

**School Board Work Session
Monday, March 4, 2024
AGENDA**

1. **Call to Order (1 minute)**
 - 03-04-24 Important Dates 3
2. **Approve Board Agenda (1 minute) - A**
3. **Consent Agenda (5 minutes) - A**
 - 3.A. Minutes from 02-26-24 School Board Meeting - A
Jeff Simon, Clerk
 - Appendix A 4
 - 3.B. Retirements, Resignations, Terminations, Layoffs and Recalls, Leaves and Modified Leaves of Absence, Appointments - A
Matt Brain, Director of Employee Services
 - Appendix B 13
 - 3.C. Bid #23032B District Wide Security Upgrades-Bid Pack 1 - A
Tiffany Audette, Director of Purchasing
 - Appendix C 15
 - 3.D. Bid #24035B Anoka & Blaine High School Science Classroom Renovations - A
Tiffany Audette, Director of Purchasing
 - Appendix D 16
 - 3.E. Immunization Exclusions as required by Statute 121a.15 - A
Cindy Hiltz, Director of Students Services, Health Services
4. **Work Session (70 minutes)**
 - 4.A. **Technical Education Programming at Anoka-Hennepin Technical High School & STEP Program (45 minutes) - C**
Dr. Josh Delich, Associate Superintendent for High Schools; Jessica Lipa, Career & Technical Education Director, STEP Program
 - Appendix E 17
 - Appendix F 24
 - 4.B. **District Calendar 2025-26 - First Read (15 minutes) - C**
Dr. Jennifer Cherry, Executive Director of Human Resources; Todd Mensink, Director of Labor Relations & Benefits; Val Holthus, AHEM President
 - Appendix G 26
 - 4.C. **School Board One-Year Calendar Review (10 minutes) - B**

Cory McIntyre, Superintendent

Appendix H

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5. **Board Correspondence & Communication**

6. **Adjourn**

ANOKA-HENNEPIN SCHOOLS

A FUTURE WITHOUT LIMIT

March 4, 2024

Dates to Remember

- 1. March 4** **School Board Work Session, Educational Service Center, 5:30 p.m.**
2. March 6 Meet & Confer-Teachers, ESC, 5:30 p.m.
3. March 8 End of Trimester Two
4. March 11-15 Spring Break, No School
5. March 14-15 Holiday, District Closed
6. March 18 Staff Development, No Students
7. March 18 Board Policy Committee, ESC, 4:30 p.m.
8. March 18 CIAC, ESC, 5:30 p.m.
9. March 21 School Board/Cabinet Planning, Bunker Hills Event Center, 5:30 p.m.
- 10. March 25** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**
11. March 29 Staff Development, No Students
12. April 1 CIAC, ESC, 5:30 p.m.
13. April 3 Above & Beyond Awards, ESC, 5:15 p.m.
- 14. April 8** **School Board Work Session, Educational Service Center, 5:30 p.m.**
15. April 16 Staff Recognition Dinner, Heritage Center, 5:00 p.m.
- 16. April 22** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**



Zach Arco
CO-CHAIR



Kacy Deschene
CO-CHAIR



Jeff Simon
CLERK



Matt Audette
TREASURER



Linda Hoekman
DIRECTOR



Michelle Langenfeld
DIRECTOR

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MINUTES OF MEETING
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 11
(Anoka-Hennepin School District)
STATE OF MINNESOTA

The School Board of Anoka-Hennepin Independent School District No. 11 held a meeting on **Monday, February 26, 2024**, at Sandburg Education Center, Anoka, Minnesota.

Kacy Deschene called the meeting to order and led the **pledge of allegiance**.

The following members were present: Zach Arco, Matt Audette, Kacy Deschene, Linda Hoekman, Dr. Michelle Langenfeld and Jeff Simon.

Kacy Deschene moved for the election of a *Chair Pro Tem* for the meeting. Zach Arco nominated Kacy Deschene for *Chair Pro Tem*. Kacy Deschene was elected *Chair Pro Tem* for the February 26, 2024 meeting on a 6-0 vote.

Jeff Simon motioned to approve the Board Agenda as presented. Matt Audette seconded. Motion passed.

Tim Palmatier, General Counsel, presented a Resolution for Election of School Board Co-Chairs to the board establishing Kacy Deschene (District 3) and Zach Arco (District 2) to serve as Co-Chairs until January 6, 2025. The School Board will not have a vice-chair for 2024 as co-chairs will alternate the process of running meetings while working in collaboration on board leadership matters throughout the year. The School Board developed this form of organization in collaboration as a solution following two public meetings which did not result in any member receiving the four votes needed to be elected board chair. After agreeing to pursue a co-chairperson approach, a legal review determined that Minnesota law does not “expressly allow or prohibit” the selection of co-chairs. The board expressed a commitment to shared decision making and this model is designed to ensure involvement by all members in board decisions. Dr. Michelle Langenfeld motioned to approve the resolution as presented. Matt Audette seconded. Motion passed on a 6-0 vote.

Co-Chair Kacy Deschene asked for nominations for **the office of Clerk**. Dr. Michelle Langenfeld nominated **Jeff Simon** to serve as Board Clerk. Hearing no further nominations, Co-Chair Deschene declared the nominations closed and **Jeff Simon** was approved on a unanimous vote.

Co-Chair Kacy Deschene asked for nominations for **the office of Treasurer**. Linda Hoekman nominated **Matt Audette** to serve as Board Treasurer. Hearing no further nominations, Co-Chair Deschene declared the nominations closed and **Matt Audette** was approved on a unanimous vote.

CONSENT AGENDA

Jeff Simon moved and Zach Arco seconded the motion to approve the following **consent agenda** items:

- a. **Minutes** from the February 12, 2024, School Board work session.
- b. **Personnel items** as follows:

RETIREMENTS

Name	Current or Most Recent Position	Last Date Employed
Carolyn Beahen	Coon Rapids Middle, School Office Supervisor	08/05/2024
Joyce Ekberg	Evergreen Park, Child Nutrition Site Supv	06/06/2024
Mary Gorman	Brookside, Child Nutrition Site Supv	06/07/2024
Keetha Graves-Brank	Andover High, School Office Supervisor	08/05/2024
Colette Johnson	Anoka Middle - FM, ParaEducator Spec Ed Cntr Base	06/06/2024
Deon Jo Labathe	ESC, ECFE/SR Supervisor	06/30/2024
Lyn Phelps	University Avenue, ParaEducator Special Education	06/06/2024
Denise Vidervol	Andover High, ParaEducator Secondary	06/06/2024

RESIGNATIONS, TERMINATIONS

Full Name (FL)	Current or Most Recent Position	Last Date Employed
Jennifer Bicknese	Hamilton, Teacher Grade 4	06/30/2024
Charles Johnson	ChamplinBrklynPk Academy, Teacher K-3 Exploration	06/07/2024
Jeffrey Steuernagel	Coon Rapids High, Teacher Counselor	06/28/2024
Lora Swanson	ESC, Accountant	02/07/2024

LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
James Bordewick	Hamilton, Teacher ESL	03/04/2024	04/01/2024
Kathryn Bussey	ESC, Teacher SA-Tech Facilitator	02/01/2024	02/29/2024
Samantha Cheng	Sand Creek, Teacher ESL	03/08/2024	04/05/2024
Judith Davis	Eisenhower, ParaEducator Special Education	09/08/2023	02/06/2024
Judith Davis	Eisenhower, ParaEducator Special Education	02/07/2024	06/06/2024
Deanna Gifford	ESC - Transportation, ParaEducator Bus	02/05/2024	02/16/2024
Ann Herlofsky	Adams, Principal Elementary School	02/26/2024	03/01/2024
Laurie Holm	Sand Creek, ParaEducator Special Education	04/08/2024	05/27/2024
Katie Houlton	Wilson, Teacher Grade 3	02/07/2024	06/07/2024
Susan Huemann	Dayton, Teacher Music Elementary	02/07/2024	03/08/2024
Joanna Kilpatrick	Adams, Teacher ESL	02/08/2024	05/08/2024
Angela Koos	Blaine High, Child Nutrition Site Supv	02/20/2024	04/02/2024
Robin Kushlan	Mississippi, ParaEducator Special Education	02/12/2024	03/07/2024
Sherrill Martens	Crooked Lake, ParaEducator Special Education	01/08/2024	01/19/2024
Sherrill Martens	Crooked Lake, ParaEducator Special Education	02/05/2024	03/08/2024
Louann Mattson	Morris Bye, Child Nutrition Site Supv	01/25/2024	02/09/2024
Edith Menges	Roosevelt Middle, Teacher Math	07/01/2024	06/29/2029
Michelle Moorer	ChamplinBrklynPk Academy, Teacher Grade 1	02/12/2024	05/10/2024
Megan Nelson	Sand Creek, Teacher SLD	02/12/2024	04/19/2024
Michelle Peterson	Mississippi, Teacher Grade 4	02/20/2024	03/01/2024
Danielle Plumley	Evergreen Park, Teacher Grade 3	02/05/2024	05/03/2024
Jacob Southmayd	Dayton, Teacher ASD (AutismSpectrum)	02/12/2024	03/08/2024
Kevin Stimpson	Morris Bye, B/G Custodian	02/02/2024	02/23/2024
Carol Thompson	Riverview ECC, ECFE Child Educator FT Benefit	03/18/2024	06/07/2024
Lauren Williams	Hamilton, Teacher SA-Coach Literacy Spec	02/20/2024	05/20/2024
Marni Williams	Wilson, ParaEducator Spec Ed Cntr Base	02/05/2024	02/16/2024

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Thomas Ament	Roosevelt Middle, B/G Custodian	01/29/2024	02/26/2024
Damon Aune	Roosevelt Middle, B/G Custodian	01/02/2024	02/23/2024
Sarah Chorn	ESC-Unassigned, B/G Custodian	12/20/2023	02/16/2024
Robin Kushlan	Mississippi, ParaEducator Special Education	12/19/2023	02/09/2024
Samantha Miller	Blaine High, ParaEducator Spec Ed Cntr Base	01/18/2024	03/05/2024
Brianna Mueller	Jefferson, A+ Site Leader full year	01/26/2024	02/16/2024
Barry Perreault	Northdale Middle, Teacher Media Specialist Secd	08/29/2023	05/01/2024
Bart Sainio	ESC - Transportation, ParaEducator Bus	11/13/2023	02/09/2024
Cheryl Skluzacek	Monroe, ParaEducator Elementary	10/26/2023	02/14/2024
Andrew Smith	Coon Rapids High, Teacher Science	01/04/2024	05/29/2024
Emily Stromstad	Jackson Middle, ParaEducator Spec Ed Cntr Base	12/21/2023	03/29/2024
Michelle Vargas	ESC, Chief Financial Officer	01/30/2024	02/26/2024
Maureen Weishair	Sorteberg ECC, Teacher EC/SE	02/21/2024	04/23/2024

SABBATICALS

Full Name	Current or Most Recent Position	LOA Start	LOA End Date
Klein, Christian R	Coon Rapids High, Teacher Science	11/25/2024	06/30/2025

c. Cash Disbursements Report

Fund No.	Description	Amount
	Checks	\$ 5,131,971.89
01	General	4,881,047.82
02	Food Service	85,243.09
04	Community Service	103,130.90
06	Building Construction	19,815.49
07	Bond & Interest K-12	-
20	Health-Self Insurance	-
21	Dental-Self Insurance	-
22	Work. Comp.-Self Insurance	42,734.59
47	OPEB Debt Service	-
	Electronic Payments	\$ 39,184,988.13
01	General	19,463,962.68
02	Food Service	450,702.62
04	Community Service	796,333.64
06	Building Construction	-
07	Bond & Interest K-12	9,464,550.01
20	Health-Self Insurance	6,158,962.98
21	Dental-Self Insurance	600,521.77
22	Work. Comp.-Self Insurance	425,453.18
47	OPEB Debt Service	1,824,501.25
	ACH Payments	\$ 2,789,182.30
01	General	8,227,443.24
02	Food Service	871,412.30
04	Community Service	110,211.07
06	Building Construction	132,261.08
07	Bond & Interest K-12	-
20	Health-Self Insurance	630,798.21
22	Work. Comp.-Self Insurance	19,987.00
	P-Card	\$ 154,591.81
01	General	128,962.90
02	Food Service	1,241.44

04	Community Service	22,259.45
06	Building Construction	-
20	Health-Self Insurance	2,128.02

TOTAL DISTRICT \$ **47,260,734.13**

d. Cash Balance Report

ANOKA HENNEPIN DISTRICT NO. 11															
MONTHLY CASH BALANCES - FY24															
	GENERAL	FOOD SERVICE	COMMUNITY SERVICE	BUILDING CONSTRUCTION	DEBT SERVICE	EMP BENE HEALTH	EMP BENE DENTAL	EMP BENE WORK COMP	OPEB DEBT SERVICE	TOTAL CASH	CASH INVESTMENTS	BUILDING CONSTRUCTION INVESTMENT	SCHOLARSHIP INVESTMENT	TOTAL ALL BALANCES	FY23 Total All Balances (1 year ago comparison)
	01-101	02-101	04-101	06-101 ¹	07-101	20-101	21-101	22-101	47-101						
07/01/23	167,625,306	9,661,551	12,168,757	(2,844,745)	9,201,166	24,002,428	3,225,038	2,287,027	1,304,644	226,631,172	10,000,000	16,854,844	712,365	254,198,381	273,086,188
07/31/23	137,645,718	9,351,636	11,562,339	(619,251)	6,724,711	17,724,437	2,897,721	2,104,797	1,381,049	188,773,157	10,000,000	13,071,820	688,427	212,533,404	241,851,628
08/31/23	168,372,920	9,385,665	11,533,868	(2,681,823)	6,325,755	14,225,288	2,294,219	2,066,908	1,358,476	212,881,277	10,000,000	13,124,816	509,804	236,515,897	271,684,755
09/30/23	185,170,574	8,882,238	13,083,758	(4,131,880)	6,329,633	14,920,089	2,548,666	2,067,015	1,358,523	230,228,616	10,000,000	13,131,309	464,430	253,824,355	276,884,445
10/31/23	184,238,524	8,296,287	12,969,484	(7,425,653)	9,023,567	17,058,314	2,435,497	2,094,463	1,748,359	230,438,843	10,000,000	13,131,309	446,296	254,016,449	275,084,581
11/30/23	164,478,148	10,589,218	13,327,202	(7,902,901)	11,970,274	20,202,785	2,693,195	2,013,482	2,174,822	219,546,225	10,000,000	13,196,500	429,633	243,172,357	257,537,703
12/31/23	161,912,058	11,108,168	13,971,533	(73,950)	13,038,557	22,773,895	2,978,750	2,002,416	2,328,601	230,040,028	0	5,348,208	408,720	235,796,957	252,577,026
01/31/24	162,017,498	11,260,191	13,564,667	(150,818)	3,699,494	24,468,681	2,837,702	1,644,399	522,283	219,864,096	0	5,373,138	438,147	225,675,381	234,692,903
02/28/24										0				0	
03/31/24										0				0	
04/30/24										0				0	
05/31/24										0				0	
06/30/24										0				0	

¹ Building Construction Fund is negative because funds are transferred from the Building Construction investment account on a reimbursement basis.

e. Donations & Scholarship Report.

DATE	DONOR	DONEE	PURPOSE	TYPE	AMOUNT
01/10/24	AGHS Hockey Boosters	Andover HS	Girls Hockey use-Coach bus	General	1,770.00
01/02/24	AHEF	CRMS	AHEF-Agility Fun	General	500.00
01/08/24	AHEF	Andover HS	AHEF-Cover busing: Dec'23 meeting entertainment	General	500.00
01/29/24	AHEF	McKinley Elem	AHEF- Mini grant-Speech Materials	General	495.00
01/12/24	Amanda Cornelius	STEP-Automotive	Classroom Instruction/Car Maintenance	General	80.00
12/28/23	American Heart Assoc.	Monroe Elem	Classroom Supplies/Kids Heart Challenge	General	350.00
01/10/24	American Online Giving Found.	Madison Elem	Student Support	General	91.26
01/12/24	American Online Giving Found.	University Elem	Supplies/Non-Instructional	General	122.12
01/12/24	American Online Giving Found.	Oxbow Creek Elem	Student Supplies	General	263.19
01/29/24	Andover Huskies Baseball Boosters	Andover HS	Boys Baseball program use	General	5,522.00
01/12/24	Anoka County Farms LLC/Scott R Bromley Memorial	STEP Automotive	STEP Automotive Program	General	500.00
01/29/24	Anoka HS Girls Basketball Boosters	Anoka HS	Girls Basketball bus to Williams Arena	General	335.00
01/29/24	Anoka Lions Club	Anoka HS	Youth Services Funding	General	800.00
01/29/24	Anoka Track and CC	AHS Boys & Girls Track	Indoor shot puts and starting blocks	General	696.25
01/29/24	Anonymous Donation	CPHS FACS Dept	FACS Food Supply Budget	General	400.00
01/04/24	ARTECH HOLDING LIMITED	CRHS	Musical/Theater sales	General	22.00
01/04/24	ARTECH HOLDING LIMITED	CRHS	Musical/Theater sales	General	12.33
01/04/24	ARTECH HOLDING LIMITED	CRHS	Musical/Theater sales	General	12.33
01/04/24	ARTECH HOLDING LIMITED	CRHS	Musical/Theater sales	General	12.34
01/29/24	ARTECH HOLDING LIMITED	CRHS	Musical/Theater sales	General	30.00
01/29/24	Blaine Basketball Volunteers	Blaine HS	Contribution towards shot clock table for fieldhouse	General	1,700.00
01/29/24	Blaine Basketball Volunteers	Blaine HS	To cover bussing to Owatonna	General	981.28
01/10/24	Blaine HS Boys Hockey Boosters	Blaine HS	Cover Bussing For Cloquet Game	General	1,046.50
01/10/24	Bring Change 2 Mind	Andover HS	General Club Supplies	General	350.00
12/22/23	Brookside Elementary PTO	Brookside Elem	HP Chromebooks for Students	General	28,545.00
01/31/24	CAF America, c/o Cyber Grants LLC	Jackson MS	Student Materials	General	80.00
01/31/24	CAF America, c/o Cyber Grants LLC	Dayton Elem	School/student supplies as needed	General	10.00
01/10/24	Champlin Dayton Athletic ASSN.	Oxbow Creek Elem	PE Equipment	General	500.00
12/28/23	Champlin Dayton Athletic Assn.	CBPA	Phy Ed Equipment	General	500.00
12/28/23	Champlin Dayton Athletic Assn.	Dayton Elem	PE Equipment	General	500.00
01/31/24	Charities Aid Foundation America	McKinley Elem	Misc. Supplies	General	20.00
01/08/24	Charities Aid Foundation America C/O Cyber Grants LLC	Rum River Elem	Student/General Supplies	General	10.00

01/08/24	Charities Aid Foundation America C/O Cyber Grants LLC	Eisenhower Elem	Student manipulatives	General	10.00
01/08/24	Charities Aid Foundation America C/O Cyber Grants LLC	Anoka MS for the Arts	Non-instructional Supplies	General	20.00
01/31/24	Charities Aid Foundation America C/O LLC	Andover HS	General Non-Instruct Supplies Usage	General	78.00
12/22/23	Coon Rapids Community Strength Foundation	CRHS Choir	Expenses: performances & classroom needs	General	500.00
01/29/24	Coon Rapids HS Girls Basketball Boosters	CRHS	Coach bus to Duluth	General	2,570.00
01/10/24	Coon Rapids Mat Bandits	CRHS	Boys volleyball team-tourney fees, registrations, uniforms	General	2,000.00
01/29/24	Coon Rapids Super Senior Club	ECFE, Preschoolers	Mini Grant for staff lounge	General	350.00
12/28/23	Coon Rapids Super Senior Club, Inc	Northdale MS	Supplies for Makers Space in Media Center	General	350.00
01/29/24	Coon Rapids Super Senior Club, INC	Eisenhower Elem	Flexible Seating for Students	General	350.00
01/29/24	Coon Rapids Super Senior Club, INC	Sand Creek Elem	Social/Emotional Calming corner student supplies	General	350.00
01/31/24	Coon Rapids Super Senior Club, Inc	Compass Programs	Life Skills, Service learning in classroom	General	350.00
01/29/24	CPHS Boys Hockey Boosters	Champlin Park HS	Charter Transportation	General	2,225.00
01/31/24	Crooked Lake Parent Teacher Org	Crooked Lake Elem	5th Grade bussing for field trip	General	400.00
01/10/24	Dynamic Sealing Technologies, INC	Andover HS	General Robotics Club use- Supplies	General	3,000.00
01/29/24	Gene Haas Foundation	Champlin Park HS	Robotics team supplies	General	2,500.00
01/12/24	Greg Kapitzke	STEP-Automotive	Classroom Instruction/Car Maintenance	General	60.00
01/29/24	Hoover Elementary Parent Group; Hoover PTO	Hoover Elem	VSC Sponsor Payment	General	4,480.00
01/17/24	Hoover PTO	Hoover Elem	New Playground Contribution	General	25,000.00
01/17/24	Hoover PTO	Hoover Elem	School supplies-Read a thon-Books	General	3,000.00
01/31/24	Jefferson Elementary PTO	Jefferson Elem	VSC Sponsor Payment	General	4,860.00
12/28/23	Johnsville PTO	Johnsville Elem	2nd Grade Fieldtrip to Science Museum	General	1,584.86
01/29/24	Johnsville PTO	Johnsville Elem	4th Grade fieldtrip to Science Museum	General	1,170.22
01/29/24	Johnsville PTO	Johnsville Elem	Kindergarten-UofM In house fieldtrip- Raptor Education	General	365.00
01/29/24	Johnsville PTO	Johnsville Elem	4th Grade fieldtrip to Bakken Museum	General	1,965.12
01/12/24	KPMG Gives c/o Bergen County's United Way	Wilson Elem	Staff Recognition	General	25.00
01/29/24	Lincoln Elem Parent Teacher	Lincoln Elem	VSC Sponsor Payment	General	4,536.00
12/28/23	Mighty Cause Charitable Found.	Jackson MS	Student Materials	General	45.00
12/28/23	Mighty Cause Charitable Found.	Northdale MS	Awards and Incentives	General	45.00
12/28/23	Mighty Cause Charitable Found.	A-H School Dist.	General Supplies	General	45.00
01/31/24	Mighty cause Charitable Found.	McKinley Elem	Misc. Supplies	General	45.00
01/31/24	Minnesota Viking Football	Community Ed	Girls Flag Football Program	General	5,000.00
01/31/24	Mississippi Elementary PTO	Mississippi Elem	Books for the Media Center	General	2,000.00
01/29/24	Monroe Elementary PTO	Monroe Elem	VSC Sponsor Payment	General	2,430.00
01/31/24	Monroe Elementary PTO	Monroe Elem	Take home folders for students	General	377.00
01/12/24	Oxbow Creek PTO	Oxbow Creek Elem	Grade lever Lyceum \$3000 Pregrade level	General	18,000.00
01/29/24	Private Wealth Management- US Bank	Brookside Elem	Preschool Classes	General	1,000.00
01/31/24	Project Lead the Way	CRHS Biomed & Engineering	CRHS Biomedical Sciences program expansion	General	10,000.00
01/08/24	PTO of CBPA	CBPA	VSC Sponsor Payment	General	7,128.00
01/31/24	PTO of CBPA	CBPA	Be The Nice Kid Assembly	General	3,000.00
01/31/24	Sand Creek PTO	Sand Creek Elem	Classroom/grade lever student supplies	General	5,200.00
01/12/24	Scott Richards North Star Charitable Foundation	CRHS	use by Choir: expenses for performances & classroom needs	General	500.00
01/31/24	Stephenson for House	CRHS GSA club	GSA club at CRHS for costs for students outing	General	292.06
01/31/24	Sunrise PTO	Sunrise Elem	Be the Nice Kid School Assembly	General	1,750.00
01/31/24	The Blackburn Giving Fund	McKinley Elem	Supplies for math program	General	450.00
01/31/24	The Blackburn Giving Fund	Anoka-Hennepin ISD 11	General Supplies	General	25.00
12/28/23	The Blackburn Giving Fund by its agent, Your Cause	Andover Elem	Classroom Supplies	General	41.00
01/08/24	The Blackburn Giving Fund by its agent, Your cause	Andover Elem	Classroom Supplies	General	25.00
01/08/24	The Blackburn Giving Fund by its agent, Your cause	Andover HS	General Supplies	General	260.00
01/08/24	The Blackburn Giving Fund by its agent, Your cause	Andover HS	General Supplies	General	20.00

01/08/24	The Blackbaud Giving Fund by its agent, Your cause	CBPA	Supplies for School	General	20.00
01/08/24	The Blackbaud Giving Fund by its agent, Your cause	Sand Creek Elem	Student and Classroom Supplies	General	360.00
12/28/23	The Blackbaud Giving Fund/ Your Cause	OVMS	Student Incentives and Recognition	General	40.00
01/02/24	The Blackbaud Giving Fund/ Your Cause	CRMS	Grade 6-8 School Supplies	General	20.00
01/02/24	The Blackbaud Giving Fund/ Your Cause	CRMS	Grade 6-8 School Supplies	General	300.00
01/10/24	The Blackbaud Giving Fund/ Your Cause	OVMS	Student Incentives and Recognition	General	40.00
01/10/24	The Blackbaud Giving Fund/ Your Cause	Oxbow Creek Elem	Student Supplies	General	140.00
01/10/24	The Blackbaud Giving Fund/ Your Cause	Andover Elem	Classroom Supplies	General	22.40
01/10/24	The Blackbaud Giving Fund/ Your Cause	Champlin Park HS	Student Recognition	General	50.00
01/31/24	Wilson PTCO	Wilson Elem	VSC Sponsor Payment	General	5,832.00
*MATERIAL, EQUIPMENT, OR			LABOR DONATION		
			TOTAL		<u>\$173,358.26</u>

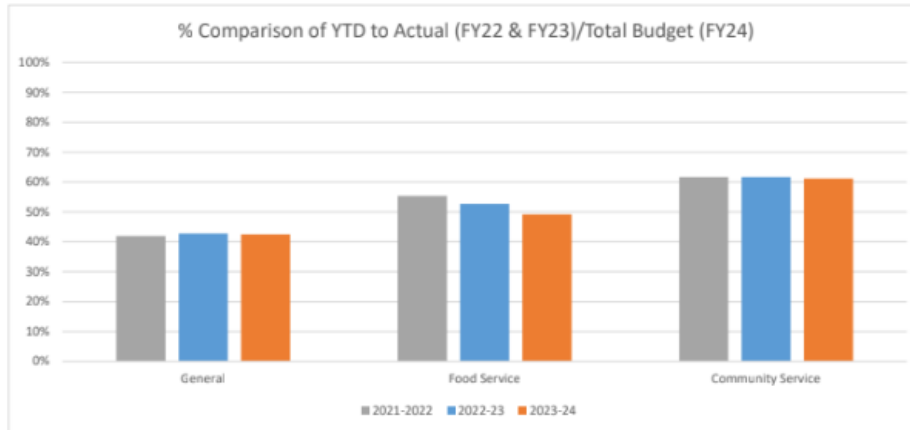
SCHOLARSHIP DONATIONS

DATE	DONOR	DONEE	PURPOSE	TYPE	AMOUNT
01/02/24	Anoka Area Ice Arena Assoc. Inc.	Anoka High School	Anoka Area Ice Arena Association Inc. Scholarship	Scholarship	4,000.00
01/02/24	Anoka Ramsey Athletic Assoc.	Anoka High School	Anoka Ramsey Athletic Association Youth Athlete Alumni Scholarship	Scholarship	5,000.00
01/12/24	Baker, Pamela	Champlin Park HS	Baker Family / Bob Baker Memorial Scholarship	Scholarship	1,000.00
01/23/24	Cetera Advisors Network	Anoka High School	Stephanie Atwell Memorial Scholarship	Scholarship	3,000.00
02/02/24	Champlin Park HS Girls Soccer Boosters	Champlin Park HS	Champlin Park HS Girls Soccer Boosters Scholarship	Scholarship	1,000.00
01/12/24	Champlin Park Touchdown Club	Champlin Park HS	Champlin Park Touchdown Club Scholarship	Scholarship	1,000.00
01/23/24	CPHS Boys Soccer Boosters	Champlin Park HS	CPHS Boys Soccer Booster Club	Scholarship	2,000.00
02/02/24	Cruce, Michael & Karen	Anoka High School	Aleah Cruce Memorial Scholarship	Scholarship	600.00
12/20/23	Dahl, Carol	Anoka High School	Buz Dahl Memorial Scholarship	Scholarship	500.00
01/23/24	Dylan Witchen Foundation	Anoka High School	Dylan Witchen Foundation Scholarship	Scholarship	6,000.00
01/23/24	Merrick, Steven	Anoka High School	Business Plan of the Year Scholarship	Scholarship	1,000.00
01/23/24	Merrick, Steven	Anoka High School	Outstanding DECA Member of the Year Scholarship - Merrick, Steven	Scholarship	1,000.00
02/02/24	Merrick, Steven	Anoka High School	Steve Merrick Military Spirit Scholarship	Scholarship	2,000.00
01/02/24	Pearson, Robert	Anoka High School	Tom Pearson Scholarship	Scholarship	200.00
12/20/23	Pearson, Thomas	Anoka High School	Tom Pearson Scholarship	Scholarship	1,000.00
12/21/23	Podium Sports	Anoka High School	Bill Andberg Gray Ghost Scholarship	Scholarship	2,039.00
02/02/24	Rum River Assoc of Families & Teachers	Anoka High School	Rum River Elem. School Scholarship	Scholarship	750.00
02/02/24	Tillery, John & Kathy	Anoka High School	David J.W. Tillery Memorial Scholarship	Scholarship	500.00
01/23/24	West, Steven & Rhondi	Anoka High School	Steve West Trapshooting Scholarship	Scholarship	1,000.00
SCHOLARSHIP TOTALS					<u>\$ 33,589.00</u>
TOTAL DONATIONS					<u>\$206,947.26</u>

f. Monthly Revenue & Expenditures.

Anoka-Hennepin ISD #11
Statement of Revenues
For the month ended Jan 31, 2024

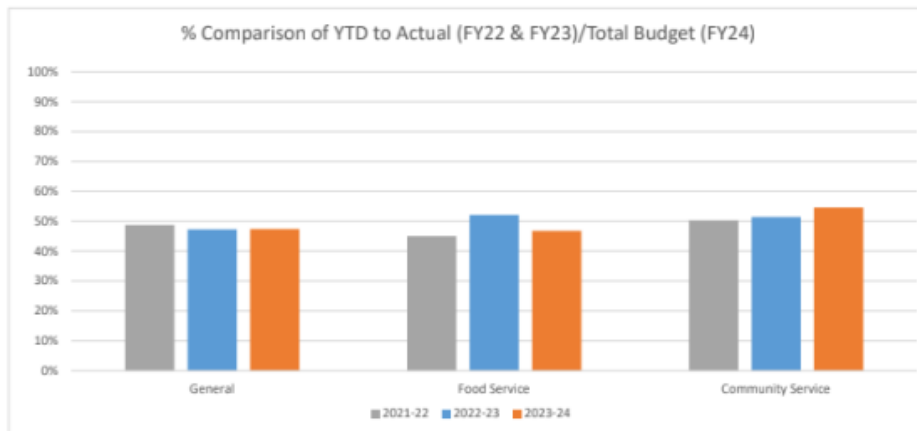
Fund	Month to Date	Year to Date	Budget	FY23 YTD is % of Budget		
				FY21 & FY22 YTD is % of Actual		
				2023-24	2022-23	2021-22
General	50,373,019	262,516,908	617,825,830	42%	43%	42%
Food Service	2,312,898	13,178,349	26,803,221	49%	53%	55%
Community Service	1,577,930	16,960,381	27,718,687	61%	62%	62%
Building Construction ¹	24,929	322,198	20,000	1611%	31085%	-25%
Debt Service	143,669	9,580,022	15,394,194	62%	64%	58%
Trust	-	-	750,000	0%	0%	0%
Total All Funds	\$ 54,432,446	\$ 302,557,858	\$ 688,511,932	44%	44%	44%



¹Conservative budgeting

Anoka-Hennepin ISD #11
Statement of Expenditures
For the month ended Jan 31, 2024

Fund	Month to Date	Year to Date	Budget	FY23 YTD is % of Budget		
				FY21 & FY22 YTD is % of Actual		
				2023-24	2022-23	2021-22
General						
Salaries & Benefits	37,670,751	222,232,042	498,124,467	45%	46%	46%
Purchased Services	4,296,628	30,261,908	57,920,406	52%	49%	48%
Supplies	1,122,946	14,089,705	25,741,355	55%	61%	66%
Capital Expenditures	2,242,276	22,008,289	25,118,614	88%	61%	102%
Other Exp & Transfers	84,222	999,176	4,058,066	25%	26%	30%
Total General Fund	\$ 45,416,822	\$ 289,591,120	\$ 610,962,908	47%	47%	49%
Food Service	1,982,699	11,433,205	24,429,676	47%	52%	45%
Community Service	1,933,569	14,975,427	27,419,770	55%	51%	50%
Building Construction	76,868	7,896,238	8,850,000	89%	45%	56%
Debt Service	11,289,051	15,441,703	15,444,303	100%	100%	100%
Trust	-	-	750,000	0%	0%	0%
Total All Funds	\$ 60,699,009	\$ 339,337,693	\$ 687,856,657	49%	49%	50%



g. Approved 2024-25 Strategic Priorities.

- h. Approved Bid #24034B-District Wide Internet Access.
 - i. Approved Bid #24039B-MSFBG Food & Non-Food Items.
 - j. Immunization Exclusions—names and specifics are not included because of data privacy.
- Motion passed.

The School Board received testimony from Scott Coggins, Rod Kuehn and Matt Weigelt.

Superintendent McIntyre gave a report to the Board and reviewed the Board calendar. The Superintendent highlighted top results from Anoka-Hennepin Schools including Blaine High School as they advanced both boys and girls Nordic ski teams to the state tournament along with individual participants from Andover, Coon Rapids and Champlin Park. The Blaine Dance Team advanced to state in both the high kick and jazz competitions. In Gymnastics, Anoka Senior Sydney West advanced to state and finished 5th in the all-around in the and eighth-grader Kyle Loren took 13th place in the floor exercise. In Girls Hockey, Andover made its seventh consecutive trip and ninth overall appearance at the State Tournament. The Huskies won their quarterfinal matchup over Rosemount, then lost in the semifinals to Hill Murray and finished in fourth place in the tournament. In addition to recognizing high honors in academics, athletics and arts, the Anoka-Hennepin School Board developed the Academic Growth Award program to celebrate additional “wins” for students in the areas of math, reading and language acquisition. The top students from each school are recognized in-person by the School Board and district leaders at the Academic Growth Award recognition events on February 6 and 28 at Anoka and Blaine High School auditoriums. The events were livestreamed and available on our website, <https://www.ahschools.us/domain/82>. Superintendent Roundtable Discussions with students are continuing this month with sessions at Champlin Park High School, Andover High School, and the Secondary Technical Education Program. Board members and school leadership are invited and usually sit in on these sessions where students are given the opportunity to provide open and honest feedback to district administration and board members about their lived experiences at their school. Five Anoka-Hennepin Magnet or Specialty Schools have earned national recognition from Magnet Schools of America (MSA) for their academic excellence, commitment to diversity and community engagement. Anoka Middle School for the Arts received the magnet School of Excellence. Champlin Brooklyn Park Academy, University Ave. Elementary, Monroe Elementary, and Lincoln Elementary each earned Merit School of Distinction honors. February is School Board Recognition Month in MN and Superintendent McIntyre highlighted the key work of school boards including improving student achievement and increasing community engagement to advance education and positively impact students. Our board members spend countless hours preparing for and participating in regular meetings and work sessions. School Board members, Thank You for your service!

Becky Brodeur, associate superintendent; Nate Manaen, director of student services; Kim Benjamin, chair of the American Indian Education advisory committee and Sarah Naar, vice-chair of the district’s American Indian Education advisory committee joined Mindy Meyers, American Indian education coordinator in sharing an informational update on the district’s Indian Education program. Presenters shared data on MCA test proficiency levels, college-level course participation and graduation rates. They also shared highlights of cultural activities for students and families and presented a resolution of concurrence as required by state law. Jeff Simon motioned to approve the American Indian Resolution of Concurrence. Dr. Michelle Langenfeld seconded. Motion passed on a 6-0 vote.

Dr. Josh Delich, associate superintendent for high schools; Tim Palmatier, general counsel; Tim Feine, principal of Andover High School; and Matt Matson, assistant principal and activities director, Champlin Park High School presented a recommendation to repeal policy 510.0 - Seventh and Eighth Grade Students Participation in High School Athletics. The recommendation follows extensive community input including surveys of community members and district coaches and includes multiple school board presentations and discussions at public meetings. Zach Arco motioned to repeal Policy 510.10. Matt Audette seconded. Motion passed on a 6-0 vote.

Dr. Jennifer Cherry, executive director of human resources; Todd Mensink, director of labor relations and benefits; Tiffany Audette, director of purchasing; and Josh Johnson, from Aon consulting provided a proposal of a competitive review process for medical and pharmacy administrative services in compliance with state law. Minnesota law requires that self-insured school districts seek proposals and name third party administrators (TPA) services every two years. The district’s process determined that Medica was the preferred vendor for the next two years. Matt Audette motioned to approve the Medical Third Party Administrator naming Medica as the district’s vendor. Zach Arco seconded. Motion passed on a 6-0 vote.

Dr. Jennifer Cherry, executive director of human resources presented to the School Board the Anoka-Hennepin Education Minnesota 2023-25 master agreement for approval. The overall contract is within the budget authority provided by the school board and represents an 11.55% overall increase or \$736,752,064 over the two-year contract period. Key provisions in the contract include: A salary schedule improvement of 5% the first year and 3% the second year of the contract; A one-time payment of \$750 in the first year to each teacher; Establishing a \$50,000 starting salary for teachers in the second year of the contract; Increasing insurance contributions to 5% in the first year and 5% single/10% family in the second year; Increasing 403B district match contribution to up to \$2,000 per member annually; Adding Early Childhood Family Education (ECFE) teachers to the K-12 teacher schedule (hourly rate based on an 8-hour work day); Adjustments to the miscellaneous hourly rate, Extra Services Agreements, and stipends, increasing 4% in the first year and 2% in the second year. Dr. Michelle Langenfeld motioned to approve the Anoka-Hennepin Education Minnesota 2023-2025 Master Agreement as presented. Co-Chair Kacy Deschene seconded. Motion passed on a 5-0 vote with Clerk Simon abstaining.

Dr. Jennifer Cherry, executive director of human resources presented to the School Board the Anoka-Hennepin Elementary and Secondary Principals Association 2023-25 master agreement for approval. The agreement is within the budget authority provided by the school board. Key provisions include a 3% salary schedule increase in each year of the contract and the overall package represents a 9.27% total increase or \$45.8 million over the two year contract period. Jeff Simon motioned to approve the Anoka-Hennepin Elementary & Secondary Principals Association 2023-25 Master Agreement as presented. Zach Arco seconded. Motion passed on a 6-0 vote.

Dr. Jennifer Cherry, executive director of human resources, and Todd Mensink, director of labor relations and benefits, provided the School Board with an update on the status of negotiations for employee groups consistent with Board Policy 209, Negotiations Code of Ethics. The presentation included an overview of the status of negotiations with the district's 14 bargaining groups and five policy groups.

Tim Palmatier, general counsel, provided a first read of Policy 406.0 which provides policy direction regarding the sharing of data regarding employees. The board will consider approval of the policy at a future meeting.

Tim Palmatier, general counsel, provided a first read of Policy 515.2 which provides information regarding directory information regarding pupil records and key privacy matters regarding students. The board will consider approval of the policy at a future meeting.

Co-Chair Kacy Deschene recessed the meeting at 8:41 p.m. Jeff Simon moved and Matt Audette seconded the motion to adjourn the meeting. Motion passed.

Jeff Simon, Clerk
Anoka-Hennepin Independent School District No. 11

Co-Chair Kacy Deschene

Prepared by: Debbie Koffski, CPS
Recorder

Approved: _____

APPENDIX B

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

RETIREMENTS

Name	Current or Most Recent Position	Last Date Employed
Cynthia Messer	Ramsey, ParaEducator Spec Ed Cntr Base	06/06/2024
Sheila Peterson	ESC, Confidential Employee	10/31/2024
Amy Reiter-Taylor	Ramsey, ParaEducator Special Education	06/06/2024
Maria Smith	Sorteberg ECC, ParaEducator Special Education	02/28/2024
Cindy Thomas	ESC-Special Ed, ParaEducator Special Ed COTA	06/06/2024
Lisa Veer	Blaine High, ParaEducator Suppl Prg AVID	06/06/2024

RESIGNATIONS, TERMINATIONS

Full Name (FL)	Current or Most Recent Position	Last Date Employed
Heidi Estrem	Hamilton, Teacher Social Worker	03/27/2024
Kelli Frericks	Roosevelt Middle, Asst Principal Middle 10 Month	06/14/2024
Sonya Kuznetsov Duffy	ESC-Special Ed, Teacher SA-TALS	03/08/2024

APPENDIX B

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Tammy Berg	Andover DC-Bridges, Teacher MSH	02/09/2024	05/10/2024
Tammy Berg	Andover DC-Bridges, Teacher MSH	01/12/2024	01/24/2024
Tammy Berg	Andover DC-Bridges, Teacher MSH	11/21/2023	02/02/2024
Tracy Burman	Andover DC-Bridges, Para Health	02/23/2024	03/07/2024
Courtney Decowski	Andover, Teacher E/BD	02/20/2024	05/20/2024
Jill Duerr	Coon Rapids High, ParaEducator Spec Ed Cntr Base	02/01/2024	06/06/2024
Lisa Ann-Caverl Duhamel	Hoover, ParaEducator Special Education	02/05/2024	03/19/2024
Jessica Fabb	Sorteberg ECC, ECFE Child Educator Pro Rated	04/12/2024	04/29/2024
Aaron Hansen	McKinley, ParaEducator Elementary	01/29/2024	03/08/2024
Madeline Knutson	ChamplinBrklynPk Academy, Teacher Grade 3	01/17/2024	02/15/2024
Madeline Knutson	ChamplinBrklynPk Academy, Teacher Grade 3	02/22/2024	03/09/2024
Amie Labo	Eisenhower, A+ Site Leader full year	02/22/2024	05/22/2024
Mary Protas	Coon Rapids Middle, Educ Office Prof	02/15/2024	03/04/2024
Janey Shampine	Verndale, Teacher EC/SE Stretch Calendar	02/20/2024	05/17/2024
Mary Stradal	Ramsey, ParaEducator Special Education	02/14/2024	02/27/2024
Nicole Sutton	Crooked Lake, Teacher SA-Coach Literacy Spec	02/26/2024	04/19/2024
Molly Vievering	Anoka High, Teacher English	02/23/2024	06/07/2024
Linda Yang	CED - ECFE, ECFE Cultural Liaison	02/22/2024	04/10/2024

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Thomas Ament	Roosevelt Middle, B/G Custodian	01/29/2024	03/08/2024
Susan Curtis	Anoka High, Educ Office Prof	01/24/2024	03/13/2024
Steven Guider	Blaine High, ParaEducator Technology	02/08/2024	05/24/2024
Nancy Hager	Andover High, ParaEducator Spec Ed Cntr Base	01/24/2024	02/27/2024
Laurie Hale	Hoover, Teacher E/BD	01/17/2024	03/08/2024
Basima Hasna	Oxbow Creek, ParaEducator Spec Ed Cntr Base	01/16/2024	03/01/2024
Lisa Heiden	Mississippi, Teacher Grade 1	08/28/2023	05/24/2024
David Jelinek	Jackson Middle, B/G Custodian	12/12/2023	12/12/2025
Brianna Mueller	Jefferson, A+ Site Leader full year	01/26/2024	03/15/2024
Michelle Peterson	Mississippi, Teacher Grade 4	02/20/2024	05/17/2024
Nicole Pierson	Anoka Middle - FM, Teacher Academic Support	01/08/2024	04/05/2024
Kara Schumann	Wilson, Teacher Grade 2	01/03/2024	02/23/2024
Kevin Stimpson	Morris Bye, B/G Custodian	02/02/2024	03/19/2024
Janelle Voxland-Flomo	Roosevelt Middle, Teacher Math	12/15/2023	03/29/2024

SABBATICALS

Full Name	Current or Most Recent Position	LOA Start	LOA End Date
Hull, Blair E	Anoka High, Teacher English	07/01/2024	06/30/2025
Rueckert, Maren R	Oxbow Creek, Teacher SLD	07/01/2024	06/30/2025



ANOKA-HENNEPIN SCHOOLS

EDUCATIONAL SERVICE CENTER

03-04-24 C

February 28, 2024

To: School Board Members and Superintendent Cory McIntyre

From: Tiffany Audette, CPPB, Director of Purchasing

Re: **Award Recommendation**

Bid # 23032B District Wide Security Upgrades – Bid Pack 1

Opened on Tuesday, February 27, 2024, at 2:00 p.m. LT.

The recap below is a record of the two (2) bids received for this project. The recommendation is made to award a contract to the lowest responsive and responsible bidder, ECSI System Integrators of Bloomington, Minnesota, with the base bid of \$353,500.00, Alternate 1 of \$38,770.00, Alternate 3 of \$7,691.00, Alternate 4 of \$19,156.00, Alternate 5 of \$4,415.00 for a total contract award of \$423,532.00.

Response Tab for Solicitation		
Bid # 24032B - District Wide Security Upgrades - Bid Pack 1		
Opening/Due Date: Tuesday, February 27, 2024 at 2:00 p.m. LT		
	Parallel Technologies	ECSI
Total Base Bid	\$444,545.48	\$353,500.00
Alternate 1	\$17,391.03	\$38,770.00
Alternate 2	\$5,164.25	\$392,400.00
Alternate 3	\$10,605.11	\$7,691.00
Alternate 4	\$17,150.52	\$19,156.00
Alternate 5	\$1,755.79	\$4,415.00
Unit Pricing B	\$325.00	\$230.50
Unit Pricing C	\$288.00	\$230.50
Unit Pricing D	\$116.07	\$125.00
Unit Pricing E	\$116.07	\$135.00
Unit Pricing F	\$96.07	N/A
Bid Bond	x	x
Addendum #1 & 2	x	x
Responsible Contractor	x	x



ANOKA-HENNEPIN SCHOOLS

EDUCATIONAL SERVICE CENTER

Cory McIntyre, *Superintendent*

2727 N Ferry St. • Anoka, MN 55303

763-506-1000 • Fax: 763-506-1013

ahschools.us

February 29, 2024

To: School Board Members and Superintendent Cory McIntyre

From: Tiffany Audette, CPPB, Director of Purchasing

Re: **Award Recommendation**
Bid # 24035B-Anoka and Blaine High School Science Classroom Renovations
Opened on Tuesday, February 20, 2024, at 10:00 a.m. LT.

The recap below is a record of the five (5) bids received for this project. The recommendation is made to award a contract to the lowest responsive and responsible bidder, Morcon Construction, CO., Inc., of Fridley, Minnesota, with the acceptance of base bid for \$468,000.00, Alternate #1 of \$60,000.00, Alternate #3 of \$90,000.00, Alternate #4 of \$80,000.00, and a decline of Alternate #2, for a total contract award of \$698,000.00.

Response Tab for Solicitation					
24035B - AHS and BHS Science Classroom Renovations					
Bid Due Date: Tuesday, February 20, 2024 at 10:00 a.m. LT					
	MAERTENS BRENNY CONSTRUCTION	MORCON CONSTRUCTION CO., INC.	JORGENSON CONSTRUCTION INC.	ROCHON CORPORATION	VERSACON INC.
Total Base Bid Amount	\$525,993.00	\$468,000.00	\$578,000.00	\$528,000.00	\$525,000.00
Alternate #1	\$59,237.00	\$60,000.00	\$54,000.00	\$55,000.00	\$55,000.00
Alternate #2	\$31,941.00	\$35,000.00	\$34,000.00	\$30,000.00	\$30,000.00
Alternate #3	\$75,379.00	\$90,000.00	\$69,000.00	\$72,000.00	\$96,000.00
Alternate #4	\$89,364.00	\$80,000.00	\$98,000.00	\$72,000.00	\$91,500.00
Bid Bond	X	X	X	X	X
Addendum 1 & 2	X	X	X	X	X
Responsible Contractor Form	X	X	X	X	X

Secondary Technical Education Program (STEP)



Career & Technical Education

1

Brief History of STEP

- 1999/2000 - Minnesota State Colleges & Universities announced that Anoka Technical College would close
- As a result, the community, in collaboration with legislators, Anoka-Hennepin Schools, and Minnesota State Colleges & Universities determined to build a high school onto ATC's property to provide more community resources and save the college
- STEP opened in 2002 to support more resources and opportunities for the community and high school students

2

High School in a College Setting

- 10th - 12th Grade Career & Technical Education (CTE) students attend STEP from our high schools
 - Most students attend part-time
 - Some students take core courses at STEP as well
- Focus is on high expectations for CTE students in academics and career courses

3

Partnership with Anoka Technical College

- STEP was built on MinnState property and is attached to Anoka Technical College
- Anoka-Hennepin entirely runs the STEP building
- Anoka-Hennepin leases out space at Anoka Technical College
- School district funds staff, programming, operations, etc.

4

High School in a College Setting

- Provides rigorous & relevant Career & Technical Education opportunities for high school students
- Prepares students for postsecondary education & the future workforce
- All program areas offer college credit through concurrent enrollment or articulated credit
- Many programs offer industry certifications



5

STEP Career Programs

- Automotive (ASE Certified)
- Aviation
- CAPS (Center for Advanced Professional Studies - Bus. Mgmt, Creative Design)
- Construction
- Culinary Arts
- Education
- Emergency Medical Services
- Internship
- IT/Cybersecurity
- Law Enforcement & Firefighting
- Advanced Manufacturing & Fabrication
- Medical Careers**
- Music/Media Technology
- Salon, Spa, & Barbering
- Welding
 - ** Medical includes: CNA, Sports Medicine, Medical Assistant, Pharmacy Tech, Dental**

6

How do we determine what courses/programs to offer?

- Industry Demand
 - Projection of occupations in demand for the next 10, 15, 20 years
 - Labor force changes
 - High Skill, High Wage, In Demand

- Advisory Board Input
 - Each program is required to meet with advisory boards at least 2 times each year
 - This also drives curricular changes, equipment purchasing, & teaching/assessing Career & Employability Skills



7

Industry Credentials



- ASE (Automotive Service Excellence)
- AWS (American Welding Society)
- CNA (Nursing Assistant)
- EMT (Emergency Medical Technician)
- Pharmacy Tech
- CISCO & Palo Alto Cybersecurity
- FAA Private Pilot Ground School
- CDL (coming next year!)
- ServSafe

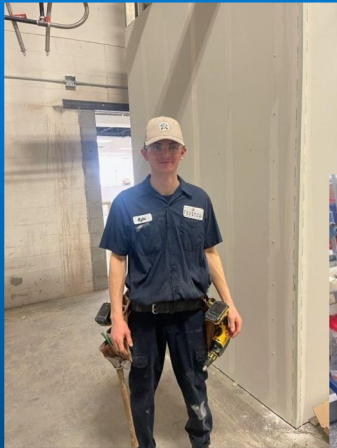
8

“Your institution’s dedication to equipping students with the skills necessary for success in the modern workforce is commendable.” Mick Zais, Deputy Secretary of the US Department of Education (2018)



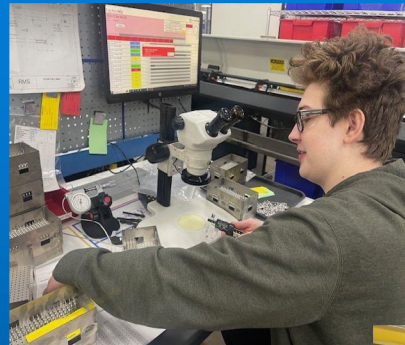
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Internships



Kyle - Federal Ammunition

Matt - Mate



Cummins

Terran - RMS Machining



10

College Now

- College Now is an early college program open to Anoka-Hennepin juniors and seniors.
- Students have the opportunity to take a combination of PSEO and concurrent enrollment courses at STEP that will fulfill 4 credits for high school graduation and at the same time earn 16 Minnesota Transfer Curriculum college credits from Anoka-Ramsey Community College.
- The college credits are transferable to any Minnesota State College or University and the University of Minnesota.
- If students participate in both their junior and senior year, they will earn 8 high school core credits and 32 college credits.

11

Additional Requirements for Teachers that Makes Us Unique

- Nursing Assistant - Registered Nurse
- Autos - ASE (Automotive Service Excellence Accredited)
- Cosmetology: Licensed Cosmetologist
- Culinary: ServSafe Food Service Manager
- EMS/EMT: Paramedic or EMT
- Welding: CWI/CWE (Certified Welding Inspector and Educator)
- Law Enforcement - experience in field
- Aviation (Certified Flight Instructor)
- Sports Medicine - Certified Athletic Trainer



12

Earned Credentials This Year

Credential	Trimester 1 (# of Students)	Trimester 2 (# of Students)
ServSafe Manager's License	21	27
Nursing Assistant	29	34 anticipated
CISCO IT Essentials	17	18
CISCO Cybersecurity Essentials	19	30
Welding I AWS Flat Structural Steel Certification	5	6 so far
Welding II AWS Vertical Structural Steel Certification		3-4
ASE Brakes	29	anticipated
Emergency Medical Responder	24	17

13

Successes

- Minnesota Department of Health Approved Site for Nursing Assistant
- Achievement & Referral Data (see handout)
- Automotive Exemplary Program of the Year and ASE Accreditation
- 5 Years IB Career Programme

Challenges

- Maintaining Relevance
- Careers are changing SO FAST
- Teacher licensing challenges
- Equipment & Technology updates
- Professional development for teachers
- Meeting employer industry demands

14

STEP Data Overview

ACHIEVEMENT/BEHAVIOR DATA

2023-24 SCHOOL YEAR

TRIMESTER 1

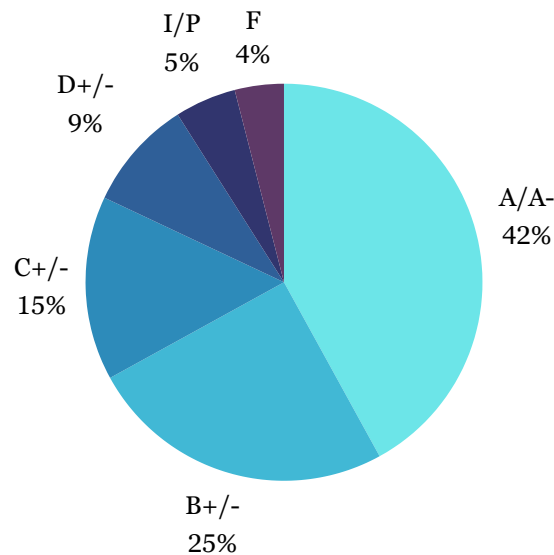
Student Demographics

- Total Students: 562
- White Students: 58%
- Non-White Students: 42%
- F/R Rate: 47%
- Special Education: 11%

Trimester 1 Disciplinary Referrals

- Total Referrals: 0

Overall Achievement & Failure Rate



Failure Rate/Achievement Gap by Group

- White F Rate: 4%
- Non-white F Rate: 4%
- SpEd F Rate: 2%
- SpEd D Rate: 9.5%
- SpEd I Rate: 4%
- SpEd P Rate: 2%
- F/R F Rate: 3%
- F/R D Rate: 6.6%
- F/R A Rate: 41%

College Now



Anoka-Ramsey Community College &
Anoka-Hennepin Secondary Technical Program (STEP)



**College Now is an early college program open to
Anoka-Hennepin School District High School Juniors and Seniors.**

Students will have the opportunity to take a combination of PSEO and Concurrent Enrollment courses that will fulfill 4.0 credits for high school graduation requirements AND at the same time earn 16 Minnesota Transfer Curriculum (MnTC) college credits from Anoka-Ramsey Community College (ARCC). These college credits are transferrable to any Minnesota State College or University and the University of Minnesota, in addition to other institutions, with a grade of a C or higher in the course. College credits may also be applied towards completion of the MnTC or an Associate of Arts (AA) Degree at ARCC.

College Now - Blue Juniors	Course Name	College Credits	MNTC Goal Area	High School Credits
	Unifying Concepts in Biology	4 credits	Goal 3: Science	1.0 credit for Biology
	Contemporary World History	3 credits	Goal 5: History/Social/Behav. Science Goal 8: Global Perspective	1.0 credit for World History
	Introduction to Statistics	4 credits	Goal 4: Mathematical/Logical Reasoning	1.0 credit for Math (must also pass First Year Experience)
	College Writing and Critical Reading	4 credits	Goal 1: Communication Goal 2: Critical Thinking	1.0 credit for English 11 choices
	First Year Experience	2 credits	Goal 2: Critical Thinking	Contributes to Math and Social Studies credit

College Now - Gold Seniors	Course Name	College Credits	MNTC Goal Area	High School Credits
	Career Exploration	2 credits	Elective	Contributes to full credit in English, Math, and Social Studies
	Short Stories	3 credits	Goal 6: Humanities and Fine Arts Goal 7: Human Diversity	1.0 credit for English 12 choices
	General Sociology	3 credits	Goal 2: Critical Thinking Goal 5: History/Social/Behav. Science	1.0 credit for Social Studies 12
	College Algebra I	3 credits	Goal 4: Mathematical/Logical Reasoning	1.0 credit for Math
	Communications/Public Speaking	3 credits	Goal 1: Communication Goal 2: Critical Thinking	1.0 elective
How to Study and Think Critically	2 credits	Goal 2: Critical Thinking	Contributes to full credit in English, Math, and Social Studies	

All courses above are required to be taken and will be scheduled during periods one through three, all three trimesters. Additional elective courses at STEP or ARCC can be taken in addition to the above courses. Courses will be taken with the same cohort of high school students, located on the STEP campus or will be offered online.

Admission Qualifications: Students must have a 3.0 GPA or higher and meet college level placement requirements. ARCC reserves the right to deny student admission and enforce college course pre-requisites.

Application Process:

- Reach out to STEP to begin the enrollment process.
Submit:
 - College Now Program Form
 - PSEO Notice of Student Registration form
 - High School Transcript to STEP
- Online Application to Anoka-Ramsey - www.anokaramsey.edu
- ARCC will review your materials for course placement. Students may be asked to submit ACT/MCA/SAT scores or take a placement exam.
- Attend ARCC Orientation and Registration Session at STEP

Contacts:

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Anoka-Hennepin School Board

Briefing Notes

DATE: 3/4/2024

AUTHOR: Dr. Jennifer Cherry, Executive Director of Human Resources

SUBJECT: District Calendar, 2024-25 Revisions and First Read for 2025-26 School Year

PURPOSE:

Provide a first reading of the 2025-26 school calendar and review revisions to the 2024-2025 calendar.

BACKGROUND:

The school calendar is developed two years in advance. The district Calendar Committee meets several times each fall/winter to review calendar implications and make recommendations for the School Board to consider prior to adopting the school calendar. Through this committee, the District fulfills our statutory and contractual obligation to Meet & Confer with AHEM regarding the annual school calendar.

CONSIDERATIONS:

The Calendar Committee, made up of Building and District administration and members of the Teachers' and Paraeducators' Bargaining Units, reviewed the following parameters for development of the 2025-26 District Calendar:

1. Legal guidelines
 - a. State testing dates
 - b. State holidays when school is not allowed (MN Statutes 645.44, Subd. 5)
 - c. School commences after Labor Day (MN Statutes 120A.40)
 - d. Student contact days include 170 days for elementary and 171 days for secondary students (Kindergarten is variable) to meet required minutes of instruction (MN Statutes 120A.41)
 - e. Para training requirements (MN Statutes 121A.642, Subd. 1)
2. Collective bargaining agreements
 - a. 187 teacher duty days
 - b. No teachers on MEA (Minnesota Educator Academy conference is October 16, 2025)
 - c. Between November 1 and April 30 there shall be 15 days or more during which school shall not be in session per teacher contract
 - d. Two days off during Spring Break per non-teaching bargaining group agreements
3. District practice
 - a. Four teacher work days are used for conferences
 - b. Grading/planning day (no students) follows the conclusion of each trimester term
 - c. Instructional days balanced across the trimesters
 - d. Election Day (even numbered years), Super Tuesday (every 4 years) closed for student safety/security not an issue in 2025-26
4. Additional items considered:
 - a. Timing of Spring Break, length of Winter Break, placement of non-students contact days. Current calendar avoids 1 day school weeks and limits 2 day school weeks, balances non-school days throughout the school year

- b. Religious, cultural, and significant non-religious activity dates that are not currently state or federal holidays and could impact attendance (Good Friday/Easter Monday, Ramadan/Eid, Rosh Hashanah/Yom Kippur, fishing opener, etc)
- c. Previous calendars and expectations/feedback received from various stakeholders (Survey results from 2022-2023)

Revisions to the 2024-25 calendar do not affect the School Calendar. Changes include identifying August 29 as professional development for ParaEducators, switching the grading days and professional development days November 24 and 25, 2024; moving ParaEducator professional development from November 26 to March 17; and listing June 19 as District closed due to holiday.

OPTIONS/CONCLUSIONS:

The calendar committee considered three different calendar options and recommended the Proposed 2025-2026 Calendar (attached). Significant school dates include:

September 2, 2025	First day of school
October 6, 2025	Elementary conferences / school day for secondary
October 16 - 20, 2025	No school
November 21, 2024	Last day of trimester 1 (56 days)
November 24 - 28, 2025	No school
December 24, 2024 - January 2, 2025	No school
January 19, 2025	No school
February 16 - 17, 2025	No school
March 5, 2025	Last day of trimester 2 (58 days)
March 6 - 9, 2025	No school
March 30 - April 3, 2025	No school
May 8, 2025	No school
May 25, 2025	No school
June 5, 2025	Last day of trimester 3 (57 days)/ End of school year

RECOMMENDATIONS/NEXT STEPS:

- March 4, 2024 First reading of proposed [2025-26 Calendar](#)
Report on revisions to [2024-25 Calendar](#)
- March 25, 2024 Recommend adoption of 2025-26 Calendar
(No Board action is required for 2024-25 Calendar updates)

Anoka-Hennepin Schools
***Draft* 1 Yr Board Calendar**

March 4, 2024

Reference Key: WS = Work session item RM = Regular meeting item PCM = Policy Committee Meeting AR = Action Requested/Required IO = Information only
 CA = Consent Agenda MR = Monitoring Report LS = Listening Session SR= Superintendent Report PD = Professional Development SM = Special Meeting

Anoka-Hennepin Proposed Board of Education July-December 2023-24 Agenda/Calendar						
	July	August	September	October	November	December
District Policy Committee		<ul style="list-style-type: none"> ● Policy Committee Meeting (8/14) 		<ul style="list-style-type: none"> ● Policy Committee Meeting (10/20) 		
Operational Oversight	<p>Regular Meeting (7/10):</p> <ul style="list-style-type: none"> ● Superintendent’s Report - CM ● Potential Non-Transported Areas - GC ● Pay 2024 tax levy timeline - IO ● HRA Investment Options Change - CA ● Authorization to sign contracts - CA 	<p>Work Session (8/7):</p> <ul style="list-style-type: none"> ● Superintendent’s Report - CM ● School Safety and Security Update ● Verndale Facility Name Recommendation ● Substitute Pay ● Legislative Update ● School Board Meeting Software Review ● Executive Session <p>Regular Meeting (8/21):</p> <ul style="list-style-type: none"> ● Superintendent’s Report - CM ● Verndale Facility Name Recommendation ● 2023-2025 CNA Contract - JC ● 2023-2024 Substitute Rates - CA 	<p>Work Session (9/11):</p> <ul style="list-style-type: none"> ● Superintendent’s Report - CM ● Morris Leatherman Survey Results ● HomeWork starts with Proposal ● Legislative Update ● Executive Session <p>Regular Meeting (9/25):</p> <ul style="list-style-type: none"> ● Superintendent’s Report - CM ● Pay 2024 Preliminary levy certify approval ● Morris Leatherman Survey Results ● HomeWork Starts With Home Proposal ● Executive Session 	<p>Work Session (10/9):</p> <ul style="list-style-type: none"> ● Play Up Policy Review ● Legislative Update ● Executive Session <p>Regular Meeting (10/23):</p> <ul style="list-style-type: none"> ● Exclusion for Immunization ● Superintendent’s Report - CM ● October 1 Enrollment Report ● World’s Best Workforce/Achievement and Integration overview (45 mins with 15 for questions) ● Executive Session 	<p>Regular Meeting (11/13):</p> <ul style="list-style-type: none"> ● Canvas election results resolution ● MSHSL Foundation - Form A and B resolution ● World’s best workforce/achievement and integration overview ● Policy 413.0 Harassment, Violence and Discrimination Policy - First Read ● Policy 506.0 District Student Discipline Policy - First Read ● Policy 419.0 Tobacco and Smoke Free Environment Policy- First Read ● Policy 533.5 Physical Wellness Policy - First Read <p>Regular Meeting (11/27):</p> <ul style="list-style-type: none"> ● Superintendent’s Report - CM ● Student Transportation Policy 707 ● Demographer Study Report ● Legislative Platform Draft - First read? 	<p>Regular Meeting (12/11):</p> <ul style="list-style-type: none"> ● Resolution to close schools to open enrollment ● Pay 2023 levy approval ● Confirmation of polling locations - resolution ● Legislative Platform
Board Gov./ Self Gov.	<ul style="list-style-type: none"> ● Board Professional Development ● Standing item: Board calendar review (15 min) 				<ul style="list-style-type: none"> ● Board Retreat (11/18) 	
Sup Relations						
Public Engagement						<ul style="list-style-type: none"> ● Truth in Taxation public hearing

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Anoka-Hennepin Proposed Board of Education January-June 2024 Agenda/Calendar						
	January	February	March	April	May	June
Policy Committee	<ul style="list-style-type: none"> Board Policy Committee (1/29) 		<ul style="list-style-type: none"> Board Policy Committee (3/18) 			<ul style="list-style-type: none"> Board Policy Committee (6/17)
Operational Oversight	<p>Regular Meeting (1/8):</p> <ul style="list-style-type: none"> TBD <p>Regular Meeting (1/22):</p> <ul style="list-style-type: none"> Superintendent’s Report - CM Labor Relations Update 	<p>Work Session (2/12):</p> <ul style="list-style-type: none"> Play Up Policy Review Healthcare Third Party Administrator Review and Recommendation(s) 2024-2025 Strategic Priorities (first read) Board Officer Update/Discussion <p>Regular Meeting (2/26):</p> <ul style="list-style-type: none"> Election of board officers Superintendent’s Report Indian Education Program Update - Concurrence/nonconcurr ence Compliance Documents for Approval Healthcare Third Party Administrator Labor Relations Update Teacher Contract for Approval Principal Contract for approval 	<p>Work Session (3/4):</p> <ul style="list-style-type: none"> Anoka Technical High School/STEP Programs Presentation 25-26 Calendar - First Read <p>Regular Meeting (3/25):</p> <ul style="list-style-type: none"> Superintendent’s Report OPEB Actuary Update FY24 midyear budget amendment - 1st read will go on consent agenda 4/8 Labor Relations Update 23-25 Custodian/ Maintenance Contract for Approval 23-25 School Office Supervisor Contract for Approval 25-26 Calendar for approval 	<p>Work Session (4/8):</p> <ul style="list-style-type: none"> Amended Budget FY24 Literacy: Update on Read Act Implementation Budget Reductions and Realignment Process <p>Regular Meeting (4/22):</p> <ul style="list-style-type: none"> Superintendent’s Report Wells Fargo OPEB Trust update Preliminary FY25 General Fund Budget Medical and Dental Rates for 2024-2025 - First Read Labor Relations Update TBD - Contract Tentative Agreements for Approval Volunteer Recognition 	<p>Regular Meeting (5/6):</p> <ul style="list-style-type: none"> Student Engagement, Connection and Behavior Medical and Dental Rates for 24-25 <p>Regular Meeting (5/20):</p> <ul style="list-style-type: none"> Superintendent’s Report FY25 Proposed Budget All Funds Labor Relations Update TBD - Contract Tentative Agreements for Approval 	<p>Work Session (6/10):</p> <ul style="list-style-type: none"> 10 year Long Term Facility Maintenance Plan first read <p>Regular Meeting (6/24):</p> <ul style="list-style-type: none"> Superintendent’s Report FY25 Budget Approval 10 year Long Term Facility Maintenance Plan Approval Legislative Session Recap Certification of Population Estimation
Board Gov./ Self Gov.	<p>Annual Meeting:</p> <ul style="list-style-type: none"> Election of board officers/annual meeting/board protocols review (AR) Standing item: Board calendar review (15 min) 	<ul style="list-style-type: none"> Standing Work Session item: Board calendar review (15 min) 	<ul style="list-style-type: none"> Standing Work Session item: Board calendar review (15 min) Board Retreat (3/20) 	<ul style="list-style-type: none"> Standing Work Session item: Board calendar review (15 min) 	<ul style="list-style-type: none"> Standing Work Session item: Board calendar review (15 min) 	<ul style="list-style-type: none"> Standing Work Session item: Board calendar review (15 min)
Supt Relations						<ul style="list-style-type: none"> June/July Supt Evaluation
Public Engagement						