



Tuesday, March 24, 2026

Regular Board Meeting

6:30 PM

Board Room/Third Floor

4 Friendship Plaza

Addison, IL 60101

1. **Call to Order**

2. **Roll Call**

Establishment of a quorum

3. **Pledge of Allegiance**

4. **Approval of the Agenda**

5. **Public Comment**

6. **Treasurer's Report**

The Treasurer will provide a report on the library's revenue for the month and year-to-date (YTD), as well as monthly and YTD expenditures, and monthly disbursements including payroll expenses.

Revenue

Received in February: \$56,450.13

YTD Revenue: \$6,878,938.09

Expenditures

Expended in February: \$1,223,799.26

YTD Expenditures: \$10,769,424.99

Disbursements

\$971,983.54 + February Payroll \$267,727.29

Grand Total for February Disbursements: \$1,239,710.83

7. **Consent Agenda**

A. Approval of Minutes

B. Approval of Bills & Disbursements

8. **Reports**

A. Director & Staff Reports

Kathy Welko, Head of Guest Services, will attend the meeting to provide a report to the Board from her department.

B. Statistics

C. Building Project Report

D. Friends of the Library Report

9. **New Business**

A. ACTION ITEM: Maker Services policy revisions

As we transition from the Creative Studio and Sound Studio to Sam's Lab and the Digital Media Lab, the Board will be asked to approve revisions to the policies regarding use of these spaces.

B. ACTION ITEM: Strategic Plan Update

C. ACTION ITEM: Discretionary staff bonuses

The Board will vote on awarding discretionary bonuses in lieu of annual pay rate increases to two library employees who have reached the top of the pay range for their position.

D. ACTION ITEM: Renovation Dedication Plaque

The Board will discuss and agree on the wording and layout for the renovation dedication plaque.

10. **Correspondence & Announcements**

- A. Patron Communication
- B. Other Correspondence

11. **Additional Discussion**

12. **Closed Session - (5 ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.**

The Board will meet in Closed Session to discuss the compensation and performance of the library director. Following the closed session, the meeting will be adjourned with no further action taken.

13. **Adjournment**



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4. **Approval of the Agenda**
5. **Public Comment**
6. **Treasurer's Report**
7. **Consent Agenda**
 - A. Approval of Minutes
 - B. Approval of Bills & Disbursements
8. **Reports**
 - A. Director & Staff Reports
 - B. Statistics
 - C. Building Project Report
 - D. Friends of the Library Report
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 - A. ACTION ITEM: Maker Services policy revisions
 - B. ACTION ITEM: Strategic Plan Update
 - C. ACTION ITEM: Discretionary staff bonuses
 - D. ACTION ITEM: Renovation Dedication Plaque
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 - A. Patron Communication
 - B. Other Correspondence
11. **Additional Discussion**
12. **Closed Session - (5 ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.**
13. **Adjournment**

Addison Public Library Balance Sheet as of February 28, 2026

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<hr/> General Fund <hr/>			
<u>Assets</u>			
10-11-1030 - Cash on Hand - Petty Cash	205.35	0.00	205.35
10-11-1060 - Cash on Hand - Cash Registers	344.14	0.00	344.14
10-11-1085 - Cash in Bank - Ehlers	10,216,181.17	(581,955.90)	9,634,225.27
10-11-1105 - Cash in Bank - Wintrust Bank Tax Account	6,215,547.83	(510,309.76)	5,705,238.07
10-11-1106 - Cash in Bank - Wintrust Bank Librarian's Fund	2,000.00	0.00	2,000.00
10-11-1107 - Cash in Bank - Wintrust Bank General Fund	201,246.60	46,555.15	247,801.75
10-11-1108 - Cash in Bank - Wintrust Bank Friends	9,279.50	618.84	9,898.34
10-11-2000 - Allocated Cash	(9,797,259.22)	1,214,275.04	(8,582,984.18)
10-12-0100 - Property Taxes Receivable	5,992,137.05	0.00	5,992,137.05
10-12-0101 - Due from State	52,858.61	0.00	52,858.61
10-13-0100 - Prepaid Items	39,278.76	0.00	39,278.76
	<u>12,931,819.79</u>	<u>169,183.37</u>	<u>13,101,003.16</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
10-21-2750 - Accounts Payable	202,631.30	(33,638.80)	168,992.50
10-22-0230 - Employee I.M.R.F. Payable	10,116.87	17.90	10,134.77
10-22-0260 - Def Annuity Withholding Payable	(9,022.14)	(900.00)	(9,922.14)
10-22-0270 - Roth 457 Payable	8,100.00	900.00	9,000.00
10-22-0390 - Accrued Payroll	92,749.80	0.00	92,749.80
10-24-0300 - Deferred Property Taxes	5,992,137.05	0.00	5,992,137.05
10-24-0301 - Deferred Revenue - Per Capita Grant	52,660.45	0.00	52,660.45
	<u>6,349,373.33</u>	<u>(33,620.90)</u>	<u>6,315,752.43</u>
<u>Fund Balance</u>			
10-30-2920 - Reserved - F.I.C.A.	(43,418.80)	0.00	(43,418.80)
10-30-2930 - Reserved - I.M.R.F.	287,303.67	0.00	287,303.67
10-30-2940 - Reserved - Unemployment Comp.	18,437.12	0.00	18,437.12
10-30-2950 - Reserved - Liability Insurance	21,179.61	0.00	21,179.61
10-30-2960 - Reserved - Audit	9,784.00	0.00	9,784.00
10-30-2965 - Reserved - Workers Comp	14,316.79	0.00	14,316.79
10-30-2970 - Reserved - Per Capita Grant	235,973.10	0.00	235,973.10
10-30-2990 - Unreserved Fund Balance	3,441,242.77	0.00	3,441,242.77
	<u>3,984,818.26</u>	<u>0.00</u>	<u>3,984,818.26</u>
Total Liabilities and Fund Balance	<u>10,334,191.59</u>	<u>(33,620.90)</u>	<u>10,300,570.69</u>
 Excess Revenues Over Expenses	<u>2,597,628.20</u>	<u>(397,558.57)</u>	<u>2,200,069.63</u>

Addison Public Library Balance Sheet as of February 28, 2026

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> Capital Improvement Fund <hr/>			
<u>Assets</u>			
80-11-1110 - Cash in Bank - III Metropolitan	685,495.17	2,446.78	687,941.95
80-11-2000 - Allocated Cash	9,795,472.19	(1,214,275.04)	8,581,197.15
	<u>10,480,967.36</u>	<u>(1,211,828.26)</u>	<u>9,269,139.10</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
80-21-2750 - Accounts Payable	611,080.20	158,325.14	769,405.34
	<u>611,080.20</u>	<u>158,325.14</u>	<u>769,405.34</u>
<u>Fund Balance</u>			
80-30-2999 - Reserved for Capital Projects	15,190,653.13	0.00	15,190,653.13
	<u>15,190,653.13</u>	<u>0.00</u>	<u>15,190,653.13</u>
Total Liabilities and Fund Balance	<u><u>15,801,733.33</u></u>	<u><u>158,325.14</u></u>	<u><u>15,960,058.47</u></u>
Excess Revenues Over Expenses	<u><u>(5,320,765.97)</u></u>	<u><u>(769,790.56)</u></u>	<u><u>(6,090,556.53)</u></u>

<hr/> Rebillables Fund <hr/>			
<u>Assets</u>			
90-11-2000 - Allocated Cash	1,787.03	0.00	1,787.03
	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
<u>Fund Balance</u>			
90-30-2990 - Fund Balance	1,787.03	0.00	1,787.03
	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
Total Liabilities and Fund Balance	<u><u>1,787.03</u></u>	<u><u>0.00</u></u>	<u><u>1,787.03</u></u>

Addison Public Library Balance Sheet as of February 28, 2026

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> Total All Funds <hr/>			
<u>Assets</u>			
Cash on Hand - Petty Cash	205.35	0.00	205.35
Cash on Hand - Cash Registers	344.14	0.00	344.14
Cash in Bank - Ehlers	10,216,181.17	(581,955.90)	9,634,225.27
Cash in Bank - Wintrust Bank Tax Account	6,215,547.83	(510,309.76)	5,705,238.07
Cash in Bank - Wintrust Bank Librarian's Fund	2,000.00	0.00	2,000.00
Cash in Bank - Wintrust Bank General Fund	201,246.60	46,555.15	247,801.75
Cash in Bank - Wintrust Bank Friends	9,279.50	618.84	9,898.34
Cash in Bank - Ill Metropolitan	685,495.17	2,446.78	687,941.95
Property Taxes Receivable	5,992,137.05	0.00	5,992,137.05
Due from State	52,858.61	0.00	52,858.61
Prepaid Items	39,278.76	0.00	39,278.76
	<u>23,414,574.18</u>	<u>(1,042,644.89)</u>	<u>22,371,929.29</u>
 Liabilities and Fund Balance			
<u>Liabilities</u>			
Accounts Payable	813,711.50	124,686.34	938,397.84
Employee I.M.R.F. Payable	10,116.87	17.90	10,134.77
Def Annuity Withholding Payable	(9,022.14)	(900.00)	(9,922.14)
Roth 457 Payable	8,100.00	900.00	9,000.00
Accrued Payroll	92,749.80	0.00	92,749.80
Deferred Property Taxes	5,992,137.05	0.00	5,992,137.05
Deferred Revenue - Per Capita Grant	52,660.45	0.00	52,660.45
	<u>6,960,453.53</u>	<u>124,704.24</u>	<u>7,085,157.77</u>
 Fund Balance			
Reserved - F.I.C.A.	(43,418.80)	0.00	(43,418.80)
Reserved - I.M.R.F.	287,303.67	0.00	287,303.67
Reserved - Unemployment Comp.	18,437.12	0.00	18,437.12
Reserved - Liability Insurance	21,179.61	0.00	21,179.61
Reserved - Audit	9,784.00	0.00	9,784.00
Reserved - Workers Comp	14,316.79	0.00	14,316.79
Reserved - Per Capita Grant	235,973.10	0.00	235,973.10
Unreserved Fund Balance	3,443,029.80	0.00	3,443,029.80
Reserved for Capital Projects	15,190,653.13	0.00	15,190,653.13
	<u>19,177,258.42</u>	<u>0.00</u>	<u>19,177,258.42</u>
 Total Liabilities & Fund Balance	<u>26,137,711.95</u>	<u>124,704.24</u>	<u>26,262,416.19</u>
 Excess Revenues Over Expenditures	<u>(2,723,137.77)</u>	<u>(1,167,349.13)</u>	<u>(3,890,486.90)</u>

Addison Public Library Balance Sheet as of February 28, 2026

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
General Capital Assets Fund			
<u>Assets</u>			
95-14-0400 - Building Improvements	1,060,653.18	0.00	1,060,653.18
95-14-0410 - Construction in Progress	3,271,496.00	0.00	3,271,496.00
95-14-0450 - Books and Materials	3,322,737.89	0.00	3,322,737.89
95-14-0480 - Office Equipment	<u>1,201,525.00</u>	<u>0.00</u>	<u>1,201,525.00</u>
	<u>8,856,412.07</u>	<u>0.00</u>	<u>8,856,412.07</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
95-20-1000 - Accumulated Depreciation	<u>2,751,842.00</u>	<u>0.00</u>	<u>2,751,842.00</u>
	<u>2,751,842.00</u>	<u>0.00</u>	<u>2,751,842.00</u>
<u>Net Capital Assets</u>			
95-30-0600 - Net Capital Assets	<u>6,104,570.07</u>	<u>0.00</u>	<u>6,104,570.07</u>
	<u>6,104,570.07</u>	<u>0.00</u>	<u>6,104,570.07</u>
Total Liabilities and Net Capital Assets	<u><u>8,856,412.07</u></u>	<u><u>0.00</u></u>	<u><u>8,856,412.07</u></u>

Addison Public Library Revenue Report For the 10 Months Ended February 28, 2026

<u>General Fund</u>	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Taxes</u>					
10-41-3201 - Property Current - General	0.00	5,266,971.79	5,285,321.00	18,349.21	99.65
10-41-3202 - Property Current - F.I.C.A.	0.00	299,975.42	301,020.48	1,045.06	99.65
10-41-3203 - Property Current - I.M.R.F.	0.00	299,975.42	301,020.48	1,045.06	99.65
10-41-3205 - Property Current - Liability Insurance	0.00	61,320.92	61,534.57	213.65	99.65
10-41-3206 - Property Current - Audit	0.00	6,629.30	6,652.39	23.09	99.65
10-41-3207 - Property Current - Unemployment	0.00	4,971.96	4,989.29	17.33	99.65
10-41-3208 - Property Current - Workers Compensation	0.00	4,971.96	4,989.29	17.33	99.65
10-41-3301 - Replacement Taxes	0.00	69,145.65	75,000.00	5,854.35	92.19
10-41-3400 - Aggregate Refunds	<u>0.00</u>	<u>26,517.18</u>	<u>26,609.55</u>	<u>92.37</u>	<u>99.65</u>
	<u>0.00</u>	<u>6,040,479.60</u>	<u>6,067,137.05</u>	<u>26,657.45</u>	<u>99.56</u>
<u>Fines & Fees</u>					
10-42-3010 - Fines	516.06	3,774.28	6,000.00	2,225.72	62.90
10-42-3011 - Reciprocal Borrowing Reimbursements	833.13	4,597.89	1,000.00	(3,597.89)	459.79
10-42-3012 - Nonresident Fees	0.00	1,796.84	1,500.00	(296.84)	119.79
10-42-3016 - Scanner Fees	881.73	7,625.58	7,500.00	(125.58)	101.67
10-42-3099 - Printing and Copying Fee	<u>549.10</u>	<u>7,821.43</u>	<u>5,000.00</u>	<u>(2,821.43)</u>	<u>156.43</u>
	<u>2,780.02</u>	<u>25,616.02</u>	<u>21,000.00</u>	<u>(4,616.02)</u>	<u>121.98</u>
<u>Intergovernmental</u>					
10-43-3004 - Per Capita Grant - Current Year	0.00	52,660.45	52,660.00	(0.45)	100.00
10-43-3015 - Wellness Initiatives	<u>3,700.10</u>	<u>7,400.10</u>	<u>3,700.00</u>	<u>(3,700.10)</u>	<u>200.00</u>
	<u>3,700.10</u>	<u>60,060.55</u>	<u>56,360.00</u>	<u>(3,700.55)</u>	<u>106.57</u>
<u>Interest</u>					
10-46-3028 - Other Interest Income	17,640.13	155,584.71	50,000.00	(105,584.71)	311.17
10-46-3029 - Ehlers Interest	<u>29,124.10</u>	<u>468,033.05</u>	<u>200,000.00</u>	<u>(268,033.05)</u>	<u>234.02</u>
	<u>46,764.23</u>	<u>623,617.76</u>	<u>250,000.00</u>	<u>(373,617.76)</u>	<u>249.45</u>
<u>Miscellaneous</u>					
10-47-3014 - Donations	0.00	100,294.45	100,000.00	(294.45)	100.29
10-47-3024 - Other Income	0.20	558.59	6,500.00	5,941.41	8.59
10-47-3030 - Friends of Addison Public Library	<u>758.80</u>	<u>5,225.12</u>	<u>5,000.00</u>	<u>(225.12)</u>	<u>104.50</u>
	<u>759.00</u>	<u>106,078.16</u>	<u>111,500.00</u>	<u>5,421.84</u>	<u>95.14</u>
Total Non-Tax Revenues	<u>54,003.35</u>	<u>815,372.49</u>	<u>438,860.00</u>	<u>(376,512.49)</u>	<u>185.79</u>
Total General Fund Revenues	<u>54,003.35</u>	<u>6,855,852.09</u>	<u>6,505,997.05</u>	<u>(349,855.04)</u>	<u>105.38</u>

**Addison Public Library
Revenue Report
For the 10 Months Ended February 28, 2026**

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Capital Improvement Fund</u>					
<u>Other</u>					
80-46-3029 - Interest on IMET	2,446.78	23,085.15	0.00	(23,085.15)	0.00
80-47-3019 - Capital Donations	<u>0.00</u>	<u>0.85</u>	<u>0.00</u>	<u>(0.85)</u>	<u>0.00</u>
	<u>2,446.78</u>	<u>23,086.00</u>	<u>0.00</u>	<u>(23,086.00)</u>	<u>0.00</u>
<u>Transfers</u>					
Total Capital Improvement Fund Revenues	<u>2,446.78</u>	<u>23,086.00</u>	<u>0.00</u>	<u>(23,086.00)</u>	<u>0.00</u>
<u>Rebillables Fund</u>					
<u>Miscellaneous</u>					
Total All Funds	<u>56,450.13</u>	<u>6,878,938.09</u>	<u>6,505,997.05</u>	<u>(372,941.04)</u>	<u>105.73</u>

Addison Public Library Expense Report For the 10 Months Ended February 28, 2026

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>General Fund</u>						
<u>Staffing</u>						
10-50-1100 - Staff Salaries and Wages	236,579.63	2,600,993.52	3,452,600.00	851,606.48	75.33	24.67
10-50-2200 - Employer F.I.C.A. Expense	17,412.84	194,808.98	264,124.00	69,315.02	73.76	26.24
10-50-2300 - Employer I.M.R.F. Expense	13,758.89	141,949.13	190,000.00	48,050.87	74.71	25.29
10-50-2400 - Health Insurance	36,592.42	365,821.11	512,000.00	146,178.89	71.45	28.55
10-50-2450 - Employee Assistance Program	0.00	3,755.00	3,755.00	0.00	100.00	0.00
10-50-2500 - Recruiting	0.00	174.00	3,500.00	3,326.00	4.97	95.03
10-50-2600 - Wellness Initiatives EXP	<u>4,757.22</u>	<u>1,057.12</u>	<u>3,700.00</u>	<u>2,642.88</u>	<u>28.57</u>	<u>71.43</u>
	<u>309,101.00</u>	<u>3,308,558.86</u>	<u>4,429,679.00</u>	<u>1,121,120.14</u>	<u>74.69</u>	<u>25.31</u>
<u>Library Materials</u>						
<u>Children Services</u>						
10-52-3100 - Children Books	5,208.41	57,084.16	71,000.00	13,915.84	80.40	19.60
10-52-3900 - Children Other Expenditures	<u>1,583.95</u>	<u>18,219.29</u>	<u>28,000.00</u>	<u>9,780.71</u>	<u>65.07</u>	<u>34.93</u>
	<u>6,792.36</u>	<u>75,303.45</u>	<u>99,000.00</u>	<u>23,696.55</u>	<u>76.06</u>	<u>23.94</u>
<u>Adult Services</u>						
10-54-3110 - Adult Books	14,536.39	124,449.03	167,000.00	42,550.97	74.52	25.48
10-54-3900 - Adult Other Expenditures	<u>5,392.39</u>	<u>62,150.84</u>	<u>80,500.00</u>	<u>18,349.16</u>	<u>77.21</u>	<u>22.79</u>
	<u>19,928.78</u>	<u>186,599.87</u>	<u>247,500.00</u>	<u>60,900.13</u>	<u>75.39</u>	<u>24.61</u>
<u>Other Library Materials</u>						
10-55-3400 - Magazines/News	306.97	10,743.41	10,500.00	(243.41)	102.32	(2.32)
10-55-3500 - Online Databases	15,304.38	161,836.96	223,000.00	61,163.04	72.57	27.43
10-55-3860 - E-Books	12,189.91	48,415.67	75,000.00	26,584.33	64.55	35.45
10-55-3900 - Other Digital Media	<u>0.00</u>	<u>4,200.00</u>	<u>46,000.00</u>	<u>41,800.00</u>	<u>9.13</u>	<u>90.87</u>
	<u>27,801.26</u>	<u>225,196.04</u>	<u>354,500.00</u>	<u>129,303.96</u>	<u>63.52</u>	<u>36.48</u>
Total Library Materials	<u>54,522.40</u>	<u>487,099.36</u>	<u>701,000.00</u>	<u>213,900.64</u>	<u>69.49</u>	<u>30.51</u>
<u>General Contractual Services</u>						
10-56-4100 - Legal Fees	(60.00)	8,863.49	8,500.00	(363.49)	104.28	(4.28)
10-56-4410 - Collection Agency Fees	206.85	2,205.40	3,500.00	1,294.60	63.01	36.99
10-56-4420 - Equipment Rental & Leasing	0.00	869.55	4,000.00	3,130.45	21.74	78.26
10-56-4450 - Accounting Service Fees	3,845.00	20,735.00	24,500.00	3,765.00	84.63	15.37
10-56-4500 - Payroll Service Fees	5,250.86	46,714.64	58,575.00	11,860.36	79.75	20.25
10-56-4600 - Audit Service Fees	0.00	7,002.00	7,050.00	48.00	99.32	0.68
10-56-4900 - Other Contracts	<u>4,651.27</u>	<u>35,884.35</u>	<u>50,000.00</u>	<u>14,115.65</u>	<u>71.77</u>	<u>28.23</u>
	<u>13,893.98</u>	<u>122,274.43</u>	<u>156,125.00</u>	<u>33,850.57</u>	<u>78.32</u>	<u>21.68</u>

**Addison Public Library
Expense Report
For the 10 Months Ended February 28, 2026**

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Physical Services</u>						
<u>Utilities and Services</u>						
10-58-5100 - Natural Gas Service	2,894.86	9,489.90	25,000.00	15,510.10	37.96	62.04
10-58-5120 - Water Service	570.88	3,000.28	4,200.00	1,199.72	71.44	28.56
10-58-5310 - Refuse Disposal Service	413.72	3,878.73	4,265.00	386.27	90.94	9.06
10-58-5320 - Cleaning Service	<u>4,813.00</u>	<u>52,943.00</u>	<u>78,040.00</u>	<u>25,097.00</u>	<u>67.84</u>	<u>32.16</u>
	<u>8,692.46</u>	<u>69,311.91</u>	<u>111,505.00</u>	<u>42,193.09</u>	<u>62.16</u>	<u>37.84</u>
<u>Telecommunications</u>						
10-58-5510 - Telephone	827.82	5,888.61	11,000.00	5,111.39	53.53	46.47
10-58-5570 - Leased Internet Access Line	<u>368.05</u>	<u>5,736.66</u>	<u>10,700.00</u>	<u>4,963.34</u>	<u>53.61</u>	<u>46.39</u>
	<u>1,195.87</u>	<u>11,625.27</u>	<u>21,700.00</u>	<u>10,074.73</u>	<u>53.57</u>	<u>46.43</u>
<u>Maintenance and Repair</u>						
10-58-5610 - Building Supplies	3,218.55	29,601.27	45,000.00	15,398.73	65.78	34.22
10-58-5620 - HVAC	0.00	0.00	20,000.00	20,000.00	0.00	100.00
10-58-5690 - Other Building Materials & Repair	24,750.00	26,045.42	11,000.00	(15,045.42)	236.78	(136.78)
10-58-5710 - Equipment Maintenance & Repair	<u>510.17</u>	<u>47,916.50</u>	<u>65,000.00</u>	<u>17,083.50</u>	<u>73.72</u>	<u>26.28</u>
	<u>28,478.72</u>	<u>103,563.19</u>	<u>141,000.00</u>	<u>37,436.81</u>	<u>73.45</u>	<u>26.55</u>
Total Physical Services	<u>38,367.05</u>	<u>184,500.37</u>	<u>274,205.00</u>	<u>89,704.63</u>	<u>67.29</u>	<u>32.71</u>
<u>Automation</u>						
10-61-4800 - System Development	0.00	17,834.00	39,000.00	21,166.00	45.73	54.27
10-61-6100 - ILS Services	0.00	45,727.50	62,000.00	16,272.50	73.75	26.25
10-61-6200 - Software/Licenses	<u>1,489.03</u>	<u>66,991.79</u>	<u>105,000.00</u>	<u>38,008.21</u>	<u>63.80</u>	<u>36.20</u>
	<u>1,489.03</u>	<u>130,553.29</u>	<u>206,000.00</u>	<u>75,446.71</u>	<u>63.38</u>	<u>36.62</u>
<u>Continuing Education</u>						
10-62-7410 - Administration	0.00	1,713.62	3,000.00	1,286.38	57.12	42.88
10-62-7420 - Information Technology	0.00	42.22	800.00	757.78	5.28	94.72
10-62-7430 - Guest Services	0.00	545.10	1,000.00	454.90	54.51	45.49
10-62-7440 - Adult Services	15.84	3,544.83	4,300.00	755.17	82.44	17.56
10-62-7450 - Children Services	0.00	514.00	1,000.00	486.00	51.40	48.60
10-62-7455 - Teen Services	0.00	560.00	1,200.00	640.00	46.67	53.33
10-62-7460 - Materials Management	0.00	824.20	2,000.00	1,175.80	41.21	58.79
10-62-7470 - Staff In-Service	472.28	3,906.75	10,400.00	6,493.25	37.56	62.44
10-62-7480 - Board	0.00	1,670.00	3,500.00	1,830.00	47.71	52.29
10-62-7500 - Community Engagement	276.06	1,547.37	2,254.00	706.63	68.65	31.35
10-62-7510 - Memberships (Staff & Board)	0.00	8,674.50	12,000.00	3,325.50	72.29	27.71
10-62-7550 - In-State Travel	158.92	1,754.37	15,200.00	13,445.63	11.54	88.46
10-62-7560 - Out-of-State Travel	0.00	240.12	14,000.00	13,759.88	1.72	98.28
10-62-7600 - Tuition Reimbursement	<u>0.00</u>	<u>7,500.00</u>	<u>7,500.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
	<u>923.10</u>	<u>33,037.08</u>	<u>78,154.00</u>	<u>45,116.92</u>	<u>42.27</u>	<u>57.73</u>

Addison Public Library Expense Report For the 10 Months Ended February 28, 2026

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Programs</u>						
10-64-8100 - Adult Services Programs	2,915.16	15,517.54	32,000.00	16,482.46	48.49	51.51
10-64-8110 - Adult Computer Programs	0.00	47.98	0.00	(47.98)	0.00	100.00
10-64-8120 - Children Services Programs - General	1,982.69	8,511.43	18,500.00	9,988.57	46.01	53.99
10-64-8160 - Teen Program	3,616.77	11,896.28	19,000.00	7,103.72	62.61	37.39
10-64-8165 - Community Engagement Program	722.80	4,439.33	8,250.00	3,810.67	53.81	46.19
10-64-8170 - IT Programs	<u>881.77</u>	<u>6,256.14</u>	<u>7,000.00</u>	<u>743.86</u>	<u>89.37</u>	<u>10.63</u>
	<u>10,119.19</u>	<u>46,668.70</u>	<u>84,750.00</u>	<u>38,081.30</u>	<u>55.07</u>	<u>44.93</u>
<u>PR/Marketing</u>						
10-64-8210 - Newsletter	0.00	29,980.56	55,380.00	25,399.44	54.14	45.86
10-64-8220 - Flyers/Brochures	0.00	3,313.94	16,475.00	13,161.06	20.11	79.89
10-64-8910 - Other Promotions	<u>0.00</u>	<u>6,908.05</u>	<u>16,000.00</u>	<u>9,091.95</u>	<u>43.18</u>	<u>56.82</u>
	<u>0.00</u>	<u>40,202.55</u>	<u>87,855.00</u>	<u>47,652.45</u>	<u>45.76</u>	<u>54.24</u>
<u>Other Operating Expenses</u>						
<u>Supplies</u>						
10-66-9210 - Office Supplies	98.52	4,200.08	6,500.00	2,299.92	64.62	35.38
10-66-9220 - Guest Services Supplies	0.00	1,897.92	6,085.00	4,187.08	31.19	68.81
10-66-9230 - Adult Services Supplies	121.57	1,134.68	1,500.00	365.32	75.65	24.35
10-66-9240 - Children Services Supplies	0.00	1,553.15	2,500.00	946.85	62.13	37.87
10-66-9245 - Teen Services Supplies	77.08	1,003.67	1,000.00	(3.67)	100.37	(0.37)
10-66-9250 - Materials Management Supplies	7,338.33	22,005.31	30,500.00	8,494.69	72.15	27.85
10-66-9270 - Information Technology Supplies	520.25	26,591.04	44,000.00	17,408.96	60.43	39.57
10-66-9290 - Postage	220.00	8,720.00	8,500.00	(220.00)	102.59	(2.59)
10-66-9300 - Library Wide Supplies	576.31	6,591.62	11,000.00	4,408.38	59.92	40.08
10-66-9330 - Community Engagement Supplies	<u>75.71</u>	<u>3,254.97</u>	<u>5,550.00</u>	<u>2,295.03</u>	<u>58.65</u>	<u>41.35</u>
	<u>9,027.77</u>	<u>76,952.44</u>	<u>117,135.00</u>	<u>40,182.56</u>	<u>65.70</u>	<u>34.30</u>
<u>Insurance</u>						
10-66-9510 - Unemployment Compensation Insurance	0.00	1,193.40	5,000.00	3,806.60	23.87	76.13
10-66-9520 - Workers' Compensation Insurance	0.00	11,181.00	11,500.00	319.00	97.23	2.77
10-66-9530 - Liability Insurance	<u>0.00</u>	<u>46,253.31</u>	<u>64,000.00</u>	<u>17,746.69</u>	<u>72.27</u>	<u>27.73</u>
	<u>0.00</u>	<u>58,627.71</u>	<u>80,500.00</u>	<u>21,872.29</u>	<u>72.83</u>	<u>27.17</u>
<u>Grant Expenses</u>						
10-66-9840 - Per Capita Grant - Current Year	<u>2,495.00</u>	<u>42,531.01</u>	<u>52,660.00</u>	<u>10,128.99</u>	<u>80.77</u>	<u>19.23</u>
	<u>2,495.00</u>	<u>42,531.01</u>	<u>52,660.00</u>	<u>10,128.99</u>	<u>80.77</u>	<u>19.23</u>

Addison Public Library Expense Report For the 10 Months Ended February 28, 2026

	<u>M.T.D. Expended</u>	<u>Y.T.D. Expended</u>	<u>Budgeted Amount</u>	<u>Budgeted Remain.</u>	<u>Prct. Expend.</u>	<u>Prct. Remain.</u>
<u>Other Expenses</u>						
10-66-9910 - Hardware	5,070.42	53,307.52	55,000.00	1,692.48	96.92	3.08
10-66-9920 - Furniture and Equipment	0.00	3,751.31	10,000.00	6,248.69	37.51	62.49
10-66-9930 - Reciprocal Borrowing Expense	0.00	100.00	750.00	650.00	13.33	86.67
10-66-9940 - Cable Broadcast	450.00	4,600.00	5,400.00	800.00	85.19	14.81
10-66-9960 - Friends of the Library	196.75	4,225.02	4,000.00	(225.02)	105.63	(5.63)
10-66-9970 - FUNshine Committee	245.14	3,381.22	4,800.00	1,418.78	70.44	29.56
10-66-9980 - Staff Recognition	201.53	2,303.79	10,000.00	7,696.21	23.04	76.96
10-66-9985 - Sam's Lab	5,459.56	53,107.80	100,000.00	46,892.20	53.11	46.89
	<u>11,623.40</u>	<u>124,776.66</u>	<u>189,950.00</u>	<u>65,173.34</u>	<u>65.69</u>	<u>34.31</u>
<u>Transfers</u>						
Total Other Operating Expenses	<u>23,146.17</u>	<u>302,887.82</u>	<u>440,245.00</u>	<u>137,357.18</u>	<u>68.80</u>	<u>31.20</u>
Total General Fund Expenditures	<u>451,561.92</u>	<u>4,655,782.46</u>	<u>6,458,013.00</u>	<u>1,802,230.54</u>	<u>72.09</u>	<u>27.91</u>
<u>Capital Improvement Fund</u>						
<u>Asset Replacement</u>						
80-55-1900 - Asset Replacement Expense	24,841.86	61,001.31	135,000.00	73,998.69	45.19	54.81
80-55-1905 - Renovation Project	<u>747,395.48</u>	<u>6,052,641.22</u>	<u>10,000,000.00</u>	<u>3,947,358.78</u>	<u>60.53</u>	<u>39.47</u>
	<u>772,237.34</u>	<u>6,113,642.53</u>	<u>10,135,000.00</u>	<u>4,021,357.47</u>	<u>60.32</u>	<u>39.68</u>
<u>RFID Project</u>						
80-65-1940 - RFID Project	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Total Capital Improvement Fund Expenditures	<u>772,237.34</u>	<u>6,113,642.53</u>	<u>10,135,000.00</u>	<u>4,021,357.47</u>	<u>60.32</u>	<u>39.68</u>
<u>Rebillables Fund</u>						
90-50-5900 - Personal Orders	0.00	0.00	0.00	0.00	0.00	100.00
90-50-5950 - Interlibrary Loans, etc.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Total All Funds	<u>1,223,799.26</u>	<u>10,769,424.99</u>	<u>16,593,013.00</u>	<u>5,823,588.01</u>	<u>64.90</u>	<u>35.10</u>

Addison Public Library Check Register

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
Addison Public Library 500004 10-66-9960	Friends of the Library	Addison Public Library 500004	60.00	1402	02/28/26	<u>60.00</u>
ADP, LLC #110146 10-56-4500 10-56-4500	Payroll Service Fees Payroll Service Fees	Inv #713039830 Inv #713038114	4,320.16 388.60	21897	02/11/26	<u>4,708.76</u>
Albertsons - Safeway 112213 10-64-8165 10-66-9970	Community Engagement Program FUNshine Committee	1/12/26 Clarendale Memory Group Muffins 1/12/26 YS Snacks for Moving Day	12.00 93.79	21898	02/11/26	<u>105.79</u>
United States Postal Service 312448 10-66-9290	Postage	Permit #85	200.00	21899	02/11/26	<u>200.00</u>
Village of Addison - HSA 10-50-2400	Health Insurance	ER/EE HSA Contribution for 2/22/26 Payroll	4,621.88	21900	02/11/26	<u>4,621.88</u>
BTOM Consultants 123055 10-62-7470	Staff In-Service	Brian Watkins:Advocacy Without Arrogance	200.00	21901	02/16/26	<u>200.00</u>
Kessor D/B/A Superior 211533 80-55-1905	Renovation Project	Payment #13, dated 12/31/25	2,832.00	21902	02/16/26	<u>2,832.00</u>
Libraria 131861 10-54-3110 10-52-3100 10-66-9250	Adult Books Children Books Materials Management Supplies	Inv #271726 Inv #271972 Inv #271973	159.03 4,508.93 0.90	21903	02/16/26	<u>4,668.86</u>
Library Ideas 221922 10-52-3900	Children Other Expenditures	Inv #122204	556.60	21904	02/16/26	<u>556.60</u>
Nicor Gas 241916 10-58-5100	Natural Gas Service	Acct.#66-89-55-1902 4	2,894.86	21905	02/16/26	<u>2,894.86</u>
Republic Services #551 122869 10-58-5310	Refuse Disposal Service	Acct. #3-0551-3000027	413.72	21906	02/16/26	<u>413.72</u>
Lesley Cyrier 892152				21907	02/19/26	<u>15.84</u>

**Addison Public Library
Check Register**

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-62-7440	Adult Services	Kiwanis on 1/20/26 at Aurelios	15.84			
ADP, LLC #110146 10-56-4500	Payroll Service Fees	INV #714002646	542.10	21908	02/24/26	<u>542.10</u>
Amazon Capital Services 112300 10-54-3110	Adult Books	INV #1KRJ-VYW3-CT9D	18.54	21909	02/24/26	<u>18.54</u>
Verizon 10-58-5570	Leased Internet Access Line	Inv #6135380980	100.20	21910	02/24/26	<u>100.20</u>
Village of Addison - HSA 10-50-2400	Health Insurance	EE & ER HSA 2/25/26 Payroll Contribution	4,501.88	21911	02/24/26	<u>4,501.88</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Mutual of Omaha Worksite/March 2026	797.14	21912	02/24/26	<u>797.14</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Mutual of Omaha Self Bill/AD&D - March 2026	858.15	21913	02/24/26	<u>858.15</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	MetLife Hyatt Legal - March 2026	132.00	21914	02/24/26	<u>132.00</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Allstate ID Protection - March 2026	85.65	21915	02/24/26	<u>85.65</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	Delta Dental - March 2026	2,591.40	21916	02/24/26	<u>2,591.40</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	VSP - March 2026	311.64	21917	02/24/26	<u>311.64</u>
LACONI Inc. 221163 10-62-7510	Memberships (Staff & Board)	VOID CK 40367	-150.00	40367	02/28/26	<u>(150.00)</u>
Libraria 131861 10-52-3100	Children Books	VOID CK 40370	-4,508.93	40370	02/28/26	<u>(5,225.46)</u>
10-54-3110	Adult Books	VOID CK 40370	-159.03			
10-52-3900	Children Other Expenditures	VOID CK 40370	-556.60			

Addison Public Library

Check Register

All Bank Accounts

February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-66-9250	Materials Management Supplies	VOID CK 40370	-0.90			
Amazon Capital Services 112300				40402	03/05/26	<u>527.81</u>
10-66-9230	Adult Services Supplies	Inv# 19R4-6K41-7RCP	16.98			
10-64-8170	IT Programs	Inv# 13W1-9KKN-4Q4L	189.66			
10-64-8170	IT Programs	Inv# 1X7T-1J4M-6PQG	88.17			
10-66-9270	Information Technology Supplies	Inv# 1GGM-4CWN-47L1	82.00			
10-66-9270	Information Technology Supplies	Inv# 1VTY-RXHP-6GFF	6.98			
10-54-3110	Adult Books	Inv# 1K3H-RPHV-7FFT	36.99			
10-52-3900	Children Other Expenditures	Inv# 16DV-HTD3-1XDQ	24.70			
10-54-3900	Adult Other Expenditures	Inv# 1T3R-YMCR-6JTC	11.98			
10-54-3900	Adult Other Expenditures	Inv# 1PDN-VPN7-7DMJ	16.96			
10-54-3900	Adult Other Expenditures	Inv# 137H-TDJ9-4C3P	9.76			
10-58-5610	Building Supplies	Inv# 1NQT-KRLW-764Q	30.68			
10-52-3100	Children Books	Inv# 1NQT-KRLW-7C7H	12.95			
Amazon Capital Services 112300				40403	03/05/26	<u>147.64</u>
10-64-8100	Adult Services Programs	Inv# 1XFR-94YM-6V6D	28.92			
10-64-8160	Teen Program	Inv# 176W-G3FN-3YWT	52.87			
10-64-8160	Teen Program	Inv# 1VPT-3X1T-61J3	23.77			
10-66-9245	Teen Services Supplies	Inv# 1477-CCMP-3YLN	42.08			
Comcast 132548				40404	03/05/26	<u>350.89</u>
10-58-5510	Telephone	Acct# 8771201830148973	83.04			
10-58-5570	Leased Internet Access Line	Acct# 8771201830923805	267.85			
Comcast 132554				40405	03/05/26	<u>404.78</u>
10-58-5510	Telephone	Inv# 265277936	404.78			
Elan Financial Services				40406	03/05/26	<u>6,379.09</u>
10-61-6200	Software/Licenses	Adobe Inv# 3358822444	358.72			
10-61-6200	Software/Licenses	Cyberfox# 105246	87.50			
10-61-6200	Software/Licenses	ZOHO Corp Inv# 50101567191	123.50			
10-61-6200	Software/Licenses	Screen Connect Trans# 121451756521	39.00			
10-61-6200	Software/Licenses	Lightspeed Inv# 1022802	237.30			
10-61-6200	Software/Licenses	Screen Connect Trans# 121465357611	41.00			
10-61-6200	Software/Licenses	SRFAX Inv# 5848877	12.60			
10-61-6200	Software/Licenses	ZOHO Corp Inv# 50101622708	155.00			
10-66-9840	Per Capita Grant - Current Year	HR Source Class Pass	2,495.00			
10-66-9970	FUNshine Committee	Sam's Club 2.10.26	68.90			

Addison Public Library Check Register

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-66-9970	FUNshine Committee	Dunkin Donuts 2.10.26	82.45			
10-66-9300	Library Wide Supplies	Home Depot 2.13.26	10.98			
10-58-5610	Building Supplies	Home Depot 2.13.26	119.77			
10-64-8100	Adult Services Programs	Sam's Club 2.10.26	176.41			
10-55-3400	Magazines/News	Dow Theory Forecasts Renewal	289.00			
10-54-3110	Adult Books	US Government Bookstore Toolkit	-183.00			
10-62-7500	Community Engagement	iSchool Wisconsin Conference - Tafolla	125.00			
10-62-7500	Community Engagement	PLA Webinar Career Connections 2.18.26	57.85			
10-66-9290	Postage	USPS Postage for Pinta Pride Project	10.00			
10-66-9290	Postage	USPS Postage - Valentines for Seniors Card Drive	10.00			
10-64-8170	IT Programs	Domain Name Registration Renewal	61.18			
10-64-8170	IT Programs	123 Stitch Order# 3788968	61.35			
10-66-9980	Staff Recognition	Admin Dept Breakfast at Brunch Cafe	201.53			
10-62-7470	Staff In-Service	Angelo Caputo's Fresh Market 2.19.26	151.98			
10-50-2600	Wellness Initiatives EXP	Panera 2.9.26	1,057.12			
10-66-9985	Sam's Lab	Cricut - machine mat, docking stand	528.95			
Rebecca Tulloch 181159				40407	03/05/26	<u>175.00</u>
10-64-8100	Adult Services Programs	Revolutionary America Program 3.19.26	175.00			
Sherie C Shapiro 291967				40408	03/05/26	<u>75.00</u>
10-64-8100	Adult Services Programs	Ageless Grace Program 3.19.26	75.00			
Team Clock Institute, LLC				40409	03/05/26	<u>250.00</u>
10-64-8165	Community Engagement Program	Career Path Wellness 3.24.26	250.00			
Village of Addison: Water Ser 500013				40410	03/05/26	<u>570.88</u>
10-58-5120	Water Service	Acct# 5433070004-001, Meter# 89463499	570.88			
Village of Addison:Health Ins 500011				40411	03/05/26	<u>33,881.24</u>
10-50-2400	Health Insurance	Inv# J3029287, 3.01.26-3.31.26	33,881.24			
Zahawa I. Saleh				40412	03/05/26	<u>150.00</u>
10-64-8120	Children Services Programs - General	Celebrate Eid 3.21.26	150.00			

Addison Public Library Check Register

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
AD Pros of Palm Beach Inc. 10-66-9250	Materials Management Supplies	Inv# 5781	6,685.00	40413	03/24/26	<u>6,685.00</u>
Ale Ramirez 10-64-8160	Teen Program	Instructor 3.25.26	150.00	40414	03/24/26	<u>150.00</u>
Amazon Capital Services 112300 10-66-9270	Information Technology Supplies	Inv# 1H1C-KXLH-1WVC	315.00	40415	03/24/26	<u>1,593.79</u>
10-66-9270	Information Technology Supplies	Inv# 1YVK-LDW7-1JW9	6.99			
10-66-9270	Information Technology Supplies	Inv# 1G63-Y4XM-1NGJ	60.79			
10-66-9230	Adult Services Supplies	Inv# 11Q1-LHXH-4YFX	50.42			
10-66-9230	Adult Services Supplies	Inv# 1YVT-NGRL-3K19	25.76			
10-66-9250	Materials Management Supplies	Inv# 1H4N-NWMQ-1YYT	32.91			
10-64-8100	Adult Services Programs	Inv# 11Q1-LHXH-3XLM	30.88			
10-64-8160	Teen Program	Inv# 1MMW-FXLD-1GPM	314.94			
10-64-8160	Teen Program	Inv# 1RHC-XD1M-FQMV	280.33			
10-66-9210	Office Supplies	Inv# 1PRQ-L4X7-1GP4	24.95			
10-66-9985	Sam's Lab	Inv# 14RT-MTKK-19G4	450.82			
Amazon Capital Services 112300 10-64-8160	Teen Program	Inv# 1LDH-CXJH-HHVR	193.23	40416	03/24/26	<u>2,023.24</u>
10-64-8160	Teen Program	Inv# 1WDY-Y7KP-JRDK	277.48			
10-64-8160	Teen Program	Inv# 16VK-XRYJ-3CVM	47.26			
10-64-8160	Teen Program	Inv# 1G63-Y4XM-1H3F	160.80			
10-64-8160	Teen Program	Inv# 14XX-4RW4-MLJP	177.25			
10-64-8160	Teen Program	Inv# 1Q3Y-9XVF-1HVR	223.68			
10-64-8160	Teen Program	Inv# 17WY-1Q13-1V94	98.70			
10-64-8160	Teen Program	Inv# 17HQ-PTX-3337	223.75			
10-64-8160	Teen Program	Inv# 1TJD-WP9P-1W4H	51.98			
10-64-8160	Teen Program	Inv# 1MJC-VHM9-KQRH	256.00			
10-64-8100	Adult Services Programs	Inv# 17HQ-PTX-19HF	284.70			
10-66-9230	Adult Services Supplies	Inv# 14RT-MTKK-1MFT	28.41			
Amazon Capital Services 112300 10-62-7470	Staff In-Service	Inv# 1WDY-Y7KP-JR7R	96.31	40417	03/24/26	<u>1,397.50</u>
10-66-9270	Information Technology Supplies	Inv# 1H9G-TLRL-1H7T	23.99			
10-66-9270	Information Technology Supplies	Inv# 1X33-9W41-FJJJ	24.50			
10-64-8170	IT Programs	Inv# 1RXP-HY6P-34DC	481.41			
10-64-8160	Teen Program	Inv# 1RXF-LD3N-3DWR	524.25			
10-64-8160	Teen Program	Inv# 1C46-W1WJ-1C6X	118.57			
10-64-8160	Teen Program	Inv# 1XWG-1JTX-1VR9	91.91			

Addison Public Library Check Register

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-52-3100	Children Books	Inv# 14XX-4RW4-N1K1	36.56			
Andertoons 231182				40418	03/24/26	<u>350.00</u>
10-64-8160	Teen Program	Instructor Cartooning 4.13.26	350.00			
Angelo Sorce Productions 112417				40419	03/24/26	<u>450.00</u>
10-66-9940	Cable Broadcast	Inv# 0900	450.00			
AV Techsource, Inc.				40420	03/24/26	<u>16,069.63</u>
80-55-1905	Renovation Project	Inv# 14908	16,069.63			
B&H Photo-Video 121800				40421	03/24/26	<u>4,479.79</u>
10-66-9985	Sam's Lab	Inv# 242086629	4,479.79			
Betsi Beltran				40422	03/24/26	<u>8.41</u>
10-62-7550	In-State Travel	11.6 miles - G Stanley Hall	8.41			
Built Rite Construction LLC				40423	03/24/26	<u>12,868.00</u>
80-55-1905	Renovation Project	Payment 15, 2.28.26	12,868.00			
Business Office Systems 123175				40424	03/24/26	<u>19,183.60</u>
80-55-1905	Renovation Project	Inv# 82427	649.27			
80-55-1905	Renovation Project	Inv# 82428	17,334.33			
80-55-1905	Renovation Project	Inv# 82752	1,200.00			
CDS Office Technologies 131476				40425	03/24/26	<u>346.17</u>
10-58-5710	Equipment Maintenance & Repair	Inv# INV1758547	346.17			
CDW Government 131480				40426	03/24/26	<u>5,070.42</u>
10-66-9910	Hardware	Inv# AH94M5V	3,857.16			
10-66-9910	Hardware	Inv# AH9X95F	1,213.26			
Chicago Filter Supply 131842				40427	03/24/26	<u>627.40</u>
10-58-5610	Building Supplies	Inv# 2026-SO-16272	627.40			
Complete Cleaning 132523				40428	03/24/26	<u>4,813.00</u>
10-58-5320	Cleaning Service	Inv# C32567	4,813.00			
Convergint Technologies LLC 132568				40429	03/24/26	<u>164.00</u>
10-58-5710	Equipment Maintenance & Repair	Inv# IN00449617	164.00			
Crimson Multimedia Dist. 132835				40430	03/24/26	<u>623.49</u>

Addison Public Library
Check Register

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3900	Adult Other Expenditures	Inv# 026656	40.00			
10-54-3900	Adult Other Expenditures	Inv# 026657	70.00			
10-54-3900	Adult Other Expenditures	Inv# 026658	106.06			
10-54-3900	Adult Other Expenditures	Inv# 026709	30.00			
10-54-3900	Adult Other Expenditures	Inv# 026559	50.00			
10-54-3900	Adult Other Expenditures	Inv# 026558	80.00			
10-52-3900	Children Other Expenditures	Inv# 026557	76.32			
10-52-3900	Children Other Expenditures	Inv# 026708	106.11			
10-52-3900	Children Other Expenditures	Inv# 026659	65.00			
D&Z House of Books Inc 143662				40431	03/24/26	<u>36.96</u>
10-54-3110	Adult Books	Inv# 2026/I006366	36.96			
Deborah Sanchez 829116				40432	03/24/26	<u>9.35</u>
10-62-7550	In-State Travel	12.9 miles, Daycare and Kindercare Visits	9.35			
Diana M Cincinello				40433	03/24/26	<u>80.00</u>
10-64-8100	Adult Services Programs	Tai Chi Program 4.2.26	80.00			
Eco Lighting Services and Technology LLC 151341				40434	03/24/26	<u>223,326.00</u>
80-55-1905	Renovation Project	Payment 15, 2.28.26	223,326.00			
Ehlers Investment Partners LLC 151700				40435	03/24/26	<u>4,281.31</u>
10-56-4900	Other Contracts	Inv# 24-7979, 11.1.25-11.30.25	2,174.86			
10-56-4900	Other Contracts	Inv# 24-9984, 1.1.26-1.31.26	2,106.45			
Encyclopaedia Britannica, Inc 152251				40436	03/24/26	<u>3,119.00</u>
10-55-3500	Online Databases	Inv# 227731	3,119.00			
Fernanda Alvarez				40437	03/24/26	<u>325.00</u>
10-64-8100	Adult Services Programs	Elmhurst University Spanish Program 3.31.26	325.00			
Frederick Quinn Corporation 162815				40438	03/24/26	<u>63,677.00</u>
80-55-1905	Renovation Project	Payment 15, 2.28.26	63,677.00			
Gabriela Tafolla 162821				40439	03/24/26	<u>4.86</u>
10-62-7550	In-State Travel	6.7 miles - Comm Center, Indian Trail, Clarendale	4.86			
GALE/CENGAGE Learning 171152				40440	03/24/26	<u>6,046.35</u>

Addison Public Library Check Register

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-55-3500	Online Databases	Inv# 999102307321	5,429.10			
10-64-8100	Adult Services Programs	Inv# 999102202225	617.25			
Garvey's Office Products 171197				40441	03/24/26	<u>36.99</u>
10-66-9210	Office Supplies	Order# OE-QT-8785	36.99			
Grainger 333337				40442	03/24/26	<u>53.37</u>
10-58-5610	Building Supplies	Inv# 9790336698	53.37			
Greg Czajkowski 813361				40443	03/24/26	<u>184.92</u>
10-58-5610	Building Supplies	Sherwin Williams - Paint	184.92			
Hallett Movers 182563				40444	03/24/26	<u>1,921.00</u>
80-55-1905	Renovation Project	Inv# 68938	901.00			
80-55-1905	Renovation Project	Inv# 68939	1,020.00			
Hargrave Builders Inc. 181171				40445	03/24/26	<u>84,258.00</u>
80-55-1905	Renovation Project	Payment 15, 2.28.26	84,258.00			
IL Library Association 192210				40446	03/24/26	<u>230.00</u>
10-62-7500	Community Engagement	Mini Conference Member ID 851184, Parkison	80.00			
10-62-7510	Memberships (Staff & Board)	Member ID 843953, Welko Membership	150.00			
Imperial Dade 12800				40447	03/24/26	<u>2,075.11</u>
10-58-5610	Building Supplies	Inv# 40647671	2,075.11			
Indian Trail Junior High School 192430				40448	03/24/26	<u>35.00</u>
10-66-9245	Teen Services Supplies	IT Yearbook	35.00			
Ingram Library Services 192453				40449	03/24/26	<u>18,182.14</u>
10-52-3100	Children Books	Credit# 94596285	-2.82			
10-52-3100	Children Books	Credit# 94242861	-7.49			
10-52-3100	Children Books	Inv# 94661417	234.60			
10-52-3100	Children Books	Inv# 94610709	48.67			
10-52-3100	Children Books	Inv# 94530207	309.56			
10-64-8120	Children Services Programs - General	Inv# 94581550	749.04			
10-52-3100	Children Books	Inv# 94475411	48.28			
10-52-3100	Children Books	Inv# 94581548	58.00			
10-52-3100	Children Books	Inv# 94626785	284.05			
10-52-3100	Children Books	Inv# 94548017	17.23			

Addison Public Library

Check Register

All Bank Accounts

February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-52-3100	Children Books	Inv# 94491695	6.15			
10-52-3100	Children Books	Inv# 94443909	54.57			
10-52-3100	Children Books	Inv# 94335503	25.33			
10-52-3100	Children Books	Inv# 94335504	33.89			
10-52-3100	Children Books	Inv# 94397234	17.81			
10-52-3100	Children Books	Inv# 94397241	19.05			
10-52-3100	Children Books	Inv# 94548015	75.71			
10-52-3100	Children Books	Inv# 93955384	9.72			
10-52-3100	Children Books	Inv# 93955388	5.27			
10-52-3100	Children Books	Inv# 93955391	4.50			
10-52-3100	Children Books	Inv# 93936949	11.26			
10-52-3100	Children Books	Inv# 93955386	10.25			
10-52-3100	Children Books	Inv# 93936958	13.00			
10-52-3100	Children Books	Inv# 93936952	28.02			
10-52-3100	Children Books	Inv# 93998223	65.07			
10-52-3100	Children Books	Inv# 94029664	53.83			
10-52-3100	Children Books	Inv# 94082981	10.85			
10-52-3100	Children Books	Inv# 93936963	10.49			
10-52-3100	Children Books	Inv# 93775379	9.74			
10-52-3100	Children Books	Inv# 93775378	16.48			
10-52-3100	Children Books	Inv# 94097781	44.11			
10-52-3100	Children Books	Inv# 93998214	10.75			
10-52-3100	Children Books	Inv# 94210421	11.37			
10-52-3100	Children Books	Inv# 94297852	57.12			
10-52-3100	Children Books	Inv# 94259542	88.52			
10-52-3100	Children Books	Inv# 94378625	100.91			
10-52-3100	Children Books	Inv# 94378611	44.75			
10-52-3100	Children Books	Inv# 94378599	33.54			
10-52-3100	Children Books	Inv# 94378602	10.85			
10-52-3100	Children Books	Inv# 93790988	57.21			
10-52-3100	Children Books	Inv# 94192041	11.63			
10-52-3100	Children Books	Inv# 94378617	10.21			
10-52-3100	Children Books	Inv# 93975358	14.25			
10-52-3100	Children Books	Inv# 94049300	6.98			
10-52-3100	Children Books	Inv# 94142229	125.26			
10-52-3100	Children Books	Inv# 94210423	20.57			
10-52-3100	Children Books	Inv# 94142223	9.81			
10-52-3100	Children Books	Inv# 94225609	108.57			
10-52-3100	Children Books	Inv# 94192037	22.23			
10-52-3100	Children Books	Inv# 94192034	10.25			
10-52-3100	Children Books	Inv# 94192030	13.61			
10-52-3100	Children Books	Inv# 94225585	12.08			

Addison Public Library

Check Register

All Bank Accounts

February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-52-3100	Children Books	Inv# 94225587	21.71			
10-52-3100	Children Books	Inv# 94225591	10.30			
10-52-3100	Children Books	Inv# 94225596	11.42			
10-52-3100	Children Books	Inv# 94225602	58.98			
10-52-3100	Children Books	Inv# 94225584	15.07			
10-64-8100	Adult Services Programs	Inv# 94661419	345.00			
10-54-3110	Adult Books	Inv# 94475411	532.64			
10-54-3110	Adult Books	Inv# 94192031	26.34			
10-54-3110	Adult Books	Inv# 94548015	1,071.05			
10-54-3110	Adult Books	Inv# 94626785	71.98			
10-54-3110	Adult Books	Inv# 94443909	427.47			
10-54-3110	Adult Books	Inv# 94566593	293.46			
10-54-3110	Adult Books	Credit# 94211723	-17.99			
10-54-3110	Adult Books	Credit# 9435178	-11.39			
10-54-3110	Adult Books	Credit# 94596286	-20.66			
10-54-3110	Adult Books	Credit# 94647726	-22.78			
10-54-3110	Adult Books	Credit# 94627955	-19.47			
10-54-3110	Adult Books	Credit# 94627957	-14.69			
10-54-3110	Adult Books	Credit# 94461002	-17.49			
10-54-3110	Adult Books	Credit# 94461004	-22.60			
10-54-3110	Adult Books	Credit# 94461000	-22.60			
10-54-3110	Adult Books	Credit# 94242863	-39.99			
10-54-3110	Adult Books	Credit# 94211724	-13.79			
10-54-3110	Adult Books	Credit# 94242860	-11.37			
10-54-3110	Adult Books	Credit# 94359176	-11.39			
10-54-3110	Adult Books	Inv# 94259551	16.57			
10-54-3110	Adult Books	Inv# 94259550	49.71			
10-54-3110	Adult Books	Inv# 94378632	19.95			
10-54-3110	Adult Books	Inv# 94335502	15.25			
10-54-3110	Adult Books	Inv# 94397233	63.93			
10-54-3110	Adult Books	Inv# 94397238	15.41			
10-54-3110	Adult Books	Inv# 94397237	18.26			
10-54-3110	Adult Books	Inv# 94397236	10.87			
10-54-3110	Adult Books	Inv# 94397240	21.15			
10-54-3110	Adult Books	Inv# 94397239	31.04			
10-54-3110	Adult Books	Inv# 94397243	27.02			
10-54-3110	Adult Books	Inv# 94397242	10.52			
10-54-3110	Adult Books	Inv# 94397244	56.02			
10-54-3110	Adult Books	Inv# 94335500	10.85			
10-54-3110	Adult Books	Inv# 94335501	13.09			
10-54-3110	Adult Books	Inv# 94378628	35.33			
10-54-3110	Adult Books	Inv# 94335498	21.70			

Addison Public Library Check Register

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3110	Adult Books	Inv# 9435496	11.48			
10-54-3110	Adult Books	Inv# 84335497	11.56			
10-54-3110	Adult Books	Inv# 94397235	30.42			
10-54-3110	Adult Books	Inv# 94335499	31.52			
10-54-3110	Adult Books	Inv# 94335506	17.11			
10-54-3110	Adult Books	Inv# 94335507	17.09			
10-54-3110	Adult Books	Inv# 94335505	34.89			
10-54-3110	Adult Books	Inv# 94491695	335.67			
10-54-3110	Adult Books	Inv# 93936950	11.07			
10-54-3110	Adult Books	Inv# 93936948	23.27			
10-54-3110	Adult Books	Inv# 93936954	34.89			
10-54-3110	Adult Books	Inv# 93936953	27.02			
10-54-3110	Adult Books	Inv# 93936951	11.99			
10-54-3110	Adult Books	Inv# 93936957	19.24			
10-54-3110	Adult Books	Inv# 93936955	15.01			
10-54-3110	Adult Books	Inv# 93936961	32.26			
10-54-3110	Adult Books	Inv# 93936960	7.80			
10-54-3110	Adult Books	Inv# 93936956	12.00			
10-54-3110	Adult Books	Inv# 93936959	1,137.81			
10-54-3110	Adult Books	Inv# 93936947	7.80			
10-54-3110	Adult Books	Inv# 93955389	22.83			
10-54-3110	Adult Books	Inv# 93955392	393.94			
10-54-3110	Adult Books	Inv# 94029670	17.56			
10-54-3110	Adult Books	Inv# 94029671	32.65			
10-54-3110	Adult Books	Inv# 94029672	17.76			
10-54-3110	Adult Books	Inv# 93955385	75.15			
10-54-3110	Adult Books	Inv# 93955390	12.04			
10-54-3110	Adult Books	Inv# 93955387	11.44			
10-54-3110	Adult Books	Inv# 94378605	37.05			
10-54-3110	Adult Books	Inv# 94378601	34.14			
10-54-3110	Adult Books	Inv# 94378600	34.14			
10-54-3110	Adult Books	Inv# 94378603	10.86			
10-54-3110	Adult Books	Inv# 94378604	11.36			
10-54-3110	Adult Books	Inv# 94378598	76.00			
10-54-3110	Adult Books	Inv# 94378626	9.80			
10-54-3110	Adult Books	Inv# 94378629	15.91			
10-54-3110	Adult Books	Inv# 94378627	54.18			
10-54-3110	Adult Books	Inv# 94378630	17.60			
10-54-3110	Adult Books	Inv# 94378623	27.11			
10-54-3110	Adult Books	Inv# 94378624	11.97			
10-54-3110	Adult Books	Inv# 94378621	27.40			
10-54-3110	Adult Books	Inv# 94259536	18.16			

Addison Public Library

Check Register

All Bank Accounts

February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3110	Adult Books	Inv# 94259547	11.46			
10-54-3110	Adult Books	Inv# 94259548	19.99			
10-54-3110	Adult Books	Inv# 94297837	18.55			
10-54-3110	Adult Books	Inv# 94378613	10.24			
10-54-3110	Adult Books	Inv# 94378612	29.03			
10-54-3110	Adult Books	Inv# 94192040	19.05			
10-54-3110	Adult Books	Inv# 94297838	17.78			
10-54-3110	Adult Books	Inv# 94225607	19.95			
10-54-3110	Adult Books	Inv# 94259535	44.06			
10-54-3110	Adult Books	Inv# 94259546	36.32			
10-54-3110	Adult Books	Inv# 94259543	11.37			
10-54-3110	Adult Books	Inv# 94259544	19.88			
10-54-3110	Adult Books	Inv# 94259545	16.88			
10-54-3110	Adult Books	Inv# 94259541	73.70			
10-54-3110	Adult Books	Inv# 94259539	18.75			
10-54-3110	Adult Books	Inv# 94259540	28.46			
10-54-3110	Adult Books	Inv# 94225600	17.05			
10-54-3110	Adult Books	Inv# 94225599	15.35			
10-54-3110	Adult Books	Inv# 94225601	15.96			
10-54-3110	Adult Books	Inv# 94225595	11.40			
10-54-3110	Adult Books	Inv# 94225594	14.78			
10-54-3110	Adult Books	Inv# 94225592	10.86			
10-54-3110	Adult Books	Inv# 94225588	17.12			
10-54-3110	Adult Books	Inv# 94225586	25.28			
10-54-3110	Adult Books	Inv# 94225581	99.14			
10-54-3110	Adult Books	Inv# 94225582	15.93			
10-54-3110	Adult Books	Inv# 94225583	9.81			
10-54-3110	Adult Books	Inv# 94225580	16.56			
10-54-3110	Adult Books	Inv# 94225593	9.82			
10-54-3110	Adult Books	Inv# 94225589	209.41			
10-54-3110	Adult Books	Inv# 94225604	29.92			
10-54-3110	Adult Books	Inv# 94225603	37.04			
10-54-3110	Adult Books	Inv# 94225605	17.10			
10-54-3110	Adult Books	Inv# 94225598	43.52			
10-54-3110	Adult Books	Inv# 94225597	35.61			
10-54-3110	Adult Books	Inv# 94259534	31.21			
10-54-3110	Adult Books	Inv# 94259532	44.98			
10-54-3110	Adult Books	Inv# 94259533	17.16			
10-54-3110	Adult Books	Inv# 94259531	16.43			
10-54-3110	Adult Books	Inv# 94259530	17.06			
10-54-3110	Adult Books	Inv# 94335492	17.14			
10-54-3110	Adult Books	Inv# 94335494	17.65			

Addison Public Library

Check Register

All Bank Accounts

February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3110	Adult Books	Inv# 94335491	17.75			
10-54-3110	Adult Books	Inv# 94335493	17.14			
10-54-3110	Adult Books	Inv# 84259537	17.01			
10-54-3110	Adult Books	Inv# 94259538	23.48			
10-54-3110	Adult Books	Inv# 94378608	34.13			
10-54-3110	Adult Books	Inv# 94378609	15.89			
10-54-3110	Adult Books	Inv# 94378610	44.51			
10-54-3110	Adult Books	Inv# 2074772	11.46			
10-54-3110	Adult Books	Inv# 94378606	20.54			
10-54-3110	Adult Books	Inv# 94142220	61.40			
10-54-3110	Adult Books	Inv# 94142217	12.04			
10-54-3110	Adult Books	Inv# 93955383	24.08			
10-54-3110	Adult Books	Inv# 94192029	11.40			
10-54-3110	Adult Books	Inv# 94192035	45.38			
10-54-3110	Adult Books	Inv# 94192033	17.02			
10-54-3110	Adult Books	Inv# 94192032	14.21			
10-54-3110	Adult Books	Inv# 94192038	201.30			
10-54-3110	Adult Books	Inv# 94192036	16.30			
10-54-3110	Adult Books	Inv# 94142227	15.34			
10-54-3110	Adult Books	Inv# 94142224	55.72			
10-54-3110	Adult Books	Inv# 94142219	16.50			
10-54-3110	Adult Books	Inv# 94142218	19.28			
10-54-3110	Adult Books	Inv# 94142222	14.26			
10-54-3110	Adult Books	Inv# 94142221	17.06			
10-54-3110	Adult Books	Inv# 94142216	65.95			
10-54-3110	Adult Books	Inv# 94142215	16.48			
10-54-3110	Adult Books	Inv# 94210427	370.46			
10-54-3110	Adult Books	Inv# 94142225	18.68			
10-54-3110	Adult Books	Inv# 94142228	11.48			
10-54-3110	Adult Books	Inv# 93975350	17.02			
10-54-3110	Adult Books	Inv# 94210425	21.67			
10-54-3110	Adult Books	Inv# 94210426	11.46			
10-54-3110	Adult Books	Inv# 94210420	30.38			
10-54-3110	Adult Books	Inv# 94210424	38.69			
10-54-3110	Adult Books	Inv# 94210422	90.43			
10-54-3110	Adult Books	Inv# 94210419	22.71			
10-54-3110	Adult Books	Inv# 94142226	27.97			
10-54-3110	Adult Books	Inv# 94142230	11.95			
10-54-3110	Adult Books	Inv# 94378622	10.84			
10-54-3110	Adult Books	Inv# 94378619	45.95			
10-54-3110	Adult Books	Inv# 94378620	18.24			
10-54-3110	Adult Books	Inv# 94378618	11.46			

Addison Public Library Check Register

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3110	Adult Books	Inv# 94378616	12.06			
10-54-3110	Adult Books	Inv# 94378615	11.44			
10-54-3110	Adult Books	Inv# 94097784	38.78			
10-54-3110	Adult Books	Inv# 94097776	17.17			
10-54-3110	Adult Books	Inv# 94097782	34.21			
10-54-3110	Adult Books	Inv# 93790990	21.08			
10-54-3110	Adult Books	Inv# 94097785	38.78			
10-54-3110	Adult Books	Inv# 94097775	37.69			
10-54-3110	Adult Books	Inv# 94097774	56.54			
10-54-3110	Adult Books	Inv# 94097778	15.96			
10-54-3110	Adult Books	Inv# 94082979	22.62			
10-54-3110	Adult Books	Inv# 94082980	12.10			
10-54-3110	Adult Books	Inv# 94029668	217.13			
10-54-3110	Adult Books	Inv# 94029665	34.92			
10-54-3110	Adult Books	Inv# 94029667	18.07			
10-54-3110	Adult Books	Inv# 94029666	12.08			
10-54-3110	Adult Books	Inv# 94097779	16.01			
10-54-3110	Adult Books	Inv# 94097780	16.01			
10-54-3110	Adult Books	Inv# 939928226	160.55			
10-54-3110	Adult Books	Inv# 93998224	9.76			
10-54-3110	Adult Books	Inv# 93998222	16.99			
10-54-3110	Adult Books	Inv# 93998221	16.97			
10-54-3110	Adult Books	Inv# 93822611	16.84			
10-54-3110	Adult Books	Inv# 93822612	35.87			
10-54-3110	Adult Books	Inv# 93975346	19.95			
10-54-3110	Adult Books	Inv# 94082982	383.76			
10-54-3110	Adult Books	Inv# 94097777	16.59			
10-54-3110	Adult Books	Inv# 939928218	18.02			
10-54-3110	Adult Books	Inv# 93998217	11.42			
10-54-3110	Adult Books	Inv# 93998219	52.65			
10-54-3110	Adult Books	Inv# 93998225	167.52			
10-54-3110	Adult Books	Inv# 93998220	43.64			
10-54-3110	Adult Books	Inv# 93998227	648.70			
10-54-3110	Adult Books	Inv# 93998212	35.68			
10-54-3110	Adult Books	Inv# 93998216	22.84			
10-54-3110	Adult Books	Inv# 93998215	15.85			
10-54-3110	Adult Books	Inv# 93998213	11.42			
10-54-3110	Adult Books	Inv# 93975357	27.33			
10-54-3110	Adult Books	Inv# 94049301	96.23			
10-64-8165	Community Engagement Program	Credi# 94627959	-19.20			
10-64-8165	Community Engagement Program	Inv# 94548017	480.00			
10-66-9250	Materials Management Supplies	Inv# 94610710	10.88			

Addison Public Library

Check Register

All Bank Accounts

February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-66-9250	Materials Management Supplies	Inv# 94661418	5.12			
10-66-9250	Materials Management Supplies	Inv# 94530208	30.72			
10-66-9250	Materials Management Supplies	Inv# 94581549	42.24			
10-66-9250	Materials Management Supplies	Inv# 94626786	19.84			
10-66-9250	Materials Management Supplies	Inv# 94548016	57.60			
10-66-9250	Materials Management Supplies	Inv# 94566594	14.72			
10-66-9250	Materials Management Supplies	Credit# 94281164	-0.64			
10-66-9250	Materials Management Supplies	Credit# 94298973	-0.64			
10-66-9250	Materials Management Supplies	Credit# 94647727	-1.28			
10-66-9250	Materials Management Supplies	Credit# 93782558	-7.04			
10-66-9250	Materials Management Supplies	Credit# 94647728	-0.64			
10-66-9250	Materials Management Supplies	Credit# 94627958	-0.64			
10-66-9250	Materials Management Supplies	Credit# 94627956	-0.64			
10-66-9250	Materials Management Supplies	Credit# 93782557	-12.16			
10-66-9250	Materials Management Supplies	Credit# 94461001	-0.64			
10-66-9250	Materials Management Supplies	Credit# 93782556	-37.12			
10-66-9250	Materials Management Supplies	Credit# 94461003	-0.64			
10-66-9250	Materials Management Supplies	Credit# 94461005	-0.64			
10-66-9250	Materials Management Supplies	Credit# 94242862	-0.64			
10-66-9250	Materials Management Supplies	Credit# 94242864	-0.64			
10-66-9250	Materials Management Supplies	Inv# 94297857	17.28			
10-66-9250	Materials Management Supplies	Inv# 94491696	12.16			
10-66-9250	Materials Management Supplies	Inv# 94475412	26.88			
10-66-9250	Materials Management Supplies	Inv# 94397245	14.08			
10-66-9250	Materials Management Supplies	Inv# 94335508	12.16			
10-66-9250	Materials Management Supplies	Inv# 94297839	1.28			
10-66-9250	Materials Management Supplies	Inv# 94443910	21.12			
10-66-9250	Materials Management Supplies	Inv# 94378633	0.64			
10-66-9250	Materials Management Supplies	Inv# 94259552	2.56			
10-66-9250	Materials Management Supplies	Inv# 94029673	2.56			
10-66-9250	Materials Management Supplies	Inv# 93955393	25.60			
10-66-9250	Materials Management Supplies	Inv# 93936962	75.52			
10-66-9250	Materials Management Supplies	Inv# 93975361	19.84			
10-66-9250	Materials Management Supplies	Inv# 94225590	14.08			
10-66-9250	Materials Management Supplies	Inv# 94225606	16.64			
10-66-9250	Materials Management Supplies	Inv# 94378631	18.56			
10-66-9250	Materials Management Supplies	Inv# 94378614	23.04			
10-66-9250	Materials Management Supplies	Inv# 93790989	3.20			
10-66-9250	Materials Management Supplies	Inv# 94192042	1.28			
10-66-9250	Materials Management Supplies	Inv# 84335495	2.56			
10-66-9250	Materials Management Supplies	Inv# 94259549	24.32			
10-66-9250	Materials Management Supplies	Inv# 94225608	0.64			

Addison Public Library

Check Register

All Bank Accounts

February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-66-9250	Materials Management Supplies	Inv# 94210428	28.80			
10-66-9250	Materials Management Supplies	Inv# 94142231	16.64			
10-66-9250	Materials Management Supplies	Inv# 94192039	19.20			
10-66-9250	Materials Management Supplies	Inv# 94029669	21.76			
10-66-9250	Materials Management Supplies	Inv# 94082983	10.24			
10-66-9250	Materials Management Supplies	Inv# 93975347	0.64			
10-66-9250	Materials Management Supplies	Inv# 93822613	1.92			
10-66-9250	Materials Management Supplies	Inv# 94097786	2.56			
10-66-9250	Materials Management Supplies	Inv# 94097783	10.24			
10-66-9250	Materials Management Supplies	Inv# 93998228	54.40			
10-54-3900	Adult Other Expenditures	Inv# 94297840	18.21			
10-54-3900	Adult Other Expenditures	Inv# 94297841	30.68			
10-54-3900	Adult Other Expenditures	Inv# 94297842	31.02			
10-54-3900	Adult Other Expenditures	Inv# 94297843	16.50			
10-54-3900	Adult Other Expenditures	Inv# 94297844	32.41			
10-54-3900	Adult Other Expenditures	Inv# 94297845	25.62			
10-54-3900	Adult Other Expenditures	Inv# 94297846	33.57			
10-54-3900	Adult Other Expenditures	Inv# 94297847	19.34			
10-54-3900	Adult Other Expenditures	Inv# 94297849	10.25			
10-54-3900	Adult Other Expenditures	Inv# 94297848	12.06			
10-54-3900	Adult Other Expenditures	Inv# 94297855	10.32			
10-54-3900	Adult Other Expenditures	Inv# 94297856	14.77			
10-54-3900	Adult Other Expenditures	Inv# 94297854	15.97			
10-54-3900	Adult Other Expenditures	Inv# 94297853	17.64			
10-54-3900	Adult Other Expenditures	Inv# 94297851	17.07			
10-54-3900	Adult Other Expenditures	Inv# 94297850	17.06			
10-54-3900	Adult Other Expenditures	Inv# 94661417	10.24			
10-54-3110	Adult Books	Inv# 94029662	21.08			
10-54-3110	Adult Books	Inv# 94029661	22.15			
10-54-3110	Adult Books	Inv# 94029660	59.90			
10-54-3110	Adult Books	Inv# 94029658	33.49			
10-54-3110	Adult Books	Inv# 94029663	12.08			
10-54-3110	Adult Books	Inv# 94029659	22.76			
10-54-3110	Adult Books	Inv# 93998211	15.85			
10-54-3110	Adult Books	Inv# 93975349	15.88			
10-54-3110	Adult Books	Inv# 93975348	18.15			
10-54-3110	Adult Books	Inv# 93975353	9.67			
10-54-3110	Adult Books	Inv# 93975352	17.02			
10-54-3110	Adult Books	Inv# 93975351	15.96			
10-54-3110	Adult Books	Inv# 93975356	17.01			
10-54-3110	Adult Books	Inv# 93975355	28.49			
10-54-3110	Adult Books	Inv# 93975354	11.45			

Addison Public Library Check Register

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3110	Adult Books	Inv# 93975359	8.46			
10-54-3110	Adult Books	Inv# 93975360	340.92			
10-54-3110	Adult Books	Inv# 94581548	949.86			
10-54-3110	Adult Books	Inv# 94530207	457.52			
10-54-3110	Adult Books	Inv# 94661417	290.47			
10-54-3110	Adult Books	Inv# 94610709	226.39			
Jackson-Hirsh Inc. 201115				40450	03/24/26	<u>136.75</u>
10-66-9960	Friends of the Library	Inv# 1106576	136.75			
Jostle Corporation 203123				40451	03/24/26	<u>120.32</u>
10-61-6200	Software/Licenses	Inv# IN12808	120.32			
Lakeshore Learning Material 221153				40452	03/24/26	<u>515.02</u>
10-64-8120	Children Services Programs - General	Inv# 93448013	515.02			
Lauterbach&Amen LLP 172582				40453	03/24/26	<u>3,845.00</u>
10-56-4450	Accounting Service Fees	Inv# 115459	1,850.00			
10-56-4450	Accounting Service Fees	Inv# 107927	1,850.00			
10-56-4450	Accounting Service Fees	Inv# 114779	145.00			
Len's Ace Hardware Inc. 221567				40454	03/24/26	<u>179.46</u>
10-66-9300	Library Wide Supplies	Inv# 543821/1	38.68			
10-66-9300	Library Wide Supplies	Inv# 543247/1	13.48			
10-58-5610	Building Supplies	Inv# 543247/1	26.96			
10-58-5610	Building Supplies	Inv# K44057/1	77.34			
10-58-5610	Building Supplies	Inv# 543821/1	23.00			
Lesley Cyrier 892152				40455	03/24/26	<u>49.30</u>
10-62-7550	In-State Travel	68 miles, Aurora University	49.30			
Libraria 131861				40456	03/24/26	<u>2,487.17</u>
10-52-3100	Children Books	Inv# 273918	2,354.49			
10-52-3100	Children Books	Inv# 272740	131.78			
10-66-9250	Materials Management Supplies	Inv# 273919	0.90			
Library Furniture International 221920				40457	03/24/26	<u>75,275.25</u>
80-55-1905	Renovation Project	Inv# 2025-111-Ph3	53,137.25			
80-55-1905	Renovation Project	Inv# 2025-211-Ph4	22,138.00			
Mango Languages 231163				40458	03/24/26	<u>4,808.53</u>
10-55-3500	Online Databases	Inv# INV018128	4,808.53			

Addison Public Library

Check Register

All Bank Accounts

February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Manufacturers News Inc 231168				40459	03/24/26	<u>746.80</u>
10-54-3110	Adult Books	Inv# B62092-00	324.90			
10-54-3110	Adult Books	Inv# A11446-03	421.90			
Marti LaHood 281914				40460	03/24/26	<u>80.00</u>
10-64-8100	Adult Services Programs	Chair Yoga, 4.9.26	80.00			
Marti LaHood 281914				40461	03/24/26	<u>80.00</u>
10-64-8100	Adult Services Programs	Chair Yoga, 3.26.26	80.00			
Matthew Williams 892182				40462	03/24/26	<u>51.78</u>
10-62-7550	In-State Travel	53.2 miles, Aurelios, REC Center, Worknet DuPage	38.57			
10-62-7500	Community Engagement	Kiwani's meal reimbursement	13.21			
Mechanical Inc 181301				40463	03/24/26	<u>4,482.00</u>
80-55-1905	Renovation Project	Plumbing Payment 15, 2.28.26	4,482.00			
Menconi Terrazzo LLC 231570				40464	03/24/26	<u>38,205.00</u>
80-55-1905	Renovation Project	Painting 3.2.26	38,205.00			
MG Mechanical Contracting Inc 231980				40465	03/24/26	<u>81,733.00</u>
80-55-1905	Renovation Project	HVAC Payment 5, 2.28.26	81,733.00			
Midwest Tape 231925				40466	03/24/26	<u>5,350.33</u>
10-55-3860	E-Books	Inv# 508403093	99.90			
10-55-3860	E-Books	Inv# 508453564	237.50			
10-54-3900	Adult Other Expenditures	Inv# 508423939	259.94			
10-54-3900	Adult Other Expenditures	Inv# 508423937	193.96			
10-54-3900	Adult Other Expenditures	Inv# 508399506	128.62			
10-54-3900	Adult Other Expenditures	Inv# 508399505	137.93			
10-54-3900	Adult Other Expenditures	Inv# 508399504	42.73			
10-54-3900	Adult Other Expenditures	Inv# 508399503	214.39			
10-54-3900	Adult Other Expenditures	Inv# 508399509	76.47			
10-54-3900	Adult Other Expenditures	Inv# 508399508	318.32			
10-54-3900	Adult Other Expenditures	Inv# 508400701	64.47			
10-54-3900	Adult Other Expenditures	Inv# 508429089	177.67			
10-54-3900	Adult Other Expenditures	Inv# 508432923	145.45			
10-54-3900	Adult Other Expenditures	Inv# 508432927	140.94			
10-54-3900	Adult Other Expenditures	Inv# 508432926	32.24			
10-54-3900	Adult Other Expenditures	Inv# 508432924	24.74			

Addison Public Library Check Register

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3900	Adult Other Expenditures	Inv# 508432925	113.21			
10-54-3900	Adult Other Expenditures	Inv# 508432921	21.59			
10-54-3900	Adult Other Expenditures	Inv# 508432920	44.23			
10-54-3900	Adult Other Expenditures	Inv# 508429088	41.23			
10-54-3900	Adult Other Expenditures	Inv# 508315621	95.98			
10-54-3900	Adult Other Expenditures	Inv# 508315623	159.96			
10-54-3900	Adult Other Expenditures	Inv# 508366185	52.49			
10-54-3900	Adult Other Expenditures	Inv# 508366184	310.32			
10-54-3900	Adult Other Expenditures	Inv# 508360537	334.95			
10-54-3900	Adult Other Expenditures	Inv# 508360539	45.99			
10-54-3900	Adult Other Expenditures	Inv# 508377007	42.99			
10-54-3900	Adult Other Expenditures	Inv# 508377006	757.83			
10-54-3900	Adult Other Expenditures	Inv# 508464158	116.92			
10-54-3900	Adult Other Expenditures	Inv# 508464157	90.69			
10-54-3900	Adult Other Expenditures	Inv# 508464156	182.03			
10-54-3900	Adult Other Expenditures	Inv# 508464155	123.69			
10-54-3900	Adult Other Expenditures	Inv# 508464152	26.99			
10-54-3900	Adult Other Expenditures	Inv# 508464154	18.74			
10-54-3900	Adult Other Expenditures	Inv# 508464151	107.20			
10-52-3900	Children Other Expenditures	Inv# 508366181	17.24			
10-52-3900	Children Other Expenditures	Inv# 508365799	18.74			
10-52-3900	Children Other Expenditures	Inv# 508366182	86.94			
10-52-3900	Children Other Expenditures	Inv# 508366180	121.43			
10-52-3900	Children Other Expenditures	Inv# 508400700	49.47			
10-52-3900	Children Other Expenditures	Inv# 508464159	74.21			
Midwest Wrecking Co Inc 231979 80-55-1905	Renovation Project	Demolition Payment 15, 2.28.26	20,430.00	40467	03/24/26	<u>20,430.00</u>
Nardi's Pizza 241172 10-64-8100	Adult Services Programs	Ref# 178265, 2.5.26	57.00	40468	03/24/26	<u>57.00</u>
Natalie Hernandez 10-62-7550	In-State Travel	2.4 miles, Food Pantry	1.74	40469	03/24/26	<u>1.74</u>
NobleTec LLC 10-61-6200 80-55-1900	Software/Licenses Asset Replacement Expense	Inv# C23353 Inv# C22996	274.09 24,841.86	40470	03/24/26	<u>25,115.95</u>
OCLC Inc 251352 10-55-3860 10-55-3860	E-Books E-Books	Inv# 1000482357 Inv# 1000485744	5,362.03 7,553.47	40471	03/24/26	<u>12,915.50</u>

Addison Public Library Check Register

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
ODP Business Solutions 251353				40472	03/24/26	<u>161.92</u>
10-66-9330	Community Engagement Supplies	Inv# 458172679001	65.96			
10-62-7470	Staff In-Service	Inv# 457589463001	23.99			
10-66-9300	Library Wide Supplies	Inv# 457589463001	71.97			
OTC Brands Inc 252842				40473	03/24/26	<u>568.63</u>
10-64-8120	Children Services Programs - General	Inv# 74119781702	261.53			
10-64-8120	Children Services Programs - General	Inv# 74119781701	307.10			
Patti Gebala 892144				40474	03/24/26	<u>23.78</u>
10-62-7550	In-State Travel	32.8 miles, ATHS, Club Fitness, Clarendale	23.78			
Playaway Products 262219				40475	03/24/26	<u>943.79</u>
10-52-3900	Children Other Expenditures	Inv# 523743	943.79			
Polonia Bookstore Inc 262556				40476	03/24/26	<u>877.68</u>
10-54-3110	Adult Books	Inv# 82438	618.18			
10-52-3100	Children Books	Inv# 82437	259.50			
Prime Architectural Metal & Glass Inc.				40477	03/24/26	<u>82,345.00</u>
80-55-1905	Renovation Project	Aluminum/Glass Payment 15, 2.28.26	82,345.00			
Product Architecture + Design 262850				40478	03/24/26	<u>12,000.00</u>
80-55-1905	Renovation Project	Inv# 1650.1029	12,000.00			
Quill 273145				40479	03/24/26	<u>477.78</u>
10-66-9210	Office Supplies	Inv# 47808614	15.80			
10-66-9210	Office Supplies	Inv# 47736177	20.78			
10-66-9300	Library Wide Supplies	Inv# 47542874	108.21			
10-66-9300	Library Wide Supplies	Inv# 47736219	16.12			
10-66-9300	Library Wide Supplies	Inv# 47736177	273.56			
10-66-9300	Library Wide Supplies	Inv# 47808614	43.31			
Samantha Parkison 892193				40480	03/24/26	<u>32.66</u>
10-62-7550	In-State Travel	RAILS Hinsdale PL, Itasca CL	22.91			
10-66-9330	Community Engagement Supplies	Dollar tree supplies	9.75			
Schindler Elevator Corp 291334				40481	03/24/26	<u>24,750.00</u>
10-58-5690	Other Building Materials & Repair	Inv# 4623224172	24,750.00			

**Addison Public Library
Check Register**

All Bank Accounts
February 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Sherie C Shapiro 291967 10-64-8100	Adult Services Programs	Ageless Grace Program, 4.16.26	75.00	40482	03/24/26	<u>75.00</u>
The Language Labs 112890 10-64-8100	Adult Services Programs	Sign Language Program 3..26, 3.16.26, 3.23.26, 3.30.26	360.00	40483	03/24/26	<u>360.00</u>
Todays Business Solutions Inc 302521 10-58-5510	Telephone	Inv# 021026-04	340.00	40484	03/24/26	<u>340.00</u>
TSI Commerical Floor Covering Inc 80-55-1905	Renovation Project	Ceramic Tile Payment 15, 2.28.26	8,790.00	40485	03/24/26	<u>8,790.00</u>
Unique Management Services Inc 312430 10-56-4410 10-61-6200	Collection Agency Fees Software/Licenses	Inv# 6150564 Inv# 6157126	206.85 40.00	40486	03/24/26	<u>246.85</u>
Valerie Gugala 10-64-8100	Adult Services Programs	Founding Father Program 4.16.26	125.00	40487	03/24/26	<u>125.00</u>
Woman's Day 10-55-3400	Magazines/News	Acct# 2500642281	17.97	40488	03/24/26	<u>17.97</u>
World Trade Press 332578 10-55-3500	Online Databases	Inv# INV683235	1,947.75	40489	03/24/26	<u>1,947.75</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	Plan #306740 2/11/26 Payroll	3,847.08	ACH	02/28/26	<u>3,847.08</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	Plan #306740 2/25/26 Payroll	3,847.07	ACH	02/28/26	<u>3,847.07</u>
					Check List Total	<u><u>971,983.54</u></u>

Addison Public Library**Check List**

All Bank Accounts

February 1, 2026 - March 24, 2026

Check Number	Check Date	Payee	Amount
Vendor Checks			
1402	02/28/26	Addison Public Library 500004	60.00
21897	02/11/26	ADP, LLC #110146	4,708.76
21898	02/11/26	Albertsons - Safeway 112213	105.79
21899	02/11/26	United States Postal Service 312448	200.00
21900	02/11/26	Village of Addison - HSA	4,621.88
21901	02/16/26	BTOM Consultants 123055	200.00
21902	02/16/26	Kessor D/B/A Superior 211533	2,832.00
21903	02/16/26	Libraria 131861	4,668.86
21904	02/16/26	Library Ideas 221922	556.60
21905	02/16/26	Nicor Gas 241916	2,894.86
21906	02/16/26	Republic Services #551 122869	413.72
21907	02/19/26	Lesley Cyrier 892152	15.84
21908	02/24/26	ADP, LLC #110146	542.10
21909	02/24/26	Amazon Capital Services 112300	18.54
21910	02/24/26	Verizon	100.20
21911	02/24/26	Village of Addison - HSA	4,501.88
21912	02/24/26	Village of Addison: Misc Exp 500010	797.14
21913	02/24/26	Village of Addison: Misc Exp 500010	858.15
21914	02/24/26	Village of Addison: Misc Exp 500010	132.00
21915	02/24/26	Village of Addison: Misc Exp 500010	85.65
21916	02/24/26	Village of Addison:Health Ins 500011	2,591.40
21917	02/24/26	Village of Addison:Health Ins 500011	311.64
40367	02/28/26	LACONI Inc. 221163	(150.00)
40370	02/28/26	Libraria 131861	(5,225.46)
40402	03/05/26	Amazon Capital Services 112300	527.81
40403	03/05/26	Amazon Capital Services 112300	147.64
40404	03/05/26	Comcast 132548	350.89
40405	03/05/26	Comcast 132554	404.78
40406	03/05/26	Elan Financial Services	6,379.09
40407	03/05/26	Rebecca Tulloch 181159	175.00
40408	03/05/26	Sherie C Shapiro 291967	75.00
40409	03/05/26	Team Clock Institute, LLC	250.00
40410	03/05/26	Village of Addison: Water Ser 500013	570.88
40411	03/05/26	Village of Addison:Health Ins 500011	33,881.24
40412	03/05/26	Zahawa I. Saleh	150.00
40413	03/24/26	AD Pros of Palm Beach Inc.	6,685.00
40414	03/24/26	Ale Ramirez	150.00
40415	03/24/26	Amazon Capital Services 112300	1,593.79
40416	03/24/26	Amazon Capital Services 112300	2,023.24
40417	03/24/26	Amazon Capital Services 112300	1,397.50
40418	03/24/26	Andertoons 231182	350.00
40419	03/24/26	Angelo Sorce Productions 112417	450.00
40420	03/24/26	AV Techsource, Inc.	16,069.63
40421	03/24/26	B&H Photo-Video 121800	4,479.79
40422	03/24/26	Betsi Beltran	8.41
40423	03/24/26	Built Rite Construction LLC	12,868.00
40424	03/24/26	Business Office Systems 123175	19,183.60
40425	03/24/26	CDS Office Technologies 131476	346.17
40426	03/24/26	CDW Government 131480	5,070.42
40427	03/24/26	Chicago Filter Supply 131842	627.40
40428	03/24/26	Complete Cleaning 132523	4,813.00
40429	03/24/26	Convergint Technologies LLC 132568	164.00
40430	03/24/26	Crimson Multimedia Dist. 132835	623.49
40431	03/24/26	D&Z House of Books Inc 143662	36.96
40432	03/24/26	Deborah Sanchez 829116	9.35
40433	03/24/26	Diana M Cincinello	80.00
40434	03/24/26	Eco Lighting Services and Technology LLC 151341	223,326.00

Addison Public Library

Check List

All Bank Accounts

February 1, 2026 - March 24, 2026

Check Number	Check Date	Payee	Amount
40435	03/24/26	Ehlers Investment Partners LLC 151700	4,281.31
40436	03/24/26	Encyclopaedia Britannica, Inc 152251	3,119.00
40437	03/24/26	Fernanda Alvarez	325.00
40438	03/24/26	Frederick Quinn Corporation 162815	63,677.00
40439	03/24/26	Gabriela Tafolla 162821	4.86
40440	03/24/26	GALE/CENGAGE Learning 171152	6,046.35
40441	03/24/26	Garvey's Office Products 171197	36.99
40442	03/24/26	Grainger 333337	53.37
40443	03/24/26	Greg Czajkowski 813361	184.92
40444	03/24/26	Hallett Movers 182563	1,921.00
40445	03/24/26	Hargrave Builders Inc. 181171	84,258.00
40446	03/24/26	IL Library Association 192210	230.00
40447	03/24/26	Imperial Dade 12800	2,075.11
40448	03/24/26	Indian Trail Junior High School 192430	35.00
40449	03/24/26	Ingram Library Services 192453	18,182.14
40450	03/24/26	Jackson-Hirsh Inc. 201115	136.75
40451	03/24/26	Jostle Corporation 203123	120.32
40452	03/24/26	Lakeshore Learning Material 221153	515.02
40453	03/24/26	Lauterbach&Amen LLP 172582	3,845.00
40454	03/24/26	Len's Ace Hardware Inc. 221567	179.46
40455	03/24/26	Lesley Cyrier 892152	49.30
40456	03/24/26	Libraria 131861	2,487.17
40457	03/24/26	Library Furniture International 221920	75,275.25
40458	03/24/26	Mango Languages 231163	4,808.53
40459	03/24/26	Manufacturers News Inc 231168	746.80
40460	03/24/26	Marti LaHood 281914	80.00
40461	03/24/26	Marti LaHood 281914	80.00
40462	03/24/26	Matthew Williams 892182	51.78
40463	03/24/26	Mechanical Inc 181301	4,482.00
40464	03/24/26	Menconi Terrazzo LLC 231570	38,205.00
40465	03/24/26	MG Mechanical Contracting Inc 231980	81,733.00
40466	03/24/26	Midwest Tape 231925	5,350.33
40467	03/24/26	Midwest Wrecking Co Inc 231979	20,430.00
40468	03/24/26	Nardi's Pizza 241172	57.00
40469	03/24/26	Natalie Hernandez	1.74
40470	03/24/26	NobleTec LLC	25,115.95
40471	03/24/26	OCLC Inc 251352	12,915.50
40472	03/24/26	ODP Business Solutions 251353	161.92
40473	03/24/26	OTC Brands Inc 252842	568.63
40474	03/24/26	Patti Gebala 892144	23.78
40475	03/24/26	Playaway Products 262219	943.79
40476	03/24/26	Polonia Bookstore Inc 262556	877.68
40477	03/24/26	Prime Architectural Metal & Glass Inc.	82,345.00
40478	03/24/26	Product Architecture + Design 262850	12,000.00
40479	03/24/26	Quill 273145	477.78
40480	03/24/26	Samantha Parkison 892193	32.66
40481	03/24/26	Schindler Elevator Corp 291334	24,750.00
40482	03/24/26	Sherie C Shapiro 291967	75.00
40483	03/24/26	The Language Labs 112890	360.00
40484	03/24/26	Todays Business Solutions Inc 302521	340.00
40485	03/24/26	TSI Commercial Floor Covering Inc	8,790.00
40486	03/24/26	Unique Management Services Inc 312430	246.85
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40488	03/24/26	Woman's Day	17.97
40489	03/24/26	World Trade Press 332578	1,947.75
ACH	02/28/26	Mission Square 231901	3,847.08
ACH	02/28/26	Mission Square 231901	3,847.07
Vendor Check Total			971,983.54
Check List Total			971,983.54

Check count = 114

Addison Public Library
Payroll Distribution Summary

Board Meeting 3/24/2026

<u>Description</u>	<u>Amount</u>
Payroll	\$267,727.29

Approved by Board of Trustees

President

Date

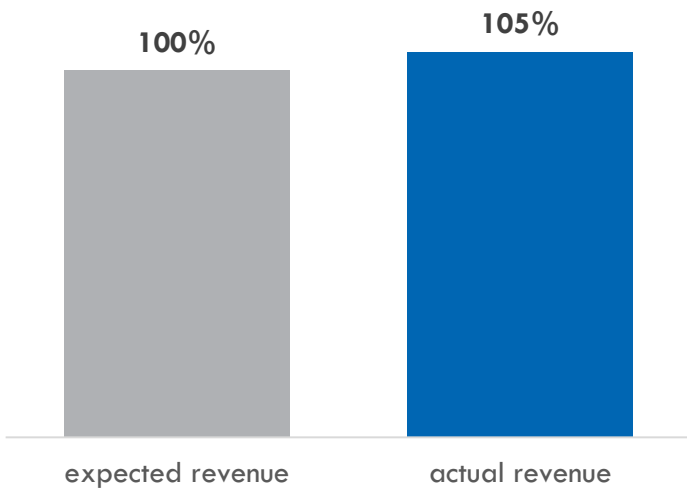
Secretary

Date

February 2026 Financial Highlights

General Fund

total in general fund	\$6,186,674.92
estimated revenue	\$6,505,997.05
budgeted expenditures	\$6,458,013.00
YTD expenditures	\$4,655,782.46
MTD expenditures	\$451,561.92



We have received 105% of our estimated revenue for the fiscal year including \$54,003.35 this month.

At this point last year, we had received 105% of our estimated revenue for FY25.



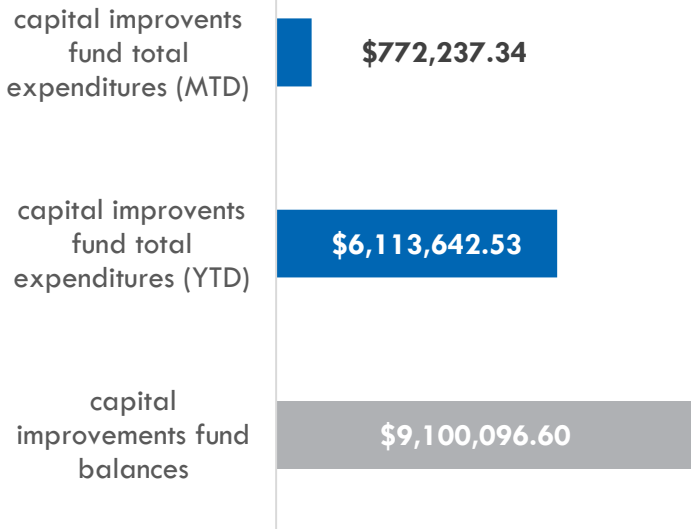
The general fund decreased from \$6.58 million to \$6.19 million from 2/1/2026 to 2/29/2026.

This is a result of \$54k revenue coming in, \$452k (general fund + asset replacement) expended.

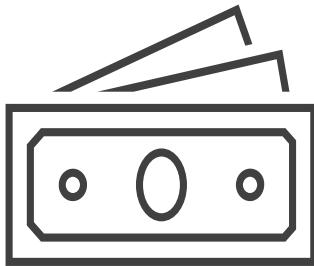
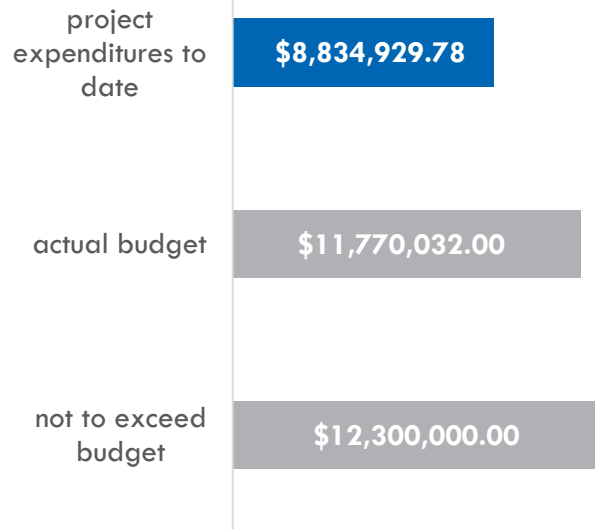
February 2026 Financial Highlights

General Fund

building project + asset replacement (FY26)



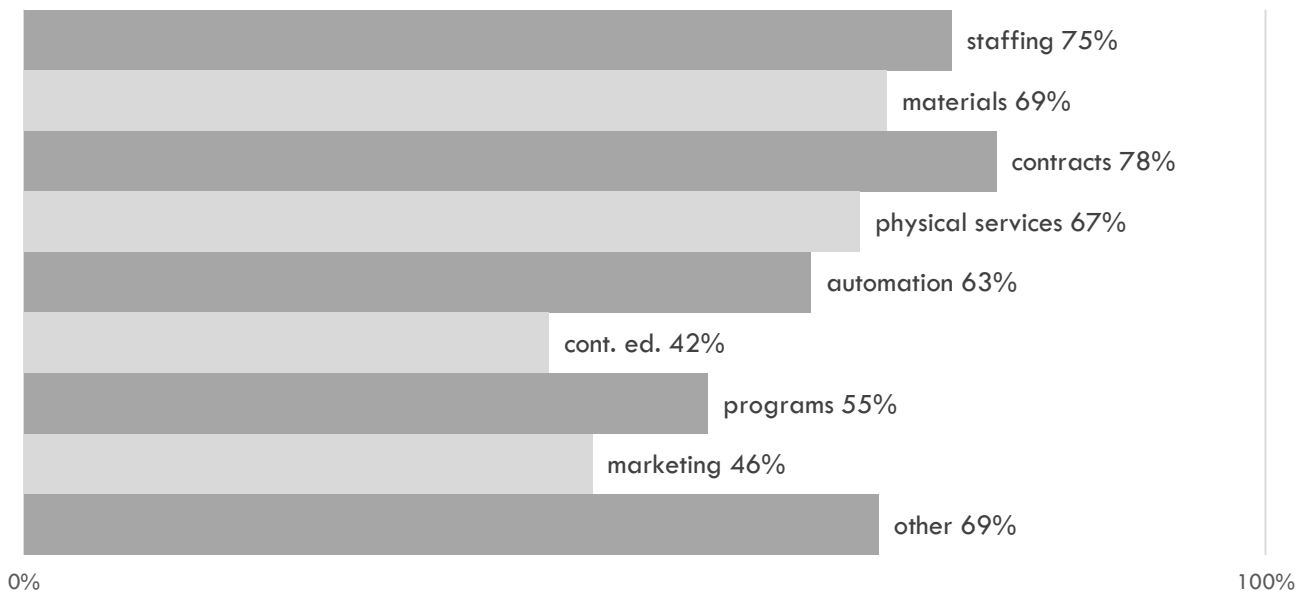
building project (January 2024 - present)



We have spent 72% of our estimated FY26 budget.

At this point last year, we had spent 71% of our estimated budget for FY25, so we're ahead of the previous year's spending.

Year-to-date spending by budget group





Director's Report – February 2026

Personnel – HR Coordinator was on leave during much of February and Brooke and I worked together to cover HR duties while she was gone. Since the last meeting, we have filled 3 vacancies:

- Selene Gonzalez-Carrillo will be moving from Youth Services to the IT Department, working as our new Maker Services Assistant. Filling this vacancy was coordinated by Sundae. Interviews for this position were conducted by Sundae and Sarah, and Selene was hired before Sundae's leave.
- Julie Ramirez joined the staff on 3/16/27, filling the new Maker Services Associate role. (Hiring for this position began before Sundae's leave.) Brooke picked up where Sundae left off and joined Sarah for Julie's interview and then coordinated the hiring process from there.
- Tatiana Cooper will transition from her role as Library Aide to fill the Youth Services Assistant vacancy resulting from Selene's transition to IT. Mary coordinated the hiring for this position, posting ads, reviewing applications and joining Louise for the applicant interviews. Sundae returned in time to offer the position to Tatiana and notify the other applicants once the position was filled.
- Eva Sylvester has been hired to fill the Guest Services Associate vacancy. Her first day will be 3/23. Sundae also started the process for filling this vacancy. Brooke stepped in when Sundae's leave started, joined Kathy for Eva's interview, checked references, and handled the process of hiring Eva and notifying the other applicants once the position was filled.

The Library Aide position Tatiana is vacating is the next opening we'll need to fill.

Staff Development Day – Our Staff Development Day on 2/27 went very well. Our keynote speaker, Rebecca Hass, spoke to us about library joy. She explained the importance of joy seeds (simple life practices that build resilience and increase joy) and finding joy buddies (coworkers, patrons, or community partners that can serve as joy role models). We learned ways to practice and prioritize joy, and how important it is for libraries and other institutions for the following reasons:

- To increase staff retention
- To improve staff morale
- To build customer base
- To encourage innovation
- To prevent burnout

Other speakers who presented that day covered technology topics, reader's advisory and book talking, using census data tools, and more.

Staff who completed a safety scavenger hunt designed to help reinforce our building safety procedures were entered into a drawing for the prize of "Director Does My Job". IT Associate Armando Torres won and so I spent 2 hours covering the IT Services desk in his place, helping computer users on the 2nd floor on 3/17. I provided a lot of assistance with printing and scanning, especially from patrons' phones. I can see that it was a smart decision to have two



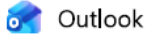
print and scan stations available on the 2nd floor as both were in use simultaneously multiple times during my shift. I owe a huge debt of gratitude to staff members Yabin Liu who backed me up with technology assistance and to Elizabeth Freebairn who provided much needed Spanish language support. And I have a renewed sense of appreciation for the challenging work done by our staff who assist patrons with technology every day. Every encounter is different based on each patron's individual needs, and you truly need to be prepared for anything!

Public Library Association Conference – Brooke and I will both be attending the PLA Conference in Minneapolis from March 31 – April 3, along with staff from our Adult Services and Community Engagement Departments. I've attended many library conferences during my career, and PLA is definitely my favorite. Next month, I look forward to sharing with you everything we learned, new ideas we brought back from attending sessions and talking to vendors and looking together at how we might apply some of these ideas to enhance our service to our community here at APL.

Building Project – Progress continues on the 1st floor. Following the emergency closure due to fumes from the chemicals used in the floor prep process for the new terrazzo, FQC brought in a second industrial HEPA filter and installed an air scrubber that vents out the front of the building, which has proven to be effective.

Mayor Hundley stopped by for a tour on March 3rd and was very impressed with the progress we've made since his last visit. He particularly liked seeing the new AMH machine and learning about the new equipment we have installed in Sam's Lab.

Joesphine Tucci, the Batavia Library Director reached out this month to learn more about our communication with the public about our renovation. They are preparing to begin a similar project, and she asked for tips and recommendations regarding our outreach and messaging before and during construction.



Renovation Marketing Questions

From Josephine Tucci <jtucci@bataviapubliclibrary.org>

Date Fri 2026-01-30 4:14 PM

To Samantha Parkison <sparkison@addisonlibrary.org>; Mary Medjo Me Zengue <medjo@addisonlibrary.org>

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Mary and Samantha,

I hope you are both doing well. I am writing to share my admiration for the excellent work your team at Addison Public Library has done in communicating your renovation project to the public. The clarity, consistency, and positive tone of your messaging have truly stood out, and it's clear that your efforts have helped build understanding and support within your community.

At Batavia Public Library, we are preparing to begin construction on a library-wide renovation project in early November, and strong communication will be essential for us as well. I would greatly value any insight you might be willing to share about your approach. If possible, would you be open to sharing your publicity or communications plan? I would also appreciate any tips or recommendations you have regarding outreach and messaging before and during construction.

Thank you for the leadership you've shown through this process and for considering this request. I know how busy you must be, and I truly appreciate your time.

Warm regards,

Josephine Tucci

Executive Director

Batavia Public Library District

630-879-8489 (Direct)

jtucci@bataviapubliclibrary.org

Samantha, our Marketing Coordinator, put together an outline for her of our marketing approach and a few things we found especially helpful before and during construction.

Vacation – I have also scheduled a vacation and will be off for two weeks in July to attend my nephew's wedding in Côte d'Ivoire. This means I will miss the July board meeting, but Brooke has agreed to fill in for me. I will be away from the library from Monday, July 13 – Friday, July 24.

GUEST SERVICES – FEBRUARY 2026

SNAPSHOT

Kathy and Sundae continued interviewing for the last open Guest Services Associate position.

63 patrons were purged in February and \$3.00 were waived.

Kathy and 7 Guest Services Associates attended Staff Development Day on Friday, 2/27. Thank you to the Board for allowing this time for learning and collaborating with coworkers across departments. Nicole participated in the panel getting to know staff. Learning about the Addison Township and their offerings was a popular session.



After being closed for Staff Development Day there were 12 RAILS bins of incoming material on 3/2/26.

There is a patron that when he comes in, he always tell Nicole her appreciates her.

Javier had a conversation with a patron who was complimenting us, saying that we are always so nice and proactive in what we do and offer to the community. She says she can and has spent hours here. (This started as Javier reminded her that tomorrow, we are closed for Staff Development Day). She said she does not think we can improve much as we hold ourselves to such a high standard. Javier thanked her for her kind words.

Socorro helped a patron who had not been here in awhile, Socorro offered to take her upstairs because she was looking for Yesenia. She was so excited that Socorro walked her to the 2nd floor and found Yesenia and she had an appointment with her.

Javier continued his work with the Time Capsule Committee by researching archival DVD/Blu-rays.

STATISTICS

There was 1 curbside pickup this month.

4 items that were on the overdue lists were found on the shelf.

21 patrons were new adults in February.

Guest Services completed 41.25 hours of Continuing Education.

23 non-SWAN ILLs were checked out this month.

The self-check percentage was 21%.



ADDISON
PUBLIC LIBRARY

MATERIALS MANAGEMENT – FEBRUARY 2026

SNAPSHOT

Exciting news! We are now receiving one invoice per order from Ingram instead of a single invoice for each purchase order number. This is an improvement that Jenny has been working on to implement, and it will significantly reduce the number of invoices we need to process.

Summer Reading titles have been ordered, and some have already arrived! Thank you, Raghda, for taking care of this.

PROJECTS

Marilyn had the opportunity to meet with Paul to review cataloging and how call numbers are assigned. This session helped her gain a clearer understanding of the various fields within a bibliographic record.

Matt will begin working on withdrawing magazines and newsletters from the collection.

Eden completed the Library of Things cleanup project and updated the cataloging checklist.

Raghda learned how to use scripts in Excel and has learned a new method for running a holds report that makes the process much easier.

Karen spoke with a patron who was upset after being told by Wood Dale Public Library that we had Rosetta Stone when we do not. Karen was able to share alternative resources, and the patron left happy.

Sue assisted Guest Services by sorting the RAILS bins and updated the Movies and TV section on the website.

Kristina would like to shift the young adult Spanish books into the Teen collection. After several discussions, it was agreed to create a small Spanish collection within the Teen collection.

Carly walked around Adult Services and replaced broken or worn slatwall book displays with new ones.

Kevin reorganized the 740–745 section, which had become completely disordered. Jenni and Diana walked around the back room of Guest Services and planned cart layouts.

STATISTICS

MM staff completed **67.75** hours of CE.

MM staff added **1,834** items.

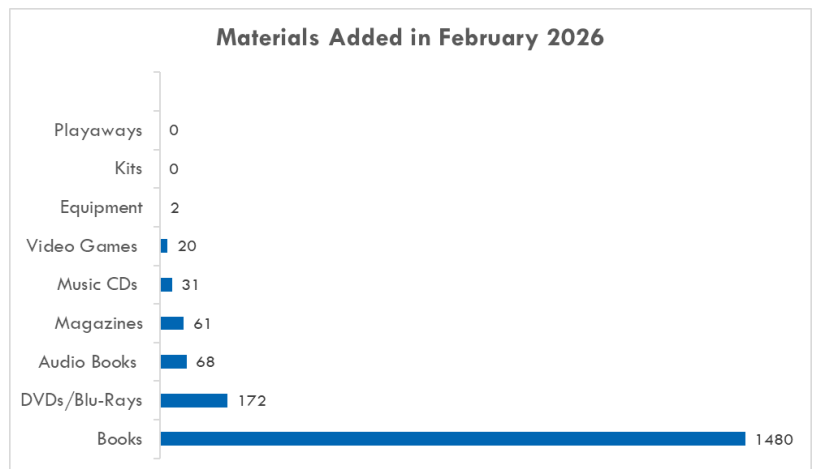
MM staff withdrew **1,464** items.

Library Aides shelved **241** carts.

APL patrons borrowed **18** items from other libraries through interlibrary loan.

- Average time patrons had to wait for item to arrive through OCLC: **6.78** days.

APL sent **151** items to other libraries through interlibrary loan.



TEEN SERVICES – FEBRUARY 2026

SNAPSHOT



We hosted 6 Indian Trail classes (127 students) this month. Students walked over from the junior high, enjoyed a cup of hot cocoa, and listened to staff booktalk some of their favorite titles for each grade. The teachers shared the experience back at school and we had a request to open up more spots in March. One student we have been encouraging to get a library card for months finally got one after the visit, because he just *had* to read one of books.

NEDSRA made several visits to the library this month and loves our new space. The staff said that they really appreciated having something for the whole group that is local and allows them to stay together, but still each do their own thing.

In order to understand Auguste Rodin's sculpture, *The Kiss*, for Art Deep Dive this month, we read a section of Dante's *Inferno* that features the story of Paolo and Francesca, the characters that inspired *The Kiss*. We weren't sure if students

would be able to understand, let alone connect, with a 13th century story in verse, but they loved the dark and romantic themes. They even made connections to a work we looked at a few months ago and the Greek myths it was based on. We love that the program has not only introduced students to famous works of art and artists, but that they are engaging with classic texts and stories as well.

Elizabeth and Rachel prepared a breakout session for Staff Development Day on booktalking. Rather than focus on the plot or the action of the story, we encouraged staff to think about what it feels like to read the book, the appeals that draw a reader to that kind of story. Appeals include writing style, setting, tone, and character. We demonstrated this by selecting books with similar plots but entirely different appeals and highlighting unconventional appeals like a setting in a terrible place, unlikeable protagonists, or slow pace.

Elizabeth is talking with several staff at Indian Trail to optimize our summer reading program. We are discussing identifying groups of students that need more reading support and handing out our summer reading bags at the school, almost like a scholastic book fair.

COMMUNITY ENGAGEMENT FEBRUARY 2026

SNAPSHOT

The Community Engagement department put the “out” in outreach at...

- Addison School District 4. Gaby & Natalie attended the Bilingual Parent Advisory Council meeting and shared library updates after they heard from Illinois Teacher of the Year, Victor Gomez. Gaby and Rachel (Teen Services) also went to represent the library during the latest round of The Great Shake, where competitors speed-debated topics such as video game impacts on teens and AI usage.
- Clarendale’s Memory care unit. This month’s theme celebrated Valentine’s Day by reading “The Secret Lives of Squirrels: A Love Story” which was well received, followed by a collection of “Knock, Knock” jokes for the season and a sweet treat. One of the residents returned the sentiment by sharing how much she looked forward to the monthly visits and personally thanked Patti for the works she puts into each session!
- Addison Park District. In addition to the monthly pop-up library visits to both the facilities, Matt and Lesley made an appearance as “celebrity guests” in the active senior group’s Chair Volleyball match.
- The new senior living facility, Addison Horizon. Gaby & Natalie registered 7 new cardholders and provided a brief overview of the range of services offered to Addison residents. One of those residents called Matt that same day to schedule an appointment to review their resume!
- Henry Hyde Resource Center to meet with community leaders and share out upcoming programs and services.

When not out in the community or meeting with patrons, Community Engagement staff helped cover public service desks to allow for department meetings!

PROJECTS / COMMITTEES

Building Project

- Samantha created a variety of new signage and materials for the updated spaces, including office door signs, first-floor directional signage, and study room reservation cards to reflect the welcoming, cohesive identity of the library.
- Samantha and Mary received a message from the Director of Batavia Public Library commending Addison Public Library’s clear and consistent communication throughout the renovation process and requesting guidance as Batavia prepares for its own construction project.

Staff Development Day

- Samantha and Gaby led a Canva demonstration to go over the interface, the library brand kit, and accessibility considerations.
- As usual, FUNShine (includes Matt & Samantha) added extra sparkle to the day with goodie bags and treats!

STATISTICS

- CE connected with **72** community members at **6** outreach events!
- **19** New Job Toolkits distributed, **25** one-on-one appointments with Job Seekers & Business Owners, and **2** business library card renewals.
- Matt & Gaby notarized a total of **32** signatures this month.

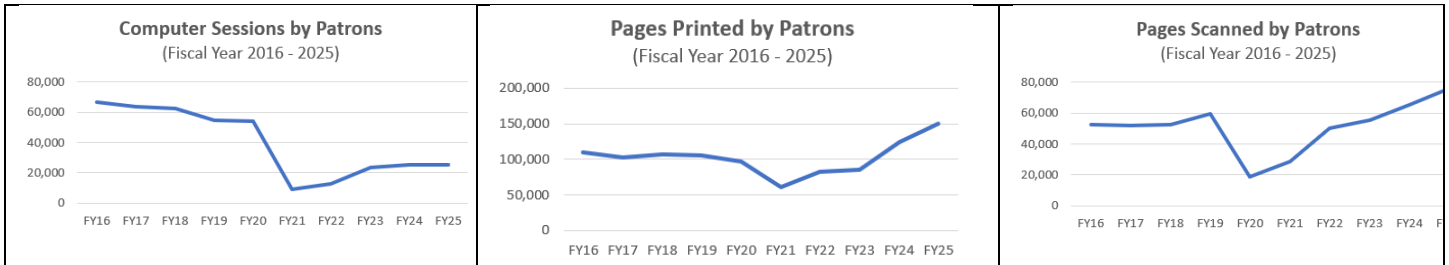


Top to bottom: Families enjoying themselves during Youth Services Valentine’s Day Dance Party; Patti wearing Team USA gear to support the Winter Olympics during the visit to Club Fitness; Display of Valentine’s Day-themed books and treats used during the February Memory Care visit; Matt & Lesley (Adult Services) warming up for Chair Volleyball with the Park District; Gaby & Natalie sharing updates during the BPAC meeting.

IT Services – February 2026

SNAPSHOT – Usage Statistics of the New Computer Lab

The Head of IT Services performed a statistical analysis to monitor **10-year trends** of computer sessions, pages printed, and pages scanned by patrons from fiscal year 2016 to 2025.



PROJECTS

The IT Services Associates

- Answered a total of 589 patron queries in February 2026.
 - a 16% increase from January 2026 with 506 queries.
 - a 16% increase from January 2025 with 507 queries.
- All 7 IT Services staff members attended full-day activities on Staff Development Day.

The Maker Services Manager

- Interviewed and hired a Maker Services Assistant and a Maker Services Associate.
- Continued with maker equipment setup, self-study, and composing training materials for new Maker Services staff.
- Launched a new program “Make Your Own Merch.” This bag making craft will be year-round, with the first one for Black History Month.

The IT System Administrator

- Responded to and resolved a total of 20 IT tickets, a 11% increase from January 2026 with 18.
- Configured Airtame, a device for wireless screensharing, for Sam’s Lab.
- Selected laptops for Sam’s Lab.

The Head of IT Services

- Worked with Network Consultant to switch from VMware to Hyper-V via setting up new virtual hosts and virtual servers. VMware immensely increased their price tag for software renewal from \$2,400 in 2025 to over \$14,500 in 2026. By implementing Hyper-V, which is bundled with our Microsoft licenses, we have saved over \$14,500.
- Worked with Network Consultant and Maker Services Manager on setting up a new, separate VLAN (Virtual Local Area Network) for Sam’s Lab.
- Revised the Opening/Closing Procedure webform for the Tech Help Desk.

ADULT SERVICES – FEBRUARY 2026

SNAPSHOT

February is the month of love, and 58 patrons told us what they love about the library through a passive activity at the Adult Services desk. Answers included everything from, “Kanopy” and “I love the librarians here and the books,” to “I love the knowledge at the library is free. Knowledge is power!”



Hands-Only CPR Class with AFPD

The heart theme doesn’t stop there! At the end of the month, we began our partnership with the Addison Fire Protection District to offer CPR classes to our community. It is a great collaboration as they have the knowledge and skill to teach while we have the community connection and tools to advertise and facilitate program registration. Five women learned hands-only CPR during the first class, and we have a double-digit waiting list for the certification class coming mid-March. We are already working with AFPD to set up additional certification sessions for the summer.

The new Adult Services desk is flanked by two Opto display units. Following the conclusion of Winter Reading, the display on the South side of the desk is now a permanent display featuring

books from our Spanish and Polish collections and February focused on books about love and friendship. This display has already had a striking impact on patrons and staff, many have voiced how they feel seen and how it shows off our wonderful diverse community. The rest of our Opto displays will be installed at the top of stairs towards the end of the construction project and will be used similarly to how they were previously.

In February adult patrons also came together to solve a murder! This was the second time we offered this program, and everyone enjoyed the fun and collaborative environment to solve clues and get to know each other. One participant shared this heartfelt sentiment: *“We had so much fun! We’ve never done anything like this before, and I’ve always wanted to a murder mystery thing like this. I wanted to be a detective when I was a kid, so this was a thrill! The event was very well organized, the instructor was great at starting us off, and the snacks were delicious. The people who attended were also so great and kind and fun. I’ll be looking out for this event in the future but if you have open spots and don’t see my name on the list, please email me!”*

In addition to matters of the heart and solving a murder, practical skills were very in demand this month. From Smartphone Basics to learning from a panel about the Journey to Senior living, our community came to the library to learn and improve their everyday lives. One attendee at the Journey to Senior living class commented, *“Excellent blend of all services and professional advice needed to negotiate aging medical and legal needs.”*

Interesting Question

Question: Do you have any books on divorce law?

Answer: We do have books on divorce law, but not exactly what they were looking for as they wanted to avoid lawyer fees in a simple divorce without argument. However, Katrina was able to connect them with materials resources at other libraries, show them how to do online research using APL databases as well as refer them to a legal clinic.

Success Story

A patron came in to see if the library offers Italian language-learning through Rosetta Stone. Megan showed her that while we don’t have Rosetta Stone, we do have many other resources including Mango Languages, Live Lingua, and printed materials, all free to use with a library card. The patron was happy to know there were several options to learn basic Italian, as she’s planning a trip to Italy this year.



YOUTH SERVICES – FEBRUARY 2026

SNAPSHOT

Highlights from February:

- **Underwater Volcanoes:** Local artist Brigit Goudie came out to present a program on underwater volcanoes, which included a brief read aloud and introduction to the concept, and then participants were able to create their own impression of an underwater volcano.
- **Nature Storytime:** We have been lucky to receive visits from a representative of the Morton Arboretum January through March, and in February's session participants had a great time learning about animal tracks and other ways we might see evidence of wild animals in winter.
- **K-Pop Party:** Claire planned and presented a drop-in K-Pop Party on a day off from school in February. Participants were able to do a variety of craft activities, listen to K-Pop music, and learn about their favorite *KPop Demon Hunters* stars. We had a great crowd and very positive feedback for the program.
- **Celebrate Ramadan:** We celebrated Ramadan with stories and a painting activity. Local patron Zahawa Saleh again did an excellent job as a storyteller, and her daughter also read a story.
- In addition to our usual weekly storytimes, in February staff planned and presented sessions of Toddler Time and Baby Time. These more informal programs give families an opportunity to try out different activities and socialize together in a low-key setting.



STATISTICS

Youth Programs: 23 programs, 542 participants

Asynchronous Programs: 8 programs; 401 participants | Appointments: 19 | Continuing Education: 35 hours

Reference Questions: 190 | Directional Questions: 217

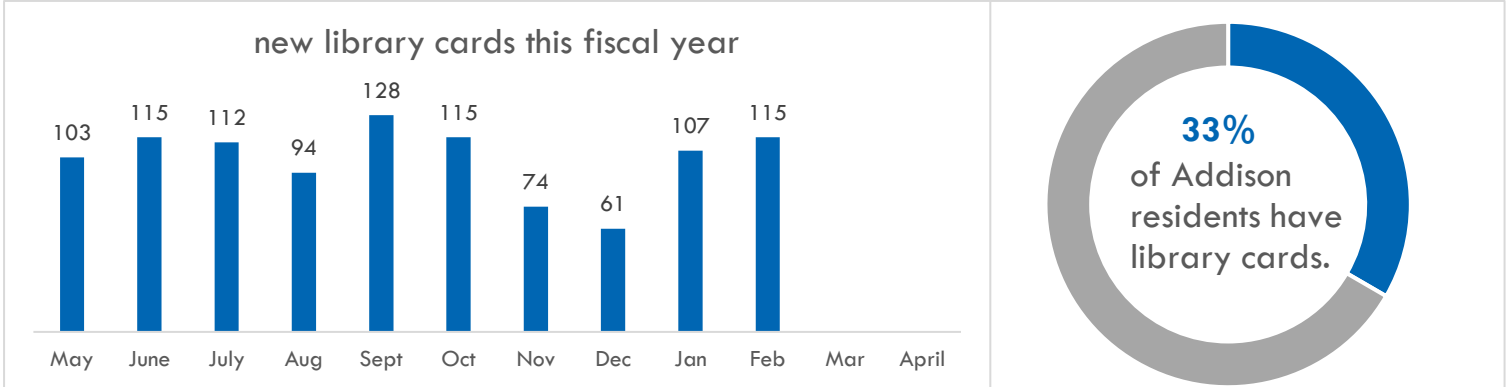
Book Displays: Black History Month; Ramadan. Tina and Betsi also created a poster featuring books in our collection about kindness.

February 2026 Library Usage Report

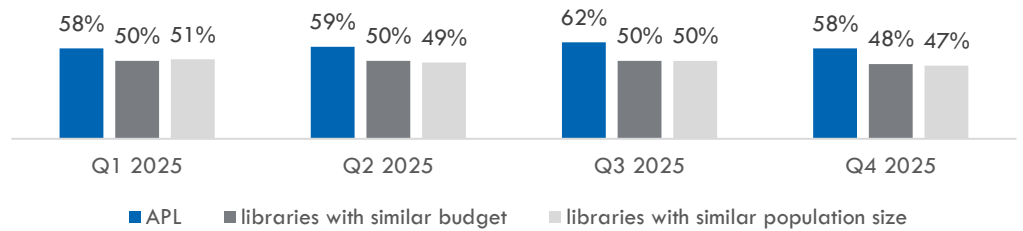


Library Cards

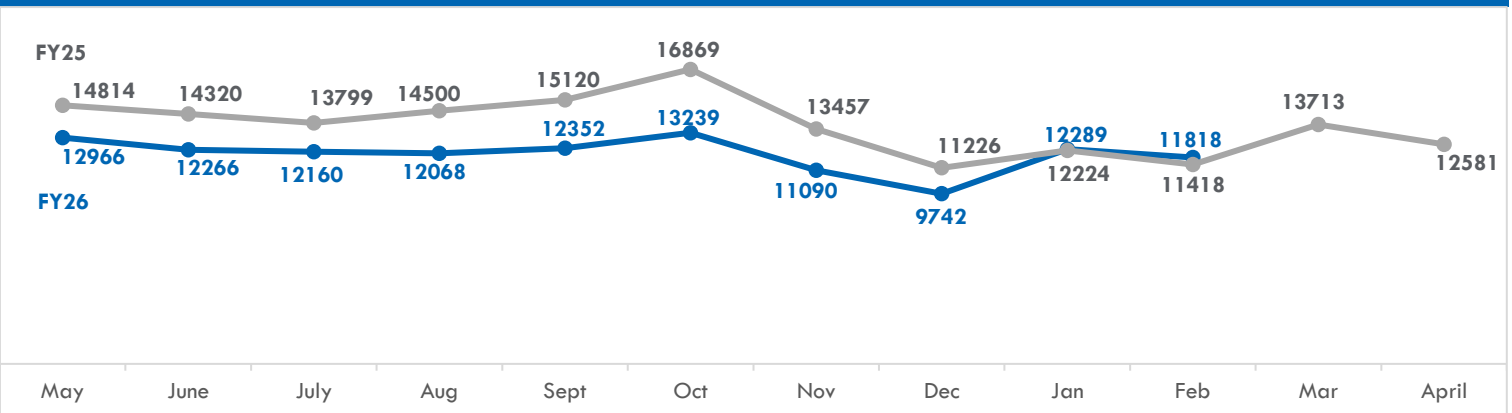
115 new library cards this month.



percentage of new cardholders who signed up between 12 and 24 months ago and actively use the library

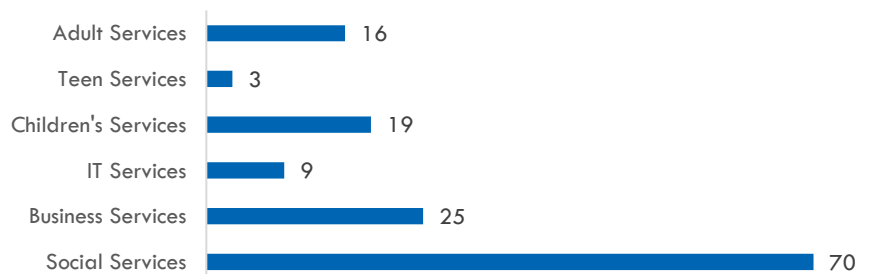


Library Visits



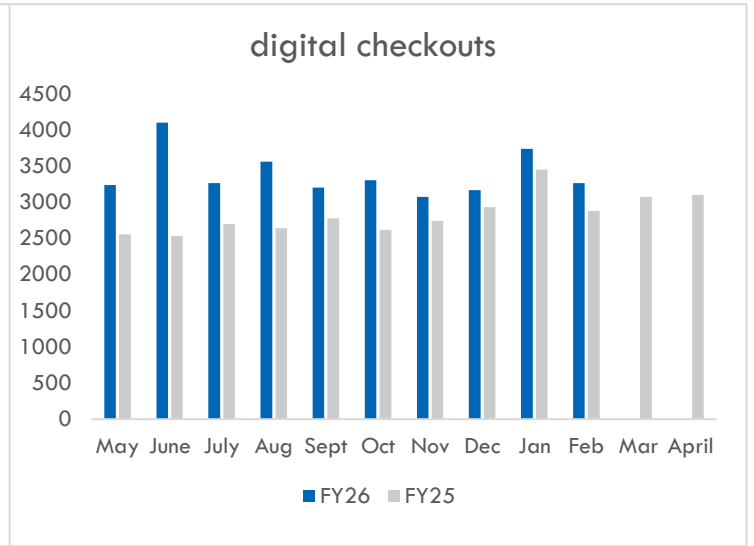
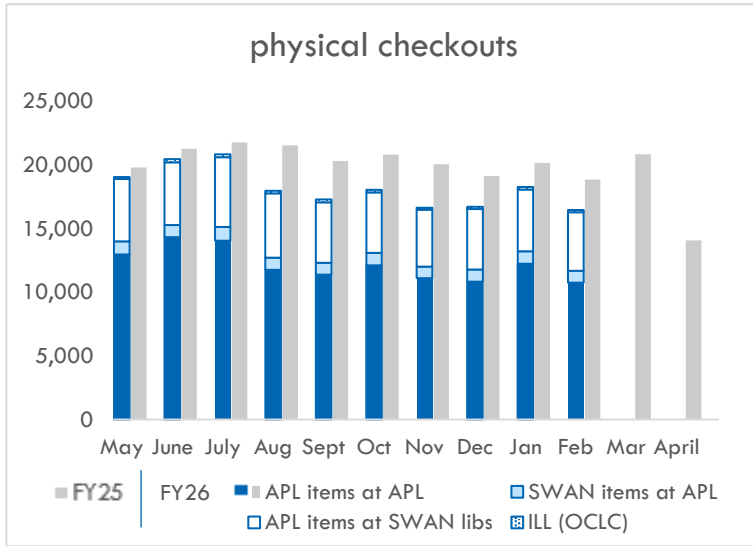
1-on-1 appointments

- 142 1-on-1 appointments
- 1527 computer logins
- 798 wifi sessions
- 0 large meeting room bookings
- 464 study room bookings
- 13 Creative Studio bookings
- 11 Sound Studio bookings

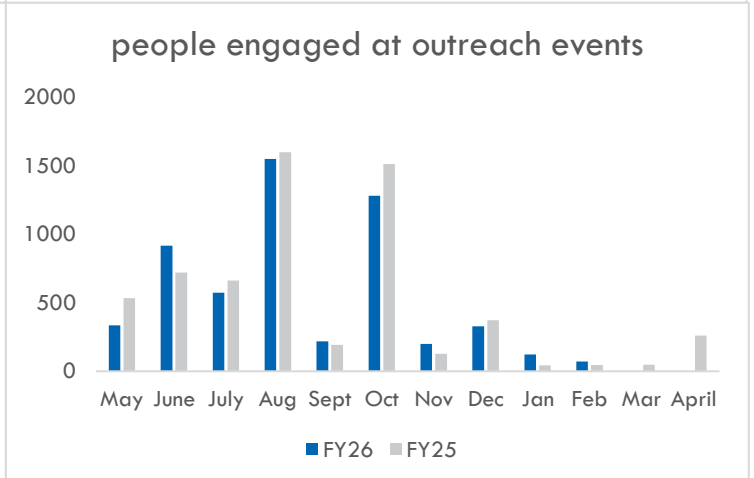
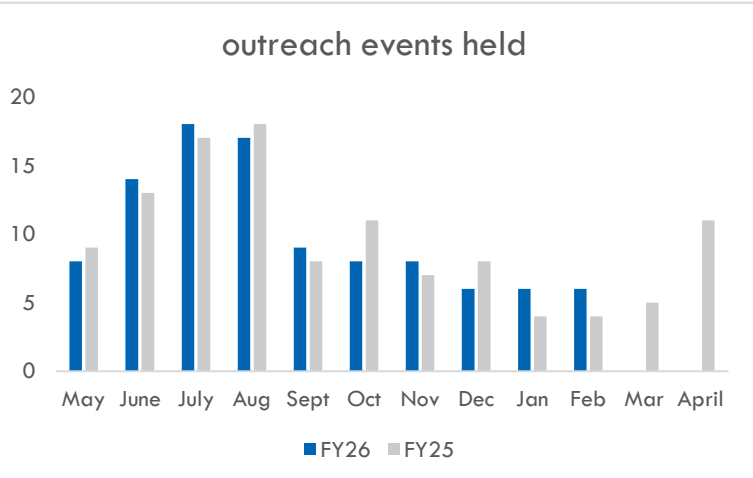
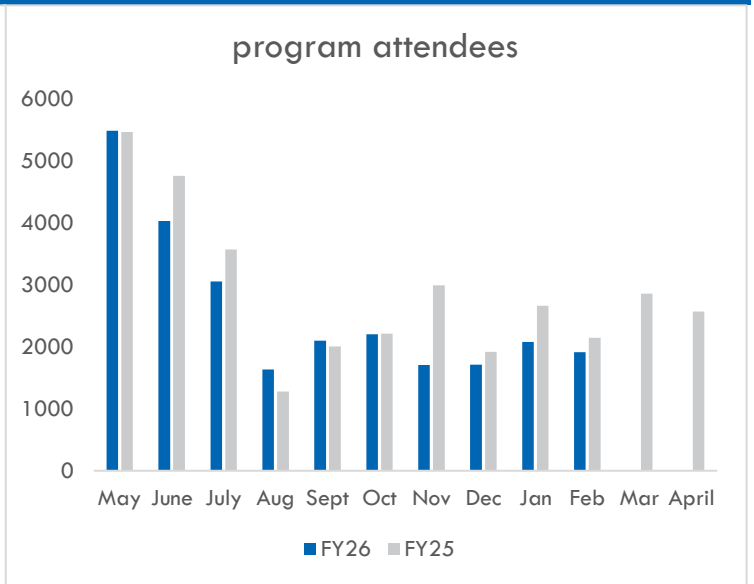
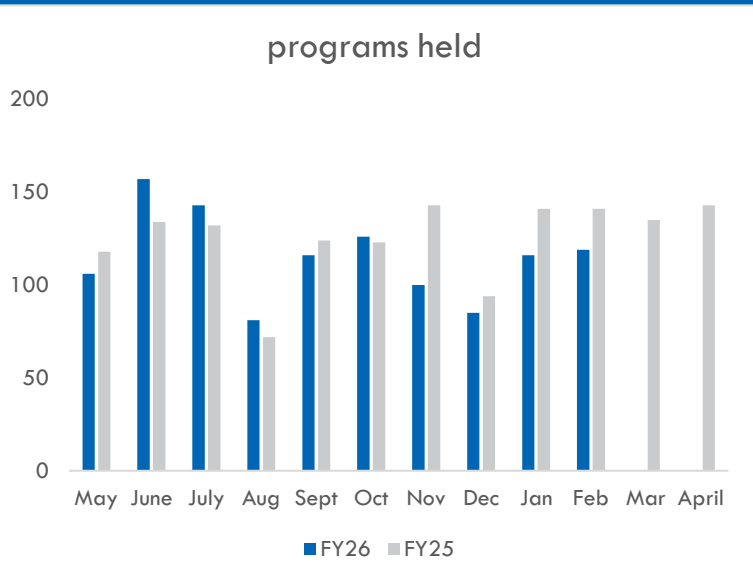


Circulation

19720 total checkouts this month



Programs & Outreach





Meetings

- 2/19, 2/26, 3/5, 3/12, 3/19: Mary, Brooke, and Greg attend OAC meetings. We review the schedule, progress so far, and what will happen in the next three weeks. PA+D attends these meetings every other week.
- Mayor Hundley stopped by for a tour of the construction progress.

APL project work

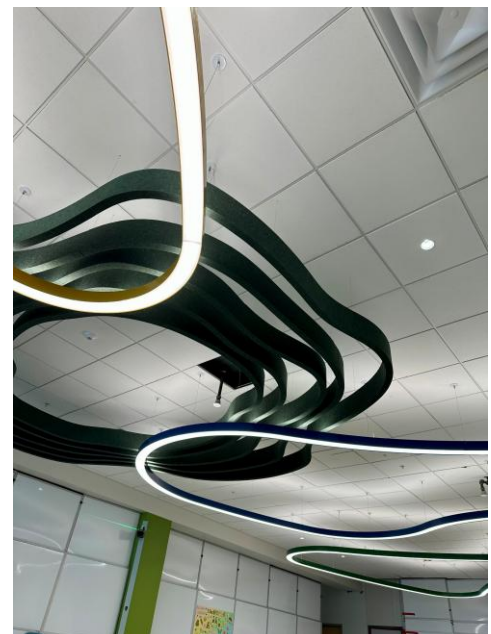
- The AMH has been installed! We are using it to check in some items and training staff on how to use it.
- Brooke has been working with KI to replace a number of our chairs that have a manufacturer's defect. The manufacturer has replaced the shells of about 20 chairs and shipped about 15 more for Greg to swap out.
- Keycard readers have been added for the 1st floor workrooms.
- Hallett is scheduled to come back 4/7 for the final move! They will also return anything of ours that they have in storage.

Construction progress

- We closed early on 3/15 at 2:30pm due to the strong smell coming from the floor epoxy in the lobby. Additional precautions have been taken, and we do not expect a repeat occurrence.
- Light fixtures have been hung through Youth Services! The tree canopies are also installed.
- Flooring has been installed in the Youth Services Program Room and attached closet. Flooring down the center aisle of YS should be finished by the Board meeting!
- Play structure and baby garden get delivered 4/6! This will take a couple of weeks to install.
- The support structure and fish tank room has been built.
- Sink was installed in Meeting Room 3.

The lights and tree canopies have been installed in Youth Services!

The new AMH is up and running for staff use!





Patron Comments

We have a “passing comments” form that staff fill out when patrons comment on services, facilities, and program. Below is a sampling of what patrons have been saying about the updates to the 2nd floor.

“ This looks so different. I've lived here my whole life, and this feels so much bigger. It really looks amazing.

After being shown around the new Teen area: "Kudos for spending my tax dollars so well! I can't stand when I hear people whining about their taxes, because they pay for the things I love!"

Everything looks great.

I've always loved coming to this library! All the changes look great.

There are so many nice new things here. I like the new computer chairs; I like the material, and they seem durable.

We love the library! We have one of the best ones!

The new computer space is a big improvement!
I really like the new chairs.

"The colors here are so vibrant! I love how it looks. Do the circles on the ceiling help absorb the sound?" (teen area)

When are the bathrooms going to be done? That tile does not look good.

I'm so glad we are investing in the library! This truly is a pillar of the community!

”

FOL Meeting: March 18, 2026

From Patti Gebala <pgebala@addisonlibrary.org>

Date Wed 2026-03-18 7:00 PM

To Mary Medjo Me Zengue <medjo@addisonlibrary.org>

Cc Brooke Sievers <sievers@addisonlibrary.org>; Gaby Tafolla <tafolla@addisonlibrary.org>; Donna Quick <quick@addisonlibrary.org>

Hi Mary,

The following are notes from this afternoon's meeting held in Conference Room 3 @ 4:00PM:

- Prior to the meeting, The Friends were updated by Director Mary Medjo and invited to host and attend the library's grand re-opening on Sunday, May 31, 2026. The Friends will host an information and membership table. The discussion also included the re-positioning of artwork previously purchased by them.
- Meeting was called to order at 4:19PM, with seven members present, quorum achieved.
- Minutes of the last meeting November 19, 2025, were read and approved. The January 21, 2026 meeting was cancelled due to lack of obtaining. quorum.
- The official treasurer's report through February 2026: \$ 9,896.34.
- Thriftbooks earnings through February 2026: \$521.69. The Friends were informed of the library switching to a new vendor, Knowledge Exchange of Franklin Park in April with a possible impact on funds.
- The Membership Chair shared the current membership is at 23 and will send another solicitation email in May to correspond with the grand re-opening.
- The Friends received a donation proposal from Youth Services and the Social Services Specialist for a diaper station as a convenience for parents attending programs at the library. The Friends discussed and approved the requested \$550 amount.
- Plans were discussed for the new Book Sale Area and storage closet as well as soliciting donations and what to charge.
- The Friends are interested in sponsoring a program in the future with Adult Services, a local music museum contact was suggested.
- The Friends are interested in attending Rock 'N Wheels and the parade on August 30th to promote their organization and the library.
- The meeting adjourned at 5:36 PM. The next meeting is Wednesday, May 20, 2026 at 4PM, Board Room Floor 3.
- Afterwards, some members had in impromptu Sam's Lab glimpse with Maker Services Coordinator Sarah van der Heyden, very impressed!

Patti Gebala

Community Engagement Assistant



ADDISON
PUBLIC LIBRARY

4 Friendship Plaza
Addison, IL 60101
addisonlibrary.org

6.2 Maker Services and Equipment

~~Creative Studio~~ **Sam's Lab**

~~The Creative Studio~~ **Sam's Lab** is available for all patrons working on makerspace and crafting projects **during staffed hours**. General computing activities such as word processing, web browsing, email, social networking, or gaming are discouraged in **Sam's Lab** ~~the Creative Studio~~. Children younger than 6th grade must be accompanied by an adult or caregiver who can assist the child with use of any equipment.

~~Most Creative Studio equipment requires training or supervision by staff. The vinyl cutters and sewing machines can be used unsupervised and are available on a first-come, first-serve basis. Sam's Lab is a "do-it-yourself" creative space. Patrons learning the equipment are expected to read instructions or watch videos. Staff is available to answer questions or offer scheduled training sessions for beginners. Patrons must be present and actively monitoring their project.~~

Select equipment is available by reservation for Addison Public Library cardholders. Reservations can be booked up to one week in advance. Cardholders can reserve each piece of equipment once per day with a 2-hour limit. Cardholders can have two upcoming reservations at a time. Reservations are held for 10 minutes after the designated start time. Non-Addison Public Library cardholders can use equipment on a walk-in first-come, first-served basis.

The Library may reserve the room or equipment for programs and one-on-one appointments. Equipment is not available when Sam's Lab is closed or when trained staff are unavailable. Sam's Lab is not available as a Meeting Room or for group visits.

Due to the nature of the equipment and creative space, ~~to the creative nature of the Creative Studio~~, there is no guarantee of a quiet environment.

~~The Creative Studio closes 15 minutes before the Library closes each day.~~

~~Sound Studio~~ **Digital Media Lab**

~~The Sound Studio~~ Digital Media Lab is for sound recording, digital media projects, and digital converting. Patrons younger than 6th grade must be accompanied by an adult or caregiver. General computing activities such as word processing, web browsing, email, social networking, or gaming are discouraged in the Digital Media Lab. Addison Public Library cardholders can reserve the Digital Media Lab up to one week in advance. Reservations are limited to one reservation a day and two hours per reservation. This reservation may be extended by Library staff if no one is waiting. Reservations will be held 10 minutes after the designated start time. No one may make more than two reservations per week. Non-Addison Public Library cardholders can use the Digital Media Lab on a walk-in basis when ~~it's~~ available.

~~may be reserved up to one week in advance for a two hour reservation. This reservation may be extended by Library staff if no one is waiting. Reservations will be held 10 minutes after the designated time. No one may make more than two reservations per week. Only Addison Public~~

Commented [BS1]: @Sarah van der Heyden Is that per piece of equipment? I think we should be specific.

Commented [SH2R1]: I think I re-worded it better.

Commented [BS3]: Unfinished thought?

Commented [SH4R3]: Yes, unfinished thoughts. I started to review this last night and kept getting interrupted for tech and PIC things.

Commented [BS5]: This sounds like I can walk in and reserve it. Do you mean "Non-Addison Public Library cardholders can use the Digital Media Lab as a walk-in if it's available."?

Commented [SH6R5]: I re-worded it. Does it sound better?

Commented [BS7R5]: yes! I moved the part about non-APL cardholders to the end so everything related to reserving was grouped together.

Library cardholders can reserve the ~~Digital Media Lab in advance~~ Sound Studio. Non-APL cardholders can make a walk-in reservation if the room is available.

The patron with the reservation is responsible for any guests who accompany them into the ~~Digital Media Lab Sound Studio~~. Misuse of the ~~Digital Media Lab Sound Studio~~ may result in the denial of future requests to use the ~~Digital Media Lab Sound Studio~~.

~~Parent/Teacher Resource Room~~

The ~~Parent/Teacher Resource Room~~ has equipment for parents and teachers to prepare craft and lesson materials for children. This equipment includes a die cutter, a variety of dies, a paper trimmer, and a laminator.

- ~~• Patrons must be in 6th grade or older to use the room.~~
- ~~• Children younger than 6th grade must be accompanied by an adult or caregiver who can assist the child with the equipment.~~
- ~~• There is no fee to use the Parent/Teacher Resource room, but patrons must provide supplies.~~
 - ~~◦ Laminates may be purchased for a small fee at the Guest Services Desk.~~
- ~~• Patrons must read instructions for using the equipment and ask staff for help if needed.~~

Use of Equipment

Users are responsible for any damage resulting from misuse of the equipment or rooms. **Food and open beverages are not allowed in Sam's Lab and the Digital Media Lab.** The Library reserves the right to deny the use of materials that could damage the equipment **or risk the safety of staff and patrons.**

Equipment may not be used to create materials that are prohibited by local, state, or federal law or violate the library's behavior policies. Equipment may not be used to create weapons or weapon parts.

There is a fee to use some equipment to cover the cost of supplies. Please refer to our pricing list. The Library is not responsible for failed projects **and does not reimburse for any supplies. We recommend patrons bring extra supplies and allow extra time for their projects.** The Library reserves the right to stop, delete, or disallow the creation of items that violate Addison Public Library policies.

In December 2025 the Strategic Plan Committee directed APL staff to develop activities to fit into our existing Strategic Plan Priorities: Literacy, Patron Experience, Access and Equity, and Sharing our Story. These new activities are expected to be achieved by April 2028. Starting in May 2027, the Board will budget for any strategic planning development they want the Board and staff to undertake in FY28 with the intention of adopting a new or revised strategic plan in May 2028 (FY29).

The Strategic Plan 2026-2028 document is the public-facing promotional piece that will be posted on our website and shared with the community.

Below are additional details regarding specific activities the staff have planned to work on and included in the budgeting process for FY27.

By focusing on these activities, we have a library-wide goal of increasing circulation, program attendance, and cardholders by 5%.

Patron Experience

Adapt services, programs, and collections to usage patterns and patron feedback.	<ul style="list-style-type: none"> • Systematically review post-project data gathered on services offered, programs, and circulation. • Identify patron usage patterns and tailor services, collections, and programs to increase usage.
Engage with families using the play structure and baby garden.	<ul style="list-style-type: none"> • Demonstrate playing and learning with children. • Promote and explain safe ways to play in the new space.

Literacy

Engage with patrons in new ways to celebrate the love of reading.	<ul style="list-style-type: none"> • Identify ways collections can be more browseable. • Promote non-bestsellers • Try new book clubs and book discussion groups for teens and adults (comic books, classics, romance). • Promote literacy resources while speaking to community groups like COD classes.
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Access and Equity

Ensure APL is prepared for WCAG 2.1 Level AA accessibility standards.	<ul style="list-style-type: none">• Identify which databases are not compliant and be prepared to cancel subscriptions by April 2027.• Review PDF files to ensure they have appropriate alt text.• Create guidelines for staff to ensure that moving forward we consistently adhere to WCAG standards for any online presence we have.
Review public policies with a focus on reducing barriers and improving patron experience.	<ul style="list-style-type: none">• Library Leadership Team will review current public polices and submit recommended updates to the Board.

Sharing Our Story

Feature patron stories in the newsletter, social media, and website that highlight the use of the new library spaces.	<ul style="list-style-type: none">• Focus on stories from Sam's Lab.• Emphasis on tying together early literacy with the play area and baby garden.
---	--

For the next 2 years, we will focus on:



Patron Experience

We will provide excellent services and experiences for patrons and change services based on patron trends and expectations.

Upcoming projects:

- Adapt services, programs, and collections to usage patterns and patron feedback.
- Engage with families using the play structure and baby garden.



Literacy

We will foster reading, digital, and information literacy skills.

Upcoming projects:

- Engage with patrons in new ways to celebrate the love of reading.



Access and Equity

We will identify barriers to services and collections and provide opportunities to support community and staff.

Upcoming projects:

- Ensure APL is prepared for WCAG 2.1 Level AA accessibility standards.
- Review public policies with a focus on reducing barriers and improving patron experience.



Sharing Our Story

We will promote services, collections, and resources while connecting patrons to staff, community partners, and each other.

Upcoming projects:

- Feature patron stories in the newsletter, social media, and website that highlight use of the new library spaces.

By working on these strategic initiatives, our ultimate goals are:

Our diverse community feels supported by the library.

Everyone feels that the library works for them.

Everyone feels valued and respected at the library.

Addison becomes a community of lifelong library users.



Longevity Bonuses March 2026

Two employees, due to the longevity of their tenure as APL employees, are currently earning a rate of pay that is above the maximum of the established salary range for their position. As a result, in accordance with APL policy, they are ineligible for a standard merit increase in their rate of pay for FY27. Based on the policy approved by the Board last month, they are eligible for a lump sum bonus in lieu of a rate increase.

Both employees are high-performing, excellent workers and we significantly benefit from the years of experience and institutional knowledge they bring to their work. Employee A has been on staff for 28 years and Employee B has been on staff for 29 years.

A lump sum bonus equivalent to 3.2% of their pay amounts to:

- Employee A: \$3560
- Employee B: \$2125

I recommend the Board approve lump sum bonuses in these amounts for these two employees, for a total amount of \$5685 to be awarded in longevity bonuses for FY27.

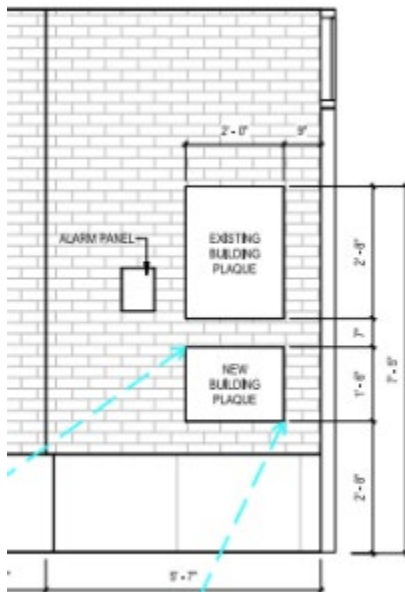
Last April, after reviewing various examples of dedication plaques, the Board opted for one similar in style to a renovation plaque at the Schaumburg Township Public Library District.

The minutes for that meeting state:

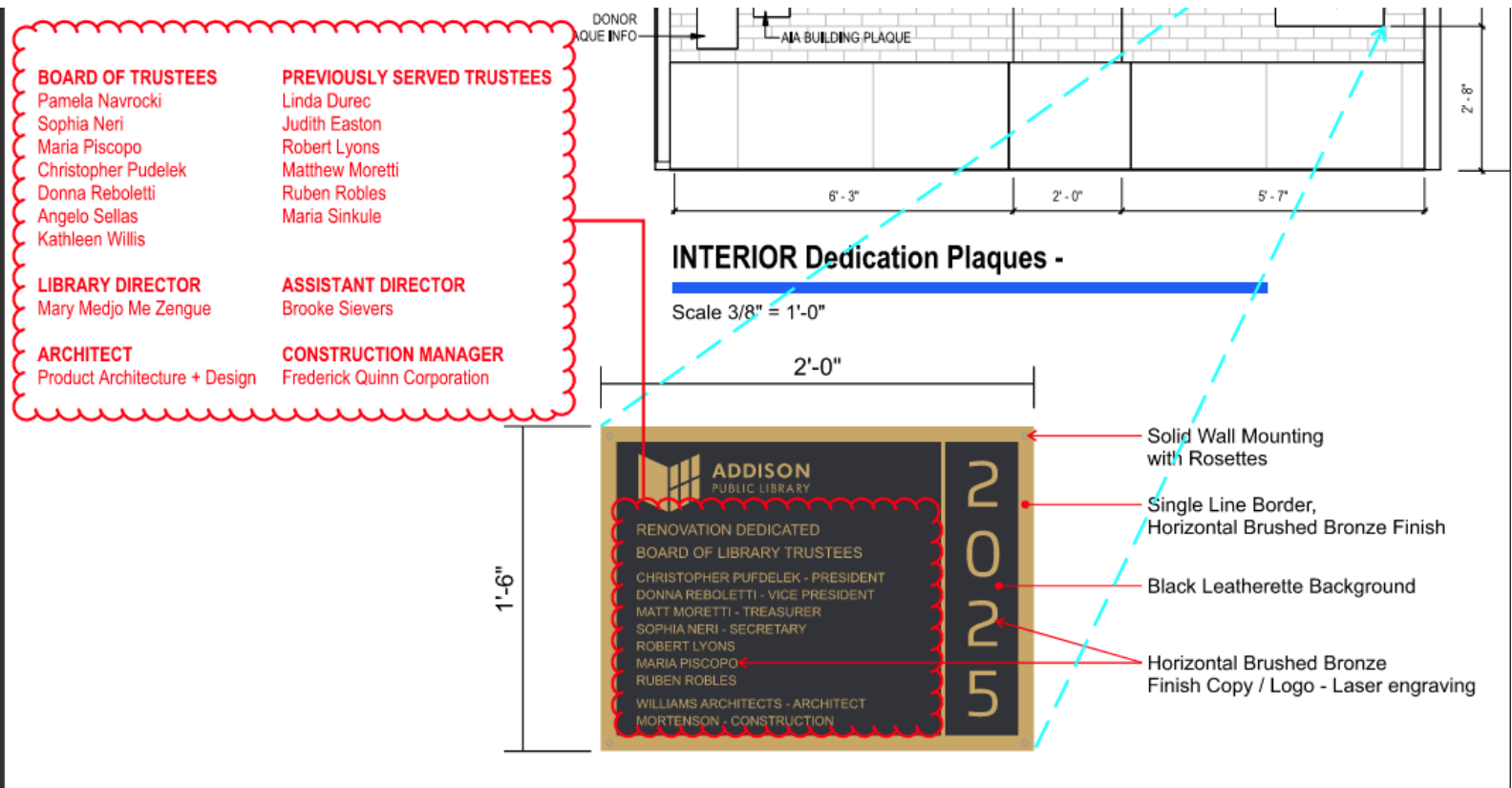


- C. Building Project Report – Medjo Me Zengue noted that dedication plaque samples were included in the board packet and requested feedback. The Board expressed their preference for the Schaumburg-style plaque and appreciated the inclusion of information, particularly the listing of trustees who have served since 2021.

Based on this feedback, the architects came up with the rendering shown on the following page for the signage bid package, which reflects the changes in Board members that have taken place since then. We'd like the Board to review the rendering and verify that the text (as shown in red) and layout are correct before the plaque is sent out for production. It must go into production by 3/31/26 to be installed by our grand re-opening o 5/31/26.



We've planned for this plaque to be mounted on the west wall of the main entry vestibule, directly below the original dedication plaque.



We thought the phrase "Previously Served Trustees" was a bit clunky, and Brooke found this example that has perhaps better wording ("FORMER LIBRARY TRUSTEES INVOLVED IN THE RENOVATION PROJECT") although it is also longer.



Fw: [Default] Webform submission from: Staff Directory

From Mary Medjo Me Zengue <medjo@addisonlibrary.org>
Date Wed 2026-03-11 10:16 AM
To Mary Medjo Me Zengue <medjo@addisonlibrary.org>

From: Matt Williams <tickets@addisonlibrary.libanswers.com>
Sent: Wednesday, March 11, 2026 9:51 AM
To: Gaby Tafolla <tafolla@addisonlibrary.org>
Subject: [Default] Webform submission from: Staff Directory

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

--# This ticket is assigned to you. Type your reply above this line to respond to the customer directly.
#--

Or go to the ticket to add a reply / internal note: <https://addisonlibrary.libanswers.com/admin/ticket?qid=17873265>

[Transfer] Matt Williams

Mar 11 2026, 09:51AM via Staff Entry (From Patron)
[Ownership assigned to Gaby Tafolla]

Original Question

Mar 10 2026, 05:24PM via Email
Webform submission from: Staff Directory
Submitted on Tue, 03/10/2026 - 17:24
Submitted by: Anonymous

Submitted values are:

Your Name:
Raymond

Comment:

A review:

I had the pleasure of learning from Matt Williams recently. When I was told by my friend that she knew someone who could help me understand resumes, I was curious and excited to see what it was all about. Matt was happy to read my resume and point by point assist me in not only any corrections, but also provide solutions and all in a way that didn't make me feel stupid or shamed. For someone with rejection sensitive dysphoria, that was an amazing experience. Not only did I leave feeling like I understood exactly what employers are looking for, but also how to overcome the ATS, and ultimately feeling more hopeful for my future. He sent me all the resources he promised and was kind, considerate, professional, and insightful. I wish I knew him before I started stressing out about my own

resume, but thankfully I know him now and his revelations really showed me how manageable and fun resume writing can be. Thank you Matt!

Questioner Information

Name: Addison Public Library

Email: no-reply@addisonlibrary.org

Thank you for using the Addison Public Library!

This email is sent from LibAnswers in relationship to ticket #17873265.

[Read our privacy policy.](#)

Su opinión cuenta, por favor déjenos saber de qué manera podemos ayudarle la siguiente vez que nos visite. ¿Cree que debemos mejorar? ¿Qué programas le gustaría que incluyéramos? Apreciamos su comentario.

Muy AGRADECIDA POR EL BUEN
DESEMPEÑO MRS. CULLEN EXCELENTE
SERVICIO Y ATENCION

Translation:

Very grateful for the excellent performance, Mrs. Cullen.
Excellent service and attention.

(Comment is referring to Adult Services Specialist
Sara Cullen Lock, who provided notary services for
This patron.)

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

I USE the computers for Adults
As I was sitting I started to smell
something awful like rotten Eggs I
turned around and there was this
Guy with a baseball cap He looked like
Homeless to me... He had two socks
very dirty on the floor they were
dirty and stinking this was a very
Bad Experience. Another time there was
this (Another patron) coughing very badly
I was sitting across from him... the same
day I ended in my Doctor's office... I was
sick for a week... why you don't give Mask!



Search events

Addison



LACONI Trustee Banquet

By LACONI SAAM Section

Follow

The Nineteenth Century Charitable Association · Oak Park, IL

Friday, Apr 17 from 6 pm to 9 pm

Overview

[Read less](#)

Good to know

\$70

Fri, Apr 17 • 6 pm

[Get tickets](#)



**Grand Re-opening
March 2026**

Tentative agenda for the ribbon cutting:

12:30 PM – Outside Main entrance:

- Mary thanks everyone for coming and introduces Chris as Board President.
- Chris thanks everyone who made this project possible ending with recognizing the Gunda family's donation, and introducing Indira Saladi, Sam's daughter.
- Indira speaks briefly about her dad and their vision for the maker space as a fitting tribute to her father.
- Mary reiterates our thanks to all, introduces the rest of the Board and then the Board cuts the ribbon and we open the doors.

1:00 – the library opens.

Patrons will receive a bingo card, directing them on a self-guided tour of the building. Staff will be stationed at each stop on the tour to discuss the changes in that area and answer questions.

Does the Board want a “Meet the Board” stop on the Bingo tour? We can set up a table for Board members to meet, greet, and interact with patrons and visitors.

The Friends of the Library will also have “Meet the Friends” table as part of the Bingo tour, and they are also going to be in charge of serving refreshments that day.

Other activities that will be going on throughout the afternoon include a magician, face painting and balloon animals for children, a photo booth area, Sam's Lab equipment demonstrations, a passive post-it note activity for patrons to share their feedback on the renovation, a drop-in craft activity, summer reading kick-off for APL card holders, and more.

We will be sending a save-the-date email out this week, and the event will be publicized in the next issue of our newsletter, which comes out in early May. We have created a list of elected officials, community leaders, former trustees, etc. to receive the save-the-date message. Please let me know if there is someone you want to be sure is on our list.