



A – Request decision – closure required
B – Update/status report
C – Discussion and input – final decision at a subsequent meeting

School Board Meeting
Monday, January 8, 2024
AGENDA

1. **Call to Order (1 minute)**
01-08-24 Important Dates 6
2. **Pledge of Allegiance (1 minute)**
3. **Approve Board Agenda (1 minute)**
4. **Organization (45 minutes)**
 - 4.A. Ceremonial Oath, Zach Arco, Linda Hoekman, Michelle Langenfeld - **A**
 - Oath of Office
Thomas Hunt, Anoka County Elections ManagerAppendix A 7
 - 4.B. Election of Officers - **A**
 - Chair
 - Vice Chair, Clerk, Treasurer
Jeff Simon, Clerk/Acting ChairAppendix B 13
 - 4.C. Set 1/2024-7/2025 Meeting Dates - **A**
Jeff Simon, Clerk/Acting Chair
Appendix C 18
 - 4.D. Designate Official Depositories - **A**
Jeff Simon, Clerk/Acting Chair
Appendix D 20
 - 4.E. Designate Official Investment Financial Institutions - **A**
Jeff Simon, Clerk/Acting Chair
Appendix E 21
 - 4.F. Delegation of Authority for SERVS Financial - **A**
Jeff Simon, Clerk/Acting Chair
Appendix F 22
 - 4.G. Designate Official Newspapers - **A**
Jeff Simon, Clerk/Acting Chair
Appendix G 23
 - 4.H. Delegation of Authority for Electronic Funds Transfers - **A**
Jeff Simon, Clerk/Acting Chair

Appendix H	24
4.I. Authorization to Sign Contracts - A Jeff Simon, Clerk/Acting Chair	
Appendix I	25
4.J. Designation of Identified Official with Authority for Education Identity Access Management - A Jeff Simon, Clerk/Acting Chair	
Appendix J	26
4.K. Expenses of Board Members - A Jeff Simon, Clerk/Acting Chair	
Appendix K	27
4.L. Appointments by Chair - A Jeff Simon, Clerk/Acting Chair	
Appendix L	28
5. Consent Agenda (5 minutes)	
5.A. Minutes from 12/11/23 Board Meeting - A Jeff Simon, Board Clerk	
Appendix M	31
5.B. Retirements, Resignations, Terminations, Layoffs and Recalls, Leaves and Modified Leaves of Absence, Appointments - A Brian Duffy, Director of Employee Services	
Appendix N	39
5.C. Cash Disbursements Report - A Jennifer Beck, Director of Finance	
Appendix O	43
5.D. Cash Balance Report - A Jennifer Beck, Director of Finance	
Appendix P	44
5.E. Donations & Scholarship Report - A Jennifer Beck, Director of Finance	
Appendix Q	45
5.F. Monthly Revenue & Expenditures - A Jennifer Beck, Director of Finance	
Appendix R	50
5.G. Prior Approval for Release of Payments in 2024 - A Jennifer Beck, Director of Finance	
Appendix S	52
5.H. Immunization Exclusions as required by Statute 121a.15 - A Cindy Hiltz, Asst. Director of Student Services, Health Services	
6. Communications, Delegations & Petitions (30 minutes)	

7.	Labor Relations & Benefits (15 minutes)	
	7.A. Labor Relations Update (15 minutes) - B	
	Dr. Jennifer Cherry, Executive Director of Human Resources	
	Appendix T	53
8.	Board Calendar & District Update (10 minutes)	
	Cory McIntyre, Superintendent	
9.	Board Correspondence & Communication	
10.	Executive Session (45 minutes)	
	10.A. Labor Negotiations (45 minutes) - B	
	Dr. Jennifer Cherry, Executive Director of Human Resources	
11.	Adjourn	
12.	Call to Order (1 minute)	
	01-08-24 Important Dates	61
13.	Pledge of Allegiance (1 minute)	
14.	Approve Board Agenda (1 minute)	
15.	Organization (45 minutes)	
	15.A. Ceremonial Oath, Zach Arco, Linda Hoekman, Michelle Langenfeld - A	
	• Oath of Office	
	Thomas Hunt, Anoka County Elections Manager	
	Appendix A	62
	15.B. Election of Officers - A	
	• Chair	
	• Vice Chair, Clerk, Treasurer	
	Jeff Simon, Clerk/Acting Chair	
	Appendix B	68
	15.C. Set 1/2024-7/2025 Meeting Dates - A	
	Jeff Simon, Clerk/Acting Chair	
	Appendix C	73
	15.D. Designate Official Depositories - A	
	Jeff Simon, Clerk/Acting Chair	
	Appendix D	75
	15.E. Designate Official Investment Financial Institutions - A	
	Jeff Simon, Clerk/Acting Chair	
	Appendix E	76
	15.F. Delegation of Authority for SERVS Financial - A	
	Jeff Simon, Clerk/Acting Chair	
	Appendix F	77

15.G. Designate Official Newspapers - A Jeff Simon, Clerk/Acting Chair	
Appendix G	78
15.H. Delegation of Authority for Electronic Funds Transfers - A Jeff Simon, Clerk/Acting Chair	
Appendix H	79
15.I. Authorization to Sign Contracts - A Jeff Simon, Clerk/Acting Chair	
Appendix I	80
15.J. Designation of Identified Official with Authority for Education Identity Access Management - A Jeff Simon, Clerk/Acting Chair	
Appendix J	81
15.K. Expenses of Board Members - A Jeff Simon, Clerk/Acting Chair	
Appendix K	82
15.L. Appointments by Chair - A Jeff Simon, Clerk/Acting Chair	
Appendix L	83
16. Consent Agenda (5 minutes)	
16.A. Minutes from 12/11/23 Board Meeting - A Jeff Simon, Board Clerk	
Appendix M	86
16.B. Retirements, Resignations, Terminations, Layoffs and Recalls, Leaves and Modified Leaves of Absence, Appointments - A Matt Brain, Director of Employee Services	
Appendix N	94
16.C. Cash Disbursements Report - A Jennifer Beck, Director of Finance	
Appendix O	98
16.D. Cash Balance Report - A Jennifer Beck, Director of Finance	
Appendix P	99
16.E. Donations & Scholarship Report - A Jennifer Beck, Director of Finance	
Appendix Q	100
16.F. Monthly Revenue & Expenditures - A Jennifer Beck, Director of Finance	
Appendix R	105
16.G. Prior Approval for Release of Payments in 2024 - A Jennifer Beck, Director of Finance	

Appendix S

107

- 16.H. Immunization Exclusions as required by Statute 121a.15 - **A**
Cindy Hiltz, Asst. Director of Student Services, Health Services

17. **Communications, Delegations & Petitions (30 minutes)**

18. **Labor Relations & Benefits (15 minutes)**

- 18.A. Labor Relations Update (15 minutes) - **B**
Dr. Jennifer Cherry, Executive Director of Human Resources

Appendix T

108

19. **Board Calendar & District Update (10 minutes)**
Cory McIntyre, Superintendent

20. **Board Correspondence & Communication**

21. **Executive Session (45 minutes)**

- 21.A. Labor Negotiations (45 minutes) - **B**
Dr. Jennifer Cherry, Executive Director of Human Resources

22. **Adjourn**

ANOKA-HENNEPIN SCHOOLS

A FUTURE WITHOUT LIMIT

Dates to Remember

1. **January 8** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**
2. January 15 Holiday, District Closed
3. **January 22** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**
4. January 25 Legislative Delegation, ESC, 6:00 p.m.
5. January 29 Board Policy Committee, ESC, 4:30 p.m.
6. January 31 School Board/Cabinet Professional Development, Bunker Hills Event Center, 5:30 p.m.
7. February 5 CIAC, ESC, 5:30 p.m.
8. February 6 School Board, Student Growth Recognitions, Anoka High School, 5:30 p.m.
9. February 10 Northern Stars Celebration, Bunker Hills Event Center, 5:30 p.m.
10. **February 12** **School Board Work Session, Educational Service Center, 5:30 p.m.**
11. February 19 Holiday, District Closed
12. February 20 Elem (PLC/Conf./Staff Development); Sec Staff Development, No Students
13. February 22 School Board, Student Growth Recognitions, Coon Rapids High School, 5:30 p.m.
14. **February 26** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**
15. **March 4** **School Board Work Session, Educational Service Center, 5:30 p.m.**
16. March 6 Hold for Meet & Confer-Teachers, ESC, 5:30 p.m.
17. March 7 CIAC, ESC, 5:30 p.m.
18. March 8 End of Trimester Two
19. March 11-15 Spring Break, No School
20. March 14-15 Holiday, District Closed
21. March 18 Staff Development, No Students
22. March 18 Board Policy Committee, ESC, 4:30 p.m.
23. March 21 School Board/Cabinet Planning, Bunker Hills Event Center, 5:30 p.m.
24. **March 25** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**
25. March 29 Staff Development, No Students



Jeff Simon
CLERK



Matt Audette
DIRECTOR



Kacy Deschene
DIRECTOR



Zach Arco
DIRECTOR



Linda Hoekman
DIRECTOR



Michelle Langenfeld
DIRECTOR

ACCEPTANCE OF OFFICE

To: Michelle Langenfeld

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of School Board Member District 5 of Anoka-Hennepin Independent School District No. 11 for a four-year term beginning on the first Monday in January, 2024 and expiring on the first Monday in January, 2028.

11-27-23

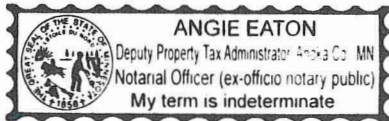
Date

Michelle Langenfeld
Signature

STATE OF MINNESOTA
COUNTY OF ANOKA

The foregoing instrument was acknowledged before me this 27th day of November, 2023 by Michelle Langenfeld.

Angie Eaton
Notary Public



OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will faithfully discharge the duties of the office of School Board Member District 5 of Anoka-Hennepin Independent School District No. 11 to the best of my judgment and ability.

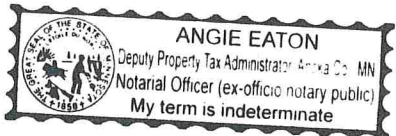
11-27-23
Date

Michelle A Langenfeld
Signature

STATE OF MINNESOTA
COUNTY OF ANOKA

The foregoing instrument was acknowledged before me this 27th day of November, 2023 by Michelle Langenfeld.

Angie Eaton
Notary Public



ACCEPTANCE OF OFFICE

To: Linda Hoekman

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of School Board Member District 1 of Anoka-Hennepin Independent School District No. 11 for a four-year term beginning on the first Monday in January, 2024 and expiring on the first Monday in January, 2028.

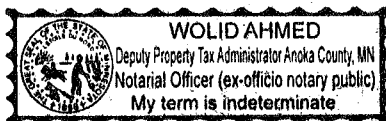
12/11/23
Date

[Signature]
Signature

STATE OF MINNESOTA)
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 11 day of December, 2023 by Linda Hoekman.

[Signature]
Notary Public



OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will faithfully discharge the duties of the office of School Board Member District 1 of Anoka-Hennepin Independent School District No. 11 to the best of my judgment and ability.

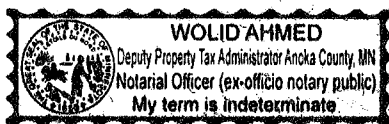
12/11/23
Date

[Signature]
Signature

STATE OF MINNESOTA)
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 11 day of December, 2023 by Linda Hoekman.

[Signature]
Notary Public



ACCEPTANCE OF OFFICE

To: Zach Arco

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of School Board Member District 2 of Anoka-Hennepin Independent School District No. 11 for a four-year term beginning on the first Monday in January, 2024 and expiring on the first Monday in January, 2028.

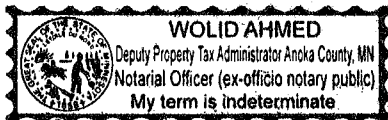
12/13/23
Date

Zachary Arco
Signature

STATE OF MINNESOTA
COUNTY OF ANOKA

The foregoing instrument was acknowledged before me this 13 day of December, 2023 by Zach Arco.

Wolid Ahmed
Notary Public



OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will faithfully discharge the duties of the office of School Board Member District 2 of Anoka-Hennepin Independent School District No. 11 to the best of my judgment and ability.

12/13/23

Date

Zachary Arco

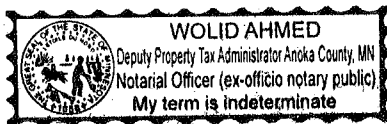
Signature

STATE OF MINNESOTA)
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 13 day of December, 2023 by Zach Arco.

Wahed

Notary Public



ELECTION OF SCHOOL BOARD OFFICERS

On the first Monday in January of each year, or as soon thereafter as practical, the Board shall meet and organize by selecting a chair, a vice chair, a clerk, and a treasurer who shall hold their offices for one year and until their successors are selected and qualify.

Anoka-Hennepin District No. 11

Coon Rapids, MN 55433

Revised: August 22, 1994

Revised: November 27, 2006

Reaffirmed: February 22, 2021

DUTIES OF SCHOOL BOARD MEMBERS

1. The Board must have the general charge of the business of the district, the school houses, and of the interests of the schools thereof. The Board's authority to govern, manage, and control the district; to carry out its duties and responsibilities; and to conduct the business of the district includes implied powers in addition to any specific powers granted by the legislature. It shall delegate authority to the Superintendent and his staff but it is responsible to the people for the results produced.
2. It shall select and elect a Superintendent of Schools and support him in the discharge of his duties.
3. It may accept, modify, or reject the recommendations of the Superintendent and may call for new recommendations.
4. It shall elect, promote, dismiss, and assign all employees upon the recommendation of the Superintendent.
5. It shall make salary schedules, custodial working agreements, transportation contracts, insurance contracts, and any other contracts and agreements involving school business upon the recommendations of the Superintendent.
6. It shall approve materials of instruction, school philosophy, and changes in the curriculum upon the recommendation of the Superintendent.
7. It shall adopt a tentative budget and a final budget upon the recommendation of the Superintendent.
8. It shall designate depository or depositories for school funds.
9. It shall plan in advance capital outlay and maintenance expenditures including building alterations and additions, new equipment, improvement of grounds, and repair and replacement of buildings and equipment.
10. It shall provide for the enforcement and administration of all school laws, local, state, and federal.
11. It shall study, anticipate, and recognize the educational needs of the community and incorporate them in the school program.
12. It shall interpret the educational program and school policies to citizens in the community.
13. It shall be informed of all phases of the educational program in the district and of new ideas, trends, and advances being made in education elsewhere.
14. It shall evaluate the educational program and the work of the Superintendent and his staff
15. It shall approve all disbursements.
16. It shall approve the annual financial reports of the clerk and treasurer.
17. It shall, at least 45 days before the date of the biennial school elections, determine the number of voting precincts, the polling places, and the hours the polls will be open. It shall cause to be chosen election judges for each polling place and shall canvass the election returns at a meeting of the School Board called for that purpose.
18. It shall hear communications, written or oral, from citizens of organizations on matters of administration or policy.
 - a. Requests, petitions, etc., made by individuals or delegations will not elicit Board action at the meeting at which such request is made, unless the public interest requires an immediate decision by the School Board, and unless the rules, regulations, and practices of the school system will enable the making of an immediate decision.
 - b. On all requests not included in the exceptions previously mentioned, the School Board shall instruct the Superintendent to collect and report pertinent information at a later date.
19. It shall perform such other functions and duties as required by law.

DUTIES OF SCHOOL BOARD OFFICERS - CHAIR

The chair:

1. Shall preside at all meetings of the School Board and of the district.
2. Shall countersign all orders upon the treasurer for claims approved by the Board.
3. Shall sign all contracts or agreements approved by the Board.
4. Shall represent the district in all actions.
5. Shall appoint all special committees.
6. Shall advise the Superintendent concerning important school business for which there is no policy or precedent to follow and which requires a decision before the next regular Board meeting. The chair may canvass the opinion of all Board members. All emergency decisions shall be presented to the School Board at its next regular meeting for final action. In the absence of the chair, the vice chair shall serve as temporary chairman.
7. Shall call special meetings of the Board providing legal notice is given to all members.
8. Shall align the annual Superintendent performance pay goals to the School Board established district priorities.
9. Shall review district performance, document the rationale for the amount of Superintendent performance pay and authorize payment to the Chief Financial Officer.

Anoka-Hennepin District No. 11
Anoka, MN 55303
Revised: November 27, 2006
Revised: January 11, 2016
Reaffirmed: February 22, 2021

DUTIES OF SCHOOL BOARD OFFICERS - CLERK

The Clerk:

1. Shall be responsible for checking and supervising the record of all meetings of the district and the School Board.
2. On or before September 15 in each year shall make and transmit to the Commissioner certified reports showing:
 - a. The revenues and expenditures in detail, and such other financial information required by law, rule or as may be call for by the commissioner;
 - b. The length of the school term and the enrollment and attendance by grades, and
 - c. Such other items of information as may be called for by the commissioner.
3. Shall furnish the county auditor on or before September 30 of each year an attested copy of the clerk's record showing the amount of proposed property tax voted by the School Board for school purposes.
4. Shall sign all orders upon the treasurer for the payment of money for bills and salaries approved by the School Board.
5. Shall sign all contracts and agreements approved by the School Board unless the School Board authorizes the same to be signed by one of the administrative personnel.
6. Shall direct and inspect all records and reports as required of the clerk.
7. Shall, within three days after an election, notify all persons elected of their election.
8. Shall perform such duties as required by law.
9. Shall receive such stipend as the School Board may determine at its organizational meeting.
10. The records and reports described herein shall be prepared by the clerical staff of the central administration office, which shall file all records, minutes, and correspondence in a space provided in the central administration office.

Anoka-Hennepin District No. 11
Anoka, MN 55303
Revised: November 27, 2006
Revised: February 22, 2021

DUTIES OF SCHOOL BOARD OFFICERS - TREASURER

The Treasurer:

1. Shall deposit the funds of the district in the official depository.
2. Shall mail all reports which may be called for by the Board and perform all duties usually incumbent on such officer.
3. In the event that the Chair has been continuously absent from the district for a period of thirty days or more, the treasurer may pay orders without the signature of the Chair.
4. In the event that valid orders are presented to the treasurer for payment, and there are insufficient funds on hand to pay them, the treasurer shall receive, endorse and process them in accordance with section 123B.12.
5. Shall perform such duties as are required by law.
6. Shall receive such stipend as the School Board may determine at its organizational meeting.

Anoka-Hennepin District No. 11
Anoka, MN 55303
Revised: November 27, 2006
Revised: February 22, 2021

SCHOOL BOARD MEETING DATES
January 2024 – July 2025

The Board reaffirms the **regular School Board meeting dates of the School Board** as the fourth Monday of each month at 6:30 p.m. with the following exceptions: The meetings in July and December 2024 and July 2025 will be held on the second Monday. The January 8, 2024, May 6, 2024, January 13, 2025 and May 5, 2025 meetings will be Regular School Board meetings.

The Board reaffirms the **Work Session meeting dates of the School Board** as the second Monday of each month at 5:30 p.m. with the following exceptions: There will not be a Work Session in July and December 2024 and July 2025. The January 8, 2024, May 6, 2024, January 13, 2025 and May 5, 2025 meetings will be Regular School Board meetings. The March, August, October & November 2024 and March and April 2025 meetings will be held on the first Monday of the month. The current edition of Robert's Rules of Order shall be the official guide of the School Board on all points of parliamentary procedure.

<u>Date</u>	<u>Time</u>	<u>Place</u>
Jan. 8, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Jan. 22, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Feb. 12, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Feb. 26, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
March 4, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
March 25, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
April 8, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
April 22, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
May 6, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
May 20, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
June 10, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
June 24, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
July 8, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Aug. 5, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Aug. 19, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Sept. 9, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Sept. 23, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Oct. 7, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Oct. 21, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Nov. 4, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Nov. 18, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Dec. 9, 2024	6:30 p.m.	Regular School Board Meeting/Truth in Taxation, Board Room, Sandburg Education Center
Jan. 13, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Jan. 27, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Feb. 10, 2025	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Feb. 24, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
March 3, 2025	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
March 24, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
April 7, 2025	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
April 21, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
May 5, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center

May 19, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
June 9, 2025	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
June 23, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
July 7, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center

OFFICIAL DEPOSITORIES
Proposed Motion

_____ moved and _____ seconded the motion that the following financial institutions and any named by their investment service department shall be designated as **official depositories** of the Anoka-Hennepin Independent School District No. 11 for the calendar year 2024.

US Bank
Wells Fargo Bank
Minnesota School District Liquid Asset Fund
Bremer Bank
Bridgewater Bank

OFFICIAL INVESTMENT FINANCIAL INSTITUTIONS
Proposed Motion

_____ moved and _____ seconded the motion that the following financial institutions and any named by their investment service department shall be designated as **official investment financial institutions** of the Anoka-Hennepin Independent School District No. 11 for the calendar year 2024.

Baker Tilly Investment Services, LLC
US Bank
Wells Fargo Bank
PFM/Minnesota School District Liquid Asset Fund

DELEGATION OF AUTHORITY FOR SERVS FINANCIAL

Proposed Motion

_____ moved and _____ seconded the motion to authorize the Superintendent to delegate the role of Application and Budget approver in the Minnesota Department of Education's SERVS Financial application to the Chief Financial Officer for the calendar year of 2024. This role has the following responsibilities:

Approve Application and Budget

- Only given to an officer who can legally bind their organization (Superintendent/Executive Director)
- Accept Funds/Manage Allocation/Balance Forward
- Review and approve grant applications with electronic signature as authorized district representative
- Perform Application & Budget Tasks (If necessary)
- Enter/edit organization information
- Cannot request funds

OFFICIAL NEWSPAPERS
Proposed Motion

_____ moved and _____ second the motion to name the Anoka County Union, Coon Rapids Herald, the Brooklyn Center Sun-Post, the Brooklyn Park Sun-Post, Blaine/Spring Lake Park Life and Champlin-Dayton Press as the official newspapers, published by ECM-Sun Group, LLC, of the Anoka-Hennepin Independent School District No. 11 for calendar year 2024.

OFFICIAL DELEGATION OF AUTHORITY TO MAKE ELECTRONIC FUNDS TRANSFERS
Proposed Motion

_____ moved and _____ seconded the motion that the following staff shall be designated as **official staff with authority to make Electronic Funds Transfers on behalf** of the Anoka-Hennepin Independent School District No. 11 for the calendar year 2024.

Chief Financial Officer
Director of Finance
Accounting Manager
Accounting Financial Data Specialist
Accountant

AUTHORIZATION TO SIGN CONTRACTS
Proposed Motion

_____ moved and _____ seconded the motion to authorize the Superintendent and Chief Financial Officer to execute contracts and purchase orders for goods and services contained within the Board approved budget for Anoka-Hennepin Independent School District No. 11 for the calendar year of 2024.

School Board Chair

Date

School Board Clerk

Date

**DESIGNATION OF THE IDENTIFIED OFFICIAL WITH AUTHORITY
FOR EDUCATION IDENTITY ACCESS MANAGEMENT**

Anoka-Hennepin Public School District 0011-01

Proposed Motion

_____ moved and _____ seconded the motion to authorize the Anoka-Hennepin School Board to designate Superintendent Cory McIntyre as the primary Identified Official with Authority to authorize user access to MDE secure websites for the 2024-25 school year. The Identified Official with Authority will assign job duties and authorize user’s access to MDE secure systems for their Education Identity Access Management.

School Board Chair

Date

School Board Clerk

Date

EXPENSES OF SCHOOL BOARD MEMBERS

School Board members shall receive a stipend in the amount of \$1,200 per month and the School Board Chair a stipend in the amount of \$1,300 per month. School Board members shall be reimbursed for necessary expenses incurred in performance of School Board functions in accordance with policies relating to reimbursement.

Anoka-Hennepin District No. 11
Coon Rapids, MN 55433
Revised July 11, 1983
Revised July 1, 1991
Revised July 11, 1994
Revised January 13, 2003
Revised January 12, 2004
Revised January 9, 2006
Revised January 14, 2008
Revised January 12, 2009
Revised January 9, 2012
Revised: February 22, 2021

The following committee appointments were proposed for the 2024 calendar year:

Committee/Organization	Representative	Commitment	Charge
AMSD – Association of Metropolitan School Districts	Michelle Langenfeld	Monthly meeting	It is the mission of AMSD to advocate for metropolitan school districts and advance legislation that supports student achievement. The collective and consistent voice of member districts is critical to achieving our mission.
Brooklyn Bridge Alliance for Youth	Michelle Langenfeld	Meets quarterly	Blueprint Goals: <ul style="list-style-type: none"> ● Mobilize Students, Administrator, and Faculty to design, build & implement student-centered scheduling ● Create a Culture of Teaching & Learning that is Culturally Responsive ● Develop and Leverage Partnerships to increase access to opportunities for students to meet their needs and goals ● Consistent Advising, Tutoring, & Navigation support for all students ● Bring Students, Staff & Faculty together to continually identify blocks and build process solutions together ● Expand intentional communication, engagement & involvement with students
Community Education Advisory Committee	Kacy Deschene	4 times annually	The purpose of the Community Education Advisory Council is to advise the School Board regarding the planning, growth, development, and evaluation of Community Education within School District #11. The Advisory Council will strive to foster a close meaningful relationship between the school district and community to improve school and community life.
Labor Management Committee (LMC)	Jeff Simon	Afternoon meetings as needed	The mission of the District-AHEM Labor Management Committee is to foster and facilitate collaboration between AHEM and District representatives in seeking solutions on issues of mutual concern affecting labor management relations.
BrightWorks (Formerly Metro ECSU)	Open	Meets quarterly	As this fall's election has changed the make-up of BrightWorks member school boards, there is a need to seek nominations from BrightWorks' member districts. The BrightWorks board is seeking nominations from electoral districts 1, 2, and 4. After the election, BrightWorks' Board will be comprised of eight (8) elected officials, three (3) community members at large, and two (2) superintendents.
MSBA Delegate Assembly	Michelle Langenfeld	Pre-delegate assembly resolution review meeting and the Delegate Assembly Weekend	<p>The Minnesota School Boards Association, a leading advocate for public education, supports, promotes and strengthens the work of public school boards.</p> <p>These positions are no longer appointed by A-H board chair. Interested persons (must be serving on our school board currently) apply for a 3 year term. The position is elected by the MSBA board member director districts.</p> <p>Members will communicate interest to the Board Chair prior to making application. If there are multiple interested parties, at the Anoka-Hennepin January organizational meeting the board will endorse the appropriate MSBA Delegate(s).</p>

			Serving on this committee does not require Anoka-Hennepin Board endorsement. However, the Anoka-Hennepin name is attached to this service, therefore the Anoka-Hennepin Board will review and endorse board candidates at the January Organization Meeting.
MSHSL League	District Rep: Board Chair		The MSHSL provides educational opportunities for students through interscholastic athletic and fine arts programs and provides leadership and support for member schools. Andover High School = Matt Audette Anoka High School = Linda Hoekman Blaine High School = Zach Arco Champlin Park High School = Michelle Langenfeld Coon Rapids High School = Jeff Simon
Northwest Suburban Integration District Board	Kacy Deschene	Monthly meeting	NWSISD envisions a global community learning and growing together, by providing students, parents and staff educational opportunities that are multicultural, diverse and promote racial integration. NWSISD and member districts will work to assist students, including students from racially diverse backgrounds, to be prepared for post-secondary success.
SEE - Schools for Equity in Education	Open	Bi-Monthly meeting	SEE is an association of 58 school districts throughout the state of MN. SEE works for: <ul style="list-style-type: none"> • Equal access to quality education for all of MN students regardless of where they live and the property wealth in their local school district. • Legislation that ensures equitable distribution of school resources. • A property tax system that is fair and provides equal access to referendum and bond revenue for low property wealth school districts, communities & their taxpayers. • Holding elected state officials accountable for adequate & equitable funding and policy that enables all students to meet state and federal academic standards and allows them to reach their highest potential.
District Health, Wellness & Safety Committee	Open	Quarterly meeting	This committee is focused on district-wide health, wellness, and safety and we try to commit our meeting time to address each of these with 1/3 of the agenda items. In past years, the committee has been more informational and advisory. While we will continue these functions, we also plan to add tabletop discussions and crisis team direction for all our schools to replicate at the building level.
Anoka-Hennepin Educational Foundation	Jeff Simon	Monthly meeting	Our mission is to cultivate equitable and innovative experiences for students in partnership with compassionate people who have generous hearts. Our board members, including the school board representative, serve three-year terms, ideally.
Policy Review/Advisory Committee	Zach Arco Kacy Deschene	Monthly meeting	The Board Policy Review Committee exists to review all District and MSBA policies. the committee consists of board members and the general counsel's office.
Curriculum, Instruction and Assessment Committee (CIAC)	Matt Audette Linda Hoekman Michelle Langenfeld	Monthly meeting	To review preK-16 curriculum, assessment, and instructional programs through a governance lens. To provide input to the school board regarding academic program improvements

Middle School Play-up Committee	Jeff Simon	3 Meetings a year – prior to each athletic season	The Committee will review student athletes that are brought before the committee by the high school activities directors to determine if they qualify to play up on 9th grade to varsity level teams.
Student Services Leadership Team	Kacy Deschene	Monthly meeting	The Student Services Leadership Team will provide direction for student support programs across the district.
Student Services Advisory Committee	Michelle Langenfeld	Monthly meeting	Anoka-Hennepin Schools will effectively educate each student for success through equitable distribution of district resources, targeted intervention, and enhancements, and supporting staff to meet the needs of all students. This will be accomplished through effective educational practices, policies, curricula, resources, and school cultures that are representative of all students, such that each student has access to meaningfully participate and make progress in high quality learning experiences, resulting in positive outcomes regardless of race, socio-economic status, gender, ability, religious affiliation, national origin, linguistic diversity, or other characteristics.
Tribal Council (TNEC)	Jeff Simon	Meets two times per year, once in October and once in February	The mission of TNEC is to strengthen, protect and advance the overall education experience and opportunities for all tribal (American Indian) students, families, and communities of Minnesota.
Staff Development Advisory Committee	Zach Arco	3 Meetings a year	To develop a staff development plan, assist site professional development teams in developing a site plan consistent with the goals of the plan, and evaluate staff development efforts at the district and site level. The committee may also include school board members.

January 4, 2024

**MINUTES OF MEETING
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 11
(Anoka-Hennepin School District)
STATE OF MINNESOTA**

The School Board of Anoka-Hennepin Independent School District No. 11 held a Special Board Recognition meeting on **Monday, December 11, 2023**, at Sandburg Education Center, Anoka, Minnesota.

Chair Anderson called the meeting to order at 5:33 p.m.

The following members were present: Marci Anderson, Matt Audette, Kacy Deschene, Nicole Hayes, Erin Heers-McArdle, and Jeff Simon.

Jeff Simon motioned to approve the Board Agenda as presented. Vice Chair Hayes seconded. Motion passed.

Special Board Recognition followed honoring Chair Marci Anderson, Vice Chair Nicole Hayes and Treasurer Erin Heers-McArdle for their years of dedicated service to the Anoka-Hennepin School District at the start of the final meeting of their term. Honoring Board Members and in attendance were Superintendent Cory McIntyre, Mike Farley, Principal of Anoka High School, David Law, Former Superintendent, Mike George, Principal of Champlin Park High School, and Dennis Carlson, Former Superintendent.

Chair Anderson recessed the meeting at 6:22 p.m. Vice Chair Hayes moved and Erin Heers-McArdle seconded the motion to adjourn the meeting. Motion passed.

Jeff Simon, Clerk
Anoka-Hennepin Independent School District No. 11

Marci Anderson, Chair

Prepared by: Debbie Koffski, CPS
Recorder

Approved: _____

MINUTES OF MEETING
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 11
(Anoka-Hennepin School District)
STATE OF MINNESOTA

The School Board of Anoka-Hennepin Independent School District No. 11 held a meeting and Truth-in-Taxation Public Hearing on **Monday, December 11, 2023**, at Sandburg Education Center, Anoka, Minnesota.

Chair Anderson called the meeting to order at 6:32 p.m.

The following members were present: Marci Anderson, Matt Audette, Kacy Deschene, Nicole Hayes, Erin Heers-McArdle, and Jeff Simon.

Jeff Simon motioned to approve the Board Agenda as presented. Vice Chair Hayes seconded. Motion passed.

Michelle Vargas, chief financial officer, presented a summary of the district's budget and the local levy funding necessary to maintain service delivery as programmed. The detailed presentation met all requirements for Truth-in-Taxation as outlined in state law.

The School Board opened a public hearing regarding the tax levy proposal and no members spoke in favor or opposition to the item.

Michelle Vargas, chief financial officer, presented the final tax certification for property taxes payable in 2024, a required action for the School Board. The certified amount is \$139,962,437.34. Jeff Simon motioned to approve the Final Tax Certification for Taxes Payable in 2024. Erin Heers-McArdle seconded. Motion passed on a 6-0 vote.

CONSENT AGENDA

Jeff Simon moved and Vice Chair Hayes seconded the motion to approve the following **consent agenda** items:

- a. **Minutes** from the November 27, 2023, School Board meeting.
- b. **Personnel items** as follows:

RETIREMENTS

Name	Current or Most Recent Position	Last Date Employed
Nancy Ballard	ESC, Educ Office Prof	12/15/2023
Robert Barnette	Andover, Teacher K-3 Exploration	06/07/2024
Catherine Cocker	Ramsey, Teacher Grade 2	03/08/2024
Lori Delyser	Monroe, Teacher Grade 2	06/07/2024
Craig Sunderman	McKinley, Teacher Grade 5	06/07/2024

RESIGNATIONS, TERMINATIONS

Full Name (FL)	Current or Most Recent Position	Last Date Employed
Sonjae Bass	Champlin Park High, Teacher ABS (AcadBehav)	11/21/2023
Brian Baxter	Jackson Middle, Teacher Phys Ed Secondar	12/01/2023
Amy Chatt	Mississippi, Teacher SA-Coach Math Spec	01/03/2024
Andrea Marshall	Northdale Middle, TIER I-ABS (AcadBehav)	12/01/2023
Sarah Norgren	A-H Tech High School, Teacher ESL	12/22/2023

LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Joy Adkins	Roosevelt Middle, Child Nutrition Assistant FT	11/07/2023	11/21/2023
Molly Bandimere	Crooked Lake, ParaEducator Elementary	12/04/2023	12/22/2023
Lynnette Bauers	Wilson, ParaEducator Special Education	11/15/2023	12/01/2023
Laura Bratland	Andover, Teacher Grade 2	11/13/2023	12/22/2023
Rachel Brisbin	Hamilton, Teacher ESL	02/21/2024	04/03/2024
Samuel Christofferson	Blaine High, Teacher SLD	11/27/2023	12/15/2023
Lydia Eidsvoog	Riverview ECC, Preschool Asst Instructor PT	11/06/2023	12/15/2023
Patricia Engren	Brookside, A+ CCA Ln2 full fiscal year	11/29/2023	01/05/2024
Steven C Erickson	Andover DC-Bridges, ParaEducator Spec Ed Cntr Base	11/08/2023	12/08/2023
Kristen Feine	ESC, Teacher SA-QComp Peer Eval	12/04/2023	01/19/2024
Ashlea Garrison	ESC-Special Ed, Teacher Psychologist	10/23/2023	11/22/2023
Holly Gerner	Coon Rapids Family Center - Pathways, Teacher ASD (AutismSpectrum)	01/04/2024	02/15/2024
Diane Hasner	CED - ABE - Blaine, ABE Teacher-Full Time Benefits	10/27/2023	12/15/2023
Ann Herlofsky	Adams, Principal Elementary School	12/04/2023	12/08/2023
Susan Kaufmann	Champlin Park High, Teacher Social Studies	07/01/2024	06/29/2029
Trevor Klein	Coon Rapids High, Teacher Science	02/01/2024	12/31/2024
Sarah Lanas	Coon Rapids Middle, Teacher Music Secd Orchestra	11/21/2023	01/02/2024
Ryan Leciejewski	ESC-Unassigned, B/G Custodian	11/27/2023	12/29/2023
Anne Perrin	Andover, Teacher Grade K	12/11/2023	12/22/2023
Lynnsey Plaisance	Anoka High, Teacher ESL	11/27/2023	12/15/2023
Brenda Reiner	CED - ECFE - CR Family Pl, ECFE Child Educator FT Benefit	11/20/2023	12/08/2023
Salvador Rodriguez	Evergreen Park, B/G Custodian	11/28/2023	01/22/2024
Jaline Root	Sorteberg ECC, ParaEducator Special Education	11/28/2023	12/15/2023
Bart Sainio	ESC - Transportation, ParaEducator Bus	11/13/2023	01/11/2024
Mikaela Swenson	Crooked Lake, Teacher ESL	11/17/2023	03/08/2024
Kristie Tupy	Adams, Teacher Literacy Intervention	11/20/2023	01/02/2024
Mary Wold	Rum River Elementary, Child Nutrition Assistant PT	11/28/2023	02/20/2024

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Mackenna Fredericksen	Morris Bye, Teacher Grade 4	10/17/2023	12/12/2023
Kristin Fritschel	ChamplinBrklynPk Academy, Teacher Grade 4	07/01/2023	12/01/2023
Julie Griffin	Coon Rapids High, ParaEducator Secondary	10/23/2023	01/24/2024
Katherine Huffman	Northdale Middle, ParaEducator Special Education	01/04/2022	01/04/2024
Charlene LaGrange	ESC, Preschool Inst-Pro Rated Bene	11/28/2023	01/05/2024
Lecann Macarthur	ESC-Special Ed, Teacher Occupational Therapist	11/07/2023	12/08/2023
Lynnsey Plaisance	Anoka High, Teacher ESL	11/14/2023	11/24/2023
Julie Roman	Oxbow Creek, TIER I-ABS (AcadBehav)	11/07/2023	12/22/2023
Maureen Schmidt	Oxbow Creek, Teacher Grade 4	10/06/2023	12/15/2023
Name	Current or Most Recent Position	Leave Begins	Leave Ends
Cheryl Skluzacek	Monroe, ParaEducator Elementary	10/26/2023	01/04/2024
Mary Stradal	Ramsey, ParaEducator Special Education	09/19/2023	11/28/2023
Cindy Thomas	ESC-Special Ed, ParaEducator Special Ed COTA	11/06/2023	11/24/2023
Clara Tice	Ramsey, A+ PT CCA - Ln 1	11/06/2023	01/02/2024

APPOINTMENTS

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
Elementary					
Teresa Cubas	Crooked Lake, Teacher ESL LTS	11/17/2023	Bachelors+15/7	0.3797	\$20,618
Jay Huemann	Eisenhower, Teacher K5 Core Inst Support	11/28/2023	Masters+60/24	0.1390	\$13,197
Jessica Radmann	ChamplinBrklynPk Academy, Teacher K-3 Exploration	12/05/2023	Bachelors/2	0.6471	\$29,543
Britany Sonnentag	Monroe, Teacher Grade K	11/20/2023	Bachelors/1	0.6898	\$31,110

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
Secondary					
Justin Haughton	Coon Rapids Middle, Teacher Social Worker	01/29/2024	Masters/3	0.4813	\$25,641

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
Special Education					
This section returned no records					

Name	Current or Most Recent Position	Effective Date	Days	Salary
Administrative				
Elizabeth Burgard	ESC, Recruit Retention Specialist Based on an annual salary of \$89,690 for 260 days	01/02/2024	129	\$44,500

- c. Approved 707.0 Transportation of Public School Students Policy.
 - d. Approved 708.0 Transportation of Nonpublic School Students Policy.
 - e. Approved 709.0 Student Transportation Safety Policy.
 - f. Approved 710.0 Extracurricular and Co-curricular Transportation Policy.
 - g. Approved 711.0 Video Recording on School Busses Policy.
 - h. Approved 806.1 Crisis Management Policy.
 - i. Immunization Exclusions—names and specifics are not included because of data privacy.
- Motion passed.

The School Board received testimony from Allyson Quintana, Chbuzor Osuorah, Kevin Lindstrom and Val Holthus.

Superintendent McIntyre gave a report to the Board and reviewed the Board calendar. Anoka-Hennepin's high school and middle school music programs have been practicing in preparation for seasonal concerts which are ramping up now. Choir, Band and Orchestra concerts are being hosted throughout the district and you can find a complete listing on the ahschools.us website. Student performers from Anoka High School, Champlin Park High School and Coon Rapids High School were featured as part of holiday tree lighting events and other seasonal events in their respective cities. Thank you to those students for being such strong ambassadors for our schools and helping to make those events special for community members. Anoka-Hennepin has a tradition of hosting a series of roundtable discussions with students at high schools and middle schools. These sessions aim to increase student voice in district and school matters. The series is starting up for the year this week with visits to Anoka High School and Blaine High School and will continue into January and the new year. School Board members join school and district administration in these discussions which typically include 20 to 40 students. The roundtables provide valuable feedback for the district from the student's perspective.

Dr. Jennifer Cherry, executive director of human resources, presented terms and conditions for the district child nutrition site supervisors for 2022-24. The recommended contract includes a one-time \$2,000 payment, 4.75% salary increase in year 2, vacation time increases, and an additional paid holiday. Dr. Cherry thanked the District Bargaining team including Jennifer Linck-Tollefsbol, Jennifer Walberg, Jennifer Weisenberger, and Sara Heem, along with the District Negotiations team, Todd Mensink, Noah Atlas, Esther Motyka, Greg Cole and Roseann Schreifels for their work in settling the contract. Jeff Simon motioned to approve the Child Nutrition Site Supervisors Tentative Agreement as presented. Kacy Deschene seconded. The agreement was approved on a 6-0 vote.

Dr. Jennifer Cherry, executive director of human resources, provided the School Board with an update on the status of negotiations for employee groups consistent with Board Policy 209, Negotiations Code of Ethics. Dr. Cherry provided an overview of the status of negotiations with the district's 14 bargaining groups and five policy groups. This was an informational update and no action was required.

Michelle Trelstad, executive director of community education and government relations, presented a resolution to establish polling locations for 2024 which was approved on a 6-0 vote.

**RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A MUNICIPAL, COUNTY, STATE, OR FEDERAL ELECTION**

BE IT RESOLVED by the School Board of Anoka-Hennepin ISD No. 11, State of Minnesota, as follows:

- Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
- Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide, county, or municipal election. Combined polling places listed below are hereby established to serve the precincts specified for all school district special and general elections not held on the same day as a municipal, county, state, or federal election. For elections held on the same day as a municipal, county, state, or federal election, voters will go to the polling place designated for their city precinct.

County	School District Combination Precinct Name	Polling Place	Comprised of City Precincts (*indicates the polling place is designated for this city precinct)
Anoka	ISD #11 SB1 P1	RAMSEY MUNICIPAL CENTER	RAMSEY W-2 P-2
		7550 SUNWOOD DR NW	RAMSEY W-3 P-1*
		RAMSEY MN 55303	RAMSEY W-3 P-3
Anoka	ISD #11 SB1 P2	RAMSEY PUBLIC WORKS FACILITY	RAMSEY W-3 P-2*
		14199 JASPER ST NW	RAMSEY W-4 P-1
		RAMSEY MN 55303	RAMSEY W-4 P-2
Anoka	ISD #11 SB1 P3	ANOKA COVENANT CHURCH	ANDOVER P-2
		752 GRANT ST	ANOKA P-7*
		ANOKA MN 55303	ANOKA P-8
Anoka	ISD #11 SB1 P4	ZION LUTHERAN CHURCH	ANOKA P-4*
		1601 4TH AVE	ANOKA P-5
		ANOKA MN 55303	ANOKA P-6
			COON RAPIDS W-4 P-1
Anoka	ISD #11 SB1 P5	GREENHAVEN GOLF CLUB	ANOKA P-1*
		2800 GREENHAVEN RD	ANOKA P-2*
		ANOKA MN 55303	ANOKA P-3*
Anoka	ISD #11 SB2 P1	BRIDGEWOOD COMMUNITY CHURCH	BLAINE W-2 P-7*
		11670 LEXINGTON AVE NE	BLAINE W-2 P-8
		BLAINE, MN 55449	BLAINE W-3 P-7
			BLAINE W-3 P-8
Anoka	ISD #11 SB2 P2	OAK PARK COMMUNITY CHURCH	BLAINE W-3 P-3
		12050 ABERDEEN ST NE	BLAINE W-3 P-4
		BLAINE MN 55449	BLAINE W-3 P-5*
			BLAINE W-3 P-6

County	School District Combination Precinct Name	Polling Place	Comprised of City Precincts (*indicates the polling place is designated for this city precinct)
Anoka	ISD #11 SB2 P3	BLAINE UNITED METHODIST CHURCH 621 115TH AVE NE BLAINE MN 55434	BLAINE W-2 P-1 BLAINE W-2 P-2* BLAINE W-2 P-3
Anoka	ISD #11 SB2 P4	KING OF GLORY CHURCH 10103 UNIVERSITY AVE NE BLAINE MN 55434	BLAINE W-1 P-1 BLAINE W-1 P-2 BLAINE W-1 P-3* BLAINE W-1 P-4 BLAINE W-1 P-5 BLAINE W-1 P-6 BLAINE W-1 P-8
Anoka	ISD #11 SB2 P5	BUNKER HILLS GOLF CLUB 12800 BUNKER PRAIRIE RD NW COON RAPIDS MN 55448	COON RAPIDS W-2 P-2* BLAINE W-3 P-1 BLAINE W-3 P-2
Hennepin	ISD #11 SB3 P1	DAYTON PUBLIC WORKS AND POLICE 13700 ZANZIBAR LN N DAYTON MN 55327	DAYTON P-01* DAYTON P-02 DAYTON P-03
Hennepin	ISD #11 SB3 P2	SERVANT OF CHRIST LUTH CHRCH 740 EAST HAYDEN LAKE RD CHAMPLIN MN 55316	CHAMPLIN W-1 P-01 CHAMPLIN W-3 P-01*
Hennepin	ISD #11 SB3 P3	CHAMPLIN ICE FORUM 12165 ENSIGN AVE CHAMPLIN MN 55316	CHAMPLIN W-2 P-01*
Hennepin	ISD #11 SB3 P4	JACKSON MIDDLE SCHOOL 6000 109TH AVE N CHAMPLIN MN 55316	CHAMPLIN W-4 P-01* CHAMPLIN W-4 P-02
Anoka	ISD #11 SB3 P5	COON RAPIDS ICE CENTER 11000 CROOKED LAKE BLVD NW COON RAPIDS MN 55433	COON RAPIDS W-4 P-2 COON RAPIDS W-4 P-3* COON RAPIDS W-4 P-4
Anoka	ISD #11 SB4 P1	OAK HAVEN CHURCH 1555 CONSTANCE BLVD NE HAM LAKE MN 55304	HAM LAKE P-1 HAM LAKE P-3* HAM LAKE P-4
Anoka	ISD #11 SB4 P2	RADISSON ROAD BAPTIST CHURCH 13627 RADISSON RD NE HAM LAKE MN 55304	HAM LAKE P-2 HAM LAKE P-5* HAM LAKE P-6
Anoka	ISD #11 SB4 P3	CROSS OF HOPE LUTHERAN CHURCH 5730 179TH LN NW RAMSEY MN 55303	NOWTHEN P-1 OAK GROVE P-2 RAMSEY W-1 P-1 RAMSEY W-1 P-2*
Anoka	ISD #11 SB4 P4	TRANSFORM CHURCH 1657 161ST AVE NW ANDOVER MN 55304	ANDOVER P-1 ANDOVER P-6* ANDOVER P-7
Anoka	ISD #11 SB4 P5	BUNKER HILLS ACTIVITY CENTER 550 BUNKER LAKE BLVD NW ANDOVER MN 55304	ANDOVER P-5 ANDOVER P-8 ANDOVER P-9*

County	School District Combination Precinct Name	Polling Place	Comprised of City Precincts (*indicates the polling place is designated for this city precinct)
Hennepin	ISD #11 SB5 P1	EVERGREEN PARK ELEMENTARY 7020 DUPONT AVE N BROOKLYN CENTER MN 55430	BROOKLYN CENTER P-03*
Hennepin	ISD #11 SB5 P2	WAYCROSS CHURCH 7733 WEST RIVER ROAD BROOKLYN PARK MN 55444	BROOKLYN PARK W-E P-3 BROOKLYN PARK W-E P-6*
Hennepin	ISD #11 SB5 P3	EDINBROOK CHURCH 4300 EDINBROOK PKWY BROOKLYN PARK MN 55443	BROOKLYN PARK W-E P-7* BROOKLYN PARK W-E P-8
Hennepin	ISD #11 SB5 P4	OXBOW ELEMENTARY SCHOOL 6505 109 TH AVE CHAMPLIN MN 55316	BROOKLYN PARK W-E P-9*
Anoka	ISD #11 SB5 P5	SPRINGBROOK NATURE CENTER 100 85 TH AVE NE FRIDLEY MN 55432	FRIDLEY W-3 P-1* COON RAPIDS W-3 P-3 COON RAPIDS W-5 P-5
Anoka	ISD #11 SB5 P6	EMMA B HOWE YMCA. 8950 SPRINGBROOK DR NW COON RAPIDS MN 55448	COON RAPIDS W-5 P-3 COON RAPIDS W-5 P-4*
Anoka	ISD #11 SB5 P7	SPIRIT OF GRACE CHURCH 10110 WOODCREST DR NW COON RAPIDS MN 55433	COON RAPIDS W-3 P-1 COON RAPIDS W-3 P-2 COON RAPIDS W-3 P-4*
Anoka	ISD #11 SB6 P1	RIVERDALE ASSEMBLY OF GOD 3210 BUNKER LAKE BLVD NW ANDOVER MN 55304	ANDOVER P-3* ANDOVER P-4 ANDOVER P-10
Anoka	ISD #11 SB6 P2	MISION CRISTIANA BETHEL 2135 NORTHDAL BLVD NW COON RAPIDS MN 55433	COON RAPIDS W-1 P-1 COON RAPIDS W-1 P-3 COON RAPIDS W-1 P-4*
Anoka	ISD #11 SB6 P3	ANOKA COUNTY SHERIFF'S OFFICE 13301 HANSON BLVD ANDOVER MN 55304	COON RAPIDS W-1 P-2* COON RAPIDS W-2 P-1 COON RAPIDS W-2 P-3
Anoka	ISD #11 SB6 P4	PEACE LUTHERAN CHURCH 20 NORTHDAL BLVD NW COON RAPIDS MN 55448	COON RAPIDS W-2 P-4 COON RAPIDS W-2 P-5 COON RAPIDS W-5 P-1 COON RAPIDS W-5 P-2*

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections between the hours of 7:00 a.m. and 8:00 p.m.

Michelle Trelstad, executive director of community education and government relations, discussed the district legislative platform developed with school board direction. The School Board discussed three priority areas including improving literacy at all grades, improving student engagement, connection and behavior and to increase employee recruitment and retention. Additional requests were made to provide taxpayer relief through equalization. Vice Chair Hayes motioned to approve the Legislative Platform with minor edits discussed. Erin Heers-McArdle seconded. Motion passed on a 6-0 vote.

Minnesota law requires School Boards to adopt a resolution setting specific standards for acceptance and rejection of applications for non-resident enrollment. This action is responsive to the building capacities at these sites. Dr. Joel VerDuin, Chief Technology & Information Officer, presented the resolution outlining schools closed to non-resident enrollment applications including McKinley Elementary School, Blaine High School and Champlin Park High School. The Resolution to Close Specific School Sites for Non-Resident Enrollments was approved on a 6-0 vote and will go into effect for the 2024-25 school year.

ANOKA – HENNEPIN SCHOOL BOARD RESOLUTION

WHEREAS, the Anoka-Hennepin School District, ISD #11 (the "District") and _____(other party) is interested in _____(purpose);

WHEREAS, according to Minn. Stat. § 124D.03 Subdivision 6, the board must adopt, by resolution, specific standards for acceptance and rejection of applications for non-resident enrollment options. The standards may include the capacity of a program, excluding special education services; class; or school building;

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Anoka-Hennepin Independent School District No. 11 that the following school buildings will be closed to non-resident enrollment applications: McKinley Elementary School, Blaine High School and Champlin Park High School.

12-11-2023
Date

Marci Anderson
Board Chair

12-11-2023
Date

Jeff Simon
Board Clerk

Board Members shared their gratitude and honored Chair Marci Anderson, 16 years of service; Vice Chair Nicole Hayes, 9 years or service; and Treasurer Erin Heers-McArdle, 4 years of service. Best wishes were shared throughout the meeting for their exceptional service and know that they will truly be missed. Vice Chair Hayes shared that the AHEF Viking/Packer raffle ticket event raised \$5,000 for the foundation. She highlighted the upcoming Northern Stars Celebration that will be held on Sat., Feb. 10, 2024, at Bunker Hills Event Center. All are invited & encouraged to attend this fun event.

Chair Anderson made a motion and proposed under Minnesota State Law 13D.03 sub 1 that they move into a closed session to deal with matters of labor negotiations for Teachers, Custodians, Ed. Support Professionals, Principals, School Office Supervisors, and Tech. Specialists. The closed session will be held in the Michael Sullivan Room. Vice Chair Hayes seconded the motion to go into closed sessions. Motion carried.

Chair Anderson recessed the meeting at 8:14 p.m. The meeting reconvened in closed executive session at 8:27 p.m. to discuss negotiations.

Chair Anderson recessed the meeting at 9:02 p.m. Vice Chair Hayes moved and Kacy Deschene seconded the motion to adjourn the meeting. Motion passed.

Jeff Simon, Clerk
Anoka-Hennepin Independent School District No. 11

Marci Anderson, Chair

Prepared by: Debbie Koffski, CPS
Recorder

Approved: _____

APPENDIX N

20240108

1

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

RETIREMENTS

Name	Current or Most Recent Position	Last Date Employed
Mary Boren	Blaine High, Teacher Counselor	06/14/2024
Catherine Dahlquist	Roosevelt Middle, Child Nutrition Assistant FT	02/23/2024
Dean Joslin	Anoka High, Teacher Academic Support	06/07/2024
Sheila Joslin	Oxbow Creek, School Office Supervisor	07/31/2024
Richard Neumann	Blaine High, ParaEducator Secondary	09/01/2024
Carolyn Schlitter	Ramsey, Teacher Grade K	06/07/2024
Julie Sears	Andover, Educ Office Prof School Year	03/29/2024
Bonnie Walker	ESC, Teacher SA-QComp Peer Eval	06/07/2024

RESIGNATIONS, TERMINATIONS

Full Name (FL)	Current or Most Recent Position	Last Date Employed
Kaitlin Eskuri	Evergreen Park, Teacher Grade 2	12/01/2023
Susanna Fomby	ESC-Student Conduct, Teacher SA-Coach	11/30/2023
Kaily Goehring	Anoka High, TIER I-Teacher Health Careers	12/22/2023
Lela Goettl	Blaine High, Teacher Reading Secondary	12/22/2023
Bariture Idee-Igboh	Adams, Teacher Grade 3	01/12/2024
Toni Jahnz	Monroe, Teacher Social Worker	12/13/2023
Kenneth Jugasek	Coon Rapids High, Teacher Health	06/07/2024
Barbara Nelson	Riverview ECC, Teacher EC/SE	12/05/2023
Martin Rowles	Oak View Middle, Tier 1 Teacher English LTS	01/12/2024
Darron Sherrill	ESC, Inclusion & Diversity Coord	01/05/2024

APPENDIX N

20240108

1

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Nicole Arro	ChamplinBrklynPk Academy, Teacher Literacy Intervention	12/12/2023	01/12/2024
Paige Bethke	University Avenue, Teacher Grade 5	12/19/2023	03/08/2024
Jennifer Boehlke	Anoka Middle - FM, Teacher Math	05/08/2024	06/07/2024
Caitlin Burns	Sand Creek, Teacher SA-Coach Literacy Spec	12/11/2023	01/03/2024
Catherine Cocker	Ramsey, Teacher Grade 2	01/08/2024	03/08/2024
Victoria Courts	RiverTrail Learning Ctr, Special Educ Prg Supervisor	11/07/2023	01/02/2024
Susan Curtis	Anoka High, Educ Office Prof	01/03/2024	02/15/2024
Kami Daley	Wilson, Teacher Grade 4	01/03/2024	02/05/2024
Shelley Gormsen	Andover, Child Nutrition Assistant FT	12/15/2023	01/25/2024
Linda Groebner	Roosevelt Middle, Asst Principal Middle School	12/27/2023	03/13/2024
Nicole Gross	Monroe, Teacher Academic Support	11/10/2023	11/28/2023
Nicole Gross	Monroe, Teacher Academic Support	11/29/2023	03/08/2024
Kari Hable	Champlin Park High, Teacher Business	12/18/2023	06/07/2024
Laurie Hale	Hoover, Teacher E/BD	01/17/2024	02/29/2024
David Jelinek	Jackson Middle, B/G Custodian	12/12/2023	03/01/2024
Sheryl Jorgensen	Riverview ECC, Para Sped ECSE center base	12/21/2023	02/02/2024
Natalie Juell	RiverTrail Learning Ctr, Teacher ABS (AcadBehav)	12/15/2023	01/29/2024
Robin Kushlan	Mississippi, ParaEducator Special Education	12/19/2023	03/19/2024
Chris Mertesdorf	ESC, B/G Maintenance Spec Maint	10/13/2023	03/08/2024
Jenny Moua	Eisenhower, Teacher Grade 4	07/01/2024	06/30/2025
Matthew Murphy	Jefferson, B/G Custodian	12/07/2023	02/12/2024
Alicia Nelson	Coon Rapids High, Teacher Phys Ed Secondar	12/04/2023	01/19/2024
Traci Ostroot	Coon Rapids High, Child Nutrition Assistant PT	12/18/2023	01/09/2024
Madisyn Pehlke	ESC-Special Ed, Teacher Adapt Phy Ed	01/03/2024	03/19/2024
Nicole Pierson	Anoka Middle - FM, Teacher Academic Support	01/08/2024	02/29/2024
Lynnsey Plaisance	Anoka High, Teacher ESL	10/26/2023	10/27/2023
Brittney Reinecke	Verndale, Teacher Speech Clinician	11/08/2023	02/06/2024
Brenda Reiner	CED - ECFE - CR Family Pl, ECFE Child Educator FT Benefit	11/20/2023	12/15/2023
Salvador Rodriguez	Evergreen Park, B/G Custodian	11/27/2023	01/22/2024
Meghan Schneider	Johnsville, Teacher Grade 3	12/13/2023	06/07/2024
Kara Schumann	Wilson, Teacher Grade 2	01/03/2024	02/20/2024
Alison Stueber	Ramsey, Teacher ABS (AcadBehav)	12/11/2023	01/26/2024
Lynn Wika	CED - ABE - Col Hgts Fridley, ABE Teacher - sick leave only	01/02/2024	01/30/2024

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Amanda Britz	Anoka Middle - WA, Teacher Grade 6	11/09/2023	01/05/2024
Caitlin Burns	Sand Creek, Teacher SA-Coach Literacy Spec	11/21/2023	12/08/2023
Patricia Engren	Brookside, A+ CCA Ln2 full fiscal year	11/29/2023	04/26/2024

HR School Board Appendix Report: Leave of Absence

APPENDIX N

20240108

2

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Steven C Erickson	Andover DC-Bridges, ParaEducator Spec Ed Cntr Base	11/08/2023	01/08/2024
Diane Hasner	CED - ABE - Blaine, ABE Teacher-Full Time Benefits	10/27/2023	01/31/2024
Becky Jenson	Champlin Park High, Educ Office Prof	10/19/2023	01/01/2024
Candace Keller	ESC - Transportation, ParaEducator Bus	09/21/2023	12/22/2023
Jacquelyn Kubitschek	Coon Rapids High, Teacher Social Studies	08/28/2023	02/29/2024
Debra Nelson	Coon Rapids High, ParaEducator Spec Ed Cntr Base	09/25/2023	03/04/2024
Erin Packer	Coon Rapids Middle, Teacher ABS (AcadBehav)	11/20/2023	12/22/2023
Taralyn Patterson	Wilson, Teacher Grade 3	10/16/2023	01/12/2024
Lynnsey Plaisance	Anoka High, Teacher ESL	10/30/2023	01/12/2024
Julie Roman	Oxbow Creek, TIER I-ABS (AcadBehav)	11/07/2023	02/15/2024
Cheryl Skluzacek	Monroe, ParaEducator Elementary	10/26/2023	01/19/2024
Jennifer Smith	Crooked Lake, Teacher ABS (AcadBehav)	11/20/2023	12/22/2023
Terra Sweet	Jackson Middle, Child Nutrition Assistant	11/09/2023	12/12/2023
Joanne Taylor	McKinley, ParaEducator Special Education	09/13/2023	03/15/2024
Kristie Tupy	Adams, Teacher Literacy Intervention	11/20/2023	12/08/2023

APPOINTMENTS

20240108

1

<u>Name</u>	<u>Current or Most Recent Position</u>	<u>Effective Date</u>	<u>Lane/Step</u>	<u>FTE</u>	<u>Salary</u>
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Elementary

Patricia Cunningham	Wilson, Teacher SA-Student Support	01/03/2024	Bachelors+45/10	0.5722	\$36,832
Sarah Haugen	Ramsey, Teacher Phys Ed Elementary	12/22/2023	Masters/16	0.5775	\$46,036
Bobbi Keeley	Mississippi, Teacher Academic Support	12/18/2023	Masters+15/8	0.5989	\$41,192

<u>Name</u>	<u>Current or Most Recent Position</u>	<u>Effective Date</u>	<u>Lane/Step</u>	<u>FTE</u>	<u>Salary</u>
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Secondary

Jason Limp	Sandburg Regional High School, Teacher Social	01/03/2024	Masters/9	0.5722	\$39,451
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<u>Name</u>	<u>Current or Most Recent Position</u>	<u>Effective Date</u>	<u>Lane/Step</u>	<u>FTE</u>	<u>Salary</u>
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Special Education

Bobbi Richard	Mississippi, Teacher Social Worker	10/02/2023	Masters/2	0.8770	\$46,724
Olivia Sheehan	ESC, Teacher Social Worker	11/13/2023	Masters/5	0.7166	\$41,729

<u>Name</u>	<u>Current or Most Recent Position</u>	<u>Effective Date</u>	<u>Days</u>	<u>Salary</u>
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Administrative

This section returned no records

MOTION

Date:

January 8, 2024

That these disbursements as presented, excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description		Amount
	Checks	\$	6,665,099.09
01	General		6,169,394.45
02	Food Service		142,256.05
04	Community Service		128,238.04
06	Building Construction		224,455.55
07	Bond & Interest K-12		-
20	Health-Self Insurance		755.00
21	Dental-Self Insurance		-
22	Work. Comp.-Self Insurance		-
47	OPEB Debt Service		-
	Electronic Payments	\$	19,246,979.88
01	General		13,392,507.93
02	Food Service		267,972.11
04	Community Service		555,627.36
06	Building Construction		-
07	Bond & Interest K-12		-
20	Health-Self Insurance		4,590,671.88
21	Dental-Self Insurance		255,373.14
22	Work. Comp.-Self Insurance		184,827.46
47	OPEB Debt Service		-
	ACH Payments	\$	4,987,983.74
01	General		4,094,768.34
02	Food Service		453,078.57
04	Community Service		91,182.40
06	Building Construction		253,252.73
07	Bond & Interest K-12		-
20	Health-Self Insurance		73,574.70
22	Work. Comp.-Self Insurance		22,127.00
	P-Card	\$	154,334.42
01	General		133,871.68
02	Food Service		1,288.66
04	Community Service		19,120.10
06	Building Construction		-
20	Health-Self Insurance		53.98
	TOTAL DISTRICT	\$	31,054,397.13

ANOKA HENNEPIN DISTRICT NO. 11
MONTHLY CASH BALANCES - FY24

	GENERAL 01-101	FOOD SERVICE 02-101	COMMUNITY SERVICE 04-101	BUILDING CONSTRUCTION 06-101 ¹	DEBT SERVICE 07-101	EMP BENE HEALTH 20-101	EMP BENE DENTAL 21-101	EMP BENE WORK COMP 22-101	OPEB DEBT SERVICE 47-101	TOTAL CASH	CASH INVESTMENTS	BUILDING CONSTRUCTION INVESTMENT	SCHOLARSHIP INVESTMENT	TOTAL ALL BALANCES	FY23 Total All Balances (1 year ago comparison)
07/01/23	167,625,306	9,661,551	12,168,757	(2,844,745)	9,201,166	24,002,428	3,225,038	2,287,027	1,304,644	226,631,172	10,000,000	16,854,844	712,365	254,198,381	273,086,188
07/31/23	137,645,718	9,351,636	11,562,339	(619,251)	6,724,711	17,724,437	2,897,721	2,104,797	1,381,049	188,773,157	10,000,000	13,071,820	688,427	212,533,404	241,851,628
08/31/23	168,372,920	9,385,665	11,533,868	(2,681,823)	6,325,755	14,225,288	2,294,219	2,066,908	1,358,476	212,881,277	10,000,000	13,124,816	509,804	236,515,897	271,684,755
09/30/23	185,170,574	8,882,238	13,083,758	(4,131,880)	6,329,633	14,920,089	2,548,666	2,067,015	1,358,523	230,228,616	10,000,000	13,131,309	464,430	253,824,355	276,894,445
10/31/23	184,238,524	8,296,287	12,969,484	(7,425,653)	9,023,567	17,058,314	2,435,497	2,094,463	1,748,359	230,438,843	10,000,000	13,131,309	446,296	254,016,449	275,084,581
11/30/23	164,478,148	10,589,218	13,327,202	(7,902,901)	11,970,274	20,202,785	2,693,195	2,013,482	2,174,822	219,546,225	10,000,000	13,196,500	429,633	243,172,357	257,537,703
12/31/23										0				0	
01/31/24										0				0	
02/28/24										0				0	
03/31/24										0				0	
04/30/24										0				0	
05/31/24										0				0	
06/30/24										0				0	

¹ Building Construction Fund is negative because funds are transferred from the Building Construction investment account on a reimbursement basis.

ANOKA-HENNEPIN DISTRICT NO. 11
MONTHLY DONATION REPORT
December 2023

DATE	DONOR	DONEE	PURPOSE	TYPE	AMOUNT
12/15/23	AGHS Hockey Booster Club	Andover HS	Add'l Coach-K. Butorac	General	7,334.00
11/21/23	AHEF	Sand Creek Elem	AHEF- Yoto Players	General	529.00
11/21/23	AHEF	OVMS	AHEF- Educational Games for Social Studies Dep	General	460.00
11/22/23	AHEF	Northdale MS	AHEF-For a 3D printer for Science Classroom	General	500.00
11/22/23	AHEF	CRHS	AHEF-VR Headsets /Science	General	500.00
11/22/23	AHEF	Andover HS	AHEF- Women's group-Program supplies	General	500.00
11/28/23	AHEF	Blaine HS	AHEF-Mini Grant purchase vernier sensors for Sc	General	500.00
11/28/23	AHEF	Blaine HS	AHEF-Mini Grant for multicultural club day celebr	General	500.00
12/19/23	AHEF	Adams Elem	AHEF-Student Supplies	General	125.00
12/21/23	Allina Health System	Rum River Elem	Student/General Supplies	General	100.00
12/19/23	American Online Giving	Oxbow Creek Elem	Student Supplies	General	401.83
12/05/23	American Online Giving Foundation	Hamilton Elem	General Supplies	General	76.98
12/13/23	American Online Giving Foundation	Madison Elem	Student Support Supplies	General	71.85
12/15/23	Andover Center Ice Club	Andover HS	Add'l Coach- J. Leopold ESA	General	3,000.00
12/15/23	Andover Center Ice Club	Andover HS	Add'l Coach- J. Mellem ESA	General	3,000.00
12/15/23	Andover Center Ice Club	Andover HS	Add'l Coach- R. Olson ESA	General	3,500.00
12/21/23	Andover Center Ice Club	Andover HS	Additional coach- Boys Hockey-N.Manney	General	3,500.00
12/06/23	Andover Football Association, NC Gambling Account	Andover HS	Outdoor Adventures, Instruct Supplies	General	4,000.00
11/28/23	Andover High School Swimming and Diving Booster C	Andover HS	Girls Swimming for Coach bus- Fargo, ND	General	2,400.00
11/21/23	Anoka Halloween Inc	RMS Band Department	Purchase Marching Band Equipment	General	300.00
11/22/23	Anoka Halloween INC	Jackson MS	Student Materials	General	300.00
11/22/23	Anoka Halloween INC	OVMS	Music Department Supplies/Materials	General	300.00
11/29/23	Anoka Halloween Inc	Anoka MS Marching Band	2023 Parade Participation-AMSA Marching Band	General	300.00
12/19/23	Anoka High School Hockey Booster	Anoka Boys Hockey	Charter Bus for Holiday Tournament- Duluth MN	General	3,050.00
12/21/23	Anoka Nordic Booster Club	Anoka Nordic Ski Team	Charter Bus for Tournament	General	1,780.00
12/15/23	APTCO ARTECH holding limited- Joshua Muntean-\$20.00, Mary Goldsberry-\$10.00, Kent & Nancy Adams-\$25.00, Douglas Henneman-\$5.00, Stacy Roe-\$4.00, Patty Anderson-\$10.00, Mary Her-\$5.00, Stephanie Ross- \$3.00, Bradley Arterberry-Dixon-\$4.00, LeAnne Calvery- 5.00, Eddie Lee-\$5.00, Tasha Muntean-\$10.00, Sean Beaverson-\$10.00, Jack Gilbert-\$1.00, David Boesl- \$5.00, Daniel Rupert-\$5.00, Christa Fitzpatrick-\$20.00, Megan Tabako-\$10.00, April Grissom-\$32.00	Andover Elem	VSC Sponsor Payment	General	7,128.00
12/05/23	ARTECH holding limited- David Hogue-\$15.00, Valerie Langiewicz-\$20.00	CRHS	Musical/Theatre Tickets	General	189.00
12/15/23		CRHS	Theater Donations	General	35.00

	ARTECH holding limited- Amy Lyons-\$5.00, Carla Anderson-\$10.00. William Norquist-\$10.00, Amalio Cavazos-\$10.00, Maria Schinzel-\$10.00			
12/15/23		CRHS	Theater Donations	General 45.00
12/13/23	Bengal Touchdown Club	Blaine HS	Cheer team to be used at their discretion	General 500.00
12/13/23	BHS Girls Hockey Boosters	Blaine HS	Cover Bussing for Grand Rapids Game	General 2,772.00
11/21/23	Blaine Dance Boosters Inc.	Blaine HS	Dance Costumes	General 766.80
11/29/23	CAF	Dayton Elem	School/Student Supplies as needed	General 45.00
11/29/23	CAF	Dayton Elem	School/Student Supplies as needed	General 10.00
12/13/23	CAF	Dayton Elem	School/ Student Supplies as Needed	General 10.00
12/06/23	CAF America, C/O LLC	Jackson MS	Student Materials	General 80.00
12/06/23	CAF America, C/O LLC	Jackson MS	Student Materials	General 18.00
12/15/23	CAF America, C/O LLC	Jackson MS	Student Materials	General 80.00
11/28/23	CAF America, C/O , LLC	Jackson MS	Student Materials	General 360.00
12/19/23	Champlin Park Cheer Booster	CPHS	Uniforms and Backpacks	General 2,789.43
11/22/23	Champlin Park High School Dugout Club	CPHS	Baseball Uniforms	General 3,500.00
11/22/23	Champlin Women of Today- Craft Account	CPHS	Weight Training Equipment	General 1,000.00
12/06/23	Charities Aid Foundation America	Eisenhower Elem	Student Incentives	General 35.00
11/22/23	Charities Aid Foundation America C/O LLC	Andover Elem	Classroom Supplies	General 90.00
11/28/23	Charities Aid Foundation America C/O LLC	Andover HS	School Supplies	General 351.00
11/28/23	Charities Aid Foundation America C/O LLC	Blaine HS	ASL Club Supplies	General 297.00
11/29/23	Charities Aid Foundation America C/O LLC	Rum River Elem	Student/ General Supplies	General 25.00
11/29/23	Charities Aid Foundation America C/O LLC	Andover HS	General School Supplies	General 78.00
12/06/23	Charities Aid Foundation America C/O LLC	Andover Elem	Classroom Supplies	General 20.00
12/06/23	Charities Aid Foundation America C/O LLC	Rum River Elem	Student/General Supplies	General 35.00
12/06/23	Charities Aid Foundation America C/O LLC	Anoka MS for the Arts	Non-Instructional Supplies	General 70.00
12/13/23	Charities Aid Foundation America C/O LLC	Blaine HS	General School Supplies	General 140.00
12/13/23	Charities Aid Foundation America C/O LLC	Blaine HS	ASL Club Supplies	General 66.00
12/13/23	Charities Aid Foundation America C/O LLC	Madison Elem	Student Support Supplies	General 533.66
12/13/23	Charities Aid Foundation America C/O LLC	Andover HS	Supplies for School	General 78.00
12/15/23	Charities Aid Foundation America C/O LLC	Andover Elem	Classroom Supplies	General 20.00
12/21/23	Charities Aid Foundation America C/O Cyber Grants L	Blaine HS	ASL Club	General 66.00
12/15/23	Church of St. Timothy of Blaine Council of Catholic W	Pathways Transition Program	Student incentives and meetings	General 60.00
11/22/23	Coca Cola Give	Jefferson Elem	Student Supplies	General 28.93
11/29/23	Coco-Cola Give- King Solutions, Inc	Rum River Elem	Student/ General Supplies	General 127.68
12/06/23	Coon Rapids Girls Gymnastics	CRHS	C. Seul ESA difference	General 62.54
11/28/23	Coon Rapids Gridiron Club	CRHS	Summer Bussing	General 786.77
11/21/23	Coon Rapids Lion Foundation	Mississippi Elem	Books for Students	General 1,644.00
11/21/23	Coon Rapids Lion Foundation, Inc	Morris Bye Elem	Books	General 1,458.00
12/21/23	Coon Rapids Lions Foundation, Inc	Hamilton Elem	Books for Students	General 1,167.00
12/13/23	CPHS Girls Hockey Boosters	Champlin Park HS	Transportation to Warroad	General 4,225.00
11/21/23	CR Boys Soccer Booster Club	CRHS	Bus to Allianz	General 267.96
11/21/23	Crooked Lake Parent Teacher Organization	Crooked Lake Elem	2023-24 Fieldtrips	General 3,000.00
11/21/23	Crooked Lake Parent Teacher Organization	Crooked Lake Elem	VSC Sponsor Payment	General 4,860.00
12/05/23	Crooked Lake Parent Teacher Organization	Crooked Lake Elem	Whole School Bussing	General 1,112.00

11/28/23	David Meberg	Blaine HS	Boys & Girls cross country supplies	General	1,090.00
11/21/23	Dayton Elementary PTO	Dayton Elem	VSC Sponsor Payment	General	5,184.00
11/21/23	Dayton Elementary PTO	Dayton Elem	5th Grade Field trips	General	400.00
12/11/23	Dayton Elementary PTO	Dayton Elem	1st Grade Field Trips	General	500.00
12/13/23	Dayton Elementary PTO	Dayton Elem	Spirit T-shirts	General	2,600.00
11/21/23	ECMC Ground iLinc	Oxbow Creek Elem	Student Supplies	General	140.00
12/13/23	Edward B Cutter Post NO 102 INC	River Trail Learning Center	School Carnival Prizes	General	100.00
12/13/23	Graco Foundation	Anoka HS	Support student programs in manufacturing thro	General	500.00
12/11/23	Ham Lake Chamber of Commerce	CRHS	Boys Track General Athletic Use	General	1,000.00
12/21/23	Heidi Lemke	STEP Automotive	Classroom Instruction/ Car Maintenance	General	340.00
11/29/23	Hospitality Minnesota Education Foundation	Andover HS	FaCS classroom Usage	General	2,500.00
12/06/23	Hospitality Minnesota Education Foundation	Anoka HS	HMEF Prostart/hospitality Mgmt. program, Supply	General	2,500.00
12/13/23	Hospitality Minnesota Education Foundation	Champlin Park HS	Curriculum books- Pro start Curric.	General	2,500.00
12/06/23	Husky Hoops	Andover HS	B Basketball Program Use	General	500.00
11/21/23	Husky Hoops	Andover HS	Boys Basketball Program Use/ Supplies	General	3,500.00
12/15/23	James Alfson (Shirley Alfson Memorial)	McKinley Elem	Health Service Supplies	General	100.00
12/06/23	Jayne Chisholm Macklin	STEP Automotive	Classroom instruction/ Car Maintenance	General	320.00
12/13/23	Jefferson PTO	Jefferson Elem	Be the Nice Kid Presentation	General	3,500.00
12/06/23	Johnsville PTO	Johnsville Elem	VSC Sponsor Payment	General	7,128.00
12/15/23	Johnsville PTO	Johnsville Elem	5th Grade FT to Blaine Brook	General	660.00
12/13/23	Kind Solutions, Inc.	Champlin Park HS	Student Recognition	General	42.55
11/29/23	King Solutions, Inc	CBPA	Supplies for School	General	34.65
11/29/23	King Solutions, Inc	Sand Creek Elem	Classroom/ Student Supplies	General	74.27
11/29/23	King Solutions, Inc	Jackson MS	Student Materials	General	25.75
11/28/23	King Solutions, Inc.	Blaine HS	General School Supplies	General	33.12
11/28/23	King Solutions, Inc.- Coca Cola Give	Hoover Elem	School Supplies	General	44.97
11/21/23	Lincoln Elementary Parent Teacher	Lincoln Elem	Gaga Ball Pit Outside	General	7,424.72
11/21/23	Madison PTO	Madison Elem	GR 5 Skiing Field Trip-Transportation	General	559.00
12/06/23	Madison PTO	Madison Elem	Bussing For GR 1 Field trip (ELF)	General	229.00
11/28/23	Margaret Wiseman	Anoka Hennepin Screening Departme	Buy OAE & SPOT screeners	General	13,900.00
11/21/23	McKinley Parent Teacher Organization	McKinley Elem	VSC Sponsor Payment	General	5,832.00
12/06/23	McKinley PTO	McKinley Elem	Chromebook Purchase Nov 23	General	31,140.00
11/28/23	Michael & Christine Johnson	Johnsville Elementary	Classroom Supplies	General	300.00
11/21/23	Mighty cause Charitable Foundation	Rum River Elem	Student/ General Supplies	General	95.00
12/21/23	Mighty cause Charitable Foundation	Madison Elem	Student Support	General	20.00
12/21/23	Mighty cause Charitable Foundation	CRHS	General Supplies	General	195.00
12/21/23	Mighty cause Charitable Foundation	CBPA	Supplies for School	General	45.00
12/06/23	Mississippi Elementary PTO	Mississippi Elem	Classroom field trips and celebrations	General	9,260.00
11/21/23	Monroe Elementary PTO	Monroe Elem	Chromebooks	General	8,304.00
11/21/23	Monroe Elementary PTO	Monroe Elem	Chromebooks	General	8,304.00
12/13/23	Morris Bye Parent Teacher Organization	Morris Bye Elem	Grade 1 Field trip- Bus	General	330.00
11/21/23	Palmer Lake VFW Post 3915	Evergreen Park STEM	Miscellaneous Supplies	General	1,000.00
11/21/23	Palmer Lake VFW Post 3915	Monroe Elem	Classroom Supplies	General	1,000.00
11/21/23	Ramsey PTO	Ramsey Elem	VSC Sponsor Payment	General	3,078.00

12/11/23	Rum River Association of Families and Teachers	Rum River Elem	Playground Equipment	General	86,000.00
11/21/23	Sand Creek PTO	Sand Creek Elem	VSC Sponsor Payment	General	7,128.00
12/15/23	Special Olympics Minnesota	Project Power	Project Power Special Olympics Bowling	General	274.00
12/13/23	Sue Newton- Grandparent of 8th Grade student	OVMS	Supplies for Band Program/Students	General	100.00
12/13/23	Sue Newton- Grandparent of 8th Grade student	OVMS	Supplies for Choir Program/ Students	General	100.00
11/21/23	The Blackbaud Giving Fund	Crooked Lake Elem	General Supplies	General	200.00
11/21/23	The Blackbaud Giving Fund	Jefferson Elem	Student Supplies	General	50.00
11/21/23	The Blackbaud Giving Fund	OVMS	Student Incentives and Recognition	General	60.00
11/29/23	The Blackbaud Giving Fund	Champlin Park HS	Student Recognition	General	66.00
11/29/23	The Blackbaud Giving Fund	Champlin Park HS	Student Recognition	General	108.00
11/29/23	The Blackbaud Giving Fund	Madison Elem	Student Supplies	General	80.00
12/13/23	The Blackbaud Giving Fund	Champlin Park HS	Student Recognition	General	50.00
12/21/23	The Blackbaud Giving Fund	Oxbow Creek Elem	Student Supplies	General	120.00
12/21/23	The Blackbaud Giving Fund	Oxbow Creek Elem	Student Supplies	General	50.00
12/06/23	The Blackbaud Giving Fund by its agent Your Cause	CBPA	Supplies for School	General	20.00
12/06/23	The Blackbaud Giving Fund by its agent Your Cause	McKinley Elem	Misc. Supplies	General	50.00
12/06/23	The Blackbaud Giving Fund by its agent Your Cause	Anoka MS for the Arts	Non-Instructional Supplies	General	100.00
12/15/23	The Blackbaud Giving Fund by its agent Your Cause	CBPA	Supplies for School	General	84.00
11/22/23	The Blackbaud Giving Fund by its agent, Your Cause	Andover Elem	Classroom Supplies	General	25.00
11/22/23	The Blackbaud Giving Fund by its agent, Your Cause	OVMS	Student Incentives and Recognition	General	40.00
11/28/23	The Blackbaud Giving Fund by its agent, Your Cause	Andover HS	School Supplies	General	20.00
12/11/23	The Blackbaud Giving Fund by its agent, Your Cause	Andover Elem	Classroom Supplies	General	22.40
12/11/23	The Blackbaud Giving Fund by its agent, Your Cause	Rum River Elem	Student/General Supplies	General	210.00
12/11/23	The Blackbaud Giving Fund by its agent, Your Cause	Oxbow Creek Elem	Student Supplies	General	365.00
12/11/23	The Blackbaud Giving Fund by its agent, Your Cause	Oxbow Creek Elem	Student Supplies	General	300.00
12/11/23	The Blackbaud Giving Fund by its agent, Your Cause	Oxbow Creek Elem	Student Supplies	General	20.00
12/21/23	The Blackbaud Giving Fund By its Agent. Your Cause	Roosevelt MS	Supplies	General	100.00
12/21/23	The Blackbaud Giving Fund By its Agent. Your Cause	Roosevelt MS	Supplies	General	50.00
12/21/23	The Blackbaud Giving Fund By its Agent. Your Cause	Rum River Elem	Student/General Supplies	General	210.00
12/21/23	The Blackbaud Giving Fund- Medtronic	Johnsville Elem	Classroom Supplies	General	140.00
12/13/23	The Blackbaud Giving Fund/Your Cause	OVMS	Student incentives and recognition	General	60.00
11/21/23	Twin Cities Orthopedics Foundation	CRHS	Athletic Trainer Tables & Supplies	General	3,063.01
	*MATERIAL, EQUIPMENT, OR LABOR DONATION				
			TOTAL		<u>\$ 302,659.87</u>

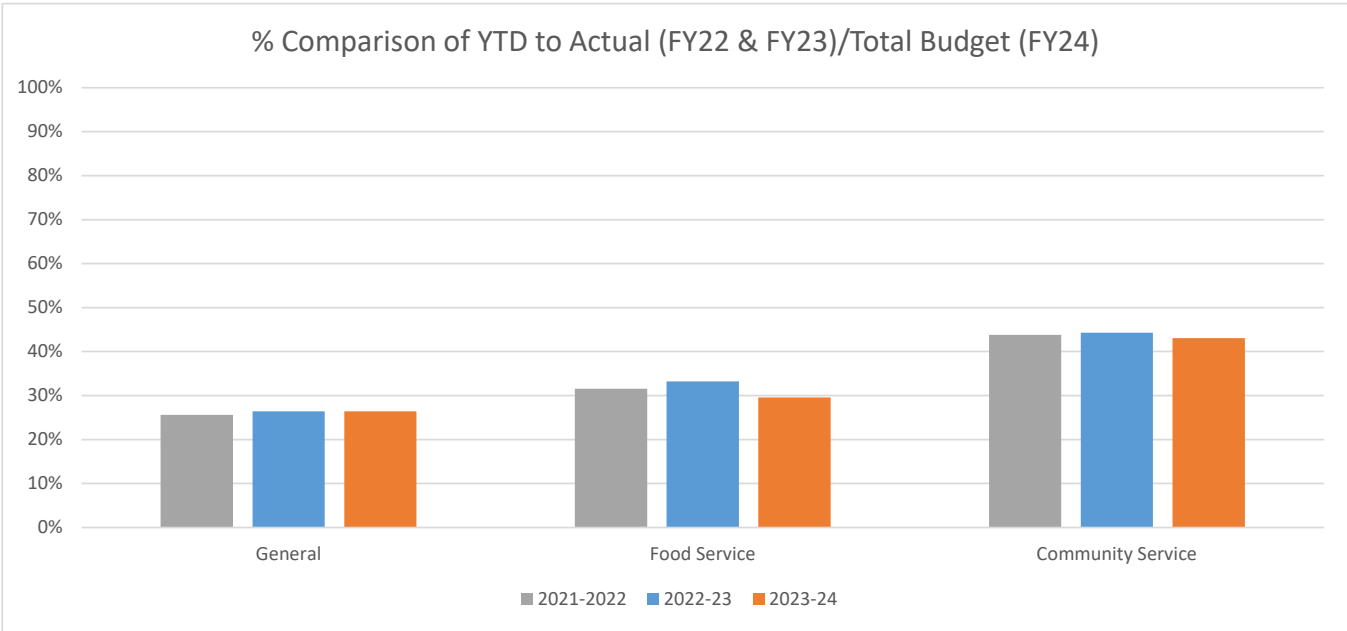
SCHOLARSHIP DONATIONS

DATE	DONOR	DONEE	PURPOSE	TYPE	AMOUNT
12/15/23	Bauer, William	Anoka High School	Class of '63 Scholarship	Scholarship	2,000.00
12/15/23	Pittman, Carolyn	Anoka High School	Class of '63 Scholarship	Scholarship	200.00
12/06/23	Sandberg, Errol & Terrine	Anoka High School	Class of '63 Scholarship	Scholarship	500.00
12/13/23	Severson, Laurel J	Anoka High School	Class of '63 Scholarship	Scholarship	500.00

SCHOLARSHIP TOTALS	\$ 3,200.00
TOTAL DONATIONS	\$ 305,859.87

**Anoka-Hennepin ISD #11
Statement of Revenues
For the month ended Nov 30, 2023**

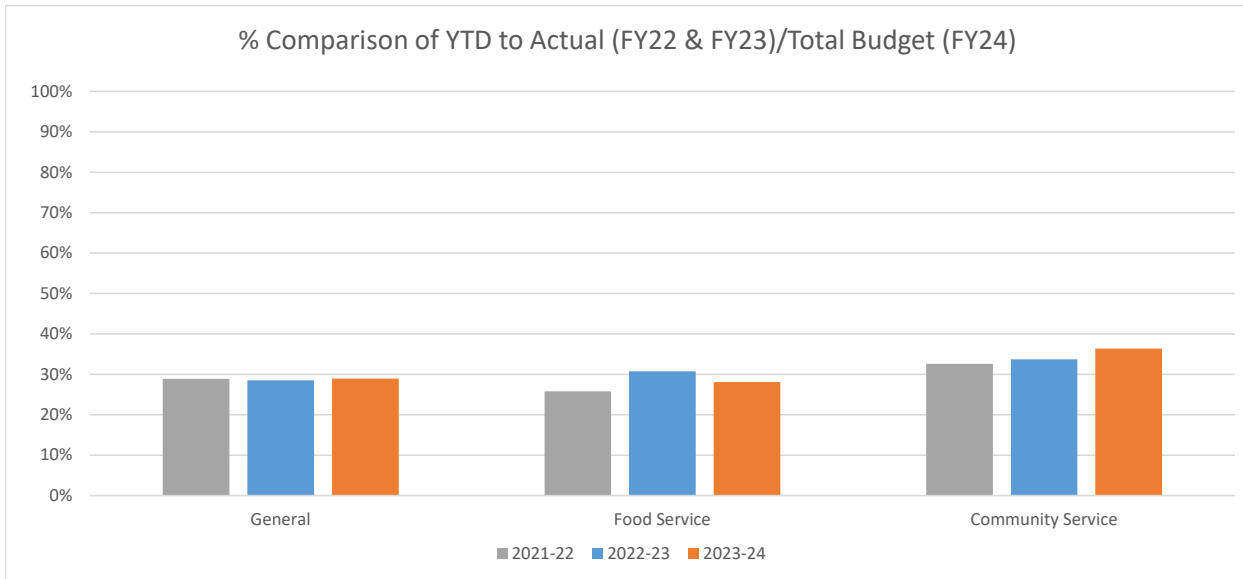
Fund	Month to Date	Year to Date	Budget	FY23 YTD is % of Budget FY21 & FY22 YTD is % of Actual		
				2023-24	2022-23	2021-2022
General	27,739,813	163,189,269	617,825,830	26%	26%	26%
Food Service	3,800,255	7,930,620	26,803,221	30%	33%	32%
Community Service	2,412,642	11,931,687	27,718,687	43%	44%	44%
Building Construction ¹	65,190	162,739	20,000	814%	18367%	-16%
Debt Service	3,373,170	8,213,790	15,394,194	53%	54%	48%
Trust	-	-	750,000	0%	0%	0%
Total All Funds	\$ 37,391,071	\$ 191,428,105	\$ 688,511,932	28%	28%	27%



¹Conservative budgeting

**Anoka-Hennepin ISD #11
Statement of Expenditures
For the month ended Nov 30, 2023**

Fund	Month to Date	Year to Date	Budget	FY23 YTD is % of Budget FY21 & FY22 YTD is % of Actual		
				2023-24	2022-23	2021-22
				General		
Salaries & Benefits	39,530,185	127,664,077	498,124,467	26%	26%	26%
Purchased Services	4,617,762	15,434,825	57,920,406	27%	27%	26%
Supplies	1,367,999	14,336,472	25,741,355	56%	53%	53%
Capital Expenditures	1,890,292	18,621,073	25,118,614	74%	48%	86%
Other Exp & Transfers	73,340	826,772	4,058,066	20%	23%	27%
Total General Fund	\$ 47,479,579	\$ 176,883,218	\$ 610,962,908	29%	29%	29%
Food Service						
Food Service	1,504,809	6,853,926	24,429,676	28%	31%	26%
Community Service						
Community Service	2,057,804	9,971,071	27,419,770	36%	34%	33%
Building Construction	477,248	7,665,500	8,850,000	87%	35%	33%
Debt Service	-	4,152,151	15,444,303	27%	28%	29%
Trust	-	-	750,000	0%	0%	0%
Total All Funds	\$ 51,519,441	\$ 205,525,866	\$ 687,856,657	30%	29%	29%





✉ 2727 N Ferry St. • Anoka, MN 55303

☎ 763-506-1000 • Fax: 763-506-1013

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MEMO

Date: January 8, 2024

To: Anoka-Hennepin ISD #11 Board of Directors

From: Jennifer Beck, Director of Finance

Re: Prior Approval for Release of Payments in 2024

Due to the occasional altered schedule of School Board meetings during the year, the cut-off for payment of the district's obligations may fall after scheduled meeting dates. Business Service requests advance approval from the School Board to release payments that do not coincide with a School Board meeting or work session in 2024. This action ensures compliance with the M.S. 471.425 prompt payment requirement. A complete list of the bills paid are presented at the next scheduled School Board meeting or work session. All payments are available for review prior to School Board approval at the request of the School Board Treasurer.

SCHOOL BOARD

Jeff Simon, Clerk

Matt Audette, Director

Kacy Deschene, Director

Zack Arco, Director

Linda Hoekman, Director

Michelle Langenfeld, Director

Labor Relations update

January 8, 2024



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Labor Relations update

Purpose

Policy 209 Negotiations Code of Ethics:

Administration will review the status of negotiations at public School Board meetings.

Note: Consistent with the Open Meeting Law and PELRA - detailed negotiation discussions are addressed in closed sessions of the School Board.



Employee groups

Background information

Anoka-Hennepin Schools is comprised of 19 employee groups:

- 5 policy groups (non-bargaining units): Administrators/Supervisors, Cabinet, Misc. Community Education, Confidentials, Misc E-12.
- 14 bargaining groups:
 - 2022-24 Master Agreements: Building Supervisors, Child Nutrition Site Supervisors, Education Office Professionals, Paraeducators, School/Kindergarten Readiness teachers.
 - 2023-25 Master Agreements: Child Nutrition Assistants, Community School Coordinators.
 - Open: Custodians, Education Support Specialists, Principals, School Office Supervisors, Special Education Program Supervisors, Teachers, Technical Specialists.



Budget facts

General Fund salaries and benefits total \$498 million

- Salaries and benefits are approximately 82% of the general fund budget.
- 1% increase on salaries and benefits is equal to \$4.98 million.
- 1% increase on the basic general ed formula is equal to \$2.87 million.

FY24: 4% increase on the Basic General Ed Formula is equal to \$11.5 million.

FY24: budget includes a 2.5% increase in salaries and 5% increase in benefits.



Custodians

2023-25

Exclusive representative:	SEIU, Local 284
Employees:	171
Base cost:	\$11.7 million
Meetings to date:	6
Most recent Union proposal:	16.31% increase; \$2 million in new money 2023-24 starting rates \$19.50 to \$42.25/hr
Most recent district proposal:	10.98% increase; \$1.3 million in new money 2023-24 starting rates \$19.50 to \$41.85/hr
Next meeting:	January 9, 2024



Education support specialists

2023-25

Exclusive representative:	Education Minnesota Anoka-Hennepin (Community School Programmers and Early Childhood Screeners)
Employees:	9
Base cost:	\$570,000
Meetings to date:	0
Next meeting:	Not scheduled

Principals/Assistant principals

2023-25

Exclusive Representative:	Anoka-Hennepin Elementary and Secondary Principals' Association (AHESPA)
Employees:	132
Base cost:	\$21.4 million
Meetings to date:	4
Most recent Union proposal:	9.98% increase; \$2.2 million in new money 3% on salary schedule each year
Next meeting:	January 30, 2023

School office supervisors

2023-25

Exclusive representative:	Anoka-Hennepin Office Professional Supervisors Association
Employees:	42
Base cost:	\$3.4 million
Meetings to date:	1
Most recent Union proposal:	11.17% increase; \$400,000 in new money. Increase salary schedule 5% Year 1 and 4% Year 2
Next meeting:	To be determined

Special Education program supervisors

2023-25

Exclusive representative:	Special Education Program Supervisors Association
Employees:	16
Base cost:	\$2.3 million
Meetings to date:	2
Most Recent Union proposal:	22.57% increase; \$550,000 in new money \$10,000 increase to salary schedule each year
Most recent district proposal:	Language items only
Next Meeting:	January 24, 2024

Technical specialists

2023-25

Exclusive Representative:	Minnesota Association of School Employees
Employees:	13
Base cost:	\$950,000
Meetings to Date:	3
Most recent Union Proposal:	15.38% increase; \$150,000 in new money 6% on salary schedule each year
Most recent district Proposal:	6.01% increase; \$60,000 in new money 1% on salary schedule each year
Next meeting:	TBD



Teachers (K-12 and ABE/ECFE)

2023-2025

Exclusive Representative:	Anoka-Hennepin Education Minnesota (AHM)
Employees:	3,271
Base cost:	\$339 million
Last Union proposal, prior to mediation:	18.61% increase (K12); 20.86% (ABE/ECFE); \$66 million in new money; Increase on salary ranges 8.34% to 31.61%
Last district proposal, prior to mediation:	8.17% increase (K12); 8.9% (ABE/ECFE); \$29.6 million in new money; Increase on salary ranges 4.81% to 17.2%
Meetings to date:	9; entered mediation on January 3.
Next meeting/status:	Next mediation session on January 19. Proposals discussed in mediation are confidential.



Summary of all open groups

*as of last public meeting

Bargaining Group	Base Cost (2022-23)	Budgeted Amount + 2.5% salary, 5% benefits (2024-25)	Most Recent Group Proposal (2024-25)	Amount Over Budget
Custodians	\$11,678,001	\$12,363,189	\$13,650,422	\$1,287,233
Ed Support Spec	\$572,670	N/A	N/A	N/A
Principals	\$21,378,663	\$22,577,017	\$23,565,042	\$988,025
Schl Ofc Sup	\$3,446,287	\$3,645,331	\$3,841,367	\$196,036
SpEd Supervisors	\$2,308,795	\$2,439,560	\$2,858,431	\$418,871
Tech Specialists	\$950,037	\$1,007,011	\$1,091,040	\$84,029
Teachers	\$339,206,990	\$358,313,415	\$405,108,898*	\$46,795,483*
Total	\$379,563,200	\$400,345,523	\$450,115,200	\$49,769,677

Historic Financials

New money and proposed new compensation

	FY24	FY25	Biennial Total
New Money from Legislature	\$30 million	\$36 million	\$66 million
Proposed Compensation Increase - All Open Groups*	\$44 million	\$71 million	\$115 million
Difference	-\$14 million	-\$35 million	-\$49 million

* last public proposals

Next steps

- Provide regular updates at Board meetings
- Follow rules of mediation
- www.ahschools.us/negotiations

Questions and comments



ANOKA-HENNEPIN
SCHOOLS
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ANOKA-HENNEPIN SCHOOLS

A FUTURE WITHOUT LIMIT

Dates to Remember

1. **January 8** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**
2. January 15 Holiday, District Closed
3. **January 22** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**
4. January 25 Legislative Delegation, ESC, 6:00 p.m.
5. January 29 Board Policy Committee, ESC, 4:30 p.m.
6. January 31 School Board/Cabinet Professional Development, Bunker Hills Event Center, 5:30 p.m.
7. February 5 CIAC, ESC, 5:30 p.m.
8. February 6 School Board, Student Growth Recognitions, Anoka High School, 5:30 p.m.
9. February 10 Northern Stars Celebration, Bunker Hills Event Center, 5:30 p.m.
10. **February 12** **School Board Work Session, Educational Service Center, 5:30 p.m.**
11. February 19 Holiday, District Closed
12. February 20 Elem (PLC/Conf./Staff Development); Sec Staff Development, No Students
13. February 22 School Board, Student Growth Recognitions, Coon Rapids High School, 5:30 p.m.
14. **February 26** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**
15. **March 4** **School Board Work Session, Educational Service Center, 5:30 p.m.**
16. March 6 Hold for Meet & Confer-Teachers, ESC, 5:30 p.m.
17. March 7 CIAC, ESC, 5:30 p.m.
18. March 8 End of Trimester Two
19. March 11-15 Spring Break, No School
20. March 14-15 Holiday, District Closed
21. March 18 Staff Development, No Students
22. March 18 Board Policy Committee, ESC, 4:30 p.m.
23. March 21 School Board/Cabinet Planning, Bunker Hills Event Center, 5:30 p.m.
24. **March 25** **Regular School Board Meeting, Sandburg Education Center, 6:30 p.m.**
25. March 29 Staff Development, No Students



Jeff Simon
CLERK



Matt Audette
DIRECTOR



Kacy Deschene
DIRECTOR



Zach Arco
DIRECTOR



Linda Hoekman
DIRECTOR



Michelle Langenfeld
DIRECTOR

ACCEPTANCE OF OFFICE

To: Michelle Langenfeld

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of School Board Member District 5 of Anoka-Hennepin Independent School District No. 11 for a four-year term beginning on the first Monday in January, 2024 and expiring on the first Monday in January, 2028.

11-27-23

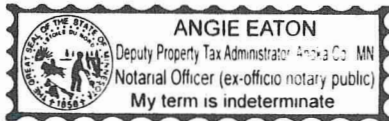
Date

Michelle Langenfeld
Signature

STATE OF MINNESOTA
COUNTY OF ANOKA

The foregoing instrument was acknowledged before me this 27th day of November, 2023 by Michelle Langenfeld.

Angie Eaton
Notary Public



OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will faithfully discharge the duties of the office of School Board Member District 5 of Anoka-Hennepin Independent School District No. 11 to the best of my judgment and ability.

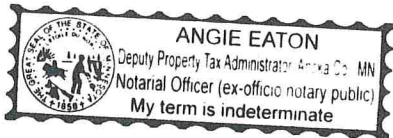
11-27-23
Date

Michelle A Langenfeld
Signature

STATE OF MINNESOTA
COUNTY OF ANOKA

The foregoing instrument was acknowledged before me this 27th day of November, 2023 by Michelle Langenfeld.

Angie Eaton
Notary Public



ACCEPTANCE OF OFFICE

To: Linda Hoekman

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of School Board Member District 1 of Anoka-Hennepin Independent School District No. 11 for a four-year term beginning on the first Monday in January, 2024 and expiring on the first Monday in January, 2028.

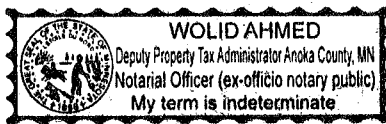
12/11/23
Date

[Signature]
Signature

STATE OF MINNESOTA)
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 11 day of December, 2023 by Linda Hoekman.

[Signature]
Notary Public



OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will faithfully discharge the duties of the office of School Board Member District 1 of Anoka-Hennepin Independent School District No. 11 to the best of my judgment and ability.

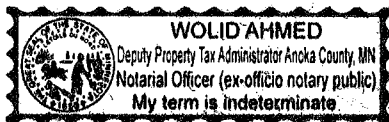
12/11/23
Date

[Signature]
Signature

STATE OF MINNESOTA)
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 11 day of December, 2023 by Linda Hoekman.

[Signature]
Notary Public



ACCEPTANCE OF OFFICE

To: Zach Arco

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of School Board Member District 2 of Anoka-Hennepin Independent School District No. 11 for a four-year term beginning on the first Monday in January, 2024 and expiring on the first Monday in January, 2028.

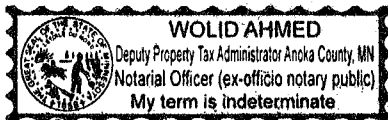
12/13/23
Date

Zachary Arco
Signature

STATE OF MINNESOTA
COUNTY OF ANOKA

The foregoing instrument was acknowledged before me this 13 day of December, 2023 by Zach Arco.

Wolid Ahmed
Notary Public



OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will faithfully discharge the duties of the office of School Board Member District 2 of Anoka-Hennepin Independent School District No. 11 to the best of my judgment and ability.

12/13/23

Date

Zachary Arco

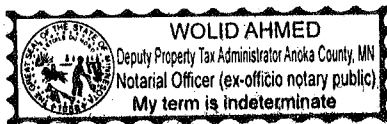
Signature

STATE OF MINNESOTA)
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 13 day of December, 2023 by Zach Arco.

Wahed

Notary Public



ELECTION OF SCHOOL BOARD OFFICERS

On the first Monday in January of each year, or as soon thereafter as practical, the Board shall meet and organize by selecting a chair, a vice chair, a clerk, and a treasurer who shall hold their offices for one year and until their successors are selected and qualify.

Anoka-Hennepin District No. 11

Coon Rapids, MN 55433

Revised: August 22, 1994

Revised: November 27, 2006

Reaffirmed: February 22, 2021

DUTIES OF SCHOOL BOARD MEMBERS

1. The Board must have the general charge of the business of the district, the school houses, and of the interests of the schools thereof. The Board's authority to govern, manage, and control the district; to carry out its duties and responsibilities; and to conduct the business of the district includes implied powers in addition to any specific powers granted by the legislature. It shall delegate authority to the Superintendent and his staff but it is responsible to the people for the results produced.
2. It shall select and elect a Superintendent of Schools and support him in the discharge of his duties.
3. It may accept, modify, or reject the recommendations of the Superintendent and may call for new recommendations.
4. It shall elect, promote, dismiss, and assign all employees upon the recommendation of the Superintendent.
5. It shall make salary schedules, custodial working agreements, transportation contracts, insurance contracts, and any other contracts and agreements involving school business upon the recommendations of the Superintendent.
6. It shall approve materials of instruction, school philosophy, and changes in the curriculum upon the recommendation of the Superintendent.
7. It shall adopt a tentative budget and a final budget upon the recommendation of the Superintendent.
8. It shall designate depository or depositories for school funds.
9. It shall plan in advance capital outlay and maintenance expenditures including building alterations and additions, new equipment, improvement of grounds, and repair and replacement of buildings and equipment.
10. It shall provide for the enforcement and administration of all school laws, local, state, and federal.
11. It shall study, anticipate, and recognize the educational needs of the community and incorporate them in the school program.
12. It shall interpret the educational program and school policies to citizens in the community.
13. It shall be informed of all phases of the educational program in the district and of new ideas, trends, and advances being made in education elsewhere.
14. It shall evaluate the educational program and the work of the Superintendent and his staff
15. It shall approve all disbursements.
16. It shall approve the annual financial reports of the clerk and treasurer.
17. It shall, at least 45 days before the date of the biennial school elections, determine the number of voting precincts, the polling places, and the hours the polls will be open. It shall cause to be chosen election judges for each polling place and shall canvass the election returns at a meeting of the School Board called for that purpose.
18. It shall hear communications, written or oral, from citizens of organizations on matters of administration or policy.
 - a. Requests, petitions, etc., made by individuals or delegations will not elicit Board action at the meeting at which such request is made, unless the public interest requires an immediate decision by the School Board, and unless the rules, regulations, and practices of the school system will enable the making of an immediate decision.
 - b. On all requests not included in the exceptions previously mentioned, the School Board shall instruct the Superintendent to collect and report pertinent information at a later date.
19. It shall perform such other functions and duties as required by law.

DUTIES OF SCHOOL BOARD OFFICERS - CHAIR

The chair:

1. Shall preside at all meetings of the School Board and of the district.
2. Shall countersign all orders upon the treasurer for claims approved by the Board.
3. Shall sign all contracts or agreements approved by the Board.
4. Shall represent the district in all actions.
5. Shall appoint all special committees.
6. Shall advise the Superintendent concerning important school business for which there is no policy or precedent to follow and which requires a decision before the next regular Board meeting. The chair may canvass the opinion of all Board members. All emergency decisions shall be presented to the School Board at its next regular meeting for final action. In the absence of the chair, the vice chair shall serve as temporary chairman.
7. Shall call special meetings of the Board providing legal notice is given to all members.
8. Shall align the annual Superintendent performance pay goals to the School Board established district priorities.
9. Shall review district performance, document the rationale for the amount of Superintendent performance pay and authorize payment to the Chief Financial Officer.

Anoka-Hennepin District No. 11
Anoka, MN 55303
Revised: November 27, 2006
Revised: January 11, 2016
Reaffirmed: February 22, 2021

DUTIES OF SCHOOL BOARD OFFICERS - CLERK

The Clerk:

1. Shall be responsible for checking and supervising the record of all meetings of the district and the School Board.
2. On or before September 15 in each year shall make and transmit to the Commissioner certified reports showing:
 - a. The revenues and expenditures in detail, and such other financial information required by law, rule or as may be call for by the commissioner;
 - b. The length of the school term and the enrollment and attendance by grades, and
 - c. Such other items of information as may be called for by the commissioner.
3. Shall furnish the county auditor on or before September 30 of each year an attested copy of the clerk's record showing the amount of proposed property tax voted by the School Board for school purposes.
4. Shall sign all orders upon the treasurer for the payment of money for bills and salaries approved by the School Board.
5. Shall sign all contracts and agreements approved by the School Board unless the School Board authorizes the same to be signed by one of the administrative personnel.
6. Shall direct and inspect all records and reports as required of the clerk.
7. Shall, within three days after an election, notify all persons elected of their election.
8. Shall perform such duties as required by law.
9. Shall receive such stipend as the School Board may determine at its organizational meeting.
10. The records and reports described herein shall be prepared by the clerical staff of the central administration office, which shall file all records, minutes, and correspondence in a space provided in the central administration office.

Anoka-Hennepin District No. 11
Anoka, MN 55303
Revised: November 27, 2006
Revised: February 22, 2021

DUTIES OF SCHOOL BOARD OFFICERS - TREASURER

The Treasurer:

1. Shall deposit the funds of the district in the official depository.
2. Shall mail all reports which may be called for by the Board and perform all duties usually incumbent on such officer.
3. In the event that the Chair has been continuously absent from the district for a period of thirty days or more, the treasurer may pay orders without the signature of the Chair.
4. In the event that valid orders are presented to the treasurer for payment, and there are insufficient funds on hand to pay them, the treasurer shall receive, endorse and process them in accordance with section 123B.12.
5. Shall perform such duties as are required by law.
6. Shall receive such stipend as the School Board may determine at its organizational meeting.

Anoka-Hennepin District No. 11
Anoka, MN 55303
Revised: November 27, 2006
Revised: February 22, 2021

SCHOOL BOARD MEETING DATES
January 2024 – July 2025

The Board reaffirms the **regular School Board meeting dates of the School Board** as the fourth Monday of each month at 6:30 p.m. with the following exceptions: The meetings in July and December 2024 and July 2025 will be held on the second Monday. The January 8, 2024, May 6, 2024, January 13, 2025 and May 5, 2025 meetings will be Regular School Board meetings.

The Board reaffirms the **Work Session meeting dates of the School Board** as the second Monday of each month at 5:30 p.m. with the following exceptions: There will not be a Work Session in July and December 2024 and July 2025. The January 8, 2024, May 6, 2024, January 13, 2025 and May 5, 2025 meetings will be Regular School Board meetings. The March, August, October & November 2024 and March and April 2025 meetings will be held on the first Monday of the month. The current edition of Robert's Rules of Order shall be the official guide of the School Board on all points of parliamentary procedure.

<u>Date</u>	<u>Time</u>	<u>Place</u>
Jan. 8, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Jan. 22, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Feb. 12, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Feb. 26, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
March 4, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
March 25, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
April 8, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
April 22, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
May 6, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
May 20, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
June 10, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
June 24, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
July 8, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Aug. 5, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Aug. 19, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Sept. 9, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Sept. 23, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Oct. 7, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Oct. 21, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Nov. 4, 2024	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Nov. 18, 2024	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Dec. 9, 2024	6:30 p.m.	Regular School Board Meeting/Truth in Taxation, Board Room, Sandburg Education Center
Jan. 13, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Jan. 27, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
Feb. 10, 2025	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
Feb. 24, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
March 3, 2025	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
March 24, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
April 7, 2025	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
April 21, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
May 5, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center

May 19, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
June 9, 2025	5:30 p.m.	Work Session, Educational Service Center on Ferry Street
June 23, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center
July 7, 2025	6:30 p.m.	Regular School Board Meeting, Board Room, Sandburg Education Center

OFFICIAL DEPOSITORIES
Proposed Motion

_____ moved and _____ seconded the motion that the following financial institutions and any named by their investment service department shall be designated as **official depositories** of the Anoka-Hennepin Independent School District No. 11 for the calendar year 2024.

US Bank
Wells Fargo Bank
Minnesota School District Liquid Asset Fund
Bremer Bank
Bridgewater Bank

OFFICIAL INVESTMENT FINANCIAL INSTITUTIONS
Proposed Motion

_____ moved and _____ seconded the motion that the following financial institutions and any named by their investment service department shall be designated as **official investment financial institutions** of the Anoka-Hennepin Independent School District No. 11 for the calendar year 2024.

Baker Tilly Investment Services, LLC
US Bank
Wells Fargo Bank
PFM/Minnesota School District Liquid Asset Fund

DELEGATION OF AUTHORITY FOR SERVS FINANCIAL

Proposed Motion

_____ moved and _____ seconded the motion to authorize the Superintendent to delegate the role of Application and Budget approver in the Minnesota Department of Education's SERVS Financial application to the Chief Financial Officer for the calendar year of 2024. This role has the following responsibilities:

Approve Application and Budget

- Only given to an officer who can legally bind their organization (Superintendent/Executive Director)
- Accept Funds/Manage Allocation/Balance Forward
- Review and approve grant applications with electronic signature as authorized district representative
- Perform Application & Budget Tasks (If necessary)
- Enter/edit organization information
- Cannot request funds

OFFICIAL NEWSPAPERS
Proposed Motion

_____ moved and _____ second the motion to name the Anoka County Union, Coon Rapids Herald, the Brooklyn Center Sun-Post, the Brooklyn Park Sun-Post, Blaine/Spring Lake Park Life and Champlin-Dayton Press as the official newspapers, published by ECM-Sun Group, LLC, of the Anoka-Hennepin Independent School District No. 11 for calendar year 2024.

OFFICIAL DELEGATION OF AUTHORITY TO MAKE ELECTRONIC FUNDS TRANSFERS
Proposed Motion

_____ moved and _____ seconded the motion that the following staff shall be designated as **official staff with authority to make Electronic Funds Transfers on behalf** of the Anoka-Hennepin Independent School District No. 11 for the calendar year 2024.

Chief Financial Officer
Director of Finance
Accounting Manager
Accounting Financial Data Specialist
Accountant

AUTHORIZATION TO SIGN CONTRACTS
Proposed Motion

_____ moved and _____ seconded the motion to authorize the Superintendent and Chief Financial Officer to execute contracts and purchase orders for goods and services contained within the Board approved budget for Anoka-Hennepin Independent School District No. 11 for the calendar year of 2024.

School Board Chair

Date

School Board Clerk

Date

**DESIGNATION OF THE IDENTIFIED OFFICIAL WITH AUTHORITY
FOR EDUCATION IDENTITY ACCESS MANAGEMENT**

Anoka-Hennepin Public School District 0011-01

Proposed Motion

_____ moved and _____ seconded the motion to authorize the Anoka-Hennepin School Board to designate Superintendent Cory McIntyre as the primary Identified Official with Authority to authorize user access to MDE secure websites for the 2024-25 school year. The Identified Official with Authority will assign job duties and authorize user’s access to MDE secure systems for their Education Identity Access Management.

School Board Chair

Date

School Board Clerk

Date

EXPENSES OF SCHOOL BOARD MEMBERS

School Board members shall receive a stipend in the amount of \$1,200 per month and the School Board Chair a stipend in the amount of \$1,300 per month. School Board members shall be reimbursed for necessary expenses incurred in performance of School Board functions in accordance with policies relating to reimbursement.

Anoka-Hennepin District No. 11
Coon Rapids, MN 55433
Revised July 11, 1983
Revised July 1, 1991
Revised July 11, 1994
Revised January 13, 2003
Revised January 12, 2004
Revised January 9, 2006
Revised January 14, 2008
Revised January 12, 2009
Revised January 9, 2012
Revised: February 22, 2021

The following committee appointments were proposed for the 2024 calendar year:

Committee/Organization	Representative	Commitment	Charge
AMSD – Association of Metropolitan School Districts	Michelle Langenfeld	Monthly meeting	It is the mission of AMSD to advocate for metropolitan school districts and advance legislation that supports student achievement. The collective and consistent voice of member districts is critical to achieving our mission.
Brooklyn Bridge Alliance for Youth	Michelle Langenfeld	Meets quarterly	Blueprint Goals: <ul style="list-style-type: none"> ● Mobilize Students, Administrator, and Faculty to design, build & implement student-centered scheduling ● Create a Culture of Teaching & Learning that is Culturally Responsive ● Develop and Leverage Partnerships to increase access to opportunities for students to meet their needs and goals ● Consistent Advising, Tutoring, & Navigation support for all students ● Bring Students, Staff & Faculty together to continually identify blocks and build process solutions together ● Expand intentional communication, engagement & involvement with students
Community Education Advisory Committee	Kacy Deschene	4 times annually	The purpose of the Community Education Advisory Council is to advise the School Board regarding the planning, growth, development, and evaluation of Community Education within School District #11. The Advisory Council will strive to foster a close meaningful relationship between the school district and community to improve school and community life.
Labor Management Committee (LMC)	Jeff Simon	Afternoon meetings as needed	The mission of the District-AHEM Labor Management Committee is to foster and facilitate collaboration between AHEM and District representatives in seeking solutions on issues of mutual concern affecting labor management relations.
BrightWorks (Formerly Metro ECSU)	Open	Meets quarterly	As this fall's election has changed the make-up of BrightWorks member school boards, there is a need to seek nominations from BrightWorks' member districts. The BrightWorks board is seeking nominations from electoral districts 1, 2, and 4. After the election, BrightWorks' Board will be comprised of eight (8) elected officials, three (3) community members at large, and two (2) superintendents.
MSBA Delegate Assembly	Michelle Langenfeld	Pre-delegate assembly resolution review meeting and the Delegate Assembly Weekend	<p>The Minnesota School Boards Association, a leading advocate for public education, supports, promotes and strengthens the work of public school boards.</p> <p>These positions are no longer appointed by A-H board chair. Interested persons (must be serving on our school board currently) apply for a 3 year term. The position is elected by the MSBA board member director districts.</p> <p>Members will communicate interest to the Board Chair prior to making application. If there are multiple interested parties, at the Anoka-Hennepin January organizational meeting the board will endorse the appropriate MSBA Delegate(s).</p>

			Serving on this committee does not require Anoka-Hennepin Board endorsement. However, the Anoka-Hennepin name is attached to this service, therefore the Anoka-Hennepin Board will review and endorse board candidates at the January Organization Meeting.
MSHSL League	District Rep: Board Chair		The MSHSL provides educational opportunities for students through interscholastic athletic and fine arts programs and provides leadership and support for member schools. Andover High School = Matt Audette Anoka High School = Linda Hoekman Blaine High School = Zach Arco Champlin Park High School = Michelle Langenfeld Coon Rapids High School = Jeff Simon
Northwest Suburban Integration District Board	Kacy Deschene	Monthly meeting	NWSISD envisions a global community learning and growing together, by providing students, parents and staff educational opportunities that are multicultural, diverse and promote racial integration. NWSISD and member districts will work to assist students, including students from racially diverse backgrounds, to be prepared for post-secondary success.
SEE - Schools for Equity in Education	Open	Bi-Monthly meeting	SEE is an association of 58 school districts throughout the state of MN. SEE works for: <ul style="list-style-type: none"> • Equal access to quality education for all of MN students regardless of where they live and the property wealth in their local school district. • Legislation that ensures equitable distribution of school resources. • A property tax system that is fair and provides equal access to referendum and bond revenue for low property wealth school districts, communities & their taxpayers. • Holding elected state officials accountable for adequate & equitable funding and policy that enables all students to meet state and federal academic standards and allows them to reach their highest potential.
District Health, Wellness & Safety Committee	Open	Quarterly meeting	This committee is focused on district-wide health, wellness, and safety and we try to commit our meeting time to address each of these with 1/3 of the agenda items. In past years, the committee has been more informational and advisory. While we will continue these functions, we also plan to add tabletop discussions and crisis team direction for all our schools to replicate at the building level.
Anoka-Hennepin Educational Foundation	Jeff Simon	Monthly meeting	Our mission is to cultivate equitable and innovative experiences for students in partnership with compassionate people who have generous hearts. Our board members, including the school board representative, serve three-year terms, ideally.
Policy Review/Advisory Committee	Zach Arco Kacy Deschene	Monthly meeting	The Board Policy Review Committee exists to review all District and MSBA policies. the committee consists of board members and the general counsel's office.
Curriculum, Instruction and Assessment Committee (CIAC)	Matt Audette Linda Hoekman Michelle Langenfeld	Monthly meeting	To review preK-16 curriculum, assessment, and instructional programs through a governance lens. To provide input to the school board regarding academic program improvements

Middle School Play-up Committee	Jeff Simon	3 Meetings a year – prior to each athletic season	The Committee will review student athletes that are brought before the committee by the high school activities directors to determine if they qualify to play up on 9th grade to varsity level teams.
Student Services Leadership Team	Kacy Deschene	Monthly meeting	The Student Services Leadership Team will provide direction for student support programs across the district.
Student Services Advisory Committee	Michelle Langenfeld	Monthly meeting	Anoka-Hennepin Schools will effectively educate each student for success through equitable distribution of district resources, targeted intervention, and enhancements, and supporting staff to meet the needs of all students. This will be accomplished through effective educational practices, policies, curricula, resources, and school cultures that are representative of all students, such that each student has access to meaningfully participate and make progress in high quality learning experiences, resulting in positive outcomes regardless of race, socio-economic status, gender, ability, religious affiliation, national origin, linguistic diversity, or other characteristics.
Tribal Council (TNEC)	Jeff Simon	Meets two times per year, once in October and once in February	The mission of TNEC is to strengthen, protect and advance the overall education experience and opportunities for all tribal (American Indian) students, families, and communities of Minnesota.
Staff Development Advisory Committee	Zach Arco	3 Meetings a year	To develop a staff development plan, assist site professional development teams in developing a site plan consistent with the goals of the plan, and evaluate staff development efforts at the district and site level. The committee may also include school board members.

January 4, 2024

**MINUTES OF MEETING
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 11
(Anoka-Hennepin School District)
STATE OF MINNESOTA**

The School Board of Anoka-Hennepin Independent School District No. 11 held a Special Board Recognition meeting on **Monday, December 11, 2023**, at Sandburg Education Center, Anoka, Minnesota.

Chair Anderson called the meeting to order at 5:33 p.m.

The following members were present: Marci Anderson, Matt Audette, Kacy Deschene, Nicole Hayes, Erin Heers-McArdle, and Jeff Simon.

Jeff Simon motioned to approve the Board Agenda as presented. Vice Chair Hayes seconded. Motion passed.

Special Board Recognition followed honoring Chair Marci Anderson, Vice Chair Nicole Hayes and Treasurer Erin Heers-McArdle for their years of dedicated service to the Anoka-Hennepin School District at the start of the final meeting of their term. Honoring Board Members and in attendance were Superintendent Cory McIntyre, Mike Farley, Principal of Anoka High School, David Law, Former Superintendent, Mike George, Principal of Champlin Park High School, and Dennis Carlson, Former Superintendent.

Chair Anderson recessed the meeting at 6:22 p.m. Vice Chair Hayes moved and Erin Heers-McArdle seconded the motion to adjourn the meeting. Motion passed.

Jeff Simon, Clerk
Anoka-Hennepin Independent School District No. 11

Marci Anderson, Chair

Prepared by: Debbie Koffski, CPS
Recorder

Approved: _____

MINUTES OF MEETING
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 11
(Anoka-Hennepin School District)
STATE OF MINNESOTA

The School Board of Anoka-Hennepin Independent School District No. 11 held a meeting and Truth-in-Taxation Public Hearing on **Monday, December 11, 2023**, at Sandburg Education Center, Anoka, Minnesota.

Chair Anderson called the meeting to order at 6:32 p.m.

The following members were present: Marci Anderson, Matt Audette, Kacy Deschene, Nicole Hayes, Erin Heers-McArdle, and Jeff Simon.

Jeff Simon motioned to approve the Board Agenda as presented. Vice Chair Hayes seconded. Motion passed.

Michelle Vargas, chief financial officer, presented a summary of the district's budget and the local levy funding necessary to maintain service delivery as programmed. The detailed presentation met all requirements for Truth-in-Taxation as outlined in state law.

The School Board opened a public hearing regarding the tax levy proposal and no members spoke in favor or opposition to the item.

Michelle Vargas, chief financial officer, presented the final tax certification for property taxes payable in 2024, a required action for the School Board. The certified amount is \$139,962,437.34. Jeff Simon motioned to approve the Final Tax Certification for Taxes Payable in 2024. Erin Heers-McArdle seconded. Motion passed on a 6-0 vote.

CONSENT AGENDA

Jeff Simon moved and Vice Chair Hayes seconded the motion to approve the following **consent agenda** items:

- a. **Minutes** from the November 27, 2023, School Board meeting.
- b. **Personnel items** as follows:

RETIREMENTS

Name	Current or Most Recent Position	Last Date Employed
Nancy Ballard	ESC, Educ Office Prof	12/15/2023
Robert Barnette	Andover, Teacher K-3 Exploration	06/07/2024
Catherine Cocker	Ramsey, Teacher Grade 2	03/08/2024
Lori Delyser	Monroe, Teacher Grade 2	06/07/2024
Craig Sunderman	McKinley, Teacher Grade 5	06/07/2024

RESIGNATIONS, TERMINATIONS

Full Name (FL)	Current or Most Recent Position	Last Date Employed
Sonjae Bass	Champlin Park High, Teacher ABS (AcadBehav)	11/21/2023
Brian Baxter	Jackson Middle, Teacher Phys Ed Secondar	12/01/2023
Amy Chatt	Mississippi, Teacher SA-Coach Math Spec	01/03/2024
Andrea Marshall	Northdale Middle, TIER I-ABS (AcadBehav)	12/01/2023
Sarah Norgren	A-H Tech High School, Teacher ESL	12/22/2023

LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Joy Adkins	Roosevelt Middle, Child Nutrition Assistant FT	11/07/2023	11/21/2023
Molly Bandimere	Crooked Lake, ParaEducator Elementary	12/04/2023	12/22/2023
Lynnette Bauers	Wilson, ParaEducator Special Education	11/15/2023	12/01/2023
Laura Bratland	Andover, Teacher Grade 2	11/13/2023	12/22/2023
Rachel Brisbin	Hamilton, Teacher ESL	02/21/2024	04/03/2024
Samuel Christofferson	Blaine High, Teacher SLD	11/27/2023	12/15/2023
Lydia Eidsvoog	Riverview ECC, Preschool Asst Instructor PT	11/06/2023	12/15/2023
Patricia Engren	Brookside, A+ CCA Ln2 full fiscal year	11/29/2023	01/05/2024
Steven C Erickson	Andover DC-Bridges, ParaEducator Spec Ed Cntr Base	11/08/2023	12/08/2023
Kristen Feine	ESC, Teacher SA-QComp Peer Eval	12/04/2023	01/19/2024
Ashlea Garrison	ESC-Special Ed, Teacher Psychologist	10/23/2023	11/22/2023
Holly Gerner	Coon Rapids Family Center - Pathways, Teacher ASD (AutismSpectrum)	01/04/2024	02/15/2024
Diane Hasner	CED - ABE - Blaine, ABE Teacher-Full Time Benefits	10/27/2023	12/15/2023
Ann Herlofsky	Adams, Principal Elementary School	12/04/2023	12/08/2023
Susan Kaufmann	Champlin Park High, Teacher Social Studies	07/01/2024	06/29/2029
Trevor Klein	Coon Rapids High, Teacher Science	02/01/2024	12/31/2024
Sarah Lanas	Coon Rapids Middle, Teacher Music Secd Orchestra	11/21/2023	01/02/2024
Ryan Leciejewski	ESC-Unassigned, B/G Custodian	11/27/2023	12/29/2023
Anne Perrin	Andover, Teacher Grade K	12/11/2023	12/22/2023
Lynnsey Plaisance	Anoka High, Teacher ESL	11/27/2023	12/15/2023
Brenda Reiner	CED - ECFE - CR Family Pl, ECFE Child Educator FT Benefit	11/20/2023	12/08/2023
Salvador Rodriguez	Evergreen Park, B/G Custodian	11/28/2023	01/22/2024
Jaline Root	Sorteberg ECC, ParaEducator Special Education	11/28/2023	12/15/2023
Bart Sainio	ESC - Transportation, ParaEducator Bus	11/13/2023	01/11/2024
Mikaela Swenson	Crooked Lake, Teacher ESL	11/17/2023	03/08/2024
Kristie Tupy	Adams, Teacher Literacy Intervention	11/20/2023	01/02/2024
Mary Wold	Rum River Elementary, Child Nutrition Assistant PT	11/28/2023	02/20/2024

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Mackenna Fredericksen	Morris Bye, Teacher Grade 4	10/17/2023	12/12/2023
Kristin Fritschel	ChamplinBrklynPk Academy, Teacher Grade 4	07/01/2023	12/01/2023
Julie Griffin	Coon Rapids High, ParaEducator Secondary	10/23/2023	01/24/2024
Katherine Huffman	Northdale Middle, ParaEducator Special Education	01/04/2022	01/04/2024
Charlene LaGrange	ESC, Preschool Inst-Pro Rated Bene	11/28/2023	01/05/2024
Lecann Macarthur	ESC-Special Ed, Teacher Occupational Therapist	11/07/2023	12/08/2023
Lynnsey Plaisance	Anoka High, Teacher ESL	11/14/2023	11/24/2023
Julie Roman	Oxbow Creek, TIER I-ABS (AcadBehav)	11/07/2023	12/22/2023
Maureen Schmidt	Oxbow Creek, Teacher Grade 4	10/06/2023	12/15/2023
Name	Current or Most Recent Position	Leave Begins	Leave Ends
Cheryl Skluzacek	Monroe, ParaEducator Elementary	10/26/2023	01/04/2024
Mary Stradal	Ramsey, ParaEducator Special Education	09/19/2023	11/28/2023
Cindy Thomas	ESC-Special Ed, ParaEducator Special Ed COTA	11/06/2023	11/24/2023
Clara Tice	Ramsey, A+ PT CCA - Ln 1	11/06/2023	01/02/2024

APPOINTMENTS

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
Elementary					
Teresa Cubas	Crooked Lake, Teacher ESL LTS	11/17/2023	Bachelors+15/7	0.3797	\$20,618
Jay Huemann	Eisenhower, Teacher K5 Core Inst Support	11/28/2023	Masters+60/24	0.1390	\$13,197
Jessica Radmann	ChamplinBrklynPk Academy, Teacher K-3 Exploration	12/05/2023	Bachelors/2	0.6471	\$29,543
Britany Sonnentag	Monroe, Teacher Grade K	11/20/2023	Bachelors/1	0.6898	\$31,110

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
Secondary					
Justin Haughton	Coon Rapids Middle, Teacher Social Worker	01/29/2024	Masters/3	0.4813	\$25,641

Name	Current or Most Recent Position	Effective Date	Lane/Step	FTE	Salary
Special Education					
This section returned no records					

Name	Current or Most Recent Position	Effective Date	Days	Salary
Administrative				
Elizabeth Burgard	ESC, Recruit Retention Specialist Based on an annual salary of \$89,690 for 260 days	01/02/2024	129	\$44,500

- c. Approved 707.0 Transportation of Public School Students Policy.
 - d. Approved 708.0 Transportation of Nonpublic School Students Policy.
 - e. Approved 709.0 Student Transportation Safety Policy.
 - f. Approved 710.0 Extracurricular and Co-curricular Transportation Policy.
 - g. Approved 711.0 Video Recording on School Busses Policy.
 - h. Approved 806.1 Crisis Management Policy.
 - i. Immunization Exclusions—names and specifics are not included because of data privacy.
- Motion passed.

The School Board received testimony from Allyson Quintana, Chbuzor Osuorah, Kevin Lindstrom and Val Holthus.

Superintendent McIntyre gave a report to the Board and reviewed the Board calendar. Anoka-Hennepin's high school and middle school music programs have been practicing in preparation for seasonal concerts which are ramping up now. Choir, Band and Orchestra concerts are being hosted throughout the district and you can find a complete listing on the ahschools.us website. Student performers from Anoka High School, Champlin Park High School and Coon Rapids High School were featured as part of holiday tree lighting events and other seasonal events in their respective cities. Thank you to those students for being such strong ambassadors for our schools and helping to make those events special for community members. Anoka-Hennepin has a tradition of hosting a series of roundtable discussions with students at high schools and middle schools. These sessions aim to increase student voice in district and school matters. The series is starting up for the year this week with visits to Anoka High School and Blaine High School and will continue into January and the new year. School Board members join school and district administration in these discussions which typically include 20 to 40 students. The roundtables provide valuable feedback for the district from the student's perspective.

Dr. Jennifer Cherry, executive director of human resources, presented terms and conditions for the district child nutrition site supervisors for 2022-24. The recommended contract includes a one-time \$2,000 payment, 4.75% salary increase in year 2, vacation time increases, and an additional paid holiday. Dr. Cherry thanked the District Bargaining team including Jennifer Linck-Tollefsbol, Jennifer Walberg, Jennifer Weisenberger, and Sara Heem, along with the District Negotiations team, Todd Mensink, Noah Atlas, Esther Motyka, Greg Cole and Roseann Schreifels for their work in settling the contract. Jeff Simon motioned to approve the Child Nutrition Site Supervisors Tentative Agreement as presented. Kacy Deschene seconded. The agreement was approved on a 6-0 vote.

Dr. Jennifer Cherry, executive director of human resources, provided the School Board with an update on the status of negotiations for employee groups consistent with Board Policy 209, Negotiations Code of Ethics. Dr. Cherry provided an overview of the status of negotiations with the district's 14 bargaining groups and five policy groups. This was an informational update and no action was required.

Michelle Trelstad, executive director of community education and government relations, presented a resolution to establish polling locations for 2024 which was approved on a 6-0 vote.

**RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A MUNICIPAL, COUNTY, STATE, OR FEDERAL ELECTION**

BE IT RESOLVED by the School Board of Anoka-Hennepin ISD No. 11, State of Minnesota, as follows:

- Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
- Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide, county, or municipal election. Combined polling places listed below are hereby established to serve the precincts specified for all school district special and general elections not held on the same day as a municipal, county, state, or federal election. For elections held on the same day as a municipal, county, state, or federal election, voters will go to the polling place designated for their city precinct.

County	School District Combination Precinct Name	Polling Place	Comprised of City Precincts (*indicates the polling place is designated for this city precinct)
Anoka	ISD #11 SB1 P1	RAMSEY MUNICIPAL CENTER	RAMSEY W-2 P-2
		7550 SUNWOOD DR NW	RAMSEY W-3 P-1*
		RAMSEY MN 55303	RAMSEY W-3 P-3
Anoka	ISD #11 SB1 P2	RAMSEY PUBLIC WORKS FACILITY	RAMSEY W-3 P-2*
		14199 JASPER ST NW	RAMSEY W-4 P-1
		RAMSEY MN 55303	RAMSEY W-4 P-2
Anoka	ISD #11 SB1 P3	ANOKA COVENANT CHURCH	ANDOVER P-2
		752 GRANT ST	ANOKA P-7*
		ANOKA MN 55303	ANOKA P-8
Anoka	ISD #11 SB1 P4	ZION LUTHERAN CHURCH	ANOKA P-4*
		1601 4TH AVE	ANOKA P-5
		ANOKA MN 55303	ANOKA P-6
			COON RAPIDS W-4 P-1
Anoka	ISD #11 SB1 P5	GREENHAVEN GOLF CLUB	ANOKA P-1*
		2800 GREENHAVEN RD	ANOKA P-2*
		ANOKA MN 55303	ANOKA P-3*
Anoka	ISD #11 SB2 P1	BRIDGEWOOD COMMUNITY CHURCH	BLAINE W-2 P-7*
		11670 LEXINGTON AVE NE	BLAINE W-2 P-8
		BLAINE, MN 55449	BLAINE W-3 P-7
			BLAINE W-3 P-8
Anoka	ISD #11 SB2 P2	OAK PARK COMMUNITY CHURCH	BLAINE W-3 P-3
		12050 ABERDEEN ST NE	BLAINE W-3 P-4
		BLAINE MN 55449	BLAINE W-3 P-5*
			BLAINE W-3 P-6

County	School District Combination Precinct Name	Polling Place	Comprised of City Precincts (*indicates the polling place is designated for this city precinct)
Anoka	ISD #11 SB2 P3	BLAINE UNITED METHODIST CHURCH 621 115TH AVE NE BLAINE MN 55434	BLAINE W-2 P-1 BLAINE W-2 P-2* BLAINE W-2 P-3
Anoka	ISD #11 SB2 P4	KING OF GLORY CHURCH 10103 UNIVERSITY AVE NE BLAINE MN 55434	BLAINE W-1 P-1 BLAINE W-1 P-2 BLAINE W-1 P-3* BLAINE W-1 P-4 BLAINE W-1 P-5 BLAINE W-1 P-6 BLAINE W-1 P-8
Anoka	ISD #11 SB2 P5	BUNKER HILLS GOLF CLUB 12800 BUNKER PRAIRIE RD NW COON RAPIDS MN 55448	COON RAPIDS W-2 P-2* BLAINE W-3 P-1 BLAINE W-3 P-2
Hennepin	ISD #11 SB3 P1	DAYTON PUBLIC WORKS AND POLICE 13700 ZANZIBAR LN N DAYTON MN 55327	DAYTON P-01* DAYTON P-02 DAYTON P-03
Hennepin	ISD #11 SB3 P2	SERVANT OF CHRIST LUTH CHRCH 740 EAST HAYDEN LAKE RD CHAMPLIN MN 55316	CHAMPLIN W-1 P-01 CHAMPLIN W-3 P-01*
Hennepin	ISD #11 SB3 P3	CHAMPLIN ICE FORUM 12165 ENSIGN AVE CHAMPLIN MN 55316	CHAMPLIN W-2 P-01*
Hennepin	ISD #11 SB3 P4	JACKSON MIDDLE SCHOOL 6000 109TH AVE N CHAMPLIN MN 55316	CHAMPLIN W-4 P-01* CHAMPLIN W-4 P-02
Anoka	ISD #11 SB3 P5	COON RAPIDS ICE CENTER 11000 CROOKED LAKE BLVD NW COON RAPIDS MN 55433	COON RAPIDS W-4 P-2 COON RAPIDS W-4 P-3* COON RAPIDS W-4 P-4
Anoka	ISD #11 SB4 P1	OAK HAVEN CHURCH 1555 CONSTANCE BLVD NE HAM LAKE MN 55304	HAM LAKE P-1 HAM LAKE P-3* HAM LAKE P-4
Anoka	ISD #11 SB4 P2	RADISSON ROAD BAPTIST CHURCH 13627 RADISSON RD NE HAM LAKE MN 55304	HAM LAKE P-2 HAM LAKE P-5* HAM LAKE P-6
Anoka	ISD #11 SB4 P3	CROSS OF HOPE LUTHERAN CHURCH 5730 179TH LN NW RAMSEY MN 55303	NOWTHEN P-1 OAK GROVE P-2 RAMSEY W-1 P-1 RAMSEY W-1 P-2*
Anoka	ISD #11 SB4 P4	TRANSFORM CHURCH 1657 161ST AVE NW ANDOVER MN 55304	ANDOVER P-1 ANDOVER P-6* ANDOVER P-7
Anoka	ISD #11 SB4 P5	BUNKER HILLS ACTIVITY CENTER 550 BUNKER LAKE BLVD NW ANDOVER MN 55304	ANDOVER P-5 ANDOVER P-8 ANDOVER P-9*

County	School District Combination Precinct Name	Polling Place	Comprised of City Precincts (*indicates the polling place is designated for this city precinct)
Hennepin	ISD #11 SB5 P1	EVERGREEN PARK ELEMENTARY 7020 DUPONT AVE N BROOKLYN CENTER MN 55430	BROOKLYN CENTER P-03*
Hennepin	ISD #11 SB5 P2	WAYCROSS CHURCH 7733 WEST RIVER ROAD BROOKLYN PARK MN 55444	BROOKLYN PARK W-E P-3 BROOKLYN PARK W-E P-6*
Hennepin	ISD #11 SB5 P3	EDINBROOK CHURCH 4300 EDINBROOK PKWY BROOKLYN PARK MN 55443	BROOKLYN PARK W-E P-7* BROOKLYN PARK W-E P-8
Hennepin	ISD #11 SB5 P4	OXBOW ELEMENTARY SCHOOL 6505 109 TH AVE CHAMPLIN MN 55316	BROOKLYN PARK W-E P-9*
Anoka	ISD #11 SB5 P5	SPRINGBROOK NATURE CENTER 100 85 TH AVE NE FRIDLEY MN 55432	FRIDLEY W-3 P-1* COON RAPIDS W-3 P-3 COON RAPIDS W-5 P-5
Anoka	ISD #11 SB5 P6	EMMA B HOWE YMCA. 8950 SPRINGBROOK DR NW COON RAPIDS MN 55448	COON RAPIDS W-5 P-3 COON RAPIDS W-5 P-4*
Anoka	ISD #11 SB5 P7	SPIRIT OF GRACE CHURCH 10110 WOODCREST DR NW COON RAPIDS MN 55433	COON RAPIDS W-3 P-1 COON RAPIDS W-3 P-2 COON RAPIDS W-3 P-4*
Anoka	ISD #11 SB6 P1	RIVERDALE ASSEMBLY OF GOD 3210 BUNKER LAKE BLVD NW ANDOVER MN 55304	ANDOVER P-3* ANDOVER P-4 ANDOVER P-10
Anoka	ISD #11 SB6 P2	MISION CRISTIANA BETHEL 2135 NORTHDAL BLVD NW COON RAPIDS MN 55433	COON RAPIDS W-1 P-1 COON RAPIDS W-1 P-3 COON RAPIDS W-1 P-4*
Anoka	ISD #11 SB6 P3	ANOKA COUNTY SHERIFF'S OFFICE 13301 HANSON BLVD ANDOVER MN 55304	COON RAPIDS W-1 P-2* COON RAPIDS W-2 P-1 COON RAPIDS W-2 P-3
Anoka	ISD #11 SB6 P4	PEACE LUTHERAN CHURCH 20 NORTHDAL BLVD NW COON RAPIDS MN 55448	COON RAPIDS W-2 P-4 COON RAPIDS W-2 P-5 COON RAPIDS W-5 P-1 COON RAPIDS W-5 P-2*

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections between the hours of 7:00 a.m. and 8:00 p.m.

Michelle Trelstad, executive director of community education and government relations, discussed the district legislative platform developed with school board direction. The School Board discussed three priority areas including improving literacy at all grades, improving student engagement, connection and behavior and to increase employee recruitment and retention. Additional requests were made to provide taxpayer relief through equalization. Vice Chair Hayes motioned to approve the Legislative Platform with minor edits discussed. Erin Heers-McArdle seconded. Motion passed on a 6-0 vote.

Minnesota law requires School Boards to adopt a resolution setting specific standards for acceptance and rejection of applications for non-resident enrollment. This action is responsive to the building capacities at these sites. Dr. Joel VerDuin, Chief Technology & Information Officer, presented the resolution outlining schools closed to non-resident enrollment applications including McKinley Elementary School, Blaine High School and Champlin Park High School. The Resolution to Close Specific School Sites for Non-Resident Enrollments was approved on a 6-0 vote and will go into effect for the 2024-25 school year.

ANOKA – HENNEPIN SCHOOL BOARD RESOLUTION

WHEREAS, the Anoka-Hennepin School District, ISD #11 (the "District") and _____(other party) is interested in _____(purpose);

WHEREAS, according to Minn. Stat. § 124D.03 Subdivision 6, the board must adopt, by resolution, specific standards for acceptance and rejection of applications for non-resident enrollment options. The standards may include the capacity of a program, excluding special education services; class; or school building;

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Anoka-Hennepin Independent School District No. 11 that the following school buildings will be closed to non-resident enrollment applications: McKinley Elementary School, Blaine High School and Champlin Park High School.

12-11-2023
Date

Marci Anderson
Board Chair

12-11-2023
Date

Jeff Simon
Board Clerk

Board Members shared their gratitude and honored Chair Marci Anderson, 16 years of service; Vice Chair Nicole Hayes, 9 years or service; and Treasurer Erin Heers-McArdle, 4 years of service. Best wishes were shared throughout the meeting for their exceptional service and know that they will truly be missed. Vice Chair Hayes shared that the AHEF Viking/Packer raffle ticket event raised \$5,000 for the foundation. She highlighted the upcoming Northern Stars Celebration that will be held on Sat., Feb. 10, 2024, at Bunker Hills Event Center. All are invited & encouraged to attend this fun event.

Chair Anderson made a motion and proposed under Minnesota State Law 13D.03 sub 1 that they move into a closed session to deal with matters of labor negotiations for Teachers, Custodians, Ed. Support Professionals, Principals, School Office Supervisors, and Tech. Specialists. The closed session will be held in the Michael Sullivan Room. Vice Chair Hayes seconded the motion to go into closed sessions. Motion carried.

Chair Anderson recessed the meeting at 8:14 p.m. The meeting reconvened in closed executive session at 8:27 p.m. to discuss negotiations.

Chair Anderson recessed the meeting at 9:02 p.m. Vice Chair Hayes moved and Kacy Deschene seconded the motion to adjourn the meeting. Motion passed.

Jeff Simon, Clerk
Anoka-Hennepin Independent School District No. 11

Marci Anderson, Chair

Prepared by: Debbie Koffski, CPS
Recorder

Approved: _____

APPENDIX N

20240108

1

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

RETIREMENTS

Name	Current or Most Recent Position	Last Date Employed
Mary Boren	Blaine High, Teacher Counselor	06/14/2024
Catherine Dahlquist	Roosevelt Middle, Child Nutrition Assistant FT	02/23/2024
Dean Joslin	Anoka High, Teacher Academic Support	06/07/2024
Sheila Joslin	Oxbow Creek, School Office Supervisor	07/31/2024
Richard Neumann	Blaine High, ParaEducator Secondary	09/01/2024
Carolyn Schlitter	Ramsey, Teacher Grade K	06/07/2024
Julie Sears	Andover, Educ Office Prof School Year	03/29/2024
Bonnie Walker	ESC, Teacher SA-QComp Peer Eval	06/07/2024

RESIGNATIONS, TERMINATIONS

Full Name (FL)	Current or Most Recent Position	Last Date Employed
Kaitlin Eskuri	Evergreen Park, Teacher Grade 2	12/01/2023
Susanna Fomby	ESC-Student Conduct, Teacher SA-Coach	11/30/2023
Kaily Goehring	Anoka High, TIER I-Teacher Health Careers	12/22/2023
Lela Goettl	Blaine High, Teacher Reading Secondary	12/22/2023
Bariture Idee-Igboh	Adams, Teacher Grade 3	01/12/2024
Toni Jahnz	Monroe, Teacher Social Worker	12/13/2023
Kenneth Jugasek	Coon Rapids High, Teacher Health	06/07/2024
Barbara Nelson	Riverview ECC, Teacher EC/SE	12/05/2023
Martin Rowles	Oak View Middle, Tier 1 Teacher English LTS	01/12/2024
Darron Sherrill	ESC, Inclusion & Diversity Coord	01/05/2024

APPENDIX N

20240108

1

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Nicole Arro	ChamplinBrklynPk Academy, Teacher Literacy Intervention	12/12/2023	01/12/2024
Paige Bethke	University Avenue, Teacher Grade 5	12/19/2023	03/08/2024
Jennifer Boehlke	Anoka Middle - FM, Teacher Math	05/08/2024	06/07/2024
Caitlin Burns	Sand Creek, Teacher SA-Coach Literacy Spec	12/11/2023	01/03/2024
Catherine Cocker	Ramsey, Teacher Grade 2	01/08/2024	03/08/2024
Victoria Courts	RiverTrail Learning Ctr, Special Educ Prg Supervisor	11/07/2023	01/02/2024
Susan Curtis	Anoka High, Educ Office Prof	01/03/2024	02/15/2024
Kami Daley	Wilson, Teacher Grade 4	01/03/2024	02/05/2024
Shelley Gormsen	Andover, Child Nutrition Assistant FT	12/15/2023	01/25/2024
Linda Groebner	Roosevelt Middle, Asst Principal Middle School	12/27/2023	03/13/2024
Nicole Gross	Monroe, Teacher Academic Support	11/10/2023	11/28/2023
Nicole Gross	Monroe, Teacher Academic Support	11/29/2023	03/08/2024
Kari Hable	Champlin Park High, Teacher Business	12/18/2023	06/07/2024
Laurie Hale	Hoover, Teacher E/BD	01/17/2024	02/29/2024
David Jelinek	Jackson Middle, B/G Custodian	12/12/2023	03/01/2024
Sheryl Jorgensen	Riverview ECC, Para Sped ECSE center base	12/21/2023	02/02/2024
Natalie Juell	RiverTrail Learning Ctr, Teacher ABS (AcadBehav)	12/15/2023	01/29/2024
Robin Kushlan	Mississippi, ParaEducator Special Education	12/19/2023	03/19/2024
Chris Mertesdorf	ESC, B/G Maintenance Spec Maint	10/13/2023	03/08/2024
Jenny Moua	Eisenhower, Teacher Grade 4	07/01/2024	06/30/2025
Matthew Murphy	Jefferson, B/G Custodian	12/07/2023	02/12/2024
Alicia Nelson	Coon Rapids High, Teacher Phys Ed Secondar	12/04/2023	01/19/2024
Traci Ostroot	Coon Rapids High, Child Nutrition Assistant PT	12/18/2023	01/09/2024
Madisyn Pehlke	ESC-Special Ed, Teacher Adapt Phy Ed	01/03/2024	03/19/2024
Nicole Pierson	Anoka Middle - FM, Teacher Academic Support	01/08/2024	02/29/2024
Lynnsey Plaisance	Anoka High, Teacher ESL	10/26/2023	10/27/2023
Brittney Reinecke	Verndale, Teacher Speech Clinician	11/08/2023	02/06/2024
Brenda Reiner	CED - ECFE - CR Family Pl, ECFE Child Educator FT Benefit	11/20/2023	12/15/2023
Salvador Rodriguez	Evergreen Park, B/G Custodian	11/27/2023	01/22/2024
Meghan Schneider	Johnsville, Teacher Grade 3	12/13/2023	06/07/2024
Kara Schumann	Wilson, Teacher Grade 2	01/03/2024	02/20/2024
Alison Stueber	Ramsey, Teacher ABS (AcadBehav)	12/11/2023	01/26/2024
Lynn Wika	CED - ABE - Col Hgts Fridley, ABE Teacher - sick leave only	01/02/2024	01/30/2024

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Amanda Britz	Anoka Middle - WA, Teacher Grade 6	11/09/2023	01/05/2024
Caitlin Burns	Sand Creek, Teacher SA-Coach Literacy Spec	11/21/2023	12/08/2023
Patricia Engren	Brookside, A+ CCA Ln2 full fiscal year	11/29/2023	04/26/2024

HR School Board Appendix Report: Leave of Absence

APPENDIX N

20240108

2

Moved that the Board accepts the personnel recommendations and authorizes the appropriate Board officer(s) or School District administrator(s) to sign all documents necessary to effectuate these agreements.

MODIFIED LEAVES OF ABSENCE

Name	Current or Most Recent Position	Leave Begins	Leave Ends
Steven C Erickson	Andover DC-Bridges, ParaEducator Spec Ed Cntr Base	11/08/2023	01/08/2024
Diane Hasner	CED - ABE - Blaine, ABE Teacher-Full Time Benefits	10/27/2023	01/31/2024
Becky Jenson	Champlin Park High, Educ Office Prof	10/19/2023	01/01/2024
Candace Keller	ESC - Transportation, ParaEducator Bus	09/21/2023	12/22/2023
Jacquelyn Kubitschek	Coon Rapids High, Teacher Social Studies	08/28/2023	02/29/2024
Debra Nelson	Coon Rapids High, ParaEducator Spec Ed Cntr Base	09/25/2023	03/04/2024
Erin Packer	Coon Rapids Middle, Teacher ABS (AcadBehav)	11/20/2023	12/22/2023
Taralyn Patterson	Wilson, Teacher Grade 3	10/16/2023	01/12/2024
Lynnsey Plaisance	Anoka High, Teacher ESL	10/30/2023	01/12/2024
Julie Roman	Oxbow Creek, TIER I-ABS (AcadBehav)	11/07/2023	02/15/2024
Cheryl Skluzacek	Monroe, ParaEducator Elementary	10/26/2023	01/19/2024
Jennifer Smith	Crooked Lake, Teacher ABS (AcadBehav)	11/20/2023	12/22/2023
Terra Sweet	Jackson Middle, Child Nutrition Assistant	11/09/2023	12/12/2023
Joanne Taylor	McKinley, ParaEducator Special Education	09/13/2023	03/15/2024
Kristie Tupy	Adams, Teacher Literacy Intervention	11/20/2023	12/08/2023

APPOINTMENTS

20240108

1

<u>Name</u>	<u>Current or Most Recent Position</u>	<u>Effective Date</u>	<u>Lane/Step</u>	<u>FTE</u>	<u>Salary</u>
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Elementary

Patricia Cunningham	Wilson, Teacher SA-Student Support	01/03/2024	Bachelors+45/10	0.5722	\$36,832
Sarah Haugen	Ramsey, Teacher Phys Ed Elementary	12/22/2023	Masters/16	0.5775	\$46,036
Bobbi Keeley	Mississippi, Teacher Academic Support	12/18/2023	Masters+15/8	0.5989	\$41,192

<u>Name</u>	<u>Current or Most Recent Position</u>	<u>Effective Date</u>	<u>Lane/Step</u>	<u>FTE</u>	<u>Salary</u>
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Secondary

Jason Limp	Sandburg Regional High School, Teacher Social	01/03/2024	Masters/9	0.5722	\$39,451
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<u>Name</u>	<u>Current or Most Recent Position</u>	<u>Effective Date</u>	<u>Lane/Step</u>	<u>FTE</u>	<u>Salary</u>
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Special Education

Bobbi Richard	Mississippi, Teacher Social Worker	10/02/2023	Masters/2	0.8770	\$46,724
Olivia Sheehan	ESC, Teacher Social Worker	11/13/2023	Masters/5	0.7166	\$41,729

<u>Name</u>	<u>Current or Most Recent Position</u>	<u>Effective Date</u>	<u>Days</u>	<u>Salary</u>
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Administrative

This section returned no records

MOTION

Date:

January 8, 2024

That these disbursements as presented, excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description		Amount
	Checks	\$	6,665,099.09
01	General		6,169,394.45
02	Food Service		142,256.05
04	Community Service		128,238.04
06	Building Construction		224,455.55
07	Bond & Interest K-12		-
20	Health-Self Insurance		755.00
21	Dental-Self Insurance		-
22	Work. Comp.-Self Insurance		-
47	OPEB Debt Service		-
	Electronic Payments	\$	19,246,979.88
01	General		13,392,507.93
02	Food Service		267,972.11
04	Community Service		555,627.36
06	Building Construction		-
07	Bond & Interest K-12		-
20	Health-Self Insurance		4,590,671.88
21	Dental-Self Insurance		255,373.14
22	Work. Comp.-Self Insurance		184,827.46
47	OPEB Debt Service		-
	ACH Payments	\$	4,987,983.74
01	General		4,094,768.34
02	Food Service		453,078.57
04	Community Service		91,182.40
06	Building Construction		253,252.73
07	Bond & Interest K-12		-
20	Health-Self Insurance		73,574.70
22	Work. Comp.-Self Insurance		22,127.00
	P-Card	\$	154,334.42
01	General		133,871.68
02	Food Service		1,288.66
04	Community Service		19,120.10
06	Building Construction		-
20	Health-Self Insurance		53.98
	TOTAL DISTRICT	\$	31,054,397.13

ANOKA HENNEPIN DISTRICT NO. 11
MONTHLY CASH BALANCES - FY24

	GENERAL 01-101	FOOD SERVICE 02-101	COMMUNITY SERVICE 04-101	BUILDING CONSTRUCTION 06-101 ¹	DEBT SERVICE 07-101	EMP BENE HEALTH 20-101	EMP BENE DENTAL 21-101	EMP BENE WORK COMP 22-101	OPEB DEBT SERVICE 47-101	TOTAL CASH	CASH INVESTMENTS	BUILDING CONSTRUCTION INVESTMENT	SCHOLARSHIP INVESTMENT	TOTAL ALL BALANCES	FY23 Total All Balances (1 year ago comparison)
07/01/23	167,625,306	9,661,551	12,168,757	(2,844,745)	9,201,166	24,002,428	3,225,038	2,287,027	1,304,644	226,631,172	10,000,000	16,854,844	712,365	254,198,381	273,086,188
07/31/23	137,645,718	9,351,636	11,562,339	(619,251)	6,724,711	17,724,437	2,897,721	2,104,797	1,381,049	188,773,157	10,000,000	13,071,820	688,427	212,533,404	241,851,628
08/31/23	168,372,920	9,385,665	11,533,868	(2,681,823)	6,325,755	14,225,288	2,294,219	2,066,908	1,358,476	212,881,277	10,000,000	13,124,816	509,804	236,515,897	271,684,755
09/30/23	185,170,574	8,882,238	13,083,758	(4,131,880)	6,329,633	14,920,089	2,548,666	2,067,015	1,358,523	230,228,616	10,000,000	13,131,309	464,430	253,824,355	276,894,445
10/31/23	184,238,524	8,296,287	12,969,484	(7,425,653)	9,023,567	17,058,314	2,435,497	2,094,463	1,748,359	230,438,843	10,000,000	13,131,309	446,296	254,016,449	275,084,581
11/30/23	164,478,148	10,589,218	13,327,202	(7,902,901)	11,970,274	20,202,785	2,693,195	2,013,482	2,174,822	219,546,225	10,000,000	13,196,500	429,633	243,172,357	257,537,703
12/31/23										0				0	
01/31/24										0				0	
02/28/24										0				0	
03/31/24										0				0	
04/30/24										0				0	
05/31/24										0				0	
06/30/24										0				0	

¹ Building Construction Fund is negative because funds are transferred from the Building Construction investment account on a reimbursement basis.

ANOKA-HENNEPIN DISTRICT NO. 11
MONTHLY DONATION REPORT
December 2023

DATE	DONOR	DONEE	PURPOSE	TYPE	AMOUNT
12/15/23	AGHS Hockey Booster Club	Andover HS	Add'l Coach-K. Butorac	General	7,334.00
11/21/23	AHEF	Sand Creek Elem	AHEF- Yoto Players	General	529.00
11/21/23	AHEF	OVMS	AHEF- Educational Games for Social Studies Dep	General	460.00
11/22/23	AHEF	Northdale MS	AHEF-For a 3D printer for Science Classroom	General	500.00
11/22/23	AHEF	CRHS	AHEF-VR Headsets /Science	General	500.00
11/22/23	AHEF	Andover HS	AHEF- Women's group-Program supplies	General	500.00
11/28/23	AHEF	Blaine HS	AHEF-Mini Grant purchase vernier sensors for Sc	General	500.00
11/28/23	AHEF	Blaine HS	AHEF-Mini Grant for multicultural club day celebr	General	500.00
12/19/23	AHEF	Adams Elem	AHEF-Student Supplies	General	125.00
12/21/23	Allina Health System	Rum River Elem	Student/General Supplies	General	100.00
12/19/23	American Online Giving	Oxbow Creek Elem	Student Supplies	General	401.83
12/05/23	American Online Giving Foundation	Hamilton Elem	General Supplies	General	76.98
12/13/23	American Online Giving Foundation	Madison Elem	Student Support Supplies	General	71.85
12/15/23	Andover Center Ice Club	Andover HS	Add'l Coach- J. Leopold ESA	General	3,000.00
12/15/23	Andover Center Ice Club	Andover HS	Add'l Coach- J. Mellem ESA	General	3,000.00
12/15/23	Andover Center Ice Club	Andover HS	Add'l Coach- R. Olson ESA	General	3,500.00
12/21/23	Andover Center Ice Club	Andover HS	Additional coach- Boys Hockey-N.Manney	General	3,500.00
12/06/23	Andover Football Association, NC Gambling Account	Andover HS	Outdoor Adventures, Instruct Supplies	General	4,000.00
11/28/23	Andover High School Swimming and Diving Booster C	Andover HS	Girls Swimming for Coach bus- Fargo, ND	General	2,400.00
11/21/23	Anoka Halloween Inc	RMS Band Department	Purchase Marching Band Equipment	General	300.00
11/22/23	Anoka Halloween INC	Jackson MS	Student Materials	General	300.00
11/22/23	Anoka Halloween INC	OVMS	Music Department Supplies/Materials	General	300.00
11/29/23	Anoka Halloween Inc	Anoka MS Marching Band	2023 Parade Participation-AMSA Marching Band	General	300.00
12/19/23	Anoka High School Hockey Booster	Anoka Boys Hockey	Charter Bus for Holiday Tournament- Duluth MN	General	3,050.00
12/21/23	Anoka Nordic Booster Club	Anoka Nordic Ski Team	Charter Bus for Tournament	General	1,780.00
12/15/23	APTCO ARTECH holding limited- Joshua Muntean-\$20.00, Mary Goldsberry-\$10.00, Kent & Nancy Adams-\$25.00, Douglas Henneman-\$5.00, Stacy Roe-\$4.00, Patty Anderson-\$10.00, Mary Her-\$5.00, Stephanie Ross- \$3.00, Bradley Arterberry-Dixon-\$4.00, LeAnne Calvery- 5.00, Eddie Lee-\$5.00, Tasha Muntean-\$10.00, Sean Beaverson-\$10.00, Jack Gilbert-\$1.00, David Boesl- \$5.00, Daniel Rupert-\$5.00, Christa Fitzpatrick-\$20.00, Megan Tabako-\$10.00, April Grissom-\$32.00	Andover Elem	VSC Sponsor Payment	General	7,128.00
12/05/23	ARTECH holding limited- David Hogue-\$15.00, Valerie Langiewicz-\$20.00	CRHS	Musical/Theatre Tickets	General	189.00
12/15/23	Langiewicz-\$20.00	CRHS	Theater Donations	General	35.00

	ARTECH holding limited- Amy Lyons-\$5.00, Carla Anderson-\$10.00. William Norquist-\$10.00, Amalio Cavazos-\$10.00, Maria Schinzel-\$10.00			
12/15/23		CRHS	Theater Donations	General 45.00
12/13/23	Bengal Touchdown Club	Blaine HS	Cheer team to be used at their discretion	General 500.00
12/13/23	BHS Girls Hockey Boosters	Blaine HS	Cover Bussing for Grand Rapids Game	General 2,772.00
11/21/23	Blaine Dance Boosters Inc.	Blaine HS	Dance Costumes	General 766.80
11/29/23	CAF	Dayton Elem	School/Student Supplies as needed	General 45.00
11/29/23	CAF	Dayton Elem	School/Student Supplies as needed	General 10.00
12/13/23	CAF	Dayton Elem	School/ Student Supplies as Needed	General 10.00
12/06/23	CAF America, C/O LLC	Jackson MS	Student Materials	General 80.00
12/06/23	CAF America, C/O LLC	Jackson MS	Student Materials	General 18.00
12/15/23	CAF America, C/O LLC	Jackson MS	Student Materials	General 80.00
11/28/23	CAF America, C/O , LLC	Jackson MS	Student Materials	General 360.00
12/19/23	Champlin Park Cheer Booster	CPHS	Uniforms and Backpacks	General 2,789.43
11/22/23	Champlin Park High School Dugout Club	CPHS	Baseball Uniforms	General 3,500.00
11/22/23	Champlin Women of Today- Craft Account	CPHS	Weight Training Equipment	General 1,000.00
12/06/23	Charities Aid Foundation America	Eisenhower Elem	Student Incentives	General 35.00
11/22/23	Charities Aid Foundation America C/O LLC	Andover Elem	Classroom Supplies	General 90.00
11/28/23	Charities Aid Foundation America C/O LLC	Andover HS	School Supplies	General 351.00
11/28/23	Charities Aid Foundation America C/O LLC	Blaine HS	ASL Club Supplies	General 297.00
11/29/23	Charities Aid Foundation America C/O LLC	Rum River Elem	Student/ General Supplies	General 25.00
11/29/23	Charities Aid Foundation America C/O LLC	Andover HS	General School Supplies	General 78.00
12/06/23	Charities Aid Foundation America C/O LLC	Andover Elem	Classroom Supplies	General 20.00
12/06/23	Charities Aid Foundation America C/O LLC	Rum River Elem	Student/General Supplies	General 35.00
12/06/23	Charities Aid Foundation America C/O LLC	Anoka MS for the Arts	Non-Instructional Supplies	General 70.00
12/13/23	Charities Aid Foundation America C/O LLC	Blaine HS	General School Supplies	General 140.00
12/13/23	Charities Aid Foundation America C/O LLC	Blaine HS	ASL Club Supplies	General 66.00
12/13/23	Charities Aid Foundation America C/O LLC	Madison Elem	Student Support Supplies	General 533.66
12/13/23	Charities Aid Foundation America C/O LLC	Andover HS	Supplies for School	General 78.00
12/15/23	Charities Aid Foundation America C/O LLC	Andover Elem	Classroom Supplies	General 20.00
12/21/23	Charities Aid Foundation America C/O Cyber Grants L	Blaine HS	ASL Club	General 66.00
12/15/23	Church of St. Timothy of Blaine Council of Catholic W	Pathways Transition Program	Student incentives and meetings	General 60.00
11/22/23	Coca Cola Give	Jefferson Elem	Student Supplies	General 28.93
11/29/23	Coco-Cola Give- King Solutions, Inc	Rum River Elem	Student/ General Supplies	General 127.68
12/06/23	Coon Rapids Girls Gymnastics	CRHS	C. Seul ESA difference	General 62.54
11/28/23	Coon Rapids Gridiron Club	CRHS	Summer Bussing	General 786.77
11/21/23	Coon Rapids Lion Foundation	Mississippi Elem	Books for Students	General 1,644.00
11/21/23	Coon Rapids Lion Foundation, Inc	Morris Bye Elem	Books	General 1,458.00
12/21/23	Coon Rapids Lions Foundation, Inc	Hamilton Elem	Books for Students	General 1,167.00
12/13/23	CPHS Girls Hockey Boosters	Champlin Park HS	Transportation to Warroad	General 4,225.00
11/21/23	CR Boys Soccer Booster Club	CRHS	Bus to Allianz	General 267.96
11/21/23	Crooked Lake Parent Teacher Organization	Crooked Lake Elem	2023-24 Fieldtrips	General 3,000.00
11/21/23	Crooked Lake Parent Teacher Organization	Crooked Lake Elem	VSC Sponsor Payment	General 4,860.00
12/05/23	Crooked Lake Parent Teacher Organization	Crooked Lake Elem	Whole School Bussing	General 1,112.00

11/28/23	David Meberg	Blaine HS	Boys & Girls cross country supplies	General	1,090.00
11/21/23	Dayton Elementary PTO	Dayton Elem	VSC Sponsor Payment	General	5,184.00
11/21/23	Dayton Elementary PTO	Dayton Elem	5th Grade Field trips	General	400.00
12/11/23	Dayton Elementary PTO	Dayton Elem	1st Grade Field Trips	General	500.00
12/13/23	Dayton Elementary PTO	Dayton Elem	Spirit T-shirts	General	2,600.00
11/21/23	ECMC Ground iLinc	Oxbow Creek Elem	Student Supplies	General	140.00
12/13/23	Edward B Cutter Post NO 102 INC	River Trail Learning Center	School Carnival Prizes	General	100.00
12/13/23	Graco Foundation	Anoka HS	Support student programs in manufacturing thro	General	500.00
12/11/23	Ham Lake Chamber of Commerce	CRHS	Boys Track General Athletic Use	General	1,000.00
12/21/23	Heidi Lemke	STEP Automotive	Classroom Instruction/ Car Maintenance	General	340.00
11/29/23	Hospitality Minnesota Education Foundation	Andover HS	FaCS classroom Usage	General	2,500.00
12/06/23	Hospitality Minnesota Education Foundation	Anoka HS	HMEF Prostart/hospitality Mgmt. program, Supply	General	2,500.00
12/13/23	Hospitality Minnesota Education Foundation	Champlin Park HS	Curriculum books- Pro start Curric.	General	2,500.00
12/06/23	Husky Hoops	Andover HS	B Basketball Program Use	General	500.00
11/21/23	Husky Hoops	Andover HS	Boys Basketball Program Use/ Supplies	General	3,500.00
12/15/23	James Alfson (Shirley Alfson Memorial)	McKinley Elem	Health Service Supplies	General	100.00
12/06/23	Jayne Chisholm Macklin	STEP Automotive	Classroom instruction/ Car Maintenance	General	320.00
12/13/23	Jefferson PTO	Jefferson Elem	Be the Nice Kid Presentation	General	3,500.00
12/06/23	Johnsville PTO	Johnsville Elem	VSC Sponsor Payment	General	7,128.00
12/15/23	Johnsville PTO	Johnsville Elem	5th Grade FT to Blaine Brook	General	660.00
12/13/23	Kind Solutions, Inc.	Champlin Park HS	Student Recognition	General	42.55
11/29/23	King Solutions, Inc	CBPA	Supplies for School	General	34.65
11/29/23	King Solutions, Inc	Sand Creek Elem	Classroom/ Student Supplies	General	74.27
11/29/23	King Solutions, Inc	Jackson MS	Student Materials	General	25.75
11/28/23	King Solutions, Inc.	Blaine HS	General School Supplies	General	33.12
11/28/23	King Solutions, Inc.- Coca Cola Give	Hoover Elem	School Supplies	General	44.97
11/21/23	Lincoln Elementary Parent Teacher	Lincoln Elem	Gaga Ball Pit Outside	General	7,424.72
11/21/23	Madison PTO	Madison Elem	GR 5 Skiing Field Trip-Transportation	General	559.00
12/06/23	Madison PTO	Madison Elem	Bussing For GR 1 Field trip (ELF)	General	229.00
11/28/23	Margaret Wiseman	Anoka Hennepin Screening Departme	Buy OAE & SPOT screeners	General	13,900.00
11/21/23	McKinley Parent Teacher Organization	McKinley Elem	VSC Sponsor Payment	General	5,832.00
12/06/23	McKinley PTO	McKinley Elem	Chromebook Purchase Nov 23	General	31,140.00
11/28/23	Michael & Christine Johnson	Johnsville Elementary	Classroom Supplies	General	300.00
11/21/23	Mighty cause Charitable Foundation	Rum River Elem	Student/ General Supplies	General	95.00
12/21/23	Mighty cause Charitable Foundation	Madison Elem	Student Support	General	20.00
12/21/23	Mighty cause Charitable Foundation	CRHS	General Supplies	General	195.00
12/21/23	Mighty cause Charitable Foundation	CBPA	Supplies for School	General	45.00
12/06/23	Mississippi Elementary PTO	Mississippi Elem	Classroom field trips and celebrations	General	9,260.00
11/21/23	Monroe Elementary PTO	Monroe Elem	Chromebooks	General	8,304.00
11/21/23	Monroe Elementary PTO	Monroe Elem	Chromebooks	General	8,304.00
12/13/23	Morris Bye Parent Teacher Organization	Morris Bye Elem	Grade 1 Field trip- Bus	General	330.00
11/21/23	Palmer Lake VFW Post 3915	Evergreen Park STEM	Miscellaneous Supplies	General	1,000.00
11/21/23	Palmer Lake VFW Post 3915	Monroe Elem	Classroom Supplies	General	1,000.00
11/21/23	Ramsey PTO	Ramsey Elem	VSC Sponsor Payment	General	3,078.00

12/11/23	Rum River Association of Families and Teachers	Rum River Elem	Playground Equipment	General	86,000.00
11/21/23	Sand Creek PTO	Sand Creek Elem	VSC Sponsor Payment	General	7,128.00
12/15/23	Special Olympics Minnesota	Project Power	Project Power Special Olympics Bowling	General	274.00
12/13/23	Sue Newton- Grandparent of 8th Grade student	OVMS	Supplies for Band Program/Students	General	100.00
12/13/23	Sue Newton- Grandparent of 8th Grade student	OVMS	Supplies for Choir Program/ Students	General	100.00
11/21/23	The Blackbaud Giving Fund	Crooked Lake Elem	General Supplies	General	200.00
11/21/23	The Blackbaud Giving Fund	Jefferson Elem	Student Supplies	General	50.00
11/21/23	The Blackbaud Giving Fund	OVMS	Student Incentives and Recognition	General	60.00
11/29/23	The Blackbaud Giving Fund	Champlin Park HS	Student Recognition	General	66.00
11/29/23	The Blackbaud Giving Fund	Champlin Park HS	Student Recognition	General	108.00
11/29/23	The Blackbaud Giving Fund	Madison Elem	Student Supplies	General	80.00
12/13/23	The Blackbaud Giving Fund	Champlin Park HS	Student Recognition	General	50.00
12/21/23	The Blackbaud Giving Fund	Oxbow Creek Elem	Student Supplies	General	120.00
12/21/23	The Blackbaud Giving Fund	Oxbow Creek Elem	Student Supplies	General	50.00
12/06/23	The Blackbaud Giving Fund by its agent Your Cause	CBPA	Supplies for School	General	20.00
12/06/23	The Blackbaud Giving Fund by its agent Your Cause	McKinley Elem	Misc. Supplies	General	50.00
12/06/23	The Blackbaud Giving Fund by its agent Your Cause	Anoka MS for the Arts	Non-Instructional Supplies	General	100.00
12/15/23	The Blackbaud Giving Fund by its agent Your Cause	CBPA	Supplies for School	General	84.00
11/22/23	The Blackbaud Giving Fund by its agent, Your Cause	Andover Elem	Classroom Supplies	General	25.00
11/22/23	The Blackbaud Giving Fund by its agent, Your Cause	OVMS	Student Incentives and Recognition	General	40.00
11/28/23	The Blackbaud Giving Fund by its agent, Your Cause	Andover HS	School Supplies	General	20.00
12/11/23	The Blackbaud Giving Fund by its agent, Your Cause	Andover Elem	Classroom Supplies	General	22.40
12/11/23	The Blackbaud Giving Fund by its agent, Your Cause	Rum River Elem	Student/General Supplies	General	210.00
12/11/23	The Blackbaud Giving Fund by its agent, Your Cause	Oxbow Creek Elem	Student Supplies	General	365.00
12/11/23	The Blackbaud Giving Fund by its agent, Your Cause	Oxbow Creek Elem	Student Supplies	General	300.00
12/11/23	The Blackbaud Giving Fund by its agent, Your Cause	Oxbow Creek Elem	Student Supplies	General	20.00
12/21/23	The Blackbaud Giving Fund By its Agent. Your Cause	Roosevelt MS	Supplies	General	100.00
12/21/23	The Blackbaud Giving Fund By its Agent. Your Cause	Roosevelt MS	Supplies	General	50.00
12/21/23	The Blackbaud Giving Fund By its Agent. Your Cause	Rum River Elem	Student/General Supplies	General	210.00
12/21/23	The Blackbaud Giving Fund- Medtronic	Johnsville Elem	Classroom Supplies	General	140.00
12/13/23	The Blackbaud Giving Fund/Your Cause	OVMS	Student incentives and recognition	General	60.00
11/21/23	Twin Cities Orthopedics Foundation	CRHS	Athletic Trainer Tables & Supplies	General	3,063.01
	*MATERIAL, EQUIPMENT, OR LABOR DONATION				
			TOTAL		<u>\$ 302,659.87</u>

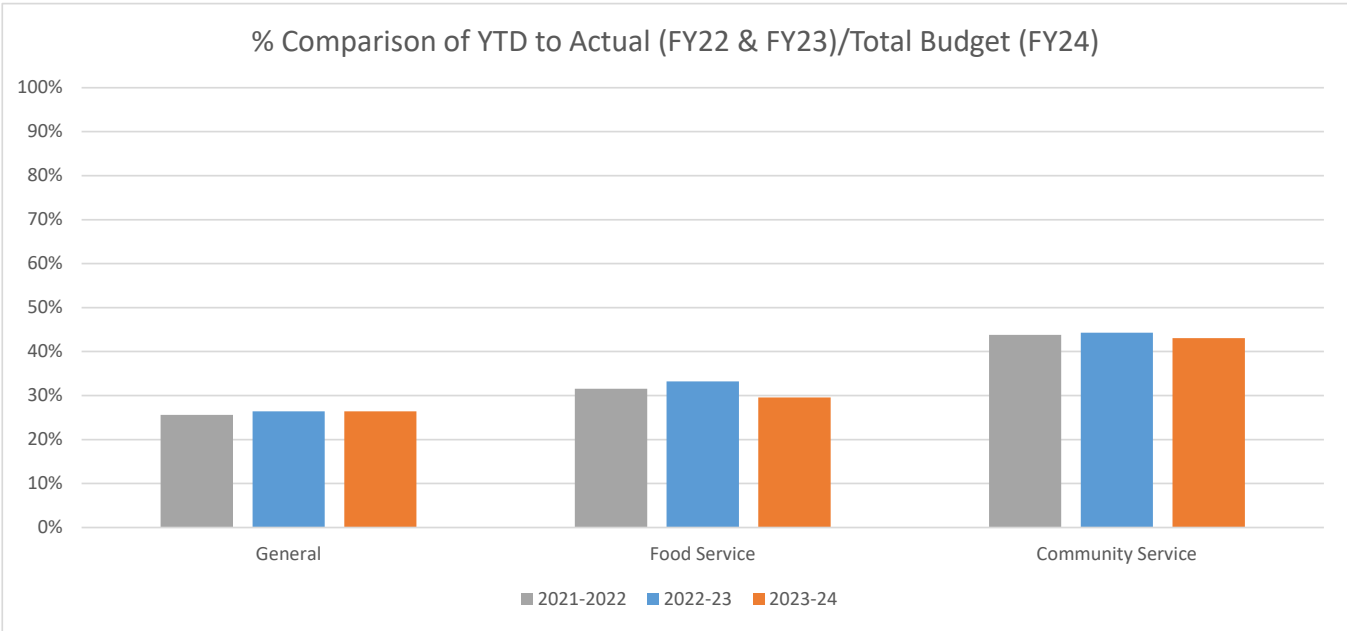
SCHOLARSHIP DONATIONS

DATE	DONOR	DONEE	PURPOSE	TYPE	AMOUNT
12/15/23	Bauer, William	Anoka High School	Class of '63 Scholarship	Scholarship	2,000.00
12/15/23	Pittman, Carolyn	Anoka High School	Class of '63 Scholarship	Scholarship	200.00
12/06/23	Sandberg, Errol & Terrine	Anoka High School	Class of '63 Scholarship	Scholarship	500.00
12/13/23	Severson, Laurel J	Anoka High School	Class of '63 Scholarship	Scholarship	500.00

SCHOLARSHIP TOTALS	\$ 3,200.00
TOTAL DONATIONS	\$ 305,859.87

**Anoka-Hennepin ISD #11
Statement of Revenues
For the month ended Nov 30, 2023**

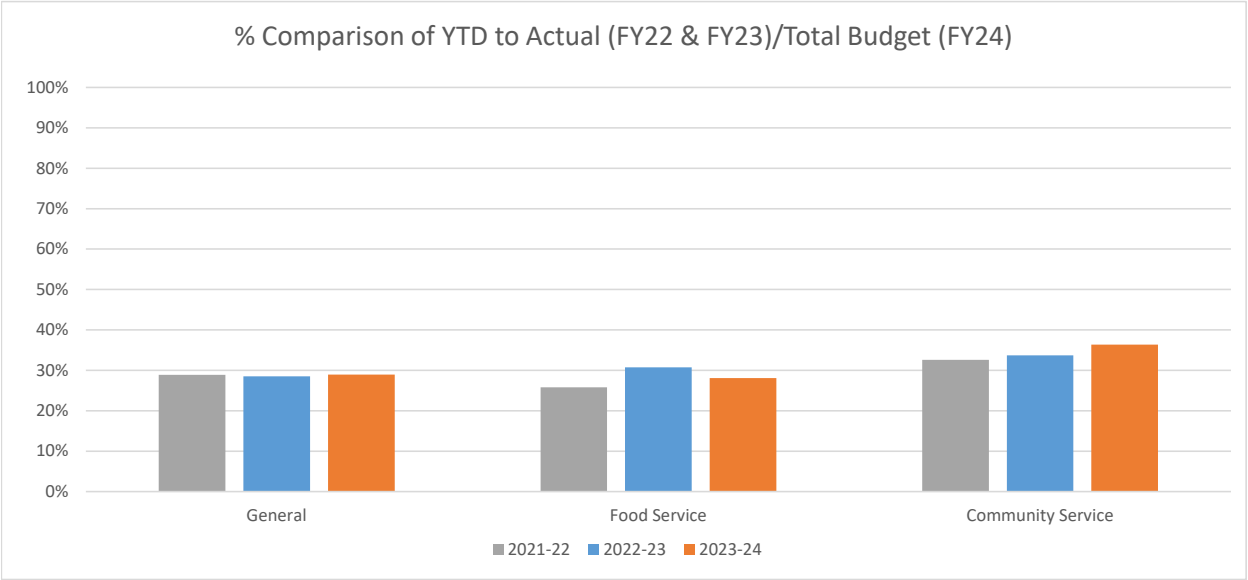
Fund	Month to Date	Year to Date	Budget	FY23 YTD is % of Budget FY21 & FY22 YTD is % of Actual		
				2023-24	2022-23	2021-2022
General	27,739,813	163,189,269	617,825,830	26%	26%	26%
Food Service	3,800,255	7,930,620	26,803,221	30%	33%	32%
Community Service	2,412,642	11,931,687	27,718,687	43%	44%	44%
Building Construction ¹	65,190	162,739	20,000	814%	18367%	-16%
Debt Service	3,373,170	8,213,790	15,394,194	53%	54%	48%
Trust	-	-	750,000	0%	0%	0%
Total All Funds	\$ 37,391,071	\$ 191,428,105	\$ 688,511,932	28%	28%	27%



¹Conservative budgeting

**Anoka-Hennepin ISD #11
Statement of Expenditures
For the month ended Nov 30, 2023**

Fund	Month to Date	Year to Date	Budget	FY23 YTD is % of Budget FY21 & FY22 YTD is % of Actual		
				2023-24	2022-23	2021-22
				General		
Salaries & Benefits	39,530,185	127,664,077	498,124,467	26%	26%	26%
Purchased Services	4,617,762	15,434,825	57,920,406	27%	27%	26%
Supplies	1,367,999	14,336,472	25,741,355	56%	53%	53%
Capital Expenditures	1,890,292	18,621,073	25,118,614	74%	48%	86%
Other Exp & Transfers	73,340	826,772	4,058,066	20%	23%	27%
Total General Fund	\$ 47,479,579	\$ 176,883,218	\$ 610,962,908	29%	29%	29%
Food Service						
Food Service	1,504,809	6,853,926	24,429,676	28%	31%	26%
Community Service						
Community Service	2,057,804	9,971,071	27,419,770	36%	34%	33%
Building Construction	477,248	7,665,500	8,850,000	87%	35%	33%
Debt Service	-	4,152,151	15,444,303	27%	28%	29%
Trust	-	-	750,000	0%	0%	0%
Total All Funds	\$ 51,519,441	\$ 205,525,866	\$ 687,856,657	30%	29%	29%





✉ 2727 N Ferry St. • Anoka, MN 55303

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MEMO

Date: January 8, 2024

To: Anoka-Hennepin ISD #11 Board of Directors

From: Jennifer Beck, Director of Finance

Re: Prior Approval for Release of Payments in 2024

Due to the occasional altered schedule of School Board meetings during the year, the cut-off for payment of the district's obligations may fall after scheduled meeting dates. Business Service requests advance approval from the School Board to release payments that do not coincide with a School Board meeting or work session in 2024. This action ensures compliance with the M.S. 471.425 prompt payment requirement. A complete list of the bills paid are presented at the next scheduled School Board meeting or work session. All payments are available for review prior to School Board approval at the request of the School Board Treasurer.

SCHOOL BOARD

Jeff Simon, Clerk

Matt Audette, Director

Kacy Deschene, Director

Zack Arco, Director

Linda Hoekman, Director

Michelle Langenfeld, Director

Labor Relations update

January 8, 2024



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Labor Relations update

Purpose

Policy 209 Negotiations Code of Ethics:

Administration will review the status of negotiations at public School Board meetings.

Note: Consistent with the Open Meeting Law and PELRA - detailed negotiation discussions are addressed in closed sessions of the School Board.



Employee groups

Background information

Anoka-Hennepin Schools is comprised of 19 employee groups:

- 5 policy groups (non-bargaining units): Administrators/Supervisors, Cabinet, Misc. Community Education, Confidentials, Misc E-12.
- 14 bargaining groups:
 - 2022-24 Master Agreements: Building Supervisors, Child Nutrition Site Supervisors, Education Office Professionals, Paraeducators, School/Kindergarten Readiness teachers.
 - 2023-25 Master Agreements: Child Nutrition Assistants, Community School Coordinators.
 - Open: Custodians, Education Support Specialists, Principals, School Office Supervisors, Special Education Program Supervisors, Teachers, Technical Specialists.



Budget facts

General Fund salaries and benefits total \$498 million

- Salaries and benefits are approximately 82% of the general fund budget.
- 1% increase on salaries and benefits is equal to \$4.98 million.
- 1% increase on the basic general ed formula is equal to \$2.87 million.

FY24: 4% increase on the Basic General Ed Formula is equal to \$11.5 million.

FY24: budget includes a 2.5% increase in salaries and 5% increase in benefits.



Custodians

2023-25

Exclusive representative:	SEIU, Local 284
Employees:	171
Base cost:	\$11.7 million
Meetings to date:	6
Most recent Union proposal:	16.31% increase; \$2 million in new money 2023-24 starting rates \$19.50 to \$42.25/hr
Most recent district proposal:	10.98% increase; \$1.3 million in new money 2023-24 starting rates \$19.50 to \$41.85/hr
Next meeting:	January 9, 2024



Education support specialists

2023-25

Exclusive representative:	Education Minnesota Anoka-Hennepin (Community School Programmers and Early Childhood Screeners)
Employees:	9
Base cost:	\$570,000
Meetings to date:	0
Next meeting:	Not scheduled

Principals/Assistant principals

2023-25

Exclusive Representative:	Anoka-Hennepin Elementary and Secondary Principals' Association (AHESPA)
Employees:	132
Base cost:	\$21.4 million
Meetings to date:	4
Most recent Union proposal:	9.98% increase; \$2.2 million in new money 3% on salary schedule each year
Next meeting:	January 30, 2023

School office supervisors

2023-25

Exclusive representative:	Anoka-Hennepin Office Professional Supervisors Association
Employees:	42
Base cost:	\$3.4 million
Meetings to date:	1
Most recent Union proposal:	11.17% increase; \$400,000 in new money. Increase salary schedule 5% Year 1 and 4% Year 2
Next meeting:	To be determined

Special Education program supervisors

2023-25

Exclusive representative:	Special Education Program Supervisors Association
Employees:	16
Base cost:	\$2.3 million
Meetings to date:	2
Most Recent Union proposal:	22.57% increase; \$550,000 in new money \$10,000 increase to salary schedule each year
Most recent district proposal:	Language items only
Next Meeting:	January 24, 2024

Technical specialists

2023-25

Exclusive Representative:	Minnesota Association of School Employees
Employees:	13
Base cost:	\$950,000
Meetings to Date:	3
Most recent Union Proposal:	15.38% increase; \$150,000 in new money 6% on salary schedule each year
Most recent district Proposal:	6.01% increase; \$60,000 in new money 1% on salary schedule each year
Next meeting:	TBD

Teachers (K-12 and ABE/ECFE)

2023-2025

Exclusive Representative:	Anoka-Hennepin Education Minnesota (AHM)
Employees:	3,271
Base cost:	\$339 million
Last Union proposal, prior to mediation:	18.61% increase (K12); 20.86% (ABE/ECFE); \$66 million in new money; Increase on salary ranges 8.34% to 31.61%
Last district proposal, prior to mediation:	8.17% increase (K12); 8.9% (ABE/ECFE); \$29.6 million in new money; Increase on salary ranges 4.81% to 17.2%
Meetings to date:	9; entered mediation on January 3.
Next meeting/status:	Next mediation session on January 19. Proposals discussed in mediation are confidential.

Summary of all open groups

*as of last public meeting

Bargaining Group	Base Cost (2022-23)	Budgeted Amount + 2.5% salary, 5% benefits (2024-25)	Most Recent Group Proposal (2024-25)	Amount Over Budget
Custodians	\$11,678,001	\$12,363,189	\$13,650,422	\$1,287,233
Ed Support Spec	\$572,670	N/A	N/A	N/A
Principals	\$21,378,663	\$22,577,017	\$23,565,042	\$988,025
Schl Ofc Sup	\$3,446,287	\$3,645,331	\$3,841,367	\$196,036
SpEd Supervisors	\$2,308,795	\$2,439,560	\$2,858,431	\$418,871
Tech Specialists	\$950,037	\$1,007,011	\$1,091,040	\$84,029
Teachers	\$339,206,990	\$358,313,415	\$405,108,898*	\$46,795,483*
Total	\$379,563,200	\$400,345,523	\$450,115,200	\$49,769,677

Historic Financials

New money and proposed new compensation

	FY24	FY25	Biennial Total
New Money from Legislature	\$30 million	\$36 million	\$66 million
Proposed Compensation Increase - All Open Groups*	\$44 million	\$71 million	\$115 million
Difference	-\$14 million	-\$35 million	-\$49 million

* last public proposals

Next steps

- Provide regular updates at Board meetings
- Follow rules of mediation
- www.ahschools.us/negotiations

Questions and comments



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