

Wrenshall Board of Education

Tuesday, November 12, 2024 6:00 PM

Wrenshall School Library Media Center, 207 Pioneer Drive, Wrenshall, MN 55797

1. Call to Order	Speaker (s) : Chairperson
2. Pledge of Allegiance	Speaker (s) : Chairperson
3. Roll Call	Speaker (s) : Chairperson
4. Adoption of Agenda	Speaker (s) : Chairperson
5. Regular Business	Speaker (s) : Chairperson
5.a. Approval of Minutes	Speaker (s) : Chairperson
5.b. Accept Business Office Report	Speaker (s) : Jeff Pesta
5.b.1. Fiscal Year 2024 Audit Presentation	Speaker (s) : Beth Peterson
5.c. Approval of Consent Agenda	Speaker (s) : Jeff Pesta
6. Informational Items	Speaker (s) : Chairperson
6.a. Principal's Report	Speaker (s) : Michelle Blanchard
6.b. Community Education Report	Speaker (s) : Katie Beck
6.c. American Indian Cultural Liaison Report	Speaker (s) : Kevin Kot
6.d. Enrollment Report	Speaker (s) : Jeff Pesta
6.e. Superintendent's Report	Speaker (s) : Jeff Pesta
6.f. Board Director or Committee Reports	Speaker (s) : Chairperson
7. Action Items	Speaker (s) : Chairperson
7.a. Accept Fiscal Year 2024 Independent Audit Report	Speaker (s) : Jeff Pesta
7.b. Canvas the School Board Election Results	Speaker (s) : Rosy Bradley
7.c. Resolution to Purchase Propane Bus	Speaker (s) : Jeff Pesta
7.d. Approve Finance and Human Resources Calendar for Fiscal Year 2025	Speaker (s) : Jeff Pesta
7.e. Correspondence with Carlton Public Schools	Speaker (s) : Mary Carlson
7.f. Policy Review Cycle	Speaker (s) : Mary Carlson
7.f.1. Annual Policy Review	Speaker (s) : Mary Carlson
7.f.2. New Policy Development	Speaker (s) : Mary Carlson
7.g. Acceptance of Donations	Speaker (s) : Chairperson
7.h. Hiring Requests	Speaker (s) : Jeff

	Pesta
7.i. Approve High School Construction Class Projects	Speaker (s) : Eric Ankrum
8. Future Meetings	Speaker (s) : Chairperson
9. Adjournment	Speaker (s) : Chairperson

Wrenshall ISD 100 Wrenshall Board of Education

Tuesday, November 12, 2024 - 6:00 PM

Wrenshall School Library Media Center

This is the regular monthly business meeting of the Wrenshall Board of Education. An opportunity for public comment will precede the regular meeting at 5:30 p.m. in the same location in accordance with Policies 206 and 206A.

1. Call to Order
Chairperson
2. Pledge of Allegiance
Chairperson
3. Roll Call
Chairperson
4. Adoption of Agenda
Chairperson
5. Regular Business

Chairperson

- a. Approval of Minutes
Chairperson
Approval of official minutes for the October 8 regular business meeting and the November 6 work session.
 - b. Accept Business Office Report
Jeff Pesta
 1. Fiscal Year 2024 Audit Presentation
Beth Peterson
 - c. Approval of Consent Agenda
Jeff Pesta
6. Informational Items

Chairperson

Regular Business

- a. Principal's Report
Michelle Blanchard
Optional Informational Principal's report.
- b. Community Education Report

Katie Beck

Optional Informational Report from the Community Education Coordinator.

- c. American Indian Cultural Liaison Report
Kevin Kot
 - d. Enrollment Report
Jeff Pesta
Monthly snapshot of current enrollment statistics
 - e. Superintendent's Report
Jeff Pesta
 - f. Board Director or Committee Reports
Chairperson
This is an opportunity for individual directors or committees to share information or reports with the full board.
7. Action Items
Chairperson
- a. Accept Fiscal Year 2024 Independent Audit Report
Jeff Pesta
The independent audit report is scheduled to be presented by Wipfli, LLP representatives during the business office report.
 - b. Canvas the School Board Election Results
Rosy Bradley
 - c. Resolution to Purchase Propane Bus
Jeff Pesta
 - d. Approve Finance and Human Resources Calendar for Fiscal Year 2025
Jeff Pesta
 - e. Correspondence with Carlton Public Schools
Mary Carlson
The Wrenshall Board of Education intends to compose and approve official correspondence to the Carlton Public Schools on the topic of consolidation exploration.
 - f. Policy Review Cycle
Mary Carlson
 - 1. Annual Policy Review
Mary Carlson
Annual review of the 300 series policies. The Board will continue to review one policy series per month until completed.

2. New Policy Development

Mary Carlson

g. Acceptance of Donations

Chairperson

h. Hiring Requests

Jeff Pesta

8. Future Meetings

Chairperson

Confirm upcoming committee, work session, and business meeting dates.

9. Adjournment

Chairperson

Wrenshall Board of Education
Tuesday, October 8, 2024 6:00 PM Central

Wrenshall School Library Media Center
207 Pioneer Drive
Wrenshall, MN 55797

Eric Ankrum: Present
Misty Bergman: Present
Mary Carlson: Present
Ben Johnson: Present
Alice Kloepfer: Present
Nicole Krisak: Absent

Present: 5, Absent: 1.

Director Krisak absent with notice.

1. Call to Order

The meeting was called to order by Chair Carlson at 6:03 p.m. There was no public comment received during the preceding session.

2. Pledge of Allegiance

3. Roll Call

Chair Carlson informed the Board that she would not be available for Board business while recovering from surgery over the next two weeks. Vice-Chair Ankrum will serve as the acting Chair in her absence.

4. Adoption of Agenda

Motion to approve. This motion, made by Misty Bergman and seconded by Ben Johnson, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea

Yea: 5, Nay: 0, Absent: 1

5. Regular Business

5.a. Approval of Minutes

Motion to approve official minutes as presented. This motion, made by Eric Ankrum and seconded by Ben Johnson, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea

Yea: 5, Nay: 0, Absent: 1

5.b. Accept Business Office Report

Motion to accept business report as presented. This motion, made by Misty Bergman and seconded by Alice Kloepfer, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea

Yea: 5, Nay: 0, Absent: 1

5.c. Approval of Consent Agenda

Motion to approve. This motion, made by Eric Ankrum and seconded by Alice Kloepfer, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea
Yea: 5, Nay: 0, Absent: 1

6. Informational Items

6.a. Principal's Report

Motion to add the request for the behavior support specialist to Item 7.j. Hiring Requests. This motion, made by Mary Carlson and seconded by Misty Bergman, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea
Yea: 5, Nay: 0, Absent: 1

Principal Blanchard shared a recommendation to hire a .1 FTE behavior support specialist for the remainder of the school year.

6.b. Community Education Report

Community Education Coordinator Katie Beck provided the Community Education report.

6.c. Enrollment Report

Start of the year enrollment has remained steady with 343 K-12 students.

6.d. Superintendent's Report

6.d.1. Bus Fleet Status Update

6.e. Board Director or Committee Reports

The Community Education Advisory Council meeting minutes were presented as possible template for future committee reports. The consensus of the Board is to share committee reports during work sessions and provide a summary with minutes for the business meeting agendas.

7. Action Items

7.a. Approve American Indian Cultural Liaison Contract

Motion to approve the contract as presented. This motion, made by Ben Johnson and seconded by Misty Bergman, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea
Yea: 5, Nay: 0, Absent: 1

7.b. Approve Facilities Manager Contract

Motion to approve as presented. This motion, made by Misty Bergman and seconded by Eric Ankrum, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea
Yea: 5, Nay: 0, Absent: 1

7.c. Approve Communications Coordinator Contracts

Motion to approve the agreements as presented. This motion, made by Eric Ankrum and seconded by Alice Kloepfer, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea
Yea: 5, Nay: 0, Absent: 1

7.d. Approve Purchase of Service Agreement with Esko for Community Education Director

Motion to approve agreement as presented. This motion, made by Misty Bergman and seconded by Ben Johnson, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea
Yea: 5, Nay: 0, Absent: 1

7.e. Ratify Memorandum of Understanding with the Student Support Professionals

Motion approve as presented. This motion, made by Alice Kloepfer and seconded by Eric Ankrum, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea
Yea: 5, Nay: 0, Absent: 1

7.f. Approve Construction Class Expenses for Off Campus Project

Motion to approve additional costs for the current off-campus construction class project as presented. This motion, made by Alice Kloepfer and seconded by Ben Johnson, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea
Yea: 5, Nay: 0, Absent: 1

7.g. Approve Transportation Services Menu

Motion to approve transportation billing rates as presented. This motion, made by Misty Bergman and seconded by Ben Johnson, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea
Yea: 5, Nay: 0, Absent: 1

7.h. Policy Review Cycle

7.h.1. Policies for Third Reading

Motion to approve Policies 524 and 524A following consensus on revisions. This motion, made by Eric Ankrum and seconded by Ben Johnson, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea
Yea: 5, Nay: 0, Absent: 1

7.h.2. Annual Policy Review

Motion to approve modifications based on updated statute to Policies 204 and 207 as presented following their first reading and annual review of the remainder of the 200 series of policies with no changes. This motion, made by Misty Bergman and seconded by Alice Kloepfer, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben

Johnson: Yea, Alice Kloepfer: Yea
Yea: 5, Nay: 0, Absent: 1

7.h.3. New Policy Development

Motion to move Policy 902.1 to a second reading. This motion, made by Misty Bergman and seconded by Ben Johnson, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea

Yea: 5, Nay: 0, Absent: 1

This is an introduction of a new policy which can be reviewed for as many readings as necessary to allow for public comment.

7.i. Acceptance of Donations

Motion to accept donation with gratitude. This motion, made by Eric Ankrum and seconded by Alice Kloepfer, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea

Yea: 5, Nay: 0, Absent: 1

7.j. Hiring Requests

Motion to approve posting of a .1 FTE student behavior support specialist. This motion, made by Eric Ankrum and seconded by Alice Kloepfer, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea

Yea: 5, Nay: 0, Absent: 1

8. Future Meetings

The Chair confirmed that the upcoming work session is scheduled for November 6 and the next regular business meeting will be delayed by one day to accommodate a director's work schedule. The business meeting will take place on Tuesday, November 12.

9. Adjournment

Motion to adjourn. This motion, made by Ben Johnson and seconded by Alice Kloepfer, Carried.

Nicole Krisak: Absent, Eric Ankrum: Yea, Misty Bergman: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea

Yea: 5, Nay: 0, Absent: 1

The meeting was adjourned by the Chair at 7:19 p.m.

Wrenshall Board of Education Work
Session
Wednesday, November 6, 2024 6:00 PM
Central

Wrenshall School Library Media Center
207 Pioneer Drive
Wrenshall, MN 55797

Eric Ankrum: Present
Misty Bergman: Present
Mary Carlson: Present
Ben Johnson: Present
Alice Kloepfer: Present
Nicole Krisak: Present
Present: 6.
All directors were present.

1. Call to Order

Chair Carlson called the work session to order at 6:03 p.m.

2. Facilities Inventory Presentation by Widseth

Katie Hildenbrand and Lindsey Kriens from Widseth presented a summary of previous facilities projects completed by ARI. They also shared a description of their firm's services and how they may align with the District's plan for a facilities inventory as part of its Long-Term Facilities Management (LTFM) and strategic planning.

3. Preview of Regular Meeting Agenda for November 12

Due to the anticipated length of the work session, the consensus of the Board was for directors to preview the upcoming meeting agenda on their own time.

3.a. Board Committee Reports

3.a.1. Technology Committee Personal Computer Inventory Status

Director Johnson presented a student prepared video that described the potential impact of the MDE technology grant which the District has been awarded. Chloe Swanson guided the students through the creation of the video. Director Johnson also expressed gratitude for the contributions of Chloe, Trish, and Joel Swanson along with Kris Anderson and Beth Peterson in preparing the successful grant application. Director Johnson also shared a presentation on the status of updating staff computers for next year. He provided hardware examples and demonstrated a computer cart which was donated by StarBase of Duluth. The Board intends to make a formal acknowledgment of a technology committee which will be charged with strategic planning for future instructional needs.

3.a.1.a. Minnesota Department of Education Technology Award Notice

4. Strategic Planning

4.a. Purchase Recommendation for Propane Bus

The superintendent provided a final update regarding the propane bus which has been selected through the EPA grant and any options which were recommended by the transportation

coordinator as essential. The consensus of the Board was to prepare a purchase resolution for introduction at the November 12 business meeting.

4.b. Review of Current Open Enrollment Resolutions

The consensus of the Board was not to make any changes to the current open enrollment resolutions. The Board reviewed support options for the growing second grade section, which has reached 26 students. The consensus of the Board was to prepare a hiring request for approval of the addition of a general education paraprofessional for two additional days per week.

4.c. Development of District Organizational Chart

Several minor edits were suggested by directors and the consensus of the Board was to post the updated organizational chart on the District website. The three incoming directors have been provided with orientation materials, mentors, and training dates. This is intended to prepare them to join in with the development of superintendent search criteria after the new Board is seated in January.

4.c.1. Facilities Reservation Procedures

Some general feedback was provided on the draft policy including how to classify non-school sponsored groups within the user categories. The draft policy will progress to future readings until it is considered for approval.

4.d. Analysis of Career and Technical Education Processes and Procedures

The consensus of the Board was to continue to develop a more formal protocol for approving construction class or other class projects, which create significant value for the final owner. Options discussed included formal requests for proposals or auctions. The Chair appointed Director Ankrum as the facilitator of an ad-hoc committee to preview winter projects and make recommendations for development of the protocol.

4.e. Cooperation and Consolidation Discussion

Chair Carlson provided a summary of recent developments and engaged the full Board in discussion. The consensus of the Board was to prepare a formal communication to the Carlton Public Schools during the November 12 meeting. If consensus is reached on the final composition of the letter, it will be signed by all directors at the meeting and introduced for formal approval.

4.f. Superintendent Evaluation

The consensus of the Board was to utilize a similar evaluation model as last year. Chair Carlson will initiate the survey mechanism to collect feedback for the final evaluation summary.

5. Adjournment

Chair Carlson adjourned the work session at 8:45 p.m.

Wrenshall School ISD #100
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General Fund	\$174,603.91
02	Food Services Fund	\$12,399.02
03	Transportation (Sub of 01)	\$13,433.61
04	Community Service	\$670.90
05	Capital Outlay (Sub of 01)	\$8,381.32
21	Student Activities	\$14,448.02
Report Total		\$223,936.78

Wrenshall School ISD #100
Receipt Listing Report with Detail by Deposit
Fund Summary

Fund	Total
01	\$604,185.06
02	\$26,389.59
04	\$7,914.94
07	\$17,761.07
21	\$250.00
Report Total	\$656,500.66

Wrenshall School ISD #100
Exp/Rev Summary - Fd
Period Ending October 31, 2024

Sequence: L, Fd

		Adopted25					% YTD	Remaining
Description		Annual Budget	Period 202504	Year To Date	% YTD	Encumbrances	+ Enc	Balance
E	Expenditure							
01	General Fund	4,697,696.00	431,291.59	1,023,238.58	22%	5,085.15	22%	3,669,372.27
02	Food Services Fund	185,838.00	21,036.12	45,255.82	24%	0.00	24%	140,582.18
03	Transportation (Sub of 01)	416,410.00	38,628.76	79,237.78	19%	0.00	19%	337,172.22
04	Community Service	247,317.00	14,745.51	42,950.53	17%	0.00	17%	204,366.47
05	Capital Outlay (Sub of 01)	159,232.00	8,381.32	117,588.22	74%	8,265.90	79%	33,377.88
07	Debt Redemption Fund	943,770.00	0.00	159,860.00	17%	0.00	17%	783,910.00
21	Student Activities	0.00	16,312.76	16,709.56	0%	0.00	0%	(16,709.56)
E	Expenditure	6,650,263.00	530,396.06	1,484,840.49	22%	13,351.05	23%	5,152,071.46
R	Revenue							
01	General Fund	(4,898,170.00)	(608,725.83)	(1,606,997.45)	33%	11,801.27	33%	(3,302,973.82)
02	Food Services Fund	(201,100.00)	(26,308.94)	(18,570.97)	9%	0.00	9%	(182,529.03)
03	Transportation (Sub of 01)	(233,582.00)	0.00	0.00	0%	0.00	0%	(233,582.00)
04	Community Service	(268,752.00)	(7,914.94)	(41,597.69)	15%	0.00	15%	(227,154.31)
05	Capital Outlay (Sub of 01)	(131,776.00)	0.00	0.00	0%	0.00	0%	(131,776.00)
07	Debt Redemption Fund	(986,897.00)	(17,761.07)	(69,224.91)	7%	0.00	7%	(917,672.09)
21	Student Activities	0.00	(2,114.74)	(2,114.74)	0%	0.00	0%	2,114.74
R	Revenue	(6,720,277.00)	(662,825.52)	(1,738,505.76)	26%	11,801.27	26%	(4,993,572.51)
	Report Totals:	(70,014.00)	(132,429.46)	(253,665.27)	362%	25,152.32	326%	158,498.95

Wrenshall School ISD #100 Receipt Listing Report

Deposit Ctrl No	Batch	Co	Receipt No	Receipt Type	Bank	Check No	Date	Pmt Type	Grp	Code	Customer	Status	Amount
3641		0100	12101	Credit	1	0009115246	10/03/24	Check	1	1002	State of MN	Applied	1,189.04
Deposit Control Total:												1,189.04	
3642		0100	12102	Credit	1		10/07/24	Check	1	1008	ISD 094 - Cloquet	Applied	886.95
		0100	12103	Credit	1		10/07/24	Check	1	1042	LATCH KEY	Applied	492.50
		0100	12104	Credit	1		10/07/24	Check	1	1044	PreSchool	Applied	575.00
		0100	12105	Credit	1		10/07/24	Check	1	1110	Lunch Program	Applied	40.00
		0100	12106	Credit	1		10/07/24	Check	1	1500	Miscellaneous	Applied	624.00
Deposit Control Total:												2,618.45	
3643		0100	12107	Credit	1	0009122271	10/08/24	Check	1	1002	State of MN	Applied	578.36
Deposit Control Total:												578.36	
3644		0100	12108	Credit	1	0009133019	10/09/24	Check	1	1002	State of MN	Applied	28,243.46
Deposit Control Total:												28,243.46	
3645		0100	12109	Credit	1		10/11/24	Check	1	1002	State of MN	Applied	104,317.38
Deposit Control Total:												104,317.38	
3646		0100	12110	Credit	1		10/15/24	Check	1	1500	Miscellaneous	Applied	420.00
		0100	12111	Credit	1		10/15/24	Check	1	1042	LATCH KEY	Applied	60.00
		0100	12112	Credit	1		10/15/24	Check	1	1044	PreSchool	Applied	127.78
Deposit Control Total:												607.78	
3647		0100	12113	Credit	1		10/24/24	Check	1	1001	Carlton County	Applied	188,331.68
Deposit Control Total:												188,331.68	
3648		0100	12114	Credit	1		10/25/24	Check	1	1001	Carlton County	Applied	1,995.00
		0100	12115	Credit	1		10/25/24	Check	1	1042	LATCH KEY	Applied	440.00
		0100	12116	Credit	1		10/25/24	Check	1	1500	Miscellaneous	Applied	1,895.38
Deposit Control Total:												4,330.38	
3649		0100	12117	Credit	1		10/30/24	Check	1	1002	State of MN	Applied	132,968.20
Deposit Control Total:												132,968.20	
3650		0100	12118	Credit	1		10/31/24	Check	1	1001	Carlton County	Applied	188,331.67
Deposit Control Total:												188,331.67	
3651		0100	12119	Credit	1	0009178278	10/31/24	Check	1	1002	State of MN	Applied	138.22
Deposit Control Total:												138.22	
3652		0100	12120	Credit	1		10/31/24	Check	1	1045	BRIGHTWHEEL	Applied	4,715.32
Deposit Control Total:												4,715.32	

Wrenshall School ISD #100 Receipt Listing Report

Deposit Ctrl No	Batch	Co	Receipt No	Receipt Type	Bank	Check No	Date	Pmt Type	Grp	Code	Customer	Status	Amount
3653		0100	12121	Credit	1		10/31/24	Check	1	1037	Infinite Campus	Applied	125.89
Deposit Control Total:												125.89	
3654		0100	12122	Credit	1		10/01/24	Check	1	1037	Infinite Campus	Applied	4.83
Deposit Control Total:												4.83	
Report Total:												656,500.66	

October 2024 EXPENSE SUMMARY

Check No.	Vendor	Payment	Date	Description
56584	CEDAR ISLAND COMMUNICATIONS	\$467.50	10/7/2024 0:00	Repairs & Maint-Computer/Tech
56585	CENTURY LINK	\$313.76	10/7/2024 0:00	Communication Srvc-Telephone
56586	CMH RAITER FAMILY CLINIC	\$247.00	10/7/2024 0:00	Physicals/Drug Testing
56587	CMH RAITER FAMILY CLINIC	\$247.00	10/7/2024 0:00	Physicals/Drug Testing
56588	COMO OIL AND PROPANE	\$426.13	10/7/2024 0:00	Fuel For Vehicles
56589	COMO OIL AND PROPANE	\$303.76	10/7/2024 0:00	Fuel For Vehicles
56590	CURRICULUM ASSOCIATES	\$188.16	10/7/2024 0:00	BRIGANCE Screens III - Data Sheets
56591	ESC SYSTEMS	\$282.00	10/7/2024 0:00	Prof & Tech Services-FIRE SAFETY
56592	IMPERIALDADE	\$31.31	10/7/2024 0:00	Maintenance
56593	MELANIE HUMMEL Ed S	\$2,737.50	10/7/2024 0:00	To Non-Ed Agency-SpEd General
56594	MRI SOFTWARE	\$25.00	10/7/2024 0:00	Legal Fees
56595	RENAE HOUSE	\$58.40	10/7/2024 0:00	General Supplies-Food Svc
56596	SCHMITT MUSIC DULUTH	\$127.00	10/7/2024 0:00	Repairs-Band Instruments
56597	SCHMITT MUSIC DULUTH	\$43.59	10/7/2024 0:00	Instru Supplies-Music
56598	SHERALEE FOSSEN	\$250.58	10/7/2024 0:00	Travel-ECSE
56599	UNITED TRUCK BODY CO INC	\$1,068.75	10/7/2024 0:00	Principal Bus Lease
56600	UPPER LAKES FOODS INC	\$6,777.65	10/7/2024 0:00	Food
56601	WIEDIGER SPEECH & LANGUAGE	\$13,640.00	10/7/2024 0:00	To Non-Ed Agency
56602	CLOQUET SANITARY SERVICE	\$829.45	10/11/2024 0:00	Contr Svc-Maintenance
56603	COCA-COLA BEVERAGES OF DULUTH	\$309.00	10/11/2024 0:00	Class of 2025 - Expense
56604	COMO OIL AND PROPANE	\$1,291.42	10/11/2024 0:00	Fuel For Vehicles
56605	COMO OIL AND PROPANE	\$1,377.89	10/11/2024 0:00	Fuel For Vehicles
56606	DANIEL DUNCAN	\$10.05	10/11/2024 0:00	Fuel For Vehicles
56607	DSC COMMUNICATIONS	\$460.00	10/11/2024 0:00	Communications Serv
56608	DSC COMMUNICATIONS	\$140.00	10/11/2024 0:00	Communications Serv
56609	EHLERS INVESTMENT PARTNERS LLC	\$26.76	10/11/2024 0:00	Consulting Fees/Serv-Bus Office
56610	ISD #0093 CARLTON	\$22,593.30	10/11/2024 0:00	Reimb to MN Dist
56611	KATIE BECK	\$97.24	10/11/2024 0:00	General Supplies-Com Ed
56612	LAKE SUPERIOR COLLEGE	\$9,000.00	10/11/2024 0:00	Pay For Edu Pur MN S
56613	MINNESOTA POWER	\$8,008.24	10/11/2024 0:00	Electricity
56614	MN DEPT OF LABOR & INDUSTRY	\$100.00	10/11/2024 0:00	Prof & Tech Services-PHYS HAZ
56615	MN PEIP	\$35,127.30	10/11/2024 0:00	Health Insurance
56616	PER MAR SECURITY SERVICES	\$21.62	10/11/2024 0:00	Security System Fees
56617	UHL / ABE	\$1,793.87	10/11/2024 0:00	Repairs & Maint Serv-MECH SYS
56618	UNITED TRUCK BODY CO INC	\$464.56	10/11/2024 0:00	Repairs & Maint Serv
56619	UNITED TRUCK BODY CO INC	\$550.08	10/11/2024 0:00	Repairs & Maint Serv
56620	UWS - MUSIC DEPT	\$25.00	10/11/2024 0:00	Instrument Music-Supplies
56621	WATSON CONSULTING GROUP	\$1,225.50	10/11/2024 0:00	Transportation-Consulting Fees/Serv
56622	WIPFLI LLP	\$15,000.00	10/11/2024 0:00	Audit Fees
56623	PREMIERE THEATERS INC	\$772.50	10/15/2024 0:00	Elem Field Trip Reimb
56624	AMPLIFY EDUCATION INC	\$2,418.00	10/16/2024 0:00	Q-436283-1 mCLASS WITH DIBELS
56625	ANGIE MILLS	\$80.65	10/16/2024 0:00	Lunch Sales-Pupils
56626	COMO OIL AND PROPANE	\$610.80	10/16/2024 0:00	Fuel For Vehicles
56627	GUARDIAN PEST SOLUTIONS, INC	\$57.91	10/16/2024 0:00	Fees for Svc-Food Svc
56628	IMPERIALDADE	\$503.23	10/16/2024 0:00	THAW MASTER ICE MELTER
56629	JUNCTION TIRE SERVICE	\$1,041.07	10/16/2024 0:00	Repairs & Maint Serv
56630	JUNCTION TIRE SERVICE	\$50.88	10/16/2024 0:00	Repairs & Maint Serv
56631	KIRK HILL	\$110.66	10/16/2024 0:00	General Supplies
56632	LAKE SUPERIOR COLLEGE	\$8,190.94	10/16/2024 0:00	Pay For Edu Pur MN S
56633	LISA JUREK	\$11.90	10/16/2024 0:00	Travel/Training-Transportation
56634	PINE KNOT LLC	\$329.25	10/16/2024 0:00	Communication / Marketing-Board
56635	TRAFERA LLC HJKHJKH	\$2,400.00	10/16/2024 0:00	SECURLY CLASSROOM
56636	UPPER LAKES FOODS INC	\$5,245.93	10/16/2024 0:00	Food
56637	RU RIDGE CORN MAZE	\$145.00	10/23/2024 0:00	Student Assistance
56638	BRITTANY CAMPBELL	\$37.96	10/29/2024 0:00	General Supplies-Food Svc
56639	CARDMEMBER SERVICE	\$4,055.29	10/29/2024 0:00	Supplies-Curric-Library Bks-Stf Dev
56640	CARLTON COUNTY HUMAN SERVICES	\$50.00	10/29/2024 0:00	Communication Srvc-Telephone
56641	CHLOE SWANSON	\$59.92	10/29/2024 0:00	Annual Yearbook-Supplies
56642	CHLOE SWANSON	\$105.36	10/29/2024 0:00	Library Club - Expense

56643	CITY OF WRENSHALL	\$635.01	10/29/2024 0:00	Water & Sewage
56644	COMO OIL AND PROPANE	\$300.02	10/29/2024 0:00	Fuel For Vehicles
56645	CONSTELLATION NEW ENERGY GAS	\$463.70	10/29/2024 0:00	Fuel For Bldgs
56646	DAN STEVENS	\$59.56	10/29/2024 0:00	Travel-Bldgs & Grounds
56647	DELTA DENTAL OF MINNESOTA	\$3,339.54	10/29/2024 0:00	Dental Insurance
56648	EDUCATORS BENEFIT CONSULTANTS	\$75.60	10/29/2024 0:00	Consulting Fees/Serv-Bus Office
56649	EMC INSURANCE COMPANIES	\$6,555.00	10/29/2024 0:00	Insurance
56650	FOOD FARM	\$52.95	10/29/2024 0:00	First Bite Food purchases
56651	ISD #0093 CARLTON	\$13,888.66	10/29/2024 0:00	Raptors Expense
56652	ISD #0704 PROCTOR	\$267.54	10/29/2024 0:00	Sp Ed Sal Pur F Other D-ECSE
56653	JUNCTION TIRE SERVICE	\$543.60	10/29/2024 0:00	Repairs & Maint Serv
56654	KARLSBURGER FOODS INC	\$42.60	10/29/2024 0:00	Food-Lunch
56655	METRO SALES INC	\$116.47	10/29/2024 0:00	General Supplies-Admin
56656	METRO SALES INC	\$482.00	10/29/2024 0:00	Lease Principal
56657	MINNESOTA UI	\$37,425.34	10/29/2024 0:00	Unemployment
56658	MN ENERGY RESOURCES	\$62.73	10/29/2024 0:00	Fuel For Bldgs
56659	MN ENERGY RESOURCES	\$54.51	10/29/2024 0:00	Fuel For Bldgs
56660	NATL INSURANCE SVCS OF WI INC	\$843.32	10/29/2024 0:00	Life Insurance
56661	NORTHEAST SERVICE COOPERATIVE	\$1,850.00	10/29/2024 0:00	Prof & Tech Services-ENVIR MGMT
56662	NORTHLAND FIRE & SAFETY	\$70.50	10/29/2024 0:00	Prof & Tech Services-FIRE SAFETY
56663	PITNEY BOWES PURCHASE POWER	\$214.99	10/29/2024 0:00	Postage & Express
56664	RATWIK, ROSZAK & MALONEY	\$1,934.50	10/29/2024 0:00	Legal Fees
56665	SFM	\$1,424.00	10/29/2024 0:00	Payroll Taxes-Workers Comp
56666	UHL / ABE	\$202.27	10/29/2024 0:00	Repairs & Maint Serv-MECH SYSTEMS
56667	UNITED TRUCK BODY CO INC	\$1,068.75	10/29/2024 0:00	Repairs & Maint Serv
	Total	\$223,936.78		

Independent School District No. 100
Audit Presentation
Year Ended June 30, 2024



Auditor Responsibility

- Issue an opinion on the basic financial statements
- Report on compliance and internal controls over financial reporting
- Report on compliance with Minnesota statutes tested

Audit Results

- Unmodified opinion on the basic financial statements
- Significant deficiency – financial statement preparation
- Legal Compliance Findings
 - None

General Fund – Results of Operation

	Final		Variance
	Budget	Actual	Over (Under)
Revenues	\$ 5,418,978	\$ 5,629,943	\$ 210,965
Expenditures	<u>5,387,747</u>	<u>5,345,676</u>	<u>(42,071)</u>
Excess of revenues over expenditures	<u>31,231</u>	<u>284,252</u>	<u>253,036</u>
Insurance recovery	<u> </u>	<u>30,492</u>	<u>30,492</u>
Net change in fund balance	<u><u>\$ 31,231</u></u>	314,759	<u><u>\$ 283,528</u></u>
Fund balance, July 1		<u>156,360</u>	
Fund balance, June 30		<u><u>\$ 471,119</u></u>	



General Fund – Fund Balances

	Fund Balances		Transfers Other Sources (Uses), and Adjustments		Fund Balances
	July 1, 2023	Revenues	Expenditures		June 30, 2024
General Fund					
Nonspendable	\$ 4,100	\$	\$	\$ 1,197	\$ 5,297
Restricted					
Operating capital	6,064	86,197	73,872		18,389
Student activities	40,870	51,569	58,069	(116)	34,254
Student support personnel		40,000	39,429		571
LTFM	73,832	63,518	128,700		8,650
Literacy incentive aid		13,475			13,475
Staff development	34,808		15,049		19,759
Basic skills	52	392,022	391,598		476
Medical assistance	38,512	23,724	60,895		1,341
Assigned	21,271		15,438		5,833
Unassigned	(63,149)	4,959,438	4,562,626	29,411	363,074
Total	<u>\$ 156,360</u>	<u>\$ 5,629,943</u>	<u>\$ 5,345,676</u>	<u>\$ 30,492</u>	<u>\$ 471,119</u>

General Fund

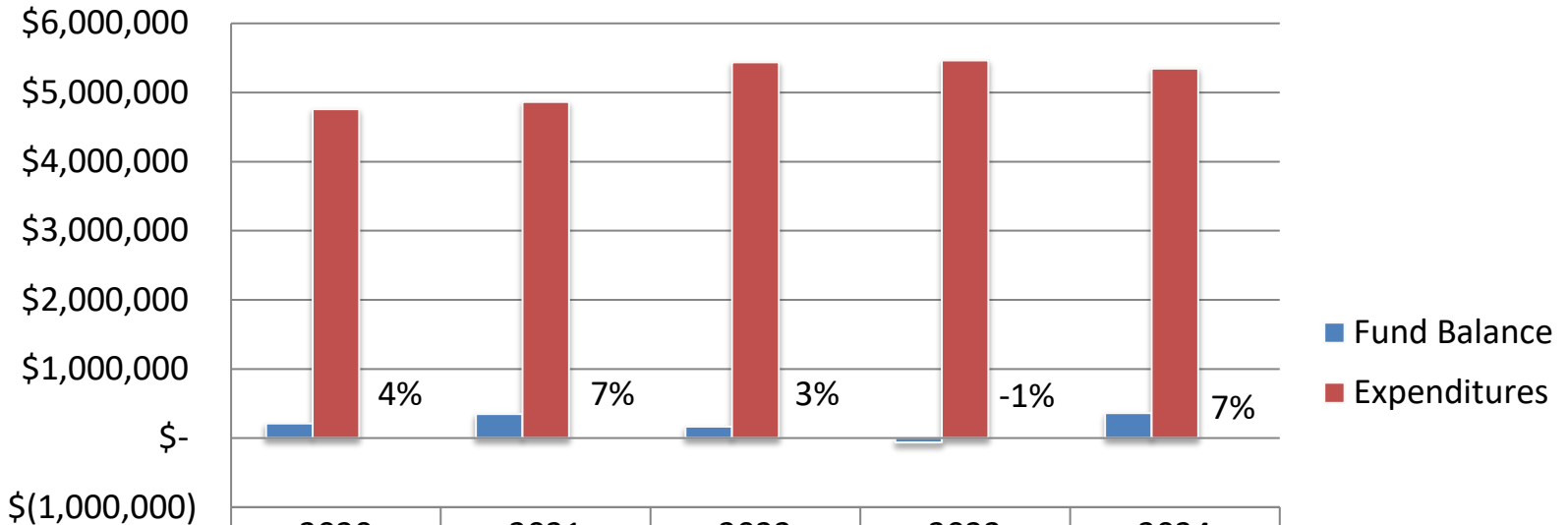
Unassigned Fund Balance as a % of Expenditures

One month of expenditures – 8%

Two months of expenditures – 17%

Three months of expenditures – 25%

Four months of expenditures – 33%



	2020	2021	2022	2023	2024
Fund Balance	\$209,222	\$347,108	\$166,217	\$(63,149)	\$363,074
Expenditures	\$4,760,166	\$4,864,695	\$5,434,503	\$5,464,413	\$5,345,676
%	4%	7%	3%	-1%	7%



Food Service

Results of Operation and Fund Balances

	Final Budget	Actual	Variance Over (Under)
Revenues	\$ 203,647	\$ 239,733	\$ 36,086
Expenditures	209,827	199,543	10,284
Excess (deficiency) of revenues over expenditures	\$ (6,180)	40,190	\$ 46,370
Net change in fund balance		40,190	
Fund balance, July 1		30,170	
Fund balance, June 30		\$ 70,360	
Fund Balances			
Nonspendable - inventory		\$ 8,277	
Restricted		62,083	
Unassigned		-	
Total fund balance		\$ 70,360	

Community Service

Results of Operation and Fund Balances

	Final Budget	Actual	Variance Over (Under)
Revenues	\$ 150,287	\$ 165,629	\$ 15,342
Expenditures	<u>141,490</u>	<u>154,226</u>	<u>12,736</u>
Net change in fund balance	<u>\$ 8,797</u>	11,403	<u>\$ 2,606</u>
Fund balance, July 1		<u>18,564</u>	
Fund balance, June 30		<u>\$ 29,967</u>	
 Fund Balances			
Restricted			
School readiness		\$ 6,600	
Community service		2,819	
ECFE		25,446	
Unassigned		<u>(4,898)</u>	
Total fund balance		<u>\$ 29,967</u>	

Debt Service Fund

Results of Operation and Fund Balance

	Final Budget	Actual	Variance Over (Under)
	<u> </u>	<u> </u>	<u> </u>
Revenues	\$ 970,086	\$ 976,527	\$ 6,441
Expenditures	<u>945,120</u>	<u>947,965</u>	<u>2,845</u>
Excess of revenues over expenditures	<u>24,966</u>	<u>28,562</u>	<u>3,596</u>
Net change in fund balance	<u><u>\$ 24,966</u></u>	28,562	<u><u>\$ 3,596</u></u>
Fund balance, July 1		<u>122,904</u>	
Fund balance, June 30		<u><u>\$ 151,466</u></u>	
Fund Balances			
Restricted		<u><u>\$ 151,466</u></u>	



General Obligation Bonds

	Balance July 1, 2023	Additions	Reductions	Balance June 30, 2024	Due Within One Year
General Obligation Bonds					
\$9,240,000 General Obligation Facilities Maintenance Bonds, Series 2020A, due in annual installments of \$35,000 to \$625,000 plus interest from 2.0% to 4.0% through February 2040.	\$ 8,700,000	\$	\$ 395,000	\$ 8,305,000	\$ 410,000
\$965,000 General Obligation Facilities Maintenance Bonds, Series 2021A, due in annual installments of \$60,000 to \$70,000 plus interest of 1.1% to 2.0% through February 2037.	905,000		60,000	845,000	60,000
\$3,670,000 General Obligation Facilities Maintenance Bonds, Series 2021B, due in annual installments of \$120,000 to \$780,000 plus interest of 2% to 3% through February 2041.	3,550,000		145,000	3,405,000	150,000
Total general obligation bonds	\$ 13,155,000	\$	\$ 600,000	\$ 12,555,000	\$ 620,000



Wrenshull Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

November 12, 2024

Consent Agenda

- *Any Director may request to remove any item from this consent agenda and place it on the regular meeting agenda for individual consideration.*

Appointments:

At-Will Agreements:

Change to Contract:

1. Suzy Berger, double lane change from BA + 40 to MA +20 effective October 8, 2024.
2. Bridget Stensaas, add .1 FTE behavior intervention teacher effective November 13, 2024.

Leave of Absence Requests:

Resignations:

1. Amanda Knight, Childcare Coordinator, effective October 24, 2024.
2. Dustin McLeod, Grade 6 Custodian, effective November 22, 2024.
3. Nick Hinchliff, Elementary Special Education Teacher, pending hire of a qualified replacement.

Terminations:



Community Education Report
11/12/2024

- Past/future events
 - Yoga for Flexibility, Strength, and Balance (ending on November 21st)
 - Tuesday/Thursday's 5:45 - 6:45 PM - Commons
 - Attended the MCEA - Minnesota Community Education Association Conference
 - Highlights: Marketing, Communication, Recruiting, reaching, retaining and rewards, Outdoor and nature based learning
 - Family Tours (2)
 - Both registered and attending
 - Budgets, employee meetings, ideas for next year for CE programs
 - Community Education Advisory Council (CEAC) Meeting - 11/13 6:00 PM
 - Agenda posted
- Currently:
 - Dungeons and Dragons Club
 - Monday's 3:15-4:30 PM - Library
 - Shoutout to Nick Hinchliff & now Denise North
 - Yoga for Flexibility, Strength, and Balance (ending on November 21st)
 - Tuesday/Thursday's 5:45 - 6:45 PM - Commons
 - 11 registered participants & Kids are welcome
 - Lego Club
 - 27 K-2nd grade participants
 - 2 helpers (Beth Peterson & Brittney Campell) / myself
 - Family open gym
 - Scheduled for Friday November 15th
 - 6:00 - 7:15 PM - Main Gym
 - Winter festival
 - Saturday November 30th
 - Highlights: Craft/Vendor fair, pictures with santa/book sale (Ms. Chloe), kid fun center/GBB, Firetruck, Food trucks
- Coming soon:
 - Reading Program - Changing from power lunch
 - Need to follow up with Principal Blanchard
 - 2 Volunteers so far!
 - Partnering with grades
 - Board & card game club
 - December 5th, 12th & 19th
 - Looking for 3-4 volunteers (2 so far)



- Northern outdoors club NOC - Keepsake Keychain/Ornament
 - Tuesday December 17th - 2nd - 6th Grade
 - After school - 4:30PM
- Family Bentlyville trip - Cloquet is offering a free one - Share on facebook
- Pickleball (myself)
 - Trying it out at Carlton in November
 - Hoping to bring a league after basketball season
- Working on the 2025 - 2026 Tuition recommendations - Next month

- Future plans:
 - NOC Jan-April
 - Family Open gym nights
 - Lego Club Feb/March
 - Painting classes
 - ECFE Classes Feb-May 2025
 - Pickleball
 - Glow routine for homecoming (7-12 graders)
 - School documents & scheduling with rSchools

- School readiness/Wrens Club updates
 - Little Wrens - 16
 - Added 2 students November
 - Highlights: had fun carving pumpkins in math, utilizing the trail & learning forest
 - Hatchlings - 13
 - Highlights: utilizing the trail & learning forest & really enjoying story time with Ms. Chloe
 - Wrens Club
 - Looking for a new Child care coordinator
 - Before / After School care - serve 25 students
 - Wrap Around Tuesdays/Thursdays - 10 (lost one/gained one)
 - Highlights: Newsletters help with communication and marketing

0100 WRENSHALL District207 PIONEER DRIVE, WRENSHALL, MN 55797-0068
Generated on 11/08/2024 11:03:45 AM Page 1 of 1**Student Enrollment Summary Report**

Effective Date: 11/08/2024 Enrollment Types: P, S, N

Total Race/Ethnicities: 5 of 7 Total Schools: 2

Race/Ethnicity Source: Federal Male/Female/Total: 172/172/344

Student Population by Race/Ethnicity and Grade Level (Male/Female/Total)**Wrenshall Elementary**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
01	1/0/1	1/0/1	-	-	-	7/11/18	1/2/3	10/13/23
02	1/0/1	-	-	-	-	14/9/23	0/2/2	15/11/26
03	-	1/0/1	-	-	-	6/10/16	2/3/5	9/13/22
04	0/1/1	0/1/1	-	-	-	14/14/28	-	14/16/30
05	0/1/1	-	-	-	-	10/13/23	-	10/14/24
06	-	0/1/1	-	-	-	11/11/22	1/1/2	12/13/25
EC	-	-	-	-	-	4/1/5	-	4/1/5
KA	4/2/6	1/0/1	-	-	-	9/14/23	-	14/16/30
All Grades	6/4/10	3/2/5	-	-	-	75/83/158	4/8/12	88/97/185

Wrenshall High School

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
07	-	1/0/1	-	-	-	12/10/22	0/1/1	13/11/24
08	-	0/1/1	-	0/1/1	-	14/12/26	0/2/2	14/16/30
09	-	-	-	-	-	11/9/20	1/0/1	12/9/21
10	1/0/1	0/1/1	-	-	-	15/11/26	0/1/1	16/13/29
11	1/1/2	1/0/1	-	-	-	11/13/24	2/0/2	15/14/29
12	-	1/0/1	-	0/1/1	-	10/9/19	3/2/5	14/12/26
All Grades	2/1/3	3/2/5	-	0/2/2	-	73/64/137	6/6/12	84/75/159

Student Population Excluding White not of Hispanic Origin

School	Total	Percentage
Wrenshall Elementary	27	14.59%
Wrenshall High School	22	13.84%
Total	49	14.24%

Representative XXX XXX
Chair, Minnesota House Capital Investment Committee
XXX State Office Building
Saint Paul, MN 55155

Senator Sandra L. Pappas
Chair, Minnesota Senate Capital Investment Committee
95 University Avenue
Minnesota Senate Building, Room 2113
Saint Paul, MN 55155

<<<DATE>>>

Dear Chair XXX & Chair Pappas:

We write today in support of the Northern Lights Special Education Cooperative's bonding request to the Minnesota Legislature, and to formally pledge our district's support for this project and our commitment to support the Northern Lights Academy facility project by using the additional lease levy authority which was granted by the State of Minnesota in 2023 for cooperatives. If we are successful in securing the bonding funds that have been requested in <<<BILL NUMBER>>>, our district is committed to generating these matching funds to move this project forward.

As you know, our school district is one of the twelve districts served by the Northern Lights Special Education Academy through a joint-powers agreement. I am writing in support of <<<BILL NUMBER>>> which would provide capital investment funding for the Northern Lights Special Education Academy and the Area Special Education Cooperative. Northern Lights is a cooperative public school district operated through a joint-powers agreement between 12-member school districts in northeast Minnesota, serving students in Aitkin, Carlton, Lake, Pine, and St. Louis Counties who have the highest needs.

Northern Lights provides a Special Education Setting 4 program— special education services which intensively teach students the social, emotional and behavior skills they need for them to successfully transition back to their home districts.

Our rural cooperative students with extremely high special needs deserve the same quality educational spaces as students in the metro area of Minnesota with the

same needs. We need the state's help to do this as our member districts cannot afford it on their own.

Right now, space is leased in two buildings 5 miles apart which is inefficient and does not have enough classroom and breakout space to serve all the students needing this level of support. The students know they get secondhand options for school despite the efforts of the staff to make it their own. They have no green space or playground of their own and know they are learning inequitable facilities.

Our program changes lives. Before Northern Lights Academy, students with high behavior needs in our districts had to learn at home for safety. Due to space limitations, there are still students learning at home because there is no space to add more classrooms to serve them. All students who have significant needs should have equitable facilities across the state regardless of geography.

Your support of the bonding request from Northern Lights Academy and from the Area Special Education Cooperative can help us change lives.

Thank you again for your support. If you have any questions, please contact me or the administration for the Northern Lights Academy.

Sincerely,



Wrenshall PIE

Wrenshall School District 207 Pioneer Drive Wrenshall, MN 55797

wrenshall.pie@gmail.com

Mission: To help bring school, community members, and businesses together to support Wrenshall School.

Meeting Notes: Wednesday, October 10th, 2024 @ 6pm

1. **Attendance:** Heather Brown, Misty Bergman, Tricia Hackensmith, Jodi Christensen, Ashley Davey, Katie Beck, Renee Duncan, Carol Kott, and Katie Guerrero.
2. **Reports:**
Secretary Report: Shared and posted on facebook site.
Treasurer Report: Balance of \$1,300 in checking, \$500 in savings and around \$300 in cheddar app
3. **Halloween Party:**
 - a. Decorating October 25th after school
 - b. Party October 26th 12-3pm
 - c. Food: Please see the signup sheet for info on food, games, and items needed for the event. It will be shared on our FB site too. Popcorn from movie theater (Ashley), fruit from Kwik Trip.
4. **Fireman's Bingo, November 30th, 5:30pm:**
 - a. We are set to do concessions again this year. Sign up genius sheet has been created already. Potato bar, soups, popcorn from the theatre can pick up after 4pm, bars and treats
5. **Table at Holiday festival on November 30th**
 - a. We will have a table set up to encourage community members to become a part of this incredible group. Will need some handout info and email sign up list. Also have our cards available for sale.
6. **Card Boxes:**
 - a. Fifteen cards for a cause boxes were purchased. They are for sale for \$30
7. **Other:**
8. **President Role:**
 - a. Is there anyone interested in taking this position over for Heather?
9. **Next Meeting Date:** November 13th, 5:30 pm in the Media Center
December 11th, 5 pm in the Media Center

Respectfully submitted by Misty Bergman, 11.06.2024.

July 24, 2024

Jeff Pesta
Superintendent
Independent School District No. 100
207 Pioneer Drive
Wrenshall, MN 55797

Dear School Board:

We are pleased to serve as the independent auditors for Independent School District No. 100 ("Client") for the year ended June 30, 2024. This letter, together with the attached Terms and Conditions – Attest Engagements, confirms the terms of our engagement and is collectively referred to herein as the "Letter" or the "Engagement Letter."

Fees

Our fees for this engagement will be billed as work progresses, and progress billings may be submitted. Based upon our discussions with representatives of Client, the fee for this engagement will be \$21,505. Expenses for items such as travel, telephone, postage, clerical time, printing, and reproduction of financial statements are included in the fee. Our fee has been determined based on our understanding obtained through discussions with you regarding your preparation for the engagement and your current business operations. To the extent we encounter circumstances outside of our expectations that warrant additional procedures and time, we will communicate that fact and advise you of options and the additional fees necessary to complete the engagement. We expect payment of our billings within 30 days after submission.

Our fees for the services described below are based upon the value of the services performed and the time required by the individuals assigned to the engagement. Our fee estimate and completion of our work are based upon the following criteria:

1. Anticipated cooperation from Client personnel
2. Timely responses to our inquiries
3. Timely completion and delivery of client assistance requests
4. Timely communication of all significant accounting and financial reporting matters
5. The assumption that unexpected circumstances will not be encountered during the engagement

If any of the aforementioned criteria are not met, then the fees may increase. Interim billings will be submitted as work progresses and as expenses are incurred.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of Client, as of and for the year ended June 30, 2024.

The objectives of our audit are to obtain reasonable assurance as to whether Client's financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether Client's financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance, but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they could influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Our report will state that the report is not suitable for any other purpose. Our audit will be conducted in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions.

Accounting standards generally accepted in the United States of America ("GAAP") provide for certain required supplementary information ("RSI"), such as management's discussion and analysis ("MD&A"), to supplement Client's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Client's RSI in accordance with auditing standards generally accepted in the United States of America ("GAAS"). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Information about the District's Net Pension Liability
3. Information about the District's Other Postemployment Health Care Plan

We have also been engaged to report on supplementary information other than RSI that accompanies Client's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and will provide an opinion on it in relation to the financial statements as a whole:

1. Combining Nonmajor Governmental Fund Financial Statements
2. Fiscal Compliance Table

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

An audit includes an evaluation of the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as an evaluation of the overall presentation of the financial statements, including the disclosures, to assess whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. To express an opinion, we are required to plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* does not expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or government regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In performing our audit, we will consider and conclude whether, based on the audit evidence obtained, there are conditions or events, considered in the aggregate, which raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of cash, receivables, loan balances, and certain assets and liabilities by correspondence with selected customers, funding sources, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement, and they may submit an invoice for responding to this inquiry.

Audit Procedures – Internal Control

In the conduct of our audit, we will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control-related matters that are required to be communicated under professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Client's compliance with the provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that management acknowledges and understands its responsibility for (1) designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. Management is also responsible for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with GAAP, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements. Management's responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making available to us drafts of financial statements, all financial records, and related information and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers).

Management is also responsible for providing us with (1) access to all information of which it is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from management about the financial statements and related matters.

Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Management is also responsible for informing us of its knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, management is responsible for identifying and ensuring that the government complies with applicable laws and regulations. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report.

Management is responsible for the preparation of the supplementary information in conformity with GAAP. Management agrees to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. Management also agrees to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Management's responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

We cannot perform management functions or make management decisions on behalf of Client. However, we may provide advice and recommendations to assist management in performing its functions and fulfilling its responsibilities. We may advise management about appropriate accounting principles and their application, but the responsibility for the financial statements remains with management.

Reporting

We will issue a written report upon completion of our audit of Client's financial statements. Our report will be addressed to the School Board. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report or, if necessary, withdraw from this engagement.

If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We expect to also issue the following report as further described in the Audit Scope and Objectives section of this letter:

- A report on internal control over financial reporting and compliance based on an audit of financial statements performed in accordance with the standards applicable to financial audits contained in *Government Auditing Standards*.
- A report on compliance with requirements for each applicable compliance category contained in the Minnesota Legal Compliance Audit Guide for School Districts.

If during our audit we become aware that Client is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with generally accepted auditing standards established by the Auditing Standards Board (“United States”) and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

If Client intends to reproduce or publish these financial statements or any portion thereof, whether in paper or electronic form, subsequent to anticipated year-end filings, and make reference to our firm name in connection therewith, management agrees to provide us with proofs in sufficient time for our review and written approval before printing. If in our professional judgment the circumstances require, we may withhold our approval. Client agrees to compensate Wipfli for the time associated with such review.

Client acknowledges and agrees that any advice, recommendations, information, or work product provided to Client by Wipfli in connection with this engagement is for the sole use of Client and may not be relied upon by any third party. Wipfli has no liability or responsibility to any third parties as a result of this engagement.

Management Assistance

Assistance to be supplied by Client personnel, including the preparation of schedules and analysis of accounts, will be discussed with Beth Peterson. Timely completion of this work will facilitate the completion of our engagement.

Engagement Administration

Rob Ganschow will be your audit engagement partner.

Professional and certain regulatory standards require us to be independent in both fact and appearance. Any discussions that you have with Wipfli personnel regarding employment could pose a threat to our independence. Therefore, we request that you inform us immediately prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

Other Services

We may prepare a draft of your financial statements and related notes. In accordance with *Government Auditing Standards*, management will be required to review and approve those financial statements prior to their issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements. Further, you are required to designate a qualified management-level individual to be responsible and accountable for overseeing our services.

Management agrees to assume all management responsibilities for these services; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Conclusion and Approval to Proceed


If the terms above of this Engagement Letter are acceptable to you and the services outlined are in accordance with your requirements, please return a signed copy of this Letter to us.

We look forward to our continued association with you and your staff and appreciate the opportunity to serve you. Please do not hesitate to call us if you have any questions about the work we are to perform or any other aspect of the services we can provide.

Wipfli LLP

Wipfli LLP

ACCEPTED: INDEPENDENT SCHOOL DISTRICT NO. 100

By:  Jeff Pesta (Jul 30, 2024 13:50 CDT)

Jeff Pesta Interim Superintendent

(Print Name and Title)

Date: **07/30/2024**

smk
Enc.

1. Entire Agreement

These Terms and Conditions, together with the engagement letter (“Engagement Letter”) to which these Terms and Conditions are attached, and the Engagement Letter’s other appendixes and applicable Change Orders, if any, constitute the entire agreement between the parties on the subject matter thereof and supersede and merge all prior proposals (including prior proposals of Wipfli regarding the engagement), understandings, and agreements (oral or written) between the parties relating to the subject matter, including, without limitation, the terms of any request for proposal issued to Client or the standard printed terms on any purchase order issued by Client and any non-disclosure or confidentiality agreement between Wipfli and Client dated prior to the date of the Engagement Letter. No modification, amendment, supplement to, or waiver of these Terms and Conditions or Engagement Letter shall be binding upon the parties unless made in writing and duly signed by both parties. To the greatest extent reasonably possible, the provisions of the Engagement Letter, its Appendixes (including these Terms and Conditions), Implementation Plan, Change Orders, and any other exhibit, attachment, schedule, or other document referenced in or by the Engagement Letter shall be read together and harmonized to give effect to the parties’ intent. In the event of a direct conflict among the express provisions of the foregoing, the Engagement Letter shall be given controlling effect. No provision of these terms and conditions will apply to any attest services that may be performed by Wipfli for Client if such provision would impair Wipfli’s independence from Client required pursuant to applicable professional standards, such services being governed exclusively by the Engagement Letters issued with respect thereto. Wipfli may be referred to herein as “we” or “us” or in a similar manner, and Client may be referred to as “you” or in a similar manner, and such references shall be read in context.

2. Commencement and Term

The Engagement Letter shall become effective when signed by duly authorized representatives of both parties and shall remain in full force and effect until the services to be delivered under the Engagement Letter are complete (as reasonably determined by Wipfli) unless earlier terminated by either party as provided in the Engagement Letter or these Terms and Conditions. Each person executing an Engagement Letter on behalf of a party represents and warrants to the other that he or she has all power and authority to bind the party on whose behalf he or she is executing same.

3. Termination of Agreement

The Engagement Letter may be terminated as follows: (i) by either party immediately upon written notice to the other if either party hereto becomes the subject of voluntary or involuntary bankruptcy or other insolvency proceeding, (ii) by Wipfli or Client if either party defaults in the performance of any of its covenants and agreements set forth in the Engagement Letter or Change Order (except when such default is due to a cause beyond the control of the party) and such default is not cured within thirty (30) days after notice from either party specifying the nature of such default, and (iii) by Wipfli or Client with or without cause upon providing thirty (30) days written notice. Termination of the Engagement Letter shall have no effect on either party’s obligation to pay any amount due and owing with respect to such periods prior to the effective date of such termination.

Wipfli has the right to withdraw from this engagement with immediate effect if Client does not provide us with the information we request in a timely manner, refuses to cooperate with our reasonable requests, or misrepresents any facts. Our withdrawal will release us from any obligation to complete the engagement and will constitute completion of our engagement. Client agrees to compensate us for our time and out-of-pocket expenses through the date of our withdrawal.

4. Fee Estimates and Change Orders

Wipfli’s Engagement Letter may set forth certain ranges for Wipfli’s fees charged on any project or services. Wipfli provides fee estimates as an accommodation to Client. These estimates depend on certain assumptions, including: (a) anticipated cooperation from Client personnel, (b) timely responses to our inquiries, (c) timely completion and delivery of Client assistance requests, (d) timely communication of all significant accounting and financial reporting matters, (e) the assumption that unexpected circumstances will not be encountered during the engagement, and (f) where applicable, the assumption that Client’s hardware platform/computer system will, at the commencement of the services, be fully operable as intended and designed, functioning as necessary and available to Wipfli without material restriction for the duration of the services. Unless otherwise indicated in the Engagement Letter, fee estimates shall not be construed as or deemed to be a minimum or maximum fee quotation. Although Wipfli reasonably believes suggested fee ranges are accurate, Wipfli’s actual fees may vary from its fee estimates.

Services that fall outside the agreed-upon scope of Wipfli’s engagement shall be covered by a Change Order, or, if the nature and amount of such services are not material to the overall engagement, shall be delineated and included on Wipfli’s invoice for such services. A “Change Order” means a mutually agreed-upon change in the schedule or the time for Wipfli’s performance of the services on a project, the scope of specifications of a project, and/or the fees chargeable by Wipfli to Client, which is reduced to writing using an agreed-upon form that is executed by an authorized representative of each for Wipfli and Client.

Unless otherwise agreed in the Engagement Letter, miscellaneous expenses incurred by Wipfli in the course of performing the service will be charged in addition to Wipfli’s professional fees. Miscellaneous expenses may include, but are not limited to: travel, lodging, transportation, and meals for projects requiring travel; clerical processing; telecommunications charges; technology fees; delivery expenses; and all sales, use, ad valorem, excise, or other taxes or other governmental charges.

5. Payment of Fees

Unless otherwise agreed, all invoices are due and payable within thirty (30) days of the invoice date. All business or commercial accounts will be charged interest at the lesser of one percent (1%) per month or the maximum rate permitted by law, except where prohibited by law, on Client’s balance due to Wipfli that is outstanding over thirty (30) days. At our discretion, services may be suspended if Client’s account becomes overdue and will not be resumed until Client’s account is paid in full. Client acknowledges and agrees that we are not required to continue services in the event of a failure to pay on a timely basis for services rendered as required. Client further acknowledges and agrees that in the event Wipfli stops services or withdraws from this engagement as a result of Client’s failure to pay on a timely basis for services rendered as required by this Engagement Letter, Wipfli shall not be liable to Client for any damages that occur whether direct or indirect, foreseen or unforeseen, and whether or not the parties have been advised of the possibility of such damages.

In the event Wipfli is required to respond to a subpoena, court order, government regulatory inquiries, or other legal process related to Client or its management (other than a matter in which Wipfli is named as a party) for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this or any prior engagements, Client agrees to compensate us for all time we expend in connection with such response, at our regular rates, and to reimburse us for all related out-of-pocket costs, including attorney’s fees, that we incur. Any services under this paragraph will be deemed a separate engagement and, to the extent permitted by law and applicable professional standards, we will promptly notify you of the matter.

6. **Privacy and Engagement Staffing**

Wipfli expressly reserves the right to replace, in its sole discretion, any of our professional project team members, as necessary, to provide quality and timely service to Client. From time to time, and depending upon circumstances, Wipfli may use third-party service providers, such as independent contractors, specialists, or vendors to assist us in providing professional services, including tax services. These parties and their personnel may be located within or outside the United States. We may also use personnel from affiliates of Wipfli and other Wipfli-related entities (including our wholly-owned subsidiary based in India and contractors in the Philippines) or any of their respective affiliates. In addition, Wipfli may utilize third-party service providers, including cloud-based service providers, who may collect, use, transfer, transmit, store, or otherwise process Client information in connection with the delivery of certain services. Wipfli is committed to maintaining the confidentiality and security of Client's information, and accordingly, Wipfli maintains policies, procedures and safeguards to protect the confidentiality of Client information. In addition, our agreements with all service providers appropriately maintain and protect the confidentiality of Client information, provided we may use electronic media to transmit Client information and such use in itself will not constitute a breach of any confidentiality obligation. We remain responsible to Client for the supervision of all service providers, entities, and personnel who assist us in rendering professional services hereunder and for protecting the confidentiality of Client information. Client hereby consents and authorizes us to disclose Client information to the foregoing entities and parties for the purpose of providing professional services, including tax services, to Client.

Wipfli is committed to protecting personal information that can be linked to specific individuals, including health information ("Personal Data") and will maintain such Personal Data in confidence in accordance with professional standards and governing laws. Client will not provide any Personal Data to Wipfli unless necessary to perform professional services described in the Engagement Letter. When providing any Personal Data to us, Client will comply with all applicable laws (both foreign and domestic) and will anonymize, mask, obfuscate, and/or de-identify, if reasonably possible, all Personal Data that is not necessary to perform the professional services described in the Engagement Letter. Any Personal Data provided to us by Client will be kept confidential and not disclosed to any third party not described above (parties providing us assistance in rendering professional services) unless expressly permitted by Client or required by law, regulation, legal process, or to comply with professional standards applicable to Wipfli. Client is responsible for obtaining, pursuant to law or regulation, consents from parties that provided Client with their personal information, which will be obtained, used, and disclosed by Wipfli for its required purposes, and Wipfli may rely on the representation that Client has obtained such consents.

Please see Wipfli's Privacy Statement located at www.wipfli.com/privacy-statement for further information.

Applicable rules in some states require that we advise you that some persons who own an interest in Wipfli may not be licensed as Certified Public Accountants and may provide services related to this engagement.

7. **Intellectual Property Rights**

Client acknowledges that Wipfli owns all intellectual property rights, title, and interest to all materials and information produced or developed by Wipfli throughout the duration of this engagement, excluding any pre-existing ownership right of Client and without implying any ownership interest in any Client materials, data or other information, all of which shall remain the property of Client. Upon completion of the services contemplated by the Engagement Letter, Wipfli grants to Client a perpetual paid-up license to use or modify, for internal purposes only, any deliverable produced by Wipfli and actually delivered to Client, provided that any use or modification of such deliverable, other

than for the stated purposes in the Engagement Letter, is not authorized. In addition, Client shall not alter or remove any of Wipfli's trademarks, copyright registration marks, patent, or other intellectual property notices applicable to any of Wipfli's goods, marketing material, or advertising media, and shall not in any way alter any of Wipfli's products. Client shall promptly notify Wipfli in writing of any infringement of Wipfli's intellectual property by third parties of which Client becomes aware. Neither party shall acquire any right, title, or interest in or to the other party's code, data, business processes, or other information to which such party may have access during the term of the engagement hereunder. All such code, data, business process and other information shall be solely and exclusively the property of the originating party.

8. **Mutual Confidentiality**

During the course of performing services, the parties may have access to information that is confidential to one another, including, without limitation, source code, documentation, specifications, databases, system design, file layouts, tool combinations, development methods, or business or financial affairs, which may incorporate business methods, marketing strategies, pricing, competitor information, product development strategies and methods, customer lists, customer information, and financial results (collectively "Confidential Information"). Confidential Information may include information received from third parties, both written and oral, that each party is obligated to treat as confidential.

Confidential Information shall not include any information that (i) is already known by the recipient party or its affiliates, free of any obligation to keep it confidential, (ii) is or becomes publicly known through no wrongful act of the receiving party or its affiliates, (iii) is received by the receiving party from a third party without any restriction on confidentiality, (iv) is independently developed by the receiving party or its affiliates, (v) is disclosed to third parties by the disclosing party without any obligation of confidentiality, or (vi) is approved for release by prior written authorization of the disclosing party.

Without the advance written consent of the other party, except as required by law, regulation, or to comply with professional standards applicable to a party or for the performance of the services, neither party shall disclose to a third party Confidential Information of the other party. Each party agrees to maintain at least the same procedures regarding Confidential Information that it maintains with respect to its own Confidential Information. Each party may use the Confidential Information received from the other party only in connection with fulfilling its obligations under this Agreement. The parties further agree that expiration or termination of this Agreement, for any reason, shall not relieve either party, nor minimize their obligations with respect to Confidential Information, as set forth herein.

9. **Independent Contractor**

The relationship between Wipfli and Client is solely and exclusively that of independently contracting parties.

10. **Non-Exclusivity**

No right of exclusivity is granted, guaranteed, or implied by Wipfli and Client entering into any engagement letter. Client acknowledges that Wipfli regularly performs the same or similar services as are being provided hereunder to third parties.

11. **Dispute Resolution**

If any dispute arises among the parties regarding the subject matter hereof and such dispute cannot be resolved through informal negotiations and discussion, the parties agree to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its applicable rules for resolving professional accounting and related services disputes before resorting to arbitration or litigation. Costs of any mediation proceeding shall be shared equally by all parties. Except for an action by us to collect payment of our invoices, Wipfli and Client

agree that no claim arising out of services rendered pursuant to the Engagement Letter or any Change Order shall be filed: (i) in the case of any report or deliverable issued by Wipfli under the Engagement Letter, no later than two years from the date of such report or deliverable (or if no report or deliverable is issued, two years from the date of the Engagement Letter), or (ii) in the case of any tax form or similar governmental filing, no later than two years after the initial due date of such tax form or filing.

12. **Governing Law**

Any and all claims relating to agreements between Wipfli and Client for any service shall be governed by and construed in accordance with the internal laws of the state in which the Wipfli office which issues the Engagement Letter related to the services is located.

13. **Severability**

In the event that any term or provision of the Engagement Letter or these Terms and Conditions shall be held to be invalid, void, or unenforceable, then the remainder shall not be affected and each remaining term or condition shall be valid and enforceable to the fullest extent permitted by law.

14. **Notices**

All notices required to be given to either party under the Engagement Letter shall be in writing and sent by traceable carrier to each party's address indicated on the Engagement Letter, or such other address as a party may indicate by at least ten (10) business days' prior written notice to the other party. Notices shall be effective upon receipt. A copy of such notice should be provided to Wipfli's General Counsel at wipfli-legal@wipfli.com.

15. **Electronic Signature**

Each party hereto agrees that any electronic signature of a party to the Engagement Letter or any electronic signature to a document contemplated hereby is intended to authenticate such writing and shall be as valid, and have the same force and effect, as a manual signature. Any such electronically signed document shall be deemed (i) to be "written" or "in writing," (ii) to have been signed, and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Each party hereto also agrees that electronic delivery of a signature to any such document (via email or otherwise) shall be as effective as manual delivery of a manual signature. For purposes hereof, "electronic signature" includes, but is not limited to: (i) a scanned copy (as a "pdf" (portable document format) or other replicating image) of a manual ink signature, (ii) an electronic copy of a traditional signature affixed to a document, (iii) a signature incorporated into a document utilizing touchscreen capabilities, or (iv) a digital signature. Neither party shall contest the admissibility of true and accurate copies of electronically signed documents on the basis of the best evidence rule or as not satisfying the business records exception to the hearsay rule.

16. **Record Retention**

We will retain records related to this engagement pursuant to our record retention policy. At the end of the relevant time period, we will destroy our records related to this engagement. However, Client's original records will be returned to Client upon the completion of the engagement. When records are returned, it is Client's responsibility to retain and protect the records for possible future use, including potential examination by governmental or regulatory agencies.

17. **Assignment**

The Engagement Letter to which these Terms and Conditions are attached shall be binding on the parties hereto and their respective successors and assigns. Neither party may assign this Engagement Letter without prior written consent of the other, except that Wipfli may assign its rights and obligations under this Engagement Letter without the approval of Client to an entity that acquires all or substantially all of the assets of Wipfli or to any subsidiary or affiliate or successor in a merger, acquisition, or change of control

of Wipfli; provided that in no event shall such assignment relieve Wipfli of its obligations under this Engagement Letter.

18. **Force Majeure**

Either party may suspend (or if such suspension continues for more than thirty (30) days, terminate) its obligations (except the obligation to pay for services previously rendered) under the Engagement Letter or any amendment or Change Order, if such obligations are delayed, prevented, or rendered impractical or impossible due to circumstances beyond its reasonable control, including, without limitation, fires, floods, storms, washouts, tsunamis, earthquakes, wars (declared or undeclared), civil disturbances, accidents, terrorist acts (including biochemical attacks), health pandemics, acts of any governmental body, damage to its plants and equipment, computer network problems caused by any Internet Service Provider or telecommunications company servicing Wipfli and/or Client, or acts of God or events beyond a party's control (collectively referred to herein as "Force Majeure"). Each party will use reasonable efforts to promptly minimize the duration and consequences of any failure of or delay in performance resulting from a Force Majeure event. In such event, the affected party will not be liable to the other for delay or failure to perform its obligations under this Engagement Letter.

Independent School District No. 100 Wrenshall, Minnesota

Financial Statements and
Supplementary Information

Year Ended June 30, 2024



Independent School District No. 100

Year Ended June 30, 2024

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Independent School District No. 100

Year Ended June 30, 2024

School Officials

<u>Elective</u>	<u>Office</u>	<u>Term Expires</u>
Mary Carlson	Chair	1/1/27
Eric Ankrum	Vice-Chair	1/1/27
Misty Bergman	Treasurer	1/1/25
Ben Johnson	Clerk	1/1/27
Alice Kloepfer	Member	1/1/25
Nicole Krisak	Member	1/1/25
<u>Appointive</u>		
Jeff Pesta	Superintendent	



Independent Auditor’s Report

To the School Board
Independent School District No. 100
Wrenshall, Minnesota

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 100 (District), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District’s basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2024, and the respective changes in financial position, and the respective budgetary comparison for the General Fund and Debt Service Fund for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District’s ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted

in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, pages 5 through 9, the information about the District's other postemployment health care plan, page 48, and the information about the District's net pension liability, pages 49 through 53 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The combining nonmajor governmental funds financial statements, and the fiscal compliance table, pages 54 through 56, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor governmental funds financial statements and fiscal compliance table are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 12 2024, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Handwritten signature of Wipfli LLP in black ink.

Wipfli LLP

November 12, 2024
Eau Claire, Wisconsin

Management's Discussion and Analysis

Independent School District No. 100

Management's Discussion and Analysis Year Ended June 30, 2024

As management of Independent School District No. 100 (District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2024.

Financial Highlights

Key financial highlights for the 2023-2024 fiscal year include the following:

- Total net position was \$1,420,051 at June 30, 2024, an increase of \$757,923 over the prior year.
- Overall actual revenues in the Statement of Activities were \$7,038,295 and expenses were \$6,280,372.
- General Fund total fund balance increased \$314,759 during fiscal year ended June 30, 2024.

Overview of the Financial Statements

The financial section of the annual report consists of four parts - Independent Auditor's Report, required supplementary information which includes the Management's Discussion and Analysis (this section), the basic financial statements and supplementary information. The basic financial statements include two kinds of statements that present different views of the District.

Government-wide Statements

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the District's assets and deferred outflows of resources, and liabilities and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the District's net position and how it has changed.

The statement of net position presents information on all of the District's assets and deferred outflows of resources, and liabilities and deferred inflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating. To assess the overall health of the District you need to consider additional non-financial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

The statement of activities presents information showing how the District's net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (i.e., uncollected taxes and earned but unused compensated absences).

The government-wide financial statements outline functions of the District that are principally supported by property taxes and intergovernmental revenues (governmental activities). The governmental activities of the District include instruction, support services, operation and maintenance of plant, student transportation, and operation of non-instructional services.

Independent School District No. 100

Management's Discussion and Analysis (Continued)

Year Ended June 30, 2024

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements, state statutes, and to control and manage money for particular purposes. All of the funds of the District can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds - Most of the District's basic services are included in governmental funds. Governmental fund financial statements focus on near-term inflows of cash and other financial assets that can readily be converted to cash, as well as the balances at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

Because this information does not encompass the additional long-term focus of the district-wide statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the district-wide financial statements. A reconciliation is provided to facilitate a comparison between government funds financial statements and district-wide financial statements.

Fiduciary funds - The District is the trustee, or fiduciary, for assets that belong to others, such as the custodial fund. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. We exclude these activities from the district-wide financial statements because the District cannot use these assets to finance its operation.

Financial Analysis of the District as a Whole

Net position may serve over time as a useful indicator of a district's financial position. In the case of the District, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$1,420,051 as of June 30, 2024.

Statement of Net Position (Deficit) June 30,

	2024	2023
Capital assets	\$ 17,104,966	\$ 17,471,077
Current and other assets	3,229,353	2,996,026
Total assets	20,334,319	20,467,103
Deferred outflows of resources	831,279	1,330,761
Long-term liabilities	16,609,357	17,682,612
Other liabilities	1,210,893	1,351,767
Total liabilities	17,820,250	19,034,379
Deferred inflows of resources	1,925,297	2,101,357
Net position		
Net investment in capital assets	4,194,900	3,920,733
Restricted	220,696	253,996
Unrestricted (deficit)	(2,995,545)	(3,512,601)
Total net position (deficit)	\$ 1,420,051	\$ 662,128

Independent School District No. 100

Management's Discussion and Analysis (Continued)

Year Ended June 30, 2024

	Change in Net Position For the years ended June 30,	
	2024	2023
Revenues		
Program revenues		
Charges for services	\$ 369,596	\$ 264,487
Operating grants and contributions	1,462,813	1,370,586
General revenues		
Property taxes	1,525,303	1,524,283
State aids	3,622,536	3,341,870
Other	58,047	41,244
Total revenues	7,038,295	6,542,470
Expenses		
District and school administration	341,021	378,521
District support services	308,042	328,435
Regular instruction	2,189,610	1,728,251
Vocational instruction	91,562	84,211
Exceptional instruction	1,066,331	913,118
Instructional support services	78,935	99,031
Pupil support services	537,877	551,131
Sites, building and equipment	734,057	699,878
Fiscal and other fixed cost programs	47,117	34,411
Food service	199,364	240,838
Community service	154,226	152,806
Interest and fiscal charges on long-term debt	385,185	496,427
Unallocated depreciation	147,045	147,925
Total expenses	6,280,372	5,854,983
Change in net position	757,923	687,487
Net position, beginning of year	662,128	(25,359)
Net position, end of year (deficit)	\$ 1,420,051	\$ 662,128

Financial Analysis of the District's Funds

While the government-wide presentations are designed to present users with a more complete picture of the District's financial position and results of operations, the traditional fund accounting basis provides users with information that can be used by the District to make decisions in the near-term.

As of the end of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$722,912, an increase of \$394,914 from the prior year. This total consists of: General Fund, \$471,119; Debt Service Fund, \$151,466; Food Service Fund, \$70,360; and Community Service Fund, \$29,967.

Independent School District No. 100

Management's Discussion and Analysis (Continued)

Year Ended June 30, 2024

At the end of the current fiscal year, the unassigned fund balance of the General Fund was \$363,074. As a measure of the General Fund's liquidity, it may be useful to compare unassigned fund balance to total fund budget. Unassigned fund balance represents 6.74% of the total General Fund's final budgeted expenditures of \$5,387,747 at June 30, 2024. The School Board has adopted a Fund Balance Policy, establishing a goal of having a positive General Fund unassigned fund balance.

The Debt Service fund balance increased by \$28,562, the Food Service fund balance increased by \$40,190 and the Community Service Fund balance increased \$11,403.

General Fund Budgetary Highlights

The board of each school district must approve and adopt its revenue and expenditure budgets for the next school year prior to July 1 of each year. The budget document adopted is an expenditure-authorizing or appropriations document. No funds shall be expended by any board or district for any purpose in any school year prior to the adoption of the budget document which authorizes the expenditure or prior to an amendment to the budget document by the board to authorize the expenditure.

The originally adopted General Fund revenue and other financing sources budget was \$5,011,315. Budgeted revenues and other financing sources were revised during the year to \$5,418,978, an increase of \$407,663.

The originally adopted General Fund expenditure budget was \$4,950,975. Budgeted expenditures were revised during the year to \$5,387,747, an increase of \$436,772.

Actual revenues and other financing sources were \$241,457 more than anticipated primarily due to an increase in other local and county revenues, state and federal aid, and insurance recoveries.

Actual expenditures were \$42,071 less than anticipated due to fewer vocational instruction, exceptional instruction, and site and building costs.

Capital Assets and Debt Administration

Capital Assets

By the end of fiscal year 2024, the District had invested \$23,676,403 in a broad range of capital assets, including land, school buildings, athletic facilities, buses and computer equipment. Total depreciation expense for the year was \$522,036. More detailed information about the District's capital assets is presented in Note 3 to the financial statements.

Debt Administration

At June 30, 2024, the District had \$12,555,000 in general obligation bonds payable outstanding. Under current state statutes, the District's general obligation bonded debt issuances are subject to a legal limitation of 10 percent of the fair market value of property in the District. The District is within its legal authority for bonded debt.

The District also had \$19,645 in notes payable, \$3,538,074 in net pension liability, \$27,089 in total OPEB liability, and \$134,128 in compensated absence liabilities at June 30, 2024.

More detailed information about the District's long-term liabilities is presented in Note 4 to the financial statements.

Independent School District No. 100

Management's Discussion and Analysis (Continued)

Year Ended June 30, 2024

Factors Bearing on the District's Future

Wrenshall School District continues to promote and maintain a comprehensive PK-12 educational system for Wrenshall resident students and open enrolled students from area school districts. The educational staff is now in the tenth school year of the Quality Compensation Program which has allowed for focused-systemic staff development. Under the Quality Compensation Program, the educators are evaluated every year under the Charlotte Danielson Model which has been very helpful. In addition, the professional learning communities are led by teacher leaders who do informal observations of all of the teaching staff. This has proved to be valuable and a collegial effort towards effective school improvement.

Contacting the District's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Business Office, 207 Pioneer Drive Wrenshall, MN 55797 or call the Business Manager, (218) 384-4274.

Government-Wide Financial Statements

Independent School District No. 100

Statement of Net Position

For the Year Ended June 30, 2024

	Governmental Activities
Assets and Deferred Outflows of Resources	
Current assets	
Cash and investments	\$ 1,886,302
Current property taxes receivable	515,967
Delinquent property taxes receivable	14,904
Accounts receivable	8,680
Due from other Minnesota school districts	58,903
Due from Minnesota Department of Education	571,933
Due from federal government through the Minnesota Department of Education	120,162
Due from other governmental units	38,928
Prepaid expenses	766
Inventory	12,808
Total current assets	3,229,353
Capital assets, net of depreciation	
Capital assets not being depreciated	22,760
Capital assets being depreciated, net of accumulated depreciation	17,082,206
Total capital assets, net of accumulated depreciation	17,104,966
Deferred outflows of resources	
Items related to pensions plans	831,279
Total assets and deferred outflow of resources	\$ 21,165,598
Liabilities, Deferred Inflows of Resources, and Net Position	
Current liabilities	
Salaries payable	\$ 442,688
Accounts payable	21,358
Accrued payroll liabilities	73,884
Due to other Minnesota school districts	130,449
Due to other governments	3,100
Interest payable	134,057
Unearned revenue	105,357
Short term indebtedness	300,000
Current portion of long-term liabilities	639,645
Total current liabilities	1,850,538
Long-term liabilities	15,969,712
Total liabilities	17,820,250
Deferred inflows of resources	
Property taxes levied for subsequent year's expenditures	1,414,701
Items related to pension plans	510,596
Total deferred inflows of resources	1,925,297
Net position	
Net investment in capital assets	4,194,900
Restricted	220,696
Unrestricted	(2,995,545)
Total net position	1,420,051
Total liabilities, deferred inflows of resources, and net position	\$ 21,165,598

See accompanying notes to financial statements.

Independent School District No. 100

Statement of Activities

For the Year Ended June 30, 2024

Functions/Programs	Expenses	Program Revenues			Net (Expenses) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities					
District and school administration	\$ 341,021	\$	\$	\$	(341,021)
District support services	308,042	30,507			(277,535)
Regular instruction	2,189,610	246,008	125,393		(1,818,209)
Vocational instruction	91,562		2,383		(89,179)
Exceptional instruction	1,066,331	9,243	1,039,775		(17,313)
Instructional support services	78,935				(78,935)
Pupil support services	537,877				(537,877)
Sites, buildings and equipment	734,057				(734,057)
Fiscal and other fixed program costs	47,117				(47,117)
Food service	199,364	2,381	237,352		40,369
Community service	154,226	81,457	57,910		(14,859)
Interest and fiscal charges					
on long-term debt	385,185				(385,185)
Unallocated depreciation	147,045				(147,045)
Total governmental activities	\$ 6,280,372	\$ 369,596	\$ 1,462,813	\$	(4,447,963)
General revenues					
Taxes					
Property taxes, levied for general purposes					629,067
Property taxes, levied for community service					25,997
Property taxes, levied for debt service					870,239
State aid-formula grants					3,622,536
Investment earnings					52,977
Other					5,070
Total general revenues					5,205,886
Change in net position					757,923
Net position (deficit), beginning of the year					662,128
Net position (deficit), end of the year					\$ 1,420,051

See accompanying notes to financial statements.

Independent School District No. 100

Governmental Funds – Balance Sheet

June 30, 2024

	General Fund	Debt Service Fund	Nonmajor Governmental Funds	Total Governmental Funds
Assets				
Cash and investments	\$ 1,007,031	\$ 764,979	\$ 114,292	\$ 1,886,302
Current property taxes receivable	173,121	334,949	7,897	515,967
Delinquent property taxes receivable	5,479	9,168	257	14,904
Accounts receivable	831		7,849	8,680
Due from other Minnesota school districts	58,903			58,903
Due from the Minnesota Department of Education	558,371	10,635	2,927	571,933
Due from the federal government through the Minnesota Department of Education	120,162			120,162
Due from other governmental units	38,928			38,928
Prepaid expenses	766			766
Inventory	4,531		8,277	12,808
Total assets	\$ 1,968,123	\$ 1,119,731	\$ 141,499	\$ 3,229,353
Liabilities				
Salaries payable	\$ 429,315	\$	\$ 13,373	\$ 442,688
Accounts payable	20,860		498	21,358
Accrued payroll liabilities	73,884			73,884
Due to other Minnesota school districts	130,449			130,449
Due to other governments	3,100			3,100
Short term indebtedness	300,000			300,000
Unearned revenue	104,868		489	105,357
Total liabilities	1,062,476		14,360	1,076,836
Deferred inflows of resources				
Delinquent property taxes	5,479	9,168	257	14,904
Property taxes levied for subsequent year's expenditures	429,049	959,097	26,555	1,414,701
Total deferred inflows of resources	434,528	968,265	26,812	1,429,605
Fund balances				
Nonspendable	5,297		8,277	13,574
Assigned	5,833			5,833
Restricted	96,915	151,466	96,947	345,328
Unassigned	363,074		(4,898)	358,177
Total fund balances	471,119	151,466	100,327	722,912
Total liabilities, deferred inflows of resources, and fund balances	\$ 1,968,123	\$ 1,119,731	\$ 141,499	\$ 3,229,353

See accompanying notes to financial statements.

Independent School District No. 100

Governmental Funds – Reconciliation of the Balance Sheet to the Statement of Net Position

June 30, 2024

Total fund balances - governmental funds	\$ 722,912
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and therefore, are not reported as assets in governmental funds.	
Cost of capital assets	23,676,403
Less accumulated depreciation	(6,571,437)
Long-term liabilities, including bonds payable, notes payable, other postemployment benefits, and compensated absences payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds.	
General obligation bonds	(12,555,000)
Notes payable	(19,645)
Unamortized bond premium	(335,421)
Compensated absences	(134,128)
Total OPEB obligation	(27,089)
The net pension liability and the deferred outflows of resources and inflows of resources related to pensions are only reported in the statement of net position	
Net pension liability	(3,538,074)
Deferred inflows of resources related to pensions	(510,596)
Deferred outflows related to pensions	831,279
Delinquent property taxes receivable will be collected this year, but are not available soon enough to pay for the current period's expenditures, and therefore are deferred in the funds.	14,904
Interest on long-term debt is not accrued in governmental funds, but rather recognized as an expenditure when due.	(134,057)
<hr/>	
Total net position - governmental activities	\$ 1,420,051

See accompanying notes to financial statements.

Independent School District No. 100

Governmental Funds – Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Year Ended June 30, 2024

	General Fund	Debt Service Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues				
Local property tax levies	\$ 631,403	\$ 871,841	\$ 26,087	\$ 1,529,331
Other local and county revenues	271,629		81,432	353,061
Revenue from state sources	4,465,734	104,686	152,456	4,722,876
Revenue from federal sources	206,115		143,634	349,749
Interest income	52,977			52,977
Sales and other conversion of assets	2,085		1,753	3,838
Total revenues	5,629,943	976,527	405,362	7,011,832
Expenditures				
Current				
District and school administration	340,946			340,946
District support services	302,969			302,969
Regular instruction	2,240,584			2,240,584
Vocational instruction	91,562			91,562
Exceptional instruction	1,034,256			1,034,256
Community education and services			154,226	154,226
Instructional support services	75,675			75,675
Pupil support services	490,521		199,364	689,885
Site, buildings, and equipment	549,827			549,827
Fiscal and other fixed cost programs	47,117			47,117
Capital outlay	104,842		179	105,021
Debt service				
Principal	19,019	600,000		619,019
Interest and other fiscal costs	48,358	347,965		396,323
Total expenditures	5,345,676	947,965	353,769	6,647,410
Excess of revenues over expenditures	284,267	28,562	51,593	364,422
Other financing sources				
Insurance recovery	30,492			30,492
Total other financing sources	30,492			30,492
Net change in fund balances	314,759	28,562	51,593	394,914
Fund balances, beginning	156,360	122,904	48,734	327,998
Fund balances, ending	\$ 471,119	\$ 151,466	\$ 100,327	\$ 722,912

See accompanying notes to financial statements.

Independent School District No. 100

Governmental Funds – Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities

For the Year Ended June 30, 2024

Total net changes in fund balances - governmental funds \$ 394,914

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the costs of those assets is allocated over the estimated useful lives as depreciation expense.

Capital outlays	163,119
Depreciation expense	(522,036)
Net book value of assets retired	(7,194)

Repayment of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. Also, governmental funds report the effect of premiums and discounts when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities.

Principal payments on general obligation bonds	600,000
Principal payments on notes payable	19,019
Amortization of bond premium	21,259

Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due. However, in the statement of activities, interest expense is recognized as it is accrued, regardless of when it is due.

8,897

Vested employee benefits are reported in the governmental funds when amounts are paid. The statement of activities reports the value of benefits earned during the year.

Change in total OPEB liability	8,811
Change in compensated absences	(93,577)
Change in deferred outflows of resources related to pensions	(499,482)
Change in deferred inflows of resources related to pensions	150,478
Change in pension liability	517,743

Delinquent property taxes receivable will be collected this year, but are not available soon enough to pay for the current period's expenditure, and therefore are deferred in the funds.

(4,028)

Change in net position - governmental activities	\$ 757,923
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See accompanying notes to financial statements.

Independent School District No. 100

General Fund – Statement of Revenues, Expenditures, and Change in Fund Balance – Budget and Actual

For the Year Ended June 30, 2024

	Original Budget	Final Budget	Actual	Variance Over (Under)
Revenues				
Local property tax levies	\$ 587,585	\$ 628,063	\$ 631,403	\$ 3,340
Other local and county revenues	67,255	141,980	271,629	129,649
Revenue from state sources	4,169,118	4,416,256	4,465,734	49,478
Revenue from federal sources	172,357	182,679	206,115	23,436
Sales and conversion of assets			2,085	2,085
Interest income	15,000	50,000	52,977	2,977
Total revenues	5,011,315	5,418,978	5,629,943	210,965
Expenditures				
Current				
District and school administration	400,382	332,575	340,946	8,371
District support services	269,182	330,284	302,969	(27,315)
Regular instruction	2,067,554	2,103,501	2,240,584	137,083
Vocational instruction	71,574	138,425	91,562	(46,863)
Exceptional instruction	908,261	1,075,302	1,034,256	(41,046)
Instructional support services	98,861	98,377	75,675	(22,702)
Pupil support services	542,709	537,260	490,521	(46,739)
Site, buildings, and equipment	459,610	604,552	549,827	(54,725)
Fiscal and other fixed cost programs	37,500	37,500	47,117	9,617
Capital outlay	40,537	39,219	104,842	65,623
Debt service				
Principal	19,026	19,023	19,019	(4)
Interest	35,779	71,729	48,358	(23,371)
Total expenditures	4,950,975	5,387,747	5,345,676	(42,071)
Excess of revenues over expenditures	60,340	31,231	284,267	253,036
Other financing sources				
Insurance recovery			30,492	30,492
Total other financing sources			30,492	30,492
Net change in fund balance	60,340	31,231	314,759	283,528
Fund balance, beginning	156,360	156,360	156,360	
Fund balance, ending	\$ 216,700	\$ 187,591	\$ 471,119	\$ 283,528

See accompanying notes to financial statements.

Independent School District No. 100

Debt Service Fund – Statement of Revenues, Expenditures, and Change in Fund Balance – Budget and Actual

For the Year Ended June 30, 2024

	Original Budget	Final Budget	Actual	Variance Over (Under)
Revenues				
Local property tax levies	\$ 944,524	\$ 868,494	\$ 871,841	\$ 3,347
Revenue from state sources	34,621	101,592	104,686	3,094
Total revenues	979,145	970,086	976,527	6,441
Expenditures				
Debt service				
Principal	600,000	600,000	600,000	
Interest	345,120	345,120	347,965	2,845
Total expenditures	945,120	945,120	947,965	2,845
Excess of revenues over expenditures	34,025	24,966	28,562	3,596
Net change in fund balance	34,025	24,966	28,562	3,596
Fund balance, beginning	122,904	122,904	122,904	
Fund balance, ending	\$ 156,929	\$ 147,870	\$ 151,466	\$ 3,596

See accompanying notes to financial statements.

Independent School District No. 100

Fiduciary Fund – Statement of Fiduciary Net Position

June 30, 2024

	Custodial Fund
Assets	
Cash and investments	\$ 51,732
Net position	
Held in trust for scholarships	51,732
Total liabilities and net position	\$ 51,732

See accompanying notes to financial statements.

Independent School District No. 100

Fiduciary Fund – Statement of Change in Fiduciary Net Position

For the Year Ended June 30, 2024

	Custodial Fund
<hr/>	
Additions	
Donations	\$ 1,500
Interest income	2,091
<hr/>	
Total additions	3,591
<hr/>	
Deductions	
Scholarships paid	42
Management fees	50
<hr/>	
Total deductions	92
<hr/>	
Change in net position	3,499
<hr/>	
Net position, beginning of the year	48,233
<hr/>	
Net position, end of the year	\$ 51,732
<hr/> <hr/>	

See accompanying notes to financial statements.

Independent School District No. 100

Notes to Financial Statements

Year Ended June 30, 2024

Note 1 Summary of Significant Accounting Policies

Independent School District No. 100 (District) was formed and operates pursuant to applicable Minnesota laws and statutes. The Governing Body consists of a six-member Board elected by voters of the District. Members are elected for four-year terms. The accounting policies of the District conform to accounting principles generally accepted in the United States as applied to government units. The Governmental Accounting Standards Board is the accepted standard setting board for establishing governmental accounting and financial reporting principles.

Reporting Entity

The District's financial statements include all funds, departments, agencies, boards, commissions, and other component units for which the District is considered to be financially accountable or for which the exclusion of would render the financial statements misleading. The District has considered all potential units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. Based on these criteria established by the Governmental Accounting Standards Board, there are no organizations considered to be component units of the District.

The student activity accounts of the District are under School Board control. The activity is accounted for in the General Fund.

Basic Financial Statement Presentation

The government-wide financial statements (i.e. the statement of net position and the statement of activities) display information about the reporting government as a whole. These statements include all the financial activities of the District, except for the fiduciary funds. The fiduciary funds are only reported in separate financial statements at the fund financial statement level.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The District applies restricted resources first when an expense is incurred for the purpose for which both restricted and unrestricted resources are available. Depreciation expense can be specifically identified by function and is included in the direct expenses of each function. Interest on long-term debt is considered an indirect expense and is reported separately on the statement of activities. Generally, the effect of material interfund activity has been removed from the government-wide financial statements.

Separate fund financial statements are provided for governmental and fiduciary funds. Major individual governmental funds are reported as a separate column in the fund financial statements. Aggregated information for the remaining nonmajor governmental funds is reported in a single column in the fund financial statements.

The fiduciary funds are presented in the fiduciary fund financial statements by type. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the District, these funds are not incorporated into the government-wide statements.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 1 Summary of Significant Accounting Policies (Continued)

Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied is determined by its measurement focus and basis of accounting. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are generally recognized as revenues in the fiscal year for which they are levied, except for amounts advance recognized in accordance with a statutory "tax shift" described later in these notes. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis of accounting transactions are recorded in the following manner:

1. Revenue Recognition - Revenue is recognized when it becomes measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property tax revenue is generally considered as available if collected within 60 days after year-end. State revenue is recognized in the year in which it applies according to Minnesota Statutes. Minnesota Statutes include state aid funding formulas for specific fiscal years. Federal revenue is recorded in the year in which the related expenditure is made. Other revenue is considered available if collected within one year.
2. Recording of Expenditures - Expenditures are generally recorded when a liability is incurred. However, expenditures are recorded as prepaid for approved disbursements or liabilities incurred in advance of the year in which the item is to be used. Principal and interest on long-term debt issues are recognized on their due dates.

A general summary of the nature and purpose of each of the funds maintained by the District follows:

Major Governmental Funds

General Fund - This fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. The general fund accounts for: administration, kindergarten through 12th grade instruction, transporting students to and from school, maintenance of facilities, equipment purchases, health and safety projects, and disabled accessibility projects.

Debt Service Fund - This fund accounts for the accumulation of resources for the retirement of principal and interest on all general obligation bond indebtedness. Assets of the Debt Service Fund are restricted to the payment of bond principal and interest.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 1 Summary of Significant Accounting Policies (Continued)

Nonmajor Governmental Funds

Special Revenue Funds - These funds are used to account for proceeds of specific revenue sources that are restricted by law or administrative action to expense for specified purposes. The District has two special revenue funds:

Food Service Fund - Is used to account for food service revenues and expenditures. Revenues consist of state and federal aids and sales to students and employees.

Community Service Fund - Is used to account for services provided to residents in the areas of recreation, civic activities, nonpublic pupils, adult or early childhood programs, K-6 extended day programs, or other similar services. Revenues consist of state and federal aids and grants and fees from program participants.

Fiduciary Funds

Custodial Fund - The Scholarship Trust Fund is used to account for resources received and held by the District in a trustee capacity to be used in making scholarship awards.

Budgeting

Formal budgetary accounting is employed as a management control for all funds of the District. For each fund for which a formal budget is adopted, the budget is prepared on the same basis of accounting as the financial statements. The budget is adopted through passage of a resolution. The School Board must approve revisions. Legal budgetary control is at the fund account level.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Cash and Investments

Cash and investments of the individual funds are combined to form a pool and are invested to the extent available in various securities as authorized by state law. Earnings from the pooled investments are allocated to the respective funds on the basis of average cash balance participation by each fund.

Investments are stated at fair value or amortized cost.

Receivables

All receivables are shown net of any allowance for uncollectible amounts. No allowances for uncollectibles have been recorded. The only receivables not expected to be collected within one year are delinquent property taxes receivable.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 1 Summary of Significant Accounting Policies (Continued)

Inventory

The District maintains no central stores and, therefore, expenses supply items as purchased. However, inventories for food items and fuel have been recorded in the proper funds. The District values its inventories at cost, on a first-in, first-out basis.

Property Taxes

Property taxes are set by the school board and certified to the county auditor who acts as collecting agent, in December, of the year prior to collection. Taxes become a lien on property on the following January 1. Minnesota school districts operate under a levy limitation law that generally limits annual increases in taxes per capita. This law does not cover levies for bonded indebtedness.

Real property taxes may be paid by taxpayers in two equal installments on May 15 and October 15. Personal property taxes may be paid on February 28 and June 30. The county provides tax settlements to school districts and other taxing districts in January, March, June, and November or December. Portions of the tax levy paid by the state in the form of credits are included in revenue from state sources.

Generally, tax revenue is recognized in the fiscal year ending June 30, following the calendar year in which the tax levy is collectible, while the current calendar year tax levy is recorded as a deferred inflow of resources (property taxes levied for subsequent year). General fund revenue is determined annually by statutory funding formulas. These formulas allocate revenue between property taxes and state aids based on education funding priorities set by the Minnesota State Legislature. Changes in this allocation result in an annual change in property tax revenue recognition referred to as the "tax shift". In prior years, the amount of shift has varied between 0 and 50 percent.

The following is a summary of tax shift transactions by fund:

	(0.0%) Total Shift June 30, 2023	State Aid Adjustment	Revenue Adjustment	(0.0%) Total Shift June 30, 2024
General Fund	\$ 77,388	\$	\$ 21,023	\$ 98,411

Taxes that remain unpaid are classified as delinquent taxes receivable. Revenue from these delinquent property taxes that is not collected within 60 days of year-end is reported as a deferred inflow of resources in the fund based financial statements because it is not known to be available to finance the operations of the District in the current year. No allowance for uncollectible taxes is considered necessary.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 1 Summary of Significant Accounting Policies (Continued)

Capital Assets

Capital assets are reported at historical cost or estimated historical costs for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated acquisition value at the date of donation. The District maintains a threshold level of \$5,000 or more for capitalizing capital assets. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are reported in the district-wide financial statements but are not reported in the fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives, ranging from five to fifty years.

Capital assets not being depreciated include land.

The District does not possess any material amounts of infrastructure capital assets. Items such as sidewalks and other land improvements are considered to be part of the cost of buildings or other improvable property.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has reported deferred outflows of resources related to pensions for its proportionate share of collective deferred outflows of resources related to pensions and the Districts contributions to pension plans subsequent to the measurement date of the collective net pension liability.

In addition to liabilities, the statement of net position and governmental funds balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The District has reported unavailable revenue from delinquent property taxes, which arises only under a modified accrual basis of accounting, in the governmental funds balance sheet. The District has also reported property taxes levied for subsequent years expenditures as a deferred inflow of resources in both the governmental funds balance sheet and the statement of net position. The District has also reported deferred inflows of resources for its proportionate share of the collective deferred inflows of resources related to pensions.

Long-term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method, which approximates the effective-interest method.

In the fund financial statements, governmental fund types recognize bond premiums and discounts during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 1 Summary of Significant Accounting Policies (Continued)

Leases

The District is a lessee in a noncancelable lease. If the contract provides the District the right to substantially all the economic benefits and the right to direct the use of the identified asset, it is considered to be or contain a lease. Right-of-use (ROU) assets and lease liabilities are recognized at the lease commencement date based on the present value of the future lease payments over the expected lease term. The ROU asset is also adjusted for any lease prepayments made, lease incentives received, and initial direct costs incurred.

The lease liability is initially and subsequently recognized based on the present value of its future lease payments. Variable payments are included in the future lease payments when those variable payments depend on an index or a rate. Increases (decreases) to variable lease payments due to subsequent changes in an index or rate are recorded as variable lease expense (income) in the future period in which they are incurred.

The discount rate used is the implicit rate in the lease contract, if it is readily determinable, or the District's incremental borrowing rate. The District uses the incremental borrowing rate based on the information available at the commencement date for all leases. The District's incremental borrowing rate for a lease is the rate of interest it would have to pay on a collateralized basis to borrow an amount equal to the lease payments under similar terms and in a similar economic environment.

The ROU asset for leases is amortized on a straight-line basis over the lease term.

Pensions

For the purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about fiduciary net position of the Teachers Retirement Association (TRA) and Public Employees Retirement Association (PERA) and additions to/deductions from TRA and PERA's fiduciary net position have been determined on the same basis as they are reported by TRA and PERA. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

TRA has a special funding situation created by direct aid contributions made by the State of Minnesota, City of Minneapolis, and Minneapolis School District. This direct aid is a result of the merger of the Minneapolis Teachers Retirement Fund Association merger into TRA in 2006. A second direct aid source is from the State of Minnesota for the merger of the Duluth Teacher's Retirement Fund Association (DTRFA) in 2015. Additional information can be found in Note 7.

Compensated Absences

Vacation granted and sick pay earned are based on length of service and various bargaining unit contracts. In the fund financial statements, vacation pay is recorded when paid. In the district-wide financial statements, a liability is recorded for vacation pay when it is earned. Unused sick leave enters into the calculation of early retirement incentive payments for some employees upon termination.

Other Postemployment Benefits (OPEB)

The District provides postemployment health insurance benefits to some retired employees as established by contracts with bargaining units or other employment contracts. These contracts state the years, age and retiring dates needed to qualify for these postemployment benefits.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 1 Summary of Significant Accounting Policies (Continued)

Fund Balance

In the fund financial statements, governmental funds report fund balance amounts within one of the following categories: non-spendable, restricted, committed, assigned or unassigned. Non-spendable fund balance is either (a) not in spendable form, or (b) legally or contractually required to remain intact. Restricted fund balance includes amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Committed fund balance includes amounts that can be used only for specific purposes determined by a formal action of the School Board. Assigned fund balance includes amounts intended to be used for specific purposes, but do not meet the criteria to be classified as restricted or committed. In accordance with the District's fund balance policy, a majority vote of the School Board is required to commit a fund balance to a specific purpose and subsequently remove or change any commitment and the District's superintendent is authorized to assign fund balance to a specific purpose.

At June 30, 2024, the District had no committed fund balances. The portion of the fund balance not non-spendable, restricted, committed, or assigned, is reported as unassigned. If resources from one fund balance classification could be spent, the District will strive to spend resources in the following order: restricted, committed, assigned, and unassigned. The District applies restricted resources first when an expense is incurred for the purpose for which both restricted and unrestricted fund balance is available.

The District strives to maintain a positive unassigned general fund balance. At June 30, 2024, the District has met that minimum general fund balance goal for FY2024.

Net Position

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources, in the government-wide and fiduciary fund financial statements. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Net position is reported as restricted in the government-wide financial statement when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, laws or regulations of other governments.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 2 Deposits and Investments

Deposits

In accordance with Minnesota Statutes, the School District maintains deposits at those depository banks authorized by the School Board.

Minnesota Statutes require that all deposits be protected by federal deposit insurance, corporate surety bond, or collateral. The market value of collateral pledged must equal 110 percent of the deposits not covered by federal deposit insurance or corporate surety bonds. Authorized collateral includes treasury bills, notes and bonds; issues of U.S. Government agencies; general obligations rated "A" or better; revenue obligations rated "AA" or better; irrevocable standard letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota Statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral.

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a financial institution failure, the District's deposits may not be returned to it. The District requires collateral for deposits over FDIC insurance amounts. At June 30, 2024, the District's deposits were not exposed to custodial credit risk.

Investments

The District may also invest idle funds as authorized by Minnesota statutes, as follows: direct obligations or obligations guaranteed by the United States or its agencies; shares of investment companies registered under the Federal Investment Company Act of 1940 and receives the highest credit rating, is rated in one of the two highest rating categories by a statistical rating agency, and all of the investments have a final maturity of thirteen months or less; general obligations rated "A" or better; revenue obligations rated "AA" or better, general obligations of the Minnesota Housing Finance Agency rated "A" or better; bankers' acceptances of United States' bank eligible for purchase by the Federal Reserve System; commercial paper issued by United States' corporations or their Canadian subsidiaries, of the highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less; Guaranteed Investment Contracts guaranteed by a United States commercial bank, domestic branch of a foreign bank, or a United States insurance company, and with a credit quality in one of the top two highest categories; repurchase or reverse purchase agreements and securities lending agreements with financial institutions qualified as a "depository" by the government entity, with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000, a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York, or certain Minnesota securities broker-dealers.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 2 Deposits and Investments (Continued)

The Minnesota School District Liquid Asset Fund (MSDLAF), the Minnesota Trust (MNTrust) Investment Shares Portfolio, and MNTrust Term Series-Flex are external investment pools are regulated by the Minnesota Statutes and are not registered with the Securities and Exchange Commission (SEC). The District's investments in these investment pools are measured at net asset value per share provided by the pool, which is based on an amortized cost method that approximates fair value. The fund is a short-term money market portfolio, a cash-management vehicle created exclusively for Minnesota school districts. The Portfolio is managed to maintain a dollar-weighted average portfolio maturity of no greater than 60 days and seeks to maintain a constant net asset value (NAV) per share of \$1.00.

MNTrust Term Series-Flex are intended to be held until maturity but can be fully or partially redeemed on the specified date for the weekly redemption provided that the notice of such redemption was provided to the Administrator at least one business day before such redemption date.

Interest rate risk - Interest rate risk is the risk that changes in the market interest rates will adversely affect the fair value of an investment. The District does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

State law limits investments as discussed above. The District has no investment policy that would further limit its investment choices.

At June 30, 2024, investments consisted of the following:

Investment		Less Than One Year
MNTrust Investment Shares Portfolio	\$ 1,221,090	\$ 1,221,090
MNTrust Term Series - Flex	260,970	260,970
MSDLAF+ Liquid Class	204	204
MSDLAF+ MAX Class	119	119
Certificates of Deposit	243,500	243,500
U.S. Treasury Securities	40,976	40,976
Money Market Fund	1,197	1,197
Total	\$ 1,768,056	\$ 1,768,056

Credit risk - Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. It is the District's policy to invest only in securities that meet the ratings requirements set by state statute.

Standard and Poor's

AAAm	\$ 1,221,413
Not applicable	40,976
Not rated	505,667
Total	\$ 1,768,056

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 2 Deposits and Investments (Continued)

Custodial credit risk - The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party. At June 30, 2024, none of the District's investments were subject to custodial credit risk.

Concentration of credit risk - The concentration of credit risk is the risk of loss that may be caused by the District's investment in a single issuer. The District has no policy that would limit its investment in a single issuer. At June 30, 2024, the District had 82.4% of its investments in the MNTrust Investment Shares Portfolio.

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the assets. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 are significant unobservable inputs.

The District had the following investments valued at recurring measurements at June 30, 2024:

Investments by fair value level	Total	Fair Value Measurements Using		
		Quoted Prices In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Certificates of deposit	\$ 243,500	\$	\$ 243,500	\$
Money market	1,197		1,197	
Government securities	40,976		40,976	
Total debt securities/investments by fair value level	\$ 285,673	\$	\$ 285,673	\$
Investments measured at the net asset value (NAV)				
External investment pools	1,482,383			
Total investments	\$ 1,768,056			

The following table sets forth additional disclosures about the District's investments whose value are estimated using net asset value (NAV) as of June 30, 2024:

	Total	Unfunded Commitments	Redemption Frequency	Redemption Notice Period 2 P.M. Eastern Time transaction deadline.
External Investment Pool - MSDLAF+ Liquid Class	\$ 204	\$ 0	On Demand 14 days, with the exception of direct investments of funds distributed by the State of Minnesota	
External Investment Pool - MSDLAF+ MAX Class	119	\$0		24-hour notice
External Investment Pool - MNTrust Investment Shares Portfolio	1,221,090	\$0	On Demand	None
External Investment Pool - MNTrust Term Series-Flex	260,970	\$0	Weekly	One business day prior to weekly redemption date
Total External Pool Investments	\$ 1,482,383			

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 2 Deposits and Investments (Continued)

The District's total deposits and investments are as follows:

Petty cash	\$ 1,025
Deposits	168,953
Investments	1,768,056
<hr/>	
Total	\$ 1,938,034

Presented in the basic financial statements as follows:

Statement of Net Position	
Cash and investments	\$ 1,886,302
Statement of Fiduciary Net Position	
Private Purpose Trust Fund	
Cash and investments	51,732
<hr/>	
Total deposits and investments	\$ 1,938,034

Note 3 Capital Assets

Capital asset activity for the year ended June 30, 2024, is as follows:

	Balance July 1, 2023	Additions	Deletions	Balance June 30, 2024
<hr/>				
Capital assets not being depreciated				
Land	\$ 22,760			\$ 22,760
<hr/>				
Total capital assets not being depreciated	22,760			22,760
<hr/>				
Capital assets being depreciated				
Land improvements	142,880			142,880
Buildings	22,088,597	95,511	(13,233)	22,170,875
Equipment	1,404,795	67,608	(132,515)	1,339,888
<hr/>				
Total capital assets being depreciated	23,636,272	163,119	(145,748)	23,653,643
<hr/>				
Less accumulated depreciation				
Land improvements	132,512	1,041		133,553
Buildings	5,095,809	434,823	(6,039)	5,524,593
Equipment	959,634	86,172	(132,515)	913,291
<hr/>				
Total accumulated depreciation	6,187,955	522,036	(138,554)	6,571,437
<hr/>				
Total capital assets being depreciated, net	17,448,317	(358,917)	(7,194)	17,082,206
<hr/>				
Capital assets, net	\$ 17,471,077	\$ (358,917)	\$ (7,194)	\$ 17,104,966

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 3 Capital Assets (continued)

Depreciation is charged to governmental functions as follows:

District support services	\$ 5,073
Regular instruction	9,515
Exceptional instruction	1,887
Instructional support services	3,260
Pupil support services	62,691
Sites, building and equipment	292,565
Unallocated	147,045
Total	\$ 522,036

Note 4 Long-Term Obligations

The following is a summary of change in long-term obligations:

	Balance July 1, 2023	Additions	Reductions	Balance June 30, 2024	Due Within One Year
General Obligation Bonds					
\$9,240,000 General Obligation Facilities Maintenance Bonds, Series 2020A, due in annual installments of \$35,000 to \$625,000 plus interest of 2.0% to 4.0% through February 2040.	\$ 8,700,000.00	\$	\$ 395,000.00	\$ 8,305,000.00	\$ 410,000.00
\$965,000 General Obligation Facilities Maintenance Bonds, Series 2021A, due in annual installments of \$60,000 to \$70,000 plus interest of 1.1% to 2.0% through February 2037.	905,000		60,000	845,000	60,000
\$3,670,000 General Obligation Facilities Maintenance Bonds, Series 2021B, due in annual installments of \$120,000 to \$780,000 plus interest of 2% to 3% through February 2041.	3,550,000		145,000	3,405,000	150,000
Unamortized bond premium	356,680		21,259	335,421	
Total general obligation bonds	13,511,680	-	621,259	12,890,421	620,000
Notes payable	38,664		19,019	19,645	19,645
Pension liability	4,055,817	127,056	644,799	3,538,074	
Compensated absences	40,551	105,277	11,700	134,128	
Total OPEB obligation	35,900	5,904	14,715	27,089	
Total	\$ 17,682,612	\$ 238,237	\$ 1,311,492	\$ 16,609,357	\$ 639,645

General Obligation School Building Refunding Bonds are paid from the Debt Service Fund. The notes payable, pension liability, OPEB obligation and compensated absences are paid from the General, Food Service, or Community Service Funds.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 4 Long-Term Obligations (Continued)

Annual amounts required to service outstanding general obligation bonds:

	General Obligation Bonds		
	Principal	Interest	Total
2025	\$ 620,000	\$ 318,770	\$ 938,770
2026	645,000	297,210	942,210
2027	670,000	274,750	944,750
2028	690,000	251,340	941,340
2029	725,000	227,180	952,180
2030-2034	3,740,000	903,318	4,643,318
2035-2039	3,890,000	461,359	4,351,359
2040-2041	1,575,000	51,006	1,626,006
Total	\$ 12,555,000	\$ 2,784,933	\$ 15,339,933

The District has issued a note for the purchase of a bus. Annual amounts required to service the outstanding note payable is as follows:

	Notes Payable		
	Principal	Interest	Total
2025	\$ 19,645	\$ 618	\$ 20,263
Total	\$ 19,645	\$ 618	\$ 20,263

The bus purchased with the proceeds of the note is collateral on the loan.

The District has entered into a lease for copiers. The right of use asset and related lease liability have not been recorded in the government-wide financial statements due to the insignificance of the remaining balance.

Note 5 Interfund Transactions

There were no interfund receivable/payables at June 30, 2024. The District also did not record any interfund transfers during 2023-24.

Note 6 Net Position/Fund Balances

Fund balances were non-spendable for the following purposes at June 30, 2024:

Nonspendable	
General Fund - Prepaid expenses	\$ 766
General Fund - Inventory	4,531
Food Service Fund - Inventory	8,277
Total nonspendable	<u>\$ 13,574</u>

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 6 Net Position/Fund Balances (Continued)

Fund balances were assigned for the following purposes at June 30, 2024:

Assigned		
General Fund - Kindergarten	\$	100
General Fund - Football Scoreboard		5,733
	\$	<u>5,833</u>

Net position and fund balance were restricted for the following purposes at June 30, 2024:

Restricted	Net Position	Fund Balance
General Fund		
Student activities	\$ 34,254	\$ 34,254
Basic skills	476	476
Literacy incentive aid	13,475	13,475
LTFM	8,650	8,650
Operating capital	18,389	18,389
Medical assistance	1,341	1,341
Student support personnel	571	571
Staff development	19,759	19,759
Total general fund	96,915	96,915
Debt service	26,577	151,466
Other nonmajor governmental funds		
Food service	62,083	62,083
ECFE	25,446	25,446
Community service	3,076	2,819
School readiness	6,599	6,599
Total other nonmajor governmental funds	97,204	96,947
Total restricted	\$ 220,696	\$ 345,328

The following funds had projects with fund balance deficits at June 30, 2024:

General Fund		
Safe Schools	\$	(2,018)
Community Service Fund		
Community education	\$	(4,898)

The project deficits in the community service and general funds are allowable by the Minnesota Department of Education and will be eliminated through revenues in future years. The deficits are included in unassigned fund balance on the fund financial statements.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 7 Defined Benefit Pension Plans

The District participates in the following cost-sharing multiple-employer defined benefit pension plans administered by Teachers Retirement Association (TRA) and Public Employees Retirement Association (PERA). TRA and PERA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes, TRA and PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

A. Teachers Retirement Fund (TRA)

1. Plan Description

The Teachers Retirement Association (TRA) is an administrator of a multiple employer, cost-sharing, defined benefit retirement fund. TRA administers a Basic Plan (without Social Security coverage) and a Coordinated Plan (with Social Security coverage) in accordance with Minnesota Statutes, Chapters 354 and 356. TRA is a separate statutory entity and administered by a Board of Trustees. The Board consists of four active members, one retired member and three statutory officials.

Educators employed in Minnesota's public elementary and secondary schools, charter schools, and certain other TRA-covered educational institutions maintained by the state are required to be TRA members (except those employed by St. Paul schools or Minnesota State Colleges and Universities). Educators first hired by Minnesota State may elect either TRA coverage or coverage through the Defined Contribution Retirement Plan (DCR) administered by Minnesota State.

2. Benefits Provided

TRA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by Minnesota Statute and vest after three years of service credit. The defined retirement benefits are based on a member's highest average salary for any five consecutive years of allowable service, age, and a formula multiplier based on years of credit at termination of service.

Two methods are used to compute benefits for TRA's Coordinated and Basic Plan members. Members first employed before July 1, 1989, receive the greater of the Tier I or Tier II benefits as described:

Tier I Benefits

<u>Tier I</u>	<u>Step rate formula</u>	<u>Percentage</u>
Basic	1st ten years of service	2.2 percent per year
	All years after	2.7 percent per year
Coordinated	1 st ten years if service years are up to July 1, 2006	1.2 percent per year
	1 st ten years if service years are July 1, 2006 or after	1.4 percent per year
	All other years of service if service years are prior to July 1, 2006	1.7 percent per year
	All other years of service if service years are July 1, 2006 or after	1.9 percent per year

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 7 Defined Benefit Pension Plans (Continued)

With these provisions:

- (a) Normal retirement age is 65 with less than 30 years of allowable service and age 62 with 30 or more years of allowable service.
- (b) 3% per year early retirement reduction factors for all years under normal retirement age.
- (c) Unreduced benefits for early retirement under a Rule-of-90 (age plus allowable service equals 90 or more).

or

For years of service prior to July 1, 2006, a level formula of 1.7 percent per year for coordinated members and 2.7 percent per year for basic members is applied. For years of service July 1, 2006 and after, a level formula of 1.9 percent per year for Coordinated members and 2.7 percent per year for Basic members applies. Beginning July 1, 2015, the early retirement reduction factors are based on rates established under Minnesota Statute. Smaller reductions, more favorable to the member, will be applied to individuals who reach age 62 and have 30 years or more of service credit.

Tier II Benefits

Members first employed after June 30, 1989 receive only the Tier II calculation with a normal retirement age that is their retirement age for full social security retirement benefits, but not to exceed age 66.

Six different types of annuities are available to members upon retirement. The No Refund Life Plan is a lifetime annuity that ceases upon the death of the retiree - no survivor annuity is payable. A retiring member may also choose to provide survivor benefits to a designated beneficiary(ies) by selecting one of the five plans which have survivorship features. Vested members may also leave their contributions in the TRA Fund upon termination of service in order to qualify for a deferred annuity at retirement age. Any members terminating service are eligible for a refund of their employee contributions plus interest.

The benefit provisions stated apply to active plan participants. Vested, terminated employees who are entitled to benefits but not yet receiving them are bound by the plan provisions in effect at the time they last terminated their public service.

3. Contribution Rate

Per Minnesota Statutes, Chapter 354 sets the contribution rates for the employees and employers. Rates for each fiscal year ended June 30, 2022, June 30, 2023, and June 30, 2024 were:

	June 30, 2022		June 30, 2023		June 30, 2024	
	Employee	Employer	Employee	Employer	Employee	Employer
Basic	11.00%	12.34%	11.00%	12.55%	11.25%	12.75%
Coordinated	7.50%	8.34%	7.50%	8.55%	7.75%	8.75%

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 7 Defined Benefit Pension Plans (Continued)

The following is a reconciliation of employer contributions in TRA's fiscal year 2023 ACFR "Statement of Changes in Fiduciary Net Position" to the employer contributions used in Schedule of Employer and Non-Employer Pension Allocations.

Employer contributions reported in TRA's CAFR Statement of Changes in Fiduciary Net Position	\$ 508,764,000
Employer contributions not related to future contribution efforts	(87,000)
Deduct TRA's contributions not included in allocation	(643,000)
<u>Total employer contributions</u>	<u>508,034,000</u>
<u>Total nonemployer contributions</u>	<u>35,587,000</u>
<u>Total contributions reported in Schedule of Employer and Non-Employer Allocations</u>	<u>\$ 543,621,000</u>

Amounts reported in the allocation schedule may not precisely agree with financial statement amounts or actuarial valuations due to the number of decimal places used in the allocations. TRA has rounded percentage amounts to the nearest ten thousandths.

4. Actuarial Assumptions

The total pension liability in the June 30, 2023, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement.

Key Methods and Assumptions Used in Valuation of Total Pension Liability

Actuarial Information:

Valuation Date	July 1, 2023
Measurement Date	June 30, 2023
Experience Study	June 28, 2019 (demographic and economic assumptions)*
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Investment Rate of Return	7.00%
Price Inflation	2.50%
Wage growth rate	2.85% before July 1, 2028 and 3.25% after June 30, 2028
Projected Salary Increase	2.85 to 8.85% before July 1, 2028 and 3.25 to 9.25% after June 30, 2028
Cost of living adjustment	1.0% for January 2019 through January 2023, then increasing by 0.1% each year up to 1.5% annually.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 7 Defined Benefit Pension Plans (Continued)

Mortality Assumption:

Pre-retirement	RP- 2014 white collar employee table, male rates set back five years and female rates set back seven years. Generational projection uses the MP-2015 scale.
Post-retirement	RP-2014 white collar annuitant table, male rates set back three years and female rates set back three years, with further adjustments of rates. Generational projection uses MP-2015 scale.
Post-disability	RP-2014 disabled retiree mortality table, without adjustment.

**The assumptions prescribed are based on the experience study dated June 28, 2019. For GASB 67 purposes, the long-term rate of return assumptions is selected by TRA management in consultation with actuary*

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	33.5%	5.10%
International Equity	16.5%	5.30%
Private Markets	25.0%	5.90%
Fixed Income	25.0%	0.75%
Total	100%	

The TRA actuary has determined the average of the expected remaining service lives of all members for fiscal year 2023 is 6 years. The *Difference Between Expected and Actual Experience, Changes of Assumptions, and Changes in Proportion* use the amortization period of 6 years in the schedule presented. The amortization period for *Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments* is 5 years as required by GASB 68.

Changes in actuarial assumptions since the 2022 valuation:

The 2023 Tax Finance and Policy Bill, effective July 1, 2025:

- The employer contribution rate will increase from 8.75% to 9.5% on July 1, 2025.
- The employee contribution rate will increase from 7.75% to 8% on July 1, 2025.
- The pension adjustment rate for school districts and the base budgets for Minnesota State, Perpich Center for Arts Education, and Minnesota Academies will increase to reflect the 0.75% employer contribution rate increase.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 7 Defined Benefit Pension Plans (Continued)

The 2024 Omnibus Pensions and Retirement Bill:

- The Normal Retirement Age (NRA) for active and eligible deferred Tier II members will be 65 effective July 1, 2024.
- TRA's amortization date will remain the same at 2048.

5. Discount Rate

The discount rate used to measure the total pension liability was 7%. There was no change in the discount rate since the prior measurement date. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the fiscal 2023 contribution rate, contributions from school districts will be made at contractually required rates (actuarially determined), and contributions from the state will be made at current statutorily required rates. Based on those assumptions, the pension plan's fiduciary net position was not projected to be depleted and, as a result, the Municipal Bond Index Rate was not used in the determination of the Single Equivalent Interest Rate (SEIR).

6. Net Pension Liability

At June 30, 2024, the District reported a liability of \$2,906,191 for its proportionate share of TRA's net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's contributions to TRA in relation to total system contributions including direct aid from the State of Minnesota, City of Minneapolis and Minneapolis School District. The District's proportionate share was 0.0352% at the end of the measurement period and 0.0371% for the beginning of the period.

The pension liability amount reflected a reduction due to direct aid provided to TRA. The amount recognized by the District as its proportionate share of the net pension liability, the direct aid, and total portion of the net pension liability that was associated with the District were as follows:

District's proportional share of net pension liability	\$	2,906,191
State's proportional share of net pension liability associated with the District	\$	203,760

For the year ended June 30, 2024, the District recognized pension expense of (\$162,662). It also recognized \$28,691 as an increase to pension expense for the support provided by direct aid.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 7 Defined Benefit Pension Plans (Continued)

At June 30, 2024, the District had deferred resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 29,951	\$ 42,773
Changes in actuarial assumptions	350,096	
Net difference between projected and actual investment earnings on pension plan investments	8,625	
Changes in proportion	35,295	130,972
Contributions paid to TRA subsequent to the measurement date	188,190	
Total	\$ 612,157	\$ 173,745

\$188,190 reported as deferred outflows of resources related to pensions resulting from the District's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2025. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,	Pension Expense Amount
2025	\$ 26,812
2026	(18,403)
2027	328,244
2028	(55,756)
2029	(30,675)
Total	\$ 250,222

7. Pension Liability Sensitivity

The following table presents the District's proportionate share of the net pension liability calculated using the discount rate of 7%, as well as what the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6%) or one percentage point higher (8%) than the current rate:

Discount Rate	1% Decrease in Discount Rate	Discount Rate	1% Increase in Discount Rate
	6.00%	7.00%	8.00%
District's proportionate share of the TRA net pension liability	\$ 4,635,161	\$ 2,906,191	\$ 1,490,819

The District's proportion of the net pension liability was based on the employer contributions to TRA in relation to TRA's total employer contributions including direct aid contributions from the State of Minnesota, City of Minneapolis and Minneapolis School District.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 7 Defined Benefit Pension Plans (Continued)

8. Pension Plan Fiduciary Net Position

Detailed information about TRA's fiduciary net position is available in a separately-issued TRA financial report. That report can be obtained at <https://minnesotatra.org>, by writing to TRA at 60 Empire Drive, Suite 400, St. Paul, Minnesota, 55103-4000; or by calling (651)-296-2409 or 800-657-3669.

B. Public Employee Retirement Association (PERA)

1. Plan Description

The District participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA's defined benefit pension plans are established and administered in accordance with *Minnesota Statutes*, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

The General Employees Retirement Plan covers certain full time and part-time employees of the District. General Employees Plan members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

2. Benefits Provided

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state legislature. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

Benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2 percent for each of the first 10 years of service and 1.7 percent for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.7 percent for all years of service. For members hired prior to July 1, 1989 a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

Benefit increases are provided to benefit recipients each January. The postretirement increase is equal to 50 percent of the cost-of-living adjustment (COLA) announced by the SSA, with a minimum increase of at least 1 percent and a maximum of 1.5 percent. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase will receive the full increase. Recipients receiving the annuity or benefit for at least one month but less than a full year as of the June 30 before the effective date of the increase will receive a reduced prorated increase. In 2023, legislation repealed the statute delaying increases for members retiring before full retirement age.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 7 Defined Benefit Pension Plans (Continued)

3. Contributions

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

Coordinated Plan members were required to contribute 6.5% of their annual covered salary in fiscal year 2024 and the District was required to contribute 7.5% for Coordinated Plan members. The District's contributions to the General Employees Fund for the year ended June 30, 2024 were \$64,534. The District's contribution was equal to the required contributions as set by state statute.

4. Pension Costs

At June 30, 2024, the District reported a liability of \$631,883 for its proportionate share of the General Employees Fund's net pension liability. The District's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the District's totaled \$17,402.

The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportionate share of the net pension liability was based on the District's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2022, through June 30, 2023, relative to the total employer contributions received from all of PERA's participating employers. The District's proportion was 0.0113% at the end of the measurement period and 0.0137% for the beginning of the period.

District's proportionate share of net pension liability	\$	631,883
State's proportionate share of net pension liability associated with the District		17,402
Total	\$	<u>649,285</u>

For the year ended June 30, 2024 the District recognized pension expense of \$22,692 for its proportionate share of the General Employees Plan's pension expense. In addition, the District recognized an additional \$78 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$16 million to the General Employees Fund.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 7 Defined Benefit Pension Plans (Continued)

At June 30, 2024, the District reported its proportionate share of the General Employees Plan's deferred outflows of resources and deferred inflows of resources from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 21,810	\$ 5,239
Changes in actuarial assumptions	123,149	173,194
Net difference between projected and actual earnings on plan investments		15,857
Changes in proportion	9,629	142,561
Contributions made to PERA subsequent to the measurement date	64,534	
Total	\$ 219,122	\$ 336,851

\$64,534 reported as deferred outflows of resources related to pensions resulting from the District's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2025. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,	Pension Expense Amount
2025	\$ (6,771)
2026	(146,206)
2027	(15,580)
2028	(13,706)
Total	\$ (182,263)

5. Long-term Expected Return on Investment

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 7 Defined Benefit Pension Plans (Continued)

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	33.5%	5.10%
International Equity	16.5%	5.30%
Private Markets	25.0%	5.90%
Fixed Income	25.0%	0.75%
Total	100.0%	

6. Actuarial Methods and Assumptions

The total pension liability in the June 30, 2023, actuarial valuation was determined using an individual entry-age normal actuarial cost method. The long-term rate of return on pension plan investments used in the determination of the total liability is 7.0 percent. This assumption is based on a review of inflation and investments return assumptions from a number of national investment consulting firms. The review provided a range of return investment return rates deemed to be reasonable by the actuary. An investment return of 7.0 percent was deemed to be within that range of reasonableness for financial reporting purposes.

Inflation is assumed to be 2.25 percent for the General Employees Plan.

Salary growth assumptions in the General Employees Plan range in annual increments from 10.25 percent after one year of service to 3.0 percent after 27 years of service.

Mortality rates for the General Employees Plan are based on the Pub-2010 General Employee Mortality Table.

Actuarial assumptions for the General Employees Plan are reviewed every four years. The most recent four-year experience study for the General Employees Plan was completed in 2022. The assumption changes were adopted by the Board and became effective with the July 1, 2023 actuarial valuation.

The following changes in actuarial assumptions and plan provisions occurred in 2023:

Changes in Actuarial Assumptions:

- The investment return assumption and single discount rate were changed from 6.5 percent to 7.0 percent.

Changes in Plan Provisions:

- An additional one-time direct state aid contribution of \$170.1 million will be contributed to the Plan on October 1, 2023.
- The vesting period of those hired after June 30, 2010, was changed from five years of allowable service to three years of allowable service.
- The benefit increase delay for early retirements on or after January 1, 2024, was eliminated.
- A one-time, non-compounding benefit increase of 2.5 percent minus the actual 2024 adjustment will be payable in a lump sum for calendar year 2024 by March 31, 2024.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 7 Defined Benefit Pension Plans (Continued)

7. Discount Rate

The discount rate used to measure the total pension liability in 2023 was 7.0 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net position of the General Employees, Police and Fire and Correctional Plans were projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

8. Pension Liability Sensitivity

The following table presents the District's proportionate share of the net pension liability calculated using the discount rate disclosed in the preceding paragraph, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate one percentage point lower or one percentage point higher than the current discount rate:

	1% Decrease in Discount Rate	Discount Rate	1% Increase in Discount Rate
Discount Rate	6.00%	7.00%	8.00%
District's proportionate share of the PERA net pension liability	\$ 1,117,852	\$ 631,883	\$ 232,155

9. Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report can be obtained at www.mnpera.org.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 8 Postemployment Healthcare Plan

Plan Description – The District administers a single-employer defined benefit OPEB plan which provides medical benefits to eligible retired employees and their dependents in accordance with the terms of the plan. The District has not established a trust fund to account for the plan and there is not a stand-alone report for the plan. As of June 30, 2023, the date of the latest actuarial study, there were 59 active employees eligible to receive benefits and no retirees receiving benefits.

Total Other Postemployment Benefit Liability

The District’s total OPEB liability of \$27,089 was measured as of June 30, 2023 and was determined by an actuarial valuation dated June 30, 2023.

Actuarial Assumptions and Other Inputs

The total OPEB liability in the June 30, 2023 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation rate	2.50%
Discount rate	3.86%
Healthcare trend rates	7.6% for FY2024, gradually decreasing over several decades to an ultimate rate of 3.9% in FY2076 and later years.

The discount rate was determined using the Municipal GO AA index rate for 20-Year, tax-exempt municipal bonds.

Mortality rates were based on the RP-2014 mortality tables with projected mortality improvements based on scale MP-2015 for teachers and Pub-2010 for non-teachers based on scale MP-2021 and other adjustments.

Change in the Total OPEB Liability

Balance at 6/30/2023	\$	35,900
Changes for the year:		
Service Cost		3,302
Interest		1,438
Changes of assumptions		1,164
Difference between expected and actual experience		(14,232)
Benefit payments		(483)
Net change		(8,811)
Balance at 6/30/2024	\$	27,089

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 8 Postemployment Healthcare Plan (Continued)

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the District, as well as what the District’s total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (2.86 percent) or one percentage point higher (4.86 percent) than the current discount rate:

	1% Decrease 2.86%	Discount Rate 3.86%	1% Increase 4.86%
Total OPEB Liability	\$ 29,450	\$ 27,089	\$ 24,930

Sensitivity of the Total OPEB Liability to Changes in the Health Care Trend Rates

The following presents the total OPEB Liability of the District, as well as what the District’s total OPEB liability would be if calculated using healthcare trend rates that are one percentage point lower or one percentage point higher than the current healthcare trend rates:

	1% Decrease in Trend Rates	Current Trend Rates	1% Increase in Trend Rates
Total OPEB Liability	\$ 24,039	\$ 27,089	\$ 30,792

OPEB Expense

For the year ended June 30, 2024 the District recognized OPEB expense of (\$8,328).

Note 9 Commitments and Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amounts, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

Independent School District No. 100

Notes to Financial Statements (Continued)

Year Ended June 30, 2024

Note 10 Temporary Notes Payable

The District issued General Obligation Aid Anticipation Certificates of Indebtedness, Series 2023A during fiscal year 2023. The note matured on September 30, 2023. The District issued General Obligation Aid Anticipation Certificates of Indebtedness, Series 2024A during fiscal year 2024. The note matures September 30, 2024. The following is a summary of the temporary note activity during fiscal year 2024.

	Balance July 1, 2023	Additions	Reductions	Balance June 30, 2024
G.O. Aid Certificates of Indebtedness, Series 2023A	\$ 500,000		\$ 500,000	\$
G.O. Aid Certificates of Indebtedness, Series 2024A		300,000		300,000
	\$ 500,000	\$ 300,000	\$ 500,000	\$ 300,000

Interest paid on temporary notes payable during fiscal year 2024 was \$13,509.

Note 11 Risk Management

The District's property and liability premiums and reemployment claims are paid by the General Fund. The General, Food Service and Community Service Funds pay workers' compensation premiums based on salaries. There were no significant reductions in insurance coverage from coverage in prior years and insurance settlements have not exceeded insurance coverage in any of the past three years.

The District purchases commercial insurance for property and liability, transferring the risk of loss to the insurance carrier.

The District participates in a risk pool for workers' compensation insurance. The pool in turn contracts with an insurance carrier, thereby transferring the risk from the pool members to the insurance carrier. The workers' compensation policy is retrospectively rated in that the initial premium is adjusted based on the actual experience during coverage period of the group of entities that participate in the pool.

The District handles reemployment costs through a self-insurance plan. The District retains the risks associated with reemployment claims.

Required Supplementary Information

Independent School District No. 100

Information about the District's Other Postemployment Health Care Plan

Year Ended June 30, 2024

Measurement date	2024	2023	2022	2021	2020	2019
	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018
Total OPEB Liability						
Service Cost	\$ 3,302	\$ 4,223	\$ 5,553	\$ 4,899	\$ 3,018	\$ 2,840
Interest	1,438	794	1,333	1,421	1,142	985
Changes of assumptions	1,164	(5,833)	(174)	2,576	3,626	(134)
Differences between expected and actual experience	(14,232)		(17,710)		4,352	
Benefit payments	(483)	(811)	(682)	(349)		
Net change in total OPEB liability	(8,811)	(1,627)	(11,680)	8,547	12,138	3,691
Total OPEB Liability - beginning of year	35,900	37,527	49,207	40,660	28,522	24,831
Total OPEB liability - end of year	\$ 27,089	\$ 35,900	\$ 37,527	\$ 49,207	\$ 40,660	\$ 28,522
Covered payroll	2,650,019	2,846,978	3,020,185	2,933,720	2,808,572	2,755,952
Total OPEB liability as a percentage of covered payroll	1.0%	1.3%	1.2%	1.7%	1.4%	1.0%

Notes to Schedule

Funding: There are no assets accumulated in a trust that meets the criteria of GASB No 75, paragraph 4, to pay related benefits.

Changes of Assumptions:

The discount rate was changed from 3.69% to 3.86% based on updated 20-year municipal bond rates.

Healthcare trend rates were reset to reflect updated cost increase expectations.

Medical per capita claims costs were updated to reflect recent experience.

Mortality rates were updated from the rates used in the 7/1/2021 PERA General Employees Plan valuation to the rates used in the 7/1/2022 valuation.

The inflation assumption was changed from 2.25% to 2.50% based on an updated historical analysis of inflation rates and forward-looking market expectations.

*This schedule is intended to present information for the last 10 years. Additional information will be added as it becomes available.

Independent School District No. 100

Information about the District's Net Pension Liability

Year Ended June 30, 2024

Schedule of Employer's Contributions

Teacher's Retirement Association (TRA)

Fiscal Year Ending	Contributions in Relation to the			Covered Payroll (d)	Contributions as a Percentage of Covered Payroll (b/d)
	Statutorily Required Contribution (a)	Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)		
June 30, 2024	\$188,190	\$188,190	\$0	\$2,150,743	8.75%
June 30, 2023	\$191,132	\$191,132	\$0	\$2,235,467	8.55%
June 30, 2022	\$191,378	\$191,378	\$0	\$2,294,698	8.34%
June 30, 2021	\$176,971	\$176,971	\$0	\$2,176,751	8.13%
June 30, 2020	\$167,529	\$167,529	\$0	\$2,115,259	7.92%
June 30, 2019	\$156,084	\$156,084	\$0	\$2,024,431	7.71%
June 30, 2018	\$149,550	\$149,550	\$0	\$1,994,004	7.50%
June 30, 2017	\$132,702	\$132,702	\$0	\$1,769,357	7.50%
June 30, 2016	\$125,327	\$125,327	\$0	\$1,671,026	7.50%
June 30, 2015	\$121,217	\$121,217	\$0	\$1,616,225	7.50%

Public Employees Retirement Association (PERA)

Fiscal Year Ending	Contributions in Relation to the			Covered Payroll (d)	Contributions as a Percentage of Covered Payroll (b/d)
	Statutorily Required Contribution (a)	Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)		
June 30, 2024	\$64,534	\$64,534	\$0	\$860,448	7.50%
June 30, 2023	\$67,493	\$67,493	\$0	\$899,905	7.50%
June 30, 2022	\$76,874	\$76,874	\$0	\$1,024,977	7.50%
June 30, 2021	\$72,448	\$72,448	\$0	\$965,968	7.50%
June 30, 2020	\$70,264	\$70,264	\$0	\$936,853	7.50%
June 30, 2019	\$63,878	\$63,878	\$0	\$851,704	7.50%
June 30, 2018	\$57,567	\$57,567	\$0	\$767,561	7.50%
June 30, 2017	\$54,108	\$54,108	\$0	\$721,292	7.50%
June 30, 2016	\$48,936	\$48,936	\$0	\$652,479	7.50%
June 30, 2015	\$48,834	\$48,834	\$0	\$661,441	7.38%

Independent School District No. 100

Information about the District's Net Pension Liability (Continued)

Year Ended June 30, 2024

Schedule of Employer's Proportionate Share of Net Pension Liability

Teacher's Retirement Association (TRA)

Measurement Date	Employer's Proportion (Percentage) of the Net Pension Liability	Employer's Proportionate Share (Amount) of the Net Pension Liability (a)	State's Proportionate Share of the Net Pension Liability associated with the District	Total	Employer's Covered Payroll (b)	Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll (a/b)	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
June 30, 2023	0.0352%	\$2,906,191	\$203,760	\$3,109,951	\$2,235,467	130.0%	76.4%
June 30, 2022	0.0371%	\$2,970,772	\$220,578	\$3,191,350	\$2,294,698	129.5%	76.2%
June 30, 2021	0.0364%	\$1,592,973	\$134,452	\$1,727,425	\$2,176,751	73.2%	86.6%
June 30, 2020	0.0364%	\$2,689,281	\$225,653	\$2,914,934	\$2,115,259	127.1%	75.5%
June 30, 2019	0.0357%	\$2,275,525	\$201,588	\$2,477,113	\$2,024,431	112.4%	78.1%
June 30, 2018	0.0361%	\$2,266,863	\$213,075	\$2,479,938	\$1,994,004	113.7%	78.1%
June 30, 2017	0.0329%	\$6,567,437	\$635,199	\$7,202,636	\$1,769,357	371.2%	51.6%
June 30, 2016	0.0321%	\$7,656,616	\$768,046	\$8,424,662	\$1,671,026	458.2%	44.9%
June 30, 2015	0.0318%	\$1,967,145	\$241,285	\$2,208,430	\$1,616,225	121.7%	76.8%
June 30, 2014	0.0329%	\$1,622,613	\$106,605	\$1,729,218	\$1,502,810	108.0%	81.5%

Public Employees Retirement Association (PERA)

Measurement Date	Employer's Proportion (Percentage) of the Net Pension Liability	Employer's Proportionate Share (Amount) of the Net Pension Liability (a)	State's Proportionate Share of the Net Pension Liability associated with the District	Total	Employer's Covered Payroll (b)	Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll (a/b)	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
June 30, 2023	0.0113%	\$631,883	\$17,402	\$649,285	\$899,905	70.2%	74.6%
June 30, 2022	0.0137%	\$1,085,045	\$31,807	\$1,116,852	\$1,024,977	105.9%	76.7%
June 30, 2021	0.0136%	\$580,781	\$17,716	\$598,497	\$965,968	60.1%	87.0%
June 30, 2020	0.0131%	\$785,405	\$24,212	\$809,617	\$936,853	83.8%	79.1%
June 30, 2019	0.0120%	\$663,463	\$20,666	\$684,129	\$851,704	77.9%	80.2%
June 30, 2018	0.0114%	\$632,425	\$20,791	\$653,216	\$767,561	82.4%	79.5%
June 30, 2017	0.0112%	\$715,001	\$9,025	\$724,026	\$721,292	99.1%	75.9%
June 30, 2016	0.0105%	\$852,548	\$11,200	\$863,748	\$652,479	130.7%	68.9%
June 30, 2015	0.0113%	\$585,625	\$0	\$585,625	\$661,441	88.5%	78.2%
June 30, 2014	0.0122%	\$573,095	\$0	\$573,095	\$642,881	89.1%	78.7%

Independent School District No. 100

Information about the District's Net Pension Liability (Continued)

Year Ended June 30, 2024

2023 Changes

Changes in Actuarial Assumptions

- The investment return assumption and single discount rate were changed from 6.5 percent to 7.00 percent.

Changes in Plan Provisions

- An additional one-time direct state aid contribution of \$170.1 million will be contributed to the Plan on October 1, 2023.
- The vesting period of those hired after June 30, 2010, was changed from five years of allowable service to three years of allowable service.
- The benefit increase delay for early retirements on or after January 1, 2024, was eliminated.
- A one-time, non-compounding benefit increase of 2.5 percent minus the actual 2024 adjustment will be payable in a lump sum for calendar year 2024 by March 31, 2024.

2022 Changes

Changes in Actuarial Assumptions

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

Changes in Plan Provisions

- There were no changes in plan provisions since the previous valuation.

2021 Changes

Changes in Actuarial Assumptions

- The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes.
- The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.

Changes in Plan Provisions

- There were no changes in plan provisions since the previous valuation.

2020 Changes

Changes in Actuarial Assumptions

- The price inflation assumption was decreased from 2.50 percent to 2.25 percent.
- The payroll growth assumption was decreased from 3.25 percent to 3.00 percent.
- Assumed salary increase rates were changed as recommended in the June 30, 2019, experience study. The net effect is assumed rates that average 0.25 percent less than previous rates.
- Assumed rates of retirement were changed as recommended in the June 30, 2019 experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements.
- Assumed rates of termination were changed as recommended in the June 30, 2019 experience study. The new rates are based on service and are generally lower than the previous rates for years 2-5 and slightly higher thereafter.
- Assumed rates of disability were changed as recommended in the June 30, 2019 experience study. The change results in fewer predicted disability retirements for males and females.

Independent School District No. 100

Information about the District's Net Pension Liability (Continued)

Year Ended June 30, 2024

- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 General Mortality table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 disabled annuitant mortality table to the PUB-2010 General/Teacher disabled annuitant mortality table, with adjustments.
- The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019.
- The assumed spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100 percent Joint & Survivor option changed from 35 percent to 45 percent. The assumed number of married female new retirees electing the 100 percent Joint & Survivor option changed from 15 percent to 30 percent. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

Changes in Plan Provisions

- Augmentation for current privatized members was reduced to 2.0 percent for the period July 1, 2020, through December 31, 2023, and 0.0 percent after. Augmentation was eliminated for privatizations occurring after June 30, 2020.

2019 Changes

Changes in Actuarial Assumptions

- The mortality projection scale was changed from MP-2017 to MP-2018.

Changes in Plan Provisions

- The employer supplemental contribution was changed prospectively, decreasing from \$31 million to \$21 million per year. The State's special funding contribution was changed prospectively, requiring \$16 million due per year through 2031.

2018 Changes

Changes in Actuarial Assumptions

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1 percent per year through 2044 and 2.5 percent per year thereafter to 1.25 percent per year.

Changes in Plan Provisions

- The augmentation adjustment in early retirement factors is eliminated over a five-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.
- Interest credited on member contributions decreased from 4 percent to 3 percent, beginning July 1, 2018.
- Deferred augmentation was changed to 0.00 percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Contribution stabilizer provisions were repealed.
- Annual increases were changed from 1 percent per year with a provision to increase to 2.5 percent upon attainment of 90 percent funding ratio to 50 percent of the Social Security Cost-of Living Adjustment, not less than 1 percent and not more than 1.5 percent, beginning January 1, 2019.
- For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches normal retirement age; does not apply to Rule of 90 retirees, disability benefit recipients, or survivors.

Independent School District No. 100

Information about the District's Net Pension Liability (Continued)

Year Ended June 30, 2024

- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 Changes

Changes in Actuarial Assumptions

- The combined service annuity (CSA) loads were changed from 0.80 percent for active members and 60 percent for vested and non-vested deferred members. The revised CSA load are now 0 percent for active member liability, 15 percent for vested deferred member liability, and 3 percent for non-vested deferred member liability.
- The assumed annual increase rate was changed for 1 percent per year for all years to 1 percent per year through 2044 and 2.50 percent per year thereafter.

Changes in Plan Provisions

- The State's contribution for the Minneapolis Employees Retirement Fund equals \$16.0 million in 2017 and 2018 and \$6.0 million thereafter.
- The Employer Supplemental Contribution for the Minneapolis Employees Retirement Fund changed from \$21,000,000 to \$31,000,000 in calendar years 2019 to 2031. The State's contribution changed from \$16,000,000 to \$6,000,000 in calendar years 2019 to 2031.

2016 Changes:

Changes in Actuarial Assumptions

- The assumed annual increase rate was changed from 1 percent per year through 2035 and 2.50 percent per year thereafter to 1 percent per year for all years.
- The assumed investment return was changed from 7.90 percent to 7.50 percent. The single discount rate changed from 7.90 percent to 7.50 percent.
- Other assumptions were changed pursuant to the experience study June 30, 2015. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth and 2.50 percent for inflation.

Changes in Plan Provisions

- There have been no changes since the prior valuation.

2015 Changes:

Changes in Actuarial Assumptions

- The assumed annual increase rate was changed from 1 percent per year through 2030 and 2.5 percent per year thereafter to 1 percent per year through 2035 and 2.5 percent per year thereafter.

Changes in Plan Provisions:

- On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by \$1.1 billion and increase the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised; the State's contribution of \$6 million, which meets the special funding situation definition, was due September 2015.

Supplementary Financial Information

Independent School District No. 100

Nonmajor Governmental Funds – Combining Balance Sheet

June 30, 2024

	Special Revenue Funds		Total Nonmajor Governmental Funds
	Food Service Fund	Community Service Fund	
Assets			
Cash and temporary cash investments	\$ 64,621	\$ 49,671	\$ 114,292
Accounts receivable	7,849		7,849
Current property taxes receivable		7,897	7,897
Delinquent property taxes receivable		257	257
Due from the Minnesota Department of Education		2,927	2,927
Inventory	8,277		8,277
Total assets	\$ 80,747	\$ 60,752	\$ 141,499
Liabilities			
Salaries payable	\$ 9,840	\$ 3,533	\$ 13,373
Accounts payable	58	440	498
Unearned revenue	489		489
Total liabilities	10,387	3,973	14,360
Deferred inflows of resources			
Delinquent property taxes		257	257
Property taxes levied for subsequent year's expenditures		26,555	26,555
Total deferred inflows of resources		26,812	26,812
Fund balances			
Nonspendable	8,277		8,277
Restricted	62,083	34,865	96,947
Unassigned		(4,898)	(4,898)
Total fund balances	70,360	29,967	100,327
Total liabilities, deferred inflows of resources, and fund balances	\$ 80,747	\$ 60,752	\$ 141,499

Independent School District No. 100

Nonmajor Governmental Funds – Combining Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Year Ended June 30, 2024

	Special Revenue Funds		Total Nonmajor Governmental Funds
	Food Service Fund	Community Service Fund	
Revenues			
Local property tax levies	\$	\$ 26,087	\$ 26,087
Other local and county revenues		81,432	81,432
Revenue from state sources	94,371	58,085	152,456
Revenue from federal sources	143,634		143,634
Sales and other conversion of assets	1,728	25	1,753
Total revenues	239,733	165,629	405,362
Expenditures			
Current			
Community education and services		154,226	154,226
Pupil support services	199,364		199,364
Capital outlay	179		179
Total expenditures	199,543	154,226	353,769
Net change in fund balances	40,190	11,403	51,593
Fund balances, beginning	30,170	18,564	48,734
Fund balances, ending	\$ 70,360	\$ 29,967	\$ 100,327

Independent School District No. 100

Fiscal Compliance Table

For the Year Ended June 30, 2024

	Audit	UFARS	Audit - UFARS		Audit	UFARS	Audit - UFARS
01 GENERAL FUND							
Total revenues	\$ 5,629,943	\$ 5,629,942	\$ 1				
Total expenditures	5,345,676	5,345,676					
<i>Non spendable</i>							
460 Non spendable fund balance	5,297	5,295	2				
<i>Restricted/Reserve</i>							
401 Student activities	34,254	34,254					
403 Staff development	19,759	19,759					
405 Deferred maintenance							
406 Health and safety							
407 Capital Projects Levy							
408 Cooperative revenue							
411 Severance pay							
412 Literacy incentive aid	13,475	13,475					
414 Operating debt							
416 Levy reduction							
417 Taconite building maintenance							
423 Certain teacher programs							
424 Operating capital	18,389	18,389					
426 \$25 Taconite							
427 Disabled accessibility							
428 Learning and development							
434 Area learning center							
435 Contracted alt. Programs							
436 St. approved alt. Program							
438 Gifted & talented							
441 Basic skills program	476	477	(1)				
445 Career and technical Programs							
446 First Grade Preparedness							
449 Safe schools levy	(2,018)	(2,018)	(0)				
450 Prekindergarten							
451 QZAB payments							
452 OPEB liability not in trust							
453 Unfunded sev & retirement levy							
467 LTFM	8,650	8,650					
471 Student Support Personnel	571	571					
472 Medical Assistance	1,341	1,341					
<i>Restricted</i>							
464 Restricted fund balance							
<i>Committed</i>							
418 Committed for separation							
461 Committed fund balance							
<i>Assigned</i>							
462 Assigned fund balance	5,833	5,833					
<i>Unassigned</i>							
422 Unassigned fund balance	365,092	365,094	(2)				
02 FOOD SERVICE							
Total revenues	239,733	239,733					
Total expenditures	199,543	199,543					
<i>Non spendable</i>							
460 Non spendable fund balance	8,277	8,277					
<i>Restricted</i>							
452 OPEB liability not in trust							
464 Restricted fund balance	62,083	62,084	(1)				
<i>Unassigned</i>							
463 Unassigned fund balance	-						
04 COMMUNITY SERVICE							
Total revenues	165,629	165,628	1				
Total expenditures	154,226	154,226					
<i>Non spendable</i>							
460 Non spendable fund balance							
<i>Restricted/Reserve</i>							
426 \$25 taconite							
431 Community education	(4,898)	(4,898)	0				
432 ECFE	25,446	25,446					
444 School readiness	6,599	6,599					
447 Adult Basic Education							
452 OPEB liability not in trust							
<i>Restricted</i>							
464 Restricted fund balance	2,819	2,819					
<i>Unassigned</i>							
463 Unassigned fund balance							
06 BUILDING CONSTRUCTION							
Total revenues	\$	\$	\$				
Total expenditures							
<i>Non spendable</i>							
460 Non spendable fund balance							
<i>Restricted/Reserve</i>							
467 LTFM							
407 Down payment levy							
409 Alternative facility program							
413 Projects funded by COP							
<i>Restricted</i>							
464 Restricted fund balance							
<i>Unassigned</i>							
463 Unassigned fund balance							
07 DEBT SERVICE							
Total revenues	976,527	976,527					
Total expenditures	947,965	947,965					
<i>Non spendable</i>							
460 Non spendable fund balance							
<i>Restricted/Reserve</i>							
425 Bond refundings							
451 QZAB payments							
<i>Restricted</i>							
464 Restricted fund balance	151,466	151,465	1				
<i>Unassigned</i>							
463 Unassigned fund balance							
08 TRUST							
Total revenues							
Total expenditures							
422 Net position							
18 CUSTODIAL FUND							
Total revenues	3,591	3,591					
Total expenditures	92	92					
402 Scholarships	51,732	51,732					
20 INTERNAL SERVICE							
Total revenues							
Total expenditures							
422 Net position							
25 OPEB REVOCABLE TRUST FUND							
Total revenues							
Total expenditures							
422 Net position							
45 OPEB IRREVOCABLE TRUST FUND							
Total revenues							
Total expenditures							
422 Net position							
47 OPEB DEBT SERVICE FUND							
Total revenues							
Total expenditures							
<i>Non spendable</i>							
460 Non spendable fund balance							
<i>Restricted</i>							
425 Bond refundings							
464 Restricted fund balance							
<i>Unassigned</i>							
463 Unassigned fund balance							

Reports Required by *Government Auditing Standards*
and the State of Minnesota

Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the School Board
Independent School District No. 100
Wrenshall, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 100, Wrenshall, Minnesota (District) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District’s basic financial statements and have issued our report thereon dated November 12, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District’s internal control. Accordingly, we do not express an opinion on the effectiveness of the District’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention of those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a deficiency in internal control, described in the accompanying schedule of findings and responses as item 2024-001 that we consider to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

District's Response to Finding

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the finding identified in our audit and described in the accompanying schedule of findings and responses. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Wipfli LLP". The signature is written in a cursive, flowing style.

Wipfli LLP

November 12, 2024
Eau Claire, Wisconsin

Independent Auditor's Report on Legal Compliance for the State of Minnesota

To the School Board
Independent School District No. 100
Wrenshall, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 100, (District), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated November 12, 2024.

In connection with our audit, nothing came to our attention that caused us to believe that the District failed to comply with the provisions of the contracting-bid laws, depositories of public funds and public investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and uniform financial accounting and reporting standards for Minnesota school districts (UFARS) sections of the *Minnesota Legal Compliance Audit Guide for School Districts*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the District's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Wipfli LLP". The signature is written in a cursive, flowing style.

Wipfli LLP

November 12, 2024
Eau Claire, Wisconsin

Independent School District No. 100

Schedule of Findings and Responses

For the Year Ended June 30, 2024

Financial Statement Findings

Item 2024-001 - Financial Statement Presentation and Disclosures (Significant Deficiency)

Criteria - The District is responsible for having controls in place to prepare the financial statements in accordance with accounting principles generally accepted in the United States (GAAP).

Condition - The District's internal control over financial reporting does not end at the general ledger but extends to the financial statements and related notes. As part of our professional services for the year ended June 30, 2024, Wipfli assisted in drafting the financial statements and related notes. While the District does have an internal control process to review the financial statements prepared by the auditors, the District does not have sufficient expertise to completely prepare its own financial statements and related notes and relies on the auditors to provide necessary understanding of current accounting and disclosure principles in the preparation of the financial statements and related notes.

Cause - The District does not expect, nor does it require, its financial staff to have the ability to prepare GAAP statements.

Effect - The completeness of the related note disclosures and the accuracy of the overall financial presentation is negatively impacted as outside auditors do not have the same comprehensive understanding of the District and its staff. The potential exists that a misstatement of the financial statements and related notes could occur and not be prevented or detected by the District.

Recommendation - We recommend that management and those charged with governance continue to evaluate whether to accept the degree of risk associated with this condition because of cost or other considerations.

DISTRICT'S CORRECTIVE ACTION PLAN (CAP):

1. Explanation of Disagreement

The District does not disagree with the audit finding.

2. Action Planned

The District will continue to rely upon the auditors to prepare the financial statements and related notes. Management will review and approve the annual financial statements and related notes.

3. Official Responsible

The Superintendent is the official responsible for ensuring corrective action for the deficiency.

4. Planned Completion Date

Ongoing.

5. Plan to Monitor

The School Board will monitor compliance with the corrective action plan.

Minnesota Legal Compliance Findings

None

Independent School District No. 100

Schedule of Prior Year Findings and Responses

For the Year Ended June 30, 2024

Financial Statement Findings

Item 2023-001 –Financial Statement Presentation and Disclosure

Resolution: This finding was repeated for fiscal year 2024 as item 2024-001.

205A.10 PROCEDURE.

Subdivision 1. **Materials, ballots.** The school district clerk shall prepare and have printed the necessary election materials, including ballots, for a school district election. The names must be arranged on school district ballots in the manner provided in section 204D.08, subdivision 3, for state elections.

Subd. 2. **Election, conduct.** A school district election must be by secret ballot and must be held and the returns made in the manner provided for the state general election, as far as practicable. The vote totals from a ballot board established pursuant to section 203B.121 may be tabulated and reported by the school district as a whole rather than by precinct. For school district elections not held in conjunction with a statewide election, the school board shall appoint election judges as provided in section 204B.21, subdivision 2. The provisions of sections 204B.19, subdivision 5; 204B.21, subdivision 2; 204C.15; 204C.19; 206.83; and 206.86, subdivision 2, relating to party balance in appointment of judges and to duties to be performed by judges of different major political parties do not apply to school district elections not held in conjunction with a statewide election.

Subd. 3. **Canvass of returns, certificate of election, ballots, disposition.** Between the third and tenth days after a school district election other than a recount of a special election conducted under section 126C.17, subdivision 9, or 475.59, the school board shall canvass the returns and declare the results of the election. After the time for contesting elections has passed, the school district clerk shall issue a certificate of election to each successful candidate. If there is a contest, the certificate of election to that office must not be issued until the outcome of the contest has been determined by the proper court. If there is a tie vote, the school board shall determine the result by lot. The clerk shall deliver the certificate of election to the successful candidate by personal service or certified mail. The successful candidate shall file an acceptance and oath of office in writing with the clerk within 30 days of the date of mailing or personal service. A person who fails to qualify prior to the time specified shall be deemed to have refused to serve, but that filing may be made at any time before action to fill the vacancy has been taken. The school district clerk shall certify the results of the election to the county auditor, and the clerk shall be the final custodian of the ballots and the returns of the election.

A school district canvassing board shall perform the duties of the school board according to the requirements of this subdivision for a recount of a special election conducted under section 126C.17, subdivision 9, or 475.59.

Subd. 4. **Recount.** A losing candidate at a school district election may request a recount of the votes for that office subject to the requirements of section 204C.36.

Subd. 5. **School district canvassing board.** For the purpose of a recount of a special election conducted under section 126C.17, subdivision 9, or 475.59, the school district canvassing board shall consist of one member of the school board other than the clerk, selected by the board, the clerk of the school board, the county auditor of the county in which the greatest number of school district residents maintain residence, the court administrator of the district court of the judicial district in which the greatest number of school district residents maintain residence, and the mayor or chair of the town board of the school district's most populous municipality. Any member of the canvassing board may appoint a designee to appear at the meeting of the board, except that no designee may be a candidate for public office. If one of the individuals fails to appear at the meeting of the canvassing board, the county auditor shall appoint an eligible voter of the school district, who must not be a member of the school board, to fill the vacancy. Not more than two school board members shall serve on the canvassing board at one time. Four members constitute a quorum.

The school board shall serve as the school district canvassing board for the election of school board members.

History: 1987 c 266 art 1 s 57; 1989 c 291 art 1 s 22-24; 1990 c 453 s 15,16; 1992 c 499 art 12 s 23; 1998 c 254 art 1 s 63; 1998 c 397 art 11 s 3; 2008 c 244 art 2 s 18; 2008 c 295 s 20; 2010 c 194 s 24; 2011 c 76 art 1 s 29; 2023 c 62 art 4 s 110

RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 100,
as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 5, 2024, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of the district voted at said election on the election of (three) school board members for four-year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election as follows:

Ashley Laveau	949
Erin Riley	793
Jon Beck	772
Write-in	47

3. Candidate Laveau, Candidate Riley and Candidate Beck, having received the highest number of votes, are elected to four-year terms beginning the first Monday in January, 2025.
4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

Attachment: Abstract and Return of Votes Cast

Board Clerk

Date

Abstract of Votes Cast
Independent School District No. 100 (WRENSHALL)
State of Minnesota
at the State General Election
Held Tuesday, November 5, 2024

Compiled from the Official Returns.

Summary of Totals
Independent School District No. 100 (WRENSHALL)
Tuesday, November 5, 2024 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

School Board Member (ISD #100) (Elect 3)

NP
Ashley Laveau
949

NP
Jon Beck
772

NP
Erin Riley
793

WI
WRITE-IN
47

Detail of Election Results
 Independent School District No. 100 (WRENSHALL)
 Tuesday, November 5, 2024 State General Election

Office Title: School Board Member (ISD #100) (Elect 3)

Precinct	NP Ashley Laveau	NP Jon Beck	NP Erin Riley	WI WRITE-IN
09 0030 : BLACKHOOF TWP	4	3	3	0
09 0068 : CLEAR CREEK UNORG	56	34	33	3
09 0085 : HOLYOKE TWP	103	84	75	7
09 0140 : SILVER BROOK TWP	333	253	280	23
09 0170 : TWIN LAKES TWP	20	20	20	0
09 0175 : WRENSHALL	218	189	189	7
09 0180 : WRENSHALL TWP	215	189	193	7
Total:	949	772	793	47

We, the school board members of Independent School District No. 100 (WRENSHALL), certify that we have canvassed the returns of the State General Election held on Tuesday, November 5, 2024 and have herein specified the names of any candidates receiving votes and the number of votes received by each candidate, and have herein specified the number of votes for and against any ballot questions voted on in this election.

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the clerk of Independent School District No. 100 (WRENSHALL).

Witness our official signature at _____ in _____ County this _____ day of _____, 2024.

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

State of Minnesota
Independent School District No. 100 (WRENSHALL)

I, _____, Clerk of the Independent School District No. 100 (WRENSHALL) do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the Independent School District No. 100 (WRENSHALL) State General Election held on Tuesday, November 5, 2024.

Witness my hand and official seal of office this _____ day of _____, 2024.

Write-In Votes for School Districts

ISD 100

Check Box If MB/AB

140

**SILVER BROOK
CARLTON COUNTY MN
GENERAL 11/05/2024**

OFFICE _____

CANDIDATE NAME	TALLY OF VOTES	TOTAL VOTES
Example: John Doe	### ##	12
Sabrina Weber	1	1
Steve Studinski	1	1
Tina Zinter	1	1
Tina Kauma	TH (one oval filled in)	5
Steve Conley	1 (no oval filled in)	1
Tory George	11	2
Kyle Laveau	1	1
Jonathan Powers	1	1
Brent Swedberg	1	1
Shirley Vanbuilder	1	1
Leona Peters	1	1
Not valid/fictitious names such as "Mickey Mouse", "Fred Flintstone" etc		
<input type="checkbox"/> <u> </u> Oval filled out, but blank <small>write-in, if any</small>		

CA
Judge of Election

ib
Judge of Election

16

KB
Judge of Election

SN
Judge of Election

Note: Total write-in votes listed on this sheet should match the total write-in votes on voting machine tape

Write-In Votes for School District Offices ISD 100 Wrenshall

Check Box If MB/AB

OFFICE School Board

CANDIDATE NAME	TALLY OF VOTES	TOTAL VOTES
Sue Tracy	1	
Dan Solarz	11	
Ryan Leonza	11	
Ben Nilsen	11	
Jonathan Powers	1	
Kyle Laveau	1	
Jayne Conley	1	
STACEY JOHNSON	1	
BRIAN WHITE	1	
STEVE STAVANG	1	
TINA KUAMA	1	
EMILY HOLMES	1	
STEPHEN CONLEY	1	
Cindy Bourn	11	
Julie Ketchum	1	
Keith Schmidt	1	
Fantasy + Black	11 111	
MARY CARLSON	11	
Christina Betnoch	11	

Judge of Election

Judge of Election

sm

Judge of Election

Judge of Election

33

United Truck Body Company Inc.
5219 Miller Trunk Hwy Hermantown MN 55811
(218)729-6000 tim@unitedtruckbody.com

Date:11/01/2024

Blue Bird Body Company
c/o Lauren Beaty, Grants and Community Engagement Manager

Subject: School District Name, School District NCES ID Wrenshall Public School NCES: 2744190
2023 EPA Clean School Bus Rebate Purchase Order

School PO #: XXXXX 3555

Purchaser Wrenshall Public School I.S.D. No.100

Address 1:207 Pioneer Drive

Address 2:

City, State Zip: Wrenshall MN 55797

PHONE: (218) 384-4274

Purchased Vehicle (repeat this section as necessary if there are different vehicle types)

Quantity: 1

Manufacturer: Blue Bird

Model: BBCVP

Model Year: Current 2026

Fuel Type: Propane

GVWR: 30,000

New Bus EPA Vehicle Family: Yes

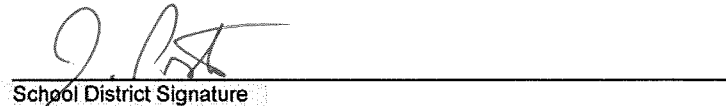
Equipped with ADA-Compliant Wheelchair Lift? Y/N: No

Purchase Price (Bus Only): \$140,975.90 Plus sales tax

Purchase Order Date: December of 2024

Estimated Delivery Date: June 2025


Dealer Signature


School District Signature

RESOLUTION TO APPROVE BUS PURCHASE

BE IT RESOLVED, that the Board of Education of Independent School District 100 – Wrenshall Public School hereby authorizes its Superintendent Jeff Pesta to purchase and finance the following vehicle for use in the transportation program of the District:

One new 71-passenger Blue Bird 2026 Model BBBCVP school bus at an estimated maximum cost of \$140,976, and to expend therefor, including for preliminary and incidental costs relating thereto and to the financing thereof, an amount not to exceed the estimated maximum cost of \$151,000 to include payment of state sales tax, plus any additional amount necessary for the payment of interest thereon.

Whereas, a lease purchase agreement for capital equipment to include school busses is allowable under Minnesota Statute 465.71 and the Superintendent is authorized to sign financing agreements under the direct authority of the Board of Education.

Whereas, Frandsen Bank and Trust of Cloquet has been designated by the Board of Education as an official depository of the District and a preferred lending institution to finance the lease purchase.

Whereas, the District has been awarded a \$35,000 grant by the Environmental Protection Agency to support the purchase of a new propane fueled bus and to remove from service and disable an older diesel fueled bus engine.

_____ **duly seconded the motion for adoption of the foregoing resolution.**

Voting in favor of the resolution:

THEREFORE, BE IT RESOLVED by the Wrenshall Board of Education

**The foregoing resolution was approved on:
November 12, 2024**

**SCHOOL BOARD OF
INDEPENDENT DISTRICT 100**

District Clerk



Wrenshull Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

Fiscal and Human Resources Timeline DRAFT: FY24-25

October 15 - Confirm and post staff seniority lists.

November 12 – FY24 Audit presentation.

November 12 – School Board reviews budget timeline and sets budget meeting schedule.

November 14– Request for Proposals solicited for FY25 Audit.

December 20 – Completion of at least one Meet and Confer session with Ed MN-Wrenshull.

December 31 – Community Education Coordinator at-will agreement expires.

January 8 – Joint recommendation from Administration and Ed MN-Wrenshull on any possible retirement incentives.

January 8 – First opportunity to begin scheduling negotiation sessions for expiring Collective Bargaining Agreements and individual contracts.

January 17 – Deadline for filing of licenses impacting status for Unrequested Leaves of Absence (ULA).

February 5 – Board identifies proposed budget assumptions for FY26.

February 10 – Resolution directing administration to make recommendations for possible staff or program reductions in FY26.

February 10 – Present 2025-2026 school year calendar to the Board for approval.

February 10 – Administration presents revised budget projections for FY25 and capital outlay recommendation for FY26.

March 1 – Deadline for notification of return from teacher Leaves of Absence (LOA) in FY26.

March 3 – Administration develops preliminary budget proposal for FY26.

March 5 – Preliminary staffing grid and right-sizing plan presented at work session

March 5 – School Board work session to preview preliminary budget for FY26.

March 30 – Administrative recommendations due regarding probationary staff eligible for continuing contract.

April 1 – Deadline for notification of teacher intent to retire.

April 7– School Board approves revised budget for FY25.

April 7– Any program reductions or other right-sizing actions for FY26 on board agenda.

April 7 – Goal for probationary staff renewal and non-renewal notices (consent agenda) or ULA.

April 7 – Approve staffing allocations for FY26.

April 14– Goal for posting any anticipated vacancies for FY26.

May 7 – Goal for School Board to approve final budget for FY26.

May – Preliminary paraprofessional staffing assignments for FY26.

May – Master schedule drafts completed.

June 1 – Deadline for notification of ULA.

June 9 – Special education staffing, paraprofessional assignment notices and service contracts approved for FY26.

June 9 – Back up date for final budget approval for FY26.



Wrenshall Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

June 9 – Approve and submit 10-Year Long Term Facilities and Maintenance (LTFM) Plan.

June 30 – Final deadline for non-renewal of probationary staff.

June 30 – Education Minnesota – Wrenshall Teacher, ASP, & SSP Collective Bargaining Agreements expire.

June 30 – Assistant Business Manager contract expires.

June 30 – Final deadline for receiving resignations or LOA requests from continuing contract staff.

Adopted: February 2009

ISD 100 Wrenshall Policy 301

Orig. 1995

Revised: MSBA 2022

Rev. 2022

301 SCHOOL DISTRICT ADMINISTRATION

I. PURPOSE

The purpose of this policy is to clarify the role of the school district administration and its relationship with the school board.

II. GENERAL STATEMENT OF POLICY

- A. Effective administration and sound management practices are essential to realizing educational excellence. It is the responsibility of the school district administration to develop a school environment that recognizes the dignity of each student and employee, and the right of each student to access educational programs and services equitably.
- B. The school board expects all activities related to school district operations to be administered in a well-planned manner, conducted in an orderly fashion, and to be consistent with the policies of the school board.
- C. The school board shall seek specific recommendations, background information and professional advice from the school district administration and will hold the administration accountable for sound management of the schools.
- D. Although the school board holds the superintendent ultimately responsible for administration of the school district and annual evaluation of each principal, the school board also recognizes the direct responsibility of principals for educational results and effective administration, supervisory, and instructional leadership at the school building level.
- E. The school board and school administration shall work together to share information and decisions that best serve the needs of school district students within financial and facility constraints that may exist.

Legal References: Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. § 123B.147 (Principals)

Cross References: None

302 SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: MSBA/MASA Model Policy 202 (School Board Officers)
MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)
MSBA/MASA Model Policy 214 (Out-of-State Travel by School Board Members)
MSBA/MASA Model Policy 301 (School District Administration)
MSBA/MASA Model Policy 303 (Superintendent Selection)
MSBA/MASA Model Policy 304 (Superintendent Contract, Duties, and Evaluation)
MSBA/MASA Model Policy 305 (Policy Implementation)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
MSBA/MASA Model Policy 412 (Expense Reimbursement)
MSBA/MASA Model Policy 510 (School Activities)
MSBA/MASA Model Policy 511 (Student Fundraising)
MSBA/MASA Model Policy 513 (Student Promotion, Retention, and Program Design)
MSBA/MASA Model Policy 602 (Organization of School Calendar and School Day)
MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)

MSBA/MASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
MSBA/MASA Model Policy 802 (Disposition of Obsolete Equipment and Material)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)
MSBA/MASA Model Policy 905 (Advertising)
MSBA/MASA Model Policy 906 (Community Notification of Predatory Offenders)
MSBA/MASA Model Policy 907 (Rewards)

303 SUPERINTENDENT SELECTION

I. PURPOSE

The purpose of this policy is to convey to the school community that the authority to select and employ a superintendent is vested in the school board.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent to serve as the chief executive officer of the school district and to conduct the daily operations of the school district.

III. QUALIFICATIONS

- A. The school board shall consider applicants who meet or exceed the licensing standards set by the Minnesota Board of School Administrators and qualifications established in the job description for the superintendent position. State and federal equal employment and nondiscrimination requirements shall be observed throughout the recruitment and selection process.
- B. The school board will consider professional preparation, experience, skill, and demonstrated competence of qualified applicants in making a final decision.

IV. SELECTION

- A. A process for recruitment, screening, and interviewing of candidates shall be developed by the school board.
- B. The school board may contract for assistance in the search for a superintendent.
- C. The school board shall provide the contract for the superintendent and specifically identify all conditions of employment mutually agreed upon with the superintendent. In so doing, the school board shall observe all requirements of state and federal law and school board policy.

Legal References: Minn. Stat. § 123B.143 (Superintendent)
Minn. Rules, Chapter 3512

Cross References: None

Adopted: February 2009

ISD 100 Wrenshall Policy 304

Orig. 1995

Revised: MSBA 2022

Rev. 2022

304 SUPERINTENDENT CONTRACT, DUTIES, AND EVALUATION

I. PURPOSE

The purpose of this policy is to provide for the use of an employment contract with the superintendent, a position description, and the use of an approved instrument to evaluate performance.

II. GENERAL STATEMENT OF POLICY

- A. The superintendent's contract shall be used to formalize the employment relationship and to specifically identify and clarify all conditions of employment with the superintendent.
- B. The specific duties for which the superintendent is accountable shall be set forth in a position description for the superintendent and shall be measured by a performance appraisal instrument approved by the school board in consultation with the superintendent. The school board shall use this instrument to periodically evaluate the performance of the superintendent.
- C. The school board may use the model contract approved by the boards of the Minnesota School Boards Association and the Minnesota Association of School Administrators as a model instrument.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: None

Adopted: February 2009

ISD 100 Wrenshall Policy 305

Orig. 1995

Revised: MSBA 2022

Rev. 2022

305 POLICY IMPLEMENTATION

I. PURPOSE

The purpose of this policy is to clarify the responsibility of the school administration for implementation of school district policy.

II. GENERAL STATEMENT OF POLICY

- A. It shall be the responsibility of the superintendent to implement school district policy and to recommend additions or modifications thereto. The administration is authorized to develop procedures, guidelines, and directives to effectuate the implementation of school district policies. These procedures, guidelines, and directives shall not be inconsistent with said policies. At least annually, these written procedures, guidelines, and directives shall be presented to the school board for review.
- B. Employee and student handbooks shall be subject to annual review and approval by the school board.
- C. School principals and other administrators who have handbook responsibilities shall present recommended changes necessary to reflect new or modified policies. Changes of substance within handbooks shall be reviewed by the superintendent to assure compliance with school district policy and shall be approved by the school board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)

306 ADMINISTRATOR CODE OF ETHICS

I. PURPOSE

The purpose of this policy is to establish the requirements of the school board that school administrators adhere to the standards of ethics and professional conduct in this policy and Minnesota law.

II. GENERAL STATEMENT OF POLICY

- A. An educational administrator's professional behavior must conform to an ethical code. The code must be idealistic and at the same time practical, so that it can apply reasonably to all educational administrators. The administrator acknowledges that the schools belong to the public they serve for the purpose of providing educational opportunities to all. However, the administrator assumes responsibility for providing professional leadership in the school and community. This responsibility requires the administrator to maintain standards of exemplary professional conduct. It must be recognized that the administrator's actions will be viewed and appraised by the community, professional associates, and students. To these ends, the administrator must subscribe to the following standards.
- B. The Educational Administrator:
 - 1. Makes the well-being of students the fundamental value of all decision-making and actions.
 - 2. Fulfills professional responsibilities with honesty and integrity.
 - 3. Supports the principle of due process and protects the civil and human rights of all individuals.
 - 4. Obeys local, state, and national laws and does not knowingly join or support organizations that advocate, directly or indirectly, the overthrow of the government.
 - 5. Implements the school board's policies.
 - 6. Pursues appropriate measures to correct those laws, policies, and regulations that are not consistent with sound educational goals.
 - 7. Avoids using positions for personal gain through political, social, religious, economic, or other influence.
 - 8. Accepts academic degrees or professional certification only from duly accredited institutions.
 - 9. Maintains the standards and seeks to improve the effectiveness of the profession through research and continuing professional development.

10. Honors all contracts until fulfillment, release, or dissolution is mutually agreed upon by all parties to the contract.
11. Adheres to the Code of Ethics for School Administrators in Minnesota Rule.

Legal References: Minn. Stat. § 122A.14, Subd. 4 (Duties of Board of School Administrators)
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)

Cross References: None

Original Adoption:

Revised:

Adopted:

902.1 COMMUNITY USE OF SCHOOL FACILITIES

The Wrenshall Board of Education believes that the public schools are owned and operated by and for its patrons, and that the schools become an integral part of the community in terms of the community's intellectual, social expression and development. To this end, the Wrenshall Board of Education encourages the public use of school facilities.

Authorization for the use of school facilities shall not be considered as an endorsement or approval of the activity group or organization nor the purposes they represent.

The following rules must be observed during any use of school facilities and the group leader will be held responsible for compliance. Students must be always supervised. Adults, children and students must always follow all school rules.

1. There will be a penalty determined by the Community Education Coordinator and the Superintendent for groups/individuals using the school facilities without having obtained a Facility Use Contract.
2. Use Permits will be issued only for the dates, hours, areas and equipment specified. Permit holders shall not transfer or sublet the permit to another organization.
3. All activities must be under competent adult supervision with the organization using the facilities assuming full responsibility to include (but not limited to) paying for any damage to equipment or facilities. Supervision must be in place before any participants arrive and until all participants have left the facilities.
4. Groups will provide responsible supervision of the entrance area of the building for their activities at the beginning and end of all scheduled events. At the conclusion of the event, the group is responsible for making sure the building is secure. Groups will be charged a fee to be determined by the Community Education Coordinator if the building is left unsecured.
5. Permit users and participants are not allowed to access other areas of the building. Failure to comply with this will result in the group being charged for any additional spaces that were used.
6. Facility charges shall be made in accordance with the schedule of facility rental charges. Payment shall be made to the school district and sent to the Community Education office upon receipt of invoice. Custodial overtime will be added when necessary (this includes for groups that fall in Categories I and II).
7. The use of tobacco in any form is prohibited in school district facilities and grounds.
8. Possession or consumption of intoxicating beverages, THC or illegal drugs in any form in or on school premises is prohibited.

9. Disorderly conduct is prohibited and punishable by ejection from school premises.
10. Food and drink may not be used in classrooms, gyms or the library without written permission from the Community Education Coordinator. Food and beverage will be allowed in the gyms for fans that purchase their beverage from the concession stand. Water is exempt from this rule.
11. Buildings must be vacated by the time indicated on the permit or additional charges may be assessed.
12. All legal ordinances pertaining to public assemblies must be adhered to and will be enforced.
13. Rooms and areas used must be left in an orderly fashion. Please clean up after the events. Close all windows, place garbage cans in the hall, turn off lights and close all doors. All equipment must be returned to its original location.
14. The applicant may be requested by the school district to provide a certificate of liability and property damage insurance in the minimum amount of \$500,000 combined single limit coverage.
15. Groups or individuals that do not follow this policy may face sanctions which could include, but is not limited to, loss of privileges to use the facility, fines, and student discipline outlined to the Student Handbook.
16. The signing party must familiarize themselves with the Wrenshall Crisis plan and be ready to enact it during their event. A copy of the plan will be provided by the school district.

The Community Education Coordinator, Principal and or/Superintendent may cancel a permit effective immediately if, in his or her judgment, a continuation would be potentially harmful and/or dangerous because the program and/or its participants' actions are not following the rules set forth in this policy.

General Guidelines

- The building is open for use from 6:00 a.m. to 9 p.m.
- The building is not open for facility use on any holiday recognized by the district or days adjacent to holidays should the request provide scheduling issues for the custodial department.
- Facility requests for youth sports organizations will run through one contact person who works on behalf of the entire youth organization. The person organizing the event will disperse the information in this policy to the entire organization.
- No activities will be scheduled in the cafeteria, library and commons with flying objects. No sports utilizing balls will be permitted in these areas.
- No activities will be scheduled in the gym using bats, clubs or sticks. Absolutely no batting may take place inside the building.
- All requests for facility use must be made at least 72 hours prior to the event.
- Categories III and IV must pay a \$25 processing fee for each facility use request.
- A \$10 fee will be charged to any permit holder that is changed after it has been processed by the Community Education Coordinator.

- Payment for the event must be received at least one business day prior to the start of the event. Failure to pay will result in the cancellation of the permit.

Fee Guidelines

The following categories indicate priority for building use and which organizations will be required to pay for building use.

Category I

All regular Pre-K through grade 12 school activities and extracurricular activities such as musical events, athletic events (that are listed in the Wrenshall/Carlton Raptors Cooperative Agreement), staff meetings, school activities, board meetings, parent advisory meetings, staff development, special hearings, administrative meetings, community education programs and PIE.

Category I is a non-fee based group and will not be charged a rental fee so long as they can handle the event without additional support (this includes locking, unlocking, setting up and cleaning up after the event).

Category II

Tax supported public agencies operating within District 100 that are non-fee based. This would include public hearings, candidate forums for school board, police and fire departments and non-fee based recreational activities. Boy Scouts, Girl Scouts and Raptors Elementary Basketball are included in this category. Category II groups will be scheduled after Category I groups have been scheduled.

Category II is a non-fee based group and will not be charged a rental fee so long as they can handle the event without additional support (this includes locking, unlocking, setting up and cleaning up after the event).

Category III

Youth sports organizations not listed in Categories I and II which provide proof of insurance and sign an indemnification clause holding the district harmless for actions arising from the use of the facility. Category III permits must be scheduled by one representative from the youth sports organization. Requests for facility use will be considered after all Priority I and Priority II groups are scheduled. The district is not obliged to meet all requests from this category.

Category III events will pay fees according to All category III events must have an event manager onsite that is paid for by the organization renting the space.

Category III will pay fees listed on the following pages.

Category IV

All other groups, businesses and private events. Requests for facility use will be considered after all Priority I, Priority II and Priority III groups are scheduled.

Category IV will pay fees listed on the following pages.

Facility Rental Fee Schedule

Categories I and II do not pay according to this schedule, but may be required to pay staff overtime, event manager fees or fees determined by the Community Education Coordinator at the time the Facility Use Contract is signed.

WRENSHALL FACILITY USE FEES

Facility	Hourly Fee	Daily Fee (8 Hours)	Additional Requirements
FACS Room	\$30	\$120	
Library	\$50	\$200	Use of computers is not included in the rental.
Cafeteria	\$50	\$200	
Multi-Purpose Room	\$50	\$200	
Main Gym	\$70	\$280	The scoreboard and sound system may be used by the organization so long as it is used by someone trained in to use the system. If the school must provide a person to run these systems, additional fees will be assessed.
Commons	\$50	\$200	
Kitchen	\$40	\$160	Must have a district kitchen staff member present. Paid for by the organization.
Football Field	\$40	\$280	

Event Manager

The district reserves the right to hire an event supervisor for any of the priority groups. The Event Manager will be paid for by the permit holder. The fees are as follows:

Up to Three Hours - \$75. \$18 per additional hour.

Security

The district reserves the right to hire event security for any of the categories. The security will be paid for by the permit holder. The fees are as follows:

Up to Three Hours - \$75. \$18 per additional hour.

Miscellaneous

- Setup and/or takedown fees will be charged if custodial or other staff is required to setup equipment within the facility for the permit holder. Setup services will be a minimum charge of \$25. Setup and/or takedown fees are in addition to custodial services.
- Event rates will be put on the facility use agreement and all additional charges (including, but not limited to, Event Manager, security and setup/teardown fees) will be listed on the contract prior to signing.
- Additional charges may be levied for any damages to the building or equipment after the event.
- Wrenshall does not rent or borrow its tables or chairs for events off of school grounds.

Schedule Conflicts

- It is imperative that all coaches and advisors be aware of the importance of scheduling school facilities through the Community Education Coordinator. School personnel who reserve space should make every effort to use the facility as requested or notify the district that the event has been canceled. Failure to follow this guideline may result in the denial of future requests.
- The activity venues contained in the school facility were designed and built for specific uses. Schedule conflicts should be resolved with this objective in mind.
- Schedule priorities are in order of category groups: category I being scheduled first and category IV being scheduled last.
- In the event of a scheduling conflict, the Community Education Coordinator will resolve the conflict (using the priority list) with the intent of supporting all groups.

Concession Guidelines

- The concession stand will be run by the school district.
- The senior class is responsible for the operation and maintenance of the concession stand.
- The senior class has the right to sell concessions at all events taking place within the school facilities.
- If the senior class does not wish to operate the concession stand during a facility rental, the permit holder may request to sell concessions as a fundraiser. This must be approved by the principal at least one business day before the event.
- Permit holders approved to sell concessions may not use the concession stand. Instead, they may sell concessions on a tiled surface outside of the school's designated concession stand. No items may require cooking. The group is responsible for the cleanup of any mess created by their concessions, which includes the cleanup of popcorn on floors.

- School beverage machines will not be turned off during events and sales from the machines cannot be prohibited during events.



Wrenshall Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

November 12, 2024

I, _____, introduce the following resolution and move for its adoption:

RESOLUTION FOR ACCEPTANCE OF DONATIONS

WHEREAS the following have been generously donated:

<u>Amount/Value of Item</u>	<u>Donor</u>
\$3500 for Theater Arts	Elizabeth (Betsy) Dugan
\$3500 for Music Programs	Elizabeth (Betsy) Dugan
\$600 for Theater Arts	John (Sandy) Dugan
\$500 for Special Education Programs	John (Sandy) Dugan
30 HP Laptop Computers and Mobile Hub, Fair Market Value of \$14,510	StarBase Duluth

_____ duly seconded the motion for adoption of the foregoing resolution.

Voting in favor of the resolution:

THEREFORE, BE IT RESOLVED by the Wrenshall Board of Education to gratefully accept these gifts.

The foregoing resolution was approved on:
November 12, 2024

SCHOOL BOARD OF
INDEPENDENT DISTRICT 100

District Clerk



Wrenshaw Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

November 12, 2024

Requests to Hire

1. Grade 4, custodian, 8 hours per day
2. Childcare Coordinator, 20 hours per week
3. General Education Paraprofessional, 5 hours per week
4. Elementary Special Education Teacher