognition (4 minutes)

Becky Brodeur, Associate Superintendent for Middle Schools & Student Services, DeMann Seals, Principal,
Coon Rapids Middle School

4.E. Jackson Middle School - St. Cloud Math Contest Recognition (4 minutes)

Becky Brodeur, Associate Superintendent for Middle Schools & Student Services, Joel Young, Principal,
Jackson Middle School

4.F. Jackson Middle School - ACDA MN State Honor Choir (4 minutes)

Becky Brodeur, Associate Superintendent for Middle Schools & Student Services, Joel Young, Principal,
Jackson Middle School

4.G. Northdale Middle School - St. Cloud Math Contest Recognition (4 minutes)

Becky Brodeur, Associate Superintendent for Middle Schools & Student Services, Jeff Leach, Principal,
Northdale Middle School

4.H. Oak View Middle School - St. Cloud Math Contest Recognition (4 minutes)

Becky Brodeur, Associate Superintendent for Middle Schools & Student Services, Gary Lundeen, Principal,
Oak View Middle School

4.I. Oak View Middle School - ACDA MN State Honor Choir (4 minutes)

Becky Brodeur, Associate Superintendent for Middle Schools & Student Services, Gary Lundeen, Principal,
Oak View Middle School

5. Consent Agenda (5 minutes)

5.A. Minutes from April 22 Board Meeting & April 23 Board Work Session - A
Jeff Simon, Board Clerk

Appendix A

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5.B. Retirements, Resignations, Terminations, Layoffs and Recalls, Leaves and Modified Leaves of Absence,
Appointments - A
Matt Brain, Director of Employee Services

Appendix B

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5.C. Bid #24019B - MSFBG Food and Non-Food Items-Award Rescind - A
Tiffany Audette, Director of Purchasing

Appendix C

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5.D. MOU for School Resource & Prevention Program Services Between the Anoka-Hennepin School District &
the City of Brooklyn Park 2023-24 - A
Greg Cole, Chief Operations Officer

Appendix D

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5.E. MOU for School Resource and Prevention Program Officer Services Between the Anoka-Hennepin School
District and the City of Champlin - A
Greg Cole, Chief Operations Officer

Appendix E

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5.F. Immunization Exclusions as required by Statute 121a.15 - A
Cindy Hiltz, Asst. Director of Student Services, Health Services

6. Communications, Delegations & Petitions (30 minutes)

7. Board Calendar & District Update (10 minutes)

Cory McIntyre, Superintendent

8. Labor Relations & Benefits (15 minutes)

8.A. 2024-25 Health Insurance Rates, Second Read (10 minutes) - A

Dr. Jennifer Cherry, Executive Director of Human Resources, Todd Mensink, Director of Labor Relations &
Benefits

Appendix F

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8.B. Labor Relations Update (5 minutes) - B

Dr. Jennifer Cherry, Executive Director of Human Resources, Todd Mensink, Director of Labor Relations &
Benefits

Appendix G

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9. Board Correspondence & Communication

10. Executive Session (20 minutes)

Dr. Jennifer Cherry, Executive Director of Human Resources

11. Adjourn

ANOKA-HENNEPIN SCHOOLS

A FUTURE WITHOUT LIMIT

May 6, 2024

Dates to Remember

- 1. May 6** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**
2. May 8 Metro North Adult Basic Ed Graduation, ESC, 7:00 p.m.
3. May 9 CIAC, ESC, 5:30 p.m.
- 4. May 20** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**
5. May 29 Pathways Graduation, Pathways, 6:00 p.m.
6. May 29 Sandburg Regional High School Graduation, Anoka Technical College, 7:00 p.m.
7. May 30 Bridges Graduation, Bridges, Downtown Center, 12:30 p.m.
8. May 30 CIAC, ESC, 5:30 p.m.
9. May 30 A-H Technical High School Graduation, Anoka Technical College, 6:00 p.m.
10. May 31 River Trail Learning Center Program Completion, RTLCL, 12:30 p.m.
11. June 2 Andover High School Graduation, Mariucci Arena, 10:00 a.m.
12. June 2 Champlin Park High School Graduation, Mariucci Arena, 1:00 p.m.
13. June 2 Coon Rapids High School Graduation, Mariucci Arena, 4:00 p.m.
14. June 2 Blaine High School Graduation, Mariucci Arena, 7:00 p.m.
15. June 3 Anoka High School Graduation, Goodrich Field, 7:00 p.m.
16. June 5 CIAC, ESC, 5:30 p.m.
17. June 7 Staff Planning, No Students
- 18. June 10** **School Board Work Session, ESC, 5:30 p.m.**
19. June 17 Board Policy Committee, ESC, 4:30 p.m.
- 20. June 24** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**



Zach Arco
CO-CHAIR



Kacy Deschene
CO-CHAIR



Jeff Simon
CLERK



Matt Audette
TREASURER



Linda Hoekman
DIRECTOR



Michelle Langenfeld
DIRECTOR

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MINUTES OF MEETING
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 11
(Anoka-Hennepin School District)
STATE OF MINNESOTA

The School Board of Anoka-Hennepin Independent School District No. 11 held a meeting on **Monday, April 22, 2024**, at Sandburg Education Center, Anoka, Minnesota.

Co-Chair Kacy Deschene called the meeting to order and led the **pledge of allegiance**.

The following members were present: Zach Arco, Matt Audette, Kacy Deschene, Linda Hoekman, Dr. Michelle Langenfeld and Jeff Simon.

Jeff Simon motioned to approve the Board Agenda as presented. Michelle Langenfeld seconded. Motion passed.

The School Board recognized students and staff from the following groups and schools. Each of them was given a medal in honor of their achievements. Ashley Brown and Georgia Larson, IB/AP Coordinators at Champlin Park High School recognized the following Champlin Park IB and AP students. IB Diploma Candidates: Greta Cannon, Jasmin Higginbotham, Andrew Holingsworth, Ellie Krasean, Audrey Mochama, Connor Morari, Lydia Nyambane, Courtney Odonkor, Lolu Ogunleye, Sia Sewah, Jynx Taylor, Logan Thai and Evan Whipple. IB Career Program Certificate Candidates: Nasra Ali, Goldia Amedkudji, Gracey Bons, Abednego Browne, Zada Cardinal, Elizabeth Cuadra, Natalia Doe, Maya Foster, Mikayla Francis, Joy Geezay, Mira Gupta, Bailey Heideman, Linh Lam, Katie Lee, Zack Martinez, Layo Ogunleye, Kenny Xayamongkhon, Titus Yang and Deniah Yango. AP Scholars: Chloe R. Berrington, Vayda J. Foy, Zarek N. Hasib, Madison R. Hasselbring, Jasmin J. Higginbotham, Oliver L. LeMay, George Lieu, Elizabeth Mayor, Conner B. Morari, Nicolas D. Mus, Edin V. Nguyen, Christina Ogunleye and Christine T. Ogunleye. AP Scholars with Distinction: Greta L. Cannon, Andrew W. Hollingsworth and Abraham Nguyen. AB Scholars with Honor: Payton R. Almeroth, Addison J. Eernisse, Drew M. Hunter, Victoria P. Kahnke and Linnea A. Rens. Dr. Mary Wolverton, associate superintendent of elementary schools, recognized Heidi Kouba and team from Champlin-Brooklyn Park Academy, Michelle Zimmerman and team from Lincoln Elementary, Amy Oliver and team from Monroe Elementary and Diedre Bloemers and team from University Avenue Elementary, Aerospace, Children's Engineering and Science for the 2024 Merit Schools of Distinction awards. Co-Chair Kacy Deschene presented recognition of national volunteer recognition week.

CONSENT AGENDA

Jeff Simon moved and Co-Chair Arco seconded the motion to approve the following **consent agenda** items:

- a. Minutes** from the April 4 and 8, 2024, School Board work sessions.
- b. Personnel items** as follows:

RETIREMENTS

Name	Current or Most Recent Position	Last Date Employed
Kimberly Droegemueller	Dayton, School Office Supervisor	06/28/2024
Karen Fowler	S.T.E.P., Job Coach	09/30/2024
Keetha Graves-Brank	Andover High, School Office Supervisor	07/30/2024
Cindy Gray	Northdale Middle, Child Nutrition Assistant	04/12/2024

RESIGNATIONS, TERMINATIONS

Full Name (FL)	Current or Most Recent Position	Last Date Employed
Nadie Billmark	Jefferson, Teacher Speech Clinician	06/07/2024
Frank Caligiuri	ESC, Transportation Route Coord	04/10/2024
Melissa Courmia	ESC, Teacher SA-Coach	06/07/2024
Christopher Duschik	Crooked Lake, Teacher Grade 4	06/07/2024
Hailey Ek	Anoka Middle - FM, Teacher ASD (AutismSpectrum)	06/07/2024
Jennifer Juergens	Evergreen Park, Teacher ESL	06/07/2024
Brittany Knight	Verndale, Teacher Occup Therapist StrCal	05/10/2024
Jessica Lind	Monroe, Teacher Grade 1	06/07/2024
Ashley Quien	Hamilton, Teacher Grade 5	06/07/2024
Iroda Satymova	Champlin Park High, Teacher ESL	06/07/2024
Melinda Talamantes	Ramsey, Teacher Grade 4	06/07/2024
Taylor Zabel	Hamilton, Teacher Grade 2	06/07/2024
Sarah Zillmann	Johnsville, Teacher Grade 1	06/07/2024

LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Samantha Adamczak	Blaine High, ParaEducator Secondary	05/06/2024	05/10/2024
Kelli Anderson	Andover, Volunteer Services Coord PT	04/24/2024	05/10/2024
Asifa Asad	Jefferson, Child Nutrition Assistant PT	03/27/2024	05/03/2024
Robert Baker	ESC, B/G Maintenance Spec Maint	03/18/2024	04/19/2024
Michaela Borski	Blaine ECC, Teacher EC/SE	04/10/2024	05/10/2024
Christine Dahl	Northdale Middle, Teacher Grade 6	05/13/2024	06/07/2024
Stacie Day	Adams, Teacher Grade 5	03/19/2024	04/16/2024
Courtney Decowski	Andover, Teacher E/BD	07/01/2024	06/30/2025
Christopher Duschik	Crooked Lake, Teacher Grade 4	03/04/2024	03/22/2024
Christopher Duschik	Crooked Lake, Teacher Grade 4	04/12/2024	06/07/2024
Nancy Hager	Andover High, ParaEducator Spec Ed Cntr Base	03/20/2024	04/12/2024
Caitlin Hannasch	Hoover, Teacher Grade 4	03/27/2024	06/07/2024
Pamela Happke	ESC, Payroll Data Specialist	04/22/2024	05/08/2024
Kyle Herber	Wilson, Teacher Phys Ed Elementary	04/02/2024	04/19/2024
Amy Herring	Evergreen Park, Teacher Grade K	04/04/2024	06/07/2024
Alissa Houghtaling	Eisenhower, B/G Custodian	03/29/2024	04/12/2024
Lynn Jaeck	Coon Rapids Middle, Teacher SA-Achievement Coach	07/01/2024	06/30/2029
Vicki Johnson	ESC, Financial Data Specialist	04/02/2024	06/28/2024
Michelle Keenan	Champlin Park High, Teacher Academic Support	03/27/2024	04/10/2024
Kalina Keomanivong	Hoover, ParaEducator Elementary	04/10/2024	06/06/2024
Wendy Mauk	Anoka High, Child Nutrition Assistant FT	03/26/2024	04/12/2024
Wendy Mauk	Anoka High, Child Nutrition Assistant FT	04/15/2024	04/29/2024
Elise Mehan	Lincoln, Teacher Grade 1	04/04/2024	04/29/2024
Jamie Mevissen	ESC - Transportation, ParaEducator Bus	03/27/2024	08/05/2024
Katie Monson	Sunrise, Teacher Grade 1	07/01/2024	06/30/2025
Chelsea Nordhausen	Coon Rapids Middle, Child Nutrition Assistant PT	04/11/2024	04/12/2024
Katelyn Sjoquist	Eisenhower, ParaEducator Spec Ed Cntr Base	03/26/2024	05/03/2024
Hailey Skinner	Lincoln, Teacher Grade 1	04/10/2024	06/07/2024
Lisa Wicklund	ESC - Transportation, ParaEducator Bus Full Time	03/19/2024	06/06/2024

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Samantha Adamczak	Blaine High, ParaEducator Secondary	03/18/2024	05/03/2024
Thomas Ament	Roosevelt Middle, B/G Custodian	01/29/2024	04/05/2024
Jennifer Bowman	Coon Rapids Middle, Teacher Science	03/05/2024	05/22/2024
Terry Fisher	ESC, Educ Office Prof	03/26/2024	04/23/2024
Zachary Kam	Andover High, B/G Custodian Lead	03/06/2024	04/12/2024
Sandra LaChance	ESC, Emp Data Sys Integration Spec	03/18/2024	04/05/2024
Karan Murphy	Champlin Park High, ParaEducator Spec Ed Cntr Base	02/29/2024	04/30/2024

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Samantha Olson	Hamilton, Teacher ABS (AcadBehav)	01/08/2024	05/31/2024
Asia Paulus	Northdale Middle, Teacher Grade 6	03/18/2024	05/20/2024
Amber Peterson	Dayton, ParaEducator Special Education	04/01/2024	05/17/2024
Sean Peterson	ESC, B/G Grounds	01/25/2024	04/05/2024
Ethan Scheibe	Blaine High, Teacher English	04/30/2024	05/03/2024
Linda Yang	CED - ECFE, ECFE Cultural Liaison	02/22/2024	04/12/2024

SABBATICALS

Full Name	Current or Most Recent Position	LOA Start	LOA End Date
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This section returned no records

APPOINTMENTS

20240422 1

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
Elementary					
Amelia Eveland	Lincoln, Teacher Grade 1 LTS	04/12/2024	Bachelors/1	0.2139	\$10,255
Diane Polzin	Evergreen Park, Teacher Grade K LTS	04/04/2024	Masters+60/24	0.2460	\$21,503
Evelyn Smith	Hoover, Teacher Grade 4 LTS	03/27/2024	Bachelors/1	0.2781	\$13,331

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
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Secondary

This section returned no records

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
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Special Education

This section returned no records

Name	Current or Most Recent Position	Effective Date	Days	Salary
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Administrative

This section returned no records

c. Cash Disbursements Report

Fund No.	Description	Amount
	Checks	\$ 5,312,601.31
01	General	4,934,302.98
02	Food Service	86,071.99
04	Community Service	138,717.06
06	Building Construction	151,369.36
07	Bond & Interest K-12	500.00
20	Health-Self Insurance	1,639.92
21	Dental-Self Insurance	-
22	Work. Comp.-Self Insurance	-
47	OPEB Debt Service	-
	Electronic Payments	\$ 26,457,858.83
01	General	19,671,457.59
02	Food Service	309,436.46

04	Community Service	628,638.21
06	Building Construction	-
07	Bond & Interest K-12	-
20	Health-Self Insurance	5,132,969.48
21	Dental-Self Insurance	615,649.43
22	Work. Comp.-Self Insurance	99,707.66
47	OPEB Debt Service	-
	ACH Payments	\$ 8,889,550.25
01	General	7,845,008.51
02	Food Service	655,919.31
04	Community Service	100,073.84
06	Building Construction	40,009.59
07	Bond & Interest K-12	-
20	Health-Self Insurance	235,360.00
22	Work. Comp.-Self Insurance	13,179.00
	P-Card	\$ 201,481.37
01	General	170,469.23
02	Food Service	1,822.92
04	Community Service	24,012.31
06	Building Construction	-
20	Health-Self Insurance	5,176.91
	TOTAL DISTRICT	\$ 40,861,491.76

d. Cash Balance Report

ANOKA HENNEPIN DISTRICT NO. 11
MONTHLY CASH BALANCES - FY24

	GENERAL 01-101	FOOD SERVICE 02-101	COMMUNITY SERVICE 04-101	BUILDING CONSTRUCTION 06-101 ¹	DEBT SERVICE 07-101	EMP BENE HEALTH 20-101	EMP BENE DENTAL 21-101	EMP BENE WORK COMP 22-101	OPEB DEBT SERVICE 47-101	TOTAL CASH	CASH INVESTMENTS	BUILDING CONSTRUCTION INVESTMENT	SCHOLARSHIP INVESTMENT	TOTAL ALL BALANCES	FY23 Total All Balances (1 year ago comparison)
07/01/23	167,625,306	9,661,551	12,168,757	(2,844,745)	9,201,166	24,002,428	3,225,038	2,287,027	1,304,644	226,631,172	10,000,000	16,854,844	712,365	254,198,381	273,086,188
07/31/23	137,645,718	9,351,636	11,562,339	(619,251)	6,724,711	17,724,437	2,897,721	2,104,797	1,381,049	188,773,157	10,000,000	13,071,820	688,427	212,533,404	241,851,628
08/31/23	168,372,920	9,385,665	11,533,868	(2,681,823)	6,325,755	14,225,288	2,294,219	2,066,908	1,358,476	212,881,277	10,000,000	13,124,816	509,804	236,515,897	271,684,755
09/30/23	185,170,574	8,882,238	13,083,758	(4,131,880)	6,329,633	14,920,089	2,548,666	2,067,015	1,358,523	230,228,616	10,000,000	13,131,309	464,430	253,824,355	276,894,445
10/31/23	184,238,524	8,296,287	12,969,484	(7,425,653)	9,023,567	17,058,314	2,435,497	2,094,463	1,748,359	230,438,843	10,000,000	13,131,309	446,296	254,016,449	275,084,581
11/30/23	164,478,148	10,589,218	13,327,202	(7,902,901)	11,970,274	20,202,785	2,693,195	2,013,482	2,174,822	219,546,225	10,000,000	13,196,500	429,633	243,172,357	257,537,703
12/31/23	161,912,058	11,108,168	13,971,533	(73,950)	13,038,557	22,773,895	2,978,750	2,002,416	2,328,601	230,040,028	0	5,348,208	408,720	235,796,957	252,577,026
01/31/24	162,017,498	11,260,191	13,564,667	(150,818)	3,699,494	24,468,681	2,837,702	1,644,399	522,283	219,864,096	0	5,373,138	438,147	225,675,381	234,692,903
02/28/24	179,211,191	11,007,575	12,553,732	(130,841)	3,699,494	25,203,732	2,997,432	1,539,213	522,283	236,603,810	0	4,982,259	480,389	242,066,458	235,614,483
03/31/24	143,200,959	12,122,025	11,434,402	536,103	3,698,994	26,854,861	2,956,850	2,597,873	522,283	203,924,349	0	4,993,740	547,310	209,465,399	244,290,684
04/30/24										0				0	
05/31/24										0				0	
06/30/24										0				0	

¹ Building Construction Fund is negative because funds are transferred from the Building Construction investment account on a reimbursement basis.

e. Donations & Scholarship Report.

DATE	DONOR	DONEE	PURPOSE	TYPE	AMOUNT
03/18/24	A.P.T.C.O	Andover Elem	Gr K Welcome Night	General	802.50
03/11/24	Adams Parent Advisory Council	Adams Elem	Boogie Boards	General	400.00
03/11/24	American Online Giving Foundation	Adams Elem	School Supplies	General	50.00
03/11/24	American Online Giving Foundation	McKinley	Misc. Supplies	General	58.26
03/20/24	American Online Giving Foundation	University Elem	Supplies, paper, Cardstock, Etc.	General	122.12
03/27/24	Andover Alpine Ski Booster Club	ADVHS	Alpine Ski Bus	General	9,000.00
04/08/24	Andover HS Dance Team Boosters	Andover HS	Dance Team program use, Fall uniforms	General	5,000.00
03/27/24	Andover Huskies Baseball Boosters	Andover HS	BSN- Baseball	General	742.00
03/18/24	Anoka Boys Lacrosse Boosters	AHS Boys lacrosse	New Helmets	General	5,950.00
03/20/24	Anonymous	AHS	Boys Track Supplies	General	100.00
03/20/24	Artech Holding Limited	CRHS	Band/Choir	General	25.00
03/20/24	Artech Holding Limited	CRHS	Band/Choir	General	32.00
03/20/24	Bengal Touchdown Club	BHS	Football Helmets & Shoulder Pads	General	10,000.00
04/08/24	Blaine HS Ski Booster Club	BHS	Alpine Ski Bus	General	8,550.00
03/18/24	Blaine Youth Hockey	Sand Creek Elem	GR 5 Long Lake Field Trip	General	2,500.00
03/18/24	Brookside PTO	Brookside Elem	Bathroom Mirror for Health Office	General	195.18

02/29/24	CAF	Dayton Elem	School/student supplies as needed	General	10.00
02/29/24	CAF	Jackson MS	Student Materials	General	80.00
04/08/24	CAF	Dayton Elem	Supplies as needed	General	15.00
03/18/24	CAF America	Jackson MS	Student materials	General	4.00
03/18/24	Cardinal Hockey Red Line Club	CRHS Boys Hockey	Bus for Mankato trip	General	1,945.63
04/08/24	Carolyn & John Collins	Monroe Elem	Childrens book end of year student giveaway	General	2,500.00
03/27/24	Champlin Park Theatre Assoc.	CPHS	Winter Play	General	400.00
03/20/24	Champlin Park Theatre Assoc.	CPHS	Theater Program Equipment	General	1,400.00
03/18/24	Charities Aid Foundation	BHS	General School Supplies	General	20.00
03/18/24	Charities Aid Foundation	Rum River Elem	Student/General Supplies	General	10.00
03/18/24	Charities Aid Foundation	Andover Elem	Classroom Supplies	General	20.00
03/18/24	Charities Aid Foundation America	Eisenhower Elem	Student Incentives	General	10.00
03/18/24	Charities Aid Foundation America	Blaine HS	General School Supplies	General	40.00
03/18/24	Charities Aid Foundation America	Anoka MS	Non Instructional Supplies	General	10.00
03/18/24	Charities Aid Foundation America	Anoka MS	Non Instructional Supplies	General	20.00
03/27/24	Charities Aid Foundation America	CPHS	Athletics	General	4.00
03/11/24	Charities Aid Foundation America C/O Cybergrants LLC	BHS	ASL Club	General	66.00
02/29/24	Charities Aid Foundation America C/O Cybergrants LLC	Andover HS	General Supplies	General	78.00
03/18/24	Corpay Wild Ones Natural Landscapers	Anoka MS	Pollinator Garden	General	500.00
03/18/24	CPHS Boys Swim & Dive Team	Champlin Park HS	Swimming Equipment	General	157.55
02/29/24	David Madden	Step Automotive	Classroom Instruction	General	298.00
03/15/24	David Meberg	BHS	Split Between Boys & Girls Cross Country	General	4,880.00
04/08/24	Dayton Elem PTO	Dayton Elem	2nd Grade field trip to MN zoo	General	400.00
02/29/24	Expedition Credit Union	Compass Programs	Feed Community Volunteers	General	500.00
02/29/24	Gerad Molstad	Step Automotive	Classroom Instruction	General	50.00
03/27/24	Greater Horizons	Dayton Elem	Supplies & materials as needed	General	60.00
04/08/24	Ham Lake Lions	Compass Program	Team Building	General	1,400.00
03/11/24	Hospitality MN Educ Foundation	CRHS	Student text books, activity books, teacher resources	General	2,500.00
04/08/24	Janeen Burrow	Morris Bye Elem	4th grade Bus to feed my starving children	General	250.00
03/18/24	Johnsville PTO	Johnsville Elem	GR 1 Works Museum Fieldtrip	General	1,698.42
03/18/24	Johnsville PTO	Johnsville Elem	GR 2 Science Museum Fieldtrip	General	1,897.37
03/11/24	M. Westerberg	AHS	English Department use with Students	General	1,000.00
03/18/24	Madison PTO	Madison Elem	4th grade Admission	General	244.25
03/18/24	Merica LLC	AHS Choir	Projects/Field Trips	General	2,000.00
04/08/24	Mighty cause Charitable Foundation	Oxbow Creek Elem	Student Supplies	General	145.00
03/11/24	Northwest Suburban Conference	CRHS	Pencils for NWSC District Music Festival	General	85.82
03/18/24	Northwest Suburban Conference	CRHS Music Dept	Use for costs related to performances, Etc.	General	500.00
02/29/24	Ramsey PTO	Ramsey Elem	School Wide field trip/ Benefit all students	General	4,850.00
04/08/24	Scholastic Inc.	Brookside Elem	Books for Media Center	General	232.22
03/18/24	Sean Beggin	Step Automotive	Classroom Instruction/Car Maintenance	General	1,500.00
03/18/24	Snap Mobile Inc	Andover HS	Admin Supplies	General	250.00
03/11/24	The Blackbaud Giving Fund	CPHS	Student Recognition	General	50.00
03/11/24	The Blackbaud Giving Fund	OVMS	Student Incentives & Recognition	General	40.00
03/11/24	The Blackbaud Giving Fund	CBPA	Supplies for school	General	20.00
03/18/24	The Blackbaud Giving Fund	Andover Elem	Classroom Supplies	General	25.00
03/18/24	The Blackbaud Giving Fund	Champlin Park HS	Student Recognition	General	70.00
03/18/24	The Blackbaud Giving Fund	Champlin Park HS	Student Recognition	General	104.50
03/18/24	The Blackbaud Giving Fund	Sand Creek Elem	K5 Classroom Supplies	General	150.00
03/18/24	The Blackbaud Giving Fund	CRHS	General Supplies	General	100.00
03/20/24	The Blackbaud Giving Fund	OVMS	Student incentives & recognition	General	80.00
03/27/24	The Blackbaud Giving Fund	Dayton Elem	Supplies & materials as needed	General	88.00
03/27/24	The Blackbaud Giving Fund	CPHS	Student Recognition	General	40.00

03/27/24	The Blackbaud Giving Fund	OVMS	Student incentives & recognition	General	40.00
03/18/24	Lia & David Staples	CRHS Theatre	Production related costs for play/musicals	General	100.00
03/20/24	Project Lead the Way	CRHS	Biomed & Engineering Program Expansion	General	10,000.00

*MATERIAL, EQUIPMENT, OR LABOR DONATION

TOTAL

\$ 86,465.82

SCHOLARSHIP DONATIONS

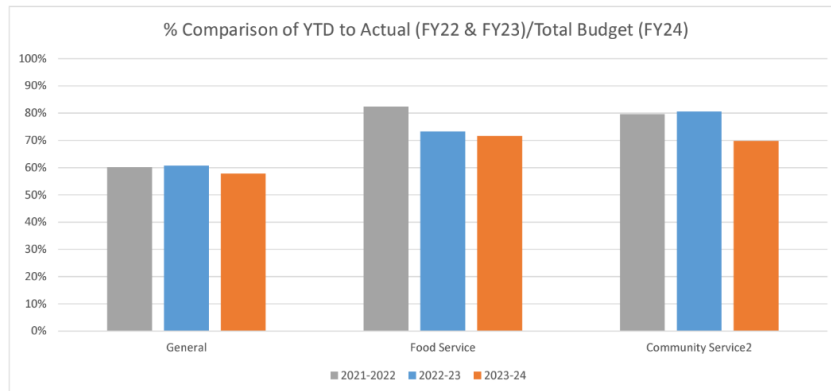
DATE	DONOR	DONEE	PURPOSE	TYPE	AMOUNT
03/11/24	A.P.T.C.O.	Andover HS	Bill Gallagher Memorial Scholarship	Scholarship	1,000.00
04/01/24	Andover Band Boosters	Andover HS	Andover Band Boosters Scholarship	Scholarship	1,500.00
04/01/24	Andover Band Boosters Teri Mattson Memorial	Andover HS	Andover Band Boosters Organization/Teri Mattson Memorial Scholarship	Scholarship	500.00
03/26/24	Andover Baseball Association	Andover HS	Andover Baseball Association Scholarship	Scholarship	1,000.00
04/01/24	Andover Boys Soccer Boosters	Andover HS	Andover Boys Soccer Boosters Scholarship	Scholarship	500.00
03/26/24	Andover Center Ice Club	Andover HS	Andover Center Ice Club Scholarship	Scholarship	2,000.00
03/11/24	Andover Cross Country Running	Andover HS	Andover Cross Country Running Scholarship	Scholarship	1,000.00
03/11/24	Andover Football Association	Andover HS	Andover Football Association Scholarship	Scholarship	22,500.00
04/01/24	Andover Girls Lacrosse Booster	Andover HS	Andover Girls Lacrosse Booster Scholarship	Scholarship	1,500.00
03/26/24	Andover Girls Soccer Booster Club	Andover HS	Andover Girls Soccer Boosters Scholarship	Scholarship	1,500.00
04/01/24	Andover High School Boys Volleyball	Andover HS	Andover HS Boys Volleyball Scholarship	Scholarship	2,400.00
04/01/24	Andover HS Drama Parents Org. Inc	Andover HS	Andover High School Drama Parents Org. Inc Scholarship	Scholarship	3,500.00
03/11/24	Andover Huskies Baseball Boosters	Andover HS	Andover Huskies Baseball Booster Club Scholarship	Scholarship	1,000.00
03/11/24	Andover Wrestling Club	Andover HS	Andover HS Wrestling Scholarship - Andover Wrestling Club	Scholarship	1,750.00
03/26/24	Angell, Marc & Joan	Andover HS	Oak View MS Scholarship-Angell, Marc & Joan Anoka Men's Golf Club Joe Sharp Memorial Scholarship	Scholarship	1,600.00
03/26/24	Anoka Golf Club Inc.	Anoka High School	Anoka Hennepin Credit Union Scholarship	Scholarship	1,000.00
03/11/24	Anoka Hennepin Credit Union	Champlin Park HS	AHEM Scholarship	Scholarship	500.00
03/26/24	Anoka Hennepin Education MN	Regional/Technical HS	AHESPA Scholarship	Scholarship	500.00
03/11/24	A-H Elem Secondary Principals Assoc	Andover HS	AHESPA Scholarship	Scholarship	1,000.00
03/11/24	A-H Elem Secondary Principals Assoc	Champlin Park HS	AHESPA Scholarship	Scholarship	1,000.00
03/11/24	Anoka Ramsey Athletic Association Youth Football	Anoka High School	Anoka Ramsey Athletic Association Youth Football Scholarship	Scholarship	1,000.00
04/01/24	Anoka Tornados Baseball Boosters	Anoka High School	Anoka Tornados Baseball Boosters Scholarship	Scholarship	500.00
03/26/24	Bennett, Joann	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	1,000.00
03/11/24	Blake, Jill	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	100.00
03/26/24	Brown, Berley & Babette	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	100.00
03/11/24	Burke, Tim & Sheila	Anoka High School	Pat Burke Scholarship-Burke, Tim & Sheila	Scholarship	1,000.00
03/26/24	Champlin Park Rebels Boys Hoops Boosters	Champlin Park HS	Champlin Park Rebels Boys Hoops Boosters Scholarship	Scholarship	1,500.00
04/01/24	Champlin Park Traveling Basketball	Champlin Park HS	Champlin Park Traveling Basketball Scholarship	Scholarship	2,000.00
03/26/24	Chojnacki, Kathryn	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	150.00
03/11/24	CPHS Boys Hockey Booster Club	Champlin Park HS	CPHS Boys Hockey Booster Club Scholarship	Scholarship	1,000.00
03/11/24	DeLong, Pete	Champlin Park HS	Anoka-Hennepin Apple Core MUG Scholarship	Scholarship	500.00
03/26/24	Falink, Bruce	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	100.00
03/26/24	Fischer, Thomas	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	50.00
03/26/24	Gronewold, Larry	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	500.00
03/11/24	Ham Lake Chamber of Commerce	Andover HS	Ham Lake Chamber of Commerce Scholarship	Scholarship	1,500.00
03/26/24	Johnson, Lucinda & Jeff	Champlin Park HS	Barb Wiehle Memorial Scholarship	Scholarship	500.00
04/01/24	Kopp Family Foundation	Andover HS	Kopp Family Foundation Scholarship	Scholarship	3,000.00
04/01/24	Kopp Family Foundation	Anoka High School	Kopp Family Foundation Scholarship	Scholarship	2,500.00
04/01/24	Kopp Family Foundation	STEP	Kopp Family Foundation Scholarship	Scholarship	2,500.00
03/26/24	Kottkes Bus Service Inc	Andover HS	Kottkes Bus Service Inc Scholarship	Scholarship	500.00
03/11/24	McSherry, John & Katherine	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	25.00
03/11/24	Mercy Hospital Medical Staff	Champlin Park HS	Mercy Hospital Medical Staff Scholarship	Scholarship	600.00
03/11/24	Mitshulis, Theodore	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	50.00
03/11/24	Monroe Elementary PTO	Champlin Park HS	Monroe Elementary PTO Scholarship	Scholarship	750.00
03/11/24	Neary, Colleen	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	25.00

04/01/24	Neu Family - Neu, Corey	Champlin Park HS	Neu Family Scholarship - Neu, Corey	Scholarship	1,000.00
03/26/24	New Creations Childcare & Learning Ctr	Anoka High School	New Creations Childcare & Learning Ctr Scholarship	Scholarship	500.00
03/11/24	Nitzberg, Kevan & Laurie	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	50.00
03/26/24	Oxbow Creek Home & School Assoc	Champlin Park HS	Oxbow Creek Home & School Assoc Scholarship	Scholarship	500.00
03/26/24	Premier Banks	Andover HS	Premier Banks Scholarship	Scholarship	1,000.00
03/11/24	Champlin Brooklyn Park Academy PTO	Champlin Park HS	Champlin Brooklyn Park Academy PTO Scholarship	Scholarship	1,500.00
03/11/24	Rebels Lacrosse Booster Club	Champlin Park HS	Rebels Lacrosse Booster Club Scholarship	Scholarship	500.00
03/11/24	Rum River Assoc of Families & Teachers	Andover HS	Rum River Elementary Scholarship - Rum River Assoc of Families & Teachers	Scholarship	1,500.00
03/26/24	Sannerud, Savarese & Assoc PA	Andover HS	Sannerud, Savarese & Assoc PA Scholarship	Scholarship	500.00
03/26/24	Sieben, Randy & Michelle	Anoka High School	Diane Gronewold Memorial Art Scholarship	Scholarship	30.00
03/11/24	Steve Smith Memorial	Champlin Park HS	Steve Smith Memorial Scholarship-Champlin Park Diamond Club	Scholarship	500.00
03/11/24	Talbot, Ralph	Anoka High School	Anoka Lions Club Buster Talbot Scholarship	Scholarship	1,000.00
03/11/24	The Bank of Elk River	Anoka High School	The Bank of Elk River Scholarship	Scholarship	2,000.00
03/26/24	The Connexus Energy Foundation	Andover HS	The Connexus Energy Foundation Scholarship	Scholarship	4,000.00
03/26/24	The Connexus Energy Foundation	Anoka High School	The Connexus Energy Foundation Scholarship	Scholarship	5,000.00
				SCHOLARSHIP TOTALS	<u>88,280.00</u>
				TOTAL DONATIONS	<u>\$174,745.82</u>

f. Monthly Revenue & Expenditures.

Anoka-Hennepin ISD #11
Statement of Revenues
For the month ended March 31, 2024

Fund	Month to Date	Year to Date	Budget	FY23 YTD is % of Budget FY21 & FY22 YTD is % of Actual		
				2023-24	2022-23	2021-2022
General	30,604,973	356,897,412	617,825,830	58%	61%	60%
Food Service	2,899,364	19,189,896	26,803,221	72%	73%	82%
Community Service ²	1,199,642	19,325,047	27,718,687	70%	81%	80%
Building Construction ¹	11,480	356,012	20,000	1780%	44511%	2%
Debt Service	-	9,580,022	15,394,194	62%	64%	58%
Trust	-	-	750,000	0%	0%	0%
Total All Funds	\$ 34,715,460	\$ 405,348,389	\$ 688,511,932	59%	62%	62%

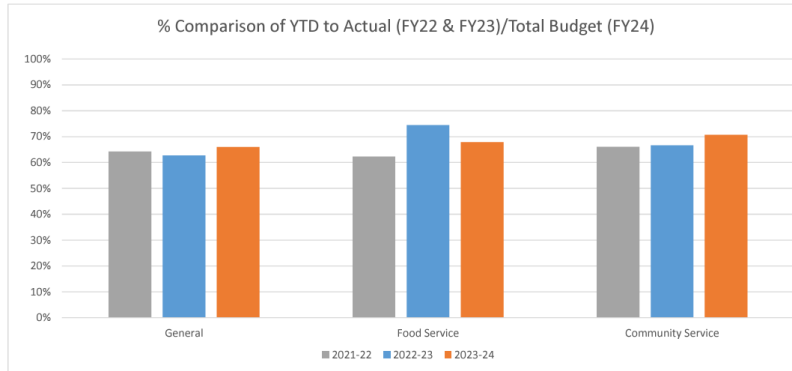


¹Conservative budgeting

²Timing of IDEAS payment

Anoka-Hennepin ISD #11
Statement of Expenditures
For the month ended March 31, 2024

Fund	Month to Date	Year to Date	Budget	FY23 YTD is % of Budget		
				FY21 & FY22 YTD is % of Actual		
				2023-24	2022-23	2021-22
General						
Salaries & Benefits	53,620,729	314,048,742	498,124,467	63%	61%	62%
Purchased Services ¹	8,624,244	44,028,421	57,920,406	76%	68%	63%
Supplies ²	845,996	15,570,631	25,741,355	60%	73%	82%
Capital Expenditures ³	3,099,830	27,866,453	25,118,614	111%	67%	107%
Other Exp & Transfers ⁴	212,800	1,276,099	4,058,066	31%	41%	34%
Total General Fund	\$ 66,403,598	\$ 402,790,346	\$ 610,962,908	66%	63%	64%
Food Service	1,785,821	16,580,718	24,429,676	68%	74%	62%
Community Service	2,305,793	19,390,288	27,419,770	71%	67%	66%
Building Construction ⁵	(666,944)	7,622,530	8,850,000	86%	53%	72%
Debt Service	500	15,442,203	15,444,303	100%	100%	100%
Trust	-	-	750,000	0%	0%	0%
Total All Funds	\$ 69,828,768	\$ 461,826,084	\$ 687,856,657	67%	64%	65%



¹Special Ed Transportation and PSEO increases
²Timing of wireless project in PY
³Timing of Facility upgrades
⁴Change of Insurance Provider in PY
⁵Timing of construction projects

- g.** Approved Policy 528.0 Student Parental, Family and Marital Status Nondiscrimination.
 - h.** Approved MSHSL Cooperative-Boys Hockey between Coon Rapids High School and Spring Lake Park High School for 2024-25 school year.
 - i.** Approved 2024 Property, Liability and Cyber Insurance Renewal Proposal.
 - j.** Approved IB Biology Instructional Materials Purchase for Champlin Park High School.
 - k.** Approved AP Calculus Textbook Adoption for 2024-25 School Year.
 - l.** Approved IB Chemistry Textbook Purchase for Champlin Park High School.
 - m.** Immunization Exclusions—names and specifics are not included because of data privacy.
- Motion passed.

The School Board received testimony from Tiffany Strabala, Mai Vang, Brett Ortler, Coral Weber, Plou Yang, Val Holthus, Pahchie Vang, Katie Hale, Ishmael Kamara, Evan Whipple, Amelia Eric, Sarah Garrett, Jasmin Higginbotham, Carson Johnson, Kendall Qualls, Abedrego Brown, Marti Biegler, Goldia Amekudji, Kofi Montzka, Aaron Peterson, Shannon Fletcher, Laurie Thompson, Scott Coggins, Stan Osmundson, Charity Chirpicon, Mabel Gauslin, George Bush, Varney Kiawu, Jr., Ruth Webster, Niko Johnson, Bellamy John, Kris Hora, Bo (Haley Heubner), Nehemiah Garley, Makenna Aune, Tim Mohr, Alex Moe, Corwin Bradferd, Bailey Bradford, Kailez Campbell, Scott Price, Nathan Birch, Charles Knealing, Chuck Blair, Michele Weitzel, Joshua Wruck, Daniel Hoffman, Abbey Payeur, Jenny Pha Vang, Thuba Nguyen, Erika Ruch, Amina Mohamed, Char Snyder, Steve Pape, and Paul Scott.

Superintendent McIntyre gave a report to the Board and reviewed the Board calendar. Over 120 student grown varieties of perennials, annuals, vegetables, herbs and annual grasses are on sale to the public during the annual Champlin Park High School Plant sale. The sale is set for Tuesday, May 7 from 6 a.m. to 7 p.m., Wednesday, May 8 from 7 a.m. to 6 p.m., and Thursday, May 9 from 7 a.m. to 3 p.m. in the school greenhouse. The lights are shining bright on students in auditoriums across the district as theater productions are in full swing for this upcoming weekend. Productions include Andover

Theatre's production of Freaky Friday, Blaine brings back Danny and Sandy with their production of Grease, Champlin Park goes under the sea with their production of The Little Mermaid, Don't stop the presses for the Coon Rapids production of Newsies or the Anoka Middle School for the Arts production of Newsies, Jr. Additional information for dates and times and links for tickets are posted in the news section of the ahschools.us website. The City of Coon Rapids recognized the Anoka-Hennepin School District with an Earth Month Sustainability Award at its regular City Council meeting on April 2. Greg Cole, district Chief Operations Officer, accepted the award from Mayor Jerry Koch on behalf of Anoka-Hennepin. The district was recognized for its sustainability efforts with the installation of solar panels at Adams and Hoover elementary schools. The projected energy utility savings for these schools range from 10-25% annually at each site over the next 20 years. After 20 years, the district will own the solar panels outright and realize 100% of the energy savings generated by the solar panels. Anoka High School graduate and longtime Blaine High School teacher/coach Dave Nelson joined the Minnesota State High School League's Hall of Fame as part of the Class of 2024. One of Minnesota's top high school football coaches, Nelson compiled a 152-50 record at Blaine High School from 1978 to 2001, including 10 conference championships, eight section titles, four Prep Bowl appearances and a state championship in 1988. Nelson then moved on to coach at Minnetonka, where he led the Skippers to their first state championship in 2004 and a runner-up in 2017. He finished with 267 combined victories.

The School Board took actions regarding employees and positions in the district in relation to a reporting timeline needed to comply with contracts and state requirements. Matt Brain, Director of Employee Services, presented two resolutions for approval.

**RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF TEACHING
CONTRACTS OF PROBATIONARY TEACHERS**

WHEREAS, the following persons are probationary teachers in Anoka-Hennepin Independent Schools,

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, there has been a reduction in student enrollment and,

WHEREAS there are other appropriate reasons and,

WHEREAS, said recommendations have been received and considered by the School Board,

Awcock, Zoe J	Mississippi
Cagle, Christina L	Champlin Bklyn Pk
Fenton, Barbara P	Champlin Bklyn Pk
Frank, Miranda L	Champlin Park High
Gable, Dennis L	Jackson Middle
Johansen Huffman, Nancy L	Riverview ECC
Sutton, Maya C	Mississippi

BE IT RESOLVED by the School Board of Anoka Hennepin Schools that pursuant to Minnesota Statute

the resolution was approved by roll call on April 22, 2024.

Whereupon said resolution was declared duly passed and adopted on a 6-0 vote.

Jeff Simon

Clerk of the Board

The School Board took action to approve the following resolution on a unanimous vote. The action is considered a routine matter conducted annually by the board.

**RESOLUTION TO RESCIND THE INCLUSION OF CERTAIN TEACHERS'
NAMES IN RESOLUTION TERMINATING PROBATIONARY TEACHERS**

WHEREAS the School Board of Anoka-Hennepin Independent School District No. 11 adopted a resolution to terminate the teaching contract(s) of the following probationary teacher(s) at the close of the 2023-24 school year pursuant to Minnesota Statute §122A.40, Subdivision 5,

BE IT RESOLVED that the following name(s) be rescinded from the resolution to terminate probationary teacher(s) effective at the close of the 2023-2024 school year.

Berglund, Stephanie A	Sand Creek
Beyer, Natalie A	Oxbow Creek
Griffin, LaDeva T	Morris Bye
Hale, Timothy C	Anoka High
Higgins, Jessica L	Adams
Koland, Kimberly A	Madison
Kucksdorf, Alyssa R	Coon Rapids High
Lukan, Madeline J	Sunrise
Malewicki, Alicia M	Coon Rapids Middle
Peterson, Paige E	Hamilton
Rasmussen, Justin D	Champlin Bklyn Pk
Skirka, Andrew D	Oxbow Creek

BE IT RESOLVED by the School Board of Anoka Hennepin Schools that pursuant to Minnesota Statute the resolution was approved by roll call on April 22, 2024.

Whereupon said resolution was declared duly passed and adopted on a 6-0 vote.

Jeff Simon

Clerk of the Board

Merle Waters, CFA, senior vice president at Wells Fargo Bank, provided an overview of the district's trust investment fund performance and historical overview of the fund. Resources from this account are used to satisfy obligations of the district in regard to Other Post Employment Benefits (OPEB). Waters highlighted how past decision-making by the School Board and investment portfolio investment decisions have provided financial stability.

Michelle Vargas, chief financial officer, presented an amended budget for the current school year for School Board consideration. This is considered a routine business action and a necessary step for stewardship in financial management. The mid-year adjustment updates student enrollment and updates revenues and expenditures based on prior year actuals and current year trends. The recommendation adjusts general fund revenue by \$21,671,231 or 3.5% and increases revenue by \$34,839,646 or 4.0%. The unassigned fund balance is projected at 10.1% of expenditures, within school board policy

guidelines. Jeff Simon motioned to approve the FY24 Amended Budget as presented in Appendix Q. Dr. Langenfeld seconded. Motion passed on a 5-1 vote with Audette voting no.

Michelle Vargas, chief financial officer, presented a preliminary FY25 general budget timeline for decision making and a series of financial planning assumptions for the district. A conservative revenue and expenditure forecast will serve as the foundation of budgeting based on uncertainty with state funding support. Vargas presented three funding scenarios under consideration from the legislature and governor and their impact on the district’s financial situation. The School Board will consider approval at a future meeting.

Todd Mensink, director of labor relations and benefits, provided the School Board with an overview of the 2024-25 health insurance options and rates. Final approval will be considered by the School Board at a future meeting.

Dr. Jennifer Cherry, executive director of human resources, presented to the School Board the Anoka-Hennepin special education supervisor 2023-25 master agreement for approval. The agreement includes a 3% salary schedule increase in both years along with additional stipends, retirement match pay and medical insurance contributions. The settlement is within budget authority provided by the school board. Dr. Michelle Langenfeld motioned to approve the Special Education Supervisors Association 2023-25 Master Agreement as presented. Co-Chair Arco seconded. Motion passed on a 6-0 vote.

Dr. Jennifer Cherry, executive director of human resources, provided the School Board with an update on the status of negotiations for employee groups consistent with Board Policy 209, Negotiations Code of Ethics. The presentation included an overview of the status of negotiations with the district’s bargaining groups and policy groups.

Co-Chair Kacy Deschene highlighted the Annual Staff Recognition event that was held on April 16 and thanked the team who coordinated and all the staff who attended for their dedication and service. She attended the American Indian Education PowWow at Champlin Park High School on Sat., April 13. It was an amazing event and fun to see communities come together from surrounding districts to celebrate our American Indian students.

Co-Chair Kacy Deschene recessed the meeting at 10:54 p.m. Jeff Simon moved and Matt Audette seconded the motion to adjourn the meeting. Motion passed.

Jeff Simon, Clerk
Anoka-Hennepin Independent School District No. 11

Co-Chair Kacy Deschene

Prepared by: Debbie Koffski, CPS
Recorder

Approved: _____

**MINUTES OF MEETING
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 11
(Anoka-Hennepin School District)
STATE OF MINNESOTA**

The School Board of Anoka-Hennepin Independent School District No. 11 held a work session on **Tuesday, April 23, 2024**, at the Educational Service Center, Anoka, Minnesota.

Co-Chair Kacy Deschene called the meeting to order at 5:30 p.m.

The following members were present: Zach Arco, Matt Audette, Kacy Deschene, Linda Hoekman, Michelle Langenfeld, and Jeff Simon.

Jeff Simon motioned to approve the Board Agenda. Matt Audette seconded. Motion passed on a 6-0 vote.

The work session then continued with the following agenda item: FY25 Budget Considerations.

Co-Chair Deschene recessed the meeting at 11:01 p.m. Jeff Simon moved and Zach Arco seconded the motion to adjourn the meeting. Motion passed.

Jeff Simon, Clerk
Anoka-Hennepin Independent School District No. 11

Kacy Deschene, Co-Chair

Prepared by: Debbie Koffski, CPS
Recorder

Approved: _____

APPENDIX B

20240506

1

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

RETIREMENTS

Name	Current or Most Recent Position	Last Date Employed
Mark Milbauer	Anoka High, Teacher English	06/14/2024

RESIGNATIONS, TERMINATIONS

Full Name (FL)	Current or Most Recent Position	Last Date Employed
Susan Ashton	RiverTrail Learning Ctr, Teacher BIS (Behavior Int Sp)	06/07/2024
Rachel Bausman	Blaine High, Teacher Business	06/30/2024
Paige Beebe	Blaine High, Teacher Math	06/07/2024
Deanne Edlefsen	Adams, Asst Principal Elem 10 Month	06/30/2024
Adam Goehner	Champlin Park High, Teacher Math	06/07/2024
Ricardo Layne	RiverTrail Learning Ctr, Teacher ABS (AcadBehav)	06/07/2024
Stephanie Lazarz	Ramsey, Teacher Grade 1	06/07/2024
Meagan Loken	Verndale, Teacher EC/SE Stretch Calendar	06/28/2024
Arika Nyhus	Champlin Park High, Teacher Science	06/07/2024
Nicole Page	Jackson Middle, Teacher DD	06/07/2024
Iroda Satymova	Champlin Park High, Teacher ESL	04/19/2024
Kayla Schroeder	Champlin Park High, Teacher ABS (AcadBehav)	06/07/2024
Aaron Shackle	ESC-Special Ed, Teacher Adapt Phy Ed	06/07/2024
Andrew Skirka	Oxbow Creek, Teacher Grade 2	06/07/2024
Michael Wachholz	ESC, Enterprise Network Engineer	06/28/2024
Julie Wood	Johnsville, Teacher E/BD	06/07/2024

APPENDIX B

20240506

1

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Mark Blackwell	Brookside, B/G Custodian 2nd shift	06/11/2024	08/06/2024
Sherry Boike	Northdale Middle, ParaEducator Spec Ed Cntr Base	04/01/2024	06/06/2024
Elizabeth Brossart	Jackson Middle, Teacher English	04/26/2024	06/07/2024
Elizabeth Brossart	Jackson Middle, Teacher English	07/01/2024	06/30/2025
Michael Egnash	ESC, B/G Warehouse	05/30/2024	09/03/2024
Cadenn Happke	Blaine High, B/G Custodian 2nd shift	04/22/2024	07/01/2024
Kristi Harms	ESC, Teacher SA-QComp Peer Eval	04/29/2024	06/28/2024
Elisabeth Howard	Sunrise, Teacher E/BD	05/08/2024	06/07/2024
Cheryl Jacoby	Mississippi, B/G Custodian 2nd shift	04/10/2024	04/30/2024
Katie Johnston	Wilson, Teacher Grade 1	04/15/2024	06/30/2024
Rachel Karel	Blaine High, Teacher Spanish	07/01/2024	06/30/2029
Sarah Kisiah	Northdale Middle, Teacher English	04/22/2024	06/07/2024
Cheryl Lerold	Anoka Middle - WA, Child Nutrition Assistant FT	03/28/2024	04/09/2024
Cheryl Lerold	Anoka Middle - WA, Child Nutrition Assistant FT	04/23/2024	06/06/2024
Kaylee Mace	Jackson Middle, Teacher Counselor	04/22/2024	06/12/2024
Dareth Noren Herman	Andover, Teacher Grade 4	04/29/2024	05/03/2024
Bradley Ostendorf	Blaine High, Teacher SA-SpEd	04/23/2024	05/06/2024
Linda Quammen	Andover, Teacher Literacy Intervention	04/15/2024	05/13/2024
Cristine Saccoman	Ramsey, ParaEducator Spec Ed Cntr Base	04/05/2024	04/19/2024
Mubera Salihbasic	Morris Bye, ParaEducator Special Education	04/23/2024	06/06/2024
Melissa Scheeler	Ramsey, ParaEducator Spec Ed Cntr Base	04/15/2024	05/01/2024
Nakia Smith	Evergreen Park, ParaEducator Elementary	04/19/2024	05/06/2024
Ryan Spencer	Anoka Middle - WA, Teacher Grade 6	04/04/2024	06/07/2024
Katherine Sylvester	Coon Rapids High, Teacher Family Consumer Sci	04/08/2024	06/07/2024
Meagan Varughese	Jackson Middle, Teacher Science	04/29/2024	06/07/2024
Meagan Varughese	Jackson Middle, Teacher Science	04/19/2024	04/26/2024
Joseph Vetsch	ChamplinBrklynPk Academy, B/G Building Supervisor	05/01/2024	06/12/2024
Abby Weeres	Monroe, Teacher Grade 3	04/08/2024	06/07/2024
Marni Williams	Wilson, ParaEducator Spec Ed Cntr Base	04/29/2024	06/06/2024
Michelle Yee	Champlin Park High, Child Nutrition Assistant FT	04/08/2024	04/19/2024

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Tracy Bengtson	Sandburg Regional High School, Teacher Art Secondary	03/22/2024	04/19/2024
Tammy Berg	Andover DC-Bridges, Teacher MSH	02/09/2024	07/25/2024
Tracy Burman	Andover DC-Bridges, Para Health	03/28/2024	04/23/2024
Robert Cich	ESC, B/G Driver	08/19/2022	08/19/2024
Terry Fisher	ESC, Educ Office Prof	03/26/2024	04/22/2024
Linda Groebner	Roosevelt Middle, Asst Principal Middle School	12/27/2023	05/31/2024

HR School Board Appendix Report: Leave of Absence

APPENDIX B

20240506

2

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Susan Huemann	Dayton, Teacher Music Elementary	02/07/2024	06/07/2024
Towana Larson	Andover, ParaEducator Special Education	01/29/2024	08/26/2024
Sherrill Martens	Crooked Lake, ParaEducator Special Education	02/05/2024	05/01/2024
Michelle Moorer	ChamplinBrklynPk Academy, Teacher Grade 1	02/12/2024	06/07/2024
Lisa Norling	ESC, Confidential Employee	09/25/2023	04/18/2024
Traci Ostroot	Coon Rapids High, Child Nutrition Assistant PT	12/18/2023	07/05/2024
Barry Perreault	Northdale Middle, Teacher Media Specialist Secd	08/29/2023	08/15/2024
Mubera Salihbasic	Morris Bye, ParaEducator Special Education	04/05/2024	04/22/2024

SABBATICALS

Full Name	Current or Most Recent Position	LOA Start	LOA End Date
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This section returned no records

APPOINTMENTS

20240506

1

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
Elementary					
Christina Cagle	ChamplinBrklynPk Academy, Teacher Grade 3 LTS	02/22/2024	Bachelors/1	0.3048	\$14,613
Jeremy Nelson	Mississippi, Teacher Grade 4 LTS	03/22/2024	Bachelors/1	0.2139	\$10,255

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
Secondary					
Cheryl Karlson	Jackson Middle, Teacher Science LTS	04/24/2024	Bachelors+15/3	0.1872	\$9,534
Shannon D Quilling	Northdale Middle, Teacher English LTS	04/22/2024	Bachelors/1	0.1818	\$8,716

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
Special Education					
Joshua VanHeuveln	ESC, Teacher Social Worker	03/19/2024	Masters/9	0.3102	\$22,454
Angelah Wood	Wilson, Teacher Social Worker	04/23/2024	Bachelors+45/1	0.1497	\$7,762

Name	Current or Most Recent Position	Effective Date	Days	Salary
Administrative				
Allison Dittberner	ESC, Asst Director Child Nutrition Based on an annual salary of \$100,500 for 260 days	05/06/2024	40	\$15,462



ANOKA-HENNEPIN SCHOOLS

EDUCATIONAL SERVICE CENTER

05-06-24 C-1

Cory McIntyre, Superintendent

✉ 2727 N Ferry St. • Anoka, MN 55303

☎ 763-506-1000 • Fax: 763-506-1013

💻 ahschools.us

April 30, 2024

To: School Board Members and Superintendent Cory McIntyre

From: Tiffany Audette, CPPB, Director of Purchasing

Re: **Award Rescind**
Bid # 24019B MSFBG Food and Non-Food Items
Opened on Thursday, January 04, 2024, at 1:00 p.m. LT

The product proposed by J.R Simplot and awarded at the February 26, 2024, school board meeting has been found to contain wheat, thus out of compliance with the specifications. The award has been re-evaluated and the recommendation is to be re-awarded to McCain Foods USA, Inc.

Rescind

MSFBG #	Description	Product Manufacturer	Manufacturer Code	Pack Size	Awarded Case Price
16-1605-18	Potatoes. crinkle cut potato, 3/8"-1/2", no added trans-fat, sodium not to exceed 250 mg per serving, must be ovenable, uniform in size and symmetry, no gluten containing ingredients, manufacturer to specify weight equal to 1/2 c. of vegetables. IQF. Manufacturer must provide documentation that product does not contain ingredient(s) containing gluten	J.R. Simplot Company	10071179049562	6/4.5 LB	\$31.26

Award

MSFBG #	Description	Product Manufacturer	Manufacturer Code	Pack Size	Awarded Case Price
16-1605-18	Potatoes. crinkle cut potato, 3/8"-1/2", no added trans-fat, sodium not to exceed 250 mg per serving, must be ovenable, uniform in size and symmetry, no gluten containing ingredients, manufacturer to specify weight equal to 1/2 c. of vegetables. IQF. Manufacturer must provide documentation that product does not contain ingredient(s) containing gluten	McCain Foods USA, Inc.	OIF00055A	6/5 LB	\$36.90



ANOKA-HENNEPIN SCHOOLS

EDUCATIONAL SERVICE CENTER

05-06-24 C-2

Cory McIntyre, Superintendent

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☎ 763-506-1000 • Fax: 763-506-1013

🖥 ahschools.us

April 12, 2024

To: School Board Members and Superintendent Cory McIntyre

From: Tiffany Audette, CPPB, Director of Purchasing

Re: **Award Rescind**

Bid # 24019B MSFBG Food and Non-Food Items

Opened on Thursday, January 04, 2024, at 1:00 p.m. LT

The item listed below was awarded to Schreiber Foods International, Ambrosia at the February 26, 2024 school board meeting. The vendor does not meet the requirements for the contract award. The award has been re-evaluated and the recommendation is to award accordingly to Blackhive Corporation, Inc.

Rescind

MSFBG #	Description	Product Manufacturer	Manufacturer Code	Pack Size	Awarded Case Price
10-1000-18	Oranges. Mandarin, whole segment, 6 #10 cans or equivalent pouches, in juice or light syrup	Schreiber Foods International, Ambrosia	14919	6/10 Cans	\$38.85

Award

MSFBG #	Description	Product Manufacturer	Manufacturer Code	Pack Size	Awarded Case Price
10-1000-18	Oranges. Mandarin, whole segment, 6 #10 cans or equivalent pouches, in juice or light syrup	Blackhive Corporation, Inc.	90646	6/106 Oz.	\$39.75

MEMORANDUM OF UNDERSTANDING
For School Resource and Prevention Program Officer Services
Between the Anoka-Hennepin School District No. 11
and the City of Brooklyn Park
2023-2024

PURPOSE. The purpose of this Memorandum of Understanding is to address the need for the presence of licensed peace officers to provide specific services/roles to the Anoka Hennepin School district No. 11 (hereafter referred to as “District”) schools and establish a mutually beneficial framework that both schools and law enforcement can work within to achieve shared goals. The intent is to establish and delineate the mission of a School Resource Officer/Prevention Program, herein referred to as the School Resource Officer (SRO) Program, as a joint cooperative effort between the District and the City of Brooklyn Park (hereafter referred to as “City”), representing the designated law enforcement agency. The partnership is intended to facilitate effective, timely communication and coordination of efforts for both the District and the law enforcement agencies to promote a safe and positive learning environment and decrease the number of youth formally referred to the juvenile justice system. Additionally, it clarifies roles and expectations and formalizes relationships between the participating entities to foster an efficient and cohesive program that will build a positive relationship between officers, school administrators/staff and students.

GOALS. The primary goals of the SRO Program are 1) to promote positive and supportive school climates and 2) to create and maintain safe and secure school environments. To promote positive and supportive school climates, the partnership will collaborate to increase law-related education, expand school safety and crime prevention efforts, reduce conflict, and support effective interventions for students. To create and maintain safe and secure school environments, the partnership will collaborate to reduce and prevent crime, violence, victimization, and fear in and around schools, and minimize student involvement with the juvenile and criminal justice systems. It is the responsibility of school administrators to facilitate effective communication to all school staff and students regarding SRO program goals and responsibilities.

ROLES. The SRO program is unique to the community, based on input from the district, school administration, teachers, students, and community members. The program is designed to fulfill three overall roles:

1. Law Enforcement
2. Fostering Positive School Climate / Crime Prevention
3. Law-Related Educator

Law Enforcement Role – SROs are responsible for law enforcement incidents occurring at the school. Parents, students, teachers, and other school personnel should bring complaints about student misbehavior to the school principal and/or designee, rather than the SRO. A determination of whether an activity raises to the level of a law enforcement activity, when reasonable, should be made in consultation with a school administrator. While law enforcement is the role of SROs, officers responding to an incident or consulting with school officials are encouraged to use their discretion in determining the best course of action, especially when using alternatives to arrest.

Fostering Positive School Climate / Crime Prevention – One of the primary roles SROs fulfill is fostering a positive school climate through relationship building and crime prevention. Officers will focus on getting to know students, serve as a role model, engage in various activities in consultation with school administration, teachers, and students, and should strive to build a school culture of open communication and trust between and among students and adults. Crime prevention activities include foot patrols, monitoring previous crime locations, speaking to teachers about reducing the opportunity for crimes to occur, analyzing possible crime patterns, investigating crimes, and general patrol efforts. SROs are critical members of the school Building Crisis Teams for emergency preparation and planning.

Law-Related Educator – SRO / Prevention Program Officers should participate in the school community by becoming a member of the educational team where appropriate, and by representing the law enforcement community to build positive relationships with youth, their families, and school staff. Whether talking to students in the hallway or delivering a presentation in the classroom, SROs are embedded in the education fabric within the school. SROs are expected to be proactive in creating and taking advantage of educational situations, and school administrators are encouraged to leverage this resource.

1. **OFFICER EMPLOYED BY CITY.** City shall employ (or assign), in accordance with applicable state statutes, a police officer(s) to serve as School Resource or Prevention Program Officer(s) in District schools. The selection or assignment of such officers shall be done by the City in consultation with the principals in the area or City covered by this contract. City shall assume all obligations and payments with regard to officers' salaries and benefits including worker's compensation, PERA, withholding taxes, etc. District will reimburse City as defined in paragraph 15 of this document. The SRO shall, at all times, remain employed by the Brooklyn Park Police Department. This agreement explicitly disclaims any employee or agent relationship between the SRO and the City and/or District. This agreement does not create a contract of any type between the District or City and any individual officer, investigator, sworn peace officer, community service officer, or other officer in the Brooklyn Park Police Department or any other law enforcement agency working with the Brooklyn Park Police Department, nor does this Agreement create any employer-employee relationship, independent contractor relationship, or services agreement with any individual.
2. **TERM OF CONTRACT.** The term of this contract shall be from March 25, 2024, to June 30, 2024, renewable each year unless terminated by either party as defined in paragraph 14.
3. **ADMINISTRATION RESPONSIBILITIES.** Law enforcement services rendered to District shall be at the sole direction of City. Standards of performance, discipline of the officer assigned, and other internal matters shall be under the authority of City. Upon request, the District shall provide the City with an appraisal of the services received. The City shall provide the District with a list of services provided at the elementary level, Prevention Program schedules, and the name of the officer(s) providing the service.

4. LEVEL OF SERVICE. The officer will respond to emergency calls within the boundaries of City and attend police training and special duties as assigned by City while fulfilling the requirements of this contract. Time spent on emergency calls, police training, etc., shall not be considered time spent as a School Resource or Prevention Program officer.
5. SCHOOL CALENDAR. The District shall provide the City with a school calendar. SRO services will be provided during regular school hours in the school district on all student contact days. Time in excess of eight hours per day shall be paid according to the officer's contract, providing such additional time has been approved in advance by City and District. Blanket approvals will not be accepted. The Brooklyn Park Police Department will notify District of SRO absences and when possible, plan for coverage when the SRO is out of the building.
6. DUTIES OF OFFICER. The basic duties of the SRO are to help provide a safe and secure learning environment, foster a positive school climate, reduce/prevent crime, serve as an educational resource, and serve as a liaison between the school and the law enforcement agency. Specific daily assignments to accomplish this will vary by school. The SRO, school principal, and District Coordinator will meet periodically to discuss plans and strategies to address specific issues or needs that may arise. Officers may respond to calls to all schools in the city of Brooklyn Park, although may be based primarily at one school in the city.

Basic duties of the SRO will include but are not limited to:

1. To enforce criminal law and protect students, staff, and public at large against criminal activity.
2. Foster mutually respectful relationships with students and staff to support a positive school climate.
3. Provide information concerning questions about law enforcement topics to students and staff.
4. Provide classroom instruction on a variety of topics including but not limited to, law enforcement practices, conflict resolution, personal and school safety strategies, crime trends, and crisis response.
5. Handle initial police reports of violent crimes committed on campus.
6. Take enforcement action on criminal matters when appropriate.
7. Coordinate investigative procedures between police and school administrators.
8. Prepare lesson plans as necessary for the instruction provided.
9. In conjunction with school administrators, building crisis teams, and the district Emergency Management Coordinator, SROs should be an active participant in planning emergency drills and assisting with the facility assessment process utilizing the District Threat and Hazard Identification Risk Assessment (THIRA) to help analyze the physical safety of school facilities.
10. Prevention Program Officers serving elementary schools will present an approved prevention program, which may be a part of the fifth grade health curriculum.
11. Collect data on SRO activities (arrests, citations, etc.)

7. **SRO ROLE IN SCHOOL POLICY VIOLATIONS.** School administrators and teachers are responsible for school discipline. Although SROs are expected to be familiar with the District code of student conduct, the rules of individual schools, and their application in day-to-day practice, SROs should not be involved with the enforcement of school rules or disciplinary infractions that are not violations of law. SROs should not intervene unless the situation directly affects an imminent threat to the health, safety, and security of the student or another person in the school.
8. **PRIVACY OF PUPIL RECORDS.** The SRO shall follow the District's Protection and Privacy of Pupil Records Policy and the requirements of the Family Educational Rights and Privacy Act and the Minnesota Government Data Practices Act. The SRO will not access, and the School District will not provide private data on a student unless disclosure is allowed under MSS 13.32 Subd. 3. The District and SRO may share records and information, as allowed by law, in the performance of the duties described in Section 6 of this Agreement. The SRO and City certify and agree that all data created, collected, received, stored, used, maintained, or disseminated by the SRO must comply with the Family Educational Rights and Privacy Act and the Minnesota Government Data Practices Act.
9. **CLOTHING, EQUIPMENT, AND SUPPLIES.** City shall provide any required clothing, uniforms, vehicle, necessary equipment and supplies for officer to perform law enforcement duties. District shall provide SRO with a private, lockable office, telephone, and supplies necessary for the officer to perform required duties as specified in paragraph 6 of this contract.
10. **TRAINING.** The SRO shall receive such training as is necessary to permit the SRO to effectively advance the school's educational mission in the context of his/her duties as SRO and ensure a smooth transition into the educational setting. Prior to appointment to an SRO position the SRO will complete either the Minnesota Homeland Security & Emergency Management; School Safety Center standardized Basic SRO Training, or the NASRO Basic SRO course. Both courses are designed to prepare officers to work in an educational environment and maximize effectiveness in the delivery of law enforcement services in schools. If courses are not available prior to appointment, training should be completed within 6 months of appointment. The SRO shall also receive any training required by Minnesota Statute and the POST Board
11. **DISTRICT SRO MEETINGS.** Upon appointment, the district will provide new SROs with District Orientation to deliver training related to district policies and procedures, technology access, security cameras, keys/fobs, and district crisis management planning. The District will also provide annual orientation training in the fall, prior to school beginning and bi-monthly meetings to discuss school specific issues and SRO concerns and/or recommendations.
12. **SCHOOL RESOURCE OFFICER DISTRICT COORDINATION.** The district Manager of Security and Emergency Operations will be the primary contact for SROs at the district.
13. **SCHOOL BASED LAW ENFORCEMENT DATA COLLECTION.** Law enforcement agencies should make available, upon request, an SRO activity report. The report should include descriptions of all activities engaged in by the SRO, including classroom presentations, meetings (with staff, parents, committees), incidents or calls for service, searches, arrests, citations, and other referrals to the juvenile justice system that occur on school grounds, school transportation or during school sponsored or school sanctioned events.

14. **TERMINATION.** Either party may terminate this agreement upon 30 days written notice of such termination. All payment due hereunder shall be prorated in the event of such termination.

15. **DURATION AND COST.** For and in consideration of the provision of SRO and the Prevention Program Officer services in accordance with the terms of this MOU, District shall pay City the sum of \$21,827.34. Request for payment should be submitted by June 1, 2024 and June 1 of any subsequent fiscal year if the Agreement is renewed, which the District shall pay within 30 days of receipt of said request.

16. **INDEMNIFICATION.** City agrees to defend, indemnify, and hold harmless the District, their agents, officials, employees, and representatives free from any and all claims, causes of action, lawsuits, damages, losses or expenses, including attorney fees, arising out of or resulting from the duties of the SRO pursuant to the terms of this Agreement.

17. **SERVICE TO SCHOOLS.** The following secondary school(s) shall receive SRO services as a result of this contract:

Champlin Park High School

The following elementary school(s) shall receive Prevention Program services as a result of this contract:

Monroe Elementary School
Oxbow Creek Elementary School

18. **SCOPE.** It is agreed that the entire agreement of the parties is contained herein, and that this agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.

19. **EXECUTION IN COUNTERPARTS.** This Agreement, and any supplement, amendment, or modification, may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which executed counterparts taken together shall constitute one and the same Agreement as if an original, fully executed Agreement. Delivery of an executed counterpart by facsimile or email or PDF file containing an electronic signature shall be equally as effective as delivery of an original signed counterpart of this Agreement.

IN WITNESS WHEREOF, the parties have hereunder to set their hands.

City of Brooklyn Park

Anoka-Hennepin School District No. 11

Signed By Mark Bealy

Signed By _____

Title: Police Chief

Title: _____

Date: 03-29-2024

Date: _____

ADMINISTRATION INFORMATION FORM

CONTACTS AT THE SCHOOL DISTRICT

Contracted Administration

Greg Cole
Chief Operations Officer
Educational Service Center
2727 N Ferry Street
Anoka, MN 55303
763-506-1175

Program Administration

Mike George, Principal	Champlin Park High School	763-506-6801
Amy Oliver, Principal	Monroe Elementary	763-506-3601
Missy Monson, Principal	Oxbow Creek Elementary	763-506-3801

Payment Procedures

Pursuant to paragraph 15 of the agreement, the City should submit a bill to:

Educational Service Center
ATTN: Greg Cole, Chief Operations Officer
2727 N Ferry St
Anoka, MN 55303

greg.cole@ahschools.us

MEMORANDUM OF UNDERSTANDING
For School Resource and Prevention Program Officer Services
Between the Anoka-Hennepin School District No. 11
and the City of Champlin
2023-2024

PURPOSE. The purpose of this Memorandum of Understanding is to address the need for the presence of licensed peace officers to provide specific services/roles to the Anoka Hennepin School district No. 11 (hereafter referred to as “District”) schools and establish a mutually beneficial framework that both schools and law enforcement can work within to achieve shared goals. The intent is to establish and delineate the mission of a School Resource Officer/Prevention Program, herein referred to as the School Resource Officer (SRO) Program, as a joint cooperative effort between the District and the City of Champlin (hereafter referred to as “City”), representing the designated law enforcement agency. The partnership is intended to facilitate effective, timely communication and coordination of efforts for both the District and the law enforcement agencies to promote a safe and positive learning environment and decrease the number of youth formally referred to the juvenile justice system. Additionally, it clarifies roles and expectations and formalizes relationships between the participating entities to foster an efficient and cohesive program that will build a positive relationship between officers, school administrators/staff and students.

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3. Law-Related Educator

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2. **TERM OF CONTRACT.** The term of this contract shall be from May 6, 2024, to June 30, 2024, renewable each year unless terminated by either party as defined in paragraph 14.
3. **ADMINISTRATION RESPONSIBILITIES.** Law enforcement services rendered to District shall be at the sole direction of City. Standards of performance, discipline of the officer assigned, and other internal matters shall be under the authority of City. Upon request, the District shall provide the City with an appraisal of the services received. The City shall provide the District with a list of services provided at the elementary level, Prevention Program schedules, and the name of the officer(s) providing the service.

4. **LEVEL OF SERVICE.** The officer will respond to emergency calls within the boundaries of City and attend police training and special duties as assigned by City while fulfilling the requirements of this contract. Time spent on emergency calls, police training, etc., shall not be considered time spent as a School Resource or Prevention Program officer.
5. **SCHOOL CALENDAR.** The District shall provide the City with a school calendar. SRO services will be provided during regular school hours in the school district on all student contact days. Time in excess of eight hours per day shall be paid according to the officer's contract, providing such additional time has been approved in advance by City and District. Blanket approvals will not be accepted. The Champlin Police Department will notify District of SRO absences and when possible, plan for coverage when the SRO is out of the building.
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Basic duties of the SRO will include but are not limited to:

1. To enforce criminal law and protect students, staff, and public at large against criminal activity.
2. Foster *mutually respectful relationships with students and staff* to support a positive school climate.
3. Provide information concerning questions about law enforcement topics to students and staff.
4. Provide classroom instruction on a variety of topics including but not limited to, law enforcement practices, conflict resolution, personal and school safety strategies, crime trends, and crisis response.
5. Handle initial police reports of violent crimes committed on campus.
6. Take enforcement action on criminal matters when appropriate.
7. Coordinate investigative procedures between police and school administrators.
8. Prepare lesson plans as necessary for the instruction provided.
9. In conjunction with school administrators, building crisis teams, and the district Emergency Management Coordinator, SROs should be an active participant in planning emergency drills and assisting with the facility assessment process utilizing the District Threat and Hazard Identification Risk Assessment (THIRA) to help analyze the physical safety of school facilities.
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9. **CLOTHING, EQUIPMENT, AND SUPPLIES.** City shall provide any required clothing, uniforms, vehicle, necessary equipment and supplies for officer to perform law enforcement duties. District shall provide SRO with a private, lockable office, telephone, and supplies necessary for the officer to perform required duties as specified in paragraph 6 of this contract.
10. **TRAINING.** The SRO shall receive such training as is necessary to permit the SRO to effectively advance the school's educational mission in the context of his/her duties as SRO and ensure a smooth transition into the educational setting. Prior to appointment to an SRO position the SRO will complete either the Minnesota Homeland Security & Emergency Management; School Safety Center standardized Basic SRO Training, or the NASRO Basic SRO course. Both courses are designed to prepare officers to work in an educational environment and maximize effectiveness in the delivery of law enforcement services in schools. If courses are not available prior to appointment, training should be completed within 6 months of appointment. The SRO shall also receive any training required by Minnesota Statute and the POST Board
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12. **SCHOOL RESOURCE OFFICER DISTRICT COORDINATION.** The district Manager of Security and Emergency Operations will be the primary contact for SROs at the district.
13. **SCHOOL BASED LAW ENFORCEMENT DATA COLLECTION.** Law enforcement agencies should make available, upon request, an SRO activity report. The report should include descriptions of all activities engaged in by the SRO, including classroom presentations, meetings (with staff, parents, committees), incidents or calls for service, searches, arrests, citations, and other referrals to the juvenile justice system that occur on school grounds, school transportation or during school sponsored or school sanctioned events.

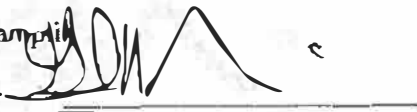
14. **TERMINATION.** Either party may terminate this agreement upon 30 days written notice of such termination. All payment due hereunder shall be prorated in the event of such termination.
15. **DURATION AND COST.** For and in consideration of the provision of SRO and the Prevention Program Officer services in accordance with the terms of this MOU, District shall pay City the sum of \$9,703.47, prorated to reflect the later start date. Request for payment should be submitted by June 1, 2024 and June 1 of any subsequent fiscal year if the Agreement is renewed, which the District shall pay within 30 days of receipt of said request.
16. **INDEMNIFICATION.** City agrees to defend, indemnify, and hold harmless the District, their agents, officials, employees, and representatives free from any and all claims, causes of action, lawsuits, damages, losses or expenses, including attorney fees, arising out of or resulting from the duties of the SRO pursuant to the terms of this Agreement.
17. **SERVICE TO SCHOOLS.** The following secondary school(s) shall receive SRO services as a result of this contract:

Jackson Middle School
Additional school in the city: Champlin Brooklyn Park Academy
18. **SCOPE.** It is agreed that the entire agreement of the parties is contained herein, and that this agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.
19. **EXECUTION IN COUNTERPARTS.** This Agreement, and any supplement, amendment, or modification, may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which executed counterparts taken together shall constitute one and the same Agreement as if an original, fully executed Agreement. Delivery of an executed counterpart by facsimile or email or PDF file containing an electronic signature shall be equally as effective as delivery of an original signed counterpart of this Agreement.

IN WITNESS WHEREOF, the parties have hereunder to set their hands.

City of Champlin

Signed By



Title:

Chief of Police

Date:

4-15-2024

Signed By



Title:

CITY ADMINISTRATOR

Date:

4-15-24

Anoka-Hennepin School District No. 11

Signed By

Title:

Date:

ADMINISTRATION INFORMATION FORM

CONTACTS AT THE SCHOOL DISTRICT

Contracted Administration

Greg Cole
Chief Operations Officer
Educational Service Center
2727 N Ferry Street
Anoka, MN 55303
763-506-1175

Program Administration

Joel Young, Principal
Heidi Kouba, Principal

Jackson Middle School
Champlin Brooklyn Park Academy

763-506-5201
763-506-6001

Payment Procedures

Pursuant to paragraph 15 of the agreement, the City should submit a bill to:

Educational Service Center
ATTN: Greg Cole, Chief Operations Officer
2727 N Ferry St
Anoka, MN 55303

greg.cole@ahschools.us

Insurance plans and rates for 2024-25 second reading

May 6, 2024

Todd Mensink, Director of Labor Relations & Benefits



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Dental insurance rate, 2024-25

Dental reserve funding levels are healthy and claims remain consistent.

We recommend that dental rates remain the same at \$85 for both single and family coverage for the 2024-25 plan year.

Health insurance plan design recommendation



Health insurance plans, 2023-24

Current plans: United HealthCare

Plan	Enrollment	Plan design	Network
ChoicePlus Copay	Single: 708 Family: 241	Deductible: None Copay: \$25 - \$100	Open
Core Copay	Single: 142 Family: 38		Narrow - primarily M-Health Fairview
ChoicePlus 80/20	Single: 1650 Family: 1004	Deductible: \$1,500 single/ \$3,000 family Coinsurance: 20%	Open
Core 80/20	Single: 458 Family: 145		Narrow - primarily M-Health Fairview

Proposed health insurance plan, 2024-25

Administration is recommending:

- Introducing plans that mirror the network and plan designs for our three most popular plans:
 - ChoicePlus Copay.
 - ChoicePlus 80/20.
 - Core 80/20 Plans.
- Replacing the ChoicePlus Copay plan with an 80/20 plan that utilizes the Medica Elect network.
 - Enrollment in the ChoicePlus Copay plan is low.
 - The Elect network provides access to most providers that our employees utilize.
 - When we were previously with Medica, the Elect network was the most popular network.
 - The 80/20 plan design has grown more popular than the Copay plan design due to the savings that it provides members.

Proposed health insurance plan, 2024-25

New plans: Medica

Plan	Projected enrollment	Plan design	Network
Choice Copay	Single: 781 Family: 309	Deductible: None Copay: \$25 - \$100	Open
Choice 80/20	Single: 776 Family: 437	Deductible: \$1,500 single/ \$3,000 family Coinsurance: 20%	Open
Elect 80/20	Single: 921 Family: 508		Mid-sized - Allina, Riverway, Park-Nicollet, others
VantagePlus 80/20	Single: 480 Family: 174		Narrow - M-Health Fairview

Health insurance rate recommendation



Rate setting overview

- As a self-insured district - The district pays own insurance claims, and sets own premium rates.
- Premiums are established to:
 1. Cover expenses (claims, stop-loss insurance, admin fees).
 2. Maintain an acceptable reserve to cover variance in claims and runout expenses.
- Consultants at Aon provide analysis to establish rate recommendations.
- June 30, 2023 reserve: \$16.7 million (28% of variable claims).
 - Recommended reserve range: 23-34% of variable claims.

Rate setting overview

- Projected plan expenses for the 2024-25 plan year are established by factoring prior year claims and projecting a 9.1% annual inflationary trend. (8% Medical, 13.5% Pharmacy)
- Claims projections, administrative fees, stop-loss insurance, rebates, discounts, and other costs associated with administering the plan are included in the analysis.
- It is projected that overall premiums will need to increase by 7.6% (\$5.1 million).
- The Insurance Advisory Committee reviewed analysis and provided input on April 16, 2024.

Health insurance premiums, 2023-24

Current premiums

Single	Monthly premium	District share	Employee share	Employee per check*	% paid By District
ChoicePlus Copay	\$960	\$770	\$190	\$114	80%
Core Copay	\$915	\$770	\$145	\$87	84%
ChoicePlus 80/20	\$795	\$770	\$25	\$15	97%
Core 80/20	\$755	\$755	\$0	\$0	100%
Family					
ChoicePlus Copay	\$2,570	\$1,375	\$1,195	\$717	54%
Core Copay	\$2,450	\$1,375	\$1,075	\$645	56%
ChoicePlus 80/20	\$2,060	\$1,375	\$685	\$411	67%
Core 80/20	\$1,965	\$1,375	\$590	\$354	70%

* over 20 paychecks



District contributions, 2024-25

The district has established the following standard health insurance contributions for most employee groups:

Single: \$810 / month **(5% increase)**

Family: \$1,515 / month **(10% increase)**

Dual spouse: \$2,325 / month



Proposed 2024-25 health insurance premiums

Single	Monthly premium	District share	Employee share	Employee per check	% paid By District
ChoicePlus Copay	\$1,020	\$810	\$210	\$126	79%
ChoicePlus 80/20	\$855	\$810	\$45	\$27	95%
Elect 80/20	\$835	\$810	\$25	\$15	97%
VantagePlus 80/20	\$810	\$810	\$0	\$0	100%
Family					
ChoicePlus Copay	\$2,780	\$1,515	\$1,265	\$756	54%
ChoicePlus 80/20	\$2,270	\$1,515	\$755	\$453	67%
Elect 80/20	\$2,200	\$1,515	\$685	\$411	69%
VantagePlus 80/20	\$2,105	\$1,515	\$590	\$354	72%

Premium increase equivalents

New Medica plan compared to most similar current United HealthCare plan

Plan	S/F	Total monthly increase	Monthly employer increase	Monthly employee increase	Per check employee increase
Choice Copay Compared to ChoicePlus Copay	single	\$60	\$40	\$20	\$12
	family	\$210	\$140	\$70	\$42
Choice 80/20 Compared to ChoicePlus 80/20	single	\$60	\$40	\$20	\$12
	family	\$210	\$140	\$70	\$42
Elect 80/20* Compared to ChoicePlus 80/20	single	\$40	\$40	\$0	\$0
	family	\$140	\$140	\$0	\$0
VantagePlus 80/20 Compared to Core 80/20	single	\$55	\$55	\$0	\$0
	family	\$140	\$140	\$0	\$0

Rate proposal - key points

- The VantagePlus 80/20 plan remains as a free option for single employees.
- Employees who choose a high value network (Elect or VantagePlus) will not see an increase in premiums.
- Employees who choose to remain on an open access plan will see increases of \$20/month for single coverage and \$70/month for family coverage.
- The increase in district contributions exceeds the increases in employee contributions.
- The share of premiums paid by the district and by employees remains consistent with previous years.

Next steps

- **May 28 - June 12** - Open enrollment.
- **September 1** - New plan year begins.

Recommendation:

Board approval is requested for the following rates for 2024-25 employee insurance premiums.

Plan	Monthly Premium Single	Monthly Premium Family
ChoicePlus Copay	\$1,020	\$2,780
ChoicePlus 80/20	\$855	\$2,270
Elect 80/20	\$835	\$2,200
VantagePlus 80/20	\$810	\$2,105

Labor Relations update

May 6, 2024



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Labor Relations update

Purpose

Policy 209 Negotiations Code of Ethics:

Administration will review the status of negotiations at public School Board meetings.

Note: Consistent with the Open Meeting Law and PELRA - detailed negotiation discussions are addressed in closed sessions of the School Board.

Employee groups

Background information

Anoka-Hennepin Schools is comprised of 19 employee groups:

- 5 policy groups (non-bargaining units): administrators/supervisors, cabinet, Misc. Community Education, confidentials, Misc E-12.
- 14 bargaining groups:
 - 2021-23: education support specialists.
 - 2022-24 master agreements: Building supervisors, child nutrition site supervisors, education office professionals, paraeducators, school/kindergarten readiness teachers.
 - 2023-25 master agreements: child nutrition assistants, community school coordinators, principals, teachers, school office supervisors, school service employees, special education supervisors, technical specialists.

Education support specialists

2023-25

Exclusive representative:	Education Minnesota Anoka-Hennepin (Community School programmers and early childhood screeners)
Employees:	9
Base cost:	\$570,000
Meetings to date:	3
Next meeting:	May 8, 2024

2024-2026 contracts

Beginning negotiation meetings

Collective Bargaining Unit	Status
Building supervisors	First meeting May 29
Child nutrition supervisors	Second meeting May 15
Education office professionals	Filed intent to negotiate, begin late May
Paraeducators	Third meeting May 16
School/kindergarten readiness teachers	TBD

Next steps

- Provide regular updates at School Board meetings.
- Update ahschools.us/negotiations

Questions and comments



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