

## Work Session

Wednesday, February 7, 2024 6:00 PM

Wrenshall School Library Media Center, 207 Pioneer Drive, Wrenshall, MN 55797

1. <b>Call to Order</b>	<b>Speaker (s) :</b> Chairperson
2. <b>Preview of Regular Meeting Agenda for February 13.</b>	<b>Speaker (s) :</b> Jeff Pesta
3. <b>Committee Reports</b>	<b>Speaker (s) :</b> Chairperson
4. <b>Strategic Planning</b>	<b>Speaker (s) :</b> Jeff Pesta
4.a. Status Report on Consolidation	<b>Speaker (s) :</b> Chairperson
4.b. Review of Executive Search Plan	<b>Speaker (s) :</b> Misty Bergman
4.c. District Communications Plan	<b>Speaker (s) :</b> Chairperson
4.d. Budget Planning for Fiscal Year 2025	<b>Speaker (s) :</b> Jeff Pesta
5. <b>Adjournment</b>	<b>Speaker (s) :</b> Chairperson



# Wrenshall Public Schools

Superintendent- Jeff Pesta  
Principal- Michelle Blanchard

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January 18, 2024

## Sample Consolidation Timeline

- This draft timeline assumes a goal of legal consolidation of two Independent school districts effective July 1, 2025. All dates are approximate and governed by state statute.

**February, 2024** - Current school boards review financial statements, status of facilities, programming, and staffing.

**March, 2024** – Current school boards meet and/or individually take action indicating their commitment to consolidate (non-binding).

**March, 2024** – Current boards agree not to enter into any individual employee agreements extending past June 30, 2025. Boards commit to empowering the new consolidated board to post and hire best qualified candidates for leadership positions and individual contracts.

**June, 2024** – Current school boards enter into a debt burden agreement M.S. 123A.73 and determine intention to combine voter approved Local Operating Revenue levy across new district boundaries. Fund transfers are allowed.

**June, 2024** – Submit consolidation plan for a new Independent School District to Minnesota Department of Education for review and approval.

**July, 2024** – Current school boards agree to an orderly reduction of school board directors plan M.S. 123A.48 Subd. 4 and M.S. 205A, Subd. 11-12.

**July, 2024** – County Auditor prepares consolidation plot for new district boundaries.

**July 2024** – New open enrollment options terminate for resident students of proposed consolidated district

**July, 2024** - \$300 per pupil unit of consolidation aid is added to state revenue formula for the new district.

**September, 2024** – Public hearings to present consolidation plan.

**October, 2024** – Current school boards vote to consolidate (binding).

**November, 2024** – Possible school board elections.

**December, 2024** – Develop plan to merge all labor groups in accordance with M.S. 123A.75.

**March, 2025** – Newly consolidated master agreements in place for all labor groups.

**March, 2025** – Post key positions covered by individual or at-will agreements.

**July 1, 2025** – Legal consolidation date of a new Independent School District.

**November, 2025** – Combined school board election in accordance with the school board director reduction plan.

# Rising Tide School Board Services



February 2, 2024

The purpose of this engagement letter is to formally define the terms of the executive search which was approved by the Board of Education on January 29, 2024. The recommended professional fee for conducting the Wrenshall executive search (Steps 1-10) is \$2950, plus mileage from Deer River or Brook Park for required on site meetings. The district is not required to pay any fees up front and makes no payment until a satisfactory search has been completed and evaluated by the board. The Board of Education may act in session to increase or reduce the professional fee based on their public evaluation of the services provided.

## Basic Executive/Administrator Search Services

1. Initial response to request for proposals, including meeting with the school board and leadership team.
2. Individual listening sessions with each school board director and key leaders to develop an initial candidate profile and preferred community participation level.
3. Community focus groups and surveys (using quantitative and/or qualitative tools) to refine the final candidate profile.
4. Development of a vacancy brochure and postings on high traffic websites and professional networks, combined with targeted candidate recruitment.
5. Press releases created for each step of the process.
6. Applications are processed through the district's internal human resources tools.
7. The school board is guided through a viability determination process to identify preferred candidates.
8. The school board may choose to conduct facilitated screening methods prior to identifying a public list of finalists. This makes the screening process very candidate friendly and improves likely matching.
9. Conduct facilitated public finalist interviews, including options for immersive community experiences and customized interview formats.
10. Guide school board through final selection process or alternate plans as determined, including candidate notification and assistance with contract negotiation and orientation.



## Rising Tide School Board Services

**I. THE PARTIES.** This Consulting Agreement ("Agreement") is made effective as of February 13, 2024 by and between:

**Consultant:** Jeff Pesta and Rising Tide School Board Services with a mailing address of 39539 Krantz Drive, Deer River, MN 56636 ("Consultant"), and

**Client:** Wrenshall Public Schools with a mailing address of 207 Pioneer Drive, Wrenshall, MN 55797. ("Client").

**II. SERVICES.** Consultant agrees to provide the following Services: Basic executive/administrator search services (steps 1 through 10) as presented on January 29, 2024 ("Services").

**III. TERM.** The Services shall commence on February 14, 2024, and end:

- On the date of \_\_\_\_\_, 20\_\_\_\_.
- At completion of the Services performed.
- Upon either party may terminate this Agreement with seven (7) days' notice.
- Other. \_\_\_\_\_.

**IV. COMPENSATION.** In consideration for the Services provided, the Consultant is to be paid in the following manner: (check all that apply)

- Per Hour. \$\_\_\_\_ /hour.
- Per Job. \$\_\_\_\_\_ for the completion of the Services.
- Commission. \_\_\_\_% commission based on \_\_\_\_\_.
- Other. The Board of Education will evaluate the quality of the service and approve a payment while in session of equal to, above, or below the suggested fee of \$2950 plus approved expenses dependent upon the findings of the evaluation summary.

**V. PAYMENT METHOD.** Consultant shall be paid, in accordance with section IV, in the following manner: (check one)

- On a  weekly  monthly  quarterly basis beginning on \_\_\_\_\_, 20\_\_\_\_.
- At completion of the Services performed.
- Upon the Client receiving an Invoice from the Consultant.
- Other. \_\_\_\_\_.



## Rising Tide School Board Services

### VI. RETAINER. The Client is: (check one)

- **Required to pay a Retainer.** The Client is required to pay a Retainer in the amount of \$\_\_\_\_\_ to the Consultant as an advance on future Services to be provided ("Retainer"). The Retainer is: (check one)

- Refundable.
- Non-Refundable.

- **Not required to pay a Retainer.** The Client is not required to pay a Retainer before the Consultant is able to provide Services.

### VII. CONTINGENCY. As part of the Consultant's Pay: (check one)

- There **SHALL** be a contingency-fee arrangement in accordance with: (check applicable)

- \_\_\_\_% of \_\_\_\_\_.
- flat fee of \$\_\_\_\_\_ for the following: \_\_\_\_\_.

- There **SHALL NOT** be a contingency-fee arrangement as part of this Agreement.

### VIII. EXPENSES. The Client shall be: (check one)

- **Responsible for ALL expenses.** The Consultant shall be responsible for all expenses related to providing the Services under this Agreement. This includes, but is not limited to, supplies, equipment, operating costs, business costs, employment costs, taxes, Social Security contributions and/or payments, disability insurance, unemployment taxes, and any other cost that may or may not be in connection with the Services provided by the Consultant including out-of-pocket expenses. The Client agrees to pay the Consultant within thirty (30) days of receiving notice of any expense directly associated with the Services. Upon request by the Client, the Consultant may have to show receipt(s) or proof(s) of purchase for said expense.

- **Responsible for ONLY the following expenses:**

Mileage and expenses for Consultant's travel to and from home office locations to Wrenshall. The Client will only reimburse Consultant for mileage at 67 cents per mile round trip from Consultant's local bases (Deer River or Brook Park) as submitted on a district reimbursement form for required meetings (as directed by the Board Chair).

The Client will pay in advance for advertising, printing, or other costs directly related to the search process which cannot be provided through the internal



## Rising Tide School Board Services

processes of the Client's organization. All costs must be pre-approved by the Board Chair.

The Client agrees to pay the Consultant within thirty (30) days of receiving notice of any expense directly associated with the Services. Upon request by the Client, the Consultant may have to show receipt(s) or proof(s) of purchase for said expense.

- **Responsible for NO expenses.** The Client is not required to pay or be responsible for any expense in connection with the Services provided.

**IX. DISPUTES.** If any dispute arises under this Agreement, the Consultant and the Client shall negotiate in good faith to settle such dispute. If the parties cannot resolve such disputes themselves, then either party may submit the dispute to mediation by a mediator approved by both parties. If the parties cannot agree with any mediator or if either party does not wish to abide by any decision of the mediator, they shall submit the dispute to arbitration by any mutually acceptable arbitrator, or the American Arbitration Association (AAA). The costs of the arbitration proceeding shall be borne according to the decision of the arbitrator, who may apportion costs equally or in accordance with any finding of fault or lack of good faith of either party. If either party does not wish to abide by any decision of the arbitrator, they shall submit the dispute to litigation. The jurisdiction for any dispute shall be administered in the County of Goodhue, State of Minnesota.

**X. LEGAL NOTICE.** All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in-person or deposited in the United States Postal Service via Certified Mail with return receipt. **If different** from the mailing address in Section I, enter below:

Client's Address: Not applicable

Consultant's Address: Not applicable

**XI. RETURN OF RECORDS.** Upon termination of this Agreement, the Consultant shall deliver all records, notes, and data of any nature that are in the Consultant's possession or under the Consultant's control and that are of the Client's property or relate to Client's business.

**XII. WAIVER OF CONTRACTUAL RIGHT.** The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.



## Rising Tide School Board Services

**XIII. INDEPENDENT CONTRACTOR STATUS.** The Consultant, under the code of the Internal Revenue (IRS), is an independent contractor and neither the Consultant's employees or contract personnel are, or shall be deemed, the Client's employees. In its capacity as an independent contractor, the Consultant agrees and represents:

- a.) Consultant has the right to perform Services for others during the term of this Agreement;
- b.) Consultant has the sole right to control and direct the means, manner, and method by which the Services required under this Agreement will be performed; Consultant shall select the routes taken, starting and ending times, days of work, and order the work that performed;
- c.) Consultant has the right to hire assistant(s) as subcontractors or to use employees to provide the Services under this Agreement.
- d.) Neither Consultant nor the Consultant's employees or personnel shall be required to wear any uniforms provided by the Client;
- e.) The Services required by this Agreement shall be performed by the Consultant, Consultant's employees or personnel, and the Client will not hire, supervise, or pay assistants to help the Consultant;
- f.) Neither the Consultant nor the Consultant's employees or personnel shall receive any training from the Client for the professional skills necessary to perform the Services required by this Agreement; and
- g.) Neither the Consultant nor Consultant's employees or personnel shall be required by the Client to devote full-time to the performance of the Services required by this Agreement.

**XIV. STATE AND FEDERAL LICENSES.** The Consultant represents and warrants that all employees and personnel associated shall comply with federal, state, and local laws requiring any required licenses, permits, and certificates necessary to perform the Services under this Agreement.

**XV. PAYMENT OF TAXES.** Under this Agreement, the Client shall not be responsible for:

- a.) Withholding FICA, Medicare, Social Security, or any other Federal or State withholding taxes from the Consultant's payments to employees or personnel or make payments on behalf of the Consultant;
- b.) Making Federal and/or State unemployment compensation contributions on the Consultant's behalf; and
- c.) Making payments of taxes incurred while performing the Services under this Agreement, including all applicable income taxes and, if the Consultant is not a business entity, all applicable self-employment taxes. Upon demand, the Consultant shall provide the Client with proof that such payments have been made.

**XVI. EMPLOYEES' COMPENSATION.** The Consultant shall be solely responsible for the following if not related to a regular employment contract:



## Rising Tide School Board Services

- a.) Employee Benefits. The Consultant understands and agrees that they are solely responsible and shall be liable to all benefits that are provided to their employees, including, but not limited to, retirement plans, health insurance, vacation time-off, sick pay, personal leave, or any other benefit provided.
- b.) Unemployment Compensation. The Consultant shall be solely responsible for the unemployment compensation payments on behalf of their employees and personnel. The Consultant shall not be entitled to unemployment compensation with the Services performed under this Agreement.
- c.) Workers' Compensation. The Consultant shall be responsible for providing all workers' compensation insurance on behalf of their employees. If the Consultant hires employees to perform any work under this Agreement, the Consultant agrees to grant workers' compensation coverage to the extent required by law. Upon request by the Client, the Consultant must provide certificates proving workers' compensation insurance at any time during the performance of the Services.

**XVII. INDEMNIFICATION.** Consultant shall release, defend, indemnify, and hold harmless Client and its officers, agents, and employees from all suits, actions, or claims of any character, name, or description including reasonable Consultant fees, brought on account of any injuries or damage, or loss (real or alleged) received or sustained by any person, persons, or property, arising out of services provided under this Agreement or Consultant's failure to perform or comply with any requirements of this Agreement including, but not limited to any claims for personal injury, property damage, or infringement of copyright, patent, or other proprietary rights. Client reserves the right to retain whatever funds which would be due to the Consultant under this Agreement until such suits, action or actions, claim or claims for injuries or damages as aforesaid shall have been settled and satisfactory evidence to that effect furnished.

**XVIII. CONFIDENTIALITY & PROPRIETARY INFORMATION.** The Consultant acknowledges that it will be necessary for the Client to disclose certain confidential and proprietary information to the Consultant in order for the Consultant to perform their duties under this Agreement. The Consultant acknowledges that disclosure to a third (3rd) party or misuse of this proprietary or confidential information would irreparably harm the Client. Accordingly, the Consultant will not disclose or use, either during or after the term of this Agreement, any proprietary or confidential information of the Client without the Client's prior written permission except to the extent necessary to perform the Services on the Client's behalf.

Proprietary or confidential information includes, but is not limited to:

- a.) The written, printed, graphic, or electronically recorded materials furnished by Client for Consultant to use;
- b.) Any written or tangible information stamped "confidential," "proprietary," or with a similar legend, or any information that Client makes reasonable efforts to maintain the secrecy of, business or marketing plans or strategies, customer



## Rising Tide School Board Services

lists, operating procedures, trade secrets, design formulas, know-how and processes, computer programs and inventories, discoveries and improvements of any kind, sales projections, and pricing information; and

c.) Information belonging to customers and suppliers of the Client about whom the Consultant gained knowledge as a result of the Consultant's Services to the Client.

Upon termination of the Consultant's Services to the Client, or at the Client's request, the Consultant shall deliver all materials to the Client in the Consultant's possession relating to the Client's business. The Consultant acknowledges any breach or threatened breach of confidentiality under this Agreement will result in irreparable harm to the Client for which damages would be an inadequate remedy. Therefore, the Client shall be entitled to equitable relief, including an injunction, in the event of such breach or threatened breach of confidentiality. Such equitable relief shall be in addition to the Client's rights and remedies otherwise available at law.

Furthermore, proprietary information, under this Agreement, shall include:

a.) The product of all work performed under this Agreement ("Work Product"), including without limitation all notes, reports, documentation, drawings, computer programs, inventions, creations, works, devices, models, works-in-progress and deliverables, will be the sole property of the Client, and Consultant hereby assigns to the Client all right, title, and interest therein, including, but not limited to, all audiovisual, literary, moral rights and other copyrights, patent rights, trade secret rights, and other proprietary rights therein. Consultant retains no right to use the Work Product and agrees not to challenge the validity of the Client's ownership in the Work Product;

b.) Consultant hereby assigns to the Client all right, title, and interest in any and all photographic images and videos or audio recordings made by the Client during Consultant's work for them, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings; and

c.) The Client will be entitled to use the Consultant's name and/or likeness in advertising and other materials.

**XIX. ASSIGNMENT AND DELEGATION.** The Consultant may assign rights and may delegate duties under this Agreement to other individuals or entities acting as a subcontractor ("Subcontractor"). The Consultant recognizes that they shall be liable for all work performed by the Subcontractor and shall hold the Client harmless of any liability in connection with their performed work.

The Consultant shall be responsible for any confidential or proprietary information that is shared with the Subcontractor in accordance with this section. If any such information is shared by the Subcontractor to third (3rd) parties, the Consultant shall be made liable.



## Rising Tide School Board Services

**XX. GOVERNING LAW.** This Agreement shall be governed under the laws in the State of Minnesota.

**XXI. SEVERABILITY.** This Agreement shall remain in effect in the event a section or provision is unenforceable or invalid. All remaining sections and provisions shall be deemed legally binding unless a court administers that any such provision or section is invalid or unenforceable, thus, limiting the effect of another provision or section. In such case, the affected provision or section shall be enforced as so limited.

**XXII. ADDITIONAL TERMS & CONDITIONS.** None for the basic search service.

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**XXIII. ENTIRE AGREEMENT.** This Agreement, along with any attachments or addendums, represents the entire agreement between the parties. Therefore, this Agreement supersedes any prior agreements, promises, conditions, or understandings between the Client and Consultant. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the dates written hereunder.

**Consultant's Signature:**

Date: February 2, 2024

Print Name: Jeff Pesta

**Client's Signature:** \_\_\_\_\_

Date: \_\_\_\_\_

Print Name \_\_\_\_\_



# Wrenshaw Public Schools

Superintendent- Jeff Pesta  
Principal- Michelle Blanchard

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## Leadership Options: FY25

### 1. Full-Time Superintendent

- Estimated total cost (\$150-175K dependent on experience).
- Maximum coverage during the year and reduced time needed from other leadership positions.

### 2. Intern Superintendent with Licensed Mentor

- Estimated total cost intern (\$90-100K dependent on number of work days).
- Estimated total cost mentor (\$20-50K dependent upon range of duties).
- Administrative coverage concentrated on school days in combination with principal.
- Skills sought from intern for maximum impact would be possible combinations of licensed principal competencies including student management, staff evaluation, special education, technology, building and grounds, school safety, or activities leadership.
- May reduce the need for other district leadership positions or contracted services.
- May develop a potential future superintendent candidate.

### 3. Part-Time Superintendent

- Estimated total cost (\$75-\$85K dependent upon range of duties and benefits offered)
- Requires other district leadership positions or contracted services for support.

### 4. Shared Superintendent

- Estimated total cost (\$75-85K dependent upon experience).
  - Creates potential for conflicts between shared district's interests.
- All contracts should be no longer than one year with an option to renegotiate. This provides the district with maximum flexibility to evaluate effectiveness, future budgets, and options for consolidation.
  - The district should identify their preferred option and target promptly with full effort.

# DRAFT WHS 2024-2025 CALENDAR

AUGUST 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

August 26th-29th-TEACHER INSERVICE  
 August 28th-Open House  
 7th Grade Orientation  
 August 30th-Sept 2- NO SCHOOL

February 14th-EARLY RELEASE/TEACHER WORKDAY (2)  
 February 17th- NO SCHOOL  
 Homecoming week?

SEPTEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 3rd-FIRST DAY OF SCHOOL  
 September 27th-EARLY RELEASE  
 TEACHER WORK DAY (1)

March 13th-NO SCHOOL  
 Spring conferences 11:00-7:00  
 March 21st-END OF QUARTER 3  
 March 24th-28th SPRING BREAK

OCTOBER 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 16th-EARLY RELEASE  
 TEACHER INSERVICE  
 October 17th-18th-NO SCHOOL

April 4th-Kindergarten Round-up  
 April 18th-NO SCHOOL

NOVEMBER 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 1st- END OF QUARTER 1  
 November 11th-Veteran's Day Program  
 November 21st & 26th-Conferences  
 November 27th-29th- NO SCHOOL

May 2nd-EARLY RELEASE  
 TEACHER WORKDAY (3)  
 May 15th-Spring Concert  
 May 26th-NO SCHOOL  
 May 30th-GRADUATION  
 May 30th-EARLY RELEASE  
 END OF QUARTER 4

DECEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2025						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 18th-Christmas Program  
 December 23rd- Jan 3rd- NO SCHOOL

June 2nd & 3rd-TEACHER INSERVICE

January 3rd TEACHER INSERVICE  
 January 6th-STUDENTS RETURN  
 January 17th- END OF QUARTER 2  
 EARLY RELEASE/TEACHER INSERVICE  
 January 20th or 27th- NO SCHOOL?  
 TEACHER INSERVICE

JANUARY 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JULY 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Qt 1:T-46 S-42 Qt:2 T-44 S-42  
 Qt3: T-44 S-43 Qt:4 t-45 S-43  
 Total days T-179 S-170

- NO SCHOOL students/staff  
 - TEACHER INSERVICE NO SCHOOL students  
 - END OF QT  
 - First/Last day of school  
 - EARLY RELEASE

**0100 WRENSHALL District**207 PIONEER DRIVE, WRENSHALL, MN 55797-0068  
Generated on 02/05/2024 12:05:11 PM Page 1 of 1**Student Enrollment Summary Report**Effective Date: 02/05/2024 Enrollment Types: P, S, N  
Total Race/Ethnicities: 5 of 7 Total Schools: 2  
Race/Ethnicity Source: Federal Male/Female/Total: 177/162/339**Student Population by Race/Ethnicity and Grade Level (Male/Female/Total)****Wrenshall Elementary**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
01	1/0/1	-	-	-	-	13/9/22	0/2/2	14/11/25
02	-	-	-	-	-	5/10/15	2/1/3	7/11/18
03	-	-	-	-	-	13/12/25	-	13/12/25
04	0/1/1	-	-	-	-	9/14/23	-	9/15/24
05	-	-	-	-	-	9/10/19	1/1/2	10/11/21
06	-	1/1/2	-	-	-	13/8/21	0/1/1	14/10/24
EC	0/1/1	-	-	-	-	3/4/7	-	3/5/8
KA	1/0/1	-	-	-	-	7/11/18	1/1/2	9/12/21
All Grades	2/2/4	1/1/2	-	-	-	72/78/150	4/6/10	79/87/166

**Wrenshall High School**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
07	-	0/1/1	-	0/1/1	-	15/10/25	0/3/3	15/15/30
08	-	-	-	-	-	12/9/21	1/1/2	13/10/23
09	1/0/1	0/1/1	-	-	-	16/11/27	0/1/1	17/13/30
10	1/1/2	1/0/1	-	-	-	11/13/24	2/0/2	15/14/29
11	-	1/0/1	-	-	-	10/7/17	3/2/5	14/9/23
12	1/0/1	0/1/1	-	-	-	22/11/33	1/2/3	24/14/38
All Grades	3/1/4	2/3/5	-	0/1/1	-	86/61/147	7/9/16	98/75/173

**Student Population Excluding White not of Hispanic Origin**

School	Total	Percentage
Wrenshall Elementary	16	9.64%
Wrenshall High School	26	15.03%
Total	42	12.39%



# Wrenshall Public Schools

Superintendent- Jeff Pesta  
Principal- Michelle Blanchard

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## Fiscal and Human Resources Timeline DRAFT: FY24-25

October 15 - Confirm and post teacher seniority lists.

January 15 – Deadline for filing of licenses impacting status for Unrequested Leaves of Absence (ULA).

January 15 – Joint recommendation from Administration and Ed MN-Wrenshall on any possible retirement incentives.

January 15 – Completion of at least one Meet and Confer session with Ed MN-Wrenshall.

January 18 – School Board reviews budget timeline and sets budget meeting schedule.

January 18 – First opportunity to ratify licensed staff and ASP master agreements.

February – Negotiate Principal and ESP Master Agreements.

February – Request for proposals for FY24 Audit.

February 7 – Board identifies proposed budget assumptions for FY25.

February 13 – Resolution directing administration to make recommendations for possible staff or program reductions.

February 13 – Present 2024-2025 school year calendar to the Board for approval.

February 13 – Administration presents revised budget projections FY24 and capital outlay recommendation for FY25,

March 1 – Deadline for notification of return from teacher Leaves of Absence (LOA) in FY25.

March 1 – Administration develops preliminary budget proposal for FY25.

March 6 – Preliminary staffing grid and right-sizing plan presented at work session

March 6 – School Board work session to preview preliminary budget for FY25.

March 30 – Administrative recommendations due regarding probationary staff eligible for continuing contract.

April 1 – Deadline for notification of teacher intent to retire.

April 8– School Board approves revised budget for FY24.

April 8– Any program reductions or other right-sizing actions for FY25 on board agenda.

April 8 – Goal for probationary staff renewal and non-renewal notices (consent agenda) or ULA.

April 8 – Approve staffing allocations for FY25.

April 10– Goal for posting any anticipated vacancies for FY25.

May 6 – Goal for School Board to approve final budget for FY25.

May – Preliminary paraprofessional staffing assignments for FY25.

May – Master schedule drafts completed.

June 10 – Special education staffing, paraprofessional assignment notices and service contracts approved.

June 10 – Back up date for final budget approval for FY25

June 1 – Deadline for notification of ULA.

June 10 – Approve and submit 10-Year Long Term Facilities and Maintenance (LTFM) Plan.

June 30 – Final deadline for non-renewal of probationary staff.



# Wrenshull Public Schools

Superintendent- Jeff Pesta  
Principal- Michelle Blanchard

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June 30 – Negotiations Strategy for expiring AFSCME master agreement, unless notice to negotiate is received earlier.

June 30 – Final deadline for receiving resignations or LOA requests from continuing contract staff.

June 30 – Final accrual of ESSER Funds for Tutoring & Enrichment Program.

Owner : Wrenshall Isd 100  
 Claim #: Z01826702  
 Branch : HO ERU

Date of Loss: 01/11/2024  
 Adjuster: Brandon Thomas

Year: 2012 Make: CHEV  
 VIN : 1GNKRFED9CJ198306

Model : TRAVERSE  
 Mileage: 162044

Average of CCC Market Survey and NADA Official Used Car Guide	= \$	4,688.00
Adjustments:	+ \$	-144.00
Rust	\$	-144.00

Title Information: Clean Title	- \$	.00
Prior Damage Deductions:	+ \$	.00

	ACV = \$	4,544.00
	Tax + \$	.00
Transfer Fees / Tag Fees	+ \$	25.00

EMC Takes Possession of Vehicle	Gross Settlement = \$	4,569.00
	Deductible - \$	.00
After Tax Adjustments:	+ \$	.00
	Net Settlement = \$	4,569.00

\*\*\* This vehicle will be sold to a salvage buyer who may sell parts off of the vehicle or rebuild it. EMC will not be responsible for your personal or business information either in or on your vehicle. As the vehicle owner it is your responsibility to remove all personal and business items or decals/wraps from the vehicle without causing further damage.

Vehicle Owner Retains Salvage	ACV = \$	4,544.00
	Tax + \$	.00
	Salvage Value - \$	930.43
	Deductible - \$	.00
After Tax Adjustments:	+ \$	.00
	Net Settlement = \$	3,613.57

Please contact your insurance agent for guidance on all owner retained salvage vehicle coverage.

Salvage Location:  
 Reference #:  
 Appraiser : Brandon Thomas

\*\*\* This settlement is void if it is discovered anything is removed from the vehicle/unit or the vehicle/unit has a branded/prior salvage title.

\*\*\* By agreeing to this settlement you guarantee the vehicle/unit is free of any liens and encumbrances.