THREE WAY
INDEPENDENT SCHOOL DISTRICT
247 CR 207, Stephenville, TX 76401 | 254.965.6496

Teddy Ott,
Superintendent

AGENDA TWISD Regular School Board Meeting

October 13, 2026 Board Room 6:00 PM

I. **Roll Call - Verify Quorum**

Tracie Hankins, Senaida Huerta, Duanea Armes, Lloyd Lietz, Cody Howle

II. **Citizen Comments**

III. **Staff and Board Reports**

1. Financial Update
2. Principal's Report(s)
3. Superintendent

IV. **Consent Agenda**

1. Consider approval or other action for minutes for the September 8, 2026 regular meeting.

2. Consider approval or other action regarding accounts payable report for payments made for the month of September 2026.

V. **Action Items**

1. Discussion, consideration and possible action regarding Tax Collection Contract with Somervell County.

2. Discussion, consideration and possible action regarding Pay Date Adjustment for TWISD staff.

3. Discussion, consideration and possible action to update the Guardian Program Policy for TWISD.

4. Discussion, consideration and possible action regarding out-of-state six-man football game for the 27/28 school year.

VI. **Closed Session - In accordance with Texas Open Meetings Law, Texas Government Code Section 551 the Board may convene in Closed Session as permitted by the Texas Open Meetings Act, Texas Government Code Chapter 551, including §551.071 – Consultation with Attorney; §551.072 – Deliberation Regarding Real Property; §551.073 – Deliberation Regarding Prospective Gifts; §551.074 – Personnel Matters; §551.076 – Security Devices or Security Audits; §551.082 – School Children and School District Employees; §551.0821 – Personally Identifiable Information About Public School Students; and §551.083 – School Security Personnel;, as applicable to the matters listed on the agenda.**

VII. **Action on closed session items:**

1. Discussion, consideration and possible action regarding selling 5 acres of TWISD property.

2. Discussion, consideration and possible action regarding the Superintendent Position.

3. Discussion, consideration and possible action to renew / add TWISD Guardian Contracts.

VIII. **Adjourn**

With no further business before the Board, this meeting is adjourned at _____ pm.

Closed Session Notice

Three Way Independent School District may convene into Closed Session on any matter related to any of the above agenda items for a purpose, such a closed session is allowed under Chapter 551, Texas Government Code. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meetings. Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed meeting then the final action, final decision, or final vote shall be either: (a) In the open meeting covered by the Notice upon the reconvening of the public meeting; or (b) At a subsequent public meeting of the School Board upon notice thereof; as the Board shall determine.

ADA Notice

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in the meeting should contact Stephanie Ritchie at (254)965-6496 x 200 at least 48 hours prior to the meeting to request such assistance.

Certification

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the front door of the Three Way Administration Building and the front door of the Three Way High School, a place convenient and readily accessible to the general public, as well as to school's website at www.twisd.us and said notice was posted at or before , and remained posted for at least two hours after said meeting was convened.

_____

Dr. Teddy Ott, Superintendent

CASH FLOW vs EXPENDITURES

	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	Jul-27	Aug-27	Totals	Est. Revenue	
CASH INFLOWS															
GENERAL FUND 199															
Foundation School Fund	-$587,366.00												**-$587,366.00**	-$2,123,127.00	27.67%
Available School Fund	$0.00												**$0.00**	-$116,232.00	0.00%
TRS On-Behalf	$0.00												**$0.00**	-$153,565.19	0.00%
M&O Taxes	-$1,901.69												**-$1,901.69**	-$768,934.00	0.25%
Other Local Revenue	-$203,192.24												**-$203,192.24**	-$53,000.00	383.4%
Interest	-$23.24												**-$23.24**	-$30,000.00	0.08%
SPECIAL REVENUE 211,255,270,214,410															
State/Federal Money	-$65,682.19												**-$65,682.19**	-$124,446.39	52.78%
FOOD SERVICE 240															
Lunchroom	-$12,969.18												**-$12,969.18**	-$129,808.54	9.99%
Total Revenues	**-$871,134.54**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**-$871,134.54**	-$3,499,113.12	24.90%
														Budget	
EXPENDITURES															
Expenditures 199	$391,032.52												**$391,032.52**	$3,581,797.23	10.92%
Expenditures 211,255,270,282,289,410,427	$19,489.39												**$19,489.39**	$123,928.76	15.73%
Expenditures 240	$15,114.78												**$15,114.78**	$129,808.54	11.64%
Total Expenditures	**$425,636.69**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$425,636.69**	$3,835,534.53	11.10%
Total Cash	**-$445,497.85**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**			
Fund Balance															
General Fund - First Financial/Prosperity	-$335,614.12														
TexPool Transfers (Payroll/Bills)	-$200,000.00														
TexPool Investment Pool	-$1,095,742.03														
TexPool Transfers (Payroll/Bills)	$200,000.00														
Total Fund Balance	**-$1,431,356.15**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0.00**	**$0.00**	**$0.00**			

Board Report Summary
2026-2027

SEPTEMBER

REVENUE	Est. Revenue	Rev. Realized To Date	Revenue Balance	% Realized	NOTES
Taxes	768,934.00	-1,901.69	767,032.31	0.25%	
Other Rev. Local	83,000.00	-3,216.04	79,783.96	3.87%	
Total REVENUE - Local and Intermediate	**851,934.00**	**-5,117.73**	**846,816.27**	**0.60%**	
Total State Program Revenues	**2,392,924.19**	**-587,366.00**	**1,805,558.19**	**24.55%**	
TOTAL Revenue - LOCAL-STATE-FEDERAL	**3,244,858.19**	**-592,483.73**	**2,652,374.46**	**18.26%**	

Fund 199	Budget	Expenditure YTD	Balance	% Realized
Function 11 INSTRUCTION				
6100 - Payroll Costs	-1,650,565.71	172,200.97	-1,478,364.74	10.43%
6200 - Professional and Contracted Svs	-25,781.63	19,681.63	-6,100.00	76.34%
6300 - Supplies and Materials	-23,400.00	934.79	-22,465.21	3.99%
6400 - Other Operating Costs	-150,000.00	4,027.50	-145,972.50	2.69%
Total Function 11 INSTRUCTION	**-1,849,747.34**	**196,844.89**	**-1,652,902.45**	**10.64%**
Function 12 INSTRUCTIONAL RESOURCES/MEDIA				
6100 - Payroll Costs	-5,676.63	424.99	-5,251.64	7.49%
6200 - Professional & Contracted SVS	-1,737.00	1,737.00	0.00	100.00%
6300 - Supplies and Materials	0.00	0.00	0.00	0.00%
Total Function 12 INSTRUCTIONAL RESOURCES/MEDIA	**-7,413.63**	**2,161.99**	**-5,251.64**	**29.16%**
Function 13 CURRICULUM & STAFF DEV				
6300 - Supplies & Materials	-20,000.00	8,246.00	-11,754.00	41.23%
Total Function 13 CURRICULUM & STAFF DEV	**-20,000.00**	**8,246.00**	**-11,754.00**	**41.23%**
Function 23 SCHOOL LEADERSHIP				
6100 - Payroll Costs	-205,210.04	15,512.81	-189,697.23	7.56%
6400 - Travel & Subsistence	-300.00	0.00	-300.00	0.00%
Total Function 23 SCHOOL LEADERSHIP	**-205,510.04**	**15,512.81**	**-189,997.23**	**7.55%**
Function 31 GUIDANCE AND COUNSELING SVS				
6100 - Payroll Costs	-63,348.10	6,318.14	-57,029.96	9.97%
6300 - Supplies and Materials	-500.00	0.00	-500.00	0.00%
6400 - Other Operating Costs	0.00	0.00	0.00	0.00%
Total Function 31 GUIDANCE AND COUNSELING	**-63,848.10**	**6,318.14**	**-57,529.96**	**9.90%**

Function 33 HEALTH SERVICES				
6100 Health Services	-70,782.14	5,343.82	-65,438.32	7.55%
6300 - Supplies and Materials	-1,200.00	134.28	-1,065.72	11.19%
6400 - Other Operating Costs	0.00	0.00	0.00	0.00%
Total Function 33 HEALTH SERVICES	**-71,982.14**	**5,478.10**	**-66,504.04**	**7.61%**
Function 34 STUDENT TRANSPORTATION				
6100 - Payroll Costs	-24,522.84	2,507.29	-22,015.55	10.22%
6200 - Professional & Contracted SVS	-12,000.00	325.00	-11,675.00	2.71%
6300 - Supplies and Materials	-15,200.00	2,022.23	-13,177.77	13.30%
6400 - Other Operating Costs	-5,700.00	4,758.00	-942.00	83.47%
	-57,422.84	**9,612.52**	**-47,810.32**	**16.74%**
Function 36 CO-CURRICULAR ACTIVITIES				
6100 - Payroll Costs	-122,098.26	9,929.77	-112,168.49	8.13%
6200 - Professional & Contracted SVS	-8,475.00	6,285.00	-2,190.00	74.16%
6300 - Supplies and Materials	-27,000.00	1,393.62	-25,606.38	5.16%
6400 - Other Operating Costs	-4,500.00	1,720.88	-2,779.12	38.24%
Total Function 36 CO-CURRICULAR ACTIVITIES	**-162,073.26**	**19,329.27**	**-142,743.99**	**11.93%**
Function 41 General Administration				
6100 - Payroll Costs	-112,395.27	8,515.18	-103,880.09	7.58%
6200 - Professional & Contracted SVS	-72,997.52	27,999.52	-44,998.00	38.36%
6300 - Supplies and Materials	-1,000.00	47.90	-952.10	4.79%
6400 - Other Operating Costs	-7,075.00	7,159.17	84.17	101.19%
Total Function 41 GENERAL ADMINISTRATION	**-193,467.79**	**43,721.77**	**-149,746.02**	**22.60%**
Function 51 Plant Maintenance & Operations				
6100 - Payroll Costs	-145,084.80	13,763.17	-131,321.63	9.49%
6200 - Professional & Contracted SVS	-130,000.00	13,628.47	-116,371.53	10.48%
6300 - Supplies and Materials	-35,000.00	4,863.91	-30,136.09	13.90%
6400 - Other Operating Costs	-27,400.00	25,193.00	-2,207.00	91.95%
6600 - Capital Outlay	0.00	0.00	0.00	0.00%
Total Function 51 PLANT MAINTENANCE & OPERATION	**-337,484.80**	**57,448.55**	**-280,036.25**	**17.02%**
Function 52 Security & Monitoring				
6100 - Payroll Costs	-69,797.88	6,755.47	-63,042.41	9.68%
6200 - Professional & Contracted SVS	-3150.00	650.00	-2,500.00	20.63%
6300 - Supplies and Materials	-5000.00	362.12	-4637.88	7.24%
6400 - Other Operating Costs	-1000.00	0.00	-1000.00	0.00%
Total Function 52 DATA PROCESSING	**-78,947.88**	**7,767.59**	**-71,180.29**	**9.84%**
Function 53 Data Processing				
6100 - Payroll Costs	-50,599.41	3,790.13	-46,809.28	7.49%
6200 - Professional & Contracted SVS	-21,250.00	1,250.00	-20,000.00	5.88%
6300 - Supplies and Materials	-5,000.00	0.00	-5,000.00	0.00%
6400 - Other Operating Costs	-1,800.00	5,500.00	3,700.00	305.56%
Total Function 53 DATA PROCESSING	**-78,649.41**	**10,540.13**	**-68,109.28**	**13.40%**

Cost of Cyber Security Coverage was more than originally planned for

Function 71 Debt Service				
6500 - Long Term Debt/Interest	-350,000.00	2,940.10	-347,059.90	0.84%
Total Function 71 DEBT SERVICE	**-350,000.00**	**2,940.10**	**-347,059.90**	**0.84%**
Function 81 Facilities Acq & Construction				
6600 - Bldg Purchase, Construction	0.00	-	0.00	0.00%
Total Function 81 FACILITIES ACQ & CONST	**0.00**	**-**	**0.00**	**0.00%**
Function 93 Payments-Shared				
6200 - Professional & Contracted SVS	-82,750.00	0.00	-82,750.00	0.00%
Total Function 93 PAYMENST-SHARED	**-82,750.00**	**0.00**	**-82,750.00**	**0.00%**
Function 99 Tax Appraisal & Collection				
6200 - Professional & Contracted SVS	-22,500.00	5,110.66	-17,389.34	22.71%
Total Function 99 TAX APPRAISAL & COLLECTION	**-22,500.00**	**5,110.66**	**-17,389.34**	**22.71%**
Total Function 00 OTHER USES	**0.00**	**0.00**	**0.00**	**0.00%**
TOTAL EXPENDITURES	**-3,581,797.23**	**391,032.52**	**-3,190,764.71**	**10.92%**

Board Report 10/13/26

- Enrollment
    - Elementary 101
    - JH 37
    - HS 41
    - Total 179
    - Cornerstone kids - 21
    - Lost 3 high school students
    - Lost 4 elementary students

- ADA as of 10/6/26
    - Elementary 96.85
    - Secondary 95.58

- Spark on the Road was a hit with our students. They enjoyed coding activities and small robots. Every session I went into the students were having fun and were engaged in learning. Hopefully, we will be able to bring them back next year.

- Coach Knight did resign. We gave him the opportunity to stay without his coaching responsibilities, but he felt it was best for his overall health to go ahead and resign. We covered his classes with teachers who did not have full loads.

- The Brave Nation Association has been doing a great job of keeping the teacher workrooms stocked with goodies.

- The first 9 week period ended on 9/8/26.

- Upcoming Events
    - October 19 - Board training in Strawn
    - October 23 - Fall Fest hosted by the Education Foundation
    - October 26-29 - Red Ribbon Week
    - November 4-5 - I will be attending a Region 11 Superintendent conference in Granbury

THREE WAY
INDEPENDENT SCHOOL DISTRICT
247 CR 207, Stephenville, TX 76401 | 254.965.6496

AGENDA TWISD Regular School Board Meeting

September 8, 2026 Board Room 5:30 PM

I. **Roll Call –** Meeting was called to order at 5:30pm

Tracie Hankins, Senaida Huerta, Duanea Armes and Lloyd Lietz were in attendance. Susan Driskill was absent.

II. **Public Hearing**

1. Public Hearing regarding Annual Certification of Compliance with Certain Laws Pursuant to Texas Education Code §39.008 (SB 12).

   There were no comments for the public hearing.

III. **Staff and Board Reports**

1. Financial Update – presented by Bailey
2. Principal's Report(s) – presented by Pickett
3. Superintendent – presented by Campbell

IV. **Consent Agenda**

1. Consider approval or other action for minutes for the August 26, 2026 Public Hearing and regular meeting's.

2. Consider approval or other action regarding accounts payable report for payments made for the month of August 2026.

   Huerta moved to approve consent agenda as presented. Lietz seconded the motion. Motion carried 4/0.

V. **Citizen Comments**

There were no citizen comments.

VI. **Action Items**

1. Consider and approve Annual Certification of Compliance with Certain Laws Pursuant to Texas Education Code §39.008 (SB 12).

Armes moved to approve Annual Certification as presented. Lietz seconded the motion. Motion carried 4/0.

2. Discussion, consideration and possible action to accept update on accountability ratings.

   Campbell presented accountability rating to the board. No action required.

3. Discussion, consideration and possible action regarding possible changes to the date and time of future school board meetings.

   Lietz moved to set meeting dates to the seconded Tuesday of the month beginning at 6:00pm. Huerta seconded the motion. Motion carried 4/0.

4. Discussion, consideration and possible action regarding the resignation of school board members.

   Lietz moved to accept resignation of School Board member Susan Driskill effective immediately. Armes seconded the motion. Motion carried 4/0.

5. Discussion, consideration and possible action to appoint a new board member to fill vacancy.

   Armes moved to appoint Cody Howle to fill the open position on the TWISD School Board. Lietz seconded the motion. Motion carried 4/0.

VII. **Closed Session**

1. In accordance with Texas Open Meetings Law, Texas Government Code Section 551...

2. Discussion, consideration, and possible action regarding business discussed in closed session.

   The board did not go convene into closed session. No action was taken.

VIII. **Adjourn**

With no further business before the Board, this meeting is adjourned at 6:04 pm.

_____ _____

Board President Board Secretary

For the Month of September

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
001282	09-08-2026	CLAIMS ADMINISTRATIV	017367	109158	199-11-6143.00-072-711000	CAS FIXED COST ANNUAL 2026-2	17,077.00	N
			017367	109158	199-36-6143.00-072-791000	CAS FIXED COST ANNUAL 2026-2	300.00	N
			017367	109158	199-51-6143.00-072-799000	CAS FIXED COST ANNUAL 2026-2	300.00	N
			017367	109158	240-35-6143.00-072-799000	CAS FIXED COST ANNUAL 2026-2	300.00	N
						Totals for Check 001282	**17,977.00**	
001283	09-08-2026	TASB	017343	692881	199-41-6219.00-702-799000	POLICY ONLINE MEMBERSHIP	2,000.00	N
			017345	694959	199-41-6219.00-702-799000	ENVIRONMENTAL ANNUAL SUB	1,250.00	N
						Totals for Check 001283	**3,250.00**	
001284	09-08-2026	KIRBO'S OFFICE SYSTE	017340	577034	199-71-6512.00-072-799000	KIRBO'S COPIER LEASE	908.30	N
001285	09-08-2026	ERATH COUNTY APPRAI	017346	96	199-99-6213.00-703-799000	4TH QTR ENTITY PMT	4,850.65	N
001286	09-08-2026	HILAND DAIRY FOODS L	017335	6831321	240-35-6341.00-072-799000	MILK	223.96	N
001287	09-08-2026	SOMERVELL CENTRAL	017337	2026-04	199-99-6213.00-703-799000	QUARTERLY PMT	260.01	N
001288	09-08-2026	TASB RISK MANAGEME	017364	RMF011545	199-11-6145.00-072-799000	TASB UC COVERAGE 2026-27	1,500.00	N
			017364	RMF011545	199-31-6145.00-072-799000	TASB UC COVERAGE 2026-27	200.00	N
			017365		199-34-6429.00-072-799000	AUTO LIABILITY/PHY DAM/AUTO	4,758.00	N
			017364	RMF011545	199-36-6145.00-101-791000	TASB UC COVERAGE 2026-27	377.00	N
			017364	RMF011545	199-41-6145.00-701-799000	TASB UC COVERAGE 2026-27	200.00	N
			017365		199-41-6429.00-701-799000	SCHOOL LIABILITY	3,800.00	N
			017364	RMF011545	199-51-6145.00-072-799000	TASB UC COVERAGE 2026-27	300.00	N
			017365		199-51-6429.00-072-799000	PROPERTY	25,193.00	N
			017365		199-53-6429.00-072-799000	DATA BREACH/PRIVACY LIABILIT	5,500.00	N
			017364	RMF011545	240-35-6145.00-072-799000	TASB UC COVERAGE 2026-27	200.00	N
						Totals for Check 001288	**42,028.00**	
001289	09-08-2026	TASBO	017362	451871-2026	199-41-6411.00-750-799000	TASBO ANNUAL MEMBERSHIP BA	155.00	N
001290	09-08-2026	UNIVERSITY INTERSCH	017363	TWISD26-27	199-41-6499.00-720-799000	UIL MEMBERSHIP 2026-27 1A CO	2,500.00	N
001291	09-08-2026	LABATT FOOD SERVICE	017336	09026568	240-35-6341.00-072-799000	FOOD	983.08	N
001292	09-08-2026	DALE COLLUM	017348	TW0926	199-51-6249.00-072-799000	RAW WELL & TCEQ TESTING	500.00	N
001293	09-08-2026	THE WATER SHOP	017339	38510	199-51-6269.00-072-799000	WATER COOLER RENTAL	100.00	N
			017339	38510	199-51-6319.00-072-799000	WATER & CUPS ALL CAMPUSES	574.50	N
						Totals for Check 001293	**674.50**	
001294	09-08-2026	AMAZON CAPITAL	017338	1QCC-MVVD-	199-11-6399.02-101-711000	DUAL CREDIT TXTBOOK	92.71	N
			017338	1GNR-CXYJ-	199-51-6319.00-072-799000	2 BOJACK AMP COIL FOR AC	34.70	N
			017341	1XH4-QYK9-	199-51-6319.00-072-799000	AC CAPACITOR X3	87.45	N
						Totals for Check 001294	**214.86**	
001295	09-08-2026	WRIGHT'S ICE SERVICE	017350	7259	199-51-6269.00-072-799000	ICE MACHINE RENTAL X2	308.00	N
001296	09-08-2026	NEXTLINK	017342		199-51-6259.00-072-799000	PHONE & FAX	1,648.30	N
001297	09-08-2026	ETC LITE LLC	017349	10876299	199-41-6219.00-720-799000	ACA SERVICE	252.00	N
001298	09-08-2026	AUTO PARTS CO.	017334	ID-825297	199-34-6319.00-072-799000	PART FOR BUS	50.87	N

For the Month of September

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
001299	09-08-2026	ACHIEVE FINANCIAL GR	017344	2026-TWISD	199-36-6499.00-072-791000	STUDENT ACCIDENT INSURANCE	1,696.88	N
001300	09-08-2026	PATTI WILLIAMS	017354		199-36-6299.00-072-791000	VBALL OFFICIAL TW VS GORMAN	85.00	N
001301	09-08-2026	STRATEGIC EQUIPMENT	017352	1046990	240-35-6269.00-072-799000	MILK COOLER RENTAL	267.00	N
001302	09-08-2026	ROBERT REDDING	017355		199-36-6299.00-072-791000	FBALL REF TW VS WACO CHRIST	150.00	N
001303	09-08-2026	SANTIAGO SPANISH LLC	017361	9091	199-13-6321.00-072-711000	SPANISH 1 & 2 HS	6,600.00	N
001304	09-08-2026	BRANNON FUEL LLC	017351	3373	199-34-6311.00-072-799000	GAS & DIESEL	1,971.36	N
001305	09-08-2026	CERTIPORT	017360	32073002	199-13-6321.00-101-722000	CERTIPORT CTE	1,248.00	N
001306	09-08-2026	DON FORTENBERRY JR	017357		199-36-6299.00-072-791000	FBALL REF TW VS WACO CHRIST	150.00	N
001307	09-08-2026	FAMILY & FRIENDS TRAI	017347	TWISD26-27	199-36-6219.00-072-791000	REGULAR SEASON TRAINER SER	3,475.00	N
001308	09-08-2026	BLAKE THOMASSON	017353		199-36-6299.00-072-791000	VBALL OFFICIAL TW VS GORMAN	85.00	N
001309	09-08-2026	BRANDON IVY	017356		199-36-6299.00-072-791000	FBALL REF TW VS WACO CHRIST	150.00	N
001310	09-08-2026	JATHON WILLIAMS	017358		199-36-6299.00-072-791000	FBALL REF TW VS WACO CHRIST	150.00	N
001311	09-10-2026	TX. ASSN. OF SCHOOL A	017372	000193572	199-41-6495.00-701-799000	TASA MEMBERSHIP CAMPBELL	458.00	N
001312	09-10-2026	STUDIES WEEKLY	017371	560189	410-11-6321.00-101-711000	TX STUDIES WEEKLY K-6	1,445.40	N
001313	09-10-2026	EWELL EDUCATIONAL S	017368	TX503-97314	199-11-6399.00-101-722000	YEARLY SUBSCRIPTION	210.00	N
001314	09-10-2026	CEV MULTIMEDIA LLC	017370	INV-22184	410-11-6321.00-101-722000	TX ENTERPRISE PKG + LICENSE	4,469.00	N
001315	09-10-2026	AMPLIFY EDUCATION IN	017369	INV-497778	410-11-6321.00-101-711000	AMPLIFY ELAR G8 STUDENT EDU	168.00	N
001316	09-10-2026	CARNEGIE LEARNING	017373	1051080	410-11-6321.00-101-711000	TX MATHIA CLC STUDENT LICEN	978.36	N
001318	09-15-2026	NATIONAL BENEFIT SER	DEDCH		199-00-2159.00-003-700000	SEP DED TAX SHEL. ANNUITY	450.00	N
001319	09-15-2026	HIGGINBOTHAM PUBLIC	DEDCH		199-00-2153.00-005-700000	SEP DED HEALTH INSURANCE	455.43	N
			DEDCH		199-00-2153.00-009-700000	SEP DED HEALTH INSURANCE	214.59	N
			DEDCH		199-00-2153.00-010-700000	SEP DED LIFE INSURANCE	418.20	N
			DEDCH		199-00-2153.00-011-700000	SEP DED LIFE INSURANCE	4.00	N
			DEDCH		199-00-2153.00-013-700000	SEP DED LIFE INSURANCE	16.00	N
			DEDCH		199-00-2153.00-015-700000	SEP DED LIFE INSURANCE	24.15	N
			DEDCH		199-00-2153.00-016-700000	SEP DED LIFE INSURANCE	89.40	N
			DEDCH		199-00-2153.00-017-700000	SEP DED LIFE INSURANCE	310.17	N
			DEDCH		199-00-2153.00-018-700000	SEP DED LIFE INSURANCE	61.30	N
			DEDCH		199-00-2153.00-019-700000	SEP DED LIFE INSURANCE	12.00	N
			DEDCH		199-00-2153.00-021-700000	SEP DED LIFE INSURANCE	17.90	N
			DEDCH		199-00-2153.00-022-700000	SEP DED HEALTH INSURANCE	313.46	N
			DEDCH		199-00-2153.00-024-700000	SEP DED LIFE INSURANCE	126.04	N
			DEDCH		199-00-2153.00-025-700000	SEP DED LIFE INSURANCE	12.60	N
			DEDCH		199-00-2153.00-026-700000	SEP DED LIFE INSURANCE	149.40	N
			DEDCH		199-00-2153.00-027-700000	SEP DED LIFE INSURANCE	16.00	N
			DEDCH		199-00-2153.00-031-700000	SEP DED HEALTH INSURANCE	53.12	N
			DEDCH		199-00-2159.00-012-700000	SEP DED MISCELLANEOUS DEDU	255.00	N
			DEDCH		199-00-2159.00-029-700000	SEP DED MISCELLANEOUS DEDU	7.95	N

For the Month of September

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
			DEDCH		199-00-2159.00-030-700000	SEP DED MISCELLANEOUS DEDU	60.00	N
			DEDCH		199-00-2159.00-036-700000	SEP DED MISCELLANEOUS DEDU	126.00	N
			DEDCH		199-00-2159.00-037-700000	SEP DED MISCELLANEOUS DEDU	133.36	N
			DEDCH		199-00-2159.00-041-700000	SEP DED MISCELLANEOUS DEDU	158.00	N
			DEDCH		199-00-2159.00-043-700000	SEP DED MISCELLANEOUS DEDU	82.40	N
						Totals for Check 001319	**3,116.47**	
001320	09-15-2026	LEGAL SHIELD	DEDCH		199-00-2159.00-034-700000	SEP DED MISCELLANEOUS DEDU	139.60	N
001321	09-15-2026	EECU	DEDCH		199-00-2159.00-035-700000	SEP DED HSA	150.00	N
001322	09-15-2026	AFLAC	DEDCH		199-00-2159.00-040-700000	SEP DED MISCELLANEOUS DEDU	126.94	N
001323	09-23-2026	JOHN BERRY	017374		199-51-6319.00-072-799000	SCAG KEYSWITCH MOWER	36.55	N
001324	09-24-2026	KIRBO'S OFFICE SYSTE	017386	579100	199-71-6512.00-072-799000	KIRBOS COPIER LEASE	1,166.00	N
001325	09-24-2026	HILAND DAIRY FOODS L	017381	6831613	240-35-6341.00-072-799000	MILK	261.01	N
			017381	6831469	240-35-6341.00-072-799000	MILK	223.96	N
			017384	6831762	240-35-6341.00-072-799000	MILK	224.40	N
						Totals for Check 001325	**709.37**	
001326	09-24-2026	UNITED COOPERATIVE	017385		199-51-6259.00-072-799000	ELECTRIC	6,781.70	N
001327	09-24-2026	ARCO MOBILE FIRE	017387	35644	199-51-6249.00-072-799000	FIRE EXT ANNUAL INSPECTION	1,805.25	N
001328	09-24-2026	MAYFIELD PAPER COMP	017380	4509269	199-51-6319.00-072-799000	JANITORIAL SUPPLIES	3,568.92	N
			017380	4513082	199-51-6319.00-072-799000	JANITORIAL SUPPLIES	117.60	N
						Totals for Check 001328	**3,686.52**	
001329	09-24-2026	LABATT FOOD SERVICE	017382	09168812	240-35-6341.00-072-799000	FOOD	1,153.50	N
			017382	09096897	240-35-6341.00-072-799000	FOOD	876.48	N
			017383	09239246	240-35-6341.00-072-799000	FOOD	575.65	N
						Totals for Check 001329	**2,605.63**	
001330	09-24-2026	HUCKABAY ISD	017388		199-11-6499.00-072-711000	UIL STARTUP FEES	3,500.00	N
001331	09-24-2026	AMAZON CAPITAL	017379	1P6M-P6Q9-	199-11-6399.02-101-711000	OWEN ART SUPPLIES	44.60	N
			017379	1QWV-H9NY-	199-33-6399.00-072-799000	HEALTH SUPPLIES	134.28	N
			017379	1WMC-C7PP-	199-36-6399.04-101-791000	HOCO SASHES/CROWNS	38.99	N
			017379	1PH3-363V-	199-36-6399.04-101-791000	HOCO DANCE DECOR	28.97	N
			017379	1V1C-CPNX-	199-41-6399.00-701-799000	WINDOW ENVELOPES	47.90	N
			017379	1VVK-VPMM-	199-52-6399.00-072-799000	SECURE AUDIT PEEPHOLES	62.88	N
						Totals for Check 001331	**357.62**	
001332	09-24-2026	NATIONAL FFA	017377	MDE396859	199-36-6399.03-101-791000	FFA JACKETS WILSON/WHALLEY	249.00	N
001333	09-24-2026	TARLETON STATE UNIV	017390	T002848	199-51-6249.00-072-799000	WATER SAMPLE ANALYSIS	100.00	N
001334	09-24-2026	KESLER SCIENCE	017391	10354	199-13-6321.00-072-711000	KS PLUS SCIENCE 1 YR SUB	398.00	N
001335	09-24-2026	THREE WAY FFA BOOST	017397	91726JHVFK	199-36-6499.00-072-791000	REF MEALS	24.00	N
001336	09-24-2026	TEXAS GUNS AND GEAR	017378	SO-6-2603330	199-52-6399.00-072-799000	GUARDIAN TRAINING AMMO	299.24	N
001337	09-24-2026	JONATHAN MICHAEL NO	017392		199-36-6299.00-072-791000	VBALL REF TS VS BLUFF DALE	85.00	N
			017394		199-36-6299.00-072-791000	VBALL REF TW VS MORGAN MILL	85.00	N
						Totals for Check 001337	**170.00**	

For the Month of September

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
001338	09-24-2026	AYODEJI LAWAL	017395		199-36-6299.00-072-791000	VBALL REF TW VS MORGAN MILL	85.00	N
001339	09-24-2026	TIMMONS EXTERMINATI	017389	62042	199-51-6249.00-072-799000	PEST CONTROL	250.00	N
001340	09-24-2026	KEITH PROPERTIES INC	017398	008737	199-51-6319.00-072-799000	MISC PVC PARTS FOR REPAIRS	114.25	N
001341	09-24-2026	CAMDEN FLOOD	017396		199-36-6299.00-072-791000	VBALL REF TW VS BLUFF DALE	85.00	N
001342	09-24-2026	AUTO GLASS MAGIC	017399		199-34-6249.00-072-799000	WINDSHIELD REPLACE SUBURBA	325.00	N
001343	09-28-2026	EDUCATION SERV. CTR.	017409	2002700185	199-11-6239.00-072-799000	COMP BASIC SVS/DMAC/INST/CU	19,681.63	N
			017409	2002700185	199-12-6239.00-072-799000	DESTINY LIBRARY CONSORTIUM	1,737.00	N
			017409	2002700185	199-41-6239.00-072-799000	ASCENDER BUSINESS/HR/SUPT/	24,497.52	N
			017409	2002700185	199-52-6239.00-072-799000	SAFETY & SECURITY	650.00	N
			017409	2002700185	199-53-6239.00-072-799000	TXTRACTS	1,250.00	N
						Totals for Check 001343	**47,816.15**	
001344	09-28-2026	FROG STREET PRESS, I	017404	0283309-IN	410-11-6321.00-101-711000	AIM CRITERION REF SCREENER	409.85	N
001345	09-28-2026	TX DEPT OF PUBLIC	017406	CRS2026083424	199-41-6499.00-720-799000	FACT CLEARINGHOUSE	1.00	N
001346	09-28-2026	TEXAS FFA ASSOCIATIO	017400	326580	199-36-6399.03-101-791000	2026-27 FALL MEMBERSHIP FEES	426.00	N
001347	09-28-2026	AREA IV FFA ASSOCIATI	017401	326581	199-36-6399.03-101-791000	2026-27 FALL MEMBERSHIP FEES	215.00	N
001348	09-28-2026	MOWREY WASTEWATE	017403		199-51-6249.00-072-799000	WASTE WATER INSPECTION 2 W	390.00	N
001349	09-28-2026	PECAN VALLEY FFA DIS	017402	326582	199-36-6399.03-101-791000	2026-27 FALL MEMBERSHIP FEES	86.00	N
001350	09-28-2026	LIVESTOCK JUDGING.C	017407	TW2026-27	199-36-6399.03-101-791000	YEARLY SUBSCRIPTION	300.00	N
001351	09-28-2026	ACT EDUCATION CORP	017408	36570	199-11-6499.00-072-711000	ACT TESTS SPRING 2026	527.50	N
001352	09-28-2026	ACCELERATE LEARNIN	017405	105945	410-11-6321.00-101-711000	STEMSCOPES SCIENCE K-10	3,082.80	N
001353	09-29-2026	KIRBO'S OFFICE SYSTE	017419	579945	199-71-6512.00-072-799000	KIRBOS COPIER LEASE	865.80	N
001354	09-29-2026	THE DOWELL COMPANY	017418	2609-843723	199-51-6319.00-072-799000	SCOTTS WEED & FEED	329.94	N
001355	09-29-2026	RIGGS MACHINE & WEL	017421	269180	199-11-6399.00-101-722000	WELDING SUPPLIES CLASSROO	318.75	N
			017421	269561	199-11-6399.00-101-722000	WELDING SUPPLIES CLASSROO	47.90	N
						Totals for Check 001355	**366.65**	
001356	09-29-2026	AMAZON CAPITAL	017420	17KJ-WX9W-	199-11-6399.01-072-711000	MANGANELLA TIMER	18.99	N
001357	09-29-2026	CODY CROCKER	017412		199-36-6299.00-072-791000	FBALL REF TW VS OLFEN	215.00	N
001358	09-29-2026	GREGORY SMITH JR	017413		199-36-6299.00-072-791000	FBALL REF TW VS OLFEN	215.00	N
001359	09-29-2026	LT WIMBERLEY HELMIC	017410		199-36-6299.00-072-791000	FBALL REF TW JH VS OLFEN	215.00	N
001360	09-29-2026	LIMINEX INC	017422	INV-153343	270-11-6399.00-072-711000	GO GUARDIAN	1,398.40	N
001361	09-29-2026	STEVEN C SHERWIN	017414		199-36-6299.00-072-791000	FBALL REF TV VS FAITH	210.00	N
001362	09-29-2026	MICHAEL BELL	017417		199-36-6299.00-072-791000	FBALL REF TW VS FAITH	210.00	N
001363	09-29-2026	JUAN D DELEON	017415		199-36-6299.00-072-791000	FBALL REF TW VS FAITH	210.00	N
001364	09-29-2026	JOE MARTINEZ	017411		199-36-6299.00-072-791000	FBALL REF TW VS OLFEN	215.00	N

For the Month of September

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
001365	09-29-2026	BRANDON STONE	017416		199-36-6299.00-072-791000	FBALL REF TW VS FAITH	210.00	N
001366	09-29-2026	DUNCAN DISPOSAL	017423	0794-017704444	199-51-6259.00-072-799000	DISPOSAL	1,745.22	N
100915	09-25-2026	THE FLOWER SHOP	017430		199-41-6499.00-720-799000	FLOWERS M PEREZ MOM	105.00	N
270665	09-09-2026	EFTPS	017427		199-00-2151.00-000-700000	WH TAXES	10,290.78	N
			017427		199-00-2152.01-000-700000	EMPLOYER FICA	37.82	N
			017427		199-00-2152.01-000-700000	MEDICARE	2,622.05	N
			017427		199-00-2152.02-000-700000	EMPLOYEE FICA	37.82	N
			017427		199-00-2152.02-000-700000	MEDICARE DIST MATCH	2,622.05	N
						Totals for Check 270665	**15,610.52**	
276591	09-17-2026	WALMART	017429		199-36-6399.00-101-791000	SOAP FOR ATHLETIC WASH GEA	49.66	N
449929	09-29-2026	TEXPOOL INVESTMENT	017424		199-00-1121.00-000-700000	TEXPOOL TRANSFER DEBIT	287,000.00	N
800338	09-16-2026	THE MCGRAW-HILL	017428		199-11-6399.02-101-711000	P IRVIN ONLINE BIOLOY TXTBOO	201.84	N
934612	09-02-2026	TEACHER RETIREMENT	017426		199-00-2153.00-002-700000	TRS ACTIVE CARE	14,466.00	N
			017426		199-00-2155.00-000-700000	AUG TRS MEMBER CONT	15,320.96	N
			017426		199-00-2155.00-000-700000	MEMBER TRS CARE	1,207.10	N
			017426		199-00-2155.01-000-700000	RE FED FUND PRIVATE GRANT	1,455.40	N
			017426		199-00-2155.02-000-700000	STATE MINIMUM	4,090.06	N
			017426		199-00-2155.03-000-700000	RE FED FUND TRS CARE	220.52	N
			017426		199-00-2155.04-000-700000	TRS CARE	1,392.82	N
			017426		199-00-2155.08-000-700000	PUBLIC EDUCATION	2,688.37	N
			017426		199-00-2155.09-000-700000	PENSION SURCHARGE	1,572.84	N
			017426		199-00-2155.10-000-700000	TRS CARE SURCHARGE	1,070.00	N
						Totals for Check 934612	**43,484.07**	
999999	09-15-2026	CLAIMS ADMINISTRATIV	017431		199-11-6143.00-072-711000	WORK COMP POOL	132.00	N
999999	09-15-2026	PROSPERITY BANK	017425		199-41-6499.00-720-799000	ACCT ANALYSIS SERVICE FEE	140.17	N
						Total Checks	**533,675.23**	

End of Report

STATE OF TEXAS

COUNTY OF SOMERVELL

CONTRACT FOR TAX ASSESSING & COLLECTING SERVICES FOR 2026 through 2027

On this the 9th day of October, 2026 the Somervell Central Appraisal District (Hereinafter called "District and the Three-Way Independent School District, (hereinafter called "Taxing Unit"), enter into the following agreement;

PURPOSE

The parties to this agreement wish to consolidate the Assessing and Collecting of property taxes into one agency, The Somervell Central Appraisal District. The Taxing Units enter into this agreement to eliminate any duplication of tax assessing and collecting services and to promote governmental efficiency.

The parties enter this contract pursuant to the authority granted by the Texas Property Tax Code.

TERM

This contract shall be effective from October 1, 2026 to September 30, 2027; provided, however, that the District shall complete performance of services to be performed for the 2026 tax year after September 30. 2027, if the District finds the extension to be necessary.

Each Taxing Unit reserves the right to terminate its participation in this contract by giving the District written notice that the Taxing Unit will not require the services of the district for the 2026 tax year 6 months prior to September 30. 2027 (which is April 1 of contract year).

SERVICES TO BE PERFORMED

(1) This District shall assess and collect all taxes for each Taxing Unit that is a party to this contract as provided by Texas Property Tax Code §6.24 et. seq.

(2) This Contract hereby incorporates all applicable provisions of the Texas Property Code, where such provision provides pre-requisites for this contract to be legally effective.

PAYMENTS

(1) The parties recognize that the law (Texas Property Tax Code §6.27) requires that each Taxing Unit joining this contract shall pay the actual costs of the assessing and collecting services performed for it.

(2) As provided for in subsection 6.06(d) of Tex. Prop. Tax Code, the parties have determined that the actual costs of the assessing and collecting to be performed for each Taxing Unit in 2026 is that portion of the total budget for the District that is equal to the proportion that the total amount of property taxes proposed in the District by the Taxing Unit for the tax year in which the budget proposal is prepared bears to the sum of the total amount of taxes imposed by Taxing Units participating in this contract. This number is modified by an additional amount for those Districts with parcels in adjoining counties – for this Taxing Unit that amount is $1092.71. For the 2026 tax year, each Taxing Unit shall pay its portion of the District's budget in four equal payments to be made at the end of each calendar quarter, and the first payment shall be made before January 1 of the year in which the budget takes effect.

(3) In the event that payments received in any one year exceed the actual costs of providing services pursuant to this contract, the District shall credit future payments to be made by the Taxing Units with the excess funds.

(4) The parties agree that any other taxing unit authorized under the provisions of the Property Tax Code to participate in the Somervell Central Appraisal District may join in this contract by agreeing to these terms and conditions. Should an additional Taxing Unit join in this contract, then the Chief Appraiser shall recalculate the total amount due from each Taxing Unit according to the formula used to calculate the original payment obligations. If any payments have been made to the district prior to the joining of the additional party, the remaining quarterly amount due will be adjusted to reflect the recalculated total payments due.

(6) In the event that the District budget is amended during a tax year in order to provide more money for the District, the Chief Appraiser shall adjust the remaining payment due from each Taxing Unit to include the increase.

(7) The Chief Appraiser and the governing body of a Taxing Unit may agree to delay a payment from the Taxing Unit or to arrange a different method of payment

(8) BUDGETS

(1) The District's budget for services rendered pursuant to this contract for 2026 shall be prepared by the Chief Appraiser and submitted to the district Board of Directors no later than the 15th day of June 2026. The Chief Appraiser shall deliver a copy of the proposed budget to the presiding officer of each of the Taxing Units. Not sooner than 10 days following the delivery of the proposed budget to the Taxing Units, the District's Board of Directors shall hold a budget hearing. The Chief Appraiser shall provide the presiding officer of each Taxing Unit with notice of the time, date, and place three days in advance of the hearing.

(2 After the District Board of Directors approves the budget for services rendered pursuant to this contract, the final budget shall be submitted to the Taxing Units for approval. If a Taxing Unit takes no formal action within thirty (30) days after the receipt of the final budget, then the Taxing Unit will be presumed to have approved the budget. If a majority of the Taxing Units approve the budget, then each Taxing Unit must pay its portion of the approved budget in order to participate in this contract.

(3 The District Board of Directors may amend the budget at any time the Board finds that the cost of services provided pursuant to this contract exceeds the amount originally budgeted. The budget amendment shall be approved in the same manner as the original budget.

SUBCONTRACTING

The District may subcontract with any person or entity to provide any of the services to be provided by the District pursuant to this contract.

ADMINISTRATIVE PROVISIONS

(1) All expenses and capital outlays incurred by the District for the assessing and collecting of taxes and the operations of the appraisal office shall be clearly kept on the books and records of the District, and the Taxing Units, their assessors, governing bodies, auditors, and the legal representatives are privileged to check the records kept by the District at such reasonable times and intervals as the Taxing Units deem fit. Such books and records shall be kept in the offices of the District.

(2) District agrees to secure an annual audit by an independent certified public accountant of the District's revenues and expenditures each year during the term of this contract. Such accountant shall be authorized and directed to report directly to each of the governing bodies of the Taxing Units.

(3) District agrees to obtain surety bond in the amount of $100,000 for the Assessor Collector and $100,000 for the Chief Appraiser and for $20,000 for each of the employee who has access to funds. Such bond(s) shall be made payable to the Board of Directors of the Central Appraisal District.

(4) Upon dissolution of this contract, all records, equipment or other properties in the possession or control of the District shall remain in the District's possession or control for use in fulfilling the District's responsibilities under the provisions of the Property Tax Code.

(5) Taxing Units agree to transfer, at no charge, to the possession and control of the district all records necessary for the performance of the duties and responsibilities of the District pursuant to this contract.

MISCELLANEOUS PROVISIONS

(1) The Taxing Units authorizes the District to institute such suits for the collection of delinquent taxes as the District deems necessary and to contract with an attorney, as provided by section 6.30 of the Property Tax Code, for the collection of delinquent taxes. Provided, however, the taxing units retain the right to directly contact any attorney or law firm hired by the District for the collection of delinquent taxes, to require such attorney to provide information and status reports, and to direct the attorney or law firm regarding the taxing unit's representation in pending litigation.

(2) The Taxing Units hereby agree that the District is authorized to accept grants and contributions from any public or private sources not prohibited by law.

EXECUTION

Executed at Glen Rose, Texas on this day the 13th of October 2026 and signified by the signatures below of the officers duly authorized to contract on behalf of said parties.

SOMERVELL CENTRAL APPRAISAL DISTRICT

_____

Chair, Board of Directors

ATTEST:

_____

Chief Appraiser, Somervell Central Appraisal District

Three Way Independent School District

_____

President, Board of Education

ATTEST:

_____

Secretary, Board of Education

THREE WAY INDEPENDENT SCHOOL DISTRICT

"WEAPONS AUTHORIZATION PROGRAM GUIDELINES"
(aka Guardian Program)

Guidelines for Written Authorization to Carry a Weapon Pursuant to District Board Policy CKC (Local)

I. Introduction/Background

The Three Way Independent School District (TWISD or the District), has adopted District Board Policy CKC (Local), allowing the TWISD Board of Trustees to grant specific individuals the written authorization required by Texas Penal Code 46.03(a)(1)(A) to possess a firearm while on school premises, grounds, buildings, or passenger transportation vehicles. In adopting this policy, the District recognizes that some employees desire to obtain this authorization and that granting such authorization may serve the District's interest in securing the safety of students and employees. The District is also aware that these benefits must be carefully balanced with the potential risks associated with authorizing any individual to possess a deadly weapon in the school environment. The following guidelines are intended to address concerns relating to balancing these two interests.

District Policy requires compliance with state and federal laws as a condition of continuing employment. The District recognizes that Section 46.03(a)(1) of the Texas Penal Code generally prohibits the carrying of a firearm on the physical premises, grounds, buildings, or passenger transportation vehicle of a school or educational institution. Section 46.03(a)(1)(A) of the Texas Penal Code provides an exception to this prohibition if an individual acts pursuant to written authorization of the school district.

The District also recognizes that this exception does not apply to the possession of a firearm on the premises of a polling place on the day of an election or while early voting is in progress, which is prohibited by Texas Penal Code Section 46.03(a)(2).

Further, the District acknowledges that Section 46.035 of the Texas Penal Code prohibits a license holder who is acting under the authority of Subchapter H, Chapter 411, Government Code, from engaging in certain actions, including:

- Intentionally displaying a handgun in plain view of another person unless the handgun is partially or wholly visible but carried in a holster by the license holder;
- Carrying a handgun on the premises where a high school, collegiate, or professional sporting event or interscholastic event is taking place, unless the license holder is a participant in the event and a handgun is used in the event; and
- Carrying a handgun, concealed, or not, at any meeting of a governmental entity.

While the written authorization provided pursuant to Section 46.03(a)(1)(A) of the Texas Penal Code does not extend to conduct prohibited by Section 46.035, the District relies on Texas

Attorney General Opinion No. GA-1051 which advises that "Penal Code section 46.035, subsections (b) and (c) are not violated when a person is lawfully carrying a handgun pursuant to school board's written regulations and authorization because such a person is not carrying the weapon "under the authority of Subchapter H, Chapter 411, Government Code."

The District expressly limits any authorization under District Policy CKC (Local) to those activities which are not prohibited by law. The District does not endorse, encourage, or authorize any actions that are prohibited by state or federal law. Further, the District makes no representations as to the legality of any actions related to the possession of a firearm pursuant to any such authorization.

II. Guidelines

1. Approval Process

a. Any employee who wishes to participate in the Weapons Authorization Program must first speak with the Security Director and then review and return a signed copy of these guidelines to the Superintendent or designee.
b. Upon receiving a signed copy of these guidelines, the Superintendent shall provide the employee with an *Application for Written Authorization to Carry a Weapon Pursuant to District Board Policy CKC (LOCAL)*.
c. The completed application and all supporting documentation must be returned to the Superintendent for initial review. The Superintendent may take up to thirty (30) school business days to review the application.
d. Applicants determined to be eligible for consideration by the Superintendent will receive instructions on completing the *Medical Condition and Psychological and Emotional Health Declarations*.
e. Following the Superintendent's review of completed Medical Condition and Psychological and Emotional Health Declarations, eligible applicants will be scheduled for the next Weapons Authorization (Guardian) training program.
f. Upon receiving certification that an applicant has successfully completed the Weapons Authorization training program, the Superintendent shall present the application and supporting documentation to the Board of Trustees for deliberation.
g. Applications not approved by the Superintendent will not be presented to the Board of Trustees for deliberation. The Superintendent's decision regarding approval of the application is final and may not be appealed. Applicants may reapply following the expiration of one calendar year from the date of the Superintendent's decision.
h. The Superintendent (and/or) Board may request information from additional district personnel in considering whether to approve the application. The Superintendent (and/or) Board may also seek legal advice from General Counsel as appropriate in considering requests for approval.
i. Following deliberation, the Board may authorize the Superintendent to provide the employee written authorization to carry a firearm pursuant to District Board Policy CKC (Local) and a Weapons Authorization ID Card.
j. Copies of the written authorization shall be filed and maintained with the official records of the District and employee's personnel records. The employee is

required to maintain a Weapons Authorization ID Card on their person while in possession of a handgun pursuant to District Board Policy CKC (Local).

2. Minimum Standards for Approval of Application

a. The Applicant must be employed by the Three Way Independent School District on a full-time basis under a term or continuing contract governed by Chapter 21 of the Texas Education Code.
b. The Applicant must submit a completed application with all accompanying documentation.
c. The Applicant must submit a completed Medical Condition Declaration annually, certifying that an examining professional found the Applicant to be physically sound and free from any defect which may adversely affect the Applicant's carrying of a handgun pursuant to the District Board Policy CKC (Local) or participation in training related to the Weapons Authorization program.
d. The Applicant must submit a completed Psychological and Emotional Health Declaration every **two years**, certifying that a licensed psychologist or psychiatrist completed a psychological examination of the Applicant pursuant to professionally recognized standards and methods and declared that the Applicant is in satisfactory psychological and emotional health to carry a handgun pursuant to District Board Policy CKC (Local) and participate in related training exercises. The examination must consist of a review of the Weapons Authorization program, a review of the Applicant's personal history statement, a review of any background documents; at least two instruments, one which measures personality traits and one which measures psychopathology; and a face to face interview conducted after the instruments have scored.
e. The Applicant must meet the following requirements regarding criminal history:
    i. Community supervision history:
        1. The applicant must not have ever been on court-ordered community supervision or probation for any criminal offense above the grade of a Class B misdemeanor, or for a Class B misdemeanor within the last ten years from the date of the court order.
    ii. Conviction history:
        1. The applicant must not have ever been convicted of an offense above the grade of a Class B misdemeanor or a Class B misdemeanor within the last ten years. For any crimes against a person, such as a felony, there is no time limit—any conviction will result in disqualification regardless of how long ago it occurred.
    iii. The applicant must not be currently charged with any criminal offense for which a conviction would be a bar to authorization;
    iv. The applicant must never have been convicted of any family violence offense;
    v. The applicant must have never been convicted of any offense involving violence against minors;

vi. The applicant must not be prohibited by state or federal law from operating a motor vehicle;
vii. The applicant must not be prohibited by state or federal law from possessing firearms or ammunition;
viii. Individuals who have been convicted of a felony, or domestic violence, or who are subject to a restraining order are prohibited from participation. Additionally, applicants convicted of certain Class A or Class B misdemeanors, such as assault or stalking, within the last ten years, may also be disqualified. For convictions involving crimes against a person, there is no time limit for disqualification.

f. The applicant must complete a total of thirty-two (32) hours of initial training in the first year. This includes sixteen (16) hours required by the state for school safety certification, along with an additional sixteen (16) hours of District-required training. Existing guardians who are already state-certified must complete the sixteen (16) hours of District-required training. All guardians must complete a minimum of sixteen (16) hours of training annually thereafter. This training must include, but is not limited to:
    i. The protection of students;
    ii. Active shooter training;
    iii. Handgun safety training;
    iv. Interaction of license holders with first responders;
    v. Crisis Intervention (per CKC Local policy)
    vi. Management of Hostage situations (per CKC Local policy)
    vii. Tactics for denying an intruder entry into a classroom or school facility; and
    viii. Methods for increasing a license holder's accuracy with a handgun while under duress.
g. The Applicant must provide verified documentation of exceeding (90% or greater) the minimum standards for the annual firearms proficiency course of fire established by the Texas Commission on Law Enforcement as set forth in Texas Administrative Code section 218.9.
h. The Applicant must provide verified documentation regarding the Applicant's firearm experience, including the dates and frequency of firearm use.
i. The following models and calibers of handguns are approved to be carried pursuant to the Weapons Authorization program:
    i. .380
    ii. 9mm

j. Firearms approved by the District must meet Federal and State guidelines regarding capacity of magazines.
k. The District reserves the right to designate a specific firearm(s) for all participants.

3. Conditions for Participation in the Weapons Authorization Program

a. Participants shall be responsible for all costs related to obtaining and maintaining a License to Carry a Handgun in accordance with Texas Government Code, Chapter 411.
b. Participant shall be responsible for all costs related to the maintenance of their handgun and accessories
c. Participant agrees to maintain documentation of having fired at least 500 rounds per year of ammunition at an authorized gun range under the supervision of a trained individual while approved to carry a firearm pursuant to this policy.
d. Participants shall exclusively use ammunition approved by the Superintendent while carrying any handgun pursuant to the Weapons Authorization program or engaging in any District-sponsored training. Ammunition used in an official capacity ("carry" ammunition) shall be frangible ammunition or hollow points so long as it is commercially available and immediately accessible.
e. Participants shall have their firearm inspected annually by an armorer, gunsmith or qualified individual to determine the safety and functioning of the weapon.
f. Participants shall carry the designated firearm on their person at all times while on District property in a concealment holster designed for the model of handgun carried, except when they are in a coaching role where it is not feasible to conceal the firearm. In such cases, security will be present at all home games.
g. Participants shall take the designated firearm with them when they leave District property and store the firearm appropriately at their residence. Participants shall be responsible for bringing the firearm with them each day when they return to work.
h. As a condition of obtaining and maintaining authorization, Participant acknowledges the following statement:
    i. Three Way Independent School District is a governmental body subject to the Texas Public Information Act, Texas Government Code 552.001 *et seq.* (the "Act"). In accordance with the Act, the District may be required to disclose District records or information requesting members of the public pertaining to the authorization to carry a weapon ("Public Information Request"). In the event the District is requested to disclose to members of the public records or information pertaining to the authorization, the District agrees to notify the employee of the Public Information Request in a timely manner.
i. Participant agrees that nothing in this Authorization shall be construed to create any rights other than those provided for by law. Currently, those rights are limited to the carrying of a handgun on the physical premises, grounds, buildings, or passenger transportation vehicle of Three Way ISD. Nothing in this authorization shall be construed as authorization, encouragement, or requirement that such weapon be used in the course of the employee's employment with the District.
    i. <u>Limitations on Use of Handgun</u>: The display or use of a handgun by a Participant is allowed only to respond to a situation in which the person determines, using his or her judgment and discretion, that such action is necessary to prevent or abate the commission of an offense that threatens

serious bodily injury and/or death to a student, school personnel, or visitor. A Participant may only present or threaten to present or use a firearm in such circumstances as the Participant would actually have cause to complete the use of such force.

j. Participants agree that any authorized handgun will be carried on their bodies at all times in a concealment holster designed for the model of handgun carried, except when they are in a coaching role where it is not feasible to conceal the firearm. Participants are prohibited from leaving a handgun unattended or storing a handgun on school grounds at any time, except in a locked vehicle pursuant to state law.
k. Participants agree to be responsible for determining the destination of a school vehicle and whether handguns are prohibited at that destination prior to carrying a handgun in any school vehicle.
l. Participant agrees that participation in the Weapons Authorization program shall remain confidential to the extent allowed by law. Communication or behavior revealing participation in the Weapons Authorization program may result in the withdrawal of authorization and/or disciplinary actions.
m. Participant agrees that any communication related to the use of a handgun will be construed against the employee. This means that even joking about using a handgun could result in withdrawal of authorization and/or disciplinary actions.
n. Participant agrees to immediately provide the District with information regarding any change of handgun license status. This includes, but is not limited to, revocation, suspension or expiration of the Employee's Handgun License.
o. Authorization pursuant to District Board Policy CKC (Local) may not be provided for a period of more than one year. Subsequent reauthorizations may be provided upon completion of the approval process described in these guidelines.
p. Participant agrees to comply with all Three Way ISD rules, regulations, and policies in addition to all state and federal laws.
q. Three Way ISD reserves the right to withdraw its authorization at any time if, in the sole determination of the Board of Trustees or Superintendent, the continued authorization is not in the best interest of the District.

4. **Renewal of Authorization**
    a. **Expiration:** A Participant's authorization to participate in the Weapons Authorization program will expire on the anniversary of the date the person was originally authorized by the Board unless renewed.
    b. **Renewal**: Renewal of authorization requires specific action of approval by the Board of Trustees. Approval may be granted after:
        i. Participant's successful completion of all required training hours for the current year of service.
        ii. Participant's successful completion of all required On-Going Firearms Training, Practice, and Qualification.

5. Suspension of Authorization

a. A Participant's authorization hereunder may be suspended for a period of time determined by the Superintendent or his/her designee,

i. For any period of time in which it is deemed that the Participant is not physically, emotionally, or psychologically able to carry out all expected duties or,
ii. For any period of time in which the Participant is under disciplinary suspension of any kind.
iii. For any period of time necessary to complete deficient training and/or qualification requirements

b. The Superintendent or his/her designee shall make the Board aware of each suspension within 24 hours of the occurrence.
c. During a period of suspension, the Participant shall surrender to the Superintendent, or his/her designee, all items of identification, apparel and/or equipment provided to the Participant by the District. Items shall be stored by the Superintendent or his/her designee until the time a final disposition concerning the suspension is made by the Superintendent.
d. The Superintendent may reinstate a Participant who has been suspended, for cause, by completing reinstatement documents demonstrating a resolution of the deficiency for which the suspension is initiated. Documentation will be maintained in the Participant's individual file in accordance with Three Way ISD's records and retention schedule, unless otherwise required by law.

6. Termination of Authorization

a. A Participant shall be relieved of all rights, privileges and responsibilities associated with the Weapons Authorization program immediately in the event of the separation or termination of employment of the Participant from the Three Way Independent School District regardless of cause for that separation/termination.
b. Upon separation from the Weapons Authorization program the Superintendent or designee shall complete a Weapons Authorization Separation Report. This report will be maintained in the former Participant's file in accordance with Three Way ISD's records and retention schedule, unless otherwise required by law.
c. Either the Superintendent, or his/her designee, or the Board of Trustees has the authority to revoke an authorization given to a Participant at any time for any reason. Upon such revocation, termination or suspension of participation in the Weapons Authorization program, the Participant may not, regardless of privately held License to Carry, carry a firearm on TWISD premises.

I received a copy of these guidelines on the _____ day of _____, 20_____.

_____ _____
Employee Date

_____ _____
Witness Date