Novi Board of Education Regular Meeting

Thursday, September 17, 2026 6:00 PM
Educational Services Building, 25425 Taft Road, Novi, MI 48374

I.	**CALL TO ORDER**	
II.	**PLEDGE OF ALLEGIANCE**	
III.	**APPROVAL OF AGENDA**	
IV.	**STUDENT BOARD REPRESENTATIVE REPORT**	
V.	**CELEBRATIONS**	
V.a.	Retiree Recognition	
V.b.	MASA President Celebration	
VI.	**DONATIONS**	
VI.a.	NEF Donations	
VII.	**PERSONNEL REPORT**	
VII.a.	Personnel Report A	
VIII.	**REPORT(S) TO THE BOARD**	
VIII.a.	Budget Report	
VIII.b.	Novi Robotics Foundation Report	
VIII.c.	English Language Development (ELD) Department Presentation	**Speaker(s):** Spencer Riley, Director of English Language Development and State and Federal Programs
IX.	**COMMENTS FROM THE AUDIENCE**	
X.	**CONSENT AGENDA**	
X.a.	Approval of Minutes	
X.b.	Approval of Bills	
X.c.	Approval of 26-27 Virtual Days	
XI.	**INFORMATION AND DISCUSSION**	
XI.a.	ECEC Curriculum Update	**Speaker(s):** Kristen Meier, Coordinator Of Early Childhood Education
XI.b.	NHS Student Media Technology Upgrades	

XI.c. Bond Governance Procedures Update

XI.d. NHS Innovation Hub - Phase 1 (Superstructure)

XII. **ACTION ITEM(S)**

XII.a. Former ESB Technology Scope of Work Approval

XII.b. Novi Innovation Hub Bathroom Plan Approval

XII.c. Oakland Schools SEPAC Representatives Approval

XII.d. 2026 Thrun Board Policy Updates Approval

XIII. **COMMITTEE REPORT(S)**

XIII.a. Governance and Policy COTW

XIV. **SUPERINTENDENT REPORT**

XV. **ADMINISTRATIVE REPORTS**

XVI. **BOARD COMMUNICATION**

XVII. **ADJOURNMENT**

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

SUPERINTENDENT OF SCHOOL

TOPIC: Pledge of Allegiance

The Novi Community School District is proud and excited to welcome students from the Novi Robotics Frog Force team to lead the Board members, audience members, and community in the Pledge of Allegiance.

Vrishab Makam
Aamani Cherukuri
Aditya Ambarisha
Myles Gedeon
Shritha Natala
Sohan Gubba

APPROVED AND RECOMMENDED FOR THE BOARD PLEDGE OF ALLEGIANCE



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT

TOPIC: Retirement Recognitions

The Novi Community School District Board of Education wishes to formally recognize and extend our sincere appreciation to the following individuals:

Name	Job Title	Location
Robert Armstrong	Marketing Teacher	High School
Kelly Arnold	Math Interventionist	Novi Meadows
Kerry Kowalczyk	First Grade Teacher	Parkview
Laura Mardigian	Kindergarten Teacher	Orchard Hills
Darcie Moss	Accounting Teacher	High School
Brian O'Leary	Math Teacher	High School
Jill Stiles	Speech Language Pathologist	Novi Meadows
Ljiljana Stojanov	Science Teacher	High School

Tonight, we thank them for their dedicated service to our students, staff, and community. Their commitment, professionalism, and positive impact have strengthened our district and supported our mission of educational excellence. We are grateful for their contributions and honor them for the difference they have made here in the Novi Community School District.

RECOMMENDATION:
That the Novi Community School District Board of Education recognize our retirees and extend our appreciation for their commitment to excellence, and our students and district.

APPROVED AND RECOMMENDED FOR BOARD RECOGNITION



Benjamin Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

TOPIC: MASA President Celebration

During this evening's meeting, Michigan Association of Superintendents & Administrators (MASA) Executive Director Tina Kerr and current MASA President Tom Livezey will conduct a ceremonial passing of the gavel to Superintendent Ben Mainka. This tradition formally recognizes the transition of leadership and Superintendent Mainka's installation as president of MASA.

MASA represents superintendents and educational leaders throughout Michigan, providing professional learning, advocacy, leadership development, and opportunities for collaboration. Superintendent Mainka's selection reflects both his commitment to public education and the respect of his superintendent colleagues across the state. His service as MASA president will also provide an opportunity to represent Novi Community School District and help strengthen public education throughout Michigan.

RECOMMENDATION:

The Novi Community School District Board of Education formally celebrates and congratulates Superintendent Ben Mainka upon his installation as president of the Michigan Association of Superintendents & Administrators.

APPROVED AND RECOMMENDED FOR BOARD RECOGNITION



Benjamin Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

SUPERINTENDENT OF SCHOOLS

TOPIC: Novi Educational Foundation (NEF) Donations

The Novi Educational Foundation (NEF) is presenting the following gifts for the Board of Education's acceptance:

- $6,000 Fellowship Grants for staff professional development
- $6,500 NCSD Therapy Dog Program
- $4000 Field Trip Transportation for all 5 elementary schools
- $1200 Field Trip Transportation for Career Prep

Total Donations $17,700

RECOMMENDATION:
The Novi Community Schools Board of Education accepts the generous donation in the total amount of $17,700 as presented, with appreciation and thanks.

APPROVED AND RECOMMENDED FOR BOARD ACTION



Benjamin Mainka, Superintendent

BOARD OF EDUCATION

NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT

TOPIC: Personnel Recommendations

Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, presents for your consideration the following personnel changes:

A. New Hires

Name	***Location***	***Assignment***	***Reason***	***Rate***	***Effective***	***Replacement or New***
NEA:						
Beauregard, Jennifer	Novi4All/DF	School Social Worker	Rehire	MA+30	09-10-26	Replacement
Crawford, Erica	Novi4All/Dist.	BCBA	New Hire	MA+15	09-16-26	Replacement
NESPA:						
Calka, Matthew	Novi4All	Special Ed. Para, Self-contained	New Hire	Hourly	08-31-26	Replacement
Dey, Alexandra	DF	Admin. Asst. to the Principal	New Hire	Hourly	08-20-26	Replacement
Jayaraj, Jayachristy Infanta	PV	Special Ed. Para, Self-contained	New Hire	Hourly	09-08-26	Replacement
NTA:						
Wiese, Cynthia	Trans.	Bus Driver	New Hire	Hourly	08-24-26	Replacement
Williams, Steven	Trans.	Bus Driver	New Hire	Hourly	09-08-26	Replacement

B. Retirements and Resignations

Name	***Location***	***Assignment***	***Reason***	***Effective***
NEA:				
Armstrong, Robert	HS	Marketing Teacher	Retirement	09-30-26

Arnold, Kelly	NM	Math Interventionist	Retirement	08-21-26
Barnes, Bethany	NM	5th & 6th Grade Virtual Teacher	Resignation	08-24-26
Brown, Chandler	HS	ELA Teacher	Resignation	06-05-26
Carroll, Martina	NM	ELD Teacher	Resignation	10-01-26
Curtis, Abbey	NM	5th Grade Teacher	Resignation	08-18-26
Dickerman, Matthew	HS	Special Ed. Teacher	Resignation	08-21-26
Kowalczyk, Kerry	PV	1st Grade Teacher	Retirement	08-27-26
Long, Cindy	K-4	Student Success Coach	Resignation	06-05-26
Mardigian, Laura	OH	Kindergarten Teacher	Retirement	10-01-26
McDonald, Steven	NM	6th Grade Teacher	Resignation	08-27-26
Moss, Darcie	HS	Accounting Teacher	Retirement	10-07-26
O'Leary, Brian	HS	Math Teacher	Retirement	09-30-26
Paulk, Laura	PV	Special Ed. Teacher	Resignation	06-05-26
Skupin, Madison	NM	5th Grade Teacher	Resignation	08-27-26
Stiles, Jill	NM	Speech-Language	Retirement	08-21-26
Stojanov, Ljiljana	HS	Science Teacher	Retirement	10-02-26
Weaver, Jennifer	NM	Special Ed. Teacher	Resignation	09-11-26
Welch, Claudia	VO	School Social Worker	Resignation	06-05-26

NESPA:

Alwa, Soundarya	VO	Special Ed. Para, Resource Room	Resignation	06-05-26
Carpenter, Lori	Novi4All	Special Ed. Para, Self-contained	Resignation	09-11-26
Natarajan, Ambiga	DF	Special Ed. Para, Self-contained	Resignation	06-05-26

NTA:

Rinz, Dawn	Transportation	Bus Driver	Resignation	08-10-26

C. Leaves of Absence

Name	*Bldg.*	*Assignment*	*Reason*	*Effective*
NEA:				
Madafferi, Chandra	HS	Health Teacher	Assoc. #4, 1 of 3 years	08-16-26
NESPA:				
Batchu, Priyanka	VO	Special Ed. Para, Resource Room	Personal #1	08-16-26
Yarabarla, Sujatha	VO	Special Ed. Para, Self-contained	Personal #2	08-16-26
NTA:				
Ashtiani, Mansour	Trans.	Bus Driver	Healthcare #1	08-16-26

D. Reduction in Personnel

Name	*Bldg.*	*Assignment*	*Effective*
NASA:			
Sipple, George	ESB	Supervisor of Communications & Community Engagement	09-30-26
ADNU:			
Castaneda, Donna	ESB	Accounting Coordinator	08-31-26
Massolia, Lawrence	Maint.	Security Systems Coordinator	08-31-26

RECOMMENDATION: That the Novi Community School District Board of Education adopts the Personnel Report A recommendations as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Benjamin Mainka, Superintendent

NOVI COMMUNITY SCHOOL DISTRICT

Professional Staff Recommendation Form

CANDIDATE INFORMATION & ASSIGNMENT

Candidate Name:	Jennifer Beauregard			Date:	9.1.26
Assigned Building:	Deerfield / Novi4all	Position:	Social Worker		
Recommended By:	Amanda Squires			Start Date:	09-10-26
FTE: 1.0	Job ID: 17352	Reason for Hire:	FTE Replaces Deanna Fielder who resigned		

EDUCATION

College or University and Degree:

Madonna University - Master of Social Work

PRIOR EXPERIENCE

District Name:	Novi Community Schools	Years Worked:	1 year
Position(s) Held:	Master Limited License Social Worker		

SELECTION RATIONALE

We are excited to recommend Jennifer Beauregard, LLMSW, for the Elementary School Social Worker position at Deerfield Elementary School. Jennifer is returning to Novi Community School District after taking time away to focus on her family, and our team could not be more excited to welcome her back. Jennifer previously served as a social worker at Deerfield and brings strong school-based experience supporting students with a variety of social-emotional, behavioral, and mental health needs. Her experience includes individual and group counseling, crisis intervention, behavioral consultation, MTSS, IEPs, 504 planning, FBAs, BIPs, and collaboration with families and multidisciplinary teams. Jennifer is kind, patient, and passionate about supporting learners, and her previous experience at Deerfield, knowledge of our district, and strong relationships will allow her to transition seamlessly back into the role. We are thrilled to have Jennifer returning to Novi and believe she will be an excellent addition to the Deerfield team.

APPLICANT INFORMATION

Total # of Applicants:	6	# of Video Interviews:		# of Panel Interviews:	6

INTERVIEW COMMITTEE MEMBERS

	Name	Role		Name	Role
1.	Brenna Mcginn	SPED Supervisor	7.		
2.	Ryan Francis	Deerfield Prinicipal	8.		
3.	Ahlam Salem	Teacher Consultant	9.		
4.	Dylan Lockbiler	BCBA	10.		
5.			11.		
6.			12.		

SUPERINTENDENT RECOMMENDATION CERTIFICATION

Superintendent Signature:		Date:	09/10/25

NOVI COMMUNITY SCHOOL DISTRICT

Professional Staff Recommendation Form

CANDIDATE INFORMATION & ASSIGNMENT					
Candidate Name:	Erica L. Crawford			Date:	9/1/26
Assigned Building	Novi4all / District		Position:	BCBA	
Recommended By:	Denis McBride			Start Date:	09-16-26
FTE: 1.0	Job ID: 17186	Reason for Hire:	New FTE		

EDUCATION
College or University and Degree:
Florida Institute of Technology - Behavior Analysis Specialist/ Grand Canyon University -Master Degree in Education

PRIOR EXPERIENCE			
District Name:	Freeland Community Schools District	Years Worked:	1
Position(s) Held:	Secondary Paraprofessional		

SELECTION RATIONALE

Erica is an experienced BCBA who has also worked as a paraprofessional and substitute PE teacher in Novi's Novi4ALL Center Program/NATC. Special Education Administration has observed firsthand her ability to engage with and support students with significant sensory and behavior needs within the classroom setting. Erica has shown she is a team player and willing to work with a variety of professional staff with the goal of student support to foster student growth.

APPLICANT INFORMATION					
Total # of Applicants:	3	# of Video Interviews:	0	# of Panel Interviews:	4

INTERVIEW COMMITTEE MEMBERS

	Name	Role		Name	Role
1.	Amanda Squires	SPED Director Elementary	7.		
2.	Brenna McGinn	SPED Supervisor	8.		
3.	Dylan Lochbiler	BCBA	9.		
4.	Hannah Fedolak	BCBA	10.		
5.	Kristen Collins	BCBA	11.		
6.			12.		

SUPERINTENDENT RECOMMENDATION CERTIFICATION			
Superintendent Signature:		Date:	09/10/26

NOVI COMMUNITY SCHOOL DISTRICT

Non-Certified Staff Recommendation Form

CANDIDATE IDENTIFICATION					
Candidate Name:	Matthew Calka			Date:	8/24/26
Assigned Building:	Novi4All	Position:	Para Professional (SC) High School Classroom		

JOB ASSIGNMENT INFORMATION							
Daily Hours:	7.5			Recommended By:	Amanda Squires	Start Date:	08/31/26
FTE:	1.0	Job ID:	17758	Reason for Hire:	Replaces Jason Poremba		

PRIOR EXPERIENCE (IF APPLICABLE)			
School Name:	Farmington Public Schools	District:	Farmington Public Schools
Years Worked:	2023 - present	Position Held:	Bus Aide -- Special Needs

SELECTION RATIONALE

We are recommending Matthew for the High School Paraprofessional Position at our Novi4ALL Center. Having previously served as a bus driver transporting high-needs students to Center Programs, Matthew brings invaluable experience, tremendous patience, and a proven ability to connect with students with complex needs. He is enthusiastic about bringing his skills into the classroom to support student growth, and his background makes him uniquely prepared to jump in.

APPLICANT INFORMATION			
Total Number of Applicants:	2	Number of Applicants Interviewed:	2

INTERVIEW COMMITTEE MEMBERS

	Name	Role		Name	Role
1.	Amanda Squires	Director Elementary SPED	7.		
2.	Denis McBride	Director Secondary SPED	8.		
3.	Jenna Grundstrom	Teacher Consultant	9.		
4.	Brad Therrian	Special Ed Teacher	10.		
5.	Rebecca O'Shaughnessy	Special Ed Teacher	11.		
6.	Shaina Simmons	Social Worker	12.		

SUPERINTENDENT RECOMMENDATION CERTIFICATION			
Superintendent Signature:		Date:	09/10/26

NOVI COMMUNITY SCHOOL DISTRICT

Non-Certified Staff Recommendation Form

CANDIDATE IDENTIFICATION					
Candidate Name:	Alexandra Dey			Date:	8/13/26
Assigned Building:	Deerfield	Position:	Administrative Assistant		

JOB ASSIGNMENT INFORMATION							
Daily Hours:	8:00-4:00			Recommended By:	Ryan Francis	Start Date:	08-20-26
FTE:	1.0	Job ID:	16781	Reason for Hire:	current assistant went to ESB		

PRIOR EXPERIENCE (IF APPLICABLE)			
School Name:	Various Ann Arbor Schools	District:	Ann Arbor Public Schools
Years Worked:	25	Position Held:	Teacher

SELECTION RATIONALE

Alexandra brings a passion for working with kids. As a retired elementary school teacher, Alexandra understands the inner workings of a school day and is looking to impact the school office to support students, staff, and parents. Alexandra has administrative experience, working for Smile America, coordinating dental visits with at-need schools. Combining her experience as a teacher with her office experience, Alexandra will be an asset to the Deerfield community.

APPLICANT INFORMATION			
Total Number of Applicants:	25	Number of Applicants Interviewed:	10

INTERVIEW COMMITTEE MEMBERS

	Name	Role		Name	Role
1.	Ryan Francis	principal	7.	Carley Tomlinson	teacher
2.	Katherine Whitty	dean of students	8.		
3.	Ashley Kurtz	dean of students	9.		
4.	Christine Pellett	secretary	10.		
5.	Heather Stewart	teacher	11.		
6.	Marissa Pawloski	teacher	12.		

SUPERINTENDENT RECOMMENDATION CERTIFICATION			
Superintendent Signature:		Date:	09/10/26

NOVI COMMUNITY SCHOOL DISTRICT

Non-Certified Staff Recommendation Form

CANDIDATE IDENTIFICATION

Candidate Name:	Jayachristy Infanta Jayaraj	Date:	9/02/2026
Assigned Building:	Parkview	Position:	Paraprofessional Self Contained

JOB ASSIGNMENT INFORMATION

Daily Hours:	7.5	Recommended By:	Amanda Squires	Start Date:	09-08-26
FTE:	1.0	Job ID:	17354	Reason for Hire:	Replacing Soundarya Alwa

PRIOR EXPERIENCE (IF APPLICABLE)

School Name:	K-4 Float Para Sub	District:	NCSD
Years Worked:	1.0	Position Held:	Para Sub

SELECTION RATIONALE

We are excited to recommend Infanta Jayaraj for the Paraprofessional position with the Parview team. Infanta has previously been a valuable part of Novi Community School District, serving as our elementary float substitute and providing dependable support across a variety of programs and settings throughout the district. She has also spent significant time supporting our Novi4All Center, where her patience, consistency, and genuine care for students have been especially evident. Feedback from staff consistently highlights Infanta as dependable, collaborative, and a strong team player who knows her students well, understands their behaviors and needs, and always puts students first. Her familiarity with our district, experience supporting a wide range of learners, and commitment to students make her a wonderful fit for the Parview team.

APPLICANT INFORMATION

Total Number of Applicants:	1	Number of Applicants Interviewed:	1

INTERVIEW COMMITTEE MEMBERS

	Name	Role		Name	Role
1.	Amanda Squires	Director	7.		
2.	Brenna McGinn	Supervisor	8.		
3.			9.		
4.			10.		
5.			11.		
6.			12.		

SUPERINTENDENT RECOMMENDATION CERTIFICATION

Superintendent Signature:		Date:	09/10/26

NOVI COMMUNITY SCHOOL DISTRICT

Non-Certified Staff Recommendation Form

CANDIDATE IDENTIFICATION					
Candidate Name:	Cynthia Wiese			Date:	7/13/26
Assigned Building:	Transportation	Position:	Bus Driver		

JOB ASSIGNMENT INFORMATION							
Daily Hours:	Various			Recommended By:	Carey Russell	Start Date:	08/24/26
FTE:	1	Job ID:	13987	Reason for Hire:	Open Position		

PRIOR EXPERIENCE (IF APPLICABLE)			
School Name:	Dean Transportation	District:	Walled Lake Consolidated Schools
Years Worked:	24	Position Held:	Bus Driver

SELECTION RATIONALE

Cynthia is a great driver with years of experience. Cynthia has great communication with parents and the office. She is always willing to help out or pick up other students on another route. Cynthia will be a great addition to Novi 's Transportation department.

APPLICANT INFORMATION			
Total Number of Applicants:	3	Number of Applicants Interviewed:	3

INTERVIEW COMMITTEE MEMBERS

	Name	Role		Name	Role
1.	Karen Dennett	Admin Asst	7.		
2.	Fallon Phillips	Secretary	8.		
3.	Sandi Graczyk	Driver	9.		
4.			10.		
5.			11.		
6.			12.		

SUPERINTENDENT RECOMMENDATION CERTIFICATION

Superintendent Signature:		Date:	09/10/26

NOVI COMMUNITY SCHOOL DISTRICT

Non-Certified Staff Recommendation Form

CANDIDATE IDENTIFICATION					
Candidate Name:	Steve Williams			Date:	8/13/2026
Assigned Building:	Transportation	Position:	Bus Driver		

JOB ASSIGNMENT INFORMATION							
Daily Hours:	Various			Recommended By:	Carey Russell	Start Date:	09-08-26
FTE:	1	Job ID:	13987	Reason for Hire:	Open Position		

PRIOR EXPERIENCE (IF APPLICABLE)			
School Name:		District:	Plymouth Canton School District
Years Worked:	13	Position Held:	School Bus Driver

SELECTION RATIONALE

Steve has many years of experience not only as a bus driver but in safety as well. Steve has a great personality and is very calm in his nature. Steve lives in Novi and is looking to give back to the community.

APPLICANT INFORMATION			
Total Number of Applicants:	3	Number of Applicants Interviewed:	3

INTERVIEW COMMITTEE MEMBERS

	Name	Role		Name	Role
1.	Karen Dennett	Admin Asst	7.		
2.	Fallon Phillips	Secretary	8.		
3.	Sandi Graczyk	Driver	9.		
4.			10.		
5.			11.		
6.			12.		

SUPERINTENDENT RECOMMENDATION CERTIFICATION			
Superintendent Signature:		Date:	09/10/26

NCSD Budget Update

1. 25-26 Audit Timing

2. 25-26 Projections

3. There will be a final prior period adjustment related to capital assets that stems back to 2020.

4. November finance committee – Final Audit Presentation

5. The District has taken decisive action over the past month. The initiatives implemented have had a meaningful financial impact and the District is trending toward the budget approved in June.

NCSD Budget Update – Moving Forward

1. The next phase is disciplined, ongoing work to structurally align expenditures and revenues. We will continue to identify additional opportunities to control expenditures, improve operational efficiency, and strengthen revenues within our control.

2. Our focus is on making thoughtful, sustainable changes that position the District for long-term financial stability while protecting our ability to deliver our mission.

3. You will notice the personnel report includes a column to explicitly highlight new positions vs replacements.

4. I will provide an update to the Board each month on the status of the budget and any significant variances.

2025-2026: A Season of Going Above & Beyond

Presenters: Frog Force 503 Student Leaders

About *FIRST*

FIRST® Robotics

- **F**or **I**nspiration and **R**ecognition of **S**cience and **T**echnology

- **Core Values**
  - Providing students with hands-on STEM skills
  - Preparing students for a career in engineering
  - Innovating to create outstanding robots!

- **Competition Model**
  - Traditional sports competition
  - Alliance-form partnerships
  - 3v3 competitions
  - Qualification matches, playoffs, finals



About Frog Force

- Our mission: **spread STEM to our local and global communities**

- Frog Force
  - *HALL OF FAME* Team **~1%** of teams (33 in the world) are in the *FIRST* Hall of Fame
  - Over 80 members and 40 mentors
  - 26th year of team activity





The Game

- **2026 Season – REBUILT** game revolves around both alliances shooting foam balls into a designated goal area
- We realized at our first competition that we were going to have to completely rebuild our robot, a **first** in team history. The Novi Robotics Center was **key** to making this possible.
  - The high ceilings let us test and shoot over 50 balls/second





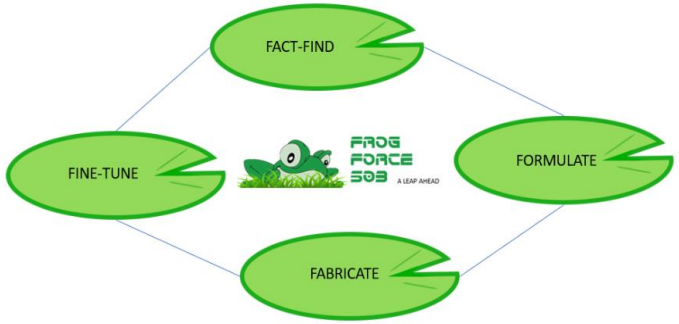


VELociraptor: 25-26 Season Robot

- The challenge of this year's game led to us pivoting to redesigning our robot mid-season
- The NRC allowed us to use our own custom *Froggerations* process & **rebuild** our **entire robot** during the competition season
- New design helped us perform our best in the past 3 years:

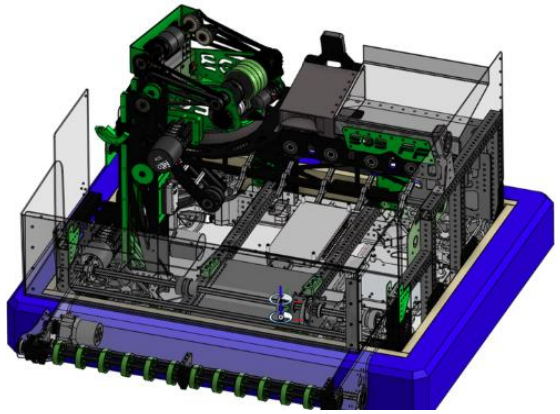
  #2 at the State Championship

  - **Top 4%** in scoring (by world championship)

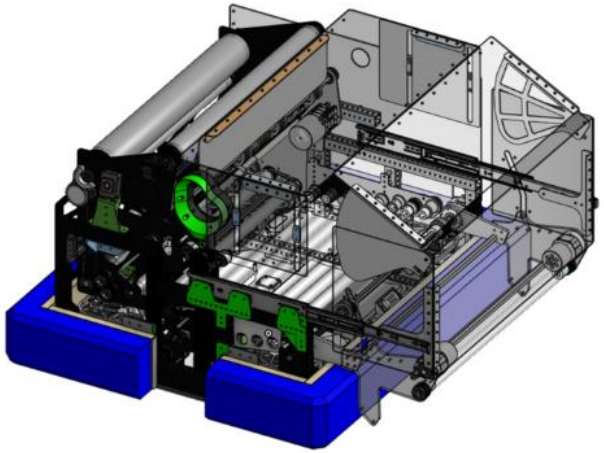


Froggerations Diagram

V1: Single turret shooter



V2: 4 wide drum shooter





2025-2026 Competition Season

Week	Competition	Key Accomplishments
Week 1	Chelsea District Event	Rank 18 after the qualification rounds. Won the **Autonomous Award**.
Week 3	Berrien Springs District Event	Rank 8 after the qualification rounds. Won the **Engineering Inspiration Award** and the District Championship **FIRST Leadership Award Semi-Finalist** (Vrishab M)
Week 5	Troy #2 District Event	Member of top alliance and **won the event**. Frog Force also won the **Team Sustainability Award.**
Week 7	Michigan State Championship – Aptiv Foundation	**Captain of Alliance 2** and reached Round 5 of the playoffs. Won the **FIRST Leadership Award Finalist** (Vrishab M)
Week 8	World Championship – Hopper Division	2nd Pick of Alliance 8 and reached Round 3 of the playoffs. Won the **FIRST Leadership Award** (Vrishab M)

FIRST Leadership Award Winner

Vrishab Makam

- The only individual award given at *FIRST*
  - Awarded to a student who shows exceptional leadership and passion for STEM
- **10 winners each year out of 93,000+ (0.015%) students from 66 countries in FRC**
- Frog Force holds the **world record for the most winners**



Community Engagement

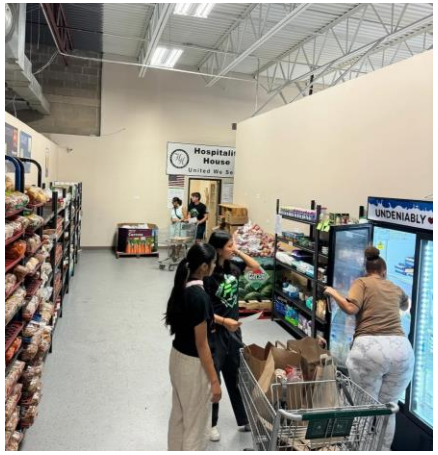
Giving back to our Michigan and international community through partnerships with:

- **Detroit Robotics**
- Unified Robotics
- Hospitality House
- Asha
- Shankara Nethralaya
- NCSD Summer CARE
- NCSD Special Education
- NCSD Afterschool CARE
- NCSD Football Games
- NCSD STEM Night
- Global STEM Corps
- Vista Maria Workshops
- Novi Rotary Cares













Novi Robotics Center: 1-Year Update

Community Events

- Hosted Grand Opening with **500+ attendees**; featured on FOX 2 Detroit and Channel 7
- Hosted FLL Kickoff with **200+ attendees**
- Hosted **3 Sponsor Nights** to network with 8 different sponsors
- Hosted over **20 teams** across **3 levels** to share space, materials, and advice

Robot Performance

- Redesigned **100% of the robot** in the middle of the season thanks to the facility
- **#2 at the State Championship**
- **Top 4%** in scoring (by world championship)

Looking Ahead:

- Host at least **15 events** in the NRC
- Have more than **2,000 visitors**
- Help teams from **every county in Michigan** with our facility



FLL Kickoff



Grand Opening

Automated Amphibians

2026 Week 1 – Milford:

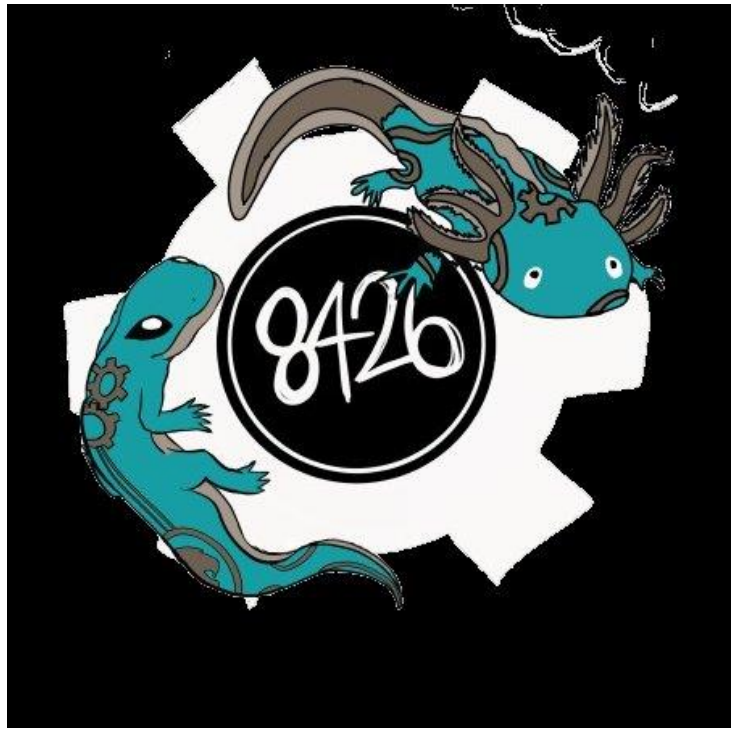
Competed in the playoffs as the Captain of Alliance 6 and were eliminated in the Double Elimination Bracket (Round 3).

2026 Week 3 – Livonia:

They competed in the playoffs as the 2nd Pick of Alliance 6 and were eliminated in the Double Elimination Bracket (Round 2).

Qualified for the World Championship in 2023

Awards:
General Motors Industrial Design Award Winner (1/35+ teams)



Supporting Novi in Robotics (NBot)

- Currently **30** **K-8 FIRST Teams** supported by Frog Force and almost **200** families in Novi
- **1** in **15** Novi Students are a part of First Robotics
  - In every classroom in any part of the district, you will have robotics represented
- Participation throughout the **4 major FIRST** Programs in NCSD
- Hosted the **FLL Kickoff** each year to introduce the season and provide advice for teams
- Hosted **Frog Force Frenzy (FFF)** each year for **1,000+** middle school students and 36 teams
- Developed **Robot in One Week** program so FTC teams could receive design inspiration and ideas
- Assigned **Student Mentors** to teams as veteran guides for the season

NBOT
Novi Robotics Boosters©

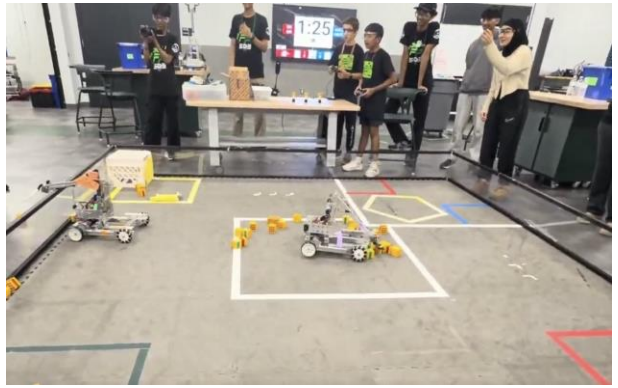






Novi Robotics at the NRC

- So far, Frog Force has hosted and is currently hosting:
  - Middle School
    - Girls STEM Camp
    - FTC Co-Ed Camp
    - Basic Java Workshops
    - Advanced Java Workshops
    - CAD Workshops
  - Elementary:
    - FLL Camp









Robotics at Novi Middle School

- 10 2025-26 Novi FIRST Tech Challenge Teams
- 5 Inspire Award Winners
  - Highest award given
  - Celebrates a well rounded, role model team
- 3 Event Finalists
- 3 Teams representing Novi at the Michigan State Championship
- Rapid Robots: 1 in 46 teams representing Michigan at the World Championship



Robotics at Novi Meadows

- 17 2025-26 Novi FIRST LEGO League Teams
- 3 Champions Award Winners
  - Most prestigious award given
  - Celebrates success in all 4 parts of the challenge
- 6 Teams representing Novi at the Michigan State Championship
- Digibitz: 1 of 10 teams representing Michigan at an International Competition







Robotics at Elementary Schools

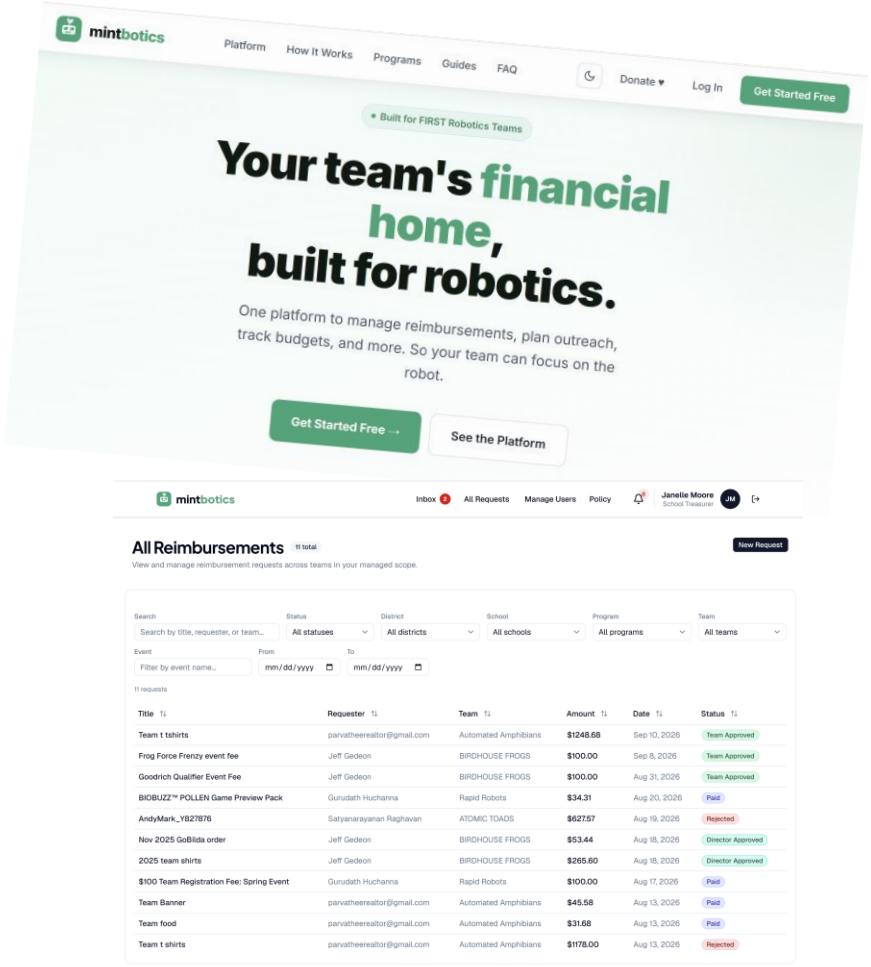
- 15 2025-26 Novi FIRST LEGO Explore Teams
- Across all 5 elementary schools
- Noncompetitive program similar to a science fair
- Teams explore archeology, create a team poster, build and program a team model
- Emphasis on learning to work as a team and share what they learn





Novi Robotics Foundation

- Newly created 501(c)3 non-profit corporation
- Established as fiscal partner for Novi Robotics teams
- Allows for additional opportunities for teams to apply for non-profit grants
- Assets transferred from NCSD in July
- New purchase and reimbursement app written by Frog Force student
- Goal is to provide transparency in financial transactions for teams



Thank You to Our Sponsors!





















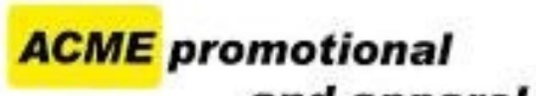














Featured Speaker



Shin Watanabe

Toyota Tsusho America

TOYOTA TSUSHO AMERICA, INC.

Learn More About Us









FROG FORCE 503

A LEAP AHEAD



YouTube

LinkedIn



Thank you!

NOVI COMMUNITY SCHOOL DISTRICT



English Language Development:

Building a Comprehensive Program for Multilingual Learners

Board of Education Update | September 17, 2026

Our Multilingual Community

- 1,397 English Learners in 2025–2026
- 52% of all NCSD students are multilingual
- 71 countries represented
    - Top 5: India, Japan, Mexico, Korea, Brazil
- 20 ELD Teachers
- 7 Community Liaisons
- 1 Administrative Assistant

We are committed to ensuring that all multilingual students have access to rigorous instruction, meaningful inclusion, and strong partnerships between school and home.



ELD: Aligned with the Graduate Profile

Effective Communicators: Students develop the academic and social language needed to express ideas, advocate for themselves, and engage with others across settings.

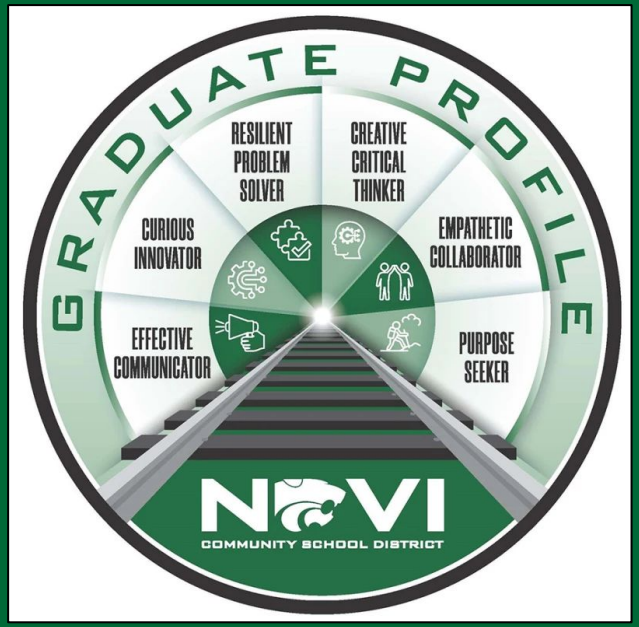
Empathetic Collaborators: Multilingualism and cross-cultural experiences bring valuable perspectives to classrooms and communities.

Creative Critical Thinkers: Students learn to navigate complex ideas across languages, cultures, and content areas.

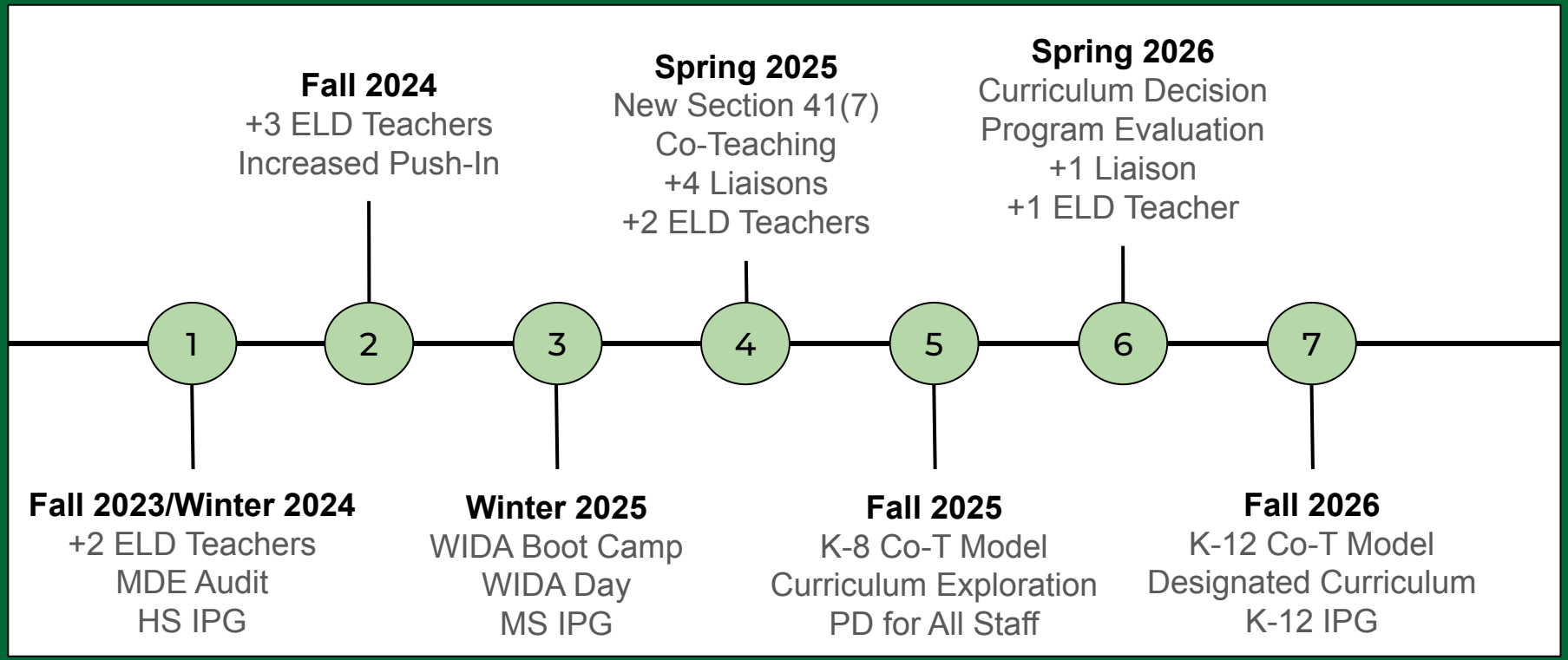
Resilient Problem Solvers: Learning content while developing a new language requires persistence, flexibility, and problem solving every day.

Curious Innovators: English Learners draw from multiple linguistic and cultural perspectives to make connections and approach problems.

Purpose Seekers: Language access allows students to explore interests, develop their identities, and envision their futures.



Program Changes 2023–Present



Michigan's Updated ELD Requirements

Beginning in the 2025-26 school year, Michigan established statewide minimum requirements for English Language Development instruction through Section 41(7).

These requirements define both **how** students are served and the **minimum amount of direct ELD instruction** they must receive based on English Proficiency.



MICHIGAN Department of Education

Office of Educational Supports
English Language Development Instruction Models
Section 41(7) of Public Act 120 of 2024

Introduction

The Michigan Department of Education (MDE), Office of Educational Supports (OES), in collaboration with an ad hoc subcommittee comprised of members of Michigan's English Learner Advisory Committee and its subcommittees, established the requirements for the Section 41(7) English language development (ELD) instructional models as codified in this section of Public Act (PA) 120 of 2024.

A structured and effective ELD program that supports language acquisition and meaningful access to the core curriculum is a critical component of education for English learner (EL) students across the United States. Under federal laws, including Title VI of the Civil Rights Act of 1964 and the Equal Educational Opportunities Act (EEOA), state education agencies and school districts have "legal obligations to ensure that EL students can participate meaningfully and equally in educational programs and services" (Dear Colleague Letter 2015)[1]. In Michigan, the Elliott-Larsen Civil Rights Act mirrors Title VI protections. Section 41(7) of PA 120 of 2024 brings specificity to these federal and state mandates by requiring districts to implement specific program models and minimum instructional times for EL students based on their proficiency levels. This document provides an overview of the Section 41(7) requirements, the rationale behind these program models, and practical guidelines for districts to meet the established standards. By aligning state-level policies with federal obligations, these requirements seek to enhance the educational experience of EL students and promote their academic success.

Section 41(7) requirements

The Office of Civil Rights (OCR) and Department of Justice (DOJ) have conducted investigations resulting in numerous settlements and agreements related to the provision of EL services. MDE staff and the EL Advisory Committee members completed an extensive review and compilation of the OCR and DOJ settlements and agreements from the past 20 years. This compilation provides an overview of the settlements and agreements reviewed and a brief summary of the review. These settlements and agreements establish minimum service models that inform MDE's selected program models. MDE's required program models and minutes require a minimum of 60 minutes daily (proficiency levels 1.0-1.9) and 30 minutes daily (proficiency levels 2.0-4.7) of ELD for all EL students.

It is important to note that while Section 41 now requires districts to meet minimum requirements for models and intensity (minutes) of service, state and federal law require service for EL students independent of what is required in Section 41. Accepting Section 41 funding and working to meet the requirements for program models and minutes of service aligns with these existing requirements and provides an additional funding source to support EL student services.

Section 41(7) reads:

> *(7) By not later than March 1, 2025,* ***the department shall establish English language learner program models that establish a minimum number of minutes per week that districts must provide direct English language development (ELD) instruction for students according to the student's proficiency levels.*** *These models must be compliant with federal requirements related to English language learner program services. It is the intent of the legislature that, beginning in 2025-26, to be considered an eligible recipient of funding under this section, a district must agree to meet or exceed the minimum number of minutes per week, as determined by the department, that the*

Required Minimum Service by English Proficiency

English Proficiency	Minimum Weekly Service
Levels 1.0–1.9 (Entering/Emerging)	300 minutes/week of ELD, including at least 150 minutes of Designated ELD
Levels 2.0–4.7 (Developing/Expanding)	150 minutes/week of Designated ELD, Integrated ELD, or a combination of both



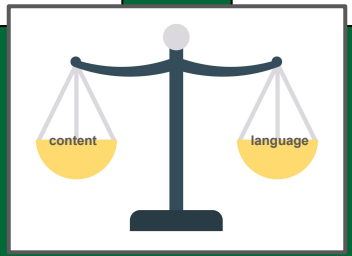
Required Service Models

Designated ELD: Levels 1.0-1.9

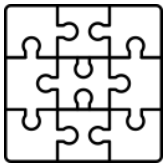
- Dedicated English language instruction separate from core content (this is considered Tier 1 instruction)
- Typically delivered through a small-group lesson or ELD class
- Focuses explicitly on developing English language proficiency

Integrated ELD: 1.0-4.7

- English language development embedded within grade-level instruction
- General education and ELD teachers intentionally teach language and content together
- Supports access to grade-level curriculum



Our Vision: Building a Comprehensive Program

High-Quality Instruction	Family Partnership	Student Belonging
Every multilingual learner has access to grade-level curriculum and English Language Development.  IA, SS	Families receive meaningful communication and culturally responsive opportunities to engage with schools.  W	Students see themselves reflected, valued, and fully included in every school community.  W, SPI

Supporting Students Through High-Quality Instruction

Elementary

- Expanded ELD staff, co-teaching, and co-planning
- Strong collaboration in ELA curriculum implementation
- Embedded language supports within grade-level instruction

Secondary

- Expanded ELD course offerings
- Reduction in sheltered classes and exclusionary practices
- Increased co-teaching, access to grade-level content and peers

Dual-Identified Students

- Increased collaboration with Special Education
- Improved services for dual-identified students
- Expanded access to ELD for students in self-contained settings

Grow Your Own:

Novi has twice been awarded an MDE grant (27b) to sponsor four teachers in earning their ELD certification from Western Michigan University's graduate program.

Stephanie Giese (PV)

Becky Swiech (NW)

Rachel Schypinski (NHS)

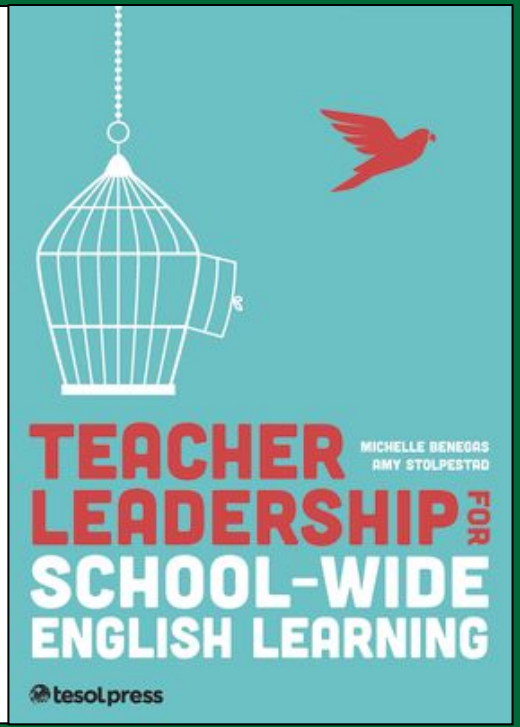
Ashley Harvey (NHS)

Supporting Every Staff Member

The ELD Department grounds its work in the teacher leadership for school-wide English learning (SWEL).

Current Areas of Support

- ➔ Co-Teaching and Co-Planning
- ➔ Scaffolds Development
- ➔ ELA Curriculum Implementation
- ➔ ELD Coaching & Modeling
- ➔ Facilitating PD for Staff
- ➔ Interpreting ELD Data
- ➔ Acting as Building Coordinators for the Program



Specialized Leadership

Content Area Leaders | Lyndsey McClintic & Cindy Stiff

WIDA Screener Coordinator | Kristy Hubenschmidt

ECEC ELD Consultant | Victoria Harrison

Family Engagement Coordinators | Shannon Hadley & Sheri Uchiyama

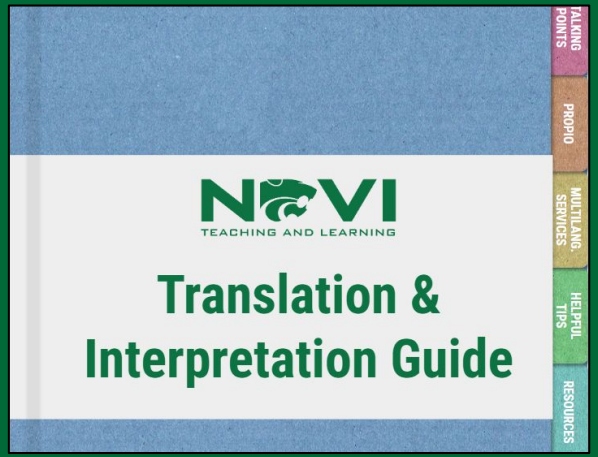


Language Access

One important area of growth over the past three years has been developing consistent district-wide expectations for language access.

Highlights

- Translation & Interpretation Guide
- Best practices for instructional translation and family communication
- Professional development for staff
- Increased access to professional interpreters
- Clear district procedures
- Consistency across schools





Our Community Liaisons

Connecting Families and Schools

- Enrollment
- Communication
- School Events
- Community Resources
- Cultural Navigation

They help ensure every family can ***meaningfully*** **participate** in their child's education.



Family Engagement in Action

- Newcomer Welcome
- Building Tours
- Informational Seminars
- Mental Health Events
- International Parent Groups (IPG)
    - High School IPG est. 2023
    - Middle School IPG est. 2024
    - Coming Soon! Meadows & K-4 IPG

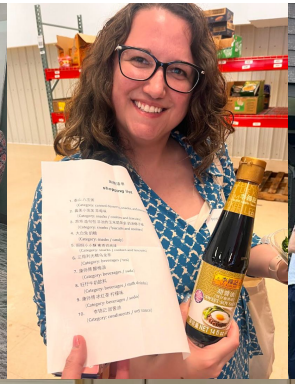


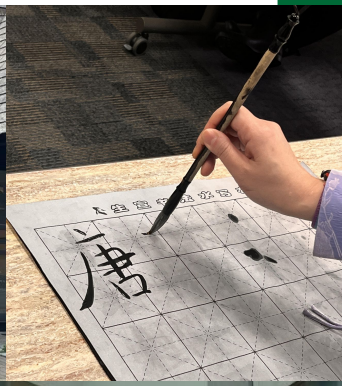




Learning From Our Liaisons

In June, Novi staff members and guests participated in a full-day cultural immersion experience designed to deepen understanding of the students and families we serve. Our amazing liaisons acted as cultural tour guides!

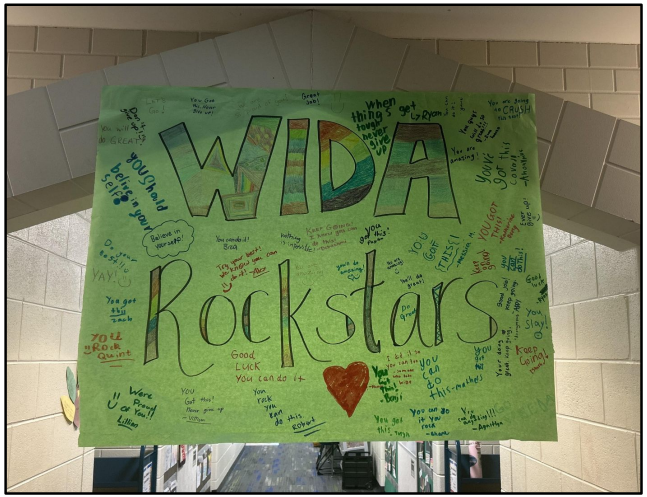





Second Annual WIDA Day

Rather than pulling students from instruction for multiple testing sessions across several weeks, Novi created a single district-wide testing day, similar in structure to traditional SAT testing.

- 95% of ELs tested in one day
    - 229 Kindergarten Tests, 1110 Listening Tests, 1110 Reading Tests, 1094 Speaking Tests, 438 Writing Tests
- Collaboration across every building
- Minimized disruption to instruction
- Positive student and family experiences
- Generated statewide interest



WIDA ACCESS: A New Baseline

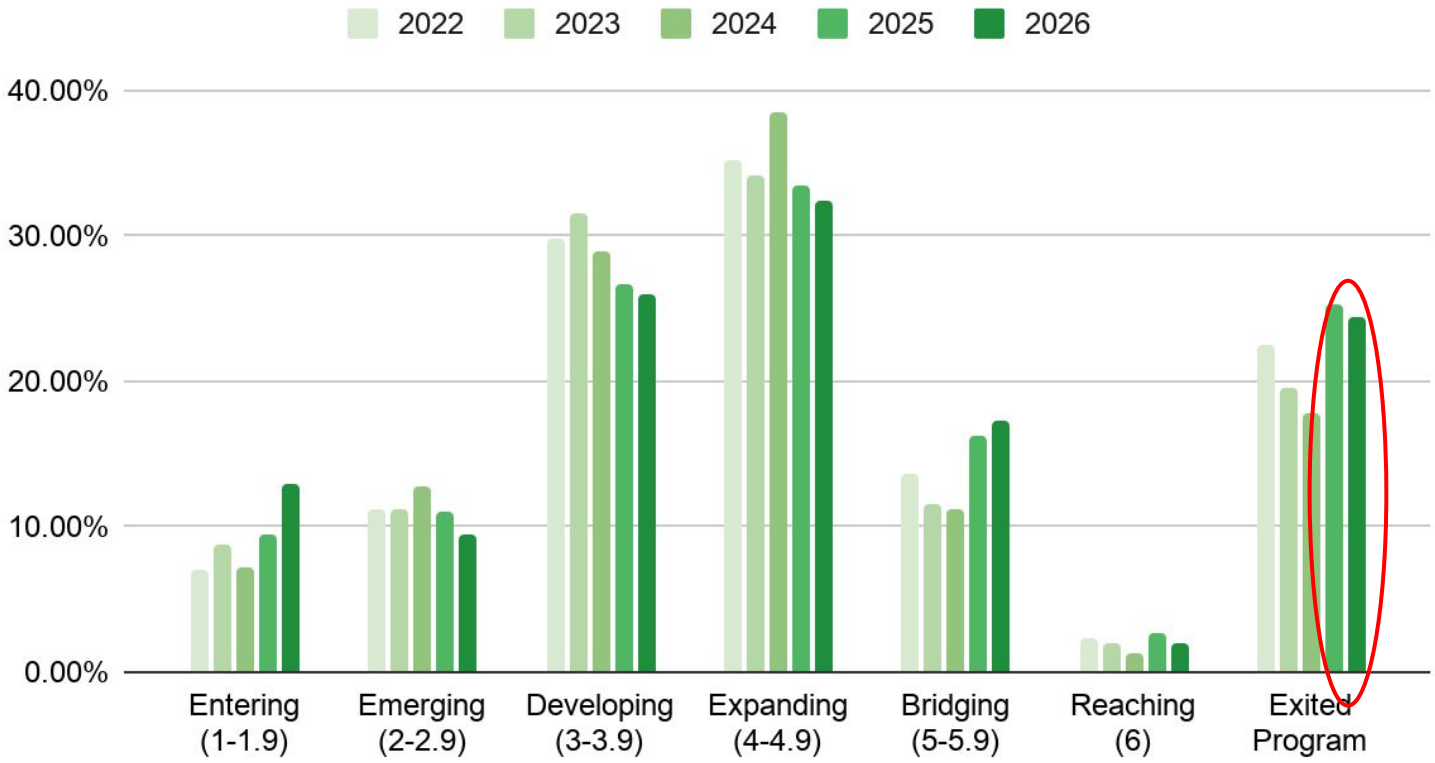
For 2026, WIDA introduced a revised WIDA ACCESS assessment aligned to the WIDA ELD Standards Framework (2020). Changes included updated test content and scoring, new Speaking and Writing rubrics, and a fully redesigned Kindergarten assessment.

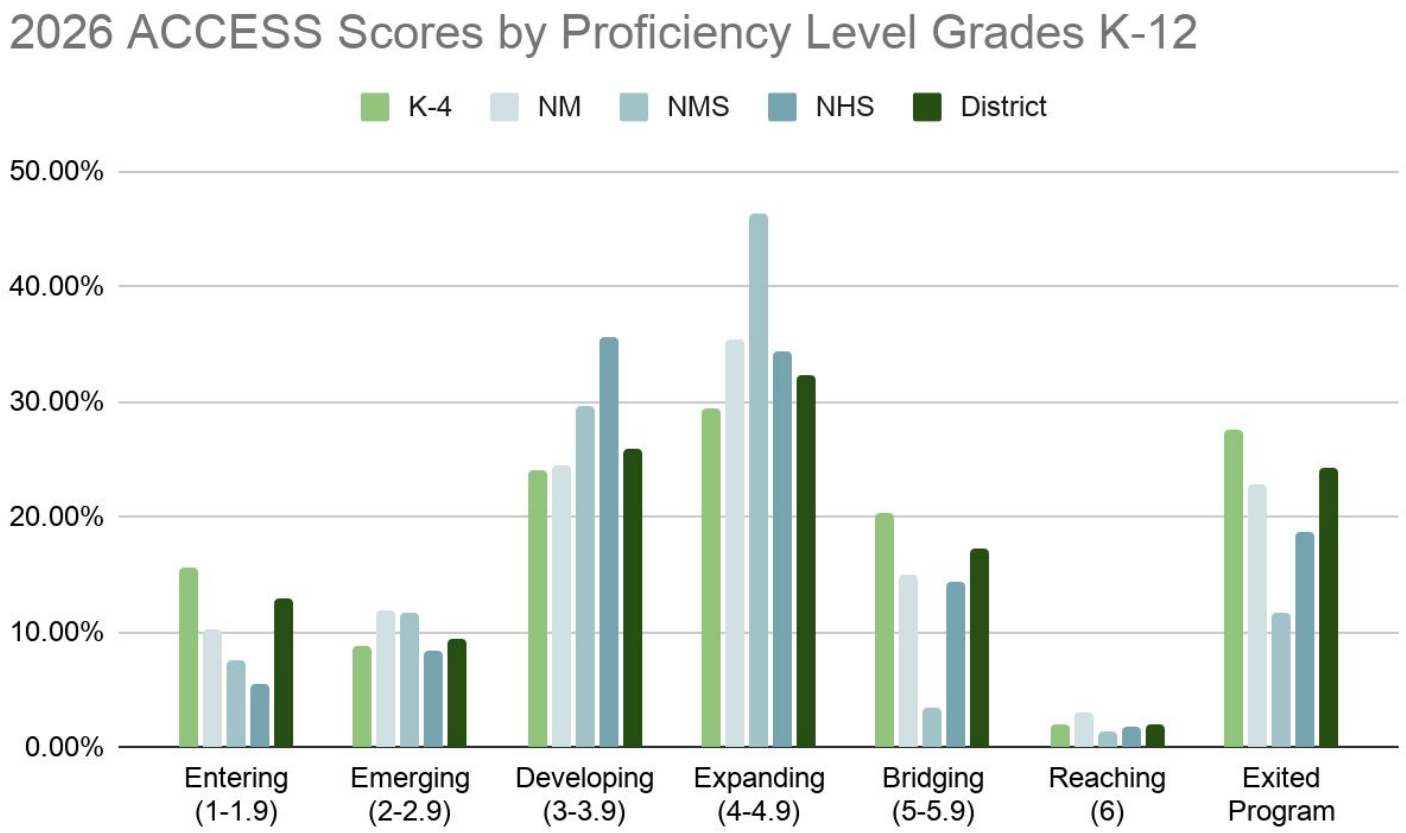




	2025 WIDA ACCESS			2026 WIDA ACCESS		
School	**Total Caseload**	**# of Exits**	**Exit %**	**Total Caseload**	**# of Exits**	**Exit %**
OH	153	36	24%	143	32	22%
NW	185	42	23%	197	61	31%
VO	212	54	25%	195	59	30%
PV	262	37	14%	251	62	25%
DF	167	38	23%	161	47	29%
NM	178	52	29%	167	38	23%
NMS	156	45	29%	145	17	12%
NHS	190	77	41%	166	31	19%
Novi4ALL	0	0	-	1	0	0
District	1503	381	25%	1426	347	24%

District Data Trends by Level




2026 ACCESS Scores by Proficiency Level Grades K-12
K-4
NM
NMS
NHS
District
50.00%
40.00%
30.00%
20.00%
10.00%
0.00%
Entering (1-1.9)
Emerging (2-2.9)
Developing (3-3.9)
Expanding (4-4.9)
Bridging (5-5.9)
Reaching (6)
Exited Program

Leading the Way

Novi is developing and sharing new models that are influencing multilingual learner practices across Oakland and Wayne Counties, Michigan, and the midwest.

Co-Teaching & Co-Planning

WIDA Day

Family Engagement

Liaison Model

Culturally Responsive Mental Health

Professional Development

MDE EL Network: *WIDA Day* (Spencer Riley)

OS EL Network: *Co-Teaching Panel* (Cindy Stiff, Sheri Uchiyama, Lyndsey McClintic)

MABE: *Culturally Responsive Mental Health* (RosaLeigh Johnson, Spencer Riley)

ML Summit Pre-Conference: *Teaching with Language in Mind* (Lyndsey McClintic, Spencer Riley)

ML Summit: Scaffolding for MLs (Kara Reddmann)

Upcoming! MITESOL and **J.E.D.I.**

Looking Ahead: 2026-27 Priorities

- Support K-12 ELA curriculum implementation
- Expand and improve co-teaching
- Strengthen collaboration with Special Education
- Increase family engagement opportunities
- Further develop ELD teacher leadership
- Implement Michigan's evolving ELD requirements
- Continue developing and sharing culturally responsive mental health practices
- Maintain Novi's role as a leader in multilingual and multicultural education



Supporting Multilingual Students Takes All of Us

Our progress is possible because of incredible ELD teachers, community liaisons, classroom teachers, administrators, support staff, families, and students who make this work possible every day.



Thank you for your continued support of Novi ELD!

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

SUPERINTENDENT OF SCHOOLS

TOPIC: Consent Items

Items included in the Consent Items have previously been considered by the Board, either during committee, at a prior meeting, or are of such a routine nature that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion if additional information is needed or available.

CONSENT ITEMS

A. Approval Minutes
   a. Minutes of a Regular Board Meeting, August 13, 2026
   b. Minutes of a Governance & Policy COTW Meeting, August 17, 2026

B. Approval of Bills
   a. Board Reports July 2026
   b. Check Registers July 2026
   c. Purchase Card Reports June 2026

C. Approval of 26-27 Virtual Days

RECOMMENDATION:
That the Novi Community School District Board of Education approve the Consent Item(s) as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Benjamin Mainka, Superintendent

Minutes of a Regular Board Meeting, August 13, 2026
Novi Community School District
Board of Education

A Regular Meeting of the Novi Community School District Board of Education was held on Thursday, August 13, 2026, beginning at 6:08 p.m., at the Educational Services Building.

Present: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

PLEDGE OF ALLEGIANCE
2026-2027 Executive Board Student Council Members from Novi High School led the Board Members and the audience in the Pledge of Allegiance.

APPROVAL OF THE AGENDA
Vice-President Beaudoin moved to adopt the agenda as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

STUDENT BOARD REPRESENTATIVE REPORT
Ellyanna Sharrow shared thoughts on the first day of school and shared highlights from Novi High School.

DONATIONS

a) Novi High School Football

Secretary Cook moved that the Novi Community School District Board of Education accept the generous donation as presented, with appreciation and thanks.

b) NEF Donation

Trustee Michener moved that the Novi Community School District Board of Education accept the generous donation as presented, with appreciation and thanks.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

PERSONNEL REPORT(S)

Personnel Report A
Vice President Beaudoin moved that the Novi Community School District Board of Education adopt

DRAFT

the Personnel Report A recommendations as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

REPORT(S) TO THE BOARD

Novi High School Building Report

Novi High School Principal, Nicole Carter, introduced Elaina Brown, AP/IB Coordinator, and the 2026-27 Student Council Executive Board, who presented a report to the Board highlighting the Advanced Placement (AP) and International Baccalaureate (IB) programs.

NCSD Budget Timeline Report

Mr. Mainka, Superintendent of Schools, presented the Novi Community School District Budget Timeline from 2022 to the present.

COMMENTS FROM THE AUDIENCE

There were 21 comments from the audience with regards to next years budget and staffing.

5 MINUTE BREAK

The Board took a brief break beginning at 8:34PM
The Board returned at 8:51PM

CONSENT AGENDA

Trustee Mena moved that the Novi Community School District Board of Education approve the Consent items as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

INFORMATION AND DISCUSSION

Former ESB – Technology Scope of Work

Jason Smith of Oakland Schools reviewed and discussed the scope of technology work that will take place at the Former ESB.

District Budget – Future Revenue Update

Rebecca Scicluna, Assistant Superintendent of Business and Operations presented on the following topics

- Boosting Additional Revenues
- Sinking and Rec Funds
- Projected Savings

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Start of School Highlights

Mr. Mainka, Superintendent of Schools, discussed the following:

- Oakland Schools Enhancement Millage
- Parkview, Novi Woods, ECEC Playground completion
- Village Oaks, Deerfield, Orchard hills playgrounds to be completed next summer.
- Introduced Katy Dinkelmann as the new Principal.
- Staff Kick and Teachers return week of August 24th, 2026.
- Invited Board Members to opening day with Staff.

ACTION ITEM(S)

NCSD Master Plan

Secretary Cook moved that the Novi Community District Board of Education approve the NCSD Master Plan as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

Novi Innovation Hub Bathroom Concept Plan Approval

Trustee Michener moved that the Novi Community District Board of Education approve the Novi Innovation Hub Bathroom Concept Plan as presented. After discussion it was decided to put the Innovation Hub Bathroom Concept plan back into Information and Discussion so that they could gather more feedback and staff input. Trustee Michener rescinded his motion. It was decided to bring this back to the September 17, 2026 Board Meeting for action.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

NHS Varsity Football Team Trip

Trustee Mena moved that the Novi Community District Board of Education approve the NHS Varsity Football Team Trip as presented.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

NEA Voluntary Separation Program

Trustee Mena moved that the Novi Community District Board of Education approve the NEA Voluntary Separation Program as presented. After much discussion Trustee Mena motioned to amend the VSP to allow administration to add eligible Level L staff and the option of cash payout.

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Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

Secretary Cook moved to accept amendment to the NEA Voluntary Separation Program.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

Trustee Mena moved to accept the NEA VSP as amended

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

COMMITTEE REPORT(S)

8/4 Capital Projects COTW Meeting
Trustee Roney, chair of the Capital Project Committee, reported that the committee discussed the Novi Innovation Hub Bathroom Concept Plan.

8/4 Finance COTW Meeting
Treasurer Kliebert. Chair of the Finance Committee, reported that Assistant Superintendent of Business and Operations, Rebecca Scicluna, covered the topics earlier in this meeting.

SUPERINTENDENT REPORT
Mr. Mainka, Superintendent of Schools, reported on the following:

- Thanked everyone who showed up for the meeting and expressed his appreciation.
- Start of School Year

ADMINISTRATIVE REPORTS
Assistant Superintendent Scicluna reported on the following:

- Thanked Mike Dragoo, Custodians and the Maintenance team for getting our buildings and grounds ready for the school year.
- Expressed her appreciation for the Transportation team. They have been working hard. Carey Russell made some good changes.
- Bus Transportation information will be available on Powerschool beginning August 24th, 2026.

Assistant Superintendent Carino reported on the following:

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- Welcomed Staff and Students to the upcoming school year.
- Welcomed Maple the new Therapy Dog to Novi Meadows.
- Commented on the VSP
-

Assistant Superintendent Giromini reported the following:

- Welcomed Staff and Students to the upcoming school year.
- Spoke on the adaptive PD Scheduling
- Spoke on the MDE lifting of the embargo on the spring assessment data, and that will come to the Board at the September 17, 2026 Board Meeting.

BOARD COMMUNICATION

Trustee Michener reported on the District's Cross Country Camp
Treasurer Kliebert reported that this is the first meeting that she has been to with Staff present and it was not easy. She thanked all of the staff for being there.
Vice President, Beaudoin thanked everyone who spoke at the meeting.
President Ruskin showed appreciation for everyone who attended and tried to learn and work with the Board.
Trustee Roney reported on the Oakland County School Board upcoming dinner on September 30, 2026. She also noted the Guest Speaker will be Dr. Glenn Maleyko, the State Superintendent.
Secretary Paul Cook thanked all the staff, students and community members that attended the meeting.

ADJOURNMENT

Secretary Cook moved to adjourn the meeting.

Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None
MOTION CARRIED 7-0

The meeting adjourned at 10:48 p.m. The next Regular Meeting of the Board is scheduled for September 17, 2026, at the Educational Services Building.

DRAFT

Paul Cook, Board of Education
Secretary

Minutes of Governance & Policy COTW, August 17, 2026
Novi Community School District
Board of Education

A Governance & Policy Committee Meeting of the Whole was held on Monday, August 17, 2026, beginning at 4:08 p.m., at the Educational Services Building.

Present: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Roney, Trustee Mena, Trustee Michener

NEW BUSINESS
Assistant Superintendent Carino brought forward discussion on the following:

- Thrun Policy Updates.
- Review the proposed schedule for Policy Review.
- Policy 3303: Gifts & Donations
- Policy 5501: Fundraising Activities
- Technology: Age-Specific Guidelines

FUTURE BUSINESS
Any future business was discussed alongside the new business.

Trustee Michener moved that the Novi Community School District Board of Education remove the minimum requirement of 10 years for the VSP (Voluntary Separation Program).
Ayes: President Ruskin, Vice-President Beaudoin, Secretary Cook, Treasurer Kliebert, Trustee Mena, Trustee Michener, Trustee Roney

Nays: None

MOTION CARRIED 7-0

COMMENTS FROM THE AUDIENCE
There were two comments from the audience.

The meeting adjourned at 5:23 p.m.
The next Governance & Policy Committee of the Whole is scheduled for September 14, 2026, at 5:15 p.m., at the Educational Services Building.

_____
Paul Cook, Board of Education Secretary

DRAFT

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

September 17th, 2026

DIRECTOR OF FINANCE

TOPIC: Approval of Bills - July 2026

The monthly bills payable for July 2026 are submitted to the Novi Board of Education for review and approval:

Net payroll			$3,315,417.21
Withheld and employer payroll taxes			$1,174,081.62
Employer and employee ORS liability			$1,511,013.54
Expenditures of accounts payable, comprised of:			
	General Fund	$2,833,219.13	
	Student Activity Fund	$406,113.77	
	Recreation Fund	$52,373.32	
	Food Service Fund	$81,141.66	
	Debt Fund	$0.00	
	Sinking Fund	$67,499.50	
	Capital Projects Fund	$1,231,673.52	
	P-Card & EduStaff Costs	$144,512.89	
	Total	$4,816,533.79	$4,816,533.79
Grand Total:			$10,817,046.16

RECOMMENDATION:
That the Novi Community School Districts Board of Education approve the payment of bills for the month of July 2026 in the amount of $10,817,046.16 , as presented.

APPROVED AND RECOMMENDED
FOR BOARD ACTION



9/17/26

Benjamin Mainka, Superintendent **Date**

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
REGULAR CHECKS									
457257	07/27/26	27243	SPM MARKETING LLC	24678 C	G	11-111-5111-011-000-0000	CHECK # 457257 VOIDED	(215.31)	(215.31)
457577	07/27/26	MSC21	CHECK # 457577 VOIDED	25325 C	C	22-471-0000-000-000-9250	CHECK # 457577 VOIDED	(37.25)	(37.25)
457687	07/27/26	13146	WEST MUSIC CO	25447 C	A	61-296-7920-001-740-0000	CHECK # 457687 VOIDED	(153.00)	(153.00)
457742	07/09/26	10320	CHAPTER 13 TRUSTEE		G	12-451-0009-000-000-9451	24-47066-MLO	108.06	108.06
457743	07/09/26	12461	MISDU		G	12-451-0009-000-000-0000	913920497	501.75	
					G	12-451-0009-000-000-0000	913919326	51.75	553.50
457744	07/09/26	16424	CHAPTER 13 TRUSTEE		G	12-451-0009-000-000-9451	23-41458-LSG	595.00	595.00
457745	07/09/26	21739	TEAMSTERS LOCAL 214		G	12-451-0009-000-000-9451	Union Dues-18955 - See report	52.00	
					G	12-451-0009-000-000-9451	Union Dues-18141	58.00	
					G	12-451-0009-000-000-9451	Union Dues-14795	58.00	
					G	12-451-0009-000-000-9451	Union Dues-18734	52.00	
					G	12-451-0009-000-000-9451	Union Dues-17586	47.00	
					G	12-451-0009-000-000-9451	Union Dues-18236	58.00	
					G	12-451-0009-000-000-9451	Union Dues-17501	45.00	
					G	12-451-0009-000-000-9451	Union Dues-16230	54.00	
					G	12-451-0009-000-000-9451	Union Dues-18853	39.00	463.00
457746	07/15/26	10027	A PARTS WAREHOUSE	25723 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	671.78	671.78
457747	07/15/26	10144	ARCH ENVIRONMENTAL GROUP	25661 C	G	11-261-4910-022-000-0000	OTHER PURCHASED SERV	955.00	
				25638 C	G	11-261-4910-070-000-0000	OTHER PURCHASED SERV	432.50	
				25668 C	G	11-261-4911-060-000-0000	STORMWATER PERMIT	9,992.36	11,379.86
457748	07/15/26	10307	CENGAGE LEARNING INC INFOSEC	25702 C	G	11-225-3450-001-000-0000	SOFTWARE LICENSES	2,152.00	2,152.00
457749	07/15/26	10362	CORRIGAN ENTERPRISES	25669 C	S	41-261-4110-060-000-0000	BUILDING REPAIRS	3,166.67	
				25669 C	S	41-261-4110-070-000-0000	BUILDING REPAIRS	6,333.33	9,500.00
457750	07/15/26	11407	CHARTWELLS DINING SERVICES	25681 C	C	21-297-2315-099-000-9250	UNIFORM ALLOWANCE	1,387.46	
				25681 C	C	21-297-3150-099-000-9250	MANAGEMENT SERVICES-	8,951.66	
				25681 C	C	21-297-3151-099-000-9250	MANAGEMENT SERVICES-	30,634.17	
				25681 C	C	21-297-3190-099-000-9250	OTHER PROFESSIONAL S	37,742.98	
				25681 C	C	21-297-3210-099-000-9250	LOCAL MILEAGE	332.43	
				25681 C	C	21-297-3410-099-000-9250	TELEPHONE	75.02	
				25681 C	C	21-297-3510-099-000-9250	ADVERTISING	345.77	
				25681 C	C	21-297-3610-099-000-9250	PRINTING & BINDING	46.43	
				25681 C	C	21-297-4120-099-000-9250	EQUIPMENT REPAIRS	6,393.26	
				25681	C	21-297-5610-099-000-9250	FOOD EXPENSE	(20,176.75)	
				25681 C	C	21-297-5640-099-000-9250	NON FOOD EXPENSE	1,083.55	
				25681 C	C	21-297-5910-099-000-9250	OFFICE SUPPLIES	63.00	
				25681 C	C	21-297-5990-099-000-9250	MISC SUPPLIES	4,678.97	
				25681 C	C	21-297-5995-099-000-9250	MISC SUPPLIES - CLEA	54.91	71,612.86

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
457751	07/15/26	11508	DELTACOM INC	25725 C	G	11-271-4910-070-000-0000	OTHER PURCHASED SERV	504.00	504.00
457752	07/15/26	11515	KEM-TEC LAND SURVEYORS	25682 C	P	41-456-6225-022-000-9046	BUILDING IMPROVEMENT	2,500.00	2,500.00
457753	07/15/26	11558	DTE ENERGY	25677 C	G	11-261-5520-001-000-0000	ELECTRICITY	388.70	
				25677 C	G	11-261-5520-003-000-0000	ELECTRICITY	1,652.29	
				25677 C	G	11-261-5520-011-000-0000	ELECTRICITY	3,338.30	
				25677 C	G	11-261-5520-012-000-0000	ELECTRICITY	3,263.03	
				25677 C	G	11-261-5520-013-000-0000	ELECTRICITY	3,398.15	
				25677 C	G	11-261-5520-014-000-0000	ELECTRICITY	3,585.09	
				25677 C	G	11-261-5520-015-000-0000	ELECTRICITY	5,044.34	
				25677 C	G	11-261-5520-018-000-0000	ELECTRICITY	9,662.33	
				25677 C	G	11-261-5520-020-000-0000	ELECTRICITY	8,555.81	
				25677 C	G	11-261-5520-022-000-0000	ELECTRICITY	16,514.59	
				25677 C	G	11-261-5520-023-000-0000	ELECTRICITY	4,344.83	
				25677 C	G	11-261-5520-052-000-0000	ELECTRICITY	6,864.96	
				25677 C	G	11-261-5520-070-000-0000	ELECTRICITY	657.52	67,269.94
457754	07/15/26	11610	FOLLETT SOFTWARE LLC	25617 C	G	11-111-3450-011-000-9611	SOFTWARE LICENSES	875.04	
				25617 C	G	11-111-3450-012-000-9611	SOFTWARE LICENSES	875.04	
				25617 C	G	11-111-3450-013-000-9611	SOFTWARE LICENSES	875.04	
				25617 C	G	11-111-3450-014-000-9611	SOFTWARE LICENSES	875.04	
				25617 C	G	11-111-3450-015-000-9611	SOFTWARE LICENSES	875.04	
				25617 C	G	11-111-3450-018-000-9611	SOFTWARE LICENSES	875.04	
				25617 C	G	11-112-3450-020-000-9611	SOFTWARE LICENSES	875.04	
				25617 C	G	11-113-3450-022-000-9611	SOFTWARE LICENSES	875.04	
				25617 C	G	11-221-3450-001-000-9611	SOFTWARE LICENSES	8,149.68	15,150.00
457755	07/15/26	11745	ALL AMERICAN FIELD HOCKEY	25639 C	A	61-296-7920-022-836-0000	FIELD HOCKEY	7,000.00	7,000.00
457756	07/15/26	12159	INTERNATIONAL BACCALAUREATE	25711 C	G	11-113-4910-022-000-9614	OTHER PURCHASED SERV	13,000.00	
				25710 C	J	21-127-7410-022-000-9349	DUES & FEES	1,660.00	14,660.00
457757	07/15/26	12222	ITHAKA HARBORS INC DBA JSTOR	25746 C	G	11-113-3450-022-000-9611	SOFTWARE LICENSES	1,560.00	1,560.00
457758	07/15/26	12412	MICHIGAN ASSOC SECONDARY	25705 C	G	11-221-7410-001-000-9611	DUES & FEES	100.00	100.00
457759	07/15/26	12430	MICHIGAN HIGH SCHOOL ATHLETIC	25640 C	A	61-296-7920-022-823-0000	TENNIS CO-ED	323.50	323.50
457760	07/15/26	12440	MIDWEST COLLABORATIVE FOR	25435 C	G	11-225-3450-001-000-0000	SOFTWARE LICENSES	2,015.75	
				25436 C	G	11-225-3450-001-000-0000	SOFTWARE LICENSES	1,756.42	3,772.17
457761	07/15/26	12457	MICHIGAN SCHOOL BUSINESS	25719 C	G	11-261-7410-060-000-0000	DUES & FEES	150.00	
				25716 C	G	11-261-7410-060-000-0000	DUES & FEES	150.00	300.00
457762	07/15/26	12529	NATIONAL TIME & SIGNAL CORP.	25740 C	G	11-261-4110-011-000-0000	BUILDING REPAIRS	220.00	
				25738 C	G	11-261-4110-015-000-0000	BUILDING REPAIRS	406.68	
				25739 C	G	11-261-4110-022-000-0000	BUILDING REPAIRS	70.00	696.68
457763	07/15/26	12569	CITY OF NOVI WATER & SEWER	25678 C	G	11-261-3830-001-000-0000	WATER & SEWAGE	337.00	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				25678 C	G	11-261-3830-003-000-0000	WATER & SEWAGE	511.96	
				25678 C	G	11-261-3830-011-000-0000	WATER & SEWAGE	1,937.56	
				25678 C	G	11-261-3830-012-000-0000	WATER & SEWAGE	2,141.68	
				25678 C	G	11-261-3830-013-000-0000	WATER & SEWAGE	2,540.20	
				25678 C	G	11-261-3830-014-000-0000	WATER & SEWAGE	1,957.00	
				25678 C	G	11-261-3830-018-000-0000	WATER & SEWAGE	10,072.28	
				25678 C	G	11-261-3830-022-000-0000	WATER & SEWAGE	15,801.80	
				25678 C	G	11-261-3830-052-000-0000	WATER & SEWAGE	1,846.20	
				25678 C	G	11-261-3830-060-000-0000	WATER & SEWAGE	2,014.72	
				25678 C	G	11-261-3830-070-000-0000	WATER & SEWAGE	265.70	39,426.10
457764	07/15/26	12606	OAKLAND SCHOOLS	25645 C	G	11-232-7910-001-000-0000	MISC EXPENSE	525.00	525.00
457765	07/15/26	12684	PITNEY BOWES GLOBAL	25684 C	G	11-289-3430-001-000-0000	POSTAGE	559.20	559.20
457766	07/15/26	12766	RENAISSANCE LEARNING INC	25718 C	G	11-221-3450-099-000-9611	SOFTWARE LICENSES	38,942.45	38,942.45
457767	07/15/26	12813	SAFEWAY SHREDDING LLC	25649 C	G	11-261-4910-001-000-0000	OTHER PURCHASED SERV	143.95	143.95
457768	07/15/26	12836	SECURE DOOR LLC	25667 C	G	11-261-4110-020-000-0000	BUILDING REPAIRS	855.00	855.00
457769	07/15/26	12841	BRIGHTLY SOFTWARE INC	25717 C	G	11-261-3450-060-000-0000	SOFTWARE LICENSES	6,042.48	6,042.48
457770	07/15/26	12877	SET SEG	25641 C	G	11-231-3170-001-000-0000	LEGAL SERVICES	25,000.00	25,000.00
457771	07/15/26	13086	US GAMES (DIVISION OF BSN	25636 C	G	11-293-4120-022-000-0000	EQUIPMENT REPAIRS	1,683.92	1,683.92
457772	07/15/26	13110	VESCO OIL CORPORATION	25724 C	G	11-271-5710-070-000-0000	FUEL	380.56	380.56
457773	07/15/26	13125	WASTE MANAGEMENT OF	25732 C	G	11-261-3840-060-000-0000	TRASH DISPOSAL	123.28	
				25662 C	G	11-261-3840-060-000-0000	TRASH DISPOSAL	2,258.56	
				25732 C	R	21-261-3840-060-000-9200	TRASH DISPOSAL	41.09	
				25662 C	R	21-261-3840-060-000-9200	TRASH DISPOSAL	752.85	3,175.78
457774	07/15/26	18022	GFL ENVIRONMENTAL USA INC.	25665 C	G	11-261-3840-060-000-0000	TRASH DISPOSAL	812.50	812.50
457775	07/15/26	18082	NAGLE PAVING COMPANY	25730 C	S	41-261-4110-011-000-0000	BUILDING REPAIRS	3,250.00	
				25730 C	S	41-261-4110-012-000-0000	BUILDING REPAIRS	5,750.00	
				25730 C	S	41-261-4110-014-000-0000	BUILDING REPAIRS	9,900.00	
				25730 C	S	41-261-4110-015-000-0000	BUILDING REPAIRS	9,600.00	
				25730 C	S	41-261-4110-060-000-0000	BUILDING REPAIRS	3,250.00	31,750.00
457776	07/15/26	18422	H-O-H WATER TECHNOLOGY INC.	25729 C	G	11-261-4110-013-000-0000	BUILDING REPAIRS	680.83	
				25729 C	G	11-261-4110-014-000-0000	BUILDING REPAIRS	680.82	
				25729 C	G	11-261-4110-023-000-0000	BUILDING REPAIRS	680.83	
				25729 C	G	11-261-4110-052-000-0000	BUILDING REPAIRS	680.83	2,723.31
457777	07/15/26	18521	LEONARD'S SYRUPS	25656 C	G	11-261-5990-022-000-0000	MISC SUPPLIES	135.70	
				25659 C	G	11-261-5990-022-000-0000	MISC SUPPLIES	127.50	
				25657 C	G	11-261-5990-022-000-0000	MISC SUPPLIES	135.70	398.90
457778	07/15/26	18526	ARC DOCUMENT SOLUTIONS LLC	25655 C	G	11-261-3450-060-000-0000	SOFTWARE LICENSES	110.00	110.00
457779	07/15/26	18820	ENVIRO-CLEAN SERVICES INC	25643 C	R	21-261-4116-060-000-9263	ENVIRO-CLEAN INSURAN	13,403.28	13,403.28

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
457780	07/15/26	19404	RAPTOR TECHNOLOGIES LLC	25721 C	G	11-266-3190-099-000-0000	OTHER PROFESSIONAL S	13,776.00	
				25722 C	J	21-266-3450-001-000-9711	SOFTWARE LICENSES	11,718.00	
				25728 C	J	21-266-3450-001-000-9711	SOFTWARE LICENSES	2,310.00	
				25727 C	J	21-266-3450-001-000-9711	SOFTWARE LICENSES	24,898.72	52,702.72
457781	07/15/26	19506	SCREENCASTIFY LLC	25747 C	G	11-225-3450-001-000-0000	SOFTWARE LICENSES	9,823.00	9,823.00
457782	07/15/26	19541	IMPACT SPORTS PERFORMANCE	25646 C	G	11-293-4910-022-000-0000	OTHER PURCHASED SERV	2,280.00	2,280.00
457783	07/15/26	20140	DELTA NETWORK SERVICES LLC	25651 C	P	41-456-6225-099-000-9046	BUILDING IMPROVEMENT	25,600.00	25,600.00
457784	07/15/26	20269	POWERSCHOOL GROUP LLC	25707 C	G	11-232-3450-001-000-0000	SOFTWARE LICENSES	145,683.93	
				25736 C	G	11-232-3450-001-000-0000	SOFTWARE LICENSES	47,263.27	192,947.20
457785	07/15/26	20275	THE SHERWIN-WILLIAMS	25637 C	G	11-261-5992-011-000-0000	MISC SUPPLIES - MAIN	244.75	
				25734 C	G	11-261-5992-012-000-0000	MISC SUPPLIES - MAIN	479.50	
				25733 C	G	11-261-5992-012-000-0000	MISC SUPPLIES - MAIN	253.50	
				25664 C	G	11-261-5992-018-000-0000	MISC SUPPLIES - MAIN	200.88	1,178.63
457786	07/15/26	20787	MARCIA BRENNER ASSOCIATES	25709 C	G	11-232-3450-001-000-0000	SOFTWARE LICENSES	6,430.00	6,430.00
457787	07/15/26	21711	SPARK HIRE INC	25714 C	G	11-283-3450-001-000-0000	SOFTWARE LICENSES	8,470.00	8,470.00
457788	07/15/26	26761	BIOZONE CORPORATION	25626 C	G	11-113-5110-022-000-9611	TEACHING SUPPLIES	1,253.74	1,253.74
457789	07/15/26	26769	IMAGINE LEARNING LLC	25439 C	G	11-113-3451-022-000-9611	SOFTWARE LICENSES -	2,152.50	
				25439 C	G	11-131-3450-001-000-9611	SOFTWARE LICENSES	13,222.50	15,375.00
457790	07/15/26	26786	SDI INNOVATIONS INC	25701 C	G	11-293-3490-022-000-0000	INTERNET FEES	1,000.00	1,000.00
457791	07/15/26	26791	STERICYCLE INC	25671 C	G	11-241-4910-012-000-0000	OTHER PURCHASED SERV	97.13	97.13
457792	07/15/26	26994	RAS TECHNOLOGY CONSULTANTS	25708 C	G	11-232-3450-001-000-0000	SOFTWARE LICENSES	950.00	950.00
457793	07/15/26	27013	DANIELS GLASS CO INC	25741 C	S	41-261-4110-015-000-0000	BUILDING REPAIRS	540.00	540.00
457794	07/15/26	27095	ZOOM COMMUNICATIONS, INC	25706 C	G	11-225-3450-001-000-0000	SOFTWARE LICENSES	13,398.00	13,398.00
457795	07/15/26	27096	COGNIA INC.	25712 C	G	11-221-7419-001-000-9611	DUES & FEES - ADVANC	12,600.00	12,600.00
457796	07/15/26	27110	THOMAS REUTERS - WEST	25713 C	G	11-283-3450-001-000-0000	SOFTWARE LICENSES	1,688.00	1,688.00
457797	07/15/26	27138	DAIOHS USA INC	25720 C	G	11-232-4910-001-000-0000	OTHER PURCHASED SERV	183.75	183.75
457798	07/15/26	27247	VISION GRAPHICS LLC	25660 C	S	41-261-4110-060-000-0000	BUILDING REPAIRS	2,700.00	2,700.00
457799	07/15/26	27318	ONECLICK MEDIA LLC	25700 C	A	61-296-7920-013-675-0000	ADMIN NW	1,172.61	1,172.61
457800	07/15/26	27320	AVANT ASSESSMENT LLC	25703 C	G	11-113-5110-022-000-9611	TEACHING SUPPLIES	1,114.40	1,114.40
457801	07/15/26	27326	LEAD MENTOR REPEAT LLC	25731 C	G	11-283-3220-001-000-0000	CONFERENCES	7,000.00	7,000.00
457802	07/15/26	27327	OSBORNE FAMILY RETRIEVERS	25737 C	A	61-296-7920-001-700-0000	THERAPY DOG DONATION	3,400.00	3,400.00
457803	07/15/26	MSC21	AMY WATKINS	25743 C	A	61-296-7920-001-700-0000	AMY WATKINS	601.80	601.80
457804	07/15/26	MSC21	JACQUELINE ABRAHAM	25675 C	G	11-221-3220-011-000-9611	JACQUELINE ABRAHAM	31.70	31.70
457805	07/15/26	MSC21	MELANIE RUTKOWSKI	25674 C	G	11-221-3220-001-000-9611	MELANIE RUTKOWSKI	30.51	30.51
457806	07/15/26	MSC21	NICK LETARTE	25672 C	G	11-282-3450-001-000-0000	NICK LETARTE	479.88	479.88
457807	07/15/26	MSC21	ZACHARY MARTINEZ	25673 C	G	11-221-3220-001-000-9611	ZACHARY MARTINEZ	31.70	31.70
457808	07/22/26	10027	A PARTS WAREHOUSE	25788 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	1,778.20	1,778.20
457809	07/22/26	10326	CINTAS CORPORATION #31	25789 C	G	11-271-5997-070-000-0000	MISC SUPPLIES - UNIF	206.60	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				25790 C	G	11-271-5997-070-000-0000	MISC SUPPLIES - UNIF	206.60	
				25822 C	G	11-271-5997-070-000-0000	MISC SUPPLIES - UNIF	206.60	619.80
457810	07/22/26	10390	CURRICULUM ASSOCIATES INC	25438 C	G	11-111-3450-011-000-9611	SOFTWARE LICENSES	26,780.00	
				25438 C	G	11-111-3450-012-000-9611	SOFTWARE LICENSES	26,780.00	
				25438 C	G	11-111-3450-013-000-9611	SOFTWARE LICENSES	26,780.00	
				25438 C	G	11-111-3450-014-000-9611	SOFTWARE LICENSES	26,780.00	
				25438 C	G	11-111-3450-015-000-9611	SOFTWARE LICENSES	26,780.00	
				25438 C	G	11-111-3450-018-000-9611	SOFTWARE LICENSES	39,908.00	
				25438 C	G	11-112-3450-020-000-9611	SOFTWARE LICENSES	31,170.00	
				25438 C	G	11-113-3450-022-000-9611	SOFTWARE LICENSES	6,300.00	
				25438 C	G	11-221-3120-001-000-9611	FACILITATOR	12,000.00	223,278.00
457811	07/22/26	10497	CRISIS PREVENTION INSTITUTE	25808 C	I	21-219-7410-004-194-9300	DUES & FEES	200.00	200.00
457812	07/22/26	10954	ADN ADMINISTRATORS INC	25779 C	G	12-451-0001-000-000-9451	DENTAL	4,389.00	4,389.00
457813	07/22/26	11083	PLANTE AND MORAN REALPOINT	25823 C	P	41-456-6225-099-000-9046	BUILDING IMPROVEMENT	65,198.70	65,198.70
457814	07/22/26	11565	JACKSON TRUCK SERVICE INC	25794 C	G	11-271-4130-070-000-0000	VEHICLE REPAIRS	629.56	
				25791 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	629.56	
				25792 C	G	11-271-5730-070-000-0000	VEHICLE REPAIR PARTS	144.76	1,403.88
457815	07/22/26	11594	DIRECT ENERGY BUSINESS INC	25801 C	G	11-261-5520-020-000-0000	ELECTRICITY	10,468.57	
				25801 C	G	11-261-5520-022-000-0000	ELECTRICITY	29,147.09	39,615.66
457816	07/22/26	11616	SPALDING DEDECKER	25811 C	P	41-456-6225-012-000-9046	BUILDING IMPROVEMENT	5,500.00	
				25812 C	P	41-456-6225-013-000-9046	BUILDING IMPROVEMENT	5,900.00	
				25810 C	P	41-456-6225-014-000-9046	BUILDING IMPROVEMENT	6,700.00	
				25813 C	P	41-456-6225-015-000-9046	BUILDING IMPROVEMENT	6,500.00	
				25814 C	P	41-456-6225-018-000-9046	BUILDING IMPROVEMENT	9,800.00	
				25813 C	P	41-456-6225-020-000-9046	BUILDING IMPROVEMENT	15,350.00	
				25815 C	P	41-456-6225-052-000-9046	BUILDING IMPROVEMENT	8,700.00	58,450.00
457817	07/22/26	12216	JOSTENS INC	25804 C	I	21-122-5990-004-194-9300	MISC SUPPLIES	22.91	
					I	21-122-5990-004-194-9300	CM AGAINST INVOICE 39017660	(0.51)	22.40
457818	07/22/26	12269	LANDSCAPE STRUCTURES INC	25785 C	P	41-456-6225-014-000-9046	BUILDING IMPROVEMENT	211,567.94	211,567.94
457819	07/22/26	12405	MICHIGAN ASSOCIATION SCHOOL	25765 C	G	11-231-3220-001-000-0000	CONFERENCES	125.00	125.00
457820	07/22/26	12425	MESSA (MICHIGAN EDUCATION	25769 C	G	12-451-0006-000-000-9451	MESSA	797,269.58	797,269.58
457821	07/22/26	12457	MICHIGAN SCHOOL BUSINESS	25774 C	G	11-221-7410-001-000-9611	DUES & FEES	150.00	150.00
457822	07/22/26	12566	CITY OF NOVI TREASURER'S	25825 C	G	11-266-3190-099-000-0000	OTHER PROFESSIONAL S	113,125.08	
				25806 C	R	21-311-4910-052-000-9200	OTHER PURCHASED SERV	13,139.36	126,264.44
457823	07/22/26	12606	OAKLAND SCHOOLS	25802 C	I	21-122-3220-026-194-9300	CONFERENCES	160.00	
				25803 C	I	21-218-3220-099-063-9300	CONFERENCES	20.00	180.00
457824	07/22/26	12736	ASCENSION PROVIDENCE	25821 C	G	11-271-3195-070-000-0000	LICENSED PHYSICALS	483.00	483.00
457825	07/22/26	12813	SAFEWAY SHREDDING LLC	25796 C	G	11-241-4910-011-000-0000	OTHER PURCHASED SERV	54.95	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				25805 C	I	21-241-4910-004-194-9300	OTHER PURCHASED SERV	54.95	109.90
457826	07/22/26	12877	SET SEG	25786 C	G	11-283-3450-001-000-0000	SOFTWARE LICENSES	3,083.45	
				25786 C	G	12-451-0003-000-000-9451	LIFE & AD&D	17,328.77	
				25786 C	G	12-451-0004-000-000-9451	LTD	6,309.47	26,721.69
457827	07/22/26	13110	VESCO OIL CORPORATION	25798 C	G	11-271-5990-070-000-0000	MISC SUPPLIES	143.75	143.75
457828	07/22/26	13141	WEINGARTZ SUPPLY CO INC	25766 C	G	11-261-4120-060-000-0000	EQUIPMENT REPAIRS	42.00	
				25767 C	G	11-261-4130-060-000-0000	VEHICLE REPAIRS	2,196.92	2,238.92
457829	07/22/26	17693	BURMA CENTER	25807 C	G	11-219-3190-099-000-0000	TRANSLATION & INTERP	60.00	60.00
457830	07/22/26	20069	LOWERY CORP. DBA APPLIED	25783 C	G	11-111-4222-011-000-0000	COPIER EXPENSE	432.52	
				25783 C	G	11-111-4222-012-000-0000	COPIER EXPENSE	282.38	
				25783 C	G	11-111-4222-013-000-0000	COPIER EXPENSE	317.81	
				25783 C	G	11-111-4222-014-000-0000	COPIER EXPENSE	383.06	
				25783 C	G	11-111-4222-015-000-0000	COPIER EXPENSE	307.93	
				25783 C	G	11-111-4222-018-000-0000	COPIER EXPENSE	760.32	
				25818 C	G	11-111-4223-011-000-0000	PRINTER EXPENSE	384.45	
				25818 C	G	11-111-4223-012-000-0000	PRINTER EXPENSE	230.10	
				25818 C	G	11-111-4223-013-000-0000	PRINTER EXPENSE	71.98	
				25818 C	G	11-111-4223-014-000-0000	PRINTER EXPENSE	203.42	
				25818 C	G	11-111-4223-015-000-0000	PRINTER EXPENSE	162.79	
				25818 C	G	11-111-4223-018-000-0000	PRINTER EXPENSE	491.14	
				25783 C	G	11-112-4222-020-000-0000	COPIER EXPENSE	764.62	
				25818 C	G	11-112-4223-020-000-0000	PRINTER EXPENSE	343.44	
				25783 C	G	11-113-4222-022-000-0000	COPIER EXPENSE	1,418.36	
				25783 C	G	11-113-4222-024-000-9411	COPIER EXPENSE	80.62	
				25818 C	G	11-113-4223-022-000-0000	PRINTER EXPENSE	700.96	
				25818 C	G	11-113-4223-024-000-9411	PRINTER EXPENSE	42.45	
				25783 C	G	11-261-4222-060-000-0000	COPIER EXPENSE	2.72	
				25818 C	G	11-261-4223-060-000-0000	PRINTER EXPENSE	12.32	
				25783 C	G	11-271-4222-070-000-0000	COPIER EXPENSE	5.35	
				25783 C	G	11-289-4222-001-000-0000	COPIER EXPENSE	264.06	
				25817 C	G	11-289-4222-001-000-0000	COPIER EXPENSE	325.74	
				25818 C	G	11-289-4223-001-000-0000	PRINTER EXPENSE	1,052.95	
				25783 C	G	11-293-4222-022-000-0000	COPIER EXPENSE	24.04	
				25783 C	G	11-311-4222-052-000-9551	COPIER EXPENSE	91.03	
				25818 C	G	11-311-4223-052-000-9551	PRINTER EXPENSE	135.48	
				25818 C	I	21-122-4223-004-194-9300	PRINTER EXPENSE	243.94	9,535.98
457831	07/22/26	20236	MIDWEST MOTOR SUPPLY CO INC	25795 C	G	11-271-5980-070-000-0000	MISC HARDWARE & TOOL	205.36	205.36
457832	07/22/26	20275	THE SHERWIN-WILLIAMS	25771 C	G	11-261-5992-013-000-0000	MISC SUPPLIES - MAIN	99.90	99.90

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
457833	07/22/26	20360	CLEAR RATE COMMUNICATINS INC	25784 C	G	11-225-3410-001-000-0000	TELEPHONE	931.27	931.27
457834	07/22/26	20784	BLOCKSI INC	25685 C	G	11-225-3190-001-000-0000	OTHER PROFESSIONAL S	12,228.13	
				25685 C	G	11-266-3190-099-000-0000	OTHER PROFESSIONAL S	12,228.12	24,456.25
457835	07/22/26	20824	HOPSKIPDRIVE INC	25797 C	G	11-271-3310-001-000-0000	HOMELESS TRANSPORTAT	874.91	874.91
457836	07/22/26	21840	KINGSCOTT ASSOCIATES INC	25824 C	P	41-456-6225-022-000-9046	BUILDING IMPROVEMENT	549,356.94	549,356.94
457837	07/22/26	26803	AERO FILTER LLC	25151 C	G	11-261-5992-001-000-0000	MISC SUPPLIES - MAIN	326.94	
				25159 C	G	11-261-5992-009-000-0000	MISC SUPPLIES - MAIN	1,084.30	
				25152 C	G	11-261-5992-011-000-0000	MISC SUPPLIES - MAIN	1,436.39	
				25160 C	G	11-261-5992-012-000-0000	MISC SUPPLIES - MAIN	1,521.41	
				25155 C	G	11-261-5992-013-000-0000	MISC SUPPLIES - MAIN	682.77	
				25154 C	G	11-261-5992-014-000-0000	MISC SUPPLIES - MAIN	1,312.54	
				25150 C	G	11-261-5992-015-000-0000	MISC SUPPLIES - MAIN	1,334.48	
				25157 C	G	11-261-5992-020-000-0000	MISC SUPPLIES - MAIN	10,151.89	
				25162 C	G	11-261-5992-022-000-0000	MISC SUPPLIES - MAIN	13,767.77	
				25153 C	G	11-261-5992-023-000-0000	MISC SUPPLIES - MAIN	841.02	
				25158 C	G	11-261-5992-052-000-0000	MISC SUPPLIES - MAIN	1,757.26	
				25161 C	G	11-261-5992-070-000-0000	MISC SUPPLIES - MAIN	42.64	34,259.41
457838	07/22/26	26839	TEACHERS CURRICULUM	25625 C	G	11-113-3450-022-000-9611	SOFTWARE LICENSES	4,271.00	4,271.00
457839	07/22/26	26867	ASANA INC	25760 C	G	11-225-3450-001-000-0000	SOFTWARE LICENSES	26,250.00	26,250.00
457840	07/22/26	27094	KICKUP INC.	25761 C	G	11-221-3450-001-000-9611	SOFTWARE LICENSES	12,210.45	
				25761 C	G	11-283-3450-001-000-0000	SOFTWARE LICENSES	12,210.45	24,420.90
457841	07/22/26	27272	PAUL H BROOKES PUBLISHING CO	25820 C	I	21-122-5111-052-191-9300	TEACHING SUPPLIES -	900.00	900.00
457842	07/22/26	27335	NOVI ROBOTICS FOUNDATION	25776 C	A	61-296-7920-099-900-0000	NOVI ROBOTICS PASS T	20.00	
				25809 C	A	61-296-7920-099-950-0000	ROBOTICS TEAM 6134	5,176.31	
				25809 C	A	61-296-7920-099-952-0000	ROBOTICS TEAM 6155	2,974.68	
				25809 C	A	61-296-7920-099-954-0000	ROBOTICS TEAM 6294	424.65	
					A	61-296-7920-099-954-0000	ROBOTICS TEAM 6294	(424.65)	
					A	61-296-7920-099-954-0000	ROBOTICS TEAM 6294	(424.65)	
				25809 C	A	61-296-7920-099-956-0000	ROBOTICS TEAM 8426	13,318.08	
				25809 C	A	61-296-7920-099-958-0000	ROBOTICS TEAM 10477	5,068.12	
					A	61-296-7920-099-960-0000	ROBOTICS TEAM 11129	(3,356.87)	
					A	61-296-7920-099-960-0000	ROBOTICS TEAM 11129	(3,356.87)	
				25809 C	A	61-296-7920-099-960-0000	ROBOTICS TEAM 11129	3,356.87	
				25809 C	A	61-296-7920-099-962-0000	ROBOTICS TEAM 11244	3,631.24	
				25809 C	A	61-296-7920-099-964-0000	ROBOTICS TEAM 11254	8,460.45	
				25809 C	A	61-296-7920-099-966-0000	ROBOTICS TEAM 11276	1,070.93	
				25809 C	A	61-296-7920-099-968-0000	ROBOTICS TEAM 21453	1,896.30	
				25809 C	A	61-296-7920-099-970-0000	ROBOTICS TEAM 21456	1,209.46	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				25809 C	A	61-296-7920-099-972-0000	ROBOTICS TEAM 21790	954.10	
					A	61-296-7920-099-974-0000	ROBOTICS TEAM 23439	(2,934.48)	
					A	61-296-7920-099-974-0000	ROBOTICS TEAM 23439	(2,934.48)	
				25809 C	A	61-296-7920-099-974-0000	ROBOTICS TEAM 23439	2,934.48	
				25809 C	A	61-296-7920-099-976-0000	ROBOTICS TEAM 23445	1,518.97	
				25809 C	A	61-296-7920-099-978-0000	ROBOTICS TEAM 503	284,100.77	
				25809 C	A	61-296-7920-099-980-0000	LOWER ELEM - ROBOTIC	16,152.30	
				25809 C	A	61-296-7920-099-984-0000	UPPER ELEM - ROBOTIC	20,661.37	
				25809 C	A	61-296-7920-099-986-0000	SBSI ROBOTICS	30,077.93	389,575.01
457843	07/22/26	MSC21	COLE DAHMEN	25828 C	G	12-451-0009-000-000-9451	COLE DAHMEN	35.00	35.00
457844	07/22/26	MSC21	KAITLYN WEST-CARDENA	25816 C	A	61-296-7920-022-605-0000	KAITLYN WEST-CARDENA	1,121.16	1,121.16
457845	07/22/26	MSC21	KATHLEEN ADER	25827 C	G	11-221-3220-001-000-9611	KATHLEEN ADER	197.80	197.80
457846	07/22/26	MSC21	KATILYN WEST-CARDENA	25780 C	A	61-296-7920-022-605-0000	KATILYN WEST-CARDENA	142.46	142.46
457847	07/22/26	MSC21	KIMBERLY DEINEK	25778 C	A	61-296-7920-001-700-0000	KIMBERLY DEINEK	48.00	48.00
457848	07/22/26	MSC21	NICOLE CARTER	25799 C	G	11-241-3220-022-000-0000	NICOLE CARTER	167.95	167.95
457849	07/22/26	MSC21	SANDRA GRACZYK	25787 C	G	11-271-7910-070-000-0000	SANDRA GRACZYK	70.00	70.00
457850	07/23/26	10320	CHAPTER 13 TRUSTEE		G	12-451-0009-000-000-9451	24-47066-MLO	108.06	108.06
457851	07/23/26	12461	MISDU		G	12-451-0009-000-000-0000	913920497	501.75	
					G	12-451-0009-000-000-0000	913919326	51.75	553.50
457852	07/23/26	16424	CHAPTER 13 TRUSTEE		G	12-451-0009-000-000-9451	23-41458-LSG	595.00	595.00
457853	07/30/26	06068	TMP ARCHITECTURE INC	25900 C	P	41-456-6225-001-000-9046	BUILDING IMPROVEMENT	11,013.00	
				25897 C	P	41-456-6225-014-000-9046	BUILDING IMPROVEMENT	530.00	
				25897 C	P	41-456-6225-018-000-9046	BUILDING IMPROVEMENT	334.00	
				25900 C	P	41-456-6225-018-000-9046	BUILDING IMPROVEMENT	13,409.00	
				25900 C	P	41-456-6225-022-000-9046	BUILDING IMPROVEMENT	4,640.00	29,926.00
457854	07/30/26	06132	INTEGRATED DESIGN SOLUTIONS	25899 C	P	41-456-6225-001-000-9046	BUILDING IMPROVEMENT	13,039.24	13,039.24
457855	07/30/26	10067	AIRGAS USA LLC	25833 C	G	11-113-5111-022-000-0000	TEACHING SUPPLIES -	188.07	188.07
457856	07/30/26	10144	ARCH ENVIRONMENTAL GROUP	25843 C	G	11-261-4910-070-000-0000	OTHER PURCHASED SERV	1,399.12	1,399.12
457857	07/30/26	10165	AT&T MOBILITY	25847 C	G	11-261-3410-060-000-0000	TELEPHONE	1,631.81	
				25846 C	G	11-261-3410-060-000-0000	TELEPHONE	1,523.97	3,155.78
457858	07/30/26	11610	FOLLETT SOFTWARE LLC	25866 C	G	11-222-5990-001-000-9611	MISC SUPPLIES - MEDI	3,430.00	3,430.00
457859	07/30/26	12046	GRAND RAPIDS PUBLIC SCHOOLS	25891 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	1,850.00	1,850.00
457860	07/30/26	12143	HUBERT COMPANY	25862 C	C	21-297-4120-099-000-9251	EFB EQUIPMENT REPAIR	5,494.00	5,494.00
457861	07/30/26	12250	M-2 AUTO PARTS INC	25839 C	G	11-261-5992-020-000-0000	MISC SUPPLIES - MAIN	30.60	
				25838 C	G	11-261-5992-020-000-0000	MISC SUPPLIES - MAIN	18.72	49.32
457862	07/30/26	12269	LANDSCAPE STRUCTURES INC	27757 P	P	41-456-6225-014-000-9046	BUILDING IMPROVEMENT	157,449.82	157,449.82
457863	07/30/26	12606	OAKLAND SCHOOLS	25850 C	G	11-225-3190-001-000-0000	OTHER PROFESSIONAL S	33,082.86	
				25849 C	G	11-225-4120-001-000-0000	EQUIPMENT REPAIRS	1,312.50	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				25850 C	G	11-284-3160-099-000-0000	TECHNOLOGY SERVICES	298,934.89	333,330.25
457864	07/30/26	12739	PURVIS & FOSTER	25867 C	G	11-261-4110-001-000-0000	BUILDING REPAIRS	1,560.00	
				25867 C	G	11-261-4110-009-000-0000	BUILDING REPAIRS	2,340.00	
				25867 C	G	11-261-4110-011-000-0000	BUILDING REPAIRS	2,340.00	
				25867 C	G	11-261-4110-012-000-0000	BUILDING REPAIRS	3,120.00	
				25867 C	G	11-261-4110-013-000-0000	BUILDING REPAIRS	2,340.00	
				25867 C	G	11-261-4110-014-000-0000	BUILDING REPAIRS	3,900.00	
				25867 C	G	11-261-4110-015-000-0000	BUILDING REPAIRS	1,560.00	
				25867 C	G	11-261-4110-018-000-0000	BUILDING REPAIRS	2,340.00	
				25867 C	G	11-261-4110-020-000-0000	BUILDING REPAIRS	3,120.00	
				25867 C	G	11-261-4110-022-000-0000	BUILDING REPAIRS	6,240.00	
				25867 C	G	11-261-4110-023-000-0000	BUILDING REPAIRS	1,560.00	
				25867 C	G	11-261-4110-052-000-0000	BUILDING REPAIRS	2,340.00	
				25886 C	S	41-261-4110-009-000-0000	BUILDING REPAIRS	8,239.00	
				25886 C	S	41-261-4110-012-000-0000	BUILDING REPAIRS	1,487.00	
				25886 C	S	41-261-4110-013-000-0000	BUILDING REPAIRS	346.00	
				25886 C	S	41-261-4110-020-000-0000	BUILDING REPAIRS	1,836.00	
				25886 C	S	41-261-4110-022-000-0000	BUILDING REPAIRS	2,809.00	47,477.00
457865	07/30/26	13011	THERMAL NETICS	25836 C	G	11-261-4110-022-000-0000	BUILDING REPAIRS	1,020.00	1,020.00
457866	07/30/26	13118	WAGEWORKS INC	25861 C	G	11-283-3190-001-000-0000	OTHER PROFESSIONAL S	864.96	864.96
457867	07/30/26	13189	BEYER, TODD	25893 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	1,080.66	1,080.66
457868	07/30/26	15468	CARY ROBERT GRIMM	25896 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	2,800.00	2,800.00
457869	07/30/26	16046	WALKER, KATIE	25863 C	A	61-296-7920-001-739-0000	NEF EDUCATOR FELLOWS	395.47	395.47
457870	07/30/26	17666	XELLO	25856 C	J	21-127-3450-099-000-9349	SOFTWARE LICENSES	2,400.00	2,400.00
457871	07/30/26	17735	MAD SCIENCE OF DETROIT	25894 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	2,739.00	2,739.00
457872	07/30/26	20121	CONSTELLATION NEWENERGY INC	25848 C	G	11-261-5510-001-000-0000	NATURAL GAS	47.46	
				25848 C	G	11-261-5510-003-000-0000	NATURAL GAS	61.01	
				25848 C	G	11-261-5510-011-000-0000	NATURAL GAS	681.48	
				25848 C	G	11-261-5510-012-000-0000	NATURAL GAS	379.73	
				25848 C	G	11-261-5510-013-000-0000	NATURAL GAS	47.46	
				25848 C	G	11-261-5510-014-000-0000	NATURAL GAS	278.02	
				25848 C	G	11-261-5510-015-000-0000	NATURAL GAS	752.66	
				25848 C	G	11-261-5510-018-000-0000	NATURAL GAS	793.36	
				25848 C	G	11-261-5510-020-000-0000	NATURAL GAS	861.16	
				25848 C	G	11-261-5510-022-000-0000	NATURAL GAS	3,797.31	
				25848 C	G	11-261-5510-023-000-0000	NATURAL GAS	254.29	
				25848 C	G	11-261-5510-052-000-0000	NATURAL GAS	44.08	
				25848 C	G	11-261-5510-060-000-0000	NATURAL GAS	6.80	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				25848 C	G	11-261-5510-070-000-0000	NATURAL GAS	30.53	8,035.35
457873	07/30/26	20275	THE SHERWIN-WILLIAMS	25853 C	G	11-261-5992-001-000-0000	MISC SUPPLIES - MAIN	37.50	
				25845 C	G	11-261-5992-001-000-0000	MISC SUPPLIES - MAIN	14.13	
				25854 C	G	11-261-5992-014-000-0000	MISC SUPPLIES - MAIN	50.95	
				25855 C	G	11-261-5992-014-000-0000	MISC SUPPLIES - MAIN	162.85	265.43
457874	07/30/26	20575	MOSS AUDIO CORPORATION	25898 C	P	41-456-6225-003-000-9046	BUILDING IMPROVEMENT	38,891.24	38,891.24
457875	07/30/26	20891	KID CHEMIST LLC	25902 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	900.00	900.00
457876	07/30/26	21069	INTEGRITY AUTOMATIC DOOR LLC	25890 C	G	11-261-4110-015-000-0000	BUILDING REPAIRS	500.00	
				25889 C	G	11-261-4110-018-000-0000	BUILDING REPAIRS	1,050.00	
				25888 C	G	11-261-4110-022-000-0000	BUILDING REPAIRS	750.00	2,300.00
457877	07/30/26	21174	IMPERIAL BAG & PAPER CO LLC	25695 P	G	11-261-5991-013-000-0000	MISC SUPPLIES - CUST	2,768.30	
				25688 C	G	11-261-5991-014-000-0000	MISC SUPPLIES - CUST	2,652.32	
				25689 C	G	11-261-5991-015-000-0000	MISC SUPPLIES - CUST	3,716.84	
				25696 P	G	11-261-5991-018-000-0000	MISC SUPPLIES - CUST	4,172.19	
				25690 C	G	11-261-5991-020-000-0000	MISC SUPPLIES - CUST	408.86	
				25691 P	G	11-261-5991-022-000-0000	MISC SUPPLIES - CUST	16,252.67	
				25694 C	G	11-261-5991-052-000-0000	MISC SUPPLIES - CUST	703.40	
				25693 P	G	11-261-5991-060-000-0000	MISC SUPPLIES - CUST	1,370.28	32,044.86
457878	07/30/26	26803	AERO FILTER LLC	25156 C	G	11-261-5992-018-000-0000	MISC SUPPLIES - MAIN	1,805.66	1,805.66
457879	07/30/26	26958	GATEWAY EDUCATION HOLDINGS	25623 C	G	11-111-3450-018-000-9611	SOFTWARE LICENSES	7,007.00	
				25623 C	G	11-112-3450-020-000-9611	SOFTWARE LICENSES	5,733.00	12,740.00
457880	07/30/26	27070	SKYHAWKS SPORTS ACADEMY LLC	25901 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	6,321.00	6,321.00
457881	07/30/26	27087	FISHTANK LEARNING INC	25857 C	G	11-111-3450-011-000-9611	SOFTWARE LICENSES	651.66	
				25857 C	G	11-111-3450-012-000-9611	SOFTWARE LICENSES	325.83	
				25857 C	G	11-111-3450-013-000-9611	SOFTWARE LICENSES	325.83	
				25857 C	G	11-111-3450-014-000-9611	SOFTWARE LICENSES	325.83	
				25857 C	G	11-111-3450-015-000-9611	SOFTWARE LICENSES	325.85	1,955.00
457882	07/30/26	27134	TONIA RANGARAJAN DBA RATAZEE	25903 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	4,891.08	4,891.08
457883	07/30/26	27204	WESTERN MICHIGAN UNIVERSITY	25837 C	J	21-221-3190-099-000-2480	OTHER PROFESSIONAL S	9,825.04	9,825.04
457884	07/30/26	27321	RELIABLE SERVICE	25840 C	C	21-297-6420-001-000-9250	NEW EQUIPMENT UNDER	2,440.63	2,440.63
457885	07/30/26	27331	FRANCESCA MAUCERI	25852 C	A	61-296-7920-022-629-0000	DANCE COMPANY	1,500.00	1,500.00
457886	07/30/26	MSC21	KATHLEEN ADER	25834 C	G	11-221-3220-001-000-9611	KATHLEEN ADER	197.80	197.80
457887	07/30/26	MSC21	LAURA KHALIL	25865 C	A	61-296-7920-001-739-0000	LAURA KHALIL	400.00	400.00
457888	07/30/26	MSC21	RICHELLE RUIWEN LI	25851 C	C	22-471-0000-000-000-9250	RICHELLE RUIWEN LI	37.25	37.25
							Sub Total:	**$4,100,563.74**	

ACH CHECKS

A00850	07/27/26	20802	DREAM LIMOUSINES INC	25127 C	G	11-293-3310-022-000-0000	CHECK # a00850 VOIDED	(2,075.00)	(2,075.00)
A00885	07/08/26	18607	AMAZON CAPITAL SERVICES INC.		G	11-111-5110-018-000-9611	TEACHING SUPPLIES	11.99	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				25631 C	G	11-113-5110-022-000-9611	TEACHING SUPPLIES	170.39	
				25634 C	G	11-119-5110-015-000-9670	TEACHING SUPPLIES- S	103.46	
				25630 C	G	11-119-5110-015-000-9670	TEACHING SUPPLIES- S	251.53	
				25635 C	G	11-119-5110-052-000-9680	TEACHING SUPPLIES -	18.80	
				25628 C	G	11-119-5110-052-000-9680	TEACHING SUPPLIES -	141.13	
				25629 C	G	11-119-5110-052-000-9680	TEACHING SUPPLIES -	9.98	
				25633 C	G	11-119-5110-052-000-9680	TEACHING SUPPLIES -	44.83	
					G	11-222-5310-018-000-0000	EDUCATIONAL MEDIA	7.99	
				25632 C	G	11-229-7910-099-000-0000	MISC EXPENSE - THERA	19.99	
				25627 C	G	11-283-7910-001-000-0000	MISC EXPENSE	1,619.15	
					A	61-296-7920-022-805-0000	CHEER	384.00	2,783.24
A00886	07/15/26	10176	AVENTRIC TECHNOLOGIES LLC	25663 C	G	11-213-5990-099-015-0000	MISC SUPPLIES - NURS	544.00	544.00
A00887	07/15/26	10591	AQUATIC SOURCE LLC	25654 C	G	11-261-4120-022-000-0000	EQUIPMENT REPAIRS	560.00	
				25742 C	G	11-261-5990-022-000-0000	MISC SUPPLIES	800.00	1,360.00
A00888	07/15/26	10663	EXECUTIVE ENERGY SVS LLC	25644 C	G	11-261-4910-060-000-0000	OTHER PURCHASED SERV	400.00	400.00
A00889	07/15/26	10915	LOGISTICS INC DBA RELIABLE	25679 C	G	11-261-3430-060-000-0000	POSTAGE	2,397.20	2,397.20
A00890	07/15/26	11047	POWER VAC OF MICHIGAN LLC	25642 C	G	11-261-4110-022-000-0000	BUILDING REPAIRS	9,640.00	9,640.00
A00891	07/15/26	11145	ESKO ROOFING & SHEET METAL	25666 C	S	41-261-4110-052-000-0000	BUILDING REPAIRS	262.50	262.50
A00892	07/15/26	11392	ENVIRO-CLEAN SERVICES INC	25680 C	G	11-261-4116-009-000-0000	ENVIRO-CLEAN	3,732.57	3,732.57
A00893	07/15/26	12656	PEDIATRIC HEALTH CONSULTANTS	25658 C	I	21-213-3131-099-015-9300	CONTRACTED SERVICES	11,343.23	11,343.23
A00894	07/15/26	12761	REDFORD LOCK COMPANY INC OF	25735 C	G	11-261-5992-001-000-0000	MISC SUPPLIES - MAIN	60.00	
				25647 C	G	11-261-5992-060-000-0000	MISC SUPPLIES - MAIN	100.00	160.00
A00895	07/15/26	12977	PENCHURA LLC	27752 P	P	41-456-6225-014-000-9046	BUILDING IMPROVEMENT	72,943.64	72,943.64
A00896	07/15/26	13018	THRUN LAW FIRM P.C.	25676 C	G	11-231-3170-001-000-0000	LEGAL SERVICES	3,387.00	3,387.00
A00897	07/15/26	18004	SONITROL GREAT LAKES -	25715 C	G	11-261-4910-060-000-0000	OTHER PURCHASED SERV	7,413.90	7,413.90
A00898	07/15/26	18009	PREMIER PEST MANAGEMENT	25653 C	G	11-261-4110-001-000-0000	BUILDING REPAIRS	71.00	
				25653 C	G	11-261-4110-011-000-0000	BUILDING REPAIRS	35.00	
				25653 C	G	11-261-4110-012-000-0000	BUILDING REPAIRS	28.00	
				25653 C	G	11-261-4110-013-000-0000	BUILDING REPAIRS	28.00	
				25653 C	G	11-261-4110-014-000-0000	BUILDING REPAIRS	28.00	
				25653 C	G	11-261-4110-015-000-0000	BUILDING REPAIRS	28.00	
				25653 C	G	11-261-4110-018-000-0000	BUILDING REPAIRS	56.00	
				25653 C	G	11-261-4110-020-000-0000	BUILDING REPAIRS	37.00	
				25653 C	G	11-261-4110-022-000-0000	BUILDING REPAIRS	33.00	
				25653 C	G	11-261-4110-023-000-0000	BUILDING REPAIRS	40.00	
				25653 C	G	11-261-4110-052-000-0000	BUILDING REPAIRS	37.00	421.00
A00899	07/15/26	18607	AMAZON CAPITAL SERVICES INC.	25745 C	G	11-113-5210-022-000-9611	TEXTBOOKS	5,025.30	
				25744 C	G	11-221-5110-001-000-9611	TEACHING SUPPLIES -	48.49	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				25726 C	G	11-261-5992-022-000-0000	MISC SUPPLIES - MAIN	9.49	5,083.28
A00900	07/15/26	20346	LAFORCE HOLDINGS INC	25670 C	S	41-261-4110-001-000-0000	BUILDING REPAIRS	3,330.00	
				25670 C	S	41-261-4110-009-000-0000	BUILDING REPAIRS	4,700.00	8,030.00
A00901	07/15/26	20462	ENTECH MEDICAL STAFFING	25648 C	I	21-213-3130-022-015-9300	CONTRACTED SERVICES	1,296.00	1,296.00
A00902	07/15/26	20864	JULIA IRENE KEIDER KEIDER	25650 C	G	11-283-3140-001-000-0000	STAFF SERVICES	11,765.00	11,765.00
A00903	07/15/26	21451	MICHAEL LANCE DBA EXCELANCE	25704 C	G	11-221-3190-001-000-9611	OTHER PROFESSIONAL S	2,083.33	2,083.33
A00904	07/15/26	21474	MULTILANGUAGE SERVICES INC	25652 C	I	21-219-3130-052-076-9300	INTERPRETER SERVICES	120.00	120.00
A00905	07/15/26	21617	CHROMEBOOKPARTS.COM	25683 C	G	11-225-5991-001-000-0000	MISC SUPPLIES - REPA	159.84	159.84
A00906	07/22/26	06130	STRUCTURE TEC CORPORATION	25826 C	P	41-456-6225-022-000-9046	BUILDING IMPROVEMENT	6,750.00	6,750.00
A00907	07/22/26	11392	ENVIRO-CLEAN SERVICES INC	25800 C	G	11-261-4116-001-000-0000	ENVIRO-CLEAN	13,147.16	
				25800 C	G	11-261-4116-011-000-0000	ENVIRO-CLEAN	13,848.97	
				25800 C	G	11-261-4116-012-000-0000	ENVIRO-CLEAN	13,848.97	
				25800 C	G	11-261-4116-013-000-0000	ENVIRO-CLEAN	12,336.19	
				25800 C	G	11-261-4116-014-000-0000	ENVIRO-CLEAN	14,940.67	
				25800 C	G	11-261-4116-015-000-0000	ENVIRO-CLEAN	14,940.67	
				25800 C	G	11-261-4116-018-000-0000	ENVIRO-CLEAN	30,006.10	
				25800 C	G	11-261-4116-020-000-0000	ENVIRO-CLEAN	31,097.80	
				25800 C	G	11-261-4116-022-000-0000	ENVIRO-CLEAN	62,070.84	
				25800 C	G	11-261-4116-023-000-0000	ENVIRO-CLEAN	9,482.18	
				25800 C	G	11-261-4116-052-000-0000	ENVIRO-CLEAN	9,482.18	
				25800 C	G	11-261-4116-060-000-0000	ENVIRO-CLEAN	545.85	
				25800 C	G	11-261-4116-070-000-0000	ENVIRO-CLEAN	545.85	
				25800 C	G	11-261-4116-099-000-0000	ENVIRO-CLEAN	5,528.74	231,822.17
A00908	07/22/26	18607	AMAZON CAPITAL SERVICES INC.	25764 C	G	11-113-5990-022-000-9611	MISC SUPPLIES -TEACH	1,284.97	
				25763 C	G	11-119-5110-014-000-9670	TEACHING SUPPLIES- S	9.99	
				25762 C	G	11-119-5110-014-000-9670	TEACHING SUPPLIES- S	145.90	
				25768 C	G	11-261-5730-060-000-0000	VEHICLE REPAIR PARTS	26.48	
				25782 C	G	11-261-5990-060-000-0000	MISC SUPPLIES	15.91	
				25772 C	G	11-261-5992-022-000-0000	MISC SUPPLIES - MAIN	181.14	
				25781 C	G	11-261-5993-060-000-0000	MISC SUPPLIES - GROU	48.59	
				25793 C	G	11-261-5997-060-000-0000	MISC SUPPLIES - UNIF	289.51	
				25770 C	C	21-297-3510-099-000-9250	ADVERTISING	103.87	
				25775 C	A	61-296-7920-001-700-0000	THERAPY DOG DONATION	12.96	
				25777 C	A	61-296-7920-001-700-0000	THERAPY DOG DONATION	189.80	2,309.12
A00909	07/22/26	21617	CHROMEBOOKPARTS.COM	25773 C	G	11-225-5991-001-000-0000	MISC SUPPLIES - REPA	1,597.00	1,597.00
A00910	07/22/26	27268	CMS ENERGY RESOURCE	25819 C	G	11-261-5520-001-000-0000	ELECTRICITY	309.86	
				25819 C	G	11-261-5520-003-000-0000	ELECTRICITY	1,902.68	
				25819 C	G	11-261-5520-011-000-0000	ELECTRICITY	4,034.29	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				25819 C	G	11-261-5520-012-000-0000	ELECTRICITY	3,939.40	
				25819 C	G	11-261-5520-013-000-0000	ELECTRICITY	4,103.42	
				25819 C	G	11-261-5520-014-000-0000	ELECTRICITY	4,339.07	
				25819 C	G	11-261-5520-015-000-0000	ELECTRICITY	6,178.55	
				25819 C	G	11-261-5520-018-000-0000	ELECTRICITY	11,199.52	
				25819 C	G	11-261-5520-020-000-0000	ELECTRICITY	15,089.12	
				25819 C	G	11-261-5520-022-000-0000	ELECTRICITY	49,858.27	
				25819 C	G	11-261-5520-070-000-0000	ELECTRICITY	648.70	101,602.88
A00911	07/30/26	10663	EXECUTIVE ENERGY SVS LLC	25887 C	G	11-261-4910-060-000-0000	OTHER PURCHASED SERV	400.00	400.00
A00912	07/30/26	11047	POWER VAC OF MICHIGAN LLC	25835 C	G	11-261-4110-020-000-0000	BUILDING REPAIRS	1,320.00	1,320.00
A00913	07/30/26	11125	FIRE SYSTEMS OF MICHIGAN INC	25873 C	G	11-261-4120-011-000-0000	EQUIPMENT REPAIRS	247.50	
				25872 C	G	11-261-4120-011-000-0000	EQUIPMENT REPAIRS	400.00	
				25871 C	G	11-261-4120-012-000-0000	EQUIPMENT REPAIRS	1,105.50	
				25870 C	G	11-261-4120-012-000-0000	EQUIPMENT REPAIRS	247.50	
				25882 C	G	11-261-4120-013-000-0000	EQUIPMENT REPAIRS	247.50	
				25860 C	G	11-261-4120-013-000-0000	EQUIPMENT REPAIRS	431.00	
				25869 C	G	11-261-4120-014-000-0000	EQUIPMENT REPAIRS	473.50	
				25868 C	G	11-261-4120-014-000-0000	EQUIPMENT REPAIRS	247.50	
				25875 C	G	11-261-4120-015-000-0000	EQUIPMENT REPAIRS	258.50	
				25874 C	G	11-261-4120-015-000-0000	EQUIPMENT REPAIRS	247.50	
				25881 C	G	11-261-4120-018-000-0000	EQUIPMENT REPAIRS	302.50	
				25878 C	G	11-261-4120-020-000-0000	EQUIPMENT REPAIRS	565.50	
				25879 C	G	11-261-4120-020-000-0000	EQUIPMENT REPAIRS	302.50	
				25880 C	G	11-261-4120-023-000-0000	EQUIPMENT REPAIRS	65.00	
				25876 C	G	11-261-4120-060-000-0000	EQUIPMENT REPAIRS	328.50	
				25877 C	G	11-261-4120-070-000-0000	EQUIPMENT REPAIRS	338.00	5,808.00
A00914	07/30/26	12416	THE BEST DEALS FOR YOU LLC	25895 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	945.00	945.00
A00915	07/30/26	12627	OSCAR W. LARSON CO	25884 C	G	11-261-4110-070-000-0000	BUILDING REPAIRS	584.10	584.10
A00916	07/30/26	18607	AMAZON CAPITAL SERVICES INC.	25858 C	G	11-113-5990-022-000-9611	MISC SUPPLIES -TEACH	856.11	
				25859 C	G	11-113-5990-022-000-9611	MISC SUPPLIES -TEACH	945.53	
				25864 C	G	11-221-5110-001-000-9611	TEACHING SUPPLIES -	857.92	
				25844 C	G	11-261-5980-060-000-0000	MISC HARDWARE & TOOL	44.99	
				25885 C	G	11-261-5993-001-000-0000	MISC SUPPLIES - GROU	56.51	
				25883 C	G	11-261-5997-060-000-0000	MISC SUPPLIES - UNIF	303.91	
				25841 C	C	21-297-3510-099-000-9250	ADVERTISING	60.82	
				25842 C	C	21-297-6420-001-000-9250	NEW EQUIPMENT UNDER	1,429.48	4,555.27
A00917	07/30/26	20278	KAUKAB LLC	25892 C	R	21-321-3111-052-000-9200	PURCHASED SERV - COM	3,510.00	3,510.00
A00918	07/30/26	21523	REALLY GREAT READING	25602 C	G	11-111-3450-011-000-9611	SOFTWARE LICENSES	2,589.10	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				25603 C	G	11-111-3450-012-000-9611	SOFTWARE LICENSES	2,355.05	
				25604 C	G	11-111-3450-013-000-9611	SOFTWARE LICENSES	2,393.10	
				25605 C	G	11-111-3450-014-000-9611	SOFTWARE LICENSES	3,256.45	
				25606 C	G	11-111-3450-015-000-9611	SOFTWARE LICENSES	2,321.00	
				25602 C	G	11-111-5110-011-000-9611	TEACHING SUPPLIES	11,699.73	
				25603 C	G	11-111-5110-012-000-9611	TEACHING SUPPLIES	10,251.62	
				25604 C	G	11-111-5110-013-000-9611	TEACHING SUPPLIES	11,233.40	
				25605 C	G	11-111-5110-014-000-9611	TEACHING SUPPLIES	11,547.03	
				25606 C	G	11-111-5110-015-000-9611	TEACHING SUPPLIES	9,356.41	67,002.89
							Sub Total:	**$571,457.16**	
							Register Total:	**$4,672,020.90**	

JP MORGAN/CHASE	PCARD CYCLE 07/01/2026-07/31/2026				
NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
BOBOIGE, JACQUELINE	11-221-7410-001-000-9611	700.00	07/22/2026	MASSP & MASC/MAHS	MARCI AUGENSTEIN
BOBOIGE, JACQUELINE Total		**700.00**			
BOOTZ, ASHLEY	11-293-7410-022-000-0000	230.00	07/09/2026	SAMS CLUB RENEWAL	SAMS CARD RENEWED
BOOTZ, ASHLEY	61-296-7920-022-824-0000	45.10	07/30/2026	STRIKE VISUALS	REPLACEMENT PARTS FOR TENTS
BOOTZ, ASHLEY Total		**275.10**			
BRASIL, SANDRA	11-252-7410-001-000-0000	150.00	07/23/2026	MICHIGAN SCHOOL BUSINE	MSBO LICENSE CERT RENEWAL
BRASIL, SANDRA	11-111-5110-011-000-0000	215.31	07/24/2026	SPM MARKETING	SCHOOL DATE BOOKS
BRASIL, SANDRA Total		**365.31**			
BUETER, JENNIFER	11-232-3450-001-000-0000	191.88	07/23/2026	QR-CODE-GENERATOR.COM	SOFTWARE PURCHASE
BUETER, JENNIFER Total		**191.88**			
DAHMEN, COHL	11-261-5992-060-000-0000	80.00	07/14/2026	GRAINGER	MTCE ELECTRICAL STOCK - FUSE
DAHMEN, COHL	11-261-5992-060-000-0000	81.33	07/15/2026	CES 264	MTCE ELECTRICAL STOCK - SIEMENS
DAHMEN, COHL	11-261-5992-022-000-0000	163.42	07/15/2026	MADISON ELECTRIC	HS ELECTRICAL KITCHEN BREAKERS
DAHMEN, COHL	11-261-5992-014-000-0000	122.95	07/16/2026	MADISON ELECTRIC	PV LOUNG ELECTRICAL WIRE
DAHMEN, COHL	11-261-5992-060-000-0000	82.10	07/17/2026	MADISON ELECTRIC	MTCE ELECTRICAL STOCK - MULB
DAHMEN, COHL	11-261-5992-022-000-0000	152.63	07/24/2026	MADISON ELECTRIC	HS ELECTRICAL KITCHEN RED WIRE
DAHMEN, COHL	11-261-5992-022-000-0000	105.10	07/28/2026	MADISON ELECTRIC	HS ELECTRICAL KITCHEN HUB AND MULB
DAHMEN, COHL	11-261-5992-014-000-0000	311.87	07/29/2026	CES 264	PV ELECTRICAL LOUNGE SIEMENS
DAHMEN, COHL	11-261-5992-014-000-0000	12.91	07/30/2026	CES 264	PV ELECTRICAL LOUNGE WIRE LUBE
DAHMEN, COHL	11-261-5992-014-000-0000	6.84	07/30/2026	MADISON ELECTRIC	PVELECTRICAL LOUNGE FLEX COND
DAHMEN, COHL	11-261-5992-014-000-0000	22.58	07/31/2026	CES 264	PV CONNECTOR RANGE DRYER RECEPT
DAHMEN, COHL	11-261-5992-060-000-0000	55.05	07/31/2026	MADISON ELECTRIC	MTCE ELECTRICAL STOCK DEEP BOX
DAHMEN, COHL Total		**1196.78**			
DRAGOO, MICHAEL	11-261-3220-060-000-0000	241.74	07/10/2026	CRYSTAL MTN - H LODGIN	MSBO FALL CONFERENCE
DRAGOO, MICHAEL	41-261-4110-052-000-0000	1742.61	07/15/2026	SP MAINLINE MATERIAL	ECEC PANELS ARMOR TILE SURFACE
DRAGOO, MICHAEL	41-261-4110-009-000-0000	348.52	07/15/2026	SP MAINLINE MATERIAL	NOVUS PANELS ARMOR TILE SURFACE
DRAGOO, MICHAEL	41-261-4110-022-000-0000	348.52	07/15/2026	SP MAINLINE MATERIAL	HS PANELS ARMOR TILE SURFACE
DRAGOO, MICHAEL Total		**2681.39**			
DUQUETTE, EDWARD	11-261-5992-015-000-0000	10.05	07/15/2026	GREAT LAKES ACE HDWE	DF SPEC NEEDS RM WALL HANGING
DUQUETTE, EDWARD	11-261-5992-014-000-0000	23.68	07/16/2026	GREAT LAKES ACE HDWE	PV COUNTER TOP TEACHER'S LOUNGE
DUQUETTE, EDWARD	11-261-5992-011-000-0000	76.02	07/17/2026	ALL SURFACES WIXOM 187	VO WINDOW SEAL
DUQUETTE, EDWARD	11-261-5992-020-000-0000	48.25	07/17/2026	NAPA AUTO M-2	MS WINDOW SILICONE SPRAY
DUQUETTE, EDWARD	11-261-5992-014-000-0000	269.95	07/20/2026	MENARDS WIXOM MI	PV TEACHER LOUNGE COUNTER TOP
DUQUETTE, EDWARD	11-261-5992-022-000-0000	15.18	07/24/2026	GREAT LAKES ACE HDWE	HS DRINKING FOUNTAIN REPAIR
DUQUETTE, EDWARD	11-261-5992-014-000-0000	118.00	07/24/2026	THE HOME DEPOT 2737	PV CARPENTRY BREAK ROOM
DUQUETTE, EDWARD	11-261-5992-022-000-0000	21.04	07/29/2026	GREAT LAKES ACE HDWE	HS DRINKING FOUNTAINS
DUQUETTE, EDWARD	11-261-5992-020-000-0000	6.99	07/29/2026	ROCKLER WW HDWE 08	MS CARPENTRY SHELF PINS IN RM 120
DUQUETTE, EDWARD	11-261-5992-022-000-0000	47.80	07/29/2026	THE HOME DEPOT #2737	HS DRINKING FOUNTAINS
DUQUETTE, EDWARD Total		**636.96**			
EASTER, CYNTHIA	21-122-5110-099-194-9300	2025.39	07/31/2026	CRISIS PREVENTION INST	CPI TRAINING MATERIALS
EASTER, CYNTHIA Total		**2025.39**			
EVANS, KELLY	61-296-7920-001-700-0000	98.58	07/07/2026	SP HILLS PET HPSF	FOOD FOR DISTRICT'S THERAPY DOGS
EVANS, KELLY	61-296-7920-001-700-0000	47.18	07/10/2026	CHEWY.COM	FOOD FOR DISTRICT'S THERAPY DOGS
EVANS, KELLY Total		**145.76**			
FULAR, JAMES	11-261-5993-060-000-0000	97.49	07/08/2026	DIXSON OUTDOOR EQUIPME	FERRIS MOWER #24-1 NEW BLADE BELT

FULAR, JAMES	11-261-5993-003-000-0000	7.13	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-023-000-0000	7.13	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-052-000-0000	42.81	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-022-000-0000	271.12	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-020-000-0000	142.70	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-018-000-0000	214.04	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-001-000-0000	71.35	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-009-000-0000	71.35	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-014-000-0000	71.35	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-012-000-0000	71.35	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-011-000-0000	71.35	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-015-000-0000	7.13	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-013-000-0000	7.13	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-060-000-0000	71.34	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES	11-261-5993-070-000-0000	7.15	07/08/2026	TARGET SPECIALTY PRODU	GROUNDS HERBICIDE WEED CONTROL
FULAR, JAMES Total		**1231.92**			
GLINSKI, JASON	11-261-5990-022-000-0000	823.99	07/01/2026	DOWNRIVER REFRIG SUP C	HS POOL NITROGEN REFIL TANK
GLINSKI, JASON	11-261-5990-022-000-0000	259.99	07/01/2026	DOWNRIVER REFRIG SUP C	HS HVAC AHU POOL REFRIGERANT
GLINSKI, JASON	11-261-5992-022-000-0000	1.48	07/03/2026	THE HOME DEPOT #2737	HS BOILER KITCHEN
GLINSKI, JASON	11-261-5992-022-000-0000	52.31	07/03/2026	THE HOME DEPOT #2737	HS BOILER IN KITCHEN
GLINSKI, JASON	11-261-5992-022-000-0000	213.51	07/07/2026	DOWNRIVER REFRIG SUP C	HS AIR CONDITIONER CONDENSER
GLINSKI, JASON	11-261-5992-012-000-0000	379.04	07/13/2026	TRANE SUPPLY-113415	OH HVAC RTU-5 CARE RM 111 - MOTOR
GLINSKI, JASON	11-261-5992-012-000-0000	183.38	07/20/2026	TRANE SUPPLY-113415	OH -5 CARE ROOM 111 BEARING
GLINSKI, JASON	11-261-5992-023-000-0000	63.21	07/27/2026	GRAINGER	ROAR HVAC HEATING PUMP 2 FUSE
GLINSKI, JASON	11-261-5992-022-000-0000	86.52	07/30/2026	DOWNRIVER REFRIG SUP C	HS NATATORIUM SEALANT
GLINSKI, JASON Total		**2063.43**			
HARRIS, CHRISTINE	11-113-7410-022-000-0000	1820.00	07/10/2026	TRESONA MULTIMEDIA LLC	MARCHING BAND MATERIALS
HARRIS, CHRISTINE	11-113-7410-022-000-0000	4641.09	07/10/2026	ULTIMATEDRILLBOOK.COM	MARCHING BAND MATERIALS
HARRIS, CHRISTINE	61-296-7920-022-629-0000	1240.50	07/30/2026	IN *PARAMOUNT SIGNS &	NOVI DANCE COMPANY UNIFORMS
HARRIS, CHRISTINE	61-296-7920-022-631-0000	1312.50	07/30/2026	IN *PARAMOUNT SIGNS &	NOVI DANCE COMPANY UNIFORMS
HARRIS, CHRISTINE	61-296-7920-022-686-0000	75.66	07/31/2026	BENITO S CAFE	PRINCIPAL MTG W/EXECUTIVE STUCO
HARRIS, CHRISTINE Total		**9089.75**			
HENDERSON, BETH	11-252-5910-001-000-0000	52.96	07/09/2026	STAPLES DETROI	BUSINESS OFFICE SUPPLIES
HENDERSON, BETH	11-252-5910-001-000-0000	425.33	07/10/2026	IN *PRINT & MARKETING	BUSINESS OFFICE SUPPLIES
HENDERSON, BETH	21-297-5910-099-000-9250	342.77	07/10/2026	IN *PRINT & MARKETING	FOOD SERVICE SUPPLIES
HENDERSON, BETH	11-252-5910-001-000-0000	39.58	07/13/2026	STAPLS7683270089000002	BUSINESS OFFICE SUPPLIES
HENDERSON, BETH	11-252-5910-001-000-0000	55.70	07/27/2026	STAPLS7683857628000005	BUSINESS OFFICE SUPPLIES
HENDERSON, BETH Total		**916.34**			
HETTEL, ERIC	11-261-3220-060-000-0000	241.74	07/10/2026	CRYSTAL MTN - H LODGIN	MSBO FALL CONFERENCE 2026
HETTEL, ERIC	11-261-3220-060-000-0000	-231.74	07/13/2026	CRYSTAL MTN - H LODGIN	MSBO FALL CONFERENCE 2026 REFUND
HETTEL, ERIC	11-261-3220-060-000-0000	302.54	07/13/2026	CRYSTAL MTN - H LODGIN	MSBO FALL CONFERENCE 2026
HETTEL, ERIC	11-261-5980-060-000-0000	3.99	07/15/2026	HOMEDEPOT.COM	RYOBI TAPE MEASURES DELIVERY FEE
HETTEL, ERIC	11-261-5980-060-000-0000	24.64	07/15/2026	HOMEDEPOT.COM	MTCE TOOLS RYOBI TAPE MEASURES
HETTEL, ERIC Total		**341.17**			
HOSKINS, DIANE	61-296-7920-025-607-0000	47.00	07/10/2026	CREATIVEFABRICA.COM	STUDENT ACTIVITY
HOSKINS, DIANE Total		**47.00**			

HURT, KEIFER	11-261-5992-060-000-0000	24.98	07/15/2026	THE HOME DEPOT 2737	DISTRICT PAINT
HURT, KEIFER	11-261-4130-060-000-0000	163.25	07/20/2026	FIRESTONE795267	MTCE TRAILER TIRE
HURT, KEIFER	11-261-5992-052-000-0000	8.38	07/30/2026	THE HOME DEPOT 2737	ECEC CARPENTRY DRYWALL REPAIR
HURT, KEIFER	11-261-5992-052-000-0000	8.38	07/30/2026	THE HOME DEPOT 2737	ECEC CARPENTRY DRYWALL REPAIR
HURT, KEIFER Total		**204.99**			
JORDAN, CHRISTOPHER	11-261-5992-023-000-0000	725.77	07/14/2026	GRAINGER	ROAR HVAC HEATING PUMP 2 MOTOR
JORDAN, CHRISTOPHER	11-261-5992-001-000-0000	20.54	07/15/2026	GRAINGER	ESB HVAC RTU3 COGGED V-BELT
JORDAN, CHRISTOPHER	11-261-5992-009-000-0000	223.86	07/17/2026	GRAINGER	NOVUS HVAC HEAT CP 1 FUSE
JORDAN, CHRISTOPHER	11-261-5992-023-000-0000	3.78	07/20/2026	THE HOME DEPOT 2737	ROAR HVAC HEATING PUMP 2 BUSHING
JORDAN, CHRISTOPHER	11-261-5992-001-000-0000	-20.52	07/28/2026	GRAINGER	ESB RTU 3 DTE DISCOUNT
JORDAN, CHRISTOPHER	11-261-5992-023-000-0000	24.08	07/29/2026	GRAINGER	ROAR HVAC HEATING PUMP 2 FUSE
JORDAN, CHRISTOPHER	11-261-5992-023-000-0000	13.78	07/29/2026	TRANE SUPPLY-113415	SWITCH FOR AUXILIARY CONTACTOR
JORDAN, CHRISTOPHER	11-261-5992-023-000-0000	120.40	07/30/2026	GRAINGER	ROAR HVAC HEATING PUMP 2 FUSE
JORDAN, CHRISTOPHER Total		**1111.69**			
KAREN, DENNETT	11-271-7410-070-000-0000	166.78	07/01/2026	SQ *MICHIGAN ASSN FOR	MAPT MEMBERSHIP RENEWAL
KAREN, DENNETT	11-271-3195-070-000-0000	175.00	07/02/2026	SQ *HOTH TESTING INC	DRIVING TEST FOR CDL
KAREN, DENNETT	11-271-5720-070-000-0000	1116.00	07/27/2026	BELLE TIRE 017	REPLACEMENT TIRES FOR E VANS
KAREN, DENNETT	11-271-7410-070-000-0000	150.00	07/30/2026	MICHIGAN SCHOOL BUSINE	MSBO MEMBERSHIP RENEWAL
KAREN, DENNETT Total		**1607.78**			
LANDAU, DENISE	11-283-7910-001-000-0000	2144.48	07/01/2026	EXECUTIVE ADVERTISING	"YEARS OF SERVICE" GIFTS
LANDAU, DENISE	11-283-7910-001-000-0000	66.24	07/08/2026	IN *APPLE AWARDS	RETIREMENT AWARD
LANDAU, DENISE	11-283-7910-001-000-0000	1733.14	07/14/2026	SHINOLA - WHOLESALE	"YEARS OF SERVICE" GIFTS
LANDAU, DENISE	11-283-7910-001-000-0000	74.00	07/29/2026	CITY OF NOVI	FINGERPRINTING FEE
LANDAU, DENISE	11-283-7410-001-000-0000	2.95	07/29/2026	ICI*FEECITY OF NOVI	FINGERPRINTING CREDIT CARD FEE
LANDAU, DENISE Total		**4020.81**			
MAINKA, BENJAMIN	11-232-7410-001-000-0000	24.00	07/01/2026	USATODAY CO DIGITAL	PAPER SUBSCRIPTION
MAINKA, BENJAMIN	11-232-7910-001-000-0000	66.07	07/09/2026	FORDS GARAGE - NOVI	BOE WORKING LUNCH
MAINKA, BENJAMIN	11-232-7910-001-000-0000	46.07	07/17/2026	NOVI CONEY ISLAND	BOE WORKING LUNCH
MAINKA, BENJAMIN	11-232-7910-001-000-0000	67.12	07/20/2026	DIAMOND JIM BRADY'S	BOE WORKING LUNCH
MAINKA, BENJAMIN	11-232-3450-001-000-0000	20.00	07/20/2026	OPENAI *CHATGPT SUBSCR	SUBSCRIPTION
MAINKA, BENJAMIN	11-232-3450-001-000-0000	83.40	07/21/2026	WWW.DOODLE.COM	SUBSCRIPTION FEE
MAINKA, BENJAMIN	11-232-7910-001-000-0000	56.25	07/22/2026	TST* HUDSON CAFE NORTH	BOE WORKING LUNCH
MAINKA, BENJAMIN	11-231-7910-001-000-0000	24.00	07/31/2026	USATODAY CO DIGITAL	DIGITAL SUBSCRIPTION
MAINKA, BENJAMIN Total		**386.91**			
MEIER, KRISTEN	11-119-5110-014-000-9670	542.72	07/01/2026	PTI*THEPETTINGFARM	CARE FIELD TRIP
MEIER, KRISTEN	11-119-5110-014-000-9670	1207.00	07/08/2026	MAD SCIENCE OF DETROIT	CARE SUMMER CAMP FIELD TIP
MEIER, KRISTEN	11-119-5110-014-000-9670	2.28	07/08/2026	WAL-MART #5893	CARE SUMMER CAMP SUPPLIES
MEIER, KRISTEN	11-119-5110-014-000-9670	250.00	07/10/2026	SQ *KONA ICE OF WESTER	CARE SUMMER CAMP- KONA
MEIER, KRISTEN	11-119-5110-014-000-9670	27.94	07/13/2026	SAMS CLUB #6657	CARE SUMMER CAMP SUPPLIES
MEIER, KRISTEN	11-119-5110-014-000-9670	8.98	07/13/2026	WM SUPERCENTER #5893	CARE SUMMPER CAMP SUPPLIES
MEIER, KRISTEN	11-119-5110-014-000-9670	600.00	07/20/2026	PAYPAL *WILDLIFESAF	WILDLIFE SAFARI VISIT
MEIER, KRISTEN	11-119-5110-014-000-9670	363.00	07/21/2026	IN *TIMELESS TALES THE	TIMELESS TALES VISIT
MEIER, KRISTEN	11-119-5110-014-000-9670	603.75	07/24/2026	FARMINGTON CIVIC THEAT	FARMINGTON THEATER VISIT
MEIER, KRISTEN	11-119-5110-014-000-9670	569.25	07/24/2026	FARMINGTON CIVIC THEAT	SUMMER CAMP- FARMINGTON THEATER
MEIER, KRISTEN	11-119-5110-014-000-9670	96.00	07/30/2026	KENSINGTON METROPARK	KENSINGTON METRO PARK VISIT
MEIER, KRISTEN	11-119-5110-014-000-9670	250.00	07/30/2026	SQ *KONA ICE OF WESTER	CARE SUMMER CAMP- KONA ICE VISIT.

MEIER, KRISTEN Total		**4520.92**			
NESMITH, RUSSELL	11-261-5992-060-000-0000	35.90	07/02/2026	MENARDS WIXOM MI	CABINET HARDWARE - WIRE PULL
NESMITH, RUSSELL	11-261-5992-060-000-0000	9.67	07/08/2026	FASTENAL COMPANY 01MID	SCREWS TO REPAIR DESK TOPS
NESMITH, RUSSELL	11-261-5992-060-000-0000	177.68	07/09/2026	THE PIONEER MANUFACTUR	AIRLESS PAINT SPRAYER CONDITIONER
NESMITH, RUSSELL	11-261-5992-060-000-0000	8.07	07/13/2026	THE HOME DEPOT #2737	AIRLESS PAINTER SPRAYER PARTS
NESMITH, RUSSELL	11-261-5992-060-000-0000	255.18	07/20/2026	BEST PLUMBING SPECIALT	STOCK SOLENOID VALVE
NESMITH, RUSSELL	11-261-5993-060-000-0000	379.10	07/30/2026	SHERWIN-WILLIAMS701197	DISTRICT PARKING LOT PAINT
NESMITH, RUSSELL Total		**865.60**			
PARK, CATHRYN	11-221-7410-001-000-9611	125.00	07/30/2026	FSP*MPAAA	MEMBER DUES- RUTKOWSKI MPAAA
PARK, CATHRYN Total		**125.00**			
SCICLUNA, REBECCA	11-252-7410-001-000-0000	150.00	07/09/2026	MICHIGAN SCHOOL BUSINE	MEMBERSHIP RENEWAL
SCICLUNA, REBECCA Total		**150.00**			
SHAFER, RACHELLE	11-241-4910-052-000-9551	54.95	07/23/2026	SAFEWAY SHREDDING	SHREDDING
SHAFER, RACHELLE	21-118-5110-051-000-3400	174.60	07/29/2026	WALMART.COM	GSRP CLASSROOM SUPPLIES
SHAFER, RACHELLE	11-118-5110-052-000-9551	93.12	07/29/2026	WM SUPERCENTER #5893	3 YR OLD TUITION
SHAFER, RACHELLE	21-118-5110-051-000-3400	97.50	07/29/2026	WM SUPERCENTER #5893	GSRP CLASSROOMS
SHAFER, RACHELLE	11-118-5110-052-000-9551	52.50	07/29/2026	WM SUPERCENTER #5893	3YR OLD TUITION
SHAFER, RACHELLE Total		**472.67**			
SIPPLE, GEORGE	11-282-3450-001-000-0000	20.00	07/28/2026	OPENAI *CHATGPT SUBSCR	MONTHLY SUBSCRIPTION
SIPPLE, GEORGE Total		**20.00**			
THOMPSON, STEPHEN	11-261-5992-012-000-0000	16.25	07/03/2026	THE HOME DEPOT #2737	OH CONCRETE PATCH RM 111
THOMPSON, STEPHEN	11-261-5992-020-000-0000	48.40	07/07/2026	GREAT LAKES ACE HDWE	MS CAFE BOOTH REPAIR
THOMPSON, STEPHEN	11-261-5992-012-000-0000	33.43	07/13/2026	THE HOME DEPOT #2737	OH SUMMER PAINT
THOMPSON, STEPHEN	11-261-5992-022-000-0000	35.69	07/23/2026	GREAT LAKES ACE HDWE	HS SUMMER PAINT
THOMPSON, STEPHEN	11-261-5992-014-000-0000	12.94	07/23/2026	MENARDS WIXOM MI	PV RM 216 SPRAY PAINT
THOMPSON, STEPHEN	11-261-5992-020-000-0000	54.90	07/31/2026	THE HOME DEPOT #2737	MS PAINT FOR ROOM 220
THOMPSON, STEPHEN Total		**201.61**			
TOBIS, DANIEL	11-293-3220-022-000-0000	187.23	07/28/2026	ANTOJITOS AUTH00107524	REIMBURSED DISTRICT PCARD IN ERROR
TOBIS, DANIEL	11-293-3220-022-000-0000	88.14	07/29/2026	HOLLYWOOD DRIVE-IN GOL	REIMBURSED DISTRICT PCARD IN ERROR
TOBIS, DANIEL Total		**275.37**			
TURNER, NANCY	11-261-5910-060-000-0000	84.92	07/27/2026	STAPLS7682505393001001	COPY PAPER AND PENS
TURNER, NANCY Total		**84.92**			
WARRA, MARY	11-113-5118-022-000-0000	29.13	07/28/2026	MEIJER STORE #109	CLASSROOM SUPPLIES
WARRA, MARY	11-113-5110-022-000-0000	7.30	07/28/2026	MEIJER STORE #109	CLASSROOM SUPPLIES
WARRA, MARY	11-113-5116-022-000-0000	2.45	07/28/2026	MEIJER STORE #109	CLASSROOM SUPPLIES
WARRA, MARY	11-113-5115-022-000-9122	38.42	07/28/2026	MEIJER STORE #122	CLASSROOM SUPPLIES
WARRA, MARY	11-113-5117-022-000-0000	3.96	07/28/2026	MEIJER STORE #122	CLASSROOM SUPPLIES
WARRA, MARY	11-113-5119-022-000-9122	7.47	07/28/2026	MEIJER STORE #122	CLASSROOM SUPPLIES
WARRA, MARY	11-113-5114-022-000-9122	43.53	07/28/2026	MEIJER STORE #122	CLASSROOM SUPPLIES
WARRA, MARY	11-113-5118-022-000-9122	55.54	07/28/2026	MEIJER STORE #122	CLASSROOM SUPPLIES
WARRA, MARY	11-113-5114-022-000-0000	102.76	07/29/2026	MEIJER STORE #054	CLASSROOM SUPPLIES
WARRA, MARY	11-113-5114-022-000-0000	18.48	07/31/2026	MEIJER STORE #122	CLASSROOM SUPPLIES
WARRA, MARY Total		**309.04**			
WATCHOWSKI, DONALD	61-296-7920-022-823-0000	3080.00	07/08/2026	MAXWELL MEDALS AND AWA	TENNIS MEDALS AND TROPHIES
WATCHOWSKI, DONALD	11-293-3450-022-000-0000	1000.00	07/08/2026	SCHOOL DATEBOOKS	EVENTLINK- NEW ATHLETIC SCHEDULER

WATCHOWSKI, DONALD	61-296-7920-022-827-0000	290.01	07/20/2026	HAMPTON INN HOTELS	VOLLEYBALL TEAM CAMP ROOM #4
WATCHOWSKI, DONALD	61-296-7920-022-827-0000	256.09	07/20/2026	HAMPTON INN HOTELS	VOLLEYBALL TEAM CAMP ROOM #3
WATCHOWSKI, DONALD	61-296-7920-022-827-0000	290.01	07/20/2026	HAMPTON INN HOTELS	VOLLEYBALL TEAM CAMP ROOM #2
WATCHOWSKI, DONALD	61-296-7920-022-827-0000	290.01	07/20/2026	HAMPTON INN HOTELS	VOLLEYBALL TEAM CAMP ROOM #1
WATCHOWSKI, DONALD Total		**5206.12**			
Grand Total		41471.61			

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: NCSD Virtual Days Plan 2026-2027

School districts are permitted to hold up to 6 days virtual instruction as follows:

1. student testing days, which can include any day where state- or federally-mandated testing is taking place, up to a maximum of 3 days
2. emergency closures, which means a day where instruction has been canceled due to circumstances beyond the control of school authorities, only after a district has exhausted all standard emergency closure days, up to a maximum of 3 days

When the Novi Community School District needs to hold a virtual day, students and families will be notified in advance, and the following protocols will be used:

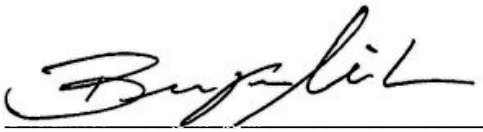
- All instruction will be provided asynchronously (not live).
- Elementary students will receive assignments and learning materials in advance directly from their teachers. Secondary students will receive assignments and learning materials either directly from their teachers in advance or via the district's learning management system, Schoology.

For the 2026-27 school year, the district intends to use up to 3 days of virtual instruction for student testing days as follows:

1. WIDA, K-12. Anticipated date: February 2, 2027.
2. State-Required Testing, 9th-12th grades, October 2026 and/or April 2027. Final dates TBD.

RECOMMENDATION:
That the Novi Community School District Board of Education authorizes the Superintendent to implement up to three (3) total virtual days as outlined above. Should additional days be needed, the Superintendent will bring a separate request to the Board.

APPROVED AND RECOMMENDED FOR BOARD RECOGNITION



Benjamin Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: ECEC Curriculum Update

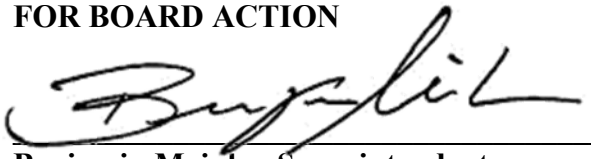
The curriculum currently used in the Novi Community School District Early Childhood Education Center's three-year-old program has not been comprehensively updated in years. To ensure that students continue to receive a high-quality, developmentally appropriate early-learning experience, the district initiated a review of available curriculum materials and instructional resources.

Kristen Meier has led the process of gathering information, reviewing curriculum options, and identifying materials that best support the developmental, academic, social, and emotional needs of the district's youngest learners. This work has resulted in a recommendation for a new curriculum that will provide teachers with updated resources, greater instructional consistency, and engaging learning experiences aligned with current early-childhood practices.

The proposed curriculum is being presented to the Board for implementation during the 2026–2027 school year.

This comes to the Board tonight as information and discussion and will come back as action at the October 15, 2026, Regular Board Meeting.

APPROVED AND RECOMMENDED
FOR BOARD ACTION



Benjamin Mainka, Superintendent

CURRICULUM PROPOSAL

ECEC

Kristen Meier, Coordinator of Early Childhood Education

9/17/26



WHAT IS CREATIVE CURRICULUM?



PLAY-BASED AND DEVELOPMENTALLY APPROPRIATE

PROVIDES A FRAMEWORK FOR INTENTIONAL TEACHING AND LEARNING

SUPPORTS THE WHOLE CHILD

ALLOWS TEACHERS TO BUILD LEARNING AROUND CHILDREN'S INTERESTS, STRENGTHS, AND INDIVIDUAL NEEDS

ALLOWS FOR TEACHERS TO BALANCE CHILD-LED WITH TEACHER-LED TIMES OF DAY

ALLOWS FOR TEACHERS TO BALANCE CHILD-LED WITH TEACHER-LED TIMES OF DAY

WHY?



ASSESSMENT & INSTRUCTION

CONNECTS CURRICULUM, OBSERVATION, ASSESSMENT, AND INDIVIDUALIZED INSTRUCTION.

CONSISTENCY

PROVIDES A COMMON INSTRUCTIONAL FRAMEWORK ACROSS CLASSROOMS. IS FAMILIAR TO TEACHERS,AS IT HAS BEEN USED IN THE PAST.

INTENTIONALITY

SUPPORTS TEACHERS IN PLANNING PURPOSEFUL LEARNING EXPERIENCES RATHER THAN RELYING PRIMARILY ON INDIVIDUAL ACTIVITIES OR MATERIALS.

CONTINUITY

PROVIDES A STRONGER FOUNDATION FOR CHILDREN AS THEY MOVE FROM PRESCHOOL INTO KINDERGARTEN., SUPPORTS SCIENCE OF READING AND ALIGNS WITH NCSD GRADUATE PROFILE.

UPDATED RESOURCES

WE ARE MOVING TO THE NEW EDITION, WHICH PROVIDES UPDATED CONTENT, RESOURCES, AND GUIDANCE ALIGNED WITH CURRENT EARLY CHILDHOOD PRACTICES.

QUALITY

STRENGTHENS OUR PRACTICES AND SUPPORTS OUR CONTINUED GROWTH WITHIN GREAT START TO QUALITY (GSQ)

HOW

GRANT

WE HAVE APPLIED FOR A GRANT IN PARTNERSHIP WITH NEF THAT COULD SUPPORT THE INITIAL PURCHASE

PURCHASE PRICE: $26,424

GRANT APPLICATION: $25,000

CONTINUING EXPENSES

- GOLD (ANNUAL) $2,500
- CLOUD (EVERY 2 YEARS) $18,000
    - OPTIONAL

TeachingStrategies® for Early Childhood

QUOTE Q-407267

TEACHING STRATEGIES, LLC ("TS")
80 M STREET, SE, SUITE 1010
WASHINGTON, DC 20003
301-634-0818

Customer/Subscriber Name: Novi Community School District
Customer/Subscriber Number: 02NOVIC
Contact Name: Kristen Meier
Contact Email: kristen.meier@novik12.org
Contact Title: Preschool Director

Prepared by: Jennifer Kafati
jennifer.k@teachingstrategies.com
(586) 484-1463
Expiration Date: 07-04-2026
Subscription Term: 08/03/2026 - 08/02/2028

PRODUCT	SALES PRICE	TERM (in years)	QTY	TOTAL PRICE
CCPSM-Bundle-1 The Creative Curriculum® for Preschool English	$3,062.50	2	6	$36,750.00
30SHIPSUR-PK Shipping Surcharge	$100.00		6	$600.00
Bundle Discount				($10,170.00)
Upfront Payment/Additional Discounts				($2,490.00)
			Subtotal:	$24,690.00
			Shipping:	$1,734.00
			Tax:	$0.00
			Total:	$26,424.00

If paying by credit card a 2.5% processing fee of $660.60 will be added, which is to cover the cost of processing a credit or charge card transaction, for a Total Price of $27,084.60. Only Visa, Mastercard, and American Express credit cards may be used. Please do not use debit cards. To avoid the processing fee, payment by ACH or wire is available.

BILL TO

Billing Client:	Novi Community School District
Billing Street:	25745 Taft Rd
Billing City:	Novi
Billing State:	Michigan
Billing Postal Code:	48374
Billing Country:	United States

SHIP TO

Ship to Org:	Novi Community School District
Ship to Attn:	Kristen Meier
Shipping Address Line 1:	25745 Taft Rd
Shipping Address Line 2:	

Shipping Address Line 3:	
Shipping City:	Novi
Shipping State:	Michigan
Shipping Postal Code:	48374
Shipping Country:	United States
Shipping Type:	Standard

Print Products

Payment of state sales tax for TS products is the responsibility of Customer. TS guarantees your complete satisfaction. If you are not happy with your order within 45 days of the shipment date, you may return the products in their original condition (unmarked, not damaged) for any reason, for a full refund (less shipping charges). All video and software sales are final. TS is not responsible for returned items that are lost or misdirected.

To return an item, please email support@teachingstrategies.com or call a Customer Support Specialist at 800.637.3652 Option 3 from 9:00 a.m. to 5:00 p.m. ET, Monday through Friday to obtain a Return Authorization Number (RA#) and return-to address. Packages received without a valid RA# are not guaranteed to be accepted and may be returned to sender. The RA# will help us process your return quickly and accurately and it is the only way to ensure you will receive proper credit for your return.

Special Note for Kodo Collection Products: Returns for Kodo classroom material products are processed by Kodo Kids. For information about the Kodo return policies and procedures, please visit: https://kodokids.com/policies

Subscription Services Products

This Order is entered into by and between Subscriber identified above and TS. This Order incorporates the Subscription Services Terms and Conditions at https://teachingstrategies.com/agreement-and-policies/ (together with this Order, the "Agreement"). The Agreement sets forth the terms pursuant to which TS will provide access to Subscription Services. Subscriber must sign and deliver a copy of this Order to receive access to the Subscription Services set forth in this Order.

The subscription period will begin on 08-03-2026 and expire on 08-02-2028 ("Term") unless noted otherwise in the subscription details below.

The administrator identified for this subscription is:

Subscription Details

Product	Qty	Start	End
Creative Curriculum® Cloud	6	08/03/2026	08/02/2028
PD Teacher Membership	6	08/03/2026	08/02/2028

The combined list price for Creative Curriculum Cloud and PD Teacher Membership at the time of this order is $1750 per unit per year.

Online Professional Development and Training

Online training courses ("Online Training") will be made available to you through the website https://my.teachingstrategies.com/ for use by personnel within your organization. Detailed instructions on how to access and allocate Online Training will be provided to you via email.

The course materials and content of Online Training, including its features and functionality, are and will remain the exclusive property of Teaching Strategies, LLC. This Training is protected by copyright, trademark, and other laws of the United States. The materials, content, features and functionality of Online Training may not be copied and/or republished in any format, in whole or in part. This includes, but is not limited to, copying text, copying pictures or video, copying images for use in brochures, websites or any other medium, copying review content (narrative, video or pictures), copying backgrounds and borders, or any other content.

Subscriber has agreed to purchase a baseline license quantity as listed on the face of the Order form. Subscriber may contact TS to increase this baseline quantity by purchasing additional licenses at any time. TS may conduct an audit on Subscriber's usage during the subscription term and adjust the baseline subscription fees if there is an overage relative to purchased license quantities.

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

SUPERINTENDENT OF SCHOOLS

TOPIC: NHS Student Media Technology Upgrades

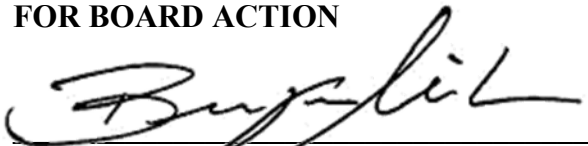
The Bond Project Team and district Technology Department have been studying opportunities to modernize the equipment used by students for media broadcasting and production. These programs provide students with authentic, hands-on experiences in journalism, broadcasting, video production, editing, storytelling, and digital communication through productions such as Cat's Eye News at Novi High School and NMS News at Novi Middle School.

Integrated Design Solutions (IDS) has completed a competitive bidding process for the first phase of this work, which will focus on upgrading the student media technology at Novi High School. The proposed improvements are intended to bring the program's equipment and production capabilities up to current industry and instructional standards, providing students with access to relevant tools and high-quality learning experiences.

Following completion of the high school upgrades, the district intends to continue this work at Novi Middle School so that students have access to a modern and increasingly aligned media-production experience across both schools.

This comes to the Board tonight as information and discussion and will come back as action at the October 15, 2026, Regular Board Meeting. The cost of this project is coming out of the 2025 Bond Funds.

APPROVED AND RECOMMENDED
FOR BOARD ACTION



Benjamin Mainka, Superintendent

August 31, 2026

Mr. Jason Smith
Director of Technology, CTO
Novi Community School District
25425 Taft Road
Novi, MI 48374

Project Name: Novi Community School District
High School Media Studio Upgrade
Novi, Michigan

IDS Project No.: 26156-1000 BP-T2

Dear Mr. Smith:

Bid specifications for the High School Media Studio project were issued on July 31, 2026. The Bid consists of providing a new podcasting system for both in-studio and portable use.

Representatives from four (4) companies attended the pre-bid meeting on August 3, 2026.

Six (6) bids for were received on August 18, 2026, as follows:

Bidder	Bid Bond	Familial Disclosure	Affidavit of Compliance	Criminal Background Affidavit	Base Bid
Capricorn	Yes	Yes	Yes	Yes	$105,549.84
MOSS	Yes	Yes	Yes	Yes	$112,600.00
ALS	Yes	Yes	Yes	Yes	$113,582.00
Forte	Yes	Yes	Yes	Yes	$121,985.92
Tel Systems	Yes	Yes	Yes	Yes	$127,882.00
Sound Planning Communications	Yes	Yes	Yes	Yes	$149,406.10

The technology team consisting of Jason Smith (NCSD), Lisa Whiteside (NCSD), Russ Boegehold (IDS), and Steve Robinson (IDS) have reviewed the bids. All bidders included the required Bid Bond, Familial Disclosure, Affidavit of Compliance, and the Criminal Background Affidavit with their bid submission.

Post-bid interviews were conducted with Capricorn, Moss, and ALS on August 25, 2026 and with TEL Systems on August 28, 2026. Capricorn's bid was not bid per plans and specifications and is considered non-responsive. MOSS, ALS, and Tel System's bids were determined to be complete and compliant with the bid documents and historical pricing models. ALS over MOSS demonstrated a clear understanding of the project during their post bid interview, showcased a vast amount of experience in related scope, and has worked successfully with the district in previous bond projects.

IDS recommends the award of the High School Media Studio project to ALS, in the amount of $113,582.00.

Sincerely,

Integrated Design Solutions, LLC

Shawn Tyburski, CTS, LEED AP®
Senior Associate

ec: File

\\team.ids-michigan.com@SSL\DavWWWRoot\F\2026\26156\1000\Corr\Construction\BP-T2\ltr001 - ALS.docx

100 cesar e. chavez ave sw, ste. 300
grand rapids, mi 49503
1441 w. long lake road, ste. 200
troy, mi 48098
248-823-2100 www.ids-michigan.com
INTEGRATED design SOLUTIONS
architecture engineering interiors & technology

NCSD High School Media Studio Upgrade – System Overview

The proposed High School Media Studio Upgrade will give Novi Community School District a professional, mobile video and production system centered on the Ikan Studio Rover. Unlike a traditional setup that is permanently tied to one room, the system is designed to support both in-studio and portable production.

The system combines professional microphones and wireless audio, three remotely controlled cameras, a teleprompter, professional lighting, multi-camera video production and recording, Zoom connectivity, and centralized system controls. This allows the District to produce polished content without requiring a traditional television studio or a large production crew.

The system's flexibility allows it to support NCSD communications, interviews, panel discussions, remote guests, scripted video messages, student and staff features, and special-event or on-location productions across the District. When appropriate power and network connectivity are available, the equipment can also be deployed outside the primary studio space.



NCSD HIGH SCHOOL MEDIA STUDIO UPGRADE

One setup. Multiple ways to communicate.

This studio gives NCSD the flexibility to create everything from a quick update to a full multi-camera interview, panel discussion, remote conversation, or on-location production.

🎙️ TRADITIONAL MEDIA Sit down with a guest and have a natural conversation using professional broadcast microphones. It's simple to produce, but delivers a professional look and sound.	**🎥 MULTI-CAMERA INTERVIEW** Use three camera angles for the host, the guest, and a wide shot to give the program a polished, television-style look.
👥 PANEL / ROUNDTABLE Host up to four people with individual studio microphones for leadership discussions, student conversations, community panels, or special-topic episodes.	**🌐 REMOTE GUEST** Bring guests into the conversation via Zoom while still using the studio's professional cameras, microphones, and production workflow.
📺 VIDEO MESSAGE Use the teleprompter camera for scripted announcements, back-to-school messages, Board updates, celebrations, or other important District communications.	**🎤 STANDING / INFORMAL INTERVIEW** Use wireless handheld or lavalier microphones for sideline conversations, walk-and-talk segments, demonstrations, or less formal interviews.
🏫 ON-LOCATION & SPECIAL EVENTS Take the show beyond the studio. With access to power and network connectivity, the portable cameras, wireless microphones, and production system can support interviews from the football field, gym, auditorium, or other District locations.	**WHY IT MATTERS** You do not have to choose just one type of show. One episode can be a simple conversation, and the next can be a polished interview, panel, remote guest, or special-event production.

YOU CHOOSE THE STORY. THE STUDIO GIVES YOU OPTIONS FOR HOW TO TELL IT.

STUDIO ROVER



The Studio-Rover is :

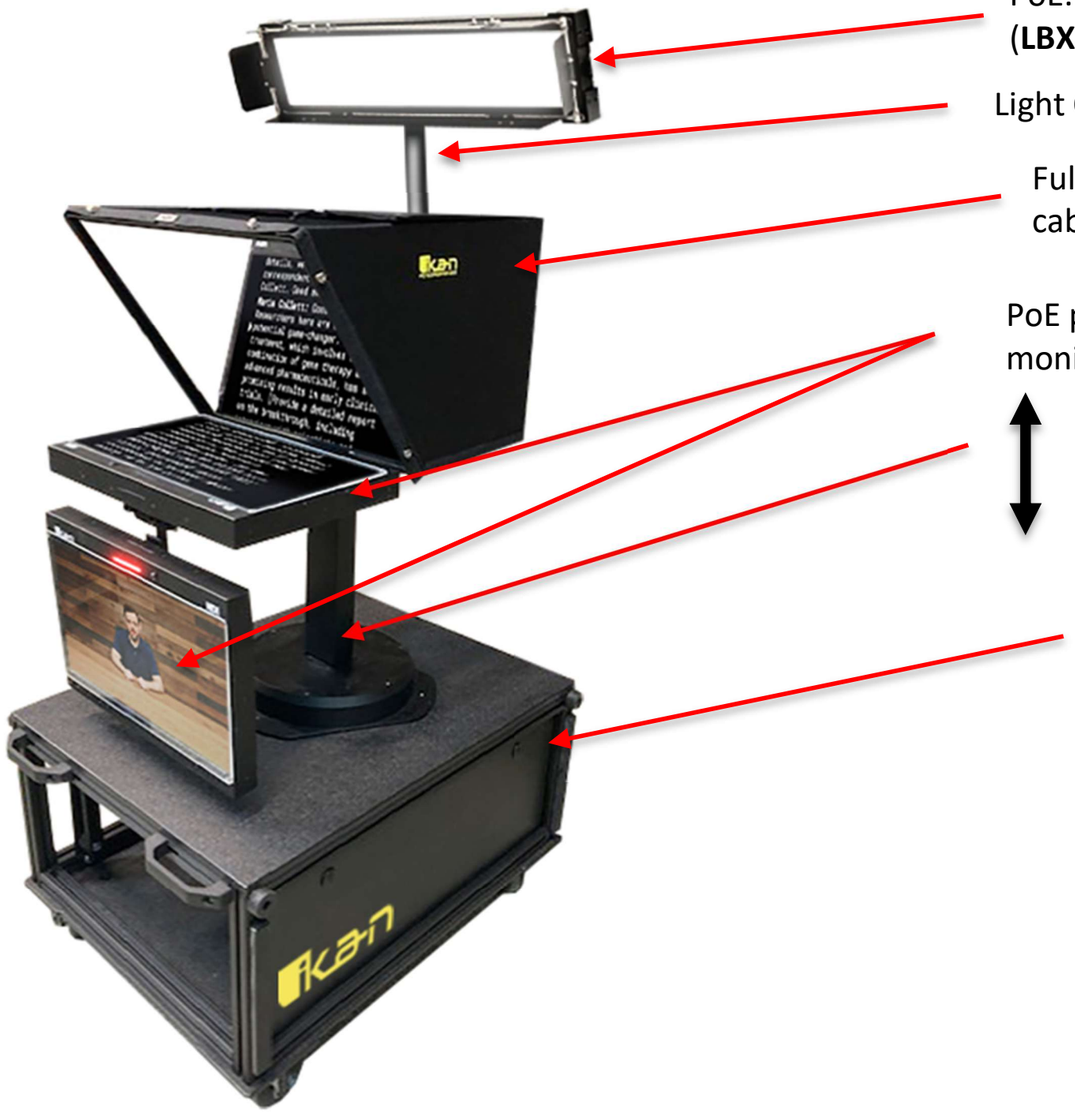
- Full remote production system contained withing a mobile cart.
- It is fully configurable to fit the customers needs through an SI partner.
- Designed as a cost effect solution , offering, flexibility and broadcast quality workflows at an affordable price point.
- Can be used standalone, in a semi permanent room or part of a remote workflow.

Some identified customer use cases:

1. CEO / VP / Executive Communication System.
2. Local / remote corporate Town Hall Capture.
3. Mobile, high-quality Teams/ZOOM, Web-X solution.
4. Remote Pro-broadcast, (remote news bureau, home studio or outside broadcast).
5. General remote REMI- workflows
6. Remote Lecturing / Training capture solution.
7. Portable production system for recording content for internal use.
8. Self-learning tool, for presentation skills
9. Remote medical consultation.
10. Remote legal disposition, law court.

Just some of the identified use cases*

ROVER KEY FEATURES



PoE. IP Artnet/sACN controlled light with extra' lights with through rear I/O panels (**LBX8-PoE, 50W** PoE ++ Bi-color LED panel)

Light Column adjustable with integrated RJ45 light outlet

Full PTZ Prompter Solution. Supplied with/without optional NDI 4K Camera complete with a cable management spine. Ikan **PT419-PTZ-TM** or **PT419W-PTZ-NDI-TMN**

PoE powered Ikan's **NDI Script/Talent Monitor** 10 NDI presets, SDI/HDMI inputs and Tally. Both monitors can also encode as SDI or HDMI input to NDI **(or) Traditional SDI/HDMI Monitoring.**

Motorized column, manual or preset controlled, 66lbs payload, '**Manual Control / soon to be Visca over IP**'

Rover Summary features

1. Shock mount, 12U rack space, supporting front/rear equipment mounting.
2. Full frame body armor against damage during transportation.
3. Supports up to 30RU depth equipment (UPS, Server etc.)
4. Active forced air cooling.
5. Removable doors / sides panels with air vents with active force air fan cooling.
6. PowerCon power disconnect with internal power management solution.
7. Internal accent Led lighting.
8. 4 x lockable wheel casters.

Deployment Options

Option 1



Example, Semi-permanent setup

As part of semi –permanent setup in a dedicated space with over head lighting, green screen and lush furniture. Un-plug patch panels , then take to another, mobile use application and restore back in minutes.

Option 2



Example, Wheeled into the CEO's office for a presentation



Deployed as a mobile solution and placed in storage when not in use. Supporting local user operation or an IP Remote **Remi-Workflow.**

STUDIO ROVER





An example of an engineered mobile cart solution. As shown at NAB & InfoComm trade shows, controlled through a Q-SYS control system.

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

SUPERINTENDENT OF SCHOOLS

TOPIC: Bond Governance Procedures Update

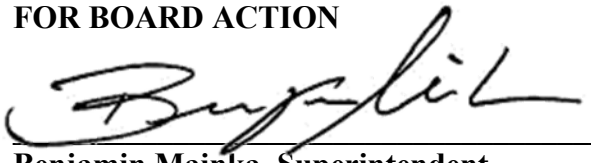
The Board of Education previously reviewed and discussed the proposed 2025 Bond Governance Procedures. These procedures are intended to establish a clear and consistent framework for the oversight, decision-making, financial management, communication, and implementation of projects funded through the district's 2025 bond program.

Following the Board's previous discussion, the procedures have been revised to incorporate feedback and further clarify the roles and responsibilities of the Board, district administration, Bond Project Team, and other partners involved in the bond program.

The updated procedures are returning this evening for additional Board review and discussion. Any further feedback will be considered before the procedures are presented for final approval at the Board's October meeting.

This comes to the Board tonight as information and discussion and will come back as action at the October 15, 2026, Regular Board Meeting.

APPROVED AND RECOMMENDED
FOR BOARD ACTION



Benjamin Mainka, Superintendent

Novi Community School District
2025 Bond Program
Project Procedures and Governance

Version Dated: 11.13.2025 (For Approval)

SECTION A: FUNDING SOURCES, BUDGET RESPONSIBILITY & LIMITS OF AUTHORITY

1. Funding for the 2025 Bond Program to be provided through the sale of bonds from the November 2025 Ballot Proposal.
2. The 2025 Bond Program is funded through non-qualified bond sales and State of Michigan prevailing wage requirements do not apply.
3. Funding Source – NCSD shall make PMR aware of any and all funding sources for the Program and shall work with their Legal Counsel to determine any and all restrictions on/or requirements of those funds and shall make PMR aware of those determinations. NCSD shall make PMR immediately aware of any potential changes to the planned funding sources.
4. Roles and approval shall follow the limits established in Exhibit A.
5. NCSD Board of Education (BOE)/District Policy – NCSD requirements shall be followed which are available for reference at: https://meetings.boardbook.org/Public/Book/2699?docTypeId=225884&file=31c7137a-6c34-4501-bd3e-30f4acbf631c
6. NCSD will be responsible for the following budgets, costs, and bidding requirements:
    a. Legal fees and bond issuance expenses
    b. Maintenance / Custodial Equipment (District direct purchases)
    c. Instructional Equipment (District direct purchases)
    d. Buses (District direct purchases)
    f. Computer /Technology Devices (District direct purchases)
7. PMR will be responsible for the following budgets, costs, and assisting with bidding requirements.
    a. Construction and related contingencies, site work, A/E fees and costs, CM fees and costs, other professional services, furniture, playground structures, and any miscellaneous bond expenses.

8. Budget reconciliation will occur between NCSD and PMR quarterly to ensure all expenditures have been captured and tracked against the master bond program budget.

SECTION B: PROCUREMENT

During Procurement, NCSD and Legal Counsel, with support of PMR, will determine which procurement method is appropriate based on market conditions and legal requirements. Methodology will be selected based on the type of goods or services being provided to NCSD. The following procedures will be used throughout the Program.

Professional Services

Professional Services Firms are procured via one of two methods as outlined in the table below:

Professional Services Procurement Methods (Includes Architect/Engineer, Construction Manager, Owners Representative, Technology Designer et. al)	
Method 1: Negotiated Proposals	Method 2: RFQ/RFP
1. Develop Form of Agreement / Contract (NCSD/Legal/PMR) 2. Develop Scope / Schedule / Budget: (PMR w/ NCSD Input) 3. Develop Bid List, Contact Firm(s) / Solicit 3 – 5 Proposals: (PMR) 4. Evaluate Proposals: NCSD w/ PMR Advise 5. Prepare Award Recommendation Letter(s) if applicable: PMR 6. Present to Board for Award (if applicable): NCSD w/ PMR Advise 7. NCSD Board Approval (if applicable) 8. Negotiate contract as required: (NCSD w/ Legal & PMR Assist) 9. Issue PO(s) and/or executes contracts as required: NCSD 10. Enter Commitment(s) into PMIS: PMR	1. Develop Form of Agreement / Contract: (NCSD/Legal/PMR) 2. Develop RFQ/RFP (Scope/Schedule/Budget: (PMR w/ Legal/NCSD Input) 3. Public Advertising (if desired): NCSD w/ PMR Assist 4. Issue RFQ/RFP: PMR 5. Pre-Proposal meeting: PMR 6. Issue Addendum(s): PMR 7. Receive bids & publicly open: NCSD w/ PMR Assist 8. Evaluate Proposals: NCSD w/ PMR Advise 9. Prepare Award Recommendation Letter(s) if applicable: PMR 10. Provides Board documents to Board for approval (if applicable): NCSD 11. Present to Board for Award (if applicable). NCSD w/ PMR Advise. 12. Board Approval (if applicable)

	13. Negotiate contract as required: (NCSD w/ Legal & PMR Assist) 14. Issue PO(s) and/or executes contracts as required: NCSD 15. Enter Commitment(s) into PMIS: PMR
End of Process	

Furniture, Fixture, & Equipment

Furniture Fixtures & Equipment (FF&E) / Technology Equipment are procured via one of three methods as outlined in the table below:

FF&E / Technology Equipment Procurement Methods		
Method 1: Purchase Directly (if below District's Policy Limits) Procurement of supplies, materials, and equipment which is LESS than the annually published State of Michigan (MCL 380.1274) competitive bid limit will follow NCSD Board Policy Limits.	Method 2: Via a Consortium Procurement of supplies, materials, and equipment which EXCEEDS the annually published State of Michigan competitive bid limit must proceed as competitive bids following the stricter of the State of Michigan (MCL 380.1274) and the NCSD Board Policy Requirements.	Method 3: RFQ/RFP Procurement of supplies, materials, and equipment which EXCEEDS the annually published State of Michigan competitive bid limit must proceed as competitive bids following the stricter of the State of Michigan (MCL 380.1274) and the NCSD Board Policy Requirements.
1. Develop Scope/Schedule/Budget: (NCSD w/ PMR Assist) 2. Develop Bid List: WLSCD w/ PMR Assist 3. Contact Firm(s) / Solicit 3 – 5 Proposals: NCSD w/ PMR Assist 4. Evaluate Proposals: NCSD w/ PMR Advise 5. Issues PO(s) and/or executes contracts as required: NCSD 6. Enter Commitment(s) into PMIS: PMR	1. Develop Scope/Schedule/Budget: (NCSD w/ Consultant/vendor & PMR Assist) 2. Contact Firm(s) / Solicit Proposals: Consultant/Vendor 3. Evaluate Proposals: Consultant/Vendor w/ NCSD & PMR Advise 4. Prepare Award Recommendation Letter(s): PMR 5. Provides Board documents to Board for approval (if applicable): NCSD	1. Develop Form of Agreement / Contract: (NCSD/ Legal/PMR) 2. Develop Bid List: WLSCD w/ PMR Assist 3. Develop RFQ/RFP (Scope/Schedule/Budget: (PMR w/ Legal/NCSD Input) 4. Public Advertising (See Section B6 below) (if desired): NCSD w/ PMR Assist 5. Issue RFQ/RFP: PMR 6. Conduct Pre-Proposal meeting: PMR 7. Issue Addendum(s): PMR

	6. Present to Board for Award (if Applicable): NCSD w/ PMR Advise 7. NCSD Board Approval (if applicable) 8. Issue PO(s): NCSD 9. Enter Commitment(s) into PMIS: PMR	8. Receive bids & publicly open (if required by policy): NCSD w/ PMR Assist 9. Evaluate Proposals: NCSD w/ PMR Advise 10. Prepare Award Recommendation Letter(s) if applicable: PMR 11. Provides Board documents to Board for approval (if applicable): NCSD 12. Present to Board for Award (if applicable): NCSD w/ PMR Advise 13. NCSD Board Approval (if applicable) 14. Negotiate contract as required: NCSD w/ Legal & PMR Assist 15. Issue PO(s) and/or executes contracts as required: NCSD 16. Enter Commitment(s) into PMIS: PMR
End of Process		

Hard Construction

Hard Construction (via CM, GC, or Design Prime) shall be procured via one of two methods as outlined in the table below:

Hard Construction Procurement Methods (Includes Abatement and Technology Construction)	
Method 1: Quoted / Negotiated Construction which is LESS than the annually published State of Michigan (MCL 380.1267) competitive bid limit will follow NCSD Board Policy Limits.	Method 2: Formal RFP/Bid Construction which EXCEEDS the annually published State of Michigan competitive bid limit must proceed as competitive bids following the stricter of the State of Michigan (MCL 380.1267) and the NCSD Board Policy Requirements.
1. Develop Form of Agreement/Contract (NCSD/PMR) 2. Develop Scope/Schedule/Budget: AE/CM & PMR w/ NCSD Assist 3. Develop Bid List: AE/CM & PMR w/ NCSD Assist 4. Contact Firm(s) / Solicit Proposals: AE/CM & PMR 5. Evaluate Proposals: AE/CM & PMR w/ NCSD Input 6. Negotiate contract as required: (NCSD w/ Legal & PMR Assist) 7. Issue PO(s) and/or executes contracts as required: NCSD 8. Enter Commitment(s) into PMIS: PMR	1. Develop Form of Agreement / Contract: (NCSD/ Legal/PMR) 2. Develop RFQ/RFP: AE/CM w/ NCSD & PMR Input 3. Public Advertising (See Section B6 below) (if desired): CM Prepare & PMR Assist, NCSD Publish 4. Issue RFQ/RFP: AE/CM w/ PMR Assist 5. Conduct Pre-Proposal meeting: AE/CM w/PMR Assist 6. Issue Addendum(s): AE/CM 7. Receive bids & publicly open (if required by policy): NCSD w/ AE/CM & PMR Assist 8. Evaluate Proposals: AE/CM w/ NCSD & PMR Advise 9. Prepare Award Recommendation Letter(s) if applicable: AE/CM & PMR 10. Provides Board documents to Board for approval (if applicable): NCSD

	11. Present to Board for Award (if applicable): NCSD w/ PMR Advise 12. NCSD Board Approval (if applicable) 13. Negotiate contract as required: NCSD w/ CM, Legal & PMR Assist 14. Issue PO(s) and/or executes contracts as required: NCSD 15. Enter Commitment(s) into PMIS: PMR
End of Process	

Bid Advertising, Delivery and Selection (When Applicable):

1. For Professional Services and FF&E, NCSD with the assistance of PMR will develop bid advertisement for NCSD review, approval, and posting.
2. For Hard Construction, the CM with the assistance of PMR will develop bid advertisement for NCSD review, approval, and posting.
3. NCSD will be responsible for all bid advertisement requirements including as follows:
    a. Advertise one time in a newspaper of general circulation in the area where the construction work is to take place.
    b. Advertise for at least two-weeks on the Department of Michigan Management and Budget website, on a website maintained for this purpose or post on a website maintained by a school organization and designated by the Department of Michigan Management and Budget for this purpose (such as Sigma https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService)
    c. Public Advertisement must state the following information and must be reviewed by the Assistant Superintendent of Business and Operations.
        a. Time, date, and place at which proposals/bids are due. For construction bids the time, date, and place of the public meeting which all bids will be opened and read aloud by NCSD Board or its designee.

b. The RFP shall contain, and bid must be accompanied by, the following documents:
   i. Familial Disclosure Affidavit a sworn and notarized statement disclosing any familial relations that exists between NCSD Board of Education or the Superintendent of NCSD.
   ii. Iran Disclosure Affidavit: a sworn and notarized statement certifying the bidder is not an Iran-linked business.
   iii. Criminal Background Disclosure Affidavit: a sworn and notarized statement certifying that the bidder has performed and/or will perform criminal background checks, and no employees, that will be on any Owner's premises in response to the services contemplated by the contract documents, are registered criminal sexual offenders.
   iv. Non-Collusive Affidavit: a worn and notarized statement certifying that bidder's bid or proposal is genuine and not provided in the interest or on behalf of any unnamed persons or party.
   v. Equal Opportunity Form: a sworn and notarized statement certifying that bidder will not discriminate against any persons including, but not limited to, race, religion, national origin, ancestry, or sex.
   vi. Bid, Performance, and Payment Bond Requirements: upon award each bidder is required to have a 5% Bid Bond, 100% Performance, 100% Labor and Material (Payment) Bonds (for bids over $50,000). The Performance and Payment Bond may be provided by the Construction Manager (under a CMc) or Prime Contractor.
   vii. Insurance Requirements / Certificate
   viii. Additional Documents as otherwise required by law, or NCSD Procurement Policy

c. All bids are to be received at the NCSD Administration Building to the attention of the Asst. Superintendent of Business and Operations. All construction bids will be public bid openings held at NCSD Administration Building or building designated by NCSD, or through virtual meeting,

following the State of Michigan and the NCSD Board Policy Requirements. A member of NCSD staff and PMR must be present.

d. NCSD will not consider or accept a late bid received after the date and time specified for bid submission, following the State of Michigan and the NCSD Board Policy Requirements.

e. Alternately, bidders may be directed to submit bids electronically, for which specific directions will be provided in the RFP for electronic only submissions.

f. NCSD reserves the right, in its sole and absolute discretion, to accept or reject, in whole or in part, any or all proposals with or without cause. NCSD further reserves the right to waive any irregularity or informality in this RFP/Bid process, and the right to award the contract to a firm other than the firm submitting the lowest financial proposal (lowest bidder).

g. PMR will assist in review, evaluation, and recommendation of all awards to NCSD via a written award recommendation letter.

h. For any / all vendors that bid services out on behalf of NCSD (e.g., construction managers, consultants, etc.) the above procedures shall apply. Coordinate with NCSD, as shall conformance with all applicable state laws and Board policies.

i. The Superintendent is authorized to make purchases/change orders, without prior approval, but with timely notification to the Board of Education, of those goods and/or services needed in emergency circumstances, to maintain school operations in accordance with state and federal requirements for purchasing. The Superintendent or his/her designee(s) are authorized to make emergency purchases for school repair which would have a detrimental effect on the building or on the health, safety or welfare of students or occupants of the building.

SECTION C: PURCHASE ORDERS / CONTRACTS / AGREEMENTS

Throughout the performance of the program, contracts and agreements will be required to be developed, reviewed and executed with multiple parties. A collaborative effort between the District, District's Legal Counsel, PMR and Vendors will be required to efficiently and effectively deliver the program. The following templates, roles and responsibilities and processes will be utilized to ensure successful completion of the program.

Templates

Exhibit B contains listing of contract templates which will be used (as modified and current year) throughout the program.

Roles

Contracts will be drafted, reviewed, and approved as outlined below:

An initial draft agreements will be completed and delivered to the District review. PMR will review the draft agreement regarding business terms and conditions but not legality of the draft agreement. Recommended markups from PMR will be distributed to NCSD and their Legal Counsel for legal review and business terms. Once a template has been approved by the District, and their legal counsel, it will be utilized in the procurement process for establishing the basis of the delivery of goods and services. After RFPs have been issued and bids/proposals have been received by the District, and a proposer has been deemed the apparent awardee, final contract term negotiations will be conducted. Negotiations will be facilitated by PMR, but term acceptance will be at the discretion of District and their legal counsel. Once terms have been accepted by the awardee and the District the vendor will partially execute the agreement. The partially executed agreement shall be finally executed by the appropriate party in accordance to the limits of authority established in Exhibit A.

Roles in contract draft, review and approval process:

a. Initial Draft: District Legal Counsel
b. Review Business Terms: PMR and/or Consultant
c. Review (Legal & Business Terms): NCSD and Legal Counsel

d. Contract Negotiations: NCSD Legal Counsel and PMR
e. Vendor partially executes contract
f. Approval: NCSD Superintendent or Board of Education (if applicable)
g. District fully executes contract

Purchase Orders (POs) / Contracts:

Prior to Board Approval, District's Legal Counsel will lead the contract template development process detailed above.

Prior to being issued, all POs will be reviewed by NCSD Asst. Superintendent of Business and Operations to ensure that all bidding procedures are followed, appropriate back-up is included and completed, and there are adequate unencumbered funds remaining. Verify Payee, amount, vendor, and other pertinent details.

a. Contract awards and POs will contain appropriate contingency amounts when going to Board of Education for approval (to avoid additional approval requests).
b. NCSD will create a separate PO for the CM equal to the amount of the approved BOE resolution. The PO will have two (2) line items to delineate the construction and construction contingency amounts. The CM fees and General Conditions approved within the resolution will be added to the CM's Staffing/Fee PO. These PO's will not be distributed to the CM and will only be used to distribute contingency funds internally when updating the vendor POs within that resolution.

Upon Board approval, a copy of the Project Team resolution with all back-up documentation will be provided to the Operations Secretary, who will be responsible for creating the PO.

a. A copy of the Board resolution, Project Number and PO will be sent to PMR.

b. If a contract or agreement is also being issued for the awarded project, the following language should be added to the PO: "For internal accounting purposes only – see contract for terms and conditions".

Upon receipt of the PO, the vendor, contractor and/or construction manager is now approved to issue subcontracts, if any.

PMR will ensure that the PO number and project number is referenced on all payment applications / invoices submitted to the NCSD and review(s) of payment applications are completed with appropriate recommendations / signatures provided in accordance with Limits of Authority (see Exhibit A).

The total Board approved limit (base contract plus Board approved contingency) shall not be exceeded without additional Board approval.

SECTION D: CHANGES TO THE SCOPE OF SERVICES

All change orders will utilize an AIA-G701 form or similar. See sample below.

DRAFT

AIA® Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*	CONTRACT INFORMATION: Contract For: Date:	CHANGE ORDER INFORMATION: Change Order Number: Date:
OWNER: *(Name and address)*	ARCHITECT: *(Name and address)*	CONTRACTOR: *(Name and address)*

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The original Contract Sum was	$	0.00
The net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	0.00
The Contract Sum will be increased by this Change Order in the amount of	$	0.00
The new Contract Sum including this Change Order will be	$	0.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Firm name)*	CONTRACTOR *(Firm name)*	OWNER *(Firm name)*
SIGNATURE	SIGNATURE	SIGNATURE
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
DATE	DATE	DATE

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User Notes: (3B9ADA52)

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Sections A, B and C are required to follow the Limits of Authority listed in Exhibit A. All vendors are to comply with the terms and conditions of their Agreements regarding changes to the services of work.

Professional Services (AE / Tech Designer / Environmental / et al.)

Changes in Scope of Services Resulting in an Additional Service Request (ASR) or Potential Change Order (PCO) for Construction:

1. Definition: Changes in the Scope of Services or Terms and Conditions related to modification of Professional Services Agreement (e.g. terms, scope, schedule, and/or budget)
2. Process:
    a. Need for Construction Documents change or added Services from by AE, Technology Designer, AHJ, or NCSD in writing.
    b. Professional Services Firm provides NCSD a proposal for professional fee(s) for the additional design scope/change and sends to PMR in writing.
    c. PMR reviews and provides recommended course of action to NCSD in writing (see Exhibit C).
    d. NCSD directs course of action (approve, reject, or other) in writing (see Exhibit C).
    e. If approved:
        i. NCSD Administration will determine on a case-by-case basis the method of BOE involvement as outlined in Exhibit A.
        ii. PMR drafts Amendment for NCSD approval and starts the Capital Project Requisition Request process – see (see Exhibit F).
        iii. Professional Services Firm moves forward with Additional Services

Vendors (FFE Vendor or Technology Equipment) - See Exhibit D Workflow

Changes in scope resulting in a Change Order (CO), see Exhibit A

1. Definition: A formal Change Order document that modifies the Terms and Conditions of the Agreement (e.g. terms, scope, schedule and / or budget).
2. Process:

a. Vendor creates a proposal and routes to the Designer for review, if applicable.
    i. Routing to be in accordance with Flowchart (see Exhibit D).
b. Designer reviews and drafts Change Order and routes to PMR
c. PMR reviews CO and recommends or rejects and sends to NCSD Project Team/Superintendent.
d. NCSD reviews and approves Change Order and issues PO modification
    i. Any CO over the previously BOE approved contingency must be approved by the BOE
e. PMR enters executed CO into PMIS

Construction Manager / Contractors (Construction) - See Exhibit E Workflow

Potential Change Order (PCO): Changes in Scope of Services, See **Exhibit A**

1. Definition: Changes in the Work due to: Field Issues; Design Changes or Issues; Requests for Information (RFI); Submittals; and/or Regulatory requirements. (Reason codes et.al, to be provided on NCSD approved PCO form)
2. Process:
    a. Need for Change in Work may be identified by CM/Contractor in writing by way of a Potential Change Order (PCO)
        i. AE / Consultant reviews PCO and either rejects or recommends and submits to PMR for review.
        ii. PMR reviews, and either rejects or recommends to NCSD for approval.
        iii. NCSD either approves PCO or rejects PCO.
        iv. AE / CM / Contractor/Consultant to process accepted PCO for inclusion into a Change Order (see process below).
        v. CM / Contractor to prepare PCO log and present at each OAC meeting.

Change Order (CO) - see Exhibit F

1. Definition: A single or multiple approved PCOs assembled into a formal Change Order document that modifies the Terms and Conditions of the Agreement (e.g. terms, scope, schedule and / or budget).
2. Process:
    a. AE / Consultant / CM creates the Change Order (CO) and routes for review/ signatures in DocuSign.
        i. Any CO that raises the PO value above the previously BOE approved contingency must be approved by the BOE before the PO is adjusted.
            1. Routing to be in accordance with Flowchart, see Exhibit F
        ii. PMR reviews and routes CO to NCSD
        iii. NCSD reviews and approves Change Order and modifies or issues a new PO
        iv. PMR enters executed CO into PMIS
3. A Change Order Approval Flowchart is attached as Exhibit F

SECTION E: INVOICING

The Vendor Payment Approval (VPA) Process Flowchart - (Exhibit G) provides a visual representation of the payment approval process for Vendor Payments. The VPA Process for invoices and payments are Outlined below:

1. Invoices and payments:
    a. Invoices which require certification:
        i. (Construction Manager, Design Prime Contractor, etc.) will submit invoices broken down by scope of work per project to the AE to certify
        ii. Environmental Contractors will submit invoice to the Environmental Consultant to certify
        iii. Technology Contractors will submit invoice to the appropriate Technology Designer / NCSD Technology Department to certify
    b. The invoice, once certified, will be sent to PMR for review via PMIS.
    c. Other Professional Service providers and/or vendors not required to be certified will submit invoices directly to PMR for review via PMIS.
    d. Reviewing the Invoice:
        i. The PMR Cost Accountant will review invoices for accuracy, completeness, and compliance; including waivers of lien, sworn statements, and PO balance and submit to the PMR Project Manager for review through the PMIS System.
        ii. The PMR Project Manager will review the invoice for completeness and approved change orders and PO balance and provide a recommendation to NCSD through the PMIS System.
    e. NCSD will make a single payment to the CM who in turn will be responsible for paying their subcontractors.
    f. NCSD will make payments to vendors per their internal procedures and will be responsible for the means and methods of payment to its vendors.

i. In the event that NCSD enters into any ACH arrangement related to the program, NCSD shall be responsible for the development, approval, implementation, and administration of the required ACH policies including the controls, verifications, and procedures related to the establishment of the ACH arrangement or execution of an ACH transaction.

ii. *PMR WILL NOT validate any ACH related information or recommendations regarding applications for payment (or any other actions related to vendor payment) should not be relied upon by NCSD as an assumption of responsibility for its ACH policies.*

g. NCSD will submit monthly transaction reports which includes payments made to vendors.

i. PMR will review transactions and complete a cost reconciliation only.

1. PMR will review transactions and reconcile any differences between the two systems.

h. Other Services or materials procured directly by NCSD will be processed according to their internal policies and procedures

i. Check Disbursement for Prime Contractors through the CMc.

2. Final Payment (Project Closeout)

a. Definition: Construction Manager, Design Prime, Environmental and Technology Contractor or other vendors invoices which complete the remaining payments owed for the work complete including retention.

b. Procedures; follow the procedures above with the following additions:

i. The vendor(s) or construction manager(s) will collect, compile, and turn over all closeout documents as defined in their Agreement and the Construction Documents (such as O&M manuals, as-built drawings, warranties, punch-list items, etc.). to NCSD.

ii. PMR and NCSD will review for completeness.

iii. PMR will provide recommendation for payment and reference the PO number and indicate as Final Payment. This will include a review of all final waivers of lien, sworn statements, general releases, and consent of surety. A review of the final balance on the PO/contract will be addressed at this time

iv. PMR will review with NCSD the final payment to ensure the amount does not exceed the balance on the PO/contract and to confirm NCSD is satisfied with the completion of the work performed and final documentation.

SECTION F: REPORTING & COMMUNICATION

Reporting

1. PMR Board Bond Updates
    a. Audience: NCSD Administration & Board of Education
    b. Frequency: Bi-Annually
    c. Submission Dates: Spring and Fall
    d. Submission Type: Board Presentation (PDF via email)
2. Project Dashboards:
    a. Audience: NCSD Administration & Board of Education
    b. Frequency: Quarterly
    c. Submission Date: 7th of the Month.
    d. Submission Type: PDF via email
3. Cost to Complete - Purpose is to update on current and forecasted commitments vs. current budget:
    a. Audience: NCSD Assistant Superintendent Business Services
    b. Frequency: Monthly
    c. Submission Date: Varies
    d. Submission Type: PDF via email
4. Reconciliation Report:

a. Purpose: Confirm that NCSD accounting system and the Owner's Rep PMIS system match
b. Audience: NCSD Assistant Superintendent Business Services and NCSD Executive Manager, Finance and Purchasing
c. Frequency: Quarterly
d. Submission Date: 30 days after the end of the quarter
e. Submission Type: Excel via email

5. Fiscal Year End Reporting
    a. Purpose: Support NCSD with fiscal year-end reporting
    b. Audience: NCSD Assistant Superintendent Business Services and NCSD Executive Manager, Finance and Purchasing
    c. Frequency: Annually
    d. Submission Date: No later than July 31st
    e. Submission Type: via email

Meetings and Attendees:

1. Internal Team (Bond Update) Meeting:
    a. Purpose: Provide a progress update to NCSD
    b. Frequency: Bi-Weekly (or as required)
    c. Attendees:
        i. PMR Project Manager / Project Director (Lead by PMR – PM)
        ii. NCSD Bond Team / Administration
2. Program Check-In Meeting:
    a. Purpose: Discuss On-Going Bond Progress (goals and expectations)
    b. Frequency: Two / Three times a year
    c. Attendees:
        i. NCSD Superintendent
        ii. PMR Partner(s) in Charge (Lead by PMR)
3. Owner Architect & Contractor (OAC) Meeting:
    a. Purpose: Coordination meeting between NCSD, PMR, and Professional services.

b. Frequency: Bi-Weekly
c. Attendees:
    i. CM (Facilitator)
    ii. NCSD Staff
    iii. PMR Team
    iv. AE
    v. Technology Designer

4. Bond Sub-Committee Meeting:
    a. Purpose: Provide high level update of on-going and upcoming Bond Projects
    b. Frequency: Quarterly (Scheduled as needed)
    c. Attendees:
        i. NCSD Superintendent
        ii. NCSD Capital Projects Committee
        iii. PMR Team (Lead by PMR – PM)
        iv. Other Stakeholder as Needed (CM, A/E, etc.)
5. Budget Reconciliation Meeting: Facilitated by NCSD Assistant Superintendent Business and Operations
    a. Purpose: Overview of PO / VPA / Invoice Status / Budget / Committed
    b. Frequency: Quarterly
    c. Agenda: NCSD Assistant Superintendent Business Services
        i. Outstanding Payment Applications / Invoices
        ii. Outstanding Requisitions and POs
        iii. Reconciliation
        iv. CTC/Forecast
        v. Cash Flow-confirm spending is on schedule and bond fund sale schedule is appropriate
        vi. Earned Interest / Investment Projections
        vii. Upcoming BOE Agenda Items

d. Attendees:

   i. NCSD Assistant Superintendent Business Services

   ii. NCSD Executive Manager, Finance and Purchasing

   iii. PMR-PCA & PM

Section G: Conflicts or Omission

Anything not covered in the above governance document will follow the Board Policy and administrative procedures.

Exhibits

Exhibit A: Limits of Authority Matrix

Exhibit B: Procurement Matrix / General Schedule of Document Production

Exhibit C: Professional Services Changer Order Flowchart

Exhibit D: Vendor (FFE / Technology Equipment) Change Order Flowchart

Exhibit E: Construction Manager / Contractor Proposed Change Order (PCO) Flowchart

Exhibit F: Change Order (CO) Approval Flowchart

Exhibit G: Vendor Payment Approval (VPA) Flowchart

Exhibit H: Master Program Contact List

Exhibit I: FY2024 State of Michigan Bid Threshold Memo

Key

PMR	Plante Moran REALPOINT
CMc	Construction Manager as Constructor
CM	Construction Manager
GC	General Contractor
AE	Architect / Engineer
RFQ/RFP	Request for Qualifications/Request for Proposal
PO	Purchase Order
FF&E	Furniture, Fixtures & Equipment
CO	Change Order
PCO	Potential Change Order
OAM	Owner Architect Construction Manager (Meetings)
PMIS	Project Management Information System
VPA	Vendor Payment Approval

Exhibit A: Limits of Authority

Approval authority applies to the cumulative value of a contract, including all amendments and change orders. If a contract initially approved within administrations delegated authority level subsequently exceeds that authority's approval threshold through approved amendments or change orders, such exceedance shall not invalidate prior approvals. Any subsequent amendments or change orders shall be approved in accordance with the authority level applicable to the then-current contract value. Contracts, amendments, or change orders shall not be divided or structured to circumvent established approval thresholds

Authorized Designee

NCSD attests that District Superintendent Mr. Ben Mainka is designated as NCSD's representative and has the necessary skill, knowledge, experience, and authority to act on NCSD's behalf to be the contact person for purposes of the communications between NCSD and PMR and to provide direction to PMR regarding the Project and PMR's Services.

Budget Adjustments

All transfers between budget line items must be approved by the NCSD Assistant Superintendent Business and Operations, and follow the process below:

1. PMR will provide recommended budget transfers to NCSD Superintendent, Assistant Superintendent Business and Operations via a written budget transfer recommendation letter.
2. Upon NCSD approval, PMR will make budget transfers within PMIS and document budget transfers within program budgets.

All Procurement shall comply with State Law, Board Policy and with Section B: Procurement.

Professional Services

Any Professional service award request recommended by PMR will be submitted to the Assistant Superintendent of Business and Operations for approval and will contain the following detailed supporting documents:

1. PMR Recommendation letter and appropriate analysis
2. The professional services vendors proposal letter and support documentation.

The following approval limits will apply to Professional Services Agreements:

New Contracts:

Limitations	Approvals
$0 – $49,999	Approved by Asst. Superintendent of Business and Operations Reported to Superintendent
$50,000 – $99,999	Approved by Superintendent & Asst. Superintendent of Business and Operations
$100,000 – $149,999	Approved by Superintendent & Asst. Superintendent of Business and Operations Reported to Board of Education
$150,000 and Greater	Approved by Board of Education

Contract Amendments and/or Change Orders within BOE Approved Contingency:

Limitations	Approvals
$0 – $49,999	Approved by Asst. Superintendent of Business and Operations
$50,000 – $99,999	Approved by Superintendent
$100,000 – $149,999	Approved by Superintendent Reported to Board of Education
$150,000 and Greater	Approved by Board of Education

Any Contract Amendments and / or Change Order (CO) that will result in an increase to the original BOE approved project budget (Lump Sum Fee or Not-to-Exceed Cost) **MUST** be presented to and approved by the BOE.

FF&E / Technology Equipment:

NCSD Administration will determine based on the following limit what action will be taken.

Furniture, Fixtures, Equipment, Technology Equipment, and all other FF&E:

New Contracts:

Limitations	Approvals
$0 – State Bid Threshold	Approved by Asst. Superintendent of Business and operations Notification to Superintendent
State Bid Threshold +	Superintendent Approval & BOE Approval

Contract Amendments and/or Change Orders within BOE Approved Contingency:

Limitations	Approvals
$0 – $49,999	Approved by Assistant Superintendent of Business and Operations
$50,000 – $99,999	Approved by Superintendent
$100,000 – $149,999	Approved by Superintendent Reported to Board of Education
$150,000 and Greater	Approved by Board of Education

Any Contract Amendments and / or Change Order (CO) that will result in an increase to the original BOE approved project budget (Lump Sum Fee or Not-to-Exceed Cost + Contingency) **MUST** be presented to and approved by the BOE.

Hard Construction:

NCSD Administration will determine on a case-by-case basis which will take place: an Administration Approval with BOE Notification or BOE Approval, which will be required for new contracts and / or contract amendments based on the following minimum criteria:

New Contracts:

Limitations	Approvals
$0 – State Bid Threshold	Administration Approval &/or Superintendent Approval / Notification
State Bid Threshold +	Superintendent Approval & BOE Approval

Contract Amendments, Potential Change Orders (PCO's) & Change Orders (CO's) within BOE Approved Contingency:

Limitations	Approvals
$0 – $49,999	Approved by Assistant Superintendent of Business and Operations
$50,000 – $99,999	Approved by Superintendent
$100,000 – $149,999	Approved by Superintendent Reported to Board of Education
$150,000 and Greater	Approved by Board of Education

Any Contract Amendments, Potential Change Order (PCO), Change Order (CO) that will result in an increase to the original BOE approved project budget (Lump Sum Fee or Not-to-Exceed Cost + Contingency) **MUST** be presented to and approved by the BOE.

Emergencies:

The NCSD Board of Education recognizes that throughout the normal course of construction, there may be issues that arise that cause a safety concern, create an inability to operate the district as it normally should, create major budget concerns, or jeopardize the project entirely that must be dealt with promptly. Sometimes these emergencies fall outside the normal scope of the superintendent's authority to authorize. In this case, the

board grants the superintendent the authority to act in the best interest of the district provided the following procedures are followed:

1. The superintendent will contact the board president to determine if there is a need for an emergency special meeting.

2. The superintendent will promptly notify the entire board of the situation and will present a report of the emergency to the board for transparency.

3. If further action following the emergency is needed, the board will discuss and take action at their next business meeting.

Exhibit B: Procurement Matrix / General Schedule of Document Production

A. **NCSD BOE Meeting Sequence:**

1. Capital Projects Committee (if scheduled)
    a. BOE Notifications
2. Regular BOE Meeting (Informational and Approval Meetings)
    a. Presentation of Recommendation Packages
        i. Recommendation Packages are to be received by the Assistant Superintendent of Business and Operations no later than the Thursday prior to the regular Board meeting.
        ii. Information will be uploaded to the Board packet for BOE reference.
    b. BOE Resolution / Approval

B. **Forms of Agreement**

Professional	Contract Type
Architect/Engineer - CMc	AIA B133-2019/A201-2017
Construction Manager (as Advisor) - CMc	AIA C133-2019/A201-2017
Prime Contractors	AIA A104 / A105
Designer/Architect/Engineer - Design Prime	AIA B104 / B105
Architect - Fluid Contract (misc. non-CM projects)	AIA B133-2019/A201-2017
Technology Designer	Custom Agreement - Thrun
Surveying Services	AIA C103-2015 / C201-2015
Commissioning Agent	AIA C103-2015 / C203-2015
Geotechnical Consultant	AIA C103-2015 / C202-2015
Environmental Consultant	AIA C103-2015
Material Testing Consultant	AIA C103-2015 w/ Modified Scope of Services
Abatement	AIA A104 / A105 or Other TBD
FFE	AIA PO or consortium

Move Management	Custom Thrun Doc w/ Owner

Exhibit C: Professional Services Change Order Flowchart

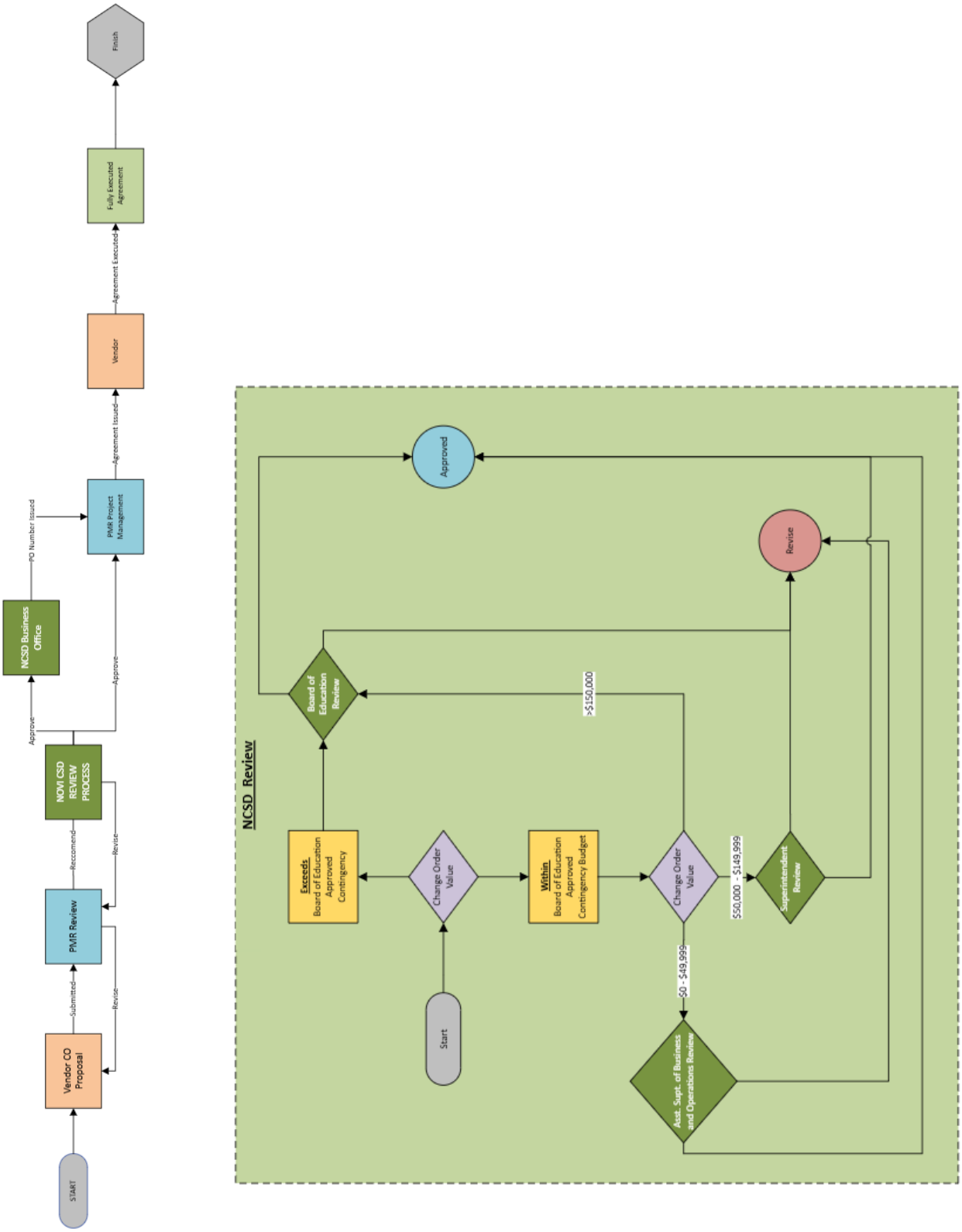


Exhibit D: FF&E Vendor Change Order Flowchart

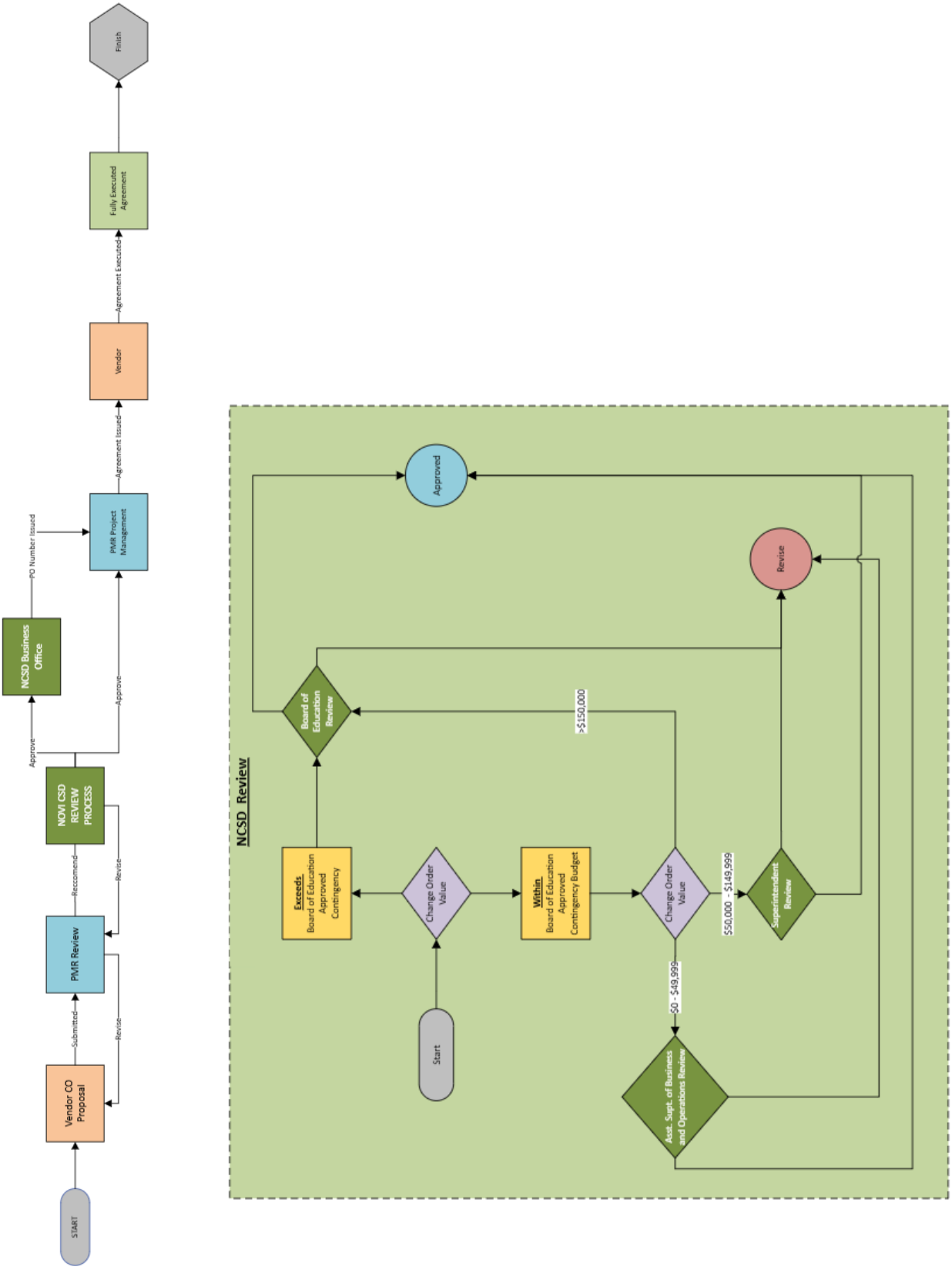


Exhibit E: CM / Contractor Proposed Change Order (PCO) Flowchart

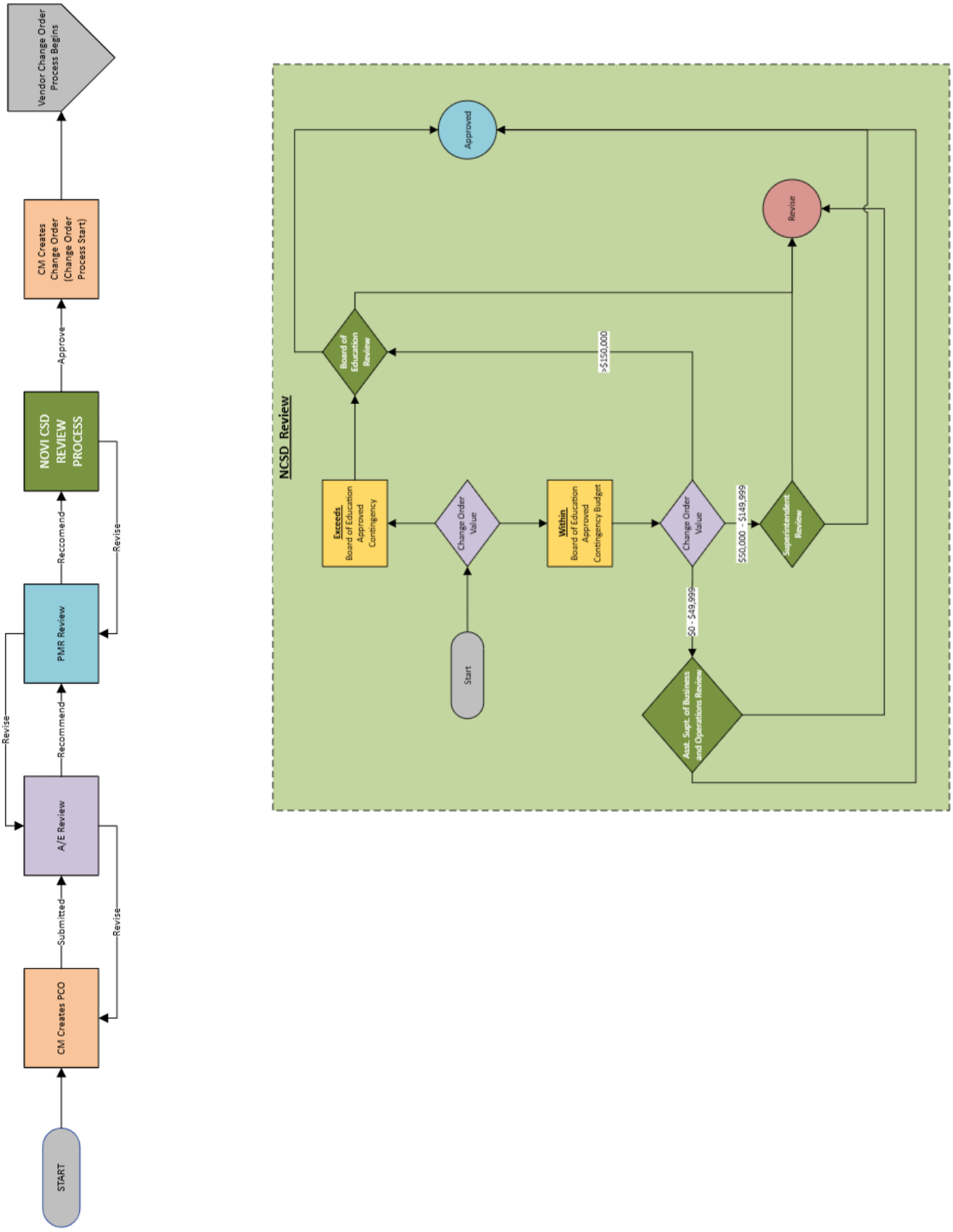


Exhibit F: Change Order (CO) Approval Flowchart

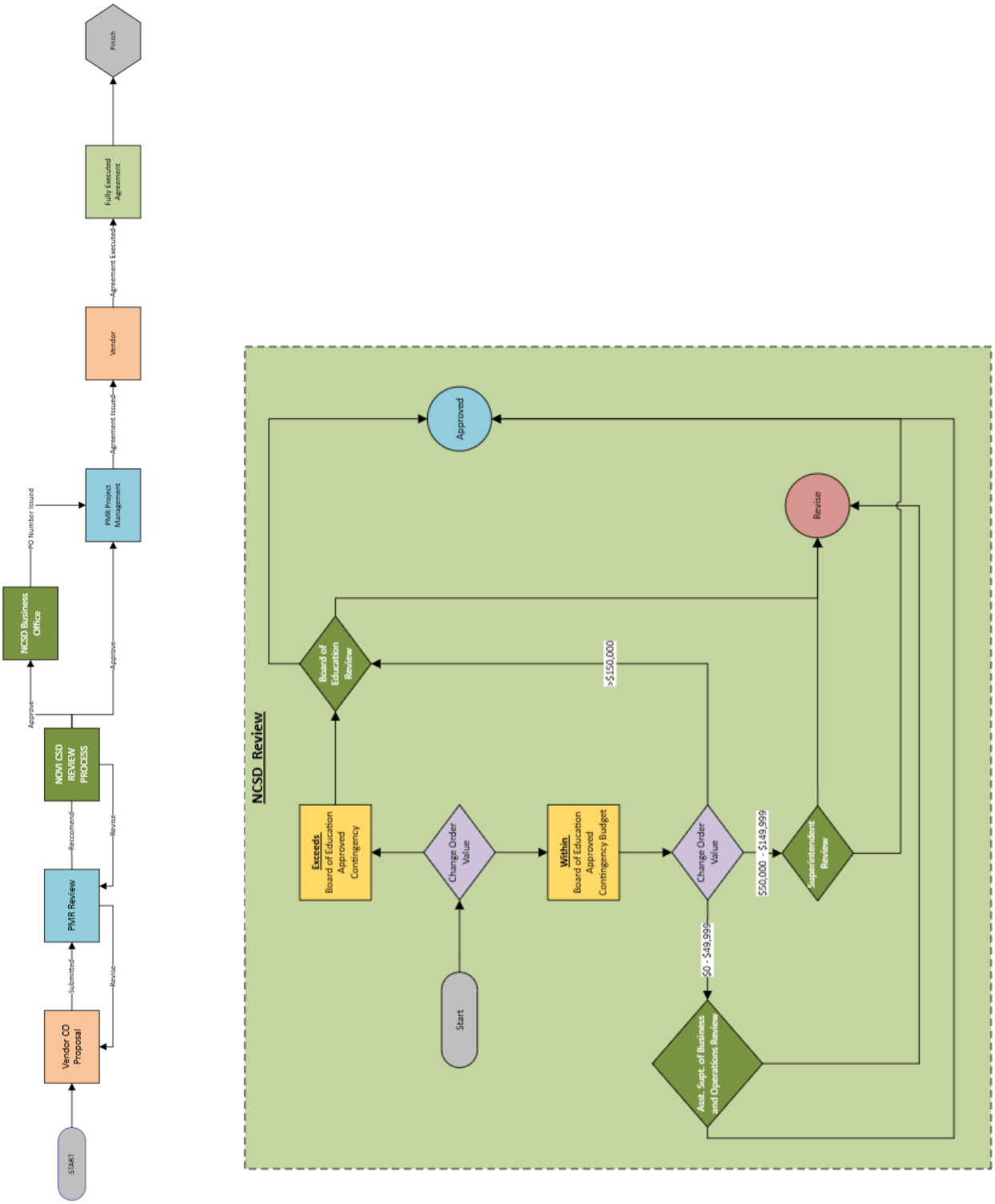


Exhibit G: Vendor Payment Approval (VPA) Flowchart

Current 2019 Bond Flowchart

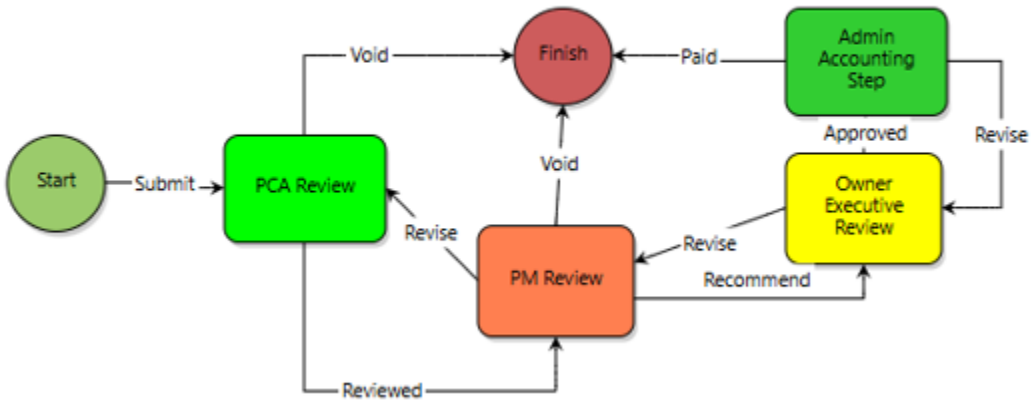


Exhibit H: Master Program Contact List –

Contact list is under development and will be updated in Final Draft.

Exhibit I: FY2026 State of Michigan Bid Threshold Memo

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

MEMORANDUM

DATE: October 2, 2025

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Dr. Diane Golzynski, RDN, SNS Deputy Superintendent
Division of Business, Health, and Library Services

SUBJECT: FY 2026 Thresholds for Competitive Bids, Posting Travel Expenses, and Value of Awards

The Michigan Department of Education (MDE) is providing updated information on statutory requirements that determine thresholds for competitive bids, travel expenses, and the value of awards.

Sections 623a, 1267, and 1274 (MCLs 380.623a, 380.1267, and 380.1274) of Michigan's Revised School Code establish a base above which competitive bids must be obtained for school construction projects (including renovation, repair, or remodeling) and procurement of supplies, materials, and equipment. The state laws also provide for an increase in the base amount corresponding to increases in the Consumer Price Index (CPI). For fiscal year 2026, which began this week on Wednesday, October 1, the base amount for Section 1267 (pertaining to construction, renovation, repair, or remodeling) and the new base for Sections 623a and 1274 (pertaining to procurement of supplies, materials, and equipment) are each $31,321.

Section 620(1) of the Revised School Code (MCL 380.620(1)) establishes a base above which travel expenses paid with intermediate school district (ISD) funds must be posted to the ISD website. Section 620(1) provides for an increase in the base that corresponds with increases in the CPI. For fiscal year 2026, the base amount of $4,995 for travel increases to $5,128.

There are changes to the limits on the value of awards given by an ISD to an employee, volunteer, or pupil, as well as the value above which an ISD administrator may not accept a gift from a vendor or potential vendor. Section 634 of the Revised School Code (MCL 380.634) places an upper limit on the

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value of awards given by an ISD to an employee, volunteer, or pupil, as well as the value above which an ISD administrator may not accept a gift from a vendor or potential vendor. The fiscal year 2024-25 cap of $175 for awards increases to $180 for fiscal year 2026, and the cap of $76 for gifts increases to $79 due to the increase in the average CPI.

Please note that all the thresholds and caps mentioned in this communication are effective as of October 2, 2025, and are in effect until the next communication revises them. A chart below summarizes the new amounts, requirements, and sections of the Revised School Code to which they pertain.

If you have any questions, please contact Phil Boone, MDE Office of State Aid and School Finance, at 517-899-0796 or BooneP2@Michigan.gov.

	Section	Requirement	Base Amount	FY 2026 Base	FY 2025 Thresholds	FY 2026 Thresholds
ISD travel expenditures	620	Posting	$ 3,000	$ 3,093	$ 4,995	$ 5,128
ISD procurement of supplies, materials, and equipment	623a	Competitive Bid	$ 17,932	$ 18,489	$ 30,512	$ 31,321
ISD award value limit	634, 1814	Award Cap	$ 100	$ 105	$ 175	$ 180
ISD gift value limit (monthly)	634	Gift Cap	$ 44	$ 46	$ 76	$ 79
School building construction, addition, renovation, or repair	1267	Competitive Bid	$ 17,932	$ 18,915	$ 30,512	$ 31,321
School district or PSA procurement of supplies, materials, and equipment	1274	Competitive Bid	$ 17,932	$ 18,489	$ 30,512	$ 31,321

cc: Michigan Education Alliance
Confederation of Michigan Tribal Education Departments

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

SUPERINTENDENT OF SCHOOLS

TOPIC: NHS Innovation Hub - Phase 1 (Superstructure)

On August 25, 2026, bids were received and publicly opened. The bids were reviewed and evaluated for the Project and post bid interviews were conducted with multiple bidders to determine the lowest responsible subcontractors for award. These interviews confirmed the scope of work, schedule and other bid details regarding the work. Upon completion of the post-bid interviews, tabulations and clarifications, the Project Team is recommending award to the firms described in The Christman Company's GMP Proposal dated September 9, 2026, enclosed, as the lowest responsible bidders pending final review and negotiation of terms.

RECOMMENDATION

The full Project recommendation is as follows with funding from the 2025 Bond Program:

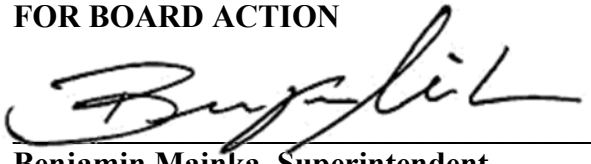
The Christman Company - Guaranteed Maximum Price #4	$13,423,265
Owner's Project Contingency	$671,735
Total Recommendation	$14,095,000

The Project Team is recommending The Christman Company enter into subcontract agreements with the subcontractors noted in their proposal for the Project. The GMP (Guaranteed Maximum Price) was prepared by The Christman Company and includes all subcontractor costs, CM Fees and Costs, construction contingencies, and allowances.

The Project Team also recommends an Owner's Project Contingency of ~5% of the GMP totaling $671,735 be approved to cover unforeseen conditions and other circumstances during this Project. This contingency will be only utilized at the discretion and approval of NCSD.

This comes to the Board tonight as information and discussion and will return for approval at the October 15, 2026, Regular Board Meeting. The cost of this project is coming out of the 2025 Bond Funds.

APPROVED AND RECOMMENDED
FOR BOARD ACTION



Benjamin Mainka, Superintendent

Plante Moran Realpoint
3000 Town Center, Suite 100
Southfield, MI 48075
Tel: 248.223.3500 | Fax: 248.223.3150
pmrealpoint.com

September 11, 2026

Ben Mainka, Superintendent of Schools
Novi Community School District
25345 Taft Rd.
Novi, MI 48374

RE: NCSD 2025 Bond Program
The Christman Company Guaranteed Maximum Price (GMP) Amendment #4
Bid Package #05 – Novi High School Innovation Hub - Phase 1 (Superstructure)

Dear Mr. Mainka:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise the Novi Community School District (NCSD) in the Novi High School Innovation Hub (Project). This update represents the mutual efforts of PMR, NCSD Administration, and The Christman Company (TCC) (collectively The Project Team) to present a framework to identify, evaluate and recommend subcontractors for this Project.

SELECTION PROCESS

In accordance with state law, Construction Documents were formally issued and made available to interested bidders. An advertisement for bids was published in a local newspaper and posted to the required State of Michigan website.

On August 25, 2026, bids were received and publicly opened. The bids were reviewed and evaluated for the Project and post bid interviews were conducted with multiple bidders to determine the lowest responsible subcontractors for award. These interviews confirmed the scope of work, schedule and other bid details regarding the work. Upon completion of the post-bid interviews, tabulations and clarifications, the Project Team is recommending award to the firms described in The Christman Company's GMP Proposal dated September 9, 2026, enclosed, as the lowest responsible bidders pending final review and negotiation of terms.

RECOMMENDATION

The full Project recommendation is as follows with funding from the 2025 Bond Program:

The Christman Company - Guaranteed Maximum Price #4	**$13,423,265**
Owner's Project Contingency	**$671,735**
Total Recommendation	**$14,095,000**

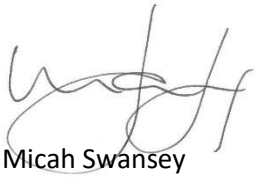
The Project Team is recommending The Christman Company enter into subcontract agreements with the subcontractors noted in their proposal for the Project. The GMP (Guaranteed Maximum Price) was prepared by The Christman Company and includes all subcontractor costs, CM Fees and Costs, construction contingencies, and allowances.

The Project Team also recommends an Owner's Project Contingency of ~5% of the GMP totaling $671,735 be approved to cover unforeseen conditions and other circumstances during this Project. This contingency will be only utilized at the discretion and approval of NCSD.

Should you have any questions regarding this recommendation, or the selection process described above, please do not hesitate to contact me at 248-843-5409 or micah.swansey@plantemoran.com.

Sincerely,

Plante Moran Realpoint



Micah Swansey
Vice President

Enclosures: The Christman Company GMP Proposal #04 Dated: September 9, 2026.

Cc: Rebecca Scicluna, NCSD
Michael Dragoo, NCSD
Sandra Brasil, NCSD
Deborah Beeker, NCSD
Greg VanKirk, PMR
Brian Weber, PMR
Shannon Momot, PMR
Kevin Donnelly, PMR
Jason Ide, TCC
Brad Anderson, TCC
Stewart Reich, Kingscott

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September 09, 2026

Benjamin Mainka
Superintendent
Novi Community School District
25345 Taft Road
Novi, Michigan 48374

RE: NCSD 2025 Bond Program GMP #4 – Bid Package 5

Dear Mr. Mainka:

The Christman Company is excited to continue construction on the 2025 Bond Program. Pursuant to our agreement, this letter serves as a written statement of our Guaranteed Maximum Price proposal for the Novi Community Schools 2025 Bond Program, Bid package 5. Enclosed you will find the following:

Exhibit A – Guaranteed Maximum Price Amendment
Attachment A – Detailed Schedule of Values of the Cost of the Work and Contract Sum
Attachment B – Alternates
Attachment E – List of Specifications
Attachment F – List of Drawings
Attachment H – Clarifications and Assumptions
Attachment I – Project Schedule

In accordance with Article 14.5 of our Contract, The Christman Company has obtained bids from Subcontractors to perform work in accordance with the Contract Documents. The lowest responsible bidder for the work was determined through our competitive bidding process, the cost of each accepted bid is listed in Attachment A – Detailed Schedule of Values of the Cost of the Work and Contract Sum. In order to maintain the pricing shown in Attachment A, Novi Community Schools must accept our proposal no later than October 15, 2026. Pricing cannot be guaranteed past this date.

We are excited to be teamed with Novi Community School District to improve your facilities and are looking forward to our continued partnership with yourself and the Board.

Sincerely,
The Christman Company

Digitally signed by Jason Ide
DN: C=US, E=jason.ide@christmanco.com, O="The Christman Company ", CN=Jason Ide
Date: 2026.09.09 14:27:40-04'00'

Jason Ide
Vice President and General Manager

Phone: 313-908-6060 www.christmanco.com

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Attachment A

Detailed Schedule of Values of the Cost of the Work and Contract Sum

Phone: 313-908-6060 www.christmanco.com

The Christman Company Book Tower 1265 Washington Boulevard, Suite 200 Detroit, MI 48226

		Previously Approved Contract Value	Amount added in this GMP	New Contract Value
Preconstruction				
- CM Preconstruction		$ 900,000	$ -	$ 900,000
Subtotal		**$ 900,000**	**$ -**	**$ 900,000**
Construction				
- Hard Construction		$ 8,280,894	$ 6,591,618	$ 14,872,512
- CM Staffing		$ 1,236,422	$ 3,060,752	$ 4,297,174
- Reimbursables		$ -	$ -	$ -
- General Conditions		$ 640,600	$ 741,670	$ 1,382,270
- General Requirements		$ 556,864	$ 1,324,864	$ 1,881,728
- Owner Allowances		$ 960,000	$ 776,000	$ 1,736,000
- CM Contingency	3.00%	$ 350,245	$ 374,848	$ 725,093
- BR Insurance	0.39%	$ 46,898	$ 50,193	$ 97,091
- GL Insurance	0.85%	$ 102,612	$ 109,820	$ 212,432
- Bonds	1.00%	$ 121,746	$ 130,298	$ 252,044
- CM Fee	2.00%	$ 245,927	$ 263,202	$ 509,129
Subtotal		**$ 12,542,208**	**$ 13,423,265**	**$ 25,965,473**
Grand Total		$ 13,442,208	$ 13,423,265	$ 26,865,473

Novi Community Schools GMP #4

BP-05 - Novi HS Innovation Hub Superstructure

Novi, MI

Bid Date: August 25, 2026

TCC Proj #: 225009

SQFT: -

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BUILDING SINCE 1894

Hard Construction Summary

WC #	Description		Amount	Awarded To
01	Selective Demolition	$	308,375	Christman Constructors, Inc.
02	Sitework and Utilities	$	766,786	East Edge Excavating, LLC
05	Foundations	$	422,774	Fortress Foundations, LLC
11	Masonry	$	672,043	J&J Construction Co.
12	Structural Steel	$	2,676,700	Casadei Steel, Inc.
28A	Site Electrical	$	1,744,940	Innovated Energy Controls, LLC
	Total Hard Construction Cost:	$	6,591,618	

General Conditions					
Phase	Description	Quantity	Units	Unit Cost	Cost
40-4010	Survey	1	EA	$ 25,000	$ 25,000
40-4020	Dumpsters	96	EA	$ 650	$ 62,400
40-4040H	Safety Supplies	22	Months	$ 1,000	$ 22,000
40-4040H	AED	1	EA	$ 4,000	$ 4,000
40-4059B	Site Office Internet	22	Months	$ 1,500	$ 33,000
40-4062	Portable Toilets/Hand Wash Stations	22	Months	$ 1,750	$ 38,500
40-4066	Site Office Setup (furniture)	1	Sites	$ 20,000	$ 20,000
40-4067	Site Office Rental	22	Months	$ 7,500	$ 165,000
40-4067A	Site Office Delivery / Removal	2	EA	$ 20,000	$ 40,000
40-4067B	Site Office Power, Lighting, Cut and Cap	1	Sites	$ 30,000	$ 30,000
40-4068	IT Charges	30054	Staff Hours	$ 5.00	$ 150,270
40-4069	Office Supplies	22	Months	$ 1,500	$ 33,000
40-4072	Printer / Copier	22	Months	$ 1,000	$ 22,000
40-4073	Site Signage	1	Sites	$ 15,000	$ 15,000
40-4075	Printing / Reproduction	1	LS	$ 10,000	$ 10,000
40-4078	General tools and supplies	22	Months	$ 1,000	$ 22,000
40-4082	Progress Photos	22	Months	$ 1,500	$ 33,000
40-4095	Postage	22	Months	$ 250	$ 5,500
40-4099	Partnering	22	Months	$ 500	$ 11,000
Total General Conditions Cost					$ 741,670

General Requirements				
Description	Quantity	Units	Unit Cost	Total Cost
Budget - Laborer	3828	HRS	$ 88	$ 336,864
Budget - Temporary Fence	1	LS	$ 80,000	$ 80,000
Budget - Building Permits	1	LS	$ 288,000	$ 288,000
Budget - Street Sweeping	60	Wks	$ 1,000	$ 60,000
Budget - Temporary Construction	1	LS	$ 500,000	$ 500,000
Budget - Snow Removal	6	Months	$ 10,000	$ 60,000
Total General Requirements				$ 1,324,864

Owner Allowances				
Description	Quantity	Units	Unit Cost	Total Cost
Soil/Ground Conditions	1	LS	$ 50,000	$ 50,000
Building Pad Maintenance	1	LS	$ 50,000	$ 50,000
Construction Road Maintenance	1	LS	$ 50,000	$ 50,000
Unforeseen Utilities	1	LS	$ 25,000	$ 25,000
Concrete Replacement	1	LS	$ 25,000	$ 25,000
Temp Roads	1	LS	$ 50,000	$ 50,000
Kingscott Addendum #1	1	LS	$ 150,000	$ 150,000
Lintels and Portals	1	LS	$ 40,000	$ 40,000
Winter Conditions	1	LS	$ 75,000	$ 75,000
Foundation waterproofing and insulation	1	LS	$ 25,000	$ 25,000
Metal Pan Stairs	1	LS	$ 60,000	$ 60,000
Overtime	1	LS	$ 176,000	$ 176,000
Total Owner Allowances				$ 776,000

Work Category Allowances - Included in Hard Construction Cost				
Description	Quantity	Units	Unit Cost	Total Cost
BP05 - Innovation Hub Superstructure				
WC 01 - Selective Demolition	1	LS	$ 10,000	$ 10,000
WC 02 - Sitework and Utilities	1	LS	$ 100,000	$ 100,000
WC 05 - Foundations	1	LS	$ 25,000	$ 25,000
WC 11 - Masonry	1	LS	$ 10,000	$ 10,000
WC 12 - Structural Steel	1	LS	$ 10,000	$ 10,000
WC 28A - Site Electricial	1	LS	$ 50,000	$ 50,000
Total Work Category Allowances				$ 205,000

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Attachment B

Alternates

Phone: 313-908-6060 www.christmanco.com

The Christman Company Book Tower 1265 Washington Boulevard, Suite 200 Detroit, MI 48226

BP-05 - Novi HS Innovation Hub Superstructure Mandatory Alternates:

There are no Mandatory Alternates.		

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Attachment E

List of Specifications

Phone: 313-908-6060 www.christmanco.com

The Christman Company Book Tower 1265 Washington Boulevard, Suite 200 Detroit, MI 48226

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PROCUREMENT AND CONTRACTING REQUIREMENTS

DIVISION 00 -- PROCUREMENT AND CONTRACTING REQUIREMENTS

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013300 - Submittal Procedures

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014100 – Air Barrier System Requirements

014216 - Definitions

014339 - Mockups

014533 - Code-Required Special Inspections

015000 - Temporary Facilities and Controls

016000 - Product Requirements

016116 - Volatile Organic Compound (VOC) Content Restrictions

017000 - Execution and Closeout Requirements

017419 - Construction Waste Management and Disposal

017610 - Temporary Protective Coverings

017800 - Closeout Submittals

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024119 - Selective Demolition

DIVISION 03 -- CONCRETE

033000 – Cast-In-Place Concrete

033511 – Concrete Floor Finishes

DIVISION 04 -- MASONRY

042000 - Unit Masonry

DIVISION 05 -- METALS

051200 – Structural Steel Framing

052100 – Steel Joist Framing

053100 – Steel Decking

054000 – Cold-Formed Metal Framing

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061719 – Cross Laminated Timber

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DIVISION 08 -- OPENINGS

DIVISION 09 -- FINISHES

DIVISION 10 -- SPECIALTIES

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220518 - ESCUTCHEONS FOR PLUMBING PIPING

220519 - METERS AND GAGES FOR PLUMBING PIPING
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220523.13 - BUTTERFLY VALVES FOR PLUMBING PIPING
220523.14 - CHECK VALVES FOR PLUMBING PIPING
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221119 - DOMESTIC WATER PIPING SPECIALTIES
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221319 - SANITARY WASTE PIPING SPECIALTIES
221319.13 - SANITARY DRAINS
221323 - SANITARY WASTE INTERCEPTORS
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260519 - LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES
260526 - GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS
260529 - HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS
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262813 - FUSES
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DIVISION 40 -- PROCESS INTEGRATION

DIVISION 46 -- WATER AND WASTEWATER EQUIPMENT

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Attachment F

List of Drawings

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C4.4	UTILITY DETAILS	06/22/2026
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C8.2	CITY OF NOVI STORM WATER STANDARD DETAILS (2 OF 2)	06/22/2026
C8.3	CITY OF NOVI WATER MAIN STANDARD DETAILS (1 OF 5)	06/22/2026
C8.4	CITY OF NOVI WATER MAIN STANDARD DETAILS (2 OF 5)	06/22/2026
C8.5	CITY OF NOVI WATER MAIN STANDARD DETAILS (3 OF 5)	06/22/2026
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A112	FIRST FLOOR DEMOLITION PLAN - STUDENT SERVICES	06/22/2026
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A193	ROOF DEMOLITION PLAN - MISC WORK	06/22/2026

STRUCTURAL		
S001	STRUCTURAL NOTES	06/22/2026
S002	STRUCTURAL NOTES & SPECIAL INSTRUCTIONS	06/22/2026
S003	LOADING DIAGRAMS	06/22/2026
S004	TYPICAL DETAILS	06/22/2026
S005	TYPICAL DETAILS	06/22/2026
S010	STRUCTURAL DEMOLITION PLAN	06/22/2026
S100	INNOVATION HUB FOUNDATION PLAN	06/22/2026
S101	INNOVATION HUB SECOND FLOOR FRAMING PLAN	06/22/2026
S102	INNOVATION HUB LOW ROOF FRAMING PLAN	06/22/2026
S103	HIGH ROOF FRAMING PLAN	06/22/2026
S104	STUDENT SERVICES FRAMING PLAN	06/22/2026
S201	INNOVATION HUB BUILDING ELEVATIONS	06/22/2026
S202	INNOVATION HUB BUILDING SECTIONS	06/22/2026
S203	INNOVATION HUB PORTAL FRAME ELEVATIONS	06/22/2026
S204	INNOVATION HUB GRAND STAIRS SECTION	06/22/2026
S210	STUDENT SERVICES ELEVATIONS & SECTIONS	06/22/2026
S301	INNOVATION HUB TRUSS ELEVATIONS & DETAILS	06/22/2026
S302	INNOVATION HUB DETAILS	06/22/2026
S303	INNOVATION HUB DETAILS	06/22/2026
S304	INNOVATION HUB DETAILS	06/22/2026
S305	STUDENT SERVICES DETAILS	06/22/2026
S601	COLUMN SCHEDULE	06/22/2026
MECHANICAL		
M010	MECHANICAL SNOWMELT PLAN	06/22/2026
ELECTRICAL		
E000	ELECTRICAL SYMBOLS AND GENERAL NOTES	06/22/2026
ED010	ELECTRICAL SITE DEMOLITION PLAN	06/22/2026
ED110	FIRST FLOOR ELECTRICAL DEMOLITION PLAN - INNOVATION HUB	06/22/2026
ED111	FIRST FLOOR ELECTRICAL DEMOLITION PLAN - STUDENT SERVICES	06/22/2026
E010	ELECTRICAL SITE PLAN	06/22/2026
E401	ELECTRICAL ONE LINE DIAGRAM DEMOLITION	06/22/2026
E402	ELECTRICAL ONE LINE DIAGRAM DEMOLITION	06/22/2026
E403	ELECTRICAL ONE LINE DIAGRAM NEW CONSTRUCTION	06/22/2026
E404	ELECTRICAL ONE LINE DIAGRAM NEW CONSTRUCTION	06/22/2026
E405	EXISTING ELECTRICAL ONE-LINE DIAGRAMS	06/22/2026
E501	ELECTRICAL SCHEDULES	06/22/2026
PLUMBING		
P000	PLUMBING SYMBOLS AND NOTES - INNOVATION HUB	06/22/2026
P100	UNDERGROUND PLUMBING PLAN - INNOVATION HUB	06/22/2026
P101	UNDERGROUND PLUMBING PLAN - ADMIN	06/22/2026

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Attachment H – Clarifications and Assumptions

Basis of the Guaranteed Maximum Price (GMP)

This Guaranteed Maximum Price will constate an amendment to the Agreement between Owner and Construction Manager as Constructor dated November 14, 2025.

GMP must be accepted by no later than October 15, 2026.

This GMP identifies the documentation and other components used to compile the BP05 – Novi HS Innovation Hub Superstructure. It further clarifies, in a narrative format, the assumptions used to generate this clarification document.

A. Phased GMP

1. The GMP for this Project is being developed and approved in phases. The current GMP Amendment #4 incorporates all previous GMP Amendments, as listed below, by reference. In the event of a conflict, the most current GMP Amendment shall take precedence.
2. Previously approved GMP Amendments include:
   a. GMP#1 dated May 15, 2026.
   b. GMP#2 dated June 26, 2026
   c. GMP#3 dated June 26, 2026

B. General

1. All terms of the Agreement remain in full force and effect. In the event of a conflict or an ambiguity of interpretation between this GMP and any previous GMPs and the Agreement or the General Conditions, the terms of the Agreement or General Conditions shall control.
2. GMP is a guarantee in total and not by individual line item. The GMP Breakdown is an accounting breakdown only. If required by contract, money will not move between line items without Owner's prior approval.
3. GMP includes State of Michigan Sales and Use Taxes.
4. Financing fees, interest charges, and legal costs are not included.
5. Following the date and time of Board of Education approval of this GMP, any increase in cost or time arising from changes in U.S. foreign, trade or other policies or acts, including but not limited to, sanctions, tariffs, trade restrictions, or other governmental actions that affect the availability or cost of materials, equipment, or labor necessary for the completion of the Project is specifically excluded from this GMP.
6. GMP excludes any cost, time, or changes due to modifications or revisions to other projects affecting the work being performed under this GMP.
7. This GMP amendment does not include cost for work to be bid in future Bid Packages, including any percentage-based cost on work to be bid in future packages. The GMP amount will be adjusted in multiple future GMP amendments once corresponding scope and cost has been finalized.
8. Christman is not responsible for any work not shown in the Contract Documents, including bringing any existing conditions up to code, unless required by contract.
9. Payment for stored materials shall be allowed with proper supporting documentation.
10. GMP does not include prevailing wage or certified payroll.
11. A Project Labor Agreement (PLA) is not in place for this project and both union and non-union subcontractors will be utilized for the performance of work. Should a labor dispute arise, the Owner will work with the Construction Manager to establish a Dual-Gate System for access to the project site.
12. The ability of the Construction Manager to meet schedule dates and achieve Client milestones is based on Construction Manager having access to all Work areas. All costs associated with accelerating work due to time lost from lack of access have been excluded.
13. CM fee is a lump sum amount as noted in executed CM Services Agreement dated November 14, 2025, and will be billed in proportion to the overall progress of the project.

C. Plans, Specifications & Other Documents

1. A detailed listing of Plans and Specifications is included with this GMP Package, in Attachment E and Attachment F.
2. The following documents were used to develop the GMP Package:
   a. Bid Package #5 – Novi HS Innovation Hub Superstructure

i. "Novi High School Innovation Hub – Superstructure Set" dated 06.22.2026.

3. GMP includes only work specifically identified in the Contract Documents, and is subject to this Basis of the GMP. To the extent there is a conflict between the Basis of the GMP and the Contract Documents, the Basis of the GMP shall take precedence, unless required by contract.
4. GMP excludes any costs related to code compliance. Contract Documents are assumed to be compliant with all Applicable Law and no provision has been made for deficiencies or omissions in the drawings and specifications nor changes required by codes, laws or regulations, from reviews by any code or other authorities having Jurisdiction, utility providers, insurance underwriters, etc., including bringing any existing conditions up to code, unless required by contract.
5. CAD drawings are assumed to be provided by the design team for use in development of shop drawings and as-built drawing. Costs for CAD drawings are excluded, unless required by contract..
6. If Construction Manager's Request for Information (RFI) includes a suggested solution and/or substitution related to a design issue, such solution and/or substitution is suggested by Construction Manager only in its capacity as a prudent construction professional and does not relieve the Architect or other design professional from their respective professional obligations to evaluate and approve any such suggestions, including ancillary impacts to other systems or equipment.
7. GMP excludes any work not explicitly shown on the drawings. Where excavations are shown on the Documents, CM has assumed that no existing utilities are within the excavation unless explicitly shown in the Drawings. Any cost associated with utilities in excavations has been excluded, unless required by contract.

D. Permits & Fees

1. A $288,000 budget for building permit fees has been included this GMP. Any building permit fees above and beyond this budget will require a change order to increase the budget appropriately.
2. Trade-specific permits, as applicable, have been included in trade contractors' scopes of work.
3. No costs are included for any budget or schedule impact due to the late delivery of permits.

E. Site & Other Existing Conditions

1. GMP excludes all costs for addressing subsurface conditions (unsuitable soils, rock mitigation or remediation, subsidence, dewatering, soil stabilization, etc.), except as specifically required by the Contract Documents or as follows:
   a. An allowance has been included for soil and ground conditions and unforeseen utilities.
2. GMP excludes all costs associated with addressing subsurface conditions necessary to support equipment during construction or as otherwise may be required for construction activities (soil stabilization, crane pads, etc.) except as specifically required by the Contract Documents, unless required by contract.
3. GMP excludes all costs associated with removal or relocation of existing utilities except as specifically required by the Contract Documents, unless required by contract.
4. GMP is based on all existing utilities being in adequate condition and of sufficient capacity for tie-in for any new or temporary utility feeds. No repairs, replacements or improvements to existing utilities are included, unless required by contract.
5. Christman has excluded all hazardous material abatement and has assumed that all hazardous material has been removed prior to start of construction. Any cost associated with removal of hazardous material, or delays to schedule, is excluded.
6. Christman has excluded all costs for testing and removal of contaminated soils, or otherwise hazardous materials. This GMP assumes that all such hazardous materials were removed prior to start of construction.
7. Where excavations are shown on the Documents, Christman has assumed that no existing utilities are within the excavation unless explicitly shown in the Drawings. Any cost associated with utilities in excavations has been excluded, unless required by contract.
8. Christman assumes that engineered utility supports, dewatering, and traffic controls are not required.

F. Coordination with Utilities & Offsite Work

1. GMP excludes utility tap fees, connection charges, capital assessments or other similar charges related to connection to, or disconnection from, municipal or other offsite utilities.

G. Testing, Inspections & Quality Control

1. GMP excludes all third-party testing, inspections and certifications (materials testing, geotechnical investigations, third-party commissioning, special certifications, air-quality monitoring, etc.). To the extent required, such testing, inspections and certifications shall be by the Owner.
2. Christman has excluded all costs associated with overtime inspections.

H. Jobsite Management, Logistics & Temporary Provisions

1. GMP excludes jobsite security.
2. GMP excludes engineered traffic control.
3. GMP is based on all work being performed on standard shift time of 7:00 AM – 3:30 PM weekdays, excluding holidays. An allowance has been included for trade contractor overtime.
4. All construction parking is assumed to be onsite. Costs for offsite parking are excluded from GMP.

I. General Conditions

1. A breakdown of General Conditions is included with this GMP Package in Attachment A.

J. Contingencies & Allowances

1. The CM Construction Risk Contingency is not intended to fund additional owner scope or design errors and omissions.
2. Per section 3.8.2.3 of the General Conditions, the allowances included here are budget amounts and whenever costs are more than the allowance amount shown, the Contract Sum may be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2 of the Agreement.
3. GMP excludes an Owner Contingency to fund Owner-requested changes.
4. GMP excludes contingencies or allowances for material escalations. Unforeseen material escalation outside of a subcontractor's control, with documentation proving the increased cost, will be addressed via change order.
5. The following Owner Allowances have been included in this GMP:

Owner Allowances				
Description	Quantity	Units	Unit Cost	Total Cost
Soil/Ground Conditions	1	LS	$ 50,000	$ 50,000
Building Pad Maintenance	1	LS	$ 50,000	$ 50,000
Construction Road Maintenance	1	LS	$ 50,000	$ 50,000
Unforeseen Utilities	1	LS	$ 25,000	$ 25,000
Concrete Replacement	1	LS	$ 25,000	$ 25,000
Temp Roads	1	LS	$ 50,000	$ 50,000
Kingscott Addendum #1	1	LS	$ 150,000	$ 150,000
Lintels and Portals	1	LS	$ 40,000	$ 40,000
Winter Conditions	1	LS	$ 75,000	$ 75,000
Foundation waterproofing and insulation	1	LS	$ 25,000	$ 25,000
Metal Pan Stairs	1	LS	$ 60,000	$ 60,000
Overtime	1	LS	$ 176,000	$ 176,000
Total Owner Allowances				$ 776,000

a. Soil/Ground Conditions – To be used for poor soils discovered during construction.
b. Building Pad Maintenance – To be used for maintenance of the building pad, as the weather and equipment degrade it.
c. Construction Road Maintenance – To be used for maintenance of temporary roads to support construction.
d. Unforeseen Utilities – To be used for the modification to or relocation of unforeseen utilities that are discovered during the course of construction.
e. Concrete Replacement – To be used to replace existing concrete that is damaged during construction.
f. Temp roads – To be used for construction of temporary roads necessary to support construction.
g. Kingscott Addendum #1 – To be used to reconcile cost associated with Kingscott Addendum #1.
h. Lintels and Portals – To be used to reconcile cost associated with cast in place concrete portals in the Innovation Hub, including temporary lintels that may be required to be installed during construction.
i. Winter Conditions – To be used for temporary heat, if required, during construction.
j. Foundation waterproofing and insulation – To be used to reconcile cost with foundations contractor for installation of waterproofing and insulation against the footings.
k. Metal pan stairs – To be used to reconcile cost with steel contractor once metal pan stair details have been fully developed.

l. Overtime – To be used to fund overtime premium for trade contractors.

K. Insurance & Bonds

1. GMP includes insurance as required by Contract.
2. GMP includes a Builders Risk Insurance policy.
3. GMP includes a payment and performance bond provided by Construction Manager.
4. GMP includes the following subcontractor payment and performance bonds:
   a. WC 11 – Masonry, J&J Construction Co., as required by Subcontractor Underwriting.
   b. WC 28 – Site Electrical, Innovated Energy Controls LLC, as required by Subcontractor Underwriting.

L. Owner-provided Items

1. Any separate contractors employed or contracted by Owner will abide by all jobsite safety rules & regulations and shall not interfere with the work of other trades or Construction Manager.

M. Completion, Turnover & Warranties

1. GMP includes one (1) certificate of occupancy for each bid package.
2. Phased delivery and partial occupancy are excluded.
3. GMP includes one (1) punch list walk per bid package. We assume that we will receive one collective punch list from the owner and/or owner's representative that is inclusive of punch list comments by all project stakeholders.
4. All warranties shall be two (2) years from Substantial Completion unless otherwise required by the Contract Documents.
5. Implied warranties, or warranties for suitability for any particular purpose, are excluded.
6. Christman will assign all Subcontractor and Sub-subcontractor warranties to Owner and support the Owner in the administration of such subcontractor warranties. Owner's sole recourse with respect to warranty work shall be only to applicable Subcontractor or Sub-subcontractor.
7. O&M Manuals and Closeout Documents will be provided electronically. Owner training will be video recorded and provided electronically.
8. GMP does not include final cleaning.

N. Schedule, Time & Key Milestones

1. A Schedule for Bid Package #5 is included with this GMP Package as Attachment I. Once the design is fully developed for this work, an updated schedule will be provided in a future GMP.
2. This GMP is based on achieving the following Schedule Milestones:
   a. BP05 – Novi HS Innovation Hub Superstructure:
      i. All required AHJ permits (as determined by Kingscott) approved and issued prior to October 15, 2026. This milestone will require physical permit(s), if required.
      ii. Board of Education approval for GMP on October 15, 2026.
      iii. Signed GMP amendment to contract by October 20, 2026.
      iv. Uninterrupted access to the work area beginning on October 15, 2026.
      v. To meet substantial completion of August 2028, the balance of construction documents are needed by October 19, 2026.
      vi. Substantial Completion in August 2028.

CHRISTMAN
BUILDING SINCE 1894

Attachment I

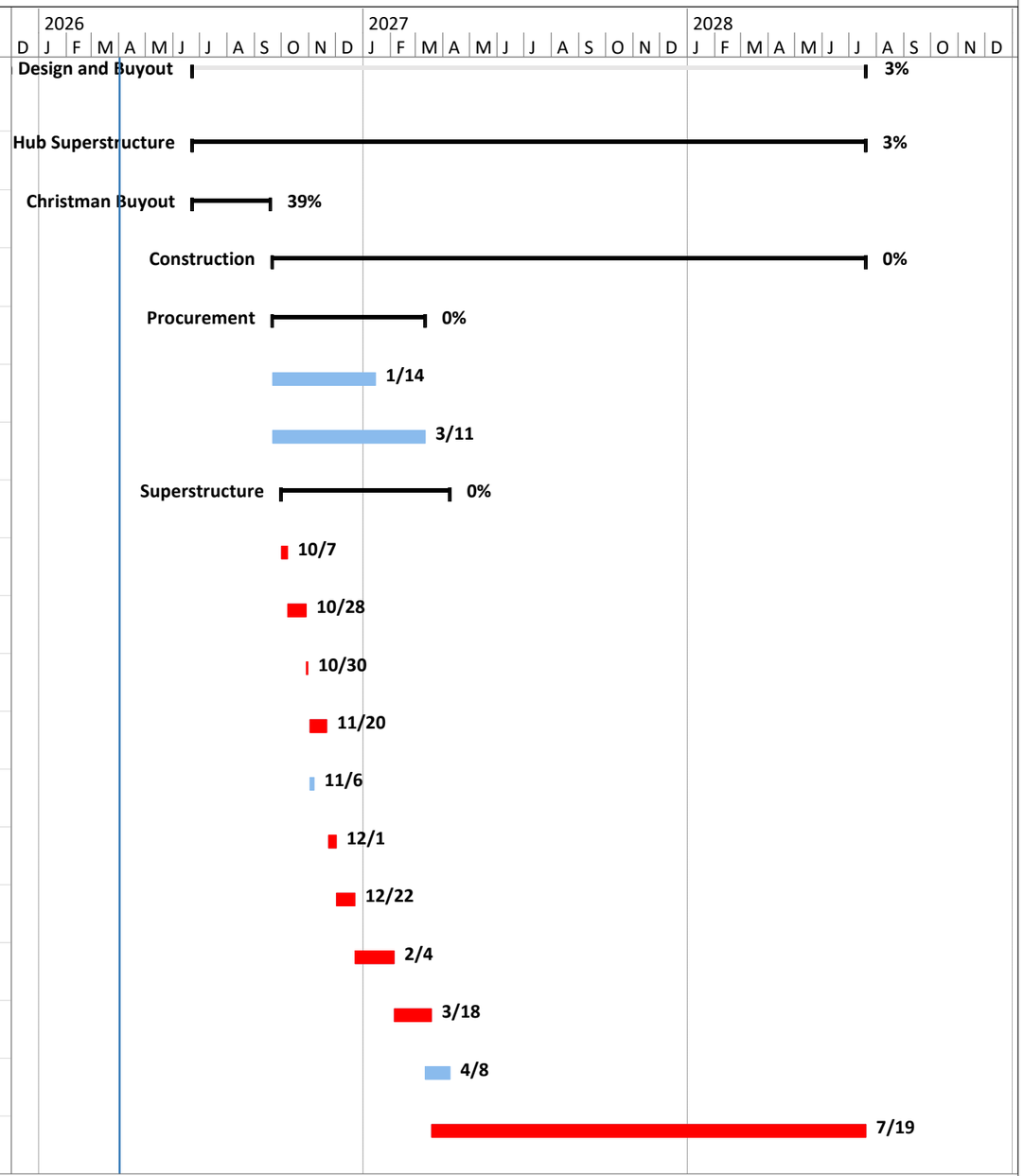
Project Schedule

Phone: 313-908-6060 www.christmanco.com

The Christman Company Book Tower 1265 Washington Boulevard, Suite 200 Detroit, MI 48226

Novi Community School District 2025 Bond Program
BP-05 HS Innovation Hub Superstructure
Bid Schedule

ID	WC	Task Name	Duration	Start	Finish
0		2025 Bond Program Design and Buyout	527 d	Tue 6/23/26	Wed 7/19/28
1		BP05 - HS Innovation Hub Superstructure	527 d	Tue 6/23/26	Wed 7/19/28
2		Christman Buyout	62 d	Tue 6/23/26	Fri 9/18/26
14		Construction	465 d	Mon 9/21/26	Wed 7/19/28
15		Procurement	120 d	Mon 9/21/26	Thu 3/11/27
16	12	Structural Steel	80 d	Mon 9/21/26	Thu 1/14/27
17	28	Electrical Equipment	120 d	Mon 9/21/26	Thu 3/11/27
18		Superstructure	132 d	Thu 10/1/26	Thu 4/8/27
19	02	Install temporary fence	5 d	Thu 10/1/26	Wed 10/7/26
20	00	Install temporary seperation walls and bridge	15 d	Thu 10/8/26	Wed 10/28/26
21	MEP	Cut and Cap electrical, utilities, and snowmelt	2 d	Thu 10/29/26	Fri 10/30/26
22	01	Selective Building Demolition	15 d	Mon 11/2/26	Fri 11/20/26
23	02	Demo site	5 d	Mon 11/2/26	Fri 11/6/26
24	02	Building Pad	5 d	Mon 11/23/26	Tue 12/1/26
25	05	Install foundations	15 d	Wed 12/2/26	Tue 12/22/26
26	11	Install masonry walls	30 d	Wed 12/23/26	Thu 2/4/27
27	12	Install steel	30 d	Fri 2/5/27	Thu 3/18/27
28	28	Instal new site electrical equipment	20 d	Fri 3/12/27	Thu 4/8/27
29		Enclosure and finishes (future bid package)	340 d	Fri 3/19/27	Wed 7/19/28



Current Date: Thu 7/23/26

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

TOPIC: Former ESB - Technology Scope of Work

On July 9, 2026, Bid specifications for the Former ESB Technology Upgrades project were formally issued and made available. Bid Specification No.1 consisted of providing structured cabling, audio/visual systems, digital clocks, and a new public address system to support the renovations taking place at the Former ESB Building. Bid Specification No. 2 (which will come to the Board at a later date) consisted of security cameras for the same building

Representatives from five (5) companies attended the pre-bid meeting on July 13, 2026. The technology team consisting of Jason Smith (NCSD), Lisa Whiteside (NCSD), Russ Boegehold (IDS), and Steve Robinson (IDS) have reviewed the bids. All bidders included the required Bid Bond, Familial Disclosure, Affidavit of Compliance, and the Criminal Background Affidavit with their bid submission

The technology team consisting of Jason Smith (NCSD), Lisa Whiteside (NCSD), Russ Boegehold (IDS), and Steve Robinson (IDS) have reviewed the bids. All bidders included the required Bid Bond, Familial Disclosure, Affidavit of Compliance, and the Criminal Background Affidavit with their bid submission

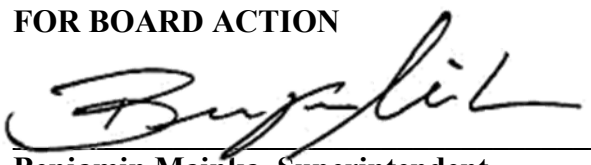
A post-bid interview was conducted with Sound Planning and DAT on August 5, 2026. Sound Planning's bid was determined to be non-compliant as their bid did not include the required structured cabling. DAT's bid was determined to be complete and compliant with the bid documents and historical pricing models.

IDS recommends the award of the Former ESB - Technology Upgrades project (Base Bid No. 1) to DAT, in the amount of $176,191.00.

This came to the Board as information and discussion at the August 13, 2026 meeting.

Recommendation:
The Novi Community School District Board of Education, in the best interest of the Novi Community School District, approves the Technology upgrades with the contractor noted for the former ESB in the total award recommendation in the amount of $176,191.00 out of the 2025 Bond Funds, as presented.

APPROVED AND RECOMMENDED
FOR BOARD ACTION



Benjamin Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
August 13, 2026

TOPIC: Novi Innovation Hub Bathroom Concept Plan

At the Capital Projects Committee of the Whole meeting held on August 4, 2026. The Board discussed, at length, the Novi Innovation Hub Bathroom Concept Plan. The proposed restroom concept for the Novi Innovation Hub prioritizes student safety, privacy, dignity, and effective supervision. Rather than using a traditional multi-stall restroom, the design provides multiple individual-use toilet rooms, each enclosed by full-height block walls and a solid, lockable door. Each room is completely private and has the ability to be secured.

The individual toilet rooms connect to a larger, open common handwashing area. This design places the most private function of the restroom within secure, single-user spaces while making the shared portion more visible and easier for staff to monitor. Subject to applicable requirements and district protocols, security cameras may be positioned to observe the common handwashing and circulation area only—never inside the private toilet rooms.

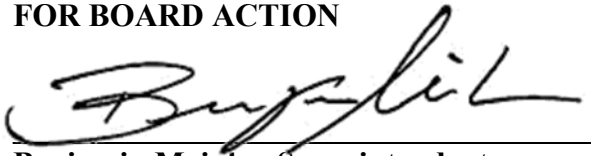
This configuration is intended to reduce opportunities for fighting, vaping, intimidation, threats, vandalism, and other inappropriate behaviors that can occur in large, enclosed school restrooms that lack supervision. At the same time, it provides students with a greater level of personal privacy than a traditional stall arrangement. The compact toilet rooms and more open handwashing area create a welcoming, efficient, and safety-conscious environment that reflects the innovative design principles of our district.

Based on feedback, the plan will now include some ADA accessible bathrooms as well as an equal number of designated boys and girls restrooms within the facility.

This Concept Plan was moved to information and discussion to continue discussion for more feedback during the August 13, 2026 meeting. Tonight it comes tonight for Board approval.

RECOMMENDATION:
The Novi Community School District Board of Education approve the Novi Innovation Hub Bathroom Concept Plan as presented.

APPROVED AND RECOMMENDED
FOR BOARD ACTION



Benjamin Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

TOPIC: Oakland Schools SEPAC Representatives

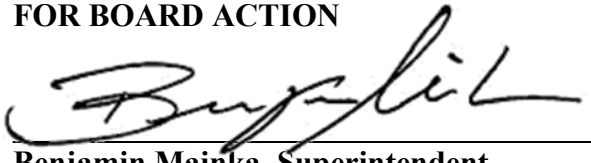
Oakland Schools SEPAC bylaws stipulate in order for District Representatives to vote and/or be included in the minutes, District Representatives must be recognized by the District's Board of Education. We had two amazing SEPAC parents who stepped up to be District Representatives for Oakland Schools SEPAC.

Jessica Benitez is a Michigan native with a nursing background who has lived in Novi for almost ten years with her husband and two children. She has a 9 year old son and 6 year old daughter who are both neurodivergent and attend Deerfield Elementary School within the Novi Community School District. Her daughter receives special education services. She joined the Special Education Parent Advisory Committee last school year and is committed to serving as a leader in this group. After her own journey navigating the special education system beginning in the early childhood school setting she has become inspired to help educate and support other families, be an advocate and support inclusive experiences for all. She looks forward to making connections, sharing perspectives and collaborating with district leaders in meaningful ways in order to foster the best school experience for all.

Monica Friel, originally from Texas, has proudly called Novi home for the past 15 years with her husband and three children. She is a former collegiate soccer player and currently works as an exercise physiologist. Her children are at Novi Woods and Novi Meadows. They have always known that Novi was where we wanted to raise our family. Her family's connection to the district is especially meaningful because our oldest son is autistic. Throughout his educational journey, Novi has provided him with an exceptional education, along with the individualized supports and services he has needed to thrive. He has surpassed so many of the expectations once placed on his trajectory and is now thriving in a general education classroom, building meaningful friendships, and even playing travel basketball! Seeing firsthand what is possible when a child is surrounded by the right educators, resources, opportunities, and a truly inclusive community has made her incredibly passionate about giving back. She hopes to be both an advocate and a helping hand as we continue building upon all the wonderful things Novi Community School District has to offer children of all abilities. Most importantly, she wants to help ensure that every child with a disability is seen for their potential, feels a true sense of belonging, and has every opportunity to learn, grow, thrive, and become the very best version of themselves. Thank you for considering me to represent our community!

Recommendation:
The Novi Community School District Board of Education, in the best interest of the Novi Community School District, approves Jessica Benitez and Monica Friel for the District's Oakland Schools SEPAC Representatives as presented.

APPROVED AND RECOMMENDED
FOR BOARD ACTION



Benjamin Mainka, Superintendent

MARSE R 340.1838 Parent advisory committee.
Rule 138.

(1) A parent advisory committee shall be appointed by each intermediate school district board.
   (a) The parent advisory committee and its officers shall consist only of parents of students with disabilities with at least 1 parent from each constituent local school district and public school academy unless no parent agrees to serve on the parent advisory committee to represent the constituent local school district or public school academy.
   (b) Each constituent local school district board of education and each public school academy board of directors shall nominate at least 1 parent.
   (c) The intermediate school district board of education may nominate additional members not to exceed 33 1/3% of the total parent advisory committee membership.
(2) The intermediate school district board of education shall make every attempt to assure that all types of impairments and all identifiable organizations of parents of students with disabilities within the intermediate school district are represented on the parent advisory committee.
(3) The intermediate school district board of education may recommend operational procedures for parent advisory committee review and adoption.
(4) The intermediate school district shall secure or allocate fiscal and staff resources to the parent advisory committee to make it efficient and effective in operation.
(5) The parent advisory committee is responsible for determining and documenting, in writing, the organizational structure of the committee, including all of the following:
   (a) Officers and their responsibilities.
   (b) Meeting times.
   (c) Notice of meeting times.
   (d) Voting procedures.
   (e) Terms of office.
   (f) Related matters.
(6) The parent advisory committee shall participate in the development of the intermediate school district's plan or any modification of the plan for the delivery of special education programs and services as required by R 340.1833.

VII. Parent Advisory Committee (PAC)

R 340.1832(k)
A description of how the intermediate school district will appoint the parent advisory committee members under R 340.1838(1) and (2).

The following is the ISD's process for appointing PAC members in accordance with R 340.1838(1) and (2).

The Oakland Schools Board of Education, at its regularly scheduled meetings, will appoint PAC members to serve three-year terms. The established terms are staggered to guarantee experienced memberships to fulfill the committee goals. The Oakland Schools Executive Director of Special Populations, or designee, shall make every attempt to assure that representation of all disability areas and all organizations, of parents of students with disabilities within Oakland County, are represented on the PAC. Further, the Oakland Schools Executive Director of Special Populations, or designee, is responsible for assuring that recommendations are made to the Oakland Schools Board of Education.

Each constituent district that provides special education services for more than 100 students may have two representatives. Each constituent district that provides special education services for fewer than 100 students may have one representative. Additionally, advocacy organizations may have one representative. Annually, on or before April 15, the Oakland Schools Executive Director of Special Populations, or designee, shall notify its constituent districts if a nomination of a parent(s) of a student with a disability is needed for the PAC. It is the responsibility of the district to assure their local Board of Education nominates a qualified parent(s) by July 1. Recommendations may be sought from local agencies, parent groups and school personnel.

A PAC member must be a parent or guardian:

1. Of a student who has been determined eligible for special education services by an IEP Team, and
2. Of a student who has a current academic year IEP, and
3. Whose nomination as a PAC member has been approved by his or her, local school board, and
4. Whose nomination as a PAC member has been accepted and approved by Oakland Schools Board of Education.

PAC Participation and Additional Responsibilities

R 340.1832(l)
A description of the role and responsibilities of the parent advisory committee, including how it shall participate in the cooperative development of the intermediate school district plan, formulate objections thereto, if any, and other related matters.

R 340.1836 (1)
Any constituent local school district, public school academy, or the parent advisory committee may file objections with the intermediate school district, in whole or in part, to an approved intermediate school district plan or a plan modification that has been submitted to the superintendent of public instruction for approval. Copies of an objection to the plan shall, within 7 calendar days, be directed to the department by the intermediate school district board of education and to all constituent local school districts, public school academies, and the parent advisory committee by certified mail, return receipt requested. Objections filed shall specify the portions of the intermediate school district plan objected to, contain a specific statement of the reasons for objection, and shall propose alternative provisions.

The following describes how the PAC participates in the development of the ISD Plan.

PAC members must be "qualified parents" according to R 340.1838. Terms are established at three-year intervals. Members are responsible for attending meetings and participating in established committees as identified in the *Parent Advisory Committee's By-Laws*. PAC members are also responsible for being in contact with their Local Education Agency (LEA), Public School Academy (PSA), or organization/agency that he or she represents.

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 17, 2026

TOPIC: 2026 Thrun Board Policy Updates

Each year, the Thrun Law Firm's Board Policy Service issues recommended policy updates based on changes in state and federal law, regulatory guidance, court decisions, and evolving legal requirements affecting Michigan public schools.

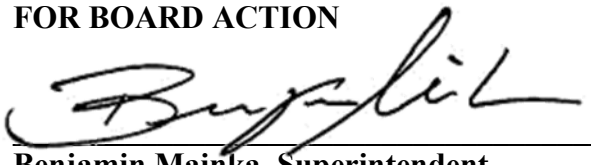
The Board has reviewed and discussed the recommended 2026 policy updates during recent Policy Committee meetings. Through that process, the proposed revisions were examined for their legal implications, operational impact, and alignment with Novi Community School District practices. In addition to the recommended 2026 Policy updates the Board reviewed the following:

- Review of the 1000 Series has also been completed, with no recommended changes.
- Policy 2103 is being updated to reflect the new address of the Educational Services Building
- Policy 3303 is being updated to add information about equitable access to donated resources.

The reviewed policy changes are being presented this evening for formal Board action.

Recommendation:
The Novi Community School District Board of Education, in the best interest of the Novi Community School District, approves the 2026 Thrun Board Policy Updates, as presented.

APPROVED AND RECOMMENDED
FOR BOARD ACTION



Benjamin Mainka, Superintendent