

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

IECC Board of Trustees Meeting

Tuesday, March 24, 2026



Location:

**Wabash Valley College- WVC Cafeteria
2200 College Drive
Mt. Carmel, IL 62863**

**Dinner – 5:30 p.m.
Meeting – 6:15 p.m.**

The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

**Illinois Eastern Community Colleges
Board Agenda**

**Tuesday, March 24, 2026
6:15 p.m.**

**Wabash Valley College- WVC Cafeteria
2200 College Drive
Mt. Carmel, IL 62863**

1. Call to Order & Roll Call Chairman Carter
2. Welcome from the Chair Chairman Carter
3. Recognition of Visitors and Guests President Fowler
 - A. Visitors and Guests
 - B. IECCEA Representative
 - C. Recognition of Student Trustee Mireya Rose
4. Public Comments
5. Reports
 - A. Trustees
 - B. Chancellor
 - C. IECC Food Services Report President Simpson
6. Approval of Consent Agenda Chancellor Gower
 - A. Disposition of Minutes 5

7. Action on Items Removed from Consent Agenda	Chancellor Gower	
8. Policy First Reading (and Possible Approval)	Chancellor Gower	
A. None.		
9. Policy Second Reading	Chancellor Gower	
10. Staff Recommendations for Approval		
A. FY25 Audit	Chancellor Gower	8
B. 2027-2029 Academic Calendar	Chancellor Gower	10
11. Bid Committee Report	Chancellor Gower	13
A. TRIO Upward Bound Educational Trip 2026		
B. OCC Science Lab Renovation at Wattleworth Hall		
12. District Finance		
A. Financial Report	Mr. Hawkins	45
B. Approval of Financial Obligations	Mr. Hawkins	
13. Executive Session	Chancellor Gower	
A. 2(c)(1) Employment/Appointment Matters		
B. 2(c)(2) Collective Negotiating Matters		
C. 2(c)(12) Litigation		

- | | |
|---|------------------|
| 14. Approval of Executive Session Minutes | Chancellor Gower |
| 15. Approval of Personnel Report | Mrs. McDowell 54 |
| 16. Litigation | Chancellor Gower |
| 17. Adjournment | |

1. Call to Order & Roll Call – Chairman Gary Carter called the meeting to order at 6:15 p.m. and directed Board Secretary Sonja Wease to call the roll.

Susan Batchelor: Present
Roger Browning: Absent (present via Zoom, non-voting)
Gary Carter: Present
Brenda Culver: Present
John McLaughlin: Present
Jan Ridgely: Present
Mireya Rose: Absent (present via Zoom, non-voting)
Barbara Shimer: Present

Present: 6, Absent: 1.

2. Welcome from the Chair – Chairman Carter welcomed all who were present for the meeting.

3. Recognition of Visitors and Guests

3.A. Visitors and Guests – Carrie Brown, Amber Malone, Samantha Adams, Dustin Wiggins, Carla Cadwalader, Nixie Hnetkovsky, Steve Hnetkovsky, Lisa Rauch, & Linda Monge.

3.B. IECCEA Representative – None

4. Public Comments - Carla Cadwalader addressed the Board regarding the Early Childhood Education program.

5. Reports

5.A. Trustees – Student Trustee Rose updated the Board on Student Advisory activities.

5.B. Chancellor – Chancellor Gower provided verbal updates in addition to his submitted electronic report.

5.C. Institutional Assessment Framework – Program Director of Institutional Assessment & Effectiveness Brandon Weger introduced a governance-focused Key Performance Indicator framework that organizes Board-level questions around IECC's four institutional pillars and connects those questions to clear performance areas and initial metrics to guide accountability and planning.

6. Approval of Consent Agenda

Motion to approve consent agenda as presented. This motion, made by Brenda Culver and seconded by Jan Ridgely, Carried.

Roger Browning: Absent, Mireya Rose (Student Trustee): Absent, Susan Batchelor: Yea, Gary Carter: Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

6.A. Disposition of Minutes – Open meeting minutes as prepared for the special and regular meetings held on December 9, 2025 were presented for approval.

6.B. SIU/IECC Motorcycle Rider Program Agreement – An agreement between Southern Illinois University (SIU) and IECC for continuation of the Motorcycle Rider Program was presented for approval.

6.C. Affiliation & Practicum Agreements

6.C.i. Crawford County Cares

6.C.ii. Middle Tennessee School of Anesthesia

7. Action on Items Removed from Consent Agenda - None

8. Policy First Reading (and Possible Approval)

Motion to waive a second reading and approve Employee Code of Conduct Policy 400.38 and Employee Discipline Policy 400.39 as presented. This motion, made by Susan Batchelor and seconded by John McLaughlin, Carried.

Roger Browning: Absent, Mireya Rose (Student Trustee): Absent, Susan Batchelor: Yea, Gary Carter: Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: yea, Barbara Shimer: Yea
Yea: 6, Nay: 0, Absent: 1

8.A. Policy 400.38 Employee Code of Conduct **Document Registry 26-01-01**

8.B. Policy 400.39 Employee Disciplinary **Document Registry 26-01-02**

9. Policy Second Reading - None

10. Staff Recommendations for Approval

10.A. Transfer Pathways

Motion to approve the proposed transfer pathways as a key step in the district's transition to a Guided Pathways model, providing clearer routes and stronger support for students beginning Fall 2026. This motion, made by Susan Batchelor and seconded by Barbara Shimer, Carried.

Roger Browning: Absent, Mireya Rose (Student Trustee): Absent, Susan Batchelor: Yea, Gary Carter: Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

11. Bid Committee Report

11.A. None

12. District Finance

12.A. Financial Report

12.B. Approval of Financial Obligations

Motion to approve payment of district obligations for January 2026 in the total amount of \$1,219,610.66. This motion, made by Jan Ridgely and seconded by Brenda Culver, Carried.

Roger Browning: Absent, Mireya Rose (Student Trustee): Absent, Susan Batchelor: Yea, Gary Carter: Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea, Barbara Shimer:

Yea

Yea: 6, Nay: 0, Absent: 1

13. Executive Session - None

13.A. 2(c)(1) Employment/Appointment Matters

13.B. 2(c)(2) Collective Negotiating Matters

13.C. 2(c)(12) Litigation

14. Approval of Executive Session Minutes - None

15. Approval of Personnel Report

400.1 Employment of Personnel

- 1. Ronald Banta, Maintenance Worker & O&M Team Lead, OCC effective January 26, 2026

400.2 Resignation Ratification

- 1. Avery Miller, Custodian, OCC effective December 11, 2025
- 2. Cori Stringfellow, Nursing Instructor, effective January 6, 2026

Motion to approve the personnel report as presented. This motion, made by John McLaughlin and seconded by Barbara Shimer, Carried.

Roger Browning: Absent, Mireya Rose (Student Trustee): Absent, Susan Batchelor: Yea, Gary Carter: Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

16. Litigation - None

17. Adjournment

Motion to adjourn at 7:33 p.m. This motion, made by Susan Batchelor and seconded by Barbara Shimer, Carried.

Roger Browning: Absent, Mireya Rose (Student Trustee): Absent, Susan Batchelor: Yea, Gary Carter: Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

Approved: Chairman: _____

Secretary: _____

MEMORANDUM

TO: Board of Trustees

FROM: Ryan Gower

DATE: March 24, 2026

RE: FY2025 Audit

Martin Hood PLLC has completed the financial statement audit of Illinois Eastern Community Colleges (IECC) for the fiscal year ending June 30, 2025. The audit team spent a total of three weeks on-site conducting their review of both the financial statements and the federal awards schedule. The audit has been delayed due to a late release of the Federal Compliance Supplement from the Department of Education.

On March 3, 2026, the Audit Committee – comprised of Trustee Roger Browning and Trustee Jan Ridgley – met with the Chancellor, Chief Financial Officer, Director of Financial Operations, and the independent auditors to review the completed audit.

Mr. Chairman, I respectfully request that the Board pass the resolution to formally accept the audit and authorize its submission to the Illinois Community College Board by the March 31, 2026, extended deadline.

RG/akb
Attachment

MEMORANDUM

TO: Board of Trustees
FROM: Ryan Gower
DATE: March 24, 2026
RE: 2027-2029 Academic Calendar

The academic calendar, established on a two-year basis, sets forth key dates including academic milestones, scheduled college closures, and other significant events. The calendar is developed by the Office of Admission and Records with input from internal stakeholders.

Consistent with the collective bargaining agreement, the District provided the proposed academic calendar to the Association and offered an opportunity to meet and discuss.

The 2027–2029 Academic Calendar has been reviewed through the District’s internal planning processes and is presented for Board consideration.

I recommend the Board’s approval of the 2027–2029 Academic Calendar as proposed.

RG/am
Attachment

**Academic Calendar
2027-2029**

2027 Fall Semester

August	11	Campus Offices Closed. IECC Faculty & Staff Workshop
August	12	Faculty Workshop
August	12-13	Registration & Testing
August	16	New Student Orientation
August	16-18	Registration & Testing. Faculty Service Days
August	19	First Day of Classes
September.....	6	Campuses Closed. Labor Day
September.....	17	Constitution Observance Day. Classes in Session
October	8	No Classes. IECC Faculty & Staff Professional Development Day
October	11	Campuses Closed. Columbus Day
October	14	Midterm
October	19	Spring Registration Begins
November	11	Campuses Closed. Veteran’s Day
November	24	Last Day to Withdraw from Courses
November	25-26	Campuses Closed. Thanksgiving
December.....	10	Last Day of Classes
December	13-16	Final Exams
December.....	17	Last Day of Semester

(Campuses closed December 20, 2027 – January 2, 2028. Winter Break)

2028 Spring Semester

January	3	Campuses Open
January.....	4-5	Faculty Service Days
January	5	Campus Offices Closed. IECC Faculty & Staff Workshop
January	6	Faculty Workshop
January.....	6-7	Registration & Testing
January	10	First Day of Classes
January	17	Campuses Closed. Martin Luther King, Jr. Day
February.....	21	Campuses Closed. President’s Day
March	3	Midterm
March	6	No Classes. Casimir Pulaski Day
March.....	7-12	No Classes. Spring Break
March	14	Summer & Fall Registration Begins
April.....	14	Campuses Closed. Spring Holiday
April.....	21	Last Day to Withdraw from Courses
May	5	Last Day of Classes
May.....	8-11	Final Exams
May	12	Last Day of Semester. Graduation

2028 Intersession

May	15	First Day of Classes
May	23	Midterm
May	29	Campuses Closed. Memorial Day
May	31	Last Day to Withdraw from Courses
June	2	Last Day of Intersession

2028 Summer Session

June	5	First Day of Classes
June	19	Campuses Closed. Juneteenth
June	30	Midterm
July	4	Campuses Closed. Independence Day
July	21	Last Day to Withdraw from Courses
July	28	Last Day of Classes
July	31	Final Exams
August	1	Final Exams

2028 Fall Semester

August	9	Campus Offices Closed. Campus Workshop.
August	10	Faculty Workshop
August	10-11	Registration & Testing
August	14	New Student Orientation. Faculty Service Day
August	15-16	Faculty Service Days
August	17	First Day of Classes
September	4	Campuses Closed. Labor Day
September	18	Constitution Observance Day. Classes in Session
October	9	Campuses Closed. Columbus Day
October	10	No Classes. IECC Faculty & Staff Professional Development Day
October	12	Midterm
October	17	Spring Registration Begins
November	10	Campuses Closed. Veteran’s Day Observed
November	22	Last Day to Withdraw from Courses
November	23-24	Campuses Closed. Thanksgiving
December	8	Last Day of Classes
December	11-14	Final Exams
December	15	Last Day of Semester

(Campuses Closed December 19, 2028 –January 1, 2029. Winter Break)**2029 Spring Semester**

January	2	Campuses Open. Faculty Service Day
January	3	Campus Offices Closed. IECC Faculty & Staff Workshop. Faculty Service Day
January	4	Faculty Workshop
January	4-5	Registration & Testing
January	8	First Day of Classes
January	15	Campuses Closed. Martin Luther King, Jr. Day
February	19	Campuses Closed. President’s Day
March	2	Midterm
March	5	No Classes. Casimir Pulaski Day Observed
March	6-11	No Classes. Spring Break
March	13	Summer & Fall Registration Begins
March	30	Campuses Closed. Spring Holiday
April	20	Last Day to Withdraw from Courses
May	4	Last Day of Classes
May	7-10	Final Exams
May	11	Last Day of Semester. Graduation

2029 Intersession

May	14	First Day of Classes
May	22	Midterm
May	28	Campuses Closed. Memorial Day
May	30	Last Day to Withdraw from Courses
June	1	Last Day of Intersession

2029 Summer Session

June	4	First Day of Classes
June	19	Campuses Closed. Juneteenth
June	29	Midterm
July	4	Campuses Closed. Independence Day
July	20	Last Day to Withdraw from Courses
July	27	Last Day of Classes
July	30-31	Final Exams

BID COMMITTEE REPORT

March 24, 2026

District Office

1. TRIO Upward Bound Educational Trip 2026

Olney Central College

1. Science Lab Renovation at Olney Central College Wattleworth Hall

TO: Board of Trustees

FROM: Bid Committee

DATE: March 24, 2026

RE: TRIO Upward Bound Educational Trip 2026

The following bid recommendation is based on the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

The Bid Committee recommends accepting the bid from Southwestern Travel Group for a total of \$55,458. Southwestern Travel Group met all the details within the bid specifications.

TRIO Upward Bound Educational Trip 2026	
Company	Base Bid
Educational Travel Adventures Freehold, NJ	\$62,730
Gerber Tours Melville, NY	\$54,648
GL Travel Granite Bay, CA	\$62,550
Southwestern Travel Group Nashville, TN	\$55,458
WorldStrides Charlottesville, VA	\$60,750

Respectfully submitted,

Ryan Gower
Ryan Hawkins
Sonja Holtz

Department: TRIO Upward Bound.

Source of Funds: TRIO Upward Bound Grants (LTC, OCC & WVC).

Rationale for Purchase: Regulations state that Upward Bound programs must provide students with a summer instructional component that is designed to simulate a college-going experience, and may provide exposure to cultural events, academic programs, and other activities not usually available to disadvantaged youth 34 645.12(a), 34 645.13(a) (1).

The “Advertisement for Bids” was placed in the Hometown Register for one (1) day. In addition, individual invitations to bid were sent directly to potential vendors.

Specifications for: TRIO Upward Bound Educational Trip 2026

Illinois Eastern Community College District #529

and TRIO Upward Bound

Award #P047A220037, #P047A220040 & #P047A220039

Please bid one “all-inclusive” price for entire trip, which would include all amenities, activities, transportation, etc., for items listed in these specifications.

Trip to: University of Tennessee.

Depart from: Olney Central College, 1091 West Parker Street, Olney, IL 62450 – Tuesday, July 7, 2026.

Return to: Olney Central College, 1091 West Parker Street, Olney, IL 62450 – Wednesday, July 8, 2026.

Accommodations: Up to 90 students (double occupancy) with two (2) queen beds (students). Up to 12 staff (double occupancy) with two (2) queen beds (staff). (All rooms are to be located together as hotel allows).

Activities/attractions must reflect a minimum of the following:

- University of Tennessee
- WonderWorks
- Hatfield and the McCoys
- Ripley’s Aquarium (glass bottom boat ride)

College visits: Minimum of one (1) university tour during the trip.

Transportation: Charter buses for up to 105 passengers. TV/DVD on each motorcoach, Wi-Fi included.

Lodging: One (1) night’s stay in Pigeon Forge, Tennessee. (Hotel must have breakfast available to accommodate our group. (No outside door access or adjoining guest rooms).)

Meals all included in price: Meal allowances are acceptable at a predetermined location for \$15 per person. One (1) “seated” meal each day. All meals must be included and arranged prior to travel.

Security: Security guards on each floor where student rooms are located in addition to 24-hour emergency service.

Tour guides: Two (2) professional tour guide directors/day.

Additional services:

- Planning and booking of activities
- Bags for participants
- Emergency tags/lanyards with 24-hour service and contact information (optional)
- Health & accident insurance is required (per participant)
- Liability insurance is required
- Trip resource manual
- Trip delay protection
- \$1 million trip protection plan
- Bus drivers and tour guides' rooms plus daily per diem and incidentals should be included in bid price
- All taxes and gratuities should be included in the bid price

THE QUOTATION, AS SUBMITTED ON THIS FORM, WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

Please submit one "all-inclusive" price for all amenities/activities in the proceeding specifications.

Bid Form (Award #P047A220037, #P047A220040 & #P047A220039)

TOTAL BID \$ _____

SIGNATURE _____

PRINT NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

FAX _____

DATE _____

The TRIO Upward Bound programs are 100% federally funded by the U.S. Department of Education for \$324,979 (LTC), \$376,462 (OCC) and \$309,505 (WVC). Bid award is subject to approval by Illinois Eastern Community Colleges.

TO: Board of Trustees

FROM: Bid Committee

DATE: March 24, 2026

RE: Science Lab Renovation @ Olney Central College Wattleworth Hall

The following bid recommendation is based on the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

The Bid Committee recommends accepting the bid from Bruce Unterbrink Construction, Inc. for a total of \$1,345,000.

Science Lab Renovation @ OCC Wattleworth Hall				
Company	Base Bid	AB-1 Add Ceiling Panels	AB-2 Delete Glass Sink Traps & Add New Acid Dilution Traps	AB-3 Mannington SV Flooring in Lieu of Bid Product
Bruce Unterbrink Construction, Inc. Greenville, IL	\$1,323,500	\$16,000	\$24,000	\$5,500
Grunloh Building, Inc. Effingham, IL	\$1,456,200	\$14,000	\$25,400	\$6,800
Grunloh Construction, Inc. Effingham, IL	\$1,499,000	\$20,000	\$25,000	\$0
K. Wohltman Construction, Inc. Effingham, IL	\$1,403,000	\$8,800	\$26,700	\$7,200

Respectfully submitted,

Ryan Gower
Ryan Hawkins
Sonja Holtz

Department: Olney Central College.

Source of Funds: 2024 bond proceeds.

Rationale for Purchase: The existing 3rd floor science labs are in need of updates for both function and safety. The project will provide OCC with a much needed revitalized STEM space.

The "Advertisement for Bids" was placed in The Olney Gazette for one (1) day. In addition, individual invitations to bid were sent directly to potential vendors.

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 11 13 – Notice to Bidders

TIME AND PLACE OF BIDS

Notice is hereby given that sealed bids for the SCIENCE LAB RENOVATION at OLNEY CENTRAL COLLEGE WATTLEWORTH HALL shall be received at ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT 529, 233 EAST CHESTNUT, OLNEY, IL 62450 until 2:00 PM local time, on Thursday, March 5, 2026, and then publicly opened. The I.E.C.C. Board of Trustees reserves the right to accept or reject any bid or waive informality or errors in bidding, to award the contract to their interests, and to hold the bids for a period of fourteen (14) days from the bid date.

PRE-BID CONFERENCE

A pre-bid conference for Prime Bidders will be held at 2:00 PM local time on Thursday, January 29, 2026, beginning at the Olney Central College Wattleworth Hall North Entrance Lobby, 305 North West Street, Olney, IL 62450. A tour of the project site will follow.

METHOD OF BIDDING

Lump Sum Bids will be received for the following: CONTRACT NO. 1: Complete Construction.

PREPARATION OF BIDS

Bids shall be submitted on the Bid Proposal Form provided in the Bidding Documents, executed in accordance with attached forms, and delivered in a sealed opaque envelope showing the bidders' name and address and the name of the project. Faxed or electronically submitted Bids will NOT be accepted.

PERFORMANCE BOND AND PAYMENT BOND

Contractors receiving award shall be required to furnish an approved Performance Bond and Labor and Material Payment Bond for one hundred percent (100%) of the Contract amount which shall be in full force and effect for twelve (12) months from the date of acceptance of the work. Bonds shall be furnished within three (3) days following the date of execution of the Contract.

CONTRACT DOCUMENTS

Prime Bidders may obtain bidding documents from ADG/Architecture & Design Group, P.O. Box 335, 512 Market Street, Mt. Carmel, Illinois 62863, 618-263-3254. Electronic PDF copies of the bidding documents may be transmitted via email or a file sharing platform at no charge. Up to two hard copy sets may be purchased for \$200.00 per set, per bidder, non-refundable. Sets must be purchased in total; individual drawing sheets or specification sections will not be distributed. Bidding documents are also available for review at the following locations:

SOUTHERN ILLINOIS BUILDERS ASSOCIATION

1519 E. DeYoung Street
Suite B
Marion, IL 62959

CONSTRUCT CONNECT

30 Technology Parkway South
Suite 100
Norcross, GA 30092

SOUTHERN ILLINOIS BUILDERS ASSOCIATION

1468 Green Mount Road
O'Fallon, IL 62269

DODGE CONSTRUCTION NETWORK

56 Broad Street
Suite 14070
Boston, MA 02109

BID SECURITY

A certified check, cashiers' check or bank draft, payable to Illinois Eastern Community Colleges District 529, or a satisfactory bid bond executed by the bidder and acceptable sureties in an amount equal to five percent (5%) of the bid shall be submitted with each bid. Should the bidder withdraw his bid within fourteen (14) days after the bid date without written consent of the Owner, or fail to execute a satisfactory contract within ten (10) days after the written Notice of Award, the Owner may declare the bid deposit forfeited as liquidated damages.

PREVAILING WAGE RATES

Contractors and subcontractors are notified that they are required to pay no less than the Illinois Department of Labor Prevailing Wage Standards set forth and approved by the Illinois Department of Labor and enclosed in the Project Manual. The Contractor of Award will be required to submit monthly Certified Payroll Reports for the entire project.

SALES TAX

Retailers Occupational Sales Taxes are not applicable for this project.

SUSPENSION AND DEBARMENT

Illinois Eastern Community Colleges is a non-federal entity subject to 2 CFR 200.213. These regulations restrict awards, sub awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

EQUAL OPPORTUNITY EMPLOYER

Illinois Eastern Community Colleges District 529 is an Equal Opportunity Employer.

BUSINESS ENTERPRISE PROGRAM (BEP)

Illinois Eastern Community Colleges has an aspirational goal that 20% of this project's material and/or labor will involve small, minority-owned, veteran-owned, and/or women-owned businesses in the procurement process. Prime contractors that do not meet the eligibility criteria as a Business Enterprise Program are encouraged to utilize sub-contractors who do qualify or to utilize material vendors that qualify. To qualify as a Business Enterprise Program entity, prime or subcontractors must be certified by the Department of Central Management Services of the State of Illinois as BEP vendors prior to contract award.

Go to (<http://www2.illinois.gov/cms/business/sell2/bep/Pages/default.aspx>) for complete requirements for BEP certification.

Bids submitted with small, minority-owned, veteran-owned, and/or women-owned (BEP) business participation; whether as primary contractor, sub-contractor, material vendor, etc.; should indicate the percentage of work associated with the BEP businesses.

Bids will not be accepted or rejected based on BEP participation.

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 21 13 - Instructions to Bidders

INSTRUCTION TO BIDDERS: AIA Document A701, Instruction to Bidders, 2018 Edition, Articles 1 through 12 inclusive, is consecutively attached in this Project Manual and is a part of the contract.



AIA Document A701 -2018

Instructions to Bidders

for the following Project:

(Name, location, and detailed description)

Science Lab Renovation for IECC 529, Olney Central College, Wattleworth Hall
305 N. West Street
Olney, IL 62450

The scope of this project includes, but is not necessarily limited to, renovation of four classrooms and a storage area totaling approximately 5,300 square feet. Demolition work includes VCT flooring and resilient base, acoustic ceiling tiles, laboratory casework and countertops, preparation of walls and existing exposed ductwork to receive paint, plumbing, exhaust fans and fume hoods, lighting, and receptacles. New work includes steel stud and gypsum board partition walls, sheet vinyl flooring and resilient base, acoustic ceiling tile replacement, laboratory casework and acid-resistant countertops, painting walls and exposed ductwork, metal lockers, plumbing, exhaust fans and fume hoods, HYAC controls adjustment HYAC sensors, HYAC balancing, LED lighting, and power.

THE OWNER:

(Name, legal status, address, and other information)

Illinois Eastern Community Colleges District 529
233 E. Chestnut St.
Olney, IL 62450
Telephone Number: 618 393 2982
Fax Number: 618 392 4816

THE ARCHITECT:

(Name, legal status, address, and other information)

ADG/Architecture and Design Group, Ltd.
512 N. Market St.
P.O. Box 335
Mount Carmel, IL 62863
Telephone Number: 618 263 3254

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

FEDERAL, STATE, AND LOCAL LAWS MAY IMPOSE REQUIREMENTS ON PUBLIC PROCUREMENT CONTRACTS. CONSULT LOCAL AUTHORITIES OR AN ATTORNEY TO VERIFY REQUIREMENTS APPLICABLE TO THIS PROCUREMENT BEFORE COMPLETING THIS FORM.

It is intended that AIA Document G612'1M-2017, Owner's Instructions to the Architect, Parts A and B will be completed prior to using this document.

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 22 13 - Supplementary Instructions to Bidders

INSTRUCTION TO BIDDERS: AIA Document A701, Instruction to Bidders, 2018 Edition, Articles 1 through 8 inclusive, is a part of the contract.

SUPPLEMENTS:

The following supplements modify, change, delete from or add to the Instructions contained in AIA Document A701, Article 3, and Articles 7 through 8. Add Articles 9 and 10. Where any articles of the instructions are modified or any paragraph, subparagraph or clause thereof is modified or deleted by these supplements, the unaltered provisions of that article, paragraph, subparagraph or clause shall remain in effect.

ARTICLE 3 – BIDDING DOCUMENTS

Modify the following paragraph:

- 3.1.2 ~~Bidders purchasing paper Bidding Documents will not receive a refund for returning the paper documents. Any required deposit shall be refunded to Bidders who submit a bona fide Bid and return the paper Bidding Documents in good condition within ten days after receipt of Bids. The cost to replace missing or damaged paper documents will be deducted from the deposit. A Bidder receiving a Contract award may retain the paper Bidding Documents, and the Bidder's deposit will be refunded.~~

ARTICLE 7 - BONDS

Add the following to paragraph:

- 7.1.1 Furnish to the Owner bonds in the amount equal to the contract price including labor, materials, utilities, transportation, supplies, equipment, machinery or rental thereof, dated no earlier than the contract date.

ARTICLE 8 - FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

Modify the partial verbiage to read, "the Agreement for the Work will be written on AIA Document A104, Standard Abbreviated Form of Agreement Between Owner and Contractor."

ARTICLE 9 - RETAILER'S OCCUPATIONAL TAX

Add the following paragraph as Article 9:

- "9.1 Retail sales tax shall not be included in the bid amount. The Owner is exempted by Section 3 of the Illinois Use Tax Act (Section 3, House Bill 1610, approved July 31, 1961. Illinois Revised Statutes 1967, Chapter 120, Section 439.3) from paying any of the taxes imposed by the Act, and sales to the Owner are exempt by Section 2 of the Illinois Retailer's Occupational Tax Act (Section 2, House Bill 1609, approved July 31, 1961, Illinois Revised Statutes 1967, Chapter 120, Section 441) from any of the taxes imposed by the Act. The Department of Revenue for

the State of Illinois under Rule No. 15, issued August 9, 1961, has declared that sales of materials to construction contractors for conversion into real estate for schools, governmental bodies, agencies, and instrumentalities, are not taxable sales."

ARTICLE 10 - PREVAILING WAGE

Add the following paragraph as Article 10:

"10.1 All Contractors and Subcontractors shall comply with the requirements of the Davis-Bacon Act, 40 U.S.C. 276, and any amendments therein for Federally Funded projects, and to the State of Illinois Statutes relative to the "Prevailing Wage Act" pertaining to hourly wages for public works projects for State Funded projects. The Bidders' attention shall also observe the apprentice training requirement, Illinois Procurement Code, 30 ILCS 500/30-22. All Contractors and all Subcontractors shall see that these requirements are complied with throughout the duration of the work performed under this contract. The Contractors shall file forms with the governmental agencies as required."

ARTICLE 11 – SUSPENSION AND DEBARMENT

Add the following paragraph as Article 11:

"11.1 Illinois Eastern Community Colleges is a non-federal entity subject to 2 CFR 200.213. These regulations restrict awards, sub awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities."

ARTICLE 12 – BUSINESS ENTERPRISE PROGRAM (BEP)

Add the following paragraph as Article 12:

"12.1 Illinois Eastern Community Colleges has an aspirational goal that 20% of this project's material and/or labor will involve small, minority-owned, veteran-owned, and/or women-owned businesses in the procurement process. Prime contractors that do not meet the eligibility criteria as a Business Enterprise Program are encouraged to utilize sub-contractors who do qualify or to utilize material vendors that qualify. To qualify as a Business Enterprise Program entity, prime or subcontractors must be certified by the Department of Central Management Services of the State of Illinois as BEP vendors prior to contract award.

Go to (<http://www2.illinois.gov/cms/business/sell2/bep/Pages/default.aspx>) for complete requirements for BEP certification.

Bids submitted with small, minority-owned, veteran-owned, and/or women-owned (BEP) business participation; whether as primary contractor, sub-contractor, material vendor, etc.; should indicate the percentage of work associated with the BEP businesses."

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

00 31 43 - Permit Application

1. GENERAL

- A. This Document is part of the Procurement and Contracting Requirements for Project. They provide Owner's information for Bidders' convenience and are intended to supplement rather than serve in lieu of the Bidders' own investigations. This Document and its attachments are not part of the Contract Documents.

- B. Contractor permits, building permits, and other permits may be required. Contact:
 - 1. Code Enforcement Officer
Olney City Hall
300 S. Whittle Ave.
Olney, IL 62450
618-395-7302 x 5

- C. The Contractor will be required to pay for all permits and associated fees for the project.

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 42 00 - Bid Proposal Form

TO: Illinois Eastern Community Colleges
District 529
233 East Chestnut Street
Olney, IL 62450

PROJECT: Science Lab Renovation at
Olney Central College
305 North West Street
Olney, IL 62450

PROPOSAL FORM:

Bidder:

Address:

(Hereinafter referred to as Bidder)

The Bidder, in compliance with the Notice to Bidders for the construction of the above referenced project, having examined the plans and specifications with related documents and the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all materials and labor, and to construct the project in accordance with the contract documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Bidder acknowledges receipt of the following addenda (Bidder is to insert Addendum Number):

Addendum #___ Addendum #___ Addendum #___ Addendum #___ Addendum #___

Addendum #___ Addendum #___ Addendum #___ Addendum #___ Addendum #___

BID DEPOSIT

The undersigned furnishes herewith, as requested in the Instructions to Bidders, a Bid Deposit in the amount of five (5%) percent of the bid amount in the form of:

Cashier's Check _____ Bank Draft (Payable to the Owner) _____

Certified Check _____ Bid Bond (Owner as the Obligee) _____

It is understood and agreed that, should the undersigned fail to enter into a contract with the Owner or furnish acceptable contract security within the time and in the manner herein provided, the bid deposit shall be retained by the Owner as liquidated damages and not as a forfeiture. As it is impossible to determine precisely the exact amount of damages the Owner will sustain, it is agreed that the bid deposit is a fair and equitable estimate of such damages.

BASE BID

CONTRACT NO. 1, BASE BID; COMPLETE CONSTRUCTION

\$ _____

Bidders must show bid amount in both numbers and words.
In case of discrepancy, the amount shown in words shall govern.

ALTERNATE BIDS

ALTERNATE BID AB-1: At work areas identified in the Drawings, DELETE all work related to the salvage, storage, and protection of the existing acoustical ceiling panels for reinstallation at the completion of the project. ADD all work to provide and install new acoustical ceiling panels as Specified.

(Circle One) Add / Deduct \$ _____

Bidders must show bid amount in both numbers and words.
In case of discrepancy, the amount shown in words shall govern.

TIME OF COMPLETION

If notified of award of this contract within the Guarantee Period, the undersigned agrees to fully complete the work as bid herein:

Work may begin on site upon receiving the written Notice to Proceed issued by the Owner, or by the Architect on the Owner's behalf. Substantial Completion of the complete project is required on or before August 1, 2026.

BUSINESS ENTERPRISE PROGRAM (BEP)

Any Certified Vendor (Primary Contractor, Sub-Contractors, or Procurement/Material Vendors) in accordance with the Business Enterprise Program (BEP) for Minorities, Females, and Persons with Disabilities Act: YES NO If YES, you must attach a copy of the current letter of certification.

Percentage of overall work (material and/or labor) being provided by BEP Certified Vendor(s): _____%

BID GUARANTEE

The undersigned agrees that the Owner shall have the right to retain this bid for a period of fourteen (14) days from the date of receiving bids and guarantees the amount or amount set forth to be firm for the same fourteen (14) day period.

BID ACCEPTANCE

If written notice of the acceptance of this bid is mailed, emailed, telefaxed, or delivered to the undersigned within the time noted herein, after the date of the opening of bids, or at any time

thereafter before this bid is withdrawn, the undersigned agrees that he will execute a construction contract (Standard Form of Agreement Between Owner and Contractor) in accordance with the Bid as accepted and will furnish contract security in the form of Performance and Payment Bonds, valid Certificates of Insurance and with such surety or sureties as the Owner may approve. All documents shall be executed within 10 days from date of such written notice.

It is understood and agreed that the Owner reserves the right to award the contract to his interests, to reject any or all bids, and to waive any informalities in bidding.

CERTIFICATION

This is to certify that I have visited the project site, have verified existing conditions and measurements and am fully aware of the scope and working conditions.

BIDDER:

Signature _____

Title: _____

Firm Name _____

Address: _____

FEIN: _____

Phone: _____

Fax: _____

Email: _____

Date: _____

For Corporations only, Attested by:

Corporate Secretary

DIVISION 00 PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 43 13 Bid Security Form

1. BID BOND

- 1.01 Each Bidder is required to post a Bid Bond for 5% of the Base Bid amount. Enclosed is AIA Document A310 Bid Bond. The Bidder may submit this certified check, cashiers' check, or an approved bond from a Surety Company.

DIVISION 01 - GENERAL REQUIREMENTS

Section 01 23 00 - Alternate Bids

1. GENERAL

1.01 PROJECT MANUAL

- A. All applicable requirements of the Project Manual apply to this Section.

1.02 GENERAL REQUIREMENTS

- A. Alternate Bids: There is one (1) required Alternate Bid. Additions and Deductions shall include any modifications of work or additional work that the Contractor may be required to perform by reason of acceptance of the Alternate. During the life of the Contract, any Alternate Bid may be accepted or rejected by the Owner for the sum established.
 - 1. The Alternate Bids may be accepted in any order and combination, and to determine the lowest responsive and responsible Bidder on the basis of the sum of the Base Bid and Alternates accepted.
 - 2. All requested Alternates shall be bid. If no change in the Base Bid is required, enter "No Change" or as required by the bid form.
 - 3. Bidder shall identify ADD Alternate or DEDUCT Alternate by circling the applicable reference in the Bid Proposal Form.
- B. Voluntary Alternates will not be read or considered for the basis of award.

1.03 RELATED REQUIREMENTS SPECIFIED ELSEWHERE

- A. All applicable requirements of the Project Manual, including the Bidding Requirements, General and Supplementary Conditions and General Requirements, apply to this section.
- B. This section describes the changes to be made under Alternate Bids, if applicable.
- C. Coordinate pertinent related work and modify the surrounding work as required to complete the project under each Alternative designated in the Owner-Contractor Agreement.

1.04 DESCRIPTION OF ALTERNATE BIDS

- A. Alternate Bid AB-1: At work areas identified in the Drawings, DELETE all work related to the salvage, storage, and protection of the existing acoustical ceiling panels for reinstallation at the completion of the project. ADD all work to provide and install new acoustical ceiling panels as Specified.

DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 91 13 – Addendum No. 1

DATE: February 4, 2026

ADG/Architecture & Design Group, Ltd.
P.O. Box 335, 512 Market Street
Mt. Carmel, IL 62863

TO: Prospective Bidders.

SUBJECT: Addendum No. 1 to the Bidding Documents for:

Science Lab Renovation
at
Olney Central College Wattleworth Hall
305 North West Street
Olney, IL 62450

for
Illinois Eastern Community Colleges
District 529
233 East Chestnut
Olney, IL 62450

BID DATE: Wednesday, February 11, 2026, 2:00 pm local time. This addendum does not change the bid date, time, or location.

This addendum forms a part of the Bidding and Contract Documents and modifies the original Bidding Documents, dated January 20, 2026. Acknowledge receipt of this addendum by inserting its number in the appropriate space provided in the Bid Form.

FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION.

1. PROJECT MANUAL

1.01 Section 00 22 13 – Supplementary Instructions to Bidders:

- A. ADD to following under Article 3 – Bidding Documents: “Modify the following paragraph: 3.4.3 Addenda will be issued no later than ~~four~~ two days prior to the date for receipt of Bids, except an Addendum withdrawing the request for Bids of one which includes postponement of the date for receipt of Bids.”

1.02 Section 01 23 00 –Alternate Bids:

- A. 1.04: ADD the following: “B. Alternate Bid AB-2: DELETE glass sink traps at all new sink locations; ADD new acid dilution traps as scheduled at all new sink locations.”

1.03 Section 00 42 00 – Bid Proposal Form:

- A. REPLACE the bid proposal form with the attached bid proposal form.
- 1.04 Section 08 71 00 – Door Hardware:
- A. 2.06, B: MODIFY keyway type to “Open/nonrestricted Best”
- 1.05 Section 09 53 00 – Suspended Acoustical Ceilings:
- A. 2.01, A: MODIFY to read, “Certainteed / Fine Fissured High NRC.”
 - B. 2.01, B: MODIFY to read, “Armstrong World Industries / Fine Fissured High NRC.”
- 1.06 Section 10 11 00 – Visual Display Surfaces:
- A. ADD the attached section in its entirety.
- 1.07 Section 11 53 13 – Laboratory Fume Hoods:
- A. ADD the attached section in its entirety.
- 1.08 Section 12 35 53.19 – Wood Laboratory Casework:
- A. 2.01: ADD Casework by Design / Solution Series as an acceptable Manufacturer / Product. 2883 Pleasant Hill Rd, Deluth, GA 30096; 770-418-1200; www.cabinetsbydesigninc.com; info@cabinetsbydesigninc.com
 - B. 2.07, A, 2: ADD the following: “e. Vacuum, Yellow”.
 - C. 2.07, B, 4, b: MODIFY the Schedule to the following:
 - “1) Teaching Table Chem Lab 301:
 - a. Gas: One deck mount two-way 90-degree fitting
 - b. Vacuum: One deck mount fitting
 - 2) Teaching Table Phi Sci Lab 302, Microbio Lab 304:
 - a. Gas: One deck mount two-way 90-degree fitting
 - 3) Student Table Chem 301
 - a. Gas: Two deck mount four-way fittings per table
 - b. Vacuum: Four deck mount fittings per table
 - 4) Student Tables Phi Sci Lab 302, Microbio Lab 304:
 - a. Gas: Two deck mount two-way 90-degree fittings per table
 - 5) Prep 304A West Casework:
 - a. Gas: One deck mount two-way 90-degree fitting
 - 6) Microbio Lab 304 South Casework:
 - a. Air: One deck mount two-way 90-degree fitting”

- D. 2.08: ADD the following: "D. Raceway: NEC compliant electrical and data raceways. Provide raceways concealed within casework

1.09 Section 12 36 53 – Laboratory Countertops:

- A. 2.01: ADD Durcon, Inc. / Epoxy Resin as an acceptable Manufacturer / Product. 206 Allison Dr, Taylor, TX 76574; 512-595-8000; www.durcon.com; sales@durcon.com

2. DRAWINGS

2.01 Sheet G1.2 – Site Staging Plan:

- A. ADD attached sheet G1.2 to the drawing set.

2.02 Sheet AD1.1 – Floor Plan-Demo:

- A. General Notes: MODIFY General Note 'S' to include one hundred (100) lineal feet of crack repair work.
- B. CLARIFY: Not shown in plan in Chem Lab 301 is a third student lab table to be demolished to the east of the two already identified to be demolished. Include work for demolition of this table for all trades in bid.

2.03 Sheet AD2.1 – RCP-Demo:

- A. Keyed Notes: ADD Keyed Note #6 to read, "GENERAL CONTRACTOR TO COORDINATE CMU WALL REMOVAL AND INFILL WITH MECHANICAL CONTRACTOR AT RETURN AIR TRANSFER OPENING; SAWCUT AND REMOVE TWO 8"X8" SECTIONS OF CMU TO CREATE NEW 32"X16" MECHANICAL OPENING. PATCH AND/OR GROUT WALL AS REQUIRED TO RECEIVE NEW MECHANICAL DAMPER AND GRILLE." Place this note at the south wall of Chem Lab 301.

2.04 Sheet AD3.1 – Roof Plan-Demo:

- A. REPLACE sheet AD3.1 with the attached sheet.

2.05 Sheet A1.1 – Floor Plan-New:

- A. REPLACE sheet A1.1 with the attached sheet.

2.06 Sheet A2.1 – RCP-New:

- A. General Notes: DELETE General Notes 'B', 'C', 'D', 'E', and 'F'.
- B. General Notes: ADD General note 'B' to read, "BY BASE BID, REINSTALL SALVAGED CEILING TILES IN WORK AREAS 301, 301A, 302, 303, 304, 304A; BY ALTERNATE BID AB-1, PROVIDE AND INSTALL NEW TILES AT THE SAME LOCATIONS."
- C. General Notes: ADD General note 'C' to read, "BY BASE BID, REINSTALL SELECTIVELY SALVAGED CEILING TILES ON THE SECOND FLOOR BELOW THE THIRD FLOOR WORK AREAS, INCLUDING THE CORRIDOR; BY ALTERNATE BID AB-1, PROVIDE AND INSTALL NEW TILES AT THE SAME LOCATIONS."
- D. General Notes: ADD General Note 'D' to read, "CAREFULLY REMOVE, STORE, PROTECT, AND REINSTALL CEILING TILES AT INCIDENTAL AREAS OUTSIDE OF THE WORK

AREAS NOTED IN THE PLANS AS REQUIRED TO COMPLETE ALL WORK IN THE PROJECT."

2.07 Sheet A3.1 – Roof Plan-New:

A. REPLACE sheet A3.1 with the attached sheet.

2.08 Sheet A5.1 – Schedules and Details:

A. Room Finish Schedule General Notes:

- 1) DELETE notes 'B', 'C', 'D', and 'E'.
- 2) MODIFY note 'F' to 'B'.
- 3) ADD note 'C' to read: "ALL ROOMS LISTED IN THE ROOM FINISH SCHEDULE SHALL HAVE EXISTING WALLS PREPARED TO RECEIVE NEW PAINT, INCLUDING PATCHING HOLES LEFT IN CMU WALLS FROM ABANDONED OR DEMOLISHED ITEMS WITH GROUT AND OTHER REPAIRS TO 'LIKE NEW' CONDITION. PRIME AND PAINT SAME WALLS AS SPECIFIED AND ASSUME ONE (1) FIELD COLOR THROUGHOUT WITH (1) ACCENT COLOR WALL AT EACH SPACE. COORDINATE ACCENT WALL LOCATION WITH ARCHITECT."
- 4) ADD note 'D' to read: ALL ROOMS LISTED IN THE ROOM FINISH SCHEDULE SHALL HAVE EXISTING EXPOSED ROUND METAL DUCT PREPARED TO RECEIVE NEW PAINT. PRIME AND PAINT SAME DUCT AS SPECIFIED AND ASSUME ONE (1) COLOR THAT WILL BE DIFFERENT FROM THE WALLS."

END SECTION



Signature

2/4/2026

Date

11/30/2026

Expires



DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 91 13 – Addendum No. 2

DATE: February 6, 2026

ADG/Architecture & Design Group, Ltd.
P.O. Box 335, 512 Market Street
Mt. Carmel, IL 62863

TO: Prospective Bidders.

SUBJECT: Addendum No. 4 to the Bidding Documents for:

Science Lab Renovation
at
Olney Central College Wattleworth Hall
305 North West Street
Olney, IL 62450

for
Illinois Eastern Community Colleges
District 529
233 East Chestnut
Olney, IL 62450

BID DATE: Wednesday, February 11, 2026, 2:00 pm local time. This addendum does not change the bid date, time, or location.

This addendum forms a part of the Bidding and Contract Documents and modifies the original Bidding Documents, dated January 20, 2026. Acknowledge receipt of this addendum by inserting its number in the appropriate space provided in the Bid Form.

FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION.

1. PROJECT MANUAL

1.01 Section 00 42 00 – Bid Proposal Form:

A. REPLACE the bid proposal form with the attached bid proposal form.

1.02 Section 01 21 13 – Allowances:

A. ADD the attached section in its entirety.

1.03 Section 01 23 00 –Alternate Bids:

A. 1.04: ADD the following: "C. Alternate Bid AB-3: From Section 09 65 16 – Resilient Sheet Vinyl Flooring, in lieu of providing and installing the Tarkett product or Architect

approved substitution specified under 2.01 BASE BID, provide and install the Mannington product specified under 2.02 ALTERNATE BID."

1.04 Section 09 65 16 – Resilient Sheet Vinyl Flooring:

A. REPLACE Section 09 65 16 with the attached section.

2. DRAWINGS

2.01 Sheet A4.1 – Enlarged Floor Plans:

A. REPLACE sheet A4.1 with the attached sheet.

2.02 Sheet A4.2 – Enlarged Floor Plans:

A. REPLACE sheet A4.2 with the attached sheet.

2.03 Sheet A4.3 – Interior Elevations:

A. REPLACE sheet A431 with the attached sheet.

2.04 Sheet A4.4 – Interior Elevations:

A. REPLACE sheet A4.4 with the attached sheet.

2.05 Sheet A4.5 – Interior Elevations:

A. REPLACE sheet A4.5 with the attached sheet.



Signature

2/6/2026

Date

11/30/2026

Expires



DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 91 13 – Addendum No. 3

DATE: February 9, 2026

ADG/Architecture & Design Group, Ltd.
P.O. Box 335, 512 Market Street
Mt. Carmel, IL 62863

TO: Prospective Bidders.

SUBJECT: Addendum No. 3 to the Bidding Documents for:

Science Lab Renovation
at
Olney Central College Wattleworth Hall
305 North West Street
Olney, IL 62450

for
Illinois Eastern Community Colleges
District 529
233 East Chestnut
Olney, IL 62450

BID DATE: ~~Wednesday, February 11~~ Thursday, March 5, 2026, 2:00 pm local time. This addendum changes the bid date.

This addendum forms a part of the Bidding and Contract Documents and modifies the original Bidding Documents, dated January 20, 2026. Acknowledge receipt of this addendum by inserting its number in the appropriate space provided in the Bid Form.

FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION.

1. PROJECT MANUAL

1.01 Section 00 11 13 – Notice to Bidders:

- A. MODIFY the date to receive bids to: Thursday, March 5, 2026. All other bidding requirements remain the same unless otherwise modified by this or other addenda.

1.02 Section 01 11 00 – Project Summary:

- A. 1.01, K: MODIFY to read, "Construction Period: Work may begin on site upon receiving written Notice to Proceed issued by the Owner, or by the Architect on the Owner's behalf. Construction areas may be available as early as Monday, May 4, 2026. Substantial Completion of the complete project is required on or before August 1, 2026."

1.03 Section 12 35 53.19 – Wood Laboratory Casework:

- A. 2.01: ADD Diversified Casework / Majestic as an acceptable Manufacturer / Product. 300 S Krueger Street, Suring, WI 54174; 877-348-9663; www.diversifiedcasework.com; info@diversifiedcasework.com
- B. 2.01: ADD ICI-Institutional Casework Inc. / CampbellRhea as an acceptable Manufacturer / Product. 1865 Highway 641 North, Paris, TN 38242; 731-642-4251; www.iciscientific.com; sales@iciscientific.com

1.04 Section 12 36 53 – Laboratory Countertops:

- A. 2.01: ADD Diversified Casework / Epoxy Resin as an acceptable Manufacturer / Product. 300 S Krueger Street, Suring, WI 54174; 877-348-9663; www.diversifiedcasework.com; info@diversifiedcasework.com

1.05 Section 22 07 00 – Plumbing Insulation:

- A. 2.1 A: ADD Knauf, Johns-Manville, and Owens-Corning to the list of acceptable manufacturers.
- B. 2.2 B: ADD the following paragraph:
 - “B. TYPE P-2: ASTM C547, molded glass fiber pipe insulation.
 - 1) Thermal Conductivity: 0.23 at 75 degrees F.
 - 2) Operating Temperature Range: 0 to 850 degrees F.
 - 3) Vapor Barrier Jacket: ASTM C1136, Type I, factory applied reinforced foil kraft with self-sealing adhesive joints.
 - 4) Jacket Temperature Limit: minus 20 to 150 degrees F.”
- C. 3.3 A: ADD “P-2” to each row in the schedule under the “Insulation Type” column.

1.06 Section 22 15 00 – General Service Compressed-Air Systems:

- A. REPLACE Section 22 15 00 with the attached section in its entirety.

1.07 Section 27 07 00 – HVAC Insulation:

- A. 3.4 Schedule: ADD row to read as follows: “Return Ducts (externally insulated) Thickness indicated is installed thickness. / D-1 / 2.0”

2. DRAWINGS

2.01 Sheet AD1.1 – Floor Plan-Demo:

- A. General Notes: ADD General Note ‘X’ to read: “GENERAL CONTRACTOR TO COORDINATE WITH MECHANICAL, ELECTRICAL, AND PLUMBING TRADES TO CUT NEW PENETRATIONS IN EXISTING CONCRETE FLOOR, MASONRY WALL, AND CONCRETE ROOF DECK CONSTRUCTION. COMPLETE GROUND PENETRATING RADAR SCANS AT ALL NEW PENETRATIONS THROUGH EXISTING CONCRETE FLOOR AND CONCRETE ROOF DECK TO AVOID CUTTING STEEL REINFORCING. NO NEW PENETRATIONS ARE PERMITTED THROUGH EXISTING STRUCTURAL DROP PANELS AROUND COLUMNS. CONTACT A/E IF IT IS DISCOVERED THAT STEEL REINFORCING HAS BEEN DAMAGED OR CUT.”

2.02 Sheet A3.1 – Roof Plan:

- A. Keyed Notes: DELETE Keyed Note #1. No new penetrations for exhaust fans will be cut into the existing roof. General Contractor see revised mechanical sheets for coordinating and cutting new exhaust fan penetrations through the north exterior wall at five (5) locations to accommodate new exhaust fans.
 - B. Keyed Notes: ADD Keyed Note #1 to read, "GENERAL CONTRACTOR TO COORDINATE WITH PLUMBING CONTRACTOR AND ROOFING CONTRACTOR TO CORE DRILL EXISTING ROOF TO INSTALL UP TO FIVE (5) 3" DIAMETER PLUMBING VENTS THROUGH ROOF (VTR); PROVIDE AND INSTALL BOOTS WEATHERTIGHT"
- 2.03 Sheet PD1.1 – Floor Plan-Domestic Plumbing Demolition:
- A. REPLACE sheet PD1.1 with the attached sheet.
- 2.04 Sheet PD1.2 – Floor Plan-Sanitary Plumbing Demolition:
- A. REPLACE sheet PD1.2 with the attached sheet.
- 2.05 Sheet P1.1 – Floor Plan-New Domestic:
- A. REPLACE Sheet P1.1 with the attached sheet.
 - 1) In this attached revised sheet P1.1, REVISE the verbiage in Keyed Note #14 that reads "2" HWS" to read "1-1/2" HWS".
 - 2) In this attached revised sheet P1.1, REVISE the verbiage in Keyed Note #15 that reads "2" HWS" to read "1-1/2" HWS".
- 2.06 Sheet P1.2 – Floor Plan-New Sanitary:
- A. REPLACE sheet P1.2 with the attached sheet.
- 2.07 Sheet M1.1 – Floor Plan-New HVAC:
- A. REPLACE sheet M1.1 with the attached sheet.
- 2.08 Sheet M3.1 – HVAC Schedules, Notes, and Details:
- A. REPLACE sheet M3.1 with the attached sheet.
- 2.09 Sheet E1.1 – Floor Plan-New Electrical:
- A. REPLACE sheet E1.1 with the attached sheet.
- 2.10 Sheet E1.2 – Floor Plan-New Lighting:
- A. ADD an occupancy sensor switch on the wall at Stor 303A and extend lighting circuit from Life Sci Lab 303 to switch and light fixture in the space. Occupancy sensor switch to control light fixture in Stor 303A.
 - B. Lighting Schedule:
 - 1) ADD ALW Model LPX1-D-SP-F-N-S24-CM/0400-40-90-SL-V01-N-N-N-N-XX-XX-1C-N-UNV as an acceptable fixture for light fixture Type "A".
 - 2) ADD ALW Model LPX1-D-SP-F-N-S24-CM/0400-40-90-SL-V01-N-N-N-N-XX-XX-1C-N-UNV-RMB1 as an acceptable fixture for light fixture Type "AE".
 - 3) ADD ALW Model LPX1-D-SP-F-N-S16-CM/0400-40-90-SL-V01-N-N-N-N-XX-XX-1C-N-

- UNV as an acceptable fixture for light fixture Type "B".
- 4) ADD ALW Model LPX1-D-SP-F-N-S08-CM/0400-40-90-SL-V01-N-N-N-N-XX-XX-1C-N-UNV as an acceptable fixture for light fixture Type "C".

END SECTION



Signature

2/9/2026

Date

11/30/2026

Expires



DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 91 13 – Addendum No. 4

DATE: February 27, 2026

ADG/Architecture & Design Group, Ltd.
P.O. Box 335, 512 Market Street
Mt. Carmel, IL 62863

TO: Prospective Bidders.

SUBJECT: Addendum No. 4 to the Bidding Documents for:

Science Lab Renovation
at
Olney Central College Wattleworth Hall
305 North West Street
Olney, IL 62450

for
Illinois Eastern Community Colleges
District 529
233 East Chestnut
Olney, IL 62450

BID DATE: Thursday, March 5, 2026, 2:00 pm local time. This addendum does not change the bid date, time, or location.

This addendum forms a part of the Bidding and Contract Documents and modifies the original Bidding Documents, dated January 20, 2026. Acknowledge receipt of this addendum by inserting its number in the appropriate space provided in the Bid Form.

FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION.

1. PROJECT MANUAL

1.01 Section 08 71 00 – Door Hardware:

- A. 2.13 Finishes: REVISE to 2.07 Finishes.
- B. ADD the following paragraph:

“2.08 GASKETING

- A. General: Provide continuous gasketing where indicated or scheduled. Provide non-corrosive fasteners for exterior applications and elsewhere as indicated.
- B. Replaceable Seal Strips: Provide only those units where resilient or flexible seal strip is easily replaceable and readily available from stocks maintained by manufacturer.

C. Types:

1. Type G1 - Hardware compatible type, installed uncut at head and jambs ahead of closers, holders, etc., 1-1/2" x 1/4" with sponge neoprene or silicone insert, extruded aluminum base, clear anodized or mill finish aluminum; complying with BHMA A156.22.
 - a. National Guard Products / 700 Series
 - b. Pemko
 - c. Reese
 - d. Zero
 - e. Hager"

C. ADD the following paragraph:

"2.09 ASTRAGALS

A. Types:

1. Type A1 – Door Astragal: Surface mounted powder coated steel astragal mounted on inactive leaf of door pair, 20 ga minimum, fastened with #8 x 3/4" screws on interior face of door.
 - a. National Guard Products / 560 Series
 - b. Pemko
 - c. Reese
 - d. Zero

D. ADD the following paragraph:

"2.10 SWEEPS

- A. General: Provide continuous gasketing where indicated or scheduled. Provide non-corrosive fasteners for exterior applications and elsewhere as indicated.
- B. Replaceable Seal Strips: Provide only those units where resilient or flexible seal strip is easily replaceable and readily available from stocks maintained by manufacturer.

C. Types:

1. Type S1 – Surface mounted at inside face of door bottoms, 1-1/4" x 1/4" with sponge neoprene or silicone insert, extruded aluminum base, clear anodized or mill finish aluminum; complying with BHMA A156.22.
 - a. National Guard Products / 130SA
 - b. Pemko
 - c. Reese
 - d. Zero
 - e. Hager"

1.02 Section 10 51 13 – Metal Lockers:

- A. 1.01 A, 1, a: REVISE to three-tier lockers.

1.03 Section 11 53 13 – Laboratory Fume Hoods:

- A. 3.06: REVISE reference standard to read, "(Per ANSI Z9.5-2012)".
- B. 3.06: REVISE control level of Actual Installed to "AI 0.05 ppm or better."

1.04 Section 12 35 53.19 – Wood Laboratory Casework:

- A. 2.01: ADD Mott Manufacturing, LLC / Modular Wood Casework as an acceptable Manufacturer / Product. 562 Industrial Park Rd., Maxwelton, WV 24957; 519-752-7825; www.mott.ca; inquire@mott.ca

2. DRAWINGS

2.01 Sheet A5.1 – Schedules and Details:

- A. Opening 303A: ADD gasket type G1, astragal type A1, and sweep type S1 to opening.

2.02 Sheet PD1.1 – Floor Plan-Domestic Plumbing Demolition:

- A. REPLACE sheet PD1.1 with the attached sheet.

2.03 Sheet P1.1 – Floor Plan-New Domestic:

- A. REPLACE sheet P1.1 with the attached sheet.

2.04 Sheet E1.2 – Floor Plan-New Lighting:

- A. Lighting Schedule:

- 1) ADD LumenwerxVIA2P-D-HLO-FH-NA-SW-90CRI-1000LMF-NA-40K-24-UNV-D1-1C-NA-ACS-X-NA-NA-NA as an acceptable fixture for light fixture Type "A".
- 2) ADD LumenwerxVIA2P-D-HLO-FH-NA-SW-90CRI-1000LMF-NA-40K-24-UNV-D1-1C-1EMB-ACS-X-NA-NA-NA as an acceptable fixture for light fixture Type "AE".
- 3) ADD LumenwerxVIA2P-D-HLO-FH-NA-SW-90CRI-1000LMF-NA-40K-16-UNV-D1-1C-NA-ACS-X-NA-NA-NA as an acceptable fixture for light fixture Type "B".
- 4) ADD LumenwerxVIA2P-D-HLO-FH-NA-SW-90CRI-1000LMF-NA-40K-08-UNV-D1-1C-NA-ACS-X-NA-NA-NA as an acceptable fixture for light fixture Type "C".

i. 

Signature

2/27/2026

Date

11/30/2026

Expires



**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529
TREASURER'S REPORT
February 28, 2026**

FUND	BALANCE
Educational	\$ 8,790,557.74
Operations & Maintenance	1,392,967.99
Operations & Maintenance (Restricted)	1,997,397.77
Bond & Interest	461,390.74
Auxiliary	1,320,693.72
Restricted Purposes	261,663.96
Working Cash	791,822.44
Trust & Agency	689,925.88
Audit	24,458.38
Liability, Protection & Settlement	<u>1,062,241.57</u>
 TOTAL ALL FUNDS	 <u><u>\$ 16,793,120.19</u></u>

Respectfully submitted,

Ryan Hawkins, Treasurer

Illinois Eastern Community Colleges
Balance Sheets - All Funds (Unaudited)
February 28, 2026

	Educational Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliaries Fund	Restricted Purposes Fund
ASSETS						
Cash	\$ 8,816,858	\$ 1,392,968	\$ 1,997,398	\$ 461,391	\$ 1,341,194	\$ 261,664
Investments	8,542,991	2,823,767	5,283,644	-	1,973,954	-
Accounts Receivable	875,467	118,770	-	-	300,347	-
Other Receivables	610,842	11,707	6,310	-	2,266	40,011
Restricted Cash	-	-	4,987,898	-	-	-
Inventory	-	-	-	-	485,671	-
Other Assets	71,133	-	27,691	-	-	498,600
Due From Other Funds	-	-	-	-	-	-
Total Assets	<u>\$ 18,917,291</u>	<u>\$ 4,347,212</u>	<u>\$ 12,302,941</u>	<u>\$ 461,391</u>	<u>\$ 4,103,432</u>	<u>\$ 800,275</u>
LIABILITIES						
Accounts Payable	\$ 19,583	\$ 24,071	\$ 85,771	\$ -	\$ 20,427	\$ 1,423
Accrued Payroll Liabilities	17,964	-	-	-	-	-
Other Accrued Liabilities	73,128	-	21,997	-	36,099	(45,945)
Due to Other Funds	-	-	-	-	-	-
Total Liabilities	<u>110,675</u>	<u>24,071</u>	<u>107,768</u>	<u>-</u>	<u>56,526</u>	<u>(44,522)</u>
FUND BALANCES						
Non-Spendable	-	-	-	-	485,671	-
Restricted						
Board Designated	11,728,264	1,988,472	-	-	-	-
Other Purposes	-	1,835,220	6,171,623	461,391	-	-
Encumbered	6,284,370	499,449	6,023,550	-	1,039,518	372,731
Unassigned	793,982	-	-	-	2,521,717	472,066
Total Fund Balances	<u>18,806,616</u>	<u>4,323,141</u>	<u>12,195,173</u>	<u>461,391</u>	<u>4,046,906</u>	<u>844,797</u>
Total Liabilities and Fund Balances	<u>\$ 18,917,291</u>	<u>\$ 4,347,212</u>	<u>\$ 12,302,941</u>	<u>\$ 461,391</u>	<u>\$ 4,103,432</u>	<u>\$ 800,275</u>

Illinois Eastern Community Colleges
Balance Sheets - All Funds (Unaudited)
February 28, 2026

	Working Cash Fund	Trust & Agency Fund	Audit Fund	Liability, Protection and Settlement Fund	Total Funds
ASSETS					
Cash	\$ 791,822	\$ 689,926	\$ 24,458	\$ 1,062,242	\$ 16,839,921
Investments	4,097,138	-	-	-	22,721,494
Accounts Receivable	-	-	-	-	1,294,584
Other Receivables	114,546	39,923	-	-	825,605
Restricted Cash	-	-	-	-	4,987,898
Inventory	-	-	-	-	485,671
Other Assets	-	-	-	-	597,424
Due From Other Funds	-	-	-	-	-
Total Assets	<u>\$ 5,003,506</u>	<u>\$ 729,849</u>	<u>\$ 24,458</u>	<u>\$ 1,062,242</u>	<u>\$ 47,752,597</u>
LIABILITIES					
Accounts Payable	\$ -	\$ 867	\$ -	\$ -	\$ 152,142
Accrued Payroll Liabilities	-	-	-	-	17,964
Other Accrued Liabilities	-	-	-	(8,427)	76,852
Due to Other Funds	-	-	-	-	-
Total Liabilities	<u>-</u>	<u>867</u>	<u>-</u>	<u>(8,427)</u>	<u>246,958</u>
FUND BALANCES					
Non-Spendable	4,815,000	-	-	-	5,300,671
Restricted					
Board Designated	-	-	-	-	13,716,736
Other Purposes	188,506	723,473	24,458	791,085	10,195,756
Encumbered	-	5,509	-	279,584	14,504,711
Unassigned	-	-	-	-	3,787,765
Total Fund Balances	<u>5,003,506</u>	<u>728,982</u>	<u>24,458</u>	<u>1,070,669</u>	<u>47,505,639</u>
Total Liabilities and Fund Balances	<u>\$ 5,003,506</u>	<u>\$ 729,849</u>	<u>\$ 24,458</u>	<u>\$ 1,062,242</u>	<u>\$ 47,752,597</u>

Illinois Eastern Community Colleges
Statements of Revenues, Expenditures, and Changes in Fund Balance - All Funds (Unaudited)
For the Period Ended February 28, 2026

	Educational Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliaries Fund	Restricted Purposes Fund
REVENUES						
Property Taxes	\$ 5,034,303	\$ 1,813,646	\$ 198,543	\$ 2,429,080	\$ -	\$ -
Replacement Taxes	-	476,578	-	-	-	-
ICCB Grants	8,130,149	-	56,200	-	-	830,424
Federal Grants	-	-	-	-	-	6,707,792
Tuition & Fees	10,893,456	811,825	-	-	216,617	-
Charges for Services	27,498	75,760	-	-	1,490,403	-
Interest	311,508	85,571	174,302	21,182	57,416	12,732
Other Revenues	127,408	11,192	1,244,750	-	229,432	120,159
Total Revenues	<u>24,524,322</u>	<u>3,274,572</u>	<u>1,673,795</u>	<u>2,450,262</u>	<u>1,993,868</u>	<u>7,671,107</u>
EXPENDITURES						
Payroll	10,185,339	873,789	-	-	1,439,799	1,188,729
Benefits	1,808,761	218,685	-	-	183,868	251,482
Contractual Services	1,243,946	315,370	347,328	-	330,803	129,460
Supplies	998,028	129,442	155,384	-	818,352	189,423
Travel	116,684	181	-	-	251,699	71,628
Fixed	32,673	-	143	2,508,682	236,122	(3,695)
Utilities	40,495	948,188	-	-	-	-
Capital Outlay	36,967	51,792	1,401,509	-	-	33,383
Other	129,181	385	-	-	92,006	1,439,297
Scholarships, Student Grants, & Waivers	4,175,661	-	-	-	555,106	4,415,009
Total Expenditures	<u>18,767,735</u>	<u>2,537,832</u>	<u>1,904,364</u>	<u>2,508,682</u>	<u>3,907,755</u>	<u>7,714,716</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>5,756,587</u>	<u>736,740</u>	<u>(230,569)</u>	<u>(58,420)</u>	<u>(1,913,887)</u>	<u>(43,609)</u>
TRANSFERS						
Net Transfers	(1,840,386)	-	-	-	1,840,386	-
Total Transfers	<u>(1,840,386)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,840,386</u>	<u>-</u>
Net Change in Fund Balance	<u>3,916,201</u>	<u>736,740</u>	<u>(230,569)</u>	<u>(58,420)</u>	<u>(73,501)</u>	<u>(43,609)</u>
Fund Balance - Beginning	14,890,415	3,586,401	12,425,742	519,811	4,120,407	888,406
Fund Balance - Ending	<u>\$ 18,806,616</u>	<u>\$ 4,323,141</u>	<u>\$ 12,195,173</u>	<u>\$ 461,391</u>	<u>\$ 4,046,906</u>	<u>\$ 844,797</u>

Illinois Eastern Community Colleges
 Statements of Revenues, Expenditures, and Changes in Fund Balance - All Funds (Unaudited)
 For the Period Ended February 28, 2026

	Working Cash Fund	Trust & Agency Fund	Audit Fund	Liability, Protection and Settlement Fund	Total Funds
REVENUES					
Property Taxes	\$ -	\$ -	\$ 105,245	\$ 1,491,105	\$ 11,071,922
Replacement Taxes	-	-	-	-	476,578
ICCB Grants	-	-	-	-	9,016,773
Federal Grants	-	-	-	-	6,707,792
Tuition & Fees	-	-	-	-	11,921,898
Charges for Services	-	12,271	-	-	1,605,932
Interest	62,178	13,428	443	15,985	754,745
Other Revenues	-	453,357	-	16,558	2,202,856
Total Revenues	<u>62,178</u>	<u>479,056</u>	<u>105,688</u>	<u>1,523,648</u>	<u>43,758,496</u>
EXPENDITURES					
Payroll	-	-	-	-	13,687,656
Benefits	-	-	-	149,520	2,612,316
Contractual Services	-	4,748	77,987	52,020	2,501,662
Supplies	-	13,038	-	-	2,303,667
Travel	-	6,625	-	-	446,817
Fixed	-	-	-	443,061	3,216,986
Utilities	-	-	-	-	988,683
Capital Outlay	-	-	-	-	1,523,651
Other	-	(74,466)	-	1,806	1,588,209
Scholarships, Student Grants, & Waivers	-	433,808	-	-	9,579,584
Total Expenditures	<u>-</u>	<u>383,753</u>	<u>77,987</u>	<u>646,407</u>	<u>38,449,231</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>62,178</u>	<u>95,303</u>	<u>27,701</u>	<u>877,241</u>	<u>5,309,265</u>
TRANSFERS					
Net Transfers	-	-	-	-	-
Total Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	<u>62,178</u>	<u>95,303</u>	<u>27,701</u>	<u>877,241</u>	<u>5,309,265</u>
Fund Balance - Beginning	4,941,328	633,679	(3,243)	193,428	42,196,374
Fund Balance - Ending	<u>\$ 5,003,506</u>	<u>\$ 728,982</u>	<u>\$ 24,458</u>	<u>\$ 1,070,669</u>	<u>\$ 47,505,639</u>

ILLINOIS EASTERN COMMUNITY COLLEGES
Comparative Combined Balance Sheets - All Funds
February 28, 2026

Unaudited

	ALL FUNDS	
	Fiscal	Fiscal
	Year	Year
	2025	2024
ASSETS:		
CASH	\$ 16,793,120	\$ 16,113,876
IMPREST FUND	21,300	21,300
CHECK CLEARING	25,500	25,500
CDB PROJECT TRUST	5,013,398	4,614,304
PREPAID EXPENSES	71,133	115,015
INVESTMENTS	22,721,493	27,253,679
RECEIVABLES	1,977,052	1,630,945
ACCRUED REVENUE	143,138	108,679
INVENTORY	485,671	625,408
OTHER ASSETS	526,291	479,659
FIXED ASSETS (Net of Depr)	35,914,455	33,489,137
TOTAL ASSETS AND OTHER DEBITS:	\$ 83,692,551	\$ 84,477,502
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	\$ 9,537	\$ 276,604
ACCOUNTS PAYABLE	169,511	92,924
DEFERRED REVENUE	67,910	70,681
L-T DEBT GROUP (FUND 9)	12,791,509	7,343,497
OPEB (Prior Year Restated for GASB 75 Implementation)	5,983,109	6,280,647
TOTAL LIABILITIES:	19,021,576	14,064,353
FUND BALANCES:		
FUND BALANCE	33,026,427	38,949,910
INVESTMENT IN PLANT (Net of Depr)	35,914,455	33,489,137
OTHER FUND BALANCES RECOGNIZED AS A LIABILITY (FUND 9)	(18,774,618)	(13,624,144)
RESERVE FOR ENCUMBRANCES	14,504,711	11,598,246
TOTAL EQUITY AND OTHER CREDITS	64,670,975	70,413,149
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	\$ 83,692,551	\$ 84,477,502

**ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS ONLY
COMPARISON TO BUDGET REPORT FOR FISCAL YEARS 2024-2026**

College	Category	FISCAL YEAR 2024			FISCAL YEAR 2025			FISCAL YEAR 2026			% of Year
		Budget	Spent Thru February	% of Budget	Budget	Spent Thru February	% of Budget	Tentative Budget	Spent Thru February	% of Budget	
Frontier	Bills		\$ 512,113			\$ 532,285			\$ 1,462,360		
	Payroll		1,355,256			1,527,320			5,456,870		
	Waivers		609,713			375,969			393,906		
	Totals	\$ 3,936,161	2,477,082	56%	\$ 4,523,243	2,435,574	54%	12,358,397	7,313,136	59%	67%
Lincoln Trail	Bills		\$ 816,039			\$ 750,866			\$ 618,022		
	Payroll		1,398,796			1,626,314			828,453		
	Waivers		869,850			639,569			727,027		
	Totals	\$ 4,542,114	3,084,685	63%	\$ 4,760,106	3,016,749	63%	3,453,233	2,173,502	63%	67%
Olney Central	Bills		\$ 1,437,912			\$ 1,337,959			\$ 683,522		
	Payroll		2,731,399			2,864,240			1,162,676		
	Waivers		687,964			520,892			416,358		
	Totals	\$ 7,643,937	4,857,275	57%	\$ 7,622,079	4,723,091	62%	3,482,828	2,262,556	65%	67%
Wabash Valley	Bills		\$ 1,127,691			\$ 986,260			\$ 648,687		
	Payroll		1,828,044			1,946,666			729,248		
	Waivers		1,179,589			751,181			685,358		
	Totals	\$ 5,915,330	4,135,324	64%	\$ 5,816,006	3,684,107	63%	3,343,335	2,063,293	62%	67%
Workforce Educ.	Bills		\$ 132,920			\$ 146,574			\$ 103,924		
	Payroll		462,055			461,300			412,093		
	Waivers		1,318,752			1,359,781			1,083,103		
	Totals	\$ 2,619,370	1,913,727	61%	\$ 2,740,542	1,967,655	72%	2,752,534	1,599,120	58%	67%
District Wide	Bills		\$ 2,724,771			\$ 2,820,071			\$ 2,554,263		
	Payroll		2,680,796			2,452,522			2,469,788		
	Waivers		274,798			979,475			869,909		
	Totals	\$ 9,824,759	5,680,365	58%	\$ 9,389,968	6,252,068	67%	7,916,139	5,893,960	74%	67%
GRAND TOTALS		\$ 34,481,671	\$ 22,148,458	64%	\$ 34,851,944	\$ 22,079,244	63%	\$ 33,306,466	\$ 21,305,567	64%	67%

ILLINOIS EASTERN COMMUNITY COLLEGES
Operating Funds Revenues & Expenditures Report
For the Period Ended February 28, 2026

Unaudited

	FY 2026		FY 2025		Increase (Decrease)	
	Amount	% of Total	Amount	% of Total	\$	%
	Property Taxes	\$ 6,847,949	24.63%	\$ 5,836,680	0.00%	\$ 1,011,269
Replacement Taxes	476,578	1.71%	420,831	0.00%	55,747	13.247%
ICCB Grants	8,130,149	29.25%	9,519,658	17.87%	(1,389,509)	-14.596%
Tuition & Fees	11,705,281	42.11%	12,175,922	81.10%	(470,641)	-3.865%
Charges for Services	104,260	0.38%	101,857	0.20%	2,403	2.359%
Interest	397,081	1.43%	385,043	0.82%	12,038	3.126%
Other Revenues	137,597	0.49%	389,196	0.02%	(251,599)	-64.646%
	<u>\$ 27,798,895</u>	<u>100.00%</u>	<u>\$ 28,829,187</u>	<u>100.00%</u>	<u>\$ (1,030,292)</u>	<u>-3.574%</u>

	FY 2026		FY 2025		Increase (Decrease)	
	Amount	% of Total	Amount	% of Total	\$	%
	Salaries	\$ 11,059,128	51.91%	\$ 10,878,362	21.43%	\$ 180,766
Employee Benefits	2,027,446	9.52%	2,059,135	4.56%	(31,689)	-1.539%
Contractual Services	1,559,316	7.32%	1,501,791	5.00%	57,525	3.830%
Materials	1,127,470	5.29%	1,392,808	5.96%	(265,338)	-19.051%
Travel & Staff Development	116,865	0.55%	132,315	0.14%	(15,450)	-11.677%
Fixed Charges	32,673	0.15%	41,939	0.15%	(9,266)	-22.094%
Utilities	988,683	4.64%	941,174	2.33%	47,509	5.048%
Capital Outlay	88,759	0.42%	386,637	1.44%	(297,878)	-77.043%
Other	4,305,227	20.21%	4,745,083	58.99%	(439,856)	-9.270%
	<u>\$ 21,305,567</u>	<u>100.00%</u>	<u>\$ 22,079,244</u>	<u>100.00%</u>	<u>\$ (773,677)</u>	<u>-3.504%</u>

MEMORANDUM

TO: Board of Trustees

FROM: Ryan Gower

DATE: March 24, 2026

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the March Personnel Report. Additional information for items 400.1, 400.2, & 400.3 have been sent under separate confidential cover.

INDEX

- 400.1. Employment of Personnel**
- 400.2. Resignation Ratification**
- 400.3. Retirement Ratification**
- 400.4. Reemployment of Bargaining Unit Faculty for the 2026-2027 Academic Year**

PERSONNEL REPORT

400.1 Employment of Personnel

1. Custodian, OCC, effective March 30, 2026
2. Head Volleyball Coach & Student Life Coordinator, FCC, Student Affairs effective May 26, 2026

400.2 Resignation Ratification(s)

1. Taylor Dahlberg, Theater Director, LTC, effective May 20, 2026
2. Colin Walls, Custodian, LTC, effective March 6, 2026

400.3 Retirement Ratification

1. Tammie Bohnhoff, Math Instructor, OCC, AA effective August 5, 2026
2. Rena Gower, Director of Learning Commons, LTC, effective April 3, 2026
3. Robert Conn, Dean of Instruction, WVC, AA effective March 6, 2026

400.4 Reemployment of Bargaining Unit Faculty for the 2026-2027 Academic Year

A. Continuation of Tenure

TOSHA	BAKER	KRISTINA	ISAAC	ERIC	SCHELLER
SCOTT	BALDING	LAURIE	JENKINS	KIMBERLEY (Kim)	SCHUCKER
SHASTA	BENNETT	JOHN	KENDALL	NICHOLAS	SHORT
SARAH	BERGBOWER	ANDREW	KING	SHIRLEY	SMITHENRY
BENJAMIN	BOMER	TINA	LINDLEY	PHILIP	THORSEN
CARRIE	BROWN	AARON	LINEBERRY	DANIELLE	TRAPP
TYLER	BROWNING	CURTIS	MARSHALL	KIMBERLEY	WELLEN
MEGAN	BUNNAGE	CHRISTIAN	MATHEWS	KINSEY	WHITAKER
CARLA	CADWALADER	TRAVIS	MATTHEWS	DUSTIN	WIGGINS
BECKY	COLEMAN	RODNEY	MAXEY	ANGELIA	WILLIAMS
DAVID	DENTON	AMIE	MAYHALL	JILL	WINTER
CHERYL	DILL	JESSICA	MCDONALD	CONNOR	YORK
MAVERICK	FISHER	ANDREW	MCMURRAY	DENNIS	YORK
TODD	GILL	MARY (LINDA)	MONGE	JOSEPH	YOUNG
JARED	GULLETT	BRITTANY	OCHS		
ALEXANDRA	HAMBLIN	KELLY	PAYNE		
ELAINE	HASTY	JODI	PEACH		
TRACY	HICKS	KYLE	PEACH		
NIXIE	HNETKOVSKY	ANDREW	PITTMAN		
STEVE	HNETKOVSKY	RICHARD	POSKIN		
RONDA	HOCKGEIGER	LISA	RAUCH		
LISA	HOIPKEMIER	DOUG	ROBB		
JASON	HORTIN	CLARE	ROOSEVELT		

B. Initial Tenure

AUSTIN	ALEXANDER	MARI	YAMATO
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C. Non-Tenure

BROOKE	BOWER	JOHN (JACK)	KNITTLE	
JENA	COMBS	BRITTANY	ROSE	
JULIE	DEHART	BRIANNA	TROWBRIDGE	
ABIGAIL	HOLDRIETH	KATHLEEN	WHITE	