



# **GARDEN CITY PUBLIC SCHOOLS**

## **Regular Board of Education Meeting Garden City Public Schools USD 457**

**Monday, May 19, 2025 - 6:00 PM**

Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

### **Board of Education Members:**

**Andy Fahrmeier; Jackie Gigot; John Wiese; Mark Hinde; Nathan Haeck; Randy Ralston; Robin Bergkamp**

**A. PLEDGE - Students from Plymell Elementary School will lead the Pledge of Allegiance.**

*Students from Plymell Elementary School will lead the Pledge of Allegiance.*

**B. SILENT REFLECTION**

**C. MEETINGS OF NOTE**

- **Staff Appreciation Dinner, Thursday, May 22, 2025, at 5:30 P.M. in the Garden City High School Commons. Four or more board members may be in attendance.**

**D. APPROVAL OF AGENDA - with the following amendments.**

- D.1. Remove item H.3., New Business, AVID Membership
- D.2. Additional certified personnel actions for consideration, item F.3.

**E. DELEGATIONS, Q & A, PUBLIC COMMENTS, RECOGNITIONS, COMMITTEE REPORTS**

*(a speaker or group will be allotted five minutes to speak after signing a request to address the Board of Education)*

**E.1. Building Presentation - Plymell Elementary School**

Suzette Goldsby, Principal

**E.2. Recognition of LETRS Training Completion**

Heather Stegman, Director of Instruction

**F. CONSENT AGENDA**

**F.1. Minutes**

F.1.a. Minutes of the May 5, 2025, Regular Board of Education Meeting

F.2. Accounts Payable totaling \$8,116,913.91, noting that all major accounts contain adequate balances to meet current obligations.

**F.3. Personnel**

F.3.a. Certified

F.3.b. Classified

F.4. Other

F.4.a. The Board of Education is asked to consider and approve a quote from Creative Floors to sand, seal, paint game lines and lettering, and finish on gym floors at Florence Wilson Elementary School in the amount of \$25,845.00.

F.4.b. The Board of Education is asked to consider and approve a quote from Creative Floors to sand, seal, paint game lines and lettering, and finish on gym floors at Abe Hubert Elementary School in the amount of \$30,541.00.

F.4.c. The Board of Education is asked to consider and approve the following Curriculum Council items:

F.4.c.i. GCCC American Literature II

F.4.c.ii. GCCC Argument & Critical Thinking

F.4.c.iii. GCCC Art History I

F.4.c.iv. GCCC Art History II

F.4.c.v. GCCC Child Development I

F.4.c.vi. GCCC Course Name Changes

F.4.c.vii. GCCC Diversity in Society

F.4.c.viii. GCCC Environmental Science

F.4.c.ix. GCCC General Physical Science and Lab

F.4.c.x. GCCC Intro to Social Work

F.4.c.xi. GCCC Social Problems

F.4.c.xii. GCCC Sociology of the Families

F.4.c.xiii. GCCC Survey of Civilization II

F.4.c.xiv. GCCC Understanding Old Testament

F.4.d. The Board of Education is asked to consider and approve the bid to replace the marquee sign in front of Buffalo Jones Elementary School - Signs Plus in the amount of \$24,100 to include installation.

## G. BOARD REPORTS

G.1. Engage After School Program

Jamie Schweer, Engage After School Program Coordinator

G.2. District Alternative Education Placement

Josh Guymon, Deputy Superintendent and Lucas Sullivan, Principal, Garden City Achieve

G.3. Student Drug Testing End-of-Year Summary

Drew Thon, Chief Human Resources Officer

## H. NEW BUSINESS

H.1. Music Trip

Dr. Virginia Duncan, Associate Principal at GCHS and Summer Miller, Orchestra Teacher

H.2. Nutrition Services Large Equipment Purchase

Tracy Johnson, Director of Nutrition Services

H.3. Kansas Association of School Boards Membership Renewal for 2025-26

Josh Guymon, Deputy Superintendent

H.4. Teen Intervene Program Agreement

Josh Guymon, Deputy Superintendent

*The Board of Education is asked to consider and approve the Teen Intervene Program Agreement between the Board of Education of USD 457 and Finney County Community Health Coalition (Livewell Finney County).*

**I. BOARD OPEN DISCUSSION**

- **Randy Ralston**
- **Robin Bergkamp**
- **Mark Hinde**
- **Nathan Haeck**
- **John Wiese**
- **Jackie Gigot**
- **Andy Fahrmeier**
- **Dr. Dominguez**

**J. NEXT BOARD MEETING**

*The next meeting of the Board of Education will take place on Monday, June 2, 2025, at 6:00 P.M. in the Board Meeting Room at the Educational Support Center, 1205 Fleming St., Garden City, Kansas.*

**K. EXECUTIVE SESSION - After the completion of all other business, the Board of Education will adjourn to executive session for the following reason:**

K.1. Matters relating to employer-employee negotiations, whether or not in consultation with the representative or representatives of the body or agency.

**L. ACCOUNTS PAYABLE REVIEW - Nathan Haeck and Andy Fahrmeier**

**M. ADJOURNMENT**

# Plymell Elementary

May 19, 2025

**Presented By:  
Plymell Student Lighthouse  
Team**



# Student Lighthouse Team

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**Coordinators: Drew McDonald & Jackson Cott**

## **Leadership Action Team**

**Carter Schmidt**

**Chelsea Fry**

**Melody Aguilar**

**Brady Bennett**

## **Culture Action Team:**

**Logan Palmer**

**Valeria Barragan**

**Jake Unger**

**Emma<sup>5</sup> Selzer**

## **Academic Action Team:**

**Elijah Reyes**

**Brynlie Sekavec**

**Brody Schmidt**

**Jenica Workman**

**Cainan Vigil**

# Mission Statement

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**I will inspire, support and value all members of my Plymell Family. I am PROUD to be a PANTHER!**



# Monday Morning Meetings

# Monday Morning Meetings

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**Our Leadership Action Team leads the Monday Morning Meeting. Here are some things that we include in our MMM:**

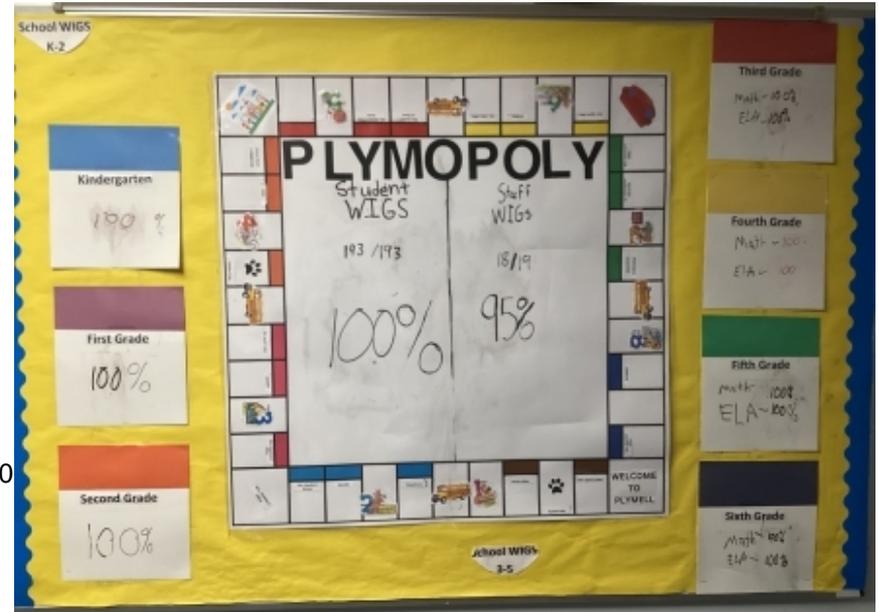
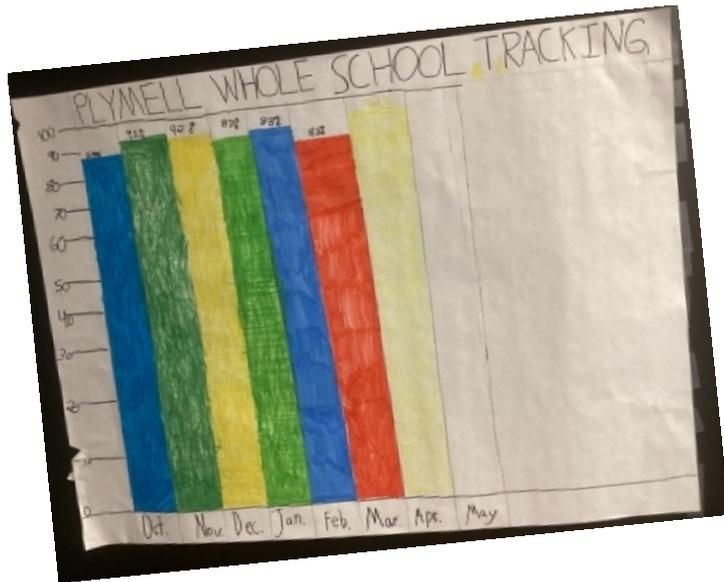
- **Date/Weather for the Day**
- **Pledge of Allegiance & Mission Statement**
- **Lunch/Breakfast for the following day**
- **Lead Measure Scores by Class/Staff**
- **Jokes/Riddle**
- **Flag Certificates**
- **Upcoming Events**
- **All school activity**



# Staff versus Student Lead Measures

# Staff vs Student Lead Measures

**Staff vs Student Lead measures is a friendly competition to motivate students and staff to work harder to do their work and try their best.**



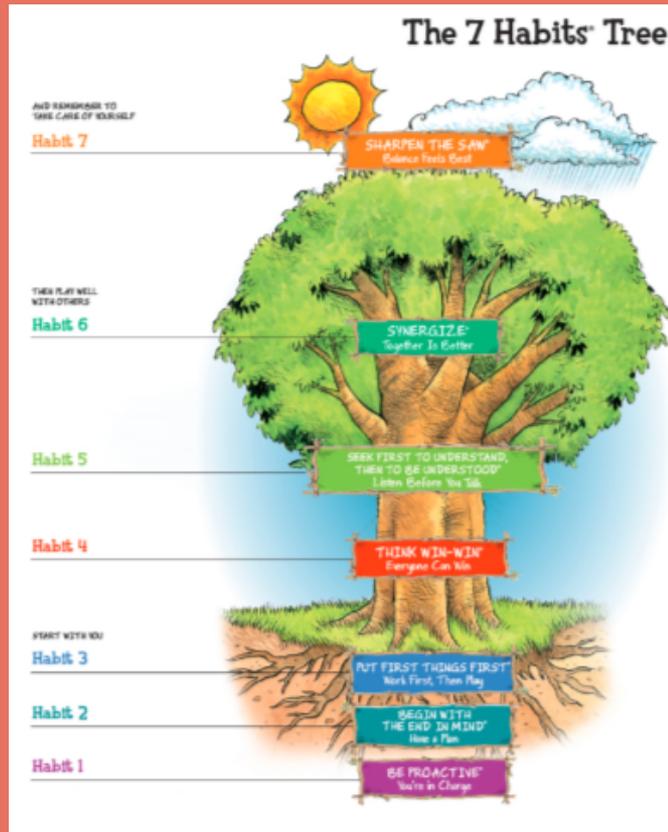


# Plymell Legacy Mile

# Plymell Legacy Mile

## Service Learning Project





# The 7 Habits

# 7 Habits

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**How using the 7 Habits has affected our school in a positive way..**

- **Increased positivity throughout the school**
- **Increase positive behavior**
- **Helped students and staff complete their lead measures by putting first things first**

**Click on the picture below to view our Evidence Binder.**

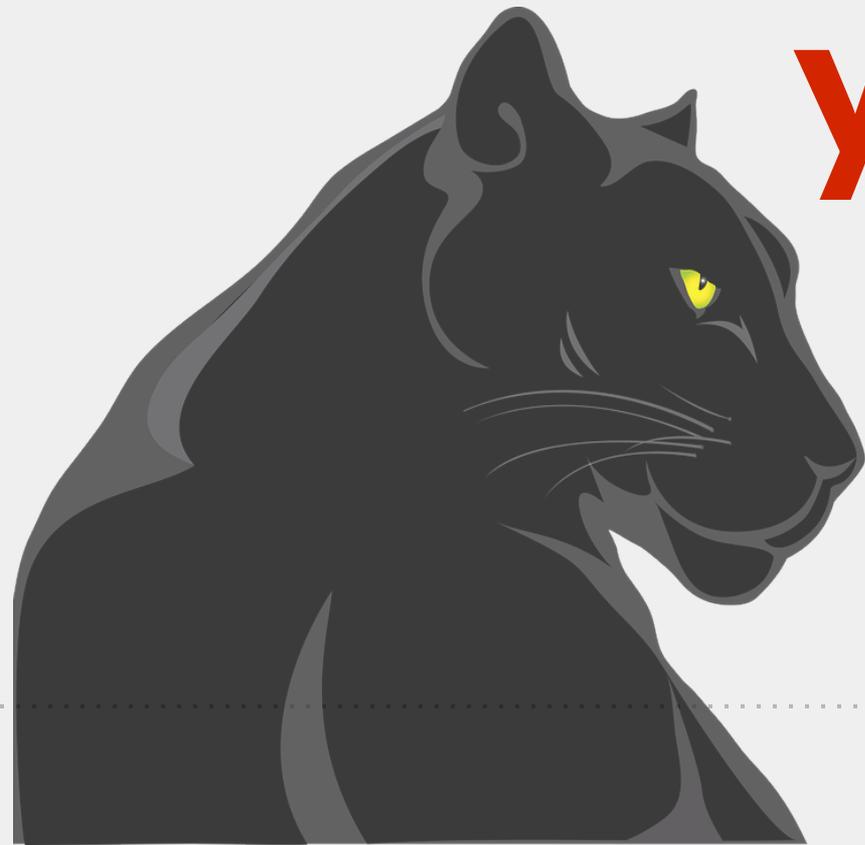
# 4.0 Lighthouse Evidence Binder Plymell Elementary



Garden City, KS 67846

Lighthouse Review -  
April 8, 2025

# Thank you!



## **MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Heather Stegman, Director of Curriculum and Instruction  
**DATE:** 05/19/2025  
**RE:** LETRS Recognition

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### **ISSUE:**

At the end of the 2024-2025 school year, we have 125 additional staff members completing their LETRS training. LETRS is commitment that both the district and state have participated in to increase teacher knowledge regarding how students learn to read and write.

### **BACKGROUND:**

Research shows that 95% of students can learn to read if instruction is systematic and explicit. We have learned more about how student's brains learn to read through LETRS training during the last three years. With this knowledge, we have shifted our instructional practices and are currently using that knowledge to select instructional materials that are aligned to the Science of Reading.

This presentation will inform board members of the path our district has traveled with regards to LETRS training. It will also recognize the commitment that so many of our educators have engaged in for the betterment of both their instruction and our student's learning.

### **ALTERNATIVES:**

This presentation is for informational purposes only. No board action is required.

### **RECOMMENDATION:**

N/A

### **FISCAL NOTE:**

N/A

### **ATTACHMENTS:**

LETRS Journey Slides

# Garden City LETTERS Journey



From 2022 - Today

# LETRS Commitment

2 years

55 hours of videos

656 pages of reading

48 hours of face to face learning

Hours of hands on learning and assessments



# 2022 - 2023

1st cohort of LETRS started

Volunteers

Data showed significant difference in student performance if their teacher was participating in LETRS

Participants



# Early Childhood LETRS

Started in 2022 - 2023

100% of Garfield teachers trained

1 year commitment

Participants



# 2023 - 2024

2nd cohort of LETRS started

Expanded to all K - 3 teachers  
Additional teachers by request

125 educators

Participants



# Administrator LETRS

Started in 2023 - 2024

2 year course

Participants



# Ongoing Learning

2024 - 2025 3rd cohort started

2nd cohort of admin started

LETRS facilitators training (pending)

MTSS Symposium and LETRS Applied!

Implementation of what we learned

ELA Adoption





Questions or  
Comments?



# GARDEN CITY PUBLIC SCHOOLS

*\*DRAFT\* MINUTES \*DRAFT\**

Regular Board of Education Meeting Monday, May 5, 2025 - 6:00 PM

Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

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The Board of Education of Garden City USD 457 met for a Regular meeting on Monday, May 5, 2025, at 6:00 P.M. in the Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846.

Board members present were Andy Fahrmeier; Jackie Gigot; John Wiese; Mark Hinde; Nathan Haeck; Randy Ralston; Robin Bergkamp. Joining board members at the conference table was Superintendent, Dr. Mike Dominguez. Also in attendance were Josh Guymon, Deputy Superintendent; Jessica Nothorn, Chief Financial Officer; and Drew Thon, Chief Human Resource Officer.

President Randy Ralston called the meeting to order at 6:00 P.M. The meeting opened with the Pledge of Allegiance.

A. **PLEDGE** - Led by students from the Gertrude Walker Elementary School Student Council.

B. **SILENT REFLECTION** – Thirty seconds of silent reflection was observed.

**C. MEETINGS OF NOTE**

- Senior Awards Night, May 7, 2025 at 6:30 p.m. at Garden City High School. Four or more Board members may be in attendance.
- Baccalaureate Service, Sunday May 11, 2025 at 3:00 p.m. in the GCHS Auditorium. Four or more Board members may be in attendance.
- GCHS Hall of Fame Induction Ceremony, May 16, 2025, beginning at 5:30 p.m. at Garden City High School. Four or more Board members may be in attendance.
- Garden City Achieve and Virtual Academy Graduation, May 17, 2025 at 10:30 a.m. at Horace Good Middle School. Four or more Board members may be in attendance.
- Garden City High School Graduation, May 18, 2025 at 1:00 p.m. at Garden City High School. Four or more Board members may be in attendance.

**D. APPROVAL OF AGENDA with the following amendments:**

D.1. Additional certified and classified personnel actions for consideration, Item #F.3.

I move to approve the meeting agenda as amended. This motion, made by Andy Fahrmeier and seconded by Mark Hinde, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea  
Wiese: Yea  
Yea: 7, Nay: 0

## **E. DELEGATIONS, Q & A, PUBLIC COMMENTS, RECOGNITIONS, COMMITTEE REPORTS**

Public comment was made by Levi Burnfin regarding his appreciation for Julie Koerperich, Alta Brown Elementary School Principal, who is retiring this year. He was given five minutes to present his information.

E.1. Recognition of the Ronald McDonald House (Wichita) Pop Tab Challenge winning school Georgia Matthews Elementary School. Amy Burch presented the traveling trophy to Josh Guymon, Deputy Superintendent, on behalf of Georgia Matthews Elementary School.

E.2. Recognition of KNEA Just Imagine Justice campaign award winners. Roni Knight, GCEA President and Rebecca Burnfin, KNEA Sponsor, recognized four GCHS students as scholarship winners in the NEA Student Expression Campaign.

E.3. Building Presentation - Gertrude Walker Elementary School. David DeLoach, Principal, and members of the Student Council member presented the following:

- School Mission
- School Vision
- Student Population
- Making W.A.V.E.S.
- Restorative Circles
- Discipline Data
- Academic Progress Highlights

## **F. CONSENT AGENDA**

I move to approve all consent agenda items as amended. This motion, made by Andy Fahrmeier and seconded by Jackie Gigot, Carried.

Bergkamp: Yea  
Fahrmeier: Yea  
Gigot: Yea  
Haeck: Yea  
Hinde: Yea  
Ralston: Yea  
Wiese: Yea  
Yea: 7, Nay: 0

### **F.1. Minutes**

F.1.a. Minutes of the April 24, 2025, Regular Board of Education Meeting – approved as presented.

F.2. **Accounts Payable** totaling \$391,800.96, noting that all major accounts contain adequate balances to meet current obligations – approved as presented.

F.3. **Personnel** – all certified and classified personnel actions were approved as presented.

**F.3.a. Certified**

Resignations: Jody Baehler, James Kent, Kaylee Kipp, Katherine Saul, Julia Thornburg

Appointments: Joyce Aranda, Elsa Bacurnay, Maritess Dalida, JC Jun Gallera, Olivia Ortega, Abigail Rodriguez-Gonzalez, Roberta Smith, Kara Steel, Silvia Villatoro

**Transfers:**

- Sheila Corpuz from science position at Jennie Wilson Elementary School to first grade position at Abe Hubert Elementary School effective for the 2025-26 academic year.
- Carrie Decius from first grade position at Victor Ornelas Elementary School to Read 180 position at Charles Stones Intermediate Center effective for the 2025-26 academic year.
- Diane Elliott from virtual school position at Garden City Achieve to facilitator lead teacher position at Garden City Achieve effective for the 2025-26 academic year.
- Ryli Gottschalk from school counselor position at Charles Stones Intermediate Center to social worker position at Charles Stones Intermediate Center effective for the 2025-26 academic year.
- Beau Guadian from fourth grade position at Buffalo Jones Elementary School to adaptive/interrelated position at Buffalo Jones Elementary School effective for the 2025-26 academic year.
- Ma Jerone Higida from adaptive/interrelated position Jennie Wilson Elementary School to science position at Jennie Wilson Elementary School effective for the 2025-26 academic year.
- Micha Meyer from school counselor position at Charles Stones Intermediate Center / Bernadine Sitts Intermediate Center to school counselor position at Charles Stones Intermediate Center effective for the 2025-26 academic year.
- Steven Nordby from principal position at Garden City High School to Interim Assistant Superintendent of Student Services at Educational Support Center for the 2025-26 academic year. Effective July 1, 2025.
- Jasper Partin from physical education position at Charles Stones Intermediate Center to physical education position at Garden City High School effective for the 2025-26 academic year.
- Drew Thon from Chief HR Officer position at Educational Support Center to Interim Deputy Superintendent at Educational Support Center for the 2025-26 academic year. Effective July 1, 2025.
- Juan Vicente-Ramos from social worker position at Charles Stones Intermediate Center to school counselor position at Charles Stones Intermediate Center / Bernadine Sitts Intermediate Center effective for the 2025-26 academic year.

**Position Requests:**

- Close 1.0 adaptive/interrelated LEAP position at Alta Brown Elementary School
- Open 2.0 adaptive/interrelated LEAP position at Buffalo Jones Elementary School
- Close 1.0 instructional technology coordinator (220)
- Close 1.0 social worker position
- Open 1.0 technology lab position at Garden City Achieve
- Close 1.0 speech language pathologist position

**Contract Recommendation:**

- Requesting that the recommendation on April 7<sup>th</sup>, 2025 for Aaron Rasette be changed from renewal to non-renewal.

**Tuition Reimbursement Agreement:**

- Crystal Martinez-Rojo – Master’s Degree

**F.3.b. Classified**

**Retirements:** Eva Heckel, Kenneth Kerr

**Resignations:** Yuliana Granillo, Sydney Hess, Tiffany Lucero

**Assignments:** William Witzke

**Transfers:**

- Vianca Esquivel from Special Education Paraprofessional II: Horace Good Middle School to Office Assistant II: Horace Good Middle School

**Position Requests:**

- Paraprofessional I: Grade 10- ESL, Migrant, Gen. Ed and CWC/Resource,
- Paraprofessional II: Grade 10M- LEAP, GE Start, 1:1 and Behavior Classroom
- Paraprofessional III: Grade 11M RISE, STRIVE/TEP, Rainbow Bridge
- Open 261 Cyber Security Manager position at Grade 34.
- Bus Driver Trainer Position from a 171 calendar to a 205 calendar.
- Accompanist from a Grade 13 to Grade 14.
- After School Program Facilitator from a Grade 14 to Grade 15.
- Close 2 Small Fleet Driver positions at Transportation.
- Requesting to close Groundskeeper II, Grade 13 position.
- Requesting to close Administrative Specialist I at Plant Facilities
- Open Administrative Specialist II position at Plant Facilities.
- Close Custodial Administrative Assistant position at Plant Facilities.
- Close the HVAC Apprentice, Grade 30 position at Plant Facilities. Requesting to close the License Carpenter, Grade 30 position at Plant Facilities.
- Close the License Carpenter, Grade 30 position at Plant Facilities.
- Open a HVAC Specialist, Grade 14 position at Plant Facilities.
- Warehouse Assistant from a Grade 11 to Grade 12.
- Maintenance Manager from Grade 33 to Grade 30.
- Move Special Education 1:1 Paraprofessional at Edith Scheuerman to Charles O. Stones Intermediate Center.
- Close 4-Special Education Paraprofessional positions in the Kindergarten LEAP classroom at Alta Brown, to open 4-Special Education Paraprofessional positions for the LEAP classroom at Buffalo Jones Elementary School.
- Close 2-Special Education Paraprofessional position at Bernadine Sitts Intermediate Center to open 2-Special Education Paraprofessional positions at Gertrude Walker Elementary School for their new RISE classroom.
- Close 2-Special Education Paraprofessional positions at Charles O. Stones Intermediate Center to open 2-Special Education Paraprofessional positions at Abe Hubert for the expansion of their Rainbow Bridge Program.
- Move the Special Education Paraprofessional 1:1 position at Georgia Matthews Elementary School to Abe Hubert Elementary School.
- Move the Special Education Paraprofessional 1:1 position at Charles O. Stones Intermediate Center to Kenneth Henderson Middle School.
- Open 1-Speech Language Pathologist Assistant position, following the new teacher negotiated contract calendar of 186.5 days.

**F.4. Other**

- F.4.a. Approved the IDEA Assurances for Part B federal funding.

**G.UNFINISHED BUSINESS**

**G.1. Grow Well Clinic** Jessica Nothern, Chief Financial Officer reviewed previous information presented regarding a three-year agreement with Revere Healthcare Solutions Inc. (Grow Well Clinic) and recommended moving forward with the mater service agreement with the mental health component.

Board members' questions were answered. The following action took place.

I move to approve the Grow Well Clinic Contract with the mental health component as presented. This motion, made by Jackie Gigot and seconded by John Wiese, Carried.

Bergkamp: Yea  
Fahrmeier: Yea  
Gigot: Yea  
Haeck: Yea  
Hinde: Yea  
Ralston: Yea  
Wiese: Yea

Yea: 7, Nay: 0

**G.2. YMCA Dome Discussion** Drew Thon, Chief Human Resources Officer, introduced Board Attorney, Jennifer Cunningham, who reviewed the proposed agreements regarding purchase of the Dome Activity Center and the Facilities Use Agreement between Garden City Family YMCA and USD 457.

Board members' questions were answered. The following action took place.

I move to approve the sale agreement and the Facilities Use Agreement as presented. This motion, made by Andy Fahrmeier and seconded by Nathan Haeck, Carried.

Bergkamp: Yea  
Fahrmeier: Yea  
Gigot: Yea  
Haeck: Yea  
Hinde: Yea  
Ralston: Yea  
Wiese: Nay

Yea: 6, Nay: 1

## **H. NEW BUSINESS**

**H.1.** The Board of Education is asked to consider and approve a quote from Creative Floors to sand, seal, paint game lines and lettering, and finish on gym floors at Florence Wilson Elementary School in the amount of \$25,485.00.

Brandon Anderson, Director of Plant Facilities, presented the bids. Correction was made as to how the bid amounts were listed on the agenda for items H.1. and H.2., the dollar amounts were transposed and have been corrected within these minutes.

Board members' questions were answered. This item will be placed on the consent agenda at the next meeting.

H.2. The Board of Education is asked to consider and approve a quote from Creative Floors to sand, seal, paint game lines and lettering, and finish on gym floors at Abe Hubert Elementary School in the amount of \$30,541.00.

Brandon Anderson, Director of Plant Facilities, presented the bids. Board members' questions were answered. This item will be placed on the consent agenda at the next meeting.

**H.3. The Board of Education is asked to consider and approve the following Curriculum Council items:** Josh Guymon, Deputy Superintendent and Dr. Virginia Duncan, Associate Principal at GCHS presented the following courses for approval.

- H.3.a. GCCC American Literature II
- H.3.b. GCCC Argument & Critical Thinking
- H.3.c. GCCC Art History I
- H.3.d. GCCC Art History II
- H.3.e. GCCC Child Development I
- H.3.f. GCCC Course Name Changes
- H.3.g. GCCC Diversity in Society
- H.3.h. GCCC Environmental Science
- H.3.i. GCCC General Physical Science and Lab
- H.3.j. GCCC Intro to Social Work
- H.3.k. GCCC Social Problems
- H.3.l. GCCC Sociology of the Families
- H.3.m. GCCC Survey of Civilization II
- H.3.n. GCCC Understanding Old Testament

Board members' questions were answered. The item will be on the consent agenda at the next meeting.

**H.4. Teacher Apprentice Program** Drew Thon, Chief Human Resources Officer and LeeAnn Thon, HR Coordinator, presented the following.

- What is a Teacher Apprentice?
- Why a Teacher Apprentice Program?
- Program Benefits
- What's Included?
- Who Can Apply?
- Application Process
- Pay & Funding
- Apprentice Responsibilities

- Role of Principals and HR
- Next Steps

Board members' questions were answered. The following action took place.

I move to approve the Teacher Apprentice Program as presented. This motion, made by Nathan Haeck and seconded by Mark Hinde, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 7, Nay: 0

H.5. **KESA Plan** Josh Guymon, Deputy Superintendent and Heather Stegman, Director of Instruction presented the following.

#### 2025 KESA Action Plan

- District Leadership Team Members
- Data
- Fundamentals
- Structures
- Action Plan
- How do we know we are making progress?
- What about next year?

Board members' questions were answered. The following action took place.

I move to approve the KESA plan as presented. This motion, made by Nathan Haeck and seconded by Mark Hinde, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 7, Nay: 0

H.6. The Board of Education is asked to consider and approve the bid to replace the marquee sign in front of Buffalo Jones Elementary School - Signs Plus in the amount of \$24,100 to include installation.

Jessica Nothern, Chief Financial Officer, presented the following information. Buffalo Jones Elementary School Principal, Mr. Ben Luna, requested funds from the Furniture & Equipment Committee to put towards a new marquee as theirs is extremely dated and low functioning. The committee allocated \$15,000 to Buffalo Jones and Mr. Luna has agreed to use his Cost Center and Capital Outlay Funds to pay the remaining balance.

Board members' questions were answered. The item will be placed on the consent agenda at the next meeting.

### **I. BOARD OPEN DISCUSSION**

- **Andy Fahrmeier** congratulated the Student Expression Campaign scholarship winners. He also congratulated the students from Gertrude Elementary School on their building presentation.
- **Randy Ralston** stated that he agreed with Mr. Burnfin's praise of Julie Koerperich. He also stated that he is looking forward to all of the end of year activities.
- **Robin Bergkamp** stated that she enjoyed the variety of presentations tonight. She also stated that she received a lot of positive comments about the April professional development day.
- **Mark Hinde** stated that he enjoyed the Gertrude Walker Elementary School presentation He also stated that he is looking forward to the Teacher Apprentice Program and hoping that it is a success.
- **Nathan Haeck** stated that he appreciated the students and tonight's presentations. He stated that he is excited about the accreditation plan and appreciates the work that it takes to make it happen. He stated that he appreciated the students that won Student Expression Campaign scholarships and their presentation. He also stated that it is teacher appreciation week and thanked teachers and staff for all of their hard work.
- **John Wiese** agreed with previous comments and thanked teachers and staff for their hard work.
- **Jackie Gigot** thanked staff for all their hard work and stated that she is looking forward to all of the end of year activities.
- **Dr. Dominguez** stated that this is teacher appreciation week and that there is a lot of love and trust between staff, students and the community. He stated that he appreciated the work on the Teacher Apprentice Program and the accreditation. He also stated that he is looking forward to all of the end of year activities.

### **J. NEXT BOARD MEETING**

The next meeting of the Board of Education will take place on Monday, May 19, 2025 at 6:00 P.M. in the Board Meeting Room at the Educational Support Center, 1205 Fleming St., Garden City, Kansas.

### **K. EXECUTIVE SESSION - After the completion of all other business, the Board of Education will adjourn to executive session for the following reason:**

K.1. Matters relating to employer-employee negotiations, whether or not in consultation with the representative or representatives of the body or agency.

Mr. President, I move we go into executive session for 10 minutes, to discuss negotiations for the 2025-26 school year pursuant to the exception for employer-employee negotiations under KOMA, beginning at 7:40 P.M. and the open meeting will resume in the Board Meeting Room at 7:50 P.M. I

would like to invite Dr. Dominguez, Josh Guymon, Drew Thon and Jessica Nothern to join us in executive session. This motion, made by Andy Fahrmeier and seconded by Mark Hinde, Carried.

Bergkamp: Yea  
Fahrmeier: Yea  
Gigot: Yea  
Haeck: Yea  
Hinde: Yea  
Ralston: Yea  
Wiese: Yea  
Yea: 7, Nay: 0

The regular meeting resumed in the board meeting room at 7:50 P.M.

**K.2. Personnel matters for non-elected personnel.**

Mr. President, I move we go into executive session for 5 minutes, to discuss a personnel matter pursuant to non-elected personnel exception under KOMA, beginning at 7:52 P.M. and the open meeting will resume in the Board Meeting Room at 7:57 P.M. I would like to invite Drew Thon to join us in executive session. This motion, made by Andy Fahrmeier and seconded by Jackie Gigot, Carried.

Bergkamp: Yea  
Fahrmeier: Yea  
Gigot: Yea  
Haeck: Yea  
Hinde: Yea  
Ralston: Yea  
Wiese: Yea  
Yea: 7, Nay: 0

The regular meeting resumed in the board meeting room at 7:57 P.M.

**K.3. Consultation with an attorney for the body or agency which would be deemed privileged in an attorney-client relationship.**

Mr. President, I move we go into executive session for 20 minutes, to discuss a personnel matter with an attorney pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under KOMA beginning at 8:00 P.M. and the open meeting will resume in the Board Meeting Room at 8:20 P.M. I would like to invite Jennifer Cunningham to join us in executive session. This motion, made by Andy Fahrmeier and seconded by Robin Bergkamp, Carried.

Bergkamp: Yea  
Fahrmeier: Yea  
Gigot: Yea

Haeck: Yea  
Hinde: Yea  
Ralston: Yea  
Wiese: Yea  
Yea: 7, Nay: 0

The following board members returned to the board meeting room and amended the motion.

Mr. President, I move we go into executive session for 20 minutes, to discuss a personnel matter with an attorney pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under KOMA beginning at 8:00 P.M. and the open meeting will resume in the Board Meeting Room at 8:20 P.M. I would like to invite Jennifer Cunningham and Drew Thon to join us in executive session. This motion, made by Andy Fahrmeier and seconded by Robin Bergkamp, Carried.

Bergkamp: Yea  
Fahrmeier: Yea  
Haeck: Yea  
Ralston: Yea  
Yea: 4, Nay: 0

The open meeting resumed in the board meeting room. The following action took place.

That the Board of Education extend the executive session for 10 minutes beginning at 8:20 P.M. and the open meeting will resume at 8:30 P.M. This motion, made by Andy Fahrmeier and seconded by Robin Bergkamp, Carried.

Bergkamp: Yea  
Fahrmeier: Yea  
Gigot: Yea  
Ralston: Yea  
Yea: 4, Nay: 0

The open meeting resumed in the board meeting room at 8:30 P.M. The following action took place.

I move to approve a one-month contract for Josh Guymon for the month of June, 2025. This motion, made by Andy Fahrmeier and seconded by Mark Hinde, Carried.

Bergkamp: Yea  
Fahrmeier: Yea  
Gigot: Yea  
Haeck: Yea  
Hinde: Yea  
Ralston: Yea

Wiese: Yea

Yea: 7, Nay: 0

**L. ACCOUNTS PAYABLE REVIEW - Andy Fahrmeier and Mark Hinde**

**M. ADJOURNMENT**

That the Board of Education meeting be adjourned at 8:35 P.M. This motion, made by Andy Fahrmeier and seconded by Nathan Haeck, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 7, Nay: 0

Respectfully submitted,

Approved:

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Jennifer Ramos, Clerk

---

Randy Ralston, President

BOARD OF EDUCATION  
**Certified Personnel Actions**  
 May 19, 2025

**RESIGNATIONS:**

Rebekah Bencomo, instructional coach at Horace Good Middle School, has submitted her letter of resignation effective May 23, 2025.

Jennifer Simmons, kindergarten teacher at Victor Ornelas Elementary School, has submitted her letter of resignation effective May 23, 2025.

**APPOINTMENTS:**

Ivone Damian Chanocua, Garden City, Kansas, is recommended for a first grade position at Buffalo Jones Elementary School effective for the 2025-26 academic year. She has eleven years' experience.

Maritza Guerrero, Garden City, Kansas, is recommended for a preschool position at Garfield Early Childhood Center effective for the 2025-26 academic year. She has three years' experience.

Joan Detera, Sorsogon City, Philippines, is recommended for an adaptive/interrelated position at Charles Stones Intermediate Center effective for the 2025-26 academic year. She has 7 years' experience.

Yalena Rodriguez, Manila, Philippines, is recommended for a school career counselor position at Garden City High School effective for the 2025-26 academic year. She had six years' experience.

**TRANSFERS:**

Amy Arteaga – from fifth grade position at Abe Hubert Elementary School to fourth grade position at Abe Hubert Elementary School effective for the 2025-26 academic year.

Paula Baker – from computer studies position at Horace Good Middle School to English as second language position at Horace Good Middle School effective for the 2025-26 academic year.

William Bernhardt-Purdy – from social worker position at Alta Brown Elementary School to behavior specialist position at Garden City Achieve effective for the 2025-26 academic year.

Teri Beaver – from adaptive/interrelated position at Horace Good Middle School to virtual teacher position at Garden City Virtual Academy effective for the 2025-26 academic year.

Mary Carrillo – from preschool position at Garfield Early Childhood Center to adaptive/interrelated LEAP position at Buffalo Jones Elementary School effective for the 2025-26 academic year.

Nicole Fuchs – from fourth grade position at Abe Hubert Elementary School to second grade position at Abe Hubert Elementary School effective for the 2025-26 academic year.

Maria Nikki Martin – from third grade position at Gertrude Walker Elementary School to science position at Florence Wilson Elementary School effective for the 2025-26 academic year.

Jasmin Monino – from science position at Victor Ornelas Elementary School to fourth grade position at Victor Ornelas Elementary School effective for the 2025-26 academic year.

Andrea Moreno – from English language arts position at Garden City High School to library media specialist position at Gertrude Walker Elementary School effective for the 2025-26 academic year.

Rene Rodriguez – from adaptive/interrelated position at Buffalo Jones Elementary School to adaptive/interrelated position at Georgia Matthews Elementary School effective for the 2025-26 academic year.

Deo Talao – from social studies position at Charles Stones Intermediate Center to social studies position at Garden City High School effective for the 2025-26 academic year.

Juliana Valles – from preschool position at Garfield Early Childhood Center to kindergarten position at Georgia Matthews Elementary School effective for the 2025-26 academic year.

Michelle Wells Woods – from English language arts position at Garden City High School to virtual teacher position at Garden City Virtual Academy effective for the 2025-26 academic year.

**CONTRACT RECOMMENDATION:**

Adoption of final resolution to non-renew contract:

Aaron Rassette

**TUITION REIMBURSEMENT AGREEMENTS:**

Tyrone O. Gil Jr. – Special Education Degree

**POSITION REQUESTS:**

Brad Springston, Principal Horace Good Middle School, is requesting the following position changes for the 2025-26 school year:

- Close 1.0 science position
- Open 1.0 English as second language position

Ben Luna, Principal of Buffalo Jones Elementary School, is requesting the following position changes for the 2025-26 school year:

- Close 0.8 science position at Plymell Elementary School
- Close 0.2 science position at Buffalo Jones Elementary School
- Open 1.0 science position at Plymell Elementary School

BOARD OF EDUCATION

**Addendum to Certified Personnel Actions**

May 19, 2025

**RESIGNATIONS:**

Micha Meyer, school counselor at Charles Stones Intermediate Center, is submitting her letter of resignation effective May 28, 2025.

Kelly Vital, school nurse at Charles Stones Intermediate Center, is submitting her letter of resignation effective May 23, 2025.

**APPOINTMENTS:**

Hilde Napenas, Dhaka, Bangladesh, is recommended for an adaptive/interrelated position at building to be determined effective for the 2025-26 academic year. She has 22 years' experience.

Kenneth Suba-an, Phnom Penh, Cambodia, is recommended for an adaptive/interrelated position at Garden City High School effective for the 2025-26 academic year. He has 21 years' experience.

Estefany Flores Marte, Dominican Republic, is recommended for second grade at Florence Wilson Elementary School effective for the 2025-26 academic year. She has 12 years' experience.

**TRANSFER:**

Ryan Meng – from lead associate principal at Garden City High School to head principal at Garden City High School effective for the 2025-26 academic year.

**POSITION REQUEST:**

Drew Thon, chief human resources officer, is requesting the following position change for the 2025-26 school year:

- Open 1.0 Technology Instructional Coach at the Educational Support Center.

**BOARD OF EDUCATION**  
**Classified Personnel Actions**

May 19<sup>th</sup>, 2025

<b>RETIREMENTS</b>	<b>POSITION</b>	<b>BUILDING</b>	<b>DATE</b>
Susan Crase	Special Education Paraprofessional II	Garden City High School	5/22/25
Patrick Ortega	Grounds I	Plant Facilities	6/4/25

<b>RESIGNATIONS</b>	<b>POSITION</b>	<b>BUILDING</b>	<b>DATE</b>
Maite Cruz Rosario	Special Education Paraprofessional I	Garfield Early Childhood Center	4/17/25
Orma Dilbert Rivera	Custodian I	Garden City High School	5/30/25
Maria Gonzalez- Mendoza	Paraprofessional I	Edith Scheuerman Elementary School	5/22/25
Chanda Meister	Administrative Specialist II: Human Resources	Education Support Center	5/30/25
Silvia Villatoro	Bus Driver	Transportation	5/22/25

<b>TRANSFERS</b>	<b>FROM</b>	<b>TO</b>	<b>DATE</b>
Giovanni Delgado	Small Fleet Driver: Transportation	Bus Driver-6hr: Transportation	5/7/25
Donnie Kirk	Small Fleet Driver: Transportation	Bus Driver- 6hr.: Transportation	5/2/25

**OTHER:**

David DeLoach, Principal of Gertrude Walker Elementary School, is requesting to change a current Special Education Paraprofessional I to a Special Education Paraprofessional (Rise Room). This would be effective for the 2025-26 school year.

Gina Galpin, Director of Special Education is requesting the following changes for the 2025-26 school year:

Move a 1:1 Paraprofessional position from Alta Brown to Buffalo Jones.  
 Move a 1:1 Paraprofessional position from Charles O. Stones Intermediate Center to Garden City High School.

Move 4 Special Education Paraprofessional II positions from Alta Brown Elementary School to Buffalo Jones Elementary School for the new LEAP classrooms.

**MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Brandon Anderson, Director of Plant Facilities  
**DATE:** 4/14/2025  
**RE:** **Consider and Act on quote to sand, seal, paint game lines and lettering, and finish on gym floors at Florence Wilson and Abe Hubert**

---

**ISSUE & BACKGROUND:**

Director of Plant Facilities, Brandon Anderson will be present and stand for questions.

**ALTERNATIVES:**

**RECOMMENDATION:**

Review quote to Sand, Seal, Paint, Re-Finish gym floors at Florence Wilson, and Abe Hubert.

**FISCAL NOTE:**

Abe Hubert \$30,541.00 with full refinish process and removal of old equipment tie downs and install new maple flooring in those areas.  
Florence Wilson \$25,485 with full refinish process.

**ATTACHMENTS:**

Quotes from Creative Floors

# Estimate

Customer	Job Location	Date	Quote #
Garden City USD 457 1205 Fleming St Garden City Ks 67846	Florence Wilson Elementary	2/23/2025	25481
Service	Amount	Total	
Florence Wilson Elementary  Main Gym  Sand gym floor per MFMA specifications Seal with 2 coats MFMA approved Water Base Seal Tape and paint game lines Finish with 2 coats MFMA approved 2 part Water Base Finish	25,485.00	25,485.00	
Sales Tax	0.00%	0.00	
<b>Total</b>			<b>\$25,485.00</b>

**MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Brandon Anderson, Director of Plant Facilities  
**DATE:** 4/14/2025  
**RE:** **Consider and Act on quote to sand, seal, paint game lines and lettering, and finish on gym floors at Florence Wilson and Abe Hubert**

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**ATTACHMENTS:**

Quotes from Creative Floors



### Process for New Course Offering - All Schools

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<p><b>Recommended / Not Recommended</b></p> <p><u>W Jendi Kerpstra</u> Department Chair / Date</p> <p><u>2 April 2025</u> Date of Department Mtg.</p>
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<p><b>Recommended / Not Recommended</b></p> <p><u>B P 4-3-25</u> Head Principal Signature / Date</p>
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<p><b>Skyward Course Information Completed</b></p> <p><u>W Jendi Kerpstra</u> Department Chair</p>
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<p><b>Recommended / Not Recommended**</b></p> <p>_____ Curriculum Council Chair Signature / Date</p>
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<p><b>Recommended / Not Recommended</b></p> <p>_____ Asst./Deputy Superintendent Signature / Date</p>
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<p><b>Approved / Not Approved</b></p>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<p>_____ Date Zendesk Submitted</p> <p>_____ Date Forms Delivered</p>
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<p>_____ <b>Date Changes Complete</b></p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>

**\*\*Course Not Approved (Notes from Curriculum Council):**



## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>ENGL 215 - American Literature II</u>	SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Am Lit II</u> <hr/> Long description of course (30 characters) <u>GCCC American Literature II</u>
Kansas Course Code (KCCMS): <u>D1054 - American Literature</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.                      **If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Course Length: <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters Credit to be Earned: <u>0.5</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES / NO Is this a GCCC course? <input checked="" type="checkbox"/> YES / NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	NOTES:

credit hours = 0.5 credit at USD 457)

GPA Set:  normal  indexed

Skyward Filter:

LA  OC  FA  MA  SS  PE

SCI  CO  GE  FL  STEM

**\*TECHNOLOGY ON BACK**

**BELOW TO BE COMPLETED BY TECHNOLOGY**

KCCMS Mapping Confirmed

Skyward Updates including any Course Code Assigned → \_\_\_\_\_

Grad Requirements & Filtering Confirmed

GCHS Registrar/Counseling Department Notified of Completion

Forms Returned to Office of Curriculum & Instruction

***ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.***

## GARDEN CITY COMMUNITY COLLEGE

### **American Literature II 3 credit hours**

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#### **COURSE INFORMATION**

**Course Number-Section:**

**Final Exam:**

**Start/End Date:**

#### **INSTRUCTOR INFORMATION**

**Instructor:**

**Phone:**

**Email:**

**Office Location:** [Click here to enter text.](#)

#### **CONTACTING INSTRUCTOR**

#### **EMAIL RESPONSE TIME**

#### **SYLLABUS STATEMENT FOR HEALTH/SAFETY/SICK POLICIES**

COVID-19 has brought many changes, and both students and teachers need to work together, understanding evolving needs created by the pandemic.

For this specific class, you are asked to do the following: *Below is sample language that can be included in your syllabi to help students understand basic expectations. The list of actions can be modified.*

1. Complete your daily health screen on the GCCC Mobile App and follow the instructions on your health pass.
2. Stay home if you are not feeling well (seeking medical care when appropriate). Communicate with your instructor early so s/he can work with you to stay current in class.
3. (may not be needed for your class) Wear a mask in class. Students needing accommodations should speak with the instructor privately about arrangements to complete the course work or task remotely.
4. Sanitize hands and workspaces/desks/tables before and/or at the end of class
5. Communicate needs and concerns with instructors

The course delivery mode may be changed due to safety or health concerns (ex. if an instructor becomes ill or if the course needs to change due to size). Students will be advised when any changes occur.

#### **SYLLABUS STATEMENT FOR FACE COVERINGS**

To protect the health and safety of the Buster and Garden City communities, the college has adopted a three-phase plan for the wearing of masks. Phases 2 and 3 require masks in all classroom and learning environments. If the college moves to phase 2 or 3, students will be notified on the gcccks.edu web site as well as on the Student Feed of the GCCC Mobile App.

## GARDEN CITY COMMUNITY COLLEGE

### **American Literature II 3 credit hours**

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Separately, in some classrooms where there are subject-specific needs or additional health concerns, masks may be required regardless of whether the college is in phase 1, 2, or 3. If you are in a classroom with masks required, **that requirement will be clearly listed in the course syllabus.**

Based on requirements from the Finney County Health Department, specific classrooms and all students and teachers within them may be required to wear masks for periods of time (usually two weeks or less). If this classroom moves to “masks required,” your instructor will inform you through a Canvas inbox message or an announcement in Canvas, and signage will be posted on the classroom door.

At no point should the professor or other students put themselves into an unsafe situation while attempting to enforce a face-covering policy. Campus Security: 620-272-6828.

#### **SYLLABUS STATEMENT FOR CONTACT TRACING**

In Kansas, a person who may have been exposed to an infectious or contagious disease by being within close proximity of an infected person is known as a contact. For COVID-19 contacts, Kansas law (L.2020 Special Session, Ch. 1, Section 16 (h)) allows this community college to share contact information when we become aware of a confirmed case involving COVID-19 if the contact consents. For the safety of our academic community, we have adopted the policy that your use of and presence at our facilities as students, faculty, and staff is your consent to our release of contact information to public health authorities. If you do not wish to provide such consent, you may opt-out by signing a written form and providing the signed form to the Records Office in the Student and Community Services Center (SCSC). The opt-out consent form can be picked up at the Student Services desk in the Student and Community Services Center (SCSC) or online at: [https://www.gcccks.edu/covid-19/opt\\_out\\_form.aspx](https://www.gcccks.edu/covid-19/opt_out_form.aspx).

#### **COURSE DESCRIPTION**

**DESCRIPTION:** The course examines American literature from the Civil War to the present day, with an emphasis on major authors and literary trends.

**PREREQUISITES:** Test out of or successfully complete developmental reading and writing courses OR instructor permission is required.

#### **GCCC'S GENERAL EDUCATION OUTCOMES**

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as awareness of cultural diversity and social responsibility. Employability skills include communication, problem solving, and work ethic. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

#### **TEXTBOOK INFORMATION**

## GARDEN CITY COMMUNITY COLLEGE

### **American Literature II 3 credit hours**

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Name of Textbook, Author, ISBN information. If no textbook is used, you may delete this section.

#### **STUDENT LEARNER OUTCOMES**

Students will be able to

Students who successfully complete the course should be able to:

- Demonstrate a complex understanding of the genres, themes, central figures, and key words of the expanding body of American literature
- Explain the influence of cultural and historical trends upon American literature
- Articulate the distinctive periods and movements of American literature
- Evaluate and critically examine narratives of American literary history with attention to the role of diversity in its broadest forms
- Practice foundational research strategies appropriate to the discipline and write focused, convincing analytical essays in clear, grammatical prose

#### **KRSN Course ENG 2020**

**The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents**

#### **COURSE TYPE**

Delete this line plus all course types that don't apply to this course.

**ACCELERATED COURSE:** An accelerated course allows students to complete an academic course in less time than a full semester. This is an intensive course, covering a full semester's work in considerably less time. Therefore, regular, consistent attendance is vital for success, and students are required to do substantially more work outside of class.

**HYBRID COURSE:** A hybrid course is a blend of online or independent work and campus-based instruction. A hybrid course offers the benefit of face-to-face instruction and the flexibility and convenience of online or independent work. Each individual course provides specific classroom dates and times while online or independent instruction uses any combination of various methods: video, audio, document files, discussion boards, and written assignments.

**FACE TO FACE COURSE:** Face-to-face courses are campus-based classes that meet in-person at an established time and place. While instructional technologies (like Canvas) may be used to support the course, instruction takes place fully in-person. Students will still be expected to use campus technologies like email and Canvas.

## GARDEN CITY COMMUNITY COLLEGE

### **American Literature II 3 credit hours**

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**ONLINE COURSE:** An online course uses computer-based technologies (i.e. Canvas) to create an online “classroom.” Students are instructed in course content through online learning: tutorials, testing exercises, group collaborations, independent assignments, and long-range projects. Each individual course provides a schedule of assignments and deadlines. Students need to have adequate computer skills as they will be communicating with the instructor and classmates online. This course is an online course, and you are responsible for ensuring that you can access all course material on a regular basis either from the GCCC campus or from home. Additionally, certain technical abilities will be required, such as installing necessary plug-ins and uploading files. If you have a problem with a personal computer or interrupted network connection, know that you are still responsible for submitting your work on time. If there is a problem with the Canvas system, notify your instructor and Canvas support (877) 259-3991 (or email [online@gcccks.edu](mailto:online@gcccks.edu)).

**BUSTER LIVE DISTANCE:** On-campus students and distance students will attend class together. On-campus students attend class in person while distance students attend remotely, entirely through scheduled, synchronous live Zoom sessions. Distance students are recommended to have their own webcam-enabled laptops for this course.

#### **TIME COMMITMENT**

A course is measured in credit hours. Each credit hour requires about 45 hours of work.

#### **CLASSROOM DECORUM**

Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html> (Links to an external site.)) by Virginia Shea.

#### **CELL PHONE POLICY**

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

#### **ATTENDANCE**

GUIDELINES:

## GARDEN CITY COMMUNITY COLLEGE

### **American Literature II 3 credit hours**

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1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

#### **GUIDELINES:**

Online attendance is highly encouraged to be successful in this class. Attendance online is defined as a learner who logs into the classroom and completes at least two activities in the course each week. Students are required to complete an assignment the first week of the class to maintain their enrollment in the course.

#### **COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:**

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.
6. If these criteria are met, coursework will be accepted.
7. Dual credit students will follow the same criteria.

### **ASSESSMENT**

#### **TESTS**

Explain your testing policy: announced, unannounced, when, etc.

#### **HOMEWORK**

Explain homework policy: standard due days/times, types, how much to expect, location, etc.

#### **MAKE-UP/LATE WORK POLICIES**

Explain make-up/late work: due date/time, penalties assessed, conditions that must be met for late work, etc.

#### **EXTRA CREDIT POLICY**

Explain extra credit policy: if you grant extra credit, how, etc.

#### **ATTENDANCE**

Enter how attendance affects grading in your class—or if it doesn't count toward the class grade. NOT the campus-wide attendance policy.

#### **FINAL EXAM**

## GARDEN CITY COMMUNITY COLLEGE

### **American Literature II 3 credit hours**

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#### **GRADING SCALE**

After your numerical grade has been calculated, your letter grade will be determined as follows:

90 - 100% = A

80 - 89% = B

70 - 79% = C

60 - 69% = D

below 60% = F

#### **COMPUTATION OF GRADES**

Identify if you calculate grades based on points or percentages—include percentage breakdown. Attendance/participation cannot be worth more than 15%.

Homework = %

Attendance/participation = %

Tests = %

Final Exam = %

#### **ADA/EQUAL ACCESS**

In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to “reasonable accommodations.” Students who wish to receive accommodations must work with the Accommodations Coordinator and notify the instructor during the first week of class of any accommodations needed for the course. Garden City Community College is complying with the Americans with Disabilities Act, and is committed to equal and reasonable access to facilities and programs for all employees, students and visitors. Those with ADA concerns, or who need special accommodations, should contact the Accommodations Coordinator, Garden City Community College, 801 Campus Drive, Garden City, KS 67846, 620-276-9638 and/or at the email address [accommodations@gcccks.edu](mailto:accommodations@gcccks.edu).

#### **EQUAL OPPORTUNITY**

Garden City Community College does not discriminate against applicants, employees or students on the basis of race, religion, color, national origin, sex, age, height, weight, marital status, sexual orientation, or other non-merit reasons, or handicap nor will sexual harassment be tolerated, in its employment practices and/or educational programs or activities. Those concerned about the above should contact the Human Resources office at Garden City Community College, 801 Campus Drive, Garden City, KS 67846 620-276-9574.

#### **COPYRIGHT DISCLAIMER**

Content provided in this course may be copyrighted and protected under U.S. Copyright laws. Access to materials provided as part of this course is for educational purposes only and limited to the duration of your enrollment in this course. You may not copy, download, upload, or otherwise redistribute and of the films, images, music, articles, or other content provided as part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

GARDEN CITY COMMUNITY COLLEGE

**American Literature II 3 credit hours**

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*For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.*

*Instructor reserves the right to modify the syllabus.*

**TENTATIVE CLASS SCHEDULE**



### Process for New Course Offering - All Schools

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<p><b>Recommended / Not Recommended</b></p> <p><i>[Signature]</i> 4-2-25 Department Chair / Date</p> <p>_____</p> <p>Date of Department Mtg.</p>
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<p><b>Recommended / Not Recommended</b></p> <p><i>[Signature]</i> 4-3-25 Head Principal Signature / Date</p>
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<p><b>Skyward Course Information Completed</b></p> <p><i>[Signature]</i> Department Chair</p>
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<p><b>Recommended / Not Recommended**</b></p> <p>_____</p> <p>Curriculum Council Chair Signature / Date</p>
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<p><b>Recommended / Not Recommended</b></p> <p>_____</p> <p>Asst./Deputy Superintendent Signature / Date</p>
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<p><b>Approved / Not Approved</b></p>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<p>_____</p> <p>Date Zendesk Submitted</p> <p>_____</p> <p>Date Forms Delivered</p>
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<p>_____</p> <p>Date Changes Complete</p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>

**\*\*Course Not Approved (Notes from Curriculum Council):**

## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/21/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>PHIL 103 - Argument &amp; Critical Thinking</u>	<b>SKYWARD INFORMATION:</b> Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Argu &amp; Crit</u> Long description of course (30 characters) <u>GCCC. Argument &amp; Critical Think</u>
Kansas Course Code (KCCMS): <u>04307 - Particular Topics in Philosophy</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.</i> <i>**If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Course Length: <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters Credit to be Earned: <u>0.5</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is this a GCCC course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	<b>NOTES:</b>

## GARDEN CITY COMMUNITY COLLEGE

### **Argument & Critical Thinking**

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#### **COURSE INFORMATION**

**Course Number-Section:** Phil 103

**Final Exam:**

**Start/End Date:**

#### **INSTRUCTOR INFORMATION**

**Instructor:**

**Phone:**

**Email:**

**Office Location:** Click here to enter text.

#### **CONTACTING INSTRUCTOR**

#### **EMAIL RESPONSE TIME**

#### **SYLLABUS STATEMENT FOR HEALTH/SAFETY/SICK POLICIES**

COVID-19 has brought many changes, and both students and teachers need to work together, understanding evolving needs created by the pandemic.

For this specific class, you are asked to do the following: *Below is sample language that can be included in your syllabi to help students understand basic expectations. The list of actions can be modified.*

1. Complete your daily health screen on the GCCC Mobile App and follow the instructions on your health pass.
2. Stay home if you are not feeling well (seeking medical care when appropriate). Communicate with your instructor early so s/he can work with you to stay current in class.
3. (may not be needed for your class) Wear a mask in class. Students needing accommodations should speak with the instructor privately about arrangements to complete the course work or task remotely.
4. Sanitize hands and workspaces/desks/tables before and/or at the end of class
5. Communicate needs and concerns with instructors

The course delivery mode may be changed due to safety or health concerns (ex. if an instructor becomes ill or if the course needs to change due to size). Students will be advised when any changes occur.

#### **SYLLABUS STATEMENT FOR FACE COVERINGS**

To protect the health and safety of the Buster and Garden City communities, the college has adopted a three-phase plan for the wearing of masks. Phases 2 and 3 require masks in all classroom and learning environments. If the college moves to phase 2 or 3, students will be notified on the gcccks.edu web site as well as on the Student Feed of the GCCC Mobile App.

## GARDEN CITY COMMUNITY COLLEGE

### **Argument & Critical Thinking**

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#### **TEXTBOOK INFORMATION**

#### **STUDENT LEARNER OUTCOMES**

Students will be able to

Upon completion of this course, students will be able to: By its nature, Philosophy encourages diverse approaches to teaching, and so it is to be expected that different programs and different instructors will approach a Critical Thinking course in a variety of different ways. Consequently, a broad consensus on details of content is not to be expected. However, students will become familiar with the basic concepts and methods of philosophical reasoning and their application in correct reasoning. Students will:

1. Recognize the difference between arguments and non-arguments
    - a. Students will distinguish between an argument and an explanation, report, or illustration
    - b. Students will identify the premises and the conclusion of arguments
    - c. Students will recognize components of language and language use relevant to reasoning such as meaning, definition, emotive force, denotation and connotation
  2. Identify and explain the components of informal reasoning
    - a. The student will be able to recognize and define informal fallacies
    - b. The student will be able to demonstrate an understanding of, and the ability to evaluate, inductive arguments such as analogical arguments, generalizations, arguments from authority, causal inferences etc.
    - c. Students will evaluate the cogency of arguments in specialized areas such as legal, moral, or scientific reasoning
  3. Identify and apply the basic concepts of logical discourse
    - a. Students will distinguish formal from informal arguments
    - b. Students will distinguish deductive validity and soundness and be able to evaluate arguments for each
    - c. The student will be able to recognize basic argument forms such as modus ponens, modus tollens, disjunctive syllogism, chain, etc.
  4. Recognize the basic concepts of propositional logic
    - a. The student will be able to symbolize natural language arguments in propositional logic
    - b. The student will be able to use truth tables to evaluate the validity/invalidity of arguments in propositional logic
    - c. Students will demonstrate familiarity with and the ability to use logical operators
- If your course is KBOR Articulated, you must have the following policy after your SLOs. If not, you may delete this policy from your syllabus. Delete this instruction line regardless.

KRSN Course PHIL 1030 \_\_\_\_\_

The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents

#### **COURSE TYPE**

**ACCELERATED COURSE:** An accelerated course allows students to complete an academic course in less time than a full semester. This is an intensive course, covering a full semester's work in considerably less time. Therefore, regular, consistent attendance is vital for success, and students are required to do substantially more work outside of class.

## GARDEN CITY COMMUNITY COLLEGE

### **Argument & Critical Thinking**

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Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

#### **ATTENDANCE**

##### **GUIDELINES:**

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

##### **GUIDELINES:**

Online attendance is highly encouraged to be successful in this class. Attendance online is defined as a learner who logs into the classroom and completes at least two activities in the course each week. Students are required to complete an assignment the first week of the class to maintain their enrollment in the course.

##### **COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:**

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.
6. If these criteria are met, coursework will be accepted.
7. Dual credit students will follow the same criteria.

#### **ASSESSMENT**

##### **TESTS**

##### **HOMEWORK**

##### **MAKE-UP/LATE WORK POLICIES**

##### **EXTRA CREDIT POLICY**

##### **ATTENDANCE**

##### **FINAL EXAM**

GARDEN CITY COMMUNITY COLLEGE

**Argument & Critical Thinking**

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part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

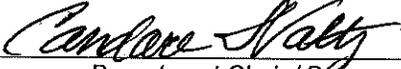
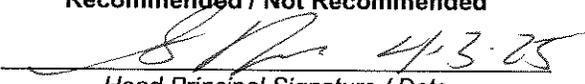
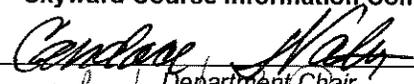
***For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.***

*Instructor reserves the right to modify the syllabus.*

**TENTATIVE CLASS SCHEDULE**

### Process for New Course Offering - All Schools

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<b>Recommended / Not Recommended</b>  _____ Department Chair / Date  _____ Date of Department Mtg.
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<b>Recommended / Not Recommended</b>  _____ Head Principal Signature / Date
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<b>Skyward Course Information Completed</b>  _____ Department Chair
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<b>Recommended / Not Recommended**</b> _____ Curriculum Council Chair Signature / Date
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<b>Recommended / Not Recommended</b> _____ Asst./Deputy Superintendent Signature / Date
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<b>Approved / Not Approved</b>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	_____ Date Zendesk Submitted  _____ Date Forms Delivered
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	_____ <b>Date Changes Complete</b> <input type="checkbox"/> Forms Returned to Office of Curriculum & Instruction

**\*\*Course Not Approved (Notes from Curriculum Council):**



## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>ARTS-121 Art History I</u>	<b>SKYWARD INFORMATION:</b> Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC ART HIST I</u> <hr/> Long description of course (30 characters) <u>GCCC Art History I</u>
Kansas Course Code (KCCMS): <u>AS150 - Art History</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.</i> <i>**If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
<b>Course Length:</b> <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters <b>Credit to be Earned:</b> <u>0.5</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES / NO Is this a GCCC course? <input checked="" type="checkbox"/> YES / NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	<b>NOTES:</b>

credit hours = 0.5 credit at USD 457)

GPA Set:  normal  indexed

**Skyward Filter:**

LA  OC  FA  MA  SS  PE

SCI  CO  GE  FL  STEM

**\*TECHNOLOGY ON BACK**

**BELOW TO BE COMPLETED BY TECHNOLOGY**

KCCMS Mapping Confirmed

Skyward Updates including any Course Code Assigned —> \_\_\_\_\_

Grad Requirements & Filtering Confirmed

GCHS Registrar/Counseling Department Notified of Completion

Forms Returned to Office of Curriculum & Instruction

***ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.***

GARDEN CITY COMMUNITY COLLEGE

**ARTS 121 Art History I:Prehistoric to Medieval**

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**COURSE INFORMATION**

**Course Number-Section:** ARTS 121

**Final Exam:**

**Start/End Date:**

*Course Modality Information –*

**Buster Classic:** You will attend class in-person on every scheduled class day.

**INSTRUCTOR INFORMATION**

**Instructor:**

**Phone:**

**Email**

**Office Location:** Click here to enter text.

**CONTACTING INSTRUCTOR**

**EMAIL RESPONSE TIME**

**SYLLABUS STATEMENT FOR HEALTH/SAFETY/SICK POLICIES**

There is not a current Covid 19 policy on the GCCC campus, however many persons choose to continue masking. Discrimination against those people will not be tolerated in this course. If you are not feeling well, please stay at home. A zoom link can be used for accessing the course during course times. If you are ill, it is responsible to wear a mask when in public, particularly if you have a respiratory illness.

**COURSE DESCRIPTION**

**DESCRIPTION:** This course surveys creative expression from earliest man through contemporary modes of expression.

**PREREQUISITES:** None

**GCCC'S ESSENTIAL SKILLS OUTCOMES**

Students will develop skills in written communication, oral communication, and critical thinking while advancing their knowledge in cultural diversity and social responsibility as part of their educational experiences at the college. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

**TEXTBOOK INFORMATION**

Kleiner, Fred S Gardeners Art Through The Ages: The Western Perspective 15th edn, Cengage, ISBN-10: 1-305-66582-1ISBN-13: 978-1-305-66582-8 this is loaded in the canvas shell

GARDEN CITY COMMUNITY COLLEGE  
**ARTS 121 Art History I: Prehistoric to Medieval**

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**STUDENT LEARNER OUTCOMES**

Students will be able to

1. Demonstrate knowledge of representative works of Western art and architecture from the prehistoric to the medieval.
2. Analyze works of art and architecture using formal and contextual analysis.
3. Effectively utilize art historical vocabulary and terminology.
4. Apply the knowledge gained in this course to evaluate and interpret works of art and architecture.

KRSN Course ART 1020

*The Learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents.*

**COURSE TYPE**

FACE TO FACE COURSE: Face-to-face courses are campus-based classes that meet in-person at an established time and place. While instructional technologies (like Canvas) may be used to support the course, instruction takes place fully in-person. Students will still be expected to use campus technologies like email and Canvas.

**TIME COMMITMENT**

It is expected that for each hour spent during class, a student will spend 1 to 3 hours outside of class for that course.

**CLASSROOM DECORUM**

This is a university level course. Behave in all ways with respect for your professor, the materials, and your colleagues. Inappropriate noises, words, actions including sleeping, texting, and other activities that are distracting to the professor or class decorum will result in expulsion from the classroom and an absence for the day. Repeat offenses will result in a request that the student drop the course.

**Netiquette is online etiquette.** It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette,

**ARTS 121 Art History I:Prehistoric to Medieval**

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see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html> (Links to an external site.)Links to an external site.) by Virginia Shea.

**CELL PHONE POLICY**

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor. Accessing this course, especially with written work, is best accomplished via desktop. Notes best taken by hand. Avoid the cell inasmuch as possible.

**ATTENDANCE**

**GUIDELINES:**

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

**GUIDELINES:**

Online attendance is highly encouraged to be successful in this class. Attendance online is defined as a learner who logs into the classroom and completes at least two activities in the course each week. Students are required to complete an assignment the first week of the class to maintain their enrollment in the course.

**COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:**

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.
6. If these criteria are met, coursework will be accepted.
7. Dual credit students will follow the same criteria.

**ASSESSMENT**

**TESTS**

There will be three exams in this course. One or more may be held in the testing center in class or online. The Slide portion of your exams may be held here in the classroom. Exams will consist of slide identification and academic (multiple choice, fill in the blank, TF, etc.) portions. There is always an essay portion in each exam. Students found to be using Chatbot in exams will receive a zero for the exam and be reported to the appropriate dean.

**HOMEWORK**

GARDEN CITY COMMUNITY COLLEGE  
**ARTS 121 Art History I: Prehistoric to Medieval**

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Homework will be given on a daily basis

**MAKE-UP/LATE WORK POLICIES**

All late submissions receive a 25% per day reduction unless otherwise noted. Arrangements **MUST** be made prior to the due date. **ALL** work for this course must be completed no later than 11:59 on the 11th of May.

**EXTRA CREDIT POLICY**

Extra credit is rare and will be announced on a case-by-case basis. On occasion a question within a quiz or exam will be extra credit and no penalty will be assessed for not answering those questions. Pay attention to directions in class and on canvas.

**ATTENDANCE**

Attendance in a lecture course is critical. After 2 unexcused absences, each additional absence will result in a letter grade reduction for the course. If you are excused due to an activity, I will not pay any attention whatsoever to emails from your coaches/sponsors. You must tell me yourself if/when you are missing this class. On occasion the course will be accessible through ZOOM.

**FINAL EXAM**

The final exam will be comprehensive and primarily slide identification. It will be held in class.

**GRADING SCALE**

After your numerical grade has been calculated, your letter grade will be determined as follows:

- 90 - 100% = A
- 80 - 89% = B
- 70 - 79% = C
- 60 - 69% = D
- below 60% = F

**COMPUTATION OF GRADES**

- Grades will be based upon total points, broken down in the following ratios (approximate)
- 50% exams
  - 25% written essays and discussions
  - 25% Quizzes in class and online

**ADA/EQUAL ACCESS**

In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to "reasonable accommodations." Students who wish to receive accommodations must work with the Accommodations Coordinator and notify the instructor during the first week of class of any accommodations needed for the course. Garden City

GARDEN CITY COMMUNITY COLLEGE

**ARTS 121 Art History I:Prehistoric to Medieval**

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Community College is complying with the Americans with Disabilities Act, and is committed to equal and reasonable access to facilities and programs for all employees, students and visitors. Those with ADA concerns, or who need special accommodations, should contact the Accommodations Coordinator, Garden City Community College, 801 Campus Drive, Garden City, KS 67846, 620-276-9638 and/or at the email address [accommodations@gcccks.edu](mailto:accommodations@gcccks.edu).

**EQUAL OPPORTUNITY**

Garden City Community College does not discriminate against applicants, employees or students on the basis of race, religion, color, national origin, sex, age, height, weight, marital status, sexual orientation, or other non-merit reasons, or handicap nor will sexual harassment be tolerated, in its employment practices and/or educational programs or activities. Those concerned about the above should contact the Human Resources office at Garden City Community College, 801 Campus Drive, Garden City, KS 67846 620-276-9574.

**COPYRIGHT DISCLAIMER**

Content provided in this course may be copyrighted and protected under U.S. Copyright laws. Access to materials provided as part of this course is for educational purposes only and limited to the duration of your enrollment in this course. You may not copy, download, upload, or otherwise redistribute and of the films, images, music, articles, or other content provided as part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

***For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.***

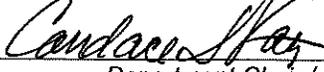
*Instructor reserves the right to modify the syllabus.*

**TENTATIVE CLASS SCHEDULE**



**Process for New Course Offering - All Schools**

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<b>Recommended / Not Recommended</b>  _____ Department Chair / Date  _____ Date of Department Mtg.
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<b>Recommended / Not Recommended</b>  _____ Head Principal Signature / Date
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<b>Skyward Course Information Completed</b>  _____ Department Chair
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<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<b>Recommended / Not Recommended</b> _____ Asst./Deputy Superintendent Signature / Date
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<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	_____ Date Zendesk Submitted  _____ Date Forms Delivered
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	_____ <b>Date Changes Complete</b> <input type="checkbox"/> <b>Forms Returned to Office of Curriculum &amp; Instruction</b>

**\*\*Course Not Approved (Notes from Curriculum Council):**



## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>ARTS 122- Art History II</u>	<b>SKYWARD INFORMATION:</b> Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Art Hist II</u> <hr/> Long description of course (30 characters) <u>GCCC Art History II</u>
Kansas Course Code (KCCMS): <u>05132- Art History</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.</i> <i>**If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
<b>Course Length:</b> <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters  <b>Credit to be Earned:</b> <u>0.5</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES / NO Is this a GCCC course? <input checked="" type="checkbox"/> YES / NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	<b>NOTES:</b>

credit hours = 0.5 credit at USD 457)

GPA Set:  normal  indexed

**Skyward Filter:**

LA  OC  FA  MA  SS  PE

SCI  CO  GE  FL  STEM

**\*TECHNOLOGY ON BACK**

**BELOW TO BE COMPLETED BY TECHNOLOGY**

KCCMS Mapping Confirmed

Skyward Updates including any Course Code Assigned → \_\_\_\_\_

Grad Requirements & Filtering Confirmed

GCHS Registrar/Counseling Department Notified of Completion

Forms Returned to Office of Curriculum & Instruction

***ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.***

GARDEN CITY COMMUNITY COLLEGE  
**ARTS 122 Art History II Renaissance to contemporary**

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**COURSE INFORMATION**

**Course Number-Section:** Arts 122

**Final Exam:**

**Start/End Date:**

**INSTRUCTOR INFORMATION**

**Instructor:**

**Phone:**

**Email:**

**Office Location:**

**CONTACTING INSTRUCTOR**

**EMAIL RESPONSE TIME**

**Syllabus Statement for Health/Safety/Sick Policies**

COVID-19 has brought many changes, and both students and teachers need to work together, understanding evolving needs created by the pandemic. There are currently no official specific requests or policies however

For this specific class, you are asked to do the following:

1. Stay home if you are not feeling well (seeking medical care when appropriate). Communicate with your instructor early so s/he can work with you to stay current in class.



2. There is currently no health screening or contact tracing for GCCC. If there are changes to this policy you will be notified and may be required to contact trace, wear face coverings etc. If you are not feeling well, please do not attend public events. If you do, please be considerate and wear a face covering.
3. Sanitize hands and workspaces/desks/tables before and/or at the end of class upon request
4. Communicate needs and concerns with instructors

The course delivery mode may be changed due to safety or health concerns (ex. if an instructor becomes ill or if the course needs to change due to size). Students will be advised when any changes occur.

### **COURSE DESCRIPTION**

**DESCRIPTION:** This survey course Explores the history of art and architecture from the Renaissance through the 20th century. All forms of art and diverse cultural approaches to creative expression are introduced.

**PREREQUISITES:** none

### **GCCC'S GENERAL EDUCATION OUTCOMES**

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as awareness of cultural diversity and social responsibility. Employability skills include communication, problem solving, and work ethic. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

### **TEXTBOOK INFORMATION**

Kleiner, Fred S Gardeners Art Through The Ages: The Western Perspective 15th edn, Cengage, ISBN-10: 1-305-66582-1 ISBN-13: 978-1-305-66582-8 this is loaded in the canvas shell



## **STUDENT LEARNER OUTCOMES**

Students will be able to

1. Demonstrate knowledge of representative works of Western art and architecture from the Renaissance to the contemporary.
2. Analyze works of art and architecture using formal and contextual analysis.
3. Effectively utilize art historical vocabulary and terminology.
4. Apply the knowledge gained in this course to evaluate and interpret works of art and architecture.

KRSN Course 1030

The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents

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## **COURSE TYPE**

FACE TO FACE COURSE: Face-to-face courses are campus-based classes that meet in-person at an established time and place. While instructional technologies (like Canvas) may be used to support the course, instruction takes place fully in-person. Students will still be expected to use campus technologies like email and Canvas.

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## **TIME COMMITMENT**

A course is measured in credit hours. Each credit hour requires about 45 hours of work.

## **CLASSROOM DECORUM**

This is a university level course. Behave in all ways with respect for your professor, the materials, and your colleagues. Inappropriate noises, words, actions including sleeping, texting, and other activities that are distracting to the professor or class decorum will result in expulsion from the classroom and an absence for the day. Repeat offenses will result in a request that the student drop the course.



Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html> (Links to an external site.)Links to an external site.) by Virginia Shea.

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### **CELL PHONE POLICY**

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

**Set your phones to silent. DO NOT look at your phones during lecture unless requested. If you are on your phone scolling all class you will e asked of leave.**

### **ATTENDANCE**

GUIDELINES:

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.



## **COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:**

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.
6. If these criteria are met, coursework will be accepted.
7. Dual credit students will follow the same criteria.

## **ASSESSMENT**

### **TESTS**

There will be three exams in this course. One or more may be held in the testing center in class or online. The Slide portion of your exams may be held here in the classroom. Exams will consist of slide identification and academic (multiple choice, fill in the blank, TF, etc.) portions.

### **HOMEWORK**

Homework will be given on a daily basis

### **MAKE-UP/LATE WORK POLICIES**

All late submissions receive a 25% per day reduction unless otherwise arranged. Arrangements **MUST** be made prior to the due date. **ALL** work for this course must be completed no later than the date announced in class.

### **EXTRA CREDIT POLICY**

Extra credit is rare and will be announced on a case-by-case basis. On occasion a question within a quiz or exam will be extra credit and no penalty will be assessed for not answering those questions. Pay attention to directions in class and on canvas.



## **ATTENDANCE**

Attendance in a lecture course is critical. After 2 unexcused absences, each additional absence will result in a letter grade drop. If you are excused due to an activity, I will not pay any attention whatsoever to emails from your coaches/sponsors. You must tell me yourself if/when you are missing this class.

## **FINAL EXAM**

The final exam will comprise of a brief presentation of your final project in class, coupled with an online exam.

## **GRADING SCALE**

After your numerical grade has been calculated, your letter grade will be determined as follows:

90 - 100% = A

80 - 89% = B

70 - 79% = C

60 - 69% = D

below 60% = F

## **COMPUTATION OF GRADES**

Grades will be based upon total points, broken down in the following ratios (approximate)

50% exams

25% written/quizzes

25% Art Projects



### **ADA/EQUAL ACCESS**

In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to “reasonable accommodations.” Students who wish to receive accommodations must work with the Accommodations Coordinator and notify the instructor during the first week of class of any accommodations needed for the course. Garden City Community College is complying with the Americans with Disabilities Act, and is committed to equal and reasonable access to facilities and programs for all employees, students and visitors. Those with ADA concerns, or who need special accommodations, should contact the Accommodations Coordinator, Garden City Community College, 801 Campus Drive, Garden City, KS 67846, 620-276-9638 and/or at the email address [accommodations@gcccks.edu](mailto:accommodations@gcccks.edu).

### **EQUAL OPPORTUNITY**

Garden City Community College does not discriminate against applicants, employees or students on the basis of race, religion, color, national origin, sex, age, height, weight, marital status, sexual orientation, or other non-merit reasons, or handicap nor will sexual harassment be tolerated, in its employment practices and/or educational programs or activities. Those concerned about the above should contact the Human Resources office at Garden City Community College, 801 Campus Drive, Garden City, KS 67846 620-276-9574.

### **Copyright DISCLAIMER**

Content provided in this course may be copyrighted and protected under U.S. Copyright laws. Access to materials provided as part of this course is for educational purposes only and limited to the duration of your enrollment in this course. You may not copy, download, upload, or otherwise redistribute and of the films, images, music, articles, or other content provided as part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

*For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.*

*Instructor reserves the right to modify the syllabus.*

### **TENTATIVE CLASS SCHEDULE**



### Process for New Course Offering - All Schools

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<p><b>Recommended / Not Recommended</b></p> <p><i>Robyn Holt</i>     <u>5/12/25</u>                  Department Chair / Date</p> <hr style="width: 80%; margin: 10px auto;"/> <p>Date of Department Mtg.</p>
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<p><b>Recommended / Not Recommended</b></p> <p><i>[Signature]</i>     <u>4-3-25</u>                  Head Principal Signature / Date</p>
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<p><b>Skyward Course Information Completed</b></p> <p><i>Robyn Holt</i>                  Department Chair</p> <p><i>[Signature]</i></p>
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<p><b>Recommended / Not Recommended**</b></p> <hr style="width: 80%; margin: 10px auto;"/> <p>Curriculum Council Chair Signature / Date</p>
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<p><b>Recommended / Not Recommended</b></p> <hr style="width: 80%; margin: 10px auto;"/> <p>Asst./Deputy Superintendent Signature / Date</p>
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<p><b>Approved / Not Approved</b></p>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<hr style="width: 80%; margin: 10px auto;"/> <p>Date Zendesk Submitted</p> <hr style="width: 80%; margin: 10px auto;"/> <p>Date Forms Delivered</p>
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<hr style="width: 80%; margin: 10px auto;"/> <p><b>Date Changes Complete</b></p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>

**\*\*Course Not Approved (Notes from Curriculum Council):**



## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>ECHD - Child Development I</u>	SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC ChildDev I</u> <hr/> Long description of course (30 characters) <u>GCCC Child Development I</u>
Kansas Course Code (KCCMS): <u>19153 - Teaching - Early Childhood Education</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for <u>additional credit to be offered</u> ? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.</i> <i>**If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Course Length: <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters Credit to be Earned: <u>0.5</u> <u>General Elective</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is this a GCCC course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	NOTES:

credit hours = 0.5 credit at USD 457)

GPA Set:  normal  indexed

**Skyward Filter:**

LA  OC  FA  MA  SS  PE

SCI  CO  GE  FL  STEM

**\*TECHNOLOGY ON BACK**

**BELOW TO BE COMPLETED BY TECHNOLOGY**

KCCMS Mapping Confirmed

Skyward Updates including any Course Code Assigned → \_\_\_\_\_

Grad Requirements & Filtering Confirmed

GCHS Registrar/Counseling Department Notified of Completion

Forms Returned to Office of Curriculum & Instruction

***ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.***

**COURSE INFORMATION**

**Course Number-Section:** ECHD 101: Child Development I

**Final Exam:** Click here to enter text.

**Start/End Date:** Click here to enter text.

**INSTRUCTOR INFORMATION**

**Instructor:** Click here to enter text.

**Phone:** Click here to enter text.

**Email:** Click here to enter text.

**Office Location:** Click here to enter text.

**CONTACTING INSTRUCTOR**

Best method of contact.

**EMAIL RESPONSE TIME**

How often students can expect you to check email and voicemail.

**SYLLABUS STATEMENT FOR HEALTH/SAFETY/SICK POLICIES**

COVID-19 has brought many changes, and both students and teachers need to work together, understanding evolving needs created by the pandemic.

For this specific class, you are asked to do the following:

1. Complete your daily health screen on the GCCC Mobile App and follow the instructions on your health pass.
2. Stay home if you are not feeling well (seeking medical care when appropriate). Communicate with your instructor early so s/he can work with you to stay current in class.
3. Sanitize hands and workspaces/desks/tables before and/or at the end of class
4. Communicate needs and concerns with instructors

The course delivery mode may be changed due to safety or health concerns (ex. if an instructor becomes ill or if the course needs to change due to size). Students will be advised when any changes occur.

**SYLLABUS STATEMENT FOR FACE COVERINGS**

To protect the health and safety of the Buster and Garden City communities, the college has adopted a three-phase plan for the wearing of masks. Phases 2 and 3 require masks in all classroom and learning environments. If the college moves to phase 2 or 3, students will be notified on the gcccks.edu web site as well as on the Student Feed of the GCCC Mobile App.

Separately, in some classrooms where there are subject-specific needs or additional health concerns, masks may be required regardless of whether the college is in phase 1, 2, or 3. If you are in a classroom with masks required, **that requirement will be clearly listed in the course syllabus.**

GARDEN CITY COMMUNITY COLLEGE

**Child Development I 3Cr.** Year & Semester: 16FA.

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Based on requirements from the Finney County Health Department, specific classrooms and all students and teachers within them may be required to wear masks for periods of time (usually two weeks or less). If this classroom moves to “masks required,” your instructor will inform you through a Canvas inbox message or an announcement in Canvas, and signage will be posted on the classroom door.

At no point should the professor or other students put themselves into an unsafe situation while attempting to enforce a face-covering policy. Campus Security: 620-272-6828.

**SYLLABUS STATEMENT FOR CONTACT TRACING**

In Kansas, a person who may have been exposed to an infectious or contagious disease by being within close proximity of an infected person is known as a contact. For COVID-19 contacts, Kansas law (L.2020 Special Session, Ch. 1, Section 16 (h)) allows this community college to share contact information when we become aware of a confirmed case involving COVID-19 if the contact consents. For the safety of our academic community, we have adopted the policy that your use of and presence at our facilities as students, faculty, and staff is your consent to our release of contact information to public health authorities. If you do not wish to provide such consent, you may opt-out by signing a written form and providing the signed form to the Records Office in the Student and Community Services Center (SCSC). The opt-out consent form can be picked up at the Student Services desk in the Student and Community Services Center (SCSC) or online at: [https://www.gcccks.edu/covid-19/opt\\_out\\_form.aspx](https://www.gcccks.edu/covid-19/opt_out_form.aspx).

**COURSE DESCRIPTION**

**DESCRIPTION:** This course provides students with the foundational concepts and terminology relevant to understanding the development of a young child cognitively, physically, socially, etc. In addition, students will learn theories related to the different areas and examine research methods as they apply to child development. This course will also introduce different philosophies and theories of child development.

**PREREQUISITES:** None

**GCCC'S GENERAL EDUCATION OUTCOMES**

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as awareness of cultural diversity and social responsibility. Employability skills include communication, problem solving, and work ethic. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

**TEXTBOOK INFORMATION**

GARDEN CITY COMMUNITY COLLEGE

**Child Development I 3Cr.** Year & Semester: 16FA.

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Name of Textbook, Author, ISBN information. If no textbook is used, you may delete this section.

**STUDENT LEARNER OUTCOMES**

Students will be able to

1. Explain foundational concepts and terminology appropriate to the development of a child
2. Differentiate developmental theories
3. Differentiate developmental research methods
4. Describe the social and emotional development of a child
5. Describe cognitive and neurological development of a child
6. Describe the physical development of a child
7. Analyze the effects of biological, environmental, and cultural influences on the development of a child.

**COURSE TYPE**

Delete this line plus all course types that don't apply to this course.

**ACCELERATED COURSE:** An accelerated course allows students to complete an academic course in less time than a full semester. This is an intensive course, covering a full semester's work in considerably less time. Therefore, regular, consistent attendance is vital for success, and students are required to do substantially more work outside of class.

**HYBRID COURSE:** A hybrid course is a blend of online or independent work and campus-based instruction. A hybrid course offers the benefit of face-to-face instruction and the flexibility and convenience of online or independent work. Each individual course provides specific classroom dates and times while online or independent instruction uses any combination of various methods: video, audio, document files, discussion boards, and written assignments.

**FACE TO FACE COURSE:** Face-to-face courses are campus-based classes that meet in-person at an established time and place. While instructional technologies (like Canvas) may be used to support the course, instruction takes place fully in-person. Students will still be expected to use campus technologies like email and Canvas.

**ONLINE COURSE:** An online course uses computer-based technologies (i.e. *Canvas*) to create an online "classroom." Students are instructed in course content through online learning: tutorials, testing exercises, group collaborations, independent assignments, and long-range projects. Each individual course provides a schedule of assignments and deadlines. Students need to have adequate computer skills as they will be communicating with the instructor and classmates online. This course is an online course, and you are responsible for ensuring that you can access all course material on a regular basis either from the GCCC campus or from home. Additionally, certain technical abilities will be required, such as installing necessary plug-ins and

uploading files. If you have a problem with a personal computer or interrupted network connection, know that you are still responsible for submitting your work on time. If there is a problem with the Canvas system, notify your instructor and Canvas support (877) 259-3991 (or email [distancelearning@gcccks.edu](mailto:distancelearning@gcccks.edu)).

**BUSTER LIVE DISTANCE:** On-campus students and distance students will attend class together. On-campus students attend in person while distance students attend remotely, entirely through scheduled, synchronous live Zoom sessions. Distance students are recommended to have their own webcam-enabled laptops for this course.

### **TIME COMMITMENT**

A course is measured in credit hours. Each credit hour requires about 45 hours of work. If this is a hybrid course, please enter your time breakdown

### **CLASSROOM DECORUM**

Click or tap here to enter text. Add your own policy. Delete what does not apply.

Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html>) (Links to an external site.)Links to an external site.) by Virginia Shea.

### **CELL PHONE POLICY**

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

### **ATTENDANCE**

Delete the policy that does not apply to your class.

#### **GUIDELINES:**

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

#### **GUIDELINES:**

GARDEN CITY COMMUNITY COLLEGE

**Child Development I 3Cr.** Year & Semester: 16FA.

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Online attendance is highly encouraged to be successful in this class. Attendance online is defined as a learner who logs into the classroom and completes at least two activities in the course each week. Students are required to complete an assignment the first week of the class to maintain their enrollment in the course.

**COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:**

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.
6. If these criteria are met, coursework will be accepted.
7. Dual credit students will follow the same criteria.

**ASSESSMENT**

**TESTS**

Explain your testing policy: announced, unannounced, when, etc.

**HOMEWORK**

Explain homework policy: standard due days/times, types, how much to expect, location, etc.

**MAKE-UP/LATE WORK POLICIES**

Explain make-up/late work: due date/time, penalties assessed, conditions that must be met for late work, etc.

**EXTRA CREDIT POLICY**

Explain extra credit policy: if you grant extra credit, how, etc.

**ATTENDANCE**

Enter how attendance affects grading in your class—or if it doesn't count toward the class grade. NOT the campus-wide attendance policy.

**FINAL EXAM**

Provide details about the final exam: cumulative, type of exam, etc.

**GRADING SCALE**

After your numerical grade has been calculated, your letter grade will be determined as follows:

- 90 - 100% = A
- 80 - 89% = B
- 70 - 79% = C
- 60 - 69% = D

below 60% = F

### **COMPUTATION OF GRADES**

Identify if you calculate grades based on points or percentages—include percentage breakdown. Attendance cannot be worth more than 15%.

Homework = %

Attendance/participation = %

Tests = %

Final Exam = %

### **ADA/EQUAL ACCESS**

In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to “reasonable accommodations.” Students who wish to receive accommodations must work with the Accommodations Coordinator and notify the instructor during the first week of class of any accommodations needed for the course. Garden City Community College is complying with the Americans with Disabilities Act, and is committed to equal and reasonable access to facilities and programs for all employees, students and visitors. Those with ADA concerns, or who need special accommodations, should contact the Accommodations Coordinator, Garden City Community College, 801 Campus Drive, Garden City, KS 67846, 620-276-9638 and/or at the email address [accommodations@gcccks.edu](mailto:accommodations@gcccks.edu).

### **EQUAL OPPORTUNITY**

Garden City Community College does not discriminate against applicants, employees or students on the basis of race, religion, color, national origin, sex, age, height, weight, marital status, sexual orientation, or other non-merit reasons, or handicap nor will sexual harassment be tolerated, in its employment practices and/or educational programs or activities. Those concerned about the above should contact the Human Resources office at Garden City Community College, 801 Campus Drive, Garden City, KS 67846 620-276-9574.

### **COPYRIGHT DISCLAIMER**

Content provided in this course may be copyrighted and protected under U.S. Copyright laws. Access to materials provided as part of this course is for educational purposes only and limited to the duration of your enrollment in this course. You may not copy, download, upload, or otherwise redistribute and of the films, images, music, articles, or other content provided as part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

***For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.***

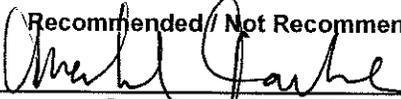
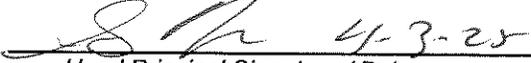
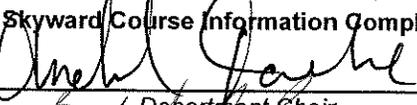
*Instructor reserves the right to modify the syllabus.*

### **TENTATIVE CLASS SCHEDULE**

Click here to enter text. Arrange by Unit or by Week.

**Process for Changing the Name of a Course Offering - All Schools**

*This form is to be completed for a course that has been approved by Curriculum Council but needs an updated name.  
Example: Physical Education I to Walking for a Lifetime*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information.	<b>Recommended / Not Recommended</b>  _____ Department Chair / Date
<b>STEP THREE:</b> Request* is sent to the Head Principal for consideration.	<b>Recommended / Not Recommended</b>  _____ Head Principal Signature / Date
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<b>Skyward Course Information Completed</b>  _____ Department Chair
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<b>Recommended / Not Recommended**</b> _____ Curriculum Council Chair Signature / Date
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<b>Recommended / Not Recommended</b> _____ Asst./Deputy Superintendent Signature / Date
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<b>Approved / Not Approved</b>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	_____ Date Zendesk Submitted _____ Date Forms Delivered
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	_____ Date Changes Complete Forms Returned to Office of Curriculum & Instruction

**\*\*Course Not Approved (Notes from Curriculum Council):**

**ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.**

## Request for Name Change to Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Current Course Name: <u>GCCC Elem Spanish</u>	CURRENT SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Elem Spanish</u>
	Long description of course (30 characters) <u>GCCC Elementary Spanish</u>
New Course Name: <u>GCCC Elementary Spanish I</u>	NEW SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Elem Span I</u>
	Long description of course (30 characters) <u>GCCC Elementary Spanish I</u>
Why is this name change required? 964 <u>GCCC offers Elementary Spanish I and Elementary Spanish II. Skyward has</u> <u>GCCC Elem Spanish and CCC Elem Span.</u>	
Current KCCMS Code: _____	New KCCMS Code (if applicable): <u>06101</u>
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? _____ YES <u>X</u> NO If yes, please attach information regarding curriculum to be purchased that includes cost. *If approved by building principal, Council will assume that cost of new curriculum is not a concern.
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Current Skyward Course Number: <u>9641</u> Does a new Skyward Course Number need to be assigned? YES/NO (NO)	—ONLY COMPLETE THE FOLLOWING IF THEY NEED TO BE CHANGED— Course Length: <input type="checkbox"/> 1 quarter <input type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters
NOTES:	

	<p>Credit to be Earned: <u>0.5</u></p> <p>Is this a dual credit course? YES/NO</p> <p>Is this a GCCC course? YES/NO</p> <p>Number of USD 457 Credits: <u>0.5</u>  <small>(3 GCCC credit hours = 0.5 credit at USD 457)</small></p> <p>GPA Set: <input type="checkbox"/> normal <input checked="" type="checkbox"/> indexed</p> <p>Skyward Filter:</p> <p><input type="checkbox"/> LA <input type="checkbox"/> OC <input type="checkbox"/> FA <input type="checkbox"/> MA <input type="checkbox"/> SS <input type="checkbox"/> PE</p> <p><input type="checkbox"/> SCI <input type="checkbox"/> CO <input checked="" type="checkbox"/> GE <input type="checkbox"/> FL <input type="checkbox"/> STEM</p>
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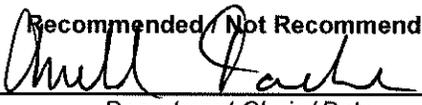
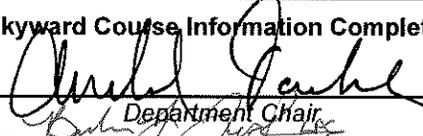
**BELOW TO BE COMPLETED BY TECHNOLOGY**

<p><input type="checkbox"/> KCCMS Mapping Confirmed</p> <p><input type="checkbox"/> Skyward Updates including any Course Code Assigned —&gt; _____</p> <p><input type="checkbox"/> Grad Requirements &amp; Filtering Confirmed</p> <p><input type="checkbox"/> GCHS Registrar/Counseling Department Notified of Completion</p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>
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**ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.**

## Process for Changing the Name of a Course Offering - All Schools

*This form is to be completed for a course that has been approved by Curriculum Council but needs an updated name.  
Example: Physical Education I to Walking for a Lifetime*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information.	Recommended / Not Recommended  _____ Department Chair / Date
<b>STEP THREE:</b> Request* is sent to the Head Principal for consideration.	Recommended / Not Recommended  _____ Head Principal Signature / Date
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	Skyward Course Information Completed  _____ Department Chair
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	Recommended / Not Recommended** _____ Curriculum Council Chair Signature / Date
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	Recommended / Not Recommended _____ Asst./Deputy Superintendent Signature / Date
<b>STEP SEVEN:</b> Request is presented to BOE for approval	Approved / Not Approved _____
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	_____ Date Zendesk Submitted _____ Date Forms Delivered
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	_____ Date Changes Complete Forms Returned to Office of Curriculum & Instruction

**\*\*Course Not Approved (Notes from Curriculum Council):**

**ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.**

## Request for Name Change to Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GC45</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Current Course Name: <u>Elementary Spanish II</u>	CURRENT SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>6000 Elem Span</u> Long description of course (30 characters) <u>6000 Elementary Spanish</u>
New Course Name: <u>Elementary Spanish II</u>	NEW SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>6000 Elem Span II</u> Long description of course (30 characters) <u>6000 Elementary Spanish II</u>
Why is this name change required? <u>6000 offers Elementary Spanish I + Elementary Spanish II. Steward has 6000 Elem Spanish 9641? 6000 Elem Span 9655</u>	
Current KCCMS Code: _____	New KCCMS Code (if applicable): <u>06102</u>
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? _____ YES <u>X</u> NO If yes, please attach information regarding curriculum to be purchased that includes cost. *If approved by building principal, Council will assume that cost of new curriculum is not a concern.
List any pre-requisite courses: <u>9641- Elementary Spanish I</u>	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Current Skyward Course Number: <u>9655</u> Does a new Skyward Course Number need to be assigned? YES/NO YES/ <u>NO</u> NOTES:	—ONLY COMPLETE THE FOLLOWING IF THEY NEED TO BE CHANGED— Course Length: <input type="checkbox"/> 1 quarter <input type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters

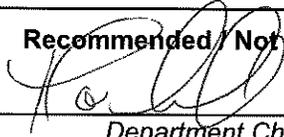
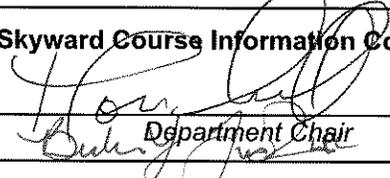
	<p>Credit to be Earned: <u>0.5</u></p> <p>Is this a dual credit course? <u>YES</u> / NO</p> <p>Is this a GCCC course? <u>YES</u> / NO</p> <p>Number of USD 457 Credits: <u>0.5</u>  <small>(3 GCCC credit hours = 0.5 credit at USD 457)</small></p> <p>GPA Set: <input type="checkbox"/> normal <input checked="" type="checkbox"/> indexed</p> <p>Skyward Filter:</p> <p><input type="checkbox"/> LA <input type="checkbox"/> OC <input type="checkbox"/> FA <input type="checkbox"/> MA <input type="checkbox"/> SS <input type="checkbox"/> PE</p> <p><input type="checkbox"/> SCI <input type="checkbox"/> CO <input checked="" type="checkbox"/> GE <input type="checkbox"/> FL <input type="checkbox"/> STEM</p>
<p><b>BELOW TO BE COMPLETED BY TECHNOLOGY</b></p>	
<p><input type="checkbox"/> KCCMS Mapping Confirmed</p> <p><input type="checkbox"/> Skyward Updates including any Course Code Assigned → _____</p> <p><input type="checkbox"/> Grad Requirements &amp; Filtering Confirmed</p> <p><input type="checkbox"/> GCHS Registrar/Counseling Department Notified of Completion</p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>	

**ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.**

## Process for Changing the Name of a Course Offering - All Schools

This form is to be completed for a course that has been approved by Curriculum Council but needs an updated name.

Example: Physical Education I to Walking for a Lifetime

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information.	<b>Recommended / Not Recommended</b>  <hr/> Department Chair / Date
<b>STEP THREE:</b> Request* is sent to the Head Principal for consideration.	<b>Recommended / Not Recommended</b>  4-3-25 <hr/> Head Principal Signature / Date
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<b>Skyward Course Information Completed</b>  <hr/> Department Chair
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<b>Recommended / Not Recommended**</b> <hr/> Curriculum Council Chair Signature / Date
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<b>Recommended / Not Recommended</b> <hr/> Asst./Deputy Superintendent Signature / Date
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<b>Approved / Not Approved</b>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<hr/> Date Zendesk Submitted <hr/> Date Forms Delivered
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<hr/> <b>Date Changes Complete</b> <input type="checkbox"/> Forms Returned to Office of Curriculum & Instruction

**\*\*Course Not Approved (Notes from Curriculum Council):**

**ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.**

## Request for Name Change to Course Offering - All Schools

### BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR

Professional Submitting Request: <u>Ryan Meng</u> Department of Submission: <u>Industrial Arts</u> Date Completed by Professional: <u>2/24/25</u>	Building Submitting Request: <u>GLHS</u> Date Submitted to Department Chair: <u>2/24/25</u>
Current Course Name: <u>9667</u> <u>GCCC Introduction to AWS</u> <u>Welding</u>	CURRENT SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCCIntrAWSWeld</u> <hr/> Long description of course (30 characters) <u>GCCCIntro to AWS Welding</u>
New Course Name: <u>Shielded Metal Arc Welding</u> <p style="text-align: right;"><u>WELD-III</u></p>	NEW SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCCShMetArcWeld</u> <hr/> Long description of course (30 characters) <u>GCCCShieldedMetalArcWeld</u>
Why is this name change required? <u>To meet GCCC CTE requirements and increase ease of transferability</u>	
Current KCCMS Code: _____	New KCCMS Code (if applicable): <u>1320B - Particular Topics in Welding</u>
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? _____ YES <u>X</u> NO If yes, please attach information regarding curriculum to be purchased that includes cost. *If approved by building principal, Council will assume that cost of new curriculum is not a concern.
List any pre-requisite courses: <u>AWS Weld II (7714)</u>	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course <input type="checkbox"/> Either (depends on grad reqs)

### BELOW TO BE COMPLETED BY COUNSELOR

Current Skyward Course Number: <u>9667</u> Does a new Skyward Course Number need to be assigned? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> NOTES:	—ONLY COMPLETE THE FOLLOWING IF THEY NEED TO BE CHANGED— Course Length: <input type="checkbox"/> 1 quarter <input type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters
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Credit to be Earned: General Elective

Is this a dual credit course? YES / NO

Is this a GCCC course? YES/NO

Number of USD 457 Credits: 0.5  
(3 GCCC credit hours = 0.5 credit at USD 457)

GPA Set:  normal  indexed

Skyward Filter:

LA  OC  FA  MA  SS  PE

SCI  CO  GE  FL  STEM

**BELOW TO BE COMPLETED BY TECHNOLOGY**

- KCCMS Mapping Confirmed
- Skyward Updates including any Course Code Assigned → \_\_\_\_\_
- Grad Requirements & Filtering Confirmed
- GCHS Registrar/Counseling Department Notified of Completion
- Forms Returned to Office of Curriculum & Instruction

**ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.**

## GARDEN CITY COMMUNITY COLLEGE

### **Shielded Metal Arc Welding 3hrs.**

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#### **COURSE INFORMATION**

**Course Number-Section:** Weld-111

**Final Exam:** [Click here to enter text.](#)

**Start/End Date:**

*Course Modality Information*

**Buster Classic:** You will attend class in-person on every scheduled class day.

#### **INSTRUCTOR INFORMATION**

**Instructor:**

**Phone:**

**Email:**

**Office Location:** [Click here to enter text.](#)

#### **CONTACTING INSTRUCTOR**

#### **EMAIL RESPONSE TIME**

#### **SYLLABUS STATEMENT FOR HEALTH/SAFETY/SICK POLICIES**

COVID-19 has brought many changes, and both students and teachers need to work together, understanding evolving needs created by the pandemic.

For this specific class, you are asked to do the following:

1. Communicate needs and concerns with instructors
2. Call in if you are sick and cannot attend class (620)276-9680
3. Sanitize hands and workspaces/desks/tables before and/or at the end of class

The course delivery mode may be changed due to safety or health concerns (ex. if an instructor becomes ill or if the course needs to change due to size). Students will be advised when any changes occur.

#### **SYLLABUS STATEMENT FOR FACE COVERINGS**

To protect the health and safety of the Buster and Garden City communities, the college has adopted a three-phase plan for the wearing of masks. Phases 2 and 3 require masks in all classroom and learning environments. If the college moves to phase 2 or 3, students will be notified on the gcccks.edu web site as well as on the Student Feed of the GCCC Mobile App. Separately, in some classrooms where there are subject-specific needs or additional health concerns, masks may be required regardless of whether the college is in phase 1, 2, or 3. If you are in a classroom with masks required, **that requirement will be clearly listed in the course syllabus.**

Based on requirements from the Finney County Health Department, specific classrooms and all students and teachers within them may be required to wear masks for periods of time (usually two weeks or less). If this classroom moves to "masks required," your instructor will inform you

## GARDEN CITY COMMUNITY COLLEGE

### **Shielded Metal Arc Welding 3hrs.**

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through a Canvas inbox message or an announcement in Canvas, and signage will be posted on the classroom door.

At no point should the professor or other students put themselves into an unsafe situation while attempting to enforce a face-covering policy. Campus Security: 620-272-6828.

#### **SYLLABUS STATEMENT FOR CONTACT TRACING**

In Kansas, a person who may have been exposed to an infectious or contagious disease by being within close proximity of an infected person is known as a contact. For COVID-19 contacts, Kansas law (L.2020 Special Session, Ch. 1, Section 16 (h)) allows this community college to share contact information when we become aware of a confirmed case involving COVID-19 if the contact consents. For the safety of our academic community, we have adopted the policy that your use of and presence at our facilities as students, faculty, and staff is your consent to our release of contact information to public health authorities. If you do not wish to provide such consent, you may opt-out by signing a written form and providing the signed form to the Records Office in the Student and Community Services Center (SCSC). The opt-out consent form can be picked up at the Student Services desk in the Student and Community Services Center (SCSC) or online at: [https://www.gcccks.edu/covid-19/opt\\_out\\_form.aspx](https://www.gcccks.edu/covid-19/opt_out_form.aspx).

#### **COURSE DESCRIPTION**

**DESCRIPTION:** Through classroom and/or lab/shop learning and assessment activities, students in this course will: describe the Shielded Metal Arc Welding process (SMAW); demonstrate the safe and correct set up of the SMAW workstation; associate SMAW electrode classifications with base metals and joint criteria; demonstrate proper electrode selection and use based on metal types and thicknesses; build pads of weld beads with selected electrodes in the flat position; build pads of weld beads with selected electrodes in the horizontal position; perform basic SMAW welds on selected weld joints; and perform visual inspection of welds.

**PREREQUISITES:** N/A

#### **GCCC'S GENERAL EDUCATION OUTCOMES**

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as awareness of cultural diversity and social responsibility. Employability skills include communication, problem solving, and work ethic. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

#### **TEXTBOOK INFORMATION**

Practical Problems in Mathematics for Welders by Robert Chasan

#### **STUDENT LEARNER OUTCOMES**

- Explain the Shielded Metal Arc Welding process (SMAW).
- Demonstrate the safe and correct set up of the SMAW workstation.

GARDEN CITY COMMUNITY COLLEGE

**Shielded Metal Arc Welding 3hrs.**

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- Relate SMAW electrode classifications with base metals and joint criteria.
- Demonstrate proper electrode selection and use based on metal types and thicknesses.
- Build pads of weld beads with selected electrodes in the flat position.
- Build pads of weld beads with selected electrodes in the horizontal position.
- Perform basic SMAW welds on selected weld joints.
  - Build a Multi-pass T-Joint in the 1F Position.
  - Build a Multi-pass T-Joint in the 2F Position.
  - Build a Multi-pass T-Joint in the 3F Position using stringer beads.
  - Build a Multi-pass T-Joint in the 3F Position using weave beads.
  - Build a Multi-pass T-Joint in the 4F Position.
- Perform visual inspection of welds.
- Perform SMAW Certification tests to AWS Standards, D1.1 or ASME Section IX

**TYPE**

ACCELERATED COURSE: An accelerated course allows students to complete an academic course in less time than a full semester. This is an intensive course, covering a full semester's work in considerably less time. Therefore, regular, consistent attendance is vital for success, and students are required to do substantially more work outside of class.

**TIME COMMITMENT**

A course is measured in credit hours. Each credit hour requires about 45 hours of work.

**CLASSROOM DECORUM**

Students and faculty each have responsibility for maintaining an appropriate learning environment. Those who fail to adhere to such behavioral standards may be subject to discipline. Professional courtesy and sensitivity are especially important with respect to individuals and topics dealing with differences of race, culture, religion, politics, sexual orientation, gender, gender variance, and nationalities. Class rosters are provided to the instructor with the student's legal name. Additionally, students should be mindful of the following:

Students should be seated and have their textbooks, pens and notebooks out and ready for use promptly at the start of each class unless otherwise instructed.

Students will clean off their desks at the end of class so there is nothing on the tabletops.

Students will NOT use their cell phones during class. If an emergency situation produces the need to have the phone available, notify the instructor PRIOR to class.

Headsets/earphones will not to be used in class.

## GARDEN CITY COMMUNITY COLLEGE

### **Shielded Metal Arc Welding 3hrs.**

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Best way to contact us outside of class is email [kurt.wenzel@gcccks.edu](mailto:kurt.wenzel@gcccks.edu), [devin.Wackerla@gcccks.edu](mailto:devin.Wackerla@gcccks.edu), [norman.wyatt@gcccks.edu](mailto:norman.wyatt@gcccks.edu)

The instructor reserves the right to dismiss students from class for behavior that violates classroom decorum. This includes nodding off, using foul language, making offensive remarks, etc.

Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html> (Links to an external site.)) by Virginia Shea.

### **CELL PHONE POLICY**

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

### **ATTENDANCE**

#### GUIDELINES:

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

#### GUIDELINES:

Online attendance is highly encouraged to be successful in this class. Attendance online is defined as a learner who logs into the classroom and completes at least two activities in the course each week. Students are required to complete an assignment the first week of the class to maintain their enrollment in the course.

#### COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.

5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.
6. If these criteria are met, coursework will be accepted.
7. Dual credit students will follow the same criteria.

## ATTENDANCE

### Garden City Community College Welding Technology Program

#### Attendance Policy

- *Students Shall attend all classes.*
- *There will be a two-week probationary period beginning the first two weeks of the Welding Technologies Program during which you will not have an unexcused absence or more than two tardy. Two tardy are equal to one unexcused absence. In the circumstance where an absence is unavoidable, if excused, must be made up by the end of the probationary period. By the end of the Probationary Period, you must have 80 Contact hours. If you fail to meet this standard, you will be Dropped from the entire Welding Technologies Program.*
- *If an excused absence is had on the last day of the probationary period, it must be made up by the end of the following week during the given makeup schedule.*
- *Unexcused Absences will not be made up.*
- *Excused absences occurring after the two-week probationary period must be made up within ten days. If the excused absences have not been made up by the end of the ten-day period, they will become unexcused.*
- *If a student incurs more than three unexcused absences in any two-week period, they shall be notified and placed on probation. If a third unexcused absence occurs in the two weeks, the student may be dropped from the class, classes, or the entire Welding Technologies Program at the discretion of the Welding Faculty.*
- *If a student falls below a 90% attendance rate with unexcused absences after the probationary period, the student will then be notified and placed on probation. If another unexcused absence occurs, the student may be dropped from the class, classes, or the entire Welding Technologies Program at the discretion of the Welding Faculty.*
- *Three no call no shows during the semester will result in termination from the Welding Technologies Program.*

GARDEN CITY COMMUNITY COLLEGE  
**Shielded Metal Arc Welding 3hrs.**

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## *Excused Absences*

*Excused Absences are defined as follows:*

- 1. Student Illness or Doctor appointment with a physician's documentation*
  - 2. Death in the immediate family (requiring documentation of a funeral pamphlet)*
  - 3. Required court appearance with supporting documentation*
  - 4. Athletic or college sponsored event with documentation from a coach or college sponsor.*
- Any other absence will be counted as an unexcused absence unless approved by a Welding Technologies Faculty member.*

*In the event that an extended leave of absence is required, the Welding Technologies Faculty will decide the best route for each individual situation.*

### **ASSESSMENT**

#### **TESTS**

Test will consist of lecture material and homework material and hands on demonstration of weld testing.

#### **HOMEWORK**

Homework is due at the beginning of class on the day it is due.

#### **MAKE-UP/LATE WORK POLICIES**

Late work will only be accepted accompanied by a Physicians Excuse, court ordered appointment, funeral pamphlet, or prior arrangements with an instructor.

#### **EXTRA CREDIT POLICY**

N/A

#### **ATTENDANCE**

Attendance at all class sessions is mandatory for success in this course. An absence is an absence no matter what the reason. Homework must be turned in prior to any scheduled absence. Late assignments are not accepted for any reason unless prior arrangements have been made with the instructor. If student is late or absent, any homework due at the start of class or quiz will be an automatic 0%. Late attendance will be counted as an absence. Each student will

## GARDEN CITY COMMUNITY COLLEGE

### **Shielded Metal Arc Welding 3hrs.**

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be given a time card and expected to clock in and out using the time clock. Time cards will be graded weekly.

#### **FINAL EXAM**

Tardiness will not be tolerated. Any student who is late or absent without being excused by an instructor WILL NOT take the Final Exam.

#### **GRADING SCALE**

After your numerical grade has been calculated, your letter grade will be determined as follows:

- 90 - 100% = A
- 80 - 89% = B
- 70 - 79% = C
- 60 - 69% = D
- below 60% = F

#### **COMPUTATION OF GRADES**

Grades are computed on a total point basis. Points will be accumulated using homework, tests, course final, and attendance.

#### **ADA/EQUAL ACCESS**

In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to "reasonable accommodations." Students who wish to receive accommodations must work with the Accommodations Coordinator and notify the instructor during the first week of class of any accommodations needed for the course. Garden City Community College is complying with the Americans with Disabilities Act, and is committed to equal and reasonable access to facilities and programs for all employees, students and visitors. Those with ADA concerns, or who need special accommodations, should contact the Accommodations Coordinator, Garden City Community College, 801 Campus Drive, Garden City, KS 67846, 620-276-9638 and/or at the email address [accommodations@gcccks.edu](mailto:accommodations@gcccks.edu).

#### **EQUAL OPPORTUNITY**

Garden City Community College does not discriminate against applicants, employees or students on the basis of race, religion, color, national origin, sex, age, height, weight, marital status, sexual orientation, or other non-merit reasons, or handicap nor will sexual harassment be tolerated, in its employment practices and/or educational programs or activities. Those concerned about the above should contact the Human Resources office at Garden City Community College, 801 Campus Drive, Garden City, KS 67846 620-276-9574.

#### **COPYRIGHT DISCLAIMER**

Content provided in this course may be copyrighted and protected under U.S. Copyright laws. Access to materials provided as part of this course is for educational purposes only and limited to the duration of your enrollment in this course. You may not copy, download, upload,

GARDEN CITY COMMUNITY COLLEGE

**Shielded Metal Arc Welding 3hrs.**

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or otherwise redistribute and of the films, images, music, articles, or other content provided as part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

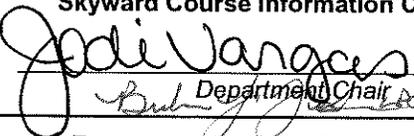
***For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.***

*Instructor reserves the right to modify the syllabus.*

**TENTATIVE CLASS SCHEDULE**

**Process for New Course Offering - All Schools**

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<b>Recommended / Not Recommended</b>  Department Chair / Date 4/2/2025 <hr/> Date of Department Mtg.
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<b>Recommended / Not Recommended</b>  Head Principal Signature / Date 4-3-25
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<b>Skyward Course Information Completed</b>  Department Chair 4/2/2025
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<b>Recommended / Not Recommended**</b> <hr/> Curriculum Council Chair Signature / Date
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<b>Recommended / Not Recommended</b> <hr/> Asst./Deputy Superintendent Signature / Date
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<b>Approved / Not Approved</b>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<hr/> Date Zendesk Submitted <hr/> Date Forms Delivered
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<hr/> <b>Date Changes Complete</b> <input type="checkbox"/> Forms Returned to Office of Curriculum & Instruction

**\*\*Course Not Approved (Notes from Curriculum Council):**



## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>SOCI 220 - Diversity in Society</u>	<b>SKYWARD INFORMATION:</b> Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Div in Soc</u> <hr/> Long description of course (30 characters) <u>GCCC Diversity in Society</u>
Kansas Course Code (KCCMS): <u>04259 - Particular Topics in Sociology</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.</i> <i>**If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Course Length: <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters Credit to be Earned: <u>0.5</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is this a GCCC course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	<b>NOTES:</b>

credit hours = 0.5 credit at USD 457)

GPA Set:  normal  indexed

**Skyward Filter:**

LA  OC  FA  MA  SS  PE

SCI  CO  GE  FL  STEM

**\*TECHNOLOGY ON BACK**

**BELOW TO BE COMPLETED BY TECHNOLOGY**

- KCCMS Mapping Confirmed
- Skyward Updates including any Course Code Assigned → \_\_\_\_\_
- Grad Requirements & Filtering Confirmed
- GCHS Registrar/Counseling Department Notified of Completion
- Forms Returned to Office of Curriculum & Instruction

***ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.***

### **COURSE INFORMATION**

**Course Number-Section:** SOCI 220 Diversity in Society

**Final Exam:** Click here to enter text.

**Start/End Date:** Click here to enter text.

### **INSTRUCTOR INFORMATION**

**Instructor:** Click here to enter text.

**Phone:** Click here to enter text.

**Email:** Click here to enter text.

**Office Location:** Click here to enter text.

### **CONTACTING INSTRUCTOR**

Best method of contact.

### **EMAIL RESPONSE TIME**

How often students can expect you to check email and voicemail.

### **COURSE DESCRIPTION**

**DESCRIPTION:** This course focuses on the key dimensions of diversity (including but not restricted to race, ethnicity, nationality, class, gender, religion, sexual orientation, disability, and age) within society. Through an interdisciplinary social science lens, students will explore the patterns and dynamics of diversity, privilege, and oppression in domestic and global contexts.

**PREREQUISITES:** Take from catalog.

### **GCCC'S GENERAL EDUCATION OUTCOMES**

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as awareness of cultural diversity and social responsibility. Employability skills include communication, problem solving, and work ethic. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

### **TEXTBOOK INFORMATION**

Healey, J. F., & Stepnick, A. (2023). *Race, ethnicity, gender, and class: The Sociology of Group Conflict and Change* (9th ed.). SAGE.

### **STUDENT LEARNER OUTCOMES**

KRSN Course: SOC 2030

The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents.

1. Describe how social, political, economic, and historical issues impact ethnic, racial, and cultural relations in society, including social movements.
2. Define how race and ethnicity are socially constructed.
3. Demonstrate intercultural competence by interacting productively in interpersonal and institutional relations.
4. Analyze theories regarding diversity and inequality in major institutions.
5. Evaluate examples of civic engagement that advance social justice.
6. Describe how prejudice, discrimination, and exclusion impact individuals and society as a whole.

### **COURSE TYPE**

Delete this line plus all course types that don't apply to this course.

**ACCELERATED COURSE:** An accelerated course allows students to complete an academic course in less time than a full semester. This is an intensive course, covering a full semester's work in considerably less time. Therefore, regular, consistent attendance is vital for success, and students are required to do substantially more work outside of class.

**HYBRID COURSE:** A hybrid course is a blend of online or independent work and campus-based instruction. A hybrid course offers the benefit of face-to-face instruction and the flexibility and convenience of online or independent work. Each individual course provides specific classroom dates and times while online or independent instruction uses any combination of various methods: video, audio, document files, discussion boards, and written assignments.

**FACE TO FACE COURSE:** Face-to-face courses are campus-based classes that meet in-person at an established time and place. While instructional technologies (like Canvas) may be used to support the course, instruction takes place fully in-person. Students will still be expected to use campus technologies like email and Canvas.

**ONLINE COURSE:** An online course uses computer-based technologies (i.e. Canvas) to create an online "classroom." Students are instructed in course content through online learning: tutorials, testing exercises, group collaborations, independent assignments, and long-range projects. Each individual course provides a schedule of assignments and deadlines. Students need to have adequate computer skills as they will be communicating with the instructor and classmates online. This course is an online course, and you are responsible for ensuring that you can access all course material on a regular basis either from the GCCC campus or from home. Additionally, certain technical abilities will be required, such as installing necessary plug-ins and uploading files. If you have a problem with a personal computer or interrupted network connection, know that you are still responsible for submitting your work on time. If there is a

problem with the Canvas system, notify your instructor and Canvas support (877) 259-3991 (or email [online@gcccks.edu](mailto:online@gcccks.edu)).

**BUSTER LIVE DISTANCE:** On-campus students and distance students will attend class together. On-campus students attend class in person while distance students attend remotely, entirely through scheduled, synchronous live Zoom sessions. Distance students are recommended to have their own webcam-enabled laptops for this course.

### **TIME COMMITMENT**

A course is measured in credit hours. Each credit hour requires about 45 hours of work. If this is a hybrid course, please enter your time breakdown

### **CLASSROOM DECORUM**

Click or tap here to enter text. Add your own policy. Delete what does not apply.

Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html>) (Links to an external site.)Links to an external site.) by Virginia Shea.

### **CELL PHONE POLICY**

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

### **ATTENDANCE**

Delete the policy that does not apply to your class.

**GUIDELINES:**

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

**GUIDELINES:**

Online attendance is highly encouraged to be successful in this class. Attendance online is defined as a learner who logs into the classroom and completes at least two activities in the course each week. Students are required to complete an assignment the first week of the class to maintain their enrollment in the course.

**COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:**

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.
6. If these criteria are met, coursework will be accepted.
7. Dual credit students will follow the same criteria.

**ASSESSMENT**

**TESTS**

Explain your testing policy: announced, unannounced, when, etc.

**HOMEWORK**

Explain homework policy: standard due days/times, types, how much to expect, location, etc.

**MAKE-UP/LATE WORK POLICIES**

Explain make-up/late work: due date/time, penalties assessed, conditions that must be met for late work, etc.

**EXTRA CREDIT POLICY**

Explain extra credit policy: if you grant extra credit, how, etc.

**ATTENDANCE**

Enter how attendance affects grading in your class—or if it doesn't count toward the class grade. NOT the campus-wide attendance policy.

**FINAL EXAM**

Provide details about the final exam: cumulative, type of exam, etc.

**GRADING SCALE**

After your numerical grade has been calculated, your letter grade will be determined as follows:

- 90 - 100% = A
- 80 - 89% = B

70 - 79% = C  
60 - 69% = D  
below 60% = F

### **COMPUTATION OF GRADES**

Identify if you calculate grades based on points or percentages—include percentage breakdown. Attendance/participation cannot be worth more than 15%.

Homework = %

Attendance/participation = %

Tests = %

Final Exam = %

### **ADA/EQUAL ACCESS**

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***For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.***

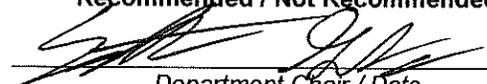
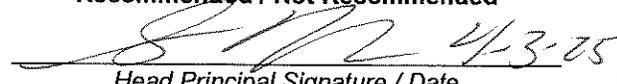
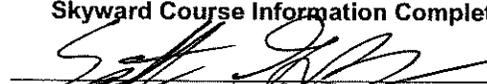
*Instructor reserves the right to modify the syllabus.*

**TENTATIVE CLASS SCHEDULE**

Click here to enter text. Arrange by Unit or by Week.

### Process for New Course Offering - All Schools

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<p><b>Recommended / Not Recommended</b></p> <p> _____ Department Chair / Date</p> <p>_____ Date of Department Mtg.</p>
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<p><b>Recommended / Not Recommended</b></p> <p> _____ Head Principal Signature / Date</p>
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<p><b>Skyward Course Information Completed</b></p> <p> _____ Department Chair</p>
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<p><b>Recommended / Not Recommended**</b></p> <p>_____ Curriculum Council Chair Signature / Date</p>
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<p><b>Recommended / Not Recommended</b></p> <p>_____ Asst./Deputy Superintendent Signature / Date</p>
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<p><b>Approved / Not Approved</b></p>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<p>_____ Date Zendesk Submitted</p> <p>_____ Date Forms Delivered</p>
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<p>_____ <b>Date Changes Complete</b></p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>

**\*\*Course Not Approved (Notes from Curriculum Council):**



## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>BIOL-104 - Environmental Science + Lab</u>	SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>GCC Enviro Sci</u> <hr/> Long description of course (30 characters) <u>GCC Environmental Science</u>
Kansas Course Code (KCCMS): <u>D3003 - Environmental Science</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for <u>additional credit to be offered</u> ? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.</i> <i>**If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses: <u>None</u>	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Course Length: <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters Credit to be Earned: <u>0.5 Science Elective</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES / NO Is this a GCCC course? <input checked="" type="checkbox"/> YES / NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	NOTES:

<p>credit hours = 0.5 credit at USD 457)</p> <p>GPA Set: <input type="checkbox"/> normal <input checked="" type="checkbox"/> indexed</p> <p><b>Skyward Filter:</b></p> <p><input type="checkbox"/> LA <input type="checkbox"/> OC <input type="checkbox"/> FA <input type="checkbox"/> MA <input type="checkbox"/> SS <input type="checkbox"/> PE</p> <p><input checked="" type="checkbox"/> SCI <input type="checkbox"/> CO <input checked="" type="checkbox"/> GE <input type="checkbox"/> FL <input checked="" type="checkbox"/> STEM</p>	<p style="text-align: right;"><b>*TECHNOLOGY ON BACK</b></p>
<p><b>BELOW TO BE COMPLETED BY TECHNOLOGY</b></p>	
<p><input type="checkbox"/> KCCMS Mapping Confirmed</p> <p><input type="checkbox"/> Skyward Updates including any Course Code Assigned —&gt; _____</p> <p><input type="checkbox"/> Grad Requirements &amp; Filtering Confirmed</p> <p><input type="checkbox"/> GCHS Registrar/Counseling Department Notified of Completion</p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>	

**ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.**

Edit

Spring 25 Environmental Science

4 Credit Hours

Course Information

Course Number-Section:

Final Exam:

Start/End Date:

Instructor Information and Communication Expectations

Instructor:

Phone:

E-mail:

Best Method of Contact:

Course Description

Description: This is an introductory course dealing with the biosphere. Course concepts include physical and biological processes that shape the earth, interconnections of organisms and their environment, human interactions with natural resources, the economic and ethical decisions concerning the environment, and the components of a sustainable future. The course is for non-majors seeking a lab science. Three hours lecture/one and a half hours laboratory per week.

Prerequisites: None

## Textbook Information

Textbook: ISBN - 9780357142202 - Living in the Environment

The College has a contract with a textbook company, Cengage. Student fees have already purchased your access to the text.

To access your Cengage textbook for the first time, go to the Canvas Class Modules. Then, select the textbook or reading link.

A Cengage sign-in page box will appear. Select "Create New Account" at the bottom of the box and then follow the prompts to set up your new Cengage account. When creating your Cengage account, sign-up with your GCCC student e-mail: user.name@student.gcccks.edu. Your Buster log-in and password will not work in Cengage until you create an account.

After linking to Cengage Unlimited through Canvas for the first time, students also have access to most course readings on the Cengage app.

Through the *Cengage Unlimited* account, students may have access to Cengage's rental program which allows for renting a physical copy of the text at a reduced rate.

Contact Online Services at [online@gcccks.edu](mailto:online@gcccks.edu) (<mailto:online@gcccks.edu>) if you have issues accessing your Cengage textbook or coursework.

## Student Learning Outcomes

Students will be able to . . .

1. Utilize scientific inquiry to make data-informed decisions
2. Explain physical and biological processes that shape the earth
3. Evaluate interconnections between organisms and the environment
4. Examine human interactions and impacts on the environment and natural resources



5. Discuss policies, ethics, and economics in environmental decision making
6. Propose components of a sustainable future
7. Utilize lab and/or field safety practices and proper instrumentation
8. Demonstrate data collection, interpretation, and reporting skills

KRSN Course BIO 1040

The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents

## Course Types

**ACCELERATED COURSE:** An accelerated course allows students to complete an academic course in less time than a full semester. This is an intensive course, covering a full semester's work in considerably less time. Therefore, regular, consistent attendance is vital for success, and students are required to do substantially more work outside of class.

## Time Commitment

A course is measured in credit hours. Each credit hour requires about 45 hours of work.

## Classroom Decorum

•  
Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* by Victoria Shea. [↗ \(http://www.albion.com/netiquette/corerules.html\)](http://www.albion.com/netiquette/corerules.html)

The full Academic Ethics Policy can be found in the Policies at the GCCC website. ([https://www.gcccks.edu/about\\_gccc/policies.aspx](https://www.gcccks.edu/about_gccc/policies.aspx)) This policy explains the consequences of academic dishonesty and provides details of the process.

The following section from the policy lists what is considered to be academic dishonesty or a violation of academic ethics:

GCCC assumes that all students are enrolled to learn and expects each individual to function as an ethical student. Integrity in the classroom is expected.

Therefore, any cheating is at variance with the purposes of both the student and the institution. Any student dishonesty detected in a course (including during examinations or in submitting plagiarized materials) may result in the student receiving no credit for the examination, written work or quiz, and may result in an F grade, suspension, and/or dismissal from the course.

A violation of academic ethics includes:

Cheating on examinations, written quizzes, and other written work,  
Plagiarism, which is defined as the use of another's written work without recognition/citation, the use of another student's work, the purchase and/or use of a paper that has already been prepared, the borrowing of an idea or phrase or the paraphrasing and/or summarizing of an idea without proper documentation.

Sharing sign-in credentials with someone or using log-in credentials that are not yours,  
Giving assistance to another person during an examination,  
Falsification of an academic record,  
Obtaining or attempting to obtain copies of a non-circulated examination or examination questions,  
Facilitating another student's academic dishonesty.  
Using unauthorized or uncited artificial intelligence tools to complete classwork that is claimed as original work.

Students are expected to demonstrate academic integrity and ethics in their use of technology. Tools that use artificial intelligence (AI) to generate written, visual, or other communications are becoming more common, for example, OpenAI's ChatGPT.

These are the guidelines for this course:



1. Students should not use AI tools on any graded work without the instructor's permission. Instructor permission for using AI for graded work will be in the assignment description. If there are reasons to use AI outside of previously granted permission, visit with the instructor in advance of the due date.
2. When the instructor encourages the use of an AI, students should still cite that information as coming from the AI. There should be a clear mark in any work of what was completed through the use of an AI tool and what was original student work.
3. Using an AI tool that is not intended for the assignment is considered academic dishonesty. The Academic Ethics policy will apply. The instructor may use an AI detector tool to analyze student work.

## Attendance

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.



4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.
6. A change in practice time does not excuse you from class.

If these criteria are met, coursework will be accepted.

## Assessment

Tests/Quizzes: Test can be announced, unannounced, online, or completed in class.

Homework: Students will take one-two online quizzes over each chapter, participate, and complete lab assignments, and participate in daily discussions each week.

Make-up/Late Work:

[REDACTED]

Extra Credit: Do not count on extra credit to raise your grade. Please, complete your regular credit work on time.

[REDACTED]

Attendance:

[REDACTED]

Final:

The final will be cumulative.

[REDACTED]

After your numerical grade has been calculated, your letter grade will be determined as follows:

90 - 100% = A

80 - 89% = B

70 - 79% = C

60 - 69% = D

below 60% = F

[REDACTED]

Chapter Tests= 40%

Lecture/Video = 25%

Homework/Labs= 25%

Final Exam = 10%

College Policies

(updated 01/11/24)

□ □

### GCCC's General Education Outcomes □

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as awareness of cultural diversity and social responsibility. Employability skills include communication, problem-solving, and work ethic. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

### Cell Phone Policy □

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

### ADA/Equal Access □

In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to "reasonable accommodations." Students who wish to receive accommodations must work with the Accommodations Coordinator and notify the instructor during the first week of class of any accommodations needed for the course. Garden City Community College is complying with the Americans with Disabilities Act, and is committed to equal and reasonable access to facilities and programs for all employees, students and visitors. Those with ADA concerns, or who need special accommodations, should contact the Accommodations Coordinator, Garden City Community College, 801 Campus Drive, Garden City, KS 67846, 620-276-9638 and/or at the email address [accommodations@gcccks.edu](mailto:accommodations@gcccks.edu) (<mailto:accommodations@gcccks.edu>) .

### Equal Opportunity □

Garden City Community College does not discriminate against applicants, employees or students on the basis of race, religion, color, national origin, sex, age, height, weight, marital status, sexual orientation, or other non-merit reasons, or handicap nor will sexual harassment be tolerated, in its employment practices and/or educational programs or activities. Those concerned about the above

should contact the Human Resources office at Garden City Community College, 801 Campus Drive, Garden City, KS 67846 620-276-9574.

## Copyright Disclaimer

Content provided in this course may be copyrighted and protected under U.S. Copyright laws. Access to materials provided as part of this course is for educational purposes only and limited to the duration of your enrollment in this course. You may not copy, download, upload, or otherwise redistribute and of the films, images, music, articles, or other content provided as part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

*For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.  
The instructor reserves the right to modify the syllabus.*

## Class Schedule

Class Schedule.

## Course Summary:



TENTATIVE CLASS SCHEDULE

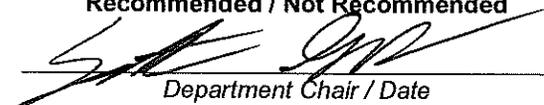
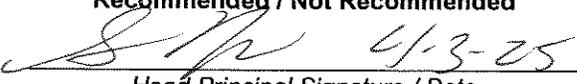
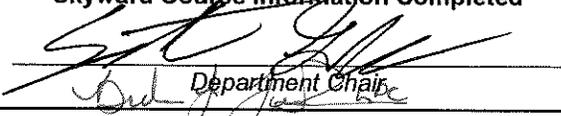
Week	Chapter	Assignments
1	Chapter 1 – The Environment and Sustainability	Chapter Lecture Lab Assignment Chapter Test
2	Chapter 1 – The Environment and Sustainability	Chapter Lecture Lab Assignment Chapter Test <del>Chapter Lecture Videos</del>
3	Chapter 2 – Science Method	Lab Assignment Chapter Test Chapter Lecture Videos
4	Chapter 3- Ecosystems: What are They and How do They Work?	Lab Assignment Chapter Test Chapter Lecture Videos <del>Lab Assignment</del>
5	Chapter 5 – Species Interactions, Ecological Succession, and Population Control	Chapter Test Chapter Lecture Videos Lab Assignment
6	Chapter 6 – The Human Population	Chapter Test Chapter Lecture Videos Lab Assignment
7	Chapter 9 – Sustaining Biodiversity; Saving Species and Ecosystem Services	Chapter Test Chapter Lecture Videos Lab Assignment
8	Chapter 15 – Nonrenewable Energy	

		Chapter Test
9	Chapter 16 – Energy Efficiency and Renewable Energy	Chapter Lecture Videos Lab Assignment Chapter Test
10	Chapter 23 – Economic, Environment, and Sustainability	Chapter Lecture Videos
		Lab Assignment Chapter Test
11	Chapter 24 – Politics, Environment, and Sustainability	Chapter Lecture Videos Lab Assignment Chapter Test Chapter Lecture Videos
12	Chapter 25 – Environmental Worldview, Ethics, and Sustainability	Lab Assignment Chapter Test
13	Chapter Completion and Finals Review	
14	Final	10% of your grade



### Process for New Course Offering - All Schools

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<p><b>Recommended / Not Recommended</b></p> <p> Department Chair / Date</p> <p>_____</p> <p>Date of Department Mtg.</p>
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<p><b>Recommended / Not Recommended</b></p> <p> 4-3-25 Head Principal Signature / Date</p>
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<p><b>Skyward Course Information Completed</b></p> <p> Department Chair</p>
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<p><b>Recommended / Not Recommended**</b></p> <p>_____</p> <p>Curriculum Council Chair Signature / Date</p>
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<p><b>Recommended / Not Recommended</b></p> <p>_____</p> <p>Asst./Deputy Superintendent Signature / Date</p>
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<p><b>Approved / Not Approved</b></p>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<p>_____</p> <p>Date Zendesk Submitted</p> <p>_____</p> <p>Date Forms Delivered</p>
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<p>_____</p> <p><b>Date Changes Complete</b></p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>

**\*\*Course Not Approved (Notes from Curriculum Council):**

## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>PHSC 105 - General Physical Science + Lab</u>	SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Physical Sci</u> Long description of course (30 characters) <u>GCCC General Physical Science</u>
Kansas Course Code (KCCMS): <u>03159- Physical Science</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.                      **If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Course Length: <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters Credit to be Earned: <u>0.5 Science Elective</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES / NO Is this a GCCC course? <input checked="" type="checkbox"/> YES / NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	NOTES:

 Edit

Spring  
**25**

## General Physical Science

4 Credit Hours

### Course Information

**Course Number-Section: PHSC 105**

**Final Exam:**

**Start/End Date:**

### Instructor Information and Communication Expectations

Instructor Information:

**Instructor:**

**Phone:**

**E-mail:**

**Office Location:**

Contacting Instructor:

E-mail Response Time:

### Course Description

**Description:** This course is a general survey of the physical world in which astronomy, chemistry, geology and physics are considered. Fundamental principles have been selected from the individual disciplines to supply the student with a broad and basic background. Emphasis is placed on these topics as an integral part of the environment. This course is designed for liberal arts, education and general education students. Three hours lecture/two hours laboratory per week.

course, instruction takes place fully in-person. Students will still be expected to use campus technologies like email and Canvas.

## Time Commitment

A course is measured in credit hours. Each credit hour requires about 45 hours of work.

## Classroom Decorum

You are expected to arrive prepared and on time with all material required. It is expected that you will be respectful to the instructor and fellow students. For your safety you will be required to come to lab sessions in appropriate clothing. No shorts, skirts, etc. full-length apparel. No open toed shoes.

Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html>) by Victoria Shea. 

([http://www.albion.com/netiquette/corerules.html%C2%A0\(Links%20to%20an%20external%20site.\)Links%20](http://www.albion.com/netiquette/corerules.html%C2%A0(Links%20to%20an%20external%20site.)Links%20)

## Attendance

### **GUIDELINES:**

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

### **COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:**

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.

## Grading Scale

After your numerical grade has been calculated, your letter grade will be determined as follows:

90 - 100% = A

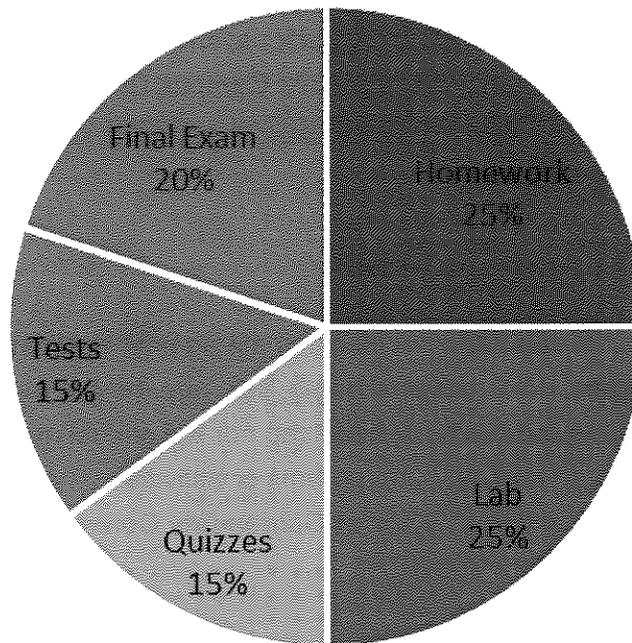
80 - 89% = B

70 - 79% = C

60 - 69% = D

below 60% = F

## Computation of Grades



## College Policies, updated 08/03/23

### GCCC's General Education Outcomes

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as

***For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.***

*The instructor reserves the right to modify the syllabus.*

## Tentative Schedule

### Process for New Course Offering - All Schools

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<p><b>Recommended / Not Recommended</b></p> <p><i>Godi Vargas</i> 4/2/2025  <small>Department Chair / Date</small></p> <hr style="width: 80%; margin: 0 auto;"/> <p><small>Date of Department Mtg.</small></p>
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<p><b>Recommended / Not Recommended</b></p> <p><i>[Signature]</i> 4/3/25  <small>Head Principal Signature / Date</small></p>
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<p><b>Skyward Course Information Completed</b></p> <p><i>Godi Vargas</i> 4/2/2025  <small>Department Chair</small></p>
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<p><b>Recommended / Not Recommended**</b></p> <hr style="width: 80%; margin: 0 auto;"/> <p><small>Curriculum Council Chair Signature / Date</small></p>
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<p><b>Recommended / Not Recommended</b></p> <hr style="width: 80%; margin: 0 auto;"/> <p><small>Asst./Deputy Superintendent Signature / Date</small></p>
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<p><b>Approved / Not Approved</b></p>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<hr style="width: 80%; margin: 0 auto;"/> <p><small>Date Zendesk Submitted</small></p> <hr style="width: 80%; margin: 0 auto;"/> <p><small>Date Forms Delivered</small></p>
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<hr style="width: 80%; margin: 0 auto;"/> <p><b>Date Changes Complete</b></p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>

**\*\*Course Not Approved (Notes from Curriculum Council):**



## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>SOCI-210 Intro to Social Work</u>	<b>SKYWARD INFORMATION:</b> Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Intro Social Work</u> <hr/> Long description of course (30 characters) <u>GCCC Intro to Social Work</u>
Kansas Course Code (KCCMS): <u>15001 - Exploration of Public Service Careers</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.</i> <i>**If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
<b>Course Length:</b> <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters <b>Credit to be Earned:</b> <u>0.5</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES / NO Is this a GCCC course? <input checked="" type="checkbox"/> YES / NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	<b>NOTES:</b>

credit hours = 0.5 credit at USD 457)

GPA Set: normal indexed

**Skyward Filter:**

LA OC FA MA SS PE

SCI CO GE FL STEM

**\*TECHNOLOGY ON BACK**

**BELOW TO BE COMPLETED BY TECHNOLOGY**

KCCMS Mapping Confirmed

Skyward Updates including any Course Code Assigned → \_\_\_\_\_

Grad Requirements & Filtering Confirmed

GCHS Registrar/Counseling Department Notified of Completion

Forms Returned to Office of Curriculum & Instruction

***ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.***

 Edit

Spring  
**24**

## Introduction to Social Work

3 Credit Hours

### Course Information

**Course Number-Section:** SOCI 210

**Final Exam:**

**Start/End Date:**

### Instructor Information and Communication Expectations

Instructor Information:

**Instructor:**

**Phone:**

**E-mail:**

**Office Location:**

Contacting Instructor:

Students can call or contact the instructor through email using your Busermail account in Canvas.

E-mail Response Time:

Students can expect a turnaround response time with-in 24 hours.



### Course Description

**Description:**

This course provides an introduction to the social service delivery system in the United States, with an emphasis on the social work profession: its mission, philosophy, ethics, values, diverse fields of intervention with a wide range of multicultural client populations in a variety of social service settings. Observation of social service agencies, sample case studies, and the holistic approach of the social work profession are examined.

**Prerequisites:** There are no prerequisites for this class.

## Textbook Information

Zastrow, C., & Hessenauer, S. L. (2023). *Empowerment Series: Introduction to Social Work and Social Welfare: Empowering People* (13th ed.). Cengage.

## Student Learning Outcomes

KRSN Course: SOC 1020

The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents

Upon completion of this course, students will be able to:

1. Define and describe what social work is, what it does, what areas of human functioning it focuses on, and with whom do social workers customarily practice.
2. Compare and contrast social work from other helping professions (e.g. psychology, applied sociology, psychiatry, etc.).
3. Identify and critically examine the philosophical and historical roots of social work and social welfare.
4. Identify common fields of generalist practice at the various levels of social work interventions (e.g. individuals, families, groups, organizations, and communities).
5. Identify core values and ethical principles of the social work profession.
6. Identify core theories and research that guide social work and social welfare policies.
7. Identify and examine social and economic justice issues addressed by the social work and social welfare profession, especially those related to poverty, inequality, racism, sexism, heterosexism, ageism, and other forms of oppression at the micro, mezzo, and macro levels

## Course Type

**ONLINE COURSE:** An online course uses computer-based technologies (i.e. *Canvas*) to create an online “classroom.” Students are instructed in course content through online learning: tutorials, testing exercises, group collaborations, independent assignments, and long-range projects. Each individual course provides a schedule of assignments and deadlines. Students need to have adequate computer

skills as they will be communicating with the instructor and classmates online. This course is an online course, and you are responsible for ensuring that you can access all course material on a regular basis either from the GCCC campus or from home. Additionally, certain technical abilities will be required, such as installing necessary plug-ins and uploading files. If you have a problem with a personal computer or interrupted network connection, know that you are still responsible for submitting your work on time. If there is a problem with the Canvas system, notify your instructor and Canvas support (877) 259-3991 (or email [online@gccccks.edu](mailto:online@gccccks.edu)) (<mailto:online@gccccks.edu>)).

## 🕒 Time Commitment

A course is measured in credit hours. Each credit hour requires about 45 hours of work.

## 🎓 Classroom Decorum

Students and faculty each have responsibility for maintaining an appropriate learning environment. Those who fail to adhere to such behavioral standards may be subject to discipline. Professional courtesy and sensitivity are especially important with respect to individuals and topics dealing with differences of race, culture, religion, politics, sexual orientation, gender, gender variance, and nationalities. Class rosters are provided to the instructor with the student's legal name. I will gladly honor your request to address you by an alternate name or gender pronoun. Please advise me of this preference early in the semester so that I may make appropriate changes to my records.

Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html>) by Victoria Shea. ([http://www.albion.com/netiquette/corerules.html%C2%A0\(Links%20to%20an%20external%20site.\)Links%20](http://www.albion.com/netiquette/corerules.html%C2%A0(Links%20to%20an%20external%20site.)Links%20)

## 📖 Academic Ethics

The full Academic Ethics Policy can be found in the [Policies at the GCCC website](https://www.gccccks.edu/about_gccc/policies.aspx). ([https://www.gccccks.edu/about\\_gccc/policies.aspx](https://www.gccccks.edu/about_gccc/policies.aspx)) This policy explains the consequences of academic

dishonesty and provides details of the process.

The following section from the policy lists what is considered to be academic dishonesty or a violation of academic ethics:

GCCC assumes that all students are enrolled to learn and expects each individual to function as an ethical student. Integrity in the classroom is expected.

Therefore, any cheating is at variance with the purposes of both the student and the institution. Any student dishonesty detected in a course (including during examinations or in submitting plagiarized materials) may result in the student receiving no credit for the examination, written work or quiz, and may result in an F grade, suspension and/or dismissal from the course. A violation of academic ethics includes:

- Cheating on examinations, written quizzes, and other written work,
- Plagiarism, which is defined as the use of another's written work without recognition/citation, the use of another student's work, the purchase and/or use of a paper that has already been prepared, the borrowing of an idea or phrase or the paraphrasing and/or summarizing of an idea without proper documentation,
- Sharing sign-in credentials with someone or using log-in credentials that are not yours,
- Giving assistance to another person during an examination,
- Falsification of an academic record,
- Obtaining or attempting to obtain copies of a non-circulated examination or examination questions,
- Facilitating another student's academic dishonesty.
- Using unauthorized or uncited artificial intelligence tools to complete classwork that is claimed as original work.

## AI Academic Integrity

Students are expected to demonstrate academic integrity and ethics in their use of technology. Tools that use artificial intelligence (AI) to generate written, visual, or other communications are becoming more common, for example, OpenAI's ChatGPT.

These are the guidelines for this course:

1. Students should not use AI tools on any graded work without the instructor's permission. Instructor permission for using AI for graded work will be in the assignment description. If there are reasons to use AI outside of previously granted permission, visit with the instructor in advance of the due date.
2. When the instructor encourages the use of an AI, students should still cite that information as coming from the AI. There should be a clear mark in any work of what was completed through the use of an AI tool and what was original student work.

3. Using an AI tool that is not intended for the assignment is considered academic dishonesty. The Academic Ethics policy will apply. The instructor may use an AI detector tool to analyze student work.

## Attendance

### **GUIDELINES:**

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

### **GUIDELINES:**

Online attendance is highly encouraged to be successful in this class. Attendance online is defined as a learner who logs into the classroom and completes at least two activities in the course each week. Students are required to complete an assignment the first week of the class to maintain their enrollment in the course.

### **COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:**

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.

If these criteria are met, coursework will be accepted

## Assessment

### **Critical Thinking:**

Students will be asked to answer critical thinking questions reflecting on topics in the chapter. One critical thinking assignment will be given for each chapter. Responses should be thoughtful reflections of an understanding of the material presented in the text, in addition to the student's personal experience. You are required site information from your text AND from at least one outside resource to support your reflection of the topic. Your responses should be 300-350 words. Please provide citation for the information you use from the text and outside resource.

### **Threaded Discussions:**

Threaded discussions are an integral part of the class and simulate traditional classroom discussions. A threaded discussion allows each student to post comments to a discussion topic, react to other students'

comments, and respond to ideas shared by others in the course. The discussions take place asynchronously, with students logging into the class at different times and posting to the threaded discussions at their convenience. You will respond with an original reply to the question and then you are required to respond to at least two other student threads. Your original reply must be posted by Thursday of the week in which it is due. Contributions must consist of at least one original statement or comment and two peer responses. Comments such as "I agree with that" without any substantiation will not be acceptable.

### **End of Chapter Quizzes:**

You will be required to take an SLO quiz after each chapter. These quizzes consist of 10-15 multiple-choice questions.

End of chapter quizzes will be counted as an "exam" grade.

### **Reading Abstract:**

Students will be required to review an article and prepare a written document. In the document you will summarize the article's information, compare the article's information to the course textbook, and provide a personal critique of the information you learned. You can find more detailed guidelines for this assignment in the "Reading Abstract" module.

### **Final Exam:**

The final exam will consist of 2 essay type questions related to information discussed in the course throughout the semester. You will be allowed 2 hours to complete the final exam.

### **Mandatory First Assignment Policy:**

Students will be required to have at least one assignment turned in by Friday, Feb. 7, 2024. Failure to meet this requirement may result in the student being turned-in to the Registrar's office as a "No Show" and risk being dropped from the course.

### **Assignment Policy:**

Each week's assignments must be submitted by 11:59pm of the due date. Please check the Course Outline under the Course Document Module for weekly start and end dates. This outline will also serve a reminder of other important due dates.

Also, as a general rule, student work will be returned within a week after the last student turns in an assignment or quiz.

No chapter coursework will be accepted after Sunday, May 11, 2025

The final is assigned during final's week. You have Monday, May 12 -- Thursday, Dec 15 to complete the final exam.

## Grading Scale

After your numerical grade has been calculated, your letter grade will be determined as follows:

90 - 100% = A

80 - 89% = B

70 - 79% = C

60 - 69% = D

below 60% = F

## Computation of Grades

Grades are based on the weight given to each task.

\* Critical Thinking - 25%

\* Threaded Discussions - 25%

\* Reading Abstract - 20%

\* Quizzes - 25%

\* Final Exam - 5%

# College Policies, updated 08/03/23

## GCCC's General Education Outcomes

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as awareness of cultural diversity and social responsibility. Employability skills include communication, problem-solving, and work ethic. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

## Cell Phone Policy

- Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

## ADA/Equal Access

In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to “reasonable accommodations.” Students who wish to receive accommodations must work with the Accommodations Coordinator and notify the instructor during the first week of class of any accommodations needed for the course. Garden City Community College is complying with the Americans with Disabilities Act, and is committed to equal and reasonable access to facilities and programs for all employees, students and visitors. Those with ADA concerns, or who need special accommodations, should contact the Accommodations Coordinator, Garden City Community College, 801 Campus Drive, Garden City, KS 67846, 620-276-9638 and/or at the email address [accommodations@gcccks.edu](mailto:accommodations@gcccks.edu) (<mailto:accommodations@gcccks.edu>).

## Equal Opportunity

Garden City Community College does not discriminate against applicants, employees or students on the basis of race, religion, color, national origin, sex, age, height, weight, marital status, sexual orientation, or other non-merit reasons, or handicap nor will sexual harassment be tolerated, in its employment practices and/or educational programs or activities. Those concerned about the above should contact the Human Resources office at Garden City Community College, 801 Campus Drive, Garden City, KS 67846 620-276-9574.

## Copyright Disclaimer

Content provided in this course may be copyrighted and protected under U.S. Copyright laws. Access to materials provided as part of this course is for educational purposes only and limited to the duration of your enrollment in this course. You may not copy, download, upload, or otherwise redistribute and of the films, images, music, articles, or other content provided as part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

***For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.***

*The instructor reserves the right to modify the syllabus.*

## Tentative Schedule

Introduction to Social Work

SOCI 210

Spring 2025

Course Outline

The following dates are the open and close dates for your Canvas Work. You will only have access to the chapter work during these dates. All chapter work is due by 11:59pm on the due date.

Once the chapter has closed, you WILL NOT be able to complete any of the work and it will be counted as a zero in the grade book. Extenuating circumstances can be discussed with the professor.

There will not be assignments due March 17, 2025 - March 21, 2025, in observance of Spring Break.

It is the expectation of this course that you read each chapter in the text during the week the chapter is discussed.

**Week One: Feb 3 -- Feb 9**

Introduction

Chapter 1

Critical Thinking

Week 1 Threaded Discussion

Quiz

**Week Two: Feb 10 -- Feb 16**

Chapters 2 & 3

Critical Thinking

Week 2 Threaded Discussion

Quiz

**Week Three: Feb 17 -- Feb 23**

Chapters 4 & 5

Critical Thinking

Week 3 Threaded Discussion

Quiz

**Week Four: Feb 24 -- March 2**

Chapters 6 & 7

Critical Thinking

Week 4 Threaded Discussion

Quiz

**Week Five: March 3 -- March 9**

Chapters 8 & 9

Critical Thinking

Week 5 Threaded Discussion

Quiz

**Week Six: March 10 -- March 16**

Chapter 10

Critical Thinking

Week 6 Threaded Discussion

Quiz

**Week Seven: March 24 -- March 30**

Chapter 11

Critical Thinking

Week 7 Threaded Discussion

Reading Abstract

Quiz

**Week Eight: March 31 -- April 6**

Chapter 12

Critical Thinking

Week 8 Threaded Discussion

Quiz

**Week Nine: April 7 -- April 13**

Chapter 13

Critical Thinking

Week 9 Threaded Discussion

Quiz

**Week Ten: April 14 -- April 20**

Chapter 14

Critical Thinking

Week 10 Threaded Discussion

Quiz

**Week Eleven: April 21 -- April 27**

Chapter 15

Critical Thinking

Week 11 Threaded Discussion

Quiz

**Week Twelve: April 28 -- May 4**

Chapter 16

Critical Thinking

Week 12 Threaded Discussion

Quiz

**Week Thirteen: May 5 -- May 11**

Chapter 17

Critical Thinking

Week 13 Threaded Discussion

Quiz

**Week Fourteen: May 12 -- May 15**

Final Exam

## Course Summary:

Date	Details	Due
Thu Jan 19, 2023	 <u>Chapter 1 Critical Thinking Response</u> ( <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515006">https://gardencitycc.instructure.com/courses/16996/assignments/515006</a> )	due by 9pm
	 <u>Chapter 2 Critical Thinking Response</u> ( <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515016">https://gardencitycc.instructure.com/courses/16996/assignments/515016</a> )	due by 9pm
Thu Jan 26, 2023	 <u>Chapter 3 Critical Thinking Response</u> ( <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515018">https://gardencitycc.instructure.com/courses/16996/assignments/515018</a> )	due by 9pm
Thu Feb 2, 2023	 <u>Chapter 4 Critical Thinking Response</u> ( <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515019">https://gardencitycc.instructure.com/courses/16996/assignments/515019</a> )	due by 9pm
Thu Feb 9, 2023	 <u>Chapter 5 Critical Thinking Response</u> ( <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515020">https://gardencitycc.instructure.com/courses/16996/assignments/515020</a> )	due by 9pm
Wed Feb 15, 2023	 <u>Chapter 5 Quiz</u> ( <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515002">https://gardencitycc.instructure.com/courses/16996/assignments/515002</a> )	due by 11:59pm

Date	Details	Due
Thu Feb 16, 2023	 <a href="#"><u>Chapter 6 Critical Thinking Response</u></a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515021">https://gardencitycc.instructure.com/courses/16996/assignments/515021</a>	due by 9pm
Wed Mar 1, 2023	 <a href="#"><u>Chapter 7 Critical Thinking Response</u></a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515022">https://gardencitycc.instructure.com/courses/16996/assignments/515022</a>	due by 11:59pm
Thu Mar 2, 2023	 <a href="#"><u>Chapter 8 Critical Thinking Response</u></a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515023">https://gardencitycc.instructure.com/courses/16996/assignments/515023</a>	due by 9pm
Wed Mar 8, 2023	 <a href="#"><u>Chapter 8 Quiz</u></a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/514991">https://gardencitycc.instructure.com/courses/16996/assignments/514991</a>	due by 11:59pm
Thu Mar 23, 2023	 <a href="#"><u>Chapter 10 Critical Thinking Response</u></a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515008">https://gardencitycc.instructure.com/courses/16996/assignments/515008</a>	due by 9pm
Thu Mar 23, 2023	 <a href="#"><u>Chapter 9 Critical Thinking Response</u></a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515024">https://gardencitycc.instructure.com/courses/16996/assignments/515024</a>	due by 9pm
Thu Apr 6, 2023	 <a href="#"><u>Chapter 12 Critical Thinking Response</u></a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515010">https://gardencitycc.instructure.com/courses/16996/assignments/515010</a>	due by 9pm
Thu Apr 13, 2023	 <a href="#"><u>Chapter 13 Critical Thinking Response</u></a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515011">https://gardencitycc.instructure.com/courses/16996/assignments/515011</a>	due by 9pm
Thu Apr 13, 2023	 <a href="#"><u>Chapter 14 Critical Thinking Response</u></a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515012">https://gardencitycc.instructure.com/courses/16996/assignments/515012</a>	due by 9pm
Thu Apr 20, 2023	 <a href="#"><u>Chapter 15 Critical Thinking Response</u></a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515013">https://gardencitycc.instructure.com/courses/16996/assignments/515013</a>	due by 9pm
Wed Apr 26, 2023	 <a href="#"><u>Chapter 15 Quiz</u></a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/514994">https://gardencitycc.instructure.com/courses/16996/assignments/514994</a>	due by 11:59pm

Date	Details	Due
Thu Apr 27, 2023	 <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515014">Chapter 16 Critical Thinking Response</a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515014">https://gardencitycc.instructure.com/courses/16996/assignments/515014</a>	due by 9pm
Sun Apr 30, 2023	 <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515015">Chapter 17 Critical Thinking Response</a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515015">https://gardencitycc.instructure.com/courses/16996/assignments/515015</a>	due by 9pm
Sun Apr 30, 2023	 <a href="https://gardencitycc.instructure.com/calendar?event_id=74496&amp;include_contexts=course_16996">Course Evaluation</a> <a href="https://gardencitycc.instructure.com/calendar?event_id=74496&amp;include_contexts=course_16996">https://gardencitycc.instructure.com/calendar?event_id=74496&amp;include_contexts=course_16996</a>	12am
Thu May 4, 2023	 <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515025">Final Exam</a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515025">https://gardencitycc.instructure.com/courses/16996/assignments/515025</a>	due by 11:59pm
Wed May 10, 2023	 <a href="https://gardencitycc.instructure.com/courses/16996/assignments/514998">Chapter 16 Quiz</a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/514998">https://gardencitycc.instructure.com/courses/16996/assignments/514998</a>	due by 11:59pm
Wed May 10, 2023	 <a href="https://gardencitycc.instructure.com/courses/16996/assignments/514989">Chapter 17 Quiz</a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/514989">https://gardencitycc.instructure.com/courses/16996/assignments/514989</a>	due by 11:59pm
Sun Feb 9, 2025	 <a href="https://gardencitycc.instructure.com/courses/16996/assignments/530692">Mandatory First Assignment: Introduction Post.....Your Original Post is due Wed. Feb 5, 2025</a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/530692">https://gardencitycc.instructure.com/courses/16996/assignments/530692</a>	due by 11:59pm
Sun Mar 30, 2025	 <a href="https://gardencitycc.instructure.com/courses/16996/assignments/526918">Reading Abstract</a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/526918">https://gardencitycc.instructure.com/courses/16996/assignments/526918</a>	due by 11:59pm
	 <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515007">Chapter 1 New Quiz</a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515007">https://gardencitycc.instructure.com/courses/16996/assignments/515007</a>	
	 <a href="https://gardencitycc.instructure.com/courses/16996/assignments/514999">Chapter 1 Quiz</a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/514999">https://gardencitycc.instructure.com/courses/16996/assignments/514999</a>	
	 <a href="https://gardencitycc.instructure.com/courses/16996/assignments/514997">Chapter 10 Quiz</a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/514997">https://gardencitycc.instructure.com/courses/16996/assignments/514997</a>	
	 <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515009">Chapter 11 Critical Thinking Response</a> <a href="https://gardencitycc.instructure.com/courses/16996/assignments/515009">https://gardencitycc.instructure.com/courses/16996/assignments/515009</a>	

 [Chapter 11 Quiz](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/514993>)

 [Chapter 12 Quiz](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/515000>)

 [Chapter 13 Quiz](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/515003>)

 [Chapter 14 Quiz](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/515001>)

 [Chapter 2 New Quiz](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/515017>)

 [Chapter 2 Quiz](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/514990>)

 [Chapter 3 Quiz](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/514992>)

 [Chapter 4 Quiz](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/514988>)

 [Chapter 6 Quiz](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/514995>)

 [Chapter 7 Quiz](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/515004>)

 [Chapter 9 Quiz](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/514996>)

 [Final Exam](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/530622>)

 [Week 1 Threaded Discussion](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/530582>)

 [Week 10 Threaded Discussion](#)  
(<https://gardencitycc.instructure.com/courses/16996/assignments/530069>)

Date

Details

Due

 Week 11 Threaded Discussion

(<https://gardencitycc.instructure.com/courses/16996/assignments/530306>)

 Week 12 Threaded Discussion

(<https://gardencitycc.instructure.com/courses/16996/assignments/530620>)

 Week 13 Threaded Discussion

(<https://gardencitycc.instructure.com/courses/16996/assignments/530559>)

 Week 2 Threaded Discussion

(<https://gardencitycc.instructure.com/courses/16996/assignments/530560>)

 Week 3 Threaded Discussion

(<https://gardencitycc.instructure.com/courses/16996/assignments/526362>)

 Week 4 Threaded Discussion

(<https://gardencitycc.instructure.com/courses/16996/assignments/526698>)

 Week 5 Threaded Discussion

(<https://gardencitycc.instructure.com/courses/16996/assignments/530615>)

 Week 6 Threaded Discussion

(<https://gardencitycc.instructure.com/courses/16996/assignments/526866>)

 Week 7 Threaded Discussion

(<https://gardencitycc.instructure.com/courses/16996/assignments/527059>)

 Week 8 Threaded Discussion

(<https://gardencitycc.instructure.com/courses/16996/assignments/528703>)

 Week 9 Threaded Discussion

(<https://gardencitycc.instructure.com/courses/16996/assignments/529854>)

### Process for New Course Offering - All Schools

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<p style="text-align: center;"><b>Recommended / Not Recommended</b></p> <p style="text-align: center;"><i>Jade Vargas</i> <u>4/2/2025</u> Department Chair / Date</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date of Department Mtg.</p>
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<p style="text-align: center;"><b>Recommended / Not Recommended</b></p> <p style="text-align: center;"><i>[Signature]</i> <u>4-3-25</u> Head Principal Signature / Date</p>
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<p style="text-align: center;"><b>Skyward Course Information Completed</b></p> <p style="text-align: center;"><i>Jade Vargas</i> <u>4/2/2025</u> Department Chair <i>[Signature]</i> <u>4/2/2025</u> LPC</p>
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<p style="text-align: center;"><b>Recommended / Not Recommended**</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Curriculum Council Chair Signature / Date</p>
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<p style="text-align: center;"><b>Recommended / Not Recommended</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Asst./Deputy Superintendent Signature / Date</p>
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<p style="text-align: center;"><b>Approved / Not Approved</b></p>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<p style="text-align: center;">_____</p> <p style="text-align: center;">Date Zendesk Submitted</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date Forms Delivered</p>
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<p style="text-align: center;">_____</p> <p style="text-align: center;"><b>Date Changes Complete</b></p> <p style="text-align: center;"><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>

**\*\*Course Not Approved (Notes from Curriculum Council):**



## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCMS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>SOCI 204 Social Problems</u>	SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Social Prob</u> <hr/> Long description of course (30 characters) <u>GCCC Social Problems</u>
Kansas Course Code (KCCMS): <u>04259-Particular Topics in Sociology</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.</i> <i>**If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Course Length: <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters  Credit to be Earned: <u>0.5</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is this a GCCC course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	NOTES:

credit hours = 0.5 credit at USD 457)

GPA Set:  normal  indexed

**Skyward Filter:**

LA  OC  FA  MA  SS  PE

SCI  CO  GE  FL  STEM

**\*TECHNOLOGY ON BACK**

**BELOW TO BE COMPLETED BY TECHNOLOGY**

KCCMS Mapping Confirmed

Skyward Updates including any Course Code Assigned → \_\_\_\_\_

Grad Requirements & Filtering Confirmed

GCHS Registrar/Counseling Department Notified of Completion

Forms Returned to Office of Curriculum & Instruction

***ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.***

## GARDEN CITY COMMUNITY COLLEGE

### **Social Problems**

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#### **COURSE INFORMATION**

**Course Number-Section:** SOCI 204

**Final Exam:** Click here to enter text.

**Start/End Date:** Click here to enter text.

#### **INSTRUCTOR INFORMATION**

**Instructor:** Click here to enter text.

**Phone:** Click here to enter text.

**Email:** Click here to enter text.

**Office Location:** Click here to enter text.

#### **CONTACTING INSTRUCTOR**

Best method of contact.

#### **EMAIL RESPONSE TIME**

How often students can expect you to check email and voicemail.

#### **SYLLABUS STATEMENT FOR HEALTH/SAFETY/SICK POLICIES**

COVID-19 has brought many changes, and both students and teachers need to work together, understanding evolving needs created by the pandemic.

For this specific class, you are asked to do the following: *Below is sample language that can be included in your syllabi to help students understand basic expectations. The list of actions can be modified.*

1. Complete your daily health screen on the GCCC Mobile App and follow the instructions on your health pass.
2. Stay home if you are not feeling well (seeking medical care when appropriate). Communicate with your instructor early so s/he can work with you to stay current in class.
3. (may not be needed for your class) Wear a mask in class. Students needing accommodations should speak with the instructor privately about arrangements to complete the course work or task remotely.
4. Sanitize hands and workspaces/desks/tables before and/or at the end of class
5. Communicate needs and concerns with instructors

The course delivery mode may be changed due to safety or health concerns (ex. if an instructor becomes ill or if the course needs to change due to size). Students will be advised when any changes occur.

#### **SYLLABUS STATEMENT FOR FACE COVERINGS**

To protect the health and safety of the Buster and Garden City communities, the college has adopted a three-phase plan for the wearing of masks. Phases 2 and 3 require masks in all

## GARDEN CITY COMMUNITY COLLEGE

### **Social Problems**

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classroom and learning environments. If the college moves to phase 2 or 3, students will be notified on the gcccks.edu web site as well as on the Student Feed of the GCCC Mobile App. Separately, in some classrooms where there are subject-specific needs or additional health concerns, masks may be required regardless of whether the college is in phase 1, 2, or 3. If you are in a classroom with masks required, **that requirement will be clearly listed in the course syllabus.**

Based on requirements from the Finney County Health Department, specific classrooms and all students and teachers within them may be required to wear masks for periods of time (usually two weeks or less). If this classroom moves to "masks required," your instructor will inform you through a Canvas inbox message or an announcement in Canvas, and signage will be posted on the classroom door.

At no point should the professor or other students put themselves into an unsafe situation while attempting to enforce a face-covering policy. Campus Security: 620-272-6828.

### **SYLLABUS STATEMENT FOR CONTACT TRACING**

In Kansas, a person who may have been exposed to an infectious or contagious disease by being within close proximity of an infected person is known as a contact. For COVID-19 contacts, Kansas law (L.2020 Special Session, Ch. 1, Section 16 (h)) allows this community college to share contact information when we become aware of a confirmed case involving COVID-19 if the contact consents. For the safety of our academic community, we have adopted the policy that your use of and presence at our facilities as students, faculty, and staff is your consent to our release of contact information to public health authorities. If you do not wish to provide such consent, you may opt-out by signing a written form and providing the signed form to the Records Office in the Student and Community Services Center (SCSC). The opt-out consent form can be picked up at the Student Services desk in the Student and Community Services Center (SCSC) or online at: [https://www.gcccks.edu/covid-19/opt\\_out\\_form.aspx](https://www.gcccks.edu/covid-19/opt_out_form.aspx).

### **COURSE DESCRIPTION**

**DESCRIPTION:** This course is an examination of the significant social problems of our day. The course will define social problems, discuss the development of a concern into a problem, analyze the various sociological paradigms used to explain social problems and evaluate methods/approaches to confronting them.

**PREREQUISITES:** Take from catalog.

### **GCCC'S GENERAL EDUCATION OUTCOMES**

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as awareness of cultural diversity and social responsibility. Employability skills include communication, problem solving, and work ethic. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

**Social Problems**

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**TEXTBOOK INFORMATION**

Mooney, L. A., Knox, D., & Schacht, C. (2022). *Understanding Social Problems (11th ed)*. Boston, MA: Cengage.

**STUDENT LEARNER OUTCOMES**

KRSN Course: SOC 2010

The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents

1. Differentiate between a "social problem" versus a "personal trouble.
2. Analyze the micro and macro dimensions of social problems utilizing sociological theories and evidence.
3. Describe how social problems are associated with patterns of social inequality.
4. Assess the strengths and weaknesses of solutions to a social problem utilizing the sociological perspective.
5. Evaluate the relationships between social problems and the policies and practices of social institutions.

**COURSE TYPE**

Delete this line plus all course types that don't apply to this course.

**ACCELERATED COURSE:** An accelerated course allows students to complete an academic course in less time than a full semester. This is an intensive course, covering a full semester's work in considerably less time. Therefore, regular, consistent attendance is vital for success, and students are required to do substantially more work outside of class.

**HYBRID COURSE:** A hybrid course is a blend of online or independent work and campus-based instruction. A hybrid course offers the benefit of face-to-face instruction and the flexibility and convenience of online or independent work. Each individual course provides specific classroom dates and times while online or independent instruction uses any combination of various methods: video, audio, document files, discussion boards, and written assignments.

**FACE TO FACE COURSE:** Face-to-face courses are campus-based classes that meet in-person at an established time and place. While instructional technologies (like Canvas) may be used to support the course, instruction takes place fully in-person. Students will still be expected to use campus technologies like email and Canvas.

## GARDEN CITY COMMUNITY COLLEGE

### **Social Problems**

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**ONLINE COURSE:** An online course uses computer-based technologies (i.e. Canvas) to create an online “classroom.” Students are instructed in course content through online learning: tutorials, testing exercises, group collaborations, independent assignments, and long-range projects. Each individual course provides a schedule of assignments and deadlines. Students need to have adequate computer skills as they will be communicating with the instructor and classmates online. This course is an online course, and you are responsible for ensuring that you can access all course material on a regular basis either from the GCCC campus or from home. Additionally, certain technical abilities will be required, such as installing necessary plug-ins and uploading files. If you have a problem with a personal computer or interrupted network connection, know that you are still responsible for submitting your work on time. If there is a problem with the Canvas system, notify your instructor and Canvas support (877) 259-3991 (or email [online@gccccks.edu](mailto:online@gccccks.edu)).

**BUSTER LIVE DISTANCE:** On-campus students and distance students will attend class together. On-campus students attend class in person while distance students attend remotely, entirely through scheduled, synchronous live Zoom sessions. Distance students are recommended to have their own webcam-enabled laptops for this course.

### **TIME COMMITMENT**

A course is measured in credit hours. Each credit hour requires about 45 hours of work. If this is a hybrid course, please enter your time breakdown

### **CLASSROOM DECORUM**

Click or tap here to enter text. Add your own policy. Delete what does not apply.

**Netiquette** is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html> (Links to an external site.)) by Virginia Shea.

### **CELL PHONE POLICY**

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

**Social Problems**

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**ATTENDANCE**

Delete the policy that does not apply to your class.

**GUIDELINES:**

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

**GUIDELINES:**

Online attendance is highly encouraged to be successful in this class. Attendance online is defined as a learner who logs into the classroom and completes at least two activities in the course each week. Students are required to complete an assignment the first week of the class to maintain their enrollment in the course.

**COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:**

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.
6. If these criteria are met, coursework will be accepted.
7. Dual credit students will follow the same criteria.

**ASSESSMENT**

**TESTS**

Explain your testing policy: announced, unannounced, when, etc.

**HOMEWORK**

Explain homework policy: standard due days/times, types, how much to expect, location, etc.

**MAKE-UP/LATE WORK POLICIES**

Explain make-up/late work: due date/time, penalties assessed, conditions that must be met for late work, etc.

**EXTRA CREDIT POLICY**

Explain extra credit policy: if you grant extra credit, how, etc.

**ATTENDANCE**

## GARDEN CITY COMMUNITY COLLEGE

### **Social Problems**

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Enter how attendance affects grading in your class—or if it doesn't count toward the class grade. NOT the campus-wide attendance policy.

#### **FINAL EXAM**

Provide details about the final exam: cumulative, type of exam, etc.

#### **GRADING SCALE**

After your numerical grade has been calculated, your letter grade will be determined as follows:

90 - 100% = A

80 - 89% = B

70 - 79% = C

60 - 69% = D

below 60% = F

#### **COMPUTATION OF GRADES**

Identify if you calculate grades based on points or percentages—include percentage breakdown. Attendance/participation cannot be worth more than 15%.

Homework = %

Attendance/participation = %

Tests = %

Final Exam = %

#### **ADA/EQUAL ACCESS**

In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to “reasonable accommodations.” Students who wish to receive accommodations must work with the Accommodations Coordinator and notify the instructor during the first week of class of any accommodations needed for the course. Garden City Community College is complying with the Americans with Disabilities Act, and is committed to equal and reasonable access to facilities and programs for all employees, students and visitors. Those with ADA concerns, or who need special accommodations, should contact the Accommodations Coordinator, Garden City Community College, 801 Campus Drive, Garden City, KS 67846, 620-276-9638 and/or at the email address [accommodations@gcccks.edu](mailto:accommodations@gcccks.edu).

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#### **COPYRIGHT DISCLAIMER**

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## GARDEN CITY COMMUNITY COLLEGE

### **Social Problems**

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laws. Access to materials provided as part of this course is for educational purposes only and limited to the duration of your enrollment in this course. You may not copy, download, upload, or otherwise redistribute and of the films, images, music, articles, or other content provided as part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

***For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.***

*Instructor reserves the right to modify the syllabus.*

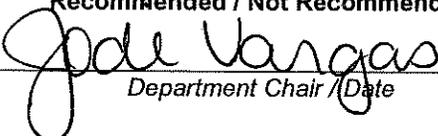
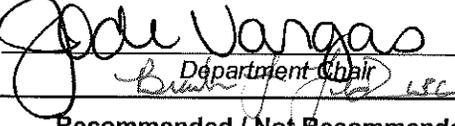
### **TENTATIVE CLASS SCHEDULE**

Click here to enter text. Arrange by Unit or by Week.



**Process for New Course Offering - All Schools**

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<b>Recommended / Not Recommended</b>  Department Chair / Date <u>4/2/2025</u> <hr/> Date of Department Mtg.
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<b>Recommended / Not Recommended</b>  Head Principal Signature / Date <u>4.3.25</u>
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<b>Skyward Course Information Completed</b>  Department Chair Date <u>4/2/2025</u>
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<b>Recommended / Not Recommended**</b> <hr/> Curriculum Council Chair Signature / Date
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<b>Recommended / Not Recommended</b> <hr/> Asst./Deputy Superintendent Signature / Date
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<b>Approved / Not Approved</b>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<hr/> Date Zendesk Submitted <hr/> Date Forms Delivered
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<hr/> <b>Date Changes Complete</b> <input type="checkbox"/> Forms Returned to Office of Curriculum & Instruction

**\*\*Course Not Approved (Notes from Curriculum Council):**



## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>SOCI 113 - Sociology of the Families</u>	SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Soc of Fam</u>
	Long description of course (30 characters) <u>GCCC Sociology of the Families</u>
Kansas Course Code (KCCMS): <u>19255 - Family Studies</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.</i> <i>**If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Course Length: <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters Credit to be Earned: <u>0.5 Social Studies Elective</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES / NO Is this a GCCC course? <input checked="" type="checkbox"/> YES / NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	NOTES:

<p>credit hours = 0.5 credit at USD 457)</p> <p><b>GPA Set:</b> <input type="checkbox"/> normal <input checked="" type="checkbox"/> indexed</p> <p><b>Skyward Filter:</b></p> <p><input type="checkbox"/> LA <input type="checkbox"/> OC <input type="checkbox"/> FA <input type="checkbox"/> MA <input checked="" type="checkbox"/> SS <input type="checkbox"/> PE</p> <p><input type="checkbox"/> SCI <input type="checkbox"/> CO <input checked="" type="checkbox"/> GE <input type="checkbox"/> FL <input type="checkbox"/> STEM</p>	<p style="text-align: right;"><b>*TECHNOLOGY ON BACK</b></p>
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**BELOW TO BE COMPLETED BY TECHNOLOGY**

<p><input type="checkbox"/> KCCMS Mapping Confirmed</p> <p><input type="checkbox"/> Skyward Updates including any Course Code Assigned → _____</p> <p><input type="checkbox"/> Grad Requirements &amp; Filtering Confirmed</p> <p><input type="checkbox"/> GCHS Registrar/Counseling Department Notified of Completion</p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>
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***ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.***

## GARDEN CITY COMMUNITY COLLEGE

Sociology of Families

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### **COURSE INFORMATION**

**Course Number-Section:** SOCI 113

**Final Exam:** Click here to enter text.

**Start/End Date:** Click here to enter text.

### **INSTRUCTOR INFORMATION**

**Instructor:** Click here to enter text.

**Phone:** Click here to enter text.

**Email:** Click here to enter text.

**Office Location:** Click here to enter text.

### **CONTACTING INSTRUCTOR**

Best method of contact.

### **EMAIL RESPONSE TIME**

How often students can expect you to check email and voicemail.

### **SYLLABUS STATEMENT FOR HEALTH/SAFETY/SICK POLICIES**

COVID-19 has brought many changes, and both students and teachers need to work together, understanding evolving needs created by the pandemic.

For this specific class, you are asked to do the following: *Below is sample language that can be included in your syllabi to help students understand basic expectations. The list of actions can be modified.*

1. Complete your daily health screen on the GCCC Mobile App and follow the instructions on your health pass.
2. Stay home if you are not feeling well (seeking medical care when appropriate). Communicate with your instructor early so s/he can work with you to stay current in class.
3. (may not be needed for your class) Wear a mask in class. Students needing accommodations should speak with the instructor privately about arrangements to complete the course work or task remotely.
4. Sanitize hands and workspaces/desks/tables before and/or at the end of class
5. Communicate needs and concerns with instructors

The course delivery mode may be changed due to safety or health concerns (ex. if an instructor becomes ill or if the course needs to change due to size). Students will be advised when any changes occur.

### **SYLLABUS STATEMENT FOR FACE COVERINGS**

To protect the health and safety of the Buster and Garden City communities, the college has adopted a three-phase plan for the wearing of masks. Phases 2 and 3 require masks in all

## GARDEN CITY COMMUNITY COLLEGE

Name of your class & credit hours (not course number). Year & Semester: 16FA.

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classroom and learning environments. If the college moves to phase 2 or 3, students will be notified on the gcccks.edu web site as well as on the Student Feed of the GCCC Mobile App. Separately, in some classrooms where there are subject-specific needs or additional health concerns, masks may be required regardless of whether the college is in phase 1, 2, or 3. If you are in a classroom with masks required, **that requirement will be clearly listed in the course syllabus.**

Based on requirements from the Finney County Health Department, specific classrooms and all students and teachers within them may be required to wear masks for periods of time (usually two weeks or less). If this classroom moves to "masks required," your instructor will inform you through a Canvas inbox message or an announcement in Canvas, and signage will be posted on the classroom door.

At no point should the professor or other students put themselves into an unsafe situation while attempting to enforce a face-covering policy. Campus Security: 620-272-6828.

### **SYLLABUS STATEMENT FOR CONTACT TRACING**

In Kansas, a person who may have been exposed to an infectious or contagious disease by being within close proximity of an infected person is known as a contact. For COVID-19 contacts, Kansas law (L.2020 Special Session, Ch. 1, Section 16 (h)) allows this community college to share contact information when we become aware of a confirmed case involving COVID-19 if the contact consents. For the safety of our academic community, we have adopted the policy that your use of and presence at our facilities as students, faculty, and staff is your consent to our release of contact information to public health authorities. If you do not wish to provide such consent, you may opt-out by signing a written form and providing the signed form to the Records Office in the Student and Community Services Center (SCSC). The opt-out consent form can be picked up at the Student Services desk in the Student and Community Services Center (SCSC) or online at: [https://www.gcccks.edu/covid-19/opt\\_out\\_form.aspx](https://www.gcccks.edu/covid-19/opt_out_form.aspx).

### **COURSE DESCRIPTION**

**DESCRIPTION:** This course strives to bring together knowledge about individuals as they function as family members. This course will also focus on relationships between the family and how they relate to the rest of society's institutions.

**PREREQUISITES:** Take from catalog.

### **GCCC'S GENERAL EDUCATION OUTCOMES**

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as awareness of cultural diversity and social responsibility. Employability skills include communication, problem solving, and work ethic. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

## GARDEN CITY COMMUNITY COLLEGE

Name of your class & credit hours (not course number). Year & Semester: 16FA.

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### **TEXTBOOK INFORMATION**

Lamanna, M., Riedmann, A., & Stewart, S. (2021). *Marriages, Families, and Relationships: Making Choices in a Diverse Society* (14th ed.). Boston, MA: Cengage.

### **STUDENT LEARNER OUTCOMES**

KRSN Course: SOC 2020

The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents

1. Summarize historical, social, and cultural forces that shape contemporary families.
2. Examine the social processes in familial and intimate relationships.
3. Analyze diverse intimate relationships and family structures.
4. Critically analyze family issues utilizing evidence-based research and theoretical perspectives.

### **COURSE TYPE**

Delete this line plus all course types that don't apply to this course.

**ACCELERATED COURSE:** An accelerated course allows students to complete an academic course in less time than a full semester. This is an intensive course, covering a full semester's work in considerably less time. Therefore, regular, consistent attendance is vital for success, and students are required to do substantially more work outside of class.

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## GARDEN CITY COMMUNITY COLLEGE

Name of your class & credit hours (not course number). Year & Semester: 16FA.

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If this is a hybrid course, please enter your time breakdown

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## GARDEN CITY COMMUNITY COLLEGE

Name of your class & credit hours (not course number). Year & Semester: 16FA.

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### **ATTENDANCE**

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#### **GUIDELINES:**

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### **ASSESSMENT**

#### **TESTS**

Explain your testing policy: announced, unannounced, when, etc.

#### **HOMEWORK**

Explain homework policy: standard due days/times, types, how much to expect, location, etc.

#### **MAKE-UP/LATE WORK POLICIES**

Explain make-up/late work: due date/time, penalties assessed, conditions that must be met for late work, etc.

#### **EXTRA CREDIT POLICY**

Explain extra credit policy: if you grant extra credit, how, etc.

### **ATTENDANCE**

## GARDEN CITY COMMUNITY COLLEGE

Name of your class & credit hours (not course number). Year & Semester: 16FA.

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Enter how attendance affects grading in your class—or if it doesn't count toward the class grade. NOT the campus-wide attendance policy.

### **FINAL EXAM**

Provide details about the final exam: cumulative, type of exam, etc.

### **GRADING SCALE**

After your numerical grade has been calculated, your letter grade will be determined as follows:

90 - 100% = A

80 - 89% = B

70 - 79% = C

60 - 69% = D

below 60% = F

### **COMPUTATION OF GRADES**

Identify if you calculate grades based on points or percentages—include percentage breakdown. Attendance/participation cannot be worth more than 15%.

Homework = %

Attendance/participation = %

Tests = %

Final Exam = %

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GARDEN CITY COMMUNITY COLLEGE

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*Instructor reserves the right to modify the syllabus.*

**TENTATIVE CLASS SCHEDULE**

Click here to enter text. Arrange by Unit or by Week.



### Process for New Course Offering - All Schools

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<p><b>Recommended / Not Recommended</b></p> <p>× <u>Jodi Vargas</u> 4/2/2025 <i>Department Chair / Date</i></p> <p>_____</p> <p><i>Date of Department Mtg.</i></p>
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<p><b>Recommended / Not Recommended</b></p> <p><u>[Signature]</u> 4-3-25 <i>Head Principal Signature / Date</i></p>
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<p><b>Skyward Course Information Completed</b></p> <p><u>Jodi Vargas</u> 4/2/2025 <i>Department Chair</i></p>
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<p><b>Recommended / Not Recommended**</b></p> <p>_____</p> <p><i>Curriculum Council Chair Signature / Date</i></p>
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<p><b>Recommended / Not Recommended</b></p> <p>_____</p> <p><i>Asst./Deputy Superintendent Signature / Date</i></p>
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<p><b>Approved / Not Approved</b></p>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<p>_____</p> <p><i>Date Zendesk Submitted</i></p> <p>_____</p> <p><i>Date Forms Delivered</i></p>
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<p>_____</p> <p><b>Date Changes Complete</b></p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>

**\*\*Course Not Approved (Notes from Curriculum Council):**



## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>HIST 102 - Survey of Civilization II</u>	<b>SKYWARD INFORMATION:</b> Short description of course (15 characters) <i>prints on transcripts</i> <u>6ccc Survey Civ II</u> <hr/> Long description of course (30 characters) <u>6ccc Survey of Civilization II</u>
Kansas Course Code (KCCMS): <u>04051-World History-Overview</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.                      **If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
<b>Course Length:</b> <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters  <b>Credit to be Earned:</b> <u>0.5</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is this a GCCC course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	<b>NOTES:</b>

<p>credit hours = 0.5 credit at USD 457)</p> <p>GPA Set: <input type="checkbox"/> normal <input checked="" type="checkbox"/> indexed</p> <p>Skyward Filter:</p> <p><input type="checkbox"/> LA <input type="checkbox"/> OC <input type="checkbox"/> FA <input type="checkbox"/> MA <input checked="" type="checkbox"/> SS <input type="checkbox"/> PE</p> <p><input type="checkbox"/> SCI <input type="checkbox"/> CO <input checked="" type="checkbox"/> GE <input type="checkbox"/> FL <input type="checkbox"/> STEM</p>	<p style="text-align: right;"><b>*TECHNOLOGY ON BACK</b></p>
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**BELOW TO BE COMPLETED BY TECHNOLOGY**

<p><input type="checkbox"/> KCCMS Mapping Confirmed</p> <p><input type="checkbox"/> Skyward Updates including any Course Code Assigned —&gt; _____</p> <p><input type="checkbox"/> Grad Requirements &amp; Filtering Confirmed</p> <p><input type="checkbox"/> GCHS Registrar/Counseling Department Notified of Completion</p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>
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***ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.***

**Survey of Civilization 2**

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**COURSE INFORMATION**

**Course Number-Section:** HIST-102

**Final Exam:** Click here to enter text.

**Start/End Date:** Click here to enter text.

**INSTRUCTOR INFORMATION**

**Instructor:** Click here to enter text.

**Phone:** Click here to enter text.

**Email:** Click here to enter text.

**Office Location:** Click here to enter text.

**CONTACTING INSTRUCTOR**

Best method of contact.

**EMAIL RESPONSE TIME**

How often students can expect you to check email and voicemail.

**SYLLABUS STATEMENT FOR HEALTH/SAFETY/SICK POLICIES**

COVID-19 has brought many changes, and both students and teachers need to work together, understanding evolving needs created by the pandemic.

For this specific class, you are asked to do the following: *Below is sample language that can be included in your syllabi to help students understand basic expectations. The list of actions can be modified.*

1. Complete your daily health screen on the GCCC Mobile App and follow the instructions on your health pass.
2. Stay home if you are not feeling well (seeking medical care when appropriate). Communicate with your instructor early so s/he can work with you to stay current in class.
3. (may not be needed for your class) Wear a mask in class. Students needing accommodations should speak with the instructor privately about arrangements to complete the course work or task remotely.
4. Sanitize hands and workspaces/desks/tables before and/or at the end of class
5. Communicate needs and concerns with instructors

The course delivery mode may be changed due to safety or health concerns (ex. if an instructor becomes ill or if the course needs to change due to size). Students will be advised when any changes occur.

**SYLLABUS STATEMENT FOR FACE COVERINGS**

To protect the health and safety of the Buster and Garden City communities, the college has adopted a three-phase plan for the wearing of masks. Phases 2 and 3 require masks in all

## GARDEN CITY COMMUNITY COLLEGE

### **Survey of Civilization 2**

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classroom and learning environments. If the college moves to phase 2 or 3, students will be notified on the gcccks.edu web site as well as on the Student Feed of the GCCC Mobile App. Separately, in some classrooms where there are subject-specific needs or additional health concerns, masks may be required regardless of whether the college is in phase 1, 2, or 3. If you are in a classroom with masks required, **that requirement will be clearly listed in the course syllabus.**

Based on requirements from the Finney County Health Department, specific classrooms and all students and teachers within them may be required to wear masks for periods of time (usually two weeks or less). If this classroom moves to “masks required,” your instructor will inform you through a Canvas inbox message or an announcement in Canvas, and signage will be posted on the classroom door.

At no point should the professor or other students put themselves into an unsafe situation while attempting to enforce a face-covering policy. Campus Security: 620-272-6828.

#### **SYLLABUS STATEMENT FOR CONTACT TRACING**

In Kansas, a person who may have been exposed to an infectious or contagious disease by being within close proximity of an infected person is known as a contact. For COVID-19 contacts, Kansas law (L.2020 Special Session, Ch. 1, Section 16 (h)) allows this community college to share contact information when we become aware of a confirmed case involving COVID-19 if the contact consents. For the safety of our academic community, we have adopted the policy that your use of and presence at our facilities as students, faculty, and staff is your consent to our release of contact information to public health authorities. If you do not wish to provide such consent, you may opt-out by signing a written form and providing the signed form to the Records Office in the Student and Community Services Center (SCSC). The opt-out consent form can be picked up at the Student Services desk in the Student and Community Services Center (SCSC) or online at: [https://www.gcccks.edu/covid-19/opt\\_out\\_form.aspx](https://www.gcccks.edu/covid-19/opt_out_form.aspx).

#### **COURSE DESCRIPTION**

**DESCRIPTION:** This course begins with the scientific revolution and the Age of Enlightenment and continues to the late twentieth century. It covers the Old Regime and International Balance, the Industrial Revolution, the age of world wars, the Cold War and political polarization, to the age of information. This course aids in understanding the forces which have shaped this world of international politics, economics, and culture.

**PREREQUISITES:** None

#### **GCCC'S GENERAL EDUCATION OUTCOMES**

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as awareness of cultural diversity and social responsibility. Employability skills include communication, problem solving, and work ethic. These outcomes align with the college's

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commitment to engaging students in the collection, analysis, and communication of information.

**TEXTBOOK INFORMATION**

The Earth and its Peoples: A Global History 7th edition Bulliet, Hirsch, & Johnson Cengage publishing 2019 ISBM Student edition 978-1-337-40147-0 Loose Leaf Edition ISBN: 978-1-337-40173-

**STUDENT LEARNER OUTCOMES**

Students will be able to

1. Utilize the basic tools of the craft of history:
  - Understand the difference between primary and secondary sources and use appropriate critical approaches for both
  - Prioritize, analyze, and synthesize historical materials and ideas.
  - Write and communicate clearly
  
1. Describe and analyze change over time and global interactions In the interest of seamless transferability among Kansas institutions of higher learning, World History 1500- Present should cover the following: Various Historical Perspectives and the Historian's Craft Through clear communication, students should demonstrate an understanding and be able to analyze and synthesize at least three of the following historical lenses:
  - Arts and literature
  - Cultural identity
  - Diffusions and encounters
  - Economics
  - Environment
  - Ethnicity and race
  - Gender
  - Global thinking
  - Intellectual culture
  - Material culture
  - Military developments
  - Politics
  - Influential individuals and ideas of leadership
  - Social constructs
  - Scientific/ technological developments

Significant Political, Social, Economic, Religious, and Cultural Developments circa 1500-1800 Students should be able to describe and analyze the significant political, social, economic, religious, and cultural developments circa 1500-1800, including the following:

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- Development and trends in Asia
- Developments and trends in the Islamic world
- Developments and trends in Sub-Saharan Africa
- Developments and trends in the Americas
- The Columbian Exchange
- Developments and trends in the Pacific region
- Developments and trends in Europe

Significant Political, Social, Economic, Religious, and Cultural Developments circa 1750-1914 Students should be able to describe and analyze the significant political, social, economic, religious, and cultural developments and the world, including the following:

- Revolutionary movements
- Ideologies of the era, including liberalism, conservatism, democracy, nationalism, republicanism, and socialisms
- Processes and consequences of Industrialization
- Processes and consequences of Imperialism
- Sexuality/sexual identities

Significant Political, Social, Economic, Religious, and Cultural Developments circa 1914-Present Students should be able to describe and analyze the significant political, social, economic, religious, and cultural developments of the contemporary world, including the following:

- Causes and global consequences of World War I
- Competing ideologies of the Interwar period, including Leninism, Stalinism, Fascism, and Nazism
- Causes and global consequences of World War II
- Causes and global consequences of the Cold War
- Decolonization and state formation in Africa, Asia, and the Middle East
- Sexuality/sexual identities
- Contemporary issues in a global context

KRSN Course HIS 1040 World History 1500 to Present

The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents

#### **COURSE TYPE**

Delete this line plus all course types that don't apply to this course.

**ACCELERATED COURSE:** An accelerated course allows students to complete an academic course in less time than a full semester. This is an intensive course, covering a full semester's work in

## **Survey of Civilization 2**

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considerably less time. Therefore, regular, consistent attendance is vital for success, and students are required to do substantially more work outside of class.

**HYBRID COURSE:** A hybrid course is a blend of online or independent work and campus-based instruction. A hybrid course offers the benefit of face-to-face instruction and the flexibility and convenience of online or independent work. Each individual course provides specific classroom dates and times while online or independent instruction uses any combination of various methods: video, audio, document files, discussion boards, and written assignments.

**FACE TO FACE COURSE:** Face-to-face courses are campus-based classes that meet in-person at an established time and place. While instructional technologies (like Canvas) may be used to support the course, instruction takes place fully in-person. Students will still be expected to use campus technologies like email and Canvas.

**ONLINE COURSE:** An online course uses computer-based technologies (i.e. Canvas) to create an online "classroom." Students are instructed in course content through online learning: tutorials, testing exercises, group collaborations, independent assignments, and long-range projects. Each individual course provides a schedule of assignments and deadlines. Students need to have adequate computer skills as they will be communicating with the instructor and classmates online. This course is an online course, and you are responsible for ensuring that you can access all course material on a regular basis either from the GCCC campus or from home. Additionally, certain technical abilities will be required, such as installing necessary plug-ins and uploading files. If you have a problem with a personal computer or interrupted network connection, know that you are still responsible for submitting your work on time. If there is a problem with the Canvas system, notify your instructor and Canvas support (877) 259-3991 (or email [online@gcccks.edu](mailto:online@gcccks.edu)).

**BUSTER LIVE DISTANCE:** On-campus students and distance students will attend class together. On-campus students attend class in person while distance students attend remotely, entirely through scheduled, synchronous live Zoom sessions. Distance students are recommended to have their own webcam-enabled laptops for this course.

### **TIME COMMITMENT**

A course is measured in credit hours. Each credit hour requires about 45 hours of work. If this is a hybrid course, please enter your time breakdown

### **CLASSROOM DECORUM**

Click or tap here to enter text. Add your own policy. Delete what does not apply.

Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

## **Survey of Civilization 2**

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Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html> (Links to an external site.)) by Virginia Shea.

### AI and Chat GPT

Students are expected to demonstrate academic integrity and ethics in their use of technology. Tools that use artificial intelligence (AI) to generate written, visual, or other communications are becoming more common, for example OpenAI's ChatGPT.

These are the guidelines for this course:

- 1) Students should not use AI tools on any graded work without instructor permission. Instructor permission for using AI for graded work will be in the assignment description. If there are reasons to use AI outside of previously granted permission, visit with the instructor in advance of the due date.
- 2) When the instructor encourages use of an AI, students should still cite that information as coming from the AI. There should be a clear mark in any work of what was completed through the use of an AI tool and what was original student work.
- 3) Using an AI tool that is not intended for the assignment is considered academic dishonesty. The Academic Ethics policy will apply. The instructor may use an AI detector tool to analyze student work.

### **CELL PHONE POLICY**

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

### **ATTENDANCE**

Delete the policy that does not apply to your class.

#### **GUIDELINES:**

1. Attendance at GCCC is highly recommended.

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2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

**GUIDELINES:**

Online attendance is highly encouraged to be successful in this class. Attendance online is defined as a learner who logs into the classroom and completes at least two activities in the course each week. Students are required to complete an assignment the first week of the class to maintain their enrollment in the course.

**COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:**

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.
6. If these criteria are met, coursework will be accepted.
7. Dual credit students will follow the same criteria.

**ASSESSMENT**

**TESTS**

Explain your testing policy: announced, unannounced, when, etc.

**HOMEWORK**

Explain homework policy: standard due days/times, types, how much to expect, location, etc.

**MAKE-UP/LATE WORK POLICIES**

Explain make-up/late work: due date/time, penalties assessed, conditions that must be met for late work, etc.

**EXTRA CREDIT POLICY**

Explain extra credit policy: if you grant extra credit, how, etc.

**ATTENDANCE**

Enter how attendance affects grading in your class—or if it doesn't count toward the class grade. NOT the campus-wide attendance policy.

**FINAL EXAM**

Provide details about the final exam: cumulative, type of exam, etc.

## GARDEN CITY COMMUNITY COLLEGE

### **Survey of Civilization 2**

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#### **GRADING SCALE**

After your numerical grade has been calculated, your letter grade will be determined as follows:

90 - 100% = A

80 - 89% = B

70 - 79% = C

60 - 69% = D

below 60% = F

#### **COMPUTATION OF GRADES**

Identify if you calculate grades based on points or percentages—include percentage breakdown. Attendance/participation cannot be worth more than 15%.

Homework = %

Attendance/participation = %

Tests = %

Final Exam = %

#### **ADA/EQUAL ACCESS**

In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to “reasonable accommodations.” Students who wish to receive accommodations must work with the Accommodations Coordinator and notify the instructor during the first week of class of any accommodations needed for the course. Garden City Community College is complying with the Americans with Disabilities Act, and is committed to equal and reasonable access to facilities and programs for all employees, students and visitors. Those with ADA concerns, or who need special accommodations, should contact the Accommodations Coordinator, Garden City Community College, 801 Campus Drive, Garden City, KS 67846, 620-276-9638 and/or at the email address [accommodations@gcccks.edu](mailto:accommodations@gcccks.edu).

#### **EQUAL OPPORTUNITY**

Garden City Community College does not discriminate against applicants, employees or students on the basis of race, religion, color, national origin, sex, age, height, weight, marital status, sexual orientation, or other non-merit reasons, or handicap nor will sexual harassment be tolerated, in its employment practices and/or educational programs or activities. Those concerned about the above should contact the Human Resources office at Garden City Community College, 801 Campus Drive, Garden City, KS 67846 620-276-9574.

#### **COPYRIGHT DISCLAIMER**

Content provided in this course may be copyrighted and protected under U.S. Copyright laws. Access to materials provided as part of this course is for educational purposes only and limited to the duration of your enrollment in this course. You may not copy, download, upload, or otherwise redistribute and of the films, images, music, articles, or other content provided as part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

**Survey of Civilization 2**

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*For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.*

*Instructor reserves the right to modify the syllabus.*

**TENTATIVE CLASS SCHEDULE**

Click here to enter text. Arrange by Unit or by Week.



### Process for New Course Offering - All Schools

*This form is to be completed for a course that has never been approved by the Curriculum Council.*

<b>STEP ONE:</b> Requesting professional (teacher/counselor) completes the written request.	
<b>STEP TWO:</b> Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<p><b>Recommended / Not Recommended</b></p> <p><u>W Jendi Terptraw</u> Department Chair / Date</p> <p><u>2 April 2024</u> Date of Department Mtg.</p>
<b>STEP THREE:</b> Request is sent to the Head Principal for consideration.	<p><b>Recommended / Not Recommended</b></p> <p><u>[Signature]</u> 4.3.25 Head Principal Signature / Date</p>
<b>STEP FOUR:</b> Counselors complete Skyward Course Information on the written request form.	<p><b>Skyward Course Information Completed</b></p> <p><u>W Jendi Terptraw</u> Department Chair</p>
<b>STEP FIVE:</b> Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<p><b>Recommended / Not Recommended**</b></p> <p>_____ Curriculum Council Chair Signature / Date</p>
<b>STEP SIX:</b> Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<p><b>Recommended / Not Recommended</b></p> <p>_____ Asst./Deputy Superintendent Signature / Date</p>
<b>STEP SEVEN:</b> Request is presented to BOE for approval	<p><b>Approved / Not Approved</b></p>
<b>STEP EIGHT:</b> If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<p>_____ Date Zendesk Submitted</p> <p>_____ Date Forms Delivered</p>
<b>STEP NINE:</b> GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<p>_____ <b>Date Changes Complete</b></p> <p><input type="checkbox"/> Forms Returned to Office of Curriculum &amp; Instruction</p>

**\*\*Course Not Approved (Notes from Curriculum Council):**



## Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR	
Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>ENGL 230 - Understanding Old Testament</u>	<b>SKYWARD INFORMATION:</b> Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Old Testam</u> <hr/> Long description of course (30 characters) <u>GCCC Understand Old Testament</u>
Kansas Course Code (KCCMS): <u>07006 - Old Testament</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased for additional credit to be offered? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.</i> <i>**If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i>  Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course  <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Course Length: <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters  Credit to be Earned: <u>0.5</u> Is this a dual credit course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is this a GCCC course? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC)	<b>NOTES:</b>

credit hours = 0.5 credit at USD 457)

GPA Set:  normal  indexed

**Skyward Filter:**

LA  OC  FA  MA  SS  PE

SCI  CO  GE  FL  STEM

**\*TECHNOLOGY ON BACK**

**BELOW TO BE COMPLETED BY TECHNOLOGY**

KCCMS Mapping Confirmed

Skyward Updates including any Course Code Assigned → \_\_\_\_\_

Grad Requirements & Filtering Confirmed

GCHS Registrar/Counseling Department Notified of Completion

Forms Returned to Office of Curriculum & Instruction

***ALL FORMS MUST BE RETURNED TO THE OFFICE OF CURRICULUM AND INSTRUCTION.***

**Understanding the Old Testament 3 CR**

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**COURSE INFORMATION**

**Course Number-Section:**

**Final Exam:**

**Start/End Date:**

**INSTRUCTOR INFORMATION**

**Instructor:**

**Phone:**

**Email:**

**Office Location:** Click here to enter text.

**CONTACTING INSTRUCTOR**

**EMAIL RESPONSE TIME**

**COURSE DESCRIPTION**

**DESCRIPTION:** This course provides a general introduction to Old Testament history and literature designed to acquaint the student with the origins, purposes, and religious quality of Old Testament books. Attention is given to the development of the Judeo-Christian tradition.

**PREREQUISITES:** Students enrolled in this course should have tested out of or successfully completed developmental reading and writing courses OR enroll with the instructor's permission.

**GCCC'S GENERAL EDUCATION OUTCOMES**

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as awareness of cultural diversity and social responsibility. Employability skills include communication, problem solving, and work ethic. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

**TEXTBOOK INFORMATION**

**STUDENT LEARNER OUTCOMES**

Students will be able to

1. Summarize the content and context of the Old Testament/Hebrew Bible.
2. Distinguish among various genres and cultural contexts represented in the Old Testament/Hebrew Bible.
3. Apply tools, methods, and results of academic Biblical scholarship to Old Testament/Hebrew Bible texts.
4. Analyze Old Testament/Hebrew Bible texts against the backdrop of ancient Near Eastern, Greek, and/or Roman worlds.

**Understanding the Old Testament 3 CR**

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5. Evaluate the roles and uses of the Old Testament/Hebrew Bible in religious traditions and contemporary societies and cultures.

**KRSN Course Number 1020**

**The learning outcomes and competencies detailed in this course outline or syllabus meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Groups project for this course as approved by the Kansas Board of Regents.**

**COURSE TYPE**

**ACCELERATED COURSE:** An accelerated course allows students to complete an academic course in less time than a full semester. This is an intensive course, covering a full semester's work in considerably less time. Therefore, regular, consistent attendance is vital for success, and students are required to do substantially more work outside of class.

**HYBRID COURSE:** A hybrid course is a blend of online or independent work and campus-based instruction. A hybrid course offers the benefit of face-to-face instruction and the flexibility and convenience of online or independent work. Each individual course provides specific classroom dates and times while online or independent instruction uses any combination of various methods: video, audio, document files, discussion boards, and written assignments.

**FACE TO FACE COURSE:** Face-to-face courses are campus-based classes that meet in-person at an established time and place. While instructional technologies (like Canvas) may be used to support the course, instruction takes place fully in-person. Students will still be expected to use campus technologies like email and Canvas.

**ONLINE COURSE:** An online course uses computer-based technologies (i.e. Canvas) to create an online "classroom." Students are instructed in course content through online learning: tutorials, testing exercises, group collaborations, independent assignments, and long-range projects. Each individual course provides a schedule of assignments and deadlines. Students need to have adequate computer skills as they will be communicating with the instructor and classmates online. This course is an online course, and you are responsible for ensuring that you can access all course material on a regular basis either from the GCCC campus or from home. Additionally, certain technical abilities will be required, such as installing necessary plug-ins and uploading files. If you have a problem with a personal computer or interrupted network connection, know that you are still responsible for submitting your work on time. If there is a problem with the Canvas system, notify your instructor and Canvas support (877) 259-3991 (or email [distancelearning@gccccks.edu](mailto:distancelearning@gccccks.edu)).

**Understanding the Old Testament 3 CR**

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**BUSTER LIVE DISTANCE:** On-campus students and distance students will attend class together. On-campus students attend class in person while distance students attend remotely, entirely through scheduled, synchronous live Zoom sessions. Distance students are recommended to have their own webcam-enabled laptops for this course.

**TIME COMMITMENT**

A course is measured in credit hours. Each credit hour requires about 45 hours of work.

**CLASSROOM DECORUM**

Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html>) (Links to an external site.) by Virginia Shea.

**CELL PHONE POLICY**

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

**ATTENDANCE**

**GUIDELINES:**

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

**GUIDELINES:**

Online attendance is highly encouraged to be successful in this class. Attendance online is defined as a learner who logs into the classroom and completes at least two activities in the course each week. Students are required to complete an assignment the first week of the class to maintain their enrollment in the course.

**COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:**

**Understanding the Old Testament 3 CR**

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1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.
6. If these criteria are met, coursework will be accepted.
7. Dual credit students will follow the same criteria.

**ASSESSMENT**

**TESTS**

Explain your testing policy: announced, unannounced, when, etc.

**HOMEWORK**

Explain homework policy: standard due days/times, types, how much to expect, location, etc.

**MAKE-UP/LATE WORK POLICIES**

Explain make-up/late work: due date/time, penalties assessed, conditions that must be met for late work, etc.

**EXTRA CREDIT POLICY**

Explain extra credit policy: if you grant extra credit, how, etc.

**ATTENDANCE**

Enter how attendance affects grading in your class—or if it doesn't count toward the class grade. NOT the campus-wide attendance policy.

**FINAL EXAM**

Provide details about the final exam: cumulative, type of exam, etc.

**GRADING SCALE**

After your numerical grade has been calculated, your letter grade will be determined as follows:

- 90 - 100% = A
- 80 - 89% = B
- 70 - 79% = C
- 60 - 69% = D
- below 60% = F

**COMPUTATION OF GRADES**

Identify if you calculate grades based on points or percentages—include percentage breakdown. Attendance cannot be worth more than 15%.

Homework = %

GARDEN CITY COMMUNITY COLLEGE

**Understanding the Old Testament 3 CR**

---

Attendance/participation = %

Tests = %

Final Exam = %

**ADA/EQUAL ACCESS**

In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to "reasonable accommodations." Students who wish to receive accommodations must work with the Accommodations Coordinator and notify the instructor during the first week of class of any accommodations needed for the course. Garden City Community College is complying with the Americans with Disabilities Act, and is committed to equal and reasonable access to facilities and programs for all employees, students and visitors. Those with ADA concerns, or who need special accommodations, should contact the Accommodations Coordinator, Garden City Community College, 801 Campus Drive, Garden City, KS 67846, 620-276-9638 and/or at the email address [accommodations@gcccks.edu](mailto:accommodations@gcccks.edu).

**EQUAL OPPORTUNITY**

Garden City Community College does not discriminate against applicants, employees or students on the basis of race, religion, color, national origin, sex, age, height, weight, marital status, sexual orientation, or other non-merit reasons, or handicap nor will sexual harassment be tolerated, in its employment practices and/or educational programs or activities. Those concerned about the above should contact the Human Resources office at Garden City Community College, 801 Campus Drive, Garden City, KS 67846 620-276-9574.

**COPYRIGHT DISCLAIMER**

Content provided in this course may be copyrighted and protected under U.S. Copyright laws. Access to materials provided as part of this course is for educational purposes only and limited to the duration of your enrollment in this course. You may not copy, download, upload, or otherwise redistribute and of the films, images, music, articles, or other content provided as part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

***For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.***

*Instructor reserves the right to modify the syllabus.*

**TENTATIVE CLASS SCHEDULE**



## **MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Jessica Nothern, Chief Financial Officer  
**DATE:** April 28, 2025  
**RE:** Buffalo Jones Marquee Sign

---

### **ISSUE:**

The Board of Education is asked to approve the bid to replace the marquee sign in front of Buffalo Jones Elementary School.

### **BACKGROUND:**

Ben Luna requested funds from the Furniture & Equipment Committee to put towards a new marquee as theirs is extremely dated and low functioning. The committee allocated \$15,000 to BJ and Ben has agreed to use his Cost Center and Capital Outlay Funds to pay the remaining balance. The committee discussed the need to start updating these signs around the district as many are in need of repairs. The committee allocated funds to Kenneth Henderson this year as well and will encourage principals next year to go through this process for assistance in updating their signs. We would like to get a rotation started so that we can updated a couple a year. Through conversations with Brandon Anderson it is recommended we pay the additional amount for installation.

### **ALTERNATIVES:**

No other alternatives applicable.

### **RECOMMENDATION:**

1. Approve the bid to Signs Plus.
2. Deny all bids.
3. Recommend an alternative solution.

### **FISCAL NOTE:**

Although this purchase wasn't specifically budgeted for this fiscal year, funds are available through the budgeted amount for District Wide Furniture & Equipment and through BJ's Cost Center.

\$15,000 from 016 E 1000 21 0000 002 01 730 DW Furniture & Equipment  
\$9,100 from 016 E 1000 21 7124 124 00 730 BJ Capital Outlay

Total Cost - \$24,100

### **ATTACHMENTS:**

Signs Plus BJES Bid  
75 Creative Sign BJES Bid  
Complete Signs BJES Bid  
Board Packet – BJ Signage

## Bidders List BJ Signage

### **Complete Signs**

Bailey Davis  
PO Box 8861  
Dothan, AL 36304  
[bailey@completesigns.net](mailto:bailey@completesigns.net)

### **Signs Plus**

Rob Probus  
906 S 26th St  
Manitowoc, WI 54220  
[robp@signsplussigns.com](mailto:robp@signsplussigns.com)

### **75 Creative LLC**

8057 State Hwy 134 E  
Columbia, AL 36319

**BID OPENING: 4.25.25**  
1:30PM



## Bids and Quotations BJ Signage

Bid Opening: **4.25.25 1:30PM**  
Board Meeting: **5.5.25**

Bid

1. Item, Material and/or Service that is being bid:

Illuminated Logo Cabinet  
LED Display  
Pole Cover  
Steel Frame for Display  
Shipping and Installation

2. Brief description of the item, material, or service listed above:

See Above

3. Period of time item, material or service bid will cover:

15+ years

4. Reason that the item, material or service is needed:

Replace old signage due to age and damages

5. Department and person responsible for the expenditure of the budget:

Buffalo Jones Elementary-Ben Luna

6. Line item and amount budgeted for this item:

Budgeted Amount-

No funds were originally budgeted but the Furniture & Equipment  
Committee allocated \$15,000 and BJ will fund the remaining  
amount.

**Bid Tabulations  
BJ Signage**

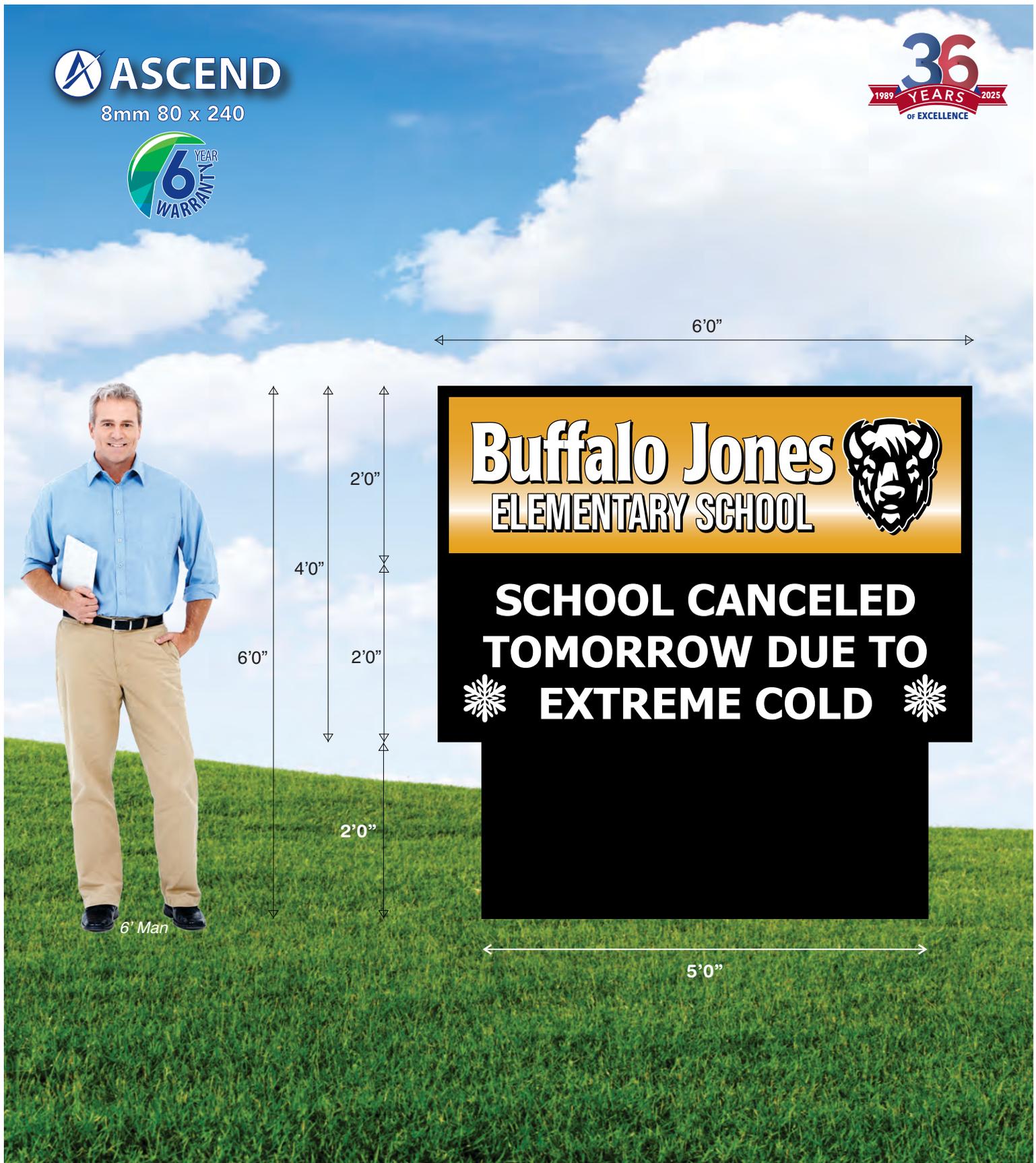
Bid Opening: 4.25.25

Bid

<u>Vendor</u>	<u>Bid</u>	<u>Duration</u>
Complete Signs	<u>\$24,705.00</u>	<u>8-14 weeks</u>
Signs Plus	<u>\$20,300.00</u>	<u>not mentioned</u>
75 Creative	<u>\$26,762.00</u>	<u>5-8 weeks</u>

**RECOMMENDATION:** To accept the bid from Signs Plus in the amount of \$24,100 to include installation

Payment to be made from budgeted funds in account:  
 016 E 1000 21 7124 124 00 730-Contributing \$7,000  
 016 E 1000 21 0000 002 01 730-Remaining Balance



Reference #: **sk- 42763-2**  
 Product Manager: **Rob P**  
 Date: **April 22, 2025**

ID Face Vinyl: **Digital Print**  
 ID Cabinet & Mount Color: **Black**  
 LED Display: **Full Color**



**SIGNS PLUS**  
 NEW IDEAS-NEW TECHNOLOGY, INC.  
**800-848-4262**  
 info@SignsPlusSigns.com  
 www.SignsPlusSigns.com



**APPROVAL**

DATE
PRINT NAME
SIGNATURE
A FAX SIGNATURE IS BINDING UPON BOTH PARTIES

Custom artwork by Signs Plus is provided as an example and is not intended to represent an exact match for ink, vinyl, paint or LED colors. With the exception of our Polymarmor products, masonry and brickwork are not included in the proposed quote. Measurements shown are approximations and final product dimensions may vary. Original Signs Plus design - reproduction is prohibited.



Reference #: **sk- 42763-1**  
 Product Manager: **Rob P**  
 Date: **April 22, 2025**

ID Face Vinyl: **Digital Print**  
 ID Cabinet & Mount Color: **Black**  
 LED Display: **Full Color**



**SIGNS PLUS**  
 NEW IDEAS-NEW TECHNOLOGY, INC.  
**800-848-4262**  
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 www.SignsPlusSigns.com



**APPROVAL**

DATE
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Custom artwork by Signs Plus is provided as an example and is not intended to represent an exact match for ink, vinyl, paint or LED colors. With the exception of our Polymarmor products, masonry and brickwork are not included in the proposed quote. Measurements shown are approximations and final product dimensions may vary. Original Signs Plus design - reproduction is prohibited.



NEW IDEAS - NEW TECHNOLOGY, INC.  
 4242 McIntosh Ln , Sarasota, Florida 34232  
 t. 800-848-4262 f. 941-378-4062

Buffalo Jones Elementary School

708 Taylor  
 Garden City KS 67846  
 Attention: Ben Luna

Rob Probus  
 Product Manager  
 robp@signsplussigns.com  
 Quote #: 42763-Q2  
 Date: Apr 29, 2025

Qty	Description
1	8mm ***High-Resolution*** Ascend LED Sign: Double Sided 4' 0"x 6' 0" (HxW) - Active LED Screen Size of 2' 0"x 6' 0" (HxW) with a Pixel Matrix of 80x 240 - High Resolution with 19,200 Pixels Per Side, in a Double Sided Configuration - 1'x 2' Self-contained Aluminum Modular System - Display Pictures, Text, Graphics, Images, and Video Clips - Brightness, up to 10,000 Nits, Average LED Life: 100,000 Hours - Fully Sealed & Waterproof Aluminum LED Panels, IP67 Rated, Front & Back - 6-YEAR Limited Warranty & 10-YEAR Part Availability for LED Panels. Refer to Warranty Document for Complete Details. - Ascend Media Player, Always-on Cloud Based Software Included - Industrial Waterproof Controller, Quad-core Processor, 16 GB On-board Storage PLUS Cloud Storage - Remote Diagnostics - Lifetime In-house Tech Support Included - Remote Calibration for LED Panel Brightness - 100% Solid State System. Zero Moving Parts - LED Panels have No Internal Serviceable Parts - LED Panels Removeable with Quick & Easy Latch System - Bidirectional Data-flow Between LED Panels - Non-daisy Chained PRECISE POWER Control System - Fanless System with Solid Aluminum Heatsinks - 60 Frames per Second for Smoother & More Realistic Imaging - Image Refresh Rate >3,000 HZ for Reduced Motion Blur - 16.7 Quadrillion Colors (On Average the Human Eye can Distinguish 710 Million Colors) - 100 Levels of Auto Brightness Control - ISO 9001 Certified Factory Compliance: FCC Part 15 & ETL Double Sided 2' 0"x 6' 0" Identification Cabinet with Internal LED Illumination - All Aluminum with Welded Utilized Construction and Industrial Graffiti Resistant Finish - Unbreakable Polycarbonate Face(s) with Internal 3m Vinyl Graphics - Graphics, Colors, and Text per Customer Approved Artwork - Pedestal Mount: 2' 0" x 5' 0" (HxW); Overall Sign Height: 6' 0" - Entire Sign Engineered for 125mph Wind Load, Exposure B Electrical Requirements: 1 Circuit, 120-Volt, Max Draw: 11.2 Amps Data Cable Sign Communication, Cat5e (or better) Ethernet Cable - Maximum Cable Length: 328 FT. Provided by Customer - Recommend Belden #7919A 1 Web Based / Cloud Hosting Software Included 1 Shipping Cost Included 1 Signs Plus Installation Included. Permitting is Included. Install New Signs on Existing Signs Plus Foundation & Legs.

Prices are valid for 30 days. Unless otherwise noted in Special Instructions freight & applicable sales tax will be added to your invoice. Organizations exempt from sales tax must include exempt certificate with order.

**Total Investment: \$24,100.00**

**Terms**

- Authorized purchase order accepted with order. Payment of total invoice amount is due 10 days from the sign(s) ship date.

*Unless otherwise indicated in the buyer approved sign installation agreement, Form SIA-0422.2, sign permits, footers, sign erection, electrical service, electrical connection and planters or other decorative masonry or other structures are the responsibilities of the buyer. All signs subject to zoning and code per city/county. Signs Plus furnishes engineered footer drawings when applicable. Buyer acknowledges and agrees that any cancellation may result in charges that exceed the deposit. In the event of payment default disruptions of the LED display operation may occur. The Buyer is responsible for all collection costs incurred by Signs Plus, including but not limited to court costs, filing fees and attorney fees. All legal proceedings will be in Sarasota County, Florida. A 2% convenience fee applies to all credit card transactions.*

**Special Instructions**

Ascend LED & ID Warranty - Refer to Signs Plus Warranty for Complete Details  
 - Limited Lifetime Warranty on Material & Workmanship on Entire Sign.  
 - Lifetime Replacement of Makrolon Faces due to Breakage by Vandalism.  
 - 5-year Parts Warranty on ID Cabinet's LED Illumination.  
 - 6-year LED manufacturer's advanced replacement parts warranty with Lifetime Technical Support.  
 - Lifetime FREE web-based software training and support.  
 - 10-year parts availability guarantee.

**Approval / Authorization**

*I have read and fully understand the contents of this document and I agree to the stated terms and conditions.*

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Customer:**

**Ship Sign To:**

**Invoice To:**

Buffalo Jones Elementary School  
708 Taylor  
Garden City, KS 67846

Buffalo Jones Elementary School  
708 Taylor  
Garden City, KS 67846

Buffalo Jones Elementary School  
708 Taylor  
Garden City, KS 67846

Attention: Ben Luna

Attention: Ben Luna

Attention: Ben Luna



# ASCEND

## Technical Specifications

### to Higher Resolution

Pixel Pitch	LED Panel Matrix	Pixels per Square Foot	Min. Text Size	Brightness	LEDs per Pixel
8mm	40 x 80	1,600	2.4"	10,000 Nits	1R, 1B, 1G (SMD)
6mm	48 x 96	2,304	2"	10,000 Nits	1R, 1B, 1G (SMD)

Full Color	281 Quadrillion Colors
Average LED life	100,000 hours
Control type	Waterproof Industrial Solid-state Quad-core CPU&GPU Controller
Communication Options	Direct Ethernet, Wireless, Fiber, Verizon
Video File Formats	AVI, WMV, MPG, RM/RMVB, MOV, DAT , VOB, MP4, FLV,
Text Formats	TXT, RTF, WORD, PPT, Excel, etc.
Image Formats	BMP, JPG, PNG, TIF, GIF, etc.
Refresh Rate	> 3,000 HZ for Reduced Motion Blur
Frame Rate	≥ 60 frames-per-second for Smoother & More Realistic Imaging
Dimming	100 levels - Light Sensor or Software
Software	Ascend Media Player, Always-on Cloud
Operating System	Cloud OS, Connect using PC, Mac, iPad,
Storage Capacity	Cloud Storage
LED Panel Construction	Patented Aluminum LED Panels, 100% Solid State System, Zero Moving Parts
Cabinet Construction	Ascend LED Panels Eliminates Traditional LED Cabinet
Service	LED Panels have No Internal Serviceable Parts
Tech Support	Remote Diagnostics with Lifetime In-House Tech Support
LED Module Weatherability	IP67 Rated - Front and Back - Fully
Thermal Control	Advanced Solid Aluminum Heat Sink Technology
Data-flow	Bidirectional Data-flow Between LED Panels
Power Control	Non-daisy Chained PRECISE POWER Control System
Sign Face & Structural Warranty	Limited Lifetime Warranty
Removing LED Panels	Easy & Fast Latch System
Future Proof	Easy Upgrade of Pixel Pitch or Larger Screen Size
Calibration	Remote Calibration for LED Panel Brightness
Working Voltage	AC 110-volt to 240-volt ± 15%, 50-60-HZ, Sign Size Specific
Certifications	UL, ETL, FCC, RoHS, ISO 9001
LED Panel Warranty	<u>6-year LED Panel Replacement Warranty</u>

∞ Researchers say a healthy human eye distinguishes between 1 - 10 millions colors, we've got them all covered!

∞ Refer to sign quote for specific warranty information for your sign

∞ All components are certified to comply with FCC Rules, Part 15



NEW IDEAS-NEW TECHNOLOGY, INC.

info@SignsPlusSigns.com

800.848.4262





# ASCEND

TO HIGHER RESOLUTION



## We're Making Something Different.

Signs Plus Ascend uses our Advanced Modular System with ultra-bright LEDs, lightweight aluminum frames and waterproof aluminum LED panels. This transformative 100% solid-state design with its future proof functional elements results in long term value.



### Get In Touch



800-848-4262



[info@signsplussigns.com](mailto:info@signsplussigns.com)



228  
4242 McIntosh Ln, Sarasota, FL 34232

# New Ideas New Technology

*Present your message with a Full Color LED sign to grab the attention of passersby with something truly eye-catching. LED signs of the past have large pixel pitches resulting in coarse images with little detail.*

*That's why Signs Plus introduced our Ascend high resolution LED screens that will become the focal point and transform your presence within your community.*

*Increase your prominence with the Ascend and make the focal point **YOUR LOCATION.***

[www.signsplus.com](http://www.signsplus.com)



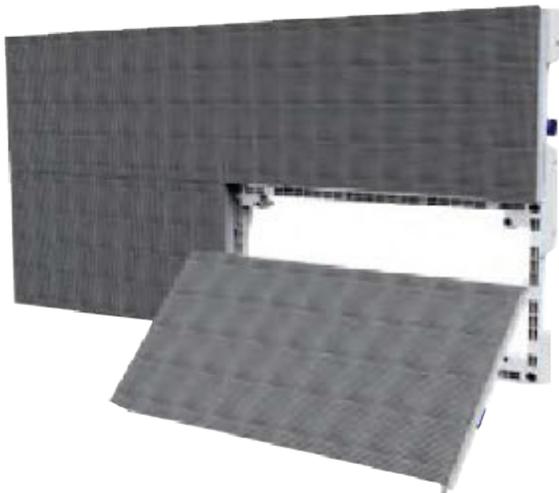
**SIGNS  
PLUS+**  
NEW IDEAS-NEW TECHNOLOGY, INC.



**ASCEND**



We're Making  
Something Different



## Ascend Raises Your Organization to the **TOP LEVEL**

- ✓ **Precise Power Control**  
20% Energy Savings  
Creates Less Heat  
Longer Life
- ✓ **Future Proof**  
Upgrade to Higher Resolution or  
add LED Panels to Increase Size  
or Both! Without Replacing Your  
Sign.
- ✓ **Remote Diagnostics &  
Lifetime Technical Support**  
Our In-house Team Provides  
Support for the Life of Your Sign.
- ✓ **No Internal Servicable Parts**  
Traditional LED Cabinets  
have Dozens. The Ascend  
Advanced Modular System  
has ZERO.



# NEW IDEAS = BETTER SPECS.

Signs Plus Ascend uses our Advanced Modular System with ultra-bright LEDs, lightweight aluminum frames and waterproof aluminum LED panels. This transformative 100% solid-state design with its future proof functional elements results in long term value.



## Light Weight Frames

Combining structural aluminum and CNC Machining for extreme precision and reduced weight.



## Connectivity

Network with Wi-Fi, Ethernet, Fiber Optic or Cellular Technology.



## Waterproof LED Panel

IP 67 Rating.  
Fully Sealed LED Modules  
Increased Lifespan  
IP67 Rating, Front and Back



## Ascend Media Player

Always-on Cloud Software  
Control with Remote  
Diagnostic System.



## 6-Year Warranty

6-Year Module Replacement  
Plus 10-Year Parts  
Availability Guarantee.



## SMD LEDs

Ultra Bright up to 10,000 nits  
100,000 Hours Lifetime  
More colors than the Eyes  
Can See!



## LED Display Control

Program Display with PC, Mac,  
Smartphone, Tablet, or any other  
Internet-connected Device.

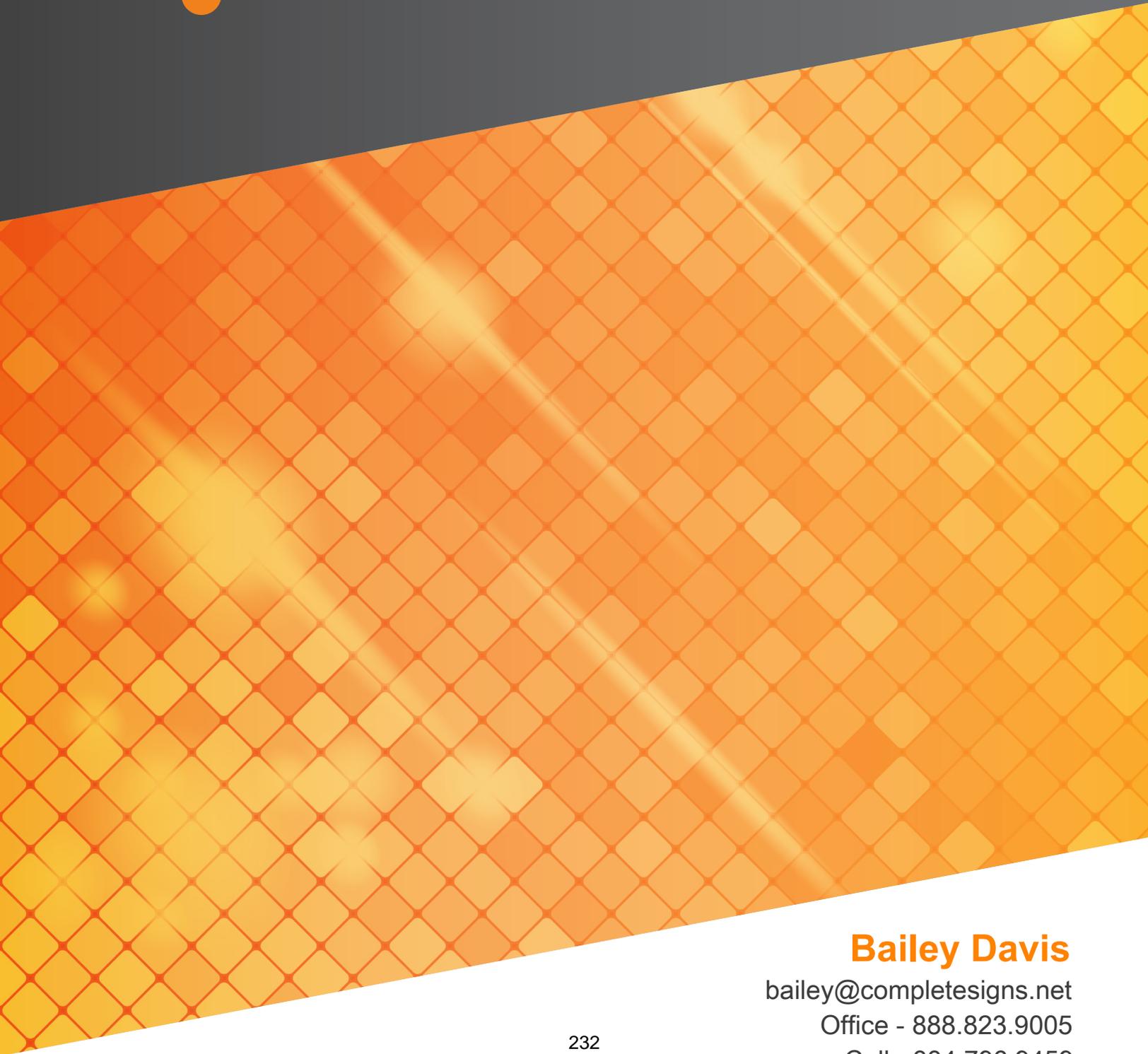


A smaller pixel pitch of 4, 6, or 8mm produce higher resolution creating sharper images with crisp details..

A larger pixel pitch of 12, 16 or 20mm results in low resolution and coarse images with little to no details..



# CompleteSigns



**Bailey Davis**

bailey@completesigns.net

Office - 888.823.9005

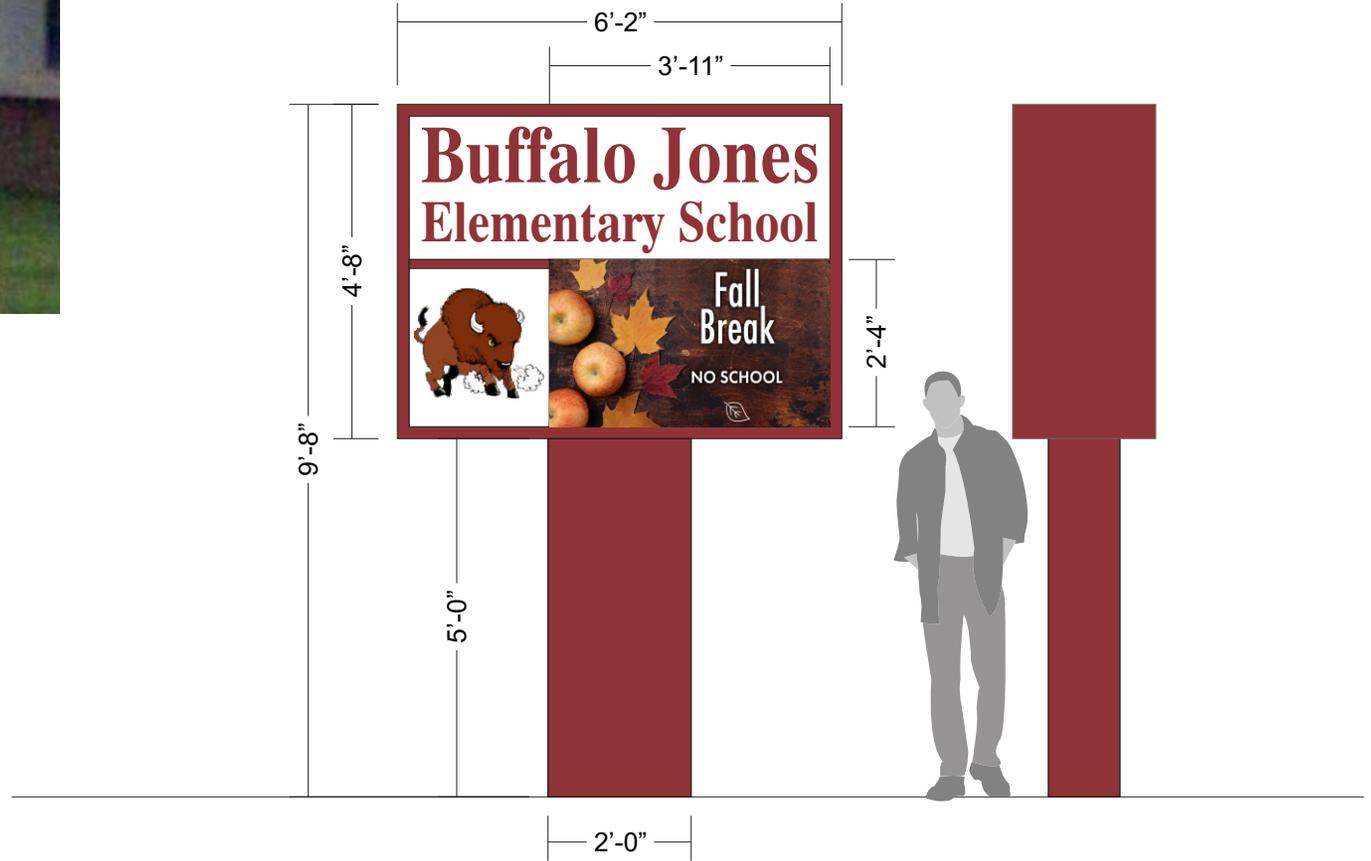
Cell - 334.796.9459

Fax - 334.556.0218

*PROPOSED ELEVATION SIZE & PLACEMENT ILLUSTRATION IS APPROXIMATED  
All Sizes & Exact Placement To be Field Verified Survey Required  
Shown For illustration / Concept*



Remove Existing Sign



- PMS 492c (3630-49) Burgundy
- White

Proposed:  
D/F Internally Illuminated Cabinet w/Flat Faces  
w/Vinyl Graphics  
Cabinet Painted Burgundy  
12mm 2'4"x 3'11" (60x100) RGB Led  
Pole Cover Painted Burgundy  
Mounted on Existing Steel

*Note:* The colors reflected on your computer screen or printed media are approximations of the actual colors that appear on color charts and catalogs. When ordering a colored product, please make your selections based on how color appears in the appropriate color chart.

*Prior to Manufacturing and Installation:* Actual Sign Placement To Be Field Verified (Dimensions and Placement Shown is Approximate and for illustration only). Location To Be Approved by Customer. (Survey / equipment i.e bucket truck maybe required at additional cost) Actual Artwork/Colors/Font to be Supplied or Approved By Customer. (Artwork/ Color/ Font Shown is for illustration/Pricing only).

**Be Advised!** Production of Product Will Not Begin Until This Drawing or Subsequent Drawing is Approved by Customer or Authorized Representatives Signature and Dated. Artwork, Colors & Dimensions Listed on Final Approved Drawing Will Be Used To Produce Product.

Artwork, Colors & Dimensions Listed on Final Approved Drawing Will Be Used To Produce Product. These Drawings Reflect Exactly What Complete Signs L.L.C Plans To Fabricate For This Project. Please Carefully Review ALL Pages and Content as These drawings supercede all prior written or verbal communications. If these drawings accurately represent the project, and you would like us to proceed with the job as illustrated, please sign and date below. If there are changes please note them, and return unsigned. You will receive a new set of drawings for your review and approval.

*Color renderings are for presentation only and should not be considered as manufacturing drawings.*

 <p>P. O. Box 8861 Dothan, Al. 36304 P 888.823.9005 F 334.556.0218 signs@completesigns.net www.completesigns.net</p>	<p align="center"><b>Buffalo Jones Elementary School</b> 708 Taylor Ave <sup>233</sup> Garden City, KS</p> <p><i>Approval:</i> _____ <i>Date:</i> _____</p>	<p>Customer: Buffalo Jones Elem School Created: 1-24-2025 Revised:  Dwg: Pres 101  <i>Scale: Proportional</i> <i>illustrated by: Nikki</i></p>	<p><b>This is an original unpublished drawing created by Complete Signs . It is submitted for your personal use, in connection with a project being planned for you. It is not to be shown to anyone outside your organization, nor is it to be used, reproduced, copied or exhibited in any fashion without written consent of Complete Signs . This proposal remains the exclusive property of Complete Signs until approved and accepted thru purchase by the client named.</b></p>
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**Quotation**

To: **Buffalo Jones Elementary School  
Pres101**

Date: 4/21/25

Item	QTY	Description	Unit Price	Sub Total
1	1	4'8 x 6'2 led-lit cabinet	\$ 6,221.00	\$ 6,221.00
2	2	2'4 x 3'11 (60x100) 12mm full color LED message signs	\$ 4,842.00	\$ 9,684.00
3	1	2' wide aluminum pole cover	\$ 1,000.00	\$ 1,000.00
4	1	Technical Survey See below	\$ 450.00	\$ 450.00
5	1	Steel angle frame for LED mounting	\$ 950.00	\$ 950.00
6	1	Wifi Radios	\$ 550.00	\$ 550.00
7	1	Install new monument on existing steel	\$ 4,650.00	\$ 4,650.00
8	1	Estimated shipping to KS	\$ 1,200.00	\$ 1,200.00
9	1	Web-Based Software Training	No Charge	No Charge
10	1	Web-Based Software	No Charge	No Charge
11	1	EMC manufacturer's 7 year parts and 1 year labor Warranty *See warranty statement for full terms & conditions	No Charge	No Charge
	1	<b>School Rebate (To receive this rebate, or must be placed by April 30th)</b>	<b>\$ (1,000.00)</b>	<b>\$ (1,000.00)</b>
12	1	Permit Cost (TBD)		\$ -
13	1	Sales Tax (n/a)		\$ -
<b>Total</b>				<b>\$ 23,705.00</b>
<b>Optional - Est. Lease Pmt.</b>				<b>\$ 526.25</b>

Buyer is also responsible for the following items (when applicable) which are not included in the above price but will be included in the final invoice: taxes; permit fees; the cost of securing permits; sealed engineered drawings; final electrical connections or any additional freight charges. Complete Signs is not responsible for running power to the sign location. Installation pricing is based on anticipated normal wall and soil conditions. Buyer also acknowledges that the final price may be adjusted for unanticipated conditions (such as, but not limited to, poor access behind walls or unstable and/or rocky soil conditions.) A technical survey is required in order to obtain detailed measurements, mounting details, and confirm site conditions. For replacement faces, the price could vary if the existing size is different from size listed on our quotation. The price would go up or down proportionally based on a cost of \$30 per square foot. Existing steel poles/support structure will be surveyed and Complete Signs will advise if it is adequate for the cities wind load requirements. If any structural changes are required, Complete Signs will advise and present an updated quote for approval. Payment for all charges shall be in accordance with paragraph 6 of this Agreement.

**UPON SIGNATURE OF THE PARTIES (BELOW) THIS QUOTATION IS INCORPORATED IN THE AGREEMENT OF THE PARTIES (AS ATTACHMENT 1) AND SUPERSEDES ALL PRIOR QUOTATIONS.**

Customers Signature \_\_\_\_\_

Complete Signs, LLC Signature \_\_\_\_\_

**Note: Quotation must be signed within 10 days or prices are subject to change.**



P. O. Box 8861 Dothan, Al. 36304 P 888.823.9005  
F 334.556.0218 signs@completesigns.net www.completesigns.net

02/25

## Sales & Installation Contract

**1. Parties:** Complete Signs, LLC, an Alabama limited liability company (Seller), and, \_\_\_\_\_ (Buyer), agree to the sale, purchase, and installation of property (signage) as follows (hereinafter the "Contract" or "Agreement"):

**2. Property and Services Being Purchased and Sold:** Seller agrees to sell to Buyer, and Buyer agrees to buy from Seller, the property and related services (signage) as described and priced in Attachment 1 (Quotation) which is incorporated into this Agreement by the signature, on Attachment 1, of both Buyer AND Seller. Buyer and Seller agree that any and all prior descriptions and/or representations are incorporated in Attachment 1 and are made a part of this Agreement by signature of the parties (as indicated). The description provided in Attachment 1 (Quotation) is intended to identify the property and installation services to be sold by Seller and purchased by Buyer and may include color drawings or renderings for the purpose of clarification. (Note: Attachment 1 is a multipage document and may include drawings and/or renderings on one or both sides of a particular page.) All such drawings or renderings, if labeled "For Illustration Purposes Only", whether in whole or in part, shall not be considered SPECIFICALLY stated for the purposes of this agreement. Any renderings labeled "For Final Approval" that has been approved by buyer will be considered SPECIFICALLY stated. Irrespective of labeling, discrepancies between written descriptions and drawings or renderings shall be resolved in favor of the written description. Minor deviations from the description provided in Attachment 1 may occur during the manufacturing and/or installation process and are expected, acknowledged, and accepted by Buyer. The description and/or pricing of the products and services (signage) to be provided by Seller may be modified only by written modification agreed to and signed by both Buyer and Seller and attached as an Addendum to this Agreement.

**3. Representations:** Buyer acknowledges and agrees that no representation or warranty is intended or provided as to dimensions, specifications, color, placement, design, construction, or installation unless such dimension, specification, color, placement, design, construction, or installation is SPECIFICALLY stated in this agreement. Any rendering, or part of a rendering, labeled "For Illustration Purposes Only" shall not be considered SPECIFICALLY stated. Any renderings labeled "For Final Approval" that has been approved by buyer will be considered SPECIFICALLY stated.

**4. Artistic and Design Renderings of Property Not Provided by Seller:** No representation or warranty of any kind is provided as to any product or property not provided by Complete Signs, LLC (including but not limited to the esthetic effect of such product or property on the overall project) whether or not such product or property is depicted in any artistic or design rendering provided by Complete Signs, LLC.

**5. Condition of Property:** The property is new.

**6. Payment Terms:** Buyer agrees to pay as follows:

A. Initial Deposit:

- **Fifty percent (50%)** of the total price specified in Attachment 1 (Quotation) shall be due at the time this Agreement is signed. This deposit secures project initiation, including design, permitting, and procurement of materials.

- Note: This initial deposit becomes non-refundable once substantial performance has commenced, including but not limited to design work, permitting activities, or the ordering of raw materials specific to the project.

B. Progress Payment:

- An additional **thirty percent (30%)** of the total price specified in Attachment 1 (Quotation) shall be due upon notification from Complete Signs, LLC that the signage is ready for installation.

- Note: This progress payment becomes non-refundable once the signage is staged, prepared, and scheduled for installation, including transportation and on-site preparation activities.

C. Final Payment:

- The remaining **twenty percent (20%)** of the total price, including any adjustments due to modifications, final engineering, permitting, shipping costs, shall be due upon completion of installation, after the Buyer has completed a final inspection and the signage has been demonstrated to be fully operational and in compliance with the specifications outlined in Attachment 1 (Quotation).

D. Non-Refundable Payments & Compensation for Work Performed:

- All payments made under this Agreement are considered earned based on the work completed and costs incurred at each phase of the project. In the event of contract termination or breach by the Buyer, Complete Signs, LLC shall retain payments already made as compensation for work performed, including labor, materials, administrative efforts, and project-related expenses.

• This retention of payments shall not limit Complete Signs, LLC from seeking additional compensation if the costs incurred exceed the amounts paid, including any direct or consequential losses arising from the breach.

E. Changes & Additional Costs:

• The Buyer shall be responsible for all extra costs resulting from changes requested after substantial performance has begun, including modifications to design, materials, or installation requirements.

• These additional charges will be invoiced separately and are due upon completion of the requested changes.

(F) TAXES: Buyer shall be responsible for all taxes applicable to the sale and/or installation of signage under this Agreement (sales, use, etc.) irrespective of (a) whether such taxes are imposed by the state of Alabama or another jurisdiction; (b) whether such taxes are mistakenly represented by Buyer and/or Seller to be applicable or not applicable to the subject matter of this Agreement; and, (c) irrespective of when such tax applicability is determined and notice received.

**7. Delivery and Installation:** Estimated delivery and installation date is eight to fourteen weeks from the date of execution of this contract, receipt by Seller of Buyer's deposit pursuant to Paragraph 6, Landlord approval (if required), Buyer's final acceptance of Seller provided design and installation specifications, and Municipality approval and issuance of Permits. The Estimated delivery and installation date are subject to: (1) Reasonable delays in the event Buyer makes changes to drawings and/or specifications after original execution of this contract; (2) reasonable modification and/or delay by Seller; and (3) delays resulting from a force majeure beyond the control of Seller. Delivery and/or installation may also be withheld if Buyer fails to make any required payment as specified in Paragraph 6 above.

**8. Ownership:** Seller has legal title to the property and is selling the property free of any liens or liabilities.

**9. Transfer of Ownership:** Following installation on Buyer's premises, transfer of ownership of the property described herein from Seller to Buyer shall occur at such time as Buyer tenders full and valid payment as described in paragraphs 6 above and signs the Delivery and Acceptance Acknowledgment included herewith as Attachment 2.

**10. Other Important Terms and Conditions:**

- a) Seller is not responsible for damage to any private unmarked underground lines such as but not limited to electrical wires, cable, waterlines, etc. Seller is responsible for damaged done to clearly marked underground lines, to include lines located both within easements and outside of easements.
- b) Seller is not liable for the accuracy of the interpretation of any city, county, or state codes. Any attempts by Seller to help with the compliance of any city, county, or state codes shall not be considered a voluntary assumption of the liability for the identification and/or interpretation of such codes. The buyer is ultimately responsible to meet all codes.
- c) Seller is not liable for determining property lines, easement locations, or right of ways.
- d) Risk of loss for the above product is transferred to Buyer at such time as Buyer takes possession or product is installed on Buyer's premises, whichever occurs first.
- e) A 3% transaction fee will be added to amounts paid with a credit card.
- f) Accounts not paid within 5 days of the due date or 14 business days after notification that the signage is ready for install per paragraph 6, whichever is earlier, as specified herein are past due. Past due accounts are subject to interest charges of 3 % per month on the amount past due plus any collection and/or attorney fees.
- g) Notwithstanding any other provision of this Agreement, it is expressly agreed that Seller shall retain ownership or, if appropriate, a security interest in all signage until such time as Buyer makes all payments as specified in Paragraph 6 above. If any part of the price is not paid as specified in Paragraph 6 above or becomes otherwise past due, Seller reserves, and Buyer grants Seller, the right to peaceably enter upon Buyer's premises during normal business hours, to uninstall signage as necessary, and to take possession of and remove said signage, or at Seller's option, to remotely disable said signage until such time as Paragraph 6 is complied with in its entirety. It is also expressly agreed that, upon commencement of installation, Seller maintains a mechanic's lien and/or a materials lien against the property to which the signage is being affixed, until Buyer performs all of Buyer's obligations under the Contract. If Buyer does not pay Seller in full, per the terms of this Agreement, or if payments to Seller become otherwise past due, Seller reserves, and Buyer grants Seller, the right to file any and all documents or filings necessary in whichever court, probate office, or the like, necessary to perfect a mechanic's lien and/or materials lien against the property to which the signage is affixed. Any additional costs incurred to repossess the signage, disable the signage, perfect the lien, collect on the lien, or re-enable property shall be the sole responsibility of Buyer.
- H Seller is not responsible for any 240/120 electrical work.

**11. Acceptance; Effect of Acceptance:** Notwithstanding any other provision of this agreement, Upon Buyer's final inspection and acceptance of the products and services provided herein shall serve to cure all conflicts or inconsistencies as to the dimensions, specifications, colors, placement, design, construction, or installation of the products and services provided under this agreement. BY ACCEPTING THE PRODUCTS AND SERVICES PROVIDED UNDER THIS AGREEMENT, AND UPON COMPLETION OF BUYER'S FINAL INSPECTION, BUYER ACKNOWLEDGES AND AFFIRMS THAT THE PRODUCTS AND SERVICES ARE PROVIDED IN ACCORDANCE WITH THIS AGREEMENT AND ARE IN ALL RESPECTS SATISFACTORY AT THE TIME OF ACCEPTANCE. Unless otherwise SPECIFICALLY provided for herein, for the purposes of this paragraph, Acceptance by Buyer shall be deemed to occur at such time as Buyer signs a Delivery and Acceptance Acknowledgment or at such time as Buyer fails to object in writing within 5 business days following notification from Complete Signs, LLC that the installation is complete, whichever occurs first.

**12. WARRANTY:** The parties specifically acknowledge and agree that the products and services supplied herein are commercial in nature (not consumer) and that Seller is not the manufacturer of the electronic signs. Various warranties are generally available from the manufacturer(s) of the products supplied under this Agreement. Buyer acknowledges that Buyer has reviewed all of the manufacturer's supplied warranties. Seller does not adopt any of the manufacturer's warranties even if information about such warranties is supplied by Seller. No manufacturer's warranty, even if provided with this Agreement, shall be considered a part of the Agreement. **All signage, except for all LED signage, is covered under Complete Signs limited one-year parts and labor warranty.** Buyer acknowledges having read Seller's limited one-year parts and labor warranty and accepts the terms to said warranty. Other than the limited one-year parts and labor warranty provided on non-LED signs, **COMPLETE SIGNS PROVIDES NO WARRANTIES OF ANY KIND, AND COMPLETE SIGNS SPECIFICALLY DISCLAIMS ALL WARRANTIES OF QUALITY, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

**13. Interpretation:** The dimension; specification; color; placement; design; construction; and, installation specified herein which shall be given full force and effect when interpreting and enforcing this agreement shall be that which was agreed to last-in-time AND is evidenced by an original written agreement or written modification, signed by both parties. In no case shall prior or contemporaneous oral or written representations or agreements not SPECIFICALLY incorporated herein, or subsequent oral representations or agreements, be considered in the interpretation or enforcement of any provisions of this contract.

**14. Entire Agreement:** This is the entire Agreement between the parties. It replaces and supersedes any and all oral agreements, representations, or understandings between the parties, as well as any prior writings unless such writings are otherwise provided for herein and are attached to and made a part of this Agreement (i.e. Attachments 1 and 2; and/or Addendums signed by both parties).

**15. Successors and Assignees:** This Agreement binds and benefits the heirs, successors and assignees of the parties.

**16. Notices:** All notices must be in writing. A notice may be delivered to a party at the address that follows a party's signature or to a new address that a party designates in writing. A notice may be delivered in person, by certified mail, or by E-mail.

**17. Governing Law and Interpretation of Provisions:**

- a) This Agreement will be governed by and construed in accordance with the laws of the state of Alabama without reference to its conflicts of laws provisions.
- b) This Contract is a product of negotiation between the parties and no provision shall be construed against a party because it was drafted by such party.
- c) The Parties acknowledge that Seller's recording of materials liens, mechanic's liens, and/or lis pendens in other states shall not be considered a waiver of this Governing Law and Interpretation of Provisions clause.

**18. Jurisdiction and Venue:** Jurisdiction and venue for any cause of action, controversy, or dispute regarding this Agreement or the subject matter hereof shall be properly brought only in the State courts located in Houston County, Alabama or, if federal jurisdiction applies, the Federal District Court for the Middle District of Alabama. Each party consents to the jurisdiction and venue of such courts. The Parties acknowledge that Seller's recording of materials liens, mechanic's liens, and/or lis pendens in other counties or states shall not be considered a waiver of this Jurisdiction and Venue clause. The Parties agree that if Buyer brings an action arising from this Agreement or the performance of this Agreement against Seller in a jurisdiction or venue other than the State courts located in Houston County, Alabama or the Federal District Court for the Middle District of Alabama, then the Buyer will have breached this material term of the contract and may be liable to Seller for reasonable attorneys' fees, travel costs, court costs, and the like. However, if Seller is made a party to a lawsuit by a third party (other than Buyer) in a jurisdiction or venue other than the ones specified herein, and the subject matter of the lawsuit concerns this Agreement or the performance thereof, then Seller may implead Buyer or may file a Crossclaim against Buyer in that other jurisdiction or venue.

**19. Counterparts:** This agreement may be signed by the parties in different counterparts and the signature pages combined will create a document binding on all parties.

**20. Modification:** This agreement may be modified only by a written agreement signed by the parties. Subsequent Addendums signed by the parties after the original date of this agreement shall constitute a valid modification of the specifications, terms, and/or provisions contained therein.

**21. Waiver:** If one party waives any term or provision of this agreement at any time, that waiver will be effective only for the specific instance and specific purpose for which the waiver was given. If either party fails to exercise or delays exercising any of its rights or remedies under this agreement, that party retains the right to enforce that term or provision at a later time.

**22. Severability:** If any court determines that any provision of this agreement is invalid or unenforceable, any invalidity or unenforceability will affect only that provision and will not make any other provision of this agreement invalid or unenforceable and shall be modified, amended, or limited only to the extent necessary to render it valid and enforceable.

**23. Legal Fees:** If any legal action is brought to enforce this Agreement, the prevailing party shall be entitled to recover from the other party all costs incurred in bringing or defending such action, including reasonable attorney's fees.

**24. Authorization:** Buyer hereby authorizes Seller to perform the work specified in accordance with the provisions of this Agreement. Seller hereby agrees to tender the product and perform the specified installation in accordance with the provisions of this Agreement.

**EACH PARTY WAIVES ITS RIGHT TO A JURY TRIAL OF ANY CLAIM OR CAUSE OF ACTION RELATING TO OR ARISING OUT OF THIS AGREEMENT.**

Agreed to this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between

**SELLER**

**-and-**

**BUYER**

\_\_\_\_\_ (Signature)

\_\_\_\_\_ (Signature)

\_\_\_\_\_ (Name)

\_\_\_\_\_ (Name)

\_\_\_\_\_ (Title)

\_\_\_\_\_ (Title)

Complete Signs, LLC,  
P.O. Box 8861  
Dothan, Alabama 36304



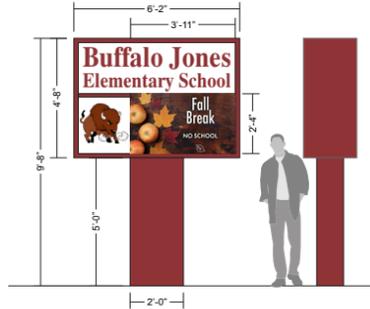
SeventyFive.us

**Quotation**

To: Buffalo Jones Elementary School

Date: 4/23/25

Item	QTY	Description
1	1	4'8 x 6'2 illuminated logo cabinet
2	2	2'4 x 3'11 12mm LED Display (double sided)
3	1	2' pole cover
4	1	steel frame for display
5	1	wifi radio
6	1	survey, shipping & install of signage



	Unit Price	Sub Total
	\$ 6,225.00	\$ 6,225.00
	\$ 5,350.00	\$ 10,700.00
	\$ 1,200.00	\$ 1,200.00
	\$ 995.00	\$ 995.00
	\$ 750.00	\$ 750.00
	\$ 6,922.00	\$ 6,922.00

1 year parts, 1 year labor warranty

Permit Cost (TBD)

Sales Tax (n/a)

**Total \$ 26,792.00**  
**Optional - Est. Lease Pmt. \$ 594.78**

Buyer is also responsible for the following items (when applicable) which are not included in the above price but will be included in the final invoice: sales tax; permit fees; the cost of securing permits; sealed engineered drawings; final electrical connections. **75 Creative is not responsible for running power to the sign location.** Installation pricing is based on anticipated normal wall and soil conditions. Buyer also acknowledges that the final price may be adjusted for unanticipated conditions (such as, but not limited to, poor access behind walls or unstable and/or rocky soil conditions.) 50% down, balance due prior to installation. Estimated lead time 5-8 weeks after deposit/signed artwork.

**UPON SIGNATURE OF THE PARTIES (BELOW) THIS QUOTATION IS INCORPORATED IN THE AGREEMENT OF THE PARTIES (AS ATTACHMENT 1) AND SUPERSEDES ALL PRIOR QUOTATIONS.**

Customers Signature \_\_\_\_\_

75 Creative, LLC Signature \_\_\_\_\_

**Note: Quotation must be signed within 30 days or prices are subject to change.**

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Jamie Schweer, After School Program Facilitator  
**DATE:** 05/19/2025  
**RE:** After school Program Facilitator

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### **ISSUE:**

Jamie Schweer has been scheduled to present on the progress of the Engage After School Program. During the presentation, she will share data on student progress at the buildings that she serves.

### **BACKGROUND:**

The after school program has supported a group of students throughout the school year to progress through the curriculum. Jamie Schweer will be presenting on the data of their progress and other pertinent information about the program.

### **ALTERNATIVES:**

No other alternatives applicable

### **RECOMMENDATION:**

No recommendations are applicable

### **FISCAL NOTE:**

There is no fiscal impact for the BOE to consider

### **ATTACHMENTS:**

Presentation slides

**2024-2025 ENGAGE  
AFTER-SCHOOL  
&  
SUMMER CAMP**

# 21ST CENTURY GRANT SCHOOLS

Victor Ornelas Elementary (Year 5)

Florence Wilson Elementary (Year 5)

Gertrude Walker Elementary (Year 4)

Alta Brown Elementary (Year 3)

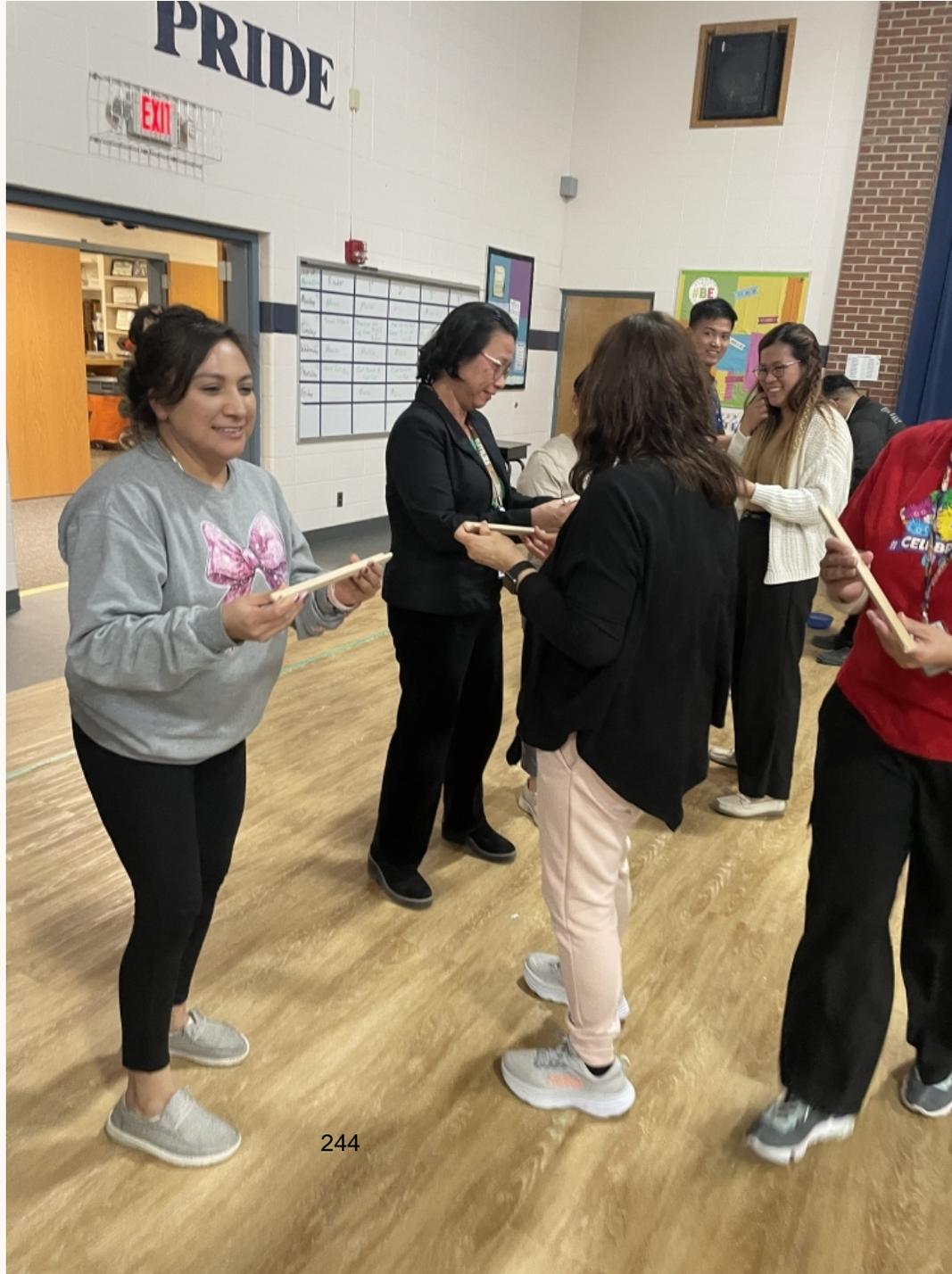
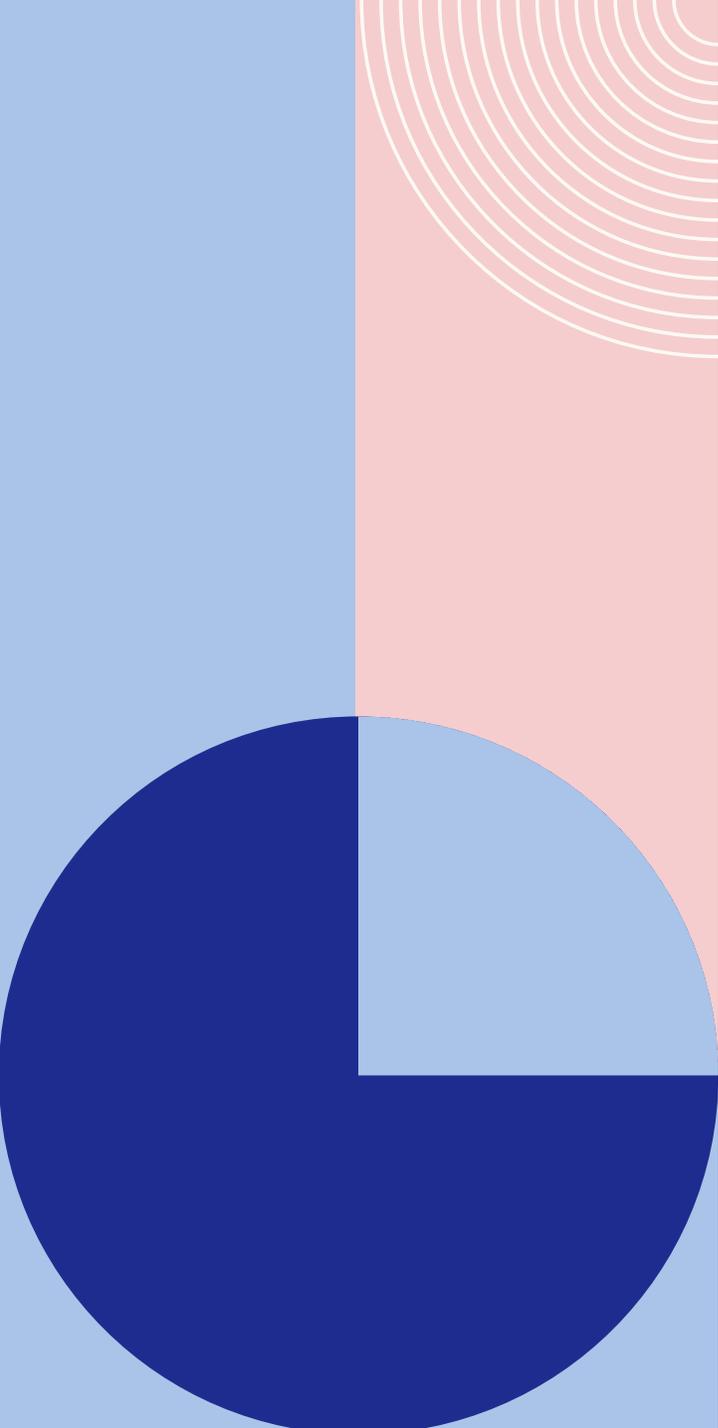
Jennie Wilson Elementary (Year 3)

Victor Ornelas and Florence Wilson renewal has been submitted for another 5 year.

Award letters received late June projected

# STAFFING & STUDENTS

- ❖ Staffing: We started 2024-2025 fully staffed for the first time in several years.
- ❖ Where they come from:
  - VO Staff: VO, GCHS, CSIC
  - FW Staff: GC Achieve, GCHS, AH
  - AB Staff: All AB staff
  - JW Staff: JW, GCHS, HG
  - GW Staff: GW, GCHS
- ❖ Students:
  - VO enrolled 46
  - FW enrolled 55
  - AB enrolled 48
  - JW enrolled 32
  - GW enrolled 42





# OUR STAFF CHRISTMAS GET-TOGETHER

# CONFERENCES

- 21<sup>ST</sup> CCLC FALL CONFERENCE WICHITA, KS 5 STAFF
- BEYOND SCHOOL HOURS PALM SPRINGS, CA 3 STAFF
- ATTENDING THESE CONFERENCES ARE A GRANT REQUIREMENT

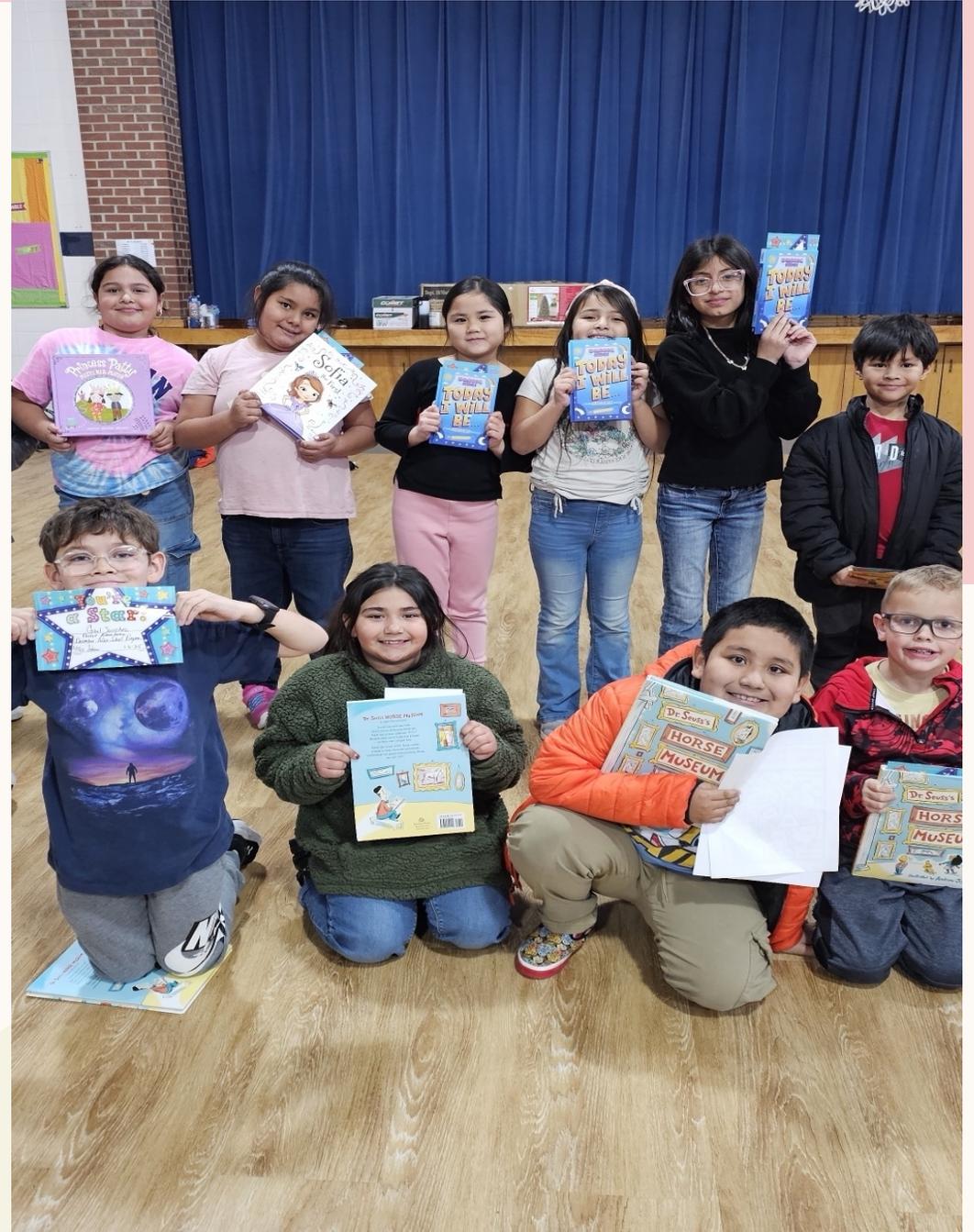
# AFTER-SCHOOL PROGRAM

MONDAY-THURSDAY  
3:50-5:50

DAILY SCHEDULE  
3:50-4:10 SNACK AND  
RECREATIONAL TIME

4:15-5:50 3 ROTATIONS FOCUSING  
ON PHONICS, FLUENCY,  
VOCABULARY AND  
COMPREHENSION, MATH, STEM

SOME STUDENTS RECEIVE  
BUSSING



# FAMILY NIGHTS



The grant requires us to have family nights each semester.

They can be stand-alone or in conjunction with a school activity.

# FAMILY NIGHTS



# FAMILY NIGHTS

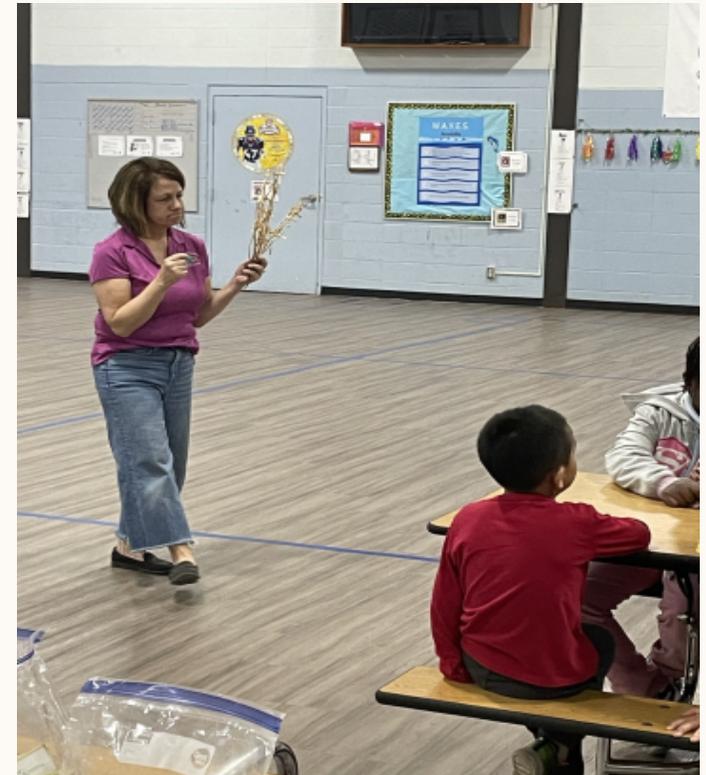


# BUSINESS PARTNERS

- Lee Richardson Zoo
- Garden City Arts Center
- Finney County Farm Bureau
- Southwest District Extension
- Finney County Library
- Tyson



# BUSINESS PARTNERS



# COMMUNITY SERVICE





# SUMMER SCHOOL



# SUMMER



255





# JUST A LITTLE FUN





## **MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Josh Guymon, Deputy Superintendent  
**DATE:** 05/19/2025  
**RE:** District Alternative Education Placement (DAEP)

---

### **ISSUE:**

USD 457 continues to have students that are referred to expulsion hearings. Some students are expelled and there is no other option for them to continue their education.

### **BACKGROUND:**

In an effort to help them continue in the curriculum and earn credits if applicable we would like to create an alternative to expulsion. This classroom would be held at the Finney County Detention Center next to the JDC. This program would allow students to continue their work in the curriculum while also having access to programs offered by Youth Services.

### **ALTERNATIVES:**

No alternatives at this point it is only informational

### **RECOMMENDATION:**

No recommendations at this time

### **FISCAL NOTE:**

There is no additional cost as the teacher and para to support the classroom will be filled with current positions we already have funded.

### **ATTACHMENTS:**

Attached slides

# District Alternative Education Placement (DAEP)

## Purpose:

- Allow students to make progress in the curriculum while being removed from the typical setting
  - Continue to earn credits toward graduation
- Ensure Special Education Compliance
- Prevent future expulsions by providing supports and continuing education in a classroom setting

“Being suspended once doubles the chance a student will drop out. For those suspended two or more times, the dropout rate is 49%.”

# Classroom will be at FCDC Building

- 5th-12th grade students that are expelled
- DAEP will be option through expulsion process
- Half Days
  - Morning session 8:00-11:00, Afternoon session 12:30-3:30
- Capacity 20 students, 10 in each session
  - Split classes by age
- Staffed by a teacher and a special education para
- Will complete courses on the virtual platform, one core class and one intervention course

# Supports

- Will participate in Youth Service programs the other half day
  - Youth Services will determine appropriate programming through evaluation
    - Programs: Bully Prevention, DAP, Handling Difficult Feelings
- Intervention on Purpose (IP) Classes through Edgenuity
  - Classes geared towards Intervention, ISS/OSS or Alt. Ed.
  - IP classes include: Substance Abuse Education, Coping with Trauma and Hardship, Bullying Prevention, Emotion Regulation, Refining Decision-Making Skills
- Compass will have staff available for services if needed. Mental Health Assistant assigned to class.

## Next steps:

- Hire a teacher
- Work with technology to move desktops to FCDC building

# Questions?

**TO:** Board of Education

**THRU:** Dr. Mike Dominguez, Superintendent

**FROM:** Drew Thon, HR Director

**DATE:** May 12, 2025

**RE:** End-of-Year Summary: 2024–2025 USD 457 Random Student Drug Testing Program

**ISSUE:**

To provide the Board of Education with an end-of-year summary and analysis of the district’s first year implementing student drug testing at the secondary level, including key outcomes, challenges, and considerations for future program improvements.

**BACKGROUND:**

At the direction of the Board of Education, USD 457 launched its first year of random student drug testing during the 2024–2025 school year. The program, implemented in accordance with Board Policy JDDAA-R, focused on students participating in school-sponsored extracurricular activities and clubs at the middle and high school levels. The goal was to promote a safe, drug-free environment, provide students with a reason to say no to peer pressure, and encourage those struggling with substance use to seek help.

Over the course of the year, 264 tests were conducted across Garden City High School, Horace Good Middle School, Kenneth Henderson Middle School, and Garden City Achieve. Building-level procedures were refined over time to reduce classroom disruptions and improve efficiency. The Board had previously requested an end-of-year report summarizing implementation efforts, outcomes, and areas for improvement. The attached report provides detailed testing data, logistical adjustments, and a financial summary of the program to help guide ongoing discussions.

**ALTERNATIVES:**

**No Action Needed**

**RECOMMENDATION:**

No Recommendation Needed

**FISCAL NOTE:**

During the 2024–2025 school year, USD 457 conducted a total of 264 drug tests at a cost of \$9,880 as of April 15, 2025. These expenses include all contracted services through our third-party vendor for sample collection, lab testing, and Medical Review Officer (MRO) reporting.

In addition to the testing costs, successful coordination and oversight of the program required significant time from multiple building administrators and district-level staff. To streamline operations and ensure consistency in implementation across all secondary sites, the district allocated funding to support a 0.5 FTE (half-time) nurse position beginning in 2024–2025. This individual served as the district’s lead for drug testing, managing logistics, coordinating with the vendor, tracking compliance, and communicating results under confidential protocols.

The addition of this position has helped standardize the process, reduce the burden on building staff, and ensure greater fidelity to Board policy moving forward.

**ATTACHMENTS:**

- **Board Report on Drug Testing**

Sincerely,



Drew Thon  
Chief HR Director  
Garden City Public Schools - USD 457



	GCHS	HGMS	KHMS	GCA
September	Total- 20 Retest- NA New- 20 Positive- 2* Negative- 18  *Positive for Marijuana	Total- 9 Retest- NA New- 9 Positive- 0 Negative- 9	Total- 7 Retest- NA New- 7 Positive- 0 Negative- 7	Testing Not Performed
October	Total- 21 Retest- 2 Positive- 0 Negative- 1 Refused- 1 New- 20 Positive- 0 Negative- 20	Total- 10 Retest- 0 New- 10 Positive- 0 Negative- 10	Total- 7 Retest- 0 New- 7 Positive- 0 Negative- 7	Testing Not Performed
November	Total- 22 Retest- 3 Positive- 0 Negative- 1 Refused- 2 New- 21 Positive- 2* Negative- 19  *Positive for Marijuana	Total- 10 Retest- 0 New- 10 Positive- 0 Negative- 10	Total- 7 Retest- 0 New- 7 Positive- 0 Negative- 7	Testing Not Performed
December	Total- 24 Retest- 5 Positive- 0 Negative- 2 Refused- 1 Absent-1 New- 21 Positive- 0 Negative- 21	Total- 10 Retest- 0 New- 10 Positive- 0 Negative- 10	Total- 7 Retest- 0 New- 7 Positive- 0 Negative- 7	Testing Not Performed
January	Total- 22 Retest- 4 Positive- 0 Negative- 1 Absent- 2	Total- 10 Retest- 0 New- 10 Positive- 0 Negative- 10	Total- 7 Retest- 0 New- 7 Positive- 0 Negative- 7	Testing Not Performed

	Refused- 1 New- 21 Positive- 0 Negative- 21			
February	Total- 0 No testing due to schedule conflict and snow days	Total- 10 Retest- 0 New- 10 Positive- 0 Negative- 10	Total- 7 Retest- 0 New- 7 Positive- 0 Negative- 7	Testing Not Performed
March	Total- 19 Retest- 4 Positive- 0 Negative- 2 Refused- 1 Left GCHS- 1 New- 17 Positive- 0 Negative- 17	Total- 10 Retest- 0 New- 10 Positive- 0 Negative- 10	Total- 7 Retest- 0 New- 7 Positive- 1* Negative- 6  *Positive for Amphetamines. Adderall prescription provided	Total-1 Retest- 0 New- 1 Positive- 0 Negative- 1
April	Total- 17 Retest- 2 Positive- 1 Negative- 0 New- 15 Positive- 0 Negative- 15	Total- 10 Retest- 0 New- 10 Positive- 0 Negative- 1	Total- 7 Retest- 0 New- 7 Positive- 0 Negative- 7	Total- 1 Retest- 0 New- 1 Positive- 0 Negative- 1
May	Total- 21 Retest- 1 Positive- 1 Negative- 0 New- 20 Positive- 1 Negative- 19	Total	Total	Total

Total Tests Performed- 303

GCHS- 166

HGMS- 79

KHMS- 56

GCA- 2

Total Positive- 7

Total Negative- 296

Total Billed (as of 4/15/2025)- \$9,880

During the 2024-2025 school year, USD 457 performed 264 drug tests in accordance with Board Policy JDDAA-R Student Misuse of Medication. Of the 264 tests performed, 145 tests were performed at Garden City High School, 5 of which were positive. At HGMS, 69 tests were performed. All of which were negative. Kenneth Henderson Middle School saw 49 tests, one of which was positive.

At Garden City High School in September, 2 students tested positive. One of these students retested only once in October, then refused further testing. The other student that tested positive in September was absent in October, tested negative in November and December. In January, the test provided did not meet the temperature requirements and was disqualified for testing; the student was unable to provide an additional sample that day thus counting as a positive test. No testing was performed in February. Their March test was negative and their April test was positive. This student has been excluded from activities for one year.

In October, there was one student who refused testing. This student continued to refuse testing in November, tested negative in December, then transferred out of GCHS in the new year.

In November, 2 students tested positive for marijuana. One of these students one refused further testing. The other student has completed testing each month and has tested negative each time. This student tested positive for marijuana in May. He will continue testing for the 2025-2026 school year.

One additional student tested positive in May. He will also be tested at the beginning of the 2025-2026 school year.

Testing was initially performed in the high school library using the bathroom directly across the hall at 7:50 in the morning. Several problems arose with this initial plan. First, on testing days with a greater number of female students a line formed for the female tester from Accelecare keeping students out of class longer than necessary. Also, beginning at the start of the school day let a longer amount of time spent waiting for students to be able to provide a urine sample. To remedy these problems, testing was moved to 9:00am which cut down on waiting times significantly. Also, testing was moved from the library to the Officials area near the gym. This move provided private bathrooms in order to allow all students to be tested with greater comfort by either the male or female tester.

At HGMS, 79 tests were performed. All of these tests were negative. Testing was performed in the main office using the staff bathrooms. This worked very well for both students and staff. HGMS faced the same problems with delayed testing due to beginning testing at the start of the day and the student's inability to provide a urine sample. Testing was moved to 9:00am which also greatly decreased the time students were out of class.

At KHMS, 56 tests were performed. Of these tests, only 1 was positive. This test was positive for amphetamines. The student had a valid Adderall prescription and this positive test was not counted against the student. Testing was performed in the main office using the conference room and staff bathrooms which worked well for students and staff. The start time was also moved to 9:00am which led to less time out of class for the students.

Two students have been tested at Garden City Achieve. Both tests were negative. The students were brought to the HGMS main office for testing on the same day that testing was performed at HGMS.

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Ginny Duncan  
**DATE:** 05/19/2025  
**RE:** GCHS Music Trip

---

### **ISSUE:**

The Performing Arts staff at GCHS would like to plan their next out of state trip to New York, New York for the summer of 2026.

### **BACKGROUND:**

Every four years the staff and students of the Performing Arts departments at GCHS have taken an out of state trip to perform. In the past the Performing Arts programs at GCHS have traveled a trip to Disney World where the students would perform, attend workshops with professionals in the performing arts and tour the Disney properties. This year the Music staff would like to travel to New York, New York. During their time the staff and students will have opportunities to perform, attend workshops with professionals and attend performances.

### **ALTERNATIVES:**

1. Approve the trip
2. Do not approve the trip

### **RECOMMENDATION:**

Approve the trip

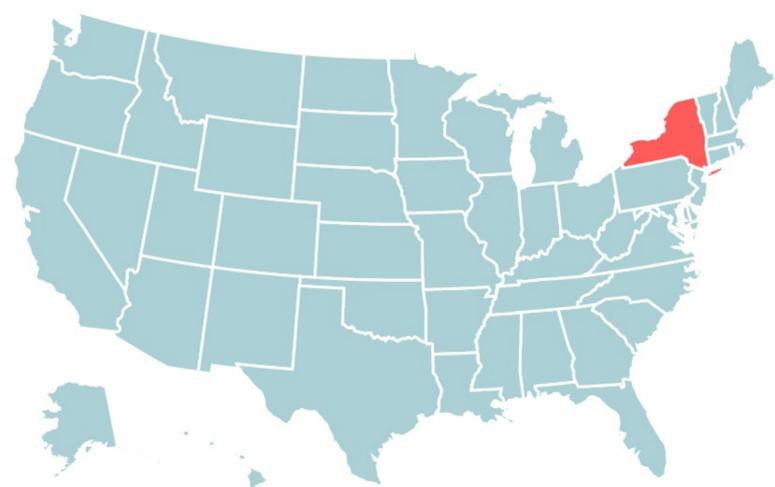
### **FISCAL NOTE:**

There is no fiscal impact to the district as the staff and students will fundraise to cover the cost of the trip.

### **ATTACHMENTS:**

Flyer for Performing Arts trip

### GARDEN CITY HS PERFORMING ARTS *in New York*



#### HOTEL DETAILS

4 nights at Holiday Inn Express Times Square  
 60 W 36th St., New York  
 Double Queen rooms  
 (at max 4 occupancy, chaperones 2)  
 Breakfast included daily

#### PAYMENT SUMMARY

tour cost not to exceed:

**\$1900**

#### COST BREAKDOWN

- Transportation **\$915**
- Hotel accommodations **\$350**
- T-shirts **\$35**
- Meals **\$300**
- Activities **\$300**

#### TRIP INCLUSIONS

- 5 days, 4 nights
- Hotel accommodations
- All meals Included
- Round Trip Flights
- Private Airport Transfers
- Metro Passes
- Professional performance or concert (in each discipline)
- Broadway Show
- Workshop with industry professional in each discipline
- Broadway Workshop for all ensembles (including tech, pit orchestra & MDT)
- Statue of Liberty & Ellis Island
- Summit Observation Deck
- Meal at Ellen's Stardust
- Tour T-shirts
- Transportation to/from Airport from Garden City

#### FLIGHT DETAILS

Exact Flight Details TBD and will be approved by Garden City Faculty

Group may fly out of Denver Airport or Kansas City Airport

#### SAMPLE ITINERARY

##### Sunday May 24

Travel to NYC  
 Check into the hotel  
 Explore Times Square & Midtown

##### Monday, May 25

Workshop for each group  
 Walk Brooklyn Bridge  
 Soho/Chinatown/Little Italy  
 Lunch in Little Italy  
 5th Ave, Rockefeller Center/Freetime  
 Dinner at Times Square

##### Tuesday, May 26

Breakfast at Hotel  
 Broadway Workshop  
 Lunch  
 Central Park Walking Tour  
 Group Dinner  
 Professional Concert

##### Wednesday, May 27

Breakfast at Hotel  
 9/11 Memorial  
 Lunch at Chelsea Market  
 Walk the Highline  
 Dinner  
 Broadway Show

##### Thursday, May 28

Breakfast at Hotel  
 Statue Cruises & Ellis Island  
 Lunch  
 Fly Home



## **MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Tracy Johnson, Director of Nutrition Services  
**DATE:** May 19, 2025  
**RE:** Nutrition Service Large Equipment

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### **ISSUE:**

The Board of Education is asked to consider and approve the purchase of the following equipment:

Door Dishwasher for Alta Brown and Georgia Mathews  
Under Counter Dishwasher for Jennie Barker  
Steamer for Horace Good  
Ovens (2 each) for Kenneth Henderson and Garden City High School  
Hot Box for Horace Good

### **BACKGROUND:**

AB dishwasher (original to school) is still running but has several leaks and about to fall apart. No longer can be fixed. GM dishwasher (original to school) no longer runs and cannot be fixed. JB dishwasher (original to school) is still running but has several leaks and about to fall apart. No longer can be fixed. HG steamer is 34 years old. It is still running but leaks large amounts of water and can no longer be fixed. KH ovens are 18 years old. Two of them will no longer heat up. GCHS ovens are 13 years old. Two of them have blown original motor and replacement motor. No longer working. HG needs to replace an old non-working hot box. \$80,000.00 has been budgeted for this equipment.

### **ALTERNATIVES:**

Reject all the bids and start using disposables for AB, GM and JB since they will be washing dishes by hand. Alter menu at HG and KH to meet oven/steamer needs. Start cooking earlier at GCHS to ensure all food is ready for serving time.

### **RECOMMENDATION:**

1. Approve the purchase of the dishwashers, ovens and steamer from Index Restaurant Supply and the hot box from Sunflower Restaurant Supply
2. Deny all bids
3. Recommend an alternative solution.

**FISCAL NOTE:**

\$72995.00 will be paid to Index Restaurant Supply and \$2884.00 will be paid to Sunflower Restaurant.

This will be paid out of the Nutrition Service Equipment Account, 024 E 3151 21 0000 054 01 630

**ATTACHMENTS:**

Quotes as presented.

**Bidders List**  
**Large Equipment**

**AAA Restaurant Supply**

John  
611 E Central  
Wichita, KS 67202  
[John@aaa-restaurant.com](mailto:John@aaa-restaurant.com)

**Sunflower Restaurant Supply**

Joren Randel  
P.O. Box 1277  
Salina, KS 67401  
[Joren.Randel@sunflowersrs.com](mailto:Joren.Randel@sunflowersrs.com)

**Index Restaurant Supply**

Chandler Farmer  
521 main St.  
Kansas City, MO 64105  
[sales@indexrs.com](mailto:sales@indexrs.com)

**Bid Tabulations  
Large Equipment**

Bid Opening: May 9 @ 10:00 a.m.

2025 Bid

	<b>Vendor</b>	<b>Door Dishwasher Qty of 2</b>	<b>Under Counter Dishwasher Qty of 1</b>	<b>Ovens Qty of 4</b>	<b>Steamer Qty of 1</b>	<b>Hot Box</b>	<b>Total</b>
1.	<b>AAA Restaurant Supply</b>	24,086.74	9,759.46	26,322.36	28542.40	3612.24	60,168.56
2.	<b>Sunflower Restaurant Supply</b>	21,558.00	8,734.00	21,928.00	23756	2884	52,220.00
3.	<b>Index Restaurant Supply</b>	20,680.00	8,435.00	20,920.00	22960.00	3025.00	50,035.00

**RECOMMENDATION: Award Index Dishwashers, Oven and Steamer. Award Sunflower Hot box.**

**Payment to be made from budgeted funds in account:**  
024 E 3151 21 0000 054 01 630            Equipment

## Bids and Quotations Large Equipment

Bid Opening: May 9, 2025  
Board Meeting: May 19, 2025

Bid 2025

1. Item, Material and/or Service that is being bid:

2 Door Type Dishwasher	AB, GM
1 Undercounter Dishwasher	JB
4 Ovens, stackable	KH, HS
1 Steamer	HG
1 Hot Box	HG

2. Brief description of the item, material, or service listed above:

Kitchen equipment

3. Period of time item, material or service bid will cover:

10 + years

4. Reason that the item, material or service is needed:

Replacing old units that parts are no longer available or deemed unsafe for use

5. Department and person responsible for the expenditure of the budget:

Nutrition Services - Tracy Johnson

6. Line item and amount budgeted for this item:

Equipment	024 E 3151 21 0000 054 01 630
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**USD 457, Garden City Public Schools**

**Large Equipment Bid**

Due: 5/9/2025 by 10:00 am

The District reserves the right to accept or reject all or any part of any quote, to waive technicalities, and to accept the offer that the District considers to be the most advantageous.

<b>Manufacturer:</b>	Champion
<b>Model</b>	DH-6000
<b>Price (unit Cost)</b>	\$10,340.00
<b>Price (total)</b>	\$20,680.00
<b>Estimated Delivery Date</b>	4 weeks ARO
<b>Manufacturer:</b>	Champion
<b>Model</b>	UH230B
<b>Price (unit Cost)</b>	\$8,435.00 (Please ADD \$460 if cord option is desired)
<b>Price (total)</b>	\$8,435.00 or \$8,895.00 (WITH cord option added)
<b>Estimated Delivery Date</b>	4 weeks ARO
<b>Manufacturer:</b>	Garland
<b>Model</b>	MCO-GS-20-S (2 oven model)
<b>Price (unit Cost)</b>	\$10,460.00 (Please ADD \$250 if caster option is desired)
<b>Price (total)</b>	\$20,920.00 or \$21,420.00 (WITH casters option added)
<b>Estimated Delivery Date</b>	3 weeks ARO
<b>Manufacturer:</b>	Cleveland
<b>Model</b>	24CGA10.2ES
<b>Price (unit Cost)</b>	\$22,545.00 (Please ADD \$415 if water filter option is desired)
<b>Price (total)</b>	\$22,545.00 or \$22,960.00 (WITH filter option added)
<b>Estimated Delivery Date</b>	4 Weeks ARO
<b>Manufacturer:</b>	Metro
<b>Model</b>	C539-HDC-L
<b>Price (unit Cost)</b>	\$3,025.00
<b>Price (total)</b>	\$3,025.00
<b>Estimated Delivery Date</b>	3 Weeks ARO

**WE HEREBY AGREE TO FURNISH THE ITEMS ON WHICH PRICES ARE QUOATED ABOVE IN ACCORDANCE WITH ALL TERMS AND CONDITIONS PREVIOUSLY LISTED AND ANY ATTACHED SPECIFICATOINS.**

**BY:** Christopher Juul  
**TITLE:** President  
**PHONE:** 816-842-9122

**DATE:** 5/9/25  
**FIRM:** Index Restaurant Supply  
**EMAIL:** christopher@indexrs.com

**USD 457, Garden City Public Schools  
Large Equipment Bid**

Due: 5/9/2025 by 10:00 am

The District reserves the right to accept or reject all or any part of any quote, to waive technicalities, and to accept the offer that the District considers to be the most advantageous.

<b>Manufacturer:</b>		Champion
<b>Model</b>		DH-6000
<b>Price (unit Cost)</b>		\$12,043.37
<b>Price (total)</b>		\$24,086.74
<b>Estimated Delivery Date</b>		ETA 5-6 weeks
<b>Manufacturer:</b>		Champion
<b>Model</b>		UH230B
<b>Price (unit Cost)</b>		\$9,759.46
<b>Price (total)</b>		\$9,759.46
<b>Estimated Delivery Date</b>		ETA 5-6 weeks
<b>Manufacturer:</b>		Garland
<b>Model</b>		MCO-GS-20-S
<b>Price (unit Cost)</b>		\$13,161.18
<b>Price (total)</b>		\$26,322.36
<b>Estimated Delivery Date</b>		ETA 5-6 weeks.
<b>Manufacturer:</b>		Cleveland
<b>Model</b>		24CGA10.2ES
<b>Price (unit Cost)</b>		\$28,542.40
<b>Price (total)</b>		\$28,542.40
<b>Estimated Delivery Date</b>		ETA 5-6 weeks
<b>Manufacturer:</b>		Metro
<b>Model</b>		C539-HDC-L
<b>Price (unit Cost)</b>		\$3,612.24
<b>Price (total)</b>		\$3,612.24
<b>Estimated Delivery Date</b>		ETA 5-6 weeks

**WE HEREBY AGREE TO FURNISH THE ITEMS ON WHICH PRICES ARE QUOATED ABOVE IN ACCORDANCE WITH ALL TERMS AND CONDITIONS PREVIOUSLY LISTED AND ANY ATTACHED SPECIFICATOINS.**

**BY:** John Pirtle  
**TITLE:** sales manager  
**PHONE:** 316-265-4365

**DATE:** 5/8/25  
**FIRM:** AAA Restaurant Supply  
**EMAIL:** john@aaa-restaurant.com

**USD 457, Garden City Public Schools**

**Large Equipment Bid**

**Due: 5/9/2025 by 10:00 am**

The District reserves the right to accept or reject all or any part of any quote, to waive technicalities, and to accept the offer that the District considers to be the most advantageous.

<b>Manufacturer:</b>	Champion
<b>Model</b>	Dh-6000
<b>Price (unit Cost)</b>	\$10,779.00
<b>Price (total)</b>	\$21,558.00
<b>Estimated Delivery Date</b>	2 weeks after order is placed

<b>Manufacturer:</b>	Champion
<b>Model</b>	UH230B
<b>Price (unit Cost)</b>	\$8,734.00
<b>Price (total)</b>	\$8,734.00
<b>Estimated Delivery Date</b>	2 weeks after order is placed

<b>Manufacturer:</b>	Garland
<b>Model</b>	MCO-GS-20-S
<b>Price (unit Cost)</b>	\$10,964.00
<b>Price (total)</b>	\$21,928.00
<b>Estimated Delivery Date</b>	2 weeks after order is placed

<b>Manufacturer:</b>	Cleveland
<b>Model</b>	24CGA10.2ES
<b>Price (unit Cost)</b>	\$23,756.00
<b>Price (total)</b>	\$23,756.00
<b>Estimated Delivery Date</b>	2 weeks after order is placed

<b>Manufacturer:</b>	Metro
<b>Model</b>	C539-HDC-L
<b>Price (unit Cost)</b>	\$2,884.00
<b>Price (total)</b>	\$2,884.00
<b>Estimated Delivery Date</b>	2 weeks after order is placed

**WE HEREBY AGREE TO FURNISH THE ITEMS ON WHICH PRICES ARE QUOATED ABOVE IN ACCORDANCE WITH ALL TERMS AND CONDITIONS PREVIOUSLY LISTED AND ANY ATTACHED SPECIFICATOINS.**

**BY:** Brian Eilert  
**TITLE:** Equipment Specialist  
**PHONE:** 785-823-6394

**DATE:** 05/07/25  
**FIRM:** Sunflower Restaurant Supply  
**EMAIL:** briane@sunflowersrs.com

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Josh Guymon, Deputy Superintendent  
**DATE:** 05/19/2025  
**RE:** KASB Contract

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### **ISSUE:**

USD 457's contract with KASB is up for renewal.

### **BACKGROUND:**

Last year when the Board of Education approved KASB they asked if we would share at a meeting our thoughts on the product before it was purchased again.

### **ALTERNATIVES:**

1. Fund the KASB Contract
2. Do not fund the KASB Contract

### **RECOMMENDATION:**

We recommend funding the contract

### **FISCAL NOTE:**

\$ 15,498.80 for membership and \$2,750 for LAF, a total of \$18,248.80

### **ATTACHMENTS:**

KASB Invoices and LAF Contract



Kansas Association of School Boards

6342 SW 21st St.  
Topeka, KS 66615

# Invoice

Date	Invoice #
3/7/2025	27405

<b>Bill To</b>
Garden City USD 457 1205 Fleming St Garden City, KS 67846-4751

<b>Terms</b>

Quantity	Description	Rate	Amount
1	Option 1 Membership Renewal - 2025-26	13,748.80	13,748.80
	Option 2 Season Pass including KASB+ All Access 2025-26 (Optional)	1,750.00	1,750.00
	Membership Renewal - 2025-26 with Season Pass		15,498.80
<b>Total Due</b>			\$15,498.80

281

<b>Payments/Credits</b>	\$0.00
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Kansas Association of School Boards

6342 SW 21st St.  
Topeka, KS 66615

# Invoice

Date	Invoice #
3/7/2025	26884

<b>Bill To</b>
Garden City USD 457 1205 Fleming St Garden City, KS 67846-4751

<b>Terms</b>

Quantity	Description	Rate	Amount
1	KASB Legal Assistance Fund Contract 2025-2026	2,750.00	2,750.00

Be sure to submit signed Legal Assistance Fund contract with your payment.

**Total Due** \$2,750.00

282

<b>Payments/Credits</b>	\$0.00
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**ADOPTION AGREEMENT  
and  
LEGAL ASSISTANCE FUND CONTRACT**

This Adoption Agreement and Legal Assistance Fund Contract is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025 by and between the Kansas Association of School Boards Legal Assistance Fund Trust (hereinafter referred to as the “Fund”) and \_\_\_\_\_ (District Name) \_\_\_\_\_ (USD No.), \_\_\_\_\_ County, Kansas (hereinafter referred to as the “Participating Board”).

**WITNESSETH:**

That in consideration of the mutual promises herein contained, the Participating Board agrees to participate in the Trust pursuant to the terms and conditions of the Agreement and Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund, which is available upon request. The Participating Board further agrees to make payment to the Fund of Two Thousand Seven Hundred Fifty dollars (\$2,750.00), as the legal assistance fund fee for the period of July 1, 2025, THROUGH June 30, 2026, and the Fund agrees to provide the Participating Board with the following initial consultant services:

1. Access to legal counsel through telephone or email communication;
2. Legal research matters relevant and responsive to the needs of Participating Boards;
3. Analysis and interpretation of important court decisions and laws affecting schools;
4. Written memoranda or legal opinions on specific legal questions asked by a Participating Board; and
5. Access to legal resources such as handbooks, toolkits and forms.

The Fund and the Participating Board further agree that in consideration of the continuing consultant services as set forth herein, the Fund agrees to provide to the Participating Board, by legal counsel designated by the Trustees, as set forth in this agreement, legal research, legal representation at administrative hearings and court appearances, on-site legal services, *amicus curiae* briefs and other assistance upon request of the Participating Board, subject to the terms and conditions of the Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund.

\_\_\_\_\_  
Board President or Director

USD or Entity No. \_\_\_\_\_, \_\_\_\_\_ County, KS.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Kansas Association of School Boards  
Legal Assistance Fund

***Upon adoption return to: Kansas Association of School Boards Legal Assistance Fund  
1420 SW Arrowhead Road, Topeka, Kansas 66604-4024***

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Josh Guymon, Deputy Superintendent  
**DATE:** 05/19/2025  
**RE:** Teen Intervene Contract

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### **ISSUE:**

USD 457 staff would like to contract with LiveWell Finney County to provide Teen Intervene services. Teen Intervene is a brief, evidence-based intervention program designed for adolescents ages 12 to 19 who display early signs of alcohol, vaping, or other substance use (the “Program”). Developed by Hazelden Publishing, the Program incorporates the principles of motivational interviewing, cognitive-behavioral therapy, and the stages of change model. The Program helps youth examine their behavior, take responsibility for choices, and commit to positive behavioral changes. The Program curriculum also includes a dedicated module on nicotine and vaping—addressing trends commonly seen in high school populations. The Program can be delivered in one (1) to six (6) sessions depending on individual student need.

### **BACKGROUND:**

We are seeing an increased number of students that are caught vaping on school grounds. Many of these students are suspended and at times after multiple incidents may attend an expulsion hearing. It is our hope that having student participate in Teen Intervene our students will receive the needed support to quit before significant school discipline impacts them.

### **ALTERNATIVES:**

1. Approve the Teen Intervene contract
2. Do not approve the teen intervene contract.

### **RECOMMENDATION:**

We recommend approving the contract

### **FISCAL NOTE:**

There is no fiscal impact as this will be funded from a grant

### **ATTACHMENTS:**

Teen Intervene Contract

## TEEN INTERVENE PROGRAM AGREEMENT

THIS TEEN INTERVENE PROGRAM AGREEMENT (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between the BOARD OF EDUCATION OF UNIFIED SCHOOL DISTRICT NO. 457 (“USD 457”), and FINNEY COUNTY COMMUNITY HEALTH COALITION, d/b/a LiveWell Finney County (“LiveWell”).

WHEREAS, USD 457 has a need to implement a teen intervention program for adolescents ages 12 to 19 who display early signs of alcohol, vaping, or other substance use; and

WHEREAS, USD 457 is interested in contracting with LiveWell to promote and implement a teen intervention program for students at Garden City High School (“GCHS”); and

WHEREAS, LiveWell desires to contract with USD 457 to provide a program that addresses early signs of alcohol, vaping, or other substance use by adolescents enrolled at GCHS.

NOW, THEREFORE, in consideration of the terms and conditions set forth below, the parties agree as follows:

1. **TEEN INTERVENE PROGRAM.** Teen Intervene is a brief, evidence-based intervention program designed for adolescents ages 12 to 19 who display early signs of alcohol, vaping, or other substance use (the “Program”). Developed by Hazelden Publishing, the Program incorporates the principles of motivational interviewing, cognitive-behavioral therapy, and the stages of change model. The Program helps youth examine their behavior, take responsibility for choices, and commit to positive behavioral changes. The Program curriculum also includes a dedicated module on nicotine and vaping—addressing trends commonly seen in high school populations. The Program can be delivered in one (1) to six (6) sessions depending on individual student needs.

2. **TERM.** The term of this Agreement shall be for one school year, to begin on August 14, 2025 and end on May 21, 2026. This Agreement shall automatically renew for each school year unless amended in writing by mutual consent or terminated by either party with a thirty (30) days written notice.

3. **PAYMENT FOR SERVICES.** USD 457 shall pay LiveWell for services provided with a one-time payment in the amount of Fourteen Thousand Eight Hundred Dollars (\$14,800) upon receipt of an invoice by LiveWell.

4. **INDEPENDENT CONTRACTOR.** LiveWell and its staff shall be considered an independent contractor and not an employee of USD 457, in the discharge of its duties.

5. **CONFIDENTIALITY.** LiveWell shall abide by all federal, state and USD 457 laws, regulations and policies related to confidentiality of education, counseling, or medical records.

6. **TERMINATION.** This Agreement may be immediately terminated by USD 457 at any time, for any reason upon thirty (30) days written notice. USD 457 shall be responsible for payment of any services rendered by LiveWell up to date of termination.

7. **SUFFICIENCY OF FUNDS.** In the event sufficient funds shall not be appropriated by the State of Kansas to USD 457 for the payments required under the terms and conditions of this Agreement, USD 457 may terminate this Agreement pursuant to the notice requirements set forth herein. This Agreement is subject to the terms and provisions of the Cash Basis Law, K.S.A. 10-1101 et seq., and the Kansas Budget Law, K.S.A. 79-2925 et seq.

8. **LEGISLATIVE CHANGE.** This Agreement is subject to change or termination by the Legislature of the State of Kansas.

9. **NOTICES.** All notices required or which may be given hereunder shall be considered as properly given if delivered in writing, personally, by email, or sent by certified mail, postage prepaid, and addressed as follows:

USD 457:                      Unified School District No. 457  
   1205 Fleming Street  
   Garden City, Kansas 67846

and

   Josh Guymon  
   Deputy Superintendent  
   1205 Fleming Street  
   Garden City, Kansas 67846

LiveWell:                      Callie Dyer, Executive Director  
   310 E. Walnut, Suite 202  
   Garden City, Kansas 67846

Notices served by mail shall be deemed to be given on the date on which such notice is deposited in the United State mail.

10. **GENERAL PROVISIONS.**

- a) This Agreement incorporates all of the obligations, agreements, and understandings of the parties hereto, and there are no oral agreements or understandings between the parties hereto concerning the subject covered by this Agreement.
- b) If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.
- c) This Agreement may be amended, changed, or modified only upon the written consent of all of the parties.
- d) This Agreement shall be construed in accordance with the laws of the state of Kansas.

- e) The paragraph headings appearing in this Agreement have been inserted for the purposes of convenience and ready reference, and do not purport to nor shall they be deemed to define, limit, or extend the scope or intent of the paragraph to which they pertain.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures the day and year first above written.

FINNEY COUNTY COMMUNITY HEALTH  
COALITION, d/b/a LiveWell Finney County

\_\_\_\_\_  
Date

\_\_\_\_\_  
CALLIE DYER, Executive Director

BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 457

\_\_\_\_\_  
Date

By \_\_\_\_\_  
Randy Ralston, Board President

ATTEST:

\_\_\_\_\_  
Jennifer Ramos, Board Clerk