



COUPLAND ISD

620 S COMMERCE ST

COUPLAND, TX 78615

512-856-2422

REGULAR MEETING AGENDA

Date: Thursday, October 10, 2024

Time: 7:00 PM

Location: Coupland School Library
620 S. Commerce Street
Coupland, TX 78615

AGENDA

1. Call the meeting to order and establish a quorum.
2. Pledge of Allegiance
3. Recognitions
4. Principal's Report
5. Public Comments
6. MONTHLY ACTION ITEMS:
 - A. Consider and Approve the Board of Trustees Meeting Minutes for the Public Hearing held on September 12, 2024, and the Regular Board meeting held on September 12, 2024.
 - B. Approve Monthly Bills, Monthly Financial Statement, and 4th Quarter Investment Report
7. APPROVAL OF ADDITIONAL ACTION ITEMS AS NEEDED:
 - A. Consider and Take Action to Accept the Report on Continuing Education Credit Requirements for School Board Members
8. Superintendent's Report
9. DISCUSSION ITEMS
 - A. Discuss Future Action and Discussion items
 - B. Construction Update
 - C. Groundbreaking for New Middle School
 - D. Technology
 - E. Apptegy and Rooms (2-way communication with parents)

- F. Bus parking proposal
 - G. Staff Appreciation
 - H. VATRE Information
 - I. Team of 8 training
 - J. Date of Meeting to Canvas Election Results
10. Future Board Meeting Dates
11. Executive Session:
As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code Chapter 551). An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session:

Personnel (Texas Gov't Code 551.074),
Student Discipline (Texas Gov't Code 551.082),
Attorney consultation (Texas Gov't Code 551.071),
Purchase, exchange, lease or value of real property (Texas Gov't Code 551.072),
Prospective gift (Texas Gov't Code 551.073),
Employee - Employee Complaint (Gov't code 551.082),
Student Discipline Complaint (Gov't Code 551.082),
Security (Gov't Code 551.076)

Any action will be taken in a public session.

- A. Discuss Evaluation of Superintendent of Schools
 - B. Discuss Security Items:
 - District Vulnerability Assessment (DVA)
 - Emergency Operation Plan
 - Cybersecurity
 - C. Discuss New Hires
12. ACTION ITEMS:
(Action Items post executive session are items that must be discussed in executive session. All actions must be taken in an open session.)
- A. Consider and Take Action on Evaluation of Superintendent of Schools
 - B. Consider and Take Action to Approve the District Cybersecurity Annex
 - C. Consider and Take Action to Approve the District Vulnerability Assessment
 - D. Consider and Take Action to Approve the Emergency Operation Plan
 - E. New Hire Recommendations
13. Report Items
- A. Board Calendars

B. Donation

14. ADJOURNMENT:

This agenda was posted on the front door of the school building and on the school district website at: This agenda was posted on the day of month, 2024 at 12:00p.m. on the front door of the school building and the school district website.

Dr. Earl W. Parcell, Superintendent

Dr. Earl W. Parcell, Superintendent



Board of Trustees

| | |
|-----------------|--|
| Date of Meeting | |
| Item Type | |

| | |
|--------------------------------------|--|
| Item Name | |
| District Goal | |
| Summary (Purpose / Objective) | |
| Fiscal Impact | |
| Administrative Recommendation | |

| | |
|-------------|--|
| Attachments | |
|-------------|--|

| | | | |
|----------------|----------------------|----------------|----------------------|
| Contact Person | <input type="text"/> | E-Mail Address | <input type="text"/> |
|----------------|----------------------|----------------|----------------------|



Board of Trustees

Date of Meeting

Item Type

| | |
|--------------------------------------|--|
| Item Name | |
| District Goal | |
| Summary (Purpose / Objective) | |
| Fiscal Impact | |
| Administrative Recommendation | |

| | |
|-------------|--|
| Attachments | |
|-------------|--|

Contact Person

E-Mail Address



COUPLAND ISD

620 S COMMERCE ST

COUPLAND, TX 78615

512-856-2422

PUBLIC HEARING - EFFICIENCY AUDIT MINUTES

Date: Thursday, September 12, 2024

Time: 7:00 PM

Location: Coupland School Library
620 S. Commerce Street
Coupland, TX 78615

Board Members:

Crystal Ward – Present

Michael Roepke – Absent

Misty Garwood – Present

Andrew Gonzales – Present

David Young – Present

Rev. Dr. Karen Holgersen - Present

Superintendent:

Dr. Earl Parcell – Present

AGENDA

1. **Call the meeting to order and establish a quorum. @ 7:04**
2. **Public Comment**
3. **Presentation of Efficiency Audit**
Dr. Parcell presented the Efficiency Audit as delivered by Duran & Associates
4. **Adjourn @ 7:23**

Board President

Date

Board Secretary

Date



COUPLAND ISD

620 S COMMERCE ST

COUPLAND, TX 78615

512-856-2422

REGULAR MEETING AGENDA MINUTES

Date: Thursday, September 12, 2024
Time: 7:15pm; Or Immediately Following Public Hearing
Location: Coupland School Library
620 S. Commerce Street
Coupland, TX 78615

Board Members:

Crystal Ward – Present (Left at 9:19 pm)
Michael Roepke – Present (Arrived at 7:33 pm)
Misty Garwood – Present
Andrew Gonzales – Present
David Young – Present
Rev. Dr. Karen Holgersen - Present

Superintendent:

Dr. Earl Parcell – Present

AGENDA

1. **Call the meeting to order and establish a quorum.** @ 7:29
2. **Pledge of Allegiance**
Led by: Crystal Ward
3. **Recognitions**
 - A. Staff Member of the Month = Michelle Lester
4. **Principal's Report**

Mr. Booker reported on teaching and learning as well as campus events and activities.

5. Public Comments

None

6. MONTHLY ACTION ITEMS:

A. Consider and Approve the Board of Trustees Meeting Minutes for the Regular Board meeting held on August 19, 2024, the Budget and Tax Rate Public Hearing held on August 19, 2024, the Board Workshop for GMP held on September 3, 2024, and the Special Board Meeting held on September 3, 2024.

I move that we Approve the Board of Trustees Meeting Minutes for the Regular Board meeting held on August 19, 2024, the Budget and Tax Rate Public Hearing held on August 19, 2024, the Board Workshop for GMP held on September 3, 2024, and the Special Board Meeting held on September 3, 2024.

Motion made by: Rev. Dr. Karen Holgersen

Seconded by: Michael Roepke

Crystal Ward: Yea, Michael Roepke: Yea, David Young: Yea; Andrew Gonzales: Yea; Rev. Dr. Karen Holgersen: Yea, Misty Garwood: Yea
Yea – 6; Nay – 0

B. Approve Monthly Bills, Monthly Financial Statement, and 4th Quarter Investment Report

I move that we Monthly Bills, Monthly Financial Statement, and 4th Quarter Investment Report

Motion made by: Andrew Gonzales

Seconded by: David Young

Crystal Ward: Yea, Michael Roepke: Yea, David Young: Yea; Andrew Gonzales: Yea; Rev. Dr. Karen Holgersen: Yea, Misty Garwood: Yea
Yea – 6; Nay – 0

7. APPROVAL OF ADDITIONAL ACTION ITEMS AS NEEDED:

A. Consider and Approve the Concussion Oversight Team (COT) and the Concussion Protocol

I move that we Approve the Concussion Oversight Team (COT) and the Concussion Protocol

Motion made by: Michael Roepke

Seconded by: Rev. Dr. Karen Holgersen

Crystal Ward: Yea, Michael Roepke: Yea, David Young: Yea; Andrew Gonzales: Yea; Rev. Dr. Karen Holgersen: Yea, Misty Garwood: Yea
Yea – 6; Nay – 0

B. Consider and Approve a Transportation Coordinator Stipend

I move that we Approve a Transportation Coordinator Stipend.

Motion made by: Rev. Dr. Karen Holgersen

Seconded by: Andrew Gonzales

Crystal Ward: Yea, Michael Roepke: Yea, David Young: Yea; Andrew Gonzales: Yea; Rev. Dr. Karen Holgersen: Yea, Misty Garwood: Yea
Yea – 6; Nay – 0

C. Consider and Approve the 2024-2025 District Improvement Plan

I move that we the 2024-2025 District Improvement Plan

Motion made by: Michael Roepke

Seconded by: Andrew Gonzales

Crystal Ward: Yea, Michael Roepke: Yea, David Young: Yea; Andrew Gonzales: Yea; Rev. Dr. Karen Holgersen: Yea, Misty Garwood: Yea
Yea – 6; Nay – 0

8. Discussion Items

A. Discuss Future Action and Discussion items

B. Discuss New and Current Board Member Training Requirements

C. Groundbreaking for New Middle School

Tentatively scheduled for October 15, 2024, at 6:00 pm, on site.

D. Staff Appreciation

The Board discussed possible dates, locations, and a theme for Staff Appreciation.

9. Superintendent's Report

Dr. Parcell reported on enrollment, attendance, growth, achievement, and walk-through data.

A. Strategic Plan Update - Summer 2024

Dr. Parcell provided the board with an update on the Summer 2024 Strategic Plan Progress.

B. Enrollment/Attendance Update

10. Future Board Meeting Dates

The next board meeting in October 10, 2024 at 7:00 pm in the Coupland ISD library.

11. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code Chapter 551). An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session:

**Personnel (Texas Gov't Code 551.074),
Student Discipline (Texas Gov't Code 551.082),
Attorney consultation (Texas Gov't Code 551.071),
Purchase, exchange, lease or value of real property (Texas Gov't Code 551.072),
Prospective gift (Texas Gov't Code 551.073),
Employee - Employee Complaint (Gov't code 551.082),
Student Discipline Complaint (Gov't Code 551.082),
Security (Gov't Code 551.076)**

Any action will be taken in a public session.

The Board went into executive session at 9:42 PM.

The Board came out of executive session at 10:17PM.

A. Discuss Evaluation of Superintendent of Schools

B. Discuss New Hires

12. ACTION ITEMS:

(Action Items post executive session are items that must be discussed in executive session. All actions must be taken in an open session.)

A. Consider and Take Action on Evaluation of Superintendent of Schools

No action taken

B. New Hire Recommendations

No action taken

13. Report Items

A. Board Calendars

14. ADJOURNMENT:

I move that we Adjourn. @ 10:27

Motion made by: Rev. Dr. Karen Holgersen

Seconded by: Andrew Gonzales

Crystal Ward: Absent, Michael Roepke: Yea, David Young: Yea; Andrew Gonzales: Yea; Rev. Dr. Karen Holgersen: Yea, Misty Garwood: Yea

Yea – 5; Nay – 0

Board President Date

Board Secretary Date



Board of Trustees

Date of Meeting

Item Type

| | |
|----------------------------------|--|
| Item Name | |
| District Goal | |
| Summary (Purpose / Objective) | |
| Fiscal Impact | |
| Administrative Recommendation | |

| | |
|-------------|--|
| Attachments | |
|-------------|--|

Contact Person

E-Mail Address

COUPLAND INDEPENDENT SCHOOL DISTRICT

GENERAL FUND FINANCIAL STATEMENT

Fund 199

SEPTEMBER 2024



| | 2024-2025 | | | 2023-2024 | | |
|---|---------------------|---------------------|------------------|---------------------|---------------------|------------------|
| | Current Budget | Actual | Actual to Budget | Current Budget | Actual | Actual to Budget |
| REVENUES: | | | | | | |
| Local and Intermediate Sources | \$ 2,255,228 | \$ 36,872 | 1.63% | \$ 2,252,749 | \$ 14,635 | 0.65% |
| State Program Revenues | 2,549,634 | 1,191,571 | 46.73% | 1,832,545 | 2,004,900 | 109.41% |
| Federal Program Revenues | 14,500 | - | 0.00% | 12,445 | - | 0.00% |
| Other Financing Sources | - | - | 0.00% | - | - | 0.00% |
| Total Revenues | \$ 4,819,362 | \$ 1,228,443 | 25.49% | \$ 4,097,739 | \$ 2,019,535 | 49.28% |
| EXPENDITURE SUMMARY BY FUNCTION: | | | | | | |
| 11 - Instructional | \$ 2,815,770 | \$ 238,587 | 8.47% | \$ 2,275,216 | \$ 177,750 | 7.81% |
| 12 - Instructional Resources and Media Services | 7,850 | 1,039 | 13.24% | 21,100 | 900 | 4.27% |
| 13 - Curriculum and Instructional Staff Development | 19,700 | - | 0.00% | 23,250 | 43 | 0.18% |
| 21 - Instructional Leadership | 12,362 | - | 0.00% | | | |
| 23 - School Leadership | 318,115 | 24,704 | 7.77% | 335,307 | 21,097 | 6.29% |
| 31 - Guidance, Counseling and Evaluation | 176,740 | 12,855 | 7.27% | 98,339 | 13,862 | 14.10% |
| 33 - Health Services | 3,550 | 105 | 2.96% | 18,400 | - | 0.00% |
| 34 - Student Transportation | 155,663 | 69,160 | 44.43% | 144,542 | 9,313 | 6.44% |
| 35 - Food Service | - | - | 0.00% | - | - | 0.00% |
| 36 - Cocurricular/Extra Curricular Activities | 27,714 | 2,110 | 7.61% | 33,022 | 1,382 | 4.18% |
| 41 - General Administration | 367,327 | 33,659 | 9.16% | 301,670 | 24,221 | 8.03% |
| 51 - Plant Maintenance and Facility Services | 361,367 | 51,379 | 14.22% | 402,305 | 54,488 | 13.54% |
| 52 - Security and Monitoring Services | 48,750 | 5,500 | 11.28% | 39,000 | 3,500 | 8.97% |
| 53 - Data Processing Services | 259,144 | 30,788 | 11.88% | 172,712 | 10,304 | 5.97% |
| 61 - Community Services | 3,000 | 115 | 3.83% | 18,750 | 1,769 | 9.44% |
| 71 - Debt Service | 66,436 | - | 0.00% | 69,000 | 6,185 | 8.96% |
| 81 - Capital Outlay | - | - | 0.00% | | | |
| 93 - Payments to Fiscal Agents | | | | 106,000 | - | 0.00% |
| 99 - Other intergovernmental Charges | 25,000 | 5,385 | 21.54% | 14,000 | 3,027 | 21.62% |
| Operating Transfer to Cafeteria | 9,681 | - | 0.00% | 25,126 | - | 0.00% |
| Total Expenditures | \$ 4,678,169 | \$ 475,385 | 10.16% | \$ 4,097,739 | \$ 327,839 | 8.00% |
| EXPENDITURE SUMMARY BY OBJECT CODE: | | | | | | |
| 61XX - Payroll Costs | \$ 3,748,360 | \$ 301,919 | 8.05% | \$ 3,095,116 | \$ 244,518 | 7.90% |
| 62XX - Professional and Contracted Services | 552,480 | 51,882 | 9.39% | 404,400 | 34,647 | 8.57% |
| 63XX - Supplies and Materials | 130,250 | 6,400 | 4.91% | 289,642 | 4,585 | 1.58% |
| 64XX - Other Operating Expenses | 170,962 | 55,183 | 32.28% | 198,455 | 37,905 | 19.10% |
| 65XX - Debt Service - Principal | 66,436 | - | 0.00% | 69,000 | 6,185 | 8.96% |
| 66XX - Capital Outlay Expenses | - | 60,000 | | 16,000 | - | 0.00% |
| Operating Transfers | 9,681 | - | 0.00% | 25,126 | - | 0.00% |
| Total Expenditures | \$ 4,678,169 | \$ 475,385 | 10.16% | \$ 4,097,739 | \$ 327,839 | 8.00% |



COUPLAND INDEPENDENT SCHOOL DISTRICT
CHILD NUTRITION FUND FINANCIAL STATEMENT
Fund 240
SEPTEMBER 2024

| | 2024-2025 | | | 2023-2024 | | |
|---|-------------------|------------------|------------------|-------------------|------------------|------------------|
| | Current Budget | Actual | Actual to Budget | Current Budget | Actual | Actual to Budget |
| REVENUES: | | | | | | |
| Local and Intermediate Sources | \$ 60,000 | \$ 6,879 | 11.47% | \$ 67,300 | \$ 7,734 | 11.49% |
| State Program Revenues | 11,058 | - | 0.00% | 11,086 | - | 0.00% |
| Federal Program Revenues | 167,000 | - | 0.00% | 139,506 | - | 0.00% |
| Other Financing Sources | 9,681 | - | 0.00% | 25,126 | - | 0.00% |
| Total Revenues | \$ 247,739 | \$ 6,879 | 2.78% | \$ 243,018 | \$ 7,734 | 3.18% |
| EXPENDITURES: | | | | | | |
| 35 - Food Services | \$ 247,739 | \$ 12,943 | 5.22% | \$ 243,018 | \$ 13,151 | 5.41% |
| Total Expenditures | \$ 247,739 | \$ 12,943 | 5.22% | \$ 243,018 | \$ 13,151 | 5.41% |
| EXPENDITURE SUMMARY BY OBJECT CODE: | | | | | | |
| 61XX - Payroll Costs | \$ 142,039 | \$ 10,910 | 7.68% | \$ 135,912 | \$ 11,054 | 8.13% |
| 62XX - Professional and Contracted Services | 6,500 | - | 0.00% | 11,500 | - | 0.00% |
| 63XX - Supplies and Materials | 98,500 | 2,033 | 2.06% | 94,906 | 2,098 | 2.21% |
| 64XX - Other Operating Expenses | 700 | - | 0.00% | 700 | - | 0.00% |
| 64XX - Other Operating Expenses | - | - | 0.00% | - | - | 0.00% |
| Total Expenditures | \$ 247,739 | \$ 12,943 | 5.22% | \$ 243,018 | \$ 13,151 | 5.41% |



COUPLAND INDEPENDENT SCHOOL DISTRICT
DEBT SERVICE FUND FINANCIAL STATEMENT
Fund 599
SEPTEMBER 2024

| | 2024-2025 | | | 2023-2024 | | |
|--|---------------------|------------------|------------------|---------------------|---------------|------------------|
| | Current Budget | Actual | Actual to Budget | Current Budget | Actual | Actual to Budget |
| REVENUES: | | | | | | |
| Local and Intermediate Sources | \$ 1,639,000 | \$ 13,412 | 0.82% | \$ 1,550,025 | \$ 398 | 0.03% |
| State Program Revenue | \$ - | | 0.00% | \$ - | \$ - | |
| Total Revenues | \$ 1,639,000 | \$ 13,412 | 0.82% | \$ 1,550,025 | \$ 398 | 0.03% |
| EXPENDITURES: | | | | | | |
| 71 - Debt Service | \$ 1,639,900 | \$ - | 0.00% | \$ 1,550,025 | \$ - | 0.00% |
| Total Expenditures | \$ 1,639,900 | \$ - | 0.00% | \$ 1,550,025 | \$ - | 0.00% |
| EXPENDITURE SUMMARY BY OBJECT CODE: | | | | | | |
| 65XX - Debt Service Expenses | 1,639,900 | - | 0.00% | 1,550,025 | - | 0.00% |
| Total Expenditures | \$ 1,639,900 | \$ - | 0.00% | \$ 1,550,025 | \$ - | 0.00% |

| Check Nbr | Paid Date | Credit Memo Nbr | Trans Date | Payee | Amount | EFT |
|-----------|------------|-----------------|------------|-------------------------------------|-----------------|-----|
| 007556 | 09-16-2024 | | 09-16-2024 | COMBINED BENEFITS GROUP, INC | 181.62 | N |
| | | | | | 200.23 | N |
| | | | | | 239.50 | N |
| | | | | | 179.00 | N |
| | | | | | 230.80 | N |
| | | | | | 931.86 | N |
| | | | | | 1,329.30 | N |
| | | | | | 508.03 | N |
| | | | | | 75.60 | N |
| | | | | | 89.00 | N |
| | | | | | 104.22 | N |
| | | | | | 85.93 | N |
| | | | | | 63.00 | N |
| | | | | | 43.01 | N |
| | | | | | 871.66 | N |
| | | | | | 120.00 | N |
| | | | | | 48.98 | N |
| | | | | | 103.17 | N |
| | | | | Check 007556 Total: | 5,404.91 | |
| 007557 | 09-16-2024 | | 09-16-2024 | COUPLAND ISD GENERAL FUND | 940.00 | N |
| 007558 | 09-16-2024 | | 09-16-2024 | NATIONAL BENEFIT SERVICES | 250.00 | N |
| | | | | | 500.00 | N |
| | | | | | 1,500.00 | N |
| | | | | | 550.00 | N |
| | | | | Check 007558 Total: | 2,800.00 | |
| 007559 | 09-16-2024 | | 09-16-2024 | TCTA | 61.50 | N |
| 007560 | 09-16-2024 | | 09-16-2024 | TEXAS STATE DISBURSEMENT UNIT | 829.66 | N |
| 019885 | 09-13-2024 | | 09-12-2024 | DIRECT ENERGY BUSINESS, LLC | 4,682.31 | N |
| 019886 | 09-13-2024 | | 09-12-2024 | GOLD STAR FOODS INC | 64.52 | N |
| 019887 | 09-13-2024 | | 09-12-2024 | GREATAMERICA FINANCIAL SERVICES COR | 141.18 | N |
| 019888 | 09-13-2024 | | 09-12-2024 | HILAND DAIRY FOODS COMPANY LLC | 248.34 | N |
| | | | | | 310.86 | N |
| | | | | | 285.81 | N |
| | | | | | 332.06 | N |
| | | | | | 285.81 | N |
| | | | | | 182.80 | N |
| | | | | Check 019888 Total: | 1,645.68 | |
| 019889 | 09-13-2024 | | 09-12-2024 | HOUGHTON MIFFLIN HARCOURT | 582.90 | N |
| | | | | | 1,546.28 | N |
| | | | | Check 019889 Total: | 2,129.18 | |
| 019890 | 09-13-2024 | | 09-12-2024 | LA COSTENITA DISTRIBUIDOR LLC | 249.00 | N |
| 019891 | 09-13-2024 | | 09-12-2024 | LABATT FOOD SERVICE | 3,580.69 | N |
| | | | | | 2,000.45 | N |
| | | | | | 2,207.10 | N |
| | | | | Check 019891 Total: | 7,788.24 | |
| 019892 | 09-13-2024 | | 09-12-2024 | LOWE'S | 91.13 | N |
| 019893 | 09-13-2024 | | 09-12-2024 | MCGRAW-HILL EDUCATION, INC | 1,128.69 | N |
| 019894 | 09-13-2024 | | 09-12-2024 | PEARSON EDUCATION, INC | 1,688.94 | N |
| 019895 | 09-13-2024 | | 09-12-2024 | PFLUGERVILLE ISD | 60,000.00 | N |

* Indicates voided check

| Check Nbr | Paid Date | Credit Memo Nbr | Trans Date | Payee | Amount | EFT |
|-----------|------------|-----------------|------------|------------------------------------|-----------------|-----|
| 019896 | 09-13-2024 | | 09-12-2024 | SUBURBAN PROPANE | 227.03 | N |
| 019897 | 09-13-2024 | | 09-12-2024 | TOSHIBA FINANCIAL SERVICES | 296.82 | N |
| 019898 | 09-13-2024 | | 09-12-2024 | WASTE MANAGEMENT OF TEXAS, INC | 692.05 | N |
| 019899 | 09-13-2024 | | 09-12-2024 | WILLIAMSON CAD | 5,267.75 | N |
| 019900 | 09-13-2024 | | 09-12-2024 | EXAM TABLES DIRECT | 899.95 | N |
| 019901 | 09-18-2024 | | 09-18-2024 | GRESHARE ENTERPRISES, INC. | 56.28 | N |
| 019902 | 09-19-2024 | | 09-19-2024 | APPTEGY INC | 5,800.00 | N |
| 019903 | 09-19-2024 | | 09-19-2024 | BROTHERS FOOD SERVICE | 286.00 | N |
| | | | | Check 019903 Total: | 588.00 | |
| 019904 | 09-19-2024 | | 09-19-2024 | CAMERON BOOSTER CLUB | 140.00 | N |
| 019905 | 09-19-2024 | | 09-19-2024 | DEEP EAST TEXAS WORKER'S COMP FUND | 1,540.00 | N |
| | | | | | 100.00 | N |
| | | | | | 250.00 | N |
| | | | | | 100.00 | N |
| | | | | | 500.00 | N |
| | | | | | 250.00 | N |
| | | | | | 200.00 | N |
| | | | | Check 019905 Total: | 2,940.00 | |
| 019906 | 09-19-2024 | | 09-19-2024 | EARL PARCELL | 76.92 | N |
| 019907 | 09-19-2024 | | 09-19-2024 | FOLLETT SCHOOL SOLUTIONS LLC | 952.55 | N |
| 019908 | 09-19-2024 | | 09-19-2024 | FRONTLINE TECHNOLOGIES GROUP LLC | 6,283.50 | N |
| 019909 | 09-19-2024 | | 09-19-2024 | RANGER GUARD | 1,686.40 | N |
| 019910 | 09-19-2024 | | 09-19-2024 | LA COSTENITA DISTRIBUIDOR LLC | 213.60 | N |
| 019911 | 09-19-2024 | | 09-19-2024 | MAIN AVENUE PRINTING | 996.00 | N |
| 019912 | 09-19-2024 | | 09-19-2024 | MCGRAW-HILL EDUCATION, INC | 375.00 | N |
| 019913 | 09-19-2024 | | 09-19-2024 | MISSION RESTAURANT SUPPLY | 181.58 | N |
| 019914 | 09-19-2024 | | 09-19-2024 | PEST PATROL | 250.00 | N |
| 019915 | 09-19-2024 | | 09-19-2024 | RENAISSANCE LEARNING INC | 12,779.40 | N |
| 019916 | 09-19-2024 | | 09-19-2024 | SCINARY CYBERSECURITY, LLC | 12,200.00 | N |
| 019917 | 09-19-2024 | | 09-19-2024 | TASA | 245.00 | N |
| 019918 | 09-19-2024 | | 09-19-2024 | TASB | 945.00 | N |
| | | | | | 2,150.00 | N |
| | | | | | 2,000.00 | N |
| | | | | Check 019918 Total: | 5,095.00 | |
| 019919 | 09-19-2024 | | 09-19-2024 | TASBO | 1,650.00 | N |
| 019920 | 09-19-2024 | | 09-19-2024 | TEXAS ASSOC OF COMMUNITY SCHOOLS | 500.00 | N |
| 019921 | 09-19-2024 | | 09-19-2024 | TRAVIS CENTRAL APPRAISAL DISTR | 116.96 | N |
| 019922 | 09-19-2024 | | 09-19-2024 | TRIUMPH PROTECTION GROUP | 1,072.00 | N |
| 019923 | 09-19-2024 | | 09-19-2024 | TX ASSOCIATION OF RURAL SCHOOL | 500.00 | N |
| 019924 | 09-23-2024 | | 09-23-2024 | LAWRENCE BERRY | 60.00 | N |
| | | | | | 60.00 | N |
| | | | | Check 019924 Total: | 120.00 | |
| 019925 | 09-23-2024 | | 09-23-2024 | MARCUS JOSEPH MENDOZA-JOHNSON | 60.00 | N |
| | | | | | 60.00 | N |
| | | | | Check 019925 Total: | 120.00 | |
| 019926 | 09-26-2024 | | 09-26-2024 | APPTEGY INC | 4,000.00 | N |

* Indicates voided check

| Check Nbr | Paid Date | Credit Memo Nbr | Trans Date | Payee | Amount | EFT |
|-----------|------------|-----------------|------------|-------------------------------------|-------------------|-----|
| 019927 | 09-26-2024 | | 09-26-2024 | BROTHERS FOOD SERVICE | 64.00 | N |
| 019928 | 09-26-2024 | | 09-26-2024 | E3 DIAGNOSTICS INC | 105.00 | N |
| 019929 | 09-26-2024 | | 09-26-2024 | GULF COAST PAPER CO. INC | 461.53 | N |
| 019930 | 09-26-2024 | | 09-26-2024 | LA COSTENITA DISTRIBUIDOR LLC | 211.20 | N |
| 019931 | 09-26-2024 | | 09-26-2024 | LOWMAN EDUCATION LLC | 1,500.00 | N |
| 019932 | 09-26-2024 | | 09-26-2024 | MANVILLE WATER SUPPLY CORP. | 328.79 | N |
| | | | | | 318.83 | N |
| | | | | | 295.77 | N |
| | | | | Check 019932 Total: | 943.39 | |
| 019933 | 09-26-2024 | | 09-26-2024 | QUILL | 63.43 | N |
| | | | | | 1,359.99 | N |
| | | | | | 21.13 | N |
| | | | | Check 019933 Total: | 1,444.55 | |
| 019934 | 09-26-2024 | | 09-26-2024 | SOMERVILLE ISD | 80.00 | N |
| 019935 | 09-26-2024 | | 09-26-2024 | TEXAS MULTI-CHEM LTD | 1,045.00 | N |
| 019936 | 09-26-2024 | | 09-26-2024 | TEXAS STATE LIBRARY AND ARCHIVES CO | 85.84 | N |
| 019937 | 09-26-2024 | | 09-26-2024 | TRIUMPH PROTECTION GROUP | 1,340.00 | N |
| 019938 | 09-26-2024 | | 09-26-2024 | TSPRA | 250.00 | N |
| 019939 | 09-26-2024 | | 09-26-2024 | WILLIAMSON COUNTY ELECTIONS | 1,143.53 | N |
| 090324 | 09-03-2024 | | 09-23-2024 | TASB RISK MANAGEMENT FUND | 2,634.00 | N |
| | | | | | 5,500.00 | N |
| | | | | | 29,569.00 | N |
| | | | | | 3,800.00 | N |
| | | | | Check 090324 Total: | 41,503.00 | |
| IRS09A | 09-20-2024 | | 09-20-2024 | UNITED STATES TREASURY | 15,014.44 | N |
| | | | | | 3,732.80 | N |
| | | | | | 3,732.80 | N |
| | | | | Check IRS09A Total: | 22,480.04 | |
| TRS09A | 09-20-2024 | | 09-20-2024 | TRS | 21,981.18 | N |
| | | | | | 618.78 | N |
| | | | | | 4,071.92 | N |
| | | | | | 93.76 | N |
| | | | | | 1,852.35 | N |
| | | | | | 843.59 | N |
| | | | | | 2,989.58 | N |
| | | | | | 1,605.00 | N |
| | | | | | 3,905.36 | N |
| | | | | Check TRS09A Total: | 37,961.52 | |
| TRS09B | 09-15-2024 | | 09-15-2024 | TRS | 7,923.00 | N |
| | | | | | 2,806.00 | N |
| | | | | | 13,887.00 | N |
| | | | | Check TRS09B Total: | 24,616.00 | |
| | | | | Grand Totals | 291,201.33 | |

End of Report

* Indicates voided check



Board of Trustees

Date of Meeting

Item Type

| | |
|--------------------------------------|--|
| Item Name | |
| District Goal | |
| Summary (Purpose / Objective) | |
| Fiscal Impact | |
| Administrative Recommendation | |

| | |
|-------------|--|
| Attachments | |
|-------------|--|

Contact Person

E-Mail Address

Board Training Requirements 2023-2024

| Required Continuing Education | First Year in Office | Subsequent Years in Office | Eligible Provider(s) |
|--|--|-----------------------------|---|
| Local District Orientation | Three hours within the first 120 days in office | N/A | Local District |
| Orientation to the Texas Education Code | Three hours within the first 120 days in office | N/A | Education Service Centers |
| Update to the Texas Education Code | Following each legislative session and of sufficient length to address major changes | | <ul style="list-style-type: none"> • Registered Providers • Authorized Providers • LSG Coaches |
| Team-building (Team-of-eight) | Three hours | Three hours every year | <ul style="list-style-type: none"> • Registered Providers • Authorized Providers • LSG Coaches |
| Additional Education based on Framework for School Board Development | Ten hours | Five hours every year | <ul style="list-style-type: none"> • Registered Providers • Authorized Providers • LSG Coaches |
| Evaluating and Improving Student Outcomes | Three hours within the first 120 days in office | Three hours every two years | <ul style="list-style-type: none"> • Authorized Providers • LSG Coaches |
| Sexual Abuse, Human Trafficking, and Other Maltreatment of Children | One hour within the first 120 days in office | One hour every two years | <ul style="list-style-type: none"> • Registered Providers • Authorized Providers • LSG Coaches |
| Open Meetings Act (OMA) | One hour within the first 90 days in office | N/A | Attorney General of Texas |
| Public Information Act (PIA) | One hour within the first 90 days in office | N/A | Attorney General of Texas |
| Cybersecurity | Varies by provider | Every year | Department of Information Resources |
| School Safety | Two hours within the first 120 days in office | Every two years | <ul style="list-style-type: none"> • TEA Learn • Technical Support |

Framework for School Board Development

Preamble: The mission of the public education system of this state is to ensure that all Texas children have access to a quality education that enables them to achieve their potential and fully participate now and in the future in the social, economic, and educational opportunities of our state and nation (Education Code 4.001).

The board of trustees is the governing body for Texas public schools. To effectively meet the challenges of public education, school boards and superintendents must function together as a governance leadership team. Each leadership team will annually assess its development needs both as a corporate body and as individuals. As a team, they will focus on the improvement of locally developed student outcomes and provide support for opportunities and experiences through vision and goals, systems and processes, progress and accountability, advocacy and engagement, and synergy and teamwork. Teams ensure that their districts provide equitable and effective educational programs and services for all students. The Framework for School Board Development has been approved by the State Board of Education to provide the critical areas of development for all public school boards.

1. Vision and Goals — The board ensures creation of a shared vision and locally developed, measurable goals that improve student outcomes and provide support for opportunities and experiences. The board:
 - Keeps the district focus on the well-being of all children.
 - Adopts a shared vision that incorporates input from the community to reflect local aspirations as well as present and future needs for all children.
 - Ensures that the vision aligns with the state's mission, objectives, and goals for education established by law and/or rule.
 - Adopts a reasonable number of specific, quantifiable, research-based, and time-bound goals that align with state law, are developed with community input, and support the vision to improve student outcomes.
 - Embraces, supports, and fulfills the vision that all students receive what they need to learn, thrive, and grow, including resources, opportunities, and experiences.
 - Uses the vision and goals to drive all deliberations, decisions, and actions.
2. Systems and Processes — The board ensures systems and processes are in place to accomplish the vision and goals. The board:
 - Regularly develops, reviews, and adopts board policies for effective support of the district's vision and goals.
 - Approves a budget that aligns with and maximizes resources to fulfill the district's vision and goals.
 - Monitors multiple, measurable elements of student progress and achievement throughout the year.

- Incorporates equity when making decisions and evaluating systems and processes.
 - Focuses its actions on following board operating procedures while providing oversight of the superintendent, policymaking, planning and goal setting, progress monitoring, and evaluation, while avoiding involvement in daily operations and management.
 - Approves goals, policies, and programs that ensure a safe and secure learning environment.
 - Ensures the equitable distribution of resources, opportunities, and experiences based on the diverse needs of students and schools.
 - Adopts a planning calendar and engages in a decision-making process consistent with state law and rule to help achieve the district's vision.
 - Ensures that the district's planning and decision-making process enables all segments of the community, families, and staff to meaningfully contribute to achieving the district's vision.
 - Welcomes and values all people and cultures as important stakeholders in the process for student success.
 - Ensures the district has a system that monitors for sound business and fiscal practices.
 - Adopts policies regarding hiring, assigning, appraising, terminating, and compensating school district personnel in compliance with state laws and rules.
 - Ensures the district adopts a protocol regarding the recruitment, determination of professional development needs, building of leadership capacity, and retention rates for the district's teachers.
 - Fulfills the statutory duties of the local board of trustees and upholds all laws, rules, ethical procedures, and court orders pertaining to schools and school employees.
3. Progress and Accountability — The board sets clear goals, provides resources and support, evaluates goal attainment, and engages in ongoing objective feedback on progress and commitments. The board:
- Holds itself accountable to its adopted vision, goals, commitments, and operating procedures.
 - Ensures progress toward achievement of district goals through systematic, timely, and comprehensive review of relevant reports and student data that illustrate progress toward locally developed student outcome goals.
 - Ensures equity throughout the system by regularly identifying inequities, updating policies, and appropriately distributing resources.

- Differentiates among resources, intermediate measures, and outcomes, especially when focusing on student outcomes.
 - Monitors and evaluates the allocation of resources in support of the district's vision and goals and sustainability.
 - Reviews the efficiency and effectiveness of district operations and use of resources in supporting the district's vision and goals.
 - Employs and annually evaluates the superintendent on the achievement of district goals, including locally developed academic goals, demonstration of educational leadership, and management of daily operations.
4. Advocacy and Engagement — The board promotes the vision and engages the community in developing and fulfilling the vision. The board advocates on behalf of Texas public schoolchildren. The board:
- Demonstrates its commitment to, and advocates on behalf of, the shared vision and goals by clearly communicating them to the superintendent, staff, and community.
 - Regularly reports district progress to families and the community, which could include an online dashboard for the community.
 - Ensures multiple forms of two-way communication will be used to engage, empower, and connect students, families, staff, media, and community with the district.
 - Builds collaborative relationships and partnerships with families and community, business, nonprofit, higher-education, education support organizations, and governmental leaders to influence and expand educational opportunities and meet the needs of students.
 - Recognizes the respective roles of and provides input and feedback to the legislature, State Board of Education, and the Texas Education Agency to ensure maximum effectiveness and benefit to Texas schoolchildren.
 - Promotes school board service by educating the community about the role of a school board and encouraging leadership opportunities within the community.
5. Synergy and Teamwork — The board's duties are distinct, and the board works effectively as a collaborative unit and as a team with the superintendent to lead the district in fulfilling the vision and goals. The board:
- Recognizes its distinct role in establishing the vision and the goals, adopting policies that guide the district, setting priorities, establishing governance protocols to oversee management of the district, adopting and overseeing the annual budget, and hiring and evaluating the superintendent.
 - Recognizes each individual trustee's duty as a trustee and fiduciary for the entire district.

BOARD MEMBERS
TRAINING AND ORIENTATION

BBD
(EXHIBIT)

- Remains focused on its goals and priorities, as opposed to individual agendas separate and apart from the shared vision.
- Annually evaluates its performance as a team, with attention given to the district's vision and goals; fulfilling the board's duties, responsibilities, and commitments; and the board's working relationship with the superintendent.
- Makes decisions as a whole only at properly called meetings and recognizes that individual members have no authority to take individual action in policy or district and campus administrative matters.
- Respects the right of individual members to express their viewpoints and vote their convictions and honors the decisions of the majority.
- Develops teamwork, problem-solving, and decision-making skills as a team with its superintendent.
- Understands and adheres to laws and local policies and respects the superintendent's responsibility to manage the school district and to direct employees in district and campus matters.
- Adopts and adheres to established policies and procedures for welcoming and addressing ideas and concerns from students, families, staff, and the community.
- Establishes and follows local policies, procedures, and ethical standards governing the conduct and operations of the board.
- Understands the leadership role of the board president and adheres to local policies and procedures about the duties and responsibilities of the board officers.

Adopted by the State Board of Education, January 1996, as authorized by 19 TAC 61.1(a); revised November 20, 2020.

BOARD MEMBERS
TRAINING AND ORIENTATION

BBD
(LOCAL)

**Public Information
Coordinator**

After Election or
Appointment

The Superintendent shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Government Code 552.012. [See GBAA]

After a Violation

A Board member who receives written notice from the attorney general that the member must complete Public Information Act (PIA) training described by GBAA(LEGAL) following the District's failure to comply with a PIA requirement shall complete the training within the timelines described in law. The completion of the training in response to such a notice cannot be delegated.

**Reporting
Continuing
Education Credit**

The Board President shall announce the status of each Board member's continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law.

| | Current | Proposed |
|---|---|---|
| January | Annual Audit report for Prior Year (PY) | Consider budget plan/timeline |
| | Approve audit firm for upcoming year | Superintendent Annual (Summative) Evaluation |
| | Consider budget plan/timeline | Superintendent Contract Consideration |
| | Superintendent Annual (Summative) Evaluation | Public Hearing FIRST |
| | Superintendent Contract Consideration | |
| | | Superintendent's evaluation form approved if changes needed |
| | Superintendent's evaluation form approved if changes needed | Set Superintendent Goals for following year |
| | Set Superintendent Goals for following year | Begin District Goal Setting |
| | Begin District Goal Setting | Determine/plan summer projects |
| | Determine/plan summer projects | |
| February | Public Hearing FIRST | Public Hearing TAPR |
| | Public Hearing TAPR | Adopt School Calendar |
| | Adopt School Calendar | Approve audit firm for upcoming year |
| | | Determine/plan summer projects |
| | | |
| | Proposed school calendar | Proposed school calendar |
| Discipline Report | Discipline Report | |
| March | Teacher contract renewal | Teacher contract renewal |
| | Finalize district goals | Finalize district goals |
| | | |
| | Review Technology Plan Updates | Review Technology Plan Updates |
| | | |
| Set calendar for end of year activities/graduations | Set calendar for end of year activities/graduations | |
| April | Review compensation/benefits package | Review compensation/benefits package |
| | Board Self Evaluation | Board Self Evaluation |
| | | Approve summer projects |
| | | CNS-Meal-Prices |
| | | ESL/Summer School Plan |
| | | IMA & TEKS Certification |
| | Estimated Certified Values | Estimated Certified Values |
| May | Bank depository bids (Every other year) | Bank depository bids (Every other Odd year) |
| | Approve summer projects | Approve summer projects |
| | | MOU with McDade for Sped Shared Services |
| | | |
| | Begin budget planning | Begin budget planning |
| | Review Professional Development Report | Review Professional Development Report |
| Review District/Campus Improvement Plan | Review District/Campus Improvement Plan | |
| June | Superintendent Annual (Summative) Evaluation | Superintendent Annual (Formative) Evaluation |
| | Superintendent Contract Consideration | Superintendent Contract Consideration |
| | | Cafeteria Services Report and Prices for the next year |
| | | Intent to Apply for ESSA/Grant Funds |
| | | MOU for DAEP? |
| | Budget Planning Continued | Budget Planning Continued/Budget Workshop |
| | Consider new or modified programs for upcoming school year | Consider new or modified programs for upcoming school year |
| Review Employee/Staff Handbook Draft | Review Employee/Staff Handbook Draft | |

| | | |
|-----------|---|---|
| | Review Student Handbook & Code of Conduct Draft | Review Student Handbook & Code of Conduct Draft |
| | Superintendent's mid-year review (Executive Session) | Superintendent's mid-year review (Executive Session) |
| July | Approve Employee/Staff Handbook | Approve Employee/Staff Handbook |
| | Approve Student Handbook & Code of Conduct | Approve Student Handbook & Code of Conduct |
| | Order Trustee election and approve contract for election services (Even years only) | Order Trustee election and approve contract for election services (Even years only) |
| | Establish Trustee Election Dates (Even years only) | Establish Trustee Election Dates (Even years only) |
| | | |
| | Budget Workshop | Budget Workshop Preliminary Budget |
| | Certified Values | Certified Values |
| | Consider attending TASB Conference in September | Consider attending TASB Conference in September |
| | Select TASB Delegate and Alternate | Select TASB Delegate and Alternate |
| | Announcement of Board continuing education hours and release to media | Announcement of Board continuing education hours and release to media |
| August | Amend budget for current year | Amend budget for current year |
| | Approve budget for upcoming year | Approve budget for upcoming year |
| | Accept certification of appraisal roll for certified taxable values | Accept certification of appraisal roll for certified taxable values |
| | Approval of clubs for extra-curricular absence purposes | Approval of clubs for extra-curricular absence purposes |
| | Approve district teacher appraisal calendar | Approve district teacher appraisal calendar |
| | Set the Tax rate (Special Board Meeting) | Set the Tax rate (Special Board Meeting) |
| | Budget Hearing (Special Board Meeting) | Budget Hearing (Special Board Meeting) |
| | | Commit Fund Balance |
| | | |
| | Review Multi-Hazard Emergency Operations Plan | Review Multi-Hazard Emergency Operations Plan |
| September | Class Size Waiver (if necessary) | Class Size Waiver (if necessary) |
| | Approve District/Campus Improvement Plan | Approve District/Campus Improvement Plan |
| | Approve Bastrop & Williamson County Adjunct Faculty Agreement | Approve Bastrop & Williamson County Adjunct Faculty Agreement |
| | | |
| | Procedure for Dismissal of school due to weather conditions | Procedure for Dismissal of school due to weather conditions |
| | Beginning school enrollment reports | Beginning school enrollment reports |
| | Free & reduced lunch information | Free & reduced lunch information |
| October | Approval of tax roll resolution Williamson and Travis County | Approval of tax roll resolution Williamson and Travis County |
| | Set Board meeting for canvassing for canvassing election return (even years only) | Set Board meeting for canvassing for canvassing election return (even years only) |
| | | |
| | Plan Team of 8 training | Plan Team of 8 training |
| | Staff Appreciation Event Planning | Staff Appreciation Event Planning |
| November | Canvass Ballots for trustee election (Oath of Office) | Canvass Ballots for trustee election (Oath of Office) |
| | Induct new Board members | Induct new Board members |

December

| | |
|---|---|
| Board reorganization | Board reorganization |
| | HB 3033 Business days?? |
| | Public Hearing FIRST |
| Provide new board member(s) with local orientation | Provide new board member(s) with local orientation |
| Fall ADA Report | Fall ADA Report |
| Special populations enrollment | Special populations enrollment |
| Plan for Superintendent Evaluation | Plan for Superintendent Evaluation |
| | Staff Appreciation Event Planning |
| | |
| Announcement of Board Continuing Education hours | Announcement of Board Continuing Education hours |
| Review of Board Operating Procedures | Review of Board Operating Procedures |
| | Annual Financial Audit report for Prior Year (PY) |
| Consider Budget Plan/timeline | |
| Staff Appreciation Event | Consider Budget Plan/timeline |
| Superintendent's Mid-year review (Executive Session) | Staff Appreciation Event |
| Superintendent delivers self evaluation and required evaluation reports | Superintendent's Mid-year review (Executive Session) |
| | Superintendent delivers self evaluation and required evaluation reports |



COUPLAND MIDDLE SCHOOL

Groundbreaking Ceremony

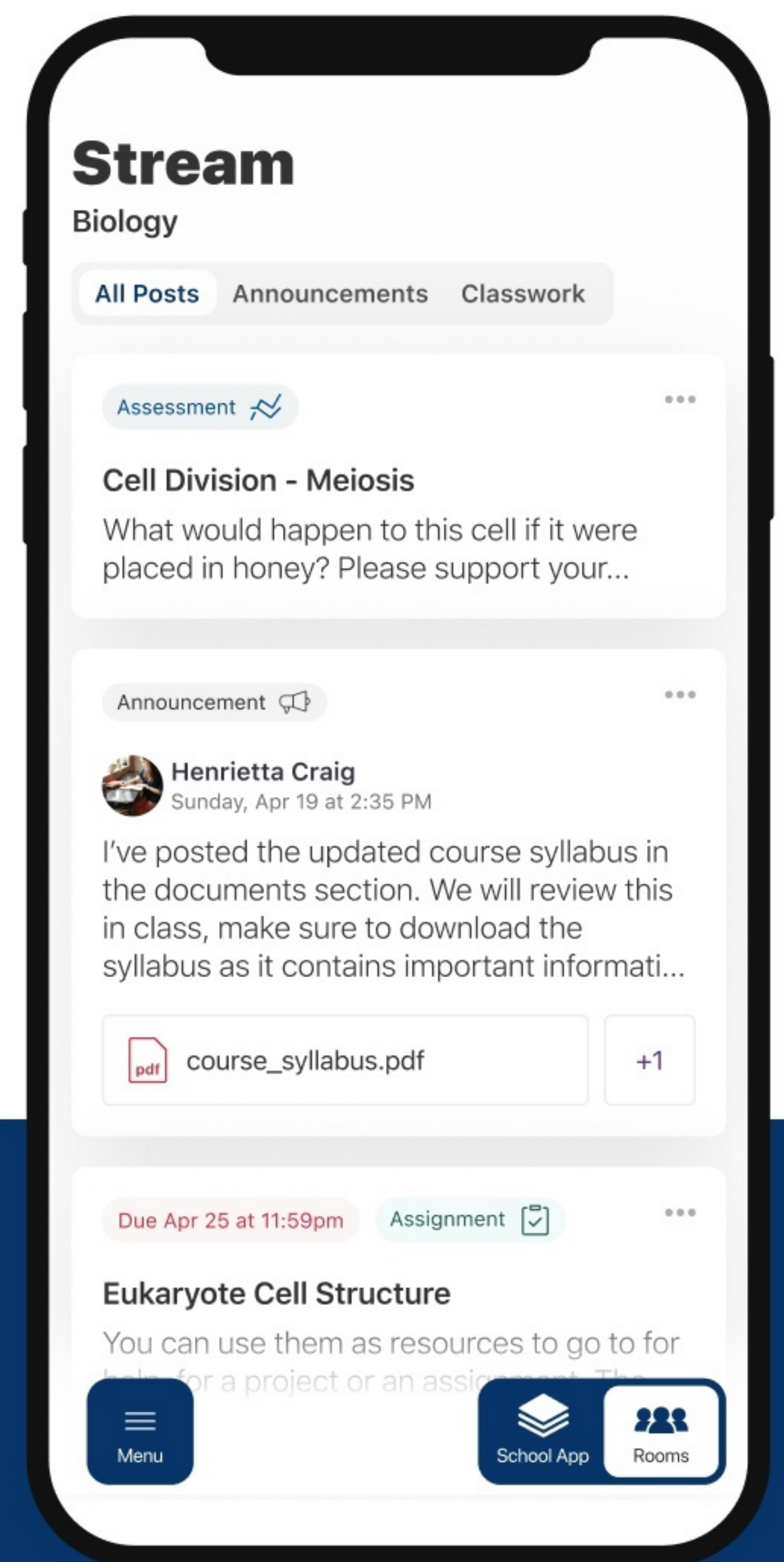
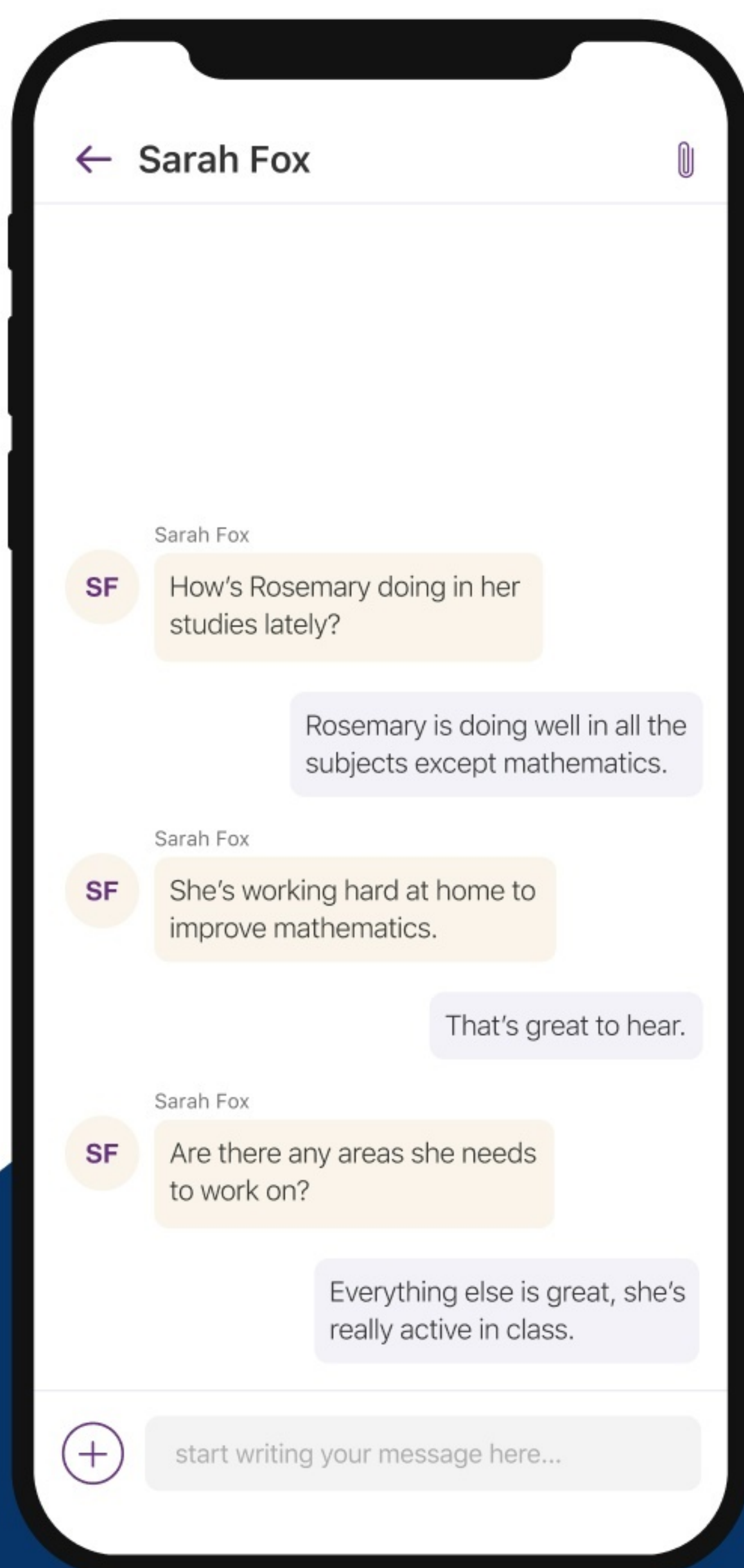
Tuesday, October 15, 2024
6 p.m.

SAVE THE
date

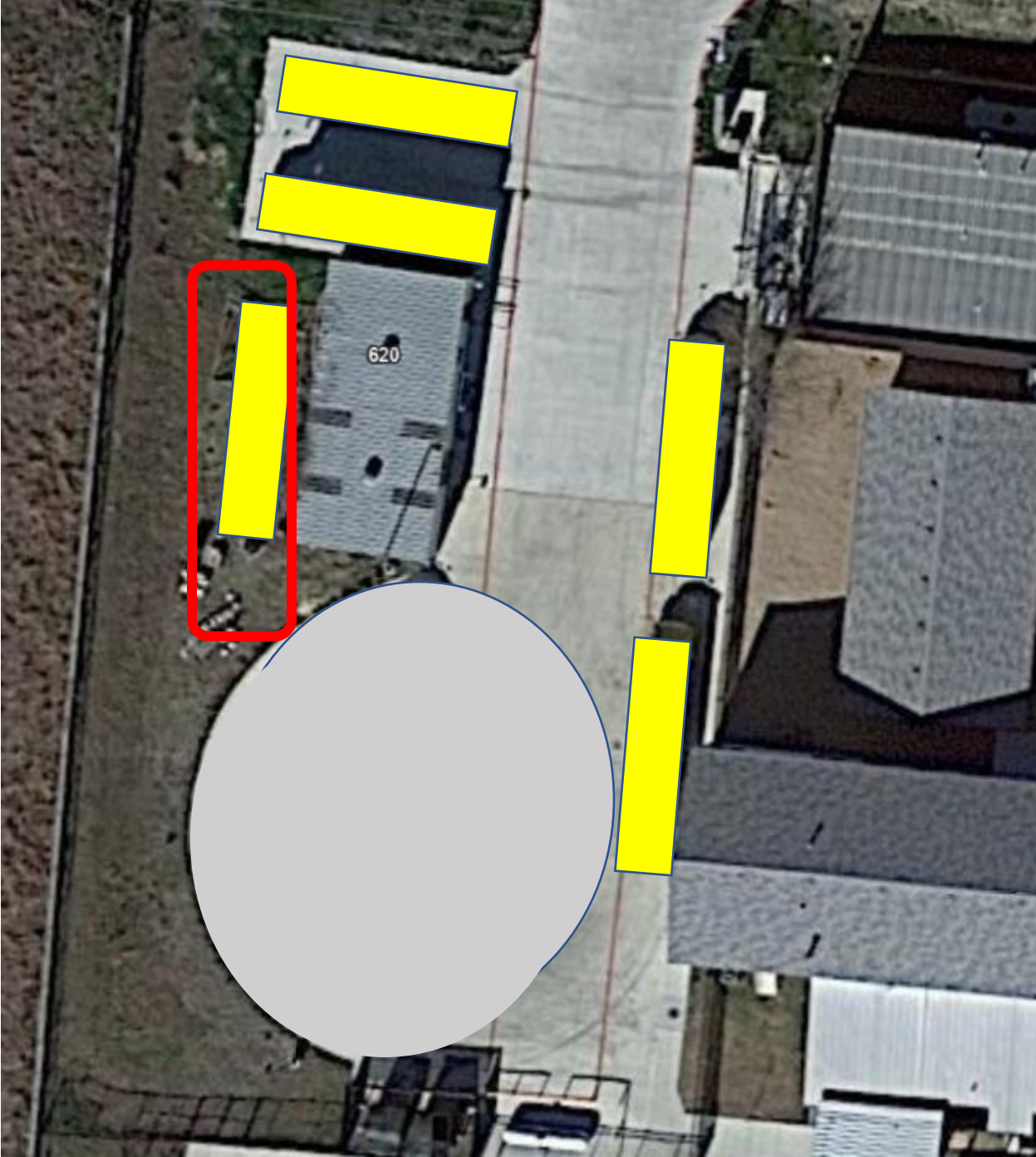
Future Home of Coupland Middle School
350 County Rd. 460
Coupland, TX 78615



Say "hello" to Parent-Teacher Chat



Download the **Coupland ISD** app from the iOS App Store or Android Play Store and enable Notifications.



*On August 19, 2024, the Coupland ISD Board of Trustees unanimously voted to call for a Voter Approved Tax Ratification Election (VATRE), to be held on **November 5, 2024.***

WHAT'S PROPOSED

Approval of the VATRE will provide:

1. Approximately \$208,733 of additional M & O revenue
2. Funding for additional staff and a one-time payment for staff
3. Funds to be reserved for initial and one-time expenses for the new Coupland Middle School

VATRE IMPACT

- 3¢ increase in M & O Tax rate (GOLDEN Pennies)
- Would generate about \$208,733
 - Local Contribution – approximately \$79,646
 - State Contribution – approximately \$129,087
- These funds are **NOT** subject to recapture because they are Golden Pennies.

| Tax Rate Information | | |
|-----------------------|------------------|------------------|
| | 2023-24 | 2024-25 |
| MCR | \$ 0.6192 | \$ 0.6169 |
| Golden Pennies | \$ 0.0500 | \$ 0.0800 |
| M & O Tax Rate | \$ 0.6692 | \$ 0.6969 |
| I & Tax Rate | \$ 0.5000 | \$ 0.5000 |
| Total Tax Rate | \$ 1.1692 | \$ 1.1969 |

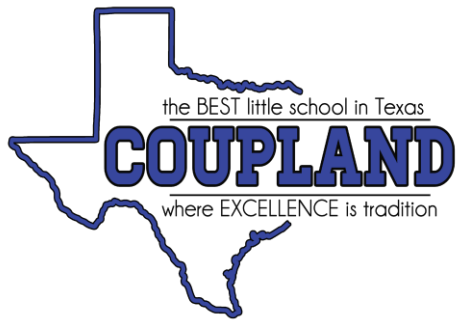
Includes the 3 Golden Pennies

Actual tax increase will only be \$.0277 due to reduced MCR

| 2024-2025 | W/o VATRE | With VATRE | Per Year increase | Per Month Increase |
|--|-----------------|-----------------|-------------------|--------------------|
| Tax Rate | \$ 1.1669 | \$ 1.1969 | | |
| \$100,000 Property Value Property Tax | \$ - | \$ - | \$ - | \$ - |
| \$200,000 Property Value Property Tax | \$ 1,169 | \$ 1,197 | \$ 27.70 | \$ 2.31 |
| \$300,000 Property Value Property Tax | \$ 2,338 | \$ 2,394 | \$ 55.40 | \$ 4.62 |
| \$400,000 Property Value Property Tax | \$ 3,508 | \$ 3,591 | \$ 83.10 | \$ 6.92 |

A property with an assessed value of \$200,000 would see a monthly tax increase of \$2.31 and a \$27.70 yearly.

| | |
|--|---|
| <p>Early Voting: October 21 – November 1</p> <p>Election Day Tuesday, November 5, 2024</p> | <p>More Information at couplandisd.org</p> |
|--|---|



COUPLAND ISD

620 S COMMERCE ST
COUPLAND, TX 78615
512-856-2422

Future Board Meetings

- July 18, 2024
- August 19, 2024
- September 3, 2024 GMP
- September 12, 2024
- October 10, 2024
- November 14, 2024
- December 12, 2024
- January 16, 2025
- February 13, 2025
- March 20, 2025
- April 10, 2025
- May 8, 2025
- June 12, 2025



Board of Trustees

Date of Meeting

Item Type

| | |
|--------------------------------------|--|
| Item Name | |
| District Goal | |
| Summary (Purpose / Objective) | |
| Fiscal Impact | |
| Administrative Recommendation | |

| | |
|-------------|--|
| Attachments | |
|-------------|--|

Contact Person

E-Mail Address

**Employment and
Evaluation**

The board shall adopt a policy providing for the employment and duties of district personnel. The employment policy must provide that the board employs and evaluates the superintendent. *Education Code 11.1513(a)(1)* [See DC]

Appraisal Process

A board shall appraise a superintendent annually using either:

1. The commissioner of education's recommended appraisal process and criteria; or
2. An appraisal process and performance criteria that are:
 - a. Developed by the district in consultation with the district- and campus-level committees; and
 - b. Adopted by the board.

Education Code 21.354(c)

In addition to other procedures and criteria determined by the board, the commissioner's recommended appraisal process and criteria shall include, at a minimum, an annual evaluation of the superintendent and a student performance domain. Completion of the Lone Star Governance superintendent evaluation may satisfy these requirements. *19 TAC 150.1031(b)-(c)*

Annual
Performance Report

The information in the annual report describing the educational performance of a district [see AIB] shall be a primary consideration of the board in evaluating the superintendent. *Education Code 39.307(3)(C)*

**Penalty for
Noncompliance**

Funds of the district may not be used to pay a superintendent who has not been appraised in the preceding 15 months. *Education Code 21.354(d)*

Confidentiality

A document evaluating the performance of a teacher or administrator is confidential and is not subject to disclosure under the Public Information Act, Government Code Chapter 552. *Education Code 21.355* [For disclosure requirements on evaluations, see GBA.]

SUPERINTENDENT
EVALUATION

BJCD
(LOCAL)

Written Evaluation

The Board shall prepare a written evaluation of the Superintendent at annual or more frequent intervals.

The Board shall furnish the Superintendent with a copy of the completed evaluation and shall discuss its conclusions with the Superintendent in a closed meeting, unless the Superintendent requests that the discussion be open.

Informal Evaluation

The Board may at any time conduct and communicate oral evaluations to augment its written evaluations.



Board of Trustees

| | |
|-----------------|--|
| Date of Meeting | |
| Item Type | |

| | |
|--------------------------------------|--|
| Item Name | |
| District Goal | |
| Summary (Purpose / Objective) | |
| Fiscal Impact | |
| Administrative Recommendation | |

| | |
|-------------|--|
| Attachments | |
|-------------|--|

| | | | |
|----------------|----------------------|----------------|----------------------|
| Contact Person | <input type="text"/> | E-Mail Address | <input type="text"/> |
|----------------|----------------------|----------------|----------------------|



Board of Trustees

Date of Meeting
Item Type

| | |
|----------------------------------|--|
| Item Name | |
| District Goal | |
| Summary (Purpose / Objective) | |
| Fiscal Impact | |
| Administrative Recommendation | |

| | |
|-------------|--|
| Attachments | |
|-------------|--|

Contact Person E-Mail Address



Board of Trustees

| | |
|-----------------|--|
| Date of Meeting | |
| Item Type | |

| | |
|--------------------------------------|--|
| Item Name | |
| District Goal | |
| Summary (Purpose / Objective) | |
| Fiscal Impact | |
| Administrative Recommendation | |

| | |
|-------------|--|
| Attachments | |
|-------------|--|

| | | | |
|----------------|----------------------|----------------|----------------------|
| Contact Person | <input type="text"/> | E-Mail Address | <input type="text"/> |
|----------------|----------------------|----------------|----------------------|



Board of Trustees

Date of Meeting

Item Type

| | |
|--------------------------------------|--|
| Item Name | |
| District Goal | |
| Summary (Purpose / Objective) | |
| Fiscal Impact | |
| Administrative Recommendation | |

| | |
|-------------|--|
| Attachments | |
|-------------|--|

Contact Person

E-Mail Address

October

2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|--|-----------|--|--------|--------------------|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 Safety & Security Committee Meeting @ 6:00 | 8 | 9 | 10 VB (Home) v. Paige "TNT" @ 4:00 FB (Home) v. Paige "TNT" @ 5:15 Board Meeting @ 7:00 | 11 | 12 |
| 13 | 14 | 15 VB (Away) @ Gause 4:00 Groundbreaking @ 6:00 PM | 16 | 17 | 18 | 19 Harvest Fest |
| 20 | 21 | 22 VB (Away) @ Georgetown - St. Helen 4:30 FB (Away) @ Georgetown - St. Helen @ 5:30 | 23 | 24 Literacy Night 6:00-7:00 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
| | | | | | | |

November

2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|-------------------|-----------|--|--------|----------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 Election Day | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 Board Meeting @ 7 PM FIRST Report Hearing | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 Thanksgiving Meal at school | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | | | | | | |

December

2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|---------------------------------|-------------------------|----------|
| 1 | 2 | 3 | 4 | 5 | 6 Staff Appreciation | 7 |
| 8 | 9 | 10 | 11 | 12 Board Meeting @ 7:00pm | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| | | | | | | |



Board of Trustees

Date of Meeting
Item Type

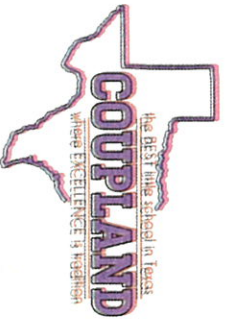
| | |
|--------------------------------------|--|
| Item Name | |
| District Goal | |
| Summary (Purpose / Objective) | |
| Fiscal Impact | |
| Administrative Recommendation | |

| | |
|-------------|--|
| Attachments | |
|-------------|--|

Contact Person E-Mail Address

DEPOSIT INFORMATION

BANK ACCOUNT: _____
FUND ACCOUNT: _____



SUBMITTED BY: _____
CAMPUS/DEPT: _____
SUBMISSION DATE: _____

CISD DONATION ACCEPTANCE FORM

Per policy CDC (LOCAL): The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval. Once accepted, a gift becomes the sole property of the District.

Acceptance of Monetary Gifts, Grants and Other Revenues from Private Sources

Donor (Entity) Name: Tiemann Land and Cattle Development Contact Name: Matthew Tiemann

Address: 21100 Carries Ranch Road, Pflugerville, TX 78660

Recipient Organization: Coupland ISD Amount: (\$) 15,000

Are funds donated for a specific purpose? Yes No (General Donation)

If for a specific purpose, description is required: _____

Acceptance of Non-Monetary Gifts, Grants and Other Revenues from Private Sources

Type of Item Donated: _____ Purpose: _____

Approval Signatures

Superintendent's Approval Yes No Signature: [Signature] Date: 10/3/2024

Board Approval Yes No Signature: _____ Date: _____

Note: For purposes of this policy, the terms “gift” and “donation” have the same meaning.

Unsolicited Gifts

Authority to Accept

The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District’s use for a specified purpose, or any gift of real property, shall require Board approval.

Once accepted, a gift becomes the sole property of the District.

*Criteria for
Acceptance*

The District shall not accept any gift that would violate or conflict with policies of or actions by the Board or with federal or state law.

Before the Superintendent accepts a gift or recommends acceptance of a gift to the Board, as applicable, the Superintendent shall consider whether the gift:

1. Has a purpose consistent with the District’s educational philosophy, goals, and objectives;
2. Places any restrictions on a campus or District program;
3. Would support a program that the Board may be unable or unwilling to continue when the donation of funds is exhausted;
4. Would result in ancillary or ongoing costs for the District;
5. Requires employment of additional personnel;
6. Requires or implies the endorsement of a specific business or product [see GKB for advertising opportunities];
7. Would result in inequitable funding, equipment, or resources among District schools or programs;
8. Obligates the District or a campus to engage in specific actions; or
9. Affects the physical structure of a building or would require extensive maintenance on the part of the District.

Solicitations

An employee who solicits gifts on behalf of the District or for use in the fulfillment of his or her professional responsibilities shall comply with relevant state and federal law and any District administrative regulations.

All donations solicited on behalf of the District, including solicitations in the name of the District or a campus, or donations solicited using District or campus resources, become the sole property of the District.

OTHER REVENUES
GIFTS AND SOLICITATIONS

CDC
(LOCAL)

Web-Based
Solicitations

An employee may solicit web-based donations of money or items for use by the employee in fulfilling his or her professional responsibilities or for the District's use, including "crowdfunding." However, an employee shall obtain prior approval from the employee's supervisor before using the name or image of the District, a campus, or any student.