

Committee of the Whole Meeting

Tuesday, October 10, 2023 6:00 PM

Board Room/Third Floor, 4 Friendship Plaza, Addison, IL 60101

1. **Call to Order**

2. **Roll Call**

3. **Approval of the Agenda**

4. **Public Comment**

5. **Discussion Item: Revised Scope of Building
Project**

6. **Discussion Item: Tax Levy**

7. **Additonal Discussion**

8. **Adjournment**



Village of Addison

**MINUTES OF THE PAYOUT REVIEW MEETING
VILLAGE OF ADDISON
October 3, 2022**

The Payout Review Meeting of the Village of Addison convened at 5:30PM on October 3, 2022 in Room 2002 of the Addison Village Hall, 1 Friendship Plaza, Addison, DuPage County, Illinois.

1. Call To Order

2. Mayor Veenstra called the meeting to order with the following in attendance:

**Trustees Del Rosario, Hundley, Kluczny, Lynch, Nasti, O'Brien & Mayor Veenstra
Absent: None**

**Also in attendance were Village Manager Maranowicz, Finance Director Benson,
Attorney Miner**

3. Approval of the Minutes of the Payout Review meeting of September 19, 2022

**Motion to approve was made by Trustee Nasti, seconded by Trustee Hundley
Motion carried**

3. Audience input regarding agenda items before the Board

-None

4. Review of Bills

Approval was made

5. Department/Staff Updates

Manager Maranowicz updated the Board on the proposed buildout to the Addison Public Library. In previous months the Library Director, Mary Medjo, along with certain Board members of the Library, met with the Village Board to discuss their plans of the potential buildout and to obtain approval by the Village Board. During the previous meeting the Village Board asked for certain changes to be made to the overall project in terms of how far the building came out to the street as well as changes to a second floor outdoor patio.

Village Manager Maranowicz provided new and revised plans from the Addison Public Library addressing both previous concerns. In the new drawings the building does not go to the street, providing more green space and the second floor patio was removed.

The Village Board reviewed these plans. The consensus was to go ahead with the project and for the Addison Library to continue into the next steps of the buildout.

The Finance Department staff provided some previews to the Board of the financial status of the Village and to talk about the proposed Tax Levy of the Addison Public Library. The Library is seeking a 2.99% Tax Levy increase resulting in approximately a \$168,000. increase.

6. Other business at the discretion of the Mayor

- None

7. Public comment

-None

8. Adjournment

Motion to adjourn was made by Trustee O'Brien, seconded by Trustee Del Rosario at 6:26pm.

Motion carried.

Respectfully submitted by,



Lucille Zucchero
Village Clerk



Village of Addison

**MINUTES OF THE PAYOUT REVIEW MEETING
VILLAGE OF ADDISON
July 17, 2023**

The Payout Review Meeting of the Village of Addison convened at 5:30PM on July 17, 2023 in Room 2002 of the Addison Village Hall, 1 Friendship Plaza, Addison, DuPage County, Illinois.

1. Call To Order

Mayor Veenstra called the meeting to order with the following in attendance:
Trustees DelRosario, Hundley, Kluczny, Nasti, O'Brien, Reyes & Mayor Veenstra

Also in attendance were Village Attorney Freeman, Village Attorney Miner, and Finance Director Witt.

Also in attendance were Library Board Trustees Robert Lyone, Maria Piscapo, Chris Pudelek, Sophia Neri, Donna Reboletti and Director Mary Medjo MeZengue.

2. Approval of the Minutes of the Payout Review meeting of July 3, 2023

Motion to approve was made by Trustee Hundley, seconded by Trustee O'Brien
Motion carried

3. Audience input regarding agenda items

None

4. Review of Bills

5. Department/Staff Updates

Library Presentation

Mayor Veenstra said that we have the 6:30 Committee meeting and will have to adjourn this meeting not later than 6:25.

Mary Medjo MeZengue opened by saying that the Library has the funds for the renovation with no increases and there is enough in the Capital reserve for the maintenance. The project will take about 12 months. They are proposing expanding the existing building as a one-time project which was their choice over building on to the existing building.

Dan Pohrte, Library's Architect, began his presentation; using a visual he explained the interior renovations. They will be adding 6,000 sq.ft. on 2 levels and he explained the location of the room additions and their intended use on the first and second floors. There will be a glass wall room that can be open for the day time use and when the teens arrive after school the glass wall can be closed. They will only be reconfiguring the third floor and the green roof which will now be 4,000 sq.ft. They will be relocating the stairs to make it more visible when seen from the outside so that patrons can locate the areas easier. The second floor will be using green glass on the west side of the building that will help shade and matches the existing. They will also be expanding the open patio and making the drive through bigger. He then addressed the exterior changes. They will not be going any higher than the existing building. Using visuals, he showed the sketches of the addition with the goal of making the addition look like it is part of the original structure. There will be no major renovations to the exterior of the building. They will be removing some trees and adding some additional trees.

Mayor Veenstra then asked the Board if they had any questions.

The Mayor asked if the café will still be used as a training ground for special needs kids, it was his understanding that that was the original purpose of that area.

Ms. Medjo MeZengue said no it will not. The café will be expanded with a larger outdoor area and inside seating with 2 vending machines. The Mayor then asked if there will still be a tech center and Ms. Medjo MeZengue said there will be a tech center, it will be more hands on.

Trustee Reyes asked if they will have a 3D computer area. The response was that there will be a tech center but most users use lap tops. Trustee Hundley asked about the landscaping for the expanded patio and a protection plan from vehicles passing through the driveway. The architect responded yes, additional protection will be done with landscaping. The outdoor patio and play area will have a soft ground cover. Trustee Kluczny asked if there will still be a grassy area, the answer was yes. They have done the due diligence and they have worked very hard to mimic the existing building.

The architect and associate then left at 6:06 PM.

Discussion continued with Mayor Veenstra commenting on the youth focused programs and the governmental options that can be included with funding that is available. He would like to see how we can work together with the Township, Part District and Schools that can provide services to the community and become a model of a truly intergovernmental project. He continued by giving examples and ideas as a united program possibilities which can change the scope of this project and maybe we should dream big and working together setting us apart from other communities. He suggested putting this off a while to discuss the options and opportunities further.

Trustee Reyes said that this expansion is not just because of kids coming to the library. She said that Indian Trail Jr. High does say on the loud speaker, "It's time to leave and go to the library". We should work together with the school, they are using the Library as a service.

Mayor Veenstra said that there can be a more useful use of the funds by working together.

Donna Reboletti, Library Trustee, explained how it was and how it could be and would like to look into all options. She further explained her opinion basing it on what she has seen with the schools having after school programs, acknowledging that they should use the Library but there should be other after school programs also.

Trustee Reyes feels that kids want to be outside playing in sports or other outside activities, not inside after spending the day in school, they need to release energy.

Robert Lyons, Library Trustee, said that this is a unique community a lot of kids go to the Library and it keeps kids off the street he has spent time in the Library and has seen kids doing homework. He feels that it is not a bad thing that kids are able to stay in a safe place.

Maria Piscapo, Library Trustee, said that there are so many possibilities.

Sophia Neri, Library Trustee, would like to see more focus on children with disabilities. Perhaps a bus service by the school. Special Needs should be a big concern.

Chris Pudelek, Library Trustee, asked if this is would be different from the Henry Hyde Center.

The Mayor said it could be more like a Y, looking at kids' needs with programs at a centralized location with transportation home, classroom, social workers available, etc.

What we are saying is look at working together to create something like a youth center.

Trustee O'Brien feels we should look at a youth center together.

Ms. Medjo MeZengue said it will be 1 or 2 years until the project is done and circumstances have changed.

Trustee Reyes said this seems to be much like the Best Buddy Program.

Trustee Kluczny said that she understands how hard they have worked on this project.

The Mayor said we will hold off on a decision. We will contact stake holders and work to discuss this further and work together.

The Library representatives left at 6:26 PM.

Mike Sampey, IT Manager, gave an overview of the current IT situation and the status of the work his department is doing. He continued with some brief additional information regarding the Village's computer systems.

Payout Review
July 17, 2023

6. Executive Session if needed

- None

7. Other business at the discretion of the Mayor

-None

8. Public Comment

-None

9. Adjournment

Motion to adjourn was made by Trustee Kluczny, seconded by Trustee Hundley at 6:38 pm.

Motion carried.

Respectfully submitted,



Lucille Zucchero
Village Clerk

Illinois Dept. of Revenue
History of CPI's Used for the PTELL
01/12/2023

Year	December CPI-U	% Change From Previous December	% Use for PTELL	Comments	Levy Year	Years Taxes Paid
1991	137.900	--				
1992	141.900	2.9%	2.9%		1993	1994
1993	145.800	2.7%	2.7%	(5 % for Cook)	1994	1995
1994	149.700	2.7%	2.7%		1995	1996
1995	153.500	2.5%	2.5%		1996	1997
1996	158.960	3.6%	3.6%		1997	1998
1997	161.300	1.5%	1.5%		1998	1999
1998	163.900	1.6%	1.6%		1999	2000
1999	168.300	2.7%	2.7%		2000	2001
2000	174.000	3.4%	3.4%		2001	2002
2001	176.700	1.6%	1.6%		2002	2003
2002	180.900	2.4%	2.4%		2003	2004
2003	184.300	1.9%	1.9%		2004	2005
2004	190.300	3.3%	3.3%		2005	2006
2005	196.800	3.4%	3.4%		2006	2007
2006	201.800	2.5%	2.5%		2007	2008
2007	210.036	4.08%	4.1%		2008	2009
2008	210.228	0.1%	0.1%		2009	2010
2009	215.949	2.7%	2.7%		2010	2011
2010	219.179	1.5%	1.5%		2011	2012
2011	225.672	3.0%	3.0%		2012	2013
2012	229.601	1.7%	1.7%		2013	2014
2013	233.049	1.5%	1.5%		2014	2015
2014	234.812	0.8%	0.8%		2015	2016
2015	236.525	0.7%	0.7%		2016	2017
2016	241.432	2.1%	2.1%		2017	2018
2017	246.524	2.1%	2.1%		2018	2019
2018	251.233	1.9%	1.9%		2019	2020
2019	256.974	2.3%	2.3%		2020	2021
2020	260.474	1.4%	1.4%		2021	2022
2021	278.802	7.0%	5.0%		2022	2023
2022	296.797	6.5%	5.0%		2023	2024

Proposed APL Tax Levy (to be collected in 2024)

General Fund	FY23 Appropriation	Prior Year Extension	Proposed Levy (2.75% increase)
A. Staff:			\$ 3,606,171.00
1. Staff salaries and wages	\$ 3,750,000.00		
2. FICA Fund	\$ 285,000.00	\$ 75,980.23	\$ 285,000.00
3. IMRF Fund	\$ 300,000.00	\$ 230,807.86	\$ 300,000.00
4. Health Insurance	\$ 575,000.00		
5. Recruiting	\$ 2,500.00		
6. Employee Assistance Program	\$ 6,000.00		
B. Materials:			\$ 685,000.00
1. Books	\$ 300,000.00		
2. Magazines/Newspapers/Online Services	\$ 375,000.00		
3. A/V Materials	\$ 135,000.00		
C. Contractual Services:			
1. Legal Fees	\$ 25,000.00		\$ 145,000.00
2. Collection Agency	\$ 6,500.00		
3. Equipment Rental	\$ 15,000.00		
4. Accounting	\$ 30,000.00		
5. Audit	\$ 10,500.00	\$ 5,734.36	\$ 7,100.00
6. Payroll Services	\$ 60,000.00		
8. Contractual Service Fees	\$ 75,000.00		
D. Physical Services:			\$ 225,000.00
1. Utilities	\$ 40,000.00		
2. Services	\$ 120,000.00		
3. Telecommunications	\$ 30,000.00		
4. Maintenance/Repair--Building	\$ 210,000.00		
E. Automation:			\$ 265,000.00
1. System Development	\$ 60,000.00		
2. ILS Maintenance	\$ 165,000.00		
3. OCLC	\$ 16,000.00		
4. Software/Licenses	\$ 100,000.00		
F. Professional Development:			\$ 60,000.00
1. Organizational Memberships/Staff	\$ 16,000.00		
2. Programs/Meetings/Staff	\$ 45,000.00		
3. In-State Travel/Staff	\$ 10,000.00		
4. Out-of-state Travel/Staff	\$ 30,000.00		
5. Tuition Reimbursement	\$ 12,000.00		
6. Organization Memberships/Board	\$ 5,500.00		
7. Programs/Meetings/Board	\$ 2,500.00		
8.Travel/Board	\$ 2,000.00		
9.Contingency/Board Gifts	\$ 1,000.00		
G. Programs/Communications:			\$ 142,000.00
1. Programming	\$ 88,000.00		
2. PR/Marketing	\$ 88,000.00		
H. Other Operating Expenses:			\$ 200,000.00
1. Supplies	\$ 138,000.00		
2. Hardware	\$ 75,000.00		
3. Furniture/Equipment	\$ 20,000.00		
4. Reciprocal borrowing	\$ 2,000.00		
5. Recording for Cable Broadcast	\$ 6,000.00		
6. Friends of the Library	\$ 25,000.00		
7. Contingency	\$ 5,000.00		
7. Donations	\$ 20,000.00		
I. Grant Expenses			
1. Per Capita Grant	\$ 100,000.00		
2. Other Grants	\$ 200,000.00		
J. Capital Improvement			
1. Transfer to Capital Improvement	\$ 1,500,000.00		
K. Insurance Expenses:			
1. Liability Insurance	\$ 80,000.00	\$ 60,210.75	\$ 61,000.00
2. Unemployment Compensation	\$ 8,500.00	\$ 5,734.36	\$ 4,000.00
3. Worker's Comensation Insurance	\$ 20,000.00	\$ 5,734.36	\$ 4,000.00
L. Capital Improvement			
1. Asset Replacement	\$ 2,000,000.00		
2. Renovation Project	\$ 15,000,000.00		
M. Aggregate Refunds		\$ 35,839.73	
General Fund TOTAL	\$ 8,487,000.00	\$ 5,408,932.09	\$ 5,328,171.00
Special Levies TOTAL	\$ 704,000.00	\$ 420,041.65	\$ 661,100.00
Capital Improvement TOTAL	\$ 17,000,000.00		
GRAND TOTAL	\$ 26,191,000.00	\$ 5,828,973.74	\$ 5,989,271.00