

Regular Meeting

Monday, December 2, 2024 7:00 PM

ECC Room 349, 5701 Normandale Road, Edina, MN 55424

I. **Determination of Quorum and Call to Order**

II. **Approval of Agenda**



DEFINING EXCELLENCE

**School Board Regular Meeting
Monday, December 2, 2024; 7:00 PM
ECC Room 349**

- I. **Determination of Quorum and Call to Order**
- II. **Approval of Agenda**
- III. **Recognition of the Boys Cross-Country State Champions**
- IV. **Excellence in Action**

Meeting Recessed

- **Truth in Taxation Public Hearing**
Presenter: Mert Woodard, Director of Finance and Operations
- **Achievement and Integration 2023-2024 Goals Update Public Hearing**
Presenters: Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming; and Jody De St. Hubert, Director of Teaching and Learning

Meeting Resumed

- V. **Hearing from Members of the Public**
- VI. **Consent Agenda**
 - A. Minutes: *November 4 work session and regular meeting, November 19 special meeting and work session*
 - B. Personnel Recommendations
 - C. Extension of Memorandum of Understanding Between Edina Public Schools and Education Minnesota/Edina (“EME”) Relating to the Phased Retirement Pilot Program
 - D. Proposed 2024-2026 Superintendent’s Advisory Council (SAC) Salaries and Guidebook
 - E. Check Register - November 2024
 - F. Electronic Fund Transfers - November 2024
 - G. Gifts and Bequests – November 2024
 - H. Proposed Board Holiday Letter
 - I. SAC Agreement
 - J. Student Support Services Agreements
 1. Contract for Independent School District 273 for Teleservices Assignment with Soliant
- VII. **Discussion**
 - A. LAC Update/Platform
Description: The School Board approved board goals for the 2024-25 school year that include legislative advocacy as a priority. This work aligns with advocacy priorities

outlined in the district's [2020-2030 Strategic Plan, Strategy E: Engage Parents, Schools and Community](#).

Presenter(s): Legislative Action Committee

B. Fiscal Year 2026-2030 Financial Forecast

Description: Prior to recommending a budget for the 2025-2026 fiscal year the District has conducted a financial analysis and forecast of what the District's financial position would be if current operations were maintained without adjustment. The District administration conservatively projects that current operations will result in a fund balance that is within the Board's policy of 6.0-10.0% of expenditures through fiscal year 2027, with significant reductions required for fiscal year 2028.

Presenter(s): Mert Woodard, Director of Finance and Operations

C. Proposed Revised Budget Reduction – Reallocation – Revenue Generation (BRRRG) Process

Description: The reductions FY 2024 and FY 2025 have supported the overall financial stability of the district. Based on the current financial forecast, the administration will not recommend reductions for the FY 2026. Per the financial forecast for FY 2027 the district will need to look for Budget Reductions - Reallocations - Revenue Generation to cover shortfalls. To ensure broad stakeholder engagement, administration recommends the outlined process.

Presenter(s): Dr. Stacie Stanley, Superintendent

D. 2025-26 Secondary Courses English Language Arts Year Two Recommendations

Description: The Edina Public School Board approved the PreK-12 Comprehensive Literacy Plan in the Spring of 2021. As part of our Comprehensive Literacy Plan, the Teaching and Learning department worked alongside the area leads to generate proposals for updates to the English Language Arts (ELA) course offerings at Edina High School. This report is intended to define the second year of new courses being proposed for the English Language Arts Department. The ELA Guiding Change Document was a key artifact that guided the ELA curriculum course proposals. The proposals and recommendations have been generated by district and building staff, reviewed and refined through a department process and are being presented to the school board for consideration.

Presenter(s): Jody De St. Hubert, Director of Teaching and Learning; Bethany Van Osdel, Assistant Director of Teaching and Learning; Tess Bademan, Edina High School ELA Content Lead; and Heidi Degener, Edina High School ELA Teacher and Curriculum Review Lead

E. 2025-2026 Secondary Courses General Change Recommendations

Description: As part of our continuous improvement efforts, each year the Teaching and Learning department brings forth proposals for new courses and recommendations for course changes for School Board review. These proposals and recommendations are generated by district and building staff, reviewed and refined through a committee process and presented to the school board for consideration.

Presenter(s): Jody De St. Hubert, Director of Teaching and Learning; Bethany Van Osdel, Assistant Director of Teaching and Learning; Mark Carlson, K-12 Science and Mathematics Coordinator

E. International Travel

Description: In accordance with Policy 538, the following international student travel experiences have received support from the schools' administration.

- France 2/14/2026 - International Travel Request - Cliff Schwartz and Kim Caster - Edina High School - World Language

- China - 6/2/2026 - International Travel Request - Zhou Wang and Ling Ma - Edina High School - World Language
- France - 6/5/2026 - International Travel Request - Lynnea West - Normandale Elementary
- Malta 6/11/2026 - International Travel Request - Lindsey Smaka - Edina High School - Science
- Capitals of Scandinavia 6/17/2026 - International Travel Request - Chris Griggs - Edina High School - World Language
- Montreal/Quebec - 6/2026 - International Travel Request - Natalie Godin - Valley View Middle School
- Nepal 7/31/2026 - International Travel Request - Lindsey Smaka - Edina High School - Global Scholars

Presenter(s): Jody De St. Hubert, Director of Teaching and Learning

F. Policy Review (504, 518, 607, 613, 628)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.

Presenter(s): Board Policy Committee

VIII. Action

A. Certification of Property Taxes Payable in 2025

Description: The District administration recommends the certification of property taxes payable in 2025 in the amount of \$75,948,165.77. This amount represents a \$3,529,938.59 increase, 4.88%, over taxes payable in 2024, while the District's property tax base has grown by approximately 8.13%.

Presenter(s): Mert Woodard, Director of Finance and Operations

Recommendation:

B. Policy Review (501, 502, 516, 605, 608, 636)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.

Presenter(s): Board Policy Committee

Recommendation: Accept the revised policies as presented.

IX. Leadership and Committee Updates

X. Superintendent Updates

XI. Adjournment

XII. Information

- Enrollment Mobility – November 2024
- Investment Summary - November 2024
- Expenditure Summary - November 2024
- Valley View MATHCOUNTS Math Team Extended Regional Travel

III. Recognition of the Boys Cross-Country State
Champions

IV. Excellence in Action

V. Public Hearings

V.A. Truth in Taxation

Speaker(s): Mert
Woodard, Director of
Finance and
Operations



Board Meeting Date: 12/2/2024

Title: Truth in Taxation for Taxes Payable in 2025

Type: Public Hearing

Presenter(s): Mert Woodard - Director, Finance & Operations

Background: Jurisdictions with taxing authority, including school districts, required to meet Truth in Taxation requirements for taxes payable in 2025. While school districts are no longer required to hold a separate Truth in Taxation hearing, they are required to discuss taxes payable in 2025 and the current year budget at a regularly scheduled board meeting.

The Truth in Taxation requirements include:

- On or before September 30th, each school district must adopt a preliminary levy for the subsequent calendar year.
- The county auditor mails parcel specific tax notices to each property owner in the district's boundaries.
- The school district is required to discuss the 2025 levy and current year budget.
- The public is given time to speak about property taxes or the budget.
- The school board must adopt a final levy by December 31st.

Recommendation: There is no recommended action.

Desired Outcomes from the Board: N/A

Attachment(s):

1. Truth in Taxation – Taxes Payable in 2025



Truth in Taxation

**Taxes Payable
in 2025**



DEFINING EXCELLENCE




STATUTORY REQUIREMENTS

- Public meeting between November 25th and December 28th at 6:00 pm or later.
- All government agencies with taxing authority must hold a meeting.
- The final certified levy may be adopted at the same meeting.
- Must allow for public comment.
- A presentation of the current year budget and proposed property tax levy is required.



AGENDA

- TOPIC 1:** School Funding
- TOPIC 2:** District Budget
- TOPIC 3:** Taxes Payable in 2025
- TOPIC 4:** Public Comment



**SCHOOL
FUNDING IN
MINNESOTA**

1.

SOURCES OF FUNDING

STATE REGULATED FUNDING

The State of Minnesota regulates all major funding for public school districts:

- The state sets formulas that determine revenue - most revenue is based on specific amounts per student.
- Determines the amount of taxing authority each school district has access to.
- Authorizes school districts to generate additional funds through voter-approved referendums.

1.

SOURCES OF FUNDING

BASIC EDUCATION FORMULA

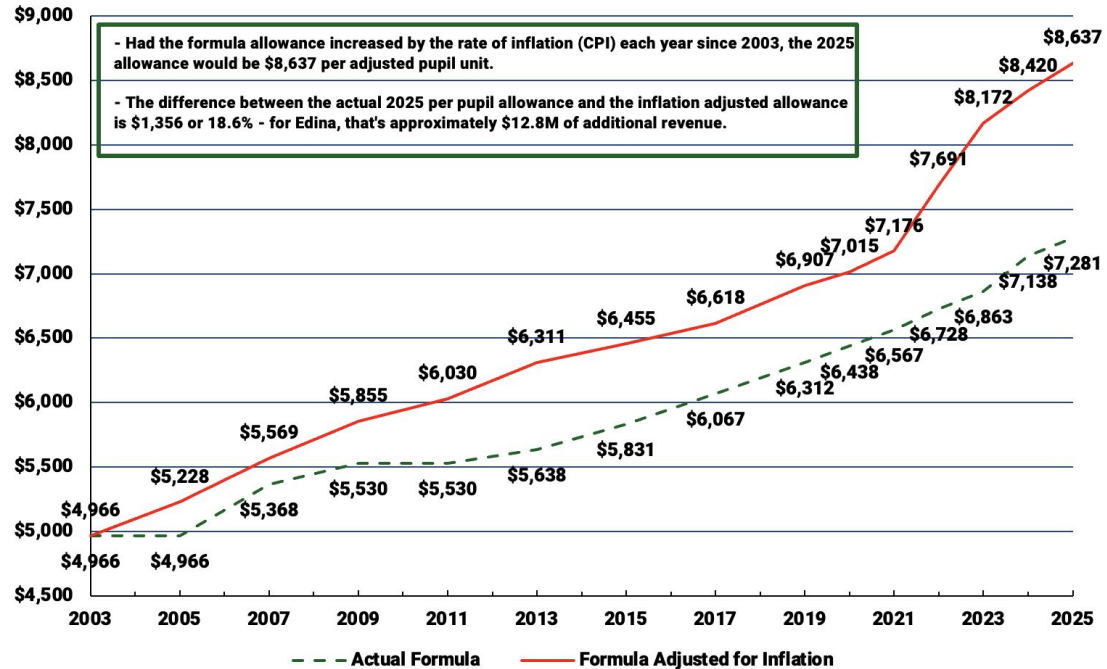
- Primary funding source for all public school districts in the state:
 - Revenue = Formula Allowance x Pupil Units
- For fiscal year 2024-25, an increase of 2.00% or \$143 per pupil unit over 2023-24.
- Over the last 20 years, the formula allowance has significantly lagged behind inflation.
- The State Legislature agreed to tie future formula increases to inflation beginning with 2025-26, with a floor of 2.00% and cap of 3.00% (2025-26 estimated increase of 2.53%).

1.

SOURCES OF FUNDING

BASIC PER PUPIL AID

Adjusted for Inflation (CPI)





**DISTRICT
BUDGET
2024/25**

2.

DISTRICT BUDGET

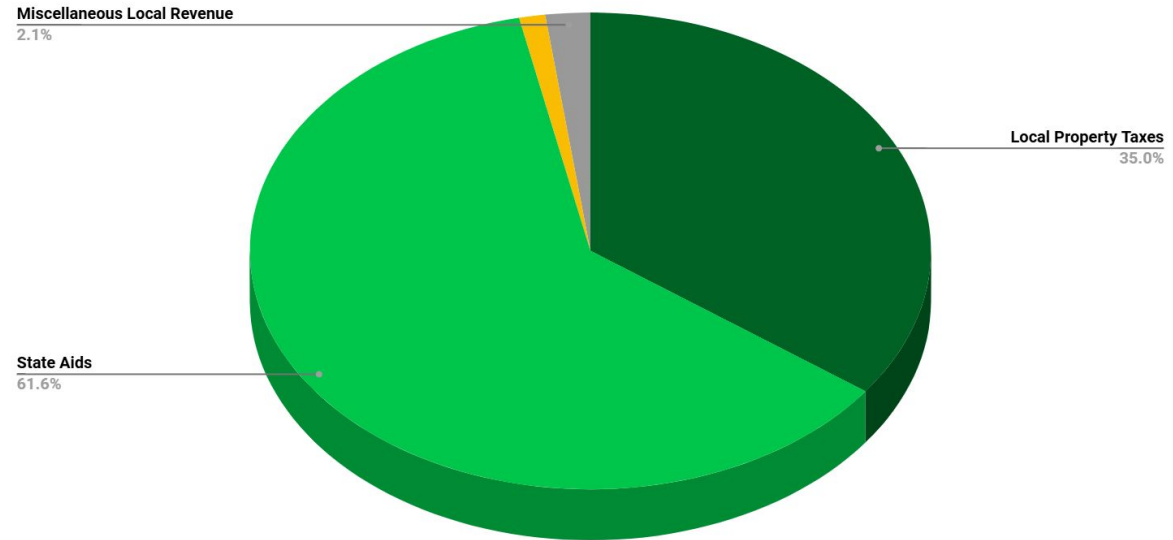
FISCAL YEAR 2025 BUDGET

Fund	Revenues		Expenditures	
	Amount	% of Total	Amount	% of Total
General	\$160,833,844	79.89%	\$158,362,067	79.22%
Food Service	4,621,067	2.30%	4,531,973	2.27%
Community Service	12,901,634	6.41%	12,841,752	6.42%
Building Construction	8,094,237	4.02%	9,560,259	4.78%
Debt Service	14,857,137	7.38%	14,597,514	7.30%
Total	\$201,307,919	100.00%	\$199,893,565	100.00%

2.

DISTRICT BUDGET

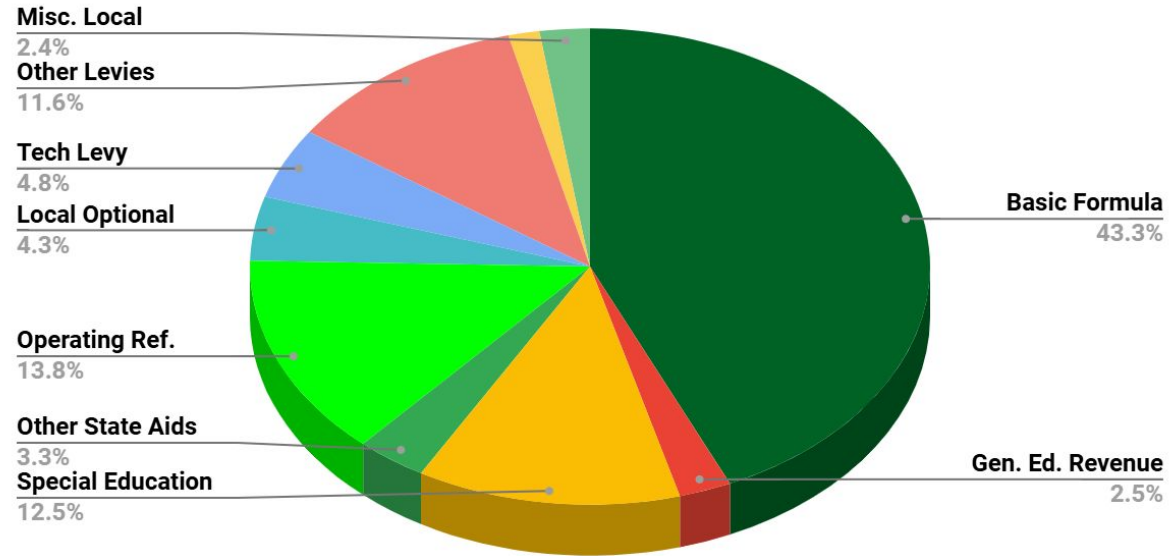
REVENUE SOURCES



2.

DISTRICT BUDGET

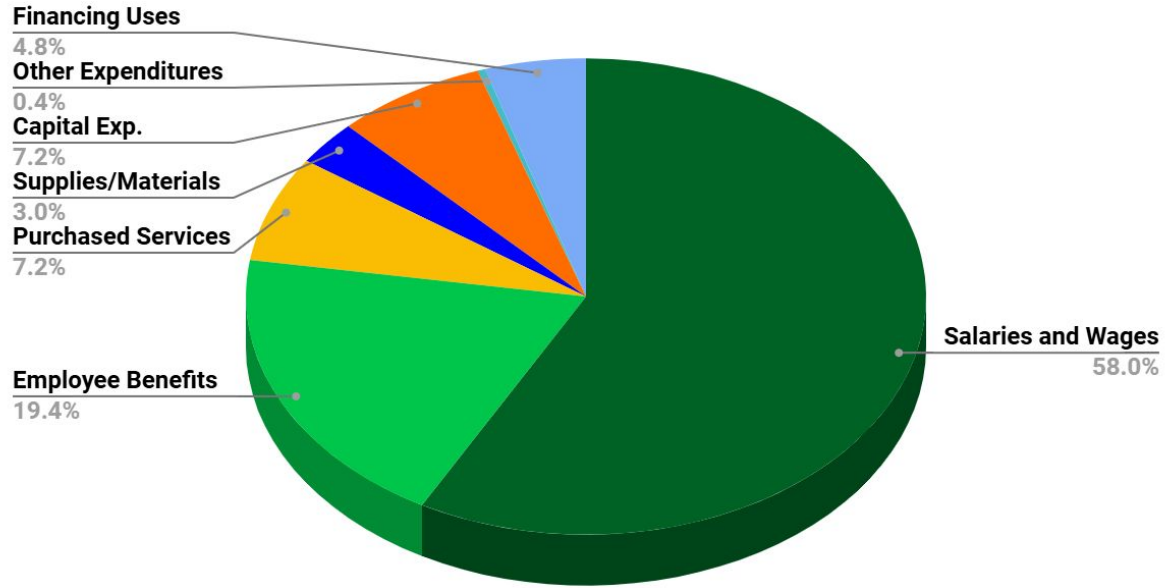
REVENUE SOURCES (CONT.)



2.

DISTRICT BUDGET

EXPENDITURE TYPES





3

**TAXES
PAYABLE
2025**

3.

TAXES PAYABLE IN 2025

TAXES PAYABLE IN 2025

Fund	Taxes Payable in 2024	Taxes Payable in 2025	Change	
			\$	%
General	\$56,342,167	\$56,503,096	\$160,929	0.29%
Community Service	1,398,027	1,535,903	137,876	9.86%
Debt Service	14,677,525	17,909,166	3,231,642	22.02%
Total Levy	\$72,417,719	\$75,948,166	\$3,530,447	4.88%

3.

TAXES
PAYABLE
IN 2025

MAJOR LEVY CHANGES

Levy Component	Taxes Payable in 2024	Taxes Payable in 2025	Change	
			\$	%
Operating Referendum	\$20,764,959	\$21,447,478	682,519	3.29%
Capital Projects Levy	8,476,346	9,184,594	708,248	8.36%
OPEB	1,400,891	1,707,072	306,181	21.86%
LTFM	11,974,428	9,997,582	(1,976,846)	-16.51%
Debt Service - Other	8,308,139	11,457,939	3,149,800	37.91%

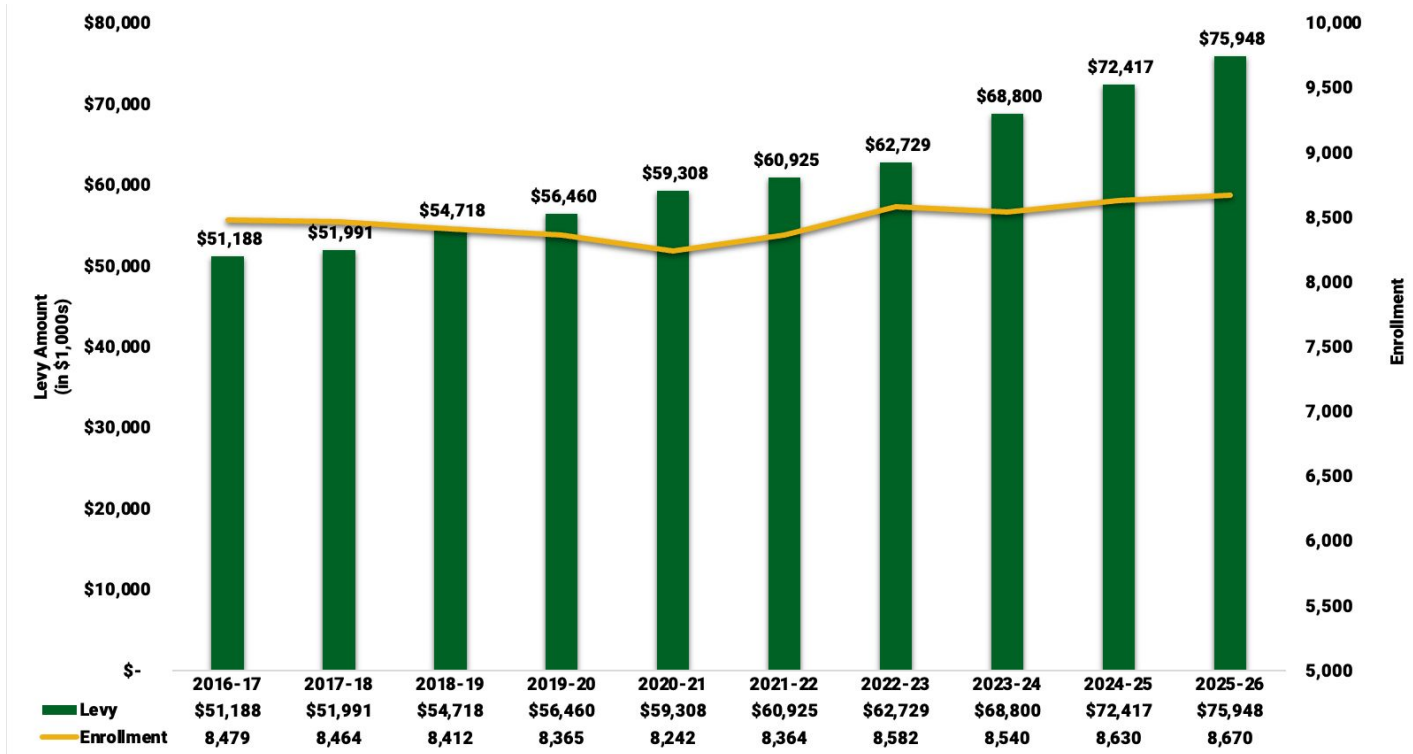
*OPEB - Other Post-Employment Benefits

**LTFM - Long-Term Facilities Maintenance

3.

TAXES
PAYABLE
IN 2025

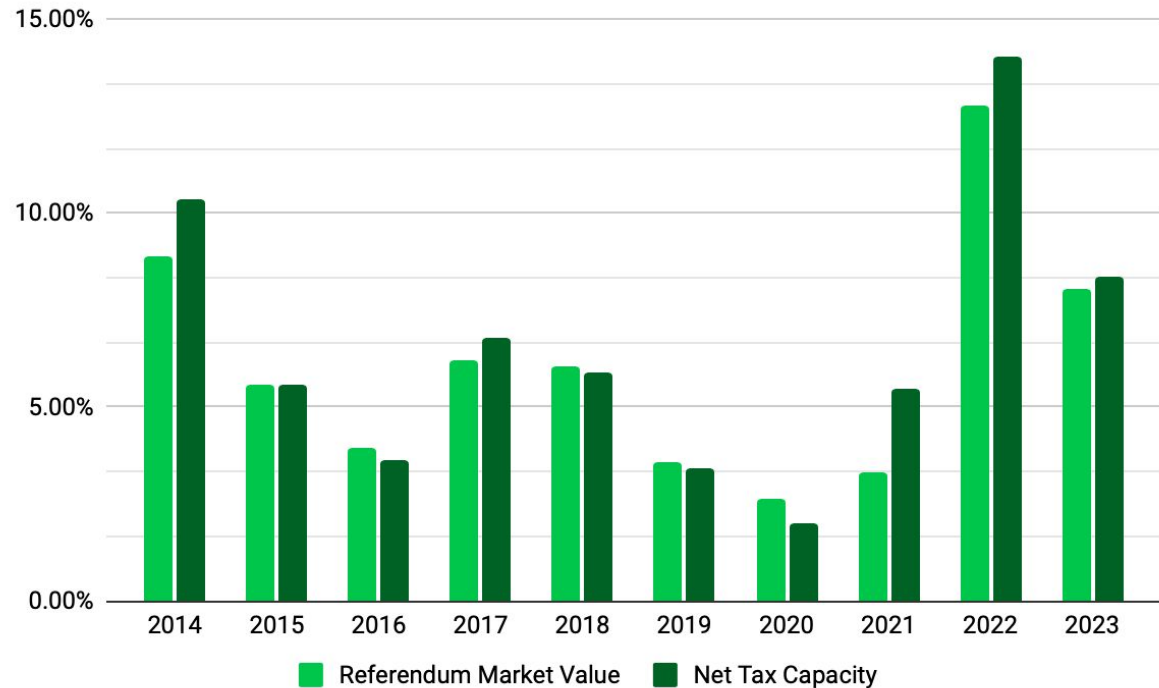
LEVY HISTORY



3.

TAXES
PAYABLE
IN 2025

TAX BASE GROWTH HISTORY



3.

TAXES
PAYABLE
IN 2025

TAX PAYER IMPACT

Several factors can impact the tax bill of a property owner:

- Changes in the value of individual property
- Changes in total value of all property within the district
- Changes to the total amounts levied by the district, the city, and the county
- Changes to state funding formulas or voter approved levies

3.

TAXES
PAYABLE
IN 2025

4-YEAR LEVY COMPARISON

- Examples include school district taxes only & are shown based on no change and a 18.9% increase in property value for residential homes over the past four years
 - Actual changes in value may be more or less than this for any parcel of property
 - Intended to provide a fair representation of what happened to school district property taxes over this period for typical properties
- Amounts for 2025 are preliminary estimates; final amounts may change slightly

3.

TAXES PAYABLE IN 2025

NO CHANGE IN VALUE

Type of Property	Estimated Market Value	Actual Taxes Payable in 2022	Actual Taxes Payable in 2023	Actual Taxes Payable in 2024	Estimated Taxes Payable in 2025	Change in Taxes 2022 to 2025	Change in Taxes 2024 to 2025
Residential Homestead	\$600,000	\$3,187	\$3,086	\$2,997	\$3,031	-\$156	\$34
	650,000	3,484	3,372	3,277	3,314	-170	37
	700,000	3,781	3,659	3,556	3,597	-184	41
	725,000	3,929	3,802	3,696	3,738	-191	42
	750,000	4,078	3,945	3,835	3,879	-199	44
	800,000	4,374	4,232	4,114	4,162	-212	48
	900,000	4,968	4,804	4,673	4,728	-240	55
	1,000,000	5,562	5,377	5,231	5,293	-269	62
1,500,000	8,530	8,241	8,023	8,121	-409	98	
Commercial/ Industrial *	\$700,000	\$4,022	\$3,980	\$3,884	\$3,888	-\$134	\$4
	1,000,000	5,807	5,744	5,608	5,614	-193	6
	1,500,000	8,781	8,685	8,482	8,490	-291	8
	3,000,000	17,702	17,508	17,102	17,119	-583	17
	5,000,000	29,598	29,271	28,596	28,625	-973	29

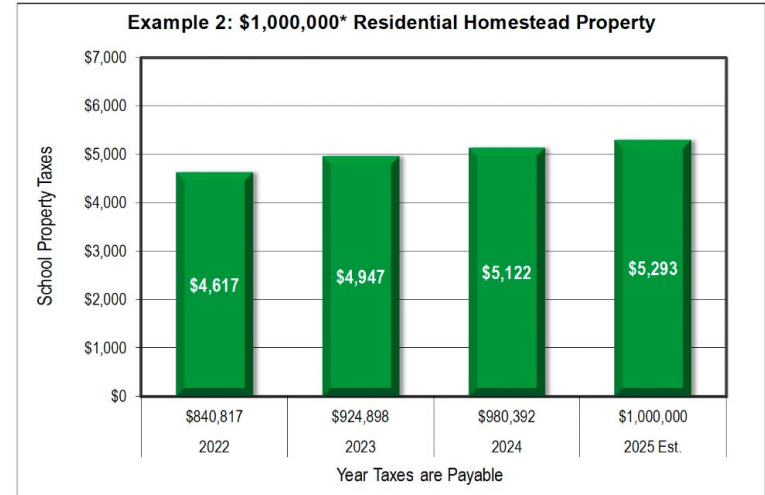
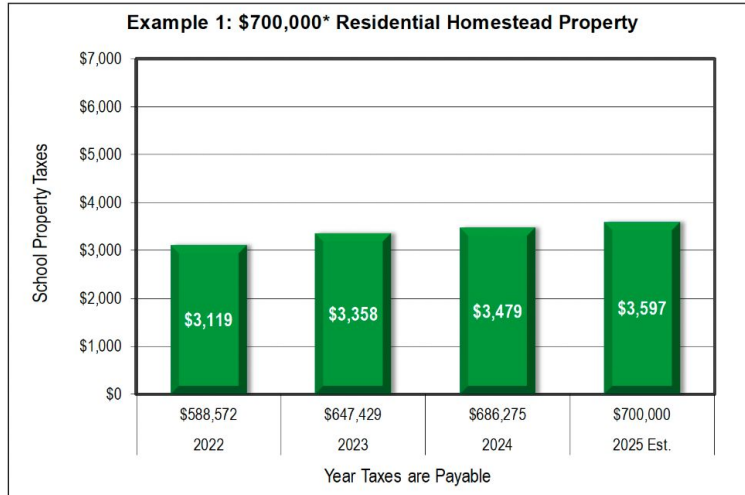
General Notes:

1. Amounts are based on school district taxes only and do not include taxes for city or township, county, state, or other taxing jurisdictions.
2. Estimates of taxes payable in 2025 are preliminary and based on the most recent data available.
3. For all examples of properties, taxes are calculated based on no changes in estimated market value from 2022 to 2025.

3.

TAXES PAYABLE IN 2025

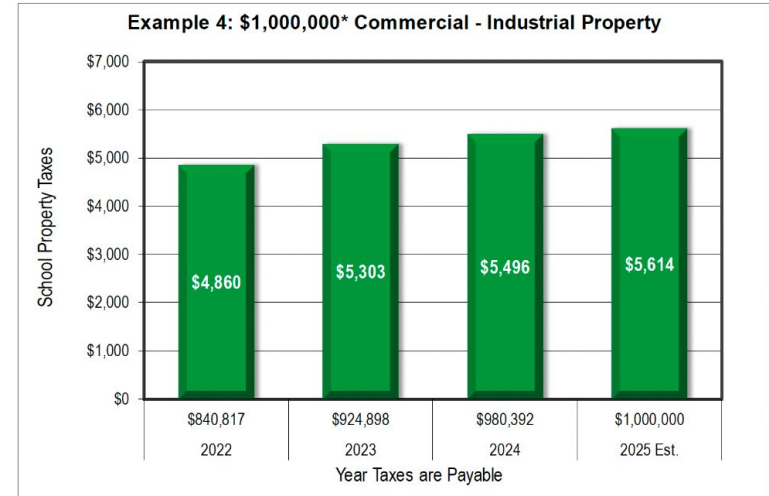
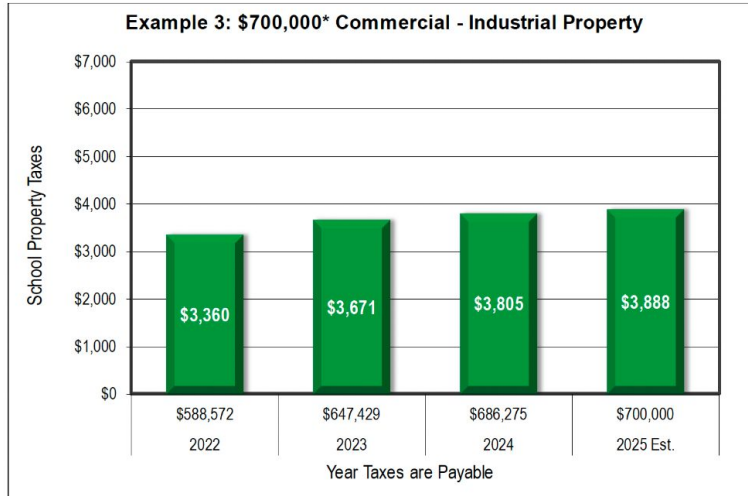
18.9% CHANGE IN VALUE



3.

TAXES PAYABLE IN 2025

18.9% CHANGE IN VALUE





4

**PUBLIC
COMMENT**



V.B. Achievement and Integration 2023-2024 Goals
Update

Speaker (s) : Dr.
Frannie Becquer,
Director of
Achievement Equity
and Multilingual
Learner Programming



Board Meeting Date: December 2, 2024

Title: Achievement and Integration 2023-2024 Goals Update

Type: Public Hearing

Presenter(s): Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming

Description: The district is completing Year 1 of its three-year (2023-24 through 2025-26) Achievement and Integration plan, which focuses on promoting racial and economic integration while reducing academic disparities. Our implementation efforts are guided by three primary objectives: reducing academic achievement gaps, ensuring equitable access to effective and diverse teachers, and increasing integration across our schools.

This summary represents Year 1 progress within the current three-year implementation cycle, which concludes in the 2025-26 school year.

Recommendation: No recommendation is being made at this time. This presentation is an informational update for the board.

Desired Outcome(s) from the Board: Thoroughly read material and prepare initial reactions.

Attachments: Report follows

[12.2.24 A and I update](#)

Year 1 Progress Update (2023-24 School Year)

A. Program Overview

The Achievement and Integration (A&I) Program focuses on increasing racial and economic integration while reducing academic disparities amongst diverse student populations. The program is funded through a combination of 70% state aid and 30% local levy.

B. Core Objectives

The district's three-year plan (2023-24 through 2025-26) addresses three mandated goal areas:

- a. Reducing academic achievement disparities
- b. Improving equitable access to effective and diverse teachers
- c. Increasing racial and economic integration

C. Implementation Requirements

- a. All strategies must directly support integration and disparity reduction
- b. At least one strategy must focus on student integration activities with adjoining districts
- c. Revenue can expand existing initiatives but cannot solely fund current programs
- d. Annual public meetings are required to report progress

D. Racially Identifiable School Status

Cornelia Elementary has been designated as a Racially Identifiable School (RIS) by the Minnesota Department of Education. This designation occurs when the enrollment of protected-class students exceeds the district's protected-class average enrollment by more than 20% for the same grade band.

E. RIS-Specific Goals

As a Racially Identifiable School, Cornelia Elementary maintains focused goals in three key areas:

- a. Academic Achievement
 - i. Reducing academic disparities among all students and specific student categories
- b. Teacher Equity
 - i. Reducing disparities in access to effective and diverse teachers
 - ii. Ensuring equitable distribution of experienced educators
- c. Integration Initiatives
 - i. Increasing racial and economic integration within the school community
 - ii. Implementing specific strategies to reduce racial isolation
 - iii. Aligning with Minnesota Statute § 124D.861, subd. 2 (a)

Achievement and Integration Plan

July 1, 2023 through June 30, 2026

Goal 1: By the end of the 2026 school year, the percentage of African American/Black, Hispanic/Latino, Native Hawaiian or other Pacific Islanders, and Native American/ American Indian students who meet all three benchmarks in the Edina Data Metrics plan related to career and college readiness will increase to 80%:

- Successful completion of Algebra I before 8th grade with a B or better

FY 24:	58.70%
FY 25:	
FY 26:	

- Successful completion of Biology in High School with a B or better

FY 24:	71.05%
FY 25:	
FY 26:	

- Successful completion of ELA course US Literature and Composition with a B or better

FY 24:	63.33%
FY 25:	
FY 26:	

Comprehensive Achievement and Civic Readiness (CACR- formerly WBWF) Alignment: All students are career- and college-ready by graduation. Close the achievement gap among all student groups.

Goal Type: Achievement Disparity

1. AVID Program
2. Bridging Cultural and Socio-economic Barriers
3. Building Capacity for Equitable and Culturally Proficient Schools
4. MTSS Professional Development

Goal 2: 80% of African American /Black, Hispanic/Latino, Native Hawaiian or other Pacific Islander, and Native American/American Indian students in Gr.k-9 will be at benchmark on Fastbridge Reading Assessments by the end of the 2026 SY.

- *K-1

○ African American/Black	African American/Black	Hispanic/ Latino
○ Hispanic/Latino	FY 24: 62.7%	FY 24: 55.81%
	FY 25:	FY 25
	Fy 26:	FY26:

**Some student group cell sizes are too small to report. Goal 80% for all Students of Color as a group*

- *2-9

○ African American/Black	FY 24: 63.50%	FY 24: 68.80%
○ Hispanic/Latino	FY 25:	FY 25:
	FY 26:	FY 26:

**Some student group cell sizes are too small to report. Goal 80% for all Students of Color as a group*

Comprehensive Achievement and Civic Readiness (CACR- formerly WBWF) Alignment: All students in grade 3 achieving grade-level literacy. Close the achievement gap among all student groups.

Goal Type: Achievement Disparity

- 1. Bridging Cultural and Socio-economic Barriers
- 2. Building Capacity for Equitable and Culturally Proficient Schools
- 3. MTSS Professional Development

Goal 3: The Percentage of African American/ Black, Hispanic/ Latino, Native Hawaiian or Other Pacific Islander, and Native American/American Indian students accessing advanced courses will mirror the Edina High School student demographics at the end of the 2026 SY.

- Percentage of Students of Color enrolled in Advanced courses in comparison to Percent of Students of Color in Edina Schools FY 24: 38.54% vs. 35.57%
FY 25:
FY 26:

Comprehensive Achievement and Civic Readiness (CACR- formerly WBWF) Alignment: Close the achievement gap among all student groups. All students are career- and college-ready by graduation.

Goal Type: Integration

- 1. AVID Program
- 2. Bridging Cultural and Socio-economic Barriers
- 3. Building Capacity for Equitable and Culturally Proficient Schools

Goal 4: Diversify our workforce and increase the number of teachers and administrators of color in Edina Public Schools from 7.8% to 20% (teachers) and 20% to 30% (administrators) by the end of the 2026 school year.

Representation is across demographic groups, and this target represents a summary.

Teachers	Administrators
FY 24: 67/694 9.6%	FY 24: 7/26 - 26%
FY 25: 58/692 8.3%	FY 25: 6/25 - 21%
FY 26:	FY 26:

Comprehensive Achievement and Civic Readiness (CACR- formerly WBWF) Alignment: Close the achievement gap among all student groups

Goal Type: Teacher Equity

1. Building Capacity for Equitable and Culturally Proficient Schools

Strategies and Key Indicators of Progress

1. AVID Program: AVID elective and strategies schoolwide

Advance the AVID program in secondary classrooms as a support mechanism for African American/Black, Hispanic/Latino, Native Hawaiian or Other Pacific Islander, and Native American/American Indian students who are typically underrepresented in advanced courses. The support AVID provides, and the expectation that students in AVID take an AP course to help promote integration of students in advanced classes and equip students with skills needed for success in college, career, and civic life.

Key Indicators of progress	2023-2024 Baseline	Target 2025	Target 2026
*Percent of students of color in 9-12 participating in advanced courses disaggregated by race/ethnicity <i>*Some student group cell sizes are too small to report.</i>	African American: 44.67% currently part. Hispanic: 53.91% currently part.		
	2023-2024 Baseline	Actual	Actual
The percentage of HS AVID students currently taking one or more advanced courses will be equal to or greater than the present of all HS students	16.99% AVID students vs. 44.5% of non-AVID students		

2. Bridging Cultural and Socio-economic Barriers

Cultural Liaison builds positive relationships between staff and families by facilitating communication between staff and families from a range of racial, ethnic and socioeconomic backgrounds. Liaison provides resources and organizes learning opportunities for families. The goal is to empower families from all racial, ethnic, and economic backgrounds and to work with schools to improve achievement for all students.

Ready Set K is a Kindergarten series that incorporates social emotional learning and is an early intervention for students who have not participated in preschool. The focus of the program is to provide the students with the skills necessary for a successful start to Kindergarten.

Key Indicators of progress	Target	Target	Target
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	2024	2025	2026
The Department of Achievement Equity and Multilingual Learn Programming will host parent information nights for Multilingual families. Target groups will be Somali and Spanish, 4 events per target group for a total of 8.	8	8	8
	Actual Spanish - 4 Somali - 4		
	Target 2024	Target 2025	Target 2026
90% attendance rate in Ready Set K summer programming <i>*Approximate Attendance</i>	*90%	90%	90%
% of students in Ready Set K who are African American/Black, Hispanic/Latina, Native Hawaiian or other Pacific Islanders, and Native American/ American Indian <i>*Approximate Attendance</i>	*50%	50%	50%

3. Building Capacity for Equitable and Culturally Proficient Schools

Implement Culturally Proficient School Systems framework (formerly known as Tools of Cultural Proficiency) throughout the Edina Public School system so that all staff have the understanding of how to provide a more culturally proficient and inclusive culture. Additionally, in this training, staff will gain skills in breaking down barriers and supporting student engagement and learning, especially for students and families from historically underserved groups.

Key Indicators of progress	Target 2023-24	Target 2025	Target 2026
Increase the number of all staff who are trained in Culturally Proficient School Systems (CPSS)	Target 25%	50%	75%
	Actual 25% N = 1,600		
Culturally Proficient School modules will be embedded into building staff meetings and district PD	Target: 5 Actual = 0	5	5
Increase or maintain student engagement on panorama student survey; increase the percentage of students who favorable response that they are engaged in school	Target: K-6 60% Target: 6-12	K-6 - 63% 6-12 -32%	K-6 - 66% 6-12 -34%

Spring to Spring score Baseline 2023 K-6 = 59% (50% all elementary nationwide) 6-12 = 27% (20% nationwide)	30%		
	Actual K-6: 59.8% 6-12: 30%		

4. MTSS Professional Development

Professional learning for implementation of the new Edina Multi-Tiered Systems of Support framework. A robust MTSS framework, critical to helping students who are struggling, or not making consistent progress, includes the use of supplemental, evidenced-based intervention programming to aid learning in the classroom. The cycle from assessment to instruction enables the teacher to observe students' responses to targeted interventions and to proceed with instruction supported by ongoing performance data. Based on recent data, the teacher will then plan interventions to meet student needs. Training and support will be provided to principals on the new Edina multi-tiered system of support (MTSS). Applied to preK-12, it will strongly support each and every learner who is not at benchmark in literacy, numeracy and social-emotional learning. Through implementation of this framework our students will experience additional time and support in order to create accelerated growth when falling into either high or some risk categories.

Key Indicators of progress	Target 2023 -24	Target 2025	Target 2026
Global Score on Self-Evaluation of MDE MTSS Framework Implementation Baseline score: Winter 2023 - 45.5%	Target - 55%	65%	75%
	Actual 52.5%		
The percent of relevant classroom teachers completing progress monitoring in Fastbridge.	Target: 70%	80%	90%
	Actual K-3: 90% 4-5: 75% 6-12: 25%		

Racially Identifiable School Strategies

Each goal should have at least one strategy. Number each strategy sequentially and give it a unique name. For each strategy, provide a narrative description as explained below.

Districts may use Achievement and Integration revenue to increase racial and economic integration at their racially identifiable schools and to reduce disparities between student groups through the types of strategies listed in the Type of Strategy drop-down menus below (Minn. Stat. § 124D.861, subd. 2).

Integration Requirement Include at least one strategy designed and implemented to increase racial and economic integration at each racially identifiable school (Minn. R. 3535.0160).

RIS Strategy #1: Structured Literacy

Comprehensive Achievement and Civic Readiness (CACR- formerly WBWF) goal area: All racial and economic achievement gaps between students are closed

Type of Strategy: Professional development opportunities focused on academic achievement for all students

Narrative description of this strategy. Structured Literacy is a focus of the district, it aligns with our district strategic plan strategy priority A: Advance Academic Excellence, Growth and Readiness. This goal aligns with Edina Public Schools literacy commitments, helps to establish a viable curriculum, the materials are evidenced based, and the LETRS research will live within the scope and sequences that have been designed for k-5 grade. Structured literacy is rooted in the science of reading, an interdisciplinary body of scientifically-based research about reading and writing. This strategy takes the practice of LETRS training beyond teacher training to the implementation of practices in the classroom.

Location of Services: Cornelia Elementary

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	2024 Target	2025 Target	2026 Target
% of k-2 classroom teachers implementing LETRS best practices through the use of sound walls and district adopted resources.	12/12 100%		
Rationale: (use this for narrative)			

<p>We added “through the use of district adopted resources” because:</p> <ul style="list-style-type: none"> • Without the scope and sequences, we don't have systematic and explicit instruction • The materials are evidence-based • They are aligned to EPS literacy commitments • It establishes the guaranteed and viable curriculum. • LETRs research lives within the scope and sequences that are designed K-5. • Evidence-based assessments are embedded within BAR and Sunday Essentials. This allows us to differentiate within our classrooms. • LETRs is knowledge we use WITH district-adopted resources 			
<p>% of Black, Hispanic/Latino, Native Hawaiian or other Pacific Islander and American Indian students at aggressive growth on Fastbridge Reading in grades K-2</p> <p>2023 baseline</p>	<p>K-1: 7 Students 28%</p> <p>2-5: 23 Students 28.05%</p>	<p>KIP 2025</p>	<p>KIP 2026</p>
<p>% of students who require progress monitoring as identified through FASTbridge aReading are being progress monitored.</p> <p>2023 baseline</p>	<p>100%</p>	<p>KIP 2025</p>	<p>KIP 2026</p>

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

RIS Strategy #2: Culturally Proficient Schools Systems

WBWF goal area: All racial and economic achievement gaps between students are closed

Type of Strategy: Innovative and integrated pre-K-12 learning environments.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose Innovative and integrated pre-K through grade 12 learning environments as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.
- Increases access to effective and diverse teachers.

Narrative description of this strategy. Cultural Proficiency consists of an interrelated set of four tools, when used authentically, provides the opportunity to improve one’s own practice in service of others. The Tools of Cultural Proficiency are not strategies or techniques. The tools provide us with the means by which to perform our professional responsibilities in every Edina School District role in a Culturally Proficient manner. Being culturally competent or proficient is exemplified by how one uses assessment data, delivers curriculum and instruction, interacts with students, parents and community members, and plans and uses professional development.

Location of Services: Cornelia Elementary

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	2024 Target	2025 Target	2026 Target
% of Cornelia staff who have completed Culturally Proficient Schools Training	N=28/115 23%	KIP 2025	KIP 2026

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

RIS Strategy #3: STEAM FOCUS SCHOOL

Choose a WBWF goal area: All racial and economic achievement gaps between students are closed

Choose the type of Strategy: Innovative and integrated pre-K-12 learning environments. * If you choose this, complete the Professional development opportunities focused on academic achievement of all students.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose Innovative and integrated pre-K through grade 12 learning environments as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.
- Increases access to effective and diverse teachers.

Narrative description of this strategy. All of Edina Public schools will have a STEAM focus. At Cornelia a specific STEAM focus that sets Cornelia apart from other schools will be established. The purpose of this is to retain students at Cornelia, their neighborhood school, who may consider other choice programming. An outcome is to increase greater racial and economic integration. In the 2023-24 school year Cornelia will develop a specific STEAM focus and work to develop targeted STEAM opportunities.

The district communications office will support Cornelia with developing marketing to promote the STEAM focus at Cornelia to neighborhood families.

Location of Services: Cornelia

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	2024 Target	2025 Target	2026 Target
Increase the number of targeted STEAM opportunities that students participate within at each grade level	KIP 2024	KIP 2025	KIP 2026
Baseline -			
K - 0 activities	K - 0 activities	K - 2 activities	K - 3 activities
1 - 0 activities	1 - 0 activities	1 - 2 activities	1 - 3 activities
2 - 0 activities	2 - 0 activities	2 - 2 activities	2 - 3 activities
3 - 0 activities	3 - 0 activities	3 - 2 activities	3 - 3 activities
4 - 0 activities	4 - 0 activities	4 - 2 activities	4 - 3 activities
5 - 0 activities	4 - 0 activities	4 - 2 activities	4 - 3 activities

	5 - 0 activities 2023-24 K-5: 0 Activities	5 -2 activities	5 - 3 activities
--	--	--------------------	---------------------

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Creating Efficiencies and Eliminating Duplicative Programs

Briefly explain how this plan for racially identifiable schools will create efficiencies and eliminate duplicative programs and services within your district (Minn. Stat. § 124D.861, subd. 2 (c)).

**Add timeline history in a narrative description here.

Cornelia is working on strategies that are in direct alignment with the Edina Public Schools Strategic plan. The three goals are focused on Strategy A: Advanced academic excellence, growth and readiness and Strategy B: Ensure equitable and inclusive school culture. These three goals allow Cornelia a more intensive focus on strategy A and strategy B while allowing the district to tap into systems already in place to support their implementation. Prioritizing these goals allows the district to accelerate the implementation of district priorities at Cornelia ensuring all students are getting the support they need and that academic learning gaps are closed.



*Comprehensive Achievement and
Civic Readiness*

&

Achievement and Integration





World's **Best Workforce**

Newly Titled: Comprehensive
Achievement and Civic Readiness (CACR)





World's Best Workforce (Now CACR) 2024 - 2026

The World's Best Workforce bill was passed in 2013 to ensure every school district in the state is making strides to increase student performance.
Each district must develop a plan that addresses five goal areas.

5 Goal Areas

All students:

- Ready for Kindergarten
- Read at Grade Level by 3rd
- Gaps closed
- College and Career Ready
- Graduate
- Annual public meetings required to report progress

Multi-year Plan Requirements

- Yearly public hearing for community
- Annual update of plan progress through MDE reporting
- Engage stakeholders in planning with WBWF committee

During the 2024 session, the Minnesota Legislature renamed WBWF to Comprehensive Achievement and Civic Readiness. The Read at Grade Level by 3rd grade goals has been removed and “prepare students to be life-long learners has been added.”



Data Metrics Plan Alignment

All 2024-2026 CACR (formerly WBWF) Goals have been reported on in the 10.7.2024 Data Metrics Plan.

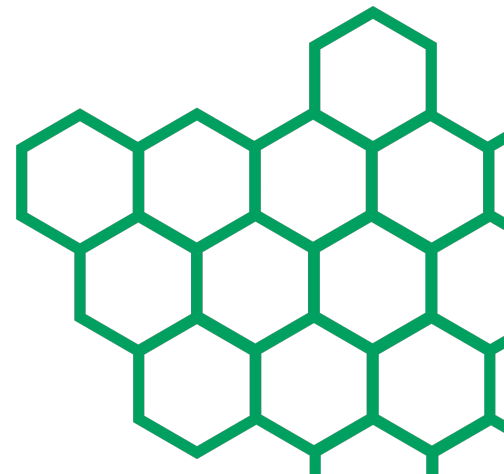
Ready for Kindergarten: 2023-24 85.71% of Edina Kindergarten students who were enrolled in ECPE and ECSE in 2022-23 who were at grade level proficiency in the fall of 2023 kindergarten FASTBridge earlyReading universal screener.

Read at Grade Level by 3rd: 2023-24 79.52% 3-5 grade students demonstrated literacy proficiency by meeting learning targets based on MN state standards.

Gaps Closed: 2023-24 24.66% of 6th - 8th grade students met their EL growth target as defined by MDE.

College and Career Ready: 2023-24 79.49% of students taking Biology who earned a B or better in semester 2.

Graduate: 2023-24 92.81% 4 year graduation rate | 2023-24 94.93% 7 year graduation rate.





Achievement **And Integration**





Achievement & Integration Plan 2023 - 2026

The Achievement and Integration (A&I) Program focuses on increasing racial and economic integration while reducing academic disparities among diverse student populations.

Core Objectives

- Reducing academic achievement disparities
- Improving equitable access to effective and diverse teachers
- Increasing racial and economic integration

Implementation Requirements

- All strategies must directly support integration and disparity reduction
- At least one strategy must focus on student integration with adjoining districts
- Annual public meetings required to report progress

Funding Structure:
Program funded through 70% state aid and 30% local levy



College and Career Readiness

Increase Students meeting benchmark to 80% by 2026

Target Population: African American/Black, Hispanic/Latino, Native Hawaiian/Pacific Islander, and Native American/American Indian students

2023-2024 Progress:

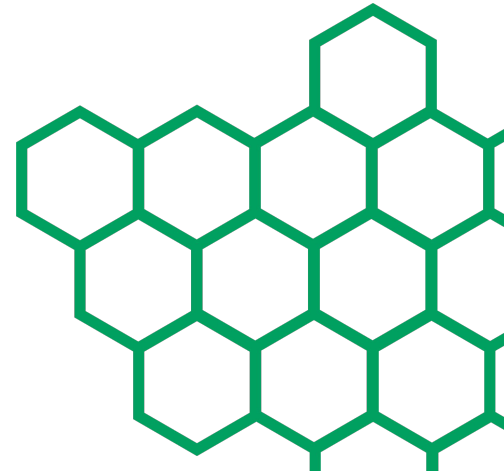
Algebra 1(B+ Grade 8): 58.70%

High School Biology (B+): 71.05%

US Literature & Composition (B+): 63.33%

Implementation Strategies:

- AVID Program: Elective and Schoolwide
- Targeted Academic support
- Cultural Competency in Instruction
- Removing Cultural and Socio-economic Barriers





Reading Achievement

80% of Students at benchmark on Fastbridge reading by 2026

Target Population: African American/Black, Hispanic/Latino, Native Hawaiian/Pacific Islander, and Native American/American Indian students

2023-2024 Progress

K-1 African American: 62.7%

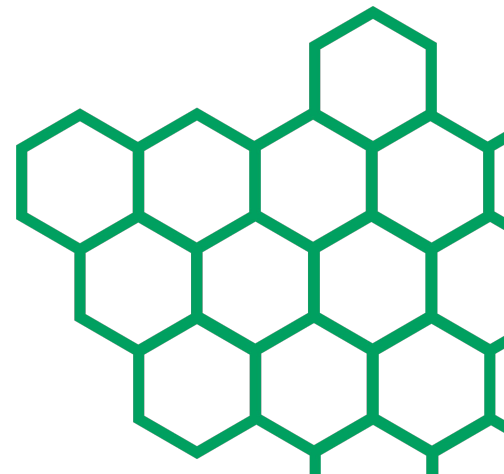
K-1 Hispanic/Latino: 55.81%

2-9 African American: 63.50%

2-9 Hispanic/Latino: 68.80%

Implementation Strategies:

- MTSS Professional Development
- Culturally Proficient School Systems
- Removing Cultural and Socio-economic Barriers





Advanced Course Access

Match school demographic in advanced course enrollment

Target Population: African American/Black, Hispanic/Latino, Native Hawaiian/Pacific Islander, and Native American/American Indian students

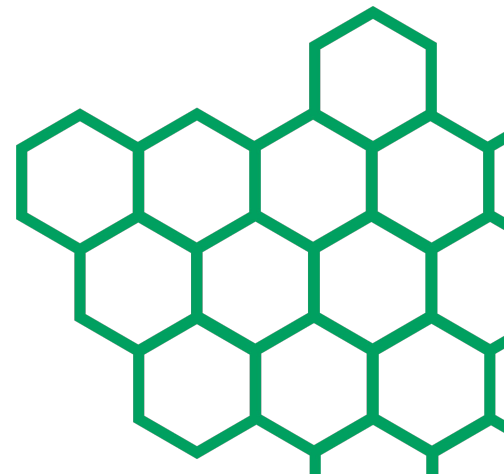
2023-2024 Progress:

Students of Color in Advanced Classes: 38.64%

Students of Color in HS: 35.57%

Implementation Strategies:

- AVID program: Elective and Schoolwide
- Removing Cultural and Socio-economic Barriers
- Culturally Proficient School Systems





Workforce Diversity

Increase staff diversity to better reflect and serve our student population

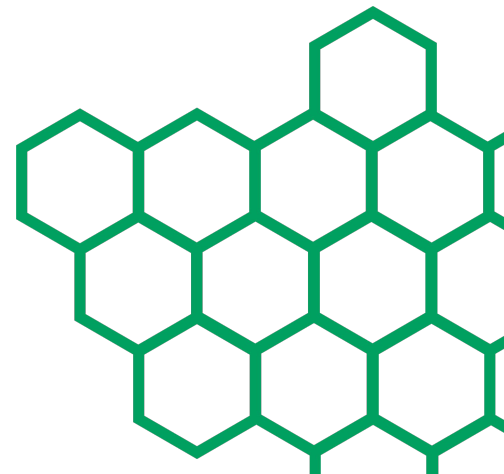
2023-2024 Progress:

Licensed Staff of Color: 9.6%

Administrators of Color: 26%

Implementation Strategies:

- Affinity spaces for staff of color
- Grow your Own and Education pipeline state grants
- Culturally Proficient School Systems





Cornelia Elementary

Racially Identified Status: Cornelia's protected-class student enrollment exceeds the district average by more than 20%, requiring targeted strategies to promote integration and reduce disparities.

Strategy 1: Structured Literacy

Implementation of science based reading instruction

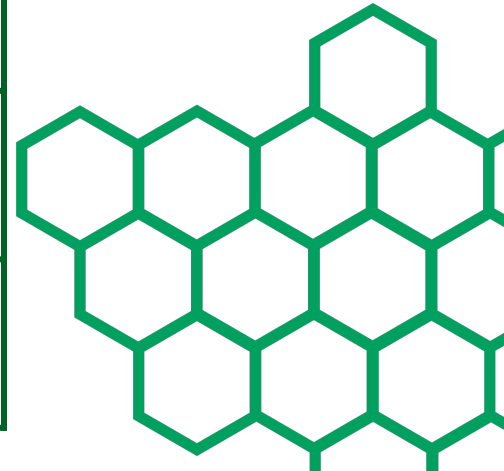
- K-2 teachers trained in science of reading: 100%
- K-1 students with aggressive growth on Fastbridge: 28% (7 students)
- 2-5 students with aggressive growth on Fastbridge: 28% (23 students)
- Progress monitoring completion: 100%

Strategy 2: Culturally Proficient School Systems

- Staff who have completed introductory training: 23%

Strategy 3: STEAM focus: Developing Specialized STEAM programming

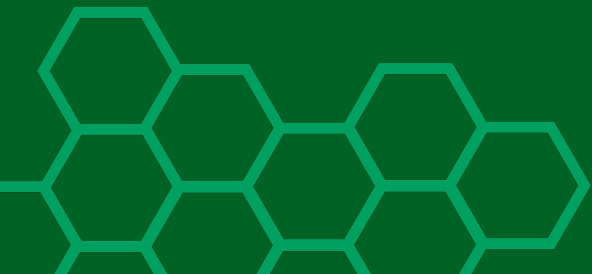
- On Target for 2024-2025 goal of 2 activities per grade level.





THANK YOU

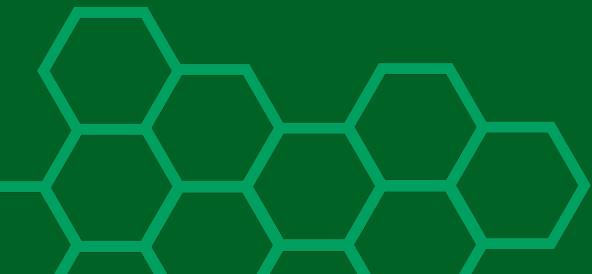
Edina Public Schools





QUESTIONS?

Edina Public Schools



VI. Hearing from Members of the Public

VII. Consent

VII.A. Minutes: *November 4 work session and regular meeting; November 19 special meeting and work session*

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF NOVEMBER 4, 2024

WORK SESSION
5:00 PM

Edina Community Center
ECC 350

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

PRESIDING OFFICER: Chair Erica Allenburg

5:00 PM - 6:57 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Nate Swenson, Assistant Superintendent
Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Finance and Operations

Patrick Bass, Valley View Middle School Principal
Jennifer Carter, Edina High School Assistant Principal
Nancy Grazzini-Olson, Thunderbird Aviation
Vlad Griskevicius, Carlson School of Management
Chris Holden, Normandale Elementary School Principal
Paul Paetzel, Edina High School Principal
Jodi Ramirez, Edina High School Teacher
Chief Andrew Slama, Edina Fire Department

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
NOVEMBER 4, 2024

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Becquer, De St. Hubert, Edwards, Leland, Remsing, Sailer, Woodard; Bass, Carter, Grazzini-Olson, Griskevicius, Holden, Paetzel, Ramirez, Slama.

APPROVAL OF AGENDA

DISCUSSION

- A. DISCOVER in Edina Public Schools
- B. Board Legislative Action Committee (LAC) 2025 Legislative Platform Discussion
- C. Electronic Communication Devices

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 6:57 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
NOVEMBER 4, 2024 WORK SESSION

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Becquer, De St. Hubert, Edwards, Leland, Remsing, Sailer, Woodard; Bass, Carter, Grazzini-Olson, Griskevicius, Holden, Paetzel, Ramirez, Slama.

APPROVAL OF AGENDA

Member Arom moved and Member Huwe seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

DISCUSSION

DISCOVER in Edina Public Schools: An overview of DISCOVER options (aviation and aeronautics, finance, and health sciences) was discussed. Business partners and industry experts shared information about their backgrounds, experiences, and current industry demands.

Board Legislative Action Committee (LAC) 2025 Legislative Platform Discussion: LAC members shared an update on legislative priorities, goals, and action plans.

Electronic Communication Devices: Staff provided an update on the progress toward implementing the cell phone protocols and procedures.

ADJOURNMENT

At 6:57 PM, Member Birdman moved, and Member Mann seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE REGULAR MEETING OF NOVEMBER 4, 2024

REGULAR MEETING
7:00 PM

Edina Community Center Room 349
5701 Normandale Road, Edina

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

PRESIDING OFFICER: Chair Erica Allenburg

7:05 PM - 9:30 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Nate Swenson, Assistant Superintendent
Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Finance and Operations

Lindsey Smaka, Edina High School Teacher

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA NOVEMBER 4, 2024

7:05 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Becquer, De St. Hubert, Edwards, Leland, Remsing, Sailer, Woodard; Smaka.

APPROVAL OF AGENDA

EXCELLENCE IN ACTION

HEARING FROM MEMBERS OF THE PUBLIC

CONSENT

- A. Minutes: *October 7 work session and regular meeting; October 22 work session*
- B. Personnel Recommendations
- C. Assurance of Compliance Memorandum and Proposed Submission 2024
- D. Medical Insurance Renewal - 2025
- E. Check Register - October 2024
- F. Electronic Fund Transfers - October 2024
- G. Gifts and Bequests – October 2024
- H. Community Education Annual Report
- I. Student Support Services Agreements
 1. Toneworks Music Therapy Services, LLC

DISCUSSION

- A. Tier 1 Social Emotional Learning Update
- B. Curriculum Update
- C. Policy Review (501, 502, 516, 605, 607, 608, 636)

ACTION

- A. Graduation Requirements
- B. READ Act Professional Development/Training Memorandum of Understanding (MOU)
- C. Proposed 2024-2026 Collective Bargaining Agreement Between Independent School District 273 and the Edina Administrative Council (EAC)
- D. Proposed 2024-2026 Collective Bargaining Agreement Between Independent School District 273 and the Service Employees International Union, Local 284, Representing Transportation Employees
- E. Policy Review (418, 507, 507.5, 508, 512, 516.5)

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

INFORMATION

- A. Enrollment Mobility
- B. Expenditure Summary - October 2024
- C. Investment Summary - October 2024
- D. Follow-up - Enrollment questions from 10/22/24
- E. EHS Mechanical Upgrades Project – Combined Mechanical Change Orders

ADJOURNMENT

The meeting adjourned at 9:30 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

draft

OFFICIAL MINUTES OF SCHOOL BOARD'S
NOVEMBER 4, 2024 REGULAR MEETING

7:05 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Becquer, De St. Hubert, Edwards, Leland, Remsing, Sailer, Woodard; Smaka.

APPROVAL OF AGENDA

Member Birdman moved and Member Arom seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

EXCELLENCE IN ACTION

Edina High School students Zeina Al-Ramahi and Madison Bryan, and Lindsey Smaka, EHS teacher and Edina Rotary Global Scholars Program Coordinator, presented information about their trip to Portugal. As part of a global conservation program through the Council on International Educational Exchange, students actively engaged in the Portuguese community while learning about conservation impacts in their global community.

HEARING FROM MEMBERS OF THE PUBLIC

District parents Rebecca Melang, Jenny Xin, Becky Kohlenberg, Clare Hahneman, Heather Hautla, Caroline Dixon, Sarah Paisley, and Laura Lukens spoke about problems with lice and district notifications. Other district parents, Lashuan James and Tim O'Neil, spoke about individualized educational plans and academic honors programs at EHS, respectively.

CONSENT

Member Gabler moved and Member Arom seconded to approve the consent agenda. All members voted Aye. The motion passed unanimously.

The resolutions were:

- A. Minutes: *October 7 work session and regular meeting; October 22 work session*
- B. Personnel Recommendations
- C. Assurance of Compliance Memorandum and Proposed Submission 2024
- D. Medical Insurance Renewal - 2025
- E. Check Register - October 2024
- F. Electronic Fund Transfers - October 2024
- G. Gifts and Bequests – October 2024
- H. Community Education Annual Report
- I. Commendation of National Merit Scholarship Program Honorees
- J. Student Support Services Agreements
 1. Toneworks Music Therapy Services, LLC

DISCUSSION

Tier 1 Social Emotional Learning (SEL) Update: Director De St. Hubert provided an update on the Tier 1 SEL work being done throughout the district.

Curriculum Update: Director De St. Hubert provided an overview of the curriculum review process used in Edina Public Schools and a highlight of where Science, English Language Arts, and Social Studies are in this process.

Policy Review (501, 502, 516, 605, 607, 608, 636): Policy Committee members presented the following policies for discussion. All of these policies except 607 will move forward for approval at the next regular meeting. Policy 607 will be brought back for discussion at the December meeting.

- Policy 501 School Weapons Policy
- Policy 502 Search of Student Lockers, Desks, Personal Possessions and Student's Person
- Policy 516 Student Medication
- Policy 605 Alternative Educational Services
- Policy 607 Special Accommodations and Services for Students with Special Needs – Section 504
- Policy 608 Instructional Services – Special Education
- Policy 636 Workload Limits for Certain Special Education Teachers

ACTION

Graduation Requirements: Member Birdman moved and Member Mann seconded to approve the motion. Chair Allenburg requested a roll call vote: Members Arom, Birdman, Gabler, Huwe, and Mann voted Aye; Members Allenburg and Barry voted Nay. The motion passed 5-2.

READ Act Professional Development/Training Memorandum of Understanding (MOU): Member Mann moved and Member Barry seconded to approve the motion. All members voted Aye. The motion passed unanimously.

Proposed 2024-2026 Collective Bargaining Agreement Between Independent School District 273 and the Edina Administrative Council (EAC): Member Gabler moved and Member Birdman seconded to approve the motion. All members voted Aye. The motion passed unanimously.

Proposed 2024-2026 Collective Bargaining Agreement Between Independent School District 273 and the Service Employees International Union, Local 284, Representing Transportation Employees: Member Birdman moved and Member Arom seconded to approve the motion. All members voted Aye. The motion passed unanimously.

Policy Review (418, 507, 507.5, 508, 512, 516.5): Member Mann moved and Member Huwe seconded to approve the motion. All members voted Aye. The motion passed unanimously.

- Policy 418 Alcohol- and Drug-Free Workplace and School Environment
- Policy 507 Corporal Punishment
- Policy 507.5 School Resources Officers
- Policy 508 Extended School Year for Certain Students with Individualized Education Programs
- Policy 512 School-Sponsored Student Publications and Activities
- Policy 516.5 Overdose Medication

LEADERSHIP AND COMMITTEE UPDATES

Member Arom shared that the school tours for legislators are coming up on November 21.

SUPERINTENDENT UPDATES

Dr. Stanley congratulated the boys cross country team on their recent championship win – #207 for the district. She also shared about the current art on display in the boardroom; it's from Concord, Cornelia, and Normandale students and includes multiple mediums.

ADJOURNMENT

At 9:30 PM, Member Gabler moved, and Member Mann seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

draft

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE SPECIAL MEETING OF NOVEMBER 19, 2024

SPECIAL MEETING
4:00 PM

Edina Community Center
ECC 338

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

PRESIDING OFFICER: Chair Erica Allenburg

4:00 PM - 4:53 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Sonya Sailer, Director of Human Resources

Abbi Kelzer, Attorney, Squires, Waldspurger & Mace
Liz Vieira, Attorney, Squires, Waldspurger & Mace

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

(Official Publication)
MINUTES OF THE SPECIAL MEETING
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
NOVEMBER 19, 2024

4:00 PM Chair Allenburg called to order the special meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Sailer; Kelzer, Vieira.

APPROVAL OF AGENDA

CLOSED SESSION

A. Attorney-Client Privilege

LEADERSHIP UPDATES

ADJOURNMENT

The meeting was adjourned at 4:53 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
NOVEMBER 19, 2024 SPECIAL MEETING

4:00 PM Chair Allenburg called to order the special meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Sailer; Kelzer, Vieira.

APPROVAL OF AGENDA

Member Mann moved and Member Barry seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

At 4:02 PM, Member Birdman moved and Member Huwe seconded to close the meeting. All members voted Aye. The motion passed unanimously.

CLOSED SESSION

Attorney-Client Privilege. Closed Session pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in confidential discussions with the Board's legal counsel regarding a pending lawsuit. The Board seeks legal advice on the status of the matter, alleged claims against the District, the Attorney's analysis of the same, and the District's options for resolving such claims.

At 4:53 PM, Member Mann moved and Member Gabler seconded to open the meeting. All members voted Aye. The motion passed unanimously.

ADJOURNMENT

At 4:53 PM, Member Birdman moved and Member Mann seconded to adjourn the meeting. All members voted Aye by roll call. The motion passed unanimously.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF NOVEMBER 19, 2024

WORK SESSION
5:00 PM

Edina Community Center
ECC 350

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

PRESIDING OFFICER: Chair Erica Allenburg

5:00 PM - 7:45 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Nate Swenson, Assistant Superintendent
Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Finance and Operations

Sal Bagley, Wold Architects
Mark Carlson, Curriculum Coordinator
Duane Huisentruit, American Indian Cultural Liaison
Kim Isley, Assistant Director of Early Learning Center
Cynthia Maldonado, Principal, Countryside Elementary School

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
NOVEMBER 19, 2024

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Becquer, De St. Hubert, Edwards, Leland, Sailer, Woodard; Bagley, Carlson, Huisentruit, Isley, Maldonado.

APPROVAL OF AGENDA

DISCUSSION

- A. Reimagining the Early Learning Center
- B. American Indian Programming Update
- C. Countryside Spanish Dual Language Update
- D. Programming Update for K-5 STEAM
- E. 2025-26 Secondary Courses English Language Arts Year Two Recommendations
- F. 2025-2026 Secondary Courses General Change Recommendations
- G. International Travel Requests
- H. Process Check-In with Board

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 7:45 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
NOVEMBER 19, 2024 WORK SESSION

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Becquer, De St. Hubert, Edwards, Leland, Sailer, Woodard; Bagley, Carlson, Huisentruit, Isley, Maldonado.

APPROVAL OF AGENDA

Member Birdman moved and Member Arom seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

DISCUSSION

Reimagining the Early Learning Center (ELC): Staff presented information about the current layout, use, and proposed updates to the ELC.

American Indian Programming Update: Staff presented information and updates about the American Indian Parent Advisory Committee.

Countryside Spanish Dual Language Update: Staff presented information and updates about the Spanish Dual Language program at Countryside Elementary School.

Programming Update for K-5 STEAM: Staff presented updates on K-5 STEAM programming.

2025-26 Secondary Courses English Language Arts Year Two Recommendations: Staff presented information and recommendations for ELA course changes and proposals.

2025-2026 Secondary Courses General Change Recommendations: Staff presented information and recommendations for general course proposals.

International Travel Requests: Director De St. Hubert presented seven international student travel experience requests.

Process Check-In with Board: Board members discussed shared understanding about process, plans, and timelines for future presentations.

LEADERSHIP AND COMMITTEE UPDATES

Member Arom shared that the LAC is hosting school tours for legislators this Thursday.

Member Gabler shared that Give to the Max Day is also Thursday and encouraged people to support district-aligned partners, Edina Ed Fund and Edina Give and Go; Member Arom added Athletic Boosters to the list of district-aligned partners.

ADJOURNMENT

At 7:45 PM, Member Gabler moved, and Member Huwe seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

draft

VII.B. Personnel Recommendations



Meeting Date: December 2, 2024

Title: Personnel Recommendations

Type: Consent

Presenter(s): Sonya Sailer, Executive Director of Human Resources

Description: Personnel recommendations are made monthly. These conditional offers of employment are subject to successful completion of a criminal background check, I-9 Employment Eligibility Verification and, where applicable, the issuance of the required license. Salary subject to change upon verification of correct step and lane placement.

Recommendation: Approve the attached personnel recommendations.

Desired Outcome(s) from the Board:

Attachment(s):

1. Report (next page)

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
LEESON, JENNIFER	EHS/ELC	LICENSED SCHOOL NURSE, 1.0 FTE	\$40,292.47	11/05/2024
QUINTANA, PAMELA	CN	SUCCESS CENTER TEACHER	\$33.03/HOUR	11/12/2024
ROBERTS, ELIZABETH	CC	SUCCESS CENTER TEACHER	\$33.03/HOUR	11/12/2024

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>
DOUGHERTY, CHAD	CV	SPED TEACHER	12/21/2024

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Wage</u>	<u>Date</u>
MEIER, GRETCHEN	EHS	FROM: LSN, 0.4 FTE (0.6 FTE LOA) TO: LSN SUBSTITUTE (1.0 LOA)	\$33.23/HOUR	11/11/2024
TOW-REINERT, SHIRLEY	CS	FROM: TITLE 1 TEACHER TO: GRADE 1 (LTS)	\$36.42/HOUR	10/28/2024 - 12/06/2024

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
AKINS, MADISON	EHS	SPED TEACHER	05/02/2025 - 06/02/2025
BOUR, KATHERINE	EHS	LANGUAGE ARTS TEACHER	10/28/2024 - 11/08/2024
CARLSON, BRYANA	CS	GRADE 4 TEACHER	11/11/2024 - 03/28/2025
LIVANT, MARY	ND	GRADE 2 TEACHER	12/02/2024 - 12/20/2024
LUNDBERG, REBEKAH	CC/CS	SPED TEACHER	10/15/2024 - 12/03/2024
RAMIREZ, JODI	EHS	COMPUTER SCIENCE TEACHER	09/27/2024 - 11/01/2024
TALLAN, ROLLAND	DW	PEER COACH	11/11/2024 - 11/19/2024
ZAPATA, ALAINA	ELC	PRESCHOOL TEACHER	01/29/2025 - 03/28/2025

E. REQUEST FOR 1-YEAR UNPAID LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
AKINS, MADISON	EHS	SPED TEACHER	08/18/2025 - 06/01/2026

NON-LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
ALLAMAN, MARGARET	SV	EA SPED PARA	\$22.50/HOUR	11/07/2024
DOTSETH, ABIGAIL	ELC	OFFICE ASSISTANT - CLASSIFICATION D	\$23.42/HOUR	11/04/2024
FARAHABDIGAANI, FADUMO	CV	EA SPED PARA	\$23.00/HOUR	11/22/2024
LEVIN, JULIA	ELC	INSTRUCTIONAL ASSISTANT	\$22.20/HOUR	11/13/2024
MOHAMOUD, KHATRA	CV	EA SPED PARA	\$22.50/HOUR	11/06/2024
PRICE, DIEGO	VV	EA SPED PARA	\$22.20/HOUR	12/02/2024
SHRADER, SKYLAR	ECC	DIGITAL COMMUNICATIONS COORDINATOR	\$80,954	11/18/2024
WILLIAMS, ELIJAH	VV	CUSTODIAN	\$22.06/HOUR	11/12/2024
WRIGHT, ASHLEY	ECC	COMMUNICATIONS AND. MARKETING COORDINATOR	\$88,038	12/02/2024

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>
KERZNER, DOROTHY	ECC	DEPARTMENT SPECIALIST - CLASSIFICATION A	12/31/2024
MATTAPALLI, SATYA	DW	TECHNOLOGY ASSISTANT	11/27/2024
PETERSEN, CARRIE	CV	DUE PROCESS SPECIALIST - CLASSIFICATION E	12/20/2024
PROCTOR, CAROLYN	ECC	KIDS' CLUB MANAGER	03/21/2025
SHAVER, AMY	ECC	PAYROLL MANAGER	11/27/2024
VUE, IZAC	HS	CUSTODIAN	12/02/2024
WESSELMAN, JEFFREY	TC	BUS DRIVER	10/31/2024

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Wage</u>	<u>Date</u>
NONE.				

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
GILBERTSON, MICHAEL	TC	BUS DRIVER	11/13/2024 - 12/04/2024
JOHANSON, CURT	VV	CUSTODIAL SUPERVISOR	10/16/2024 - 10/23/2024
JOHNSON, CHERI	TC	BUS MECHANIC	09/18/2024 - 11/26/2024

COMMUNITY EDUCATION SERVICES STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
BONEBRAKE, RACHEL	CN	KIDS' CLUB LEAD	\$19.33/HOUR	10/30/2024
GANGNON, JACOB	CN	KIDS' CLUB LEAD	\$16.48/HOUR	11/06/2024
GIBSON, COLE	CN	KIDS' CLUB LEAD	\$16.48/HOUR	11/06/2024
JAMA, ABUKAR	CV	KIDS' CLUB LEAD	\$16.48/HOUR	11/04/2024
KARTAVTSEV, MAXIM	CN	KIDS' CLUB LEAD	\$16.48/HOUR	10/30/2024
OMAR, RANDA	CV	KIDS' CLUB LEAD	\$16.48/HOUR	10/29/2024
SALAD, AHMED	CV	KIDS' CLUB LEAD	\$16.48/HOUR	11/11/2024
SCHAFFNER, AURORA	CN	KIDS' CLUB LEAD	\$17.85/HOUR	11/07/2024

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>
COLEMAN, ELLIE	CC	KIDS' CLUB LEAD	11/05/2024
SMITH-AMOS, SHANIYAH	CC	KIDS' CLUB LEAD	11/11/2024

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
NONE.				

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
SALDANA, AMELIA	CV	KIDS' CLUB LEAD	08/05/2024 - 10/31/2024
WILFAHRT, ABIGAIL	ND	PROGRAM SPECIALIST	11/08/2024 - 11/15/2024

VII.C. Extension of Memorandum of Understanding
Between Edina Public Schools and Education
Minnesota/Edina ("EME") Relating to the Phased
Retirement Pilot Program



Board Meeting Date: 10/22/2024

Title: Extension of Memorandum of Understanding Between Edina Public Schools and Education Minnesota/Edina (“EME”) Relating to the Phased Retirement Pilot Program

Type: Consent

Presenter(s): Sonya Sailer, Executive Director of Human Resources

Background: The School District and Education Minnesota/Edina (“EME”) established a one (1) year agreement to pilot a phased retirement program during the 2024-2025 school year. Both the District and EME have determined that an additional pilot year is necessary to fully implement and assess the program, and therefore propose an extension through the 2025-2026 school year. All eligibility requirements and other criteria for the extended pilot program will remain unchanged from those set for the 2024-2025 pilot year.

Recommendation: Approve the proposed extension of the 2024-2025 Phased Retirement Program through the 2025-2026 school year.

Attachment(s): Memorandum of Understanding Between Edina Public Schools and Education Minnesota/Edina Relating to Phased Retirement for Teachers – Extension of Pilot Program through 2025-2026.

**Memorandum of Understanding
Between Edina Public Schools and Education Minnesota/Edina
Phased Retirement for Teachers – Extension of Pilot Program Through 2025-2026**

This Memorandum of Understanding (“MOU”) is made by and between Independent School District No. 273, Edina Public Schools (“District”) and Education Minnesota/Edina (“EM/E”).

WHEREAS, the EM/E is the exclusive representative of teachers employed by the District;

WHEREAS, the District and EME/E entered into a one-year agreement to pilot a phased retirement program during the 2024-2025 school year;

WHEREAS, the District and EM/E agree that a second pilot year is needed to fully evaluate the phased retirement program;

THEREFORE, the District and EM/E agree as follows:

1. To extend the Phased Retirement Pilot Program through the 2025-2026 school year.
2. To be eligible to apply for Phased Retirement, an EM/E teacher must: 1) have a 1.0 FTE assignment; 2) have reached at least fifty (50) years of age prior to August 1, 2025; and 3) have provided at least fifteen (15) years of teaching service for Edina Public Schools.
3. Teachers selected for the Phased Retirement program will work eight (8) hours per day (inclusive of a duty free 30-minute lunch period) for the number of days provided for in next paragraph. If a teacher is unable to work an assigned duty day, then they will make up that duty day on another date as determined by their supervisor.
4. Phased Retirement teachers will not be required to perform work outside of their duty day.
5. A Phased Retirement teacher’s required number of duty days will be calculated as follows: BA Lane/Step 1 salary divided by Phased Teacher’s Lane/Step salary multiplied by 184 and rounded to the next whole number. Using the 2023-2024 salary schedule as an example, a Phased Teacher on MA60/Step 19 would work 84 days based on this formula ($\$47,950/\$104,753 \times 184 = 84.22$ and rounded to 84 days).
6. Phased Retirement Teachers will be paid a 1.0 FTE salary based on BA/Step 1 if they work all of their required duty days.
7. The District and the Phased Retirement teacher will contribute to the Minnesota Teachers Retirement Association (TRA) as required by TRA. A Phased Retirement teacher who is eligible for an Employer Contribution Towards Hospitalization-Medical Insurance as outlined in section 2.13.1 of the EM/E contract will begin receiving this benefit upon entering the Phased Retirement program. Teachers hired after July 1, 2011 will receive health insurance equal to fifty (50) percent of the District contribution while working as a Phased Retirement teacher. A Phased Retirement teacher will receive a two (2) percent District match towards the District’s 403(b) plan). A Phased Retirement teacher who retires and is eligible for the Early Retirement Incentive Payments found in Sections 2.12 and 2.13 of the Agreement will receive such payments based on their FTE, step and lane placement in 2024-2025. No other benefit provisions of the Agreement apply to a Phased Retirement teacher.
8. Teachers who meet these initial eligibility requirements and are interested in working in a Phased Retirement teaching position during the 2025-2026 school year must apply no later

than January 17, 2025. Application materials will be available in the Human Resources Department.

9. All teachers that apply by the January 17, 2025 deadline, and meet the above eligibility requirements, will receive an interview for the Phased Retirement teaching program.
10. The selection of Phased Retirement teachers, and the number of Phased Retirement teachers, and the assignments for Phased Retirement teachers, will be determined at the discretion of the District.
11. Teachers selected for the Phased Retirement program will be required to resign a portion of their 1.0 FTE teaching position. The exact portion to be resigned will be determined using the same formula set out for calculating required duty days. Using the example in paragraph five above, the teacher would need to resign from 0.54 FTE of their 1.0 FTE position (calculated using two decimal places, 84 days divided by 184 days equates to 0.46 FTE).
12. If the District is unable to hire a suitable replacement for a Phased Retirement teacher at the entry lane and step of the salary schedule, then the District has the right to return the Phased Retirement teacher to a 1.0 FTE teaching assignment. Eligible teachers who are not selected for the Phased Retirement program will have the option for early retirement benefits as outlined in sections 2.12 and 2.13 of the Agreement as if they had informed the District of their intent to retire by February 1, 2025.
13. If the District ends the Phased Retirement program following the 2025-2026 pilot, then all 2025-2026 Phased Retirement teachers will have the right to return to a 1.0 FTE teaching position for the 2026-2027 school year.
14. The District makes no claims about the impact the Phased Retirement program will have on a Phased Retirement teacher's years of service, eligibility, pension amounts, or any part of their pension through TRA. A Phased Retirement teacher is solely responsible for making such determinations with TRA and monitoring their duty days to ensure they receive the service credit they desire.
15. Nothing in this MOU may be deemed to establish an interpretation of the Agreement between the District and EM/E, a precedent, a practice, or to alter any established interpretation, precedent, or practice arising out of or relating to the Agreement between the District and EM/E. Neither party may submit this MOU in any proceeding as evidence of a contract interpretation, precedent, or practice. This MOU does not alter any managerial rights that the District has in absence of this MOU. This MOU is not grievable.
16. Unless extended in writing by both parties, this MOU automatically sunsets on June 30, 2026.

EM/E and the District are in agreement with the above language as evidenced by their representatives' signatures below.

Representative for:
Education Minnesota/Edina

ISD 273, Edina Public Schools

President

School Board Chair

Date

Date

VII.D. Proposed 2024-2026 Superintendent's
Advisory Council (SAC) Salaries and Guidebook



Board Meeting Date: 12/2/2024

Title: Proposed 2024-2026 Superintendent's Advisory Council (SAC) Salaries and Guidebook

Type: Consent

Presenter(s): Dr. Stacie Stanley, Superintendent

Description: The Superintendent's Advisory Council is comprised of the School District's eight (8) cabinet members. Cabinet does not engage in collective bargaining for their terms and conditions of employment, with their compensation and benefits recommended by the Superintendent and approved by the School Board. The proposed terms and conditions of employment are reflected in the attached guidebook with underlined font used to represent new language and strikethrough font used to show language to be removed from the guidebook. Each cabinet member has an individual contract that includes their proposed individual salary, which are also attached. Financial highlights of the proposed salaries and benefits include:

1. A market adjustment to provide cabinet members with comparable salaries to our district's comparison school districts in 2024-2025 and a two (2) percent increase in 2025-2026;
2. In exchange for the market adjustment, an elimination of the early retirement payment provision currently contained in the SAC guidebook;
3. Effective January 1, 2025, an increase of \$99.08 per month to the district's contribution towards a single health insurance plan and \$36.66 per month towards single plus one or family insurance plan.

The two-year total package for this proposed agreement is \$3,850,923.00, which represents an increase of \$232,704.00. Using the Minnesota School Board Association's costing formula, the two-year percentage increase is 12.25%. This amount does not reflect future savings the school district will recognize due to the elimination of the early retirement payment provision.

Recommendation: Approve the proposed 2024-2026 SAC salaries and benefits.

Attachments:

1. DRAFT underlined/strikethrough version of proposed 2024-2026 SAC guidebook.
2. Individual contracts for cabinet members.



Board Meeting Date: 12/2/2024

Title: Proposed 2024-2026 Superintendent's Advisory Council (SAC) Salaries and Guidebook

Type: Consent

Presenter(s): Dr. Stacie Stanley, Superintendent

Description: The Superintendent's Advisory Council is comprised of the School District's eight (8) cabinet members. Cabinet does not engage in collective bargaining for their terms and conditions of employment, with their compensation and benefits recommended by the Superintendent and approved by the School Board. The proposed terms and conditions of employment are reflected in the attached guidebook with underlined font used to represent new language and strikethrough font used to show language to be removed from the guidebook. Each cabinet member has an individual contract that includes their proposed individual salary, which are also attached. Financial highlights of the proposed salaries and benefits include:

1. A market adjustment to provide cabinet members with comparable salaries to our district's comparison school districts in 2024-2025 and a two (2) percent increase in 2025-2026;
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The two-year total package for this proposed agreement is \$3,850,923.00, which represents an increase of \$232,704.00. Using the Minnesota School Board Association's costing formula, the two-year percentage increase is 12.25%. This amount does not reflect future savings the school district will recognize due to the elimination of the early retirement payment provision.

Recommendation: Approve the proposed 2024-2026 SAC salaries and benefits.

Attachments:

1. DRAFT underlined/strikethrough version of proposed 2024-2026 SAC guidebook.
2. Individual contracts for cabinet members.



DEFINING EXCELLENCE

**Superintendent's Advisory Council (SAC)
Benefits Guidebook**

July 1, 2024 through June 30, 2026

Approved by ISD 273 School Board .

**SUPERINTENDENT’S ADVISORY COUNCIL BENEFITS GUIDEBOOK
TABLE OF CONTENTS**

ARTICLE I.	PURPOSE	4
	Section 1. Purpose.....	4
ARTICLE II.	DEFINITIONS	4
	Section 1. School District.....	4
	Section 2. Employee.....	4
	Section 3. Full-time Employee.....	4
	Section 4. Part-time Employee.....	4
	Section 5. Anniversary Date.....	4
ARTICLE III.	HOLIDAYS AND VACATION	4
	Section 1. Holidays.....	4
	Section 2. Vacation.....	4
	Section 3. Calculation of Daily Rate of Pay for Vacation Payout.....	5
ARTICLE IV.	INSURANCE BENEFITS	5
	Section 1. Selection of Carriers.....	5
	Section 2. Insurance Coverage.....	5
	Section 3. Medical and Hospitalization Insurance.....	5
	Section 4. Dental Insurance.....	6
	Section 5. Term Life Insurance.....	6
	Section 6. Accidental Death & Dismemberment Insurance.....	7
	Section 7. Long-Term Disability Insurance.....	7
	Section 8. Flexible Spending Plans.....	7
ARTICLE V.	LEAVES OF ABSENCE	8
	Section 1. Basic Leave.....	8
	Section 2. Personal Illness Leave.....	8
	Section 3. Family Illness Leave.....	8
	Section 4. Bereavement Leave.....	8
	Section 5. Personal Business Leave.....	8
	Section 6. Religious Observance Leave.....	8
	Section 7. Basic Leave Coordination with Workers’ Compensation and LTD.....	8
	Section 8. Emergency Sick Leave Bank Pool.....	9

Section 9.	Parental Leave.....	10
Section 10.	Judicial Leave.....	11
Section 11.	Emergency Closings.....	11
Section 12.	Superintendent’s Discretionary Leave.....	11

ARTICLE VI. PROFESSIONAL BENEFITS..... 11

Section 1.	Mileage Reimbursement.....	11
Section 2.	Meetings in Pursuit of School District Interests.....	11
Section 3.	Professional Meetings and Leave.....	11
Section 4.	Membership in Professional Organizations.....	11
Section 5.	Membership in Civic Organizations.....	11
Section 6.	Attendance at Conferences on Weekends.....	12
Section 7.	Technology Allowance.....	12
Section 8.	Professional Hazard/Loss Reimbursement.....	12

ARTICLE VII. RETIREMENT BENEFITS..... 12

Section 1.	Tax-Deferred Matching Contribution.....	12
Section 2.	Health Retirement Account (HRA) Contribution for Employees hired on or after August 1, 2013.....	12
Section 3.	Health Retirement Account (HRA) Contribution for Employees hired before August 1, 2013.....	12
Section <u>34.</u>	Benefits Continuation for Medical and Dental Insurance.....	14
Section <u>45.</u>	Benefits Continuation for Life Insurance.....	14
Section <u>6.</u>	Early Retirement Payment.....	13

ARTICLE I
Purpose

Section 1. Purpose: This Guidebook provides benefit information for employees who are classified under the Superintendent’s Advisory Council (“SAC”). SAC positions are exempt, which are not eligible for overtime.

No provision of this Guidebook is intended to create a contract between the School District and an employee, or to limit the rights of the School District. This Guidebook is a general statement of policy, to be modified and applied by the School District at its discretion.

An employee whose employment is subject to the provisions of Minnesota Statutes, Section 122A.40 may achieve continuing contract status. All other employees are employed on a yearly contract basis.

ARTICLE II
Definitions

Section 1. School District: School District means Edina Public Schools-Independent School District No. 273.

Section 2. Employee: Employee means a person holding a position classified under SAC.

Section 3. Full-time Employee: An employee regularly employed and scheduled to work a minimum of eight (8) hours per day for twelve (12) months each year ~~two hundred sixty (260) days per year.~~

Section 4. Part-time Employee: An employee regularly employed and scheduled to work less than eight (8) hours per day or for fewer than twelve (12) months each year ~~two hundred sixty (260) days per year.~~

~~**Section 5. Anniversary Date:** The anniversary date for each employee will be July 1. Employees who begin employment between July 1 and December 31 will be considered employed one year after the first July 1 following their employment date. Employees hired after January 1 will not be considered employed one year until after the second July 1 following their employment date.~~

ARTICLE III
Holidays and Vacation

Section 1. Holidays: Employees are entitled to twelve (12) paid holidays as designated by the School District. Holiday pay is incorporated into an employee’s annual salary.

Section 2. Vacation: Full-time employees earn twenty-five (25) days of vacation each year.

Part-time employees who work ~~twelve (12) months two hundred and sixty (260) days~~, but fewer than eight (8) hours per day, earn vacation time in a prorated amount. Employees whose duty year is for fewer than ~~twelve (12) months two hundred and sixty (260) days~~ do not earn vacation.

Vacation is credited to employees as of July 1, but is accrued over the course of the fiscal year. Eligible employees that begin their position after July 1 will receive a prorated amount of vacation for their first year of employment. The scheduling of vacation days is by mutual agreement between the supervisor and employee.

The maximum number of earned and accrued vacation days that may be carried over into the next fiscal year is twenty-five (25) days. In unusual circumstances, the Superintendent may approve additional carryover or up to 10 days of paid vacation at the end of the fiscal year.

An employee properly terminating employment, as determined by the School District, will receive payment for any earned and unused vacation. An employee whose employment is terminated by the School District will receive payment for any earned and unused vacation accrued at the time of termination. An employee who terminates employment and who has used more vacation than earned will have the amount of time overused deducted from their final direct deposit.

Section 3. Calculation of Employee's Daily Rate of Pay for Vacation Payout: To determine a two-hundred sixty (260) day employee's daily rate of pay when calculating vacation payout, the employee's annual base salary is divided by 229 days. If an employee's work year is for fewer than two-hundred sixty (260) days, then the employee's annual base salary is divided by the number of days in the employee's work year.

ARTICLE IV Insurance Benefits

Section 1. Selection of Carriers: The selection of insurance carriers and policies will be made by the School District.

Section 2. Insurance Coverage: The provisions described in this Guidebook are general statements of the insurance coverage provided to employees. An employee's eligibility for coverage is governed by the terms of the master insurance contracts between the School District and individual insurance carriers.

Section 3. Medical and Hospitalization Insurance: The School District will contribute a monthly amount, not to exceed the amounts listed below, towards the monthly premium cost for the School District's current medical and hospitalization plans for each full-time employee who qualifies for and is enrolled in the plan. Participation in the medical insurance plan is voluntary. The maximum monthly School District contributions toward the premium are as follows:

Type of Coverage	Monthly School District Contribution As of January 1, 2023	Monthly School District Contribution As of January 1, 2025
Single	\$ 625.92	\$ 725.00
Single + One	\$1,342.88	\$1,379.54
Family	\$1,764.06	\$1,800.72

The employee will contribute through payroll deduction, any excess monthly premium over the School District contribution toward the type of medical and hospitalization coverage for which the employee is enrolled. If the School District's contribution exceeds the insurance premium, any excess will be paid in salary to the employee. A part-time employee shall receive a district contribution towards medical and hospitalization insurance in a prorated amount proportional to their employment.

Where two full-time employees are married and at least one of them is in a position covered by this Guidebook, and both employees are enrolled in a single plus one or family medical insurance plan through the School District with one employee waiving coverage and covered as a dependent on the other employee's elected plan, then the employee who has elected the medical insurance plan will receive a monthly contribution in an amount equal to the School District contribution under their Guidebook for a single plus one plan (if enrolled in a single plus one plan), or a family plan (if enrolled in a family plan), plus the amount of the School District's contribution towards a single medical insurance plan under their spouse's Guidebook or collective bargaining agreement. Any balance remaining after married full-time employees have applied their pooled School District insurance contributions towards their selected medical insurance plan remains with the School District.

Section 4. Dental Insurance: The School District will offer a dental insurance plan to full-time employees and contribute monthly amounts, not to exceed the amounts listed below, towards the monthly premium costs for such dental plan.

Type of Coverage	School District's Monthly Contribution
Single	\$40
Single + One	\$75
Family	\$121

The employee will contribute through payroll deduction, any excess monthly premium over the School District contribution toward the type of dental coverage for which the employee is enrolled. A part-time employee shall receive a district contribution towards dental insurance in a prorated amount proportional to their employment.

Section 5. Term Life Insurance: An employee is eligible for basic group term life insurance coverage in whole thousands to an amount equal to two times the employee's base annual

salary. The School District pays the entire premium for this coverage.

An employee may apply for supplemental coverage in an amount up to the whole thousands of the employee's basic annual salary. Premiums for this coverage will be paid by the employee through payroll deduction.

An employee who elects to take and is approved by the insurance carrier for the maximum supplemental life insurance coverage will receive an additional School District paid supplemental coverage in an amount equal to the employee's basic annual salary rounded up to the next whole thousand.

An employee may apply for supplemental group term life insurance coverage for a spouse or dependent child as stipulated in the supplemental life insurance certificate. Premiums for this coverage will be paid by the employee through payroll deduction.

If the School District changes the life insurance carrier, no reduction in the dollar value of the payable benefit will occur.

Section 6. Accidental Death and Dismemberment Insurance: An employee is eligible for accidental death and dismemberment insurance coverage in an amount equal to four times the employee's base annual salary rounded up to the next whole thousand. The School District pays the entire premium for this coverage.

Section 7. Long-Term Disability Insurance: The School District will provide income protection insurance for each employee in the amount of two-thirds (2/3) of the employee's basic salary up to a maximum benefit of \$10,000 per month. Payments begin after sixty-five (65) days of continuous absence due to disability and (1) continue to age seventy (70); or (2) if the disabling event occurs after age seventy (70), payments will occur for twelve (12) months; or (3) if the disabling event occurs prior to age seventy (70) but continues after age seventy (70) and the employee has not received twelve (12) months in benefits, payments will occur for 12 months. Long-term disability benefits are available after age sixty-five (65) according to a schedule set forth in a revised insurance certificate, and the amount of the benefit is coordinated with Social Security. The School District pays the entire premium.

An employee receiving long-term disability insurance benefits remains eligible for the School District contribution for medical and hospitalization insurance.

Section 8. Flexible Spending Plans: An eligible employee may participate in the Flexible Benefits Plan established by the School District Employer pursuant to Section 125 of the Internal Revenue Code.

ARTICLE V
Leaves of Absence

Section 1. Basic Leave: Full-time employees earn eighteen (18) days of basic leave each year. A newly hired employee will receive a one-time basic leave allowance of thirty-five (35) days in addition to the amount granted annually. Part-time employees earn basic leave in a prorated amount. Basic leave is credited to employees as of July 1, but is accrued over the course of the fiscal year. An employee who is hired or whose employment is terminated will have their basic leave allowance prorated for a partial fiscal year. Unused basic leave may accumulate without limit.

Section 2. Personal Illness Leave: An employee may use one (1) day of accumulated basic leave for each day of personal illness. An employee who has been absent may be required to present a statement to the human resources department from a physician verifying an illness that prevented the employee from working and certifying that the employee has recovered sufficiently to return to the employee's normal duties, **as allowed by law**. An employee who is absent for more than five (5) consecutive duty days will be required to present this certification.

Section 3. Family Illness Leave: For absence because of illness in the family, the employee may deduct a reasonable number of days per incident from accumulated basic leave at no salary deduction. The family includes husband, wife, father, mother, brother, sister, son, daughter, father-in-law, mother-in-law, or others required per state law. When a physician certifies that in-home care is essential because of illness or injury of the employee's spouse, the employee may deduct a reasonable number of days from accumulated basic leave allowance at no salary deduction.

Section 4. Bereavement Leave: With approval of the human resources department, an employee may use a reasonable amount of accumulated basic leave due to the death of a family member or friend.

Section 5. Personal Business Leave: An employee may use up to four (4) days of accumulated basic leave each fiscal year for the transaction of personal business that cannot be completed outside of business hours. Requests for personal business leave must be submitted to the employee's immediate supervisor at least three (3) duty days in advance of the requested date, except in cases of extreme emergency.

Section 6. Religious Observance Leave: An employee may use up to three (3) days of accumulated basic leave each fiscal year for required religious observance. To qualify, dates must be recognized as religious holidays. Basic leave may not be used where alternative observance options exist. Requests for religious observance leave must be submitted to the human resources department at least three (3) duty days in advance of the requested date.

Section 7. Basic Leave Coordination with Workers' Compensation and Long-term Disability Benefits: An employee receiving compensation pursuant to the Workers' Compensation law or

long-term disability insurance may elect to use accrued basic leave in order to make up the difference between the workers' compensation or long-term disability payments and the employee's regular rate of pay. In no event shall the additional amount paid to the employee through the use of basic leave result in the payment of total daily, weekly, or monthly compensation in excess of such employee's regular rate of pay.

Section 8. Emergency Sick Leave Bank (ESLB) Sick Leave Pool: An emergency sick leave bank (ESLB) exists for qualifying employees who have exhausted all paid leave options including basic leave, workers' compensation (if applicable), and any other state and/or federal paid leave programs. The ESLB also includes eligible members of the Edina Administrative Council (EAC) and employees whose positions are contained in the Non-Affiliated Employee guidebook. Employees may apply for days from the ESLB when they are experiencing or will experience a medical emergency, or their immediate family member is experiencing or will experience a medical emergency. A "medical emergency" is defined as a medical condition of the employee (or their immediate family member) that will require the prolonged absence of the employee from duty (five (5) or more consecutive days) and will result in a substantial loss of income to the employee because the employee has or will have exhausted all forms of paid leave. The medical condition must be recognized by the mainstream medical community to be deemed an eligible medical condition for the ESLB program. The ESLB will be filled by donations made by other employees to support colleagues experiencing such circumstances.

Employees will be notified of the open enrollment for participation in the ESLB at the beginning of employment. Employees who wish to participate in the ESLB are required to donate one (1) basic leave day within thirty (30) days of their start date with the Employer. All donations are confidential and nonrefundable. Once a day is donated, an employee cannot retract or reclaim the donated basic leave for any reason.

If at any point the ESLB is not self-sustaining, the Employer may request additional donations. Employees that did not donate at the beginning of their employment may choose to participate at that time by donating one (1) basic leave day within the open enrollment period. Open enrollment may be allowed at other times with the mutual agreement of the Employer and SAC.

Recipient Eligibility. Membership will be open to all regularly contracted employees. An employee who has exhausted all forms of paid leave may apply for leave from the ESLB for a medical emergency, as defined above, by submitting a written application and a medical certification from the employee or immediate family member's treating physician to the Human Resources Department. Employees may not begin to use sick leave from the ESLB until the Employer has approved the written application. No application will be approved if the ESLB does not contain donated days of leave.

No employee may withdraw more than sixty-five (65) days from the ESLB during their career with the Employer unless the Employer and the SAC agree to a greater number of days for a life-threatening medical emergency. No employee may withdraw days from the ESLB for use on

non-contract days.

Employees will immediately become ineligible for the ESLB if they become eligible to receive long-term disability benefits, workers' compensation, state and/or federal paid leave benefits, or other pay or other benefits in place of any part of their salary.

~~A sick leave pool exists for eligible employees who have exhausted their accumulated basic leave. The purpose of the sick leave pool is to provide additional basic leave days to those employees suffering from a catastrophic accident, illness, or a recurring illness. The sick leave pool coordinates with an employee's long-term disability ("LTD") benefit that may begin after an employee has been absent from work for sixty-five (65) consecutive workdays. After sixty-five (65) consecutive days of absence, the employee is no longer eligible to draw from the sick leave pool. The employee may, however, be eligible for LTD benefits as determined by the School District's LTD carrier.~~

Section 9. Parental Leave: An employee may be granted a full-time leave of absence without pay for a period of up to twelve (12) months for the purpose of providing care and bonding with their newborn or newly adopted child or children. Written application for such leave must be submitted to the human resources department at least four (4) months prior to the expected commencement of the leave when possible. This notice requirement may be waived in cases of emergency. Any period of parental leave approved under this Article runs concurrently with any applicable period of leave for which the employee is eligible under state and/or federal law. Parental leave may be granted to begin immediately upon the termination of any period of disability resulting from pregnancy and childbirth or the date of placement of an adopted child. By mutual agreement between the School District and employee, parental leave may also be granted to begin before any period of physical disability resulting from the pregnancy. Once a parental leave without pay has commenced, accumulated basic leave pay is no longer available for the remainder of the leave without pay.

An employee may return to work prior to the date designated in the approved parental leave notice only as approved by the School District in its sole discretion. Failure to return to work on the designated date will be considered a voluntary termination of employment unless a leave extension is approved by the School District.

An employee returning from parental leave will be returned to the position held when placed on leave, or if not available, to any other position for which the employee is licensed and qualified as determined by the School District. Any earned and unused basic leave accumulated at the commencement of an employee's parental leave will be credited to the employee upon their return.

An employee on an approved parental leave remains eligible for participation in the School District's health, dental, and life insurance programs via the Consolidated Omnibus Budget Reconciliation Act (COBRA). To continue such coverage, an employee must remit their premium payments directly to the School District's third-party COBRA administrator within the

required timelines.

Any period of parental leave approved under this Article runs concurrently with any applicable period of leave for which the employee is eligible under state and/or federal law.

Section 10. Judicial Leave: Employees called upon to serve as a juror in a federal or state court, or subpoenaed as a witness in a court proceeding, will be granted a leave of absence for the time the employee is required to be at the courthouse. Employees will receive all pay and other benefits that would have accrued had they been working during the period of absence for judicial leave, less any compensation received from court administration.

Section 11. Emergency Closings: In cases of emergency School District closings, an employee may work remotely as approved by the Superintendent.

Section 12. Superintendent's Discretionary Leave: Any circumstance that arises necessitating the absence of an employee not specifically included in any of the sections above may be granted as discretionary leave. This leave must be approved in advance by the Superintendent.

ARTICLE VI Professional Benefits

Section 1. Mileage Reimbursement: Approved mileage for work-related travel outside of the School District is reimbursed at the current IRS mileage rate.

Section 2. Meetings in Pursuit of School District Interests: The School District will reimburse an employee for necessary expenses incurred while attending authorized meetings representing the interests of the School District.

Section 3. Professional Meetings and Leave: The School District will reimburse an employee for necessary expenses incurred for approved attendance at local, state, and national conventions, conferences, workshops, seminars, and institutes.

Section 4. Membership in Professional Organizations: Membership in professional organizations may enhance the employee's ability to exercise educational leadership within the School District. When the School District requests that an employee belong to a professional organization, either for a specific fiscal year or on a continuing basis, the School District will reimburse the employee for all fees paid by the employee.

The School District will pay the membership fees for each employee for a minimum of one (1) approved national organization and a minimum of one (1) approved state organization. An employee's selection of a state or national organization is subject to approval by the Superintendent.

Section 5. Membership in Civic Organizations: The School District will pay all membership and

related expenses for local civic organizations where the employee represents the School District. The memberships must be preapproved by the Superintendent.

Section 6. Attendance at Conferences on Weekends: When attending conventions or other professional meetings as requested by the School District, it may be necessary for an employee to attend meetings or travel to or from the meeting site on weekends. As a professional exempt employee, the employee may be flexible in the employee's workweek when weekend meetings or travel occur.

Section 7. Technology Allowance: An employee is eligible for up to \$400 per year as a technology allowance. In order to receive the allowance of \$400, or a portion thereof, the employee must submit a request for reimbursement and approval from the employee's supervisor. The employee may carryover this allowance, up to a maximum of \$2000. Appropriate use of this allowance may include, but is not limited to, hardware/software for professional use that will mutually benefit the School District and the employee. The technology allowance will not be distributed in salary or payout to an employee.

Section 8. Professional Hazard/Loss Reimbursement: An employee who incurs loss of or damage to personal property as a result of student, employee or parent vandalism may submit a written request for reimbursement to the Superintendent. The School District will consider each request for reimbursement on its own merits. Any reimbursement will be reduced by the amount of any insurance claims and restitution received.

ARTICLE VII Retirement Benefits

Section 1. Tax-Deferred Matching Contribution: Employees may participate in the School District's tax-deferred plan by contributing a portion of their annual base salary to the plan. The annual year for the School District matching contributions is January 1 through December 31. All contributions must be made to a School District approved 403(b) vendor of the employee's choice. The employee is responsible for making all arrangements required with the 403(b) vendor to ensure that proper payment can be made. The School District's contribution is not payable unless the employee authorizes a salary contribution up to the matching amount the employee is eligible to receive. The School District's match cannot be accumulated on a year-to-year basis if an employee elects to begin participation after initial eligibility.

The School District will contribute up to three (3) percent of the employee's annual base salary up to a maximum of \$4,250 on an annual basis towards the School District's 403(b) plan when the contribution is matched by the employee. The School District's contribution will not affect the employee's base salary.

Section 2. Contribution to Health Reimbursement Account ("HRA") ~~for Employees hired on or after August 1, 2013:~~

- a) The School District makes an annual contribution into an HRA in accordance with Schedule A below for the first ten (10) years of an employee's employment, with a maximum total Employer contribution of up to \$90,000 throughout an employee's career.
- b) The School District's contribution to the HRA for employees hired after August 1, 2013, does not vest with the employee until the employee has been employed seven (7) consecutive years by the School District. Upon an employee's departure from the School District, contributions not vested revert back to the School District.
- c) The School District retains control of any HRA contributions on behalf of an employee until those funds have vested. The School District remain responsible to invest any funds and pay associated fees until the funds vest with the employee, at which point those responsibilities are transferred to the employee.
- d) The School District deposits the below noted contribution into the HRA by June 30 of the completed year of service.

Schedule A (Employees hired on or after 8/1/2013)	
Year 1	\$2,500
Year 2	\$2,500
Year 3	\$2,500
Year 4	\$2,500
Year 5	\$5,000
Year 6	\$5,000
Year 7	\$10,000
Year 8	\$15,000
Year 9	\$20,000
Year 10	\$25,000

Section 3. Contribution to Health Reimbursement Account ("HRA") for Employees hired before August 1, 2013:

- a) The School District makes an annual contribution into an HRA in accordance with Schedule B throughout the first eight (8) years of an employee's employment, with a possible total School District contribution of up to \$90,000 throughout an employee's career.
- b) The School District's contribution to the HRA for the employees hired on or before August 1, 2013, does not vest with the employee until the fifth (5th) year of contribution. Contributions not vested revert back to the School District.
- c) The School District retains control of any HRA on behalf of an employee until those funds have vested. The School District remains responsible to invest any funds and pay any associated fees until the funds vest with the employee, at which point those

responsibilities are transferred to the employee.

d) The School District deposits the below noted contribution into the HRA by June 30 of the completed year of service.

Schedule B (Employees hired before 8/1/2013)		
Year 1	\$5,000	
Year 2	\$5,000	
Year 3	\$5,000	
Year 4	\$5,000	
Year 5	\$10,000	Vested
Year 6	\$15,000	
Year 7	\$20,000	
Year 8	\$25,000	

Section 34. Benefits Continuation for Medical and Dental Insurance: In order to be eligible to continue the benefits defined in this Section, an employee must have met the requirements for insurance continuation under Minnesota law. An employee who meets these eligibility requirements for insurance continuation under Minnesota law is eligible, upon terminating employment with the School District, to continue to participate in the School District dental and medical insurance at the employee's expense until the employee reaches Medicare eligibility.

Section 45. Benefit Continuation for Life Insurance: An employee (1) who retires after age fifty five (55); (2) qualifies for the retirement incentive in Section 6 of this Article; and (3) has worked at least twenty (20) years as an employee in an accredited institution of education, or for other governmental employers, may select one of the following life insurance continuation options:

Option 1: \$50,000 of life insurance through age eighty nine (89). To qualify for \$50,000 of paid coverage, an employee must have \$50,000 or more in basic life insurance immediately prior to retirement and maintain at least \$50,000 of coverage during retirement at the employee's expense until age sixty five (65). When the retiree reaches age sixty five (65), \$50,000 of coverage will remain in force with no further premiums payable through age eighty nine (89).

Option 2: The employee may continue any coverage in force until age seventy (70) by continuing to pay the full premium.

Section 6. Early Retirement Payment:

a) **Eligibility.** To be eligible for the early retirement payment described below, an employee must (1) be retiring after age fifty (50); (2) have been a full-time employee of the Edina School District for a minimum number of consecutive full years as per the schedules below; (3) not be returning to employment with the School District; and (4) not be discharged for cause, misconduct, inefficiency, incompetence or any other disciplinary reason, as determined by the School District. If an active employee or retiree who

qualifies for the early retirement payments dies before applying for or receiving all payments, the amount the employee would have received is paid to the deceased employee's estate.

- b) **Deadline for Application.** An application for early retirement payment for retirement on June 30 must be submitted to the human resources department by February 1.
- c) **Distribution of Early Retirement Payment.** An employee, who is eligible for the early retirement payment, will receive payment in two installments. The first payment will be on the last day of the month the employee retires in an amount equal to two-thirds (2/3) of the early retirement payment amount. The remaining one-third (1/3) will be paid the following January 15. The early retirement payments (early retirement incentive payment and basic leave conversion payment) will be deposited in the employee's 403(b) account.
- d) **Calculation of Employee's Daily Rate of Pay.** To determine a two hundred sixty (260) day employee's daily rate of pay when calculating an early retirement payment, the employee's annual base salary is divided by 229 days. If an employee's work year is for fewer than two hundred sixty (260) days, then the employee's annual base salary is divided by the number of days in the employee's work year.
- e) **Calculation of Early Retirement Incentive Payment.** An employee will receive an early retirement incentive payment in an amount described below. The daily rate of pay is calculated from the last year of full time service. The number of days for the early retirement incentive payment calculation is listed below.

Years of Completed Service	Number of Days
7-9 Years	91 days
10+ Years	114 days

- f) **Calculation of Basic Leave Conversion Payment.** In addition to the early retirement incentive payment, an employee will receive a basic leave conversion for unused basic leave days, in an amount described below. The payment equals the number of accumulated unused basic leave days, not to exceed the maximum number of days in the table below, multiplied by the daily rate of pay for the employee. The number of duty days and the daily rate of pay are calculated from the last year of full time service.

Years of Completed Service	Maximum Number of Days
7-9 Years	88 days
10-14 Years	92 days
15-19 Years	95 days
20 or More Years	97 days

CABINET-LEVEL EMPLOYMENT AGREEMENT

This Cabinet-Level Employment Agreement (“Agreement”) is entered into by and between Independent School District No. 273 (“District”) and **Dr. Frances Becquer** (“DIRECTOR”). The District and DIRECTOR are collectively referred to as “the parties.”

WHEREAS, the parties desire to enter into an employment agreement governing the terms and conditions of DIRECTOR’s employment with the District;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises and agreements contained in this Agreement, the parties hereby agree as follows:

1. **Term.** This Agreement is for a period of two (2) years. It will take effect on July 1, 2024 and will terminate on June 30, 2026.

2. **Continuing Contract Law.** The parties agree that the Continuing Contract Law, Minnesota Statutes section 122A.40, does not apply to the Director of Achievement Equity and Multilingual Learner Programming position. By signing this Agreement, DIRECTOR knowingly and voluntarily waives any right they may have to claim or assert that the provisions of the Continuing Contract Law apply in any way to the position.

3. **Position.** Subject to the terms of this Agreement, the District hereby agrees to continue to employ DIRECTOR in the position of Director of Achievement Equity and Multilingual Learner Programming for the District, and DIRECTOR hereby accepts the District’s offer of such continued employment.

(a) **Exempt Status.** The position of Director of Achievement Equity and Multilingual Learner Programming is a full-time position with exempt status under the Fair Labor Standards Act. A basic duty day will be eight (8) hours in length, but DIRECTOR is expected to work the number of hours necessary to perform their job duties and to meet the professional expectations of the job. In light of the exempt status of this position, additional hours worked beyond a forty-hour workweek will not constitute overtime and will not result in any additional compensation. Beyond the basic duty day, DIRECTOR is expected, and may be required, to attend and participate in meetings and school-sponsored events.

(b) **Duty Year.** The DIRECTOR’s duty year is for the twelve (12) month duty year. The DIRECTOR performs services on those legal holidays on which the District is authorized to conduct school/business if the Superintendent so determines. Prompt and regular attendance is an essential function of the position.

(c) **Duties.** DIRECTOR must perform all duties expected of a Director of Achievement Equity and Multilingual Learner Programming diligently, in good faith, and to the best of their ability. In addition, DIRECTOR must perform all duties that are assigned or prescribed by the District regardless of whether such duties are specifically described in this Agreement, in a job description, or in a policy, manual, or handbook.

DIRECTOR may not, directly or indirectly, engage or participate in any action or conduct that conflict in any respect with the interests of the District, nor may DIRECTOR engage or participate in any action or conduct that is inconsistent with their job duties, or the vision, mission and core values of the District. DIRECTOR must perform their duties in a trustworthy, ethical, legal, and diligent manner and must use their best efforts to promote the interests of the District. Finally, DIRECTOR must comply with all applicable federal and state laws and with all rules, regulations, and policies established by the District.

(d) **District Rights.** The District's Superintendent has the authority to create and modify a written job description for the Director of Achievement Equity and Multilingual Learner Programming to direct DIRECTOR's job performance; and to oversee and review DIRECTOR's performance. In addition, at any time, the Superintendent may assign new or additional duties to DIRECTOR. The Superintendent may also reassign DIRECTOR at any time to any position for which DIRECTOR is qualified, as determined by the Superintendent.

4. **Salary.** DIRECTOR shall be paid a gross annual salary of one hundred sixty thousand nine hundred eighty-four dollars (\$160,984.00) for the 2024-2025 school year and two (2) percent more for the 2025-2026 school year. The District will pay DIRECTOR their gross annual salary in twenty-four (24) roughly equal installments, less applicable withholdings and deductions, in accordance with the District's regular payroll schedule. The District's obligation to make any payments under this Agreement will cease immediately in the event that DIRECTOR resigns or their employment is terminated for any reason. If this Agreement is terminated during the middle of a pay period, the salary paid to DIRECTOR for that period will be prorated and decreased to reflect the number of days actually worked.

5. **Benefits in Accordance with Superintendent's Advisory Council Guidebook.** DIRECTOR is eligible for insurance and other benefits in accordance with the Superintendent's Advisory Council Guidebook.

6. **Choice of Law and Severability.** This Agreement will be governed by the laws of the State of Minnesota, regardless of whether any change occurs in DIRECTOR's domicile or status as a resident of Minnesota. If any part of this Agreement is construed to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.

7. **Waiver.** Waiver by either party of any term or condition of this Agreement or any breach will not constitute a waiver of any other term or condition or breach of this Agreement.

8. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties relating to the District's employment of DIRECTOR. Neither party has relied upon any oral statements or promises that are not set forth in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties and any inconsistent provisions in any employee handbook or policy. DIRECTOR understands and agrees that any handbooks or policies adopted by the District do not create an express or implied contract between

the District and DIRECTOR. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have voluntarily entered into this Agreement on the dates shown below. This Agreement shall not become effective unless and until it is approved by the School Board of the District and signed by both parties.

DIRECTOR

Dated: 11/25


Dr. Frances Becquer

INDEPENDENT SCHOOL DISTRICT NO. 273

Dated: _____

School Board Chair

Dated: _____

School Board Clerk

Independent School District No. 273 is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, familial status, sexual orientation, or age.

CABINET-LEVEL EMPLOYMENT AGREEMENT

This Cabinet-Level Employment Agreement (“Agreement”) is entered into by and between Independent School District No. 273 (“District”) and **Jody De St. Hubert** (“DIRECTOR”). The District and DIRECTOR are collectively referred to as “the parties.”

WHEREAS, the parties desire to enter into an employment agreement governing the terms and conditions of DIRECTOR’s employment with the District;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises and agreements contained in this Agreement, the parties hereby agree as follows:

1. **Term.** This Agreement is for a period of two (2) years. It will take effect on July 1, 2024 and will terminate on June 30, 2026.

2. **Continuing Contract Law.** The parties agree that the Continuing Contract Law, Minnesota Statutes section 122A.40, does not apply to the Director of Teaching and Learning position. By signing this Agreement, DIRECTOR knowingly and voluntarily waives any right they may have to claim or assert that the provisions of the Continuing Contract Law apply in any way to the position.

3. **Position.** Subject to the terms of this Agreement, the District hereby agrees to continue to employ DIRECTOR in the position of Director of Teaching and Learning for the District, and DIRECTOR hereby accepts the District’s offer of such continued employment.

(a) **Exempt Status.** The position of Director of Teaching and Learning is a full-time position with exempt status under the Fair Labor Standards Act. A basic duty day will be eight (8) hours in length, but DIRECTOR is expected to work the number of hours necessary to perform their job duties and to meet the professional expectations of the job. In light of the exempt status of this position, additional hours worked beyond a forty-hour workweek will not constitute overtime and will not result in any additional compensation. Beyond the basic duty day, DIRECTOR is expected, and may be required, to attend and participate in meetings and school-sponsored events.

(b) **Duty Year.** The DIRECTOR’s duty year is for the twelve (12) month duty year. The DIRECTOR performs services on those legal holidays on which the District is authorized to conduct school/business if the Superintendent so determines. Prompt and regular attendance is an essential function of the position.

(c) **Duties.** DIRECTOR must perform all duties expected of a Director of Teaching and Learning diligently, in good faith, and to the best of their ability. In addition, DIRECTOR must perform all duties that are assigned or prescribed by the District regardless of whether such duties are specifically described in this Agreement, in a job description, or in a policy, manual, or handbook. DIRECTOR may not, directly or indirectly, engage or participate in any action or conduct that conflict in any respect with the interests of the District, nor may DIRECTOR engage or participate in any action or

conduct that is inconsistent with their job duties, or the vision, mission and core values of the District. DIRECTOR must perform their duties in a trustworthy, ethical, legal, and diligent manner and must use their best efforts to promote the interests of the District. Finally, DIRECTOR must comply with all applicable federal and state laws and with all rules, regulations, and policies established by the District.

(d) **District Rights.** The District's Superintendent has the authority to create and modify a written job description for the Director of Teaching and Learning to direct DIRECTOR's job performance; and to oversee and review DIRECTOR's performance. In addition, at any time, the Superintendent may assign new or additional duties to DIRECTOR. The Superintendent may also reassign DIRECTOR at any time to any position for which DIRECTOR is qualified, as determined by the Superintendent.

4. **Salary.** DIRECTOR shall be paid a gross annual salary of one hundred eighty-five thousand dollars (\$185,000.00) for the 2024-2025 school year and two (2) percent more for the 2025-2026 school year. The District will pay DIRECTOR their gross annual salary in twenty-four (24) roughly equal installments, less applicable withholdings and deductions, in accordance with the District's regular payroll schedule. The District's obligation to make any payments under this Agreement will cease immediately in the event that DIRECTOR resigns or their employment is terminated for any reason. If this Agreement is terminated during the middle of a pay period, the salary paid to DIRECTOR for that period will be prorated and decreased to reflect the number of days actually worked.

5. **Benefits in Accordance with Superintendent's Advisory Council Guidebook.** DIRECTOR is eligible for insurance and other benefits in accordance with the Superintendent's Advisory Council Guidebook.

6. **Choice of Law and Severability.** This Agreement will be governed by the laws of the State of Minnesota, regardless of whether any change occurs in DIRECTOR's domicile or status as a resident of Minnesota. If any part of this Agreement is construed to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.

7. **Waiver.** Waiver by either party of any term or condition of this Agreement or any breach will not constitute a waiver of any other term or condition or breach of this Agreement.

8. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties relating to the District's employment of DIRECTOR. Neither party has relied upon any oral statements or promises that are not set forth in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties and any inconsistent provisions in any employee handbook or policy. DIRECTOR understands and agrees that any handbooks or policies adopted by the District do not create an express or implied contract between the District and DIRECTOR. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have voluntarily entered into this Agreement on the dates shown below. This Agreement shall not become effective unless and until it is approved by the School Board of the District and signed by both parties.

DIRECTOR

Dated: 11.21.24



Jody De St. Hubert

INDEPENDENT SCHOOL DISTRICT NO. 273

Dated: _____

School Board Chair

Dated: _____

School Board Clerk

Independent School District No. 273 is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, familial status, sexual orientation, or age.

CABINET-LEVEL EMPLOYMENT AGREEMENT

This Cabinet-Level Employment Agreement (“Agreement”) is entered into by and between Independent School District No. 273 (“District”) and **Daphne Edwards** (“DIRECTOR”). The District and DIRECTOR are collectively referred to as “the parties.”

WHEREAS, the parties desire to enter into an employment agreement governing the terms and conditions of DIRECTOR’s employment with the District;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises and agreements contained in this Agreement, the parties hereby agree as follows:

1. **Term.** This Agreement is for a period of two (2) years. It will take effect on July 1, 2024 and will terminate on June 30, 2026.

2. **Continuing Contract Law.** The parties agree that the Continuing Contract Law, Minnesota Statutes section 122A.40, does not apply to the Director of Marketing and Communications position. By signing this Agreement, DIRECTOR knowingly and voluntarily waives any right they may have to claim or assert that the provisions of the Continuing Contract Law apply in any way to the position.

3. **Position.** Subject to the terms of this Agreement, the District hereby agrees to continue to employ DIRECTOR in the position of Director of Marketing and Communications for the District, and DIRECTOR hereby accepts the District’s offer of such continued employment.

(a) **Exempt Status.** The position of Director of Marketing and Communications is a full-time position with exempt status under the Fair Labor Standards Act. A basic duty day will be eight (8) hours in length, but DIRECTOR is expected to work the number of hours necessary to perform their job duties and to meet the professional expectations of the job. In light of the exempt status of this position, additional hours worked beyond a forty-hour workweek will not constitute overtime and will not result in any additional compensation. Beyond the basic duty day, DIRECTOR is expected, and may be required, to attend and participate in meetings and school-sponsored events.

(b) **Duty Year.** The DIRECTOR’s duty year is for the twelve (12) month duty year. The DIRECTOR performs services on those legal holidays on which the District is authorized to conduct school/business if the Superintendent so determines. Prompt and regular attendance is an essential function of the position.

(c) **Duties.** DIRECTOR must perform all duties expected of a Director of Marketing and Communications diligently, in good faith, and to the best of their ability. In addition, DIRECTOR must perform all duties that are assigned or prescribed by the District regardless of whether such duties are specifically described in this Agreement, in a job description, or in a policy, manual, or handbook. DIRECTOR may not, directly or indirectly, engage or participate in any action or conduct that conflict in any respect with the interests of the District, nor may DIRECTOR engage or participate in any action or

conduct that is inconsistent with their job duties, or the vision, mission and core values of the District. DIRECTOR must perform their duties in a trustworthy, ethical, legal, and diligent manner and must use their best efforts to promote the interests of the District. Finally, DIRECTOR must comply with all applicable federal and state laws and with all rules, regulations, and policies established by the District.

(d) **District Rights.** The District's Superintendent has the authority to create and modify a written job description for the Director of Marketing and Communications to direct DIRECTOR's job performance; and to oversee and review DIRECTOR's performance. In addition, at any time, the Superintendent may assign new or additional duties to DIRECTOR. The Superintendent may also reassign DIRECTOR at any time to any position for which DIRECTOR is qualified, as determined by the Superintendent.

4. **Salary.** DIRECTOR shall be paid a gross annual salary of one hundred fifty-three thousand eight hundred seventeen dollars (\$153,817.00) for the 2024-2025 school year and two (2) percent more for the 2025-2026 school year. The District will pay DIRECTOR their gross annual salary in twenty-four (24) roughly equal installments, less applicable withholdings and deductions, in accordance with the District's regular payroll schedule. The District's obligation to make any payments under this Agreement will cease immediately in the event that DIRECTOR resigns or their employment is terminated for any reason. If this Agreement is terminated during the middle of a pay period, the salary paid to DIRECTOR for that period will be prorated and decreased to reflect the number of days actually worked.

5. **Benefits in Accordance with Superintendent's Advisory Council Guidebook.** DIRECTOR is eligible for insurance and other benefits in accordance with the Superintendent's Advisory Council Guidebook.

6. **Choice of Law and Severability.** This Agreement will be governed by the laws of the State of Minnesota, regardless of whether any change occurs in DIRECTOR's domicile or status as a resident of Minnesota. If any part of this Agreement is construed to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.

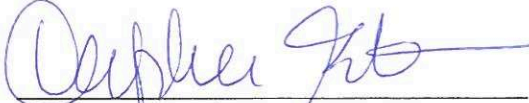
7. **Waiver.** Waiver by either party of any term or condition of this Agreement or any breach will not constitute a waiver of any other term or condition or breach of this Agreement.

8. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties relating to the District's employment of DIRECTOR. Neither party has relied upon any oral statements or promises that are not set forth in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties and any inconsistent provisions in any employee handbook or policy. DIRECTOR understands and agrees that any handbooks or policies adopted by the District do not create an express or implied contract between the District and DIRECTOR. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have voluntarily entered into this Agreement on the dates shown below. This Agreement shall not become effective unless and until it is approved by the School Board of the District and signed by both parties.

DIRECTOR

Dated: 11/21/24



Daphne Edwards

INDEPENDENT SCHOOL DISTRICT NO. 273

Dated: _____

School Board Chair

Dated: _____

School Board Clerk

Independent School District No. 273 is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, familial status, sexual orientation, or age.

CABINET-LEVEL EMPLOYMENT AGREEMENT

This Cabinet-Level Employment Agreement (“Agreement”) is entered into by and between Independent School District No. 273 (“District”) and **Anne Marie Leland** (“DIRECTOR”). The District and DIRECTOR are collectively referred to as “the parties.”

WHEREAS, the parties desire to enter into an employment agreement governing the terms and conditions of DIRECTOR’s employment with the District;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises and agreements contained in this Agreement, the parties hereby agree as follows:

1. **Term.** This Agreement is for a period of two (2) years. It will take effect on July 1, 2024 and will terminate on June 30, 2026.

2. **Continuing Contract Law.** The parties agree that DIRECTOR meets the requirements of the continuing contract law under Minnesota Statutes Section 122A.40.

3. **Position.** Subject to the terms of this Agreement, the District hereby agrees to continue to employ DIRECTOR in the position of Director of Community Education and Strategic Partnerships for the District, and DIRECTOR hereby accepts the District’s offer of such continued employment.

(a) **Exempt Status.** The position of Director of Community Education and Strategic Partnerships is a full-time position with exempt status under the Fair Labor Standards Act. A basic duty day will be eight (8) hours in length, but DIRECTOR is expected to work the number of hours necessary to perform their job duties and to meet the professional expectations of the job. In light of the exempt status of this position, additional hours worked beyond a forty-hour workweek will not constitute overtime and will not result in any additional compensation. Beyond the basic duty day, DIRECTOR is expected, and may be required, to attend and participate in meetings and school-sponsored events.

(b) **License Required.** Throughout the term of this Agreement, DIRECTOR must maintain a valid license as a Director of Community Education in the State of Minnesota. The failure to maintain a valid license constitutes just cause for immediate termination of this Agreement and discharge from employment.

(c) **Duty Year.** The DIRECTOR’s duty year is for the twelve (12) month duty year. The DIRECTOR performs services on those legal holidays on which the District is authorized to conduct school/business if the Superintendent so determines. Prompt and regular attendance is an essential function of the position.

(d) **Duties.** DIRECTOR must perform all duties expected of a Director of Community Education and Strategic Partnerships diligently, in good faith, and to the best of their ability. In addition, DIRECTOR must perform all duties that are assigned or prescribed by the District regardless of whether such duties are specifically described in this Agreement,

in a job description, or in a policy, manual, or handbook. DIRECTOR may not, directly or indirectly, engage or participate in any action or conduct that conflict in any respect with the interests of the District, nor may DIRECTOR engage or participate in any action or conduct that is inconsistent with their job duties, or the vision, mission and core values of the District. DIRECTOR must perform their duties in a trustworthy, ethical, legal, and diligent manner and must use their best efforts to promote the interests of the District. Finally, DIRECTOR must comply with all applicable federal and state laws and with all rules, regulations, and policies established by the District.

(e) **District Rights.** The District's Superintendent has the authority to create and modify a written job description for the Director of Community Education and Strategic Partnerships to direct DIRECTOR's job performance; and to oversee and review DIRECTOR's performance. In addition, at any time, the Superintendent may assign new or additional duties to DIRECTOR. The Superintendent may also reassign DIRECTOR at any time to any position for which DIRECTOR is qualified, as determined by the Superintendent.

4. **Salary.** DIRECTOR shall be paid a gross annual salary of one hundred seventy-nine thousand three hundred eleven dollars (\$179,311.00) for the 2024-2025 school year and two (2) percent more for the 2025-2026 school year. The District will pay DIRECTOR their gross annual salary in twenty-four (24) roughly equal installments, less applicable withholdings and deductions, in accordance with the District's regular payroll schedule. The District's obligation to make any payments under this Agreement will cease immediately in the event that DIRECTOR resigns or their employment is terminated for any reason. If this Agreement is terminated during the middle of a pay period, the salary paid to DIRECTOR for that period will be prorated and decreased to reflect the number of days actually worked.

5. **Benefits in Accordance with Superintendent's Advisory Council Guidebook.** DIRECTOR is eligible for insurance and other benefits in accordance with the Superintendent's Advisory Council Guidebook.

6. **Choice of Law and Severability.** This Agreement will be governed by the laws of the State of Minnesota, regardless of whether any change occurs in DIRECTOR's domicile or status as a resident of Minnesota. If any part of this Agreement is construed to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.

7. **Waiver.** Waiver by either party of any term or condition of this Agreement or any breach will not constitute a waiver of any other term or condition or breach of this Agreement.

8. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties relating to the District's employment of DIRECTOR. Neither party has relied upon any oral statements or promises that are not set forth in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties and any inconsistent provisions in any employee handbook or policy. DIRECTOR understands and agrees that any handbooks or policies adopted by the District do not create an express or implied contract between

the District and DIRECTOR. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have voluntarily entered into this Agreement on the dates shown below. This Agreement shall not become effective unless and until it is approved by the School Board of the District and signed by both parties.

DIRECTOR

Dated: 11/19/24



Dr. Anne Marie Leland

INDEPENDENT SCHOOL DISTRICT NO. 273

Dated: _____

School Board Chair

Dated: _____

School Board Clerk

Independent School District No. 273 is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, familial status, sexual orientation, or age.

CABINET-LEVEL EMPLOYMENT AGREEMENT

This Cabinet-Level Employment Agreement (“Agreement”) is entered into by and between Independent School District No. 273 (“District”) and **Jody Remsing** (“DIRECTOR”). The District and DIRECTOR are collectively referred to as “the parties.”

WHEREAS, the parties desire to enter into an employment agreement governing the terms and conditions of DIRECTOR’s employment with the District;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises and agreements contained in this Agreement, the parties hereby agree as follows:

1. **Term.** This Agreement is for a period of two (2) years. It will take effect on July 1, 2024 and will terminate on June 30, 2026.
2. **Continuing Contract Law.** The parties agree that DIRECTOR meets the requirements of the continuing contract law under Minnesota Statutes Section 122A.40.
3. **Position.** Subject to the terms of this Agreement, the District hereby agrees to continue to employ DIRECTOR in the position of Director of Student Support Services for the District, and DIRECTOR hereby accepts the District’s offer of such continued employment.
 - (a) **Exempt Status.** The position of Director of Student Support Services is a full-time position with exempt status under the Fair Labor Standards Act. A basic duty day will be eight (8) hours in length, but DIRECTOR is expected to work the number of hours necessary to perform their job duties and to meet the professional expectations of the job. In light of the exempt status of this position, additional hours worked beyond a forty-hour workweek will not constitute overtime and will not result in any additional compensation. Beyond the basic duty day, DIRECTOR is expected, and may be required, to attend and participate in meetings and school-sponsored events.
 - (b) **License Required.** Throughout the term of this Agreement, DIRECTOR must maintain a valid license as a Director of Special Education in the State of Minnesota. The failure to maintain a valid license constitutes just cause for immediate termination of this Agreement and discharge from employment.
 - (c) **Duty Year.** The DIRECTOR’s duty year is for the twelve (12) month duty year. The DIRECTOR performs services on those legal holidays on which the District is authorized to conduct school/business if the Superintendent so determines. Prompt and regular attendance is an essential function of the position.
 - (d) **Duties.** DIRECTOR must perform all duties expected of a Director of Student Support Services diligently, in good faith, and to the best of their ability. In addition, DIRECTOR must perform all duties that are assigned or prescribed by the District regardless of whether such duties are specifically described in this Agreement, in a job description, or in a policy, manual, or handbook. DIRECTOR may not, directly or

indirectly, engage or participate in any action or conduct that conflict in any respect with the interests of the District, nor may DIRECTOR engage or participate in any action or conduct that is inconsistent with their job duties, or the vision, mission and core values of the District. DIRECTOR must perform their duties in a trustworthy, ethical, legal, and diligent manner and must use their best efforts to promote the interests of the District. Finally, DIRECTOR must comply with all applicable federal and state laws and with all rules, regulations, and policies established by the District.

(e) **District Rights.** The District's Superintendent has the authority to create and modify a written job description for the Director of Student Support Services to direct DIRECTOR's job performance; and to oversee and review DIRECTOR's performance. In addition, at any time, the Superintendent may assign new or additional duties to DIRECTOR. The Superintendent may also reassign DIRECTOR at any time to any position for which DIRECTOR is qualified, as determined by the Superintendent.

4. **Salary.** DIRECTOR shall be paid a gross annual salary of one hundred eighty-nine thousand dollars (\$189,000.00) for the 2024-2025 school year and two (2) percent more for the 2025-2026 school year. The District will pay DIRECTOR their gross annual salary in twenty-four (24) roughly equal installments, less applicable withholdings and deductions, in accordance with the District's regular payroll schedule. The District's obligation to make any payments under this Agreement will cease immediately in the event that DIRECTOR resigns or their employment is terminated for any reason. If this Agreement is terminated during the middle of a pay period, the salary paid to DIRECTOR for that period will be prorated and decreased to reflect the number of days actually worked.

5. **Benefits in Accordance with Superintendent's Advisory Council Guidebook.** DIRECTOR is eligible for insurance and other benefits in accordance with the Superintendent's Advisory Council Guidebook.

6. **Choice of Law and Severability.** This Agreement will be governed by the laws of the State of Minnesota, regardless of whether any change occurs in DIRECTOR's domicile or status as a resident of Minnesota. If any part of this Agreement is construed to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.

7. **Waiver.** Waiver by either party of any term or condition of this Agreement or any breach will not constitute a waiver of any other term or condition or breach of this Agreement.

8. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties relating to the District's employment of DIRECTOR. Neither party has relied upon any oral statements or promises that are not set forth in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties and any inconsistent provisions in any employee handbook or policy. DIRECTOR understands and agrees that any handbooks or policies adopted by the District do not create an express or implied contract between the District and DIRECTOR. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have voluntarily entered into this Agreement on the dates shown below. This Agreement shall not become effective unless and until it is approved by the School Board of the District and signed by both parties.

DIRECTOR

Dated: 11/19/24



Jody Remsing

INDEPENDENT SCHOOL DISTRICT NO. 273

Dated: _____

School Board Chair

Dated: _____

School Board Clerk

Independent School District No. 273 is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, familial status, sexual orientation, or age.

CABINET-LEVEL EMPLOYMENT AGREEMENT

This Cabinet-Level Employment Agreement (“Agreement”) is entered into by and between Independent School District No. 273 (“District”) and **Sonya Sailer** (“DIRECTOR”). The District and DIRECTOR are collectively referred to as “the parties.”

WHEREAS, the parties desire to enter into an employment agreement governing the terms and conditions of DIRECTOR’s employment with the District;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises and agreements contained in this Agreement, the parties hereby agree as follows:

1. **Term.** This Agreement is for a period of two (2) years. It will take effect on July 1, 2024 and will terminate on June 30, 2026.

2. **Continuing Contract Law.** The parties agree that the Continuing Contract Law, Minnesota Statutes section 122A.40, does not apply to the Executive Director of Human Resources position. By signing this Agreement, DIRECTOR knowingly and voluntarily waives any right they may have to claim or assert that the provisions of the Continuing Contract Law apply in any way to the position.

3. **Position.** Subject to the terms of this Agreement, the District hereby agrees to continue to employ DIRECTOR in the position of Executive Director of Human Resources for the District, and DIRECTOR hereby accepts the District’s offer of such continued employment.

(a) **Exempt Status.** The position of Executive Director of Human Resources is a full-time position with exempt status under the Fair Labor Standards Act. A basic duty day will be eight (8) hours in length, but DIRECTOR is expected to work the number of hours necessary to perform their job duties and to meet the professional expectations of the job. In light of the exempt status of this position, additional hours worked beyond a forty-hour workweek will not constitute overtime and will not result in any additional compensation. Beyond the basic duty day, DIRECTOR is expected, and may be required, to attend and participate in meetings and school-sponsored events.

(b) **Duty Year.** The DIRECTOR’s duty year is for the twelve (12) month duty year. The DIRECTOR performs services on those legal holidays on which the District is authorized to conduct school/business if the Superintendent so determines. Prompt and regular attendance is an essential function of the position.

(c) **Duties.** DIRECTOR must perform all duties expected of an Executive Director of Human Resources diligently, in good faith, and to the best of their ability. In addition, DIRECTOR must perform all duties that are assigned or prescribed by the District regardless of whether such duties are specifically described in this Agreement, in a job description, or in a policy, manual, or handbook. DIRECTOR may not, directly or indirectly, engage or participate in any action or conduct that conflict in any respect with the interests of the District, nor may DIRECTOR engage or participate in any action or

conduct that is inconsistent with their job duties, or the vision, mission and core values of the District. DIRECTOR must perform their duties in a trustworthy, ethical, legal, and diligent manner and must use their best efforts to promote the interests of the District. Finally, DIRECTOR must comply with all applicable federal and state laws and with all rules, regulations, and policies established by the District.

(d) **District Rights.** The District's Superintendent has the authority to create and modify a written job description for the Executive Director of Human Resources to direct DIRECTOR's job performance; and to oversee and review DIRECTOR's performance. In addition, at any time, the Superintendent may assign new or additional duties to DIRECTOR. The Superintendent may also reassign DIRECTOR at any time to any position for which DIRECTOR is qualified, as determined by the Superintendent.

4. **Salary.** DIRECTOR shall be paid a gross annual salary of two hundred twenty thousand dollars (\$220,000.00) for the 2024-2025 school year and two (2) percent more for the 2025-2026 school year. The District will pay DIRECTOR their gross annual salary in twenty-four (24) roughly equal installments, less applicable withholdings and deductions, in accordance with the District's regular payroll schedule. The District's obligation to make any payments under this Agreement will cease immediately in the event that DIRECTOR resigns or their employment is terminated for any reason. If this Agreement is terminated during the middle of a pay period, the salary paid to DIRECTOR for that period will be prorated and decreased to reflect the number of days actually worked.

5. **Benefits in Accordance with Superintendent's Advisory Council Guidebook.** DIRECTOR is eligible for insurance and other benefits in accordance with the Superintendent's Advisory Council Guidebook.

6. **Choice of Law and Severability.** This Agreement will be governed by the laws of the State of Minnesota, regardless of whether any change occurs in DIRECTOR's domicile or status as a resident of Minnesota. If any part of this Agreement is construed to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.

7. **Waiver.** Waiver by either party of any term or condition of this Agreement or any breach will not constitute a waiver of any other term or condition or breach of this Agreement.

8. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties relating to the District's employment of DIRECTOR. Neither party has relied upon any oral statements or promises that are not set forth in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties and any inconsistent provisions in any employee handbook or policy. DIRECTOR understands and agrees that any handbooks or policies adopted by the District do not create an express or implied contract between the District and DIRECTOR. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have voluntarily entered into this Agreement on the dates shown below. This Agreement shall not become effective unless and until it is approved by the School Board of the District and signed by both parties.

DIRECTOR

Dated: 11/19/24

Sonya Sailer
Sonya Sailer

INDEPENDENT SCHOOL DISTRICT NO. 273

Dated: _____

School Board Chair

Dated: _____

School Board Clerk

Independent School District No. 273 is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, familial status, sexual orientation, or age.

CABINET-LEVEL EMPLOYMENT AGREEMENT

This Cabinet-Level Employment Agreement (“Agreement”) is entered into by and between Independent School District No. 273 (“District”) and **Nathan Swenson** (“ASSISTANT SUPERINTENDENT”). The District and ASSISTANT SUPERINTENDENT are collectively referred to as “the parties.”

WHEREAS, the parties desire to enter into an employment agreement governing the terms and conditions of ASSISTANT SUPERINTENDENT’s employment with the District;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises and agreements contained in this Agreement, the parties hereby agree as follows:

1. **Term.** This Agreement is for a period of two (2) years. It will take effect on July 1, 2024 and will terminate on June 30, 2026.

2. **Continuing Contract Law.** The parties agree that the Continuing Contract Law, Minnesota Statutes section 122A.40, does not apply to the ASSISTANT SUPERINTENDENT position. By signing this Agreement, ASSISTANT SUPERINTENDENT knowingly and voluntarily waives any right they may have to claim or assert that the provisions of the Continuing Contract Law apply in any way to the position.

3. **Position.** Subject to the terms of this Agreement, the District hereby agrees to continue to employ ASSISTANT SUPERINTENDENT in the position of ASSISTANT SUPERINTENDENT for the District, and ASSISTANT SUPERINTENDENT hereby accepts the District’s offer of such continued employment.

(a) **Exempt Status.** The position of ASSISTANT SUPERINTENDENT is a full-time position with exempt status under the Fair Labor Standards Act. A basic duty day will be eight (8) hours in length, but ASSISTANT SUPERINTENDENT is expected to work the number of hours necessary to perform their job duties and to meet the professional expectations of the job. In light of the exempt status of this position, additional hours worked beyond a forty-hour workweek will not constitute overtime and will not result in any additional compensation. Beyond the basic duty day, ASSISTANT SUPERINTENDENT is expected, and may be required, to attend and participate in meetings and school-sponsored events.

(b) **License Required.** Throughout the term of this Agreement, ASSISTANT SUPERINTENDENT must maintain a valid license as a Superintendent in the State of Minnesota. The failure to maintain a valid license constitutes just cause for immediate termination of this Agreement and discharge from employment.

(c) **Duty Year.** The ASSISTANT SUPERINTENDENT’s duty year is for the twelve (12) month duty year. The ASSISTANT SUPERINTENDENT performs services on those legal holidays on which the District is authorized to conduct school/business if the

Superintendent so determines. Prompt and regular attendance is an essential function of the position.

(d) **Duties.** ASSISTANT SUPERINTENDENT must perform all duties expected of an ASSISTANT SUPERINTENDENT diligently, in good faith, and to the best of their ability. In addition, ASSISTANT SUPERINTENDENT must perform all duties that are assigned or prescribed by the District regardless of whether such duties are specifically described in this Agreement, in a job description, or in a policy, manual, or handbook. ASSISTANT SUPERINTENDENT may not, directly or indirectly, engage or participate in any action or conduct that conflict in any respect with the interests of the District, nor may ASSISTANT SUPERINTENDENT engage or participate in any action or conduct that is inconsistent with their job duties, or the vision, mission and core values of the District. ASSISTANT SUPERINTENDENT must perform their duties in a trustworthy, ethical, legal, and diligent manner and must use their best efforts to promote the interests of the District. Finally, ASSISTANT SUPERINTENDENT must comply with all applicable federal and state laws and with all rules, regulations, and policies established by the District.

(e) **District Rights.** The District's Superintendent has the authority to create and modify a written job description for the ASSISTANT SUPERINTENDENT to direct ASSISTANT SUPERINTENDENT's job performance; and to oversee and review ASSISTANT SUPERINTENDENT's performance. In addition, at any time, the Superintendent may assign new or additional duties to ASSISTANT SUPERINTENDENT. The Superintendent may also reassign ASSISTANT SUPERINTENDENT at any time to any position for which ASSISTANT SUPERINTENDENT is qualified, as determined by the Superintendent.

4. **Salary.** ASSISTANT SUPERINTENDENT shall be paid a gross annual salary of two hundred twenty-three thousand five hundred dollars (\$223,500.00) for the 2024-2025 school year and two (2) percent more for the 2025-2026 school year. The District will pay ASSISTANT SUPERINTENDENT their gross annual salary in twenty-four (24) roughly equal installments, less applicable withholdings and deductions, in accordance with the District's regular payroll schedule. The District's obligation to make any payments under this Agreement will cease immediately in the event that ASSISTANT SUPERINTENDENT resigns or their employment is terminated for any reason. If this Agreement is terminated during the middle of a pay period, the salary paid to ASSISTANT SUPERINTENDENT for that period will be prorated and decreased to reflect the number of days actually worked.

5. **Benefits in Accordance with Superintendent's Advisory Council Guidebook.** ASSISTANT SUPERINTENDENT is eligible for insurance and other benefits in accordance with the Superintendent's Advisory Council Guidebook.

6. **Choice of Law and Severability.** This Agreement will be governed by the laws of the State of Minnesota, regardless of whether any change occurs in ASSISTANT SUPERINTENDENT's domicile or status as a resident of Minnesota. If any part of this

Agreement is construed to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.

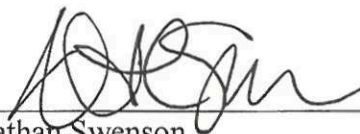
7. **Waiver.** Waiver by either party of any term or condition of this Agreement or any breach will not constitute a waiver of any other term or condition or breach of this Agreement.

8. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties relating to the District's employment of ASSISTANT SUPERINTENDENT. Neither party has relied upon any oral statements or promises that are not set forth in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties and any inconsistent provisions in any employee handbook or policy. ASSISTANT SUPERINTENDENT understands and agrees that any handbooks or policies adopted by the District do not create an express or implied contract between the District and ASSISTANT SUPERINTENDENT. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have voluntarily entered into this Agreement on the dates shown below. This Agreement shall not become effective unless and until it is approved by the School Board of the District and signed by both parties.

ASSISTANT SUPERINTENDENT

Dated: 11/20/24



Nathan Swenson

INDEPENDENT SCHOOL DISTRICT NO. 273

Dated: _____

School Board Chair

Dated: _____

School Board Clerk

Independent School District No. 273 is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, familial status, sexual orientation, or age.

CABINET-LEVEL EMPLOYMENT AGREEMENT

This Cabinet-Level Employment Agreement (“Agreement”) is entered into by and between Independent School District No. 273 (“District”) and **Mert Woodard** (“DIRECTOR”). The District and DIRECTOR are collectively referred to as “the parties.”

WHEREAS, the parties desire to enter into an employment agreement governing the terms and conditions of DIRECTOR’s employment with the District;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises and agreements contained in this Agreement, the parties hereby agree as follows:

1. **Term.** This Agreement is for a period of two (2) years. It will take effect on July 1, 2024 and will terminate on June 30, 2026.

2. **Continuing Contract Law.** The parties agree that the Continuing Contract Law, Minnesota Statutes section 122A.40, does not apply to the Director of Finance and Operations position. By signing this Agreement, DIRECTOR knowingly and voluntarily waives any right they may have to claim or assert that the provisions of the Continuing Contract Law apply in any way to the position.

3. **Position.** Subject to the terms of this Agreement, the District hereby agrees to continue to employ DIRECTOR in the position of Director of Finance and Operations for the District, and DIRECTOR hereby accepts the District’s offer of such continued employment.

(a) **Exempt Status.** The position of Director of Finance and Operations is a full-time position with exempt status under the Fair Labor Standards Act. A basic duty day will be eight (8) hours in length, but DIRECTOR is expected to work the number of hours necessary to perform their job duties and to meet the professional expectations of the job. In light of the exempt status of this position, additional hours worked beyond a forty-hour workweek will not constitute overtime and will not result in any additional compensation. Beyond the basic duty day, DIRECTOR is expected, and may be required, to attend and participate in meetings and school-sponsored events.

(b) **Duty Year.** The DIRECTOR’s duty year is for the twelve (12) month duty year. The DIRECTOR performs services on those legal holidays on which the District is authorized to conduct school/business if the Superintendent so determines. Prompt and regular attendance is an essential function of the position.

(c) **Duties.** DIRECTOR must perform all duties expected of a Director of Finance and Operations diligently, in good faith, and to the best of their ability. In addition, DIRECTOR must perform all duties that are assigned or prescribed by the District regardless of whether such duties are specifically described in this Agreement, in a job description, or in a policy, manual, or handbook. DIRECTOR may not, directly or indirectly, engage or participate in any action or conduct that conflict in any respect with the interests of the District, nor may DIRECTOR engage or participate in any action or

conduct that is inconsistent with their job duties, or the vision, mission and core values of the District. DIRECTOR must perform their duties in a trustworthy, ethical, legal, and diligent manner and must use their best efforts to promote the interests of the District. Finally, DIRECTOR must comply with all applicable federal and state laws and with all rules, regulations, and policies established by the District.

(e) **District Rights.** The District's Superintendent has the authority to create and modify a written job description for the Director of Finance and Operations to direct DIRECTOR's job performance; and to oversee and review DIRECTOR's performance. In addition, at any time, the Superintendent may assign new or additional duties to DIRECTOR. The Superintendent may also reassign DIRECTOR at any time to any position for which DIRECTOR is qualified, as determined by the Superintendent.

4. **Salary.** DIRECTOR shall be paid a gross annual salary of two hundred fifteen thousand two hundred thirteen dollars (\$215,213.00) for the 2024-2025 school year and two (2) percent more for the 2025-2026 school year. The District will pay DIRECTOR their gross annual salary in twenty-four (24) roughly equal installments, less applicable withholdings and deductions, in accordance with the District's regular payroll schedule. The District's obligation to make any payments under this Agreement will cease immediately in the event that DIRECTOR resigns or their employment is terminated for any reason. If this Agreement is terminated during the middle of a pay period, the salary paid to DIRECTOR for that period will be prorated and decreased to reflect the number of days actually worked.

5. **Benefits in Accordance with Superintendent's Advisory Council Guidebook.** DIRECTOR is eligible for insurance and other benefits in accordance with the Superintendent's Advisory Council Guidebook.

6. **Choice of Law and Severability.** This Agreement will be governed by the laws of the State of Minnesota, regardless of whether any change occurs in DIRECTOR's domicile or status as a resident of Minnesota. If any part of this Agreement is construed to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.

7. **Waiver.** Waiver by either party of any term or condition of this Agreement or any breach will not constitute a waiver of any other term or condition or breach of this Agreement.

8. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties relating to the District's employment of DIRECTOR. Neither party has relied upon any oral statements or promises that are not set forth in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties and any inconsistent provisions in any employee handbook or policy. DIRECTOR understands and agrees that any handbooks or policies adopted by the District do not create an express or implied contract between the District and DIRECTOR. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have voluntarily entered into this Agreement on the dates shown below. This Agreement shall not become effective unless and until it is approved by the School Board of the District and signed by both parties.

DIRECTOR

Dated: November 19, 2024

Mert Woodard
Mert Woodard

INDEPENDENT SCHOOL DISTRICT NO. 273

Dated: _____

School Board Chair

Dated: _____

School Board Clerk

Independent School District No. 273 is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, familial status, sexual orientation, or age.

VII.E. Check Register - November 2024



Board Meeting Date: 12/2/2024

Title: Check Register – November 2024

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: Presented for approval by the Board of Education are monthly disbursement totals, by fund, for the month of November 2024:

<u>Fund</u>	<u>Amount</u>
General	\$ 3,786,247
Food Service	454,563
Community Service	116,485
Building Construction	834,110
Student Activity	250
Total	\$ 5,191,655

Recommendation: Approve the disbursements as presented for the month of November 2024.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 123B.02 Subd. 18

Attachments:

1. Check Register – November 2024

Check Register

FOR THE MONTH ENDED NOVEMBER 30, 2024

Check No.	Vendor	Description	Date	Amount
401460	MN PEIP	CURRENT TEACHERS	11/20/24	749,584.70
401411	CHARTWELLS DINING S	OCT24 FOOD SERVICES	11/20/24	450,471.41
401432	HEALTHPARTNERS INSU	CURRENT EMPLOYEES	11/20/24	432,790.21
401149	COMMERCIAL ROOFING	VV 2024 REFOOFING	11/06/24	265,848.00
401288	CORVAL CONSTRUCTORS	EHS MECHANICAL 23-B	11/13/24	248,581.64
401466	NORTHLAND CONCRETE	CS 2023 ADDITION 03	11/20/24	166,186.00
401246	FLAGSHIP RECREATION	POUR INSTALL MATERI	11/06/24	127,375.11
401477	FLAGSHIP RECREATION	HL PLAYGROUND	11/20/24	115,261.58
401276	B&D ASSOCIATES, INC	EHS MECH PHASE2 04-	11/13/24	101,705.10
401376	SOURCEWELL	EFINANCE HOSTING ET	11/13/24	96,307.20
401307	HOGLUND BUS COMPANY	2023 IC CE PB105	11/13/24	82,000.00
401307	HOGLUND BUS COMPANY	2023 IC CE PB105	11/13/24	82,000.00
401307	HOGLUND BUS COMPANY	2023 IC CE PB105	11/13/24	82,000.00
401307	HOGLUND BUS COMPANY	2023 IC CE PB105	11/13/24	82,000.00
401307	HOGLUND BUS COMPANY	2023 IC CE PB105	11/13/24	82,000.00
401391	WOLD ARCHITECTS & E	EHS PHASE 3 REVO AV	11/13/24	75,827.22
401460	MN PEIP	COBRA/RETIREEES	11/20/24	75,022.68
401578	OWENS COMPANIES INC	EHS VFD REPAIR	11/27/24	71,000.00
401323	KRAUS-ANDERSON CONS	EHS SITE SERVICES	11/13/24	59,359.00
401149	COMMERCIAL ROOFING	VV 2024 REROOFING	11/06/24	42,522.00
401155	DAKOTA TRUCK UNDERW	INSTALLMENT #5	11/06/24	40,051.00
401521	DAKOTA TRUCK UNDERW	INSTALLMENT #6	11/27/24	40,051.00
401332	MCDOWALL COMPANY	EHS MECH PHASE2 23-	11/13/24	39,140.00
401393	XCEL ENERGY	EHS 9/22-10/21/24	11/13/24	38,684.97
401266	A.J. MOORE ELECTRIC	EHS MECH PHASE2 26-	11/13/24	37,714.05
401138	ARTHUR J GALLAGHER	BUILDERS RISK INS	11/06/24	30,420.00
401307	HOGLUND BUS COMPANY	TAXES/FEES	11/13/24	29,265.00
401396	A.J. MOORE ELECTRIC	EHS MECH PHASE3 26-	11/20/24	23,836.45
401253	TEACHERS ON CALL, A	EHS - SUBSTITUTES	11/06/24	20,220.75
401342	NATIONAL INSURANCE	LTD DISTRICT W/H	11/13/24	19,696.03
401201	KATH FUEL OIL SERVI	DIESEL	11/06/24	18,809.00
401393	XCEL ENERGY	ECC 9/22-10/21/24	11/13/24	18,256.48
401383	TEACHERS ON CALL, A	EHS - SUBSTITUTES	11/13/24	18,072.90
401289	CUSTOM DRYWALL INC	EHS MECH PHASE2 09-	11/13/24	17,667.62
401230	OWENS COMPANIES INC	EHS CHILLER 1 REPAI	11/06/24	17,430.00
401290	DASH SPORTS LLC	FLAG FOOTBALL	11/13/24	17,251.50
401393	XCEL ENERGY	VV 9/22-10/21/24	11/13/24	16,829.29
401342	NATIONAL INSURANCE	CURRENT EMP LIFE/AD	11/13/24	16,262.87
401393	XCEL ENERGY	SV 9/22-10/21/24	11/13/24	16,041.14
401268	ACRE	EHS ST SERV FURNITU	11/13/24	16,022.10
401487	TEACHERS ON CALL, A	EHS - SUBSTITUTES	11/20/24	15,478.71
401560	MALLOY MONTAGUE KAR	PROF SVCS THRU 10/3	11/27/24	15,300.00
401246	FLAGSHIP RECREATION	RECYCLED CONCRETE	11/06/24	15,157.19
401266	A.J. MOORE ELECTRIC	EHS MECHANICAL 26-A	11/13/24	15,044.22
401604	XCEL ENERGY	HL 8/22-10/24/24	11/27/24	15,019.04
401221	MORRIS LEATHERMAN C	TELEPHONE SURVEY	11/06/24	15,000.00
401329	MAERTENS-BRENNY CON	EHS MECHANICAL 03-A	11/13/24	14,086.15
401597	TEACHERS ON CALL, A	EHS - SUBSTITUTES	11/27/24	13,686.90
401323	KRAUS-ANDERSON CONS	EHS CONS MGMT SERVI	11/13/24	13,475.00
401417	EBERT CONSTRUCTION	EHS MECH PHASE2 03-	11/20/24	13,431.10

Check No.	Vendor	Description	Date	Amount
401432	HEALTHPARTNERS INSU	COBRA/RETIREEES	11/20/24	13,259.01
401328	LIFESAVER FIRE PROT	EHS MECH PHASE2 21-	11/13/24	11,477.90
401351	PHOENIX SCHOOL COUN	OLG - QTR 2 SERVICE	11/13/24	11,402.55
401159	EAGLE BLUFF ENVIRON	GRD 4 EAGLE BLUFF C	11/06/24	11,200.00
401253	TEACHERS ON CALL, A	VV - SUBSTITUTES	11/06/24	10,655.40
401352	PLANSOURCE	SERVICES FOR OCT24	11/13/24	10,230.58
401132	ADVANCED FIRST AID	REPL AED BATTERIES	11/06/24	10,139.64
401488	TONENWORKS MUSIC THE	SEP24 MUSIC THERAPY	11/20/24	9,922.50
401488	TONENWORKS MUSIC THE	OCT24 MUSIC THERAPY	11/20/24	9,791.25
401584	RADAR CONSULTING LL	ADVERTISING EXPENSE	11/27/24	9,500.00
401377	SPECIALLY DESIGNED	EHS FUNC ACADEMICS	11/13/24	8,993.00
401487	TEACHERS ON CALL, A	SV - SUBSTITUTES	11/20/24	8,907.45
401597	TEACHERS ON CALL, A	VV - SUBSTITUTES	11/27/24	8,733.30
401323	KRAUS-ANDERSON CONS	EHS GENERAL CONDITI	11/13/24	8,037.24
401393	XCEL ENERGY	CC 9/22-10/21/24	11/13/24	7,950.88
401265	93 HOP LLC	SOLAR CREDIT TO 93H	11/13/24	7,826.25
401597	TEACHERS ON CALL, A	SV - SUBSTITUTES	11/27/24	7,785.15
401383	TEACHERS ON CALL, A	VV - SUBSTITUTES	11/13/24	7,778.70
401597	TEACHERS ON CALL, A	CS - SUBSTITUTES	11/27/24	7,491.96
401572	NAC MECHANICAL & EL	CHILLER 1 & 2 REPAI	11/27/24	7,485.40
401597	TEACHERS ON CALL, A	CC - SUBSTITUTES	11/27/24	7,417.50
401383	TEACHERS ON CALL, A	SV - SUBSTITUTES	11/13/24	7,243.35
401253	TEACHERS ON CALL, A	SV - SUBSTITUTES	11/06/24	7,224.00
401487	TEACHERS ON CALL, A	CC - SUBSTITUTES	11/20/24	7,133.70
401327	LEIF MEDIA & PR LLC	OCT24 COMM SUPPORT	11/13/24	7,130.00
401362	RIVER BOTTOM PRODUC	FALL MUSICAL DESIGN	11/13/24	7,000.00
401393	XCEL ENERGY	CV 9/22-10/21/24	11/13/24	6,991.94
401393	XCEL ENERGY	CS 9/22-10/21/24	11/13/24	6,987.54
401358	RED CEDAR STEEL ERE	EHS MECH PHASE2 05-	11/13/24	6,944.50
401336	MIKKONEN MUSIC LLC	OCT24 MUSIC LESSONS	11/13/24	6,907.50
401597	TEACHERS ON CALL, A	HL - SUBSTITUTES	11/27/24	6,860.19
401322	KIDQUEST LLC	GAGA BALL/LEGO ADV	11/13/24	6,820.80
401383	TEACHERS ON CALL, A	CV - SUBSTITUTES	11/13/24	6,817.65
401253	TEACHERS ON CALL, A	HL - SUBSTITUTES	11/06/24	6,781.53
401397	ACOUSTICS ASSOCIATE	CS 2023 ADDITION 09	11/20/24	6,719.81
401604	XCEL ENERGY	SV 10/14-11/12/24	11/27/24	6,687.06
401597	TEACHERS ON CALL, A	CN - SUBSTITUTES	11/27/24	6,643.50
401597	TEACHERS ON CALL, A	ND - SUBSTITUTES	11/27/24	6,617.70
401144	CAPTIVATE MEDIA & C	MIDDLE SCHOOL VIDEO	11/06/24	6,587.00
401253	TEACHERS ON CALL, A	CS - SUBSTITUTES	11/06/24	6,521.99
401383	TEACHERS ON CALL, A	HL - SUBSTITUTES	11/13/24	6,495.15
401244	SAFEBWAY DRIVING SCH	SEP24 DRIVER'S ED	11/06/24	6,460.00
401391	WOLD ARCHITECTS & E	25-26 EHS RENOVATIO	11/13/24	6,256.26
401515	CITY OF EDINA	HL 07/29-11/01/24	11/27/24	6,240.31
401383	TEACHERS ON CALL, A	CC - SUBSTITUTES	11/13/24	6,230.70
401487	TEACHERS ON CALL, A	VV - SUBSTITUTES	11/20/24	6,159.75
401253	TEACHERS ON CALL, A	CN - SUBSTITUTES	11/06/24	6,153.30
401383	TEACHERS ON CALL, A	CS - SUBSTITUTES	11/13/24	6,060.71
401469	PLANSOURCE	OE RENEW 24 JAN PY	11/20/24	6,000.00
401597	TEACHERS ON CALL, A	CV - SUBSTITUTES	11/27/24	5,998.50
401253	TEACHERS ON CALL, A	CV - SUBSTITUTES	11/06/24	5,966.25
401253	TEACHERS ON CALL, A	ND - SUBSTITUTES	11/06/24	5,959.80
401344	NEW DOMINION SCHOOL	SPED STUDENT C&T: H	11/13/24	5,924.34
401463	MSU - MANKATO	TUITION - T.F-C.	11/20/24	5,918.29
401555	KIDQUEST LLC	LEGO AND GAGA BALL	11/27/24	5,779.20
401422	FRASER CHILD AND FA	SEP-OCT24 CONSULT	11/20/24	5,698.00
401253	TEACHERS ON CALL, A	CC - SUBSTITUTES	11/06/24	5,659.88
401604	XCEL ENERGY	CN 8/22-10/23/24	11/27/24	5,432.57
401391	WOLD ARCHITECTS & E	EHS DEFERRED MAINT	11/13/24	5,394.55
401487	TEACHERS ON CALL, A	HL - SUBSTITUTES	11/20/24	5,339.31
401263	WESTMARK PRODUCTION	BAND RECORDING	11/06/24	5,290.00
401148	COMMERCIAL FURNITUR	HUMAN RESOURCES FF&	11/06/24	5,282.34
401499	ADVANCED IMAGING SO	LEASE 11.08 0728562	11/27/24	5,184.00
401499	ADVANCED IMAGING SO	LEASE 12.08 0728562	11/27/24	5,184.00
401393	XCEL ENERGY	ND 9/22-10/21/24	11/13/24	5,149.26
401183	INFINITE HEALTH COL	2023 TRAINER CONTRA	11/06/24	5,000.00

Check No.	Vendor	Description	Date	Amount
401240	RIGHT ANGLE STUDIO	WINTER/SPRING CATAL	11/06/24	5,000.00
401426	GOPHER STAGE LIGHTI	EHS MECH PHASE3 11-	11/20/24	4,973.25
401267	ACOUSTICS ASSOCIATE	EHS MECHANICAL 09-D	11/13/24	4,909.81
401487	TEACHERS ON CALL, A	CN - SUBSTITUTES	11/20/24	4,824.60
401180	HOGLUND BUS COMPANY	INJECTORS	11/06/24	4,781.88
401515	CITY OF EDINA	BUS 07/29-10/30/24	11/27/24	4,781.08
401595	SQUIRES, WALDSPURGE	LEGAL SERV: MISC	11/27/24	4,759.77
401487	TEACHERS ON CALL, A	ND - SUBSTITUTES	11/20/24	4,682.70
401383	TEACHERS ON CALL, A	CN - SUBSTITUTES	11/13/24	4,656.90
401487	TEACHERS ON CALL, A	CS - SUBSTITUTES	11/20/24	4,650.45
401274	ARVIG	NOV24 PHONES	11/13/24	4,624.68
401342	NATIONAL INSURANCE	COBRA/RETIREE	11/13/24	4,595.91
401274	ARVIG	OCT24 PHONES	11/13/24	4,572.34
401487	TEACHERS ON CALL, A	CV - SUBSTITUTES	11/20/24	4,456.95
401515	CITY OF EDINA	CS 07/29-11/01/24	11/27/24	4,299.63
401523	DOORCO INC	REPL DOOR MOTOR	11/27/24	4,275.00
401269	ADMIRAL COATINGS, I	EHS MECHANICAL 09-K	11/13/24	4,154.66
401574	RICHARD D MROS	12/6 SADIE'S DANCE	11/27/24	4,150.00
401274	ARVIG	OCT24 INTERNET	11/13/24	4,130.35
401274	ARVIG	NOV24 INTERNET	11/13/24	4,100.86
401515	CITY OF EDINA	CN 07/30-10/30/24	11/27/24	4,094.44
401383	TEACHERS ON CALL, A	ND - SUBSTITUTES	11/13/24	4,044.15
401494	1EDTECH CONSORTIUM	FEB25-JAN26 SUBSC	11/27/24	4,000.00
401516	COACH CLIFF'S GAGA	GAGA BALL PIT	11/27/24	3,890.50
401405	BENCHMARK EDUCATION	CS - BEC ADVANCE	11/20/24	3,819.40
401201	KATH FUEL OIL SERVI	UNLEADED	11/06/24	3,754.68
401380	SUNBELT STAFFING LL	11/2 SCHOOL NURSES	11/13/24	3,735.00
401596	SUNBELT STAFFING LL	11/16 SCHOOL NURSE	11/27/24	3,689.10
401479	SCHOOL SERVICE EMPL	NOV15 SEIU PAYROLL	11/20/24	3,675.56
401472	PRAIRIE ELECTRIC CO	SPED - DATA DROPS	11/20/24	3,669.33
401235	POSTMASTER	73 CENT FOREVER STA	11/06/24	3,650.00
401380	SUNBELT STAFFING LL	10/26 SCHOOL NURSE	11/13/24	3,622.95
401461	MN STATE HS LEAGUE	11/6 SECTION SWIM	11/20/24	3,611.00
401250	SCHOOL SERVICE EMPL	OCT30 SEIU PAYROLL	11/06/24	3,559.92
401389	WASTE MANAGEMENT OF	EHS 11/01-11/30/24	11/13/24	3,524.05
401342	NATIONAL INSURANCE	VOL AD&D EMPLOYEE W	11/13/24	3,503.77
401311	INSPEC INC	EHS 2025 REROOFING	11/13/24	3,500.00
401486	SUNBELT STAFFING LL	10/5 SCHOOL NURSE	11/20/24	3,473.10
401474	PROCARE THERAPY	10/25 SCHOOL OT	11/20/24	3,465.00
401596	SUNBELT STAFFING LL	11/9 SCHOOL NURSE	11/27/24	3,397.50
401310	INESE KRIEVANS	OCT24 SUNBEAMS	11/13/24	3,392.90
401404	BEMIDJI STATE UNIVE	FALL '24 CONCURRENT	11/20/24	3,300.00
401184	INSPEC INC	CN - WALL	11/06/24	3,240.00
401413	COMMERCIAL INFRASTR	WORK AT EHS/CC/HL	11/20/24	3,204.30
401597	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	11/27/24	3,166.95
401601	VIVACITY TECH PBC	CHARGING CART FOR C	11/27/24	3,147.00
401355	PROJECT LEAD THE WA	VEX IQ UPGRADE KIT	11/13/24	3,095.00
401461	MN STATE HS LEAGUE	11/8 SECTION SWIM	11/20/24	3,026.00
401434	INSTITUTE FOR ENVIR	EHS 3R FLR RSTRM RE	11/20/24	3,009.20
401361	RIFTON EQUIPMENT	LARGE TRICYCLE	11/13/24	2,996.25
401474	PROCARE THERAPY	11/8 SPED TEACHER	11/20/24	2,962.50
401582	PROCARE THERAPY	11/15 SPED TEACHER	11/27/24	2,962.50
401140	BARNES & NOBLE INC	EHS BOOKS	11/06/24	2,923.80
401201	KATH FUEL OIL SERVI	OIL	11/06/24	2,921.50
401406	BENEFIT EXTRAS, INC	NOV24 HRA ADMIN	11/20/24	2,914.45
401593	SOLIANT HEALTH LLC	11/17 SLP - P.W.	11/27/24	2,893.83
401434	INSTITUTE FOR ENVIR	2023-2026 H&S MGMT	11/20/24	2,888.45
401359	RELATE COUNSELING C	CHEM HEALTH #2 OF 1	11/13/24	2,880.00
401201	KATH FUEL OIL SERVI	UNLEADED	11/06/24	2,871.29
401379	SUMMIT FIRE PROTECT	CS - SPRINKLER REPL	11/13/24	2,840.00
401354	PROCARE THERAPY	11/01 SPED TEACHER	11/13/24	2,812.50
401253	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	11/06/24	2,812.20
401383	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	11/13/24	2,747.70
401379	SUMMIT FIRE PROTECT	FIRE SPRINKLER REPA	11/13/24	2,717.00
401391	WOLD ARCHITECTS & E	SV LIGHTING REPLACE	11/13/24	2,662.40
401496	93 SKIP LLC	CN: OCT24 SOLAR PRO	11/27/24	2,651.95

Check No.	Vendor	Description	Date	Amount
401462	MSEA -- MN SCHOOL E	NOV15 MSEA PAYROLL	11/20/24	2,619.05
401386	TWIN CITY HARDWARE	EHS MECHANICAL 08-A	11/13/24	2,602.15
401201	KATH FUEL OIL SERVI	UNLEADED	11/06/24	2,570.27
401388	UNIVERSITY LANGUAGE	10/10-10/16 INTERPR	11/13/24	2,495.22
401222	MSEA -- MN SCHOOL E	OCT30 MSEA PAYROLL	11/06/24	2,470.04
401602	WESTMARK PRODUCTION	CONCERT RECORDING S	11/27/24	2,450.00
401279	BAYCOM INC	CC&N INSPECTION	11/13/24	2,442.00
401513	CATALYST SOURCING S	ON DEMAND/TRANSPORT	11/27/24	2,389.60
401464	NAC MECHANICAL & EL	VV - CHILLER SHUTDO	11/20/24	2,375.00
401464	NAC MECHANICAL & EL	SV - CHILLER SHUTDO	11/20/24	2,375.00
401260	TWIN CITY TRANSPORT	AUG24 SPED TRANSPOR	11/06/24	2,313.30
401450	LANGUAGE LINE SERVI	OCT24 INTERPRETING	11/20/24	2,310.74
401591	SCHOOL SPECIALTY, L	SKETCHBOOKS	11/27/24	2,306.37
401508	BOLTON & MENK INC	ECC TENNIS COURTS	11/27/24	2,300.00
401594	SOUTHERN MN WOODCRA	HL CABINET CASEWORK	11/27/24	2,285.00
401483	SOLIANT HEALTH LLC	11/10 SLP - P.W.	11/20/24	2,262.45
401517	COMPAS, INC	KNUTSON PAINTING CL	11/27/24	2,245.00
401539	IMAGINE LEARNING, L	SONDAY ONLINE	11/27/24	2,241.00
401133	ADVANCED IMAGING SO	HIGH SCHOOL 09/24	11/06/24	2,240.84
401504	AVI SYSTEMS INC	DIG SIGNAGE PROJ EH	11/27/24	2,225.00
401599	TIERNEY CONSULTING	10/4 WORKSHOP	11/27/24	2,200.00
401213	LUMEN TECHNOLOGIES	DW - NOV24 SERVICES	11/06/24	2,184.56
401340	THE MUSIC MART	BASS CLARINET	11/13/24	2,150.00
401173	GOLF SQUAD LLC	GOLF SQUAD	11/06/24	2,047.50
401595	SQUIRES, WALDSPURGE	LEGAL SERV: S.S.S.	11/27/24	2,000.00
401225	NANETTE GESCHE	DIFFICULT CONVERSA	11/06/24	2,000.00
401344	NEW DOMINION SCHOOL	REG ED STUDENT C&T:	11/13/24	1,999.39
401182	IMAGINE LEARNING, L	ND - SONDAY LICENSE	11/06/24	1,980.00
401524	DUNHAM ASSOCIATES I	EHS 23-26 RENOVATIO	11/27/24	1,950.00
401524	DUNHAM ASSOCIATES I	EHS 2023-26 RENO	11/27/24	1,950.00
401387	ULINE	SHELVING	11/13/24	1,936.56
401402	BAYADA HOME HEALTH	SCHOOL NURSE - MULT	11/20/24	1,919.50
401403	BAYCOM INC	WALKIE TALKIE BATTE	11/20/24	1,915.00
401527	EKIN LLC	BSOCCER EQUIPMENT	11/27/24	1,909.40
401293	DZIEDZIC CAULKING I	EHS MECHANICAL 07-L	11/13/24	1,877.59
401158	DEHN'S PUMPKINS	CS PUMPKIN PATCH TR	11/06/24	1,872.00
401506	BAYADA HOME HEALTH	SCHOOL NURSE - MULT	11/27/24	1,870.50
401503	AUTISM SOCIETY OF M	TRAINING/PRESENTATI	11/27/24	1,870.00
401570	MULTILINGUAL WORD I	OCT24 INTERPRETING	11/27/24	1,868.57
401412	CITY OF EDINA - POL	10/25 FBALL SECURIT	11/20/24	1,840.00
401308	HORIZON COMMERCIAL	CHECK VALVE MAINT	11/13/24	1,838.21
401141	BAYADA HOME HEALTH	SCHOOL NURSE - MULT	11/06/24	1,807.00
401402	BAYADA HOME HEALTH	SCHOOL NURSES - MUL	11/20/24	1,807.00
401282	CESO HR LLC	NL LEADERSHIP TRAIN	11/13/24	1,800.00
401541	INSPEC INC	CN WALL	11/27/24	1,800.00
401525	EBSO INFORMATION S	24-25 MAGAZINE RENE	11/27/24	1,756.70
401448	KELLY GIGERICH	INTL TRAVEL REFUND	11/20/24	1,750.00
401285	CLAUDIA WIKMAN	SEP-OCT24 DIVING CL	11/13/24	1,749.30
401382	SYDNEY BEBEAU	SEP-OCT24 DIVING CL	11/13/24	1,749.30
401562	MCGRAW-HILL SCHOOL	NUMBER WORLDS SUBSC	11/27/24	1,723.74
401133	ADVANCED IMAGING SO	ECC/DO 09/24	11/06/24	1,700.42
401487	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	11/20/24	1,689.90
401467	OWENS COMPANIES INC	OIL HEATERS FOR CHI	11/20/24	1,670.00
401194	JOHNSON CONTROLS FI	SV-FIRE SERVICE CAL	11/06/24	1,663.12
401279	BAYCOM INC	WALKIES/RADIOS	11/13/24	1,621.00
401384	TIMECLOCK PLUS DATA	OVERAGE LICENSES	11/13/24	1,617.00
401182	IMAGINE LEARNING, L	SONDAY SYSTEM CATCH	11/06/24	1,611.00
401195	JOMSVIKINGS PROTECT	10/10 FB SECURITY	11/06/24	1,604.25
401239	RICHFIELD BUS COMPA	10/24 BUS RENTAL	11/06/24	1,600.00
401495	93 HOP LLC	BUS: OCT24 SOLAR PR	11/27/24	1,596.15
401395	1ST AYD CORPORATION	VARIOUS SHOP SUPPLI	11/20/24	1,537.58
401268	ACRE	EHS ST SERV FURNITU	11/13/24	1,525.00
401389	WASTE MANAGEMENT OF	SV 11/01-11/30/24	11/13/24	1,523.75
401438	IWS - INNOVATIONAL	OCT24 SVC AGREEMENT	11/20/24	1,517.92
401157	DAVID WEBB -- HOMER	OCT24 EXEC COACHING	11/06/24	1,500.00
401184	INSPEC INC	HL - EXTERIOR WALL	11/06/24	1,500.00

Check No.	Vendor	Description	Date	Amount
401182	IMAGINE LEARNING, L	SONDAY SYSTEM 1	11/06/24	1,495.00
401182	IMAGINE LEARNING, L	SONDAY SYSTEM 2	11/06/24	1,495.00
401389	WASTE MANAGEMENT OF	VV 11/01-11/30/24	11/13/24	1,465.76
401402	BAYADA HOME HEALTH	SCHOOL NURSES - MUL	11/20/24	1,421.00
401224	NAC MECHANICAL & EL	AHU 5 REPAIR	11/06/24	1,413.00
401402	BAYADA HOME HEALTH	SCHOOL NURSE - MULT	11/20/24	1,404.00
401434	INSTITUTE FOR ENVIR	CV AIR QLTY ASSESSM	11/20/24	1,400.00
401216	METRO ELEVATOR	NOV24 ELEVATOR SERV	11/06/24	1,392.83
401334	MEYER INK SCREEN PR	CHEER SHIRTS	11/13/24	1,386.50
401163	EDINA COMPETITION C	EDINA CHEER ENTRY	11/06/24	1,386.00
401511	BUSINESS ESSENTIALS	8.5X11 WHITE QTY 40	11/27/24	1,380.00
401511	BUSINESS ESSENTIALS	8.5X11 WHITE QTY 40	11/27/24	1,380.00
401402	BAYADA HOME HEALTH	SCHOOL NURSE - C.Z-	11/20/24	1,379.50
401600	UNIVERSITY LANGUAGE	OCT24 GENED INTERPR	11/27/24	1,365.19
401484	SPS COMPANIES INC	FAUCET CARTRIDGE	11/20/24	1,352.93
401406	BENEFIT EXTRAS, INC	NOV24 HSA ADMIN	11/20/24	1,343.65
401597	TEACHERS ON CALL, A	MAIN - SUBSTITUTES	11/27/24	1,341.60
401402	BAYADA HOME HEALTH	SCHOOL NURSE - MULT	11/20/24	1,339.00
401506	BAYADA HOME HEALTH	SCHOOL NURSE - MULT	11/27/24	1,339.00
401389	WASTE MANAGEMENT OF	ECC 11/01-11/30/24	11/13/24	1,338.67
401390	WENGER CORPORATION	CHAIR MOVE & STORE	11/13/24	1,332.00
401153	CUSTOM DRYWALL INC	EHS MECH PHASE2 09-	11/06/24	1,330.00
401519	CROSSTOWN MECHANICA	EHS - KOLPAL WALK-I	11/27/24	1,329.66
401468	PAR INC	10993-II BRIEF PARE	11/20/24	1,311.00
401223	MUSIC THEATRE INTER	JAN25 CLASS MATERIA	11/06/24	1,304.00
401133	ADVANCED IMAGING SO	CONCORD 09/24	11/06/24	1,274.12
401573	NEW TRIER TOWNSHIP	CONSORTIUM 2037 FEE	11/27/24	1,265.89
401151	CORPORATE MECHANICA	EHS - BOILER REPAIR	11/06/24	1,250.94
401338	MINNESOTA MEMORY IN	CB KEYBOARDS	11/13/24	1,249.75
401482	SIDEKICK THEATRE	11/27 KC ND TRIP	11/20/24	1,233.00
401180	HOGLUND BUS COMPANY	EGR COOLER	11/06/24	1,232.11
401464	NAC MECHANICAL & EL	CN - CHILLER SHUTDO	11/20/24	1,225.00
401464	NAC MECHANICAL & EL	CC - CHILLER SHUTDO	11/20/24	1,225.00
401464	NAC MECHANICAL & EL	HL - CHILLER SHUTDO	11/20/24	1,225.00
401261	UNIVERSITY LANGUAGE	OCT24 GEN ED INTERP	11/06/24	1,209.31
401232	PAUL DAVID	NOV24 VIDEO PROD	11/06/24	1,200.00
401347	OWENS COMPANIES INC	EHS - CHILLER REPAI	11/13/24	1,200.00
401350	PAUL DAVID	OCT24 VIDEO PROD	11/13/24	1,200.00
401425	GENERAL PARTS LLC	DW - AIR DEFLECTORS	11/20/24	1,181.41
401434	INSTITUTE FOR ENVIR	EHS 2024 ASBESTOS	11/20/24	1,179.32
401598	TEACHING STRATEGIES	PD TEACHER MEMBERSH	11/27/24	1,170.52
401389	WASTE MANAGEMENT OF	CS 11/01-11/30/24	11/13/24	1,168.96
401134	ALLEGRA EDEN PRAIRI	FALL PLAY SHIRTS/PO	11/06/24	1,164.92
401544	ISAIAH AND/OR HANNA	NOV24 MILEAGE REIMB	11/27/24	1,145.70
401543	INTEREUM INC	HR - DIVIDER PANEL	11/27/24	1,125.74
401416	DISTRICT 3 DECA	DECA DISTRICT 3 ENT	11/20/24	1,125.00
401538	HORIZON COMMERCIAL	CHLORINE	11/27/24	1,124.40
401263	WESTMARK PRODUCTION	CHOIR RECORD/VIDEO	11/06/24	1,090.00
401278	BAUER BUILT INC	TIRES	11/13/24	1,083.40
401389	WASTE MANAGEMENT OF	CC 11/01-11/30/24	11/13/24	1,081.59
401270	ALL STRINGS ATTACHE	INSTRUMENT REPAIRS	11/13/24	1,080.00
401133	ADVANCED IMAGING SO	COUNTRYSIDE 09/24	11/06/24	1,077.92
401546	IWS - INNOVATIONAL	ETHYLENE GLYCOL	11/27/24	1,076.44
401461	MN STATE HS LEAGUE	11/7 SECTION DIVING	11/20/24	1,073.00
401468	PAR INC	10992-IC BRIEF PARE	11/20/24	1,072.50
401133	ADVANCED IMAGING SO	SOUTH VIEW 09/24	11/06/24	1,071.75
401561	MAUREEN SMITH	WRITER'S GROUP	11/27/24	1,067.50
V20560	GWENDOLYN PEYTON	MEDICARE REIMB	11/20/24	1,048.20
401485	STIX SPORTSWEAR & S	BAND T-SHIRTS	11/20/24	1,027.50
401284	CITY OF ST.LOUIS PA	10/23 KC CV POOL DA	11/13/24	1,020.00
401534	GOPHER/PLAY WITH A	PHY ED INSTRUCTIONA	11/27/24	1,019.26
401538	HORIZON COMMERCIAL	SV POOL ACID REPL	11/27/24	1,001.70
401317	JERRY'S PRINTING	CHOIR PROGRAMS	11/13/24	1,000.00
401275	ASSURED SECURITY IN	NEW DOOR ROOM 215	11/13/24	991.00
401262	VERIFIED CREDENTIAL	SEP24 BKGD SCREENIN	11/06/24	987.25
401141	BAYADA HOME HEALTH	SCHOOL NURSE - MULT	11/06/24	971.50

Check No.	Vendor	Description	Date	Amount
401471	POWERSCHOOL GROUP L	24-25 PROF LEARNING	11/20/24	960.00
401181	HUMERATECH	CS - BLDG PRESSURE	11/06/24	949.00
401310	INESE KRIEVANS	OCT24 PRIVATE LESSO	11/13/24	945.00
401133	ADVANCED IMAGING SO	NORMANDALE 09/24	11/06/24	925.86
401204	KINECT ENERGY, INC	NOV24 ENERGY MGMT F	11/06/24	902.00
401437	ITSAVVY LLC	SCREEN DEDUCTIBLES	11/20/24	900.00
401513	CATALYST SOURCING S	ON DEMAND/DMTS	11/27/24	896.10
401373	SECURITY CONTROL SY	DOOR #2 MAINTENANCE	11/13/24	867.50
401421	FOLLETT CONTENT SOL	BOOKS FOR SV	11/20/24	865.75
401529	FACTORY MOTOR PARTS	BATTERIES	11/27/24	857.46
401456	MIKE AND/OR DAWN KR	INT TRAVEL REFUND	11/20/24	850.00
401594	SOUTHERN MN WOODCRA	INSTALL FEE	11/27/24	850.00
401292	DUCKY SCREEN PRINTI	CV CHOIR T-SHIRTS	11/13/24	847.00
401133	ADVANCED IMAGING SO	VALLEY VIEW 09/24	11/06/24	823.50
401458	MINNESOTA LANDSCAPE	GRD 2 PLANTMOBILE	11/20/24	810.00
401308	HORIZON COMMERCIAL	POOL VAC REPAIR	11/13/24	809.46
401327	LEIF MEDIA & PR LLC	SEP24 ADDTL SUPPORT	11/13/24	805.00
V20564	LING MA	CHINESE CLASS BUFFE	11/20/24	793.80
401133	ADVANCED IMAGING SO	CREEK VALLEY 09/24	11/06/24	785.04
401200	KAREN WATERS	PILLOWCASE SEWING K	11/06/24	779.50
401271	AMAZON CAPITAL SERV	SCIENCE RE-SUPPLY	11/13/24	776.12
401133	ADVANCED IMAGING SO	CORNELIA 09/24	11/06/24	765.98
401251	SCHOOL SPECIALTY, L	MEDIA CENTER RUG	11/06/24	754.15
401399	APPLE INC	VPP SPED	11/20/24	750.00
401372	SCHWICKERT'S TECTA	EHS - RPZ INSPECTIO	11/13/24	740.00
401375	SOLIANT HEALTH LLC	11/3 SCHOOL SLP - P	11/13/24	736.61
401585	RAINDROP IRRIGATION	ECC: FALL BLOW OUT	11/27/24	725.00
401585	RAINDROP IRRIGATION	SV: FALL BLOW OUT	11/27/24	725.00
401585	RAINDROP IRRIGATION	EHS: FALL BLOW OUT	11/27/24	725.00
401585	RAINDROP IRRIGATION	VV: FALL BLOW OUT	11/27/24	725.00
401519	CROSSTOWN MECHANICA	EHS -VICTORY REACH-	11/27/24	720.69
401215	MESPA	MESPA MEMBERSHIP	11/06/24	713.00
401297	EDITH MANCINI	C&C YIN YOGA I	11/13/24	705.60
401218	MINNESOTA HISTORICA	7/20 FORT SNELLING	11/06/24	696.00
401526	EDUCATORS BENEFIT C	403(B) ADMIN&COMP F	11/27/24	691.98
401299	FACTORY MOTOR PARTS	BATTERIES	11/13/24	685.54
401185	ISD 192 - FARMINGTO	11/1-2 DEBATE ENTRY	11/06/24	685.00
401389	WASTE MANAGEMENT OF	CN 11/01-11/30/24	11/13/24	678.76
401519	CROSSTOWN MECHANICA	DATA CLOSET AC REPA	11/27/24	678.74
401585	RAINDROP IRRIGATION	BUS: FALL BLOW OUT	11/27/24	675.00
401577	OCCUPATIONAL MEDICI	DRIVER DOT EXAMS	11/27/24	665.00
401314	JACKI BRICKMAN INC	CATALYST TRAINING	11/13/24	650.00
401365	ROSE CHU --- PLUM B	JR CHEER	11/13/24	650.00
401435	INVINCIBLE SPECIALT	JR CHEER	11/20/24	650.00
401226	NICKI BLACK	ETIQUETTE CLASS	11/06/24	646.80
401261	UNIVERSITY LANGUAGE	OCT24 SPED INTERPRE	11/06/24	635.81
401242	ROBERT DIXON	WU STYLE TAI CHI	11/06/24	616.00
401287	COMMERCIAL INFRASTR	AV WORK AT EHS	11/13/24	615.00
401389	WASTE MANAGEMENT OF	CV 11/01-11/30/24	11/13/24	612.28
401424	FROST INC	VV - LIQUID DE-ICE	11/20/24	608.12
401424	FROST INC	EHS - LIQUID DE-ICE	11/20/24	608.12
401161	EDINA BOYS LACROSSE	9/27 KUHLMAN CLEAN-	11/06/24	600.00
401186	ITSAVVY LLC	SCREEN DEDUCTIBLES	11/06/24	600.00
401279	BAYCOM INC	FCC LICENSE	11/13/24	600.00
401340	THE MUSIC MART	BASS TROMBONE CASE	11/13/24	600.00
401445	JOMSVIKINGS PROTECT	10/25 SECTION FOOTB	11/20/24	600.00
401408	CAN CAN WONDERLAND	KC CC - 11/27 TRIP	11/20/24	600.00
401408	CAN CAN WONDERLAND	KC CS - 11/27 TRIP	11/20/24	600.00
401408	CAN CAN WONDERLAND	KC CV - 11/27 TRIP	11/20/24	600.00
401291	DECA	DECA MEMBERSHIP - R	11/13/24	598.00
401573	NEW TRIER TOWNSHIP	CONSORTIUM 2037 FOO	11/27/24	596.22
401299	FACTORY MOTOR PARTS	ALTERNATOR	11/13/24	592.90
401133	ADVANCED IMAGING SO	HIGHLANDS 09/24	11/06/24	591.55
401575	NORTHSTAR BUS LINES	CAPITOL FIELD TRIP	11/27/24	587.50
401248	SCHMITT MUSIC COMPA	VARIOUS STRINGS	11/06/24	566.47
401356	PROVIDENCE ACADEMY	NON PUBLIC TRANSPOR	11/13/24	564.50

Check No.	Vendor	Description	Date	Amount
401183	INFINITE HEALTH COL	2023 WRESTLING TOUR	11/06/24	555.00
401243	RUSSELL SECURITY RE	CRISIS KEYS & KEY R	11/06/24	552.00
401507	BENCHMARK EDUCATION	EXPRESS K, 2, 3: EL	11/27/24	535.00
401241	ROBERT B HILL CO	WATER SOFTENER SALT	11/06/24	534.14
401428	GRAINGER	BELTS FOR AHUS - RT	11/20/24	532.56
401312	ISD #272 - EDEN PRA	11/9 DEBATE ENTRIES	11/13/24	530.00
401331	MASBO	MASBO INSTITUTE - E	11/13/24	525.00
401298	ELIZABETH POCH	OCT24 PIANO LESSONS	11/13/24	520.00
401298	ELIZABETH POCH	OCT24 PIANO LESSONS	11/13/24	520.00
401208	LAKESHORE LEARNING	JJ443SS STACKABLE C	11/06/24	519.92
V20573	RODNEY A PETERSON	7/16-11/13 MILEAGE	11/20/24	515.16
401182	IMAGINE LEARNING, L	SHIPPING/HANDLING	11/06/24	509.70
401309	IDENTISYS INC	ID PRINTER REPAIRS	11/13/24	509.00
401301	FRESHPOINT BIX PROD	KC HL SNACKS	11/13/24	504.29
401559	MACKIN EDUCATIONAL	BOOKS FOR EHS	11/27/24	500.27
401162	EDINA BOYS SWIM & D	8/29 KUHLMAN CLEAN-	11/06/24	500.00
401164	EDINA GIRLS SOCCER	9/6 KUHLMAN CLEAN-U	11/06/24	500.00
401166	EDINA GIRLS CROSS C	10/10 KUHLMAN CLEAN	11/06/24	500.00
401295	EDINA GIRLS BASKETB	10/24 KUHLMAN CLEAN	11/13/24	500.00
401296	EDINA SOFTBALL BOOS	10/22 KUHLMAN CLEAN	11/13/24	500.00
401306	HAMLIN UNIVERSITY	PAT PATERSON TOURNE	11/13/24	500.00
401319	JOANNE ZACHARIAS	AMINDIAN PRESENTATI	11/13/24	500.00
401439	JEFFREY MILLER	ALICE BY HEART MUSI	11/20/24	500.00
401545	I-STATE TRUCK CENTE	CROSSING GATE	11/27/24	499.22
V20524	STEVEN CURTIS CULLI	MAC COMPUTER PURCHA	11/13/24	499.00
401182	IMAGINE LEARNING, L	SONDAY SYSTEM LEARN	11/06/24	496.00
V20574	ZACHARIAH R PROWELL	CLASSROOM SUPPLIES	11/20/24	494.56
401389	WASTE MANAGEMENT OF	HL 11/01-11/30/24	11/13/24	493.45
401567	MIKE'S SEPTIC SERVI	PUMPING CONCESSIONS	11/27/24	475.00
V20560	GWENDOLYN PEYTON	MEDICARE SUPPL REIM	11/20/24	474.00
401136	AMAZON CAPITAL SERV	GRD 4 INSTURCTIONAL	11/06/24	473.10
401180	HOGLUND BUS COMPANY	SENSOR	11/06/24	472.50
401175	GRAPHIC SOURCE	WEIGHT ROOM SIGNAGE	11/06/24	466.50
401583	PROPIO LANGUAGE SER	OCT24 INTERPRETING	11/27/24	464.98
401253	TEACHERS ON CALL, A	MAIN - SUBSTITUTES	11/06/24	451.50
401383	TEACHERS ON CALL, A	CORPORATE-SUBSTITUT	11/13/24	451.50
401489	UNIVERSITY LANGUAGE	OCT24 SPED INTERPRE	11/20/24	450.00
401534	GOPHER/PLAY WITH A	LOCKABLE TOTEMASTER	11/27/24	449.00
401135	ALLEGRA EDINA	BAND CARDS	11/06/24	444.67
401443	JERRY'S PRINTING	MAJOR BEHAVIOR FORM	11/20/24	440.00
401514	CESO COMMUNICATIONS	OCT24 GRAPHICS SUPP	11/27/24	440.00
401286	COMMERCIAL DRYWALL	EHS MECHANICAL 09-A	11/13/24	437.00
401566	MIDWEST BUS PARTS I	MITO MIC/NOZZLE	11/27/24	435.50
401410	CENTURYLINK	SV 11/01-11/30/24	11/20/24	427.63
401154	D.S. ERICKSON & ASS	OCT30 GARNISHMENT	11/06/24	419.14
401349	PATRICIA OLSON	A WALK IN THE PARK	11/13/24	411.60
401234	PIONEER MANUFACTURI	SOCCER FIELD PAINT	11/06/24	410.60
401227	NOVA FIRE PROTECTIO	NITROGEN LEAK REPAI	11/06/24	405.00
401406	BENEFIT EXTRAS, INC	NOV24 FLEX ADMIN	11/20/24	404.20
401313	ITSAVVY LLC	SCREEN DEDUCTIBLES	11/13/24	400.00
401313	ITSAVVY LLC	SCREEN DEDUCTIBLES	11/13/24	400.00
V20521	MERT T WOODARD	IPHONE PURCHASE	11/06/24	400.00
401280	BRYN WILLIAMS	FALL '24 GYMNASTICS	11/13/24	400.00
401457	MINNESOTA JUNIOR HI	VVMS REGISTRATION	11/20/24	400.00
401493	ZOEY WILLIAMS	FALL '24 GYMNASTICS	11/20/24	400.00
401559	MACKIN EDUCATIONAL	BOOKS FOR EHS	11/27/24	395.12
401440	JERRY'S FOODS EDINA	FALL FEST DONUTS	11/20/24	392.72
401389	WASTE MANAGEMENT OF	ND 11/01-11/30/24	11/13/24	391.67
401600	UNIVERSITY LANGUAGE	OCT24 SPED INTERPRE	11/27/24	390.15
401391	WOLD ARCHITECTS & E	CN LTFM	11/13/24	388.41
401391	WOLD ARCHITECTS & E	CV LTFM	11/13/24	388.41
401391	WOLD ARCHITECTS & E	ECC LTFM	11/13/24	388.41
401391	WOLD ARCHITECTS & E	CC LTFM	11/13/24	388.40
401405	BENCHMARK EDUCATION	SHIPPING/HANDLING	11/20/24	381.94
401591	SCHOOL SPECIALTY, L	CLASSROOM TABLE - 3	11/27/24	380.94
401559	MACKIN EDUCATIONAL	BOOKS FOR EHS	11/27/24	379.71

Check No.	Vendor	Description	Date	Amount
401580	PRAIRIE ELECTRIC CO	AIR COMPRESSOR REPA	11/27/24	379.44
401519	CROSSTOWN MECHANICA	EHS - COLDWELL REPA	11/27/24	378.00
401513	CATALYST SOURCING S	ON DEMAND/ACTIVITIE	11/27/24	373.38
401168	EDUCATORS BENEFIT C	ACT PARTICIPANT FEE	11/06/24	371.50
401168	EDUCATORS BENEFIT C	ACT PARTICIPANT FEE	11/06/24	371.50
401424	FROST INC	ECC - LIQUID DE-ICE	11/20/24	370.84
401424	FROST INC	SV - LIQUID DE-ICE	11/20/24	370.84
401424	FROST INC	CV - LIQUID DE-ICE	11/20/24	370.83
401134	ALLEGRA EDEN PRAIRI	MR. FOX PROGRAMS	11/06/24	370.69
401372	SCHWICKERT'S TECTA	BUS - RPZ INSPECTIO	11/13/24	370.00
401372	SCHWICKERT'S TECTA	SV - RPZ INSPECTION	11/13/24	370.00
401368	SCAN AIR FILTER INC	VARIOUS FILTERS	11/13/24	364.86
401249	SCHOLASTIC INC	SCHOLASTIC NEWS-MUL	11/06/24	364.38
401172	FRIENDS OF VALLEY D	9/27-30 DEBATE ENTR	11/06/24	360.00
401212	LUCELINE ORCHARD LL	10/11 UNIFIED EVENT	11/06/24	360.00
401343	NCESSE / TIDES CENT	SSEP MISSION18 LAUN	11/13/24	360.00
401180	HOGLUND BUS COMPANY	PRESSURE VALVE	11/06/24	358.72
401187	JACKIE MART	GHOSTS AND GOBLINS	11/06/24	352.80
401579	POLAR ELECTRO INC	GOFIT - VV GYM	11/27/24	350.00
401451	LEXIA LEARNING SYST	12 LEXIA LICENSES	11/20/24	341.38
401419	ELSMORE SWIM SHOP	BOYS SWIM CAPS	11/20/24	338.55
401576	NOW MICRO INC	OCT24 CONSULT HRS	11/27/24	337.50
401423	FRESHPOINT BIX PROD	KC CV SNACKS	11/20/24	326.30
401325	LAKEVILLE NORTH PAN	12/14 DANCE ENTRY	11/13/24	325.00
401581	PRIOR LAKE DANCE TE	DANCE INVITE	11/27/24	325.00
401283	CHANHASSEN BOOSTER	12/7 DANCE MEET ENT	11/13/24	320.00
401481	SECURITY CONTROL SY	ROOF HATCH SERVICE	11/20/24	320.00
V20531	SHANDRA E PROWELL	AOSA CONF REGISTRAT	11/13/24	319.00
401378	STEPHEN PARTRIDGE	WWII IN THE PACIFIC	11/13/24	318.50
401140	BARNES & NOBLE INC	EHS BOOKS	11/06/24	315.00
401228	ODP BUSINESS SOLUTI	GRD 2 SUPPLIES	11/06/24	311.58
V20543	EMMA BOURNONVILLE	EHS FRENCH INTERN P	11/20/24	310.00
V20545	MELINE CHATAL-BARAT	ND FRENCH INTERN PA	11/20/24	310.00
V20546	LOLA DUCLOUX-LEBON	ND FRENCH INTERN PA	11/20/24	310.00
V20547	GREGOIRE DURAND	VV FRENCH INTERN PA	11/20/24	310.00
V20548	THEO DURAND	ND FRENCH INTERN PA	11/20/24	310.00
V20549	LAURINE EVEN	ND FRENCH INTERN PA	11/20/24	310.00
V20550	CHIARA FERRY	ND FRENCH INTERN PA	11/20/24	310.00
V20551	ELENA FONTEYNE	ND FRENCH INTERN PA	11/20/24	310.00
V20552	JUDITH FOUQUET	EHS FRENCH INTERN P	11/20/24	310.00
V20553	CAMILLE GEISLER	VV FRENCH INTERN PA	11/20/24	310.00
V20554	SOLENE GOURC	ND FRENCH INTERN PA	11/20/24	310.00
V20555	LOLA GOURCY	ND FRENCH INTERN PA	11/20/24	310.00
V20558	CHLOE HEISSLER	ND FRENCH INTERN PA	11/20/24	310.00
V20562	CHLOE KLEIN	ND FRENCH INTERN PA	11/20/24	310.00
V20563	LENA LEBOURSICAUD	ND FRENCH INTERN PA	11/20/24	310.00
V20565	LOLA MAFFEIS	EHS FRENCH INTERN P	11/20/24	310.00
V20566	AUDREY MAUBARET	VV FRENCH INTERN PA	11/20/24	310.00
V20567	JADE METZINGER	ND FRENCH INTERN PA	11/20/24	310.00
V20568	INGRID MICHEL	ND FRENCH INTERN PA	11/20/24	310.00
V20570	MATHILDE NOGUES	ND FRENCH INTERN PA	11/20/24	310.00
V20571	ALICE PARISOT	ND FRENCH INTERN PA	11/20/24	310.00
V20576	LEA ROUX	ND FRENCH INTERN PA	11/20/24	310.00
V20577	LENA SAUVAGEON	ND FRENCH INTERN PA	11/20/24	310.00
V20578	LOANE SENSACQ	ND FRENCH INTERN PA	11/20/24	310.00
V20582	LEANE STEPHANT	ND FRENCH INTERN PA	11/20/24	310.00
V20584	NOE VAGNE	ND FRENCH INTERN PA	11/20/24	310.00
V20585	LAURINE ZILLIOX	ND FRENCH INTERN PA	11/20/24	310.00
401491	VICSON LLC	SEWING/SCHED/FINANC	11/20/24	308.00
401281	CENGAGE LEARNING IN	CN - REACH LICENSE	11/13/24	305.24
401337	MINNESOTA HISTORICA	10/30 EHS EXCH TRIP	11/13/24	304.00
V20533	MEGAN B SCHNEIDER	SEP-OCT24 MILEAGE	11/13/24	302.77
401410	CENTURYLINK	VV 10/28-11/27/24	11/20/24	302.10
401259	TWIN CITIES TRANSPO	BUS 130 TOWING	11/06/24	300.00
401345	NORTHERN LIGHTS CON	COTTON CANDY	11/13/24	300.00
401348	PACER CENTER	10/24 K PUPPET SHOW	11/13/24	300.00

Check No.	Vendor	Description	Date	Amount
401392	WOOD LAKE NATURE CE	11/6 GRD 1 ON-SITE	11/13/24	300.00
401579	POLAR ELECTRO INC	GOFIT - VV GYM	11/27/24	300.00
401594	SOUTHERN MN WOODCRA	DELIVERY FEE	11/27/24	300.00
401520	CUB FOODS SOUTHDALE	4TH/5TH GRD VISIT F	11/27/24	299.50
401320	JW PEPPER & SON INC	CHOIR SUPPLIES	11/13/24	296.50
401409	CARLSON PRINTING CO	K POSTCARD PRINTING	11/20/24	295.00
401277	CHRISTINE MORGAN	SEP-OCT24 TAI CHI	11/13/24	288.40
401258	TURNAROUND PERCUSSI	BAND ON-SITE SERVIC	11/06/24	280.00
401447	JW PEPPER & SON INC	CHOIR SHEET MUSIC	11/20/24	279.50
401167	EDINA MORNINGSIDE R	Q2 DUES - SS/AML	11/06/24	275.00
401294	EDINA COMPETITION C	8 COUNT MIXER	11/13/24	275.00
401409	CARLSON PRINTING CO	K POSTCARD POSTAGE	11/20/24	273.02
401418	EDINA GIVE & GO	DRIVER'S ED REFUND	11/20/24	272.70
401150	CONSTANTINE DANCE C	PARTNER DANCING	11/06/24	268.00
401299	FACTORY MOTOR PARTS	BATTERY	11/13/24	264.75
V20600	ZHUO WANG	CHINESE BUFFET LUNC	11/27/24	264.60
401476	SANTANDER BANK, N.A	BUS LEASE MISC FEE	11/20/24	264.30
401589	SANTANDER BANK, N.A	BUS LEASE MISC FEE	11/27/24	264.30
401340	THE MUSIC MART	TUBA MUTE	11/13/24	260.00
401410	CENTURYLINK	DO 11/01-11/30/24	11/20/24	260.00
401547	JANET UNGS - BUSINE	NOV24 COACHING SERV	11/27/24	260.00
401192	JERRY'S HARDWARE	FALL PLAY TECH SUPP	11/06/24	255.37
401569	MONICA MOHN	DANCE CLASSES	11/27/24	252.00
401381	SUZANNE MAGNUSON	ALICE BY HEART PHOT	11/13/24	250.00
401394	MINNESOTA SCIENCE O	SCIENCE OLYPIAD ENT	11/13/24	250.00
401324	KULLY SUPPLY INC	CONTROL BOARD DRINK	11/13/24	247.90
401449	KULLY SUPPLY INC	CONTROL BOARD DRINK	11/20/24	247.90
401415	CUSTOM HOSE TECH IN	SWIVEL FOR DEF	11/20/24	245.21
401410	CENTURYLINK	ECC 11/01-11/30/24	11/20/24	244.36
401410	CENTURYLINK	CC 11/01-11/30/24	11/20/24	244.36
401410	CENTURYLINK	EHS 10/28-11/27/24	11/20/24	241.68
401136	AMAZON CAPITAL SERV	ART INSTRUCTIONAL	11/06/24	240.73
401232	PAUL DAVID	OCT24 RUSH FEE	11/06/24	240.00
401321	KAJO INSCRIPTIONS	STORE INSCRIPTIONS	11/13/24	240.00
401341	NAC MECHANICAL & EL	CONTROLLER WORK	11/13/24	240.00
401513	CATALYST SOURCING S	SUPP TRACK MON SUBS	11/27/24	239.99
401390	WENGER CORPORATION	SHIPPING/HANDLING	11/13/24	239.76
401366	RUSSELL SECURITY RE	REINFORCE DOOR HING	11/13/24	230.00
401389	WASTE MANAGEMENT OF	BUS 11/01-11/30/24	11/13/24	228.45
401304	GRAINGER	3-RH CART 3-LH CART	11/13/24	227.76
401518	CORNWELL- MATTHEW T	PRYBARS	11/27/24	227.38
401487	TEACHERS ON CALL, A	MAIN - SUBSTITUTES	11/20/24	225.75
401209	LAKEVILLE NORTH HIG	9/7 9A VBALL TOURNE	11/06/24	225.00
401317	JERRY'S PRINTING	LETTERHEAD ENVELOPE	11/13/24	225.00
401585	RAINDROP IRRIGATION	CONSC: FALL BLOW OU	11/27/24	225.00
401565	MENARDS - EDEN PRAI	HOSE / WASHERS / BO	11/27/24	224.63
401559	MACKIN EDUCATIONAL	E-BOOKS FOR CC	11/27/24	223.69
401167	EDINA MORNINGSIDE R	Q2 MEALS	11/06/24	220.00
401254	THE MIDWEST CLINIC	CLINIC REGISTRATION	11/06/24	220.00
V20590	AMANDA B HINCK	10/23-10/25 MILEAGE	11/27/24	219.22
401519	CROSSTOWN MECHANICA	CS - STEAMER WORK	11/27/24	219.00
V20542	MARGARET ARBEITER	CONF MILEAGE	11/20/24	218.42
401171	FRESHPOINT BIX PROD	KC CS SNACKS	11/06/24	216.86
401401	A-Z RENTAL CENTER	AIR COMPRESSOR RENT	11/20/24	216.70
401171	FRESHPOINT BIX PROD	KC CV SNACKS	11/06/24	214.59
401429	GRAYBAR ELECTRIC CO	CS - NEW BREAKER	11/20/24	212.00
401536	GRAPHIC SOURCE	BOYS HOCKEY BANNER	11/27/24	211.50
401536	GRAPHIC SOURCE	GRLS HOCKEY BANNER	11/27/24	211.50
401400	ASSURED SECURITY IN	PAD LOCKS	11/20/24	206.70
401496	93 SKIP LLC	BUS: OCT24 SOLAR PR	11/27/24	204.80
401229	OWEN PHOENIX-FLOOD	DEBATE: MDTA JAMBOR	11/06/24	200.00
401313	ITSAVVY LLC	SCREEN DEDUCTIBLES	11/13/24	200.00
401339	MN DEPT OF LABOR AN	SV-ELEVATOR OPERATI	11/13/24	200.00
401367	SAMUEL PETERSON	WINTER 2024 AUDIO M	11/13/24	200.00
401436	ISD #112 - CHASKA H	10/1 BOYS XC MEET	11/20/24	200.00
V20528	DUANE A HUISENTRUIT	AMERICAN INDIAN SUP	11/13/24	200.00

Check No.	Vendor	Description	Date	Amount
401219	MINNESOTA JUNIOR HI	SVMS REGISTRATION	11/06/24	200.00
401171	FRESHPOINT BIX PROD	KC CC SNACKS	11/06/24	198.18
401357	QUALITY BUS AND TRU	BUS WINDOWS & GLASS	11/13/24	198.00
401489	UNIVERSITY LANGUAGE	OCT24 GENED INTERPR	11/20/24	196.75
401248	SCHMITT MUSIC COMPA	TUBA REPAIR	11/06/24	191.00
401372	SCHWICKERT'S TECTA	CC - RPZ INSPECTION	11/13/24	185.00
401372	SCHWICKERT'S TECTA	ECC - RPZ INSPECTIO	11/13/24	185.00
401372	SCHWICKERT'S TECTA	VV - RPZ INSPECTION	11/13/24	185.00
401372	SCHWICKERT'S TECTA	CV - RPZ INSPECTION	11/13/24	185.00
401372	SCHWICKERT'S TECTA	CS - RPZ INSPECTION	11/13/24	185.00
401372	SCHWICKERT'S TECTA	HL - RPZ INSPECTION	11/13/24	185.00
401372	SCHWICKERT'S TECTA	CN - RPZ INSPECTION	11/13/24	185.00
401430	GREATAMERICA FINANC	DO NOV24 POSTAGE MT	11/20/24	184.95
401600	UNIVERSITY LANGUAGE	OCT24 GENED INTERPR	11/27/24	184.69
401455	MIDWEST LIFT WORKS	HOIST REPAIR	11/20/24	184.50
401305	GROTH MUSIC COMPANY	BAND MUSIC	11/13/24	184.00
401410	CENTURYLINK	CS 11/01-11/30/24	11/20/24	183.27
401410	CENTURYLINK	CN 11/01-11/30/24	11/20/24	183.27
401410	CENTURYLINK	HL 11/01-11/30/24	11/20/24	183.27
401145	CENTURYLINK	CV 10/10-11/09/24	11/06/24	181.26
401188	JAMES ENGELKING	BSOCCER: WACONIA	11/06/24	180.00
401196	JOSE RAMOS-MUNOZ	BSOCCER: WACONIA	11/06/24	180.00
401600	UNIVERSITY LANGUAGE	OCT24 SPED INTERPRE	11/27/24	180.00
401532	FRESHPOINT BIX PROD	KC HL SNACKS	11/27/24	176.85
401360	RICHFIELD MINNOCO /	EQUIPMENT FUEL	11/13/24	176.45
401238	RANDI GRAVES	GSWIM: JV CHAMPIONS	11/06/24	176.00
401509	BRIAN CHARCHENKO	GHOCKEY: PROCTOR	11/27/24	175.00
401542	INSTITUTE FOR ENVIR	AHERA TRAINING - R.	11/27/24	175.00
401549	JESSIE WILLIS	GHOCKEY: ROGERS-MN	11/27/24	175.00
401554	KEVIN SANTAVY	GHOCKEY: PROCTOR	11/27/24	175.00
V20518	MARK A THONE	BOYS SKI MEET FEE	11/06/24	175.00
V20518	MARK A THONE	GRLS SKI MEET FEE	11/06/24	175.00
401535	GRAINGER	MISC HARDWARE	11/27/24	174.99
401370	SCHOOL HEALTH CORPO	VINYL EXAM GLOVES	11/13/24	173.57
V20525	AMY E FAIRWEATHER	SEP-OCT24 PART B MI	11/13/24	173.06
401303	GENERAL SECURITY SE	ECC-PATROL RESP/EXC	11/13/24	170.00
401346	OPENTEXT INC	OCT24 FAX-2-MAIL	11/13/24	168.44
401360	RICHFIELD MINNOCO /	EQUIPMENT FUEL	11/13/24	167.89
401553	JW PEPPER & SON INC	CHOIR SHEET MUSIC	11/27/24	165.49
401171	FRESHPOINT BIX PROD	KC CN SNACKS	11/06/24	165.46
401249	SCHOLASTIC INC	SCHOLASTIC ACTION	11/06/24	164.84
401301	FRESHPOINT BIX PROD	KC CS SNACKS	11/13/24	163.60
401193	JOHN W MCKONE -- BE	BAND PIANO TUNING	11/06/24	160.00
401551	JOHN W MCKONE -- BE	PIANO TUNING	11/27/24	160.00
401430	GREATAMERICA FINANC	SV NOV24 POSTAGE MT	11/20/24	159.95
401430	GREATAMERICA FINANC	ECC NOV24 POSTAGE M	11/20/24	159.00
401519	CROSSTOWN MECHANICA	ADDED DRINK TO HEAD	11/27/24	159.00
401565	MENARDS - EDEN PRAI	PAINT AND BRUSHES	11/27/24	157.63
401205	KRISTA MADDOCK	BRAIN HEALTH SESSIO	11/06/24	157.50
401248	SCHMITT MUSIC COMPA	INSTRUMENT GUIDEBOO	11/06/24	157.46
401369	SCHMITT MUSIC COMPA	VARIOUS INSTR SUPPL	11/13/24	156.60
401532	FRESHPOINT BIX PROD	KC CV SNACKS	11/27/24	156.54
401136	AMAZON CAPITAL SERV	GRD 4 INSTURCTIONAL	11/06/24	155.51
401209	LAKEVILLE NORTH HIG	9/13 GRLS XC INVITE	11/06/24	155.00
401209	LAKEVILLE NORTH HIG	9/13 BOYS XC INVITE	11/06/24	155.00
401160	ECM PUBLISHERS INC	SEP 24 REG MINUTES	11/06/24	153.60
401315	JERRY'S FOODS EDINA	UNIFIED FOOD	11/13/24	153.54
401299	FACTORY MOTOR PARTS	WIPER BLADES	11/13/24	151.34
401360	RICHFIELD MINNOCO /	EQUIPMENT FUEL	11/13/24	151.13
401142	BENCHMARK EDUCATION	EL EXPRESS! GRD 5	11/06/24	150.00
401146	CHANHASSEN BOOSTER	10/12 VB TOURNAMENT	11/06/24	150.00
401568	MN SWIM COACHES ASS	GRLS SWIM MEET ENTR	11/27/24	150.00
V20569	KYLEE L MUEHLBERG	BENCHMARK ADV SLIDE	11/20/24	150.00
401430	GREATAMERICA FINANC	EHS NOV24 POSTAGE M	11/20/24	149.95
401333	MENARDS - EDEN PRAI	WASHER, ETC.	11/13/24	149.32
401497	ACME TOOLS PLYMOUTH	OSHA COMPLIANT LADD	11/27/24	148.72

Check No.	Vendor	Description	Date	Amount
401427	GOPHER STATE ONE-CA	OCT24 BILLABLE TICK	11/20/24	148.50
V20594	EMILY NUSS	BENCHMARK ADV SLIDE	11/27/24	148.50
401550	JH LARSON COMPANY	LIGHT BULBS	11/27/24	147.38
401490	UNIVERSITY OF MINNE	FALL '24 ADDTL STUD	11/20/24	145.00
401470	POPP BINDING & LAMI	LAMINATING FILM	11/20/24	143.72
401248	SCHMITT MUSIC COMPA	FRENCH HORN REPAIR	11/06/24	143.00
401529	FACTORY MOTOR PARTS	BATTERIES	11/27/24	142.91
401433	HORIZON COMMERCIAL	POOL TESTING SUPPLI	11/20/24	139.55
401191	JERMISHA WATSON	SOCCER: SECTIONS	11/06/24	137.50
401595	SQUIRES, WALDSPURGE	LEGAL SERV: H.R.	11/27/24	137.50
401199	JW PEPPER & SON INC	BAND SHEET MUSIC	11/06/24	135.00
401587	RJ MECHANICAL INC	RPZ REMOVAL	11/27/24	135.00
401505	BATTERIES R US	12 VOLT BATTERIES	11/27/24	134.97
V20530	CHERYL L PARISH	OCT24 PART B MILEAG	11/13/24	134.47
401478	SCHMITT MUSIC COMPA	FLUTE REPAIR	11/20/24	133.00
401449	KULLY SUPPLY INC	TOILET REPAIR PARTS	11/20/24	130.68
401537	GROTH MUSIC COMPANY	USED TRUMPET	11/27/24	130.00
401178	HEALY AWARDS INC	FOOTBALL HELMET DEC	11/06/24	129.22
401326	LEARNING WITHOUT TE	A-Z FOR MAT MAN & M	11/13/24	129.00
401500	AGPARTS WORLDWIDE I	IPAD REPAIR	11/27/24	129.00
401305	GROTH MUSIC COMPANY	BAND MALLETS	11/13/24	128.97
401444	JH LARSON COMPANY	LIGHT BULBS	11/20/24	126.51
401143	BENNETT THUROW	FOOTBALL: STILLWATE	11/06/24	125.00
401147	CLINT HOBERG	FOOTBALL: PRIOR LAK	11/06/24	125.00
401198	JOSHUA SCHOAF	FOOTBALL: SHAKOPEE	11/06/24	125.00
401202	KATHERINE CLARK	SOCCER: SECTIONS	11/06/24	125.00
401255	THOMAS SCHILLER	FOOTBALL: STILLWATE	11/06/24	125.00
401256	TOM GILLUND	FOOTBALL: STILLWATE	11/06/24	125.00
401464	NAC MECHANICAL & EL	CS - CHILLER SHUTDO	11/20/24	125.00
401248	SCHMITT MUSIC COMPA	FRENCH HORN REPAIR	11/06/24	124.00
401326	LEARNING WITHOUT TE	SOUND AROUND BOX	11/13/24	121.50
401492	WILD RUMPUS BOOK ST	BOOKS FOR CV	11/20/24	121.49
401364	ROSAMARIA BOLDT	10/21 INTERPRETING	11/13/24	120.00
401136	AMAZON CAPITAL SERV	GRD K SUPPLIES	11/06/24	118.65
401299	FACTORY MOTOR PARTS	BELTS	11/13/24	116.97
401540	INGCO INTERNATIONAL	TRANSLATE PRNC LTR	11/27/24	116.55
401511	BUSINESS ESSENTIALS	COLOR COPY PAPER RE	11/27/24	115.90
401300	FOLLETT HIGHER EDUC	PIPELINE GRANT: BOO	11/13/24	115.19
401139	AVION SOOKDEO	CLASS CANCELLATION	11/06/24	115.00
401168	EDUCATORS BENEFIT C	ACT BASE FEE	11/06/24	114.44
401168	EDUCATORS BENEFIT C	ACT BASE FEE	11/06/24	114.44
401248	SCHMITT MUSIC COMPA	VIOLIN/VIOLA BOWS	11/06/24	114.00
401423	FRESHPOINT BIX PROD	KC CS SNACKS	11/20/24	113.95
401318	JH LARSON COMPANY	CIRCUIT BREAKER	11/13/24	113.55
401248	SCHMITT MUSIC COMPA	FRENCH HORN REPAIR	11/06/24	113.00
401180	HOGLUND BUS COMPANY	BREATHER KIT	11/06/24	112.78
401532	FRESHPOINT BIX PROD	KC CN SNACKS	11/27/24	112.65
401590	SCHMITT MUSIC COMPA	BAND SUPPLIES	11/27/24	112.50
401214	MENARDS - EDEN PRAI	ELEC/PLUMBING PARTS	11/06/24	112.40
401207	KULLY SUPPLY INC	AERATOR ASSEMBLY	11/06/24	111.86
401243	RUSSELL SECURITY RE	LOCK REPAIR	11/06/24	110.00
401335	MIDWEST BAND INSTRU	TROMBONE REPAIR	11/13/24	110.00
401497	ACME TOOLS PLYMOUTH	OSHA COMPLIANT LADD	11/27/24	108.16
V20538	ANNE C WELLS	SEP-OCT24 PART B MI	11/13/24	107.94
401180	HOGLUND BUS COMPANY	STRAP KIT	11/06/24	107.55
401553	JW PEPPER & SON INC	CHOIR SHEET MUSIC	11/27/24	107.50
401308	HORIZON COMMERCIAL	UNDERWATER EPOXY	11/13/24	107.02
401540	INGCO INTERNATIONAL	TRANSLATE PRNC LTR	11/27/24	105.45
401374	SIGNUM SIGNS AND GR	ROOM PLATE FOR OFFI	11/13/24	105.00
V20516	NICOLE R SWOBODA	SEP-OCT24 MILEAGE	11/06/24	104.32
401423	FRESHPOINT BIX PROD	KC CN SNACKS	11/20/24	102.40
V20601	EMILY L WESTRUM	CPA LICENSE	11/27/24	102.00
401186	ITSAVVY LLC	SCREEN DEDUCTIBLES	11/06/24	100.00
401191	JERMISHA WATSON	FOOTBALL: STILLWATE	11/06/24	100.00
401191	JERMISHA WATSON	FOOTBALL: WHITE BEA	11/06/24	100.00
401202	KATHERINE CLARK	SOCCER: SECTIONS	11/06/24	100.00

Check No.	Vendor	Description	Date	Amount
401229	OWEN PHOENIX-FLOOD	DEBATE: ROSEVILLE	11/06/24	100.00
401339	MN DEPT OF LABOR AN	VV-ELEVATOR OPERATI	11/13/24	100.00
401339	MN DEPT OF LABOR AN	ECC-ELEVATOR OPERAT	11/13/24	100.00
401437	ITSAVVY LLC	SCREEN DEDUCTIBLES	11/20/24	100.00
401498	ADRIANA SOUNDARA	DEBATE: ROSEMOUNT	11/27/24	100.00
401498	ADRIANA SOUNDARA	DEBATE: FARMINGTON	11/27/24	100.00
401557	LEAH SCHMITT	DEBATE: FARMINGTON	11/27/24	100.00
V20600	ZHUO WANG	MCTLC 2024 CONF	11/27/24	100.00
401414	CONQUER NINJA WARRI	12/27 KC TRIP DEPOS	11/20/24	100.00
401214	MENARDS - EDEN PRAI	SPOT CLEANER	11/06/24	99.99
401248	SCHMITT MUSIC COMPA	VARIOUS REEDS	11/06/24	99.00
V20574	ZACHARIAH R PROWELL	KAMI SUBSCRIPTION	11/20/24	99.00
401454	METRO SALES INC	NOV24 ATHL COPIER	11/20/24	98.00
401501	AMAZON CAPITAL SERV	BOOKS FOR ADMIN	11/27/24	95.75
401136	AMAZON CAPITAL SERV	SCIENCE RE-SUPPLY O	11/06/24	95.61
401248	SCHMITT MUSIC COMPA	BASS CLARINET REPAI	11/06/24	95.00
V20574	ZACHARIAH R PROWELL	BRAININGCAMP LICENS	11/20/24	95.00
401510	BSN SPORTS, LLC	BOYS BASKETBALL PUM	11/27/24	94.99
401512	CARLYE VEER	GHOCKEY: PROCTOR	11/27/24	94.00
401558	LISA KNUTSON	GHOCKEY: ROGERS-MN	11/27/24	94.00
V20531	SHANDRA E PROWELL	AOSA MEMBERSHIP	11/13/24	94.00
401531	FORKLIFTS OF MINNES	MAINTENANCE	11/27/24	93.00
401220	MINNETONKA HIGH SCH	DISTRICT FB AWARDS	11/06/24	92.93
401170	FORKLIFTS OF MINNES	EHS-PALLET JACK MAI	11/06/24	91.81
V20597	MAUREEN K SLAVIN	PROJ SEARCH BLOOD W	11/27/24	90.59
V20541	KENDA J ZELLNER-SMI	SEP-OCT24 MILEAGE	11/13/24	90.05
401156	DAVID BLAND	GSOCCER: CHANHASSEN	11/06/24	90.00
401189	JARRETT PERSON	BSOCCER: PRIOR LAKE	11/06/24	90.00
401233	PEDRO GONZALEZ	GSOCCER: CHANHASSEN	11/06/24	90.00
401252	STUART ALTMAN	GSOCCER: CHANHASSEN	11/06/24	90.00
401339	MN DEPT OF LABOR AN	EHS - BOILER/PRESSU	11/13/24	90.00
V20579	LINDSEY R SMAKA	CELL TRAVEL PASS	11/20/24	90.00
401160	ECM PUBLISHERS INC	SEP 24 WS MINUTES	11/06/24	89.60
401423	FRESHPOINT BIX PROD	KC CC SNACKS	11/20/24	89.40
401130	ADAM JOHNSTON	FOOTBALL: HOPKINS	11/06/24	89.00
401152	CORY GIESEKE	FOOTBALL: BLOOM-JEF	11/06/24	89.00
401190	JASON MOECKEL	FOOTBALL: BLOOM-JEF	11/06/24	89.00
401197	JOSEPH OLIVER	FOOTBALL: BLOOM-JEF	11/06/24	89.00
401217	MICHAEL LOVAS	FOOTBALL: STILLWATE	11/06/24	89.00
401231	PATRICK STAIGER	FOOTBALL: HOPKINS	11/06/24	89.00
401237	QUINN HUPPERT	FOOTBALL: HOPKINS	11/06/24	89.00
401255	THOMAS SCHILLER	FOOTBALL: HOPKINS	11/06/24	89.00
401264	WILLIAM BEAN	FOOTBALL: HOPKINS	11/06/24	89.00
401465	NEIL ANDRASCHKO	FOOTBALL: SHAKOPEE	11/20/24	89.00
401320	JW PEPPER & SON INC	CHOIR SUPPLIES	11/13/24	88.50
401530	FOLLETT HIGHER EDUC	BOOKS FOR M.J.	11/27/24	87.99
401248	SCHMITT MUSIC COMPA	SAXOPHONE REPAIR	11/06/24	87.00
401228	ODP BUSINESS SOLUTI	CONSTRUCTION PAPER	11/06/24	86.22
401531	FORKLIFTS OF MINNES	MAINTENANCE	11/27/24	86.00
401333	MENARDS - EDEN PRAI	HITCH, ETC.	11/13/24	85.97
401272	AMERICAN MAILING MA	MAIL MACHINE LABELS	11/13/24	85.85
401170	FORKLIFTS OF MINNES	EHS-PALLET JACK MAI	11/06/24	85.75
401129	AANDRAYA DE SILVA	FOOTBALL: PRIOR LAK	11/06/24	85.00
401156	DAVID BLAND	BSOCCER: WACONIA	11/06/24	85.00
401156	DAVID BLAND	GSOCCER: WACONIA	11/06/24	85.00
401257	TRENT PETERSON	BSOCCER: E PRAIRIE	11/06/24	85.00
401257	TRENT PETERSON	GSOCCER: E PRAIRIE	11/06/24	85.00
401374	SIGNUM SIGNS AND GR	ACRYLIC LETTER - AT	11/13/24	85.00
401605	ZAKARIA ALY	BSOCCER: ST CLOUD	11/27/24	85.00
401214	MENARDS - EDEN PRAI	PAINTING TOOLS	11/06/24	84.90
401251	SCHOOL SPECIALTY, L	REPLACEMENT BANDS	11/06/24	84.36
401248	SCHMITT MUSIC COMPA	TROMBONE REPAIR	11/06/24	82.00
401385	T-MOBILE	ECC MAINT - OCT24	11/13/24	81.28
401410	CENTURYLINK	DO 11/01-11/30/24	11/20/24	80.52
401136	AMAZON CAPITAL SERV	OFFICE SUPPLIES	11/06/24	80.13
401339	MN DEPT OF LABOR AN	ECC - BOILER/PRESSU	11/13/24	80.00

Check No.	Vendor	Description	Date	Amount
401586	RELIABLE MEDICAL SU	ZING STANDER REPAIR	11/27/24	80.00
V20520	KRISTA G WINKEL	FILE FOLDERS	11/06/24	79.92
401316	JERRY'S HARDWARE	FALL PLAY PAINT SUP	11/13/24	79.16
401182	IMAGINE LEARNING, L	SONDAY SYS-THAT DOG	11/06/24	79.00
401182	IMAGINE LEARNING, L	SONDAY SYS-MAGIC BE	11/06/24	79.00
401182	IMAGINE LEARNING, L	SONDAY SYS-TOTEM SE	11/06/24	79.00
401182	IMAGINE LEARNING, L	SONDAY SYS-ALBA SER	11/06/24	79.00
401208	LAKESHORE LEARNING	SHIPPING/HANDLING	11/06/24	77.99
V20510	BROOKE MOEHRLE	AUG-OCT24 MILEAGE	11/06/24	77.52
401248	SCHMITT MUSIC COMPA	OBOE/BASSOON REEDS	11/06/24	77.50
V20506	ALAN K HENDRICKSON	9/23-10/3 MILEAGE	11/06/24	75.44
401420	SHRED-IT USA	VV - SHREDDING	11/20/24	75.00
401540	INGCO INTERNATIONAL	PROJECT MGMT FEE	11/27/24	75.00
401452	LYRIC BUSBY	FALL '24 GYMNASTICS	11/20/24	75.00
401428	GRAINGER	RELIEF VALVE	11/20/24	74.56
V20599	STACIE STANLEY	UBER RIDE FOR CONSO	11/27/24	74.28
401271	AMAZON CAPITAL SERV	SCIENCE RE-SUPPLY	11/13/24	74.15
401553	JW PEPPER & SON INC	ORCHESTRA SHEET MUS	11/27/24	74.00
401320	JW PEPPER & SON INC	CHOIR SUPPLIES	11/13/24	72.98
401590	SCHMITT MUSIC COMPA	BAND SUPPLIES	11/27/24	72.90
401369	SCHMITT MUSIC COMPA	CLARINET SUPPLIES	11/13/24	72.60
401303	GENERAL SECURITY SE	BUS-INTR/FIRE ALARM	11/13/24	72.00
401553	JW PEPPER & SON INC	ORCHESTRA SHEET MUS	11/27/24	71.89
V20574	ZACHARIAH R PROWELL	FEDEX COPY PRINTING	11/20/24	71.84
401169	FINKEN WATER INC	VV - DRINKING WATER	11/06/24	71.70
401228	ODP BUSINESS SOLUTI	OFFICE SUPPLIES	11/06/24	71.41
401160	ECM PUBLISHERS INC	SEP 9 WS MINUTES	11/06/24	70.40
401131	ADIL EL AMERANY	GSOCCER: WAYZATA	11/06/24	70.00
401210	LRS PORTABLES LLC	EHS UNIT 09/20-10/1	11/06/24	70.00
401211	LUCCIANO PEREZ	GSOCCER: WHITE BEAR	11/06/24	70.00
401533	GAUTAM DATTA	BSOCCER: MINNETONKA	11/27/24	70.00
401533	GAUTAM DATTA	GSOCCER: STMA	11/27/24	70.00
401533	GAUTAM DATTA	BSOCCER: MINNETONKA	11/27/24	70.00
401563	MELINDA MATTHEIS BO	BSOCCER: CENTENNIAL	11/27/24	70.00
401563	MELINDA MATTHEIS BO	GSOCCER: CENTENNIAL	11/27/24	70.00
401603	WILLIAM LEED	BSOCCER: WACONIA	11/27/24	70.00
V20522	JENNIFER M CARTER	CELL PHONE TRAVEL P	11/13/24	70.00
401330	MARK DOBLE	11/7 MS WRESTLING	11/13/24	70.00
401440	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	11/20/24	68.53
401174	GRAINGER	SOLENOID VALVE	11/06/24	68.35
V20509	JESSICA C MCLENNON	OCT24 MILEAGE	11/06/24	68.07
V20506	ALAN K HENDRICKSON	SEP24 MILEAGE	11/06/24	67.54
401571	THE MUSIC MART	BASS CLARINET REPAI	11/27/24	67.50
401565	MENARDS - EDEN PRAI	PATCHING EQUIPMENT	11/27/24	67.49
401171	FRESHPOINT BIX PROD	KC CC SNACKS	11/06/24	67.20
401315	JERRY'S FOODS EDINA	ADVISORY FOOD	11/13/24	66.89
401180	HOGLUND BUS COMPANY	NUT (QTY 12)	11/06/24	66.36
401245	SAMARITAN TIRE COMP	TIRES	11/06/24	66.00
V20523	KIMBERLY J CASTER	FR EXCH: MN ZOO	11/13/24	66.00
401137	ANGELA BOYLAN	BLOOD DRIVE MUFFINS	11/06/24	65.02
401353	PREMIUM WATERS INC	WATER FOR DMTS/ENRO	11/13/24	64.74
V20504	TIFFANY P GANT	SEP-OCT24 MILEAGE	11/06/24	64.59
401590	SCHMITT MUSIC COMPA	FLUTE CASE REPAIR	11/27/24	62.99
401534	GOPHER/PLAY WITH A	SHIPPING/HANDLING	11/27/24	62.86
401453	MENARDS - EDEN PRAI	CLAMPS/GRIP	11/20/24	62.47
401565	MENARDS - EDEN PRAI	DELTA REPAIR KIT	11/27/24	61.76
401565	MENARDS - EDEN PRAI	BEARINGS / HOSE	11/27/24	61.52
401206	KRISTINA BOHRER	VOLLEYBALL: E PRAIR	11/06/24	60.50
401410	CENTURYLINK	CC 10/19-11/18/24	11/20/24	60.42
401410	CENTURYLINK	VV 10/28-11/27/24	11/20/24	60.42
401129	AANDRAYA DE SILVA	FOOTBALL: STILLWATE	11/06/24	60.00
401129	AANDRAYA DE SILVA	FOOTBALL: WHITE BEA	11/06/24	60.00
401475	ROSAMARIA BOLDT	11/4 INTERPRETING	11/20/24	60.00
401553	JW PEPPER & SON INC	CHOIR SHEET MUSIC	11/27/24	60.00
V20561	SAMANTHA C JACOBSON	ART DEPT ORGANIZERS	11/20/24	59.70
401248	SCHMITT MUSIC COMPA	BASS CLARINET REEDS	11/06/24	59.38

Check No.	Vendor	Description	Date	Amount
V20596	STEPHEN P SANGER	CELL SIGNALING ACTI	11/27/24	59.01
401407	BJOREM SPEECH PUBLI	#55030 SPEECH BOX	11/20/24	59.00
401248	SCHMITT MUSIC COMPA	TUBA REPAIR	11/06/24	57.00
V20598	NATALIE M SPICER	10/29-11/11 MILEAGE	11/27/24	55.48
401203	KEVIN BOHRER	VOLLEYBALL: MPLS SW	11/06/24	55.00
401590	SCHMITT MUSIC COMPA	SAX/CLARINET REEDS	11/27/24	54.90
401228	ODP BUSINESS SOLUTI	SPED SUPPLIES	11/06/24	54.74
V20537	KATE TROSKEY	SEP-OCT24 PART B MI	11/13/24	54.54
V20508	NATHANIEL M LINDLEY	SEP24 MILEAGE	11/06/24	54.40
V20518	MARK A THONE	MSHSCA MEMBERSHIP	11/06/24	53.50
401248	SCHMITT MUSIC COMPA	FRENCH HORN REPAIR	11/06/24	53.00
401590	SCHMITT MUSIC COMPA	TUBA REPAIR	11/27/24	53.00
401565	MENARDS - EDEN PRAI	SCREWS	11/27/24	52.92
V20511	BETHANY A MOHS	OCT24 MILEAGE	11/06/24	51.99
V20575	DEBRA K RICHARDS	OCT24 MILEAGE	11/20/24	51.79
401182	IMAGINE LEARNING, L	SHIPPING/HANDLING	11/06/24	51.60
401385	T-MOBILE	CN MAINT - OCT24	11/13/24	50.85
401302	GENERAL PARTS LLC	SV - DISHWASHER BOL	11/13/24	50.76
401182	IMAGINE LEARNING, L	SONDAY SYS-THAT DOG	11/06/24	50.00
401182	IMAGINE LEARNING, L	SONDAY SYS-MAGIC BE	11/06/24	50.00
401182	IMAGINE LEARNING, L	SONDAY SYS-TOTEM SE	11/06/24	50.00
401182	IMAGINE LEARNING, L	SONDAY SYS-ALBA SER	11/06/24	50.00
401199	JW PEPPER & SON INC	CHOIR MUSIC	11/06/24	50.00
401203	KEVIN BOHRER	VOLLEYBALL: E PRAIR	11/06/24	50.00
401339	MN DEPT OF LABOR AN	CC - BOILER/PRESSUR	11/13/24	50.00
401339	MN DEPT OF LABOR AN	VV - BOILER FEE	11/13/24	50.00
401407	BJOREM SPEECH PUBLI	#55002 SPEECH SOUND	11/20/24	50.00
401407	BJOREM SPEECH PUBLI	#60085 FACILITATIVE	11/20/24	50.00
401502	ANTHONY COMER	DJ - MIDDLE SCHOOL	11/27/24	50.00
401565	MENARDS - EDEN PRAI	HARDWARE FOR INSTAL	11/27/24	49.86
401565	MENARDS - EDEN PRAI	MISC HARDWARE	11/27/24	49.55
401431	GROTH MUSIC COMPANY	BAND MUSIC	11/20/24	49.50
401133	ADVANCED IMAGING SO	BUS GARAGE 09/24	11/06/24	48.62
401165	EDINA GIVE & GO	OCT24 G&G PAYROLL	11/06/24	48.00
401248	SCHMITT MUSIC COMPA	BAND GUIDEBOOK	11/06/24	48.00
401248	SCHMITT MUSIC COMPA	TROMBONE REPAIR	11/06/24	48.00
401248	SCHMITT MUSIC COMPA	FRENCH HORN REPAIR	11/06/24	47.00
V20575	DEBRA K RICHARDS	SEP24 MILEAGE	11/20/24	46.43
401398	AMAZON CAPITAL SERV	MYSTERY SCIENCE	11/20/24	45.47
401335	MIDWEST BAND INSTRU	TRUMPET REPAIR	11/13/24	45.00
401592	SHRED RIGHT	WO 63160 - HR	11/27/24	45.00
401592	SHRED RIGHT	WO 63160 - SPED	11/27/24	45.00
401592	SHRED RIGHT	WO 63160 - FINANCE	11/27/24	45.00
V20598	NATALIE M SPICER	10/4-11/5 MILEAGE	11/27/24	44.22
401248	SCHMITT MUSIC COMPA	TUBA REPAIR	11/06/24	44.00
401316	JERRY'S HARDWARE	DRILL TIPS, ETC.	11/13/24	42.70
V20512	BETONY L OSBORNE	GAMES FOR ADVISORY	11/06/24	42.50
401385	T-MOBILE	ATHLETICS - OCT24	11/13/24	42.48
401248	SCHMITT MUSIC COMPA	BARITONE REPAIR	11/06/24	42.00
401315	JERRY'S FOODS EDINA	OFFICE FOOD	11/13/24	41.49
401248	SCHMITT MUSIC COMPA	VIOLIN BOW	11/06/24	41.40
401501	AMAZON CAPITAL SERV	CLASSROOM SUPPLIES	11/27/24	41.40
401303	GENERAL SECURITY SE	CC-NOV24 INTR MONIT	11/13/24	40.08
401303	GENERAL SECURITY SE	HL-NOV24 INTR MONIT	11/13/24	40.08
401303	GENERAL SECURITY SE	CN-NOV24 INTR MONIT	11/13/24	40.08
401303	GENERAL SECURITY SE	CV-NOV24 INTR MONIT	11/13/24	40.08
401303	GENERAL SECURITY SE	ECC-NOV24 INTR MONI	11/13/24	40.08
401303	GENERAL SECURITY SE	SV-NOV24 INTR MONIT	11/13/24	40.08
401303	GENERAL SECURITY SE	VV-NOV24 INTR MONIT	11/13/24	40.08
401303	GENERAL SECURITY SE	EHS-NOV24 INTR MONI	11/13/24	40.08
401176	GROTH MUSIC COMPANY	THRILL RIDE YOUNG	11/06/24	40.00
401248	SCHMITT MUSIC COMPA	BARITONE REPAIR	11/06/24	40.00
401248	SCHMITT MUSIC COMPA	BARITONE REPAIR	11/06/24	40.00
401248	SCHMITT MUSIC COMPA	TUBA REPAIR	11/06/24	40.00
401248	SCHMITT MUSIC COMPA	FRENCH HORN REPAIR	11/06/24	40.00
401339	MN DEPT OF LABOR AN	CN - BOILER/PRESSUR	11/13/24	40.00

Check No.	Vendor	Description	Date	Amount
401407	BJOREM SPEECH PUBLI	SPEECH MINIMAL PAI	11/20/24	40.00
401537	GROTH MUSIC COMPANY	ORCHESTRA SHEET MUS	11/27/24	40.00
401588	ROSAMARIA BOLDT	11/21 INTERPRETER	11/27/24	40.00
401333	MENARDS - EDEN PRAI	USED APPLIANCE	11/13/24	39.98
401271	AMAZON CAPITAL SERV	OFFICE SUPPLIES	11/13/24	39.54
V20542	MARGARET ARBEITER	LUNCH: MCEA CONF DA	11/20/24	39.54
V20506	ALAN K HENDRICKSON	9/23-10/3 MILEAGE	11/06/24	39.40
401389	WASTE MANAGEMENT OF	ECC 10/01-10/31/24	11/13/24	39.00
V20544	ERIC J BURFEIND	INSECT PINNING BLOC	11/20/24	39.00
401473	PREMIUM WATERS INC	NOV24 HOT/COLD WATE	11/20/24	38.95
401501	AMAZON CAPITAL SERV	VARIOUS SUPPLIES	11/27/24	38.41
V20574	ZACHARIAH R PROWELL	ABEBOOKS PURCHASE	11/20/24	38.28
401278	BAUER BUILT INC	TIRE DISPOSAL	11/13/24	38.25
401385	T-MOBILE	CC MAINT - OCT24	11/13/24	37.60
401385	T-MOBILE	CS MAINT - OCT24	11/13/24	37.60
401385	T-MOBILE	CV MAINT - OCT24	11/13/24	37.60
401478	SCHMITT MUSIC COMPA	TUBA REPAIR	11/20/24	37.00
401385	T-MOBILE	ELC - OCT24	11/13/24	36.82
401385	T-MOBILE	DMTS - OCT24	11/13/24	36.76
401528	ESCREEN, INC.	DOT TESTING - MULTI	11/27/24	36.50
V20583	SHAUNA M TALLEY	11/15 MILEAGE	11/20/24	36.45
401303	GENERAL SECURITY SE	ECC-FIRE ALARM MONI	11/13/24	36.00
401303	GENERAL SECURITY SE	EHS-FIRE ALARM MONI	11/13/24	36.00
401303	GENERAL SECURITY SE	SV-FIRE ALARM MOINT	11/13/24	36.00
401303	GENERAL SECURITY SE	CS-FIRE ALARM MONIT	11/13/24	36.00
401303	GENERAL SECURITY SE	CV-FIRE ALARM MONIT	11/13/24	36.00
401303	GENERAL SECURITY SE	CN-FIRE ALARM MONIT	11/13/24	36.00
401303	GENERAL SECURITY SE	HL-FIRE ALARM MONIT	11/13/24	36.00
401478	SCHMITT MUSIC COMPA	BAND EQUIPMENT	11/20/24	35.99
401214	MENARDS - EDEN PRAI	CAULKING, ETC.	11/06/24	35.83
401248	SCHMITT MUSIC COMPA	VIOLIN SHOULDER RE	11/06/24	35.55
401248	SCHMITT MUSIC COMPA	VANDOREN MOUTHPIECE	11/06/24	35.07
401303	GENERAL SECURITY SE	EHS-PATROL RESPONSE	11/13/24	35.00
401303	GENERAL SECURITY SE	BUS-PATROL RESPONSE	11/13/24	35.00
401553	JW PEPPER & SON INC	CHOIR SHEET MUSIC	11/27/24	35.00
401522	DONAVAN DEPATTO	MS WRESTLING REF	11/27/24	35.00
401522	DONAVAN DEPATTO	MS WRESTLING REF	11/27/24	35.00
401442	JERRY'S HARDWARE	THEATER SET SUPPLIE	11/20/24	34.71
401271	AMAZON CAPITAL SERV	SCIENCE RE-SUPPLY	11/13/24	34.45
V20513	LEE A REDMAN	STATE SOCCER MILEAG	11/06/24	34.30
V20593	BETHANY A MOHS	NOV24 MILEAGE	11/27/24	32.70
V20532	SANDRA L SCHMIDT	STATE SOCCER MILES	11/13/24	32.16
401273	ARMSTRONG CROSS COU	10/21 GRLS XC MEET	11/13/24	32.00
401273	ARMSTRONG CROSS COU	10/21 BOYS XC MEET	11/13/24	32.00
401552	JOSTENS INC	REPL DIPLOMA ORDER	11/27/24	31.50
V20572	SAMUEL T PAULISON	PIPELINE E-TEXTBOOK	11/20/24	31.15
V20572	SAMUEL T PAULISON	PIPELINE E-TEXTBOOK	11/20/24	31.15
401440	JERRY'S FOODS EDINA	SPIRIT TEAM DONUTS	11/20/24	30.93
401316	JERRY'S HARDWARE	TSCHIDA SUPPLIES	11/13/24	30.88
V20501	JENNA BARANOWSKI	9/23-10/3 MILEAGE	11/06/24	30.22
V20517	ROLLAND T TALAN	OCT24 MILEAGE	11/06/24	30.15
401339	MN DEPT OF LABOR AN	HL - BOILER FEE	11/13/24	30.00
401459	MN DEPT OF LABOR AN	CV - BOILER FEE	11/20/24	30.00
401459	MN DEPT OF LABOR AN	CS - BOILER FEE	11/20/24	30.00
401453	MENARDS - EDEN PRAI	TREEWRAF	11/20/24	29.94
V20505	ALEXANDER J HATTSTR	OCT24 MILEAGE	11/06/24	29.75
V20527	VICKIE GEIER	OCT24 MILEAGE	11/13/24	29.48
401333	MENARDS - EDEN PRAI	ANCHORS, PUTTY KNIV	11/13/24	29.30
V20539	MEGAN A WILLIAMS	OCT24 MILEAGE	11/13/24	28.81
V20519	LINDSAY A VILLALOBO	OCT24 MILEAGE	11/06/24	28.27
401535	GRAINGER	SCREW DRIVER SET	11/27/24	27.53
V20541	KENDA J ZELLNER-SMI	SEP24 MILEAGE	11/13/24	27.47
V20542	MARGARET ARBEITER	LUNCH: MCEA CONF DA	11/20/24	27.47
401478	SCHMITT MUSIC COMPA	BARITONE REPAIR	11/20/24	27.00
V20520	KRISTA G WINKEL	SMALL BOXES	11/06/24	26.97
401316	JERRY'S HARDWARE	FASTENERS	11/13/24	26.46

Check No.	Vendor	Description	Date	Amount
401565	MENARDS - EDEN PRAI	4 CANS WD-40	11/27/24	26.32
401385	T-MOBILE	KC CC - OCT24	11/13/24	25.30
401385	T-MOBILE	KC CN - OCT24	11/13/24	25.30
401385	T-MOBILE	KC CS - OCT24	11/13/24	25.30
401385	T-MOBILE	KC HL - OCT24	11/13/24	25.30
401385	T-MOBILE	KC ND - OCT24	11/13/24	25.30
401385	T-MOBILE	KC CV - OCT24	11/13/24	25.30
401326	LEARNING WITHOUT TE	SHIPPING/HANDLING	11/13/24	25.05
401199	JW PEPPER & SON INC	CHOIR MUSIC	11/06/24	25.00
401179	HEATHER BRACKEN	VOLLEYBALL TROPHY	11/06/24	24.50
401333	MENARDS - EDEN PRAI	TAPE, O-RINGS, ETC.	11/13/24	24.45
401236	PREMIUM WATERS INC	NOV24 COOLER RENTAL	11/06/24	24.00
V20536	SARA SWENSON	TREATS FOR FIRST FR	11/13/24	24.00
V20556	CHERYL B GUNNESS	EHS CAREER FAIR FOO	11/20/24	23.98
V20522	JENNIFER M CARTER	10/20 LUNCH	11/13/24	23.58
401248	SCHMITT MUSIC COMPA	MOUTHPIECE TOOL	11/06/24	23.50
V20542	MARGARET ARBEITER	DINNER: MCEA CONF D	11/20/24	23.30
V20515	TROY STEIN	STATE TENNIS LUNCH	11/06/24	23.05
V20580	DAVID PATRICK SODER	STUDENT TREAT REWAR	11/20/24	22.59
401385	T-MOBILE	B&G - OCT24	11/13/24	22.32
V20575	DEBRA K RICHARDS	AUG24 MILEAGE	11/20/24	22.11
401369	SCHMITT MUSIC COMPA	TRUMPET REPAIR	11/13/24	22.00
401507	BENCHMARK EDUCATION	SHIPPING/HANDLING	11/27/24	22.00
V20523	KIMBERLY J CASTER	FR EXCH: VBALL GAME	11/13/24	22.00
401453	MENARDS - EDEN PRAI	VINYL TUBING	11/20/24	21.98
V20586	BLANCA E DIAZ DE LE	SV LUNCH GRP SNACKS	11/27/24	21.96
401333	MENARDS - EDEN PRAI	ELBOWS, ETC.	11/13/24	21.83
V20532	SANDRA L SCHMIDT	STATE SOCCER PARKIN	11/13/24	21.80
401385	T-MOBILE	SV MAINT - OCT24	11/13/24	21.37
401385	T-MOBILE	BUS - OCT24	11/13/24	21.37
401385	T-MOBILE	VV MAINT - OCT24	11/13/24	21.37
V20559	ELIZABETH K HOUTZ	LAB SUPPL: MISC	11/20/24	20.97
401535	GRAINGER	RTU BELT	11/27/24	20.74
V20523	KIMBERLY J CASTER	FR EXCH: GROCERIES	11/13/24	20.45
V20522	JENNIFER M CARTER	WIFI ON BOARD	11/13/24	20.14
V20514	CAYLA R ROBERTS	SEP24 MILEAGE	11/06/24	20.10
401177	HAWKINS INC	CHLORINE TANK RENTA	11/06/24	20.00
401199	JW PEPPER & SON INC	CHORAL MUSIC	11/06/24	20.00
401199	JW PEPPER & SON INC	CHORAL MUSIC	11/06/24	20.00
401214	MENARDS - EDEN PRAI	BROKEN MICROWAVE	11/06/24	19.99
V20544	ERIC J BURFEIND	BIO MEALWORMS	11/20/24	19.96
401371	SCHOOL SPECIALTY, L	ART ROOM SUPPLIES	11/13/24	19.88
401480	SCHOOL SPECIALTY, L	ART SUPPLIES	11/20/24	19.88
V20542	MARGARET ARBEITER	DINNER: MCEA CONF D	11/20/24	19.83
401248	SCHMITT MUSIC COMPA	BOW ROSIN	11/06/24	19.80
V20559	ELIZABETH K HOUTZ	LAB SUPPL: MISC	11/20/24	19.34
V20596	STEPHEN P SANGER	CELL SIGNALING ACTI	11/27/24	18.97
V20507	ANGELA K HRUBY	OCT24 MILEAGE	11/06/24	18.96
V20559	ELIZABETH K HOUTZ	LAB SUPPL: MISC	11/20/24	18.53
401556	KIRSTEN MADAUS	FESTIVE APPS/BOARDS	11/27/24	18.20
V20529	ANGELA L KIEFFER	STATE SOCCER PARKIN	11/13/24	18.00
401303	GENERAL SECURITY SE	CS-NOV24 INTR MONIT	11/13/24	17.95
V20557	ALEXANDER J HATTSTR	11/4-11/15 MILEAGE	11/20/24	17.89
V20523	KIMBERLY J CASTER	FR EXCH: GROCERIES	11/13/24	17.58
401369	SCHMITT MUSIC COMPA	BARITONE REPAIR	11/13/24	17.00
401447	JW PEPPER & SON INC	BAND MUSIC	11/20/24	16.94
401192	JERRY'S HARDWARE	KEY BLANKS	11/06/24	16.14
V20581	ANNE M SPAULDING	OCT24 MILEAGE	11/20/24	16.08
401590	SCHMITT MUSIC COMPA	BAND MUSIC	11/27/24	16.00
401371	SCHOOL SPECIALTY, L	WIGGLE EYES 500 SET	11/13/24	15.40
401248	SCHMITT MUSIC COMPA	VIOLIN STRINGS	11/06/24	15.28
401363	ROBIN AUSTIN	VBALL TOURNEY PRIZE	11/13/24	14.99
401565	MENARDS - EDEN PRAI	CAMP CAP	11/27/24	14.99
V20502	HANNAH CHRISTIANSON	SEP-OCT24 MILEAGE	11/06/24	14.81
401446	JOSTENS INC	TRANSITION DIPLOMA	11/20/24	14.70
401565	MENARDS - EDEN PRAI	PLUMBING SUPPLIES	11/27/24	14.70

Check No.	Vendor	Description	Date	Amount
V20520	KRISTA G WINKEL	OCT24 MILEAGE	11/06/24	14.54
V20593	BETHANY A MOHS	11/14-11/22 MILEAGE	11/27/24	14.47
401315	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	11/13/24	14.35
V20532	SANDRA L SCHMIDT	STATE SOCCER TICKET	11/13/24	14.00
V20523	KIMBERLY J CASTER	FR EXCH: GROCERIES	11/13/24	13.95
401548	JERRY'S HARDWARE	KEY BLANKS	11/27/24	13.45
V20505	ALEXANDER J HATTSTR	OCT24 MILEAGE	11/06/24	13.27
401271	AMAZON CAPITAL SERV	KINDERGARTEN SPACER	11/13/24	12.99
401453	MENARDS - EDEN PRAI	PVC PIPE/ADAPTER	11/20/24	12.96
V20589	ALEXANDER J HATTSTR	11/20 MILEAGE	11/27/24	12.86
V20540	KRISTA G WINKEL	AUG-SEP24 MILEAGE	11/13/24	12.80
V20522	JENNIFER M CARTER	10/13 LUNCH	11/13/24	12.64
V20559	ELIZABETH K HOUTZ	LAB SUPPL: YEAST	11/20/24	12.58
V20591	ALEA KAHN	MYSTERY SCIENCE SUP	11/27/24	12.39
V20572	SAMUEL T PAULISON	PIPELINE E-TEXTBOOK	11/20/24	11.98
V20522	JENNIFER M CARTER	10/17 DINNER	11/13/24	11.94
V20595	WYATT R RITCHIE	SEP-NOV24 MILEAGE	11/27/24	11.66
V20596	STEPHEN P SANGER	TASTE/SMELL LAB SUP	11/27/24	11.37
401564	MENARDS - GOLDEN VA	SCREWS	11/27/24	11.34
V20509	JESSICA C MCLENNON	10/2 MILEAGE	11/06/24	11.26
401389	WASTE MANAGEMENT OF	ND 10/01-10/31/24	11/13/24	11.00
V20523	KIMBERLY J CASTER	FR EXCH: AIRPORT PA	11/13/24	11.00
V20532	SANDRA L SCHMIDT	STATE SOCCER PARKIN	11/13/24	11.00
401441	JERRY'S FOODS EDINA	WATER	11/20/24	10.97
V20513	LEE A REDMAN	STATE SOCCER PARKIN	11/06/24	10.00
401315	JERRY'S FOODS EDINA	ADVISORY FOOD	11/13/24	9.98
401371	SCHOOL SPECIALTY, L	ART ROOM SUPPLIES	11/13/24	9.94
V20587	VALERIE D EVANS	PACKAGING TAPE (3)	11/27/24	9.66
V20589	ALEXANDER J HATTSTR	11/18-11/21 MILEAGE	11/27/24	9.31
V20535	JACQUELINE STEFFENH	SEP-OCT24 MILEAGE	11/13/24	9.11
401316	JERRY'S HARDWARE	FASTENERS, DRILL TA	11/13/24	9.08
401385	T-MOBILE	EHS MAINT - OCT24	11/13/24	9.07
401385	T-MOBILE	HL MAINT - OCT24	11/13/24	9.07
401407	BJOREM SPEECH PUBLI	SHIPPING/HANDLING	11/20/24	9.00
V20511	BETHANY A MOHS	OCT24 MILEAGE	11/06/24	8.84
V20588	BENJAMIN J FLEMING	11/1-11/15 MILEAGE	11/27/24	8.84
V20504	TIFFANY P GANT	SEP-OCT24 MILEAGE	11/06/24	8.58
V20513	LEE A REDMAN	STATE SOCCER PARKIN	11/06/24	8.00
V20598	NATALIE M SPICER	STATE SOCCER PARKIN	11/27/24	8.00
V20542	MARGARET ARBEITER	SNACK: MCEA CONF DA	11/20/24	7.99
V20503	BENJAMIN J FLEMING	SEP24 MILEAGE	11/06/24	7.37
V20596	STEPHEN P SANGER	ENZYME LAB - H2O2	11/27/24	6.69
V20526	TAMARA K FORBY	OCT24 MILEAGE	11/13/24	6.43
V20592	SARAH KRALL STEGEMA	MYSTERY SCIENCE SUP	11/27/24	5.68
401248	SCHMITT MUSIC COMPA	VIOLIN STRINGS	11/06/24	4.79
V20523	KIMBERLY J CASTER	FR EXCH: PARKING	11/13/24	4.00
V20559	ELIZABETH K HOUTZ	LAB SUPPL: CHEESE C	11/20/24	3.98
V20534	JOSEPH E SIDDY	10/31-11/5 MILEAGE	11/13/24	3.42
V20523	KIMBERLY J CASTER	FR EXCH: PARKING	11/13/24	3.00
V20501	JENNA BARANOWSKI	10/10 MILEAGE	11/06/24	1.54
V20523	KIMBERLY J CASTER	FR EXCH: PARKING	11/13/24	1.25
401393	XCEL ENERGY	CREDIT ON ACCOUNT	11/13/24	(0.38)
401320	JW PEPPER & SON INC	CREDIT ON ACCT	11/13/24	(8.00)
401320	JW PEPPER & SON INC	CREDIT ON ACCT	11/13/24	(26.99)
401320	JW PEPPER & SON INC	CREDIT ON ACCT	11/13/24	(31.99)
401281	CENGAGE LEARNING IN	CREDIT ON SHIPPING	11/13/24	(41.24)
401320	JW PEPPER & SON INC	CREDIT ON ACCT	11/13/24	(57.00)
401320	JW PEPPER & SON INC	CREDIT ON ACCT	11/13/24	(59.00)
401009	ADVANCED IMAGING SO	CC - BLACK TONER	10/30/24	(82.07)
400999	THREE RIVERS PARK D	10/4 KC CS TOUR	10/23/24	(225.00)
401180	HOGLUND BUS COMPANY	CREDIT ON ACCT	11/06/24	(250.00)
400666	CAN CAN WONDERLAND	KC CC - 11/27 TRIP	10/09/24	(600.00)
400666	CAN CAN WONDERLAND	KC CS - 11/27 TRIP	10/09/24	(600.00)
400666	CAN CAN WONDERLAND	KC CV - 11/27 TRIP	10/09/24	(600.00)
401365	ROSE CHU --- PLUM B	JR CHEER	11/13/24	(650.00)
401215	MESPA	MESPA MEMBERSHIP	11/06/24	(713.00)

Check No.	Vendor	Description	Date	Amount
401180	HOGLUND BUS COMPANY	CREDIT ON ACCT	11/06/24	(750.00)
401383	TEACHERS ON CALL, A	CS - SUBSTITUTES	11/13/24	(1,371.56)
401180	HOGLUND BUS COMPANY	INJECTOR CORE CREDI	11/06/24	(1,500.00)
399807	MSU - MANKATO	TUITION - D.O-G.	08/14/24	(2,259.36)
399807	MSU - MANKATO	TUITION - T.F-C.	08/14/24	(5,918.29)
Total Value of Checks Issued				\$ 5,191,654.81



Board Meeting Date: 12/2/2024

Title: Electronic Fund Transfers – November 2024

Type: Consent

Presenter(s): Mert Woodard - Director, Finance & Operations

Background: Minn. Stat. § 471.38 requires a list of all transactions made by electronic funds transfer be submitted to the Board of Education at the next Regular Meeting after the transaction.

Recommendation: Authorize the electronic fund transfers as presented for the month of November 2024, in the amount of \$10,543,560.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 471.38 Subd. 3a.

Attachment(s):

1. Electronic Fund Transfers – November 2024

Electronic Transfers

FOR THE MONTH ENDED NOVEMBER 30, 2024

From	To	Description	Date	Amount
US Bank - Checking	Benefit Extras	Flex & HSA	11/01/2024	406.20
US Bank - Checking	Minnesota Department of Revenue	State Payroll Tax	11/01/2024	347,750.55
US Bank - Checking	Benefit Extras	Flex & HSA	11/04/2024	837.55
US Bank - Checking	Various	Service Fees	11/04/2024	279.00
US Bank - Checking	Delta Dental	Dental Claims	11/04/2024	15,426.83
US Bank - Checking	US Bank - Payroll	District Payroll	11/04/2024	9,972.87
US Bank - Checking	Debt Payment	2014A	11/04/2024	97,093.75
US Bank - Checking	Benefit Extras	Flex & HSA	Various	10,616.57
US Bank - Checking	Various	Service Fees	11/08/2024	21,246.90
US Bank - Checking	Delta Dental	Dental Claims	11/12/2024	14,946.40
US Bank - Checking	Various	Service Fees	11/12/2024	9,833.78
US Bank - Checking	Benefit Extras	Flex & HSA	Various	2,376.25
US Bank - Checking	US Bank - Payroll	District Payroll	11/15/2024	2,652,109.41
US Bank - Checking	Various	Service Fees	11/15/2024	882.24
US Bank - Checking	Minnesota Public Employers Retirement Association	Contributions	11/15/2024	638,942.92
US Bank - Checking	Aviben	Retirement Contributions	11/15/2024	206,529.07
US Bank - Checking	West Metro Credit Union	District Payroll, Dues, Etc.	11/15/2024	38,835.67
US Bank - Checking	Various	Payroll Vendors	11/15/2024	195.50
US Bank - Checking	EME	Union Dues	11/15/2024	43,871.59
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	11/15/2024	936,449.09
US Bank - Checking	Benefit Extras	Flex & HSA	Various	55,795.56
US Bank - Checking	Various	Payroll Vendors	11/18/2024	2,198.36
US Bank - Checking	Various	Service Fees	11/18/2024	3,697.00
US Bank - Checking	Delta Dental	Dental Claims	11/18/2024	16,307.98
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax	11/18/2024	605.01
US Bank - Checking	Minnesota Department of Revenue	State Payroll Tax	11/18/2024	165,966.92
US Bank - Checking	Delta Dental	Dental Claims	11/21/2024	4,621.50
US Bank - Checking	US Bank - Payroll	District Payroll	11/21/2024	13,082.05
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax	11/21/2024	2,572.00
US Bank - Checking	Benefit Extras	Flex & HSA	Various	18,431.01
US Bank - Checking	Various	Service Fees	11/22/2024	12,073.00
US Bank - Checking	Various	Service Fees	11/25/2024	2,809.00
US Bank - Checking	Delta Dental	Dental Claims	11/25/2024	10,053.78
US Bank - Checking	US Bank	ONE CARD	11/27/2024	181,972.96
US Bank - Checking	US Bank - Payroll	District Payroll	11/29/2024	2,899,712.53
US Bank - Checking	Minnesota Public Employers Retirement Association	Contributions	11/29/2024	702,028.02
US Bank - Checking	Benefit Extras	Flex & HSA	11/29/2024	37,475.77
US Bank - Checking	West Metro Credit Union	District Payroll, Dues, Etc.	11/29/2024	38,745.25
US Bank - Checking	Aviben	Retirement Contributions	11/29/2024	207,704.90
US Bank - Checking	Various	Payroll Vendors	11/29/2024	195.50
US Bank - Checking	EME	Union Dues	11/29/2024	43,938.04
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	11/29/2024	1,074,972.14

Total of Electronic Fund Transfers \$ 10,543,560.42

VII.G. Gifts and Bequests - November 2024



Board Meeting Date: 12/2/2024

Title: Gifts and Bequests – November 2024

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: The enclosed report describes gifts and bequests made to the District during the month of November 2024.

Recommendation: Accept with appreciation gifts and bequests made to the District in the amount of \$39,342.

Desired Outcomes from the Board: Compliance with District Policy 709 and Minn. Stat. § 123B.02, Subd. 6.

Attachments:

1. Gifts & Bequests – November 2024

Gifts & Bequests

FOR THE MONTH ENDED NOVEMBER 30, 2024

Donated By	To	Purpose	Amount
Blackbaud	Normandale Elementary	Matching Donation	\$ 130.00
Edina Ed Fund	Edina Highschool	Mental health/Wellness	1,848.00
Edina Ed Fund	Southview Middle School	Mental health/Wellness	1,848.00
Various	South View Middle School	General	293.00
South View PTO	South View Middle School	The Works trip and stanchions	1,221.00
Parents	Highlands Elementary	Classroom supplies	40.00
Blackbaud	Normandale Elementary	Matching Donations	60.00
Parents	Edina High School	Chinese Classes	1,330.00
Girls Soccer Booster Club	Edina High School	Coach Donation	8,781.34
Parents	Edina High School	Theater for All	244.22
Parents	Edina High School	AMC Math Competition	120.00
Normandale PTO	Normandale Elementary	French Interns	7,191.79
Parents	Edina High School	Math - AMC competition Fees	120.00
Parents	Highlands Elementary	Classroom Supplies	45.00
Parents	Edina High School	Math - AMC Competition	80.00
Parents	Edina High School	Art supplies	20.00
Parents	Countryside Elementary	Replace damaged book	26.95
South View Families	South View Middle School	Band	1,712.00
Edina High School PTO	Edina High School	HEALTH OFFICE SNACKS	181.11
Edina Girls Hockey Boosters	Edina High School	Athletics-Booster coaches	10,133.26
Edina Families	Edina High School	Hat donation	220.00
Edina Ed Fund	Highlands Elementary	Fraser Scholarship	1,848.00
Edina Ed Fund	Southview Middle School	Fraser Scholarship	1,848.00
Total Cash Donations			\$ 39,341.67
Total In-Kind Donations			\$ -
Total 2024-2025 School Year Gifts and Donations			\$ 540,996.37

VII.H. Proposed Board Holiday Letter

Dear Edina Administrators, Educators and Staff,

As we come up on the holiday season for many of our staff, students, families and the community, the Board wanted to send a note to you all. Each day we look at the work you all are doing with our 8,500 plus students and their families and we are amazed by the care, compassion and commitment you all make to try and help the students discover their possibilities and thrive.

Every new school year brings a fresh set of opportunities, rewards, and challenges and we know that it is hard to catch your breath the first part of the year. We hope that you find some time during the upcoming break to relax, recharge and look back at all the impact you have made on the lives of our students, their families, your coworkers and our community.

“We don’t accomplish anything in the world alone and whatever happens is the result of the whole tapestry of one’s life and all the weavings of individual threads from one to another that create something. It is the individual who can and does make a difference even in this increasingly populous, complex world of ours.”
- Sandra Day O’Connor

We understand how full your plates are, we are so grateful for all of you! Please take a pause to celebrate all the accomplishments and enjoy your upcoming break!

Sincerely,
Your Edina School Board

VII.I. Student Support Services Agreements

VII.I.1. Contract for Independent School District
273 for Teleservices Assignment with Soliant



DEFINING EXCELLENCE

Board Meeting Date: December 2, 2024

Title: Contract for Independent School District 273 for Teleservices Assignment with Soliant

Type: Consent

Presenter(s): Jody Remsing

Description: The purpose of this Agreement is to create an agreement between ISD 273 and Soliant in a Contract for Teleservices.

Recommendation: Approve the attached Contract for Teleservices with Soliant

Desired Outcome(s) from the Board: Approve the attached contract with Soliant

Attachments: Contract for Teleservices with Accurate Home Care, LLC.



ADDENDUM A
Terms of Teleservices Assignment
Equipment Provided

This Terms of Teleservices Assignment is subject to the terms and conditions of that certain Client Services Agreement between the parties outlined below.

Assignment Details

Soliant Health, LLC ("Soliant" or the "Company") will contract with VocoVision for the provisions of telepractice services to Client. Client will pay Soliant for the hours worked by Contracted Telepractitioner under the following terms:

Contracted Telepractitioner: Pamela Williams
Client: Edina Public School District
Assignment Start Date: 11/04/2024 Assignment End Date: 05/30/2025
Position: SLP
Hours per Week: 25
Bill Rate per Hour: \$105.23 Bill Rate is all-inclusive(a)
Technology Fee: \$0.00

One VocoVision station per full time position at no cost. Additional stations can be provided with a \$1,000 per unit refundable deposit and \$200 per unit nonrefundable configuration and shipping charge. Deposit will be refunded to the school district upon return of the station(s) in working condition within fifteen (15) days of the assignment being completed.

Miscellaneous:

Empty rectangular box for miscellaneous information.

- a) Sales tax will be added to professional fees if required by state law and client is not a tax-exempt entity.
b) Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Contracted Telepractitioner introduced or referred by the Company or VocoVision for a period of (24) months after the last date Client received Services from such Contracted Telepractitioner.
c) Client agrees to approve Contracted Telepractitioner's weekly log of service.
d) Client acknowledges Additional Terms and Conditions as applicable to teletherapy services and the provision thereof.

34326 - Edina Public School District

Handwritten signature of Mert Woodard

Mert Woodard
Director of Business and Finance
October 28, 2024 18:52 UTC
IP: 170.76.198.137



Additional Terms and Conditions VocoVision Equipment Policies

Telepractice Provisions:

1. **Client Responsibilities.** Client agrees to the following items to facilitate VocoVision's provision of Services:
 - (a) Client shall be responsible for providing a secure environment for VocoVision hardware and software ("Equipment") installed and operated at Client's designated location(s).
 - (b) Client will provide sufficient infrastructure to support the proper operation of the Equipment, including network connectivity equal or superior to DSL access.
 - (c) Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards.
 - (d) Client warrants that it will not use the Equipment for any purpose other than as contemplated hereunder and acknowledges that VocoVision is not responsible for any damages associated with such impermissible use.
 - (e) Client agrees to provide appropriate local support to facilitate remote Contracted Telepractitioner's ability to fulfill the responsibilities outlined in Duties and Responsibilities below.
2. **Scheduling.** Client agrees to the minimum hours of Services per week as stipulated in Addendum A: Terms of Teleservices Assignment and will schedule the appropriate number of student sessions and other related services each week to meet or exceed the minimum hours requirement. Client and Contracted Telepractitioner will agree upon a weekly schedule for Services which will be loaded into the VocoVision system. Any revisions to the schedule must be submitted to the VocoVision Operations Department no later than 12:00 PM EST Friday for Services the following week. VocoVision requires a 24-hour notice to cancel scheduled Services. One cancellation without notice is permitted per school year. Additional cancellations with less than 24 hours' notice will be billed at the regular rate. Note that VocoVision Contracted Telepractitioners are encouraged to complete non-therapy work (e.g., paperwork, planning, file reviews, etc.) during any such cancellation time.
3. **Administrative Responsibilities.** Client shall be responsible for orienting Contracted Telepractitioner to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, individual education plans or Client-specific program plans. During the contracted assignment, should Contracted Telepractitioner fail to submit paperwork as required per Client's policies and procedures, Client must notify VocoVision in writing within three (3) business days of alleged failure. Failure to notify VocoVision within the three (3) day period shall negate any Client claim to withhold payment due to paperwork non-compliance by Contracted Telepractitioner. Within three (3) business days following the conclusion of a contracted assignment, Client shall conduct a final review to determine whether the completion of additional paperwork is needed from the Contracted Telepractitioner. Failure to notify VocoVision prior to the fourth (4th) day after conclusion of the assignment will negate any Client claim to withhold payment due to paperwork non-compliance by Contracted Telepractitioner.

Duties and Responsibilities

The duties and responsibilities of a Contracted Telepractitioner include, but are not limited to the following:

- a) Collaborates with the school district to identify students' communication characteristics, support resources, as well as any physical, sensory, cognitive, behavioral and motivational needs to determine the benefit a student may receive through telepractice.
- b) Collaborates with the school district to determine assessment resources - including their potential benefits and limitations - in the telepractice setting, and to develop a plan to assess students appropriately.
- c) Monitors effectiveness of services and modifies evaluation and treatment plans as needed.
- d) Maintains appropriate documentation of delivered services in a format consistent with professional standards and client requirements.
- e) Complies with state and federal regulations to maintain student privacy and security.
- f) Facilitates behavior management strategies in students as appropriate.
- g) Provides information and counseling to families and school personnel as needed

VocoVision Damaged Equipment Policy

If, during the course of contracted services, VocoVision computer equipment sustains damage or is missing components (keyboard, audio accessories, etc.), it should be reported immediately to the VocoVision Operations Department at 1-866-779-7005. Replacement equipment will be shipped to Client as needed. The costs of repairing or replacing the equipment (including shipping) will be charged to Client, but in no case shall exceed \$1,000 per unit.

At the end of the VocoVision contract period, all equipment must be returned in original packaging within 15 days of completion of services. All returned equipment will be inspected for both physical and internal damage. If equipment is found to be damaged, VocoVision reserves the right to withhold from Client deposit the cost of repairing or replacing the damaged equipment. If no Client deposit exists, VocoVision will bill Client for such charges and will provide supporting documentation of all costs.

Packaging

All packaging, boxes and containers used to ship VocoVision equipment are considered property of VocoVision and must not be discarded. Packaging should be stored and kept in good condition during the course of the contract and must be used for return shipping at the conclusion of services. If VocoVision packaging is lost or damaged, Client is solely responsible for obtaining replacement packaging to ensure undamaged return of equipment to VocoVision. In such cases, we strongly recommend the use of a professional packaging and shipping service, such as the UPS Store or a FedEx retail location.

VIII. **Discussion**

VIII.A. LAC Update/Platform



Board Meeting Date: December 2, 2024

Title: Board Legislative Action Committee (LAC) 2025 Legislative Platform Discussion

Type: Discussion

Presenter(s): Legislative Action Committee: Dan Arom, Chair; and Cheryl Barry, Board Member

Description: The School Board approved board goals for the 2024-25 school year that include legislative advocacy as a priority. This work aligns with advocacy priorities outlined in the district's [2020-2030 Strategic Plan, Strategy E: Engage Parents, Schools and Community](#).

Recommendation: Review and be prepared with questions and feedback on the 2025 Legislative Platform.

Desired Outcomes from the Board: Board reaches consensus through discussion to move LAC 2025 priorities and plan forward for Board approval in January.

Attachment(s): [2025 LAC Legislative Platform DRAFT](#)

For Board Review and Discussion:

Below please find the 2025 Draft Legislative Platform for initial Board consideration, review and discussion:

1) 2025 LAC Legislative Platform

The LAC is proposing the attached 2025 legislative platform for Board consideration. These priorities are grounded in the Board's legislative priorities that build off of prior year's platforms and potential items to be developed in collaboration with district leadership - Dr. Stacie Stanley, Jody Remsing, Director of Student Services and Special Education, Mert Woodard, Director of Finance & Operations and partner organizations including AMSD, MASA, MASE, MASBO, MSBA, and additional aligned organizations as references.

2) LAC Goals and Action Plan

The LAC sets goals and builds a calendar of LAC efforts in collaboration with Superintendent, Dr. Stacie Stanley and Director of Student Services and Special Education, Jody Remsing. These goals reflect hopeful outcomes of the LAC work this year. The committee meets on a monthly basis.

➤ **LAC Goals**

- 1) *Advocacy efforts lead to priorities being realized at legislative session;*
- 2) *New and current relationships with all EPS legislative representation are developed and strong;*
- 3) *Community gains better understanding of legislative priorities, the impact on students and engages in LAC advocacy efforts with student voice amplified;*
- 4) *Collaboration with aligned partners proves an effective tactic of advocacy efforts.*
- 5) *Implementation of LAC action plan is effective (committee engagement, capacity, admin support, event success)*

➤ **LAC Action Plan**

Through events, engagement, communication and community outreach, the LAC plans to advocate through a variety of means including, but not limited to, the following:

- Ongoing conversations with current and new local and national legislators in effort to build strong relationships
- Host pre-session legislative event to communicate priorities to legislators and larger community
 - 100% participation from local representative and at least one national representative
 - Attendance includes school board, community members and student representation outside of LAC, district admin and city leadership
- Continue to build communication base for info sharing and outreach
 - Revitalize social media platforms to welcome students and the Edina community to participate in planned LAC efforts
 - Focus on traditional media efforts targeted to students (Zephyrus) and community (Sun Current, Star Tribune), as appropriate
- Track and support legislative bills and their development at local and national level to help identify opportunities for advocacy outreach
- Engage in AMSD and MSBA legislative efforts related to 2025 priorities with participation in meetings and advocacy opportunities; identify additional partnership alignment opportunities for synergy in efforts (MACE, MDE, National PTA, AAP, etc)
- Collaborate with neighboring school districts' LAC efforts and activities for shared practices and synergy opportunities
- School board actively participate in planned LAC activities
- Attend at least 1 MN education related Committee meetings related to 2025 priorities
- Participate in at least 1 day of advocating at state capitol
- Secure at least 1 student testimony during legislature session

Edina Public Schools | 2025 Proposed LEGISLATIVE PLATFORM

Below are proposed platform components and will be further refined based on final discussion and collaboration.

STABILIZE EDUCATION FUNDING	INCREASE AND DIVERSIFY TEACHER WORKFORCE	MENTAL HEALTH SUPPORT FOR STUDENTS AND STAFF
SAFE, SUSTAINABLE, AND MODERN SCHOOL FACILITIES	STRENGTHEN AND SUPPORT SPECIAL EDUCATION PROGRAMS	Decrease Special Education and English Learner Cross-Subsidies

References: Association of Metropolitan School Districts



12.24 Board Meeting

2025 Legislative Action Committee Platform





LEGISLATIVE *Priorities*

1. Stabilize Education Financing
2. Mental Health Support for Students & Staff
3. Ensure Safe, Sustainable & Modern School Facilities
4. Address Educator Workforce Shortage
5. Increased Support for Special Education & Multi-Lingual Learners



Priority 1: Stabilize Education Financing

- Increase the formula allowance by 3 percent over current law for FY26 and FY27;
- Increase Local Optional Revenue from \$724 to \$957 per pupil to recover ground lost to inflation since the program was established in 2014 and link it to the formula;
- Provide funding to cover the state mandated costs of the Minnesota Unemployment



Priority 1: Stabilize Education Financing

- Provide additional funding and time for teacher training and curriculum to ensure a successful implementation of the Read Act; and
- Increase equalization of the operating referendum, local optional, and debt service levies in the omnibus tax bill to reduce taxpayer and education funding disparities.
- No unfunded mandates



Priority 2: Mental Health Support for Students & Staff

- Provide funding to hire additional support staff and develop programming resources to address the mental health needs of students and staff; and
- Increase statewide capacity to provide intensive mental health services for children and youth experiencing mental health crises.



Priority 3: Ensure Safe, Sustainable & Modern School Facilities

- Increase the Safe Schools levy and state aid to allow school districts and intermediate school districts to address and fund 21st century brick and mortar, plus cyber security needs.
- Remove the per-pupil limit and expand allowable uses of Long-Term Facilities Revenue to allow school districts and intermediate school districts to enhance safety and sustainability through security modifications, remodeling and additions to existing buildings



Priority 4: Address Educator Workforce Shortage

- Strengthen programs such as the Grow Your Own and teacher apprenticeship programs to recruit and retain teachers of color and teachers in shortage areas; and
- Maintain and expand pathways to teacher licensure; and
- Remove barriers and provide incentives to address the shortage of substitute teachers, school bus drivers, paraprofessionals, and other staff.



Priority 5: Increased Support for Special Education & Multi-Lingual Learners

- Reduce the cross-subsidies in the special education and Multi-Lingual Learner programs
- Enact efforts to find solutions that address the growing shortage of special education para support throughout Minnesota districts; and
- Fully fund the IDEA Act (Federal)

VIII.B. Fiscal Year 2026-2030 Financial Forecast

Speaker (s): Mert
Woodard, Director,
Finance & Operations



Board Meeting Date: 12/2/2024

Title: Fiscal Year 2026-2030 Financial Forecast

Type: Discussion

Presenter(s): Mert Woodard - Director, Finance & Operations

Background: Prior to recommending a budget for the 2025-2026 fiscal year the District has conducted a financial analysis and forecast of what the District's financial position would be if current operations were maintained without adjustment. The District administration conservatively projects that current operations will result in a fund balance that is within the Board's policy of 6.0-10.0% of expenditures through fiscal year 2027, with significant reductions required for fiscal year 2028.

Recommendation: There is no recommended action.

Desired Outcomes from the Board: Provide initial feedback and guidance regarding the District's long-term financial outlook.

Attachment(s):

1. Fiscal Year 2026-2030 Financial Forecast Memorandum

To: Board of Education
Dr. Stacie Stanley - Superintendent

From: Mert Woodard - Director, Finance & Operations

Date: December 2, 2024

Subject: Fiscal Year 2026-2030 General Fund Forecast

The financial cycle for governmental organizations such as school districts is a year-long process that involves planning, budgeting, operating, and reporting, repeating every year in perpetuity. The District administration has already begun planning for the 2026 fiscal year and feels that it is now an appropriate time to share with the School Board, District employees, and members of the public a preliminary outlook and forecast for next school year as well as the subsequent four school years before recommending budget parameters for next year. This will allow the Board time to review the goals and strategic direction of the District in relation to financial realities, seek feedback from stakeholders, determine areas of prioritization, and provide guidance to the District administration before a final budget is recommended for approval in June.

Forecasting Methodology

As in year's past, the District administration has utilized the combination of "level services" and "revenue based" budgeting approaches to update its five-year General Fund forecast for fiscal year 2026 through 2030. This means, in basic terms, that the District plans to offer the same educational programming and support services that it currently offers, adjusted for the revenue it anticipates generating in 2025-26 and beyond, as well as inflationary increases to existing expenditures. This form of budgeting is common in school districts and other local government organizations and can also be referred to as "incremental budgeting". In some years this may result in offering the same services but to a lesser degree due to expenditures exceeding revenue and in others it may mean increasing the degree to which services are offered or offering additional programming due to increased revenues or new revenue sources being appropriated by the state.

Enrollment

Enrollment is the most critical variable of a school district's finances as it largely determines the number of staff employed by a school district to deliver its educational programming as well as the revenue generated by the school district. The state of Minnesota accounts for enrollment using average daily membership ("ADM") which is the average number of students enrolled in the District on any given day of the school year. This figure is then converted to adjusted pupil units ("APU") or "weighted ADM", which applies a weighting factor of 1.20 to each grade 7 through 12 ADM. Nearly all enrollment-based revenue formulas are calculated using APU. The District ended the 2024 fiscal year serving an average daily membership (ADM) of 8,541, down 41 from fiscal year 2023's 8,582. This translates to 9,393 and 9,352 APU for 2023 and 2024, respectively.

To project the subsequent year's enrollment, districts typically use the "cohort survival" method which takes each grade level and multiplies it by a historical growth (or decline) factor, returning the estimated enrollment for the next year. The growth factor is typically a weighted average of previous years, which can be adjusted for increases in development within the district's boundaries, the addition or elimination school buildings or programs, and other factors which are known by the administration. The administration has used a three-year weighted average to determine the growth factor that is applied to the enrollment projections and has also added a slight pro-rating factor for the purposes of conservatism. Last year, this methodology led to the District

planning its operations around 8,630 ADM/9,450 APU for fiscal year 2025. For fiscal year 2026 and beyond, the administration has maintained a relatively conservative approach to forecasting its enrollment and therefore its revenue. The only enrollment growth added to the forecast is approximately 40 ADM per year through fiscal year 2028 related to the planned expansion to the Countryside Elementary Dual Spanish Language Immersion program. All other enrollment has been kept flat for all years of the forecast:

Grade	ACTUAL ENROLLMENT			PROJECTED ENROLLMENT					
	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
PK	62.79	74.80	85.04	70.00	75.00	70.00	70.00	70.00	70.00
KG	611.18	608.19	580.47	590.00	590.00	590.00	590.00	590.00	590.00
1	622.12	642.09	620.55	606.31	611.00	616.00	624.00	624.00	624.00
2	625.52	642.16	639.75	645.21	630.00	641.00	649.00	649.00	649.00
3	606.03	643.00	646.10	652.82	658.00	643.00	651.00	651.00	651.00
4	611.19	617.15	636.63	659.36	666.00	672.00	680.00	680.00	680.00
5	652.94	632.33	621.81	655.67	679.00	686.00	694.00	694.00	694.00
6	622.93	667.29	654.69	638.43	673.00	697.00	697.00	697.00	697.00
7	667.07	628.44	679.73	660.61	644.00	679.00	679.00	679.00	679.00
8	685.42	676.25	646.45	684.60	665.00	649.00	649.00	649.00	649.00
9	665.21	715.86	693.97	673.71	713.00	693.00	693.00	693.00	693.00
10	650.33	671.56	699.26	691.37	671.00	711.00	711.00	711.00	711.00
11	655.35	665.79	660.87	695.58	688.00	668.00	668.00	668.00	668.00
12	626.14	695.24	674.79	671.85	707.00	700.00	700.00	700.00	700.00
TOTAL	8,364.22	8,580.15	8,540.11	8,595.52	8,670.00	8,715.00	8,755.00	8,755.00	8,755.00

This relatively flat enrollment projection will result in modest additional revenue; the only meaningful additional revenue will come via per pupil funding amount increases appropriated by the state.

Revenue

In the state of Minnesota the vast majority of a school district's revenue authority is determined by formulas defined in state statute, many of which are per pupil revenue authorities. Most of the general fund revenue for any public school district in the state of Minnesota, an estimated 42.7% for Edina in fiscal year 2025, comes from the basic education revenue formula allowance, which is a per pupil revenue allotment. The state does not define any specific uses for basic education revenue, however the revenue is used to finance the basic operations you would expect within a school district, including, but not limited to: classroom teachers, paraprofessional staff, administrative support staff, regular to-and-from school transportation, custodial staff, utilities, insurance, and supplies and materials. The basic formula allowance is determined each biennium, with the current fiscal year being the final year of the current biennium.

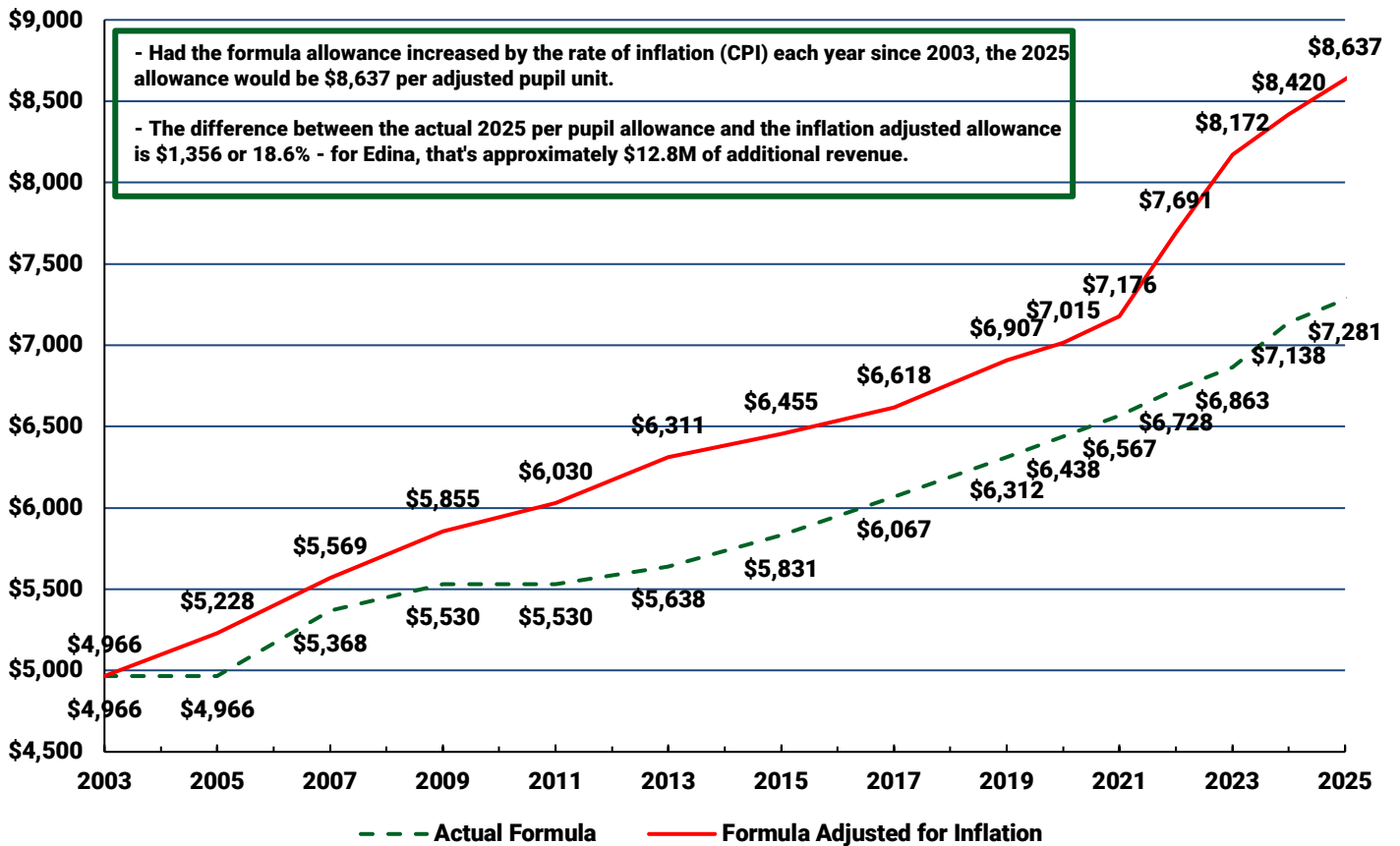
In May of 2023 the Legislature agreed to a 4.0% increase to the basic formula allowance for fiscal year 2024, and increase of \$275 per APU, and 2.0% for fiscal year 2025, a further increase of \$143.

For fiscal years 2026 and beyond, the Legislature has put into effect that the formula will be indexed to inflation via the consumer price index. School districts will receive at least 2.00% on the formula each year but no more than 3.00%. In years past, school business officials would invariably use highly conservative assumptions regarding future, unknown appropriations from the state.

For fiscal year 2026, the estimated increase of 2.53% has been utilized in the forecast. For all other years, since a minimum 2.0% increase has been signed into law, the District administration has used that figure to forecast basic education aid:

	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>FY2029</u>	<u>FY2030</u>
Adjusted Pupil Units	9,450	9,487	9,535	9,575	9,575	9,575
Per Pupil Unit Amount	\$7,281	\$7,465	\$7,614	\$7,766	\$7,921	\$8,079
Total Basic Education Aid	\$68,805,450	\$70,823,366	\$72,599,490	\$74,359,450	\$75,843,575	\$77,364,504
<i>Additional Revenue:</i>		\$2,017,916	\$1,776,124	\$1,759,960	\$1,484,125	\$1,520,929

It's important to remember that while the Legislature did tie future basic education aid growth to inflation, albeit capped at 3.0%, over the last 20 years the formula has greatly lagged inflation:



One way school districts in Minnesota are allowed to increase their revenues is by seeking voter approval for an operating referendum. In November of 2017, the District held a referendum seeking approval from voters to raise an additional \$2,075 per pupil for taxes payable in 2020 with an inflationary increase each subsequent year through 2027. For the current fiscal year, the District's voter approved operating referendum authority is \$2,197. For fiscal year 2026, the estimated authority will be \$2,266, an increase of \$69 per APU.

For future years the District administration believes that the efforts of the United States Federal Reserve and other macroeconomic forces will lead to lower inflation, and thus, lesser increases to the District's operating referendum authority. For fiscal years 2027 through 2030 the District is assuming an average increase of 2.57% added to the operating referendum authority each year:

	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Adjusted Pupil Units	9450	9487.39	9535	9575	9575	9575
Per Pupil Unit Amount	\$2,197	\$2,263	\$2,327	\$2,382	\$2,444	\$2,505
Total Operating Referendum Revenue	\$20,766,281	\$21,473,898	\$22,184,288	\$22,803,009	\$23,400,345	\$23,985,735
<i>Additional Revenue:</i>		\$707,617	\$710,390	\$618,721	\$597,336	\$585,390

The second way a District can raise additional revenue for operations is another voter approved property tax level officially known as the *capital projects levy* but commonly referred to as the *tech levy*. In May 2021 the District successfully asked voters to revoke and replace the District's existing tech levy of 5.556% of net tax capacity with a levy of 5.93% of net tax capacity. This revenue is used to pay for the District's technology infrastructure, student and staff devices, and technology staff. Like the operating referendum, the tech levy has already been finalized for fiscal year 2026. For future years, revenue will increase in direct proportion to the

District's tax base. In recent years the District administration has utilized a three-year moving average to project increases to net tax capacity. While this methodology has been extremely accurate, property inflation is normalizing after the post-COVID period of elevated increases. The average increases the District is using is for fiscal year 2027 and beyond is 3.0% (the prior three-year average was 9.29%):

	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Tax Rate (2021 Ballot)	5.932%	5.932%	5.932%	5.932%	5.932%	5.932%
Net Tax Capacity	\$142,891,874	\$154,831,318	\$159,476,258	\$164,260,545	\$169,188,362	\$174,264,012
Total Capital Projects Revenue	\$8,476,346	\$9,184,594	\$9,460,132	\$9,743,936	\$10,036,254	\$10,337,341
<i>Additional Revenue:</i>		\$708,248	\$275,538	\$283,804	\$292,318	\$301,088

The combination of basic education revenue, operating referendum authority, and the capital projects levy represents approximately seventy percent of the District's general fund revenue. These revenue categories are also the three which can potentially add the most additional revenue to the District, so they will continue to be analyzed in great detail. The other revenue categories the District has access to include, but are not limited to: special education aid, operating capital, categorical state aid and local levy categories, locally generated revenue, and federal revenue. At this time the District does not have any indication that categorical state aid revenue authorities will increase materially for fiscal year 2026. The forecast assumes that, with the exception of English Learner revenue which will increase in fiscal year 2027 by \$547 per pupil, categorical revenue will remain flat. The District also assumes that special education cross-subsidy aid increase that was put into place for fiscal year 2024 will see no further increases.

Expenditures

As previously mentioned, the forecast was built with the assumption that the District will largely operate in the same manner that it has over the last few fiscal years. That means six elementary schools, two middle schools, one high school, one online program, and an early learning school. The District's current staffing model, meaning the staff that were budgeted for in fiscal year 2025, has been used as the basis of the expenditure forecast. Currently, the District determines the number of classroom teachers it will employ with the following student to teacher ratio, by grade level: 20.00 to 24.00 students per classroom in kindergarten and first grade, 22.00 to 25.00 in second grade, 24.00 to 26.00 in third grade, 25.00 to 27.00 in grades four and five, 28.15 for grades six through eight, and 30.85 at the high school. In addition to classroom teachers, other licensed staff include various teachers on special assignment, counselors, media specialists, school psychologists, licensed nurses, social workers, and licensed teachers who work with special education students or students with disabilities. In total, the District currently employs 644.47 full-time equivalents (FTE) of licensed staff, representing approximately 70.0% of the District's general fund budget that is dedicated to salaries and benefits. The remaining 30.0% is comprised of administration, administrative support staff, paraprofessionals, school bus drivers, custodial and maintenance staff, technology staff, and others. The District administration assumes the following inflationary increases to all expenditure types from fiscal year 2026 through fiscal year 2030:

CATEGORY	INFLATION				
	2026	2027	2028	2029	2030
LICENSED SALARIES	7.96%	5.70%	5.83%	3.52%	5.41%
NON-LICENSED SALARIES	3.00%	6.00%	2.00%	4.00%	2.00%
ADMINISTRATIVE SALARIES	4.00%	2.00%	2.00%	2.00%	2.00%
OTHER SALARIES	2.00%	2.00%	2.00%	2.00%	2.00%
STATUTORY BENEFITS	6.10%	5.30%	4.33%	3.45%	4.08%
OTHER BENEFITS	3.00%	3.00%	3.00%	3.00%	3.00%
REPAIRS AND MAINTENANCE	3.00%	3.00%	3.00%	3.00%	3.00%
PURCHASED SERVICES	5.00%	5.00%	5.00%	5.00%	5.00%
SUPPLIES	5.00%	5.00%	5.00%	5.00%	5.00%
CAPITAL PURCHASES/LEASES	3.00%	3.00%	3.00%	3.00%	3.00%
OTHER EXPENDITURES	3.00%	3.00%	3.00%	3.00%	3.00%
TRANSPORTATION	3.40%	2.50%	2.50%	2.50%	2.50%
TRANSFERS OUT	0.00%	0.00%	0.00%	0.00%	0.00%
UTILITIES	7.50%	7.50%	7.50%	7.50%	7.50%
LIABILITY INSURANCE	25.00%	15.00%	10.00%	5.00%	5.00%

Note: Actual salary and benefit enhancements for all groups will be Board parameters that are yet to be determined.

Fund Balance Impact

Based on the District's assumptions regarding enrollment, incremental revenue increases, and expenditure inflation, the expected unassigned fund balance position at the end of fiscal year 2026 is anticipated to be 8.4%, within the Board policy minimum of 6.0 to 10.0%. If the District's operations are not adjusted and if the Legislature does not appropriate significantly more funds than anticipated, beginning with fiscal year 2027 the District's fund balance will begin to rapidly deteriorate. In fiscal year 2028 the unassigned fund balance would be below Board policy and in fiscal year 2030 and beyond the District would fall into statutory operating debt:

	Fiscal Year						
	2024	2025	2026	2027	2028	2029	2030
Revenue:							
Property Taxes	\$ 53,561,813	\$ 56,342,166	\$ 56,501,798	\$ 54,492,560	\$ 55,387,696	\$ 54,915,531	\$ 55,784,676
State Sources	97,586,833	99,080,008	104,164,481	106,777,302	109,140,937	111,256,914	112,276,931
Federal Sources	2,413,800	1,990,416	2,285,697	2,285,697	2,285,697	2,285,697	2,285,697
Miscellaneous Local	7,346,719	3,421,254	4,144,831	4,059,165	3,982,066	3,912,677	3,288,175
Total Revenue	160,909,165	160,833,844	167,096,806	167,614,725	170,796,397	172,370,820	173,635,478
Expenditures:							
Salaries	91,327,676	91,863,490	97,480,650	102,426,443	107,033,452	110,604,739	115,314,118
Benefits	28,475,744	30,785,596	31,448,610	32,739,530	33,933,132	35,025,918	36,261,400
Purchased Services	12,943,625	11,393,638	11,805,187	12,535,830	13,244,832	13,909,881	14,611,680
Supplies & Materials	4,473,488	4,798,366	5,038,302	5,290,251	5,554,778	5,832,532	6,124,163
Capital Expenditures	12,323,746	11,345,718	11,597,493	11,895,959	12,055,929	12,368,338	12,430,871
Other Expenditures	572,405	570,384	587,497	605,122	623,277	641,977	661,239
Other Financing Uses	4,774,549	7,604,875	6,263,181	5,361,657	5,338,576	5,200,629	5,138,960
Total Expenditures	154,891,231	158,362,067	164,220,920	170,854,792	177,783,976	183,584,014	190,542,431
Change in Fund Balance	6,017,934	2,471,777	2,875,886	(3,240,067)	(6,987,579)	(11,213,194)	(16,906,952)
Fund Balances:							
Nonspendable	29,623	-	-	-	-	-	-
Restricted	6,248,712	6,966,084	8,614,176	9,937,215	11,575,649	13,102,608	14,749,214
Committed	2,484,388	2,609,361	2,740,148	2,863,614	2,964,353	3,090,549	3,007,039
Assigned	8,644,524	9,031,289	9,156,731	6,356,480	6,356,480	6,356,480	6,356,480
Unassigned	9,202,272	10,474,562	11,446,128	9,559,807	833,056	(12,033,292)	(30,503,340)
Total Fund Balances	\$ 26,609,519	\$ 29,081,296	\$ 31,957,183	\$ 28,717,117	\$ 21,729,538	\$ 10,516,345	\$ (6,390,607)
<i>Unassigned Fund Balance:</i>	7.41%	8.03%	8.35%	6.68%	0.56%	(7.79%)	(20.29%)

It is common to see five-year forecasts developed annually by school districts and most of them paint a bleak picture of the future. Clearly, education funding in Minnesota does not, over time, meet the needs of school districts. Also, it is important to note that estimates are just that – estimates. The administration has used the best information available at the time of analysis and will continuously update its forecast as new or better information presents itself, including the results of the 2025 legislative session.

Board Policy 702 stipulates that if the District's operations result in an unassigned fund balance of less than 6.0% of the subsequent years' unassigned expenditures, the administration must present a plan to the Board to reestablish the fund balance to the acceptable level in the subsequent fiscal year. Per the latest forecast, the District does not have an imminent need for cost containment, however, the District will immediately begin analyzing opportunities for revenue enhancement and cost containment with the goal of avoiding future financial instability.

Regards,

Mert Woodard
CFO/Director, Finance & Operations



Financial Forecast

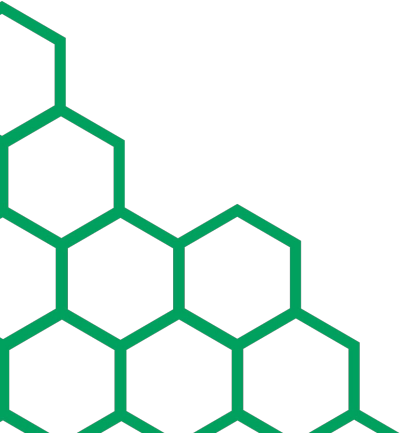

**Fiscal Year
2026-2030**



DEFINING EXCELLENCE



AGENDA

- 
- 
- TOPIC 1:** Methodology
 - TOPIC 2:** Revenue
 - TOPIC 3:** Expenditures
 - TOPIC 4:** Fund Balance Impact



1

**FORECASTING
METHODOLOGY**



1

INCREMENTAL BUDGETING

A commonly used, relatively conservative approach to budgeting that:

- Uses the current budget as a base upon which incremental amounts are added or subtracted to create the new budget.
- Assumes that operations are more or less the same as the base year.

METHOD

1

BASE YEAR - FY2024

The forecast is based on the actual results of fiscal year 2024:

Category	Budgeted	Actual	Variance
Revenue	155,413,614	160,909,165	3.5%
Expenditures	154,190,547	154,891,231	0.4%
Unassigned Fund Balance	5.9%	7.4%	-

METHOD

1

FUTURE VARIANCES

There are several factors that can lead to variances between forecasts and reality:

- Legislative action - state appropriations, property tax changes, underfunded mandates, etc.
- Macroeconomic changes - inflation, labor market challenges, etc.
- Enrollment changes - statewide public school enrollment is certain to continue to decline.
- Actual performance - fiscal year 2025



METHOD





2

**REVENUE
ASSUMPTIONS**



2.

REVENUE

BASIC EDUCATION FORMULA

- Primary funding source for all public school districts in the state:
 - Revenue = Formula Allowance x Pupil Units
- Tied to inflation (CPI) beginning with 2025-26, with a floor of 2.00% and cap of 3.00% (2025-26 estimated increase of 2.53%).
- All future years projected at 2.00%:

	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Adjusted Pupil Units	9,450	9,487	9,535	9,575	9,575	9,575
Per Pupil Unit Amount	\$7,281	\$7,465	\$7,614	\$7,766	\$7,921	\$8,079
Total Basic Education Aid	\$68,805,450	\$70,823,366	\$72,599,490	\$74,359,450	\$75,843,575	\$77,364,504

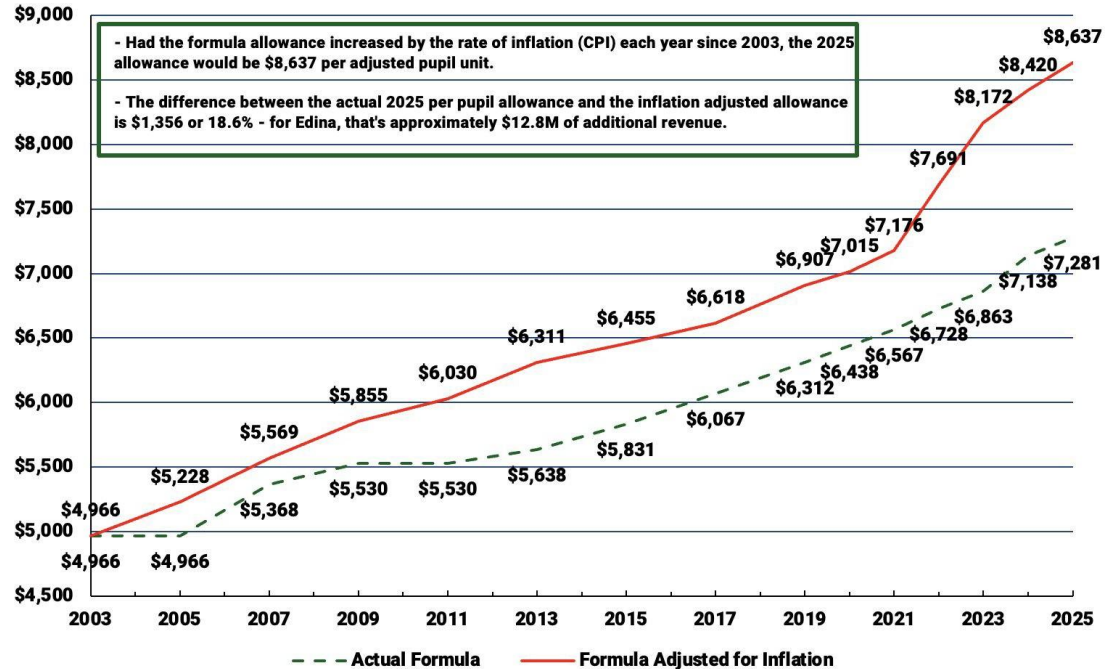
*Additional Revenue: \$2,017,916 \$1,776,124 \$1,759,960 \$1,484,125
\$1,520,929*

2.

REVENUE

BASIC PER PUPIL AID

Adjusted for Inflation (CPI)



2.

REVENUE

OPERATING REFERENDUM

- Voter approved funding source that is used to fund basic operations:
 - Revenue = Formula Allowance x Pupil Units
- State sets a cap, which is adjusted for inflation (CPI) each year. District near cap - \$2,263 for FY2026.
- Future years increases averaging 2.57%:

	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Adjusted Pupil Units	9,450	9,487	9,535	9,575	9,575	9,575
Per Pupil Unit Amount	\$2,197	\$2,263	\$2,327	\$2,382	\$2,444	\$2,505
Total Operating Referendum	\$20,766,281	\$21,473,898	\$22,184,288	\$22,803,009	\$23,400,345	\$23,985,735

Additional Revenue: \$707,617 \$710,390 \$618,721 \$597,336 \$585,390

2.

REVENUE

CAPITAL PROJECTS LEVY

- Also known as the “tech levy”, funds the District’s instructional technology, non-instructional technology, and technology infrastructure.
- Voter approved tax rate multiplied by the net tax capacity of the District - grows in direct proportion to tax base.
- 3.0% growth rate used for FY2027-FY2030:

	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Tax Rate	5.932%	5.932%	5.932%	5.932%	5.932%	5.932%
Net Tax Capacity	\$142,891,874	\$154,831,318	\$159,476,258	\$164,260,545	\$169,188,362	\$174,264,012
Total Tech Levy	\$8,476,346	\$9,184,594	\$9,460,132	\$9,743,936	\$10,036,254	\$10,337,341

*Additional
Revenue:*

*\$708,24
8*

*\$275,53
8*

*\$283,80
4*

*\$292,31
8*

*\$301,08
8*



3

**EXPENDITURE
ASSUMPTIONS**



3.

EXP.

EXPENDITURES

- Inflationary adjustments added to all areas of the budget.
- Same number of full-time equivalents assumed in all years of the forecast.
- No additional expenditures assumed.

3.

EXPENDITURES

EXP.

CATEGORY	INFLATION				
	2026	2027	2028	2029	2030
LICENSED SALARIES	7.96%	5.70%	5.83%	3.52%	5.41%
NON-LICENSED SALARIES	3.00%	6.00%	2.00%	4.00%	2.00%
ADMINISTRATIVE SALARIES	4.00%	2.00%	2.00%	2.00%	2.00%
OTHER SALARIES	2.00%	2.00%	2.00%	2.00%	2.00%
STATUTORY BENEFITS	6.10%	5.30%	4.33%	3.45%	4.08%
OTHER BENEFITS	3.00%	3.00%	3.00%	3.00%	3.00%
REPAIRS AND MAINTENANCE	3.00%	3.00%	3.00%	3.00%	3.00%
PURCHASED SERVICES	5.00%	5.00%	5.00%	5.00%	5.00%
SUPPLIES	5.00%	5.00%	5.00%	5.00%	5.00%
CAPITAL PURCHASES/LEASES	3.00%	3.00%	3.00%	3.00%	3.00%
OTHER EXPENDITURES	3.00%	3.00%	3.00%	3.00%	3.00%
UTILITIES	7.50%	7.50%	7.50%	7.50%	7.50%
LIABILITY INSURANCE	25.00%	15.00%	10.00%	5.00%	5.00%



4

**FUND
BALANCE**

4.

FUND BALANCE

FUND BALANCE

Fund balance is arguably a school district's most important financial metric:

- Financial stability - cash flow, insurance against certainty
- Creditworthiness - more favorable borrowing
- Strategic Planning - long-term fiscal planning, one-time investments

The District's unassigned fund balance policy is 6.0-10.0% of the subsequent years' unassigned expenditures.

4.

FUND BALANCE

	Fiscal Year						
	2024	2025	2026	2027	2028	2029	2030
Revenue:							
Property Taxes	\$53,561,813	\$56,342,166	\$56,501,798	\$54,492,560	\$55,387,696	\$54,915,531	\$55,784,676
State Sources	97,586,833	99,080,008	104,164,481	106,777,302	109,140,937	111,256,914	112,276,931
Federal Sources	2,413,800	1,990,416	2,285,697	2,285,697	2,285,697	2,285,697	2,285,697
Miscellaneous Local	7,346,719	3,421,254	4,144,831	4,059,165	3,982,066	3,912,677	3,288,175
Total Revenue	160,909,165	160,833,844	167,096,806	167,614,725	170,796,397	172,370,820	173,635,478
Expenditures:							
Salaries	91,327,676	91,863,490	97,480,650	102,426,443	107,033,452	110,604,739	115,314,118
Benefits	28,475,744	30,785,596	31,448,610	32,739,530	33,933,132	35,025,918	36,261,400
Purchased Services	12,943,625	11,393,638	11,805,187	12,535,830	13,244,832	13,909,881	14,611,680
Supplies & Materials	4,473,488	4,798,366	5,038,302	5,290,251	5,554,778	5,832,532	6,124,163
Capital Expenditures	12,323,746	11,345,718	11,597,493	11,895,959	12,055,929	12,368,338	12,430,871
Other Expenditures	572,405	570,384	587,497	605,122	623,277	641,977	661,239
Other Financing Uses	4,774,549	7,604,875	6,263,181	5,361,657	5,338,576	5,200,629	5,138,960
Total Expenditures	154,891,231	158,362,067	164,220,920	170,854,792	177,783,976	183,584,014	190,542,431
Change in Fund Balance	6,017,934	2,471,777	2,875,886	(3,240,067)	(6,987,579)	(11,213,194)	(16,906,952)
Fund Balances:							
Nonspendable	29,623	-	-	-	-	-	-
Restricted	6,248,712	6,966,084	8,614,176	9,937,215	11,575,649	13,102,608	14,749,214
Committed	2,484,388	2,609,361	2,740,148	2,863,614	2,964,353	3,090,549	3,007,039
Assigned	8,644,524	9,031,289	9,156,731	6,356,480	6,356,480	6,356,480	6,356,480
Unassigned	9,202,272	10,474,562	11,446,128	9,559,807	833,056	-12,033,292	-30,503,340
Total Fund Balances	\$26,609,519	\$29,081,296	\$31,957,183	\$28,717,117	\$21,729,538	\$10,516,345	\$(6,390,607)

Unassigned Fund Balance:

7.41%

8.03%

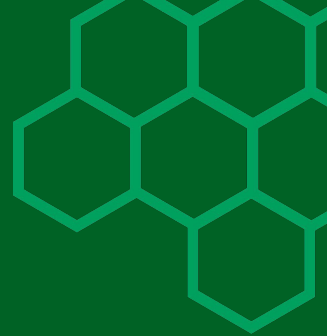
8.35%

6.68%

0.56%

-7.79%

-20.29%



QUESTIONS?



VIII.C. Proposed Revised Budget Reduction -
Reallocation - Revenue Generation
(BRRRG) Process



Board Meeting Date: 12/2/2024

Title: Proposed Revised Budget Reduction – Reallocation – Revenue Generation (BRRRG) Process

Type: Discussion

Presenter(s): Dr. Stacie Stanley, Superintendent

Description: Each year, the Edina Public Schools District seeks input from stakeholders on our budget plans. In the past, we have hosted community information nights, held virtual sessions, and issued surveys to garner feedback. However, we have had low participation rates.

Administration proposes the following enhanced process for the FY 2027 BRRRG process (*based on financial forecast a formal BRRRG for FY 26 will not be required*) to implement new ways of engaging the community.

Recommendation: No recommendation is needed.

Desired Outcomes from the Board: Review the information and be prepared to share initial reactions

Attachments: None

Proposed Revised Budget Reduction – Reallocation – Revenue Generation process

Each year, the Edina Public Schools District seeks input from stakeholders on our budget plans. In the past, we have hosted community information nights, held virtual sessions, and issued surveys to garner feedback. However, we have had low participation rates.

Administration proposes the following enhanced process for the FY 2027 BRRRG process (*based on financial forecast a formal BRRRG for FY 26 will not be required*) to implement new ways of engaging the community with the goals of:

1. Increasing the overall understanding of school finance, and
2. Soliciting reactions to our budget recommendations.

EPS Budget Community Engagement task force: The new plan would seek to recruit 50-70 community members to join a budget community engagement task force.

- Taskforce members will work in consistent small groups of 5-7 members to ensure strong engagement and multiple perspectives are garnered.

- An accordion process will be used between small groups and whole groups to ensure the expertise in the room is leveraged in a strategic manner.
- Concerted effort will be made to recruit stakeholders representative of our student community.
- Membership will include staff, parents/guardians, students, board finance committee members, community members, business leaders, and administration.
- There will be a strong interest for members with experience in finance, school finance, data analysis, problem-solving, and communications.

Task force members will:

- Commit to up to 5 meetings from January through June of 2025
- Participate in school finance 101 training:
 - **Edina Public Schools Strategic Priority D** – Develop leadership Throughout the District *seeks to continuously develop innovative, committed, and exemplary leadership at all levels and from all constituencies, student and adult.*
 - The goal of this step is to develop a greater understanding of school finance amongst our stakeholders, while building a cadre of community leaders who are able to effectively and accurately communicate information about the status of the school district’s financial position.
- Review and analyze the forecasted budget and develop a set of option BRRRG items.
 - **Edina Public Schools Strategic Priority E** – Engage Parents, Schools and Community to work in partnership with parents, students, staff, alumni and community to serve as a reflection of Edina’s strong commitment to education. With an emphasis on E.5 *Ensure strong financial stewardship and provide information that is accessible to all members of our community and promotes the value of an education.*
 - An outcome of this step will be a set of BRRRG options that can be more deeply analyzed for viability. In addition, options will also be vetted by a greater set of EPS stakeholders.
- Engage in training on a presentation to share with neighbors at events that they host in their local setting. The task force member will collect guests’ reactions and share them with the task force at a spring meeting.
 - **Edina Public Schools Strategic Priority D** – Develop leadership Throughout the District *seeks to continuously develop innovative, committed, and exemplary leadership at all levels and from all constituencies, student and adult.* The goal of this step is to engage the perspectives of more Edina Public Schools stakeholders
 - **Edina Public Schools Strategic Priority E** – Engage Parents, Schools and Community to work in partnership with parents, students, staff, alumni and community to serve as a reflection of Edina’s strong commitment to education. With an emphasis on E.4 *Leverage partnerships with community groups, businesses, local and state government agencies, and individuals to strengthen and foster relationships with EPS.*
 - The outcome of this step will be to gather greater input on the set of proposed options that were developed by the taskforce.

Month/Year	Focus/Tasks
October -November 2024	Design process and garner initial community feedback
December 2024	Proposed process to school board Taskforce Development: <ul style="list-style-type: none"> - Community Interest Form Disseminated - Taskforce Member Selection - Develop Communications Plan
January 2025	Notify Members of selection with dates and locations of meeting Staff Meetings held at each building
February 2025 (Meeting 6-8 PM)	School Finance 101 Staff Meetings held at each building
March 2025 (Meeting 6-8 PM)	School Finance Budgeting & BRRRG Options School Board Update at Work Session
April 2025	Community Meetings & greater stakeholder feedback on options Stakeholder Survey to garner feedback on Options
May 2025	Board Discussion to report feedback
June 2025	Taskforce Recognition and Adjournment
July 2025	Yearly audit begins
August 2025	School Board Discussion on Options
September through November 2025	Administration final BRRRG recommendations & School Board decision

Initial Feedback/Reactions Received: N = 31

Common ground & Differences

Participants have expressed differing opinions on the size and structure of the task force, as well as the approach to community engagement and participation. However, there is a common ground that can help bridge these differences.

Side A	Common ground	Side B
Task Force Size and Structure	Effective Community Engagement	Community Engagement and Participation
Many participants feel that a task force of 50-70 members is too large to manage effectively. They suggest that smaller, more targeted groups could be more productive and easier to organize. Some participants propose splitting the larger group into smaller sub-groups to facilitate discussions and brainstorming.	Both sides agree on the importance of effective community engagement. They believe that providing specific options for the community to vote on, rather than open-ended discussions, could increase engagement and make the process more efficient. Clear communication and structured feedback mechanisms are also seen as crucial for success.	Participants emphasize the need for increased community engagement and participation. They suggest that providing specific options for the community to vote on, rather than open-ended discussions, could increase engagement. They also highlight the importance of involving community members with strong connections to spread the word and increase participation.

Overall summary: While there are differing opinions on the size and structure of the task force and the approach to community engagement, both sides agree on the importance of effective community engagement. By focusing on providing specific options for the community to vote on, clear communication, and structured feedback mechanisms, it is possible to bridge the gap between these differing viewpoints and create a more effective and inclusive process.

VIII.D. 2025-26 Secondary Courses English
Language Arts Year Two Recommendations



Board Meeting: December 2nd, 2024

Title: 2025-26 Secondary Courses English Language Arts Year Two Recommendations

Type: Discussion

Presenter(S): Jody De St. Hubert, Director of Teaching and Learning; Bethany Van Osdel, Assistant Director of Teaching and Learning; Tess Bademan, Edina High School ELA Content Lead; and Heidi Degener, Edina High School ELA Teacher and Curriculum Review Lead

Description: The Edina Public School Board approved the PreK-12 Comprehensive Literacy Plan in the Spring of 2021. As part of our Comprehensive Literacy Plan, the Teaching and Learning department worked alongside the area leads to generate proposals for updates to the English Language Arts (ELA) course offerings at Edina High School. This report is intended to define the second year of new courses being proposed for the English Language Arts Department. The ELA Guiding Change Document was a key artifact that guided the ELA curriculum course proposals. The proposals and recommendations have been generated by district and building staff, reviewed and refined through a department process and are being presented to the school board for consideration.

It is important to note that some of the courses being proposed are still under internal review. Board approval is a critical and timely step in the process. It is possible that some of the courses proposed may not be fully implemented. When applicable, this is noted in the course descriptions on the final pages of this report.

Recommendation: Review the new course proposals and changes for discussion. An additional discussion will occur at the Board Meeting on 12.2.24 and action will occur at the 1.6.25 Board Meeting.

Desired Outcomes from the Board: Review the course information and come prepared with your initial reactions (comments and questions) on the student travel experience.

Attachments:

1. [8.14.23 ELA Course Guiding Change Document](#)
2. [24-25 Secondary Courses ELA Change Recommendations](#)

BACKGROUND INFORMATION

The following staff members have been involved in the research, review, and re-design of the Edina High School English Language Arts course proposals. This team has done outstanding work and their dedication to the continuous improvement of the literacy programming in Edina Public Schools is to be commended.

Tier 1 Design Team

- Sarah Burgess - Edina High School, 9th Grade Teacher (College Reading Readiness) and Literacy Intervention Lead
- Tess Bademan - Edina High School, 10th and 12th grade ELA teacher
- Heidi Degner - Edina High School, 9th and 11th grade ELA teacher
- Bethany Van Osdel - Assistant Director of Teaching and Learning, Team Facilitator

Overview: The Edina ELA Department leads have been deeply engaged in the work of curriculum design as it relates to the Secondary Comprehensive Literacy Plan for the past 3 years. The team leads have closely followed implementation science and are committed to adding rich, rigorous and scaffolded options that open doors for our Edina High School students.

Continuing to demonstrate a history of excellence, the team has identified several specific ways to improve upon current offerings to continuously strive for improvement. One area of improvement is to enhance the options provided for students in ELA. Adding options aims to empower educators and excite students. Another area of improvement is to provide more opportunities for students to earn college credits during the high school experience. A final area of improvement is to open doors for all students to engage in rigorous ELA experiences while receiving appropriate scaffolding and support when needed.

The year two new courses proposed by the Edina ELA department are in direct alignment with the Portrait of a Well-Rounded Graduate, as well as the approved Guiding Change document.

Edina High School English Language Arts Vision: To help students grow as readers, writers, thinkers, and creators by offering choices and opportunities that open doors to help them discover their possibilities and thrive.

The ultimate goal of the Edina EHS ELA plan is to be distinctive in English Language Arts. This will be accomplished by increasing the number of courses offered in ELA in a 3 year approach. These courses include:

- 4 AP Courses
- College In The Schools (University of Minnesota)/CE Courses [partnerships with Concurrent Enrollment with Normandale Community College and College in the Schools with University of Minnesota - Twin Cities]
- Entry Point Project in College In The Schools (University of Minnesota) provides targeted students a jump start to college credit
- On-ramp pathways that open doors at every grade level
- Student choice at every level
- Differentiation based on student learning styles and student needs
- Travel Opportunity!

*"We are the course kids **have** to take; we want to be the course kids **want** to take."* Edina ELA teacher

Implementation

The new courses are being implemented through a Stage Based Approach as it is defined by Implementation Science. In the stage approach, there are 4 main stages that outline the journey to the goal of full implementation.

The ELA Course Proposals were conceptualized in the fall of 2023 and are positioned for implementation throughout a 3 year process.

This report will define the courses proposed for year two.

Priorities and Rationale

Year 1 priorities and rationale:

- Increase the amount of choice offered for EHS students in ELA.
- Provide on-ramps, scaffolding, and targeted instructional matches for students to access rigorous instruction and content.
- Provide opportunities for college credits for students during their 11th and 12th grade year.
- Offer differentiation through course options in order to better meet student needs and learning styles
- Enhance student choice to increase student engagement
- Ensure that all courses work to meet the same goal: prepare students to be successful in higher level English courses (College In The Schools (University of Minnesota), CE and AP)
- Enhanced professional development through partnerships with professors at the university level.

Year 2 priorities and rationale:

- Increased student **excitement** and **engagement** for required courses, especially in 12, works toward the goal of **improving school culture**.
- **Teacher engagement** will improve with fresher options and smaller collaborative teams. [More course options, though, also means more preps.]
- Increased course choices are a priority. This puts EHS more on par with other area high schools' English offerings.
- Current department members added **teacher voice and creativity** to new course ideas.
- Including both 11th and 12th graders in the same course will likely improve course viability and increased **choice**.
- Adding College in the Schools [College In The Schools (University of Minnesota)] gives **another option** for college credit outside of AP courses and PSEO.
- Teaching 11 & 12 together mirrors the banding in MN ELA Standards.
- Continue to provide on-ramps, scaffolding, and targeted instructional matches for students to access rigorous instruction and content.

Year 3 priorities and rationale:

- Provide the Capstone experience in grades 11 and 12. AP Capstone™ is a diploma program from College Board based on two year long AP courses: **AP Seminar and AP Research**:
 - AP Seminar is a yearlong course in which students investigate real-world issues from multiple perspectives. Students learn to synthesize information from different sources, develop their own perspectives in research-based written essays, and design and deliver oral and visual presentations, both individually and as part of a team. During the course, students complete a team project and an individual paper and presentation, as well as take a written end-of-course exam. These components contribute to the overall AP Seminar score.
 - AP Research lets students deeply explore an academic topic, problem, or issue of interest to them. Students design, plan, and conduct a yearlong research-based investigation to address a research question, documenting their process with a portfolio. The course ends with a 4,000- to 5,000-word academic paper and a presentation with an oral defense which contribute to the

- overall AP Research course.
- This offers an interdisciplinary approach to develop the critical thinking, research, collaboration, time management, and presentation skills students need for college-level work.
- Rather than teaching subject-specific content, these courses develop students' skills in research, analysis, evidence-based arguments, collaboration, writing, and presenting. Students who complete the two-year program can earn one of two different AP Capstone awards, which are valued by colleges across the United States and around the world.
- Potential 11-12 summer travel opportunity.
- Continue to provide on-ramps, scaffolding, and **targeted instructional matches** for students to access rigorous instruction and content.

Priorities and Rationale By Year

New/Revised Courses are highlighted in red

Classes not highlighted are currently in the course catalog

*There are multiple new classes that will add to choice for students over a three year period based on implementation science with attention to capacity. Additions include College in the Schools, AP classes, as well as a variety of class offerings to meet 11th and 12th grade standards.

Grade	Year 1: 2024-2025	Year 2: 2025-2026	Year 3: 2026-2027
9th Grade	English 9 Survey English 9 Roundtable College Reading Readiness 9	English 9 Survey English 9 Roundtable College Reading Readiness 9	English 9 Survey English 9 Roundtable College Reading Readiness 9
10th Grade	English 10 Survey English 10 Roundtable	English 10 Survey English 10 Roundtable	English 10 Survey English 10 Roundtable AP Seminar
11th and 12th Grades	<p>11th Grade Only Compacted U.S. Literature</p> <p>11th and 12th Grades AP Language and Composition</p> <p><u>AP English Literature and Composition</u></p> <p><u>College In The Schools (University of Minnesota):</u></p> <ul style="list-style-type: none"> ● <u>Intro to Literature</u> ● <u>College In The Schools (University of Minnesota): Writing Studio</u> <p>12th Grade Only Creative Writing Mass Media Genre Studies/Film & Lit 2 World Lit I & II Public Speaking</p>	<p>Full Year Courses: AP Language <u>College In The Schools (University of Minnesota) Intro to Lit</u> + AP Lit</p> <p>Semester Long Courses: <u>College In The Schools (University of Minnesota): Writing Studio</u></p> <p>AP Seminar</p> <p>U.S. Lit I, U.S. Lit II, or College In The Schools (University of Minnesota) Amer. Lit., or Amer. Studies Science Fiction World Lit +Theater Heroes and Mythology Graphic Novels/Adventure Contemporary Voices Journalism/Podcasts Film (renamed) Creative Writing Public Speaking</p>	<p>Full Year Courses: AP Language <u>College In The Schools (University of Minnesota) Intro to Lit</u> + AP Lit</p> <p>AP Research</p> <p>Semester Long Courses: College In The Schools (University of Minnesota): Writing Studio Literature of Place +Travel U.S. Lit I, U.S. Lit II American Studies Science Fiction World Lit +Theater Heroes and Mythology Graphic Novels/Adventure Contemporary Voices Journalism/Podcasts Film (renamed) College In The Schools (University of Minnesota): Creative Writing</p>

		Public Speaking Reimagined College In The Schools (University of Minnesota): American Lit *Semester courses are subject to change based on stakeholder input and additional research/review.	College In The Schools (University of Minnesota): Public Speaking *Semester courses are subject to change based on stakeholder input and additional research/review.
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Graduation Requirements

Graduation Requirements in English (8 Credits)

Except for AP Seminar and AP Research, all courses must meet all of the state standards. This includes all courses offered in 11 and 12.

- **9th Grade:** English 9 Survey or English 9 Roundtable
- **10th Grade:** English 10 Survey or English 10 Roundtable
- **11th Grade:**
- **12th Grade:** 4 semesters of English

COURSE REGISTRATION PROPOSAL FOR APPROVAL FOR 25-26

Year 2: New Course Proposals

Department: English Language Arts

Course Title: Literature of Science Fiction

Prerequisite: English 10 Survey or Roundtable

Grade: 11 or 12

Length: Semester

Meets Requirement for: English 11 or 12

Fee: None

Course Description: Students will analyze the genre of science fiction literature, specifically how authors use the genre to give commentary on societal issues of their current time.

Course Title: Voices in US Literature

Prerequisite: English 10 Survey or Roundtable

Grade: 11 or 12

Length: Semester

Meets Requirement for: English 11 or 12

Fee: None

Course Description: Students will explore the modern American experience through late 20th and 21st century literature.

Course Title: Gothic Literature: Monster Stories

Prerequisite: English 10 Survey or Roundtable

Grade: 11 or 12

Length: Semester

Meets Requirement for: English 11 or 12

Fee: None

Course Description: This course will explore the horror genre through classic and modern texts that look into the ways in which writers across different contexts explore the idea of fear of the unknown and how culture influences it.

Course Title: Global Perspectives in Literature

Prerequisite: English 10 Survey or Roundtable

Grade: 11 and 12

Length: Semester

Meets Requirement for: English 11 or 12

Fee: None

Course Description: Students will explore non-Western fiction and nonfiction texts including oral storytelling from authors around the world.

Course Title: African American Literature

Prerequisite: English 10 Survey or Roundtable

Grade: 11 and 12

Length: Semester

Meets Requirement for: English 11 or 12

Fee: None

Course Description: Students will examine African American history and the cultural contributions of Black Americans through the study of fiction and nonfiction texts.

Course Title: Women Writers

Prerequisite: English 10 Survey or Roundtable

Grade: 11 and 12

Length: Semester

Meets Requirement for: English 11 or 12

Fee: None

Course Description: Students will consider women's voices in a variety of forms (stories, essays, novels, and poems), exploring the issues these works raise, the roles women accept or reject, and the ways they confront, accept or reimagine convention.

Course Title: Crime in Literature

Prerequisite: English 10 Survey or Roundtable

Grade: 11 and 12

Length: Semester

Meets Requirement for: English 11 or 12

Fee: None

Course Description: Students will examine and analyze a variety of true crime texts that reveal the dark side of the human experience. Books will anchor the course which will also include podcasts and documentaries.

Course Title: Literature in War

Prerequisite: English 10 Survey or Roundtable

Grade: 11 and 12

Length: Semester

Meets Requirement for: English 11 or 12

Fee: None

Course Description: Students will read a variety of texts that provide perspectives on the war experience. By studying the literature of war, students explore soldiers' dilemmas, personal responsibility versus taking orders, the aims and consequences of imperialism, and what happens to an individual in and after combat.

Change in Course Name

Current Course Name: Creative Writing

Proposed Course Name: Composition: Creative Writing

Purpose: The proposed course name follows the naming conventions that the NCAA recommends. This will ensure we get NCAA approval for the course.

Change Course Description

Course Name: College Reading Readiness 9

Prerequisite: Referral Process

Grade: 9

Length: Full Year

Meets Requirement for: Elective

Fee: None

Course Description: The College Reading Readiness 9 course seeks to develop skilled and critical readers. The course is intended for students who have been identified as needing extra support in reading. The purpose of the class is to assist students in improving their reading skills while also providing support with their current English 9: Survey coursework.

Dropped Courses

Course Name: Mass Media

What considerations lead to this drop request?

This course as it is written is out of date. There is little student interest in it.

Course Name: Speech 2

What considerations lead to this drop request?

This course has not garnered enough student interest to run.

Course Name: World Literature 1

What considerations lead to this drop request?

This course is being replaced by Global Perspectives in Literature.

Course Name: World Literature 2

What considerations lead to this drop request?

This course is being replaced by Global Perspectives in Literature.

Course Name: US Literature I and II

What considerations lead to this drop request?

This course is being replaced by Voices in U.S. Literature.

Budget Approximate Totals

\$20,000

Novels

\$20,000

Curriculum Writing:

\$20 hours per course per teacher teaching the course (with a max of 4 to do curriculum writing)

VIII.E. 2025-2026 Secondary Courses General
Change Recommendations



Board Meeting: December 2nd, 2024

Title: 2025-2026 Secondary Courses General Change Recommendations

Type: Discussion

Presenter(s): Jody De St. Hubert, Director of Teaching and Learning; Bethany Van Osdel, Assistant Director of Teaching and Learning; Mark Carlson, K-12 Science and Mathematics Coordinator

Description: As part of our continuous improvement efforts, each year the Teaching and Learning department brings forth proposals for new courses and recommendations for course changes for School Board review. These proposals and recommendations are generated by district and building staff, reviewed and refined through a committee process and presented to the school board for consideration.

Recommendation: Review the new course proposals and changes for discussion. An additional discussion will occur at the Board Meeting on 12.2.24 and action will occur at the 1.6.25 Board Meeting.

Desired Outcomes from the Board: Review the course information and come prepared with your initial reactions (comments and questions) on the student travel experience.

Appendix A:

Tentative Budget Proposals

Attachments:

1. [EHS Course Catalog for Reference](#)
2. [Valley View Middle School Registration](#)
3. [South View Middle School Registration](#)

NEW COURSE PROPOSALS

Valley View and South View Middle School

Department: Special Education/Fine Arts

Course Name: Unified FACS

Prerequisite:

Grade: 6,7, or 8

Length: Semester

Meets Requirement for:

Fee:

Course Description: This class is a leadership/mentoring opportunity for students to work with special education students in the FACS classroom modeling and guiding them to meet their transitional needs to live independently. Mentors will be able to help others work at the pace that meets their unique needs. This class will include specialized units such as food and nutrition (garden), shopping/cooking labs, eating out, table manners, social skills, clothing care, sewing, service project, and body awareness/hygiene. Special education students will be obtaining knowledge and skills required to meet the challenges of everyday life.

Submitted by: Amanda Jacobson, Mattie Jenney, Jodie Mettee

Edina High School

Department: Business

Course Name: Personal Finance

Prerequisite: None

Grade: 10-12

Length: Semester

Meets Requirement for: Personal Finance

Fee: None

Course Description: Personal Finance addresses the identification and management of personal financial resources to meet the financial needs and wants of individuals and families, considering a broad range of economic, social, cultural, technological, environmental, and maintenance factors. This course helps students build skills in financial responsibility and decision making; analyze personal standards, needs, wants, and goals; identify sources of income, saving and investing; understand banking, budgeting, record-keeping and managing risk, insurance and credit card debt. A project based approach and applications through authentic settings will be used with real life applications/simulations. Direct, concrete applications of mathematics proficiencies will be incorporated into daily learning activities. **This is the MDE Course Framework description.*

Department: Math

Course Name: Introduction to Statistics

Prerequisite: Algebra 2

Grade: 11-12

Length: Semester

Meets Requirement for: Elective Math

Fee: None

Course Description: Unlock the power of data and learn to make informed decisions in our Introduction to Statistics class! This course is designed to provide high school students with a foundational understanding of statistical concepts and techniques. Whether you are interested in pursuing a career in science, business, or simply want to be a more informed consumer of information, this class will equip you with the skills to analyze and interpret data.

Course Name: Introduction to Data Science

Prerequisite: Algebra 2

Grade: 11-12

Length: Semester

Meets Requirement for: Elective Math

Fee: None

Course Description: This course introduces students to the main ideas in data science through free tools such as Google Sheets, Python and Data Commons. Students will learn to be data explorers in project-based units, through which they will develop their understanding of data analysis, sampling, correlation/causation, bias and uncertainty, probability, modeling with data, making and evaluating data-based arguments, the power of data in society, and more!

Department: Edina High School Broadcast Department

Course Title: Broadcast Journalism

Prerequisite:

Grade: 11-12

Length: Full Year

Meets Requirement for: Elective

Fee: 0

Course Description: Students who apply for and are accepted on the Broadcast Journalism staff work on the official Edina High School broadcast department. Students will explore the principles of journalism, storytelling, and digital content creation. Students will learn the principles of ethical journalism and, with a hands on approach, explore the role of journalism in society. Collaboration and teamwork are key components of this course, as students will work together to plan, produce, and distribute their work. All students on staff will learn all positions required, such as desk anchor, feature interviewer, camera operations, and digital editing.

Edina Virtual Pathway

Department: Business

Course Name: Career Investigation

Prerequisite: None

Grade: 9-12

Length: Semester

Meets Requirement for: None

Fee: None

Course Description: This course is the study of evaluating postsecondary educational options and careers while developing career skills such as creating resumes and interviewing.

CHANGE COURSE NAME

**With course name changes nothing changes in the registration course guide/catalog but the title of the class.*

Valley View and South View Middle School

Department: Engineering and Technology

Current Course Name: Intro to Engineering 6

Proposed Course Name Change To: Engineering Exploration 6

Purpose: The 6th grade teachers feel a more general name for the course better represents the overall scope and sequence of what we teach during a semester.

Current Course Name: Design & Robotics

Proposed Course Name Change To: Engineering Design 7

Purpose: The 7th grade teachers feel a more general name for the course better represents the overall scope and sequence of what we teach during a semester.

Current Course Name: Flight/Space/The Magic of Electrons ("Project Lead the Way")

Proposed Course Name Change To: Engineering 8: Flight, Space, Electricity

Purpose: The 8th grade teachers feel that "the magic of electrons" seemed a little over the top so they thought simplifying it would be a good idea.

Current Course Name: Coding 8

Proposed Course Name Change To: Computer Science 8

Purpose: "Computer Science" is a broader term that includes the study of computation, algorithms, and data structures, while "coding" refers specifically to the practice of writing code. The 8th grade teachers believe that Computer Science covers a wider range of concepts beyond just writing code, including research, analysis, and system design.

Edina High School

Department: Science

Current Course Name: Physical Universe

Proposed Course Name Change To: Astronomy

Purpose: Due to the new Earth Standards (year-long Physical Earth is now a required high school course for most 9th graders), some of the semester elective Physical Universe typically taken by Junior and Senior students course content will be redundant. The proposed course change will replace this overlapping material and replace it with astronomy and galaxies while also renaming the course to make a clear delineation.

Department: Fine Arts

Current Course Name: Advanced 3D

Proposed Course Name Change To: Ceramics - Advanced 3D

Purpose: The rationale for the name change is to ease student confusion in registration since students have told us they can't find the courses when they use the search tool to find Advanced classes.

Current Course Name: Advanced Digital Photo

Proposed Course Name Change To: Digital Photo - Advanced

Purpose: The rationale for the name change is to ease student confusion in registration since students have told us they can't find the courses when they use the search tool to find Advanced classes.

Current Course Name: Advanced Drawing and Painting

Proposed Course Name Change To: Drawing & Painting - Advanced

Purpose: The rationale for the name change is to ease student confusion in registration since students have told us they can't find the courses when they use the search tool to find Advanced classes.

Current Course Name: Advanced Digital Art & Design

Proposed Course Name Change To: Digital Art & Design - Advanced

Purpose: The rationale for the name change is to ease student confusion in registration since students have told us they can't find the courses when they use the search tool to find Advanced classes.

Current Course Name: Advanced Darkroom Photography

Proposed Course Name Change To: Darkroom Photography - Advanced

Purpose: The rationale for the name change is to ease student confusion in registration since students have told us they can't find the courses when they use the search tool to find Advanced classes.

***The following Course Name Changes are being recommended in consultation with Marilyn Kuppe, Technical Operations Developer in DMTS; Jenny Johnson, Assistant Principal at Edina High School; Tami Jo Cook, Assistant Principal at South View and Erik Low, Assistant Principal at Valley View.

The goal is that the informational Student Registration Course Guide/Catalog at each building matches the actual registration system to increase clarity for all users (students, parents, and staff). Historically numerical numbers connected to a course indicated a grade and roman numerals connected to a course indicated a sequence. Going forward roman numerals will be removed from the system and numerical numbers with a course title will represent a grade and/or a sequence in all registration communication.

This specifically impacts the following at EHS:

Visual Arts

Ceramics 1

Ceramics 2

Digital Photography 1

Digital Photography 2

Digital Art and Design 1

Digital Art and Design 2

Drawing and Painting 1

Drawing and Painting 2

Dark Room Photography 1

Dark Room Photography 2

World Language:

American Sign Language 1
American Sign Language 2
American Sign Language 3
American Sign Language 4
Chinese 1
Chinese 2
Chinese 3
Chinese 4
Chinese 5
French 1
French 2
French 3
French 4 / Traditional
Enriched French 4 / Traditional
French 5
Latin 1
Latin 2
Latin 3
Latin 4
Latin 5
Spanish 1
Spanish 2
Spanish 3
Spanish 4
Enriched Spanish 4
Spanish 5

Math:

Algebra 1
Algebra 2

This specifically impacts the following at Valley View and South View:

Math:

Algebra 1
Algebra 2

CHANGE COURSE DESCRIPTION

Edina High School

Department: Science

Course Name: Physical Universe (requested name change to Astronomy)

Prerequisites: Completion of Physical Earth Science, Completion of Algebra I

Length: Semester

Purpose for Proposed Course Description: This semester-long elective science course is designed to provide students an introductory-level look into the world of astronomy and astrophysics. This course will cover the history of astronomy - from the tracking of stars by ancient civilizations, to Einstein's special and general relativity. Topics will include an exploration of objects in our solar system, the life and death of stars, galaxies and dark matter, black holes, and more.

Department: Math

Course Name: College Algebra

Prerequisites: no change

Length: no change

Purpose for Proposed Course Description:

Course Description: (current description) College Algebra is a typical college algebra course that is usually required for first-year college students. It covers linear, quadratic, rational and absolute value equations and inequalities; functions and their graphs; inverse functions; mathematical modeling; imaginary numbers; polynomial functions; exponential and logarithmic functions; and systems of equations and inequalities.

(add this to the end of the current description)

This course is designed for seniors as an alternative to taking precalculus but who want to have the opportunity to get college credit. Non-seniors should consider registering for Precalculus instead, as it is a prerequisite.

Course Name: College Trigonometry

Prerequisites: no change

Length: no change

Purpose for Proposed Course Description:

Course Description:(current description) Trigonometry topics include trigonometric functions, identities, equations, and applications. In order to receive college credit through BSU, students must have an ACT of 22 or higher.

(add this to the end of the current description)

This course is designed for seniors as an alternative to taking precalculus but who want to have the opportunity to get college credit. Non-seniors should consider registering for Precalculus instead, as it is a prerequisite for any Edina High School Calculus class.

DROP COURSE

Valley View and South View Middle School

Department: Science

Course Name: Compacted Science 6

What considerations lead to this drop request?

The proposal is to have all 6th grade students take a common science experience in 6th grade and then in 7th grade starting in 2026-2027 Compacted Science will occur in 7th grade only. Compacted 7th grade students will have 7th and 8th grade Science compacted into one year, preparing students to take Physical Earth Science in 8th grade if they chose to do so in this pathway.

By having all students take Science 6 students will have a common middle school science experience prior to entering a compacted pathway. This will provide equitable access to the Compacted Science Pathway including new to Edina students. Teachers will provide low stakes compacted experiences to all students through Flex Time throughout the year.

Additional changes will include a change in the class description for the 7th Grade Compacted Science course in 2026-2027.

Edina High School

Department: Social Studies

Course Name: Contemporary Issues

What considerations lead to this drop request?

Repeated lack of enrollment and other additions to the Social Studies offerings. Because it is an elective course, EHS Social Studies teachers would like to not list it for next year with the possibility of bringing it back in the future in case we would ever need an additional place to house standards.

Department: Math

Course Name: Discrete Math Concepts

What considerations lead to this drop request?

It has only had enough students to run it once in the last 5 years. It was an elective class that didn't touch on many standards. The standards that it did cover are also covered in Algebra 2 and Precalculus.

Course Name: Discrete Math Applications

What considerations lead to this drop request?

There are not enough students to run it most years. It was an elective class that didn't touch on many standards. The standards that it did cover are also covered in Algebra 2 and Precalculus.

Appendix A: TENTATIVE BUDGET PROPOSALS

The following budget requests are all being reviewed in collaboration with Teaching Staff, Teaching and Learning, and DMTS. They reflect new costs. Final budget decisions will all be made with the lens of ensuring a rigorous and engaging experience for students and fiscal responsibility. The chart below gives a general overview of what is considered in the course request or change proposal process and does not reflect final budget decisions at this time. Final budget decisions will be communicated with teachers and administration in response to their requests between February and April of 2024.

COURSE TITLE	SCHOOL	COST IN HOURS	COST IN MATERIALS	Estimated Total Cost
Unified FACS	SV & VV	Curriculum = 20 hours x 3 teachers ----- Approximately \$2,400	Technology: No new costs ----- Curriculum/Materials: \$ Same needs as FACS ----- On-going Consumable: \$ Same needs as FACS	\$2,400 in new costs for curriculum writing
Intro to Statistics	EHS	Curriculum = 20 hours x 1 teacher ----- Approximately \$800	Technology: ----- Curriculum/Materials: \$15,000 (text books) ----- On-going Costs:	\$15,8000 in new costs for curriculum writing and text books
Intro to Data Science	EHS	Curriculum = 20 hours x 1 teacher ----- Approximately \$800	Technology: No new costs ----- Curriculum/Materials: No new cost ----- On-going Consumable: No new costs	\$800 in curriculum writing
Business	EVP	Curriculum = 24 hours x 1 teacher ----- Approximately \$960	Technology: No new costs ----- Curriculum/Materials: No new cost ----- On-going Consumable: No new costs	\$960 in curriculum writing
Broadcast Journalism		Curriculum = Hours ----- Approximately \$	Technology ----- Curriculum: \$ ----- On-going Consumable: \$	STILL IN PROCESS OF DETERMINING COSTS



VIII.F. International Travel



Board Meeting: December 2, 2024

Title: France 2/14/2026 - International Travel Request - Cliff Schwartz and Kim Caster - Edina High School - World Language

Type: Discussion

Presenters: Jody De St. Hubert, Director of Teaching and Learning, Jenn Carter, Edina High School Assistant Principal; Kim Caster EHS World Language Teacher, and Cliff Schwartz EHS World Language Teacher

Background of Current French Exchange: In accordance with Policy 538, the following international student travel experience for up to 20 Edina High School Students students for one week in February, 2026 has received support from the school's administration. Participating students will miss 5 school days for this travel experience.

In early 2023, Georges Duby High School contacted Cliff Schwartz and Kim Caster to create a school exchange among 10th and 11th grade students. This high school, in Aix en Provence France is a specialty high school focused on the study of English and English-speaking opportunities (ACT, SAT, American colleges, etc) so that their students can have in-country experience before graduation. These students fill out applications and go through interviews to be accepted to this highly competitive school. The 2023-2024 school exchange was developed and was approved by the school board on May 15, 2023.

After multiple meetings with the organizers for Georges Duby High School and Jenn Carter for Edina High School, we followed the protocol of the South Korean exchange to create an application process for both the Edina side and the French side of this exchange. Once the school board approved the travel on May 15, 2023, the students on both sides applied to exchange and host each other during this experience.

As part of the application process, students and families confirmed that the "traveling student" would have a private bedroom, access to privacy in the bathroom, and access to their dietary and medical needs (allergies) during the homestay. Students were then paired based on the needs and interests of the students participating in the exchange. Families are vetted through background checks. After this pairing and vetting was complete, student and parent emails/information was shared and in August students started communicating with the family from the opposite country.

The French arrived on October 19, 2023 and departed on November 6, 2023 (after a 5 day delay due to weather issues all over Europe. During this time, an itinerary ([attached here](#)) was developed so that the French chaperones had daily connection either by phone or in person with their French travelers. American students brought their French students to school when asked and on other days, the French students went on excursions around the Twin Cities. During their stay all French students had access in two languages to their chaperones and could text or call at any time of day if anything went wrong.

For the board approved 2023-24 exchange the Edina group will be arriving in France on Saturday, February 17, 2024 and departing February 27 2024. The same protocols to ensure a dynamic, safe, and rich experience for the French students while in Edina will be in place for Edina students while in France.

Given that this year is the first year organizing this exchange, the organizers are paying close attention to what works and what doesn't to ensure that future experiences are even more successful. After the American families hosted the French students, we polled both parents and students. They loved their experiences and the American students can't wait to reconnect with their French counterparts.

Summary of French Exchange for Proposed 2026 Exchange: While other travel opportunities allow our Edina students to see other cultures, this is a rare opportunity for our immersion and traditional students to learn day-to-day vocabulary, live a French life, and to do it in an affordable way that allows for more access. The proposal to continue the exchange and approve travel to France for Edina students in February of 2026 is coming forward with an established school partnership, strong protocols for safety, and rich learning experiences directly connected to MN World Language Standards and competencies of the Portrait of a Well-Rounded Edina Graduate.

The itinerary below is based on past exchanges the last 2 years and is open to slight adjustments based on experiences and feedback from families and students.

Saturday, February 14th: Your arrival - kids go home with families.

Sunday, February 15th: Host family day

Monday, February 16th: Students at school all day

Tuesday, February 17th: Travel day

Leave school at 8 am: Kim, Cliff, Polly and Chantal plus 3 or 4 parent chauffeurs

IDEA ONE: Drive one hour to Arles: The Arena, walking around, Cloitre, lunch

IDEA TWO: Drive 40 minutes to la Camargue and do a 1h30 minute horse (poney) ride in the Camargue : flamingos, etc

<https://www.arnellescamargue.com/>

Wednesday, February 18th: Travel Day

Leave school at 8 am: Parent chaperones plus Kim, Cliff, Polly, Chantal

IDEA ONE: [Cassis](#) - market day is Wednesday, walk around, beach, visit les calanques en bateau (if weather ok)

IDEA TWO: [Carrieres de Lumiere et les Baux de Provence](#) - OR [Saint Remy de Provence](#)

Thursday, February 19th: Travel Day

Meet at school at 8 Take bus to **Marseille**

Le petit train (or Big Bus) tour

Vieux port

Notre Dame de la Garde

Lunch in les Halles

Mucem view, le Panier walking around

Bus back to Luynes

Friday, February 20th: Students in class in the morning and travel in the afternoon

Kim; Cliff, Polly, Chantal (?) take bus with them to eat lunch in Aix and visit Atelier Cezanne, Musee de Granet ? , petit train tour?

Bus back to school

Saturday, February 21st: Family Day

Sunday, February 22nd: Family Day

Monday February 26th: With French students, on vacation

Tuesday, February 27th: Départure

Additional Information: This travel exchange will be available to all ninth and tenth grade students during this current year of 2024-2025. (Sophomores and Juniors in 2025-2026)

Students applying to participate will be enrolled in French classes, either French III, Diverse Francophone World, French IV or AP French Language and Culture. Students participating on this exchange will:

- a) use their French-speaking skills both in the fall (when hosting a French student) and in February (when traveling to France). Students will get extended time speaking to native speakers, reinforcing what they've learned over the past 5-10 years of French education
- b) make cultural connections about their experiences with their host families and while they're in France in general. They will get to see real life examples of what they've studied or new examples that they can bring back to the classroom about French and Francophone cultures.

This experience is coordinated by the organizing teachers, Kim Caster and Cliff Schwartz in conjunction with their counterparts in France. These teachers will use Delta Group Travel for the purchase of the flights to and from France. Students will be paired with a French student/family and will stay with these families during their time in France.

Cost: The estimated cost will be \$1500. A secondary cost for all families is hosting the French student in the fall, paying for meals and experiences while the French student is here.

Transportation: Airlines, family vehicles, trains and buses in France

Accommodations: Homestays

Supervision: Staff members traveling with the group are Kim Caster and Cliff Schwartz, EHS World Language Teachers, and a licensed school administrator.

Recommendation: Review the international travel experience for discussion. An additional discussion will occur at the Board Meeting on 12.2.24 and action will occur at the 1.6.25 Board Meeting.

Desired Outcomes for the Board: Review the background information provided and come prepared with your initial reactions (comments and questions) on the student travel experience.

Attachments:

1. Appendix III Board Policy 538, [Extended Field Trip and Travel Application Preliminary Approval](#)
2. [May 15, 2023 Approved French Exchange](#)
3. [Fundraising](#)
4. [Insurance - Delta Travel](#)



Board Meeting: December 2, 2024

Title: China - 6/2/2026 - International Travel Request - Zhou Wang and Ling Ma - Edina High School - World Language

Type: Discussion

Presenters: Jody De St. Hubert, Director of Teaching and Learning; Jenn Carter, Edina High School Assistant Principal; Zhou Wang, EHS Chinese Teacher; and Ling Ma, EHS Chinese Teacher

Background: In accordance with Policy 538, the following international student travel experience for up to 20 Edina High School Students students for twelve days in June, 2026 has received support from the school's administration. Participating students will not miss school days for this travel experience.

This experience is coordinated by Phoenix Tree International Education Center, an organization that designs tours with a focus on social responsibility. Phoenix Tree Education is an organization under the Beijing Language and Culture University (BLCU), a renowned institution in Beijing, China, that specializes in sharing Chinese language and culture through opportunities both within and outside of China. Established in 1962, BLCU is the only university in China that focuses exclusively on teaching Chinese language and culture to non-native speakers.

Summary of Travel Experience:

A professional counselor from BLCU will be assigned to chaperone the whole trip, with safety and well-being as the top priority so that our program participants can relax and enjoy the fun of visiting another country abroad without all the complications and worries that come with it. With the guidance of a counselor, our students can enjoy a local perspective and the assurance that the tours and activities are conducted with the highest safety standards outlined before the start of each program.

Students will explore the essence of China across three major locations: explore the traditional architecture and palaces in Beijing, go hiking in the wilderness of Xi'An, and encounter the international fusion of cultures in Shanghai. Some of the activities include making shadow puppets, participating in a Chinese tea ceremony, learning to sing a Qin Qiang opera, watching an eggshell carving performance in person, practicing Chinese Kung Fu, and learning how to perform Chinese acrobatics. Edina students will also participate in language partner activities with students from BLCU.

Cost: The anticipated inclusive cost of this experience is approximately \$5,000 per student. This price includes all transportation, accommodations, meals, and transfers. Students will be responsible for all costs. There will be need-based scholarships and other scholarships offered. There will also be extensive fundraising opportunities, as detailed in the fundraising plan attached below.

Transportation: All students and chaperones will travel as a group from Minneapolis to Beijing International Airport, Beijing China. Internal travel includes flights to and from Beijing and high speed trains in China. The group will return from ShangHai via a major U.S. international airline or partner.

Accommodations: Students and chaperones will be housed in hotel rooms throughout the stay.

Supervision: Staff members traveling with the group are Edina Chinese Teachers, Zhou Wang and Ling Ma in addition to an administrator.

Recommendation: Review the international travel experience information and come prepared with your initial reactions (comments and questions). An additional discussion will occur at the Board Meeting on 12.2.24 and action will occur at the 1.6.25 Board Meeting.

Desired Outcomes for the Board: Review the background information provided and come prepared with your initial reactions (comments and questions) on the student travel experience.

Attachments:

1. Appendix III Board Policy 538 , [Extended Field Trip and Travel Application Preliminary Approval](#)
2. [The Pheonix Tree International Group](#)
3. [The Pheonix Tree International Tour Itinerary](#)
4. [Fundraising Plan](#)
5. [Insurance](#) [Insurance Certificate](#) Contact: Jim Kang, Jiankang@phoenixtree.com
Phone: 7737081156



Board Meeting: December 2, 2024

Title: France - 6/5/2026 - International Travel Request - Lynnea West - Normandale Elementary

Type: Discussion

Presenters: Jody De St. Hubert, Director of Teaching and Learning; Chris Holden, Principal Normandale Elementary; and Lynnea West, Normandale Media Specialist

Background: In accordance with Policy 538, the following international student travel experience to Bordeaux, France for 25 Normandale Elementary French Immersion School students for thirteen days in June (June 5 - June 17) of 2026 has received support from the school's administration. Participating students will not miss any school days for this summer travel experience.

This expedition is coordinated by Language & Friendship, an international student travel exchange program that partners with communities in cultural exchange programs. Students spend time in French schools, living with host families and participating in several local excursions.

In addition to providing growth opportunities in their target language acquisition, this cultural exchange student travel experience supports learning in an authentic context.

Cost: The anticipated inclusive cost of this experience is approximately \$4,500 per student. This price is inclusive of all transportation, accommodations, meals, transfers, medical, and repatriation insurance. Students will be responsible for all costs. There will be need-based scholarships and other scholarships offered. There will also be some fundraising opportunities.

Transportation: All students and chaperones will travel as a group from Minneapolis to Bordeaux and return via a major U.S. international airline or partner.

Accommodations: Students and chaperones will be housed with host families organized and vetted by the French partner of Language & Friendship, Terre des Langues.

Supervision: Staff members traveling with the group are administrator Chris Holden, and licensed staff member Lynnea West and Wilson Goss.

Recommendation: Review the international travel experience for discussion. An additional discussion will occur at the Board Meeting on 12.2.24 and action will occur at the 1.6.25 Board Meeting.

Desired Outcomes for the Board: Review the background information provided and come prepared with your initial reactions (comments and questions) on the student travel experience.

Attachments:

1. Appendix III Board Policy 538, [Extended Field Trip and Travel Application Insurance](#)
2. [Language & Friendship Program Information](#)
3. [Insurance](#)



Board Meeting: December 2, 2024

Title: Malta 6/11/2026 - International Travel Request - Lindsey Smaka - Edina High School - Science

Type: Discussion

Presenters: Jody De St. Hubert, Director of Teaching and Learning; Jenn Carter, Edina High School Assistant Principal; and Lindsey Smaka, EHS Science Teacher

Background: In accordance with Policy 538, the following international student travel experience for up to 24 Edina High School students for eleven days in June 2026 has received support from the school's administration. Participating students will not miss school days for this travel experience. This experience is coordinated by marine biologists and dive masters Misha Richards and Jackson Dando of Dive Wise Malta in collaboration with Lindsey Smaka.

Summary of Travel Experience: This experience will focus on Marine Biology & Conservation Efforts in the context of Malta. These program goals will be delivered through student engagement in scuba diving. Diving is the best way to understand and connect with the marine environment around them, while learning about critical species and conservation efforts. Students will either earn their certification while on site or come on the trip certified and take part in content specific lectures and scientific dives including fish identification, coral, invertebrates, navigation and wreck diving. Students will also explore the people of Malta, by interacting with the cultural, intercultural exchanges and experience with local Maltese people and take part in a functional Maltese language course. By learning about shipwrecks both above and below water, students will also understand the place and its historical context. Additionally, students will explore areas of importance on the island and take part in community service work.

Cost: The anticipated inclusive cost of this experience is approximately \$4,900 per student. This price includes all transportation, accommodations, travel & medical insurance, meals, and transfers. Students will be responsible for all costs. There will be need-based scholarships and other scholarships offered. There will also be extensive fundraising opportunities as detailed in the attached fundraising plan.

Transportation: All students and chaperones will travel as a group from Minneapolis to St. Julian, Malta, and return via a major U.S. international airline or partner.

Accommodations: Students and chaperones will be housed in dormitories at Dive Wise scuba center in Malta.

Supervision: Staff members traveling with the group are Lindsey Smaka, EHS science teacher, and two additional licensed staff, one of which will be a licensed school administrator.

Recommendation: Review the international travel experience for discussion. An additional discussion will occur at the Board Meeting on 12.2.24 and action will occur at the 1.6.25 Board Meeting.

Desired Outcomes for the Board: Review the background information provided and come prepared with your initial reactions (comments and questions) on the student travel experience.

Attachments:

1. Appendix III Board Policy 538 , [Extended Field Trip and Travel Application Preliminary Approval](#)
2. [Fundraising](#)
3. [Itinerary](#)
4. [Insurance](#)



Board Meeting: December 2, 2024

Title: Capitals of Scandinavia 6/17/2026 - International Travel Request - Chris Griggs - Edina High School - World Language

Type: Discussion

Presenters: Jody De St. Hubert, Director of Teaching and Learning, Jenn Carter, Edina High School Assistant Principal; and Christopher Griggs, EHS Social Studies Teacher

Background: In accordance with Policy 538, the following international student travel experience for up to 40 Edina High School students from approximately June 17-27, 2026 has received support from the school’s administration. Participating students will not miss any school days for this summer travel experience.

This expedition, coordinated by EF Tours, utilizes Social Studies, Language Arts and World Language standards, in addition to Edina Public Schools educational competencies. Among other experiences, students will tour historical grounds and cities, experience Scandinavian culture through arts, dance and through one-on- one interaction with local citizens. This experience will be a for-credit high school class; students will be required to keep a journal of their experiences. This will be supported with daily writing prompts as well as teacher-led discussions about their reflections and experiences.

Summary of the Travel Experience: A Social Studies travel-based learning experience to the Capital cities of Scandinavia: Oslo, Norway, Copenhagen, Denmark, Stockholm, Sweden in the summer of 2026. A link to the itinerary can be found [here](#).

2022 Minnesota K-12 Academic Standards in Social Studies (Commissioner Approved Draft)

Geography	History	Ethnic Studies
<ul style="list-style-type: none"> - Places and Regions: Describe places and regions, explaining how they are influenced by power structures. - Human Systems: Analyze patterns of movement and 	Change, Continuity and Context: Ask historical questions about change, continuity and context in order to identify and analyze dominant and nondominant narratives about the past.	Identity: Analyze the ways power and language construct the social identities of race, religion, geography, ethnicity and gender. Apply these understandings to one’s own social identities and other groups living in Minnesota,

<p>interconnectedness within and between cultural, economic and political systems from a local to global scale.</p> <ul style="list-style-type: none"> - Culture: Investigate how sense of place is impacted by different cultural perspectives. 	<p>Historical Perspectives: Identify diverse points of view and describe how one's frame of reference influences historical perspective.</p> <p>Historical Sources and Evidence: Investigate a variety of historical sources by: a) analyzing primary and secondary sources, b) identifying perspectives and narratives that are absent from the available sources and c) interpreting the historical context, intended audience, purpose and author's point of view of these sources.</p> <p>Connecting Past and Present: Use historical methods and sources to identify and analyze the roots of a contemporary issue</p>	<p>centering those whose stories and histories have been marginalized, erased or ignored.</p>
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Cost: The anticipated inclusive cost of this experience is \$5,009 per student. This price is inclusive of all transportation, accommodations, meals, transfers, and insurance. Students will be responsible for any other out of pocket costs or incidentals. Need-based scholarships and fundraising opportunities are available. EF and Edina Public Schools have established a program designed to empower sustainable and impactful travel-based learning programs for the school community that increases equity and access to the global classroom and opportunities like this one. EPS and EF have created a scholarship program aligned with EPS' commitment to equity.

Transportation: All students and chaperones will travel as a group from Minneapolis to Oslo, Norway and return via a major US international airline or partner.

Accommodations: Students and chaperones will be housed in 3 to 4 star rated hotels.

Supervision: Staff members traveling with the group are lead teacher Christopher Griggs, EHS Social Studies teacher, and up to 5 additional licensed staff, one of which is a licensed school administrator.

Recommendation: Review the international travel experience for discussion. An additional discussion will occur at the Board Meeting on 12.2.24 and action will occur at the 1.6.25 Board Meeting.

Desired Outcomes for the Board: Review the background information provided and come prepared with your initial reactions (comments and questions) on the student travel experience.

Attachments:

1. Appendix III Board Policy 538 , [Extended Field Trip and Travel Application Preliminary Approval](#)
2. [Educational Tours \(EF\) Itinerary](#) (Note that the extension to Helsinki, Finland and Tallinn, Estonia is not included in the proposal and will not be offered)
3. [Fundraising](#)
4. [Scholarships EF](#)
5. [EF Safety and Insurance Coverages](#)
6. [EF Cancellations, Modifications and Booking Conditions](#)



Board Meeting: December 2, 2024

Title: Montreal/Quebec - 6/2026 - International Travel Request - Natalie Godin - Valley View Middle School

Type: Discussion

Presenters: Jody De St. Hubert, Director of Teaching and Learning, Patrick Bass, Valley View School Principal and Natalie Godin, VVMS Extended French Teacher

Background: In accordance with Policy 538, the following international student travel experience for up to 60 Edina Middle School Students students for 6 days during the first week in June 2026 has received support from the school's administration. Participating students will miss 0 school days for this travel experience.

This experience is coordinated by EF Explore America tour company. For over 55 years, EF has been working to keep minds and the world wide open. We design tours to help educators teach, and so students can learn more about tolerance, other perspectives, and themselves. Our company's roots are in language learning and cultural exchange, and over time, EF's mission to provide immersive, life-changing education has remained the same. [EF Itinerary 6 Day/5 Nights:Tour Highlights](#)

Overview of Standards that will be taught on the Travel Experience: According to [Minnesota Department of Education World Languages Standard](#): The goal of world languages education is to develop multilingual leaders **who are linguistically and culturally competent to communicate, work and collaborate effectively with people of diverse backgrounds in the global community.**

Communicating in the language of others and learning about cultures that are different from your own are essential to **gain deeper understanding of new perspectives, develop intercultural competencies**, increase awareness of self, engage in self-reflection, and cultivate curiosity and empathy that lead to increased capacity to live and work with people who are different from your own. These characteristics help sustain a mindset of a life-long learner and will help one lead a meaningful life as a member of the global community in the 21st century.

Cost: The anticipated inclusive cost of this experience is approximately \$3,026 per student. This price is inclusive of all transportation, accommodations, meals, transfers, medical and repatriation insurance. Students will be responsible for all costs and opportunities for scholarships will be available.

Fundraising Plan: This is an international travel experience that students start hearing about at the beginning of 7th grade, ensuring families have time to start saving money. In addition:

- [EF Travels offers \\$500 scholarships for essay](#) submission before December 15
- Extended French Booster Club supports additional scholarship opportunities

Transportation:

- Plane (to and from Montreal)
- Private Bus during the whole trip in Montreal/ Quebec

Accommodations:

- Hotel in Montreal (students in a Quad room / chaperone in double or single room)
- Hotel in Quebec (students in a Quad room / chaperone in double or single room)

Administrative Supervision: Staff members traveling with the group are administrator Patrick Bass, and licensed staff members Natalie Godin, Chrystel Klein, Myraim Zaghouani, Melissa Norwood and licensed school nurse.

Medical Safety Plan: We will have a school nurse join us on our travel experience with full knowledge of the medical needs of students present. They will also have a medical folder with all pertinent information provided by families about allergies, dietary needs, and prescription medicines.

Physical Safety Plan: We will have a 1:10 chaperone ratio and work with EF to ensure safety logistics. We will also have security guards in our hotel at night to ensure that students are making responsible decisions.

Recommendation: Review the international travel experience for discussion. An additional discussion will occur at the Board Meeting on 12.2.24 and action will occur at the 1.6.25 Board Meeting.

Desired Outcomes for the Board: Review the background information provided and come prepared with your initial reactions (comments and questions) on the student travel experience.

Attachments:

1. Appendix III Board Policy 538, [Extended Field Trip and Travel Application Preliminary Approval](#)
2. [Trip Details](#)
3. [Safety and Health](#)
4. [Insurance](#)



Board Meeting: December 2, 2024

Title: Nepal 7/31/2026 - International Travel Request - Lindsey Smaka - Edina High School - Global Scholars

Type: Discussion

Presenters: Jody De St. Hubert, Director of Teaching and Learning; Jenn Carter, Edina High School Assistant Principal; and Lindsey Smaka, EHS Science Teacher

Background: In accordance with Policy 538, the following international student travel experience for up to 24 Edina High School students for fifteen days in July 2026 has received support from the school's administration. Participating students will not miss school days for this travel experience. This experience is coordinated by Gokul Thapa, Rotary Club president in Kathmandu and owner of Real Himalaya travel company, who specializes in custom trips for schools in the United States traveling to Nepal.

Summary of Travel Experience: This travel experience will bring Edina Rotary Global Scholars students to Nepal with a focus on service learning and international development. Students will expand their global competency by engaging with Rotarians and Nepali people while performing service work to help local villages and schools. Students will also explore global issues using the Sustainable Development Goals (SDGs) and complete their Capstone project while on site and connect to their project locally in Minnesota. We will focus on three of the SDGs. The first is "Life on Land" which will focus on environmental conservation. Students will complete a trekking journey while exploring the ecosystems of Nepal and what environmental factors they face. The second is "Quality Education". Students will explore inequities in rural Nepali education and help improve the school with service projects. The third is "Partnership for the Goals". Students will learn about the importance of collaborative work between countries and how Rotary and our travel experience can aid in this. While in Nepal, students will explore historic sites, work and collaborate at a school and complete a trekking experience.

Cost: The anticipated inclusive cost of this experience is approximately \$5,147.50 per student. This price includes all transportation, accommodations, travel & medical insurance, meals, and transfers. Students will be responsible for all costs. There will be need-based scholarships and other scholarships offered. There will also be extensive fundraising opportunities as detailed in the attached [fundraising plan](#).

Transportation: All students and chaperones will travel as a group from Minneapolis to Kathmandu, Nepal, and return via a major U.S. international airline or partner.

Accommodations: Students and chaperones will be housed in hotels at the various locations.

Supervision: Staff members traveling with the group are Lindsey Smaka, EHS Global Scholars coordinator, and two additional licensed staff, one of which will be a licensed school administrator.

Recommendation: Review the international travel experience information and come prepared with your initial reactions (comments and questions). An additional discussion will occur at the Board Meeting on 12.2.24 and action will occur at the 1.6.25 Board Meeting.

Desired Outcomes for the Board: Review the background information provided and come prepared with your initial reactions (comments and questions) on the student travel experience.

Attachments:

1. Appendix III Board Policy 538 , [Extended Field Trip and Travel Application Preliminary Approval](#)
2. [Fundraising](#)
3. [Itinerary](#)
4. [Insurance](#)

VIII.G. Policy Review (504, 518, 607, 613, 628)



Board Meeting Date: 12/2/2024

Title: Policy Review

Type: Discussion

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 504 Student Dress and Appearance
- Policy 518 Do Not Attempt Resuscitation
- Policy 607 Special Accommodations and Services for Students with Special Needs – Section 504
- Policy 613 Graduation Requirements
- Policy 628 Student Activities Program

Recommendation: Review the suggested modifications for Policies 504, 518, 607, 613, 628.

Desired Outcome(s) from the Board: Review suggested modifications and bring any questions you may have.

Attachments:

1. Policy 504 Student Dress and Appearance
2. Policy 518 Do Not Attempt Resuscitation
3. Policy 607 Special Accommodations and Services for Students with Special Needs – Section 504
4. Policy 613 Graduation Requirements
5. Policy 628 Student Activities Program

Students

Student Dress and Appearance

I. Purpose

This policy enhances the education of students by establishing expectations of dress and appearance that are related to educational goals, promote school unity, enhance student safety, and permit appropriate freedom of expression.

II. General Statement of Policy

This school district encourages students to be dressed and groomed appropriately for school district activities. This is a joint responsibility of the student and the student's parent(s) or guardian(s).

III. Goals

A. The parameters in this policy concerning students' dress and appearance (including body markings) are intended to:

1. Maintain a safe learning environment in classes and at activities where protective or supportive clothing, or clothing appropriate for the weather, class, or activity, is needed.
2. Allow students to wear religious attire without fear of discipline or discrimination.
3. Ensure that all students are treated equitably and with respect regardless of race, sex, gender identity, gender expression, religion, cultural observance, household income, or body type/size.
4. Prevent students from wearing clothing or accessories that are lewd, vulgar, obscene, offensive, defamatory, profane, advocate violence or harassment against others, or are likely to cause substantial disruption or material interference with school district activities including, but not limited to, profanity, hate speech, and pornography.

It is not the intention of this policy to abridge the rights of students to express political, religious, philosophical, or personal opinions by wearing apparel on which such messages are stated.

IV. Clothing

A. Requirements

1. Certain body parts are required to be covered by all students at all times in order to avoid substantial disruption or material interference with ~~school~~ **district** activities. Clothes must be worn in a way such that genitals, buttocks, and nipples are fully covered with opaque (not transparent) fabric.

B. Students must wear:

1. A shirt with fabric in the front, back and on the sides under the arm, AND,
2. Pants/jeans or equivalent (for example, a skirt, sweatpants, leggings, a dress, or shorts), ~~AND,~~ **and**
3. Footwear.

C. Students cannot wear:

1. Clothing or accessories depicting violent language or images.
2. Clothing or accessories depicting images or language depicting or promoting: any illegal item or activity, drugs, alcohol, hate speech, promotion of threat/hate groups including gangs or supremacist groups, profanity, or pornography. This includes: emblems, badges, symbols, signs, words, objects or pictures on clothing or accessories communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, evidences gang membership or affiliation, or approves of, advances or provokes any form of religious, racial or sexual harassment and/or violence against other individuals as defined in district policy.
3. Images or language that create a hostile or intimidating environment.
4. Swimsuits (except as required in class or athletic practice).
5. Accessories that could be considered dangerous or could be used as a weapon.
6. Any item that obscures (conceals) the face (except as a religious observance) including, but not limited to, masks, face paint, or grooming.
7. Wearing clothing or footwear that may damage ~~school~~ **district** property.

- D. The wearing of non-religious hats/caps will be determined at each site by the principal [or their designee](#) or department/program supervisor.
- E. These dress code guidelines will apply to regular school days and summer school days, as well as to any ~~school~~ [district](#)-related events and activities such as educational travel, graduation ceremonies, dances, and prom. ~~The A-~~ site principal [or their designee](#) or department/program supervisor may make exceptions to this policy if necessary and/or appropriate under the circumstances (e.g., [green face paint on](#) spirit days, etc.). The site principal [or their designee](#) or department/program supervisor must give explicit permission in making the exception.

V. Appearance

- A. No provision in this policy will limit a student's right under the Minnesota CROWN Act which protects against discrimination due to a student's natural hair, including but not limited to hair texture and hair styles such as braids, locks, and twists.
- B. In accordance with state statutes American Indian students may wear American Indian regalia, Tribal regalia, or objects of cultural significance at a graduation ceremony.

Legal References:

U. S. Const., amend. I

Minn. Stat. § 124D.792 (Graduation Ceremonies; Tribal Regalia and Objects of Cultural Significance)

Minn. Stat. § 363A.03, ~~S~~subd. 36a (Definitions - [Race](#))

Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)

Stephenson v. Davenport Cmty. School Dist., 110 F.3d 1303 (8th Cir. 1997)

D.B. ex rel. Brogdon v. Lafen, 217 Fed.Appx. 518 (6th Cir. 2007)

Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)

B.W.A. v. Farmington R-7 Sch. Dist., 554 F.3d 734 (8th Cir. 2009)

B. H. ex rel. Hawk v. Easton Area School Dist., 725 F.3d 293 (3rd Cir. 2013)

Hardwick v. Heyward, 711 F. 3d 426 (4th Cir. 2013)

Hicks v. Halifax County Bd. of Educ., 93 F.Supp.2d 649 (E.D.N.C. 1999)

Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)

McIntire v. Bethel School, Indep. Sch. Dist. No. 3, 804 F.Supp. 1415 (W.D. Okla. 1992)

Olesen v. Bd. of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820, 44 Educ. L. Rep. 205 (N.D. Ill. 1987)

Cross References:

Policy 413 (Harassment and Violence [Prohibition, Students and Employees](#))

Policy 506 (Student Conduct and Discipline)
Policy 526 (Student Hazing Prohibition)
Policy 609 (Religion)

Policy
adopted: 02/25/08
amended: 02/21/12
revised: 10/20/14
revised: 09/24/18
revised: 09/11/23
revised: __/__/__

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Appendix I to Policy 504

Implementation of Student Dress and Appearance

I. Procedures

Staff will always strive to maintain sensitivity and respect in administering this policy.

- A 1. Dress code violations will be discussed in a manner that minimizes student embarrassment and disruption from class.
- B 2. Students in violation will be provided the following options to comply with the student dress and appearance policy during the school day:
 - 4a. Students in violation will be asked to put on their own alternative clothing, if already available at school, in order to better align with district policy for the remainder of the day.
 - 2b. If alternative personal clothing is not available, students will be provided with temporary school clothing to be dressed more to code for the remainder of the day. ~~a~~ Clothing provided to the student should not create an environment of shaming and should be as inconspicuous as possible.
- ~~C~~3. No student should be affected by dress code enforcement because of racial identity, gender identity or expression, gender stereotypes, sexual orientation, ethnicity, cultural or religious identity, household income, body size/type, or body maturity.
- ~~D~~4. Student should not be shamed or required to display their body in front of others (students, parents, or staff) in school. Shaming includes but is not limited to:
 - ~~1~~—a. Kneeling or bending over to check attire fit.
 - ~~2~~—b. Measuring clothing.
 - ~~3~~—c. Asking ~~a~~ students to account for their attire in the classroom or in the hallways in front of others.
 - ~~4~~—d. Failing to exercise professional discernment or discretion when speaking to ~~a~~ students about their dress ~~and~~ or appearance.

Appendix

adopted: 09/24/18

revised: 09/11/23

revised: ___/___/___

Students

Do Not Attempt Resuscitation/Do Not Intubate

I. Purpose

When any student experiences sudden illness or injury, the role of staff is to render emergency health care to preserve life and prevent disability. In life-threatening emergencies, the emergency medical system (911) will be activated. ~~Federal mandates guarantee that students have a right to an education in the least restrictive environment.~~ The school district recognizes that it is serving students with complex health needs, and that district staff may be presented with written Do Not Attempt Resuscitation/ **Do Not Intubate** orders (**DNR- DNI**).

II. Definition of Do Not Attempt Resuscitation/ Do Not Intubate (DNR-DNI)

For purposes of this policy, “Do Not Attempt Resuscitation/ Do Not Intubate” or (“~~DNAR~~ DNR-DNI”)-A means a written physician directive that cardiopulmonary resuscitation (CPR) will not be used and/or a breathing tube will not be inserted into a patient’s trachea not be used by healthcare providers in the event of a cardiac or respiratory arrest.

III. General Statement of Procedure**Policy**

~~Upon receipt of Do Not Attempt Resuscitation orders signed by a physician, the school district will implement the following procedures:~~

- A. ~~DNAR orders will be accepted by the health services coordinator and placed on file in the school health offices, as well as the district office. The health services coordinator will review the DNAR orders to ensure they are signed by the parent or proxy, the physician, and a witness. Parents/guardians are urged to contact the health services coordinator at the district office to be certain that orders have been received. Appropriate building staff will be informed of the orders and asked to file them in the school health office.~~ **The primary mission of the school district is education. DNR-DNI orders are medical documents. District staff will not accept or honor requests to withhold emergency care or DNR-DNI orders. The district will not convey such orders to emergency medical personnel.**
- B. ~~If there are questions or concerns regarding a DNAR order, the district legal counsel will be consulted.~~ **District staff will provide reasonable emergency care and assistance when a student is undergoing a medical emergency during school or district activities.**

- C. ~~A school team including, but not limited to, the parent/guardian, school nurse, school health associate, primary teacher and/or case manager, principal, and director of special services, will convene to outline expectations and procedures to follow in implementing the DNAR orders. Those individuals informed of and intended to be governed by the DNAR order must follow the medical orders for DNAR. District staff will activate emergency medical services (911) as soon as possible when a student is undergoing a medical emergency during school or district activities.~~
- D. ~~The parent/ guardian will be notified of the emergency as soon as possible. An Individual Health Plan (IHP) will be developed for each student with a DNAR order. The plan will include the following:~~
- ~~1. Specific medical interventions that are allowed and disallowed by the DNAR order~~
 - ~~2. Procedures to be followed for emergencies~~
 - ~~3. Plans for interaction with local emergency personnel~~
 - ~~4. Plans for ongoing assessment of the student's health status~~
 - ~~5. Guidelines for removal of the student from class activities~~
 - ~~6. Guidelines for dealing with other students in the classroom~~
 - ~~7. Palliative care (comfort measures) to be administered~~
 - ~~8. Protocol for handling an emergency on the school bus or during school-related activities~~
 - ~~9. Training and support for school staff~~
 - ~~10. Plan for ongoing communication with the family~~
 - ~~11. Plan for response to an emergency situation in the event that the school nurse or health associate is not available~~
- E. ~~Students with DNAR orders are required to wear an identification bracelet/necklace indicating their name and date of birth. A bracelet/necklace will be provided by the school district upon receipt and acceptance of orders. The parent or guardian is solely responsible for the student's daily wearing of the bracelet/necklace. Parents should contact the school immediately for a replacement bracelet/necklace. Notwithstanding this district policy, licensed school nurses will develop an Emergency Health Plan (EHP) for students when appropriate in accordance with state and federal law.~~

- F. ~~In the event of an emergency situation, emergency medical services (911) will be activated, and parents/guardians will be notified of the emergency by school personnel.~~ Parents/guardians who request that emergency care be withheld for their child or who present DNR-DNI orders, will be advised of and given a copy of this policy.
- G. ~~Upon arrival of emergency medical personnel, the school administrator or designee will give them the DNAR order.~~
- H. ~~The school's crisis support team will be used as needed for support following an emergency.~~
- I. ~~All DNAR orders and IHPs will be updated a minimum of every school year.~~
- J. ~~If the a parent/guardian wishes the school district to rescind a DNAR order, he/she they must notify the licensed school nurse in writing. The health services coordinator will send a letter of confirmation of the rescission from the district indicating that the request to rescind has been received and honored. If the parent/guardian does not receive such a letter of confirmation, it is his/her their responsibility to contact the district to confirm that the letter of rescission was received.~~

Legal References:

29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973 §504)

42 U.S.C. § § 12101-12213 (Americans with Disabilities Act)

Policy
adopted: 06/16/08
reviewed: 03/12/12
revised: 01/26/15
reviewed: 02/10/20
revised: __/__/__

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

[The Policy Committee recommends that Policy 607 be sunsetted because its terms are redundant to the provisions provided in Policy 521.]



Policy 607

Education Programs

Special Accommodations and Services for Students with Special Needs— Section 504

~~I. Purpose~~

~~This policy ensures that the school district provides a full range of special accommodations and services necessary for students with special needs to learn in public education programs and activities, in accordance with Section 504 of the 1973 Rehabilitation Act and the Individuals with Disabilities Education Improvement Act of 2004.~~

~~II. Statement of Policy~~

- ~~A. No person living with a qualified disability will, on the basis of handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal financial assistance.~~
- ~~B. The school district has the responsibility to identify and evaluate students who, within the intent of Section 504 of the Rehabilitation Act of 1973 and the Individuals with Disabilities Education Improvement Act of 2004, need special services, accommodations, or programs in order that such students may receive required free, appropriate, public education.~~
- ~~C. This policy applies to all qualified individuals who:
 - ~~1. are enrolled in an Edina Public Schools [a district school](#);~~
 - ~~2. are enrolled in a non public educational institution within the [District's B](#) boundaries of Edina Public Schools; or~~
 - ~~3. are homeless, but found within the [District's B](#) boundaries, of Edina Public Schools, and who are eligible to attend an Edina Public Schools [a district school](#).~~~~
- ~~D. A qualified individual may be eligible for Section 504 services, accommodations, or programs even though they are not eligible for~~

special education pursuant to the Individuals with Disabilities Education Act (IDEA).

~~III. General Assurance and Definitions~~

~~For purposes of this policy, the definitions included in this section apply.~~

~~A. For this policy, the term "Qualified individuals" means a student who:~~

- ~~1. has a physical or mental impairment that substantially limits one or more major life activity, including learning; or~~
- ~~2. has a record of such impairment; or~~
- ~~3. is regarded as having such impairment; and~~
- ~~4. who is of the age for which non-disabled persons are provided educational services; or~~
- ~~5. who is of an age for which it is mandatory under state law to provide such services to disabled individuals; or~~
- ~~6. who is required to receive a free appropriate public education under the Individuals with Disabilities Education Act (IDEA or Special Education).~~

~~B. For this policy, the term "Section 504" means Section 504 of the Rehabilitation Act of 1973, codified at 29 United States Code 794.~~

~~IV. Section 504 Procedure~~

~~A. Service Coordinator~~

~~The director of student support services or their designee is the coordinator for Section 504 activities. The school district administration will develop processes and procedures for implementing the educational programming accommodations covered by the provisions of Section 504. These procedures will be found in the 504 Handbook, which is available on the district website.~~

~~B. Identification and Referral~~

~~The district will annually take appropriate steps to identify and locate every qualified individual who has a disability. Referrals will be received from parents, staff, learners, and/or community agencies.~~

Legal References:

~~29 U.S.C. § 794 (Section 504 — of the Rehabilitation Act of 1973)~~

~~Federal [34 CFR Part 104] Americans with Disabilities Act (Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance)~~

~~Minnesota Rule 3535.2300 (Prohibition of Discriminatory Practices in Education—Policy)~~

Policy

adopted: 07/20/09

Revised: 08/15/16

Updated: 11/18/19

revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

Education Programs

Graduation Requirements

I. Purpose

This policy sets forth requirements for graduation from the school district.

II. General Statement of Policy

The school district's policy is that all students will fulfill applicable state required assessments as well as satisfactorily complete all course requirements, as determined by the district and as established by the school board, in order to receive a diploma. All students who meet the above requirements will be considered a graduate of Edina High School for purposes of ceremony, diploma, and transcript.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

- A. "Course credit" is equivalent to a student's successful completion of a semester of study or a student's mastery of the applicable subject matter, as determined by the school district and as identified annually in district course registration catalogs.
- B. "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.
- C. "Academic standard" means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, [personal finance](#), physical education, health, or the arts, or (2) a locally adopted expectation for student learning in world language or career and technical education.

IV. Test Administrator

The director of teaching and learning is the school district test administrator and in charge of all test procedures.

V. Graduation Requirements

Students must fulfill state graduation requirements and successfully complete high school level courses, as determined by the school district, to graduate from Edina Public Schools. District requirements are articulated in Appendix I.

VI. Requirements to Participate in Graduation Ceremony

- A. The high school graduation ceremony is the commencement event provided to students, families, and community by the school district. A high school student who has attained the required course credits will be allowed to participate in the ceremony. The high school principal or designee will present a list of students to receive a diploma from Edina Public Schools to the school board for its approval prior to the ceremony.
- B. The district reserves the right to not allow a student to participate in or attend the graduation ceremony for inappropriate behavior. Inappropriate behavior includes but is not limited to destroying or damaging property, disrupting the school day or activities, or engaging in disrespectful behavior toward fellow students or district employees.
- C. The district will not charge fees for rental or purchase of caps, gowns, or diplomas.

VII. Early Graduation

As provided for by state law, students may be considered for early graduation, upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. All test requirements or higher guidelines have been satisfied;
- C. The principal or designee has conducted an interview with the student and parent or guardian, familiarized the parties with opportunities available in post-secondary education, and supports the early graduation request.
- D. The principal's decision will be in writing and is subject to approval by the superintendent and school board.

Legal References:

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)

Minn. Stat. § 120B.021 (Required Academic Standards)

Minn. Stat. § 120B.023 (Benchmarks)

Minn. Stat. § 120B.024 (Credits)

Minn. Stat. § 120B.07 (Early Graduation)

Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)

Minn. Rules Chapter 3501

Cross References:

Policy 601 (Educational Competencies, Academic Standards, and Instructional Curriculum)

Policy 614 (Assessment Plan)

Policy 616 (School District System Accountability)

Policy 624 (Online Learning Options)

Policy
adopted: 10/26/09
revised: 08/17/15
revised: 02/27/17
revised: 03/11/19
revised: 02/03/21
revised: 03/13/23
revised: 03/04/24
revised: / /

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Appendix I to Policy 613

EDINA PUBLIC SCHOOLS GRADUATION REQUIREMENTS

I. Graduation Requirements

A. All students are subject to the following assessment requirements, unless the parents/guardians opt out in writing:

1. Must participate in the Minnesota Comprehensive Assessments (“MCAs”) in reading, math, and science; and
2. Must have had an opportunity to complete the ACT in Grade 11.

B. All students must complete the Minnesota Academic Standards as developed by the Minnesota Department of Education:

1. Minnesota Academic Standards, Language Arts K-12;
2. Minnesota Academic Standards, Mathematics K-12;
3. Minnesota Academic Standards, Science K-12;
4. Minnesota Academic Standards, Social Studies K-12;
5. Minnesota Academic Standards, Arts K-12;
6. Minnesota Academic Standards, Personal Finance 9-12;
- 6.7. School District Standards, Health K-12; and
- 7.8. School District Standards, Physical Education K-12.

C. Additionally, all students must demonstrate their understanding of the following local academic standards:

1. School District Standards, Career and Technical Education 6-8; and
2. School District Standards, World Languages 6-8.

D. All students must successfully complete one of the following:

1. Earn forty-three (43) semester credits, [and starting with the class of 2028, forty-four \(44\) semester credits](#), as recorded on the high school transcript;
2. Have met the requirements of the student’s IEP; or

3. Have met the requirements of an accredited alternative learning program within the district.

II. Edina Public Schools Graduation Requirements

- A. Students must successfully complete, as determined by the school district, the following high school level course semester credits for graduation:
 1. Eight (8) semester credits of English Language Arts;
 2. Six (6) semester credits of mathematics, including an Algebra II credit or its equivalent;
 3. Six (6) semester credits of science, including a minimum of (a) two credits in physical earth science; (b) two credits in biology; (c) two additional credits in physics or chemistry beyond physical earth science;
 4. Seven (7) semester credits of social studies, encompassing at least United States history, government and citizenship, world history, geography, and economics; however, starting with the class of 2028, eight (8) semester credits of social studies, encompassing at least United States history, government and citizenship, world history, geography, and economics;
 5. Two semester credits in the arts (music, dance, theater, media and visual arts and selected courses);
 6. One (1) semester credit in health and two (2) semester credits in physical education; and
 7. Minimum of eleven (11) semester credits of elective options; however, starting with the class of 2028, minimum of ten (10) semester credits of elective options.
 8. Starting with the class of 2028, one semester credit (1) in personal finance in grade 10, 11, or 12.
 9. Starting with the class of 2028, forty-four (44) semester credits.

Appendix

revised: 12/10/12
revised: 08/17/15
revised: 02/27/17
revised: 07/16/18
revised: 03/11/19
revised: 03/13/23

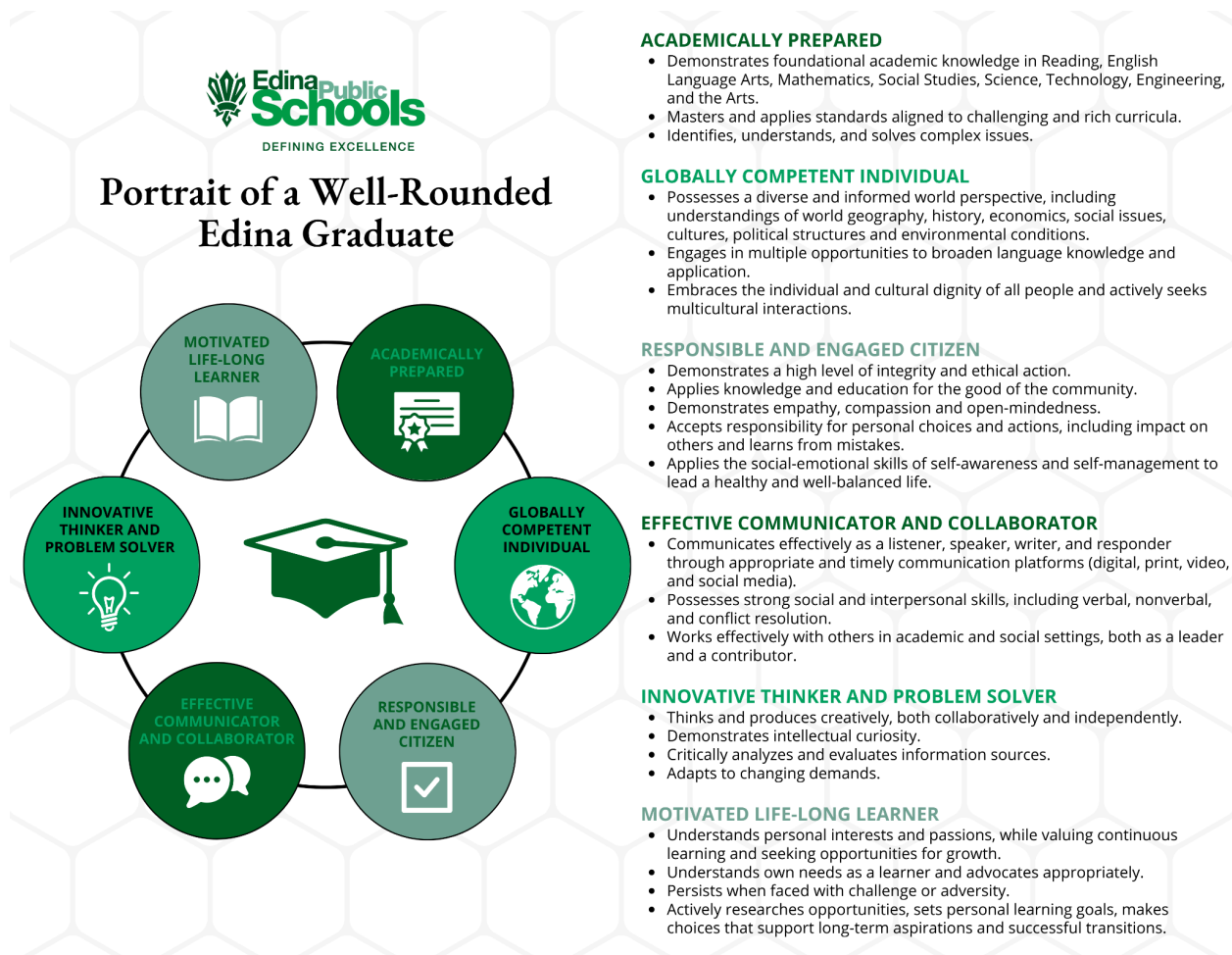
revised: 03/04/24

revised: / /

Appendix II to Policy 613

EDINA PUBLIC SCHOOLS PORTRAIT OF A WELL-ROUNDED EDINA GRADUATE

The Edina Public Schools Early Learning - 12 course work is designed to develop the following competencies in each and every student.



Appendix
adopted: 03/13/23
reviewed: 03/04/24
reviewed: ___/___/___

Education Programs

Student Activities Program

I. Purpose

This policy identifies the position and philosophy of the school district related to the student activities program.

II. General Statement of Policy

The school district recognizes the student activities program is an integral part of the student's whole school experience. Student activities are intended to provide educational experiences not otherwise provided in the instructional curriculum. They complement the curriculum in providing students with additional opportunities for growth and development.

III. Definitions

[For purposes of this policy, the definitions included in this section apply.](#)

~~A. Co-curricular Activities~~ "Co-curricular activities" means those portions of the school ~~district~~-sponsored and ~~school~~ [district](#)-directed activities designed to provide opportunities for students to participate in such experiences on an individual basis or in groups, at school and at public events, for improvement of skills (i.e., interscholastic sports, jazz band). Co-curricular activities are not offered for school credit, cannot be counted toward graduation, and have one or more of the following characteristics:

1. They are conducted at regular and uniform times during school hours, or at times established by ~~school~~-[district](#) authorities;
2. They are directed or supervised by instructional staff in a learning environment similar to that found in courses offered for credit; and
3. They are partially, primarily, or totally funded by public monies for general instructional purposes under direction and control of the school board.

~~B. Curricular Activities~~ "Curricular activities" means those portions of the school program for which credit is granted, whether the activity is part of a required or elective program.

~~C. Extra-curricular (Non-curricular/Supplementary) Activities~~ "Extra-curricular [Extracurricular](#) (non-curricular/supplementary) activities" means all direct and personal services for students for their enjoyment and development that are

managed and operated under the guidance of an adult or staff member.

~~Extra-curricular~~ **Extracurricular** activities have all the following characteristics:

1. They are not offered for school credit nor required for graduation;
2. They generally are conducted outside school hours or, if partly during school hours, at times agreed upon by the participants and approved by school authorities;
3. The content of the activities is determined primarily by the student participants under the guidance of a staff member or other adult.

- D. "Minnesota State High School League" or "MSHSL" refers to the organization that serves as the state governing organization for the interscholastic and fine arts programs of the district. **The district renews its MSHSL membership on an annual basis.**

IV. Responsibilities

A. School Board

The ~~school~~ board will be responsible for the following:

1. Finances: Adopt capital and operating budget, establish participation fees, and annually audit student activities.
2. District Policies: Develop, adopt, and review all policies related to student activities.

B. Administration

The responsibilities of the administration will include:

1. Operations/Implementation: Ensure compliance with the practices and standards stated in district policy.
2. Supervision/Evaluation: Supervision and evaluation of activity director and staff.
3. Communications: Ensure timely internal and external communications occur related to the student activities program.
4. Discipline: Assist in facilitating necessary disciplinary action related to student activities, including all school district policies and the policies of the ~~Minnesota State High School League (MSHSL)~~.
5. Event Supervision: As appropriate, assist in the supervision of events.

C. Activities Director

The responsibilities of the activities director may be assigned to more than one administrator and will include:

1. Administration: Administer and oversee all the student activities programs, including coordination and scheduling of all practices, contests, and events.
2. Supervision/Evaluation: Supervise/evaluate all student activities' advisors, coaches, directors, and support staff. The head coach/advisor of an activity will have an administrative evaluation a minimum of every other year.
3. Financial: Develop and maintain the student activities' budget, including the processing of payment of invoices and bills to vendors.
4. Event Coordination: Coordinate all student activities' events, including scheduling, facility permits, officials, transportation, event workers, and supervision.
5. Communications: Complete and monitor all necessary internal and external communications through email, websites, telephone, and other applicable means for all student activities.
6. Eligibility: Verify the participation eligibility for all members of interscholastic teams referencing MSHSL and district policies.

D. Coaches/Advisors

Provide leadership and complete the duties of their respective student activities' area as assigned and defined. Coaches/advisors are considered employees of the district. All coaches/advisors must go through the district application and background check process at their own expense. Volunteer coaches/advisors will follow the [all district policy](#) guidelines established for [volunteers](#). ~~in Policy 911 (Use of Volunteers).~~

E. Parents/Guardians

Provide support for students and the various student activities of the district.

F. Student Activities Advisory Council (SAAC)

Serve as an advisory group to those who administer the activities programs in the district. The group is made up of parents, students, coaches, teachers, and administrators. The activities director selects members, schedules, and facilitates the meetings that are held a minimum of four times per year.

~~G. Minnesota State High School League (MSHSL)~~

~~Serve as the state governing organization for the interscholastic and fine arts programs of the district.~~

V. Sponsored Student Activities

- A. Student activities are considered ~~school~~ [district](#)-sponsored provided they meet the following criteria:

1. Organized by a school site's leadership team
2. Sponsored by school ~~school~~ district personnel
3. Composed of current student body members
4. Conduct a majority of meetings, practices, and events at ~~the school a~~ district-sanctioned site
5. Provide a process for the selection of members
6. Establish aims which are educational in value
7. Meet the interests of the ~~school~~ district or community

The student activity must be formally reviewed by the SAAC and approved by the school board to become a sponsored activity.

- B. Each approved, ~~school~~ district-sponsored student activity and athletic sport will be included on an official ~~School~~ District-Sponsored Student Activities and Athletics List and Fee Schedule (the "Activities List") posted on the district website. The activities director will update this list in June, prior to the start of a new school year.
- C. Middle school and high school activity programs are available to all students meeting the eligibility requirements of the ~~school~~ district and/or MSHSL. In addition, all participants must meet the registration requirements before participating in an activity.
- D. All participants in the activities program(s) must follow the district's policies and policies of the MSHSL.
- E. All interscholastic athletic programs will comply with federal Title IX regulations related to gender equity. An annual report will be submitted to the Minnesota Department of Education on gender compliance.
- F. The ~~secondary~~ middle school administration, ~~activities director,~~ and appropriate staff will develop procedures and rules to address the student activity programs. The ~~secondary~~ middle schools will publish a reference for student enrichment activities to be available on the ~~district~~ school website and in the main office. These activities may vary from year to year based on the interest of students.

VI. Non-sponsored Student Activities

- A. Non-sponsored student activities are organizations, clubs, societies, and/or fraternities that are not recognized by the school district, and do not meet the established criteria of a sponsored ~~school~~ district activity (see Section V.A).
- B. The non-sponsored student activities have membership composed primarily of students from a district school, are sponsored by a party other than ~~school~~ district personnel, meet outside school hours at places other than ~~the school a~~

[district site](#), and establish aims that are other than educational. These activities are beyond the jurisdiction of ~~school~~ [district](#) authorities. The members may access the district facilities according to [district policy](#). ~~Policy 801—Equal Access to School Facilities.~~

- C. Membership in secret fraternities, sororities, and/or clubs is prohibited in the district. Further, activities contrary to the best interest of ~~a school~~ [the district](#) or that negatively reflect on the reputation of ~~a school~~ [the district](#) or that interfere with the ~~school's~~ [district's](#) basic educational mission are prohibited. The ~~school~~ [district](#) respects its students' right to engage in free speech and association within the aforementioned parameters. Students violating this policy will be disciplined in accordance with [district policy](#). ~~Policy 506—Student Conduct and Discipline.~~

VII. Procedures and Requirements

A. Participation Levels

The grades for eligibility for interscholastic athletic activities will be included on the Activities List posted on the website. Grade eligibility for other activities is determined by the individual school or activity.

B. Participation Fees

Participation fees may be assessed for student participation in activity programs. A partial or full participation fee waiver may be an option for eligible students. The activity director's office has the form for such requests. The current participation fee structure will be included in the Activities List posted on the website. These fees are reviewed and approved by the school board annually. The board will ensure that any funds raised for ~~extra-curricular~~ [extracurricular](#) activities will be spent only on ~~extra-curricular~~ [extracurricular](#) activities.

C. Additional Services and Support

Participants may receive additional activities, services, or staff support when the services and/or support are included in their approved Individual Education Plan. Families seeking more information about possible services and support should contact the Activities Director.

D. Exceptional Middle School Student Athlete Policy

A 7th or 8th grade student who may have exceptional academic or athletic skills may go through the request process to be a part of a high school varsity program. The details and process are listed in Appendix I of this policy.

E. Activity Conflicts for the Multiple Activity Participant

Participation in multiple co-curricular and/or ~~extra-curricular~~ **extracurricular** activities can contribute to a broader and well-rounded education. Students who choose to participate in multiple activities can expect to incur additional challenges with time management, organization, and participation commitments. The information, statement of philosophy, and process for students with participation conflicts is listed in Appendix II of this policy.

F. Official Hornet Logo

The official school colors of the district are green and white. The mascot for the athletic teams is the “Hornet”. The official district logo of the “Hornet” is patented and protected by copyright, and is for official district use only; (e.g., uniforms, publications, websites). Any non-district use requests for the official “Hornet” must be approved by the ~~administration~~ **the Director of Marketing and Communications**.

G. High School Pepfests/Student Recognition Assemblies

In order to recognize individual and/or team activity achievements during the course of the school year, there will be a minimum of three seasonal pepfests/assemblies.

The school administration will communicate such achievements to news media, school announcements, building marquees, and board commendations. The activity director will make arrangements for the appropriate display of trophies, plaques, certificates, and other awards.

H. Squad/Team Size

For any activity that has selection criteria and limitations in the number of members/participants, coaches/advisors will have direct contact with any students that are not selected or “cut” from a team/activity.

I. Sportsmanship

The district expects all students who participate in ~~school~~ **district**-sponsored activities to represent the ~~school~~-**district** and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to ~~school~~ **district** activities.

Participants, coaches/advisors, parents, spectators, and staff are required to exhibit positive sportsmanship at all events. The district expects all spectators at ~~school~~ **district**-sponsored activities, including parents, employees, and other members of the public, to behave in an appropriate manner at those activities. Students and employees may be subject to discipline and parents and other spectators may be subject to sanctions for engaging in misbehavior or inappropriate, illegal, or unsportsmanlike behavior at these activities or events.

J. Surveys

Student participants will have the opportunity to complete a survey at the end of a season activity at a minimum of every other year.

K. Scheduling

Whenever possible, the district will avoid scheduling ~~school~~ district activities and events on major faith-based observances.

L. Edina Youth Athletic Association Admission to Varsity Contests

The district will offer opportunities for Edina youth athletic association participants to attend some Hornet home games for free in accordance with the guidelines attached as Appendix III.

Cross References:

- Policy 503 (Student Attendance)
- Policy 506 (Student Conduct and Discipline)
- Policy 517 (Student Recruiting)
- Policy 538 (~~Field Trips and~~ Student Travel)
- Policy 625 (Addition/Deletion of Interscholastic Athletic Programs)
- Policy 626 (Independent Provider Activity Programs)
- Policy 627 (Athletics, Fine Arts, and Activities – Participation and Academic Eligibility)
- Policy 711 (Student Activities Accounting)
- Policy 801 (Equal Access by Students to School Facilities)
- Policy 902 (Use of School District Facilities and Equipment)
- Policy 911 (District Volunteers)

[Minnesota State High School League Handbook | Governance Documents](https://www.mshsl.org/mshsl-handbook-governance-documents)
(<https://www.mshsl.org/mshsl-handbook-governance-documents>)

Policy
adopted: 10/26/09
amended: 07/18/11
revised: 10/19/15
revised: 04/09/18
updated: 03/23/20
revised: 10/16/23
revised: __/__/__

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Appendix I to Policy 628

Exceptional Middle School Student Athlete Policy

Participation of 7th and 8th Grade Middle School Students in Interscholastic Athletics

One of the goals of the Edina Public Schools is to provide an appropriate learning opportunity and challenge for students in all endeavors, academic and co-curricular. The needs of the student and concern for their physical, mental, social, emotional, and educational well-being are of prime importance.

Students in 7th or 8th grade are able to try-out for an ~~EHS~~ [Edina High School](#) 9-12 program if in the judgment of the varsity coach there is an advanced 7th or 8th grade student-athlete who could compete at the high school level. This individual may be eligible under the following conditions:

The student must possess skills to successfully participate and play competitively at the high school levels. Athletes needed for specific levels of play in each program will be determined by the head coach and activities director.

1. Parents/guardians, counselors, coaches, and administrators of the 7th or 8th grade athlete are urged to carefully consider the student's physical, mental, emotional, social, and educational well-being before permitting them to try out and participate on a varsity team with older students.
2. The athlete moved to the high school level is being included in an accelerated track for athletic skills learning, fully anticipating being a significant varsity contributor their first year or the year after.
3. The procedures of this policy must be followed.

Procedures

1. Requests for high school level participation may be initiated by a student-athlete and parent/guardian, a coach, activities director, or a principal. Requests are to be made on a form provided by the district and submitted to the activities director who will consult with the parent/guardian, middle school coach, ~~middle school athletic coordinator~~, principal, and the varsity coach to determine the appropriate disposition of each request. No 7th or 8th grade athlete will be permitted to register for high school participation without first presenting to the activities office staff a completed request form bearing the signature of approval of the activities director and middle school principal.
2. All 7th or 8th grade athletes who receive approval from the activities director for high school participation will undergo a tryout period in which the varsity coach evaluates the athlete's physical, mental, social, emotional, and educational readiness for competition at high school level. The tryout period will not exceed

two weeks. At the conclusion of the tryout, the varsity coach will meet with the student-athlete and discuss the anticipated role of the young student-athlete for the season.

3. The activities director will talk with the head high school varsity coach to share all pertinent information. A meeting with the parent(s) and/or student-athlete is recommended.
4. The activities director will be responsible for the final decision. The completed and signed form will be retained in the high school activities office.

Considerations

During the analysis portion of the request for a 7th or 8th grade student-athlete to try out and compete at the high school level, the following considerations will be carefully reviewed:

1. The athlete being moved to the high school level must fit the criteria of an accelerated track for skill development due to the lack of opportunity for the student to improve at the 7th or 8th grade level, fully anticipating being a significant varsity contributor their first year or the year after that.
2. Each program head coach, in consultation with the activities director, will determine if having 7th and 8th graders involved in their high school program is appropriate.
3. An analysis of all team members with consideration being given to senior high student-athletes who may be displaced as team members or may lose playing time with the addition of the 7th or 8th grade athlete.

Grade 6 Students

Grade 6 students are not eligible for interscholastic athletics per Minnesota State High School League Bylaw 105.00.

Appendix

established: 07/18/11

revised: 10/19/15

updated: 03/23/20

revised: 10/16/23

revised: / /

Appendix II to Policy 628

Activity Conflicts for the Multiple-Activity Participants

With a number of students participating in multiple activities, situations arise when students may have competing demands of on their time during the same season. It is with this in mind, and with mutual respect, that coaches/advisors/directors of music, fine arts, athletics, and clubs should coordinate their schedules. The purpose is to avoid putting pressure on a multiple-activity student as a result of conflicting schedules. The following guidelines are an attempt to provide an equitable basis concerning the scheduling of events for students and a process to follow if conflicts arise.

A. Scheduling of Events

1. The activities director and advisors/directors from the music and drama departments will schedule events in the preceding spring of the year for the following school year.
2. Events scheduled after the annual activity calendar is completed in the spring will have to be cleared on the master calendar before being added.
3. The city, county, state, and federal election days should be listed on the calendar. There are no activities permitted after 6:00 pm on those dates.
4. The Minnesota State High School League official tournament dates should also be posted on the master calendar to include state tournament and section tournament dates.
5. Other district-designated dates will take priority over all the later scheduled events.
6. When it becomes necessary to reschedule an event which has been postponed/canceled, the applicable advisors/directors/coaches will check the existing master schedule. If there is a possible conflict with the rescheduled date, the change must be approved by the activities director and the affected staff.

B. Procedure for Multiple-Activities² Participants

1. The student is responsible for informing coaches/advisors/directors of any known or potential conflicts or issues which may arise by virtue of participating in multiple activities.
2. The coaches/advisors/directors should communicate with each other once a conflict is determined. They will agree on a plan to proactively reduce conflicts, issues, and stress for the multiple-activity participant.
3. One of the coaches, directors, or advisors should inform the student of the agreed upon plan to reduce conflicts, issues, and stress. The student should

inform their parents/guardians of the agreed upon plan and continue to inform their parents/guardians of any conflicts or issues which may arise in the implementation of the plan.

C. Conflict Resolution Process

1. The following will be used to determine priority for conflicts:

ACTIVITY 1	ACTIVITY 2	OUTCOME
Practice	Practice	Student Choice
Game/Performance/Event	Practice	Activity 1
Practice	Game/Performance/Event	Activity 2
Game/Performance/Event	Game/Performance/Event	Student Choice

2. There will be no penalties/consequences for student participation due to the outcome of a decision resulting from these policies/guidelines.
3. A postseason game or tournament will take priority over a musical concert or drama event.
4. Reasonable exceptions may be made through communication between coaches, directors, and advisors, depending on the role and importance to other students involved in an activity.
5. If other circumstances arise, the principal will make a decision and the student may not be penalized in any way.

Appendix
established: 07/18/11
revised: 10/16/23
reviewed: / /

Appendix III to Policy 628

Community Youth Sport Association Admission to Varsity Games

In an effort to gain some consistency and equality in youth association participants attending Hornet home games, the school district recommends that the following guidelines be followed for Edina youth athletic associations to have free admission to home high school varsity contests (i.e., Youth Nights, Jersey Night):

1. Youth participants are allowed into the game free with their jersey along with a paid parent/guardian. The youth organization parent/guardian must provide adequate adult supervision (~~one adult for every 10 youth~~) for the duration of the game.
2. The youth association parents must set up and staff a check-in table or gate for youth participants at the game entrance door or gate.
- ~~3. Athletes/participants must wear their youth association jersey/shirt to gain free admission to the game.~~
43. The youth association participants may gain free admission to two games, or more at the activities director's discretion, per sport per season. The youth association leadership should communicate with the high school coaches and activities department to set up the best dates for the two games. The sports that are subject to this policy are:

Football	Boys' Basketball
Volleyball	Girls' Basketball
Boys' Soccer	Boys' Hockey
Girls' Soccer	Girls' Hockey

54. The varsity games' designated youth nights will be for the youth association matching gender only. The exception to this will be to allow free admission to the two designated home football games to the Edina Girls Athletic Association Flag Football participants. The designated football games cannot include Homecoming.
65. When possible, the coaches and youth participants should be recognized during the course of the game (before, half-time, end of game). A youth association member should provide the public address announcer with an appropriate script to be read for proper recognition.

Appendix
established: 07/18/11
reviewed: 10/16/23
reviewed: __/__/__

IX. Action

IX.A. Certification of Property Taxes Payable
in 2025



Board Meeting Date: 12/2/2024

Title: Certification of Property Taxes Payable in 2025

Type: Action

Presenter(s): Mert Woodard - Director, Finance & Operations

Background: The District administration recommends the certification of property taxes payable in 2025 in the amount of \$75,948,165.77. This amount represents a \$3,529,938.59 increase, 4.88%, over taxes payable in 2024, while the District's property tax base has grown by approximately 8.13%. Levy amounts by fund and tax classification are as follows:

<u>Levy Category</u>	<u>Amount</u>
General Fund - Referendum Market Value - Voter Approved	\$ 21,789,488.54
General Fund - Referendum Market Value - Other	7,803,472.15
General Fund - Net Tax Capacity - Voter Approved	9,184,593.78
General Fund - Net Tax Capacity - Other	17,725,541.66
Community Service Fund	1,535,903.16
Debt Service Fund - Net Tax Capacity - Voter Approved	6,863,774.65
Debt Service Fund - Net Tax Capacity - Other	11,045,391.83
Total Certified Levy	\$ 75,948,165.77

Recommendation: Approve and certify the maximum allowable levy amount of \$75,948,165.77 and authorize the Board Clerk to execute the final 2025 property tax levy for Independent School District No. 273 before submission to the Hennepin County Auditor and Minnesota Department of Education.

Desired Outcomes from the Board: N/A

Attachment(s):

1. PAY2025 vs PAY2024 Property Tax Levy Comparison

Property Tax Levy Comparison

TAXES PAYABLE IN 2025 VS 2024

Fund	Levy Component	Payable 2024 for FY2025	Payable 2025 for FY2026	Change (\$)	Change (%)
GENERAL	* 1st Tier RMV Referendum	\$ 4,346,724	\$ 4,364,199	\$ 17,475	0.40%
	* 2nd Tier RMV Referendum	10,018,726	10,495,425	476,699	4.76%
	* Unequalized RMV Referendum	6,399,512	6,587,854	188,342	2.94%
	1st Tier Local Optional	2,830,348	2,841,745	11,397	0.40%
	2nd Tier Local Optional	4,006,546	4,022,653	16,108	0.40%
	Equity Levy	472,470	656,765	184,295	39.01%
	* Capital Projects Referendum	8,476,346	9,184,594	708,248	8.36%
	OPEB PAYGO	1,400,891	1,707,072	306,181	21.86%
	Operating Capital	1,582,999	1,661,683	78,684	4.97%
	Alt. Teacher Comp (Q Comp)	781,664	791,617	9,954	1.27%
	Achievement & Integration	420,405	419,363	(1,042)	(0.25%)
	Reemployment	160,000	30,000	(130,000)	(81.25%)
	Career & Technical Education	244,652	297,642	52,991	21.66%
	Safe Schools	340,178	341,546	1,368	0.40%
	Safe Schools Intermediate 287	141,741	142,311	570	0.40%
	Building Lease Levy	2,264,143	2,337,743	73,600	3.25%
	Long-Term Facilities Maintenance	11,974,428	9,997,582	(1,976,846)	(16.51%)
	Adjustments - RMV	577,922	624,319	46,398	8.03%
	Adjustments - NTC	(371,670)	(367,450)	4,220	(1.14%)
Adjustments - Abatement	274,143	366,433	92,290	33.67%	
Total General Fund Levy		56,342,167	56,503,096	160,929	0.29%
COMMUNITY SERVICE	Basic Community Education	349,681	349,681	-	0.00%
	Early Childhood Family Education	315,447	330,050	14,603	4.63%
	Home Visiting	9,677	9,450	(227)	(2.34%)
	Adults with Disabilities	9,451	8,750	(700)	(7.41%)
	School-Age Care	660,000	660,000	-	0.00%
	Abatement Adjustments	4,888	6,023	1,135	23.22%
	Other Adjustments	48,883	171,948	123,065	251.75%
	Total Community Service Fund Levy		1,398,027	1,535,903	137,876
DEBT SERVICE	* Debt Service - Voter Approved	7,001,610	6,997,054	(4,556)	(0.07%)
	Debt Service - Other	8,308,139	11,457,939	3,149,800	37.91%
	Debt Excess	(726,921)	(664,479)	62,442	(8.59%)
	Abatement Adjustments	94,697	118,652	23,956	25.30%
Total Debt Service Fund Levy		14,677,525	17,909,166	3,231,642	22.02%
Total Property Tax Levy		\$ 72,417,719	\$ 75,948,166	\$ 3,530,447	4.88%

Notes:

- 1) Levy components preceded by "*" are voter-approved.
- 2) Values within the "Payable 2024 for FY2025" column are representative of the certified levy for taxes payable in 2024 plus county auditor adjustments.
- 3) The "Debt Service - Other" category is related to principal and interest payments for long-term facilities maintenance bonds and capital notes.

IX.B. Policy Review (501, 502, 516, 605, 608,
636)



Board Meeting Date: 12/2/2024

Title: Policy Review

Type: Action

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 501 School Weapons Policy
- Policy 502 Search of Student Lockers, Desks, Personal Possessions and Student's Person
- Policy 516 Student Medication
- Policy 605 Alternative Educational Services
- Policy 608 Instructional Services – Special Education
- Policy 636 Workload Limits for Certain Special Education Teachers

Recommendation: Approve the suggested modifications for Policies 501, 502, 516, 605, 608, 636.

Desired Outcome(s) from the Board: Approve suggested modifications.

Attachments:

1. Policy 501 School Weapons Policy
2. Policy 502 Search of Student Lockers, Desks, Personal Possessions and Student's Person
3. Policy 516 Student Medication
4. Policy 605 Alternative Educational Services
5. Policy 608 Instructional Services – Special Education
6. Policy 636 Workload Limits for Certain Special Education Teachers

Students

School Weapons Policy

I. Purpose

The school district strives to maintain a learning and working environment that is safe for students, staff, and the public. This policy provides a framework for reporting actions that violate this policy, and district actions when it receives such a report.

II. General Statement of Policy

No one will possess, use, or distribute a weapon or a look-alike weapon when on a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

- A. "Weapon" means any object, device, or instrument designed as a weapon, or which through its use is capable of threatening or producing bodily harm, or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; nunchucks; throwing stars; explosives; fireworks; mace and other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon. Articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate, and such use will be treated as the possession and use of a weapon.
- B. ~~2. No person will possess, use, or distribute~~ "Look-Alike Weapon" means any object, device, or instrument having the appearance of a weapon, and such objects, devices, or instruments will be treated as weapons including, but not limited to, weapons listed in the above definition of "weapon" which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
- ~~3. No person will use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm~~

~~and/or intimidate, and such use will be treated as the possession and use of a weapon.~~

- C. "Dangerous Weapon" means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, "flammable liquid" means any liquid having a flashpoint below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, "combustible liquid" is a liquid having a flash point at or above 100 degrees Fahrenheit.
- D. ~~C.~~ "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.
- E. ~~B.~~ "School Location" includes any school building or grounds, whether leased, rented, owned, or controlled by the school; locations of school activities or trips; bus stops, school buses or school vehicles, or school-contracted vehicles; entrance or departure areas of school premises or events; all locations where school-related functions are conducted; and anywhere students are under the jurisdiction of the school district.

IV. Exceptions

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that they accidentally have a weapon in their possession, and takes the weapon immediately to the office of the principal or department or program supervisor, will not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon there, a student will not be considered to possess a weapon if they immediately turn the weapon over to an administrator, teacher, or head coach, or immediately ~~notifies~~ **notify** an administrator, teacher, or head coach of the weapon's location.
- B. It will not be a violation of this policy if a non-student (or student where specified) falls within one of the following categories:
 - 1. active licensed peace officers;
 - 2. military personnel, or students or non-students participating in military training, who are on duty performing official duties;
 - 3. persons authorized to carry a pistol under ~~Minn. Stat. § 624.714~~ **state law** while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;

4. persons who keep or store pistols [or other firearms](#) in a motor vehicle in accordance with ~~Minn. Stat. §§ 624.714 or 624.715 or other firearms in accordance with § 97B.045~~ [state law](#);
5. firearm safety or marksmanship courses or activities for students or non-students conducted on school property;
6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
7. a gun or knife show held on school property;
8. possession of dangerous weapons, BB guns, or replica firearms with written permission of the [superintendent, assistant superintendent](#), principal ~~or other person having general control and supervision of the school~~ or the director of a child care center; or
9. persons who are on unimproved property owned or leased by a child care center, school, or school district unless the person knows that a student is currently present on the land for a school-related activity.

C. Policy Application to Instructional Equipment/Tools

While the district takes a firm “Zero Tolerance” position on the possession, use, or distribution of weapons by students, and a similar position with regard to non-students, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or non-students. Such equipment and tools, when properly possessed, used, and stored, will not be considered in violation of the rule against the possession, use, or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the “lawful” carry or possession of a firearm in a school parking lot or parking facility is specifically limited to non-student permit-holders authorized under ~~Minn. Stat. § 624.714~~ [state law](#) to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder’s vehicle will constitute a violation of this policy.

V. Consequences for Student Weapon Possession/Use/Distribution

- A. The school district takes a position of “Zero Tolerance” in regard to the possession, use, or distribution of weapons by students. Consequently, the minimum consequence for students possessing, using, or distributing weapons will include:
 - 1. immediate out-of-school suspension;
 - 2. confiscation of the weapon;
 - 3. immediate notification of police;
 - 4. parent or guardian notification; and
 - 5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.
- C. The principal will, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a student who brings a firearm to school unlawfully.
- D. Administrative Discretion

While the district takes a “Zero Tolerance” position on the possession, use, or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

VI. Consequences for Weapon Possession/Use/Distribution by Non-~~s~~Students

- A. Employees
 - 1. An employee who violates the terms of this policy is subject to disciplinary action, including non-renewal, suspension, or discharge as deemed appropriate by the school board.
 - 2. Sanctions against employees, including non-renewal, suspension, or discharge will be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
 - 3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

B. Other Non-~~s~~Students

1. Any member of the public who violates this policy will be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another district, that district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public, and may be asked to provide an escort to remove the member of the public from the school location.

VII. Reports of Dangerous Weapon Incidents in School Zones

- A. The school district ~~must~~ will electronically report to the Minnesota Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under ~~Minnesota Statutes section 121A.06~~ state law.

Legal References:

18 U.S.C. § 921 (Definitions ~~of Firearm~~)
Minn. Stat. § 97B.045 (Transportation ~~ing~~ of Firearms)
Minn. Stat. § 121A.05 (~~Referral to Police~~ Policy to Refer Firearms Possessor)
[Minn. Stat. § 121A.06 \(Reports of Dangerous Weapon Incidents in School Zones\)](#)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 609.02, ~~S~~subd. 6 (Definitions ~~of~~ Dangerous Weapon)
Minn. Stat. § 609.605 (Trespass)
Minn. Stat. § 609.66 (Dangerous Weapons)
Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)
In re C.R.M. 611 N.W.2d 802 (Minn. 2000)

Cross References:

Policy 403 (~~Discipline, Suspension and Dismissal~~ of School District Employees)
Policy 506 (Student [Conduct and](#) Discipline)

Policy
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reviewed: 02/21/12
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updated: 03/23/20
revised: __/__/__

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Students

Search of Student Lockers, Desks, Personal Possessions and Student's Person

I. Purpose

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. General Statement of Policy

~~A. Edina Public Schools~~ The school district does not allow students to use lockers, desks, or their vehicle for unauthorized purposes or to store contraband. Further, students will not carry contraband on their person or in their personal possessions while on district property or during district-sponsored or school-sponsored events.

~~B. Lockers and Personal Possessions Within a Locker~~

~~School lockers are the property of the school district. At no time does the district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school district officials for any reason, at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school district officials have a reasonable suspicion that the search will uncover evidence of a violation of law, district policy, or school rules.~~

~~C. Desks~~

~~School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school district officials for any reason, at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within their desks may be searched only when school district officials have a reasonable suspicion that the search will uncover evidence of a violation of law, district policy, or school rules.~~

~~D. Personal Possessions and Student's Person~~

~~When a school district official has a reasonable suspicion that a search will~~

~~uncover a violation of law, district policy, or school rules; the school district official may search a student's personal possessions or the student's person. The search will be reasonable in its scope and intrusiveness.~~

~~E. Canine Searches~~

~~Schools The district may use specially trained dogs to detect and alert officials to the presence of prohibited items and illicit substances in school parking areas. If a dog alerts to a vehicle, it may be searched by school district officials. A student will be subject to withholding of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of a school district official.~~

III. Definitions

For purposes of this policy, the definitions included in this section apply.

- A. "Contraband" means any unauthorized item; possession of which is prohibited by school district policy or law.

Contraband includes, but is not limited to, weapons and "look-alike" weapons, alcoholic beverages, controlled substances and "look-alike" substances, district-owned materials, and stolen property.

- B. "Personal possessions" includes, but is not limited to, purses, backpacks, book bags, electronic devices, packages, and clothing.
- C. "Reasonable suspicion" means that a school district official has grounds to believe that the search will result in evidence of a violation of law, district policy, or school rules.

Reasonable suspicion may be based on a school district official's personal observation; a report from a student, parent, or district employee; a student's suspicious behavior; knowledge of the student's prior behaviors; prior experience with the student; an alert from a specially trained dog; or other reliable sources of information. The school district official must believe there is a reasonable moderate chance of finding wrongdoing by completing the search.

- D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search.

Factors to consider in determining what is reasonable include the nature of the suspected infraction; the reliability of the information leading to the search; the necessity of acting without delay; the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm, or destruction of evidence); the prevalence and seriousness of the problem that is the impetus for the search;

and the age of the student. The content of the ~~school~~ district official's suspicion must match the circumstance that justified the search in the first place.

IV. Searches

AB. Lockers and Personal Possessions Within a Locker

School lockers are the property of the ~~school~~ district. At no time does the district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by ~~school~~ district officials for any reason, at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when ~~school~~ district officials have a reasonable suspicion that the search will uncover evidence of a violation of law, district policy, or school rules.

BG. Desks

School desks are the property of the ~~school~~ district. At no time does the ~~school~~ district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by ~~school~~ district officials for any reason, at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within their desks may be searched only when ~~school~~ district officials have a reasonable suspicion that the search will uncover evidence of a violation of law, district policy, or school rules.

CD. Personal Possessions and Student's Person

When a ~~school~~ district official has a reasonable suspicion that a search will uncover a violation of law, district policy, or school rules; the ~~school~~ district official may search a student's personal possessions or the student's person. The search will be reasonable in its scope and intrusiveness.

DE. Canine Searches

~~Schools~~ The district may use specially trained dogs to detect and alert officials to the presence of prohibited items and illicit substances in school parking areas. If a dog alerts to a vehicle, it may be searched by ~~school~~ district officials. A student will be subject to withholding of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of a ~~school~~ district official.

-IV. Procedures

A. ~~School~~ District officials may inspect the interiors of lockers and desks for any

reason, at any time, without notice, without student consent, and without a search warrant.

- B. When a ~~school~~ **district** official has a reasonable suspicion that a search will uncover a violation of law, district policy, or school rules; the ~~school~~**district** official may search a student's personal possessions, vehicle, or the student's person. The search will be reasonable in its scope and intrusiveness.
- C. Searches to screen students may be conducted prior to a district-sponsored-~~or school-sponsored~~ extracurricular event. (See Appendix I.)
- D. As soon as practicable after a search of personal possessions within a locker or vehicle, in accordance with this policy, the ~~school~~**district** officials ~~must~~ **will** provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or ~~school~~ **district** officials.
- E. Whenever feasible, a search of a student will be conducted in private by a ~~school~~ **district** official of the same gender. A second ~~school~~ **district** official of the same gender will be present as an observer during the search of a student whenever feasible.
- F. Strip searches will be conducted only in circumstances involving imminent danger to students, employees, or the district. A strip search is a search involving the removal or shaking out of coverings or clothing from private areas. Mass strip searches and body cavity searches are prohibited.
- G. A ~~school~~ **district** official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- H. A copy of this policy will be disseminated in a way that ~~school~~ **district** officials deem appropriate.

VI. Directives and Guidelines

~~School~~ **District** officials may establish reasonable guidelines that address specific needs of the school district, such as use of tape in lockers and desks, standards of cleanliness and care in lockers, posting of items within lockers or desks that may constitute violation of district policy.

VII. Seizure of Contraband

If a search yields contraband, ~~school~~ **district** officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

VIII. Violations

A student found to have violated this policy or its implementation is subject to discipline in accordance with the school district's disciplinary policy and handbook, and the student may, when appropriate, be referred to legal officials.

Legal References:

U.S. Const., amend. IV

Minn. Const., art. I, § 10

Minn. Stat. § 121A.72 (School Locker Policy)

New Jersey v. T.L.O., 469 U.S. 325 (1985)

Safford Unified School District v. Redding, 557 U.S. (2009)

DesRoches by DesRoches v. Caprio, 156 F.3d 571 (4th Cir. 1998)

Cross References:

Policy 418 (Alcohol- and Drug-Free Workplace [and School Environment](#))

Policy 501 (School Weapons Policy)

Policy 506 (Student [Conduct and Discipline](#))

[Policy 524 Electronic Technologies Acceptable Use](#)

Policy 527 (Student Use and Parking of Motor Vehicles, Patrols, Inspections, and Searches)

Policy 632 (Chemical Use and Abuse)

Policy

adopted: [01/22/08](#)

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[amended](#) [03/12/12](#)

revised: [02/24/14](#)

revised: [04/15/19](#)

revised: [__/__/24](#)

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Appendix I to Policy 502

Guidelines for Student Searches at Extracurricular Events

Searches to screen students may be conducted prior to or at a district-sponsored ~~or school-sponsored~~ extracurricular event (“event”). A screening is conducted to promote a safe event and to prevent students from carrying contraband on their persons.

1. District administration will notify students and parents about possible screening procedures prior to the event or the purchasing of tickets for the event, whichever comes first.
2. Contained in this notification will be:
 - a. What type of screening procedures may be used by district administration, or its agents (e.g., pat-down searches, portable breath test);
 - b. Whether the screening procedures will be completed on all attendees or on a randomized basis; and
 - c. A statement that the student’s purchase of a ticket or attendance at an event is parental and student consent to be subject to the aforementioned searches.
3. **When feasible**, pat-down screenings will be conducted by district employees or law enforcement officials of the same gender as the student being screened.
4. Pat-down screenings may include, but are not limited to, a “pat-down” of the exterior of clothing, emptying pockets, and checking of personal possessions.
5. Portable breath tests used for the detection of alcohol by the district will be approved devices by the National Highway Traffic Safety Administration.

Nothing in these guidelines precludes searches based on a reasonable suspicion.

Appendix

established: 01/27/14

Revised: 02/24/14

revised: ___/___/24

Students

Student Medication

I. Purpose

This policy sets forth the provisions that ~~must~~ will be followed when administering prescription and nonprescription medication to students.

II. General Statement of Policy

The school district acknowledges that some students may require prescription and nonprescription medication during the school day. In such cases, medication may be administered only by the licensed school nurse/registered nurse, trained health services employee, or other employee to whom the licensed school nurse/registered nurse designates this responsibility. The licensed school nurse/registered nurse is responsible for educating the designee about the reason the medication is needed, the usual dose of the medication, and the possible side effects of the medication(s). The district strongly discourages students from possessing and self-administering nonprescription medication without written authorization from the student's parent or guardian (~~parent~~), filed in the health office.

III. Administration Procedures and Exclusions

A. Medications administered at school must be FDA-approved and listed in the *Physicians' Desk Reference* ("PDR"). Rare exceptions will be considered individually by the district medical advisor and the health services coordinator.

1. Drugs and medications ("medications") used by students not governed by this policy include the following:
 - a. Medications used off **school** district property, unless as part of district-sponsored field trip;
 - b. Medications used in connection with athletics or extracurricular activities; and
 - c. Medications used in connection with activities that occur before or after the regular school day.
2. Prescription medication as used in this policy does not include any form of medical cannabis as defined by and in accordance with state law.

3. If the administration of medication(s) requires a **the** district to store the medication, the parent/**guardian** must inform the district if the medication is a controlled substance.
 - a. If the medication is a controlled substance, the parent/**guardian** must retrieve the medicine upon district request.
 - b. If the medication is not a controlled substance, the parent/**guardian** must designate the district as an authorized entity to transport the medication for destruction purposes.

B. Request Procedure

The administration of prescription and nonprescription medication requires a completed signed Medication Administration Authorization form from the student's parent/**guardian** and a physician before the medication will be administered. An oral request must be reduced to writing within two school days, provided that the ~~school~~ district may rely on an oral request until the Medication Administration Authorization form is received. When medication administration is necessary, the Medication Authorization Form must be completed not less than once per school year and when a change in the prescription or requirements for administration occurs.

The licensed school nurse/ registered nurse or designee, may request to receive further information about the prescription from the prescriber, if needed, prior to administration of the medication.

C. Storage

Prescription medication must come to school in the original container labeled for the student by a pharmacist in accordance with law, and ~~must~~ **will** be administered in a manner consistent with the instructions on the label.

Medication will be kept under the secured care of district employees. Exceptions to this requirement are refrigerated medication, prescription asthma medications self-administered with an inhaler, and medications administered as noted in a written agreement between the district and the parent/**guardian** or as specified in an Individualized Education Plan ("IEP"), Section 504 Plan, or Individual Health Plan ("IHP").

D. Administration

Procedures for administration of medicine at school and school activities are developed in consultation with a licensed school nurse/registered nurse. For medicine used by students with a disability, administration may be as provided in the IEP, Section 504 Plan, or IHP.

1. General Exceptions

- a. Emergency health procedures, including emergency administration of drugs and medicine, are not subject to this policy.
- b. Medicine provided or administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this policy.
- c. Specific health treatment and health functions (e.g., catheterization, tracheostomy suctioning, and gastrostomy feedings) do not constitute administration of medicine.

2. Self-Administered Inhalers Exception

Medicines that are prescription asthma or reactive airway disease medications can be self-administered by a student with an asthma inhaler if:

- a. The district has received a Medication Administration Authorization from the student's parent/[guardian](#) permitting the student to self-administer the medication and a written physician order for the current school year.
- b. The inhaler is properly labeled for that student.
- c. The parent/[guardian](#) has not requested a district employee to administer the medication to the student.

The parent/[guardian](#) must submit written authorization for the student to self-administer the medication each school year. The licensed school nurse or registered nurse or other appropriate party ~~must~~ **will** assess the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's school health record a plan to implement safe possession and use of asthma inhalers.

3. Epinephrine Auto-Injectors Exception

At the start of each school year or at the time a student enrolls in school, whichever is first, a student's parent/[guardian](#), district employees, including those responsible for student health care, and the prescribing medical professional ~~must~~ **will** develop and implement an IHP for a student who is prescribed epinephrine autoinjectors that enables the student to:

- a. possess epinephrine autoinjectors; or
- b. if the parent/[guardian](#) and prescribing medical professional determine the student is unable to possess the epinephrine, have immediate access to epinephrine autoinjectors in close proximity to the student at all times during the instructional day. For the purposes of this exception, the instructional day is defined as the start time and ending time of the school/program as defined by the district.

The IHP ~~must~~ will designate the district employees responsible for implementing the student's IHP, including recognizing anaphylaxis and administering epinephrine autoinjectors when required, consistent with state law. This health plan may be included in a student's Section 504 Plan.

The district may obtain and possess epinephrine auto-injectors to be maintained and administered by district personnel, including a licensed nurse, to a student or other individual if, in good faith, it is determined that person is experiencing anaphylaxis regardless of whether the student or other individual has a prescription for an epinephrine auto-injector. The administration of an epinephrine auto-injector in accordance with state law is not the practice of medicine.

Registered nurses may administer epinephrine auto-injectors in a school setting according to a condition-specific protocol as authorized under state law. Notwithstanding any limitation in state law, licensed practical nurses may administer epinephrine auto-injectors in a school setting according to a condition-specific protocol that does not reference a specific patient and that specifies the circumstances under which the epinephrine auto-injector is to be administered, when caring for a patient whose condition falls within the protocol.

The district may enter into arrangements with manufacturers of epinephrine auto-injectors to obtain epinephrine auto-injectors at fair-market, free, or reduced prices. A third party, other than a manufacturer or supplier, may pay for the district's supply of epinephrine auto-injectors.

E. Sunscreen

A student may possess and apply a topical sunscreen product during the school day while on district property or at a school-sponsored event without a prescription, physician's note, or other documentation from a licensed health care professional. District personnel are not required to provide sunscreen or assist students in applying sunscreen.

4. Employees

- a. Trained employees may administer medication to students in special cases when the licensed school nurse, registered nurse, employees involved, and parents/guardians agree in writing to this plan and doing so is not inconsistent with any applicable medical orders or standards. In these cases, the medication ~~must~~ will be kept locked in a cabinet and the employees ~~must~~ will keep a record of the date, time, name, and amount of medication(s) given to students.
- b. Trained employees may administer medication to students when necessary on field trips. The licensed school nurse, registered nurse will instruct the trained employees about the proper method of administration, storage, and any side effects of the medication to be

administered. The same labeling and documentation requirements listed above will apply.

EF. Recordkeeping

All medication administered at school will be documented. This documentation includes the name and dose of medication, time of administration, and the name of the individual who administered the medication.

The licensed school nurse/registered nurse or other designated person, is responsible for the filing of the signed Medication Authorization documents in the student's health record. The licensed school nurse/registered nurse, or designee, is responsible for providing a copy of such form to the principal and to other employees designated to administer the medication.

FG. Discontinuing a Medication

Medication will be discontinued when a parent/guardian gives verbal permission to discontinue the medication. This request must be followed in writing by the parent/guardian.

GH. Unclaimed Medications

1. The district will contact parents/guardians to collect unclaimed medications.
2. Transportation for destruction of unclaimed medications that are non-controlled substances will occur at least annually, but more frequently ~~in~~ at the district's discretion. The district will transport the medication to a designated drop-off box or collection site or may request law enforcement assistance in transportation.
3. The district will not transport unclaimed medications that are controlled substances. If the controlled substance is unclaimed, the district will request that a law enforcement agency transport the controlled substance to a collection bin that complies with Drug Enforcement Agency regulations, or if a site is not available, under the law enforcement agency's procedures for transporting such controlled substance.

HI. Medications that are Controlled Substances

Medications that are considered to be controlled substances for purposes of state and federal law are subject to the following security provisions:

1. Controlled substances will be counted when they arrive at school and before they leave school. This count will be recorded.
2. If a controlled substance is dropped on the floor, it will be disposed of in a health office hazardous waste container, witnessed and recorded by two adults.

3. [Unless written parent or guardian permission is received prior to a field trip,](#) ~~the district is prohibited from transporting medicines that are controlled substances. The parent/guardian must retrieve unused medicines that are controlled substances at the request of the district. If the controlled substance is still unclaimed, the district must request that a law enforcement agency transport the controlled substance to a collection bin that complies with Drug Enforcement Agency regulations, or if a site is not available, under the law enforcement agency's procedures for transporting such controlled substance.~~

Legal References:

20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act ~~of 2004~~)

29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)

Minn. Stat. § 13.32 (~~Student Health~~ [Educational Data](#))

Minn. Stat. § 121A.21 (~~Hiring of Health Personnel~~ [School Health Services](#))

Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)

Minn. Stat. § 121A.2205 (Possession and Use Epinephrine Autoinjectors; Model Policy)

Minn. Stat. § 121A.2207 (Life-Threatening Allergies in Schools; [Stock Supply of Epinephrine Auto-Injectors](#))

Minn. Stat. § 121A.221 (Possession and Use of Asthma Inhalers by Asthmatic Students)

Minn. Stat. § 121A.222 (Possession and Use of Nonprescription Pain Relievers by Secondary Students)

Minn. Stat. § 147.081, subd. 2 (Practicing Without License; Penalty)

[Minn. Stat. § 148.171-148.285 \(Minnesota Nurse Practice Act\)](#)

Minn. Stat. § 151.212 (Label of Prescription Drug Containers)

Minn. Stat. § 152.22 (~~Medical Cannabis, Definitions;~~ [Medical Cannabis](#))

Minn. Stat. § 152.23 (~~Medical Cannabis, Limitations;~~ [Medical Cannabis](#))

Minn. Rules, Chapter 7045 (Hazardous Waste)

[Cross Reference:](#)

[Policy 516.5 \(Overdose Medication\)](#)

Policy

adopted: [06/16/08](#)

amended: [03/12/12](#)

revised: [06/16/14](#)

revised: [07/19/21](#)

revised: [__/__/24](#)

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Edina Public Schools – Medication Administration Authorization

Do not use this form for students who require medication for asthma, severe allergies, seizures, or diabetes. Please have your medical provider complete action plans for these health conditions.

Student: _____ Date of Birth: _____ Grade: _____

PHYSICIAN AND PARENT/GUARDIAN SIGNATURE REQUIRED BELOW.

Parents/guardians asking district employees to give medication to their child must provide written permission each school year that has been signed by the child’s licensed health care provider and the parent/guardian. The medication must be provided in the original, labeled container.

PHYSICIAN/LICENSED PRESCRIBER’S ORDER FOR ADMINISTRATION OF MEDICATION BY SCHOOL PERSONNEL – To be completed by physician/licensed prescriber.				
Medication	Dose in mg	Frequency	Route	Medical Condition
Physician/licensed prescriber signature (required):				Date:
Print Name of Prescriber			Clinic Name	
Phone:			Fax:	

All authorizations expire at the end of the school year or following the summer school session.

<u>Parent/ Guardian Authorization</u>	
<ul style="list-style-type: none"> • I request that the above medication/s be given during school hours as ordered by my child’s physician/licensed prescriber. • I request that the medications be given on field trips as prescribed. Yes No • I will notify the school if medication is stopped. • I give permission for the medication/s to be given by school personnel as delegated, trained, and supervised by the school nurse. • Legally, I may refuse to sign the authorization to administer medication form. If I refuse to sign, we the district will not be able to administer the medication. • This consent may be revoked at any time by sending a written notice to the licensed school nurse. • If this medication(s) is a controlled substance, I am obligated to retrieve the controlled substance when requested by the district. • If this medication(s) are is not a controlled substance, I hereby designate the district as an authorized entity to transport the medication for the purposes of destruction if any unused medication(s) remains. 	
Parent/Guardian Signature	Date

<u>Permission for Release of Information</u>	
<ul style="list-style-type: none"> • I give permission for the school nurse to contact my child’s physician/licensed prescriber with questions about the above listed medication/(s) or medical condition/(s) being treated by medication/(s). • I give permission for the physician/licensed prescriber to release information related to the above medication/(s) and medical condition/(s) to the licensed school nurse. 	
Parent/Guardian Signature	Date

Education Programs

Alternative ~~Programs and~~ Educational Services

I. Purpose

This policy recognizes the benefit of alternative educational ~~programs and~~ services to meet individual learner needs.

II. General Statement of Policy

The school district recognizes the importance of alternative educational ~~program and~~ service options. Educational ~~program and~~ service options will be made available for students that may enhance their opportunity to learn in a different environment and through a different learning approach.

III. Definition

“Alternative educational services” may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessment, homebound instruction, supervised homework, or enrollment in another district or in an [state-approved](#) alternative learning center ~~under § 123A.05~~ selected to allow the ~~pupil~~ [student](#) to progress toward meeting graduation standards ~~under § 120B.02~~, although in a different setting.

IV. Responsibility

[A. Any student who is 17 years old who seeks to withdraw from school, and the student’s parent or guardian must attend a meeting with school district personnel to discuss the educational opportunities available to the student, including alternative educational opportunities and sign a written election to withdraw from school.](#)

[BA.](#) It will be the responsibility of the director of teaching and learning to identify alternative ~~program and~~ [educational](#) service options to be made available to students, to recommend such alternative programs and services to the school board for approval, and to familiarize students and parents with the availability of such alternative programs and services. The superintendent will, through cooperative efforts with other schools, agencies, and organizations, periodically recommend additional or modified alternative educational ~~programs and~~ services to the ~~school~~ board.

CB. The director of teaching and learning will have discretionary authority to develop guidelines and directives to implement school board policy relating to alternative programs and educational services.

Legal References:

Minn. Stat. § 120A.22, ~~S~~subd. 8 (~~Compulsory Instruction~~ [Withdrawal from School](#))

[Minn. Stat. § 120B.02 \(Educational Expectations and Graduation Requirements for Minnesota's Students\)](#)

Minn. Stat. § 121A.41, ~~S~~subd. 11 (Definitions – Alternative Educational Services)

Minn. Stat. § 121A.45, ~~S~~subd. 1 (~~Grounds for Dismissal~~ [Provision of Alternative Programs](#))

[Minn. Stat. § 123A.05 \(State-Approved Alternative Programs Organizations\)](#)

Minn. Stat. § 123A.06 (State-Approved Alternative Programs and Services)

Minn. Stat. § 124D.66 (Assurance of Mastery Programs)

Minn. Stat. § 124D.68 (Graduation Incentives Programs)

Minn. Stat. § 124D.74 (~~American Indian Language and Cultural Educational Programs~~)

Minn. Stat. § 125A.50 (Alternative Delivery of Specialized Instructional Services)

Cross References:

Policy 603 (Curriculum and Program Review and Development)

Policy 604 (Grade Level Configuration and Enrollment at School Sites)

Policy

adopted: 06/22/09

Revised: 03/16/14

Reviewed: 01/13/20

Revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

Education Programs

Instructional Services – Special Education

I. Purpose

This policy sets forth the position of the school district on the need to provide for special educational services on the part of some students in the district.

II. General Statement of Policy

Consistent with federal and Minnesota law, special education instruction and related services will be provided to all children with disabilities aged birth through 21 22, who need and meet the eligibility criteria for special education instruction and related services. Special education instruction and related services included on a child's Individual Education Program (IEP), Individual Service Plan (ISP), or Individual Family Service Plan (IFSP) will be provided at no cost to the parent or guardian of the child as required by law.

III. Definition of Specially Designed Instruction

For purposes of this policy, "Specially Designed Instruction" means adapting, as appropriate to the needs of an eligible student, the content, methodology, or delivery of instruction –

1. To address the unique needs of the student that result from the student's disability; and
2. To ensure access of the student to the general curriculum, so that the student can meet the educational standards within the school district that apply to all children.

IV. Responsibilities

- A. The school district accepts its responsibility to identify, evaluate, and provide special education and related services for disabled children with disabilities who are properly the responsibility of the district, and who meet the eligibility criteria to qualify for special education and related services as set forth in Minnesota and federal law. The district will ensure that all qualified disabled children with disabilities are provided special education and related services which are appropriate to their educational needs.
- B. When the provision of such services requires or results from interagency cooperation, the district will participate in such interagency activities in

compliance with federal and state law.

- C. The district will follow due process procedures that guarantee the rights of all children with disabilities as well as parental or guardian rights of participation in due process decision-making procedures. These procedures include identification, evaluation, program planning, and determination of an appropriate level of services.
- D. The district may conduct an assessment for developmental adapted physical education, as defined in state law, as a stand-alone evaluation without conducting a comprehensive evaluation of the student in accordance with prior written notice provisions required by state law. A parent or guardian may request that the district conduct a comprehensive evaluation of the parent's or guardian's student.

~~IV. Definition of Specially Designed Instruction~~

~~Specially Designed Instruction means adapting, as appropriate to the needs of an eligible student, the content, methodology, or delivery of instruction—~~

- ~~3. To address the unique needs of the student that result from the student's disability; and~~
- ~~4. To ensure access of the student to the general curriculum, so that the student can meet the educational standards within school district that apply to all children.~~

Legal References:

20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)

Minn. Stat. § 124D.03 (Enrollment Options Program)

Minn. Stat. § 125A.02 (Definition of Child with a Disability [Defined](#))

Minn. Stat. §§ 125A.027, ~~125A.03, 125A.08, 125A.15, and 125A.29~~ (District Obligations) ([Local Agency Coordination Responsibilities](#))

Minn. Stat. §125A.03 (Special Instruction for Children with a Disability)

Minn. Stat. §125A.08 (Individualized Education Programs)

Minn. Stat. § 125A.091, subd.3a (Additional Requirements for Prior Written Notice)

Minn. Stat. §125A.15 (Placement in Another District; Responsibility)

Minn. Stat. §125A.29 (Responsibilities of County Boards and School Boards)

Minnesota Rules, Part 3525.1352 (Developmental Adapted Physical Education: Special Education - Definition)

Cross References:

Policy 402 (Disability Nondiscrimination)

Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)

Policy 510 (Nonresident Enrollment)

Policy 521 (Student Disability Nondiscrimination)

Policy
adopted: 06/22/09
revised: 07/18/16
updated: 11/18/19
revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Education Programs

Workload Limits for Certain Special Education Teachers

I. Purpose

This policy establishes general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services for 60 percent or less of the instructional day.

II. General Statement of Policy

- A. Workload limits for special education teachers will be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.
- B. In determining workload limits for special education staff, the school district will take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

- A. “Special education staff” and “special education teacher” both mean a teacher employed by the school district who is licensed under the rules of the Minnesota [Professional Educator Licensing and Standards Board of Teaching](#) to instruct children with specific disabling conditions.
- B. “Direct services” means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.
- C. “Indirect services” means special education services provided by a special education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children with disabilities to monitor and observe.
- D. “Workload” means a special education teacher’s total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized

education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

IV. Collective Bargaining Agreement Unaffected

This policy will not be construed as a reopening of negotiations between the school district and the special education teachers' exclusive representative, nor ~~shall~~ **will** it be construed to alter or limit in any way the managerial rights or other authority of the ~~school~~ district set forth in the Public Employment Labor Relations Act or in the collective bargaining agreement between the ~~school~~ district and the special education teachers' exclusive representative.

Legal References:

Minn. Stat. § 179A.07, ~~S~~**s**ubd. 1 (Inherent Managerial Policy)

Minn. Rule 3525.0210, ~~S~~**s**ubps. 14, 27, 44, and 49 (Definitions of "Direct Services," "Indirect Services," "Teacher," and "Workload")

Minn. Rule 3525.2340, ~~S~~**s**ubp. 4.B. (Case Loads for School-Age Educational Service Alternatives)

Cross References:

Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)

Policy 608 (Instructional Services – Special Education)

Policy
adopted: 08/15/16
reviewed: 08/10/20

INDEPENDENT SCHOOL DISTRICT **NO. 273**
Edina, Minnesota

X. **Leadership and Committee Updates**

XI. **Superintendent Updates**

XII. **Adjournment**

XIII. **Information**

XIII.A. **Enrollment Mobility - November 2024**



Board Meeting Date: 12/2/2024

Title: November 2024 Enrollment Mobility

Type: Information

Presenter(s): Shauna Talley, MARSS – Student Information Coordinator

Attachment:

1. Mobility Report (next page)

Report Section Descriptions and Assumptions:

- **School Level Enrollment Information**
 - This section is broken up by School / Grade
 - This section counts a student as 1 even if they spent only one day enrolled during the reporting period. When this section is built, the first and last days of the month are used as the reporting period.
- **Enrollment Comparisons**
 - This section compares the enrollment totals of the current reporting period to the month prior and the same period a year prior.
- **Mobility**
 - This section of the report lists the total number of students by grade who have withdrawn and enrolled during the reporting period.
 - This section of the report uses the same reporting period as the other sections of the report.
 - This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.
- **Leaving Student Breakdown**
 - This section of the report displays the reason students withdrew during the reporting period.
 - This section of the report is broken out by the Minnesota Department of Education's approved End Status Codes. These codes are:
 - 03: Transferred to an approved nonpublic school
 - 04: Student moved outside of the district, transferred to another MN District
 - 05: Student moved to another state and enrolled in school; student moved out of the country
 - 20: Student transferred to another district/state but did not move

This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.

Edina Public Schools Enrollment Summary



Enrollment as of the end of November, 2024

Elementary Schools		KG	1	2	3	4	5	TOTAL
Concord Elementary School		108	115	115	128	133	137	736
Cornelia Elementary School		85	93	97	105	106	99	585
Countryside Elementary School		112	117	129	97	98	109	662
Creek Valley Elementary School		84	90	97	101	107	107	586
Highlands Elementary School		87	86	95	108	95	95	566
Normandale Elementary School		105	103	100	123	115	104	650
Totals		581	604	633	662	654	651	3785

Secondary Schools	6	7	8	9	10	11	12	TOTAL
South View Middle School	336	338	349	0	0	0	0	1023
Valley View Middle School	331	324	348	0	0	0	0	1003
Edina High School	0	0	0	687	687	689	651	2714
Edina Virtual Pathway Secondary	0	0	0	9	22	19	24	74
Options at Edina High School	0	0	0	0	0	0	0	0
Totals	667	662	697	696	709	708	675	4814

Enrollment Comparisons

	December 2023	November 2024	December 2024
K-5	3725	3794	3785
6-8	1977	2072	2026
9-12	2749	2792	2788
Totals K-12	8451	8658	8599
PS	230	199	195
ECSE	219	198	189

November Mobility

	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Withdrawn Students	1	3	4	1	2	1	0	3	0	4	2	1	1	23
Enrolled Students	2	0	2	1	0	0	2	0	0	2	3	1	0	13
	1	-3	-2	0	-2	-2	2	-3	0	-2	1	0	-1	

Leaver Breakdown

Reason for Withdrawal	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
03: Transferred to a Non-Public School	0	0	0	0	0	0	0	0	0	0	1	0	0	1
04: Moved Outside of the District	1	0	0	0	1	0	0	1	0	0	0	0	0	3
05: Moved Outside of the State	0	2	3	0	1	1	0	0	0	0	0	0	0	7
20: Transferred to Another MN District, did not move	0	1	1	1	0	0	0	2	0	4	1	1	1	12
Total	1	3	4	1	2	1	0	3	0	4	2	1	1	23

XIII.B. Investment Summary - November 2024

XIII.C. Expenditure Summary - November 2024



Board Meeting Date: 12/2/2024

Title: Expenditure Summary – November 2024

Type: Information

Presenter(s): Mert Woodard - Director, Finance & Operations

Description: The attached report describes fiscal year-to-date expenditure activity within the District's various funds through November 30, 2024.

Recommendation: There is no recommended action.

Desired Outcomes from the Board: This information is provided for the benefit of the School Board and its stakeholders.

Attachments:

1. Expenditure Summary – November 2024

Expenditure Summary



FOR THE MONTH ENDED NOVEMBER 30, 2024

Fund	Fiscal Year-to-Date 2024-25		Fiscal Year-to-Date % of Budget		
	Budget	Actuals	2024-25	2023-24	2022-23
General Fund					
Salaries	\$ 91,863,490	\$ 28,418,580	30.9%	29.9%	29.3%
Benefits	30,785,396	8,608,785	28.0%	26.1%	27.0%
Purchased Services	10,736,705	4,060,431	37.8%	47.1%	44.1%
Supplies & Materials	4,761,381	1,335,525	28.0%	41.1%	34.5%
Other Expenditures	570,384	106,975	18.8%	16.2%	10.8%
Other Financing Uses	-	-	-	-	-
Total General Fund Expenditures	\$ 138,717,356	\$ 42,530,296	30.7%	30.5%	29.9%
Food Service	4,531,973	1,310,231	28.9%	11.8%	29.1%
Community Service	12,841,752	5,504,040	42.9%	37.2%	48.7%
Debt Service	14,597,514	3,347,281	22.9%	23.2%	23.8%
Capital	29,204,970	10,200,358	34.9%	44.4%	10.9%
Internal Service	910,000	328,453	36.1%	43.4%	41.3%
Total Expenditures All Funds	\$ 200,803,565	\$ 63,220,660	31.5%	32.6%	21.2%

Percent Comparison
Year-To-Date to Total Budget



Notes:

1- Capital Expenditures, including those made under the building construction fund, operating capital, capital projects levy, and long-term facilities maintenance are presented in combination within the "Capital" category as they are non-linear in nature and can vary greatly from period to period and year to year. Significant variances are normal.

2 - Expenditure figures may be understated or overstated due disbursement timing fluctuations; the District operates under the cash basis of accounting during the year for non-salary expenditures

XIII.D. Valley View MATHCOUNTS Math Team Extended
Regional Travel



Board Meeting: December 2nd, 2024

Title: Valley View MATHCOUNTS Math Team Extended Regional Travel

Type: Information

Presenters: Jody De St. Hubert, Director of Teaching and Learning; and Meg Schlukebier, Valley View Mathematics Teacher

Description: In accordance with Policy 538, the following extended regional travel has received support from the school's administration.

[MATHCOUNTS](#) provides engaging math programs to US middle school students of all ability levels to build confidence and improve attitudes about math and problem solving. In March 2025, Valley View Middle School students may be participating in the state MATHCOUNTS competition in Plymouth, MN.

Transportation and Accommodations: Competing MATHCOUNTS members will stay at the Crowne Plaza Conference Center the night of March 7th and return home after the competition on March 8th. Students will travel to and from the hotel for competition with a parent/guardian. Edina staff will be present at the hotel before students arrive and will meet students as they are dropped off. Students will be with a staff member or parent chaperone for all meals and activities.

Cost: The estimated cost to students is \$30.

Recommendation: This report is provided for information for the School Board and our Edina stakeholders.

Attachments:

1. Appendix III Board Policy 538 , [Extended Field Trip and Travel Application Preliminary Approval](#)

