Thornton Fractional
HIGH SCHOOL DISTRICT 215
BURNHAM • CALUMET CITY • LANSING • LYNWOOD

October 14, 2026
Special Board of Education Meeting

Immediately following Committee of the Whole Meeting
Thornton Fractional Center for Academics & Technology
1605 Wentworth Ave.
Calumet City, IL 60409

1. **Call to Order/Roll call**
2. **Public Comment**
3. **Closed Session to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s), specific independent contractors, specific volunteers, or District legal counsel**
4. **Approve Personnel Report**
5. Approve Monica Myvette 2026-2027 TF South Family Liaison contract
6. **Adjourn**

PERSONNEL REPORT
OCTOBER 14, 2026

1. It is recommended that the Board of Education approve the **probationary dismissal** of **Marcel Anderson,** Deans' Assistant at T.F. North, effective October 14, 2026.

2. It is recommended that the Board of Education approve the **probationary dismissal** of **Ashleigh Storey,** 10-month Building Control Administrative Assistant at T.F. North, effective October 14, 2026.

3. It is recommended that the Board of Education approve the **employment** of **Gregory Brown** as a Cook at T.F. North, effective October 19, 2026**.**

4. It is recommended that the Board of Education approve the **employment** of **Dulce Lopez** as a Special Education Paraprofessional at T.F. South, effective October 15, 2026**.**

5. It is recommended that the Board of Education approve the **2026-2027 employment contract** of **Tracy Owens-Ammons** as Human Resources Manager, effective November 2, 2026.

6. It is recommended that the Board of Education approve the **re-employment** of **Tammy Quinn** as a part-time, temporary clerical worker, effective October 15, 2026, through June 30, 2027.

7. It is recommended that the Board of Education approve **intermittent FMLA leave** for **Anita Alvarado,** Front Desk Receptionist at District office, effective October 3, 2026, through June 30, 2027.

8. It is recommended that the Board of Education approve **intermittent FMLA leave** for **Lauren Bruntjens,** Art Teacher at T.F. South, effective for the 2026-2027 school term.

9. It is recommended that the Board of Education approve **intermittent FMLA leave** for **Brandi Green-Primus,** Special Education Teacher at T.F. South, effective for the 2026-2027 school term.

10. It is recommended that the Board of Education approve **intermittent FMLA leave** for **Angela Iosue,** Conflict Resolution Specialist at T.F. South, effective for the 2026-2027 school term.

11. It is recommended that the Board of Education approve **intermittent FMLA leave** for **Lauri Like,** School Counselor at T.F. North, effective September 15, 2026, though March 15, 2027.

12. It is recommended that the Board of Education approve **intermittent FMLA leave** for **Michael Nacik,** Music Teacher at T.F. South, effective September 10, 2026, though the remainder of the 2026-2027 school term.

13. It is recommended that the Board of Education approve **intermittent FMLA leave** for **Dawn Walker,** Assistant Principal at T.F. Center, effective October 1, 2026 through December 30, 2026.

14. It is recommended that the Board of Education approve the following **Academic Support Center Teachers for JASI and SASI** at for the fall 2026 semester: **Matthew Bugajski, Giena Palmer-Reed**.

15. It is recommended that the Board of Education approve the following **Barbering/Cosmetology Salon Supervisors** at **T.F. North** for the 2026-2027 school term: **Rena Fonville, Lester Hampton**.

16. It is recommended that the Board of Education approve the following **Substitute Teachers** for the 2026-2027 school term: **Alonzo Brown, Jeremiah Williams.**

17. It is recommended that the Board of Education approve the following **Student Worker** at T.F. North for the 2026-2027 school term: **Omari Dasilva.**

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MEMORANDUM

Date: 10/14/2026
To: Mr. Ray Williams, Superintendent/Board of Education
From: James Thurman
Subject: Family Liaisons

Recommended Action

I would like to recommend that the Board of Education approve the contracts for Monica Myvette to serve as Family Liaisons for the 2026-27 school year.

Background

Community relations, communications, and outreach are a vital aspect of successful schools. Our Family Liaison's will also work to increase our response rates in the 5Essentials survey.

Funding source if applicable:

Attachment ***(if needed)***

Docusign Envelope ID: 9C9C2BB3-A8B5-4369-92C0-B0072CA1C44D

Consultants/Vendors must not provide goods or services without an approved purchase order.

AUTHORIZATION FOR CONSULTANT / VENDOR SERVICES

Superintendent / Board approval required for services **$1,000 or over**.
Principal / Director of Finance approval required for one time services **under $1,000.**

Requested by: James Thurman	**Title/Department:** Principal
Requisition Number: 001	**Campus:** TF South
Vendor Name: Monica Myvette-Terry ***Address:*** 18263 Ada ST., Lansing IL 60438 ***Phone:*** xxx-xxx-xxxx ***Email:*** myvett.terry2013@gmail.com	***Name, phone and email of person(s) performing the service, if different than vendor:***

Service to be performed: Family Liaison services for TF South for the 2026-2027 school year, including monthly family meetings.

Agreed length of service / estimated hours/rate of pay:

$20. 00 per hour for up to 10 hours per week from the months of August - May not to exceed

Total contract amount (not to exceed): 8,000

IF APPLICABLE, ATTACH CONTRACT FOR BOARD / SUPERINTENDENT APPROVAL (OVER $1,000)

WILL VENDOR BE IN DIRECT CONTACT WITH STUDENTS? *Yes* [X] *No* [ ]

IF YES, THEN THE VENDOR MUST BE FINGERPRINTED BY HUMAN RESOURCES PRIOR TO THE START DATE. HAVE THE VENDOR CONTACT HR AT 708-585-2310.

ALL CONSULTANTS MUST HAVE A COMPLETED W-9 ATTACHED TO THE REQUISITION BEFORE SUBMITTING THIS FORM.

REQUIRED SIGNATURES:

ARE YOU EMPLOYED IN A TRS POSITION AT ANOTHER DISTRICT? *Yes* [ ] *No* [X]

Monica Myvett *CONSULTANT / VENDOR*	DocuSigned by: Monica Myvett 90A8CDF9320EB4C8... *CONSULTANT / VENDOR SIGNATURE*	08-31-2026 | 6:08 PM CDT *DATE*	
Signed by: James Thurman 088FA83EDBEF460... *REQUESTER SIGNATURE*	08-31-2026 | 3:33 PM CDT *DATE*	Signed by: April Yerger 4EB49675D0C04BE... **HR SIGNATURE**	09-23-2026 | 10:09 **DATE**
Signed by: James Thurman 129ED3162F424A5... *PRINCIPAL SIGNATURE*	09-09-2026 | 10:51 AM CDT *DATE*	Signed by: Tamika McMillian 61CD0D49C7634A9... **BUSINESS OFFICE SIGNATURE**	09-23-2026 | 10:35 **DATE**
Signed by: Ray Williams E1B77C634FB64B9... *SUPERINTENDENT APPROVAL*	09-24-2026 | 7:08 AM PDT *DATE*	**BOARD OF EDUCATION APPROVAL**	**DATE**

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Thornton Fractional
SCHOOL DISTRICT 215

Parent/Family Liaison Contractual Agreement 2026-2027

Summary: Under the supervision of the principal and/or designee, the Family Liaison will work to increase and improve parent/family and community involvement at TF North/TF South High School. The liaison will support families, teachers, and community participants in their efforts to assist students in achieving educational excellence and bridge the gap between home, school and community.

Term of Service: The contract for the liaison may be renewed by the Principal for a maximum of 3 years before the position must be reposted to allow new candidates to apply.

Terms of Contract

Only expenses allowed under Title I Federal regulations can be used to assist the liaisons in meeting their goals.

Under Title I Federal regulations, allowable expenses for parent and family engagement include:

- Parent and family engagement coordinator
- Parent university
- Guest speakers for family night events
- Light refreshments
- Activities and supplies for parent and family engagement **activities**

Activities that the liaison might perform for compensation on the campuses include:

- Hosting a session and/or assisting with parent meetings for the campuses (ex. freshman orientation, open house)
- Serving on teams or committees that require parental input (Consolidated District Plan, Student handbook review, Title I Parent Advisory, Parent-Teacher Advisory, Bilingual Parent Advisory, etc.)
- Soliciting parent feedback through phone calls, surveys, in-person meetings
- Planning parent workshops, meetings, events as needed by the campuses
- Other activities as pre-approved by the Principal during monthly check-ins

Docusign Envelope ID: 9C9C2BB3-A8B5-4369-92C0-B0072CA1C44D

Under Title I Federal regulations, non-allowable expenses for parent and family engagement include:

- Food or complete meals for social activities, gatherings, or meetings during non-meal periods (light refreshments are allowable)
- Ceremonies, banquets, and celebrations
- Raffles, door prizes, incentives, promotional items
- Social Events

Activities that would not qualify for compensation include:

- Working sporting/activity events/graduation (ticket taker, supervision, etc.)
- Creating a bulletin board for a department at the school (ie- anti-bullying, student accomplishments, etc.)

This list is not an exhaustive list. Please be sure to review anticipated activities/expenses during your monthly administrator meeting ahead of completing them to ensure they align with allowable expenses.

A parent liaison should NOT use their personal credit card/money, etc. to purchase items for reimbursement. Any supplies or purchases that are approved by the Principal must be made with a District p-card and must be purchased within the local budget unless the Principal receives prior approval to pay for it with Title I funds.

Essential Functions and Performance Responsibilities:

- Liaisons will play a key role in meeting Consolidated District Goal 4 as outlined below.
- Liaisons will serve on designated committees and/or teams
- Liaisons will provide input and gather input from parents for District plans and initiatives (ex.- Title I plan, Consolidated District Plan, Student handbook, etc.)
- Liaisons will attend, plan, assist with and/or host sessions and workshops.
- Liaisons will solicit feedback from parents and the community.
- Liaisons will meet monthly with Principals or designated administrator(s) to review progress for Consolidated District Goal 4 and to plan for future activities/responsibilities.

Consolidated District Plan Goal 4: School-Community Partnerships

District 215 will strengthen school–community partnerships by hosting at least 12 purposeful engagement events throughout the year, designed to increase meaningful participation from students, families, and community members. Success will be measured by meeting the following criteria: a) Ten percent of families attend an event during the school year. b) Twenty percent or more parents participate in the Five Essentials Survey.

Reports to: District 215 administrator(s)

Thornton Fractional North/South High School designated administrator(s)

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Compensation for services:

$20 per hour for up to 10 hours per week from the months of August-May not to exceed 400 hours per school year. Time sheets must be submitted to the office of the the Assistant Superintendent of Teaching and Learning according to this schedule:

- 1st week in September for work completed in August
- 1st week in October for work completed in September
- 1st week in November for work completed in October
- 1st week in December for work completed in November
- 1st week in January for work completed in December
- 1st week in February for work completed in January
- 1st week in March for work completed in February
- 1st week in April for work completed in March
- 1st week in May for work completed in April
- 1st week in June for work completed in May

Signature of Liaison — Date: 8 26 2026

Signature of Principal — Date: 8-26-26