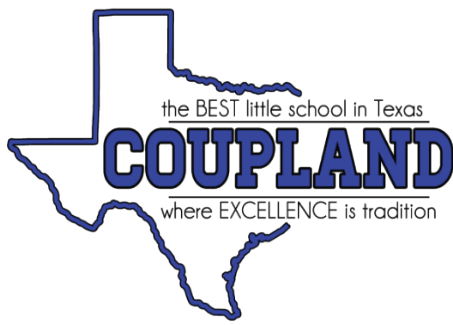




COUPLAND ISD

620 S COMMERCE ST

COUPLAND, TX 78615

512-856-2422

REGULAR MEETING AGENDA

Date: Tuesday, September 22, 2026

Time: 6:00 PM

Location: Media Center at CJHHS
350 CR 460
Coupland, TX 78615

AGENDA

1. Call the meeting to order and establish a quorum.
2. Pledge of Allegiance
3. Principal's Report
4. Recognitions
5. Construction Update:
Claycomb and Associates (Architect)
Weaver & Jacobs (CMAR)
6. Public Comments
7. Superintendent's Report
8. CONSENT AGENDA:
 - A. Consider and Approve the Board of Trustees Meeting Minutes for the Tax Rate Hearing and the Regular Board Meetings held on August 13, 2026.
 - B. Approve Monthly Bills and Monthly Financial Statements.
 - C. Items Exceeding \$25,000 - Student Laptops
 - D. Consider and Approve Workers Compensation Insurance for the 2026-2027 School Year
 - E. Consider and Approve the 2026-2027 District and Campus Improvement Plans
9. APPROVAL OF ADDITIONAL ACTION ITEMS AS NEEDED:

- A. Consider and Take Action to Approve an Order Canceling the November 3, 2026 Trustee Elections (General and Special) in Travis and Williamson Counties and Declaring Each Unopposed Candidate Elected to Office
 - B. Consider and Take Action to Accept the Certification of Unopposed Candidates
 - C. Consider and Take Action on the Appointment of Investment Officers for CISD
 - D. Consider and Approve the Temple College MOU for the 2026-2027 School Year
 - E. *Consider, review, receive public comment on, and take action to approve updates to the District's Internet Safety and Technology Acceptable Use Policy and Policies CQ(LOCAL) and CQ(LEGAL) ensuring compliance with the Children's Internet Protection Act (CIPA) and E-rate funding requirements for teacher and student internet safety instruction.*
 - F. Consider and take possible action to approve the Coupland Independent School District Annual Certification of Compliance under Texas Education Code § 39.008 concerning the District's compliance with Texas Education Code §§ 11.005 and 28.0022, following an opportunity for public testimony.
10. Discussion Items
- A. Discuss Future Action and Discussion items
 - B. Next Steps for Coupland ISD
 - Growth
 - Students
 - Courses
 - Programs
 - Next Steps
 - C. Discuss Board Self Evaluation & Goals
 - D. Joint Meeting between School Board and City Council
 - E. Discuss New and Current Board Member Training Requirements
 - F. txEDCON (TASA/TASB) Conference October 8-11, 2026
 - G. Staff Appreciation Planning
 - Date - December 4, 2026
 - Time
 - Location
 - Meal Vendor
 - Theme
 - Raffle Items/Swag
11. Future Board Meeting Dates

- October 1, 2026 - Board Workshop with City of Coupland
- October 22, 2026 - Regular Board Meeting

12. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code Chapter 551). An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session:

Personnel (Texas Gov't Code 551.074),
 Student Discipline (Texas Gov't Code 551.082),
 Attorney consultation (Texas Gov't Code 551.071),
 Purchase, exchange, lease or value of real property (Texas Gov't Code 551.072),
 Prospective gift (Texas Gov't Code 551.073),
 Employee - Employee Complaint (Gov't code 551.082),
 Student Discipline Complaint (Gov't Code 551.082),
 Security (Gov't Code 551.076)

Any action will be taken in a public session.

A. Discuss New Hires

13. ACTION ITEMS:

(Action Items post executive session are items that must be discussed in executive session. All actions must be taken in an open session.)

A. New Hire Recommendations

14. Report Items

A. Resignations

15. ADJOURNMENT:

This agenda was posted on the front door of the school building and on the school district website at: This agenda was posted on the 15th day of September 2026 at 12:00p.m. on the front door of the school building and the school district website.

Dr. Earl W. Parcell, Superintendent

Dr. Earl W. Parcell, Superintendent

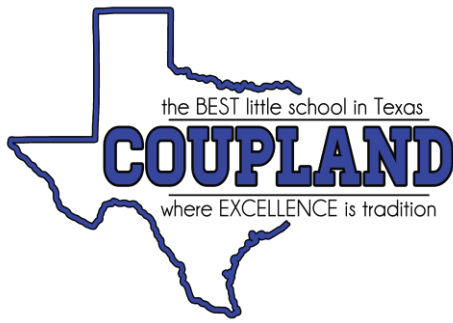


Board of Trustees

Date of Meeting	9/22/2026
Item Type	Action

Item Name	Consider and Approve the Board of Trustees Meeting Minutes for the Tax rate Hearing and the Regular Board Meetings held on August 13, 2026.
District Goal	Communication
Summary (Purpose / Objective)	The Board of Trustees Meeting Minutes for the following meeting(s) will be brought before the Board for approval: Tax Rate Hearing – August 13, 2026 Regular Meeting – August 13, 2026
Fiscal Impact	None
Administrative Recommendation	The administration recommends the minutes to be approved, or the minutes to be corrected and then approved, and then be filed.
Attachments	Meeting Minutes for: Tax Rate Hearing – August 13, 2026 Regular Meeting – August 13, 2026

Contact Person	Dr. Earl Parcell, Superintendent	E-Mail Address	eparcell@couplandisd.org
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COUPLAND ISD

620 S COMMERCE ST

COUPLAND, TX 78615

512-856-2422

REGULAR MEETING MINUTES

Date: Thursday, August 13, 2026
Time: Immediately following Tax Hearing
Location: Media Center at CJHHS
350 CR 460
Coupland, TX 78615

Board Members:

Crystal Ward – Present
Michael Roepke – Present
David Young – Arrived at 7:28PM
Tessa Strider – Present
Susan Schmidt – Absent
Marcia Buffington – Present
Suzie Dunlop – Sworn in at 7:23PM
Superintendent:
Dr. Earl Parcell – Present

AGENDA

1. **Call the meeting to order and establish a quorum.** @ 6:34PM
2. **Pledge of Allegiance**
Led by: Crystal Ward
3. **Principal's Report**
Mr. Booker, principal of Coupland Junior High and High School, provided an update of the start of the year actives.
Mrs. Knappek, principal of Coupland Elementary School, also provided an update on beginning of the year activities.

4. Recognitions

None

5. Public Comments

None

6. Construction Update:

Claycomb and Associates (Architect)

Weaver & Jacobs (CMAR)

Chris Collins, Claycomb & Associates, and Dallas Hagan, Weaver & Jacobs, provided updates on the CJHHS facility. The building is more than 90% complete with the initial GMP project. The gym, locker room, metal building, sewer lift station, and final punch list items remain.

7. Superintendent's Report

Dr. Parcell provided an update that included district enrollment by campus as well as roses and thorns pertaining to assuming the new campus 4 days prior to the start of school.

8. Consider, Discuss, and Possibly Approve the Appointment of a New Board Member to Fill the Existing Vacancy

I move we appoint Suzie Dunlop to serve as a board member. (This position was vacated by Royce Hatch.)

Motion made by: Tessa Strider

Seconded by: Marcia Buffington

Roepke – Yea

Young – Absent

Strider - Yea

Ward - Yea

Schmidt - Absent

Buffington – Yea

Yea – 4; Nay – 0

9. Administer Statement of Officer and Oath of Office to New Board of Trustees Member

Board President, Crystal Ward, administered the oath of office to Suzie Dunlop.

10. CONSENT AGENDA:

- A. Consider and Approve the Board of Trustees Meeting Minutes for the Regular Meeting held on July 16, 2026.**
- B. Approve Monthly Bills and Monthly Financial Statements.**
- C. Consider and Approve a Contracted Services Agreement Special Education Director**

I move that we approve the consent agenda as presented.

Motion made by: Marcia Buffington

Seconded by: Michael Roepke

Roepke – Yea

Young – Yea

Strider - Yea

Ward - Yea

Schmidt - Absent

Buffington – Yea

Dunlop - Yea

Yea – 6; Nay – 0

11. APPROVAL OF ADDITIONAL ACTION ITEMS AS NEEDED:

- A. Consider and Take Action on a Resolution to Set the Tax Rate for Coupland Independent School District Tax Year 2026**

"I move that a proposed rate to pay debt service of \$0.5000 per \$100 of taxable value be approved. This rate exceeds the District's debt service rate determined under Section 44.004(c)(5)(A)(ii)(b), Education Code of \$1,727,400 by approximately \$102,600. The excess revenue collected from the proposed rate will be used for defeasing or accelerating principal payments of all or a portion of the District's outstanding bonds and / or increasing reserves to a healthy level. I move that we approve the resolution levying a total tax rate for the Coupland Independent School District Tax Year 2026 (CISD 2026-2027 Fiscal Year) at \$1.192200 with M&O at \$.6922 and I&S at \$.500000.

Motion made by: Michael Roepke
Seconded by: David Young

Roepke – Yea
Young – Yea
Strider - Yea
Ward - Yea
Schmidt - Absent
Buffington – Yea
Dunlop - Yea
Yea – 6; Nay – 0

B. Consider Calling a Voter Approved Tax Ratification Election for the November 3, 2026 election

Dr. Parcell shared with the Board that he was informed by the Williamson County Tax Assessor's office at 12:30 pm on 8/13/2026 that the Taylor Press did not print the Tax Hearing newspaper posting in the August 2, 2026 paper. After consultation with legal counsel, the district was advised to continue with the resolution as planned and to note that the district followed all requirements in a timely manner and did so in good faith.

July 28 – The Williamson County Tax Assessor's office sent the Truth in Taxation form (50-859) for district review. Dr. Parcell approved the draft the same day.

July 29 – Dr. Parcell received the Taylor Press proof from the Williamson County Tax Assessor's office and approved it the same day.

August 2 – the notice of the Tax Rate Hearing was to run in the Sunday Taylor Press paper.

August 13, 2026 – Dr. Parcell was notified that the Taylor Press did not print the Tax Rate notice in the paper.

August 13 – Dr. Parcell consulted with legal counsel and was advised to proceed with the hearing as the district had operated in good faith and had met all of the deadlines.

I move that we approve the Voter Approved Tax Ratification Election Resolution Order for the November 3, 2026 election.

Motion made by: Michael Roepke
Seconded by: David Young

Roepke – Yea
Young – Yea
Strider - Yea
Ward - Yea
Schmidt - Absent
Buffington – Yea
Dunlop - Yea
Yea – 6; Nay – 0

C. Consider and Take Action to Approve the 2026-2027 Emergency Operations Plan

I move that we approve the 2026-2027 Emergency Operations Plan with reunification annex.

Motion made by: David Young
Seconded by: Michael Roepke

Roepke – Yea
Young – Yea
Strider - Yea
Ward - Yea
Schmidt - Absent
Buffington – Yea
Dunlop - Yea
Yea – 6; Nay – 0

D. Consider and Take Action to Approve the 2023-2026 Audit Survey

I move that we approve the 2023-2026 Audit Survey

Motion made by: Tessa Strider
Seconded by: Marcia Buffington

Roepke – Yea
Young – Yea
Strider - Yea
Ward - Yea

Schmidt - Absent
Buffington – Yea
Dunlop - Yea
Yea – 6; Nay – 0

E. Consider and Approve a Resolution to Declare a Good Cause Exception for HB 3 - Armed Security Officer Requirement (2026-2027)

I move that we Approve a Resolution to Declare a Good Cause Exception for HB 3 - Armed Security Officer Requirement (2026-2027)

Motion made by: Michael Roepke
Seconded by: David Young

Roepke – Yea
Young – Yea
Strider - Yea
Ward - Yea
Schmidt - Absent
Buffington – Yea
Dunlop - Yea
Yea – 6; Nay – 0

F. Consider and Accept the Certified Appraisal Roll for Certified Taxable Values for Williamson and Travis County

I move that we Accept the Certified Appraisal Roll for Certified Taxable Values for Williamson and Travis County

Motion made by: Marcia Buffington
Seconded by: Tessa Strider

Roepke – Yea
Young – Yea
Strider - Yea
Ward - Yea
Schmidt - Absent
Buffington – Yea
Dunlop - Yea
Yea – 6; Nay – 0

G. Consider and Take Action on the Adjunct Faculty Agreements for Texas A&M Agrilife County Extension Agents in Bastrop and Williamson Counties for the 2026-2027 School Year

I move that we Approve the Adjunct Faculty Agreements for Texas A&M Agrilife County Extension Agents in Bastrop and Williamson Counties for the 2026-2027 School Year

Motion made by: David Young

Seconded by: Marcia Buffington

Roepke – Yea

Young – Yea

Strider - Yea

Ward - Yea

Schmidt - Absent

Buffington – Yea

Dunlop - Yea

Yea – 6; Nay – 0

H. Consider and Take Action on CISD List of Approved Appraisers for 2026-2027 School Year

I move that we Approve the CISD List of Approved Appraisers for 2026-2027 School Year

Motion made by: Michael Roepke

Seconded by: Crystal Ward

Roepke – Yea

Young – Yea

Strider - Yea

Ward - Yea

Schmidt - Absent

Buffington – Yea

Dunlop - Yea

Yea – 6; Nay – 0

12. Discussion Items

A. Discuss Future Action and Discussion items

B. Joint Meeting between School Board and City Council

C. Discuss New and Current Board Member Training Requirements

D. Staff Appreciation Planning

December 4, 2026

- Location
- Catering
- Itinerary

13. Future Board Meeting Dates

- September 10, 2026
- September 24, 2026 (Joint CISD School Board and Coupland City Council)

Recess: @ 8:47 PM

Returned: @ 10:02 PM

14. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code Chapter 551). An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session:

**Personnel (Texas Gov't Code 551.074),
Student Discipline (Texas Gov't Code 551.082),
Attorney consultation (Texas Gov't Code 551.071),
Purchase, exchange, lease or value of real property (Texas Gov't Code 551.072),
Prospective gift (Texas Gov't Code 551.073),
Employee - Employee Complaint (Gov't code 551.082),
Student Discipline Complaint (Gov't Code 551.082),
Security (Gov't Code 551.076)**

Any action will be taken in a public session.

The Board went into executive session at 10:03 PM.

The Board came out of executive session at 10:08 PM.

A. Discuss New Hires

15. ACTION ITEMS:

(Action Items post executive session are items that must be discussed in executive session. All actions must be taken in an open session.)

A. New Hire Recommendations

I move that we Approve the New Hire Recommendations

Motion made by: Marcia Buffington

Seconded by: Michael Roepke

Roepke – Yea

Young – Yea

Strider - Yea

Ward - Yea

Schmidt - Absent

Buffington – Yea

Dunlop - Yea

Yea – 6; Nay – 0

16. Report Items

A. Resignations

17. ADJOURNMENT:

I move that we Adjourn. @10:09 PM

Motion made by: Michael Roepke

Seconded by: Tessa Strider

Roepke – Yea

Young – Yea

Strider - Yea

Ward - Yea

Schmidt - Absent

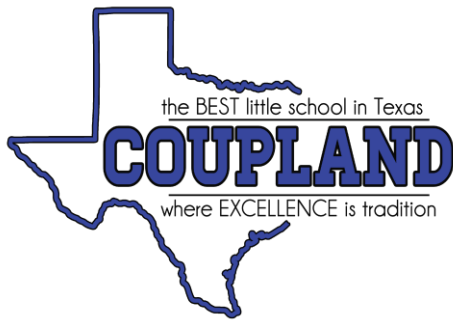
Buffington – Yea

Dunlop - Yea

Yea – 6; Nay – 0

Board President Date

Board Secretary Date



COUPLAND ISD

620 S COMMERCE ST

COUPLAND, TX 78615

512-856-2422

TAX RATE 2026-2027 MINUTES

Date: Thursday, August 13, 2026

Time: 6:00 PM

Location: Media Center at CJHHS
350 CR 460
Coupland, TX 78615

Board Members:

Crystal Ward – Present

Michael Roepke – Present

David Young – Absent

Tessa Strider – Present

Susan Schmidt – Absent

Marcia Buffington – Present

Board Member - Vacancy

Superintendent:

Dr. Earl Parcell – Present

AGENDA

1. Call to Order @ 6:05PM

2. Review Approved 26-2027 Budget

Dr. Provided a brief overview of the 2026-2027 “Approved budget”.

3. 2026-2027 Proposed Tax Rate

Dr. Parcell presented the proposed tax rate that was figured after receiving the certified property values from Travis and Williamson Counties. Implications of a 3 cent VATRE were presented and discussed.

4. Public Comment

None

5. Adjourn

Motion made by: Michael Roepke

Seconded by: Tessa Strider

Roepke –Yea

Young – Absent

Strider - Yea

Ward - Yea

Schmidt - Absent

Buffington – Yea

Yea – 4; Nay - 0

Board President Date

Board Secretary Date



Board of Trustees

Date of Meeting	9/22/2026
Item Type	Action v

Item Name	Approve Monthly Bills and Monthly Financial Statement
District Goal	Funding and Finance
Summary (Purpose / Objective)	Monthly bills for August 2026 are presented to the Board. Financial reports of revenues and expenditures are provided monthly for board information
Fiscal Impact	None
Administrative Recommendation	Administration recommends approving the bills and monthly financial reports.
Attachments	August 2026 Monthly Financial Report August 2026 Monthly Bills

Contact Person	Dr. Earl Parcell, Superintendent	E-Mail Address	eparcell@couplandisd.org
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Board of Trustees

Date of Meeting	9/22/2026
Item Type	Action

Item Name	Consider and Approve Workers Compensation Insurance for the 2026-2027 School Year
District Goal	Funding and Finance
Summary (Purpose / Objective)	The district's worker's compensation insurance has been provided by Deep East Texas Self Insurance Fund (DETSIF) for several years. The premium is fair and we have not has any issues working with them in the past.
Fiscal Impact	\$17,447 Budgeted Funds
Administrative Recommendation	Administration recommends approving Deep East Texas Self Insurance Fund to provide Worker's Compensation Insurance to the district for the 2026-2027 school year.
Attachments	Coupland ISD 2026 DETSIF WC Renewal

Contact Person	Dr. Earl Parcell, Superintendent	E-Mail Address	eparcell@couplandisd.org
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DEEP EAST TEXAS SELF INSURANCE FUND

EST. 1974

Workers' Compensation Renewal Proposal

Prepared For

Coupland ISD

Prepared By

Deep East Texas Self Insurance Fund

Proposal Overview

We are pleased to present you with a workers' compensation renewal proposal for the upcoming coverage period.

As a valued member of the Deep East Texas Self Insurance Fund, your organization contributes to the long-term strength and stability of a program designed specifically to serve Texas political subdivisions. This renewal reflects both your entity's individual loss experience and the collective performance of the Fund.

- **Policy Term:** 9/1/2026-9/1/2027
- **Annual Contribution:** \$17,447
- **Policy Type:** Fixed Premium
- **Covered Payroll:** \$3,307,918

Our Commitment

We remain committed to helping our members manage risk, control costs, and maintain a safe workplace environment. Our team is available to assist with claims, safety programs, and regulatory compliance throughout the policy term.

Please review the attached quotation details. We welcome the opportunity to discuss this proposal and answer any questions.

Thank you for the opportunity to serve.

Sincerely,

Kyle King

Assistant Director



Deep East Texas Self Insurance Fund

Workers' Compensation Self – Insurers' Fund

WORKERS' COMPENSATION INFORMATION PAGE

PARTICIPANT:
Coupland I.S.D.
Member 228
620 South Commerce St.
Coupland, Texas 78615

DATE PREPARED: 05/28/2026
CONTRACT PERIOD: 9/1/2026 to 9/1/2027

Estimated Billing

Code	Classification of Operations	Payroll	Rate	Modified Premium
7380	BUS & TRUCK DRIVERS	60,754.05	1.12	\$680.00
8810	CLERICAL OFFICE EMPLOYEES	104,390.10	0.29	\$303.00
8868	SCHOOL-PROFESSIONAL & CLERICAL	2,896,439.46	0.44	\$12,744.00
9101	ALL OTHER EMP-SCHOOL& PUB LIB	246,334.13	1.51	\$3,720.00
Total Manual Premium				\$17,447.00
Experience Modification				1.00
Modified Premium				\$17,447.00
Schedule Rating Factor				0.00%
Schedule Rating Amount				\$0.00
Manual Premium Adjustment				\$0.00
Annual Premium				\$17,447.00



Board of Trustees

Date of Meeting	9/22/2026
Item Type	Action

Item Name	Consider and Approve the 2026-2027 District and Campus Improvement Plans
District Goal	Communication; Teaching and Learning
Summary (Purpose / Objective)	Under provisions of the Texas education code, every school district is required to develop a district plan to improve student performance. Coupland ISD utilizes a collaborative planning process including community and staff input to develop the district's education plan. The plans are developed annually and incorporate state goals and objectives under Education Code, Chapter 4. The plans are reviewed periodically during the year. Additionally, the tenets of the Campus Improvement Plan (CIP) and the District Improvement Plan (DIP) are highly correlated with the district's five-year strategic plan.
Fiscal Impact	None
Administrative Recommendation	Administration recommends approving the 2026-2027 Campus and District Improvement Plans.
Attachments	Campus Improvement Plan 2026-2027 – CES Campus Improvement Plan 2026-2027 CJHHS District Improvement Plan 2026-2027

Contact Person	Dr. Earl Parcell, Superintendent	E-Mail Address	eparcell@couplandisd.org
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ORDER OF CANCELLATION
ORDEN DE CANCELACIÓN

The Coupland Independent School District hereby cancels the election scheduled to be held on November 3, 2026 in accordance with Section 2.053(a) of the Texas

Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Coupland Independent School District por la presente cancela la elección que, de lo contrario, se hubiera celebrado el 6 de Noviembre 2026 de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Candidate (Candidato)	Office Sought (Cargo al que presenta candidatura)
Mrs. Crystal Ward	Coupland ISD Board of Trustees At-Large Member
Mr. Michael Roepke	Coupland ISD Board of Trustees At-Large Member
Mrs. Rhonda (Suzie) Dunlop	Coupland ISD Board of Trustees At-large Member

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

President (Presidente)

(seal) (sello)

Secretary (Secretario)

Date of adoption (Fecha de adopción)

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER
POLITICAL SUBDIVISIONS (NOT COUNTY) CERTIFICACIÓN DE
CANDIDATOS ÚNICOS
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

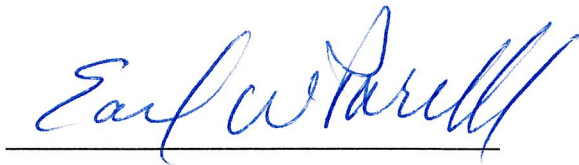
To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on November 3, 2026.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 3 de Noviembre 2026.

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) Cargo(s)	Candidate(s) Candidato(s)
Coupland ISD Board of Trustees At-Large Member	Mrs. Crystal Ward
Coupland ISD Board of Trustees At-Large Member	Mr. Michael Roepke
Coupland ISD Board of Trustees At-large Member	Mrs. Rhonda (Suzie) Dunlop



Signature (Firma)

Dr. Earl W. Parcell

Printed name (Nombre en letra de molde)

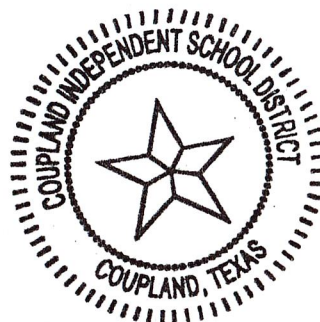
(Seal) (sello)

Superintendent

Title (Puesto)

September 14, 2026

Date of signing (Fecha de firma)



Contact Person	Dr. Earl Parcell, Superintendent	E-Mail Address	eparcell@couplandisd.org
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Board of Trustees

Date of Meeting	9/22/2026
Item Type	Action

Item Name	Consider and Approve the Temple College MOU for the 2026-2027 School Year
District Goal	Teaching and Learning
Summary (Purpose / Objective)	CISD and TJC are requesting to partner for Dual Credit offerings through the TJC Dual Credit program. TJC is an affordable dual credit program for Texas high school students who seek to challenge themselves and accelerate their technical school and college preparation.
Fiscal Impact	Budgeted Funds (\$0 for courses taught by CISD staff)
Administrative Recommendation	Administration recommends approving the MOU with Temple Junior College for the 2026-2027 school year.
Attachments	Temple College MOU for FY 2026-2027

Contact Person	Dr. Earl Parcell, Superintendent	E-Mail Address	eparcell@couplandisd.org
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2026-2027 Dual Credit

MEMORANDUM OF UNDERSTANDING ADDENDUM B

FAST Eligibility, Billing Reconciliation, Financial Responsibility, and Tuition Provisions

Temple College Dual Credit

Program (s) 2026-2027

FOR TERM

OF

2026-2027 ACADEMIC YEAR

July 8, 2026

This Addendum incorporates by reference and is to be read with the Memorandum of Understanding (“MOU”) entered into for the 2026-2027 Academic Year. Unless otherwise noted in this Addendum, all terms of the MOU shall take effect and remain in effect until the end of the 2026-2027 Academic Year.



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Article 2 – Temple College In-District Tuition Program	4
Article 3 – Data Sharing	4



Article 1

FAST Eligibility and Billing Reconciliation

Temple College participates in the FAST program, a state dual-credit financial aid program. Temple College and the ISD agree to support the FAST program to accelerate college completion for economically disadvantaged dual-credit students.

Students are eligible for benefits under the FAST program if they:

1. are enrolled at a Texas public or charter school;
2. are enrolled in an eligible dual credit course included in the annual dual credit agreement between Temple College and the ISD; and
3. were qualified for the national free/reduced-price lunch program in
 - a. any of the four school years prior to the academic year in which they enroll in the dual credit course, or
 - b. during the current year in which they enroll in the dual credit course.

The ISD agrees to provide the TSDS number for each dual credit applicant and/or other student identifiers required by the state of Texas to verify student eligibility for the state FAST program.

Additionally, the ISD will provide Temple College with information on economically disadvantaged dual credit students, including their TSDS number, their Economic Disadvantage Code reported in PEIMS (01, 02, 99), and student identifiers to help determine current-year eligibility.

As referenced previously in the MOU, Temple College will invoice the Independent School District (ISD) based on student eligibility data available at the time of billing, including current-year eligibility data provided by the ISD.

Participation in the Financial Aid for Swift Transfer (FAST) program is contingent upon final eligibility determination by the Texas Higher Education Coordinating Board. In accordance with 19 Tex. Admin. Code Ch. 13, Subch. Q: Student eligibility is subject to a reconciliation process (True-Up) at the state level. All invoices are **subject to adjustment pending final THECB reconciliation (True-Up process)**.

In the event that a student initially identified as FAST-eligible is subsequently determined by THECB to be **ineligible during the reconciliation process**, the ISD agrees to assume the costs for all applicable tuition, fees, textbooks and any required materials associated with that student's enrollment. Temple College will invoice the ISD for any balance due, detailing tuition charges for students deemed ineligible by the state. Payments shall be remitted in accordance with the terms set forth in Texas Government Code Chapter 2251, including the expectation that payment be received within 30 days of invoicing.

Temple College will provide updated rosters and/or revised invoices reflecting any adjustments



resulting from THECB determinations. Payment for any additional charges will be due in accordance with standard billing terms.

Drops and Withdrawals – Tuition and Fee Refunds and Financial Responsibility

The ISD acknowledges that tuition and fee liability is determined by the student's official drop or withdrawal date and Temple College's published refund schedule in effect at the time of the action

Students who drop prior to the official Temple College census date will not receive a college grade of any kind; tuition and fees will be adjusted in accordance with Temple College's approved refund schedule. If payment has not yet been received from the ISD, full or partial payment may still be due based on the timing of the drop. Any remaining balance after application of the refund policy shall remain the responsibility of the ISD.

A student may withdraw from a course with a grade of "W" any time after the semester census date and on or before the last day to drop a class for the term, as designated by the Temple College academic calendar. Students who withdraw after the census date are not eligible for a tuition or fee refund under Temple College's Dual Credit Program. The ISD shall remain responsible for all tuition, fees, textbooks, and required course materials associated with the student's enrollment.

The timing of payment by the ISD shall not alter the amount due under Temple College's refund schedule. If an adjustment results in additional charges or credits, Temple College may issue a revised invoice reflecting the adjustment.

Article 2

Temple College Free In-District Tuition Program

Effective with the implementation of Temple College's in-district tuition initiative, eligible dual-credit students who qualify for Temple College's in-district residency will receive the applicable in-district tuition rate. Eligibility is determined by Temple College in accordance with state law, Board policy, and Temple College residency procedures.

The ISD acknowledges that not all students attending an in-district school district automatically qualify for in-district residency. Residency is determined on an individual student basis. Any student determined to be ineligible for in-district residency will be assessed the applicable out-of-district tuition rate, and the ISD agrees to assume financial responsibility for any resulting tuition difference if sponsoring the student's tuition under this Agreement.

Article 3

Data Sharing

The ISD agrees to provide student data reasonably necessary for Temple College to administer the Dual Credit Program, including, but not limited to, student identifiers, residency information,



TSDS numbers, PEIMS data elements, eligibility information for state financial aid programs, and other information required for enrollment, billing, reporting, and compliance. Temple College agrees to use such information solely for legitimate educational and administrative purposes consistent with this Agreement and in accordance with the Family Educational Rights and Privacy Act (FERPA), applicable Texas law, and institutional policies.

MEMORANDUM OF UNDERSTANDING
Temple College Dual Credit Program(s)
2026-2027 (FY2026)

Authorizing Signatures

Coupland ISD, President, Board of Trustees or Designee

Date

President, Temple College Board of Trustees or Designee

Date

This Addendum becomes effective upon execution by both parties and shall be incorporated into and made part of the existing Memorandum of Understanding. Except as modified herein, all other terms and conditions of the Memorandum of Understanding remain in full force and effect.

**Next Generation
Technology**

A district, in the administration of the district, shall consider using next generation technologies, including cryptocurrency, blockchain technology, robotic process automation, and artificial intelligence. *Gov't Code 2054.601*

**Children's Internet
Protection Act**

"Harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

Definitions

Harmful to Minors

1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

47 U.S.C. 254(h)(7)(G); 20 U.S.C. 7131(e)(6)

*Technology
Protection
Measure*

"Technology protection measure" means a specific technology that blocks or filters internet access to the material covered by a certification described at Certifications to the FCC, below, to which such certification relates. *47 U.S.C. 254(h)(7)(I)*

Universal Service
Discounts (E-Rate)

An elementary or secondary school having computers with internet access may not receive universal service discount rates unless the district submits to the FCC the certifications described below at Certifications to the FCC and a certification that an internet safety policy has been adopted and implemented as described at Internet Safety Policy, below, and ensures the use of computers with internet access in accordance with the certifications. *47 U.S.C. 254(h)(5)(A); 47 C.F.R. 54.520*

*Certifications to
the FCC*

A district that receives discounts for internet access and internal connections services under the federal universal service support mechanism for schools must make certifications in accordance with 47 C.F.R. 54.520(c) each funding year. A district that only receives discounts for telecommunications services is not subject to the certification requirements, but must indicate that it only receives discounts for telecommunications services. *47 C.F.R. 54.520(b)*

With Respect to
Minors

A certification under 47 U.S.C. 254(h)(5)(B) is a certification that the district is:

1. Enforcing a policy of internet safety for minors that includes monitoring their online activities and the operation of a tech-

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nology protection measure with respect to any of its computers with internet access that protects against access through such computers to visual depictions that are obscene, child pornography, or harmful to minors;

2. Enforcing the operation of such technology protection measure during any use of such computers by minors; and
3. Educating minors, as part of its internet safety policy, about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

47 U.S.C. 254(h)(5)(B); 47 C.F.R. 54.520(c)(1)

With Respect to
Adults

A certification under 47 U.S.C. 254(h)(5)(C) is a certification that the district is:

1. Enforcing a policy of internet safety that includes the operation of a technology protection measure with respect to any of its computers with internet access that protects against access through such computers to visual depictions that are obscene or child pornography; and
2. Enforcing the operation of such technology protection measure during any use of such computers.

47 U.S.C. 254(h)(5)(C); 47 C.F.R. 54.520(c)(1)

*Disabling for
Adults*

An administrator, supervisor, or other person authorized by the district may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose. *47 U.S.C. 254(h)(5)(D)*

*Internet Safety
Policy*

A district shall adopt and implement an internet safety policy that addresses:

1. Access by minors to inappropriate matter on the internet and the World Wide Web;
2. The safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications;
3. Unauthorized access, including "hacking," and other unlawful activities by minors online;
4. Unauthorized disclosure, use, and dissemination of personal identification information regarding minors; and

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5. Measures designed to restrict minors' access to materials harmful to minors.

47 U.S.C. 254(l); 47 C.F.R. 54.520(c)(1)(ii)

Public Hearing A district shall provide reasonable public notice and hold at least one public hearing or meeting to address the proposed internet safety policy. *47 U.S.C. 254(h)(5)(A)(iii), (l)(1)(B)*

Inappropriate for Minors A determination regarding what matter is inappropriate for minors shall be made by the board or designee. *47 U.S.C. 254(l)(2)*

Noncompliance A district that knowingly fails to submit required certifications shall not be eligible for discount services under the federal universal service support mechanism for schools until such certifications are submitted.

A district that knowingly fails to ensure the use of computers in accordance with the required certifications must reimburse any funds and discounts received under the federal universal service support mechanism for schools for the period in which there was noncompliance.

47 C.F.R. 54.520(d), (e); 47 U.S.C. 254(h)(5)(F)

ESEA Funding No federal funds made available under Title IV, Part A of the ESEA for an elementary or secondary school that does not receive universal service discount rates may be used to purchase computers used to access the internet, or to pay for direct costs associated with accessing the internet unless a district:

1. Has in place a policy of internet safety for minors that includes the operation of a technology protection measure that protects against access to visual depictions that are obscene, child pornography, or harmful to minors; and enforces the operation of the technology protection measure during any use by minors of its computers with internet access; and
2. Has in place a policy of internet safety that includes the operation of a technology protection measure that protects against access to visual depictions that are obscene or child pornography; and enforces the operation of the technology protection measure during any use of its computers with internet access.

An administrator, supervisor, or other person authorized by the district may disable the technology protection measure to enable access for bona fide research or other lawful purposes.

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<i>Certification to U.S. Department of Education</i>	A district shall certify its compliance with these requirements during each annual program application cycle under the ESEA. <i>20 U.S.C. 7131</i>
Uniform Electronic Transactions Act (UETA)	The UETA (Business and Commerce Code Chapter 322) applies to electronic records and electronic signatures relating to a transaction. <i>Business and Commerce Code 322.003(a)</i> The UETA applies only to transactions between parties each of which has agreed to conduct transactions by electronic means. The UETA does not require a record or signature to be created, generated, sent, communicated, received, stored, or otherwise processed or used by electronic means or in electronic form. A party that agrees to conduct a transaction by electronic means may refuse to conduct other transactions by electronic means. This right may not be waived by agreement. <i>Business and Commerce Code 322.005(a)–(c)</i> Except as otherwise provided in Business and Commerce Code 322.012(f), the UETA does not require a district to use or permit the use of electronic records or electronic signatures. <i>Business and Commerce Code 322.017(c)</i>
Records Retention	If a law requires that a record be retained, the requirement is satisfied by retaining an electronic record of the information in the record which: 1. Accurately reflects the information set forth in the record after it was first generated in its final form as an electronic record or otherwise; and 2. Remains accessible for later reference. A record retained as an electronic record in accordance with the provisions above satisfies a law requiring a person to retain a record for evidentiary, audit, or like purposes, unless a law enacted after January 1, 2002, specifically prohibits the use of an electronic record for the specified purpose. <i>Business and Commerce Code 322.012(a), (f)</i> [For more information on records management, see CPC.]
Definitions	"Electronic record" means a record created, generated, sent, communicated, received, or stored by electronic means. "Electronic signature" means an electronic sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

"Transaction" means an action or set of actions occurring between two or more persons relating to the conduct of business, commercial, or governmental affairs.

Business and Commerce Code 322.002(7), (8), (15)

Digital Signature

A digital signature may be used to authenticate a written electronic communication sent to a district if it complies with rules adopted by the board. Before adopting the rules, the board shall consider the rules adopted by the Department of Information Resources (DIR) and, to the extent possible and practicable, make the board's rules consistent with DIR rules. *Gov't Code 2054.060(b)* [See 1 Administrative Code Chapter 203 for DIR rules related to management of electronic transactions and signed records.]

"Digital signature" means an electronic identifier intended by the person using it to have the same force and effect as the use of a manual signature. *Gov't Code 2054.060(e)(1)*

Interception of Communications

For information on the unlawful interception, use, or disclosure of communications, see the Electronic Communications Privacy Act (18 USC 2510–2523 [federal wiretap act] and 2701–2713 [Stored Communications Act]) and Penal Code 16.02 (state wiretap law) and 16.04 (Unlawful Access to Stored Communications).

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Note: For Board member use of District technology resources, see BBI. For student use of personal electronic devices, see FNCE.

For purposes of this policy, "technology resources" means electronic communication systems and electronic equipment.

Availability of Access

Access to the District's technology resources, including the internet, shall be made available to students and employees primarily for instructional and administrative purposes and in accordance with administrative regulations.

Limited Personal Use

Limited personal use of the District's technology resources shall be permitted if the use:

1. Imposes no tangible cost on the District;
2. Does not unduly burden the District's technology resources; and
3. Has no adverse effect on an employee's job performance or on a student's academic performance.

Use by Members of the Public

Access to the District's technology resources, including the internet, shall be made available to members of the public, in accordance with administrative regulations. Such use shall be permitted so long as the use:

1. Imposes no tangible cost on the District; and
2. Does not unduly burden the District's technology resources.

Acceptable Use

The Superintendent shall develop and implement administrative regulations, guidelines, and user agreements consistent with the purposes and mission of the District and with law and policy.

Access to the District's technology resources is a privilege, not a right. All users shall be required to acknowledge receipt and understanding of all administrative regulations governing use of the District's technology resources and shall agree in writing to allow monitoring of their use and to comply with such regulations and guidelines. Noncompliance may result in suspension of access or termination of privileges and other disciplinary action consistent with District policies. [See DH, FN series, FO series, and the Student Code of Conduct] Violations of law may result in criminal prosecution as well as disciplinary action by the District.

Internet Safety

The Superintendent shall develop and implement an internet safety plan to:

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1. Control students' access to inappropriate materials, as well as to materials that are harmful to minors;
2. Ensure student safety and security when using electronic communications;
3. Prevent unauthorized access, including hacking and other unlawful activities;
4. Restrict unauthorized disclosure, use, and dissemination of personally identifiable information regarding students; and
5. Educate students about cyberbullying awareness and response and about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms.

Filtering

Each District computer with internet access and the District's network systems shall have filtering devices or software that blocks access to visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the federal Children's Internet Protection Act and as determined by the Superintendent.

The Superintendent shall enforce the use of such filtering devices. Upon approval from the Superintendent, an administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose.

Monitored Use

Electronic mail transmissions and other use of the District's technology resources by students, employees, and members of the public shall not be considered private. Designated District staff shall be authorized to monitor the District's technology resources at any time to ensure appropriate use.

Disclaimer of Liability

The District shall not be liable for users' inappropriate use of the District's technology resources, violations of copyright restrictions or other laws, users' mistakes or negligence, and costs incurred by users. The District shall not be responsible for ensuring the availability of the District's technology resources or the accuracy, age appropriateness, or usability of any information found on the internet.

Record Retention

A District employee shall retain electronic records, whether created or maintained using the District's technology resources or using personal technology resources, in accordance with the District's record management program. [See CPC]

Electronically Signed Documents

At the District's discretion, the District may make certain transactions available online, including student admissions documents,

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student grade and performance information, contracts for goods and services, and employment documents.

To the extent the District offers transactions electronically, the District may accept electronic signatures in accordance with this policy.

When accepting electronically signed documents or digital signatures, the District shall comply with rules adopted by the Department of Information Resources, to the extent practicable, to:

- Authenticate a digital signature for a written electronic communication sent to the District;
- Maintain all records as required by law;
- Ensure that records are created and maintained in a secure environment;
- Maintain appropriate internal controls on the use of electronic signatures;
- Implement means of confirming transactions; and
- Train staff on related procedures as necessary.

Coupland ISD Student Handbook

COUPLAND ISD ACCEPTABLE USE POLICY (AUP) for Students

Definition and Purpose

Following Coupland ISD's mission statement of providing exceptional opportunities for each student through exemplary instruction which inspires academic success, personal excellence, and responsible citizenship, Coupland ISD is proud to provide devices, Internet services and activities to its students and personnel. The Internet, a global electronic information infrastructure, is a network of networks used by educators, businesses, the government, the military, organizations, and individuals.

Access

Internet access and devices are available to students and employees of Coupland ISD. These services offer a vast and unique resource to both students and teachers. The goal of Coupland ISD is to provide continued academic excellence by providing resource sharing, innovation, and communication for its students and employees.

The District understands and supports the right of any parent to decline individual Internet access or device.

All users must complete and have on file an agreement form. Student agreement forms must be signed by a parent or guardian. All users must abide by District and building-use policies and guidelines with the understanding that violations of policies and guidelines may result in disciplinary action, loss of access, or even legal action.

Rights & Responsibilities

The Internet and devices used to access the Internet provide students and educators the opportunity to actively take part in distance learning activities, consult with experts, mentors, other classes and individuals. It is important to help users develop intellectual skills needed to discriminate among informational sources, identify information appropriate for age and development levels, and evaluate and use information to meet educational goals.

Because the Internet is "fluid," a constantly changing informational environment with information disappearing, appearing, and changing, it is impossible to create what some would call a completely "safe environment" no matter what restraints are put in place. Therefore, it is impossible to promise to control the electronic environment for students, just as it is impossible to control their environment outside the educational setting.

Instead, the focus of control shifts from controlling the environment to providing the users with the understanding and skills needed to use the Internet in acceptable ways in order to meet their individual educational needs while providing as safe and positive a learning environment as possible.

Coupland ISD Student Handbook

Rights

The purpose of the District's Internet service and devices is to provide a means of communication to support the educational goals of the District and state. Such use of the District's service is a privilege and not a right of the individual.

Responsibilities

It is the responsibility of the user to abide by the guidelines set forth by this policy. The following practices using District wide-area networks or devices shall be prohibited:

1. any use for political or commercial purposes;
2. the use of electronic mail in any manner that is contrary to District policy (files and electronic mail are subject to monitoring);
3. the use of profanity or inappropriate language in electronic mail;
4. any use that disrupts the educational and administrative goals of the District;
5. any use of a District account by anyone but the authorized owner of the account;
6. any reproduction of copyrighted material without explicit permission;
7. access of material that has been deemed inappropriate for school use;
8. any unauthorized modifications to the network or related equipment, as well as removal of technology equipment (hardware or software) without written permission.

Network Etiquette

All users of District devices and networking systems are expected to abide by generally accepted rules of network etiquette. These informal rules of behavior have evolved for the use of communication on the Internet and other online services:

1. Be polite; messages typed in capital letters are the computer equivalent of shouting and are considered rude.
2. Use appropriate language; swearing, vulgarity, ethnic or racial slurs, and any other inflammatory language are prohibited.
3. Pretending to be someone else when sending/receiving messages is considered inappropriate.
4. Transmitting obscene messages or pictures is prohibited.
5. Revealing personal addresses or phone numbers of the users or others is prohibited.
6. Using the network in such a way that would disrupt the use of the network by other users is prohibited.

Coupland ISD Student Handbook

Internet Safety

There are many sites on the Internet that can be potentially dangerous to minors. Coupland ISD makes every effort to block these sites both inside and outside of the District by installing a filtered browser on each device. You **MUST** use the filter when gaining access to the Internet. You are in violation of District policy if you use software utilities or other means to access content blocked by school filters. Parents may want to further restrict home access. For more information about Internet safety, you may go to the [TEA Internet Safety website](#).

Consequences

Inappropriate use of this service, including any violation of the Student Code of Conduct, District or building guidelines and/or standards of online behavior, language, content, or security, may result in disciplinary action including the loss of user privileges or even criminal prosecution under state and federal law.

Account Termination

Termination of a student's access will be effective on the date the principal or District coordinator receives notice of student withdrawal or of revocation of systems privileges or access to devices.

Disclaimer

This agreement applies to stand alone equipment as well as equipment connected to the Network/Internet. Coupland ISD makes no warranties of any kind, whether express or implied, for the service it is providing and is not responsible for any damages suffered by users. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by negligence or user errors or omissions. Use of any information obtained via the Network/Internet is at the user's own risk.

Coupland ISD specifically denies any responsibility for the accuracy or quality of information obtained through its services. Neither the District nor its employees shall be liable for users' inappropriate use of electronic communication resources or violations of copyright restrictions, user mistakes or negligence, or costs incurred from users. Student Internet use while not at school is the responsibility of the parent and not Coupland ISD.

This policy is subject to review and modification as deemed necessary.

Coupland ISD Student Handbook

STUDENT DEVICE ACCESS AGREEMENT:

In this agreement "we", "us" and "our" means Coupland ISD and "you" and "your" means the parent/guardian and student enrolled in Coupland ISD. The "property" is a mobile device owned by the Copperas Cove Independent School District.

Terms:

You will comply at all times with the Coupland ISD *Student Handbook and Code of Conduct*, including the *CISD Acceptable Use Policy*.

Failure to comply may terminate your rights of possession effective immediately, and the District may repossess the student device.

COUPLAND ISD PROVIDES THE STUDENT DEVICE "AS-IS". COUPLAND ISD MAKES NO WARRANTIES, EXPRESS OR IMPLIED, OF MERCHANTABILITY, MARKETABILITY, FITNESS FOR A PARTICULAR PURPOSE OR OTHERWISE, EXCEPT AS SET FORTH HEREIN. ANY IMPLIED WARRANTIES ARE EXPRESSLY DISCLAIMED AND EXCLUDED.

Title

At all times, the legal title to the mobile device is maintained by Coupland ISD. Your right of possession and use is limited to and contingent upon your full and complete compliance with this *Agreement* and the *CISD Acceptable Use Policy*, which is available on the website of each school and the CISD website: www.CISD.com

Electronic resources owned by the District should not be released to anyone including, but not limited to, law enforcement agencies. The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to violations of computer crime laws. **YOU HAVE NO RIGHTS OF CONFIDENTIALITY WHEN USING THE MOBILE**

DEVICES. Contents of email, information regarding your Internet usage, and network communications may be reviewed at the sole discretion of CISD. By signing this Agreement, you further acknowledge that Coupland ISD is required by law to comply with the Texas Public Information Act <https://www.tsl.state.tx.us/agency/customer/pia.html>.

As such, you agree to fully and timely comply with any and all directives issued by Coupland ISD in its efforts to comply with the Public Information Act. You further recognize that this may mean that email content, Internet use history, network communications, and other similar information shall be releasable to third parties, if so required by law.

Overview

The District views the use of electronic resources as central to the delivery of its educational program and expects that all students will use electronic resources as an essential part of their learning experiences. It is the policy of CISD to maintain an environment that promotes ethical and responsible conduct in all electronic resource activities. With this privilege and extraordinary opportunity to explore resources come responsibilities for the student and for the parent/guardian.

Coupland ISD Student Handbook

When signing the CISD Technology Student/Parent Agreement and *CISD Acceptable Use Policy*, you are acknowledging that you understand and accept the information in this document.

CISD students and families must understand that:

1. All students are allowed access to electronic resources unless the school is notified in writing by the parent/guardian.
2. The term “equipment” or “technology” refers to mobile devices, batteries, power cord/chargers and cases. Each piece of equipment is issued as an educational resource. The conditions surrounding this equipment can be equated to those of a textbook, a school-issued calculator, or athletic equipment.
3. All users of the CISD network and equipment must comply at all times with the Coupland Independent School District, CISD Technology Student/Parent Agreement and *CISD Acceptable Use Policy*, as well as the CISD Student Code of Conduct.
4. Mobile devices are on loan to students and remain the property of CISD.
5. All users are accountable to all school, district, local, state, and federal laws.
6. Students and families must follow all guidelines set forth in this document, CISD Technology Student/Parent Agreement, and by CISD staff.
7. All rules and guidelines are in effect before, during, and after school hours, for all CISD technology equipment whether on or off District property.
8. All files stored on CISD equipment or the CISD network are property of the District and may be subject to review and monitoring.
9. Students are expected to keep the equipment in good condition. Failure to do so may result in a repair or replacement fee. (See Fee Schedule below)
10. Students are expected to report any damage to their mobile device as soon as possible. This means no later than the next school day.
11. Students are expected to report lost or stolen equipment to campus police as soon as possible.
12. Students who identify or know about a security problem are expected to convey the details to campus personnel as soon as possible without discussing it with other students.
13. Students are expected to notify campus personnel as soon as possible if they come across information, images, or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
14. All users are expected to follow existing copyright laws and educational fair use policies.

Coupland ISD Student Handbook

15. Students may only log in under their assigned username. Students may not share their password with anyone, however, students are encouraged to share their password with their parent/guardian.
16. Students may not loan equipment to anyone for any reason. Students who do so are responsible for any loss or damage of equipment.
17. Mobile devices come with a standardized profile already loaded which shall not be removed. Removal of this profile will result in an inability to access CISD network resources. Removal of the profile may also result in non-compliance with CIPA (Children's Internet Protection Act) under federal law. <http://www.fcc.gov/guides/childrens-internet-protection-act>.
18. It is the responsibility of the student to see to it that critical files are backed up regularly.
19. Any failure to comply with District rules and guidelines may result in disciplinary action. CISD may remove a user's access to the network without notice at any time if the user is engaged in any unauthorized activity.
20. CISD reserves the right to confiscate the property at any time.

Repossession

If you do not fully comply with all terms of this Agreement and the *CISD Acceptable Use Policy* including the timely return of the property, Coupland ISD shall be entitled to declare you in default and come to your place of residence, or other location, to take possession of the mobile device.

Term of Agreement

Your right to use and possess the mobile device terminates no later than the last day of the school year, unless otherwise terminated earlier by Coupland ISD, or upon withdrawal from Coupland ISD.

Appropriation

Your failure to return the property in a timely manner will be considered unlawful appropriation of the Coupland ISD property. Your continued use of the mobile devices for non-school purposes without our consent may also be considered unlawful appropriation of the District's property and will be reported to law enforcement.

Inappropriate Content

Inappropriate content will not be allowed on District devices. (See *CISD Acceptable Use Policy*)

Presence of pornographic materials, inappropriate language, weapon-related content, alcohol, drug, and/or gang related symbols, pictures, or any other activity deemed inappropriate by campus staff and administration will result in disciplinary action and confiscation of the device.

Coupland ISD Student Handbook

Use for Non-School-Related Purposes

School District computers, electronic devices, networks and Internet services are provided for purposes related to educational programs, school operations, and performance of job responsibilities. Limited personal use is permitted as long as such does not violate this policy and the accompanying rules, the *CISD Acceptable Use Policy*.

Recording Feature and Camera

Coupland ISD retains the rights concerning any recording and/or publishing of any student or staff member's work or image. You must obtain permission from the principal, or designee, before recording an individual or group, or before publishing a photograph or video of any school related activity. Unauthorized recordings are subject to disciplinary action in accordance with the CISD Student Acceptable Use Policy.

No Loaning or Borrowing of mobile devices

- Do NOT loan mobile devices or other equipment to anyone.
- Do NOT borrow a mobile device from another student.
- Do NOT share passwords or usernames with others.

Setting Security Passcode:

Access to another person's account without consent or knowledge is considered hacking and is prohibited. This is subject to discipline in accordance with the *Student Handbook and Code of Conduct*.

Mobile Devices are Required Each Day in Class

- You are required to bring fully charged mobile devices to class.
- When appropriate, Coupland ISD encourages you to take your mobile devices home at night for class work and recharging. All rules and regulations that are in effect during the school day extend to the use of the mobile devices at home.

Repair/Replacement

- In case of theft, a police report MUST be filed prior to a new device being issued.
- Intentional damage or damage caused by gross negligence is not covered by the District and the parent/student will be responsible for repairs.
- Loss or replacement of ancillary items are the responsibility of the parent/student.
- The full replacement cost of device must be paid to replace the device if the device is lost or damaged beyond repair. Current market values are listed below for the 2026-2027 School year:
 - Chromebook - \$357.94
 - Chromebook Charger - \$31.71

Coupland ISD Student Handbook

Misuse of Technology Resources and the Internet

Technology Discipline: *Behaviors and Discipline Related to Student Technology Use*

Tech-Related Behavior Violations	Equivalent “Traditional” Classroom Violations
Email, instant messaging, Internet surfing, computer games, and other off-task behavior that disrupts instruction	Passing notes, looking at magazines, games, and other off-task behavior that disrupts instruction
Missing mobile devices, missing case	No binder, missing supplies
Cyber-bullying on or off District property	Bullying, harassment
Damaging, defacing, or endangering equipment	Vandalism, property damage
Using profanity, obscenity, racist terms, or any other behavior deemed inappropriate by campus personnel	Inappropriate language
Tech-Related Behavior Violations (cont.)	Equivalent “Traditional” Classroom Violations (cont.)
Accessing pornographic material, inappropriate files, or files dangerous to the integrity of the network	Bringing pornographic or other inappropriate content to school in print form
Using electronic resources account authorized for another person	Breaking into someone else's locker
Use of technology to create, copy, distribute, or make available unauthorized educational materials	Cheating

Tech Violations

Behaviors unique to the digital environment without a “traditional” behavioral equivalent will be dealt with per the CISD Student Code of Conduct Handbook.

School-Based Discipline

The discipline policies at each school encompass the one-to-one environment. Please reference the materials specific to each school or contact the school directly for details.

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Classroom Interventions

For low-level infractions, classroom interventions will be the first level of discipline. This includes, but is not limited to, verbal warnings, seating changes, and teacher contact with home.

Consequences

CISD may remove a user's access to the network or the mobile device without notice at any time if the user is engaged in any unauthorized activity.

Examples of Unacceptable Use

Unacceptable conduct includes, but is not limited to, the following:

1. Using the network for illegal activities, including copyright, license or contract violations.
2. Unauthorized downloading or installation of any software including shareware and freeware.
3. Using the network for financial or commercial gain, advertising, or political lobbying.
4. Accessing or exploring online locations or materials that do not support the curriculum and/or are inappropriate for school assignments.
5. Vandalizing and/or tampering with equipment, programs, files, software, network performance or other components of the network; use or possession of hacking software is strictly prohibited.
6. Gaining unauthorized access anywhere on the network.
7. Revealing the home address or phone number of one's self or another person.
8. Invading the privacy of other individuals.
9. Using another user's account or password, or allowing another user to access your account or password.
10. Coaching, helping, observing or joining any unauthorized activity on the network.
11. Posting anonymous messages or unlawful information on the network.
12. Participating in cyber-bullying or using objectionable language in public or private messages, e.g., racist, terroristic, abusive, sexually explicit, threatening, stalking, demeaning or slanderous.
13. Falsifying permission, authorization or identification documents.
14. Obtaining copies of, or modifying files, data or passwords belonging to other users on the network.
15. Knowingly placing a computer virus on a computer or network.
16. Attempting to access or accessing sites blocked by the CISD filtering system.

Coupland ISD Student Handbook

17. Downloading music, games, images, videos, or other media without the permission of a teacher.
18. Sending or forwarding social or non-school related email.

Insurance:

With the purchase the District technology insurance, your child will receive a replacement device for damaged or broken equipment. Only one claim per device is allowed. The non-refundable cost is \$25 per device per year.

Initial the Technology Insurance option you choose:

_____ Yes, I will purchase the CISD Technology insurance

_____ No, I am declining the CISD Technology Insurance and I understand that I will assume financial responsibility for damage or loss of the device.





MEMORANDUM

To All Coupland ISD Employees and Contractors:

The Coupland ISD Board of Trustees adopted the applicable local policy revisions included in TASB Policy Update 126 to comply with Texas Education Code §§ 11.005 and 28.0022.

The adopted policies and procedures address:

- Prohibited diversity, equity, and inclusion duties;
- Prohibited classroom instruction and activities;
- Employee and contractor responsibilities; and
- Disciplinary or contractual consequences, including termination when appropriate, for intentional or knowing violations.

Electronic copies of the applicable policies and procedures are attached to this notice. The District is also providing a physical copy to each employee and contractor. Please review the attached materials carefully. All employees and contractors are expected to comply with these requirements immediately.

The policies and procedures provided with this notice include:

- BJA(LEGAL) - Superintendent: Qualifications and Duties
- BJCF(LOCAL) - Superintendent: Nonrenewal
- BT(LEGAL) - Prohibition on Diversity, Equity, and Inclusion Activities
- CDC(LEGAL) - Other Revenues: Gifts and Solicitations
- CJ(LEGAL) AND (LOCAL) - Contracted Services
- CMD(LEGAL) - Equipment and Supplies Management: Instructional Materials Care and Accounting
- DF(LEGAL) - Termination of Employment
- DFBB(LOCAL) - Term Contracts: Nonrenewal
- DG(LEGAL) - Employee Rights and Privileges
- DH(LOCAL) - Employee Standards of Conduct
- EMB(LEGAL) - Miscellaneous Instructional Policies: Teaching About Controversial Issues
- FOA(LEGAL) - Student Discipline: Removal by Teacher or Bus Driver



This notice is being provided to satisfy the District's obligations under Texas Education Code §§ 11.005(c), 28.0022(h), and 39.008. Questions concerning the application of these policies or procedures should be directed to Dr. Earl W. Parcell, Superintendent. Please acknowledge receipt of this notice and the accompanying policies and procedures by signing below or confirming receipt electronically.

Receipt Acknowledgment

I acknowledge that I received electronic and physical copies of the policies and procedures identified above. My signature confirms receipt of these materials, not necessarily my agreement with their contents.

Name: _____

Position or Company: _____

Signature: _____

Date: _____



Annual Certification of Compliance

Texas Education Code § 39.008 | 2026-2027 School Year

School district: COUPLAND INDEPENDENT SCHOOL DISTRICT

County-District Number: 246914

Superintendent: Dr. Earl W. Parcell

Board approval date: September 22, 2026

Certification

The Board of Trustees of Coupland Independent School District certifies that, for the 2026-2027 school year, the District has adopted and implemented policies and procedures requiring appropriate discipline, including termination when appropriate, for an employee or contractor who intentionally or knowingly violates Texas Education Code § 11.005(c) or § 28.0022(h), while preserving the due-process and appeal protections required by law.

1. Policies and procedures

The Coupland ISD Board of Trustees adopted the applicable local policy revisions included in TASB Policy Update 126 to implement the requirements of Texas Education Code §§ 11.005(c) and 28.0022(h). These revisions include BJA(LEGAL), BJCF(LOCAL), BT(LEGAL), CDC(LEGAL), CJ(LEGAL) AND (LOCAL), CMD(LEGAL), DF(LEGAL), DFBB(LOCAL), DG(LEGAL), DH(LOCAL), EMB(LEGAL), and FOA(LEGAL), which prohibit employees and contractors from engaging in or being assigned prohibited diversity, equity, and inclusion duties or prohibited instructional activities and provide for appropriate disciplinary or contractual consequences, including termination when appropriate, for intentional or knowing violations.

2. Notice to employees and contractors

On September 17, 2026, Coupland ISD provided each employee and contractor with physical and electronic copies of the applicable policies and procedures adopted to comply with Texas Education Code §§ 11.005(c) and 28.0022(h). Electronic copies were distributed by District email, and physical copies were distributed directly to employees and contractors. The District retained distribution records and acknowledgments of receipt.

3. Changes made for compliance

To ensure compliance, the District adopted the applicable local policy revisions included in TASB Policy Update 126 and updated its related employee, contractor, instructional, and administrative procedures to conform to those policies.

4. Cost savings

The District did not realize any identifiable cost savings as a result of its compliance actions.



Board approval

The Board approved this certification by majority vote at a public meeting held on September 22, 2026. Notice of the meeting was posted on the District's website at least seven days before the meeting, and the meeting included an opportunity for public testimony concerning this certification.

Crystal Ward, Board President

Date

Dr. Earl W. Parcell, Superintendent

Date

Action and Discussion Items Calendar

Month	Action Items	Reports/Information/Discussion Items
September	• Class Size Waivers (if necessary) • Approval of District/Campus Improvement Plan • Approve Bastrop & Williamson County Adjunct Faculty Agreements • Approve Investment Officer(s) • Approve SHAC Membership	• Procedures for dismissal of school due to weather conditions • Beginning School Enrollment Report • Free & Reduced Lunch Information
October	• Approval of tax roll resolution Williamson County and Travis County Appraisal Districts • Set Board meeting for canvassing election return (even years only) • Announcement of Board Continuing Education hours • Revise HB 3 Goals • Annual Financial Audit report for Prior Year (PY)	• Staff Appreciation Event Planning • Plan annual Team of 8 training
November	• Induct new Board members • Board Reorganization (Officers shall serve two year terms) • Canvass Ballots for trustee election (Oath of Office) • HB 3033 Business days • Public Hearing – FIRST • Amend Budget if necessary	• Fall ADA Report • October special population enrollment: bilingual/ESL students • Canvas ballots for trustee/special election (special meeting) Oath of Office (Even years only) • Public Hearing – FIRST Financial Rating Workshop • Provide new board member(s) with local orientation • Plan for Superintendent Evaluation and set evaluation date
December	• Review of Board Operating Procedures • Annual Financial	• Consider budget plan / timeline • Staff Appreciation Event • Superintendent delivers self-evaluation and required

	Audit report for Prior Year (PY)	evaluation reports
January	• Commit Fund Balance • Public Hearing - TAPR • Superintendent Annual (Summative) Evaluation • Superintendent Contract Consideration	• Superintendent's evaluation form approved if changes needed • Begin District Goal Setting • Determine/plan summer projects • Set Superintendent Goals for the following year
February	• Adopt School Calendar for next school year • Approve audit firm for upcoming year • Determine/plan summer projects	• Proposed School Calendar • Discipline Report • Board Self-Evaluation • Continue District Goal Setting
March	• Teacher Contract Renewals • Approve PD Waiver • Finalize district goals • Establish district goals • Approve summer work hours	• Review of Technology Plan Updates • Set calendar for end of year activities/graduation • Board Self-Evaluation
April	• Approve summer projects • IMA & TEKS Certification • Board Self-Evaluation • Review compensation/benefits package	• ESL & Summer School Plan • Initial Budget Workshop – School Finance • Receive Preliminary Values • Plan Team of 8 training
May	• Bank Depository Bids (every other year) • Security Guard Contract for next SY	• Begin Budget Planning • Review professional development report • Review District/Campus Improvement Plan
June	• Approve Proposed 2025-2026 Budget • Amend budget for previous year • Superintendent Annual (Formative) Evaluation • Superintendent Contract Consideration • Cafeteria Services Report and Prices for the next year • Intent to Apply for ESSA/Grant Funds	• Budget Workshop – DRAFT 2025-2026 Budget • Consider new or modified programs for upcoming school year • Review Employee/Staff Handbook Draft • Review Student Handbook & Code of Conduct Draft

	• MOU for DAEP • MOU for JJAEP with WILCO • SB401 Review, Consider & Approve – UIL Participation for Homeschool Students • Security Guard Contract for next SY • HB 3033 Business days	
July	• Approve Code of Conduct • Approve Employee Handbook • Order Trustee election and approve contract for election services (Even years only) • Establish Trustee Election Dates (Even years only)	• Budget Workshop – Preliminary 2025-2026 Budget • Consider TASB attendance at TASB Conference in September • Select TASB Delegate and Alternate • Receive Certified Values (7/25)
August	• Accept certification of appraisal roll for the certified taxable value • Approval of clubs for extra-curricular absence purposes • Approve district teacher appraisal calendar • Set the Tax Rate (Special Board Meeting) • Budget Hearing (Special Board Meeting) • Call VATRE • Approve EOP • Review and renew Good Cause Exemption -Security	• Review Multi-Hazard Emergency Operations Plan

Revised 6/19/2026

Joint Meeting between the City of Coupland and the Coupland ISD Board of Trustees



INSERT City of
Coupland Logo
here

Date: October 1, 2026
Time: 6:00 PM
Location: Coupland JH & HS Library
350 CR 460
Coupland, TX 78615

Board of Trustees:

Crystal Ward
Michael Roepke
David Young
Tessa Strider
Susan Schmidt
Marcia Buffington
Suzie Dunlop
Dr. Earl Parcell – Superintendent

City Council Members:

Carolyn Haverland
Karen Marosko
Loretta Patschke
Janet “Sue” Rogers
Machelle Sandbulte

Russel Schmidt - Mayor

Agenda

- 1. Call to Order & Roll Call**
- 2. Pledge of Allegiance**
- 3. Opening Remarks**

Brief remarks from the Mayor and School Board President

- 4. Public Comment**
- 5. Information and Discussion Items**
 - A. State of the Coupland ISD
 - a. VATRE

Joint Meeting between the City of Coupland and the Coupland ISD Board of Trustees

B. State of the City of Coupland

6. Discussion Items

- A. Public Safety and Well-Being
- B. Traffic
- C. Infrastructure
- D. Emergency Preparedness and Response
- E. SRO/PD
- F. Generator

7. Youth and Community Service/Engagement

- A. Recreation Programs
 - a. Summer Camps
 - b. After-School Programs
 - c. Youth Sports
 - d. Community Events
- B. Career Pathways & Workforce Development/Opportunities
- C. Mental Health Initiatives

8. Growth & Development

- A. Businesses
- B. Services
- C. Residential

9. Legislative and Advocacy Goals

10. Proclamation

11. Future Meeting Schedule

Adjournment

Board Training Requirements 2025-2026

Required Continuing Education	First Year in Office	Subsequent Years in Office	Eligible Provider(s)
Local District Orientation	Three hours within the first 120 days in office	N/A	Local District
Orientation to the Texas Education Code	Three hours within the first 120 days in office	N/A	Education Service Centers
Update to the Texas Education Code	Following each legislative session and of sufficient length to address major changes		• Registered Providers • Authorized Providers • LSG Coaches
Team-building (Team-of-eight)	Three hours	Three hours every year	• Registered Providers • Authorized Providers • LSG Coaches
Additional Education based on Framework for School Board Development	Ten hours	Five hours every year	• Registered Providers • Authorized Providers • LSG Coaches
Evaluating and Improving Student Outcomes	Three hours within the first 120 days in office	Three hours every two years	• Authorized Providers • LSG Coaches
Sexual Abuse, Human Trafficking, and Other Maltreatment of Children	One hour within the first 120 days in office	One hour every two years	• Registered Providers • Authorized Providers • LSG Coaches
Open Meetings Act (OMA)	One hour within the first 90 days in office	N/A	Attorney General of Texas
Public Information Act (PIA)	One hour within the first 90 days in office	N/A	Attorney General of Texas
Cybersecurity	Varies by provider	Every year	Department of Information Resources
School Safety	Two hours within the first 120 days in office	Every two years	• TEA Learn • Technical Support



2026 – 2027

Board Meeting Dates (revised 9.14.2026)

- July 16, 2026
- August 13, 2026
- ~~September 10, 2026~~
- ~~September 24, 2026***~~
- September 22, 2026
- October 1, 2026 ***
- October 22, 2026
- November 12, 2026
- November 19, 2026*
- December 10, 2026
- January 14, 2027
- February 11, 2027
- March 18, 2027
- April 15, 2027
- May 13, 2027
- June 24, 2027**

* Canvass the Ballots (VATRE)

** Approve 2027-2028 Budget

*** Joint Board Meeting between City of Coupland and Coupland ISD



Board of Trustees

Date of Meeting	9/22/2026
Item Type	Action

Item Name	New Hire Recommendations
District Goal	Human Capital
Summary (Purpose / Objective)	New hire recommendations for the 2026-2027 school year are submitted for the September 2026 regular board meeting.
Fiscal Impact	None
Administrative Recommendation	Administrations recommends approval of the new hire recommendations.
Attachments	New Hire Recommendations September 2026

Contact Person	Dr. Earl Parcell, Superintendent	E-Mail Address	eparcell@couplandisd.org
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