



BOARD OF TRUSTEES AGENDA

Regular

Regular Meeting

Tuesday, August 11, 2026

6:00 PM

Ambler Board Room

1801 N. Cottonwood

Iola, KS 66749

Current Board Members:

Gena Clouch; Vicki Curry; Rebecca Nilges; Corey Schinstock; Jenny Spillman; Jessica Thompson

1. **Call to order and establish quorum.**

2. **Approval of Agenda**

3. **Patron's Concerns - 3 minutes**

"Persons who wish to address the Board of Trustees regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the Board of Trustees regarding items not on the agenda and that are under the jurisdiction of the Board of Trustees may do so at this time when called upon by the Chair. Comments on personnel matters and matters pending in court are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken."

4. **New Employee Introductions**

Academics:

Dante Powell

Katheryn Whalen

Abbey Wiggins

Student Affairs:

Mason Ingle

Carrie Shaffer

Scott Weston

Katie Yoder

4.a. Introduction of Residence Hall Assistants (RAs)

Kernell Peart

Santiago Vargas-Barquero

Brendon Matembere

Ignacio Paccioni

Annalecia Johnson

Ellie McDougall
 Joniya Lewis
 Kailee Hansen
 Chasen Allen
 Sheen Saunders
 Kamyia Gould
 Nathan Villarreal

5. New Business	
5.a. Thrive Annual Celebration, November 20, 2026	
Chi Wiggin	
5.b. PSI Insurance	
Rosan Williams	
6. Presentations - 10 minutes	
6.a. History and Future of Assessment at Allen Community College	5
Travis Robb	
Assessment Update August 2026	5
6.b. Endowment Update	
Vince DeGrado	
7. Consent Agenda	10
July 14, 2026 BOT Minutes	10
HR Personnel Report August 11 2026	15
bill rat- Aug 26 bd mtg	16
Checks Printed July 2026	17
Treasurer's Report March 2026	27
Investments 07-31-2026	28
8. Administrative Reports and/or Board Discussion	29
ACC Board reports August, 2026	29
2026-08 - ACC BOT IR Report	46
Facility Assessment Timetable July 2026	47
9. Board Reports	
KACC - Jessica Thompson	
Iola Industries - Corey Schinstock	
ACC Endowment - Vicki Curry	
Board Finance Committee - Gena Clounch/Vicki Curry	
Policy Committee - Jessica Thompson	
Resident Hall Committee - Corey Schinstock	
Hall of Fame Committee - Becky Nilges	
Other Board members	
10. New Business (Action, Report, or Discussion)	
10.a. Authorize Budget and Revenue Neutral Rate Publication	50
Dr. Kara Wheeler	
State Budget Publication 2026-27	50
10.b. CDL Simulator	51
Dr. Tara Lindahl	
Requote-72-ALCUCO-EF-TRUCK-KS	51
10.c. H.R. Payroll Solutions Contract	53

Dr. Kara Wheeler	
Executive Summary -ADP	53
Paycom Proposal	57
Allen CX to J1 SaaS proposal	62
10.d. ADA Ramp	65
Dr. Wheeler, Ryan Sigg, John Collins	
GH400 ADA Ramp - ACC	65
created ramp pics for ADA	76
Allen Community College IPL Proposal 05-14-2026 Chelevator	79
Allen CC IPL Estimate	84
1233309-0 Chelevator	86
10.e. Newman Partnership	95
Newman agreement.2026	95
10.f. Personnel Matters	
Karen Gillespie	
Employee benefits.	
11. Old Business (Action, Report, or Discussion)	
11.a. Facility Updates	99
Dr. Kara Wheeler	
Facilities Update	99
11.b. CTE Building Project	
Dr. Lindahl and Dr. Wheeler	
Request to review architectural plans and ensure CTE needs are being met with requests received from local Superintendents, businesses, etc. since new Dean has come on board and we did not receive ADA grant due to lead mitigation project in Allen County.	
11.c. Policy Approval	101
Karen Gillespie	
BP 7.11 Wage and Salary Administration Draft Policy Updated	101
11.d. Executive session to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships regarding the Bernard Blevins Trust to include Dr. Leffler and Vince DeGrado.	
11.e. ACC Bleachers Invoice	
Dr. Wheeler, Vince DeGrado	
12. Executive Session	
12.a. Executive Session to discuss personnel matters of non-elected personnel related to employee performance to include Dr. Leffler, Karen Gillespie, and Cami Keitel.	
12.b. Executive session to discuss employer-employee negotiations, whether or not in consultation with the representative or representatives for the public body or agency regarding negotiations.	
12.b.1. Open Session	
13. Upcoming Meetings	
Regular meeting: Tuesday, September 8, 2026, at 6:00 PM	
14. Pending Agenda Items	
15. Adjournment	

Assessment at Allen

Fall 2026 Update

Travis Robb

Math & Science Division Chair/ Biology Instructor

Assessment Coordinator

Past Practices (Pre: 2023)

- Course Assessment
 - Fulltime and Adjunct faculty analyzed one competency per course per semester
- Program Assessment
 - Non-functional
- General Education Assessment
 - Outcomes were assessed using a form of juried assessment

Current Practices

- Course Assessment
 - Development of Curriculum Maps
 - All fulltime faculty are completing the following each semester:
 - Collecting data for all courses
 - Reporting on two of the courses
- Program Assessment
 - Program Learning Outcomes have been developed and are assessed along with Program Review
- Institutional Assessment
 - Institutional Learning Outcomes have been developed

Next Steps

- Course Assessment
 - Onboard all adjunct faculty so they can perform the same duties as fulltime faculty
- Program Assessment
 - Further integrate data to enhance program assessment
- Institutional Assessment
 - Integrate course, program, and cocurricular assessment data to evaluate the institutional learning outcomes

Goals for AY27

- Develop a strategic plan
- Onboard Adjuncts
- Implement Cocurricular Assessment
- Utilize Artificial Intelligence (AI) to improve Assessment
- Maintain Curriculum Maps
- Refine current processes

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF ALLEN COMMUNITY COLLEGE
IOLA, KANSAS, JULY 14, 2026

Rebecca Nilges called the meeting to order at 6:00 PM; also present:

Trustees: Gena Clouch
Vicki Curry
Corey Schinstock
Jenny Spillman
Jessica Thompson

Other Attendees: Dr. Lyvier Leffler, Dr. Kara Wheeler, Cami Keitel, Melanie Wallace, Karen Gillespie, Brad Henderson, Vince DeGrado, Jacob Reichard, Christine Freelove, Tracy Lee, Josiah D’Albini, Leslie Crane, Doug Desmarteau, Richard Luken (Iola Register), Patrick Graham (KNEA), Robert Johnson, Board Attorney (entered at 6:37 PM).

Amended Agenda Add executive session to discuss employer-employee negotiations, whether or not in consultation with the representative or representatives for the public body or agency after the bleacher invoice. Move the two executive sessions after presentations.

Agenda Approval Motion made by Gena Clouch to approve the agenda as amended. Motion seconded by Corey Schinstock. Motion passed 6-0.

Presentations

Strategic Enrollment Cami Keitel, VP for Student Affairs, presented the core components for the strategic enrollment management plan, stage-by-stage funneling process, and areas where colleges lose ground. Recruitment, admissions, international services, disability services, placement testing, advising, registration, and retention are all connected, making up the structure of enrollment management. The enrollment management and student life team all work together to provide the best for student services.

Enrollment Tracking/ Recruitment Nikki Peters, Director of Enrollment Management, presented enrollment tracking through weekly goals using a strategic schedule to stay on track. Data for summer and fall enrollment compared with set goals is used for tracking enrollment. The enrollment team is staying involved with community engagement opportunities throughout July. August is focused on student arrivals, placement testing, finalizing schedules, and orientations.

FYRE Josiah D’Albini, Director of Student Life, presented a First Year Experience (FYE) program for students on the Iola Campus. The purpose of the new program is to create a sense of belonging, provide support for students to overcome challenges, improve retention, and provide academic preparedness. Strategies, a timeline, and anticipated impact were shared. A new student orientation program, monthly drop-in workshops on executive functioning skills, and “adulthood” programming are scheduled for fall.

Executive Sessions

Executive Session Motion made by Vicki Curry to go into executive session for consultation with an attorney for the public body or agency, which would be deemed privileged in the attorney-client relationship regarding grievance for 15 minutes to include the board attorney, Bob Johnson, and the board of trustees to begin at 6:40 PM and end at 6:55 PM. Motion seconded by Jenny Spillman. Motion passed 6-0.

Returned to open session at 6:55 PM, no action taken.

Executive Session Motion made by Corey Schinstock to go into executive session for the purpose of discussing personnel matters for non-elected personnel regarding new hires for 15 minutes to include the board attorney, Robert Johnson, Karen Gillespie, Executive Director of HR, Dr. Lyvier Leffler, President, and the board of trustees, to begin 6:57 PM and end at 7:12 PM. Motion seconded by Jessica Thompson. Motion passed 6-0.

Motion made by Jessica Thompson to extend the executive session for the purpose of discussing personnel matters for non-elected personnel regarding new hires for an additional 5 minutes, to include the board attorney, Robert Johnson, Karen Gillespie, Dr. Leffler, and the board of trustees, to begin at 7:12 PM and end at 7:17 PM. Motion seconded by Vicki Curry. Motion passed 6-0.

Returned to open session at 7:17 PM, no action taken.

Agenda/Reports:

Consent Agenda Motion made by Gena Clouch to approve the consent agenda as presented to include the June 9, 2026, regular board minutes, the June 17, 2026, special board minutes, the personnel report, the financial documents, pay bills, and approve the statement of claims. Motion seconded by Corey Schinstock. Motion passed 6-0.

Administrative Reports Questions concerning landscaping, parents attending high school orientation, and employee maternity coverage were addressed.

Board Reports KACC – Jessica Thompson, Trustee, reported the next meeting is August 1-2, 2026, at Great Bend.

Iola Industries – Corey Schinstock, Trustee, no new information to report.

ACC Endowment – Vicki Curry, Trustee, reported that new officers were elected for the new year and are looking for additional members for the endowment board.

Board Finance Committee – Gena Clouch and Vicki Curry. Dr. Kara Wheeler, Interim VP for Finance and Operations, reported that training in J1 is scheduled for the finance module. The customized reporting in J1 is now fixed. Auditors have been notified of the J1 reporting delay. Currently rebuilding reports to balance.

Policy Committee - Jessica Thompson was not able to attend the meeting due to a scheduling conflict.

Resident Hall Committee - Corey Schinstock, no new information to report.

Hall of Fame Committee - Becky Nilges, Trustee, reported that the committee finalized inductees and the next meeting is in August.

New Business

Mill Levy Dr. Kara Wheeler provided the budget timeline outlined in KSA 79-2988. The deadline to notify the County Clerk of the Revenue Neutral Rate (RNR) for 2026-2027 is July 20, 2026. It was made aware that, with the signed agreement with KBOR and Allen accepting the BMI funds, the mill levy would not increase. The estimated assessed valuation from the county was shared. The Trustees gave consensus to notify the County Clerk to exceed the RNR for 2026-2027 with the mill rate at 19.044.

Policies BP 4.50 Purchasing
BP 4.51 Competitive Solicitation Requirements
BP 4.52 Contract Approval and Signature Authority
BP 6.13 Hazing Proposal
BP 6.14 Title IX and Sexual Harassment
BP 6.15 Sexual Misconduct
Archive Request IX-A-1 8 Procurement and Contracts

Karen Gillespie presented six policies for approval and one policy to archive. Discussion ensued with suggested changes.

Motion made by Vicki Curry to approve the following board policies with suggested edits to go into effect immediately:

BP 4.50 Purchasing (with edits)
BP 4.51 Competitive Solicitation Requirements (with edits)
BP 4.52 Contract Approval and Signature Authority
BP 6.13 Hazing Proposal
BP 6.14 Title IX and Sexual Harassment
BP 6.15 Sexual Misconduct

In addition, approve to archive policy IX-A-1 8 Procurement and Contracts.

Motion seconded by Jessica Thompson. Motion passed 6-0.

Legal Resource Karen Gillespie presented the Community College Engagement Letter for approval. This will allow for additional legal resources with higher education experience to provide legal services to the college. Discussion ensued on the retaining hourly cost for the service.

Motion made by Jessica Thompson to approve a one-year commitment with John R. Dietrick, P.A., for additional legal services for Allen Community College. Motion seconded by Corey Schinstock. Motion passed 6-0.

Old Business

Facility Updates Dr. Wheeler shared what facility updates have been completed, projects that are in progress and projects scheduled for later in July.

Policies Karen Gillespie presented the following policies for approval from last month's board meeting:
BP 6.1 Drug Free Schools and Communities
BP 6.2 Tobacco and Alcohol Use

BP 6.3 Student Conduct
BP 6.4 Student Discipline
BP 6.5 Student Appeals
BP 6.6 Student Senate
BP 6.7 Recognized Student Organization
BP 6.8 Student Housing
BP 6.9 Tuberculosis Screening
BP 6.10 Missing Student Notification
BP 6.11 Campus Parking

Motion made by Corey Schinstock to approve the following board policies as presented:

BP 6.1 Drug Free Schools and Communities
BP 6.2 Tobacco and Alcohol Use
BP 6.3 Student Conduct
BP 6.4 Student Discipline
BP 6.5 Student Appeals
BP 6.6 Student Senate
BP 6.7 Recognized Student Organization
BP 6.8 Student Housing
BP 6.9 Tuberculosis Screening
BP 6.10 Missing Student Notification
BP 6.11 Campus Parking

Motion seconded by Gena Clouch. Motion passed 6-0.

BP 7.11 Wage and Salary Administration policy was presented for approval. After discussion ensued on the impact of the changes that could potentially cause with the staff and the effect on the salary study tables, the policy approval was tabled for the August board meeting.

Bleacher
Invoice

Doug Desmarteau, Athletic Director, presented the Heartland Seating Invoice for \$ 275,206. of this, \$181,635.96 is from the Ernie Blevins Funds and \$30,000 from an endowment donor from the athletic fund, with remaining balance of \$63,571.04.

Motion made by Gena Clouch to pay the Heartland Seating bill for the gym bleachers for \$275,206. Motion seconded by Vicki Curry. Motion passed 6-0.

Motion made by Gena Clouch to pay the remaining balance of the Heartland Seating invoice of \$63,570.04. Motion seconded by Vicki Curry. Motion passed 6-0.

Executive
Session

Motion made by Corey Schinstock to enter executive session to discuss employer-employee negotiations, whether or not in consultation with the representative or representatives for the public body or agency, for 20 minutes, to include Dr. Leffler, Karen Gillespie, Dr. Wheeler, and the board of trustees to begin at 8:50 PM and end at 9:10 PM. Motion seconded by Jessica Thompson. Motion passed 6-0.

Returned to open session at 9:10 PM, no action taken.

Adjournment

Motion made by Gena Clouch to adjourn the meeting at 9:10 PM. Motion seconded by Vicki Curry. Motion passed 6-0.

Board Approval: _____

Board Clerk: _____

Allen Community College

Human Resources Board Report

Date: 08/11/2026

Personnel Report

New Hires:

Joshua Pekari – Assistant Men's Soccer Coach – DOH 8/1/2026

Dalye Hambelton – Assistant Women's Basketball Coach / RHD – DOH - TBD

Emilio DeWitt – Assistant Volleyball Coach / RHD – DOH – TBD

Pamela Mattheis – Business Office Assistant – DOH 8/24/2026

Transfers / Position Changes:

Ashley Shaughnessy – Bookstore Assistant PT – Transfer Date 7/23/2026

Isaac Burton – Custodial and Maintenance (full time) – Effective 8/3/2026 (was a summer worker)

Tard Smith – Assistant Track and Field Coach / RHD– Effective 8/1/2025 (served as interim assistant).

Terminations:

Nick Black – Head Cheer and Dance Coach – Resignation - Term Date - 7/31/2026 – took another position

Roni Smith – Allied Health Instructor – Resignation - Term Date – 8/31/2026 – took another position

Alyssa Adams - Library Support Specialist - Resignation - Term Date - 9/25/2026 - pursue another opportunity (just received an email)

Allen County Community College
Direct Payment Bills Presented for Ratification
From 07/01/2026 thru 07/31/2026

<u>Date Paid</u>	<u>Vendor Name</u>	<u>Fund</u>	<u>Center</u>	<u>Account</u>	<u>Amount</u>
7/30/26	KPERS	11	No Center	Retirement/KPERS Life Payable	2,387.27
7/31/26	KPERS	11	No Center	Retirement/KPERS Life Payable	46.50
7/31/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	94,766.16
7/31/26	KPERS	11	No Center	Retirement/KPERS Life Payable	2,865.48
7/30/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	19,522.72
7/16/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	2,821.05
7/7/26	Kansas Dept of Revenue	11	No Center	Kansas Sales Tax	116.53
7/17/26	KPERS	11	No Center	Retirement/KPERS Life Payable	80.70
7/2/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	2,778.82
7/3/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	12,826.13
7/16/26	UMB	11	No Center	Health Savings Account	862.24
7/16/26	Bay Bridge Administrators	11	No Center	403B/457-AFA/Security Benefit + mtch	14,300.00
7/16/26	Bay Bridge Administrators	11	No Center	DISR,LIFR,ACCR,XDEP,XMED,Vision	5,152.69
7/17/26	KPERS	11	No Center	Retirement/KPERS Life Payable	2,929.12
7/22/26	KPERS	11	No Center	Retirement/KPERS Life Payable	805.49
7/17/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	13,010.61
7/3/26	KPERS	11	No Center	Retirement/KPERS Life Payable	2,838.40
7/7/26	Kansas Dept of Revenue	11	No Center	Consumers Use Tax	0.00
7/14/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	5,315.66
7/3/26	KPERS	11	No Center	Retirement/KPERS Life Payable	90.29
7/15/26	KPERS	11	No Center	Retirement/KPERS Life Payable	6,900.53
7/15/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	25,238.49
					<u>\$215,654.88</u>

Sub	Check Num	Check Date	Vendor	Trans Desc	Trans Amount	GL Account	ACC Dept	
AP	229278	2026-07-07	All In Volleyball	OWT VB Tournament Entry Fee	\$ 640.00	10 11 5508 6070	Volleyball	
AP	229279	2026-07-07	Blue Cross Blue Shield of Kansas	07/01/26-07/31/26	\$ 108,004.96	10 11 0001 2091	UNK Historical Function	
AP	229280	2026-07-07	CDL Electric	Install for water softener Kitchen	\$ 10,610.03	10 16 9840 8030	Food Service	
AP	229281	2026-07-07	Cengage Learning Inc	BT-965_CUIYEAR 2_3 (Cengage Contract)	\$ 18,810.00	10 16 9810 7410	Bookstore	
AP	229282	2026-07-07	Cintas	Reviver View AED Agreement	\$ 973.00	10 11 7100 6600	Maintenance of Buildings	
AP	229283	2026-07-07	CoachComm LLC	Communication device	\$ 190.00	10 11 5507 7180	Baseball	
AP	229284	2026-07-07	CPI Financial	Contract fulfillment charge 4/26-5/25	\$ 12.50	10 11 4400 6600	Campus Services	
AP	229284	2026-07-07	CPI Financial	Maintenance Agreement	\$ 1,020.06	10 11 4400 6600	Campus Services	
AP	229284	2026-07-07	CPI Financial	Contract lease charge 4/26-5/25	\$ 674.17	10 11 4400 6600	Campus Services	
AP	229284	2026-07-07	CPI Financial	Contract usage charge 3/26-4/25	\$ 1,570.56	10 11 4400 6600	Campus Services	\$ 3,277.29
AP	229285	2026-07-07	Datasource Inc	Data Source Background Check	\$ 40.15	10 11 6250 6690	Human Resources	
AP	229286	2026-07-07	Dell Financial Serv LLC	Lease Rental	\$ 1,500.18	10 11 6400 8030	Information Tech (IT)	
AP	229287	2026-07-07	First Dakota Indemnity Company	Installment #1	\$ 28,986.00	10 11 6500 6220	General Inst Expenses	
AP	229288	2026-07-07	Fisher Patterson Saylor & Smith	Johnson Vaughn PA Invoice	\$ 577.50	10 11 6110 6600	Board of Trustees	
AP	229289	2026-07-07	Ford, Mike	inflatables	\$ 700.00	10 11 5500 6600	Director of Athletics	
AP	229290	2026-07-07	Grainger	Shipping	\$ 55.00	10 11 7300 7100	Maintenance of Grounds	
AP	229291	2026-07-07	Haigler, Moriah Marie	KOA Grant-Apprent. Tuition Pmt	\$ 456.00	20 27 8761 7010	State Apprenticeship Grant	
AP	229292	2026-07-07	Hennig, Kylie Beth	KOA Grant-Apprent. Tuition Pmt	\$ 800.00	20 27 8761 7010	State Apprenticeship Grant	
AP	229293	2026-07-07	Herff Jones LLC	Diplomas	\$ 989.28	10 11 5300 7150	Registrar's Office	
AP	229294	2026-07-07	Higher Learning Commission	FY 26-27 FTE Dues	\$ 364.00	10 11 6130 6810	Accreditation	
AP	229294	2026-07-07	Higher Learning Commission	FY 26-27 Base Dues	\$ 5,750.00	10 11 6130 6810	Accreditation	\$ 6,114.00
AP	229295	2026-07-07	INA Alert Inc	INA Alert Door Access Control Main Camp.	\$ 329,538.21	10 11 6410 8030	Safety & Security	
AP	229296	2026-07-07	Ingram Library Services	Ingram Service Payment	\$ 54.63	10 16 9810 6600	Bookstore	
AP	229297	2026-07-07	Iola Auto Parts LLC	Hoes Ends	\$ 11.90	10 11 7300 7195	Maintenance of Grounds	
AP	229297	2026-07-07	Iola Auto Parts LLC	Cable	\$ 7.58	10 11 7100 7100	Maintenance of Buildings	
AP	229297	2026-07-07	Iola Auto Parts LLC	10LOLBXREE	\$ 18.45	10 11 7300 7195	Maintenance of Grounds	
AP	229297	2026-07-07	Iola Auto Parts LLC	Gloss White	\$ 19.98	10 11 7100 7100	Maintenance of Buildings	
AP	229297	2026-07-07	Iola Auto Parts LLC	Battery	\$ 139.00	10 11 7200 6610	Maintenance of Equipment	
AP	229297	2026-07-07	Iola Auto Parts LLC	Heat Shrink	\$ 7.95	10 11 7100 7100	Maintenance of Buildings	\$ 204.86
AP	229298	2026-07-07	Jenzabar J1 Admin	su26 ref	\$ 456.00	10 11 0001 1310	UNK Historical Function	
AP	229299	2026-07-07	Jenzabar J1 Admin	A/R refund check	\$ 456.00	10 11 0001 1310	UNK Historical Function	
AP	229300	2026-07-07	Jenzabar J1 Admin	su26 ref	\$ 105.00	10 11 0001 1310	UNK Historical Function	
AP	229301	2026-07-07	Jenzabar J1 Admin	su26 ref	\$ 456.00	10 11 0001 1310	UNK Historical Function	
AP	229302	2026-07-07	Jenzabar J1 Admin	A/R refund check	\$ 325.00	10 11 0001 1310	UNK Historical Function	
AP	229303	2026-07-07	Jenzabar J1 Admin	A/R refund check	\$ 900.00	10 11 0001 1310	UNK Historical Function	
AP	229304	2026-07-07	Jenzabar J1 Admin	su26 ref	\$ 1,368.00	10 11 0001 1310	UNK Historical Function	
AP	229305	2026-07-07	Kansas One-Call System Inc	Regular Locate fee: 2 Locates	\$ 2.66	10 11 7100 7100	Maintenance of Buildings	
AP	229306	2026-07-07	Kimball Midwest	801977C Cleaner	\$ 245.92	10 11 7100 7110	Maintenance of Buildings	
AP	229307	2026-07-07	Kraft Inc., Henry	8/OUR FRESH CUCUMBER MELON	\$ 104.58	10 11 7100 7110	Maintenance of Buildings	
AP	229307	2026-07-07	Kraft Inc., Henry	STANDARD FUEL CHARGE	\$ 2.50	10 11 7100 7110	Maintenance of Buildings	
AP	229307	2026-07-07	Kraft Inc., Henry	12/410 #105065 SCA TORK	\$ 275.84	10 11 7100 7110	Maintenance of Buildings	
AP	229307	2026-07-07	Kraft Inc., Henry	10/FRESH WAVE 3D FABULOUS	\$ 114.40	10 11 7100 7110	Maintenance of Buildings	
AP	229307	2026-07-07	Kraft Inc., Henry	LARGE NITRILE GLOVE 5MIL	\$ 78.04	10 11 7100 7110	Maintenance of Buildings	
AP	229307	2026-07-07	Kraft Inc., Henry	8/our Fresh Fabulous Refill	\$ 169.02	10 11 7100 7110	Maintenance of Buildings	\$ 744.38
AP	229308	2026-07-07	Leffler, Lyvier L	Cell phone allowance	\$ 100.00	10 11 6100 6350	President	
AP	229308	2026-07-07	Leffler, Lyvier L	Mileage 50 miles @ 0.67	\$ 33.50	10 11 6100 6010	President	
AP	229308	2026-07-07	Leffler, Lyvier L	Personal vehicle travel	\$ 500.00	10 11 6100 6010	President	\$ 633.50
AP	229309	2026-07-07	Locke Supply Co	LED9A1950K NON DIM 9 WAT 50K LAMP	\$ 82.32	10 16 9838 7100	Masterson Hall	
AP	229310	2026-07-07	Major Painting	Main Entry Monument Landscape	\$ 11,015.00	10 11 7300 7100	Maintenance of Grounds	
AP	229310	2026-07-07	Major Painting	Entry Drive Trees	\$ 16,063.00	10 11 7300 7100	Maintenance of Grounds	\$ 27,078.00
AP	229311	2026-07-07	New Klein Lumber Co., The	2/8X6 8 Mahogany Door Slab Doors	\$ 94.00	10 16 9837 6610	Red Devil Duplexes	
AP	229311	2026-07-07	New Klein Lumber Co., The	ALM Big Stretch	\$ 29.37	10 16 9836 7100	Winter Hall	

AP	229311	2026-07-07	New Klein Lumber Co., The	2x4x16 SPF	\$	21.98	70	70	2862 7700	Res Halls Social Fund	\$	145.35	
AP	229312	2026-07-07	Payless Concrete Products Inc	Mixing & Hauling	\$	87.50	70	70	2862 7700	Res Halls Social Fund			
AP	229312	2026-07-07	Payless Concrete Products Inc	4000 PSI Concrete AE	\$	360.50	70	70	2862 7700	Res Halls Social Fund			
AP	229312	2026-07-07	Payless Concrete Products Inc	Standing Time	\$	25.00	70	70	2862 7700	Res Halls Social Fund			
AP	229312	2026-07-07	Payless Concrete Products Inc	Fuel Surcharge	\$	30.00	70	70	2862 7700	Res Halls Social Fund	\$	503.00	
AP	229313	2026-07-07	Pur-O-Zone	6V Battery Floor Scrubber	\$	1,728.00	10	11	7100 7110	Maintenance of Buildings			
AP	229314	2026-07-07	Royal Signs	7 Express Vans Wrapped	\$	16,275.00	10	11	7200 8030	Maintenance of Equipment			
AP	229315	2026-07-07	Sherwin-Williams Co	Sherwin-Williams Paint	\$	7,568.41	10	11	7100 8030	Maintenance of Buildings			
AP	229316	2026-07-07	Texas Life Insurance Company	Erik Griffith 002070311	\$	33.30	10	11	0001 2083	UNK Historical Function			
AP	229316	2026-07-07	Texas Life Insurance Company	Lauren Peters 002192063	\$	11.25	10	11	0001 2083	UNK Historical Function	\$	44.55	
AP	229317	2026-07-07	Triple K Parts & Service	100805 Oil Filters	\$	50.80	10	11	7200 6610	Maintenance of Equipment			
AP	229318	2026-07-07	Turf Solutions Inc	Turf Solutions	\$	3,397.50	10	11	5515 6610	Women's Soccer			
AP	229318	2026-07-07	Turf Solutions Inc	INV6199	\$	1,872.00	10	11	5507 6610	Baseball			
AP	229318	2026-07-07	Turf Solutions Inc	INV6249	\$	63.84	10	11	5507 6610	Baseball			
AP	229318	2026-07-07	Turf Solutions Inc	INV6182	\$	1,264.00	10	11	5507 6610	Baseball			
AP	229318	2026-07-07	Turf Solutions Inc	INV6229	\$	47.04	10	11	5507 6610	Baseball			
AP	229318	2026-07-07	Turf Solutions Inc	Turf Solution	\$	3,397.50	10	11	5513 6600	Men's Soccer			
AP	229318	2026-07-07	Turf Solutions Inc	INV6217	\$	1,120.00	10	11	5507 6610	Baseball	\$	11,161.88	
AP	229319	2026-07-07	UPS	Adjustments & Other Charges	\$	33.42	10	16	9810 6110	Bookstore			
AP	229319	2026-07-07	UPS	Outbound UPS Worldship	\$	62.72	10	16	9810 6110	Bookstore			
AP	229319	2026-07-07	UPS	Service Charges	\$	5.00	10	16	9810 6110	Bookstore			
AP	229319	2026-07-07	UPS	Inbound UPS Returns	\$	15.03	10	16	9810 6110	Bookstore	\$	116.17	
AP	229320	2026-07-07	Victoria Saunders	Disability Services Consulting	\$	4,576.50	10	11	5350 6600	Admissions			
AP	228927	2026-07-08	Glowforge Inc	Void Refund on Glowforge Premium	\$	(239.00)	12	12	1227 7010	Production Media	Was actually a cc charge so voided the check		
AP	229284	2026-07-08	CPI Financial	Void Refund on Contract lease charge 4/2	\$	(674.17)	10	11	4400 6600	Campus Services	Part of this check was paid online so voided and reissued		
AP	229284	2026-07-08	CPI Financial	Void Refund on Contract usage charge 3/2	\$	(1,570.56)	10	11	4400 6600	Campus Services			
AP	229284	2026-07-08	CPI Financial	Void Refund on Maintenance Agreement	\$	(1,020.06)	10	11	4400 6600	Campus Services			
AP	229284	2026-07-08	CPI Financial	Void Refund on Contract fulfillment charg	\$	(12.50)	10	11	4400 6600	Campus Services			
AP	229291	2026-07-08	Haigler, Moriah Marie	Void Refund on KOA Grant-Apprent. Tuitio	\$	(456.00)	20	27	8761 7010	State Apprenticeship Grant	Kelly didn't actually want checks issued, wanted account adjustments done		
AP	229292	2026-07-08	Hennig, Kylie Beth	Void Refund on KOA Grant-Apprent. Tuitio	\$	(800.00)	20	27	8761 7010	State Apprenticeship Grant			
AP	229321	2026-07-09	All Clean LLC	Cleaning Furniture at Herynk	\$	966.29	10	16	9833 6610	Herynk Hall			
AP	229321	2026-07-09	All Clean LLC	Cleaning of Furniture in student union	\$	1,795.87	10	16	9820 6610	Student Union			
AP	229321	2026-07-09	All Clean LLC	Cleaning Furniture at Masterson	\$	966.29	10	16	9838 6610	Masterson Hall			
AP	229321	2026-07-09	All Clean LLC	Cleaning Exhaust fan vents at Masterson	\$	897.89	10	16	9838 6610	Masterson Hall			
AP	229321	2026-07-09	All Clean LLC	Cleaning Furniture at Winter	\$	966.29	10	16	9836 6610	Winter Hall	\$	5,592.63	
AP	229322	2026-07-09	All in One Pest	Monthly pest control	\$	500.00	10	11	7100 6600	Maintenance of Buildings			
AP	229323	2026-07-09	CE Water Management Inc	Monthly water treatment service	\$	242.95	10	11	7100 6600	Maintenance of Buildings			
AP	229324	2026-07-09	Cox Business	Parkford Apartments	\$	153.04	10	16	9831 6600	Parkford Apartments			
AP	229324	2026-07-09	Cox Business	Red Devil Duplex	\$	209.68	10	16	9837 6600	Red Devil Duplexes			
AP	229324	2026-07-09	Cox Business	Herynk Hall	\$	114.78	10	16	9833 6600	Herynk Hall	\$	477.50	
AP	229325	2026-07-09	CPI Financial	Contract fulfillment charge 6/26-7/25	\$	12.50	10	11	4400 6600	Campus Services			
AP	229325	2026-07-09	CPI Financial	Contract usage charge 5/26-6/25	\$	333.39	10	11	4400 6600	Campus Services			
AP	229325	2026-07-09	CPI Financial	Contract lease charge 6/26-7/25	\$	674.17	10	11	4400 6600	Campus Services	\$	1,020.06	
AP	229326	2026-07-09	EBSCO Information Services	EBSCO database package	\$	43,916.28	10	11	4100 6960	Library			
AP	229327	2026-07-09	First Class Color/Fax Cards	500 business cards	\$	29.40	12	12	1240 7020	Farm/Ranch Mgmt Prod.			
AP	229327	2026-07-09	First Class Color/Fax Cards	500 business cards	\$	58.20	12	12	1233 7020	Criminal Justice Studies			
AP	229327	2026-07-09	First Class Color/Fax Cards	shipping	\$	13.80	12	12	1240 7020	Farm/Ranch Mgmt Prod.			
AP	229327	2026-07-09	First Class Color/Fax Cards	Proof	\$	5.00	12	12	1240 7020	Farm/Ranch Mgmt Prod.			
AP	229327	2026-07-09	First Class Color/Fax Cards	Business Cards	\$	48.20	10	11	6120 7020	Institutional Research			
AP	229327	2026-07-09	First Class Color/Fax Cards	500 business cards	\$	49.20	10	11	4210 7020	Dean for CTE			
AP	229327	2026-07-09	First Class Color/Fax Cards	First Class Color/Fax Cards	\$	53.20	10	11	6310 7199	Alumni/Development Offic	\$	257.00	
AP	229328	2026-07-09	Fisher Patterson Saylor & Smith	Johnson Vaughn PA Invoice #119511	\$	5,667.50	10	11	6110 6600	Board of Trustees			
AP	229329	2026-07-09	Fuelman	Athletics fuel	\$	78.36	10	11	5500 7130	Director of Athletics			

AP	229329	2026-07-09	Fuelman	General inst fuel	\$	247.17	10	11	6500 7130	General Inst Expenses	\$	325.53
AP	229330	2026-07-09	Gleason, Matthew B	CPA Membership Fees	\$	610.00	10	11	6210 6820	VP Finance & Operations		
AP	229330	2026-07-09	Gleason, Matthew B	2 Year CPE Subscription	\$	299.95	10	11	6210 6820	VP Finance & Operations		
AP	229330	2026-07-09	Gleason, Matthew B	CIA Membership Fees	\$	200.00	10	11	6210 6820	VP Finance & Operations		
AP	229330	2026-07-09	Gleason, Matthew B	CIA Certification Renewal	\$	60.00	10	11	6210 6820	VP Finance & Operations		
AP	229330	2026-07-09	Gleason, Matthew B	KACC Travel 12/4-12/5	\$	263.86	10	11	6210 6010	VP Finance & Operations		
AP	229330	2026-07-09	Gleason, Matthew B	CMA/CFM Membership Fees	\$	325.00	10	11	6210 6820	VP Finance & Operations		
AP	229330	2026-07-09	Gleason, Matthew B	ACCC Property Taxes Paid By Matthew	\$	189.93	10	11	6500 7198	General Inst Expenses	\$	1,948.74
AP	229331	2026-07-09	Grainger	Tampresist Rodent Station	\$	31.84	10	16	9838 7100	Masterson Hall		
AP	229331	2026-07-09	Grainger	Rodenticide	\$	112.08	10	11	7100 7100	Maintenance of Buildings		
AP	229331	2026-07-09	Grainger	Hole Dozer	\$	49.28	10	11	7100 8025	Maintenance of Buildings		
AP	229331	2026-07-09	Grainger	Tampresist Rodent Station	\$	31.84	10	16	9833 6610	Herynk Hall		
AP	229331	2026-07-09	Grainger	Tampresist Rodent Station	\$	55.72	10	11	7100 7100	Maintenance of Buildings	\$	280.76
AP	229332	2026-07-09	Green Environmental Svcs	Monthly trash service	\$	150.00	10	16	9836 6600	Winter Hall		
AP	229332	2026-07-09	Green Environmental Svcs	Monthly trash service	\$	150.00	10	16	9837 6600	Red Devil Duplexes		
AP	229332	2026-07-09	Green Environmental Svcs	Monthly trash service	\$	150.00	10	16	9838 6600	Masterson Hall		
AP	229332	2026-07-09	Green Environmental Svcs	Fuel surcharge	\$	102.80	10	11	7100 6600	Maintenance of Buildings		
AP	229332	2026-07-09	Green Environmental Svcs	Monthly trash service	\$	150.00	10	16	9835 6600	Horton Hall		
AP	229332	2026-07-09	Green Environmental Svcs	Monthly trash service	\$	150.00	10	16	9833 6600	Herynk Hall		
AP	229332	2026-07-09	Green Environmental Svcs	Monthly trash service	\$	1,306.00	10	11	7100 6600	Maintenance of Buildings	\$	2,158.80
AP	229333	2026-07-09	Heartland Seating	(1) 7 row x 102' bleacher west bank	\$	275,206.00	10	11	7500 6950	Major Projects		
AP	229334	2026-07-09	Inceptia	Inceptia June 2026 Invoice	\$	219.50	10	11	5200 6600	Financial Aid Office		
AP	229335	2026-07-09	Ingram Library Services	Shipping	\$	9.00	70	70	2762 7700	Library		
AP	229335	2026-07-09	Ingram Library Services	6 Women who shaped what America Eats	\$	93.50	70	70	2762 7700	Library		
AP	229335	2026-07-09	Ingram Library Services	Beyond the Field	\$	110.00	70	70	2762 7700	Library	\$	212.50
AP	229336	2026-07-09	Jenzabar Lockbox	Jenzabar Simple Syllabi integration	\$	360.00	10	11	6400 8030	Information Tech (IT)		
AP	229336	2026-07-09	Jenzabar Lockbox	Jenzabar Retention Implementation	\$	1,782.50	10	11	6400 8030	Information Tech (IT)		
AP	229336	2026-07-09	Jenzabar Lockbox	Jenzabar One Implementation	\$	1,552.50	10	11	6400 8030	Information Tech (IT)		
AP	229336	2026-07-09	Jenzabar Lockbox	Jenzabar Nelnet Enterprise Interface	\$	13,000.00	10	11	6400 8030	Information Tech (IT)	\$	16,695.00
AP	229337	2026-07-09	KOAM	KOAM - Pigskin Preview	\$	1,900.00	10	11	5360 6450	Marketing		
AP	229338	2026-07-09	Locke Supply Co	ZLP20201 20X20 1 M10 PLEATED AIR FILTER	\$	115.20	10	11	7100 7100	Maintenance of Buildings		
AP	229338	2026-07-09	Locke Supply Co	35/5 370/440V Capacitor/Round	\$	71.45	10	11	7100 7100	Maintenance of Buildings		
AP	229338	2026-07-09	Locke Supply Co	ZLP24241 24X24 1 M10 PLEATED FILTER	\$	83.40	10	11	7100 7100	Maintenance of Buildings	\$	270.05
AP	229339	2026-07-09	New Klein Lumber Co., The	SCHLAGE GEORGIAN B BRASS PRIVCY	\$	35.99	10	16	9837 7100	Red Devil Duplexes		
AP	229340	2026-07-09	O'Reilly Auto Stores Inc	2.5 GALMTROIL	\$	239.97	10	11	7200 7120	Maintenance of Equipment		
AP	229340	2026-07-09	O'Reilly Auto Stores Inc	Flares for Fireworks	\$	19.98	10	11	5500 7180	Director of Athletics	\$	259.95
AP	229341	2026-07-09	Pro Painting & More	Balance due when completed	\$	13,557.80	10	11	7100 8030	Maintenance of Buildings		
AP	229342	2026-07-09	Rookies Sports Bar & Grill	Chicken Tender Dinners	\$	175.00	70	70	2895 7700	Student Senate		
AP	229342	2026-07-09	Rookies Sports Bar & Grill	Rookies Pizza	\$	140.00	10	11	5620 7090	Music	\$	315.00
AP	229343	2026-07-09	Talbert, Ryan	Stand Tunes	\$	200.00	10	11	5620 7090	Music		
AP	229344	2026-07-09	Turf Solutions Inc	Turf Solutions 6217	\$	1,120.00	10	11	5507 6610	Baseball		
AP	229344	2026-07-09	Turf Solutions Inc	Turf Solutions 6182	\$	1,264.00	10	11	5507 6610	Baseball		
AP	229344	2026-07-09	Turf Solutions Inc	Turf Solutions 6229	\$	47.04	10	11	5507 6610	Baseball		
AP	229344	2026-07-09	Turf Solutions Inc	Turf Solutions 6199	\$	1,872.00	10	11	5507 6610	Baseball		
AP	229344	2026-07-09	Turf Solutions Inc	Turf Solutions 6249	\$	63.84	10	11	5507 6610	Baseball	\$	4,366.88
AP	229345	2026-07-09	CPI Financial	Contract fulfillment charge 4/26-5/25	\$	12.50	10	11	4400 6600	Campus Services		
AP	229345	2026-07-09	CPI Financial	Contract usage charge 3/26-4/25	\$	1,570.56	10	11	4400 6600	Campus Services		
AP	229345	2026-07-09	CPI Financial	Contract lease charge 4/26-5/25	\$	674.17	10	11	4400 6600	Campus Services	\$	2,257.23
AP	229346	2026-07-13	Cardmember Service	Double Wall Tumblers	\$	2,800.00	10	11	5350 6455	Admissions		
AP	229346	2026-07-13	Cardmember Service	Sunglasses Setup	\$	40.00	10	11	5350 6455	Admissions		
AP	229346	2026-07-13	Cardmember Service	Fan Setup Charge	\$	65.00	10	11	5350 6455	Admissions		
AP	229346	2026-07-13	Cardmember Service	KASB Negotiations Training--Becky Nilges	\$	25.00	10	11	6110 6030	Board of Trustees		
AP	229346	2026-07-13	Cardmember Service	Admin retreat - food	\$	214.48	10	11	6100 6010	President		

AP	229346	2026-07-13	Cardmember Service	Springhill Suites - June 15, 2026	\$	381.09	10	11	6120 6010	Institutional Research	
AP	229346	2026-07-13	Cardmember Service	Walmart Supplies	\$	178.86	10	11	6250 7162	Human Resources	
AP	229346	2026-07-13	Cardmember Service	Greg Travel Ricardos Card	\$	1,316.37	10	11	5510 6040	Cross Country	
AP	229346	2026-07-13	Cardmember Service	Walmart 6/23/26 no req submitted	\$	91.27	10	11	6310 7199	Alumni/Development Offic	
AP	229346	2026-07-13	Cardmember Service	PublicRecords.com 6/24/26 no req submitt	\$	18.00	10	11	6310 7199	Alumni/Development Offic	
AP	229346	2026-07-13	Cardmember Service	Refund of tax	\$	(33.33)	10	11	5360 6010	Marketing	
AP	229346	2026-07-13	Cardmember Service	Refund of tax	\$	(29.37)	10	11	5000 6010	VP for Student Affairs	
AP	229346	2026-07-13	Cardmember Service	Refund of tax	\$	(33.33)	10	11	6310 6010	Alumni/Development Offic	
AP	229346	2026-07-13	Cardmember Service	Parking	\$	24.36	10	11	5663 6040	HOSA	
AP	229346	2026-07-13	Cardmember Service	AirBNB extra day	\$	473.59	10	11	5663 6040	HOSA	
AP	229346	2026-07-13	Cardmember Service	1	\$	430.74	70	70	2688 7700	Early Childhood Educ	
AP	229346	2026-07-13	Cardmember Service	Hotel for CAO Retreat	\$	155.46	10	11	4250 6010	Dean for Academic Affairs	
AP	229346	2026-07-13	Cardmember Service	206118	\$	2,988.79	10	11	7200 7100	Maintenance of Equipment	
AP	229346	2026-07-13	Cardmember Service	Food for 7	\$	931.05	10	11	5663 6040	HOSA	
AP	229346	2026-07-13	Cardmember Service	Garfield Conservatory Entry	\$	30.00	10	11	5663 6040	HOSA	
AP	229346	2026-07-13	Cardmember Service	Edible Insects	\$	89.00	70	70	2688 7700	Early Childhood Educ	
AP	229346	2026-07-13	Cardmember Service	Water Bottles	\$	846.83	70	70	2688 7700	Early Childhood Educ	
AP	229346	2026-07-13	Cardmember Service	KTAG Toll	\$	63.69	10	11	5500 6010	Director of Athletics	
AP	229346	2026-07-13	Cardmember Service	2026 KADPF Annual Conference-206118	\$	240.00	10	11	7100 6030	Maintenance of Buildings	
AP	229346	2026-07-13	Cardmember Service	Welcome Center Printer	\$	499.99	10	11	5350 7020	Admissions	
AP	229346	2026-07-13	Cardmember Service	Clear Sunglasses	\$	572.50	10	11	5350 6455	Admissions	
AP	229346	2026-07-13	Cardmember Service	4Imprint Shipping	\$	339.07	10	11	5350 6455	Admissions	
AP	229346	2026-07-13	Cardmember Service	Sam's Club	\$	278.04	10	11	6250 7162	Human Resources	
AP	229346	2026-07-13	Cardmember Service	Admin retreat hotel - Dr. Leffler	\$	381.09	10	11	6100 6030	President	
AP	229346	2026-07-13	Cardmember Service	Mini Fridge	\$	217.49	10	11	6100 7199	President	
AP	229346	2026-07-13	Cardmember Service	Beloved Book	\$	17.65	10	11	6250 7160	Human Resources	
AP	229346	2026-07-13	Cardmember Service	Greg travel	\$	2,369.31	10	11	5510 6040	Cross Country	
AP	229346	2026-07-13	Cardmember Service	Pres Cab Retreat Hotel	\$	396.61	10	11	6310 6010	Alumni/Development Offic	
AP	229346	2026-07-13	Cardmember Service	PublicRecords.com 6/24/26 no req submitt	\$	31.00	10	11	6310 7199	Alumni/Development Offic	
AP	229346	2026-07-13	Cardmember Service	Refund of tax	\$	(34.05)	10	11	4250 6010	Dean for Academic Affairs	
AP	229346	2026-07-13	Cardmember Service	Refund of tax	\$	(33.33)	10	11	6250 6010	Human Resources	
AP	229346	2026-07-13	Cardmember Service	Refund of tax	\$	(33.33)	10	11	6120 6010	Institutional Research	
AP	229346	2026-07-13	Cardmember Service	Tumbler Screen Charge	\$	35.00	10	11	5350 6455	Admissions	
AP	229346	2026-07-13	Cardmember Service	Hand Fans	\$	295.00	10	11	5350 6455	Admissions	
AP	229346	2026-07-13	Cardmember Service	Cardmember - Springhill Suites	\$	381.09	10	11	5360 6010	Marketing	
AP	229346	2026-07-13	Cardmember Service	The Little Book of Coaching	\$	29.77	10	11	5000 7199	VP for Student Affairs	
AP	229346	2026-07-13	Cardmember Service	Admin retreat - food	\$	316.82	10	11	6100 6010	President	
AP	229346	2026-07-13	Cardmember Service	Springhill Suites by Marriott	\$	381.09	10	11	6250 6030	Human Resources	
AP	229346	2026-07-13	Cardmember Service	Job Posting on NCAA website	\$	810.00	10	11	6250 6450	Human Resources	
AP	229346	2026-07-13	Cardmember Service	Quickbooks Online Subscription	\$	57.50	10	11	6310 7199	Alumni/Development Offic	
AP	229346	2026-07-13	Cardmember Service	PublicRecords.com 6/24/26 no req submitt	\$	7.00	10	11	6310 7199	Alumni/Development Offic	
AP	229346	2026-07-13	Cardmember Service	lunch and drinks for meetings at Butler	\$	65.06	10	11	5500 6010	Director of Athletics	
AP	229346	2026-07-13	Cardmember Service	Refund of tax	\$	(33.33)	10	11	6100 6010	President	
AP	229346	2026-07-13	Cardmember Service	Refund of tax	\$	(33.33)	10	11	4200 6010	VP for Academic Affairs	
AP	229346	2026-07-13	Cardmember Service	Uber	\$	20.98	10	11	5663 6040	HOSA	
AP	229346	2026-07-13	Cardmember Service	Gasoline	\$	30.00	10	11	6500 7130	General Inst Expenses	
AP	229346	2026-07-13	Cardmember Service	Lakeshore Learning Order	\$	267.93	70	70	2688 7700	Early Childhood Educ	
AP	229346	2026-07-13	Cardmember Service	Amazon Camp Order 2	\$	175.32	70	70	2688 7700	Early Childhood Educ	
AP	229346	2026-07-13	Cardmember Service	Internet Ballard House	\$	75.00	10	16	9832 6600	Ballard House	\$ 19,190.49
AP	229347	2026-07-15	Allen County Public Works Dept	Landfill fee	\$	3.47	10	11	7100 7100	Maintenance of Buildings	
AP	229348	2026-07-15	BSN Sports LLC	BSN Sports	\$	4,908.09	10	11	5503 7182	Track	
AP	229348	2026-07-15	BSN Sports LLC	Baseball Screen order	\$	2,037.71	10	11	5507 7180	Baseball	
AP	229348	2026-07-15	BSN Sports LLC	Baseballs	\$	4,086.00	10	11	5507 7180	Baseball	\$ 11,031.80

AP	229349	2026-07-15	Butler Community College	KCCLI 27 Travis Robb	\$	1,428.57	10	11	4300 6030	Professional Development	
AP	229349	2026-07-15	Butler Community College	KCCLI 27 Melanie Wallace	\$	1,428.57	10	11	4300 6030	Professional Development	\$ 2,857.14
AP	229350	2026-07-15	College House	Invoice 111516 T-Shirts	\$	1,093.18	10	16	9810 7460	Bookstore	
AP	229350	2026-07-15	College House	Invoice 111240 T-Shirts	\$	1,105.61	10	16	9810 7460	Bookstore	\$ 2,198.79
AP	229351	2026-07-15	Fast Lube Iola	Oil Change # 17	\$	60.95	10	11	7200 6610	Maintenance of Equipment	
AP	229352	2026-07-15	Geotab USA, Inc	Geotab Devices	\$	15.00	10	11	7200 6610	Maintenance of Equipment	
AP	229353	2026-07-15	Gerken Rent-All-Paola	Portable Toilets	\$	135.00	10	11	5515 6600	Women's Soccer	
AP	229354	2026-07-15	Grainger	Coin Cell Battery	\$	27.64	10	11	7200 7100	Maintenance of Equipment	
AP	229354	2026-07-15	Grainger	Duct Knife Serrated/Smooth blade	\$	34.25	10	11	7100 7100	Maintenance of Buildings	
AP	229354	2026-07-15	Grainger	Duct Board Toll	\$	48.31	10	11	7100 7100	Maintenance of Buildings	
AP	229354	2026-07-15	Grainger	Dehumidifier	\$	806.98	10	11	7100 7100	Maintenance of Buildings	
AP	229354	2026-07-15	Grainger	MDLR INPLANT OFFICE 10X8X10	\$	25,329.93	10	11	7100 8030	Maintenance of Buildings	
AP	229354	2026-07-15	Grainger	Shipping	\$	189.00	10	11	7100 8030	Maintenance of Buildings	
AP	229354	2026-07-15	Grainger	Duct Board Tool	\$	48.31	10	11	7100 7100	Maintenance of Buildings	
AP	229354	2026-07-15	Grainger	Freight Cost	\$	30.00	10	11	7100 7100	Maintenance of Buildings	
AP	229354	2026-07-15	Grainger	Shipping	\$	189.00	10	11	7100 7100	Maintenance of Buildings	
AP	229354	2026-07-15	Grainger	MDLR INPLNT OFC 8X8X12.4	\$	9,556.53	10	11	7100 8030	Maintenance of Buildings	\$ 36,259.95
AP	229355	2026-07-15	Higher Learning Commission	Higher Learning Commission Dues	\$	6,114.00	10	11	6130 6810	Accreditation	
AP	229356	2026-07-15	Jarred,, Gilmore & Phillips PA	Jarred Gilmore Phillips	\$	150.00	10	11	6310 7199	Alumni/Development Offic	
AP	229357	2026-07-15	Locke Supply Co	LED9A1950K NON DIM 9 WAT Bulbs	\$	82.32	10	11	7100 7100	Maintenance of Buildings	
AP	229358	2026-07-15	Montgomery County Media LLC	Good News	\$	132.00	10	11	5360 6450	Marketing	
AP	229358	2026-07-15	Montgomery County Media LLC	Independence Daily Reporter	\$	240.00	10	11	5360 6450	Marketing	\$ 372.00
AP	229359	2026-07-15	New Klein Lumber Co., The	Lumber for benches	\$	154.16	10	11	5507 6610	Baseball	
AP	229359	2026-07-15	New Klein Lumber Co., The	Trim Coil 24" Smooth	\$	149.99	10	11	7100 7100	Maintenance of Buildings	
AP	229359	2026-07-15	New Klein Lumber Co., The	1" GALV 250 BAG METAL TO WOOD SCR	\$	18.99	10	11	7100 7100	Maintenance of Buildings	\$ 323.14
AP	229360	2026-07-15	O'Reilly Auto Stores Inc	Wiper Blades	\$	23.02	10	11	7200 7120	Maintenance of Equipment	
AP	229361	2026-07-15	Rookies Sports Bar & Grill	Baseball Rookie's food Order	\$	476.00	10	11	5507 6040	Baseball	
AP	229362	2026-07-15	Scholarship Solutions LLC	AwardSpring Annual Subscription Fee	\$	6,499.00	10	11	6310 6600	Alumni/Development Offic	
AP	229362	2026-07-15	Scholarship Solutions LLC	Implementation Fees	\$	1,999.00	10	11	6310 6600	Alumni/Development Offic	\$ 8,498.00
AP	229363	2026-07-15	Security First Title	O&E Report	\$	225.00	10	11	6220 6690	Grants and Government Relations	
AP	229364	2026-07-15	Stanion Wholesale Electric Co	SATCO S18413 11.5/13/15 WATTAGE	\$	1,836.00	10	16	9838 6610	Masterson Hall	
AP	229365	2026-07-15	Stout Electric & Mechanical Inc	Gym Floor plate covers installed	\$	350.00	10	11	7100 8030	Maintenance of Buildings	
AP	229365	2026-07-15	Stout Electric & Mechanical Inc	3 Hunter Ceiling Fans	\$	869.97	10	11	7100 8030	Maintenance of Buildings	
AP	229365	2026-07-15	Stout Electric & Mechanical Inc	3 more Fans for Admissions total of 6	\$	869.97	10	11	7100 8030	Maintenance of Buildings	
AP	229365	2026-07-15	Stout Electric & Mechanical Inc	Hook up lights Service call	\$	175.00	10	11	7100 8030	Maintenance of Buildings	
AP	229365	2026-07-15	Stout Electric & Mechanical Inc	Install Fans in Admissions Electric Prep	\$	525.00	10	11	7100 8030	Maintenance of Buildings	
AP	229365	2026-07-15	Stout Electric & Mechanical Inc	12'6 power pass	\$	3,494.70	10	11	7100 8030	Maintenance of Buildings	\$ 6,284.64
AP	229366	2026-07-15	Thompson Brothers	Cyliner Rental Invoice	\$	44.00	10	11	7100 7100	Maintenance of Buildings	
AP	229367	2026-07-15	Tri-Valley	June 2026 Shredding	\$	88.80	10	11	6500 6600	General Inst Expenses	
AP	229368	2026-07-15	ULINE	Shipping/Handling	\$	125.09	10	11	7100 7100	Maintenance of Buildings	
AP	229368	2026-07-15	ULINE	Hexagon Trash Can	\$	1,550.00	10	11	7100 7100	Maintenance of Buildings	\$ 1,675.09
AP	229369	2026-07-15	UPS	Service Charges	\$	5.00	10	16	9810 6110	Bookstore	
AP	229369	2026-07-15	UPS	Inbound UPS Returns	\$	181.66	10	16	9810 6110	Bookstore	
AP	229369	2026-07-15	UPS	Inbound UPS Returns	\$	28.75	10	16	9810 6110	Bookstore	
AP	229369	2026-07-15	UPS	Outbound UPS Worldship	\$	105.12	10	16	9810 6110	Bookstore	
AP	229369	2026-07-15	UPS	Service Charges	\$	5.00	10	16	9810 6110	Bookstore	
AP	229369	2026-07-15	UPS	Outbound UPS Worldship	\$	17.00	10	16	9810 6110	Bookstore	
AP	229369	2026-07-15	UPS	Adjustments & Other Charges	\$	0.08	10	16	9810 6110	Bookstore	
AP	229369	2026-07-15	UPS	Adjustments & Other Charges	\$	54.08	10	16	9810 6110	Bookstore	\$ 396.69
AP	229370	2026-07-15	Waters Hardware	3pk 2-1/2 blades	\$	44.99	10	11	7100 8025	Maintenance of Buildings	
AP	229370	2026-07-15	Waters Hardware	5pk 6" 14t Blade	\$	16.99	10	11	7100 8025	Maintenance of Buildings	
AP	229370	2026-07-15	Waters Hardware	M18 Multi Tool	\$	149.99	10	11	7100 8025	Maintenance of Buildings	
AP	229370	2026-07-15	Waters Hardware	2Pk M18 5.0 Battery	\$	199.00	10	11	7100 8025	Maintenance of Buildings	\$ 410.97

AP	229371	2026-07-15	Wichita Water Conditioning Inc	Culligan 120k Water Softner with Brine	\$	6,839.00	10	16	9840 8030	Food Service	
AP	229372	2026-07-23	Ace Refrigeration	Labor - Ice Machine Cleaning	\$	164.00	10	11	7100 6600	Maintenance of Buildings	
AP	229372	2026-07-23	Ace Refrigeration	Labor - Ice Machine Cleaning	\$	766.00	10	11	7100 6600	Maintenance of Buildings	\$ 930.00
AP	229373	2026-07-23	Brainfuse LLC	Brainfuse Online Tutoring Services	\$	9,600.00	10	11	1132 6960	Writing Center	
AP	229374	2026-07-23	BSN Sports LLC	Volleyball Warm Ups	\$	1,675.08	10	11	5508 7182	Volleyball	
AP	229374	2026-07-23	BSN Sports LLC	Fall 2026 gear	\$	4,625.67	10	11	5515 7182	Women's Soccer	
AP	229374	2026-07-23	BSN Sports LLC	shipping team gear from BSN	\$	17.43	10	11	5517 6110	Trap Shooting	
AP	229374	2026-07-23	BSN Sports LLC	VB Spandex and Shoes	\$	2,151.29	10	11	5508 7182	Volleyball	
AP	229374	2026-07-23	BSN Sports LLC	Volleyball Backpacks	\$	708.40	10	11	5508 7182	Volleyball	
AP	229374	2026-07-23	BSN Sports LLC	Team Cold gear	\$	249.00	10	11	5517 7183	Trap Shooting	\$ 9,426.87
AP	229375	2026-07-23	Cardmember Service	Sharky's lunch with Cindy Adams	\$	44.78	10	11	6310 6010	Alumni/Development Offic	
AP	229375	2026-07-23	Cardmember Service	Read AI - Assistant	\$	100.00	10	11	6310 6600	Alumni/Development Offic	
AP	229375	2026-07-23	Cardmember Service	Walmart Camp Purchases 2	\$	174.12	70	70	2688 7700	Early Childhood Educ	
AP	229375	2026-07-23	Cardmember Service	Walmart receipt	\$	43.88	70	70	2688 7700	Early Childhood Educ	
AP	229375	2026-07-23	Cardmember Service	American Players Theatre Tickets	\$	1,064.00	10	11	5640 6040	Theater	
AP	229375	2026-07-23	Cardmember Service	AD Manager Software	\$	647.06	10	11	6400 6600	Information Tech (IT)	
AP	229375	2026-07-23	Cardmember Service	Classic Loop Custom Keychain	\$	222.00	10	11	6410 6455	Safety & Security	
AP	229375	2026-07-23	Cardmember Service	Shipping/Handling	\$	2.98	10	11	7300 8025	Maintenance of Grounds	
AP	229375	2026-07-23	Cardmember Service	Amazon Order cellphone case, laminating	\$	105.74	10	11	4400 7020	Campus Services	
AP	229375	2026-07-23	Cardmember Service	Flags for Independence Day	\$	92.11	10	11	6100 7199	President	
AP	229375	2026-07-23	Cardmember Service	Glow Sticks	\$	90.09	10	11	5350 6455	Admissions	
AP	229375	2026-07-23	Cardmember Service	Cardmember Services - patches	\$	155.89	10	11	5360 6455	Marketing	
AP	229375	2026-07-23	Cardmember Service	Cardmember Services - Vistaprint	\$	297.94	10	11	5360 6455	Marketing	
AP	229375	2026-07-23	Cardmember Service	T-Shirts for Welcome Week	\$	3,756.00	10	11	5600 6450	First Year Experience	
AP	229375	2026-07-23	Cardmember Service	Freight	\$	36.22	10	11	5600 6450	First Year Experience	
AP	229375	2026-07-23	Cardmember Service	Fire Emoji Setup Charge	\$	25.00	10	11	5600 6450	First Year Experience	
AP	229375	2026-07-23	Cardmember Service	Sharky's	\$	145.91	10	11	5503 6010	Track	
AP	229375	2026-07-23	Cardmember Service	Tater Balls	\$	281.75	10	11	5507 7180	Baseball	
AP	229375	2026-07-23	Cardmember Service	Flares for fireworks	\$	14.13	10	11	5500 7180	Director of Athletics	
AP	229375	2026-07-23	Cardmember Service	X-Tech Executive Chair	\$	1,723.69	10	11	6310 8010	Alumni/Development Offic	
AP	229375	2026-07-23	Cardmember Service	Walmart Camp Purchase	\$	35.78	70	70	2688 7700	Early Childhood Educ	
AP	229375	2026-07-23	Cardmember Service	Travel insurance	\$	16.00	10	11	5620 6030	Music	
AP	229375	2026-07-23	Cardmember Service	Sendgrid/Twilio 12 months	\$	89.95	10	11	6400 8030	Information Tech (IT)	
AP	229375	2026-07-23	Cardmember Service	HP LaserJet Pro MFP M227fdn Toner	\$	135.98	10	11	6400 8030	Information Tech (IT)	
AP	229375	2026-07-23	Cardmember Service	Underhill Power Trim Pro Series Sprinkle	\$	93.82	10	11	7300 8025	Maintenance of Grounds	
AP	229375	2026-07-23	Cardmember Service	Avery Easy Peel Printable Address Labels	\$	25.09	10	16	9810 7450	Bookstore	
AP	229375	2026-07-23	Cardmember Service	ChatGPT	\$	20.00	10	11	6210 7199	VP Finance & Operations	
AP	229375	2026-07-23	Cardmember Service	Google Online Ads	\$	500.00	10	11	5360 6450	Marketing	
AP	229375	2026-07-23	Cardmember Service	cardmember services - 4imprint baseball	\$	1,216.51	10	11	5360 6455	Marketing	
AP	229375	2026-07-23	Cardmember Service	CardMember Services - Allen Co Fair	\$	500.00	10	11	5360 6450	Marketing	
AP	229375	2026-07-23	Cardmember Service	Cardmember Services - Pins	\$	283.00	10	11	5360 6455	Marketing	
AP	229375	2026-07-23	Cardmember Service	Set-up Charge	\$	60.00	10	11	5600 6450	First Year Experience	
AP	229375	2026-07-23	Cardmember Service	Fire Emoji Shipping	\$	45.66	10	11	5600 6450	First Year Experience	
AP	229375	2026-07-23	Cardmember Service	shipping team vest	\$	21.95	10	11	5517 6110	Trap Shooting	
AP	229375	2026-07-23	Cardmember Service	Recruiting Receipts	\$	46.47	10	11	5506 6010	Softball	
AP	229375	2026-07-23	Cardmember Service	Amazon warranty	\$	31.53	10	11	5507 7180	Baseball	
AP	229375	2026-07-23	Cardmember Service	Menards Purchase	\$	76.50	70	70	2688 7700	Early Childhood Educ	
AP	229375	2026-07-23	Cardmember Service	Travel for Conference	\$	164.00	10	11	5620 6030	Music	
AP	229375	2026-07-23	Cardmember Service	APT Tony Merch	\$	50.57	10	11	5640 6050	Theater	
AP	229375	2026-07-23	Cardmember Service	DigitalSpace Fax Service	\$	49.11	10	11	6400 6350	Information Tech (IT)	
AP	229375	2026-07-23	Cardmember Service	Registration for "2026 KADPF Annual Conf	\$	240.00	10	11	7100 6030	Maintenance of Buildings	
AP	229375	2026-07-23	Cardmember Service	GuassLee Wall Calendar 2026, 2026-2027	\$	6.43	10	16	9810 7020	Bookstore	
AP	229375	2026-07-23	Cardmember Service	KASB+ Board Clerk Essentials	\$	50.00	10	11	6110 6030	Board of Trustees	

AP	229375	2026-07-23	Cardmember Service	Annual CUPA - HR Dues for the College	\$	340.00	10	11	6250 6810	Human Resources	
AP	229375	2026-07-23	Cardmember Service	Google Ads Display	\$	171.75	10	11	5360 6450	Marketing	
AP	229375	2026-07-23	Cardmember Service	HootSuite - no receipt/invoice	\$	1,188.00	10	11	5360 6450	Marketing	
AP	229375	2026-07-23	Cardmember Service	Cardmemeber - Facebook Ad	\$	2.37	10	11	5360 6450	Marketing	
AP	229375	2026-07-23	Cardmember Service	Cardmember Service - laptop bags	\$	237.46	10	11	5360 6455	Marketing	
AP	229375	2026-07-23	Cardmember Service	Karma Mini Gift Tote	\$	860.00	10	11	5600 6450	First Year Experience	
AP	229375	2026-07-23	Cardmember Service	Fire Emoji Stress Reliever	\$	517.50	10	11	5600 6450	First Year Experience	
AP	229375	2026-07-23	Cardmember Service	Team shooting vest	\$	555.00	10	11	5517 7183	Trap Shooting	
AP	229375	2026-07-23	Cardmember Service	BallerTV Subscription - no receipt	\$	74.85	10	11	5501 6960	Men's Basketball	
AP	229375	2026-07-23	Cardmember Service	Heater Machine	\$	217.49	10	11	5507 7180	Baseball	
AP	229375	2026-07-23	Cardmember Service	Property Checker - 1 week	\$	1.00	10	11	6310 6600	Alumni/Development Offic	\$ 16,947.06
AP	229376	2026-07-23	Carnegie Dartlet LLC	Carnegie - T2607107289	\$	3,225.34	10	11	5360 6600	Marketing	
AP	229376	2026-07-23	Carnegie Dartlet LLC	Carnegie Advertising - Display Advert	\$	2,018.37	10	11	5360 6600	Marketing	
AP	229376	2026-07-23	Carnegie Dartlet LLC	Carnegie Advertising - PPC	\$	6,763.48	10	11	5360 6600	Marketing	
AP	229376	2026-07-23	Carnegie Dartlet LLC	Carnegie Inv T2607107288	\$	9,847.40	10	11	5360 6600	Marketing	\$ 21,854.59
AP	229377	2026-07-23	City of Iola	RDD Water	\$	131.15	10	16	9837 6330	Red Devil Duplexes	
AP	229377	2026-07-23	City of Iola	Herynk Electricity	\$	260.30	10	16	9833 6320	Herynk Hall	
AP	229377	2026-07-23	City of Iola	Tech Bldg Gas	\$	25.00	10	11	6510 6310	Gen Inst Exp Tech Bldg	
AP	229377	2026-07-23	City of Iola	Tech Bldg Sewer	\$	9.74	10	11	6510 6340	Gen Inst Exp Tech Bldg	
AP	229377	2026-07-23	City of Iola	Inst Water	\$	1,909.34	10	11	6500 6330	General Inst Expenses	
AP	229377	2026-07-23	City of Iola	Horton Electricity	\$	740.78	10	16	9835 6320	Horton Hall	
AP	229377	2026-07-23	City of Iola	Winter Electricity	\$	1,185.33	10	16	9836 6320	Winter Hall	
AP	229377	2026-07-23	City of Iola	Masterson Gas	\$	37.75	10	16	9838 6310	Masterson Hall	
AP	229377	2026-07-23	City of Iola	Mastersn Sewer	\$	12.66	10	16	9838 6340	Masterson Hall	
AP	229377	2026-07-23	City of Iola	Ballard House Electricity	\$	172.41	10	16	9832 6320	Ballard House	
AP	229377	2026-07-23	City of Iola	Maint bldg gas	\$	31.38	10	11	6500 6310	General Inst Expenses	
AP	229377	2026-07-23	City of Iola	Maint bldg sewer	\$	21.40	10	11	6500 6340	General Inst Expenses	
AP	229377	2026-07-23	City of Iola	RDD Electricity	\$	914.95	10	16	9837 6320	Red Devil Duplexes	
AP	229377	2026-07-23	City of Iola	Herynk Gas	\$	25.00	10	16	9833 6310	Herynk Hall	
AP	229377	2026-07-23	City of Iola	Herynk Sewer	\$	12.66	10	16	9833 6340	Herynk Hall	
AP	229377	2026-07-23	City of Iola	Tech Bldg Water	\$	35.07	10	11	6510 6330	Gen Inst Exp Tech Bldg	
AP	229377	2026-07-23	City of Iola	Inst Electricity	\$	9,239.38	10	11	6500 6320	General Inst Expenses	
AP	229377	2026-07-23	City of Iola	Horton Gas	\$	101.00	10	16	9835 6310	Horton Hall	
AP	229377	2026-07-23	City of Iola	Horton Sewer	\$	210.75	10	16	9835 6340	Horton Hall	
AP	229377	2026-07-23	City of Iola	Winter Sewer	\$	158.31	10	16	9836 6340	Winter Hall	
AP	229377	2026-07-23	City of Iola	Masterson Water	\$	40.73	10	16	9838 6330	Masterson Hall	
AP	229377	2026-07-23	City of Iola	Ballard House Gas	\$	25.00	10	16	9832 6310	Ballard House	
AP	229377	2026-07-23	City of Iola	Ballard House Sewer	\$	6.83	10	16	9832 6340	Ballard House	
AP	229377	2026-07-23	City of Iola	Maint bldg water	\$	57.68	10	11	6500 6330	General Inst Expenses	
AP	229377	2026-07-23	City of Iola	Ballard House Water	\$	29.42	10	16	9832 6330	Ballard House	
AP	229377	2026-07-23	City of Iola	Maint bldg electricity	\$	450.82	10	11	6500 6320	General Inst Expenses	
AP	229377	2026-07-23	City of Iola	RDD Gas	\$	307.41	10	16	9837 6310	Red Devil Duplexes	
AP	229377	2026-07-23	City of Iola	RDD Sewer	\$	59.27	10	16	9837 6340	Red Devil Duplexes	
AP	229377	2026-07-23	City of Iola	Herynk Water	\$	40.73	10	16	9833 6330	Herynk Hall	
AP	229377	2026-07-23	City of Iola	Tech Bldg Electricity	\$	1,745.45	10	11	6510 6320	Gen Inst Exp Tech Bldg	
AP	229377	2026-07-23	City of Iola	Inst Gas	\$	139.26	10	11	6500 6310	General Inst Expenses	
AP	229377	2026-07-23	City of Iola	Inst Sewer	\$	937.12	10	11	6500 6340	General Inst Expenses	
AP	229377	2026-07-23	City of Iola	Horton Water	\$	425.06	10	16	9835 6330	Horton Hall	
AP	229377	2026-07-23	City of Iola	Winter Water	\$	323.32	10	16	9836 6330	Winter Hall	
AP	229377	2026-07-23	City of Iola	Masterson Electricity	\$	838.80	10	16	9838 6320	Masterson Hall	
AP	229377	2026-07-23	City of Iola	Parkford Electricity	\$	659.48	10	16	9831 6320	Parkford Apartments	\$ 21,320.74
AP	229378	2026-07-23	Cooper Lighting LLC	INV947090336	\$	2,500.00	70	70	2890 7700	Softball	
AP	229378	2026-07-23	Cooper Lighting LLC	INV947084624	\$	90,000.00	70	70	2890 7700	Softball	

AP	229378	2026-07-23	Cooper Lighting LLC	INV947084625	\$ 1,000.00	70	70	2890 7700	Softball	\$ 93,500.00	
AP	229379	2026-07-23	Coursedog Inc	Coursedog	\$ 104,021.00	10	11	5150 6600	Student Success		
AP	229380	2026-07-23	Cox Business	TVs in Student Center	\$ 257.44	10	16	9820 6600	Student Union		
AP	229381	2026-07-23	Datasource Inc	Background checks	\$ 78.43	10	11	6250 6690	Human Resources		
AP	229382	2026-07-23	Dept of Veterans Affairs	Izzabella Tipton #207311	\$ 548.00	10	16	9820 7299	Student Union		
AP	229383	2026-07-23	Explorance Corp	Blue Hosted Subscription	\$ 7,995.00	10	11	6120 6600	Institutional Research		
AP	229383	2026-07-23	Explorance Corp	Blue Implementation Event (Fast Track)	\$ 4,495.00	10	11	6120 6600	Institutional Research	\$ 12,490.00	
AP	229384	2026-07-23	Homes2Suites by Hilton	Void Refund on Hotel Room	\$ (1,101.88)	10	11	5570 6010	Athletic Trainer		was a cc charge so voided check
AP	229384	2026-07-23	Homes2Suites by Hilton	Hotel Room	\$ 1,101.88	10	11	5570 6010	Athletic Trainer		
AP	229385	2026-07-23	Hudl	Hudl Package	\$ 19,090.00	10	11	5500 6600	Director of Athletics		
AP	229386	2026-07-23	Jenzabar J1 Admin	SU26 refund for overpayment	\$ 195.00	10	11	0001 1310	UNK Historical Function		
AP	229387	2026-07-23	KACC	KACC Membership Invoice KACC-FY27-ALLEN	\$ 20,430.97	10	11	6110 6810	Board of Trustees		
AP	229387	2026-07-23	KACC	KACC Advocacy Dues	\$ 5,600.00	10	16	6500 6810	General Inst Expenses	\$ 26,030.97	
AP	229388	2026-07-23	KanREN Inc	KanREN Quarterly Invoice - internet serv	\$ 12,132.51	10	11	6400 6600	Information Tech (IT)		
AP	229389	2026-07-23	KLA	CULS membership 8/2026-8/2027	\$ 10.00	10	11	4100 6820	Library		
AP	229389	2026-07-23	KLA	KLA Membership August 2026 to August 2027	\$ 60.00	10	11	4100 6820	Library	\$ 70.00	
AP	229390	2026-07-23	Lauren Gunderson	Rights for Natural Shocks Film Adaptatio	\$ 1,000.00	10	11	5640 6510	Theater		
AP	229391	2026-07-23	Montgomery County Media LLC	Coffey Journal	\$ 216.00	10	11	5360 6450	Marketing		
AP	229391	2026-07-23	Montgomery County Media LLC	Parsons Sun4x6 display 11400/11425	\$ 252.00	10	11	5360 6450	Marketing	\$ 468.00	
AP	229392	2026-07-23	Nelnet Campus Commerce	ACH Return	\$ 120.00	10	11	6500 6500	General Inst Expenses		
AP	229392	2026-07-23	Nelnet Campus Commerce	ACH Transactions	\$ 15.05	10	11	6500 6500	General Inst Expenses		
AP	229392	2026-07-23	Nelnet Campus Commerce	Hosting & Maintenance	\$ 400.00	10	11	6200 6600	Business Office	\$ 535.05	
AP	229393	2026-07-23	Normans Printing	Window Security Envelopes INV2477	\$ 822.00	10	16	9810 7450	Bookstore		
AP	229394	2026-07-23	Northeast Kansas	Courier services for 26/27	\$ 2,205.00	10	11	4100 6600	Library		
AP	229395	2026-07-23	Payless Concrete Products Inc	4000 PSI AE	\$ 334.75	70	70	2862 7700	Res Halls Social Fund		
AP	229395	2026-07-23	Payless Concrete Products Inc	Fuel Surcharge	\$ 30.00	70	70	2862 7700	Res Halls Social Fund		
AP	229395	2026-07-23	Payless Concrete Products Inc	Mixing & Hauling	\$ 81.25	70	70	2862 7700	Res Halls Social Fund	\$ 446.00	
AP	229396	2026-07-23	Phillips 66 Co/SYNCB	Maintenance fuel	\$ 619.07	10	11	7300 7130	Maintenance of Grounds		
AP	229396	2026-07-23	Phillips 66 Co/SYNCB	Athletics fuel	\$ 403.73	10	11	5500 7130	Director of Athletics		
AP	229396	2026-07-23	Phillips 66 Co/SYNCB	General inst fuel	\$ 88.62	10	11	6500 7130	General Inst Expenses	\$ 1,111.42	
AP	229397	2026-07-23	Pro Painting & More	17 Doors stripped and painted	\$ 2,550.80	10	11	7100 8030	Maintenance of Buildings		
AP	229398	2026-07-23	Rookies Sports Bar & Grill	Rookies meals	\$ 6,866.44	10	11	5500 6040	Director of Athletics		
AP	229398	2026-07-23	Rookies Sports Bar & Grill	Rookies Spring 26 Charge	\$ 200.00	10	11	5506 6040	Softball		
AP	229398	2026-07-23	Rookies Sports Bar & Grill	Post Game Food	\$ 1,302.00	10	11	5501 6040	Men's Basketball		
AP	229398	2026-07-23	Rookies Sports Bar & Grill	Rookies Restaurant	\$ 294.00	10	11	5513 6040	Men's Soccer	\$ 8,662.44	
AP	229399	2026-07-23	Simon Livestock	June 2026 Nitrogen Service	\$ 50.00	12	12	1240 6690	Farm/Ranch Mgmt Prod.		
AP	229399	2026-07-23	Simon Livestock	April 2026 Nitrogen Service	\$ 50.00	12	12	1240 6690	Farm/Ranch Mgmt Prod.		
AP	229399	2026-07-23	Simon Livestock	February 2026 Nitrogen Service	\$ 50.00	12	12	1240 6690	Farm/Ranch Mgmt Prod.	\$ 150.00	
AP	229400	2026-07-23	Texas Life Insurance Company	Lauren Peters 002192063	\$ 11.25	10	11	0001 2083	UNK Historical Function		
AP	229400	2026-07-23	Texas Life Insurance Company	Erik Griffith 002070311	\$ 33.30	10	11	0001 2083	UNK Historical Function	\$ 44.55	
AP	229401	2026-07-23	Turf Solutions Inc	Finance charge for inv 6200	\$ 28.08	10	11	5506 6600	Softball		
AP	229401	2026-07-23	Turf Solutions Inc	Void Refund on Finance charges inv 6217/	\$ (63.84)	10	11	5507 6610	Baseball		
AP	229401	2026-07-23	Turf Solutions Inc	Finance charges inv 6217/6199/6182	\$ 63.84	10	11	5507 6610	Baseball		
AP	229401	2026-07-23	Turf Solutions Inc	Void Refund on Finance charge for inv 62	\$ (28.08)	10	11	5506 6600	Softball		voided - both coaches submitted reqs for same invoices
AP	229402	2026-07-23	UPS	Service Charges	\$ 5.00	10	16	9810 6110	Bookstore		
AP	229402	2026-07-23	UPS	Inbound UPS Returns	\$ 30.01	10	16	9810 6110	Bookstore		
AP	229402	2026-07-23	UPS	Adjustments & Other Charges	\$ 25.08	10	16	9810 6110	Bookstore		
AP	229402	2026-07-23	UPS	Service Charges	\$ 5.00	10	16	9810 6110	Bookstore		
AP	229402	2026-07-23	UPS	Inbound UPS Returns	\$ 29.45	10	16	9810 6110	Bookstore	\$ 94.54	
AP	229403	2026-07-23	VitalSource Technologies LLC	VST-22132-B-20JUN26-102437 INVOICE	\$ 24,718.17	10	16	9810 7410	Bookstore		
AP	229404	2026-07-23	Cardmember Service	Original PO 10439 Had Wrong Vendor	\$ 1,101.88	10	11	5570 6010	Athletic Trainer		
AP	229233	2026-07-27	HY-FLO Equipment	Void Refund on Hurricane 5 Gallon Degrea	\$ (95.00)	10	11	7300 7100	Maintenance of Grounds		already paid
AP	229356	2026-07-27	Jarred,, Gilmore & Phillips PA	Void Refund on Jarred Gilmore Phillips	\$ (150.00)	10	11	6310 7199	Alumni/Development Offic		paid with cc

AP	229405	2026-07-30	Ace Refrigeration	RUUF RP14AY 24 Masterson # 23	\$	8,475.02	10	16	9838 8030	Masterson Hall	
AP	229405	2026-07-30	Ace Refrigeration	Service Call tankless water heaters clea	\$	1,407.00	10	16	9833 6610	Herynk Hall	\$ 9,882.02
AP	229406	2026-07-30	All Clean LLC	Cleaning and Disinfecting vents and d	\$	2,000.00	10	16	9831 6610	Parkford Apartments	
AP	229407	2026-07-30	American Fidelity	Disability insurance	\$	65.70	10	11	0001 2086	UNK Historical Function	
AP	229407	2026-07-30	American Fidelity	Cancer insurance	\$	38.00	10	11	0001 2088	UNK Historical Function	
AP	229407	2026-07-30	American Fidelity	Life insurance	\$	78.00	10	11	0001 2084	UNK Historical Function	
AP	229407	2026-07-30	American Fidelity	Accident insurance	\$	59.90	10	11	0001 2076	UNK Historical Function	\$ 241.60
AP	229408	2026-07-30	Blackshine LLC	Apt 103/104/204	\$	2,265.00	10	16	9831 6430	Parkford Apartments	
AP	229408	2026-07-30	Blackshine LLC	Apt 102/202/201	\$	2,265.00	10	16	9831 6430	Parkford Apartments	
AP	229408	2026-07-30	Blackshine LLC	Apt 101/203	\$	1,510.00	10	16	9831 6430	Parkford Apartments	\$ 6,040.00
AP	229409	2026-07-30	Blue Cross Blue Shield of Kansas	August 2026 Health Insurance	\$	107,282.93	10	11	0001 2091	UNK Historical Function	
AP	229410	2026-07-30	Brooks Sports Inc	Brooks - Endowment Gala Auction	\$	90.50	10	11	5510 7182	Cross Country	
AP	229411	2026-07-30	BSN Sports LLC	Team Short and Long Sleeve Shirts	\$	3,849.55	10	11	5501 7182	Men's Basketball	
AP	229411	2026-07-30	BSN Sports LLC	Weight shirts	\$	1,128.60	10	11	5502 7182	Women's Basketball	
AP	229411	2026-07-30	BSN Sports LLC	Team backpacks	\$	910.80	10	11	5501 7182	Men's Basketball	
AP	229411	2026-07-30	BSN Sports LLC	Coaches Gear (pants) + shipping	\$	117.00	10	11	5501 7182	Men's Basketball	
AP	229411	2026-07-30	BSN Sports LLC	Back packs	\$	1,012.00	10	11	5502 7182	Women's Basketball	
AP	229411	2026-07-30	BSN Sports LLC	Softball Shirts	\$	2,932.34	10	11	5506 7182	Softball	
AP	229411	2026-07-30	BSN Sports LLC	Volleyball Practice Shirts	\$	1,602.00	10	11	5508 7182	Volleyball	
AP	229411	2026-07-30	BSN Sports LLC	Hurdles & Start Blocks	\$	9,427.94	10	11	5503 7180	Track	
AP	229411	2026-07-30	BSN Sports LLC	BSN	\$	4,481.76	10	11	5513 7182	Men's Soccer	
AP	229411	2026-07-30	BSN Sports LLC	Double first Base	\$	244.16	10	11	5507 7180	Baseball	
AP	229411	2026-07-30	BSN Sports LLC	Fall season Gear	\$	1,384.50	10	11	5515 7182	Women's Soccer	\$ 27,090.65
AP	229412	2026-07-30	Butler Community College	Volleyball Scrimmage Entry Fee	\$	75.00	10	11	5508 6070	Volleyball	
AP	229413	2026-07-30	Cintas	Service Charge	\$	14.76	10	11	7100 7100	Maintenance of Buildings	
AP	229413	2026-07-30	Cintas	CINTAS Medical Cabinet restock	\$	76.48	10	11	7100 6600	Maintenance of Buildings	
AP	229413	2026-07-30	Cintas	HAZ WASTE MAIL BK SYSTEM 5GAL	\$	492.00	10	11	7100 7100	Maintenance of Buildings	
AP	229413	2026-07-30	Cintas	Lifeline View AED Agreement	\$	131.00	10	11	7100 6600	Maintenance of Buildings	
AP	229413	2026-07-30	Cintas	CINTAS Medical Cabinet restock	\$	195.09	10	11	7100 6600	Maintenance of Buildings	\$ 909.33
AP	229414	2026-07-30	CPI Technologies	CPI Contract Invoice	\$	1,344.98	10	11	4400 6600	Campus Services	
AP	229414	2026-07-30	CPI Technologies	CPI Waste Toner Basket	\$	61.12	10	11	4400 7040	Campus Services	\$ 1,406.10
AP	229415	2026-07-30	Folk Septic Service	Folk Septic Cleaning Pit	\$	500.00	10	16	9840 6610	Food Service	
AP	229416	2026-07-30	Grainger	Numberables 4"	\$	10.94	10	11	7200 7120	Maintenance of Equipment	
AP	229416	2026-07-30	Grainger	Tub and Shower Trim	\$	137.40	10	11	7100 7100	Maintenance of Buildings	
AP	229416	2026-07-30	Grainger	Number label 4"	\$	10.94	10	11	7200 7120	Maintenance of Equipment	
AP	229416	2026-07-30	Grainger	Shower Valve	\$	114.94	10	11	7100 7100	Maintenance of Buildings	\$ 274.22
AP	229417	2026-07-30	Honorlock Inc	Honorlock	\$	2,723.00	10	11	1141 7010	Biology	
AP	229418	2026-07-30	Howies Athletic Tape	Howies Invoice from 3/2/2026	\$	914.07	10	11	5570 7180	Athletic Trainer	
AP	229419	2026-07-30	IDville	Printer Advanced Cleaning Kit	\$	50.00	10	16	9820 7199	Student Union	
AP	229419	2026-07-30	IDville	Printer Ribbon - ID Maker Primacy	\$	690.00	10	16	9820 7199	Student Union	
AP	229419	2026-07-30	IDville	Freight	\$	31.72	10	16	9820 7199	Student Union	\$ 771.72
AP	229420	2026-07-30	INA Alert Inc	Avigilon ID Cards	\$	7,640.00	10	16	9820 7199	Student Union	
AP	229420	2026-07-30	INA Alert Inc	Shipping & Handling	\$	35.00	10	16	9820 7199	Student Union	\$ 7,675.00
AP	229421	2026-07-30	Iola Auto Parts LLC	Battery	\$	49.99	10	11	7100 7100	Maintenance of Buildings	
AP	229421	2026-07-30	Iola Auto Parts LLC	8" Adj Wrench	\$	65.50	10	11	7100 7100	Maintenance of Buildings	\$ 115.49
AP	229422	2026-07-30	Jenzabar J1 Admin	su26 ref	\$	456.00	10	11	0001 1310	UNK Historical Function	
AP	229423	2026-07-30	Jenzabar J1 Admin	su26 ref	\$	501.00	10	11	0001 1310	UNK Historical Function	
AP	229424	2026-07-30	Jenzabar J1 Admin	sp26 ref	\$	501.00	10	11	0001 1310	UNK Historical Function	
AP	229425	2026-07-30	Jenzabar J1 Admin	su26 ref	\$	195.00	10	11	0001 1310	UNK Historical Function	
AP	229426	2026-07-30	Jenzabar J1 Admin	su26 ref	\$	100.00	10	11	0001 1310	UNK Historical Function	
AP	229427	2026-07-30	Jenzabar J1 Admin	sp26 ref	\$	182.00	10	11	0001 1310	UNK Historical Function	
AP	229428	2026-07-30	Jenzabar J1 Admin	su26 ref	\$	912.00	10	11	0001 1310	UNK Historical Function	
AP	229429	2026-07-30	Jenzabar J1 Admin	su26 ref	\$	912.00	10	11	0001 1310	UNK Historical Function	studen refunds

AP	229430	2026-07-30	Kraft Inc., Henry	Fuel Charge	\$	2.50	10	11	7100 7110	Maintenance of Buildings	
AP	229430	2026-07-30	Kraft Inc., Henry	10/100 amitex nxl 200blk XL gloves	\$	79.16	10	11	7100 7110	Maintenance of Buildings	\$ 81.66
AP	229431	2026-07-30	Leffler, Lyvier L	Personal vehicle travel	\$	500.00	10	11	6100 6010	President	
AP	229431	2026-07-30	Leffler, Lyvier L	Cell phone allowance	\$	100.00	10	11	6100 6350	President	\$ 600.00
AP	229432	2026-07-30	Locke Supply Co	ZLP14241 14X24X1 M10 PLEASTED FILTER	\$	54.60	10	11	7100 7100	Maintenance of Buildings	
AP	229432	2026-07-30	Locke Supply Co	81901 6" RND Grille Damprr/Box 4,5,6	\$	167.86	10	11	7100 7100	Maintenance of Buildings	
AP	229432	2026-07-30	Locke Supply Co	036 6 'X Foil Flex R6 Bag	\$	84.78	10	11	7100 7100	Maintenance of Buildings	
AP	229432	2026-07-30	Locke Supply Co	36" Nylon Duct Strap	\$	15.00	10	11	7100 7100	Maintenance of Buildings	
AP	229432	2026-07-30	Locke Supply Co	6" ATT 26GA STRT Collar L/DMPR	\$	35.05	10	11	7100 7100	Maintenance of Buildings	
AP	229432	2026-07-30	Locke Supply Co	#7 X 1/2 Slotted Hex Washer Head Screw	\$	29.80	10	11	7100 7100	Maintenance of Buildings	\$ 387.09
AP	229433	2026-07-30	Macha Enterprises Inc	Automatic car washes	\$	24.00	10	11	7200 6610	Maintenance of Equipment	
AP	229434	2026-07-30	Manhattan Running Co	Manhattan Running Company	\$	880.00	10	11	5503 7182	Track	
AP	229435	2026-07-30	McConnell & Associates	Crack Filling	\$	7,500.00	10	11	7300 6610	Maintenance of Grounds	
AP	229436	2026-07-30	Meyer Music	Meyer MUSIC	\$	504.90	10	11	5620 6610	Music	
AP	229436	2026-07-30	Meyer Music	Repair	\$	791.00	10	11	5620 6610	Music	\$ 1,295.90
AP	229437	2026-07-30	Nevada Baseball Club Inc	Nevade Griffon Player Fee	\$	1,600.00	70	70	2560 7700	Baseball	
AP	229438	2026-07-30	PBR Tournaments KC, LLC	PBR showcase	\$	410.97	10	11	5507 6040	Baseball	
AP	229439	2026-07-30	Peak Uptime	8X8 Phone Service	\$	3,211.71	10	11	6400 8030	Information Tech (IT)	
AP	229439	2026-07-30	Peak Uptime	Peak Labor and shipping for Network Cabl	\$	647.82	10	11	6400 8030	Information Tech (IT)	
AP	229439	2026-07-30	Peak Uptime	3 months of Peak Managed Services	\$	24,516.18	10	11	6400 6600	Information Tech (IT)	
AP	229439	2026-07-30	Peak Uptime	3 months of 8x8 phone service	\$	4,799.61	10	11	6400 8030	Information Tech (IT)	\$ 33,175.32
AP	229440	2026-07-30	Quadient Inc	Quadient	\$	215.86	10	11	4400 6600	Campus Services	
AP	229441	2026-07-30	Stanion Wholesale Electric Co	Lighting	\$	743.75	10	11	7100 7100	Maintenance of Buildings	
AP	229442	2026-07-30	Stout Electric & Mechanical Inc	4" Square Box	\$	8.50	10	11	7100 6610	Maintenance of Buildings	
AP	229442	2026-07-30	Stout Electric & Mechanical Inc	3/4" Box Connectors	\$	1.64	10	11	7100 6610	Maintenance of Buildings	
AP	229442	2026-07-30	Stout Electric & Mechanical Inc	Labor	\$	800.00	10	11	7100 6610	Maintenance of Buildings	
AP	229442	2026-07-30	Stout Electric & Mechanical Inc	Pull in circuits from panel to tbox	\$	900.00	10	11	7100 6610	Maintenance of Buildings	
AP	229442	2026-07-30	Stout Electric & Mechanical Inc	3/4 LB Fittings	\$	19.64	10	11	7100 6610	Maintenance of Buildings	
AP	229442	2026-07-30	Stout Electric & Mechanical Inc	3/4" Couplings	\$	3.44	10	11	7100 6610	Maintenance of Buildings	
AP	229442	2026-07-30	Stout Electric & Mechanical Inc	Go over new office layout and start	\$	250.00	10	11	7200 6610	Maintenance of Equipment	
AP	229442	2026-07-30	Stout Electric & Mechanical Inc	3/4 EMT Conduit	\$	60.48	10	11	7100 6610	Maintenance of Buildings	
AP	229442	2026-07-30	Stout Electric & Mechanical Inc	3/4" Straps	\$	2.03	10	11	7100 6610	Maintenance of Buildings	
AP	229442	2026-07-30	Stout Electric & Mechanical Inc	Tap- Con Ancors	\$	7.20	10	11	7100 6610	Maintenance of Buildings	\$ 2,052.93
AP	229443	2026-07-30	ULINE	Shipping/Handling	\$	48.46	10	11	7100 7100	Maintenance of Buildings	
AP	229443	2026-07-30	ULINE	PF100 Exit Sign - Red	\$	3,150.00	10	11	7100 7100	Maintenance of Buildings	\$ 3,198.46
AP	229444	2026-07-30	Valentine, Jim	Backflow Preventer Boiler/Chiller Room	\$	1,754.35	10	11	7100 7100	Maintenance of Buildings	
AP	229445	2026-07-30	Waters Hardware	6" Diagonal Cut Pliers	\$	19.99	10	11	7200 8025	Maintenance of Equipment	
AP	229445	2026-07-30	Waters Hardware	250' 16/3 SJEW Wire	\$	10.90	10	11	7200 7120	Maintenance of Equipment	
AP	229445	2026-07-30	Waters Hardware	6PK Jersey Glove	\$	19.98	10	11	7300 7195	Maintenance of Grounds	
AP	229445	2026-07-30	Waters Hardware	1pk Black Fine Marker	\$	1.49	10	11	7200 7120	Maintenance of Equipment	\$ 52.36

Allen County Community College
Treasurer's Report
March 31, 2026
FINAL VERSION

Fund Description	Balance	Revenue	Expenditures	Balance	A/R	A/P	Fund 70 Changes To	Balance
	<u>02-28-2026</u>			<u>03-31-2026</u>	<u>03-31-2026</u>	<u>03-31-2026</u>	<u>Fund Balances</u>	<u>03-31-2026</u>
11 General	\$20,312,036.73	(\$203,991.48)	\$1,650,867.15	\$18,865,161.06	(\$144,421.47)	\$102,916.99	\$0.00	\$18,906,665.54
12 Postsecondary Technical Education	\$1,804,432.63	(\$15,829.00)	\$84,129.23	\$1,736,132.40	\$0.00	\$0.00	\$0.00	\$1,736,132.40
14 Adult Supplementary Education	\$6,500.85	\$0.00	\$0.00	\$6,500.85	\$0.00	\$0.00	\$0.00	\$6,500.85
16 Auxiliary Enterprises	\$4,983,050.57	(\$2,596.28)	\$202,928.55	\$4,782,718.30	\$0.00	(\$1,400.00)	\$0.00	\$4,784,118.30
20 EDPMS	(\$180,138.13)	\$0.00	\$0.00	(\$180,138.13)	(\$160,138.13)	\$9,836.00	\$0.00	(\$29,836.00)
21 College Work Study	\$0.00	\$0.00	\$3,397.50	(\$3,397.50)	\$0.00	\$0.00	\$0.00	(\$3,397.50)
22 SEOG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23 ABE Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24 PELL	\$0.00	(\$1,467.00)	\$1,467.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27 State Grants	(\$6,300.19)	\$0.00	(\$357.27)	(\$5,942.92)	\$0.00	\$0.00	\$0.00	(\$5,942.92)
28 Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40 Loan Funds/Restricted	\$0.00	(\$8,369.00)	\$8,369.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61 Capital Outlay	\$2,273,177.13	(\$14,531.16)	\$0.00	\$2,287,708.29	\$0.00	\$0.00	\$0.00	\$2,287,708.29
70 Agency	\$1,970,799.10	(\$1,391.96)	\$12,835.20	\$1,959,355.86	\$0.00	\$0.00	(\$5,137.05)	\$1,964,492.91
Holding for Distribution	\$0.00			\$0.00				\$0.00
Total	<u>\$31,163,558.69</u>	<u>(\$248,175.88)</u>	<u>\$1,963,636.36</u>	<u>\$29,448,098.21</u>	<u>(\$304,559.60)</u>	<u>\$111,352.99</u>	<u>(\$5,137.05)</u>	<u>\$29,646,441.87</u>

Summary of Cash Transactions

	Balance	Net Receipts / Disbursements	Balance
	<u>02-28-2026</u>		<u>03-31-2026</u>
Landmark Nat'l Bank #385 (Gen. Fund)	11,098,608.89	(1,597,124.42)	9,501,484.47
Landmark Nat'l Bank #377 (Fed Funds)	0.15	0.00	0.15
Petty Cash-Main Campus	280.00	0.00	280.00
Landmark Nat'l CD's	13,175,306.04	59,985.21	13,235,291.25
Community Nat'l Bank CD's	6,888,863.61	20,022.39	6,908,886.00
Athletic Cash	300.00	0.00	300.00
Bookstore Cash-Iola Campus	200.00	0.00	200.00
Cashier's Drawer #1	0.00	0.00	0.00
Cashier's Drawer #2	0.00	0.00	0.00
Holding for Distribution	0.00	0.00	0.00
	<u>31,163,558.69</u>	<u>(1,517,116.82)</u>	<u>29,646,441.87</u>

Allen County Community College
Schedule of Investments
July 31, 2026
FINAL VERSION

<u>Date Purchased</u>	<u>Invested With</u>		<u>Amount Invested</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
02/24/2026	Landmark - 6 month	0322	\$ 2,053,832.88	3.78%	08/25/2026
06/23/2025	Landmark - 9 month	0377	\$ 2,059,985.21	3.78%	09/29/2026
06/23/2025	Landmark -10 month	0410	\$ 2,079,762.68	3.78%	10/13/2026
10/07/2025	Landmark - 6 month	0423	\$ 2,066,796.71	3.83%	04/23/2027
10/30/2025	Landmark - 6 month	0442	\$ 2,122,064.53	3.83%	05/01/2027
06/02/2026	Landmark - 12 month	0493	\$ 3,110,082.74	3.83%	06/02/2027
08/29/2025	CNB&T - 365 Day	523625	\$ 2,077,955.25	3.80%	08/29/2026
09/18/2025	CNB&T - 6 month	515560	\$ 2,073,244.60	3.50%	9/18/2026
10/18/2025	CNB&T - 6 month	515897	\$ 2,096,666.66	3.50%	10/18/2026
09/16/2025	CNB&T - 365 Day	520897	\$ 469,896.62	4.35%	09/16/2026
07/01/2026	CNB&T - 6 month	525994	\$ 268,810.14	3.50%	01/01/2027
			<u><u>\$ 20,479,098.02</u></u>	Total Investments	
			\$ 13,492,524.75	CDs @ Landmark	
			\$ 6,986,573.27	CDs @ CNB&T	
			<u><u>\$ 20,479,098.02</u></u>	Total Investments	
Previous Month:			<u><u>\$ 20,460,960.72</u></u>		
			\$ 18,137.30	(Gain/Loss)	



BOARD REPORT

AUGUST 2026

PREPARED BY CHRIS FREELOVE

PRESIDENT LYVIER L. LEFFLER, PHD, LMHC

01

PRESIDENT'S REPORT

President – Dr. Lyvier Leffler

Meeting/Engagement Dates:

- July 6th – Iola Industries
- July 8th – Southern Illinois University Partnership Meeting
- July 9th – Gubernatorial Candidate Ty Masterson presents to Presidents
- July 16th – Gubernatorial Candidate Stacy Rogers presents to Presidents
- July 23rd – Presentation provided by Forvis Mazars on International Student Tax law

Grant Administrator – Vacant

Director of Institutional Effectiveness and Research – Jacob Reichard

- With the Academic Year report opened in July, we are finalizing the information the reports need to allow the system to create the submission. I am working with Jenzabar and others on campus to finalize the reports. The final report will contain information about the academic year that is used by the state for comparison purposes along with funding for different areas.
- I have been pulling information and reports for different users as they are requested. If possible, a report is created that can be utilized for future requests to save time on repetitive requests. These reports are also available for our end users to access as needed directly.
- We are working through minor issues in our J1 implementation as they are discovered. Depending on what is causing the issue, we are either making changes to workflows or making changes to the backend process. These issues are expected as part of the implementation and the number of them being found is decreasing.

Upcoming Conferences, Events, and Reports:

- AY reports for KBOR – Opens July 1, closes late August.
- Annual Perkins Training – August 4-6 – Johnson County Community College

Director of Advancement – Vince DeGrado

Endowment

- Will be hosting the 2026 Endowment Scholarship Luncheon Friday, Oct 16th @ 11:30am, SAVE THE DATES have been sent out with a QR code to register for the event.



Alumni Relations

- Will be hosting the 2026 Allen Red Devils Baseball Family, Friends and Alumni Dinner – Friday, Oct 9th @ 5pm
- Alumni Relations Coordinator Position is currently being advertised, this will help increase alumni relation engagement which is less than 1% currently to 5% over the next 18months.

Advancement

- Kansas Donor Intent Protection Act KSA 58-3621 to 58-2625 was discussed. The endowment and college's current practices on how they award donor funded scholarships have created multiple potential violations do to the backfilling institutional scholarships. Of the 256 currently endowed scholarships, only 27 qualify as backfill. This current process has cost the college close to \$350,000 due to inability to award endowed scholarships in a timely manner.
- A modernized scholarship & donor management has been researched that now allows a more efficient process that will create 1 connected place for 3 separate offices that touch scholarships. (Financial aid, advancement, business office) So award, fund and donor data live together instead of 3 to 5 different locations. This prevents violations of KSA 58-3621 to 58-2625, creates a competitive advantage to ACC to be superior to other community colleges in southeast Kansas. Misawarding endowed scholarships now don't fall back on the institution but is paid for by the donors who wanted that to be the result originally. This now gives me the data to take to the donors that shows where their money is going, and getting donors to continue to fund their scholarships is easier. We are leaving donor funded money to sit for up to 3 to 6 years, which is costing the college unnecessary money. In my limited time I already have found up to \$350,000 where endowment could have saved the college money, which showed results in the college operating strategically and financially efficient with their decisions on future planning.
- Preparing a budget to present and approved in August for the \$15,000 Deferred Maintenance Grant to improve the Allen CC Campus running/walking trail. Working with a community member to fix the trail since it was partially destroyed due to the maintenance building construction. Will be adding 1800ft or

close to .4miles connecting it to create 2 loops that total 1.25miles which was the original distance. Also, looking into bringing in some outdoor fitness equipment like what was once utilized by the community members of Iola, KS. This now brings value to the students, employees, and COMMUNITY.

- Downtown Endowment Location has moved along very quickly with a lot of different hits and activities. Have received a few offers, and one was voted on to keep looking, but momentum is picking up quickly, and I have spoke to various community members more than once per week regarding different locations.
- New Board members have been selected: April Kroenke, Travis Wilson, and Jill Wilks
- Verbiage from Endowment By laws were removed and amended to improve Endowments efficiency to move forward with creating more opportunities for its Donors, serve the community better, and its mission statement.
- Bernie Blevins Trust Distribution Policy and Procedure was created and approved. This merges the “Recommendations for Bernard Blevins Trust Distribution” document that was discovered in June of 2026 to an official policy and procedures to prevent any future mistakes from happening again.
- There were discovered multiple issues with the awarding of the Softball lights and Gym Bleachers from the Bernie Blevins Athletic funds that were discussed and currently will need to be resolved by the college before any more funds can be awarded due to endowments finance policy

Director of Human Resources – Karen Gillespie

HR Projects:

- 30 Minute Virtual Leadership / Employee Education Opportunities
- July: ***Coursedog Training*** via Teams by presenter Kara Wheeler on July 22nd at 3 pm.
- August: TBD

Policies from last Month:

- BP 7.11 Wage and Salary Administration

Proposed Policies to Archive:

- III-A-1.6.1 Longevity Pay Incentive

Benefit Update:

- We will bring to the August meeting our recommendation for health and dental plan. We will need to vote on this and any employer contribution change as a follow up to negotiations.

Position Updates:

- We are still collecting applications for all positions to include Alumni Relations Coordinator (0) and Livestock Judging Coach (0).
- We are in the hiring process for Assistant Volleyball Coach (2), Business Office Assistant (28), Grant Administrator (2), Computer Technician (3),
Quality Education in a Caring Atmosphere.

Assistant Track and Field Coach (2), Custodian (20), Computer Science Instructor (1 recent applicant), Theater Costume Assistant – PT (5), and Dean for Academic Affairs (7). NOTE: The number next to the positions (#) reflects number of candidates received for each position).

Job Descriptions Update:

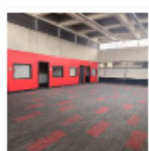
- Working with VP's to review all job descriptions for posting on the website in August 2027.
- Working with Information Technology and VP's to get all position descriptions finalized and posted.

Working on setting up Employee Well Being Platform Strive (through BCBS)

- Looking at an August 1, go live for all employees and offering FREE Biometric Screenings in January 2027.
- We will have our kick off at Inservice on the 11th.

Director of Public Relations & Marketing – Brad Henderson

Communications Report

	7/16/2026 Allen Details (July 15, 2026)	098 Total views	3 min Avg time spent	59% Avg completion
	7/8/2026 Allen Details (July 7, 2026)	094 Total views	3 min Avg time spent	53% Avg completion
	7/1/2026 Allen Details - July 1, 2026	084 Total views	7 min Avg time spent	75% Avg completion

Media Report

[Red Devils take next steps - The Iola Register](#)

The Iola Register

... **Allen Red Devils**. Luthi was named to the NJCAA All-American second team in April, becoming the first Red Devil since 1990 to receive NJCAA All ...

[Red Devils find new homes for next season - The Iola Register](#)

The Iola Register

Allen County Community College's All-American point guard Clyde Davis Jr. announced he will trade his **Red Devils** black and red for Southern ...

[Allen stays on campus for friendlies - The Iola Register](#)

The Iola Register

Allen stays on campus for friendlies. With plans for a few games at Riverside Park, the **Allen Community College Red Devils** men's and women's soccer ...

[Red Devils Announce 2026 Volleyball Schedule – Ad Astra Radio | Everything Local](#)

Ad Astra Radio

Allen Community College has announced its 2026 volleyball schedule, featuring a challenging mix of tournaments, non-conference competition, ...

[ACC coaches make preseason debuts – The Iola Register](#)

The Iola Register

... County Community College Wednesday. Photo by Jimmy Potts / Iola Register. A pair of **Allen Community College** coaches will have their debuts next month.

[Carol Powelson Obituary Jul 21, 2026 – Feuerborn Family Funeral Service](#)

Feuerborn Family Funeral Service

Memorial contributions may be made to **Allen Community College** (for the Scott and Carol Powelson scholarship) or Garnett First Christian Church or ...

[Funding cuts precede college budget maneuver – The Iola Register](#)

The Iola Register

Allen Community College trustees find themselves in an awkward position of notifying property owners their tax bill may increase, even though the ...

Information Technology (I.T. Department)

- Projects currently in progress:

Jenzabar 1 migration Data Validation work

Jenzabar 1 Data Conversion cleanup

Working with Tandem Cybersecurity to assess our security standpoint for GLBA

Upgrading employee computers from Windows 10 to Windows 11

Learning the locations of J1 data so that we can effectively write reports

J1 Permission refining

Employee training of J1 and JICS

Lots of helping students get logged into the new portal

Lots of helping dislocated office workers

Preparing laptops, offices, etc for new employees.

RBU updates for classifications

Implemented a new ticketing system for IT using SmartSheets – exploring other options to better fit our needs

Working with Jenzabar to resolve Country Blocking issues

Collaborating with various teams on campus to refine new J1 processes and difficulties for the upcoming semester (Canvas/J1 integration) (business office J1 issues)

Completed Infomaker training so we are working to create new reports for employees

Created several utilities for employees to use to help streamline/visualize the student data in J1

Quality Education in a Caring Atmosphere.

- Recent or Upcoming events:
 - Coursedog implementation
 - GLBA evaluation
 - SoftDocs expansion - building forms and workflows and onboarding other departments
 - Removal of unapproved or unsupported Software from devices
 - Cybersecurity Awareness Training
 - SSPR and increased password complexity discussion and implementation
 - Installing new Fortinet Firewall units
 - Assisting employees relocate to temporary office locations
 - JFA SSO/MFA now configured for staff and student sites

02

ACADEMIC AFFAIRS REPORT

Acting Co-Vice President for Academic Affairs – Jerald Johnson & Tara Lindahl

Academic Affairs

- Sitting in on meetings with Kara and Melanie for Coursedog; room scheduler has gone live, planning for course scheduling module to be ready for Spring 2027 course schedule.
- Meeting with northern tier superintendents about Scranton location; meeting with positive, will meet with counselors after their August meeting with Lauren.
- Workforce Pell- waiting on the governor to give direction on what programs will qualify; programs have to at least 8 weeks in length; should have some short-term programs that could qualify that do not currently qualify.

Faculty and Classes:

- Summer 2026
 - Term ended July 31st with grades due August 3rd
 - 49 different courses were offered
- Fall 2026
 - Finalizing schedule and instructor and adjunct assignments
 - Division Chair retreat Tuesday, August 4th, Faculty return to campus Thursday, August 6th, New staff/faculty orientation Monday, August 10th, Faculty/staff convocation Tuesday, August 11th
 - New faculty: Dante Powell, CDL.

Faculty Senate (Anne Foley):

- No new report – Faculty are off contract until August.

Early Childhood Education (Beth Toland):

- We had 62 students attend camp this year. Students explored concepts in outdoor safety and survival skills, entomology, service learning, and art. Plans are already underway for next year's camp!
- Allen is wrapping up participation in a Child Care Zone grant project. This project has led to curriculum development and an open education resource that will be published on Allen's library website by the end of September. Our ECE practicum students will continue to develop this resource once it is published.
- Allen hosted a training for child care providers in Allen entitled Providing Safe Experiences for All Children: Addressing sensory input needs. This two-hour training was a collaboration of Allen, Grow at Eden, and Kari Miller of Blanket Fort Therapy. We hope to offer quarterly trainings for Allen County providers over the course of the next year.
- Christa Ziegler has been busy developing a 45-hour training and implementing the training with four child care centers in SEK and their more than 55 employees: Grow at Eden Iola, Grow at Eden Parsons, Grow at Eden Pittsburg, and The Growing Place in Humboldt. Communication Foundations for Early Childhood Educators weaves the learning outcomes of Interpersonal Communications and the unique demands of the child care profession. Working closely with center owners and directors, Christa has created large group learning opportunities, individual online work, and center-focused sessions at each of the sites. This has been an intense project but one that is proving to have effective outcomes for the centers and our communities! We are excited to explore opportunities for a cohort later this fall.

Online Learning (Jerald Johnson):

- Online Learning has fall course shells copied and ready for the fall term.
- The team has been working with faculty to prep their classes for the upcoming semester.
- The first 2 weeks of August are the busiest of the year for tech support, so we have plans in place to be able to assist students and faculty as the semester begins.

Concurrent/Dual Credit (Lauren Moots):

- Attended the State-wide Deans & Directors online meeting on July 16th regarding the changes in Excel in CTE we are all facing. Learned how other colleges are managing this adoption and issues/ solutions they are planning to do.
- Attended Iola High School Enrollment Night on Wednesday, July 29th from 3 -7 pm. Helped answer questions regarding concurrent and dual credit enrollment and helped students begin admissions application.

- Attended Burlingame High School Enrollment Night on Thursday, July 30th from 3:30 -7 pm. Helped answer questions regarding concurrent and dual credit enrollment and helped students begin admissions application.
- Met with Northern Service Area Superintendent's, with Tara Lindahl about each school's needs, program ideas and overall thoughts on our Scranton Facility on July 28th.
- Training for all counselors Allen works with is scheduled for Thursday, August 6th to cover updates about Allen, new contacts for our partners to reach in my absence and work through whitelist options to accommodate the cell phone ban in HS.
- Continue enrolling HS Students for the fall semester should see an increase in enrollment in both concurrent and dual credit when HS counselors return at the end of July.
- Collecting attestation form for any High School Partners who have students taking Excel in CTE classes with us this fall to track the new KBOR requirements. Ongoing management of tracking and data collection for these new requirements.
- Drafting more direct and easier CTE Pathway outlines for high school students with Tara Lindahl. Hopes this better communicates our CTE pathways and General Studies Pathway for HS students, costs, time of program and specific course work each one entails. Building these out for better visuals for our students for marketing purposes.
- Created a rough draft with Nikki Peters for a High School Partnership Day at Allen, adding to our scheduled Junior / Senior Day on November 6th. This is targeted towards our concurrent school partners in our service area.
- Cleaning up incorrect high school student data in J1, regarding majors, classification and graduation credentials.
- Working with marketing for more targeted high school marketing flyers, ads, etc.
- Working on designing a high school student orientation class in Canvas and in person tour (if desired) similar to full-time students attend at Allen.

Allied Health/Perkins (Angie Clemmer):

- Allied Health
 - Researched liability/malpractice insurance options for Phlebotomy students. Determined that Proliability is the most viable coverage option, with policy costs to be incorporated into student fees. Individual student policies will be secured prior to clinical participation.
 - Collaborated with Coffey County Hospital to explore establishing the facility as a clinical practicum site for the Phlebotomy program, with the potential to expand the partnership to include future CNA and CMA clinical placements.

- Coordinated and staffed the Allen Community College vendor exhibit at the Kansas ACTE Summer Conference on July 20–21.
- Transitioned into the Perkins Coordinator role and participated in the Perkins Update session during the Kansas ACTE Conference on July 20.
- Scheduled 16 students to complete CNA certification testing on August 3, 2026.
- Perkins:
 - Attended 2026 Kansas Lead Together Summit: Adult Education and Perkins training sponsored by KBOR at Johnson County Community College.
- CTE & Apprenticeships (Kelly Baker):
 - Met with Amanda Classen at Southwind Extension office. She would like to help us with resources however she can (meeting new potential partners, getting information to us for meetings that may be of interest, etc.)
 - Signed two additional apprentices at Anderson Plumbing, with potential for adding one more in September.

Academic Support (Virginia):

- No new update at this time.

Upcoming Events:

- First faculty contract day for Fall – August 6th.
- Fall Inservice day – August 11th.

03

STUDENT SERVICES REPORT

Vice President for Student Affairs – Cami Keitel

Enrollment Data as of August 4, 2026

Fall 2026

84% for fall enrollment target with 2 weeks to go

Daily Enrollment Report

Fall 2027	Headcount Hours	Fall 2026	Headcount Hours
Iola	402 4198	Iola	454 4803
Online	970 6520	Online	1465 8574
High School	228 1479	High School	391 2169
Totals (Undup Headcount)	1244 12286	Totals (Undup Headcount)	1829 14633

- RFP for Residence Hall completed and posted
- Researching scholarship processes to maximize impact for students while streamlining processes
- July 2 community event to celebrate America 250 with baseball and fireworks
- Disc golf course is nearing completion with a ribbon cutting planned for September—date TBD

Admissions and Advising:

- The Enrollment Management Team is reaching out to students for follow-up communications from Make It Happen Monday enrollment efforts.
- Advising will offer extended hours in the Welcome Center Tuesday/Wednesday/Thursday for enrollment. Staff will be available until 7:00 pm on these evenings through the first week of class.
- Attended the Woodson County & Allen County Fairs – thank you to all volunteers! Already making plans for next year.
- International Placement Testing scheduled for August 5 & 6.
- International Orientation scheduled for Sunday, August 9th.
- 173 International Applications for the fall; 71 I-20s issued; still waiting for final enrollments as students still have visa appointments scheduled and transfer international admissions deadline is August 10th.
- Advising has conducted 67 virtual appointments for academic advising and 34 virtual appointments for accuplacer testing to date for fall enrollments.
- 116 alerts acknowledged in Dropout Detective for the summer term.

Financial Aid

25/26 (as of 07/29/2026)	26/27 (as of 7/29/2026)
2376 ISIRs received	1854 ISIRs received
1663 unduplicated	1262 unduplicated

- Awarding aid, LOL's and scholarships for the fall semester.
- Will run Summer SAP week of Aug 4, worked through issues that did not process correctly in J1 for SP26, will determine if SU26 is accurate.

- FA Eligible Hours not pulling over from J1 to JFA have improved, continuing to work with Nikki and Bobbie.
- FA Staff have relocated to new assigned offices; Kim will move when her space is ready.

Student Life

- August 1 was the deadline for the Housing Application. While we were expecting 350, we are at 315. This does not include the students we have allowed to live off campus that are on an LOI. Housing has informed students that they would be on a waitlist. We are currently waiting on if we have any early arrivals leave early or other cancelations.
- Our second ever National Night Out is taking place on August 4th from 5 to 8 pm in front of the Student Center. We expect roughly 15 first responders in attendance throughout the night. We invited Iola Fire & EMS, Iola Police Department, Allen County Sheriff, and the local troop from Kansas Highway Patrol.
- This event lets our early athletes engage with First Responders in a more positive atmosphere before there is an incident on campus.
- The ID Machine has been successfully transitioned to the Student Life Office. Mason Hart made two new Allen IDs, one for students and one for employees. Everyone will have to use their IDs to enter the buildings through doors that are locked during business hours.
- Alison currently has a ticket into Jenzabar to open up the Check-in and Check-out process for Housing. This was a step we were not informed about during our trainings with Jenzabar.
- Hall Director Training was completed July 20th through July 23rd. With the Hall Directors in attendance being returners, we discussed more of how they impact student retention and success, along with various Student Development Theories.
- Student RA training was completed July 27th through July 31st. Each day we focused on various aspects of the role and their impact on community building. The RAs also attended Mental Health First Aid Wednesday and Thursday mornings and received a certificate that is good for three years. In total, we have 12 Student RAs for the year, with a possibility to hire more at semester for the areas that are missing someone.
- We held an "Early Student" Housing Orientation on July 31st at 9:30 am with nearly 100% attendance. Any student who missed will have to attend the Friday, August 14th night Housing Orientation.
- Move-In Day is August 14th from 9 to 3 pm.
- SPARK, our new New Student Orientation, is on Saturday, August 15th.
- We have an active activity calendar for the Student Life Office with many events planned throughout the year.

- Student Senate applications will go live the first day of class on August 17th.
- We will have Welcome Tables again this year on August 17th and 18th with donuts, juice, and new water bottles for students.
- To better accommodate students, we have worked with Dairy Queen to move \$1 DQ night to 7 to 9 pm. This is so it doesn't conflict with the Cafeteria.

Registrar

- Hypercare for J1 conversion is ongoing. Working through all issues that have come up. Updating processes that are needed for J1.
- Working with Enrollment Services and Financial Aid offices to resolve issues with JFA and J1 working together.
- Moving files from the "P" drive to Soft Docs. This will be an ongoing process.
- Moved from B complex to the Admissions area.
- Working on Auto Grad process (this is for students that were eligible to graduate, but did not apply)
- Advance Infomaker report training has been completed.
- Diplomas have been mailed out to students that have completed and did not have any holds.
- My office is looking to offer digital diplomas for our graduates. Having this option would also benefit our international graduates and past graduates.
- Allen spent over \$400 to mail 20 diplomas out of the country.
- Sending out communication to students that applied for graduation but have not completed.

Athletics

- Men's Soccer, Women's Soccer, Volleyball, Cheer/Dance, and Cross Country have all moved in and are practicing.
- Early athlete physicals and paperwork went great.
- Met with the athletic trainers and EMT to talk about action plans for injuries that require transport.
- Met with High School and Middle School AD's and toured the facilities that our trainer will be covering for them.
- Doing a booster club blitz in August to get the booster club stuff done early.
- Cardiovascular testing will be done for all athletes August 10th-17th.
- Will be serving on the NJCAA Division 2 softball committee this year and Division 2 basketball.
- Airport pickups for the rest of the athletes will be on August 11, 12, and 13th.
- Athlete orientation will be on August 16th at 4pm in the gym.
- Physicals will be on August 17th at 630am in gym
- Will be setting up a date to do CPR/First Aid for the coaches that need it and student trainers

August

1 Practices begin for fall sports

Quality Education in a Caring Atmosphere.

- 1 Academic Scholarship deadline
- 4 National Night Out 5-8
- 5-6 International Student Placement Testing
- 8 Soccer Alumni games
- 9 International Student Orientation
- 10 Financial Aid Appeals Due
- 10 Payment Deadline
- 10-13 Cardiovascular testing athletics
- 12 Women's Soccer Scrimmage vs Hutch 11 am
- 14 Move-in Day 9 am to 3 pm
- 14 Residence Hall Orientation 7 pm
- 15 Women's Soccer Scrimmage vs Coffeyville 11am
- 15 Men's Soccer Scrimmage vs Coffeyville 1 pm
- 15 SPARK 1:30 to 5:30 pm
- 15-17 Cardiovascular testing athletics
- 16 Casino Night
- 17-18 Welcome Tables
- 17 Student Senate Applications Open
- 17 \$1 DQ Night 7 to 9 pm
- 18 Tech Tune-up 1 to 3 pm
- 18 Welcome Back Block Party 6 to 8 pm
- 19 Campus Involvement Fair 11 am to 2 pm
- 20 Wellness Tables in the Student Center 9 to 11 am
- 20 Yoga on the Field 7 pm Baseball Field
- 21 Red Devil Pride Day (Students pick up Hell Raisers Shirts in Student Life)
- 21 FYRE Session 1 9:30 am
- 24 The C-Word: Consent 7 pm Theatre
- 27 \$1 Movie Night
- 28 Senate Applications due
- 31-September 4 Senate Elections

September

- 4 FYRE Session 2 9:30 am
- 9 PARTIO!

04

FINANCE AND OPERATIONS REPORT

Interim Vice President for Finance and Operations – Dr. Kara Wheeler

Business Office – Alicia Sterling

- Initiatives and projects currently in progress:
 - I tested the bank reconciliation workaround, and it is functioning as expected. The March bank reconciliation is complete and balances successfully in the new program Cointab. I will now begin working on the April reconciliation and am hopeful the process will continue without any issues.
 - I have meetings set up with both Paycom and ADP to gather additional information about their payroll processes. Once a decision is made, we will need to move quickly to implement the new payroll system.
 - Kelly has transitioned into the Accounts Receivable Clerk role. We are reviewing and refining various accounts receivable processes to improve efficiency and simplify the review of student account activity.
 - The interview committee has selected a candidate for the Business Office Assistant position, and we are currently awaiting their response.
- Recent or upcoming events:
 - No events to report at this time.
- Accolades or recognitions for team members or departments:
 - No new report at this time.
- Key statistics and data relevant to your area of responsibility:
 - No new data to report at this time.

Bookstore Manager – Austin Hendrix

- Initiatives and projects currently in progress:
 - Preparing to ship books to certain online classes, preparing ebooks for the rest of the online classes.
 - Hearing back from Card Pointe to receive credentials to finalize the publishing of the online bookstore, which will be ready to go for the Fall Semester.
 - We plan to use it for our Merch Table (Aka. Pop-Up Shop) at games starting this semester as well.

- Also, coordinating with incoming students to get bedding into dorms prior to their arrival for their first nights.
- Recent or upcoming events in your area:
 - Our first event for the Merch Table will be August 28th's 10am Home volleyball game. It will be a good opportunity for us to begin it during a smaller event to see how we can improve.
 - The first week of classes is coming up, this is the bookstore's busiest week of the year.
- Accolades or recognitions for team members or departments:
 - We just hired Ashley Shaughnessy as the new Bookstore Assistant, she has hit the ground running and is learning quickly! We are very excited to have her!
- Key statistics and data relevant to your area of responsibility:
 - Currently within our Vital Source Verba Connect platform we have 35 ebook items that are being paired to the appropriate classes. This number will likely increase.

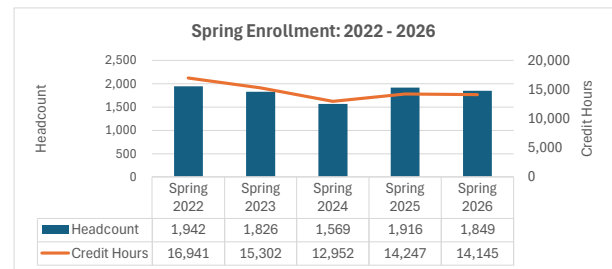
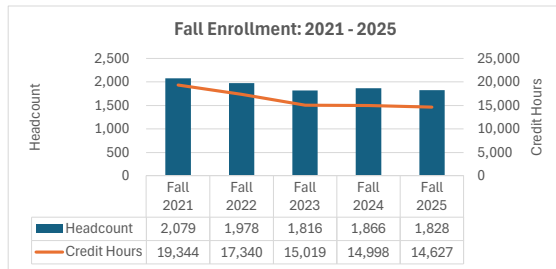
Director Physical Plant and Operations – Ryan Sigg

- Custodial Maintenance:
 - Our Custodial Maintenance Department is completed with the summer cleaning process for student housing and academic buildings. We are transitioning into our semester routine of our cleaning processes.
- Grounds Maintenance:
 - Our Grounds crew has completed construction on the Disc Golf Course.
 - The crew is in progress to update all ADA parking with signage and required markings.
 - They are preparing the new planters located around campus for plants.
- Automotive/Equipment Maintenance:
 - Our Automotive/Equipment Tech has been helping implement the new vehicles to the fleet.
 - Our seven new 15 passenger vans have had the wraps completed and the vans have been transitioned into the fleet and are being used by staff.
- Maintenance Techs I & II:
 - Both of our Maintenance Techs continue with the service requests filed through MicroMain on a daily schedule.
 - Below is data collected for our maintenance request in MicroMain:
 - January 1, 2025 – December 31, 2025 – 1,002 completed requests
 - January 1, 2026 – July 31, 2026 – 853 completed requests
 - July 1, 2026 – July 31, 2026 – 115 completed requests

Note: Data only reflects maintenance requests filed through MicroMain.

- The Kansas State Fire Marshal was on campus for their annual inspections. We had several deficiencies but have been approved for our corrective actions and have 60 days to complete the corrective actions. Our maintenance crew are currently working on this process.
- Maintenance Projects:
 - Updates to Facilities Assessment are limited this month.
 - Please see Facilities Assessment Timetable Tab July 2026 for reference.

Allen Community College Strategic Plan - Key Metrics



Enrollment by Residency: Spring 2026

	Headcount	Proportion of Headcount	Credit Hours
In-District	172	9%	1,352
Out-District	1,428	77%	9,509
Non-Resident	249	13%	3,284
Total	1,849		14,145

Enrollment by Gender: Spring 2026

	Headcount	Proportion of Headcount	Credit Hours
Female	1,150	62%	8,429
Male	694	38%	5,667
Not Reported	5	0%	49
Total	1,849		14,145

Enrollment by Race: Spring 2026

	Headcount	Proportion of Headcount	Credit Hours
Minority	364	20%	3,513
White	1,408	76%	9,925
Not Reported	77	4%	707
Total	1,849		14,145

Enrollment by Student Type: Fall 2025

	Headcount	Proportion of Headcount	Credit Hours
New	210	11%	2,635
Transfer	9	0%	80
High School	987	54%	5,418
Other	622	34%	6,494
Total	1,828		14,627

Other includes continuing and non-degree students

Enrollment by Full- and Part-Time Status: Spring 2026

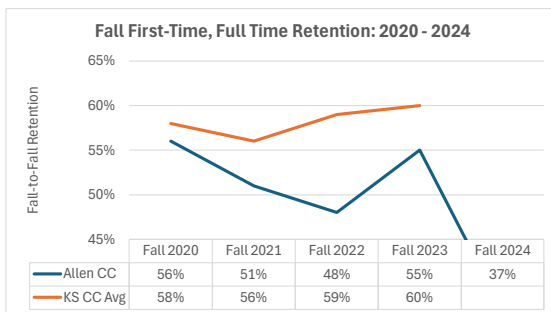
	Headcount	Proportion of Headcount	Credit Hours
Full-Time	527	29%	7,701
Part-Time	1,322	71%	6,444
Total	1,849		14,145

Top High School Alumni: Spring 2026

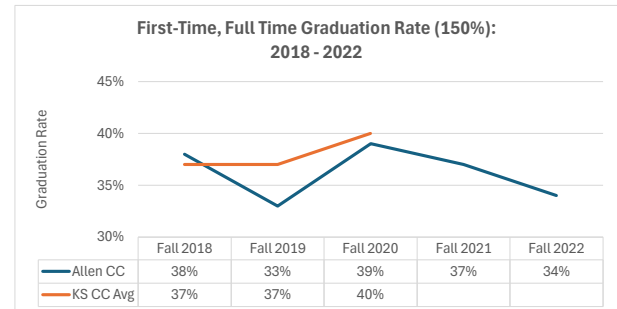
	Headcount	Proportion of Headcount	Credit Hours
Burlington	87	5%	651
Iola	84	5%	644
Santa Fe Trail	72	4%	635
Humboldt	54	3%	420
Osage City	49	3%	259
Yates Center	29	2%	238
Crest	22	1%	191
Other - Service Area	125	7%	842
Other - KS	977	53%	6,249
Other	350	0	4,016
Total	1,849		14,145

Other includes other states, foreign countries, and unknown high schools

Metric 1.2: Retention



Metric 1.3: Graduation



Metric 1.4: Transfer Rate

	Fall 2018	Fall 2019	Fall 2020	Fall 2021	Fall 2022
F1FT Cohort	29%	28%	29%	30%	34%

Source: IPEDS

Metric 1.5: Transfer GPA and Hours

	Fall 2020	Fall 2021	Fall 2022	Fall 2023	Fall 2024
Transfer GPA	3.36	3.24	3.40	3.42	3.35
Transfer Hours	45	47	43	41	43

Note: Students transferring to a state university in Kansas

Source: KBOR

ALLEN COMMUNITY COLLEGE FACILITY ASSESSMENT

LOCATION	DEFICEINCY	CORRECTIVE ACTION		25-26	26-27	27-28	28-29	29-30	Work Force	Estimate Cost	Completion Date	Comments	LEGEND:
													Immediate Needs 1-2 year Plan 3-5 year Plan Completed Project Other In Progress
ACTIVITIES BUILDING													
	Drainage issue	Regrade drainage		x					ACCC	2,500.00	Winter 25-26		
	Down Spout Extension	Extension tubes		x					ACCC	750.00	Winter 25-26		
	Condensate Drain Line	Repair drains		x					ACE Refrigeration	1,522.25	Completed	PO# PP-88907	
	Overhead Door	Replace door			x				Contractor	4,000.00	Summer 26-27		
	Interior Insulation	Discuss Options				x			Contractor	?	Summer 27-28		
	Urinal Plumbing	Replace drain		x					ACCC Staff	100.00	Completed		
	HVAC Split Units x 3	Replace Units x 3					x		Contractor	45,000.00	Summer 28-29		
BALLARD HOUSE													
	Parking lot grading	regrade parking lot		x	x	x	x	x	ACCC	300.00	Completed		
	Standing water	Repair pump		x					ACCC Staff	750.00	Completed		
	Roofing	Shingle replacement				x			ACCC -RFP	25,000.00	Summer 27-28	In Progress/Budgeted	
	Exterior Hand Rails	Repair/Replacement			x				ACCC	5,000.00	Summer 26-27		
	Exterior Sealant/Paint	Reseal/Repaint			x				Contractor	20,000.00	Summer 26-27		
	HVAC Split Unit	Replacement				x			Contractor	15,000.00	Summer 27-28		
HERYNK HALL													
	Concrete Sidewalk	Replace sidewalk			x				Contractor/Arch	5,000.00	Summer 26-27	Plans in progress w/ AO	
	Concrete Stairs	Replace Stairs			x				Contractor/Arch	155,000.00	Summer 26-27	Plans in progress w/ AO	
	HVAC Split Units X 6	Replace Units x 6					x		ACCC -RFP	90,000.00	Summer 28-29		
	Bathroom Showers x 2 Units 10&11	Replace showers x 2		x					Contractor	12,000.00	Summer 25-26	Plans in progress w/Major	
	ADA Parking Signs x 2	Install correct signs x 2		x					ACCC	1,000.00	Summer 25-26	In progress ACC	
HORTON HALL													
	Paving @ Rear Entrance	Repair Sidewalk		?					Contractor	33,928.00	?	Discussion	
	Concrete Landings	Repair Landings		?					Contractor	Included above	?	Discussion	
	Seating Area Pavers	Replace pavers/Concrete		?					Contractor	Included above	?	Discussion	
	2 Pipe HVAC System	Replace to 4-pipe		?					Arch/Engineer	2,347,907.00	?	Leave on 2-pipe system	
	Gutter Downspout	Repair drain lines		x					ACCC	1,500.00	Summer 25-26		
	Brick/Stone Cladding	Tuckpoint/Sealing						x	Contractor	45,000.00			
	Exterior Main Door Handle	Replace Handle		x					ACCC Staff	150.00	Completed		
	Exterior Sealants	R&R Sealants		x					Contractor	10,497.00	Summer 25-26		
	Hallway Sublevel	Original Build										Discussion	
	Main Entrance Store Front	Replacement		?					Contractor	50,000.00	?	Discussion	
	Electric Transformer	City of Iola							City of Iola				
	Exterior Receptacle	Replacement		x					ACCC Staff	200.00	Completed		
	Utility Closet Electrical Panels	Clean/Mark Storage Area		x					ACCC	250.00	Summer 25-26		
	Dorm Rooms	Annual Maint		x					ACCC		Completed		
	Utility Closet/Mop Sink	Repairs to Utility Closets		x					ACCC	2,500.00	Summer 25-26		
	Stair Hand Railing	Original Build											
	Ceiling Tiles	Repairs as needed		x					ACCC	150.00	Completed		
	Mini Split HVAC Units x 2	Replacement							Contractor		2032		
	Hallway Restroom	Original Build										Discussion	
	Shower/Tub Sealants	Repairs as needed		x					ACCC	1,500.00	Summer 25-26		
	Egress Door Signage	Check for signage		x					ACCC	?		In Progress ACCC	
	Plumbing (Cast Iron)	Replace all plumbing		?					Arch/Engineer	1,000,000.00	?	Discussion	
	Hot water heaters	Replace water heaters			x				ACCC/Contractor	75,000.00	Summer 26-27	Discussion	
	Electrical Panels	Replace all panels			x				Arch/Engineer	500,000.00	?	Discussion	
	Roofing	Repair/Replace Roof		?					ACCC/Contractor	?	?	Discussion	
	Self Illuminating Exit Signs	Replace w/disposal			x				ACCC/Contractor	7,500.00	Summer 26-27	In Progress ACCC	
	Security Cameras	Camera Updates		x					Sandifer E&C	27,000.00	Completed		

MAIN BUILDING

Storm water drain (east)	Clean out ditch/bridge				x				Contractor	103,000.00	Summer 26-27	
Brick Pavers	Repairs as needed		?						Contractor	158,000.00	?	Discussion
Library Windows	Replace windows		?						Contractor	202,000.00	?	1 of 4 replaced
Office ceilings/walls	Repairs as needed		x		x				ACCC/Contractor	20,000.00	25-26-27	
Hallway wall cracking	Repairs as needed		?						ACCC/Contractor	50,000.00	?	Discussion
ADA Signage	Install Signage		x						ACCC	2,500.00	Winter 25-26	In Progress ACCC
ADA Access Restrooms	Remodel		?						Architech	?	?	Discussion
Music Room HVAC Package 10ton	Replace Unit		x						ACE Refrigeration	30,000.00	Completed	
Brick Repairs/Tuckpoint	Repairs as needed		x		x	x	x	x	ACCC/Contractor	90,000.00	Yearly to 2030	Grant Funds
Option 1 HVAC Piping Updates	Repairs as planned		?						Arch/Engineer	9,300,000.00	Phases	In Progress
Option 2 HVAC Piping Updates	Repairs as planned		?						Arch/Engineer	8,150,000.00	Phases	In Progress
RTU1 York 20ton	Replace Unit		?						Arch/Engineer	100,000.00	Remodel	Discussion
RTU2 York 30ton	Replace Unit		?						Arch/Engineer	100,000.00	Remodel	Discussion
RTU3 York 25ton	Replace Unit		?						Arch/Engineer	100,000.00	Remodel	Discussion
RTU4 York 25ton	Replace Unit		?						Arch/Engineer	100,000.00	Remodel	Discussion
RTU Volleyball RUUD 10ton	Fall Protection Needed		x						ACCC Staff	2,500.00	Winter 25-26	
RTU1 Daikin (Kitchen) 25ton	Installed 2018										2038	
RTU2 Daikin (Student Center) 20ton	Installed 2018										2038	
RTU3 Daikin (Board Room) 12ton	Installed 2018										2038	
HAVC Multi-Zone System Door#14	Repairs as needed				x				ACCC/Contractor	30,000.00	Summer 26-27	Discussion
HVAC Mini Split System Door#17	Replace Unit				x				ACCC/Contractor	8,000.00	Summer 26-27	Discussion
HVAC Mini Split System Chem IT 1ton	Replace Unit							x	ACCC/Contractor	8,000.00	Summer 29-30	Discussion
HVAC Multi-Zone Heat Pump 6ton	Replace Unit							x	ACCC/Contractor	30,000.00	Summer 29-30	Discussion
HVAC Mini Split IT Shipping 1.5ton	Installed 2017								ACCC/Contractor	8,000.00	2032	Discussion
Fume Hood #1 Chem Lab	Repairs as needed				x				ACCC Staff	750.00	Completed	
Fume Hood #2 Chem Lab	Repairs as needed				x				ACCC Staff	750.00	Completed	
Accurex Make Up Air Unit #1	Repairs as needed				x				ACCC/Contractor	2,500.00	Winter 25-26	
Accurex Make Up Air Unit #2	Repairs as needed				x				ACCC/Contractor	2,500.00	Winter 25-26	
Electrical Switch Gear/Panels	Installed 2013										2048	
Emergency Light Code Requirements	Repair as needed		x						ACCC/Contractor	5,000.00	Winter 25-26	
Security Camera System	Incomplete coverage				x				Arch/Engineer	150,000.00	Summer 26-27	
Trane Chiller #1 (2006)	Replace as needed							x	Arch/Engineer	?	?	Discussion
Trane Chiller #2 (2006)	Replace as needed							x	Arch/Engineer	?	?	Discussion
Cooling Tower#1 (2006)	Repairs as needed		x						ACCC/Contractor	62,500.00	Completed	
Cooling Tower#2 (2006)	Repairs as needed		x						ACCC/Contractor	62,500.00	Completed	
Condensor Water Pump #1	Replace as needed							x	ACCC/Contractor	?	?	In Progress
Condensor Water Pump #2	Replace as needed							x	ACCC/Contractor	?	?	In Progress
Circulation Pump #1	Replace as needed							x	ACCC/Contractor	?	?	In Progress
Circulation Pump #2	Replace as needed							x	ACCC/Contractor	?	?	In Progress
Circulation Pump #3	Replace as needed							x	ACCC/Contractor	?	?	In Progress

MASTERTSON HALL

Storm water drains	Clean out ditch/repairs				x				Contractor	10,000.00	Summer 26-27	
Roofing	Roof replacement				x				Contractor	80,000.00	Summer 26-27	In Progress/Budgeted
ADA Signage	Install signage		x						ACCC	2,500.00	Winter 25-26	In Progress ACCC
Exterior Sealants	Repair as needed		x						Contractor	12,000.00	Summer 25-26	Discussion
Stone Repairs/Tuckpoint/Stucco	Repair as needed		x						Contractor	33,500.00	Summer 25-26	
Drywall/Ceiling Repairs	Repair as needed		x						Contractor	19,500.00	Summer 25-26	
HVAC Split Systems x 18	Replace units x 18		x						ACCC/Contractor	295,500.00	Summer 26-27	In Progress/ 4 units
Stair Hand Rail	Replace or repairs		x						ACCC	13,600.00	Summer 25-26	
Window Replacement	Replace windows		x						ACCC/Contractor	120,000.00	Summer 25-26	

RED DEVIL DUPLEXES

Driveway (front)	City of Iola street								City of Iola			
Sidewalks/Grading for drainage	Repairs as needed					x			Contractor	100,000.00	Summer 27-28	
311 Foundation	Repairs as needed					x			Contractor	35,000.00	Summer 27-28	Discussion
Masonry/Tuckpointing	Repairs as needed				x				Contractor	19,500.00	Summer 26-27	
HVAC Split Systems x 10	Replace units x 10				x				ACCC/Contractor	200,000.00	Summer 26-27	Discussion
Roofing	Shingle replacement					x			ACCC/Contractor	150,000.00	Summer 27-28	
Sewer Cleanout Cover	Repairs as needed		x						ACCC Staff	1,500.00	Completed	
Dryer Vent @ 216	Repaired		x						ACCC Staff	150.00	Completed	

THEATER BUILDING

Sidewalk/Patio Concrete	Repairs as needed			x				ACCC/Contractor	20,000.00	Summer 26-27	
Gutter/Drainage	Repairs as needed			x				ACCC Staff	5,000.00	Summer 26-27	
Exterior Sealants/Repairs	Repairs as needed		x					Mid-Continent Restoration	30,000.00	Summer 26-27	
Window seals	Replacement windows		x					ACCC/Contractor	68,981.24	Completed	PO# CP-88500
HVAC Package Unit	Replace Unit			x				ACCC/Contractor	35,000.00	Summer 26-27	
HVAC Split Systems x	Replace Units x				x			ACCC/Contractor	150,000.00	Summer 26-27	
Electrical Transformer	City of Iola							City of Iola			
Electrical Panel Clearance	Work with Theater Dept		x					ACCC Staff	500.00	Winter 25-26	
Ceiling Staining	Replace Ceiling Tiles		x					ACCC Staff	2,500.00	Completed	
75 Gallon Water Heater	Replace water heater				x			ACCC/Contractor	5,000.00	Summer 27-28	

WINTER HALL

Storm water drainage	Clean ditch/grading			x				ACCC/Contractor	13,000.00	Summer 26-27	
Ashaplt Paving	Semi-annual maint				x			ACCC/Contractor	120,000.00	Summer 27-28	Maint Sched
Sidewalk/Handrails	Replace sidewalk & rails			x				ACCC/Contractor	17,000.00	Summer 27-28	
2nd Floor Exit Stairs	Repairs as needed				x			ACCC/Contractor	2,500.00	Summer 27-28	
Masonry/Brick/Tuckpointing	Repairs as needed		x					ACCC/Contractor	54,000.00	Summer 27-28	
Vinyl siding	Repairs as needed				x			ACCC/Contractor	421,000.00	Summer 27-28	
PTAC HVAC Units x 1	Replace as needed		x	x	x	x	x	ACCC Staff	1,600.00	Annual Task	Replaced 4 units 1/23/2026
Interior Finishes	Repairs as needed				x			ACCC/Contractor	620,000.00	Summer 27-28	
Restroom Renovations	Update Restrooms				x			ACCC/Contractor	540,000.00	Summer 27-28	
Exterior Exits	Update to ADA Comp				x			ACCC/Contractor	3,200.00	Summer 27-28	

**NOTICE OF HEARING TO EXCEED THE REVENUE NEUTRAL RATE AND BUDGET HEARING
2026-2027 BUDGET**

The governing body of Allen County Community College in Allen County will meet on
September 8, 2026 at 6:00 PM at Spencer Ambler Board Room
for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of
the revenue neutral rate, and to consider amendments. Detailed budget information is available at 1801 North Cottonwood
and will be available at this hearing.

BUDGET SUMMARY

The Expenditures and the Amount of 2026 Tax to be Levied (as shown below) establish the maximum limits
of the 2026-2027 budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes,
is subject to change depending on final assessed valuation.

	2024-2025		2025-2026		Proposed Budget 2026-2027		
	Actual Expend. & Transfers	Actual Tax Rate*	Actual Expend. & Transfers	Actual Tax Rate*	Budgeted Expend. & Transfers	Amount of 2026 Tax to be Levied	Est. Tax Rate*
Current Funds Unrestricted							
General Fund	13,256,498	16.146	17,922,533	19.032	22,348,238	3,513,746	16.965
Postsecondary Tech Ed	2,439,906		2,432,510		2,618,312	xxxxxxxxx	xxx
Adult Education	0		0		0	0	0.000
Adult Supp Education	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Motorcycle Driver	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Truck Driver Training	0	xxx	0	xxx	756,740	xxxxxxxxx	xxx
Auxiliary Enterprise	1,883,236	xxx	2,172,703	xxx	3,486,416	xxxxxxxxx	xxx
Plant Funds		xxx		xxx		xxxxxxxxx	xxx
Capital Outlay	2,500,000		1,600,000		1,300,000	430,576	2.079
Bond and Interest	0		0		0	0	0.000
Special Assessment	0		0		0	0	0.000
No Fund Warrants	0		0		0	0	0.000
Revenue Bonds	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Total All Funds	20,079,640	16.146	24,127,746	19.032	30,509,706	xxxxxxxxx	19.044
Revenue Neutral Rate**							18.299
Total Tax Levied	3,022,370		3,789,613		xxxxxxxxx	3,944,322	
Assessed Valuation	187,190,021		199,117,942		207,116,220		

Outstanding Indebtedness, July 1

	2023	2024	2025
G.O. Bonds			
Capital Outlay Bonds			
Revenue Bonds			
No-Fund Warrants			
Temporary Notes			
Lease Purchase Principal			
Total	0	0	0

* Tax Rates are expressed in mills.

**Revenue Neutral Rate as defined by
KSA 79-2988

Rebecca Nilges, Board Chairman



**SIMULATOR SYSTEMS
INTERNATIONAL**

QUOTE

Page 1of2

FormNumber 4622758

Date: 7/24/2026

1223 S. 71st East Ave.
Tulsa, OK 74112

BILL TO:

72-ALCUCO
Allen Community College
1801 N Cottonwood St

Iola, KS, 66749
USA

SHIP TO:

72-ALCUCO
Allen Community College
1801 N Cottonwood St

Iola, KS, 66749
USA

CONTACT: Kara Wheeler

Phone: 620-901-6306

Email: wheeler@allence.edu

CUSTOMER P.O.	SHIP VIA	SHIPPING TERMS	PAYMENT TERMS IN US DOLLARS		
	Ground	FOB TULSA	Net 30		
P/N	Description	Ordered	Price	Amount	
72-009100	EFTruck Full Motion Simulator	1	\$ 125,000.00	\$	125,000.00
72-V4	Version 4 Premier Edition Software with Scoring/Grading	1	Included		Included
72-009110	TruckSim Included	1	Included		Included
--					
Optional Items					
72-009501	IOS-3 Multi-View Instructor Station including instructor computer, 3 monitor display, IOS-3 control	1	included		Included
72-009600	Laser Printer with cable Included	1	included		Included
--					
--					
--					
72-005400-1	NETWORK BUNDLE ONE CONNECTION	1	Included		Included
//PROSUP4	4-Year DELL Prosupport Onsite Warranty- Computers/Monitors	1	included		Included
--					
--					
STD Support	Free Web, Email, Telephone Support	1	included		Included

NOTES:

1. Per SSI's Terms and Conditions.
2. All Prices in USA Dollars
3. Delivery 30 - 45 days ARO.
4. Quote Valid 30 Days

Phil Ingram-General Manager

Office-(918)250-4500x125 Cell-(918)636-7824

Net Order	\$	125,000.00
Less Customer Discount	\$	-
Subtotal	\$	125,000.00
Onsite Setup	\$	800.00
Onsite Training-Half Day	\$	400.00
Shipping/handling, to 66749		Included
Total Price	\$	126,200.00

EFTruck Full Motion Simulator SPECIFICATIONS

Hardware Specifications:

Dell computer with hi-resolution graphics capability with (3) 55" HiDef Dell Monitors	included

Headlights and hazard lights control switches and Remote Side Mirror Adjustment	included
Rugged steel chassis and ergonomically correct cockpit	included
Laser Printer with Cable Included	included
LCD "glass dash" instrument panel	included

Software Specifications

Windows Professional operating system	included
Version 4 Premier Edition Software with Scoring/Grading	included
Comprehensive training curriculum with over 40 lessons and 80+ exercises / scenarios	included
Fully Interactive driving environment with high resolution, fully textured 3-D imaging of scenes	included

Fully Interactive driving environment with high resolution, fully textured 3-D imaging of scenes	included

Warranty and Service:

Minimum 4-Year Warranty on Workstations and Monitors performed by Dell	included
1-Year Limited Warranty on Simulator Chassis (upgradable)	included
Extended Warranty on Simulator Chassis Available	Optional

Training & Support:

Free Email, Web Based, and telephone tech support	included
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Business Overview

Allen Community College is evaluating a replacement for its current payroll system due to the planned sunset of Jenzabar payroll functionality.

Current State:

- Reliance on a payroll solution that will no longer be supported
- Multiple manual payroll and HR processes
- Significant payroll complexity across faculty, staff, adjuncts, stipends, and student workers
- Separate systems for leave management and workforce administration
- Limited HR technology infrastructure
- Administrative workload concentrated among a small number of key employees
- Growing reporting and compliance requirements
- Lack of vendor support around payroll

As payroll complexity and reporting requirements continue to increase, maintaining current processes presents increased operational risk and administrative burden.

The Opportunity

Allen Community College has the opportunity to replace a legacy payroll platform while modernizing workforce administration processes across the institution.

Key opportunities include:

- Modernizing payroll operations
 - Reducing manual administrative processes
 - Improving reporting capabilities
 - Enhancing compliance support
 - Creating employee and manager self-service capabilities
 - Streamlining recruiting and onboarding activities
 - Centralizing employee records and workforce data
-

Recommended Solution

The leadership team recommends ADP as the College's payroll and human capital management partner.

ADP provides a unified platform that combines payroll administration, time and attendance, human resources, employee self-service, reporting, recruiting, onboarding, and benefits administration into a single integrated solution.

Workforce Now Platform

- Unified HR, payroll, and workforce management system
- Centralized employee records
- Employee and manager self-service
- Mobile accessibility
- Automated workflows and notifications
- Integrated reporting and analytics

Payroll Administration

- Payroll processing support
- Federal, state, and local tax management
- Compliance monitoring
- Payroll reporting tools
- General ledger integration
- Dedicated payroll expertise

Human Resources Modernization

- Electronic personnel records
- Applicant tracking system
- Digital onboarding process
- Employee document management
- Workflow automation
- Time-off and leave management

Dedicated Support Model

- Dedicated implementation team
- Payroll specialists
- Compliance resources
- Ongoing strategic support
- Employee and manager support resources
- Relationship management and optimization reviews

Financial Review

Current payroll and workforce administration processes require substantial manual effort and rely heavily on institutional knowledge.

Implementation of a modern integrated platform is expected to:

- Reduce manual payroll administration
- Improve operational efficiency
- Decrease reliance on paper-based processes
- Reduce compliance risk
- Improve employee access to information
- Support long-term staffing sustainability

In addition to replacing a payroll platform that is being retired, this investment creates a foundation for future workforce management needs without requiring the College to add additional administrative resources.

Investment Overview

COMPREHENSIVE PAYROLL

Support Team

- Relationship Manager.
- Dedicated Service Manager
- Technology Specialists
- Payroll Processing Specialists
- Payroll Specialist
- Compliance Support Team

Services

- Full-Service Tax Registration
- Full-Service Wage Garnishments

Technology

- WFN Enhanced Payroll
- Enhanced HR
- Onboarding
- Document Storage
- Voice of the Employee (Surveys and Communication tool)
- ADP Connect
- Benefits Administration and ACA Reporting
- Time and Attendance
- Recruitment
- Time Kiosk

Pricing

- **Annual Investment: \$153,339**
- **Implementation Costs: \$19,500**
- **Pricing based on 280 Employees**
- ***Promo is 1 month free in each of the 3 years of the agreement**

Business Impact

Partnering with ADP would enable Allen County Community College to replace the sunsetting Jenzabar system on the desired timeline of a new payroll vendor by 1/1/2027. This would dramatically reduce the risk of errors and compliance issues associated with a very complex payroll process at the college. This will allow for more efficiency in the back office, improved employee experience and a scalable solution that will support future needs of Allen County Community College.

Paycom Executive Summary

A payroll and HR platform focused on reducing manual work, improving reporting, and reallocating Alicia, Kara and Karen's time back to higher-value priorities.

Allen County Community College needs a solution that is more conducive to its payroll, reporting, compliance, and employee self-service needs.

Current Challenges

- Jenzabar/J1 payroll requires customization for basic payroll needs and is not conducive to what they are needing
- Manual data entry creates time burden and room for error
- Disconnected payroll, leave, onboarding, and HR records
- Limited reports require manipulation for auditing and compliance
- ACA, W-2, and 1095 processes are highly manual

What Matters Most

- Efficiency and fewer manual processes
- Reliable reporting for payroll, leave, benefits, and audit needs
- Employee access to pay stubs, W-2s, time off, and personal updates
- Manager approvals for timecards, leave, and employee changes
- A solution that takes work off of Alicia and Karen

Why Paycom

- Single system for payroll, time, leave, onboarding, HR records, and reporting
- Employee and manager self-service built around everyday use
- Digital onboarding, documents, approvals, and status changes
- Payroll dashboard surfaces items needing action before payroll is submitted
- Reallocation of Alicia and Karen's time from manual tasks to higher-value work

Expected Outcomes

- Less manual payroll work
- Improved accuracy
- Cleaner compliance process
- Better employee experience
- More time for accounting and strategic priorities



Implementation & Long-Term Partnership

Paycom implementation is typically 8-12 weeks and includes a dedicated implementation team, experience supporting other higher ed organizations, onsite implementation support, and onsite long-term customer service.

Proposal Summary

Finalized on

July 21, 2026 | ALLEN COUNTY COMMUNITY COLLEGE Proposal



United States of America - USD

COMPANY NAME	UNIQUE EES	PAYROLL BASE	PAYROLL PER CHECK	MONTHLY BASE	PEPM	INITIAL INVESTMENT	EST ANNUAL INVESTMENT
ALLEN COUNTY COMMUNITY COLLEGE	150	8.63	0.95	0.00	27.60	5,333.44	53,334.34
TOTAL	150					5,333.44	53,334.34

Investment Summary



Finalized on

July 21, 2026 | Quote Valid for 30 Days
Proposal ID | 387200.781777.1893162
Country | United States of America
State | Kansas
Currency | USD

Proposal Prepared for

ALLEN COUNTY COMMUNITY COLLEGE
1801 N COTTONWOOD ST
IOLA, KS 66749
620-365-5116

Proposal Prepared by

Paycom Payroll, LLC
7501 W. Memorial Road Oklahoma City, Oklahoma
73142
1-800-580-4505



Per Payroll Transaction

8.63 (Base) + 0.95 (Per Check)



Per Employee Per Month

27.60



Total Initial Investment

5,333.44

Comprehensive Service Breakdown: Refer to the Pages That Follow

CLIENT AUTHORIZATION

Client Signature

Title

Printed Name

Date

All Pricing is subject to change with written or electronic notice. Client acknowledges and agrees that delivery fees and check stuffing fees do not always involve delivery of a physical check, paystub, and/or report to Client. Additional processing fees and charges may apply. All applicable taxes, including but not limited to sales or service taxes, are not included in the above proposal (unless specified otherwise). Client is responsible for applicable taxes in addition to the fees outlined in the proposal. Applicable taxes may vary by jurisdiction.

Paycom's Services, fees, and charges are subject to the Payroll and Human Capital Management Services Agreement, which is hereby incorporated by reference, and includes the current version of the General Terms and Conditions and applicable Schedules located at paycom.com/agreements

Initial Term End Date: 11/15/2029
Renewal Term: 3 Year(s)

Investment Summary



Finalized on

July 21, 2026 | Quote Valid for 30 Days

Proposal ID | 387200.781777.1893162

Currency | USD

PAYROLL PROCESSING COSTS	BASE	PER CHECK	PER USE
PAYROLL TRANSACTION	8.63	0.95	
DIRECT DEPOSIT (PER DISTRIBUTION)			0.31
GARNISHMENTS (PER ORDER)			10.00
DELIVERY (PER DELIVERY)			20.00

PAYROLL DETAILS	# OF PAYROLLS	# OF EMPLOYEES	PER PAYROLL
MONTHLY	12	90	94.13
BI-WEEKLY	26	60	65.63

MONTHLY COSTS	QUANTITY	PER USE	PEPM	UNIQUE EMPLOYEES PAID	PER MONTH
HUMAN CAPITAL MANAGEMENT SOLUTIONS			27.60	150	4,140.00
MULTI-JURISDICTION (PER ADDITIONAL JURISDICTION)		6.00			
TOTAL					4,140.00

SOLUTION DETAILS		
SINGLE APPLICATION HCM SYSTEM	DEDICATED PAYCOM SPECIALIST	POSITION SEAT MANAGEMENT
ORGANIZATIONAL CHART	MANAGER ON-THE-GO®	EMPLOYEE SELF-SERVICE®
ASKHERE	IWANT	APPLICANT TRACKING
SELF-ONBOARDING	NEW HIRE REPORTING	DOCUMENTS AND CHECKLISTS
TIME AND ATTENDANCE	TIME-OFF REQUESTS	TIME-OFF ACCRUAL TRACKING
GONE®	BENEFITS ADMINISTRATION	BENEFITS-TO-CARRIER
ENHANCED AFFORDABLE CARE ACT	PERSONNEL ACTION FORMS	PERFORMANCE DISCUSSION FORMS
PAYROLL PROCESSING	BETI®	APPROVE MY CHECK
PAYROLL AUTOMATION	PAYROLL DASHBOARD	PAYROLL GROSS TO NET
CHECK STUFFING	DIRECT DEPOSITS	CHECK VOUCHERS
FEDERAL ELECTRONIC TAX DEPOSITING (941, 940)	DEPOSIT AND FILE STATE TAX DEPOSITS	DEPOSIT AND FILE SUTA (STATE UNEMPLOYMENT)
QUARTERLY FEDERAL/STATE DEPOSIT STATEMENTS	QUARTERLY 941S SIGNED AND FILED	TAX REGISTRATION SERVICE
VAULT	ADVANCED REPORT CENTER	GL CONCIERGE
WORKERS COMP TRACKING	401(K) STANDARD REPORT	DIRECT DATA EXCHANGE®
MY ANALYTICS/EXECUTIVE DASHBOARD	EMPLOYMENT PREDICTOR	MYCOM

PER USE COSTS		
CARRIER FEEDS	PER PLAN TYPE TO BE BILLED ON COMPLETION	650.00

Investment Summary



Finalized on
July 21, 2026 | Quote Valid for 30 Days
Proposal ID | 387200.781777.1893162
Currency | USD

ANNUAL COSTS		
EMPLOYEE/EMPLOYER W-2S	PER FORM	6.95
W-3 TRANSMITTAL		75.00
ACA FORM 1094 (B OR C)		75.00
ACA FORM 1095 (B OR C)	PER FORM	6.95
ONE-TIME COSTS		
CLIENT CONVERSION	QTY	5,333.44
TOTAL		5,333.44



Jenzabar One Pricing for Allen County Community College

Valid through July 31, 2023

Jenzabar One SaaS is our flexible, cloud platform exclusive to higher education. Our powerful suite of technology products and services provides your campus with mobile-friendly solutions to drive institutional and student success. You'll be able to improve the efficiencies of your administrative processes by automating, aligning, and connecting them.

Our proposal includes the following provisions:

- **Enterprise-wide SaaS** licensing for all Jenzabar software provides Allen with the ability to run the software in the Jenzabar cloud for an **unlimited** number of users.
- Professional implementation services.
- **Unlimited read/write access** to the database hosted in the Jenzabar cloud.
- Upon contract signing, Jenzabar One subscription maintenance is eliminated and replaced by the Jenzabar One annual SaaS fee.

Software Licensing

Jenzabar proposes its Software as a Service (SaaS) Solution as an enterprise-wide solution, with a **5-year** annual contract. The cost is based on the total full-time student enrollment (FTE) of the institution. The SaaS software cost is price-locked over the 5-year term.

SaaS licensing includes software subscription, help desk, software updates, cloud-hosting, test environment and solution management services that include back-up, security, and software module upgrades. See below for additional benefits.

Summary of SaaS-Related Maintenance Benefits:

- **Unlimited** Helpdesk support for an **unlimited** number of trained users
- All enhancements, upgrades, and system updates to the Jenzabar software
- **Free** e-learning-on-demand courses
- **24x7 customer support portal** – MyJenzabar.net
- **One (1) Free** registration for the Jenzabar Annual Meeting (JAM)
- A **dedicated** Account Management team

Benefits of moving to J1 SaaS to your team:

- Your team can focus on local IT campus projects while Jenzabar staff focuses on your SIS servers, version updates, security, and backups.
- No more local installations of your SIS
- No need to purchase expensive hardware, servers, and backup services
- Predictable cost model
- Flexible and scalable as your requirements change, the service changes with you
- Additional modules with our “all-in” pricing model

Managed Services Benefits:

- Includes **the following** Microsoft Licenses:
 - **Windows Server Operating System**
 - **SQL Server**
 - **Remote Desktop Services – J1 Desktop only**
- Live & test **databases**
- Nightly backups (**retained for a rolling 30 days**) at alternative data center
- Hourly transaction logs **of databases**
- High availability/**failover (uptime greater than 99.95%)**
- **24x7x365 Human Monitoring of all systems and instances**
- SQL server troubleshooting
- Windows Server troubleshooting
- Security Included:
 - Datacenter SOC1, SOC2, SOC3 and ISO 27001
 - Cloudflare – protection from DDoS, SQL injection & more
 - Crowdstrike - Endpoint Detection & Response (EDR) – 24x7 threat hunting service
 - Immutable Backups - protects clients from Ransomware
 - Data Encryption at Rest

Jenzabar One SaaS includes:

Jenzabar One Student

Communications Management

Jenzabar Internet Campus (Web Portal)

Jenzabar Mobile

Registration

Electronic Transcript

Academic Planning/Advising/Degree Audit

Student Life/Housing

Financial Aid

Faculty Self-Service

Parent Self-Service

Student Self-Service

Jenzabar One Finance

General Ledger

Budget

Purchasing

Accounts Payable

Accounts Receivables/Student Billing

Fixed Assets

Staff Self-Service

HR Payroll

HR Personnel

Technology

Reporting
Cloud Hosting
Manager Services

Other Modules included in SaaS Services:

Jenzabar Analytics
Jenzabar Advancement
Jenzabar Chatbot
Jenzabar Events
Jenzabar Retention
Jenzabar eLearning
Competency Based Education

Additional Modules

Jenzabar Recruitment Manager
Unity Platform

Proposed J1 SaaS Service						
Item	Year 1	Year 2	Year 3	Year 4	Year 5	Total
J1 SaaS	\$ 222,511	\$ 234,872	\$ 247,234	\$ 259,596	\$ 271,957	\$ 1,236,170
Implementation	\$ 350,000	\$ 350,000				\$ 700,000
JRM/Informatica	\$ 57,200	\$ 57,200	\$ 57,200	\$ 60,000	\$ 63,000	\$ 294,600
Unity Platform	\$3,500					\$3,500
Infomaker	\$1,475					\$1,475
Total	\$634,686	\$642,072	\$ 304,434	\$ 319,596	\$ 334,957	\$ 2,235,745

**Implementation costs are estimated above and billed as rendered and will require further conversation to determine specific needs.

** The services costs shown above do not include data conversion cost. We will estimate the data conversion and mapping during the project and provide the data conversion firm estimate. Please ballpark \$70-\$100K.

** Unity Platform and Infomaker only show single year pricing, as pricing is controlled by a third party for these products

Data Conversion

Because data conversion is such an important aspect of the implementation, our consultants are engaged with you each step of the process. Our implementation services include an assessment of the data to be converted, data mapping and a consulting session to validate the mapping document with our data conversion experts. Once the mapping document is complete, our team will provide a fixed price conversion contract. This contract is separate from the Statement of Work. As a benchmark, the cost for most conversions range between \$70,000 and \$100,000, depending on the number and scope of the modules to be converted.



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Quote: **GH400**
To: **John Collins**, Allen Community College
1801 N Cottonwood
Lola, KS 66749
(620)365-9549
From: **Gerett Habitz**, Lighthouse Safety, LLC
3620 N 126th Street
Brookfield, WI 53005
(720)450-7334
Date: June 11, 2026
Project: ADA Ramp

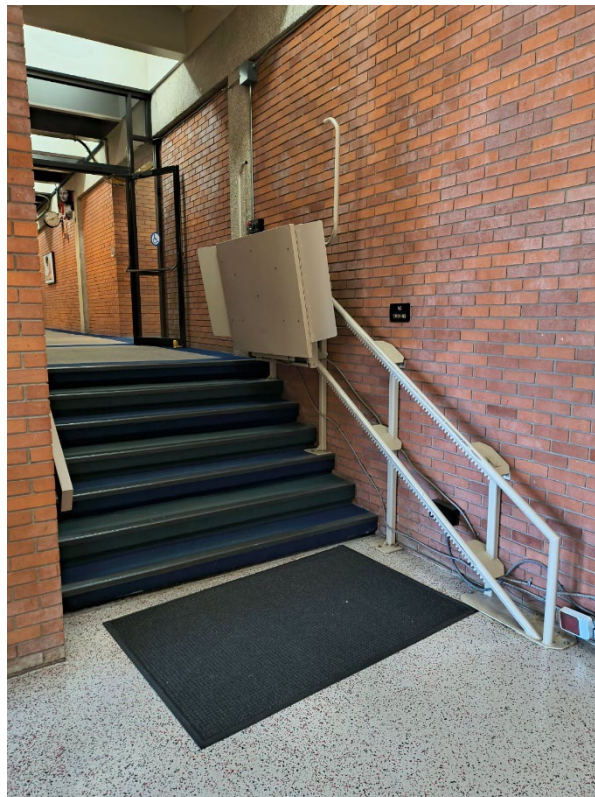
PROJECT OVERVIEW

The proposal below will outline the scope of work.

Thank you for the opportunity to furnish the following proposal for the fall protection solutions at Allen Community College in Lola, KS. This proposal details the existing challenges, recommended solutions, implementation and investment information. If you agree with the following, please execute this proposal by signing Proposal Acceptance at the end of this document.

EXISTING FALL HAZARDS

ACC needs a new ADA ramp installed up a 46" stairway

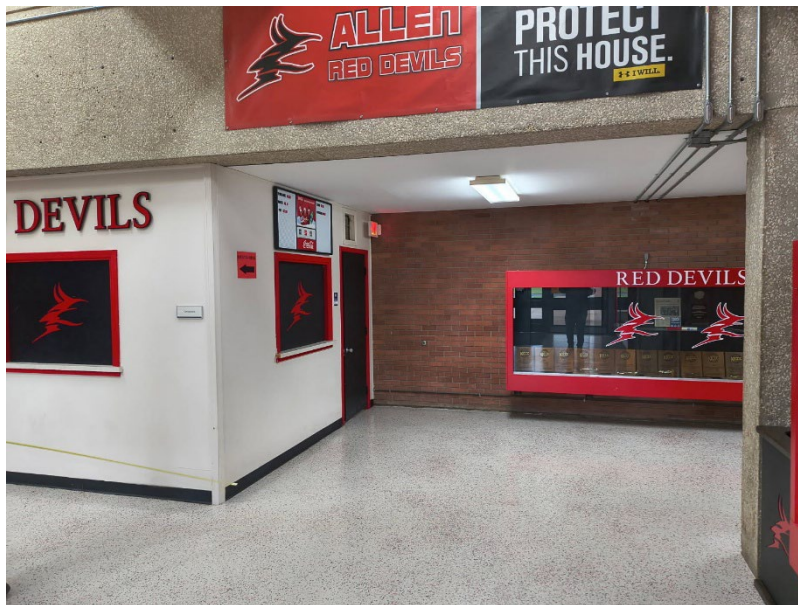


Steps ramp is to go up



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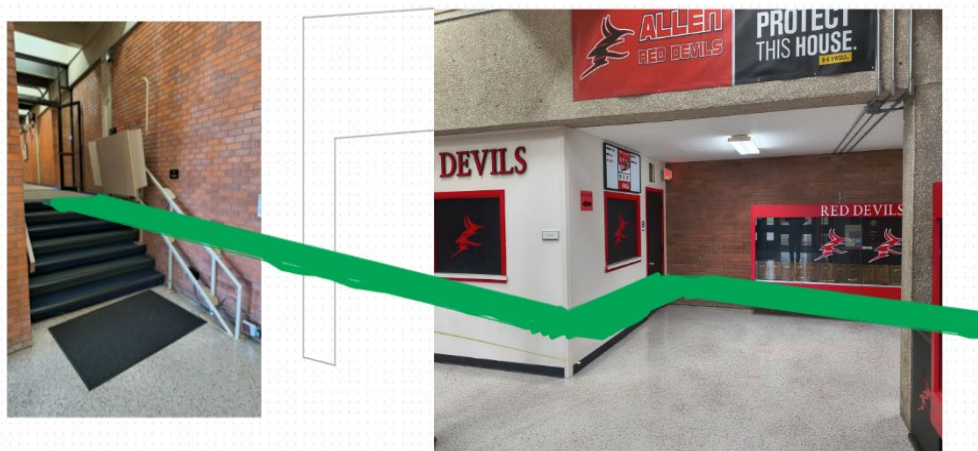


Area where ramp is to be installed

SCOPE OF WORK WITH ESTABLISHED SOLUTIONS

**Lighthouse Safety will design, fabricate and install an ADA compliant ramp
LHS ramp will be free-standing on ground and made with aluminum materials and will
measure approximately 23' long, 5' platform, 23' long designed in an "S" pattern**

E



Example of ramp layout

SCOPE IMPLEMENTATION

PROJECT KICK-OFF - Lighthouse Safety (LHS) will perform a Project Kick-Off meeting onsite. The Kick-Off meeting agenda will include the following. Form the basis of the design of the proposed solution.

- Affirm Basis of Design and Project Schedule.
- Obtain any available drawings of the building or project site.
- Project manager will need full access to project area to get detailed measurements.
- Review the solution with the end users to ensure the solution will provide the required fall protection coverage, while also encouraging production improvements.
- Review project execution schedule with the team onsite
- Discuss site-specific training requirements to be completed prior to installation team arrival.

Engineering

None – LHS is providing a product with the MFGs owners manual and technical data sheets. No additional drafting or engineering is included in the scope of work.

Installation

Item	Quantity	Notes
# of Mobilizations	1	
# of Installation Technicians	2	

Standard Installation –

LHS will mobilize to the site and install the fall protection systems per the approved design drawings. LHS crew will test and certify the systems. Proposal includes a minimum work day of 10 hours and continuous work days (Monday-Friday, 7:00AM-5:00PM).

Post Project Installation –

Authorized User Training – Following Certification of the system LHS will offer one (1) 30 minute

Freight –

Customer has agreed to unloading and storage of project materials. LHS plans to have material onsite approximately one week prior to crews' arrival.



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Included	Excluded	Items
X		Project Kick-Off Meeting
X		Design Drawings
	X	Engineering
X		Installation of Fall Protection Systems
X		Fabrications
	X	User Equipment
	X	PE Stamp
X		Operation and Maintenance Manual
X		Travel Expenses and Per Diem
X		Applicable Insurance
	X	Lifting Equipment
X		Installation Equipment
	X	Testing and Certification
X		Freight
X		System Demonstration
	X	Payment and Performance Bonds
	X	Taxes
	X	Extra Cost Due to Delays and Shutdowns by Customer Personnel
	X	Prevailing Wage Rates
	X	Union Labor
	X	Building Permits
X		LHS Standard Warranty
	X	Structural Reinforcement
	X	Relocation of Equipment or Obstructions
	X	Authorized User Training

Project Value

PLEASE NOTE: SALES TAX IS NOT INCLUDED IN THE PRICE BELOW

Description	Amount
Budgetary Quote: ADA Compliant ramp Designed, shipped and installed	\$99,975



PAYMENT TERMS

LHS standard payment terms Net 30

A card processing fee will be applied to all credit card transactions.

ALL PROJECTS OVER \$20,000 WILL BE BILLED 1/3RD UPON RECEIPT OF THE PURCHASE ORDER, 1/3RD UPON DELIVERY OF MATERIALS, AND FINAL 1/3RD UPON COMPLETION.

This quote is valid for: **30 Days**

This proposal and the information contained herein is the confidential and proprietary information of Lighthouse Safety, LLC. and may not be copied, used or reproduced without express written permission from Lighthouse Safety, LLC.

LIGHTHOUSE SAFETY STANDARD TERMS AND CONDITIONS FOR ENGINEERED SYSTEMS

Revised: August 2021

1 AGREEMENT. This quotation is expressly conditioned upon review and acceptance of these terms and conditions. The quotation and these terms and conditions constitute the entire agreement between Lighthouse Safety ("Company") and Customer (hereinafter referred to as the "Agreement"). In the absence of written acceptance of this Agreement by Customer, placement of an order for any of the products covered by this Agreement by the Customer shall constitute an acceptance of these terms and conditions and this Agreement. Any additional or different terms or conditions shall not be effective or binding unless specifically agreed to in writing by Company.

2 PRICES. Unless otherwise stated in writing by Company, all prices quoted **expire thirty (30) days** after the date they are provided to Customer with the following exceptions. Prices quoted are based on current pricing from all Company vendors and subcontractors. During the period of acceptance of this quotation, and throughout the approval, production, delivery, and/or construction of the project, prices will be subject to escalation based on all documented price increases received from Company vendors and subcontractors. Documentation consisting of vendor/subcontractor price increase announcements, escalation letters, revised price lists, etc., together with appropriate purchase order or pricing backup, will be furnished by Company upon Customer request. Company will not add any incidental charges, indirect expenses, or mark ups to these direct escalation charges. In addition, prices quoted are exclusive of insurance, federal, state, local, excise, value-added, use, sales, property (ad valorem) and similar taxes or duties now in force or hereafter in effect. In addition to the prices quoted or invoiced, Customer agrees to pay all taxes, fees, or charges of any nature whatsoever imposed by any governmental authority on, or measured by, the transaction between Customer and Company. In the event that Company is required to collect such taxes, fees, or charges, such amounts will appear as separate items on Company's invoice and will be paid by Customer.

3 TERMS OF PAYMENT. Payment terms shall be as set forth in the quotation. Unless otherwise stated in the quotation, all invoices shall be paid in full in U.S. dollars within thirty (30) days of the invoice date. Customer shall pay a late fee of 1.5% per month. Company reserves the right at any time and for any reason to require payment in advance or COD, or to otherwise modify, suspend, or terminate any credit terms previously extended to Customer.

4 INDEPENDENT CONTRACTOR. Company is a non-exclusive independent contractor for all purposes and is



not an agent of the Customer. Nothing in this Agreement or otherwise is intended or will be construed to create a joint venture, partnership, employment or other similar relationship.

5 **TERMINATION.** The Agreement may be modified or terminated only upon Company's written consent. If all or part of the Agreement is terminated, in the absence of contrary written agreement of Company, Customer shall pay termination charges based upon actual expenses and cost incurred in the production of the products or in preparation of the supply of services to the date such termination is accepted by Company plus a reasonable profit, except that any product completed on or prior to company's acceptance of such termination shall be accepted and paid in full by Customer.

6 **DELIVERY AND TITLE.** Title to the products and risk of loss or damage to the products shall pass to Customer at the products' manufacturing location, immediately upon delivery to a suitable carrier, subject to Company's security interest in such products as described below. Notwithstanding title to the products passing to Customer, title shall not pass to Customer as to any Company intellectual property rights.

7 **SHIPMENTS.** In the absence of specific shipping instructions, Company shall select a carrier who shall be deemed to act as Customer's agent. Company shall be under no obligation to ship via any carrier selected by Customer if such carrier does not comply with applicable laws. Transportation charges will be collected on delivery or, if prepaid, will be subsequently invoiced to Customer. Unless otherwise indicated, Customer is obligated to obtain insurance against damage to products being shipped, and all products will be shipped in standard commercial packaging. When special or export packaging is requested or, in the opinion of Company, required under the circumstances, the cost of the same, if not set forth on the invoice, will be separately invoiced. All shipping dates are approximate, and Company may change the delivery date without penalty provided Company provides Customer with reasonable notice of such change. Company shall not be responsible for any failure to perform or delay in performing under this Agreement which is directly or indirectly due to circumstances beyond its reasonable control, including, without limitation, earthquakes, governmental regulation, fire, flood, labor difficulties, civil disorder, and acts of God.

8 **ACCEPTANCE.** Customer shall accept or reject products within five (5) business days of receipt of each shipment. Failure to notify Company in writing of nonconforming products within such period shall be deemed an unqualified acceptance.

9 **SECURITY INTEREST.** Company hereby reserves for itself a purchase money security interest in all products sold hereunder and the proceeds thereof, in the amount of the purchase price. In the event of default by Customer in any of its obligations to Company, Company will have the right to repossess the products sold hereunder without liability to Customer. Such security interest will be satisfied by payment in full. A copy of the invoice may be filed with appropriate authorities at any time as a financing statement and/or chattel mortgage to perfect Company's security interest. Upon request, Customer will execute such financing statements and other instruments as Company may request to perfect Company's security interest herein.

10 **LIMITED WARRANTY.**

- (a) Company warrants for a period of one (1) year from the date of delivery (the "Warranty Period") the installation of and the products (except any excluded software) purchased and sold hereunder. This limited warranty is non-transferable and shall extend only to Customer, and not to any third parties (including, without limitation, Customer's suppliers, customers, or any end users).
- (b) In the event of a breach of this limited warranty, Customer shall notify Company in writing by describing the nature of the non-conformity. Company shall, at its option, promptly repair or replace non-conforming products, or issue a credit for the purchase price of the nonconforming products, and shall pay the costs of any such repair or replacement, including transportation costs incurred in returning repaired or replaced products to Customer unless (i) the products are not defective, in which case Customer shall pay Company reasonable costs of inspection and all transportation charges, or (ii) the products are defective due to Customer's or any third party's improper installation, repair, damage, misuse, abuse, or failure to use replacement parts and materials equivalent to Company's parts and materials, in which case Customer shall pay all costs of repair or replacement and transportation. The remedy stated in this Section 10 shall be Customer's sole remedy in case of any breach of limited warranty by Company.
- (c) Company warrants that all services provided under this Agreement shall be performed in accordance with

industry standards by employees or agents of Company who are experienced and skilled in their profession.

- (d) Fall protection systems such as the systems quoted herein are designed and engineered to be supplied as a complete, integrated fall protection system(s). The system(s) may include accessory equipment such as harnesses, lanyards and special connectors and should only be used with accessories which are specifically designed for use with the system. Use of other accessory equipment not supplied by Company or not approved by Company in writing for use with the system, and any modifications or alterations of the system void all warranties; in such circumstances the customer assumes full and sole responsibility for the dependability, integrity and performance of the entire system.
- (e) EXCEPT AS EXPRESSLY STATED IN THIS AGREEMENT, COMPANY MAKES NO WARRANTIES. ALL PRODUCTS ARE PROVIDED AS IS, AS AVAILABLE AND WITH ALL FAULTS, AND COMPANY EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS, STATUTORY, OR IMPLIED, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ARISING OUT OF A COURSE OF DEALING, TO THE MAXIMUM EXTENT PERMITTED BY LAW.

11 FALL PROTECTION SYSTEM(S) LOADS AND BUILDING STRUCTURE. Unless otherwise stated in the quotation, the quotation is based upon the assumption that the existing structure to which the fall protections system is attached (if applicable) is able to withstand the loads imposed upon it by the fall protection systems. Company will determine the loads generated by the fall arrest systems in the event of a worst-case scenario fall. Company will design the structural connections to resolve those loads into the existing structure. Company will calculate the percentage of capacity required of the local structural members to which the fall arrest system is attached and make recommendations accordingly. Foundation placements for structural support frames have been located with regards to surface features only. Company will not be responsible for any underground obstacles of any kind. It is the responsibility of Customer to locate and mark any and all underground utilities.

12 FALL PROTECTION SYSTEMS- INSPECTION AND CERTIFICATION. Fall protections systems will be tested and certified at the time of installation. Company recommends that the entire system be inspected in compliance with the manufacturer's instructions when it has obvious signs of damage, when a fall occurs; or at maximum one-year intervals. Company may upon request, provide this inspection. A price for the inspection service will be provided upon request.

13 Customer shall provide safe access to the work site. In the event that delays are caused by Customer with access to work site or failure to provide equipment as noted in the quotation, Customer shall be required to pay Company's per diem rate of \$650 per technician and pay all costs and fees associated with extra travel costs.

14 INDEMNITY.

- (a) CUSTOMER INDEMNITY. Customer shall indemnify, defend and hold Company harmless from and against any and all claims brought by any third party against Company arising out of or related to Customer's use or distribution of any products purchased hereunder, including (i) any claim arising out of or related to any warranty made by or on behalf of Customer to its customers that expands any warranties provided herein or fails to limit any liability as provided herein or (ii) any breach of this Agreement by Customer; provided, Company: (a) gives prompt written notice to Customer of the institution of the suit or proceedings; and (b) permits Customer through its counsel to defend the same and gives Customer all needed information, assistance and authority to enable Customer to do so.
- (b) COMPANY INDEMNITY – IP. Subject to the limitations herein, Company shall defend any suit or proceeding brought against Customer if it is based on a claim that any product furnished hereunder constitutes an infringement of any third party copyright, trade secret or United States patent issued as of the date hereof, provided Company is promptly notified in writing by Customer and is given full and complete authority, information and assistance (at Company's expense) for defense of same. Company shall pay damages and costs therein finally awarded against Customer but shall not be responsible for any compromise or settlement made without its written consent. In providing such defense, or in the event that such product is held to infringe or the use of such product is enjoined, Company shall have the right in its sole discretion to obtain the right to continue using such product, modify such product so that it becomes non-infringing, or require the return of such product and refund to Customer the purchase price paid by Customer to Company for such product. Company's indemnity does not extend to claims of infringement arising from Company's compliance with Customer's design, specifications or instructions or the modification of the product by parties other than Company, or arising from the use of the product in combination with other products or in connection with a



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manufacturing or other process not supplied by Company. THE FOREGOING REMEDY IS EXCLUSIVE AND CONSTITUTES COMPANY'S SOLE OBLIGATION FOR ANY CLAIMS OF INTELLECTUAL PROPERTY INFRINGEMENT.

- (c) COMPANY INDEMNITY- TO THE EXTENT ALLOWED BY LAW, COMPANY SHALL INDEMNIFY AND HOLD HARMLESS CUSTOMER FROM AND AGAINST ANY CLAIMS, DAMAGES, LOSSES AND EXPENSES INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES, DIRECTLY RESULTING FROM PERFORMANCE OF THE WORK UNDER THIS AGREEMENT, PROVIDED THAT ANY SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY (OTHER THAN THE WORK ITSELF), BUT ONLY TO THE EXTENT CAUSED BY THE NEGLIGENT ACTS OR OMISSIONS OF THE COMPANY.

15 LIMITATION OF LIABILITY. IN NO EVENT SHALL COMPANY BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR COSTS OF PROCUREMENT OF SUBSTITUTE GOODS, OR FOR ANY LOSS OF PROFITS OR LOSS OF USE, INCLUDING LOSS OR DAMAGE TO ANY NETWORKS, SYSTEMS, DATA OR FILES, COMPUTER FAILURE OR MALFUNCTION, OR FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, EXEMPLARY, INDIRECT OR OTHER DAMAGES HOWEVER CAUSED AND ON ANY THEORY OF LIABILITY, ARISING OUT OF THIS AGREEMENT, WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE. THIS EXCLUSION ALSO INCLUDES ANY LIABILITY THAT MAY ARISE OUT OF THIRD-PARTY CLAIMS AGAINST CUSTOMER. EXCEPT AS SET FORTH IN SECTION 12, COMPANY ASSUMES NO OBLIGATIONS OR LIABILITY OF ANY KIND WITH RESPECT TO INFRINGEMENTS OR ALLEGED INFRINGEMENTS OF UNITED STATES OR FOREIGN PATENTS, COPYRIGHTS, TRADEMARKS, OR OTHER PROPRIETARY RIGHTS ARISING OUT OF CUSTOMER'S PURCHASE, USE, OR POSSESSION OF COMPANY'S PRODUCTS AND CUSTOMER ASSUMES ALL SUCH RISK. IN NO EVENT SHALL COMPANY'S LIABILITY ARISING OUT OF THIS AGREEMENT EXCEED THE PURCHASE PRICE OF THE PRODUCTS PAID BY CUSTOMER TO COMPANY AND SUBJECT TO THIS AGREEMENT. THE ESSENTIAL PURPOSE OF THIS PROVISION IS TO LIMIT THE POTENTIAL LIABILITY OF COMPANY ARISING OUT OF THIS AGREEMENT AND/OR THE SALE OF PRODUCTS TO CUSTOMER, AND THE PARTIES EXPRESSLY AGREE WITH THE RESULTING ALLOCATION OF RISK.

16 SUBSTITUTIONS AND MODIFICATIONS. Company reserves the right to (i) make substitutions and modifications in the specifications of products sold by Company, provided that such substitutions or modifications do not materially affect overall product performance, and (ii) discontinue or otherwise end-of-life any product sold hereunder.

17 PROPRIETARY RIGHTS. Customer acknowledges that the products sold by Company hereunder contain and embody trade secrets belonging to Company and Customer shall not reverse engineer any products purchased hereunder. In addition to the foregoing, Company owns all rights, title and interest in and to all other intellectual property rights, including patent and copyrights, in drawings and embodied by or reflected in the products. Company retains for itself all proprietary rights in and to all designs, engineering details, and other data pertaining to the products.

18 NOTICES. Any notice contemplated by or made pursuant to this Agreement shall be in writing and shall be deemed delivered on the date of delivery if delivered personally, by fax, with receipt confirmed, or by express delivery service. A notice given by any means other than as specified herein will be deemed duly given when actually received by the addressee.

19 IMPORT AND EXPORT REQUIREMENTS. Customer shall, at its own expense, pay all import and export licenses and permits, pay all value-added and other VATs, customs charges and duty fees, and take all other actions required to accomplish the export and import of the products purchased by Customer. Customer understands that Company may be subject to regulation by agencies of the U.S. government, including the U.S. Department of Commerce, which prohibits export or diversion of certain technical products to certain countries. Customer warrants that it will comply in all respects with the export and re-export restrictions set forth in the export license for every product shipped to Customer.

20 APPLICABLE LAW, JURY TRIAL WAIVER, JURISDICTION, AND LIMITATION ON ACTIONS. This Agreement shall be governed by and construed under the laws of the State of Wisconsin, without regard to choice of law



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provisions, The parties hereby irrevocably and unconditionally submit to the jurisdiction of the Courts Waukesha County, State of Wisconsin. Customer shall not bring any action relating to any dispute Customer may have after one (1) year of the accrual of such dispute.

21 ATTORNEYS FEES. In the event litigation shall be instituted to enforce any provision of this Agreement, the prevailing party in such litigation shall be entitled to recover reasonable attorneys' fees and expenses incurred in such litigation, including on appeal, in addition to any other recovery to which such party may be legally entitled.

22 ASSIGNMENT. This Agreement shall bind and inure to the benefit of Company's successors and assigns, including, without limitation, any entity into which Company shall merge or consolidate. Customer may not assign, directly or indirectly, by operation of law or otherwise, any of Customer's rights or obligations under this Agreement without Company's prior written consent. Any attempted assignment, delegation, or transfer by Customer without such consent of Company shall be void.

23 CONFIDENTIALITY. Customer acknowledges that all technical or business and other documentation, information and materials delivered to or learned by Customer hereunder shall be considered Company's confidential information (the "Confidential Information"). Customer hereby agrees: (i) to hold and maintain in strict confidence all Confidential Information of Company; and (ii) not to use any Confidential Information of Company except as permitted hereunder. Customer will use at least the same degree of care to protect the Company's Confidential Information as it uses to protect its own confidential information of like importance, and in no event shall such degree of care be less than reasonable care. Customer agrees that it will only provide Confidential Information to those employees who have a need to know for the purposes hereunder. Customer agrees that it shall not disclose the Company Confidential Information to any third party, including third party contractors, without written authorization from Company.

24 ERRORS AND VALIDITY OF AGREEMENT. Stenographic and clerical errors in sales made under this Agreement are subject to correction. In the event any provision of this Agreement is held to be invalid or unenforceable, then such provision shall be deemed automatically adjusted to the minimum extent necessary to conform to the requirements for validity as declared at such time and, as so adjusted, shall be deemed a provision of this Agreement as though originally included herein. In the event that the provision invalidated is of such a nature that it cannot be so adjusted, the provision shall be deemed deleted from this Agreement as though such provision had never been included herein. In either case, the remaining provisions of this Agreement will remain in full force and effect.

25 ENTIRE AGREEMENT. The terms and conditions set forth herein constitute the entire Agreement between Customer and Company and supersede any other agreements or offers, including any purchase order of Customer, prior or contemporaneous oral or written understandings, or communications relating to the subject matter hereof.

Quote: GH400

LIGHTHOUSE SAFETY, LLC

Name: Gerett Habitiz



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Title: Regional Sales Manager

THIS QUOTATION, INCLUDING TERMS AND CONDITIONS, IS ACCEPTED:

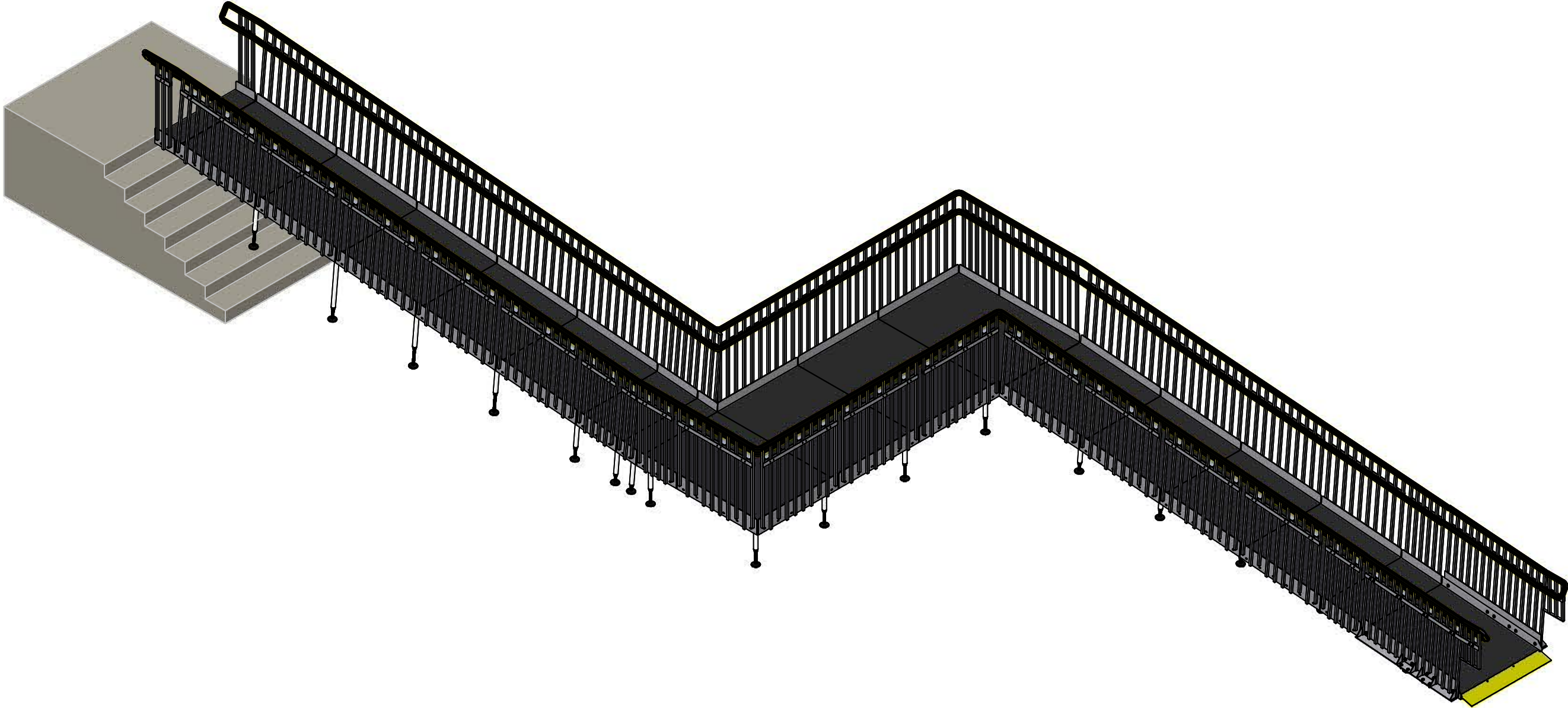
CUSTOMER: Allen Community College

Name: John Collins

Title: Assistant Director of plant operations

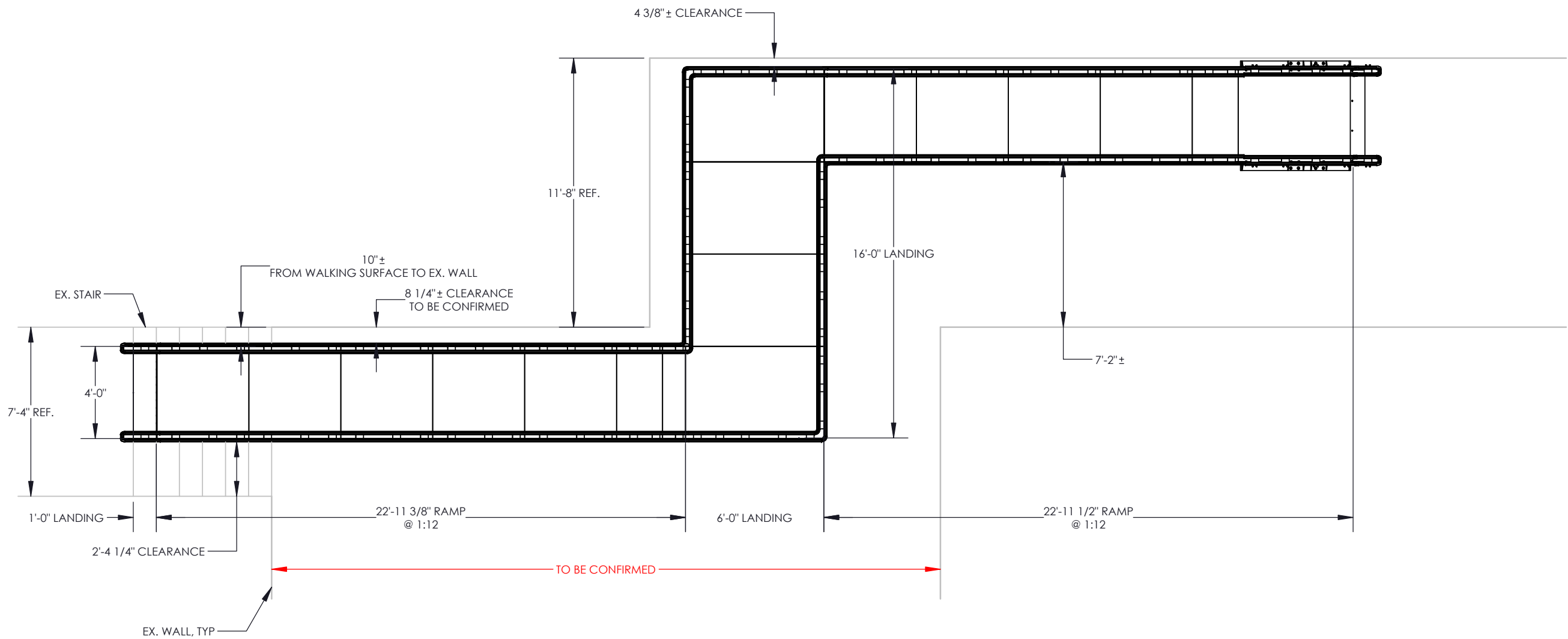
Customer Signature:

Date:



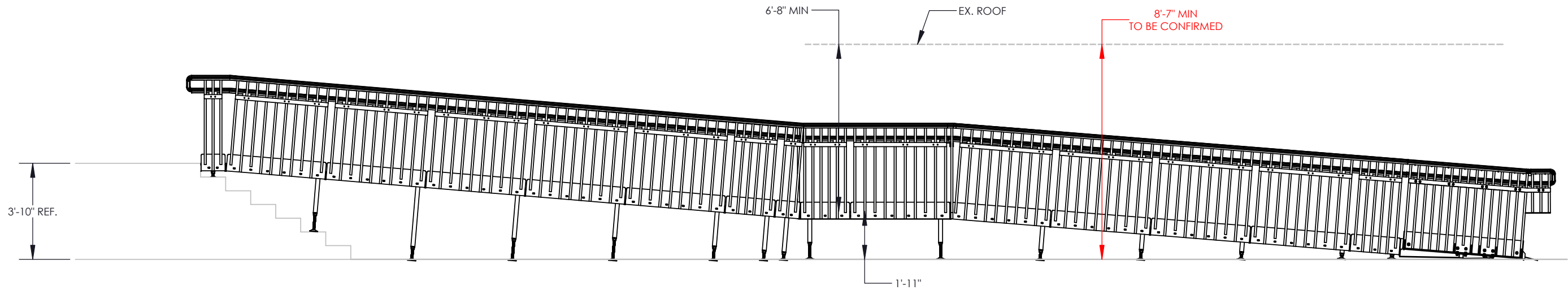
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14325 West Hardy Road, Houston, Texas 77060 Phone: (346) 998-0200 www.flexdecks.com		Drawn	LW	DESCRIPTION: Allen Community College RWP		
		Date	7/24/2026	FACILITY:		
		Checked	BJK	ADDRESS:		
		Date	7/24/2026			
		Approved	BJK	DWG NO. 2045-001		
UNLESS OTHERWISE SPECIFIED DIMENSIONS ARE IN INCHES		Date	7/24/2026			
				SCALE: 1:48	REV. 0	



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14325 West Hardy Road, Houston, Texas 77060 Phone: (346) 998-0200 www.flexdecks.com	UNLESS OTHERWISE SPECIFIED DIMENSIONS ARE IN INCHES	Drawn	LW	DESCRIPTION: Aillen Community College RWP			
		Date	7/24/2026	FACILITY:			
		Checked	BJK	ADDRESS:			
		Date	7/24/2026				
		Approved	BJK				
		Date	7/24/2026	DWG NO.	2045-002	SCALE: 1:60	REV. 0



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14325 West Hardy Road, Houston, Texas 77060
Phone: (346) 998-0200 www.flexdecks.com

UNLESS OTHERWISE SPECIFIED DIMENSIONS ARE IN INCHES

Drawn	LW	DESCRIPTION: Aillen Community College RWP		
Date	7/24/2026	FACILITY:		
Checked	BJK	ADDRESS:		
Date	7/24/2026			
Approved	BJK	DWG NO. 2045-003		
Date	7/24/2026			
		SCALE: 1:52	REV. 0	



Proposal For:

Allen Community College

Installation site

1801 North Cottonwood

Iola, Ks. 66749

Prepared By:

Bill Zarr

**Commercial Project Manager
417-840-3477**

1549 E. 559th Rd, Brighton, MO 65617



SCOPE OF WORK:

Country Home Elevator (CHE) hereby proposes to provide equipment with the following specifications:

Classification:	A18.1	Total Travel:	approx: 97"
Manufacturer:	Savaria	Total Risers	7
Model:	Inclined Platform Lift	Install Side	Right Side
Configuration:	Straight, installed on the Right Side	Unit Color	Standard Grey
Rail Color:	Standard, Light Grey	Number of Support Post	5

FEATURES/OPTIONS:

Removal of Existing Equipment include	Rack and Pinion Drive System
Standard Grey Color	Folding Arms
550 Lbs Weight Capacity	
Installation of Lift System	

SPECIAL NOTES:

"WORK BY OTHERS: Installation of an adequate Power supply and stairway remodeling or redecoration is outside the scope of CHE. The handing of a stair lift is based from looking from the bottom of the stair lift looking up.

WARRANTY

WARRANTY: All CHE lifts have a minimum (1) year limited parts and labor warranty. Consult your representative for the manufacturer's warranty details.



Contract Pricing

Installed Equipment Price:	\$ 39,800.00	<u>Special Options: (If any)</u> Tax Exempt, Certificate required at contract execution.
Shipping:	\$ 1,000.00	
Permit/Inspection:	\$ 1,200.00	
TOTAL PROJECT PRICE:	\$ 42,000.00	

Payment Schedule:

90 % Payment due upon Equipment Delivery to jobsite:	\$ 37,800.00
10% Remainder balance due upon Turnover of unit:	\$ 4,200.00

CHE REPRESENTATIVE: Bill

Zarr Date: 05/14/2026

*This proposal is valid for 60 days from date presented.

Acknowledgment OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. CHE is authorized to proceed by **PO Invoice** with the provision of the equipment as specified above. Equipment, Installation, and Fuel charges may be subject to increases after 120 days of executing contract, due to material and/or labor rate fluctuations. I understand this order is subject to cancellation charges under the following schedule: 10% if canceled prior to engineering work, 30% after engineering is complete, 70% if in production and 100% if production is completed. All orders subject to credit approval.

Notice to Owner

Failure to pay for the equipment provided under this contract can result in a mechanic's lien being filed on this property, which is pursuant on the statute below. To avoid this result, you may request a lien waiver after payment has been received by this contractor. Failure to secure lien waivers may result in your payment for labor and equipment twice. **CHAPTER 429 RSMO**

Signature: X _____

Date: _____

Printed Name: _____

Billing phone: _____

Billing Contact: _____

Billing email: _____



Contract Terms & Conditions:

1. The final COD balance is due on or before the date equipment is scheduled to be delivered to the customer's jobsite, unless otherwise specified.
2. Unit manufacturing will be approved by the customer or authorized representative prior to release for production.
3. If the job site is not ready for delivery of the unit during the scheduled week, the balance of the contract (less installation labor) will be due.
4. Payment will need to be received before re-scheduling the delivery.
5. Should re-mobilization of the installation team become necessary based on site not being completed when the unit is delivered, a re-mobilization fee starting at \$500 per incident may be charged.
6. Any unit held at CHE facilities longer than 30 days past the original scheduled delivery date may be subject to a storage fee of \$150 per month until the unit can be delivered unless other arrangements are made.
7. An active phone line must be supplied prior to equipment being scheduled for installation.
8. Equipment: doors and frames must be installed prior to equipment being scheduled for installation.
9. We reserve the right to discontinue work whenever we deem the workplace to be an unsafe environment for our workers.
10. Our proposal is based on standard working hours. If overtime is mutually agreed upon, a fully executed change order must be in place prior to commencement.
11. We do not guarantee specific times, dates or availability for installation of equipment.
12. The premium for and bonds or insurance beyond our standard coverages and limits will require an executed change order.
13. We shall not be held liable or responsible for any loss, damage, cost, expense or delay caused by any acts of government, strikes, lockouts, fire, explosions, theft, floods, riot, civil war, malicious mischief, epidemics, pandemics, acts of God, or any other causes beyond our reasonable control.
14. We have the right to increase the contract price due to change in scope of work or materials or delays caused by no fault of our own.
15. Contract price will automatically increase by 10% per annum for any work not commenced within 1 year of acceptance of this contract.
16. We reserve the right to discontinue work at any time if payments have not been made as agreed upon and adequate assurance has been made for subsequent payments to be paid when due.
17. Any monies not paid when due shall bear interest at the rate of 1.5% per month or the highest rate allowed by law.
18. We warrant the labor performed by us under this contract against defects in workmanship for a period of ninety days from the date the work is completed. In the event of a claim, you must give prompt written notice and provided all payments due under the terms of this contract have been met in full, we shall, at our own expense and options, correct any defect by repair or replacement. We will not, under this warranty, reimburse you for the cost of work done or equipment provided by others; nor shall we be responsible for equipment to which revisions, additions, or alterations have been made by others without our prior written consent. We shall pass through to you any and all warranties provided by the manufacturer with respect to the equipment so long as they are automatically assignable to you. THE FOREGOING WARRANTY IS THE SOLE WARRANTY PROVIDED BY US AND IS IN LIEU OF ALL OTHER WARRANTIES. WE DISCLAIM ALL OTHER WARRANTIES EITHER EXPRESS OR IMPLIED, AND WHETHER ARISING BY OPERATION OF LAW OR OTHERWISE, INCLUDING ANY WARRANTY OF MERCHANT ABILITY OR FITNESS FOR PARTICULAR PURPOSE. Like any piece of machinery, the equipment should be periodically inspected, lubricated and adjusted by competent personnel and otherwise operated and maintained in accordance with the manufacturer's instructions. The warranty provided by us does not apply to operator induced errors, negligence, abuse or misuse, failure to follow manufacturer's instructions, improper or unbalanced power supply characteristics, improper or inadequate maintenance, or cause beyond our reasonable control. Unless expressly referenced in the scope of works, we shall not be responsible for performing any maintenance or similar work with respect to the equipment, any such work is to be evidenced by a separate "Preventative Maintenance Agreement" signed by both parties. If the equipment installed by us under this contracts deemed to be a consumer product, and we the supplier and you a purchaser of a consumer product under Title I of Public Law 93-637, known as the Magnuson Moss Warranty-Federal Trade Commission Improvement Act, then the implied warranties required by such act shall be limited in duration to the same period of time as the express warranty set forth herein and the entire warranty is designated as LIMITED.
19. THE MAXIMUM AMOUNT OF OUR LIABILITY TO YOU SHALL IN NO EVENT EXCEED THE TOTAL CONTRACT PRICE REFERENCED HEREIN, UNDER NO CIRCUMSTANCES SHALL WE BE LIABLE OR RESPONSIBLE IN ANY WAY FOR THE CONSEQUENTIAL, INDIRECT, INCIDENTAL, PUNITIVE OR SPECIAL DAMAGES, REGARDLESS OF THE BASIS OR NATURE OF THE CLAIM OR HOW IT IS INCURRED.
20. Any modifications to the building necessary to meet any local or state building, electrical or other codes are the responsibility and expense of others. In addition, any cutting or patching necessary for the installation of equipment furnished under this contract shall be done at the expense of others.

Terms and Conditions continued next page



Terms and Conditions continued

22. YOU AGREE TO GIVE US WRITTEN NOTICE WITHIN TWENTY-FOUR HOURS OF ANY ACCIDENT, OCCURRENCE, ALTERATION OR CHANGES AFFECTING THE EQUIPMENT, DISCONTINUE IMMEDIATELY THE OPERATION OF THE EQUIPMENT WHEN IT BECOMES UNSAFE OR OPERATES IN A MANNER WHICH MIGHT CAUSE DAMAGE OR INJURY, AND TO MAINTAIN SURVEILANCE AND INSPECTION OF THE EQUIPMENT FOR SUCH PURPOSES, and you further agree to keep the lift pit and motor room clear and free from water and rubbish or other obstruction and to refrain from using the lift rooms and motor rooms for storage.

23. You agree to defend, indemnify and hold us harmless (together with our officers, agents and employees) from any loss, damage, claim, expense or cost to the extent arising of or otherwise related to the use or operation of the equipment.

24. The failure of either party to strictly enforce any provision of this contract shall not be deemed to be a waiver of such provision (or of any other provision of this contract), nor shall such a failure be deemed to be a waiver of any subsequent breach of such provision (or any other provision of this contract). No waiver of provision of this contract shall be binding upon any party unless it is in writing and executed by each party. The parties agree that the substantive laws of the State of Missouri (exclusive of conflict and choice law rules, provisions and principles) shall: (a) govern this contract; (b) be used to construe and enforce all rights and duties of the parties arising from or in any way relating to the subject matter of this contract, including, without limitation, the performance, construction, and enforcement of this contract; and (c) apply to all claims between the parties, including, without limitation, counterclaims and tort claims. All litigation involving any claim (whether legal or equitable or whether sounding in contract, tort, or strict liability) which relates to or arises from the subject matter of this contract shall be brought exclusively in the appropriate state or federal courts located in Polk County, Missouri. In addition, each party hereby: (a) consents to submit itself to the exclusive personal jurisdiction of the appropriate state or federal courts located in Polk County, Missouri; (b) expressly agrees to waive all challenges to the jurisdiction of and venue in such courts based on lack of jurisdiction and/or inconvenient or improper venue; and (c) agrees that it will not bring any action relating to the subject matter of this contract in any court other than the foregoing courts. EACH PARTY HEREBY WAIVES ITS RIGHT TO A JURY TRIAL FOR ALL CLAIMS, INCLUDING COUNTERCLAIMS AND TORT CLAIMS, WHICH RELATE TO THE SUBJECT MATTER OF THIS CONTRACT. If any provision of this contract is held to be unenforceable, invalid, or void, such provision shall be inoperative only to the extent necessary to comply with applicable law and shall be severed from the remainder of this contract. The remaining provisions of this contract shall remain in full force and effect.

25. By engaging CH Elevator for this project, the customer consents to the use of photography and video footage of the project by CH Elevator for marketing and promotional purposes.



CUSTOMER NAME: Allen Community College **AGREEMENT**

ADDRESS: _____ CITY, ST: Iola, KS ZIP: _____

HOME#: _____ CELL#: _____ EMAIL: _____

CONTACT NAME: John Collins RELATIONSHIP: _____

PHONE #: 620-365-9549 EMAIL: jcollins@allenc.edu

SALES CONSULTANT	PHONE NUMBER	DATE	HOW DID YOU HEAR ABOUT Lifeway Mobility?
Mike French	970-415-0642	5/14/26	

Furnish and install Savaria Delta Commercial IPL

30.5" x 49.25" Platform, RH Configuration. 2 Keyed Call/Send Boxes. Lift mounted with posts.

Permits & Inspections are included.

Includes removal & disposal of existing unit.

Exclusions: Electrical work, structural work

NOTES:

Adjustment line is estimated sales tax.

- Quote Valid for 30 Days
- Lifeway provides a 1-year warranty from the date of installation, on material & labor, unless otherwise specified
- I agree to pay all balances in full on the day of installation and understand I will be responsible for any/all collection costs
- Customer hereby accepts this Agreement and authorizes Lifeway Mobility to perform the work in accordance therewith & acknowledges Notice of Cancellation.

Client Signature: _____

Date: _____

Subtotal: **\$ 41,889**

Adjustment: **\$ 3,665**

Price: **\$ 45,554**

Less Deposit: **\$**

Total due at install: **\$ 45,554**

Thank you for allowing Lifeway Mobility to serve you!



Terms and Conditions

Signee acknowledges/agrees that:

1. Client has legal title to the Property where the Work will be done.
2. Client shall pay the Price for the Work as, and when, set forth in the Contract. Company may accept partial payments, marked "Paid in Full" or otherwise, without waiving any of its rights related to the Contract.
3. Client shall bear the costs for repairing unforeseen or concealed conditions.
4. Company is not responsible for delays in the Work due to weather, acts of God, material or labor shortages, supplier delays, or any other cause beyond Company's control, and shall not be liable for damages, monetary or otherwise, due to any such delay.
5. THERE ARE NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, HABITABILITY, OR FITNESS FOR A PARTICULAR USE OR PURPOSE, OTHER THAN ANY APPLICABLE MANUFACTURER AND ANY APPLICABLE STATUTORY WARRANTY.
6. Company is not responsible for any areas of the Property that have not been modified by the Work.
7. At no time shall Company's liability exceed the total Price for the Work performed under the Contract.
8. Company shall have the right to stop work if Client breaches the Contract and, if, the breach is not cured after notice to Client, Company may, without prejudicing other remedies, give notice of termination of the Contract and, in that event: (a) Client shall be liable for the cost of all labor and materials through the date of termination, and any other loss sustained by Company, including profit and overhead; and, (b) Company shall be relieved from all liability under the Contract, including any warranty work..
9. If Client cancels the Contract within the 3-day cancellation period, then Company will refund any deposit and the Contract will be null and void. Provided, however, that, if an Emergency Waiver applies, Company shall retain from the deposit all labor and material costs incurred to the date of cancellation. Provided, further, that any deposits received for custom-order equipment or materials are non-refundable once Company orders such equipment or materials.
10. The Contract states the entire agreement and Company shall not be bound by any warranties, representations, or promises, oral or otherwise, not specifically included in the Contract.
11. Each provision of the Contract, and these Terms and Conditions, shall be severable from every other provision and, if any provision is adjudged to be void or unenforceable, in whole or in part, such adjudication shall not affect the validity of the remainder of the Contract, or these Terms and Conditions.
12. Persons supplying labor or materials may file a statutory lien against the Property if not paid and, in that event, Owner may have the statutory right to pay such person(s) directly and deduct that amount from the amount owed Company, or withhold amounts due Company, unless Company gives Owner a signed lien waiver. Owner may be liable to pay, in addition to all sums due under the Contract, all costs associated with the preparation and filing of such lien, including attorney's fees and court costs.
13. Customer shall, without compensation or consideration, permit Lifeway to take photo/video images of the project site (before, during and/or after the project) for use by the Lifeway in promotional materials including, without limitation, brochures, print ads, broadcast media, social media, digital media, blogs, and/or websites. Customer waives the right to inspect or approve such images and releases Lifeway from all claims, demands, and causes of action which Customer may have by reason of this authorization. Provided, however, that such images shall not identify the customer, or the property address, without the prior written consent of Customer.
14. The Contract and these Terms and Conditions shall be governed by and construed under the laws of the state where the Property is located



Proposal For:

Allen Community College

Installation site

1801 North Cottonwood

Iola, Ks. 66749

Prepared By:

Bill Zarr

**Commercial Project Manager
417-840-3477**

1549 E. 559th Rd, Brighton, MO 65617



SCOPE OF WORK:

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Standard Grey Color	Folding Arms
550 Lbs Weight Capacity	
Installation of Lift System	

SPECIAL NOTES:

"WORK BY OTHERS: Installation of an adequate Power supply and stairway remodeling or redecoration is outside the scope of CHE. The handing of a stair lift is based from looking from the bottom of the stair lift looking up.

WARRANTY

WARRANTY: All CHE lifts have a minimum (1) year limited parts and labor warranty. Consult your representative for the manufacturer's warranty details.



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Installed Equipment Price:	\$ 39,800.00	<u>Special Options: (If any)</u> Tax Exempt, Certificate required at contract execution.
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Zarr Date: 05/14/2026

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Signature: **X** _____

Date: _____

Printed Name: _____

Billing phone: _____

Billing Contact: _____

Billing email: _____



Contract Terms & Conditions:

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12. The premium for and bonds or insurance beyond our standard coverages and limits will require an executed change order.
13. We shall not be held liable or responsible for any loss, damage, cost, expense or delay caused by any acts of government, strikes, lockouts, fire, explosions, theft, floods, riot, civil war, malicious mischief, epidemics, pandemics, acts of God, or any other causes beyond our reasonable control.
14. We have the right to increase the contract price due to change in scope of work or materials or delays caused by no fault of our own.
15. Contract price will automatically increase by 10% per annum for any work not commenced within 1 year of acceptance of this contract.
16. We reserve the right to discontinue work at any time if payments have not been made as agreed upon and adequate assurance has been made for subsequent payments to be paid when due.
17. Any monies not paid when due shall bear interest at the rate of 1.5% per month or the highest rate allowed by law.
18. We warrant the labor performed by us under this contract against defects in workmanship for a period of ninety days from the date the work is completed. In the event of a claim, you must give prompt written notice and provided all payments due under the terms of this contract have been met in full, we shall, at our own expense and options, correct any defect by repair or replacement. We will not, under this warranty, reimburse you for the cost of work done or equipment provided by others; nor shall we be responsible for equipment to which revisions, additions, or alterations have been made by others without our prior written consent. We shall pass through to you any and all warranties provided by the manufacturer with respect to the equipment so long as they are automatically assignable to you. THE FOREGOING WARRANTY IS THE SOLE WARRANTY PROVIDED BY US AND IS IN LIEU OF ALL OTHER WARRANTIES. WE DISCLAIM ALL OTHER WARRANTIES EITHER EXPRESS OR IMPLIED, AND WHETHER ARISING BY OPERATION OF LAW OR OTHERWISE, INCLUDING ANY WARRANTY OF MERCHANT ABILITY OR FITNESS FOR PARTICULAR PURPOSE. Like any piece of machinery, the equipment should be periodically inspected, lubricated and adjusted by competent personnel and otherwise operated and maintained in accordance with the manufacturer's instructions. The warranty provided by us does not apply to operator induced errors, negligence, abuse or misuse, failure to follow manufacturer's instructions, improper or unbalanced power supply characteristics, improper or inadequate maintenance, or cause beyond our reasonable control. Unless expressly referenced in the scope of works, we shall not be responsible for performing any maintenance or similar work with respect to the equipment, any such work is to be evidenced by a separate "Preventative Maintenance Agreement" signed by both parties. If the equipment installed by us under this contracts deemed to be a consumer product, and we the supplier and you a purchaser of a consumer product under Title I of Public Law 93-637, known as the Magnuson Moss Warranty-Federal Trade Commission Improvement Act, then the implied warranties required by such act shall be limited in duration to the same period of time as the express warranty set forth herein and the entire warranty is designated as LIMITED.
19. THE MAXIMUM AMOUNT OF OUR LIABILITY TO YOU SHALL IN NO EVENT EXCEED THE TOTAL CONTRACT PRICE REFERENCED HEREIN, UNDER NO CIRCUMSTANCES SHALL WE BE LIABLE OR RESPONSIBLE IN ANY WAY FOR THE CONSEQUENTIAL, INDIRECT, INCIDENTAL, PUNITIVE OR SPECIAL DAMAGES, REGARDLESS OF THE BASIS OR NATURE OF THE CLAIM OR HOW IT IS INCURRED.
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Terms and Conditions continued next page



Terms and Conditions continued

22. YOU AGREE TO GIVE US WRITTEN NOTICE WITHIN TWENTY-FOUR HOURS OF ANY ACCIDENT, OCCURRENCE, ALTERATION OR CHANGES AFFECTING THE EQUIPMENT, DISCONTINUE IMMEDIATELY THE OPERATION OF THE EQUIPMENT WHEN IT BECOMES UNSAFE OR OPERATES IN A MANNER WHICH MIGHT CAUSE DAMAGE OR INJURY, AND TO MAINTAIN SURVEILANCE AND INSPECTION OF THE EQUIPMENT FOR SUCH PURPOSES, and you further agree to keep the lift pit and motor room clear and free from water and rubbish or other obstruction and to refrain from using the lift rooms and motor rooms for storage.

23. You agree to defend, indemnify and hold us harmless (together with our officers, agents and employees) from any loss, damage, claim, expense or cost to the extent arising of or otherwise related to the use or operation of the equipment.

24. The failure of either party to strictly enforce any provision of this contract shall not be deemed to be a waiver of such provision (or of any other provision of this contract), nor shall such a failure be deemed to be a waiver of any subsequent breach of such provision (or any other provision of this contract). No waiver of provision of this contract shall be binding upon any party unless it is in writing and executed by each party. The parties agree that the substantive laws of the State of Missouri (exclusive of conflict and choice law rules, provisions and principles) shall: (a) govern this contract; (b) be used to construe and enforce all rights and duties of the parties arising from or in any way relating to the subject matter of this contract, including, without limitation, the performance, construction, and enforcement of this contract; and (c) apply to all claims between the parties, including, without limitation, counterclaims and tort claims. All litigation involving any claim (whether legal or equitable or whether sounding in contract, tort, or strict liability) which relates to or arises from the subject matter of this contract shall be brought exclusively in the appropriate state or federal courts located in Polk County, Missouri. In addition, each party hereby: (a) consents to submit itself to the exclusive personal jurisdiction of the appropriate state or federal courts located in Polk County, Missouri; (b) expressly agrees to waive all challenges to the jurisdiction of and venue in such courts based on lack of jurisdiction and/or inconvenient or improper venue; and (c) agrees that it will not bring any action relating to the subject matter of this contract in any court other than the foregoing courts. EACH PARTY HEREBY WAIVES ITS RIGHT TO A JURY TRIAL FOR ALL CLAIMS, INCLUDING COUNTERCLAIMS AND TORT CLAIMS, WHICH RELATE TO THE SUBJECT MATTER OF THIS CONTRACT. If any provision of this contract is held to be unenforceable, invalid, or void, such provision shall be inoperative only to the extent necessary to comply with applicable law and shall be severed from the remainder of this contract. The remaining provisions of this contract shall remain in full force and effect.

25. By engaging CH Elevator for this project, the customer consents to the use of photography and video footage of the project by CH Elevator for marketing and promotional purposes.

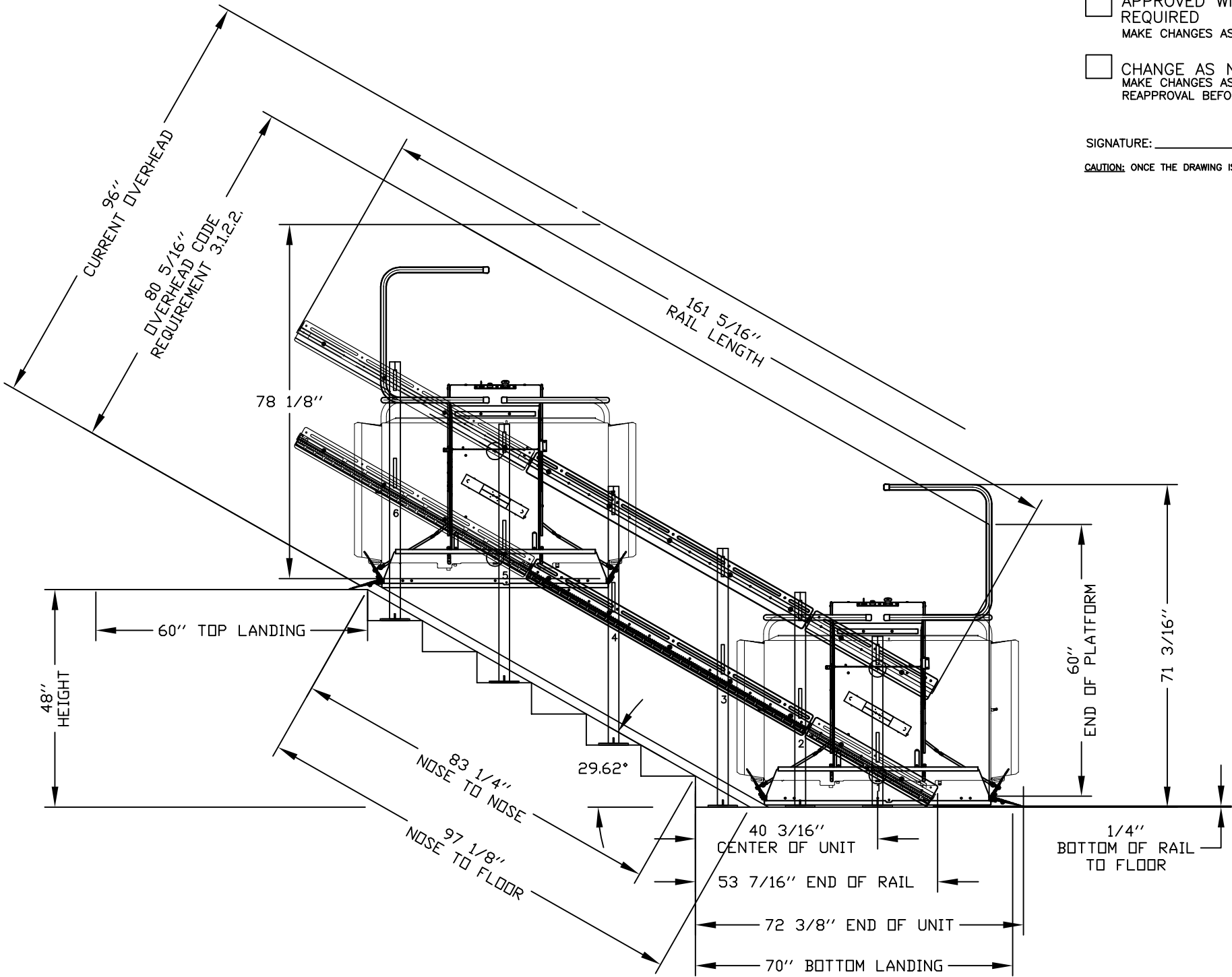
DRAWING APPROVAL:

THIS DRAWING REFLECTS OUR INTERPRETATION OF THE INFORMATION PROVIDED BY THE DEALER ON THE ORDER FORM. THIS INFORMATION IS THE DEALER'S RESPONSIBILITY, AND IS THE BASIS FROM WHICH THIS LIFT IS DESIGNED AND MANUFACTURED. PLEASE INDICATE THE REQUESTED ACTION BY CHECKING ONE OF THE FOLLOWING BOXES AND SIGNING BELOW TO AUTHORIZE COMPLETION OF THIS ORDER.

- ☐ APPROVED WITH NO EXCEPTIONS
MANUFACTURE PRODUCT AS PER DRAWING
- ☐ APPROVED WITH EXCEPTIONS, NO REAPPROVAL REQUIRED
MAKE CHANGES AS NOTED, NO REAPPROVAL DRAWING REQUIRED
- ☐ CHANGE AS NOTED, REAPPROVAL REQUIRED
MAKE CHANGES AS NOTED, SEND CORRECTED DRAWING FOR REAPPROVAL BEFORE MANUFACTURE

SIGNATURE: _____ DATE: _____

CAUTION: ONCE THE DRAWING IS APPROVED, JOB CANCELLATION FEES WILL APPLY



OFFICE USE ONLY:	
CONFIGURATION VERSION STAMP:	0.0
MODULE VERSION STAMP:	DT-S-4.7.4

Product No.	
Variant No.	1 2 3 3 3 0 9



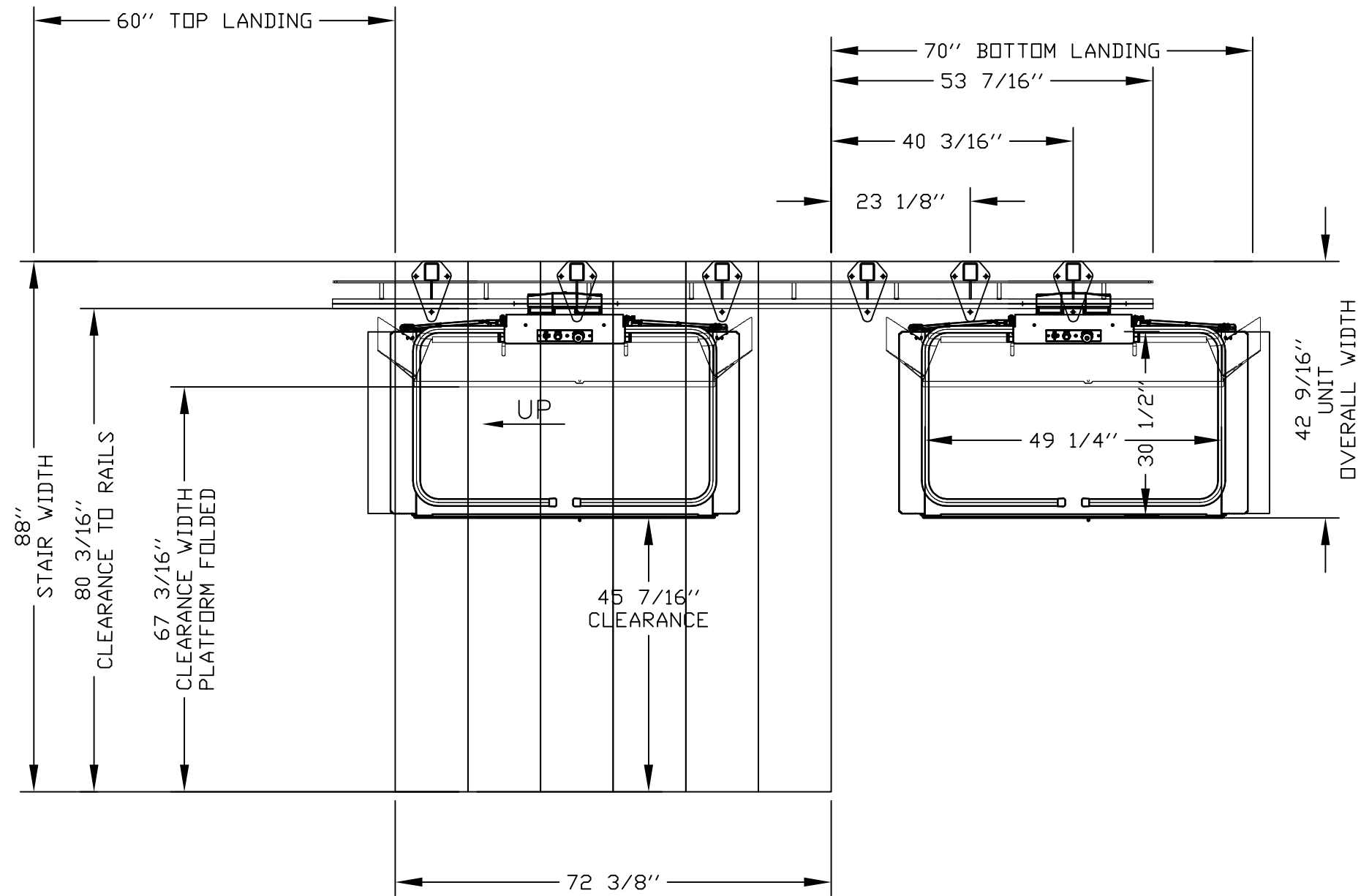
JOB No.	P-000000	SHEET No.	1 OF 4
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WARNING: INSUFFICIENT BOTTOM LANDING LENGTH

FRONT VIEW

CUSTOMER:	COUNTRY HOME ELEVATOR
PROJECT:	Allen Community College
ADDRESS:	1801 North Cottonwood, Iola Kansas, USA, 66749

DATE:	05-14-26
REVISION DATE:	05-14-26
COMPLETED BY:	operations@chelevato



TOP VIEW

OFFICE USE ONLY:	
CONFIGURATION VERSION STAMP:	0.0
MODULE VERSION STAMP:	DT-S-4.7.4

CUSTOMER:	COUNTRY HOME ELEVATOR	DATE:	05-14-26
PROJECT:	Allen Community College	REVISION DATE:	05-14-26
ADDRESS:	1801 North Cottonwood, Iola Kansas, USA, 66749	COMPLETED BY:	operations@chelevato

Product No.			
Variant No.	1 2 3 3 3 0 9		
			
JOB No.	P-000000	SHEET No.	2 OF 4

PROVISIONS BY OTHERS

GENERAL

PLUMB STAIRWAY— DUE TO CLOSE RUNNING CLEARANCES OWNER/AGENT MUST ENSURE THAT THE STAIRS (WHERE PROVIDED) ARE LEVEL, PLUMB (-/+ 1/8" (3 mm)) AND SQUARE AND ARE IN ACCORDANCE WITH THE DIMENSIONS ON THESE DRAWINGS.

MINIMUM OVERHEAD CLEARANCE— OWNER/AGENT MUST ENSURE MINIMUM OVERHEAD CLEARANCE IS IN COMPLIANCE WITH CODES.

CONSTRUCTION SITE— OWNER/AGENT TO PROVIDE ALL MASONRY, CARPENTRY AND DRYWALL WORK AS REQUIRED AND SHALL PATCH AND MAKE GOOD (INCLUDING FINISH PAINTING) ALL AREAS WHERE WALLS/FLOORS MAY REQUIRE TO BE CUT, DRILLED OR ALTERED IN ANY WAY TO PERMIT THE PROPER INSTALLATION OF THE LIFT.

DIMENSIONS— CONTRACTOR/CUSTOMER TO VERIFY ALL DIMENSIONS AND REPORT ANY DISCREPANCIES TO OUR OFFICE IMMEDIATELY.

INSTALLATION— THIS EQUIPMENT MUST BE INSTALLED IN COMPLIANCE WITH ASME A18.1 CODE, OR CSA B355 CODE BY A QUALIFIED TECHNICIAN.

THE CONFORMITY FOR ACCESS TO THE PLATFORM IS THE DISTRIBUTOR’S RESPONSABILITY.

ELECTRICAL

GENERAL— ELECTRICAL EQUIPMENT AND WIRING TO COMPLY WITH SECTION 38 OF CSA C22.1 (CANADA) OR SECTION 620 OF NEC ANSI/NFPA 70 (USA).

POWER SUPPLY— 120VAC, 15A, 60HZ, 1PH AUXILIARY DISCONNECT FOR CHARGER REQUIRED. MAIN DISCONNECT ON UNIT PROVIDED BY SAVARIA.

LIGHTING— LIGHTING WITH SWITCH AND ELECTRICAL GFCI OUTLET AND EMERGENCY LIGHTING OF 100 LUX MIGHT BE REQUIRED BY LOCAL CODE. PLEASE CONTACT LOCAL JURISDICTION.

SAVARIA LINK REMOTE MONITORING – Not Selected

STRUCTURAL

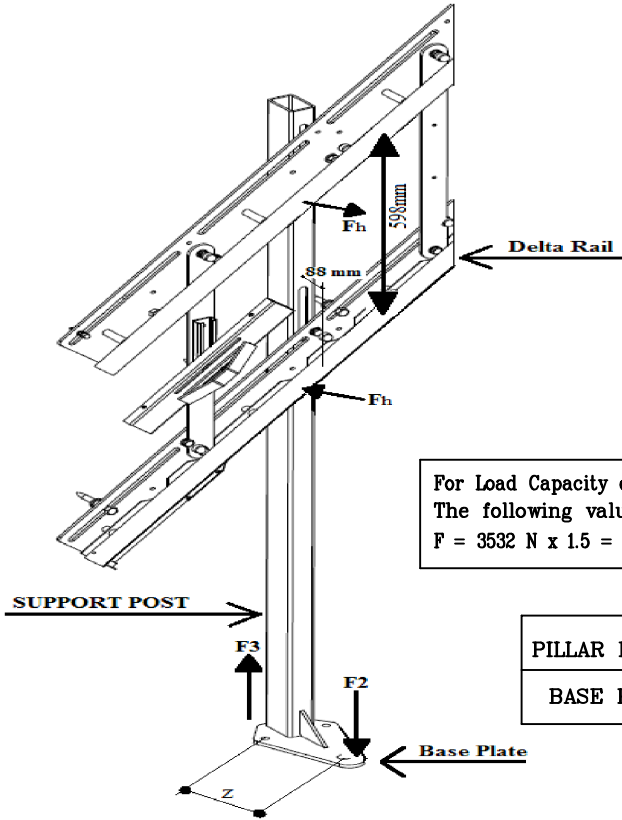
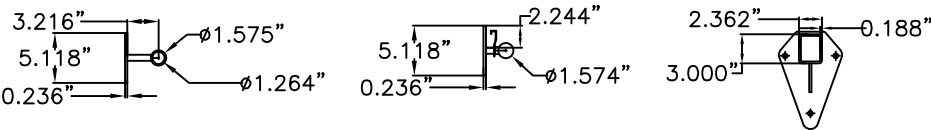
FLOOR/SUPPORT WALL LOADS— STRUCTURAL ENGINEER TO ASSURE THAT BUILDING AND SHAFT WILL SAFELY SUPPORT ALL LOADS IMPOSED BY THE LIFT EQUIPMENT. REFER TO THE LOAD DIAGRAM ON THIS DRAWING.

RAIL TO BE SECURELY FASTENED— WHERE REQUIRED THE RAIL MUST BE SECURELY FASTENED TO THE STRUCTURAL SUPPORT WALL. REFER TO WALL DIAGRAM AND LAG DIMENSIONS

CLEARANCE

PLATFORM FOLDING/UNFOLDING— PLATFORM REQUIRE 1 INCH CLEARANCE WHEN FOLDING AND UNFOLDING ON STAIR WAY BETWEEN TOW WALL AND/OR ANY OBSTRUCTIONS.

HEADROOM CLEARANCE WHERE THE PLATFORM IS POSITIONED FOR BOARDING SHALL BE NOT LESS THAN 2 000MM (79 IN.) AS MEASURED VERTICALLY FROM ALL POINTS ON THE SURFACE OF THE PLATFORM FLOOR.

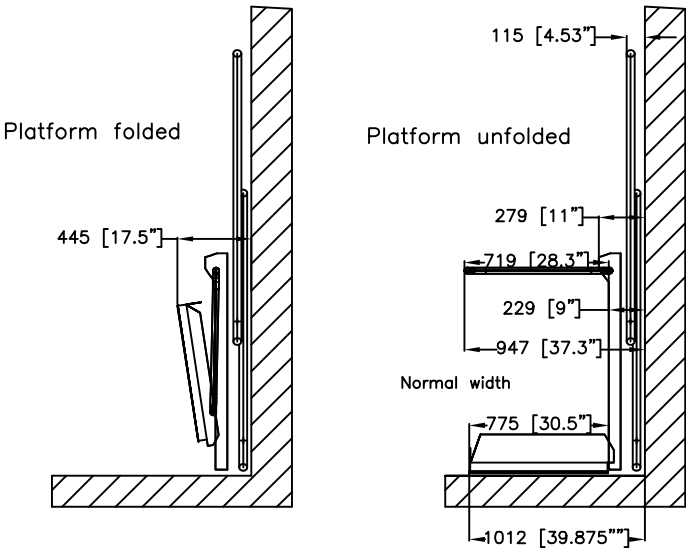


SUPPORT LOAD DIAGRAM
SELF SUPPORT POST:

For Load Capacity of 250 Kg (550 lbs) with a Platform Width of max 775mm.
The following values of forces (with shock factor of 1.5) are suitable:
F = 3532 N x 1.5 = 5300 N [1191.5 lbs] Fh = 2797 N x 1.5 = 4200 N [944.2 lbs]

PILLAR FORCES	Z	F2	F3
BASE PLATE	150mm	16875 N	11098 N

DELTA INLINE ACCESS PLATFORM
30.5" X 49.25" [775 x 1250]



NOTE:
POST ADD 3.5" [88.9 mm] FOR POST MOUNT;
3.5" ADDITIONAL STAIR WIDTH REQUIRED.

SPECIFICATIONS

GENERAL

CLASSIFICATION: UNENCLOSED STAIRPLATFORM LIFT
APPLIED CODE: ASME A18.1–2023 Section 3 Pub
MODEL: DELTA
CAPACITY: 550 lbs [250 Kg]
ONE PERSON IN WHEELCHAIR

MAX. SPEED: 30 ft/min [9 m/min]
PLATFORM SIZE: 30.5 x 49.25 (775x1250)
POWER SUPPLY: 110 Volt, 60hz, Single Phase

MOTOR: 24 V, 0.67 Hp
DRIVE SYSTEM: RACK AND PINION

CONTROLLER

MODEL: DELTA
TYPE: CPFS
QPS #: LR1390–3

PROJECT INFORMATION

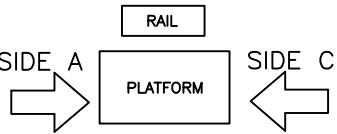
ACCESS TO PLATFORM: INLINE
SIDE OF INSTALLATION: Right Hand
ANGLE OF STAIRCASE: 29.62°
WIDTH OF STAIRCASE: 88"
LENGTH OF STAIRWAY: 97.125"
RAIL LENGTH: 154.75"
NUMBER OF RISERS: 7
AVERAGE RISER: 6.86"
AVERAGE TREAD: 12.06"
LOCATION: INDOOR
ANCHORING WALL: Concrete
ANCHORING POST: By Others
FLOOR AT BOTTOM LANDING: Concrete
TYPE OF INSTALLATION: Commercial Delta Lift

OPTIONS PROVIDED

ADDITIONAL BATTERY PACK: yes
RAIL ATTACHMENT: Self Support Stair Post (6)
POST FOR CALL STATION: Motorized
FOLDING PLATFORM AND ARMS: Required
FOLDING SEAT W/BELT: N/A
INTERNATIONAL PACKAGE: Light Grey (Standard)
COLOR:

	LANDING 1	LANDING 2
ENTRANCE SIDE	C	A
CALL STN. MOUNTING	Surface Mount	Surface Mount

ENTRANCE LOCATIONS



OFFICE USE ONLY:	
CONFIGURATION VERSION STAMP:	0.0
MODULE VERSION STAMP:	DT-S-4.7.4

Product No.	
Variant No.	1 2 3 3 3 0 9

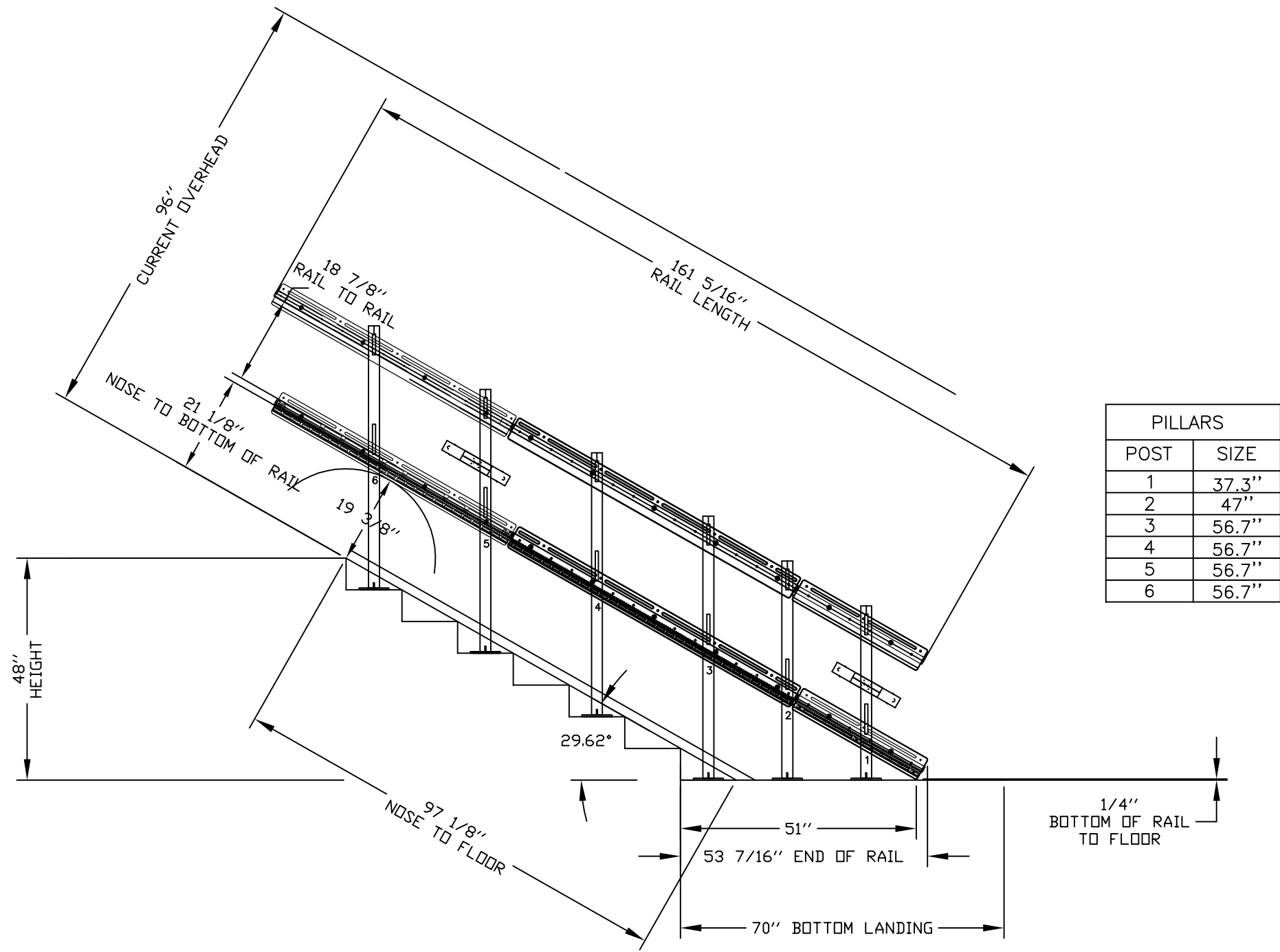


DATA SHEET

CUSTOMER:	COUNTRY HOME ELEVATOR	DATE:	05-14-26
PROJECT:	Allen Community College	REVISION DATE:	05-14-26
ADDRESS:	1801 North Cottonwood, Iola Kansas, USA, 66749	COMPLETED BY:	operations@chelevator

JOB No.	P-000000	SHEET No.	3 OF 4
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RAIL LENGTH:
NOTE:
RAIL LENGTH AND POST
HEIGHT MAY CHANGE
IN FINAL DRAWING



DETAIL VIEW

CUSTOMER:
COUNTRY HOME ELEVATOR
PROJECT:
Allen Community College
ADDRESS:
1801 North Cottonwood, Iola
Kansas, USA, 66749

OFFICE USE ONLY:	
CONFIGURATION VERSION STAMP:	0.0
MODULE VERSION STAMP:	DT-S-4.7.4

DATE:
05-14-26
REVISION DATE:
05-14-26
COMPLETED BY:
operations@chelevato



Product No.

Variant No. 1233309

 savaria.

JOB No. P-000000

SHEET No. 4 OF 4

MEMORANDUM OF UNDERSTANDING

By and Between

NEWMAN UNIVERSITY

and

ALLEN COMMUNITY COLLEGE

This MEMORANDUM OF UNDERSTANDING ("MOU") outlines the intended collaboration by and between NEWMAN UNIVERSITY, a private educational institution in Kansas, located at 3100 McCormick St., Wichita, KS 67213 (hereinafter "Newman") and ALLEN COMMUNITY COLLEGE, a state educational institution in Kansas, located at 1801 N. Cottonwood St., Iola, KS 66749 (hereinafter "ACCC").

This agreement shall remain in effect through the 2027–2028 academic year unless terminated earlier as described in this agreement.

I. PURPOSE

This partnership allows Newman and ACCC to work together to meet the workforce and educational needs of Southeast Kansas and the surrounding region by strengthening access to bachelor's degree completion pathways.

This partnership leverages the educational strengths of both institutions, relying on ACCC's commitment to providing high-quality associate degree programs and Newman's expertise in upper-division coursework and bachelor's degree programs.

Through this collaboration, students who begin their education at ACCC will have opportunities to seamlessly transition to Newman to complete bachelor's degrees.

II. INITIAL PROGRAM PATHWAYS

Education Programs

- Early Childhood Unified
- Elementary Education
- Secondary Education (Biology, Chemistry, Physics, Mathematics, Speech/Theatre, English, History/Government)

Business Programs

- Bachelor of Science in Business Administration

Additional academic programs may be added in the future by mutual written agreement of both institutions.

III. OBJECTIVES

1. Establish a collaborative educational partnership providing residents of Southeast Kansas the opportunity to complete Newman bachelor's degrees locally.
2. Increase the number of ACCC graduates who continue toward bachelor's degrees.
3. Create clear transfer pathways from ACCC associate degree programs into Newman bachelor's degree programs in Education and Business.
4. Support regional workforce development priorities, particularly in teacher preparation and business leadership.
5. Strengthen student support, advising coordination, and communication between both institutions.

IV. RESPONSIBILITIES OF NEWMAN UNIVERSITY

- Provide bachelor's degree completion pathways for students transferring from ACCC.
- Offer upper-division coursework required for bachelor's degrees through on-site, hybrid, or online delivery.
- Coordinate with ACCC advisors to ensure students understand transfer requirements.
- Provide admissions support, advising, and enrollment services to ACCC transfer students.
- Promote academic programs available through this partnership.

V. RESPONSIBILITIES OF ALLEN COMMUNITY COLLEGE

- Provide associate degree pathways aligned with Newman's bachelor's degree programs.
- Inform students of transfer opportunities with Newman.
- Collaborate on recruitment and marketing for partnership programs.
- Provide classroom or meeting space when on-site instruction occurs.
- Assist with transfer advising events and student information sessions.

VI. MARKETING AND RECRUITMENT

Both institutions agree to collaborate on outreach and marketing efforts including joint information sessions, transfer advising events, and promotional materials.

VII. DATA SHARING

Both institutions may share appropriate student information in compliance with the Family Educational Rights and Privacy Act (FERPA) and applicable institutional policies.

VIII. TERM AND TERMINATION

This agreement shall remain in effect through the 2027–2028 academic year unless terminated earlier by either party with 90 days written notice.

IX. MODIFICATION

This agreement may be amended by mutual written consent of both institutions.

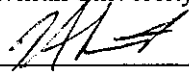
X. NON EXCLUSIVITY

This agreement does not create an exclusive partnership. Both institutions retain the right to enter similar agreements with other institutions.

SIGNATURE PAGE

The undersigned affirm that they are authorized representatives of their respective institutions and agree to the terms outlined in this Memorandum of Understanding.

For Newman University

Name: 

Title: VPAA

Date: 8/11/26

For Allen Community College

Name: 

Title: President

Date: 8-11-26

Facilities Update

1. (Facility Assessment) 2 to 4 Pipe Replacement:
 - a. Had Kick-off Meeting with them last week.
 - b. Will begin meeting with them every other week to plan out project.
2. (Facility Assessment) Herynk Hall Shower Replacement:
 - a. Complete.
3. (Facility Assessment) Egress Door Signage:
 - a. Finalizing maps based on actual offices/classrooms
 - b. Dorms are complete, working on main campus.
4. (Facility Assessment) Ballard House Roof Replacement
 - a. Waiting on schedule from Borens.
 - b. Ryan is still waiting on quote for painting/sealing. Hasn't been painted in at least 7-8 years minimum, probably longer.
5. Phlebotomy Classroom:
 - a. Flooring is installed.
6. Emergency Exit signs disposal
 - a. Still in progress of replacing old Radioactive Emergency Exit signs and replacing with new, will dispose when all are removed per Fire Marshall requirements.
7. Enterprise Fleet Management:
 - a. All vans are back and wrapped and being used.
 - b. Geotabs have been received and are installed.
 - c. Still reviewing the replacement schedule of more vehicles, looking at Rav4's. Looking at ordering in November to receive in February (factory ordered).
8. Admissions/Complex B Carpet Replacement:
 - a. Complete.
9. Parking Lot Maintenance:
 - a. Complete.
10. Speed Bumps

- a. Ryan and John are gathering different options for the board to review at September meeting regarding speed bump options. We will bring quotes for the board to make the decision.
- b. Currently installing speed bump and speed limit signs as well.

11. Disc Golf Course

- a. Tee pads/launch pads are complete, just a little dirt work that needs to be done.

12. Water Softener Project

- a. Been installed in kitchen. Project complete.

13. INA Alert

- a. Working on taking over security cameras this week (Wednesday through Friday)
- b. Will start on interior doors of main campus, theatre, etc. soon.

14. Student housing cleaning

- a. Complete
- b. Had to replace flooring in Parkford in a couple of units, split the price with Parkford.
- c. Had a mold issue in one of the units in Parkford due to a/c unit being turned off over the summer by tenants. All Clean LLC was brought in for mold remediation.

15. Business Office Windows

- a. Waiting on Jayhawk Lumber to install

16. Cubicles in Library Mezzanine

- a. Have been delivered, will be installed as we have time.

17. ADA Parking Stalls

- a. Still working on getting all ADA parking stalls completed. Hoping to have finalized before start of class but definitely will have done before next board meeting.

18. Autonomous Cleaning/Grounds Equipment

- a. Will be demo'ing these in the coming weeks, can potentially save on personnel costs, can happen at midnight when no one is around. Looking at leasing.

Board Policy 7.11



<i>Board Policy Title:</i>	<i>Wage and Salary Administration</i>
<i>Board Policy Number:</i>	<i>BP 7.11</i>
<i>Adoption Date:</i>	<i>6/13/2007</i>
<i>Schedule for Review & Update:</i>	<i>Every three years</i>
<i>Review Date(s):</i>	
<i>Revision Date(s):</i>	<i>07/12/2022</i>
<i>Legal Reference:</i>	
<i>Cross Reference:</i>	<i>III-A-1.6.1</i>

Allen Community College (The College) aims to attract and retain qualified employees at all levels by offering fair and competitive salaries that align with the organization’s economic needs and reflect the community’s standards.

The College follows a systematic approach to classifying jobs and determining wages to ensure competitive and equitable pay for Staff. Total compensation considers all aspects of compensation, including base salary, variable compensation, benefits coverage and options, non-cash rewards, recognition programs, and the work environment. The College will balance the principles of fairness, equity, and market competitiveness with sound fiscal discipline. Compensation programs will support Allen’s mission, vision, and values and be consistent with the College’s compensation philosophy.

Pay for Professional Employees will be according to the negotiated Agreement.

JOB ANALYSIS

The College utilizes a job analysis process to identify the essential functions, responsibilities, qualifications, and requirements of each position. Job descriptions are maintained for positions and reviewed periodically to ensure accuracy and compliance with applicable laws, including the Fair Labor Standards Act (FLSA).

JOB EVALUATION

The College utilizes a job evaluation process that considers factors such as training, complexity, responsibility, market data, and internal equity to determine appropriate job classifications and salary grades.

SALARY STRUCTURE

The College maintains a salary structure consisting of pay grades and salary ranges designed to

support equitable and competitive compensation practices. Compensation decisions may consider knowledge, skills, experience, market conditions, job responsibilities, internal equity, and special licenses or certifications.

JOB CLASSIFICATION

Employees are assigned to positions based on the appropriate job classification and salary grade. Initial compensation and other pay-related decisions are administered in accordance with College compensation procedures and subject to applicable approvals.

PAY EVALUATION

The College may periodically review compensation practices and consider adjustments to maintain market competitiveness, internal equity, and fiscal responsibility. Compensation adjustments, including cost-of-living adjustments, merit increases, promotional increases, market adjustments, and pay differentials, may be recommended and implemented subject to administrative and Board approval processes where applicable.

Positions may be re-evaluated when job responsibilities substantially change, and compensation may be adjusted accordingly.

Employees may receive compensation changes associated with promotions, transfers, demotions, reclassifications, or market adjustments in accordance with College procedures.

ACC TALENT STRATEGY

The College may periodically review compensation practices and consider adjustments to maintain market competitiveness, internal equity, and fiscal responsibility. Compensation adjustments, including cost-of-living adjustments, merit increases, promotional increases, market adjustments, and pay differentials, may be recommended and implemented subject to administrative and Board approval processes where applicable.

Positions may be re-evaluated when job responsibilities substantially change, and compensation may be adjusted accordingly.

Employees may receive compensation changes associated with promotions, transfers, demotions, reclassifications, or market adjustments in accordance with College procedures.

LONGEVITY PAY

The College recognizes the contributions of long-term employees through longevity compensation programs for eligible employees. Longevity payments for Staff/Non-Faculty are separate from base salary and administered in accordance with College procedures and applicable negotiated agreements.

Full Time Professional Employees/Faculty are eligible for longevity incentive pay as outlined in the most current negotiated Agreement.

~~LONGEVITY PAY INCENTIVE~~

~~I. POLICY~~

~~1.00 GENERAL STATEMENT~~

~~Allen County Community College recognizes the contribution of its employees in making the College successful. In recognition of long-term, continuous service with Allen County Community College, all full-time employees are eligible to participate in a longevity pay incentive.~~

~~2.00 SPECIFIC STATEMENTS 2.01 Full-time faculty are eligible for longevity incentive pay as outlined in the most recently negotiated Master Agreement.~~

~~2.02 All full-time, non-faculty employees will be granted longevity incentive pay as outlined in the most recently negotiated Master Agreement.~~

~~2.03 The employee must have completed the five-year increment of consecutive service by July 1 of each year. Anniversary dates after July 1 will be awarded in the following year's contract.~~

~~2.04 Longevity increases will be granted to qualifying employees who are in good standing, as determined by their satisfactory fulfillment of contractual and professional responsibilities and favorable evaluations.~~

~~Adopted: 06/13/2007~~

~~Revised: 07/12/2022~~

III-A-1.6.