



# Regular Board of Education Meeting Garden City Public Schools USD 457

Monday, February 19, 2024 - 6:00 PM

Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

## Board of Education Members:

**Andy Fahrmeier; Jackie Gigot; John Wiese; Mark Hinde; Nathan Haeck; Randy Ralston; Robin Bergkamp**

## AGENDA

A. PLEDGE - Led by Buffalo Jones Elementary School students.

B. APPROVAL OF AGENDA

C. DELEGATIONS, Q & A, PUBLIC COMMENTS, RECOGNITIONS, COMMITTEE REPORTS

*(a speaker or group will be allotted five minutes to speak after signing a request to address the Board of Education)*

C.1. Recognition of Garden City High School Unified Bowling Team

Kip Nichols, Bowling Coach

C.2. Building Presentation- Buffalo Jones Elementary School

Ben Luna, Principal

C.3. Receive District Audit Report

Lewis, Hooper and Dick, LLC

D. CORRESPONDENCE

E. CONSENT AGENDA

E.1. Minutes

E.1.a. February 5, 2024, Regular Board of Education Meeting

E.2. Accounts Payable totaling \$7,433,829.10 noting that all major accounts contain adequate balances to meet current obligations.

E.3. Personnel

E.3.a. Certified

E.3.b. Classified

F. BOARD REPORTS

F.1. Introduction to Artificial Intelligence (AI)

Casey Wise, Instructional Tech Coordinator and Tyler Gates, Instructional Tech Coordinator

F.2. Fastbridge Winter Data Report

Heather Stegman, Director of Instruction

G. NEW BUSINESS

G.1. 2024-25 School Calendar (First Read)

Josh Guymon, Assistant Superintendent

G.2. Public School Works Contract (First Read)

Dr. Maria Gomez Rocque, Deputy Superintendent

G.3. Safety and Security Update (First Read)

Josh Guymon, Assistant Superintendent and Colleen Drees, Chief Financial Officer and Principals

G.4. Long Range Facilities Update

Shane Faurot, Director of Plant Facilities and Colleen Drees, Chief Financial Officer

H. BOARD OPEN DISCUSSION

I. EXECUTIVE SESSION - After the completion of all other business, the Board of Education will adjourn to executive session for the following reason:

I.1. Preliminary discussion relating to the acquisition of real property.

I.2. Personnel matters for non-elected personnel.

J. NEXT BOARD MEETING

*The next meeting of the Board of Education will take place on March 4, 2024, at 6:00 PM in the Board Meeting Room at the Educational Support Center, 1205 Fleming St., Garden City, Kansas.*

K. ACCOUNTS PAYABLE REVIEW- Nathan Haeck and Robin Bergkamp

L. ADJOURNMENT

**MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Ben Luna, Principal Buffalo Jones Elementary  
**DATE:** 02/19/24  
**RE:** Buffalo Jones Elementary-Building Presentation

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**ISSUE:**

Buffalo Jones has been scheduled to make a building presentation to the Board of Education. This presentation will feature the members of the Buffalo Jones Student Council, Robotics Team, Sustain Native Language Students, and Certified Teachers.

**BACKGROUND:**

Buffalo Jones Student Council, Robotics Team Members, and Sustain Native Language Students have been preparing a presentation to showcase building achievements, activities, and current events for students, staff, and community stakeholders. Certified staff will report on academic and behavior data and give a brief overview of our Sustain Native Language Program.

**ALTERNATIVES:**

No other alternatives applicable

**RECOMMENDATION:**

No recommendations are applicable

**FISCAL NOTE:**

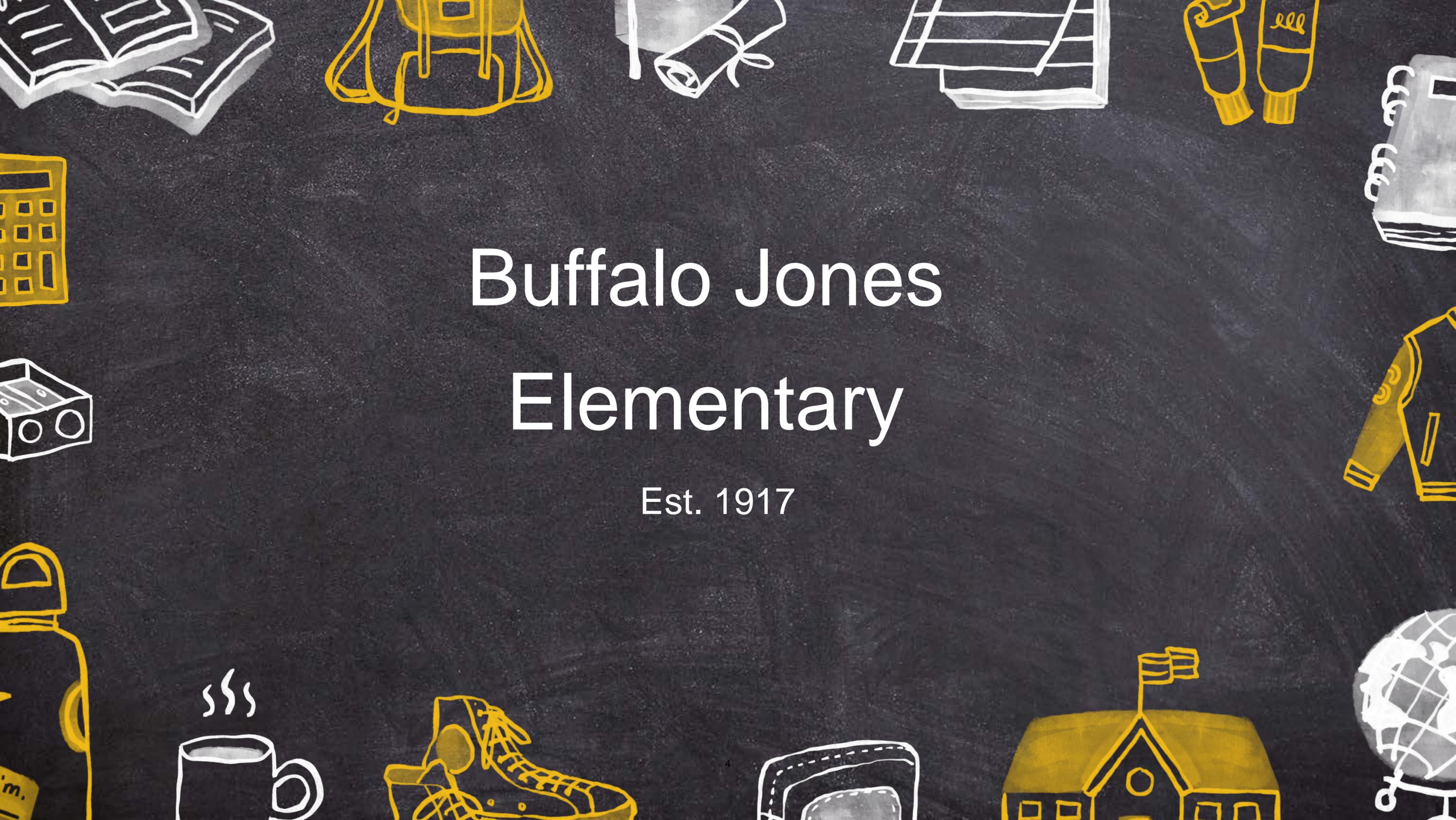
There is no fiscal impact for the BOE to consider

**ATTACHMENTS:**

Presentation slides

# Buffalo Jones Elementary

Est. 1917





# Vision/Mission/Motto

**Vision:** Build citizens who are kind, persevere, strive for personal excellence, and are lifelong learners because who we become is as important as what we learn.

**Mission:** Empower ALL students to reach their personal excellence by building strong relationships, guiding self-directed learning, and providing equitable, high quality instruction.

**Motto:** Hard Work Conquers All!

# Staff



Kindergarten



1st Grade



2nd Grade



3rd Grade



4th Grade



SPED



Counselor



Nurse



Principal



Instructional Coach



Specials



Sysop



Secretaries



Custodians



6 SPED Paras



Media Coordinator



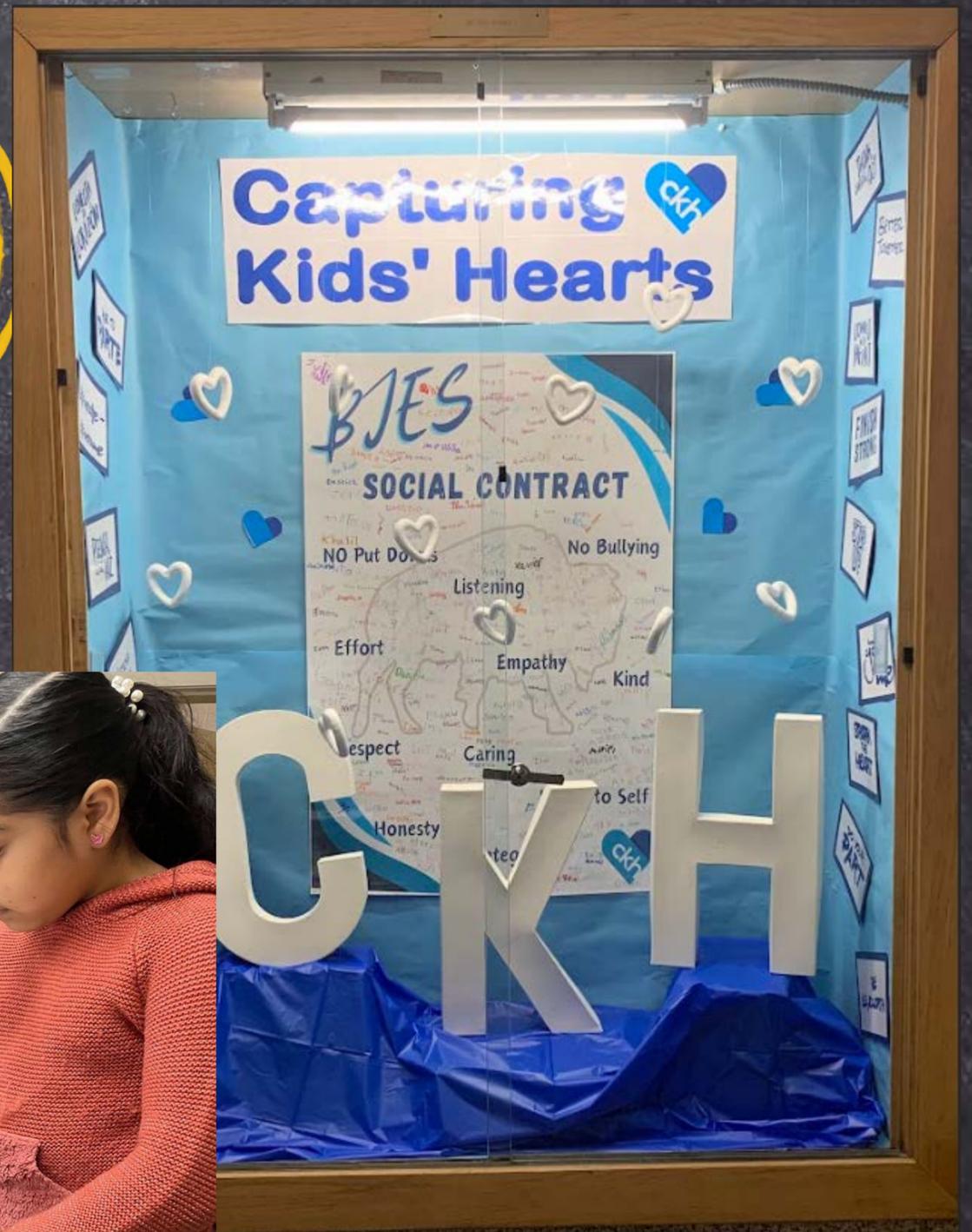
Interventionist Paras



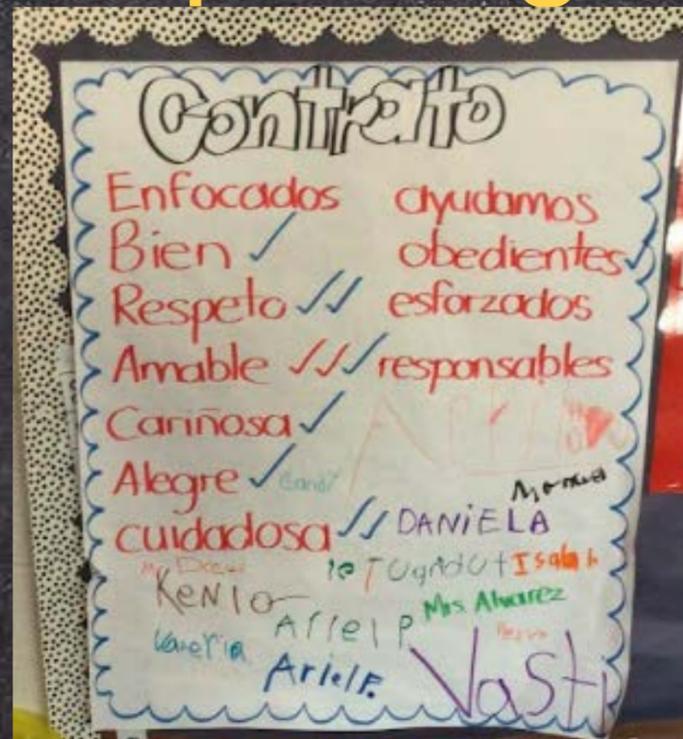
Nutrition



# Capturing Kids Hearts



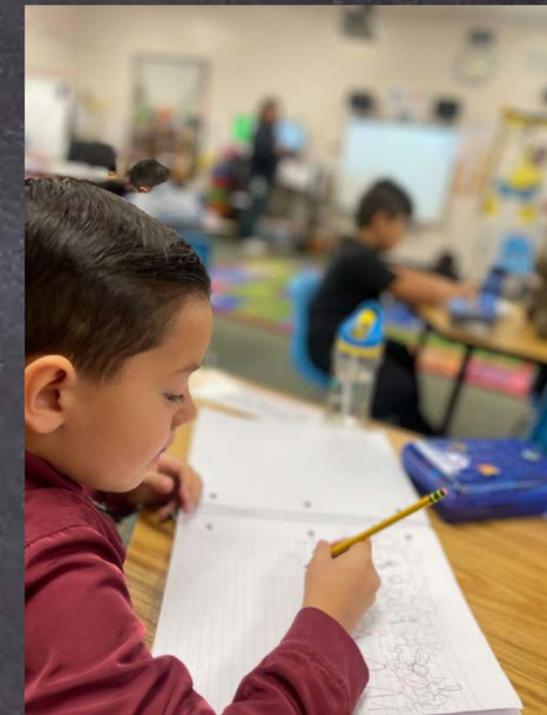
# Capturing Kids Hearts



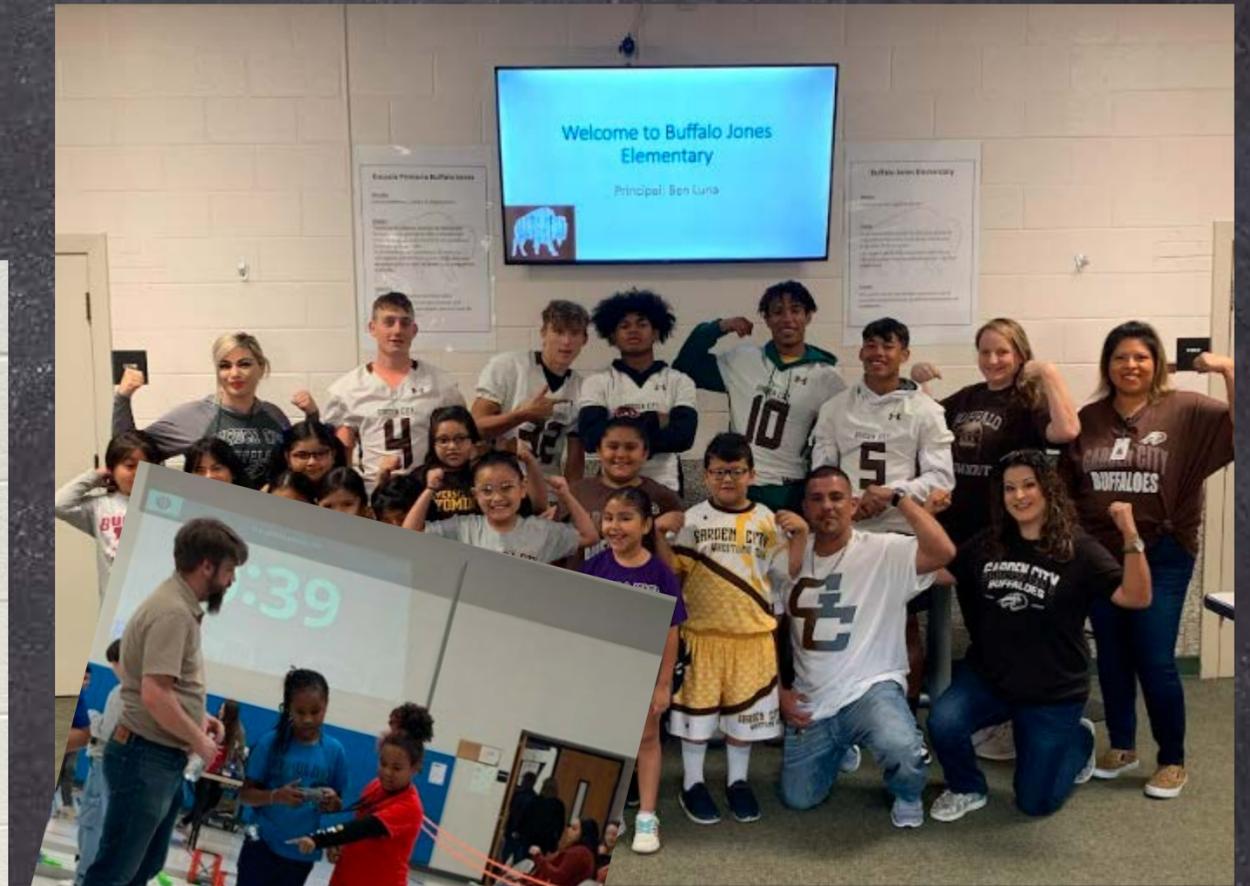
# Library



# Sustain Native Language Program.



# Student Engagement



# Family Engagement



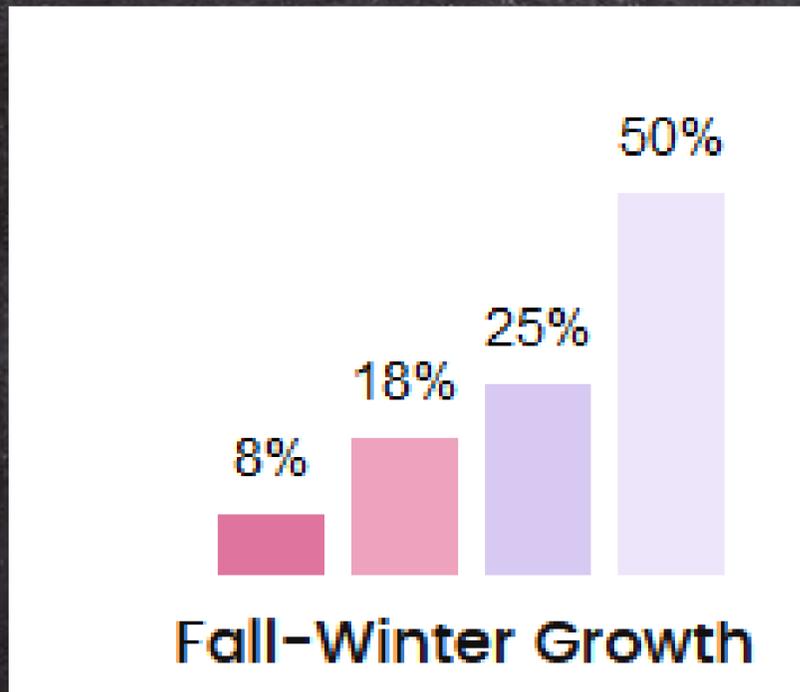
# Behavior Data: CKH

1st Quarter Data Aug. 17- Oct. 19 2022				
Total Number of Referrals	Total Number of Positive Referrals	Total Number of FYI's	Total Number of I.S.S	Total Number of O.S.S.
57	22	106	16	9
1st Quarter Data Aug. 16- Oct. 13 2023				
Total Number of Referrals	Total Number of Positive Referrals	Total Number of FYI's	Total Number of I.S.S	Total Number of O.S.S.
5	48	38	1	0

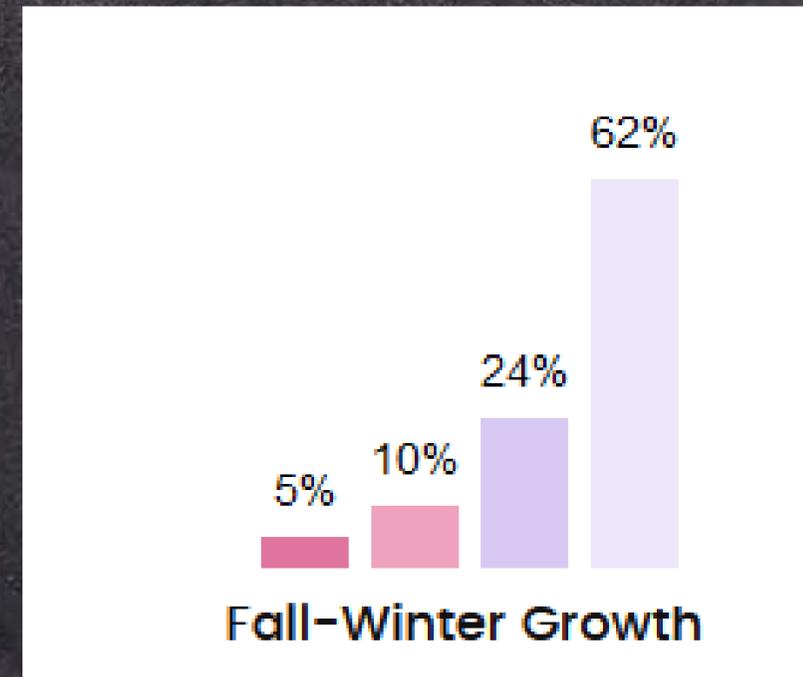
2nd Quarter Data Oct. 19- Dec. 21 2022				
Total Number of Referrals	Total Number of Positive Referrals	Total Number of FYI's	Total Number of I.S.S	Total Number of O.S.S.
25	19	50	7	4
2nd Quarter Data Oct. 15- Dec. 15 2023				
Total Number of Referrals	Total Number of Positive Referrals	Total Number of FYI's	Total Number of I.S.S	Total Number of O.S.S.
9	33	51	2	2

# Kinder ELA and Math Fastbridge Growth

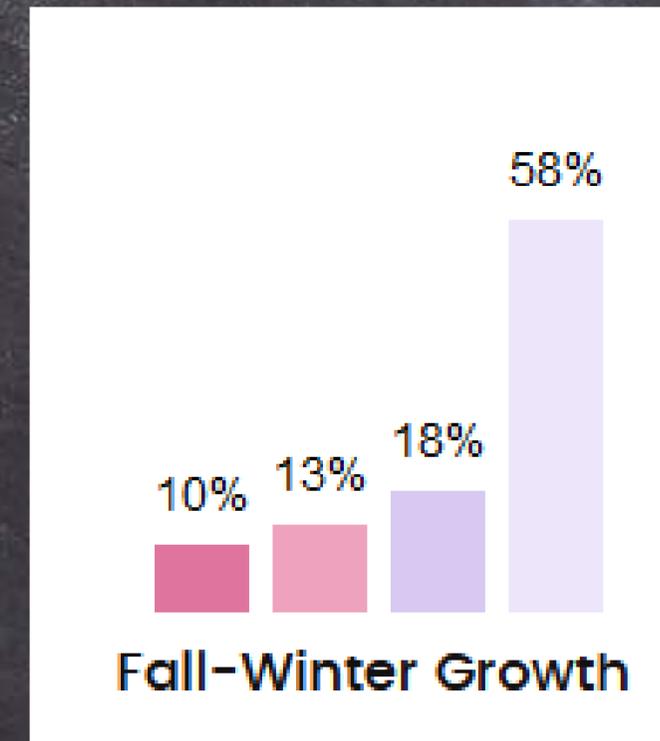
English Early  
Reading Composite  
75% growth or on  
level



Spanish Early  
Reading Composite  
95% growth or on  
level

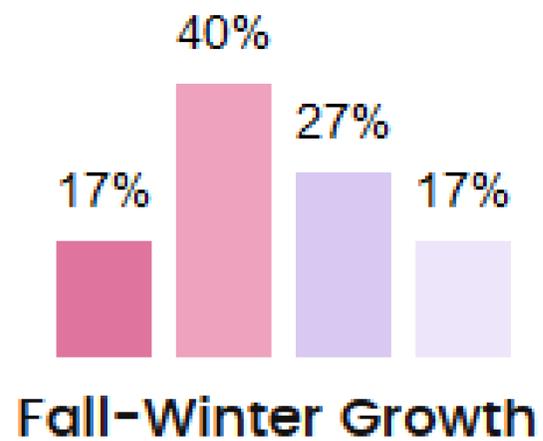


Early Math 78%  
growth or on level

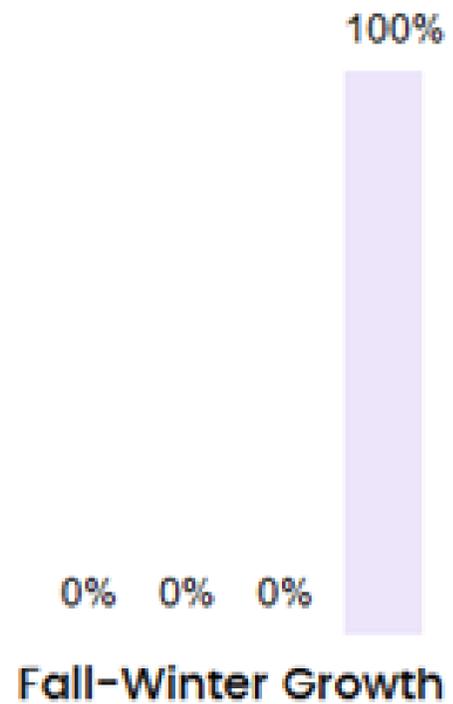


# 1ST Grade ELA and Math Fastbridge Growth

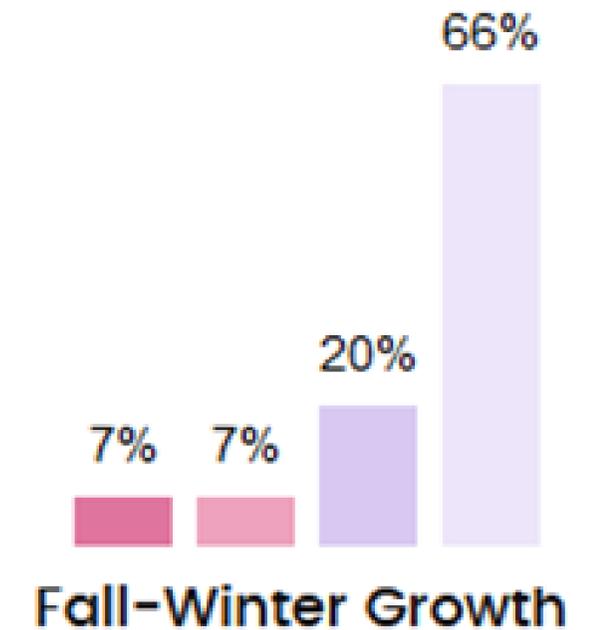
English Early  
Reading 44%  
growth or on level



Spanish Early  
Reading 100%  
growth or on level

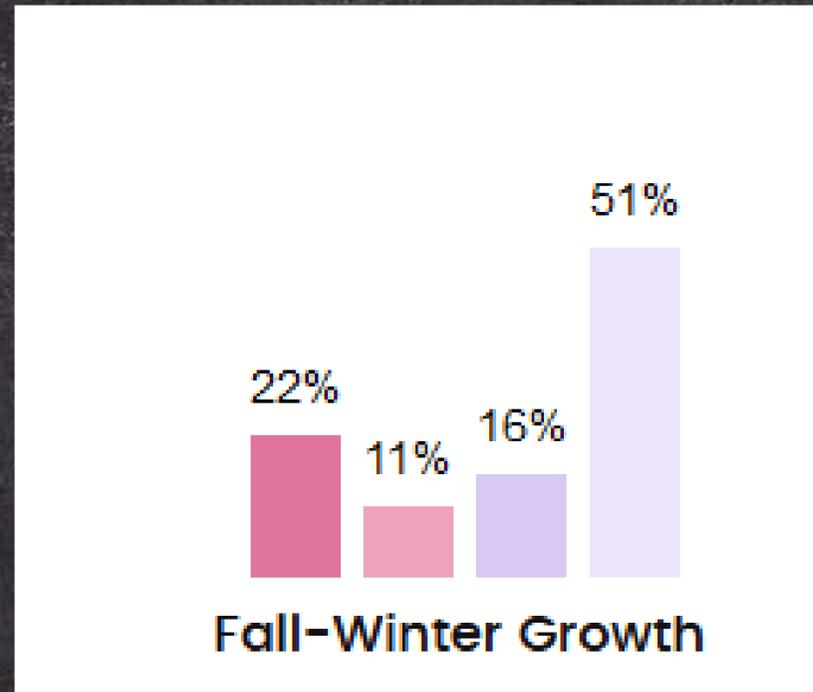


Early Math 98%  
growth or on  
level

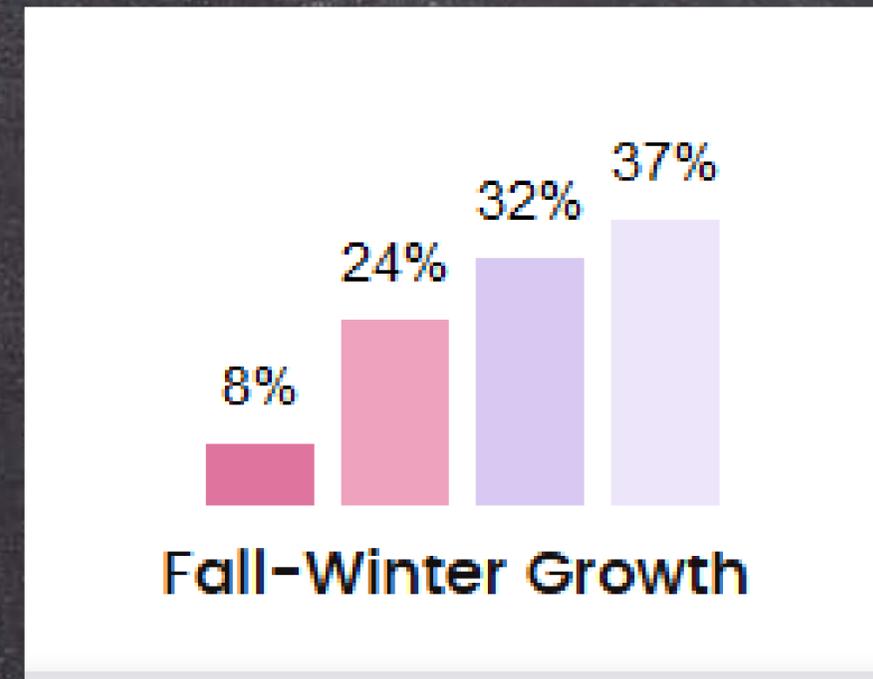


# 2ND ELA and Math Fastbridge Growth

**aReading**  
**72% growth or on level**

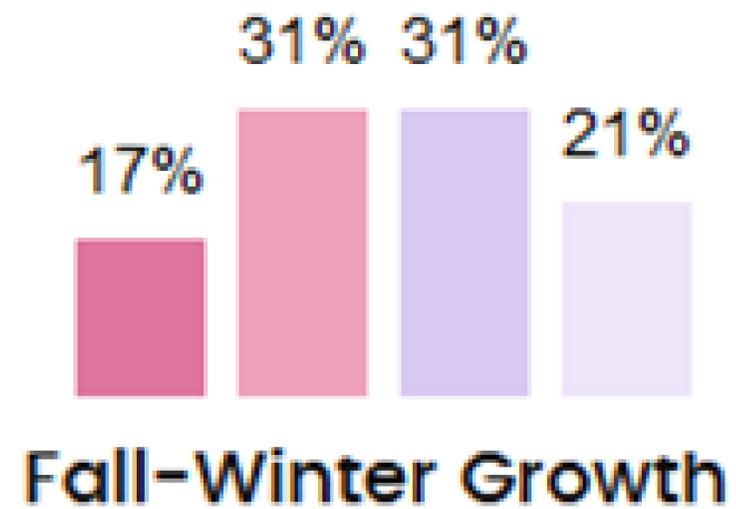


**aMath**  
**76% growth or on level**

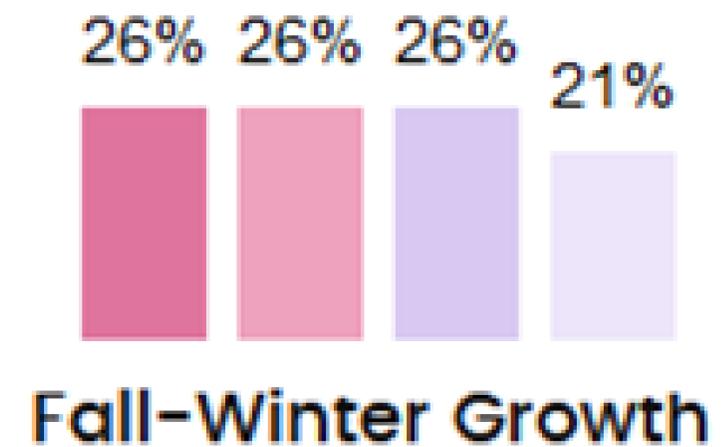


# 3RD ELA and Math Fastbridge Growth

aReading 71% growth  
or on level

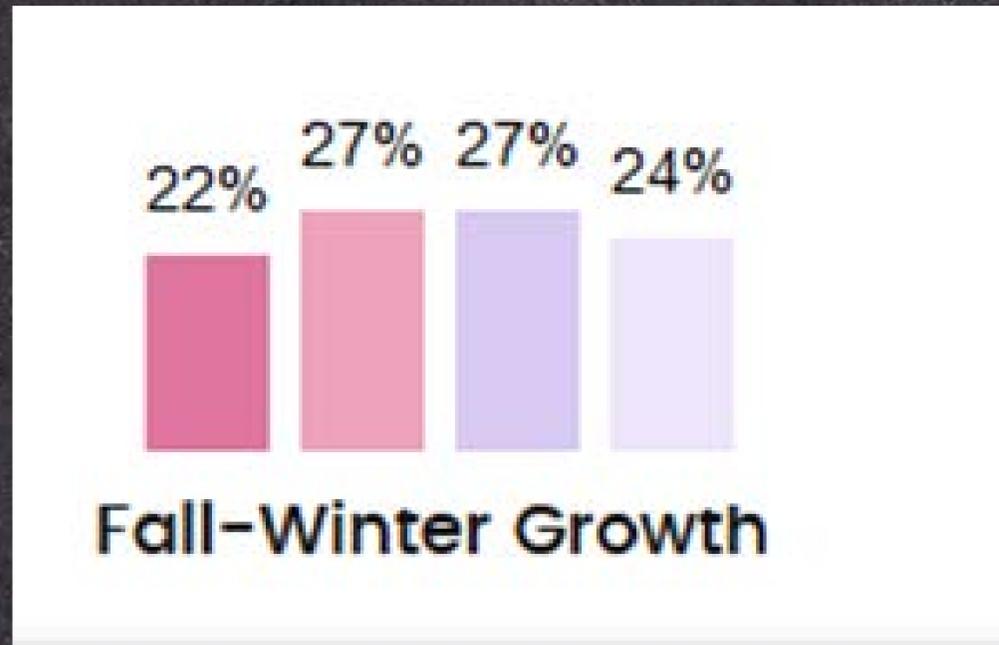


aMath 78%  
growth or on level

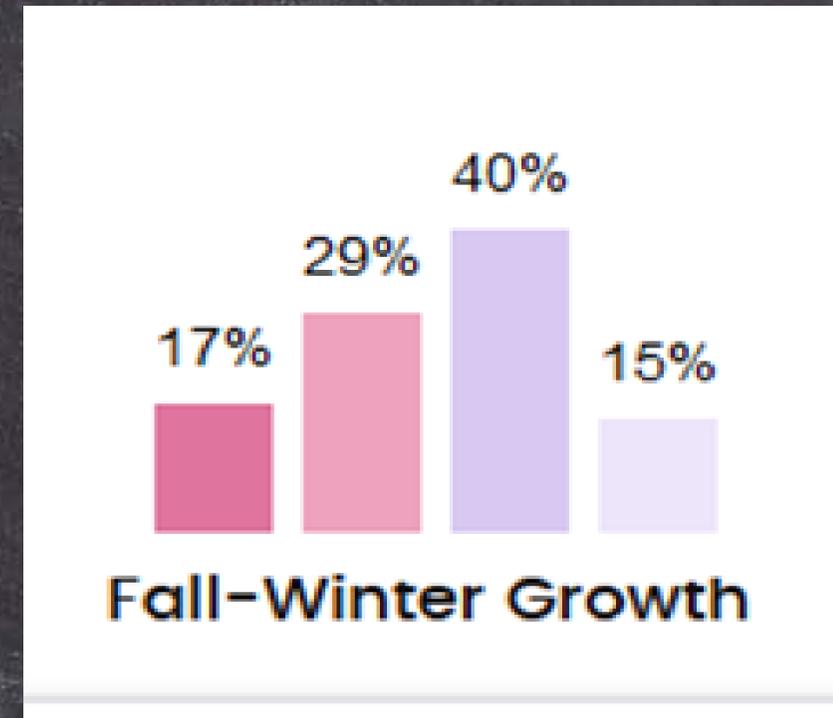


# 4TH ELA and Math Fastbridge Growth

**aReading 63% growth  
or on level**

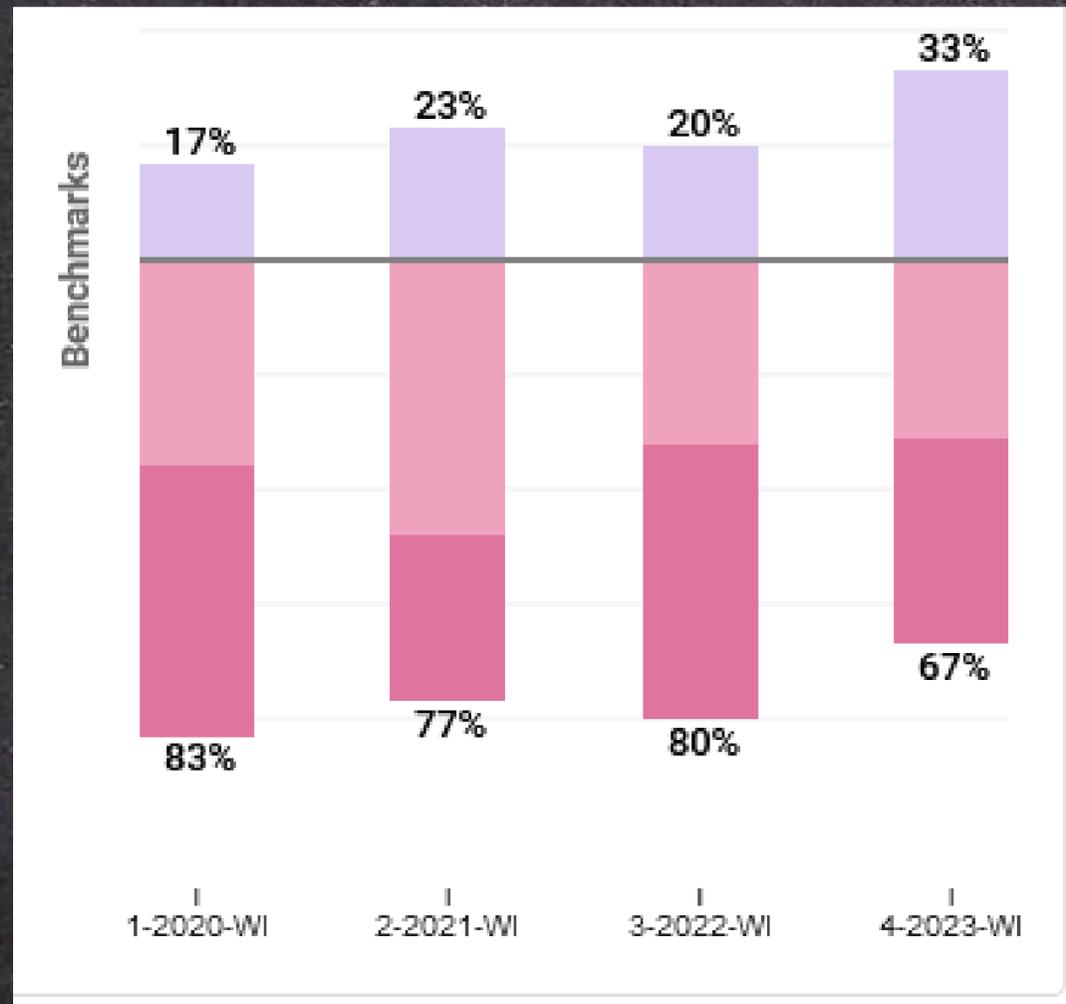


**aMath 67% growth  
or on level**

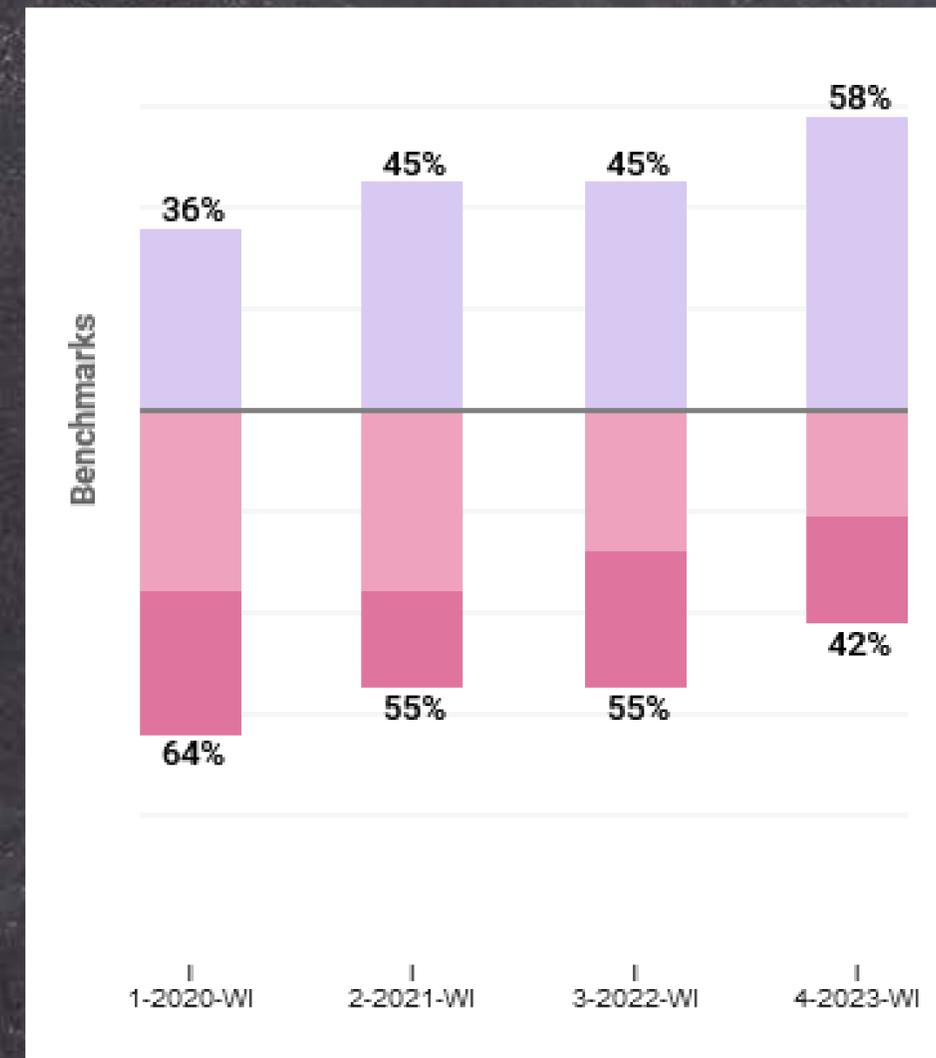


# Longitudinal Early Reading and Math Composite Data

## ELA

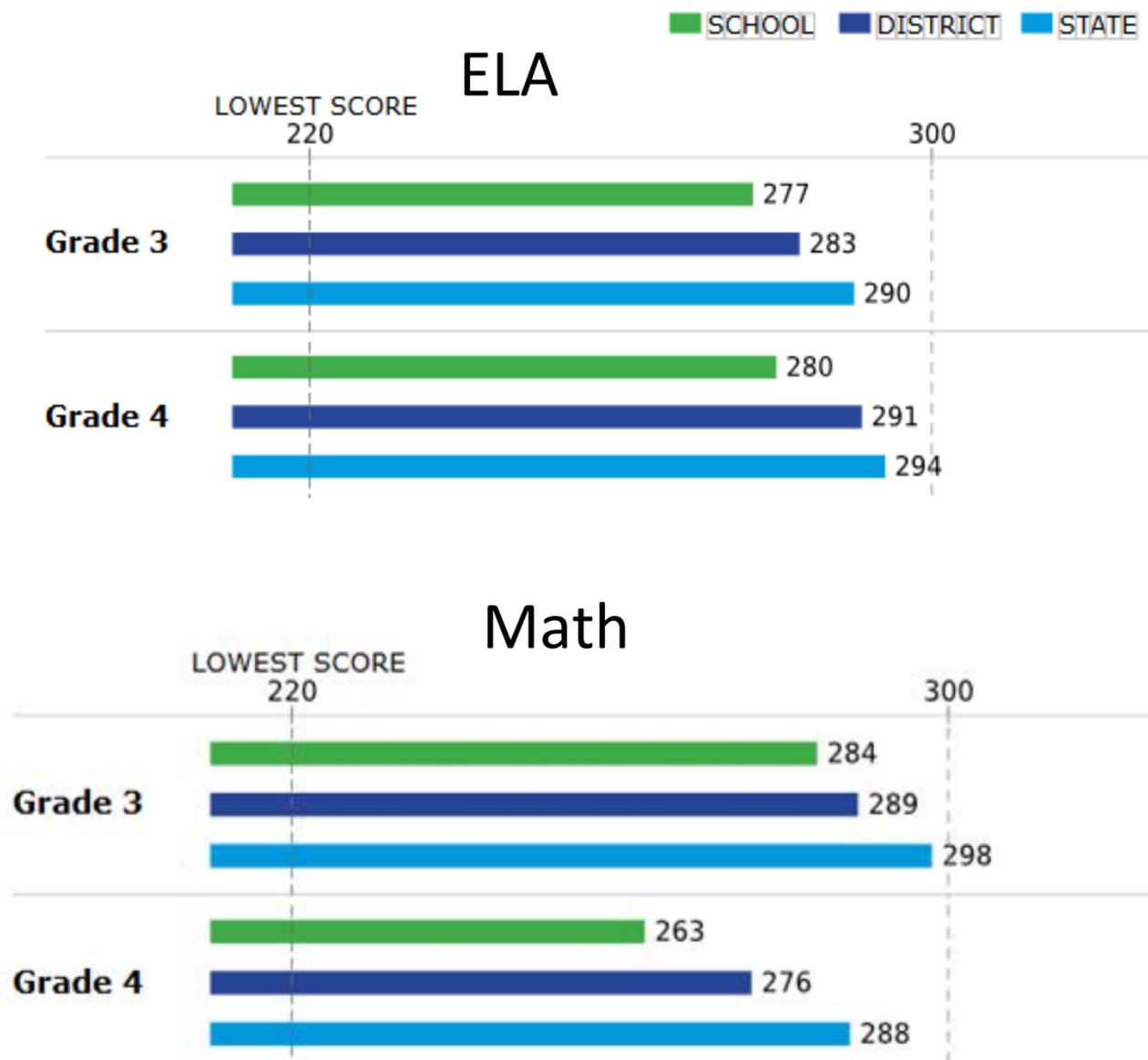


## Math

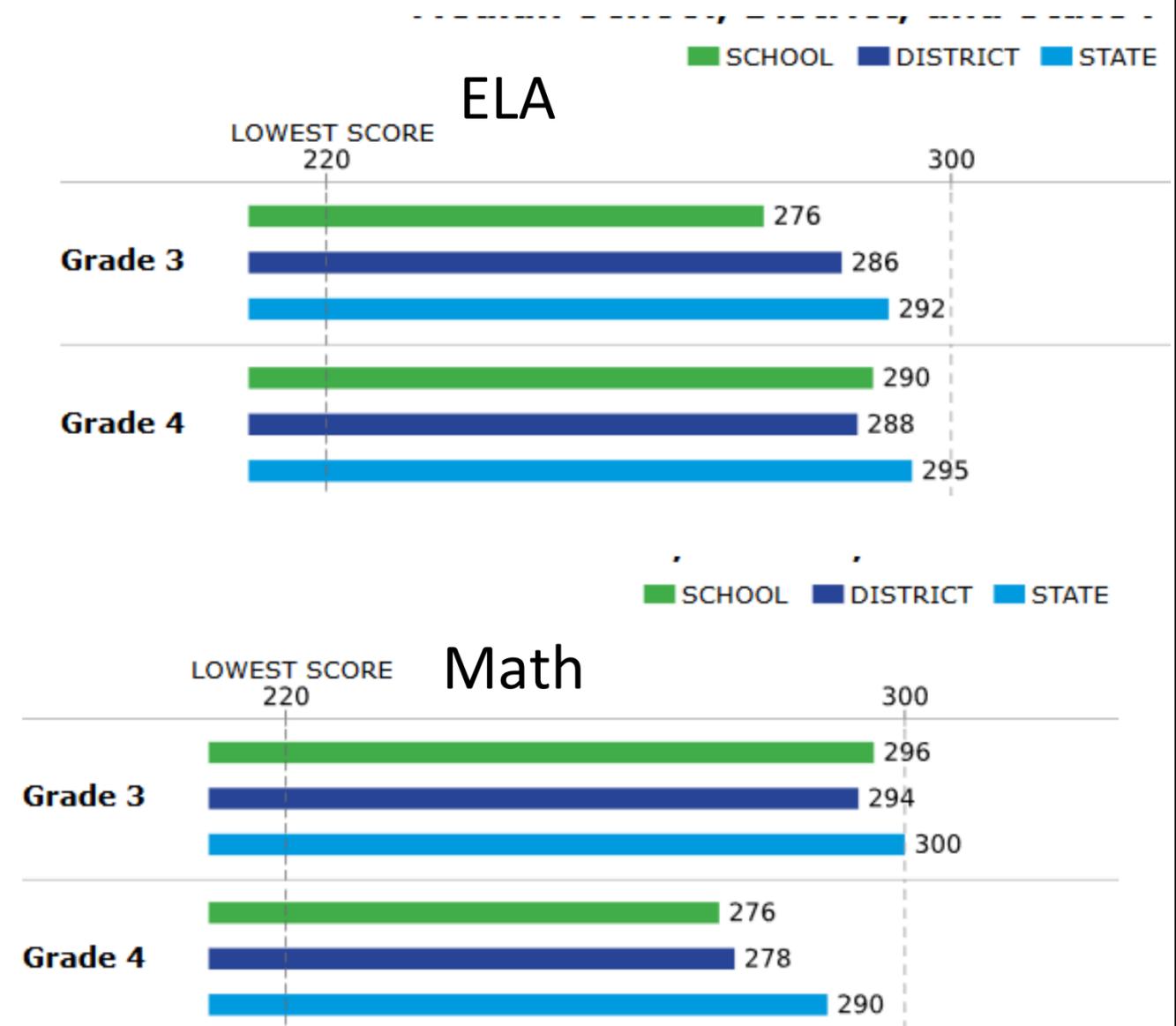


# Academic Data

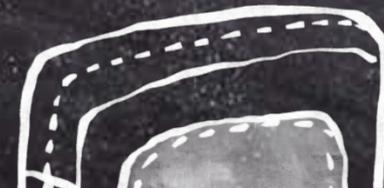
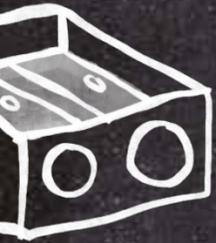
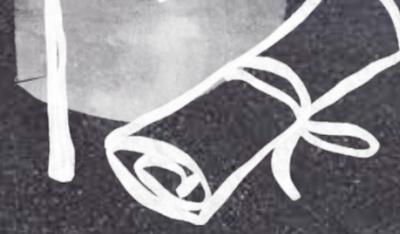
## KAP 21-22



## KAP 22-23



Thank you very  
much!



## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Colleen Drees, CFO  
**DATE:** February 19, 2024  
**RE:** District Audit Report

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### **ISSUE:**

Receive a presentation from Lewis, Hooper and Dick on our annual audit.

### **BACKGROUND:**

Each year, Lewis, Hooper & Dick perform our annual audit. This audit was also presented and reviewed by our audit committee on February 5<sup>th</sup>, 2024. This committee has our Superintendent, CFO, Employee Services Director and two Board Members serving on it.

### **ALTERNATIVES:**

No other alternatives presented at this time

### **RECOMMENDATION:**

1. Approve the audit as presented

### **FISCAL NOTE:**

Not Applicable

### **ATTACHMENTS:**

Garden City 2023 Audit Presentation

**Unified School District No. 457**



# Financial Report

6/30/23

Presented by

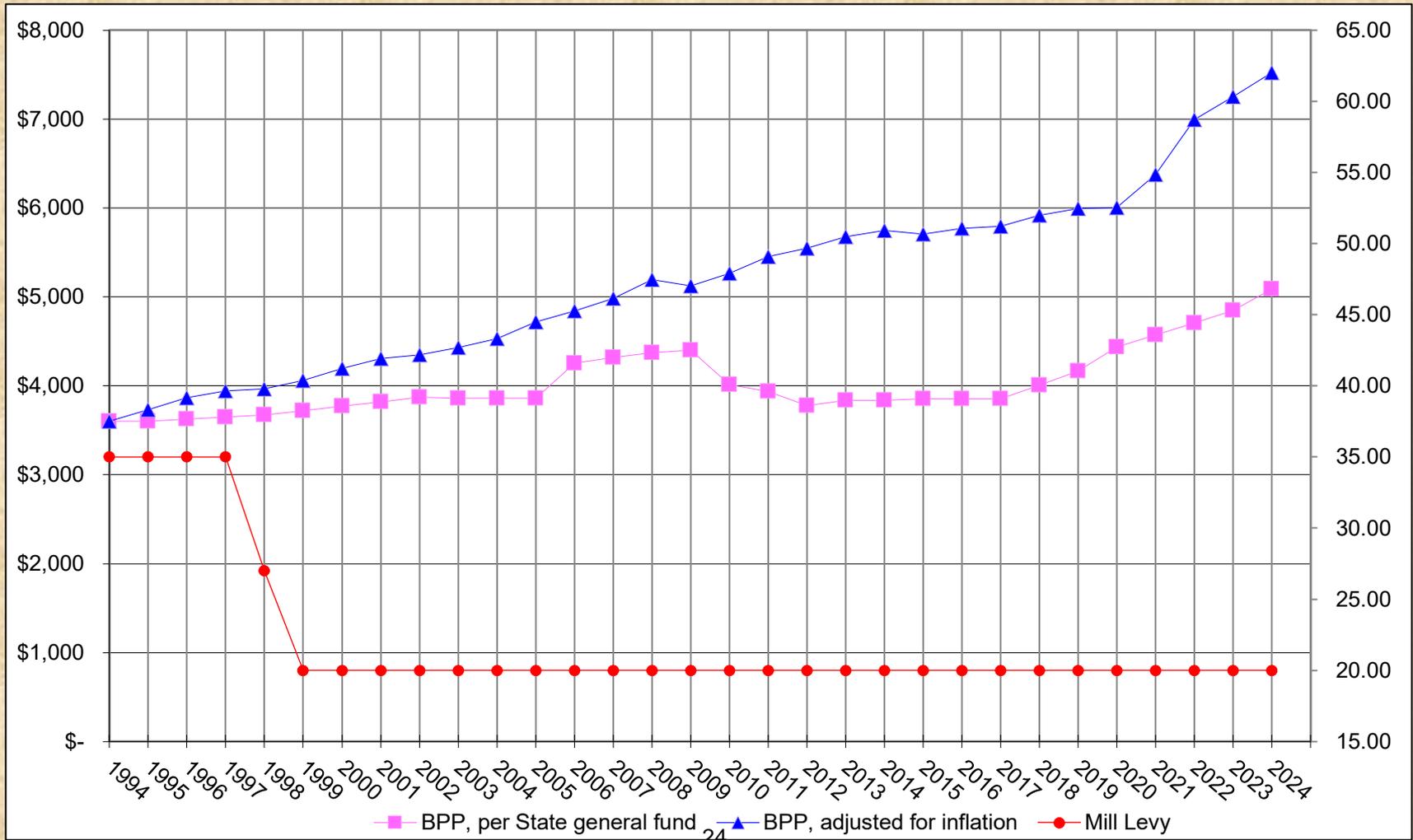
Theresa Dasenbrock, CPA, CFE

Lisa Axman, CPA

Lewis, Hooper & Dick, LLC



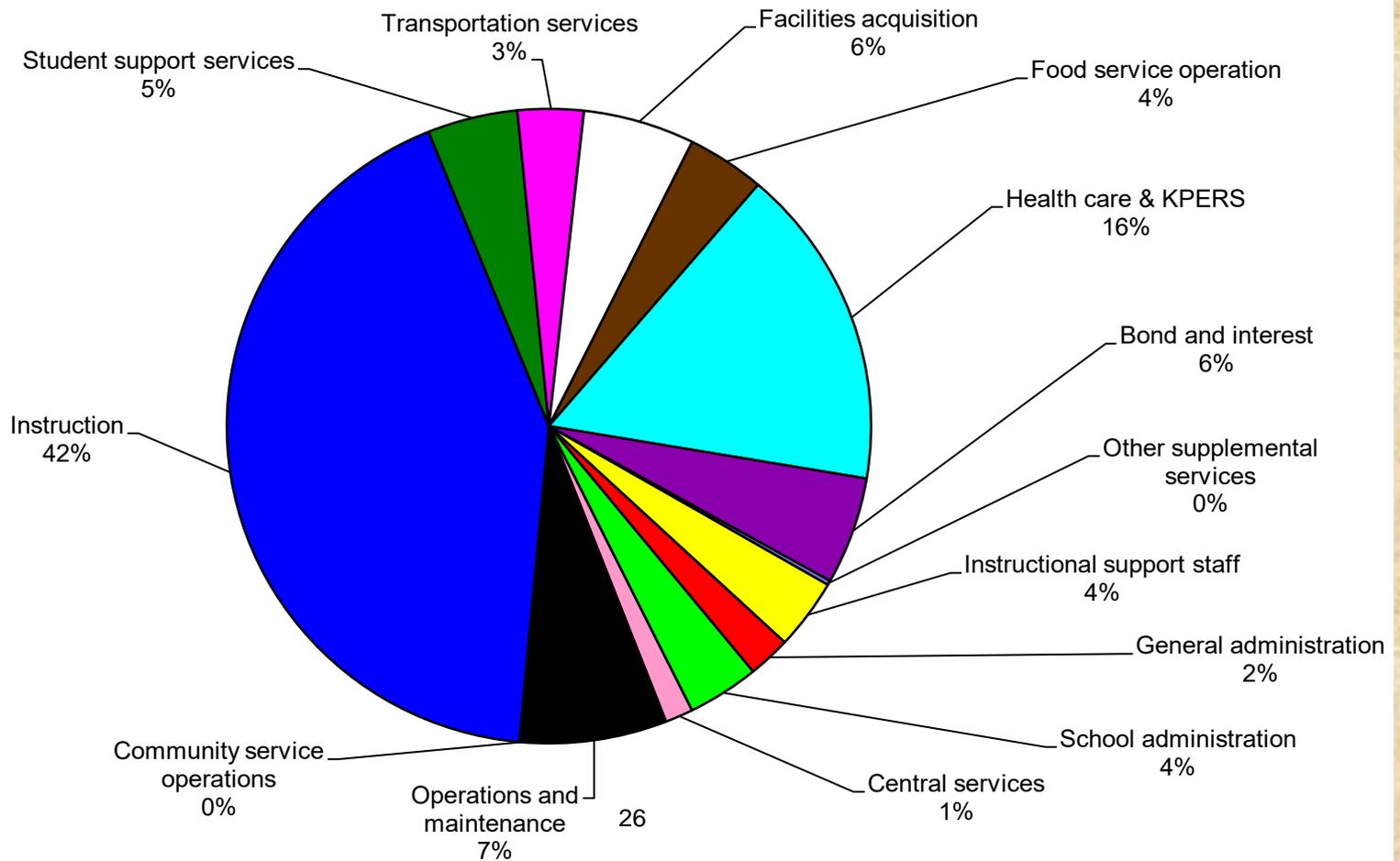
# Comparison of BPP and Mill Levy – General Fund



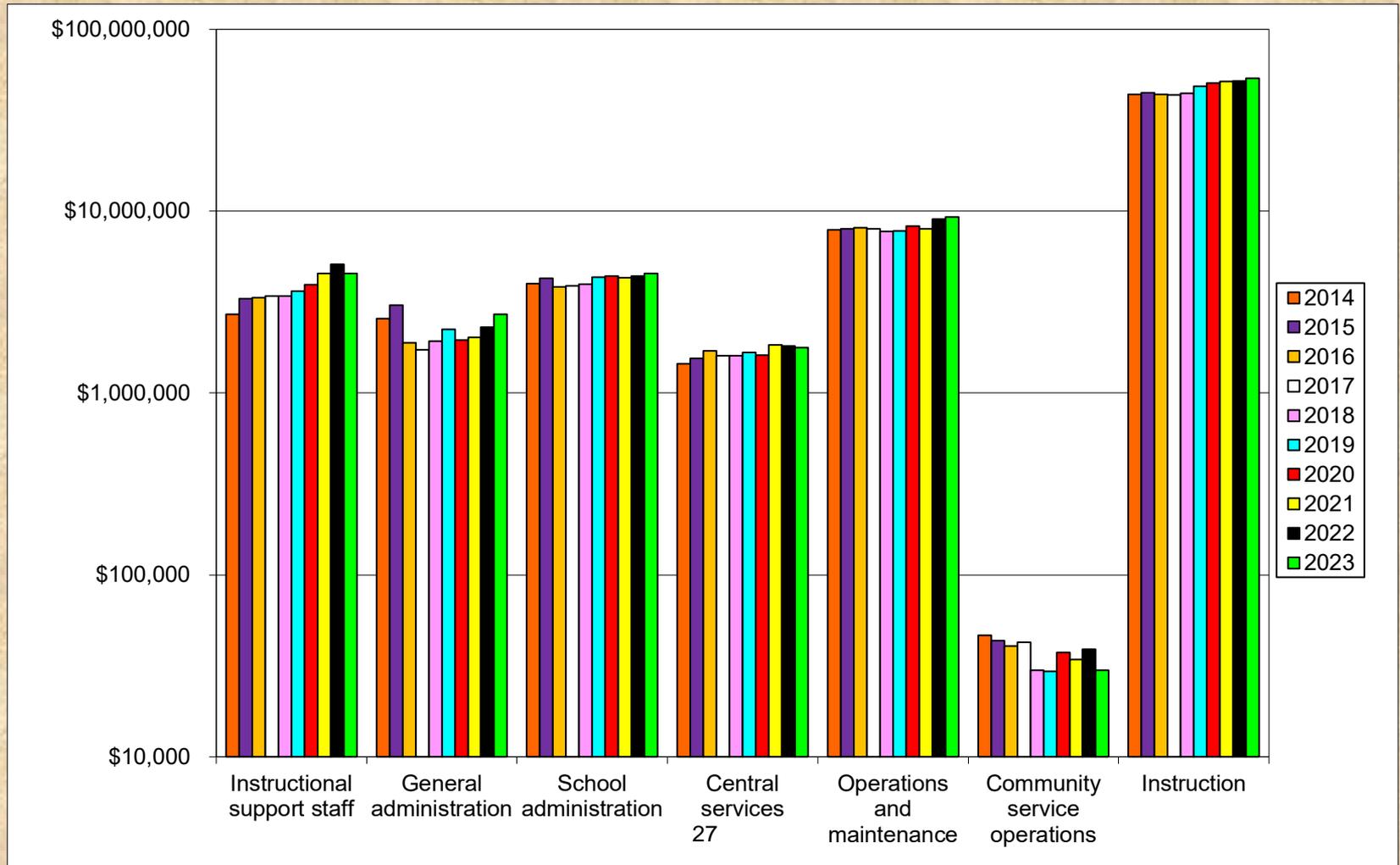
# Comparison of FTE, BPP and Mill Levy



# Expenditures - All Funds by Type (excluding transfers between funds)



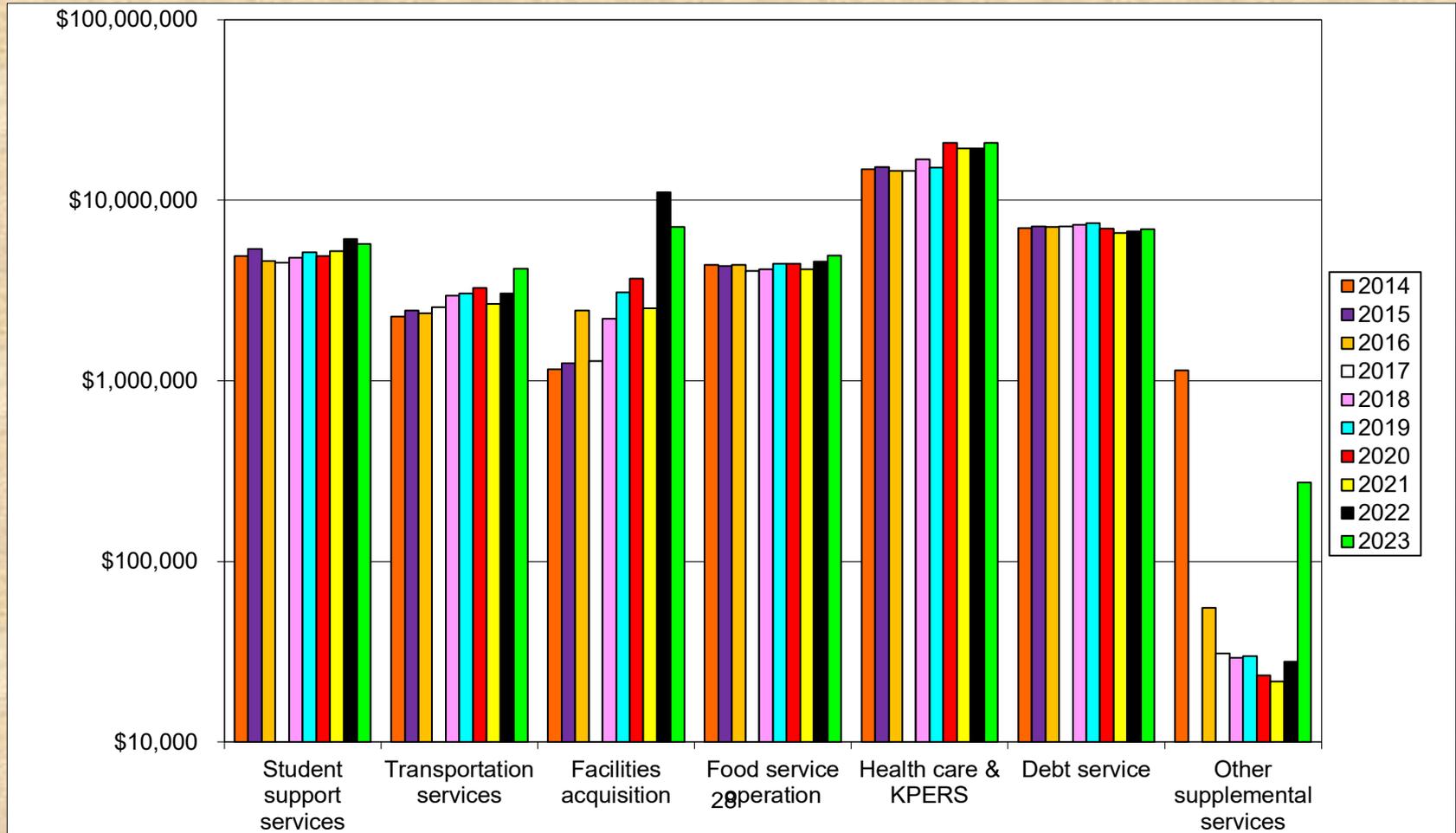
# Expenditures - All Funds by Type (excluding transfers between funds)



Note: Horizontal axis is in multiples of 10

# Expenditures - All Funds by Type (excluding transfers between funds)

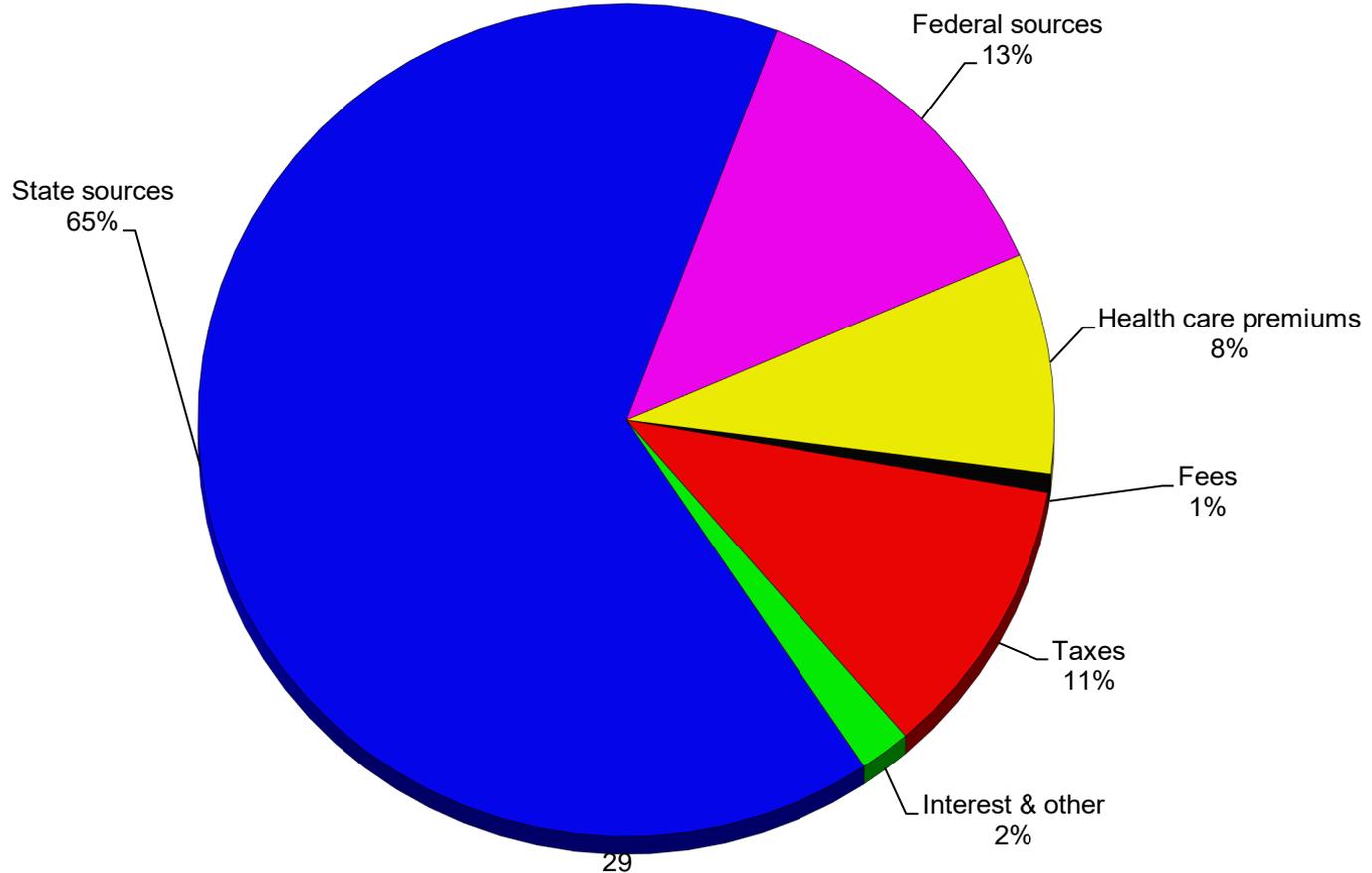
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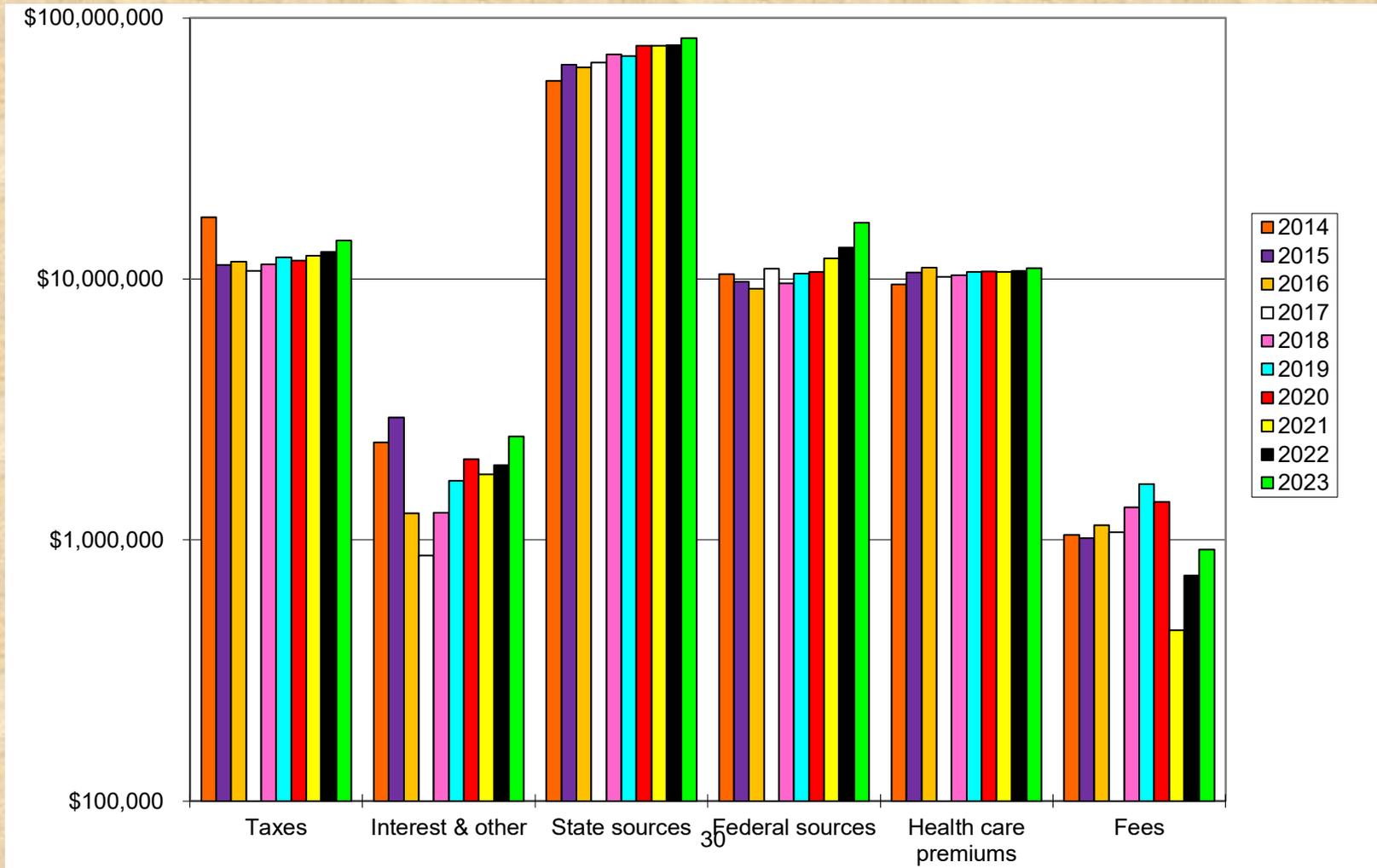
Note: Horizontal axis is in multiples of 10

# 2023 Receipts - All Funds

(excluding transfers between funds)



# Comparison of Receipts - (excluding transfers between funds and bond proceeds)



Note: Vertical axis is in multiples of 10

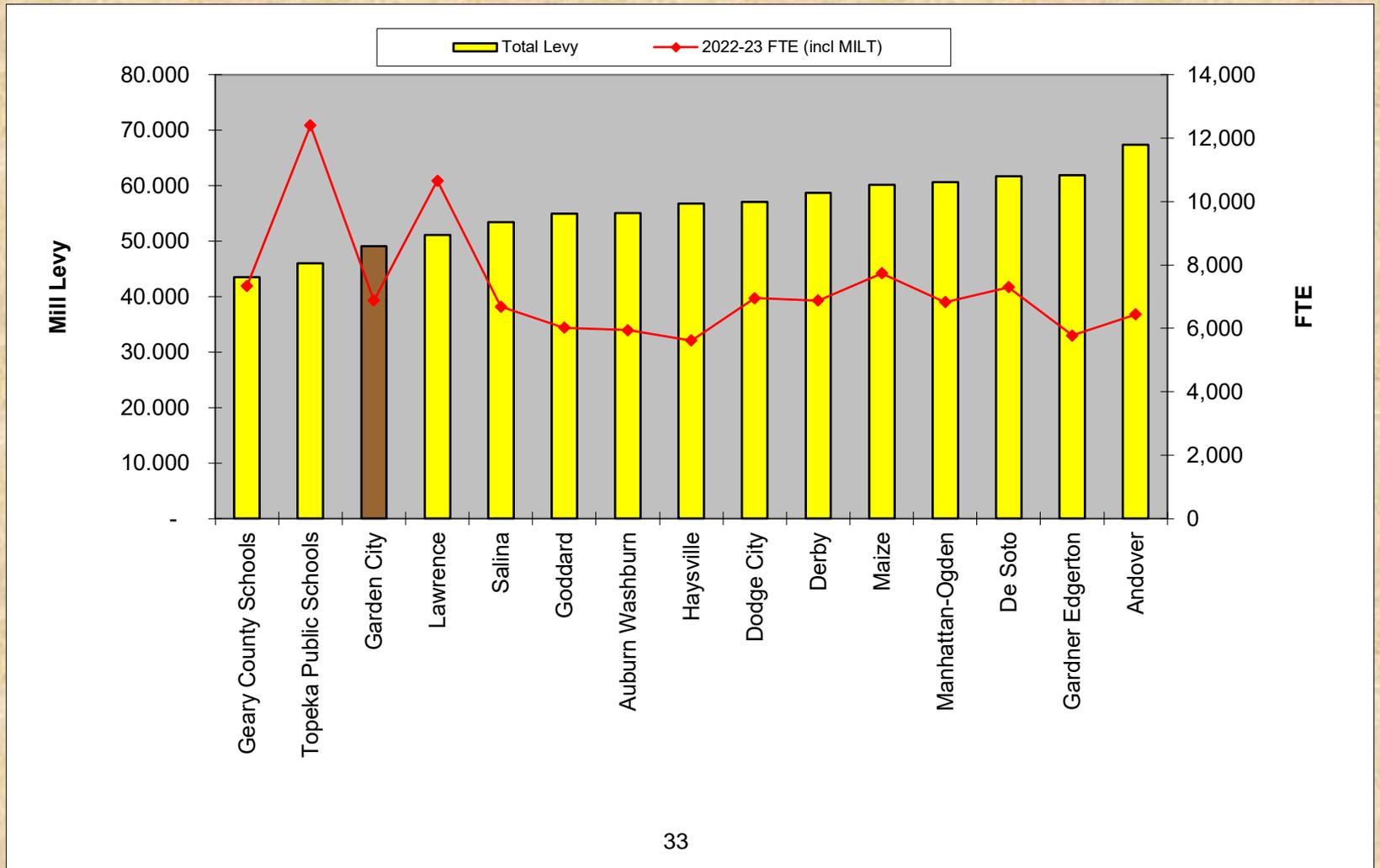
# Unencumbered Cash – Statement 1

- Total of all District funds = \$24,801,298
  
- Total of all District funds increased \$1,986,469
  - Increases include:
    - At Risk (K-12) fund \$2,195,318
    - Professional Development fund \$677,708
    - Bond and Interest fund \$850,285
  
  - Decreases include:
    - Capital Outlay fund \$1,350,631
    - Health Care Reserve fund \$879,057

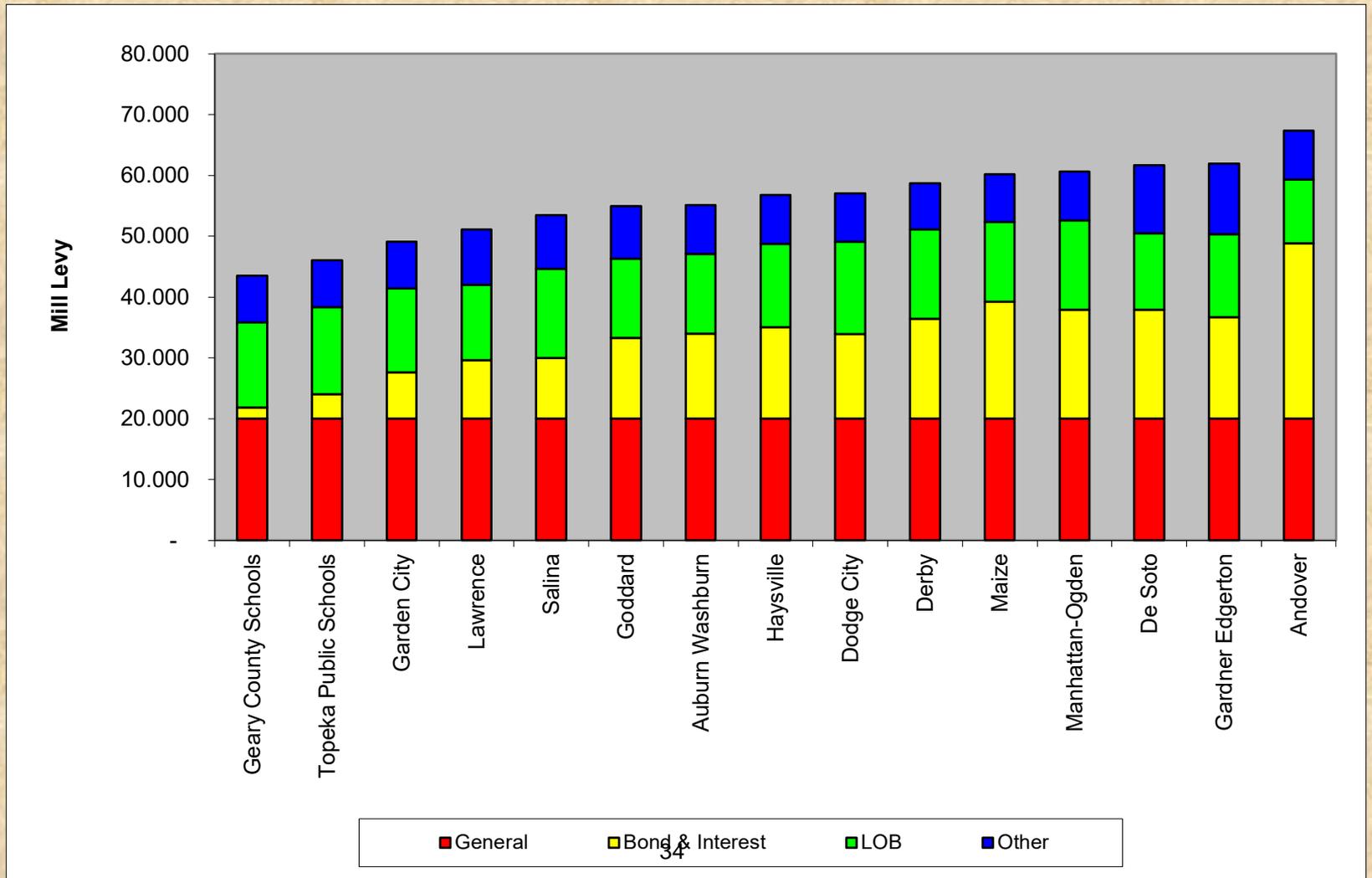
# Debt Outstanding 6/30/23

- General Obligation Bonds  
\$78,695,000
- Finance Leases  
\$12,611,581
- Employee Compensated Absences  
\$683,550

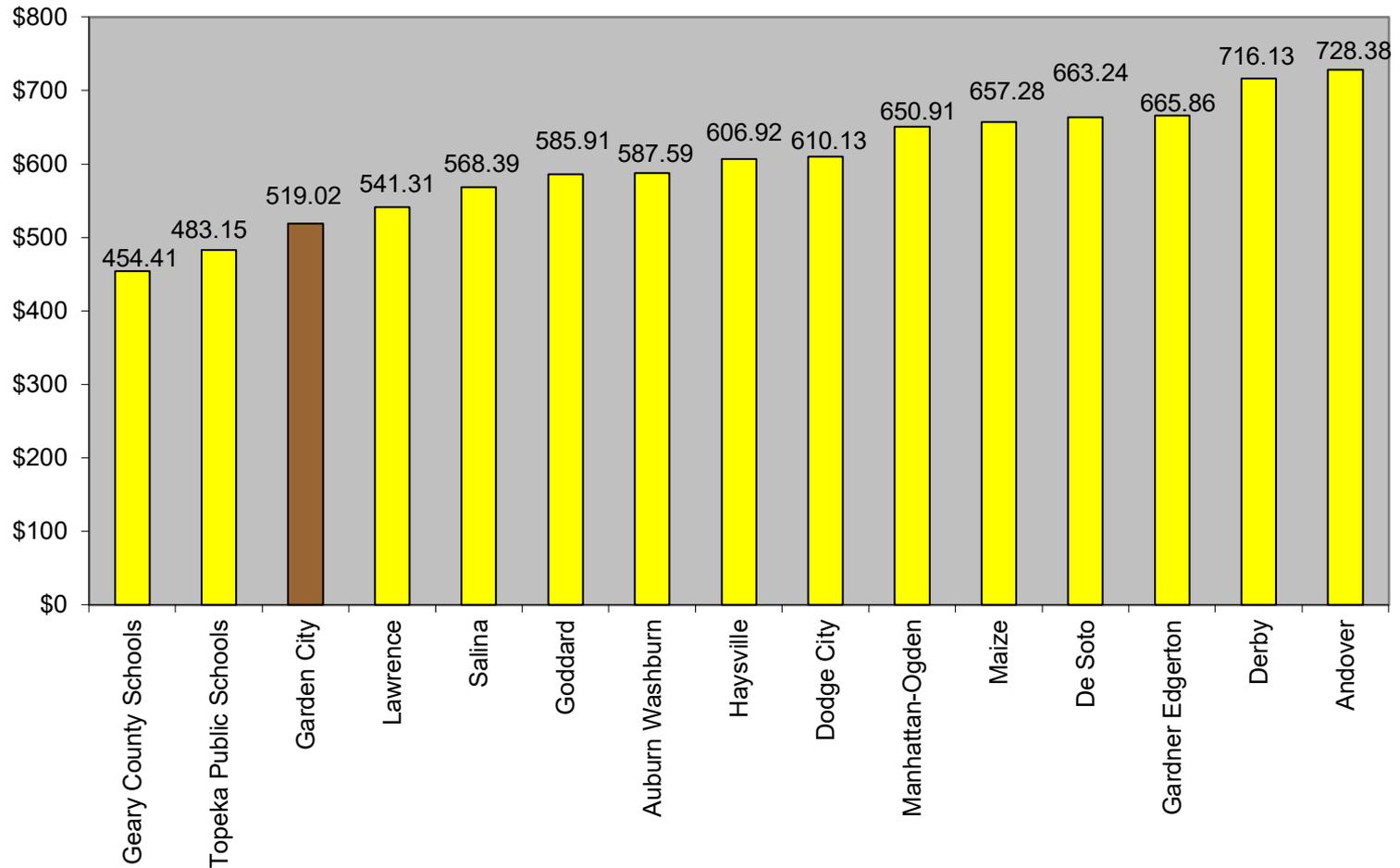
# Comparison to Other Districts (FY23)



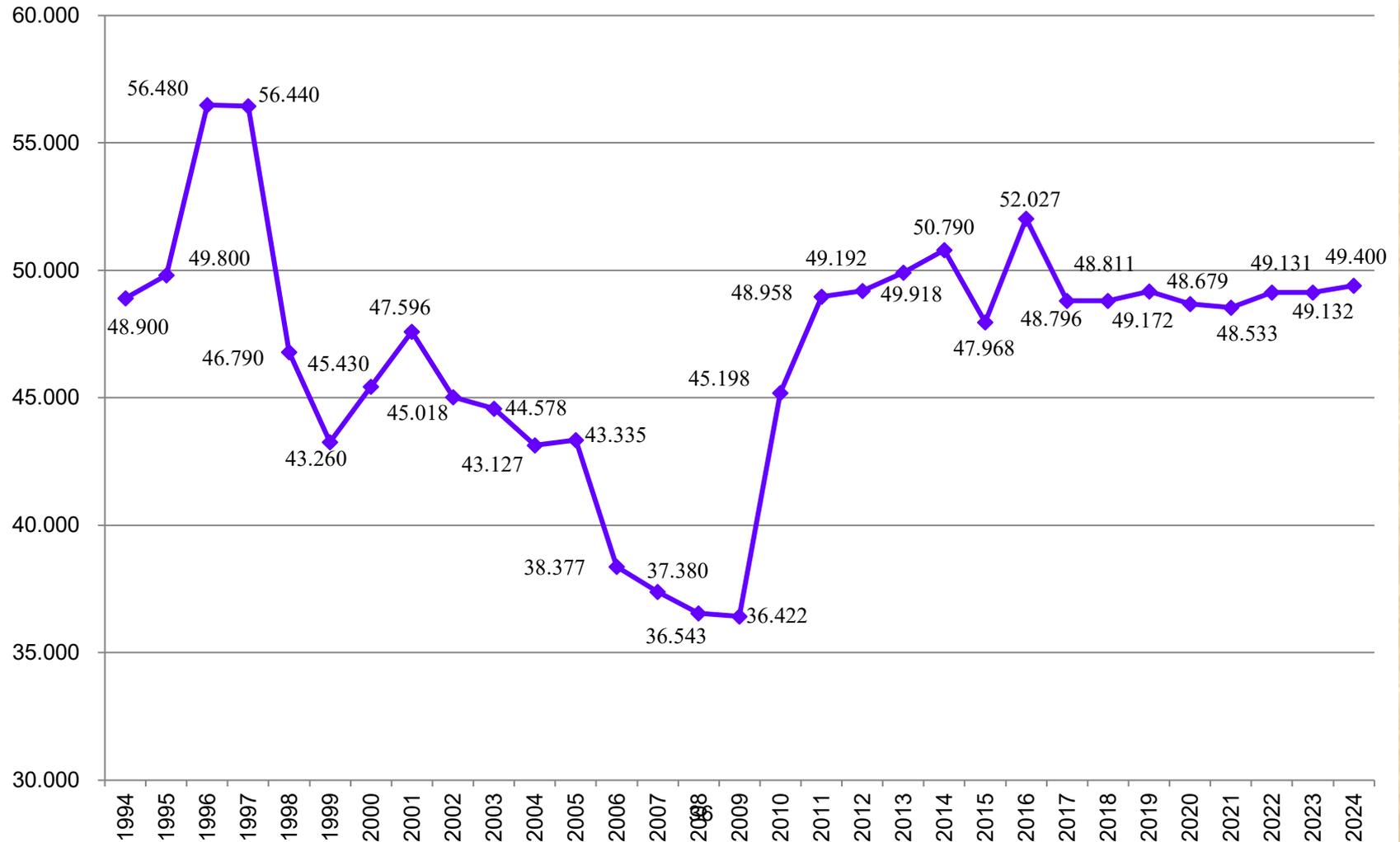
# Comparison to Other Districts (FY23)



# Taxes Paid on \$100,000 Home



# USD 457 Changes in Mill Levy



# Audit Reports

- Unmodified Auditor's Report on the regulatory basis financial statement
- Auditor's Report in accordance with Government Auditing Standards - no findings
- Auditor's Report in accordance with Uniform Guidance - material weakness but no questioned costs<sub>37</sub> on federal programs

# Management Letter

- Material weakness
- Statutory compliance –
  - Contractor's bonds
- Internal control
- Encumbrances
- Federal funds
- Resolution of prior year comments

# Letter to the Governing Body

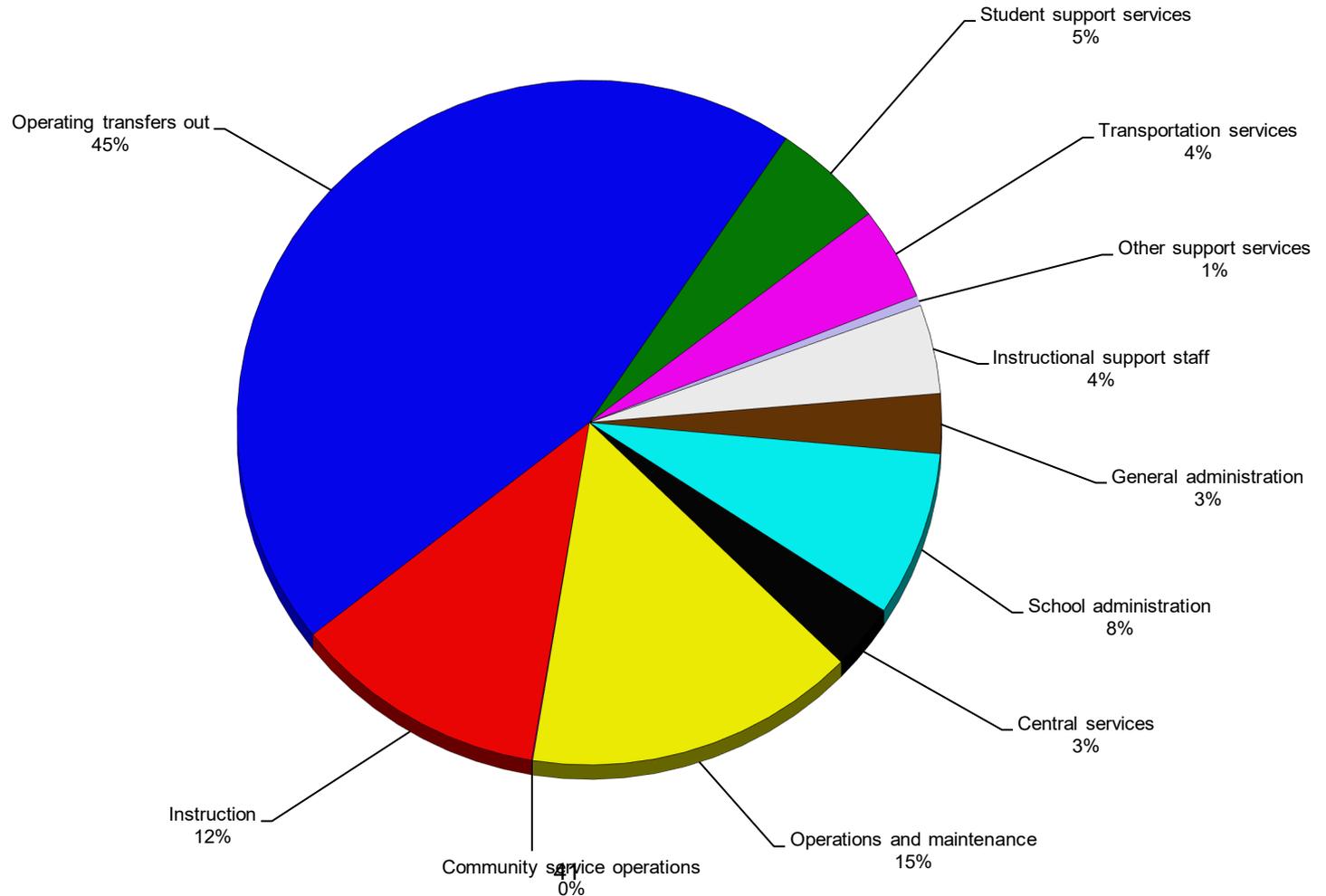
- Responsibility - Auditor vs Management
- Planned Scope and Timing of the Audit
- Compliance with Ethics Requirements
- Significant risks identified
- No changes in accounting policies or new accounting policies implemented during the year
- Sensitive estimates in the financial statement
- Sensitive disclosures in the financial statement
- No unusual transactions or fraud identified

# Letter to the Governing Body

(cont.)

- No difficulties encountered in performing the audit
- Corrected and uncorrected misstatements
- No disagreements with management
- No circumstances affecting the auditor's report
- Management representations
- Management consultations with other accountants
- No other audit findings or issues
- Noncompliance with laws and regulations, violation of contract provisions or grant agreements

# 2023 Expenditures - General Fund





**\*DRAFT\* MINUTES \*DRAFT\***

# **Regular Board of Education Meeting Garden City Public Schools USD 457**

**Monday, February 5, 2024 - 6:00 PM**

Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

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The Board of Education of Garden City USD 457 met for a Regular meeting on Monday, February 5, 2024, at 6:00 PM in the Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846.

Board members present were Andy Fahrmeier; Jackie Gigot; John Wiese; Mark Hinde; Nathan Haeck; Randy Ralston. Robin Bergkamp was absent. Joining board members at the conference table was Superintendent, Dr. Mike Dominguez. Also in attendance were Dr. Maria Gomez-Rocque, Deputy Superintendent; Josh Guymon, Assistant Superintendent; Colleen Drees, Chief Financial Officer; and Drew Thon, Chief Human Resources Officer.

John Wiese called the meeting to order at 6:00 P.M. The meeting opened with the Pledge of Allegiance.

**A.PLEDGE** – Everyone stood for the pledge of allegiance followed by thirty seconds of silent reflection.

**B.APPROVAL OF AGENDA with the following amendments:**

That the Board of Education approve the meeting agenda with the following amendments: This motion, made by Jackie Gigot and seconded by Randy Ralston, Carried.

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 6, Nay: 0

B.1.Additional certified and classified personnel actions for consideration, Item# E.3.

**C.DELEGATIONS, Q & A, PUBLIC COMMENTS, RECOGNITIONS, COMMITTEE REPORTS**

C.1.Brungardt, school nurse at Buffalo Jones Elementary and Plymell Elementary, was recognized as the recipient of the Outstanding Oral Health Volunteer Award by Michelle Shull, Health Services Coordinator

C.2.Building Presentation - Garden City Achieve Lucas Sullivan, Principal at Garden City Achieve, presented a video on the Therapeutic Education Program and the STRIVE Program, both programs are based at Garden City Achieve.

C.3.Housing Update and Neighborhood Revitalization Plan – Danielle Burke, Assistant City Manager presented an update on housing in the community.

**D.CORRESPONDENCE** – None.

## E. CONSENT AGENDA

That the Board of Education approve all consent agenda items as amended. This motion, made by Jackie Gigot and seconded by Mark Hinde, Carried.

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 6, Nay: 0

### E.1. Minutes

E.1.a. January 15, 2024 Regular Board of Education Meeting – approved as presented.

E.2. Accounts Payable totaling \$6,842,465.37 noting that all major accounts contain adequate balances to meet current obligations – approved as presented.

E.3. **Personnel** – all certified and classified personnel actions approved as presented.

#### E.3.a. Certified

**Retirements:** Deborah Adler, Glenda Koehn, Dr. Roger Syng, Catherine Whited

**Resignations:** Deanna Clark, Katherine Cole, Penny Douglas

**Appointments:** Marissa Gonzales, Japheth Quilicol, Jennifer Sanders

**Transfer:** Kristine Carr from – from adaptive/interrelated position at Charles Stones Intermediate Center to adaptive/interrelated position for the Therapeutic Education Program and parochial schools

#### **Addendum Contracts:**

Miriam Ravichagua      SI      Bilingual, Level 2

Areli Rico                      AB      Supplemental Overload

Angelica Selvas              GM      Bilingual, Level 2

#### Supplemental Addendum Contracts:

Norman Smithson              HS      Supplemental Overload

Valeria Arambula Rascon      HS      Soccer Girls A/C

Other:

#### **Notice of personnel action for the following rule 10 coach assignment:**

Sarah Stucky    HG    Basketball Boys A/C

#### **Student Teacher Agreements:**

Tylee Biera – Fort Hays State University

Marina Guardiola – Newman University

Luisa Hopkins – Newman University

Sofia Montoya-Ortiz – Fort Hays University

#### E.3.b. Classified

**Retirements:** Juventino Solis

**Resignations:** Arlette Garcia, Colleen Drees, Alejandra Gutierrez, Amarissa Hernandez, Kamryn Lamb, Arleth Lopez-Chavez, Denise Ortiz, Paula Stevenson, Monica Venegas

**Assignments:** Chaira Banda-Padilla, Kathy Bryant, Dina Carbajal, Kalen Carr, Nataly Carrera, Anny Froese, Madison Kafton, BrieAnna Lee, Katie Navarro-Alcala, Sindy Reyes, Maria Salazar Garcia, Emily Smith, Elizabeth Trejo-Ortiz, William Witzke

#### **Transfers:**

- Jacqueline Acosta Piedra from Intervention Paraprofessional at Horace Good Middle School to Intervention Paraprofessional at Florence Wilson Elementary School
- Martha Arteaga from Special Education Paraprofessional at Victor Ornelas Elementary School to Special Education Paraprofessional at Edith Scheuerman Elementary School

- Serenity Cagle from Special Education Paraprofessional II at Garden City Achieve to Special Education Paraprofessional II at Charles Stones Intermediate Center
- Alma Garcia .5 Paraprofessional/.5 Office Assistant II at Garden City High School to 1.0 Office Assistant II at Garden City High School
- Rachel Norton Special Education Paraprofessional at Garden City High School to Special Education Paraprofessional at Horace Good Middle School
- Silvia Ortiz Nutrition Assistant at Edith Scheuerman Elementary School to Nutrition Assistant at Charles Stones Intermediate Center
- George Ross II from Maintenance I at Plant Facilities to HVAC Apprentice Plant Facilities

**Other:**

- Kelley Gerber, TOSA at Victor Ornelas Elementary School, is requesting to move Brooklyn Gossman to a full time Special Education Resource paraprofessional. This will open a .5 Special Education Rise Room position previously held by Kendra Denning.
- Drew Thon, Chief HR Director, requests moving one Special Education Paraprofessional II position from Plymell Elementary School to Edith Scheuerman Elementary School effective 1/23/24.
- Drew Thon, Chief HR Director, is requesting to move an open Special Education Paraprofessional II position from Victor Ornelas to Charles Stones Intermediate Center effective 2/5/24.
- Michael Burns, Director of Transportation, is requesting approval of a Temporary Transportation Driver Agreement with Diana Gaucin
- Brad Hill, Principal at Bernadine Sitts Intermediate Center, is requesting to move Ashlie Sosa from an ESL Paraprofessional which is ESSER funded to the open ESL Paraprofessional previously held by Alondra Mena effective 2/1/24.
- Gina Galpin, Director of Special Education, is requesting to move the open Gifted Paraprofessional position from Jennie Wilson Elementary School to Buffalo Jones Elementary School as a Special Education Paraprofessional 1:1 position.
- Jessica Nothern – from Director of Employee Services at the Educational Support Center to Chief Financial Officer at the Educational Support Center effective March 11, 2024.

**E.4.Bids**

E.4.a. Makeup Air Unit Replacement - Kenneth Henderson Middle School - accepted the bid of Tatro Plumbing - in the amount of \$37,867.00

**E.5.Other**

E.5.a. State Contract - Rubber Mulch - in the amount of \$45,000.00 – approved as presented.  
 E.5.b. State Contract - Chemical Sprayer - in the amount of \$22,435.00 – approved as presented.

**F.BOARD REPORTS**

**F.1.Music Department Presentation** Violet Johnson, Director of Middle School Bands and Summer Miller, Orchestra Director for Garden City High School and Horace Good Middle School presented information to the Board on changes to programs for the 2024-2025 school year.

Board members' questions were answered.

**G.NEW BUSINESS**

G.1.The Board of Education is asked to consider and approve the purchase of 12 VMware Vsphere 8 Standard licenses and subscription services in the amount of \$19,788.84 - Josh Guymon, Assistant Superintendent

The board members' questions were answered and the following action was taken.

That the Board of Education approve the purchase of 12 VMware Vsphere 8 Standard licenses and subscription services in the amount of \$19,788.84. This motion, made by Jackie Gigot and seconded by Andy Fahrmeier, Carried.

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 6, Nay: 0

## **H. BOARD OPEN DISCUSSION**

**Jackie Gigot** stated that she was able to attend the Board-Faculty meeting at Bernadine Sitts Intermediate Center and that it was an extremely positive meeting and that staff are incredibly supportive of the school and their administrator.

**Nathan Haeck** thanked district staff who recently worked hard to clean sidewalks and parking lots and those working behind the scenes so students and staff could return to school.

**Randy Ralston** congratulated nurse Megan Brungardt on her award. He also stated that he attended the Long-Range Facilities Committee meeting and thanked Colleen Drees and Shane Faurot for the tremendous job they are doing in planning for the future of the district.

**Andy Fahrmeier** stated that after everything that was discussed tonight at the board meeting tonight his thought is just how tremendous of a staff we have in this district and how you can see it on every front.

**Mark Hinde** stated that you could see the passion the music educators have for what they are doing, and he appreciates that because music is so important. He also thanked Megan Brungardt and stated she changed an individual's life and the life of those around them too.

**John Wiese** stated that there were great comments tonight and also stated that he appreciates the presentation from the City of Garden City on city growth and what their forecasts are and he stated that he appreciates them working with our staff on the boundary study.

**Dr. Dominguez** stated that the city is growing and we want to work with them, we want to make sure that the district growing, make sure that the district is on track to grow with the city and that we are one of the biggest attractors for that. He stated that we have a great education system, we have a plethora of opportunities for anybody and everybody and that is the story and we have to tell our story.

**NEXT BOARD MEETING** - The next meeting of the Board of Education will take place on February 19, 2024 at 6:00 P.M. in the Board Meeting Room at the Educational Support Center, 1205 Fleming St., Garden City, Kansas.

**I. ACCOUNTS PAYABLE REVIEW** - Mark Hinde and Randy Ralston

**J. EXECUTIVE SESSION** - After the completion of all other business, the Board of Education will adjourn to executive session for the following reason:

### **J.1. Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.**

Mr. President, I move we go into executive session for 15 minutes, to discuss negotiations for the 2024-25 school year pursuant to the exception for employer-employee negotiations under KOMA, beginning at 7:08 P.M. and the open meeting will resume in the Board Meeting Room at 7:23 P.M. I would like to invite Colleen Drees, Josh Guymon, Drew Thon and Dr. Dominguez to join us in executive session. This motion, made by Jackie Gigot and seconded by Andy Fahrmeier, Carried.

Fahrmeier: Yea  
Gigot: Yea  
Haeck: Yea  
Hinde: Yea  
Ralston: Yea  
Wiese: Yea

Yea: 6, Nay: 0

The Board members returned to the meeting room and the following action took place.

**J.2. Personnel matters for non-elected personnel.**

Mr. President, I move we go into executive session for 20 minutes, to discuss a personnel matter pursuant to non-elected personnel exception under KOMA, to discuss an individual employee's performance, beginning at 7:30 P.M. and the open meeting will resume in the Board Meeting Room at 7:50 P.M. I would like to invite Dr. Dominguez, Josh Guymon and Drew Thon to join us in executive session. This motion, made by Jackie Gigot and seconded by Randy Ralston, Carried.

Fahrmeier: Yea  
Gigot: Yea  
Haeck: Yea  
Hinde: Yea  
Ralston: Yea  
Wiese: Yea

Yea: 6, Nay: 0

Andy Fahrmeier, Nathan Haeck, Randy Ralston, and John Wiese returned to the meeting room and the following action took place.

That the Board of Education extend the executive session for 20 minutes beginning at 7:50 P.M. and the open meeting will resume at 8:10 P.M. This motion, made by John Wiese and seconded by Randy Ralston, Carried.

Fahrmeier: Yea  
Haeck: Yea  
Ralston: Yea  
Wiese: Yea

Yea: 4, Nay: 0

Andy Fahrmeier, Nathan Haeck, Randy Ralston, Jackie Gigot and John Wiese returned to the meeting room and the following action took place.

That the Board of Education extend the executive session for 30 minutes beginning at 8:20 P.M. and the open meeting will resume at 8:50 P.M. This motion, made by John Wiese and seconded by Randy Ralston, Carried.

Fahrmeier: Yea  
Gigot: Yea  
Haeck: Yea  
Ralston: Yea  
Wiese: Yea

Yea: 5, Nay: 0

Andy Fahrmeier, Jackie Gigot, Randy Ralston, and John Wiese returned to the meeting room and the following action took place.

That the Board of Education extend the executive session for 10 minutes beginning at 8:50 P.M. and the open meeting will resume at 9:00 P.M. This motion, made by Randy Ralston and seconded by Jackie Gigot, Carried.

Fahrmeier: Yea

Gigot: Yea

Ralston: Yea

Wiese: Yea

Yea: 4, Nay: 0

**J.3.Preliminary discussion relating to the acquisition of real property.**

I move that the Board of Education go into executive session at 9:10 P.M. for the purpose of having preliminary discussions about the acquisition of real property in order to protect the district's financial interest and bargaining position and that the Board of Education reconvene into open session at 9:17 P.M. in the Board Meeting Room. I would like to invite Dr. Dominguez, Jennifer Cunningham and Colleen Drees to join us in executive session. This motion, made by Jackie Gigot and seconded by Nathan Haeck, Carried.

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 6, Nay: 0

The Board members returned to the meeting room and the following action took place.

**K.ADJOURNMENT**

That the Board of Education meeting be adjourned at 9:28 P.M. This motion, made by Nathan Haeck and seconded by Mark Hinde, Carried.

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 6, Nay: 0

Respectfully submitted,

Approved:

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Jennifer Ramos, Clerk

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John Wiese, President

BOARD OF EDUCATION

**Certified Personnel Actions**

February 19, 2024

**RESIGNATIONS:**

Kellie Pitts, school counselor at Kenneth Henderson Middle School, is submitting her letter of resignation effective June 4, 2024.

Mark Russo, social studies teacher at Garden City High School, is submitting his letter of resignation effective May 24, 2024.

Chelsea Van Vleet, speech language pathologist at Garfield Early Childhood Center, is submitting her letter of resignation effective May 24, 2024.

**APPOINTMENTS:**

Alicia VanEgmond, Manhattan, Montana, is recommended for a mathematics position at Horace Good Middle School effective for the 2024-25 academic year. She is a former USD 457 teacher with fourteen years’ experience.

Kayleigh Beard, Garden City, Kansas, is recommended for a fifth grade social studies/science position at Charles Stones Intermediate Center effective for the 2024-25 academic year. She will be a MST participant through Newman University.

**TRANSFERS:**

Honey Coash – from second grade position at Georgia Mathews Elementary School to first grade position at Jennie Barker Elementary School effective for the 2024-25 academic year.

Carrie Moser – from second grade position at Gertrude Walker Elementary School to second grade position at Jennie Barker Elementary School effective for the 2024-25 academic year.

**EDUCATION ATTAINMENT:**

The following staff attained categorical advancement as of February 1, 2024:

Algrim, Dustin	MS+30 to MS+45	Erives, Maria	MS+30 to MS+45
Bailey, Trista	BS+15 to BS+30	Fick, Catherine	BS+30 to BS+45
Barrett, Melissa	MS to MS+15	Garcia, Leslie	BS+30 to MS
Biernacki, Janae	MS to MS+15	Hanes, Samuel	BS+15 to BS+30
Biernacki, Maria	BS+15 to BS+30	Harris, Cheryl	MS+15 to MS+30
Blake, Megan	BS+45 to MS	Henningsen, Kayla	MS to MS+15
Brager, David	BS to BS+15	Herrera, M. Liseth	BS to BS+30
Cady, Lisa	MS+30 to MS+45	Karlin, Zachary	BS to BS+15
Clark, Deanna	BS+45 to MS	Kitch, Danica	MS+15 to MS+30
Corpuz, Michael	MS to MS+30	Kitch, Lucy	BS+15 to BS+30
Crook, Natalie	MS to MS+15	Kuhlman, Brittney	MS+15 to MS+30
Curtis, Hannah	MS+15 to MS+30	Leonard, Tessa	BS to BS+15
Davis, Linda	MS+15 to MS+30	Main, Courtney	BS to BS+15
Delgado, Dan	BS+15 to BS+30	48 Marnoni, Alessandro	MS+30 to MS+45

Marsh, Cynthia	BS to BS+15
Martinez, Laura	BS+45 to MS
Martinez-Rojo, Crystal	BS+15 to BS+30
Mayfield, Jill	RN+30 to RN+60
Meza, Veronica	BS+15 to BS+30
Ortiz, Leginia	MS to MS+15
Poenitske, Kali	BS to BS+15
Reich, Justin	MS to MS+15
Rivas, Klelia	BS+30 to BS+45
Sotello, Caitlin	MS to MS+15
Suderman, Megan	BS to BS+15

BOARD OF EDUCATION  
**Classified Personnel Actions**

February 19, 2024

<b>RETIREMENTS</b>	<b>POSITION</b>	<b>BUILDING</b>	<b>DATE</b>
Elizabeth Hamilton	Custodian	Buffalo Jones Elementary School	6/28/24

<b>TERMINATIONS</b>	<b>POSITION</b>	<b>BUILDING</b>	<b>DATE</b>
Alyssa Kelley	Special Education Paraprofessional	Bernadine Sitts Intermediate Center	1/31/24

<b>RESIGNATIONS</b>	<b>POSITION</b>	<b>BUILDING</b>	<b>DATE</b>
Andrea Brown	Special Education Paraprofessional	Victor Ornelas Elementary School	2/1/24
Valentine Hernandez	Special Education Paraprofessional	Therapeutic Education Program	2/9/24
Madison Kafton	Special Education Paraprofessional	Bernadine Sitts Intermediate Center	2/2/24

<b>ASSIGNMENTS</b>	<b>POSITION</b>	<b>BUILDING</b>	<b>DATE</b>
Blanca Castillo	Special Education Paraprofessional	Georgia Matthews Elementary School	2/8/24
Cripsia Dilbert	Intervention Paraprofessional	Abe Hubert Elementary School	2/6/24
Emma Esmeralda	Special Education Paraprofessional	Garfield Early Childhood Center	2/13/24
Odette Flores	Office Assistant	Kenneth Henderson Middle School	2/15/24
Lorena Garcia	Nutrition Assistant	Edith Scheuerman Elementary School	2/19/24
Leonard Lopez	Special Education Paraprofessional	Garden City High School	2/8/24
Telma Monterroza	Nutrition Assistant	Horace Good Middle School	2/13/24
Essalena Powell	Special Education Paraprofessional	Charles Stones Intermediate Center	2/6/24
Feyvi Santillanes	Nutrition Assistant	Garden City High School	2/8/24
Sarah Stucky	Special Education Paraprofessional	Garden City Achieve	2/12/24

<b>TRANSFERS</b>	<b>FROM</b>	<b>TO</b>	<b>DATE</b>
Jessica Lemons	Office Assistant Horace Good Middle School	Administrative Secretary – Technology	2/21/24

Joseph Sabata	Special Education Paraprofessional Garden City Achieve	Educational Support Center In School Suspension Paraprofessional Garden City Achieve	2/1/24
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OTHER

Michael Burns, Director of Transportation, is requesting approval of a Temporary Transportation Driver Agreement with Silvia Villatoro.

LeeAnn Thon – Human Resources Recruiting Specialist to Human Resources Coordinator effective 2/1/24.

Drew Thon, Director of Human Resources is requesting approval of the Employee Services Coordinator job description.

Jeanne Billings – Human Resources Classified Specialist to Employee Services Coordinator effective 3/11/24.



# Employee Services Coordinator

<b>Job Title:</b>	Employee Services Coordinator	<b>Job Grade:</b>	35
<b>Department:</b>	Business Office	<b>FLSA Status:</b>	Exempt
<b>Reports To:</b>	Chief Financial Officer		

### Job Purpose and Objectives:

The job of Employee Services Coordinator was created for the purpose(s) of performing a variety of financial activities related to the functions of payroll, benefits, bookkeeping, accounts payable, and purchasing and to assist employees with all aspects of employee benefits including, but not limited to insurance and retirement. The job reports to Chief Financial Officer.

### Responsibilities:

Responsibilities include: working independently under broad organizational policies to achieve organizational objectives; managing a department; and determining the use of funds. Utilization of significant resources from other work units is sometimes required to perform the job's functions. There is some opportunity to significantly impact to organization's services.

### Job Competencies:

**Essential Functions** include the following.

- Assists in conducting internal finance audits (e.g. general, grants and special funds) for the purpose of ensuring program operations are within budget and are managed in accordance with sound fiscal practices.
- Assists in the management of financial services and the implementation of new programs and/or processes for the purpose of providing accurate financial services within established time frames and in compliance with related requirements.
- Facilitates and/or participates in meetings, workshops, seminars, etc. (e.g. financial procedures, regulatory requirements, training, collective bargaining, etc.) for the purpose of identifying issues, developing recommendations, supporting District staff, as required to perform job functions.
- Oversees the district's benefit plan for the purpose of ensuring that the District participates fully in the state retirement plan in accordance with all relevant guidelines and regulations and ensure employee understanding of benefits.
- Authorizes and/or creates monthly payments to insurance companies for the purpose of ensuring accurate and timely payment of ongoing insurance coverage for employees and their families.
- Reconciles payroll account balances (e.g. time sheets, direct deposits, wage attachments, benefits, etc.) for the purpose of maintaining accurate account balances and complying with related policies, practices and/or regulations. Researches and resolves discrepancies.
- Monitors assigned payroll and benefits activities and/or programs for the purpose of ensuring compliance with established financial, legal, and/or administrative requirements.
- Assists in preparing a wide variety of materials (in both written and electronic formats) (e.g. payroll salaries and taxes, benefit elections, annual budgets, financial statements, reports of the Board of Education, Superintendent, department administrators, state and federal reports, etc.) for the purpose of documenting activities and issues, meeting compliance requirements, and/or providing supporting materials for requested actions.
- Presents information (e.g. time and attendance, payroll, tax deposits, benefit elections, budget overviews, accounting processes, distribution formulas, etc.) for the purpose of communicating information, gaining feedback and ensuring adherence to established internal controls.
- Researches financial topics and related legal issues (e.g. discrepancies, current legislative requirements, policy and procedures, etc.) for the purpose of evaluating compliance requirements and potential implications on district operations.
- Responds to a wide variety of inquiries of District Administrators, building principals, staff, other school districts, outside organizations, etc. (e.g. accounting guidelines, expenditure status, grant guidelines, etc.) for the purpose of resolving problems, providing information and/or referring to appropriate personnel.
- Assists in bid operations in accordance with state guidelines.
- Prepares, issues and files W-2's.
- Maintains data for ACA reporting purposes, generates and issues the 1095-C's and files them with the IRS.
- Supports the Chief Financial Officer in completing department operations as needed and/or assigned for the purpose of ensuring the timely and accurate completion of department activities.

### Position Requirements

**Experience:** Job related experience within specialized field with increasing levels of responsibility is required.

**Education:** Bachelor's degree in job related area.

**Clearances:** Criminal Justice Fingerprint/Background Clearance; Kansas Certification of Health.



# Employee Services Coordinator

**KNOWLEDGE** is required to perform algebra and/or geometry; review and interpret highly technical information, write technical materials, and/or speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include: current and developing financial and education codes; federal and state regulations; pertinent policies and procedures; and accounting/bookkeeping principles.

**SKILLS** are required to perform multiple, highly complex, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: developing and administering budgets; operating standard office equipment including pertinent software applications; planning and managing multiple projects; preparing and maintaining accurate records; training, developing and supervising staff.

**ABILITY** is required to schedule a number of activities, meetings and/or events; routinely gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to work with others in a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with data of widely varied types and/or purposes; and utilize a variety of job related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data requires analysis based on performance of the functions of the job include; planning and managing multiple projects; preparing and maintaining accurate records; and training, developing and supervising staff.

**Work Environment and Physical Demands**

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 55% sitting, 20% walking and 25% standing. This job is performed in a generally clean and healthy environment.

**Acknowledgement:**

*This job description was reviewed with me and I understand that nothing in this job description restricts the organization's right to assign, reassign or eliminate duties and responsibilities to this job at any time. This job description reflects the organization's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This job description is not intended as a contract of employment, nor to be construed as a guarantee of employment for any specific period of time or any specific type of work. I agree and acknowledge that my employment is "at will" and can be terminated, with or without cause or notice, at any time by the organization or myself.*

Employee Name (Print)	Signature	Date
Department Head (Print)	Signature	Date
Human Resources (Print)	Signature	Date

Revision History			
Revision #	Revision Author	Date	Description of Revision(s)
.00	Human Resources	2/2024	Updated to reflect changes to organizational chart
.01			
.02			
.03			
.04			
.05			

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Casey Wise, Instructional Technology Coordinator &  
Tyler Gates, Instructional Technology Coordinator  
**DATE:** 2-19-24  
**RE:** Introduction to Artificial Intelligence (AI)

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### **ISSUE:**

The Board of Education is asked to participate in a presentation of the use of Artificial Intelligence in Education from the Technology Department - Casey Wise & Tyler Gates, Instructional Technology Coordinators will provide a presentation on the uses of AI in the school setting.

### **BACKGROUND:**

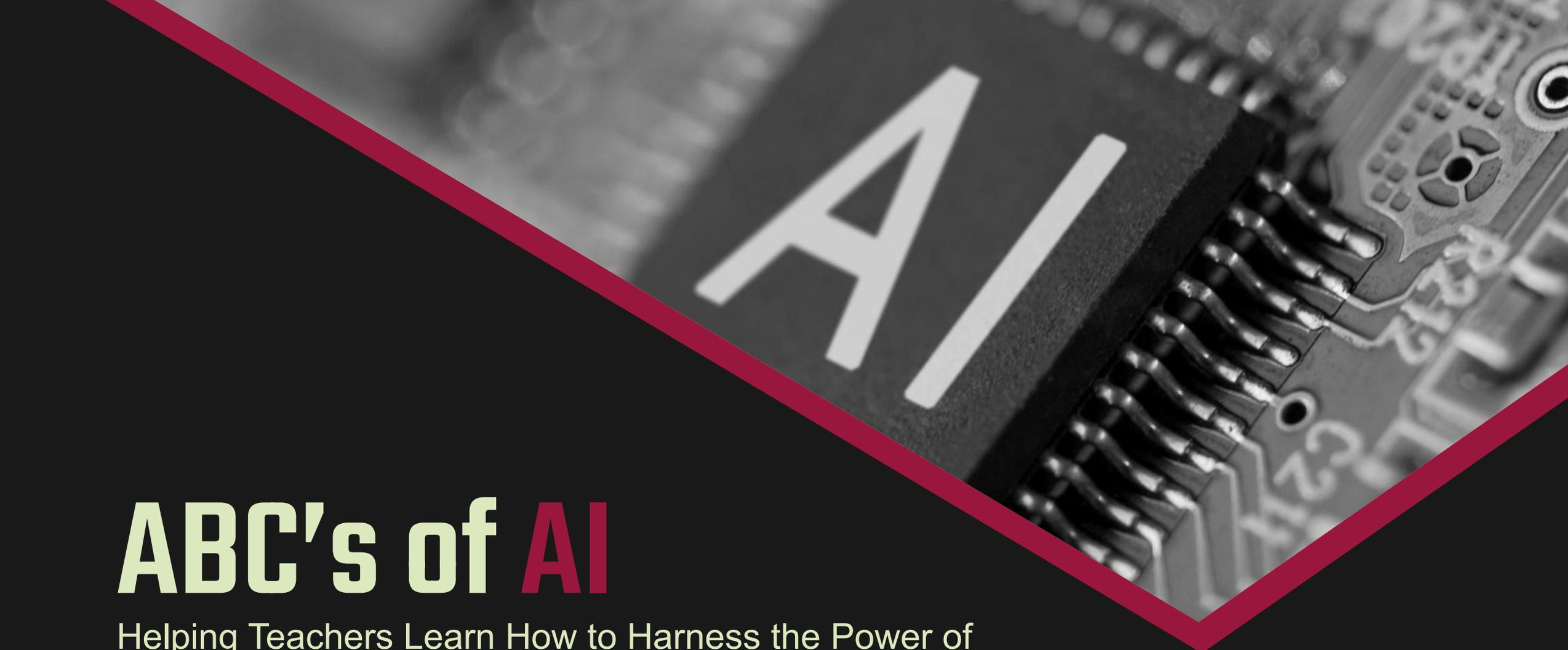
Discussions have been had throughout the different leadership teams on the appropriate use of AI in schools. The presentation will inform the Board on those discussions as well as provide general instruction for the Board regarding AI use.

### **FISCAL NOTE:**

At this point, there is no additional cost associated with this presentation and the content provided. Future discussions may lead to the adoption of an AI tool specifically suited for schools.

### **ATTACHMENTS:**

Presentation Attached

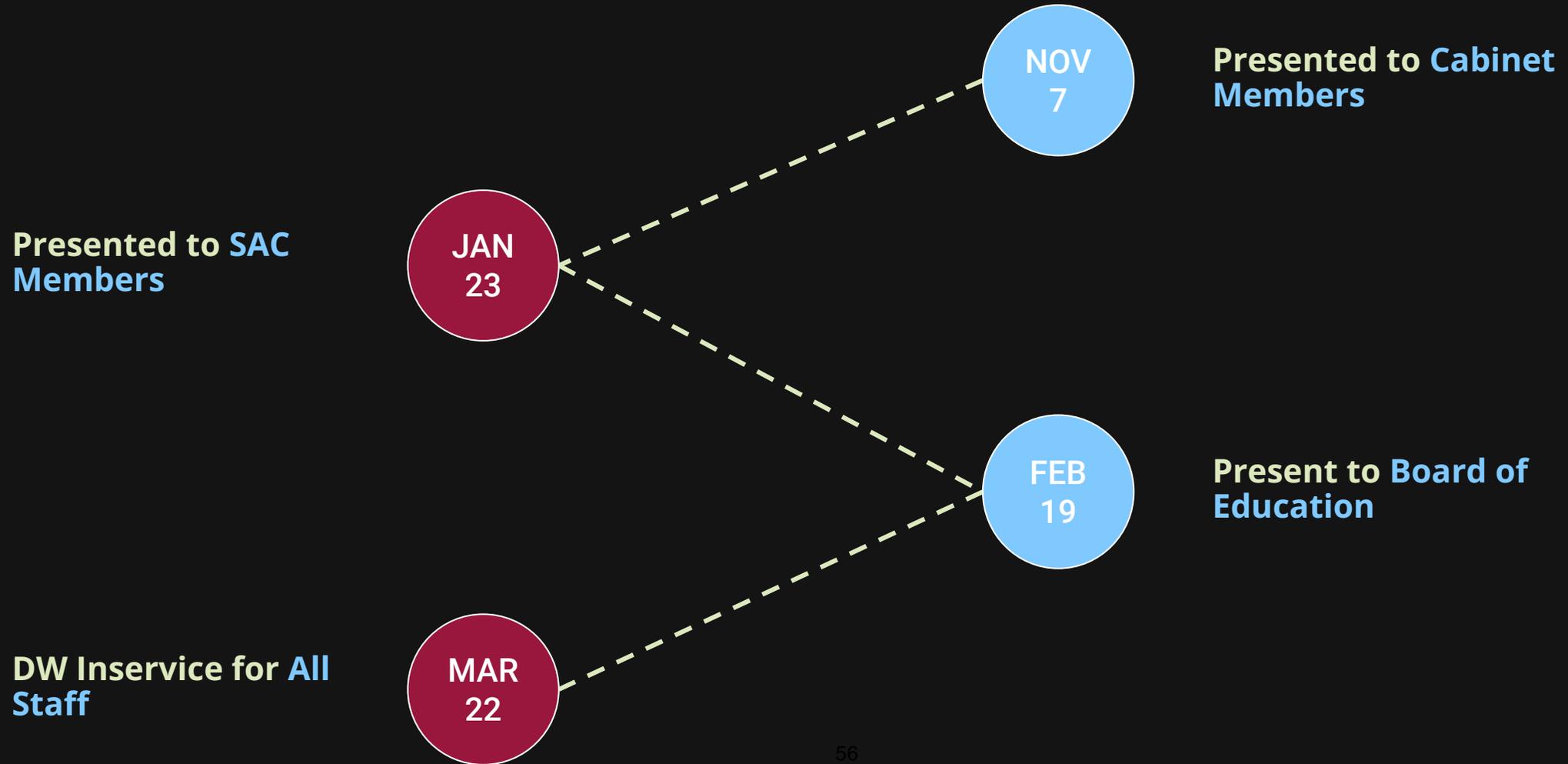


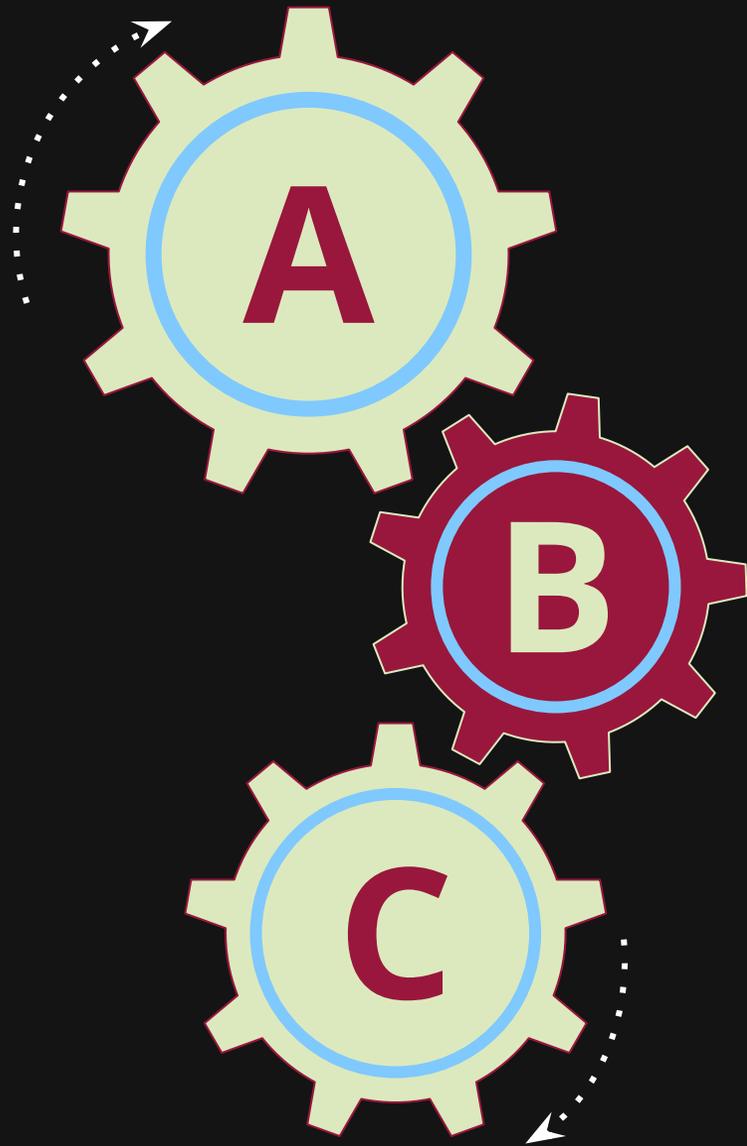
AI

# ABC's of AI

Helping Teachers Learn How to Harness the Power of  
**Artificial Intelligence** for **Teaching & Learning**

# THE TIMELINE.





## About

Artificial intelligence is the development of **computer systems** or **software** that can perform tasks that would typically require **human intelligence**.

## Benefits

Artificial Intelligence (AI) has the potential to **transform** education by **improving** student learning outcomes, **enhancing** teaching practices, and **optimizing** educational processes.

## Concerns

Keep in mind that Generative AI is a **relatively new** technology. The content it generates could be **incorrect** or **biased**. One of the most important things we can do is **educate** students about AI!

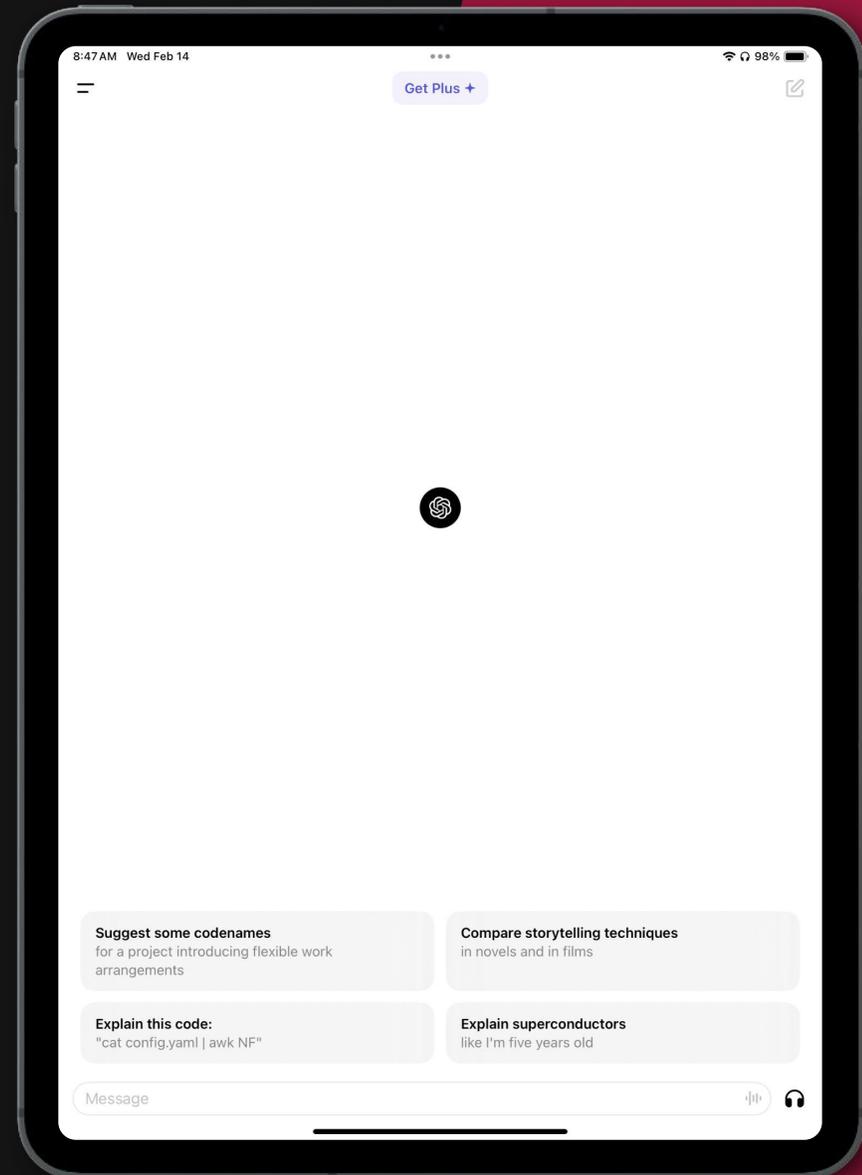
# WHAT IS GENERATIVE AI?



Generative AI, as the name suggests, is a subset of AI that is designed to create new data using information observed in existing data.



These tools can generate text, images, music, video, and more. This makes it a powerful tool for innovation, creativity and exploration.



# THE BENEFITS OF AI IN EDUCATION.



## Content Creation - Your “Thought Partner”

- **Educational Materials:** Generative AI can be used to create educational materials such as textbooks, worksheets, and interactive learning modules. For example, AI-generated content can adapt to individual student needs, providing personalized learning experiences tailored to their learning styles and preferences.
- **Language Learning:** Generative AI-powered language learning platforms can generate interactive exercises, quizzes, and conversation simulations to help students practice speaking, listening, and writing in foreign languages. These platforms can provide instant feedback and adaptive learning paths based on student performance.

## Tutoring and Adaptive Learning

- **Virtual Tutors:** Generative AI tutors can provide personalized tutoring sessions for students, offering explanations, examples, and practice problems tailored to their learning pace and comprehension level. These virtual tutors can adapt their teaching strategies based on real-time student feedback and performance data.
- **Adaptive Learning Systems:** Generative AI algorithms can power adaptive learning systems that adjust the difficulty and pace of learning materials based on individual student progress. These systems can identify areas of weakness and provide targeted interventions to help students master challenging concepts more effectively.

## Content Generation and Creativity

- **Creative Writing:** Generative AI tools can assist students in creative writing tasks by generating prompts, story starters, and character profiles. Students can use these prompts as inspiration for their own storytelling and explore different narrative structures and genres.
- **Art and Design Projects:** Students can use generative AI tools to create digital art, generate music compositions, or design multimedia presentations. These projects encourage students to explore their creativity, experiment with new techniques, and showcase their artistic talents.

# THE BENEFITS OF AI IN EDUCATION.



## Research and Problem-Solving

- **Research Assistance:** Generative AI can support students in conducting research by generating summaries, literature reviews, and citations related to their topics of interest. Students can use AI-powered research assistants to gather relevant information, analyze data, and generate insights for their projects.
- **Problem-Solving Tools:** Generative AI algorithms can help students solve complex problems in mathematics, science, and engineering by generating step-by-step solutions, visualizations, and simulations. These tools provide scaffolding and support for students as they work through challenging problems and develop problem-solving skills.

## Accessibility and Inclusion

- **Assistive Technologies:** Generative AI can improve accessibility for students with disabilities by generating alternative formats of educational materials, such as audio descriptions, captions, and text-to-speech translations. These technologies ensure that all students have equitable access to learning resources and opportunities.
- **Language Translation and Transcription:** Generative AI-powered language translation and transcription tools can facilitate communication and collaboration among students from diverse linguistic backgrounds. These tools help break down language barriers and promote inclusivity in the classroom.

# THE CONCERNS.

## Data Privacy

Generative AI models often require large datasets to train effectively. Concerns arise regarding the privacy of individuals whose data is used in these datasets. There's a risk of sensitive information being exposed or exploited, especially if proper data anonymization and protection measures are not implemented. It's crucial for developers and organizations to prioritize data privacy and adhere to robust privacy policies to mitigate these risks.

## Bias

Generative AI models can inadvertently perpetuate or even amplify existing biases present in the data they are trained on. This bias can manifest in various forms, including gender, racial, or cultural biases. For example, if a generative AI model is trained on a dataset that predominantly features one demographic group, it may produce biased outputs that reflect those demographics. Addressing bias requires careful consideration of dataset selection, algorithm design, and ongoing monitoring and evaluation to identify and mitigate biases in AI systems.

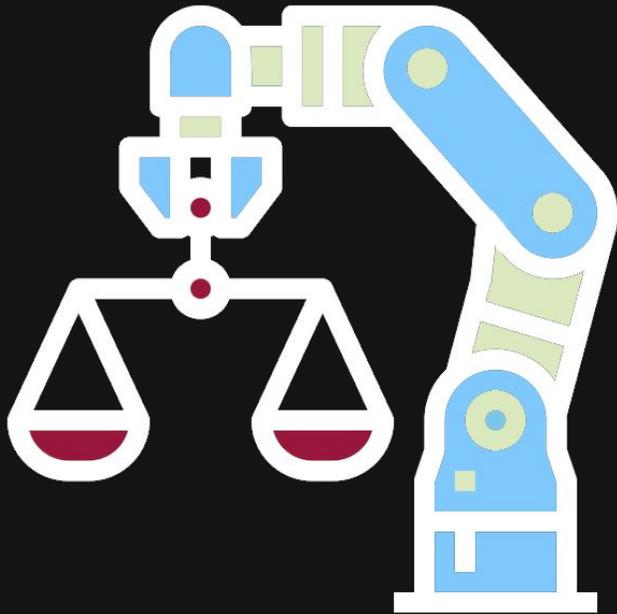
## Misuse/Plagiarism

Generative AI technologies can be misused for malicious purposes, such as creating deepfake videos or generating deceptive content to manipulate public opinion. These capabilities raise concerns about the spread of misinformation, identity theft, and other forms of digital manipulation. The proliferation of generative AI-generated content challenges traditional notions of authenticity and truth. As AI-generated content becomes increasingly indistinguishable from human-created content, there's a risk that trust in digital media may erode.

## Job Displacement

The proliferation of generative AI-generated content challenges traditional notions of authenticity and truth. As AI-generated content becomes increasingly indistinguishable from human-created content, there's a risk that trust in digital media may erode. It's important to promote transparency and accountability in the use of generative AI, such as clearly labeling AI-generated content and providing mechanisms for verifying its authenticity.

# SUMMARY OF CONCERNS

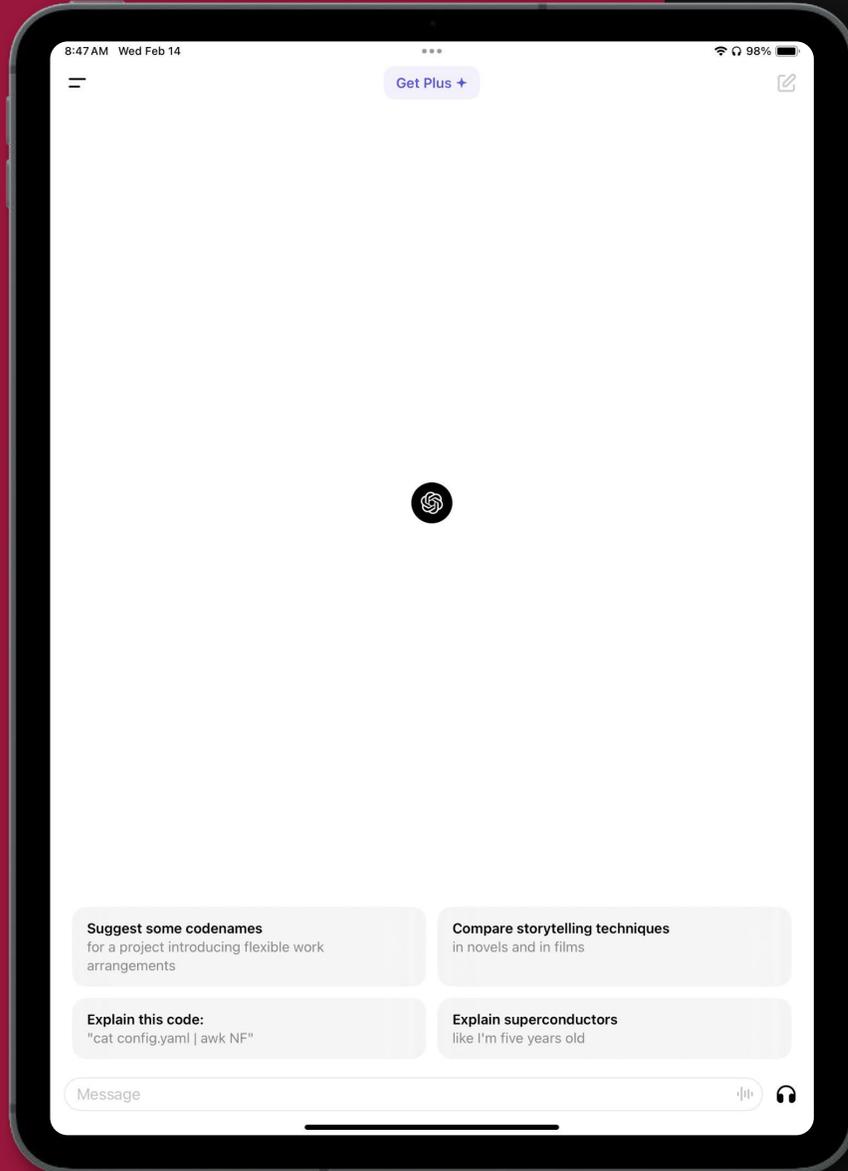


In addressing these ethical concerns, **responsible development** and **usage** of generative AI are paramount. This involves **incorporating** ethical considerations into the design and deployment of AI systems, **promoting** transparency and accountability, **fostering** interdisciplinary collaboration between technologists, ethicists, policymakers, and stakeholders, and **engaging** in ongoing dialogue and evaluation to ensure that AI technologies are developed and deployed in a manner that aligns with **societal values** and **priorities**. Ultimately, a **holistic** and **proactive** approach is needed to navigate the ethical complexities of generative AI and harness its potential for **positive impact** while minimizing **risks** and **harm**.

# A FEW EXAMPLES



# Educational Examples



## Teacher

*You are an excellent lesson designer with superior content knowledge, pedagogical knowledge, and creative ideas for helping students learn. Generate a 45 minute lesson plan for grade 6 Language Arts based on the following standards:*

*Kansas State Reading Standards for Informational Text - Grade 6 - Craft and Structure - 4. Determine the meaning of words and phrases as they are used in a text, including figurative, connotative, and technical meanings. Include the following components in the lesson plan: Standards, Objectives, Total Duration, Pre-Assessment, Activities, Post-Assessment, Time for each part of the lesson, Accommodations*

## Student

*Guide me through the concept of integration in math with the help of an example.*

*Explain the concept of photosynthesis.*

*Discuss the causes and consequences of World War I.*

*I speak very little Spanish but would like to learn. Let's have a conversation that will help me.*

## Administrator

*Create a daily checklist template to help me manage and prioritize my most important tasks.*

*Create a template I can use for a weekly newsletter to staff. Include sections for updates on [two to three areas] and format the newsletter so it is easy for someone to locate the information.*



By **leveraging** generative AI technologies in educational settings, teachers can create **dynamic** and **engaging** learning environments that cater to the **diverse** needs and interests of their students. These applications not only **enhance** learning outcomes but also foster **creativity, critical thinking,** and **collaboration** among students, preparing them for success in an increasingly digital and **interconnected** world.

*Teachers must remember to apply their own **professional judgement** and **expertise** to revise or adapt content generated by AI.*

# THANK YOU FOR YOUR TIME



**CASEY WISE**  
INSTRUCTIONAL TECHNOLOGY COORDINATOR

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620.805.7103



**TYLER GATES**  
INSTRUCTIONAL TECHNOLOGY COORDINATOR

[tgates@gckschools.com](mailto:tgates@gckschools.com)  
620.805.7048

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Heather Stegman, Director of Curriculum and Instruction  
**DATE:** 02/19/2024  
**RE:** Fastbridge Winter Data Presentation

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### **ISSUE:**

Curriculum Director Stegman and Curriculum Coordinator Baier will provide a presentation summarizing the winter data from Fastbridge.

### **BACKGROUND:**

Fastbridge is our district screener, used to identify students at risk of reading difficulties. Students who meet grade level benchmarks have the basic literacy skills necessary to access the more advanced reading tasks required in our curriculum as well as Kansas State Assessments. Fastbridge is administered to all students PK – 12 three times per year, fall, winter, and spring. This presentation will summarize our winter data as well as our student progress between the fall and winter screenings.

### **ALTERNATIVES:**

This presentation is for informational purposes only. No board action is required.

### **RECOMMENDATION:**

N/A

### **FISCAL NOTE:**

N/A

### **ATTACHMENTS:**

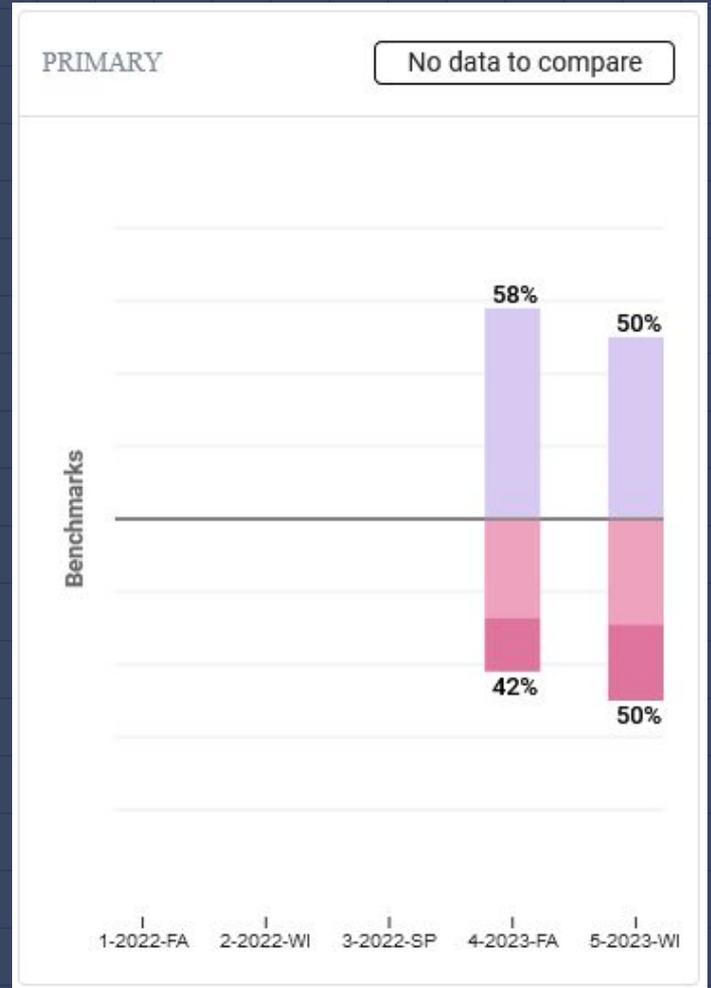
USD 457 Winter Data PowerPoint

# USD 457 Winter Data

Heather Stegman, Curriculum Director  
Michelle Baier, Curriculum Coordinator

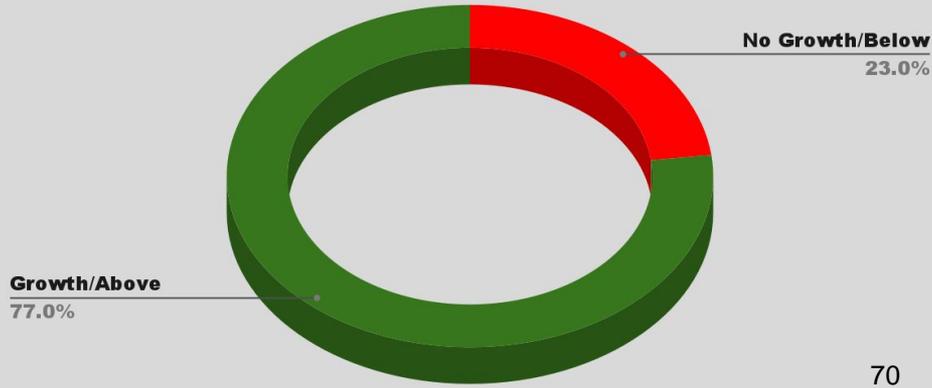
February 19, 2024

# Early Childhood



# Kindergarten

## Kindergarten-Group Growth Winter '23



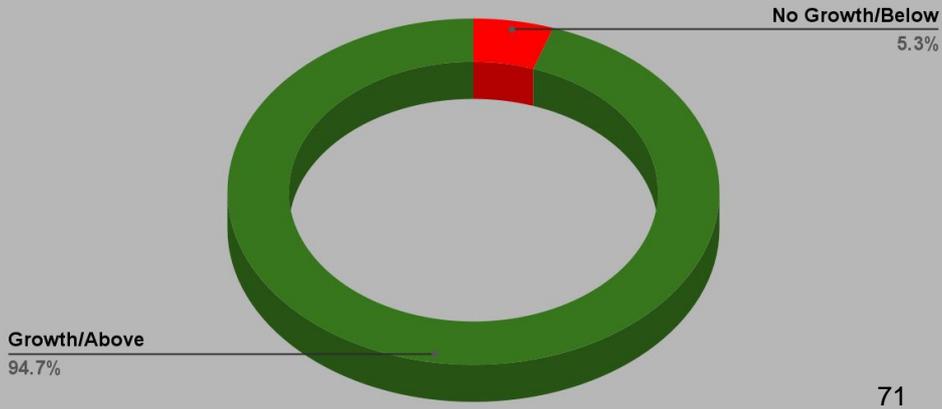
KINDERGARTEN

+12% vs 2022-FALL



# Kindergarten Spanish

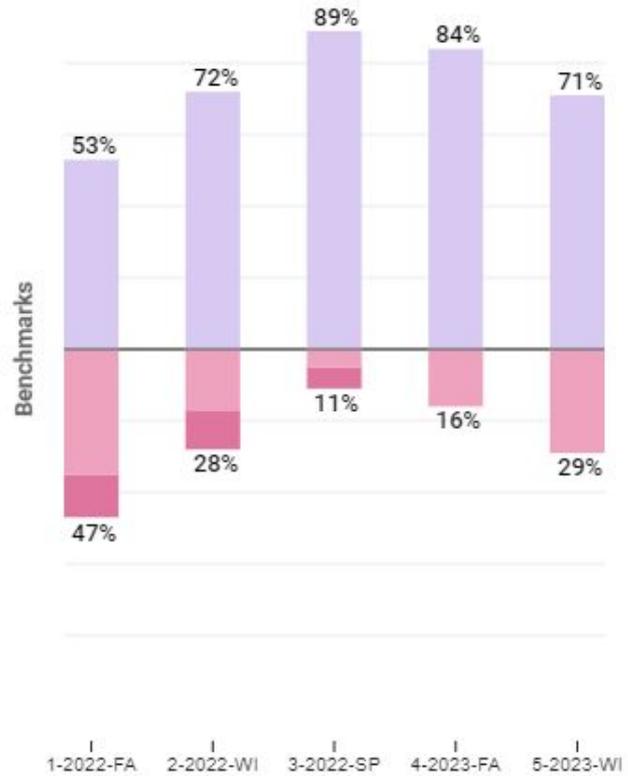
## Kindergarten (Spanish) Group Growth Winter '23



71

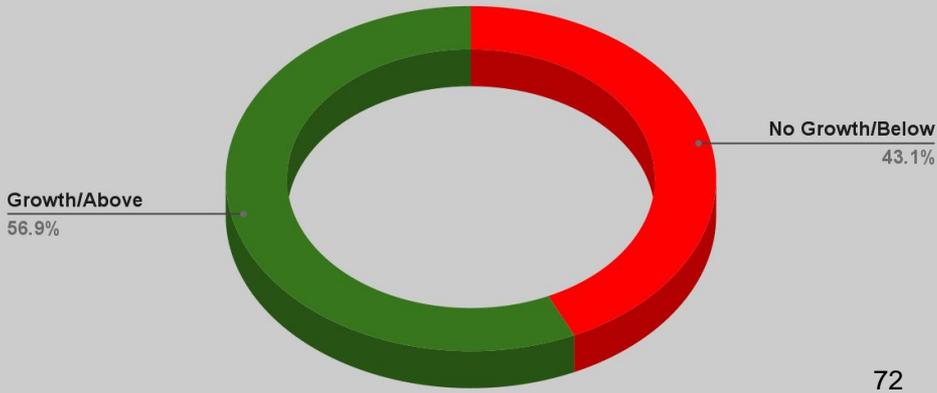
## KINDERGARTEN

+18% vs 2022-FALL



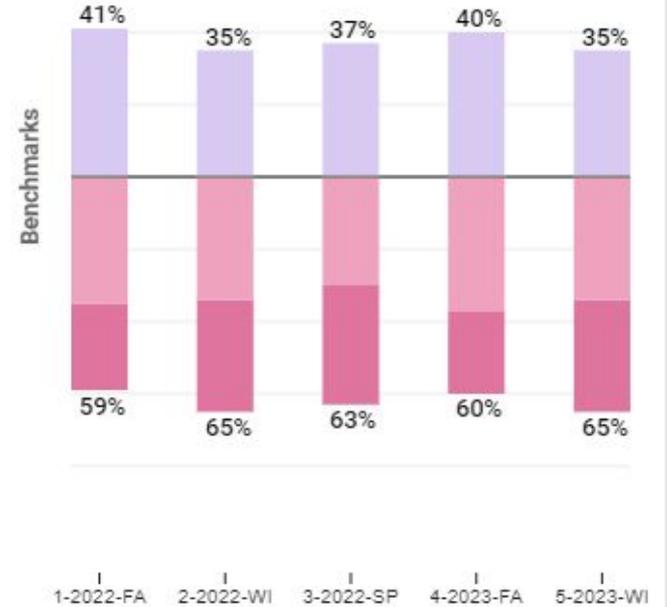
# 1st Grade

## 1st Grade-Group Growth Winter '23



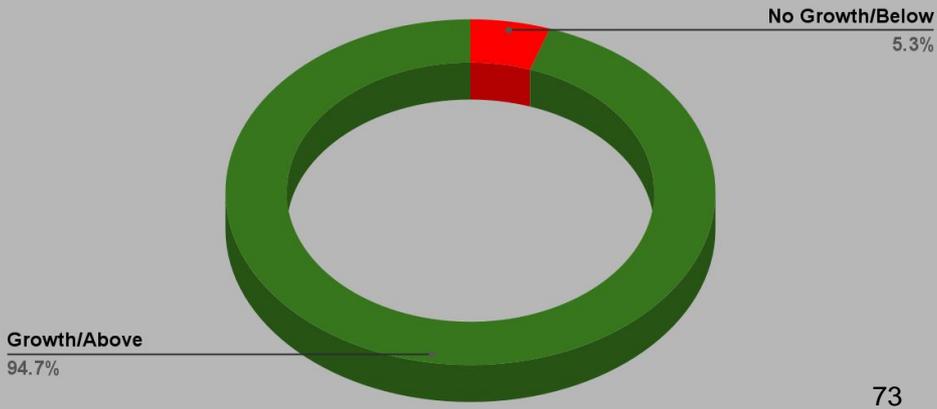
ONE

-6% vs 2022-FALL



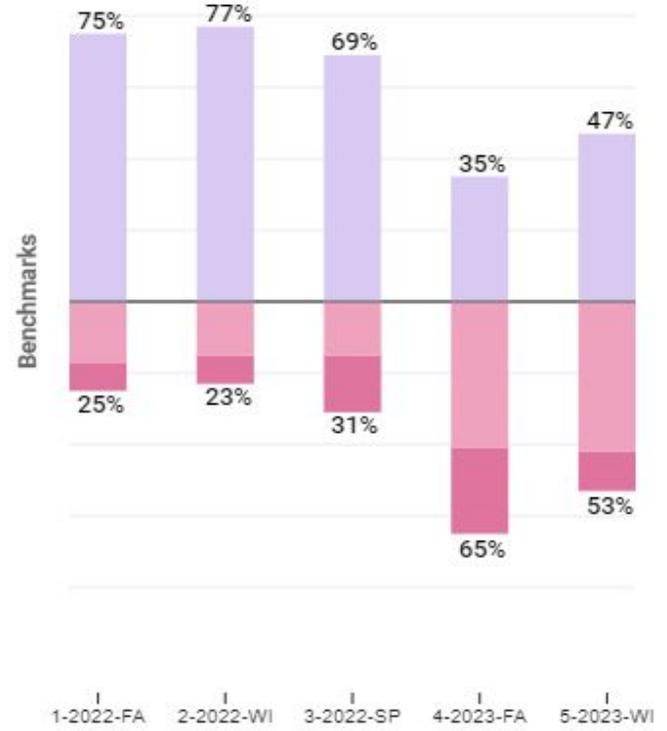
# 1st Grade Spanish

## 1st Grade (Spanish) Group Growth Winter '23



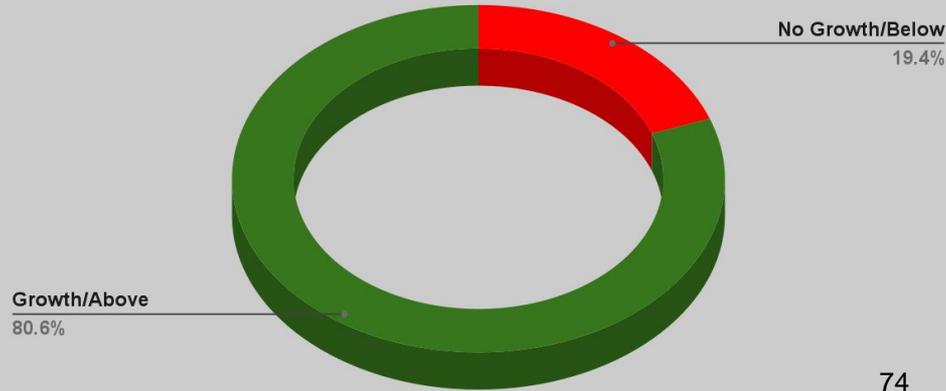
ONE

-28% vs 2022-FALL



# 2nd Grade

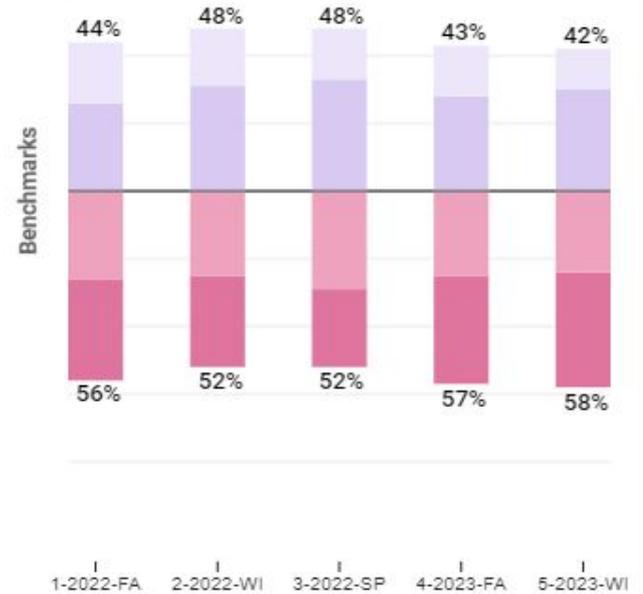
## 2nd Grade-Group Growth Winter '23



74

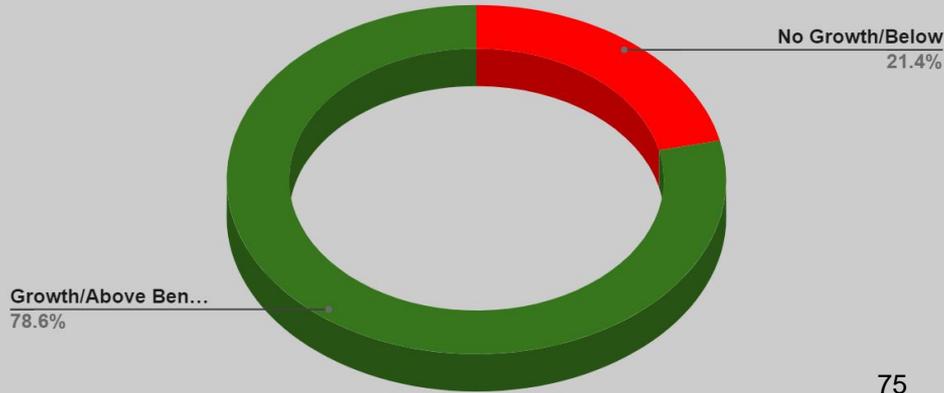
TWO

-2% vs 2022-FALL



# 3rd Grade

## 3rd Grade-Group Growth Winter '23



75

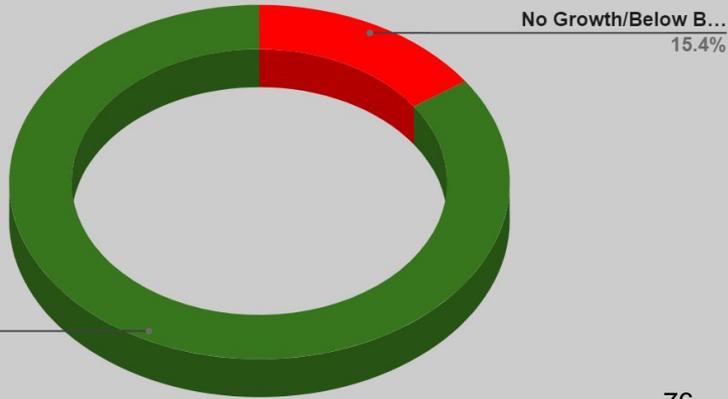
THREE

-3% vs 2022-FALL



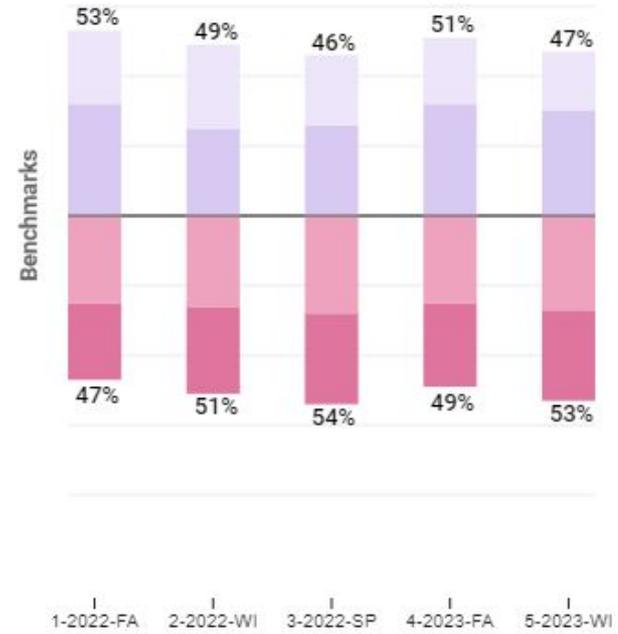
# 4th Grade

## 4th Grade-Group Growth Winter '23



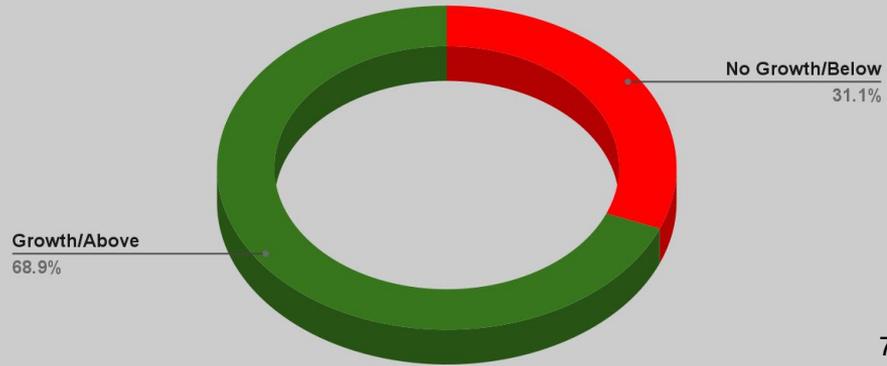
FOUR

-6% vs 2022-FALL



# 5th Grade

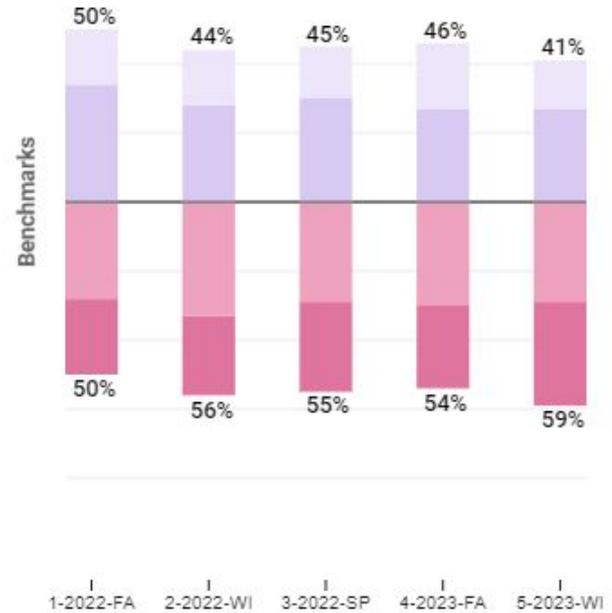
## 5th Grade-Group Growth Winter '23



77

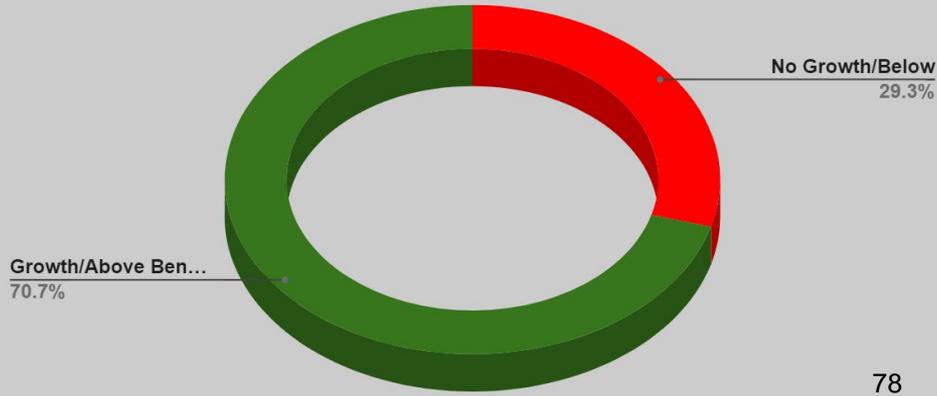
FIVE

-9% vs 2022-FALL



# 6th Grade

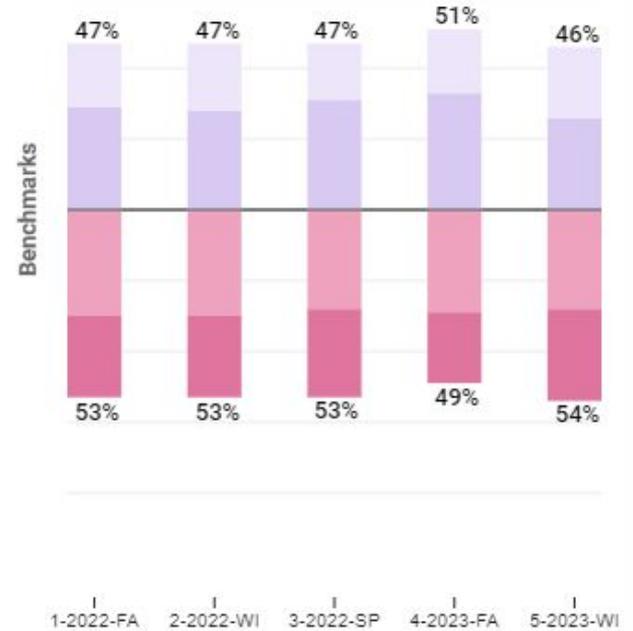
## 6th Grade-Group Growth Winter '23



78

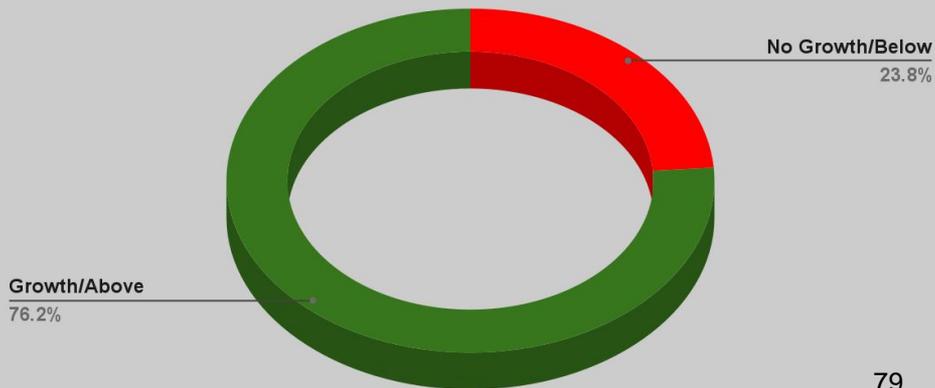
SIX

-1% vs 2022-FALL



# 7th Grade

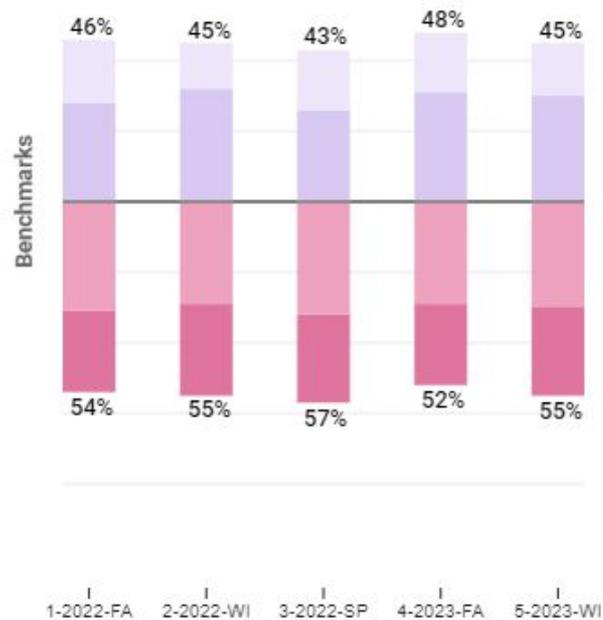
## 7th Grade-Group Growth Winter '23



79

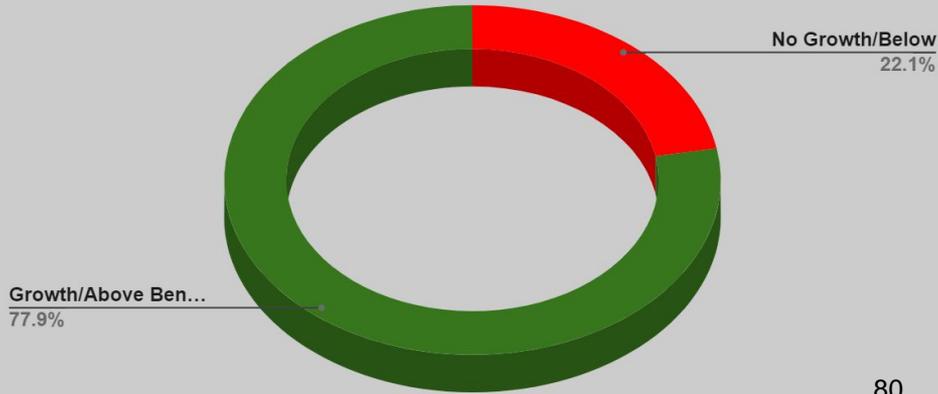
SEVEN

-1% vs 2022-FALL



# 8th Grade

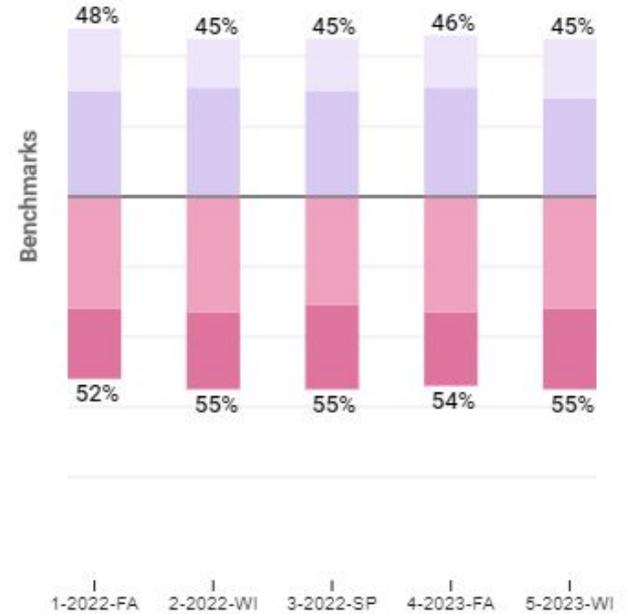
## 8th Grade-Group Growth Winter '23



80

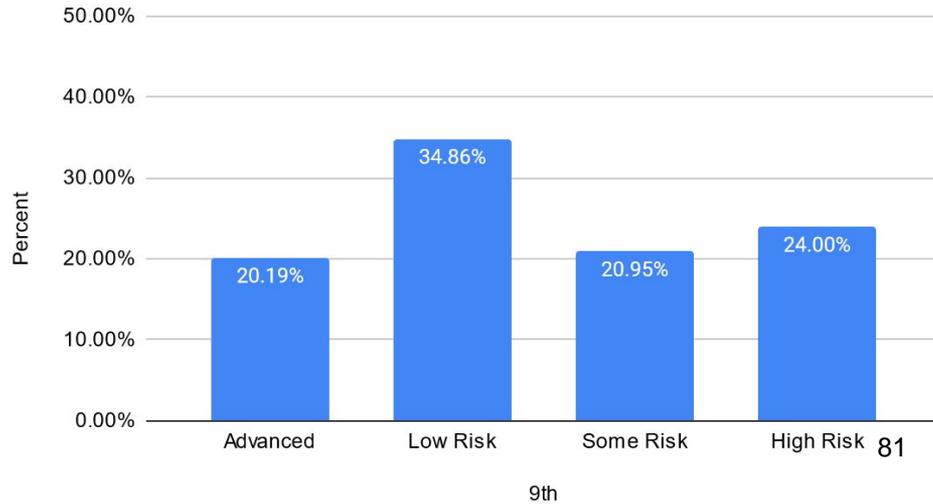
EIGHT

-3% vs 2022-FALL



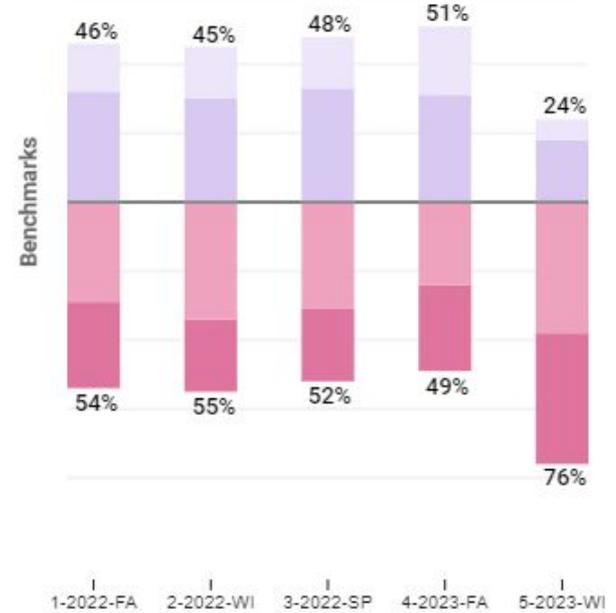
# 9th Grade

## 9th Grade Fall and Winter Combined



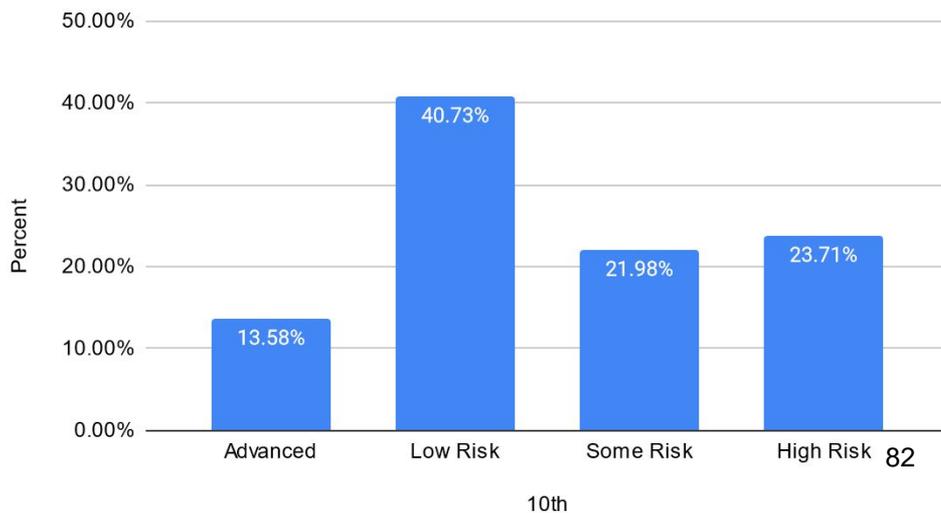
NINE

-22% vs 2022-FALL



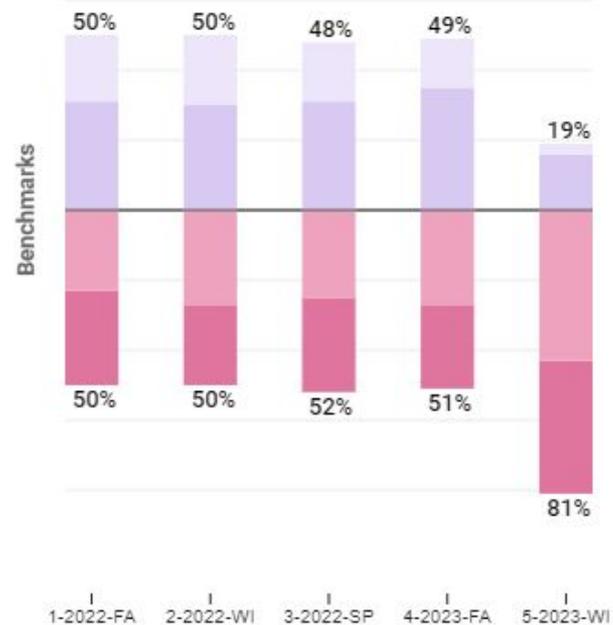
# 10th Grade

10th Grade Fall and Winter Combined



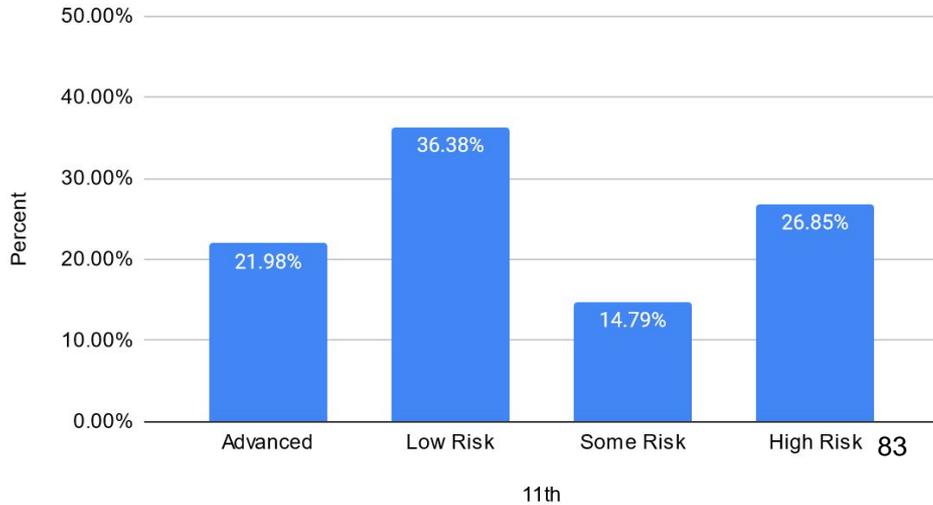
TEN

-31% vs 2022-FALL



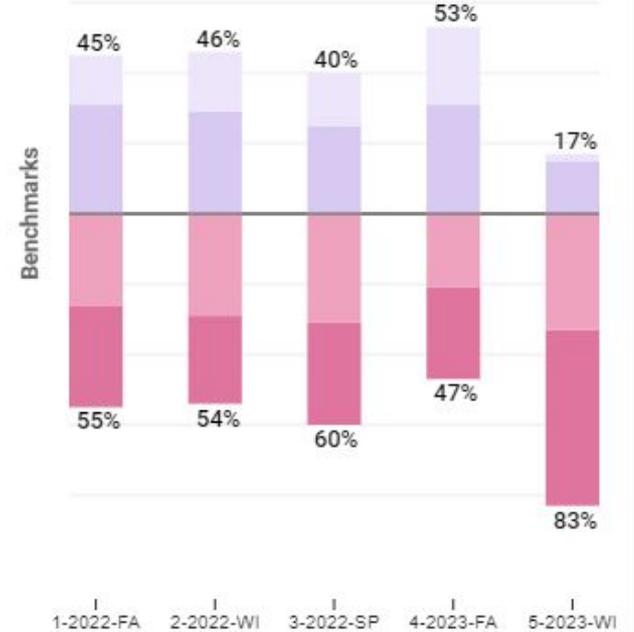
# 11th Grade

## 11th Grade Fall and Winter Combined



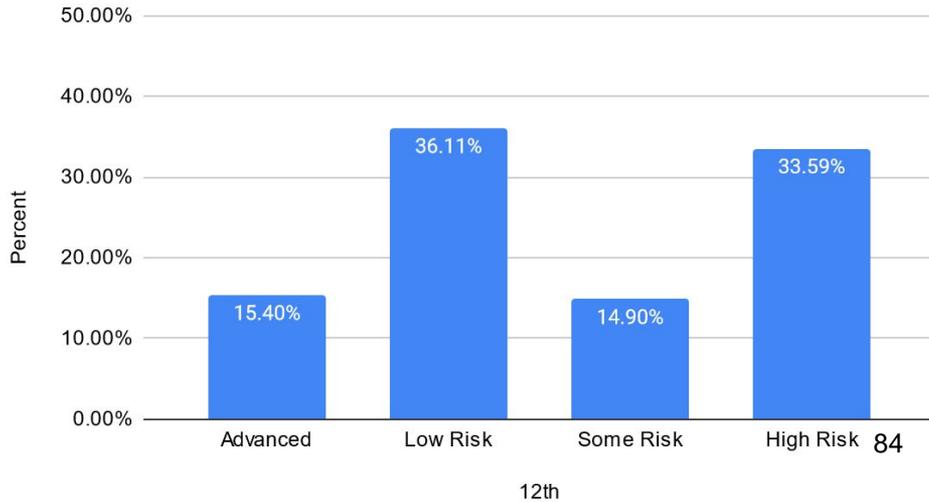
ELEVEN

-28% vs 2022-FALL



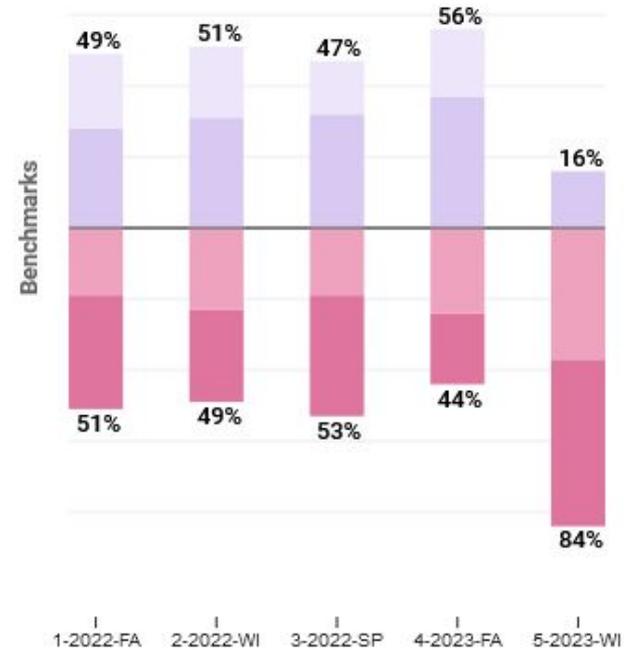
# 12th Grade

12th Grade Fall and Winter Combined



TWELVE

-33% vs 2022-FALL



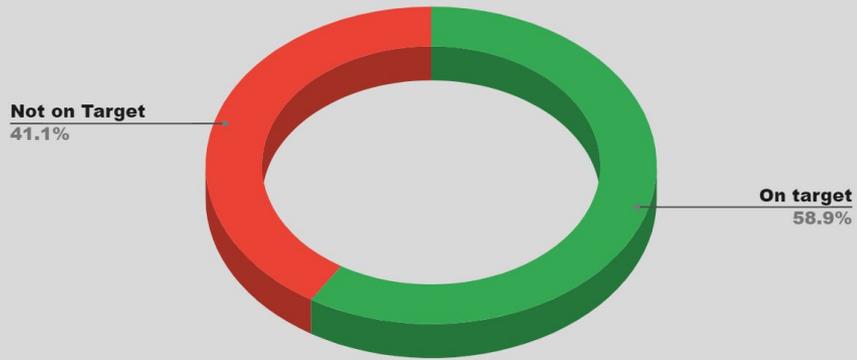


## Early Literacy WIG:

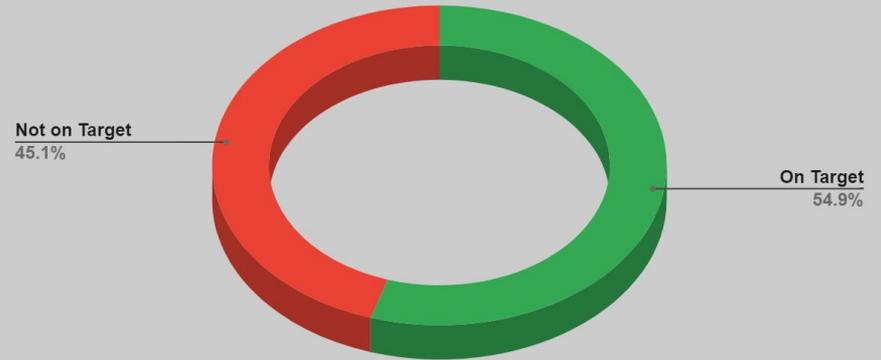
80% of Kindergarten - 2nd grade students will meet the phonics and fluency benchmark by the end of 2nd grade through the implementation of high quality structured literacy instruction.

# Kindergarten

**Kindergarten-Onset Sounds Winter '23**

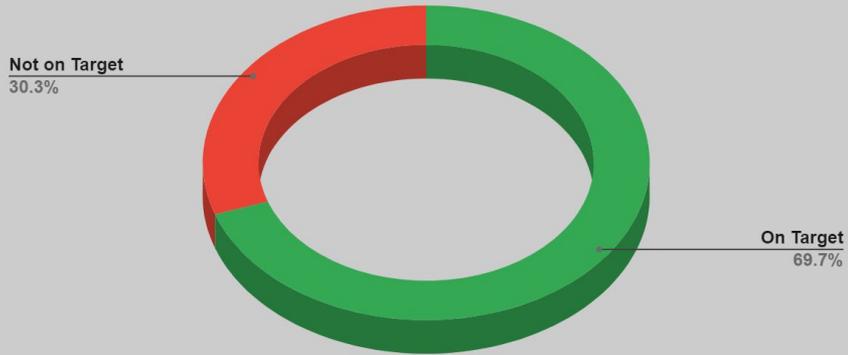


**Kindergarten-Letter Sounds Winter '23**

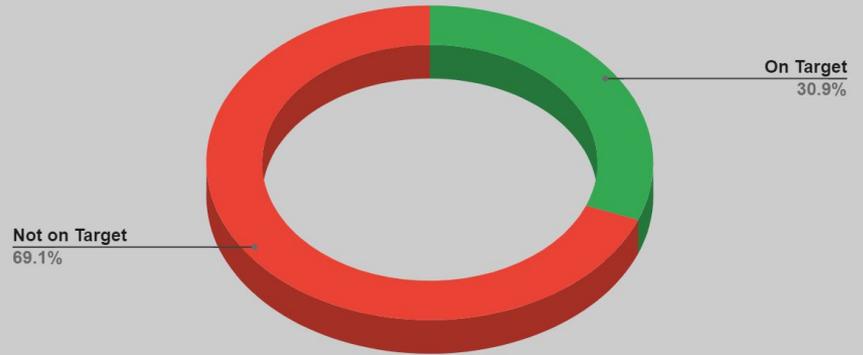


# 1st Grade

## 1st Grade-Word Segmenting Winter '23

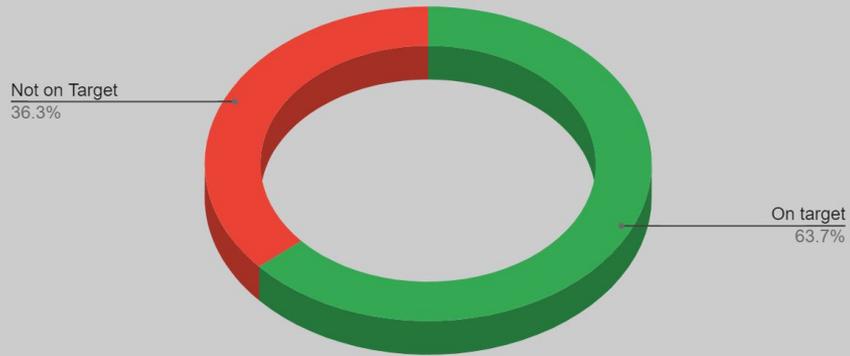


## 1st Grade-CBM Winter '23

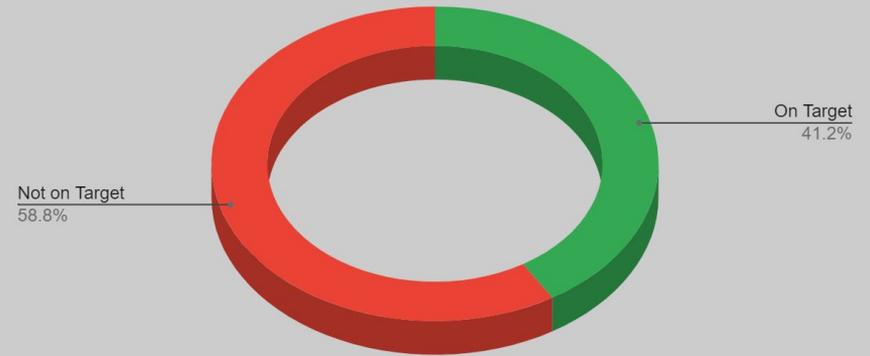


# 2nd Grade

## 2nd Grade-Word Segmenting Winter '23



## 2nd Grade-Phonics and Fluency Winter '23



# 3rd Grade

## 3rd Grade-Word Segmenting Winter '23

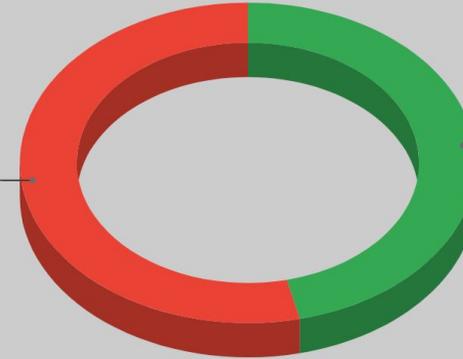
Not On Target  
13.1%



On Target  
86.9%

## 3rd Grade-Phonics and Fluency Winter '23

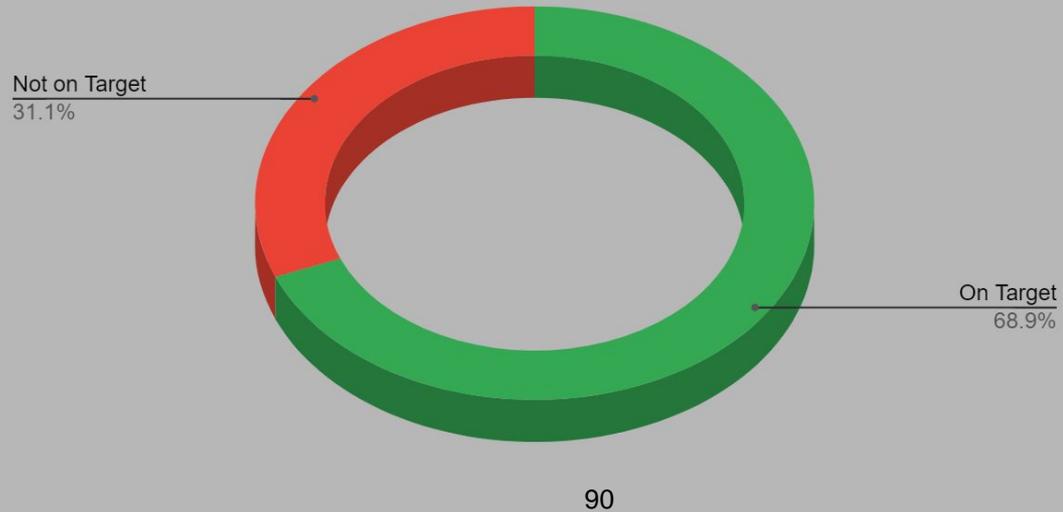
Not On Target  
53.7%



On target  
46.3%

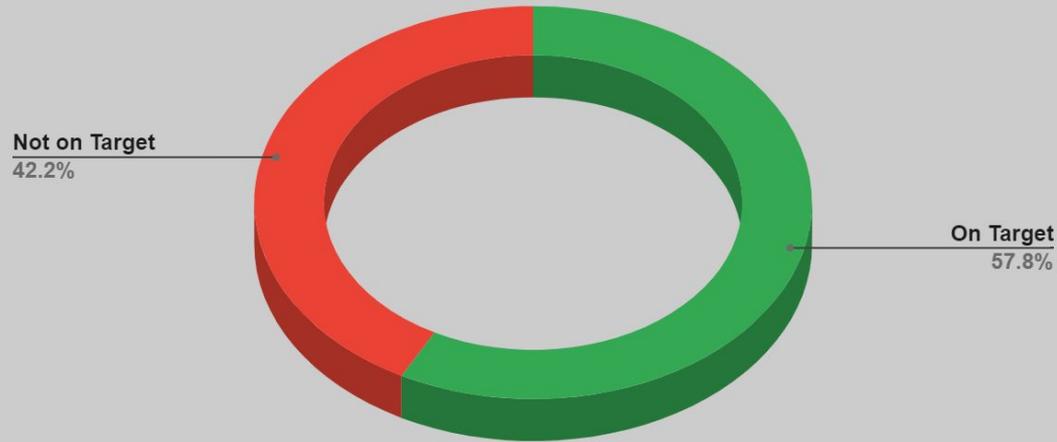
# 4th Grade

## 4th Grade-Phonics and Fluency Winter '23



# 5th Grade

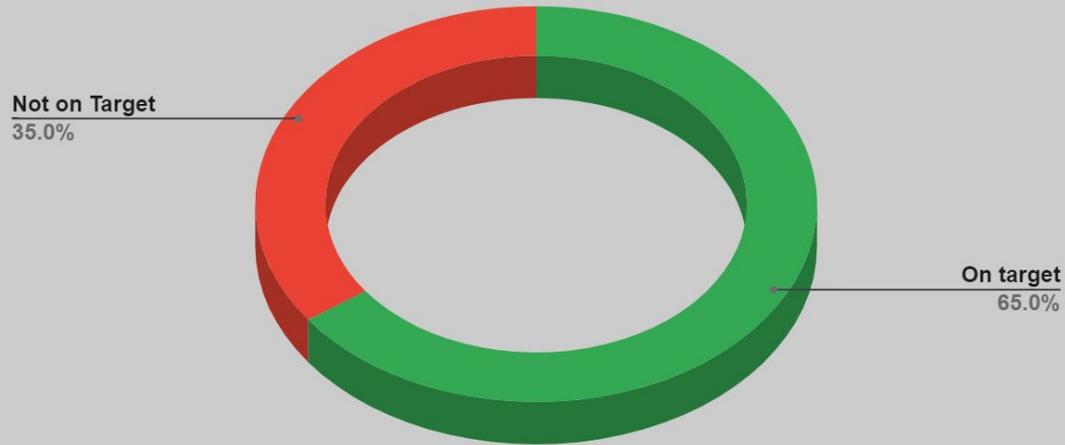
## 5th Grade-Phonics and Fluency Winter '23



91

# 6th Grade

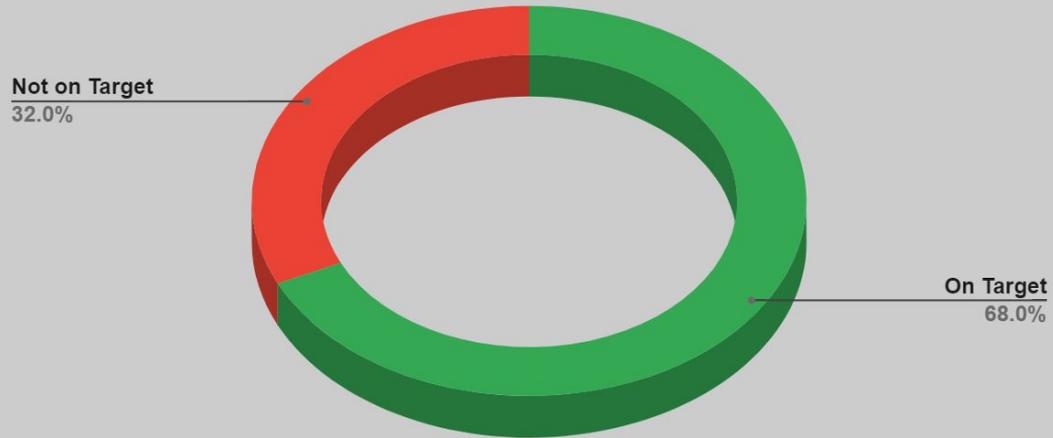
## 6th Grade-Phonics and Fluency Winter '23



92

# 7th Grade

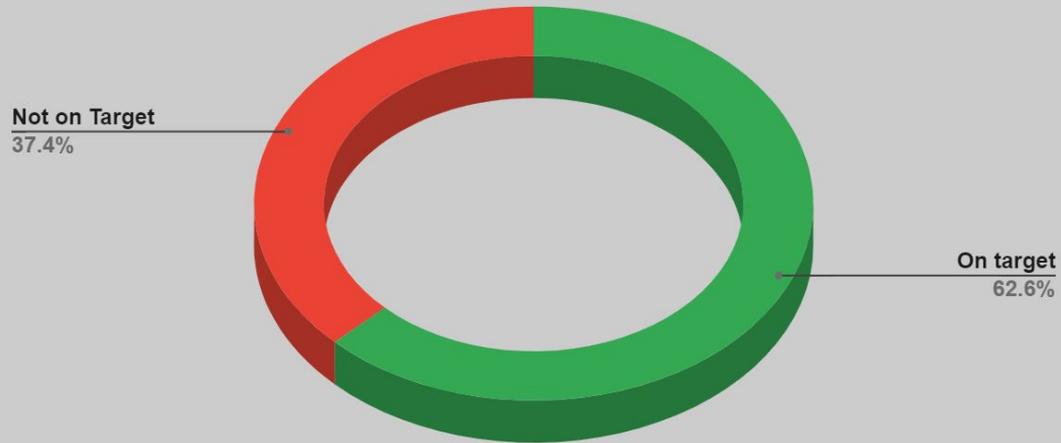
## 7th Grade-Phonics and Fluency Winter '23



93

# 8th Grade

## 8th Grade-Phonics and Fluency Winter '23



94

# GlowS

- Consistency from Garfield to elementary schools
- Phonemic awareness and implementation of Heggerty
- Kindergarten data
- Targeted interventions in grades 5 - 8
- LETRS training for over 160 teachers and 15 administrators



95

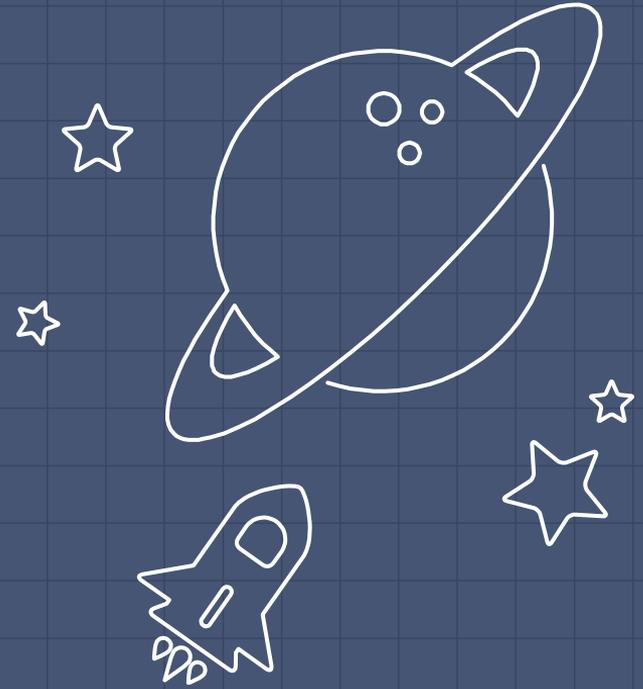
# Grows

- Implementation of UFLI
- Increase use of connected text and decodables
- Continue implementation of targeted interventions in grades 5 - 8
- Align grade cards to Science of Reading

**Table 1.7: Progression of Word Study through the Grades**

—	—	—	—	—	<b>Greek-Derived Morphemes</b>		
—	—	—	<b>Derivational Morphology: Anglo-Saxon and Latin Roots, Prefixes, Suffixes</b>			—	
—	<b>Inflectional Morphology</b>			—	—	—	—
—	—	<b>Common Syllables, Syllabification</b>			—	—	—
—	<b>Fluent Recognition of Word Families (Rime Patterns)</b>			—	—	—	—
—	<b>300–500 Sight Words</b>		—	—	—	—	—
<b>Phoneme-Grapheme Correspondences</b>			—	—	—	—	—
<b>Basic Phonological Awareness</b>		<b>More Complex Phonemic Awareness</b>		—	—	—	—
<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7+</b>

# Questions?



## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Josh Guymon Assistant Superintendent  
**DATE:** 2-19-24  
**RE:** Proposed calendars for 24-25 and 25-26 school year

---

### **ISSUE:**

The board is asked to consider and approve the proposed school calendars for the 24-25 and 25-26 school year. After collecting data in the calendar survey and conducting meetings, the calendar committee had two calendar drafts for the teachers to vote on. The calendar presented was the winning calendar.

### **BACKGROUND:**

After collecting data in the calendar survey and conducting meetings, the calendar committee had two calendar drafts for the teachers to vote on. The calendar presented was the winning calendar. We are proposing a two-year rolling calendar. Our hope is that it will help families plan their time better and allow for scheduling presenters for professional development.

### **ALTERNATIVES:**

No other alternatives

### **RECOMMENDATION:**

This will be a first read and we will ask for approval at the March 4<sup>th</sup> meeting.

### **FISCAL NOTE:**

There is no fiscal impact with the proposed calendar.

### **ATTACHMENTS:**

Calendars for 24-25 and 25-26 school year and survey results staff survey results from the calendar vote



# 2024 - 2025 School Calendar

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

6-8 New Teacher Inservice (NS)  
 9,12 Teacher Inservice (NS)  
 13 Teacher Workday (NS)  
 14 School AM (Grades K-4,5,7,9-10 & new students)  
 Teacher Workday PM

2 Labor Day (NS)  
 30 Teacher Inservice (NS)

15 End of Grading Period  
 18 Teacher Inservice AM (NS)  
 Teacher Workday PM  
 24-25 Parent/Teacher Conference (NS)

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

25-29 Fall Vacation (NS)

20 End of Grading Period  
 23-31 Winter Vacation (NS)

1-3 Winter Vacation (NS)  
 6 Teacher Workday (NS)  
 7 Teacher Inservice (NS)  
 8 School Resumes  
 31 New Teacher Inservice (NS)

21 Teacher Inservice AM (NS)  
 Teacher Workday PM  
 27-28 Parent/Teacher Conference (NS)

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

11 End of Grading Period  
 17-21 Spring Break (NS)  
 28 Teacher Inservice (NS)

4 New Teacher Inservice (NS)  
 18 Spring Vacation (NS)  
 21 Teacher Inservice (NS)

22 Last Day of School  
 23 Teacher Workday AM (NS)

<p>  = New Teacher Orientation (NS)   = Holiday/Vacation (NS)   = District Work/Inservice (NS)   = Parent/Teacher Conference (NS)   = Half Day of School  <b>NS</b> = No School         </p>	<p> <b>Inservices (7)</b> = 8/9, 8/12, 9/30, 10/18*, 1/7, 2/21*, 3/28, 4/21   <b>Workdays (4)</b> = 8/13, 8/14*, 10/18*, 1/6, 2/21*, 5/23*   <b>Snow Days</b> (May 1-2)  <b>Graduation Weekend</b> (May 17-18)             * = 1/2 Day         </p>	<p> <b>1159 Hour Calendar</b>  <i>(6 hours, 40 minutes)</i> </p> <table border="0"> <tr> <td>1<sup>st</sup> Grading Period</td> <td>42.5</td> <td rowspan="2">} <b>84.5</b></td> </tr> <tr> <td>2<sup>nd</sup> Grading Period</td> <td>42.0</td> </tr> <tr> <td>3<sup>rd</sup> Grading Period</td> <td>43.0</td> <td rowspan="2">} <b>86.0</b></td> </tr> <tr> <td>4<sup>th</sup> Grading Period</td> <td>43.0</td> </tr> <tr> <td colspan="2"></td> <td><b>170.5</b></td> </tr> <tr> <td colspan="2"><b>Teacher Contract Days</b></td> <td><b>181.5</b></td> </tr> </table>	1 <sup>st</sup> Grading Period	42.5	} <b>84.5</b>	2 <sup>nd</sup> Grading Period	42.0	3 <sup>rd</sup> Grading Period	43.0	} <b>86.0</b>	4 <sup>th</sup> Grading Period	43.0			<b>170.5</b>	<b>Teacher Contract Days</b>		<b>181.5</b>
1 <sup>st</sup> Grading Period	42.5	} <b>84.5</b>																
2 <sup>nd</sup> Grading Period	42.0																	
3 <sup>rd</sup> Grading Period	43.0	} <b>86.0</b>																
4 <sup>th</sup> Grading Period	43.0																	
		<b>170.5</b>																
<b>Teacher Contract Days</b>		<b>181.5</b>																

## **MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Dominguez, Superintendent  
**FROM:** Dr. Maria Gomez-Rocque, Deputy Superintendent  
**DATE:** February 19, 2024  
**RE:** Public School Works Contract

---

### **ISSUE:**

The Board of Education is asked to consider and approve the Public School Works Contract for Garden City Public Schools.

### **BACKGROUND:**

Public School Works is the platform used by the district for school safety programs and yearly mandatory training, such as blood-borne pathogens, bullying awareness and prevention, safety modules, etc.

### **ALTERNATIVES:**

1. Approve the Public Schools Works Contract
2. Not approve the Public Schools Works Contract

### **RECOMMENDATION:**

The Curriculum and Instruction Department recommends that the Board of Education consider and approve the Public School Works contract.

### **FISCAL NOTE:**

There is an annual fee of \$30,853 for July 2024 to June 2025.

### **ATTACHMENTS:**

Public School Works Contract, attachments, and KSDE Required Training list  
Public School Works Contract  
KSDE Required Training PDF

## SERVICES AGREEMENT

### 1. Introduction

- 1.1 *Parties.* This Services Agreement (“Agreement”) is made as of February 6, 2024 (“Effective Date”) between WORKS International, Inc. dba PublicSchoolWORKS (“WORKS” or “PublicSchoolWORKS”), a Delaware corporation, having its principal place of business at 3825 Edwards Rd., Ste 400, Cincinnati, Ohio 45209, and Garden City Public Schools (“Customer”), having its principal place of business at 1205 Fleming St, Garden City, KS, 67846.
- 1.2 *Recitals.* WORKS is in the business of developing, marketing, and providing a comprehensive, automated, web-based safety, regulatory compliance and risk management program designed especially for public schools. Customer wishes to obtain from WORKS the right to use WORKS’ safety and compliance program. WORKS is willing to grant such a right. Therefore, WORKS and Customer, intending to be legally bound, agree to the terms and conditions set forth in this Agreement.

### 2. Services

- 2.1 *Selected Services.* WORKS will provide the services described in the proposal attached as Attachment C (“Services”) to Customer. These proprietary services are designed to assist Customer in various areas of business operations and to enhance its capacity to provide its services. Some of the Services may be provided via third parties under contract with WORKS.
- 2.2 *License.* Subject to Customer’s compliance with the terms of this Agreement, and in consideration of Customer’s payment of the applicable fees, WORKS hereby grants Customer a personal, nonexclusive, and nontransferable license to use the Services in support of the internal needs and activities of Customer and as additionally described in Attachment A, subject to any use, user, and quantity limitations specified in this Agreement or any attachment to this Agreement. This license shall terminate upon the termination of this Agreement.
- 2.3 *Availability.* WORKS will take all commercially reasonable steps to keep the Services operating smoothly and efficiently. However, since the Services operate using computer equipment, computer software programs, telecommunications services, and the Internet, WORKS shall not be responsible for delays or service interruptions attributable to causes beyond its reasonable control, including, without limitation, limitations on the availability of telephone transmission lines and facilities, failures of other communications equipment, Internet access delays or failures, failures on the part of any third party, failures or deficiencies of Customer’s equipment, or Customer’s failure to meet its responsibilities under this Agreement. WORKS will maintain adequate back-up arrangements and equipment in order to maintain Customer’s data stored on or through the Services’ website in the event of the failure of any of WORKS’ equipment. Services interruptions for maintenance and system upgrades will be scheduled, to the extent reasonably practicable, to minimize interference with Customer’s daytime business activities. For unscheduled Services interruptions that adversely impact Customer’s utilization of the Services attributable to causes within WORKS’ reasonable control, as WORKS’ sole obligation and Customer’s exclusive remedy, Customer shall receive a credit equal to 1/8760th of the then-applicable annual license fees for each full hour that the Services are not available to Customer.
- 2.4 *Other Services.* At Customer’s request, WORKS shall provide professional services and any other services on a time and expenses basis at its then-current standard rates.

### 3. Responsibilities of Customer

Customer is responsible, at its own expense, for (a) procuring, installing, and maintaining computer equipment and computer software programs, including, but not limited to, those listed in Attachment A, at its premises compatible with and as necessary to use the Services, (b) obtaining access to the Internet, (c) downloading and installing any necessary plug-ins, (d) determining whether the Services will achieve the results desired by Customer, (e) determining the accuracy and suitability for Customer of all data and content it uploads to and downloads from the Services, (f) adopting reasonable measures to limit

Customer's exposure to potential losses and damages from use, nonuse, errors, or omissions of or in the Services, or the results thereof, including, without limitation, examining and confirming data and content prior to use and providing for the identification and correction of errors and omissions, (g) data integrity and any necessary conversion of its data to the format required by the Services, and (h) maintaining the compatibility of third-party supplied software and equipment with the Services.

#### **4. Fees and Payment**

- 4.1 *Fees.* Customer shall pay WORKS the applicable fees set forth in Attachment B beginning with the Effective Date.
- 4.2 *Expenses.* Customer shall pay all pre-approved out-of-pocket expenses incurred by WORKS on Customer's behalf in connection with this Agreement.
- 4.3 *Invoices and Payment.* WORKS shall invoice Customer for the fees and expenses due under this Agreement. Customer shall pay all amounts due under this Agreement, except those disputed in good faith, to WORKS upon receipt of the invoice from WORKS. Customer shall pay a monthly service charge of 1.5% on all such amounts not paid within 30 days of the invoice date. Customer shall reimburse WORKS for all reasonable costs of collection of past due amounts, including, but not limited to, attorney fees and collection agency costs.

#### **5. Proprietary Rights and Confidentiality**

- 5.1 *Copyrighted Works.* Customer acknowledges that the software components of the Services, including, associated report formats, screen displays, menu features, and all derivative works (collectively, "Software") and the written materials and other content provided as part of the Services (collectively, "Materials") constitute copyrighted works protected by federal and international copyright laws and are owned by WORKS or its licensors. The Software, Materials, and all copies, versions, and derivative works of the Software and Materials shall remain the sole property of WORKS or its licensors. Customer shall not permit any personnel to remove any proprietary or restrictive notices contained or included in the Software or Materials, and Customer shall not permit any personnel to copy or modify the Software or Materials, except as specifically authorized by this Agreement. Customer may copy and adapt the Materials for its own internal use, provided all such copies and adaptations include WORKS' proprietary and restrictive notices. In addition, Customer may copy and disclose the Materials to the limited extent necessary for it to comply with any applicable public records laws or regulations.
- 5.2 *Restrictions.* Customer further acknowledges that the Software and Materials are commercially valuable proprietary products belonging to WORKS or its licensors, the design and development of which have involved the expenditure of substantial amounts of money over a long period of time, and which afford WORKS and/or its licensors a commercial advantage over its competitors. Customer understands that loss of this competitive advantage due to any unauthorized copying or downloading or use of the Software or the Materials would cause substantial damage to WORKS and its licensors. Customer shall not decompile or otherwise reverse engineer or decode the Software. Customer shall not disclose the results of any benchmark tests run on the Software, without the prior written approval of WORKS. Customer shall not undertake, directly or indirectly, any action or omission that may in any way lead to the unauthorized dissemination, reproduction, or use of the Software or the Materials. Customer may allow certain third parties access to the Services when such parties require access in order for Customer to use the Services as contemplated by this Agreement. Other than as permitted by the foregoing sentence and in Attachment A, Customer may not allow access to the Services by any entity without the prior written consent of WORKS.
- 5.3 *Ownership.* The Software and Materials and all copies, versions, and derivative works of the Software and Materials made by or on behalf of Customer are and shall remain the sole property of WORKS or its licensors. Any modifications to the Software, including all associated intellectual property rights, made or provided by WORKS pursuant to this Agreement, whether alone or with any contribution by

Customer, shall be owned exclusively by WORKS or its licensors. To the extent that Customer may acquire any right or interest in the modifications by operation of law, Customer irrevocably assigns all such right and interest exclusively to WORKS. Customer shall take any action and execute any documents reasonably necessary and sufficient to give effect to the provisions of the foregoing.

- 5.4 *Export Restrictions.* Customer shall not export the Services, the Software, the Materials, or any direct product thereof, directly or indirectly, in violation of the export laws and regulations of the United States of America.
- 5.5 *Student and Staff Records.* WORKS acknowledges that it may create, receive from or on behalf of Customer or Customer authorized parties, or have access to records or record systems that are subject to certain federal, state, and local laws and regulations (such records collectively, “Records”). The Records are the sole property of Customer. WORKS shall maintain the confidentiality of the Records. WORKS shall not be liable for any unauthorized or inappropriate disclosure of confidential student or staff information by Customer. WORKS may disclose confidential student or staff information when required by law to do so or when authorized by Customer to make such a disclosure.
- 5.6 *Survival.* Each party’s obligations under this Section 5 shall survive termination of this Agreement, except, with respect to non-trade secret confidential information, to the extent that applicable law mandates survivability for a limited duration, in which case the obligations shall survive for three years following termination of this Agreement. Each party acknowledges that a breach of its obligations under this Section 5 may cause irreparable harm to the other party or its licensors for which monetary damages would be inadequate and the other party or its licensors may be entitled to injunctive relief for any such breaches, threatened or actual, in addition to any other remedies that may be available at law or in equity.

## 6. Warranties

- 6.1 *Authority.* Each party warrants that it has the full authority, right, and power to enter into and perform its obligations under this Agreement. Each party warrants that its entering and performing this Agreement does not conflict with any other agreement to which it is a party, or any law or regulation of any applicable governmental authority.
- 6.2 *Performance.* WORKS warrants that it has the right to grant the rights granted to Customer under this Agreement. WORKS warrants that the Services will be of professional quality conforming to the applicable generally accepted industry standards. As WORKS’ sole obligation and Customer’s exclusive remedy, in the event of any material failure to meet such standards, WORKS shall make all reasonable efforts to correct any such failure. Due to the unique circumstances of Customer, WORKS does not warrant that the Services or Materials are accurate with respect to the regulations applicable to Customer or will meet Customer’s particular requirements. Customer is solely responsible for (a) the proper use of the Services; (b) the content and accuracy of all reports and documents prepared in whole or in part by using the Services; and (c) ensuring that Customer is in compliance with all applicable laws and regulations. Customer acknowledges that it does not rely on WORKS or the Services for any advice or guidance regarding compliance with laws and regulations.
- 6.3 *Disclaimer.* EXCEPT AS EXPRESSLY STATED IN THIS AGREEMENT, WORKS MAKES NO WARRANTY, EXPRESS OR IMPLIED, REGARDING ANY MATTER WHATSOEVER. WORKS SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF TITLE, ACCURACY OF DATA, NONINFRINGEMENT, MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE, AND ANY IMPLIED WARRANTY ARISING FROM A COURSE OF DEALING OR PERFORMANCE OR FROM USAGE OF TRADE.

## 7. Indemnities and Liabilities

- 7.1 *Indemnification by Customer.* Except to the extent prohibited by law, Customer shall indemnify and hold WORKS and its licensors harmless from and against all claims, liabilities, damages, and expenses, including court costs and reasonable attorney fees, arising out of or in any manner connected with (a) Customer’s use of the Services; (b) Customer’s operation of its business and the safety of its workplace;

(c) Customer's gross negligence or willful misconduct; (d) claims of users whom Customer allows to access the Services, and (e) as to this Agreement, any breach of its obligations under Section 5 above.

- 7.2 *Indemnification by WORKS.* WORKS shall indemnify and hold Customer harmless from and against all claims, liabilities, damages, and expenses, including court costs and reasonable attorney fees, arising out of or in any manner connected with (a) WORKS' operation of its business or the safety of its workplace; (b) WORKS' gross negligence or willful misconduct; and (c) as to this Agreement, any breach of its obligations under Section 5 above. The limitation set forth in Paragraph 7.3 below shall not apply to claims under this Paragraph 7.2.
- 7.3 *Limitation of Liability.* The total liability of WORKS and its licensors for all claims, whether in contract, tort, or otherwise, arising out of, connected with, or resulting from the Services or any other thing under this Agreement, shall not exceed the amounts paid by Customer to WORKS under this Agreement during the 12 months immediately preceding the claim.
- 7.4 *Exclusion of Liability.* WORKS SHALL NOT BE LIABLE FOR ANY DAMAGES ARISING OUT OF OR CAUSED, IN WHOLE OR IN PART, BY ANY ERRORS OR OMISSIONS IN ANY DATA, CONTENT, OR OTHER INFORMATION PROVIDED THROUGH THE SERVICES OR BY DELAYS IN OR INTERRUPTIONS OF ACCESS TO WORKS' WEBSITE. IN NO EVENT SHALL WORKS, ITS LICENSORS, SUPPLIERS, OR SUBCONTRACTORS BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOST PROFITS, LOST REVENUE, OR LOST SAVINGS, DAMAGES ARISING OUT OF THE ACTS OR OMISSIONS OF CUSTOMER EMPLOYEES, THIRD-PARTY CLAIMS BASED ON CUSTOMER ACTS OR OMISSIONS, OR PENALTIES OR CITATIONS AGAINST CUSTOMER OR ANY AFFILIATE OF CUSTOMER, EVEN IF WORKS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
- 7.5 *Survival.* The obligations under this Section 7 shall survive termination of this Agreement.

## **8. Term and Termination**

- 8.1 *Term.* This Agreement shall commence on the Effective Date and shall continue for the initial term specified in Attachment B. Thereafter, this Agreement shall automatically renew for successive renewal terms of 12 months each, unless and until this Agreement is otherwise terminated in writing by either party at least forty-five (45) days prior to the expiration of the then-current term or in accordance with this Agreement. WORKS reserves the right to increase fees by ten percent (10%) for each renewal term in the event it is automatically renewed.
- 8.2 *Termination for Convenience.* Either party may terminate this Agreement at any time upon 90 days' prior written notice to the other. If Customer terminates this Agreement for convenience, Customer shall pay WORKS all the remaining, unpaid fees pursuant to Section 4 above.
- 8.3 *Termination for Adverse Status.* Either party may terminate this Agreement upon 30 days prior written notice to the other party, if the other party ceases to carry on operations as contemplated by this Agreement, makes an assignment for the benefit of creditors, is adjudged bankrupt or insolvent, has a receiver appointed over its assets, or becomes subject to any similar action in consequence of debt.
- 8.4 *Termination for Default.* Failure by either party to comply with any material term or condition of this Agreement shall constitute default. The nondefaulting party shall be entitled to give written notice to the defaulting party requiring it to cure the default. The notice shall include a detailed description of the act or omission that constitutes default. If the defaulting party has not cured the default within 30 days after receipt of the notice, the nondefaulting party may terminate this Agreement by giving written notice to take effect upon receipt. If the default, by its nature, cannot be effectively cured, the nondefaulting party may terminate this Agreement immediately upon written notice to the defaulting party. The right to terminate this Agreement is in addition to any other rights and remedies provided under this Agreement or otherwise under law.

- 8.5 *Additional Right.* In addition to the rights set forth in this Agreement, if Customer fails to pay any fees or charges due under this Agreement, except those disputed in good faith, for 60 days, or fails to carry out any other material obligation under this Agreement, WORKS may, at its option, suspend Customer's access to the Services, upon ten days prior written notice to Customer. Unless this Agreement is terminated pursuant to Paragraph 8.4 above, upon Customer curing the default, WORKS shall reinstate any suspended access to the Services.
- 8.6 *Effect of Termination.* Customer shall cease all use of the Services and Materials immediately upon termination of this Agreement. Within ten days after the effective date of any termination, Customer shall return to WORKS or destroy the Materials and all materials or media, including any information, records, and materials developed on the basis of any WORKS confidential information. No termination of this Agreement shall release Customer from any obligation to pay WORKS any amount that has accrued or becomes payable at or prior to the date of termination. No suspension of access to the Services shall release Customer from any obligation to pay WORKS any fees due under this Agreement. Only if Customer terminates this Agreement due to WORKS' default, will Customer be entitled to a refund of amounts paid to WORKS for the portion of the current fee period following the date of termination of this Agreement. At Customer's request, upon termination of this Agreement, Customer and WORKS will determine the appropriate data retention and destruction strategies for Customer's data archived on the Services' website, based on both Customer's retention requirements and the legal retention requirements then in effect. Customer shall pay WORKS' then-current standard rates for WORKS' work to destroy or to format, prepare, and deliver Customer's data to Customer. Notwithstanding the foregoing, WORKS has no obligation to deliver Customer's data to Customer until Customer has paid WORKS all amounts due from Customer under this Agreement. There will be no charge for WORKS to retain Customer's data.

## 9. Miscellaneous

- 9.1 *Nonsolicitation.* Each party shall refrain from soliciting for employment or employing, directly or indirectly, without the consent of the other party, any employee, consultant, or subcontractor of the other until 12 months have elapsed following termination of this Agreement, or until 12 months have elapsed following termination of the employment of the employee, consultant, or subcontractor, whichever occurs first.
- 9.2 *Assignment.* Neither party may assign or otherwise transfer this Agreement or any rights or obligations under this Agreement to any third party without the prior written consent of the other party, except that this Agreement may be transferred to a successor to all or substantially all of the assets and business of the transferring party. Consent shall not be unreasonably withheld. Subject to the restriction on transfer set forth in this Paragraph 9.2, this Agreement shall be binding upon and shall inure to the benefit of the parties' successors and assigns.
- 9.3 *Excused Performance.* Neither party shall be liable for any delay in or failure of performance (excluding failure to make payments required by this Agreement) resulting from any cause or condition beyond its reasonable control, whether foreseeable or not.
- 9.4 *Waiver.* The failure of either party to act upon any right, remedy, or breach of this Agreement shall not constitute a waiver of that or any other right, remedy, or breach. No waiver shall be effective unless made in writing and signed by an authorized representative of the waiving party.
- 9.5 *Notices.* Unless provided otherwise in this Agreement, any notice required or permitted under this Agreement shall be personally delivered, or sent by telefax, courier, express or overnight delivery service, or by certified mail, postage prepaid, return receipt requested, to the address set forth in Paragraph 1.1 above, or to such other address as shall be advised by any party to the other in writing. Notices shall be effective as of the date of receipt.
- 9.6 *Third-Party Beneficiaries.* For the limited purpose of enforcing the obligations under Section 5 above,

WORKS’ licensors, suppliers, and subcontractors shall be third-party beneficiaries under this Agreement.

- 9.7 *Dispute Resolution.* In the event any controversy arising under this agreement is not resolved through negotiations between the parties, the undersigned parties agree to participate in a non-binding mediation in Garden City, Kansas. This mediation must be conducted and completed before any party may commence a civil action or arbitration. Each side shall split the fees equally unless otherwise agreed upon by the parties in writing. If the parties cannot agree on a mediator within forty-five (45) days of requesting a mediation session. The mediation shall be completed within ninety (90) days of the selection of the mediator unless otherwise agreed upon by the parties in writing.
- 9.8 *Governing Law.* This Agreement and any claim arising out of this Agreement shall be governed by and construed in accordance with the laws of the State of Kansas, excluding its conflict of laws principles.
- 9.9 *Provisions Severable.* The provisions of this Agreement are severable. If any provision is held to be invalid, unenforceable, or void, the remaining provisions shall not as a result be invalidated.
- 9.10 *Entire Agreement.* This Agreement, together with the attachments, constitutes the entire agreement and understanding between the parties relating to the object and scope of this Agreement. Any representation, statement, or warranty not expressly contained in this Agreement shall not be enforceable by the parties. This Agreement may not be amended except by a writing that specifically references this Agreement and is signed by authorized representatives of the parties.

**Garden City Public Schools**

**WORKS International, Inc.**

By: \_\_\_\_\_  
(Signature)

By: \_\_\_\_\_  
(Signature)

Dr. Mike Dominguez  
\_\_\_\_\_  
(Name)

Brad Whitacre  
\_\_\_\_\_  
(Name)

Superintendent  
\_\_\_\_\_  
(Title)

Vice President, Sales & Marketing  
\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

## ATTACHMENT A ADDITIONAL INFORMATION

### 1. Software Needed to Use Services

The Software licensed under this Agreement as part of the Services is designed and built to operate on a variety of systems and hardware. The software (at the specified versions) listed below is suggested to experience the full potential of the Services. The listed software is available free of charge and can be obtained by Customer through links either on WORKS' website or embedded in the Software.

- Adobe Acrobat Reader
- Adobe Flash Player <sup>(1)</sup>
- Edge (v.17)
- Firefox (v.57)
- Google Chrome (v.64)
- Internet Explorer (v.11)
- Safari (v.10.3)

(1) Due to the limitations of Adobe Flash Player and to enhance the user experience on mobile devices, WORKS is no longer publishing courses in Flash. New courses are now published in HTML5 and all existing courses are being transitioned to HTML5.

### 2. Additional Use of Services

If Customer acquires the EmployeeSafe Suite Services under this Agreement, Customer may use EZmaint, Preventive Maintenance, and ITassist Services at no additional charge under the terms of this Agreement.

If Customer acquires Compliance Manager, Hazard Reporting, Staff Safety Reporting Systems, EZmaint, or ITassist under this Agreement, Customer may use such Services to manage the work of third-party service providers.

Online training is available to Customer employees only, unless otherwise provided in this Agreement.

To the extent that the additional uses described above allow use of any components of Services, including the Software, for or by third parties, Customer shall require all such third parties to abide by the license restrictions and confidentiality provisions set out in this Agreement. Customer hereby guarantees the compliance of such third parties with the terms of this Agreement and shall be fully liable for any and all noncompliance by such third parties.

**ATTACHMENT B  
TERM OF SERVICES AND FEES**

The following presents the term of services, the number of users on which the pricing has been derived, the services pricing, and the payment schedule. Pricing is effective for 30 days from the date of the proposal. Pricing is subject to change with any adjustments to the number of staff/users served.

EmployeeSafe Suite:

Term: 1 year

No. of users: 1,315

Implementation: \$0  
PublicSchoolWORKS’ school safety program professionals advising and executing systems configuration and setup, data integration setup, district-specific programs development and implementation (including custom courses if applicable), etc.

Annual Fees: \$30,853  
Ongoing services defined by the PublicSchoolWORKS’ 6-pillar delivery model, software and content license fees, HR/SIS data integration maintenance, software hosting, delivery, and improvements/upgrades, etc. – as appropriate.

Schedule:	Year 1	Jul 2024 thru Jun 2025	Annual fee	\$30,853
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## ATTACHMENT C SERVICES

### A. SERVICES

Attachment C defines the services and pricing for all or select programs associated with the PublicSchoolWORKS' safety, regulatory compliance and risk management solution for schools. All programs included under this contract are implemented and delivered utilizing the applicable PublicSchoolWORKS' proprietary software, content and services available through the PublicSchoolWORKS' 6-pillar service model presented in Section D of this attachment.

Due to the ever-improving PublicSchoolWORKS' products, software, services and support, along with new programs or modifications to programs/suites due to new laws, new threats, or changes in best practices in school safety, please refer to the PublicSchoolWORKS' website or your Account Executive to clarify the most recent components of included products and services.

### C. STARTUP NOTES

There is limited involvement of district staff to get PublicSchoolWORKS' programs up and running as virtually all implementation services are provided by PublicSchoolWORKS. District involvement is typically limited to: coordinating with PublicSchoolWORKS' IT for staff data integration; adding PublicSchoolWORKS' system access links on the district website; providing district-specific information for customization of program content and responsibilities (including training courses if applicable); and being involved in discussions regarding the implementation strategy and development of district-specific programs and plans. Specific services provided by PublicSchoolWORKS associated with startup include:

#### *Systems Setup and Integration*

- Development, configuration and setup of a dedicated, district-specific PublicSchoolWORKS' system.
- Staff data integration: options include auto-ftp, Clever, Active Directory, Active Directory Federated Services, and Google Single Sign-On. Manual staff data management is also an option.

#### *Program Development and Setup*

- Discussions with key administrators providing direction, advice and program/training prioritization based on federal and state regulatory mandates, board policies, liability exposure, workers' comp claims/costs, staff accident trends, and best practices in schools.
- As appropriate, staff training program plan development including specific course selection, course customization (see below), coordination, and scheduling.
- Setup of automated services and systems – for example: staff training course assignments and incomplete training reports.

#### *Course Customization (if applicable)*

There are three levels of course customization available. Levels 1 and 2 are included in this proposal. Level 3 courses will be priced on a time and materials basis:

Level 1: Integration of district-specific content into PublicSchoolWORKS' master courses. Examples include: the Hepatitis B at-risk definition in Bloodborne Pathogens course; the integration of school-specific AED locations in the AED instructional courses - this work includes the uploading of building floor plans showing AED locations by AED type, and the integration of floor plans into the AED-specific instructional use course.

Level 2: Development of district-specific policy and handbook courses. Examples include: discriminatory harassment policy, restraint and seclusion policy, school handbooks, acceptable-use policy signoff, etc.

Level 3: Custom district-specific staff training courses solely developed by PublicSchoolWORKS or co-

developed by PublicSchoolWORKS and the customer. The PublicSchoolWORKS' Course Development Team can utilize a range of technologies and include a variety of content (i.e., including interactions/exercises) and delivery media (e.g., video), with a focus on making courses concise, relevant, effective, engaging and purposeful.

#### *Safety/Compliance Documents and Program Plans*

- Customization and uploading of key safety documents into the district's PublicSchoolWORKS' online Safety Document Library – as necessary to satisfy staff accessibility mandates or to supplement district-specific content for staff training courses.
- Development and setup of program components using district documents (e.g., AED locations in schools) or PublicSchoolWORKS' customizable model program plans and documents (e.g., Bloodborne Pathogens Exposure Control Plan, Hazard Assessments, etc.).

#### **D. PublicSchoolWORKS' 6-PILLAR SERVICE MODEL**

The PublicSchoolWORKS' safety, regulatory compliance and risk management solution for schools delivers a preeminent and highly-refined program that is implemented as a turnkey solution via the PublicSchoolWORKS' 6-pillar service model. The program includes all components needed to deliver a fully-automated, comprehensive solution based on the core objectives to provide consistency throughout the district and maintain full staff readiness year after year – all while minimizing administrative time and effort.

The PublicSchoolWORKS' 6-pillar service model includes:

##### **1. Program Management Coordinator (PMC)**

A school safety program professional charged with the responsibility to advise, implement and continuously improve the customer staff safety program.

##### **2. 24/7 Staff Hotline**

Providing technical support for accessing and using the PublicSchoolWORKS' software, answering staff questions regarding safety, regulatory compliance, training course content and training compliance issues, and giving ready access to chemical SDSs, chemical safety information and chemical exposure response procedures.

##### **3. Research Experts**

A team of people researching, monitoring and analyzing federal, state, and local regulations, and best practices in school safety.

##### **4. Program Development Specialists**

A team of people specializing in breaking down laws, school-safety best practices, and staff/student social and emotional health topics into comprehensive, school-specific programs, and automating each program using the PublicSchoolWORKS' award-winning web-based software and developing custom content needed to ensure customer compliance.

##### **5. Content**

Required program written plans, training courses, inspections, forms, reports, posters, stickers, and much more.

- 750+ specialized training courses (including features to deliver district-specific information in any course), incorporating customer-applauded training content developed from top industry authors - including school, safety, HR and other qualified experts.
  - Children's Internet Protection Act (CIPA)
  - Emergency Management
  - First Aid Equipment & Supplies
  - Food Safety
  - Personal Productivity
  - Safe Work Practices & Job Procedures
  - School Nurse Safety
  - State-Specific Safety & Regulatory Compliance

- Hazard Assessments
  - Human Resources & Employment Law
  - Information & Communications Technology
  - Operations Safety
  - Student Behavior, Intervention & Support
  - Student Safety, Wellness & Social Responsibility
  - The WORKS How-To Courses
  - Workplace Safety & Regulatory Compliance
- Custom District Courses and Content
    - Courses delivering board policies, staff handbooks, etc.
    - District policy information added to PublicSchoolWORKS' master courses – designed specifically to allow schools to convey key district information to staff within the context of any PublicSchoolWORKS' master course.
    - Addition of required information to master courses, in compliance with mandates – e.g., floor plans showing the location of asbestos, location of AEDs, etc.
    - District-specific course content (e.g., video, PowerPoint, Word doc, etc.) converted to web-native format and delivered and managed through the PublicSchoolWORKS' training system.
    - District-specific crisis preparedness courses – managed and delivered to sustain staff full-readiness for emergencies and threats
  - Complete, customizable program written plans, including, but not limited to:
    - Bloodborne Pathogen (Exposure Control Plan)
    - Hazard Communication
    - Lockout/Tagout
    - Injury and Illness Prevention Program Plan
  - School inspections, including, but not limited to, playgrounds, bleachers, fire and life safety, school safety, etc.
  - School drills, including state-mandated forms
  - Posters, including chemical safety and SDS access, accident reporting, etc.
  - Stickers and labels



### **Staff Training Management System**

Web-based staff training delivery and management system, purpose built to fully automate every school staff training situation, including subs, job changes, recurring/periodic training, leaves of absence, new-hire orientation, department changes, certifications, individual assignments, secondary occupations (e.g., coach), site-specific training, post-incident retraining (if using the PublicSchoolWORKS' Accident Management System), and more. Very simply, set it and forget it, and the system will automatically manage, deliver, track and document all the staff training needs/requirements of the district without human intervention.



### **Accident Management System (for staff)**

System automates and manages all aspects of staff accidents, including SmartForm reporting (i.e., information verified for accuracy and completeness, and questions change based on responses); auto-notification of school and district leaders; auto-notification, tracking and documentation of incident investigation and witness statements; auto-completion of Worker's Comp claim form and delivery to external contacts (if appropriate); post-accident retraining of affected employee (integrated with Staff Training Management System); auto-completion of the OSHA 300 reports (if applicable); reporting, tracking and documenting the remediation of hazards that caused the accident; Case Journal for documenting ongoing, post-incident report information; and both district-wide and school incident trend reports.



### **Compliance Task Management System (manages non-training requirements)**

System automates and manages all safety, compliance and other non-training related tasks, such as drills,

inspections, assessments, maintaining medical supplies, and much much more. System auto-generates task orders per schedule and then notifies, tracks and documents completion of each task. District leaders are notified if key tasks are not completed. Tasks are predefined for each state as needed to implement best practices in school safety and regulatory compliance, or can be custom developed to address a district's specific needs. Can even be used to manage tasks assigned to contracted services.



#### ***SDS Now!***

System provides school staff with 24/7 access, via online or telephone with a chemical safety specialist (assists in 158 languages), to chemical Safety Data Sheets (SDS), chemical safety information, chemical spill cleanup steps, and chemical exposure response procedures. System provides access to a master SDS database containing millions of current and archived SDSs in multiple languages. In states adhering to Federal OSHA or similar requirements, SDS Now! eliminates the need for paper SDS binders. An enhanced service is available for those wanting to expand into district-specific SDSs online binders.



#### ***Safety Document Library***

System provides a secure, readily accessible, organized online repository for all district safety documents and files, accessible from one central location. Folder configuration provides an intuitive system for storage and access. Library is integrated with other PublicSchoolWORKS' systems so that library files can be accessed and delivered by other systems. For example, forms can be delivered in staff training courses, or automatically provided to an injured employee, or included in a compliance task. Districts using this system have access to FileShare, a special library of school-focused, well-developed forms, documents, posters and much more, that have been submitted by customer districts or created by PublicSchoolWORKS.



#### ***Staff Misconduct Reporting System***

System provides a secure and confidential way for staff to report issues related to harassment, violence, discrimination, fraud, embezzlement and other issues that may lead to an unsafe or hostile work environment. Select district personnel are auto notified when a report is submitted, enabling quick and appropriate action when needed. The system documents the investigation and resolution, and provides both district and school trend reports.



#### ***Safety Hazard Reporting System***

System provides an easy way for staff to report workplace safety hazards – with attachments if necessary (such as photos). School and central office staff are notified when a hazard report is submitted. An online assessment is provided for each reported hazard. Each hazard report can be converted into one or more follow-up action items – e.g., to remediate the hazard; establish or change a safe work practice or job procedure; or enhance staff training. Action items are tracked and completion documented. System is integrated with PublicSchoolWORKS' EZmaint, so action items can be routed to the district maintenance department. The submitter of a hazard report can opt to be notified whenever the report status changes.



#### ***Near-Miss Incident Reporting System***

System provides a mechanism for staff to report near-miss incidents. School and central office staff are notified when a near-miss incident is reported. An online investigation is provided for each reported incident. Each near-miss incident report can be converted into one or more follow-up action items – e.g., establish or change a safe work practice or job procedure; or enhance staff training. Action items are tracked and completion documented.



#### ***Safety Suggestion System***

System for staff to submit safety suggestions. District leaders are notified when a suggestion is submitted and can respond or update the submitter regarding actions taken as a result of each safety suggestion. A suggestion can initiate follow-up actions that remain associated to the suggestion and are tracked and completion documented. The submitter of the suggestion can opt to be notified whenever an action

related to their suggestion is acted on.



**Security Concern Reporting System** *(in development)*

System provides a quick and easy way for staff to report anything that may affect the safety of staff and students or the integrity and security of the school. Reports could include physical issues such as a malfunctioning door or overgrown bush resulting in a hiding spot, or missing crisis response equipment or supplies. Both district and school leaders are immediately notified when a security concern is reported. The reporting system is integrated with the Assessment System which guides the evaluation and remediation of the security concern. Each report can then be converted into one or more follow-up action items – e.g., to remediate the security issue. The submitter of the security concern can opt to be notified whenever an action related to their report is acted on.



**Indoor Environmental Quality (IEQ) Concern Reporting System**

System for staff to report concerns regarding perceived hazardous environmental conditions potentially impacting staff/student health and safety. Pictures or other files can be attached to a report to show evidence of the IEQ issue. School and central office staff are notified when an IEQ report is submitted. An online assessment is provided for each reported concern. Each report can be converted into one or more follow-up action items to investigate and address the concern. Action items are tracked and completion documented. System is integrated with PublicSchoolWORKS' EZmaint, so action items can be routed to the district maintenance department. The submitter of an IEQ concern can opt to be notified whenever the report status changes or the district communicates a response to the concern.



**Pests or Signs of Pests Reporting System**

System for staff to report seeing pests or signs of pests, often as a part of an integrated pest management program. Pictures can be attached to a report to show evidence of pests. Central maintenance/grounds personnel are notified when a pest report is submitted. Each pest report can be converted into one or more follow-up action items, such as apply pest-control treatment. Action items are tracked and completion documented. The submitter of a pest report can opt to be notified whenever the report status changes.



**Refusal to Work (Due to Dangerous Conditions) Reporting System**

System for a worker to report hazardous working conditions that may result in the injury or illness of the worker or others if the planned work is performed. District staff are notified when a report is submitted. An online assessment of the hazardous working conditions is provided for each report. Each report can be converted into an action item to remediate the hazardous conditions and re-establish safe working conditions. An action items is tracked and its completion documented. The submitter of a report can opt to be notified whenever the report status changes.



**Student Behavior Management System**

System for teachers to document, track and effectively manage classroom discipline, and for principals to document and manage front-office discipline. Includes all needed reporting methods, including in-classroom documentation reports, bus referrals, office referrals, and positive reports – the latter can include school specific positive certificates and awards. A feature-rich system that documents all aspects of student behavior including offenses, interventions, code of conduct violations, consequences, and much more. Provides for custom school-specific setup and multiple options for defining, applying, tracking, and documenting consequences. Can be uniquely configured to automate any behavior management strategy (e.g., PBIS, progressive discipline policies, etc.), for any age level (e.g., color wheel).



**Volunteer, Visitor, Contractor, Parent Accident Management System**

System automates and manages all aspects of accidents involving volunteers, visitors, contractors and parents. Includes the PublicSchoolWORKS' SmartForm reporting feature where information is verified for accuracy and completeness, and questions change based on responses; auto-notification of school and district leaders; reporting, tracking and documenting the remediation of hazards that caused the accident;

Case Journal for documenting ongoing, post-incident-report information; and both district-wide and school incident trend reports.



**Parent Info Center**

System provides the district with an online mechanism that gives parents direct access to: a) key district staff and student training courses, as often required by law, b) the Stay Safe, Speak Up! Student Safety Reporting System, providing parents with multiple methods to securely and anonymously disclose bullying or other safety concerns, 24/7, and c) the same national crisis hotlines used by the Stay Safe, Speak Up! Student Safety Reporting System.



**EZmaint** (free to districts implementing the EmployeeSafe<sup>SM</sup> Programs Suite)

System provides the district with a purpose-built physical plant maintenance system built to satisfy the special needs of a public school system, yet is customizable to accommodate virtually any school maintenance operations strategy. Each school can be configured with a dedicated Work Request Management Module, allowing for the internal management of teacher work requests, or the forwarding of requests to the central services Work Order Management Module – the latter a robust, full-featured, central maintenance work management system uniquely and practically designed specifically for a public school system. EZmaint is integrated with the PublicSchoolWORKS Safety Reporting Systems, thus, a reported hazard, an IEQ concern, etc. can be easily routed into EZmaint for remediation.

EZmaint also includes a Preventive Maintenance Module that makes it easy to set up an effective preventive maintenance program for any school. To make it even easier, the module contains PMIs (Preventive Maintenance Instructions) for most all the equipment found in schools.



**ITassist** (free to districts implementing the EmployeeSafe<sup>SM</sup> Programs Suite)

System provides the district with a purpose-built IT trouble ticket system that can be configured to accommodate virtually any school IT systems management and repair/maintenance approach. Each school can be configured with a dedicated Service Request / Trouble Ticket Management Module, allowing for the internal management of teacher service requests, or the forwarding of requests to central IT Services – the latter a robust, full-featured, central IT Services system uniquely and practically designed specifically for a public school system. ITassist is integrated with EZmaint, thus, an IT Service Request requiring the support of central maintenance (e.g., faulty building wiring) can be routed into EZmaint for repair. ITassist also includes a Recurring Maintenance Module that makes it easy to set up a recurring maintenance program for a district's IT equipment and systems.

# Resources for Implementation and Differentiation

The Kansas State Department of Education (KSDE) has an online resource to help administrators, educators and parents learn about required and recommended training for the 2020-2021 school year.

With a click of a button, you can access a list of trainings clustered around three themes – Leadership Training, Prevention and Responsive Culture, and Student Safety and Wellness. Each section identifies who the training is geared toward and if it is required or recommended.

The website, [www.ksde.org/Agency/Division-of-Learning-Services/Student-Staff-Training](http://www.ksde.org/Agency/Division-of-Learning-Services/Student-Staff-Training), touches on training for a variety of people, from superintendents and transportation supervisors to coaches, students and parents. Topics include juvenile justice, negotiations, bullying awareness, sexual harassment, accident prevention, concussion protocol and first aid. The website even provides how often each training is needed.

## **REQUIRED** and *Recommended* Student and Staff Training



We hope this tool is informative and helpful as you navigate through professional development and other key trainings.



For questions regarding trainings and resources, contact:



Trisha Backman  
School Mental Health Coordinator  
Special Education and Title Services  
(785) 296-6937  
[tbackman@ksde.org](mailto:tbackman@ksde.org)

Kansas State Department of Education  
900 S.W. Jackson Street, Suite 102  
Topeka, Kansas 66612-1212  
[www.ksde.org](http://www.ksde.org)

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.

# REQUIRED and Recommended Student and Staff Training

## 2023-2024 SCHOOL YEAR



# REQUIRED and Recommended Student and Staff Training



## Leadership Training

- **REQUIRED ANNUALLY**  
**Negotiations**  
- Negotiation team members
- **REQUIRED ANNUALLY**  
**Professional Development Council (PDC)**  
- PDC Members
- **REQUIRED ONCE**  
**Juvenile Justice SB 367**  
- Superintendent or Designee
- **REQUIRED ONCE**  
**Reasonable Suspicion Training**  
- Transportation Supervisors



## Prevention and Responsive Culture

- **REQUIRED ANNUALLY**  
**Bullying Awareness and Prevention**  
- Students and Staff
- **REQUIRED ANNUALLY**  
**Education for the Homeless (Title IX)**  
- Staff
- **REQUIRED ANNUALLY**  
**Emergency Safety Interventions (ESI)**  
- Staff
- **REQUIRED ANNUALLY**  
**Sexual Harassment (Title IX)**  
- Students and Staff
- **REQUIRED ANNUALLY**  
**Suicide Awareness and Prevention**  
- Staff
- **RECOMMENDED ANNUALLY**  
**Mandated Reporting Procedures**  
- Staff
- **RECOMMENDED ANNUALLY**  
**Child Sexual Abuse Awareness and Prevention**  
- Staff



## Student Safety and Wellness

- **REQUIRED EVERY THREE YEARS**  
**Accident Prevention (Defensive Driving)**  
- School Bus Drivers
- **REQUIRED ANNUALLY**  
**Bloodborne Pathogens**  
- Staff
- **REQUIRED PER HEALTH EDUCATION STANDARDS**  
**First Aid and CPR**  
- Students
- **REQUIRED EVERY TWO YEARS**  
**First Aid and CPR**  
- School Bus Drivers
- **RECOMMENDED ANNUALLY**  
**Concussion Protocol**  
- Athletic Coach  
(Parent/student release form **REQUIRED ANNUALLY**)



## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr, Dominguez, Superintendent  
**FROM:** Josh Guymon, Assistant Superintendent & Colleen Drees, CFO  
**DATE:** February 19<sup>th</sup>, 2024  
**RE:** Safety & Security

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### **ISSUE:**

The Board of Education is asked to receive a presentation from the Safety and Security Committee on the recommended priorities identified by the committee

### **BACKGROUND:**

Last year the board approved a plan to enhance safety and security in our schools. This year, we have refined the process and have collected additional details that have helped create a list of recommendations for the board to consider with the approval of how we invest our allocated funds this fiscal year.

### **ALTERNATIVES:**

No other alternatives applicable.

### **RECOMMENDATION:**

This is provided as a first read, with a request for approval at the next board meeting on, March 4<sup>th</sup>, 2024.

### **FISCAL NOTE:**

Quotes will be provided at the next board meeting. The total allocation available is \$400,000 which includes the grant funding of \$102,505,

### **ATTACHMENTS:**

Safety & Security 2024 Presentation

# SAFETY & SECURITY

# OUTLINE

1. Our Process
2. Survey Questions
3. Principal Feedback
4. Identified Priorities
5. Engage the Experts
6. Non-Financial Recommendations
7. Total Budget
8. Our Proposal
9. Next steps

# OUR PROCESS



- Created S&S Steering Committee, created survey

- Involved Principals, reviewed survey, created bldg. summary sheet

- Engaged the experts – SWC & PD

- Identified our top priorities

- Summarized plan and assembled quotes for the project

# PROCESS OVERVIEW

<b>CREATED STEERING COMMITTEE</b>	<b>CREATED PRINCIPAL COMMITTEE</b>	<b>GATHERED INFORMATION</b>
Created a Bldg. Summary	Reviewed Bldg. Summary, engaged experts	Presented Bldg. Needs
Created a Survey	Identified Baseline Goals & Priorities	Finalized Plan

# SURVEY QUESTIONS

- Have you started perimeter checks in your building?
- How many have you completed daily?
- When completing these checks, what have you noticed? Any re-occurring issues?
- How can we enhance school safety within your school?
- Have you involved your BLT or Building Site Council/PTO in providing feedback on your Safety & Security? What have they shared?
- How are cameras functioning in your building?
- How often do you check to ensure your cameras are functioning?
- What are your top safety concerns you have for the interior of your building?
- What are your top safety concerns for the exterior of your building?
- In your opinion, do you need more interior or exterior cameras?
- How are you parking lot lights? (Adequate, not adequate)
- Does your building have any panic buttons?
- Please select your top 3 concerns relating to safety & security within your building from the list below:
  - Parking Lot Cameras
  - Communication w/leadership during crisis
  - Communication with your building during a crisis
  - Indoor Cameras
  - Security Personnel (SRO/Campus Supervisor)
  - Outdoor lighting
  - Cameras not functioning properly
  - Doors not closing/locking properly
  - Panic Buttons
  - Metal Detectors

# PRINCIPAL FEEDBACK

- Enhancing Communication during an event (radios, clocks, intercoms, etc)
  - The Security experts have strongly echoed this same priority)
- Panic Buttons
- Cameras
  - Adding & updating Interior & exterior
- Ensuring doors are locking/latching properly



# PRIORITIES

<b>FINISH SECURE ENTRANCES</b>	<b>ENHANCED RESPONSE</b>	<b>CAMERAS</b>
Equipment Installation	Alarms, clocks, intercoms, radios, & message boards	Interior
Operational Components	Panic Buttons/Series of Events	Exterior

# ENGAGING THE EXPERTS

- **SWC (South Western Communications)**

- Create Vital Connections
- Help school systems design and install life safety, integrated security, and communications solutions throughout a single facility or multi-site locations.
- Offer solutions that are cost-effective, reliable and meet's educational institution's specific needs
- Greenbush State Contract

- **SWC's Solutions**

- Quotes for the two identified schools include the following equipment:
  - Large Message Board in Main Hallway
  - Small Message Boards/Clocks in classrooms
  - Rauland Intercom & Emergency Management System
  - Equipment Installation expected Fall of 2024

- **Local Police Department**

- Engaged our local police department to review our priorities and plan.
- Recommendation was to enhance communications and threat response as well as investing in staff training
- Complimentary on the process and priorities identified

# NON-FINANCIAL RECOMMENDATIONS

- **Staff priorities for next school year:**
  - **Staff training**
    - Crisis drills
    - ALICE Training (simulation)
  - **Safety & Security Procedures**
    - Written procedures on Safety & Security
    - Part of training
    - Part of culture/brand of USD 457
  - **Perimeter check procedures**
    - Create systematic process on how to complete (check list)
    - Create charts for buildings to sign that these are completed (building logs with notes/work order section)
  - **Administration audit these procedures throughout the year**
- **Create a Safety & Security Long Range Plan**
  - Administration will create a 5-8 year Safety & Security plan
  - This plan will include SWC's system implementation district wide
  - The board will need to continue to allocate additional funds to support this implementation
  - The district will need to continue to pursue additional grant opportunities to help fund these projects
- **Implement Stop IT Panic Alert System**
  - Utilize as part of our safety & security brand
  - Train staff and administration
  - Next School year, part of security procedures

# OUR TOTAL BUDGET

**\$650,000**

(includes \$102,505 of grant funds)

# OUR RECOMMENDATION

<b>Operationalize Secure Entrances</b>	<b>\$29,070</b>	<b>Plant Facilities &amp; Technology Items</b>
<b>Enhanced Communications</b>	<b>\$450,351</b>	<b>20 Additional Radios, 2 Schools Implement SWC Plans</b>
<b>Interior &amp; Exterior Cameras</b>	<b>\$155,960</b>	<b>90 Interior &amp; Exterior Cameras, and mounts</b>
<b>Equipment Rentals &amp; Misc</b>	<b>\$15,000</b>	<b>Wire, jacks, lift rental, misc</b>
<b>Total</b>	<b>\$650,381</b>	

**WE RECOMMEND THESE FINANCIAL OBLIGATIONS IN ADDITION  
TO THE NON-FINANCIAL ITEMS DISCUSSED**



# Questions?

Thank you for your time!

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Shane Faurot, Plant Facilities Director & Colleen Drees, CFO  
**DATE:** February 19, 2024  
**RE:** Long Range Facilities Update

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### **ISSUE:**

Receive a presentation on the Long Range Facilities Plan.

### **BACKGROUND:**

The District Leadership and Plant Facilities Department put together a 20-year long-range plan in 2022. The Long Range Planning Committee met on January 30, 2024 and approved this plan. This is a presentation of this year's updated plan for discussion and approval by the Board of Education.

If the board feels comfortable approving the long-range plan at this meeting, that would be great, otherwise it will return on the consent agenda at the March 4, 2024 meeting for final approval.

### **ALTERNATIVES:**

No other alternatives presented at this time

### **RECOMMENDATION:**

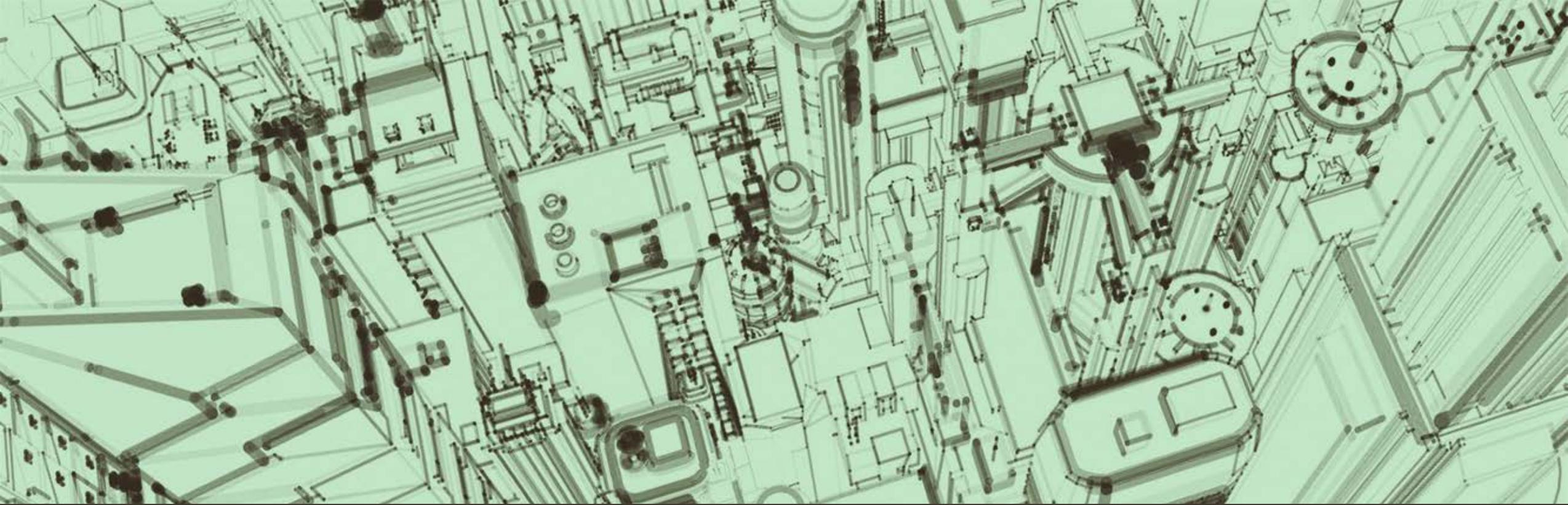
1. Approve the plan as presented
2. Deny the plan
3. Recommend alternative plans

### **FISCAL NOTE:**

The planned projects for FY 2024 have been budgeted for in Plant Facilities' Budget. Projected projects for FY 2025 will be budgeted for next fiscal year, beginning in July.

### **ATTACHMENTS:**

Board Packet – 2024 Projects, Building Assessments and Facility Condition Index



# Long Range Facilities Plan



# Introduction

- Presentation Order
  - 20 Year Master Long Range Plan
    - Setting Priorities
    - Long Range Plan by Building
    - Review of Building Assessments
      - Building Rankings by LRP Code
    - Review buildings – Facility Condition Index
    - Building Utility Usage
  - Questions and Answers

# Long Range Plan – 20-Year Plan Updated

- Priorities
  - HVAC
  - Electrical
  - Roofing
- Engage the Experts
  - ICE
  - GMCN
  - Diamond Roofing
  - Davis Electric
- Electrical Projects
- Floorcovering Projects
- Expenses Indexed for Roofs & HVAC
- Cash Balances & Projections
- State Funding
- Tracking and Recording Project Actuals

## Long Range Facilities Plan - 20 Years

Code	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
HVAC	562,119	296,355	1,948,635	2,083,564	2,240,625	1,488,500	2,072,250	1,456,000	1,705,000	1,575,000	1,200,000	1,550,000
Electrical	235,000	189,096	142,615	155,030	224,592	95,000	150,000	205,000	150,000	150,000	250,000	300,000
Roof	2,000,000	1,534,825	1,528,894	1,470,205	1,522,543	1,539,570	1,585,719	1,539,570	1,500,000	1,500,000	1,500,000	1,500,000
Envelope	387,500	910,000	125,000	64,000	30,000	90,000	65,000	115,000	30,000	320,000	350,000	350,000
Flooring	408,056	400,000	229,000	225,000	210,000	130,000	468,000	430,000	400,000	260,650	300,000	200,000
Grounds	276,362	75,000	120,000	240,000	90,000	400,000	300,000	130,000	400,000	200,000	200,000	250,000
<b>Totals</b>	<b>3,869,037</b>	<b>3,405,276</b>	<b>4,094,144</b>	<b>4,237,799</b>	<b>4,317,760</b>	<b>3,743,070</b>	<b>4,640,969</b>	<b>3,875,570</b>	<b>4,185,000</b>	<b>4,005,650</b>	<b>3,800,000</b>	<b>4,150,000</b>
Over/Under Budget	580,963	694,724	5,856	(137,799)	(217,760)	356,930	(540,969)	224,430	(85,000)	94,350	300,000	(500,000)
	4,800,000	4,848,000	4,896,480	4,945,445	4,994,899	5,044,848	5,095,297	5,146,250	5,197,712	5,249,689	5,302,186	5,350,000
<b>From Reserves:</b>		48,000	48,480	48,965	49,454	49,949	50,448	50,953	51,462	51,977	52,497	53,000
<b>Capital For ESCO</b>		345,000	345,000	345,000	345,000	345,000	345,000	345,000	345,000	345,000	345,000	345,000
<b>Total</b>	<b>3,869,037</b>	<b>3,750,276</b>	<b>4,439,144</b>	<b>4,582,799</b>	<b>4,662,760</b>	<b>4,088,070</b>	<b>4,985,969</b>	<b>4,220,570</b>	<b>4,530,000</b>	<b>4,350,650</b>	<b>4,145,000</b>	<b>4,495,000</b>

## ACTUALS

Code	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
HVAC	433,764	306,355											
Electrical	276,862												
Roof	1,875,315												
Envelope	747,379												
Flooring	240,675	373,369											
Grounds	276,362	354,959											
<b>Totals</b>	<b>3,850,357</b>	<b>1,034,683</b>	-	-	-	-	-	-	-	-	-	-	
Planned vs Actual	18,680												
ESCO Totals	16,017,620	***2024 Grounds Playgrounds were funded by SPED***											
Actual State Aid													
		<b>CODE</b>	<b>Description</b>			<b>Budget</b>							
		HVAC				1,600,000							
		Electrical	Generator, LED Lighting, Electical Panels			150,000							
		Roof	All types of roofs			1,500,000							
		Envelope	Windows, siding, vertical panels etc			350,000							
		Flooring	Carpet, tile, gym gloors	135		300,000							
		Grounds	Parking, pavement, playgrounds, turf, track			200,000							
						4,100,000							

# Individual Building Spreadsheets

- Roadmap to plan for future projects
- Recording Ages of updates
- Projection for when replacements & updates are due

LONG RANGE FACILITIES PLAN - UPDATED 2.1.23			Estimated Cost	Actual Cost					
			<b>Total</b>	<b>2,653,352</b>	<b>-</b>				
Building	Code	Description	Fiscal Year	Estimated Cost	Actual Cost	Last Replacement Year	Estimated Lifecycle (Yrs)	Estimated Next FY Replacement	Notes
BSIC	Electrical	Wireless Clock System	2024	20,000			10	2034	
BSIC	Electrical	Intercom System	2024	50,000			10	2034	
BSIC	Flooring	Carpet	2026	200,000			10	2036	
BSIC	Roof	Roof replacement-Sec 1&2	2028	1,539,570		1996	25	2053	
BSIC	Roof	Roof Replacement - Sec 3	2029	583,782		1996	25	2054	
BSIC	Electrical	Fire alarm System		260,000			10	2057	

# FY 2024 Projects

## Scheduled

LONG RANGE FACILITIES PLAN - UPDATED 1.21.24						Estimated Cost	Actual Cost							
						Total	3,706,773	786,128	KH	HVAC	Replace Kitchen Exhaust Hood/MUA	2024	125,000	
									ES	Envelope	Replace Exterior Panels/Where Solar Panels	2024	420,000	
Scheduled Project 2024									DW	Envelope	Interior Paint	2024	30,000	
Building	Code	Description	Fiscal Year	Estimated Cost	Actual Cost				FW	Envelope	Replace Exterior Panels/Where Solar Panels	2024	440,000	
KH	Flooring	Carpet	2024	177,146	131,270				ES	Roof	Roof Replacement	2024	428,359	
JDA	Electrical	Replace Elevator	2024	107,800	107,800				GW	Flooring	Interior Flooring	2024	59,000	42,092
TR	HVAC	Replace 2 RTU's at Office	2024	25,000					HG	Flooring	Sand, Repaint and Refinish Gym Floors	2024	50,000	
VO	Grounds	Add new Playground	2024	128,160	128,160				AB	Roof	Roof replacement-Section B, E & G	2024	431,466	
DW	Grounds	Mulch	2024	45,000	45,823				BSIC	Electrical	Wireless Clock System	2024	20,000	
GM	Grounds	Fencing	2024	20,000	16,717				BSIC	Electrical	Intercom System	2024	50,000	
AB	Grounds	Add new Playground	2024	95,988	65,988				HG	Roof	Roof Replacement Section O	2024	675,000	
KH	Grounds	Replacement Bleachers	2024	150,000	98,271				FW	Electrical	Intercom System	2024	45,000	
CSIC	Flooring	Carpet	2024	18,345	23,702				FW	Electrical	Wireless Clock System	2024	20,000	
PP	Flooring	Carpet	2024	41,650	49,450				<b>137</b>					
VO	Flooring	Interior Flooring	2024	103,859	76,855									

# FY 2025 Planned Projects

LONG RANGE FACILITIES PLAN - UPDATED 2.1.23	Estimated Cost
Total	4,094,145

## Planned Projects 2025

Building	Code	Description	Fiscal Year	Estimated Cost
PP	HVAC	HVAC Replacement (VRF)	2025	822,308
GW	Electrical	Wireless Clock System	2025	20,000
GW	Electrical	Intercom System	2025	27,500
GW	Electrical	Fire alarm System	2025	95,115
AH	Flooring	Interior Flooring	2025	125,000
DW	Roof	Roof Repairs	2025	115,200
AH	Flooring	Sand, Repaint and Refinish Gym Floor	2025	30,000
PP	Envelope	Facia & Soffit repair & paint	2025	120,000
PP	Roof	Roof replacement-All	2025	408,266
JB	Flooring	Carpet	2025	54,000
AH	HVAC	HVAC Replacement (Hydronics to VRF)	2025	1,126,328
GW	Roof	Roof replacement-All	2025	1,005,428
SC	Envelope	Interior Paint	2025	5,000
ES	Grounds	Add new Playground	2025	120,000
FW	Flooring	Sand down Gym Floor, Repaint and Refinish	2025	130,000

# Input from Principals

- Feedback from Principals on updates needed in their buildings
- Some projects can be completed by current PF employees
- Contractors hired as necessary
- Some projects may need to be completed in future bond projects
- Some projects will be addressed in District Safety & Security Plan

# Building Assessment Review

## • Ratings and Categories

Component	Rating	Description
<b>B. Shell</b>		
<ul style="list-style-type: none"> <li>Superstructure / structural frame, including columns, pillars, and walls</li> <li>Roof: Roof surface, gutters, eaves, skylights, chimney surrounds</li> <li>Exterior: Windows, doors, and all finishes (paint, masonry)</li> <li>Shell appurtenances: Balconies, fire escapes, gutters, downspouts</li> </ul>		
	<b>5: Excellent</b>	New construction, no visible defects or damage
	<b>4: Good</b>	Minor improvement needed; sub-components are more than five years old but are functioning without issue under routine maintenance. Only minor superficial damage or defect. No sagging, corrosion, cracking, shifting, or leaks.
	<b>3: Adequate</b>	Repairs are needed. Component or sub-components show signs of minor cracking, drainage issues, sagging, corrosion, or shifting. They are cosmetically "fair", but functioning as designed.
	<b>2: Marginal</b>	Component or sub-components show signs of significant cracking, sagging, swelling, corrosion, leaks, or shifting. Significant repairs are needed, but there currently does not appear to be a safety issue on any single sub-component.
	<b>1: Poor</b>	Component or sub-components have critical defects affecting function, health, or safety. They are in visibly poor condition and must be replaced rather than repaired. They have exceeded their useful life and warrant structural review.



1995	Building:	Charles Stones				Building
Assessment Date:	May 22, 2023					Building
		Assessor 1	Assessor 2	Subcomponent Assessment Average	Component Rating	
<b>Substructure</b>						
1: Pour	Walls	3	4	3.5		
2: Marginal	Foundations	3	4	3.5		
3: Adequate	Slabs	3	4	3.5		
4: Good	Basement			0		N/A
5: Excellent						
<b>Shell</b>						
	Roof	3	4	3.5	3.50	Coated w
	Skylights	3	4	3.5		
	Roof Drains	3	4	3.5		
	Gutter & Downspouts	3	4	3.5		
	<b>Bldg Exterior</b>				<b>4.67</b>	
	Masonry	3	4	3.5		
140	EFIS	3	4	3.5		
	Doors	3	4	3.5		
	Windows	3	4	3.5		

# Building Assessment Review

- Calculations

USD 457 - Building Needs Assessment 2023									
Building Summary									
1995	Building:	Charles Stones	Building Square Foot:	75,237	sqft	Bldg Replacement Cost:	\$310.00	\$/sqft	
Assessment Date:	May 22, 2023		Site Acres:	13.30	ac	Total Replacement Cost:	\$23,323,470		
		Component Rating	Value	Calculated Condition		LRP Code	Calculated Condition		
<b>Substructure</b>		<b>3.50</b>	2.4	<b>126.00</b>		HVAC	<b>82.50</b>		
<b>Shell</b>		<b>3.50</b>	2.2	<b>115.50</b>		Electrical	<b>57.50</b>		
<b>Interiors</b>		<b>4.53</b>	0.9	<b>61.13</b>		Roofs	<b>115.50</b>		
	Hallways	4.20	0.9	<b>56.70</b>		Envelope	<b>120.75</b>		
	Classrooms	4.20	0.9	<b>56.70</b>		Flooring	<b>255.54</b>		
	Offices	4.20	0.9	<b>56.70</b>		Grounds	<b>20.81</b>		
	Gym/Dining	5.00	0.9	<b>67.50</b>					
	Restrooms	4.90	0.9	<b>66.15</b>					
	Kitchen	4.90	0.9	<b>66.15</b>					
<b>Plumbing</b>		<b>4.00</b>	1.5	<b>90.00</b>					
<b>Fire Protection</b>		<b>4.00</b>	1.6	<b>96.00</b>					
<b>HVAC</b>		<b>5.00</b>	1.1	<b>82.50</b>					
<b>Electrical</b>		<b>3.83</b>	1	<b>57.50</b>					
<b>Site</b>		<b>3.47</b>	0.4	<b>20.81</b>					
	Parking	3.11	0.4	<b>18.67</b>					
	Play Spaces	2.88	0.4	<b>17.25</b>	141				
	Grounds/Irrigation	4.00	0.4	<b>24.00</b>					
				<b>1079.25</b>					

# Building Assessment Review

- Building Assessment Comparison

Year Built		1947/2000		1995		1986		1995		1984		1977		2012		1968/89		1954/81		
Building:		Alta Brown		Charles Stones		Victor Ornales		Bernadine Sitts		Florance Wilson		Kenneth Henderson		GCHS		JDA		Horace Good		
Bldg Sq.Ft:		63,027		75,237		61,156		73,653		66,204		88,768		396,649		71,148		205,101		
Site Acres:		6.70		13.30		13.30		14		8		24		211		2.54		6.70		
Assesd Value:		\$18,908,100		\$23,323,470		\$18,958,360		\$22,832,430		\$20,523,240		\$28,405,760		\$158,659,600		\$22,767,360		\$67,683,330		
Perfect Score		Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	Calculated Condition	%	
180	Substructure	126.00	70%	126.00	70%	144.00	80%	144.00	80%	138.00	77%	108.00	60%	180.00	100%	144.00	80%	114.00	63%	
165	Shell	117.56	71%	115.50	70%	119.63	73%	133.03	81%	101.06	61%	115.50	70%	156.75	95%	132.00	80%	89.72	54%	
67.5	Interiors	50.63	75%	61.13	91%	62.06	92%	59.53	88%	56.53	84%	53.06	79%	64.13	95%	60.21	89%	53.34	79%	
67.5	Hallways	47.25	70%	56.70	84%	62.10	92%	54.00	80%	56.70	84%	49.95	74%	60.75	90%	56.70	84%	49.95	74%	
67.5	Classrooms	45.90	68%	56.70	84%	56.70	84%	54.68	81%	55.35	82%	51.30	76%	55.35	82%	55.35	82%	47.25	70%	
67.5	Offices	56.70	84%	56.70	84%	62.10	92%	56.70	84%	55.35	82%	51.98	77%	60.75	90%	58.05	86%	54.00	80%	
67.5	Gym/Dining	43.20	64%	67.50	100%	62.10	92%	62.10	92%	56.03	83%	59.40	88%	60.75	90%	56.03	83%	49.28	73%	
67.5	Restrooms	45.90	68%	66.15	98%	62.10	92%	57.38	85%	56.70	84%	45.23	67%	60.75	90%	56.03	83%	53.33	79%	
67.5	Kitchen	51.30	76%	66.15	98%	62.10	92%	51.98	77%	49.95	74%	43.88	65%	62.10	92%	54.68	81%	51.98	77%	
112.5	Plumbing	75.00	67%	90.00	80%	90.00	80%	90.00	80%	84.38	75%	76.88	68%	112.50	100%	86.25	77%	82.50	73%	
120	Fire Protection	84.00	70%	96.00	80%	96.00	80%	96.00	80%	96.00	80%	96.00	80%	120.00	100%	96.00	80%	96.00	80%	
82.5	HVAC	57.75	70%	82.50	100%	82.50	100%	82.50	100%	82.50	100%	66.00	80%	82.50	100%	46.75	57%	61.88	75%	
75	Electrical	55.00	73%	57.50	77%	57.86	77%	64.38	86%	60.00	80%	57.50	77%	70.71	94%	49.38	66%	72.50	97%	
30	Site	22.13	74%	20.81	69%	22.88	76%	23.81	79%	23.72	79%	19.22	64%	29.81	99%	24.38	81%	22.59	75%	
30	Parking	21.33	71%	18.67	62%	21.17	71%	23.83	79%	22.00	73%	19.50	65%	29.67	99%	19.33	64%	18.00	60%	
30	Play Spaces	16.50	55%	17.25	58%	19.88	66%	25.50	85%	25.13	84%	18.75	63%	30.00	100%	28.50	95%	24.38	81%	
30	Grounds/Irrigation	24.00	80%	24.00	80%	24.00	80%	21.50	72%	27.00	90%	19.00	63%	30.00	100%	26.00	87%	27.00	90%	
1327.5		940	71%	1079	81%	1107	83%	1101	83%	1046	79%	951	72%	1267	95%	1050	79%	968	73%	
Perfect Score	LRP Code																			
82.5	HVAC	57.75	70%	82.50	100%	82.50	100%	82.50	100%	82.50	100%	66.00	80%	82.50	100%	46.75	57%	12	61.88	75%
75	Electrical	55.00	73%	57.50	77%	57.86	77%	64.38	86%	60.00	80%	57.50	77%	70.71	94%	49.38	66%	72.50	97%	
165	Roofs	107.25	65%	115.50	70%	99.00	60%	129.94	79%	107.25	65%	115.50	70%	148.50	90%	132.00	80%	92.81	56%	11
172.5	Envelope	121.78	71%	120.75	70%	131.81	76%	138.52	80%	119.53	69%	111.75	65%	168.38	98%	138.00	80%	101.86	59%	13
337.5	Flooring	231.43	69%	255.54	76%	239.14	71%	253.13	75%	260.36	77%	226.61	67%	303.75	90%	243.48	72%	248.30	74%	
30	Grounds	22.13	74%	20.81	69%	22.88	76%	23.81	79%	23.72	79%	19.22	64%	29.81	99%	24.38	81%	22.59	75%	

# Building Assessment Review

- Building Rankings

Year Built	1947/2000		1995		1986		1995		1984		1977		2012		1968/89		1954/81		1956		
<b>Building:</b>	Alta Brown		Charles Stones		Victor Ornales		Bernadine Sitts		Florance Wilson		Kenneth Henderson		GCHS		JDA		Horace Good		Jennie Barker		
<b>Bldg Sq.Ft:</b>	63,027		75,237		61,156		73,653		66,204		88,768		396,649		71,148		205,101		16,162		
<b>Site Acres:</b>	6.70		13.30		13.30		14		8		24		211		2.54		6.70		5.50		
<b>Assesd Value:</b>	\$11,281,833		\$13,918,845		\$11,313,860		\$13,625,805		\$12,247,740		\$16,422,080		\$109,078,475		\$15,296,820		\$44,096,715		\$2,424,300		
<b>Grounds</b>	22.13	74%	20.81	69%	22.88	76%	23.81	79%	23.72	79%	19.22	64%	29.81	99%	24.38	81%	22.59	75%	17.90	60%	17
<b>School Condition Rank</b>			Age (yrs)				<b>HVAC Condition Rank</b>				<b>Electrical Condition Rank</b>				<b>Roof Condition Rank</b>				<b>Envelope Condition Rank</b>		
1	Garden City HS		11	1267	95%	1	Garden City HS	100%	1	Horace Good	97%	1	Garden City HS	90%	1	Garden City HS		1	Garden City HS		
2	Garfield		13	1154	87%	2	Charles Stones	100%	2	Garden City HS	94%	2	JDA	80%	2	Jennie Wilson		2	Jennie Wilson		
3	Victor Ornales		37	1105	83%	3	Bernadine Sitts	100%	3	Buffalo Jones	88%	3	Jennie Wilson	80%	3	Garfield		3	Garfield		
4	Bernadine Sitts		28	1101	83%	4	Victor Ornales	100%	4	Bernadine Sitts	86%	4	Bernadine Sitts	79%	4	JDA		4	JDA		
5	Buffalo Jones		29	1085	82%	5	Florance Wilson	100%	5	Gertrude Walker	84%	5	Abe Hubert	75%	5	Bernadine Sitts		5	Bernadine Sitts		
6	Jennie Wilson		59	1077	81%	6	Edith Scheuerman	100%	6	Edith Scheuerman	82%	6	Charles Stones	70%	6	Buffalo Jones		6	Buffalo Jones		
7	Charles Stones		28	1067	80%	7	Kenneth Henderson	80%	7	Florance Wilson	80%	7	Kenneth Henderson	70%	7	Abe Hubert		7	Abe Hubert		
8	Georgia Matthews		68	1054	79%	8	Georgia Matthews	80%	8	Georgia Matthews	80%	8	Alta Brown	65%	8	Gertrude Walker		8	Gertrude Walker		
9	JDA		34	1050	79%	9	Buffalo Jones	80%	9	Garfield	80%	9	Florance Wilson	65%	9	Victor Ornales		9	Victor Ornales		
10	Edith Scheuerman		37	1048	79%	10	Jennie Wilson	80%	10	Charles Stones	77%	10	Edith Scheuerman	61%	10	Edith Scheuerman		10	Edith Scheuerman		
11	Florance Wilson		39	1046	79%	11	Garfield	78%	11	Victor Ornales	77%	11	Victor Ornales	60%	11	Georgia Matthews		11	Georgia Matthews		
12	Abe Hubert		11	1028	77%	12	Horace Good	75%	12	Kenneth Henderson	77%	12	Buffalo Jones	60%	12	Alta Brown		12	Alta Brown		
13	Gertrude Walker		47	990	75%	13	Alta Brown	70%	13	Abe Hubert	73%	13	Horace Good	56%	13	Jennie Barker		13	Jennie Barker		
14	Horace Good		42	968	73%	14	Gertrude Walker	60%	14	Alta Brown	73%	14	Garfield	53%	14	Charles Stones		14	Charles Stones		
15	Kenneth Henderson		46	941	71%	15	JDA	57%	15	Jennie Wilson	72%	15	Gertrude Walker	51%	15	Florance Wilson		15	Florance Wilson		
16	Alta Brown		23	940	71%	16	Jennie Barker	50%	16	Jennie Barker	72%	16	Georgia Matthews	46%	16	Kenneth Henderson		16	Kenneth Henderson		
17	Jennie Barker		67	925	70%	17	Plymell	40%	17	Plymell	67%	17	Jennie Barker	45%	17	Horace Good		17	Horace Good		
18	Plymell		71	868	65%	18	Abe Hubert	40%	18	JDA	66%	18	Plymell	30%	18	Plymell		18	Plymell		

# Facility Condition Index

- Calculations

$$\frac{\text{Estimated Cost of Repairs and Replacements}}{\text{Replacement Value}} \times 100 = \text{FCI}$$

$$\text{FCI} = (\$150,000 / \$1,000,000) * 100 = 15\% \text{ or } 0.15$$

So, this building's FCI is 15%. This means the estimated cost to bring the facility up to an acceptable standard is 15% of its replacement value. In this case, the building has a low FCI, which means it's in good physical condition.

		Building:	Charles Stones			
		Bldg Sq.Ft:	75,237			
		Site Acres:	13.30			
		Assesd Replacement Value:	\$23,323,470			
% of Total Cost	Cost/Sqft	USD 457 Preferred Condition	Input	Calculated Condition	Pref-CC	FCI Calculation
9.4%	\$21.86	<b>Substructure</b>	80%	70%	10%	\$164,468
9.9%	\$38.61	<b>Shell</b>		70%	10%	\$164,468
17.2%	\$67.08	<b>Interiors</b>		91%	0%	\$0
		Hallways		84%		
		Classrooms		84%		
		Offices		84%		
		Gym/Dining		100%		
		Restrooms		98%		
		Kitchen		98%		
7.30%	\$28.47	<b>Plumbing</b>		80%	0%	\$0
3.40%	\$13.26	<b>Fire Protection</b>		80%	0%	\$0
19%	\$74.00	<b>HVAC</b>		100%	0%	\$0
14.60%	\$56.94	<b>Electrical</b>		77%	3%	\$54,823
		<b>Site</b>		69%		
	\$2.60	Parking		62%	18%	\$267,788
	\$3.25	Play Spaces		58%	23%	\$423,648
		Grounds/Irrigation		80%		
<b>Cost to equal Preferred Condition</b>				<b>81%</b>		<b>\$1,075,195</b>
<b>Facility Condition Index</b>				<b>4.61</b>		
Good	Fair	Poor	Critical			
5%	10%	>10%	15%-30%			

# Facility Condition Index

- Operating Budget vs Current Replacement Value

				<b>USD 457 Operating Budget</b>	<b>\$8,917,570</b>		
District wide SqFt	1,534,552			<b>USD 457 OB vs CRV</b>	<b>1.75%</b>		
			Current Replacement Value (CRV)	3%	3.50%	4%	
			<b>\$508,796,660</b>	\$15,263,899.80	\$17,807,883.10	\$20,351,866.40	
		Classrooms	<b>356,643</b>	PF Admin			
		Offices	<b>93,000</b>	PF Overtime			
		Gym/Dining					
		Restrooms	<b>969,250</b>	PF General Budget			
		Kitchen	<b>3,156,000</b>	PF Utilities and Insurance			
<b>\$1,161,156</b>		<b>Plumbing</b>	<b>8,917,570</b>	USD 457 Operation Budget			
<b>\$643,507</b>		<b>Fire Protection</b>					
<b>\$9,919,155</b>		<b>HVAC</b>					
<b>\$1,167,945</b>		<b>Electrical</b>					
		<b>Site</b>					
<b>\$2,391,583</b>		Parking					
<b>\$2,133,246</b>		Play Spaces					
		Grounds/Irrigation					
<b>\$25,712,158</b>				<b>District Wide Facility Condition Index</b>			
				<b>5.05</b>			<b>FCI based on Bldgs</b>
				145	<b>6.39</b>		<b>FCI based on Sqft</b>

# Recommendations from the Long Range Committee:

Adjust building assessment current replacement values (CRV) based on more recent market numbers;

- Nick Nemechek, GMCN Architects and I updated those values for this presentation

## 2023 Recommendations

- Adjust School Boundaries
- Revisit Reconfiguration
- Grow Committee
  - Add Principals – we added Ben Luna and Andrew Lee this year
  - Add Community Members- Seven additional members were added to this years committee.

# Questions and Comments