

Regular Meeting

Monday, April 7, 2025 7:00 PM

ECC Room 349, 5701 Normandale Road, Edina, MN 55424

I. **Determination of Quorum and Call to Order**

II. **Approval of Agenda**



**School Board Regular Meeting
Monday, April 7, 2025; 7:00 PM
ECC Room 349**

- I. **Determination of Quorum and Call to Order**
- II. **Approval of Agenda**
- III. **Excellence in Action**
- IV. **Hearing from Members of the Public**
- V. **Consent Agenda**
 - A. Commendation of Dr. Stacie Stanley
 - B. Designation of Identified Official with Authority for the MDE External User Access Recertification System
 - C. Minutes: *March 3 work session and regular meeting; March 5 special meeting; March 18 work session*
 - D. Personnel Recommendations
 - E. Termination and Non-Renewal of Probationary Teachers
 - F. Severance Agreement and Release of Claims - Rawls, Craig
 - G. Check Register - March 2025
 - H. Electronic Fund Transfers - March 2025
 - I. Gifts and Bequests – March 2025
 - J. Bloomington-Edina-Richfield Family Services Collaborative Governing Agreement
 - K. 2025 ECC Tennis Court Reconstruction Project Bids
 - L. Windows Device Agreement with CDW-G
 - M. New Activity at EHS: Science Olympiad
 - N. Student Support Services Agreement(s)
 1. Patsy Butterworth Consulting
- VI. **Discussion**
 - A. Food Service Management Contract – 2025-2026 School Year

Description: During the 2023-24 and 2024-25 school years the District sought feedback from various stakeholders, including the Food Wellness Committee, regarding Chartwells' performance. The feedback indicates that Chartwells has met expectations and provided quality service to the District. The District administration plans to formally recommend extending the agreement with Chartwells for 2025-26 school year at a subsequent regular meeting of the Board.

Presenter(s): Mert Woodard, Director of Finance and Operations
 - B. Policy Review (509, 510, 527, 528, 538, 612)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.

Presenter(s): Board Policy Committee

VII. Action

A. FY25 Budget Revision

Description: The fiscal year 2025 budget was developed using the most reliable information available at the time of adoption in June 2024. As more reliable information and data becomes available, the District is able to make adjustments to reflect the actual operations of the District. Expected enrollment versus actual enrollment, projected staffing vs actual staffing, fluctuations to supply and material costs, and the timing of expenditures made against federal awards are just a few of the countless budgetary variables that can change during a school year.

Presenter(s): Mert Woodard, Director, Finance & Operations

Recommendation: Adopt the District administration's recommended budget revisions for fiscal year 2025.

B. Policy Review – Rapid (413, 705)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes. There are minimal to no changes.

Presenter(s): Board Policy Committee

C. Policy Review (517, 519, 534, 535)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.

Presenter(s): Board Policy Committee

Recommendation: Accept the revised policies as presented.

VIII. Leadership and Committee Updates

IX. Superintendent Updates

X. Adjournment

XI. Information

A. Enrollment Mobility

B. Expenditure Summary - March 2025

C. Investment Summary - February 2025

D. Investment Summary - March 2025

III. Excellence in Action

IV. Hearing from Members of the Public

V. Consent

V.A. Commendation of Dr. Stacie Stanley

FOR CONSENT

INDEPENDENT SCHOOL DISTRICT 273 Regular Meeting, April 7, 2025

SUBJECT: COMMENDATION OF DR. STACIE STANLEY

Be it Resolved, That The School Board

Commend and recognize Dr. Stacie Stanley for her service to Edina Public Schools from 2021 to 2025.

BACKGROUND INFORMATION

The Board hereby expresses its sincere appreciation, and that of the staff and residents of the School District, for Dr. Stacie Stanley's dedicated leadership and service to the district during her tenure.

Dr. Stanley has been a steadfast advocate for the academic success and well-being of each and every Edina Public Schools student. Her leadership has been instrumental in shaping and advancing the district's 2020-2030 strategic plan, ensuring a strong foundation for the future. She has worked tirelessly to develop and implement key initiatives that align with the district's mission, vision, and values.

Some highlights of Dr. Stanley's contributions include:

- Leading the development of a comprehensive literacy plan to enhance student learning.
- Establishing a robust data metrics plan and dashboard to track and support student progress.
- Engaging various stakeholders, including students, families, staff, and community members, to further the district's mission.
- Spearheading the launch of the district's Spanish Dual Language program, expanding opportunities for bilingual education.
- Enhancing student enrollment and retention efforts to ensure continued district growth and success.
- Advocating for sound fiscal management to maintain the district's financial stability and sustainability.

Dr. Stanley's leadership, dedication, and vision have left an indelible mark on the district, ensuring that her impact will be felt for years to come. We are deeply grateful for her service and extend our best wishes as she embarks on her next chapter.

V.B. Designation of Identified Official with
Authority for the MDE External User Access
Recertification System



Board Meeting Date: April 7, 2025

Title: Designation of Identified Official with Authority for the MDE External User Access Recertification System

Type: Consent

Description: The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority (IOwA) assigns job duties and authorizes external user access to MDE secure systems for their local education agency (LEA).

Recommendation: Effective April 21, 2025, authorize Superintendent Daniel Bittman to act as the Identified Official with Authority (IOwA) and reauthorize Executive Assistant Anne Naas to act as the IOwA proxy to add and remove names only for Edina Public School District 0273-01.

Desired Outcome(s) from the Board: Approve designation of MDE IOwA and IOwA proxy.

Attachments: MDE EDIAM Authorization Form



DEFINING EXCELLENCE

Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or exec. director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: _____ Edina Public Schools _____

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): _____ 0273-01 _____

Superintendent or Exec. Director Name: _____ Dr. Daniel Bittman _____

Will act as the IOwA? Yes No

If no, identify below the individual who will act as the IOwA for your organization.

The Superintendent or Exec. Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOwA) for this organization:

Print Name: _____ Dr. Daniel Bittman _____

Title: _____ Superintendent _____

Board Member Signature:

Name: _____

Date: _____

Once the EDIAM Board Resolution is completed, scan and email it to: useraccess.mde@state.mn.us

V.C. Minutes: *March 3 work session and regular meeting; March 5 special meeting; March 18 work session*

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF MARCH 3, 2025

WORK SESSION
5:00 PM

Edina Community Center
ECC 350

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe

Mr. Elliot Mann

PRESIDING OFFICER: Chair Karen Gabler

5:05 PM - 6:37 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Nate Swenson, Assistant Superintendent
Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming
Daphne Edwards, Director of Marketing and Communications
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Finance and Operations

Kate Agnew, Edina City Council
Jim Hovland, Mayor, City of Edina
Carolyn Jackson, Edina City Council
Nick Kwiecien, Microsoft Manufacturing Principal AI Architect
James Pierce, Edina City Council
Christian Vaillancourt, Microsoft Manufacturing General Manager Data and AI

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Karen Gabler, Chair

Ms. Cheryl Barry, Clerk

(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
MARCH 3, 2025

5:05 PM Chair Gabler called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe. Staff present: Stanley, Swenson, Becquer, Edwards, Remsing, Sailer, Woodard; Agnew, Hovland, Jackson, Kwiecien, Pierce, Vaillancourt.

APPROVAL OF AGENDA

DISCUSSION

- A. Artificial Intelligence
- B. Countryside Leadership and Spanish Dual Language (SDL) Update

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 6:37 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Karen Gabler, Chair

Ms. Cheryl Barry, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
MARCH 3, 2025 WORK SESSION

5:05 PM Chair Gabler called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe. Staff present: Stanley, Swenson, Becquer, Edwards, Remsing, Sailer, Woodard; Agnew, Hovland, Jackson, Kwiecien, Pierce, Vaillancourt.

APPROVAL OF AGENDA

Member Birdman moved and Member Allenburg seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

DISCUSSION

Artificial Intelligence: Nick Kwiecien and Christian Vaillancourt presented information about AI market dynamics, use cases and lessons learned.

Countryside Leadership and Spanish Dual Language (SDL) Update: Staff shared an update on the Countryside leadership transition and SDL program.

LEADERSHIP AND COMMITTEE UPDATES

Member Barry shared about the March 24 LAC Day at the Capitol.

Chair Gabler reminded board members about the special meeting to interview the preferred interim superintendent candidate on Wednesday.

SUPERINTENDENT UPDATES

Dr. Stanley shared about the boys hockey tournament, the Day at the Capitol, and the BRRRG task force meeting.

ADJOURNMENT

At 6:37 PM, Member Allenburg moved, and Member Arom seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE REGULAR MEETING OF MARCH 3, 2025

REGULAR MEETING
7:00 PM

Edina Community Center Room 349
5701 Normandale Road, Edina

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe

ABSENT:

Mr. Elliot Mann

PRESIDING OFFICER: Chair Karen Gabler

7:00 PM - 8:27 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Nate Swenson, Assistant Superintendent
Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming
Daphne Edwards, Director of Marketing and Communications
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Finance and Operations

Jamie Hawkinson, Dean, Creek Valley Elementary School
Bethany Van Osdel, Assistant Director of Teaching and Learning

CERTIFIED CORRECT:

Ms. Karen Gabler, Chair

CERTIFIED CORRECT:

Ms. Cheryl Barry, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA MARCH 3, 2025

7:00 PM Chair Gabler called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe. Staff present: Stanley, Swenson, Becquer, Edwards, Remsing, Sailer, Woodard; Hawkinson, Van Osdel.

APPROVAL OF AGENDA

EXCELLENCE IN ACTION

HEARING FROM MEMBERS OF THE PUBLIC

CONSENT

- A. Minutes: *February 3 work session and regular meeting; and February 18 work session*
- B. Personnel Recommendations
- C. Termination and Non-Renewal of Probationary Teachers
- D. Amended MOU for Alternative Quality Compensation & Teacher Evaluation Programming
- E. Check Register - February 2025
- F. Electronic Fund Transfers - February 2025
- G. Gifts and Bequests – February 2025
- H. 2025 Cornelia Exterior Wall Project Bids
- I. 2025-2026 Board Meeting Calendar
- J. Sale of Used Apple iPads
- K. Approval of Settlement Agreement and Release of Claims - *walked in*

DISCUSSION

- A. K-12 Social Studies Curriculum Adoption
- B. Revised Budget FY2025 & FY2026 Budget Parameters
- C. Policy Review (517, 519, 534, 535)

ACTION

- A. Elementary Literacy Curriculum Adoption Recommendation: Benchmark Advance
- B. Edina Public Schools (EPS) Proposed Academic Calendars for 2026-2027 and 2027-2028 and Adjustments to 2025-2026 Academic Calendar
- C. Achievement and Integration FY 2026 Budget
- D. American Indian Education Program Vote of Concurrence
- E. Policy Review (513, 521, 524, 604, 617, 619, 623, 632)

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

INFORMATION

- A. Enrollment Mobility
- B. Expenditure Summary - February 2025
- C. Investment Summary - January 2025
- D. Investment Summary - February 2025
- E. Student Spaceflight Experiments Program Discontinuation
- F. Short-Term Continuous Radon Monitoring Results - 2025

ADJOURNMENT

The meeting adjourned at 8:27 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Karen Gabler, Chair

Ms. Cheryl Barry, Clerk

draft

OFFICIAL MINUTES OF SCHOOL BOARD'S
MARCH 3, 2025 REGULAR MEETING

7:00 PM Chair Gabler called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe. Staff present: Stanley, Swenson, Becquer, Edwards, Remsing, Sailer, Woodard; Hawkinson, Van Osdel.

APPROVAL OF AGENDA

Member Huwe moved and Member Allenburg seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

EXCELLENCE IN ACTION

Lynnea West, Normandale Elementary School media specialist, and students presented about design thinking and coding experiences, and their work with Legos.

CONSENT

Member Allenburg moved and Member Arom seconded to approve the consent agenda. All members voted Aye. The motion passed unanimously.

The resolutions were:

- A. Minutes: *February 3 work session and regular meeting; and February 18 work session*
- B. Personnel Recommendations
- C. Termination and Non-Renewal of Probationary Teachers
- D. Amended MOU for Alternative Quality Compensation & Teacher Evaluation Programming
- E. Check Register - February 2025
- F. Electronic Fund Transfers - February 2025
- G. Gifts and Bequests – February 2025
- H. 2025 Cornelia Exterior Wall Project Bids
- I. 2025-2026 Board Meeting Calendar
- J. Sale of Used Apple iPads
- K. Approval of Settlement Agreement and Release of Claims - *walked in*

DISCUSSION

K-12 Social Studies Curriculum Adoption: Staff shared information about the curriculum review process and new social studies standards.

Revised Budget FY2025 & FY2026 Budget Parameters: Director Woodard shared updates to the fiscal year 2025 budget based on actual operations, information about budget parameters for FY26, and a revised five-year general fund forecast.

Policy Review (517, 519, 534, 535): Policy Committee members presented the following policies for discussion. These policies will move forward for approval at the next regular meeting.

- Policy 517 Student Recruiting
- Policy 519 Interviews of Students by Outside Agencies
- Policy 534 Emergency Health Situations and District Insurance Limitations
- Policy 535 Education of Homeless Children

ACTION

Elementary Literacy Curriculum Adoption Recommendation: Benchmark Advance: Member Birdman moved and Member Allenburg seconded to approve the motion. All members voted Aye. The motion passed unanimously.

Edina Public Schools (EPS) Proposed Academic Calendars for 2026-2027 and 2027-2028 and Adjustments to 2025-2026 Academic Calendar: Member Allenburg moved and Member Huwe seconded to approve the motion. All members voted Aye. The motion passed unanimously.

Achievement and Integration FY2026 Budget: Member Birdman moved and Member Allenburg seconded to approve the motion. All members voted Aye. The motion passed unanimously.

American Indian Education Program Vote of Concurrence: Member Arom moved and Member Huwe seconded to approve the motion. All members voted Aye. The motion passed unanimously.

Policy Review (513, 521, 524, 604, 617, 619, 623, 632): Member Birdman moved and Member Arom seconded to approve the motion. All members voted Aye. The motion passed unanimously.

- Policy 513 Student Promotion, Acceleration, Retention, and Early Kindergarten Admission
- Policy 521 Student Disability Nondiscrimination
- Policy 524 Electronic Technologies Acceptable Use
- Policy 604 Grade Level Configuration and Enrollment at School Sites
- Policy 617 Class Size and Staffing
- Policy 619 Student Assignment to Teachers and Classes
- Policy 623 Summer School Instruction
- Policy 632 Chemical Use and Abuse

LEADERSHIP AND COMMITTEE UPDATES

Member Arom reminded everyone about the LAC Day at the Capitol coming up on March 24.

Chair Gabler reminded everyone about the special meeting on Wednesday to interview the preferred interim superintendent candidate.

SUPERINTENDENT UPDATES

Dr. Stanley commended the girls hockey team for an excellent season and exciting tournament saying what an incredible job they did. She also mentioned the swimming championships and boys hockey tournament. Good luck to all Hornets. She also shared about the second community budget task force meeting scheduled for Tuesday evening. Task force members will be digging into data on financially and academically comparable districts. And, she highlighted the South View Middle School artwork on display in the boardroom.

ADJOURNMENT

At 8:27 PM, Member Arom moved, and Member Barry seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE SPECIAL MEETING OF MARCH 5, 2025

WORK SESSION
5:00 PM

Edina Community Center
ECC 350
and Virtual

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg (virtual)
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

PRESIDING OFFICER: Chair Karen Gabler

5:00 PM - 7:09 PM

ADMINISTRATIVE STAFF PRESENT:

Nate Swenson, Assistant Superintendent
Jody De St. Hubert, Director of Teaching and Learning
Sonya Sailer, Director of Human Resources

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Karen Gabler, Chair

Ms. Cheryl Barry, Clerk

(Official Publication)
MINUTES OF THE SPECIAL MEETING
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
MARCH 5, 2025

5:00 PM Chair Gabler called to order the special meeting of the School Board. Members present: Allenburg (virtual), Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Swenson, De St. Hubert, Sailer.

APPROVAL OF AGENDA

DISCUSSION

- A. Interim Superintendent Interview

ACTION

- A. Board Communication to the Public

LEADERSHIP UPDATES

ADJOURNMENT

The meeting was adjourned at 7:09 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Karen Gabler, Chair

Ms. Cheryl Barry, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
MARCH 5, 2025 SPECIAL MEETING

5:00 PM Chair Gabler called to order the special meeting of the School Board. Members present: Allenburg (virtual), Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Swenson, De St. Hubert, Sailer.

APPROVAL OF AGENDA

Member Barry moved and Member Huwe seconded to approve the agenda. All members voted Aye by roll call. The motion passed unanimously.

DISCUSSION

Interim Superintendent Interview: Board members discussed information and decision making process related to interim superintendent search. Reviewed and discussed interview questions.

At 5:30 PM Dr. Bittman joined the room for the interview.

ACTION

Board Communication to the Public: Member Arom moved and Member Mann seconded to approve letters with minor changes to the community and staff. All members voted Aye by roll call. The motion passed unanimously.

ADJOURNMENT

At 7:09 PM, Member Birdman moved, and Member Huwe seconded to adjourn the meeting. All members voted Aye by roll call. The motion passed unanimously.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF MARCH 18, 2025

WORK SESSION
5:00 PM

Edina Community Center
ECC 350

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

PRESIDING OFFICER: Chair Karen Gabler

5:00 PM - 7:01 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Nate Swenson, Assistant Superintendent
Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Finance and Operations

Jen Christ, Student Enrollment Coordinator
Kim Isley, Assistant Director of Early Learning
Laura Phongsavath, Early Learning Center Manager
Mike Pretasky, Edina High School Assistant Principal

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Karen Gabler, Chair

Ms. Cheryl Barry, Clerk

(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
MARCH 18, 2025

5:00 PM Chair Gabler called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Becquer, De St. Hubert, Edwards, Leland, Sailer, Woodard; Christ, Isley, Phongsavath, Pretasky.

APPROVAL OF AGENDA

DISCUSSION

- A. Early Learning (and Family) Center Proposal Update
- B. 2025 Graduation Update
- C. Policy 510 - Open Enrollment

ACTION

- A. Employment Agreement for Interim Superintendent of Schools

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 7:01 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Karen Gabler, Chair

Ms. Cheryl Barry, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
MARCH 18, 2025 WORK SESSION

5:00 PM Chair Gabler called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Becquer, De St. Hubert, Edwards, Leland, Sailer, Woodard; Christ, Isley, Phongsavath, Pretasky.

APPROVAL OF AGENDA - with revised order

Chair Gabler asked to revise the order of agenda items. Member Arom moved and Member Huwe seconded to approve the agenda with the revised order. All members voted Aye. The motion passed unanimously.

DISCUSSION

Policy 510 - Open Enrollment: Policy Committee Chair Allenburg requested input from the whole board about the priority for open enrollment in the district. Board members and staff discussed.

ACTION

Employment Agreement for Interim Superintendent of Schools: Member Birdman moved and Member Barry seconded to approve the motion. All members voted Aye. The motion passed unanimously.

DISCUSSION

Early Learning (and Family) Center (ELC) Proposal Update: Staff shared information gathered from surveys of families who participated in the Early Childhood Screening program, and analysis of four- and five-year old ELC students who enrolled in EPS kindergarten programming.

2025 Graduation Update: Staff shared information about graduation, including feedback gathered surveys and focus groups. Next steps include additional communication with families and graduating students, and meeting with Mariucci representatives.

LEADERSHIP AND COMMITTEE UPDATES

Member Arom reminded everyone that the LAC Day at the Capitol is next Monday; all are welcome to meet them at the Capitol. Meetings with legislators, and attending committee meetings are planned.

Member Birdman shared that the next District 287 Get on the Bus tour is coming up on April 15, and will be visiting the Osseo Itinerant Services program at Oak View Elementary School. Board members and district administrators are welcome to join the tour.

ADJOURNMENT

At 7:01 PM, Member Mann moved, and Member Huwe seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

V.D. Personnel Recommendations



Meeting Date: April 7, 2025

Title: Personnel Recommendations

Type: Consent

Presenter(s): Sonya Sailer, Executive Director of Human Resources

Description: Personnel recommendations are made monthly. These conditional offers of employment are subject to successful completion of a criminal background check, I-9 Employment Eligibility Verification and, where applicable, the issuance of the required license. Salary subject to change upon verification of correct step and lane placement.

Recommendation: Approve the attached personnel recommendations.

Desired Outcome(s) from the Board:

Attachment(s):

1. Report (next page)

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
ADAMS NUNEZ, ELIZABETH	ND	GRADE 2 TEACHER, 1.0 FTE	\$71,369.00	08/18/2025
AUMAN, SAMANTHA	CN	SPECIAL EDUCATION TEACHER, 1.0 FTE	\$65,497.00	08/18/2025
BARNHOLDT, LISA	CS	ELEMENTARY PRINCIPAL, 1.0 FTE	\$179,997.00	07/01/2025
BRITT, WILLIAM	EHS	ASSISTANT PRINCIPAL, 1.0 FTE	\$158,936.00	07/01/2025
CAMBIO, NICHOLAS	VV	SPECIAL EDUCATION TEACHER (LTS)	\$33.23/HOUR	04/18/2025 - 06/03/2025
DRIESLEIN, ALEC	EHS	MATHEMATICS TEACHER (LTS)	\$33.23/HOUR	03/10/2025 - 06/02/2025
GROGAN, THOMAS	CS	TITLE I TEACHER	\$36.42/HOUR	04/07/2025 - 06/02/2025
GROGAN, THOMAS	CN	GRADE 4 TEACHER, 1.0 FTE	\$69,457.00	08/18/2025
HAWTHORNE, MARGRETHE	ND	GRADE 4 TEACHER, 1.0 FTE	\$48,909.00	08/18/2025
OLSON, TAMSIN	ELC	ECSE TEACHER, 0.31 FTE	\$17,858.30	02/27/2025
PETERSEN, SERENA	CN	SPECIAL EDUCATION TEACHER, 1.0 FTE	\$48,909.00	08/18/2025
SOWA, KATHARINE	CN	GRADE 3 TEACHER, 1.0 FTE	\$54,539.00	08/18/2025
TAUBEL, CHARLOTTE	ND	KINDERGARTEN TEACHER, 1.0 FTE	\$67,500.00	08/18/2025
TRIMBERGER, ANA	CS	GRADE 3 TEACHER, 1.0 FTE	\$85,154.00	08/18/2025
VOLKE, KENDALL	EHS	SPECIAL EDUCATION TEACHER, 1.0 FTE	\$61,354.00	08/18/2025
ZIMMERMAN, SAMANTHA	SV	SCIENCE TEACHER, 1.0 FTE	\$54,152.00	08/18/2025

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>
DUDLEY, CASEY	VV	SPECIAL EDUCATION TEACHER, 1.0 FTE	06/03/2025
GILMORE, LAURA	HL	KINDERGARTEN TEACHER, 1.0 FTE (FROM LOA)	04/07/2025
HORSTMAN, KIRSTEN	ND	TALENT DEVELOPMENT TEACHER, 0.2 FTE	06/03/2025
HUBERTY, REBECCA	CN	GRADE 3 TEACHER, 1.0 FTE	06/03/2025
IRONS, SARAH	EVP	FAMILY/CONSUMER SCIENCE TEACHER RESIGNING FROM 0.2 FTE OF POSITION	06/03/2025

KILE, ANNE-KATHRIN	CC	SPECIAL EDUCATION TEACHER, 1.0 FTE	06/03/2025
MEIER, GRETCHEN	EHS	LICENSED SCHOOL NURSE RESIGNING FROM 0.5 FTE OF POSITION	06/03/2025

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Wage</u>	<u>Date</u>
KIND, MAREN 08/18/2025	CN	SPEECH/LANG PATHOLOGIST FROM 0.5 FTE TO 1.0 FTE	\$71,369.00	
PETERSON, MATTHEW	CS	CLASSROOM MUSIC TEACHER FROM 0.9 FTE TO 1.0 FTE	\$71,811.00	08/18/2025
TOW-REINERT, SHIRLEY	CS	FROM: TITLE I TEACHER TO: TALENT DEVELOPMENT TEACHER, 0.4 FTE	\$26,198.80	08/18/2025
WILLIAMS, MEGAN	CS, CN, ELC	DAPE TEACHER FROM 0.8 FTE TO 0.9 FTE	\$92,210.40	08/18/2025

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
CARR, MOLLY	CV	SPECIAL EDUCATION TEACHER	02/12/2025 - 06/02/2025
COLDAGELLI, ARIANA	ND	GRADE 3 TEACHER	03/17/2025 - 06/02/2025
FRUCI, ERIN	EHS	MATHEMATICS TEACHER	03/10/2025 - 06/02/2025
PAMPUSCH, POLLY	VV	ESL TEACHER	05/12/2025 - 06/02/2025
POLK SINGER, NICOLE	CC, ND	LICENSED SCHOOL NURSE	02/25/2025 - 03/07/2025
ROEMEN, RYAN	EHS	SCIENCE TEACHER	02/14/2025 - 05/02/2025

H. REQUEST FOR 1-YEAR UNPAID PARTIAL LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
TESSMER-TUCK, PAUL	CS	TALENT DEVELOPMENT TEACHER FROM 1.0 FTE TO 0.6 FTE	08/18/2025 - 06/02/2026

I. REQUEST FOR CONTINUED PHASED RETIREMENT POSITION (2025-26 PILOT PROGRAM)

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
PERALTA, YVONNE	ND	PHASED RETIREMENT TEACHER TEACHING & LEARNING DEPT AND FRENCH IMMERSION ASSIGNMENTS	\$48,909	08/18/2025

NON-LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
DORAN, VANESSA	ELC	INSTRUCTIONAL ASSISTANT	\$21.00/HOUR	03/17/2025
GEISERT, WARAPORN 04/14/2025	ELC	INSTRUCTIONAL ASSISTANT & CHILDCARE ASSISTANT	\$21.00/HOUR \$21.27/HOUR	
JHA, SWATI	ELC	INSTRUCTIONAL ASSISTANT & CHILDCARE ASSISTANT	\$20.20/HOUR \$17.08/HOUR	04/07/2025
LYNG, TAYLER	ELC	INSTRUCTIONAL ASSISTANT & CHILDCARE ASSISTANT	\$20.75/HOUR \$19.73/HOUR	04/07/2025
MCDONNELL, ELIZABETH	HL	EA SPED PARA	\$22.75/HOUR	02/28/2025
NIEMEIER, STELLA	VV	EA SPED PARA	\$22.50/HOUR	03/13/2025
PATZLOFF, PAUL	TC	BUS DRIVER	\$25.86/HOUR	03/07/2025
PHILL, CHRISTINE	ELC	INSTRUCTIONAL ASSISTANT	\$20.50/HOUR	03/24/2025
STRUSZ, KERI	HL	EA SPED PARA	\$23.00/HOUR	03/02/2025
TULKKI, ERIC	VV	CUSTODIAN	\$23.60/HOUR	03/19/2025

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>
BRATHALL, GUNTPISHCHA	EHS	EA SPED PARA	03/07/2025
FINANGER, KIM	SV	EA SPED PARA	05/30/2025
JONES, CHRISTOPHER	VV	EA SPED PARA	03/28/2025
LAZZERONI, MARY	ECC	EA SPED PARA	03/19/2025
LEWIS, PATRICIA	VV	DUE PROCESS SPECIALIST	06/06/2025
LUNDQUIST, MARTHA	EHS	EA - BAND PARA	05/30/2025
MEZA MENDEZ, YOLIMAR	ELC	HEALTH SERVICES ASSOCIATE	03/20/2025
RUBENSTEIN, ERROL	VV	EA SPED PARA	03/21/2025
SACKETT, CATHY	SV	EA SPED PARA	05/30/2025
THOMPSON, LEE	ECC	HR SPECIALIST	04/30/2025
TULKKI, ERIC	VV	CUSTODIAN	03/21/2025
WAKEFIELD, SUSAN	CS	MEDIA ASSISTANT	03/14/2025

WILLIAMS, ENOCH	ECC	CUSTODIAN		03/26/2025
-----------------	-----	-----------	--	------------

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Wage</u>	<u>Date</u>
LUX, MATTHEW	ECC	FROM: PROGRAM SPECIALIST TO: KIDS' CLUB PROGRAM MANAGER	\$76,753	03/01/2025

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
AHMED, FAISA	CV	EA SPED PARA	03/10/2025 - 04/24/2025
DACK, RICKIE	VV	CUSTODIAN	03/06/2025 - 03/28/2025

COMMUNITY EDUCATION SERVICES STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
HAUGAARD, TIA	CC	KIDS' CLUB LEAD	\$17.85/HOUR	03/27/2025
MORRIS, CHANDRA	ND	KIDS' CLUB LEAD	\$20.93/HOUR	02/25/2025
SUGATA, NORIKO	ELC	CHILDCARE ASSISTANT	\$16.42/HOUR	03/04/2025
VIJAYARAJAN, MADHANA	HL	KIDS' CLUB LEAD	\$22.66/HOUR	03/24/2025

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>
HEISLER, MARGARET	CC	KIDS' CLUB LEAD	02/24/2025
HOLT, NEVAEH 03/10/2025	CS	KIDS' CLUB LEAD	
SALMI-PERRY, JULIAN	CS	KIDS' CLUB LEAD	03/31/2025
SHANNON, ALLEN	CC	KIDS' CLUB LEAD	03/18/2025
STEPHENS, SAVON	CV	KIDS' CLUB LEAD	03/28/2025

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
MCCLURE-HELBLING, ERIN	CS	PARAPROFESSIONAL ADDING ENRICHMENT LEAD	\$22.66/HOUR	02/21/2025

WOLF, QUINN

CC

FROM: KIDS' CLUB SITE LEAD
TO: PROGRAM SPECIALIST

\$28.65/HOUR

03/10/2025

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
HINCK, AMANDA	ECC	PROGRAM SPECIALIST	05/12/2025 - 06/10/2025
SIMMONS, COLLEEN	ND	KIDS' CLUB LEAD	04/21/2025 - 07/29/2025

V.E. Termination and Non-Renewal of Probationary
Teachers



Board Meeting Date: April 7, 2025

Title: Termination and Non-Renewal of Probationary Teachers

Type: Consent

Presenter(s): Sonya Sailer, Executive Director of Human Resources

Description: As a result of changing staffing needs each school year, the attached resolution provides for the termination and non-renewal of the teaching contracts for certain probationary teachers. These actions are necessary due to continuing contract teachers returning from leaves of absence, changes in enrollment, licensure requirements, and other reasons. These teachers may apply for any vacant positions available for the 2025-2026 school year if properly licensed and qualified.

Recommendation: Approve the attached resolution terminating and non-renewing the teaching contracts of certain probationary teachers.

Desired Outcome(s) from the Board: Termination and non-renewal of certain probationary teachers.

Attachment(s): Resolution

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACTS OF THE FOLLOWING PROBATIONARY TEACHERS:

Bass, Carly
Olson, Tamsin

WHEREAS, the above named are probationary teachers in Independent School District 273.

BE IT RESOLVED, the School Board of Independent School District 273, that pursuant to Minnesota Statute Section 122A.40, subdivision 5, that the teaching contracts of the above named, who are probationary teachers in Independent School District 273, be hereby terminated at the close of the current 2024-2025 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding termination and non-renewal of their current contracts, as follows:

**NOTICE OF TERMINATION
AND NON-RENEWAL**

<<First>> <<Last>>
<<Address>

Dear <<First>>:

You are hereby notified that at a regular meeting of the School Board of Independent School District 273 held on April 7, 2025, a resolution was adopted by majority vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2025-2026 school year. Said action of the Board is taken pursuant to Minnesota Statute Section 122A.40, subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT 273

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____, whereupon said resolution was declared duly passed and adopted.

Clerk of the School Board, ISD 273

V.F. Severance Agreement and Release of Claims -
Rawls, Craig

V.G. Check Register - March 2025



Board Meeting Date: 4/7/2025

Title: Check Register – March 2025

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: Presented for approval by the Board of Education are monthly disbursement totals, by fund, for the month of March 2025:

<u>Fund</u>	<u>Amount</u>
General	\$ 3,560,858.52
Food Service	396,852.56
Community Service	111,226.22
Building Construction	920,506.63
Total	\$ 4,989,443.93

Recommendation: Approve the disbursements as presented for the month of March 2025.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 123B.02 Subd. 18

Attachments:

1. Check Register – March 2025

Check Register

FOR THE MONTH ENDED MARCH 31, 2025

Check No.	Vendor	Description	Date	Amount
403216	MN PEIP	CURRENT TEACHERS	3/19/25	792,959.06
403272	BLUE CROSS BLUE SHI	CURRENT EMPLOYEES	3/26/25	495,936.04
403152	CHARTWELLS DINING S	FEB25 FOOD SERVICE	3/19/25	388,612.81
402889	MCDOWALL COMPANY	EHS MECH PHASE2 26-	3/5/25	273,597.15
403049	METRO TRANSPORTATIO	FEB25 SPED TRANSPOR	3/12/25	199,856.53
403049	METRO TRANSPORTATIO	NOV24 SPED TRANSPOR	3/12/25	160,289.68
402889	MCDOWALL COMPANY	EHS MECH PHASE2 23-	3/5/25	80,072.46
403216	MN PEIP	COBRA/RETIREEES	3/19/25	77,837.30
402825	ACOUSTICS ASSOCIATE	EHS MECH PHASE2 09-	3/5/25	70,816.13
402823	A.J. MOORE ELECTRIC	EHS MECH PHASE2 26-	3/5/25	69,111.80
402844	CORVAL CONSTRUCTORS	EHS MECHANICAL 23-B	3/5/25	61,209.39
403192	KRAUS-ANDERSON CONS	EHS PRE-CONST/SITE	3/19/25	58,909.00
402843	COMMERCIAL ROOFING	VV 2024 REROOFING	3/5/25	55,564.04
403125	TWIN CITY TRANSPORT	FEB25 SPED TRANSPOR	3/12/25	52,978.95
402847	DAKOTA TRUCK UNDERW	INSTALLMENT #9	3/5/25	40,051.00
403158	DAKOTA TRUCK UNDERW	INSTALLMENT #10	3/19/25	40,051.00
403049	METRO TRANSPORTATIO	FEB25 HHM TRANSPORT	3/12/25	39,929.09
403135	XCEL ENERGY	EHS 1/23-2/24/25	3/12/25	35,550.83
403049	METRO TRANSPORTATIO	NOV24 HHM TRANSPORT	3/12/25	33,809.69
402887	LIFESAVER FIRE PROT	EHS MECH PHASE2 12-	3/5/25	33,702.44
402875	INTERMEDIATE DISTRI	LEASE LEVY	3/5/25	33,653.16
403279	CDW GOVERNMENT	COMP OF WORK-ERATE	3/26/25	32,192.00
403069	NORTHLAND MECHANICA	REPLACE HEAT EXCHAN	3/12/25	31,202.00
402886	LAKETOWN ELECTRIC C	SVMS LIGHTING REPLA	3/5/25	29,362.96
402917	SONUS INTERIORS INC	EHS MECH PHASE2 09-	3/5/25	28,500.00
402911	SANTANDER BANK, N.A	002-0029230-000 PRI	3/5/25	27,067.04
402857	ENVIROBATE	EHS MECH PHASE2 02-	3/5/25	26,208.51
403324	KINECT ENERGY, INC	EHS - FEB25 SERVICE	3/26/25	25,714.60
402875	INTERMEDIATE DISTRI	ITINERANT	3/5/25	25,224.97
402931	WOODSIDE INDUSTRIES	EHS MECH PHASE2 12-	3/5/25	25,123.89
402823	A.J. MOORE ELECTRIC	EHS MECH PHASE2 26-	3/5/25	24,407.40
402875	INTERMEDIATE DISTRI	CONTRACTED NSO	3/5/25	21,360.47
403324	KINECT ENERGY, INC	SV - FEB25 SERVICE	3/26/25	21,091.76
403020	KATH FUEL OIL SERVI	DIESEL	3/12/25	20,362.48
403111	TEACHERS ON CALL, A	EHS - SUBSTITUTES	3/12/25	20,311.05
403310	INTERMEDIATE DISTRI	STUD SUPP AID 9/24-	3/26/25	20,000.00
402883	KATH FUEL OIL SERVI	DIESEL	3/5/25	18,816.61
402852	EBERT CONSTRUCTION	EHS MECHANICAL 06-A	3/5/25	18,645.87
402923	SUPERSET TILE & STO	EHS MECHANICAL 09-B	3/5/25	18,414.56
403135	XCEL ENERGY	SV 1/23-2/24/25	3/12/25	17,977.84
403272	BLUE CROSS BLUE SHI	COBRA/RETIREEES	3/26/25	17,681.17
403121	TRANSFINDER CORPORA	ROUTEFINDER PLUS/GP	3/12/25	16,796.75
403324	KINECT ENERGY, INC	ECC - FEB25 SERVICE	3/26/25	16,676.67
402886	LAKETOWN ELECTRIC C	SV LIGHTING REPLACE	3/5/25	16,150.00
402823	A.J. MOORE ELECTRIC	EHS MECH PHASE3 26-	3/5/25	16,107.25
402852	EBERT CONSTRUCTION	EHS MECHANICAL 02-A	3/5/25	15,989.99
403153	CITY OF EDINA	EHS 12/4/24-03/10/2	3/19/25	15,898.74
402841	COMMERCIAL DRYWALL	EHS MECHANICAL 09-A	3/5/25	15,834.51
402845	CUSTOM DRYWALL INC	EHS MECH PHASE2 09-	3/5/25	15,530.13
403198	LITHOGRAPHIC COMMUN	SUMMER '25 CATALOG	3/19/25	15,053.25
403066	NATIONAL INSURANCE	CURRENT EMP LIFE/AD	3/12/25	14,991.91
403135	XCEL ENERGY	ECC 1/23-2/24/25	3/12/25	14,491.14
403135	XCEL ENERGY	VV 1/23-2/24/25	3/12/25	14,033.02
402925	TEACHERS ON CALL, A	EHS - SUBSTITUTES	3/5/25	13,744.95
403192	KRAUS-ANDERSON CONS	EHS CONST MGMT SERV	3/19/25	13,475.00
403066	NATIONAL INSURANCE	LTD DISTRICT W/H	3/12/25	13,176.14
403353	TEACHERS ON CALL, A	EHS - SUBSTITUTES	3/26/25	12,816.15

Check No.	Vendor	Description	Date	Amount
403324	KINECT ENERGY, INC	VV - FEB25 SERVICE	3/26/25	12,683.17
403160	DEEP PORTAGE	FEB25 DEEP PORTAGE	3/19/25	12,543.00
403231	RIDDELL / ALL AMERI	FOOTBALL HELMETS	3/19/25	12,538.75
402930	VIVACITY TECH PBC	DEVICES FOR COMM ED	3/5/25	12,155.50
403125	TWIN CITY TRANSPORT	FEB25 HHM TRANSPORT	3/12/25	11,998.38
403078	PHOENIX SCHOOL COUN	OLG - QTR 4 SERVICE	3/12/25	11,402.55
402875	INTERMEDIATE DISTRI	CORE FEE	3/5/25	11,258.56
402875	INTERMEDIATE DISTRI	SAFE SCHOOL	3/5/25	11,221.16
403153	CITY OF EDINA	VV 11/26/24-03/03/2	3/19/25	11,038.21
403243	TEACHERS ON CALL, A	EHS - SUBSTITUTES	3/19/25	10,856.64
403111	TEACHERS ON CALL, A	SV - SUBSTITUTES	3/12/25	10,784.40
403146	BENCHMARK EDUCATION	KNOWLEDGE BLGD READ	3/19/25	10,640.00
402862	FRANSEN DECORATING	EHS MECH PHASE2 09-	3/5/25	10,458.16
402904	PLANSOURCE	SERVICES FOR JAN25	3/5/25	10,014.00
402904	PLANSOURCE	SERVICES FOR FEB25	3/5/25	9,994.51
403331	MIDWEST BUS PARTS I	FUEL TANKS	3/26/25	9,874.16
403246	TONENWORKS MUSIC THE	FEB25 MUSIC THERAPY	3/19/25	9,581.25
403363	YMCA CAMP ST CROIX	CP CAMP 2025 - DEPO	3/26/25	9,315.45
403160	DEEP PORTAGE	FEB25 DEEP PORTAGE	3/19/25	8,676.00
402875	INTERMEDIATE DISTRI	TRANS DISABLED	3/5/25	8,626.38
403353	TEACHERS ON CALL, A	SV - SUBSTITUTES	3/26/25	8,307.60
403111	TEACHERS ON CALL, A	VV - SUBSTITUTES	3/12/25	8,301.15
402887	LIFESAVER FIRE PROT	EHS MECH PHASE2 21-	3/5/25	8,160.98
402932	XCEL ENERGY	BUS 06/22/24-2/23/2	3/5/25	7,993.59
402911	SANTANDER BANK, N.A	002-0029230-000 INT	3/5/25	7,805.96
402894	MIDWEST BUS PARTS I	FUEL TANKS	3/5/25	7,396.15
403243	TEACHERS ON CALL, A	SV - SUBSTITUTES	3/19/25	7,353.00
403111	TEACHERS ON CALL, A	HL - SUBSTITUTES	3/12/25	7,224.00
402925	TEACHERS ON CALL, A	SV - SUBSTITUTES	3/5/25	7,198.20
403353	TEACHERS ON CALL, A	VV - SUBSTITUTES	3/26/25	7,120.80
402859	EVERYDAY SPEECH, LL	SOCIAL COMM CURRICU	3/5/25	7,111.80
402913	SCHMITT MUSIC COMPA	PIANO (JUBILEE EXPE	3/5/25	7,036.00
403150	BUSINESS ESSENTIALS	8.5X11 - WHITE QTY	3/19/25	6,900.00
402929	TWIN CITY HARDWARE	EHS MECH PHASE2 08-	3/5/25	6,883.44
403353	TEACHERS ON CALL, A	CV - SUBSTITUTES	3/26/25	6,798.30
403111	TEACHERS ON CALL, A	CN - SUBSTITUTES	3/12/25	6,759.60
402892	METRO ELEVATOR	EHS ELEVATOR REPAIR	3/5/25	6,735.00
403243	TEACHERS ON CALL, A	VV - SUBSTITUTES	3/19/25	6,566.10
403324	KINECT ENERGY, INC	CS - FEB25 SERVICE	3/26/25	6,531.62
402927	TMI SYSTEMS CORPORA	EHS MECHANICAL 12-C	3/5/25	6,526.12
402895	MIKKONEN MUSIC LLC	FEB25 MUSIC LESSONS	3/5/25	6,502.50
402866	GILBERT MECHANICAL	ACM UPGRADES	3/5/25	6,408.00
403353	TEACHERS ON CALL, A	CC - SUBSTITUTES	3/26/25	6,391.95
403357	UNIVERSITY OF MINNE	SPRING 2025 CIS	3/26/25	6,380.00
403198	LITHOGRAPHIC COMMUN	ELC 2025 CATALOG	3/19/25	6,352.55
403243	TEACHERS ON CALL, A	CC - SUBSTITUTES	3/19/25	6,295.20
403259	93 SKIP LLC	BUS - PV SOLAR RIDE	3/26/25	6,285.32
403111	TEACHERS ON CALL, A	ND - SUBSTITUTES	3/12/25	6,282.30
403143	ARVIG	FEB25 PHONES	3/19/25	6,263.15
403360	WOLD ARCHITECTS & E	EHS 25-26 RENOVATIO	3/26/25	6,243.13
403111	TEACHERS ON CALL, A	CV - SUBSTITUTES	3/12/25	6,211.35
403111	TEACHERS ON CALL, A	CC - SUBSTITUTES	3/12/25	6,185.55
403227	POP UP PARTY RENTAL	AP PROGRAM EVENT	3/19/25	6,055.22
402925	TEACHERS ON CALL, A	VV - SUBSTITUTES	3/5/25	6,030.75
403353	TEACHERS ON CALL, A	CN - SUBSTITUTES	3/26/25	5,946.90
403353	TEACHERS ON CALL, A	HL - SUBSTITUTES	3/26/25	5,908.20
402975	DUNHAM ASSOCIATES I	EHS 23-26 RENO	3/12/25	5,850.00
403286	DUNHAM ASSOCIATES I	2023-26 EHS RENO	3/26/25	5,850.00
403324	KINECT ENERGY, INC	CV - FEB25 SERVICE	3/26/25	5,836.35
403353	TEACHERS ON CALL, A	CS - SUBSTITUTES	3/26/25	5,785.65
403153	CITY OF EDINA	CV 12/4/24-03/10/25	3/19/25	5,732.78
402881	JOSTENS INC	COMMENCEMENT DIPLOM	3/5/25	5,722.95
403135	XCEL ENERGY	CV 1/23-2/24/25	3/12/25	5,651.57
403135	XCEL ENERGY	CS 1/23-2/24/25	3/12/25	5,502.43
403111	TEACHERS ON CALL, A	CS - SUBSTITUTES	3/12/25	5,488.95
403243	TEACHERS ON CALL, A	HL - SUBSTITUTES	3/19/25	5,430.90
403135	XCEL ENERGY	CC 1/23-2/24/25	3/12/25	5,395.05
402875	INTERMEDIATE DISTRI	HTP-GEN ED	3/5/25	5,388.12
402875	INTERMEDIATE DISTRI	LONG TERM FACILITIE	3/5/25	5,345.37
403324	KINECT ENERGY, INC	CC - FEB25 SERVICE	3/26/25	5,326.38
403121	TRANSFINDER CORPORA	ROUTEFINDER PLUS/GP	3/12/25	5,304.25
403175	HORIZON COMMERCIAL	INSTALL ACID RITE F	3/19/25	5,240.00

Check No.	Vendor	Description	Date	Amount
403263	AMERICAN READING CO	SDL CLASSROOM LIBRA	3/26/25	5,200.00
402828	ADVANCED IMAGING SO	LEASE 03.08 0728562	3/5/25	5,184.00
402828	ADVANCED IMAGING SO	LEASE 02.08 0728562	3/5/25	5,184.00
403260	ADVANCED IMAGING SO	LEASE 04.08 0728562	3/26/25	5,184.00
403243	TEACHERS ON CALL, A	CV - SUBSTITUTES	3/19/25	5,166.45
403243	TEACHERS ON CALL, A	CN - SUBSTITUTES	3/19/25	5,147.10
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	5,129.38
403192	KRAUS-ANDERSON CONS	EHS GENERAL CONDITI	3/19/25	5,070.26
402939	APPLE INC	VPP CREDIT - SPED	3/12/25	5,000.00
403060	MN DECA	DECA NATIONALS	3/12/25	5,000.00
403340	RADAR CONSULTING LL	APR25 RECRUITING FE	3/26/25	5,000.00
403112	THREE RIVERS PARK D	2/28 6TH GRD FIELD	3/12/25	4,920.00
403053	MIDWEST BUS PARTS I	GLASS FOR DOOR	3/12/25	4,899.40
402858	ENVISION GLASS INC	EHS MECH PHASE2 08-	3/5/25	4,821.25
402925	TEACHERS ON CALL, A	CV - SUBSTITUTES	3/5/25	4,763.97
403243	TEACHERS ON CALL, A	CS - SUBSTITUTES	3/19/25	4,714.95
403329	METRO ELEVATOR	EHS - ELEVATOR REPA	3/26/25	4,712.00
402835	BOLTON & MENK INC	ECC TENNIS COURTS	3/5/25	4,600.00
403324	KINECT ENERGY, INC	CN - FEB25 SERVICE	3/26/25	4,563.66
403066	NATIONAL INSURANCE	COBRA/RETIREE	3/12/25	4,529.71
403009	JEFFERSON LINES	2/28 SKI TRIP BUS F	3/12/25	4,500.00
403324	KINECT ENERGY, INC	HL - FEB25 SERVICE	3/26/25	4,473.51
402901	NORTHFIELD LINES IN	DEEP PORTAGE BUS FA	3/5/25	4,468.65
403201	MATTER	INSIGHT TRIP TRAVEL	3/19/25	4,340.00
402983	FIDELITY SECURITY L	EMPLOYEE WITHHOLDIN	3/12/25	4,308.60
403234	RUSSELL SECURITY RE	HANDICAP CONTROLLER	3/19/25	4,245.00
403353	TEACHERS ON CALL, A	ND - SUBSTITUTES	3/26/25	4,224.75
403208	MIDWEST BUS PARTS I	"COVERS, SHOCKS, ET	3/19/25	4,211.95
403049	METRO TRANSPORTATIO	FEB25 SPED BUS AIDE	3/12/25	4,154.34
403135	XCEL ENERGY	HL 1/23-2/24/25	3/12/25	4,132.06
403049	METRO TRANSPORTATIO	NOV24 SPED BUS AIDE	3/12/25	4,130.05
402925	TEACHERS ON CALL, A	CN - SUBSTITUTES	3/5/25	4,128.00
403135	XCEL ENERGY	ND 1/23-2/24/25	3/12/25	4,087.25
402925	TEACHERS ON CALL, A	CS - SUBSTITUTES	3/5/25	3,986.10
403270	BENCHMARK EDUCATION	PD PRODUCT TRAINING	3/26/25	3,900.00
403170	GILBERT MECHANICAL	COMPASS 2 SOFTWARE	3/19/25	3,895.00
403066	NATIONAL INSURANCE	VOL AD&D EMPLOYEE W	3/12/25	3,873.67
402925	TEACHERS ON CALL, A	CC - SUBSTITUTES	3/5/25	3,837.75
402925	TEACHERS ON CALL, A	HL - SUBSTITUTES	3/5/25	3,811.95
403232	RIVER BOTTOM PRODUC	POPS CONCERT 25	3/19/25	3,799.00
402914	SCHOOL SERVICE EMPL	FEB28 SEIU DUES	3/5/25	3,769.84
403251	WASTE MANAGEMENT OF	EHS - MAR25 SERVICE	3/19/25	3,754.32
402875	INTERMEDIATE DISTRI	ALC-STABILIZATION F	3/5/25	3,740.39
403196	LANGUAGE LINE SERVI	FEB25 INTERPRETING	3/19/25	3,731.32
403108	SUNBELT STAFFING LL	2/24 SCHOOL NURSE	3/12/25	3,712.05
403020	KATH FUEL OIL SERVI	UNLEADED	3/12/25	3,629.82
403237	SCHOOL SERVICE EMPL	MAR14 SEIU DUES	3/19/25	3,624.99
402925	TEACHERS ON CALL, A	ND - SUBSTITUTES	3/5/25	3,521.70
403103	SQUIRES, WALDSPURGE	LEGAL SERV: MISC	3/12/25	3,510.81
402873	INSPEC INC	CN WALLS	3/5/25	3,500.00
402830	AMAZON CAPITAL SERV	BUS PRIME ANNUAL FE	3/5/25	3,499.00
403248	UNITED NATIONS ASSO	EHS MODEL UN FEES	3/19/25	3,496.00
403123	TRIMARK MARLINN LLC	EHS - ICE MAKER REP	3/12/25	3,424.80
403243	TEACHERS ON CALL, A	ND - SUBSTITUTES	3/19/25	3,418.50
402824	ABBE BLACKER	JAN-FEB25 MAH JONGG	3/5/25	3,404.80
402848	DASH SPORTS LLC	JAN-FEB25 PE GAME C	3/5/25	3,384.50
402868	GRAZZINI BROTHERS &	CS 2023 ADDITION 09	3/5/25	3,363.42
403360	WOLD ARCHITECTS & E	EHS PHASE 3 RENO AV	3/26/25	3,333.14
403153	CITY OF EDINA	CC 11/24/24-03/07/2	3/19/25	3,289.46
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	3,285.50
V20900	BETH RUSSELL	MEDICARE REIMB	3/5/25	3,228.00
403324	KINECT ENERGY, INC	BUS - FEB25 SERVICE	3/26/25	3,213.48
V20935	RYAN GALLAGHER	AIRFARE: 5 STUD/1 A	3/19/25	3,149.88
403107	STRATEGIC BEHAVIORA	JAN-FEB25 BCBA	3/12/25	3,138.75
403339	PROCARE THERAPY	3/14 SPED TEACHER	3/26/25	3,112.50
403135	XCEL ENERGY	CN 1/23-2/24/25	3/12/25	2,975.04
403241	SUNBELT STAFFING LL	3/8 SCHOOL NURSE	3/19/25	2,970.00
403229	RELATE COUNSELING C	CHEM HEALTH #6 OF 1	3/19/25	2,880.00
402834	BENEFIT EXTRAS, INC	FEB25 HRA ADMIN	3/5/25	2,856.70
403271	BENEFIT EXTRAS, INC	MAR25 HRA ADMIN	3/26/25	2,856.70
402907	PROCARE THERAPY	2/7 SPED TEACHER	3/5/25	2,812.50
403083	PROCARE THERAPY	02/28 SPED TEACHER	3/12/25	2,812.50

Check No.	Vendor	Description	Date	Amount
402922	SUNBELT STAFFING LL	2/22 SCHOOL NURSE	3/5/25	2,798.10
402928	TRIMARK MARLINN LLC	EHS - WARMER DROPIN	3/5/25	2,787.06
402827	ADVANCED IMAGING SO	PAPERCUT PRINT DEPL	3/5/25	2,785.00
402838	BUSINESS ESSENTIALS	8.5X11 WHITE QTY 80	3/5/25	2,760.00
403053	MIDWEST BUS PARTS I	"SEALS, BLOWER ASSE	3/12/25	2,722.13
403190	KATH FUEL OIL SERVI	UNLEADED	3/19/25	2,707.14
403111	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	3/12/25	2,676.75
403053	MIDWEST BUS PARTS I	WORKS KITS	3/12/25	2,658.77
403276	BUSINESS ESSENTIALS	8.5X11 WHITE QTY 77	3/26/25	2,656.50
403033	LUMEN TECHNOLOGIES	DW - DEC-FEB25 SERV	3/12/25	2,538.54
402904	PLANSOURCE	DATA FEEDS/EDI FEB2	3/5/25	2,500.00
403178	INSPEC INC	SV PAVEMENT REHAB	3/19/25	2,500.00
403322	KAY ZUCCARO	WINTER WATER AEROBI	3/26/25	2,486.40
402931	WOODSIDE INDUSTRIES	EHS MECH PHASE 2	3/5/25	2,471.90
402839	CARCIOFINI COMPANY	EHS MECH PHASE2 07-	3/5/25	2,432.00
403143	ARVIG	FEB25 INTERNET	3/19/25	2,407.90
403192	KRAUS-ANDERSON CONS	EHS BUILDING PERMIT	3/19/25	2,393.40
402899	MSEA -- MN SCHOOL E	FEB28 MSEA DUES	3/5/25	2,332.71
402941	BARNES & NOBLE INC	BOOKS FOR HL	3/12/25	2,240.24
403329	METRO ELEVATOR	ELEVATOR DIAGNOSIS	3/26/25	2,203.20
403177	INESE KRIEVANS	FEB25 SUNBEAMS	3/19/25	2,192.40
403020	KATH FUEL OIL SERVI	DIESEL	3/12/25	2,185.60
403225	PARALLEL TECHNOLOGI	EHS DOOR SCHEDULE I	3/19/25	2,167.23
402962	D.A.T.E.	FEB25 DIVERSITY TRA	3/12/25	2,162.50
402950	BSN SPORTS, LLC	BVOLLEYBALL EQUIPME	3/12/25	2,090.00
403276	BUSINESS ESSENTIALS	8.5X11 WHITE QTY 60	3/26/25	2,070.00
403103	SQUIRES, WALDSPURGE	LEGAL SERV: BOARD	3/12/25	2,063.50
403144	BAYADA HOME HEALTH	SCHOOL NURSES	3/19/25	2,028.00
403138	A&B WELDING & CONST	CRANE RENTAL	3/19/25	2,019.00
V20881	JENNIFER M CARTER	FLIGHT TO FRANCE	3/5/25	2,000.61
402873	INSPEC INC	EHS 2025 REROOFING	3/5/25	2,000.00
403178	INSPEC INC	ECC PAVEMENT REHAB	3/19/25	2,000.00
403053	MIDWEST BUS PARTS I	LIGHTS	3/12/25	1,984.00
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	1,963.16
402900	MULBERRY BUILDERS	KUHLMAN TICKET REPA	3/5/25	1,960.00
402971	DIANA PAVLYUK	PIANO ACCOMPANIMENT	3/12/25	1,906.00
403251	WASTE MANAGEMENT OF	VV - MAR25 SERVICE	3/19/25	1,877.38
403250	VERTICAL SCHOOL PAR	ONLINE TRAINING SER	3/19/25	1,875.00
402975	DUNHAM ASSOCIATES I	EHS 2025 RENO	3/12/25	1,850.00
402845	CUSTOM DRYWALL INC	EHS MECH PHASE2 09-	3/5/25	1,846.22
402886	LAKETOWN ELECTRIC C	SVMS LIGHTING REPLA	3/5/25	1,840.44
403218	MSEA -- MN SCHOOL E	MAR14 MSEA DUES	3/19/25	1,832.04
402878	JACKI BRICKMAN INC	CATALYST TRAIN/IMPL	3/5/25	1,800.00
403343	ROCKLER WOODWORKING	CNS 1/75 SAW BODY O	3/26/25	1,765.00
402934	ADVANCED IMAGING SO	HIGH SCHOOL 01/25	3/12/25	1,758.12
403000	ISD 283 - ST. LOUIS	23-24 GEN ED C&T	3/12/25	1,757.36
403219	MULTILINGUAL WORD I	FEB25 GEN ED INTERP	3/19/25	1,737.20
402892	METRO ELEVATOR	ECC MAR25 ELEVATOR	3/5/25	1,734.61
403206	METRO ELEVATOR	FEB25 ELEVATOR SERV	3/19/25	1,734.61
403064	NAC MECHANICAL & EL	HVAC REPAIR	3/12/25	1,728.57
403251	WASTE MANAGEMENT OF	SV - MAR25 SERVICE	3/19/25	1,727.57
402907	PROCARE THERAPY	02/21 SPED TEACHER	3/5/25	1,687.50
402872	INESE KRIEVANS	JAN25 SUNBEAMS CLAS	3/5/25	1,663.20
402944	BERT'S TRUCK EQUIPM	PLOW PARTS	3/12/25	1,649.20
402890	MCGRAW-HILL SCHOOL	NUMBER WORLDS LVL H	3/5/25	1,641.66
403145	BAYCOM INC	WALKIE TALKIES	3/19/25	1,608.50
403145	BAYCOM INC	WALKIE TALKIES	3/19/25	1,608.50
402834	BENEFIT EXTRAS, INC	FEB25 HSA ADMIN	3/5/25	1,586.20
403271	BENEFIT EXTRAS, INC	MAR25 HSA ADMIN	3/26/25	1,586.20
403103	SQUIRES, WALDSPURGE	LEGAL SERV: S.S.S.	3/12/25	1,570.50
402849	DAVID WEBB -- HOMER	2/5 EXEC COACHING	3/5/25	1,500.00
403001	ITSAVVY LLC	SCREEN DEDUCTIBLES	3/12/25	1,500.00
403162	EDINA EDUCATION FUN	ED FUND SCHOLARSHIP	3/19/25	1,500.00
402925	TEACHERS ON CALL, A	ELC/ECSE - SUBSTITU	3/5/25	1,483.50
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	1,471.01
402953	CATALYST SOURCING S	ON DEMAND/DMTS	3/12/25	1,456.83
403251	WASTE MANAGEMENT OF	ECC - MAR25 SERVICE	3/19/25	1,454.63
403273	BOLTON & MENK INC	ECC TENNIS COURTS	3/26/25	1,437.50
403246	TONENWORKS MUSIC THE	JAN25 MUSIC THERAPY	3/19/25	1,436.25
403360	WOLD ARCHITECTS & E	CN TOILET RENO	3/26/25	1,412.71
V20975	MARY B MANDERFELD	MEDICARE REIMB	3/26/25	1,400.25
402954	CDW GOVERNMENT	AZURE OVERAGES JUN2	3/12/25	1,376.76

Check No.	Vendor	Description	Date	Amount
402883	KATH FUEL OIL SERVI	UNLEADED	3/5/25	1,371.85
403099	SCHOOLSTATUS LLC	SMORE FOR TEAMS	3/12/25	1,360.00
403362	XCEL ENERGY	SV 2/17-3/18/25	3/26/25	1,353.88
403165	FENWORKS INC	ESPORTS	3/19/25	1,350.00
403183	JENNIFER REINER	PROPERTY DAMAGE: HO	3/19/25	1,306.88
403167	FOLLETT HIGHER EDUC	PIPELINE GRANT: BOO	3/19/25	1,297.96
403105	STANDARD SPRING PAR	REAR AXLE BEAM	3/12/25	1,287.04
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	1,275.00
403282	CITY OF EDINA - BRA	APR25 ICE BOOKINGS	3/26/25	1,272.00
403311	ISAIAH AND/OR HANNA	MAR25 MILEAGE REIMB	3/26/25	1,260.00
403220	NAC MECHANICAL & EL	HVAC WORK	3/19/25	1,252.40
403251	WASTE MANAGEMENT OF	CS - MAR25 SERVICE	3/19/25	1,243.86
402875	INTERMEDIATE DISTRI	CAREER & TECH	3/5/25	1,242.05
403353	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	3/26/25	1,238.40
403301	GENERAL SPORTS	GHOCKEY HELMETS	3/26/25	1,225.00
403329	METRO ELEVATOR	ECC - EMERGENCY CAL	3/26/25	1,215.00
403074	PAUL DAVID	MAR25 VIDEO RETAINE	3/12/25	1,200.00
403306	HOCOKATA TI	AM INDIAN STAR QUIL	3/26/25	1,200.00
403080	PRAIRIE ELECTRIC CO	WATER HEATER RECIRC	3/12/25	1,195.54
403312	IWS - INNOVATIONAL	MAR25 WATER MGMT FE	3/26/25	1,161.92
403251	WASTE MANAGEMENT OF	CC - MAR25 SERVICE	3/19/25	1,156.53
403325	LIFESAVER FIRE PROT	FIRE SPRINKLER REPA	3/26/25	1,155.00
403252	WESTMARK PRODUCTION	WINTER CONCERT RECO	3/19/25	1,130.00
403210	MINNESOTA MEMORY IN	PARTS FOR CHROMEBOO	3/19/25	1,124.75
403036	MARTIN LAW FIRM PLL	HEARING ATTORNEY FE	3/12/25	1,109.80
403001	ITSAVVY LLC	SCREEN DEDUCTIBLES	3/12/25	1,100.00
402854	EDITH MANCINI	JAN-FEB25 YOGA CLAS	3/5/25	1,093.80
403252	WESTMARK PRODUCTION	LATE WINTER CONCERT	3/19/25	1,090.00
403315	JERRY'S PRINTING	BAND PROGRAMS MMEA	3/26/25	1,075.00
402856	EGAN COMPANY	HID CARD BLANKS	3/5/25	1,050.00
403123	TRIMARK MARLINN LLC	EHS - ICE MAKER REP	3/12/25	1,050.00
403243	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	3/19/25	1,032.00
402875	INTERMEDIATE DISTRI	ALC	3/5/25	1,024.78
402982	FEDEX EXPRESS CORP	MASCOT SHIP DUTY FE	3/12/25	1,020.22
402836	BREEZE ART BY CANDI	"MY CHOICE, MY ART	3/5/25	1,000.00
403084	R.E. CARLSON INC	FAN DECK ASSEMBLY	3/12/25	995.00
403176	IMAGINE LEARNING, L	SONDAY SYSTEM 2	3/19/25	992.00
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	987.50
403208	MIDWEST BUS PARTS I	STEP TREADS	3/19/25	981.22
403139	ACCURATE HOME CARE	FEB25 SCHOOL NURSIN	3/19/25	980.50
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	977.41
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	970.53
402902	NORTHSTAR MEDIA INC	ZEPHYRUS PRINTING	3/5/25	970.31
403259	93 SKIP LLC	CN - FEB25 SOLAR PR	3/26/25	969.87
403253	WHOBODIES LLC	POLAR PLUNGE T-SHIR	3/19/25	968.95
403285	DASH SPORTS LLC	FLOOR HOCKEY/SPORT	3/26/25	968.10
403308	IMAGINE LEARNING, L	SONDAY 1 CF & LD	3/26/25	968.00
403000	ISD 283 - ST. LOUIS	23-24 GEN ED C&T	3/12/25	958.56
402953	CATALYST SOURCING S	ON DEMAND/FACILITIE	3/12/25	958.44
403352	STAGES THEATRE COMP	1/29/25 GRD K FIELD	3/26/25	956.00
402908	REGENTS OF THE UNIV	2/5 BELL MUSEUM TRI	3/5/25	954.00
403098	SCHOOL SPECIALTY, L	ART ROOM SUPPLIES	3/12/25	922.54
403151	CENTURYLINK	VV 02/28-03/27/25	3/19/25	917.05
402950	BSN SPORTS, LLC	STORE CHAIRS	3/12/25	910.96
403086	REGENTS OF THE UNIV	12/31/24 GRD 4 FIEL	3/12/25	909.00
402885	KINECT ENERGY, INC	MAR25 ENERGY MGMT F	3/5/25	902.00
402946	BMK ARRANGEMENTS	CHORAL ARRANGEMENTS	3/12/25	900.00
403057	MINNESOTA HISTORICA	2/20 GRD 4 FIELD TR	3/12/25	900.00
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	896.88
403325	LIFESAVER FIRE PROT	FIRE SPRINKLER REPA	3/26/25	895.00
402934	ADVANCED IMAGING SO	CONCORD 01/25	3/12/25	891.65
403223	ORKIN COMMERCIAL SE	DW - FEB25 SERVICES	3/19/25	880.00
402912	SCHERER BROTHERS LU	MUSICAL SET MATERIA	3/5/25	867.39
402892	METRO ELEVATOR	ELEVATOR REPAIR	3/5/25	846.00
403331	MIDWEST BUS PARTS I	LED HEADLIGHT BULBS	3/26/25	835.92
403019	KAREN WATERS	SEWING KITS	3/12/25	825.00
403045	MED COMPASS INC	HEARING TESTS/TRAIN	3/12/25	825.00
402934	ADVANCED IMAGING SO	ECC/DO 01/25	3/12/25	823.11
402838	BUSINESS ESSENTIALS	8.5X11 CANARY QTY 1	3/5/25	815.40
402838	BUSINESS ESSENTIALS	8.5X11 BLUE QTY 15	3/5/25	815.40
402838	BUSINESS ESSENTIALS	8.5X11 GREEN QTY 15	3/5/25	815.40
402838	BUSINESS ESSENTIALS	8.5X11 PINK QTY 15	3/5/25	815.40

Check No.	Vendor	Description	Date	Amount
403351	SPRINGSHARE LLC	EHS LIBGUIDES	3/26/25	815.00
402838	BUSINESS ESSENTIALS	8.5X11 GOLD QTY 15	3/5/25	814.50
402829	ALLEGRA EDEN PRAIRI	DECADENTS POSTERS	3/5/25	804.83
402970	DETROIT LAKES HIGH	BGOLF NW CLASSIC	3/12/25	800.00
402934	ADVANCED IMAGING SO	COUNTRYSIDE 01/25	3/12/25	799.71
403258	93 HOP LLC	BUS - FEB25 SOLAR P	3/26/25	786.76
403281	CHESS & STRATEGY GA	24-25 WINTER CHESS	3/26/25	784.00
403144	BAYADA HOME HEALTH	SCHOOL NURSE - ZA.C	3/19/25	775.00
402916	SIGNUM SIGNS AND GR	SDL ADDITION UPDATE	3/5/25	774.00
403195	LAMA SEWING KITS IN	SEWING KIT TOTES	3/19/25	766.03
403317	JOHNSON CONTROLS FI	REPLACE RED FIRE AL	3/26/25	765.31
402840	CENTURYLINK	BUS SEP24-FEB25 SER	3/5/25	764.41
402915	SCHOOL SPECIALTY, L	ART SUPPLIES	3/5/25	755.75
402861	FLICEK WELDING	STAIRWELL RAILING R	3/5/25	750.00
402910	RYDIN	EHS PARKING PASSES	3/5/25	745.87
403129	UNIVERSITY LANGUAGE	JAN25 GEN ED INTERP	3/12/25	739.43
403144	BAYADA HOME HEALTH	SCHOOL NURSE - B.V.	3/19/25	738.00
403341	RAMSEY COUNTY HISTO	MAR25 GRD 2 FIELD T	3/26/25	736.00
403146	BENCHMARK EDUCATION	SHIPPING (RETURNED)	3/19/25	735.21
403151	CENTURYLINK	EHS 02/28-03/27/25	3/19/25	733.64
402884	KIDCREATE STUDIO	SLIME LAB CLASS	3/5/25	731.50
403337	OVERDRIVE INC	BOOKS FOR SV	3/26/25	730.72
403195	LAMA SEWING KITS IN	SEWING PROJECT TOTE	3/19/25	722.53
403177	INESE KRIEVANS	FEB25 PRIVATE LESSO	3/19/25	722.40
402876	I-STATE TRUCK CENTE	VARIOUS FILTERS	3/5/25	721.56
402926	THREE RIVERS PARK D	3/26-3/27 FIELD TRI	3/5/25	720.00
403251	WASTE MANAGEMENT OF	CN - MAR25 SERVICE	3/19/25	718.53
V20922	DEBORAH M PEKAREK	DEEP PORTAGE SNACKS	3/12/25	715.63
403098	SCHOOL SPECIALTY, L	ART ROOM SUPPLIES	3/12/25	715.29
V20969	JENNIFER A JOHNSON	MACBOOK AIR	3/26/25	710.60
402977	EDUCATORS BENEFIT C	403(B) ADMIN & COMP	3/12/25	708.58
403288	EDUCATORS BENEFIT C	403(B) ADMIN & COMP	3/26/25	708.58
403268	BAUER BUILT INC	TIRES	3/26/25	701.96
403336	OCCUPATIONAL MEDICI	DRIVER DOT EXAMS -	3/26/25	700.00
403144	BAYADA HOME HEALTH	SCHOOL NURSE - ZA.C	3/19/25	687.50
403104	STAGES THEATRE COMP	3/26 FIELD TRIP	3/12/25	668.00
402879	JARED LITTLE	JAN-FEB25 ARCHERY C	3/5/25	666.05
402880	JOSHUA SWEET	JAN-FEB25 ARCHERY C	3/5/25	666.05
403277	CATALYST SOURCING S	ON DEMAND/DMTS	3/26/25	651.74
402934	ADVANCED IMAGING SO	CREEK VALLEY 01/25	3/12/25	648.57
402934	ADVANCED IMAGING SO	NORMANDALE 01/25	3/12/25	642.42
402908	REGENTS OF THE UNIV	1/30 BELL MUSEUM TR	3/5/25	639.00
403212	MINNESOTA ZOO	03/21 GRD 3 FIELD T	3/19/25	630.00
402934	ADVANCED IMAGING SO	CORNELIA 01/25	3/12/25	627.48
403251	WASTE MANAGEMENT OF	CV - MAR25 SERVICE	3/19/25	626.03
403331	MIDWEST BUS PARTS I	CALIPER	3/26/25	625.93
402934	ADVANCED IMAGING SO	SOUTH VIEW 01/25	3/12/25	620.68
403301	GENERAL SPORTS	BHOCKEY HELMETS	3/26/25	612.50
403088	RIVER BOTTOM PRODUC	ORCHESTRA CONCERT	3/12/25	600.00
403221	OCCUPATIONAL MEDICI	DOT EXAMS - MULTI	3/19/25	600.00
403110	TAPAN SHARMA	SAT & ACT GENIUS	3/12/25	598.50
402934	ADVANCED IMAGING SO	HIGHLANDS 01/25	3/12/25	597.94
403129	UNIVERSITY LANGUAGE	JAN25 GEN ED INTERP	3/12/25	589.58
403238	SCHOOL SPECIALTY, L	ART SUPPLIES	3/19/25	586.79
403335	NAC MECHANICAL & EL	AHU 17 PROGRAMMING	3/26/25	583.00
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	569.60
403354	TERMINAL SUPPLY CO	"HOSE CLAMPS, BOLTS	3/26/25	557.61
403129	UNIVERSITY LANGUAGE	FEB25 GEN ED INTERP	3/12/25	557.42
402934	ADVANCED IMAGING SO	VALLEY VIEW 01/25	3/12/25	552.50
403289	EGAN COMPANY	ECC READER	3/26/25	551.86
402896	MINNEGLASS LLC	WINDSHIELD REPAIR	3/5/25	550.00
403163	ELLA WASSERMAN	FEB25 PIANO LESSONS	3/19/25	546.00
403276	BUSINESS ESSENTIALS	8.5X11 CANARY QTY 1	3/26/25	543.60
403276	BUSINESS ESSENTIALS	8.5X11 BLUE QTY 10	3/26/25	543.60
402872	INESE KRIEVANS	JAN25 PRIVATE LESSO	3/5/25	541.80
403146	BENCHMARK EDUCATION	SHIPPING/HANDLING	3/19/25	532.00
V20924	ELIZABETH MARY SLET	MCTM CONFERENCE	3/12/25	530.00
403256	SPORTS PRO LLC	WELLNESS UPKEEP	3/26/25	529.75
403251	WASTE MANAGEMENT OF	HL - MAR25 SERVICE	3/19/25	528.60
402828	ADVANCED IMAGING SO	LEASE 02.08 0728562	3/5/25	518.40
402828	ADVANCED IMAGING SO	LEASE 01.08 0728562	3/5/25	518.40
403260	ADVANCED IMAGING SO	02.13 LATE CHARGES	3/26/25	518.40

Check No.	Vendor	Description	Date	Amount
403265	ANNE AMEN	WINTER BALLROOM DAN	3/26/25	508.20
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	504.38
403355	THE BAKKEN MUSEUM	4/18 FIELD TRIP	3/26/25	504.00
403211	MINNESOTA NATIVE LA	CONSULT/PLAN CREATI	3/19/25	500.00
403330	MICHAEL NELSON	PODCASTS: RECORD/ED	3/26/25	500.00
403075	PAUL H BROOKES PUBL	25-26 ASQ SUBSCRIPT	3/12/25	499.90
403280	CESO COMMUNICATIONS	DIGITAL ADS (EVP) N	3/26/25	499.56
402953	CATALYST SOURCING S	ON DEMAND/STUD TRAN	3/12/25	498.39
403277	CATALYST SOURCING S	ON DEMAND/TRANSPORT	3/26/25	498.39
402943	BAYCOM INC	RADIO REPAIR	3/12/25	497.50
402831	AMERICAN MAILING MA	MAILING MACHINE INK	3/5/25	494.12
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	493.88
402966	DARRELL GEDNEY	GHOKEY: HOLIDAY TO	3/12/25	492.00
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	487.50
402892	METRO ELEVATOR	ELEVATOR REPAIR	3/5/25	486.00
402951	BUILDING CONTROLS &	AFB24-MFT PART	3/12/25	474.33
V20893	KARI L OPATZ-KARWOS	CLASSROOM SUPPLIES	3/5/25	473.74
403062	MONICA MOHN	TEXAS HOLD'EM LINE	3/12/25	472.50
403296	FACTORY MOTOR PARTS	BRAKES	3/26/25	468.13
403060	MN DECA	DECA NATIONALS	3/12/25	465.00
403277	CATALYST SOURCING S	ON DEMAND/FACILITIE	3/26/25	460.05
403156	CUSHMAN MOTOR COMPA	VENTRAC CLUTCH	3/19/25	456.87
403243	TEACHERS ON CALL, A	MAIN - SUBSTITUTES	3/19/25	451.50
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	450.00
403103	SQUIRES, WALDSPURGE	LEGAL SERV: H.R.	3/12/25	448.00
403290	ELIZABETH MACRUNNEL	ASHTANGA YOGA	3/26/25	448.00
402829	ALLEGRA EDEN PRAIRI	ONE ACT PROGRAMS	3/5/25	445.75
403261	ALLEGRA EDINA	"CARDS, ENVELOPES"	3/26/25	440.74
403150	BUSINESS ESSENTIALS	8.5X11 - CANARY QTY	3/19/25	434.88
403193	KULLY SUPPLY INC	PLUMBING SUPPLIES	3/19/25	433.90
403342	ROBERT B HILL CO	WATER SOFTENER SALT	3/26/25	432.68
402995	HOGLUND BUS COMPANY	HEATER CORD (5)	3/12/25	424.75
402975	DUNHAM ASSOCIATES I	CS 2023 ADDITION	3/12/25	424.00
403303	GRAINGER	TRANSFER MOTOR	3/26/25	414.99
403222	ODP BUSINESS SOLUTI	GRD 2 SUPPLIES	3/19/25	413.28
403251	WASTE MANAGEMENT OF	ND - MAR25 SERVICE	3/19/25	410.28
403298	FITNESS DISTRIBUTIN	CABLE REPAIR	3/26/25	410.00
402935	ADVANCED POWER SERV	GENERATOR ALARM MAI	3/12/25	409.00
403199	MACKIN EDUCATIONAL	BOOKS FOR EHS	3/19/25	408.13
403064	NAC MECHANICAL & EL	ECC - HVAC REPAIR	3/12/25	405.50
403157	CUSTOM HOSE TECH IN	HOSES/CLAMPS	3/19/25	404.54
402863	FRESHPOINT BIX PROD	CV KC SNACKS	3/5/25	401.66
403090	ROBERT B HILL CO	WATER SOFTENER SALT	3/12/25	400.75
403257	5-STAR MOVERS	MOVING DONATED ITEM	3/26/25	400.00
V20907	EMILY L WESTRUM	CPE FOR CPA LICENSE	3/5/25	399.50
402867	GOPHER / PLAY WITH	RAINBOW DODGEBALLS	3/5/25	398.00
403266	ASSURED SECURITY IN	CHANGED DOOR LOCKS	3/26/25	392.00
403048	METRO ELEVATOR	EHS ELEVATOR BATTER	3/12/25	391.62
403291	ELIZABETH POCH	PIANO LESSONS #1	3/26/25	390.00
403291	ELIZABETH POCH	PIANO LESSONS #2	3/26/25	390.00
403239	SCOTT STAFFORD	JAN-FEB25 QIGONG/TA	3/19/25	389.20
402855	EDUCATORS BENEFIT C	ACT PARTICIPANT FEE	3/5/25	386.36
402950	BSN SPORTS, LLC	STORE CAPS/DECOR	3/12/25	382.32
403325	LIFESAVER FIRE PROT	FIRE SPRINKLER REPA	3/26/25	376.30
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	369.38
403012	JH LARSON COMPANY	LIGHT BULBS	3/12/25	368.46
V20918	ALAN K HENDRICKSON	CONFERENCE FLIGHTS	3/12/25	361.97
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	358.88
402834	BENEFIT EXTRAS, INC	FEB25 FLEX ADMIN	3/5/25	354.75
403271	BENEFIT EXTRAS, INC	MAR25 FLEX ADMIN	3/26/25	354.75
403361	WPS - WESTERN PSYCH	W-709P PRESCHOOL KI	3/26/25	353.00
403361	WPS - WESTERN PSYCH	W-708P CHILD KIT	3/26/25	353.00
403203	MAY VANG SWANSON	MCA STAFF PREP	3/19/25	350.00
402985	GENERAL PARTS LLC	VV - TEMP PROBE	3/12/25	349.66
402830	AMAZON CAPITAL SERV	GRD 1 INSTRUCTIONAL	3/5/25	348.32
403010	JERRY'S FOODS EDINA	UNIFIED FOOD	3/12/25	348.30
402936	ALLEGRA EDINA	STUDENT SERV PASSES	3/12/25	346.19
402953	CATALYST SOURCING S	ON DEMAND/ACTIVITIE	3/12/25	345.04
402918	SOUTH SUBURBAN CONF	24-25 ALIPINE DUES	3/5/25	344.01
402918	SOUTH SUBURBAN CONF	24-25 ALIPINE DUES	3/5/25	344.01
403283	COREMARK METALS	STEEL TUBE	3/26/25	343.25
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	338.32

Check No.	Vendor	Description	Date	Amount
403163	ELLA WASSERMAN	FEB25 PIANO LESSONS	3/19/25	338.00
402913	SCHMITT MUSIC COMPA	UPRIGHT PIANO DOLLY	3/5/25	337.59
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	337.50
402909	ROBERT DIXON	JAN-FEB25 TAI CHI	3/5/25	336.00
403350	SNAKE DISCOVERY LLC	KC CV SNAKE PROGRAM	3/26/25	335.00
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	333.64
403279	CDW GOVERNMENT	AZURE OVERAGES	3/26/25	326.97
402981	FACTORY MOTOR PARTS	BRAKE CALIPER (2)	3/12/25	321.48
403267	CHRISTINE MORGAN	JAN-MAR25 TAI CHI	3/26/25	318.50
402833	BAYCOM INC	RADIO REPAIR	3/5/25	316.25
402938	AMSOIL INC	SYNTHETIC OIL	3/12/25	313.97
403264	ANGELA BOYLAN	CHIPOTLE FOR CUSTOD	3/26/25	312.50
402846	CUSTOM HOSE TECH IN	"HOSES, PIPES"	3/5/25	312.38
402913	SCHMITT MUSIC COMPA	SHIPPING/HANDLING	3/5/25	310.00
V20954	EMMA BOURNONVILLE	EHS FRENCH INTERN P	3/26/25	310.00
V20956	MELINE CHATAL-BARAT	ND FRENCH INTERN PA	3/26/25	310.00
V20958	LOLA DUCLOUX-LEBON	ND FRENCH INTERN PA	3/26/25	310.00
V20959	GREGOIRE DURAND	VV FRENCH INTERN PA	3/26/25	310.00
V20960	THEO DURAND	ND FRENCH INTERN PA	3/26/25	310.00
V20961	LAURINE EVEN	ND FRENCH INTERN PA	3/26/25	310.00
V20962	CHIARA FERRY	ND FRENCH INTERN PA	3/26/25	310.00
V20963	ELENA FONTEYNE	ND FRENCH INTERN PA	3/26/25	310.00
V20964	JUDITH FOUQUET	EHS FRENCH INTERN P	3/26/25	310.00
V20965	CAMILLE GEISLER	VV FRENCH INTERN PA	3/26/25	310.00
V20966	SOLENE GOURC	ND FRENCH INTERN PA	3/26/25	310.00
V20967	LOLA GOURCY	ND FRENCH INTERN PA	3/26/25	310.00
V20968	CHLOE HEISSLER	ND FRENCH INTERN PA	3/26/25	310.00
V20970	CHLOE KLEIN	ND FRENCH INTERN PA	3/26/25	310.00
V20972	LENA LEBOURSICAUD	ND FRENCH INTERN PA	3/26/25	310.00
V20974	LOLA MAFFEIS	EHS FRENCH INTERN P	3/26/25	310.00
V20976	AUDREY MAUBARET	VV FRENCH INTERN PA	3/26/25	310.00
V20977	JADE METZINGER	ND FRENCH INTERN PA	3/26/25	310.00
V20978	INGRID MICHEL	ND FRENCH INTERN PA	3/26/25	310.00
V20979	MATHILDE NOGUES	ND FRENCH INTERN PA	3/26/25	310.00
V20981	HUGO PACINI	ND FRENCH INTERN PA	3/26/25	310.00
V20982	ALICE PARISOT	ND FRENCH INTERN PA	3/26/25	310.00
V20984	LEA ROUX	ND FRENCH INTERN PA	3/26/25	310.00
V20985	LENA SAUVAGEON	ND FRENCH INTERN PA	3/26/25	310.00
V20986	LOANE SENSACQ	ND FRENCH INTERN PA	3/26/25	310.00
V20987	LEANE STEPHANT	ND FRENCH INTERN PA	3/26/25	310.00
V20989	NOE VAGNE	ND FRENCH INTERN PA	3/26/25	310.00
V20991	LAURINE ZILLIOX	ND FRENCH INTERN PA	3/26/25	310.00
403323	KIDCREATE STUDIO	PJ PARTY W/UNICORN	3/26/25	308.00
402837	BUILDING CONTROLS &	ACTUATOR	3/5/25	305.81
403310	INTERMEDIATE DISTRI	CARE & TREAT 9/24-2	3/26/25	303.96
403299	FRESHPOINT BIX PROD	KC CV SNACKS	3/26/25	300.59
403059	MN DEBATE TEACHERS	SPEECH ENTRIES	3/12/25	300.00
403242	SWAGGY D ENTERTAINM	DJ FOR VIVE-A-GANZA	3/19/25	300.00
403024	KIDOKINETICS OF MPL	1/17 ECC NON-SCHOOL	3/12/25	300.00
402969	DELEGARD TOOL COMPA	HOSES (6)	3/12/25	299.40
402867	GOPHER / PLAY WITH	ACTION! VOLLEYBALL	3/5/25	299.00
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	295.32
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	295.32
403226	PATRICIA OLSON	JAN-MAR25 WALK EHS	3/19/25	294.00
402990	GRAYBAR ELECTRIC CO	LED DRIVERS	3/12/25	293.20
403200	MASBO	MASBO 2025 ANNUAL C	3/19/25	290.00
403200	MASBO	MASBO 2025 ANNUAL C	3/19/25	290.00
403200	MASBO	MASBO 2025 ANNUAL C	3/19/25	290.00
403200	MASBO	MASBO 2025 ANNUAL C	3/19/25	290.00
403174	HOGLUND BUS COMPANY	CABLES	3/19/25	288.56
402851	EASTVIEW HIGH SCHOO	SPEECH TOURNEY	3/5/25	281.00
403028	LAKEVILLE NORTH SPE	EHS SPEECH ENTRIES	3/12/25	281.00
403324	KINECT ENERGY, INC	ND - FEB25 SERVICE	3/26/25	280.92
402850	DRAIN PRO PLUMBING	CLOSET DRAIN	3/5/25	280.50
403296	FACTORY MOTOR PARTS	WINTER WIPER BLADES	3/26/25	279.50
403299	FRESHPOINT BIX PROD	KC HL SNACKS	3/26/25	278.42
402990	GRAYBAR ELECTRIC CO	LED DRIVERS	3/12/25	278.01
402973	DRAIN PRO PLUMBING	GREASE TRAP CLEANIN	3/12/25	275.00
402976	EDINA GIVE & GO	DRIVER'S ED REFUND	3/12/25	272.70
403182	JANET UNGS - BUSINE	MAR25 COACHING SERV	3/19/25	270.00
403320	JULIE SHERMAN	MAKEUP BOOTCAMP	3/26/25	269.50
402893	MHS -- MULTI-HEALTH	CEF004 TEACHER FORM	3/5/25	267.75

Check No.	Vendor	Description	Date	Amount
403194	LAKESHORE LEARNING	#PP565 CREATE A CHA	3/19/25	265.96
403154	CONTINENTAL CLAY	FIRE WHITE CLAY	3/19/25	265.72
403052	MIDWEST BAND INSTRU	INSTRUMENT REPAIRS	3/12/25	265.00
403154	CONTINENTAL CLAY	FIRE RED CLAY	3/19/25	263.75
403309	INGCO INTERNATIONAL	2/20 SOMALI INTERPR	3/26/25	262.50
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	259.20
403324	KINECT ENERGY, INC	ECC - FEB25 SERVICE	3/26/25	258.73
403111	TEACHERS ON CALL, A	MAIN-SUBSTITUTES	3/12/25	258.00
403089	RM COTTON CO	TEMP SENSOR (2)	3/12/25	250.80
402979	ERIC FALK	ADDTL INTL TRAVEL R	3/12/25	250.00
402998	ISD #318 -- GRAND R	1/25 WRESTLING INVI	3/12/25	250.00
402999	ISD 138 - NORTH BRA	1/31 WRESTLING INVI	3/12/25	250.00
V20944	SUSAN PHETSAMONE	HEXAGON PATTERN GC	3/19/25	250.00
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	250.00
402953	CATALYST SOURCING S	SUPP TRACK MON SUBS	3/12/25	249.99
403277	CATALYST SOURCING S	SUPP TRACK MON SUBS	3/26/25	249.99
403358	VERIFIED CREDENTIAL	FEB25 BKGD SCREENIN	3/26/25	247.45
403063	THE MUSIC MART	CLARINET SUPPLIES	3/12/25	239.90
402867	GOPHER / PLAY WITH	GOALIE GLOVES #62-4	3/5/25	239.60
403343	ROCKLER WOODWORKING	CNS SAW MOBILE BASE	3/26/25	239.00
403347	SCAN AIR FILTER INC	AHU 1/2/4 RTU 1 FIL	3/26/25	237.52
403251	WASTE MANAGEMENT OF	BUS - MAR25 SERVICE	3/19/25	234.99
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	233.13
402871	IMAGE MARKET	CS WINTER CHOIR TSH	3/5/25	233.10
403333	MONICA MOHN	MAR25 DANCE CLASSES	3/26/25	231.00
403179	INSTRUMENTALIST AWA	BAND AWARDS	3/19/25	230.00
403284	CORNWELL- MATTHEW T	PRY BARS	3/26/25	227.38
403205	MENARDS - EDEN PRAI	"DRILL BITS, SCREWS	3/19/25	226.80
403346	RYAN LINCH	LUNCH ACCT REFUND	3/26/25	226.40
403353	TEACHERS ON CALL, A	MAIN - SUBSTITUTES	3/26/25	225.75
403180	ISD #623 -- ROSEVIL	SPEECH TOURNEY ENTR	3/19/25	224.00
403249	UNIVERSITY LANGUAGE	FEB25 SPED INTERPRE	3/19/25	220.20
402867	GOPHER / PLAY WITH	DURACOAT DODGEBALLS	3/5/25	219.00
402882	JW PEPPER & SON INC	CHOIR MUSIC	3/5/25	217.99
403269	BAYCOM INC	CHECKED RADIO ANTEN	3/26/25	217.50
402893	MHS -- MULTI-HEALTH	CEF003 PARENT FORMS	3/5/25	215.25
403197	LAURSEN PIANO SERVI	PIANO TUNING	3/19/25	215.00
403168	FRESHPOINT BIX PROD	KC HL SNACKS	3/19/25	215.00
V20917	CRISTIANA P HAWTHOR	FABRIC FOR MUSICAL	3/12/25	213.78
402897	MN STATE HIGH SCHOO	ADDL DANCE WRISTBAN	3/5/25	210.00
403217	MSBA -- MINNESOTA S	BOARD WORKSHOP: J.H	3/19/25	210.00
403217	MSBA -- MINNESOTA S	BOARD WORKSHOP: C.B	3/19/25	210.00
403217	MSBA -- MINNESOTA S	BOARD WORKSHOP: K.G	3/19/25	210.00
402867	GOPHER / PLAY WITH	SHIPPING/HANDLING	3/5/25	205.84
403235	SCAN AIR FILTER INC	AHU- 2 FILTERS	3/19/25	205.32
402924	VERBATIM SOLUTIONS	TRANS-WITHDRAW AGT	3/5/25	205.00
403017	JUAN MENA	WRESTLING: INVITATI	3/12/25	205.00
403327	MASP- MN ASSOC OF S	CONFERENCE - S.C.	3/26/25	205.00
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	201.44
403098	SCHOOL SPECIALTY, L	ART ROOM SUPPLIES	3/12/25	201.20
403001	ITSAVVY LLC	SCREEN DUCTIBLES	3/12/25	200.00
403155	CPI-CRISIS PREVENTI	MEMBERSHIP - A.K.	3/19/25	200.00
402874	INTERDEPENDENT LEAR	2/4 PARENT ED CLASS	3/5/25	200.00
403140	ACME TOOLS PLYMOUTH	HAND SANDER	3/19/25	199.00
403249	UNIVERSITY LANGUAGE	FEB25 SPED INTERPRE	3/19/25	198.09
403343	ROCKLER WOODWORKING	TABLE SAW BREAK CAR	3/26/25	198.00
402850	DRAIN PRO PLUMBING	PLUGGED URINAL	3/5/25	195.00
403169	GENERAL SECURITY SE	ECC-JAN25 PATROL RE	3/19/25	195.00
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	194.74
403018	JW PEPPER & SON INC	CHOIR MUSIC	3/12/25	194.30
402976	EDINA GIVE & GO	GYMNASTICS REFUND	3/12/25	193.50
403061	MN STATE HIGH SCHOO	TRIPLE A BANQUET	3/12/25	192.00
V20880	JOSHUA W BURHANS	MSHSL COACH WRISTBA	3/5/25	192.00
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	190.05
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	190.05
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	189.38
403343	ROCKLER WOODWORKING	"TGLIDE RAILS 36""	3/26/25	189.00
402877	J KILLIAN CONSULTIN	IPHONE/IPAD COURSES	3/5/25	189.00
403208	MIDWEST BUS PARTS I	LED LIGHT & MARKER	3/19/25	187.74
402830	AMAZON CAPITAL SERV	GRD 1 SUPPLIES	3/5/25	187.00
403093	ROSS CALLAHAN	GHOCKEY: HOLIDAY TO	3/12/25	186.00
402991	GREATAMERICA FINANC	EHS FEB25 POSTAGE M	3/12/25	184.95

Check No.	Vendor	Description	Date	Amount
403304	GREATAMERICA FINANC	DO MAR25 POSTAGE MT	3/26/25	184.95
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	184.69
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	184.69
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	184.69
V20908	ELLA L WILLIAMS	ONE ACT COSTUMES	3/5/25	184.68
402937	AMAZON CAPITAL SERV	MUSIC SUPPLIES	3/12/25	183.96
403151	CENTURYLINK	CV 02/10-03/09/25	3/19/25	183.48
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	181.88
403005	JAMIE STEINBERG	BHOCKEY: HILL-MURRA	3/12/25	181.00
403006	JASON BERGERON	BHOCKEY: WAYZATA	3/12/25	181.00
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	180.00
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	180.00
V20918	ALAN K HENDRICKSON	CONFERENCE MEALS	3/12/25	180.00
403331	MIDWEST BUS PARTS I	BLOWER	3/26/25	179.91
403194	LAKESHORE LEARNING	#PP640X FAIRY TALES	3/19/25	179.55
403343	ROCKLER WOODWORKING	TGLIDE FENCE ASSEMB	3/26/25	178.00
V20933	AMY E FAIRWEATHER	JAN-FEB25 PART B MI	3/19/25	176.52
403161	EAGAN HIGH SCHOOL F	SPEECH FEES	3/19/25	176.00
402957	COLIN O'BRIAN	GHOCKEY: N WRIGHT	3/12/25	175.00
402965	DANIEL ZYCH	GHOCKEY: CRETIN-DER	3/12/25	175.00
403011	JESSIE WILLIS	GHOCKEY: CRETIN-DER	3/12/25	175.00
403080	PRAIRIE ELECTRIC CO	PIGTAL FOR FLOOR GR	3/12/25	175.00
403131	WAYNE VITKOSKY	GHOCKEY: N WRIGHT	3/12/25	175.00
402950	BSN SPORTS, LLC	CHAMP HATS	3/12/25	170.00
V20949	ERIN ST. ORES	JAN-FEB25 PART C MI	3/19/25	169.19
403236	SCHMITT MUSIC COMPA	FLUTE REPAIR	3/19/25	168.00
402860	FACTORY MOTOR PARTS	WINTER WIPER BLADES	3/5/25	167.70
403097	SCHMITT MUSIC COMPA	FLUTE REPAIR	3/12/25	167.00
V20890	SARAH A JARRETT	POSITIVE REINF SNAC	3/5/25	166.17
403262	AMAZON CAPITAL SERV	GRD 2 INSTRUCTIONAL	3/26/25	165.50
402981	FACTORY MOTOR PARTS	"HOSES (3), FUEL LI	3/12/25	164.92
402967	DAVID ANDERSON	BHOCKEY: BUFFALO	3/12/25	164.00
403044	MAX KOHLER	BHOCKEY: WAYZATA	3/12/25	164.00
403130	VIRGINIA TECH	PLTW CRS FEE OVERAG	3/12/25	163.48
402985	GENERAL PARTS LLC	CN - CHAMPION SENSO	3/12/25	161.89
402903	ODP BUSINESS SOLUTI	CONSTRUCTION PAPER	3/5/25	160.41
403087	RICHFIELD MINNOCO /	EQUIPMENT FUEL	3/12/25	160.01
403097	SCHMITT MUSIC COMPA	BASS BOW	3/12/25	160.00
402869	GREATAMERICA FINANC	SV FEB25 POSTAGE MT	3/5/25	159.95
403304	GREATAMERICA FINANC	SV MAR25 POSTAGE MT	3/26/25	159.59
403071	OPENTEXT INC	FEB25 FAX-2-MAIL	3/12/25	159.27
402869	GREATAMERICA FINANC	ECC FEB25 POSTAGE M	3/5/25	159.00
403304	GREATAMERICA FINANC	ECC MAR25 POSTAGE M	3/26/25	159.00
403168	FRESHPOINT BIX PROD	KC CN SNACKS	3/19/25	158.71
403018	JW PEPPER & SON INC	CHOIR MUSIC	3/12/25	156.49
403348	SCHOOL SPECIALTY, L	LOW FIRE CLAY - WHI	3/26/25	155.09
403321	JW PEPPER & SON INC	CHORAL MUSIC	3/26/25	153.00
V20947	MEGAN B SCHNEIDER	JAN-FEB25 MILEAGE	3/19/25	151.13
402860	FACTORY MOTOR PARTS	CONTROL	3/5/25	150.53
402989	GRAINGER	SANDING BELTS	3/12/25	150.04
402853	ECM PUBLISHERS INC	JAN 6 REG MINUTES	3/5/25	150.00
402870	HILDI INC	AUDIT/ACTUARIAL - F	3/5/25	150.00
403224	PACER CENTER	K/PRE-SCH PUPPET SH	3/19/25	150.00
403309	INGCO INTERNATIONAL	SOMALI INTERPRETER	3/26/25	150.00
403294	ELOISE ANDERSON	MAR25 GYMNASTICS	3/26/25	150.00
403326	LYRIC BUSBY	MAR25 GYMNASTICS	3/26/25	150.00
402991	GREATAMERICA FINANC	DO FEB25 POSTAGE MT	3/12/25	149.95
403304	GREATAMERICA FINANC	EHS MAR25 POSTAGE M	3/26/25	149.95
V20920	AMBER L KLAPHAKE	JAN-FEB25 MILEAGE	3/12/25	149.24
403338	PRIOHEALTH	INSTRUCTIONAL LICEN	3/26/25	149.00
403022	KEVIN GRISWOLD	GHOCKEY: BUFFALO	3/12/25	148.00
403113	TIMOTHY BOISJOLIE	GHOCKEY: BUFFALO	3/12/25	148.00
402882	JW PEPPER & SON INC	CHOIR MUSIC	3/5/25	147.49
403302	GRAINGER	CONNECTORS/BATTERY	3/26/25	147.24
402863	FRESHPOINT BIX PROD	CC KC SNACKS	3/5/25	144.32
V20930	STEVEN CURTIS CULLI	2/5-2/6 MILEAGE	3/19/25	144.20
402987	GENERAL SPORTS	HOSA T-SHIRTS	3/12/25	144.00
402905	PRAIRIE ELECTRIC CO	ELECTRICAL FOR DW R	3/5/25	143.92
403238	SCHOOL SPECIALTY, L	ART SUPPLIES	3/19/25	143.45
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	141.00
402888	MASBO	CERTIFICATION COURS	3/5/25	140.00
403222	ODP BUSINESS SOLUTI	GRD 2 INSTRUCTIONAL	3/19/25	139.08

Check No.	Vendor	Description	Date	Amount
V20948	NATALIE M SPICER	JAN-MAR25 MILEAGE	3/19/25	139.02
403305	GROTH MUSIC COMPANY	BAND SUPPLIES	3/26/25	137.33
402829	ALLEGRA EDEN PRAIRI	GR 2 MATH LAB BOOKL	3/5/25	137.00
V20917	CRISTIANA P HAWTHOR	FABRIC FOR MUSICAL	3/12/25	136.83
402863	FRESHPOINT BIX PROD	CN KC SNACKS	3/5/25	136.75
403208	MIDWEST BUS PARTS I	BLOWER	3/19/25	135.20
402948	BRIAN BARBELN	BBSKTBALL: STMA	3/12/25	134.00
402952	CAMERON ROY	BBSKTBALL: MINNETON	3/12/25	134.00
402958	CORE STRATEGIES LLC	BBSKTBALL: STMA	3/12/25	134.00
402968	DAVID PEARSON	BBSKTBALL: PARK CEN	3/12/25	134.00
403002	JACK PEICK	GBSKTBALL: MINNETON	3/12/25	134.00
403003	JACOB MOELLER	GBSKTBALL: HOPKINS	3/12/25	134.00
403008	JEB JOHNSON	BBSKTBALL: FARMINGT	3/12/25	134.00
403023	KEVIN LYNDSLEY	BBSKTBALL: WAYZATA	3/12/25	134.00
403023	KEVIN LYNDSLEY	BBSKTBALL: BUFFALO	3/12/25	134.00
403025	KUERKOW TONGYIK	GBSKTBALL: ARMSTRON	3/12/25	134.00
403031	LEE CHURCHILL	BBSKTBALL: MINNETON	3/12/25	134.00
403034	MARK BINGHAM	BBSKTBALL: HOPKINS	3/12/25	134.00
403038	MATTHEW CAPELLE	BBSKTBALL: HOPKINS	3/12/25	134.00
403041	MATTHEW RUFFIN	BBSKTBALL: STMA	3/12/25	134.00
403050	MICHAEL BARNES	BBSKTBALL: FARMINGT	3/12/25	134.00
403065	NATHAN HAMPTON	GBSKTBALL: MINNETON	3/12/25	134.00
403067	NICHOLAS LITFIN	GBSKTBALL: BUFFALO	3/12/25	134.00
403072	PATRICK BUCHANAN	BBSKTBALL: WAYZATA	3/12/25	134.00
403085	RAYMOND NAVARRO	BBSKTBALL: FARMINGT	3/12/25	134.00
403091	ROBERT KOHLMMEYER JR	BBSKTBALL: STMA	3/12/25	134.00
403091	ROBERT KOHLMMEYER JR	BBSKTBALL: BUFFALO	3/12/25	134.00
403094	RYAN FREEBERG	BBSKTBALL: WAYZATA	3/12/25	134.00
403116	TODD NICKLAUS	GBSKTBALL: FARMINGT	3/12/25	134.00
403126	TYLER RIEMERSMA	BBSKTBALL: FARMINGT	3/12/25	134.00
403127	TYLER VAUGHAN	GBSKTBALL: E PRAIRI	3/12/25	134.00
403128	TYREE WASHINGTON	BBSKTBALL: WAYZATA	3/12/25	134.00
403133	WILLIAM ST PETER	BBSKTBALL: MINNETON	3/12/25	134.00
403159	DANIEL EGAN	BBSKTBALL: E PRAIRI	3/19/25	134.00
403186	JOEL BURFEIND	BBSKTBALL: E PRAIRI	3/19/25	134.00
403188	JURIAD HUGHES	BBSKTBALL: E PRAIRI	3/19/25	134.00
403247	TYLER RIEMERSMA	BBSKTBALL: E PRAIRI	3/19/25	134.00
V20951	ANNE C WELLS	JAN-FEB25 PART B MI	3/19/25	133.28
403122	TRAVIS AHLQUIST	BSWIM: TRUE TEAM	3/12/25	132.00
403321	JW PEPPER & SON INC	CHOIR SUPPLIES	3/26/25	131.49
402860	FACTORY MOTOR PARTS	SHOCKS	3/5/25	130.68
403149	BSN SPORTS, LLC	GGOLF COACH/DECOR	3/19/25	128.00
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	127.50
402826	ADAPTIVE TECH SOLUT	USB ADAPTER	3/5/25	126.98
403274	BREAKDOWN SPORTS US	1/4 GBSKTBALL ENTRY	3/26/25	125.00
403343	ROCKLER WOODWORKING	"PCS 36"" EXT TABLE	3/26/25	125.00
403151	CENTURYLINK	VV 02/28-03/27/25	3/19/25	122.32
403276	BUSINESS ESSENTIALS	8.5X11 CS WHITE QTY	3/26/25	121.80
402882	JW PEPPER & SON INC	ORCHESTRA MUSIC	3/5/25	121.70
403233	ROSAMARIA BOLDT	3/6 INTREPRETING SE	3/19/25	120.00
403063	THE MUSIC MART	CLARINET SUPPLIES	3/12/25	119.95
402855	EDUCATORS BENEFIT C	ACT BASE FEE	3/5/25	117.19
V20938	RONALD B JENKINS	STATE HOCKEY PARKIN	3/19/25	116.89
403222	ODP BUSINESS SOLUTI	CONSTRUCTION PAPER	3/19/25	115.17
403114	TIMOTHY RUNKE	GHOCKEY: LAKEVILLE	3/12/25	114.00
V20937	JESSICA L HEIDELBER	JAN-FEB25 MILEAGE	3/19/25	113.68
402933	ADAM SMIGLEWSKI	GHOCKEY: LAKEVILLE	3/12/25	113.00
403076	PAUL NELSON	GHOCKEY: LAKEVILLE	3/12/25	113.00
403205	MENARDS - EDEN PRAI	SPRAYPAINT/DROP CLO	3/19/25	111.82
403142	ANGELA BOYLAN	STUDENT COUNCIL COO	3/19/25	110.99
V20921	KARI L OPATZ-KARWOS	CLASSROOM SUPPLIES	3/12/25	110.94
402981	FACTORY MOTOR PARTS	"GUIDE PIN, PIN KIT	3/12/25	109.98
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	109.38
403299	FRESHPOINT BIX PROD	KC CN SNACKS	3/26/25	107.08
403081	PREMIUM WATERS INC	WATER FOR DMTS	3/12/25	106.74
403344	RUMBLINGS MEDIA LLC	MINDFUL EATING CLAS	3/26/25	105.00
403079	PITNEY BOWES EASYPE	SUMMER POST LATE FE	3/12/25	101.93
402945	BETTY WITTE	GYMNASTICS: MINNETO	3/12/25	100.00
403001	ITSAVVY LLC	SCREEN DEDUCTIBLES	3/12/25	100.00
403029	LAURA HEGLAND	GYMNASTICS: MINNETO	3/12/25	100.00
403042	MATTHEW RYAN	SPEECH: GLENBROOKS	3/12/25	100.00
403042	MATTHEW RYAN	DEBATE: ROSEMOUNT	3/12/25	100.00

Check No.	Vendor	Description	Date	Amount
403054	MIDWEST MUSICAL IMP	OBOE REEDS	3/12/25	100.00
403119	TONY BROUGH	GYMNASTICS: MINNETO	3/12/25	100.00
403187	JOURNALISM EDUCATOR	ZEPHYRUS JOURNALISM	3/19/25	100.00
403202	MATTHEW LAWRENCE	BHOCKEY: ROGERS	3/19/25	100.00
403202	MATTHEW LAWRENCE	BHOCKEY: MOORHEAD	3/19/25	100.00
403213	MINNETONKA HIGH SCH	2/15 JV SWIM MEET	3/19/25	100.00
403214	MN DEPARTMENT OF PU	VV - HAZARD CHEMICA	3/19/25	100.00
403215	MN DEPT OF LABOR AN	CC - ELEVATOR OPERA	3/19/25	100.00
403254	WILLIAM TOWNSEND	BHOCKEY: MOORHEAD	3/19/25	100.00
403275	BRYN WILLIAMS	FEB25 GYMNASTICS	3/26/25	100.00
403293	ELLEN DURAY	MAR25 GYMNASTICS	3/26/25	100.00
403293	ELLEN DURAY	MAR25 GYMNASTICS	3/26/25	100.00
403326	LYRIC BUSBY	FEB25 GYMNASTICS	3/26/25	100.00
403124	TROPHIES PLUS,INC.	BSWIM STATE TROPHY	3/12/25	99.50
402832	AMY WEHR	LUNCH ACCT REFUND	3/5/25	99.50
403176	IMAGINE LEARNING, L	SHIPPING/HANDLING	3/19/25	99.20
402947	BRENT JOHNSON	BHOCKEY: ELK RIVER	3/12/25	99.00
402947	BRENT JOHNSON	BHOCKEY: ST THOMAS	3/12/25	99.00
403004	JAKE EIDER	BHOCKEY: ELK RIVER	3/12/25	99.00
403014	JOHN PRIESTER	BHOCKEY: WAYZATA	3/12/25	99.00
403035	MARK GERMAIN	BHOCKEY: ST THOMAS	3/12/25	99.00
402915	SCHOOL SPECIALTY, L	ART SUPPLIES ADDTL	3/5/25	98.62
403018	JW PEPPER & SON INC	CHOIR MUSIC	3/12/25	98.30
402882	JW PEPPER & SON INC	BAND MUSIC	3/5/25	98.00
403207	METRO SALES INC	MAR25 ATHL COPIER	3/19/25	98.00
403244	TIMECLOCK PLUS DATA	EMP LICENSE OVRAGE	3/19/25	98.00
403343	ROCKLER WOODWORKING	40 TOOTH TABLE SAW	3/26/25	98.00
402943	BAYCOM INC	RADIO REPAIR	3/12/25	97.50
403308	IMAGINE LEARNING, L	SHIPPING/HANDLING	3/26/25	96.80
402940	AUSTIN LAGESSE	GBSKTBALL: MINNETON	3/12/25	95.00
402959	CORY VOGEL	BBSKTBALL: MINNETON	3/12/25	95.00
402960	CRAIG LAIRD	GBSKTBALL: MINNETON	3/12/25	95.00
402961	CURTIS BARKER	BBSKTBALL: ST LOUIS	3/12/25	95.00
402961	CURTIS BARKER	BBSKTBALL: FARMINGT	3/12/25	95.00
402972	DONALD BRATTON	BBSKTBALL: HOPKINS	3/12/25	95.00
402974	DREW BURAU	GBSKTBALL: E PRAIRI	3/12/25	95.00
402978	ERIC BREKKE	BBSKTBALL: ST LOUIS	3/12/25	95.00
402984	GARY SONNENBURG	BBSKTBALL: BUFFALO	3/12/25	95.00
403013	JOHN MUGFORD	GBSKTBALL: BUFFALO	3/12/25	95.00
403032	LUCAS BERG	BBSKTBALL: STMA	3/12/25	95.00
403037	MATT DEBAKER	BBSKTBALL: WAYZATA	3/12/25	95.00
403040	MATTHEW KARNAS	BBSKTBALL: STMA	3/12/25	95.00
403051	MICHAEL SNOW	GBSKTBALL: E PRAIRI	3/12/25	95.00
403055	MIKE GEARMAN	GBSKTBALL: MINNETON	3/12/25	95.00
403067	NICHOLAS LITFIN	GBSKTBALL: BUFFALO	3/12/25	95.00
403073	PATRICK MOLAN	BBSKTBALL: BUFFALO	3/12/25	95.00
403073	PATRICK MOLAN	BBSKTBALL: HOPKINS	3/12/25	95.00
403077	PHILIP AYENI	BBSKTBALL: HOPKINS	3/12/25	95.00
403094	RYAN FREEBERG	BBSKTBALL: FARMINGT	3/12/25	95.00
403094	RYAN FREEBERG	BBSKTBALL: FARMINGT	3/12/25	95.00
403095	RYAN PAUL	BBSKTBALL: FARMINGT	3/12/25	95.00
403096	RYAN TOWNZEN	BBSKTBALL: MINNETON	3/12/25	95.00
403100	SCOTT LANDY	BBSKTBALL: STMA	3/12/25	95.00
403109	TANNER PEARSON	BBSKTBALL: BUFFALO	3/12/25	95.00
403118	TOM GILLUND	BBSKTBALL: MINNETON	3/12/25	95.00
403132	WILLIAM HICKS	GBSKTBALL: BUFFALO	3/12/25	95.00
403136	ZACHARY GUSTAFSON	BBSKTBALL: WAYZATA	3/12/25	95.00
403147	BLAINE TURNBULL	BBSKTBALL: E PRAIRI	3/19/25	95.00
403164	ERIC BREKKE	BBSKTBALL: E PRAIRI	3/19/25	95.00
403181	IVAN CARDONA	BBSKTBALL: E PRAIRI	3/19/25	95.00
403191	KENAN MOORE	BBSKTBALL: PEWAUKEE	3/19/25	95.00
403205	MENARDS - EDEN PRAI	CABLE AND WALL PATC	3/19/25	94.95
403154	CONTINENTAL CLAY	VIVID ORANGE GLAZE	3/19/25	94.50
403154	CONTINENTAL CLAY	BRILLIANT RED GLAZE	3/19/25	94.50
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	94.38
402949	BRIAN CHARCHENKO	GHOockey: CRETIN-DER	3/12/25	94.00
402994	HALEY TOTH	GHOockey: N WRIGHT	3/12/25	94.00
402853	ECM PUBLISHERS INC	JAN 6 ORG MINUTES	3/5/25	93.75
403173	GROTH MUSIC COMPANY	MUSIC SUPPLIES	3/19/25	92.00
403222	ODP BUSINESS SOLUTI	OFFICE SUPPLIES - L	3/19/25	91.00
402981	FACTORY MOTOR PARTS	T-STAT	3/12/25	90.75
403205	MENARDS - EDEN PRAI	PLUMBING SUPPLIES	3/19/25	90.69

Check No.	Vendor	Description	Date	Amount
402865	GENERAL SECURITY SE	CC - PATROL STANDBY	3/5/25	90.00
402865	GENERAL SECURITY SE	CN - PATROL STANDBY	3/5/25	90.00
402865	GENERAL SECURITY SE	HL - PATROL STANDBY	3/5/25	90.00
402865	GENERAL SECURITY SE	CS - PATROL STANDBY	3/5/25	90.00
402865	GENERAL SECURITY SE	CV - PATROL STANDBY	3/5/25	90.00
402865	GENERAL SECURITY SE	ECC - PATROL STANDB	3/5/25	90.00
402865	GENERAL SECURITY SE	EHS - PATROL STANDB	3/5/25	90.00
402865	GENERAL SECURITY SE	SV - PATROL STANDBY	3/5/25	90.00
402865	GENERAL SECURITY SE	VV - PATROL STANDBY	3/5/25	90.00
402865	GENERAL SECURITY SE	BUS - PATROL STANDB	3/5/25	90.00
403018	JW PEPPER & SON INC	BAND MUSIC	3/12/25	90.00
403137	ZACHARY VANDER VELD	GBSKTBALL: E PRAIRI	3/12/25	90.00
403137	ZACHARY VANDER VELD	GBSKTBALL: WAYZATA	3/12/25	90.00
403249	UNIVERSITY LANGUAGE	FEB25 SPED INTERPRE	3/19/25	90.00
403255	ZACHARY VANDER VELD	GBSKTBALL: BUFFALO	3/19/25	90.00
403332	MN TOPPS	CONFERENCE FEES	3/26/25	90.00
403356	UNIVERSITY LANGUAGE	GEN ED INTERPRETER	3/26/25	90.00
402867	GOPHER / PLAY WITH	RAINBOW KICKBALLS	3/5/25	89.95
402867	GOPHER / PLAY WITH	FITNESS FOR LIFE HS	3/5/25	89.95
403280	CESO COMMUNICATIONS	DIGITAL ADS (EVP) O	3/26/25	89.03
403276	BUSINESS ESSENTIALS	11X17 WHITE QTY 2	3/26/25	88.30
V20948	NATALIE M SPICER	1/3-3/5 MILEAGE	3/19/25	88.20
402993	GROTH MUSIC COMPANY	BAND SUPPLIES	3/12/25	88.00
403276	BUSINESS ESSENTIALS	8.5X11 WHITE QTY 3	3/26/25	87.10
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	86.36
403102	SHRED RIGHT	EHS - SHREDDING	3/12/25	86.26
403349	SHRED RIGHT	EHS - SHREDDING	3/26/25	86.26
402891	MENARDS - EDEN PRAI	MAINT SUPPLIES	3/5/25	85.53
403316	JESSEN PRESS INC	BUSINESS CARDS: P.P	3/26/25	85.00
402995	HOGLUND BUS COMPANY	HEATER CORD (1)	3/12/25	84.95
V20880	JOSHUA W BURHANS	MSHSL WRESTLING PLA	3/5/25	84.00
V20940	NANCY L KNOTSON	STATE HOCKEY MILEAG	3/19/25	84.00
403141	AMAZON CAPITAL SERV	GRD 1 INSTRUTIONAL	3/19/25	82.15
403016	JOSEPH DE JARNETT	BHOCKEY: MINNETONKA	3/12/25	82.00
403021	KENNETH STARCZNSKI	BSWIM: STMA	3/12/25	82.00
403039	MATTHEW HECK	BHOCKEY: HILL-MURRA	3/12/25	82.00
403043	MATTHEW SCHOEN	BSWIM: WAYZATA	3/12/25	82.00
403044	MAX KOHLER	BHOCKEY: STMA	3/12/25	82.00
403068	NICKOLAS MICEK	BHOCKEY: GRAND RAPI	3/12/25	82.00
403106	STEVEN HUDOBA	BSWIM: WAYZATA	3/12/25	82.00
403120	TORI TOLLEFSON	GHOCKEY: FARMINGTON	3/12/25	82.00
403120	TORI TOLLEFSON	GHOCKEY: HOLY FAMIL	3/12/25	82.00
403115	T-MOBILE	ECC MAINT - DEC24	3/12/25	81.28
403245	T-MOBILE	ECC MAINT - FEB25	3/19/25	81.28
402853	ECM PUBLISHERS INC	JAN 21 WS MINUTES	3/5/25	81.25
403276	BUSINESS ESSENTIALS	8.5X11 CS WHITE QTY	3/26/25	81.20
403047	MENARDS - EDEN PRAI	HAND RAILING PARTS	3/12/25	81.10
V20906	ANNE C WELLS	NOV-DEC24 MILEAGE	3/5/25	80.67
V20904	NICOLE R SWOBODA	JAN-FEB25 MILEAGE	3/5/25	80.57
V20926	ALEXANDER ARCOS	STATE HOCKEY MILEAG	3/19/25	80.22
V20936	CHRISTINE N HANSON	STATE HOCKEY MILEAG	3/19/25	80.22
V20938	RONALD B JENKINS	STATE HOCKEY MILEAG	3/19/25	80.22
402996	HORIZON COMMERCIAL	CHLORINE SUPPLIES	3/12/25	80.14
402992	GREGORY GOOD	GBSKTBALL: WAYZATA	3/12/25	80.00
403236	SCHMITT MUSIC COMPA	CLARINET REPAIR	3/19/25	80.00
403305	GROTH MUSIC COMPANY	BAND SUPPLIES	3/26/25	80.00
V20952	KEITH G WERNESS	STATE HOCKEY MILEAG	3/19/25	79.80
V20917	CRISTIANA P HAWTHOR	COSTUME/PROP SUPPLI	3/12/25	79.14
402956	CITY OF EDINA - BRA	CHEER ICE TIME	3/12/25	79.00
V20885	JANET M DAHL	NOV-DEC24 PART B MI	3/5/25	78.19
403299	FRESHPOINT BIX PROD	KC CC SNACKS	3/26/25	78.05
403291	ELIZABETH POCH	PIANO LESSONS #3	3/26/25	78.00
403205	MENARDS - EDEN PRAI	TORCH MAP PRO	3/19/25	77.97
V20910	STEPHANIE B BLACHOW	STUDENT COUNCIL FAB	3/12/25	77.12
403359	WILD RUMPUS BOOK ST	BOOKS FOR CV	3/26/25	76.75
403337	OVERDRIVE INC	BOOKS FOR EHS	3/26/25	76.50
403166	SHRED-IT USA	VV - SHREDDING	3/19/25	75.72
403117	TOLL GAS & WELDING	HELIUM LEASE	3/12/25	75.00
403117	TOLL GAS & WELDING	HELIUM LEASE	3/12/25	75.00
403134	WILLIAM TOWNSEND	GHOCKEY: BENILDE	3/12/25	75.00
V20908	ELLA L WILLIAMS	ONE ACT LICENSE	3/5/25	75.00
403259	93 SKIP LLC	BUS - FEB25 SOLAR P	3/26/25	73.33

Check No.	Vendor	Description	Date	Amount
V20927	JONATHAN D BUCKLEY	STATE HOCKEY MILEAG	3/19/25	73.22
402882	JW PEPPER & SON INC	BAND MUSIC	3/5/25	72.99
403324	KINECT ENERGY, INC	ND - FEB25 SERVICE	3/26/25	72.97
403328	MENARDS - EDEN PRAI	"WAX, ETC."	3/26/25	72.19
403148	BLICK ART MATERIALS	ART MATERIALS	3/19/25	71.96
V20908	ELLA L WILLIAMS	ONE ACT COSTUMES	3/5/25	70.35
403209	MINNEAPOLIS OXYGEN	ARGON GAS	3/19/25	70.27
402992	GREGORY GOOD	GBSKTBALL: SHAKOPEE	3/12/25	70.00
403169	GENERAL SECURITY SE	SV-FEB25 PATROL RES	3/19/25	70.00
403172	GREGORY GOOD	GBSKTBALL: BUFFALO	3/19/25	70.00
403321	JW PEPPER & SON INC	CHOIR MUSIC	3/26/25	70.00
403007	JAY DUDDING	SEP24 LATIN DANCE	3/12/25	70.00
402867	GOPHER / PLAY WITH	PERFORMER RAINBOW	3/5/25	69.95
403117	TOLL GAS & WELDING	OXYGEN	3/12/25	69.01
403154	CONTINENTAL CLAY	LIGHT BLUE GLAZE	3/19/25	69.00
403154	CONTINENTAL CLAY	TRUE BLACK GLAZE	3/19/25	69.00
403154	CONTINENTAL CLAY	LEAF GREEN GLAZE	3/19/25	69.00
403154	CONTINENTAL CLAY	OPAQUE WHITE GLAZE	3/19/25	69.00
403154	CONTINENTAL CLAY	EMERALD GREEN GLAZE	3/19/25	69.00
V20915	TIFFANY P GANT	JAN-FEB25 MILEAGE	3/12/25	68.81
V20885	JANET M DAHL	NOV-DEC24 PART C MI	3/5/25	68.54
403184	JERRY'S FOODS EDINA	FACS FOOD SUPPLIES	3/19/25	67.36
403154	CONTINENTAL CLAY	SHIPPING/HANDLING	3/19/25	67.10
402963	DAN WILLIAMS	GBSKTBALL: STMA	3/12/25	67.00
402964	DANIEL KVITRUD	GBSKTBALL: MINNETON	3/12/25	67.00
402980	EUGENE DOTAS	BBSKTBALL: HOPKINS	3/12/25	67.00
402997	IBSAA GELMO	GBSKTBALL: BUFFALO	3/12/25	67.00
403003	JACOB MOELLER	GBSKTBALL: CANCELLE	3/12/25	67.00
403015	JOSEPH ANDERSON	GBSKTBALL: E PRAIRI	3/12/25	67.00
403026	KURT ELYEA-WHEELER	GBSKTBALL: BUFFALO	3/12/25	67.00
403031	LEE CHURCHILL	BBSKTBALL: HOPKINS	3/12/25	67.00
403058	MITCHELL ROSE	GBSKTBALL: MINNETON	3/12/25	67.00
403092	RONALD POESCHEL	GBSKTBALL: SHAKOPEE	3/12/25	67.00
V20942	SHAUN P PAKENHAM	FABRIC FOR FURNITUR	3/19/25	66.11
403172	GREGORY GOOD	GBSKTBALL: MINNETON	3/19/25	65.00
402867	GOPHER / PLAY WITH	SOFT SHOT HOCKEY PU	3/5/25	64.95
403321	JW PEPPER & SON INC	CHOIR MUSIC	3/26/25	63.80
V20899	TIMOTHY J RONHOVDE	FEB25 MILEAGE	3/5/25	63.77
402882	JW PEPPER & SON INC	ORCHESTRA MUSIC	3/5/25	63.30
V20908	ELLA L WILLIAMS	ONE ACT COSTUMES	3/5/25	62.85
402853	ECM PUBLISHERS INC	JAN 6 WS MINUTES	3/5/25	62.50
403321	JW PEPPER & SON INC	ORCHESTRA MUSIC	3/26/25	62.10
403334	MRI SOFTWARE LLC	FEB25 BKGD CHK: KRA	3/26/25	62.00
403334	MRI SOFTWARE LLC	FEB25 BKDG CHK: CHO	3/26/25	62.00
V20917	CRISTIANA P HAWTHOR	PLAY SHOES	3/12/25	62.00
402903	ODP BUSINESS SOLUTI	GRD 5 SUPPLIES	3/5/25	61.29
403300	GENERAL PARTS LLC	EHS - DISHWASHER PA	3/26/25	61.11
402955	CENTURYLINK	CC 2/19-3/18/25	3/12/25	60.75
403316	JESSEN PRESS INC	BUSINESS CARDS: A.H	3/26/25	60.00
403316	JESSEN PRESS INC	BUSINESS CARDS: H.L	3/26/25	60.00
V20973	DERRICK J LIDSTONE	DAY 4: LUNCH	3/26/25	60.00
V20916	ERICA S GARDNER	SVEG CHALLENGE REWA	3/12/25	59.96
V20887	MATTHEW E GABRIELSO	GIMKIT PRO 24-25	3/5/25	59.88
V20891	DERRICK J LIDSTONE	JAN-FEB25 MILEAGE	3/5/25	59.08
402981	FACTORY MOTOR PARTS	"PIPE, ELBOW"	3/12/25	58.56
402882	JW PEPPER & SON INC	ORCHESTRA MUSIC	3/5/25	57.50
403189	JW PEPPER & SON INC	ORCHESTRA MUSIC	3/19/25	57.50
403194	LAKESHORE LEARNING	#PP628 GINGERBREAD	3/19/25	56.99
402864	GEMINI ATHLETIC WEA	BHOCKEY UNIFORMS	3/5/25	56.00
403204	MED COMPASS INC	HEARING TESTS/TRAIN	3/19/25	55.75
403302	GRAINGER	ADHESIVE/PAN SCREWS	3/26/25	55.12
403101	SHERWIN WILLIAMS	PAINT SUPPLIES	3/12/25	54.88
V20946	LEE A REDMAN	STATE HOCKEY MILEAG	3/19/25	53.48
V20983	DEBRA K RICHARDS	JAN25 MILEAGE	3/26/25	53.34
V20983	DEBRA K RICHARDS	FEB25 MILEAGE	3/26/25	52.57
402842	COMMERCIAL FURNITUR	FURNITURE FOR ELC	3/5/25	52.22
403321	JW PEPPER & SON INC	ORCHESTRA MUSIC	3/26/25	51.80
402942	BAUER BUILT INC	DISPOSAL FEE	3/12/25	51.00
403115	T-MOBILE	CN MAINT - DEC24	3/12/25	50.85
403245	T-MOBILE	CN MAINT - FEB25	3/19/25	50.85
403153	CITY OF EDINA	CV 12/4/24-03/10/25	3/19/25	50.05
403172	GREGORY GOOD	GBSKTBALL: MPLS SW	3/19/25	50.00

Check No.	Vendor	Description	Date	Amount
403228	RANDI GRAVES	BSWIM: MISSED ADDTL	3/19/25	50.00
403255	ZACHARY VANDER VELD	GBSKTBALL: MPLS SW	3/19/25	50.00
403319	JOURNALISM EDUCATOR	JOURNALISM DAY	3/26/25	50.00
V20888	ALEXANDER J HATTSTR	NASRO MEMBERSHIP	3/5/25	50.00
V20914	RYAN GALLAGHER	DECA STATE PARKING	3/12/25	50.00
402921	STEPHANIE PAYNE	CANCELLED COLLAGE C	3/5/25	50.00
403275	BRYN WILLIAMS	MAR25 GYMNASTICS	3/26/25	50.00
403278	CATHERINE HUDSON	MAR25 GYMNASTICS	3/26/25	50.00
403278	CATHERINE HUDSON	FEB25 GYMNASTICS	3/26/25	50.00
403292	ELLA BASILE	FEB25 GYMNASTICS	3/26/25	50.00
403364	ZOEY WILLIAMS	MAR25 GYMNASTICS	3/26/25	50.00
403364	ZOEY WILLIAMS	JAN25 GYMNASTICS	3/26/25	50.00
403238	SCHOOL SPECIALTY, L	"CLAY, BEADS"	3/19/25	49.77
403236	SCHMITT MUSIC COMPA	MALLETS	3/19/25	48.58
403030	LEAH HAYMAKER	PERFORMANCE REFUND	3/12/25	45.00
403172	GREGORY GOOD	BBSKTBALL: MPLS SW	3/19/25	45.00
V20953	SARAH J BURGESS	BKF BOOK CLUB DONUT	3/19/25	44.97
403230	RICHFIELD MINNOCO /	EQUIPMENT FUEL	3/19/25	44.72
V20896	DEBRA K RICHARDS	DEC24 MILEAGE	3/5/25	44.22
403300	GENERAL PARTS LLC	VV - COOLER TEMP SE	3/26/25	44.19
403056	MINNESOTA CHILDREN'	4/23 CN/CV DEPOSIT	3/12/25	43.34
403230	RICHFIELD MINNOCO /	EQUIPMENT FUEL	3/19/25	43.33
403056	MINNESOTA CHILDREN'	4/23 CC/ND DEPOSIT	3/12/25	43.33
403056	MINNESOTA CHILDREN'	4/23 CS/HL DEPOSIT	3/12/25	43.33
403115	T-MOBILE	ATHLETICS - DEC24	3/12/25	42.48
403245	T-MOBILE	ATHLETICS - FEB25	3/19/25	42.48
403331	MIDWEST BUS PARTS I	BLOCK	3/26/25	41.25
V20990	PETER VASKE	DAY 6: BKFT	3/26/25	41.08
V20936	CHRISTINE N HANSON	GHOCKEY STATE PARKI	3/19/25	40.38
V20936	CHRISTINE N HANSON	BHOCKEY STATE PARKI	3/19/25	40.38
V20936	CHRISTINE N HANSON	BHOCKEY STATE PARKI	3/19/25	40.38
V20939	JENNIFER A JOHNSON	STATE HOCKEY PARKIN	3/19/25	40.38
V20945	MICHAEL T PRETASKY	STATE HOCKEY PARKIN	3/19/25	40.38
403185	JERRY'S HARDWARE	MUSICAL SUPPLIES	3/19/25	40.18
402986	GENERAL SECURITY SE	CV-MAR25 INTR MONIT	3/12/25	40.08
402986	GENERAL SECURITY SE	ECC-MAR25 INTR MONI	3/12/25	40.08
402986	GENERAL SECURITY SE	EHS-MAR25 INTR MONI	3/12/25	40.08
402986	GENERAL SECURITY SE	SV-MAR25 INTR MONIT	3/12/25	40.08
402986	GENERAL SECURITY SE	VV-MAR25 INTR MONIT	3/12/25	40.08
402986	GENERAL SECURITY SE	CC-MAR25 INTR MONIT	3/12/25	40.08
402986	GENERAL SECURITY SE	CN-MAR 25 INTR MONI	3/12/25	40.08
402986	GENERAL SECURITY SE	HL-MAR25 INTR MONIT	3/12/25	40.08
402891	MENARDS - EDEN PRAI	MAINT SUPPLIES	3/5/25	40.02
403189	JW PEPPER & SON INC	BAND MUSIC	3/19/25	40.00
V20919	DUANE A HUISENTRUIT	TURTLE SHELL	3/12/25	40.00
403070	ODP BUSINESS SOLUTI	OFFICE SUPPLIES B/O	3/12/25	39.99
403010	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	3/12/25	39.87
403082	PREMIUM WATERS INC	FEB25 HOT/COLD WATE	3/12/25	38.95
403082	PREMIUM WATERS INC	MAR25 HOT/COLD WATE	3/12/25	38.95
V20973	DERRICK J LIDSTONE	DAY 2: DINNER	3/26/25	37.87
V20888	ALEXANDER J HATTSTR	FEB25 MILEAGE	3/5/25	37.66
403115	T-MOBILE	CS MAINT - DEC24	3/12/25	37.60
403115	T-MOBILE	CV MAINT - DEC24	3/12/25	37.60
403115	T-MOBILE	CC MAINT - DEC24	3/12/25	37.60
403245	T-MOBILE	CC MAINT - FEB25	3/19/25	37.60
403245	T-MOBILE	CS MAINT - FEB25	3/19/25	37.60
403245	T-MOBILE	CV MAINT - FEB25	3/19/25	37.60
V20973	DERRICK J LIDSTONE	DAY 5: DINNER	3/26/25	37.32
V20878	JENNA BARANOWSKI	FEB25 MILEAGE	3/5/25	37.10
403115	T-MOBILE	ECSE - DEC24	3/12/25	36.82
403245	T-MOBILE	ECSE - FEB25	3/19/25	36.82
403115	T-MOBILE	DMTS - DEC24	3/12/25	36.76
403245	T-MOBILE	DMTS - FEB25	3/19/25	36.75
403307	HOGLUND BUS COMPANY	BRACKETS	3/26/25	36.57
V20892	BETHANY A MOHS	FEB25 MILEAGE	3/5/25	36.47
403295	ESCREEN, INC.	DOT EXAM: J.F.	3/26/25	36.25
403302	GRAINGER	AIR CHUCK/LUMBER CR	3/26/25	35.76
403328	MENARDS - EDEN PRAI	HL - HARDARE SUPPLI	3/26/25	35.14
V20973	DERRICK J LIDSTONE	DAY 1: LUNCH	3/26/25	35.12
403314	JERRY'S HARDWARE	VACUUM EXTENSION CO	3/26/25	35.08
403169	GENERAL SECURITY SE	ECC-FEB25 PATROL RE	3/19/25	35.00
403321	JW PEPPER & SON INC	CHORAL MUSIC	3/26/25	35.00

Check No.	Vendor	Description	Date	Amount
402881	JOSTENS INC	DIPLOMA ORDER	3/5/25	34.50
403321	JW PEPPER & SON INC	CHORAL MUSIC	3/26/25	34.50
V20990	PETER VASKE	DAY 4: DINNER	3/26/25	34.36
V20973	DERRICK J LIDSTONE	UBER: AIRPORT TO HO	3/26/25	34.13
403334	MRI SOFTWARE LLC	FEB25 BKGD CHK: MIS	3/26/25	34.00
V20878	JENNA BARANOWSKI	1/16-1/17 MILEAGE	3/5/25	33.74
402919	SPEECH CORNER LLC	PREFIXES SUFFIXES	3/5/25	32.99
V20878	JENNA BARANOWSKI	JAN25 MILEAGE	3/5/25	32.97
402903	ODP BUSINESS SOLUTI	GRD 5 SUPPLIES	3/5/25	32.90
V20925	NATALIE M SPICER	DEC24 MISSED MILEAG	3/12/25	32.16
V20973	DERRICK J LIDSTONE	UBER: HOTEL TO AIRP	3/26/25	31.66
402934	ADVANCED IMAGING SO	BUS GARAGE 01/25	3/12/25	31.62
402898	MONICA HOLMAN	SKI TRIP FEE REFUND	3/5/25	30.00
403027	KYLE BALLARD	MISSED SKIN CHECK	3/12/25	30.00
403345	RUSSELL SECURITY RE	FILE KEYS FOR H.R.	3/26/25	30.00
403349	SHRED RIGHT	WO 74284 - HR	3/26/25	30.00
403349	SHRED RIGHT	WO 74284 - SPED	3/26/25	30.00
403349	SHRED RIGHT	WO 74284 - FINANCE	3/26/25	30.00
V20927	JONATHAN D BUCKLEY	STATE HOCKEY PARKIN	3/19/25	30.00
V20927	JONATHAN D BUCKLEY	STATE HOCKEY PARKIN	3/19/25	30.00
403321	JW PEPPER & SON INC	CHOIR SUPPLIES	3/26/25	29.99
V20901	ALEXANDRA SACKETT	SCIENCE 8 LAB SUPPL	3/5/25	29.76
V20908	ELLA L WILLIAMS	ONE ACT COSTUMES	3/5/25	29.52
V20905	ROLLAND T TALAN	FEB25 MILEAGE	3/5/25	29.19
402919	SPEECH CORNER LLC	COMPLEX SENTENCES	3/5/25	27.99
V20895	BLAKE A PLOMBON	FEB25 MILEAGE	3/5/25	27.79
402891	MENARDS - EDEN PRAI	MAINT SUPPLIES	3/5/25	27.48
V20990	PETER VASKE	DAY 1: DINNER	3/26/25	27.08
402988	GOPHER STATE ONE-CA	FEB25 BILLABLE TICK	3/12/25	27.00
402882	JW PEPPER & SON INC	CHOIR MUSIC	3/5/25	26.99
V20939	JENNIFER A JOHNSON	STATE HOCKEY MILEAG	3/19/25	26.74
V20941	STEPHANIE LUNDBORG	STATE HOCKEY MILEAG	3/19/25	26.74
V20941	STEPHANIE LUNDBORG	STATE HOCKEY MILEAG	3/19/25	26.74
V20911	BEDSTON A BURRELL	1/27-2/5 MILEAGE	3/12/25	26.46
403318	JOSTENS INC	DIPLOMA ORDER	3/26/25	25.80
V20957	BLANCA E DIAZ DE LE	SNACKS FOR LUNCH GR	3/26/25	25.77
V20943	CHERYL L PARISH	FEB25 PART B MILEAG	3/19/25	25.76
403115	T-MOBILE	KC CC - DEC24	3/12/25	25.30
403115	T-MOBILE	KC CN - DEC24	3/12/25	25.30
403115	T-MOBILE	KC CS - DEC24	3/12/25	25.30
403115	T-MOBILE	KC HL - DEC24	3/12/25	25.30
403115	T-MOBILE	KC CV - DEC24	3/12/25	25.30
403115	T-MOBILE	KC ND - DEC24	3/12/25	25.30
403245	T-MOBILE	KC CC - FEB25	3/19/25	25.30
403245	T-MOBILE	KC CN - FEB25	3/19/25	25.30
403245	T-MOBILE	KC CS - FEB25	3/19/25	25.30
403245	T-MOBILE	KC HL - FEB25	3/19/25	25.30
403245	T-MOBILE	KC ND - FEB25	3/19/25	25.30
403245	T-MOBILE	KC CV - FEB25	3/19/25	25.30
402920	SPS WORKS	ENGRAVED PLATE - B.	3/5/25	25.25
402920	SPS WORKS	ENGRAVED PLATE- R.P	3/5/25	25.25
403154	CONTINENTAL CLAY	FREEZE PROTECTION	3/19/25	25.00
403214	MN DEPARTMENT OF PU	ECC - HAZARD MATERI	3/19/25	25.00
403214	MN DEPARTMENT OF PU	EHS - HAZARD MATERI	3/19/25	25.00
403214	MN DEPARTMENT OF PU	SV - HAZARD MATERIA	3/19/25	25.00
403214	MN DEPARTMENT OF PU	BUS - HAZARD MATERI	3/19/25	25.00
403214	MN DEPARTMENT OF PU	VV - HAZARD MATERIA	3/19/25	25.00
403214	MN DEPARTMENT OF PU	EHS - HAZARD CHEMIC	3/19/25	25.00
403214	MN DEPARTMENT OF PU	SV - HAZARD CHEMICA	3/19/25	25.00
403214	MN DEPARTMENT OF PU	TRAN - HAZARD CHEMI	3/19/25	25.00
V20914	RYAN GALLAGHER	DECA STATE PARKING	3/12/25	25.00
V20926	ALEXANDER ARCOS	STATE HOCKEY PARKIN	3/19/25	25.00
V20926	ALEXANDER ARCOS	STATE HOCKEY PARKIN	3/19/25	25.00
V20941	STEPHANIE LUNDBORG	STATE HOCKEY PARKIN	3/19/25	25.00
V20941	STEPHANIE LUNDBORG	STATE HOCKEY PARKIN	3/19/25	25.00
V20946	LEE A REDMAN	STATE HOCKEY PARKIN	3/19/25	25.00
V20946	LEE A REDMAN	STATE HOCKEY PARKIN	3/19/25	25.00
V20952	KEITH G WERNESS	STATE HOCKEY PARKIN	3/19/25	25.00
V20952	KEITH G WERNESS	STATE HOCKEY PARKIN	3/19/25	25.00
V20952	KEITH G WERNESS	STATE HOCKEY PARKIN	3/19/25	25.00
402891	MENARDS - EDEN PRAI	DRILL AUGER	3/5/25	23.99
403287	EDINA GIVE & GO	GYMNASTICS REFUND:	3/26/25	23.90

Check No.	Vendor	Description	Date	Amount
V20930	STEVEN CURTIS CULLI	DAY 1 DINNER	3/19/25	23.00
403010	JERRY'S FOODS EDINA	OFFICE FOOD	3/12/25	22.98
V20882	JESUS ROGELIO CHAVE	FEB25 MILEAGE	3/5/25	22.68
V20894	TRENT J OSTMAN	JAN-FEB25 MILEAGE	3/5/25	22.54
403115	T-MOBILE	B&G - DEC24	3/12/25	22.32
403245	T-MOBILE	B&G - FEB25	3/19/25	22.32
V20883	HANNAH CHRISTIANSON	JAN-FEB25 MILEAGE	3/5/25	22.19
403314	JERRY'S HARDWARE	MUSICAL SUPPLIES	3/26/25	22.11
403046	MENARDS - GOLDEN VA	SALT PELLETS	3/12/25	21.96
V20932	BLANCA E DIAZ DE LE	LUNCH GROUP SNACKS	3/19/25	21.96
403115	T-MOBILE	SV MAINT - DEC24	3/12/25	21.37
403115	T-MOBILE	BUS - DEC24	3/12/25	21.37
403115	T-MOBILE	VV MAINT - DEC24	3/12/25	21.37
403245	T-MOBILE	SV MAINT - FEB25	3/19/25	21.37
403245	T-MOBILE	BUS - FEB25	3/19/25	21.37
403245	T-MOBILE	VV MAINT - FEB25	3/19/25	21.37
V20973	DERRICK J LIDSTONE	DAY 5: SNACKS	3/26/25	21.31
403070	ODP BUSINESS SOLUTI	OFFICE SUPPLIES	3/12/25	21.20
V20884	STEVEN CURTIS CULLI	2/25 DINNER	3/5/25	21.00
V20928	JENNIFER M CARTER	STATE HOCKEY MILEAG	3/19/25	21.00
V20898	TIMOTHY J RODEN	2/28 MILEAGE	3/5/25	20.86
V20973	DERRICK J LIDSTONE	DAY 2: SNACKS	3/26/25	20.85
V20990	PETER VASKE	DAY 4: SNACKS	3/26/25	20.12
V20926	ALEXANDER ARCOS	STATE HOCKEY PARKIN	3/19/25	20.00
V20917	CRISTIANA P HAWTHOR	COSTUME/PROP SUPPLI	3/12/25	19.98
V20971	DEREK F LANDSEIDEL	BELONGING FLEX SUPP	3/26/25	19.98
403222	ODP BUSINESS SOLUTI	GRD 2 SUPPLIES	3/19/25	19.81
V20929	KIMBERLY J CASTER	MODEL UN CHAPERONE	3/19/25	19.81
V20891	DERRICK J LIDSTONE	DEC24 MILEAGE	3/5/25	19.70
403238	SCHOOL SPECIALTY, L	ART SUPPLIES	3/19/25	19.47
V20929	KIMBERLY J CASTER	MODEL UN CHAPERONE	3/19/25	19.37
403314	JERRY'S HARDWARE	BUILDING SUPPLIES	3/26/25	19.32
402919	SPEECH CORNER LLC	CONJUNCTIONS	3/5/25	18.99
403240	SHRED RIGHT	HL - SHREDDING	3/19/25	18.85
403349	SHRED RIGHT	JANUARY SHREDDING	3/26/25	18.85
402986	GENERAL SECURITY SE	CS-MAR25 INTR MONIT	3/12/25	17.95
V20929	KIMBERLY J CASTER	MODEL UN CHAPERONE	3/19/25	17.93
V20909	MEGAN A WILLIAMS	FEB25 MILEAGE	3/5/25	17.64
403236	SCHMITT MUSIC COMPA	VIOLIN STRINGS	3/19/25	17.30
V20902	ELIZABETH A SANDVIC	1/10 MILEAGE	3/5/25	17.22
V20955	NIKOLE M CARLSON	JAN25 MILEAGE	3/26/25	17.15
V20902	ELIZABETH A SANDVIC	JAN-FEB25 MILEAGE	3/5/25	16.59
403313	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	3/26/25	16.57
403010	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	3/12/25	16.31
402826	ADAPTIVE TECH SOLUT	SHIPPING/HANDLING	3/5/25	16.27
403171	GRAINGER	EXHAUST FAN BELTS	3/19/25	16.20
403334	MRI SOFTWARE LLC	FEB25 BKGD CHK: CE	3/26/25	16.00
V20980	BETONY L OSBORNE	BELONGING FLEX TAST	3/26/25	15.86
V20928	JENNIFER M CARTER	STATE HOCKEY PARKIN	3/19/25	15.00
V20950	KATE TROSKEY	JAN-FEB25 PART B MI	3/19/25	14.91
V20888	ALEXANDER J HATTSTR	2/6 MILEAGE	3/5/25	14.70
V20889	ANGELA K HRUBY	FEB25 MILEAGE	3/5/25	14.70
V20897	CAYLA R ROBERTS	FEB25 MILEAGE	3/5/25	14.70
V20929	KIMBERLY J CASTER	MODEL UN CHAPERONE	3/19/25	14.63
V20929	KIMBERLY J CASTER	MODEL UN CHAPERONE	3/19/25	14.63
402891	MENARDS - EDEN PRAI	MAINT SUPPLIES	3/5/25	14.35
V20884	STEVEN CURTIS CULLI	2/26 LUNCH	3/5/25	14.18
V20929	KIMBERLY J CASTER	MODEL UN CHAPERONE	3/19/25	13.63
V20891	DERRICK J LIDSTONE	2/18 MILEAGE	3/5/25	13.58
V20955	NIKOLE M CARLSON	FEB25 MILEAGE	3/26/25	13.30
V20990	PETER VASKE	DAY 3: SNACK	3/26/25	12.98
V20915	TIFFANY P GANT	JAN-FEB25 MILEAGE	3/12/25	12.32
402906	PREMIUM WATERS INC	MAR25 DMTS COOLER R	3/5/25	12.00
403154	CONTINENTAL CLAY	PALLET	3/19/25	11.50
V20929	KIMBERLY J CASTER	MODEL UN CHAPERONE	3/19/25	11.50
V20912	BENJAMIN J FLEMING	3/7 MILEAGE	3/12/25	11.48
V20973	DERRICK J LIDSTONE	DAY 5: SNACKS	3/26/25	10.97
V20930	STEVEN CURTIS CULLI	DAY 2 LUNCH	3/19/25	10.93
V20913	TAMARA K FORBY	FEB25 MILEAGE	3/12/25	10.71
V20990	PETER VASKE	DAY 2: LUNCH	3/26/25	10.66
V20883	HANNAH CHRISTIANSON	2/6 & 2/27 MILEAGE	3/5/25	10.50
V20927	JONATHAN D BUCKLEY	SECTION HOCKEY PARK	3/19/25	10.00

Check No.	Vendor	Description	Date	Amount
V20931	BRADLEY G DAHLMAN	MODEL UN LUNCH	3/19/25	9.49
V20879	MARISSA H BODIKER	FEB25 MILEAGE	3/5/25	9.38
V20931	BRADLEY G DAHLMAN	MODEL UN LUNCH	3/19/25	9.22
403115	T-MOBILE	EHS MAINT - DEC24	3/12/25	9.07
403115	T-MOBILE	HL MAINT - DEC24	3/12/25	9.07
403245	T-MOBILE	EHS MAINT - FEB25	3/19/25	9.07
403245	T-MOBILE	HL MAINT - FEB25	3/19/25	9.07
402882	JW PEPPER & SON INC	ORCHESTRA MUSIC	3/5/25	9.00
402919	SPEECH CORNER LLC	SHIPPING/HANDLING	3/5/25	8.99
403205	MENARDS - EDEN PRAI	MAGNETIC HOLDER	3/19/25	8.97
V20930	STEVEN CURTIS CULLI	DAY 1 LUNCH	3/19/25	7.77
V20934	BENJAMIN J FLEMING	3/3-3/11 MILEAGE	3/19/25	7.70
V20990	PETER VASKE	DAY 1: SNACK	3/26/25	7.60
V20921	KARI L OPATZ-KARWOS	CLASSROOM SUPPLIES	3/12/25	7.50
V20990	PETER VASKE	DAY 1: LUNCH	3/26/25	6.57
V20990	PETER VASKE	DAY 2: BKFT	3/26/25	6.50
V20990	PETER VASKE	DAY 3: SNACK	3/26/25	6.50
403314	JERRY'S HARDWARE	"POWER BITS, CEMENT	3/26/25	6.34
V20886	BENJAMIN J FLEMING	FEB25 MILEAGE	3/5/25	6.16
V20894	TRENT J OSTMAN	DEC24 MILEAGE	3/5/25	6.16
V20908	ELLA L WILLIAMS	ONE ACT COSTUMES	3/5/25	5.99
403205	MENARDS - EDEN PRAI	WATER	3/19/25	5.98
V20903	JOSEPH E SIDDY	2/11 MILEAGE	3/5/25	5.74
V20930	STEVEN CURTIS CULLI	DAY 2 SNACK	3/19/25	5.50
V20923	JOSEPH E SIDDY	3/3 MILEAGE	3/12/25	5.46
V20908	ELLA L WILLIAMS	ONE ACT COSTUMES	3/5/25	4.99
V20886	BENJAMIN J FLEMING	3/1 MILEAGE	3/5/25	4.90
V20988	LIBBY T TIKALSKY	3/17 MILEAGE	3/26/25	4.90
V20923	JOSEPH E SIDDY	FEB25 MILEAGE	3/12/25	4.76
V20911	BEDSTON A BURRELL	2/6 MILEAGE	3/12/25	3.92
V20878	JENNA BARANOWSKI	2/13 MILEAGE	3/5/25	3.85
V20930	STEVEN CURTIS CULLI	DAY 2 SNACK	3/19/25	3.21
403297	FINKEN WATER INC	VV - DRINKING WATER	3/26/25	3.00
V20884	STEVEN CURTIS CULLI	2/25 SNACK	3/5/25	2.82
V20884	STEVEN CURTIS CULLI	2/24 SNACK	3/5/25	2.71
403314	JERRY'S HARDWARE	FASTENERS	3/26/25	1.21
403314	JERRY'S HARDWARE	CREDIT ON ACCT	3/26/25	(7.19)
403101	SHERWIN WILLIAMS	CREDIT ON ACCT	3/12/25	(21.61)
403305	GROTH MUSIC COMPANY	CREDIT ON ACCT	3/26/25	(26.99)
403243	TEACHERS ON CALL, A	SV - SUBSTITUTES	3/19/25	(103.20)
403305	GROTH MUSIC COMPANY	CREDIT ON ACCT	3/26/25	(108.00)
402863	FRESHPOINT BIX PROD	CREDIT FOR CV KC SN	3/5/25	(176.78)
401518	CORNWELL- MATTHEW T	PRYBARS	11/27/24	(227.38)
400110	MPS, C/O BEDFORD, F	SHIPPING/HANDLING	9/4/24	(281.83)
402706	5-STAR MOVERS	MOVING DONATED ITEM	2/26/25	(400.00)
402262	BUSINESS ESSENTIALS	XEROX PAPER-CANARY-	1/29/25	(434.88)
402014	STAGES THEATRE COMP	1/29/25 GRD K FIELD	12/31/24	(956.00)
402262	BUSINESS ESSENTIALS	LEXIA CORE5 READING	1/29/25	(3,564.00)
402262	BUSINESS ESSENTIALS	BOISE X9-WHITE-8.5X	1/29/25	(6,900.00)
400110	MPS, C/O BEDFORD, F	AP LIT & COMP	9/4/24	(17,436.80)

Total Value of Checks Issued \$ 4,989,443.93



Board Meeting Date: 4/7/2025

Title: Electronic Fund Transfers – March 2025

Type: Consent

Presenter(s): Mert Woodard - Director, Finance & Operations

Background: Minn. Stat. § 471.38 requires a list of all transactions made by electronic funds transfer be submitted to the Board of Education at the next Regular Meeting after the transaction.

Recommendation: Authorize the electronic fund transfers as presented for the month of March 2025, in the amount of \$11,274,105.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 471.38 Subd. 3a.

Attachment(s):

1. Electronic Fund Transfers – March 2025

Electronic Transfers

FOR THE MONTH ENDED MARCH 31, 2025

From	To	Description	Date	Amount
US Bank - Checking	Benefit Extras	Flex & HSA	3/3/2025	62,403.09
US Bank - Checking	Various	Payroll Vendors	3/3/2025	2,077.16
US Bank - Checking	Delta Dental	Dental Claims	3/3/2025	19,291.51
US Bank - Checking	US Bank - Payroll	District Payroll	3/3/2025	10,782.85
US Bank - Checking	Minnesota Department of Revenue	State Payroll Tax	3/3/2025	160,325.77
US Bank - Checking	Benefit Extras	Flex & HSA	3/10/2025	7,177.01
US Bank - Checking	Delta Dental	Dental Claims	3/10/2025	26,128.87
US Bank - Checking	US Bank - Payroll	District Payroll	3/10/2025	11,126.67
US Bank - Checking	Various	Service Fees	3/10/2025	68,226.03
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	3/13/2025	971,906.83
US Bank - Checking	Various	Service Fees	3/13/2025	100.00
US Bank - Checking	Aviben	Retirement Contributions	3/13/2025	221,035.93
US Bank - Checking	West Metro Credit Union	District Payroll, Dues, Etc.	3/13/2025	39,504.09
US Bank - Checking	EME	Union Dues	3/13/2025	44,077.22
US Bank - Checking	Various	Payroll Vendors	3/13/2025	221.50
US Bank - Checking	Various	Service Fees	3/14/2025	537.49
US Bank - Checking	Benefit Extras	Flex & HSA	3/14/2025	11,414.17
US Bank - Checking	Various	Payroll Vendors	3/14/2025	781.21
US Bank - Checking	US Bank - Payroll	District Payroll	3/14/2025	2,705,605.39
US Bank - Checking	Debt payment	2022A	3/14/2025	1,030,675.00
US Bank - Checking	Minnesota Department of Revenue	State Payroll Tax	3/17/2025	170,971.49
US Bank - Checking	Minnesota Public Employers Retirement Association	Contributions	3/17/2025	663,109.05
US Bank - Checking	Benefit Extras	Flex & HSA	3/17/2025	58,685.82
US Bank - Checking	Various	Payroll Vendors	3/17/2025	1,256.20
US Bank - Checking	Delta Dental	Dental Claims	3/18/2025	16,598.71
US Bank - Checking	US Bank - Payroll	District Payroll	3/20/2025	6,158.30
US Bank - Checking	Debt payment	2011C	3/20/2025	132,075.00
US Bank - Checking	Benefit Extras	Flex & HSA	3/21/2025	10,220.80
US Bank - Checking	Delta Dental	Dental Claims	3/21/2025	17,969.64
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax	3/24/2025	3,279.00
US Bank - Checking	Various	Payroll Vendors	3/27/2025	1,451.50
US Bank - Checking	US Bank	ONE CARD	3/27/2025	160,783.94
US Bank - Checking	US Bank - Payroll	District Payroll	3/28/2025	2,568,824.02
US Bank - Checking	Minnesota Public Employers Retirement Association	Contributions	3/28/2025	630,515.79
US Bank - Checking	EME	Union Dues	3/28/2025	43,899.12
US Bank - Checking	West Metro Credit Union	District Payroll, Dues, Etc.	3/28/2025	39,459.01
US Bank - Checking	Aviben	Retirement Contributions	3/28/2025	220,858.47
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	3/28/2025	902,690.61
US Bank - Checking	Benefit Extras	Flex & HSA	3/31/2025	55,307.05
US Bank - Checking	Various	Payroll Vendors	3/31/2025	2,315.21
US Bank - Checking	Delta Dental	Dental Claims	3/31/2025	16,931.39
US Bank - Checking	Minnesota Department of Revenue	State Payroll Tax	3/31/2025	157,347.02

Total of Electronic Fund Transfers \$ 11,274,104.93

V.I. Gifts and Bequests - March 2025



Board Meeting Date: 4/7/2025

Title: Gifts and Bequests – March 2025

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: The enclosed report describes gifts and bequests made to the District during the month of March 2025.

Recommendation: Accept with appreciation gifts and bequests made to the District in the amount of \$ \$26,747.49.

Desired Outcomes from the Board: Compliance with District Policy 709 and Minn. Stat. § 123B.02, Subd. 6.

Attachments:

1. Gifts & Bequests – March 2025

Gifts & Bequests

FOR THE MONTH ENDED MARCH 31, 2025

Donated By	To	Purpose	Amount
Ed Fund	Edina Unified Grants	SV,HL,CN	\$2,003.00
Ed Fund	Special Ed	CS Fraser Scholarship	1,848.00
Carpenter Family	Special Ed	Program Support	500.00
Edina High School PTO	Edina High School	Books for students	302.33
Parents	Edina High School	Visual arts supplies	162.00
Edina Give and Go	Community Ed	CE Youth Enrichments	4,789.80
Highlands Elementary PTO	Highlands Elementary	General donation	11.98
Blackbaud Giving Fund	Highlands Elementary	General donation	49.30
Highlands Elementary PTO	Highlands Elementary	General donation	80.30
Girls Basketball Boosters	Edina High School	Athletics Coach Donation	7,830.20
Softball Boosters	Edina High School	Athletics Softball Fence	2,245.00
Compass Group	Edina High School	Student council	1,500.00
Edina Ed Fund	Country Side Elementary	Health & Wellness	1,848.00
Blackbaud	Normandale Elementary	General	60.00
Edina Ed Fund	Valley View Middle School	Band	1,455.00
Edina Ed Fund	Valley View Middle School	Math	675.00
Liberty diversified International	Valley View Middle School	6th Grade Science	25.00
Valley View Middle School PTO	Valley View Middle School	Purchase equipment	707.89
Parents	Highlands Elementary	General	120.00
Highlands Elementary PTO	Highlands Elementary	SPED and Science	534.69

Total Cash Donations \$ 26,747.49

Total In-Kind Donations \$ -

Total 2024-2025 School Year Gifts and Donations \$ 719,338.78

V.J. Bloomington-Edina-Richfield Family Services
Collaborative Governing Agreement



Board Meeting Date: April 7, 2025

Title: Bloomington-Edina-Richfield Family Services Collaborative Governing Agreement

Type: Consent

Presenter(s): Dr. Anne Marie Leland, Community Education and Strategic Partnerships (CESP) Director

Description: The Edina Family Services Collaborative (founded in 2002), currently advised by the Edina Community Council and coordinated by Edina Resource Center staff, has the opportunity to partner with Bloomington and Richfield Public Schools to expand our Collaborative. Edina Public Schools will continue to serve as the Collaborative Fiscal Agent and employ the Collaborative Coordinator.

Family Services Collaboratives are part of State Statute 142D.14 which focuses on children birth to age 18, or birth through age 21 for individuals with disabilities. The expanded partnership will maintain stable Local Collaborative Time Study (LCTS) funding streams, allow us to better serve our students and families, and encourage innovative, collaborative programming.

The purpose of a Family Services Collaborative is to improve the social, emotional, educational, and economic outcomes of all children, youth, and their families in our respective communities by mitigating risk factors and enhancing protective factors and for the purpose of creating an integrated service delivery system for children, youth, and their families with multiple and special needs. The Collaborative must use the latest knowledge and best practices available in relevant professional fields and service delivery approaches. The Collaborative shall not function as a service provider but shall perform activities that build a sense of community, maintain quality education, strengthen families, and ensure safe neighborhoods by breaking down barriers to communication, collaborating and involving multiple sectors of the community to work together to effect change.

Recommendation: Approve the Bloomington-Edina-Richfield Family Services Collaborative Governing Agreement.

Desired Outcomes from the Board: Approval of the attached Bloomington-Edina-Richfield Family Services Collaborative Governing Agreement.

Attachments: Bloomington-Edina-Richfield Family Services Collaborative Governing Agreement

Bloomington-Edina-Richfield Family Services Collaborative Governing Agreement

This agreement (“Agreement”), by and between County of Hennepin, State of Minnesota, on behalf of its Human Services Department and Department of Community Corrections and Rehabilitation; Bloomington Public Schools ISD #271; Edina Public Schools ISD #273; Richfield Public Schools ISD #280; City of Bloomington, through its Public Health Department; Community Action Partnership of Hennepin County (CAP-HC); and Parents in Community Action (PICA), hereinafter referred to collectively as the “Parties” or individually as a “Party”, is as follows:

Authority and Premises:

Whereas: Minnesota Statute 142D.15 permits public and private child-serving agencies to come together by mutual agreement to establish a family services collaborative and to establish an integrated children’s service system; and

Whereas: The Parties agree that children’s needs cross over the boundaries of the categorical agencies and that services need to be coordinated across traditional systems; and

Whereas: The Parties agree that an integrated system should be built upon existing agencies and that system redesign consists in large part of redefining relationships among agencies; and

Whereas: The Parties agree that parents and community supports are key to successful care planning for children;

Now, therefore, in consideration of the mutual agreements combined herein, all participating Parties do hereby establish the Bloomington-Edina-Richfield Family Services Collaborative, hereinafter referred to as the “Collaborative”, and do agree as to the following terms:

Section 1: Purpose of the Collaborative

The Parties enter into this Agreement for the purpose of improving the social, emotional, educational, and economic outcomes of all children, youth, and their families living in the Bloomington, Edina, and Richfield School Districts and their member communities by mitigating risk factors and enhancing protective factors and for the purpose of creating an integrated service delivery system for children, youth, and their families with multiple and special needs. The Parties shall establish the Collaborative on the latest knowledge and best practices available in relevant professional fields and service delivery approaches. The Collaborative shall not function as a service provider but shall perform activities that build a sense of community, maintain quality education, strengthen families, and ensure safe neighborhoods by breaking down barriers to communication, collaborating and involving multiple sectors

of the community to work together to effect change. The Collaborative shall neither replace nor duplicate existing agencies but shall recreate relationships among them.

Section 2: Population to be Served and Service Delivery Model

A. Population to be Served: The Collaborative shall serve children from birth through age 21 who have multiple problems or are at risk of developing multiple problems. The Collaborative also shall serve the families of such children. A family may include biological, step, adoptive, custodial, or non-custodial parents; biological, step, or adoptive siblings or other minors with whom the child is residing.

The Governing Board shall define an initial target population and subsequent operational target populations and, in addition, shall establish a plan for progressing from the initial target population to the ultimate service population as defined in the above paragraph.

B. Service Delivery Model: The service area shall be defined by the boundaries of the Bloomington, Edina, and Richfield School Districts. This does not prohibit Collaborative activities being offered in municipalities surrounding or partially split within school district boundaries or in partnership with other organizations and agencies whose boundaries partially or in total lay outside the Bloomington, Edina, and Richfield School Districts.

The service delivery model shall include contracted services and supports that are based on the child and family's strengths and the resources of the child's community and that is cost-effective, needs-driven, unconditional, and culturally competent and that includes the delivery of highly individualized informal supports and formal services.

Section 3: Composition of the Collaborative's Decision-Making Bodies

A. Governing Board: Legal and revenue authority of the Collaborative shall be exercised by the Collaborative's Governing Board, hereinafter referred to as the "Board". The Board shall be composed of 1 voting member each representing the following 8 Parties:

Standing Board Members

- Hennepin County Human Services
- Hennepin County Department of Community Corrections and Rehabilitation
- Bloomington Public Schools (ISD #271)
- Edina Public Schools (ISD #273)
- Richfield Public Schools (ISD #280)
- City of Bloomington, through its Public Health Department
- Community Action Partnership of Hennepin County (CAP-HC)
- Parents in Community Action (PICA)

Community Board Members

The Standing Board Members will appoint up to 12 additional members, known as the Community Board Members, to serve in a voting capacity in accordance with the Collaborative's by-laws.

Current Board members are listed in Appendix B.

B. Collaborative Coordinator: Operational authority shall reside in the Collaborative Coordinator, hereinafter referred to as the "Coordinator". Operational authority shall mean the day-to-day management of the Collaborative's activities and personnel. The Coordinator shall be selected by the Board.

Section 4: Powers and Duties of Collaborative Decision-Making Bodies

The powers and duties of this Agreement shall be carried out by the Collaborative Governing Board and Collaborative Coordinator as defined below. In general, the Board shall function as the decision, policy, and procedure making body for Collaborative activities as well as the purchaser of supports, interventions, and services. The Coordinator shall oversee the day-to-day operations of the Collaborative.

A. The Governing Board Shall:

1. Define the scope of the services system to be established, including the Target Population.
2. Oversee an Integrated Fund, as established by Section 6 of this Agreement.
3. Negotiate Integrated Fund contributions from each Party. Monetary and/or in-kind contributions to the Integrated Fund will be negotiated annually.
4. Approve an annual revenue budget that shall account for all resources available to the Collaborative, both monetary and in-kind.
5. Select a Fiscal Agent from among the Parties to this Agreement. The by-laws will include the name and responsibilities of the current Fiscal Agent selected by the Board. The Fiscal Agent shall:
 - a. establish and maintain an Integrated Fund as provided in Section 6;
 - b. receive and maintain funds assigned by the Board;
 - c. receive local, state, and federal grant dollars, cash, and charitable contributions and maintain in the Collaborative's Integrated Fund account;
 - d. disburse funds at the direction of the Collaborative Board;
 - e. account for revenues and expenditures and produce appropriate financial statements according to categories determined by the Board;
 - f. provide reports as required by state and federal agencies;
 - g. designate a staff person for Collaborative duties who shall work directly with the Collaborative Coordinator;
 - h. prepare periodic financial reports to the Board.
6. Through its Fiscal Agent, receive funds contributed by Parties to this Agreement and funds from the State of Minnesota, the federal government, and from any lawful governmental or private source, including gifts.

7. Apply for and accept grants, gifts, loans, and other assistance from any lawful source.
8. Through its Fiscal Agent, expend funds and enter into contracts for the purposes described in this Agreement and in accordance with the operating budget approved by the Board.
9. Select and supervise a Collaborative Coordinator to serve at the pleasure of the Board. The Coordinator may be an employee or independent contractor of the Collaborative or of any Party.
10. Evaluate Collaborative fiscal performance to ensure accountability for effective and efficient use of public funds and oversee client outcomes.
11. Notify all Parties at least one fiscal quarter before the beginning of each fiscal year of any anticipated additional financial expenses for the forthcoming year.
12. Adopt by-laws on operating policies and procedures.

B. The Collaborative Coordinator Shall:

1. Coordinate the development of the integrated service system.
2. Manage the daily operations of the integrated service system.
3. Manage service expenditures within the operating budget established by the Board, including oversight and review of the costs of services.
4. Contract, through the Fiscal Agent, for supports, interventions, and services for children and families in the Target Population.
5. Facilitate service delivery collaborations.
6. Hire and supervise Collaborative-employed staff, if needed. Supervise staff employed by the Parties who are assigned to Collaborative duties, regarding those Collaborative duties.
7. Coordinate with Fiscal Agent staff regarding Collaborative duties.
8. Oversee the collection and reporting of data by the Fiscal Agent and ensure collection of data as necessary for the maintenance of client records; coordination of service provision; performance and outcome evaluation; periodic reports to the Parties; and mandated reports to local, state, or federal governments.
9. Report to the Board.

Section 5: Duties of the Parties

The Parties agree to support the work of the Collaborative and shall:

- A. Appoint voting members to serve on the Collaborative Governing Board.
- B. Participate in programs and projects operated by the Collaborative.
- C. Identify resources, which can contribute to the integrated efforts of the Collaborative.
- D. Contribute monetary and/or in-kind contributions to the Integrated Fund in an amount negotiated annually and specified in Appendix A of this Agreement.
- E. Develop internal policies and cooperative procedures, as needed to implement this Agreement.

- F. Comply with applicable state and federal data practices laws and procedures relating to the collection, creation, receipt, maintenance, dissemination, retention, and destruction of private data pertaining to individuals.
- G. Maintain and supply all documentation necessary to assist the Fiscal Agent in meeting local, state, and federal reporting requirements.
- H. The Party selected by the Board will serve as the Fiscal Agent.
- I. Staff of the eligible Parties will participate in the Local Collaborative Time Study (LCTS) under the terms and conditions agreed to in the contract (Contract #A2211278) between Hennepin County and the Minnesota Department of Human Services and will contribute earnings to the Integrated Fund.

Section 6: Collaborative Finances and Integrated Fund

- A. Per Minnesota Statute 142D.15, Subd. 6, the Parties agree to establish an Integrated Fund for the purposes of financing service delivery plans and increasing the flexibility of funding sources. The Integrated Fund will be used to purchase supports, interventions, and services for children and families in the Target Population, to coordinate the provision of supports, interventions, and services, and to operate the Collaborative.
- B. Parties agree that the Integrated Fund shall be under the direct control of the Governing Board and shall be administered, under the Board's control, by the Fiscal Agent.
- C. The Integrated Fund shall consist of both monetary and in-kind resources to which a monetary value shall be assigned by agreement between the contributor and the Board.
- D. The Integrated Fund may also receive dollars from other sources including, but not limited to, local property tax revenues, state and federal Medicaid reimbursements, state and federal grants, service contributions from non-governmental Parties, private gifts, and the monetary value of in-kind contributions.
- E. All grants, contributions, reimbursement, gifts, and earnings shall be maintained by the Fiscal Agent in the Integrated Fund and shall not be considered as contributions from or for any particular Party or Parties.
- F. This schedule of Parties' contribution amounts shall be renegotiated each year, approved at the annual meeting, and be incorporated into this Agreement by attached Supplement (Appendix A).
- G. No Party shall be required to encumber any amount exceeding that set forth in Section 6-F. However, nothing in this Agreement shall prohibit any Party from making an additional contribution or encumbrance of monetary or in-kind resources, nor from considering additional contributions or encumbrances on a case-by-case basis.

Section 7: Personnel

- A. Staff employed by any Party and assigned to Collaborative duties shall report to the Coordinator with respect to those duties.

Employees shall remain within the compensation and job classification structure of the employing Party except insofar as the Collaborative may choose to supplement compensation. Benefits as provided by the

employing Party shall be retained, including employee health plan and contributions, retirement plans and contributions, liability insurance, and workers compensation insurance.

This paragraph shall apply to the Coordinator, if retained as an employee of any Party, except that the Coordinator shall report to the Board.

OR

B. Staff hired by the Collaborative shall report to the Coordinator, except in the case of the Coordinator who shall report to the Board. Compensation and benefits shall be determined by the Coordinator in consideration of attracting the best-qualified candidates and of equity among staff. Compensation and benefits for a Collaborative Coordinator hired in this manner shall be determined by the Board.

OR

C. Staff retained by contract for the Collaborative also shall report to the Coordinator, except in the case of the Coordinator who shall report to the Board. The employment relationship shall be defined by agreement between the employee and the selected employing Party (host agency). The employment contract shall contain, at minimum, the following provisions:

1. that a contract employee shall accrue no tenure, rights, or benefits available to host agency employees except that the Collaborative may provide such benefits as health coverage, sick leave, vacation pay, or severance pay from the Integrated Fund or other available resources;
2. that a contract employee shall be insured by the host agency for claims arising from acts or omissions within the scope of his or her employment; and
3. that the host agency shall make payroll deductions for the retirement plan and taxes, as required by law.

OR

D. Volunteers working for the Collaborative shall report to the Coordinator. Volunteers shall be covered by liability insurance as provided in Section 9-A of this Agreement.

The Fiscal Agent shall be reimbursed for the cost of additional insurance premiums arising from this coverage from the Integrated Fund or other available resources. Volunteers shall be reimbursed for their direct expenses resulting from their duties.

Section 8: Data Practices and Procedures

The Board shall establish data practices that conform to state and federal statutes and rules requiring data, particularly the collection, creation, receipt, maintenance, or dissemination of private data on individuals as defined and regulated by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 and or any other applicable state or federal laws. The Board shall establish practices for student data that conform to the federal Family Education Rights and Privacy Act of 1974 (FERPA). The Board, Coordinator, and all Collaborative personnel shall also comply with data practice policies of the parties from which they are receiving information and Minnesota Statute 142D.15, Subd. 5.

Section 9: Insurance and Liability

A. Insurance

1. The Collaborative shall purchase adequate insurance coverage to include protection for (1) workers compensation and (2) property and casualty including: general liability, errors and omissions, professional liability, auto liability, and product liability for the Collaborative. The Collaborative may consider applying for membership in the Minnesota Counties Intergovernmental Trust or other suitable source.
2. Covered parties shall include any individual engaged in the activities of the Collaborative including but not limited to: signatories to the governance agreement; members of the Governing Board or any advisory committee, council, or task force; staff employed by the Collaborative; staff employed by a Party and assigned to the Collaborative; volunteers; parents and consumers while performing duties for the Collaborative; or any other individual not affiliated with an insured organization while performing Collaborative duties.
3. It is understood and agreed that the liability shall be limited by the provisions of Minnesota Statutes Chapter 466 (Tort Liability, Political Subdivisions) and other applicable law and that such liability limits shall apply to any and all signatories to this Agreement and to any and all individuals while performing duties for the Collaborative. Each Party warrants that it has purchased insurance or a self-insurance program sufficient to meet its liability obligations and, at a minimum, to meet the maximum liability limits of Minnesota Statutes Chapter 466.
4. Parties agree to evaluate the costs and benefits of providing an employee health plan, either through optional coverage from the Minnesota Counties Insurance Trust or another source.
5. Parties agree not to waive the provisions of this section.

B. Liability

Each Party shall be liable for its own acts to the extent provided by law. Each Party's liability shall be governed by the terms of Minnesota Statutes Chapter 466 and other applicable law. This provision shall not be construed as a waiver of any immunity from liability under Chapter 466 or any other applicable law.

Section 10: Dispute Resolution

A. In the event of a disagreement between two or more Parties to this Agreement, Parties agree to abide by the following dispute resolution protocol:

Step One: The grieving Parties will attempt to work out the dispute through informal communication.

Step Two: The grieving Parties will notify members of the Governing Board in writing of the nature of the dispute and request the Board to hear the dispute at its next regular meeting and seek resolution at the meeting. Discussion shall comply with the state's Open Meeting Law, Minnesota Statutes Chapter 13D.

Step Three: If resolution is not achieved at the meeting described in Step Two, the Board shall take the matter under advisement and, at its following regular meeting, recommend a resolution to the grieving Parties, who must decide whether to accept the recommendation.

Step Four: The grieving Parties may agree to submit the dispute to mediation by a neutral third party. The Governing Board will be a separate party to the mediation. The cost of mediation shall be equally distributed among grieving Parties.

Step Five: Upon resolution of the dispute, a joint communication will be issued to all affected parties.

B. Contracts between the Collaborative and service providers must include dispute resolution provisions whenever feasible.

C. Parties agree that if any Party fails to perform any of the duties in this Agreement, including failure to make payments to the Integrated Fund by the established payment date, the Governing Board may, in lieu of terminating this Agreement, withhold service or administrative reimbursements from the Integrated Fund after the date of failure to perform.

D. Parties agree that families receiving services or supports from the Collaborative are key decision makers in all actions and decisions regarding their children. However, in the event of a dispute between the Collaborative and a family receiving services or supports from the Collaborative, the Parties to this Agreement will abide by the following dispute resolution protocol:

Step One: Any Collaborative staff, board member, advisor, or volunteer, upon learning by verbal or written means about any substantial grievance of a family being served by the Collaborative against the Collaborative, its personnel, or the actions of the Collaborative or its personnel, must notify the Coordinator.

Step Two: The Coordinator will invite the family to a meeting within 20 days to describe the nature of the grievance. The family may invite an advocate or advocates of its choice. Either the family or the Coordinator may invite any third party that it believes may facilitate resolution. The Coordinator will attempt to resolve the grievance informally.

Step Three: Either the family or the Collaborative may request mediation by a neutral third party agreeable to all parties to the dispute. Participation in mediation is voluntary for all parties. Mediation must be completed within 20 days. Results of the mediation become binding and services and supports so agreed upon become part of the individualized care plan.

For the purposes of this Section, “family” means:

- a child over age 16 who has requested service or is being served by the Collaborative;
- the parents-- including a natural parent (either custodial or non-custodial), adoptive parent, or foster parent--of a child who has requested service or is being served by the Collaborative;
- a caretaker, guardian, trustee, or other legal representative with written permission to represent the child or family. Nothing in this protocol restricts a family’s due process rights under rule or law.

Section 11: Time Period of Agreement

The term of this agreement shall be effective when adopted by all Parties and remain in effect for a period of 7 years from the effective date, at which time it will be reviewed and renewed, unless revised or rescinded earlier in accordance with the provisions herein.

Section 12: Amendments to the Agreement

A. Except as provided in Sections 12-B and 12-C below, any alterations, variations, or modifications of the provisions of this Agreement shall only be valid when reduced to writing as an amendment to this Agreement signed by the Parties.

B. Annually renegotiated Integrated Fund contributions shall be deemed to be incorporated into this Agreement by attached Supplement (Appendix A).

C. A list of current voting Governing Board members, including Community Representatives appointed by the Standing Board Members, will be revised as needed in Appendix B.

Section 13: Withdrawal and Termination

A. Any Party may withdraw from this Agreement by passage of a resolution by its governing board declaring its intent to withdraw on a specific date, which date shall not be less than 180 days from the date of resolution and receipt of that resolution by the Collaborative Governing Board.

B. Where a Party exercises its option to withdraw, the withdrawing Party shall remain liable for fiscal obligations incurred prior to the effective date of withdrawal but shall incur no additional fiscal liability beyond the effective date of withdrawal.

C. The withdrawing Party shall not be entitled to a refund of contributions made to the Integrated Fund or other fees paid to operate the Collaborative.

D. Notwithstanding Parties' authority to withdraw, this Agreement and the Board created thereby shall continue in force until all participating Parties mutually agree to terminate this Agreement by joint resolution of the Parties, or until necessitated by law or decision of a court of competent jurisdiction. After the effective date of termination, the Board shall continue to exist for the limited purpose of discharging the Collaborative's debts and liabilities, settling its affairs, and disposing of Integrated Fund assets, if any.

Section 14: Disposal of Surplus Funds and Property

Upon termination of this Agreement, all personal and real property held by or in the name of the Collaborative will be distributed by resolution of the Governing Board in accordance with law and in a manner to best accomplish the continuing purposes of the Collaborative. As provided by law, any surplus monies will be returned to the Parties in proportion to contributions of the Parties after the purpose of the Agreement has been completed.

Section 15: Severability

The provisions of this Agreement are severable. If any section, paragraph, subdivision, sentence, clause, or phrase of the Agreement is held to be contrary to law, rule, or regulation having the force and effect of law, such decision shall not affect the remaining portions of this Agreement.

Section 16: Access to Books and Records

Subject to the requirements of Minnesota Statute 16C.05, Subd. 5, each Party, the Legislative Auditor, State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of any Party and involve transactions relating to this Agreement. Every Party shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its expiration, cancellation, or termination.

Section 17: Effective Date

This Agreement shall be effective when adopted by all Parties.

IN WITNESS WHEREOF, participating entities, by official actions, have caused this Agreement to be executed by their respective officers:

HENNEPIN COUNTY AUTHORIZATION

By: _____

David Hough, Hennepin County Administrator

Date: _____

For: Hennepin County

By: _____

Jodi Wentland, Deputy Hennepin County Administrator for Health and Human Services

Date: _____

For: Hennepin County Human Services

By: _____

Mary Ellen Heng, Director, Hennepin County Department of Community Corrections and Rehabilitation

Date: _____

For: Hennepin County Community Corrections and Rehabilitation

Reviewed for Hennepin County by the County Attorney’s Office:

By: _____

Daniel D. Kaczor, Sr. Asst. Hennepin County Attorney

Date: _____

Signature

Date

Name: _____

Title: _____

Party: Bloomington Public Schools (ISD #271)

Signature

Date

Name: _____

Title: _____

Party: Edina Public Schools (ISD #273)

Signature

Date

Name: _____

Title: _____

Party: Richfield Public Schools (ISD #280)

Signature

Date

Name: _____

Title: _____

Party: -City of Bloomington

Signature

Date

Name: _____

Title: _____

Party: Community Action Partnership of Hennepin County (CAP-HC)

Signature

Date

Name: _____

Title: _____

Party: Parents in Community Action (PICA)

**BLOOMINGTON-EDINA-RICHFIELD FAMILY SERVICES COLLABORATIVE
Appendix A**

**Annual Partner Contributions
2025**

This schedule of contributions shall be renegotiated each year, approved at the annual meeting, and be incorporated into this Agreement by attached Supplement. Parties agree to the following schedule of contributions to the Integrated Fund:

Party	Monetary	In-kind	Total
Hennepin County Human Services	\$	\$	\$
Hennepin County Department of Community Corrections & Rehabilitation	\$	\$	\$
Bloomington Public Schools – ISD 271	\$	\$	\$
Edina Public Schools – ISD 273	\$	\$	\$
Richfield Public Schools -ISD 280	\$	\$	\$
- City of Bloomington- Public Health Department	\$	\$	\$
Community Action Partnership of Hennepin County (CAP-HC)	\$	\$	\$
Parents in Community Action (PICA)	\$	\$	\$
Total	\$	\$	\$

BLOOMINGTON-EDINA-RICHFIELD FAMILY SERVICES COLLABORATIVE

Appendix B
Current Governing Board Voting Members
2025

Party	Name / Title	Term
Hennepin County Human Services		
Hennepin County Department of Community Corrections & Rehabilitation		
Bloomington Public Schools – ISD 271		
Edina Public Schools – ISD 273		
Richfield Public Schools – ISD 280		
-City of Bloomington- Public Health Department		
Community Action Partnership of Hennepin County (CAP-HC)		
Partners in Community Action (PICA)		

V.K. 2025 ECC Tennis Court Reconstruction Project
Bids

Bids Due:
 Thursday, March 27, 2025
 (2:00 pm local time)

Edina ECC Tennis Courts Reconstruction



Bituminous Roadways, Inc.	K.A Witt Construction Inc.	Blackstone Contractors LLC	Pember Companies	Urban Companies	Max Steininger, Inc.	Sunram Construction, Inc.
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
\$1,616,190.00	\$1,622,000.00	\$1,649,785.39	\$1,702,796.29	\$1,716,000.00	\$1,730,707.00	\$1,841,620.00
6/2/2025	6/2/2025	6/1/2025	6/5/2025	6/2/2025	6/2/2025	6/2/2025
8/15/2025	8/15/2025	8/15/2025	8/25/2025	8/15/2025	8/15/2025	8/15/2025



**BOLTON
& MENK**

Real People. Real Solutions.

3300 Fernbrook Ln North
Suite 300
Plymouth, MN 55447

Phone: (763) 544-7129
Bolton-Menk.com

March 28, 2025

Edina Public Schools ISD 273
Attn: Rodney Peterson
5701 Normandale Road
Edina, MN 55424

RE: Bid Recommendation Letter for:
Edina ECC Tennis Courts – Reconstruction

Dear Mr. Peterson,

On Friday afternoon, March 28, 2025, 14 bids were received for the Edina ECC Tennis Courts project. Please refer to the attached unofficial Bid Tabulation for results.

Following the bid opening, we spoke with Charlie from Northwest Asphalt to confirm his understanding of the project. Charlie stated that he is comfortable with their bid and that they are ready and excited to accomplish the work. We have worked with Northwest Asphalt on several projects and feel comfortable with their capacity to perform on this project and their ability to complete the project in a timely manner. With that, we recommend accepting Northwest Asphalts' bid as listed below:

Base Bid	\$ 1,325,600.00
-----------------	------------------------

We look forward to continuing our work with you on this project!

Please contact our office should there be any questions regarding this recommendation.

Sincerely,

Bolton & Menk, Inc.

Jay Pomeroy, PLA

attachment: Bid Tabulation Form

Bids Due:
 Thursday, March 27, 2025
 (2:00 pm local time)

Edina ECC Tennis Courts Reconstruction



Bituminous Roadways, Inc.	K.A Witt Construction Inc.	Blackstone Contractors LLC	Pember Companies	Urban Companies	Max Steinger, Inc.	Sunram Construction, Inc.
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
\$1,616,190.00	\$1,622,000.00	\$1,649,785.39	\$1,702,796.29	\$1,716,000.00	\$1,730,707.00	\$1,841,620.00
6/2/2025	6/2/2025	6/1/2025	6/5/2025	6/2/2025	6/2/2025	6/2/2025
8/15/2025	8/15/2025	8/15/2025	8/25/2025	8/15/2025	8/15/2025	8/15/2025

V.L. Windows Device Agreement with CDW-G



Board Meeting Date: April 7, 2025

Title: Windows Device Agreement with CDW-G

Type: Consent

Presenter(s): Nathaniel Lindley, Director of Media and Technology Services

Description: The district provides a Windows device to all licensed staff. Staff devices are on a 4 or 5 year refresh cycle. To ensure equitable access to working devices, we partnered with Catalyst Sourcing Solutions for our device procurement process. Catalyst put together our RFP and handled the bidding process. We received bids from four vendors - CDW-G, Trafera, Vivacity, and Xerox. Based on our rubric criteria, the technology department will purchase Windows devices from CDW-G. The contract of \$192,250.00 will provide 250 staff devices.

Recommendation: Approve via Consent.

Desired Outcomes from the Board: Approval of agreement.

Attachments: Vendor Quote and RFP Summary

EDINA – LAPTOPS RFP SOURCING SUMMARY

a General Information

Organization:	ISD #273 – Edina Public Schools	Date:	3/24/2025
Department:	Media and Technology	Category:	IT Hardware & License (Windows Based Devices)

Process Notes

Process used	Request for Quote (RFQ)
Vendors participating	<ul style="list-style-type: none"> • CDW-G (Submitted) • Nor-Tech (Did not Submit) • Trafera (Submitted) • Vivacity (Submitted) • Xerox Business Solutions (Submitted)

Submitting Vendor Information

Company Name	Company Contact	Joint Powers Agreement Utilized
CDW-G	Mayank Srivastava	N/A
Trafera	Syndney Ellison	N/A
Vivacity	Ryan Heineman	TIPS
Xerox	Michaelle Meland	Omnia Partner R191104

References

Company Name	Reference #1	Reference #2
CDW-G	Mankato Area Public Schools	Green Bay Area Public Schools
Trafera	Anoka-Hennepin Schools	Eastern Carver County Public Schools
Vivacity	South Washington County School District	North Branch Public Schools
Xerox	Orono School District	USD 244 Burlington School

Questions

Question/Data Point	CDW-G	Trafera	Vivacity	Xerox
Have you reviewed & agree with all terms, conditions, specifications, and requirements as described? [Y/N]	N*	Y	Y	Y
Have you provided all documentation required (as found on page 1)? [Y/N]	Y	Y	Y	Y
Did you provided ALL Service Level Agreements to be included in the evaluations process? [Y/N]	N	Y	Y	Y
What is the approximate number of weeks between order submission date and delivery to district? [#]	4 Weeks	3 Weeks	2-3 Weeks	2-4 Weeks
What is the latest date for receipt of Purchase Order to ensure delivery by June 10 th , 2024? [DATE]	**	5/1/2025	5/11/2025	4/21/2025

*It is CDW Government LLC's ("CDW•G") intent that its proposal response, and CDW Terms & Conditions found at <https://www.cdwg.com/content/cdwg/en/terms-conditions/sales-and-service-projects.html>, shall provide the definitive terms to govern this submission. CDW•G is open to negotiating the contract terms and conditions with Edina Public Schools.

**PO should be issued as soon as possible. If selected, CDW-G will help manage delivery dates in concert with Edina Public Schools' needs

Pricing Comparison

Desc	Qty	CDW-G			Trafera		
		CDW Desc	Per Unit	Net	Trafera	Per Unit	Net
Laptop (Option 1)	250	Lenovo ThinkPad L14 Gen 5 (Intel)	\$867.00	\$211,750.00	Lenovo ThinkPad L14 Gen 5 (Intel)	\$885.00	\$221,250.00
Laptop (Option 2)	250	Lenovo ThinkPad L14 Gen 5 (AMD)	\$769.00	\$192,250.00	Lenovo ThinkPad L14 Gen 5 (AMD)	\$788.00	\$197,000.00
Warranty	250	3-Year Depot Included in Price			3-Year Depot Included in Price		
		Total + Warranty (Option 1) – Intel		\$211,750.00	Total (Option 1) – Intel		\$221,250.00
		Total + Warranty (Option 2) – AMD		\$192,250.00	Total (Option 2) – AMD		\$197,000.00

Pricing Comparison

Desc	Qty	Vivacity			Xerox		
		Xerox Desc	Per Unit	Net	NowMicro Desc	Per Unit	Net
Laptop (Option 1)	250	TravelMate P4 Spin	\$1,008.00	\$252,000.00	Lenovo ThinkPad T14 Gen 5	\$1,231.02	\$307,755.00
Laptop (Option 2)	250	N/A			N/A		
Warranty	250	Acer 3-Year Warranty	\$56.00	\$14,000.00	3-Year Depot Warranty	\$251.74	\$62,935.00
		Total + Warranty		\$266,000.00	Total + Warranty		\$370,690.00

Spec Comparison – Option 1

Description	CDW	Trafera	Vivacity	Xerox
Model	ThinkPad L14 G5	ThinkPad L14 G5	Travel Mate P4 Spin 14	Lenovo ThinkPad T14 Gen 5
Storage	256 GB	256 GB	512 GB	512 GB
RAM	16 GB	16 GB	16 GB	16 GB
Processor	Intel Core Ultra 5 125U	Intel Core Ultra 5 125U	Intel Core Ultra 5 1335U	Intel Core Ultra 5 125U
OS	Win 11 Pro	Win 11 Pro	Win 11 Pro	Win 11 Pro
Display For Touch Models	14" Touch	14" Touch	14" Touch	14" Touch
Camera	Y	Y	Y	Y
Graphics	Intel BT5.3	Intel BT5.3	Intel Iris X	Intel
Audio	Integrated	Integrated	Integrated	Integrated
Wi-Fi	6E	6E	6E	6E

Spec Comparison – Option 2

Description	CDW	Trafera	Vivacity	Xerox
Model	ThinkPad L14 G5	ThinkPad L14 G5	Only Included 1 Option	Only Included 1 Option
Storage	256 GB	256 GB		
RAM	16 GB	16 GB		
Processor	AMD Ryzen 5 Pro 7535U	AMD Ryzen 5 Pro 7535U		
OS	Win 11 Pro	Win 11 Pro		
Display For Touch Models	14"	14"		
Camera	Y	Y		
Graphics	AMD Radeon 660M	AMD Radeon 660M		
Audio	Integrated	Integrated		
Wi-Fi	6E	6E		

PRICE QUOTE



200 N Milwaukee Ave
Vernon Hills, IL 60061

Project: Windows-based Devices
(Laptops 250 units)
Attention: Nathaniel Lindley
Prepared for: Edina Public Schools - Isd 273
5701 Normandale Rd
Edina, MN
55424-2401

QUOTE ID: 699529
Revision: 1
CUSTOMER ID: 4079074
QUOTE DATE: 03/28/2025
QUOTE EXPIRES: 04/28/2025
PAYMENT TERMS: Net 30 Days
FOB: Port of Origin

Sales Person: Dave Donarski
Phone: (763) 592-5908
Email: davedon@cdwg.com
ISR: Mayank Srivastava
Phone: (312) 705-9366
Email: mayasri@cdw.com

Qty	Part Number	EDC	Description	Customer Price	Customer Extended Price
AMD OPTION					
250	21L6S5UK00	NEED EDC	Notebook ThinkPad L14 Gen5 AMD 21L6CTO1W	\$ 769.00	\$ 192,250.00
				Sub Total: \$ 192,250.00	
INTEL OPTION					
250	21L2SAJ000	NEED EDC	Notebook ThinkPad L14 Gen5 Intel 21L2CTO	\$ 847.00	\$ 211,750.00
				Sub Total: \$ 211,750.00	
				Quote Total: \$ 404,000.00	

V.M. New Activity at EHS: Science Olympiad



Board Meeting Date: April 7, 2025

Title: New Activity at EHS: Science Olympiad

Type: Consent

Presenter(s): Troy Stein, EHS Assistant Principal/Activities Director

Description: The purpose of this activity is to engage students in STEM challenges across a broad range of subjects including life, personal, and social sciences; earth and space science; physical science and chemistry; technology and engineering; and inquiry and the nature of science.

Recommendation: The Student Activities Advisory Committee (SAAC) has approved Science Olympiad to be an EHS Activity for the 2025-26 school year. This would include a \$105 registration fee that is consistent with other similar activities at EHS.

Desired Outcomes from the Board: Consent for adding the Activity and Fee for 2025-26 school year.

Attachments:

- [New Club/Activity Proposal Form](#)
- [Science Olympiad Presentation to SAAC](#)

New Club/Activity Proposal Form



To: Student Activities Advisory Committee (SAAC)

From: Page Kinner

All new clubs/activities are planned one year in advance to allow a complete process for review. This form is presented to the SAAC team for review. SAAC meets seasonally based on need. If approved at the SAAC level, it would then move onto the school board for review. This may include questions and comments and/or edits or revisions. If the school board approves, then a new request needs to be made through the Extra Curricular Study Committee to determine the stipend for the club advisor or activity advisor.

1. Is this a teacher led Club proposal or is this an Activity/Sport proposal? (circle or check)

Activity/Club

2. What is the overview of the NEW Club/Activity proposal:

Science Olympiad provides an opportunity for students to compete in standards based STEM challenges.

3. What is the purpose:

The purpose of this activity is to engage students in STEM challenges across a broad range of subjects including life, personal, and social sciences; earth and space science; physical science and chemistry; technology and engineering; and inquiry and the nature of science. Specific topics range from fossils to disease detectives to wind power to crime busters to codebusters. Unlike other opportunities that may focus solely on robotics or quiz question answering, Science Olympiad competitions offer a full range of possible STEM topics that cover any interest students might have in STEM while also offering hands-on building and design challenge opportunities. Students bring their specific skill sets to the team and usually choose around three specific areas of interest to compete in.

4. What is the commitment for a student outside of the school day (Time frame): In addition, what is the time range of the school year (Fall, Winter, Spring, or Full Year)?

About 1-2 hours practice per week September - Early March plus 4 possible Saturday competitions

Boyceville Invitational

Saturday December 7, 2024

Boyceville High School, Boyceville WI

UW-River Falls Border Battle (Invitational)

January 25, 2025

UW-River Falls, River Falls, WI

Regional Tournament

February 1, 2025

Lakeville

Possible State Tournament

March 1, 2025

Bethel University, Arden Hills, MN

5. Where will students meet?

EHS Classroom (preferably science lab) space. Currently meeting in EHS E237.

6. Number of anticipated students involved:

30+. A team consists of 15 students plus alternates. The current plan is to have a Varsity and a JV team. Here is our [PLAN](#) with the current 30 team members we have.

7. Anticipated meeting time(s):

1-2 hours per week. Anticipating Wednesdays before school plus adding Tuesday and/or Thursday mornings as we get into competition season.

8. Costs for students to join:

Proposed same as Knowledge Bowl/Quiz Bowl (\$105 registration fee)

9. Cost neutral plan: *At this time, strong consideration is given to being able to be cost neutral to the district.*

Student fees can be adjusted annually to cover costs as we learn to anticipate them.

10. Has this been a Student Led Club? If so, how long?

Yes. Not sure how long.

11. Expenses for the new activity for the school (Advisor(s) stipend, membership, competitions, travel, etc):

Materials: \$300

State Membership: \$250 for two teams (additional teams \$100 each)

Busing: A few trips (not a lot)

Advisor: TBD based on Extra Curricular Committee (Similar to KB and QB team advisors)

12. Time commitment (generally) for the Advisor?

2 hours per week September - March plus 4 Saturdays at 10 hours each.

13. Does this NEW Activity compete with any other program(s) at EHS?

No

14. Why should EHS add this Club/Activity? Justification:

There is very strong student interest and motivation to keep this club going and get a teacher advisor. There are adult responsibilities (registration, transportation, etc) and the organization requires a teacher advisor.

15. Anything else that would be helpful for the SAAC team to know?

The student members are highly motivated and organized and really want to see the Science Olympiad be official. They want to attend invitationals to be more competitive with their peers. They also hope to add the build events this year, which require buying materials and more advisor time.

Thank you!

Student Activities Advisory Committee



GROUP: Student Activities Advisory Committee - SAAC	
DATE: Wednesday March 19	TIME: 7:45 AM - 8:20 AM
LOCATION: EHS Community Room (Door 5 Entrance)	FACILITATOR: Troy Stein

MEETING NORMS:	PURPOSE & MAJOR PRIORITY OF GROUP:
<ul style="list-style-type: none"> • Respect schedules • Communicate openly and honestly • Reveal your interests and work toward the common good • Decisions shared publicly and conversations held confidentially 	<p>An advisory group to the administration concerning student participation in athletics, activities, performing arts, and academic organizations.</p> <ul style="list-style-type: none"> • To provide information regarding a specific topic related to activities. • To provide advice/input to another committee, person, board • To make a recommendation to another committee, person, board
COMMITTEE: Here	

AGENDA/MINUTES		
	ITEMS (Facilitator Stein)	DECISION/ACTION
1.	Welcome - Introductions	In attendance: Troy Stein, Natalie Spicer, Brittany M, Matt N, Issak, Lydia, Lillian, Emmy, Kristin B, Kevin Drake
2.	Overview of Committee and SAAC - Purpose	Discussion - No additions
3.	Approval of December Minutes	Kevin Motion, Matt Second - Minutes approved
4.	<p>NEW Activity Program: Science Olympiad</p> <ul style="list-style-type: none"> • Science Olympiad <ul style="list-style-type: none"> ○ Students that presented in December: Pranika Kumar, Adeline Lovaas, Helen Chu, and advisor Page Kinner Presentation 	<p>Action - Science Olympiad came and gave a quick update, placed 16th overall, top 10 in multiple activities. Resources and other items would really help to keep expanding in the future. Page discussed the students really want to attend invites in the future to help set them up. Everyone can compete in invites, only state they need to drop to 15 students. Troy gave an overview of how the approval then would need to go to the School Board, then if approved they would go to the stipends committee to get the stipend approved and set for the coach.</p> <p>Brittany Motion, Lillian Second - All in favor to add for the 2025-26 school year the activity of Science Olympiad.</p>
5.	Other additions?	Discussion around state hockey tournament and inappropriate behavior. Any ideas of what to bring to the MSHSL for ideas on how to address behavior. More information before the game on screens and announcements. More staff/security

		<p>to enforce behavior. Troy will follow up with MSHSL on ideas for improvement.</p>
--	--	--

Thanks everyone.

V.N. Student Support Services Agreement(s)

V.N.1. Patsy Butterworth Consulting



DEFINING EXCELLENCE

Board Meeting Date: April 7, 2025

Title: Contract for Independent School District 273 for Service Agreement with Patsy Butterworth Consulting

Type: Consent

Presenter(s): Jody Remsing

Description: The purpose of this Agreement is to create an agreement between ISD 273 and Patsy Butterworth Consulting in a Contract for Services.

Recommendation: Approve the attached Contract for Service Agreement with Patsy Butterworth Consulting.

Desired Outcome(s) from the Board: Approve the attached contract with Patsy Butterworth Consulting.

Attachments: Contract for Services with Patsy Butterworth Consulting.

Patsy Butterworth Consulting

Patsy Butterworth, MA, licensed professional clinical counselor
14051 Burnhaven Drive Suite 111
Burnsville, MN 55337
patsy@butterworthconsulting.org
763-592-9730

School Coaching Informed Consent for Selective Mutism Services

Description of Skills Coaching: Coaching is partnership (defined as an alliance, not a legal business partnership) between the Coach and the Client in a thought-provoking and creative process that builds skills in the home, community, school or setting otherwise agreed upon. It is designed to facilitate the creation/development of personal, oftentimes social communicative, goals and to develop and carry out a strategy/plan for achieving those goals. Within this document Coach is to be defined as Patsy Butterworth and Client will be defined as person(s) receiving services. If said person(s) are a minor, then appropriate communication will be conveyed to parent/guardian responsible for client within confines of confidentiality. If said person(s) are an entity, business organization, school or other educational institution, the client shall be defined by that specific organization.

1) Coach-Client Relationship

- A.** Client is solely responsible for creating and implementing his/her own physical, mental and emotional well-being, decisions, choices, actions and results arising out of or resulting from the coaching relationship and his/her coaching calls and interactions with the Coach. As such, the Client agrees that the Coach is not and will not be liable or responsible for any actions or inaction, or for any direct or indirect result of any services provided by the Coach. Client understands *skills coaching is not therapy and does not substitute for therapy*. Any questions related directly to therapy will be referred back to primary therapist to be addressed in their care.
- B.** Client further acknowledges that he/she may terminate or discontinue the skills coaching relationship at any time in writing.
- C.** Client acknowledges that skills coaching is a comprehensive process that may involve different areas of his or her life, including home, school, extracurriculars, community and social events and recreation. The Client agrees that deciding how to handle these issues, incorporate coaching principles into those areas and implementing choices is the Client's responsibility. While skills coach will provide education, skills training, and/or in-vivo coaching as needed, client must continue to proceed with strategies in order to maintain progress and acquire new skills through generalized environments across desired setting(s).
- D.** Client acknowledges that coaching does not involve the diagnosis or treatment of mental disorders as defined by the American Psychiatric Association and that coaching is not to be used as a substitute for counseling, psychotherapy, psychoanalysis, mental health care, substance abuse treatment, or other professional advice by legal, medical or other qualified professionals and that it is the Client's exclusive responsibility to seek such independent professional guidance as needed.

E. The Client understands that in order to enhance the coaching relationship, the Client agrees to communicate honestly, be open to feedback and assistance and to create the time and energy to participate fully. The Skills coach agrees to be timely and make an effort to be flexible with scheduling in order to collaborate with families and schools. Client understands that if they are truant, they will still be billed at the full amount of time allotted for the service.

F. The Client understands that although Patsy Butterworth is a licensed professional clinical counselor, she is not providing psychotherapy to the Client or school/entity receiving coaching skills training services.

a) Services The parties agree to engage in a Coaching Program through video chat, phone, email, or text meetings.

2) Current Schedule of fees:

Handwritten notes:
 + 2/18/25
 NW by 2/28/25

Fee Schedule (prices through 12/31/2021 5/30/25)	Fees incurred include in-person, phone and online meetings unless otherwise agreed upon.
Initial IEP Review Includes: -review current IEP -parent meeting (up to 30 min) -IEP team meeting (up to 60 min) -review IEP after changes	n/a
Additional Records Review	n/a
Additional IEP meeting	n/a
Bridge with provider	n/a
1:1 community exposure	n/a
Group Community exposure	n/a
Educational Inservice Includes appropriate follow up with educators and IEP revisions if necessary	\$160/hour
In-school Intensive Includes appropriate follow up with educators and IEP revisions as necessary	\$160/hour
Cancellation/No Show Fee (Cancellation defined as less than 48 hours cancellation notice)	\$100
Travel	Any travel miles will be billed at federal rate of \$0.70/mile. Additional travel time will be billed at \$50 flat rate in the Twin Cities metro area. Areas outside of the metro will be negotiated between the client/entity and the coach.

3) Procedure

The time of the coaching meetings and/or location will be determined by Coach and Client based on a mutually agreed upon time and location. Fee schedule may be revised at any time.

4) Privacy and Confidentiality

Communications will be conducted among telephone, text, email, online platform and in-person interface. Client understands that not all forms of communications are guaranteed to be encrypted regardless of adherence to safety measures. Client agrees to assume risk for communication that is not face to face in regards to privacy over other forms of communication that may have inherent risk of compromising privacy. This coaching relationship, as well as all information (documented or verbal) that the Client shares with the Coach as part of this relationship, is bound by the principles of confidentiality. However, please be aware that the Coach-Client relationship is not considered a legally confidential relationship (like the medical and legal professions) and thus communications are not subject to the protection of any legally recognized privilege. The Coach agrees not to disclose any information pertaining to the Client without the Client's written or verbal consent. The Coach will not disclose the Client's name as a reference without the Client's consent. Confidential Information does not include information that:

- (a) was in the Coach's possession prior to its being furnished by the Client;
 - (b) is generally known to the public or in the Client's industry;
 - (c) is obtained by the Coach from a third party, without breach of any obligation to the Client;
 - (d) is independently developed by the Coach without use of or reference to the Client's confidential information;
- or
- (e) the Coach is required by statute, lawfully issued subpoena, or by court order to disclose;
 - (f) is disclosed to the Coach and as a result of such disclosure the Coach reasonably believes there to be an imminent or likely risk of danger or harm to the Client or others; and
 - (g) involves illegal activity. The Client also acknowledges his or her continuing obligation to raise any confidentiality questions or concerns with the Coach in a timely manner.

5) Cancellation/Late Policy

Client agrees that it is the Client's responsibility to notify the Coach more than 24 hours in advance of the scheduled calls/meetings. Coach reserves the right to bill Client a rescheduling fee of \$100 for a missed meeting. Coach will attempt in good faith to reschedule the missed meeting.

6) Release of Information Policy

Any skills coaching referred from outside therapist will still require a release of information from/to that outside therapist for continuation of care when recommended, wherewithal therapist shall be defined as client's personal therapist. In addition, release of information will include collaborating school district and any staff on the team providing services. Any group social skills coaching will also have require a release to the client(s) of the group in a manner that is consistent with confidentiality. In short, no information will be shared with outside providers without a release of information to/from the coach and client.

7) Record Retention Policy

In order to assure the Client's confidentiality the Coach agrees to keep no written progress notes for sessions with the except of mandated reporting as follows:

- (a) the Coach reasonably believes there to be an imminent or likely risk of danger or harm to the Client or others,
- (b) the Coach is informed of abuse of a child or dependent adult,
- (c) the Coach is informed of sexual contact between a minor and an adult.

8) Termination

Either the Client or the Coach may terminate this Agreement at any time. Client agrees to compensate the Coach for all coaching services rendered through and including the effective date of termination of the coaching relationship.

9) Limited Liability

Except as expressly provided in this Agreement, the Coach makes no guarantees, representations or warranties of any kind or nature, express or implied with respect to the coaching services negotiated, agreed upon and rendered. In no event shall the Coach be liable to the Client for any indirect, consequential or special damages. Notwithstanding any damages that the Client may incur, the Coach's entire liability under this Agreement, and the Client's exclusive remedy, shall be limited to the amount actually paid by the Client to the Coach under this Agreement for all coaching services rendered through and including the termination date. Clinical outcomes cannot be guaranteed as such outcomes rely heavily on Client participation and work done outside of skills coaching sessions at home, in the community and in the school or workplace environment.

10) Entire Agreement

This document reflects the entire agreement between the Coach and the Client, and reflects a complete understanding of the parties with respect to the subject matter. This Agreement supersedes all prior written and oral representations. The Agreement may not be amended, altered or supplemented except in writing signed by both the Coach and the Client.

11) Dispute Resolution Skills

Coach will not be involved in any legal disagreements between family members or between families and school districts. This includes but is not limited to mediation, arbitration, conciliation, formal complaints, separation and divorce courts.

12) Severability


If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If the Court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

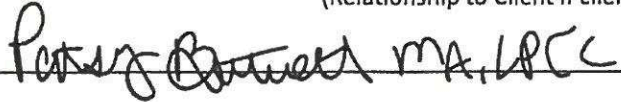
13) Waiver

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

14) Binding Effect

This Agreement shall be binding upon the parties hereto and their respective successors and permissible assigns. By *signing or paying* for coaching services you are agreeing to these terms.

Signature of Client:  Date: 2/28/25
(Relationship to Client if client is minor or unable to sign)

Signature of Coach:  MA, LPC Date: 02/27/2025

VI. Discussion

VI.A. Food Service Management Contract - 2025-
2026 School Year



Board Meeting Date: 4/7/2025

Title: Food Service Management Contract – 2025-2026 School Year

Type: Discussion

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: Prior to the start of the 2022-2023 school year the District conducted a request for proposals (RFP) process to select a vendor to provide the District with school nutrition management services. Various District stakeholders were involved in the RFP process, including, but not limited to, Board members, District administration, the District's appointed sourcing agent, families of students, and students. A district-wide survey was also an element of the selection process. Compass Group USA, Inc. through its Chartwells division was selected to continue as the District's school nutrition manager.

During the 2023-24 and 2024-25 school years the District sought feedback from various stakeholders, including the Food Wellness Committee, regarding Chartwells' performance. The feedback indicates that Chartwells has met expectations and provided quality service to the District. The District administration plans to formally recommend extending the agreement with Chartwells for 2025-26 school year at a subsequent regular meeting of the Board.

Recommendation: There is no recommended action.

Desired Outcomes from the Board: Provide feedback regarding the District's current food service management vendor and the District administration's forthcoming recommendation to continue the arrangement for the 2025-26 school year.

Attachments:

1. Food Service Management Contract Renewal – 2025-26
2. Food Service Management Sourcing Summary - 2022



Sourcing Summary (2022)

General Information

Organization:	ISD #273 – Edina Public Schools	Date:	6/20/2022
Department:	Administration	Category:	Vended Meal (Food Service Management)

Process Notes

Process used	RFP/B process as defined by the Minnesota Department of Education (MDE)
Notes	<ol style="list-style-type: none"> 1. Chartwells has been the incumbent provider under a 'Fixed Price' contract 2. District & Chartwells (incumbent) completed survey of food services in district 3. PTO Committee was invited to take an active role in assessing options for this mandatory process 4. While the district requested proposals for both contract structures ('Fixed Price' and 'Cost-Reimbursable'), the District ultimately chose to that pursue Cost-Reimbursable contract structure as its flexibility is a better fit for the collaborative relationship with the community (families, students) in designing future menus. 5. All lunches have been subsidized in current school year therefore sales data and free/reduced meal count estimates were based on 2019 results with adjustments made based on enrollment numbers for 2021-22 school year.
Vendors contacted:	<ul style="list-style-type: none"> • Aramark (no submission) • Chartwells (submitted) • Genuine Foods (no submission) • SFE (submitted) • Sodexo (no submission) • Taher (submitted)

Evaluation Process

Proposals were reviewed by:

1. PTO Committee*
2. School Board Representative
3. District-level Operations Director
4. Principal from an Edina school

*PTO Committee scoring is a composite of three evaluations and approved by the committee leadership

Proposed Pricing

Meal Type	Proj. Annual Meals	Chartwells - Per Unit	SFE - Per Unit	Taher - Per Unit	Chartwells	SFE	Taher
Breakfast	106,166	\$1.55	\$3.68	\$3.38	\$164,557.30	\$390,935.06	\$358,841.08
Lunch	485,886	\$3.23	\$3.68	\$3.38	\$1,570,869.44	\$1,789,178.02	\$1,642,294.68
Ala Carte Equivalent	260,393	\$3.23	\$3.68	\$3.38	\$841,850.57	\$958,845.14	\$880,128.34
Milk	15,776	\$0.30	\$0.25	\$0.35	\$4,732.80	\$3,944.00	\$5,521.60
Admin Fee <small>(excludes Milk)</small>	852,445	\$0.18	\$0.13	\$0.06	\$153,440.10	\$109,283.45	\$51,146.70
Totals					\$2,735,450.21	\$3,252,185.67	\$2,994,699.81

Cost-Reimbursable Contract Proposal Scoring*

FSMC	Chartwells				SFE			Taher				
	PTO	Admin/School Board			PTO	Admin/School Board		PTO	Admin/School Board			
Score	83.4	92	100	96	87.3	86	91	92	94.4	77	87	94
Composite Score	92.8				Composite Score	89.1			Composite Score	88.1		

*See next page for complete scoring review

Recommendation

Based on the compilation of the proposal evaluations, the recommendation of the District is to move implement the Cost-Reimbursable (structure) agreement with Chartwells. This agreement is structured year-to-year allowing the district future flexibility if there is future lack of satisfaction in the vendor's performance at the same time allowing up to four (4) years of partnership should all parties be satisfied.

VI.B. Policy Review (509, 510, 527, 528, 538,
612)



Board Meeting Date: 4/7/2025

Title: Policy Review

Type: Discussion

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 509 Resident Enrollment and Assignment
- Policy 510 Open Enrollment
- Policy 527 Student Use and Parking of Motor Vehicles, Patrols, Inspections, and Searches
- Policy 528 Student Parental, Family, and Marital Status Nondiscrimination
- Policy 538 Student Travel
- Policy 612 Development of Parental Involvement Policies for Title I Programs

Recommendation: Review the suggested modifications for Policies 509, 510, 527, 528, 538, 612.

Desired Outcome(s) from the Board: Review suggested modifications and bring any questions you may have.

Attachments:

1. Policy 509 Resident Enrollment and Assignment
2. Policy 510 Open Enrollment
3. Policy 527 Student Use and Parking of Motor Vehicles, Patrols, Inspections, and Searches
4. Policy 528 Student Parental, Family, and Marital Status Nondiscrimination
5. Policy 538 Student Travel
6. Policy 612 Development of Parental Involvement Policies for Title I Programs

Students

Resident Enrollment and Assignment

I. Purpose

This policy provides procedures for students who are residents of the school district and are to be enrolled and admitted into the district's schools.

II. General Statement of Policy

- A. The school district is committed to providing students with appropriate learning options that enable them to establish and maintain a successful educational plan.
- B. A student's ~~registration for~~ enrollment into the district will be coordinated through the district's Student Enrollment Center, located at 5701 Normandale Road, Edina, Minnesota. The center will provide the student's parent/guardian with the enrollment options available to them. The student will be placed into an assigned grade level, based on the student's age and schooling experience.
- C. Each elementary and middle school, with the exception of district choice programs: Normandale French Immersion Elementary School, Countryside Spanish Dual Language, and Continuous Progress programs, has a defined school attendance area that has been approved by the school board. The high school attendance area aligns with the district boundary boundaries. Upon completion of the ~~registration~~ enrollment and admittance forms, each student will be assigned to a district school, based on the student's home residency or District Choice Program to which they have been admitted. If available to the student, busing will be provided. ~~This will also be the school to which a student will be provided busing, except in the case of Edina Virtual Pathway, if it is available to the student. Students enrolled in a District Choice Program will be provided busing, if it is available to the student.~~
- D. The district may allow a student to attend a school not in the student's attendance boundary area based on the following options:
 1. Intra-district transfer
 2. District choice programs
- E. A school-initiated transfer may be recommended by the district. This transfer would be initiated by the building principal.

- F. The district will work cooperatively with a parent/guardian pursuing educational options beyond those provided by the district, including homeschooling, non-public schools, and other public schools.

III. ~~Registration~~ Enrollment Process

A parent/guardian with a school-age child who is a resident of the school district may enroll their child for admittance into the district at the district's Student Enrollment Center. The center will provide all the necessary information required for enrollment and the school options available to a parent/guardian. A parent/guardian must complete or provide:

1. ~~Registration~~ Enrollment forms;
2. Certified birth certificate, passport/visa, or official US court/government document indicating the child's full legal name and birth date;
3. Current immunization records; and
4. Upon ~~registration~~ enrollment, a parent/guardian moving into the district attendance area must present an original, signed lease of a property located within the district for the duration of the school year or a signed copy of the closing paperwork for the purchase of a home within the district. A parent/guardian already residing in the district attendance area must present sufficient evidence proving residency.

IV. Assigning a Student to a School

- A. Each student will be assigned to a grade level and school based on the student's age, ~~and~~ schooling experience, ~~and~~ their home residency, or District Choice Program admittance. ~~as it relates to the school's attendance areas. Students may be assigned to a District Choice Program school if admitted.~~
- B. The school district may place a student who registers enrolls after the beginning of a school year at a school other than the student's resident-assigned school and provide required busing. The student will be allowed to attend their resident-assigned school at the start of the next school year.
- C. ~~A student's access to bus transportation to a school will be based on the student's home residency.~~

V. Parent/Guardian Moves Out of the District

A student whose parent/guardian moves to another Minnesota district will be subject to the following enrollment options:

A. Prior to the Start of the School Year:

The student will need to apply to the school district for open enrollment and will ~~not~~ be guaranteed continual [district](#) placement.

B. During the School Year:

The student will need to ~~apply~~ [complete](#) ~~to the district for~~ open enrollment [application](#) and can remain at the current school for the remainder of the school year. The student will ~~not~~ be guaranteed continual [district](#) placement.

~~C. Students in Grades 11 and 12:~~

~~Students in grades 11 and 12 will have the option to continue [upon school board approval in accordance with state law](#) under Minn. Stat. § 124D.08, Subd. 3.~~

~~D. Temporarily Living Beyond District Boundaries:~~

~~A currently enrolled student who is temporarily living beyond the district's boundaries will be permitted to attend the student's current school in the district. Temporarily means less than the remainder of the current school year. Individual exceptions to the current school year parameter will be made on a case-by-case basis, if the parent/guardian can produce specific evidence of building, purchasing, or leasing a home in the district. because~~

C. [Edina Virtual Pathway Students:](#)

E. 1. For Edina Virtual Pathway students who move out of the district but remain in the state of Minnesota, the student will need to [complete](#) ~~apply to the district for~~ the open enrollment [application](#) and may remain a student in Edina Virtual Pathway. ~~subject to review and superintendent or designee approval.~~

F. 2. For Edina Virtual Pathway students who ~~move out of the district and leave~~ the state of Minnesota for ~~more than 15~~ [consecutive](#) days, the student's enrollment will be ~~ended~~ [ended](#) ~~subject to review and superintendent approval.~~ [The student can remain in Edina Virtual Pathway if they complete a parent/guardian-paid tuition agreement.](#) The tuition rate for non-resident students ~~not admitted under state law~~ Minn. Stat. § 124D.08 or Minn. Stat. § 124D.03 ~~is the rate calculated by the superintendent or designee.~~

VI. Intra-~~d~~[District](#) Transfer

A. A student residing within the school district boundaries will, unless approved for transfer to another school, attend the school designated for the area in which the student resides.

- B. A student wishing to apply for an intra-district transfer must make a written request using Appendix III.
- C. After conferring with the administration at both schools, the superintendent or designee will make the [final](#) determination on the request based on a variety of factors including, but not limited to, class size guidelines and building capacities. ~~This determination is final.~~
- D. If the request is approved, a letter will be sent to the parent/guardian of the student. A copy of the letter will be sent to the principal of the school that the student is exiting. A copy will also be sent to the principal of the school that the student is entering. If the request is denied, a letter will be sent to the parent/guardian of the student.
- E. Student transportation is the responsibility of the parent/guardian of the student except for transfers ~~from~~ [between](#) a choice program ~~to~~ [and](#) the student's neighborhood school.

VII. Elementary Choice Programs

- A. The school district offers four elementary choice programs:
 - 1. French Immersion at Normandale Elementary School
 - 2. Spanish Dual Language at Countryside Elementary School
 - 3. Continuous Progress at Highlands Elementary School
 - 4. Continuous Progress at Countryside Elementary School, which will phase out beginning with the fall kindergarten class of 2023
- B. Each choice program has a defined process for accepting applications and determining a child's placement ~~in the choice program~~. A child who has not been placed will be allowed to remain on a waiting list for possible placement during the school year. This process will be reviewed and approved by the superintendent or designee. ([See Appendix I.](#))
- ~~C. A parent/guardian may inquire about a choice program by contacting the school office.~~

VIII. Secondary Program Options

- A. A student will be assigned to secondary schools based on the student's residence in an elementary attendance area, not on the student's enrollment in an elementary school. This assignment includes students from the elementary Continuous Progress program schools. A student in the Concord, Cornelia, or Highlands Elementary School attendance area is in the South View Middle

School attendance area. A student in the Countryside or Creek Valley Elementary School attendance area is in the Valley View Middle School attendance area.

- B. A student completing grade 5 at Normandale Elementary School can participate in the Extended French program at Valley View Middle School or be assigned to the middle school based on the student's ~~non-immersion~~ elementary attendance area.
- C. Enrollment of an international student in the school district will require the establishment of a legal or educational guardianship and participation in a district-sanctioned student exchange program. The district may permit other international students to enroll, depending upon their degree of English proficiency and their length of tenure as a student in the district.

IX. School-Initiated Transfers

- A. The principal may recommend the transfer of a student to a different school by submitting a letter to the superintendent identifying the reason for the recommendation and providing supportive background information.
- B. After conferring with the parent/guardian and/or student and the appropriate staff at both schools, the superintendent **or designee** will rule on the request. A decision to approve an intra-district transfer will be made in the best interests of the individual student and only if both the receiving and sending schools/programs **are** supportive of the transfer. This decision is final.
- C. If the recommendation is approved, the parent/guardian, student, and principals will be notified by the superintendent **or designee**.
- D. The transfer will be for the duration of the current semester. At the end of the semester, the current building administrator will review the reason for transfer and its outcomes with the student and/or parent/guardian. The principal will make a recommendation to the superintendent or designee as to whether the current building assignment should continue for the student. The superintendent makes the final determination.
- E. Student transportation is the responsibility of the parent/guardian of the student. If the district has a bus stop established and capacity on the bus, the parent/guardian may make a request to district transportation for the student to be picked up at that previously established stop. The district will not provide additional transportation routes or stops.

X. Procedure for Verifying Assigned Guardian

If the student does not reside with their parent/guardian, but lives with another adult or adults whose residence is within the school district attendance boundaries, the parent/guardian must present a signed, notarized, educational guardianship

form noting that they have transferred parental authority to the district resident(s), and the district resident(s) must present a signed statement accepting the delegation of parental authority. The Power of Attorney/Delegation of Parental Authority form is appended to this policy as Appendix II.

Legal Reference:

Minn. Stat. § 124D.08 (School Boards' Approval to Enroll in Nonresident District; Exceptions)

Minn. Stat. § 124D.03 (Enrollment Options Program)

Cross Reference:

Policy 503 (Student Attendance)

Policy 510 (Open Enrollment)

Policy

adopted: 05/19/08

amended: 01/24/11

amended: 10/22/12

revised: 01/27/14

revised: 12/15/15

revised: 04/17/17

revised: 06/13/17

revised: 10/15/18

revised: 05/09/22

revised: 10/16/23

revised: / /25

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

Appendix I to Policy 509

**Elementary Choice Program Enrollment Admission Priorities
for Continuous Progress Program, Normandale French Immersion, and Spanish
Dual Language at Countryside**

- A. The school district will determine class size ranges and program capacity for the choice programs.
- B. The enrollment admission priorities will be as follows for kindergarten entrance in the choice programs:
 - 1. Resident students of the school district
 - a. Siblings who follow district ~~registration~~ enrollment process
 - i. Normandale French Immersion program siblings are those who at the time of application, have a sibling enrolled in grades K-5 in the Normandale French Immersion program or in grades 6-8 in the Extended French program. Countryside Spanish Dual Language program siblings are those who at the time of application, have a sibling enrolled in grades K-5 in the Countryside Spanish Dual Language program. Continuous Progress program siblings are those who currently have a sibling enrolled in grades K-5 in the district's Continuous Progress programs.
 - ii. A current district resident student ("Student 1") who is entering grade one through grade five, who has a resident sibling ("Student 2") who was accepted at Normandale French Immersion or Countryside Spanish Dual Language program after Student 1's initial opportunity to enter the kindergarten lottery, ~~will be enrolled if the student successfully passes a school-administered French or Spanish proficiency assessment. Students who pass the assessment will be enrolled~~ given priority preference above the district class size range high number at the discretion of the superintendent or designee.

A student admitted under this provision will not displace other students admitted through the lottery process or students from the waitlist. ~~A student will only be admitted under this provision if the student has successfully passed the school-administered relevant French or Spanish proficiency assessment given at the respective grade level.~~
 - iii. After a current district resident student has been accepted into and attended for one year a ~~the~~ district Continuous Progress (CP) program, that student's siblings may be accepted into the CP program for the following year at the discretion of the superintendent or their designee.
 - ~~b. Students who qualify for educational benefits and meet the district registration choice program preference deadline~~

- ~~i. Annually, the district administration will identify the number of admission slots that will be available to students who qualify for educational benefits. One half of these openings are reserved for qualified applicants who reside in the attendance area of Cornelia and who qualify for educational benefits. Should more students complete preference forms and qualify for educational benefits than there are allotted spaces, a lottery will be held to determine the students for enrollment. Those students that remain will be put in the general lottery, should one be needed, for the remaining enrollment slots.~~
- b. Random draw from all applicants for the Continuous Progress program, Spanish Dual Language, or Normandale French Immersion. (Appendix 1)
 - i. Children who are seeking acceptance as an early entrance student (i.e., anyone whose fifth birthday falls between September 2 and October 15) will not be eligible for initial admittance at the time of ~~registration~~ **enrollment** in January or placement on the waitlist.
- cd. The goal for the configuration of the Spanish Dual Language program is to have 50% **heritage speakers (students who acquired Spanish through family, cultural, and community contexts rather than formal education, bringing varying levels of oral proficiency developed through intergenerational transmission).** ~~of students whose home language is Spanish.~~ Students will enter **a lottery for English speakers or a lottery for heritage Spanish speakers.** ~~one of two lotteries and will be assigned to the corresponding waiting lists determined by their home language designation and current Spanish skills.~~ Students will be admitted from the waiting lists in a way that maintains a balance of incoming language proficiency. **After August 1st, any openings will be filled from merged waitlists. Classes will be backfilled with students from the non-heritage Spanish speakers' waiting list one week prior to the first day of school.**
- ~~2. Minneapolis transportation students—these students qualify for educational benefits~~
- ~~23. Children of staff, if a sibling is currently enrolled—Nonresident students who have been accepted into open enrollment (Policy 510)~~
- ~~34. Sibling – Nonresident students who have been accepted into open enrollment (Policy 510)~~
- ~~45. Open enrollment – Nonresident students (Policy 510)~~
- C. The enrollment admission priorities will be as follows for entrance after the start of kindergarten for choice programs:
 - 1. Waitlists will be established and maintained at the specific program level

following the priority order listed in section B above.

a. ~~Random drawing to determine placement at the time of kindergarten entrance~~

b. Names are added to the waitlist in order of the application-received date

2. As K-5 openings occur, identified grade level will be factored in acceptance from the waitlist in the Continuous Progress program.
3. As openings occur through the kindergarten year, students will be accepted from the waitlist; and, from that point in time forward, an assessment will be given to determine whether placement is appropriate in the Normandale French Immersion program or the Countryside Spanish Dual Language program.

Appendix

revised: 11/08/10

revised: 02/22/13

revised: 08/14/14

revised: 04/13/15

revised: 12/15/15

reformatted: 06/12/17

revised: 05/09/22

revised: 10/16/23

reviewed: / /25

**EDINA PUBLIC SCHOOLS
POWER OF ATTORNEY / DELEGATION OF PARENTAL AUTHORITY**

KNOW ALL PERSONS BY THESE PRESENTS THAT:

(Parent First Name) (Middle) (Last)

of the County of _____, State of _____, does by these presents hereby
make, constitute, and appoint:

(Guardian/Foster First Name) (Middle) (Last)

of the County of _____, State of _____, to be my true and lawful Attorney
in Fact to act in my place with respect to the exercise of parental authority regarding the care,
custody and property of my child:

(Child First Name) (Middle) (Last)

for the school year term following the date of my signature, pursuant to Minnesota law.

This Power of Attorney in Fact hereby constitutes my delegation to: _____

(Guardian/Foster Name)

of my parental authority regarding the care, custody, and property of: _____,

(Child)

my minor child, born _____, including, but not limited to the authority to:

(Birthdate of Child)

- 1. authorize medical treatment for my child;
- 2. enroll and service my child in school; and
- 3. provide a home, care, and supervision of my child at the home of _____.

(Guardian/Foster Name)

This Power of Attorney in Fact does not authorize _____ to consent to the

(Guardian/Foster Name)
marriage, adoption, or enrollment in the armed forces of my child, placement in a foster or group
home, residential treatment center, or special education.

I, _____, understand that I am
legally obligated, pursuant to MN Stat 524.5-211 to provide a copy of this document to any other
parent within 30 days of its execution unless:

- ~~— a. the other parent does not have visitation rights or has supervised visitation rights; or~~
- ~~— b. there is an existing order for protection under chapter 518B or similar law of another state in effect against the other parent to protect me.~~

IN TESTIMONY WHEREOF, I have hereunto set my hand this ____ day of _____,
20_____.

(Parent Signature)

Subscribed and sworn before me this

_____ day of _____, 20_____

(Notary Public Signature)



I hereby accept the foregoing Delegation of Parental Authority over _____

(Child)

(Date) _____ (Guardian/Foster Signature)

Form [\(1/1\)](#)
reviewed: 10/22/12
revised: 07/28/14
reviewed: 10/16/23

Appendix II to Policy 509

DELEGATION OF PARENTAL AUTHORITY (DOPA)

Delegation of Powers by Parent Minn. Stat. § 524.5-211

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

1. My name is _____.
(your name)

I am the parent of _____.
(your child's name)

My child's birthdate is _____.
(your child's birthday)

2. I appoint _____, to be my legal
Attorney-in-Fact to have parental authority over my child,
_____.

Note: Attorney-in-Fact is what the person you name to care for your child is called. That person does not have to be an attorney.

This DOPA lasts: (check one)

For one year from the date of my signature

OR

until _____, (fill in date) which is less than one
year following the date of my signature.

3. This DOPA gives my Attorney-in-Fact permission to care for and make decisions about my child named above. These decisions include, but are not limited to:

- a. Getting medical treatment for my child
- b. Enrolling my child in school
- c. Providing a home, care, and supervision of my child

4. This DOPA does not give my Attorney-in-Fact permission to consent to the marriage or adoption of my child.

5. I understand that by law I have to give or mail a copy of this document to any other parent within 30 days of signing it unless:

a. The other parent does not have parenting time rights or has supervised parenting time rights

OR

b. There is an existing Order for Protection in effect against the other parent to protect me or my child.

[SIGNATURES ON FOLLOWING PAGE - Page 2]
Page 1 or 2
SIGNATURES

I swear that everything I have stated in this document is true and correct.

Parent or Guardian:

Date: _____

(sign your name)

(print your name)

Subscribed and sworn to before me
this _____ day of _____, 20____.

Notary Public

Attorney-in-Fact: *(the Attorney-in-Fact does not have to sign in front of a notary)*

I accept the responsibilities of Attorney-in-Fact for

(child's name)

Date: _____

(Attorney-in-Fact signature)

(Attorney-in-Fact printed name)

(Form __/25)

Page 2 of 2

Students

Open Enrollment

I. Purpose

The school district desires to maintain a consistent enrollment to support continuity in programming and will participate in the [Open Enrollment Options Program](#) established by state law, ~~and the provisions and requirements of the Minneapolis Transportation Students program.~~ The district may also accept non-[Minnesota](#) resident students through tuition payment. This policy sets forth the application and exclusion procedures used by the district in determining whether to accept nonresident students.

II. General Statement of Policy

A. Eligibility

Applications for enrollment under this policy will be approved, provided that acceptance of the application will not exceed the capacity of a program; class; grade level; or school site as established by school board resolution and provided that:

1. Space is available for the applicant under class size guidelines established by board action or other directive; and
2. In considering the enrollment capacity of a grade level and/or school building, the school district may only limit the enrollment of nonresident students to a number not less than the lesser of: (a) one percent of the total enrollment at each grade level in the district; or (b) the number of district resident students at that grade level enrolled in a nonresident district in accordance with state law.
3. The applicant is not otherwise excluded by action of the district because of previous conduct in another district.

~~Due to program capacity,~~ A nonresident preschool-aged child who is open enrolled in the district will be required to open-enroll for kindergarten, with the exception of children participating in a school readiness plus program pursuant to ~~Minnesota Statutes section 142D.07~~ or a voluntary prekindergarten program for eligible four-year old children pursuant to ~~Minnesota Statutes section 142D.08.~~ state law. ~~Open enrollment acceptance of students with disabilities is not limited to site-based special education program capacity.~~ [Open enrollment acceptance of students with disabilities is not limited by the capacity of the](#)

program but may be limited based on capacity of the class, grade level, or building.

B. Standards That May Be Used for Rejection of Application

In addition to the provisions of section II.A, the district may refuse to allow a student who is expelled under state law to enroll during the term of the expulsion if the student was expelled for:

1. Possessing a dangerous weapon, including a weapon, device, instruments, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, with the exception of a pocket knife with a blade less than two and one-half inches in length, at school or a school function;
2. Possessing or using an illegal drug at school or a school function;
3. Selling or soliciting the sale of a controlled substance while at school or a school function; or
4. Committing an act classified as third-degree assault or greater involving assaulting another and inflicting substantial bodily harm.

C. Standards That May Not Be Used for Rejection of Application

The district may not use the following standards in determining whether to accept or reject an application for nonresident enrollment:

1. Previous academic achievement of a student;
2. Athletic or ~~extra-curricular~~ other extracurricular ability of a student;
3. ~~Disabling conditions of a student;~~ Students with disabilities;
4. A student's proficiency in the English language;
5. The student's district of residence, except where the district of residence is directly included in an enrollment option strategy included in an approved achievement and integration program; or
6. Previous disciplinary proceedings involving the student. This will not preclude the district from refusing enrollment to an expelled student as set out in Section II.B of this policy or proceeding with exclusion as set out in Section II.F of this policy.

D. Application for Open Enrollment Options Program

1. The student and parent/guardian must complete and submit the School

District Enrollment Options Program application developed by the Minnesota Department of Education.

2. The application deadline is January 15, preceding the school year for which attendance is desired. [Any applications received after the January 15th deadline will be put on a waitlist.](#)
3. The district will notify the nonresident parent/guardian and the resident district if an application has been accepted or rejected, in most cases, by February 15. The nonresident applicant must notify the district's Student Enrollment Center of the student's commitment to attend by March 1.
4. If the number of nonresident student applicants exceeds the number allotted, as determined by board action (see Section II.A), a lottery will be used to determine applicant placements. The lottery will be completed by the district administration and families will be notified of their lottery status.
5. The lottery status for a family will remain through the duration of the school year for which they sought admittance. The lottery status will not carry forward to the upcoming school year as a new lottery will be completed as outlined in section II (i.e., the lottery position for the family seeking admittance for school year A will remain through the duration of school year A; a new application is required for school year B).

E. Transportation

The parent/guardian accepts responsibility for transporting the student to the border of the district unless transportation is provided for under a state or federal subsidy program, or the family lives in a district-approved transportation area. The district will then transport the student to school from the border.

F. Exclusion

1. Administrator's Initial Determination

If a district administrator knows or has reason to believe that an applicant has engaged in conduct that has subjected or could subject the applicant to expulsion or exclusion under law or district policy, the administrator will transmit the application to the superintendent [or designee](#) with a recommendation of whether exclusion proceedings should be initiated.

2. Review

The superintendent or designee may make further inquiries. If the superintendent determines that the applicant should be admitted, they will notify the applicant and the board chair. If the superintendent or designee determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue

the application process. Although an application may not be rejected based on previous disciplinary proceedings, the district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act as warranted on a case-by-case basis.

G. Termination of Enrollment

1. The district may terminate the enrollment of an open enrolled student enrolled under an enrollment options program pursuant to state law at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy under state law, and the student's case has been referred to juvenile court. A "habitual truant" is a child under 17 years of age who is absent from attendance at school without lawful excuse for seven school days if the child is in elementary school or for one or more class periods on seven school days if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days and who has not lawfully withdrawn from school under state law.
2. The district may also terminate the enrollment of an open enrolled student over 17 years of age if the student is absent without lawful excuse for one or more periods on 15 school days and has not lawfully withdrawn from school under state law.
3. A student who has not open enrolled in the district in accordance with this policy and does not otherwise meet the residency requirements for enrollment may be terminated from enrollment and removed from the district.

Prior to removal from the district, the district will send a written notice of the district's belief that the student is not a resident of the district to the student's parents/guardians. The notice will include (1) the facts upon which the belief is based and (2) notice to the parents/guardians of their opportunity to provide documentary evidence showing residency in person or in writing to the superintendent or designee. The superintendent or designee will make the final determination as to the residency status of the student.

III. Open Enrollment Placement

A. Currently Enrolled K-12 Students

Nonresident students already enrolled before January 15 of each year will be given a Priority One for continuance at the Edina school at which they are currently enrolled.

- ~~A.~~ B. The school district will use a lottery in placing students, following the priorities noted below:

1. Priority One: Currently Enrolled ~~K-12~~ Students
~~Nonresident students already enrolled before January 15 of each year will be given a Priority One for continuance at the Edina school at which they are currently enrolled.~~
- 2 1. Priority ~~One~~ ~~Two~~: Intra-District Transfer Requests
 Nonresident students, who are already enrolled, may request a transfer to another site. The request must be written and submitted to the superintendent or designee for consideration.
- 3 2. Priority ~~Two~~ ~~Three~~: Staff ~~Requests~~ ~~Siblings~~ – Nonresident Students
 Students of District Employees (~~including siblings~~), ~~with current open enrolled siblings~~, will be given priority if the parent/guardian has submitted a request for admission to the district by January 15.
- 4 3. Priority ~~Three~~ ~~Four~~: Siblings - ~~Integration and Achievement~~ ~~and Integration~~ ~~Plan~~ ~~Students~~
 Siblings of current enrolled students ~~and applications related to an approved integration and achievement~~ ~~and integration~~ plan will be given priority if their request for admission has been submitted to the district by January 15.
- 5 ~~Priority Five: Siblings – Nonresident Students~~
~~Siblings of current open enrolled students will be given priority if their request for admission has been submitted to the district by January 15.~~
- 6 ~~Priority Six: Staff Requests – Nonresident Students~~
~~Students of district employees, who are residents of other districts, will be given priority if the parent/guardian has submitted a request for admission to the district by January 15.~~
- 4 8. Priority ~~Four~~ ~~Eight~~: Student is a resident of the City of Edina, but the resident school district for the student's Edina home is not Edina Public Schools, and the student seeks enrollment in Edina Public Schools.
- 5 7. Priority ~~Five~~ ~~Seven~~: ~~Achievement and Integration~~ ~~Non-resident Students~~
 Nonresident students and applications related to an approved ~~integration~~ ~~and achievement~~ ~~and integration~~ plan will be given priority if their request for admission has been submitted to the district by January 15.
- 8 ~~Priority Eight: Student is a resident of the City of Edina, but the resident school district for the student's Edina home is not Edina Public Schools, and the student seeks enrollment in Edina Public Schools.~~
- 9 6. Priority ~~Six~~ ~~Nine~~: Open Enrollment – Nonresident Students
 Nonresident students who have submitted their requests for admission to the district by January 15.

~~40~~ 7. Priority ~~Ten~~ [Seven](#) Enrollment Options – Nonresident Students

In the event space continues to be available after January 15, families may apply under the Open Enrollment Agreement for Admission to Edina Public Schools.

IV. Student Tuition Fees

The tuition charges for nonresident pupils will be as follows:

- A. The school district may admit students residing outside the district who do not qualify for transfer under the [Open](#) Enrollment Options Program if space is available. Attendance at schools of the district will be contingent upon the payment of tuition unless the school board, by specific action, alters or disregards the tuition charges.
- B. The tuition rate for nonresident students not admitted under Minn. Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District) or Minn. Stat. § 124D.03 (Enrollment Options Program) is the rate calculated by the superintendent or designee.
- C. Tuition payments must be made monthly in advance, the first payment being due on the date the student is registered in the district, and subsequent payments are due on the corresponding date of each month thereafter. If tuition is not paid within 15 days after it is due, the nonresident child will no longer be enrolled in the district. Reinstatement will be at the discretion of the ~~school~~ board.
- D. Nonresident tuition will be waived and the payment for the current month refunded if residence is established in the district on or before the final date of the month for which tuition has been paid.

Legal References:

Minn. Stat. § 120A.22, subd. 3(e) (Residency Determined)
Minn. Stat. § 120A.22, subd. 8 (Withdrawal from School)
Minn. Stat. § 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Boards' Approval to Enroll in Nonresident District; Exceptions)
Minn. Stat. § 124D.68 (Graduation Incentives Program)
[Minn. Stat. § 142D.07 \(School Readiness Plus Program\)](#)
[Minn. Stat. § 142D.08 \(Voluntary Prekindergarten Program for Eligible Four-Year-Old Children\)](#)
Minn. Ch. 260A (Truancy)
Minn. Stat. § 260C.007, subd. 19 (Definition of Habitual Truant)
Op. Minn. Atty. Gen. No. 169-f (August 13, 1986)
Indep. Sch. Dist. No. 623 v. Minn. Dept. of Educ., Co. No. A05-361, 2005

WL 3111963 (Minn. App. 2005) (unpublished)
18 U.S.C. 930, para. (g)(2) (Definition of a weapon)

Cross References:

Policy 506 (Student Conduct and Discipline)

Policy 517 (Student Recruiting)

Policy

adopted: 05/19/08

amended: 03/15/10

amended: 02/21/12

amended: 07/23/12

revised: 02/23/15

revised: 12/12~~5~~/15

revised: 10/24/16

revised: 12/11/17

revised: 06/08/20

revised: 10/16/23

revised: / /25

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

Students

Student Use and Parking of Motor Vehicles, Patrols, Inspections, and Searches

I. Purpose

This policy provides guidelines for use and parking of motor vehicles by students in school district locations, to maintain order and discipline in the ~~schools~~ district and to protect the health, safety, and welfare of students and ~~school~~ district personnel.

II. General Statement of Policy

It is the policy of this school district to allow the limited use and parking of motor vehicles by students in district locations. It is the position of the district that a fair and equitable district-wide student motor vehicle policy will contribute to the quality of the student's educational experience, will maintain order and discipline in the ~~schools~~ district, and will protect the health, safety, and welfare of students and ~~school~~ district personnel. This policy applies to all students in the district.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

- A. "Contraband" means any unauthorized item ~~possession of which~~ whose possession is prohibited by school district policy and/or law. It includes but is not limited to weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," ~~overdue books and other materials belonging to the district,~~ and stolen property.
- B. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm, or destruction of evidence), and the age of the student.
- C. "Reasonable suspicion" means that a ~~school~~ district official has grounds to believe that the search will result in evidence of a violation of district policy, rules, and/or law. Reasonable suspicion may be based on a ~~school~~ district official's personal observation, a report from a student, parent, or staff member, a student's suspicious behavior, a student's age and history or record of conduct both in and out of the school context, or other reliable sources of

information.

- C. ~~“Reasonable scope” means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.~~
- D. “School district location” or “**district location**” means property that is owned, rented, leased, or borrowed by the district for school purposes, as well as property immediately adjacent to such property that may be used for parking or gaining access to such property. A district location also will include ~~off school~~ **off-district** property at any ~~school~~ **district**-sponsored or ~~school~~ **district**-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the district.

IV. Student Use of Motor Vehicles in School District Locations

Students generally are not permitted to use motor vehicles during the school day in any school district location. Students may use motor vehicles on the high school campus during the school day only if there is an emergency or permission has been granted to the student by the high school administration to use a motor vehicle.

Strict compliance with the following campus traffic regulations is mandatory; disciplinary action will be taken if a student chooses to ignore them:

- ~~1.~~ **A.** Ten mile per hour speed limit
- ~~2.~~ **B.** One direction driving – arrows are on the road designating **the** direction of the traffic.
- ~~3.~~ **C.** Park in student designated lots and **not along painted** ~~avoid~~ yellow curbs, loading dock, and **staff faculty** parking spaces.
- ~~4.~~ **D.** "Off limit" regulations relate to parked cars and parking lots during the school day, unless written authorization is granted by ~~school~~ **district** officials.

V. Student Parking of Motor Vehicles in School District Locations

- A. Students are permitted to park in a school district location as a matter of privilege, not of right. Students driving a motor vehicle to a high school campus may park the motor vehicle in the parking lot designated for student parking only, and must display a valid permit. All parking permits are issued and managed by the high school administration. Students will not park vehicles in driveways, on private property, or in other designated **use** areas, (e.g., parking lots designated for use only by staff or by the general public).

- B. Car pools and students with unique circumstances (including postsecondary options, students with disabilities, and other needs) have a priority for parking and are granted permits based on this criterion. Car pooling and sharing of parking permits is encouraged to decrease parking lot congestion and reduce individual student cost.
- C. When there are unauthorized vehicles parked on district property, ~~school~~ district officials may:
 - 1. Move the vehicle or require the driver or other person in charge of the vehicle to move it off district property.
 - 2. If unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of district property.
 - 3. Use vehicle immobilization devices (“boots”) to secure the placement of the vehicle until further action can be taken by school administrators.

VI. Patrols, Inspections, and Searches

School ~~school~~ district officials may conduct routine patrols of ~~school~~ district locations and routine inspections of the exterior and interior visible spaces of the motor vehicles of students. In addition, the interiors of motor vehicles of students in district locations may be searched when ~~school~~ district officials have a reasonable suspicion that the search will uncover a violation of law and/or ~~school~~ district policy or rule.

A. Patrols and Inspections

~~School~~ District officials may conduct routine patrols of student parking lots and other district locations and routine inspections of the exteriors of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

B. Search of Interior of Student Motor Vehicle

The interiors of motor vehicles of students in district locations, including glove or trunk compartments, may be searched when ~~school~~ district officials have a reasonable suspicion that the search will uncover a violation of law and/or ~~school~~ district policy or rule. The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant. A student will be subject to withdrawal of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student’s control or its compartments upon the request of a ~~school~~ district official.

C. Prohibition of Contraband and Interference with Patrols, Inspections, Searches, and/or Seizures

It is a violation of this policy for students to store or carry contraband in motor vehicles in a district location or to interfere with patrols, inspections, searches, and/or seizures as provided by this policy.

D. Seizure of Contraband

If a search yields contraband, ~~school~~-district officials will seize the item and may turn it over to legal officials for ultimate disposition when appropriate.

E. Dissemination of Policy

This policy will be referenced in the student handbook or disseminated in any way that ~~school~~ district administration deems appropriate.

VII. Directives and Guidelines

The superintendent is granted authority to develop and present for school board review and approval reasonable directives and guidelines which address specific needs of the school district related to student use and parking of motor vehicles in district locations, such as a permit system and parking regulations. Approved directives and guidelines will be attached as an addendum to this policy.

VIII. Violations

A student found to have violated this policy and/or the directives and guidelines implementing it will be subject to suspension or withdrawal of parking privileges and/or to discipline in accordance with the school district's student discipline policy, which may include suspension, exclusion, or expulsion. In addition, the student may be referred to legal officials when appropriate.

Legal References:

U. S. Const., amend. IV

Minn. Const., art. I, §10

Minn. Stat. § 123B.02, ~~S~~-subds. 1 and 5 (General Powers of Independent School Districts - [Board Authority; Removal of Unauthorized Vehicles](#))

New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)

Cross References:

Policy 418 (Alcohol- and Drug-Free Workplace [and School Environment](#))

Policy 501 (School Weapons Policy)

Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)

Policy 506 (Student [Conduct and Discipline](#))

Policy
adopted: 01/22/08
amended: 04/09/12
revised: 11/17/14
revised: 06/12/17
revised: __/__/25

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Appendix I to Policy 517

TRAFFIC AND PARKING REGULATIONS FOR MOTOR VEHICLES

1. Except as modified in this appendix, all traffic and parking regulations of the City of Edina apply to motor vehicles on [school](#) district property.
2. The law enforcement officers of the City of Edina are authorized to enforce the traffic and parking regulations contained in this appendix.
3. The maximum speed of motor vehicles on district property will be no more than 10 miles per hour or the speed designated by district signage.
4. Two-way traffic is permitted on all district property except where restricted by signs.
5. No person will operate a snowmobile, go-cart, trail motorbike, or other recreational motor vehicle on district property without the written permission of administration.
6. Parking is prohibited at all times on district property designated as a fire lane, loading zones, or as restricted by district signage. Unauthorized parking is also prohibited in handicapped parking areas. Parking is prohibited during school hours in areas adjacent to yellow curbs and as designated for bus loading.
7. Parking in designated parking lots at the high school campus during school hours is limited to those students who have been issued a permit in accordance with [district policy](#) ~~Policy 527—Student Use and Parking of Motor Vehicles, Patrols, Inspections and Searches~~ and the procedures determined by the high school administration.
8. ~~The d~~ District ~~or school~~ administration may order any motor vehicle parked on district property in violation of this policy to be towed and impounded. The cost of such towing and impoundment is the responsibility of the owner or operator of the motor vehicle.
9. All persons parking motor vehicles on ~~school~~ district property do so at their own risk. The district is not liable in the event of loss of property or damage to vehicles incurred while parked on district property or through the process of towing and impounding a motor vehicle.

Appendix

Reviewed: 04/09/12

reviewed: 06/12/17

revised: __/__/25

Appendix II to Policy 527

Edina High School Parking Permit Information for 2017-18 School Year

Full year ~~and daily~~ permits will be available for ~~purchase at Edina High School~~. \$300 ~~450~~. ~~Daily permits are \$3/day, and are typically used for a student who needs to drive on occasion, such as for an appointment. 25 daily permits are available each day on a first come, first serve basis.~~

Below is the parking prioritization plan. for 2017-18 school year.

1. Students who spend part of their day at PSEO will be eligible for a semester-only parking pass for each semester they are enrolled in the PSEO class.
2. 4 person carpools with at least one senior.
3. ~~34~~ person carpools with at least one ~~senior~~ junior.
4. ~~23~~ person carpools with at least one senior.
5. ~~43~~ person carpools with at least one junior.
6. ~~32~~ person carpools with at least one ~~junior~~ senior.
7. 2 person carpools with at least one junior.
8. Single cars with a senior
9. Single cars with a junior
10. Sophomore drivers and carpools

There will be no lot assignments. All students may park in the lot of their choice.

- ~~EHS Parking Permit on-line~~ **On-Line Registration**

~~<https://webapps.edinaschools.org/cfa/hsparkingVT/hsparkingform.cfm>~~

~~The high school manages the parking permit registration process. Remember, permits are assigned based on a priority system, and not a first come first serve basis.~~

- ~~212 Student Carpool Finder~~ *(This site was created by and is managed by the EHS 212 student leadership group as a tool to help students find a carpool.)*

~~<https://docs.google.com/spreadsheets/d/1gpCOHzielmjMK3dSMP5RTkGyHD5OI0Nyx2hGT2pNHc/edit#gid=0>~~

Appendix
revised: __/__/25

Students

Student Parental, Family, and Marital Status Nondiscrimination

I. Purpose

Students are protected from discrimination on the basis of sex and marital status pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. This includes discrimination on the basis of pregnancy. This policy provides equal educational opportunity for all students and prohibits discrimination on the grounds of sex, parental, family, or marital status.

II. General Statement of Policy

- A. The school district provides equal educational opportunity for all students, and will not apply any rule concerning a student's actual or potential parental, family, or marital status which treats students differently on the basis of sex.
- B. The district will not discriminate against any student, or exclude any student from its education program or activity, including any class or extracurricular activity, on the basis of such students' pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom, unless the student requests voluntarily to participate in a separate portion of the program or activity of the recipient.
- C. The district may require such a student to obtain the certification of a physician that the student is physically and emotionally able to continue participation in the ~~normal~~-education program or activity so long as such a certification is required of all students for other physical or emotional conditions requiring the attention of a physician.
- D. The district will ensure that any separate and voluntary instructional program is comparable to that offered to non-pregnant students.
- E. It is the responsibility of every district employee to comply with this policy.
- F. The school board designates the [executive director of human resources](#) ~~assistant superintendent~~ as its Title IX coordinator. This employee coordinates the district's efforts to comply with and carry out its responsibilities under Title IX.
- G. Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be

referred to the Assistant Secretary for Civil Rights of the United States Department of Education.

- H. Any reports of unlawful discrimination under this policy will be handled, investigated and acted upon in the manner specified in ~~Policy 522 — Student Sex Nondiscrimination~~ [district policy](#).

Legal References:

Minn. Stat. Ch. 363A (Minnesota Human Rights Act)

20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)

34 C.F.R. Part 106 (~~Implementing Regulations of Title IX~~ [Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance](#)))

Cross References:

Policy 103 (Equal Educational Opportunity)

Policy 413 (Harassment and Violence [Prohibition, Students and Employees](#))

Policy 522 (~~Student Sex Nondiscrimination~~ [Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process](#))

Policy
adopted: [01/22/08](#)
amended: [05/17/10](#)
amended: [03/12/12](#)
updated: [01/13/20](#)
revised: [__/__/25](#)

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)
Edina, Minnesota



Appendix I to Policies 401, 402, 413, 521, 522, and 528

DISCRIMINATION, HARASSMENT, AND VIOLENCE REPORT FORM

Edina Public Schools maintains a firm policy prohibiting all forms of discrimination, harassment, or violence against students or employees, or groups of students or employees, on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity and expression, or disability. All persons are to be treated with respect and dignity. Harassment or violence by any student, teacher, administrator, or other school personnel, which creates an intimidating, hostile, or offensive environment will not be tolerated under any circumstances.

Use of this reporting form is encouraged but not required. Reports may be made orally or in writing, including via electronic mail.

Person completing report: _____

Primary home address: _____

Secondary home address (if any): _____

Work address location if an Edina Public Schools' employee: _____

Primary home phone: _____

Secondary home phone: _____

Work phone: _____

Date of alleged incident(s): _____

Basis of Alleged Harassment/Violence - circle as appropriate: race \ color \ creed \ religion \ sex \ national origin \ gender \ age \ marital status \ familial status \ status with regard to public assistance \ sexual orientation, including gender identity and expression \ disability

Name of person(s) you believe harassed or was violent toward you or another person.

If the alleged harassment or violence was toward another person(s), identify that person(s).

Where and when did the incident(s) occur? _____

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (e.g., threats, requests, demands); what, if any, physical contact was involved; or other relevant information. Attach additional pages if necessary.

List any witnesses to the incident(s). _____

My signature below shows that the information I have provided in this document is true, correct, and complete to the best of my knowledge and belief.

Signature: _____ Date _____

Received by: _____ Date _____

Please submit to the building principal or designee, or [executive](#) director of human resources.

(04/24 __/25)

Students

Student Travel

I. Purpose

This policy defines the process and parameters for ~~school~~ district student-related travel, to include, but not limited to, academic, athletic, music, arts, and activities travel. The ~~school~~-district supports student travel beyond the classroom and areas of competition that are properly planned, well-organized, conducted in an orderly manner and safe environment, and are carefully supervised. The goals of the experience should align to ~~Edina Public Schools'~~ ~~the district's~~ educational competencies and content standards and follow all applicable state and federal laws.

II. General Statement

The processes and procedures for the planning and approval of student travel-based learning experiences will be prepared by ~~A~~administration and ~~contained in an appendix~~ ~~be attached as appendices~~ to this ~~P~~policy. Administration, including the relevant ~~B~~building ~~P~~principals, will be responsible for enforcing these processes and procedures.

III. Definitions

~~For purposes of this policy, the definitions included in this section apply.~~

A. ~~“Organizer”~~ ~~“Staff Coordinator”~~ is the school district employee responsible for the experience. The ~~organizer~~ ~~staff coordinator~~ may be a head coach, teacher, administrator, or activities advisor.

B. Travel Category

1. “Extended travel” is travel that involves one or more overnight stops. Extended travel may be instructional or supplementary. An extended travel request form must be completed and approved.
2. “Instructional travel” is travel that takes place during the school day and is required as a part of a basic education program or course, which could include students completing assignments and/or a learning assessment.
3. “Supplementary travel” is optional travel in which students voluntarily participate, which enhances a basic education program or course.

Travel may take place during or outside the regular school day. Examples of student travel in this category include class activities and district-sponsored activities for clubs, teams, and other district recognized and approved special interest groups.

- ~~4. "Extended travel" is travel that involves one or more overnight stops. Extended travel may be instructional or supplementary. An extended travel request form must be completed and approved.~~

C. Travel Distance

1. "International travel" is defined as travel to Hawaii, Alaska, or otherwise outside of the 48 contiguous states.
2. "Local travel" is defined as travel that occurs within, or immediately adjacent to, the nine-county, Twin Cities metropolitan area.
3. "National travel" is defined as travel that occurs within the 48 contiguous states, but outside the definition of "regional travel."
4. "Regional travel" is defined as travel that occurs within 700 miles of the Twin Cities metropolitan area, but outside the definition of "local travel."
- ~~5. "National travel" is defined as travel that occurs within the 48 contiguous states, but outside the definition of "regional travel."~~
- ~~6. "International travel" is defined as travel to Hawaii, Alaska, or otherwise outside of the 48 contiguous states.~~

- ~~D. "Organizer" is the school district employee responsible for the experience. The organizer may be a head coach, teacher, administrator, or activities advisor.~~

IV. Guidelines

- A. Rules of conduct and discipline for students and employees will apply to all student trip activities.
- B. The [school](#) district will make efforts to ensure that all student travel is as inclusive as possible for participants with disabilities, in accordance with the Americans with Disabilities Act (ADA), and will attempt to make reasonable accommodations, as requested. For extended travel, including most international travel, the district will have limited control over the facilities and accommodations. The district will not be able to make accommodations that would fundamentally alter the nature of the travel experience or would result in what the ADA refers to as an undue burden. In such situations, the district will communicate these circumstances to parents/[guardians](#) and participating staff.

- C. In the interest of providing lower cost opportunities for students, a regional or national travel-study experience with similar educational objectives will be offered to students in the prior, same, or following school year as an international trip.
- D. Employees may not enter into contracts or agreements with commercial agencies without formal district approval. As such, all travel experiences must meet the expectations outlined in this policy.

Legal References:

Minn. Stat. § 123B.36 (Authorized Fees)
 Minn. Stat. § 123B.37 (Prohibited Fees)
 Minn. Stat. § 123B.49 (~~Co-curricular and~~ Extracurricular Activities; Insurance)
Sonkowsky v. Board of Educ. for Indep. Sch. Dist. No. 721, 327 F.3d 675 (8th Cir. 2003)
Lee v. Pine Bluff Sch. Dist., 472 F.3d 1026 (8th Cir. 2007)

Cross References:

Policy 403 (~~Discipline, Suspension and Dismissal~~ of School District Employees)
 Policy 423 (Employee–Student Relationships)
 Policy 506 (Student Conduct and Discipline)
 Policy 516 (Student Medication)
 Policy 629 (Student Fundraising)
 Policy 707 (Purchasing)
 Policy 713 (Student Transportation)
 Policy 711 (Student Activities Accounting)
 Policy 913 (Partnerships – Parent Organizations and Booster Clubs)

Policy

adopted: 07/21/08
 amended: 07/19/10
 amended: 10/25/10
 amended: 08/20/12
 revised: 06/24/13
 revised: 05/16/16
 revised: 01/30/17
 revised: 06/17/19
 revised: 12/12/22
 revised: / /25

INDEPENDENT SCHOOL DISTRICT NO. 273
 Edina, Minnesota

Appendix I to Policy 538

Extended Travel

- I. The process to obtain extended travel permission is:
 - A. An employee submits an [Extended Field Trip and Travel Application](#) ~~Student Travel Request~~ to the [building principal](#). ~~extended travel coordinator~~. The travel is approved or denied.
 - B. A tentative travel proposal is required for all extended travel. It is intended to provide the superintendent, [building principal](#), extended travel coordinator, and/or other designee(s) with background information about the proposed travel. The tentative travel proposal should include the following information:
 1. Purpose of the experience as it applies to the guidelines;
 2. Goals of the experience and alignment to educational competencies and content standards;
 3. Pre-travel requirements and/or proficiencies;
 4. Name of the ~~organizer~~; [staff coordinator](#);
 5. Number of participants involved;
 6. Ratio of participants to chaperones;
 7. Destination;
 8. Schedule of experience, including dates and school days missed;
 9. Mode(s) of transportation;
 10. [Travel company](#);
 11. General provisions for the safety of the students while on tour (e.g., the number of chaperones, their responsibilities);
 12. Lodging and meal arrangements, which includes accommodations made for students with dietary restrictions and food allergies [to be outlined after roster is complete](#);
 13. Method of financing, including estimated cost to each student, and a fundraising framework plan;
 14. A summary of the number of similar trips the ~~organizer~~ [staff coordinator](#) and organization has experienced, and the number of incident reports generated each year; and
 15. A detailed overview of the insurance offerings for families, in addition to an intentional communication plan to ensure families understand the insurance offerings.

TRAVEL PROPOSAL APPROVAL SCHEDULE

Local, Regional Travel – Building Administration	2 months in advance
Extended, Regional Travel* – Building Principal	4 months in advance
Extended, National Travel* – Building Principal (once approved forwarded to S superintendent for approval)	4 months in advance

*Notification of approved extended travel is provided to [the](#) school board following the schedule above.

- C. The approval criteria to approve or deny the travel proposal includes, but [is](#) not limited to:
1. The experience's purpose, goals, and any pre-requirements for participation;
 2. The ability of all students to participate in the experience, including opportunities for fundraising, scholarships, and/or financial assistance;
 3. Ability level of the group, as determined by the advisors or coaches;
 4. The ability of the group to serve as a role model for the district;
 5. The amount of parent/[guardian](#) or booster club support services; and
 6. The impact on school attendance by participants, with a general guideline of two school days of approved absence and no conflicts with major exam schedules.
- D. The final travel itinerary is required to be approved by the board for any extended travel that has significant changes to the originally approved itinerary. Significant change could include, but is not limited to, a change in destination, mode of transportation, and/or length of trip.
- E. Coordinating [the](#) travel agency and the parents/[guardians](#) of participants to ensure cancellation refunds are consistent with these timelines (if applicable).

II. Travel Guidelines

A. Costs

1. Travel arrangers will seek to make students' travel costs affordable for all students, while placing value on students' (a) safety; (b) experience, including travel-based learning goals; and (c) accommodations. Travel insurance will be offered, clearly communicated, and strongly encouraged for families to purchase. Students' travel costs will be as inclusive as practical for the experience, with limited out-of-pocket expenses. An estimate of out-of-pocket expenses will be stated. Students will be responsible for all travel costs.
2. A competitive bid process, following the process outlined in ~~Policy 707~~ [district policy](#), will be considered for travel and lodging expenses for international and national travel. Travel bid awards will be reviewed for safety, cost, experience, and accommodations. Careful consideration will be made by the organizer, [the extended travel coordinator](#), and building administration regarding these criteria before a bid will be awarded.
3. For national and international travel, parents [and guardians](#) should be provided with written details of the experience and travel advisory updates on

a regular basis throughout the planning and preparation period and be given the opportunity to provide input prior to submission of the final travel itinerary.

- B. If an experience anticipates returning students later than 1:00 AM via bus, van, or other motor vehicle; the ~~organizer~~ **staff coordinator** must secure additional overnight lodging and return the next day. Vehicular transportation cannot occur overnight. Extended travel which varies from the travel procedures requires extended travel coordinator, administrative, and school board approval prior to finalization of pre-travel plans with participants.
- C. The **school** district reserves the right to cancel or postpone international travel if travel alerts and/or warnings are issued by the U.S. Department of State's Bureau of Consular Affairs. The district will consult with the involved travel company prior to making such a decision. The district assumes no responsibility for refunds when making decisions on travel changes due to students' safety and security. The district has no obligations to check or monitor such alerts and/or warnings.

D. Fundraising and Financial Support

Groups that are planning to travel must develop a detailed fundraising plan, **in accordance with district policy**, that ensures adequate funds exist to allow all interested students to participate. Opportunities must be provided for the student to earn all or part of the necessary funds for a travel-based learning experience. This fundraising plan must be submitted to the building administration with the notice of intent to travel in section I.C. for ~~his/her~~ **their** approval prior to dissemination of these plans to the students and parents/**guardians**. (~~see Policy 629—Student Fundraising~~). Financial assistance will be sought from the group's funding plan or other potential funding sources.

The district will seek partnership with financial host agencies to establish a student travel scholarship program for students with identified financial need. Funds for this support will come from private donations, fundraising events, and fees. The extended travel coordinator will oversee this program.

E. Participation

1. In order for the experience to be a worthwhile venture, it is important for a fine arts ensemble, athletic team, or group to have enough participants, with sufficient skills for the activity, to commit to the experience. The proper skills and balance is determined by the ~~organizer~~ **staff coordinator**. Since regional, national, and international travel are not mandatory, no student will be penalized in their team placement if they do not wish to participate in a travel-based experience.
2. Students may participate in public performance opportunities within the local travel area given the opportunity is approved by the building administration, has the support of the staff member involved in the specific program, and has broad-based support among the student group. Financial viability should be

the responsibility of the ~~school~~-district, as the only anticipated cost for such performance opportunities is transportation cost associated with the use of the ~~school~~-district buses.

F. Home Stays for Extended Travel

Home stays for extended travel may be permitted if approved by the administration at the proposal phase of the experience, and if the following criteria also are met:

1. The home stay is approved by the international provider, who is approved by the ~~school~~-district administration;
2. The district chaperones make daily contact with students during their stay;
3. The parent or guardian signs off in support of their child's home stay prior to the experience; and
4. Whenever possible, the home stay will have two or more ~~EPS~~ district students in each home.

G. Health-Related Services

The administrator will act in the best interest of the students' health, safety, and welfare during student travel.

District staff may be required to dispense medication to students. The medication will be stored and administered in accordance with ~~Policy 516—Student Medication~~ district policy. Medication will be dispensed only in accordance with district policies by an adult trained by a licensed school nurse from the district or a person of comparable training (i.e., doctor, physician's assistant).

H. Insurance

Parents and guardians are strongly encouraged to carefully review the insurance offerings provided by the travel company the district is partnering with to ensure understanding of all costs and benefits involved. Parents and guardians are also encouraged to explore the adequacy of health and/or accident insurance coverage to cover medical needs away from home, especially when students are abroad. The ~~D~~district is not responsible for financial losses to students and parents/guardians due to cancellation of trips.

I. Financial Report

A financial report for national and international travel will be made to the building administration by the ~~organizer~~ staff coordinator no later than 60 days after the completion of the experience.

Application form added

Extended Field Trip and Travel Application

Preliminary Approval

Request time before a trip: 4 months-Extended Regional / 6 months-Extended National / 18 months-International

Student Travel [Policy 538](#)

Staff Coordinator:

GROUP	School		Group/Class				Estimated # of Students	
	Estimated # of Students Grade						# of School Personnel	
	Elem	MS	9	10	11	12		

DESTINATION	Destination		Address		Miles Round Trip
	Mode of Transportation		Travel Company		

GOAL	Educational Goal or Objective: alignment with competencies / standards
------	--

LODGING/ MEALS	Lodging and Meal Arrangements
-------------------	-------------------------------

TIME	Dates of Trip ___/___/___ thru ___/___/___	Days Absent: when school is in session	Days Absent: Non-school days/ vacation time
------	---	--	---

COST	Estimated Cost Per Student \$_____	Source of Funding: Student District Fundraise		
------	---------------------------------------	--	--	--

Adopted: ~~06/17/19~~
Revised: ~~12/12/22~~

(/25)

STUDENT TRAVEL CHAPERONE AGREEMENT

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE () _____ CELL PHONE () _____ EMAIL _____

The following guidelines are designed to help volunteers understand their responsibilities while performing within the course and scope of a volunteer chaperone position. Volunteer chaperones are expected to abide by all Edina Public Schools' policies. This agreement is effective for the _____ school year and may be used for multiple events.

The goal of Edina Public Schools' activities is to provide a safe, fun, and positive experience for both youth and adults. As an adult chaperone, you play a valuable role in attaining this goal. Please read through this code of conduct and sign below.

As an adult chaperone, you agree to:

1. Complete the background check required by the [school](#) district at your own expense.
2. Have a valid driver's license and carry proof of automobile liability insurance, if you use a motor vehicle to transport yourself or others. Also, ensure that all passengers use seatbelts.
3. Not possess or use alcohol, illegal drugs, or tobacco products while involved in any Edina Public Schools' meeting or activity.
4. Not leave the premises of the event without the approval of the ~~organizer~~ [staff coordinator](#) when chaperoning students.
5. Not use obscene or discriminatory language at any Edina Public Schools' activity.
6. Represent Edina Public Schools to youth and adults by conducting yourself courteously in manner and language, exhibiting good sportsmanship, serving as a positive role model, and using reasonable conflict resolution skills.
7. Abide by all applicable Edina Public Schools' rules, policies, and guidelines.
8. Accept supervision and support from the ~~travel organizer~~ [staff coordinator](#) or designated activity volunteer leader.
9. Accept the responsibility to promote and support the vision, mission, and values of Edina Public Schools' activities.
10. Ensure that students follow the guidelines and participate appropriately in all activities and travel.
11. Immediately inform the ~~travel organizer~~ [staff coordinator](#) of any violations of district policies so that the ~~travel learning organizer~~ [staff coordinator](#) can respond appropriately.
12. Participate in activities to the best of your ability.
13. Attend at least one chaperone training session that will cover travel logistics and district policies and rules including data privacy training.

I have read this document. I understand its contents and agree to its terms. I also understand that if I do not follow this code of conduct, my participation in Edina Public Schools-sponsored activities for this and the future school year will be terminated.

Chaperone's Signature: _____ Date: _____

(/25)

Adopted: ~~6/17/19~~

Reviewed: ~~12/12/22~~

Appendix III to Policy 538

**Edina Public Schools
Extended Travel Release of Liability**

This completed form is required for all EPS extended travel. Failure to complete and/or lack of agreement will prohibit participation in the planned travel experience.

Student Name:

Course/Travel Experience:

AGREEMENT AND RELEASE OF LIABILITY

1. I am _____, ("Student") and/or the parent/guardian of Student, a student at Edina High School ("School"). I have chosen to and intend to allow Student to participate in a travel-based learning experience (Program) sponsored by ~~Edina Public Schools~~ the School.
2. I have voluntarily arranged for Student to participate in a Program which will include travel to _____ for the dates of _____.
3. I understand and am aware that during the Program in which Student will participate and in traveling to and from the Program certain risks and dangers may arise, including but not limited to the hazards of traveling in unsafe areas or under unsafe conditions, the forces of nature, the negligent or reckless acts or omissions or strict liability of persons or entities providing goods or services to Student, their agents, employees, officers, directors, associates, affiliated companies or subcontractor, travel by boat, automobile, train, ship, aircraft, bus, or other means of conveyance, an accident or illness in places without access to medical facilities, transportation, or means of rapid evaluation and assistance. I understand the District is not responsible for financial losses to students and parents/[guardians](#) due to cancellation of trips.
4. I am aware that Student's participation in the Program and/or the use of transportation, housing, and dining services, and other goods and services in connection with participation in the Program carries a risk of serious personal injury, serious illness, death, and property damage or loss. I expressly and voluntarily assume on behalf of Student and for myself all risk of injury, illness, death, and property damage or loss that may result from Student's participation in the Program and travel to and from the Program.
5. As consideration for being permitted to participate in the Program, I hereby release and discharge the School and its officers, directors, faculty, agents, employees, and legal representatives ("the Released Parties") from liability for injury, illness, death, damage, or loss arising out of Student's participation in the Program or use of transportation, housing, dining, or other goods and services, or arising out of any other activity incident to Student's participation in the Program, including any losses caused by the negligence or strict liability of the Released Parties. I do not release the Released Parties from liability for willful or intentional acts or punitive damages.
6. I also agree not to sue or make a claim against the Released Parties for injury, illness, death, damage, or loss sustained as a result of Student's participation in the Program. I will indemnify and hold harmless the Released Parties from all claims, judgments, and costs, including attorneys' fees, incurred in connection with any action.

I HAVE CAREFULLY READ THIS AGREEMENT AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I SIGN IT OF MY OWN FREE WILL.

Student Signature:	Date:
Parent/gGuardian Signature:	Date:

EXTENDED TRAVEL STUDENT CONDUCT AGREEMENT

Student Name:

Course/Travel Experience:

Students on an extended travel experience approved by the Edina Public Schools (EPS) are to realize that:

1. Approved student travel is an extension of the normal school day; and
2. Students are representatives of EPS throughout the travel experience.

Therefore, all EPS policies are in effect as outlined in the current *Student Rights and Responsibilities Handbook*.

All students engaged in extended travel represent the EPS from the point of departure to the point of return and are expected to act at all times in a way that exemplifies the high standards of behaviors set by our learning community.

EPS assigned travel coordinator(s) have the normal authority given to classroom teachers and the accompanying administrative designee has the authority of a building or district-level administrator. School administration and the EPS Superintendent will be notified of all policy violations that occur during the travel experience.

To ensure that the student and the parent/guardian understand travel-related behavior expectations, all travel coordinators ~~must~~ will review certain policies and the consequences of any policy violations. Student participants and their parent/guardian are to initial below that each policy was clarified and that their policy questions answered prior to the travel experience.

Policy	Student	Parent / Guardian
Field Trips and Student Travel (Policy 538)		
Search of Student Lockers, Desks, Personal Possessions, & Student's Persons (Policy 502)		
Student Dress and Appearance (Policy 535 504)		
Student Attendance (Policy 503)		
Electronic Technologies Acceptable Use (Policy 634 524)		
Student Medication (Policy 516)		
Student Conduct & Discipline (Policy 506)		

Additionally, while participating in extended travel, EPS students may not:

1. Engage in any “body modification” (i.e., tattoos, body piercing, or similar behavior)
2. Operate a motor vehicle
3. Participate in extreme sports, except sports that are a part of the program
4. Engage in any activity deemed dangerous to the health, safety, or welfare of the student or any member of the group

Violation of these expectations while on an extended travel experience will result in the immediate return home of the student. The parent/guardian will bear full financial responsibility for all related costs of this action, including costs for an accompanying chaperone. The signatures below indicate that both student and parent/guardian understand and agree to the ~~School Board~~ district policies, the consequences of policy violations, and the additional prohibited behaviors listed above.

STUDENT	PARENT/GUARDIAN
Student Name:	Name:
Signature:	Signature:
Date:	Date:



Appendix I to Policy 516 and Appendix V to Policy 538
Edina Public Schools – Medication Administration Authorization

Do not use this form for students who require medication for asthma, severe allergies, seizures, or diabetes. Please have your medical provider complete action plans for these health conditions.

Student: _____ Date of Birth: _____ Grade: _____

PHYSICIAN AND PARENT/GUARDIAN SIGNATURE REQUIRED BELOW.

Parents/guardians asking district employees to give medication to their child must provide written permission each school year that has been signed by the child's licensed health care provider and the parent/guardian. The medication must be provided in the original, labeled container.

PHYSICIAN/LICENSED PRESCRIBER'S ORDER FOR ADMINISTRATION OF MEDICATION BY SCHOOL PERSONNEL – To be completed by physician/licensed prescriber.				
Medication	Dose in mg	Frequency	Route	Medical Condition
Physician/licensed prescriber signature (required):				Date:
Print Name of Prescriber			Clinic Name	
Phone:			Fax:	

All authorizations expire at the end of the school year or following the summer school session.

<p><u>Parent/ Guardian Authorization</u></p> <p>I request that the above medication/s be given during school hours as ordered by my child's physician/licensed prescriber.</p> <p>I request that the medications be given on field trips as prescribed. Yes No</p> <p>I will notify the school if medication is stopped.</p> <p>I give permission for the medication/s to be given by school personnel as delegated, trained, and supervised by the school nurse.</p> <p>Legally, I may refuse to sign the authorization to administer medication form. If I refuse to sign, the district will not be able to administer the medication.</p> <p>This consent may be revoked at any time by sending a written notice to the licensed school nurse.</p> <p>If this medication(s) is a controlled substance, I am obligated to retrieve the controlled substance when requested by the district.</p> <p>If this medication(s) is not a controlled substance, I hereby designate the district as an authorized entity to transport the medication for the purposes of destruction if any unused medication(s) remains.</p> <p>_____</p> <p>Parent/Guardian Signature Date</p>

<p><u>Permission for Release of Information</u></p> <p>I give permission for the school nurse to contact my child's physician/licensed prescriber with questions about the above listed medication/(s) or medical condition/(s) being treated by medication/(s).</p> <p>I give permission for the physician/licensed prescriber to release information related to the above medication/(s) and medical condition/(s) to the licensed school nurse.</p> <p>_____</p> <p>Parent/Guardian Signature Date</p> <p>(12/24)</p>
--

Adopted: ~~6/17/19~~
Reviewed: ~~12/12/22~~

Education Programs

Development of Parental Involvement and Family Engagement Policies for Title I Programs

I. Purpose

This policy encourages and facilitates involvement by parents and guardians of students participating in Title I in the educational programs and student experiences. The policy provides the framework for organized, systematic, ongoing, informed, and timely parent/guardian involvement engagement in relation to decisions about the Title I services within the school district. The involvement engagement of parents and guardians by the district will be directed toward public or private school children whose parents/guardians are district residents or parents/guardians whose children attend school within the boundaries of the district.

II. General Statement of Policy

- A. It is the policy of the school district to plan and implement, with meaningful consultation with parents and guardians of participating children, programs, activities, and procedures for the involvement engagement of those parents and guardians in its Title I programs.
- B. It is the policy of the district to fully comply with ~~20 U.S.C. § 6318~~ federal law which requires the district to develop jointly with, agree upon with, and distribute to parents and guardians of children participating in Title I programs written parent/guardian involvement engagement policies.

III. Development of District Level Policy

The administration will develop jointly with, agree upon with, and distribute to, parents and guardians of participating children a written parent/guardian involvement engagement policy that will be incorporated into the school district's Title I plan. The policy will establish the expectations for parent/guardian involvement engagement and describe how the district will:

- A. Involve parents and guardians in the joint development of the district's Title I plan and the process of school review and improvement;
- B. Provide the coordination, technical assistance, and other support necessary to assist schools in planning and implementing effective parent/guardian involvement engagement activities to improve student academic achievement

and school performance;

- C. Build the schools' and parents'/guardians' capacity for strong parent/guardian ~~at involvement~~ engagement;
- D. Coordinate and integrate parent/guardian ~~at involvement~~ engagement strategies to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs with similar strategies under other programs, such as Head Start, Early Reading First, Even Start, Parents as Teachers Program, Home Instruction Program for Preschool Youngsters, and state-administered preschool programs;
- E. Conduct, with the involvement of parents/guardians, an annual evaluation of the content and effectiveness of the parent/guardian ~~at involvement~~ engagement policy in improving the academic quality of the schools served, including identifying barriers to greater participation by parents and guardians, and, particularly, with parents and guardians who are economically disadvantaged, disabled, have limited literacy, ~~or limited~~ English proficiency, or who are of a racial or ethnic minority;
- F. Use the findings of such evaluations to design strategies for more effective parent/guardian ~~at involvement~~ engagement and to revise, if necessary, the district-level and school-level parent/guardian ~~at involvement~~ engagement policies; and
- G. Involve parents and guardians in the activities of the schools.

IV. Development of School Level Procedures

The administration of each Title One school will develop (or amend an existing parental involvement policy) jointly with, and distribute to, parents/guardians of participating children a written parent/guardian ~~at involvement~~ engagement procedure, agreed upon by such parents/guardians, that will describe the means for carrying out the federal requirements of parent/guardian ~~at involvement~~ engagement.

- A. The procedures will describe the means by which each school with a Title I program will:
 1. Convene an annual meeting, at a convenient time, to which all parents/guardian of participating children will be invited and encouraged to attend, to inform parents/guardians of their school's participation in Title I programs, and to explain to parents/guardians of participating children the program, its requirements, and their right to be involved;
 2. Offer a flexible number of meetings, transportation, child care, or home visits, as such services relate to parent/guardian ~~at involvement~~ engagement;

3. Involve parents/[guardians](#) in an organized, ongoing, and timely way, in the planning, review, and improvement of the parent/[guardian](#) ~~al involvement~~ [engagement](#) programs, including the school parent/[guardian](#) ~~al involvement~~ [engagement](#) policy and the joint development of the school-wide program plan, unless the school already has a program for involving parents/[guardians](#) in the planning and design of its programs that would adequately involve parents/[guardians](#) of participating children;
 4. Provide parents/[guardians](#) of participating children with: timely information about Title I programs; if requested by parents/[guardians](#), opportunities for regular meetings to formulate suggestions, share experiences with other parents/[guardians](#) and to participate, as appropriate, in decisions relating to their child's education; and to respond to any such suggestions as soon as practicably possible; and
 5. If the school-wide program plan is not satisfactory to the parents/[guardians](#) of participating children, submit any parent's ~~or~~ [guardians](#) comments on the plan when it is submitted to the school district.
- B. As a component of this procedure, each school will jointly develop with parents/[guardians](#) a school/parent/[guardian](#) compact which outlines how parents/[guardians](#), staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents/[guardians](#) will build and develop a partnership to help children achieve the state's high standards. The compact will:
1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state student academic achievement standards;
 2. Describe the ways each parent/[guardian](#) will be responsible for supporting ~~his or her~~ [their](#) child's learning by monitoring school attendance and homework completion, monitoring television watching, volunteering in ~~his or her~~ [their](#) child's classroom, and participating, as appropriate, in decisions relating to ~~his or her~~ [their](#) child's education and use of extracurricular time.
 3. Address the importance of communication between teachers and parents/[guardians](#) on an on-going basis through the use of:
 - a. Annual parent/[guardian](#)-teacher conferences to discuss the compact and the child's achievement;
 - b. Frequent progress reports to the parents/[guardians](#); and
 - c. Reasonable access to staff, opportunities to volunteer, participate in the child's class, and observe in the child's classroom.

- d. Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- C. To ensure effective involvement of parents/guardians and to support a partnership among the school, parents/guardians, and community to improve student academic achievement, the procedure will describe how each school and the district will:
1. Provide assistance to participating parents/guardians in understanding such topics as the state's academic content standards and state academic achievement standards, state and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 2. Provide materials and training to assist parents/guardians in working with their children to improve their children's achievement, including coordinating necessary literacy training and using technology, as appropriate, to foster parent/guardians ~~at involvement~~ engagement;
 3. Educate school staff, with the assistance of parents/guardians, in the value and utility of contributions of parents/guardians and in how to reach out to, communicate with, and work with parents/guardians as equal partners, implement and coordinate parent/guardian programs, and build ties between parents/guardians and school;
 4. Coordinate and integrate parent/guardian ~~at involvement~~ engagement programs and activities with local public preschool programs and other intervention programs;
 5. Ensure, to the extent practicable, that information about school and parent/guardian meetings, programs, and activities is sent home in a format and in a language the parents/guardians can understand; and
 6. Provide such other reasonable support for parent/guardian ~~at involvement~~ engagement activities as requested by parents/guardians.
- D. The policy will also describe the process to be taken if the district and school choose to:
1. Involve parents/guardians in the development of training for school staff to improve the effectiveness of such training;
 2. Provide necessary literacy training with funds received under Title I programs if all other funding has been exhausted;
 3. Pay reasonable and necessary expenses associated with parent/guardian ~~at involvement~~ engagement activities, including transportation and child care

costs, to enable parents/guardians to participate in meetings and training sessions;

4. Train and support parents/guardians to enhance the involvement of other parents/guardians;
 5. Arrange meetings at a variety of times or have in-home conferences between teachers or other educators, who work directly with participating children, and parents/guardians who are unable to attend such conferences at school in order to maximize parent/guardian ~~at~~ opportunities for involvement engagement and participation in school-related activities;
 6. Adopt and implement model approaches to improving parent/guardian ~~at involvement~~ engagement;
 7. Develop appropriate roles for community-based organizations and business in parent/guardian ~~at involvement~~ engagement activities; and
 8. Establish a districtwide parent/guardian advisory council to provide advice on all matters related to parent/guardian ~~at involvement~~ engagement in Title I programs.
- E. To carry out the requirements of parent/guardian ~~at involvement~~ engagement, the district and schools will provide full opportunities for the participation of parents/guardians with limited English proficiency or with disabilities, including providing information and school profiles in a language and form that is understandable by the parents/guardians.
- F. The district and each school will assist parents/guardians and parent organizations by informing such parents/guardians and parent organizations of the existence and purpose of such centers.

The policies will be updated periodically to meet the changing needs of parents/guardians and the school.

Legal Reference:

20 U.S.C. § 6318 (Parental Involvement and Family Engagement)

Policy
adopted: 08/17/09
Revised: 10/19/15
Reviewed: 08/10/20
Revised: __/__/25

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

VII. **Action**

VII.A. Revised Budget Fiscal Year 2025



Board Meeting Date: 4/7/2025

Title: Revised Budget Fiscal Year 2025

Type: Action

Presenter(s): Mert Woodard, Director, Finance & Operations

Description: The fiscal year 2025 budget was developed using the most reliable information available at the time of adoption in June 2024. As more reliable information and data becomes available, the District is able to make adjustments to reflect the actual operations of the District. Expected enrollment versus actual enrollment, projected staffing vs actual staffing, fluctuations to supply and material costs, and the timing of expenditures made against federal awards are just a few of the countless budgetary variables that can change during a school year.

The District administration has reviewed the current year actual activity in detail and recommends the following budget revisions:

	Preliminary Budget		Revised Budget	
	Revenues & Other Financing Sources	Expenditures & Other Financing Uses	Revenues & Other Financing Sources	Expenditures & Other Financing Uses
General Fund	\$ 160,833,844	\$ 158,362,067	\$ 164,502,730	\$ 160,998,231
Food Service Fund	4,621,067	4,531,973	5,450,214	5,221,973
Community Service Fund	12,901,634	12,841,752	12,901,634	12,841,752
Building Construction Fun	8,094,237	9,560,259	14,766,108	9,594,142
Debt Service Fund	14,857,137	14,597,514	115,011,011	114,601,423
Internal Service Fund	910,000	910,000	910,000	910,000
Total	\$ 202,217,919	\$ 200,803,565	\$ 313,541,697	\$ 304,167,521

The District's administration's proposed budget revisions for fiscal year 2025 were reported at the January 2025 Finance & Facilities Committee meeting, February 2025 Work Session, and March 2025 Regular Meeting.

Recommendation: Adopt the District administration's recommended budget revisions for fiscal year 2025.

Desired Outcomes from the Board: Compliance with District Policy 701.

Attachments:

1. Revised Budget – Fiscal Year 2025
2. Five-Year General Fund Forecast – 2026-2030

Independent School District No. 273 - Edina Public Schools
Revised Budget - Fiscal Year 2025
February 3, 2025

	FY2023 Ending Fund Balances	FY2024 Final Actual Revenues	FY2024 Final Actual Expenditures	FY2024 Final Actual Transfers In/(Out)	FY2024 Ending Fund Balances	FY2025 Proposed Budgeted Revenues	FY2025 Proposed Budgeted Expenditures	FY2025 Final Budgeted Transfers In/(Out)	FY2025 Ending Fund Balances
General Fund:									
Nonspendable - Inventory	\$ 23,064	\$ -	\$ -	\$ -	\$ 23,064	\$ -	\$ -	\$ -	\$ 23,064
Nonspendable - Prepaid Items	369,917	-	-	(363,358)	6,559	-	-	-	6,559
Total Nonspendable	392,981	-	-	(363,358)	29,623	-	-	-	29,623
Restricted - Achievement & Integration	-	1,351,089	1,351,089	-	-	1,401,456	1,401,456	-	-
Restricted - Alternative Program	-	225,295	525,080	299,785	-	-	455,764	455,764	-
Restricted - Alternative Teacher Compensation	-	-	-	-	-	2,217,301	2,223,853	6,552	-
Restricted - American Indian Education Aid	-	68,500	31,257	-	37,243	69,000	66,961	-	39,282
Restricted - Area Learning Center	-	-	526,368	526,368	-	-	-	-	-
Restricted - Basic Skills	-	1,355,732	1,473,948	118,216	-	1,545,049	1,545,049	-	-
Restricted - Capital Projects Levy	-	7,431,835	7,363,904	-	67,931	8,476,346	8,445,410	-	98,867
Restricted - English Learner	-	407,197	622,749	215,551	-	551,505	798,153	246,648	-
Restricted - Gifted & Talented	-	127,290	1,271,290	1,144,000	-	123,555	1,163,920	1,040,365	-
Restricted - Learning & Development	-	1,926,711	1,926,711	-	-	1,939,167	1,939,167	-	-
Restricted - Literacy Aid	-	-	-	-	-	343,843	343,843	-	-
Restricted - Literacy Incentive Aid	-	499,588	499,588	-	-	512,283	543,841	31,558	-
Restricted - Long-Term Facilities Maintenance	-	11,215,006	6,440,458	(4,774,549)	-	11,331,524	3,726,649	(7,604,875)	-
Restricted - Medical Assistance	-	362,303	43,841	-	318,462	-	51,500	-	266,962
Restricted - Operating Capital	4,306,608	5,087,842	4,185,922	-	5,207,729	5,854,011	4,132,283	-	6,929,457
Restricted - Safe Schools	-	468,518	889,594	421,076	-	480,576	982,568	501,992	-
Restricted - School Library Aid	-	151,144	151,144	-	-	152,240	152,240	-	-
Restricted - Staff Development	-	1,335,070	752,305	-	582,764	1,383,895	1,135,722	-	830,937
Restricted - Student Activities	35,787	2,021	3,224	-	34,583	-	-	-	34,583
Restricted - Student Support Personnel Aid	-	112,021	112,021	-	-	161,397	161,397	-	-
Restricted - Teacher Compensation READ Act Aid	-	-	-	-	-	310,441	310,441	-	-
Total Restricted	4,342,395	32,126,362	28,170,494	(2,049,551)	6,248,712	36,853,589	29,580,217	(5,321,996)	8,200,888
Committed Fund Balance	2,322,850	-	-	161,538	2,484,388	-	-	-	2,484,388
Assigned - Department/Site Carryover	822,667	-	-	1,050,000	1,872,667	493,475	500,075	-	1,866,067
Assigned - OPEB & Severance	4,183,033	-	-	800,000	4,983,033	-	-	250,000	5,233,033
Assigned - Literacy	513,824	-	-	350,000	863,824	-	-	-	863,824
Assigned - Paid Family Medical Leave	-	-	-	600,000	600,000	-	-	150,000	750,000
Assigned - Unemployment Insurance	-	-	-	325,000	325,000	-	-	75,000	400,000
Total Assigned	5,519,524	-	-	3,125,000	8,644,524	493,475	500,075	475,000	9,112,924
Unassigned Fund Balance	8,013,834	128,782,803	121,946,188	(5,648,177)	9,202,272	127,155,666	123,313,064	(2,757,879)	10,286,995
Total General Fund	\$ 20,591,584	\$ 160,909,165	\$ 150,116,682	\$ (4,774,549)	\$ 26,609,520	\$ 164,502,730	\$ 153,393,356	\$ (7,604,875)	\$ 30,114,019
Food Service Fund:									
Nonspendable - Inventory	67,961	-	-	46,005	113,966	-	-	-	113,966
Restricted - Food Service	1,098,058	4,935,861	4,049,458	(46,005)	1,938,457	5,450,214	5,221,973	-	2,166,698
Total Food Service Fund	1,166,019	4,935,861	4,049,458	-	2,052,422	5,450,214	5,221,973	-	2,280,663
Community Service Fund:									
Restricted - Community Education	1,240,073	11,046,311	10,549,903	-	1,736,481	11,733,597	11,619,520	-	1,850,558
Restricted - Early Childhood Family Education	299,896	723,660	722,927	-	300,629	666,158	756,518	-	210,269
Restricted - School Readiness	71,697	266,557	244,715	-	93,538	263,041	262,983	-	93,596
Restricted - Community Service	98,459	266,151	220,484	-	144,126	238,838	202,731	-	180,233
Total Community Service Fund	1,710,124	12,302,679	11,738,029	-	2,274,773	12,901,634	12,841,752	-	2,334,655
Building Construction Fund:									
Restricted - Building Construction	1,485,808	51,138	604,661	-	932,285	-	-	-	932,285
Restricted - Long-Term Facilities Maintenance	8,545,571	171,269	11,143,590	4,774,549	2,347,798	7,161,233	9,594,142	7,604,875	7,519,764
Restricted - Building Projects Funded by COPs	6,280,935	110,648	6,391,583	-	-	-	-	-	-
Total Building Construction Fund	16,312,314	333,055	18,139,834	4,774,549	3,280,083	7,161,233	9,594,142	7,604,875	8,452,049
Debt Service Fund:									
Restricted - Debt Service	3,453,904	14,442,888	14,619,572	-	3,277,220	115,011,011	114,601,423	-	3,686,808
Total Debt Service Fund	3,453,904	14,442,888	14,619,572	-	3,277,220	115,011,011	114,601,423	-	3,686,808
Internal Service Fund:									
Internal Service Fund	485,401	916,164	933,558	-	468,007	910,000	910,000	-	468,007
Total Internal Service Fund	485,401	916,164	933,558	-	468,007	910,000	910,000	-	468,007
Total Governmental Funds	\$ 43,719,345	\$ 193,839,812	\$ 199,597,133	\$ -	\$ 37,962,026	\$ 305,936,822	\$ 296,562,646	\$ -	\$ 47,336,202

Independent School District No. 273 - Edina Public Schools
 Five-Year Revenue & Expenditure Forecast - General Fund
 Fiscal Year 2026 through 2030
 Prepared: October 2024
 Updated: February 2025

	Fiscal Year						
	2024	2025	2026	2027	2028	2029	2030
Revenue:							
Property Taxes	\$ 53,561,813	\$ 56,342,166	\$ 56,501,798	\$ 54,492,560	\$ 55,387,696	\$ 54,915,531	\$ 55,784,676
State Sources	97,586,833	100,748,313	104,008,975	106,618,687	108,979,149	111,091,890	112,107,895
Federal Sources	2,413,800	2,005,216	2,285,697	2,285,697	2,285,697	2,285,697	2,285,697
Miscellaneous Local	7,346,719	3,895,425	4,144,831	4,059,165	3,982,066	3,912,677	3,288,175
Other Financing Sources	-	1,511,610	-	-	-	-	-
Total Revenue	160,909,165	164,502,730	166,941,301	167,456,109	170,634,609	172,205,796	173,466,443
Expenditures:							
Salaries	91,327,676	93,012,115	98,669,386	103,624,326	108,240,482	111,820,916	116,539,442
Benefits	28,475,744	30,858,434	31,526,443	32,833,977	34,044,193	35,153,593	36,405,689
Purchased Services	12,943,625	11,973,292	12,413,824	13,144,787	13,854,109	14,519,478	15,221,597
Supplies & Materials	4,473,488	5,197,717	5,457,620	5,710,013	5,974,984	6,253,182	6,545,257
Capital Expenditures	12,323,746	11,729,475	11,992,763	12,291,269	12,451,279	12,763,728	12,826,301
Other Expenditures	572,405	570,384	587,497	605,122	623,277	641,977	661,239
Other Financing Uses	4,774,549	7,604,875	6,263,181	5,361,657	5,338,576	5,200,629	5,138,960
Total Expenditures	154,891,231	160,946,292	166,910,714	173,571,151	180,526,900	186,353,503	193,338,485
Change in Fund Balance	6,017,934	3,556,438	30,587	(6,115,042)	(9,892,291)	(14,147,707)	(19,872,041)
Fund Balances:							
Nonspendable	29,623	-	-	-	-	-	-
Restricted	6,248,712	6,542,488	7,605,521	6,536,282	7,575,158	8,495,215	9,526,800
Committed	2,484,388	2,637,245	2,768,438	2,892,309	2,993,453	3,120,054	3,007,039
Assigned	8,644,524	9,031,289	8,406,731	5,606,480	5,606,480	5,606,480	5,606,480
Unassigned	9,202,272	11,954,935	11,415,856	9,046,432	(1,985,878)	(17,180,242)	(37,970,853)
Total Fund Balances	\$ 26,609,519	\$ 30,165,957	\$ 30,196,545	\$ 24,081,504	\$ 14,189,213	\$ 41,507	\$ (19,830,534)
Unassigned Fund Balance:	7.41%	9.07%	8.25%	6.26%	(1.33%)	(11.01%)	(25.25%)

VII.B. Policy Review - Rapid (413, 705)



Board Meeting Date: 4/7/2025

Title: Policy Review

Type: Action

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes. There are minimal to no changes.

- Policy 413 Harassment and Violence Prohibition, Students and Employees
- Policy 705 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

Recommendation: Approve the suggested modifications for Policies 413, 705.

Desired Outcome(s) from the Board: Approve suggested modifications.

Attachments:

1. Policy 413 Harassment and Violence Prohibition, Students and Employees
2. Policy 705 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

Personnel

Harassment and Violence Prohibition, Students and Employees

I. Purpose

The school district strives to maintain a learning and working environment free from harassment or violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability. This policy provides a framework for reporting actions that violate this policy and the district's actions when it receives such a report.

II. General Statement of Policy

- A. The school district strives to maintain a learning and working environment free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability ("protected class"). The district prohibits harassment or violence on the basis of protected class.
- B. This policy is violated when a student or employee harasses a student or employee, or group of students or employees, through conduct or communication based on a person's protected class.
- C. This policy is violated when a student or employee inflicts, threatens to inflict, or attempts to inflict violence upon a student or employee based on a person's protected class.
- D. The district will act to investigate all complaints of harassment or violence based on a person's protected class. The district will discipline or take appropriate action against a student or employee who is found to have violated this policy.

III. Definitions

- A. "Assault" is:
 - 1. an act done with intent to cause fear in another of immediate bodily harm or death;
 - 2. the intentional infliction of or attempt to inflict bodily harm upon another; or

3. the threat to do bodily harm to another with present ability to carry out the threat.
- B. “Harassment” prohibited by this policy consists of physical or verbal conduct, including, but not limited to, electronic communications, relating to an individual’s or group of individuals’ race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability when the conduct:
1. has the purpose or effect of creating an intimidating, hostile, or offensive working or academic environment;
 2. has the purpose or effect of substantially or unreasonably interfering with an individual’s work or academic performance; or
 3. otherwise adversely affects an individual’s employment or academic opportunities.
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.
- D. Protected Classes
1. “Disability” means, with respect to an individual any person who:
 - a. has a physical, sensory, or mental impairment that materially limits one or more major life activities of such individual;
 - b. has a record of such an impairment; or
 - c. is regarded as having such an impairment.
 - d. has an impairment that is episodic or in remission and would materially limit a major life activity when active.
 2. “Familial status” means the condition of one or more minors ~~being domiciled with~~ having legal status or custody with:
 - a. their parent or parents or the minor’s legal guardian or guardians; or
 - b. the designee of the parent or parents or guardian or guardians with the written permission of the parent or parents or guardian or guardians. Familial status also means residing with and caring for one or more individuals who lack the ability to meet essential requirements for physical health,

safety, or self-care because the individual or individuals are unable to receive and evaluate information or make or communicate decisions. The protections afforded against harassment or discrimination on the basis of family status apply to any person who is pregnant or is in the process of securing legal custody of an individual who has not attained the age of majority.

3. “Marital status” means whether a person is single, married, remarried, divorced, separated, or a surviving spouse and, in employment cases, includes protection against harassment or discrimination on the basis of the identity, situation, actions, or beliefs of a spouse or former spouse.
 4. “National origin” means the place of birth of an individual or of any of the individual’s lineal ancestors.
 5. “Sex” includes, but is not limited to, pregnancy, childbirth, and disabilities related to pregnancy or childbirth.
 6. “Sexual orientation” means having or being perceived as having an emotional, physical, or sexual attachment to another person without regard to the sex of that person, or having or being perceived as having an orientation for such attachment, or having or being perceived as having a self-image or identity not traditionally associated with one’s biological maleness or femaleness. “Sexual orientation” does not include a physical or sexual attachment to children by an adult.
 7. “Status with regard to public assistance” means the condition of being a recipient of federal, state, or local assistance, including medical assistance, or of being a tenant receiving federal, state, or local subsidies, including rental assistance or rent supplements.
- E. “Remedial response” means a measure to stop and correct acts of harassment or violence, prevent acts of harassment or violence from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of acts of harassment or violence.
- F. Sexual Harassment
1. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct, or other verbal or physical conduct or communication of a sexual nature when:
 - a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining

employment or an education;

- b. submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
- c. that conduct or communication has the purpose or effect of substantially interfering with an individual's employment or education, or creating an intimidating, hostile, or offensive employment or educational environment.

2. Sexual harassment may include, but is not limited to:

- a. unwelcome verbal harassment or abuse;
- b. unwelcome sexually motivated or explicit emails, text messages, voicemails, or other electronic communication;
- c. unwelcome pressure for sexual activity;
- d. unwelcome, sexually motivated, or inappropriate patting, pinching, or physical contact, other than necessary restraint of student(s) by teachers, administrators, or other school district personnel to avoid physical harm to persons or property;
- e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
- f. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
- g. unwelcome behavior or words directed at an individual because of sexual orientation, including gender identity or expression.

G. Sexual Violence

- 1. Sexual violence is a physical act of aggression or force or the threat thereof that involves the touching of another's intimate parts or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minn. Stat. § 609.341, includes the primary genital area, groin, inner thigh, buttocks, or breast, as well as the clothing covering these areas.

2. Sexual violence may include, but is not limited to:
 - a. touching, patting, grabbing, or pinching another person's intimate parts;
 - b. coercing, forcing, or attempting to coerce or force the touching of anyone's intimate parts;
 - c. coercing, forcing, or attempting to coerce or force sexual intercourse or a sexual act on another; or
 - d. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

H. Violence

Violence prohibited by this policy is a physical act of aggression or assault upon another or group of individuals because of, or in a manner reasonably related to, an individual's protected class.

- I. "Employee," for purposes of this policy, includes school board members, district employees, agents, volunteers, independent contractors, or other persons subject to the supervision and control of the district.

IV. Reporting Procedures

- A. Any person who believes they have been the target or victim of harassment or violence on the basis of protected class by a student or employee of the school district, or any person with knowledge or belief of conduct which may constitute harassment or violence prohibited by this policy toward a student or employee or group of students or other employee of the district should report the alleged acts immediately to an appropriate district official designated by this policy. A person may report conduct which may constitute harassment or violence anonymously. However, the district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The district encourages the reporting party or complainant to use the report form attached to this policy as Appendix I and available from the principal or building supervisor of each building or available from the district office, but oral reports will be considered complaints as well.
- C. Nothing in this policy prevents any person from reporting harassment or violence directly to a district human rights officer or to the superintendent. If the complaint involves the building report taker, the complaint will be made or filed directly with the superintendent or the district human rights officer by the reporting party or complainant.

- D. At each site location, the building principal or designee or the building supervisor (“building report taker”) is the person responsible for receiving oral or written reports of harassment or violence prohibited by this policy at the building level. Any adult district employee who receives a report of harassment or violence prohibited by this policy will inform the building report taker immediately. If the complaint involves the building report taker, the complaint will be made or filed directly with the superintendent or the district human rights officer by the reporting party or complainant. The building report taker will ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and will serve as a primary contact on policy and procedural matters.
- E. Employees will be particularly alert to possible situations, circumstances, or events that might include acts of harassment or violence. An employee who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute harassment or violence will make reasonable efforts to address and resolve the harassment or violence and will inform the building report taker immediately. Employees who fail to inform the building report taker of conduct that may constitute harassment or violence or who fail to make reasonable efforts to address and resolve the harassment or violence in a timely manner may be subject to disciplinary action.
- F. Upon receipt of a report, the building report taker ~~must~~ will notify the district human rights officer immediately, without screening or investigating the report. The building report taker may request, but may not insist upon, a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the building report taker to the human rights officer. If the report was given verbally, the building report taker will personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any harassment or violence report or complaint as provided in this policy may result in disciplinary action against the building report taker.
- G. The district designates the director of human resources or designee as the human rights officer to receive reports or complaints of harassment or violence prohibited by this policy. If the complaint involves the director of human resources, the complaint will be filed directly with the superintendent.
- H. The district will conspicuously post the name of the human rights officer(s), including email addresses, mailing addresses, and telephone numbers.
- I. Submission of a good faith complaint or report of harassment or violence prohibited by this policy will not affect the complainant or reporter’s future employment, grades, work assignments, or educational or work environment.

- J. Use of formal reporting forms is not mandatory.
- K. Reports of harassment and violence prohibited by this policy are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.
- L. The district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the district's legal obligations to investigate, to take appropriate action, and to comply with any discovery or disclosure obligations.
- M. Retaliation against a victim, good faith reporter, or a witness of violence or harassment is prohibited.
- N. False accusations or reports of violence or harassment against another person are prohibited.
- O. A person who engages in an act of violence or harassment, reprisal, retaliation, or false reporting of violence or harassment, or permits, condones, or tolerates violence or harassment will be subject to discipline or other remedial responses for that act in accordance with the district's policies and procedures.

Consequences for students who commit, or are a party to, prohibited acts of violence or harassment, or who engage in reprisal or intentional false reporting of violence or harassment, may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion.

Consequences for employees who permit, condone, or tolerate violence or harassment, or engage in an act of reprisal or intentional false reporting of violence or harassment, may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of violence or harassment may include, but not be limited to, exclusion from district property and events and/or termination of services and/or contracts.

V. Investigation

- A. The director of human resources or designee, within three (3) days of the receipt of a report or complaint alleging harassment or violence prohibited by this policy, will undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the district.
- B. The investigation may consist of personal interviews with the complainant,

the person(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

- C. In determining whether alleged conduct constitutes a violation of this policy, the district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. The district may take immediate steps, at its discretion, to protect the reporting party, students, or employees pending completion of an investigation of alleged harassment or violence prohibited by this policy.
- E. The alleged perpetrator of the act(s) of harassment or violence will be allowed the opportunity to present information during the investigation or prior to the imposition of discipline or other remedial responses.
- F. The investigation will be completed as soon as practicable. The district human rights officer or designee will make a written report to the superintendent upon completion of the investigation. If the complaint involves the superintendent, the report may be filed directly with the school board. The report will include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

VI. School District Action

- A. Upon completion of the investigation, the school district will take appropriate action. This action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, removal, or termination. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. District action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, state and federal law, and applicable district policies.
- B. The district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the district. District officials will notify the targets or victims and alleged perpetrators of harassment or violence, the parent(s) or guardian(s) of targets or victims of harassment or violence, and the parent(s) or guardian(s) of alleged perpetrators of harassment or violence who have been involved in a reported and confirmed harassment or violence incident, of the remedial or disciplinary action taken, to the extent

permitted by law. The district may be required to disclose private data in cases that involve allegations of sexual harassment under Title IX. Please see Policy 522 for additional information.

- C. In order to prevent or respond to acts of harassment or violence committed by or directed against a child with a disability, the district will, where determined appropriate by the child's individualized education program (IEP) or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in acts of harassment or violence.

VII. Retaliation or Reprisal

The school district will discipline or take appropriate action against any student or employee who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged harassment or violence prohibited by this policy, who testifies, assists, or participates in an investigation of retaliation or alleged harassment or violence, or who testifies, assists, or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the harassment or violence. Remedial responses to the harassment or violence will be tailored to the particular incident and nature of the conduct.

VIII. Right to Alternative Complaint Procedures

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights or another state or federal agency, initiating civil action, or seeking redress under state criminal statutes and/or federal law.

IX. Harassment or Violence as Abuse

- A. Under certain circumstances, alleged harassment or violence may also be possible abuse under state law. If so, the duties of mandatory reporting under Minn. Stat. Ch. 260E may be applicable.
- B. Nothing in this policy will prohibit the school district from taking immediate action to protect victims of alleged harassment, violence, or abuse.

X. Dissemination of Policy and Training

- A. This policy is posted in each district building in areas accessible to students and district employees.

- B. This policy is provided to each district employee at the time of initial employment with the district.
- C. This policy will appear in the student handbook.
- D. The district will develop a method of discussing this policy with students and employees.
- E. The district may implement violence prevention and character development education programs to prevent and reduce policy violations.

Legal References:

Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. § 609.02 (Definitions)
Minn. Stat. § 609.341 (Definitions)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
29 U.S.C. § 621 *et seq.* (Age Discrimination in Employment Act)
29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 1983 (Civil Action for Deprivation of Rights)
42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)
42 U.S.C. § 2000e *et seq.* (Title VII of the Civil Rights Act)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

Cross References:

Policy 103 (Equal Educational Opportunity)
Policy 401 (Equal Employment Opportunity)
Policy 402 (Disability Nondiscrimination)
Policy 403 (Discipline of School District Employees)
Policy 406 (Public and Private Personnel Data)
Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
Policy 506 (Student Conduct and Discipline)
Policy 514 (Bullying Prohibition)
Policy 515 (Protection and Privacy of Student Records)
Policy 521 (Student Disability Nondiscrimination)
Policy 522 (Title IX Nondiscrimination Policy, Grievance Procedure and Process)
Policy 524 (Internet Acceptable Use and Safety)
Policy 526 (Student Hazing Prohibition)
Policy 528 (Student Parental, Family and Marital Status Nondiscrimination)
Policy 634 (Electronic Technologies Acceptable Use)

Policy
adopted: 04/14/08
amended: 05/19/09
amended: 09/26/11
revised: 05/19/14
revised: 07/18/16
revised: 08/14/17
revised: 08/13/18
revised: 08/12/19
revised: 05/10/21
revised: 08/08/22
revised: 09/11/23

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota



DEFINING EXCELLENCE

Appendix I to Policies 401, 402, 413, 521, 522, and 528

DISCRIMINATION, HARASSMENT, AND VIOLENCE REPORT FORM

Edina Public Schools maintains a firm policy prohibiting all forms of discrimination, harassment, or violence against students or employees, or groups of students or employees, on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity and expression, or disability. All persons are to be treated with respect and dignity. Harassment or violence by any student, teacher, administrator, or other school personnel, which creates an intimidating, hostile, or offensive environment will not be tolerated under any circumstances.

Use of this reporting form is encouraged but not required. Reports may be made orally or in writing, including via electronic mail.

Person completing report: _____

Home address: _____

Work address: _____

Home phone: _____ Work phone: _____

Date of alleged incident(s): _____

Basis of Alleged Harassment/Violence - circle as appropriate: race \ color \ creed \ religion \ sex \ national origin \ gender \ age \ marital status \ familial status \ status with regard to public assistance \ sexual orientation, including gender identity and expression \ disability

Name of person(s) you believe harassed or was violent toward you or another person.

If the alleged harassment or violence was toward another person(s), identify that person(s).

Where and when did the incident(s) occur? _____

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (e.g., threats, requests, demands); what, if any, physical contact

was involved; or other relevant information. Attach additional pages if necessary.

List any witnesses to the incident(s). _____

My signature below shows that the information I have provided in this document is true, correct, and complete to the best of my knowledge and belief.

Signature: _____ Date _____

Received by: _____ Date _____

Please submit to the building principal or designee, or director of human resources.

(04/24)

Non-Instructional Operations and Business Services

Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

I. Purpose

This policy provides for the development and maintenance of an inventory of the fixed assets of the school district and the establishment and maintenance of a fixed asset accounting system.

II. General Statement of Policy

The school district will have a fixed asset accounting system and an established inventory of fixed assets to be developed and maintained.

III. Definitions

A. "Fixed assets" or "capital assets" are defined as land, improvements to land, buildings, building improvements, vehicles, machinery, equipment, technology hardware, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations, and that have initial useful lives extending beyond a single reporting period, and meet the capitalization criteria defined by the director of business services. The capitalization criteria will be shared with the school board annually.

IV. Development of Inventory and Accounting System

The superintendent or other administrative designee will be responsible for the development and maintenance of an inventory of the fixed assets of the school district, and for the establishment and maintenance of a formal fixed asset accounting system.

The accounting system will be operated in compliance with the applicable provisions of the Uniform Financial Accounting and Reporting Standards for Minnesota public school districts (UFARS) [with a capitalization level that equals or exceeds \\$5,000. Group purchases of technology, furniture, curriculum, or other equipment—individually below the item threshold but deemed significant by the director of business services—have a capitalization level of \\$25,000.](#) ~~In addition, t~~ The inventory will specify the location of all continued abstracts showing the conveyance of the property to the district; certificates of title showing title to the property in the district; title insurance policies; surveys; and other property records relating to the real property of the district.

V. Report

The administration will annually update the property records of the school district and provide an inventory of the fixed assets of the district to the school board through the district's annual financial audit.

Legal References:

Minn. Stat. § 123B.02 (General Powers of Independent School Districts)

Minn. Stat. § 123B.09 (Boards of Independent School Districts)

Minn. Stat. § 123B.51 (Schoolhouses and Sites; Uses for School and Nonschool Purposes; Closings)

Cross Reference:

Policy 703 (Accounting)

Policy 704 (Annual Audit)

Policy

adopted: 09/27/10

revised: 09/22/14

reviewed: 12/12/16

revised: 04/17/23

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

VII.C. Policy Review (517, 519, 534, 535)



Board Meeting Date: 4/7/2025

Title: Policy Review

Type: Action

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 517 Student Recruiting
- Policy 519 Interviews of Students by Outside Agencies
- Policy 534 Emergency Health Situations and District Insurance Limitations
- Policy 535 Education of Homeless Children

Recommendation: Approve the suggested modifications for Policies 517, 519, 534, 535.

Desired Outcome(s) from the Board: Approve suggested modifications.

Attachments:

1. Policy 517 Student Recruiting
2. Policy 519 Interviews of Students by Outside Agencies
3. Policy 534 Emergency Health Situations and District Insurance Limitations
4. Policy 535 Education of Homeless Children

Students

Student Recruiting

I. Purpose

This policy prevents school district employees from exerting undue influence for purposes of securing or retaining the attendance of a student in a school.

II. General Statement of Policy

A. The school district encourages employees to make available to all interested people information regarding the district, its schools, programs, policies, and procedures. The purpose of such activity is to assist in the process of fully informed decision-making regarding school enrollment and to enhance the visibility and image of the district.

B. At the same time, the district recognizes that the scope of such activity is limited by statutory authority and bylaws of the Minnesota State High School League. Accordingly, it will be a violation of this policy for employees to exert undue influence for purposes of securing or retaining the attendance of a student in a school.

C. Employees are further prohibited from encouraging others to engage in such conduct on behalf of the district.

III. Definition of Undue Influence

For purposes of this policy,

A. ~~“U~~ “undue influence” or “competing for enrollment” includes initiating any oral or written contact with a student from another school district who participates in a school district-sponsored sport or activity which solicits the student’s transfer to participate in a sport or activity. It also includes the awarding of tuition, allowance for board and/or room, allowance for transportation, priority in assignments of jobs, cash or gifts in any form, or any other privilege or consideration if not similarly available to all students.

IV. Procedures

A. The school board will adopt, by resolution, specific standards for acceptance and rejection of applications for open enrollment. Standards may include the capacity of a program, class, school building, or the statutory limits to

nonresident enrollment in a particular grade level, or whether the student is currently expelled for (1) possessing a dangerous weapon, as defined under federal law, at a school or school function; (2) possession or using an illegal drug at school or at a school function; (3) selling or soliciting the sale of a controlled substance while at school or a school function; or committing a first, second or third degree assault as described in state law. Standards for acceptance and rejection of open-enrollment applications are subject to the Graduation Incentives Program and may not include previous academic achievement, athletic or other extracurricular ability, disabling conditions, proficiency in the English language, previous disciplinary proceedings, or the student's district of residence.

- B. Employees who violate the provisions of the policy will be subject to disciplinary action as appropriate. Any such disciplinary action will be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, school district policies, and the bylaws of the Minnesota State High School League, as applicable.

Legal References:

Minn. Stat. § 124D.03 (Enrollment Options Program)

Minn. Stat. § 124D.68 (Graduation Incentives Program)

Minnesota State High School League Bylaw 308.00 ([Undue Solicitation of a Student](#))

Cross Reference:

Policy 510 (~~Nonresident~~ [Open](#) Enrollment)

Policy

adopted: 01/22/08

reviewed: 03/12/12

revised: 11/17/14

reviewed: 03/23/20

revised: __/__/25

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

Students

Interviews of Students by Outside Agencies

I. Purpose

There are occasions in which persons other than school district officials and employees find it necessary to speak with a student during the school day. Student safety and disruption of the educational program is of concern to the district. This policy establishes the procedures for access to students by authorized individuals during the school day.

II. General Statement of Policy

- A. Generally, students may not be interviewed during the school day by persons other than a student's parents, school district officials, employees, and/or agents, except as otherwise provided by law and/or this policy.
- B. Requests from law enforcement officers and those other than a student's parents, district officials, employees, and/or agents to interview students will be made through the principal's office. Upon receiving a request, it will be the responsibility of the principal to determine whether the request will be granted. Prior to granting a request, the principal will attempt to contact the student's parents to inform them of the request, except where otherwise prohibited by law or in exigent circumstances involving an imminent and credible threat to the physical safety of students, staff, or others on school premises.

III. Interview Conducted Under the Maltreatment of Minors Act

- A. In the case of an investigation pursuant to the Maltreatment of Minors Act, ~~Minn. Stat. § 626.556, Subd. 10~~, a local welfare agency, the agency responsible for investigating the report, and a local law enforcement agency may interview, without parental consent, an alleged victim and any minors who currently reside with or who have resided with the alleged perpetrator. The interview may take place ~~at school~~ on district property and during school hours. School district officials will work with the local welfare agency, the agency responsible for investigating the report, or law enforcement agency to select a place appropriate for the interview. ~~When it is possible and the report alleges substantial child endangerment or sexual abuse,~~ The interview may take place outside the presence of the ~~alleged offender and may take place prior to any interviews of the alleged offender.~~ ~~perpetrator or parent, legal custodian, guardian, or district official.~~

- B. If the interview took place or is to take place on district property, an order of the juvenile court pursuant to ~~Minn. Stat. § 626.556, Subd. 10 (e)~~ [the Maltreatment of Minors Act](#) may specify that district officials may not disclose to the parent, legal custodian, or guardian the contents of the notification of intent to interview the child on district property and/or any other related information regarding the interview that may be a part of the child's record. The district official must receive a copy of the order from the local welfare or law enforcement agency.
- C. When the local welfare agency, local law enforcement agency, or agency responsible for assessing or investigating a report of maltreatment determines that an interview should take place on district property, district officials must receive written notification of intent to interview the child on district property prior to the interview. The notification will include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on district property. Where the interviews are conducted by the local welfare agency, the notification must be signed by the chair of the local social services agency or the chair's designee. The notification is private educational data on the student. District officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded, unless a ~~school~~ [district](#) employee or agent is alleged to have maltreated the child. Until district officials receive said notification, all inquiries regarding the nature of the investigation or assessment should be directed to the local welfare or law enforcement agency or the agency responsible for assessing or investigating a report of maltreatment, who will be solely responsible for any disclosure regarding the nature of the assessment or investigation.
- D. District officials will have discretion to reasonably schedule the time, place, and manner of an interview by a local welfare or local law enforcement agency on district premises. However, where the alleged perpetrator is believed to be a district official or employee, the local welfare or local law enforcement agency will have discretion to determine where the interview will be held. The interview must be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the district officials and the local welfare or law enforcement agency. However, district officials must yield to the discretion of the local welfare or law enforcement agency concerning other persons in attendance at the interview. District officials will make every effort to reduce the disruption to the educational program of the child, other students, or ~~school~~ [district](#) staff when an interview is conducted on district premises.
- E. Students will not be taken from district property without the consent of the principal and without proper warrant.

Legal References:

Minn. Stat. § 13.32 (Educational Data)

~~Minn. Stat. § 626.556, Subd. 10 (c) and (d) (Duties of Local Welfare Agency and Local Law Enforcement Agency Upon Receipt of a Report)~~

[Minn. Stat., Chapter 260E \(Maltreatment of Minors Act\)](#)

Cross References:

Policy 104 (Complaints – Students, Employees, Parents, Other Persons)

Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)

Policy 515 (Protection and Privacy of Student Records)

Policy

adopted: [01/22/08](#)

reviewed: [03/12/12](#)

revised: 11/17/14

reviewed: [03/23/20](#)

revised: [__/__/25](#)

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Students

Emergency Health Situations and District Insurance Limitations

I. Purpose

This policy defines the school district's response to emergency health situations.

II. General Statement of Policy

The school district will provide necessary emergency care for illness, injury, and special medical conditions. The district does not provide medical, health, or accident insurance for students. Families will need to access their own insurance for a student with an accident, illness, or injury while at school or while participating in a district-sponsored activity.

III. Emergency Health Care

The school district has established administrative procedures and protocols to provide emergency health care for students and staff. These procedures and protocols are coordinated by the ~~D~~irector of ~~S~~tudent ~~S~~upport ~~S~~ervices and the ~~District Health Coordinator~~ [supervisor of health services](#), and cover the following:

- Medication administration (~~see Policy 516, Student Medication~~)
- Injuries
- Illness
- Special medical procedures

IV. Medical, Health, or Accident Insurance Limitations

The school district does not provide medical, health, or accident insurance for students. If a student has an accident, ~~is~~ [becomes](#) ill, or is injured while at school or while participating in a district-sponsored activity, families ~~will need to~~ [must](#) access their [personal](#) ~~own~~ insurance plans to cover any associated costs (e.g., medical care, emergency transportation, etc.)

~~Direct all questions related to insurance to the D~~irector of Business Services [finance and operations](#).

Legal Reference:

Minn. Stat. § 121A.21(a) (School Health Services)

Cross References:

Policy 516 (Student Medication)

[Policy 516.5 \(Overdose Medication\)](#)

Policy 530 (Immunization Requirements)

Policy

adopted: 06/16/08

amended: 03/12/12

revised: 02/23/15

reviewed: 08/10/20

revised: __/__/25

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Students

Education of Homeless Children

I. Purpose

This policy ensures that children and youth who are experiencing homelessness receive the same educational opportunities as other students who are not homeless. This policy is intended to ensure that the district is in full compliance with the McKinney–Vento Homeless Assistance Act.

II. General Statement of Policy

The school board intends that children and youth who are experiencing homelessness have the opportunity to meet the same challenging state and district standards expected of all students. Students in homeless situations should have access to the education and other services they need to meet the standards, including the school choice provisions of the district. Children and youth who are homeless are to be provided educational services comparable to those received by any student in the district.

III. Definitions of Homeless Children and Youth

For purposes of this policy, the definitions included in this section apply.

- A. The term “the Act” means Subtitle B of Title VII of the McKinney–Vento Homeless Assistance Act 42 U.S.C. 11431 et seq.
- B. The term “homeless children and youth” means individuals who lack a fixed, regular, and adequate nighttime residence as those terms are defined in law. They include:
 1. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; ~~or are abandoned in hospitals; or are awaiting foster care placement.~~
 2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
 3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.

4. Migratory children, as this term is defined in section 1309 of the Elementary and Secondary Education Act of 1965, who qualify as homeless for the purposes of this definition because the children are living in circumstances described in the McKinney–Vento Homeless Assistance Act.
- C. “School of origin” means the school the student attended when they last had permanent housing or the school last attended.
- D. “Homeless liaison” is a person designated by the [school](#) district as the district contact for students in homeless situations. A homeless liaison ~~must~~ [will](#) carry out the provisions of law.
- E. The above definitions will automatically be modified if the Act modifies these definitions.

IV. School Selection and Enrollment

- A. The [school](#) district will keep students who are in homeless situations in their school of origin, as that term is defined in [Section III.B](#) of this policy, to the extent feasible, unless it is against the parent’s or guardian’s wishes. If the school of origin is in another district, the student has the right to continue to attend that school at no cost. The cost of transportation will be borne by the two school districts. Students may stay in their school of origin the entire time they are homeless and until the end of any academic year in which they move into permanent housing.
- B. Students may choose to enroll in any public school that students living in the same attendance area are eligible to attend.
- C. If a student is sent to a school other than the school of origin or the school requested by a parent or guardian, the district ~~must~~ [will](#) provide a written explanation of its decision and inform the parent or guardian of their right to appeal, regardless of whether the parent or guardian disputes the placement. The superintendent will develop a dispute resolution process consistent with the provisions of Section VI of this policy.
- D. The district homeless liaison ~~must~~ [will](#) assist unaccompanied youth, who are not in the custody of a parent or guardian, in choosing and enrolling in a school consistent with the provisions of the Act.
- E. The district ~~must~~ [will](#) immediately enroll students in homeless situations even if they do not have required documents such as school records, medical records, proof of residency, or other documents required by the district. If a student does not have immunizations, or immunization or other medical records, the homeless liaison ~~must~~ [will](#) immediately assist in obtaining them. The student ~~must~~ [will](#) be enrolled in school in the interim. Educational and medical records

~~must~~ will be obtained as soon as possible, consistent with the provisions of Minnesota law, by the district health coordinator.

- F. Homelessness alone is not a reason to separate students from the mainstream school environment. These students will not be segregated in separate schools, separate programs within schools, or separate settings. This does not prohibit special programs for short periods of time for health and safety emergencies or to provide temporary, special, and supplemental services for the students.
- G. Services provided with revenue from the Act ~~must~~ will not replace the regular academic program and ~~must~~ will be designed to expand upon or improve services provided as part of the ~~school's~~ district's regular academic program.

V. Transportation

- A. At the request of the parent or guardian, homeless students ~~must~~ will be provided transportation to and from their school of origin consistent with the district regulations regarding miles from school and other transportation policies and regulations. For unaccompanied youth, such transportation will be provided when requested by the homeless liaison.
- B. If the homeless student's school of origin is outside of the district, the two districts will apportion the transportation cost consistent with the regulations of the superintendent.

VI. Dispute Resolution Process

- A. Any disputes regarding the educational placement of homeless children and youth will be expeditiously addressed through a dispute resolution process developed by the superintendent consistent with the provisions of the Act.
- B. Pending the results of the dispute resolution process, the student ~~must~~ will immediately be placed in the school of the parent's or guardian's choice.

VII. Responsibilities of the Superintendent

- A. The superintendent may develop regulations deemed necessary to carry out this policy.
- B. The superintendent will appoint a person(s) to function as the homeless liaison.

Legal Citation:- [Legal Reference:](#)

~~Subtitle B Title VII-42 U.S.C. § 11431 et seq. (McKinney-Vento Homeless Assistance Act)~~

Policy
adopted: 04/14/08
reviewed: 03/12/12
revised: 12/15/14
reviewed: 02/10/20
revised: __/__/25

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

VIII. **Leadership and Committee Updates**

IX. **Superintendent Updates**

X. **Adjournment**

XI. **Information**

XI.A. Enrollment Mobility Report



Board Meeting Date: 4/7/2025

Title: April 2025 Enrollment Mobility

Type: Information

Presenter(s): Shauna Talley, MARSS – Student Information Coordinator

Attachment:

1. Mobility Report (next page)

Report Section Descriptions and Assumptions:

- **School Level Enrollment Information**
 - This section is broken up by School / Grade
 - This section counts a student as 1 even if they spent only one day enrolled during the reporting period. When this section is built, the first and last days of the month are used as the reporting period.
- **Enrollment Comparisons**
 - This section compares the enrollment totals of the current reporting period to the month prior and the same period a year prior.
- **Mobility**
 - This section of the report lists the total number of students by grade who have withdrawn and enrolled during the reporting period.
 - This section of the report uses the same reporting period as the other sections of the report.
 - This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.
- **Leaving Student Breakdown**
 - This section of the report displays the reason students withdrew during the reporting period.
 - This section of the report is broken out by the Minnesota Department of Education's approved End Status Codes. These codes are:
 - 03: Transferred to an approved nonpublic school
 - 04: Student moved outside of the district, transferred to another MN District
 - 05: Student moved to another state and enrolled in school; student moved out of the country
 - 20: Student transferred to another district/state but did not move

This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.

Edina Public Schools Enrollment Summary



Enrollment as of the end of March, 2025

Elementary Schools		KG	1	2	3	4	5	TOTAL
Concord Elementary School		111	115	118	132	133	140	749
Cornelia Elementary School		81	93	101	105	107	100	587
Countryside Elementary School		112	118	130	96	98	108	662
Creek Valley Elementary School		85	92	97	101	112	105	592
Highlands Elementary School		88	86	97	108	97	95	571
Normandale Elementary School		104	103	100	124	116	104	651
Totals		581	607	643	666	663	652	3812

Secondary Schools	6	7	8	9	10	11	12	TOTAL
South View Middle School	335	337	346	0	0	0	0	1018
Valley View Middle School	333	327	347	0	0	0	0	1007
Edina High School	0	0	0	682	681	688	649	2700
Edina Virtual Pathway Secondary	0	0	0	18	27	28	26	99
Options at Edina High School	0	0	0	0	0	0	1	1
Totals	668	664	693	700	708	716	676	4825

Enrollment Comparisons

	April 2024	March 2025	April 2025
K-5	3742	3806	3812
6-8	1992	2024	2025
9-12	2743	2796	2800
Totals K-12	8477	8626	8637
PS	245	207	209
ECSE	275	214	225

March Mobility

	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Withdrawn Students	2	1	1	0	0	0	1	0	1	1	0	0	0	7
Enrolled Students	1	1	1	3	2	2	1	2	1	2	3	0	1	20
	-1	0	0	3	2	2	0	2	0	1	3	0	1	

Leaver Breakdown

Reason for Withdrawal	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
05: Moved Outside of the State	2	1	1	0	0	0	1	0	0	0	0	0	0	5
20: Transferred to Another MN District, did not move	0	0	0	0	0	0	0	0	1	1	0	0	0	2
Total	2	1	1	0	0	0	1	0	1	1	0	0	0	7

XI.B. Expenditure Summary - March 2025



Board Meeting Date: 4/7/2025

Title: Expenditure Summary – March 2025

Type: Information

Presenter(s): Mert Woodard - Director, Finance & Operations

Description: The attached report describes fiscal year-to-date expenditure activity within the District's various funds through March 31, 2025.

Recommendation: There is no recommended action.

Desired Outcomes from the Board: This information is provided for the benefit of the School Board and its stakeholders.

Attachments:

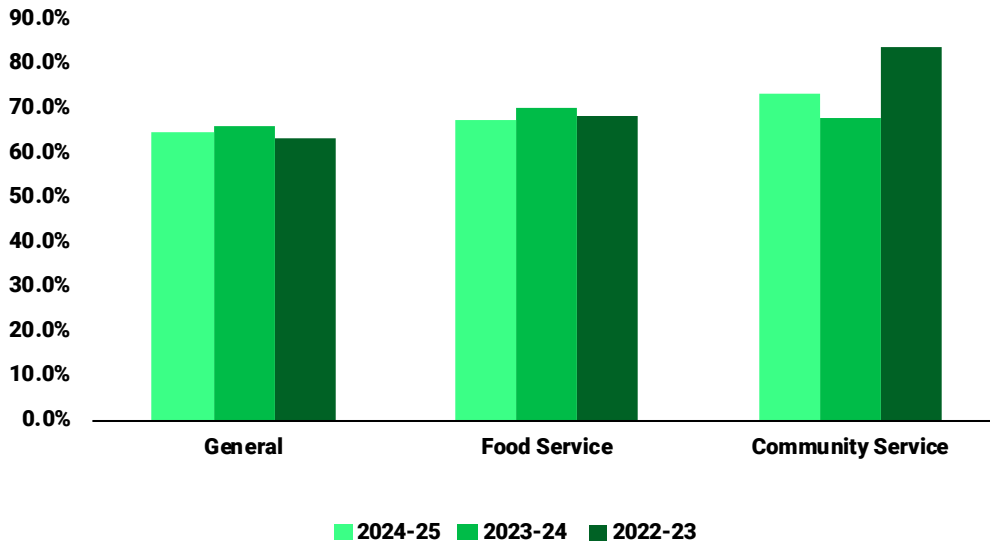
1. Expenditure Summary – March 2025

Expenditure Summary

FOR THE MONTH ENDED MARCH 31, 2025

Fund	Fiscal Year-to-Date 2024-25		Fiscal Year-to-Date % of Budget		
	Budget	Actuals	2024-25	2023-24	2022-23
General Fund					
Salaries	\$ 91,863,490	\$ 60,290,673	65.6%	65.7%	62.8%
Benefits	30,785,396	18,287,155	59.4%	59.9%	59.8%
Purchased Services	10,736,705	8,052,279	75.0%	84.9%	76.4%
Supplies & Materials	4,761,381	2,777,149	58.3%	80.4%	69.1%
Other Expenditures	570,384	120,738	21.2%	21.6%	18.6%
Other Financing Uses	-	-	-	-	-
Total General Fund Expenditures	\$ 138,717,356	\$ 89,527,994	64.5%	65.9%	63.1%
Food Service	4,531,973	3,043,898	67.2%	69.8%	68.0%
Community Service	12,841,752	9,412,609	73.3%	67.7%	83.6%
Debt Service	14,597,514	114,697,405	785.7%	100.2%	100.0%
Capital	29,204,970	14,259,589	48.8%	67.9%	56.9%
Internal Service	910,000	621,904	68.3%	79.9%	76.0%
Total Expenditures All Funds	\$ 200,803,565	\$ 231,563,398	115.3%	69.1%	65.9%

Percent Comparison
Year-To-Date to Total Budget



Notes:

- 1- Capital Expenditures, including those made under the building construction fund, operating capital, capital projects levy, and long-term facilities maintenance are presented in combination within the "Capital" category as they are non-linear in nature and can vary greatly from period to period and year to year. Significant variances are normal.
- 2 - Expenditure figures may be understated or overstated due disbursement timing fluctuations; the District operates under the cash basis of accounting during the year for non-salary expenditures
- 3 - The variance in the Debt Service Fund is due to the refunding of the 2014A and 2015A bonds. The forthcoming budget revision will address the variance.
- 4 - The fiscal year 2025 budget column *does not* include the budget revisions recommended for approval by the Board at the April 2025 Regular Meeting.

XI.C. Investment Summary - February 2025



Board Meeting Date: 4/7/2025

Title: Investment Summary – February 2025

Type: Information

Presenter(s): Mert Woodard - Director, Finance & Operations

Description: The attached report provides detailed information regarding cash and investments belonging to the District as of February 28, 2025.

Recommendation: N/A

Desired Outcomes from the Board: This information is provided for the benefit of the Board of Education and its stakeholders.

Attachments:

1. Investment Summary – February 2025

Investment Summary

FOR THE MONTH END FEBRUARY 28, 2025

General Operating Funds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	2,084,846	4.23%
MSDLAF+ Max	Money Market	N/A	NOW	579,756	4.33%
MSDLAF Term	TERM - MSDLAF+ TERM Jun 25	1/16/2024	10/11/2024	1,063,282	4.43%
MSDLAF CD Program	Fieldpoint Private Bank & Trust, CT	1/23/2024	1/22/2026	249,052	5.10%
PMA/MN Trust	Money Market	2/28/2025	NOW	12,858,553	4.32%
Term Series Flex	MNTrust Term Series-Flex (VNB), IL	2/28/2025	NOW	4,432,571	4.35%
SDA Account	NexBank, TX	2/28/2025	NOW	2,149,108	4.35%
US Treasury Bonds & Notes	MN TRUST TERM SERIES	5/17/2024	5/19/2025	1,000,000	5.05%
Certificate of Deposit	CONNEXUS CREDIT UNION, 20825WCN8	8/25/2023	8/25/2025	249,264	5.26%
Certificate of Deposit	CALIFORNIA CREDIT UNION, 130162AY6	8/28/2023	8/28/2025	244,316	5.31%
Certificate of Deposit	Bank of Crockett, TN	11/1/2023	11/3/2025	226,100	5.24%
Certificate of Deposit	Schertz Bank & Trust, TX	11/7/2023	11/10/2025	226,450	5.14%
Certificate of Deposit	BANK OF AMERICA NA, 06051V4R4	11/8/2023	11/10/2025	244,919	5.26%
Certificate of Deposit	FIRST PREMIER BANK, 33610RUW1	11/10/2023	11/10/2025	244,613	5.16%
US Treasury Bonds & Notes	MN TRUST TERM SERIES	5/17/2024	11/18/2025	5,000,000	4.92%
Certificate of Deposit	Solera National Bank, CO	1/28/2025	1/26/2026	239,900	4.13%
Certificate of Deposit	Western Alliance Bank, CA	1/28/2025	1/26/2026	239,900	4.18%
Certificate of Deposit	Oakwood Bank, WI	1/28/2025	1/26/2026	240,100	4.12%
Certificate of Deposit	NexBank, TX	1/28/2025	1/26/2026	240,000	4.14%
US Treasury Bonds & Notes	MNTrust TERM SERIES	1/30/2025	1/26/2026	1,500,000	4.10%
US Treasury Bonds & Notes	US TREASURY N/B, 91282CGR6	3/19/2024	3/15/2026	1,253,147	4.57%
Certificate of Deposit	American Plus Bank, N.A., CA	8/22/2024	7/27/2026	232,400	3.90%
Certificate of Deposit	First Internet Bank of Indiana, IN	8/22/2024	7/27/2026	229,800	4.47%
Certificate of Deposit	Financial Federal Bank, TN	8/22/2024	7/27/2026	231,000	4.25%
Certificate of Deposit	ServisFirst Bank, FL	8/22/2024	7/27/2026	230,700	4.32%
Certificate of Deposit	First Capital Bank, SC	8/22/2024	7/27/2026	232,000	3.99%
Certificate of Deposit	Customers Bank, NY	8/22/2024	7/27/2026	231,800	3.99%
Certificate of Deposit	First National Bank, AR	11/1/2023	11/2/2026	217,600	4.94%
Certificate of Deposit	NUMERICA CREDIT UNION, 67054NBN2	11/10/2023	11/10/2026	253,313	5.41%
US Treasury Bonds & Notes	STRIPS, 912833PB0	11/13/2024	11/15/2026	2,537,522	4.22%
Certificate of Deposit	OPTUM BANK INC, 68405VBK4	11/15/2023	11/16/2026	246,434	4.96%
US Treasury Bonds & Notes	US TREASURY N/B, 91282CJT9	1/29/2025	1/15/2027	2,997,946	4.07%
Certificate of Deposit	Freedom Northwest Credit Union, ID	1/28/2025	1/25/2027	230,900	4.10%
Certificate of Deposit	Bank Hapoalim B.M., NY	1/28/2025	1/25/2027	231,100	4.09%
US Treasury Bonds & Notes	STRIPS, 912833QB9	11/13/2024	11/15/2027	2,538,340	4.23%

Total General Operating Funds: \$ 38,962,013

2021B General Obligation School Building Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PMA/MN Trust	Money Market	N/A	NOW	2,655	4.32%
PMA/MN Trust	Money Market	N/A	NOW	948,229	1.64%

Total 2021B General Obligation School Building Bonds: \$ 950,883

2023A General Obligation Capital Notes & Facilities Maintenance Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PMA/MN Trust	Money Market	1/31/2024	NOW	263	4.32%

Total 2023A GO Capital Notes & FM Bonds: \$ 263

2024A General Obligation Capital Notes & Facilities Maintenance Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PMA/MN Trust	Prime Security Bank	11/30/2024	NOW	6,067,022	4.42%
PMA/MN Trust	Money Market	11/6/2024	NOW	661,864	4.66%

Total 2024A GO Capital Notes & FM Bonds: \$ 6,728,886

Total Portfolio Value: \$ 46,642,045



Board Meeting Date: 4/7/2025

Title: Investment Summary – March 2025

Type: Information

Presenter(s): Mert Woodard - Director, Finance & Operations

Description: The attached report provides detailed information regarding cash and investments belonging to the District as of March 31, 2025.

Recommendation: N/A

Desired Outcomes from the Board: This information is provided for the benefit of the Board of Education and its stakeholders.

Attachments:

1. Investment Summary – March 2025

Investment Summary

FOR THE MONTH END MARCH 31, 2025

General Operating Funds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	5,113,963	4.18%
MSDLAF+ Max	Money Market	N/A	NOW	581,861	4.30%
MSDLAF Term	TERM - MSDLAF+ TERM Jun 25	1/16/24	10/11/24	1,063,282	4.43%
MSDLAF CD Program	Fieldpoint Private Bank & Trust, CT	1/23/24	1/22/26	249,052	5.10%
PMA/MN Trust	Money Market	3/31/25	NOW	8,960,038	4.30%
Term Series Flex	MNTrust Term Series-Flex (VNB), IL	3/31/25	NOW	4,448,910	4.33%
SDA Account	NexBank, TX	3/31/25	NOW	2,157,030	4.33%
US Treasury Bonds & Notes	MN TRUST TERM SERIES	5/17/24	5/19/25	1,000,000	5.05%
Certificate of Deposit	CONNEXUS CREDIT UNION,	8/22/23	8/25/25	249,056	5.26%
Certificate of Deposit	CALIFORNIA CREDIT UNION,	8/22/23	8/28/25	244,160	5.31%
Certificate of Deposit	Bank of Crockett, TN	11/1/23	11/3/25	226,100	5.24%
Certificate of Deposit	Schertz Bank & Trust, TX	11/7/23	11/10/25	226,450	5.14%
Certificate of Deposit	BANK OF AMERICA NA, 06051V4R4	11/1/23	11/10/25	244,850	5.26%
Certificate of Deposit	FIRST PREMIER BANK, 33610RUW1	11/1/23	11/10/25	244,563	5.16%
US Treasury Bonds & Notes	MN TRUST TERM SERIES	5/17/24	11/18/25	5,000,000	4.92%
Certificate of Deposit	Solera National Bank, CO	1/28/25	1/26/26	239,900	4.13%
Certificate of Deposit	Western Alliance Bank, CA	1/28/25	1/26/26	239,900	4.18%
Certificate of Deposit	Oakwood Bank, WI	1/28/25	1/26/26	240,100	4.12%
Certificate of Deposit	NexBank, TX	1/28/25	1/26/26	240,000	4.14%
US Treasury Bonds & Notes	MNTrust TERM SERIES	1/30/25	1/26/26	1,500,000	4.10%
US Treasury Bonds & Notes	US TREASURY N/B, 91282CGR6	3/18/24	3/15/26	1,253,235	4.57%
Certificate of Deposit	Consumers Credit Union, IL	3/19/25	3/18/26	239,900	4.18%
Certificate of Deposit	T Bank, National Association, TX	3/19/25	3/18/26	240,000	4.11%
Certificate of Deposit	First Internet Bank of Indiana, IN	8/22/24	7/27/26	229,800	4.47%
Certificate of Deposit	Financial Federal Bank, TN	8/22/24	7/27/26	231,000	4.25%
Certificate of Deposit	American Plus Bank, N.A., CA	8/22/24	7/27/26	232,400	3.90%
Certificate of Deposit	ServisFirst Bank, FL	8/22/24	7/27/26	230,700	4.32%
Certificate of Deposit	First Capital Bank, SC	8/22/24	7/27/26	232,000	3.99%
Certificate of Deposit	Customers Bank, NY	8/22/24	7/27/26	231,800	3.99%
Certificate of Deposit	GBank, NV	3/19/25	9/14/26	235,800	4.01%
Certificate of Deposit	Prime Alliance Bank, UT	3/19/25	9/14/26	235,900	3.97%
Certificate of Deposit	First National Bank, AR	11/1/23	11/2/26	217,600	4.94%
Certificate of Deposit	NUMERICA CREDIT UNION,	11/10/23	11/10/26	253,637	5.41%
US Treasury Bonds & Notes	STRIPS, 912833PB0	11/12/24	11/15/26	2,550,398	4.22%
Certificate of Deposit	OPTUM BANK INC, 68405VBK4	11/1/23	11/16/26	246,948	4.96%
US Treasury Bonds & Notes	US TREASURY N/B, 91282CJT9	1/28/25	1/15/27	3,001,109	4.07%
Certificate of Deposit	Freedom Northwest Credit Union, ID	1/28/25	1/25/27	230,900	4.10%
Certificate of Deposit	Bank Hapoalim B.M., NY	1/28/25	1/25/27	231,100	4.09%
US Treasury Bonds & Notes	MNTrust TERM SERIES	3/21/25	1/25/27	1,500,000	3.93%
US Treasury Bonds & Notes	STRIPS, 912833QB9	11/12/24	11/15/27	2,553,185	4.23%

Total General Operating Funds: \$ 46,846,628

2021B General Obligation School Building Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PMA/MN Trust	Money Market	N/A	NOW	2,673	4.30%
PMA/MN Trust	Money Market	N/A	NOW	950,435	2.92%

Total 2021B General Obligation School Building Bonds: \$ 953,108

2023A General Obligation Capital Notes & Facilities Maintenance Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PMA/MN Trust	Money Market	3/31/25	NOW	264	4.30%

Total 2023A GO Capital Notes & FM Bonds: \$ 264

2024A General Obligation Capital Notes & Facilities Maintenance Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PMA/MN Trust	Prime Security Bank	11/30/24	NOW	6,088,522	4.42%
PMA/MN Trust	Money Market	11/6/24	NOW	664,279	4.66%

Total 2024A GO Capital Notes & FM Bonds: \$ 6,752,801

Total Portfolio Value: \$ 54,552,802