

Wrenshall Board of Education

Thursday, January 18, 2024 6:30 PM

Wrenshall School Library Media Center, 207 Pioneer Drive, Wrenshall, MN 55797

1. Call to Order	Speaker (s) : Chairperson
2. Pledge of Allegiance	Speaker (s) : Chairperson
3. Roll Call	Speaker (s) : Chairperson
4. Adoption of Agenda	Speaker (s) : Chairperson
5. Regular Business	Speaker (s) : Chairperson
5.a. Approval of Minutes	Speaker (s) : Chairperson
5.b. Accept Business Office Report	Speaker (s) : Jeff Pesta
5.c. Approval of Consent Agenda	Speaker (s) : Jeff Pesta
6. Informational Items	Speaker (s) : Chairperson
6.a. Transportation Fleet Review and Recommendations	Speaker (s) : Jeff Pesta
6.b. Principal's Report	Speaker (s) : Michelle Blanchard
6.c. Activities Director's Report	Speaker (s) : Luke Wargin
6.d. Community Education Report	Speaker (s) : Jeff Pesta
6.e. Enrollment Report	Speaker (s) : Jeff Pesta
6.f. Superintendent's Report	Speaker (s) : Jeff Pesta
6.g. Board Director or Committee Reports	Speaker (s) : Chairperson
7. Action Items	Speaker (s) : Chairperson
7.a. Ratify 2021-2025 Master Agreement for Education Minnesota - Wrenshall (ESP)	Speaker (s) : Ben Johnson
7.b. Ratify 2023-2025 Teacher Master Agreement for Education Minnesota - Wrenshall	Speaker (s) : Alice Kloepfer
7.c. Aid Anticipation Bond Sale	Speaker (s) : Jeff Pesta
7.d. Safe Routes to School Resolution	Speaker (s) : Jeff Pesta
7.e. Transportation for Foster Care Transportation with Carlton County	Speaker (s) : Jeff Pesta
7.f. Approve Raptor Cooperative Communication Chart	Speaker (s) : Mary Carlson
7.g. Policy Review Cycle	Speaker (s) : Mary Carlson
7.h. Acceptance of Donations	Speaker (s) : Chairperson
7.i. Hiring Requests	Speaker (s) : Jeff Pesta

8. **Future Meetings**

Speaker (s) :
Chairperson

9. **Adjournment**

Speaker (s) :
Chairperson

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Speaker (s) :
Chairperson

World's Best Workforce Plan Public
Hearing
Monday, December 18, 2023 5:45 PM Central

Wrenshall School Library Media Center
207 Pioneer Drive
Wrenshall, MN 55797

1. Call to Order

The meeting was called to order by the Chair at 5:45 p.m.

2. WBWF Annual Report

Superintendent Pesta oriented the audience to current statutory requirements, including submitting a report to the Minnesota Department of Education by December 15, 2023.

Principal Blanchard introduced the annual WBWF report including the five goal areas and the data connected with their outcomes.

3. Adjournment

The meeting was adjourned by the Chair at 5:58 p.m.

Truth in Taxation Public Hearing
Monday, December 18, 2023 6:00 PM Central

Wrenshall School Library Media Center
207 Pioneer Drive
Wrenshall, MN 55797

1. Call to Order

The meeting was called to order by the Chair at 6:00 p.m.

2. District Property Tax Levy Presentation

These funds will be available for expenses in the Fiscal Year 2025 budget. The Fiscal Year 2024 budget anticipates closing on June 30, 2024 with a modest positive general fund balance dependent upon continued steady enrollment through the second half of the school year.

3. Public Comment Regarding Proposed District Property Tax Levy

No citizens requested public comment on this topic.

4. Adjournment

The meeting was adjourned by the Chair at 6:15 p.m.

Regular Meeting
Monday, December 18, 2023 6:30 PM Central

Wrenshall School Library Media Center
207 Pioneer Drive
Wrenshall, MN 55797

Eric Ankrum: Present
Misty Bergman: Absent
Mary Carlson: Present
Ben Johnson: Present
Alice Kloepfer: Present
Nicole Krisak: Present

Present: 5, Absent: 1.

Director Bergman was absent with advanced notice.

1. Call to Order

The Chair called the meeting to order following the public hearings for the World's Best Workforce Report and Truth in Taxation were concluded. The official start time was 6:20 p.m.

2. Pledge of Allegiance

3. Roll Call

Director Bergman was absent with advanced notice.

4. Adoption of Agenda

Motion to approve. This motion, made by Eric Ankrum and seconded by Mary Carlson, Carried.
Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

5. Recognition of Visitors

Representatives of the Carlton VFW were in attendance to express appreciation to Mr. Gustafson and the Construction Class.

5.a. Public Comment

No citizens requested an opportunity for public comment.

6. Regular Business

6.a. Approval of Minutes

Motion to approve. This motion, made by Mary Carlson and seconded by Ben Johnson, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

6.b. Accept Business Office Report

Motion to accept business report as presented. This motion, made by Eric Ankrum and seconded by Mary Carlson, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

6.c. Approval of Consent Agenda

Motion to approve. This motion, made by Mary Carlson and seconded by Eric Ankrum, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

7. Informational Items

7.a. Principal's Report

The Principal's report included a presentation on the Upward Bound Program operated in partnership with The College of Saint Scholastica.

7.b. Activities Director's Report

Consider motion to move grant resolution to an action item. This motion, made by Nicole Krisak and seconded by Ben Johnson, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

A motion was made to move the MSHSL grant resolution to Item 8i.

7.c. Community Education Report

Pending acceptance of Ashley Laveau's resignation, a community education coordinator position will be posted. A possible purchase of limited services from a licensed community education director is being explored with neighboring districts. Jessica Jeche has transitioned into the role of Wren's Club Coordinator.

7.d. Enrollment Report

7.e. Superintendent's Report

Consensus was reached to direct the Superintendent to prepare a final draft of the Executive Search Request For Proposals with the Chair of the Administrative Search Committee, Director Bergman. The Superintendent was also directed to prepare the new website to replace the current website effective January 2, 2024.

7.f. Board Director or Committee Reports

Following discussion, the Chair directed the Superintendent to prepare a recommendation for next steps in consideration of consolidation with Carlton Schools for the next regular business meeting.

Chair of the Negotiation Committee 1, Director Kloepfer, indicated that negotiations with licensed staff were progressing and no additional meetings were currently scheduled following the December 19th session.

Chair of the Negotiation Committee 2, Director Johnson shared that the next meeting with the ESP group was scheduled for December 20 and no additional meetings were currently scheduled.

Director Johnson provided an update on the outdoor scoreboard fundraising effort and a dedication of the new indoor scoreboard to be held prior to the basketball game on December 21.

8. Action Items

8.a. Fiscal Year 2023 Audit Report

Motion to accept the audit as presented. This motion, made by Alice Kloepfer and seconded by Ben Johnson, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

8.b. Aid Anticipation Borrowing

Motion to introduce and approve the resolution to authorize PMA to offer Aid Anticipation Bond 2024A. This motion, made by Mary Carlson and seconded by Eric Ankrum, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

8.c. Certify Final Levy Pay 2024

Motion to certify final pay 2024 levy as presented. This motion, made by Eric Ankrum and seconded by Alice Kloepfer, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

8.d. Resolution Establishing Combined Polling Place for School District Elections

Motion to introduce and approve the resolution. This motion, made by Mary Carlson and seconded by Ben Johnson, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

8.e. Policy Review Cycle

Motion to approve legislatively impacted policies on the December audit list following first readings, plus the revised Policy 511 as presented as a minor revision. This motion, made by Eric Ankrum and seconded by Alice Kloepfer, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

After updating the entire policy book this month to reflect legislative changes and MSBA recommendations, the Board should begin a regular review cycle in the new year to customize policies and ensure that they are in alignment with practice.

8.f. Acceptance of Donations

Motion to introduce the resolution and accept the donations with gratitude. This motion, made by Eric Ankrum and seconded by Alice Kloepfer, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice

Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

8.g. Hiring Requests

Motion to approve. This motion, made by Mary Carlson and seconded by Alice Kloepfer, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

8.h. Superintendent Evaluation

Motion to move to closed session for confidential administrative evaluation review per M.S. 13D.05, Subd. 3(a). This motion, made by Eric Ankrum and seconded by Mary Carlson, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

The meeting was closed at 8:00 p.m. and reconvened and open to the public at 9:23 p.m. following completion of the confidential administrative evaluation.

The Chair entered this summary of the evaluation for the public record:

"During the closed session, the board evaluated Dr. Jeff Pesta on four standards. On all standards, Jeff was given high marks. The board extends its gratitude for assisting ISD 100 through the last six months and looks forward to the rest of Dr. Pesta's contract."

8.i. Resolution to Apply for Minnesota State High School League Grants

Motion to introduce and approve the resolutions. This motion, made by Nicole Krisak and seconded by Mary Carlson, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

9. Future Meetings

The meeting dates were confirmed until further notice.

10. Adjournment

Motion to adjourn. This motion, made by Ben Johnson and seconded by Mary Carlson, Carried.

Misty Bergman: Absent, Eric Ankrum: Yea, Mary Carlson: Yea, Ben Johnson: Yea, Alice Kloepfer: Yea, Nicole Krisak: Yea
Yea: 5, Nay: 0, Absent: 1

Wrenshall School ISD #100
Receipt Listing Report with Detail by Deposit
Fund Summary

Fund	Total
01	\$426,053.17
02	\$22,706.83
04	\$12,461.28
07	\$15,941.79
21	\$7,247.00
Report Total	\$484,410.07

Wrenshall School ISD #100
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General Fund	\$103,470.79
02	Food Services Fund	\$6,635.50
03	Transportation (Sub of 01)	\$27,955.18
04	Community Service	\$156.00
05	Capital Outlay (Sub of 01)	\$18,003.37
07	Debt Redemption Fund	\$950.00
21	Student Activities	\$8,515.56
Report Total		\$165,686.40

Wrenshall School ISD #100
Exp/Rev Summary - Fd
Period Ending December 31, 2023

Sequence: L, Fd

Description		Revised24 Annual Budget	Period 202406	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
E	Expenditure							
01	General Fund	4,570,612.45	362,330.01	1,653,417.50	36%	7,741.76	36%	2,909,453.19
02	Food Services Fund	214,235.02	14,936.21	82,132.55	38%	0.00	38%	132,102.47
03	Transportation (Sub of 01)	424,179.00	57,165.94	177,088.83	42%	520.00	42%	246,570.17
04	Community Service	149,245.00	12,427.78	59,171.83	40%	0.00	40%	90,073.17
05	Capital Outlay (Sub of 01)	199,929.00	18,003.37	176,792.91	88%	2,040.00	89%	21,096.09
06	Building Fund	0.00	0.00	824.85	0%	0.00	0%	(824.85)
07	Debt Redemption Fund	945,120.00	950.00	687,769.03	73%	0.00	73%	257,350.97
18	Custodial	0.00	0.00	50.13	0%	0.00	0%	(50.13)
21	Student Activities	0.00	8,483.56	26,343.77	0%	0.00	0%	(26,343.77)
E	Expenditure	6,503,320.47	474,296.87	2,863,591.40	44%	10,301.76	44%	3,629,427.31
R	Revenue							
01	General Fund	(4,913,475.35)	(430,921.29)	(2,222,817.15)	45%	0.00	45%	(2,690,658.20)
02	Food Services Fund	(204,147.02)	(22,706.83)	(73,416.26)	36%	0.00	36%	(130,730.76)
03	Transportation (Sub of 01)	(248,597.75)	0.00	0.00	0%	0.00	0%	(248,597.75)
04	Community Service	(138,156.14)	(12,461.28)	(62,109.43)	45%	0.00	45%	(76,046.71)
05	Capital Outlay (Sub of 01)	(150,979.99)	0.00	0.00	0%	0.00	0%	(150,979.99)
07	Debt Redemption Fund	(979,145.60)	(15,941.79)	(85,218.51)	9%	0.00	9%	(893,927.09)
21	Student Activities	0.00	(7,215.00)	(28,355.31)	0%	0.00	0%	28,355.31
R	Revenue	(6,634,501.85)	(489,246.19)	(2,471,916.66)	37%	0.00	37%	(4,162,585.19)
	Report Totals:	(131,181.38)	(14,949.32)	391,674.74	(299%)	10,301.76	(306%)	(533,157.88)

Wrenshall School ISD #100 Receipt Listing Report

Deposit Ctrl No	Batch	Co	Receipt No	Receipt Type	Bank	Check No	Date	Pmt Type	Grp	Code	Customer	Status	Amount
3513	0100		11870	Credit	1	11567	12/14/23	Check	1	1110	Lunch Program	Applied	88.15
	0100		11871	Credit	1	265.27	12/14/23	Check	1	1013	ISD #95, Cromwell	Applied	265.27
	0100		11872	Credit	1	11540	12/14/23	Check	1	1033	ISD #577 Willow River	Applied	292.08
	0100		11873	Credit	1	11559	12/14/23	Check	1	1012	ISD #4 McGregor	Applied	316.62
	0100		11874	Credit	1		12/14/23	Check	1	1011	ISD #91 - Barnum	Applied	372.01
	0100		11875	Credit	1		12/14/23	Check	1	1042	LATCH KEY	Applied	937.79
	0100		11876	Credit	1		12/14/23	Check	1	1500	Miscellaneous	Applied	9,058.89
Deposit Control Total:												11,330.81	
3514	0100		11877	Credit	1	11598	12/22/23	Check	1	1110	Lunch Program	Applied	113.00
	0100		11878	Credit	1	11572	12/22/23	Check	1	1018	ISD 700 - Hermantown	Applied	743.04
	0100		11879	Credit	1	11584	12/22/23	Check	1	1007	ISD 093 - Carlton	Applied	281.46
	0100		11880	Credit	1	11594	12/22/23	Check	1	1009	ISD 099 - Esko	Applied	516.93
	0100		11881	Credit	1	11595	12/22/23	Check	1	1008	ISD 094 - Cloquet	Applied	886.95
	0100		11882	Credit	1		12/22/23	Check	1	1042	LATCH KEY	Applied	701.27
	0100		11883	Credit	1	Deposit	12/22/23	Check	1	1500	Miscellaneous	Applied	14,284.79
Deposit Control Total:												17,527.44	
3515	0100		11884	Credit	1	8488359	12/05/23	Check	1	1002	State of MN	Applied	22.23
Deposit Control Total:												22.23	
3516	0100		11885	Credit	1	8516227	12/14/23	Check	1	1002	State of MN	Applied	251,187.94
Deposit Control Total:												251,187.94	
3517	0100		11886	Credit	1	8521247	12/19/23	Check	1	1002	State of MN	Applied	756.27
Deposit Control Total:												756.27	
3518	0100		11887	Credit	1	8531610	12/20/23	Check	1	1002	State of MN	Applied	180.00
Deposit Control Total:												180.00	
3519	0100		11888	Credit	1	8498977	12/06/23	Check	1	1002	State of MN	Applied	23,072.46
Deposit Control Total:												23,072.46	
3520	0100		11889	Debit	1		12/05/23	Check	1	1500	Miscellaneous	Applied	(44.00)
Deposit Control Total:												(44.00)	
3521	0100		11890	Credit	1	8544442	12/29/23	Check	1	1002	State of MN	Applied	1,387.62
Deposit Control Total:												1,387.62	
3522	0100		11891	Credit	1	FORFEITED TAX	12/29/23	Check	1	1001	Carlton County	Applied	25,098.40
Deposit Control Total:												25,098.40	

Wrenshall School ISD #100 Receipt Listing Report

Deposit Ctrl No	Batch	Co	Receipt No	Receipt Type	Bank	Check No	Date	Pmt Type	Grp	Code	Customer	Status	Amount
3523		0100	11892	Credit	1	8542118	12/28/23	Check	1	1002	State of MN	Applied	152,953.39
Deposit Control Total:												152,953.39	
3524		0100	11893	Credit	1	IC	12/31/23	Check	1	1037	Infinite Campus	Applied	114.35
Deposit Control Total:												114.35	
3525		0100	11894	Credit	1	IC	12/31/23	Check	1	1037	Infinite Campus	Applied	160.76
Deposit Control Total:												160.76	
3526		0100	11895	Credit	1		12/31/23	Check	1	1037	Infinite Campus	Applied	122.78
Deposit Control Total:												122.78	
3527		0100	11896	Credit	1		12/31/23	Check	1	1037	Infinite Campus	Applied	69.57
Deposit Control Total:												69.57	
3528		0100	11897	Credit	1		12/31/23	Check	1	1037	Infinite Campus	Applied	4.65
Deposit Control Total:												4.65	
3529		0100	11898	Credit	1		12/31/23	Check	1	1037	Infinite Campus	Applied	465.40
Deposit Control Total:												465.40	
Report Total:												484,410.07	

December 2023 Expense Summary

Check No	Vendor	Amount	Date	Description
55563	ACME TOOLS - DULUTH	\$901.12	12/8/2023 0:00	construction class supplies
55564	ANTHONY E ECKLUND	\$127.75	12/8/2023 0:00	Officiating Expense - BOYS BBALL
55565	ARCC	\$125.00	12/8/2023 0:00	Consulting Fees/Serv-Bus Office
55566	BERGHERRS BLOOMS LLC	\$870.00	12/8/2023 0:00	Supplies-Fundraiser for Resale
55567	BSN SPORTS LLC	\$2,160.00	12/8/2023 0:00	BBB supplies
55568	CEDAR ISLAND COMMUNICATIONS	\$382.50	12/8/2023 0:00	Repairs & Maint-Computer/Tech
55569	CENTURY LINK	\$310.06	12/8/2023 0:00	Communication Srvc-Telephone
55570	CLOQUET SANITARY SERVICE	\$826.08	12/8/2023 0:00	Contr Svc-Maintenance
55571	COMO OIL AND PROPANE	\$431.24	12/8/2023 0:00	Fuel For Vehicles
55572	CREATIVEDGE DESIGNS LLC	\$670.50	12/8/2023 0:00	Boys BB - Expense
55573	FRANDSEN BANK DULUTH	\$20,280.74	12/8/2023 0:00	Principal Bus Lease
55574	GFF PRODUCTIONS LLC	\$75.00	12/8/2023 0:00	Tech Equip-School Admin
55575	GREGG PERICH	\$95.00	12/8/2023 0:00	Officiating Expense - BOYS BBALL
55576	ISD #0094 CLOQUET	\$3,856.25	12/8/2023 0:00	To Non-Ed Agency-SpEd General
55577	ISD #0095 CROMWELL	\$1,030.67	12/8/2023 0:00	Fed Subaward <\$25,000
55578	ISD #0099 ESKO	\$2,578.57	12/8/2023 0:00	To Non-Ed Agency-SpEd General
55579	ISD #0381 LAKE SUPERIOR	\$2,965.36	12/8/2023 0:00	Fed Subaward <\$25,000
55580	ISD #0577 WILLOW RIVER HS	\$1,005.07	12/8/2023 0:00	Fed Subaward <\$25,000
55581	ISD #0700 HERMANTOWN	\$185.26	12/8/2023 0:00	Fed Subaward <\$25,000
55582	ISD #0700 HERMANTOWN	\$500.87	12/8/2023 0:00	Fed Subaward <\$25,000
55583	ISD #0700 HERMANTOWN	\$272.53	12/8/2023 0:00	To Non-Ed Agency-B-HK
55584	JEREMY UECKER	\$94.75	12/8/2023 0:00	Officiating Expense - BOYS BBALL
55585	JOSEPH HASSER	\$62.00	12/8/2023 0:00	Officiating Expense - BOYS BBALL
55586	KWIK TRIP INC	\$3,442.25	12/8/2023 0:00	Class of 2025 - Expense
55587	MCGREGOR ISD 004	\$736.96	12/8/2023 0:00	Reimb to MN Dist
55588	MENARDS - WEST DULUTH	\$34.18	12/8/2023 0:00	Instru Supplies-Industrial Ed
55589	METRO SALES INC	\$115.97	12/8/2023 0:00	General Supplies-Admin
55590	METROPOLIS GRAPHICS	\$281.85	12/8/2023 0:00	Student Council - Expense
55591	MN DEPT OF HEALTH	\$35.00	12/8/2023 0:00	Dues/License-Food Svc
55592	MN DEPT OF LABOR & INDUSTRY	\$80.00	12/8/2023 0:00	Prof & Tech Services-PHYS HAZ
55593	MN TELECOMMUNICATIONS	\$403.00	12/8/2023 0:00	Svc Purch from MN Joint-Powers
55594	MRI SOFTWARE	\$5.00	12/8/2023 0:00	Legal Fees
55595	NORTHSTAR MEDIA INC	\$401.04	12/8/2023 0:00	Postage/Printing-Images
55596	PETERSEN'S DOOR SERVICE	\$1,133.75	12/8/2023 0:00	Repairs & Maint - BLDG ENVELOPE
55597	SCHMITT DIRECTOR CENTER	\$10.00	12/8/2023 0:00	Instru Supplies-Music
55598	SCHMITT DIRECTOR CENTER	\$42.28	12/8/2023 0:00	Instru Supplies-Music
55599	SCHMITT MUSIC DULUTH	\$63.70	12/8/2023 0:00	Repairs-Band Instruments
55600	SCHMITT MUSIC DULUTH	\$205.00	12/8/2023 0:00	Repairs-Band Instruments
55601	SCHMITT MUSIC DULUTH	\$210.00	12/8/2023 0:00	Repairs-Band Instruments
55602	SFM	\$1,093.00	12/8/2023 0:00	Payroll Taxes-Workers Comp
55603	TERESA A BIRKETT	\$75.00	12/8/2023 0:00	Dues/License-Food Svc
55604	UHL / ABE	\$2,102.00	12/8/2023 0:00	Repairs & Maint Serv-MECH SYSTEMS
55605	UHL / ABE	\$876.32	12/8/2023 0:00	Repairs & Maint Serv-MECH SYSTEMS
55606	UNITED TRUCK BODY CO INC	\$157.09	12/8/2023 0:00	Repairs & Maint Serv
55607	UNITED TRUCK BODY CO INC	\$359.08	12/8/2023 0:00	Repairs & Maint Serv
55608	UPPER LAKES FOODS INC	\$2,975.07	12/8/2023 0:00	Food
55609	WALMART / CAPITAL ONE	\$40.55	12/8/2023 0:00	Instru Supplies-Science
55610	WESTERN PSYCHOLOGICAL SVCS	\$106.70	12/8/2023 0:00	FORMS SUPPLIES
55611	WIEDIGER SPEECH & LANGUAGE	\$11,902.00	12/8/2023 0:00	To Non-Ed Agency
55612	WILLIAM TAFS	\$95.00	12/8/2023 0:00	Officiating Expense - BOYS BBALL
55613	BEST OIL COMPANY	\$1,913.07	12/15/2023 0:00	Fuel For Vehicles
55614	BEST OIL COMPANY	\$865.58	12/15/2023 0:00	Fuel For Vehicles
55615	BOND TRUST SERVICES CORP	\$475.00	12/15/2023 0:00	Other Cost
55616	BOND TRUST SERVICES CORP	\$475.00	12/15/2023 0:00	Other Cost
55617	BRYCE JUERSER	\$62.00	12/15/2023 0:00	Officiating Expense - BOYS BBALL
55618	BSN SPORTS LLC	\$998.00	12/15/2023 0:00	Supplies-BBB
55619	CMH RAITER FAMILY CLINIC	\$297.00	12/15/2023 0:00	Physicals/Drug Testing
55620	COMO OIL AND PROPANE	\$474.56	12/15/2023 0:00	Fuel For Vehicles

55621	DANE LEW	\$94.75	12/15/2023 0:00	Officiating Expense - BOYS BBALL
55622	EMC INSURANCE COMPANIES	\$5,329.66	12/15/2023 0:00	Insurance
55623	FOOD FARM	\$185.14	12/15/2023 0:00	First Bite Food purchases
55624	FORUM COMMUNICATIONS CO	\$368.28	12/15/2023 0:00	Communication / Marketing-Board
55625	GREGG PERICH	\$95.00	12/15/2023 0:00	Officiating Expense - BOYS BBALL
55626	JEFF KETCHUM	\$18.50	12/15/2023 0:00	Repairs & Maint Serv
55627	JOSTENS INC	\$1,104.79	12/15/2023 0:00	Annual Yearbook-Supplies
55628	LUKE WARGIN	\$35.10	12/15/2023 0:00	Supplies-Boys/Girls Athletics
55629	MASSP	\$350.00	12/15/2023 0:00	Travel-Admin Staff Development
55630	MEDTOX	\$27.92	12/15/2023 0:00	Physicals/Drug Testing
55631	MINNESOTA POWER	\$1,064.56	12/15/2023 0:00	Electricity
55632	MN ENERGY RESOURCES	\$288.78	12/15/2023 0:00	Fuel For Bldgs
55633	MN ENERGY RESOURCES	\$727.17	12/15/2023 0:00	Fuel For Bldgs
55634	MN PEIP	\$34,464.10	12/15/2023 0:00	Health Insurance
55635	N2Y LLC	\$939.98	12/15/2023 0:00	UNIQUE LEARNING SYSTEM
55636	NATHAN BURSCH	\$62.00	12/15/2023 0:00	Officiating Expense - BOYS BBALL
55637	NICHOLAS EMANUEL	\$94.75	12/15/2023 0:00	Officiating Expense - BOYS BBALL
55638	NOREEN A KNIGHT	\$156.00	12/15/2023 0:00	Com Ed Instructor Fee
55639	NORTHEAST SERVICE CO-OP	\$1,200.00	12/15/2023 0:00	Entry Fees-KNOWLEDGE BOWL
55640	PAN-O-GOLD BAKING	\$223.10	12/15/2023 0:00	Food-Lunch
55641	PER MAR SECURITY SERVICES	\$21.62	12/15/2023 0:00	Security System Fees
55642	PITNEY BOWES GLOBAL	\$174.00	12/15/2023 0:00	Postage & Express
55643	POLAR LEAGUE	\$1,450.00	12/15/2023 0:00	Entry Fees/Student Travel-ATHLETICS
55644	PRESENCE LEARNING INC	\$11,644.00	12/15/2023 0:00	To Non-Ed Agency-SpEd General
55645	RICHARD THOMSEN	\$127.75	12/15/2023 0:00	Officiating Expense - BOYS BBALL
55646	SPEECH PARTNERS LLC	\$1,250.28	12/15/2023 0:00	To Non-Ed Agency
55647	UNITED TRUCK BODY CO INC	\$95.91	12/15/2023 0:00	Repairs & Maint Serv
55648	UNITED TRUCK BODY CO INC	\$72.00	12/15/2023 0:00	Repairs & Maint Serv
55649	UNITED TRUCK BODY CO INC	\$72.00	12/15/2023 0:00	Repairs & Maint Serv
55650	UNITED TRUCK BODY CO INC	\$86.52	12/15/2023 0:00	Repairs & Maint Serv
55651	UNITED TRUCK BODY CO INC	\$72.00	12/15/2023 0:00	Repairs & Maint Serv
55652	UPPER LAKES FOODS INC	\$3,081.28	12/15/2023 0:00	Food
55653	VERNON MOORE	\$95.00	12/15/2023 0:00	Officiating Expense - BOYS BBALL
55654	ANNA LUNDAHL	\$700.00	12/22/2023 0:00	Consulting Svc-Admin Tech
55655	ARCC	\$12,153.30	12/22/2023 0:00	Svc Purch from MN Joint-Powers
55656	CARDMEMBER SERVICE	\$3,918.28	12/22/2023 0:00	Supplies-Textbooks-Staff Dev
55657	CARLTON COUNTY HUMAN SVCS	\$50.00	12/22/2023 0:00	Communication Svc-Telephone
55658	COCA-COLA BEVERAGE- DULUTH	\$177.90	12/22/2023 0:00	Class of 2024 - Expense
55659	COMO OIL AND PROPANE	\$232.23	12/22/2023 0:00	Fuel For Vehicles
55660	COMO OIL AND PROPANE	\$684.45	12/22/2023 0:00	Fuel For Vehicles
55661	CONSTELLATION NEW ENERGY	\$2,334.79	12/22/2023 0:00	Fuel For Bldgs
55662	DANE LEW	\$62.00	12/22/2023 0:00	Officiating Expense - BOYS BBALL
55663	DELTA DENTAL OF MINNESOTA	\$3,095.56	12/22/2023 0:00	Dental Insurance
55664	EARL BROWN COACHING-CONSULT	\$1,500.00	12/22/2023 0:00	Student Assistance
55665	ERIC SILJENDAHL	\$95.00	12/22/2023 0:00	Officiating Expense - BOYS BBALL
55666	ESC SYSTEMS	\$194.19	12/22/2023 0:00	Security System Fees
55667	GUARDIAN PEST SOLUTIONS, INC	\$60.91	12/22/2023 0:00	Fees for Svc-Food Svc
55668	HALLBERG ENGINEERING	\$220.00	12/22/2023 0:00	Purchased Services-Bldgs & Grounds
55669	JOSEPH G FRENCH	\$40.00	12/22/2023 0:00	Postage/Printing-Images
55670	KIRK HILL	\$30.60	12/22/2023 0:00	Repairs & Maint Serv
55671	MATTHEW ERICKSON	\$95.00	12/22/2023 0:00	Officiating Expense - BOYS BBALL
55672	MATTHEW J SOLBERG	\$127.75	12/22/2023 0:00	Officiating Expense - BOYS BBALL
55673	METRO SALES INC	\$482.00	12/22/2023 0:00	Lease Principal
55674	NATHAN BURSCH	\$94.75	12/22/2023 0:00	Officiating Expense - BOYS BBALL
55675	NATL INSURANCE SVCS OF WI INC	\$779.43	12/22/2023 0:00	Life Insurance
55676	PER MAR SECURITY SERVICES	\$62.00	12/22/2023 0:00	Security System Fees
55677	PINE KNOT LLC	\$704.00	12/22/2023 0:00	Communication / Marketing-Board
55678	TERESA SOLOMON	\$72.00	12/22/2023 0:00	Class of 2025 - Revenue
55679	TYLER SWANSON	\$300.00	12/22/2023 0:00	Annual Yearbook-Supplies
	Total	\$165,686.40		



Wrenshull Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

January 18, 2024

Consent Agenda

- *Any Director may request to remove any item from this consent agenda and place it on the regular meeting agenda for individual consideration.*

At-Will Agreements:

Appointments:

1. Daniel Adkins – Van Driver, effective January 16, 2024
2. Austin Larva – Boys' Junior High Basketball Coach
3. Anna George – Varsity Head Softball Coach
4. Chloe Swanson – Homecoming Advisor

Regular Volunteer Appointments:

1. Nicole Krisak – Boys' C Team Basketball Coach

Leave Requests:

Resignations:

Terminations:

Wrenshall ISD 100 Fleet Status Overview

The Wrenshall School District currently has a total of 7 school buses in its fleet, with 6 of those buses primarily used for daily student pick up and drop off routes. The extra bus is used exclusively as a spare in the event of a regular route bus being used for school sporting events, extra curricular school activities, or in the event of a regular route bus having a rare mechanical breakdown.

In addition, Wrenshall ISD 100 has 4 mini vans, or categorized by the State of Minnesota as Type III vehicles. These vehicles are also used for student transportation, various school functions, or events where a smaller passenger sized vehicle is needed.

Our entire fleet of school buses and Type III vehicles go through a yearly State mandated inspection conducted by the Minnesota State Patrol. School buses and Type III vehicles are required to meet specific requirements involving safety, equipment, markings and mechanical operation before becoming certified for safe and legal operation.

The inspections are completed before the start of the school year and each vehicle in our fleet has passed and been certified for safe and legal operation for the school district for the 2023-2024 school year.

In regards to our current situation with the school buses, Wrenshall ISD 100 has four Bluebird Propane fueled buses and three International Diesel buses.

The status of our Bluebird Propane buses are as follows;

1. 2022 Bluebird Propane, currently with 21,469 miles and in excellent condition.
2. 2021 Bluebird Propane, currently with 50,789 miles and in excellent condition.
3. 2019 Bluebird Propane, currently with 67,968 miles, and in excellent condition.
4. 2016 Bluebird Propane, currently with 102, 853 miles and in very good condition.

The status of our International Diesel buses are as follows;

5. 2011 International Bus #5, currently has 151, 521 miles. This bus had a complete engine rebuild as of 2021, and is currently in good running condition and overall good physical condition. The rebuild took a year and a half to complete as parts are no longer made for this type of engine.

6. 2011 International Diesel, Bus #2, currently has 132,862 miles. This bus leaks oil on a daily basis, and we are adding oil 2-3 times a week. This bus runs good, but the engine condition is described as, "having grave concerns", and a "matter of time" before engine failure. This is according to the United Truck Body Maintenance Supervisor. According to UTB this particular model bus has many mechanical issues. With that being said, currently the bus runs good as long as we keep adding oil! However, if it fails, the alternatives as described by UTB would be the following;
 - A. Engine rebuild and leasing another until complete.
 - B. Leasing or buying a used bus which would be 10 years old or older, and according to UTB overpriced with added repair costs.
 - C. Purchase a new bus. (Propane recommended)
7. 2005 International Diesel (Spare Bus) current miles 207,099. Runs good, overall physical condition is good.

The current status of our Type III vehicles;

1. 2018 Dodge Grand Caravan, currently 32,711 miles. This is our mobility device accessible, or Lift van. Excellent condition.
2. 2017 Dodge Grand Caravan, currently 105,538 miles. Excellent condition.
3. 2014 Dodge Grand Caravan, currently 133,471 miles. Very good condition.
4. 2012 Chevy Traverse, currently 159,708 Miles. Good condition.

According to current MN State Statute 169.454, vehicle model year 2007 or older cannot be used as Type III vehicles to transport school children.

Each of our Type III vehicles have passed the recent State Inspection, meeting the requirements, and certified for safe and legal operation for the 2023-2024 school year.

The Wrenshall ISD 100 motors fleet is maintained and serviced by United Truck Body of Hermantown MN. They have been our sales and service provider/vendor for a number of years. United Truck Body (UTB) has a solid reputation and has been reliable and come through anytime we have had an issue.

The head of UTB Sales and Service is Tim Herstad. Mr. Herstad said he would be happy to make himself available for a discussion with the School Superintendent and School Board to provide specifics of our current status, concerns, options, and costs. Mr. Herstad can be reached at 218-348-3354.

Fleet Overview submitted by Kirk Hill

Community Education

		HOURS	Total
Rate	\$ 36.07	6	\$ 216.42
FICA	7.65%		\$ 16.56
TRA	8.75%		\$ 18.94
LIFER	0.07%		\$ 0.15
LTDR	0.22%		\$ 0.48
Health Ins	5.69%		\$ 12.31
TSA Match	3.63%		\$ 7.86
Work Comp	0.52%		\$ 1.13
			<u>\$ 273.84</u> Total for one week
			 \$ 5,750.56 Total for 21 Weeks

0100 WRENSHALL District207 PIONEER DRIVE, WRENSHALL, MN 55797-0068
Generated on 01/16/2024 09:30:32 AM Page 1 of 1**Student Enrollment Summary Report**

Effective Date: 01/16/2024 Enrollment Types: P, S, N

Total Race/Ethnicities: 5 of 7 Total Schools: 2

Race/Ethnicity Source: Federal Male/Female/Total: 180/159/339

Student Population by Race/Ethnicity and Grade Level (Male/Female/Total)**Wrenshall Elementary**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
01	1/0/1	-	-	-	-	13/9/22	0/2/2	14/11/25
02	-	-	-	-	-	5/9/14	2/1/3	7/10/17
03	-	-	-	-	-	13/12/25	-	13/12/25
04	0/1/1	-	-	-	-	9/14/23	-	9/15/24
05	-	-	-	-	-	9/10/19	1/1/2	10/11/21
06	-	1/1/2	-	-	-	13/8/21	0/1/1	14/10/24
EC	0/1/1	-	-	-	-	3/3/6	-	3/4/7
KA	1/0/1	-	-	-	-	7/11/18	1/1/2	9/12/21
All Grades	2/2/4	1/1/2	-	-	-	72/76/148	4/6/10	79/85/164

Wrenshall High School

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
07	-	0/1/1	-	0/1/1	-	15/10/25	0/3/3	15/15/30
08	-	-	-	-	-	12/9/21	1/1/2	13/10/23
09	1/0/1	0/1/1	-	-	-	16/11/27	0/1/1	17/13/30
10	1/1/2	1/0/1	-	-	-	12/13/25	2/0/2	16/14/30
11	-	1/0/1	-	-	-	10/7/17	3/1/4	14/8/22
12	1/0/1	0/1/1	-	-	-	24/11/35	1/2/3	26/14/40
All Grades	3/1/4	2/3/5	-	0/1/1	-	89/61/150	7/8/15	101/74/175

Student Population Excluding White not of Hispanic Origin

School	Total	Percentage
Wrenshall Elementary	16	9.76%
Wrenshall High School	25	14.29%
Total	41	12.09%



Wrenshall Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

January 9, 2024

Wrenshall School Community:

The purpose of this message is to let you know that the Wrenshall School website has transitioned effective January 2 to a new host. Please bookmark www.isd100.net on all of your electronic devices. The following is a brief explanation behind the transition.

October 16 – The School Board approved an effort to redesign the website. The motivation was to simplify and declutter the site to make it easier to use. The goal was to enable users to find important information in one or two clicks. The redesign also allowed us to reduce the amount of staff time required to update information. The design is intended to be very basic and functional for internal and external users. The offerings can grow and strategically adapt in the future as necessary. The limited menu and six hot buttons are intended to focus the mobile and desktop versions on the items accessed most often.

November 18 – The School Board approved the final District Identity Guide to be used on the website and all school communications.

December 18 – The School Board directed the transition to the new website effective January 2 to prevent paying for two website hosts simultaneously as the current host contract was expiring.

We encourage you to explore the new website and provide suggestions for how to evolve the site over time to best serve you.

Sincerely,

Jeff Pesta, Interim Superintendent



Wrenshaw Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

Fiscal and Human Resources Timeline DRAFT: FY24

- *This initial draft is intended to demonstrate the interconnected relationship and timing between budget and personnel actions during the second half of the fiscal year. The draft will be updated to reflect the actual board meeting schedule and any new master agreement language as it becomes available.*

January 18 – School Board reviews timeline and sets budget meeting schedule

January – First opportunity to ratify licensed staff and ESP master agreements

February – Negotiate Principals Master Agreement

February – Confirm and post seniority lists

February – Resolution directing administration to make recommendations for possible staff or program reductions

February – Present 2024-2025 school year calendar to the Board for approval.

February – Administration identifies proposed budget assumptions for FY25

February – Administration presents revised budget projections for FY24

February – Request for proposals for FY24 Audit

March 1 – Deadline for notification of return from teacher leaves of absence

March – Preliminary staffing grid and right-sizing plan

March – Administration develops preliminary budget proposal for FY25

March – School Board work session to preview preliminary budget for FY25

March – Decisions regarding probationary staff eligible for continuing contract

April – Deadline for notification of teacher intent to retire

April – Any program reductions or other right-sizing actions on board agenda

April – Goal for posting any anticipated vacancies

April – Joint recommendation from Administration and Ed MN-Wrenshall on any possible retirement incentives.

April – School Board approves revised budget for FY24

April – Approve staffing allocations

April – Goal for probationary staff renewal notices or unrequested leaves of absence

May – School Board approves final budget for FY25

May – Preliminary paraprofessional staffing assignments for FY25

May – Master schedule drafts completed

June – Special education staffing and service contracts approved

June – Back up date for final budget approval for FY25

June – Final accrual of ESSER Funds for Tutoring & Enrichment Program

June – Prepare 10-Year Long Term Facilities and Maintenance Plan

June – Final deadline for notice of unrequested leaves of absence or non-renewal

June – Negotiations Strategy for AFSCME master agreement

June 30 – Final deadline for submitting resignations or leaves of absence from teaching assignments



Wrenshaw Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

Leadership Options: FY25

1. Full-Time Superintendent

- Estimated total cost (\$150-175K dependent on experience).
- Maximum coverage during the year and reduced time needed from other leadership positions.

2. Intern Superintendent with Licensed Mentor

- Estimated total cost intern (\$90-100K dependent on number of work days).
- Estimated total cost mentor (\$20-50K dependent upon range of duties).
- Administrative coverage concentrated on school days in combination with principal.
- Skills sought from intern for maximum impact would be possible combinations of licensed principal competencies including student management, staff evaluation, special education, technology, building and grounds, school safety, or activities leadership.
- May reduce the need for other district leadership positions or contracted services.
- May develop a potential future superintendent candidate.

3. Part-Time Superintendent

- Estimated total cost (\$75-\$85K dependent upon range of duties and benefits offered)
- Requires other district leadership positions or contracted services for support.

4. Shared Superintendent

- Estimated total cost (\$75-85K dependent upon experience).
 - Creates potential for conflicts between shared district's interests.
- All contracts should be no longer than one year with an option to renegotiate. This provides the district with maximum flexibility to evaluate effectiveness, future budgets, and options for consolidation.
 - The district should identify their preferred option and target promptly with full effort.



Wrenshull Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

January 18, 2024

Sample Consolidation Timeline

- This draft timeline assumes a goal of legal consolidation of two Independent school districts effective July 1, 2025. All dates are approximate and governed by state statute.

February, 2024 - Current school boards review financial statements, status of facilities, programming, and staffing.

March, 2024 – Current school boards meet and/or individually take action indicating their commitment to consolidate (non-binding).

March, 2024 – Current boards agree not to enter into any individual employee agreements extending past June 30, 2024. Boards commit to empowering the new consolidated board to post and hire best qualified candidates for leadership positions and individual contracts.

June, 2024 – Current school boards enter into a debt burden agreement M.S. 123A.73 and determine intention to combine voter approved Local Operating Revenue levy across new district boundaries. Fund transfers are allowed.

June, 2024 – Submit consolidation plan for a new Independent School District to Minnesota Department of Education for review and approval.

July, 2024 – Current school boards agree to an orderly reduction of school board directors plan M.S. 123A.48 Subd. 4 and M.S. 205A, Subd. 11-12.

July, 2024 – County Auditor prepares consolidation plot for new district boundaries.

July 2024 – New open enrollment options terminate for resident students of proposed consolidated district

July, 2024 - \$300 per pupil unit of consolidation aid is added to state revenue formula for the new district.

September, 2024 – Public hearings to present consolidation plan.

October, 2024 – Current school boards vote to consolidate (binding).

November, 2024 – Possible school board elections.

December, 2024 – Develop plan to merge all labor groups in accordance with M.S. 123A.75.

March, 2024 – Newly consolidated master agreements in place for all labor groups.

March, 2024 – Post key positions covered by individual or at-will agreements.

July 1, 2025 – Legal consolidation date of a new Independent School District.

November, 2025 – Combined school board election in accordance with the school board director reduction plan.

ESP Contract

Wrenshall School Board
And
Education Minnesota-Wrenshall (ESP)

July 1, 2021 to June 30, 2025

Article I

Purpose

Section 1. Parties: This Agreement is entered into between Independent School District No. 100, Wrenshall, Minnesota, hereinafter referred to as the School District and Education Minnesota-Wrenshall, hereinafter referred to as the Exclusive Representative or the Union, pursuant to and in compliance with the Public Employment Labor Relations Act of 1971 as amended, hereinafter referred to as the PELRA, to provide the terms and conditions of employment for confidential, essential, supervisory personnel and paraprofessionals.

Article II

Recognition of Exclusive Representative

Section 1. Recognition: In accordance with the PELRA, the School District recognizes Education Minnesota-Wrenshall/Education Minnesota/NEA/AFT as the exclusive representative clerical staff which as the exclusive representative, shall have those rights and duties as prescribed by the PELRA and as described in the provisions of this Agreement.

Article III

Definitions

Section 1. Terms and Conditions of Employment: The “terms and conditions of employment” means the hours of employment, the compensation therefore including fringe benefits except retirement contributions or benefits other than employer payment of, or contributions to, premiums for group insurance coverage for retired employees or severance pay, and the employer’s personnel policies affecting the working conditions of the employees. “Terms and conditions of employment” is subject to the provisions of PELRA.

Section 2. School Board: For the purpose of administering this Agreement, the term School Board or District shall mean I.S.D. # 100 or its designated representative.

Section 3. Other Terms: Terms not defined in this Agreement shall have those meanings as defined in PELRA.

Article IV

School Board Rights

Section 1. Inherent Managerial Rights: The exclusive representative recognizes that the school board is not required to meet and negotiate on matters of inherent managerial policy, which include, but are not limited to, such areas or discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure and selection and direction and number of personnel, provided it does not conflict with this contract.

Section 2. Management Responsibilities: The exclusive representative recognizes the right and obligation of the school board to efficiently manage and conduct the operation of the school district within its legal limitations and with its primary obligation to provide educational opportunity for the students of the school district, provided that such rights and responsibilities shall be exercised by the District in conformity with the provisions of this Agreement.

Section 3. Effect of Laws, Rules and Regulations: The exclusive representative recognizes that all employees covered by this Agreement shall perform the services prescribed by the school board and shall be governed by the laws of the State of Minnesota, and by properly designated officials of the school district. The exclusive representative also recognizes the right, obligation and duty of the school board and its duly designated officials to promulgate rules, regulations, directives and orders from time to time as deemed necessary by the school board insofar as such rules, regulations, directives and orders are not inconsistent with the terms of this Agreement. Any provisions of this Agreement found to be in violation of such laws, rules, regulations, directives or orders shall be null and void and without force and effect.

Section 4. Reservation and Managerial Rights: The foregoing enumeration of the board rights and duties shall not be deemed to exclude other inherent management rights and management functions not expressly reserved herein, and all management rights and management functions not expressly delegated in this Agreement and reserved to the school district.

Article V

Employee Rights

Section 1. Right to Views: Nothing contained in this Agreement shall be construed to limit, impair or affect the right of any employee or his representative to the expression or communication of a view, grievance, complaint or opinion on any matter related to the conditions or compensation of the public employment or their betterment, so long as the same is not designated to and does not interfere with the full, faithful and proper performance of the duties of employment or circumvent the rights of the exclusive representative.

Section 2. Notification: At least forty-eight (48) hours prior to the scheduled time of any regular or special school board meeting the notice of the meeting along with a copy of the agenda shall be placed in the Union presidents P.O. Box.

Section 3. Right to Join: Pursuant to PELRA, employees shall have the right to form and join labor or employee organizations, and shall have the right not to form and join such organizations. Employees in an appropriate unit shall have the right by secret ballot to designate an exclusive representative for the purpose of negotiating grievance procedures and the terms and conditions of employment for such employees.

Section 4. Request for Dues Check Off: The exclusive representative shall have the right to request and be allowed dues check off for its members, provided that dues check off and the proceeds thereof shall not be allowed to any representative that has lost its right to dues check off pursuant to P.E.L.R.A. Upon receipt of properly executed authorization card of the employee involved, the school district will deduct from the employee's paycheck the dues that the employee has agreed to pay to the employee organization in 18 equal installments, beginning with the first pay period in October.

Section 5. PAC Contributions: Upon receipt of a duly authorized voluntary deduction card, the school district agrees to payroll deduction for a federally registered PAC designated by Education Minnesota-Wrenshall.

Section 6. Notification of Assignments: The Exclusive Representative shall be notified in writing of all Employees' assignments no later than ten (10) working days before the start of each school year and/or within ten (10) working days after their hiring.

Section 7. Use of District Facilities and Equipment: The District will allow the Exclusive Representative to use District facilities for meetings. Exclusive Representative members will be allowed to store Exclusive Representative materials in their rooms or work sites in a place not available to students. In addition, the Exclusive Representative shall have the right to use equipment, including duplicating or printing equipment, binding equipment, calculating machines, audio-visual equipment, and computer and word-processing equipment at reasonable times when such equipment is not in use. Any materials and supplies used will be at the expense of the bargaining unit.

Section 8. Exclusive Representative Business: Representatives of the Union shall be permitted to transact Union business on School District property. The School Board must afford reasonable time off to elected officers or appointed representatives of the Exclusive Representative for the purposes of conducting the duties of the Exclusive Representative and must, upon request, provide for leaves of absence to elected or appointed officials of the Exclusive Representative. Bargaining unit business will otherwise be conducted during non-duty time (i.e. during duty free breaks, duty free lunch, or during non-compensated time).

Article VI

Rate of Pay

Section 1. Rates of Pay:

Subd. 1. The wages and salaries reflected in Schedule A, attached hereto, shall be in part of the Agreement for the period commencing July 1, 2021 to June 30, 2025. All retroactive pay shall be made within one month of the signing of this agreement.

Subd. 2. During the duration of this Agreement, advancement on any salary schedule shall be subject to the terms of this Agreement. Step movement within any classification shall occur on July 1. In the event a successor Agreement is not entered into prior to the expiration of this Agreement, an employee shall be compensated according to the current rate until a successor Agreement is entered into.

Subd. 3. An individual employee's salary advancement is subject to the right of the school district to withhold salary increases for good and sufficient grounds. An action withholding salary increase shall be subject to grievance procedure.

Section 2. New Employees: Employees entering the District who have had applicable experience or education in other school systems or other comparable fields of endeavor may be placed on the salary schedule at a step no greater than any current employee in the same classification with equal experience.

Section 3. Employee Classifications and Change in Classification:

Subd. 1. For the purposes of salary, promotion, and benefits, education assistants shall be divided into the following categories and classifications:

Category 1: employees working less than 10 months

Category 2: employees working 10 months or more

Class 1: Office Assistant, Classroom Assistant

Class 2: ISS/Detention supervisor

Class 3: Special Education Clerical, District Office Clerk

Class 4: Library/Media Assistant

Class 5: Certified Paraprofessional Title One, Certified Paraprofessional Special
Education

Class 6: Secretary/Nursing Assistant, Data Entry Specialist, District Office Administrative Assistant

Class 7: Coordinator of Student Data Systems; Main Office, Office Manager

Subd. 2. Employees transferred from one classification to another shall not suffer a loss of pay as a result.

Section 4. Substitutes: Substitutes who are members of the bargaining unit will be paid at their current hourly rate for substitute duties for short-term daily substitution. After 10 days of

substitution in the same position, the compensation shall be adjusted to the classification of the position.

Section 5. Change of Classification Procedures: If an employee should determine that the classification of their job no longer describes the requirements of the position, the employee shall write a letter requesting a reclassification, explaining how the job has changed or why the classification is not appropriate. The request shall be presented directly to the supervisor/principal who shall notify the employee of his/her decision in writing within fifteen (15) days. If the district wishes, classification determinations may be accomplished by BCC (or other agency); however, the decision of BCC (or other agency) may be appealed. The School Board reserves the right to review any decision made by the principal, BCC, and/or the superintendent. Any change in compensation shall be retroactive to the date the new responsibilities and classification were assigned and effective. The decision is subject to the grievance procedure established in Article XIV of this contract.

Section 6. Overtime: Overtime and /or additional time worked with prior approval of the immediate supervisor will be paid on all hours worked in excess of forty (40) per week. Those employees working beyond the normal school year (9/10/11 month employees) shall receive their regular hourly rate of pay for additional time beyond their normal year.

Section 7. Compensatory Time: Employees shall not be requested or required to take time off for overtime worked or to be worked; however, employees may request and receive at the discretion of their supervisor, time off as a method of paying overtime hours to a maximum of forty (40) hours. Compensatory time shall be at the appropriate overtime rate at which it was earned (1.5 hours for each 1.0 hours of overtime worked). Compensatory time off may be taken at any time during the contract period with approval of the immediate supervisor, with no carryover into the next fiscal year.

Section 8. Emergency Closing: In the event of an emergency closing due to weather conditions or other types of emergencies, the employee shall perform duties on a day in lieu thereof, if any, as the District shall determine per District policy. However, the employee shall not suffer a loss of pay in the event that the District does not require a day's service in lieu of the emergency day. If the District schedules make up days, the days will not be scheduled outside of the normal school year calendar.

Section 9. Early Release/Late Arrival: In the event that the start of the school day is delayed or school is dismissed early, the employee shall be compensated for the actual hours worked. When late starts or dismissals are on days that staff development is offered to the teachers, paraprofessionals shall be allowed to participate in the staff development or work other duties in order to maintain work hours.

Section 10. Extracurricular Pay: Pay for working extracurricular events shall follow the schedule as set forth in the Education Minnesota-Wrenshall teacher's Master Agreement (included herein).

Subd. 1. Detention assignments. If certified teachers do not sign up to cover detention duty, then ESPs will be allowed to sign up for this duty. If an ESP waits 15 minutes and the student does not appear, the ESP shall be paid for one half hour of their current pay rate and will be allowed to leave.

Subd. 2. Extra Assignments: When no one from the certified group elects to perform Schedule C extra curricular duties, members of the non-certified unit are allowed to apply for and be hired.

Subd. 3. Refer to Education Minnesota- Wrenshall Teacher Master Agreement for Class C duties and pay schedule.

Article VII

Group Insurance

Section 1. Selection of Carrier: The selection of the insurance carrier and policy shall be made by the School District. The level of benefits shall be negotiable.

Section 2. Health and Hospitalization Insurance:

Subd. 1. Family Coverage. Effective January 1st, 2024, the School District shall contribute a sum not to exceed \$930.00 per month during the 2024-2025 fiscal years for employees defined by the ACA as full-time toward the premium for coverage for each employee employed by the School District who qualifies for and is enrolled in the School District group health and hospitalization plan. For employees not meeting the definition by the ACA as full-time, his/her amount will be calculated proportionately. Any additional cost of

premium shall be borne by the employee and paid by payroll deduction.

In the event that an employee is covered under a spouse's health insurance plan provided by the District, the District will contribute up to \$550 per month toward the family monthly premium, not to exceed the total cost of the coverage.

Subd. 2. Single Coverage. Effective January 1st, 2024, the School District shall contribute a sum not to exceed \$550 per month during the 2024-2025 fiscal years. (12 months) for employees defined by the ACA as full-time employees. For employees not meeting the definition by the ACA as full-time, his/her amount will be calculated proportionately. Any additional cost of premium shall be borne by the employee and paid by payroll deduction.

Section 3. Life Insurance: The District shall provide a \$30,000 life insurance policy for each full-time employee that works ten (10) or more months. The District shall provide a \$20,000 life insurance policy for each full-time employee that works less than 10 (10) months. Part-time employees who work at least 720 hours or more will receive \$10,000 of life insurance.

Section 4. Dental: Effective January 1st, 2024, the School District shall contribute a sum not to exceed \$75.00 per month for full-time employees and proportionate to hours worked for part-time employees toward the premium for coverage for each employee employed by the School District who qualifies for and is enrolled in the School District group dental plan. Any additional cost of premium shall be borne by the employee and paid by payroll deduction.

In the event that an employee is covered under a spouse's dental insurance plan provided by the District, the District will contribute up to \$75 per month toward the family monthly premium in lieu of single coverage, not to exceed the total cost of the coverage.

Section 5. Long-Term Disability Insurance: The District shall obtain the most competitive income protection policy with the following conditions:

1. 60 day elimination period
2. Monthly benefits of 66 2/3 % of salary.

Subd. 1. Members of the bargaining unit may participate in the group at their own expense.

Section 6. Claims against the School District: It is understood that the School District's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim shall be made against the School District as a result of a denial of insurance benefits by an insurance carrier.

Section 7. Duration of Insurance Contribution: An employee is eligible for School District contribution as provided in this Article as long as the employee is employed by the School District. Upon termination of employment, all district contribution shall cease effective on the last day of work.

Section 8. Eligibility: Full benefits provided in this Article are designed for full-time personnel, defined as 2,080 hours per year for twelve (12) month employees, and as employees who work from 32 hours per week or more for nine (9) months. All part-time employees working less than 32 hours per week shall be considered part-time and shall be eligible for partial premium payment proportional to the extent of their employment during the nine (9) month period, subject to the School District's health insurance carrier limitation.

Section 9. Bonding and Travel expense: Should the District require employees within the bargaining unit to handle money on behalf of the District and/or transport the same, the District shall bond such employee and pay travel expenses per IRS rates.

Article VIII

Leaves of Absence

Section 1. Sick Leave:

Subd. 1. An employee shall earn sick leave at the rate of 12 hours for each month of service in the employ of the School District. Annual sick leave shall accrue monthly as it is earned on a proportionate basis to the employee's work year.

Subd. 2. Unused sick leave days may accumulate to a maximum credit of 140 proportionate days of sick leave per employee.

Subd. 3. Sick leave with pay shall be allowed whenever an employee's absence is found to have been due to illness and/or disability that prevented performance of duties on

that day or days. Sick leave will be applied pursuant to State and Federal statutes. Sick leave may also be used according to Minnesota Statutes section 181.943 for the illness of a child including adult child, spouse, sibling, parent, grandparent, or stepparent or any other relative or non-relative who stands in the same relationship with the employee as determined by the District provided the employee has unused sick leave at the time of such absence.

Subd. 4. The School District may require an employee to furnish a medical certificate from a qualified physician as evidence of illness, indicating such absence was due to illness, in order to qualify for sick leave pay. However, the final determination as to the eligibility for an employee for sick leave is reserved to the School District. In the event that a medical certificate will be required, the employee will be so advised.

Subd. 5. Sick leave allowed shall be deducted from the accrued sick leave days earned by the employee.

Subd. 6. Sick leave pay shall be approved only upon submission of a signed request upon the authorized sick leave pay request form available at the office.

Subd. 7. Sick leave may be utilized during a period of physical disability resulting from a condition of pregnancy. The employee shall provide the district with a physician's statement certifying the dates of disability. An unpaid leave for childcare purposes may be granted at the discretion of the School District.

Subd. 8. If an employee is unable to work due to illness or injury beyond his/her accumulated sick leave, upon a doctor's certificate, shall apply to the School District for leave of absence. Upon granting this leave of absence, it shall not result in the loss of his/her status as an employee when he/she shall have recovered sufficiently to perform his/her usual and ordinary duties.

Subd. 9. Catastrophic Voluntary Sick Leave Pool: student support professionals and admin support professionals may, on a voluntary basis, donate to sixteen (16) sick hours to another student support professional who has exhausted his or her accumulated sick leave,

under the following conditions:

1. The affected student support professional or admin support professional must

apply in writing, stating the medical need, to the review board. The review board will consist of the Superintendent, 2 School Board representatives, and 2 members of the exclusive representative.

2. Upon approval by the Review Board, a one-event sick leave pool will be created.

3. Upon creation of the pool, all bargaining members may contribute up to thirty-two (32) sick hours to the pool provided they have accumulated a minimum of one hundred (100) sick hours in their own sick leave account. The sick hours will be charged based on the order the contributions were submitted until all participating student support professional have been charged for eight sick hours. The process will repeat using an additional eight sick hours until either all hours have been used or a maximum of two hundred forty (240) sick hours have occurred.

4. All contributions to the sick pool are to remain anonymous.

5. The maximum distribution per event from the Catastrophic Voluntary Sick Leave Pool will not exceed two hundred forty (240) sick hours per school year.

6. If there are less than two hundred forty (240) sick hours contributed to the pool, an educational support professional or a teacher that has contributed only eight sick hours may contribute eight more sick hours.

7. This subdivision is not subject to the grievance procedure, and the District shall not be liable for the process

Section 2. Earned Sick and Safe Time (ESST):

Will comply with state law until such a time as language is added via a MOU.

Section 3. Worker's Compensation: Pursuant to M.S. 176, an employee injured on the job in the service of the School District and collecting worker's compensation insurance, may draw sick leave and receive full salary from the School District, the salary to be reduced by an amount equal to the insurance payments and only that fraction of the days not covered by insurance will be deducted from accrued sick leave.

Section 4 Bereavement:

Subd. 1. A maximum of three (3) days will be granted, if necessary, for death in the

immediate family of the employee or spouse. This applies to attendance of a funeral up to 300 miles away.

Subd. 2. A maximum of five (5) days will be allowed for attendance of a funeral over 300 miles away, if necessary.

Subd. 3. The immediate family shall be defined as husband, wife, children, father, mother, brother, sister, step-parents, step-children, grandparent, grandchild, father-in-law, mother-in-law, brother-in-law, sister-in-law, or other relative living in the same household as the employee.

Subd. 4. The Superintendent may grant more time if necessary. Any time taken for bereavement leave will be deducted from an employee's accumulated sick leave.

Section 5. Medical Leave:

Subd. 1. An employee, who has completed the initial probationary period, who is unable to perform duties because of illness or injury and who has exhausted all sick leave credit available, or has become eligible for long term disability compensation, may, upon request, be granted a medical leave of absence, without pay, up to six (6) months. This leave may be renewed at the discretion of the School District.

Subd. 2. A request for leave of absence or renewal thereof under this section shall be accompanied by a written doctor's statement outlining the condition of health and estimated time at which the employee is expected to be able to assume normal responsibilities.

Section 6. Insurance Application: An employee on unpaid leave is eligible to continue to participate in group insurance programs if permitted under the insurance policy provisions. The employee shall pay the entire premium for such insurance commencing with the beginning of the leave, and shall pay to the School District the monthly premium in advance.

Section 7. Credit: An employee who returns from an unpaid leave shall retain experience credit for pay purposes and other benefits which had accrued at the time leave commenced. No credit shall accrue for the period of time that an employee was on an unpaid leave.

Section 8. Personal Business:

Subd. 1. At the beginning of each school year, each employee shall be credited with

two (2) days to be used for personal reasons. A personal day may be used for any purpose at the discretion of the employee. A written application must be made and approved before taking time off for personal business except in cases of emergency. Unused days may accumulate up to five (5) days and may be carried over to the following year not to exceed five (5) days total. A third personal day shall be granted to employees who work 10 months or more, or who have served 10 years or more in the district. An employee shall be allowed to request personal business leave by the hour, which shall be deducted from one of the employee's personal business days. No more than three (3) personal days may be used consecutively.

Subd. 2. Deduct Days: Deduct days will be considered after all personal business days have been used. A maximum of three (3) days will be approved without question per school year. Approval from the administration is required when additional members are requesting the same day. Any request that exceeds the maximum number of three (3) days will be made to the school board for approval.

Section 8. Jury Duty Leave: Leave for Jury duty shall be granted by the School District as per applicable law. The employee shall receive regular pay from the District but will sign over to the district the pay received (less reimbursement for expenses) for jury duty.

Article IX

Hours of Service and Duty Year

Section 1. Basic Work Week: A full-time employee's work week (Monday through Friday) shall be prescribed by the School District each year inclusive of lunch.

Section 2. Basic Work Year: The regular work year shall be prescribed by the School District each year for regular employees.

Section 3. Part-Time Employees: The School District reserves the right to employ such personnel as it deems desirable or necessary on a part-time or casual basis for less than that of the regular employees.

Section 4. Starting Time: All employees will be assigned starting time as determined by the School District.

Section 5. Lunch Period: Employees shall be provided a duty-free lunch period of at least thirty (30) minutes. Any employee directed to work by their supervisor (except 40 hour per week employee) during their normal duty-free lunch period because of staffing concerns, emergencies, medical issues, or other circumstances shall be paid for that thirty minutes at his/her normal rate of pay.

Section 6. Break Period: Employees who work at least three (3) consecutive hours in the same assignment during the morning or afternoon sessions are entitled to a paid break period not to exceed fifteen (15) minutes per session. The specific time of the break period is to be arranged between the employee and principal.

Article X

Holidays and Vacations

Section 1. Paid Holidays: Regular ten (10) month or more employees shall be granted the following paid holidays:

- New Year's Eve Day
- New Year's Day
- Memorial Day
- Juneteenth
- Labor Day
- Thanksgiving Day
- Christmas Eve Day
- Christmas Day

Regular twelve (12) month employees shall be granted the following paid holidays:

New Year's Eve Day	Independence Day
New Year's Day	Labor Day
President's Day	Thanksgiving Day
Good Friday	Christmas Eve Day
Memorial Day	Christmas Day
Juneteenth	

Section 2. Weekends: Holidays that fall on weekends will be observed on a day established by the School District.

Section 3. Work on a Holiday: Employees required to work on any holiday when school is not in session shall receive one and one-half (1-1/2) times their regular rate of pay for all hours worked, in addition to their holiday pay.

Section 4. Vacation: Eleven to Twelve (11-12) month employees shall earn vacation on the following basis: (one week equals 5 weekdays)

Five (5) days after one (1) year

Two (2) weeks after two (2) years

Three (3) weeks after five (5) years

Four (4) weeks after fifteen (15) years

Five (5) weeks after twenty (20) years

Section 5. Notice: In determining vacation periods, the wishes of the employees will be respected as to the time of taking vacations, insofar as the needs of the service will permit. Requests for vacation time must be submitted to the Superintendent's office at least three weeks prior to using vacation time. Should a conflict in scheduling occur, it will be resolved on the basis of first request and then seniority.

Section 6. Holidays: If a holiday falls in the vacation period, the holiday shall not count as a day of vacation.

Section 7. Carryover: The maximum carryover of vacation from one year to the next shall be ten (10) days. Any unused vacation days beyond the ten (10) remaining on June 30 shall be forfeited.

Section 8. Terminated service: When an employee's services are terminated with the District, accumulated vacation (prorated of time worked in the year) shall be paid for at the employee's hourly rate of pay.

Article XII

Discipline, Discharge, and Probationary Period

Section 1. Probationary Period: An employee under the provisions of this Agreement shall serve a probationary period of six (6) months of continuous service in the School District during

which time the School District shall have the unqualified right to suspend without pay, discharge, or otherwise discipline such employee; and during this probationary period the employee or other discipline is concerned. However, a probationary employee shall have the right to bring a grievance on any other provisions of the contract alleged to have been violated.

Section 2. Probationary Period, Change of Classification: In addition to the initial probationary period an employee transferred or promoted to a different classification shall serve a new probationary period of three (3) calendar months in any such new classification. During this three (3) month probationary period, if it is determined by the School District that the employee's performance in a new classification is unsatisfactory, the School District shall have the right to reassign the employee to the former classification.

Section 3. Completion of Probationary Period: An employee who has completed the probationary period may be suspended without pay or discharge only for cause.

Article XIII

Seniority, Layoff, Recall, and Reassignment

Section 1. Factors Affecting Layoffs: The District shall consider the following factors in determining reassignments and layoffs.

Seniority: In the event it is necessary to reduce the workforce, Members shall be laid off in the inverse order of their seniority, first in the same job title within the district, second in the same job classification within the district, and third in a lower classification within the district.

Assignments: The District will attempt to maintain comparable pay levels, hours, and months worked. The Member must have the necessary qualifications/certifications required for the reassignment at the time of reassignment. The employer shall provide appropriate familiarization/refreshers training and/or work direction for the reassigned position.

Section 2. Seniority Roster: A separate seniority roster will be maintained for non-probationary unit Members based on employment dates or adjusted employment dates, whichever is applicable. The seniority rosters will be adjusted and published each year. Adjustments will be

made current to the first of the month preceding sending of layoff notices for Members affected by reassignments and layoffs.

Subd. 1. Seniority is based on the effective date of hire by the School Board. The date shall remain the same based on continuous service, without regard to changes in classification or hours. In a case of identical dates, the first day of continuous service shall be the tiebreaker.

Section 3. Reassignment: Reassignment will be based on seniority, qualifications and assignments commencing with the most senior person affected by a position reduction or position termination in the highest classification.

Section 4. Job Vacancies: Job vacancies will be filled from the ranks of the unit, whenever possible. Employees who have been laid off will be given first consideration. Recommendations will be made by the Administrator, based on seniority, ability, competence, and will be at the discretion of the Board. Positions may require CPR training, first aid training, computers/typing skills, etc. If all employees applying for the job are qualified for the work, the most senior employee will be promoted/hired.

Section 6. Factors Applying to Laid-Off Members:

Subd. 1. Seniority will not accrue and fringe benefits will not apply during lay-off.

Subd. 2. Payment for unused sick leave is not allowed, but unused leave will accrue to laid off Members upon recall.

Subd. 3. Bargaining unit members shall be recalled in order of seniority for a position within the same job classification for which the Member is qualified. In instances of equal seniority dates, the first day of continuous service shall be the tiebreaker. For open positions of a different classification, the laid off member will receive first consideration as long as the member has the qualifications for the position.

Subd. 4. Bargaining unit members on a lay-off status shall have the personal responsibility to keep the District Office informed of their address for the purpose of a recall notice. The District Office will send notice of recall by certified mail, return receipt requested. The notice shall include the date of return to employment and the job classification of the vacancy. Bargaining unit members who fail to accept employment within fifteen (15) calendar days, as notified shall be considered to have resigned.

Subd. 5. Laid-off bargaining unit members will be permanently terminated after twenty-four (24) months from the date of layoff.

Subd. 6. Recall Listing: Those bargaining unit members on a recall list will be put on a substitute list to be called in case of absent employees, provided they are qualified to do the job.

Article XIV

Grievance Procedure

Section 1. Grievance Definition: A "grievance" shall mean an allegation by a teacher resulting in a dispute or disagreement between the teacher employee and the school district as to the interpretation or application of terms and conditions of employment insofar as such matters are contained in this Agreement.

Section 2. Representative: The teacher, administrator, or school district may be represented during any step of the procedure by any person or agent designated by such party to act in his/her behalf.

Section 3. Definitions and Interpretations:

Subd. 1. Extension: Time limits specified in this Agreement may be extended by mutual agreement.

Subd. 2. Days: Reference to days regarding time periods in this procedure shall refer to working days. A "working day" is defined as all week days not designated as holidays by state law.

Subd. 3. Computation of Time: In computing any period of time prescribed or allowed by procedures herein, the date of the act, event, or default for which the designated period of time begins to run shall not be included. The last day of the period so computed shall be counted, unless it is a Saturday, a Sunday, or a legal holiday, in which event the period runs until the end of the next day which is not a Saturday, a Sunday, or a legal holiday.

Subd. 4. Filing and Postmark: The filing or service of any notice or document herein shall be timely if it bears a postmark of the United States mail within the time period.

Section 4. Time Limitation and Waiver: Grievances shall not be valid for consideration unless the grievance is submitted in writing to the school district, setting forth the facts and the specific provision of the Agreement allegedly violated and the particular relief sought within twenty (20) days after the date the event giving rise to the grievance occurred. Failure to file any grievance from such period shall be deemed a waiver thereof. Failure to appeal a grievance from one level to another within the time periods hereafter provided shall constitute a waiver of the grievance. An effort shall first be made to adjust an alleged grievance informally between the teacher and the School District's designee.

Section 5. Adjustment of Grievance: The school district and the teacher shall attempt to adjust all grievances which may arise during the course of employment of any teacher within the school district in the following manner:

Subd. 1. Level I: If the grievance is not resolved through informal discussions, the school district shall give a written decision on the grievance within ten (10) days.

Subd. 2. Level II: In the event the grievance is not resolved in Level I, the decision rendered may be appealed to the superintendent of schools, provided such appeal is made in writing within five (5) days after receipt of the decision in Level I. If a grievance is properly appealed to the superintendent, the superintendent or designee shall set a time to meet regarding the grievance within fifteen (15) days after receipt of the appeal. Within twenty (20) days after the meeting, the superintendent or designee shall issue a decision in writing to the parties involved.

Subd. 3. Level III: In the event the grievance is not resolved in Level II, the decision rendered may be appealed to the school board, provided such appeal is made in writing within five (5) days after receipt of the decision in Level II. If a grievance is properly appealed to the school board, the school board shall set a time to hear the grievance within twenty (20) days after receipt of the appeal. Within twenty (20) days after the meeting, the school board shall issue its decision in writing to the parties involved. At the option of the school board, a committee or representative(s) of the board may be designated by the board to hear the appeal at this level, and report its findings and recommendations to the school board. The school board shall then render its decision.

Section 6. School Board Review: The school board reserves the right to review any decision

issued under Level I or Level II of this procedure provided the school board or its representative notifies the parties of its intention to review within ten (10) days after the decision has been rendered. In the event the school board reviews a grievance under this section, the school board reserves the right to reserve or modify such a decision.

Section 7. Denial of Grievance: Failure by the school board or its representative to issue a decision within the time period provided herein shall constitute a denial of the grievance and the teacher may appeal it to the next level.

Section 8. Arbitration Procedures: In the event that the teacher and the school board are unable to resolve any grievance, the grievance may be submitted to arbitration as defined herein:

Subd. 1. Request: A request to submit a grievance to arbitration must be in writing signed by the aggrieved party, and such request must be filed in the office of the superintendent within ten (10) days following the decision in Level III of the grievance procedure.

Subd. 2. Prior Procedure Required: No grievance shall be considered by the arbitrator which has not been first duly processed in accordance with the grievance procedure and appeal provisions.

Subd. 3. Selection of Arbitrator: Upon the proper submission of a grievance under the terms of this procedure, the parties shall, within ten (10) days after the request to arbitrate, attempt to agree upon the selection of an arbitrator. If no agreement on an arbitrator is reached, either party may request the PERB to appoint an arbitrator, pursuant to M.S. 179.09, Subd. 4, providing such a request is made within twenty (20) days after request for arbitration. The request shall ask that the appointment be made within thirty (30) days after the receipt of said request. Failure to agree upon an arbitrator or the failure to request an arbitrator from the PERB within the time periods provided herein shall constitute a waiver of the grievance.

Subd. 4. Submission of Grievance Information:

a) Upon appointment of the arbitrator, the appealing party shall within five (5) days after notice of appointment forward to the arbitrator, with a copy to the school board, the submission of the grievance which shall include the following:

(1) The issues involved.

(2) Statement of the facts.

(3) Position of the grievant.

(4) The written documents relating to Section 5, Article XII of the grievance procedure.

b) The school board may make a similar submission of information relating to the grievance either before or at the time of the hearing.

Subd. 5. Hearing: The grievance shall be heard by a single arbitrator and both parties may be represented by such person or persons as they may choose and designate, and the parties shall have the right to a hearing at which time both parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the arbitrator. The proceeding before the arbitrator shall be a hearing de novo.

Subd. 6. Decision: The decision by the arbitrator shall be rendered within thirty (30) days after the close of the hearing. Decisions by the arbitrator in cases properly before him shall be final and binding upon the parties, subject; however, to the limitations of arbitration decisions as provided by in the PELRA.

Subd. 7. Expenses: Each party shall bear its own expenses in connection with arbitration including expenses relating to the party's representatives, witnesses, and any other expenses which the party incurs in connection with presenting its case in arbitration. A transcript or recording shall be made of the hearing at the request of either party. The parties shall share equally fees and expenses of the arbitrator, the cost of the transcript or recording if requested by either or both parties, and any other expenses which the parties mutually agree are necessary for the conduct of the arbitration.

Subd. 8. Jurisdiction: The arbitrator shall have jurisdiction over disputes or disagreements relating to grievances properly before the arbitrator pursuant to the terms of this procedure. The jurisdiction of the arbitrator shall not exceed to proposed changes in terms and conditions of employment as defined herein and contained in this written agreement; nor shall an arbitrator have jurisdiction over any grievance which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedure as outlined herein; nor shall include but are not limited to such

areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, and selection and direction and number of personnel. In considering any issue in dispute, in its order the arbitrator shall give due consideration to the statutory rights and obligations of the public school district to efficiently manage and conduct its operation within the legal limitations surrounding the financing of such operation.

Article XV

Public Obligation

The parties mutually recognize that their first obligation is to the public and that the right of students and residents of the School District to the continuous and uninterrupted operation of the school is of paramount importance.

The exclusive representative agrees, therefore, that during the term of this contract, neither the exclusive representative nor any individual employee shall engage in any strike. For purposes of this section, the term strike shall mean concerted action in failing to report for duty, the willful absence from one's position, sympathy strike, the stoppage of work, slowdown, or the abstinence in whole or part from full, faithful and proper performance of the duties of employment for the purposes of inducing, influencing or coercing a change in the conditions or compensation or the rights, privileges, or obligations of employment. The parties shall agree that this Article shall not be subject to the grievance or arbitration procedure but is enforceable in the Courts.

Article XVI

Severance Pay

Section 1. An employee who works 1,000 hours or more per year upon retirement shall receive \$90.00 per day of accrued unused sick leave to a maximum of one hundred (100) days. In addition, they will receive a lump sum payment of \$5,000. An employee who works less than 1,000 hours per year upon retirement shall receive \$40.00 per day of accrued unused sick leave to a maximum of sixty (60) days. In addition, they will receive a lump sum payment of \$1,500.

Section 2. In order to be eligible for the above stated severance pay, an employee must be at

least 55 years of age and have worked within the District for at least fifteen (15) years.

Section 3. A payment of the amount calculated in Section 1 above, shall be made to the retired Member's account in the Post Retirement Health Care Savings Plan (PRHCSP) managed by the Minnesota State Retirement System. This payment shall be made in one lump sum the month following the effective date of the Member's retirement. If an individual meets the criteria of exemption from the PRHCSP according to MSRS, the lump sum shall be placed into a 403(b) of the individual's choice.

Section 4. In the event of an employee's death, (after resignation but prior to the district submitting payment to the Minnesota State Retirement System) said benefit shall be paid to the employee's beneficiary. If no beneficiary has been named, payment shall be made to the employee's estate.

Section 5. 403(b) Match Plan: The District shall implement, on September 1, 2008, an Employer Matched 403(b) Tax-Sheltered Annuity Plan, as allowed under Minnesota Statute Section 356.24. *The District will employ a third party administrator to handle the contributions made by employee and employer.* Employer matching contributions shall be directed to insurance companies (*vendors*) approved by the Minnesota State Board of Investment. The plan shall comply with I.R.S. Code 26 U.S.C. Section 403(b).

There shall be a lifetime per employee cap of \$20,500 on District contributions. As of September 1, 2008, yearly matching amounts paid by the District shall be limited to a maximum amount as shown:

Years	Maximum Match Per Year
1-5	No Match
6-10	\$350.00
11-16	\$450.00
17-22	\$550.00
23 and up	\$750.00

District matching amounts shall match employees contribution on a dollar for dollar basis up to the applicable maximum amount allowed under this agreement.

Article XVII

Duration

Section 1. Term and Reopening Negotiations: This Agreement shall remain in full force and effect for a period commencing on its date of execution through July 1, 2021, to June 30, 2025, and thereafter as provided by PELRA. If either party desires to modify or amend this Agreement commencing at its expiration, it shall given written notice of such intent no later than 60 days prior to said expiration. Unless otherwise mutually agreed, the parties shall not commence negotiations more than 90 days prior to the expiration of this Agreement.

Section 2. Effect: This Agreement constitutes the full and complete Agreement between the School District and the exclusive representative representing the employees. The provisions herein relating to terms and conditions of employment supersede any and all prior Agreements, resolutions, practices, school district policies, rules or regulations concerning terms and conditions of employment inconsistent with these provisions. Nothing in this Agreement shall be construed to obligate the School District to continue or discontinue all management rights and prerogatives, except insofar as this exercise would be in express violation of any term or terms of this Agreement.

Section 3. Finality: Any matters relating to the terms and conditions of employment, whether or not referred to in this Agreement, shall not be open for negotiation during the term of this Agreement.

Section 4. Severability: The provisions of this Agreement shall be severable, and if any provision thereof or the application of any such provision under circumstances is held invalid, it shall not affect any other provisions of this agreement or the application of any provision thereof.

Schedule A

2021-2022

CLASS	Hire Rate	1	2	3	4	5
1	10.43	10.84	11.24	11.63	12.05	12.44
2	12.37	12.85	13.30	13.75	14.24	14.68
3	14.01	14.59	15.18	15.74	16.31	16.89
4	15.91	16.55	17.16	17.82	18.35	19.07
5	16.81	17.52	18.20	18.89	19.59	20.27
6	17.58	18.31	19.05	19.82	20.55	21.31
7	18.09	18.90	19.73	20.51	21.31	22.12

2022-2023

CLASS	Hire Rate	1	2	3	4	5
1	10.64	11.06	11.47	11.86	12.29	12.69
2	12.62	13.11	13.57	14.02	14.52	14.97
3	14.30	14.88	15.48	16.05	16.64	17.23
4	16.23	16.89	17.50	18.18	18.72	19.46
5	17.15	17.87	18.56	19.27	19.99	20.67
6	17.94	18.68	19.43	20.21	20.96	21.73
7	18.46	19.28	20.12	20.92	21.73	22.57

2023-2024

CLASS	Hire Rate	1	2	3	4	5
1	10.86	11.28	11.69	12.10	12.53	12.95
2	12.87	13.37	13.84	14.31	14.81	15.27
3	14.58	15.18	15.79	16.37	16.97	17.57
4	16.55	17.22	17.85	18.54	19.09	19.84
5	17.49	18.23	18.93	19.65	20.39	21.09
6	18.30	19.05	19.82	20.62	21.38	22.17
7	18.83	19.66	20.52	21.34	22.17	23.02

2024-2025

CLASS	Hire Rate	1	2	3	4	5
1	11.07	11.51	11.93	12.34	12.78	13.21
2	13.13	13.64	14.11	14.59	15.11	15.58
3	14.87	15.48	16.11	16.70	17.31	17.93
4	16.89	17.57	18.21	18.91	19.47	20.24
5	17.84	18.60	19.31	20.05	20.79	21.51
6	18.66	19.43	20.22	21.03	21.81	22.61
7	19.20	20.06	20.93	21.77	22.61	23.48

Longevity Pay: Effective January 1st, 2024, full –time employees shall accumulate longevity pay at the following rate:

Years nine through twenty-five (9-25) \$250 per year of longevity.

Over twenty-Six years (26) \$500 per year of longevity.

IN WITNESS WHEREOF, the parties have executed this Agreement as follows:

Education Minnesota-Wrenshall

Board of Education

Educational Assistants

Independent School District No. 100

And School Related Personnel

By _____

By _____

President

Board Chair

Date: _____

Date: _____

By _____

By _____

Head Negotiator

Clerk

Date: _____

Date: _____



PMA[™]
SECURITIES

December 4, 2023

Pre-Sale Finance Plan

ISD 110, Wrenshall School District

\$300,000 General Obligation Aid Anticipation Certificates,
Series 2024A

Michael Hart

Director, Public Finance
mhart@pmanetwork.com
612-509-2569

Steve Pumper

Senior Vice President
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612-509-2565

Joel Hanson

Quantitative Analyst
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612-509-2566

Jenna Rausch

Public Finance Associate
jrausch@pmanetwork.com
612-509-2568

PMA Securities, LLC
5298 Kyler Avenue NE
Albertville, MN 55301
612-509-2560
pmanetwork.com
Member FINRA and SIPC
Registered with SEC and MSRB

Financial Strategies for Stronger Communities.

Financing Overview

Title

\$300,000 General Obligation Aid Anticipation Certificates, Series 2024A (the "Series 2024A Certificates" or "the Certificates")

Purposes

The Series 2024A Certificates will be used to provide operating funds to cover a cash flow deficit in anticipation of aids to be received from the state of Minnesota.

Security

The Series 2024A Certificates are valid and binding general obligations of the District. The full faith and credit of the District is pledged to their repayment and the District has validly obligated itself to levy ad valorem taxes to pay all principal and interest payments on the certificates.

Authority

The Series 2024A Certificates are being issued pursuant Minnesota Statutes, Chapter 475 and sections 126C.50 through 126C.56. The Certificates must comply with two key provisions. The first is that the borrowing amount cannot exceed 75% of the state aids receivable in the current fiscal year. The District will receive a certificate from the Minnesota Department of Education verifying that we are within this threshold based on the borrowing amount. The second key provision is an IRS regulation that limits cash flow borrowing to no more than the maximum projected cumulative deficit plus 5% of the previous fiscal year's expenditures reduced by investment earnings. The analysis proving that the District is in compliance with this provision is illustrated in the attachments.

Repayment Term

The Series 2024A Certificates will be due September 30, 2024.

Call Feature

The Certificates are not subject to redemption prior to maturity.

Rating

An underlying or credit enhanced rating will not be requested for this issue. The private placement sale method provides for reducing the total costs of issuance including eliminating the fee associated with a rating agency. In our evaluation, this will lead to a more efficient financing for the District.



State Credit Enhancement

The District will participate in the State Credit Enhancement Program but due to the method of sale will not apply for the rating or incur the related cost.

Tax Status

The Series 2024A Certificates will be issued as bank qualified tax-exempt certificates.

Plan Rationale

The Series 2024A Certificates will provide operating funds to cover projected cash flow deficits. The size is based upon the analysis shown in Attachment 3 and Attachment 4. It is sized to cover all deficits throughout the current fiscal year and provide a modest amount of cushion in the event that cash flow projections differ from actual cash flow results.

Method of Sale

PMA is recommending that the District sell the Certificates through a direct private placement process. This recommendation is based on the success of a similar process that was used for recent General Obligation Aid Anticipation Certificates sold for Minnesota school districts.

A placement is a private sale of securities offered to a limited number of investors. A placement generally leads to a lower cost of issuance than a public offering due to the absence of an underwriter, rating, certain legal fees and official statement preparation. However, the absence of a public sale may lead to higher interest rates. PMA has assessed that the issuer may potentially benefit from a placement in lieu of a public offering.

Investors for a placement are identified by either the issuer or a placement agent engaged by the issuer. A placement agent can assist the issuer in identifying known, potential investors and negotiating deal terms with investors. Please note that as the issuer's Financial Advisor, PMA represents the issuer solely and is prohibited from directly brokering a placement or identifying potential investors.

Potential investors typically include banks (local or large institutions). If more than one potential investor is identified, the preliminary offering document is distributed to the list of investors and bids are requested. After the expiration of the bidding period, the securities are awarded to the bidder with the lowest true interest cost ("TIC").



Post Issuance Compliance

Investment of Bond Proceeds | Arbitrage

The District can enhance the available funds from the certificates issued by investing the bond proceeds. The Series 2024A Certificates will be subject to IRS rules related to arbitrage due to the tax-exempt nature of the interest. The District should review legal documents related to this issue to become familiar with the requirements specific to this bond issue.

Continuing Disclosure

The District will not need to provide ongoing financial disclosure to the investor due to the private placement method of sale. It is possible that the most favorable proposal will request certain information to be provide on a regular basis. PMA will assess any such request along with the District after receipt of the final proposals.

Debt Management

PMA has reviewed the current outstanding debt of the District in conjunction with the overall financing profile of the District. We believe that the financing structure recommended here is suitable given the District's current financial situation and objectives. PMA also regularly reviews the District's outstanding debt to identify potential modifications including refunding current debt issues.



Financing Team

DISTRIBUTION LIST			
PARTY	CONTACT PERSON(S)	PHONE	EMAIL
<u>Issuer</u>			
ISD 100, Wrenshall Public Schools 207 Pioneer Drive Wrenshall, MN 55797	Jeff Pesta	218-384-4274 ext. 2003	jpesta@isd100.org
	Shauna Dalchow	218-768-2111	sdalchow@isd4.org
<u>Bond Counsel</u>			
Kennedy & Graven, Chartered 150 South Fifth St, Suite 700 Minneapolis, MN 55402	Peter Martin	612-337-9220	pmartin@kennedy-graven.com
	Terry Berg	612-337-9249	tberg@kennedy-graven.com
<u>Municipal Advisor</u>			
PMA Securities, LLC 5298 Kyler Avenue NE Albertville, MN 55301	Michael Hart	612-509-2569	mhart@pmanetwork.com
	Steve Pumper	612-509-2565	spumper@pmanetwork.com
	Joel Hanson	612-509-2566	jhanson@pmanetwork.com
	Jenna Rausch	612-509-2568	jrausch@pmanetwork.com
<u>Purchaser</u>			
	TBD		
<u>Bond Registrar/Paying Agent</u>			
Northland Trust Services, Inc. 150 South Fifth Street, Suite 3300 Minneapolis, MN 55402	Scott Miles	612-851-5914	smiles@northlandtrust.com
	Priscilla Sullivan	612-851-4951	psullivan@northlandtrust.com



Risk Factors

Interest Rate Risk:

The Certificates are issued at a fixed rate(s). If market interest rates decline after the sale of the Certificates, the District will not be able to take advantage of lower market interest rates for the Certificates unless and until the Certificates can be prepaid or refinanced.

Prepayment Risk:

To the extent the Certificates, or a portion of the Certificates, are not subject to a prepayment provision, the District cannot prepay the Certificates prior to their maturity date(s).

Tax Risk:

If the opinion of bond counsel for the Certificates identifies the Certificates as tax-exempt or tax advantaged, and the IRS subsequently determines the Certificates are taxable or ineligible for a tax credit, this determination could cause the IRS to change the designation of the Certificates to taxable or to revoke the tax credits, resulting in potential adverse publicity, impairment of the District's ability to issue municipal securities in the future, litigation from bondholders and others or a settlement agreement between the IRS and the District resulting in a payment from the District to the IRS to maintain the tax-exempt or tax advantaged status of the Certificates. Potential causes of such a determination may include, but are not limited to the following: the District does not spend the proceeds of the Certificates in a timely manner, change in use of the project financed by the Certificates and any other determination by the IRS that rules governing the issuance of tax-exempt obligations were violated.

Closing Risk:

If the Certificates fail to attract an appropriate purchaser, or fail to be delivered at closing, the District will not receive proceeds from the Certificates.

Default Risk:

If the District fails to make the scheduled principal and/or interest payment(s) on the Certificates in a timely manner, a default will occur, which negatively affects the District's ability to get financing for other needs.



Calendar of Events

November 2023						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Board Action Dates

Est. Bond Pricing Date

Bond Closing

Date	Action Item
December 5, 2023	Board Work Session - Board Resolution Provided to District
December 18, 2023	Board Considers Resolution
December 27, 2023	Term Sheet Distributed to potential bank buyers
January 10, 2024	Proposals due from banks
January 10, 2024	Bank selected and District awards sale
January 25, 2024	Bond Closing



Attachments

Attachment 1 – Sources and Uses of Funds

Attachment 2 – Estimated Debt Service Schedule

Attachment 3 – Cash Flow Pre-Issuance

Attachment 4 – Cash Flow Post Issuance



Attachment 1

Series 2024A Sources and Uses

Sources Of Funds

Par Amount of Bonds	\$300,000.00
Total Sources	\$300,000.00

Uses Of Funds

Deposit to Operating Fund	291,375.00
Cost of Issuance	8,625.00
Total Uses	\$300,000.00

Attachment 2

Estimated Debt Service Schedule for Series 2024A

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
01/25/2024	-	-	-	-	-
09/30/2024	300,000.00	5.500%	11,229.17	311,229.17	311,229.17
Total	\$300,000.00	-	\$11,229.17	\$311,229.17	-

Yield Statistics

Bond Year Dollars	\$204.17
Average Life	0.681 Years
Average Coupon	5.5000016%
Net Interest Cost (NIC)	5.5000016%
True Interest Cost (TIC)	5.4731148%
Bond Yield for Arbitrage Purposes	5.4731148%
All Inclusive Cost (AIC)	9.9243504%



Attachment 4

Post Issuance Cash Flow

Wrenshall ISD 100 Cash Flow (Funds 1-4) With Anticipation Borrowing												
Mo/Yr	Beg. Balance	State Aid	Taxes	Misc. Rev.	Cert. proceeds	Earnings on Proceeds	Total Rev.	AP	Payroll	Cert. payments	Total Exp.	End Balance
Jul-2023	\$1,000,731.69	\$134,899.83	\$3,104.25	\$183,027.49	\$0.00	\$0.00	\$321,031.57	\$207,308.64	\$296,950.47	\$0.00	\$504,259.11	\$817,504.15
Aug-2023	\$817,504.15	\$405,206.70	\$0.00	\$195,841.55	\$0.00	\$0.00	\$601,048.25	\$183,382.18	\$213,785.17	\$0.00	\$397,167.35	\$1,021,385.05
Sep-2023	\$1,021,385.05	\$559,237.19	\$0.00	\$110,918.35	\$0.00	\$0.00	\$670,155.54	\$139,992.23	\$304,896.12	\$513,509.03	\$958,397.38	\$733,143.21
Oct-2023	\$733,143.21	\$79,197.04	\$79,009.31	\$52,542.24	\$0.00	\$0.00	\$210,748.59	\$200,913.56	\$280,758.45	\$0.00	\$481,672.01	\$462,219.79
Nov-2023	\$462,219.79	\$114,016.88	\$72,583.42	\$58,343.38	\$0.00	\$0.00	\$244,943.68	\$116,011.01	\$342,413.73	\$0.00	\$458,424.74	\$248,738.73
Dec-2023	\$248,738.73	\$490,435.11	\$10,842.19	\$58,396.77	\$0.00	\$0.00	\$559,674.07	\$176,222.24	\$402,189.56	\$0.00	\$578,411.80	\$230,001.00
Jan-2024	\$230,001.00	\$221,020.02	\$4,497.43	\$45,502.38	\$291,375.00	\$159.66	\$562,554.49	\$162,038.73	\$277,175.94	\$0.00	\$439,214.67	\$353,340.81
Feb-2024	\$353,340.81	\$577,918.84	\$0.00	\$41,362.99	\$0.00	\$1,237.35	\$620,519.18	\$150,425.19	\$356,854.34	\$0.00	\$507,279.53	\$466,580.46
Mar-2024	\$466,580.46	\$496,111.79	\$0.00	\$57,285.09	\$0.00	\$1,157.52	\$554,554.40	\$254,974.58	\$310,631.68	\$0.00	\$565,606.26	\$455,528.60
Apr-2024	\$455,528.60	\$176,816.01	\$0.00	\$53,404.68	\$0.00	\$1,136.15	\$231,356.84	\$149,721.62	\$265,928.29	\$0.00	\$415,649.91	\$271,235.53
May-2024	\$271,235.53	\$543,620.81	\$187,508.30	\$46,609.14	\$0.00	\$1,197.43	\$778,935.68	\$113,833.53	\$375,442.16	\$0.00	\$489,275.69	\$560,895.52
Jun-2024	\$560,895.52	\$348,379.51	\$180,913.13	\$72,719.84	\$0.00	\$1,197.43	\$603,209.91	\$137,102.62	\$373,115.16	\$0.00	\$510,217.78	\$653,887.65
Jul-2024	\$653,887.65	\$29,159.26	\$3,000.64	\$73,910.67	\$0.00	\$1,237.35	\$107,307.92	\$212,223.12	\$226,188.50	\$0.00	\$438,411.62	\$322,783.95
Aug-2024	\$322,783.95	\$541,283.74	\$0.00	\$158,169.59	\$0.00	\$1,237.35	\$700,690.68	\$224,651.05	\$255,852.51	\$0.00	\$480,503.56	\$542,971.06
Sep-2024	\$542,971.06	\$369,678.56	\$0.00	\$112,013.14	\$0.00	\$1,117.60	\$482,809.30	\$105,260.71	\$272,401.97	\$311,075.34	\$688,738.02	\$337,042.34





Bid Summary

Independent School District No. 100 (Wrenshall Public Schools)

\$300,000

G.O. Aid Anticipation Certificates of Indebtedness, Series 2024A

Date of Sale: January 10, 2024

Award: Frandsen Bank & Trust (Cloquet)

Bidder	Interest Rate
Frandsen Bank & Trust (Cloquet)	3.10%
The Bank of Elk River	4.98%
Woodlands National Bank	5.75%

\$300,000
INDEPENDENT SCHOOL DISTRICT NO. 100
(WRENSHALL PUBLIC SCHOOLS)
CARLTON COUNTY, MINNESOTA
GENERAL OBLIGATION AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS
SERIES 2024A

GENERAL CERTIFICATE OF THE DISTRICT

January 25, 2024

We, the undersigned, being the duly qualified officers of Independent School District No. 100 (Wrenshall Public Schools), Carlton County, Minnesota (the “District”), hereby certify that no litigation is pending to which the District is a party, or threatened against the District to restrain or enjoin the issuance, sale, or delivery of the District’s General Obligation Aid Anticipation Certificates of Indebtedness, Series 2024A (the “Certificates”), in the original aggregate principal amount of \$300,000, or the payment, collection, or application of the proceeds thereof or other money and securities pledged or to be pledged to the Certificates or in any way contesting or affecting any authority for or the validity of the Certificates or the existence of powers of the District. Further, there are no proceedings of any kind or nature pending or threatened in any way contesting or affecting the corporate existence or boundaries of the District or the title of the members of the School Board of the District to their offices by or before a Federal, State, or local governmental or administrative authority or agency.

The undersigned further certify that no order of consolidation has been issued pursuant to Minnesota Statutes, Section 123A.48, subdivision 15, involving the District, within thirty (30) days of the date of closing of the Certificates. The District is therefore not prohibited from delivering bonds to purchasers by the provisions of Minnesota Statutes, Section 123A.48, subdivision 19.

We certify the signatures shown below are the duly authorized signatures of the Board Chair, Clerk, and Treasurer of the District.

IN WITNESS WHEREOF, the undersigned officers have executed this General Certificate of the District as of the date and year first written above.

**INDEPENDENT SCHOOL DISTRICT NO. 100
(WRENSHALL PUBLIC SCHOOLS), CARLTON
COUNTY, MINNESOTA**

Board Chair

Clerk

Treasurer

General Certificate of the District
Independent School District No. 100 (Wrenshall Public Schools)
Carlton County, Minnesota
General Obligation Aid Anticipation Certificates of Indebtedness, Series 2024A

\$300,000
INDEPENDENT SCHOOL DISTRICT NO. 100
(WRENSHALL PUBLIC SCHOOLS)
CARLTON COUNTY, MINNESOTA
GENERAL OBLIGATION AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS
SERIES 2024A

TAX CERTIFICATE

January 25, 2024

We, the undersigned, being the duly qualified officers of Independent School District No. 100 (Wrenshall Public Schools), Carlton County, Minnesota (the “District”), hereby certify and recite as follows:

As of the date hereof and in accordance with the directions of the School Board of the District set forth in the Resolution of the School Board adopted on December 18, 2023 (the “Award Resolution”), we have caused the proper manual or facsimile signatures to be affixed to each of the District’s General Obligation Aid Anticipation Certificates of Indebtedness, Series 2024A (the “Certificates”), issued in the original aggregate principal amount of \$300,000. The Certificates were issued as of the date hereof in a single denomination of \$300,000 at the following interest rate:

<u>Maturity Date</u>	<u>Interest Rate</u>
September 30, 2024	3.10%

The Certificates are dated January 25, 2024, and accrue interest from such date. Interest on the Certificates is payable at maturity, on September 30, 2024. The Certificates are fully registered and are payable at Northland Trust Services, Inc., Minneapolis, Minnesota, the Bond Registrar and Paying Agent.

The Certificates mature on the date and amount as follows:

<u>Maturity Date</u>	<u>Amount</u>
September 30, 2024	\$300,000

The Certificates are not subject to optional redemption prior to their stated maturities.

The undersigned, as officers of the District who have the responsibility, together with the governing body of the District, for the issuance of the Certificates, further certify that, as of the date hereof, the District reasonably expects the following with respect to the Certificates:

1. Proceeds of Certificates. On the date hereof, the District received proceeds of the Certificates in the amount of \$300,000.

2. Purpose of Certificates. The Certificates are being issued to finance general operating expenditures (working capital expenditures) of the District. The proceeds of the Certificates will be fully expended for such purposes within six (6) months of the date of issuance of the Certificates. The principal of and interest on the Certificates will be paid from state and federal aids for schools as estimated and

certified by the Commissioner of the Minnesota Department of Education (the “Commissioner”) during the period from July 1, 2023 to June 30, 2024, which is necessary for timely payment of anticipated working capital expenditures of the District. Proceeds of the Certificates will be expended as follows:

<u>Expenditures</u>	<u>Total Project Cost</u>
Costs of Issuance	\$ 8,355.00
Funds Available for Working Capital Expenditures	<u>291,645.00</u>
Total:	\$ 300,000.00*

* Includes proceeds in the amount of \$300,000.

3. Yield. Based on the Certificate of Municipal Advisor, dated as of the date hereof (the “Municipal Advisor Certificate”), executed by PMA Securities, LLC (the “Municipal Advisor”), the yield on the Certificates for arbitrage purposes is 3.0914022 percent.

4. Weighted Average Maturity. Based on the Municipal Advisor Certificate, the weighted average maturity of the Certificates is 0.681 years.

5. Payments from Non-governmental Persons. The District shall not accept any payment or other benefit from a non-governmental person which is benefited from the issuance of Certificates unless the District has first received an opinion from a nationally-recognized bond counsel to the effect that acceptance of such payment or benefit will not cause interest on the Certificates to become includable in gross income for federal income tax purposes.

6. Minor Portion. Proceeds of the Certificates shall not be used directly or indirectly to acquire higher-yielding investments or to replace funds which were used directly or indirectly to acquire higher-yielding investments, except during temporary periods described in Section 148 of the Code and applicable Regulations, and except for not more than \$15,000 of the proceeds of the Certificates (the “Minor Portion”).

7. Allocation of Certificate Proceeds to Working Capital Expenditures.

(a) The proceeds of the Certificates are reasonably expected to be allocated to working capital expenditures (including the costs of issuance of the Certificates) within thirteen months after January 25, 2024 (the issuance date of the Certificates) and therefore qualify for a temporary period of thirteen months beginning on the date of issuance of the Certificates. The determination of the dates on which the proceeds of the Certificates are allocated to expenditures is based on the proceeds-spent-last accounting rules established by Treasury Regulations, Sections 1.148-6(d), as amended. The proceeds of the Certificates are deemed allocated to working capital expenditures on the date that the cumulative cash flow deficit of the District, plus the reasonable working capital reserve hereby established from available amounts of the District not in excess of five percent of the prior year’s expenses (\$288,374.92), exceeds the proceeds of the Certificates. The maximum cumulative cash flow deficit of \$23,830.14 is expected to occur in May of 2024. The sum of this cumulative cash flow deficit, plus the reasonable working capital reserve of \$288,374.92 is equal to \$312,205.06. Since this amount exceeds the proceeds of the Certificates, the proceeds are deemed to be expended at the end of May, 2024, which is within the thirteen-month temporary period and, therefore, the proceeds of the Certificates may be invested without regard to investment

yield until allocated to expenditures. (The calculations of the cumulative cash flow deficit and reasonable working capital reserve are set forth on the tables in attached EXHIBIT A.)

(b) Since the Certificates qualify for one (or both) of the exceptions to rebate (as described in Section 9 hereof), the reasonable working capital reserve established by this Section 7 is not treated as replacement proceeds and, therefore, is not subject to any restrictions on investment yield.

8. Temporary Period – Debt Service Fund. The Debt Service Fund (as defined in the Award Resolution) is expected to qualify as a bona fide debt service fund (as defined in Section 1.148-1(b) of the Regulations) because it will be used primarily to achieve a proper matching of revenues with principal and interest payments on the Certificates and will be depleted on the maturity date of the Certificates (September 30, 2024). As a result, the money credited to the Debt Service Fund may be invested in higher-yielding investments for a temporary period of up to thirteen (13) months without causing the Certificates to be arbitrage bonds. If only a portion of the Debt Service Fund qualifies as a bona fide debt service fund, only that portion qualifies for the temporary period.

9. Rebate. The District shall maintain records of the interest rate on the Certificates and on investment of the proceeds of the Certificates and income thereon in adequate detail to enable the District to calculate the total of the excess of the amount earned on any nonpurpose investments (excluding tax-exempt obligations), if any, over the amount which would have been earned if the nonpurpose investments were invested at a rate equal to the yield on the Certificates plus any earnings attributable to the excess (the “Rebate Amount”). Any Rebate Amounts shall be paid to the United States according to the requirements set out in Section 148(f)(3) of the Code unless either (or both) of the exceptions to the rebate requirements is applicable to the Certificates or the District: (a) the spending exception established by Section 148(f)(4)(B)(iii) of the Code is applicable to the Certificates; or (b) the small issuer exception to the rebate requirements under Section 148(f)(4)(D) of the Code is applicable to the District. The spending exception established by Section 148(f)(4)(B)(iii) of the Code will be satisfied if, on a date on or before July 25, 2024, the cumulative cash flow deficit (as defined in Section 148(f)(4)(B)(iii)(II) of the Code) exceeds ninety percent (90%) of the proceeds of the Certificates. As established in Section 7 hereof, this date will occur in May of 2024. The small issuer exception to the rebate requirements under Section 148(f)(4)(D) of the Code will be satisfied if the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the District in calendar year 2024 is not reasonably expected to exceed \$5,000,000 (excluding refunding bonds to the extent the amount of the refunding bonds does not exceed the outstanding amount of the refunded bonds). The \$5,000,000 limitation in the preceding sentence is increased by the amount of bonds of the District issued in 2024 attributable to financing the construction of public school facilities (not to exceed \$10,000,000).

10. Penalty. If the District fails to satisfy the rebate requirements of Section 148(f)(2) and (3) of the Code and an expenditure exception to the rebate requirements is not satisfied by the District, then the District may elect to pay any penalty required to be paid in lieu of loss of tax exemption by Section 148(f)(7) of the Code.

11. Status as Private Activity Bonds or Arbitrage Bonds. The District shall take no action to cause any of the Certificates to be deemed to be a “private activity bond” within the meaning of Section 141 of the Code and applicable Regulations. The District shall take no action to cause any of the Certificates to be deemed to be an “arbitrage bond” within the meaning of Section 148 of the Code and applicable Regulations.

12. No Federal Guarantee. The Certificates are not “federally guaranteed” within the meaning of Section 149(b) of the Code. For purposes of this Section 12, the Certificates are “federally guaranteed” if: (i) the payment of principal or interest with respect to the Certificates is guaranteed, directly or indirectly (in whole or in part) by the United States (or any agency or instrumentality thereof), or (ii) five percent (5%) or more of the proceeds of the Certificates are (A) used to make loans the payment of principal or interest with respect to which is to be guaranteed (in whole or in part) by the United States (or any agency of instrumentality thereof) or (B) invested (directly or indirectly) in federally insured deposits or accounts. For purposes of the preceding paragraph, the Certificates are not treated as “federally guaranteed” by reason of any investment of proceeds of the Certificates (i) during the initial three-year temporary period until such proceeds are needed for the governmental purpose for which the Certificates are being issued, (ii) during the thirteen-month temporary period applicable to bona fide debt service fund investments, (iii) in bonds issued by the United States Treasury, and (iv) in any other investments permitted by the Regulations.

13. Hedge Bonds. For purposes of Section 149(g) of the Code, the District represents and certifies as follows: (i) the District reasonably expects that eighty-five percent (85%) of the spendable proceeds of the Certificates shall be used to carry out the governmental purposes of the Certificates within the three-year period beginning on the date the Certificates are issued; and (ii) not more than fifty percent (50%) of the proceeds of the Certificates are to be invested in nonpurpose investments (as defined in Section 148(f)(6)(A) of the Code) having a substantially guaranteed yield for four years or more.

14. Investment of Proceeds. Any investments purchased with the proceeds of the Certificates shall be purchased at Fair Market Value. “Fair Market Value” shall mean a price at which a willing buyer would purchase the investment from a willing seller in a bona fide, arm’s-length transaction.

15. Qualified Tax-Exempt Obligations. The District hereby designates the Certificates as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code. In order to qualify the Certificates as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code, the District makes the following factual statements and representations:

(a) the Certificates are not “private activity bonds” as defined in Section 141 of the Code;

(b) the District designates the Certificates as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds that are not qualified 501(c)(3) bonds) which shall be issued by the District (and all subordinate entities of the District) during calendar year 2024 shall not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the District during calendar year 2024 shall be designated for purposes of Section 265(b)(3) of the Code.

16. No Other Facts. To the best of our knowledge and belief there are no facts or estimates, other than these contained in the underlying documents upon which this certification is based, which would materially change the foregoing expectations.

17. No Notification From IRS. The undersigned have not been notified nor do they have any knowledge to indicate that the District has been listed or is proposed to be listed by the Internal Revenue Service as an issuer whose certifications may not be relied upon.

18. Not Arbitrage Bonds. On the basis of the foregoing, it is not expected that the proceeds of the Certificates shall be used in a manner that would cause the Certificates to be arbitrage bonds under Sections 103 and 148 of the Code, and the rules and regulations promulgated under those sections, including Sections 1.148-1 through 1.148-10 of the Regulations.

19. Post-Issuance Compliance. The District has adopted written procedures to (a) ensure that all nonqualified bonds of this issue are remediated according to the requirements of the Code, and (b) monitor the requirements of Section 148 of the Code.

20. Establishment of Issue Price. The Certificates are issued for money in a private placement to a single buyer that is not an underwriter or a related party to an underwriter. Accordingly, the District elects to treat the price paid by the Purchaser of the Certificates as the issue price, in accordance with Section 1.148-1(f)(2)(i) of the Regulations.

(The remainder of this page is intentionally left blank.)

IN WITNESS WHEREOF, the undersigned officers have executed this Tax Certificate as of the date and year first written above.

**INDEPENDENT SCHOOL DISTRICT NO. 100
(WRENSHALL PUBLIC SCHOOLS), CARLTON
COUNTY, MINNESOTA**

Board Chair

Clerk

Tax Certificate
Independent School District No. 100 (Wrenshall Public Schools)
Carlton County, Minnesota
General Obligation Aid Anticipation Certificates of Indebtedness, Series 2024A

EXHIBIT A

Wrenshall ISD 100 Cash Flow (Funds 1-4) With Anticipation Borrowing

Mo/Yr	Beg. Balance	State Aid	Taxes	Misc. Rev.	Cert. proceeds	Earnings on Proceeds	Total Rev.	A/P	Payroll	Cert. payments	Total Exp.	End Balance
Jul-2023	\$1,000,731.69	\$134,899.83	\$3,104.25	\$183,027.49	\$0.00	\$0.00	\$321,031.57	\$207,308.64	\$296,950.47	\$0.00	\$504,259.11	\$817,504.15
Aug-2023	\$817,504.15	\$405,206.70	\$0.00	\$195,841.55	\$0.00	\$0.00	\$601,048.25	\$183,382.18	\$213,785.17	\$0.00	\$397,167.35	\$1,021,385.05
Sep-2023	\$1,021,385.05	\$559,237.19	\$0.00	\$110,918.35	\$0.00	\$0.00	\$670,155.54	\$139,992.23	\$304,896.12	\$513,509.03	\$958,397.38	\$733,143.21
Oct-2023	\$733,143.21	\$79,197.04	\$79,009.31	\$52,542.24	\$0.00	\$0.00	\$210,748.59	\$200,913.56	\$280,758.45	\$0.00	\$481,672.01	\$462,219.79
Nov-2023	\$462,219.79	\$114,016.88	\$72,583.42	\$58,343.38	\$0.00	\$0.00	\$244,943.68	\$116,011.01	\$342,413.73	\$0.00	\$458,424.74	\$248,738.73
Dec-2023	\$248,738.73	\$490,435.11	\$10,842.19	\$58,396.77	\$0.00	\$0.00	\$559,674.07	\$176,222.24	\$402,189.56	\$0.00	\$578,411.80	\$230,001.00
Jan-2024	\$230,001.00	\$221,020.02	\$4,497.43	\$45,502.38	\$291,645.00	\$159.81	\$562,824.64	\$162,038.73	\$277,175.94	\$0.00	\$439,214.67	\$353,610.96
Feb-2024	\$353,610.96	\$577,918.84	\$0.00	\$41,362.99	\$0.00	\$1,238.49	\$620,520.32	\$150,425.19	\$356,854.34	\$0.00	\$507,279.53	\$466,851.75
Mar-2024	\$466,851.75	\$496,111.79	\$0.00	\$57,285.09	\$0.00	\$1,158.59	\$554,555.47	\$254,974.58	\$310,631.68	\$0.00	\$565,606.26	\$455,800.96
Apr-2024	\$455,800.96	\$176,816.01	\$0.00	\$53,404.68	\$0.00	\$1,137.30	\$231,357.99	\$149,721.62	\$265,928.29	\$0.00	\$415,649.91	\$271,509.04
May-2024	\$271,509.04	\$543,620.81	\$187,508.30	\$46,609.14	\$0.00	\$1,198.54	\$778,936.79	\$113,833.53	\$375,442.16	\$0.00	\$489,275.69	\$561,170.14
Jun-2024	\$561,170.14	\$348,379.51	\$180,913.13	\$72,719.84	\$0.00	\$1,198.54	\$603,211.02	\$137,102.62	\$373,115.16	\$0.00	\$510,217.78	\$654,163.38
Jul-2024	\$654,163.38	\$29,159.26	\$3,000.64	\$73,910.67	\$0.00	\$1,238.49	\$107,309.06	\$212,223.12	\$226,188.50	\$0.00	\$438,411.62	\$323,060.63
Aug-2024	\$323,060.63	\$541,283.74	\$0.00	\$158,169.59	\$0.00	\$1,238.49	\$700,691.82	\$224,651.05	\$255,852.51	\$0.00	\$480,503.56	\$543,249.09
Sep-2024	\$543,249.09	\$369,678.56	\$0.00	\$112,013.14	\$0.00	\$1,118.64	\$482,610.34	\$105,260.71	\$272,401.97	\$306,329.17	\$683,991.85	\$342,067.58

Wrenshall ISD 100 Cash Flow (Funds 1-4) Without Anticipation Borrowing

Mo/Yr	Beg. Balance	State Aid	Taxes	Misc. Rev.	Cert. proceeds	Total Rev.	A/P	Payroll	Cert. payments	Total Exp.	End Balance
Jul-2023	\$1,000,731.69	\$134,899.83	\$3,104.25	\$183,027.49	\$0.00	\$321,031.57	\$207,308.64	\$296,950.47	\$0.00	\$504,259.11	\$817,504.15
Aug-2023	\$817,504.15	\$405,206.70	\$0.00	\$195,841.55	\$0.00	\$601,048.25	\$183,382.18	\$213,785.17	\$0.00	\$397,167.35	\$1,021,385.05
Sep-2023	\$1,021,385.05	\$559,237.19	\$0.00	\$110,918.35	\$0.00	\$670,155.54	\$139,992.23	\$304,896.12	\$513,509.03	\$958,397.38	\$733,143.21
Oct-2023	\$733,143.21	\$79,197.04	\$79,009.31	\$52,542.24	\$0.00	\$210,748.59	\$200,913.56	\$280,758.45	\$0.00	\$481,672.01	\$462,219.79
Nov-2023	\$462,219.79	\$114,016.88	\$72,583.42	\$58,343.38	\$0.00	\$244,943.68	\$116,011.01	\$342,413.73	\$0.00	\$458,424.74	\$248,738.73
Dec-2023	\$248,738.73	\$490,435.11	\$10,842.19	\$58,396.77	\$0.00	\$559,674.07	\$176,222.24	\$402,189.56	\$0.00	\$578,411.80	\$230,001.00
Jan-2024	\$230,001.00	\$221,020.02	\$4,497.43	\$45,502.38	\$0.00	\$271,019.83	\$162,038.73	\$277,175.94	\$0.00	\$439,214.67	\$61,806.16
Feb-2024	\$61,806.16	\$577,918.84	\$0.00	\$41,362.99	\$0.00	\$619,281.83	\$150,425.19	\$356,854.34	\$0.00	\$507,279.53	\$173,808.46
Mar-2024	\$173,808.46	\$496,111.79	\$0.00	\$57,285.09	\$0.00	\$553,396.88	\$254,974.58	\$310,631.68	\$0.00	\$565,606.26	\$161,599.08
Apr-2024	\$161,599.08	\$176,816.01	\$0.00	\$53,404.68	\$0.00	\$230,220.69	\$149,721.62	\$265,928.29	\$0.00	\$415,649.91	(\$23,830.14)
May-2024	(\$23,830.14)	\$543,620.81	\$187,508.30	\$46,609.14	\$0.00	\$777,738.25	\$113,833.53	\$375,442.16	\$0.00	\$489,275.69	\$264,632.42
Jun-2024	\$264,632.42	\$348,379.51	\$180,913.13	\$72,719.84	\$0.00	\$602,012.48	\$137,102.62	\$373,115.16	\$0.00	\$510,217.78	\$356,427.12
Jul-2024	\$356,427.12	\$29,159.26	\$3,000.64	\$73,910.67	\$0.00	\$106,070.57	\$212,223.12	\$226,188.50	\$0.00	\$438,411.62	\$24,086.07
Aug-2024	\$24,086.07	\$541,283.74	\$0.00	\$158,169.59	\$0.00	\$699,453.33	\$224,651.05	\$255,852.51	\$0.00	\$480,503.56	\$243,035.84
Sep-2024	\$243,035.84	\$369,678.56	\$0.00	\$112,013.14	\$0.00	\$481,691.70	\$105,260.71	\$272,401.97	\$0.00	\$377,662.68	\$347,064.86

The Results

Prior Year's Expense total:
(Debt Not Included) \$5,767,498.41

Low Point During Borrowing Term: (\$23,830.14)

Note: In this cash flow, each month ends on the 29th day and begins on the 30th day of the month prior.

5% of prior year's expenses: (\$288,374.92)

Potential Borrowing: \$312,205.08

\$300,000
INDEPENDENT SCHOOL DISTRICT NO. 100
(WRENSHALL PUBLIC SCHOOLS)
CARLTON COUNTY, MINNESOTA
GENERAL OBLIGATION AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS
SERIES 2024A

CERTIFICATE OF RECEIPT AND DELIVERY

January 25, 2024

I, the undersigned Treasurer of Independent School District No. 100 (Wrenshall Public Schools), Carlton County, Minnesota (the “District”), hereby certify that as of the date hereof, I have received from Frandsen Bank & Trust, Cloquet, Minnesota, the purchaser (the “Purchaser”) of the above-referenced obligations (the “Certificates”), the purchase price of the Certificates in the amount of \$300,000.

The Certificates are dated January 25, 2024, and accrue interest from such date. At the direction of the Purchaser, the Certificates have been fully executed, authenticated, and delivered to the Purchaser. Interest on the Certificates is payable at maturity, on September 30, 2024.

(The remainder of this page is intentionally left blank.)

IN WITNESS WHEREOF, the undersigned officer has executed this Certificate of Receipt and Delivery as of the date and year first written above.

**INDEPENDENT SCHOOL DISTRICT NO. 100
(WRENSHALL PUBLIC SCHOOLS), CARLTON
COUNTY, MINNESOTA**

Treasurer

Certificate of Receipt and Delivery
Independent School District No. 100 (Wrenshall Public Schools)
Carlton County, Minnesota
General Obligation Aid Anticipation Certificates of Indebtedness, Series 2024A

FACSIMILE SIGNATURE
REQUEST SHEET

**ISSUER: Independent School District No. 100 (Wrenshall Public Schools), Carlton County,
Minnesota**

**\$300,000 General Obligation Aid Anticipation Certificates of Indebtedness,
Series 2024A
Dated January 25, 2024**

[PLEASE SIGN IN BLACK INK]

**INDEPENDENT SCHOOL DISTRICT NO. 100
(WRENSHALL PUBLIC SCHOOLS), CARLTON
COUNTY, MINNESOTA**

Board Chair

Clerk



Wrenshall Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

February 9, 2024

Mayor Butala
City of Wrenshall
400 Alcohol Road
Wrenshall, MN 55797

RE: Support for Safe Routes to School Efforts in the City of Wrenshall

Dear Mayor Butala:

As you know, we at the Wrenshall School District appreciate all of the support that we receive from the City. What makes our efforts in educating the next generation possible is laid on the foundation of the infrastructure that you and the City ensure is provided.

We at the School District have been working with the Statewide Health Improvement partnership (SHIP) for health efforts at our school. We have recently worked with them to obtain a new bike rack, and are working diligently with them to provide data for the Safe Routes to School application. This effort has really brought to light the inherently dangerous nature of pedestrian routes to school. Broadway Avenue, which is Carlton County's CSAH 1 hosts a significant amount of commercial traffic. Observations that are possible with the new radar speed limit signed provided by the City are that most vehicles struggle to slow to a safe speed through town. The most dangerous for pedestrians are the commercial logging trucks, who need much more space to stop if a child steps in front of them.

We know that there are a great many of our local students that currently walk on the shoulders of the road that would benefit greatly from new sidewalk infrastructure and safe crossing locations. We do applaud the City on the efforts to provide radar speed limit signs and take on similar efforts to curb dangerous driving behavior on the County Roads, but believe the next step is what we are proposing on the SRTS application.

Safe pedestrian accommodations and vehicle calming infrastructure would benefit not only the school children but also the entire population within the City of Wrenshall.

If you need any additional support in pursuit of the SRTS grant application, please don't hesitate to reach out to my office.

Thank you,

A handwritten signature in black ink that reads "J. Pesta". The signature is written in a cursive, slightly slanted style.

Jeff Pesta, Interim Superintendent

ISD #100 WRENSHALL SCHOOL DISTRICT

RESOLUTION NO: 2024-01

SUPPORTING THE CITY OF WRENSHALL'S APPLICATION FOR SAFE ROUTES TO SCHOOL GRANT FUNDING RELATED TO IMPROVEMENTS TO PEDESTRIAN ACCESS TO SCHOOL IN THE CITY OF WRENSHALL

WHEREAS, \$10.9 million in SRTS funding is available, with a minimum of \$50,000 and cap of \$1,000,000 for each project

WHEREAS, the City of Wrenshall acknowledges that SRTS funds can be used to reimburse construction costs on SRTS eligible items, and that construction costs above the SRTS award will need to have alternate funding sources

WHEREAS the funding provided in the SRTS grant will seek to resolve safety issues on CSAH 1 and CSAH 51 (formerly CSAH 101/Alcohol Road) identified in the Safe Routes to School Plan developed in 2014 by providing ADA accessible sidewalks and a protected crossing at Pioneer Drive, which will benefit students, pedestrians, and cyclists as they move throughout the City.

THE BOARD OF THE WRENSHALL SCHOOL DISTRICT (ISD #100) HEREBY SUPPORTS THE CITY'S APPLICATION FOR THE PROJECT DESCRIBED AS FOLLOWS:

- Wrenshall Public Schools (ISD #100), 207 Pioneer Drive, Wrenshall, MN
- Project will address safety hazards for school-aged children and the general public by providing:
 - Safe, off-street sidewalk for pedestrian travel along the west side of CSAH 1 (Broadway Avenue) from CSAH 51 (Alcohol Road) to the businesses 280' south of Goad Drive; South side of CSAH 51 (Alcohol Road) from Wrenshall Street to Broadway Street for students living on the west side of town
 - Safe, off-street sidewalk for pedestrian travel along the south side of Parkwood Drive between CSAH 1 and the Alex Laveau Memorial Trail for students living in the Parkwood Development.
 - Creating an enhanced crossing with pedestrian protections at Pioneer Drive with RRFBs and curb bump outs.
 - Upgraded signage
- Improvements are detailed/discussed within the 2014 Wrenshall Safe Routes to School Plan developed by ARDC, the City of Wrenshall and ISD #100.
- Estimated costs for construction of the SRTS-eligible improvements is \$441,000 and planned for construction in 2024. The City has budgeted for design and construction engineering costs for the project (non-eligible costs).

THEREFORE, BE IT RESOLVED THAT:

The Board of Wrenshall School District (ISD #100) participated in the development of the City and District's 2014 Safe Routes to School Plan; and

FURTHER RESOLVED, the Board of Wrenshall School District (ISD #100) supports the City's submittal of the SRTS application and construction of the improvements as described.

Approved by the Wrenshall School District this _____ day of January, 2024

Jeff Pesta, Superintendent

Attest:

Rosy Bradley, District Office Clerk

**SERVICES AGREEMENT FOR THE TRANSPORTATION
OF CHILDREN AND YOUTH
IN FOSTER CARE PLACEMENT**

This Agreement is entered into by and between Wrenshall School District hereinafter referred to as the District and Carlton County Public Health and Human Services as the child welfare agency, hereinafter referred to as Carlton County.

WHEREAS, the parties desire for the District to provide certain transportation services for students in foster care placement under the terms and conditions hereinafter set forth;

WHEREAS, pursuant to the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), youth placed in a foster care placement will remain enrolled in their school of origin, unless a determination is made that it is not in their best interest. Best interest factors include timeliness, consideration of the appropriateness of the current educational setting and the proximity to the school in which the child is enrolled at the time of placement.

WHEREAS, the term foster care is defined as 24-hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. This definition is consistent with the Fostering Connections Act (45 CFR 1355.20).

WHEREAS, pursuant to the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), the District is required to collaborate with Carlton County to develop and implement procedures for how transportation for youth in foster care will be provided, arranged, and funded. The District and Carlton County agree to share the costs of the transportation. This agreement outlines the developed agreement about shared costs of transporting youth in foster care to and from school.

NOW, THEREFORE, in consideration of the mutual terms and conditions contained herein, it is agreed by and between the parties hereto as follows:

1. TERM:

The term of this Agreement shall be in effect from July 1, 2023- June 30, 2025. This agreement may be extended and modified by mutual agreement for another year.

2. SERVICES:

Transportation Services will be provided by the district for youth placed in foster care placement who remain enrolled in the District during the term of this agreement in the following manner:

a. Students who are able to be transported to school on an existing route:
When feasible, students placed in foster care will be transported to school on an existing

bus route. Feasibility considerations will include the location, length of the bus ride, space available on the route and availability of any needed accommodations. District will cover the associated costs.

b. Students who have an IEP indicating the need for specialized transportation: If students are residing and attending school within the District, the District will assume the costs required for transporting the student to school. The District will cover the associated costs.

c. Students who are unable to be transported on an existing route: If a route does not exist or is not a feasible option for the student placed in foster care, the District will collaborate with Carlton County to determine the best possible means of transportation. The District and Carlton County will share the transportation costs identified in Section 3a.

d. Students residing in a foster care placement outside of the District boundaries but attending a District school: If students are residing in a foster care placement outside of the District boundaries, but are attending school within the district, transportation will be arranged by the District. The District will collaborate with Carlton County to determine the best possible means of transportation. The District and Carlton County will share the transportation costs identified in Section 3a.

e. Students placed in foster care within District and attending a non-District area school: The District will bear no financial responsibility for this student. Carlton County and the School District where the student attends are expected to make arrangements for transportation and the associated costs.

3. PAYMENT FOR SERVICES:

a. The District and Carlton County agree to split the costs of the transportation described in Section 2 SERVICES, including but not limited to staff time and third-party carriers as appropriate. Mileage reimbursement is to be set at the current IRS rate. All transportation costs identified in this agreement are to be split equally; the District and Carlton County agree to each assume payment for 50% of the costs.

b. Carlton County will identify a point of contact from the agency to work directly with the foster child's principal to ensure transportation arrangements are timely and authentic. All transportation requests are to be arranged by the Carlton County point of contact to be honored.

c. Transportation services will be provided by the District and its contracted transportation providers, when possible. If transportation is not possible due to driver or vehicle unavailability, Carlton County will be responsible for transportation of the student placed in foster care.

d. Carlton County will compensate the District for transportation provided outside of the district pursuant to this agreement at the usual and reasonable rate billed

to the District by the private transportation company. Copies of the itemized invoices from the private transportation company will be provided to Carlton County at the time the invoice for payment is billed to Carlton County.

e. The District will submit itemized invoices to the Carlton County contact on a quarterly basis. The invoices will detail each trip provided by the District, the total time for each trip and the associated charge. Payment shall be made within 35 days of receipt of the invoice.

f. In situations where transportation is being funded by Carlton County, the Carlton County point of contact will notify the foster child's principal when foster care placement ends.

g. The parties agree that neither party shall be liable for payment of Services that exceed \$10,000.00 during the Term of the Agreement. Each party acknowledges and understands that Services during the Term of this Agreement will not likely exceed \$10,000.00; however, in the event that rendered Services exceed \$10,000.00, the parties agree to negotiate in good faith and enter into a separate payment sharing agreement to pay for Services that exceed \$10,000.00. The parties understand that the purpose of this payment provision is to attempt to monitor and to control the maximum cost of Services during the Term of the Agreement.

4. DISPUTE RESOLUTION:

It is the responsibility of Carlton County and the District to collaborate in determining the child's best interest for school transportation and to resolve any conflicts. Whenever possible, the parties will attempt to informally resolve any dispute involving the best means and costs of transportation of a child in foster care.

Carlton County and the District will pursue the formal dispute resolution procedures below when informal resolution is not possible, or when informal resolution would result in disruptions to the child's education.

To formally dispute a decision regarding transportation for a student in foster care the following steps should be taken:

a. The process for resolution between the two parties requires a written explanation of the conflict from the disputing party within 24 hours.

b. upon receipt of the explanation, the decision will be reviewed by the District's School Superintendent and the Director and Supervisor of the Child and Family Services Unit of Carlton County. Input will be reviewed from all parties and a decision by the Director and Supervisor will be communicated within three business days. A decision could be made to uphold the decision, reverse the decision or require the parties to participate in a decision-making team meeting.

c. Carlton County will determine the placement of the child until the dispute resolution process has concluded. During this time, the transportation costs will be divided equally between the District and Carlton County.

d. If a disagreement on school transportation remains, guidance from the Minnesota Department of Education will be requested.

5. PROVIDER NOT AN EMPLOYEE:

It is agreed by the parties that at all times and for all purposes herein, the District and its subcontractors are independent providers and not employees of Carlton County. No statement contained in this Agreement shall be construed to find that District employees shall be entitled to any of the rights, privileges, or benefits of Carlton County employees except as otherwise stated herein.

6. INDEMNIFICATION:

Each party shall be liable for its own acts and the acts of its representatives to the extent provided by law and hereby agrees to indemnify, hold harmless, and defend each other, its officers, employees and volunteers may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act of or omission of the party, its agents, employees or volunteers, in the execution, performance, or failure to adequately perform its obligation pursuant to the Agreement.

7. TERMINATION OF CONTRACT:

Either party may terminate this Agreement, with or without cause, upon a thirty (30) day written notice to the other party.

8. STANDARDS:

The District and Carlton County shall comply with all applicable State statutes and regulations as well as local ordinances and rules now in effect or hereafter adopted.

9. DATA PRACTICES:

All data collected, created, received, maintained, or disseminated for any purposes by the activities of the District or Carlton County because of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

10. AMENDMENTS:

This Agreement may be supplemented, amended, or revised only in writing by agreement of both parties.

11. APPLICABLE LAW:

The laws of the State of Minnesota shall govern this Agreement. Any dispute between the parties that is not resolved after exhausting the procedures in section 4 DISPUTE RESOLUTION of this Agreement shall be heard in the Sixth Judicial District, State of Minnesota.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates written below:

COUNTY OF CARLTON
STATE OF MINNESOTA

CARLTON COUNTY
BOARD OF COMMISSIONERS

Wrenshall PUBLIC SCHOOLS
ISD #100

BY: _____
Chairperson
Carlton County Board

BY: _____
Board Chair
WRENSHALL PUBLIC SCHOOLS

Dated:

Dated: January 18, 2024

BY: _____
Dave Lee, Director
Carlton County Public Health & Human Services

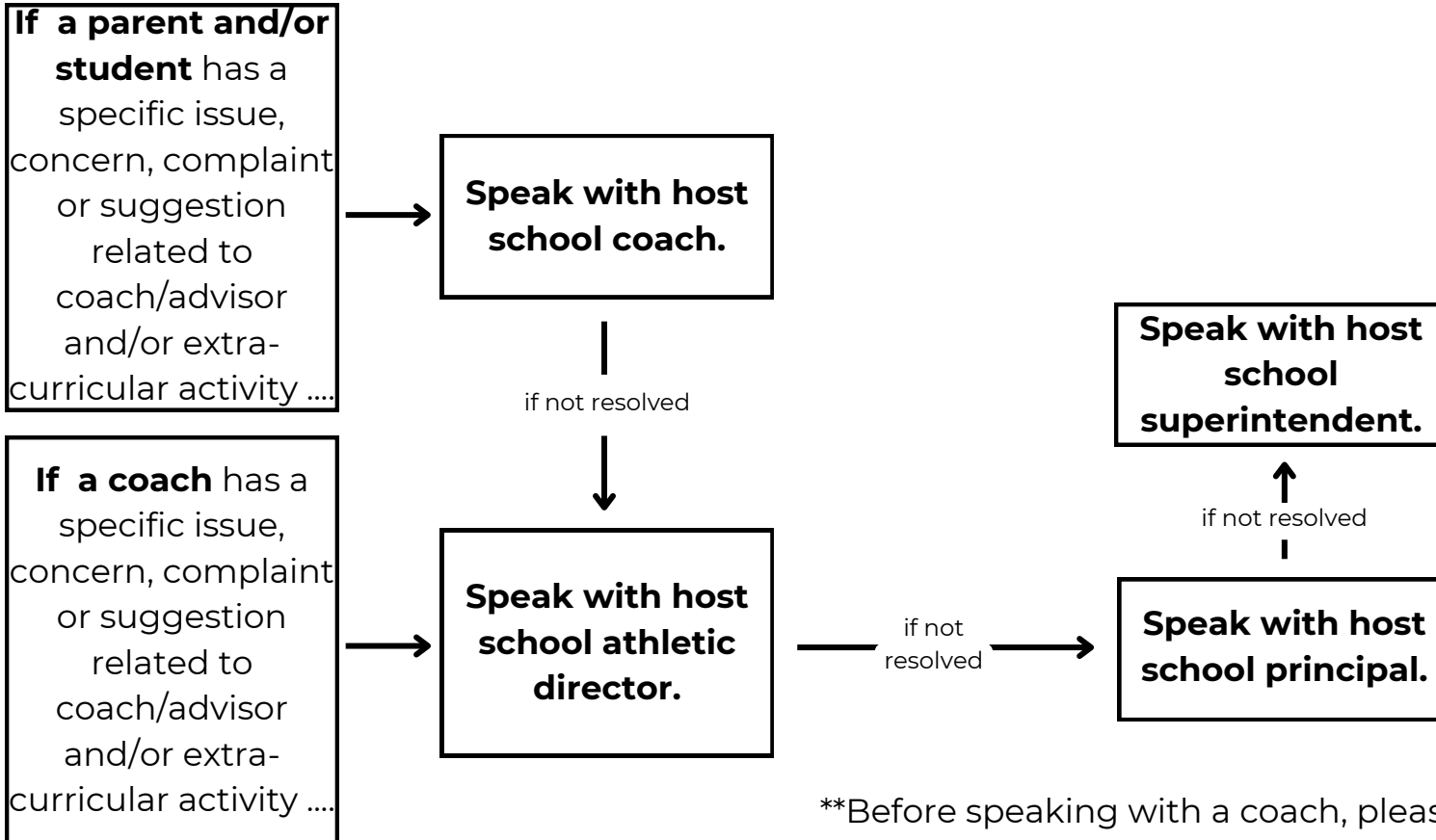
BY: _____
Jeff Pesta
SUPERINTENDENT OF WRENSHALL

Dated:

Dated: January 18, 2024



Communication Flow Chart



**Before speaking with a coach, please take a 24 hour cooling down period.

If a community member has a specific issue, concern, complaint or suggestion related to athletic policy, coach hiring practices, impact of the district on the community, etc.



Speak with host school board.



Wrenshall Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

January 18, 2024

I, _____, introduce the following resolution and move for its adoption:

RESOLUTION FOR ACCEPTANCE OF DONATIONS

WHEREAS the following have been generously donated:

<u>Amount/Value of Item</u>	<u>Donor</u>
\$500 for Career and Technical Education Programs	Nicholson-Sellgren VFW Post No. 2962, Carlton

_____ duly seconded the motion for adoption of the foregoing resolution.

Voting in favor of the resolution:

THEREFORE, BE IT RESOLVED by the Wrenshall Board of Education to gratefully accept these gifts.

The foregoing resolution was approved on:
January 18, 2024

SCHOOL BOARD OF
INDEPENDENT DISTRICT 100

District Clerk



Wrenshull Public Schools

Superintendent- Jeff Pesta
Principal- Michelle Blanchard

January 18, 2024

Hiring Requests

1. Special Education Paraprofessional, hours and effective date to be determined by Child Study Team.

Purchased Services

1. Facilities Manager Services, 10 hours per week at a weekly rate of \$600 effective upon signed agreement with Carlton Public Schools through June 30, 2024.
2. Community Education Director Services, 6 hours per week at a weekly rate of \$273.84 effective upon signed agreement with Esko Public Schools through June 30, 2024.