



THREE WAY INDEPENDENT SCHOOL DISTRICT

247 CR 207, Stephenville, TX 76401 | 254.965.6496

Teddy Ott,
Superintendent

AGENDA TWISD Regular School Board Meeting

November 12, 2024 Superintendent's Office 5:30 PM

I. **Call to order**

II. **Roll Call - Verify Quorum**

Tracie Hankins, Senaida Huerta, Duanea Armes, Lloyd Lietz, Cody Howle

III. **Citizen Comments**

IV. **Staff Reports**

1. Special Guest - Health and Wellness / Safety and Security
2. Financial Update
3. Principal's Report(s)
4. Superintendent

V. **Consent Agenda**

1. Consider approval or other action for minutes for October 8, 2024 regular meeting.
2. Consider approval or other action regarding accounts payable report for payments made for the month of October 2024.

VI. **Action Items**

1. Discussion, consideration, and possible action for the Board of Trustees to adopt a resolution convening the local school health advisory council (SHAC) for the purpose of making recommendations regarding curriculum materials for the school district's human sexuality instruction.
2. Discussion, consideration, and possible action to approve TWISD's Guardian Procedures.
3. Discussion, consideration, and possible action to approve the Three Way ISD Maintenance and Audit Policy.

4. Discussion, consideration, and possible action to approve T-TESS Tier 1 change.
5. Discussion, consideration, and possible action regarding approval of SY25-26 Interlocal Agreement for Multi-Region Purchasing Cooperative for food service.
6. Discussion, consideration, and possible action regarding approval of a Teacher Incentive Allotment Plan.
7. Discussion, consideration, and possible action to approve a modified school calendar for SY24/25.
8. Discussion, consideration, and possible action regarding staff longevity bonus.
9. Closed Session

In accordance with Texas Open Meetings Law, Texas Government Code Section 551, Annotated in accordance with:

Section 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Positions and Contracts

VII. Adjourn

With no further business before the Board, this meeting is adjourned at _____ pm.

Closed Session Notice

Three Way Independent School District may convene into Closed Session on any matter related to any of the above agenda items for a purpose, such a closed session is allowed under Chapter 551, Texas Government Code. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meetings. Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed meeting then the final action, final decision, or final vote shall be either: (a) In the open meeting covered by the Notice upon the reconvening of the public meeting; or (b) At a subsequent public meeting of the School Board upon notice thereof; as the Board shall determine.

ADA Notice

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in the meeting should contact Stephanie Ritchie at (254)965-6496 x 200 at least 48 hours prior to the meeting to request such assistance.

Certification

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the front door of the Three Way Administration Building and the front door of the Three Way High School, a place convenient and readily accessible to the general public, as well as to school's website at www.twisd.us and said notice was posted at or before , and remained posted for at least two hours after said meeting was convened.

Dr. Teddy Ott, Superintendent

CASH FLOW vs EXPENDITURES

	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Totals	Est. Revenue	
CASH INFLOWS															
GENERAL FUND 199															
Foundation School Fund	-\$315,329.00	-\$215,401.00											-\$530,730.00	-\$2,277,551.00	23.30%
Available School Fund	\$0.00	\$0.00											\$0.00	-\$110,282.00	0.00%
TRS On-Behalf	\$0.00	\$0.00											\$0.00	-\$177,229.69	0.00%
M&O Taxes	\$0.00	-\$79,773.56											-\$79,773.56	-\$762,271.00	10.47%
Other Local Revenue	-\$73,732.99	-\$256,700.01											-\$330,433.00	-\$42,000.00	786.75%
Interest	-\$445.66	-\$796.48											-\$1,242.14	\$0.00	-\$1,242.14
SPECIAL REVENUE 211,255,270,282,289,410,427															
State/Federal Money	-\$71,348.12	-\$110,874.69											-\$182,222.81	-\$722,204.02	25.23%
FOOD SERVICE 240															
Lunchroom	-\$9,664.27	-\$13,285.51											-\$22,949.78	-\$126,346.00	18.16%
Total Revenues	-\$470,520.04	-\$676,831.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,147,351.29	-\$4,217,883.71	27.20%
														Budget	
EXPENDITURES															
Expenditures 199	\$385,643.74	\$369,848.43											\$755,492.17	\$2,484,870.18	30.40%
Expenditures 211,255,270,282,289,410,427	\$71,386.20	\$97,004.42											\$168,390.62	\$225,207.19	74.77%
Expenditures 240	\$15,994.45	\$17,688.96											\$33,683.41	\$155,327.47	21.69%
Total Expenditures	\$473,024.39	\$484,541.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$957,566.20	\$2,865,404.84	33.42%
Total Cash	\$2,504.35	-\$192,289.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Fund Balance															
General Fund - First Financial	-\$240,445.66	-\$242,471.13													
TexPool Transfers (Payroll/Bills)	-\$300,000.00	-\$100,000.00													
TexPool Investment Pool	-\$1,227,563.96	-\$1,132,377.87													
TexPool Transfers (Payroll/Bills)	\$300,000.00	\$100,000.00													
Total Fund Balance	-\$1,468,009.62	-\$1,374,849.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00		

Board Report Summary

2024-2025

OCTOBER

REVENUE	Est. Revenue	Rev. Realized To Date	Revenue Balance	% Realized
Taxes	762,271.00	-79,773.56	682,497.44	10.47%
Other Rev. Local	99,000.00	-53,796.07	45,203.93	54.34%
Total REVENUE - Local and Intermediate	861,271.00	-133,569.63	727,701.37	15.51%
Total State Program Revenues	2,565,062.69	-530,730.00	2,034,332.69	20.69%
TOTAL Revenue - LOCAL-STATE-FEDERAL	3,426,333.69	-664,299.63	2,762,034.06	19.39%

Fund 199

	Budget	Expenditure YTD	Balance	% Realized
Function 11 INSTRUCTION				
6100 - Payroll Costs	-1,794,323.81	344,047.48	-1,450,276.33	19.17%
6200 - Professional and Constructed SVS	-19,236.00	6,038.01	-13,197.99	31.39%
6300 - Supplies and Materials	-38,681.00	25,667.95	-13,013.05	66.36%
6400 - Other Operating Costs	-5,000.00	5,967.10	967.10	119.34%
6600 - Capital Outlay Land Building & Equipment	-5,000.00	0.00	-5,000.00	0.00%
Total Function 11 INSTRUCTION	-1,862,240.81	381,720.54	-1,480,520.27	20.50%
Function 12 INSTRUCTIONAL RESOURCES/MEDIA				
6100 - Payroll Costs	-5,677.06	858.69	-4,818.37	15.13%
6200 - Professional & Contracted SVS	-1,298.00	1,298.00	0.00	100.00%
6300 - Supplies and Materials	0.00	0.00	0.00	0.00%
Total Function 12 INSTRUCTIONAL RESOURCES/MEDIA	-6,975.06	2,156.69	-4,818.37	30.92%
Function 13 CURRICULUM & STAFF DEV				
6300 - Supplies & Materials	0.00	31,027.58	31,027.58	0.00%
6400 - Travel & Subsistence	-1,000.00	1,075.05	75.05	107.51%
Total Function 13 CURRICULUM & STAFF DEV (see notes)	-1,000.00	32,102.63	31,102.63	95.82%
Function 23 SCHOOL LEADERSHIP				
6100 - Payroll Costs	-174,877.84	24,485.79	-150,392.05	14.00%
6400 - Travel & Subsistence	-1,000.00	794.00	-206.00	79.40%
Total Function 23 SCHOOL LEADERSHIP	-175,877.84	25,279.79	-150,598.05	14.37%
Function 31 GUIDANCE AND COUNSELING SVS				
6100 - Payroll Costs	-124,325.84	21,830.45	-102,495.39	17.56%
6300 - Supplies and Materials	0.00	0.00	0.00	0.00%
6400 - Other Operating Costs	-500.00	147.53	-352.47	29.51%
Total Function 31 GUIDANCE AND COUNSELING	-124,825.84	21,977.98	-102,847.86	17.61%
Function 33 HEALTH SERVICES				
6100 Health Services	-65,530.38	10,080.50	-55,449.88	15.38%
6300 - Supplies and Materials	-500.00	456.64	-43.36	91.33%
6400 - Other Operating Costs	-500.00	0.00	-500.00	0.00%
Total Function 33 HEALTH SERVICES	-66,530.38	10,537.14	-55,993.24	15.84%
Function 34 STUDENT TRANSPORTATION				
6100 - Payroll Costs	-28,955.69	4,581.54	-24,374.15	15.82%
6200 - Professional & Constructed SVS	-40,000.00	31,442.79	-8,557.21	78.61%
6300 - Supplies and Materials	-21,000.00	4,439.57	-16,560.43	21.14%
6400 - Other Operating Costs	-5,345.00	4,962.00	-383.00	92.83%
(see notes)	-95,300.69	45,425.90	-49,874.79	47.67%

Function 36 CO-CURRICULAR ACTIVITIES

6100 - Payroll Costs	-143,022.31	22,161.23	-120,861.08	15.49%
6200 - Professional & Constructed SVS	-18,500.00	4,895.00	-13,605.00	26.46%
6300 - Supplies and Materials	-28,000.00	19,098.05	-8,901.95	68.21%
6400 - Other Operating Costs	-5,000.00	4,926.48	-73.52	98.53%
Total Function 36 CO-CURRICULAR ACTIVITIES	-194,522.31	51,080.76	-143,441.55	26.26%

Function 41 General Administration

6100 - Payroll Costs	-151,660.47	23,199.77	-128,460.70	15.30%
6200 - Professional & Constructed SVS	-51,282.00	25,104.66	-26,177.34	48.95%
6300 - Supplies and Materials	-2,000.00	697.77	-1,302.23	34.89%
6400 - Other Operating Costs	-9,374.00	4,503.93	-4,870.07	48.05%
Total Function 41 GENERAL ADMINISTRATION	-214,316.47	53,506.13	-160,810.34	24.97%

Function 51 Plant Maintenance & Operations

6100 - Payroll Costs	-132,071.65	27,071.94	-104,999.71	20.50%
6200 - Professional & Constructed SVS	-139,000.00	24,056.41	-114,943.59	17.31%
6300 - Supplies and Materials	-40,000.00	12,438.68	-27,561.32	31.10%
6400 - Other Operating Costs	-31,558.00	31,058.00	-500.00	98.42%
6600 - Capital Outlay	0.00	0.00	0.00	0.00%
Total Function 51 PLANT MAINTENANCE & OPERATIONS	-342,629.65	94,625.03	-248,004.62	27.62%

Function 52 Security & Monitoring

6200 - Professional & Constructed SVS	-55000	4,683.33	-50,316.67	8.52%
6300 - Supplies and Materials	-5000	1046.37	-3953.63	20.93%
6400 - Other Operating Costs	0	0.00	0.00	0.00%
Total Function 52 DATA PROCESSING	-60,000.00	5,729.70	-54,270.30	9.55%

Function 53 Data Processing

6100 - Payroll Costs	-43,211.64	6,536.15	-36,675.49	15.13%
6200 - Professional & Constructed SVS	-23,000.00	11,880.00	-11,120.00	51.65%
6300 - Supplies and Materials	-19,220.00	5,129.67	-14,090.33	26.69%
6400 - Other Operating Costs	-1,683.00	1,683.00	0.00	100.00%
Total Function 53 DATA PROCESSING	-87,114.64	25,228.82	-61,885.82	28.96%

Function 71 Debt Service

6500 - Long Term Debt/Interest	-120,000.00	1,042.08	-118,957.92	0.87%
Total Function 71 DEBT SERVICE	-120,000.00	1,042.08	-118,957.92	0.87%

Function 81 Facilities Acq & Construction

6600 - Bldg Purchase, Construction	0.00	-	0.00	0.00%
Total Function 81 FACILITIES ACQ & CONST	0.00	-	0.00	0.00%

Function 93 Payments-Shared

6200 - Professional & Constructed SVS	-55,000.00	0.00	-55,000.00	0.00%
Total Function 93 PAYMENST-SHARED	-55,000.00	0.00	-55,000.00	0.00%

Function 99 Tax Appraisal & Collection

6200 - Professional & Constructed SVS	-20,000.00	5,078.98	-14,921.02	25.39%
Total Function 99 TAX APPRAISAL & COLLECTION	-20,000.00	5,078.98	-14,921.02	25.39%

Total Function 00 OTHER USES

	0.00	0.00	0.00	0.00%
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TOTAL EXPENDITURES	-3,426,333.69	755,492.17	-2,670,841.52	22.05%
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Total Function 13 Notes: Curriculum Materials previously coded to Function 11 for Supplies were moved to Function 13 for Curriculum. Most of these necessary items were not budgeted for as we believed LASO would take the place of all level curriculum, but LASO did not cover curriculum for Secondary education levels.

Function 34 Notes: Percentage higher due to expenses related to bus wrap, repairs to seats and ac system added to activity bus.



**THREE WAY
INDEPENDENT SCHOOL DISTRICT**
247 CR 207, Stephenville, TX 76401 | 254.965.6496

Teddy Ott,
Superintendent

TWISD Regular School Board Meeting Minutes October 8, 2024

I. Call to order – Meeting called to order at 5:32pm

II. Roll Call - Verify Quorum

Tracie Hankins, Duanea Armes, Lloyd Lietz, and Cody Howle were in attendance. Senaida Huerta was absent.

Dr. Ott, Superintendent; Jennifer Bailey, Business Manager; Dr. Delka, Principal; Crystal Rucas, Principal; Kelly Ott, Curriculum Director; Mike Williams and Malcham Williams CTE/AG Teachers; Stephanie Ritchie, Admin Assist/PEIMS; and student Irvin Preston, FFA President were also in attendance.

III. Citizen Comments – There were no citizen comments

IV. Staff Reports

1. Special Guest – CTE/Ag Department – Williams / Williams / Irvin presented
2. Financial Update – presented by Bailey
3. Principal's Report(s) – presented by Rucas / Delka
4. Superintendent – presented by Dr. Ott.

V. Consent Agenda

1. Consider approval or other action for minutes for September 13, 2024 regular Meeting.
2. Consider approval or other action regarding accounts payable report for payments made for the month of September 2024.

Lloyd Lietz moved to approve consent agenda as presented. Duanea Armes seconded the motion. Motion carried 4/0.

VI. Action Items

1. Closed Session

No close session was needed.

VII. Board Training

Local district orientation training was conducted during the Special Guest report for AG/CTE. Board members received 1 ½ hours of training credit for this presentation.

VIII. Adjourn

With no further business before the Board, this meeting is adjourned at 7:26 pm.

Three Way ISD School Board President

Board Secretary

For the Month of October

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
009479	09-30-2024	DUNCAN DISPOSAL	015092	0794-016618804	199-51-6259.00-072-599000	DISPOSAL	1,111.47	N
009480	09-30-2024	WALMART	015094		199-36-6499.00-072-591000	OXI CLEAN/DAWN/PRESS BOX PL	56.56	N
009481	09-30-2024	TASB RISK MANAGEME	015091	RMF002441	199-11-6145.00-072-511000	UNEMPLOYMENT COMPENSATIO	1,000.00	N
			015091	RMF002441	199-11-6145.00-072-523000	UNEMPLOYMENT COMPENSATIO	500.00	N
			015091	RMF002441	199-11-6145.00-072-524000	UNEMPLOYMENT COMPENSATIO	500.00	N
			015091	RMF002441	199-36-6145.00-072-591000	UNEMPLOYMENT COMPENSATIO	500.00	N
			015091	RMF002441	199-36-6145.00-101-591000	UNEMPLOYMENT COMPENSATIO	293.00	N
			015091	RMF002441	199-51-6145.00-072-599000	UNEMPLOYMENT COMPENSATIO	100.00	N
			015091	RMF002441	240-35-6145.00-072-599000	UNEMPLOYMENT COMPENSATIO	125.00	N
Totals for Check 009481							3,018.00	
009482	09-30-2024	MCCOY'S BUILDING SUP	015095	876435	199-51-6319.00-072-599000	FACILITIES SUPPLIES	145.59	N
009483	09-30-2024	LABATT FOOD SERVICE	015096	09258876	240-35-6341.00-072-599000	FOOD	1,206.65	N
009484	09-30-2024	AMAZON CAPITAL	015082	1MK4-PW49-	199-11-6399.00-072-523000	SPED PRINTER TONER	23.99	N
			015086	1YHD-9T77-	199-11-6399.01-072-511000	CARTER CLASSROOM IPAD	343.23	N
			015082	1KMR-61XY-	199-52-6399.00-072-599000	NO VAPING SIGNS CAMPUS	14.39	N
Totals for Check 009484							381.61	
009485	09-30-2024	SAGUARO TECHNOLOGI	015088	2285	199-53-6249.00-072-599000	IT SUPPORT SEPTEMBER	1,800.00	N
009486	09-30-2024	ISTATION	015087	SIN027933	270-11-6399.00-072-511000	ADDL LICENSES	1,824.00	N
009487	09-30-2024	ANDYS TIRE SERVICE	015093	392653	199-34-6249.00-072-599000	PATCHED NAIL HOLE TIRE BUS #	25.00	N
009488	09-30-2024	BSN SPORTS	015103	926871792	199-36-6399.00-072-591000	ATHLETIC TAPE	247.25	N
			015103	926895025	199-36-6399.00-072-591000	ULTRA BREAKAWAY	880.00	N
			015103	927075988	199-36-6399.00-072-591000	BLOCK PARTY VBALL JERSEY	46.55	N
Totals for Check 009488							1,173.80	
009489	09-30-2024	NATIONAL FFA	015089	MDS329489	199-11-6399.00-101-522000	FFA TIES/SUPPLIES	74.75	N
			015194		461-36-6399.04-101-591000	FFA TIES/SCARVES	74.75	N
	10-08-2024	NATIONAL FFA	015089	MDS329489	199-11-6399.00-101-522000	RECLASS TO CAMPUS ACT 461	-74.75	N
Totals for Check 009489							74.75	
009490	09-30-2024	SOUTHWEST INTL TRUC	015083	132014076	199-34-6249.00-072-599000	BUS SEAT REPAIRS BUS #4	1,678.12	N
			015083	132014075	199-34-6249.00-072-599000	SEAT REPAIR/WRAP/AC REPAIR	29,437.79	N
Totals for Check 009490							31,115.91	
009491	09-30-2024	XEROX BUSINESS SOLU	015090	IN5292976	199-71-6512.00-072-599000	COPIER LEASE USAGE	67.80	N
009492	09-30-2024	OAK FARMS DALLAS	015097	542037689	240-35-6341.00-072-599000	MILK	511.20	N
			015097	542037867	240-35-6341.00-072-599000	MILK	20.07	N
Totals for Check 009492							531.27	
009493	09-30-2024	ERATH COUNTY	015084	OCTSRO2024	199-52-6249.00-072-599000	SRO 2024-2025	4,583.33	N
009494	09-30-2024	STAPLES	015085	6012735598	199-11-6399.00-072-523000	COPY PAPER	50.00	N
			015085	6012735599	199-11-6399.00-072-523000	504 PRINTER & TONER	229.99	N
			015085	6012735598	199-11-6399.00-072-525000	COPY PAPER	50.00	N
			015085	6012735598	199-11-6399.00-101-522000	COPY PAPER	100.00	N
			015085	6012735598	199-11-6399.01-072-511000	COPY PAPER	199.93	N
			015085	6012735598	199-11-6399.02-101-511000	COPY PAPER	99.94	N

For the Month of October

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
			015085	6012735598	199-41-6399.00-701-599000	COPY PAPER	100.00	N
			015085	6012735598	199-41-6399.00-750-599000	COPY PAPER	100.00	N
						Totals for Check 009494	1,029.86	
009495	09-30-2024	STEPHEN HOLLY	015104		429-52-6411.04-072-599000	SAFETY OFFICE TRAINING MILEA	234.50	N
009496	09-30-2024	MARCEL JULY	015100		199-36-6219.00-072-591000	JV FBALL OFFICIAL	75.00	N
009497	09-30-2024	BILL LARANCE	015101		199-36-6219.00-072-591000	JV FBALL OFFICIAL	75.00	N
009498	09-30-2024	DELVIN HARRIS	015102		199-36-6219.00-072-591000	JV FBALL OFFICIAL	75.00	N
009499	09-30-2024	RICHARD THEODORE VI	015099		199-36-6219.00-072-591000	JV FBALL OFFICIAL	75.00	N
009500	09-30-2024	TEXAS SHRED INC	015098	65901	199-51-6249.00-072-599000	SHRED DOCUMENT COMPANY	40.00	N
009501	09-30-2024	KEELI HATCHER	015106		199-36-6219.00-072-591000	VBALL OFFICIAL TW VS ZEPHYR	155.00	N
009502	09-30-2024	CARRIE LYTLE	015105		199-36-6219.00-072-591000	VBALL TW VS ZEPHYR	170.00	N
009503	09-30-2024	COLLEGE BOARD	015107	EA240526	199-11-6399.02-101-511000	COLLEGE BOARD MEMBERSHIP	400.00	N
009504	09-30-2024	CHARACTER STRONG L	015108	025561	199-11-6499.00-072-511000	ELEM CHARACTER STRONG	2,248.00	N
			015108	025561	289-11-6399.00-072-530000	ELEM CHARACTER STRONG	5,000.00	N
						Totals for Check 009504	7,248.00	
009505	09-30-2024	MATH STACKERS INC	015109	CR92324	199-11-6399.01-072-511000	LATHAM CLASSROOM SUPPLIES	364.00	N
009506	10-01-2024	THE DOWELL COMPANY	015114	2408-543190	199-51-6319.00-072-599000	CHAIN 1/4" x 141 G30 PROOF	15.54	N
			015114	2409-550298	199-51-6319.00-072-599000	FERTILIZER/WATER COOLER	113.91	N
						Totals for Check 009506	129.45	
009507	10-01-2024	NEXTLINK	015111	B10000918-127	199-51-6259.00-072-599000	PHONE & FAX	1,410.45	N
009508	10-01-2024	WILLIE'S T'S	015110	121082	199-41-6399.00-701-599000	BOARD/SPED ADM ELEVATE SHI	302.73	N
009509	10-01-2024	STRATEGIC EQUIPMENT	015113	0858825	240-35-6269.00-072-599000	MILK COOLER RENTAL	267.00	N
009510	10-01-2024	CARNEGIE LEARNING	015112	1040049	410-11-6321.00-101-511000	TX MATH STUDENT EDITION SEC	6,055.47	N
009511	10-01-2024	WRIGHT'S ICE SERVICE	015115	22410	199-51-6269.00-072-599000	ICE MACHINE RENTAL	308.00	N
009512	10-01-2024	HAYDEN BOLT	015116		199-51-6249.00-072-599000	HOURS FROM 9/9 TO 9/19	215.00	N
009513	10-01-2024	TEXAS GUNS AND GEAR	015117	SO-6-1974402	199-52-6399.00-072-599000	AMMO TRAINING ROUNDS GAUR	400.00	N
009514	10-03-2024	MAINSTAY FARM	015145		199-11-6399.03-072-511000	1ST/2ND FIELD TRIP	384.00	N
009515	10-03-2024	HAYDEN BOLT	015146		199-51-6249.00-072-599000	CONT WRKR HRS FROM 9/23-10/3	164.50	N
009516	10-03-2024	MAYFIELD PAPER COMP	015156	4137438	199-51-6319.00-072-599000	JANITORIAL SUPPLIES	1,642.81	N
009517	10-03-2024	LABATT FOOD SERVICE	015149	10028740	240-35-6341.00-072-599000	FOOD	1,388.74	N
009518	10-03-2024	DALE COLLUM	015152	OCT2024	199-51-6249.00-072-599000	RAW WELL & DIST SAMPLES TCE	500.00	N
009519	10-03-2024	THE WATER SHOP	015155	7461	199-51-6269.00-072-599000	WATER COOLER RENTAL	100.00	N
			015155	7461	199-51-6319.00-072-599000	WATER & CUPS	641.50	N
						Totals for Check 009519	741.50	
009520	10-03-2024	POSITIVE PROMOTIONS	015151	07451902	199-11-6499.00-072-511000	RED RIBBON WEEK ITEMS	136.45	N

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009521	10-03-2024	AMAZON CAPITAL	015147	19N9-N4XK-	199-11-6399.01-072-511000	MANGANELLA CLASS SUPPLIES	19.90	N
			015147	19YY-D9PR-	199-11-6399.01-072-511000	SMITH BOOK BASH SUPPLIES	185.63	N
			015147	1NVP-HVH9-	199-11-6399.01-072-511000	MEYERS CLASS SUPPLIES	89.95	N
			015147	1VT1-9YVG-	199-11-6399.02-101-511000	WOMACK SCIENCE SUPPLIES	332.29	N
			015147	1X9P-JN16-	199-11-6399.02-101-511000	OWEN CLASSROOM SUPPLIES	98.03	N
Totals for Check 009521							725.80	
009522	10-03-2024	HOUGHTON MIFFLIN HA	015154	956167468	199-11-6399.02-101-511000	US HISTORY/GEOGRAPHY	187.92	N
			015204		410-11-6321.00-101-511000	HS GEOGRAPHY AND US HISTOR	187.92	N
	10-14-2024	HOUGHTON MIFFLIN HA	015154	956167468	199-11-6399.02-101-511000	RECLASS TO 410 TEXTBOOK	-187.92	N
Totals for Check 009522							187.92	
009523	10-03-2024	IRONHORSE MPS LLC	015158	WO-4204	199-51-6249.00-072-599000	SERVICE CALL HS BOYS STALL	280.00	N
009524	10-03-2024	FLINN SCIENTIFIC INC	015153	3065412	199-11-6399.02-101-511000	WOMACK SCIENCE SUPPLIES	344.71	N
009525	10-03-2024	OAK FARMS DALLAS	015148	542037868	240-35-6341.00-072-599000	MILK	496.30	N
009526	10-03-2024	BRANNON FUEL LLC	015157	2050	199-34-6311.00-072-599000	DIESEL & GASOLINE	2,283.15	N
009527	10-03-2024	THE MATH LEARNING C	015150	INV62479	199-11-6399.01-072-511000	BRIDGES MATH INTERVENTION	2,376.00	N
009528	10-03-2024	LARRY BRUNER	015161		199-36-6219.00-072-591000	VBALL OFFICIAL TW VS BLUFF D	95.00	N
009529	10-03-2024	JONATHAN MICHAEL NO	015160		199-36-6219.00-072-591000	VBALL OFFICIAL TW VS RISING S	155.00	N
009530	10-03-2024	BRITTNEY GARCIA	015159		199-36-6219.00-072-591000	VBALL OFFICIAL TW VS RISING S	155.00	N
009531	10-07-2024	KARL QUEBE	015162		199-36-6219.00-072-591000	FBALL REF TW SCRIMMAGE	175.00	N
009532	10-08-2024	THE DOWELL COMPANY	015187	2410-558036	199-51-6319.00-072-599000	RUSTOLEUM/CLEAN WIPES/TAPE	106.98	N
009533	10-08-2024	STEPHENVILLE PRINTIN	015191	2408754	199-36-6499.00-072-591000	EMRBOIDER	55.60	N
009534	10-08-2024	RIGGS MACHINE & WEL	015190	272223	199-11-6399.00-101-522000	WELDING CLASS SUPPLIES	90.00	N
009535	10-08-2024	AMAZON CAPITAL	015180	1L46-34W6-161Y	199-11-6399.01-072-511000	FOLKS SEL LESSON BOOKS	126.03	N
			015180	1RKM-F66C-	199-41-6499.00-720-599000	CANCER PREVENTION BRACELE	63.96	N
Totals for Check 009535							189.99	
009536	10-08-2024	LOVELL LAWN & LANDS	015182	2024-3935	199-51-6249.00-072-599000	REPLACED SPRINKLER VALVE	400.20	N
009537	10-08-2024	BSN SPORTS	015192	927100266	199-36-6399.00-072-591000	ATHLETIC TAPE	352.60	N
009538	10-08-2024	WILLIE'S T'S	015188	119794	461-36-6399.05-072-591000	STUDENT BRAVES SHIRTS	716.87	N
009539	10-08-2024	AUTO PARTS CO.	015185	ID-755497	199-34-6319.00-072-599000	BUS PARTS	12.20	N
009540	10-08-2024	THOMAS L DOWNEY	015176		199-36-6219.00-072-591000	FBALL TW VARSITY	200.00	N
009541	10-08-2024	PARENT SQUARE INC	015181	2024-15930	199-53-6249.00-072-599000	PARENT SQUARE ENGAGE PREM	3,780.00	N
009542	10-08-2024	ALAN DYKENS	015177		199-36-6219.00-072-591000	FBALL TW VARSITY	200.00	N
009543	10-08-2024	AMPLIFY EDUCATION IN	015193	INV-301986	429-11-6399.02-072-511000	MCLASS STUDENT SUBSCRIPTI	4,753.80	N
			015193	INV-303337	429-11-6399.02-072-511000	AMPLIFY ELAR GK SKILLS SET	399.60	N
			015193	INV-301985	429-11-6399.02-072-511000	AMPLIFY CKLA RESEARCH UNIT	32,846.60	N
			015193	INV-301985	429-11-6399.03-072-511000	AMPLIFY CKLA RESEARCH UNIT	9,438.03	N
Totals for Check 009543							47,438.03	

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009544	10-08-2024	ACCELERATE LEARNIN	015184	91861	199-11-6499.00-072-511000	STEMSCOPES SCIENCE ELEM/SE	21,344.08	N
			015184	91857	199-11-6499.00-072-511000	STEMSCOPES SCIENCE TEACHE	933.50	N
			015251		199-13-6321.00-101-511000	SECONDARY INSTR MATERIALS	22,277.58	N
	10-23-2024	ACCELERATE LEARNIN	015184	91857	199-11-6499.00-072-511000	RECLASS TO FUNC 13	-933.50	N
			015184	91861	199-11-6499.00-072-511000	RECLASS TO FUNC 13	-21,344.08	N
						Totals for Check 009544	22,277.58	
009545	10-08-2024	THREE WAY FFA BOOST	015183	10224	199-36-6399.00-072-591000	PAINT ROCK 50 MEAL DEALS	250.00	N
009546	10-08-2024	RICHARD THEODORE VI	015179		199-36-6219.00-072-591000	FBALL TW VARSITY	200.00	N
009547	10-08-2024	CHUCK THOMPSON	015186		199-36-6219.00-072-591000	VBALL TW VS BLUFF DALE	95.00	N
009548	10-08-2024	CAREY C NEWMAN	015178		199-36-6219.00-072-591000	FBALL TW VARSITY	200.00	N
009549	10-08-2024	SUNSATONAL SOLUTIO	015189	8546	429-51-6629.00-072-599000	3M SAFETY FILM ENTRY DOORS	11,864.15	N
009550	10-09-2024	KIRBO'S OFFICE SYSTE	015203	502514	199-11-6269.00-072-511000	COPIER USAGE CANON	479.07	N
009551	10-09-2024	INVICTA PCS LLC	015202	91543SO	199-11-6499.00-072-511000	CHROMEBOOKS	429.50	N
			015252		199-53-6399.00-072-599000	CHROMEBOOKS	429.50	N
			015202	91543SO	270-11-6399.00-072-511000	CHROMEBOOKS	7,280.50	N
	10-23-2024	INVICTA PCS LLC	015202	91543SO	199-11-6499.00-072-511000	RECLASS TO FUNC 53	-429.50	N
			015202	91543SO	270-11-6399.00-072-511000	RECLASS TO FUNC 53	-7,280.50	N
						Totals for Check 009551	429.50	
009552	10-09-2024	MERIDIAN ISD CROSS C	015200		199-36-6399.00-072-591000	VBALL MEAL DEALS	168.00	N
009553	10-09-2024	LIPAN ISD ATHLETICS	015201		199-36-6399.00-072-591000	CROSS COUNTRY MEET 9/11	90.00	N
009554	10-15-2024	EDUCATION SERV. CTR.	015211	4102500201	199-53-6239.00-072-599000	ADOBE CONSORTIUM MEMBERS	1,500.00	N
009555	10-15-2024	THE DOWELL COMPANY	015215	2409-555251	199-51-6319.00-072-599000	SCREWS	12.78	N
009556	10-15-2024	TYSON FOODS, INC.	015214	32865015	240-35-6344.00-072-599000	TYSON COMMODITY CHICKEN	53.02	N
			015214	32865014	240-35-6344.00-072-599000	TYSON COMMODITY CHICKEN	81.56	N
			015214	32865011	240-35-6344.00-072-599000	TYSON COMMODITY CHICKEN	54.47	N
			015214	32865018	240-35-6344.00-072-599000	TYSON COMMODITY CHICKEN	99.30	N
			015214	32865016	240-35-6344.00-072-599000	TYSON COMMODITY CHICKEN	111.86	N
			015214	32865013	240-35-6344.00-072-599000	TYSON COMMODITY CHICKEN	31.38	N
			015214	32865005	240-35-6344.00-072-599000	TYSON COMMODITY CHICKEN	45.13	N
			015214	32865009	240-35-6344.00-072-599000	TYSON COMMODITY CHICKEN	50.57	N
			015214	32865007	240-35-6344.00-072-599000	TYSON COMMODITY CHICKEN	81.69	N
			015214	32865004	240-35-6344.00-072-599000	TYSON COMMODITY CHICKEN	42.81	N
			015214	32865001	240-35-6344.00-072-599000	TYSON COMMODITY CHICKEN	44.54	N
						Totals for Check 009556	696.33	
009557	10-15-2024	MCCOY'S BUILDING SUP	015210	877030	199-51-6319.00-072-599000	TRIMMER HEAD AUTOCUT 27-2	31.99	N
009558	10-15-2024	MAYFIELD PAPER COMP	015207	4169556	199-51-6319.00-072-599000	JANITORIAL SUPPLIES	2,270.12	N
009559	10-15-2024	LABATT FOOD SERVICE	015217	10099082	240-35-6341.00-072-599000	FOOD	1,003.28	N
009560	10-15-2024	ORKIN PEST CONTROL	015218	297903	199-51-6249.00-072-599000	PEST CONTROL	117.68	N

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009561	10-15-2024	AMAZON CAPITAL	015213	1RDY-XN3W-	199-11-6399.00-101-522000	CTE 3D PRINTER SUPPLIES	95.61	N
			015213	19G1-H4VK-	199-11-6399.00-101-522000	CTE FLORAL DESIGN CLASS SUP	335.71	N
			015213	1633-VWT4-	199-11-6399.00-101-522000	CTE WELDING CLASS SUPPLIES	89.98	N
Totals for Check 009561							521.30	
009562	10-15-2024	LEASOR CRASS PC	015212	25211	199-41-6211.00-701-599000	CALL OTT TITLE IX TRAINING	542.00	N
009563	10-15-2024	SOUTHWEST INTL TRUC	015208	13P49605	199-34-6319.00-072-599000	INTERIOR MIRROR BUS	58.12	N
009564	10-15-2024	OAK FARMS DALLAS	015216	542038030	240-35-6341.00-072-599000	MILK	360.44	N
009565	10-15-2024	JENE WILTON	015209		199-36-6411.00-072-591000	COACHES CPR CARDS	120.00	N
009566	10-15-2024	MALCHAM WILLIAMS	015206		199-36-6399.00-072-591000	REIMBURSE FBALL PLAYER MEA	198.59	N
009567	10-15-2024	TEXAS CLASSROOM TE	DEDCH		199-00-2159.00-007-500000	OCT DED MISCELLANEOUS	17.00	N
009568	10-15-2024	NATIONAL BENEFIT SER	DEDCH		199-00-2159.00-003-500000	OCT DED TAX SHEL. ANNUITY	500.00	N
009569	10-15-2024	FINANCIAL BENEFIT SE	DEDCH		199-00-2153.00-005-500000	OCT DED HEALTH INSURANCE	406.91	N
			DEDCH		199-00-2153.00-009-500000	OCT DED HEALTH INSURANCE	284.59	N
			DEDCH		199-00-2153.00-010-500000	OCT DED LIFE INSURANCE	449.70	N
			DEDCH		199-00-2153.00-011-500000	OCT DED LIFE INSURANCE	7.20	N
			DEDCH		199-00-2153.00-013-500000	OCT DED LIFE INSURANCE	23.34	N
			DEDCH		199-00-2153.00-015-500000	OCT DED LIFE INSURANCE	54.20	N
			DEDCH		199-00-2153.00-016-500000	OCT DED LIFE INSURANCE	88.60	N
			DEDCH		199-00-2153.00-017-500000	OCT DED LIFE INSURANCE	328.60	N
			DEDCH		199-00-2153.00-018-500000	OCT DED LIFE INSURANCE	17.90	N
			DEDCH		199-00-2153.00-019-500000	OCT DED LIFE INSURANCE	.70	N
			DEDCH		199-00-2153.00-021-500000	OCT DED LIFE INSURANCE	13.12	N
			DEDCH		199-00-2153.00-022-500000	OCT DED HEALTH INSURANCE	473.38	N
			DEDCH		199-00-2153.00-024-500000	OCT DED LIFE INSURANCE	17.90	N
			DEDCH		199-00-2153.00-025-500000	OCT DED LIFE INSURANCE	7.20	N
			DEDCH		199-00-2153.00-026-500000	OCT DED LIFE INSURANCE	118.30	N
			DEDCH		199-00-2153.00-027-500000	OCT DED LIFE INSURANCE	33.60	N
			DEDCH		199-00-2153.00-031-500000	OCT DED HEALTH INSURANCE	103.92	N
			DEDCH		199-00-2159.00-012-500000	OCT DED HSA	1,066.00	N
			DEDCH		199-00-2159.00-029-500000	OCT DED MISCELLANEOUS	15.90	N
			DEDCH		199-00-2159.00-030-500000	OCT DED MISCELLANEOUS	104.00	N
			DEDCH		199-00-2159.00-036-500000	OCT DED MISCELLANEOUS	56.00	N
			DEDCH		199-00-2159.00-037-500000	OCT DED MISCELLANEOUS	162.84	N
			DEDCH		199-00-2159.00-041-500000	OCT DED MISCELLANEOUS	77.18	N
Totals for Check 009569							3,911.08	
009570	10-15-2024	TX CHILD SUPPORT SD	DEDCH		199-00-2159.00-028-500000	OCT DED MISCELLANEOUS	643.52	N
009571	10-15-2024	LEGAL SHIELD	DEDCH		199-00-2159.00-034-500000	OCT DED MISCELLANEOUS	67.80	N
009572	10-15-2024	EECU	DEDCH		199-00-2159.00-035-500000	OCT DED HSA	450.00	N
009573	10-15-2024	AFLAC	DEDCH		199-00-2159.00-040-500000	OCT DED MISCELLANEOUS	210.92	N

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009574	10-15-2024	SUMMIT K12 HOLDINGS	015219	INV001934	199-11-6399.00-072-525000	TX ELD MASTERY STUDENT MOD	4,087.50	N
009575	10-15-2024	TARLETON STATE UNIV	015220	T002189	199-51-6249.00-072-599000	LAB SAMPLE ANALYSIS	100.00	N
009576	10-15-2024	MORGAN ISD	015221		199-36-6399.00-072-591000	VBALL MEAL DEALS	78.00	N
009577	10-15-2024	UTA ATHLETICS	015222		199-36-6399.00-072-591000	CROSS COUNTRY REG MEET EN	180.00	N
009578	10-16-2024	LAURA PARKER	015223		199-31-6411.00-101-511000	DTC ASSESSMENT TRAINING ES	94.87	N
009579	10-16-2024	HAYDEN BOLT	015225		199-51-6249.00-072-599000	HOURS FROM 10/7/24 TO 10/10	104.00	N
009580	10-16-2024	MALCHAM WILLIAMS	015224		199-36-6411.00-072-591000	CHEER & FOOTBALL BAGS TO	167.50	N
009581	10-21-2024	MALCHAM WILLIAMS	015229		199-13-6411.00-072-523000	REL/COMMUNICATE REGION 11	116.84	N
009582	10-21-2024	JAMES RIGDON	015230		199-36-6399.00-072-591000	REIMBURSE TEAM MEALS	304.47	N
009583	10-23-2024	TASB	015234	667840	199-41-6219.00-720-599000	LOCAL DISTRICT UPDATE 2024-0	50.00	N
009584	10-23-2024	UNITED COOPERATIVE	015238		199-51-6319.00-072-599000	ELECTRIC BILL	4,978.41	N
009585	10-23-2024	SCHOLASTIC INC	015244	M74959453	199-11-6399.02-101-511000	SECONDARY SCHOLASTIC	140.09	N
009586	10-23-2024	LABATT FOOD SERVICE	015241	10169415	240-35-6341.00-072-599000	FOOD	785.63	N
009587	10-23-2024	TX DEPT OF PUBLIC	015232	CRS2024092943	199-41-6499.00-720-599000	FACT CLEARINGHOUSE FINGERP	4.00	N
			015239	CRS2024082923	199-41-6499.00-720-599000	FACT CLEARINGHOUSE FINGERP	18.00	N
						Totals for Check 009587	22.00	
009588	10-23-2024	AMAZON CAPITAL	015245	11G4-X6TY-	199-11-6399.00-101-522000	FLORAL DESIGN SAND	9.79	N
			015245	13P1-YM6K-	199-11-6399.00-101-522000	CTE DIGITAL CALIPERS	148.81	N
			015245	1HC7-CD99-	199-11-6399.01-072-511000	MANGANELLA LAM POUCHES	15.98	N
			015245	1YRD-WJCJ-	199-11-6399.01-072-511000	MANGANELLA ELECTRIC PENCIL	50.00	N
			015245	1L1K-FRNC-	199-11-6399.01-072-511000	PE GOAL EXTENSIONS TYSA	1,707.86	N
			015245	16R3-CQXM-	199-36-6399.02-101-591000	CHEER PANTS	405.88	N
			015245	1G4K-HC3H-	199-52-6399.00-072-599000	FILMGOO SECURITY WINDOWS C	22.77	N
			015245	1GQW-CTY9-	461-36-6399.05-072-591000	FALL FEST TICKETS	13.99	N
			015245	1DN7-P7HW-	461-36-6399.05-072-591000	FALL FEST FACE PAINTING BOOT	19.98	N
						Totals for Check 009588	2,395.06	
009589	10-23-2024	CAMP GRADY SPRUCE	015231		461-36-6399.05-072-591000	5TH/6TH CAMP DEPOSIT	272.00	N
009590	10-23-2024	WILLIE'S T'S	015246	121361	199-11-6399.02-101-511000	SENIOR SHIRTS	195.08	N
009591	10-23-2024	MANGRUM	015236	115530	199-51-6249.00-072-599000	TRIP CHARGE & 1LB R410A	123.50	N
009592	10-23-2024	IREDELL ISD	015233		199-36-6399.00-072-591000	VBALL MEAL DEALS	96.00	N
009593	10-23-2024	TARLETON STATE UNIV	015235	T002212	199-51-6249.00-072-599000	LAB SAMPLE ANALYSIS	100.00	N
009594	10-23-2024	STEPHEN YIP	015237		199-36-6219.00-072-591000	JH FBALL VS KOPPERL	105.00	N
009595	10-23-2024	KRISTEN SCANLAN	015242		199-36-6219.00-072-591000	VBALL OFFICIAL VS IREDELL	60.00	N
009596	10-23-2024	OAK FARMS DALLAS	015240	542038190	240-35-6341.00-072-599000	MILK	184.71	N
009597	10-23-2024	PHILLIP RITCHEY	015243		199-36-6219.00-072-591000	VBALL OFFICIAL VS IREDELL	95.00	N

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009598	10-23-2024	GARY D MAYFIELD	015247		199-36-6399.00-072-591000	REFIMBURSE CC MEALS	82.42	N
009599	10-24-2024	GOLDBLOCKS PARTY BO	015253		199-36-6499.00-072-591000	BOUNCE HOUSE ATHLETICS PRO	162.11	N
011359	10-02-2024	HIBBETT	015293		199-36-6399.00-072-591000	RED SOCKS ATHLETICS	48.72	N
013152	10-08-2024	HARBOR FREIGHT	015294		199-11-6399.00-101-522000	CTE SUPPLIES	118.63	N
020282	10-28-2024	LITTLE CEASARS PIZZA	015298		199-11-6499.00-072-511000	6TH GRADE ATTENDANCE REWA	55.93	N
022372	10-16-2024	CURTIS CULWELL CENT	015296		199-36-6399.00-072-591000	VBALL PLAYOFF TICKETS	241.80	N
022375	10-24-2024	RAISING CANES	015299		199-36-6399.00-072-591000	CC REGIONALS	82.42	N
025200	10-11-2024	MCALISTERS DELI	015295		199-36-6399.00-072-591000	CC MEAL	123.98	N
028026	10-24-2024	ROBERT BOSCH TOOL	015297		199-11-6399.00-101-522000	ENGRAVER REPAIR	329.99	N
511017	10-17-2024	FIRST FINANCIAL BANK	015289		199-00-1101.00-000-500000	INTRAFI TRANSFER	23,314.89	N
511023	10-23-2024	FIRST FINANCIAL BANK	015290		199-00-1101.00-000-500000	INTRAFI TRANSFER	10,232.41	N
511025	10-25-2024	FIRST FINANCIAL BANK	015291		199-00-1101.00-000-500000	INTRAFI TRANSFER	213,190.08	N
511031	10-31-2024	FIRST FINANCIAL BANK	015292		199-00-1101.00-000-500000	INTRAFI TRANSFER	24,465.49	N
511108	10-08-2024	FIRST FINANCIAL BANK	015288		199-00-1101.00-000-500000	INTRAFI TRANSFER	15,712.54	N
841002	10-03-2024	TEACHER RETIREMENT	015287		199-00-2153.00-002-500000	TRS ACTIVE CARE	15,047.00	N
			015287		199-00-2155.00-000-500000	MEMBER CONT	17,154.51	N
			015287		199-00-2155.00-000-500000	MEMBER TRS CARE	1,351.50	N
			015287		199-00-2155.01-000-500000	RE FED FUND	1,670.49	N
			015287		199-00-2155.02-000-500000	RE STATE MIN	2,685.31	N
			015287		199-00-2155.04-000-500000	RE TRS CARE	1,559.53	N
			015287		199-00-2155.05-000-500000	NEW MEMBER	755.56	N
			015287		199-00-2155.06-000-500000	PENSION SURCHARGE	1,457.87	N
			015287		199-00-2155.07-000-500000	TRS CARE SURCHARGE	1,070.00	N
			015287		199-00-2155.08-000-500000	RE PUB EDUC	3,489.49	N
						Totals for Check 841002	46,241.26	
987937	10-08-2024	EFTPS	015286		199-00-2151.00-000-500000	WH	11,289.62	N
			015286		199-00-2152.01-000-500000	EMPLOYER FICA	77.51	N
			015286		199-00-2152.01-000-500000	MEDICARE	3,012.18	N
			015286		199-00-2152.02-000-500000	EMPLOYEE FICA	77.51	N
			015286		199-00-2152.02-000-500000	MEDICARE DIST MATCH	3,012.18	N
						Totals for Check 987937	17,469.00	
999999	10-15-2024	CLAIMS ADMINISTRATIV	015285		199-11-6143.00-072-511000	WORK COMP POOL	86.00	N
						Total Checks	547,999.13	

End of Report

**Resolution of Board to Convene the District’s School Health
Advisory Council (SHAC) to Recommend Curriculum Materials
for Human Sexuality Instruction**

WHEREAS, Section 28.004(e-1)(1) of the Texas Education Code requires the Board of Trustees to adopt a resolution convening the local school health advisory council (SHAC) for the purpose of making recommendations regarding curriculum materials for the school District’s human sexuality instruction;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Three Way Independent School District hereby calls for the convening of the District SHAC to:

1. Complete a district climate survey assessing the district needs and resources that includes all stakeholders.
2. Hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. Recommend curriculum materials that comply with the instructional content requirements in law, are suitable for the subject and grade level for which the materials are intended, and are reviewed by academic experts in the subject and grade level for which the materials are intended.
4. Present the SHAC’s recommendations to the Board at a public meeting once they have been adopted.

Adopted this _____ (*date*) day of _____ (*month*), _____ (*year*), by the Board of Trustees.

Presiding officer’s signature:

Secretary’s signature:

CHOOSING AND MAINTAINING EFFECTIVE PROGRAMS FOR SEX EDUCATION IN SCHOOLS

	Adoption				Implementation		Maintenance	Support
	Prioritize	Assess	Select	Approve	Prepare	Implement	Maintain	
Step Overview	Prioritize Sexual Health for Your District	Assess Your District Needs & Resources	Select an EBP for Your District	Get Your EBP Approved	Prepare for Program Implementation	Implement Your EBP with Fidelity	Maintain Momentum for Your EBP	
Success Stories	Success in Prioritize		Success in Select	Success in Approve	Success in Prepare	Success in Implement	Success in Maintain	Success in Support
Facts & Tips	<ul style="list-style-type: none"> School Health Advisory Councils 101 Creating a SHAC Improving SHAC Performance Introduction to Evidence-Based Programs 	<ul style="list-style-type: none"> Understanding Texas Laws Finding Policies & Programs Building Resources 	<ul style="list-style-type: none"> Smart Program Shopping EBP Selection Guide EBP TEKS Objectives Alignment Adopting Health Textbooks 	<ul style="list-style-type: none"> School Board Approval Process 	<ul style="list-style-type: none"> Identifying Good Health Educators Find Solutions to Implementation Barriers Adapting Programs Opt-In 101 	<ul style="list-style-type: none"> Classroom Management 	<ul style="list-style-type: none"> Interpreting Findings for Success Language for Reporting Successes 	<ul style="list-style-type: none"> Sexual Health Education Common Myths Communicating Effectively Mobilizing Key Personnel iCHAMPSS Flowchart
Helpful Links	<ul style="list-style-type: none"> SHAC Resources 	<ul style="list-style-type: none"> Sexual Behavior Survey Data Sources Parent Views 	<ul style="list-style-type: none"> Writing SMART Goals National Lists of EBPs 		<ul style="list-style-type: none"> Adaptation Kits & Resources 		<ul style="list-style-type: none"> Process Data Tutorials 	<ul style="list-style-type: none"> Advocacy Resources
Templates	<ul style="list-style-type: none"> SHAC Resolution Statement 	<ul style="list-style-type: none"> Interview Guide Parent Poll Needs Assessment 	<ul style="list-style-type: none"> SHAC Recommendation Letter 	<ul style="list-style-type: none"> Principal Notification Letter 	<ul style="list-style-type: none"> Parent Notification Letter Opt-In & Opt-Out Forms Implementation Plan 	<ul style="list-style-type: none"> Pre & Post-Test Curriculum Log Attendance Log Classroom Observation Form Teacher Satisfaction Survey Process Evaluation Report Outcome Evaluation Report (optional) 	<ul style="list-style-type: none"> Teacher Certificate Guidance Sheet & Maintenance Plan 	<ul style="list-style-type: none"> Stakeholder Analysis

THREE WAY INDEPENDENT SCHOOL DISTRICT

“WEAPONS AUTHORIZATION PROGRAM GUIDELINES” (aka Guardian Program)

Guidelines for Written Authorization to Carry a Weapon Pursuant to District Board Policy CKC (Local)

I. Introduction/Background

The Three Way Independent School District (TWISD or the District), has adopted District Board Policy CKC (Local), allowing the TWISD Board of Trustees to grant specific individuals the written authorization required by Texas Penal Code 46.03(a)(1)(A) to possess a firearm while on school premises, grounds, buildings, or passenger transportation vehicles. In adopting this policy, the District recognizes that some employees desire to obtain this authorization and that granting such authorization may serve the District’s interest in securing the safety of students and employees. The District is also aware that these benefits must be carefully balanced with the potential risks associated with authorizing any individual to possess a deadly weapon in the school environment. The following guidelines are intended to address concerns relating to balancing these two interests.

District Policy requires compliance with state and federal laws as a condition of continuing employment. The District recognizes that Section 46.03(a)(1) of the Texas Penal Code generally prohibits the carrying of a firearm on the physical premises, grounds, buildings, or passenger transportation vehicle of a school or educational institution. Section 46.03(a)(1)(A) of the Texas Penal Code provides an exception to this prohibition if an individual acts pursuant to written authorization of the school district.

The District also recognizes that this exception does not apply to the possession of a firearm on the premises of a polling place on the day of an election or while early voting is in progress, which is prohibited by Texas Penal Code Section 46.03(a)(2).

Further, the District acknowledges that Section 46.035 of the Texas Penal Code prohibits a license holder who is acting under the authority of Subchapter H, Chapter 411, Government Code, from engaging in certain actions, including:

- Intentionally displaying a handgun in plain view of another person unless the handgun is partially or wholly visible but carried in a holster by the license holder;
- Carrying a handgun on the premises where a high school, collegiate, or professional sporting event or interscholastic event is taking place, unless the license holder is a participant in the event and a handgun is used in the event; and
- Carrying a handgun, concealed, or not, at any meeting of a governmental entity.

While the written authorization provided pursuant to Section 46.03(a)(1)(A) of the Texas Penal Code does not extend to conduct prohibited by Section 46.035, the District relies on Texas

Attorney General Opinion No. GA-1051 which advises that “Penal Code section 46.035, subsections (b) and (c) are not violated when a person is lawfully carrying a handgun pursuant to school board’s written regulations and authorization because such a person is not carrying the weapon “under the authority of Subchapter H, Chapter 411, Government Code.”

The District expressly limits any authorization under District Policy CKC (Local) to those activities which are not prohibited by law. The District does not endorse, encourage, or authorize any actions that are prohibited by state or federal law. Further, the District makes no representations as to the legality of any actions related to the possession of a firearm pursuant to any such authorization.

II. Guidelines

1. Approval Process

- a. Any employee who wishes to participate in the Weapons Authorization Program must first speak with the Security Director and then review and return a signed copy of these guidelines to the Superintendent or designee.
- b. Upon receiving a signed copy of these guidelines, the Superintendent shall provide the employee with an *Application for Written Authorization to Carry a Weapon Pursuant to District Board Policy CKC (LOCAL)*.
- c. The completed application and all supporting documentation must be returned to the Superintendent for initial review. The Superintendent may take up to thirty (30) school business days to review the application.
- d. Applicants determined to be eligible for consideration by the Superintendent will receive instructions on completing the *Medical Condition and Psychological and Emotional Health Declarations*.
- e. Following the Superintendent’s review of completed Medical Condition and Psychological and Emotional Health Declarations, eligible applicants will be scheduled for the next Weapons Authorization (Guardian) training program.
- f. Upon receiving certification that an applicant has successfully completed the Weapons Authorization training program, the Superintendent shall present the application and supporting documentation to the Board of Trustees for deliberation.
- g. Applications not approved by the Superintendent will not be presented to the Board of Trustees for deliberation. The Superintendent’s decision regarding approval of the application is final and may not be appealed. Applicants may reapply following the expiration of one calendar year from the date of the Superintendent’s decision.
- h. The Superintendent (and/or) Board may request information from additional district personnel in considering whether to approve the application. The Superintendent (and/or) Board may also seek legal advice from General Counsel as appropriate in considering requests for approval.
- i. Following deliberation, the Board may authorize the Superintendent to provide the employee written authorization to carry a firearm pursuant to District Board Policy CKC (Local) and a Weapons Authorization ID Card.
- j. Copies of the written authorization shall be filed and maintained with the official records of the District and employee’s personnel records. The employee is

required to maintain a Weapons Authorization ID Card on their person while in possession of a handgun pursuant to District Board Policy CKC (Local).

2. Minimum Standards for Approval of Application

- a. The Applicant must be employed by the Three Way Independent School District on a full-time basis under a term or continuing contract governed by Chapter 21 of the Texas Education Code.
- b. The Applicant must submit a completed application with all accompanying documentation.
- c. The Applicant must submit a completed Medical Condition Declaration annually, certifying that an examining professional found the Applicant to be physically sound and free from any defect which may adversely affect the Applicant's carrying of a handgun pursuant to the District Board Policy CKC (Local) or participation in training related to the Weapons Authorization program.
- d. The *Medical Condition Declaration* must also certify that the examining professional found a drug screening of the Applicant showed no trace of drug dependency or illegal drug use after a physical examination, blood test, or other medical test.
- e. The Applicant must submit a completed Psychological and Emotional Health Declaration every **three years**, certifying that a licensed psychologist or psychiatrist completed a psychological examination of the Applicant pursuant to professionally recognized standards and methods and declared that the Applicant is in satisfactory psychological and emotional health to carry a handgun pursuant to District Board Policy CKC (Local) and participate in related training exercises. The examination must consist of a review of the Weapons Authorization program, a review of the Applicant's personal history statement, a review of any background documents; at least two instruments, one which measures personality traits and one which measures psychopathology; and a face to face interview conducted after the instruments have scored.
- f. The Applicant must meet the following requirements regarding criminal history:
 - i. Community supervision history:
 1. The applicant must not have ever been on court-ordered community supervision or probation for any criminal offense above the grade of a Class B misdemeanor, or for a Class B misdemeanor within the last ten years from the date of the court order.
 - ii. Conviction history:
 1. The applicant must not have ever been convicted of an offense above the grade of a Class B misdemeanor or a Class B misdemeanor within the last ten years. For any crimes against a person, such as a felony, there is no time limit—any conviction will result in disqualification regardless of how long ago it occurred.
 - iii. The applicant must not be currently charged with any criminal offense for which a conviction would be a bar to authorization;

- iv. The applicant must never have been convicted of any family violence offense;
 - v. The applicant must have never been convicted of any offense involving violence against minors;
 - vi. The applicant must not be prohibited by state or federal law from operating a motor vehicle;
 - vii. The applicant must not be prohibited by state or federal law from possessing firearms or ammunition;
 - viii. Individuals who have been convicted of a felony, or domestic violence, or who are subject to a restraining order are prohibited from participation. Additionally, applicants convicted of certain Class A or Class B misdemeanors, such as assault or stalking, within the last ten years, may also be disqualified. For convictions involving crimes against a person, there is no time limit for disqualification.
- g. The applicant must complete a total of thirty-two (32) hours of initial training in the first year. This includes sixteen (16) hours required by the state for school safety certification, along with an additional sixteen (16) hours of District-required training. Existing guardians who are already state-certified must complete the sixteen (16) hours of District-required training. All guardians must complete a minimum of sixteen (16) hours of training annually thereafter. This training must include, but is not limited to:
- i. The protection of students;
 - ii. Active shooter training;
 - iii. Handgun safety training;
 - iv. Interaction of license holders with first responders;
 - v. Crisis Intervention (per CKC Local policy)
 - vi. Management of Hostage situations (per CKC Local policy)
 - vii. Tactics for denying an intruder entry into a classroom or school facility; and
 - viii. Methods for increasing a license holder's accuracy with a handgun while under duress.
- h. The Applicant must provide verified documentation of exceeding (90% or greater) the minimum standards for the annual firearms proficiency course of fire established by the Texas Commission on Law Enforcement as set forth in Texas Administrative Code section 218.9.
- i. The Applicant must provide verified documentation regarding the Applicant's firearm experience, including the dates and frequency of firearm use.
- j. The following models and calibers of handguns are approved to be carried pursuant to the Weapons Authorization program:
- i. .380
 - ii. 9mm
- k. Firearms approved by the District must meet Federal and State guidelines regarding capacity of magazines.
- l. The District reserves the right to designate a specific firearm(s) for all participants.

- m. If the applicant wishes to enroll in Texas Law Shield Insurance or a comparable legal insurance program, the expense may be reimbursed by the district with the prior approval of the Director of Security.

3. Conditions for Participation in the Weapons Authorization Program

- a. Participants shall be responsible for all costs related to obtaining and maintaining a License to Carry a Handgun in accordance with Texas Government Code, Chapter 411.
- b. Participant shall be responsible for all costs related to the maintenance of their handgun and accessories
- c. Participant agrees to maintain documentation of having fired at least 1000 rounds of ammunition at an authorized gun range under the supervision of a trained individual while approved to carry a firearm pursuant to this policy.
- d. Participants shall exclusively use ammunition approved by the Superintendent while carrying any handgun pursuant to the Weapons Authorization program or engaging in any District-sponsored training. Ammunition used in an official capacity ("carry" ammunition) shall be frangible ammunition so long as it is commercially available and immediately accessible.
- e. Participants shall have their firearm inspected annually by an armorer, gunsmith or qualified individual to determine the safety and functioning of the weapon.
- f. Participants shall carry the designated firearm on their person at all times while on District property in a concealment holster designed for the model of handgun carried, except when they are in a coaching role where it is not feasible to conceal the firearm. In such cases, security will be present at all home games.
- g. Participants shall take the designated firearm with them when they leave District property and store the firearm appropriately at their residence. Participants shall be responsible for bringing the firearm with them each day when they return to work.
- h. As a condition of obtaining and maintaining authorization, Participant acknowledges the following statement:
 - i. Three Way Independent School District is a governmental body subject to the Texas Public Information Act, Texas Government Code 552.001 *et seq.* (the "Act"). In accordance with the Act, the District may be required to disclose District records or information requesting members of the public pertaining to the authorization to carry a weapon ("Public Information Request"). In the event the District is requested to disclose to members of the public records or information pertaining to the authorization, the District agrees to notify the employee of the Public Information Request in a timely manner.
- i. Participant agrees that nothing in this Authorization shall be construed to create any rights other than those provided for by law. Currently, those rights are limited to the carrying of a handgun on the physical premises, grounds, buildings, or passenger transportation vehicle of Three Way ISD. Nothing in this authorization

shall be construed as authorization, encouragement, or requirement that such weapon be used in the course of the employee's employment with the District.

- i. Limitations on Use of Handgun: The display or use of a handgun by a Participant is allowed only to respond to a situation in which the person determines, using his or her judgment and discretion, that such action is necessary to prevent or abate the commission of an offense that threatens serious bodily injury and/or death to a student, school personnel, or visitor. A Participant may only present or threaten to present or use a firearm in such circumstances as the Participant would actually have cause to complete the use of such force.
 - j. Participants agree that any authorized handgun will be carried on their bodies at all times in a concealment holster designed for the model of handgun carried, except when they are in a coaching role where it is not feasible to conceal the firearm. Participants are prohibited from leaving a handgun unattended or storing a handgun on school grounds at any time, except in a locked vehicle pursuant to state law.
 - k. Participants agree to be responsible for determining the destination of a school vehicle and whether handguns are prohibited at that destination prior to carrying a handgun in any school vehicle.
 - l. Participant agrees that participation in the Weapons Authorization program shall remain confidential to the extent allowed by law. Communication or behavior revealing participation in the Weapons Authorization program may result in the withdrawal of authorization and/or disciplinary actions.
 - m. Participant agrees that any communication related to the use of a handgun will be construed against the employee. This means that even joking about using a handgun could result in withdrawal of authorization and/or disciplinary actions.
 - n. Participant agrees to immediately provide the District with information regarding any change of handgun license status. This includes, but is not limited to, revocation, suspension or expiration of the Employee's Handgun License.
 - o. Authorization pursuant to District Board Policy CKC (Local) may not be provided for a period of more than one year. Subsequent reauthorizations may be provided upon completion of the approval process described in these guidelines.
 - p. Participant agrees to comply with all Three Way ISD rules, regulations, and policies in addition to all state and federal laws.
 - q. Three Way ISD reserves the right to withdraw its authorization at any time if, in the sole determination of the Board of Trustees or Superintendent, the continued authorization is not in the best interest of the District.
4. **Renewal of Authorization**
- a. **Expiration:** A Participant's authorization to participate in the Weapons Authorization program will expire on the anniversary of the date the person was originally authorized by the Board unless renewed.
 - b. **Renewal:** Renewal of authorization requires specific action of approval by the Board of Trustees. Approval may be granted after:

- i. Participant's successful completion of all required training hours for the current year of service.
- ii. Participant's successful completion of all required On-Going Firearms Training, Practice, and Qualification.

5. Suspension of Authorization

- a. A Participant's authorization hereunder may be suspended for a period of time determined by the Superintendent or his/her designee,
 - i. For any period of time in which it is deemed that the Participant is not physically, emotionally, or psychologically able to carry out all expected duties or,
 - ii. For any period of time in which the Participant is under disciplinary suspension of any kind.
 - iii. For any period of time necessary to complete deficient training and/or qualification requirements
- b. The Superintendent or his/her designee shall make the Board aware of each suspension within 24 hours of the occurrence.
- c. During a period of suspension, the Participant shall surrender to the Superintendent, or his/her designee, all items of identification, apparel and/or equipment provided to the Participant by the District. Items shall be stored by the Superintendent or his/her designee until the time a final disposition concerning the suspension is made by the Superintendent.
- d. The Superintendent may reinstate a Participant who has been suspended, for cause, by completing reinstatement documents demonstrating a resolution of the deficiency for which the suspension is initiated. Documentation will be maintained in the Participant's individual file in accordance with Three Way ISD's records and retention schedule, unless otherwise required by law.

6. Termination of Authorization

- a. A Participant shall be relieved of all rights, privileges and responsibilities associated with the Weapons Authorization program immediately in the event of the separation or termination of employment of the Participant from the Three Way Independent School District regardless of cause for that separation/termination.
- b. Upon separation from the Weapons Authorization program the Superintendent or designee shall complete a Weapons Authorization Separation Report. This report will be maintained in the former Participant's file in accordance with Three Way ISD's records and retention schedule, unless otherwise required by law.
- c. Either the Superintendent, or his/her designee, or the Board of Trustees has the authority to revoke an authorization given to a Participant at any time for any reason. Upon such revocation, termination or suspension of participation in the Weapons Authorization program, the Participant may not, regardless of privately held License to Carry, carry a firearm on TWISD premises.

I received a copy of these guidelines on the _____ day of _____, 20____.

Employee

Date

Witness

Date

DOCUMENT 2

APPLICATION FOR WRITTEN AUTHORIZATION TO CARRY A WEAPON PURSUANT TO DISTRICT BOARD POLICY CKC (LOCAL)

Employee's Name: _____
Date of Birth: _____ Texas Driver's License Number: _____ Position: _____
Campus: _____ Address: _____
Home Phone: _____
Cell Phone: _____ Email: _____

Applicant Qualification Section

Before filling out this application, please initial that you meet the following requirements. All 5 requirements must be met in order for the Superintendent to approve your application for presentation to the Board of Trustees.

_____ I am employed by the Three Way Independent School District on a full-time basis under a term or continuing contract governed by Chapter 21 of the Texas Education Code.

_____ I am currently licensed to carry a handgun in accordance with Texas Government Code Chapter 411, Subchapter H.

_____ I have never been convicted, pled guilty (nolo contendere), nor have I been on court-ordered community service/probation or deferred adjudication for a Class A misdemeanor or a felony.

_____ During the last ten (10) years, I have not been convicted, plead guilty (nolo contendere), been on community service/probation or deferred adjudication for a Class B misdemeanor in this state, any other state, or while serving in the military.

_____ I have never had a military court martial that resulted in a dishonorable or bad conduct discharge.

Handgun License Information

Please attach a copy of your Original License to Carry a Handgun (LTC) and proof of handgun-related legal insurance coverage to this application.

Texas LTC # _____

Date LTC Issued or Renewed: _____ Date LTC Expires: _____

Have you ever had a handgun license denied, suspended, or revoked? Yes ___ No ___ If yes, give details: _____

Handgun Training Information

Commented [1]: insurance coverage?

Commented [2R1]: Wont be covered by the School?

DOCUMENT 2

This questionnaire is to identify any health problems that may affect your ability to safely carry a concealed weapon on school grounds.

Medical and Mental Health History Questionnaire

This questionnaire will help identify any health problems that may affect your ability to safely participate in the Weapons Authorization program. A full medical evaluation will be conducted following the approval of your application by the Board of Trustees.

		YES	NO
Q1	Do you know of any physical or psychiatric conditions that might affect your ability to safely participate in the Weapons Authorization program?		
Q2	Have you ever had any episodes of loss of consciousness, dizziness, vertigo, fainting, fits, turns, seizures, or serious head injury of any sort?		
Q3	Do you regularly take any prescription or non-prescription medication?		
Q4	Do you have any problems with your vision or hearing?		
Q5	Do you regularly exercise for more than 30 minutes three times per week?		
Q6	Do you wear any type of corrective lenses or hearing devices?		

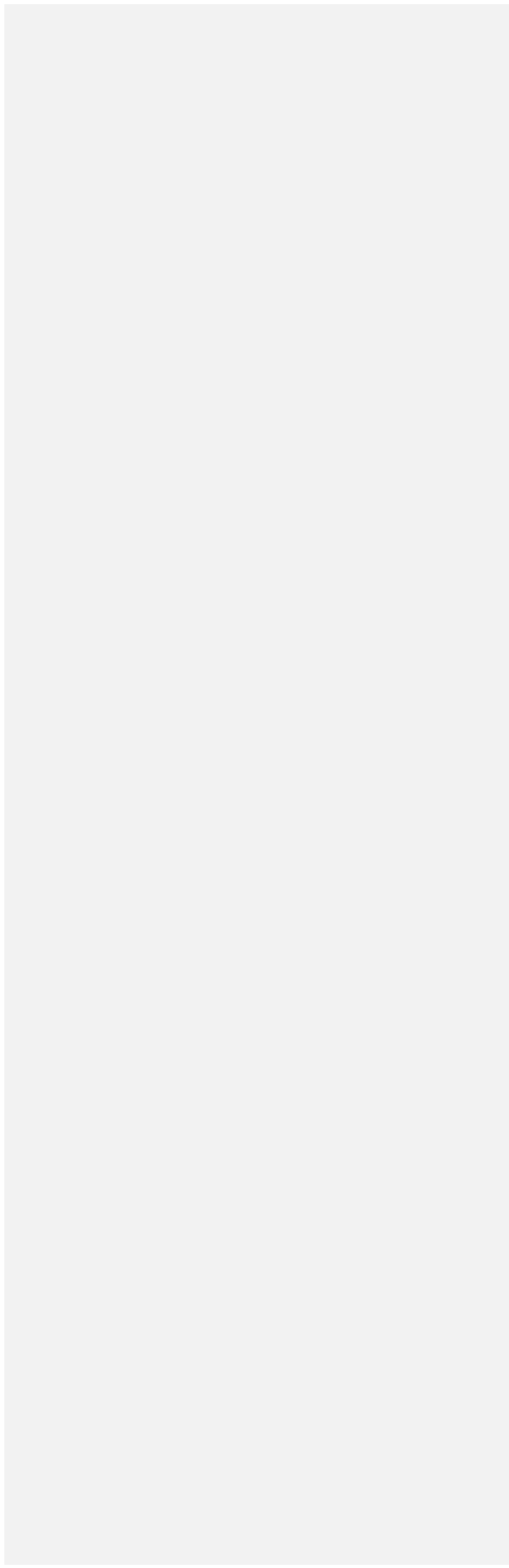
Motor Vehicle Accident Record

Identify all motor vehicle accidents you have been involved in during the last 10 years.

Date	Location	Police Report: Yes/No
Cause of Accident (e.g., ran red light, failed to control speed)		

DOCUMENT 2

Date	Location	Police Report: Yes /No
------	----------	------------------------



DOCUMENT 2

Arrests, Detentions, and Litigation

Please attach details if you answer 'Yes' to any of the following questions.

	Yes	No
Have you ever committed an act of family violence?		
Have you ever assaulted another person since the age of seventeen (17)?		
Have you ever committed an act against a minor that was intended to result in physical harm, bodily injury, assault, or sexual assault?		
Have you ever threatened a minor in such a manner as to cause the minor to reasonably fear imminent physical harm, bodily injury, assault, or sexual assault?		
Have you ever been considered or named a suspect in a criminal investigation or criminal offense?		
Have you ever been a party to a civil suit or action?		
Other than crimes that would have been sealed by juvenile records, have you ever committed, or assisted another person in the commission of, a felony crime, serious misdemeanor, or a crime involving moral turpitude that went undetected or unreported to law enforcement?		
Have you ever been involved in any incident (other than a vehicular accident) in which a police report was made or law enforcement was called?		
Do you anticipate being sued or named in any type of lawsuit or proceeding?		

Military/Law Enforcement History

Have you ever been employed by or applied to any law enforcement agency? Yes ____ No ____

If yes, please provide the following details:

Agency Name & Address	Date Applied or Hired	Result

DOCUMENT 2

--	--	--

Have you ever served in the U.S. Armed Forces or State Military Forces? Yes No

If "yes", did you receive an honorable discharge? Yes ___ No ___

Have you ever been subject to a court martial or any other disciplinary proceeding under the Uniform Code of Military Justice? (Include non-judicial, Captain's mast, etc.) Yes _____ No _____

If "Yes," provide date(s), charge(s), military court(s) or authority(ies), and outcome(s).

Personal Declarations

Do you consume alcoholic beverages? Yes _____ No _____

If "Yes", how often? _____

Have you ever used any illegal drug not prescribed by a physician? Yes _____ No _____

If yes, please provide details: _____

Have you ever sold or furnished controlled substances or prescription drugs to anyone?

If yes, please provide details: _____

Are there any details not contained in this application that you feel may influence the District's evaluation of your suitability to participate in the Weapons Authorization program?

If yes, please provide details:

DOCUMENT 2

State of Texas §

§ Notary Public

County of _____ §

I hereby certify that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers to the above questions and that the information set forth herein and the documentation attached is true and accurate. I am submitting this application freely and have not been promised any monetary or intrinsic value for requesting admission into the Weapons Authorization Program.

Signed this _____ day of _____, 20____.

Applicant

State of Texas
County of _____
This document was acknowledged before me on _____ by
_____.

(Signature)

(printed name)

My commission expires: _____

Document 3

Three Way Independent School District
247 CR 207
Stephenville, Texas 76401
Phone: 254-965-6496

APPLICANT MEDICAL CONDITION DECLARATION

INDIVIDUAL INFORMATION

1. Last Name	2. First Name	3. M.I.	4. Suffix (Jr., etc.)
5. Home Mailing Address	6. City	7. State	8. Zip Code

Attention Examining Professional: The above information must be completed by the requesting agency prior to the examining professional completing and signing this form.

I certify that I have completed my examination of the examinee and I have concluded that on this date, the examinee is found:

Check the appropriate box(s)

- PHYSICAL EXAM** - To be physically sound and free from any defect that may adversely affect the examinee's carrying of a handgun pursuant to District Board Policy CKC (Local) and/or participation in related training exercises.
- DRUG SCREEN** - To show no trace of drug dependency or illegal drug use after a physical examination, blood test, or other medical test.

Physician's Name (type or print) State License Number

Mailing Address Street City State Zip

Phone Number Date of Examination(s)

Physician's Signature Date

THIS DECLARATION IS NOT PUBLIC INFORMATION AND IS VALID UNLESS WITHDRAWN OR INVALIDATED, AND IS VALID ONLY IF SIGNED BY A LICENSED PHYSICIAN.

**Three Way Independent School District
247 CR 207
Stephenville, Texas 76401
Phone: 254-965-6496**

APPLICANT PSYCHOLOGICAL AND EMOTIONAL HEALTH DECLARATION

INDIVIDUAL INFORMATION

1. Last Name	2. First Name	3. M.I.	4. Suffix (Jr., etc.)
5. Home Mailing Address	6. City	7. State	8. Zip Code

Attention Examining Professional: Applicants requesting authorization to participate in Three Way ISD’s Weapons Authorization Program are required to submit a completed Psychological and Emotional Health Declaration certifying that a licensed psychologist or psychiatrist completed a psychological examination pursuant to professionally recognized standards and methods and declared that the Applicant is in satisfactory psychological and emotional health to carry a handgun pursuant to District Board Policy CKC (Local) and participate in related training exercises. The examination must consist of a review of District Board Policy CKC (Local), a review of the completed application, a review of any background documents; at least two instruments, one which measures personality traits and one which measures psychopathology; and a face to face interview conducted after the instruments have been scored.

STATEMENT OF EXAMINER: (Please check the appropriate box and provide the requested information) I am a **Licensed Psychologist**, **Psychiatrist**, and I certify that I have completed a psychological examination of the above-named individual pursuant to professionally recognized standards and methods. I have concluded that, on this date, the individual IS in satisfactory psychological and emotional health to carry a handgun pursuant to District Board Policy CKC (Local) and participate in related training exercises.

Examiner: _____
Name (type or print) State License Number

Mailing Address: _____

Phone Number: _____ Date of Examination(s): _____

Signature & Date

THIS DECLARATION IS NOT PUBLIC INFORMATION AND IS VALID UNLESS WITHDRAWN OR INVALIDATED, AND IS VALID ONLY IF SIGNED BY A LICENSED PSYCHOLOGIST OR PHYSICIAN.

DOCUMENT 5

**WRITTEN AUTHORIZATION TO CARRY A WEAPON PURSUANT TO
DISTRICT BOARD POLICY CKC (LOCAL)**

Employee's Name: _____
Date of Birth: _____ **Texas Driver's License Number:** _____
Position: _____ **Campus:** _____
Address: _____ **Home Phone:** _____
Cell Phone: _____ **Email:** _____

In accordance with Texas Penal Code 46.03(a)(1)(A) and pursuant to Board Policy CKC(LOCAL), the above-named ("authorized") employee is hereby granted written authorization to carry a weapon on Three Way Independent School District ("District") premises as part of the District's Weapons Authorization Program.

The authorized employee is required to abide by all state and federal laws, and District policies, procedures, and regulations, including the Three Way Independent School District "Guidelines for Written Authorization to Carry a Weapon Pursuant to Board Policy CKC(LOCAL)" ("Guidelines").

The authorized employee shall review the Guidelines and Board Policy CKC(LOCAL), and return a signed original of the Guidelines to the Superintendent.

The authorized employee will be issued an identification badge indicating he/she is authorized to carry a weapon on District premises in accordance with the District's Weapons Authorization Program. The District reserves the right to revoke such Written Authorization at any time for any reason or no reason.

Please sign below indicating your acceptance of the conditions for Written Authorization to Carry a Weapon in accordance with the District's Weapons Authorization Program and Board Policy CKC(LOCAL).

Employee Date

Witness Date

SAFETY PROGRAM/RISK MANAGEMENT
EMERGENCY PLANS

CKC
(LOCAL)

**Emergency
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency;
3. Response to a nearby train derailment, as applicable; and
4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

Firearms

Purpose

The Board has adopted these provisions regarding firearms to address concerns about effective and timely response to emergency situations on District property, including invasion of a school by an armed outsider; a hostage situation; actions of a student or employee who is armed and poses a direct threat of physical harm to himself, herself, or others; and similar circumstances.

Authorization

Pursuant to its authority under state law, the Board may authorize specific District employees to possess certain firearms in schools, at Board meetings, and at school-sponsored or school-related events on District property, to the extent allowed by law.

Each specifically authorized employee shall be approved by action of the Board. The Superintendent shall issue written authorization to each approved employee.

Participation in this safety program shall be strictly voluntary and shall not be a requirement of any employee position.

Revocation

The Superintendent, as well as the Board, shall have the authority to revoke at any time a specific employee's authorization to possess a firearm under this policy.

However, authorization for a specific employee to possess a firearm under this policy shall be automatically revoked if the employee is placed on administrative leave or separates from employment with the District, regardless of the reason.

Handgun Licensees

Only a District employee who maintains a current license to carry a handgun in accordance with state law who is employed on a full-time basis under a continuing or term contract governed by Chapter 21 of the Education Code shall be eligible for authorization to possess a firearm on District property under this policy and in accordance with the District's emergency operations plan.

SAFETY PROGRAM/RISK MANAGEMENT
EMERGENCY PLANS

CKC
(LOCAL)

	<p>A District employee who is a handgun license holder but who has not been specifically authorized by Board action under this policy shall not be permitted to possess a firearm on school property except in accordance with the limited provisions of DH(LOCAL).</p>
Training	<p>The District shall provide to each District employee who is authorized to possess a firearm on District property specialized training in crisis intervention, management of hostage situations, and other topics the Board may determine necessary or appropriate.</p>
Permitted Weapons and Ammunition	<p>Only District-approved firearms and ammunition shall be authorized for possession and use under this policy and the District's emergency operations procedures.</p>
Implementation	<p>The Superintendent shall ensure that procedures to implement this security program are detailed in the District's emergency operations plan.</p>

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action. [See CKC]
2. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent or designee.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use	All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.
Reporting Improper Communication	In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.
Disclosing Personal Information	An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Safety Requirements Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

Tobacco and E-Cigarettes An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]

Alcohol and Drugs / Notice of Drug-Free Workplace As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

Arrests, Indictments, Convictions, and Other Adjudications

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

- Dishonesty; fraud; deceit; theft; misrepresentation;
- Deliberate violence;
- Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
- Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
- Felony driving while intoxicated (DWI); or
- Acts constituting abuse or neglect under the Texas Family Code.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.



THREE WAY INDEPENDENT SCHOOL DISTRICT

247 CR 207, Stephenville, TX. 76401 | 254.965.6496

Teddy Ott,
Superintendent

Three Way ISD Policy Maintenance and Audit Policy

Purpose:

To ensure that all policies of Three Way Independent School District (ISD) are up-to-date, consistent, and accurately reflect current district practices and legal requirements. Regular maintenance and periodic audits of district policies will support compliance, transparency, and operational efficiency.

1. Policy Maintenance

- **Ongoing Review:**

The Superintendent, along with district leadership, is responsible for regularly reviewing district policies to ensure they remain aligned with state and federal regulations, as well as the district's operational needs.

- **Policy Updates:**

When updates are necessary due to changes in law, best practices, or district operations, the appropriate district staff, in coordination with the Texas Association of School Boards (TASB), will draft revisions and present them to the Board of Trustees for approval.

- **Board Approval:**

All new or revised policies must be presented to the Board of Trustees for approval. Once approved, the updated policies will be distributed to relevant staff and made available to the public through the district's official policy manual.

- **Distribution and Communication:**

Updated policies will be distributed to administrators and relevant staff within the district, ensuring they are informed of any changes and understand the implications for their roles. Policies will also be publicly accessible through the district's website.

2. Comprehensive Policy Audit

- **Audit Frequency:**

Three Way ISD will undergo a comprehensive policy audit every five years, or more frequently if needed due to substantial changes in laws, regulations, or district practices.

- **Audit Process:**

The audit will be conducted by the Texas Association of School Boards (TASB), in collaboration with district leadership. TASB will review all district policies to ensure consistency, legal compliance, and alignment with current district operations and best practices.

- **Addressing Inconsistencies:**

The audit will identify any inconsistencies, redundancies, or outdated provisions in the district's policies. Recommendations for revisions will be presented to the Board of Trustees for approval.

- **Implementation of Audit Findings:**

Upon completion of the audit, the district will work promptly to address any recommended changes or updates. The Superintendent or designee will oversee the implementation of audit findings, ensuring the district remains in compliance and aligned with its educational and operational objectives.

3. Record Keeping

- **Policy Documentation:**

All current and previous versions of district policies will be maintained in an organized, accessible format. The Superintendent or designee will ensure proper record-keeping of policies, including dates of approval and revisions.

4. Legal Compliance

- **Ongoing Legal Monitoring:**

The district, in partnership with TASB, will continuously monitor changes in state and federal law to ensure that Three Way ISD policies remain legally compliant.

5. Annual Reporting

- **Report to the Board:**

An annual report will be provided to the Board of Trustees, summarizing any policy changes, updates, or recommendations based on legal updates, audits, or other reviews.

Effective Date:

This policy is effective immediately upon Board approval and will guide policy maintenance and auditing procedures for Three Way ISD.

Approved by:

The Board of Trustees, Three Way ISD

Date: _____

This policy ensures that Three Way ISD maintains an organized, legally compliant, and up-to-date policy framework that supports its educational mission and operational efficiency.

Texas Teacher Evaluation and Support System (T-TESS) Rubric

LESSON INTERNALIZATION Standards and Alignment (Dimension 1.1)					
Dimension 1.1 Standards and Alignment: The teacher internalizes the unit/ lesson to deepen their understanding of content, research-based instructional strategies and identifies the vocabulary to ensure lessons reflect best practice, align with standards and are appropriate for diverse learners. Standards Basis: 1A, 1B, 3A, 3B, 3C Potential Sources of Evidence: Conferences and conversations with the teacher; formal observations and walkthroughs; classroom artifacts; student growth processes	DISTINGUISHED	ACCOMPLISHED	PROFICIENT	DEVELOPING	IMPROVEMENT NEEDED
	<ul style="list-style-type: none"> • Reviews the lesson(s) to understand how all rigorous and measurable goals are aligned to state content standards. • Analyzes how all activities, materials, and assessments: <ul style="list-style-type: none"> ○ are logically sequenced ○ are relevant to students’ prior understanding and real-world applications ○ integrate and reinforce concepts from other disciplines ○ provide appropriate time for student work, student reflection, lesson and lesson closure ○ deepen understanding of broader unit and course objectives ○ are vertically aligned to state standards ○ are appropriate for diverse learners • Understands how objectives are aligned and logically sequenced to the lesson’s goal to provide relevant and enriching extensions of the lesson • Integration of technology to enhance mastery of goal(s). 	<ul style="list-style-type: none"> • Reviews the lesson(s) to understand how all measurable goals are aligned to state content standards. • Analyzes how all activities, materials, and assessments: <ul style="list-style-type: none"> ○ are sequenced ○ are relevant to students’ prior understanding ○ integrate other disciplines ○ provide appropriate time for student work, lesson and lesson closure ○ reinforce broader unit and course objectives ○ are vertically aligned to state standards ○ are appropriate for diverse learners • Understands how all objectives are aligned and logically sequenced to the lesson’s goal. • Integration of technology to enhance mastery of goal(s). 	<ul style="list-style-type: none"> • Reviews the lesson(s) to understand how all goals are aligned to state content standards • Analyzes how all activities, materials, and assessments: <ul style="list-style-type: none"> ○ are sequenced ○ are relevant to students ○ provide appropriate time for lesson and lesson closure ○ fit into the broader unit and course objectives ○ are appropriate for diverse learners. • Understands how all objectives are aligned to the lesson’s goal. • Integration of technology when applicable. 	<ul style="list-style-type: none"> • Reviews the lesson(s) to understand how most goals are aligned to state content standards. • Analyzes how most activities, materials, and assessments: <ul style="list-style-type: none"> ○ are sequenced ○ sometimes provide appropriate time for lesson and lesson closure • Understands how most objectives are aligned and sequenced to the lesson’s goal. 	<ul style="list-style-type: none"> • Reviews the lesson(s) to understand how few goals are aligned to state content standards. • Analyzes how few activities, materials, and assessments: <ul style="list-style-type: none"> ○ are sequenced ○ rarely provide time for lesson and lesson closure • Understands how few objectives are aligned and sequenced to the lesson’s goal.
STUDENT-CENTERED ACTIONS ←				→ TEACHER-CENTERED ACTIONS	

LESSON INTERNALIZATION Data and Assessment (Dimension 1.2)					
Dimension 1.2 Data and Assessment: The teacher uses formal and informal methods to measure student progress, then manages and analyzes student data to inform instruction. Standards Basis: 1B, 1F, 2B, 2C, 5A, 5B, 5C, 5D Potential Sources of Evidence: Conferences and conversations with the teacher; formal observations and walkthroughs; classroom artifacts; student growth processes; analysis of student data	DISTINGUISHED	ACCOMPLISHED	PROFICIENT	DEVELOPING	IMPROVEMENT NEEDED
		<ul style="list-style-type: none"> Evaluates curriculum embedded formal and informal assessments to monitor progress of all students, shares appropriate diagnostic, formative and summative assessment data with students to engage them in self-assessment, build awareness of their own strengths and weaknesses and track their own progress. Substantive, specific and timely feedback to students, families and school personnel on the growth of students in relation to classroom and campus goals and engages with colleagues to adapt school-wide instructional strategies and goals to meet student needs while maintaining confidentiality. Analysis of student data connected to specific instructional strategies and use of results to reflect on his or her teaching and to monitor teaching strategies and behaviors in relation to student success. 	<ul style="list-style-type: none"> Evaluates curriculum embedded formal and informal assessments to monitor progress of all students and incorporates appropriate diagnostic, formative and summative assessments data into lesson plans. Substantive, specific and timely feedback to students, families and other school personnel on the growth of students in relation to classroom and campus goals, while maintaining student confidentiality. Analysis of student data connected to specific instructional strategies and use of results to reflect on his or her teaching and to monitor teaching strategies and behaviors in relation to student success. 	<ul style="list-style-type: none"> Evaluates curriculum embedded formal and informal assessments to monitor progress of all students. Consistent feedback to students, families and other school personnel while maintaining confidentiality. Analysis of student data connected to specific instructional strategies. 	<ul style="list-style-type: none"> Evaluates curriculum embedded formal and informal assessments to monitor progress of most students. Timely feedback to students and families. Utilization of multiple sources of student data.
STUDENT-CENTERED ACTIONS ←			TEACHER-CENTERED ACTIONS →		

LESSON INTERNALIZATION					
Knowledge of Students (Dimension 1.3)					
Dimension 1.3 Knowledge of Students: Through knowledge of students and proven practices, the teacher ensures high levels of learning, social-emotional development and achievement for all students while maintaining the integrity of the instructional resources. Standards Basis: 1A, 1B, 1C, 2A, 2B, 2C Potential Sources of Evidence: Conferences and conversations with the teacher; formal observations and walkthroughs; classroom artifacts; student growth processes; analysis of student data	DISTINGUISHED	ACCOMPLISHED	PROFICIENT	DEVELOPING	IMPROVEMENT NEEDED
		<ul style="list-style-type: none"> Implements all lessons that connect to students' prior knowledge, experiences, interests and future learning expectations across content areas. Guidance for students to apply their strengths, background knowledge, life experiences and skills to enhance each other's learning. Opportunities for students to utilize their individual learning patterns, habits and needs to achieve high levels of academic and social-emotional success. 	<ul style="list-style-type: none"> Implements all lessons that connect to students' prior knowledge, experiences and future learning expectations. Guidance for students to apply their strengths, background knowledge, life experiences and skills to enhance their own learning. Opportunities for students to utilize their individual learning patterns, habits and needs. 	<ul style="list-style-type: none"> Implements lessons that connect to students' prior knowledge and experiences. Adjustments to address strengths and gaps in background knowledge, life experiences and skills of all students. 	<ul style="list-style-type: none"> Implements most lessons that connect to students' prior knowledge and experiences. Adjustments to address strengths and gaps in background knowledge, life experiences and skills of most students.
STUDENT-CENTERED ACTIONS ←			TEACHER-CENTERED ACTIONS →		

LESSON INTERNALIZATION
Activities (Dimension 1.4)

Dimension 1.4	DISTINGUISHED	ACCOMPLISHED	PROFICIENT	DEVELOPING	IMPROVEMENT NEEDED
<p>Activities: The teacher understands the lesson objectives and the level of rigor from a student perspective to ensure engaging, flexible lessons that encourage higher-order thinking, persistence, and achievement.</p> <p>Standards Basis: 1B, 1C, 1D, 1E</p> <p>Potential Sources of Evidence: Conferences and conversations with the teacher; formal observations and walkthroughs; classroom artifacts; student growth processes; analysis of student data</p>	<ul style="list-style-type: none"> • Prioritizes opportunities for students to generate questions that lead to further inquiry and promote complex, higher-order thinking, problem solving and real-world application • Instructional groups based on the needs of all students and allows for students to take ownership of group and individual accountability. • The ability for all students to set goals, reflect on, evaluate, and hold each other accountable within instructional groups. • Analyzes and applies activities, resources, technology, and instructional materials that are all aligned to instructional purposes, are varied and appropriate to ability levels of students and actively engage them in ownership of their learning. 	<ul style="list-style-type: none"> • Prioritizes questions that encourage all students to engage in complex, higher-order thinking and problem solving. • Instructional groups based on the needs of all students and maintains both group and individual accountability. • All students understanding their individual roles within instructional groups and facilitates opportunities for student input on goals and outcomes of activities. • Analyzes and applies activities, resources, technology, and instructional materials that are all aligned to instructional purposes, are varied and appropriate to ability levels of students. 	<ul style="list-style-type: none"> • Prioritizes questions that encourage all students to engage in complex, higher-order thinking. • Instructional groups based on the needs of all students. • All students understanding their individual roles within instructional groups. • Analyzes and applies activities, resources, technology, and instructional materials that are all aligned to instructional purposes. 	<ul style="list-style-type: none"> • Prioritizes questions that promote limited, predictable, or rote responses and encourage some complex, higher-order thinking. • Instructional groups based on the needs of most students. • Most students understanding their individual roles within instructional groups. • Analyzes and applies activities, resources, technology and/or instructional materials that are mostly aligned to instructional purposes. 	<ul style="list-style-type: none"> • Encourages little to no complex, higher-order thinking. • Instructional groups based on the needs of a few students. • Lack of student understanding of their individual roles within instructional groups. • Analyzes and applies activities, resources, technology and/or instructional materials misaligned to instructional purposes.
<p>STUDENT-CENTERED ACTIONS ←—————→ TEACHER-CENTERED ACTIONS</p>					

Region 10 Education Service Center
Multi-Region Purchasing Cooperative
SY25-26: INTERLOCAL AGREEMENT

This Interlocal Agreement (hereafter the "Agreement") is entered into by and between the agencies shown below as contracting parties for a single-year term, per the section entitled "Membership Term" below. The Member Recipient Agency (RA) is responsible for paying vendors' invoices for goods and services purchased by the RA through the effective termination date. Region 10 ESC is the MRPC "Coordinating Entity and Fiscal Agent."

Contracting Parties

<u>Region 10 Education Service Center</u> Fiscal Agent/Coordinating Entity	<u>057-950</u> County District Number	
<u>Three Way Independent School District</u> District/Recipient Agency (RA)	<u>072-901</u> RA County District Number	<u>00355</u> RA/Organization ID (WBSCM #)

STATEMENT OF SERVICE'S TO BE PERFORMED

The Region 10 Multi-Region Purchasing Cooperative (hereafter the "R10MRPC") organizes and administers the child nutrition cooperative purchasing and commodity processing program for RAs in Texas. Authority for such service is granted by Section 8.053 of the Texas Education Code, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F, of the Texas Local Government Code. The goal of the cooperative is to obtain substantial savings on food service items through volume purchasing. There is no fee to join R10MRPC.

MEMBERSHIP:

Membership is a single-year term in the R10MRPC. The R10MRPC offers a variety of formally procured bids utilizing the competitive requests for proposals (RFP) method to assist RAs with their fiscal budgetary needs. RAs may commit to any bid(s) that best fits their needs. Members' bid selection is a commitment to purchase from the R10MRPC awarded vendor(s). Before releasing any formal solicitation or bid renewal, members must provide estimated quantities/forecasts for each product they plan to purchase on each bid selected. Currently, the following formally procured bids are offered:

1. USDA Foods for Further Processing (USDA Processed Commodities)
2. Full-Line Grocery Distributor (to include processed commodities)
3. Manufacturer Direct-to-District Delivery (commercial foods; approval required)
4. Small Wares
5. Kitchen Chemicals & Cleaning Products (products)
6. Sanitation System & Safety Training (services)
7. Fresh Produce & Raw Meats
8. Fresh Bread
9. Milk Full-Service Delivery
10. Ice Cream Novelties
11. Chips and Snacks
12. Beverages (contained)
13. Dispensed Fruit Beverages
14. Coffee Bar Products
15. Milk Coolers
16. GDSN Connection Software
17. Armored Car Services

BID PARTICIPATION SELECTIONS for SY 2025-2026

The following Bid Participation agreement, as an integrated part of the Agreement, is entered into by and between the District/RA, as indicated below, and Region 10 Multi-Region Purchasing Cooperative (R10MRPC) for participation in one or more of the R10MRPC awarded bids. This agreement is a single-term agreement effective July 1, 2025, through June 30, 2026.

The R10MRPC formally procures several competitive RFPs (Request for Proposals) on behalf of all participating members. Each member is required to complete this Bid Participation Agreement and forecast all products planned for purchase if they wish to utilize the R10MRPC awarded bids during the term of this agreement.

To help the R10MRPC represent the most accurate information to potential bidders, **please place a check mark to the left of each bid listed below that you “plan” to use during the SY 2025-2026.** Each RFP is explained on the next page to assist you in the best decision as to which bid(s) best fit your needs. The R10MRPC does not guarantee any vendor that any item will be purchased, however, members should seriously consider each selected bid as member forecasting of each product planned on each selected bid is required prior to the release of a new bid or renewal bid.

<input checked="" type="checkbox"/>	Full-Line Grocery, NOI/FFS Distributor
<input checked="" type="checkbox"/>	USDA Foods For Further Processing
<input checked="" type="checkbox"/>	Milk: Full-Service Delivery
<input type="checkbox"/>	Fresh Bread
<input type="checkbox"/>	Ice Cream Novelties
<input type="checkbox"/>	Beverages (container)
<input type="checkbox"/>	Manufacturer Direct-to-District (commercial foods) – requires MRPC approval
<input type="checkbox"/>	Dispensed Fruit Beverages
<input type="checkbox"/>	GDSN Connection Software

<input type="checkbox"/>	Chips & Snacks
<input type="checkbox"/>	Fresh Meats and Produce
<input type="checkbox"/>	Small Wares
<input type="checkbox"/>	Kitchen Chemicals & Cleaning Supplies
<input type="checkbox"/>	Sanitation Systems & Safety Training
<input type="checkbox"/>	Coffee Bar Products
<input type="checkbox"/>	Milk Coolers
<input type="checkbox"/>	Armored Car Services

Please provide us with your district's main address as listed on your website or in the directory:

Three Way Independent School District

Cafeteria

District Name

Main Campus/Bldg. Name

247 CR 207

Stephenville

TX 76401

Street Number & Name

City

State Zip Code

Interlocal Agreement for SY 2025-2026 Signature and Authorization Form

By signing this page, the RA confirms entering into an interlocal agreement with Region 10 Education Service Center, as the Fiscal Agent and Coordinating Entity for the R10MRPC, per all Agreement terms, Membership Roles and Responsibilities, and Bid Participation selection(s) as stated on pages 3-10 and indicated on page 11.

As of July 1, 2025, Three Way Independent School District and the Region 10 Education Service Center/Fiscal Agent
District Name/Recipient Agency (RA)

enter this Interlocal Agreement, including Bid Participation. As the authorized Agent for the Board of Trustees or Authorized Representative of the RA, I hereby execute this Agreement on behalf of RA and intend to be bound by the provisions set forth herein for a single-year term, unless otherwise terminated by either party per the terms outlined in the Agreement. Physical signatures are required, typed or digital signatures will not be accepted.

Three Way Independent School District	11	212
District/ Name	ESC Region	2024-2025 Enrollment
1	Erath	
# Of Participating Campuses	County/Counties in Which Campuses are Located	
Angelita Sims	x <i>Angelita Sims</i>	10-29-2024
Printed Name: Primary Foodservice Contact	Signature: Primary Foodservice Contact	Date Signed
asims@twisd.us	254-965-6496	
Email: Primary Contact	Phone: Primary Contact	
Jennifer Bailey	jbailey@twisd.us	
Printed Name: Secondary Foodservice Contact	Email: Secondary Foodservice Contact	
254-965-6496		
Phone: Secondary Foodservice Contact		

Board of Director Approval (or authorized rep): Date Completed and Signature Below or Meeting Minutes are acceptable.

Tracie Hankins

Printed Name: Authorized Board Director (or Authorized Representative)

x

Signature: Authorized Board Director (or Authorized Representative)

Date Signed/Completed

Below Area: For Region 10 MRPC Use Only

<i>Keri Warnick</i>	Keri Warnick
R10MRPC Authorized Signature	R10MRPC Contact Person
Program Coordinator	972-348-1448
Title of Contact Person	Office Phone



Three Way ISD 90-10 Teacher Incentive Allotment (TIA) Disbursement Plan

Purpose:

The Teacher Incentive Allotment (TIA) at Three Way ISD is designed to recruit, retain, and reward highly effective teachers whose contributions significantly impact student growth and achievement. The following plan outlines the criteria, distribution, and oversight of TIA funds within Three Way ISD. This plan emphasizes transparency, equity, and alignment with district goals.

For any funds received by Three Way ISD for a designated teacher under the Teacher Incentive Allotment (TIA), (90) percent will be paid to the designated teacher. The remaining (10) percent will be used for (training and support of the system, expansion of the system, administrative expenses, and professional development). Should the district receive funding for a designated teacher who has resigned or retired, the district will forward payment to the resigned or retired teacher as soon as practicable.

Approved by:

Effective Date:

[Date of Approval]

This 90-10 model balances direct teacher incentives with strategic reinvestment in district-level support, ensuring the program's long-term viability and maximizing its impact on student achievement.

2024

THREE WAY ISD

2025

July 2024						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2024						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2024						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2024						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2024						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Six Weeks/Semester Dates		
# Days	9 Weeks	Dates
FALL SEMESTER		
35	1st	August 12 - October 10
36	2nd	October 14 - December 19
SPRING SEMESTER		
40	1st	January 6 - March 20
39	2nd	March 24 - May 29



Calendar Key	
	Student/Staff Holiday
	Staff Workday
	Progress Reports Go Home
	Report Cards Go Home
	Begin/End Six Week Cycle
	First/Last Day of School
	Restricted Days - Holidays/Testing Dates
	Half Days - Days Before Holidays/Last Day
Total Minutes: 78,000	
Total Student Days = 148.5	
Total Teacher Days = 157	

Dates At A Glance	
Aug 12th	First Day of School
Nov 25th	Thanksgiving Break Begins
Dec 23rd	Christmas Break Begins
Jan 6th	Spring Semester Begins
Mar 10th	Spring Break Begins
May 29th	Student's Last Day of School
School Day is from 7:25 am - 4:05 pm	
*Bad Weather Days are made up on Fridays	
TWHS Graduation	
May 29th @ 6pm	

JANUARY 2025						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2025						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2025						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2025						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2025						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Secretarys 166
11 month 174
12 month 182

4 Day

Aug 12
Sep 16
Oct 19
Nov 11.5
Dec 11.5
Jan 16
Feb 16
Mar 13
Apr 18
May 15.5

Days 148.5

78,000

Minutes per day = 520
3 Extra Days
7:25 am - 4:05 pm