

Novi Board of Education Regular Meeting

Thursday, July 13, 2023 7:00 PM

Educational Services Building, 25345 Taft Road, Novi, MI 48374

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

IV. COMMENTS FROM THE AUDIENCE

V. CONSENT AGENDA

VI. ACTION ITEMS

VII. INFORMATION AND DISCUSSION

VIII. ADJOURNMENT

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
August 24, 2023**

SUPERINTENDENT OF SCHOOLS

TOPIC: Consent Items

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

CONSENT ITEMS


- A. Approval of Minute(s)
 - a. Regular Meeting Minutes of July 13, 2023

- B. Approval of Field Trip(s)
 - a. Orlando Dance Team Competition

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Consent Item(s) as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent



Minutes of a Regular Board Meeting, August 3, 2023
Novi Community School District
Board of Education

A Regular Meeting of the Board of Trustees of Novi Community School District was held Thursday, August 3, 2023, beginning at 7:03 PM.

Present: Dr. Ruskin, Mr. Smith, Mr. Mena, Mr. Cook, Mrs. Beaudoin, and Mr. Michener
Absent: Mrs. Roney by Roll Call Vote

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Approve the Agenda

It was moved by Mrs. Beaudoin and supported by Mr. Mena that the Novi Community School Board of Education approve the agenda adding a closed session just before the action times.

Ayes: 6 Dr. Ruskin, Mr. Smith, Mr. Mena, Mr. Cook, Mrs. Beaudoin, and Mr. Michener
Nays: 0

MOTION CARRIED

COMMENTS FROM THE AUDIENCE

There one comment from the audience with regards to any public member arriving late having an opportunity to speak.

CONSENT AGENDA

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

It was moved by Mr. Mena and supported by Mrs. Beaudoin that the Novi Community School Board of Education approve the Consent Item(s) as presented.

Ayes: 6 Dr. Ruskin, Mr. Smith, Mr. Mena, Mr. Cook, Mrs. Beaudoin, and Mr. Michener
Nays: 0

MOTION CARRIED

Personnel Report A

Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, presented for the Board's consideration the personnel changes.

It was moved by Mr. Cook and supported by Mr. Smith that the Novi Community School Board of Education adopts the personnel report recommendations as presented.

Ayes: 6 Dr. Ruskin, Mr. Smith, Mr. Mena, Mr. Cook, Mrs. Beaudoin, and Mr. Michener
Nays: 0

MOTION CARRIED

Personnel Report B – Administrative Contracts

Mr. Ben Mainka, Superintendent, presents for your consideration the following administrative hires.

It was moved by Mrs. Beaudoin and supported by Mr. Mena the Novi Community School District Board of Education approve the above hires, and in addition, approve their 2023-2025 Administrative Contracts.

Ayes: 6 Dr. Ruskin, Mr. Smith, Mr. Mena, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

BOARD COMMUNICATION

A Board member shared the legacy to the late Tom Marcus; a longtime friend and supporter of the Novi Community School District's Athletic Department.

Novi Schools and our entire community experienced a profound loss recently. We said goodbye to a true pillar of support and friendship, Tom Marcus.

Tom's unwavering dedication to our district's athletics made him an invaluable supporter. His passion for sports knew no bounds, and he always went above and beyond to cheer on our teams and inspire young athletes to be their best selves. Through his enthusiasm and commitment, he encouraged all of us to strive for greatness.

Beyond his love for sports, Tom's sense of humor was truly extraordinary. His positive outlook on life lifted the spirits of everyone around him. No matter the challenges he faced, he approached them with a smile and a determination to find joy in every moment.

Many years ago, Tom demonstrated his professionalism when he spoke before this board with concerns about the privatization of the district's cleaning and building maintenance services. This decision, he knew, would negatively impact a close family member. Despite the decision not going his way, he never held a grudge and continued to work towards creating a better community. He always told me, "I have no hate in my heart".

Over the past 5 years, I had the privilege to spend quite a bit of time with him. There were many great moments, but the last time I saw him was most memorable.

A week before his passing, Tom accompanied me up to Almont to pick up an item. Afterwards, we headed to the small downtown area to grab a bite to eat. As we were walking towards the restaurant, Tom stopped a gentleman and offered him one of his now legendary "Kindness Matters" cards. The man stared at the card, and then (unexpectedly) broke down crying. He explained that the timing was special, given that he was going through such a very tough time at the moment. Tom then hugged the man and invited him to join us for dinner, where he offered this total stranger many words of encouragement.

To see how impactful Tom could be was always special. But that was Tom. Helpful, caring, and generous until his final days. One of Tom's favorite lines was: "I'm not here for a long time, but I am here for a good time." And at the age of 86, he certainly embraced both fully.

It is without a doubt that everyone who had the pleasure of knowing Tom will deeply miss him. I know I will. His legacy of kindness, generosity, and laughter will forever remain in our hearts, and we are grateful for the wonderful memories we shared with him.

ADJOURNMENT

It was moved by Mr. Michener and supported by Mrs. Beaudoin that the Novi Community School District Board of Education Regular Board meeting be adjourned.

Ayes: 6 Dr. Ruskin, Mr. Smith, Mr. Mena, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

The meeting adjourned at 7:36 p.m. The next regular meeting of the Board is scheduled for August 24, 2023 at 7:00 p.m., at the Educational Services Building.

Willy Mena, Board of Education Secretary

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
August 24, 2023**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Novi Dance Company Trip to Orlando, FL February 29 – March 4, 2024

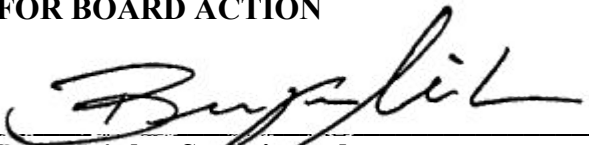
The Novi High School Dance Company is requesting that the Novi Dance Company participate in the National Dance Champions Nationals – Contest of Champions. This competition will take place in Orlando, Florida, from February 29 through March 4, 2024.

Nationals hosts schools from around the country and affords students the chance to network and make those connections that can be useful in the future. This trip also provides an opportunity for students to get a feel of what it is like to tour and work as a professional dancer.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Novi Dance Company Trip to Orlando, Florida, February 29 through March 4, 2024.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: Orlando Dance Team Competition

Dates of Trip: February 29 - March 4th, 2024

Group: Novi Dance Company

Sponsor: Ashley Zardus

Summary:

The Novi High School Dance Company, accompanied by Ashley Zardus and Cathy Farris, would like to participate in the National Dance Champions Nationals - Contest of Champions. Nationals will take place in Orlando, Florida from February 29th to March 3rd.

The theme for the Novi Dance Company for the 23-24 season is "Challenge". Miss. Zardus's goal is to challenge the dancers to prove they can achieve anything they put their heart and soul into. The local regional dance competitions the team has competed in over the past few years have had a small turnout of teams in our category. Attending Nationals challenges the dancers to compete against other teams they have never competed against before. Further, since the NDC Nationals hosts schools from all over the country it gives the chance for our students to network and make more connections that may be useful in their future as well as learn skills such as time management. By attending this trip these dancers also get a taste of what it may be like to tour or work as a professional dancer.

The attached Field Trip form has been reviewed and approved by:



Principal



Assistant Superintendent for
Academic Services

May 8th, 2023

February 29th, 2024 - March 4th, 2024

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Ashley Zardus Other Staff Members Attending: Cathy Farris

Have you coordinated this trip in previous years?: no If yes, when? _____

◇ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

◇ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip Cathy Farris

TRIP INFORMATION

Title of Field Trip: NDC Nationals - Contest of Champions

Organization/Club/Course Name: Novi Dance Company

Date(s) of Trip: February 29th, 2024 - March 4th, 2024

School Days Missed (by students): 2/29, 3/1, 3/4

Field Trip Destination: Orlando

City/State: Florida

Departure Time: TBD

Departure Location: TBD

Arrival Time: TBD

Arrival Location: TBD

Total Cost per Student: \$1700-\$2000

Items included in cost: Room, board, and comp. fee

Trip Funded By: student

LODGING

Lodging name: Disney Value Level Property Contact Number: TBD based on property selected

Number of students attending: 27 Number of Chaperones: 3

Lodging Cost Per Student: Estimate: \$225.00 Funded By (circle): Student Other: _____

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. Be sure to include enough chaperones to support your group size.

Names of Teacher Chaperones: Ashley Zardus, Cathy Farris

Names of Volunteer Chaperones: TBD

TRANSPORTATION

Method of Transportation (select one): Charter Bus

School Bus: Tentative school bus confirmation made by _____ on _____
name date

Charter Bus: Company in FL: MCA Transportation Contact Number 1.407.226.2256 x115

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required.

Cost Per Student: \$85.00 + cost of flight Funded By (select one): Student

Address of Destination 1 Jeff Blvd. Orlando, FL Pickup Location MCO arrivals

Group _____ Pickup Building _____

Of Adults 3 # Of Students 27 Parking Facilities na; local transfers

Departure Time TBD Are Drivers' Meals, Tickets, or Fees Included? No

Approx. Arrival Time TBD Special Equipment Needed _____

Time Leaving Destination TBD Does the Bus Need to Stay with the Group? No

Approx. Return Time TBD

Deadlines: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please get approval before purchasing non-refundable tickets.**

FIELD TRIP FEES

(A) START TIME _____ END TIME _____ TOTAL # OF HOURS _____ x Hourly Rate Below = _____

(B) # OF MILES TO DESTINATION _____ x 2 = _____ TOTAL MILES x \$3.00 _____
(MILEAGE BEGINS AT 45505 11 MILE)

(A + B) x # OF BUSES = TRIP TOTAL _____

Hourly Rate: Monday-Friday = \$30/hr Saturday = \$45/hr Sunday= \$60/hr

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?
 Students will be working towards...
 Applying their past training and technique to their performance
 Taking part in the full creative process
 Observe and reflect on their's and others performances
2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.
 The use of daily classtime in preparation to perform/compete include cleaning the routine, self assessments to monitor growth, and teacher/peer feedback.
3. Why is the field trip the best way to achieve/reinforce the class objectives?
 Multiple teams we have never competed against before will be present at Nationals. This allows our dancers to apply their knowledge and skills to a whole new group of competitors and be adjudicated by a new panel of judges. By observing new teams, the dancers are witnessing new tricks or choreography thus adding it to their choreography toolbox for later use.
4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?
 After the competition we review the judsges feedback and make nessesary changes to our current routines or apply the corrections to future routines.

Summary of Trip to Present to the Board of Education for Approval:

Our theme for the 23-24 season is "Challenge". My goal as their teacher is to challenge the dancers to prove they can achieve anything they put their heart and soul into. The local regional competitions we attend have a small turnout of teams in our category, attending Nationals challenges the dancers to compete against other teams we have never competed against before. Because Nationals hosts schools from all over the country it gives the chance for our students to network and make more connections that may be useful in their future. By attending this trip these dancers also get a taste of what it may be like to tour or work as a professional dancer.

APPROVAL

Ashley Zardus

Sponsor's Signature

M. DeBunco

Administrator's Signature

Contest of Champions - NDC National Competition Trip Itinerary
Orlando, FL
February 29th - March 4th

February 29th (evening) ~ Charter bus from NHS to DTW
~ Depart from DTW Airport
~ Arrive at Orlando International Airport
~ Charter bus will then take us to Hotel
~ Dinner
~ Free time @hotel
~ Lights out - 10:30 pm

March 1st ~ Breakfast at Hotel
~ Park Exploration
~ Lunch - 12:30 pm
~ Park Exploration
~ Return to Hotel to clean up for dinner
~ Sit-down restaurant - either in the parks or at hotel
~ Watch Magic Kingdom night parade
~ Lights out - 11:00 pm

March 2nd ~ Breakfast at Hotel
~ Competition Day 1
~ Lunch - TBD time and location
~ Dinner - TBD time and location
~ Free Time @hotel
~ Lights out - 11:00 pm

March 3rd ~ Breakfast at Hotel
~ Competition Day 2
~ Lunch - TBD time and location
~ Dinner - TBD time and location
~ Free Time @hotel
~ Lights out - 11:00 pm

Contest of Champions - NDC National Competition Trip Itinerary
Orlando, FL
February 29th - March 4th

March 4th ~ Take Charter bus to Orlando International Airport
~ Depart OIA
~ Arrive at DTW
~ Charter bus back to NHS for parent pick up

Times will be determined once the competition releases its schedule for 2024. Once we know the competition schedule, our other plans will be scheduled. All communication with dancers and parents will be via email or Band app. Zardus will communicate deadlines/trip details as they become available.

Contest of Champions - Parent Information Packet

Parents of Novi Dance Company,

For the 2023-2024 school year NDC will participate in two competitions: one local regional competition and one national competition in Orlando, Florida (pending board approval). Contest of Champions is a National competition that does not require any previous regional scores or competitions to attend. NDC will be competing 3-4 routines in the School Division. Prices just for entering those routines will be around \$40 per dancer. Solos will not be competing at this competition.

The decision to attend Nationals has been chosen to challenge the dancers in their performance skills as they will be competing against high schools from throughout the U.S. Contest of Champions was specifically chosen due to the positive atmosphere it portrayed in their information packet. The goal of this trip is to allow the dancers to get a taste of professionalism in the dance world. They will be learning skills like time management, networking, and working with others away from home.

There are many variables we are still working on (hotel, ground transportation, airfare, park passes, and dining) all of this will be communicated to you and your dancer as soon as it becomes available to Miss Zardus. The estimated price per student will be between \$1700 - \$2000. Fundraisers will be used to help pay for meals and transportation to and from the High School.

The current tentative schedule has the students leaving Thursday, February 29th in the evening and returning Monday, March 4th. Dancers will be excused from classes on Friday, March 1st, and Monday, March 4th. Students must complete their missing assignments and communicate their absences to their teachers in advance.

Be on the lookout for emails and Band updates regarding payment options/due dates and more information as it comes available.

If there are any questions or concerns please contact Ashley Zardus





Minutes of a Regular Board Meeting, June 15, 2023
Novi Community School District
Board of Education

A Regular Meeting of the Board of Trustees of Novi Community School District was held Thursday, June 15, 2023, beginning at 7:00 PM.

Present: Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Absent: by Roll Call Vote

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

PUBLIC HEARING – BUDGET

2022-2023 Final Budget:

On February 21, 2023 the Board of Education adopted the amendment to the 2022-2023 Budget. A final amendment to the budget reflecting all the changes known at this time has been created and is presented to the Board of Education tonight

2023-2024 Preliminary Budget:

The State requires that all school districts adopt a budget for the upcoming fiscal year by June 30 of each year. The process of adoption includes a notice for a budget public hearing, which must appear in the local newspaper at least six (6) days prior to the hearing, and that the budget document, including the proposed property tax millage rate, must be available for public inspection. The public hearing on the property tax millage rate proposed to be levied to support the proposed budget took place on Thursday, May 18, 2023.

This year, the budget report and resolution is scheduled for Thursday, June 15, 2023, at 7:30 p.m. at the regular meeting of the Board of Education. Notice of the public hearing appeared in the local newspaper and the budget document was made available for public inspection at the Educational Services Building beginning June 6, 2023.

APPROVAL OF THE AGENDA

Approve the Agenda

It was moved by Mr. Smith and supported by Mr. Cook that the Novi Community School Board of Education approve the agenda as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

CELEBRATIONS

The superintendent celebrated our Boys' Baseball game today and stated they will play for the state championship on Saturday. He expressed his gratitude to the educators, administrators, parents, and students for making it through the last few weeks of school. The superintendent congratulated all of

our graduates and expressed his pride in the work that we are doing. He also wished everyone a Happy Pride Month.

Board members celebrated the fourth grade graduates and thanked the staff and the PTO.

REPORTS TO THE BOARD

Spring 2023 Construction and Capital Projects Update Report

The Capital Projects Committee of the Whole met on Monday, June 5, 2023, in the afternoon to go over and discuss key construction activities and capital projects progress update with the design team and the construction team.

Tonight, Kevin Donnelly, the District's Owner's Representative, will present an update to the Board on the Spring Bond Program.

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

CONSENT AGENDA

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

It was moved by Mrs. Beaudoin and supported by Mrs. Roney that the Novi Community School Board of Education approve the Consent Item(s) as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

DONATIONS

Orchestra Boosters

The District is in receipt of a generous donation from the Novi Orchestra Boosters. This generous donation is in the amount of \$ 2,600.00. They would like to dedicate these funds for the replacement strings on 13 District owned cellos and Novi High School. The Cost of new cello strings is approximately \$200 for each instrument.

It was moved by Mr. Cook and supported by Mr. Mena that the Novi Community Schools Board of Education accept the donation(s) as presented, with appreciation and thanks.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

CLOSED SESSION – FOR THE PURPOSES OF NEGOTIATIONS [OMA 8(1)(c)]

ACTION ITEMS

A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session for the purposes of contract

Negotiations [OMA Sect.8(1)(c)].

It was moved by Mr. Cook and supported by Mrs. Roney that the Novi Community Schools Board of Education move into a Closed Session for the purposes of contract negotiations.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0 by Roll Call Vote

MOTION CARRIED

The Board went into a closed session at 8:13 PM and returned at 8:36 PM.

NTA Contract Approval

After meeting with union leadership, administration, and the Novi Transportation Association (NTA) have reached an agreement on their contracts. The administration recommends the contract agreements be approved.

It was moved by Mrs. Roney and supported by Mr. Michener in the best interest of the Novi Community School District, the Novi Board of Education approve the NTA Contract as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0 by Roll Call Vote

MOTION CARRIED

NESPA Contract Approval

After meeting with union leadership, administration, and the Novi Educational Support Personnel Association (NESPA) have reached an agreement on their contract. The administration recommends the contract agreements be approved.

It was moved by Mr. Michener and supported by Mrs. Beaudoin in the best interest of the Novi Community School District, the Novi Board of Education approve the NESPA Contract as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0 by Roll Call Vote

MOTION CARRIED

Personnel Report A

Laura Carino, Assistant Superintendent of Human Resources, presented for the Board's consideration the personnel changes.

It was moved by Mr. Cook and supported by Mrs. Roney that the Novi Community School Board of Education adopts the personnel report A recommendations as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

Personnel Report B – Administrative Contracts

The administrative contract renewals are being brought to you for your consideration and approval. The affected title changes are reflected in bold.

- **Director of Mental Health & Wellness**
 - Darby Hoppenstedt

It was moved by Mr. Mena and supported by Mr. Cook the Novi Community School District Board of Education approve the contracts as noted above.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

iPad Refresh

The Technology Department is requesting an iPad refresh of 1200 one-to one iPad refresh. These iPads were originally purchase in 2017 and the life expectancy for these devices was originally believed to be four years.

Based on the REMC (Regional Educational Media Center Association of Michigan) competitive bid, the new iPad cost is \$596,739.00 to come from the Capital Projects (Bond) 2019 fund.

It was moved by Mrs. Roney and supported by Mrs. Beaudoin the Novi Community School District Board of Education award the bids to the contractors listed for a total amount of \$596,739.00 to be expended from the Capital Projects (Bond) 2019 fund.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

High School CAD Refresh

The Technology Department is requesting a CAD desktop refresh of 34 devices at the Novi High School. These CAD Desktops were originally purchased in 2016.

Based on the REMC (Regional Educational Media Center Association of Michigan) competitive bid, the cost is amount of \$71, 600.00 from the Capital Projects (Bond) 2019 fund.

It was moved by Mr. Mena and supported by Mr. Cook that the Novi Community School District Board of Education approve the purchase of 34 HP Zr Tower G9 700 Workstations, as outlined above, for a total amount of \$71,900.00 to be expended from the Capital Projects (Bond) 2019 fund.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

2022-2023 Final Budget:

On February 21, 2023, the Board of Education adopted the amendment to the 2022 - 2023 Budget. A final amendment to the budget reflecting all the changes known at that this was created and presented to the Board of Education.

It was moved by Mr. Roney and supported by Mr. Michener that the Novi Community School District Board of Education adopt the 2022 - 2023 Final Budget Resolution as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

2023 - 2024 Preliminary Budget:

The State requires that all school districts adopt a budget for the upcoming fiscal year by June 30 of each year. The proposed budget document for the 2023-2024 fiscal year has been prepared based on projections and estimates, including student enrollment, which will be known at a later date.

The budget adoption process for an upcoming fiscal year must include a public budget hearing; a notice of such public hearing, which must appear in the local newspaper at least six (6) days prior to the hearing; a budget document, made available for public inspection including the proposed property tax millage rate; and Board adoption of the budget in the form of a 2023-2024 General Appropriations Act resolution.

Once the public budget hearing has taken place, the Board adopts the budget. The public hearing will be held Thursday, June 15, 2023, at 7:30 p.m. at the regular meeting of the Board of Education. The notice will appear in the local newspaper and the budget document will be available for public inspection at the Educational Services Building beginning Friday, June 9, 2022.

The proposed budget document is presented to the Board tonight for approval, with adoption of a 2023-2024 General Appropriations Act resolution.

It was moved by Mrs. Roney and supported by Mr. Cook that the Novi Community School District Board of Education adopts the 2023-2024 Preliminary Budget Resolution as present.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

NCSD Capital Projects Contingency Approval

The Project Team is requesting Board approval to transfer owner contingency funds to the High School Gateway Project (BP #08) and the Meadows' 5th/6th Grade Addition (BP #5B) construction contingencies. Both projects will require additional contingency funding for the completion of each respective project.

The Project Team is requesting:

1. Athletic Gateway Project (BP #08) \$1,500,000 contingency funds to cover design omissions and owner changes;
2. Meadows' 5th/6th Grade Addition (BP #5B) \$1,000,000 contingency funds to replenish the construction contingency

This recommendation comes before the Board for approval.

It was moved by Mrs. Beaudoin and supported by Mr. Smith that the Novi Community School District Board of Education approve the contingency funds as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mrs. Beaudoin, and Mr. Michener

Nays: 1 Mr. Cook

MOTION CARRIED

Thrun Law Implementation Approval (3000, 4000, and 5000 series)

The Governance and Policy Advisory Committee and Committee of the whole have met several times over the past few months to review and discuss Thrun Law's Policies. Series 3000, 4000, and 5000 comes to the Board tonight for adoption.

It was moved by Mr. Michener and supported by Mrs. Beaudoin to amend Policy 5202.
Mr. Mena recommended that Policy 5202 be pulled for further discussion at another meeting.
Ayes: 1 Mr. Michener
Nays: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and
MOTION FAILS

It was moved by Mr. Mena and supported by Mr. Michener to amend the first motion with the recommendation made by Mr. Mena, that Policy 5202 be removed for further discussion.
Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and
Mr. Michener
Nays: 0 **MOTION CARRIED**

It was moved by Mr. Michener and supported by Mrs. Roney that in the best interest of the Novi Community School District, the Board of Education adopt Thrun Law's Policies Series 3000, 4000, and 5000, excluding policy 5202, and replacing the current Miller Johnson Policies.
Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and
Mr. Michener
Nays: 0 **MOTION CARRIED**

Motion to Change the Previously Approved Minutes

It was moved by Mr. Michener and supported by Mr. Mena to remove Trustee Cook from the attendees of the Governance and Policy meeting on the 5th and to add Trustee Mena and Trustee Smith. Then, to add Trustee Beaudoin to the Capital Projects meeting on the 5th as an attendee.
Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and
Mr. Michener
Nays: 0 **MOTION CARRIED**

INFORMATION AND DISCUSSION

Thrun Law Policy 1000, 2000, and 5207

The Governance and Policy Advisory Committee and Committee of the whole have met several times over the past few months to review and discuss Thrun Law's Policies. The 1,000, 2,000 Series, and Policy 5207 comes to the Board tonight for continued discussion.

COMMITTEE REPORTS

Capital Projects Committee

Mr. Tom Smith, Board Vice-President and Committee Chair, reported that the slide presentation, given by Mr. Donnelly earlier, was a good recap of what the committee talked about.

Governance and Policy Committee

Dr. Ruskin, Board President and Committee Chair, reported that the committee continues to talk about the policies and she believes that the committee is in a good place.

Finance Committee

Mrs. Mary Anne Roney, Board Treasurer and Committee Chair, reported that Mr. Kling gave a great overview and the Board passed a couple of the resolutions this evening. She stated that he did a rock star job.

SUPERINTENDENT'S REPORT

Mr. Benjamin Mainka, Superintendent of Schools, thanked the staff for a whirlwind of a year. He reported there was a lot of things happening in the last month and it was amazing to see everyone working together in synergy. Mr. Mainka stated he was proud of where, not just the District was, but the board is. He said that the governance team is really strong and he appreciates the support given for our staff.

Mr. Mainka reported that he thought it was awesome that we have been able to get some support from the state with grants for school safety and mental health. He stated that a lot of that is going to be spent on staff who will directly impact our kids. Mr. Mainka said that he is really excited about the fall. He mentioned that we are going to try to taper down a bit.

Mr. Mainka reported that at the July meeting, he is going to talk about strategic planning and kicking off a process to implement a strategic plan which is prerogative of the Board to establish that direction. He stated that it will be great to work in tandem with cabinet, staff, students, and the community to bring forward a strategic plan that will lead us into the next few years.

Mr. Mainka reported that in August we are going to have our summer reading days again. He stated that we have a number of programs running for students, for support, and enrichment activities that are going on throughout the summer. Mr. Mainka said the it is a great time for our staff to have little break and he is really looking forward to an even better year, next year.

ADMINISTRATIVE REPORTS

Mr. Devin Kling, Assistant Superintendent of Business and Operations, echoed what Superintendent Mainka said. He stated that it has been a great half a year for him and it was a busy couple of months. Mr. Kling said that there was a lot of work, especially on the budget side and now we are in the process of closing our books and prepping for the audit.

Mr. Kling reported that it has been really great to be a part of such an excellent school and community; from graduations to retirement get-togethers, to elementary clap-outs, it has been an excellent experience and he is grateful to be part of it. He stated that he is excited to get a full year under the belt.

Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, also echoed what the superintendent and Mr. Kling said. She reported that it has been a wonderful year of learning and collaboration. Dr. Carino recognized all of the bargaining teams. She stated that they were incredibly collaborative to work with. Dr. Carino said that it takes a lot of time to come to the table and work together in preparation for it. She expressed her appreciation for the teams on both sides.

Dr. Carino reported that they are in the middle of hiring and they anticipate that they will have an equally full agenda in July. She thanked the administrators who are serving on interview panels because it takes a lot of time.

Dr. Carino recognized David Ascher and wished him the best of luck in his retirement. She stated that he is a very good friend who she will miss as a colleague and many of us have learned from him across the District.

Dr. Carino said that she was super excited. She stated that they had their therapy dog com to Orchard Hills las week and meet the staff and students. Dr. Carino reported that they have identified what school the dogs will be coming to; Novi High School, the middle school, and Orchard Hills. She mentioned that the dog going to the middle school was purchased by the NEF and publicly thanked them for their generosity. Dr. Carino stated that the students named them before school ended, so the have Ali at the high school, Teddy at the middle school, and Cooper at Orchard Hills.

Mr. Giromini, Assistant Superintendent of Teaching and Learning, echoed his colleagues' sentiments. He acknowledged that it has been a whirlwind year, but what a wonderful year. He reported that he really enjoyed working with this team and everyone in the District. Mr. Giromini stated that the quality of work that people produce is unreal on a consistent basis.

Mr. Giromini congratulated Adva Ringle, our new Director of ELD and State and Federal Programs and her ELD staff. Mr. Giromini also congratulated the instructional coaches who conducted two (2) days of professional learning, who, along with teachers, came in on their summer time and focused on the needs of our English Learners. He reported that they also learned about the sheltered instruction observation protocol, which is a strategy that is really effective.

Mr. Giromini stated that they also had a two (2) day planning session for the District provided professional Development day for next year. He said that it was led by Emily Pohlonski, our Director of Instruction, and co-facilitated by Brittany Pearce, one of our instructional coaches. Mr. Giromini mentioned that they, along with our entire team, figured out how they could make these experiences positive in the fall, for our staff.

Mr. Giromini recognized Rob Beltz, from Village Oaks. He reported that he has received multiple notes of Rob's work, the quality of his work, and his contributions from multiple people around the county, letting him know how wonderful Rob is. Mr. Giromini stated the Rob has been selected to join the Oakland County English Learner Leadership Team. He said that they are very fortunate to have his expertise here. He expressed his gratitude to Rob.

Mr. Giromini mentioned that the report cards are going to be mailed home very soon, so watch for them. He reported that they are also available online, in PowerSchool.

BOARD COMMUNICATION

A Board member echoed what Dr. Carino said in regards to David Ascher. He said that it is going to be a big hole to fill and he will be missed. The board member mentioned that he was at a robotics competition as part of the crew and helped to organize and run it.

A Board member reported that she attended the Awkward Pause 23rd reunion. She stated that she recommends everyone makes the time to see it. The Board member said that it was a bunch of people who have already graduated and came back on stage with the high schoolers. She mentioned that they talked about the amazing community that Ms. McKaig has built and the opportunity that she has given these students to focus on how they can use their voice.

A Board member reported that she was reading the Novi Note and on the front page was an article about an author, Amanda Woody, who graduated from Novi High School. She stated that her book, They Hate Each Other, was published and that she graduated from Central Michigan with a degree in English.

A Board member said that baseball was worth mentioning again because it does not happen that often where we have a team competing for a state championship. He mentioned that the last time the baseball team reached the semifinals was in 1973.

The Board Member reported that he attended a three (3) day Daktronics High School Summit. He stated that the first day was hosted by Birmingham Seaholm High School's Athletic Director, Aaron Frank, and the following two (2) days were virtual. The Board member said that it was nice to see and learn new things and to share what we do in Novi. He mentioned that he was pretty proud of what we are able to accomplish here at Novi High School.

A Board member reported that he will do everything within his power to communicate and participate in Board matters of action, prior to all Board meetings. He stated that he strives for excellence and accuracy in everything. The Board member said that he would rather correct a mistake now than let a mistake go because he wants the Board to be the best it can be and to be deserving of our amazing staff and students.

A Board member thanked our parent partners and our kids. She stated that our kids worked really hard this year in every single classroom, in every activity, in sports, in all of the clubs, and everything that they did. The Board member said that being a student is not easy because they go through ups and downs, so every year should be a celebration. She stated that she is just really proud of all of our students for pushing through those challenges, celebrating their highs, and having all the great things happen to them.

The Board member mentioned that we have amazing opportunities for our kids. She stated that she hopes that all families have time for some self-care, self-reflection, and just enjoy summer.

ADJOURNMENT

It was moved by Mr. Cook and supported by Mrs. Beaudoin that the Novi Community School District Board of Education Regular Board meeting be adjourned.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

The meeting adjourned at 9:47 p.m. The next regular meeting of the Board is scheduled for July 3, 2023 at 7:00 p.m., at the Educational Services Building.

Willy Mena, Board of Education Secretary

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
July 13, 2023**

ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT

TOPIC: Personnel Recommendations

Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, presents for your consideration the following personnel changes:

A. New Hires

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
NEA:					
Croese, Collin	MS	ELA/SS Teacher	New Hire	MA	08-28-23
Hines, Marie	HS	ELA Teacher	New Hire	BA	08-21-23
Shudo, Ritsuko	HS	Japanese Teacher	New Hire	MA	08-28-23
Williams, Sophia	MS	ELA Teacher	New Hire	BA	08-28-23

ADNU:

Boboige, Jacqueline	ESB	Administrative Assistant	Position Chg.	Salary	07-01-23
Dahring, Kayley	ECEC	Administrative Assistant, Central Enrollment	Position Chg.	Salary	07-01-23
Depotter, Mary	ESB	Administrative Assistant	Position Chg.	Salary	07-01-23
Elhage, Amal	ESB	Spec. Ed. Secretary	Position Chg.	Salary	07-01-23
Martinez, Zachary	ESB	Administrative Assistant	Position Chg.	Salary	07-01-23

NESPA:

Healy, Casey	ECEC	Community Education Assistant	New Hire	Hourly	07-11-23
--------------	------	----------------------------------	----------	--------	----------

B. Retirements and Resignations

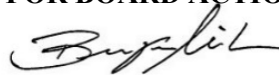
<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
NEA:				
Carlini, Lauren	OH	Math Interventionist	Resign	08-15-23
Griesinger, Sherry	DF	2 nd Grade Teacher	Retire	08-15-23
Masserant, Kelsey	HS	Special Ed Teacher	Resign	08-15-23
Sikaitis, Jodie	HS	Special Ed Teacher	Resign	08-15-23

PSNU:

Keri Ann Storm	ECEC	Preschool Teacher	Resignation	07/21/2023
----------------	------	-------------------	-------------	------------

RECOMMENDATION: That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read "Benjamin Mainka".

Benjamin Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
July 13, 2023**

PRESIDENT OF THE BOARD

TOPIC: Superintendent Contract

On July 14, 2022, the Novi Community School District Board of Education approved a resolution entering into a contract with Mr. Ben Mainka, to engage his services as Superintendent beginning July 15, 2022.

Recently, the Novi Community School District Board of Education has assembled an ad-hoc superintendent contract subcommittee that met and reviewed Superintendent Mainka's contract. The subcommittee is recommending that our board approve an amended contract that continues Mr. Mainka's services to the district.

The Board of Education has had the opportunity to review the Superintendent contract with Mr. Mainka and tonight this comes for Board approval.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the superintendent contract, of Mr. Ben Mainka, as presented, for the period from July 1, 2023 through June 30, 2027.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
July 13, 2023**

SUPERINTENDENT OF SCHOOLS

TOPIC: Thrun Policy 1000, 2000, 5202, and 5207 Approval

The Governance and Policy Advisory Committee and Committee of the Whole have met several times over the past few months to review and discuss Thrun Law’s Policies. The 1000, 2000 Series, Policy 5202, and Policy 5207 came to the Board for further discussion at the June 15, 2023 board meeting.

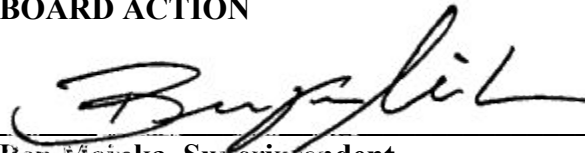
The following policies come tonight for Board Approval:

- | | | |
|--------|---------|---------|
| ● 1101 | ● 2203 | ● 2402 |
| ● 1201 | ● 2301 | ● 2403 |
| ● 1301 | ● 2302 | ● 2404 |
| ● 1401 | ● 2302A | ● 2405 |
| ● 2101 | ● 2303 | ● 2406 |
| ● 2102 | ● 2304 | ● 2501A |
| ● 2103 | ● 2305 | ● 2503 |
| ● 2104 | ● 2306 | ● 2504 |
| ● 2201 | ● 2307 | ● 2505 |
| ● 2202 | ● 2401 | ● 2506 |

RECOMMENDATION:

That, in the best interest of the Novi Community School District, the Board of Education adopt Thrun Law’s Policy Series 1000, 5202, and 5207 replacing the current policies, and Thrun Law’s Bylaw Series 2000 with the exception of 2501 and 2502, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Ben Mainka, Superintendent

Novi Community School District Board of Education Policy Resolution
to Repeal/Replace the Miller Johnson Policy Manual

Novi Community School District (the District")
County of Oakland, State of Michigan (the "District")

A Regular meeting of the Board of Education (the "Board") was held in the Educational Services Buildings, within the boundaries of the District, on the 13th day of July, 2023, at 7:00 o'clock in the p.m.

The meeting was called to order by Dr. Danielle Ruskin, President.

Present: Members Dr. Danielle Ruskin, Mr. Tom Smith, Mrs. Mary Ann Roney, Mr. Willy Mena, Mr. Paul Cook, Mrs. Betsy Beaudion, and Mr. Jason Michener

Absent: Members

The following preamble and resolution were offered by Member Mr. Mena and supported by Member Mr. Michener

WHEREAS, the Board identified a need to review its current Board policies, bylaws, and administrative guidelines; and

WHEREAS, the District's administration ("Administration") has reviewed the Thrun Law Firm Policy Manual ("Policy Manual") and recommends the Policy Manual for consideration, in the form presented for Board review and approval, to replace the Board's existing policies and administrative guidelines; and

WHEREAS, the Administration has reviewed any and all legal settlements and resolution agreements between the District and any state or federal agency, as applicable, that address the modification or agency review of existing Board policy and the Board has considered the impact of those settlements or agreements when recommending adoption of the Policy Manual; and

WHEREAS, the Administration recommends that the Board repeal its existing policies and administrative guidelines, including the Series 1000, Series 2000 (the bylaws) (except bylaws 2501 and 2502), Policy 5202, and Policy 5207 (Anti-Bullying), concerning student bullying, and

WHEREAS, the Board has carefully reviewed, considered, and evaluated the Policy Manual collectively and as individual Board members and the Administration's recommendation.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Board accepts the Administration's recommendation to adopt the Policy Manual.
2. All existing Board policies and administrative guidelines are hereby repealed (including all policies that by their terms require a reading(s) or hearing(s) before repeal, modification, or adoption).
3. The Board hereby adopts the Policy Manual, including the Series 1000, Series 2000 (the bylaws)(except bylaws 2501 and 2502), Policy 5202, and Policy 5207 (Anti-Bullying),

Novi Community School District Board of Education Policy Resolution
to Repeal/Replace the Miller Johnson Policy Manual

concerning student bullying, in the form presented and recommended by the Administration as the Board's new policies, including those forms and administrative guidelines in the Policy Manual, for the purpose of governing the District.

4. The Administration shall promptly review District publications and forms that may reference the now-repealed Board policies and revise those publications and forms as necessary to align them with the newly adopted Policy Manual within 90 calendar days after this resolution.

5. The Board's adoption of the Policy Manual, including the Series 1000, Series 2000 (the bylaws) (except bylaws 2501 and 2502), Policy 5202, and Policy 5207 (Anti-Bullying), concerning student bullying, shall take immediate effect.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Dr. Danielle Ruskin, Mr. Tom Smith, Mrs. Mary Ann Roney, Mr. Willy Mena, Mr. Paul Cook, Mrs. Betsy Beaudion, and Mr. Jason Michener

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Novi Community School District, County of Oakland, State of Michigan, certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a Regular meeting held on June 15, 2023, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
July 13, 2023**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATION

TOPIC: Novi Middle School Outdoor Learning Space

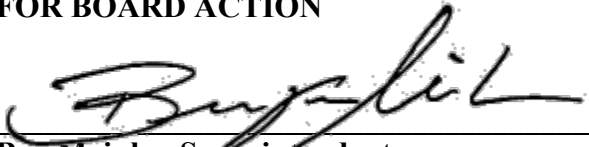
An Outdoor learning space will be developed for Novi Middle School. This space will include accessible seating, a teaching platform and natural elements for students to explore. Outdoor seating and sun shade.

The bids were opened on July 7th. The project team conducted post bid interviews of the qualified bidders. Based on their review they team is recommending that the Novi Board of Education award the attached contracts for a total amount of \$269,906 as presented.

RECOMMENDATION:

That the Novi Community School District Board of Education award the attached contracts in the total amount of \$269,906 as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent



July 13, 2022

Mr. Benjamin Mainka
Superintendent
Novi Community School District
25345 Taft Road
Novi, MI 48374

RE: Novi Community School District 2019 Bond Program
Bid Package #13 – Novi Middle School – Outdoor Learning Space

SUBJ: Contract Award Recommendation

Dear Mr. Mainka,

On Friday, July 7th 2023 at 1:00 PM sealed bids were received and publicly opened for the above referenced project. In attendance for the bid opening were representatives from Novi Community School District, Plante Moran Cresa, TMP Architecture Inc., McCarthy & Smith, Inc. and interested bidders. Bids were opened, recorded, and tabulated through a zoom meeting.

The project team conducted post bid interviews with the each of the following, qualified bidders, for each bid division of work listed below. During the post bid interviews, the project team reviewed the scope of work, project schedule, manpower requirements, and specified materials with each of the contractors. Based upon the project team's review of the proposals and bidders, we propose the following recommendations to Novi Community School District for contract award:

Bid Division 101: Sitework

Mr. Zack Williams
Dalco Services
59187 North Ave,
Ray, MI 48096

Base Bid	\$	151,601.00
PLM Bond (Western Surety)	\$	5,405.00

TOTAL	\$	157,006.00
--------------	-----------	-------------------

Bid Division 104: Concrete Footings & Foundations

Ms. Nicole Tersigni
Simone Construction Services
6816 19 1/2 Mile Rd
Sterling Heights, MI 48314

Base Bid	\$	111,500
PLM Bond (Selective Insurance)	\$	1,400

TOTAL	\$	112,900
--------------	-----------	----------------

AWARD RECOMMENDATION AMOUNT: \$269,906.00

I trust the above recommendation meets the approval of the administration and the Board of Education. I will be available on July 13, 2023 to address any questions or concerns that may arise **and will attend the July 13, 2022 Board of Education meeting.**

Please feel free to contact me with any questions.

Sincerely,

Justin Bott

Justin Bott
Sr. Project Manager

cc: Mike Dragoo, Novi Community School District Stewart Reich, TMP Architecture, Inc. Bill McCarthy, McCarthy and Smith, Inc.
Sandra Brasil, Novi Community School District Kevin Donnelly, Plante Moran Cresa Carolyn Whiting, McCarthy and Smith, Inc.

Novi Community School District 2019 Bond
 BP#13 Novi Middle School Outdoor Learning Center
 Prepared by McCarthy & Smith, Inc.
 Bid Received on July 7, 2023
 Project Location: 24062 Taft Rd, Novi, MI 48374
 Date: 7/13/2023

							Bid Range		
BID Divisions	Company	Base Bid	PLM Bond	Combine Bid Deduct	Total Bid Package	Total Award Rec	Bids Received	Low	High
BD 101: Sitework	Dalco Services	\$151,601	\$5,409		\$157,010	\$157,010	3	\$157,006	\$243,300
BD 104: Concrete Foundations	Simone Construction Services	\$111,500	\$1,400		\$112,900	\$112,900	4	\$112,900	\$251,525
Total:		\$263,101	\$6,809	\$0	\$269,910	\$269,910	7	\$269,906	\$494,825

BUDGET SUMMARY	
Budgeted Phase 2 Construction	\$ 392,000
Total Phase 2 Budget	\$ 392,000
Total Award Recommendation	\$ 269,910
VARIANCE	\$ 122,090
TOTAL ACCEPTED ALTERNATES	\$ -
Current Budget Variance	\$ 122,090

Job #1206-23: Novi Community School District - BP#13 Novi Middle School Outdoor Learning Space

Prepared by McCarthy & Smith, Inc. - 24317 Indoplex Circle, Farmington Hills, MI 48335, United States of America

Bid Package Lead: Justin Bott (jbott@mccarthysmith.com)

Project Location: Novi, MI, United States of America

BD 101: Sitework

Generated July 7, 2023

Base Bid

LINE ITEMS

Lump Sum Bid for Sitework Bid Division

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid is

INCLUSIONS

Bidder has signed and uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)

Bidder has signed and uploaded the Familial Disclosure Affidavit Form.

Bidder has signed and uploaded the Iran Linked Business Affidavit Form.

Bidder has signed and uploaded the Criminal Background Check Affidavit Form.

Base Bid Total

Dalco Services LLC

Submitted by Zack Williams

\$157,006

Original Proposal, July 7, 2023

Unit	Unit Cost	Total Cost
		\$157,006

		\$151,601
--	--	-----------

		\$5,405
--	--	---------

	YES
--	-----

	YES
--	-----

	YES
--	-----

	YES
--	-----

		\$157,006
--	--	------------------

Cortis Brothers Trucking & Excavating

Submitted by Joseph Robinson

\$209,272

Revision #3, July 7, 2023

Unit	Unit Cost	Total Cost
		\$209,272

		\$207,200
--	--	-----------

		\$2,072
--	--	---------

	YES
--	-----

	YES
--	-----

	YES
--	-----

	YES
--	-----

		\$209,272
--	--	------------------

Simone Construction Services

Submitted by Joe Rubino

\$243,300

Revision #1, July 7, 2023

Unit	Unit Cost	Total Cost
		\$243,300

		\$240,700
--	--	-----------

		\$2,600
--	--	---------

	YES
--	-----

	YES
--	-----

	YES
--	-----

	YES
--	-----

		\$243,300
--	--	------------------

Job #1206-23: Novi Community School District - BP#13 Novi Middle School Outdoor Learning Space

Prepared by McCarthy & Smith, Inc. - 24317 Indoplex Circle, Farmington Hills, MI 48335, United States of America

Bid Package Lead: Justin Bott (jbott@mccarthysmith.com)

Project Location: Novi, MI, United States of America

BD 104: Concrete Footings & Foundations

Generated July 7, 2023

Base Bid

LINE ITEMS

Lump Sum Bid for Concrete Footings & Foundations Bid Division

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid

ALTERNATES

COMBINE BID DEDUCT (THE CORRESPONDING AMOUNT WILL BE DEDUCTED FROM THE TOTAL OF BASE BIDS FOR SUCH COMBINATION OF BID DIVISIONS)

Combined Bid (Enter in Bid Division and Bid Deduct)

INCLUSIONS

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

Bidder has uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)

Bidder has signed and uploaded the Familial Disclosure Affidavit Form

Bidder has signed and uploaded the Iran Linked Business Affidavit Form

Bidder has signed and uploaded the Criminal Background Check Affidavit Form

Base Bid Total

Simone Construction Services

Submitted by Joe Rubino

\$112,900

Original Proposal, July 7, 2023

Unit	Unit Cost	Total Cost
		\$112,900

		\$111,500
--	--	-----------

		\$1,400
--	--	---------

		\$3,500
--	--	---------

\$112,900

North Channel Construction

Submitted by David Glowski

\$180,905

Revision #1, July 7, 2023

Unit	Unit Cost	Total Cost
		\$180,905

		\$177,250
--	--	-----------

		\$3,655
--	--	---------

		\$0
--	--	-----

\$180,905

CI Contracting

Submitted by Marc Messina

\$198,480

Original Proposal, July 5, 2023

Unit	Unit Cost	Total Cost
		\$198,480

		\$195,480
--	--	-----------

		\$3,000
--	--	---------

		\$0
--	--	-----

\$198,480

DSP Constructors

Submitted by Victor Ferrini

\$251,525

Original Proposal, July 7, 2023

Unit	Unit Cost	Total Cost
		\$251,525

		\$247,808
--	--	-----------

		\$3,717
--	--	---------

		\$0
--	--	-----

\$251,525

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
July 13, 2023**

SUPERINTENDENT OF SCHOOLS

TOPIC: Strategic Planning

On October 4, 2018, the Novi Community School District Board of Education agreed to engage in a process of strategic planning involving the Board, Novi Community School District parents, students, and community members, and Novi Community School District staff. The goal was to develop goals and objectives from that would help us as a district live into our new vision, mission, and beliefs.

On April 11, 2019, after several meetings with all stakeholders, the Board approved a strategic plan that included the following information.

Vision: Students who are passionate, empowered, and prepared for their world and their future.

Mission: Provide impactful opportunities for all to cultivate lifelong learning.

Beliefs:

- An equity of opportunity
- A culture of unity
- Fostering and inspiring a curiosity of learning
- A community of well-being

for all stake holders

In order to stay current and in touch with their stakeholders, a Board should review and update their strategic plan every five (5) years. Tonight, the Board will discuss the process for reviewing and updating their plan

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent