

January 18, 2024 Board of Education Meeting

Thursday, January 18, 2024 7:00 PM

John E. Albright Middle School, 1110 S. Villa Ave, Villa Park, IL 60181

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Approval of Meeting Agenda**

5. **First Comments by Visitors**

6. **School Spotlight - Salt Creek Primary School**

7. **Consent Agenda**

7.A. Approval of Meeting Minutes

7.B. Approval of Treasurer's Report for December 2023

7.C. Approval of Disbursements for January 2024

7.D. Approval of P-Card Purchases for December 2023

7.E. Approval of Revolving Fund Disbursements for December 2023

7.F. Approval of Student Activity Funds Report for December 2023

7.G. Approval of Personnel Report for January 18, 2024

8. **Superintendent Reports**

8.A. Intergovernmental Agreement - IDPH Cares Collaborative Grant

8.B. Mid-Year Curriculum Update

8.C. Approval of 2024-25 School Year Calendar

8.D. Student Enrollment Update

9. **Finance and Operations Reports**

9.A. Authorization to Prepare the 2024-25 District Budget

9.B. Authorization to Purchase Exterior Bleachers for Albright M.S.

9.C. Approval of 2024-2025 School Fees

9.D. Authorization to Provide Notice of Intent to Withdraw from WCSIT & ISDA Insurance Programs: Property & Casualty, Workers' Compensation, and School Board Legal

9.E. Telephone System Installation Update

9.F. Monthly Financial Statements Report

10. Board Committees and Meeting Updates

10.A. SASSED Updates

10.B. IASB Updates

11. FTC Update

12. Notices and Communications

12.A. Freedom of Information Act (FOIA)
Requests

12.B. District 88 Board Recap Reports

13. Unfinished Business

14. New Business

15. Second Comments by Visitors

16. Future Agenda Items

17. Executive Session for discussion of [5 ILCS
120/2(c)(1)].

18. Actions from Executive Session

19. Adjournment

20. Call to Order

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25. School Spotlight - Salt Creek Primary School

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26.G. Approval of Personnel Report for January 18,
2024

27. Superintendent Reports

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Collaborative Grant

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District Budget

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Bleachers for Albright M.S.

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to Withdraw from WCSIT & ISDA Insurance Programs:
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120/2(c)(1)].

37. Actions from Executive Session

38. Adjournment

SALT CREEK SCHOOL DISTRICT 48

MEETING AGENDA

Thursday, January 18, 2024

7:00 p.m. -Albright Middle School LMC

(If questions should arise concerning the agenda, enclosed information, or school-related concerns, please call the Administrative Office. In this way, available pertinent material and/or information could be brought to the meeting that might avoid unnecessary delay in answering your concerns.)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Meeting Agenda
5. First Comments by Visitors
6. School Spotlight - Salt Creek Primary School
7. Consent Agenda
 - a. Approval of Minutes from the Tax Levy Board Hearing, the Regular Board Meeting and Executive Session of December 21, 2023
 - b. Approval of Treasurer's Report for December 2023
 - c. Approval of Disbursements for January 2024
 - d. Approval of P-Card Purchases for December 2023
 - e. Approval of Revolving Fund Disbursements for December 2023
 - f. Approval of Student Activity Funds Report for December 2023
 - g. Approval of Regular/Routine Personnel Report for January 18, 2024
 - h. Approval of the Destruction of Executive Session Audio Recordings that are More Than 18 Months Old and That Have Been Adopted
8. Superintendent Reports
 - a. Intergovernmental Agreement - IDPH Cares Collaborative Grant
 - b. Mid-Year Curriculum Update
 - c. Approval of 2024-25 School Year Calendar
 - d. Student Enrollment Update
9. Finance and Operation Reports
 - a. Authorization to Prepare the 2024-25 District Budget
 - b. Authorization to Purchase Exterior Bleachers for Albright M.S.
 - c. Approval of 2024-2025 School Fees
 - d. Authorization to Provide Notice of Intent to Withdraw from WCSIT & ISDA Insurance Programs: Property & Casualty, Workers' Compensation, and School Board Legal
 - e. Telephone System Installation Update
 - f. Monthly Financial Statements Report
10. Board Committees and Meeting Updates
 - a. SASSED Updates
 - b. IASB Updates
11. FTC Update

12. Notices and Communications

- a. Freedom Of Information Act (FOIA) Requests
- b. District 88 Board Recap Reports

13. Unfinished Business

14. New Business

15. Second Comments by Visitors

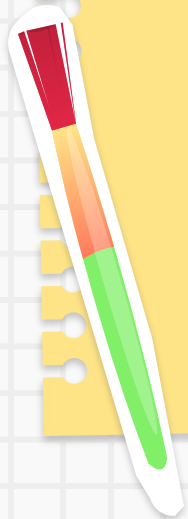
16. Future Agenda Items

17. Executive Session

OMA Exception #1: “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees...”

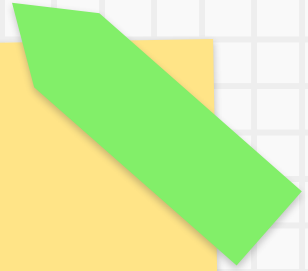
18. Actions from Executive Session (if needed)

19. Adjournment

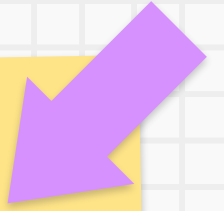


Salt Creek Primary School

Board Presentation 1.18.24



Our Team



Building a Positive Culture

Expectations (3 Bs)

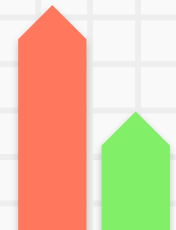
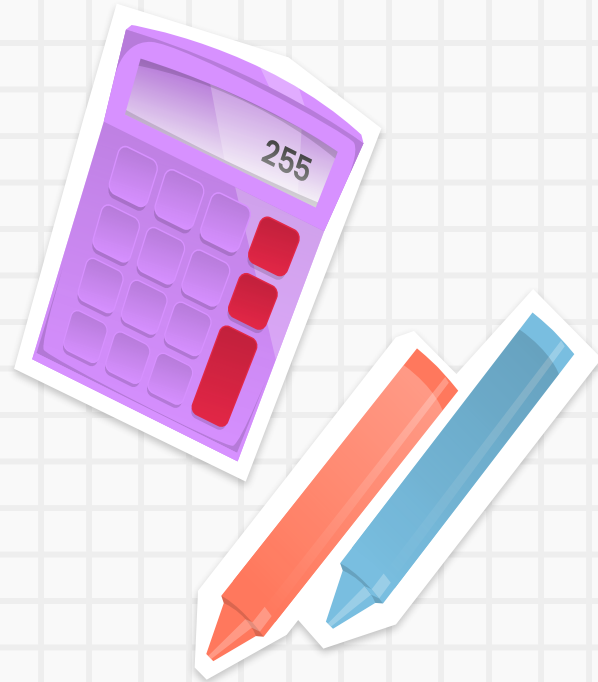
- Be Respectful
- Be Responsible
- Be Safe

Positivity Project (P2)

- New Character trait each week
- Daily lessons
- Vikings of the Week

Gatherings

- School-wide assemblies monthly
- Read alouds with positive message
- Group activity to build relationships and practice character traits

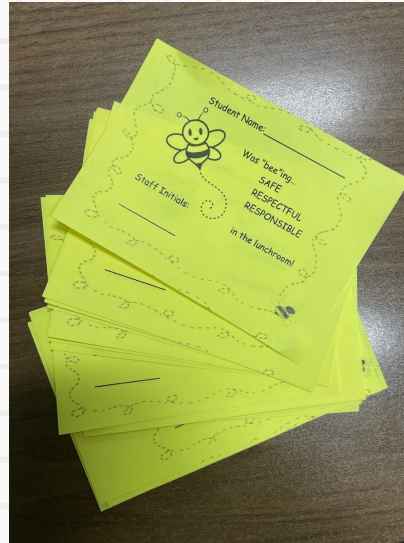


Building a Positive Culture Continued...

- ★ PBIS
 - Viking of the week
 - Lunch Bee Slips - Principal Lunch Bunch
 - School-wide Field Trips
 - Prize Drops
 - Gatherings (Assemblies)
 - Viking Families



Prize Drop - Bee Slips

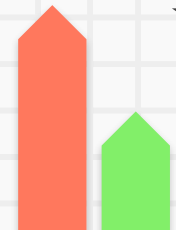


Gathering Assemblies - Viking Families



Connecting with the Community

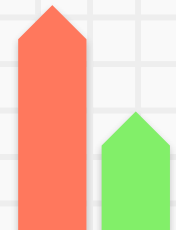
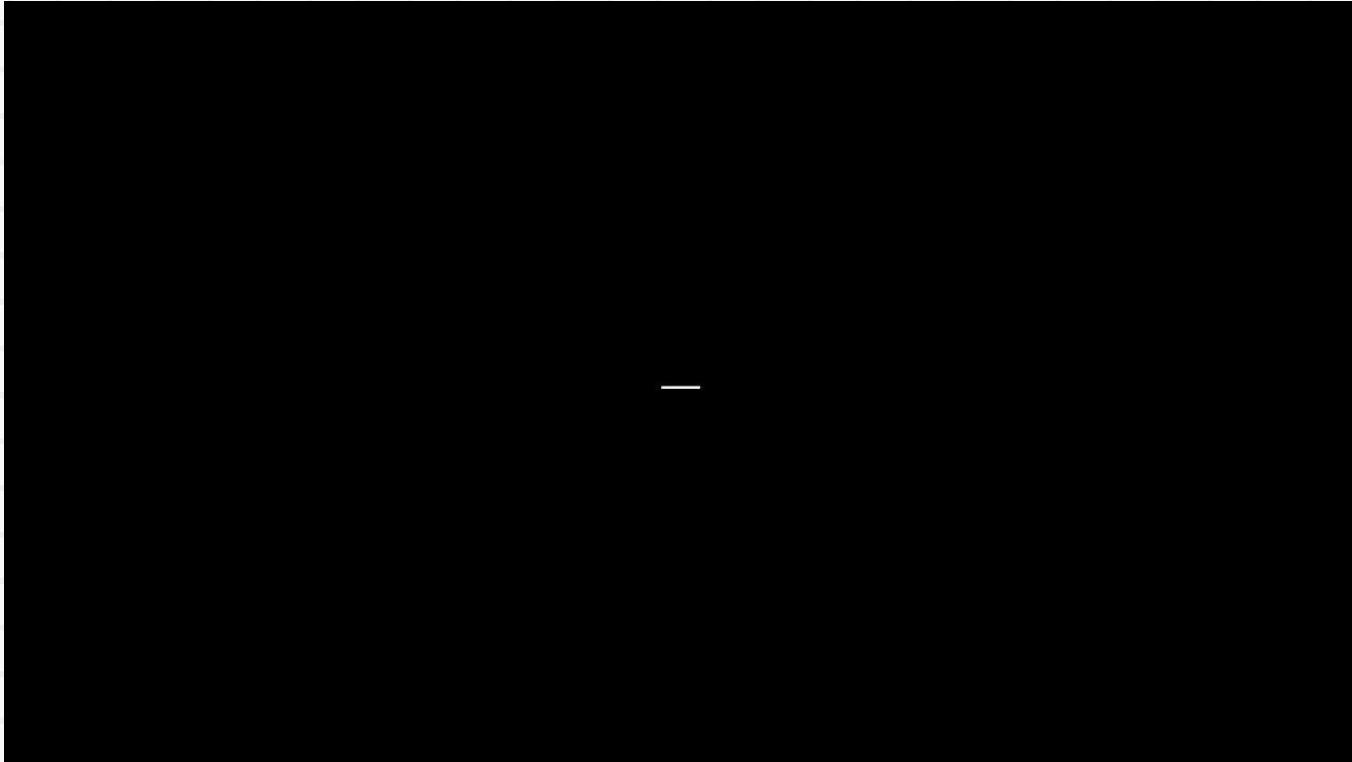
- ★ Library Dogs
- ★ Parent Mystery Readers
- ★ Starlight Yoga Partnership
- ★ Community Sponsored Art Banner
- ★ Veteran's Day
- ★ Local Fire/Police Visits
- ★ Scout Troop 62 Book Exchange



Community Connections



Day in the life of a SC Student:



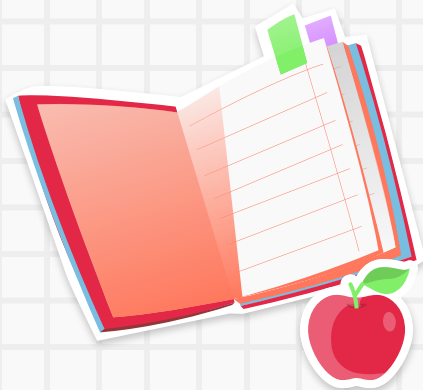
Preschool Highlights

- ★ Students from age 3 to 5
- ★ Two AM classes, 1 PM class
- ★ Learn through play model
 - Circle Time
 - Center Time
 - Small Group
 - Gross Motor Exploration
- ★ Blended Classrooms
- ★ Continuous Enrollment

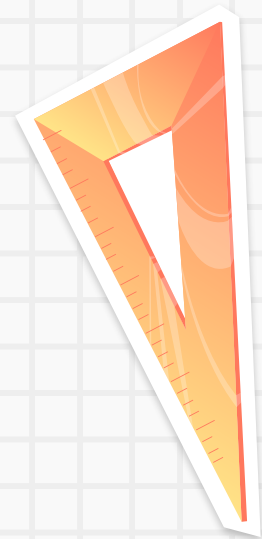


Preschool Fun:

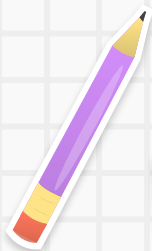




Thank you!



Any questions?



SALT CREEK SCHOOL DISTRICT 48

CONSENT AGENDA

January 18, 2024

The consent agenda format is designed to allow the Board to efficiently approve routine items that are typically administrative in nature, without the need to discuss each one individually. Board members will continue to receive all of the supporting materials for each item, and can ask for any of them to be considered and approved individually if more discussion on any item is requested.

Consent Agenda Items

A. Approval of Meeting Minutes

Approve Minutes from the Tax Levy Board Hearing, the Regular Board Meeting and Executive Session of December 21, 2023

B. Approval of Treasurer's Report for December 2023

The District 48 Treasurer's Report for the period ending **December 31, 2023** is as follows:

The balance in the Education Fund is: \$ 14,619,092.84

The balance in the Operations & Maintenance Fund is: \$ 2,185,708.58

The balance in the Debt Service Fund is: \$ 566,561.01

The balance in the Transportation Fund is: \$ 1,331,392.70

The balance in the I.M.R.F. Fund is: \$ 141,482.66

The balance in the Medicare/Social Security Fund is: (\$1,196.53)

The balance in the Capital Projects Fund is: \$.08

And the balance in the Working Cash Fund is: \$ 276,655.55

Giving us a total of all funds of: \$ 19,119,696.89

C. Approval of Disbursements for January 2024

The District 48 disbursements for the month of January 2024 is \$ 216,843.03

\$ 65,565.64 is Education Fund

\$ 72,301.48 is Operations & Maintenance Fund

\$ 0.00 is Debt Fund

\$ 78,975.91 is Transportation Fund

\$ 0.00 is Capital Projects Fund

D. Approval of P-Card Purchases for December 2023

The District 48 P-Card purchases for the month of December is \$ 14,831.50

E. Approval of Revolving Fund Disbursements for December 2023

The District 48 Revolving Fund Disbursements for the month of December is \$ 1,067.00

F. Approval of Student Activity Funds Report for December 2023

The District 48 Student Activity Funds balance for the month of December is \$ 4,106.99

G. Approval of Personnel Report for January 18, 2024

As recommended on attached report

H. Approval of Destruction of Adopted Executive Session Audio Recordings More Than 18 Months Old

June 16, 2022

**MINUTES OF THE PUBLIC TAX LEVY HEARING OF
THE SALT CREEK SCHOOL DISTRICT NO. 48
BOARD OF EDUCATION,
DU PAGE COUNTY ILLINOIS,
HELD THURSDAY, DECEMBER 21, 2023
AT JOHN E. ALBRIGHT MIDDLE SCHOOL,
VILLA PARK, ILLINOIS**

Call to Order	Mr. Cuny called the Hearing to order at 6:50 p.m.								
Roll Call	<table border="0"> <tr> <td style="vertical-align: top;">Board Members Present:</td> <td>Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski</td> </tr> <tr> <td style="vertical-align: top;">Board Members Absent:</td> <td>None</td> </tr> <tr> <td style="vertical-align: top;">Administrators:</td> <td>Dr. Zaher, Dr. Martelli, Mrs. Allard, Dr. Burnett, Ms. Aulisa, and Mrs. Ross</td> </tr> <tr> <td style="vertical-align: top;">Visitors/Staff:</td> <td>Ann Noll, Kayla Nykiel, and Gianna Grippo</td> </tr> </table>	Board Members Present:	Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski	Board Members Absent:	None	Administrators:	Dr. Zaher, Dr. Martelli, Mrs. Allard, Dr. Burnett, Ms. Aulisa, and Mrs. Ross	Visitors/Staff:	Ann Noll, Kayla Nykiel, and Gianna Grippo
Board Members Present:	Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski								
Board Members Absent:	None								
Administrators:	Dr. Zaher, Dr. Martelli, Mrs. Allard, Dr. Burnett, Ms. Aulisa, and Mrs. Ross								
Visitors/Staff:	Ann Noll, Kayla Nykiel, and Gianna Grippo								
 <u>Agenda</u>									
Public Hearing on the 2023 Proposed Property Tax Levy	Mrs. Allard presented a review of the legal requirements needed to file the 2023 tax levy with the DuPage County Clerk when the amount is greater than 5%. She noted that the 2023 tax levy that is subject to PTELL, is \$11,837,000.00 and represents an 8.49% increase over the 2021 actual capped extension.								
Board Questions	None								
Public Comment	None								
Adjournment (motion)	<p>As there were no further comments or business to come before the Board Mr. Cuny requested a motion to adjourn the board hearing. Mr. Blair so moved. The motion was seconded by Mr. Van De Velde and carried unanimously.</p> <p>The meeting was adjourned at 6:58 p.m.</p>								

Secretary

President

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 48,
DU PAGE COUNTY, ILLINOIS, HELD ON THURSDAY, DECEMBER 21, 2023
AT JOHN E. ALBRIGHT MIDDLE SCHOOL
VILLA PARK, ILLINOIS**

Call to Order	Mr. Cuny called the meeting to order at 7:00 p.m.								
Roll Call	<table border="0"> <tr> <td style="vertical-align: top;">Board Members Present:</td> <td>Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski</td> </tr> <tr> <td style="vertical-align: top;">Board Members Absent:</td> <td>None</td> </tr> <tr> <td style="vertical-align: top;">Administrators:</td> <td>Dr. Zaher, Dr. Martelli, Dr. Burnett, Mrs. Allard, Ms. Aulisa, and Mrs. Ross</td> </tr> <tr> <td style="vertical-align: top;">Visitors/Staff:</td> <td>Ann Noll, Kayla Nykiel, Gianna Grippo, Stephanie Pastore, Abby Tobias, and parents of the Albright M.S. cheerleaders</td> </tr> </table>	Board Members Present:	Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski	Board Members Absent:	None	Administrators:	Dr. Zaher, Dr. Martelli, Dr. Burnett, Mrs. Allard, Ms. Aulisa, and Mrs. Ross	Visitors/Staff:	Ann Noll, Kayla Nykiel, Gianna Grippo, Stephanie Pastore, Abby Tobias, and parents of the Albright M.S. cheerleaders
Board Members Present:	Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski								
Board Members Absent:	None								
Administrators:	Dr. Zaher, Dr. Martelli, Dr. Burnett, Mrs. Allard, Ms. Aulisa, and Mrs. Ross								
Visitors/Staff:	Ann Noll, Kayla Nykiel, Gianna Grippo, Stephanie Pastore, Abby Tobias, and parents of the Albright M.S. cheerleaders								
Approval of Meeting and Consent Agendas	Mr. Cuny inquired whether there were any requests for changes to the agenda or consent agenda. No changes were noted.								
First Comments by Visitors	None								
Recognitions	Dr. Zaher invited Mrs. Stephanie Pastore and Ms. Abby Tobias to introduce the Albright M.S. cheerleading team who recently placed 2 nd in the Salt Creek Valley Conference competition. Mrs. Pastore reported that the girls did a fabulous job at the competition despite audio glitches and just kept the dance portion moving right along. She and Ms. Tobias are very proud of this team of girls and invited them to come up and perform a few cheers for the board and audience. Dr. Zaher and the board members congratulated the team on their 2 nd place finish.								
<u>Consent Agenda Items</u>									
Meeting Minutes, Financials, Personnel Report, Destruction of Recordings (motion)	Mr. Cuny requested a motion to approve the Consent Agenda for December 21, 2023, consisting of Minutes from the Regular Board Meeting of November 15, 2023 and the Policy Committee Meeting of December 12, 2023, the Treasurer's Report for November 2023, the Disbursements for December 2023, the P-Card purchases for November 2023, the Revolving Fund Disbursements for November 2023, the Student Activity Funds Reports for November 2023, the Regular/Routine Personnel Report for December 21, 2023, and the destruction of Executive Session audio recordings that are more than 18 months old and that have been adopted. Mr. Dickens so moved. The motion was seconded by Mr. Van De Velde and on roll call the following members voted aye: Mr. Dickens, Mr. Van								

De Velde, Mr. Downer, Mr. Cuny, Mrs. Rattana, Mr. Blair, and Mr. Kielminski. Nays: None. The motion carried unanimously.

Superintendent Reports

District Mid-Year Goals Update and Superintendent Evaluation Process

The Administrative Team reviewed the mid-year progress of the districts goals set at the start of the 2023-24 school year. The goals reviewed included Improve Student Learning, Improve Community Outreach/Stakeholder Relationships, Maintain Financial Planning that Enhances Revenues and Controls Cost.

Dr. Zaher noted that these goals are also tied to her performance evaluation. Mrs. Clarke provided an evaluation form for each board member and requested they be returned for tallying by Wednesday, January 10.

Student Enrollment Update

Dr. Zaher noted that December enrollment figures indicated a slight increase in comparison to December 2022 enrollment figures.

Finance & Operations Reports

FY2023 Tax Levy Approval (motion)

Mrs. Allard noted that the preliminary 2023 Tax Levy was provided as required at the public tax levy hearing prior to the board meeting and is now being presented for board approval.

Mr. Cuny requested a motion to approve the FY2023 Tax Levy and file it electronically with the DuPage County Clerk as presented. Mr. Blair so moved. The motion was seconded by Mr. Kielminski and on roll call the following members voted aye: Mr. Blair, Mr. Kielminski, Mr. Downer, Mr. Cuny, Mr. Van De Velde, Mrs. Rattana, and Mr. Dickens. Nays: None. The motion carried unanimously.

Declaration of Surplus District Property (motion)

Mrs. Allard reported that the exterior bleachers at Albright M.S. have exceeded their life expectancy, are falling apart, and are not ADA compliant. She is recommending the board declare these as surplus property and to dispose of them immediately.

Mr. Cuny requested a motion to declare the Albright M.S. exterior bleachers as surplus property and dispose of them immediately. Mr. Downer so moved. The motion was seconded by Mr. Blair and on roll call the following members voted aye: Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Cuny, Mrs. Rattana, Mr. Dickens, and Mr. Kielminski. Nays: None. The motion carried unanimously.

2024 Summer Maintenance Projects

Mrs. Allard reviewed the summer maintenance projects planned for completion during the summer 2024 that include concrete

repairs, asphalt repairs, and seal coating and striping at all three buildings.

2024-2025 School Fees Mrs. Allard provided the current school fees for board discussion. She noted that following this discussion, any board member requests or board recommendations, the fees would be brought back to the board for approval at the January board meeting.

Monthly Financial Statements Report Mrs. Allard provided the monthly financial statements for board board information and inquiries. The statements include: ISDLAF+ Monthly Statement – Current Investment Portfolio; Monthly Revenue Report; Levels I/II/III Expenditure Report; and Student Activity Fund Accounts.

Board Committee & Meeting Updates

Policy Committee – PRESS Plus Issue 113 Approval (motion) Dr. Zaher noted that the policy committee met and reviewed the proposed policies from IASB – Issue 113. On behalf of the committee she recommended approval of the updated policies.

Mr. Cuny requested a motion to approve the IASB recommended policies as reviewed and presented by the Board of Education Policy Committee. Mr. Blair so moved. The motion was seconded by Mr. Kielminski and on roll call the following members voted aye: Mr. Blair, Mr. Kielminski, Mr. Van De Velde, Mr. Dickens, Mr. Cuny, Mr. Downer, and Mrs. Rattana. Nays: None. The motion carried unanimously.

SASED Update Mr. Kielminski reported that the SASED Board of Directors made a final recommendation to the SASED Board of Governors for a new Executive Director, Dr. Kim Dryier.

IASB Update Mr. Blair provided a report on the delegate meeting held at the Joint Annual Conference in November.

FTC Update On behalf of the FTC Mrs. Rattana provided the following report from the FTC that included:

- A successful Holiday Shoppe was held at Swartz and Albright
- Taste of District 48 will be held in January at Albright

Notices and Communications

Freedom of Information Act (FOIA) Requests Requests were received from the following entities and fulfilled by the district.
Katherine Casey, Science of Reading Illinois requested current reading curricula for various grade levels.
Patrick Lee, Change the Air Foundation Illinois requested IAQ and Environmental Testing completed in the district.

Howard Handler requested current salary structures for certified and administrative staff.

District 88 Board Recaps	These reports are informational items received from DuPage High School District 88.
Unfinished Business	None
New Business	None
Second Comments by Visitors	None
Future Agenda Items	None
Executive Session (motion)	Mr. Cuny requested a motion to adjourn to executive session to discuss student disciplinary issues and the purchase of real property for use of the district. The session began at 8:25 p.m.
Return to Regular Session (motion)	On a motion by Mr. Blair, and seconded by Mr. Downer the board returned to regular session at 8:50 p.m.
Resolution Authorizing Acquisition of Real Property (motion)	Mr. Cuny requested a motion to approve the Resolution Authorizing Acquisition of Real Property as presented. Mr. Blair so moved. The motion was seconded by Mr. Van De Velde and on roll call the following members voted aye: Mr. Blair, Mr. Van De Velde, Mr. Dickens, Mr. Cuny, Mrs. Rattana, Mr. Kielminski, and Mr. Downer. Nays: None. The motion carried unanimously.
Adjournment (motion)	As there was no further business to come before the Board, Mr. Cuny requested a motion to adjourn. Mr. Blair so moved. The motion was seconded by Mrs. Rattana and on a voice vote carried unanimously. The meeting was adjourned at 8:51 p.m.

President

Secretary

Salt Creek School District 48: Treasurer's Report December 2023

Bank Accounts

Fifth Third General Account

Bank Balance	\$ 2,210,725.85
Outstanding Checks	\$ (206,523.43)
Deposit In Transit	\$ (5,914.35)
Total General Account	<u><u>\$ 1,998,288.07</u></u>

Fifth Third Payroll Account

Bank Balance	\$ 100,322.44
Outstanding Checks	\$ (314.92)
Outstanding Wires	
Total Payroll Account	<u><u>\$ 100,007.52</u></u>

Illinois School District Liquid Asset Fund +

Money Market Liquid	\$ 89,669.04
Money Market Max	\$ 486,847.96
Fixed Income Investments	\$ 16,444,884.30
Total Illinois School District Liquid Asset Fund +	<u><u>\$ 17,021,401.30</u></u>

Monthly Ending Balance	<u><u>\$ 19,119,696.89</u></u>
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General Ledger

Cash Balances

Education GEN	\$ 14,619,092.84
Operation & Maintenance GEN	\$ 2,185,708.58
Debt Service GEN	\$ 566,561.01
Transportation GEN	\$ 1,331,392.70
Retirement GEN Fund 50	\$ 141,482.66
Retirement GEN Fund 51	\$ (1,196.53)
Capital Projects GEN	\$ 0.08
Working Cash GEN	\$ 276,655.55
Total Cash Balance	<u><u>\$ 19,119,696.89</u></u>

Respectfully Submitted By: Hunter Macek

AP Check Register

General Fund Checks - January 2024

AP Run: GEN Void Ck 39323 01/08/2024 — Post Date: 2024-01-08 — AP Run Type: V

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount	
01/08/2024	39323	Check	Connect Academy	-12,111.48	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1107	Therapeutic Day School Tuition - October 2023	10/31/2023	-12,111.48	10 E 4220 6805 00 910 000000	-12,111.48
Total:					-12,111.48

GEN Void Ck 39323 01/08/2024 Summary

Type	Count	Amount
Regular Checks:	1	-12,111.48
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	-12,111.48

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39455	Check	A T & T Mobility			1,366.35
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
x01032024	Phones / November 26 through December 25, 2023		12/25/2023	1,366.35		
					20 E 2540 3237 00 910 000000	1,366.35
01/18/2024	39456	Check	Accurate Translation Bureau, Inc.			176.71
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
23179	On-site & Over the Phone Interpreting - November 2023		11/30/2023	176.71		
					10 E 2330 3192 00 910 000000	176.71
01/18/2024	39457	Check	Beausoleil, Roxanna			140.83
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
12/31/2023	Mileage Reimbursement - 4th Quarter 2023		12/31/2023	140.83		
					10 E 2520 3330 00 910 000000	140.83
01/18/2024	39458	Check	Chess Wizards, Inc.			2,990.00
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
7182	Hub: Chess Lessons		01/09/2024	2,990.00		
					10 E 1120 3090 00 930 499815	2,990.00
01/18/2024	39459	Check	Comcast			671.50
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
190045275	Business Voice -December 15 through January 14, 2024		12/15/2023	671.50		
					20 E 2540 3237 00 910 000000	671.50
01/18/2024	39460	Check	Connect Academy			22,877.24
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
1107	Therapeutic Day School Tuition - October 2023		10/31/2023	12,111.48		
					10 E 4220 6805 00 910 000000	12,111.48
1130	Therapeutic Day School Tuition - December 2023		01/03/2024	10,765.76		
					10 E 4220 6805 00 910 000000	10,765.76
01/18/2024	39461	Check	Constellation New Energy - Gas Division, LLC			3,104.39
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
3920914	Natural Gas for All Schools		12/20/2023	3,104.39		
					20 E 2540 4650 00 910 000000	3,104.39

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39462	Check	Cordial Electric Inc			1,800.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
01/02/2024	AMS / Remove and Replace Two Wallpack Light Fixtures	01/02/2024	800.00	20 E 2540 3190 00 910 000000	800.00	
01/02/2024	Removal & Replacement of Electrical Outlet in AMS Kitchen	01/02/2024	1,000.00	20 E 2540 3190 00 910 000000	1,000.00	
01/18/2024	39463	Check	COTG			79.82
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
4939275	Monthly Metered Prints / December 23 through January 22, 2024	12/28/2023	79.82	10 E 1120 3910 00 910 000000	60.84	
				10 E 2520 3910 00 910 000000	18.98	
01/18/2024	39464	Check	Datamation Imaging Services Corp.			1,495.56
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
DEC-81331	Image Silo Hosting - November 2023	12/01/2023	747.78	10 E 2310 3190 00 910 000000	747.78	
JAN-81511	Image Silo Hosting - December 2023	01/02/2024	747.78	10 E 2310 3190 00 910 000000	747.78	
01/18/2024	39465	Check	DuPage Federation On Human Services Reform			369.94
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
9724	Virtual and/or Face to Face Interpreting Services - December 2023	12/31/2023	369.94	10 E 2330 3192 00 910 000000	369.94	
01/18/2024	39466	Check	Elmhurst, City of			1,099.87
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
21065-20172	Maintenance Garage / Water & Sewer / October 23 through December 29, 2023	01/05/2024	116.30	20 E 2540 3700 00 910 000000	116.30	
21067-40062	SC / Water & Sewer / October 23 through December 29, 2023	01/05/2024	983.57	20 E 2540 3700 00 910 000000	983.57	

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AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount
01/18/2024	39467	Check	ENGIE Resources LLC	6,438.10
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
8009052	SMS / Electricity / December 2023		01/08/2024 1,820.03 20 E 2540 4660 00 910 000000	1,820.03
8015721	SC / Electricity / December 2023		01/10/2024 1,271.53 20 E 2540 4660 00 910 000000	1,271.53
8015722	AMS / Electricity / December 2023		01/10/2024 3,346.54 20 E 2540 4660 00 910 000000	3,346.54
01/18/2024	39468	Check	FGM Architects	3,045.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
23-3907.01-3	Professional Services from October 28, 2023 to November 24, 2023		12/12/2023 3,045.00 20 E 2540 3150 00 910 000000	3,045.00
01/18/2024	39469	Check	Flagg Creek Water Reclamation District	259.14
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
008921-000	SMS / Sewer Fess / November 29 - December 27, 2023		12/27/2023 259.14 20 E 2540 3700 00 910 000000	259.14
01/18/2024	39470	Check	Frens, Rachel	4,525.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
December 2023	Speech/Language Services for Timothy Christian Students - December 2023		12/22/2023 1,675.00 10 E 3700 3193 00 910 462000	1,675.00
November 2023	Speech/Language Services for Timothy Christian Students - November 2023		12/22/2023 2,850.00 10 E 3700 3193 00 910 462000	2,850.00
01/18/2024	39471	Check	FW Kline Inc	240.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
61600	SMS / New lockset		12/18/2023 240.00 20 E 2540 4100 00 910 000000	240.00
01/18/2024	39472	Check	Gage, Rachel	1,320.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
011	Yoga Lessons for SMS & SC Students		12/15/2023 1,320.00 10 E 1110 6900 00 921 000000 10 E 1110 6900 00 925 000000	660.00 660.00

AP Check Register

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Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39473	Check	GoGuardian / Liminex, Inc.			5,684.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
INV-113081	GoGuardian Beacon	12/15/2023	5,684.00	10 E 2210 3191 00 910 000000	5,684.00	
01/18/2024	39474	Check	Green, Cassie E			27.78
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
12/15/2023	Reimbursement for iReady Supplies	12/15/2023	27.78	10 E 2410 4103 00 930 000000	27.78	
01/18/2024	39475	Check	Illinois Principals Association			275.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
427218	Model Student Handbook - Invoice #427218	07/21/2023	275.00	10 E 2320 6400 00 910 000000	275.00	
01/18/2024	39476	Check	Johnson Controls Security Solutions			2,023.25
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
39622239	SMS / Alarm System / January 1 through March 31, 2024	12/09/2023	336.35	20 E 2540 3900 00 910 000000	336.35	
39622278	AMS / Alarm System / January 1 through March 31, 2024	12/09/2023	255.00	20 E 2540 3900 00 910 000000	255.00	
39622279	SC / Alarm System / January 1 through March 31, 2024	12/09/2023	1,431.90	20 E 2540 3900 00 910 000000	1,431.90	
01/18/2024	39477	Check	Kriha Boucek LLC			541.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
6122	Legal Services - December 2023	12/31/2023	541.50	10 E 2310 3220 00 910 000000	541.50	
01/18/2024	39478	Check	Larson Equipment and Furniture Company			933.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
8855	District Office and AMS Furniture	12/14/2023	933.50	20 E 2540 5420 00 910 000000	933.50	
01/18/2024	39479	Check	Minding Your Business			2,175.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
12/31/2023	Community Engagement & Communication / November - December 2023	12/31/2023	2,175.00	10 E 2310 3190 00 910 000000	2,175.00	

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Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39480	Check	Net 56, Inc.			4,056.38
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
15882	Internet Access Port - January 2024	01/01/2024	4,056.38	10 E 2660 3100 14 910 000000	4,056.38	
01/18/2024	39481	Check	Oakbrook Terrace, City of			428.71
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
000420-000	SMS / Water & Sewer / 10/31/2023 - 12/28/2023	12/28/2023	428.71	20 E 2540 3700 00 910 000000	428.71	
01/18/2024	39482	Check	Orkin			195.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
254332643	AMS / Monthly Extermination	12/11/2023	65.00	20 E 2540 3190 00 910 000000	65.00	
254332673	SC / Monthly Extermination	12/08/2023	75.00	20 E 2540 3190 00 910 000000	75.00	
254332699	SMS / Monthly Extermination	12/08/2023	55.00	20 E 2540 3190 00 910 000000	55.00	
01/18/2024	39483	Check	Pastore, Stephanie L			215.86
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
12/20/2023	Reimbursement for Cheer Trophy & Medals	12/20/2023	215.86	10 E 1500 4100 00 930 000000	215.86	
01/18/2024	39484	Check	Peerless Network, Inc.			1,046.38
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
41275	Phone Bill / January 2024	01/01/2024	979.45	20 E 2540 3237 00 910 000000	979.45	
41471	Phone Bill / January 2024	01/01/2024	66.93	20 E 2540 3237 00 910 000000	66.93	
01/18/2024	39485	Check	Progressive Strategies NW LLC			3,000.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
13121	District Political Analysis & Report	12/31/2023	3,000.00	10 E 2310 3190 00 910 000000	3,000.00	

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Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount	
01/18/2024	39486	Check	Quadient Finance USA, Inc.	400.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
7900-0440-8058-9850	Postage 12/12/2023	12/31/2023	400.00		
				10 E 2310 3400 00 910 000000	400.00
01/18/2024	39487	Check	Quinlan & Fabish	748.93	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
14120508	AMS / Music Supplies	11/30/2023	211.00		
				10 E 1120 4100 69 930 000000	211.00
15142254	2- Royal Clarinet Reed #3 1- French Horn 1-Clarinet 1-trombone	12/18/2023	78.93		
				10 E 1120 4100 00 930 000000	78.93
Various	Orchestra Equipment Repairs & Replacement: Invoice #: 15015448 - 15075701 - 14900433	01/09/2024	459.00		
				10 E 1120 3230 69 930 000000	209.00
				10 E 1120 7410 69 930 000000	250.00
01/18/2024	39488	Check	Republic Services #551	2,065.56	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0551-015828159	AMS / Garbage & Recycling / January 2024	12/20/2023	1,088.85		
				20 E 2540 3710 00 910 000000	1,088.85
0551-015828169	SC / Garbage & Recycling / January 2024	12/20/2023	976.71		
				20 E 2540 3710 00 910 000000	976.71
01/18/2024	39489	Check	Ricoh USA, Inc (lease)	1,094.74	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1570103-3771205	1570103-3771205 - Lease Billing Period 1/30/2024 - 02/28/2024	01/11/2024	1,094.74		
				10 E 1110 3910 00 910 000000	691.02
				10 E 2520 3910 00 910 000000	403.72
01/18/2024	39490	Check	Ricoh USA, Inc (lease)	428.51	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1570103-3771204	1570103-3771204 - Lease Billing Period 1/30/2024 - 02/28/2024	01/11/2024	428.51		
				10 E 2520 3910 00 910 000000	428.51

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Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39491	Check	Ricoh USA, Inc (lease)			114.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
107928902	1570103-3810629 - Lease Billing Period 01/30/2024 - 02/28/2024	01/05/2024	114.50			
				10 E 1110 3910 00 910 000000	80.01	
				10 E 2520 3910 00 910 000000	34.49	
01/18/2024	39492	Check	Ricoh USA, Inc (meter)			3,834.58
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
5068691285	Metered Prints 1/1/24 through 3/31/24	01/01/2024	902.57			
				10 E 2520 3912 00 910 000000	902.57	
5068691811	Metered Prints 1/1/24 through 3/31/24	01/01/2024	2,932.01			
				10 E 1110 3912 00 910 000000	1,988.07	
				10 E 1120 3912 00 910 000000	943.94	
01/18/2024	39493	Check	RJB Properties			35,914.77
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
Salt-172	Monthly Janitorial Services - December 2023	12/31/2023	35,914.77			
				20 E 2540 3180 00 910 000000	35,914.77	
01/18/2024	39494	Check	Ross, Angeline P			33.59
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
12/14/2023	Reimbursement for Teacher Incentives	12/14/2023	33.59			
				10 E 2410 4102 00 925 000000	33.59	
01/18/2024	39495	Check	School District 45			8,749.23
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
23-24/D45-022747	December 2023 D48 & D48 SASSED Meal Programs	01/11/2024	8,749.23			
				10 E 2560 3155 26 910 000000	8,749.23	
01/18/2024	39496	Check	School Health Corp			4,189.99
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
4289019-00	see attached requisition #23151092	12/27/2023	4,189.99			
				10 E 2130 5400 83 910 000000	4,189.99	
01/18/2024	39497	Check	School Nurse Supply, Inc.			34.42
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
982162-IN	see attached requisition #23151091	12/13/2023	34.42			
				10 E 2130 4100 83 910 000000	34.42	

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Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount
01/18/2024	39498	Check	Security Unlimited, Inc	420.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
61470	AMS / Bogen System Zone Updates WO#41479		12/21/2023 420.00 20 E 2540 3190 00 910 000000	420.00
01/18/2024	39499	Check	Shaw Media/Suburban Life Media	1,306.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
10070384	Legal Notice - Proposed Property Tax Increase		12/08/2023 653.00 10 E 2310 3600 00 910 000000	653.00
2121386	Legal Notice - Roofing Bid for SMS		12/08/2023 653.00 10 E 2310 3600 00 910 000000	653.00
01/18/2024	39500	Check	SMG Security Holdings LLC	162.93
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
1143	SC / Burglar & Fire Alarm System & Communications Test		12/01/2023 162.93 20 E 2540 3900 00 910 000000	162.93
01/18/2024	39501	Check	Social Thinking Publishing	72.97
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
295260	See Requisition #23151090		12/01/2023 72.97 10 E 2110 4100 81 910 000000	72.97
01/18/2024	39502	Check	Sonitrol Chicagoland West	6,474.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
255795	Installation of FOB Entrance Scanner at AMS Door 8		12/11/2023 5,745.00 20 E 2540 3238 00 910 000000	5,745.00
255844	SMS / Security Services 02/01/2024 - 04/30/2024		01/01/2024 729.00 20 E 2540 3900 00 910 000000	729.00
01/18/2024	39503	Check	State Industrial Products	2,125.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
903178194	Facility Maintenance - December 2023		12/28/2023 2,125.00 20 E 2540 3190 00 910 000000	2,125.00
01/18/2024	39504	Check	Thomson Reuters - West	478.17
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
849548955	Residency Verification - December 2023		01/01/2024 478.17 10 E 2310 3190 00 910 000000	478.17

AP Check Register

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Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39505	Check	TinkRworks, Inc.			5,327.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
1507	Recertification Facilitator Package Student Project Kit	12/29/2023	5,327.50			
				10 E 1120 4100 79 930 000000	5,327.50	
01/18/2024	39506	Check	US OMNI			6.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
2401-7931	Compliance Oversight Services - December 2023	01/01/2024	6.00			
				10 E 2520 6900 00 910 000000	6.00	
01/18/2024	39507	Check	Video and Sound Service, Inc.			1,349.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
99695	Monthly Service Agreement for CCTV Equipment - January 2024	12/26/2023	1,349.00			
				20 E 2540 3238 00 910 000000	1,349.00	
01/18/2024	39508	Check	Village Of Villa Park			1,127.46
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
13-06970-00	AMS / Water & Sewer / November 30 through December 29, 2023	12/29/2023	1,127.46			
				20 E 2540 3700 00 910 000000	1,127.46	
01/18/2024	39509	Check	Westway Coach, Inc			78,975.91
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
1010126	AMS / Feed My Starving Children / 5th & 6th Grade	12/20/2023	1,151.19			
				40 E 2550 3392 00 910 000000	1,151.19	
1010127	AMS / Feed My Starving Children / 7th & 8th Grade	12/21/2023	1,129.64			
				40 E 2550 3392 00 910 000000	1,129.64	
RTINV1004823	Special Education Transportation - December 2023	12/31/2023	39,778.70			
				40 E 2550 3390 00 910 000000	37,624.58	
				40 E 2550 3395 00 910 000000	2,154.12	
RTINV1004824	Regular Transportation - December 2023	12/31/2023	36,916.38			
				40 E 2550 3380 00 910 000000	36,916.38	
01/18/2024	8000000848	Wire Transfer	Amazon Capital Services, Inc.			918.94
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
1117-N7T1-JNJD	Classroom Supplies	12/20/2023	32.96			
				10 E 1120 4100 00 930 000000	32.96	

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Salt Creek SD 48

Check Date	Check Number	Payment Type	Name		Check Amount	
01/18/2024	8000000848	Wire Transfer	Amazon Capital Services, Inc.		918.94	
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
11P1-7WJ4-FPRL	Science Supplies		12/23/2023	41.98		
					10 E 1120 4100 76 930 000000	41.98
139K-DQQD-P3D1	139K-DQQD-P3D1		12/17/2023	19.99		
					10 E 2660 4100 14 910 000000	19.99
13PG-MFWY-JP71	Business Services Office Supply Purchase		12/13/2023	4.89		
					10 E 2520 4100 00 910 000000	4.89
13YD-VDCX-7L91	The Dreidel Company Playing Cards Deck, 2.25 Inch x 3.5 Inch (24-Pack)		12/19/2023	17.99		
					10 E 2210 4100 00 910 000000	17.99
16NN-PQRX-7P91	AMS / LMC Books		12/19/2023	36.99		
					10 E 2220 4300 57 910 000000	36.99
1C7J-P4T7-3H7W	AMS Hub Club Supplies		12/14/2023	349.84		
					10 E 1120 4100 00 930 499815	349.84
1FPV-YMV3-JYKC	Classroom Supplies		12/13/2023	112.05		
					10 E 1120 4100 00 930 000000	112.05
1GR7-LXJP-HYKJ	Classroom Supplies		12/16/2023	9.25		
					10 E 1110 4100 00 921 000000	9.25
1PH4-96LT-KJ93	Student & 1st Grade Supplies		12/13/2023	26.77		
					10 E 1110 4100 00 921 000000	16.98
					10 E 1110 4100 60 921 000000	9.79
1PTW-VYJQ-3KMR	calendar		12/15/2023	11.57		
					20 E 2540 4100 00 910 000000	11.57
1R7Y-WFC3-LW1D	SMS Drama Club Activity		12/13/2023	22.78		
					10 E 1110 4100 00 910 000000	22.78
1WMV-CVVM-HMCL	Business Services Supplies		12/12/2023	18.95		
					10 E 2520 4100 00 910 000000	18.95
1XPN-3HXN-RRKR	Student Celebrations		12/14/2023	14.95		
					10 E 2410 4103 00 930 000000	14.95
1YF9-WT17-KGTG	AMS Classroom Supplies & Student Incentives		12/09/2023	164.98		
					10 E 1120 4100 00 930 000000	24.30
					10 E 2410 4103 00 930 000000	140.68

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Check Date	Check Number	Payment Type	Name	Check Amount	
01/18/2024	8000000848	Wire Transfer	Amazon Capital Services, Inc.	918.94	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1YJ6-VQ3Y-19DR	Curriculum & Instruction Supplies	12/18/2023	33.00	10 E 2210 4120 00 910 000000	33.00
				Total:	228,954.51

01/18/2024 Summary

Type	Count	Amount
Regular Checks:	55	228,035.57
ACH Checks:	0	0.00
Wire Transfers:	1	918.94
Epayables:	0	0.00
Total:	56	228,954.51

AP Check Register

Salt Creek SD 48

Fund	Total
10 - Education	65,565.64
20 - Operations & Maintenance	72,301.48
40 - Transportation	78,975.91
	216,843.03

PERSONNEL REPORT FOR JANUARY 2024

Name	Position	Replacing	Action	FTE	Number of Positions	Effective	School
Kelly Caffero	Executive Assistant to the Superintendent and Recording Secretary for the Board	Tammy Clarke (June 30, 2023 retirement)	New Hire	1	1	2/5/23	District Office
Jacon Roucka	1:1 Paraprofessional	New	New Hire	1	1	1/18/23	AMS
Mary Cahill	Early Childhood Teacher		Increase to 1.0	1	1	1/18/23	SCP

Resignation/Retirement

Name	Position	School	Action
Kristy Engel	Reading Teacher	Stella May Swartz	Retirement effective June 30, 2028



INTERGOVERNMENTAL AGREEMENT FOR THE
IDPH CARES COLLABORATIVE GRANT
BETWEEN

DuPage County Regional Office of Education
AND

Bloomington School District 13, Community High School District 99 (Downers Grove),
District 45 DuPage County (Villa Park), **DuPage High School District 88** (Addison),
Elmhurst Community Unit School District 205, Fenton Community High School District
100 (Bensenville), **Glenbard Township High School District 87** (Glen Ellyn), **Indian Prairie**
School District 204 (Aurora), **Marquardt School District 15** (Glendale Heights), **Salt Creek**
School District 48

This Contractual Agreement (this “Agreement”) is entered into by and between the DuPage Regional Office of Education (the “ROE”) and **Salt Creek School District 48** (the District), collectively referred to as the “Parties.” This Agreement is entered into pursuant to the Parties’ authority under Article VII, Section 10 of the Illinois Constitution and 5 ILCS 220/.

PURPOSE:

The District is a recipient of funding from the IDPH Enhancing Post-Covid Recovery Efforts for School Based Health Needs – 2024 (EPCRE-24) grant. The ROE is an IDPH approved subcontractor that will provide the following services to support key components of the grant: to provide opportunities for cross-district collaboration and to provide professional development teachers.

DURATION:

This agreement shall become effective December 1, 2023 and terminate on June 30, 2024.

THE ROE RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

1. Facilitate collaborative partnership including:

- Plan and facilitate a minimum of six collaboration events between entities to share ideas, collectively solve unique and common problems, share successes, and discuss how to expand services to positively impact more students in DuPage who are in need of mental health resources.
- Schedule and facilitate monthly meetings for grantee school districts to provide on-going program review and technical support to assure alignment with program and best practice.
- Facilitate listserv and other communication opportunities to lead a community of practice relevant to mental health in schools.
- Create content and training relevant to mental health in schools including healthy equity and referral of students to grant-funded services.
- Create and manage training registration process for all district staff, providing reports for districts of trainee participation.

2. Provide a professional learning workshop around mental health topics:
 - Develop and implement an in-person workshop for Mental Health for teachers at the annual DuPage County-Wide Institute Day on March 1, 2023.
3. The ROE will submit three invoices to the District per this IGA documenting services performed toward the grant components and monitor the completion of performance obligations or deliverables.
 - All payments will be issued by the District from funds obtained through the IDPH Enhancing Post-Covid Recovery Efforts for School Based Health Needs – 2024 (EPCRE-24) grant.
 - Payments will not exceed \$6,000 for facilitation of collaborative partnership activities.
 - Payments will not exceed \$4,000 for development of a county-wide training program.
 - Payment due dates are as follows:
 - o By December 31, 2023: \$6,000 (collaboration support)
 - o By March 31, 2024: \$4,000 (county-wide training program)
4. The ROE agrees to cooperate with the District to ensure compliance with all applicable terms of the grant and applicable federal and State laws.
5. The Parties' stand in the position of independent contractor to one another and assume all responsibility for their respective actions and obligations. Whistleblower protections of 41 USC § 4712 apply to the ROW in relation to work performed under this Agreement. The ROE is prohibited from discharging, demoting or otherwise discriminating against an employee as a reprisal for disclosing to a protected entity under the Pilot Program for Enhancement of Contractor Employee Whistleblower Protection information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract, a gross waste of Federal funds, an abuse of authority relating to a Federal contract, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract).

This agreement shall become effective upon full execution and terminate on June 30, 2024.

Salt Creek School District 48:

DuPage County Regional Office of Education:

By: *Dr. Amy M. Zaher*
 By: Dr. Amy M. Zaher (Dec 28, 2023 10:30 CST)
 Dr. Amy Zaher
 District Superintendent

By: *Amber Quirk*
 By: Ms. Amber Quirk
 Regional Superintendent

Date: Dec 28, 2023

Date: Dec 28, 2023



Salt Creek School District 48 Board Memorandum Information Item

Date: January 11, 2024

Subject: Mid-Year Curriculum Update

From: Dr. Christopher Martelli, Director of Curriculum and Instruction

This update informs the board of our progress in several different curricular areas. Specifically, our K-4 Math committee, the implementation of our Newline panels, and the intended shift in our benchmark assessment tool.

K-4 Math Committee

Our K-4 math committee has been doing some fantastic work this year in preparation for making a recommendation to the Board in either March or April.

- In December, we listened to three vendor presentations.
- We narrowed our decision to two resources (Ready Math and Bridges).
- Ready Math: This is designed to develop strong mathematical thinkers, focuses on conceptual understanding using real-world problem solving, and helps students actively participate in their learning.
- Bridges: Students gather evidence, explain their results, and develop respect for others' opinions. Teachers encourage students to employ multiple strategies when solving problems. Students develop positive math identities while building problem-solving skills, conceptual understanding, and procedural fluency.

Newline Flat Panels

- Per feedback from our staff - we will move forward with additional Newline flat panels in all our classrooms.
- We have debated mounting versus having them on moveable carts.
- Mounting has generated a lot of questions around infrastructure and placement. We are in the process of working through this issue now with building principals.
- We anticipate a purchase and installation of the Newline flat panels over the summer.

iReady Assessment

- MAP has been used as our benchmark assessment three times yearly to monitor growth for all our students in reading and math. This data serves some essential functions:
 - To assist teachers in meeting our students' needs
 - To help determine our students' academic growth throughout the year
 - To measure the effectiveness of our programs



Salt Creek School District 48 Board Memorandum Information Item

- Our Curriculum Leadership Team agreed at our last meeting, (11/29) that they wanted to replace the MAP Assessment with iReady.
- We piloted iReady with our Tier 2 & 3 students in the fall but expanded this to all students during the winter testing window (Dec).
- We receive the same type of information with the MAP assessment; however, the critical difference is that iReady offers improved and more detailed reporting. In addition, each student is provided with a learning pathway dependent on their results. This pathway ties together individual performance, standards that need to be mastered, and grade-level expectations. This difference has led our staff to want to shift to iReady for the 24-25 school year.

If you have any questions on these topics, please don't hesitate to contact me.

SALT CREEK SCHOOL DISTRICT #48

2024-2025

PROPOSED SCHOOL CALENDAR

AUGUST 2024

Mon	Tue	Wed	Thu	Fri	Total
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	(21	22	23	3
26	27	28	29	30	5
					8

SEPTEMBER 2024

Mon	Tue	Wed	Thu	Fri	Total
X	3	4	5	6	4
9	10	11	12	13	5
16	17	18	19	20	5
23	24	25	26	27	5
30					1
					20

OCTOBER 2024

Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
X	15	16	17	18	4
21	22	23	24	25	5
28	29	30	31		4
					22

NOVEMBER 2024

Mon	Tue	Wed	Thu	Fri	Total
				1	1
4	X	6	7	8	4
11	12	13	14	15	5
18	19	20	21	22	5
=	=	=	X	=	
					15

DECEMBER 2024

Mon	Tue	Wed	Thu	Fri	Total
2	3	4	5	6	5
9	10	11	12	13	5
16	17	18	19	20	5
=	=	=	=	X	0
=	=				0
					15

JANUARY 2025

Mon	Tue	Wed	Thu	Fri	Total
		X	=	=	0
6	7	8	9	10	5
13	14	15	16	17	5
X	21	22	23	24	3
27	28	29	30	31	5
					18

FEBRUARY 2025

Mon	Tue	Wed	Thu	Fri	Total
3	4	5	6	7	5
10	11	12	13	14	5
X	18	19	29	21	4
24	25	26	27	28	4
					18

MARCH 2025

Mon	Tue	Wed	Thu	Fri	Total
3	4	5	6	7	5
10	11	12	13	14	5
17	18	19	20	21	5
24	25	26	27	28	5
=					0
					20

APRIL 2025

Mon	Tue	Wed	Thu	Fri	Total
	=	=	=	=	
7	8	9	10	11	5
14	15	16	17	=	4
21	22	23	24	25	5
28	29	30			3
					17

MAY 2025

Mon	Tue	Wed	Thu	Fri	Total
			1	2	2
5	6	7	8	9	5
12	13	14	15	16	5
19	20	21	22	23	5
X	27	28	29	30	4
					21

JUNE 2025

Mon	Tue	Wed	Thu	Fri	Total
2	3	*4	*5	*6	2
*9	*10	11	12	13	
16	17	18	X	20	
23	24	25	26	27	
30					
					2

JULY 2025

Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	X	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

SCHOOL HOLIDAYS

CALENDAR LEGEND

School Begins August 21, 2024
 *School Closes June 3, 2025
 Pupil Attendance Days 176
 Institute Days 4
 *Includes 5 emergency days

Labor Day September 2, 2024
 Columbus/Indigenous Peoples Day October 14, 2024
 Thanksgiving Day November 28, 2024
 Christmas Day December 25, 2024
 New Year's Day January 1, 2025
 M.L. King's Birthday January 20, 2025
 President's Day February 17, 2025
 Memorial Day May 26, 2025

School Holidays X
 Institute Days
 Half-Day Inservice
 Non-Attendance Days =
 School Begins ()
 School Closes)
 Emergency Day *



SALT CREEK SCHOOL DISTRICT 48 2024-2025 SCHOOL YEAR PROPOSED CALENDAR LEGEND

School Begins for Staff

- August 19 & 20, 2024

Students Begin Mid-Week for Full-Day

- August 21, 2024

Institute Days (half-days unless otherwise noted with an *)

- Friday, October 4, 2024
- Monday, November 4, 2024
- Friday, November 15, 2024
- Friday, December 20, 2024
- *Tuesday, January 21, 2025 (Full-Day Institute Day)
- *Friday, February 28, 2025 (Full-Day Institute Day)
- Friday, March 28, 2025
- Friday, May 16, 2025
- Tuesday, June 3, 2025

Non-Attendance Days

- Monday, November 25, 2024
- Tuesday, November 26, 2024
- Wednesday, November 27, 2024
- Friday, November 29, 2024
- Friday, April 18, 2025

Winter Break

December 23, 2024 – January 3, 2025

Spring Break

March 31, 2025 – April 4, 2025

Last Day of School

Tuesday, June 3, 2025 (without emergency days)

Tuesday, June 10, 2025 (includes 5 emergency days)

Grading Periods

- End of 1st Trimester – November 15, 2024
- End of 2nd Trimester – February 28, 2025
- End of 3rd Trimester – June 3, 2025 (or last day of school if any emergency days are used)

DISTRICT 48 ENROLLMENT - JANUARY 2024

Jan. 2023 Feb. 2023 March 2023 April 2023 May 2023 June 2023 Aug. 2023 Sept. 2023 Oct. 2023 Nov. 2023 Dec. 2023 Jan. 2024

SALT CREEK												
Kdgn	60	59	59	59	57	57	50	50	51	51	51	51
1st	43	43	42	42	42	42	56	57	57	58	59	59
Pre-School	39	41	43	43	45	45	42	42	42	41	42	43
TOTAL	142	143	144	144	144	144	148	149	150	150	152	153
SWARTZ												
2nd	53	54	54	55	55	55	43	43	44	44	44	44
3rd	47	46	46	46	46	46	56	57	58	58	58	58
4th	48	50	50	50	50	50	44	48	45	46	46	45
TOTAL	148	150	150	151	151	151	143	148	147	148	148	147
ALBRIGHT M.S.												
5th	40	40	41	41	39	38	48	47	48	49	50	50
6th	43	43	43	43	40	40	40	44	44	44	43	43
7th	59	60	61	61	58	58	40	41	41	41	41	41
8th	54	54	54	54	51	51	59	64	66	64	63	65
TOTAL	196	197	199	199	188	187	187	196	199	198	197	199
District 48 TOTAL	486	490	493	494	483	482	478	493	496	496	497	499

SASED PROGRAMS

(housed in District 48 Buildings)

Jan. 2023 Feb. 2023 March 2023 April 2023 May 2023 June 2023 Aug. 2023 Sept. 2023 Oct. 2023 Nov. 2023 Dec. 2023 Jan. 2024

SALT CREEK												
Vision - Pre-K/K												
Vision - K/1	7	7	7	7	7	7	3	3	3	6	6	6
TOTAL	7	7	7	7	7	7	3	3	3	6	6	6
SWARTZ												
Vision	5	5	5	5	5	5	15	16	16	13	13	13
TOTAL	5	5	5	5	5	5	15	16	16	13	13	13
ALBRIGHT M.S.												
Vision	9	9	9	9	9	9	8	8	9	9	9	9
TOTAL	9	9	9	9	9	9	8	8	9	9	9	9
SASED TOTAL	21	21	21	21	21	21	26	27	28	28	28	28

DISTRICT 48 STUDENTS/OUT-OF-DISTRICT PLACEMENTS

Jan. Feb. March April May June Aug. Sept. Oct. Nov. Dec. Jan.
 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2024

TOTAL	15	15	15	15	15	15	15	17	18	18	19	18
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TOTAL NUMBER OF STUDENTS

Jan. Feb. March April May June Aug. Sept. Oct. Nov. Dec. Jan.
 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2024

SALT CREEK

Sub-Total	149	150	151	151	151	151	151	152	153	156	158	159
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SWARTZ

Sub-Total	153	155	155	156	156	156	158	164	163	161	161	160
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ALBRIGHT

Sub-Total	205	206	208	208	197	196	195	205	208	207	206	208
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OUT OF DIST

	15	15	15	15	15	15	15	17	18	18	19	18
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GRAND TOTAL

522	526	529	530	519	518	519	538	542	542	544	545
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SALT CREEK SCHOOL DISTRICT NO. 48

SERVING THE COMMUNITIES OF ELMHURST • OAK BROOK • OAKBROOK TERRACE • VILLA PARK

www.saltcreek48.org

AMY M. ZAHER, ED.D.
Superintendent of Schools

ADMINISTRATIVE OFFICES
1110 S. VILLA AVE.
VILLA PARK, IL 60181
(630) 279-8400
FAX (630) 279-6167

To: Board of Education
Amy M. Zaher, ED.D., Superintendent of Schools

From: Rebecca J. Allard, Director of Operations & Business Services

Date: January 18, 2024

Subject: Authorize the Superintendent to Prepare the 2024-25 Budget

Salt Creek School District Policy 4:10 Operational Services – Fiscal and Business Management states that the superintendent is responsible for the school district’s fiscal and business management. The district fiscal year is July 1 – June 30 and the superintendent shall present to the Board during a regular Board meeting in August, a tentative budget with appropriate explanation. The budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the district’s educational programs.

Therefore, the administration is asking for authorization to prepare the 2024-25 fiscal year budget under the guidance of the superintendent.

“Teaching Tomorrow’s Leaders”



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To: Board of Education
Amy M. Zaher, ED.D., Superintendent of Schools

From: Rebecca J. Allard, Director of Operations & Business Services

Date: January 18, 2024

Subject: Authorization to Purchase –
Albright Middle School Exterior Bleachers

At the December 21, 2023, Board of Education meeting the board authorized the administration to dispose of the Albright Middle School exterior bleachers.

I have attached a quote from Larson Equipment and Furniture Company for the replacement and installation of new exterior bleachers at Albright Middle School.

Recommendation:

Authorize the district administration to issue a purchase order to purchase and install exterior bleachers at Albright Middle School for a cost of \$24,382.00.



DATE: 02/15/23

Brian Foley | 847-705-0460 Office
Sales | 847-705-0560 Fax
 | 847-654-3233 Direct
 1000 E. State Pkwy., Unit F | 630-546-1499 Cell
 Schaumburg, Illinois 60173 | bfoley@larsoncompany.com

Outdoor Bleachers
 Albright Middle School

www.larsoncompany.com

Rebecca Allard
 Salt Creek School District 48
 1110 S. Villa Ave
 Villa Park, Il. 60181

QUANTITY	ITEM / DESCRIPTION	UNIT	PRICE
2	Outdoor Aluminum model no. DLW 4-21 four row x 21'0" long outdoor bleacher. 1st seat 17" above grade, 8" rise per row, 24" deep row spacing, double footboards, riser boards on all rows, Guardrail system consists of galvanized chain link fence on back and to row one on the sides. One 48" aisle in center with handrail	\$12,191.00	\$24,382.00
		TOTAL	\$24,382.00

Terms - Net 30 days F.O.B.: **INSTALLED**
 Delivery Via: Common carrier
 Time required for delivery: 12 weeks (Approximately)

State or local taxes will be added where applicable. This Quotation is made for immediate acceptance and is subject to change without notice. Clerical errors are subject to correction. All orders or contracts are accepted contingent upon fires, strikes, accidents, and to government restrictions or other causes beyond our control. Prices in effect at time of shipment must apply, but should there be a change you will be notified.

Respectfully submitted:
THE LARSON COMPANY

Accepted: _____
 By: _____

By: Brian T. Foley
 Title: Sales Rep.

SHIPPING INSTRUCTIONS: _____





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To: Board of Education
Dr. Amy M. Zaher, Superintendent

From: Rebecca J. Allard, Director of Operations & Business Services

Date: January 18, 2024

Re: 2024-25 Student Fee Discussion

The following are the recommended fees for the 2024-25 school year:

Student Fee	2023-24 Fee Amount	2024-25 Recommended Fee	Comments	
Technology	\$100.00	\$100.00	\$65.00 of the fee is for the warranty/white glove service	
Summary of Student Technology Fee Paid				
Building	Paid	Free	Unpaid	Comments
AMS	88	89	21	
SMS	70	60	17	
SC	47	37	26	
Summary of Student Technology Fee Payments	205	186	64	
Pre-School	\$2,500.00	\$2,500.00		
Optional Fees				
Student Fee	2023-24 Fee Amount	2024-25 Recommended Fee	Comments	
SMS – Clubs	\$10.00	\$10.00	After School	
SMS – Band	\$25.00	\$25.00	4 th Grade Only	
SMS – Orchestra	\$25.00	\$25.00	4 th Grade Only	
AMS – Band	\$75.00	\$75.00		
AMS – Orchestra	\$75.00	\$75.00		
AMS – Sports	\$40.00	\$40.00		
AMS – Graduation	\$115.00	\$115.00	8 th Grade Only	
AMS – Yearbook	\$20.00	\$20.00		
AMS – Clubs	Misc	Misc	Based on need	

Recommendation:

Approve the 2024-25 student fees as presented above.

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To: Board of Education
Amy M. Zaher, ED.D., Superintendent of Schools

From: Rebecca J. Allard, Director of Operations & Business Services

Date: January 18, 2024

Subject: Authorization to Provide Notice of Intent to Withdraw from WCSIT & ISDA
Insurance Programs: Property & Casualty, Workers Compensation, and School Board
Legal

In July of the current fiscal year the district paid \$220,327 for the following insurance coverages: property & casualty, workers compensation, and school board legal. This amount has more than doubled during the past six years. The marketplace for this type of insurance has changed tremendously during the last 8 years when you consider the impact of cybersecurity, covid and world-wide catastrophic events. As the district chief financial officer, I strongly recommend that the district evaluate the insurance policies for coverage limits and cost.

Districts 4, 45 and 88 are members of an insurance cooperative, Collective Liability Insurance Cooperative (CLIC), and the evaluation will be between the current policy limits and what CLIC has to offer. This evaluation will take place between now and the March school board meeting.

In the spirit of full disclosure, prior to my retirement in 2015, I served on the CLIC Executive Board for approximately 10 years. I also perform light bookkeeping activities for the CLIC treasurer, I have no authority other than to print the monthly vendor checks.

According to the current provider, James Woodard, One80 Intermediaries, who represents the School Board Association, the district must provide a notice of intent to withdraw by March 2, 2024. The following is from an email received from Mr. Woodard on November 4, 2023: *WCSIT & ISDA each require a 120-day notice of intent to withdraw. This can be done simply by emailing me no later than March 2nd of the year in which the district would like to explore options. The notice does not mean that the district cannot renew with the programs but does allow for competition.*

Recommendation:

Authorization to Provide Notice of Intent to Withdraw from WCSIT & ISDA Insurance Programs: Property & Casualty, Workers Compensation, and School Board Legal by March 2, 2024.

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AMY M. ZAHER, ED.D.
Superintendent of Schools

To: Board of Education
Dr. Amy M. Zaher, Superintendent

From: Rebecca J. Allard, Director of Operations & Business Services

Date: January 18, 2024

Re: New Phone System Update

At the September 1, 2023, Board of Education meeting, the Board authorized the purchase of a new phone system from Telecom Innovations Group LLC (TIG).

The implementation of the phone system has been delayed because of the number of classrooms without data drops. Data connections are required for the phones to be operational. Currently, the data drops will be installed during spring break, with the phones becoming operational the first week of June.

The following is a summary of the notes taken from the implementation meeting held on January 10, 2024:

- Marcia Struwing, Consultant, Client First will work closely with Becky Allard during implementation.
- Client First will evaluate carrier service during the next month, implementation is contingent upon the carrier schedule.
- Becky Allard will confirm with each building who will be the point of contact for building set-up. Timeline and deadlines must be made for the June implementation.
- Testing of the new telco services and phone system (excluding paging integration and Emergency applications which would be service impacting and disrupting) will be completed by May 3rd.
- System Architecture: there will be independent controllers located at each school (each school will have the ability to use another school's telco service in case of failure or congestion).
- Training: TIG will provide in-person, firsthand training classes for the 12-month staff during the first week of June. TIG will provide soft copies of user guides and video's for teachers and new hires to utilize.

“Teaching Tomorrow’s Leaders”

SALT CREEK SCHOOL DISTRICT 48

MEETING AGENDA

Thursday, January 18, 2024

7:00 p.m. -Albright Middle School LMC

(If questions should arise concerning the agenda, enclosed information, or school-related concerns, please call the Administrative Office. In this way, available pertinent material and/or information could be brought to the meeting that might avoid unnecessary delay in answering your concerns.)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Meeting Agenda
5. First Comments by Visitors
6. School Spotlight - Salt Creek Primary School
7. Consent Agenda
 - a. Approval of Minutes from the Tax Levy Board Hearing, the Regular Board Meeting and Executive Session of December 21, 2023
 - b. Approval of Treasurer's Report for December 2023
 - c. Approval of Disbursements for January 2024
 - d. Approval of P-Card Purchases for December 2023
 - e. Approval of Revolving Fund Disbursements for December 2023
 - f. Approval of Student Activity Funds Report for December 2023
 - g. Approval of Regular/Routine Personnel Report for January 18, 2024
 - h. Approval of the Destruction of Executive Session Audio Recordings that are More Than 18 Months Old and That Have Been Adopted
8. Superintendent Reports
 - a. Intergovernmental Agreement - IDPH Cares Collaborative Grant
 - b. Mid-Year Curriculum Update
 - c. Approval of 2024-25 School Year Calendar
 - d. Student Enrollment Update
9. Finance and Operation Reports
 - a. Authorization to Prepare the 2024-25 District Budget
 - b. Authorization to Purchase Exterior Bleachers for Albright M.S.
 - c. Approval of 2024-2025 School Fees
 - d. Authorization to Provide Notice of Intent to Withdraw from WCSIT & ISDA Insurance Programs: Property & Casualty, Workers' Compensation, and School Board Legal
 - e. Telephone System Installation Update
 - f. Monthly Financial Statements Report
10. Board Committees and Meeting Updates
 - a. SASSED Updates
 - b. IASB Updates
11. FTC Update

12. Notices and Communications

- a. Freedom Of Information Act (FOIA) Requests
- b. District 88 Board Recap Reports

13. Unfinished Business

14. New Business

15. Second Comments by Visitors

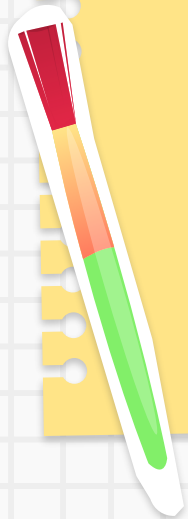
16. Future Agenda Items

17. Executive Session

OMA Exception #1: “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees...”

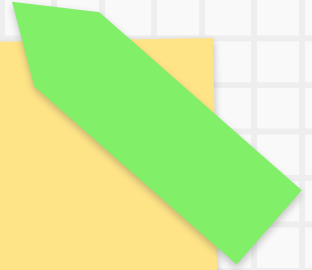
18. Actions from Executive Session (if needed)

19. Adjournment

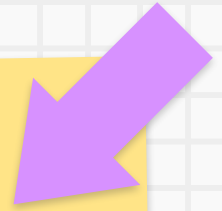


Salt Creek Primary School

Board Presentation 1.18.24



Our Team



Building a Positive Culture

Expectations (3 Bs)

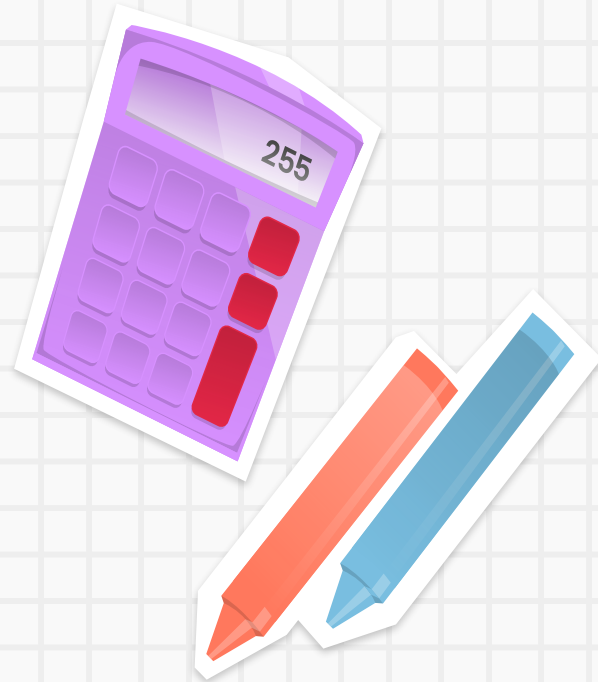
- Be Respectful
- Be Responsible
- Be Safe

Positivity Project (P2)

- New Character trait each week
- Daily lessons
- Vikings of the Week

Gatherings

- School-wide assemblies monthly
- Read alouds with positive message
- Group activity to build relationships and practice character traits

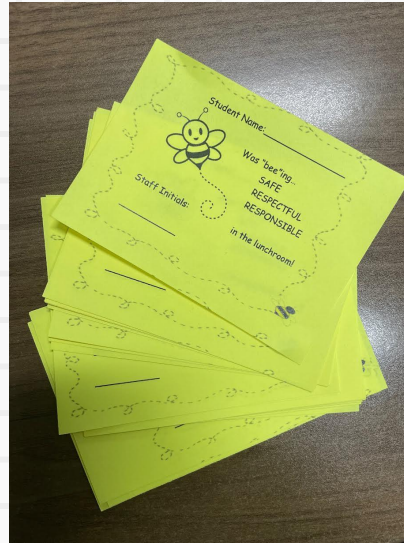


Building a Positive Culture Continued...

- ★ PBIS
 - Viking of the week
 - Lunch Bee Slips - Principal Lunch Bunch
 - School-wide Field Trips
 - Prize Drops
 - Gatherings (Assemblies)
 - Viking Families



Prize Drop - Bee Slips

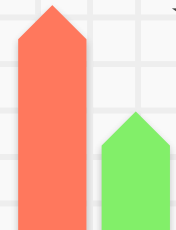


Gathering Assemblies - Viking Families



Connecting with the Community

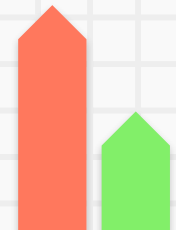
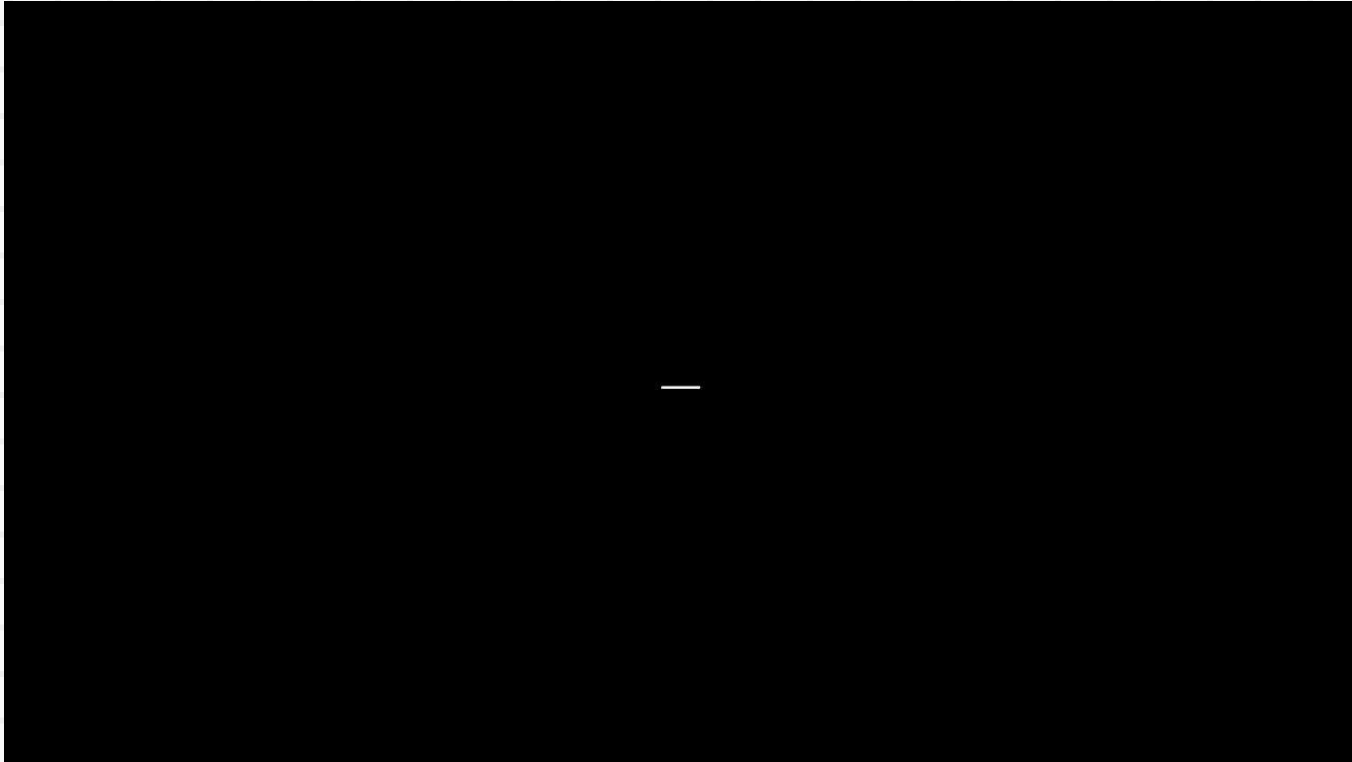
- ★ Library Dogs
- ★ Parent Mystery Readers
- ★ Starlight Yoga Partnership
- ★ Community Sponsored Art Banner
- ★ Veteran's Day
- ★ Local Fire/Police Visits
- ★ Scout Troop 62 Book Exchange



Community Connections



Day in the life of a SC Student:



Preschool Highlights

- ★ Students from age 3 to 5
- ★ Two AM classes, 1 PM class
- ★ Learn through play model
 - Circle Time
 - Center Time
 - Small Group
 - Gross Motor Exploration
- ★ Blended Classrooms
- ★ Continuous Enrollment

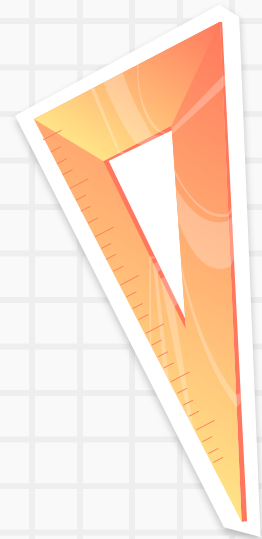


Preschool Fun:

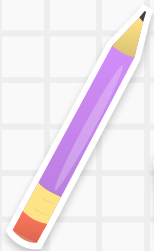




Thank you!



Any questions?



SALT CREEK SCHOOL DISTRICT 48

CONSENT AGENDA

January 18, 2024

The consent agenda format is designed to allow the Board to efficiently approve routine items that are typically administrative in nature, without the need to discuss each one individually. Board members will continue to receive all of the supporting materials for each item, and can ask for any of them to be considered and approved individually if more discussion on any item is requested.

Consent Agenda Items

A. Approval of Meeting Minutes

Approve Minutes from the Tax Levy Board Hearing, the Regular Board Meeting and Executive Session of December 21, 2023

B. Approval of Treasurer's Report for December 2023

The District 48 Treasurer's Report for the period ending **December 31, 2023** is as follows:

The balance in the Education Fund is: \$ 14,619,092.84

The balance in the Operations & Maintenance Fund is: \$ 2,185,708.58

The balance in the Debt Service Fund is: \$ 566,561.01

The balance in the Transportation Fund is: \$ 1,331,392.70

The balance in the I.M.R.F. Fund is: \$ 141,482.66

The balance in the Medicare/Social Security Fund is: (\$1,196.53)

The balance in the Capital Projects Fund is: \$.08

And the balance in the Working Cash Fund is: \$ 276,655.55

Giving us a total of all funds of: \$ 19,119,696.89

C. Approval of Disbursements for January 2024

The District 48 disbursements for the month of January 2024 is \$ 216,843.03

\$ 65,565.64 is Education Fund

\$ 72,301.48 is Operations & Maintenance Fund

\$ 0.00 is Debt Fund

\$ 78,975.91 is Transportation Fund

\$ 0.00 is Capital Projects Fund

D. Approval of P-Card Purchases for December 2023

The District 48 P-Card purchases for the month of December is \$ 14,831.50

E. Approval of Revolving Fund Disbursements for December 2023

The District 48 Revolving Fund Disbursements for the month of December is \$ 1,067.00

F. Approval of Student Activity Funds Report for December 2023

The District 48 Student Activity Funds balance for the month of December is \$ 4,106.99

G. Approval of Personnel Report for January 18, 2024

As recommended on attached report

H. Approval of Destruction of Adopted Executive Session Audio Recordings More Than 18 Months Old

June 16, 2022

**MINUTES OF THE PUBLIC TAX LEVY HEARING OF
THE SALT CREEK SCHOOL DISTRICT NO. 48
BOARD OF EDUCATION,
DU PAGE COUNTY ILLINOIS,
HELD THURSDAY, DECEMBER 21, 2023
AT JOHN E. ALBRIGHT MIDDLE SCHOOL,
VILLA PARK, ILLINOIS**

Call to Order	Mr. Cuny called the Hearing to order at 6:50 p.m.								
Roll Call	<table border="0"> <tr> <td style="vertical-align: top;">Board Members Present:</td> <td>Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski</td> </tr> <tr> <td style="vertical-align: top;">Board Members Absent:</td> <td>None</td> </tr> <tr> <td style="vertical-align: top;">Administrators:</td> <td>Dr. Zaher, Dr. Martelli, Mrs. Allard, Dr. Burnett, Ms. Aulisa, and Mrs. Ross</td> </tr> <tr> <td style="vertical-align: top;">Visitors/Staff:</td> <td>Ann Noll, Kayla Nykiel, and Gianna Grippo</td> </tr> </table>	Board Members Present:	Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski	Board Members Absent:	None	Administrators:	Dr. Zaher, Dr. Martelli, Mrs. Allard, Dr. Burnett, Ms. Aulisa, and Mrs. Ross	Visitors/Staff:	Ann Noll, Kayla Nykiel, and Gianna Grippo
Board Members Present:	Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski								
Board Members Absent:	None								
Administrators:	Dr. Zaher, Dr. Martelli, Mrs. Allard, Dr. Burnett, Ms. Aulisa, and Mrs. Ross								
Visitors/Staff:	Ann Noll, Kayla Nykiel, and Gianna Grippo								
 <u>Agenda</u>									
Public Hearing on the 2023 Proposed Property Tax Levy	Mrs. Allard presented a review of the legal requirements needed to file the 2023 tax levy with the DuPage County Clerk when the amount is greater than 5%. She noted that the 2023 tax levy that is subject to PTELL, is \$11,837,000.00 and represents an 8.49% increase over the 2021 actual capped extension.								
Board Questions	None								
Public Comment	None								
Adjournment (motion)	<p>As there were no further comments or business to come before the Board Mr. Cuny requested a motion to adjourn the board hearing. Mr. Blair so moved. The motion was seconded by Mr. Van De Velde and carried unanimously.</p> <p>The meeting was adjourned at 6:58 p.m.</p>								

Secretary

President

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 48,
DU PAGE COUNTY, ILLINOIS, HELD ON THURSDAY, DECEMBER 21, 2023
AT JOHN E. ALBRIGHT MIDDLE SCHOOL
VILLA PARK, ILLINOIS**

Call to Order	Mr. Cuny called the meeting to order at 7:00 p.m.								
Roll Call	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;">Board Members Present:</td> <td>Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski</td> </tr> <tr> <td style="vertical-align: top;">Board Members Absent:</td> <td>None</td> </tr> <tr> <td style="vertical-align: top;">Administrators:</td> <td>Dr. Zaher, Dr. Martelli, Dr. Burnett, Mrs. Allard, Ms. Aulisa, and Mrs. Ross</td> </tr> <tr> <td style="vertical-align: top;">Visitors/Staff:</td> <td>Ann Noll, Kayla Nykiel, Gianna Grippo, Stephanie Pastore, Abby Tobias, and parents of the Albright M.S. cheerleaders</td> </tr> </table>	Board Members Present:	Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski	Board Members Absent:	None	Administrators:	Dr. Zaher, Dr. Martelli, Dr. Burnett, Mrs. Allard, Ms. Aulisa, and Mrs. Ross	Visitors/Staff:	Ann Noll, Kayla Nykiel, Gianna Grippo, Stephanie Pastore, Abby Tobias, and parents of the Albright M.S. cheerleaders
Board Members Present:	Mr. Cuny, Mrs. Rattana, Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Dickens, and Mr. Kielminski								
Board Members Absent:	None								
Administrators:	Dr. Zaher, Dr. Martelli, Dr. Burnett, Mrs. Allard, Ms. Aulisa, and Mrs. Ross								
Visitors/Staff:	Ann Noll, Kayla Nykiel, Gianna Grippo, Stephanie Pastore, Abby Tobias, and parents of the Albright M.S. cheerleaders								
Approval of Meeting and Consent Agendas	Mr. Cuny inquired whether there were any requests for changes to the agenda or consent agenda. No changes were noted.								
First Comments by Visitors	None								
Recognitions	Dr. Zaher invited Mrs. Stephanie Pastore and Ms. Abby Tobias to introduce the Albright M.S. cheerleading team who recently placed 2 nd in the Salt Creek Valley Conference competition. Mrs. Pastore reported that the girls did a fabulous job at the competition despite audio glitches and just kept the dance portion moving right along. She and Ms. Tobias are very proud of this team of girls and invited them to come up and perform a few cheers for the board and audience. Dr. Zaher and the board members congratulated the team on their 2 nd place finish.								
<u>Consent Agenda Items</u>									
Meeting Minutes, Financials, Personnel Report, Destruction of Recordings (motion)	Mr. Cuny requested a motion to approve the Consent Agenda for December 21, 2023, consisting of Minutes from the Regular Board Meeting of November 15, 2023 and the Policy Committee Meeting of December 12, 2023, the Treasurer's Report for November 2023, the Disbursements for December 2023, the P-Card purchases for November 2023, the Revolving Fund Disbursements for November 2023, the Student Activity Funds Reports for November 2023, the Regular/Routine Personnel Report for December 21, 2023, and the destruction of Executive Session audio recordings that are more than 18 months old and that have been adopted. Mr. Dickens so moved. The motion was seconded by Mr. Van De Velde and on roll call the following members voted aye: Mr. Dickens, Mr. Van								

De Velde, Mr. Downer, Mr. Cuny, Mrs. Rattana, Mr. Blair, and Mr. Kielminski. Nays: None. The motion carried unanimously.

Superintendent Reports

District Mid-Year Goals Update and Superintendent Evaluation Process

The Administrative Team reviewed the mid-year progress of the districts goals set at the start of the 2023-24 school year. The goals reviewed included Improve Student Learning, Improve Community Outreach/Stakeholder Relationships, Maintain Financial Planning that Enhances Revenues and Controls Cost.

Dr. Zaher noted that these goals are also tied to her performance evaluation. Mrs. Clarke provided an evaluation form for each board member and requested they be returned for tallying by Wednesday, January 10.

Student Enrollment Update

Dr. Zaher noted that December enrollment figures indicated a slight increase in comparison to December 2022 enrollment figures.

Finance & Operations Reports

FY2023 Tax Levy Approval (motion)

Mrs. Allard noted that the preliminary 2023 Tax Levy was provided as required at the public tax levy hearing prior to the board meeting and is now being presented for board approval.

Mr. Cuny requested a motion to approve the FY2023 Tax Levy and file it electronically with the DuPage County Clerk as presented. Mr. Blair so moved. The motion was seconded by Mr. Kielminski and on roll call the following members voted aye: Mr. Blair, Mr. Kielminski, Mr. Downer, Mr. Cuny, Mr. Van De Velde, Mrs. Rattana, and Mr. Dickens. Nays: None. The motion carried unanimously.

Declaration of Surplus District Property (motion)

Mrs. Allard reported that the exterior bleachers at Albright M.S. have exceeded their life expectancy, are falling apart, and are not ADA compliant. She is recommending the board declare these as surplus property and to dispose of them immediately.

Mr. Cuny requested a motion to declare the Albright M.S. exterior bleachers as surplus property and dispose of them immediately. Mr. Downer so moved. The motion was seconded by Mr. Blair and on roll call the following members voted aye: Mr. Downer, Mr. Blair, Mr. Van De Velde, Mr. Cuny, Mrs. Rattana, Mr. Dickens, and Mr. Kielminski. Nays: None. The motion carried unanimously.

2024 Summer Maintenance Projects

Mrs. Allard reviewed the summer maintenance projects planned for completion during the summer 2024 that include concrete

repairs, asphalt repairs, and seal coating and striping at all three buildings.

2024-2025 School Fees Mrs. Allard provided the current school fees for board discussion. She noted that following this discussion, any board member requests or board recommendations, the fees would be brought back to the board for approval at the January board meeting.

Monthly Financial Statements Report Mrs. Allard provided the monthly financial statements for board board information and inquiries. The statements include: ISDLAF+ Monthly Statement – Current Investment Portfolio; Monthly Revenue Report; Levels I/II/III Expenditure Report; and Student Activity Fund Accounts.

Board Committee & Meeting Updates

Policy Committee – PRESS Plus Issue 113 Approval (motion) Dr. Zaher noted that the policy committee met and reviewed the proposed policies from IASB – Issue 113. On behalf of the committee she recommended approval of the updated policies.

Mr. Cuny requested a motion to approve the IASB recommended policies as reviewed and presented by the Board of Education Policy Committee. Mr. Blair so moved. The motion was seconded by Mr. Kielminski and on roll call the following members voted aye: Mr. Blair, Mr. Kielminski, Mr. Van De Velde, Mr. Dickens, Mr. Cuny, Mr. Downer, and Mrs. Rattana. Nays: None. The motion carried unanimously.

SASED Update Mr. Kielminski reported that the SASED Board of Directors made a final recommendation to the SASED Board of Governors for a new Executive Director, Dr. Kim Dryier.

IASB Update Mr. Blair provided a report on the delegate meeting held at the Joint Annual Conference in November.

FTC Update On behalf of the FTC Mrs. Rattana provided the following report from the FTC that included:

- A successful Holiday Shoppe was held at Swartz and Albright
- Taste of District 48 will be held in January at Albright

Notices and Communications

Freedom of Information Act (FOIA) Requests Requests were received from the following entities and fulfilled by the district.
Katherine Casey, Science of Reading Illinois requested current reading curricula for various grade levels.
Patrick Lee, Change the Air Foundation Illinois requested IAQ and Environmental Testing completed in the district.

Howard Handler requested current salary structures for certified and administrative staff.

District 88 Board Recaps	These reports are informational items received from DuPage High School District 88.
Unfinished Business	None
New Business	None
Second Comments by Visitors	None
Future Agenda Items	None
Executive Session (motion)	Mr. Cuny requested a motion to adjourn to executive session to discuss student disciplinary issues and the purchase of real property for use of the district. The session began at 8:25 p.m.
Return to Regular Session (motion)	On a motion by Mr. Blair, and seconded by Mr. Downer the board returned to regular session at 8:50 p.m.
Resolution Authorizing Acquisition of Real Property (motion)	Mr. Cuny requested a motion to approve the Resolution Authorizing Acquisition of Real Property as presented. Mr. Blair so moved. The motion was seconded by Mr. Van De Velde and on roll call the following members voted aye: Mr. Blair, Mr. Van De Velde, Mr. Dickens, Mr. Cuny, Mrs. Rattana, Mr. Kielminski, and Mr. Downer. Nays: None. The motion carried unanimously.
Adjournment (motion)	As there was no further business to come before the Board, Mr. Cuny requested a motion to adjourn. Mr. Blair so moved. The motion was seconded by Mrs. Rattana and on a voice vote carried unanimously. The meeting was adjourned at 8:51 p.m.

President

Secretary

Salt Creek School District 48: Treasurer's Report December 2023

Bank Accounts

Fifth Third General Account

Bank Balance	\$ 2,210,725.85
Outstanding Checks	\$ (206,523.43)
Deposit In Transit	\$ (5,914.35)
Total General Account	<u><u>\$ 1,998,288.07</u></u>

Fifth Third Payroll Account

Bank Balance	\$ 100,322.44
Outstanding Checks	\$ (314.92)
Outstanding Wires	
Total Payroll Account	<u><u>\$ 100,007.52</u></u>

Illinois School District Liquid Asset Fund +

Money Market Liquid	\$ 89,669.04
Money Market Max	\$ 486,847.96
Fixed Income Investments	\$ 16,444,884.30
Total Illinois School District Liquid Asset Fund +	<u><u>\$ 17,021,401.30</u></u>

Monthly Ending Balance	<u><u>\$ 19,119,696.89</u></u>
------------------------	---------------------------------------

General Ledger

Cash Balances

Education GEN	\$ 14,619,092.84
Operation & Maintenance GEN	\$ 2,185,708.58
Debt Service GEN	\$ 566,561.01
Transportation GEN	\$ 1,331,392.70
Retirement GEN Fund 50	\$ 141,482.66
Retirement GEN Fund 51	\$ (1,196.53)
Capital Projects GEN	\$ 0.08
Working Cash GEN	\$ 276,655.55
Total Cash Balance	<u><u>\$ 19,119,696.89</u></u>

Respectfully Submitted By: Hunter Macek

AP Check Register

General Fund Checks - January 2024

AP Run: GEN Void Ck 39323 01/08/2024 — Post Date: 2024-01-08 — AP Run Type: V

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount	
01/08/2024	39323	Check	Connect Academy	-12,111.48	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1107	Therapeutic Day School Tuition - October 2023	10/31/2023	-12,111.48	10 E 4220 6805 00 910 000000	-12,111.48
				Total:	-12,111.48

GEN Void Ck 39323 01/08/2024 Summary

Type	Count	Amount
Regular Checks:	1	-12,111.48
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	-12,111.48

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39455	Check	A T & T Mobility			1,366.35
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
x01032024	Phones / November 26 through December 25, 2023		12/25/2023	1,366.35		
					20 E 2540 3237 00 910 000000	1,366.35
01/18/2024	39456	Check	Accurate Translation Bureau, Inc.			176.71
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
23179	On-site & Over the Phone Interpreting - November 2023		11/30/2023	176.71		
					10 E 2330 3192 00 910 000000	176.71
01/18/2024	39457	Check	Beausoleil, Roxanna			140.83
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
12/31/2023	Mileage Reimbursement - 4th Quarter 2023		12/31/2023	140.83		
					10 E 2520 3330 00 910 000000	140.83
01/18/2024	39458	Check	Chess Wizards, Inc.			2,990.00
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
7182	Hub: Chess Lessons		01/09/2024	2,990.00		
					10 E 1120 3090 00 930 499815	2,990.00
01/18/2024	39459	Check	Comcast			671.50
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
190045275	Business Voice -December 15 through January 14, 2024		12/15/2023	671.50		
					20 E 2540 3237 00 910 000000	671.50
01/18/2024	39460	Check	Connect Academy			22,877.24
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
1107	Therapeutic Day School Tuition - October 2023		10/31/2023	12,111.48		
					10 E 4220 6805 00 910 000000	12,111.48
1130	Therapeutic Day School Tuition - December 2023		01/03/2024	10,765.76		
					10 E 4220 6805 00 910 000000	10,765.76
01/18/2024	39461	Check	Constellation New Energy - Gas Division, LLC			3,104.39
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
3920914	Natural Gas for All Schools		12/20/2023	3,104.39		
					20 E 2540 4650 00 910 000000	3,104.39

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39462	Check	Cordial Electric Inc			1,800.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
01/02/2024	AMS / Remove and Replace Two Wallpack Light Fixtures	01/02/2024	800.00	20 E 2540 3190 00 910 000000	800.00	
01/02/2024	Removal & Replacement of Electrical Outlet in AMS Kitchen	01/02/2024	1,000.00	20 E 2540 3190 00 910 000000	1,000.00	
01/18/2024	39463	Check	COTG			79.82
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
4939275	Monthly Metered Prints / December 23 through January 22, 2024	12/28/2023	79.82	10 E 1120 3910 00 910 000000	60.84	
				10 E 2520 3910 00 910 000000	18.98	
01/18/2024	39464	Check	Datamation Imaging Services Corp.			1,495.56
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
DEC-81331	Image Silo Hosting - November 2023	12/01/2023	747.78	10 E 2310 3190 00 910 000000	747.78	
JAN-81511	Image Silo Hosting - December 2023	01/02/2024	747.78	10 E 2310 3190 00 910 000000	747.78	
01/18/2024	39465	Check	DuPage Federation On Human Services Reform			369.94
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
9724	Virtual and/or Face to Face Interpreting Services - December 2023	12/31/2023	369.94	10 E 2330 3192 00 910 000000	369.94	
01/18/2024	39466	Check	Elmhurst, City of			1,099.87
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
21065-20172	Maintenance Garage / Water & Sewer / October 23 through December 29, 2023	01/05/2024	116.30	20 E 2540 3700 00 910 000000	116.30	
21067-40062	SC / Water & Sewer / October 23 through December 29, 2023	01/05/2024	983.57	20 E 2540 3700 00 910 000000	983.57	

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount
01/18/2024	39467	Check	ENGIE Resources LLC	6,438.10
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
8009052	SMS / Electricity / December 2023		01/08/2024 1,820.03 20 E 2540 4660 00 910 000000	1,820.03
8015721	SC / Electricity / December 2023		01/10/2024 1,271.53 20 E 2540 4660 00 910 000000	1,271.53
8015722	AMS / Electricity / December 2023		01/10/2024 3,346.54 20 E 2540 4660 00 910 000000	3,346.54
01/18/2024	39468	Check	FGM Architects	3,045.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
23-3907.01-3	Professional Services from October 28, 2023 to November 24, 2023		12/12/2023 3,045.00 20 E 2540 3150 00 910 000000	3,045.00
01/18/2024	39469	Check	Flagg Creek Water Reclamation District	259.14
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
008921-000	SMS / Sewer Fess / November 29 - December 27, 2023		12/27/2023 259.14 20 E 2540 3700 00 910 000000	259.14
01/18/2024	39470	Check	Frens, Rachel	4,525.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
December 2023	Speech/Language Services for Timothy Christian Students - December 2023		12/22/2023 1,675.00 10 E 3700 3193 00 910 462000	1,675.00
November 2023	Speech/Language Services for Timothy Christian Students - November 2023		12/22/2023 2,850.00 10 E 3700 3193 00 910 462000	2,850.00
01/18/2024	39471	Check	FW Kline Inc	240.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
61600	SMS / New lockset		12/18/2023 240.00 20 E 2540 4100 00 910 000000	240.00
01/18/2024	39472	Check	Gage, Rachel	1,320.00
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
011	Yoga Lessons for SMS & SC Students		12/15/2023 1,320.00 10 E 1110 6900 00 921 000000 10 E 1110 6900 00 925 000000	660.00 660.00

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39473	Check	GoGuardian / Liminex, Inc.			5,684.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
INV-113081	GoGuardian Beacon	12/15/2023	5,684.00	10 E 2210 3191 00 910 000000	5,684.00	
01/18/2024	39474	Check	Green, Cassie E			27.78
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
12/15/2023	Reimbursement for iReady Supplies	12/15/2023	27.78	10 E 2410 4103 00 930 000000	27.78	
01/18/2024	39475	Check	Illinois Principals Association			275.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
427218	Model Student Handbook - Invoice #427218	07/21/2023	275.00	10 E 2320 6400 00 910 000000	275.00	
01/18/2024	39476	Check	Johnson Controls Security Solutions			2,023.25
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
39622239	SMS / Alarm System / January 1 through March 31, 2024	12/09/2023	336.35	20 E 2540 3900 00 910 000000	336.35	
39622278	AMS / Alarm System / January 1 through March 31, 2024	12/09/2023	255.00	20 E 2540 3900 00 910 000000	255.00	
39622279	SC / Alarm System / January 1 through March 31, 2024	12/09/2023	1,431.90	20 E 2540 3900 00 910 000000	1,431.90	
01/18/2024	39477	Check	Kriha Boucek LLC			541.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
6122	Legal Services - December 2023	12/31/2023	541.50	10 E 2310 3220 00 910 000000	541.50	
01/18/2024	39478	Check	Larson Equipment and Furniture Company			933.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
8855	District Office and AMS Furniture	12/14/2023	933.50	20 E 2540 5420 00 910 000000	933.50	
01/18/2024	39479	Check	Minding Your Business			2,175.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
12/31/2023	Community Engagement & Communication / November - December 2023	12/31/2023	2,175.00	10 E 2310 3190 00 910 000000	2,175.00	

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39480	Check	Net 56, Inc.			4,056.38
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
15882	Internet Access Port - January 2024	01/01/2024	4,056.38	10 E 2660 3100 14 910 000000	4,056.38	
01/18/2024	39481	Check	Oakbrook Terrace, City of			428.71
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
000420-000	SMS / Water & Sewer / 10/31/2023 - 12/28/2023	12/28/2023	428.71	20 E 2540 3700 00 910 000000	428.71	
01/18/2024	39482	Check	Orkin			195.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
254332643	AMS / Monthly Extermination	12/11/2023	65.00	20 E 2540 3190 00 910 000000	65.00	
254332673	SC / Monthly Extermination	12/08/2023	75.00	20 E 2540 3190 00 910 000000	75.00	
254332699	SMS / Monthly Extermination	12/08/2023	55.00	20 E 2540 3190 00 910 000000	55.00	
01/18/2024	39483	Check	Pastore, Stephanie L			215.86
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
12/20/2023	Reimbursement for Cheer Trophy & Medals	12/20/2023	215.86	10 E 1500 4100 00 930 000000	215.86	
01/18/2024	39484	Check	Peerless Network, Inc.			1,046.38
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
41275	Phone Bill / January 2024	01/01/2024	979.45	20 E 2540 3237 00 910 000000	979.45	
41471	Phone Bill / January 2024	01/01/2024	66.93	20 E 2540 3237 00 910 000000	66.93	
01/18/2024	39485	Check	Progressive Strategies NW LLC			3,000.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
13121	District Political Analysis & Report	12/31/2023	3,000.00	10 E 2310 3190 00 910 000000	3,000.00	

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount	
01/18/2024	39486	Check	Quadient Finance USA, Inc.	400.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
7900-0440-8058-9850	Postage 12/12/2023	12/31/2023	400.00		
				10 E 2310 3400 00 910 000000	400.00
01/18/2024	39487	Check	Quinlan & Fabish	748.93	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
14120508	AMS / Music Supplies	11/30/2023	211.00		
				10 E 1120 4100 69 930 000000	211.00
15142254	2- Royal Clarinet Reed #3 1- French Horn 1-Clarinet 1-trombone	12/18/2023	78.93		
				10 E 1120 4100 00 930 000000	78.93
Various	Orchestra Equipment Repairs & Replacement: Invoice #s: 15015448 - 15075701 - 14900433	01/09/2024	459.00		
				10 E 1120 3230 69 930 000000	209.00
				10 E 1120 7410 69 930 000000	250.00
01/18/2024	39488	Check	Republic Services #551	2,065.56	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0551-015828159	AMS / Garbage & Recycling / January 2024	12/20/2023	1,088.85		
				20 E 2540 3710 00 910 000000	1,088.85
0551-015828169	SC / Garbage & Recycling / January 2024	12/20/2023	976.71		
				20 E 2540 3710 00 910 000000	976.71
01/18/2024	39489	Check	Ricoh USA, Inc (lease)	1,094.74	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1570103-3771205	1570103-3771205 - Lease Billing Period 1/30/2024 - 02/28/2024	01/11/2024	1,094.74		
				10 E 1110 3910 00 910 000000	691.02
				10 E 2520 3910 00 910 000000	403.72
01/18/2024	39490	Check	Ricoh USA, Inc (lease)	428.51	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1570103-3771204	1570103-3771204 - Lease Billing Period 1/30/2024 - 02/28/2024	01/11/2024	428.51		
				10 E 2520 3910 00 910 000000	428.51

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39491	Check	Ricoh USA, Inc (lease)			114.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
107928902	1570103-3810629 - Lease Billing Period 01/30/2024 - 02/28/2024	01/05/2024	114.50			
				10 E 1110 3910 00 910 000000	80.01	
				10 E 2520 3910 00 910 000000	34.49	
01/18/2024	39492	Check	Ricoh USA, Inc (meter)			3,834.58
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
5068691285	Metered Prints 1/1/24 through 3/31/24	01/01/2024	902.57			
				10 E 2520 3912 00 910 000000	902.57	
5068691811	Metered Prints 1/1/24 through 3/31/24	01/01/2024	2,932.01			
				10 E 1110 3912 00 910 000000	1,988.07	
				10 E 1120 3912 00 910 000000	943.94	
01/18/2024	39493	Check	RJB Properties			35,914.77
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
Salt-172	Monthly Janitorial Services - December 2023	12/31/2023	35,914.77			
				20 E 2540 3180 00 910 000000	35,914.77	
01/18/2024	39494	Check	Ross, Angeline P			33.59
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
12/14/2023	Reimbursement for Teacher Incentives	12/14/2023	33.59			
				10 E 2410 4102 00 925 000000	33.59	
01/18/2024	39495	Check	School District 45			8,749.23
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
23-24/D45-022747	December 2023 D48 & D48 SASSED Meal Programs	01/11/2024	8,749.23			
				10 E 2560 3155 26 910 000000	8,749.23	
01/18/2024	39496	Check	School Health Corp			4,189.99
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
4289019-00	see attached requisition #23151092	12/27/2023	4,189.99			
				10 E 2130 5400 83 910 000000	4,189.99	
01/18/2024	39497	Check	School Nurse Supply, Inc.			34.42
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
982162-IN	see attached requisition #23151091	12/13/2023	34.42			
				10 E 2130 4100 83 910 000000	34.42	

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount
01/18/2024	39498	Check	Security Unlimited, Inc	420.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account
61470	AMS / Bogen System Zone Updates WO#41479	12/21/2023	420.00	20 E 2540 3190 00 910 000000
				420.00
01/18/2024	39499	Check	Shaw Media/Suburban Life Media	1,306.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account
10070384	Legal Notice - Proposed Property Tax Increase	12/08/2023	653.00	10 E 2310 3600 00 910 000000
				653.00
2121386	Legal Notice - Roofing Bid for SMS	12/08/2023	653.00	10 E 2310 3600 00 910 000000
				653.00
01/18/2024	39500	Check	SMG Security Holdings LLC	162.93
Invoice Number	Description	Invoice Date	Invoice Amount	Account
1143	SC / Burglar & Fire Alarm System & Communications Test	12/01/2023	162.93	20 E 2540 3900 00 910 000000
				162.93
01/18/2024	39501	Check	Social Thinking Publishing	72.97
Invoice Number	Description	Invoice Date	Invoice Amount	Account
295260	See Requisition #23151090	12/01/2023	72.97	10 E 2110 4100 81 910 000000
				72.97
01/18/2024	39502	Check	Sonitrol Chicagoland West	6,474.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account
255795	Installation of FOB Entrance Scanner at AMS Door 8	12/11/2023	5,745.00	20 E 2540 3238 00 910 000000
				5,745.00
255844	SMS / Security Services 02/01/2024 - 04/30/2024	01/01/2024	729.00	20 E 2540 3900 00 910 000000
				729.00
01/18/2024	39503	Check	State Industrial Products	2,125.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account
903178194	Facility Maintenance - December 2023	12/28/2023	2,125.00	20 E 2540 3190 00 910 000000
				2,125.00
01/18/2024	39504	Check	Thomson Reuters - West	478.17
Invoice Number	Description	Invoice Date	Invoice Amount	Account
849548955	Residency Verification - December 2023	01/01/2024	478.17	10 E 2310 3190 00 910 000000
				478.17

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name			Check Amount
01/18/2024	39505	Check	TinkRworks, Inc.			5,327.50
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
1507	Recertification Facilitator Package Student Project Kit	12/29/2023	5,327.50			
				10 E 1120 4100 79 930 000000	5,327.50	
01/18/2024	39506	Check	US OMNI			6.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
2401-7931	Compliance Oversight Services - December 2023	01/01/2024	6.00			
				10 E 2520 6900 00 910 000000	6.00	
01/18/2024	39507	Check	Video and Sound Service, Inc.			1,349.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
99695	Monthly Service Agreement for CCTV Equipment - January 2024	12/26/2023	1,349.00			
				20 E 2540 3238 00 910 000000	1,349.00	
01/18/2024	39508	Check	Village Of Villa Park			1,127.46
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
13-06970-00	AMS / Water & Sewer / November 30 through December 29, 2023	12/29/2023	1,127.46			
				20 E 2540 3700 00 910 000000	1,127.46	
01/18/2024	39509	Check	Westway Coach, Inc			78,975.91
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
1010126	AMS / Feed My Starving Children / 5th & 6th Grade	12/20/2023	1,151.19			
				40 E 2550 3392 00 910 000000	1,151.19	
1010127	AMS / Feed My Starving Children / 7th & 8th Grade	12/21/2023	1,129.64			
				40 E 2550 3392 00 910 000000	1,129.64	
RTINV1004823	Special Education Transportation - December 2023	12/31/2023	39,778.70			
				40 E 2550 3390 00 910 000000	37,624.58	
				40 E 2550 3395 00 910 000000	2,154.12	
RTINV1004824	Regular Transportation - December 2023	12/31/2023	36,916.38			
				40 E 2550 3380 00 910 000000	36,916.38	
01/18/2024	8000000848	Wire Transfer	Amazon Capital Services, Inc.			918.94
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount	
1117-N7T1-JNJD	Classroom Supplies	12/20/2023	32.96			
				10 E 1120 4100 00 930 000000	32.96	

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name		Check Amount
01/18/2024	8000000848	Wire Transfer	Amazon Capital Services, Inc.		918.94
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
11P1-7WJ4-FPRL	Science Supplies	12/23/2023	41.98		
				10 E 1120 4100 76 930 000000	41.98
139K-DQQD-P3D1	139K-DQQD-P3D1	12/17/2023	19.99		
				10 E 2660 4100 14 910 000000	19.99
13PG-MFWY-JP71	Business Services Office Supply Purchase	12/13/2023	4.89		
				10 E 2520 4100 00 910 000000	4.89
13YD-VDCX-7L91	The Dreidel Company Playing Cards Deck, 2.25 Inch x 3.5 Inch (24-Pack)	12/19/2023	17.99		
				10 E 2210 4100 00 910 000000	17.99
16NN-PQRX-7P91	AMS / LMC Books	12/19/2023	36.99		
				10 E 2220 4300 57 910 000000	36.99
1C7J-P4T7-3H7W	AMS Hub Club Supplies	12/14/2023	349.84		
				10 E 1120 4100 00 930 499815	349.84
1FPV-YMV3-JYKC	Classroom Supplies	12/13/2023	112.05		
				10 E 1120 4100 00 930 000000	112.05
1GR7-LXJP-HYKJ	Classroom Supplies	12/16/2023	9.25		
				10 E 1110 4100 00 921 000000	9.25
1PH4-96LT-KJ93	Student & 1st Grade Supplies	12/13/2023	26.77		
				10 E 1110 4100 00 921 000000	16.98
				10 E 1110 4100 60 921 000000	9.79
1PTW-VYJQ-3KMR	calendar	12/15/2023	11.57		
				20 E 2540 4100 00 910 000000	11.57
1R7Y-WFC3-LW1D	SMS Drama Club Activity	12/13/2023	22.78		
				10 E 1110 4100 00 910 000000	22.78
1WMV-CVVM-HMCL	Business Services Supplies	12/12/2023	18.95		
				10 E 2520 4100 00 910 000000	18.95
1XPN-3HXN-RRKR	Student Celebrations	12/14/2023	14.95		
				10 E 2410 4103 00 930 000000	14.95
1YF9-WT17-KGTG	AMS Classroom Supplies & Student Incentives	12/09/2023	164.98		
				10 E 1120 4100 00 930 000000	24.30
				10 E 2410 4103 00 930 000000	140.68

AP Check Register

AP Run: 01/18/2024 — Post Date: 2024-01-18 — AP Run Type: R

Salt Creek SD 48

Check Date	Check Number	Payment Type	Name	Check Amount	
01/18/2024	8000000848	Wire Transfer	Amazon Capital Services, Inc.	918.94	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1YJ6-VQ3Y-19DR	Curriculum & Instruction Supplies	12/18/2023	33.00	10 E 2210 4120 00 910 000000	33.00
				Total:	228,954.51

01/18/2024 Summary

Type	Count	Amount
Regular Checks:	55	228,035.57
ACH Checks:	0	0.00
Wire Transfers:	1	918.94
Epayables:	0	0.00
Total:	56	228,954.51

AP Check Register

Salt Creek SD 48

Fund	Total
10 - Education	65,565.64
20 - Operations & Maintenance	72,301.48
40 - Transportation	78,975.91
	216,843.03

PERSONNEL REPORT FOR JANUARY 2024

Name	Position	Replacing	Action	FTE	Number of Positions	Effective	School
Kelly Caffero	Executive Assistant to the Superintendent and Recording Secretary for the Board	Tammy Clarke (June 30, 2023 retirement)	New Hire	1	1	2/5/23	District Office
Jacon Roucka	1:1 Paraprofessional	New	New Hire	1	1	1/18/23	AMS
Mary Cahill	Early Childhood Teacher		Increase to 1.0	1	1	1/18/23	SCP

Resignation/Retirement

Name	Position	School	Action
Kristy Engel	Reading Teacher	Stella May Swartz	Retirement effective June 30, 2028



INTERGOVERNMENTAL AGREEMENT FOR THE
IDPH CARES COLLABORATIVE GRANT
BETWEEN

DuPage County Regional Office of Education
AND

Bloomington School District 13, Community High School District 99 (Downers Grove),
District 45 DuPage County (Villa Park), **DuPage High School District 88** (Addison),
Elmhurst Community Unit School District 205, Fenton Community High School District
100 (Bensenville), **Glenbard Township High School District 87** (Glen Ellyn), **Indian Prairie**
School District 204 (Aurora), **Marquardt School District 15** (Glendale Heights), **Salt Creek**
School District 48

This Contractual Agreement (this “Agreement”) is entered into by and between the DuPage Regional Office of Education (the “ROE”) and **Salt Creek School District 48** (the District), collectively referred to as the “Parties.” This Agreement is entered into pursuant to the Parties’ authority under Article VII, Section 10 of the Illinois Constitution and 5 ILCS 220/.

PURPOSE:

The District is a recipient of funding from the IDPH Enhancing Post-Covid Recovery Efforts for School Based Health Needs – 2024 (EPCRE-24) grant. The ROE is an IDPH approved subcontractor that will provide the following services to support key components of the grant: to provide opportunities for cross-district collaboration and to provide professional development teachers.

DURATION:

This agreement shall become effective December 1, 2023 and terminate on June 30, 2024.

THE ROE RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

1. Facilitate collaborative partnership including:

- Plan and facilitate a minimum of six collaboration events between entities to share ideas, collectively solve unique and common problems, share successes, and discuss how to expand services to positively impact more students in DuPage who are in need of mental health resources.
- Schedule and facilitate monthly meetings for grantee school districts to provide on-going program review and technical support to assure alignment with program and best practice.
- Facilitate listserv and other communication opportunities to lead a community of practice relevant to mental health in schools.
- Create content and training relevant to mental health in schools including healthy equity and referral of students to grant-funded services.
- Create and manage training registration process for all district staff, providing reports for districts of trainee participation.

2. Provide a professional learning workshop around mental health topics:
 - Develop and implement an in-person workshop for Mental Health for teachers at the annual DuPage County-Wide Institute Day on March 1, 2023.
3. The ROE will submit three invoices to the District per this IGA documenting services performed toward the grant components and monitor the completion of performance obligations or deliverables.
 - All payments will be issued by the District from funds obtained through the IDPH Enhancing Post-Covid Recovery Efforts for School Based Health Needs – 2024 (EPCRE-24) grant.
 - Payments will not exceed \$6,000 for facilitation of collaborative partnership activities.
 - Payments will not exceed \$4,000 for development of a county-wide training program.
 - Payment due dates are as follows:
 - o By December 31, 2023: \$6,000 (collaboration support)
 - o By March 31, 2024: \$4,000 (county-wide training program)
4. The ROE agrees to cooperate with the District to ensure compliance with all applicable terms of the grant and applicable federal and State laws.
5. The Parties' stand in the position of independent contractor to one another and assume all responsibility for their respective actions and obligations. Whistleblower protections of 41 USC § 4712 apply to the ROW in relation to work performed under this Agreement. The ROE is prohibited from discharging, demoting or otherwise discriminating against an employee as a reprisal for disclosing to a protected entity under the Pilot Program for Enhancement of Contractor Employee Whistleblower Protection information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract, a gross waste of Federal funds, an abuse of authority relating to a Federal contract, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract).

This agreement shall become effective upon full execution and terminate on June 30, 2024.

Salt Creek School District 48:

DuPage County Regional Office of Education:

By: *Dr. Amy M. Zaher*
 By: Dr. Amy M. Zaher (Dec 28, 2023 10:30 CST)
 Dr. Amy Zaher
 District Superintendent

By: *Amber Quirk*
 By: Ms. Amber Quirk
 Regional Superintendent

Date: Dec 28, 2023

Date: Dec 28, 2023



Salt Creek School District 48
Board Memorandum
Information Item

Date: January 11, 2024

Subject: Mid-Year Curriculum Update

From: Dr. Christopher Martelli, Director of Curriculum and Instruction

This update informs the board of our progress in several different curricular areas. Specifically, our K-4 Math committee, the implementation of our Newline panels, and the intended shift in our benchmark assessment tool.

K-4 Math Committee

Our K-4 math committee has been doing some fantastic work this year in preparation for making a recommendation to the Board in either March or April.

- In December, we listened to three vendor presentations.
- We narrowed our decision to two resources (Ready Math and Bridges).
- Ready Math: This is designed to develop strong mathematical thinkers, focuses on conceptual understanding using real-world problem solving, and helps students actively participate in their learning.
- Bridges: Students gather evidence, explain their results, and develop respect for others' opinions. Teachers encourage students to employ multiple strategies when solving problems. Students develop positive math identities while building problem-solving skills, conceptual understanding, and procedural fluency.

Newline Flat Panels

- Per feedback from our staff - we will move forward with additional Newline flat panels in all our classrooms.
- We have debated mounting versus having them on moveable carts.
- Mounting has generated a lot of questions around infrastructure and placement. We are in the process of working through this issue now with building principals.
- We anticipate a purchase and installation of the Newline flat panels over the summer.

iReady Assessment

- MAP has been used as our benchmark assessment three times yearly to monitor growth for all our students in reading and math. This data serves some essential functions:
 - To assist teachers in meeting our students' needs
 - To help determine our students' academic growth throughout the year
 - To measure the effectiveness of our programs



Salt Creek School District 48 Board Memorandum Information Item

- Our Curriculum Leadership Team agreed at our last meeting, (11/29) that they wanted to replace the MAP Assessment with iReady.
- We piloted iReady with our Tier 2 & 3 students in the fall but expanded this to all students during the winter testing window (Dec).
- We receive the same type of information with the MAP assessment; however, the critical difference is that iReady offers improved and more detailed reporting. In addition, each student is provided with a learning pathway dependent on their results. This pathway ties together individual performance, standards that need to be mastered, and grade-level expectations. This difference has led our staff to want to shift to iReady for the 24-25 school year.

If you have any questions on these topics, please don't hesitate to contact me.

SALT CREEK SCHOOL DISTRICT #48

2024-2025

PROPOSED SCHOOL CALENDAR

AUGUST 2024

Mon	Tue	Wed	Thu	Fri	Total
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	(21	22	23	3
26	27	28	29	30	5
					8

SEPTEMBER 2024

Mon	Tue	Wed	Thu	Fri	Total
X	3	4	5	6	4
9	10	11	12	13	5
16	17	18	19	20	5
23	24	25	26	27	5
30					1
					20

OCTOBER 2024

Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
X	15	16	17	18	4
21	22	23	24	25	5
28	29	30	31		4
					22

NOVEMBER 2024

Mon	Tue	Wed	Thu	Fri	Total
				1	1
4	X	6	7	8	4
11	12	13	14	15	5
18	19	20	21	22	5
=	=	=	X	=	
					15

DECEMBER 2024

Mon	Tue	Wed	Thu	Fri	Total
2	3	4	5	6	5
9	10	11	12	13	5
16	17	18	19	20	5
=	=	=	=	X	0
=	=				0
					15

JANUARY 2025

Mon	Tue	Wed	Thu	Fri	Total
		X	=	=	0
6	7	8	9	10	5
13	14	15	16	17	5
X	21	22	23	24	3
27	28	29	30	31	5
					18

FEBRUARY 2025

Mon	Tue	Wed	Thu	Fri	Total
3	4	5	6	7	5
10	11	12	13	14	5
X	18	19	29	21	4
24	25	26	27	28	4
					18

MARCH 2025

Mon	Tue	Wed	Thu	Fri	Total
3	4	5	6	7	5
10	11	12	13	14	5
17	18	19	20	21	5
24	25	26	27	28	5
=					0
					20

APRIL 2025

Mon	Tue	Wed	Thu	Fri	Total
	=	=	=	=	
7	8	9	10	11	5
14	15	16	17	=	4
21	22	23	24	25	5
28	29	30			3
					17

MAY 2025

Mon	Tue	Wed	Thu	Fri	Total
			1	2	2
5	6	7	8	9	5
12	13	14	15	16	5
19	20	21	22	23	5
X	27	28	29	30	4
					21

JUNE 2025

Mon	Tue	Wed	Thu	Fri	Total
2	3	*4	*5	*6	2
*9	*10	11	12	13	
16	17	18	X	20	
23	24	25	26	27	
30					
					2

JULY 2025

Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	X	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

SCHOOL HOLIDAYS

CALENDAR LEGEND

School Begins August 21, 2024
 *School Closes June 3, 2025
 Pupil Attendance Days 176
 Institute Days 4
 *Includes 5 emergency days

Labor Day September 2, 2024
 Columbus/Indigenous Peoples Day October 14, 2024
 Thanksgiving Day November 28, 2024
 Christmas Day December 25, 2024
 New Year's Day January 1, 2025
 M.L. King's Birthday January 20, 2025
 President's Day February 17, 2025
 Memorial Day May 26, 2025

School Holidays X
 Institute Days
 Half-Day Inservice
 Non-Attendance Days =
 School Begins ()
 School Closes)
 Emergency Day *



SALT CREEK SCHOOL DISTRICT 48 2024-2025 SCHOOL YEAR PROPOSED CALENDAR LEGEND

School Begins for Staff

- August 19 & 20, 2024

Students Begin Mid-Week for Full-Day

- August 21, 2024

Institute Days (half-days unless otherwise noted with an *)

- Friday, October 4, 2024
- Monday, November 4, 2024
- Friday, November 15, 2024
- Friday, December 20, 2024
- *Tuesday, January 21, 2025 (Full-Day Institute Day)
- *Friday, February 28, 2025 (Full-Day Institute Day)
- Friday, March 28, 2025
- Friday, May 16, 2025
- Tuesday, June 3, 2025

Non-Attendance Days

- Monday, November 25, 2024
- Tuesday, November 26, 2024
- Wednesday, November 27, 2024
- Friday, November 29, 2024
- Friday, April 18, 2025

Winter Break

December 23, 2024 – January 3, 2025

Spring Break

March 31, 2025 – April 4, 2025

Last Day of School

Tuesday, June 3, 2025 (without emergency days)

Tuesday, June 10, 2025 (includes 5 emergency days)

Grading Periods

- End of 1st Trimester – November 15, 2024
- End of 2nd Trimester – February 28, 2025
- End of 3rd Trimester – June 3, 2025 (or last day of school if any emergency days are used)

DISTRICT 48 ENROLLMENT - JANUARY 2024

Jan. 2023 Feb. 2023 March 2023 April 2023 May 2023 June 2023 Aug. 2023 Sept. 2023 Oct. 2023 Nov. 2023 Dec. 2023 Jan. 2024

SALT CREEK												
Kdgn	60	59	59	59	57	57	50	50	51	51	51	51
1st	43	43	42	42	42	42	56	57	57	58	59	59
Pre-School	39	41	43	43	45	45	42	42	42	41	42	43
TOTAL	142	143	144	144	144	144	148	149	150	150	152	153
SWARTZ												
2nd	53	54	54	55	55	55	43	43	44	44	44	44
3rd	47	46	46	46	46	46	56	57	58	58	58	58
4th	48	50	50	50	50	50	44	48	45	46	46	45
TOTAL	148	150	150	151	151	151	143	148	147	148	148	147
ALBRIGHT M.S.												
5th	40	40	41	41	39	38	48	47	48	49	50	50
6th	43	43	43	43	40	40	40	44	44	44	43	43
7th	59	60	61	61	58	58	40	41	41	41	41	41
8th	54	54	54	54	51	51	59	64	66	64	63	65
TOTAL	196	197	199	199	188	187	187	196	199	198	197	199
District 48 TOTAL	486	490	493	494	483	482	478	493	496	496	497	499

SASED PROGRAMS

(housed in District 48 Buildings)

Jan. 2023 Feb. 2023 March 2023 April 2023 May 2023 June 2023 Aug. 2023 Sept. 2023 Oct. 2023 Nov. 2023 Dec. 2023 Jan. 2024

SALT CREEK												
Vision - Pre-K/K												
Vision - K/1	7	7	7	7	7	7	3	3	3	6	6	6
TOTAL	7	7	7	7	7	7	3	3	3	6	6	6
SWARTZ												
Vision	5	5	5	5	5	5	15	16	16	13	13	13
TOTAL	5	5	5	5	5	5	15	16	16	13	13	13
ALBRIGHT M.S.												
Vision	9	9	9	9	9	9	8	8	9	9	9	9
TOTAL	9	9	9	9	9	9	8	8	9	9	9	9
SASED TOTAL	21	21	21	21	21	21	26	27	28	28	28	28

DISTRICT 48 STUDENTS/OUT-OF-DISTRICT PLACEMENTS

Jan. Feb. March April May June Aug. Sept. Oct. Nov. Dec. Jan.
 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2024

TOTAL	15	15	15	15	15	15	15	17	18	18	19	18
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TOTAL NUMBER OF STUDENTS

Jan. Feb. March April May June Aug. Sept. Oct. Nov. Dec. Jan.
 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2024

SALT CREEK

Sub-Total	149	150	151	151	151	151	151	152	153	156	158	159
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SWARTZ

Sub-Total	153	155	155	156	156	156	158	164	163	161	161	160
------------------	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

ALBRIGHT

Sub-Total	205	206	208	208	197	196	195	205	208	207	206	208
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OUT OF DIST

15	15	15	15	15	15	15	15	17	18	18	19	18
----	----	----	----	----	----	----	----	----	----	----	----	----

GRAND TOTAL

522	526	529	530	519	518	519	538	542	542	544	545
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SALT CREEK SCHOOL DISTRICT NO. 48

SERVING THE COMMUNITIES OF ELMHURST • OAK BROOK • OAKBROOK TERRACE • VILLA PARK

www.saltcreek48.org

AMY M. ZAHER, ED.D.
Superintendent of Schools

ADMINISTRATIVE OFFICES
1110 S. VILLA AVE.
VILLA PARK, IL 60181
(630) 279-8400
FAX (630) 279-6167

To: Board of Education
Amy M. Zaher, ED.D., Superintendent of Schools

From: Rebecca J. Allard, Director of Operations & Business Services

Date: January 18, 2024

Subject: Authorize the Superintendent to Prepare the 2024-25 Budget

Salt Creek School District Policy 4:10 Operational Services – Fiscal and Business Management states that the superintendent is responsible for the school district’s fiscal and business management. The district fiscal year is July 1 – June 30 and the superintendent shall present to the Board during a regular Board meeting in August, a tentative budget with appropriate explanation. The budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the district’s educational programs.

Therefore, the administration is asking for authorization to prepare the 2024-25 fiscal year budget under the guidance of the superintendent.

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To: Board of Education
Amy M. Zaher, ED.D., Superintendent of Schools

From: Rebecca J. Allard, Director of Operations & Business Services

Date: January 18, 2024

Subject: Authorization to Purchase –
Albright Middle School Exterior Bleachers

At the December 21, 2023, Board of Education meeting the board authorized the administration to dispose of the Albright Middle School exterior bleachers.

I have attached a quote from Larson Equipment and Furniture Company for the replacement and installation of new exterior bleachers at Albright Middle School.

Recommendation:

Authorize the district administration to issue a purchase order to purchase and install exterior bleachers at Albright Middle School for a cost of \$24,382.00.



DATE: 02/15/23

Brian Foley | 847-705-0460 Office
Sales | 847-705-0560 Fax
 | 847-654-3233 Direct
 1000 E. State Pkwy., Unit F | 630-546-1499 Cell
 Schaumburg, Illinois 60173 | bfoley@larsoncompany.com

Outdoor Bleachers
 Albright Middle School

www.larsoncompany.com

Rebecca Allard
 Salt Creek School District 48
 1110 S. Villa Ave
 Villa Park, Il. 60181

QUANTITY	ITEM / DESCRIPTION	UNIT	PRICE
2	Outdoor Aluminum model no. DLW 4-21 four row x 21'0" long outdoor bleacher. 1st seat 17" above grade, 8" rise per row, 24" deep row spacing, double footboards, riser boards on all rows, Guardrail system consists of galvanized chain link fence on back and to row one on the sides. One 48" aisle in center with handrail	\$12,191.00	\$24,382.00
		TOTAL	\$24,382.00

Terms - Net 30 days F.O.B.: **INSTALLED**
 Delivery Via: Common carrier
 Time required for delivery: 12 weeks (Approximately)

State or local taxes will be added where applicable. This Quotation is made for immediate acceptance and is subject to change without notice. Clerical errors are subject to correction. All orders or contracts are accepted contingent upon fires, strikes, accidents, and to government restrictions or other causes beyond our control. Prices in effect at time of shipment must apply, but should there be a change you will be notified.

Respectfully submitted:
THE LARSON COMPANY

Accepted: _____
 By: _____

By: Brian T. Foley
 Title: Sales Rep.

SHIPPING INSTRUCTIONS: _____





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To: Board of Education
Dr. Amy M. Zaher, Superintendent

From: Rebecca J. Allard, Director of Operations & Business Services

Date: January 18, 2024

Re: 2024-25 Student Fee Discussion

The following are the recommended fees for the 2024-25 school year:

Student Fee	2023-24 Fee Amount	2024-25 Recommended Fee	Comments	
Technology	\$100.00	\$100.00	\$65.00 of the fee is for the warranty/white glove service	
Summary of Student Technology Fee Paid				
Building	Paid	Free	Unpaid	Comments
AMS	88	89	21	
SMS	70	60	17	
SC	47	37	26	
Summary of Student Technology Fee Payments	205	186	64	
Pre-School	\$2,500.00	\$2,500.00		
Optional Fees				
Student Fee	2023-24 Fee Amount	2024-25 Recommended Fee	Comments	
SMS – Clubs	\$10.00	\$10.00	After School	
SMS – Band	\$25.00	\$25.00	4 th Grade Only	
SMS – Orchestra	\$25.00	\$25.00	4 th Grade Only	
AMS – Band	\$75.00	\$75.00		
AMS – Orchestra	\$75.00	\$75.00		
AMS – Sports	\$40.00	\$40.00		
AMS – Graduation	\$115.00	\$115.00	8 th Grade Only	
AMS – Yearbook	\$20.00	\$20.00		
AMS – Clubs	Misc	Misc	Based on need	

Recommendation:

Approve the 2024-25 student fees as presented above.

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To: Board of Education
Amy M. Zaher, ED.D., Superintendent of Schools

From: Rebecca J. Allard, Director of Operations & Business Services

Date: January 18, 2024

Subject: Authorization to Provide Notice of Intent to Withdraw from WCSIT & ISDA
Insurance Programs: Property & Casualty, Workers Compensation, and School Board
Legal

In July of the current fiscal year the district paid \$220,327 for the following insurance coverages: property & casualty, workers compensation, and school board legal. This amount has more than doubled during the past six years. The marketplace for this type of insurance has changed tremendously during the last 8 years when you consider the impact of cybersecurity, covid and world-wide catastrophic events. As the district chief financial officer, I strongly recommend that the district evaluate the insurance policies for coverage limits and cost.

Districts 4, 45 and 88 are members of an insurance cooperative, Collective Liability Insurance Cooperative (CLIC), and the evaluation will be between the current policy limits and what CLIC has to offer. This evaluation will take place between now and the March school board meeting.

In the spirit of full disclosure, prior to my retirement in 2015, I served on the CLIC Executive Board for approximately 10 years. I also perform light bookkeeping activities for the CLIC treasurer, I have no authority other than to print the monthly vendor checks.

According to the current provider, James Woodard, One80 Intermediaries, who represents the School Board Association, the district must provide a notice of intent to withdraw by March 2, 2024. The following is from an email received from Mr. Woodard on November 4, 2023: *WCSIT & ISDA each require a 120-day notice of intent to withdraw. This can be done simply by emailing me no later than March 2nd of the year in which the district would like to explore options. The notice does not mean that the district cannot renew with the programs but does allow for competition.*

Recommendation:

Authorization to Provide Notice of Intent to Withdraw from WCSIT & ISDA Insurance Programs: Property & Casualty, Workers Compensation, and School Board Legal by March 2, 2024.

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AMY M. ZAHER, ED.D.
Superintendent of Schools

To: Board of Education
Dr. Amy M. Zaher, Superintendent

From: Rebecca J. Allard, Director of Operations & Business Services

Date: January 18, 2024

Re: New Phone System Update

At the September 1, 2023, Board of Education meeting, the Board authorized the purchase of a new phone system from Telecom Innovations Group LLC (TIG).

The implementation of the phone system has been delayed because of the number of classrooms without data drops. Data connections are required for the phones to be operational. Currently, the data drops will be installed during spring break, with the phones becoming operational the first week of June.

The following is a summary of the notes taken from the implementation meeting held on January 10, 2024:

- Marcia Struwing, Consultant, Client First will work closely with Becky Allard during implementation.
- Client First will evaluate carrier service during the next month, implementation is contingent upon the carrier schedule.
- Becky Allard will confirm with each building who will be the point of contact for building set-up. Timeline and deadlines must be made for the June implementation.
- Testing of the new telco services and phone system (excluding paging integration and Emergency applications which would be service impacting and disrupting) will be completed by May 3rd.
- System Architecture: there will be independent controllers located at each school (each school will have the ability to use another school's telco service in case of failure or congestion).
- Training: TIG will provide in-person, firsthand training classes for the 12-month staff during the first week of June. TIG will provide soft copies of user guides and video's for teachers and new hires to utilize.

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