Work Session

Monday, April 13, 2026 5:00 PM
ECC 350, 5701 Normandale Road, Edina, MN 55424

I. **Determination of Quorum and Call to Order**

II. **Approval of Agenda**

School Board Work Session
Monday, April 13, 2026; 5:00 PM
ECC Room 350

I. Determination of Quorum and Call to Order

II. Approval of Agenda

III. Discussion

A. Superintendent Student Advisory Panel
B. Food Service Management Contract - 2026-2027 School Year
C. Artificial Intelligence (AI) Update

IV. Leadership and Committee Updates

V. Superintendent Updates

VI. Adjournment

NOTE: School Board members may participate by interactive technology as permitted by Minnesota Statute 13D.02

III. **Discussion**		
III.A.	Superintendent Student Advisory Panel	**Speaker(s):** Superintendent Student Leadership Team Members

Board Meeting Date: 4/13/2026

Title: Superintendent Student Advisory Panel

Type: Discussion

Presenter(s): Superintendent Student Leadership Teams

Description: Members of the Superintendent's Student Advisory Committees will participate in a student panel, sharing their perspectives and insights on life as a student in Edina Public Schools. This discussion provides Board members and others the opportunity to hear directly from students about their experiences, priorities, and ideas.

The panel aligns with the District's Strategic Plan and priorities by centering student voice and reinforcing the importance of student, staff, and community engagement in district decision-making.

Recommendation: Hear from student leaders.

III.B. Food Service Management Contract - 2026-2027 School Year	**Speaker(s):** Mert Woodard, Director of Finance and Operations

Edina Public Schools

DEFINING EXCELLENCE

Board Meeting Date: 4/13/2026

Title: Food Service Management Contract – 2026-2027 School Year

Type: Discussion

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: Prior to the start of the 2022-2023 school year the District conducted a request for proposals (RFP) process to select a vendor to provide the District with school nutrition management services. Various District stakeholders were involved in the RFP process, including, but not limited to, Board members, District administration, the District's appointed sourcing agent, families of students, and students. A district-wide survey was also an element of the selection process. Compass Group USA, Inc. through its Chartwells division was selected to continue as the District's school nutrition manager.

Feedback over the last 4 four school years indicates that Chartwells has met expectations and provided quality service to the District. The District administration plans to formally recommend extending the agreement with Chartwells for 2026-27 school year at a subsequent regular meeting of the Board, which would be the final year of the current agreement. A new Request for Proposal process will be conducted during fiscal year 2027.

Recommendation: There is no recommended action.

Desired Outcomes from the Board: Provide feedback regarding the District's current food service management vendor and the District administration's forthcoming recommendation to continue the arrangement for the 2026-27 school year.

Attachments:

1. Food Service Management Sourcing Summary - 2022

CATALYST Sourcing Solutions

Proposal Summary

General Information

Organization:	ISD #273 – Edina Public Schools	**Date:**	4/27/2022
Department:	Administration	**Category:**	Food Service Management

Process Notes

Process used	Minnesota Department of Education (MDE)-designed Request for Proposal Process
Vendors:	

Service Provider	Attended Mand. Meeting	Formerly Declined	Submitted Fixed Cost Quote	Submitted Cost-Reimb. Quote
Aramark	Yes	No	No	No
Chartwells*	Yes	No	**Yes**	**Yes**
Genuine Foods	No	Yes	No	No
SFE	Yes	No	**Yes**	**Yes**
Sodexo	No	Yes	No	No
Taher	Yes	No	**Yes**	**Yes**

Incumbent

Eligibility Requirements

Question	Chartwells	SFE	Taher
Authorized to do business with public school districts in the State of MN? [Y/N]	Y	Y	Y
Included required bid security? [Y/N]	Y	Y	Y
Included signed Independent Price Determination Certificate (MDE)? [Y/N]	Y	Y	Y
Included signed Certification Regarding Debarment, Suspension, etc. (MDE)? [Y/N]	Y	Y	Y
Included signed Certification Regarding Lobbying (MDE)? [Y/N]	Y	Y	Y
Included signed MDE-provided Fixed Cost Quote Worksheet? [Y/N]	Y	Y	Y
Included signed MDE-provided Cost-Reimbursable Quote Worksheet? [Y/N]	Y	Y	Y

FSMC Profile Data

FSMC Name	Corporate Office Address	Website	Employees	Years in Business	K-12 School Districts	MN K-12 School Districts
Chartwells	2400 Yorkmont Road Charlotte, NC 28217	www.chartwellsk12.com/	16,000	81 years	675	15
SFE	9366 E Raintree Dr, Scottsdale, AZ 85260	www.sfellc.com	6,800	18 years	160	1 (and charter school)
Taher	5570 Smetana Dr, Minnetonka, MN 55343	www.taher.com/	3,200	41 years	100	6

FSMC-provided References

FSMC Name	Reference	State	Enrollment
Chartwells	Albert Lea Public Schools	Minnesota	3,500 students
	Big Lake Public Schools	Minnesota	3,000 students
SFE	Elk River Public Schools	Minnesota	13,191 students
	Bastrop Public Schools	Texas	11,059 students
Taher	North Branch Public Schools	Minnesota	3,032 students
	Marshall Public Schools	Minnesota	2,354 students

CATALYST Sourcing Solutions

Proposal Summary

Pricing - Fixed Price Structure

Meal Type	Proj Annual Meals	Chartwells – Per Unit	SFE – Per Unit	Taher – Per Unit	Chartwells – Net	SFE – Net	Taher – Net
Breakfast	106,166	$1.73	$2.06	$1.59	$183,667.18	$218,701.96	$168,803.94
Lunch	485,886	$3.51	$3.46	$3.23	$1,705,459.86	$1,681,165.56	$1,569,411.78
Ala Carte Equivalent	260,393	$3.51	$4.01	$3.40	$913,979.43	$1,044,175.93	$885,336.20
Milk	15,776	$0.65	$0.25	$0.35	$10,254.40	$3,944.00	$5,521.60
				Totals	**$2,813,360.87**	**$2,947,987.45**	**$2,623,551.92**

Pricing - Cost-Reimbursable Structure

Meal Type	Proj Annual Meals	Chartwells - Per Unit	SFE - Per Unit	Taher - Per Unit	Chartwells	SFE	Taher
Breakfast	106,166	$1.55	$3.68	$3.38	$164,557.30	$390,935.06	$358,841.08
Lunch	485,886	$3.23	$3.68	$3.38	$1,570,869.44	$1,789,178.02	$1,642,294.68
Ala Carte Equivalent	260,393	$3.23	$3.68	$3.38	$841,850.57	$958,845.14	$880,128.34
Milk	15,776	$0.30	$0.25	$0.35	$4,732.80	$3,944.00	$5,521.60
Admin Fee (excludes Milk)	852,445	$0.18	$0.13	$0.06	$153,440.10	$109,283.45	$51,146.70
Totals					**$2,735,450.21**	**$3,252,185.67**	**$2,994,699.81**

Pricing Points – Fixed Price

Description	Chartwells	SFE	Taher
Est. Annual	**$2,813,360.87**	**$2,947,987.45**	**$2,623,551.92**
Percentage reduction for premium	**93%**	**89%**	**100%**
Point Award	**28**	**27**	**30**

Pricing Points – Cost-Reimbursable

Description	Chartwells	SFE	Taher
Est. Annual	**$2,735,450.21**	**$3,252,185.67**	**$2,994,699.81**
% for lowest	**100%**	84%	91%
Point Award	**26**	**22**	**24**

The district recommends the selection of the Chartwells Cost-Reimbursable proposal based on the evaluation results of the bid process. The agreement selected is a one-year agreement with three (4) additional one-year option years that can be exercised by the district for school years 2023-2024, 2024-2025, and 2025-2026 should the district be satisfied with the vendor's performance.

CATALYST Sourcing Solutions

Edina Public Schools – Food Management – Bid Point Calculator

Cost-Reimbursable Proposal Evaluations

Vendor being evaluated:	Points	Chartwells	Chartwells	Chartwells	Chartwells	SFE	SFE	SFE	SFE	Taher	Taher	Taher	Taher
The vendor's REGIONAL/DISTRICT Manager experience managing K12 school food & nutrition services The vendor's DIRECT Manager experience managing K12 school food & nutrition services The vendor's DIRECT Manager's experience with menu development and special events The vendor's DIRECT Manager's ability to be full-time on site The vendor's DIRECT Manager's experience in all aspects of state and federal reporting The VENDOR'S experience in providing Catering services The VENDOR management's experience working collaboratively with various school personnel (example - wellness programs) Vendor provided adequate data on Kitchen Manager turnover for the last 3 years Vendor is contracted as service provider for two (2) or more K-12 school districts in the US (MN districts preferred) Vendor has NEVER BEEN REMOVED from a MN school district prior to contract end term	0-20	18.0	20.0	18.0	20.0	18.3	20.0	17.0	20.0	20.0	20.0	15.0	20.0
Vendor's described training program for food service employees (also including examples of training materials) used for foodservice employees to include how to communicate & work with children Vendor's described food safety and sanitation training/Hazard Analysis and Critical Control Points (HACCP) Vendor conducts employee satisfaction surveys Vendor presented a plan for diversity/equity training Vendor has a successful employee retention plan	0-5	4.7	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	2.0	5.0
Reliability of forecast and financials [TYPO IN ANALYSIS]	0-5	5.0	5.0	4.0	5.0	5.0	5.0	4.0	5.0	5.0	5.0	4.0	5.0
How would you rate the vendor's proposed Nutrition Education, Communication, & Marketing Strategy including: Use of promotions/promotional events (posters, theme days, branding, taste testing) to include incorporating school garden produce into promotional events (taste testing) Provide information about a variety of affordable, nutritious and appealing foods that meet the health and nutrition needs of students to include school garden produce. To include pricing at the point of sale for ala carte items. Methods used to obtain students, staff, and parent feedback/preferences Description of plans to use feedback obtained from students, staff, and parents Samples/examples of materials used to promote healthy messages/making healthy choices Availability of nutritional valuation of meals on-line or as an app for students, staff and families	0-6	3.3	5.0	5.0	6.0	5.0	5.0	4.0	5.0	5.7	5.0	4.0	5.0
Please rate the vendor's proposed Menu Planning strategy with consideration to the following specific points: Adherence to wellness/nutrition policies Alternate menu choices/offerings (low fat, low sodium, for allergies and other dietary needs) Evidence of evaluation of wellness/nutrition plan and food quality monitors designed to meet our nutrition specifications policy Consider the religious, ethnic, and cultural diversity of the student body in meal planning	0-8	5.0	7.0	7.0	8.0	7.0	7.0	7.0	7.0	7.3	7.0	6.0	6.0
How would you rate the vendor's Food Quality based on the following factors: Offer fresh, high quality and minimally processed food Promote the use of whole grains, natural fibers, vegetables, fruits, and nutrient-rich foods Minimize the amount of saturated fats and added sugars and artificial colors, preservatives, and additive ingredients Menu emphasizes fresh/homemade food preparation Procurement of fresh, local and sustainable foods are priority vendors	0-15	8.3	13.0	13.0	15.0	11.7	13.0	13.0	13.0	14.7	13.0	12.0	12.0
How would you rate the vendor's description of their strategy to implement & audit a HACCP food safety plan Does the vendor have the ability to offer electronic AND online payment options (in addition to cash/check) Did the vendor present that they have secured cost competitive sourcing agreements with food distributors that provide equal-to-or-greater discounts than current cooperative agreements available to local school districts? Did vendor propose a strategy to establish recycling/composting process? Does the vendor provide a full time ONSITE EXECUTIVE CHEF? Does the vendor provide a full time DIETICIAN ONSITE (separate from manager position)?	0-15	13.0	15.0	14.0	15.0	13.3	15.0	14.0	14.0	12.7	15.0	10.0	10.0
Non-Finanical Points Subtotal	0-74	57.4	70.0	66.0	74.0	65.3	70.0	64.0	69.0	70.4	70.0	53.0	63.0
Please rate the total cost based on total administrative fees/costs and proposed price per meal (compared to other proposals)	0-26	26.0	26.0	26.0	26.0	22.0	22.0	22.0	22.0	24.0	24.0	24.0	24.0
Total Points	0-100	**83.4**	**96.0**	**92.0**	**100.0**	**87.3**	**92.0**	**86.0**	**91.0**	**94.4**	**94.0**	**77.0**	**87.0**

Cost-Reimbursable Contract Proposal Scoring

FSMC	Chartwells				SFE				Taher			
Evaluator	PTO	Admin/School Board			PTO	Admin/School Board			PTO	Admin/School Board		
Score	83.4	92	100	96	87.3	86	91	92	94.4	77	87	94
			Composite Score	**92.8**			Composite Score	**89.1**			Composite Score	**88.1**

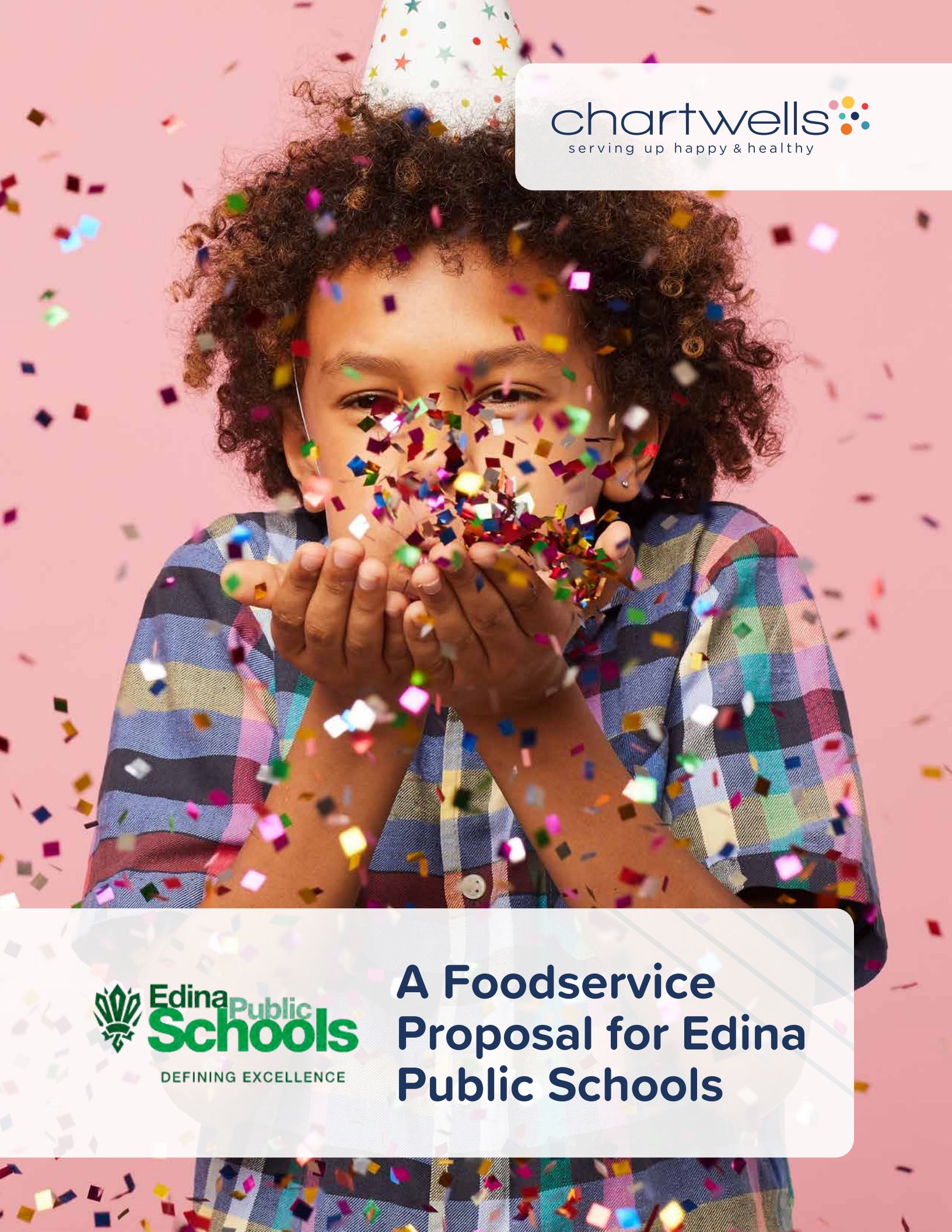
CATALYST Sourcing Solutions

Fixed-Price Proposal Evaluations

Vendor being evaluated:	Points	Chartwells	Chartwells	Chartwells	Chartwells	SFE	SFE	SFE	SFE	Taher	Taher	Taher	Taher
The vendor's REGIONAL/DISTRICT Manager experience managing K12 school food & nutrition services The vendor's DIRECT Manager experience managing K12 school food & nutrition services The vendor's DIRECT Manager's experience with menu development and special events The vendor's DIRECT Manager's ability to be full-time on site The vendor's DIRECT Manager's experience in all aspects of state and federal reporting The VENDOR'S experience in providing Catering services The VENDOR management's experience working collaboratively with various school personnel (example - wellness programs) Vendor provided adequate data on Kitchen Manager turnover for the last 3 years Vendor is contracted as service provider for two (2) or more K-12 school districts in the US (MN districts preferred) Vendor has NEVER BEEN REMOVED from a MN school district prior to contract end term	0-20	18.0	19.0	20.0	20.0	18.7	14.0	20.0	20.0	20.0	17.0	20.0	20.0
Vendor's described training program for food service employees (also including examples of training materials) used for foodservice employees to include how to communicate & work with children Vendor's described food safety and sanitation training/Hazard Analysis and Critical Control Points (HACCP) Vendor conducts employee satisfaction surveys Vendor presented a plan for diversity/equity training Vendor has a successful employee retention plan	0-5	4.7	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	3.0	5.0	5.0
Reliability of forecast and financials [TYPO IN ANALYSIS]	0-1	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
How would you rate the vendor's proposed Nutrition Education, Communication, & Marketing Strategy including: Use of promotions/promotional events (posters, theme days, branding, taste testing) to include incorporating school garden produce into promotional events (taste testing) Provide information about a variety of affordable, nutritious and appealing foods that meet the health and nutrition needs of students to include school garden produce. To include pricing at the point of sale for ala carte items. Methods used to obtain students, staff, and parent feedback/preferences Description of plans to use feedback obtained from students, staff, and parents Samples/examples of materials used to promote healthy messages/making healthy choices Availability of nutritional valuation of meals on-line or as an app for students, staff and families	0-6	2.7	5.0	6.0	5.0	4.7	6.0	5.0	5.0	5.3	4.0	6.0	4.0
Please rate the vendor's proposed Menu Planning strategy with consideration to the following specific points: Adherence to wellness/nutrition policies Alternate menu choices/offerings (low fat, low sodium, for allergies and other dietary needs) Evidence of evaluation of wellness/nutrition plan and food quality monitors designed to meet our nutrition specifications policy Consider the religious, ethnic, and cultural diversity of the student body in meal planning	0-8	5.0	7.0	8.0	7.0	6.3	7.0	7.0	7.0	7.7	6.0	7.0	7.0
How would you rate the vendor's Food Quality based on the following factors: Offer fresh, high quality and minimally processed food Promote the use of whole grains, natural fibers, vegetables, fruits, and nutrient-rich foods Minimize the amount of saturated fats and added sugars and artificial colors, preservatives, and additive ingredients Menu emphasizes fresh/homemade food preparation Procurement of fresh, local and sustainable foods are priority vendors	0-15	8.7	13.0	13.0	13.0	11.7	13.0	13.0	13.0	14.7	13.0	12.0	13.0
How would you rate the vendor's description of their strategy to implement & audit a HACCP food safety plan Does the vendor have the ability to offer electronic AND online payment options (in addition to cash/check) Did the vendor present that they have secured cost competitive sourcing agreements with food distributors that provide equal-to-or-greater discounts than current cooperative agreements available to local school districts? Did vendor propose a strategy to establish recycling/composting process? Does the vendor provide a full time ONSITE EXECUTIVE CHEF? Does the vendor provide a full time DIETICIAN ONSITE (separate from manager position)?	0-15	14.3	13.0	15.0	15.0	14.3	12.0	15.0	15.0	12.0	12.0	12.0	15.0
Non-Finanical Points Subtotal	0-70	54.4	63.0	68.0	66.0	61.7	58.0	66.0	66.0	65.7	56.0	63.0	65.0
Please rate the total cost based on total administrative fees/costs and proposed price per meal (compared to other proposals)	0-30	28.0	28.0	28.0	28.0	27.0	27.0	27.0	27.0	30.0	30.0	30.0	30.0
Total Points	0-100	**82.4**	**91.0**	**96.0**	**94.0**	**88.7**	**85.0**	**93.0**	**93.0**	**95.7**	**86.0**	**93.0**	**95.0**

Fixed Price Contract Proposal Scoring

FSMC	Chartwells				SFE				Taher			
Evaluator	PTO	Admin/School Board			PTO	Admin/School Board			PTO	Admin/School Board		
Score	82.4	91	96	94	88.7	85	93	93	95.7	86	93	95
				Composite Score	90.8			Composite Score	90.0			Composite Score	92.4



chartwells
serving up happy & healthy

Edina Public Schools
DEFINING EXCELLENCE

A Foodservice Proposal for Edina Public Schools

Cost-Reimbursable – Food Service Management Contract

The vendor proposes to operate the food service management program for Edina Public Schools ISD #273 School Food Authority (SFA)during school year 2022-2023, subject to the information provided by the SFA in its Request for Proposals (RFP), for the maximum per-meal costs to SFA shown below. The awarded contract will require the vendor to bill SFA for its actual direct costs plus the fixed administrative fees shown below for each meal / equivalent meal. The contract will be awarded based on the SFA's evaluation of lowest total costs, as shown below, and other non-price evaluation criteria established by the SFA.

Program	Fixed Administrative Fee per Meal & Ala Carte Meal Equivalent	+	Maximum Direct Costs per Meal and Ala Carte Meal Equivalent	=	Maximum Total Cost per Meal and Ala Carte Meal Equivalent	X	Total Meal and Ala Carte Meal Equivalents	=	Maximum Total Cost to SFA
Lunch (including At-Risk Supper)	$0.18	+	$3.233	=	$3.413	X	485,886	=	$1,658,328.90
A la Carte (Meal Equivalents)	$0.18	+	$3.233	=	$3.413	X	260,393	=	$888,721.31
Breakfast	$0.18	+	$1.55	=	$1.73	X	106,166	=	$183,667.18
Snacks	$0.00	+		=		X		=	
Milk (Special and Kindergarten)	$0.00	+	$0.30	=	$0.30	X	15,776	=	$4,732.80

Company's proposed Total Cost to SFA: $ 2,735,450.20

Submitted by:

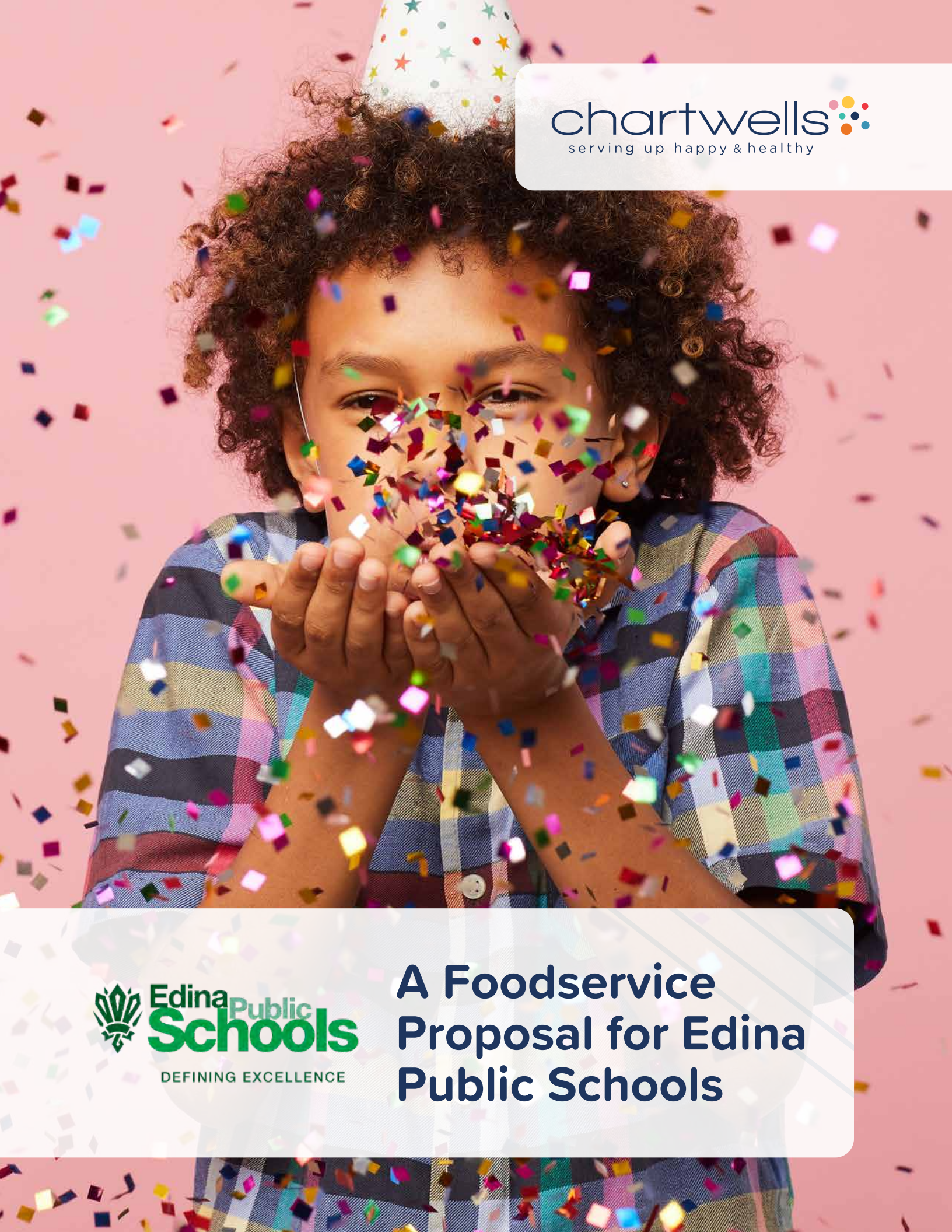
Company: Compass Group USA, Inc., by and through its Chartwells Division

Address: 2400 Yorkmont Road, Charlotte, NC 28217

Name and Title of Authorized Representative: Belinda Oakley, CEO, Chartwells K12

Signature of Authorized Representative

3/23/2022
Date



chartwells
serving up happy & healthy

Edina Public Schools
DEFINING EXCELLENCE

A Foodservice Proposal for Edina Public Schools

Fixed Meal Prices – Food Service Management Contract

The undersigned Company proposes to manage the school food service for Edina Public Schools ISD #273 School Food Authority (SFA) during school year 2022-2023 at the fixed per-meal rates shown below, subject to the terms of SFA's Request for Proposals including SFA's estimated total numbers of meals shown below. If the contract is awarded, Company will bill SFA for meals and meal equivalents at the fixed rates shown below, without any additional charges.

The meal prices in this proposal do not take into account the value of U.S. Department of Agriculture (USDA) Foods that Company may receive for use during the year. If the contract is awarded, Company will fully credit SFA for the value of USDA Foods received for use.

Company acknowledges that the contract will be awarded based on the lowest proposed Total Cost to SFA, shown below, combined with SFA's evaluation of non-price criteria specified in the RFP.

Program	Company's Proposed Fixed Price per Meal or Equivalent		SFA's Estimated Annual Meals or Meal Equivalent (All sites)		Company's Proposed Cost to SFA (All sites)
Breakfast	$1.73		**106,166**		$183,667.20
Lunch	$3.51		**485,886**		$1,705,459.90
A la Carte (lunch equivalents)	$3.51	X	**260,393**	=	$913,979.43
Milk	$0.65		**15,776**		$10,254.40
Afterschool Snacks	$				$
At-Risk After-school Meals	$				$
Summer (SFSP)	$				$

Company's proposed Total Cost to SFA: $ 2,813,360.90

Submitted by:

Company: Compass Group USA, Inc., by and through its Chartwells Division

Address: 2400 Yorkmont Road, Charlotte, NC 28217

Name and Title of Authorized Representative: Belinda Oakley, CEO, Chartwells K12

Signature of Authorized Representative

3/23/2022
Date

April 8, 2022

Proposal for Food Service Management

Prepared for:

Edina Public Schools

sfellc.com

Cost Reimbursable -Price Proposal

Program	Fixed Administrative Fee per Meal & Ala Carte Meal Equivalent	+	Maximum Direct Costs per Meal and Ala Carte Meal Equivalent	=	Maximum Total Cost per Meal and Ala Carte Meal Equivalent	X	Total Meal and Ala Carte Meal Equivalents	=	Maximum Total Cost to SFA
Lunch (Including At-Risk Supper)	$0.1282	+	$3.6823	=	$3.8105	X	485,886	=	$1,851,456.30
A la Carte (Meal Equivalents)	$0.1282	+	$3.6823	=	$3.8105	X	260,393	=	$405,758.40
Breakfast	$0.1282	+	$3.6823	=	$3.8105	X	106,166	=	$992,220.93
Snacks		+		=		X		=	
Milk (Special and Kindergarten)	$0.00	+	$0.25	=	$0.25	X	15,776	=	$3,944.00

Company's proposed Total Cost to SFA: $ $3,253,379.63

Submitted by: Steve West

Company: SFE

Address: 9366 E. Raintree Dr.
Scottsdale, AZ 85260

Name and Title of Authorized Representative: Monty Staggs, Chief Executive Officer

Signature of Authorized Representative

4/6/2022
Date

take a seat at
our table
TAHER INC.

Bid Sheet

Program	Fixed Administrative Fee per Meal & Ala Carte Meal Equivalent	+	Maximum Direct Costs per Meal and Ala Carte Meal Equivalent	=	Maximum Total Cost per Meal and Ala Carte Meal Equivalent	X	Total Meal and Ala Carte Meal Equivalents	=	Maximum Total Cost to SFA
Lunch (Including At-Risk Supper)	$ 0.06	+	$ 3.38	=	$ 3.43	X	485,886	=	$ 1,666,588.98
A la Carte (Meal Equivalents)	$ 0.06	+	$ 3.38	=	$ 3.43	X	260,393	=	$ 893,147.99
Breakfast	$ 0.06	+	$ 3.38	=	$ 3.43	X	106,166	=	$ 364,149.38
Snacks		+		=		X		=	
Milk (Special and Kindergarten)		+	$ 0.35	=	$ 0.35	X	15,776	=	$ 5,521.60

Company's proposed Total Cost to SFA: $ 2,929,407.95

Submitted by: Bruce Taher
Company: Taher, Inc.
Address: 5770 Smetana Drive
Minnetonka, MN 55343

Name and Title of Authorized Representative: Bruce Taher, President & CEO

Signature of Authorized Representative

4/1/2022
Date

take a seat at
our table
TAHER INC.

Bid Sheet

Fixed Meal Prices – Food Service Management Contract

The undersigned Company proposes to manage the school food service for Edina Public Schools ISD #273 School Food Authority (SFA) during school year 2022-2023 at the fixed per-meal rates shown below, subject to the terms of SFA's Request for Proposals including SFA's estimated total numbers of meals shown below. If the contract is awarded, Company will bill SFA for meals and meal equivalents at the fixed rates shown below, without any additional charges.

The meal prices in this proposal do not take into account the value of U.S. Department of Agriculture (USDA) Foods that Company may receive for use during the year. If the contract is awarded, Company will fully credit SFA for the value of USDA Foods received for use.

Company acknowledges that the contract will be awarded based on the lowest proposed Total Cost to SFA, shown below, combined with SFA's evaluation of non-price criteria specified in the RFP.

Program	Company's Proposed Fixed Price per Meal or Equivalent		SFA's Estimated Annual Meals or Meal Equivalent (All sites)		Company's Proposed Cost to SFA (All sites)
Breakfast	$ 1.59		106,166		$ 168,803.94
Lunch	$ 3.23		485,886		$ 1,569,411.78
A la Carte (lunch equivalents)	$ 3.40	X	260,393	=	$ 885,336.20
Milk	$ 0.35		15,776		$ 5,521.60
Afterschool Snacks	$				$
At-Risk After-school Meals	$				$
Summer (SFSP)	$				$

Company's proposed Total Cost to SFA: $ 2,629,073.52

Submitted by: Bruce Taher

Company: Taher, Inc.

Address: 5770 Smetana Dr
Minnetonka, MN 55343

Name and Title of Authorized Representative: Bruce Taher, President & CEO

Signature of Authorized Representative

4/1/2022
Date

Pricing Sheet-Fixed Administractive Per Meal Fee and Maximum Direct Costs

Fixed Meal Prices – Food Service Management Contract

The undersigned Company proposes to manage the school food service for Edina Public Schools ISD #273 School Food Authority (SFA) during school year 2022-2023 at the fixed per-meal rates shown below, subject to the terms of SFA's Request for Proposals including SFA's estimated total numbers of meals shown below. If the contract is awarded, Company will bill SFA for meals and meal equivalents at the fixed rates shown below, without any additional charges.

The meal prices in this proposal do not take into account the value of U.S. Department of Agriculture (USDA) Foods that Company may receive for use during the year. If the contract is awarded, Company will fully credit SFA for the value of USDA Foods received for use.

Company acknowledges that the contract will be awarded based on the lowest proposed Total Cost to SFA, shown below, combined with SFA's evaluation of non-price criteria specified in the RFP.

Program	Company's Proposed Fixed Price per Meal or Equivalent		SFA's Estimated Annual Meals or Meal Equivalent (All sites)		Company's Proposed Cost to SFA (All sites)
Breakfast	$2.06		106,166		$ 218,701.96
Lunch	$3.46		485,886		$1,681,165.56
A la Carte (lunch equivalents)	$4.01	X	260,393	=	$1,044,175.93
Milk	$0.25		15,776		$ 3,944.00
Afterschool Snacks	$				$
At-Risk After-school Meals	$				$
Summer (SFSP)	$				$

Company's proposed Total Cost to SFA: $ 2,947,987.45

Submitted by: Steve West

Company: SFE

Address: 9366 E. Raintree Dr.
Scottsdale, AZ 85260

Name and Title of Authorized Representative: Monty Staggs / Chief Executive Officer

Signature of Authorized Representative

4/6/2022
Date

March 24, 2022

Kyle Trites
Client Engagement Manager
Catalyst Sourcing Solutions
Edina Public Schools (MN #ISD 273)
Via email: ktrites@catalystsourcing.com

Dear Mr. Trites:

Thank you for the invitation to respond to Edina Public Schools' request for proposal for school food service management. Sodexo has made the decision to respectfully decline to bid.

Our mission with each district we partner with is to support student engagement and achievement while enhancing the Quality of Life for the entire community. We are dedicated to reinforcing the overall experience of a student's education journey while improving our partners' effectiveness and performance.

We do this by designing, managing, and delivering services that keep people healthy, safe, and productive while also enriching the learning environment.

We truly want to make a difference in every school district we serve and trust that when Edina Public Schools once again reviews its facilities, food, or energy management programs, you will call on Sodexo to participate.

We appreciate the consideration and wish you well.

Sincerely,

Tara Golden
Director of Business Development

9801 Washingtonian Boulevard, Gaithersburg, MD 20878
Tel.: 888 Sodexo7 Email: Solutions@Sodexo.com
www.sodexoUSA.com

Ad Proof
Not Actual Size

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at
Cambridge (763) 691-6000 or email at publicnotice@apgecm.com

Date: 03/03/22

Account #: 412496
Customer: SCHOOL DIST #273

Address: 5701 NORMANDALE RD
EDINA

Telephone: (952) 848-3900
Fax: (952) 848-3901

Ad ID: 1210443
Copy LIne: Food Svc Mgmt - Cost Reimbursa

PO Number:
Start: 03/10/22
Stop: 03/17/2022
Total Cost: $226.10
# of Lines: 40
Total Depth: 4.53
# of Inserts: 2
Ad Class: 160
Phone # (763) 691-6000
Email: publicnotice@apgecm.com
Rep No: SE700

Publications:
SC Edina

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EDINA PUBLIC SCHOOLS (MN ISD# 273)
ATTENTION: FOOD SERVICE MANAGEMENT COMPANIES

Edina Public Schools (MN ISD# 273) is requesting proposals for a **Cost-Reimbursable** Contract for school food service management. The Food Service Management Company would provide management services according to requirements of the U.S. Department of Agriculture and the Minnesota Department of Education.

To obtain a copy of the Request for Proposal, contact: **Kyle Trites at** ktrites@catalystsourcing.com **or 651-461-2900**

Food Service Management Companies may submit proposals to:

John Toop, Director of Business Services
Edina Public Schools (MN ISD# 273)
5701 Normandale Road
Edina, MN 55424

Edina Public Schools (MN ISD# 273) reserves the right to reject any proposal for a sound, documented reason or to reject all proposals if there is an insufficient number of proposals.

A mandatory pre-proposal meeting is scheduled for **March 25, 2022**, at **10:00 AM**.

The meeting will be at:

Valley View Middle School
6750 Valley View Road
Edina, MN 55439

All proposals must be submitted no later than **5:00 PM CST** on **April 8, 2022**. All proposals should be delivered in a sealed envelope and addressed to the **Edina Public Schools (MN ISD# 273)** and be clearly marked: Food Service Management Proposal. Electronic proposals should also be emailed to ktrites@catalystsourcing.com

Published in the
Sun Current
March 10, 17, 2022
1210443

Ad: 1

$226.10

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III.C.	Artificial Intelligence (AI) Update	**Speaker(s):** Nate Swenson, Assistant Superintendent; Bethany Van Osdel, Assistant Director of Teaching and Learning; Nathaniel Lindley, Director of Media & Technology Services; Bri Buck, Digital Learning Coordinator; Susan Lander, South View Teacher; and Grace Bireley

Board Meeting Date: 04/13/2026

Title: Artificial Intelligence (AI) Update

Type: Discussion

Presenter(s): Nate Swenson, Assistant Superintendent; Bethany Van Osdel, Assistant Director of Teaching and Learning; Nathaniel Lindley, Director of Media & Technology Services; Bri Buck, Digital Learning Coordinator; Susan Lander, South View Teacher; and Grace Bireley, South View Student

Description: This update provides an overview of the district's multi-year AI implementation efforts, including the work of the AI Implementation Team, staff professional learning through the AI Academy and newsletters, and operational leadership integration. Together, these efforts are building capacity, establishing clear guidance, and supporting responsible, innovative use of AI across the district.

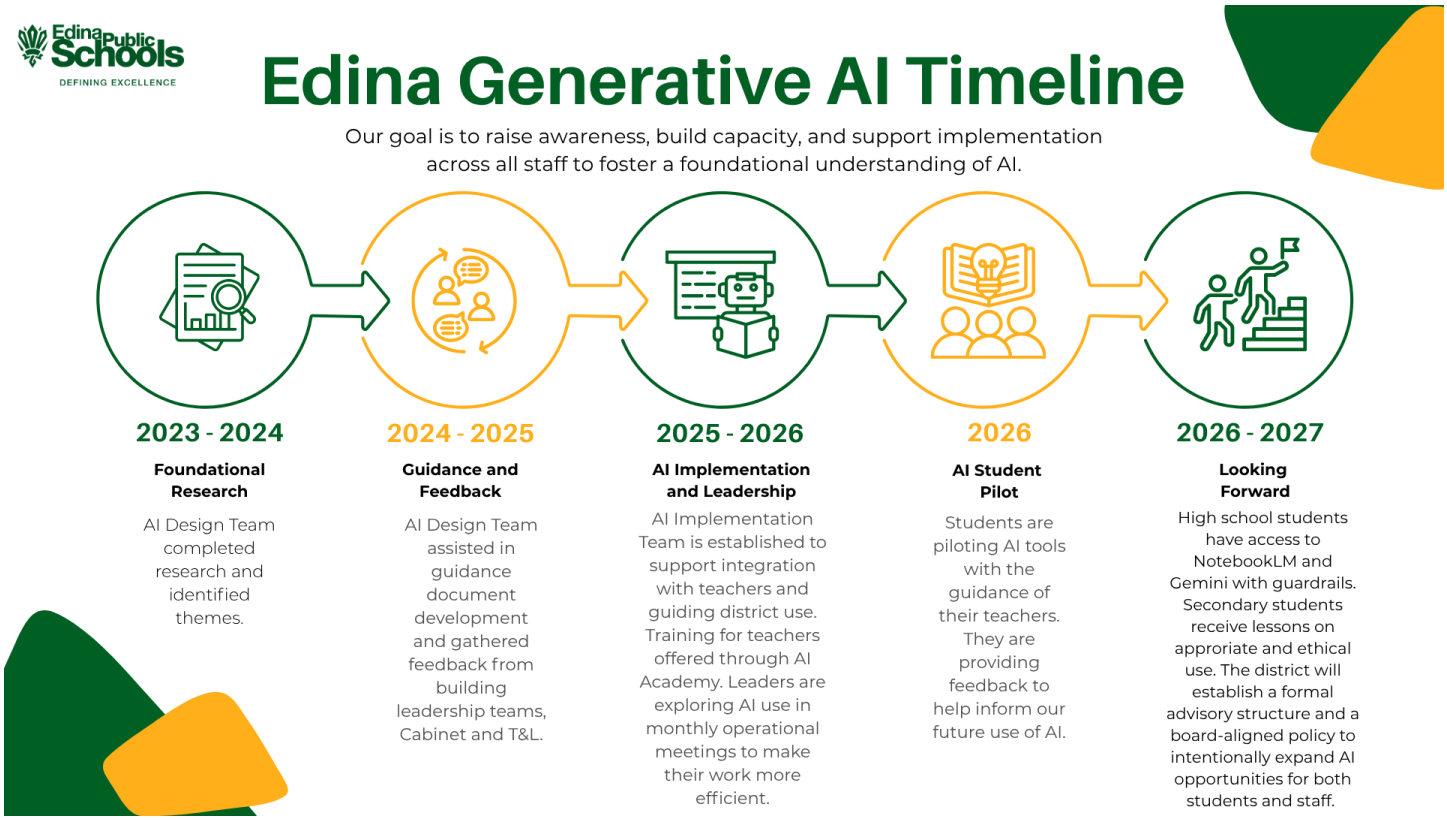
Recommendation: No recommendation is being made at this time. This item has been prepared for board discussion.

Desired Outcome(s) from the Board: Please bring forth questions for the presenters.

Attachment(s):

- Presentation Slide Deck
- Team Role Description
- AI Newsletter
- Edina AI Guidance

Executive Summary: AI Implementation Plan
April 2026 Update



Overview

Edina Public Schools continues its multi-year initiative to thoughtfully and responsibly integrate Generative Artificial Intelligence (AI) into teaching, learning, and leadership practices. Since the launch in 2023, we have moved from defining our vision to active exploration and early implementation. Our work remains grounded in our strategic priorities of academic excellence and the development of future-ready learners, establishing a foundation for innovation that emphasizes ethical use, inclusive access, and the empowerment of our staff and students.

As we navigate this transformative landscape, we remain committed to our **Portrait of a Well-Rounded Edina Graduate**, ensuring students are academically prepared, globally competent, and innovative thinkers who use AI critically and creatively as a tool for problem-solving.

The Edina Public Schools AI plan has 3 strands of support:

This summary will provide an update on all 3 strands of support.

Strand 1: AI Implementation Team

Led by: Bethany Van Osdel, Assistant Director of Teaching and Learning

The AI Implementation Team is a group of Edina educators who represent all sites and many roles. The team has met on full days in October, December, and January, with one more meeting scheduled in May. The team has had two main focus areas: establishing the values and behaviors that will guide our district's long-term relationship with AI and thoughtfully applying the guidance with students through classroom pilots.

<u>Core Values and Behaviors</u>

AI is evolving so quickly that it can feel like a runaway train. Though the technology changes daily, the implementation team has defined the tracks that carry us forward: our core values and behavioral standards. By anchoring our work in these values, EPS ensures that no matter how fast the pace of innovation, our direction remains clear.

To ensure AI supports Edina's mission, the team has defined **five guiding values**, each accompanied by a framework of what AI use **is** and **is not** within our schools:

- **Problem Solving:** We use AI to identify challenges and explore solutions.
  - **IS:** Using AI as a thought partner to improve work and design adaptive learning tools.
  - **IS NOT:** Blindly accepting AI output or using it to avoid critical thinking.
- **Ethical:** We leverage AI to enhance thinking, not replace it.
  - **IS:** A collaborative partner that enhances educator expertise, safeguards data, and sparks curiosity while remaining transparent and grounded in best practices.
  - **IS NOT:** A substitute for human judgment, accountability, or the critical review necessary to prevent bias, protect privacy, and ensure student safety.
- **Critical Thinking:** We use AI to enhance, not replace, human agency.
  - **IS:** Checking for accuracy and bias, and using tools to solve complex problems.
  - **IS NOT:** Dehumanizing feedback or using AI without a clear intention.
- **Intentional:** AI use must align with our mission and support diverse learners.
  - **IS:** Reducing workload to prioritize relationship building and differentiating content.
  - **IS NOT:** Using AI to break trust or assess work without human review.

- **Inclusive:** We prioritize belonging and student empowerment.
    - **IS:** Removing barriers to creativity and modeling AI use with students.
    - **IS NOT:** Creating assignments that require inaccessible tools or vilifying AI use.

Stakeholder Voice: Survey Summary

In early 2026, the team collected comprehensive feedback from students and staff to inform our next steps. The data revealed a district "united in what they need—clarity and time—but divided by how they feel".

Staff Perspectives: While many staff members are "cautiously curious," a notable divide exists:

- **Concerns:** Some view AI primarily through the lens of risk, citing worries regarding academic integrity, the potential loss of critical thinking, and environmental impacts.
- **Benefits:** Others highlight the advantages of AI for increasing efficiency in lesson planning, brainstorming, and drafting communications.

Student Perspectives: While many students in grades 6–12 utilize AI for brainstorming and "homework help," a notable disconnect between student perception also exists:

- **Disconnect:** Students often feel misunderstood by adults who equate AI use with cheating; in reality, many use it to deconstruct complex concepts or spark creativity.
- **Wants:** Above all, students value transparency and advocate for human-centered, creative teaching that integrates these tools without replacing personal connection.

Spring 2026: Student Pilot Period

Recognizing that students are already engaging with these tools, the Implementation Team is launching a **student trial period this spring**. This small pilot will move beyond teacher exploration to direct student involvement, allowing us to gather real-time data on how students interact with approved tools like Google Gemini and NotebookLM in a controlled classroom environment. The goal is to develop "student introduction lessons" and refine our guidance based on actual classroom practice before wider implementation in 2026-27.

Strand 3: AI Newsletter and Academy for Educators

Led by: Bri Buck, Digital Learning Coordinator

The AI Academy and monthly newsletters remain the primary engines for staff professional development, ensuring all educators have the support they need to lead in an AI-enhanced environment.

AI Academy

Launched in Fall 2025, the AI Academy provides both live and self-paced learning opportunities.

- **Focus Audience:** For the 2025-26 school year, **teachers** are the primary focus, giving them the "space to talk through values and concerns" before full student integration.
- **Topics**: In November, we focused on Gemini, learning about how to write an effective prompt and the built-in tools such as generating an image and Deep Research. In February, we learned about NotebookLM. Participants explored a Notebook about Edina and generated audio overviews,

infographics, and flashcards. In March, we shared ideas about how to use Gemini and NotebookLM for teacher use and classroom application.
- We have had 150 educators attend these sessions, either virtually or self-paced.

AI Newsletter

To keep momentum high, the **AI Newsletter** is delivered monthly via email.

- **Highlights:** Editions have included topics such as Gemini, Gems, Adobe Express, and NotebookLM.
- **Impact:** Staff feedback indicates these newsletters provide "just-in-time" resources that help demystify AI and provide immediate classroom applications.

Strand 2: Operational Leadership

Led by: Nate Swenson, Assistant Superintendent; Bri Buck, Digital Learning Coordinator

Throughout the fall and winter, Operations meetings have prioritized hands-on exploration of productivity tools for our district leaders:

- **NotebookLM:** Explored as a tool for synthesizing large district documents and streamlining information retrieval.
- **Gemini Gems:** Used to create custom, repeatable workflows for administrative tasks.
- **Empathy Surveys:** Operational leaders participated in an "Empathy Survey" session to compare their values with instructional staff, ensuring that as we seek efficiency, we remain grounded in Edina's human-centered mission.

This spring, we will focus on learning more about Gemini, NotebookLM, and Gems. The Operational Team will also provide feedback on our values and behaviors that will help guide us into the next school year.

Moving Forward: 2026 and Beyond

As we continue on this path, Edina Public Schools will build on our strong foundation by establishing a formal AI advisory structure and developing a clear, district-wide AI use plan. This next phase will include the development of Board-aligned policy guidance, continued opportunities for students to utilize AI, and intentional expansion of staff use through approved tools.

Our commitment remains: to implement AI in a way that deepens our human connections, elevates our innovation, and enhances our execution of our Mission and Vision. Together, these efforts will ensure our approach to AI remains thoughtful, aligned to our strategic priorities, and grounded in human-centered teaching and learning.

IV. **Leadership and Committee Updates**

V. **Superintendent Updates**

VI. **Adjournment**