

Regular Meeting

Monday, September 9, 2024 7:00 PM

ECC Room 349, 5701 Normandale Road, Edina, MN 55424

I. **Determination of Quorum and Call to Order**

II. **Approval of Agenda**



DEFINING EXCELLENCE

**School Board Regular Meeting
Monday, September 9, 2024; 7:00 PM
ECC Room 349**

- I. Determination of Quorum and Call to Order**
- II. Approval of Agenda**
- III. Excellence in Action**
- IV. Hearing from Members of the Public**
- V. Consent Agenda**
 - A. Minutes: *August 5 special and regular meeting; August 7-8 retreat; August 20 work session*
 - B. Personnel Recommendations - August 2024
 - C. 2026-2027 Employee Holiday Schedule
 - D. Check Register - August 2024
 - E. Electronic Fund Transfers - August 2024
 - F. Gifts and Bequests – August 2024
 - G. 2024-2025 Brightworks Membership
 - H. Tuition Agreement - Bloomington Public Schools
 - I. 2024-2025 Board Liaison, Committee and Leadership Roles
 - J. Student Support Services Agreements
 - 1. Bayada Home Health Care_EB
 - 2. Bayada Home Health Care_DS
 - 3. Fraser
 - 4. Sara Kohn
 - 5. Accurate Home Care_EB
- VI. Discussion**
 - A. Intent to Issue General Obligation Capital Notes and Facilities Maintenance Bonds, Series 2024A
 - Description:** The District routinely issues general obligation debt to finance the maintenance and enhancement of its building infrastructure and to purchase fixed assets for use in District operations. Most of the principal and interest payments on the bonded debt, both voter-approved and non-voter approved, are funded by District residents via the yearly school district property tax levy.
 - Presenter(s):** Mert Woodard, Director of Finance and Operations; and Jodie Zesbaugh, Senior Municipal Advisor, Ehlers Inc.
 - B. 2024 Summer Programming - Community Education & Strategic Partnerships Department
 - Description:** The Community Education and Strategic Department's 2024 summer programming was truly exceptional. This presentation will provide a comprehensive overview, detailing quantitative metrics as well as qualitative feedback from students, parents, and staff.

Presenter(s): Dr. Anne Marie Leland, Director of Community Education & Strategic Partnerships; and Dr. Cheryl Gunness, Community Engagement & Purpose Learning Supervisor

C. 2024-2025 School Board Priorities

Description: The following are the 2024-25 school board priorities developed based on Board discussion. The priorities work to encapsulate areas of focus identified in a recent Board retreat and further refined in the August 20, 2024, work session. This work supports best practice in school board operations as well as the Edina Public Schools Strategic Plan, specifically Strategy D: Developing Leaders Throughout the District.

Presenter(s): Governance

D. Policy Review (603, 616, 618, 620)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.

Presenter(s): Board Policy Committee

VII. Action

A. Intent to Issue General Obligation Capital Notes and Facilities Maintenance Bonds, Series 2024A

Description: The District routinely issues general obligation debt to finance the maintenance and enhancement of its building infrastructure and to purchase fixed assets for use in District operations. Most of the principal and interest payments on the bonded debt, both voter-approved and non-voter approved, are funded by District residents via the yearly school district property tax levy.

Presenter(s): Mert Woodard, Director of Finance and Operations; and Jodie Zesbaugh, Senior Municipal Advisor, Ehlers Inc.

Recommendation: Adopt a resolution that: declares the District's intent to issue general obligation capital notes, facilities maintenance bonds, and alternative facilities and school building refunding bonds, Series 2024A; establishes the parameters that must be satisfied to issue refunding bonds; and authorizes the District administration and its municipal advisors to take proposals and execute all agreements to issue the bonds if all parameters are satisfied.

B. 2024-2025 Superintendent Goals

Description: Superintendent goals are aligned to Edina Public Schools strategic plan priorities and MSBA/MASA performance standards model that was adopted by the EPS school board in 2022.

Presenter(s): Dr. Stacie Stanley, Superintendent

Recommendation: Review updated proposed goals, evidence and artifacts/metrics and approve proposed goals.

C. Proposed 2024-2026 Collective Bargaining Agreement Between Independent School District 273 and the Minnesota School Employees Association (MSEA) Paraprofessionals

Description: The School District's paraprofessionals have ratified a tentative agreement for a two-year contract effective July 1, 2024 through June 30, 2026.

Presenter(s): Sonya Sailer, Director of Human Resources; and Mert Woodard, Director of Finance and Operations

Recommendation: Approve the proposed 2024-2026 collective bargaining agreement.

VIII. Leadership and Committee Updates

IX. Superintendent Updates

X. Adjournment

XI. Information

- A. Investment Summary - August 2024
- B. 2023-2024 Substitute Teacher Fill Rates
- C. To-and-From School Transportation Fees - Final Data

III. Excellence in Action

IV. Hearing from Members of the Public

V. Consent

V.A. Minutes: *August 5 work session and regular meetings, August 7-8 retreat, and August 20 work session*

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF AUGUST 5, 2024

WORK SESSION
5:00 PM

Edina Community Center
ECC 350

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

PRESIDING OFFICER: Chair Erica Allenburg

4:59 PM - 6:26 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Nate Swenson, Assistant Superintendent
Alex Hattstrom, Emergency Management & Safety Coordinator

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
AUGUST 5, 2024

4:59 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Hattstrom.

APPROVAL OF AGENDA

CLOSED SESSION

A. School Security Overview.

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 6:26 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
AUGUST 5, 2024 WORK SESSION

4:59 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Hattstrom.

APPROVAL OF AGENDA

Member Barry moved and Member Birdman seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

At 4:59 PM, Member Gabler moved and Member Huwe seconded to close the meeting. All members voted Aye. The motion passed unanimously.

CLOSED SESSION

School Safety Overview. Closed session pursuant to Minnesota Statutes section 13D.05, subdivision 3(d), for the board to receive security briefings and reports; to discuss issues related to security systems; to discuss emergency response procedures; and to discuss recommendations regarding public services, infrastructure and facilities. The disclosure of this private security data would pose a danger to public safety and/or compromise security procedures and responses. During this closed session, the Board will be reviewing the safety and security information and plans to be used for each campus or school site, as well as District-wide safety and security procedures and recommendations for safety upgrades and training. Any voting related to the financial issues involved with the safety and security plans, if any, will take place during open session.

At 6:26 PM, Member Birdman moved and Member Barry seconded to open the meeting. All members voted Aye. The motion passed unanimously.

ADJOURNMENT

At 6:26 PM, Member Mann moved, and Member Gabler seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE REGULAR MEETING OF AUGUST 5, 2024

REGULAR MEETING
7:00 PM

Edina Community Center Room 349
5701 Normandale Road, Edina

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

PRESIDING OFFICER: Chair Erica Allenburg

7:00 PM - 8:02 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Nate Swenson, Assistant Superintendent
Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Finance and Operations

Alex Hattstrom, Emergency Management and Safety Coordinator
Cynthia Maldonado, Principal, Countryside Elementary School
Dr. Amy Reed, Principal, Creek Valley Elementary School

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA AUGUST 5, 2024

7:00 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Becquer, De St. Hubert, Edwards, Remsing, Sailer, Woodard; Hattstrom, Maldonado, Reed.

APPROVAL OF AGENDA

EXCELLENCE IN ACTION

HEARING FROM MEMBERS OF THE PUBLIC

CONSENT

- A. Minutes: *July 8 special and regular meetings; July 23 work session*
- B. Personnel Recommendations
- C. Check Register - July 2024
- D. Electronic Fund Transfers - July 2024
- E. Gifts and Bequests – July 2024
- F. EHS Mechanical Renovations Phase II Bids
- G. EHS Mechanical Renovations Phase III Bids
- H. Audit Services - Fiscal Year 2024
- I. 2024-2025 Membership in the Association of Metropolitan School Districts (AMSD)

DISCUSSION

- A. 2024-2025 Superintendent Goals
- B. School Security Overview

ACTION

- A. Edina e-Learning Plan 2024-2025
- B. Proposed 2024-2026 Collective Bargaining Agreement Between Independent School District 273 and the Edina Professional Association of Support Staff (EPASS)
- C. Policy Review (103, 113, 414, 415, 524, 806)

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

INFORMATION

- A. Investment Summary - July 2024

ADJOURNMENT

The meeting adjourned at 8:02 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
AUGUST 5, 2024 REGULAR MEETING

7:00 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Stanley, Swenson, Becquer, De St. Hubert, Edwards, Remsing, Sailer, Woodard, Hattstrom, Maldonado, Reed.

APPROVAL OF AGENDA

Member Mann moved and Member Arom seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

Dr. Stanley introduced new administrators: Principals Cynthia Maldonado, Countryside, and Dr. Amy Reed, Creek Valley, as well as Alex Hattstrom, Emergency Management and Safety Coordinator, and Nate Swenson, Assistant Superintendent.

EXCELLENCE IN ACTION

Hannah Christanson, Community Involvement Program Supervisor, shared a presentation about the Green Superheros of Science Teen Teachers program. A partnership between Edina Public Schools (EPS) and the University of Minnesota Extension/4-H, EPS middle school students engaged younger students in science experiments that addressed the environmental impact of plastics.

HEARING FROM MEMBERS OF THE PUBLIC

Susan Crowley spoke about cell phone use in schools.

CONSENT

Member Birdman moved and Member Gabler seconded to approve the consent agenda. All members voted Aye. The motion passed unanimously.

The resolutions were:

- A. Minutes: *July 8 special and regular meetings; July 23 work session*
- B. Personnel Recommendations
- C. Check Register - July 2024
- D. Electronic Fund Transfers - July 2024
- E. Gifts and Bequests – July 2024
- F. EHS Mechanical Renovations Phase II Bids
- G. EHS Mechanical Renovations Phase III Bids
- H. Audit Services - Fiscal Year 2024
- I. 2024-2025 Membership in the Association of Metropolitan School Districts (AMSD)

DISCUSSION

2024-2025 Superintendent Goals: Superintendent goals were discussed.

School Security Overview: Staff presented an annual update about district safety and security.

ACTION

Edina e-Learning Plan 2024-2025: Member Mann moved and Member Huwe seconded to approve the motion. All members voted Aye. The motion passed unanimously.

Proposed 2024-2026 Collective Bargaining Agreement Between Independent School District 273 and the Edina Professional Association of Support Staff (EPASS): Member Gabler moved and Member Birdman seconded to approve the motion. All members voted Aye. The motion passed unanimously.

Policy Review (103, 113, 414, 415, 524, 806): Member Barry moved and Member Huwe seconded to approve the motion. All members voted Aye. The motion passed unanimously.

- Policy 103 Equal Educational Opportunity
- Policy 113 Data Requests
- Policy 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- Policy 415 Mandated Reporting of Maltreatment of Vulnerable Adults
- Policy 524 Electronic Technologies Acceptable Use
- Policy 806 Emergency Management

SUPERINTENDENT UPDATES

Dr. Stanley shared that Community Education programming had reached 8000 students this summer. And, the Edina Education Fund Band Together fundraiser is coming up on August 22, bringing music, food trucks and fun activities to Edina High School to raise money for mental health and wellness programs.

ADJOURNMENT

At 8:02 PM, Member Birdman moved, and Member Arom seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE RETREAT OF AUGUST 7-8, 2024

RETREAT
5:00 PM

Edina City Hall
Mayor's Conference Room

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Day 1

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Ms. Karen Gabler
Ms. Jennifer Huwe

Mr. Michael Birdman
Mr. Elliot Mann

Day 2

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

Mr. Michael Birdman

PRESIDING OFFICER: Vice Chair Karen Gabler
PRESIDING OFFICER: Chair Erica Allenburg

Day 1 5:00 PM - 8:27 PM
Day 2 5:00 PM - 8:38 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent

Day 2

Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

(Official Publication)
MINUTES OF THE RETREAT
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
AUGUST 7-8, 2024

Day 1 - 5:00 PM Vice Chair Gabler called to order the retreat of the School Board. Members present: Allenburg (arrived at 5:20 PM), Arom, Barry, Gabler, Huwe. Staff present: Stanley.

Day 2 - 5:00 PM Chair Allenburg called to order the retreat of the School Board. Members present: Allenburg, Arom, Barry, Gabler, Huwe, Mann. Staff present: Stanley; Becquer.

APPROVAL OF AGENDA

DISCUSSION - Day 1

- A. Team Building
- B. Current State of the District
- C. 3-5 Year Vision of the District
- D. Board Goals
- E. Enrollment

DISCUSSION - Day 2

- A. Team Building
- B. Board Norms
- C. Cultural Proficiency Training/Application
- D. Board Liaison
- E. Community Comment
- F. Tabletop exercise using IROD
- G. Closing & Next Steps

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The August 7 meeting was recessed at 8:27 PM, and adjourned on August 8 at 8:38 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
AUGUST 7-8, 2024 RETREAT

Day 1 5:00 PM Vice Chair Gabler called to order the retreat of the School Board. Members present: Allenburg (arrived at 5:20 PM), Arom, Barry, Gabler, Huwe. Staff present: Stanley.

Day 2 5:00 PM Chair Allenburg called to order the retreat of the School Board. Members present: Allenburg, Arom, Barry, Gabler, Huwe, Mann. Staff present: Stanley; Becquer.

APPROVAL OF AGENDA - Day 1

Member Huwe moved and Member Arom seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

Day 2

At 5:00 PM, board members returned from recess.

DISCUSSION - Day 1

Team Building: Board members engaged in an activity to build rapport and get to know one another better.

Current State of the District: Dr. Stanley reviewed work that is taking place across the district, highlighting celebrations from the year as well as ongoing work.

3-5 Year Vision of the District: Dr. Stanley shared some of the initiatives and goals she envisions the district adopting and working towards in the next three to five years. The goal was to provide board members with a beginning, high-level idea of her strategic vision in which to inform further discussions.

Board Goals: Board members discussed the strategic plan, proposed superintendent goals, and past board goals.

Enrollment: Board members discussed the enrollment report from the October 16, 2023, regular board meeting in anticipation of an October 2024 enrollment report.

DISCUSSION - Day 2

Team Building: Board members engaged in a game to build rapport and bring some fun to our work together.

Board Norms: Board members reviewed the Homerun Leadership framework, and discussed leadership styles.

Cultural Proficiency Training/Application: Director Becquer reviewed the culturally proficient school systems framework, Dilt's nested levels of change, and the school board's role in creating and sustaining organizational change.

Board Liaison: Board members discussed the restructured format of board liaison roles/assignments, and new assignments for the coming year.

Community Comment: Board members discussed the new community comment protocol implemented last spring.

Tabletop exercise using IROD: Board members discussed the purpose of board committees, the role of board members on committees, and what makes a committee function at a high level.

Closing & Next Steps: Board members discussed next steps for board and superintendent goals, board liaison positions, and the enrollment presentation.

ADJOURNMENT

Day 1 – At 8:27 PM, Member Barry moved, and Member Allenburg seconded to recess the meeting. All members voted Aye. The motion passed unanimously.

Day 2 – At 8:38 PM, Member Barry moved, and Member Mann seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF AUGUST 20, 2024

WORK SESSION
5:00 PM

Edina Community Center
ECC 350

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg
Ms. Cheryl Barry
Ms. Karen Gabler
Ms. Jennifer Huwe

ABSENT:

Mr. Dan Arom
Mr. Michael Birdman
Mr. Elliot Mann

PRESIDING OFFICER: Chair Erica Allenburg

5:02 PM - 6:27 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Nate Swenson, Assistant Superintendent
Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Finance and Operations

Jenny Johnson, Assistant Principal, Edina High School
Paul Paetzel, Principal, Edina High School
Carrie Rutz, Supervisor, Transportation

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
AUGUST 20, 2024

5:02 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Barry, Gabler, Huwe. Staff present: Stanley, Swenson, De St. Hubert, Sailor, Woodard; Johnson, Paetzel, Rutz.

APPROVAL OF AGENDA

DISCUSSION

- A. 2024-2025 School Board Priorities (Draft)
- B. To-and-From School Transportation Fees
- C. Graduation Requirements

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 6:27 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
AUGUST 20, 2024 WORK SESSION

5:02 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Barry, Gabler, Huwe. Staff present: Stanley, Swenson, De St. Hubert, Sailor, Woodard; Johnson, Paetzel, Rutz.

APPROVAL OF AGENDA

Member Barry moved and Member Huwe seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

DISCUSSION

2024-2025 School Board Priorities (Draft): Board members discussed priorities for the 2024-2025 year. There will be more discussion at the next regular meeting.

To-and-From School Transportation Fees: Fees for transportation were discussed.

Graduation Requirements: Changes to graduation requirements were discussed.

LEADERSHIP AND COMMITTEE UPDATES

Chair Allenburg shared that there will be a Governance meeting this Friday, and reminded board members to reach out to the groups they serve as liaisons.

Member Gabler shared that the Policy committee will bring a year-at-a-glance overview document to an upcoming meeting.

SUPERINTENDENT UPDATES

Dr. Stanley shared that the all staff Kick Off event is tomorrow morning at Edina High School. She and cabinet members have been out most sites and will finish those visits Thursday. The Edina Education Fund's Band Together fundraiser is Thursday - there will be fun, food trucks, and several bands playing throughout the daylong event at Edina High School.

ADJOURNMENT

At 6:27 PM, Member Gabler moved, and Member Barry seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.



Meeting Date: September 9, 2024

Title: Personnel Recommendations

Type: Consent

Presenter(s): Sonya Sailer, Director of Human Resources

Description: Personnel recommendations are made monthly. These conditional offers of employment are subject to successful completion of a criminal background check, I-9 Employment Eligibility Verification and, where applicable, the issuance of the required license. Salary subject to change upon verification of correct step and lane placement.

Recommendation: Approve the attached personnel recommendations.

Desired Outcome(s) from the Board:

Attachment(s):

1. Report (next page)

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
BASS, CARLY	ND	TD READING/ TEACHER, 0.6 FTE READING INTERVENTION, 0.2 FTE	\$34,894.80 \$10,969.77	08/19/2024 08/28/2024
DABRUZZI, GINA	EHS	MULTILINGUAL TEACHER, 1.0 FTE	\$54,539	08/19/2024
EDLAND, EMILY	ELC	PRESCHOOL TEACHER	\$47.19 HOUR	08/19/2024
ESADES-THRONE, ALLYSON	SV/ND	MULTILINGUAL TEACHER, 1.0 FTE	\$73,235	08/19/2024
FOLEY, MCDANIEL	EHS	SPEL TEACHER, 1.0 FTE	\$67,947.07	08/23/2024
GARRITY, MOLLY	ELC	PRESCHOOL TEACHER	\$38.74/HOUR	08/19/2024
GRIGSBY, MAE	CC	GRADE 4 TEACHER, 1.0 FTE	\$56,594	08/19/2024
KREBS, TYLER	EVP	FINE ARTS TEACHER	PER MOU	08/19/2024
KUKACKA, ANGELITA	EVP	SCHOOL COUNSELOR (LTS)	\$33.23/HOUR	08/19/2024 - 10/04/2024
MASSIE, BRIAN	CV	PHYSICAL EDUCATION, 1.0 FTE	\$90,420	08/19/2024
MATTICK, ISABEL	ECSE	ECSE TEACHER, 0.5 FTE	\$24,454.50	08/19/2024
MCGINNIS, SHANNON	DW	ELEM. LITERACY COACH, 1.0 FTE	\$88,322	08/19/2024
REID, COLLEEN	ELC	PRESCHOOL TEACHER	\$54.07/HOUR	08/19/2024
SEIFERT, JODI	CS	ADMINISTRATIVE DEAN	\$114,837	08/27/2024
VAN DRIEST, STEVEN	EHS	SCHOOL COUNSELOR (LTS)	33.23/HOUR	08/19/2024 - 11/01/2024

B. ADDITIONAL DUTY DAY CONTRACTS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Salary</u>	<u>Number of Days</u>
CAINES, MATHEW	EHS	SCHOOL COUNSELOR	\$3,098.80	10
DOWNING, KENT	VV	SCHOOL COUNSELOR	\$6,375.00	10
GOLBERG, NATALIE	EHS	SCHOOL COUNSELOR	\$5,806.96	10
HACKBARTH, DYLAN	EHS	SCHOOL COUNSELOR	\$4,899.29	10
JOHNSON, TAYLOR	SV	SCHOOL COUNSELOR	\$4,079.35	10
KLAPHAKE, AMBER	DW	SPEL FACILITATOR	\$8,143.29	15
LEVOIR, CARMINE	SV	SCHOOL COUNSELOR	\$6,097.83	10

PHETSAMONE, SUSAN	EHS	SCHOOL COUNSELOR	\$4,076.68	10
PLAFCAN, NICOLE	EHS	SCHOOL COUNSELOR	\$4,325.60	10
SCHMIDT, SANDRA	EHS	SCHOOL COUNSELOR	\$6,097.83	10

C. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>		<u>Date</u>
BUHL, JENNIFER	ND	TALENT DEVELOPMENT TEACHER, 0.8 FTE		06/04/2024
HUDSON, KAREN	ECSE	ECSE TEACHER, 1.0 FTE		06/04/2024
LINDEN, CAROLINE	CS	ADMINISTRATIVE DEAN, 1.0 FTE		08/23/2024

D. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Wage</u>	<u>Date</u>
FRANSSEN, SARAH	EHS	FROM ENGLISH TEACHER, 0.8 FTE TO ENGLISH TEACHER, 1.0 FTE	\$102,456	08/19/2024
MEIER, GRETCHEN	EHS	FROM 1-YEAR LEAVE OF ABSENCE TO LSN, 0.4 FTE (0.6 FTE LOA)	\$31,238.22	08/26/2024
MOEHRLE, BROOKE	DW	FROM PSYCHOLOGIST, 0.9 FTE TO PSYCHOLOGIST, 1.0 FTE	\$99,891	08/19/2024
OBERLE, MARIT	SV	FROM MATHEMATICS, 0.8 FTE TO MATHEMATICS, 0.9 FTE	\$85,604.40	08/19/2024
OSBORNE, BETONY	SV	FROM WL - FRENCH, 0.96 FTE TO WL - FRENCH, 1.0 FTE	\$106,848	08/19/2024
PAMPUSCH, POLLY	ND/SV VV	FROM ML TEACHER, 0.8 FTE TO ML TEACHER, 1.0 FTE	\$95,116	08/19/2024

E. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
BRUESCH, ELLEN	DW	OCCUPATIONAL THERAPIST	08/19/2024 - 10/18/2024
CAHILL, STEPHANIE	HS	WORLD LANGUAGE TEACHER	08/19/2024 - 01/17/2025
IRMITER, MICAYLA	SV	VISUAL ARTS TEACHER	10/01/2024 - 01/16/2025
JOHNSON, TAYLOR	SV	SCHOOL COUNSELOR	10/15/2024 - 10/30/2024
PLAFCAN, NICOLE	HS	SCHOOL COUNSELOR	08/19/2024 - 11/01/2024

NON-LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
ALI, RUSUL	EHS	HEALTH SERVICES ASSOCIATE	\$21.51/HOUR	08/19/2024
BENIK, ABIGAIL	SV	EA SPED PARA	\$21.15/HOUR	08/26/2024
BRANDNER MULLIN, CAROLINE	EHS	DEPARTMENT SPECIALIST CLASSIFICATION B	\$28.48/HOUR	08/12/2024
BURNS, HEATHER	HL	EA SPED PARA	\$19.00/HOUR	08/30/2024
CHESTER, MARCUS	EHS	CUSTODIAN	\$22.06/HOUR	08/14/2024
CONLON, MAE	CS	INSTRUCTIONAL ASSISTANT	\$18.75/HOUR	08/28/2024
DIALLO, MARIEME	CC	EA SPED PARA	\$19.75/HOUR	08/23/2024
FISCHER, LILIA	CN	EA SPED PARA	\$21.15/HOUR	09/06/2024
JENKINS, RONALD	EHS	SECURITY MONITOR	\$19.75/HOUR	08/26/2024
JONES, BRENNAN	ECC	EA SPED PARA	\$23.91/HOUR	08/26/2024
KENYON, PATRICK	EHS	HEALTH SERVICES ASSOCIATE	\$24.62/HOUR	08/20/2024
KRUSE, JEFFREY	VV	SECURITY MONITOR	\$22.55/HOUR	09/05/2024
INIGUEZ, ANNE	DW	BCBA	\$67,789	08/19/2024
MELINA, MADDIE	ECC	INSTRUCTIONAL ASSISTANT CHILD CARE ASSISTANT	\$21.55/HOUR \$21.27/HOUR	08/26/2024
MEZA MENDEZ, YOLIMAR	ND	HEALTH SERVICES ASSOCIATE	\$25.60/HOUR	08/22/2024
MOE, DEBRA	SV	EA SPED PARA	\$24.48/HOUR	09/05/2024
MORR GARCIA, IGOR	DW	HEALTH SERVICES ASSOCIATE	\$25.60/HOUR	08/22/2024
MURPHY, EMMA	EVP	INSTRUCTIONAL ASSISTANT	\$18.00/HOUR	08/26/2024
NEILSEN, ALLISON	ECC	INSTRUCTIONAL ASSISTANT CHILD CARE ASSISTANT	\$18.00/HOUR \$17.08/HOUR	08/26/2024
O'BRIEN, LISA	HL	INSTRUCTIONAL ASSISTANT	\$18.00/HOUR	08/23/2024
OWENS, ABIGAIL	CV	INSTRUCTIONAL ASSISTANT	\$18.75/HOUR	08/26/2024
PARODI, KRISTIN	ECC	EA SPED PARA	\$21.15/HOUR	08/26/2024
PARRA LOPEZ, FRANCISCO	SV	SECURITY MONITOR	\$19.00/HOUR	08/26/2024
PIERCE, JENNIFER	CV	EA SPED PARA	\$23.91/HOUR	08/30/2024
ROSS, SUE	DW	DUE PROCESS SPECIALIST	\$22.03/HOUR	08/19/2024

CLASSIFICATION E

SIMPSON, RIE	ECC	EA SPED PARA	\$19.00/HOUR	09/03/2024
STEPHENSON, STEPHANIE	HL	EA SPED PARA	\$21.15/HOUR	08/23/2024
SCHWINGHAMMER, ADAM	EHS	EA SPED PARA	\$19.75/HOUR	09/05/2024
TAYLOR, IZABELA	ECC	INSTRUCTIONAL ASSISTANT CHILD CARE ASSISTANT	\$18.00/HOUR \$17.08/HOUR	08/26/2024
VILLALOBOS, LINDSAY	DW	MEDIA ASSISTANT CLASSIFICATION E	\$24.45/HOUR	08/19/2024
WEBER, STEFANI	SV	EA SPED PARA	\$21.15/HOUR	09/03/2024
WEI, DAIJING	CN	INSTRUCTIONAL ASSISTANT	\$20.45/HOUR	08/23/2024

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>
BRETOI, ALEX	ECC	OFFICE ASSISTANT - CLASSIFICATION D	08/16/2024
BROWN, NICHOLAS	EHS	EA SPED PARA	05/31/2024
COUGHLAN, MARYELLEN	HL	INSTRUCTIONAL ASSISTANT	05/31/2024
FLORES, JANELL	SV	DEPARTMENT SPECIALIST - CLASSIFICATION B	08/23/2024
HANRAHAN, KELLY	CV	INSTRUCTIONAL ASSISTANT	05/31/2024
JARRETT, BROOKLYN	EHS	EA OPTIONS	05/31/2024
KNUDSON, CARTER	EHS	EA SPED PARA	05/31/2024
KOPP, ANGELA	CV	EA SPED PARA	05/31/2024
LAND, NATASHA	CN	EA SPED PARA	05/31/2024
MCCOLLOWS, MICHAEL	EHS	HEAD GOLF COACH	08/30/2024
PAVLYUK, DIANA	EHS	EA MUSIC	05/31/2024
SHERMAN, CAMILLE	ECC	ASSISTANT DIRECTOR OF HUMAN RESOURCES	09/13/2024
SWORDS, JACLYN	ECC	COMMUNICATIONS COORDINATOR	09/10/2024
WOLFE, MOLLY	SV	EA SPED PARA	05/31/2024

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Wage</u>	<u>Date</u>
LINDAHL, KARI	ND ECC	FROM: KIDS' CLUB LEAD TO: INSTRUCTIONAL ASSISTANT AND: CHILDCARE ASSISTANT	\$20.93/HOUR \$20.45/HOUR \$21.27/HOUR	08/28/2024
RUBINSTEIN, ERROL	VV	FROM: KIDS' CLUB LEAD TO: EA SPED PARA	\$22.66/HOUR \$22.10/HOUR	08/27/2024
SCHOENHOFEN, AMANDA	ECC	FROM: ACCOUNTS PAYABLE SPEC TO: ACCOUNTING SPECIALIST	\$28.48/HOUR \$30.94/HOUR	09/01/2024
SANDELL, DAVID	ECC	FROM: VAN DRIVER TO: INSTRUCTIONAL ASSISTANT	\$17.63/HOUR \$18.00/HOUR	08/26/2024
WAGNER, DENNIS	ECC	FROM: VAN DRIVER TO: INSTRUCTIONAL ASSISTANT	\$17.63/HOUR \$18.00/HOUR	08/26/2024

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
BERGEN, MARY	CN	INSTRUCTIONAL ASSISTANT	08/26/2024 - 09/06/2024
KERZNER, DOROTHY	ECC	DEPARTMENT SPECIALIST - CLASSIFICATION A	07/29/2024 - 09/23/2024
KOERNER, LINDSAY	ECC	PROGRAM SPECIALIST / ELC OUTREACH-MARKETING SUPERVISOR	08/30/2024 - 11/01/2024
MATTAPALLI, SATYA	HL	TECHNOLOGY ASSISTANT	08/26/2024 - 12/20/2024
TOLRUD, DAVID	ECC	NIGHT LEAD CUSTODIAN	08/05/2024 - 08/30/2024

COMMUNITY EDUCATION SERVICES STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
CHAPURAN, LEIGHTON	CS	KIDS' CLUB LEAD	\$16.48/HOUR	09/09/2024
GOMEZ, JESSICA	CV	KIDS' CLUB LEAD	\$19.33/HOUR	08/27/2024
PYE, ALEXANDER	CC	KIDS' CLUB LEAD	\$17.85/HOUR	09/04/2024

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>
KERSKA, LAUREN	CN	KIDS' CLUB LEAD	07/26/2024

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
CHANDRIAH, DIVYA	CC	EA SPED PARA ADDING ENRICHMENT LEAD	\$22.66/HOUR	08/29/2024
GAYLES, TASHA	HL	FROM: EA SPED PARA TO: KIDS' CLUB LEAD	\$22.66/HOUR	08/12/2024
HASSAN, HAWO	VV	EA SPED PARA ADDING HORNET CENTRAL LEAD	\$21.37/HOUR	08/29/2024
HIGHLAND, TODD	CS	EA SPED PARA ADDING ENRICHMENT LEAD	\$22.66/HOUR	08/26/2024
MADSON, ELIZABETH	SV	EA SPED PARA ADDING HORNET CENTRAL LEAD	\$24.37/HOUR	08/26/2024
PETERSON, GARY	SV	EA SPED PARA ADDING HORNET CENTRAL ASST	\$22.55/HOUR	08/26/2024
RILEY, DEVIN	SV	EA SPED PARA ADDING HORNET CENTRAL ASST	\$19.00/HOUR	08/26/2024
SCHWARTZ, RONALD	CC	EA SPED PARA ADDING ENRICHMENT LEAD	\$22.66/HOUR	08/26/2024

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
NONE.			

V.C. 2026-2027 Employee Holiday Schedule



Board Meeting Date: 9/9/2024

Title: 2026-2027 Employee Holiday Schedule

Type: Consent

Presenter(s): Sonya Sailer, Director of Human Resources

Background: Edina Public Schools traditionally maintains a three-year holiday schedule to provide employees, families, and other community stakeholders with ample notice of days the school district will be closed. Whether an employee is eligible for holiday pay is dependent on their position, employment status, and work agreement. Twelve-month, full-time employees enjoy twelve (12) paid holidays on an annual basis.

Approval of the attached Employee Holiday Schedule will establish the 2026-2027 holiday schedule. The 2024-2025 and 2025-2026 holiday schedules have already been approved by the School Board, distributed to applicable employees, and reflected on the academic calendars for those school years.

The proposed 2026-2027 holiday schedule was reviewed by Cabinet and the Community Education Department to ensure it aligned with student programming and best served the needs of our district's stakeholders.

Recommendation: Approve the attached 2026-2027 Employee Holiday Schedule

Attachment(s): 2026-2027 Employee Holiday Schedule



DEFINING EXCELLENCE

Employee Holiday Schedule*

2024-2027

2024-2025	2025-2026	2026-2027
Thursday, July 4 Friday, July 5 Monday, September 2 Thursday, November 28 Friday, November 29 Tuesday, December 24 Wednesday, December 25 Wednesday, January 1 Monday, January 20 Monday, February 17 Monday, May 26 Thursday, June 19	Thursday, July 3 Friday, July 4 Monday, September 1 Thursday, November 27 Friday, November 28 Wednesday, December 24 Thursday, December 25 Thursday, January 1 Monday, January 19 Monday, February 16 Monday, May 25 Friday, June 19	Thursday, July 2 Friday, July 3 Monday, September 7 Thursday, November 26 Friday, November 27 Thursday, December 24 Friday, December 25 Friday, January 1 Monday, January 18 Monday, February 15 Monday, May 31 Friday, June 18

**Whether an employee is eligible for holiday pay is dependent on their position, employment status, and work agreement. Specific details regarding eligibility for paid holidays are provided in employee work agreements, which are available at www.edinaschools.org > Careers > Contracts and Guidebooks. Questions should be directed to Edina Public Schools Human Resources.*

School Board approved .

V.D. Check Register - August 2024



Board Meeting Date: 9/9/2024

Title: Check Register – August 2024

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: Presented for approval by the Board of Education are monthly disbursement totals, by fund, for the month of August 2024:

Fund	Amount
General	\$ 4,635,973
Food Service	101,229.65
Community Service	438,787.17
Building Construction	1,031,834.39
Debt Service	3,000.00
Total	\$ 6,210,824

Recommendation: Approve the disbursements as presented for the month of July 2024.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 123B.02 Subd. 18

Attachments:

1. Check Register – August 2024

Check Register

FOR THE MONTH ENDED AUGUST 31, 2024

Check No.	Vendor	Description	Date	Amount
399927	MN PEIP	CURRENT TEACHERS	8/21/2024	705,237.04
399689	COMMERCIAL ROOFING	VV 2024 REROOFING	8/7/2024	461,272.50
399709	HEALTHPARTNERS INSU	CURRENT EMPLOYEES	8/7/2024	432,075.00
399906	HEALTHPARTNERS INSU	CURRENT EMPLOYEES	8/21/2024	431,220.33
399654	CORVAL CONSTRUCTORS	EHS MECHANICAL 23-B	8/1/2024	350,019.42
399852	LANDSCAPE STRUCTURE	HL PLAYGROUND EQUIP	8/15/2024	334,610.88
399817	RESTORATION & CONST	HL EXTERIOR WALL	8/14/2024	182,597.12
400023	LAKETOWN ELECTRIC C	SV LIGHTING REPLACE	8/28/2024	151,348.78
399719	LAKETOWN ELECTRIC C	SV LIGHTING REPLACE	8/7/2024	148,973.78
399655	EBERT CONSTRUCTION	EHS MECHANICAL 02-A	8/1/2024	136,874.87
399849	INTERMEDIATE DISTRI	ITINERANT FINAL	8/15/2024	125,894.44
399967	MIRACLE RECREATION	CS PLAY AREA RESURF	8/22/2024	107,848.11
400055	SWAN COMPANIES INC	HL PLAYGROUND WORK	8/28/2024	102,136.09
399711	HOUGHTON MIFFLIN HA	INTO LITERATURE	8/7/2024	81,530.40
399987	CDW GOVERNMENT	24-25 MICROSOFT	8/28/2024	80,246.87
399927	MN PEIP	COBRA/RETIREEES	8/21/2024	67,598.18
399851	KRAUS-ANDERSON CONS	PRE-CONST SERVICES	8/15/2024	58,909.00
399885	CHARTWELLS DINING S	JUL24 FOOD SERVICES	8/21/2024	58,777.34
399916	KRAUS-ANDERSON CONS	EHS PRE-CONST SERVI	8/21/2024	58,459.00
399647	A.J. MOORE ELECTRIC	EHS MECH 26-A PHASE	8/1/2024	47,300.50
399647	A.J. MOORE ELECTRIC	EHS MECHANICAL 26-A	8/1/2024	46,569.75
399752	XCEL ENERGY	EHS 6/23-7/23/24	8/7/2024	43,301.23
399846	ENVISION GLASS INC	CS 2023 ADDITION 08	8/15/2024	41,997.72
399673	TRIMARK MARLINN LLC	EHS COMBO OVEN	8/1/2024	41,327.66
399655	EBERT CONSTRUCTION	EHS MECH 06-A PHASE	8/1/2024	40,850.00
399994	DAKOTA TRUCK UNDERW	INSTALLMENT #3	8/28/2024	40,051.00
399841	CITY OF EDINA - BRA	DEC-JAN24 BOYS ICE	8/15/2024	39,047.59
399883	CDW GOVERNMENT	24-25 GOOGLE WRKSP	8/21/2024	38,128.50
399855	METRO ELEVATOR	CC - ELEVATOR BID	8/15/2024	34,605.45
400043	SAFeway DRIVING SCH	JUL24 DRIVERS ED	8/28/2024	28,800.00
399833	WOLD ARCHITECTS & E	EHS PHASE 3 RENO	8/14/2024	28,331.72
399648	ADMIRAL COATINGS, I	EHS MECHANICAL 09-K	8/1/2024	28,310.00
399686	CDW GOVERNMENT	E-RATE UPS UNITS	8/7/2024	27,085.50
399849	INTERMEDIATE DISTRI	STUDENT SUPPORT AID	8/15/2024	26,976.43
399918	LITHOGRAPHIC COMMUN	FALL CATALOG PRINTI	8/21/2024	25,854.53
399653	COMMERCIAL DRYWALL	EHS MECHANICAL 09-A	8/1/2024	25,588.25
399857	NEW LOOK CONTRACTIN	CS 2023 ADDITION 31	8/15/2024	24,692.44
399752	XCEL ENERGY	ECC 6/23-7/23/24	8/7/2024	23,113.93
399655	EBERT CONSTRUCTION	EHS MECHANICAL 06-A	8/1/2024	22,956.31
399669	RED CEDAR STEEL ERE	EHS MECHANICAL 05-B	8/1/2024	22,901.65
399826	TWIN CITY TRANSPORT	JUL24 SPED TRANSPOR	8/14/2024	21,391.90
399709	HEALTHPARTNERS INSU	COBRA/RETIREEES	8/7/2024	21,351.81
399752	XCEL ENERGY	VV 6/23-7/23/24	8/7/2024	21,291.98
399751	WILL DEBERG BASKETB	BASKETBALL CAMPS	8/7/2024	20,170.50
399810	NATIONAL INSURANCE	LTD DISTRICT W/H	8/14/2024	20,083.50
399955	WILL DEBERG BASKETB	AUG24 BASKETBALL CA	8/21/2024	18,631.90
399841	CITY OF EDINA - BRA	JAN24 GRLS ICE TIME	8/15/2024	18,218.07
399665	NOVA FIRE PROTECTIO	EHS MECHANICAL 21-A	8/1/2024	18,050.00
399649	B&D ASSOCIATES, INC	EHS MECHANICAL 04-A	8/1/2024	17,973.05
399711	HOUGHTON MIFFLIN HA	INTO LETERATURE	8/7/2024	17,940.00

Check No.	Vendor	Description	Date	Amount
399841	CITY OF EDINA - BRA	JAN-MAR24 BOYS GATE	8/15/2024	17,844.00
399810	NATIONAL INSURANCE	CURRENT EMP LIFE/AD	8/14/2024	17,565.08
399916	KRAUS-ANDERSON CONS	EHS GENERAL CONDITI	8/21/2024	17,544.23
399832	WILL DEBERG BASKETB	AUG24 BASKETBALL CA	8/14/2024	16,025.80
400066	YOUTH ENRICHMENT LE	JUL-AUG24 CAMPS	8/28/2024	15,173.90
400065	XCEL ENERGY	SV 7/16-8/14/2024	8/28/2024	14,265.59
399658	H2I GROUP INC	EHS MECH 09-H PHASE	8/1/2024	14,009.65
399841	CITY OF EDINA - BRA	FEB24 BOYS ICE TIME	8/15/2024	13,909.53
399851	KRAUS-ANDERSON CONS	CONST MGMT SERVICES	8/15/2024	13,475.00
399916	KRAUS-ANDERSON CONS	EHS CONST MGMT	8/21/2024	13,475.00
399752	XCEL ENERGY	SV 6/23-7/23/24	8/7/2024	13,465.25
399906	HEALTHPARTNERS INSU	COBRA/RETIREEES	8/21/2024	13,158.51
399871	APPTTEGY INC	24-25 THRILLSHARE	8/21/2024	12,875.00
399871	APPTTEGY INC	24-25 THRILLSHARE	8/21/2024	12,875.00
399705	GRAPHIC SOURCE	PRESS BOX SIGNAGE	8/7/2024	12,667.00
399760	BRIGHTWORKS	24-25 MEMBERSHIP	8/14/2024	12,390.40
399889	DASH SPORTS LLC	AUG24 MULTI-SPORT	8/21/2024	12,348.70
399715	INSPEC INC	EDINA SCHOOLS REROO	8/7/2024	12,122.00
399762	CDW GOVERNMENT	24-25 VMWARE RENEWA	8/14/2024	11,009.28
399851	KRAUS-ANDERSON CONS	GENERAL CONDITIONS	8/15/2024	10,602.12
399960	INTERMEDIATE DISTRI	FY24 CARE & TREAT F	8/22/2024	9,293.40
399714	INGINA LLC	LEGO RC/DRONE RACIN	8/7/2024	9,157.40
399691	DASH SPORTS LLC	SUMMER FOOTBALL	8/7/2024	9,127.80
399711	HOUGHTON MIFFLIN HA	CN - MATH IN FOCUS	8/7/2024	9,091.96
399768	CURRICULUM ASSOCIAT	ONELINE TRAINING	8/14/2024	8,720.00
399711	HOUGHTON MIFFLIN HA	CC - MATH IN FOCUS	8/7/2024	8,635.57
399697	EBS CAMPS INC	HTC / WRITING MAGIC	8/7/2024	8,612.10
399721	LECTURES DE FRANCE	ND - MATH ORDER	8/7/2024	8,553.30
400011	INGINA LLC	ENGINEER/STEAM CAMP	8/28/2024	8,418.90
399670	FLAGSHIP RECREATION	HL PLAYGROUND	8/1/2024	8,386.47
399752	XCEL ENERGY	CS 6/23-7/23/24	8/7/2024	8,299.01
399790	HOUGHTON MIFFLIN HA	CS - MATH IN FOCUS	8/14/2024	8,291.93
399729	MPS, C/O BEDFORD, F	AP STATS	8/7/2024	8,250.00
399731	NATIONAL TREASURE K	JUN-JUL24 KUNG FU	8/7/2024	8,127.00
399868	AFFINITECH INC	SV - MUSIC ROOM DIS	8/21/2024	8,032.22
399711	HOUGHTON MIFFLIN HA	CC - MATH IN FOCUS	8/7/2024	7,819.33
399833	WOLD ARCHITECTS & E	EHS DEFERRED MAINT	8/14/2024	7,748.12
399907	INGINA LLC	TECH TAC TOE	8/21/2024	7,746.90
399765	CHARACTERSTRONG, LL	24-25 SCHOOLS LICEN	8/14/2024	7,695.00
399860	PETERSON COMPANIES	CS 2023 ADDITION 32	8/15/2024	7,484.71
399920	MAYER ARTS INC	MUSICAL THEATER CAM	8/21/2024	7,409.50
399882	BUSINESS ESSENTIALS	8.5X11 WHITE QTY 20	8/21/2024	6,900.00
399711	HOUGHTON MIFFLIN HA	HL - MATH IN FOCUS	8/7/2024	6,780.04
399752	XCEL ENERGY	CC 6/23-7/23/24	8/7/2024	6,774.51
399723	MCGRAW-HILL SCHOOL	READING WONDERS GRD	8/7/2024	6,696.42
399770	EBS CAMPS INC	AUG24 HTC CAMPS, ET	8/14/2024	6,633.90
399652	CARLSON PRINTING CO	ADULT PROMO MAILERS	8/1/2024	6,536.00
399752	XCEL ENERGY	ND 6/23-7/23/24	8/7/2024	6,519.32
399936	RADAR CONSULTING LL	KC STAFF RECRUITING	8/21/2024	6,500.00
399711	HOUGHTON MIFFLIN HA	CV - MATH IN FOCUS	8/7/2024	6,376.99
399774	ELITE TINTING AND G	WINDOW FILM	8/14/2024	6,371.00
399752	XCEL ENERGY	CV 6/23-7/23/24	8/7/2024	6,265.99
399956	WILLIAM HICKS	COLLEGE BOOTCAMP	8/21/2024	6,256.25
399710	HOGLUND BUS COMPANY	INJECTORS	8/7/2024	6,134.10
399833	WOLD ARCHITECTS & E	25-26 EHS RENOVATIO	8/14/2024	6,080.38
399766	CHESS & STRATEGY GA	JUL24 CSGA PROGRAMS	8/14/2024	5,995.50
399807	MSU - MANKATO	TUITION - T.F-C.	8/14/2024	5,918.29
399790	HOUGHTON MIFFLIN HA	CS - MATH IN FOCUS	8/14/2024	5,827.02
399663	MAERTENS-BRENNY CON	EHS MECHANICAL 03-A	8/1/2024	5,747.50
400045	SAVVAS LEARNING COM	AUTENTICO LVL 1	8/28/2024	5,740.00
400062	TROLLHAUGEN INC	AERIAL CHALLENGE CR	8/28/2024	5,728.00
399886	CHESS & STRATEGY GA	CUISINE AND CRAFTIN	8/21/2024	5,593.00
399711	HOUGHTON MIFFLIN HA	CV - MATH IN FOCUS	8/7/2024	5,326.46
399769	DASH SPORTS LLC	JR NBAS	8/14/2024	5,307.00
399723	MCGRAW-HILL SCHOOL	READING WONDERS GRD	8/7/2024	5,295.99
399711	HOUGHTON MIFFLIN HA	CN - MATH IN FOCUS	8/7/2024	5,264.28

Check No.	Vendor	Description	Date	Amount
399714	INGINA LLC	BATTLE BOTS/MINECRA	8/7/2024	5,249.30
399676	ADVANCED IMAGING SO	LEASE 08.08 0728562	8/7/2024	5,184.00
399815	PITNEY BOWES EASYPE	FALL CATALOG POSTAG	8/14/2024	5,180.64
399702	FUN ENGINEERZ LLC	ENGINEERING CAMP	8/7/2024	5,117.00
399752	XCEL ENERGY	HL 6/24-7/24/24	8/7/2024	5,044.33
399973	93 SKIP LLC	CN-JUL24 PRODUCTION	8/28/2024	5,023.05
399712	INFINITE HEALTH COL	ATHL TRAINING CONTR	8/7/2024	5,000.00
399818	RJ MECHANICAL INC	SCIENCE DRAIN REFRE	8/14/2024	5,000.00
399881	BSN SPORTS, LLC	GRLS XC JACKETS	8/21/2024	5,000.00
399711	HOUGHTON MIFFLIN HA	HL - MATH IN FOCUS	8/7/2024	4,998.51
399873	ARVIG	AUG24 DW INTERNET	8/21/2024	4,907.90
399873	ARVIG	AUG24 DW PHONES	8/21/2024	4,898.41
399907	INGINA LLC	TECH/GADGET LABS	8/21/2024	4,874.10
399723	MCGRAW-HILL SCHOOL	EVERYDAY MATH GRD 3	8/7/2024	4,855.86
400054	SUMMIT FIRE PROTECT	ECC - 5-YR INSPECTI	8/28/2024	4,780.00
399767	COMMERCIAL INFRASTR	EHS - CAT 6 DROPS	8/14/2024	4,708.66
399720	LEARNING A-Z	24-25 LEARNING A-Z	8/7/2024	4,626.00
399721	LECTURES DE FRANCE	ND - MATH ORDER	8/7/2024	4,625.00
399979	BAUER BUILT INC	TIRES	8/28/2024	4,524.86
399897	FUN ENGINEERZ LLC	AUG24 ENGINEER CAMP	8/21/2024	4,515.00
399848	GAME ONE	FENCING	8/15/2024	4,490.00
V20253	DANIEL R AMBORN	YRBK TRIP HOTEL RMS	8/21/2024	4,451.12
400039	RIDDELL / ALL AMERI	FOOTBALL EQUIPMENT	8/28/2024	4,387.45
399812	OWENS COMPANIES INC	EHS - CHILLER SHUTD	8/14/2024	4,354.00
399700	FIDELITY SECURITY L	EMPLOYEE WITHHOLDIN	8/7/2024	4,309.98
399723	MCGRAW-HILL SCHOOL	EVERYDAY MATH GRD 5	8/7/2024	4,306.50
400061	TRANE U.S. INC	CC - CHILLER REPAIR	8/28/2024	4,279.13
399747	TECH ACADEMY	GAMING AND CODING	8/7/2024	4,218.90
399888	DARK KNIGHT SOLUTIO	24-25 SERVICE FEE	8/21/2024	4,200.00
399881	BSN SPORTS, LLC	BBSKTBALL UNIFORMS	8/21/2024	4,187.70
399810	NATIONAL INSURANCE	COBRA/RETIREE	8/14/2024	4,113.82
399723	MCGRAW-HILL SCHOOL	EVERYDAY MATH GRD 2	8/7/2024	4,043.52
400000	ELECTRONIC DESIGN C	KUHLMAN SOUND SYSTE	8/28/2024	4,031.17
399723	MCGRAW-HILL SCHOOL	EVERYDAY MATH GRD 4	8/7/2024	4,019.40
399660	INSPEC INC	HL - WALL	8/1/2024	4,000.00
400058	TEXTHELP INC	READ & WRITE SUBSC	8/28/2024	3,969.00
399849	INTERMEDIATE DISTRI	SAFE SCHOOL	8/15/2024	3,898.68
399979	BAUER BUILT INC	TIRES	8/28/2024	3,890.60
399662	KINECT ENERGY, INC	EHS - JUN24 SERVICE	8/1/2024	3,875.80
399856	MIDWEST SCHOOL OF B	BALLET SPRING SESH	8/15/2024	3,861.20
399841	CITY OF EDINA - BRA	JAN-MAR24 GRLS GATE	8/15/2024	3,832.00
400032	MSU - MANKATO	TUITION - A.B.	8/28/2024	3,791.70
399823	TECH ACADEMY	JAVA/ARCHITECT CAMP	8/14/2024	3,759.00
400046	SCHOOL SERVICE EMPL	JUNE15 SEIU PAYROLL	8/28/2024	3,676.59
399889	DASH SPORTS LLC	AUG24 VOLLEYBALL CA	8/21/2024	3,667.30
399810	NATIONAL INSURANCE	VOL AD&D EMPLOYEE W	8/14/2024	3,612.83
400063	VOYAGER SOPRIS LEAR	2 DAY VIRTUAL SESSI	8/28/2024	3,600.00
399992	CYNTHIA MULLEN	HEAD START/STUDY SK	8/28/2024	3,598.10
400021	KINECT ENERGY, INC	EHS - JUL24 SERVICE	8/28/2024	3,541.38
399997	DIGITAL THEATRE	DIGITAL THEATRE SUB	8/28/2024	3,382.52
399723	MCGRAW-HILL SCHOOL	EVERYDAY MATH GRD 1	8/7/2024	3,175.20
400054	SUMMIT FIRE PROTECT	CC - 5-YR INSPECTIO	8/28/2024	3,135.00
399739	RUSSELL SECURITY RE	CN - ADA DOOR CLOSE	8/7/2024	3,120.00
399963	JOAN NIMERFROH	"MAR-MAY24 PILATES,	8/22/2024	3,077.20
399972	93 HOP LLC	BUS-JUL24 PRODUCTIO	8/28/2024	3,070.91
399662	KINECT ENERGY, INC	SV - JUN24 SERVICE	8/1/2024	3,054.15
399829	URBAN AIR ADVENTURE	8/8 KC FIELD TRIP	8/14/2024	3,044.99
400049	SIGN PRO	PARKING LOT SIGNS	8/28/2024	3,008.16
399715	INSPEC INC	EHS 2025 REROOFING	8/7/2024	3,000.00
400056	TAG LINE PRODUCTION	COMEDY SPORTZ	8/28/2024	3,000.00
399819	ROBERT THOMAS CPA L	ARBITRAGE ANALYSIS	8/14/2024	3,000.00
399845	EDINA WOODCRAFTERS	23-24 WOODSHOP CLAS	8/15/2024	2,976.50
399687	CHEMSEARCH FE	DEGREASER	8/7/2024	2,951.70
399674	TWIN CITY HARDWARE	EHS MECHANICAL 08-A	8/1/2024	2,945.00
399842	CITY OF EDINA - PAR	APR-JUN24 EDINBOROU	8/15/2024	2,940.00
399830	WASTE MANAGEMENT OF	EHS - AUG24 SERVICE	8/14/2024	2,805.26

Check No.	Vendor	Description	Date	Amount
399940	SCHOOL SERVICE EMPL	JULY15 SEIU PAYROLL	8/21/2024	2,720.55
400046	SCHOOL SERVICE EMPL	JUNE30 SEIU PAYROLL	8/28/2024	2,710.81
399805	MIKKONEN MUSIC LLC	JUL24 MUSIC LESSONS	8/14/2024	2,700.00
399833	WOLD ARCHITECTS & E	SV LIGHTING REPLACE	8/14/2024	2,662.40
399894	EILEEN'S COLOSSAL C	AUG24 DECORATING	8/21/2024	2,610.00
399940	SCHOOL SERVICE EMPL	AUG15 SEIU PAYROLL	8/21/2024	2,609.99
399882	BUSINESS ESSENTIALS	8.5X11 CANARY QTY 4	8/21/2024	2,609.28
399882	BUSINESS ESSENTIALS	8.5X11 BLUE QTY 48	8/21/2024	2,609.28
399882	BUSINESS ESSENTIALS	8.5X11 GREEN QTY 48	8/21/2024	2,609.28
399882	BUSINESS ESSENTIALS	8.5X11 PINK QTY 48	8/21/2024	2,609.28
399829	URBAN AIR ADVENTURE	8/6 KC CC FIELD TRI	8/14/2024	2,604.99
399818	RJ MECHANICAL INC	CN-DRINKING FOUNTAI	8/14/2024	2,600.00
399662	KINECT ENERGY, INC	VV - JUN24 SERVICE	8/1/2024	2,596.92
399940	SCHOOL SERVICE EMPL	JULY30 SEIU PAYROLL	8/21/2024	2,561.14
399866	5-STAR MOVERS	KC SUMMER MOVING	8/21/2024	2,543.75
399784	GAARD PERFORMANCE A	TENNIS PREP CAMPS	8/14/2024	2,541.00
399659	HITESMANLAW P.A.	TAX SHELTER ANNUITY	8/1/2024	2,537.50
399768	CURRICULUM ASSOCIAT	STRATEGIES	8/14/2024	2,500.00
400036	PATHFUL INC	EXPLORE CURRICULUM	8/28/2024	2,500.00
400064	WENDY ANDERSON	SUMMER YOGA CLASSES	8/28/2024	2,497.60
400021	KINECT ENERGY, INC	SV - JUL24 SERVICE	8/28/2024	2,481.75
399877	BAYCOM INC	THREE WALKIE TALKIE	8/21/2024	2,409.00
400018	JUNIOR ACHIEVEMENT	2/28/25 FACS TRIP	8/28/2024	2,400.00
399691	DASH SPORTS LLC	LACROSSE ATHL CAMPS	8/7/2024	2,366.00
399939	SCHOLASTIC INC	24-25 MAGAZINE SUBS	8/21/2024	2,356.92
399790	HOUGHTON MIFFLIN HA	ND - MATH IN FOCUS	8/14/2024	2,353.20
399661	KATH FUEL OIL SERVI	UNLEADED	8/1/2024	2,338.38
399781	FRANKLINCOVEY CLIEN	24-25 MEMBERSHIP	8/14/2024	2,300.00
399781	FRANKLINCOVEY CLIEN	24-25 MEMBERSHIP	8/14/2024	2,300.00
399954	WILD MOUNTAIN RECRE	7/9 KC FIELD TRIP	8/21/2024	2,280.00
399954	WILD MOUNTAIN RECRE	7/11 KC FIELD TRIP	8/21/2024	2,280.00
399796	KELLE WALSTEAD	VOICE/PIANO LESSONS	8/14/2024	2,268.00
399807	MSU - MANKATO	TUITION - D.O-G.	8/14/2024	2,259.36
399984	BSN SPORTS, LLC	BBSKTBALL UNIFORMS	8/28/2024	2,233.44
399755	APURE INC.	24-25 WATER: ADMIN	8/14/2024	2,232.00
399795	JOAN NIMERFROH	JUN-AUG24 BARRE/PIL	8/14/2024	2,217.60
400021	KINECT ENERGY, INC	VV - JUL24 SERVICE	8/28/2024	2,206.82
399744	STACY RUTTEN	LEADERSHIP TRAINING	8/7/2024	2,198.50
399917	LAURA WOLOVITCH	FUN & FUNKY JEWELRY	8/21/2024	2,100.00
399915	KAY ZUCCARO	WATER FITNESS CLASS	8/21/2024	2,091.60
399990	COMMITTEE FOR CHILD	903601 SECOND STEP	8/28/2024	2,076.00
399711	HOUGHTON MIFFLIN HA	SHIPPING/HANDLING	8/7/2024	2,063.10
399723	MCGRAW-HILL SCHOOL	READING WONDERS GRD	8/7/2024	2,052.18
400010	HORIZON COMMERCIAL	UV SYSTEM REPAIR	8/28/2024	2,013.51
399881	BSN SPORTS, LLC	VOLLEYBALL EQUIPMEN	8/21/2024	1,999.93
399827	ULINE	SHELVING/BINS	8/14/2024	1,993.89
399841	CITY OF EDINA - BRA	FEB24 GRLS ICE TIME	8/15/2024	1,990.41
399773	ELECTRIC MOTOR REPA	NEW MOTOR - AHU #2	8/14/2024	1,978.00
399723	MCGRAW-HILL SCHOOL	READING WONDERS GRD	8/7/2024	1,970.40
399862	RJ MECHANICAL INC	NEW ROOF JACK INSTA	8/15/2024	1,960.00
399959	CESO COMMUNICATIONS	APR24 COMM SUPPORT	8/22/2024	1,950.00
399841	CITY OF EDINA - BRA	MAR24 BOYS ICE TIME	8/15/2024	1,896.75
399711	HOUGHTON MIFFLIN HA	SHIPPING/HANDLING	8/7/2024	1,892.31
399988	CESO COMMUNICATIONS	GRAPHIC DESIGN	8/28/2024	1,880.00
399966	MSEA -- MN SCHOOL E	JUNE15 MSEA PAYROLL	8/22/2024	1,832.70
400054	SUMMIT FIRE PROTECT	EHS-ALARM INSPECTIO	8/28/2024	1,829.00
399723	MCGRAW-HILL SCHOOL	READING WONDERS GRD	8/7/2024	1,793.52
399910	IWS - INNOVATIONAL	AUG24 SERVICE PRGM	8/21/2024	1,766.92
400024	MELODY SUITE	ENVIRONMENTAL CAMP	8/28/2024	1,750.00
399856	MIDWEST SCHOOL OF B	BALLET SUMMER SESH	8/15/2024	1,732.50
399738	RIVERSIDE INSIGHTS	1622313 WJ IV ACHIE	8/7/2024	1,706.10
399778	ESTRELLITA INC	LUNITA UPGR K-1	8/14/2024	1,700.58
399911	IXL LEARNING	IXL ADD ONS FOR STA	8/21/2024	1,650.00
399834	ABBE BLACKER	JUN24 MAH JONG	8/15/2024	1,624.00
399790	HOUGHTON MIFFLIN HA	SHIPPING/HANDLING	8/14/2024	1,623.68
399723	MCGRAW-HILL SCHOOL	READING WONDERS GRD	8/7/2024	1,606.50

Check No.	Vendor	Description	Date	Amount
399877	BAYCOM INC	TWO WALKIE TALKIES	8/21/2024	1,606.00
400030	MINNESOTA MEMORY IN	CHARGERS	8/28/2024	1,559.30
400028	MIKKONEN MUSIC LLC	AUG24 MUSIC LESSONS	8/28/2024	1,530.00
400035	ONSHAPE	24-25 ONSHAPE RENEW	8/28/2024	1,500.00
V20235	CARA RIECKENBERG	WORKING GENIUS (60)	8/7/2024	1,500.00
399723	MCGRAW-HILL SCHOOL	READING WONDERS GRD	8/7/2024	1,499.40
400034	ODP BUSINESS SOLUTI	OFFICE/CLASS SUPPLI	8/28/2024	1,487.86
399711	HOUGHTON MIFFLIN HA	SHIPPING/HANDLING	8/7/2024	1,480.69
399849	INTERMEDIATE DISTRI	LONG TERM FACILITIE	8/15/2024	1,479.02
400038	PRIME MECHANICAL IN	INSULATE CHILLED PI	8/28/2024	1,475.00
399849	INTERMEDIATE DISTRI	ALC-STABILIZATION F	8/15/2024	1,474.11
400010	HORIZON COMMERCIAL	POOL SOLENOID	8/28/2024	1,443.22
400058	TEXTHELP INC	ORBITNOTE SUBSC	8/28/2024	1,404.00
399662	KINECT ENERGY, INC	ECC - JUN24 SERVICE	8/1/2024	1,400.72
399725	METRO ELEVATOR	ECC - AUG24 SERVICE	8/7/2024	1,392.83
399948	TECH ACADEMY	JAVA GAME CODING	8/21/2024	1,378.30
399688	CHESS & STRATEGY GA	DUNGEON ADV/CAMP	8/7/2024	1,368.50
399711	HOUGHTON MIFFLIN HA	SHIPPING/HANDLING	8/7/2024	1,354.53
399722	LESSONPIX, INC	24-25 LESSONPIX REN	8/7/2024	1,346.40
399711	HOUGHTON MIFFLIN HA	SHIPPING/HANDLING	8/7/2024	1,345.90
399820	SCHOLASTIC INC	24-25 SV SUBSCRIPTI	8/14/2024	1,327.62
399768	CURRICULUM ASSOCIAT	DATA/IMPLEMENTATION	8/14/2024	1,308.00
400020	KATH FUEL OIL SERVI	UNLEADED	8/28/2024	1,297.09
399733	NOODLE TOOLS INC	24-25 NOODLE TOOLS	8/7/2024	1,296.00
399822	SUNBELT STAFFING LL	07/20 ESY TEACHER	8/14/2024	1,280.00
399930	NORTHSTAR BUS LINES	8/6 KC CV TRIP BUSI	8/21/2024	1,275.00
399961	ISD DISTRICT 622	23-24 CARE & TREAT	8/22/2024	1,257.80
399800	ME MUSIC ARTS INC	AUG24 MUSICAL MEMOR	8/14/2024	1,232.00
399863	SQUIRES, WALDSPURGE	LEGAL SERV: S.S.S.	8/15/2024	1,218.88
399876	BATTERIES R US	VARIOUS BATTERIES	8/21/2024	1,216.34
400021	KINECT ENERGY, INC	ECC - JUL24 SERVICE	8/28/2024	1,209.12
399783	FUN ENGINEERZ LLC	ENGINEERING CAMP	8/14/2024	1,204.00
399736	PAUL DAVID	FIELD & POST VIDEO	8/7/2024	1,200.00
399814	PHIL SNYDER	MARCHING BAND DRILL	8/14/2024	1,200.00
399933	PAUL DAVID	AUG24 VIDEO SERVICE	8/21/2024	1,200.00
399830	WASTE MANAGEMENT OF	ECC - AUG24 SERVICE	8/14/2024	1,190.48
400052	STAGES THEATRE COMP	SENIORITA TICKETS	8/28/2024	1,180.00
399869	AMAZON CAPITAL SERV	SCIENCE RESUPPLY OR	8/21/2024	1,177.46
399870	ANNA HEUER	JUN-AUG24 LESSONS	8/21/2024	1,172.50
399821	SUMMIT FIRE PROTECT	B&G - FIRE EXTINGUI	8/14/2024	1,162.27
399678	ARCON SOLUTIONS INC	JULY 4TH BEACH BALL	8/7/2024	1,155.85
399734	NORTHSTAR BUS LINES	7/24 KC CV BUSING	8/7/2024	1,150.00
399830	WASTE MANAGEMENT OF	CS - AUG24 SERVICE	8/14/2024	1,149.13
399993	D. BRIAN'S KITCHEN	8/26 TRAINING LUNCH	8/28/2024	1,133.81
399822	SUNBELT STAFFING LL	07/13 ESY TEACHER	8/14/2024	1,120.00
399909	INSTITUTE FOR ENVIR	DW 23-26 H&S MGMT	8/21/2024	1,116.80
399804	MIDWEST SCHOOL OF B	BALETT SUMMER SESH	8/14/2024	1,110.90
400018	JUNIOR ACHIEVEMENT	9/27/24 FACS TRIP	8/28/2024	1,100.00
400021	KINECT ENERGY, INC	CS - JUL24 SERVICE	8/28/2024	1,099.70
399685	CARSON-DELLOSA PUBL	#104403 SPANISH WRK	8/7/2024	1,097.80
399758	BAYADA HOME HEALTH	SCHOOL NURSE - MULT	8/14/2024	1,096.50
399864	VIVACITY TECH PBC	STAFF DEVICE WARRAN	8/15/2024	1,072.20
399899	GILBERT MECHANICAL	CC - CHILLER WORK	8/21/2024	1,068.00
400020	KATH FUEL OIL SERVI	FUEL OIL	8/28/2024	1,063.50
399962	IWS - INNOVATIONAL	GLYCOL	8/22/2024	1,062.90
399792	INNOVATIVE OFFICE S	RIBBON TABLE 30X54	8/14/2024	1,046.25
399863	SQUIRES, WALDSPURGE	LEGAL SERV: MISC	8/15/2024	1,045.50
399684	BSN SPORTS, LLC	GRLS TENNIS BALLS	8/7/2024	1,043.84
399748	TRANE U.S. INC	CHILLER TROUBLESHOO	8/7/2024	1,035.50
399754	AMERGIS HEALTHCARE	JUL24 - SPED TEACHE	8/14/2024	1,022.00
400013	IWS - INNOVATIONAL	55 GAL DRUM GLYCOL	8/28/2024	1,016.12
399758	BAYADA HOME HEALTH	SCHOOL NURSE - MULT	8/14/2024	1,014.00
399971	RUSSELL SECURITY RE	KEY BLANKS	8/22/2024	1,000.00
399924	MINNESOTA ALLIANCE	PROMISE FELLOWS ADM	8/21/2024	1,000.00
399662	KINECT ENERGY, INC	CS - JUN24 SERVICE	8/1/2024	998.06
399691	DASH SPORTS LLC	TYKES FOOTBALL	8/7/2024	994.30

Check No.	Vendor	Description	Date	Amount
V20261	LEONA MARLENE SANTI	MESPA MEMBERSHIP	8/21/2024	987.00
399782	FRESHPOINT BIX PROD	KC CV SUMMER SNACKS	8/14/2024	982.71
399830	WASTE MANAGEMENT OF	SV - AUG24 SERVICE	8/14/2024	977.75
399965	MINNESOTA HISTORICA	2/22 FIELD TRIP	8/22/2024	970.00
399745	STUDIES WEEKLY	#SW2 CONNECT COMM	8/7/2024	966.60
399745	STUDIES WEEKLY	#SW3 STUDIES WEEKLY	8/7/2024	966.60
399723	MCGRAW-HILL SCHOOL	READING WONDERS GRD	8/7/2024	962.10
399802	MESPA	MEMBERSHIP - L.M.	8/14/2024	962.00
400022	KULLY SUPPLY INC	PLUMBING SUPPLIES	8/28/2024	946.88
399867	ABBE BLACKER	AUG24 MAH JONGG	8/21/2024	946.40
399723	MCGRAW-HILL SCHOOL	READING WONDERS GRD	8/7/2024	942.48
399830	WASTE MANAGEMENT OF	CC - AUG24 SERVICE	8/14/2024	940.65
399899	GILBERT MECHANICAL	DW - COMPASS PROGRA	8/21/2024	932.00
399745	STUDIES WEEKLY	#SW1 WORK AROUND ME	8/7/2024	930.80
399718	KINECT ENERGY, INC	AUG24 ENERGY MGMT F	8/7/2024	902.00
V20253	DANIEL R AMBORN	YRBK TRIP CAR RENTA	8/21/2024	900.32
399692	DAVID WEBB -- HOMER	EXEC COACHING	8/7/2024	900.00
399995	DANIEL JONES	ART/TOY THEATER	8/28/2024	900.00
399668	RAPTOR TECHNOLOGIES	LAKE CONFERENCE PAS	8/1/2024	898.22
400008	HAWKINS INC	VV - CHLORINE TANKS	8/28/2024	893.66
399662	KINECT ENERGY, INC	HL - JUN24 SERVICE	8/1/2024	891.26
400012	I-STATE TRUCK CENTE	BEARINGS, ETC.	8/28/2024	881.97
399858	ORKIN COMMERCIAL SE	DW - JUN24 SERVICES	8/15/2024	880.00
399769	DASH SPORTS LLC	TYKES T&F/BASKETBAL	8/14/2024	872.20
399833	WOLD ARCHITECTS & E	DW LTFM CN	8/14/2024	864.73
399833	WOLD ARCHITECTS & E	DW LTFM - CV	8/14/2024	864.73
399833	WOLD ARCHITECTS & E	DW LTFM - ECC	8/14/2024	864.73
399833	WOLD ARCHITECTS & E	DW LTFM - CC	8/14/2024	864.72
400016	JESSICA SCHERER	LUNCH ACCT REFUND	8/28/2024	852.35
399970	REGENTS OF THE UNIV	5/6 BELL MUSEUM	8/22/2024	850.00
399874	ASBO INTERNATIONAL	24 ANNUAL CONF - B.	8/21/2024	849.00
399759	BAYCOM INC	WALKIE TALKIE - A.H	8/14/2024	834.00
400037	PRAIRIE RESTORATION	INTERGRATED PLANT M	8/28/2024	833.33
399825	TRI-STATE BOBCAT IN	HYDRO-MUL RENTAL	8/14/2024	832.50
V20290	TROY STEIN	SPRING24 MILEAGE	8/28/2024	826.51
399681	BAYADA HOME HEALTH	SCHOOL NURSE - MULT	8/7/2024	824.00
399745	STUDIES WEEKLY	#SWBO MN NEAR & FAR	8/7/2024	805.50
399745	STUDIES WEEKLY	#MN4 MN GRD 4	8/7/2024	805.50
400031	MINNESOTA NATIVE LA	HL - WEED CONTROL	8/28/2024	800.00
399965	MINNESOTA HISTORICA	METRO SENIOR REGION	8/22/2024	792.00
399830	WASTE MANAGEMENT OF	VV - AUG24 SERVICE	8/14/2024	785.25
399837	AMAZON CAPITAL SERV	EPS - BUSINESS PRIM	8/15/2024	779.00
399789	HORIZON COMMERCIAL	POOL TESTING SUPPLI	8/14/2024	772.63
399962	IWS - INNOVATIONAL	GLYCOL	8/22/2024	766.58
399926	MSEA -- MN SCHOOL E	AUG15 MSEA PAYROLL	8/21/2024	756.43
399831	WHOBODIES LLC	KC T-SHIRTS YOUTH	8/14/2024	751.00
399964	MINNESOTA ALLIANCE	23-24 PROGRAM FEE	8/22/2024	750.00
399677	APURE INC.	24-25 WATER SERVICE	8/7/2024	744.00
399755	APURE INC.	24-25 WATER: OPTION	8/14/2024	744.00
399755	APURE INC.	24-25 WATER: S.S.	8/14/2024	744.00
399755	APURE INC.	24-25 WATER: S.STUD	8/14/2024	744.00
399755	APURE INC.	24-25 WATER: SPED	8/14/2024	744.00
399838	ARCON SOLUTIONS INC	ENRICHMENT T-SHIRTS	8/15/2024	742.39
399966	MSEA -- MN SCHOOL E	JULY15 MSEA PAYROLL	8/22/2024	732.58
399790	HOUGHTON MIFFLIN HA	ND - MATH IN FOCUS	8/14/2024	729.60
399646	ISAIAH AND/OR HANNA	JUL24 MILEAGE REIMB	8/1/2024	723.60
399717	IWS - INNOVATIONAL	55 GAL DRUM GLYCOL	8/7/2024	722.38
399763	CENTRAL LAKES COLLE	TUITION - D.O-G.	8/14/2024	715.36
399919	LRS PORTABLES LLC	KUHLMAN - UNIT RENT	8/21/2024	700.00
399893	EDUCATORS BENEFIT C	403(B) ADMIN & COMP	8/21/2024	691.98
399879	BIO-RAD LABORATORIE	1660003EDU PGLO BAC	8/21/2024	687.84
399880	BRIN GLASS SERVICE	STUDIO GLASS REPAIR	8/21/2024	675.00
399931	NOW MICRO INC	CONSULTING HOURS	8/21/2024	675.00
400009	HOGLUND BUS COMPANY	CAP, DECAL	8/28/2024	674.01
399947	STIX SPORTSWEAR & S	AMBASSADOR T-SHIRTS	8/21/2024	663.00
399723	MCGRAW-HILL SCHOOL	SHIPPING/HANDLING	8/7/2024	659.80

Check No.	Vendor	Description	Date	Amount
399983	BJORN CYCLING LLC	4-DAY YOUTH CAMP	8/28/2024	659.40
399968	PETER HODNE	MEDICARE SPOUSE SUP	8/22/2024	658.00
399968	PETER HODNE	MEDICARE SUPPL	8/22/2024	658.00
400009	HOGLUND BUS COMPANY	NON WARRANTIED LABO	8/28/2024	654.50
399772	EKIN LLC	GRLS TRACK NUMBERS	8/14/2024	648.80
400059	THE PURPLE PEOPLE F	GCD FOOD TRUCK	8/28/2024	645.00
399919	LRN PORTABLES LLC	EHS - UNIT RENTAL	8/21/2024	638.75
400034	ODP BUSINESS SOLUTI	START UP SUPPLIES	8/28/2024	634.76
399856	MIDWEST SCHOOL OF B	BALLET SPRING SESH	8/15/2024	627.20
399839	BEN AND JERRY'S MPL	EHS - OS FOOD TRUCK	8/15/2024	625.20
399849	INTERMEDIATE DISTRI	LEASE LEVY	8/15/2024	612.86
399745	STUDIES WEEKLY	SHIPPING/HANDLING	8/7/2024	604.13
399831	WHOBODIES LLC	KC T-SHIRTS STAFF	8/14/2024	600.00
399662	KINECT ENERGY, INC	CC - JUN24 SERVICE	8/1/2024	598.03
400042	ROBERT DIXON	WU TAI CHI	8/28/2024	595.00
399926	MSEA -- MN SCHOOL E	JULY30 MSEA PAYROLL	8/21/2024	594.49
399821	SUMMIT FIRE PROTECT	HL - FIRE EXTINGUIS	8/14/2024	593.36
399835	ADVANCED IMAGING SO	ECC/DO 06/24	8/15/2024	586.05
399660	INSPEC INC	CN - WALL	8/1/2024	585.00
400060	THOMAS RAYMOND RYAN	KICK OFF PHOTOGRAPH	8/28/2024	577.00
399758	BAYADA HOME HEALTH	SCHOOL NURSE - MULT	8/14/2024	576.00
400021	KINECT ENERGY, INC	CC - JUL24 SERVICE	8/28/2024	565.01
399761	CAROLINA BIOLOGICAL	#213674 ELECTROPHOR	8/14/2024	564.80
399830	WASTE MANAGEMENT OF	CN - AUG24 SERVICE	8/14/2024	555.81
399723	MCGRAW-HILL SCHOOL	SHIPPING/HANDLING	8/7/2024	555.56
400053	STIX SPORTSWEAR & S	SPIRIT TEAM T-SHIRT	8/28/2024	547.50
400021	KINECT ENERGY, INC	CN - JUL24 SERVICE	8/28/2024	528.51
399982	BIO CORPORATION	S020P SHEEP BRAINS	8/28/2024	528.00
399825	TRI-STATE BOBCAT IN	EHS - LIFT RENTAL	8/14/2024	525.25
399825	TRI-STATE BOBCAT IN	VV - LIFT RENTAL	8/14/2024	525.25
399662	KINECT ENERGY, INC	CN - JUN24 SERVICE	8/1/2024	525.14
399904	GROTH MUSIC COMPANY	BAND MUSIC	8/21/2024	513.75
399830	WASTE MANAGEMENT OF	CV - AUG24 SERVICE	8/14/2024	512.50
399693	DEMCO INC	LIBRARYQUIET SHELF	8/7/2024	510.57
399693	DEMCO INC	LIBRARYQUIET SHELF	8/7/2024	510.57
399849	INTERMEDIATE DISTRI	CORE FEE	8/15/2024	508.95
399695	DUNN & SEMINGTON LL	FINDING NEMO T-SHIR	8/7/2024	502.90
399756	ART PARTNERS GROUP	STATE CHAMP UPDATES	8/14/2024	502.65
399791	HUMAN RELATIONS MED	PUBERTY WORKSHOP	8/14/2024	500.00
399844	EDINA GIRLS SOCCER	10/6 STADIUM CLEANU	8/15/2024	500.00
399836	AMAL OMAR-SAMATAR	SOMALI CULTURAL CLA	8/15/2024	500.00
399724	MENARDS - EDEN PRAI	TOOL CABINET	8/7/2024	499.98
399896	FLINN SCIENTIFIC IN	FB1115 PLANT PRESS	8/21/2024	499.80
400050	SIGNUM SIGNS AND GR	UPDATED ROOM SIGNS	8/28/2024	494.00
400048	SCHWICKERT'S TECTA	UNIT EVALUATION	8/28/2024	490.00
399843	CITY OF MAPLE GROVE	6/14 KC POOL TRIP	8/15/2024	485.28
399800	ME MUSIC ARTS INC	MUSICAL MEMORIES	8/14/2024	484.50
399896	FLINN SCIENTIFIC IN	S0172 SILVER NITRAT	8/21/2024	484.20
399809	THE MUSIC MART	YFL-200ADII FLUTE	8/14/2024	475.00
399808	MULTILINGUAL WORD I	JUL24 - INTERPRETIN	8/14/2024	459.63
399657	GROTH MUSIC COMPANY	FLUTE REPAIR	8/1/2024	453.00
399946	SNO SITES	WEB HOSTING RENEWAL	8/21/2024	450.00
400017	JOHN W MCKONE -- BE	PIANO TUNINGS	8/28/2024	450.00
399772	EKIN LLC	GRLS XC NUMBERS	8/14/2024	449.20
399761	CAROLINA BIOLOGICAL	#211016 EXPLORE ELE	8/14/2024	439.90
400021	KINECT ENERGY, INC	HL - JUL24 SERVICE	8/28/2024	430.03
399667	PRAIRIE ELECTRIC CO	BLEACHER REPAIR	8/1/2024	426.52
399951	VERIFIED CREDENTIAL	JUL24 BKGD SCREENIN	8/21/2024	425.30
399847	FRIENDS OF THE GLOB	JUNE 20 - FOOD DEMO	8/15/2024	425.00
399847	FRIENDS OF THE GLOB	JUNE 17 - FOOD DEMO	8/15/2024	425.00
399904	GROTH MUSIC COMPANY	TUBA REPAIR	8/21/2024	416.00
399727	MIDWEST BUS PARTS I	RUB RAIL	8/7/2024	412.87
399965	MINNESOTA HISTORICA	3/6 MUSEUM FIELD TR	8/22/2024	408.00
399884	CENTURYLINK	SV 08/01-08/31/24	8/21/2024	407.12
399896	FLINN SCIENTIFIC IN	AP8344 BUNSEN BURNE	8/21/2024	406.88
399786	GOPHER/PLAY WITH A	72-028 RAINBOW FOAM	8/14/2024	405.46

Check No.	Vendor	Description	Date	Amount
399872	ARROWHEAD FORENSICS	DENTAL STONE BLUE 5	8/21/2024	405.00
399887	CUSTOM HOSE TECH IN	HOSE	8/21/2024	401.30
399716	ITSAVVY LLC	SCREEN DEDUCTIBLES	8/7/2024	400.00
400044	SAMANTHA BOLL	PD TRAINING	8/28/2024	400.00
399680	BATTERIES R US	FIRE PANEL BATTERIE	8/7/2024	399.98
399982	BIO CORPORATION	FP0709D DBL INJECT	8/28/2024	396.00
399662	KINECT ENERGY, INC	ND - JUN24 SERVICE	8/1/2024	395.08
399925	MINNESOTA CLAY CO U	PURPLE GLAZE	8/21/2024	392.32
V20281	KIM M MISMASH	CLASSROOM SUPPLIES	8/28/2024	391.61
399861	RIGHT-WAY CAULKING	CS 2023 ADDITION 07	8/15/2024	390.56
399753	AMAZON CAPITAL SERV	ME456 A4 LED LIGHTS	8/14/2024	389.70
399651	BRIN GLASS SERVICE	WINDOW MATERIALS	8/1/2024	386.00
399753	AMAZON CAPITAL SERV	ME456 A4 LED LIGHTS	8/14/2024	385.15
399662	KINECT ENERGY, INC	BUS - JUN24 SERVICE	8/1/2024	377.09
399934	PITSCO EDUCATION LL	ROCKET PACK NO ENGI	8/21/2024	370.00
399973	93 SKIP LLC	BUS-JUL24 PRODUCTIO	8/28/2024	366.40
399828	UNITED RENTALS INC	ECC - LIFT INSPECTI	8/14/2024	364.57
399830	WASTE MANAGEMENT OF	HL - AUG24 SERVICE	8/14/2024	364.44
399957	WPS - WESTERN PSYCH	MIDGAS-2 KIT	8/21/2024	363.40
400010	HORIZON COMMERCIAL	LIGHTS INSTALLATION	8/28/2024	360.75
399828	UNITED RENTALS INC	BUS - LIFT INSPECTI	8/14/2024	358.80
400021	KINECT ENERGY, INC	BUS - JUL24 SERVICE	8/28/2024	358.79
399723	MCGRAW-HILL SCHOOL	EVERYDAY MATH GRD K	8/7/2024	356.88
399828	UNITED RENTALS INC	SV - LIFT INSPECTIO	8/14/2024	356.80
399790	HOUGHTON MIFFLIN HA	SHIPPING/HANDLING	8/14/2024	354.52
399882	BUSINESS ESSENTIALS	11X17 WHITE QTY 8	8/21/2024	353.20
399890	DELEGARD TOOL COMPA	POWER TOOL	8/21/2024	350.03
400033	NORTHSTAR BUS LINES	CE CAMP TRANSPORT	8/28/2024	350.00
399696	E&Z ENTERPRISES	CN - AUTHOR VISIT	8/7/2024	350.00
399981	BILL CARROLL PAINTI	PAINTING ROOM 317	8/28/2024	350.00
399968	PETER HODNE	MEDICARE REIMB	8/22/2024	349.40
399968	PETER HODNE	MEDICARE SPOUSE REI	8/22/2024	349.40
400050	SIGNUM SIGNS AND GR	NAME PLATES, ETC.	8/28/2024	342.00
400021	KINECT ENERGY, INC	ND - JUL24 SERVICE	8/28/2024	341.03
399776	ENTERTAINMENT PLUS	FALL FEST DJ SERVIC	8/14/2024	340.00
399792	INNOVATIVE OFFICE S	INSTALLATION	8/14/2024	337.00
399830	WASTE MANAGEMENT OF	ND - AUG24 SERVICE	8/14/2024	335.78
V20286	GINA S SCHROEPFER	CLASSROOM SUPPLIES	8/28/2024	335.78
V20244	SARAH MIZIORKO	MDE MATH PROF DEVL	8/14/2024	325.00
399779	FACTORY MOTOR PARTS	COMPRESSOR KIT	8/14/2024	321.29
399835	ADVANCED IMAGING SO	HIGH SCHOOL 06/24	8/15/2024	319.15
399738	RIVERSIDE INSIGHTS	BDI-3 DEVL COMPLETE	8/7/2024	318.65
399662	KINECT ENERGY, INC	CV - JUN24 SERVICE	8/1/2024	314.39
399932	PATRICIA OLSON	A WALK IN THE PARK	8/21/2024	308.70
399875	CHRISTINE MORGAN	JUN-AUG24 TAI CHI	8/21/2024	308.00
400021	KINECT ENERGY, INC	CV - JUL24 SERVICE	8/28/2024	306.63
399910	IWS - INNOVATIONAL	CN - MICRON FILTERS	8/21/2024	305.00
V20259	MARY K O'KEEFE	STUDENT SUPPLIES	8/21/2024	304.30
399896	FLINN SCIENTIFIC IN	FB0019 INSECT NETS	8/21/2024	303.70
399694	DRAIN PRO PLUMBING	URINAL REPAIR	8/7/2024	303.00
399741	SDI INNOVATIONS INC	SPANISH PLANNERS	8/7/2024	301.53
399650	BJORKLUND COMPENSAT	PROFESSIONAL SVCS	8/1/2024	300.00
399732	NEW HAVOC DIGITAL P	VIDEO SHOOT	8/7/2024	300.00
399793	ITSAVVY LLC	SCREEN DEDUCTIBLES	8/14/2024	300.00
399978	BATTERIES R US	LIFE/SAFETY	8/28/2024	299.98
399772	EKIN LLC	GRLS SOCCER NUMBERS	8/14/2024	299.50
399986	CATALYST SOURCING S	ON DEMAND/ACTIVITIE	8/28/2024	298.70
V20277	EILEEN C KAMP	INSTRUCTION BOOKS	8/28/2024	298.17
399904	GROTH MUSIC COMPANY	PICCOLO REPAIR	8/21/2024	298.00
399738	RIVERSIDE INSIGHTS	1625573 WJ JV ORAL	8/7/2024	297.66
399698	EDINA MORNINGSIDE R	Q1 DUES - S.S./AM.L	8/7/2024	295.00
399775	ELIZABETH POCH	JUL24 PIANO LESSONS	8/14/2024	294.00
399975	ANIMAL HUMANE SOCIE	8/15 STUDENT TOUR	8/28/2024	293.55
399914	JH LARSON COMPANY	FLOOR OUTLET COVERS	8/21/2024	293.22
399884	CENTURYLINK	VV 07/28-08/27/24	8/21/2024	290.80
V20265	MARK WALLACE	CLASSROOM SUPPLIES	8/21/2024	285.56

Check No.	Vendor	Description	Date	Amount
399738	RIVERSIDE INSIGHTS	1622314 WJ IV ACHIE	8/7/2024	284.35
400040	RM COTTON CO	WATER CUTOFF REPAIR	8/28/2024	281.60
399680	BATTERIES R US	S2 BACKUP BATTERIES	8/7/2024	279.92
400047	SCHOOL SPECIALTY, L	SAX SKETCH (1ST)	8/28/2024	279.00
399974	95 PERCENT GROUP LL	ML INSTRUCTIONAL	8/28/2024	275.86
399683	BJORN CYCLING LLC	CYCLING CLASS	8/7/2024	275.00
399704	GOODIN COMPANY	SPARK IGNITOR	8/7/2024	274.00
399896	FLINN SCIENTIFIC IN	AP1602 BURNER CONNE	8/21/2024	265.76
400051	SITEONE LANDSCAPE S	B&G - ADJUST ROTOR	8/28/2024	264.94
399985	CARLSON PRINTING CO	WELCOME POSTCARDS	8/28/2024	262.00
399896	FLINN SCIENTIFIC IN	SHIPPING/HANDLING	8/21/2024	261.31
399884	CENTURYLINK	DO 08/01-08/31/24	8/21/2024	260.86
399941	SCIENCE INTERACTIVE	611-2261 CONDUCT ME	8/21/2024	260.80
399738	RIVERSIDE INSIGHTS	SHIPPING/HANDLING	8/7/2024	260.68
V20288	LINNEA SHAW	BOY CLASSROOM SUPPL	8/28/2024	257.53
399746	SUMMIT INFORMATION	ETHERNET SWITCH	8/7/2024	256.14
400040	RM COTTON CO	NEUTRALIZER TANK	8/28/2024	253.00
399872	ARROWHEAD FORENSICS	SHIPPING/HANDLING	8/21/2024	249.98
399837	AMAZON CAPITAL SERV	CV SUPPLIES	8/15/2024	248.92
399902	GRAINGER	REPAIR PARTS	8/21/2024	248.22
399923	MIDWEST BUS PARTS I	REFLECTIVE TAPE	8/21/2024	248.02
399840	BJOREM SPEECH PUBLI	PROTOCOLS	8/15/2024	240.00
399986	CATALYST SOURCING S	SUPP TRACK MON SUBS	8/28/2024	239.99
399726	MHS -- MULTI-HEALTH	ASR026 PARENT FORMS	8/7/2024	237.50
399726	MHS -- MULTI-HEALTH	ASR024 TEACHER/CHIL	8/7/2024	237.50
399757	BATTERIES R US	VARIOUS BATTERIES	8/14/2024	236.63
399925	MINNESOTA CLAY CO U	CLEAR GLAZE 25LB	8/21/2024	234.78
399801	MENARDS - EDEN PRAI	VARIOUS HARDWARE	8/14/2024	234.29
399998	DISPLAY SALES CO	OUTDOOR FLAGS (3)	8/28/2024	234.00
399884	CENTURYLINK	ECC 08/01-08/31/24	8/21/2024	232.64
399884	CENTURYLINK	CC 08/01-08/31/24	8/21/2024	232.64
399884	CENTURYLINK	EHS 07/28-08/27/24	8/21/2024	232.64
399980	BAYCOM INC	WALKIE TALKIE REPAI	8/28/2024	232.00
399742	SIGN PRO	ATHL SUBURBAN GRAPH	8/7/2024	229.03
399938	SCAN AIR FILTER INC	REPLACEMENT FILTERS	8/21/2024	226.40
399982	BIO CORPORATION	SHIPPING/HANDLING	8/28/2024	226.16
399728	MOUNDS VIEW HIGH SC	9/21 BOYS XC MEET E	8/7/2024	225.00
399728	MOUNDS VIEW HIGH SC	9/21 GRLS XC MEET E	8/7/2024	225.00
399682	BEATRICE BASSI	GYMNASTICS	8/7/2024	225.00
399986	CATALYST SOURCING S	ON DEMAND/DMTS	8/28/2024	224.03
399786	GOPHER/PLAY WITH A	07-030 RAINBOW FOAM	8/14/2024	222.13
399786	GOPHER/PLAY WITH A	58-250 RAINBOW BALL	8/14/2024	222.13
399698	EDINA MORNINGSIDE R	Q1 MEALS	8/7/2024	220.00
399750	UNIVERSITY LANGUAGE	JUL24 INTERPRETING	8/7/2024	216.18
400051	SITEONE LANDSCAPE S	B&G - FERTILIZER	8/28/2024	214.38
400051	SITEONE LANDSCAPE S	EHS - FERTILIZER	8/28/2024	214.38
400051	SITEONE LANDSCAPE S	VV - FERTILIZER	8/28/2024	214.38
400051	SITEONE LANDSCAPE S	SV - FERTILIZER	8/28/2024	214.37
400051	SITEONE LANDSCAPE S	CC - FERTILIZER	8/28/2024	214.37
399969	RATWIK ROSZAK & MAL	DISH WIRELESS CONTR	8/22/2024	212.00
399925	MINNESOTA CLAY CO U	GREEN UNDERGLAZE	8/21/2024	210.52
399785	GENERAL SECURITY SE	BUS-JUL24 PATROL RE	8/14/2024	210.00
399675	ABBE BLACKER	JUL24 MAH JONGG	8/7/2024	201.60
400003	FRESHPOINT BIX PROD	KC CN SUMMER SNACKS	8/28/2024	201.30
399782	FRESHPOINT BIX PROD	KC CN SUMMER SNACKS	8/14/2024	200.99
399765	CHARACTERSTRONG, LL	24-25 SCHOOLS LICEN	8/14/2024	200.00
399793	ITSAVVY LLC	SCREEN DEDUCTIBLES	8/14/2024	200.00
399793	ITSAVVY LLC	SCREEN DEDUCTIBLES	8/14/2024	200.00
399799	MAYDWELL MASCOTS IN	HORNET WINGS	8/14/2024	200.00
399937	SAMUEL PETERSON	FALL 24 MIX	8/21/2024	200.00
399801	MENARDS - EDEN PRAI	PAINT SUPPLIES	8/14/2024	199.48
399662	KINECT ENERGY, INC	ECC - JUN24 SERVICE	8/1/2024	199.46
399693	DEMCO INC	SHIPPING/HANDLING	8/7/2024	199.00
399865	WESTWOOD HILLS NATU	5/15 GRD K FIELD TR	8/15/2024	198.00
399952	VERNIER SCIENCE EDU	#PH-BTA PH SENSOR	8/21/2024	198.00
400002	FOLLETT SCHOOL SOLU	TRAINING - L.V.	8/28/2024	198.00

Check No.	Vendor	Description	Date	Amount
399853	MASSP -MN ASSOC OF	SUMMER 2024 CONF	8/15/2024	195.00
399971	RUSSELL SECURITY RE	LITE KITE KIT	8/22/2024	194.00
399863	SQUIRES, WALDSPURGE	LEGAL SERV: H.R.	8/15/2024	192.50
399713	INGCO INTERNATIONAL	TRANSLATION RE: POR	8/7/2024	190.30
399726	MHS -- MULTI-HEALTH	ASR027 TEACHER/CHIL	8/7/2024	190.00
399950	UNIVERSITY LANGUAGE	JUL24 INTERPRETATIO	8/21/2024	189.38
399759	BAYCOM INC	WALKIE TALKIE REPAI	8/14/2024	188.38
399925	MINNESOTA CLAY CO U	DRAGON'S BREATH GLA	8/21/2024	188.06
399976	ANTHONY COMER	8/20 GCD DJ SERVICE	8/28/2024	187.50
399656	ECM PUBLISHERS INC	JUNE 10 REG MINUTES	8/1/2024	185.60
399707	HANCE LOCATING & SE	LOCATING SERVICES	8/7/2024	185.00
399903	GREATAMERICA FINANC	DO AUG24 POSTAGE MT	8/21/2024	184.95
400041	ROBERT B HILL CO	SOFTENER REPAIR	8/28/2024	183.64
399957	WPS - WESTERN PSYCH	ADOS-2 BOOKLET MODU	8/21/2024	180.00
399925	MINNESOTA CLAY CO U	BLUE UNDERGLAZE	8/21/2024	179.92
399813	PERFECTION LEARNING	#97271 ADVENTURES S	8/14/2024	179.60
400020	KATH FUEL OIL SERVI	UNLEADED	8/28/2024	178.59
399830	WASTE MANAGEMENT OF	BUS - AUG24 SERVICE	8/14/2024	175.64
399919	LRS PORTABLES LLC	CV - UNIT RENTAL	8/21/2024	175.00
399801	MENARDS - EDEN PRAI	POLY/POST	8/14/2024	174.57
399884	CENTURYLINK	CN 08/01-08/31/24	8/21/2024	174.48
399884	CENTURYLINK	HL 08/01-08/31/24	8/21/2024	174.48
399884	CENTURYLINK	CS 08/01-08/31/24	8/21/2024	174.48
400021	KINECT ENERGY, INC	ECC - JUL24 SERVICE	8/28/2024	174.15
399701	FRESHPOINT BIX PROD	KK CN SNACKS	8/7/2024	173.71
399699	FACTORY MOTOR PARTS	HUB ASSEMBLY	8/7/2024	169.13
399792	INNOVATIVE OFFICE S	CASTER ADD ON KIT	8/14/2024	167.40
400019	JW PEPPER & SON INC	CHOIR SUPPLIES	8/28/2024	165.49
400034	ODP BUSINESS SOLUTI	PRIM COMP BOOKS (1S	8/28/2024	163.35
399982	BIO CORPORATION	S040P SHEEP HEARTS	8/28/2024	163.20
399882	BUSINESS ESSENTIALS	8.5X11 WHITE CS QTY	8/21/2024	162.40
399925	MINNESOTA CLAY CO U	BRIGHT RED UNDERGLA	8/21/2024	161.96
400006	GREATAMERICA FINANC	SV AUG24 POSTAGE MT	8/28/2024	159.95
399925	MINNESOTA CLAY CO U	OIL SPOT BLACK	8/21/2024	159.26
400006	GREATAMERICA FINANC	ECC AUG24 POSTAGE M	8/28/2024	159.00
V20238	BETH C DAHLIEN	FURNITURE	8/14/2024	158.06
399901	GOPHER STATE ONE-CA	JUL24 BILLABLE TICK	8/21/2024	157.95
399925	MINNESOTA CLAY CO U	YELLOW UNDERGLAZE	8/21/2024	156.56
399925	MINNESOTA CLAY CO U	WHITE UNDERGLAZE	8/21/2024	156.52
399892	DISPLAY SALES CO	US FLAGS	8/21/2024	156.00
399905	HACH COMPANY	25150-25 ACCUVAC DI	8/21/2024	155.25
399900	GOODIN COMPANY	DANFOS TRANSFORMER	8/21/2024	151.00
V20240	TIFFANY P GANT	JUL24 MILEAGE	8/14/2024	150.62
399811	OPENTEXT INC	JUL24 FAX-2-MAIL SE	8/14/2024	150.53
399878	BEATRICE BASSI	GYMNASTICS AUG 5-8	8/21/2024	150.00
399903	GREATAMERICA FINANC	EHS AUG24 POSTAGE M	8/21/2024	149.95
399986	CATALYST SOURCING S	ON DEMAND/FACILITIE	8/28/2024	149.35
399803	MIDWEST BUS PARTS I	END CAP	8/14/2024	149.24
399759	BAYCOM INC	WALKIE TALKIE REPAI	8/14/2024	142.97
V20243	DERRICK J LIDSTONE	JUL24 MILEAGE	8/14/2024	142.84
399726	MHS -- MULTI-HEALTH	ASR023 PARENT FORMS	8/7/2024	142.50
399925	MINNESOTA CLAY CO U	BRIGHT YELLOW GLAZE	8/21/2024	142.16
399780	SHRED-IT USA	VV - JUL24 SHREDDIN	8/14/2024	140.56
399785	GENERAL SECURITY SE	ECC-JUL24 PATROL RE	8/14/2024	140.00
399957	WPS - WESTERN PSYCH	PARENT ONLINE CHECK	8/21/2024	139.00
399957	WPS - WESTERN PSYCH	TEACHER ONLINE CHEC	8/21/2024	139.00
399896	FLINN SCIENTIFIC IN	SHIPPING/HANDLING	8/21/2024	138.97
399898	GERTENS GREENHOUSES	ECC - FLOWER SEED	8/21/2024	137.67
399898	GERTENS GREENHOUSES	BUS - FLOWER SEED	8/21/2024	137.66
399898	GERTENS GREENHOUSES	SV - FLOWER SEED	8/21/2024	137.66
399898	GERTENS GREENHOUSES	CC - FLOWER SEED	8/21/2024	137.66
399782	FRESHPOINT BIX PROD	KC CN SUMMER SNACKS	8/14/2024	136.35
399872	ARROWHEAD FORENSICS	A-12201 BLOOD SPATT	8/21/2024	136.20
399835	ADVANCED IMAGING SO	CREEK VALLEY 06/24	8/15/2024	136.06
399895	EMILY LITELL	LUNCH ACCT REFUND	8/21/2024	136.00
V20271	HEATHER A EDAM	CLASSROOM SUPPLIES	8/28/2024	135.20

Check No.	Vendor	Description	Date	Amount
399788	HEALY AWARDS INC	ATHL PASS STICKERS	8/14/2024	134.95
399835	ADVANCED IMAGING SO	CORNELIA 06/24	8/15/2024	134.38
399896	FLINN SCIENTIFIC IN	AP3106 FILTER PAPER	8/21/2024	129.24
399925	MINNESOTA CLAY CO U	SHIPPING/HANDLING	8/21/2024	128.72
399896	FLINN SCIENTIFIC IN	AP1278 WEIGH DISHES	8/21/2024	126.63
399896	FLINN SCIENTIFIC IN	AP8170 PETRI DISHES	8/21/2024	126.30
399787	GRAINGER	DRILL BITS AND RIVE	8/14/2024	126.10
399756	ART PARTNERS GROUP	SECURITY CAPS (12)	8/14/2024	125.76
399896	FLINN SCIENTIFIC IN	AP5420 TIME TAPE	8/21/2024	125.10
V20265	MARK WALLACE	WORD WORK VOCAB	8/21/2024	121.00
399706	GROTH MUSIC COMPANY	CLARINET REPAIR	8/7/2024	120.00
399991	CUSTOM HOSE TECH IN	HOSES, FITTINGS	8/28/2024	117.79
399966	MSEA -- MN SCHOOL E	JUNE30 MSEA PAYROLL	8/22/2024	116.49
399953	VICSON LLC	WHISK IT, DON'T RIS	8/21/2024	115.50
V20247	ABIGAIL L WILFAHRT	JUL24 MILEAGE	8/14/2024	114.44
399912	JACKIE MART	FESTIVE FAIR FOODS	8/21/2024	112.00
400026	MENARDS - EDEN PRAI	WASP KILLER/MULCH	8/28/2024	106.87
V20236	KORY M SMITH	JUL24 MILEAGE	8/7/2024	106.87
V20248	JODY DESTHUBERT	NEW PHONE FINAL CHR	8/15/2024	105.54
400034	ODP BUSINESS SOLUTI	OFFICE/CLASS SUPPLI	8/28/2024	104.67
399671	SCHOOL SPECIALTY, L	PAINT FOR ART	8/1/2024	103.29
400057	TEACHERS ON CALL, A	CN - SUBSTITUTE	8/28/2024	103.20
399792	INNOVATIVE OFFICE S	DESK LEG 4PK	8/14/2024	103.05
399957	WPS - WESTERN PSYCH	ABAS AGES 2-5 TEACH	8/21/2024	103.00
399896	FLINN SCIENTIFIC IN	#AP7061 INLESS PRIN	8/21/2024	102.52
399792	INNOVATIVE OFFICE S	RECT TABLE 24X30	8/14/2024	102.15
399759	BAYCOM INC	WALKIE TALKIE REPAI	8/14/2024	101.25
399793	ITSAVVY LLC	SCREEN DEDUCTIBLES	8/14/2024	100.00
399793	ITSAVVY LLC	SCREEN DEDUCTIBLES	8/14/2024	100.00
399793	ITSAVVY LLC	SCREEN DEDUCTIBLES	8/14/2024	100.00
399806	MN DEPT OF LABOR AN	HL - ELEVATOR OP	8/14/2024	100.00
399806	MN DEPT OF LABOR AN	EHS - ELEVATOR OP	8/14/2024	100.00
V20270	LORI J CARTER	WORKSHOP COFFEE	8/28/2024	100.00
399902	GRAINGER	PLUMBING REPAIR PAR	8/21/2024	98.64
V20276	ALEA KAHN	PD RESOURCE BOOKS	8/28/2024	98.00
399925	MINNESOTA CLAY CO U	GLOSS WHITE GLAZE	8/21/2024	97.16
399771	ECM PUBLISHERS INC	INSURANCE BID NOTIC	8/14/2024	96.00
399666	OCCUPATIONAL MEDICI	DOT EXAM - R.D.	8/1/2024	95.00
399735	OCCUPATIONAL MEDICI	DOT EXAM - K.C.	8/7/2024	95.00
399735	OCCUPATIONAL MEDICI	DOT EXAM - J.F.	8/7/2024	95.00
399735	OCCUPATIONAL MEDICI	DOT EXAM - T.G.	8/7/2024	95.00
399928	MRI SOFTWARE LLC	JULY24 EMPLOYEE BKG	8/21/2024	94.00
399869	AMAZON CAPITAL SERV	OFFICE SUPPLIES	8/21/2024	93.79
399657	GROTH MUSIC COMPANY	BAND MUSIC	8/1/2024	93.60
399859	PAPERPIE LEARNING	BOOKS/SUPPLIES	8/15/2024	92.83
399690	CULLIGAN BOTTLED WA	AUG24 ATHL WATER	8/7/2024	92.60
V20269	BEDSTON A BURRELL	AUG24 MILEAGE	8/28/2024	91.99
V20254	STEVEN CURTIS CULLI	8/8 CONF MILEAGE	8/21/2024	91.79
399835	ADVANCED IMAGING SO	COUNTRYSIDE 06/24	8/15/2024	91.74
V20275	CHRISTOPHER I HOLDE	COFFEE FOR KICK-OFF	8/28/2024	90.00
V20263	LEAH SPELLMAN	CLASSROOM SUPPLIES	8/21/2024	88.87
399679	AUTISM AWARENESS CE	UNDERLYING CHARACTE	8/7/2024	88.39
399925	MINNESOTA CLAY CO U	ROBINS EGG GLAZE	8/21/2024	87.26
V20291	MARK WALLACE	MONARCH EGGS: SCIEN	8/28/2024	87.00
399896	FLINN SCIENTIFIC IN	AP9095 CHROMATOGRAP	8/21/2024	86.32
399740	SAMARITAN TIRE COMP	TIRES	8/7/2024	86.00
399740	SAMARITAN TIRE COMP	TIRES	8/7/2024	86.00
400005	GRAINGER	AC ELECTRICAL CONTA	8/28/2024	85.95
400027	MENARDS - RICHFIELD	VARIOUS SUPPLIES	8/28/2024	84.80
V20282	MARK L NELSON	MSHSCA MEMBERSHIP	8/28/2024	84.75
399896	FLINN SCIENTIFIC IN	GP9090 CYLINDER	8/21/2024	84.45
399896	FLINN SCIENTIFIC IN	#AP1278 WEIGH BOATS	8/21/2024	84.42
V20272	CHAD K FORSLIN	BAG TAG LABELS	8/28/2024	83.04
400015	JESSEN PRESS INC	BUSINESS CARDS: R.P	8/28/2024	82.50
400015	JESSEN PRESS INC	BUSINESS CARDS: D.P	8/28/2024	82.50
400015	JESSEN PRESS INC	BUSINESS CARDS: C.J	8/28/2024	82.50

Check No.	Vendor	Description	Date	Amount
400015	JESSEN PRESS INC	BUSINESS CARDS: M.K	8/28/2024	82.50
399896	FLINN SCIENTIFIC IN	AP6135 MULTI-FIBER	8/21/2024	81.12
399884	CENTURYLINK	DO 08/01-08/31/24	8/21/2024	80.52
V20232	BRADLEY G DAHLMAN	INTL TRAVEL PASS PH	8/1/2024	80.00
V20239	MATTHEW E GABRIELSO	MSHSCA MEMBERSHIP	8/14/2024	79.75
V20271	HEATHER A EDAM	CLASSROOM SUPPLIES	8/28/2024	78.44
399904	GROTH MUSIC COMPANY	BAND MUSIC	8/21/2024	78.38
399925	MINNESOTA CLAY CO U	BLACK UNDERGLAZE	8/21/2024	78.26
V20268	MELODY MATHIAS	ND FRENCH INTERN PA	8/27/2024	77.50
V20273	MATTHEW E GABRIELSO	CLASSROOM SUPPLIES	8/28/2024	76.32
V20233	ALAN K HENDRICKSON	MAY24 MILEAGE	8/1/2024	75.04
V20272	CHAD K FORSLIN	BAG TAGS	8/28/2024	75.00
399730	MYA LOZIER	GYMNASTICS	8/7/2024	75.00
399878	BEATRICE BASSI	AUG24 GYMNASTICS	8/21/2024	75.00
399664	MENARDS - EDEN PRAI	HARDWARE FOR INSTAL	8/1/2024	73.76
V20246	KARI L OPATZ-KARWOS	CLASSROOM SUPPLIES	8/14/2024	73.44
400029	MINNESOTA CLAY CO U	KTLT5 KEMPER LOOP	8/28/2024	72.60
399703	GENERAL SECURITY SE	BUS - INTR/FIRE ALA	8/7/2024	72.00
399777	ESCREEN, INC.	DOT - DRUG SCREENS	8/14/2024	72.00
399872	ARROWHEAD FORENSICS	A-ULLNT5P MAGNEFICA	8/21/2024	72.00
399958	ZAHOUREK SYSTEMS IN	ZSF-375 ADJ BOOM TO	8/21/2024	71.92
400004	GRAINGER	DRILL BITS/RIVETS	8/28/2024	71.52
399656	ECM PUBLISHERS INC	JUNE 10 WS MINUTES	8/1/2024	70.40
399797	LRS PORTABLES LLC	EHS - UNIT RENTAL	8/14/2024	70.00
399797	LRS PORTABLES LLC	ECC - UNIT RENTAL	8/14/2024	70.00
399797	LRS PORTABLES LLC	CC - UNIT RENTAL	8/14/2024	70.00
V20249	CHRISTOPHER D GRIGG	TRAVEL PASS CELL PH	8/15/2024	70.00
399896	FLINN SCIENTIFIC IN	FB0669 INSECT PIN S	8/21/2024	69.85
399896	FLINN SCIENTIFIC IN	GP2040 CYLINDERS	8/21/2024	65.90
400029	MINNESOTA CLAY CO U	KTF97 KEMPER HARD	8/28/2024	65.40
399884	CENTURYLINK	VV 07/28-08/27/24	8/21/2024	65.15
V20251	FARHIYA B OMAR-SAMA	MAY24 CELL PHONE	8/15/2024	65.00
399792	INNOVATIVE OFFICE S	LABELS 30/SHEET	8/14/2024	64.46
V20283	ALYSSA C MEANS	CLASSROOM SUPPLIES	8/28/2024	64.34
400026	MENARDS - EDEN PRAI	TSCHIDA SUPPLIES	8/28/2024	63.16
399786	GOPHER/PLAY WITH A	58-208 RAINBOW BEAC	8/14/2024	63.00
399896	FLINN SCIENTIFIC IN	H0008 HYDROGEN PERO	8/21/2024	62.02
399872	ARROWHEAD FORENSICS	A-2514X INK REMOVE	8/21/2024	60.00
400015	JESSEN PRESS INC	BUSINESS CARDS: C.H	8/28/2024	60.00
400015	JESSEN PRESS INC	BUSINESS CARDS: P.P	8/28/2024	60.00
400015	JESSEN PRESS INC	BUSINESS CARDS: A.H	8/28/2024	60.00
399935	PREMIUM WATERS INC	WATER FOR DMTS	8/21/2024	58.49
399749	TRI-STATE BOBCAT IN	BOBCAT PART	8/7/2024	58.40
399942	SHAWNA WAGONER	LUNCH ACCT REFUND	8/21/2024	58.25
399764	CENTURYLINK	CC 07/19-08/18/24	8/14/2024	58.16
399934	PITSCO EDUCATION LL	SHIPPING/HANDLING	8/21/2024	57.80
399656	ECM PUBLISHERS INC	JUNE 10 SPEC MINUTE	8/1/2024	57.60
400029	MINNESOTA CLAY CO U	KTK35 KEMPER 18IN	8/28/2024	57.25
V20252	STUCYNSKI MARY	TRAVEL PASS CHARGES	8/15/2024	56.78
399662	KINECT ENERGY, INC	ND - JUN24 SERIVCE	8/1/2024	56.26
V20284	MICHAEL T PRETASKY	DRY CLEANING FOR GR	8/28/2024	55.23
399982	BIO CORPORATION	B0005P BEEF EYE	8/28/2024	55.00
399787	GRAINGER	MULTIPLE SCREWS, ET	8/14/2024	54.30
400029	MINNESOTA CLAY CO U	KTS4 KEMPER S-4	8/28/2024	54.20
V20285	WYATT R RITCHIE	SUMMER24 MILEAGE	8/28/2024	53.40
399679	AUTISM AWARENESS CE	UNDERLYING CHARACTE	8/7/2024	52.95
399679	AUTISM AWARENESS CE	UNDERLYING CHARACTE	8/7/2024	52.95
399679	AUTISM AWARENESS CE	UNDERLYING CHARACTE	8/7/2024	52.95
399761	CAROLINA BIOLOGICAL	SHIPPING/HANDLING	8/14/2024	51.56
399896	FLINN SCIENTIFIC IN	I0020 ISOPROPYL ALC	8/21/2024	51.30
399879	BIO-RAD LABORATORIE	SHIPPING/HANDLING	8/21/2024	51.23
400029	MINNESOTA CLAY CO U	KTFRSS SOFT SMALL	8/28/2024	50.90
399685	CARSON-DELLOSA PUBL	SHIPPING/HANDLING	8/7/2024	50.00
399896	FLINN SCIENTIFIC IN	AP4455 WOOD SPLINT	8/21/2024	49.50
399913	JERRY'S HARDWARE	BUILDING SUPPLIES	8/21/2024	49.50
399786	GOPHER/PLAY WITH A	20-307 AQUA ANIMAL	8/14/2024	49.45

Check No.	Vendor	Description	Date	Amount
399786	GOPHER/PLAY WITH A	20-304 AQUA BEANBAG	8/14/2024	49.45
400021	KINECT ENERGY, INC	ND - JUL24 SERVICE	8/28/2024	49.12
400004	GRAINGER	TIRE VALVE	8/28/2024	48.88
400029	MINNESOTA CLAY CO U	KTWLS KEMPER WIRE	8/28/2024	48.40
399944	SIGNUM SIGNS AND GR	NAME PLATES	8/21/2024	48.00
399999	EDINA GIVE & GO	JUL24 G&G PAYROLL	8/28/2024	48.00
399726	MHS -- MULTI-HEALTH	ASR035 SPANISH PARE	8/7/2024	47.50
400029	MINNESOTA CLAY CO U	KTS10 KEMPER S-10	8/28/2024	47.10
V20290	TROY STEIN	AD OFFICE LUNCH	8/28/2024	47.05
V20245	MARY K O'KEEFE	NOTEBOOKS, MAGNETS	8/14/2024	46.97
399922	MENARDS - RICHFIELD	PUTTY KNIFE - GLUE	8/21/2024	46.79
399896	FLINN SCIENTIFIC IN	AP1107 HYDRION PH T	8/21/2024	46.00
400029	MINNESOTA CLAY CO U	KTPRO KEMPER PRO	8/28/2024	45.30
399896	FLINN SCIENTIFIC IN	#AP7333 INKLESS PAD	8/21/2024	44.88
399934	PITSCO EDUCATION LL	PRECISION STRAWS 12	8/21/2024	44.00
V20286	GINA S SCHROEPFER	CLASSROOM SUPPLIES	8/28/2024	44.00
399987	CDW GOVERNMENT	DATA CENTER CABLES	8/28/2024	43.34
399896	FLINN SCIENTIFIC IN	#AP7764 MAGNETIC AP	8/21/2024	42.96
V20288	LINNEA SHAW	CLASSROOM BOOK BINS	8/28/2024	42.42
399872	ARROWHEAD FORENSICS	A-5007 CASTING FRAM	8/21/2024	42.30
399896	FLINN SCIENTIFIC IN	#AP7763 MAGNETIC PO	8/21/2024	41.76
V20283	ALYSSA C MEANS	CLASSROOM SUPPLIES	8/28/2024	41.62
V20267	ALAN K HENDRICKSON	JUN24 MILEAGE	8/22/2024	41.27
399703	GENERAL SECURITY SE	EHS - AUG24 INTR MO	8/7/2024	40.08
399703	GENERAL SECURITY SE	HL - AUG24 INTR MON	8/7/2024	40.08
399703	GENERAL SECURITY SE	CN - AUG24 INTR MON	8/7/2024	40.08
399703	GENERAL SECURITY SE	CC - AUG24 INTR MON	8/7/2024	40.08
399703	GENERAL SECURITY SE	SV - AUG24 INTR MON	8/7/2024	40.08
399703	GENERAL SECURITY SE	VV - AUG24 INTR MON	8/7/2024	40.08
399703	GENERAL SECURITY SE	CV - AUG24 INTR MON	8/7/2024	40.08
399703	GENERAL SECURITY SE	ECC - AUG24 INTR MO	8/7/2024	40.08
399657	GROTH MUSIC COMPANY	BAND SUPPLIES	8/1/2024	39.90
399835	ADVANCED IMAGING SO	CONCORD 06/24	8/15/2024	39.84
399792	INNOVATIVE OFFICE S	FILE FOLDERS 100/BO	8/14/2024	38.00
V20265	MARK WALLACE	SKETCHBOOKS	8/21/2024	38.00
V20286	GINA S SCHROEPFER	CLASSROOM SUPPLIES	8/28/2024	37.60
399891	DHARMA TRADING COMP	PR44-1 FIBER REACTI	8/21/2024	37.50
V20289	LEAH SPELLMAN	CLASSROOM SUPPLIES	8/28/2024	37.36
399869	AMAZON CAPITAL SERV	DRY ERASE CALENDAR	8/21/2024	36.99
V20257	NATHANIEL M LINDLEY	JUL24 MILEAGE	8/21/2024	36.98
399703	GENERAL SECURITY SE	CS - FIRE ALARM MON	8/7/2024	36.00
399703	GENERAL SECURITY SE	CV - FIRE ALARM MON	8/7/2024	36.00
399703	GENERAL SECURITY SE	SV - FIRE ALARM MON	8/7/2024	36.00
399703	GENERAL SECURITY SE	CN - FIRE ALARM MON	8/7/2024	36.00
399703	GENERAL SECURITY SE	HL - FIRE ALARM MON	8/7/2024	36.00
399703	GENERAL SECURITY SE	ECC - FIRE ALARM MO	8/7/2024	36.00
399703	GENERAL SECURITY SE	EHS - FIRE ALARM MO	8/7/2024	36.00
399737	PREMIUM WATERS INC	AUG24 HOT/COLD WATE	8/7/2024	35.95
V20287	NDEYE KANY SECK	STAFF WELCOME FOOD	8/28/2024	35.94
V20265	MARK WALLACE	WHITE BOARDS	8/21/2024	35.92
399896	FLINN SCIENTIFIC IN	SHIPPING/HANDLING	8/21/2024	35.57
399785	GENERAL SECURITY SE	HL-JUL24 PATROL RES	8/14/2024	35.00
399850	JERRY'S FOODS CORP-	OFFICE FOOD	8/15/2024	34.98
V20258	KENDAL C MASICA	CLASSROOM SUPPLIES	8/21/2024	33.96
399872	ARROWHEAD FORENSICS	A-6335 CRIME SCENE	8/21/2024	33.60
399896	FLINN SCIENTIFIC IN	AP1516 BERAL PIPET	8/21/2024	33.30
V20255	SARAH G FRANSSSEN	CURRICULUM 9 SUPPL	8/21/2024	33.28
399896	FLINN SCIENTIFIC IN	AP1300 BUFFER SET	8/21/2024	32.27
400029	MINNESOTA CLAY CO U	KTF96 KEMPER SOFT	8/28/2024	31.85
400029	MINNESOTA CLAY CO U	KTRB4 RB4 POTTERS	8/28/2024	31.25
399949	THOMAS PETERSEN	LUNCH ACCT REFUND	8/21/2024	30.90
400007	HAND2MIND INC	SDL MATH GRD 2	8/28/2024	29.98
399854	MENARDS - EDEN PRAI	OUTLET COVERS	8/15/2024	29.96
V20286	GINA S SCHROEPFER	CLASSROOM SUPPLIES	8/28/2024	29.90
399943	SHERWIN WILLIAMS	VV - OFFICE PAINT	8/21/2024	29.89
399902	GRAINGER	MOTOR MOUNTING BASE	8/21/2024	29.87

Check No.	Vendor	Description	Date	Amount
400029	MINNESOTA CLAY CO U	MKMDD15 15IN DECOR	8/28/2024	29.71
399913	JERRY'S HARDWARE	BAGSTER	8/21/2024	29.69
400029	MINNESOTA CLAY CO U	KTRB2 RB2 POTTERS	8/28/2024	29.55
399896	FLINN SCIENTIFIC IN	#AP9250 VIALS	8/21/2024	29.46
399896	FLINN SCIENTIFIC IN	SHIPPING/HANDLING	8/21/2024	29.44
399896	FLINN SCIENTIFIC IN	P0081 POTASSIUM PHO	8/21/2024	29.15
400019	JW PEPPER & SON INC	BAND SUPPLIES	8/28/2024	29.00
399949	THOMAS PETERSEN	LUNCH ACCT REFUND	8/21/2024	28.80
399896	FLINN SCIENTIFIC IN	A0181 ALUMINUM POTA	8/21/2024	28.49
399835	ADVANCED IMAGING SO	SOUTH VIEW 06/24	8/15/2024	28.48
399850	JERRY'S FOODS CORP-	FACS FOOD SUPPLY	8/15/2024	28.34
V20241	ALEXANDER J HATTSTR	JUL-MIDAUG24 MILES	8/14/2024	28.34
399996	DELEGARD TOOL COMPA	GASKET KIT	8/28/2024	28.15
399896	FLINN SCIENTIFIC IN	FB0670 INSECT PIN S	8/21/2024	27.94
399792	INNOVATIVE OFFICE S	DESK STAPLER	8/14/2024	26.97
399896	FLINN SCIENTIFIC IN	B0172 BENEDICT SOLU	8/21/2024	26.43
V20234	THOMAS J JOHNSTON	JUL24 MILEAGE	8/7/2024	26.40
399896	FLINN SCIENTIFIC IN	T0014 TIN MOSSY	8/21/2024	26.33
V20247	ABIGAIL L WILFAHRT	VALLEYFAIR PARKING	8/14/2024	26.00
400026	MENARDS - EDEN PRAI	GOOF OFF REMOVER	8/28/2024	25.96
V20278	SARAH KRALL STEGEMA	S.S./SCIENCE/MATH S	8/28/2024	25.84
399896	FLINN SCIENTIFIC IN	P0116 PHENOLPHTHALE	8/21/2024	25.53
399896	FLINN SCIENTIFIC IN	AP1368 LABELS	8/21/2024	25.30
399743	SPS WORKS	ENGRAVED PLATE - A.	8/7/2024	25.25
399798	MASBO	'24 TAX LEVY WORKSH	8/14/2024	25.00
400029	MINNESOTA CLAY CO U	DGBEVEL SLAB BEVEL	8/28/2024	25.00
V20250	CHERYL B GUNNESS	SNACKS FOR TRAINING	8/15/2024	24.97
400029	MINNESOTA CLAY CO U	KTR3 KEMPER R3	8/28/2024	24.45
399816	PREMIUM WATERS INC	AUG24 COOLER RENTAL	8/14/2024	24.00
V20280	KENDAL C MASICA	STUDENT NOTEBOOKS	8/28/2024	24.00
V20250	CHERYL B GUNNESS	YARDSTICKS FOR SIGN	8/15/2024	23.88
400014	JERRY'S HARDWARE	TSCHIDA SUPPLIES	8/28/2024	23.80
V20274	ALEXANDER J HATTSTR	AUG24 MILEAGE	8/28/2024	23.79
400025	MENARDS - GOLDEN VA	BUILDING SUPPLIES	8/28/2024	23.54
399929	MTI DISTRIBUTING IN	OIL/FILTER	8/21/2024	23.26
V20272	CHAD K FORSLIN	PAPER (CAR SIGN)	8/28/2024	22.99
400034	ODP BUSINESS SOLUTI	START UP SUPPLIES	8/28/2024	22.89
400026	MENARDS - EDEN PRAI	FIRE EXTINGUISHER	8/28/2024	22.84
V20278	SARAH KRALL STEGEMA	CLASSROOM SUPPLIES	8/28/2024	22.32
399977	A-Z RENTAL CENTER	PROPANE REFILL	8/28/2024	22.20
399977	A-Z RENTAL CENTER	BURNISHER LP FILL	8/28/2024	22.20
399977	A-Z RENTAL CENTER	PROPANE FILL	8/28/2024	22.20
399977	A-Z RENTAL CENTER	PROPANE REFILL	8/28/2024	22.20
399977	A-Z RENTAL CENTER	PROPANE REFILL	8/28/2024	22.20
399896	FLINN SCIENTIFIC IN	I0035 IODINE TINCTU	8/21/2024	22.19
399813	PERFECTION LEARNING	SHIPPING/HANDLING	8/14/2024	21.55
399896	FLINN SCIENTIFIC IN	AP3106 FILTER PAPER	8/21/2024	21.54
400029	MINNESOTA CLAY CO U	SMTDA MUD TOOLS	8/28/2024	21.25
399825	TRI-STATE BOBCAT IN	HP ULTRA	8/14/2024	21.00
399957	WPS - WESTERN PSYCH	ABAS AGES 0-5 PAREN	8/21/2024	21.00
399896	FLINN SCIENTIFIC IN	S0077 SODIUM HYDROX	8/21/2024	20.98
V20237	SARAH J BURGESS	PD COMMITTEE FOOD	8/14/2024	20.98
399896	FLINN SCIENTIFIC IN	SHIPPING/HANDLING	8/21/2024	20.58
399908	INNOVATIVE OFFICE S	TAPE 1"" CORE 6PK"	8/21/2024	20.36
399708	HAWKINS INC	POOL CHLORINE	8/7/2024	20.00
V20265	MARK WALLACE	MATH TILING	8/21/2024	20.00
V20279	JENNIFER L LUGO	2 OFFICE CALENDARS	8/28/2024	19.98
399896	FLINN SCIENTIFIC IN	N0041 NICHROME WIRE	8/21/2024	19.61
V20243	DERRICK J LIDSTONE	JUL24 MILEAGE	8/14/2024	19.56
V20267	ALAN K HENDRICKSON	STAFF APPR FOOD	8/22/2024	19.48
399672	SHRED RIGHT	BUS - SHREDDING	8/1/2024	18.85
399672	SHRED RIGHT	BUS - SHREDDING	8/1/2024	18.85
399921	MENARDS - EDEN PRAI	STUDED POST	8/21/2024	18.76
399896	FLINN SCIENTIFIC IN	S0037 SODIUM ACETAT	8/21/2024	18.00
399794	JERRY'S HARDWARE	WHITE GROUT	8/14/2024	17.99
399703	GENERAL SECURITY SE	CS - AUG24 INTR MON	8/7/2024	17.95

Check No.	Vendor	Description	Date	Amount
399835	ADVANCED IMAGING SO	NORMANDEALE 06/24	8/15/2024	17.80
399942	SHAWNA WAGONER	LUNCH ACCT REFUND	8/21/2024	17.75
399672	SHRED RIGHT	BUS - SHREDDING	8/1/2024	17.73
400029	MINNESOTA CLAY CO U	MKMDD04 4IN DECOR	8/28/2024	16.96
399896	FLINN SCIENTIFIC IN	P0038 POTASSIUM CAR	8/21/2024	16.95
400001	FLINN SCIENTIFIC IN	AP4573 LATEX SHEETI	8/28/2024	16.50
V20283	ALYSSA C MEANS	CLASSROOM SUPPLIES	8/28/2024	16.49
399913	JERRY'S HARDWARE	SERVICE PARTS	8/21/2024	16.29
V20264	ALDEN M VON BARGEN	JUL24 MILEAGE	8/21/2024	16.21
399952	VERNIER SCIENCE EDU	SHIPPING/HANDLING	8/21/2024	16.00
V20240	TIFFANY P GANT	JUL24 MILEAGE	8/14/2024	15.95
V20241	ALEXANDER J HATTSTR	7/26 & 8/7 MILEAGE	8/14/2024	15.68
399792	INNOVATIVE OFFICE S	#10 ENVELOPES 500/B	8/14/2024	15.63
399896	FLINN SCIENTIFIC IN	S0445 SODIUM ALGINA	8/21/2024	15.53
399896	FLINN SCIENTIFIC IN	T0007 THERMIT	8/21/2024	15.38
399905	HACH COMPANY	SHIPPING/HANDLING	8/21/2024	15.05
399792	INNOVATIVE OFFICE S	CARDSTOCK TERRA GRE	8/14/2024	14.98
399941	SCIENCE INTERACTIVE	SHIPPING/HANDLING	8/21/2024	14.95
399794	JERRY'S HARDWARE	BUILDING SUPPLIES	8/14/2024	14.83
400029	MINNESOTA CLAY CO U	KTRB8 RB8 POTTERS	8/28/2024	14.54
399896	FLINN SCIENTIFIC IN	S0053 SODIUM CARBON	8/21/2024	14.48
399896	FLINN SCIENTIFIC IN	I0010 LUGOL'S IODIN	8/21/2024	14.40
399835	ADVANCED IMAGING SO	HIGHLANDS 06/24	8/15/2024	14.37
399934	PITSCO EDUCATION LL	CHIPBOARD PKG 10	8/21/2024	14.00
400029	MINNESOTA CLAY CO U	MKMHR04 HAND ROLLER	8/28/2024	13.56
399896	FLINN SCIENTIFIC IN	B0006 BARIUM CHLORI	8/21/2024	13.42
399891	DHARMA TRADING COMP	SHIPPING/HANDLING	8/21/2024	13.29
399824	TOLL GAS & WELDING	CYLINDER LEASE	8/14/2024	13.18
V20255	SARAH G FRANSSSEN	VOCAB 9 ROUNDTABLE	8/21/2024	12.99
400029	MINNESOTA CLAY CO U	KTW23 5IN WIRE	8/28/2024	12.84
V20266	CHRISTINE ARULANANT	APR24 MILEAGE	8/22/2024	12.73
399792	INNOVATIVE OFFICE S	FELT TIP PEN GREEN	8/14/2024	12.66
399896	FLINN SCIENTIFIC IN	GP7047 CAP TUBE, 90	8/21/2024	12.20
400026	MENARDS - EDEN PRAI	HARDWARE FOR INSTAL	8/28/2024	12.09
399896	FLINN SCIENTIFIC IN	S0225 SODIUM SULFAT	8/21/2024	12.05
V20254	STEVEN CURTIS CULLI	CONFERENCE PARKING	8/21/2024	12.00
V20256	SARAH KRALL STEGEMA	CLASSROOM SUPPLIES	8/21/2024	11.98
V20250	CHERYL B GUNNESS	YARDSTICKS FOR SIGN	8/15/2024	11.94
399872	ARROWHEAD FORENSICS	A-3606 6IN/15CM RUL	8/21/2024	11.20
399896	FLINN SCIENTIFIC IN	GP7046 CAP TUBE, 10	8/21/2024	11.10
399896	FLINN SCIENTIFIC IN	S0047 SODIUM BISULF	8/21/2024	11.10
399792	INNOVATIVE OFFICE S	MASKING TAPE 3PK	8/14/2024	11.01
400029	MINNESOTA CLAY CO U	SHIPPING/HANDLING	8/28/2024	10.91
V20260	ALEXANDRA SACKETT	SCIENCE 8 LAB SUPPL	8/21/2024	10.47
399792	INNOVATIVE OFFICE S	NOTE PADS 3X3	8/14/2024	10.32
400029	MINNESOTA CLAY CO U	MKMFR17 FINGER ROLL	8/28/2024	10.16
400029	MINNESOTA CLAY CO U	MKMFR05 FINGER ROLL	8/28/2024	10.16
400029	MINNESOTA CLAY CO U	MKMFR16 FINGER ROLL	8/28/2024	10.16
400029	MINNESOTA CLAY CO U	MKMFR13 FINGER ROLL	8/28/2024	10.16
399958	ZAHOUREK SYSTEMS IN	SHIPPING/HANDLING	8/21/2024	10.00
399989	COMCAST CABLE MANAG	SEP24 INTERNET SVC	8/28/2024	9.95
399896	FLINN SCIENTIFIC IN	#ML1398 MICRO SLIDE	8/21/2024	9.68
400029	MINNESOTA CLAY CO U	KTCOR KEMPER CUT	8/28/2024	9.50
399835	ADVANCED IMAGING SO	VALLEY VIEW 06/24	8/15/2024	9.15
399792	INNOVATIVE OFFICE S	JUMBO PAPER CLIPS	8/14/2024	9.14
V20286	GINA S SCHROEPFER	CLASSROOM SUPPLIES	8/28/2024	8.90
400047	SCHOOL SPECIALTY, L	GRD K ART ORDER	8/28/2024	8.10
V20291	MARK WALLACE	BULBS FOR CLASSROOM	8/28/2024	7.99
399657	GROTH MUSIC COMPANY	BAND MUSIC	8/1/2024	7.00
V20242	SCOTT B JOHNSON	NFHS RULE BOOK	8/14/2024	6.99
399792	INNOVATIVE OFFICE S	SEALING TAPE 3" 6PK	8/14/2024	6.64
399835	ADVANCED IMAGING SO	BUS GARAGE 06/24	8/15/2024	5.23
V20262	JOSEPH E SIDDY	JUL24 MILEAGE	8/21/2024	5.03
399945	SITEONE LANDSCAPE S	POLY COUPLING	8/21/2024	4.97
399792	INNOVATIVE OFFICE S	MAGNETIC TAPE	8/14/2024	4.96
V20274	ALEXANDER J HATTSTR	8/15 & 8/20 MILEAGE	8/28/2024	3.95

Check No.	Vendor	Description	Date	Amount
399792	INNOVATIVE OFFICE S	NOTE PADS 1.5X2	8/14/2024	3.78
400026	MENARDS - EDEN PRAI	DISTILLED WATER	8/28/2024	3.66
400034	ODP BUSINESS SOLUTI	OFFICE/CLASS SUPPLI	8/28/2024	3.29
399902	GRAINGER	CAPACITOR HOLDER	8/21/2024	2.42
399792	INNOVATIVE OFFICE S	STAPLES 5000/BOX	8/14/2024	2.04
400014	JERRY'S HARDWARE	O-RINGS	8/28/2024	1.78
V20262	JOSEPH E SIDDY	8/9 MILEAGE	8/21/2024	1.34
399792	INNOVATIVE OFFICE S	BINDER CLIPS MED 12	8/14/2024	0.63
399942	SHAWNA WAGONER	LUNCH ACCT REFUND	8/21/2024	0.60
399786	GOPHER/PLAY WITH A	PHYED EQUIP CREDIT	8/14/2024	(9.43)
399979	BAUER BUILT INC	TIRE CREDIT	8/28/2024	(10.00)
399657	GROTH MUSIC COMPANY	CREDIT ON ACCOUNT	8/1/2024	(41.90)
399782	FRESHPOINT BIX PROD	KC HL SNACK CREDIT	8/14/2024	(425.19)
399520	XCEL ENERGY	HL 5/23-6/24 CREDIT	7/18/2024	(5,914.28)
399849	INTERMEDIATE DISTRI	TRANS DISABLED FINA	8/15/2024	(8,256.29)

Total Value of Checks Issued **\$ 6,204,909.81**

V.E. Electronic Fund Transfers - August 2024



Board Meeting Date: 9/9/2024

Title: Electronic Fund Transfers – August 2024

Type: Consent

Presenter(s): Mert Woodard - Director, Finance & Operations

Background: Minn. Stat. § 471.38 requires a list of all transactions made by electronic funds transfer be submitted to the Board of Education at the next Regular Meeting after the transaction.

Recommendation: Authorize the electronic fund transfers as presented for the month of August 2024, in the amount of \$8,425,824.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 471.38 Subd. 3a.

Attachment(s):

1. Electronic Fund Transfers – August 2024

Electronic Transfers

FOR THE MONTH ENDED AUGUST 31, 2024

From	To	Description	Date	Amount
US Bank - Checking	US Bank - Payroll	District Payroll	Multiple	4,386,236.70
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	8/15/2024	799,187.00
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	8/31/2024	739,781.22
US Bank - Checking	Minnesota Teachers Retirement Association	Contributions	8/15/2024	808,623.52
US Bank - Checking	Minnesota Teachers Retirement Association	Contributions	8/30/2024	393,505.68
US Bank - Checking	Minnesota State Retirement System	Retirement Contributions	Multiple	17,683.83
US Bank - Checking	Aviben	Retirement Contributions	8/29/2024	182,138.10
US Bank - Checking	Aviben	Retirement Contributions	8/26/2024	15,750.00
US Bank - Checking	Aviben	Retirement Contributions	8/15/2024	182,433.33
US Bank - Checking	US Bank	Purchase Card Program	8/28/2024	217,891.14
US Bank - Checking	Minnesota Department of Revenue	State Payroll Tax	8/15/2024	148,006.13
US Bank - Checking	Minnesota Public Employers Retirement Association	Contributions	8/15/2024	118,802.73
US Bank - Checking	Minnesota Public Employers Retirement Association	Contributions	8/31/2024	107,279.97
US Bank - Checking	Benefit Extras	Flex & HSA	Multiple	115,909.53
US Bank - Checking	Delta Dental	Dental Claims	Multiple	88,163.63
US Bank - Checking	West Metro Credit Union	District Payroll, Dues, Etc.	8/15/2024	34,245.65
US Bank - Checking	West Metro Credit Union	District Payroll, Dues, Etc.	8/30/2024	34,091.26
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax Payment	8/21/2024	2,334.00
US Bank - Checking	Various	Service Fees	Multiple	31,705.91
US Bank - Checking	Various	Payroll Vendors	Multiple	2,054.42
Total of Electronic Fund Transfers				\$ 8,425,823.75

V.F. Gifts and Bequests - August 2024



Board Meeting Date: 9/9/2024

Title: Gifts and Bequests – August 2024

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: The enclosed report describes gifts and bequests made to the District during the month of August 2024.

Recommendation: Accept with appreciation gifts and bequests made to the District in the amount of \$54,427.

Desired Outcomes from the Board: Compliance with District Policy 709 and Minn. Stat. § 123B.02, Subd. 6.

Attachments:

1. Gifts & Bequests – August 2024

Gifts & Bequests



FOR THE MONTH ENDED AUGUST 31, 2024

Donated By	To	Purpose	Amount
Edina Ed Fund	Cornelia Elementary	General	\$ 388.00
Edina Ed Fund	Normandale Elementary	General	446.20
Edina Ed Fund	Teaching & Learning	Literacy	40,000.00
Edina High School PTO	Edina High School	Hornet Mentor T-shirts	981.86
Blackbaud Giving Fund	Normandale	General	40.00
Blackbaud Giving Fund	Edina High School	General	21.03
Creek Valley PTO	Creek Valley Elementary	LIM License	2,300.00
AMLE	South View Middle School	Grant	5,000.00
MASSP	South View Middle School	Star of Innovation Award	250.00
Edina Give and Go	EHS - Options	EHS - Options	5,000.00

Total Cash Donations \$ **54,427.09**

Total In-Kind Donations \$ -

Total 2024-2025 School Year Gifts and Donations \$ **243,934.91**

V.G. 2024-2025 Brightworks Membership



Board Meeting Date: September 9, 2024

Title: 2024-2025 Membership in Brightworks

Type: Consent

Presenter(s): Jody Remsing

Description: The 2024-2025 general service fee is determined at a rate of \$1200 plus \$1.20 per student based on the FY 2023-24 enrollment of 8608 students. ECSU provides a wide variety of benefits and services such as staff development, administrative services, special programs including services for special education, student programs, contracted programs planning/professional development activities, and resources/libraries.

Recommendation: Approve the Edina Public Schools as a continuing member of Brightworks for the school year 2024-2025 by payment of the general service fee of \$12,390.40.

Desired Outcome(s) from the Board: Approve the membership in Brightworks.

Attachments: none



Board Meeting Date: 9/9/2024

Title: Tuition Agreement – Bloomington Public Schools

Type: Consent

Presenter(s): Mert Woodard - Director, Finance & Operations

Description: The District does not currently offer fully comprehensive virtual programming in grades Kindergarten through 8th grade. In order to offer a fully comprehensive option to students, the District entered into a tuition agreement with Independent School District No. 271, Bloomington, for the 2022-2023 school year. The District would like to continue this arrangement for the 2024-25 school year.

Recommendation: Enter into a comprehensive virtual programming tuition agreement with Independent School District No. 271 for the 2024-25 school year.

Desired Outcomes from the Board: N/A

Attachments:

1. Online Tuition Agreement - ISD No. 271 & ISD No. 273

TUITION AGREEMENT

This document serves to establish the terms of a tuition agreement between Independent School District No. 273 (“Edina”) and Independent School District No. 271 (Bloomington) for Online Learning. The term of this agreement will run from July 1, 2024 through June 30, 2025, effective upon full execution of this agreement by both parties.

Under this agreement, Edina may enroll students into Bloomington. Students are subject to all Bloomington policies and procedures while attending school or activities in Bloomington.

Edina will compensate Bloomington based on the Minnesota Department of Education’s Alternative Program General Education Entitlement Calculation within 35 days of receipt of an invoice at the end of the term.

Fiscal Year 2024-25 Calculation:

- K-6 student - \$6,605 per student per year, \$3,303 per semester.
- Gr 7-12 student - \$7,926 per student per year, \$3,962 per semester.

Compensation will be prorated based on the number of days a student is enrolled, with a minimum charge of \$1,000 per student. Bloomington will accept this compensation in lieu of claiming the student through the state MARSS system.

Bloomington designates John Weisser, Executive Director of Technology & Information Services to serve as its primary contact. Edina designates Steven Cullison, Edina Virtual Pathway Coordinator to be its primary contact. Invoices shall be sent to:

Independent School District No. 273
Attention: Steven Cullison, Edina Virtual Pathway Coordinator
5701 Normandale Road
Edina, MN 55424

Independent School District No. 271

Date: _____ By: _____
Name: _____
Title: _____

Independent School District No. 273

Date: _____ By: _____
Name: _____
Title: _____

V.I. 2024-2025 Board Liaison , Committee and
Leadership Roles



Board Meeting Date: 9/9/24

Title: Board Liaison, Committee and Leadership Roles

Type: Consent

Presenter(s): Chair Allenburg, Edina School Board

Description: Approval of board liaison and representatives for school, district and state-level organizations.

Background Information: Each summer, the board assigns and votes on liaison and representative assignments for school, district and state-level organizations. These assignments were discussed with the full board at the board's August retreat.

Recommendation: The board approves recommendations for board liaison roles for the 2024-2025 school year.

Desired Outcomes from the Board: See recommendation.

Attachment(s): 2024-2025 Liaison Roles

ROLES	Term Renewed	FUNCTION	Effective Jan 2024
Chair	January	Presides @ all board mtgs; countersigns allowable RFPs; district rep in all actions; performs all duties chair usually performs	Allenburg
Vice Chair	January	Performs duties of chair in event of their temporary absence	Gabler
Treasurer	January	Deposits funds in official depository; makes all reports called for by board; performs all duties treasurer usually performs	Birdman
Asst. Treasurer	January	Assists treasurer	Huwe
Clerk	January	Keeps record of all mtgs	Arom
Asst. Clerk	January	Assists clerk	Mann
Asst. Clerk	January	Assists clerk	Barry
COMMITTEES		Advisory only	Effective Jan 2024
Finance/Facilities	January	Asterisk indicates chair.	Birdman* Huwe Mann
Governance	January	Asterisk indicates chair.	Allenburg* Arom Gabler
Policy	January	Asterisk indicates chair.	Gabler* Birdman Huwe
T&L	January	Asterisk indicates chair.	Allenburg* Barry Mann
LAC	January	Asterisk indicates chair.	Arom* Barry

	Term Renewed	Function	Role Definition	2024-2025 Board Assignment
ASSOCIATIONS				
AMSD	JUNE	AMSD advocates for metropolitan school districts and advances legislation supporting student achievement. The Bd of Directors, comprised of the superintendent & 1 school board member from each of the 44 member school districts, governs the association. Board representative also serves on LAC.	One board member attends AMSD meetings monthly and ongoing representation.	Dan Arom
MSBA	JUNE	Supports, promotes, enhances the work of public school boards and public education. Bd of Directors is comprised of 1 rep from each MSBA District. 6 divisions - Admin/Governance; Bd Devel/Training; Gov't Relations; Mgmt Svcs; Policy Svcs; PR/Communications.	One board member attends MSBA meetings (online coffee and conversation) monthly.	Cheryl Barry
GROUPS				
Ed Fund/Edina Give and Go	JUNE	Independent non-profit organization dedicated to continued EPS academic excellence. Secures private, supplemental funding to support valuable education experiences & innovative projects. Funds raised augment school system revenues provided by taxes, state aid, and other parent and student led fundraising efforts.	One board member attends Ed Fund and Give & Go meetings (twice yearly), ongoing representation as needed.	Karen Gabler
Talent Development Advisory Cmte	JUNE	Incls Talent Development Coord, teaching specialists, a principal rep, two volunteer parent reps from each school. Provides network for communication, support, and accountability.	One-time introductory meeting; available as resource on-call.	Cheryl Barry
Student Voice Liaison	JUNE	Seek out additional opportunities to garner student voice, bring update and ideas to board at December work session prior to board updating any roles for January.	One board member assigned.	Elliot Mann
Cultural Liaison Representative	JUNE	This liaison will work with our Director of Equity to identify opportunities for board members to seek voice and information from underrepresented groups. Liaison will seek to inform board of these opportunities.	One board member assigned.	Jen Huwe
SEAC - Special Services Advisory Cmte and Wellness Committee	JUNE	State required; promotes understanding of district-wide issues relating to education/welfare of EPS students. Incls reps of each school parent organization, ELC, Community Ed, & Ed Fund. SEAC meets monthly.	One board member attends SEAC meetings, monthly, and ongoing representation / Wellness Committee	Karen Gabler & Dan Arom
Meet and Confer	JUNE	Policies and other matters related to employment other than terms and conditions of employment as defined by the Minnesota Public Employee Labor Relations Act. Meet and Confer meets a minimum of three times a year and as needed for additional issues.	Board chair and Vice Chair	Erica Allenburg Karen Gabler
Community Ed Services Advisory	JUNE	Provides input, direction & insight to Community Education, meets quarterly	One board member assigned	Jen Huwe
City Council	JUNE	A committee dedicated to facilitating the partnership with the City of Edina. Two board members will be assigned to this committee, along with the Superintendent. Goal is for meetings to be quarterly or as needed when issues arise.	2 board members assigned	Erica Allenburg Elliot Mann
Go Green Advisory Committee	JUNE	The committee promotes sustainable environmental and energy conservation initiatives by providing information and support for schools and programs in the district. Meetings are montly for one hour.	One board member, who is a member of the finance and facilities committee, will attend one meeting per year; available as a resource on-call.	Michael Birdman
SCHOOL SITES				
ELC/ECSE	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. It is recommended that the board members assigned to this does not have students at this site.	One-time introductory meeting; available as resource on-call.	Cheryl Barry
Elementary Site Liaison 1: Concord, Countryside	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. Board members attend every third month; site to receive monthly written board summary. It is recommended that the board members assigned to this do not have students at any of these sites.	One-time introductory meeting; available as resource on-call.	Elliot Mann
Elementary Site Liaison 2: Normandale, Creek Valley	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. Board members attend every third month; site to receive monthly written board summary. It is recommended that the board members assigned to this do not have students at any of these sites.	One-time introductory meeting; available as resource on-call.	Erica Allenburg
Elementary Site Liaison 3: Cornelia, Highlands	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. Board members attend every third month; site to receive monthly written board summary. It is recommended that the board members assigned to this do not have students at any of these sites.	One-time introductory meeting; available as resource on-call.	Karen Gabler
Middle School Liaison	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. It is recommended that the board members assigned to this do not have students at any of these sites.	One-time introductory meeting; available as resource on-call.	Dan Arom
EHS	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. It is recommended that the board members assigned to this does not have students at this site.	One-time introductory meeting; available as resource on-call.	Michael Birdman

***ISD 287 has been removed from this chart because it is more than a liaison role, it is a paid full board position that needs to be renewed annually in January.

Board Calendar for PLC Attendance

September	Karen Gabler	9/10 10/8
October	Jen Huwe	11/12
November	Elliot Mann	12/3
December	Erica Allenburg	1/14
January	Dan Arom	2/11
February	Cheryl Barry	3/4
March	Michael Birdman	4/8
April	Karen Gabler	5/13
May	Jen Huwe	

V.J. Student Support Services Agreements

V.J.1. Bayada Home Health Care_EB



DEFINING EXCELLENCE

Meeting Date: September 9, 2024

Title: Contract for Independent School District 273 for Student Nursing Services with Bayada Home Health Care Pertaining to E.B.

Type: Consent

Presenter(s): Jody Remsing

Description: The purpose of this Agreement is to create an agreement between ISD 273 and Bayada Home Health Care in contract for services.

Recommendation: Approve the attached contract for nursing services with Bayada Home Health Care.

Desired Outcome(s) from the Board: Approve the attached contract with Bayada Home Health Services.

Attachments: Contract for Student Nursing Services with Bayada Home Health Services for Elise B.

**CONTRACT FOR STUDENT NURSING SERVICES
PERTAINING TO ELISE B.**

This AGREEMENT is made and entered into this 15th day of July 2024, by **BAYADA Home Health Care, Inc.**, with a service office located at 3033 Campus Drive, Suite E280, Plymouth, MN 55441 (hereinafter referred to as **BAYADA**) and **Edina Public School District**, located at 5701 Normandale Rd., Edina, Minnesota 55424 (hereinafter referred to as **SCHOOL**).

BAYADA is a Home Care Agency, licensed to provide services in the states where care is rendered, and **SCHOOL** has identified a need for **STUDENT** nursing care of its student, **ELISE B.** (hereinafter referred to as **STUDENT**).

WHEREAS it is the desire of both parties to make provision for nursing services, to include any setting where student is receiving educational services, in accordance with the terms of this Agreement.

THEREFORE, in consideration for the mutual covenants expressed herein, **BAYADA** and **SCHOOL** agree to the terms and conditions outlined herein:

I. RESPONSIBILITIES OF BAYADA

- A. Qualifications of Personnel. The Nurse supplied by **BAYADA** will be a Registered Nurse (RN) or Licensed Practical Nurse (LPN) who will hold a current license, registration or certification as requested by the **SCHOOL** and will provide services pursuant to the applicable state laws.
- B. Personnel Records Inspection. **BAYADA** will make available for inspection, upon the request of **SCHOOL**, the personnel files of its nurses who are caring for **STUDENT**. The contents of such file must include:
1. Verification of current licensure or certification as applicable; and
 2. Completed application for employment or resume; and
 3. Verified references; and
 4. Evidence of annual performance evaluation; and
 5. A criminal record check, conducted upon hire, if required by state law; and
 6. Evidence of at least one, annual in-service education or training in accordance with applicable state regulations.
 7. Completed and Verified Sexual Misconduct/Child Abuse Disclosure forms.
 8. Attestation of employee vaccination or exemption status where applicable.
- C. Service. **BAYADA** will provide an RN or LPN to care for **STUDENT** each day that said student attends school. Nursing services will be provided subject to the availability of a qualified nurse. The services to be provided may include escorting **STUDENT** to and from **SCHOOL** on the school transport and providing care to **STUDENT** during the school day. Upon execution of this Agreement, **SCHOOL** will provide **BAYADA** with a schedule of the school calendar including all scheduled days off.
1. **BAYADA** RN Clinical Manager will be responsible for initial and ongoing assessment of **STUDENTS** clinical needs while attending school. Responsibilities include:
 - a. Will work with physician to develop a Plan of Care ("POC") and update the plan per **BAYADA** policy.

- b. Will conduct supervisory visits to monitor employees and confirm the efficacy of the Plan of Care.
 - c. Will collaborate with school nurse and teachers as needed to ensure best possible experience for the **STUDENT**.
 - d. Be ultimately responsible for the **STUDENT**'s clinical care under this Agreement.
- D. Place of Performance. **BAYADA** will provide services primarily at schools located within **SCHOOL**'s district to include any setting where student is receiving educational services, in accordance with the terms of this Agreement. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse.
- E. Insurance.
- 1. **BAYADA** will maintain general liability and professional liability coverage for any negligent acts or omissions of **BAYADA** employees, which may give rise to liability under this Agreement.
 - 2. **BAYADA** will maintain Workers' Compensation insurance for its employees providing services to **STUDENT**.
- F. Indemnification. **BAYADA** agrees to indemnify and hold **SCHOOL** harmless with respect to all claims and expenses arising out of, or resulting from, the sole negligence or omission of **BAYADA** or its employees or agents while on assignment to **SCHOOL**.
- G. Equipment and Supplies. **BAYADA** will supply **BAYADA** employee with all Personal Protective Equipment (PPE).
- H. Payment of Personnel. **BAYADA**, as an employer, will remain responsible for the payment of wages and other compensation, reimbursement of expenses and compliance with Federal, State and local tax withholdings, Workers' Compensation, Social Security, employment and other insurance requirements for its personnel.

II. RESPONSIBILITIES OF SCHOOL

- A. Payment for Services. **SCHOOL** will remain responsible to compensate **BAYADA** for services rendered pursuant to this Agreement. Section III hereunder shall govern billing terms and compensation.
- B. Orientation to the school environment. nurses' station; emergency equipment, administrative office, and school geography.
- C. Transport Safety: (If applicable) **SCHOOL** is responsible for ensuring **STUDENT** transport vehicle is safe and **STUDENT** is properly secured in transport vehicle equipment.
- D. Insurance.
- 1. **SCHOOL** shall maintain at its sole expense valid policies of general liability insurance, covering the negligent acts or omissions of **SCHOOL** acting through its directors, agents, employees or other personnel which may give rise to liability under this Agreement.

2. **SCHOOL** shall maintain, at its sole expense, Workers' Compensation insurance for its employees.
- C. Indemnification. **SCHOOL** agrees to indemnify, defend, and hold **BAYADA** harmless with respect to all claims and expenses arising from, relating to, or resulting from (1) any act or omission of **SCHOOL** or its employees or agents in connection with the performance of this Agreement, (2) those acts of **BAYADA** employees while working under the direction of **SCHOOL**, its staff or its policies or procedures, or (3) any exposure to the COVID 19 virus except when the sole cause was from a **BAYADA** specific confirmed exposure.
- D. Equipment and Supplies. **SCHOOL** will supply **BAYADA**'s RN/LPN with all necessary equipment, tools, materials and supplies necessary to perform services under this Agreement.
- E. Employment Status. **SCHOOL** understands and agrees that the RN/LPN is an employee of **BAYADA**, and **SCHOOL** will not attempt to solicit the RN/LPN to work privately for **SCHOOL**, without written authorization from **BAYADA**, during the term of this Agreement and for one (1) year following its termination or expiration. **SCHOOL** recognizes the recruiting, training and retention expenses that **BAYADA** encounters as an employer and acknowledges that **BAYADA** is not a placement or referral service. Should **SCHOOL** desire to hire one of **BAYADA**'s employees, **SCHOOL** agrees to provide **BAYADA** with written notice and pay a liquidated damages fee equal to four (4) months of the specific employee's annual gross salary or \$10,000.00 whichever is greater. This fee shall apply to any **BAYADA** employee **SCHOOL** wishes to hire.
- F. Compliance Program. **BAYADA** values honesty and confidentiality in all business interactions. **SCHOOL** agrees to report questionable activities involving **BAYADA**'s employees to the local office Director named below or to the Compliance Hotline at 1-866-665-4295.

III. BILLING AND COMPENSATION

- A. **SCHOOL** agrees to compensate **BAYADA** at a rate of \$72.00/hour for RN or \$62.00/hour for LPN services provided under this Agreement. **SCHOOL** will also pay for all time the **BAYADA** employee spends transporting the client to and from **SCHOOL**. **SCHOOL** must provide **BAYADA** a twenty-four (24) hour cancellation notice or will be subject to charges for services requested.
- B. **BAYADA** will forward to **SCHOOL** an itemized bill on a weekly basis. Each weekly bill will itemize the name of the **BAYADA** employee providing care, the date of service, the type and length of service provided.
- C. **SCHOOL** agrees to pay submitted bills within sixty (60) days of receipt. Any bill not paid within the sixty (60) day period will be considered delinquent. **BAYADA** reserves the right to pursue any collection remedies to resolve a delinquent account. **SCHOOL** agrees to reimburse **BAYADA** for all collection costs, including attorneys' fees and expenses.

IV. TERM AND TERMINATION

- A. This Agreement will come into effect beginning on July 1, 2024 and will remain in effect through June 30, 2025. This Agreement may be extended upon the written consent of each party outlining the terms and time for extension.
- B. Either party may terminate this Agreement, for any reason, upon thirty (30) days prior written notice. If less than a thirty (30) day advance notice of cancellation is given, a service charge of fourteen (14) days will be incurred.
- C. Either party may terminate this Agreement for cause due to the occurrence of one of the following events by giving ten (10) days prior written notice:
 - 1. Dissolution or bankruptcy of either **BAYADA** or **SCHOOL**.
 - 2. Failure of either **BAYADA** or **SCHOOL** to maintain the insurance coverages required hereunder.
 - 3. Breach by **BAYADA** or **SCHOOL** of any of the material provisions in this Agreement.

V. ADDITIONAL TERMS

- A. Governing Law. This Agreement will be construed and governed in all respects according to the laws of the State of Minnesota.
- B. Relationship to Parties. The parties enter into this Agreement as independent contractors. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.
- C. Assignment. This Agreement may not be assigned by either party, in whole or in part.
- D. Modification of Terms. No amendments or modifications to the terms of this Agreement will be binding unless evidenced in writing and signed by an authorized representative of each party hereto.
- E. Notices. Any Notice given in connection with this Agreement will be given in writing to the other party, at the party's address listed above. Any party may change its address as stated herein by giving Notice of the change of address in accordance with this Paragraph.
- F. Confidentiality. Except for acknowledging the existence of this Agreement, the parties understand and agree that the terms of this Agreement, including all payment terms, shall be kept confidential unless disclosure is required by law or the parties agree, in writing, to such disclosure. All methods and mode of conduct of business for **SCHOOL** and **BAYADA** are to be kept confidential by **SCHOOL** and **BAYADA** and not disclosed to any other party or used in part or whole without the permission of **SCHOOL** and/or **BAYADA**.
- G. Entire Agreement. This writing evidences the entire Agreement between **BAYADA** and **SCHOOL**; there are no prior written or oral promises or representations incorporated herein. Each Attachment, Fee Schedule, Exhibit or other documents referenced herein and/or attached to this Agreement are incorporated herein as if the same was set out in full in the text of this Agreement. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the

same instrument. Delivery of an executed signature page of this Agreement by facsimile or electronic (email) transmission shall be effective as delivery of a manually executed counterpart hereof.

Date: 08/13/2024

Emilie Pickering

Emilie Pickering
Director
Signing with authority for
BAYADA Home Health Care, Inc.

Date: August 21, 2024

Matt Woodard

MATT WOODARD
DIRECTOR, FINANCE & OPERATIONS
Signing with authority for
Edina Public School District

V.J.2. Bayada Home Health Care_DS



DEFINING EXCELLENCE

Meeting Date: September 9, 2024

Title: Contract for Independent School District 273 for Student Nursing Services with Bayada Home Health Care Pertaining to D.S.

Type: Consent

Presenter(s): Jody Remsing

Description: The purpose of this Agreement is to create an agreement between ISD 273 and Bayada Home Health Care in contract for services.

Recommendation: Approve the attached contract for nursing services with Bayada Home Health Care.

Desired Outcome(s) from the Board: Approve the attached contract with Bayada Home Health Services.

Attachments: Contract for Student Nursing Services with Bayada Home Health Services for Elise B.

**CONTRACT FOR STUDENT NURSING SERVICES
PERTAINING TO DERMOT S.**

This AGREEMENT is made and entered into this 15th day of July 2024, by **BAYADA Home Health Care, Inc.**, with a service office located at 3033 Campus Drive, Suite E280, Plymouth, MN 55441 (hereinafter referred to as **BAYADA**) and **Edina Public School District**, located at 5701 Normandale Rd., Edina, Minnesota 55424 (hereinafter referred to as **SCHOOL**).

BAYADA is a Home Care Agency, licensed to provide services in the states where care is rendered, and **SCHOOL** has identified a need for **STUDENT** nursing care of its student, **DERMOT S.** (hereinafter referred to as **STUDENT**).

WHEREAS it is the desire of both parties to make provision for nursing services, to include any setting where student is receiving educational services, in accordance with the terms of this Agreement.

THEREFORE, in consideration for the mutual covenants expressed herein, **BAYADA** and **SCHOOL** agree to the terms and conditions outlined herein:

I. RESPONSIBILITIES OF BAYADA

- A. Qualifications of Personnel. The Nurse supplied by **BAYADA** will be a Registered Nurse (RN) or Licensed Practical Nurse (LPN) who will hold a current license, registration or certification as requested by the **SCHOOL** and will provide services pursuant to the applicable state laws.
- B. Personnel Records Inspection. **BAYADA** will make available for inspection, upon the request of **SCHOOL**, the personnel files of its nurses who are caring for **STUDENT**. The contents of such file must include:
1. Verification of current licensure or certification as applicable; and
 2. Completed application for employment or resume; and
 3. Verified references; and
 4. Evidence of annual performance evaluation; and
 5. A criminal record check, conducted upon hire, if required by state law; and
 6. Evidence of at least one, annual in-service education or training in accordance with applicable state regulations.
 7. Completed and Verified Sexual Misconduct/Child Abuse Disclosure forms.
 8. Attestation of employee vaccination or exemption status where applicable.
- C. Service. **BAYADA** will provide an RN or LPN to care for **STUDENT** each day that said student attends school. Nursing services will be provided subject to the availability of a qualified nurse. The services to be provided may include escorting **STUDENT** to and from **SCHOOL** on the school transport and providing care to **STUDENT** during the school day. Upon execution of this Agreement, **SCHOOL** will provide **BAYADA** with a schedule of the school calendar including all scheduled days off.
1. **BAYADA** RN Clinical Manager will be responsible for initial and ongoing assessment of **STUDENTS** clinical needs while attending school. Responsibilities include:
 - a. Will work with physician to develop a Plan of Care ("POC") and update the plan per **BAYADA** policy.

- b. Will conduct supervisory visits to monitor employees and confirm the efficacy of the Plan of Care.
 - c. Will collaborate with school nurse and teachers as needed to ensure best possible experience for the **STUDENT**.
 - d. Be ultimately responsible for the **STUDENT**'s clinical care under this Agreement.
- D. Place of Performance. **BAYADA** will provide services primarily at schools located within **SCHOOL**'s district to include any setting where student is receiving educational services, in accordance with the terms of this Agreement. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse.
- E. Insurance.
- 1. **BAYADA** will maintain general liability and professional liability coverage for any negligent acts or omissions of **BAYADA** employees, which may give rise to liability under this Agreement.
 - 2. **BAYADA** will maintain Workers' Compensation insurance for its employees providing services to **STUDENT**.
- F. Indemnification. **BAYADA** agrees to indemnify and hold **SCHOOL** harmless with respect to all claims and expenses arising out of, or resulting from, the sole negligence or omission of **BAYADA** or its employees or agents while on assignment to **SCHOOL**.
- G. Equipment and Supplies. **BAYADA** will supply **BAYADA** employee with all Personal Protective Equipment (PPE).
- H. Payment of Personnel. **BAYADA**, as an employer, will remain responsible for the payment of wages and other compensation, reimbursement of expenses and compliance with Federal, State and local tax withholdings, Workers' Compensation, Social Security, employment and other insurance requirements for its personnel.

II. RESPONSIBILITIES OF SCHOOL

- A. Payment for Services. **SCHOOL** will remain responsible to compensate **BAYADA** for services rendered pursuant to this Agreement. Section III hereunder shall govern billing terms and compensation.
- B. Orientation to the school environment. nurses' station; emergency equipment, administrative office, and school geography.
- C. Transport Safety: (If applicable) **SCHOOL** is responsible for ensuring **STUDENT** transport vehicle is safe and **STUDENT** is properly secured in transport vehicle equipment.
- D. Insurance.
- 1. **SCHOOL** shall maintain at its sole expense valid policies of general liability insurance, covering the negligent acts or omissions of **SCHOOL** acting through its directors, agents, employees or other personnel which may give rise to liability under this Agreement.

2. **SCHOOL** shall maintain, at its sole expense, Workers' Compensation insurance for its employees.
- C. Indemnification. **SCHOOL** agrees to indemnify, defend, and hold **BAYADA** harmless with respect to all claims and expenses arising from, relating to, or resulting from (1) any act or omission of **SCHOOL** or its employees or agents in connection with the performance of this Agreement, (2) those acts of **BAYADA** employees while working under the direction of **SCHOOL**, its staff or its policies or procedures, or (3) any exposure to the COVID 19 virus except when the sole cause was from a **BAYADA** specific confirmed exposure.
- D. Equipment and Supplies. **SCHOOL** will supply **BAYADA's** RN/LPN with all necessary equipment, tools, materials and supplies necessary to perform services under this Agreement.
- E. Employment Status. **SCHOOL** understands and agrees that the RN/LPN is an employee of **BAYADA**, and **SCHOOL** will not attempt to solicit the RN/LPN to work privately for **SCHOOL**, without written authorization from **BAYADA**, during the term of this Agreement and for one (1) year following its termination or expiration. **SCHOOL** recognizes the recruiting, training and retention expenses that **BAYADA** encounters as an employer and acknowledges that **BAYADA** is not a placement or referral service. Should **SCHOOL** desire to hire one of **BAYADA's** employees, **SCHOOL** agrees to provide **BAYADA** with written notice and pay a liquidated damages fee equal to four (4) months of the specific employee's annual gross salary or \$10,000.00 whichever is greater. This fee shall apply to any **BAYADA** employee **SCHOOL** wishes to hire.
- F. Compliance Program. **BAYADA** values honesty and confidentiality in all business interactions. **SCHOOL** agrees to report questionable activities involving **BAYADA's** employees to the local office Director named below or to the Compliance Hotline at 1-866-665-4295.

III. BILLING AND COMPENSATION

- A. **SCHOOL** agrees to compensate **BAYADA** at a rate of \$72.00/hour for RN or \$62.00/hour for LPN services provided under this Agreement. **SCHOOL** will also pay for all time the **BAYADA** employee spends transporting the client to and from **SCHOOL**. **SCHOOL** must provide **BAYADA** a twenty-four (24) hour cancellation notice or will be subject to charges for services requested.
- B. **BAYADA** will forward to **SCHOOL** an itemized bill on a weekly basis. Each weekly bill will itemize the name of the **BAYADA** employee providing care, the date of service, the type and length of service provided.
- C. **SCHOOL** agrees to pay submitted bills within sixty (60) days of receipt. Any bill not paid within the sixty (60) day period will be considered delinquent. **BAYADA** reserves the right to pursue any collection remedies to resolve a delinquent account. **SCHOOL** agrees to reimburse **BAYADA** for all collection costs, including attorneys' fees and expenses.

IV. TERM AND TERMINATION

- A. This Agreement will come into effect beginning on July 1, 2024 and will remain in effect through June 30, 2025. This Agreement may be extended upon the written consent of each party outlining the terms and time for extension.
- B. Either party may terminate this Agreement, for any reason, upon thirty (30) days prior written notice. If less than a thirty (30) day advance notice of cancellation is given, a service charge of fourteen (14) days will be incurred.
- C. Either party may terminate this Agreement for cause due to the occurrence of one of the following events by giving ten (10) days prior written notice:
 - 1. Dissolution or bankruptcy of either **BAYADA** or **SCHOOL**.
 - 2. Failure of either **BAYADA** or **SCHOOL** to maintain the insurance coverages required hereunder.
 - 3. Breach by **BAYADA** or **SCHOOL** of any of the material provisions in this Agreement.

V. ADDITIONAL TERMS

- A. Governing Law. This Agreement will be construed and governed in all respects according to the laws of the State of Minnesota.
- B. Relationship to Parties. The parties enter into this Agreement as independent contractors. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.
- C. Assignment. This Agreement may not be assigned by either party, in whole or in part.
- D. Modification of Terms. No amendments or modifications to the terms of this Agreement will be binding unless evidenced in writing and signed by an authorized representative of each party hereto.
- E. Notices. Any Notice given in connection with this Agreement will be given in writing to the other party, at the party's address listed above. Any party may change its address as stated herein by giving Notice of the change of address in accordance with this Paragraph.
- F. Confidentiality. Except for acknowledging the existence of this Agreement, the parties understand and agree that the terms of this Agreement, including all payment terms, shall be kept confidential unless disclosure is required by law or the parties agree, in writing, to such disclosure. All methods and mode of conduct of business for **SCHOOL** and **BAYADA** are to be kept confidential by **SCHOOL** and **BAYADA** and not disclosed to any other party or used in part or whole without the permission of **SCHOOL** and/or **BAYADA**.
- G. Entire Agreement. This writing evidences the entire Agreement between **BAYADA** and **SCHOOL**; there are no prior written or oral promises or representations incorporated herein. Each Attachment, Fee Schedule, Exhibit or other documents referenced herein and/or attached to this Agreement are incorporated herein as if the same was set out in full in the text of this Agreement. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the

same instrument. Delivery of an executed signature page of this Agreement by facsimile or electronic (email) transmission shall be effective as delivery of a manually executed counterpart hereof.

Date: 08/13/2024

Emilie Pickering

Emilie Pickering
Director
Signing with authority for
BAYADA Home Health Care, Inc.

Date: AUGUST 2, 2024

Meet Woodard

MEET WOODARD
DIRECTOR, FINANCE & OPERATIONS
Signing with authority for
Edina Public School District

V.J.3. Fraser



DEFINING EXCELLENCE

Meeting Date: September 9, 2024

Title: Contract for Independent School District 273 for Agreement for Site-Based Mental Health Clinics with Fraser

Type: Consent

Presenter(s): Jody Remsing

Description: The purpose of this Agreement is to create an agreement between ISD 273 and Fraser for Site-Based mental health services

Recommendation: Approve the attached contract for mental health services with Fraser

Desired Outcome(s) from the Board: Approve the attached contract with Fraser

Attachments: Agreement for Site-Based Mental Health Clinics in School Buildings

**AGREEMENT FOR SITE-BASED MENTAL HEALTH CLINICS IN
SCHOOL BUILDINGS**

This Agreement for the location of a site-based mental health clinic in school buildings ("Agreement") is made and entered into August 1st, 2024 by and between Independent School District No. 273, Edina Public Schools ("District") and Fraser ("Provider"). The District and the Provider are collectively referred to herein as the "Parties," and individually as a "Party."

WHEREAS, the District owns and operates Edina High School, Valley View Middle School, South View Middle School, Countryside Elementary School, Creek Valley Elementary School, Highlands Elementary School, Cornelia Elementary School, Concord Elementary School, Normandale Elementary School and Early Childhood Special Education ("Schools");

WHEREAS, Provider offers certain mental health therapy and treatment services to children, including children residing in and attending schools located within the District;

WHEREAS, Provider wishes to operate a site-based mental health clinic for children between the ages of Birth to 21 years of age;

WHEREAS, Provider wishes to operate the Program at the School; and

WHEREAS, the District desires to make space in the School available to Provider in order to facilitate Provider's access to children attending the Program.

NOW, THEREFORE, IN CONSIDERATION OF the foregoing, the mutual promises and covenants contained in this Agreement, including the relinquishment of certain legal rights, and other good and valuable consideration, the sufficiency and receipt are hereby acknowledged, the Parties agree as follows:

I. ACCESS TO DISTRICT PROPERTY AND RESPONSIBILITIES OF THE DISTRICT

- A. Facility Use.** The District shall designate one or more rooms in the School for use by the Provider in operating the Program ("Program Site"). Except as expressly provided herein, the number and location of the rooms of the Program Site shall be solely a matter of District discretion.
- B. Hours of Access.** The Program Site will be accessible by the Provider and its employees, agents, and representatives during the normal business hours of the School. In the event that the Provider or any of its employees, agents, or representatives requires access to the Program Site when the School is not open, the Provider may contact the building Principal or Site Coordinator to make arrangements to allow the Provider to access the Program Site.
- C. Furnishing Provided by the District.** The District shall furnish each room of the Program Site with a desk, one or more chairs, and a table. In addition, the District

will make available the use of a copy and fax machine as well as a dedicated phone for Provider's use. The Program Site shall be private and limited external noise for the purpose of therapy services and provided with electricity and access to the Internet, lighted, and climate controlled in the same manner as the other rooms of the School.

- D. Furnishing Provided by the Provider.** Other than the items described in Paragraph III(C) of this Agreement, the Provider shall be responsible for furnishing the Program Site with all pieces of furniture, supplies, and/or other equipment, including computer equipment, that it deems necessary or desirable.
- G. Payment for Services Provided.** Within thirty (30) calendar days after receiving the required invoice for consultative and therapeutic services, the District will pay Provider at the rate of 154 dollars (\$154 .00) per hour for each hour of service under this Contract, including any time spent attending Individualized Education Plan (IEP) meetings at the request of the District. District agrees to pay for one (1) hour of consultative time for each of the ten (10) school sites each week (total of 10 hours per week) during weeks the school is open from September 2023 through May 2024, not to exceed 36 weeks total. In addition, District will pay for up to 12 hours of therapeutic services for each identified "Under Insured" or "Uninsured" student who has prior authorization from the District.

The total cost of these services to the District shall not exceed \$154.00 per hour for each hour of service under this Contract.

The District will submit Contract costs for special education services to the Minnesota Department of Education for reimbursement in accordance with the Department's special education procedures. Local District funds will be used to co-fund the services as necessary.

II. PROVIDER'S OBLIGATIONS

- A. Access to Mental Health Services.** The Provider acknowledges and agrees that Edina District students, who are in need of mental health services offered as part of the Program are able to participate in the Program or receive other mental health services from Provider.
- 1. Consultation Services.** One hour of consultative services shall be provided weekly, during the school year, by the Provider to each school site. The purpose of these services is to work with building problem solving teams in an effort to improve student outcomes, consult on student programming and identify students in need of mental health services.
 - 2. Services to Under Insured and Uninsured Students.** Students identified by the District as "Under Insured" or "Uninsured" will have access to mental health services by the Provider at the District's expense. The prior authorization of these services is required. A formal process of identification and prior

authorization will be developed by the District. Prior authorization will allow for up to twelve (12) therapeutic sessions. Additional sessions may be requested by the Provider. No unauthorized services will be reimbursed with the sole exception that the services were required due to an unforeseen emergency or crisis.

- B. Criminal Background Check.** Consistent with Minnesota Statute 245C, the Provider must conduct a criminal background check on every individual who has access to the Program Site. The background check must be completed before the individual has access to the Program Site. Copies of the criminal background check must be made available to the District upon request.
- C. Insurance.** At its own expense, the Provider shall maintain general liability insurance for its operations throughout the term of this Agreement. Such insurance shall be in amounts not less than the limits set forth in Minnesota Statutes, section 466.04, as amended. The District shall be named as an additional insured on Provider's policy of liability insurance. Within ten (10) business days after receiving a fully executed copy of this Agreement, the Provider shall provide the District with proof of such insurance.

III. LIABILITY

- A. Indemnification.** The Provider hereby agrees to defend and indemnify the District, its board members, employees, agents, and representatives against any and all claims, demands, actions, administrative proceedings, causes of action, and liability, of any nature arising out of or relating to this Agreement. This indemnification specifically includes, but is not limited to, any action arising out of any allegation of the following: failure to comply with any federal or state law; or any form of inappropriate conduct by the Provider. Upon timely written notice from the District, the Provider shall defend the District in any such action or proceeding within the purview of this Paragraph brought against the District, its employees, officers, directors, attorneys, and agents.
- B. Limitation on Indemnification.** Nothing in this Agreement shall be construed to require the Provider to indemnify, defend, save or hold harmless the District, its employees, officers, directors, and agents against any claims, demands, suits, costs, judgments or other forms of liability, actual or claimed, including attorneys' fees, for any injury resulting from the intentional or negligent misconduct of the District, its employees, officers, directors, or agents.
- C. Restriction on Settlement.** Notwithstanding any other provision in this Agreement, the Provider shall not settle or compromise any claim against the District without a signed agreement approved by the District.

- D. Effect of Termination.** The Parties agree and acknowledge that the Provider's duty to defend and indemnify the District survives the termination and/or expiration of this Agreement.

IV. DATA PRIVACY

- A. Governing Law.** The Parties understand and agree that all documents, surveillance tapes, and other recorded information created, received, and/or maintained by the District are "government-data" within the meaning of the Minnesota Government Data Practices Act ("MGDPA") and that student records are also governed by the Family Educational Rights and Privacy Act ("FERPA"). The Parties further understand and agree that the MGDPA and FERPA limit the District's ability to release such data or records. Nothing in this Agreement shall be construed to provide the Provider or any of its employees, agents, independent contractors, volunteers, or other representatives with access to any data, document, surveillance tape, or other recorded information beyond that which is provided by the MGDPA and/or FERPA.
- B. District Access to Student Records.** If any District student is enrolled in the Program or otherwise receives services from the Provider as part of the student's educational program, the Provider agrees that, as part of its intake process, it will offer the student's parent or guardian the opportunity to sign a written and legally sufficient authorization to allow the District and the Provider to consult regularly on the student's progress and treatment in order to improve educational outcomes and therapeutic programming.

V. DURATION AND TERMINATION

- A. Expiration.** This Agreement expires at 11:59 p.m. on July 31, 2025. This Agreement shall not automatically renew or continue. The Parties may only renew or continue this Agreement in writing, signed by both Parties.
- B. Termination With or Without Cause.** This Agreement may be terminated, with or without cause, by either Party upon thirty (30) days' notice in writing to the other Party.
- C. Termination for Cause.** The District may terminate this Agreement, for cause, if the Provider fails to perform any obligation required by this Agreement, including, but not limited to, administering appropriate background checks on any employee or volunteer accessing the Program Site, as required by this Agreement.
- D. Effect of Expiration or Termination.** Except as expressly provided in this Agreement, all obligations, rights, duties, and entitlements created by this Agreement terminate and are extinguished, without need of any further action by either Party, upon the effective date of termination or expiration of this Agreement.

VI. EQUAL EMPLOYMENT OPPORTUNITY, NONDISCRIMINATION AND CIVIL RIGHTS

The Provider agrees to provide equal opportunity to all employees and applicants for employment in accordance with applicable EEO/AA laws, directives and regulations of Federal, State and local governing bodies or agencies thereof, specifically Minnesota Statutes Chapter 363A.

No persons shall, on the grounds of race, color, religion, age, sex, disability, marital status, sexual preference, HIV status, public assistance status, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of, or be otherwise subjected to discrimination under any

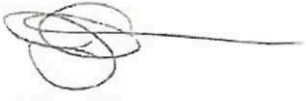
program, service, or activity under the provisions of any or all applicable Federal and State laws, including the Civil Rights Act of 1964.

VII. MISCELLANEOUS


- A. **Choice of Law and Severability.** This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflicts of laws provisions. If a court of competent jurisdiction determines that any part of this Agreement is void or voidable, violates any law, or is otherwise unenforceable, the remaining portions of this Agreement will remain in full force and effect, unless the remaining portions would not serve the original purpose of this Agreement.
- B. **Joint Drafting.** This Agreement must be construed to have been drafted equally by the Parties.
- C. **Responsibility for Costs.** With the exception of the costs assumed by the Parties pursuant to this Agreement, each Party shall be responsible for its own costs, expenses, and any attorneys' fees associated with this Agreement and any related matters, including enforcement of this Agreement.
- D. **Enforcement.** Failure to insist on compliance with any term, covenant, or condition contained in this Agreement shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power contained in this Agreement at any time be deemed a waiver or relinquishment of any right or power at any other time.
- E. **Voluntary Agreement.** All Parties have voluntarily signed this Agreement. No Party has been threatened, coerced, intimidated, or otherwise forced to sign this agreement by any other Party, any officer, employee, School Board member, agent, representative, or attorney of any other Party, or any other person or entity acting on behalf of any other Party. **Relationship of the Parties.** The Provider does not operate any site-based mental health facilities on behalf of the District. Nothing in this Agreement shall be construed to create any partnership, joint venture, or employment relationship between the Provider, and/or its employees, officers, directors, and/or agents, and the District and/or its employees, officers, directors, and/or agents. The Parties understand and agree that this Agreement does not create any rights or obligations beyond those expressly contained herein.
- F. **Complete Agreement.** This Agreement, along with the Business Associate Agreement, constitutes the entire agreement between the Parties relating to the matters addressed in this document. This Agreement supersedes any and all prior agreements between the Parties. No Party has relied upon any statements, promises or representations other than those contained in this Agreement. No changes to this Agreement shall be considered valid unless they are in writing and signed by both Parties.

By signing below, each Party specifically acknowledges that it has read this Agreement, that it has had an opportunity to review this Agreement with legal counsel, that it understands this Agreement, and that it agrees to be legally bound by all terms of this Agreement.

Fraser
2400 W. 64th Street
Minneapolis, MN 55423

By:  _____
Name: James Olson
Title: CFO/EVP
Date: 07/31/24

Independent School District
Edina Public Schools
5701 Normandale Road
Edina, MN 55424

By:  _____
Name: MATT WOODARD
Title: DIRECTOR, FINANCE & OPERATIONS
Date: AUGUST 9, 2024



DEFINING EXCELLENCE

Meeting Date: September 9, 2024

Title: Service Agreement for Independent School District 273 and Sara Kohn for Professional Development Services

Type: Consent

Presenter(s): Jody Remsing

Description: The purpose of this Service Agreement is to create an agreement between the ISD 273 and Sara Kohn for Professional Development services

Recommendation: Approve the attached Service Agreement for Professional Development services with Sara Kohn

Desired Outcome(s) from the Board: Approve the attached contract with Sara Kohn

Attachments: Service Agreement for Professional Development with Sara Kohn

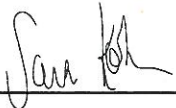
SERVICE PROVIDER AGREEMENT
INDEPENDENT SCHOOL DISTRICT NO. 273
Instructions on next page

Sara Kohn (the Provider), hereby contracts to provide services to Independent School District No. 273, Edina, Minnesota (the District), as follows:

1. **SERVICES.** The provider will furnish to the District all necessary services to provide executive functioning professional development.
2. **DATES OF SERVICE.** August 20, 2024
3. **PAYMENTS.** The District will make payments for the services provided on the following terms:

Basic contract amount: Four hours at \$200.00 per hour.

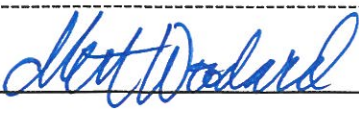
4. **INDEPENDENT CONTRACTOR.** The Provider and the District acknowledge and agree that the Provider is performing services under this Agreement as an Independent Contractor and not as an employee or agent of the District. The Provider and the District further understand and agree that no deductions, withholding or contributions shall be made by the District for income tax, unemployment compensation, social security, workers' compensation, or otherwise, under any federal or state law applicable to the employer-employee relationship. Any report or product produced as a result of this Agreement becomes the sole property of Independent School District No. 273.
5. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the Provider and the District and can be modified only by written agreement of both parties. This Agreement terminates, supersedes and revokes all prior contracts, agreements and representations by or between the parties, written or oral.
6. **TERM OF AGREEMENT.** This Agreement is effective upon signature of both parties. The District may terminate this Agreement at its discretion.

Provider Signature:  Date: August 1, 2024

Provider Name (print): Sara Kohn

Provider Address: 4223 40th Ave. N., Robbinsdale, MN 55422

(Must have W-9 on file) Provider Telephone: 507-259-0044

District Signature:  Date: August 2, 2024

District Name (print): Edina Public Schools #273

Expenditure Code: Vendor #: _____

Contract Amount: \$ _____ Fiscal Service Approval:

I have concluded that the work performed meets the expectations for this agreement.

Signature: _____ Date: _____

INSTRUCTIONS FOR SERVICE PROVIDER AGREEMENT

V.K. Accurate Home Care_EB



DEFINING EXCELLENCE

Board Meeting Date: September 9, 2024

Title: Contract for Independent School District 273 for Service Agreement with Accurate Home Care, LLC.

Type: Consent

Presenter(s): Jody Remsing

Description: The purpose of this Agreement is to create an agreement between ISD 273 and Accurate Home Care, LLC in a Contract for Services.

Recommendation: Approve the attached Contract for Service Agreement with Accurate Home Care, LLC.

Desired Outcome(s) from the Board: Approve the attached contract with Accurate Home Care, LLC.

Attachments: Contract for Services with Accurate Home Care, LLC.

**Contract for Services
2024-2025 School Year
Agreement between Accurate Home Care LLC.
and
Edina Public Schools**

This agreement is between *Accurate Home Care, LLC., 9000 Quantrelle Ave NE, Suite 200,
Otsego, MN 55330, Contractor, and
Edina Public Schools, 5701 Normandale Rd., Edina, MN 55424*

Scope of Service

- Accurate Home Care shall provide the services described in attached addendum 1 to EB
- Accurate Home Care shall hold appropriate licensure for provision of services.
- District requires a current copy of license for individuals providing services.
- Services are consultative with special education staff.
- Accurate Home Care shall provide a copy of Criminal Background Report for nurses providing services, upon request.

Payment

The cost of services shall be as defined in the fees section. Accurate Home Care shall submit monthly invoice to the district for services provided, as identified below. Payment will be made within 35 days of receipt of detailed invoice and agency nursing notes, upon request. Payments shall be mailed to:

Accurate Home Care
9000 Quantrelle Ave NE, #200
Otsego, MN 55330

The school invoice will be mailed to:
Edina Public Schools
Attn: Student Support Services
5701 Normandale Road
Edina, MN 55424

Fees

\$74.00/hour for RN Services

\$56.00/hour for LPN Services

**Includes transportation time to and from school.*

Independent Contractor

For the purposes of this Contract, Accurate Home Care is an independent contractor. Nothing contained in this Contract is intended nor shall be construed in any manner to create or establish a relationship of legal co-partners, joint ventures or joint powers between the parties. No statement contained in this Contract shall be construed so as to find Accurate Home Care, its employees, agents or representatives to be employees or agents of the District. The district will make no deductions for federal Income Tax, FICA, or state Income Tax.

Hold Harmless

Accurate Home Care shall indemnify and hold District harmless for any and all damages, costs and expenses including attorney's fees which District, its officials, employees, or agents may sustain arising from any act or omission of Accurate Home Care in the execution, performance, or failure to adequately perform Accurate Home Care's obligations under this Contract.

Insurance

Accurate Home Care shall, during the life of the Contract, purchase and maintain insurance coverage with the minimum limits as follows:

- 1. Workers Compensation
 - A. Statutory State Coverage
 - B. Employee Liability Coverage with the following limits:
 - Bodily Injury by Accident \$1,000,000 Each Accident
 - Bodily Injury by Disease \$1,000,000 Each Employee
 - Bodily Injury by Disease \$1,000,000 each Policy Limit

- 2. General Liability Insurance
 - A. Commercial Liability Policy – Occurrence (Form CG 00 01 98 or its equivalent)
 - Each Occurrence \$1,000,000
 - Personal Injury Liability \$1,000,000
 - Products/Completed Operations Aggregate \$3,000,000
 - General Aggregate \$3,000,000

- 3. Automobile Liability Insurance including hired/non-owned Auto.

- 4. Professional Liability Insurance with limits of \$1,000,000 each occurrence/\$3,000,000 aggregate.

****The school district does not represent that the required coverage and limits are adequate to protect the contractor and such coverage limits will not be deemed as a limitation of Accurate Home Care liability to district under this contract.***

Compliance

The contractor agrees to comply with all federal, state, and local laws or ordinances, and all applicable rules, regulations, and standards established by any agency of such governmental units. It shall be the obligation of Accurate Home Care to apply for, pay for and obtain all permits and/or licenses required by any governmental agency for the provision of those services contemplated herein.

All of the data created, collected, received, stored, used, maintained, or disseminated by Accurate Home Care in performing duties pursuant to this Contract is subject to the State's regulations.

Term

The contract is effective upon signature of both parties, and shall remain in effect until the end of the school year unless otherwise agreed. Contracts shall be renewed annually.

This Contract shall be reviewed and authorized by the School District Designee.

This Contract is duly executed on this _____ day of _____, 20____.

School District: EDNA PUBLIC SCHOOLS	Accurate Home Care, LLC
Name: METT WOODARD	Name:
Signature: Mett Woodard	Signature:
Title: DIRECTOR, FINANCE & OPERATIONS	Title:
Date: AUGUST 23, 2024	Date:

Addendum 1

Expectations for Accurate Home Care Nurses Providing Care in a School Setting:

- Attend to all nursing needs of the student, assist student with educational support in the classroom or through distance learning, foster peer relationships, and encourage developmentally appropriate independence.
 - The nurse will only help the assigned student, and may not provide assistance to other students or act as a teacher's aide.
- Wear or possess AHC identification badge at all times.
- Refrain from use of personal cell phone, except in the case of emergency.
- Keep the school informed of any changes that may require modification to the school schedule, with consideration to privacy of the student.
- Be attentive to the student at all times, providing ongoing assessment intervention as the student's condition warrants throughout the school day.
- Maintain close proximity and/or visual access to the student at all times or ensure student is directly supervised by school personnel. The nurse is expected to maintain a rapid response time to provide any urgent intervention warranted by the student's condition.
 - There are no designated break times during the nurse's shift.
- Provide nursing interventions in an appropriate area to minimize disruption to the student, peers, and school personnel, while maintaining the student's dignity and right to privacy.
- Maintain student-centered professional communication with appropriate faculty and staff.
 - Provide care coordination with School Nurse, AHC Clinical Manager, Physician(s), and Responsible Party/Parties.
 - Encourage continuity of care from home to school, including school/guardian communication.
- Complete all required documentation upon completion of each shift/school day.
- Ensure that appropriate faculty and staff are aware of the student's Emergency Action Plan, including identification of modifications to the Plan specific to the school setting.
- Maintain confidentiality at all times, pursuant to HIPAA rules and professional boundaries.

Expectations for School Faculty and/or Staff:

- Provide coordination and/or direction of classroom, instruction, and educational activities.
- Develop and implement the student's daily schedule with collaboration from the nurse regarding treatments, medication administration, therapies, and other care needs.
- Communicate directly with the parent/guardian/responsible party regarding academic or behavioral concerns. The teacher/school will not use the AHC nurse or agency as a conduit between the school and the parents.
- Facilitate peer education regarding student condition as permitted by parent/guardian/responsible party.
- Maintain confidentiality at all times.
- Maintain student-centered professional communication with agency personnel.
 - Participate in care coordination with School Nurse, AHC staff, and Responsible Party/Parties.
 - Encourage continuity of care from home to school, including school/guardian communication.
- Provide lifting/transfer assistance and equipment to ensure that child is transferred safely for all required cares and therapies.

VI. Discussion

VI.A. Intent to Issue General Obligation
Capital Notes and Facilities Maintenance Bonds,
Series 2024A

Speaker (s) : Mert
Woodard, Director of
Finance and
Operations; and Jodie
Zesbaugh, Senior
Municipal Advisor,
Ehlers Inc.



Board Meeting Date: 9/9/2024

Title: Intent to Issue General Obligation Capital Notes and Facilities Maintenance Bonds, Series 2024A

Type: Discussion

Presenter(s): Mert Woodard, Director of Finance & Operations; and Jodie Zesbaugh, Senior Municipal Advisor, Ehlers Inc.

Description: The District routinely issues general obligation debt to finance the maintenance and enhancement of its building infrastructure and to purchase fixed assets for use in District operations. Most of the principal and interest payments on the bonded debt, both voter-approved and non-voter approved, are funded by District residents via the yearly school district property tax levy. During fiscal year 2025, the District administration believes it prudent to issue non-voter approved general obligation bonds for four separate purposes:

- In 2015 the District issued \$113,585,000 of general obligation school building bonds after a successful referendum of which \$93,475,000 are subject to redemption in February 2025. The bonds were issued to provide “Next Generation” learning spaces at Edina High School and all other school buildings, infrastructure improvements to athletic facilities, a new transportation services facility, and physical security enhancements throughout the District. The year prior, the District issued \$6,050,00 of alternative facilities bonds to finance deferred maintenance needs. Interest rates today are lower than when the bonds were originally issued, which gives the District the opportunity to refinance or refund the bonds at a lower true interest cost (TIC), providing a savings to taxpayers of the District. The District administration recommends issuing refunding bonds if it can achieve a TIC of 3.46% at most, which translates to a debt service savings for taxpayers of approximately \$6,225,054.
- The District’s Long-Term Facilities Maintenance program is financed by a combination of “pay-go” levy authority and general obligation debt. In recent years the District has issued general obligation debt to meet deferred maintenance needs on an every other fiscal year basis, with the last issuance occurring in May of 2023. The District believes it is advantageous to continue this financing structure as it provides the necessary funds to complete projects approved by the Board as part of the ten-year facilities plan. The structure also allows the District to minimize the impact to resident taxpayers.
- The District administration has determined it as advantageous to finance the purchase of pupil transportation vehicles with general obligation capital notes, pursuant to Minn. Stat. § 123B.61. This strategy will allow the District to make payments across the useful life of the assets rather than paying in full upon acquisition.

A single public debt issuance to satisfy all four proposed purposes provides additional efficiency and reduced costs of issuance compare to multiple issuances.

Recommendation: There is no recommended action.

Desired Outcomes from the Board: Review the provided materials and prepare to ask questions regarding the District administration's recommended debt and capital levies plan.

Attachments:

1. Presentation - Overview of Proposed Bond Issue & Long Term Financing Plan for Debt and Capital Levies
2. Presale Report - General Obligation Facilities Maintenance, Capital Notes, and Alternative Facilities and School Building Refunding Bonds, Series 2024A
3. Resolution – General Obligation Facilities Maintenance, Capital Notes, and Alternative Facilities and School Building Refunding Bonds, Series 2024A



Edina Public Schools – Regular Meeting September 9, 2024

Overview of Proposed Bond Issue & Long Term
Financing Plan for Debt and Capital Levies

Purposes of Proposed Bond Issue

- “Refunding” (refinancing) of existing
 - ✓ Alternative Facilities Bonds, Series 2014A
 - ✓ School Building Bonds, Series 2015A
- Facilities Maintenance Bonds
- Capital Notes

Overview of Refunding Bonds

- Opportunity to reduce future debt service payments and tax levies
- Similar to refinancing a mortgage, but subject to certain restrictions and requirements under state law and federal regulations
- Basic concept is to issue new refunding bonds at lower interest rates and use proceeds to pay off existing bonds

Existing Bonds

- Original Alternative Facilities bonds were issued in 2014
 - ✓ Par amount of \$6,050,000
 - ✓ Financed deferred maintenance projects
- Bonds were “callable” (eligible to be prepaid) on or after February 1, 2024
- Federal regulations allow a “current” refunding – closing on bonds 90 days prior to call date or anytime after call date

Existing Bonds

- Original School Building bonds were issued in 2015
 - ✓ Par amount of \$113,385,000
 - ✓ Result of successful election held May 5, 2015
 - ✓ Financed building security enhancements, infrastructure improvements, and next generation learning spaces
- \$93,475,000 Bonds are callable (eligible to be prepaid) on or after February 1, 2025
- Federal regulations allow a current refunding – closing on bonds 90 days prior to call date or anytime after call date

Proposed Refunding Bonds

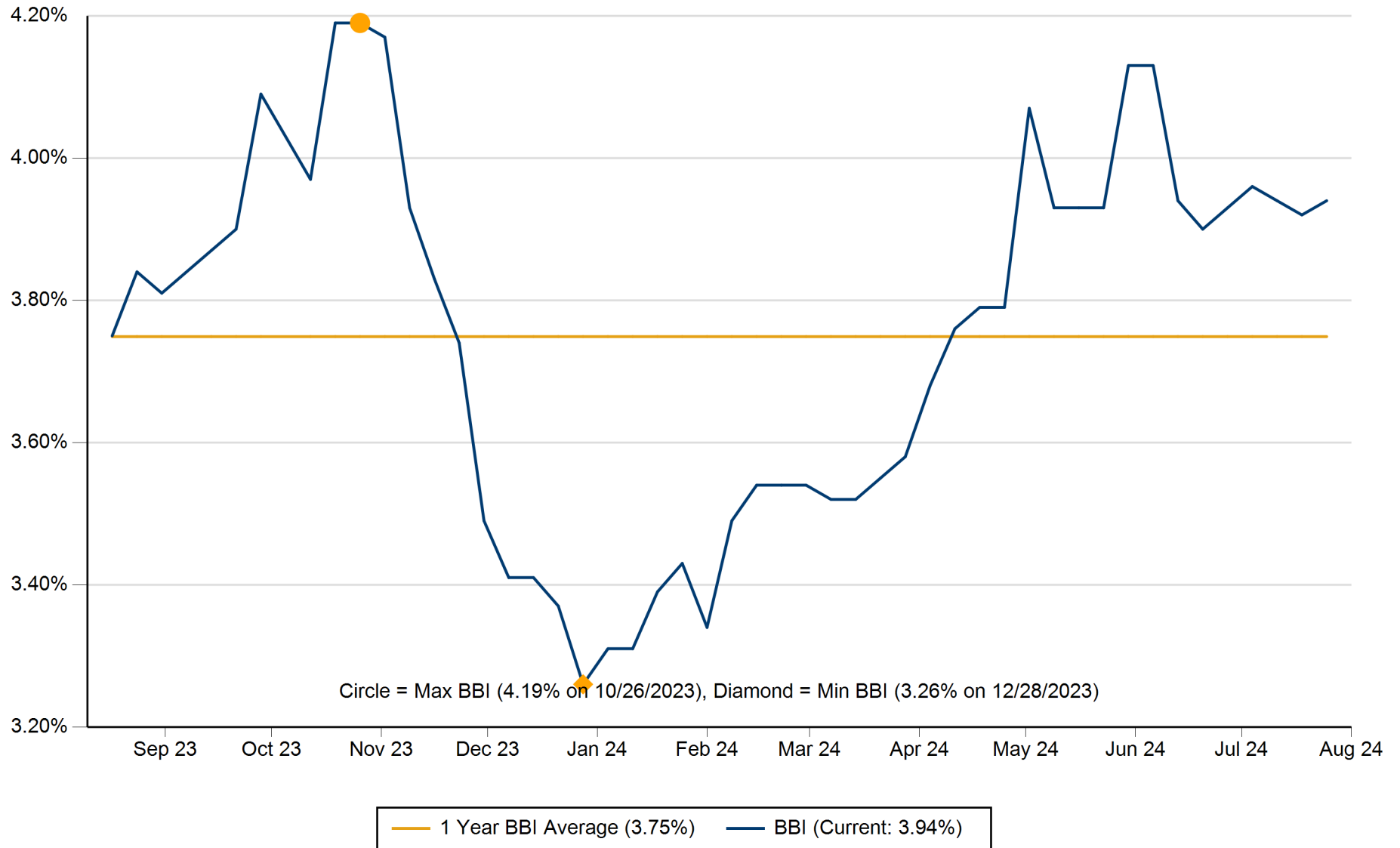
Debt Service Comparison

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
02/01/2025	-	4,429,950.00	4,428,032.04	4,429,950.00	1,917.96
02/01/2026	6,826,601.39	-	6,826,601.39	6,827,337.50	736.11
02/01/2027	10,675,700.00	-	10,675,700.00	11,154,337.50	478,637.50
02/01/2028	10,871,200.00	-	10,871,200.00	11,348,587.50	477,387.50
02/01/2029	10,870,950.00	-	10,870,950.00	11,350,587.50	479,637.50
02/01/2030	10,878,450.00	-	10,878,450.00	11,353,587.50	475,137.50
02/01/2031	10,742,450.00	-	10,742,450.00	11,386,587.50	644,137.50
02/01/2032	10,754,200.00	-	10,754,200.00	11,396,187.50	641,987.50
02/01/2033	10,765,700.00	-	10,765,700.00	11,407,187.50	641,487.50
02/01/2034	10,770,950.00	-	10,770,950.00	11,411,062.50	640,112.50
02/01/2035	10,779,200.00	-	10,779,200.00	11,420,275.00	641,075.00
02/01/2036	9,299,200.00	-	9,299,200.00	9,850,800.00	551,600.00
02/01/2037	9,235,200.00	-	9,235,200.00	9,786,400.00	551,200.00
Total	\$122,469,801.39	\$4,429,950.00	\$126,897,833.43	\$133,122,887.50	\$6,225,054.07

Each change of 10 basis points (0.10%) in the overall True Interest Cost (TIC) rate results in a ~\$600,000 change in the total savings amount.

1 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates August, 2023 - August, 2024



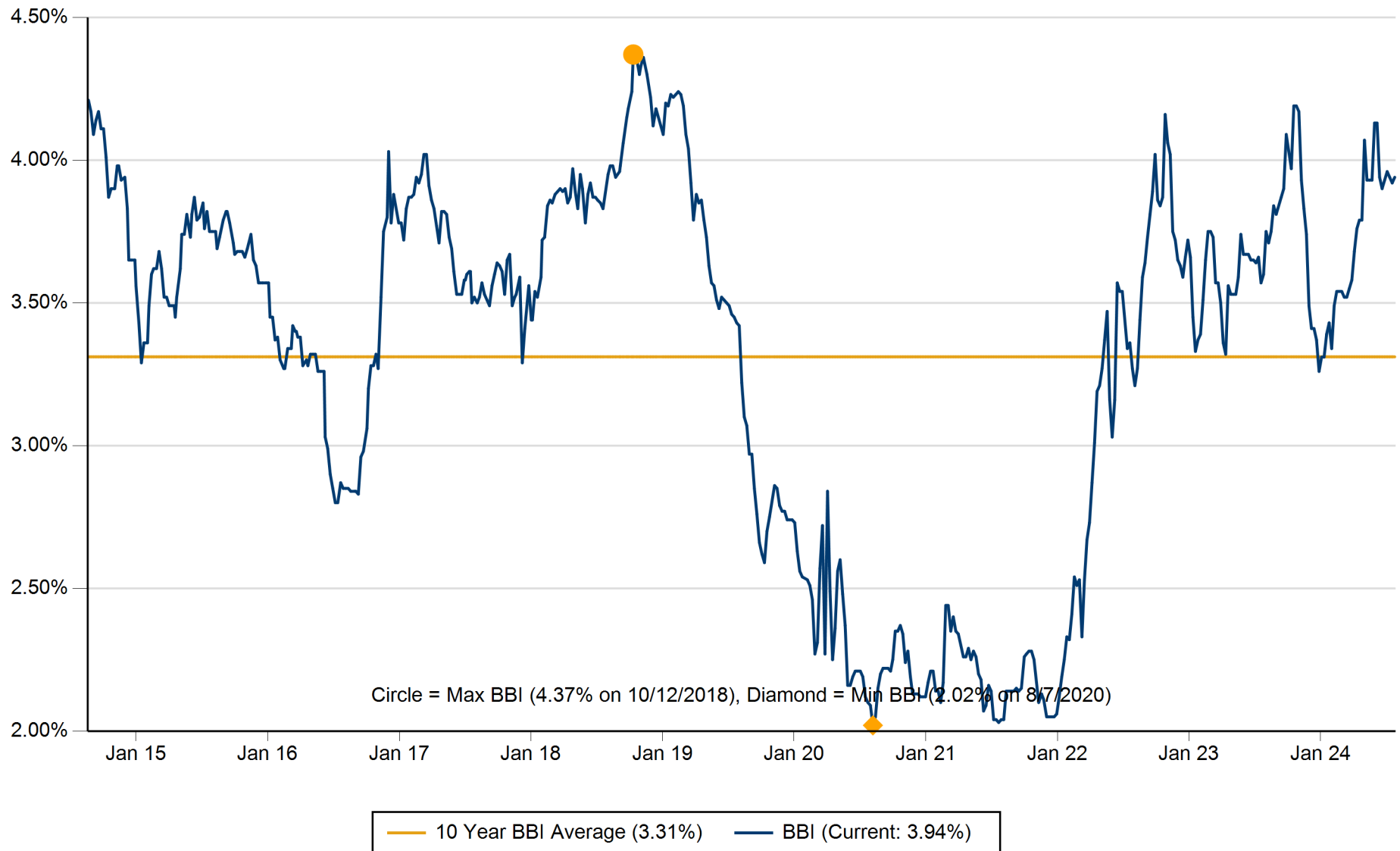
The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

Source: The Bond Buyer



10 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates August, 2014 - August, 2024



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

Proposed Facilities Maintenance Bonds

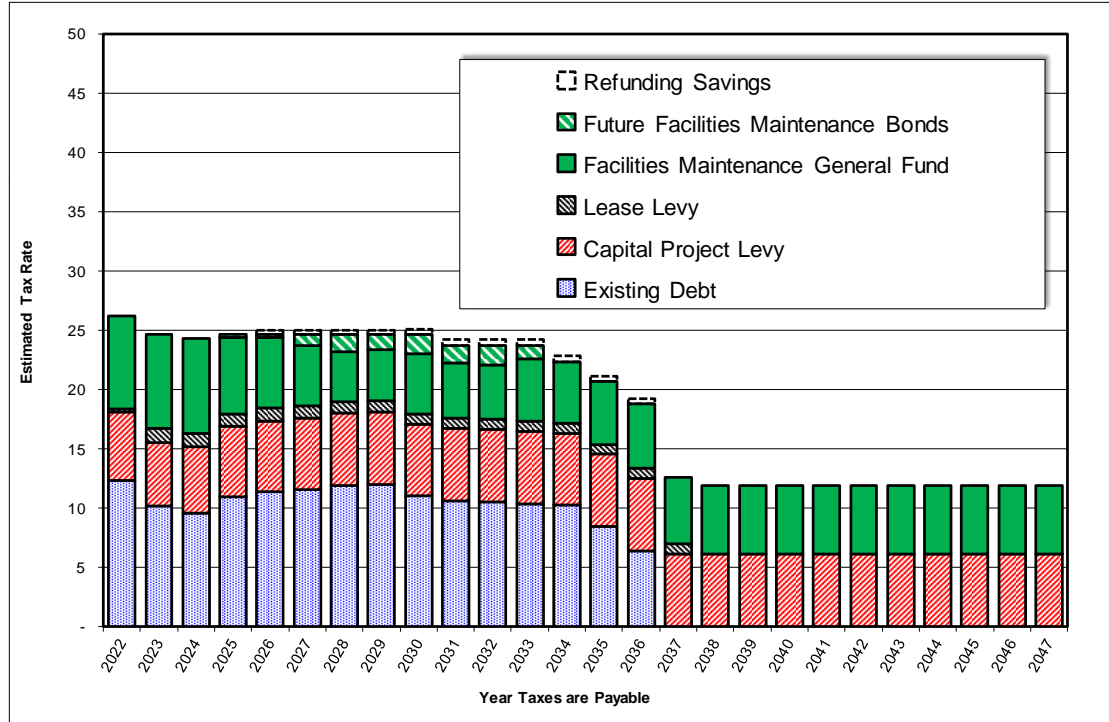
- Projects included in Ten Year Long Term Facilities Maintenance Plan are financed with
 - ✓ Bond proceeds (issued every other year)
 - ✓ Annual pay-go levies
- Proposed authorized amount of \$5,930,000

Long Term Financing Plan – Debt & Capital Levies

Edina Public Schools, ISD 273
 Estimated Tax Rates for Capital and Debt Service Levies

4 Facilities Maintenance Bond Issues (\$2M to \$6M)
 Wrapped Around Existing Debt
 LTFM Project Costs:
 \$8 million to \$13 million Annual Projects thru FY 2034

Date Prepared: August 16, 2024



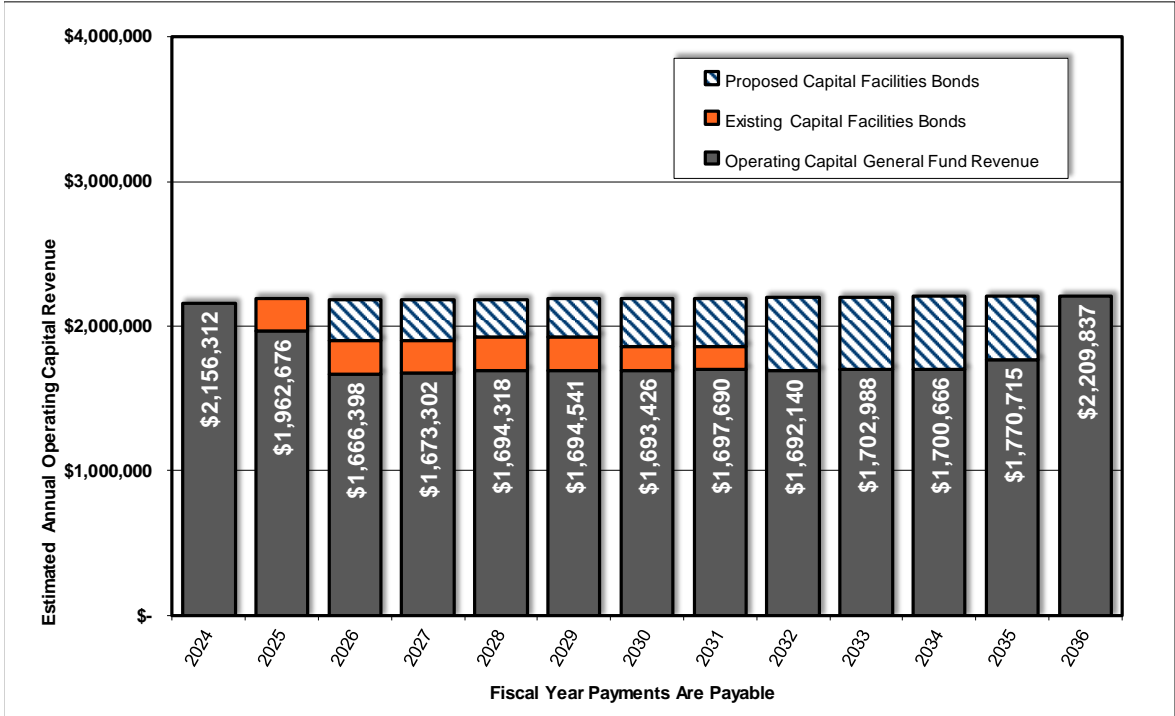
Capital Notes

- To finance bus purchases
 - ✓ Debt payments made with operating capital revenue or other General Fund Revenue
 - ✓ Tax neutral, since debt service levy is offset with corresponding General Fund levy reduction
- Proposed authorized amount of \$1,525,000

Debt Plan for Existing, Proposed & Future Capital Notes

Edina Public School District
 Estimates of Operating Capital Revenue and Debt Payments

\$2,915,000 Two Capital Notes Issues
 8 Year Terms; Payments Limited to
 21% of Op. Cap. Revenue



Possible Timeline – School Board

- September 9, 2024 Regular School Board Meeting
 - ✓ School Board approves Resolution of Intent to issue bonds
- September 9, 2024 School Board Work Session
 - ✓ Ehlers provides Pre-Sale Report (informational item; no action required)
- Week of October 7, 2024
 - ✓ Ehlers accepts bids on behalf of district; designated officials award sale of bonds
- October 22, 2024 Special School Board Meeting
 - ✓ School Board approves ratifying resolution

Possible Timeline – Administration

- Mid-September
 - ✓ District staff completes General Certificate with information needed for Ehlers to prepare Preliminary Official Statement (POS)
- Week of September 23, 2024
 - ✓ Due diligence call with Ehlers to review POS
 - ✓ Rating call with Moody's and Ehlers
- Week of November 4, 2024
 - ✓ Closing on bonds (within 90 days of February 1, 2025 call date on 2015A issue)

Intent Resolution with Parameter

- Approval of resolution
 - ✓ Allows Ehlers to move forward with refunding bond process
 - ✓ Ensure debt service levies are included on MDE's proposed levy report for taxes payable in 2025
- Parameter in resolution sets maximum True Interest Cost (TIC) rate the School Board will approve
 - ✓ Provides flexibility in scheduling bond sale
 - ✓ If no bids meet established parameter, all bids are rejected

September 9, 2024

PRE-SALE REPORT FOR

Independent School District No. 273 (Edina Public Schools), Minnesota

**\$97,965,000 General Obligation Facilities
Maintenance, Capital Notes, and Alternative Facilities
and School Building Refunding Bonds, Series 2024A**



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Jodie Zesbaugh, Senior Municipal Advisor
Matthew Hammer, Senior Municipal Advisor
Greg Crowe, President and CEO

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$97,965,000 General Obligation Facilities Maintenance, Capital Notes, and Alternative Facilities and School Building Refunding Bonds, Series 2024A

The resolution to be authorized by the School Board includes the issuance of approximately \$107,815,000 in bonds; \$97,965,000 is our current estimate of the bond amount necessary based on that authorization and the expected premium pricing structure explained in more detail on Page 3.

Purposes:

The proposed issue includes financing for four purposes:

- The Facilities Maintenance portion will finance facilities and site maintenance projects included in the District's ten-year facilities plan approved by the Commissioner of Education
- The Capital Notes portion will finance the purchase of school buses.
- A current refunding of the 2031 through 2035 maturities of the District's General Obligation Alternative Facilities Bonds, Series 2014A.
- A current refunding of the 2026 through 2037 maturities of the District's General Obligation School Building Bonds, Series 2015A.

Authority:

The debt is being issued pursuant to Minnesota Statutes, Chapters 475 and Sections 123B.595, 123B.61, and 475.67.

The Bonds and Notes will be general obligations of the District for which its full faith, credit and taxing powers are pledged. For the Facilities Maintenance portion of the issue, debt service will be paid from property tax levies received as part of the Long-Term Facilities Maintenance program. For the Capital Notes portion of the issue, the District will be required to make a debt service levy each year to finance payments on the Notes; however, there will be an equal offsetting reduction in general fund levies, so the net impact is that annual payments will be funded from operating capital revenue or other general fund revenues. For the refunding portions of the issue, debt service will be paid from annual property tax levies.

Refunding Savings:

The existing 2014A and 2015A bonds have interest rates of 3.00% to 4.00 (see Page 11 and Page 14). Based on current market conditions, we estimate that the 2015A and 2015B portions of the new refunding bonds would have a True Interest Cost of 3.36% (see Page 12) and 3.34% (see Page 15), respectively. We expect that the underwriter of the bonds will pay a premium (a price in excess of the par amount of the bonds, as shown on Page 7). Any net premium will be used to reduce the par amount of the new issue.

The net effect of the premium paid by the underwriter and the new interest rates would reduce future debt service payments by an estimated \$6,225,054 for the 2014A and 2015A bonds over fiscal years 2025 through 2037 (see Page 17). This would cause a reduction in property tax levies, primarily for taxes payable in 2026 through 2036. Actual results will be determined based on market conditions on the day of sale.

This refunding is considered to be a Current Refunding as the obligations being refunded are callable beginning February 1, 2024 for the 2014A bonds and February 1, 2025 for the 2015A bonds.

Term/Call Feature:

The Bonds are being issued for a term of 12 years and 3 months. Principal on the Bonds will be due on February 1 of 2026 through 2037. Interest will be due every six months beginning August 1, 2025.

The Bonds maturing on February 1, 2033 and later will be subject to prepayment at the discretion of the District on February 1, 2032 or any date thereafter.

State Credit Enhancement:

By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation. To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.

Rating:

Under current bond ratings, the state credit enhancement would bring a Moody's "Aa1" rating. The District's most recent bond issues were rated by Moody's Investors Service. The current ratings on those bonds are "Aaa" (underlying rating) and "Aa1" (credit enhanced rating). The District will request a new rating for this issue.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. You will solicit competitive bids, which we will compile on your behalf, for the purchase of the Bonds from underwriters and banks.

An allowance for discount bidding will be incorporated in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” Any net premium received may be used to reduce the principal amount of the Bonds, increase the net proceeds for the project, or to fund a portion of the interest on the Bonds.

Parameters:

The School Board will adopt a Parameters Resolution on September 9, 2024, which delegates authority to the Superintendent or Director of Finance and Operations and any School Board member to accept and approve a bid for the debt so long as the bid meets certain parameters. These parameters include a True Interest Cost (TIC) not to exceed 3.46%.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the District and find that, other than the Series 2014A and 2015A Bonds, there are no other refunding opportunities at this time.

We will continue to monitor the market and the call dates for the District’s outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The District must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations (“Arbitrage Rules”) throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account. IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The District’s specific arbitrage responsibilities will be detailed in the Tax Certificate (the “Tax Compliance Document”) prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

An Ehlers arbitrage expert will contact the District within 30 days after the sale date to review the District’s specific responsibilities for the Bonds. The District is currently receiving arbitrage services from Ehlers in relation to the Bonds.

Investment of Bond Proceeds:

Ehlers can assist the District in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs. These estimates include the assumption that the proceeds of the refunding portions of the bonds, will be deposited in an interest earning escrow account which will be used to redeem the existing bonds on the call date. We are estimating investment earnings in the escrow account for the 2014A bonds to be \$32,050 (see Page 13) and for the 2015A bonds to be \$1,181,334 (see page 16).

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Kennedy & Graven, Chartered

Paying Agent: Bond Trust Services Corporation

Rating Agency: Moody’s Investors Service, Inc.

Escrow Agent: Zion’s Bancorporation, National Association

This presale report summarizes our understanding of the District’s objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the District’s objectives.

PROPOSED DEBT ISSUANCE SCHEDULE

Ehlers Provides Pre-Sale Report to School Board; School Board Approves Resolution Authorizing the Debt Issue (Including Parameters for Awarding Sale):	September 9, 2024
Due Diligence Call to Review Official Statement:	September 23, 2024
Conference with Rating Agency:	September 23, 2024
Distribute Official Statement:	September 25, 2024
Ehlers Receives and Evaluates Proposals for Purchase of Bonds; Designated Officials Award Sale if Bid Parameters are Met:	October 9, 2024
Estimated Closing Date:	November 6, 2024
Redemption Date for the 2014A Bonds:	December 11, 2024
Redemption Date for the 2014A Bonds:	February 1, 2025

Attachments

- Estimated Combined Sources and Uses of Funds
- Estimated Combined Net Debt Service Schedule
- Estimated Net Debt Service Schedule for Facilities Maintenance Portion
- Estimated Debt Service Schedule for Capital Notes Portion
- Existing Debt Service Schedule for 2014A Bonds
- Estimated Debt Service Schedule for Proposed Refunding Bonds (2014A Portion)
- Estimated Current Refunding Escrow (2014A Portion)
- Existing Debt Service Schedule for 2015A Bonds
- Estimated Debt Service Schedule for Proposed Refunding Bonds (2015A Portion)
- Estimated Current Refunding Escrow (2105B Portion)
- Estimated Debt Service Comparison
- Estimated Long-Term Financing Plan for Debt and Capital Payments and Levies
- Resolution Authorizing Ehlers to Proceed with Debt Issue (provided separately)

EHLERS' CONTACTS

Jodie Zesbaugh, Senior Municipal Advisor	(651) 697-8526
Matthew Hammer, Senior Municipal Advisor	(651) 697-8592
Greg Crowe, President and CEO	(651) 697-8522
Silvia Johnson, Lead Public Finance Analyst	(651) 697-8580
Brian Shannon, Senior Finance Manager	(651) 697-8515

PRE-SALE ESTIMATES

Edina Public Schools, ISD 273

September 5, 2024

Estimated Sources and Uses of Funds

General Obligation Facilities Maintenance Bonds, Capital Notes, and Refunding Bonds

Description	Facilities Maintenance Bonds	Capital Notes	Refunding		Total
			2014A Alternative Facilities Bonds	2015A School Building Bonds	
Authorized Bond Amount	\$5,930,000	\$1,525,000	\$6,105,000	\$94,255,000	\$107,815,000
Estimated Bond Amount	\$5,930,000	\$1,385,000	\$5,375,000	\$85,275,000	\$97,965,000
Project Costs	\$5,765,000	\$1,500,000	\$6,120,123	\$93,475,000	\$106,860,123
Number of Years	8	8	10	12	
Dated Date	11/6/2024	11/6/2024	11/6/2024	11/6/2024	11/6/2024
Sources of Funds					
Par Amount	\$5,930,000	\$1,385,000	\$5,375,000	\$85,275,000	\$97,965,000
Investment Earnings ¹	64,692	0	32,050	1,181,334	1,278,076
Reoffering Premium ²	641,572	129,767	668,069	7,837,431	9,276,839
Transfers from Prior Issue Debt Service Funds ³	0	0	97,094	0	97,094
Total Sources	\$6,636,264	\$1,514,767	\$6,172,213	\$94,293,765	\$108,617,008
Uses of Funds					
Underwriter's Discount ⁴	\$35,580	\$8,310	\$32,250	\$511,650	\$587,790
Capitalized Interest ⁵	45,488	0	0	0	45,488
Legal and Fiscal Costs ⁶	21,263	4,966	19,273	305,764	351,265
Rounding ⁷	0	0	567	1,351	1,918
Net Available for Project Costs	6,533,933	1,501,491	6,120,123	93,475,000	107,630,547
Total Uses	\$6,636,264	\$1,514,767	\$6,172,213	\$94,293,765	\$108,617,008
Initial Deposit to Construction Fund	\$6,469,241	\$1,501,491	\$0	\$0	\$7,970,732
Initial Deposit to Refunding Fund	\$0	\$0	\$6,088,073	\$92,293,666	\$98,381,740

¹ Estimated investment earnings for the Facilities Maintenance portion are based on an average interest rate of 1.00%, and an average life of 12 months, for the Capital Notes are expected to be negligible since proceeds will be spent quickly, and for the Refunding portion are based on estimated earnings in the escrow account from the closing date to the call date.

² The underwriter that purchases the bonds may offer a premium, a portion of which may be retained by the underwriter as their compensation, or underwriter's discount. For the Facilities Maintenance and Capital Notes portions, the remainder of the bond proceeds may be used to pay costs of issuance or deposited in the construction fund and used to fund a portion of the project costs. For the Refunding portion, the remainder will be used to reduce the principal amount of the bond issue.

³ The debt service funds collected by the district as part of levy process for taxes payable 2024 (to be used for the February 1, 2025 payment) will be used for the payment to call the 2014A bonds.

⁴ The underwriter's discount is an estimate of the compensation taken by the underwriter who provides the lowest true interest cost as part of the competitive bidding process and purchases the bonds. Ehlers provides independent municipal advisory services as part of the bond sale process and is not an underwriting firm.

⁵ The District's levy for taxes payable in 2025 includes a preliminary estimate for the interest payments due in fiscal year 2025-26. Bond proceeds from the premium received will be used to finance any interest amount in excess of the preliminary estimate.

⁶ Includes fees for municipal advisor, bond counsel, rating agency, paying agent, escrow agent and county certificates.

⁷ Represents additional funds available for debt service, due to the requirement to issue bonds in \$5,000 increments.

I.S.D. No. 273 (Edina), MN

\$97,965,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Issue Summary

Dated: November 6, 2024

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/06/2024	-	-	-	-	-
08/01/2025	-	-	3,476,984.02	3,476,984.02	-
02/01/2026	1,620,000.00	5.000%	2,361,725.00	3,981,725.00	7,458,709.02
08/01/2026	-	-	2,321,225.00	2,321,225.00	-
02/01/2027	6,605,000.00	5.000%	2,321,225.00	8,926,225.00	11,247,450.00
08/01/2027	-	-	2,156,100.00	2,156,100.00	-
02/01/2028	7,440,000.00	5.000%	2,156,100.00	9,596,100.00	11,752,200.00
08/01/2028	-	-	1,970,100.00	1,970,100.00	-
02/01/2029	8,650,000.00	5.000%	1,970,100.00	10,620,100.00	12,590,200.00
08/01/2029	-	-	1,753,850.00	1,753,850.00	-
02/01/2030	8,890,000.00	5.000%	1,753,850.00	10,643,850.00	12,397,700.00
08/01/2030	-	-	1,531,600.00	1,531,600.00	-
02/01/2031	9,040,000.00	5.000%	1,531,600.00	10,571,600.00	12,103,200.00
08/01/2031	-	-	1,305,600.00	1,305,600.00	-
02/01/2032	9,600,000.00	5.000%	1,305,600.00	10,905,600.00	12,211,200.00
08/01/2032	-	-	1,065,600.00	1,065,600.00	-
02/01/2033	9,905,000.00	5.000%	1,065,600.00	10,970,600.00	12,036,200.00
08/01/2033	-	-	817,975.00	817,975.00	-
02/01/2034	9,135,000.00	5.000%	817,975.00	9,952,975.00	10,770,950.00
08/01/2034	-	-	589,600.00	589,600.00	-
02/01/2035	9,600,000.00	5.000%	589,600.00	10,189,600.00	10,779,200.00
08/01/2035	-	-	349,600.00	349,600.00	-
02/01/2036	8,600,000.00	4.000%	349,600.00	8,949,600.00	9,299,200.00
08/01/2036	-	-	177,600.00	177,600.00	-
02/01/2037	8,880,000.00	4.000%	177,600.00	9,057,600.00	9,235,200.00
Total	\$97,965,000.00	-	\$33,916,409.02	\$131,881,409.02	-

Yield Statistics

Bond Year Dollars	\$719,385.63
Average Life	7.343 Years
Average Coupon	4.7146354%
Net Interest Cost (NIC)	3.5067924%
True Interest Cost (TIC)	3.3276268%
Bond Yield for Arbitrage Purposes	3.0216722%
All Inclusive Cost (AIC)	3.3812865%

IRS Form 8038

Net Interest Cost	3.1255159%
Weighted Average Maturity	7.351 Years

I.S.D. No. 273 (Edina), MN

\$5,930,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Facilities Maintenance Portion

Purpose 1 of 4

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
11/06/2024	-	-	-	-	-	-	-
08/01/2025	-	-	218,256.94	218,256.94	(45,488.29)	172,768.65	-
02/01/2026	-	-	148,250.00	148,250.00	-	148,250.00	321,018.65
08/01/2026	-	-	148,250.00	148,250.00	-	148,250.00	-
02/01/2027	-	-	148,250.00	148,250.00	-	148,250.00	296,500.00
08/01/2027	-	-	148,250.00	148,250.00	-	148,250.00	-
02/01/2028	465,000.00	5.000%	148,250.00	613,250.00	-	613,250.00	761,500.00
08/01/2028	-	-	136,625.00	136,625.00	-	136,625.00	-
02/01/2029	1,325,000.00	5.000%	136,625.00	1,461,625.00	-	1,461,625.00	1,598,250.00
08/01/2029	-	-	103,500.00	103,500.00	-	103,500.00	-
02/01/2030	1,125,000.00	5.000%	103,500.00	1,228,500.00	-	1,228,500.00	1,332,000.00
08/01/2030	-	-	75,375.00	75,375.00	-	75,375.00	-
02/01/2031	1,020,000.00	5.000%	75,375.00	1,095,375.00	-	1,095,375.00	1,170,750.00
08/01/2031	-	-	49,875.00	49,875.00	-	49,875.00	-
02/01/2032	1,010,000.00	5.000%	49,875.00	1,059,875.00	-	1,059,875.00	1,109,750.00
08/01/2032	-	-	24,625.00	24,625.00	-	24,625.00	-
02/01/2033	985,000.00	5.000%	24,625.00	1,009,625.00	-	1,009,625.00	1,034,250.00
Total	\$5,930,000.00	-	\$1,739,506.94	\$7,669,506.94	(45,488.29)	\$7,624,018.65	-

Yield Statistics

Bond Year Dollars	\$34,790.14
Average Life	5.867 Years
Average Coupon	5.0000000%
Net Interest Cost (NIC)	3.2581507%
True Interest Cost (TIC)	3.0694921%
All Inclusive Cost (AIC)	3.1332611%
Bond Yield for Arbitrage Purposes	3.0216722%

IRS Form 8038

Net Interest Cost	2.8349293%
Weighted Average Maturity	5.893 Years

I.S.D. No. 273 (Edina), MN

\$1,385,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Capital Notes Portion

Purpose 2 of 4

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S	Fiscal Total
11/06/2024	-	-	-	-	-	-
08/01/2025	-	-	50,975.69	50,975.69	50,975.69	-
02/01/2026	180,000.00	5.000%	34,625.00	214,625.00	214,625.00	265,600.69
08/01/2026	-	-	30,125.00	30,125.00	30,125.00	-
02/01/2027	215,000.00	5.000%	30,125.00	245,125.00	245,125.00	275,250.00
08/01/2027	-	-	24,750.00	24,750.00	24,750.00	-
02/01/2028	70,000.00	5.000%	24,750.00	94,750.00	94,750.00	119,500.00
08/01/2028	-	-	23,000.00	23,000.00	23,000.00	-
02/01/2029	75,000.00	5.000%	23,000.00	98,000.00	98,000.00	121,000.00
08/01/2029	-	-	21,125.00	21,125.00	21,125.00	-
02/01/2030	145,000.00	5.000%	21,125.00	166,125.00	166,125.00	187,250.00
08/01/2030	-	-	17,500.00	17,500.00	17,500.00	-
02/01/2031	155,000.00	5.000%	17,500.00	172,500.00	172,500.00	190,000.00
08/01/2031	-	-	13,625.00	13,625.00	13,625.00	-
02/01/2032	320,000.00	5.000%	13,625.00	333,625.00	333,625.00	347,250.00
08/01/2032	-	-	5,625.00	5,625.00	5,625.00	-
02/01/2033	225,000.00	5.000%	5,625.00	230,625.00	230,625.00	236,250.00
Total	\$1,385,000.00	-	\$357,100.69	\$1,742,100.69	\$1,742,100.69	-

Yield Statistics

Bond Year Dollars	\$7,142.01
Average Life	5.157 Years
Average Coupon	4.999999%
Net Interest Cost (NIC)	3.2994019%
True Interest Cost (TIC)	3.1106422%
All Inclusive Cost (AIC)	3.1834350%
Bond Yield for Arbitrage Purposes	3.0216722%

IRS Form 8038

Net Interest Cost	2.8620888%
Weighted Average Maturity	5.244 Years

I.S.D. No. 273 (Edina), MN

\$6,050,000 General Obligation Alternative Facilities Bonds, Series 2014A

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/30/2014	-	-	-	-	-
08/01/2015	-	-	113,815.45	113,815.45	-
02/01/2016	-	-	97,093.75	97,093.75	210,909.20
08/01/2016	-	-	97,093.75	97,093.75	-
02/01/2017	-	-	97,093.75	97,093.75	194,187.50
08/01/2017	-	-	97,093.75	97,093.75	-
02/01/2018	-	-	97,093.75	97,093.75	194,187.50
08/01/2018	-	-	97,093.75	97,093.75	-
02/01/2019	-	-	97,093.75	97,093.75	194,187.50
08/01/2019	-	-	97,093.75	97,093.75	-
02/01/2020	-	-	97,093.75	97,093.75	194,187.50
08/01/2020	-	-	97,093.75	97,093.75	-
02/01/2021	-	-	97,093.75	97,093.75	194,187.50
08/01/2021	-	-	97,093.75	97,093.75	-
02/01/2022	-	-	97,093.75	97,093.75	194,187.50
08/01/2022	-	-	97,093.75	97,093.75	-
02/01/2023	-	-	97,093.75	97,093.75	194,187.50
08/01/2023	-	-	97,093.75	97,093.75	-
02/01/2024	-	-	97,093.75	97,093.75	194,187.50
08/01/2024	-	-	97,093.75	97,093.75	-
02/01/2025	-	-	97,093.75	97,093.75	194,187.50
08/01/2025	-	-	97,093.75	97,093.75	-
02/01/2026	-	-	97,093.75	97,093.75	194,187.50
08/01/2026	-	-	97,093.75	97,093.75	-
02/01/2027	-	-	97,093.75	97,093.75	194,187.50
08/01/2027	-	-	97,093.75	97,093.75	-
02/01/2028	-	-	97,093.75	97,093.75	194,187.50
08/01/2028	-	-	97,093.75	97,093.75	-
02/01/2029	-	-	97,093.75	97,093.75	194,187.50
08/01/2029	-	-	97,093.75	97,093.75	-
02/01/2030	-	-	97,093.75	97,093.75	194,187.50
08/01/2030	-	-	97,093.75	97,093.75	-
02/01/2031	1,120,000.00	3.000%	97,093.75	1,217,093.75	1,314,187.50
08/01/2031	-	-	80,293.75	80,293.75	-
02/01/2032	1,160,000.00	3.000%	80,293.75	1,240,293.75	1,320,587.50
08/01/2032	-	-	62,893.75	62,893.75	-
02/01/2033	1,210,000.00	3.250%	62,893.75	1,272,893.75	1,335,787.50
08/01/2033	-	-	43,231.25	43,231.25	-
02/01/2034	1,255,000.00	3.250%	43,231.25	1,298,231.25	1,341,462.50
08/01/2034	-	-	22,837.50	22,837.50	-
02/01/2035	1,305,000.00	3.500%	22,837.50	1,327,837.50	1,350,675.00
Total	\$6,050,000.00	-	\$3,542,234.20	\$9,592,234.20	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	11/06/2024
Average Life	8.313 Years
Average Coupon	3.2399579%
Weighted Average Maturity (Par Basis)	8.313 Years
Weighted Average Maturity (Original Price Basis)	8.316 Years

Refunding Bond Information

Refunding Dated Date	11/06/2024
Refunding Delivery Date	11/06/2024

2014A FINAL | SINGLE PURPOSE | 9/ 3/2024 | 4:10 PM

I.S.D. No. 273 (Edina), MN

\$5,375,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Current Refund 2014A Alternative Facilities Bonds

Purpose 4 of 4

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i	Net New D/S	Fiscal Total
11/06/2024	-	-	-	-	(566.65)	-
02/01/2025	-	-	-	-	-	(566.65)
08/01/2025	-	-	197,829.86	197,829.86	197,829.86	-
02/01/2026	-	-	134,375.00	134,375.00	134,375.00	332,204.86
08/01/2026	-	-	134,375.00	134,375.00	134,375.00	-
02/01/2027	-	-	134,375.00	134,375.00	134,375.00	268,750.00
08/01/2027	-	-	134,375.00	134,375.00	134,375.00	-
02/01/2028	-	-	134,375.00	134,375.00	134,375.00	268,750.00
08/01/2028	-	-	134,375.00	134,375.00	134,375.00	-
02/01/2029	-	-	134,375.00	134,375.00	134,375.00	268,750.00
08/01/2029	-	-	134,375.00	134,375.00	134,375.00	-
02/01/2030	-	-	134,375.00	134,375.00	134,375.00	268,750.00
08/01/2030	-	-	134,375.00	134,375.00	134,375.00	-
02/01/2031	955,000.00	5.000%	134,375.00	1,089,375.00	1,089,375.00	1,223,750.00
08/01/2031	-	-	110,500.00	110,500.00	110,500.00	-
02/01/2032	1,010,000.00	5.000%	110,500.00	1,120,500.00	1,120,500.00	1,231,000.00
08/01/2032	-	-	85,250.00	85,250.00	85,250.00	-
02/01/2033	1,075,000.00	5.000%	85,250.00	1,160,250.00	1,160,250.00	1,245,500.00
08/01/2033	-	-	58,375.00	58,375.00	58,375.00	-
02/01/2034	1,135,000.00	5.000%	58,375.00	1,193,375.00	1,193,375.00	1,251,750.00
08/01/2034	-	-	30,000.00	30,000.00	30,000.00	-
02/01/2035	1,200,000.00	5.000%	30,000.00	1,230,000.00	1,230,000.00	1,260,000.00
Total	\$5,375,000.00	-	\$2,244,204.86	\$7,619,204.86	\$7,618,638.21	-

Yield Statistics

Bond Year Dollars	\$44,884.10
Average Life	8.351 Years
Average Coupon	5.0000000%
Net Interest Cost (NIC)	3.5834205%
True Interest Cost (TIC)	3.3562477%
All Inclusive Cost (AIC)	3.4028285%
Bond Yield for Arbitrage Purposes	3.0216722%

IRS Form 8038

Net Interest Cost	3.1232452%
Weighted Average Maturity	8.351 Years

I.S.D. No. 273 (Edina), MN

\$5,375,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Current Refund 2014A Alternative Facilities Bonds

Purpose 4 of 4

Current Refunding Escrow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
11/06/2024	-	-	-	0.31	-	0.31
12/11/2024	6,088,073.00	5.490%	32,049.95	6,120,122.95	6,120,123.26	-
Total	\$6,088,073.00	-	\$32,049.95	\$6,120,123.26	\$6,120,123.26	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Unrestricted

Cash Deposit	0.31
Cost of Investments Purchased with Bond Proceeds	6,088,073.00
Total Cost of Investments	\$6,088,073.31

Target Cost of Investments at bond yield	\$6,102,304.41
Actual positive or (negative) arbitrage	14,231.10

Yield to Receipt	5.4741681%
Yield for Arbitrage Purposes	3.0216722%

State and Local Government Series (SLGS) rates for	8/20/2024
--	-----------

I.S.D. No. 273 (Edina), MN

\$113,385,000 General Obligation School Building Bonds, Series 2015A

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/22/2015	-	-	-	-	-
02/01/2016	-	-	2,652,352.50	2,652,352.50	2,652,352.50
08/01/2016	-	-	2,526,050.00	2,526,050.00	-
02/01/2017	1,655,000.00	4.000%	2,526,050.00	4,181,050.00	6,707,100.00
08/01/2017	-	-	2,492,950.00	2,492,950.00	-
02/01/2018	2,365,000.00	5.000%	2,492,950.00	4,857,950.00	7,350,900.00
08/01/2018	-	-	2,433,825.00	2,433,825.00	-
02/01/2019	2,350,000.00	5.000%	2,433,825.00	4,783,825.00	7,217,650.00
08/01/2019	-	-	2,375,075.00	2,375,075.00	-
02/01/2020	2,775,000.00	5.000%	2,375,075.00	5,150,075.00	7,525,150.00
08/01/2020	-	-	2,305,700.00	2,305,700.00	-
02/01/2021	2,085,000.00	5.000%	2,305,700.00	4,390,700.00	6,696,400.00
08/01/2021	-	-	2,253,575.00	2,253,575.00	-
02/01/2022	2,470,000.00	5.000%	2,253,575.00	4,723,575.00	6,977,150.00
08/01/2022	-	-	2,191,825.00	2,191,825.00	-
02/01/2023	1,935,000.00	5.000%	2,191,825.00	4,126,825.00	6,318,650.00
08/01/2023	-	-	2,143,450.00	2,143,450.00	-
02/01/2024	1,940,000.00	5.000%	2,143,450.00	4,083,450.00	6,226,900.00
08/01/2024	-	-	2,094,950.00	2,094,950.00	-
02/01/2025	2,335,000.00	5.000%	2,094,950.00	4,429,950.00	6,524,900.00
08/01/2025	-	-	2,036,575.00	2,036,575.00	-
02/01/2026	2,560,000.00	5.000%	2,036,575.00	4,596,575.00	6,633,150.00
08/01/2026	-	-	1,972,575.00	1,972,575.00	-
02/01/2027	7,015,000.00	5.000%	1,972,575.00	8,987,575.00	10,960,150.00
08/01/2027	-	-	1,797,200.00	1,797,200.00	-
02/01/2028	7,560,000.00	5.000%	1,797,200.00	9,357,200.00	11,154,400.00
08/01/2028	-	-	1,608,200.00	1,608,200.00	-
02/01/2029	7,940,000.00	5.000%	1,608,200.00	9,548,200.00	11,156,400.00
08/01/2029	-	-	1,409,700.00	1,409,700.00	-
02/01/2030	8,340,000.00	5.000%	1,409,700.00	9,749,700.00	11,159,400.00
08/01/2030	-	-	1,201,200.00	1,201,200.00	-
02/01/2031	7,670,000.00	4.000%	1,201,200.00	8,871,200.00	10,072,400.00
08/01/2031	-	-	1,047,800.00	1,047,800.00	-
02/01/2032	7,980,000.00	4.000%	1,047,800.00	9,027,800.00	10,075,600.00
08/01/2032	-	-	888,200.00	888,200.00	-
02/01/2033	8,295,000.00	4.000%	888,200.00	9,183,200.00	10,071,400.00
08/01/2033	-	-	722,300.00	722,300.00	-
02/01/2034	8,625,000.00	4.000%	722,300.00	9,347,300.00	10,069,600.00
08/01/2034	-	-	549,800.00	549,800.00	-
02/01/2035	8,970,000.00	4.000%	549,800.00	9,519,800.00	10,069,600.00
08/01/2035	-	-	370,400.00	370,400.00	-
02/01/2036	9,110,000.00	4.000%	370,400.00	9,480,400.00	9,850,800.00
08/01/2036	-	-	188,200.00	188,200.00	-
02/01/2037	9,410,000.00	4.000%	188,200.00	9,598,200.00	9,786,400.00
Total	\$113,385,000.00	-	\$71,871,452.50	\$185,256,452.50	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	11/06/2024
Average Life	7.140 Years
Average Coupon	4.0357692%
Weighted Average Maturity (Par Basis)	7.140 Years
Weighted Average Maturity (Original Price Basis)	7.135 Years

Refunding Bond Information

Refunding Dated Date	11/06/2024
Refunding Delivery Date	11/06/2024

2015A FINAL | SINGLE PURPOSE | 9/3/2024 | 4:10 PM



I.S.D. No. 273 (Edina), MN

\$85,275,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Current Refund 2015A School Building Bonds

Purpose 3 of 4

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Existing D/S	Net New D/S	Fiscal Total
11/06/2024	-	-	-	-	-	(1,351.31)	-
02/01/2025	-	-	-	-	4,429,950.00	4,429,950.00	4,428,598.69
08/01/2025	-	-	3,009,921.53	3,009,921.53	-	3,009,921.53	-
02/01/2026	1,440,000.00	5.000%	2,044,475.00	3,484,475.00	-	3,484,475.00	6,494,396.53
08/01/2026	-	-	2,008,475.00	2,008,475.00	-	2,008,475.00	-
02/01/2027	6,390,000.00	5.000%	2,008,475.00	8,398,475.00	-	8,398,475.00	10,406,950.00
08/01/2027	-	-	1,848,725.00	1,848,725.00	-	1,848,725.00	-
02/01/2028	6,905,000.00	5.000%	1,848,725.00	8,753,725.00	-	8,753,725.00	10,602,450.00
08/01/2028	-	-	1,676,100.00	1,676,100.00	-	1,676,100.00	-
02/01/2029	7,250,000.00	5.000%	1,676,100.00	8,926,100.00	-	8,926,100.00	10,602,200.00
08/01/2029	-	-	1,494,850.00	1,494,850.00	-	1,494,850.00	-
02/01/2030	7,620,000.00	5.000%	1,494,850.00	9,114,850.00	-	9,114,850.00	10,609,700.00
08/01/2030	-	-	1,304,350.00	1,304,350.00	-	1,304,350.00	-
02/01/2031	6,910,000.00	5.000%	1,304,350.00	8,214,350.00	-	8,214,350.00	9,518,700.00
08/01/2031	-	-	1,131,600.00	1,131,600.00	-	1,131,600.00	-
02/01/2032	7,260,000.00	5.000%	1,131,600.00	8,391,600.00	-	8,391,600.00	9,523,200.00
08/01/2032	-	-	950,100.00	950,100.00	-	950,100.00	-
02/01/2033	7,620,000.00	5.000%	950,100.00	8,570,100.00	-	8,570,100.00	9,520,200.00
08/01/2033	-	-	759,600.00	759,600.00	-	759,600.00	-
02/01/2034	8,000,000.00	5.000%	759,600.00	8,759,600.00	-	8,759,600.00	9,519,200.00
08/01/2034	-	-	559,600.00	559,600.00	-	559,600.00	-
02/01/2035	8,400,000.00	5.000%	559,600.00	8,959,600.00	-	8,959,600.00	9,519,200.00
08/01/2035	-	-	349,600.00	349,600.00	-	349,600.00	-
02/01/2036	8,600,000.00	4.000%	349,600.00	8,949,600.00	-	8,949,600.00	9,299,200.00
08/01/2036	-	-	177,600.00	177,600.00	-	177,600.00	-
02/01/2037	8,880,000.00	4.000%	177,600.00	9,057,600.00	-	9,057,600.00	9,235,200.00
Total	\$85,275,000.00	-	\$29,575,596.53	\$114,850,596.53	\$4,429,950.00	\$119,279,195.22	-

Yield Statistics

Bond Year Dollars	\$632,569.38
Average Life	7.418 Years
Average Coupon	4.6754708%
Net Interest Cost (NIC)	3.5173716%
True Interest Cost (TIC)	3.3430127%
All Inclusive Cost (AIC)	3.3963868%
Bond Yield for Arbitrage Purposes	3.0216722%

IRS Form 8038

Net Interest Cost	3.1449909%
Weighted Average Maturity	7.423 Years

I.S.D. No. 273 (Edina), MN

\$85,275,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024
 Current Refund 2015A School Building Bonds
 Purpose 3 of 4

Current Refunding Escrow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
11/06/2024	-	-	-	0.37	-	0.37
02/01/2025	92,293,666.00	5.370%	1,181,333.63	93,474,999.63	93,475,000.00	-
Total	\$92,293,666.00	-	\$1,181,333.63	\$93,475,000.00	\$93,475,000.00	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Unrestricted

Cash Deposit	0.37
Cost of Investments Purchased with Bond Proceeds	92,293,666.00
Total Cost of Investments	\$92,293,666.37

Target Cost of Investments at bond yield	\$92,815,427.97
Actual positive or (negative) arbitrage	521,761.60

Yield to Receipt	5.4598555%
Yield for Arbitrage Purposes	3.0216722%

State and Local Government Series (SLGS) rates for	8/20/2024
--	-----------

I.S.D. No. 273 (Edina), MN

\$90,650,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Issue Summary

Dated: -

Debt Service Comparison

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
02/01/2025	-	4,429,950.00	4,428,032.04	4,429,950.00	1,917.96
02/01/2026	6,826,601.39	-	6,826,601.39	6,827,337.50	736.11
02/01/2027	10,675,700.00	-	10,675,700.00	11,154,337.50	478,637.50
02/01/2028	10,871,200.00	-	10,871,200.00	11,348,587.50	477,387.50
02/01/2029	10,870,950.00	-	10,870,950.00	11,350,587.50	479,637.50
02/01/2030	10,878,450.00	-	10,878,450.00	11,353,587.50	475,137.50
02/01/2031	10,742,450.00	-	10,742,450.00	11,386,587.50	644,137.50
02/01/2032	10,754,200.00	-	10,754,200.00	11,396,187.50	641,987.50
02/01/2033	10,765,700.00	-	10,765,700.00	11,407,187.50	641,487.50
02/01/2034	10,770,950.00	-	10,770,950.00	11,411,062.50	640,112.50
02/01/2035	10,779,200.00	-	10,779,200.00	11,420,275.00	641,075.00
02/01/2036	9,299,200.00	-	9,299,200.00	9,850,800.00	551,600.00
02/01/2037	9,235,200.00	-	9,235,200.00	9,786,400.00	551,200.00
Total	\$122,469,801.39	\$4,429,950.00	\$126,897,833.43	\$133,122,887.50	\$6,225,054.07

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	4,937,530.78
Net PV Cashflow Savings @ 3.381%(AIC).....	4,937,530.78
Transfers from Prior Issue Debt Service Fund.....	(97,093.75)
Contingency or Rounding Amount.....	1,917.96
Net Present Value Benefit	\$4,842,354.99
Net PV Benefit / \$103,218,688.70 PV Refunded Debt Service	4.691%
Net PV Benefit / \$99,525,000 Refunded Principal...	4.865%
Net PV Benefit / \$90,650,000 Refunding Principal..	5.342%

Refunding Bond Information

Refunding Dated Date	
Refunding Delivery Date	11/06/2024

PRELIMINARY INFORMATION - FOR DISCUSSION ONLY

Edina Public Schools, ISD 273

Preliminary Financing Plan for Future Projects

**4 Facilities Maintenance Bond Issues (\$2M to \$6M)
 Wrapped Around Existing Debt
 LTFM Project Costs:
 \$8 million to \$13 million Annual Projects thru FY 2034**

Future Bond Issues

September 5, 2024

Type of Bond	Amount	Dated	Interest Rate
Facilities Maintenance	\$5,930,000	11/06/24	3.07%
Facilities Maintenance	\$3,020,000	05/01/27	4.50%
Facilities Maintenance	\$2,120,000	05/01/29	4.50%
Facilities Maintenance	\$2,060,000	05/01/31	4.50%

Levy Pay Year	Fiscal Year	Est. Tax Capacity Value ¹		Debt Service Levies - Existing Bonds ²						Other Levies		Facilities Maintenance Funding				Combined Totals		
		(\$000s)	% Chg	Building Bonds	Alt. Fac. / FM Bonds ⁵	Est. Refunding Savings ⁷	Est. Debt Excess ³	Net Levy	Tax Rate	Lease Levy ⁴	Capital Project Levy ⁵	General Fund Revenue	Principal	Interest	Addl. Debt Excess ³	Debt Levy	Total Levy	Tax Rate
2022	2023	121,472	4.9%	13,494,671	2,483,789	-	(995,220)	14,983,240	12.33	327,677	6,977,669	9,580,545	-	-	-	-	31,869,131	26.24
2023	2024	139,099	14.5%	12,768,998	2,348,654	-	(929,733)	14,187,918	10.20	1,688,280	7,431,835	10,946,893	-	-	-	-	34,254,926	24.63
2024	2025	150,599	8.3%	7,001,610	8,138,039	-	(718,844)	14,420,805	9.58	1,688,057	8,476,346	11,974,428	-	-	-	-	36,559,635	24.28
2025	2026	155,117	3.0%	7,115,273	10,552,933	-	(688,752)	16,979,454	10.95	1,687,402	9,184,595	9,997,583	-	366,507 ⁶	16,853	353,923	38,202,956	24.63
2026	2027	158,220	2.0%	11,658,623	7,675,015	(502,569)	(795,069)	18,035,999	11.40	1,691,027	9,460,133	9,476,448	-	296,500	-	311,325	38,974,933	24.63
2027	2028	159,802	1.0%	11,862,585	7,986,970	(501,257)	(870,014)	18,478,284	11.56	1,687,315	9,649,336	8,175,580	905,000	398,425	-	1,368,596	39,359,111	24.63
2028	2029	159,802	0.0%	11,864,685	8,627,732	(503,619)	(893,230)	19,095,568	11.95	1,546,502	9,745,829	6,711,340	1,820,000	389,350	(61,587)	2,258,231	39,357,469	24.63
2029	2030	159,802	0.0%	12,109,335	8,581,007	(498,894)	(922,159)	19,269,289	12.06	1,548,752	9,745,829	6,777,570	1,645,000	372,375	(101,620)	2,016,623	39,358,063	24.63
2030	2031	159,802	0.0%	10,824,240	8,451,017	(676,344)	(931,065)	17,667,847	11.06	1,356,600	9,745,829	8,059,651	2,175,000	316,575	(90,748)	2,525,406	39,355,333	24.63
2031	2032	159,802	0.0%	13,585,950	5,009,695	(674,087)	(867,387)	17,054,172	10.67	1,354,350	9,745,829	7,434,928	1,710,000	283,125	(113,643)	1,979,138	37,568,417	23.51
2032	2033	159,802	0.0%	12,096,210	6,318,835	(673,562)	(836,804)	16,904,679	10.58	1,354,850	9,745,829	7,390,985	1,930,000	224,300	(89,061)	2,172,954	37,569,297	23.51
2033	2034	159,802	0.0%	11,950,050	6,223,521	(672,118)	(828,677)	16,672,776	10.43	1,357,850	9,745,829	8,390,716	1,295,000	132,525	(97,783)	1,401,118	37,568,289	23.51
2034	2035	159,802	0.0%	11,976,090	5,941,977	(673,129)	(817,811)	16,427,128	10.28	1,358,100	9,745,829	8,255,506	1,650,000	74,250	(63,050)	1,747,412	37,533,975	23.49
2035	2036	159,802	0.0%	10,343,340	4,570,020	(579,180)	(806,313)	13,527,867	8.47	1,355,600	9,745,829	8,500,710	-	-	-	-	33,130,005	20.73
2036	2037	159,802	0.0%	10,275,720	1,250,340	(578,760)	(671,101)	10,276,199	6.43	1,357,400	9,745,829	8,753,269	-	-	-	-	30,132,697	18.86
2037	2038	159,802	0.0%	-	-	-	-	-	-	1,357,200	9,745,829	9,013,405	-	-	-	-	20,116,434	12.59
2038	2039	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2039	2040	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2040	2041	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2041	2042	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2042	2043	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2043	2044	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2044	2045	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2045	2046	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2046	2047	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2047	2048	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
Totals				168,927,379	94,159,544	(6,533,520)	(12,572,179)	243,981,224		22,716,962	246,096,491	232,253,005	13,130,000	2,853,932	(600,640)	16,134,726	761,182,409	

1 Tax capacity values are actual through taxes payable in 2024 and for taxes payable in 2025 is based on preliminary data from Hennepin County. Estimated percentage changes for later years are shown above.
 2 Initial debt service levies are set at 105 percent of the principal and interest payments during the next fiscal year.
 3 Debt excess adjustments for taxes payable through 2024 are actual amounts and for taxes payable in 2025 is based on the audited debt service fund balance as of June 30, 2023. Estimates for future years are based on 4.5% of the prior year's total debt service levy.
 4 Lease levy amounts are for the District's capital leases only.
 5 Assumes that the existing capital project levy would be renewed at the same tax rate prior to expiring.
 6 The District's levy for taxes payable in 2025 includes a preliminary estimate for the interest payments due in fiscal year 2025-26. Bond proceeds from the premium received will be used to finance any interest amount in excess of the preliminary estimate.

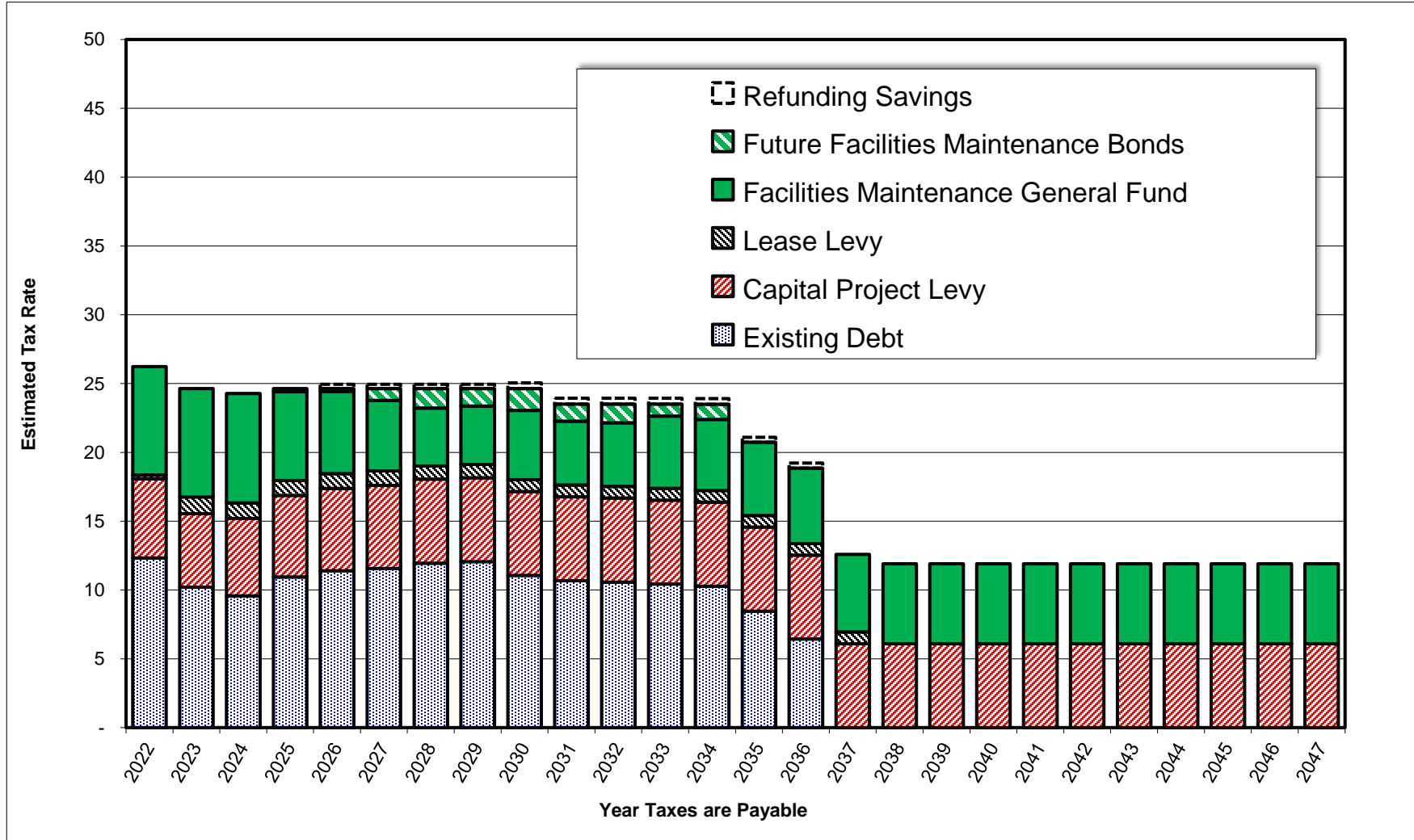


PRE-SALE ESTIMATES

Edina Public Schools, ISD 273
 Estimated Tax Rates for Capital and Debt Service Levies

4 Facilities Maintenance Bond Issues (\$2M to \$6M)
 Wrapped Around Existing Debt
 LTFM Project Costs:
 \$8 million to \$13 million Annual Projects thru FY 2034

Date Prepared: September 5, 2024



EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 273
(EDINA PUBLIC SCHOOLS)
HENNEPIN COUNTY, MINNESOTA

Pursuant to due call and notice thereof a regular meeting of the School Board of Independent School District No. 273 (Edina Public Schools), Hennepin County, Minnesota, was held in the School District on September 9, 2024 at 7:00 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION FACILITIES MAINTENANCE, CAPITAL NOTES, AND ALTERNATIVE FACILITIES AND SCHOOL BUILDING REFUNDING BONDS, SERIES 2024A, IN THE AGGREGATE PRINCIPAL AMOUNT OF APPROXIMATELY \$107,815,000; AND TAKING OTHER ACTIONS WITH RESPECT THERETO

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 273 (Edina Public Schools), Hennepin County, Minnesota (the “District”), as follows:

1. Background. The Board is proposing to issue general obligation facilities maintenance bonds, capital notes and refunding bonds. In connection therewith, it is hereby determined that:

(a) Facilities Maintenance Bonds.

(i) The District is authorized under the provisions of Minnesota Statutes, Chapter 475, as amended (the “Act”), and Minnesota Statutes, Section 123B.595, as amended (“Section 123B.595”), to issue general obligation facilities maintenance bonds for the purpose of financing certain facilities and site maintenance projects approved by the Commissioner of Education (the “Commissioner”).

(ii) The Board hereby finds and determines that it is necessary and expedient to the sound financial management of the affairs of the District to issue its general obligation facilities maintenance bonds (the “Facilities Maintenance Portion”), in the aggregate principal amount not to exceed \$5,930,000, pursuant to the Act and Section 123B.595 to finance the costs of certain facilities and site maintenance projects of the District which are included in the District’s ten-year facilities plan for Fiscal Year 2026 (the “Plan”), and related financing costs (the “Facilities Maintenance Project”).

(iii) The Plan approved by the Board is incorporated in this Resolution as though fully specified herein. District staff and officials are authorized and directed to submit any amendments to the Plan, and the proposed issuance of the Facilities Maintenance Portion to the Commissioner for approval, as required by Section 123B.595. District staff and officials are further authorized and directed to submit to the Commissioner such additional information as may be necessary to secure such approval.

(b) Capital Notes.

(i) The District is authorized under the provisions of the Act and Minnesota Statutes, Section 123B.61, as amended (“Section 123B.61”), to issue general obligation capital notes for the purpose of financing capital equipment purchases.

(ii) The Board hereby finds and determines that it is necessary and expedient to the sound financial management of the affairs of the District to issue its general obligation capital notes (the “Capital Notes Portion”), in the aggregate principal amount of \$1,525,000, pursuant to the Act and Section 123B.61, to finance the acquisition of school buses and related financing costs (the “Capital Notes Project”). The Board further finds and determines that the capital equipment to be acquired will have an expected useful life at least equal to the term of the capital notes, in accordance with Section 123B.61 and the

Act. The Facilities Maintenance Project and the Capital Notes Project are hereinafter collectively referred to as “the Projects.”

(c) Refunding Bonds.

(i) On December 30, 2014, the District issued its General Obligation Alternative Facilities Bonds, Series 2014A (the “Series 2014A Bonds”), in the original aggregate principal amount of \$6,050,000 pursuant to the Act and Minnesota Statutes, Section 123B.59 (2014), to finance certain facilities maintenance projects. The Series 2014A Bonds are currently outstanding in the principal amount of \$6,050,000 of which \$6,050,000 is subject to redemption and prepayment on or after February 1, 2024.

(ii) On July 22, 2015, the District issued its General Obligation School Building Bonds, Series 2015A (the “Series 2015A Bonds”), in the original aggregate principal amount of \$113,385,000 pursuant to the Act and a special election held May 5, 2015, to finance the acquisition and betterment of school sites and facilities. The Series 2015A Bonds are currently outstanding in the principal amount of \$95,810,000 of which \$93,475,000 is subject to redemption and prepayment on or after February 1, 2025.

(iii) The District is authorized by Section 475.67 of the Act to issue and sell its general obligation bonds to refund outstanding bonds when determined by the Board to be necessary and desirable for the reduction of debt service costs of the District.

(iv) The Board hereby finds and determines that it is necessary and desirable for the reduction of debt service costs to the District that the District issue its general obligation refunding bonds (the “Refunding Portion”) in the aggregate principal amount of approximately \$100,360,000, pursuant to the Act, including Section 475.67, to optionally redeem and prepay all or a portion of the Series 2014A Bonds and to optionally redeem and prepay all or a portion of the Series 2015A Bonds.

(d) The Board hereby determines that the Facilities Maintenance Portion, the Capital Notes Portion, and the Refunding Portion shall be issued together in a single series and designated as the “General Obligation Facilities Maintenance, Capital Notes, and Alternative Facilities and School Building Refunding Bonds, Series 2024A” in the original aggregate principal amount of approximately \$107,815,000 (the “Bonds”).

2. Covenant as to State Credit Enhancement.

(a) The District hereby covenants and obligates itself to notify the Commissioner of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the “Credit Enhancement Act”) to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the paying agent for the Bonds (the “Paying Agent”), or any successor paying agent, three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. The Paying Agent is authorized and directed to notify the Commissioner if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds on deposit with the Paying Agent to make that payment. The District understands that as a result of its covenant to be bound by the provisions of the Credit Enhancement Act, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Minnesota Departments of Management and Budget and Education pursuant to subdivision 2(c) of the Credit Enhancement Act and otherwise to take such actions as necessary to comply with that section. The Board Chair, Clerk, Treasurer, Superintendent, or Director of Business Services are authorized to execute any applicable Minnesota Department of Education forms.

3. Sale of Bonds. The Board has retained Ehlers and Associates, Inc. (the “Municipal Advisor”), to serve as the District’s independent municipal advisor with respect to the offer and sale of the Bonds and, therefore, is authorized by Section 475.60, subdivision 2(9), of the Act to sell the Bonds other than pursuant to a competitive sale.

4. Procedure for Review of Proposals and Selection of Purchaser. The Board hereby authorizes and directs the Superintendent or Director of Finance and Operations and any School Board member (the “Authorized Officials”), with the advice of the Municipal Advisor, to review proposals for the purchase of the Bonds and award the sale of the Bonds to the prospective purchaser (the “Purchaser”) based on the recommendation of the Municipal Advisor and the following parameter: the true interest cost of the Bonds shall not exceed 3.46 percent (3.46%).

5. Acceptance of Proposal. The Board will meet at a regular or special meeting on the first practicable date after acceptance by the Authorized Officials of the proposal of the Purchaser, to ratify such acceptance and take any other appropriate actions with respect to the Bonds.

6. Authority of Municipal Advisor. The Municipal Advisor is authorized and directed to assist the District in the preparation and dissemination of a Preliminary Official Statement to be distributed to potential purchasers of the Bonds. The Municipal Advisor is further authorized and directed to assist the District in the award and sale of the Bonds on behalf of the District after receipt of written proposals and to assist the District in the preparation and dissemination of a final Official Statement with respect to the Bonds.

7. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, is authorized to act as bond counsel for the District (“Bond Counsel”), and to assist in the preparation and review of necessary documents, certificates, and instruments related to the Bonds. The officers, employees, and agents of the District are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.

8. Notice of Issuance of Facilities Maintenance Portion. The Clerk is authorized and directed to cause a notice substantially in the form of the Notice attached as EXHIBIT A hereto to be published as a legal notice one (1) time in the official newspaper of the District as soon as reasonably practicable after adoption of this Resolution, but in any event, at least twenty (20) days before the earlier of the issuance of the Bonds or the final certification of levies.

9. Reimbursement from Bond Proceeds. The District may incur certain expenditures that may be financed temporarily from sources other than the Facilities Maintenance Portion and the Capital Notes Portion and reimbursed from the proceeds of the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds. Treasury Regulation § 1.150-2 (the “Reimbursement Regulations”) provides that proceeds of tax-exempt bonds allocated to reimburse expenditures originally paid from a source other than the tax-exempt bonds will not be deemed expended unless certain requirements are met. In order to preserve its ability to reimburse certain costs from proceeds of the Facilities Maintenance Portion and the Capital

Notes Portion of the Bonds in accordance with the Reimbursement Regulations, the District hereby makes its declaration of official intent (the “Declaration”) described below to reimburse certain costs:

(a) Declaration of Intent. The District proposes to issue the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds to finance the costs of the Projects. The District may reimburse original expenditures made for certain costs of the Projects from the proceeds of the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds in an estimated maximum principal amount of \$7,455,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

(b) Declaration Made Not Later Than 60 Days. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of the Facilities Maintenance Portion and the Capital Notes Portion of Bonds, except for the following expenditures: (i) costs of issuance of the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds; (ii) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds; or (iii) “preliminary expenditures” up to an amount not in excess of twenty (20) percent of the aggregate issue price of the Facilities Maintenance Portion and the Capital Notes Portion of Bonds that finance or are reasonably expected by the District to finance the Projects for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction, or rehabilitation of the Projects, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

(c) Reasonable Expectations; Official Intent. This Declaration is an expression of the reasonable expectations of the District based on the facts and circumstances known to the District as of the date hereof. The anticipated original expenditures for the Projects and the principal amount of the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds described in Section 9(a), above, are consistent with the District’s budgetary and financial circumstances. No sources other than proceeds of the Facilities Maintenance Portion and the Capital Notes Portion of Bonds to be issued by the District are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the District’s budget or financial policies to pay such original expenditures. This resolution is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by _____, and upon vote being taken thereon, the following voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

EXHIBIT A

**NOTICE OF INTENT TO ISSUE FACILITIES MAINTENANCE BONDS
TO FINANCE PROJECTS INCLUDED IN THE DISTRICT'S
TEN-YEAR FACILITIES PLAN**

**INDEPENDENT SCHOOL DISTRICT NO. 273
(EDINA PUBLIC SCHOOLS)
HENNEPIN COUNTY, MINNESOTA**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 273 (Edina Public Schools), Hennepin County, Minnesota (the "District"), intends to issue its general obligation facilities maintenance bonds, capital notes, and refunding bonds (the "Bonds"), in the aggregate principal amount approximately \$107,815,000, pursuant to Minnesota Statutes, Chapter 475, as amended, Minnesota Statutes, Section 123B.595, as amended, and Minnesota Statutes, Section 123B.61, as amended. A portion of the proceeds of the Bonds (the "Facilities Maintenance Portion") in the principal amount not to exceed \$5,930,000 will be used to finance certain projects included in the District's ten-year facilities plan and related financing costs. A general description of the facilities maintenance projects to be financed is as follows:

- Facilities and site maintenance projects included in the District's ten-year facilities plan approved by the Commissioner of Education.

The total amount of District indebtedness as of September 1, 2024, is \$174,620,000. If these proposed Bonds were issued after that date, the total indebtedness of the District at that time would be \$282,435,000.

BY ORDER OF THE SCHOOL BOARD

Dated: _____, 2024

/s/ _____
Clerk of the School Board
Independent School District No. 273
(Edina Public Schools), Hennepin County, Minnesota

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN) ss.
)
INDEPENDENT SCHOOL)
DISTRICT NO. 273)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 273 (Edina Public Schools), Hennepin County, Minnesota (the “District”), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office and the extract is a full, true, and correct copy of the minutes, insofar as they relate to authorizing the issuance of the District’s General Obligation Facilities Maintenance, Capital Notes, and Alternative Facilities and School Building Refunding Bonds, Series 2024A, in the aggregate principal amount approximately \$107,815,000.

WITNESS My hand as such Clerk this ____ day of September, 2024.

Clerk of the School Board
Independent School District No. 273 (Edina Public
Schools), Hennepin County, Minnesota

VI.B. 2024 Summer Programming - Community
Education & Strategic Partnerships Department

Speaker (s) : Dr. Anne Marie Leland,
Director of Community Education and Strategic Partnerships; and Dr. Cheryl Gunness,
Community Engagement and Purpose Learning Supervisor



Board Meeting Date: September 9, 2024

Title: 2024 Summer Programming - Community Education & Strategic Partnerships Department

Type: Discussion

Presenter(s): Dr. Anne Marie Leland, Director of Community Education & Strategic Partnerships; and Dr. Cheryl Gunness, Community Engagement & Purpose Learning Supervisor

Description:

The Community Education and Strategic Department's 2024 summer programming was truly exceptional. This presentation will provide a comprehensive overview, detailing quantitative metrics as well as qualitative feedback from students, parents, and staff.

The data paints a remarkable picture of reach and impact. Kids Club provided care to 892 students in grades K-6, delivering an astounding 22,751 hours of service per week. Enrichment programming enrolled 4,003 unique users, totalling 8,128 registrations. Our dedicated student volunteers contributed an impressive 4,937 hours of their time. Our financial assistance extended to 187 students who participated in 354 camp experiences. Summer Targeted Services, known as "excitED!", enrolled 221 students and provided 7,951 instructional hours.

Beyond the numbers, we placed a strong emphasis on fostering a culture of belongingness. Leveraging the Multi-Tiered System of Supports (MnMTSS) grant, our team developed an innovative activity planning guide to ensure *each and every student could discover their possibilities and thrive*. This inclusive approach extended to our secondary offerings as well, which were enhanced to include career exploration, dynamic leadership development opportunities, and even paid internships.

The breadth and depth of our 2024 summer programming is awe-inspiring. This presentation will provide a comprehensive look at the quantitative results, qualitative feedback, and innovative practices that defined another remarkable summer for the Community Education and Strategic Department.

Recommendation: N/A

Desired Outcomes from the Board: Please review the information and come prepared with your questions.

Attachments: 2024 Summer Program Slide Deck

Summer 2024


**Community Education
and Strategic
Partnerships**



DEFINING EXCELLENCE



TABLE OF *Contents*

- 
- 1: | **The Numbers**
 - 2: | **A Place to Belong**
 - 3: | **Onward**



1. *The* **NUMBERS**



Early **LEARNING CENTER**

Early Childhood Family Education (ECFE) for Twos

- 5 course sections
- 71 enrollments
- 42 unique users

Preschool Enrichment

- 15 course sections
- 130 enrollments
- 94 unique users





Early Learning **Highlights**

Ready Set Kindergarten

- Partnership with Hopkins Public Schools through Achievement and Integration
- 2-week program hosted by Early Learning Center



Kids **CLUB**

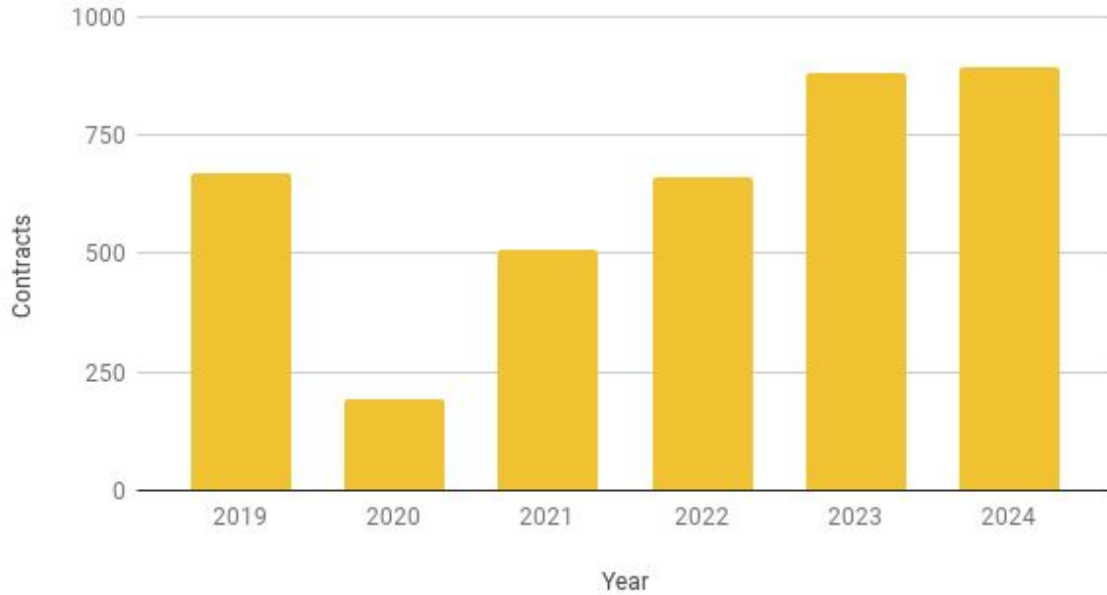
- **9** weeks
- **892** students (gr. K-6)
- **22,751** average hours of care provided weekly

- **194** summer staff
- **3** building locations



KIDS Club

Summer Kids Club Contracts





Kids Club **Highlights**

92% of families reported they would recommend the program to a friend.

“My child said, ‘this was the best summer ever! Every year it gets better and better but this was the best!’”

“We loved the consistency of having a place to go each day, knowing our kiddo would be offered unique and engaging activities. Field trips were awesome!”



Enrichment **CLASSES**

- **11 weeks**
- **556** course sections offered

- **8,128** registrations
- **4,003** unique users

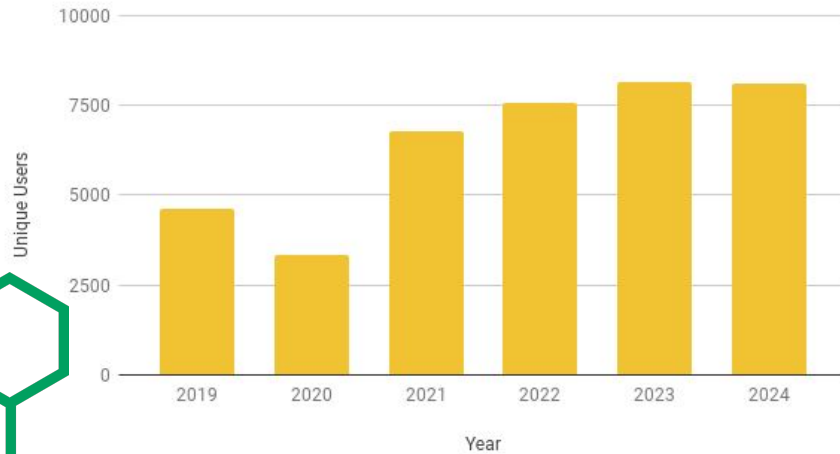
- 92 independent contractors
- 21 additional summer staff
- 14 building locations



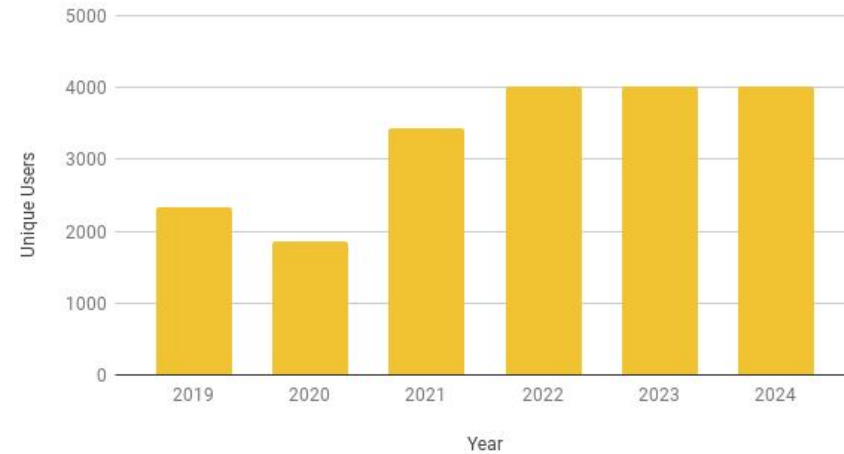
The
Numbers

Enrichment *Classes & Camps*

Summer Total Enrollments



Summer Unique Users





Enrichment **Highlights**

- First camp to fill: **Safe Sitter**
- Largest Performance: **Finding Nemo Musical Theater** with 200 visitors in EPAC for the performance
- **75%** of families rated our program **9 or 10** of 10 (451 surveys)



“

*[My son] woke up early, got dressed, and was ready to go every morning. Not usually excited about school, he ended the week saying, **“I think I’m going to like third grade.”***





Volunteer Experience

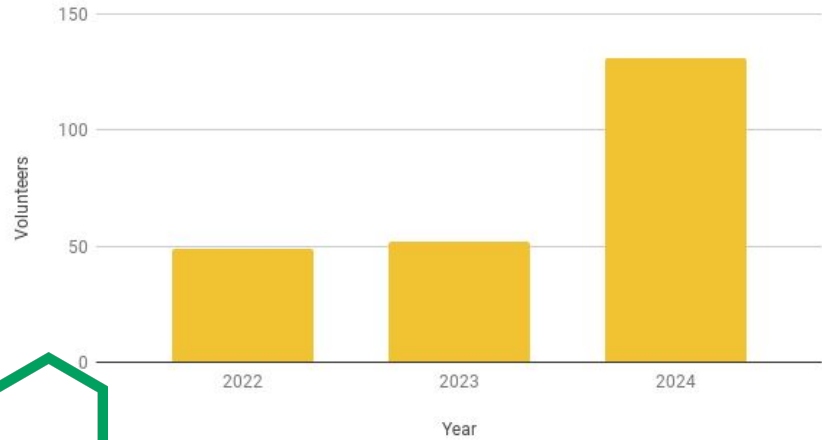
- **131** student volunteers
- 4,937 hours = **\$165,340**
- Placement in: Early Learning, Enrichment, Kids Club, excitED!
- **NEW! Middle School Volunteers** in Unified & Green Superheroes of Science Teen Teachers



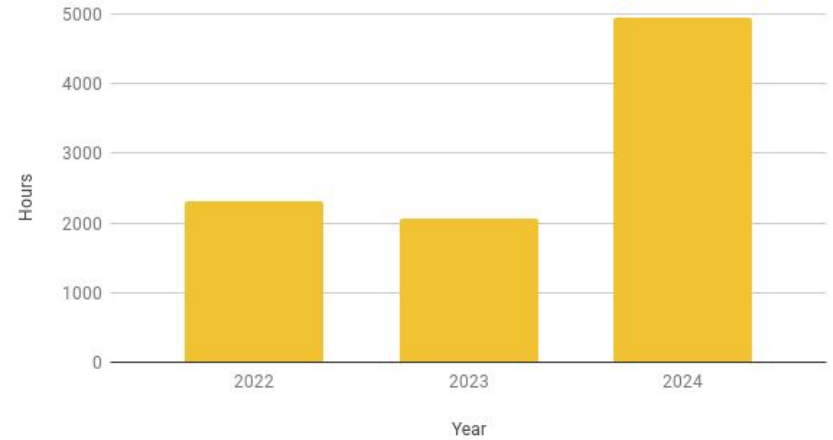
The
Numbers

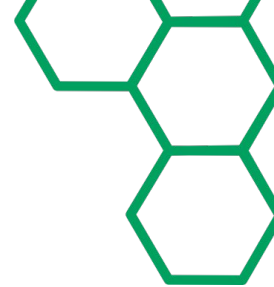
Volunteer *Experience*

Summer Youth Volunteers



Summer Youth Volunteer Hours





FINANCIAL *Assistance*

187

Students

354

Camps

\$65,681

Summer Support



2. *A place to* **BELONG**



A PLACE TO *BELONG*

**Unified
& inclusion**

**MTSS
activity
planning**

**excited!
targeted
services**

**Career
exploration**

**Leadership
development**

Each and every

student

**discovering
possibilities**

and thriving.



Summer Unified & Inclusion

- **10** Unified Camps involving **133** students
- Focus of summer staffing is providing inclusion support for all programs





Multi-Tiered *Systems of Support*

Staff Training

Partnering with Teaching and Learning and Student Support Services Teams

Activity Planning Guide

Shared with staff and independent contractors to create shared language and assemble best practices





exciteD! **Targeted Services**

- **221** students
- **7,951** instructional hours

- 16 Edina teachers
- 21 Edina High School volunteers
- 8 Middle School volunteers

- 326 free lunches
- 122 bus pick-ups





excited!
VIDEO



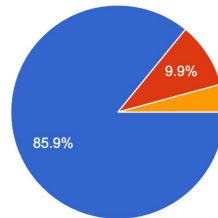


excitED! Highlights

- 899 student volunteer hours = \$30,108
- 64 enrichment camps
- Family Survey Data

I would recommend the excitED! program to other families.

71 responses



- Agree
- Somewhat agree
- Disagree



Career **EXPLORATION**

- **excitED! enrichment experience**
- **Middle School Career Exploration camp**



Leadership *Development*

Green Superheroes of Science

Partnership with U of M
Extension/4H

Green Crew Adventures

Partnership with MN Valley
Chapter Izaak Walton League

Youth Skills Training

Paid Internships through Genesys
Works, Step Up





Leadership *Development*

Community Ed Summer Staff

Enrichment, Kids Club

AmeriCorps Summer Impact Fellows (2)

Partnership with Ampact





3. *What* **NEXT?**



-
- Continued MTSS Training & Implementation
 - Middle School Program Development
 - Career Exploration
 - Adult Programs





QUESTIONS?

Edina Public Schools



VI.C. 2024-2025 School Board Priorities

Speaker (s) :
Governance Committee



Board Meeting Date: 9/9/2024

Title: 2024-2025 School Board Priorities

Type: Discussion

Presenter(s): Governance

Description: The following are the 2024-25 school board priorities developed based on Board discussion. The priorities work to encapsulate areas of focus identified in a recent Board retreat and further refined in the August 20, 2024, work session.

This work supports best practice in school board operations as well as the Edina Public Schools Strategic Plan, specifically Strategy D: Developing Leaders Throughout the District.

Recommendation: Discussion

Desired Outcomes from the Board: Please review the Board priorities and prepare any questions or feedback. Does the document capture the Board priorities that are important for the 2024-25 school year and provide clear and meaningful next steps for action? This document with any changes will next come to the board for action at the October 7th, 2024 board meeting.

Attachment(s): 2024-25 Board Priorities-Draft 3

2024-2025 Board Priorities

Mission

Edina Public Schools is a dynamic learning community delivering educational excellence and preparing all students to realize their full potential.

Through academics, activities and opportunities, we encourage creativity, foster curiosity, and develop critical thinking skills. We support every student's educational journey by creating a caring and inclusive school culture that supports the whole student.

Vision

For each and every student to discover their possibilities and thrive.

Core Values

We are guided by our Core Values: Integrity, Compassion, Courage, Commitment, Appreciation and Responsibility

Board Priority 1: Governance

As the entity legally charged with governing our school district, the school board is responsible to our community for governing efficiently and leading effectively to provide for equitable education, resulting in high student achievement.

This includes setting clear, strategic goals aligned with the district's mission, overseeing the implementation of policies, ensuring that resources are allocated effectively to support teaching and learning, and advocating for students at the legislative level. The board must prioritize equity and inclusivity, creating an environment where every student has access to the opportunities and support they need to thrive. Additionally, the board is responsible for fostering transparency and accountability, engaging with the community, and maintaining a collaborative relationship with the district's leadership and staff. By focusing on these priorities, the school board plays a critical role in advancing academic excellence and promoting the overall well-being and readiness of students for their next life phase. In order to accomplish these things, the Board will hold themselves, the superintendent, and staff accountable for improved outcomes, prioritize their efforts and energy on the 2020-2030 Strategic Plan focus areas and regularly monitor performance trends as identified in the district's data metrics plan.

Board Priority 2: Internal Board Operations and Development

The school board will undertake several key action items to strengthen its governance practices and enhance its effectiveness. By focusing on these internal development initiatives, the board will be better equipped to make informed decisions, set strategic priorities, and effectively advocate for the needs of the students and the community we serve.

The below chart outlines the goals and action items for the 2024-2025 school year.

Board Goal	Lead	Measurable Impact	Action Items
Define board roles and identify development opportunities to provide board members with the skills and experience needed to take on key responsibilities, such as chairing committees and serving in board leadership roles.	Board Leadership Development Ad Hoc Committee	By focusing on leadership skill-building, the board will cultivate a team of well-prepared leaders who can effectively guide the district and ensure continuity of leadership within the board.	<p>Create a Board Development Ad Hoc committee document outlining the scope of work for the committee, the purpose of the work, key dates and deliverables. The entire board will weigh in on the document before the committee is formed.</p> <p>Further action items will be determined by the ad hoc committee working within the in-scope/out of scope guidelines set forth by the entire board. Updates to come to the board during the first half of the 2024-25 school year and to be worked on during the January retreat.</p>
Engage Minnesota School Board Association in facilitating a board self-evaluation exercise during the	Vice Chair and retreat planners	The board self-evaluation and strategic guidance from MSBA resources helps the board further explore strengths and areas of growth.	<ul style="list-style-type: none"> ● Determine best time to have self-evaluation ● Contact MSBA to learn more about process

2024-2025 school year.			
Continue to use and refine the established superintendent evaluation process throughout the 2024-25 school year to ensure it remains aligned with the district's strategic goals and reflects best practices in performance assessment.	Governance committee	By maintaining a rigorous and transparent evaluation process, the board will support the superintendent's professional growth and ensure accountability in achieving the district's vision and goals.	<ul style="list-style-type: none"> ● Follow-up meeting(s) to determine improvements over current process ● Bring any recommendations or change in process to entire board
Review board liaison structure at December work session and in the summer of 2025 to ensure it effectively meets the needs of both stakeholders and the board.	Elliot Mann/Jen Huwe/Erica Allenburg	Stakeholder voice is an important tenet of the Edina School Board's governance work. In order to ensure all stakeholders have the opportunity to participate, the Board seeks out and promotes multiple pathways for active listening, learning and understanding stakeholder input for better governance decision-making.	<ul style="list-style-type: none"> ● Jen to work with Frannie to identify events board members can attend ● Elliot to bring recommendations on student voice to board at the December work session ● Jen to bring recommendations on cultural liaison representative role to the board at the June work session.
Continue to participate in regular cultural proficiency training to ensure that board practices and decisions align with current best practices in equity and inclusion. Identify action items the board can engage in to put culturally	Jen Huwe/Board	CPSS is vital work to ensure all of our students are able to have academic success and a sense of belonging. This work starts at the governance level.	<ul style="list-style-type: none"> ● Jen to work with Frannie to identify events board members can attend ● Board to hold work session to identify action steps the board will take to further their

responsive best
practices into action.



culturally responsive
practice (CPSS).

VI.D. Policy Review (603, 616, 618, 620)

Speaker (s): Policy
Committee



Board Meeting Date: 9/9/2024

Title: Policy Review

Type: Discussion

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 603 Curriculum and Program Review and Development
- Policy 616 School District System Accountability
- Policy 618 Assessment, Grading and Reporting of Student Progress
- Policy 620 Receiving Course Credit for Learning

Recommendation: Review the suggested modifications for Policies 603, 616, 618, 620.

Desired Outcome(s) from the Board: Review suggested modifications and bring any questions you may have.

Attachments:

1. Policy 603 Curriculum and Program Review and Development
2. Policy 616 School District System Accountability
3. Policy 618 Assessment, Grading and Reporting of Student Progress
4. Policy 620 Receiving Course Credit for Learning

Education Programs

Curriculum and Program Review and Development

I. Purpose

This policy provides direction for continuous review and improvement of the [school](#) district's curriculum and programs.

II. General Statement of Policy

Curriculum and program review and development is [are](#) directed toward the fulfillment of the goals and objectives of the district's educational program. The review may also require the modification or reduction of curriculum and programs.

III. Definitions

[For purposes of this policy, the definitions included in this section apply.](#)

- A. "Course offering:" [means](#) ~~A~~ a defined set of learner outcomes and standards that is completed through a course of study. A course offering may be elective or required for a student's graduation.
- B. "Special project:" [means](#) ~~A~~ an innovative program, course offering, or initiative that is creative in meeting the needs of a select student population or specific educational objectives of the school district. [The value-added and sustainable funding sources of a special project must will](#) be defined.
- C. "Piloting:" [means](#) ~~A~~ a short-term, administratively approved project that provides additional information prior to the development of a formal, recommended curriculum and/or program development.
- D. "Educational program:" [means](#) ~~A~~ an instructional area of service for a select student population or specific educational objectives of the state or the district.

IV. Review and Development Framework

- A. The [director of](#) teaching and learning ~~director~~ is responsible for curriculum and program review and development. The director will keep the school board informed of all state-mandated curriculum changes, recommend discretionary changes, and periodically present recommended modifications for ~~school~~ board review and approval.
- B. The review and development process will be completed through a curriculum cycle in alignment with the Minnesota Department of Education's curricular

review cycle (see [Legal References](#) below). The curriculum design process can be found in Appendix I.

- C. The review and development process ~~must~~ will:
 - 1. Use relevant data and research to inform the process.
 - 2. Provide the opportunity to design new or revised curriculum and programs; and
 - 3. Identify necessary reductions or eliminations in current curriculum and programs.
- D. The ~~World's Best Workforce~~ [Comprehensive Achievement and Civic Readiness](#) Committee will be updated in the review and development process.
- E. The administration has access to staff, consultants, parents/[guardians](#), community members, and students to assist in the review and development process. The selection determination is based on the needs and demands of the curricular area or program under review within the cycle.
- F. The review and development process will address the following:
 - 1. Provide articulation of courses of study from kindergarten through grade twelve.
 - 2. Determine learner outcomes and align local, state, and/or national standards for each course and at each grade level.
 - 3. Demonstrate appropriate student work and course rigor to meet objectives.
 - 4. Provide continuing evaluation of programs for the purpose of obtaining school district objectives.
 - 5. Provide a program for ongoing monitoring of student progress.
 - 6. Provide for specific, particular, and special needs of all members of the student community.
 - 7. [Use strategies that validate, affirm, embrace, and integrate the strengths of all cultural groups.](#)
 - 8. Meet all applicable requirements of the Minnesota Department of Education and the federal Every Student Succeeds Act.
- G. All district curriculum and program additions or reductions ~~must~~ will be approved by the ~~school~~-board. All district special projects are reviewed by the ~~school~~-board's teaching and learning committee and approved by the ~~school~~

board, as necessary.

- H. All minor district curriculum and program adjustments or modifications to meet course outcomes and assessment may be done with approval from the superintendent.
- I. Special project and piloting development **will** address the following:
1. Demonstration of the need, the purpose, and the “value-added” for the special project or pilot.
 2. Identification of objectives or learner outcomes of the special project or pilot and an action plan for accomplishing the objectives or outcomes.
 3. Completion of a data-driven decision-making study, as per the district’s decision-making process. The study would include impacts to:
 - finances
 - staffing
 - facilities
 - students
 - time
 - district curriculum
 - district programs
 4. A financial audit ~~must~~ **will** be completed. The director of ~~business services~~ **finance and operations** and the superintendent will annually determine baseline expenses related to all special project or pilot expenses.
 5. Funding sources ~~must~~ **will** be defined. The intent is to be financially self-supporting, recognizing initial start-up expenses may be required.
- J. Modifications in the instructional delivery or approach to a program or course ~~must~~ **will** address the following:
1. Identification of rationale for modification, including added value and supportive data and research.
 2. Completion of an approval process as determined by the director of teaching and learning and the school principal.
 3. Completion of **a** communication plan with students, parents/**guardians**, and colleagues prior to beginning modification.
 4. Completion of **a** financial audit prior to **the** modification being approved.
- K. Curriculum/program reduction ~~must~~ **will** address the following:

1. Identify a rationale for the reduction or elimination of an articulated course.
 2. Identify the required standards that will be eliminated and what opportunities there are for students to complete the necessary coursework for graduation.
 3. Identify a transition process for eliminating the course.
- L. Within the ongoing process for special project reduction or elimination, the following needs ~~must~~ will be addressed:
1. Identify rationale for the reduction or elimination, including lack of available funding sources.
 2. Identify a transition process for eliminating a special project.
- ~~M. Students identified as not reading at grade level or showing signs of dyslexia by the end of kindergarten through 5th grade as evidenced by screening and/or diagnostic assessments in grades K-12 must will be screened for characteristics of dyslexia.~~
- NM. Students who do not meet or exceed Minnesota academic standards, ~~as identified by the district and enrolled~~ as measured by the Minnesota Comprehensive Assessments that are administered during high school, will be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of Minnesota Statutes, Section 120A.20, subdivision 1 (c). A student's plan under this section shall continue while the student is enrolled.

Legal References:

20 U.S.C. § 6301, ~~et seq.~~ (2015) (Every Student Succeeds Act)
 Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)
 Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement goals; Striving for Comprehensive Achievement and Civic Readiness ~~the World's Best Workforce~~)
 Minn. Stat. § 120B.12 (Reading Proficiency ~~READ Act Goal and Interventions~~)
 Minn. Stat. § 120B.125(f) (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
 Minn. Rules Chapter 3501 (Graduation Standards)
 Minnesota Department of Education Curriculum Cycle:
<https://education.mn.gov/mde/dse/stds/>

Cross References:

Policy 605 (Alternative Programs and Services)
 Policy 613 (Graduation Requirements)
 Policy 614 (School District Testing ~~Assessment~~ Plan)
 Policy 616 (School District System Accountability)
 Policy 618 (Assessment, Grading, and Reporting of Student Progress)
 Policy 620 (Receiving Course Credit for Learning)

Policy 623 (Summer School Instruction)
Policy 624 (Online Learning Options)

Policy
adopted: 06/22/09
Amended: 11/08/10
Revised: 07/18/22
revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Appendix I to Policy 603

In Edina, a core belief we share is “Professional Excellence.” This means that, “We believe our educators and staff are essential to student success. We value and support them in advancing strategic and innovative initiatives grounded in best practices.” This is done through the use of “district design teams.”

Design teams follow a proven process to formally review programs, curricular materials, and instructional practices. The review process has 6 phases, which ensure ongoing stakeholder input from staff, [the](#) community, and school board.

The process is flexible, [and may not always be linear](#), allowing for the district to respond to standard revisions, new technologies, or emerging promising instructional practices. The 6 phases are developed based upon the use of Implementation Science.

Review & Evaluation: In phases 1-2, we compare and contrast our current curriculum and instructional program to current best practice and establish expectations through a structured analysis of local, state, [and](#) national standards.

Plan & Adopt (if necessary): In phases 3-4, we establish a plan to ensure consistent, effective implementation of standards through the use of adopted curriculum materials and/or instructional practices.

Implementation & Continuous Improvement: Phases 5-6 focus on implementation [& and](#) continuous improvement. Collaborative teams and staff monitor goals and intended outcomes for program efficacy.

Curricular & program areas may move into the formal review stage for one or more reasons including:

- Minnesota State Standards Revision/New State Standards Released by MDE
- Updates to national or local standards
- Curriculum/Program is not meeting intended outcomes - district data suggests a need to review

~~*Phases 1-3 may be merged during a timeframe~~

[MDE Full Implementation Timeline:](#)

School Year:	<i>MDE Full Implementation Date:</i> <i>Content Area:</i>
2022-2023 2023-2024	Arts
2023-2024	Physical Education
2024-2025	Science
2025-2026	K-12 ELA
2026-2027	Social Studies
2027-2028	Math
District Determined	World Languages

Teaching and Learning will use a backwards mapping process to determine the start date of each Design Team.

Reviewed: 11/08/10
 Reviewed: 04/02/19
 Revised: 07/18/22
 revised: __/__/24

Education Programs

School District System Accountability

I. Purpose

This policy sets forth the school district's strategies ~~on~~ for a process ~~which~~ that promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of state and federal academic standards.

II. General Statement of Policy

The school district will establish a system to review and improve instruction, curriculum, and assessment which will include input ~~by~~ from students, parents/guardians, and local community members. The district will be accountable to the public and the state through annual reporting.

III. Establishment of Goals, Implementation, Evaluation, and Reporting

A. School District Goals

1. The school board has established ~~school~~ district improvement goals ~~which~~ that provide broad direction for the district. The improvement goals will be reviewed annually and approved ~~biannually~~ by the ~~school~~ board. The ~~school~~ board will adopt the goals based on the recommendations of the ~~World's Best Workforce Committee~~ Comprehensive Achievement and Civic Readiness Committee (the "e CA&CR Committee").
2. The district-wide improvement goals will address recommendations identified through the ~~e~~ CA&CR Committee's process and the district's strategic planning process. The district's goal-setting process will include the alignment of individual school improvement goals with district improvement goals.

B. System for Reviewing All Instruction and Curriculum.

The district will use the curriculum and program review cycles as defined by ~~Policy 603~~ district policy (Curriculum and Program Review and Development) to analyze the district's progress toward implementation of the state standards.

C. ~~World's Best Workforce Committee~~ The CA&CR Committee

1. By October 1 of each year, the ~~e~~ CA&CR Committee will meet to advise and

assist the district in the implementation of the district system accountability and continuous improvement process.

2. The e-CA&CR Committee, working in cooperation with other district committees, will provide active community participation in:
 - a. Reviewing the district instructional and curriculum plan, including the implementation of state standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the ~~school~~ board;
 - c. Making recommendations regarding the evaluation process that will be used to measure district progress toward its improvement goals; and
 - ~~d. Making recommendations regarding the development of the "World's Best Workforce Report;"~~
 - e. Monitoring the district and schools' student achievement levels and progress towards improvement goals.
3. The eCA&CR Committee will reflect the diversity of the community. Membership will include:
 - a. director of teaching and learning
 - b. principal representative
 - c. ~~school~~ board member
 - d. student representative
 - e. one teacher from each instructional level
 - f. two parents/guardians from each instructional level
 - g. two residents without school-aged children, non-representative of local business or industry
 - h. two residents representative of local business or industry
4. Translation services should be provided as needed. ~~to the extent appropriate~~

and

~~practicable.~~

5. The ~~e~~CA&CR Committee will meet the following timeline each year:

- Fall: Organizational meeting to review the authorizing legislation and the roles and responsibilities of the ~~e~~CA&CR Committee as determined by the ~~school~~ board. Agree on the process to be used. Become familiar with the instruction and curriculum of the cycle content area.
- Winter: Review evaluation results and prepare recommendations.
- Spring: Develop recommendations to the ~~school~~ board for its input and approval.

D. A committee of professional staff ~~shall~~ will develop a plan for assessment of student progress, ~~toward Literacy by Grade 3 the Graduation Standards,~~ as well as program evaluation data for use by the ~~World's Best Workforce~~ CA&CR Committee to review instruction and curriculum, cultural competencies, including cultural awareness and cross-cultural communication, and student achievement at the school sites. ~~This plan shall will annually be approved by the school board.~~

E. Reporting

1. Annually, the ~~school~~ board will hold a public meeting to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction, and to review ~~school~~ district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to ~~the world's best workforce.~~ comprehensive achievement and civic readiness.
2. Consistent with the requirements for school performance reports under ~~Minn. Stat. § 120B.36, Subd. 4~~ state law, the ~~school~~ board will publish a report in the local newspaper with the largest circulation in the district, by mail, or by electronic means such as on the ~~school~~ district website.
3. The ~~school~~ board ~~must~~ will transmit an electronic summary of its report to the ~~Minnesota~~ Commissioner of Education in the form and manner the ~~Commissioner~~ determines. The ~~school~~ district will periodically survey affected constituencies about their connection to and level of satisfaction with school. The ~~school~~ district will include the results of this evaluation in its summary report to the ~~Commissioner~~.

Legal References:

~~20~~ U.S.C. § 6301 (2015), ~~et seq. (No Child Left Behind~~ (Every Student Succeeds Act)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)

Minn. Stat. §§ 120B.018 (Definitions)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)
~~Minn. Stat. § 120B.128 (Educational Planning and Assessment System (EPAS) Program)~~
Minn. Stat. § 120B.35 (Student Academic Achievement Levels and Growth)
Minn. Stat. § 120B.36 (School Accountability; Appeals Process)
Minn. Stat. ~~§ 120B.40~~ 122A.40, subd. 8 (Employment Contracts; Termination)
Minn. Stat. ~~§ 120B.44~~ 122A.41, subd.5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.04 (Site Decision Making; Individualized Learning Agreement; Other Agreements)
Minn. Stat. § 123B.147, Ssubd. 3 (Principals Duties; Evaluation)
Minn. Rules Parts ~~3501.0640-3501.0655~~ 3501.0660 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts ~~3501.0800-3501.0815~~ 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.095560 (Academic Standards in Science)
Minn Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Science Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

Cross References:

Policy 105 (School District Mission, Values, Beliefs and Strategic Direction and Plan)
Policy 425 (Staff Development and Mentoring)
Policy 601 (Educational Competencies, Academic Standards, and Instructional Curriculum)
Policy 603 (Curriculum and Program Review and Development)
Policy 613 (Graduation Requirements)
Policy 614 (~~School District Testing~~ Assessment Plan)
Policy 618 (Assessment, Grading and Reporting of Student Progress)
Policy 620 (Receiving Course Credit for Learning)

Policy
adopted: 08/17/09
Revised: 05/18/15
Reviewed: 04/20/20
Revised: 08/08/22
revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Education Programs

Assessment, Grading, and Reporting of Student Progress

I. Purpose

The purpose of this policy is to provide a structure and framework for grading student learning in the [school](#) district.

II. General Statement of Policy

A. The purpose of ~~student~~ grading includes:

- Communicating the [academic](#) achievement ~~status~~ of students to parents/[guardians](#) and others
- Providing information that students can use ~~for self-evaluation~~ [as feedback on their work and levels of learning](#)
- Providing ~~incentives~~ [motivation](#) to learn
- [Providing information that teachers will use to modify planning and instruction](#)
- Evaluating the effectiveness of instructional programs and classroom instruction

B. Grading should reflect student performance, [relative to the standards of the course](#), as measured by several forms of assessment. ~~Student performance and achievement should be assessed on classroom subject or course-determined curriculum standards and objectives.~~

C. Grades reflect a ~~combination of student achievement, and student progress in learning, and other student learning factors (i.e. effort, attitude/behavior, work completion).~~ [student's level of achievement relative to the standards of the course and aligned with the grading scale.](#)

D. Student understanding of scoring criteria is a hallmark of quality standards-based instruction and grading.

E. Course or subject objectives are aligned with [school](#) district curriculum standards. Grading practices will be based on assessment of students against a standard for learning. ~~and not on arbitrary predetermined percentages that consider quantitative grading conclusions.~~

- F. The grading system at the high school will involve weighted and ~~non-~~unweighted grades and values. This grading system is designed to provide more effective, responsive, and flexible postsecondary college and university planning for students.
- G. Teachers and other professional staff will not use grading procedures that are open to widely divergent interpretations within and across subjects, ~~or~~ courses, and/or grade levels.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

- A. "Assessments" means the multiple tools used to gather information about a student's performance on the standards taught.
- BA. "Grades" refers to ~~—An~~ assessment tool used by teachers to communicate the achievement ~~status~~ of students to parents/guardians, students, and others.
- CB. ~~Progress "Reporting" refers to —Periodic reporting that provides a grade status report for a student's scheduled classes or coursework.~~ the communicating of a student's achievement to the parents/guardians, students, and others.
- DE. "Academic Standards" means ~~—State- or nationally-~~prescribed grade and course benchmarks specifications in a particular learning areas of content ~~area. that are embedded in the curriculum.~~
- E. "Benchmark" means a clear, specific description of knowledge or skills the student should acquire by a particular point in the learning process.

IV. Standards for Completing Student Grading and Assessment

A. Grading Criteria

Each school program level (elementary, middle school, and high school) will establish standardized grading criteria. The grading criteria will be reflective of the age of the student and the level of content learning. ~~Variations in the grading schedule among schools in a given program area are acceptable when approved by the superintendent.~~

The grading criteria shall ~~shall~~ will include:

- Definition of the grading scale
- Definition of credit and no credit for coursework

- Definition of pass or fail for credit
- Definition of weighted grading (if appropriate)
- Definition of student honor roll or recognition for progress reports
- Frequency of grade reporting schedule

B. Establishing Grading Criteria

The grading criteria will be coordinated by the director of teaching and learning and established by the administration with input from task forces at the elementary, middle, and high school levels. The criteria will be reviewed on a periodic basis. The administration will ensure the grading criteria ~~is~~ **are seamless clearly articulated** from kindergarten through grade twelve (see Appendix I).

C. Grading Procedure

The teacher responsible for the instruction of the student's class or course will complete the necessary assessment and provide the appropriate grade. No grade will be altered without consultation with the assigned teacher.

D. Informing Students and Parents/Guardians

1. **When developmentally appropriate,** ~~S~~students will be informed of the grading criteria at the beginning of the school year or course. Students and parents/**guardians** will be informed of the grading criteria in each school's handbook and/or course syllabi. Secondary teachers ~~shall~~**will** determine if a final examination requirement is part of the grading requirement.
2. Each school level will determine the frequency of reporting student progress,~~including the number of formal marking periods.~~ The **school district reporting** calendar will determine the beginning and end of each marking period.
3. ~~The teacher and/or counselor (when appropriate) may report on a student's progress to the parents/guardians midway through the marking period. A notification shall~~ **will** be made to the parents/guardians when the student is performing unsatisfactorily **at various points in the marking period, determined by school level.** ~~up to and including the fifth week of the marking period.~~
4. **Variations in grading are acceptable when approved by the superintendent.**

E. High School Honors

A student's high school grade point average and academic honors will be based solely on grades approved by the **school** district.

V. Acceptance of Grades from Other Schools, Institutions, or Agencies

A. Student Grade Review

The [school](#) district administration will determine appropriate grade placement, course completion, and accepted grade of a student transferring from another public school, nonpublic school, home school, educational institution, or educational agency. Transferred students may be required to demonstrate knowledge and expertise of the required standards in a specific course or class to assist the administration in determining grade placement, satisfaction of course completion, and appropriate course grade. [The administration may award a passing grade for acceptable course completion versus the grade given from another school, institution, or agency.](#)

~~The administration may award a passing grade for acceptable course completion versus the grade given from another school, institution, or agency. A course grade from home schools will not be included in a student's cumulative grade point average at a district school.~~

[Only grades earned while in 9th-12th grade and completed through Edina High School, Edina Virtual Pathway, or partner programs will be calculated in the Edina cumulative grade point average. High school classes taken while in middle school will not factor into the Edina cumulative grade point average.](#)

B. Student Grade Transfer Appeals

Appeals by a transfer student will be directed to the director of teaching and learning who will review the information from the school transfer and make a final determination. The decision of the director of teaching and learning is final.

C. High School Diploma

Any student who transfers into the high school and wishes to receive a high school diploma must meet all the district requirements for credits and graduation standards.

VI. Confidentiality

A student's grades and individual assessments are confidential and can only be shared with the student and ~~his/her~~ [their](#) parents/guardians or designee(s), with parental/[guardian](#) permission. Confidential information may also be shared with the appropriate teachers, administrators, and other educators who are assisting in the student's educational program.

Legal Reference:

Minn. Stat. §120B.018 (Definitions)

Cross Reference:

Policy 613 (Graduation Requirements)

Policy 515 (Protection and Privacy of Student Records)

Policy 620 (Receiving Course Credit for Learning)

Policy

adopted: 10/26/09

revised: 08/10/20

revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

Appendix I to Policy 618

Grade Letters and Values

I. Elementary School

A. Elementary progress is scored on a 4-3-2-1 scale against the academic standards to be accomplished in the subject at the grade level. The criteria are standards-referenced and not based on percentiles.

- 4 – Advanced; independently exceeds standards at this time
- 3 – Proficient; independently meets standards expectations at this time (an excellent score)
- 2 – Partially proficient; making progress toward basics of standards at this time, with support
- 1 – Needs improvement; lacks expected progress towards standards at this time

The scoring points should assist teachers in maintaining a focus on the learning expectations, encourage frequent diagnosis of how well students are meeting them, and align learning expectations, teaching, and feedback.

B. Not Assessed

“Not assessed at this time” simply means that the content area or indicator was not assessed for the semester for which the report is provided. In the first semester, for some elementary content areas, and in some specialist classes, it may be premature to provide this assessment information. In other content areas, teachers may balance the distribution of content so that one or two areas are the focus in the fall and other areas in the spring so there will be no score.

C. Progress Reporting for Special Needs Students

Progress by all students is reported against the same criteria; the standards/benchmarks for that grade level. A lack of proficiency on any standard does not signal failure, but signals a need to continue to assist student development in that area. ~~Teachers can include information on student progress on individual goals through the teacher’s comment section of the report, as well as to share if the student has a “replacement curriculum” or the grades are actually provided by another teacher.~~

II. Secondary Schools

A. Middle School

1. The middle school assigns a letter grade with a numerical value for the purpose of calculating grades for courses or subjects. The following ~~non-~~unweighted letter grade values are used by the middle schools:

A	4.000	B-	2.667	D+	1.333
A-	3.667	C+	2.333	D	1.000
B+	3.333	C	2.000	D-	0.667
B	3.000	C-	1.667	F	0.000

- In certain cases the letters "NG" (no grade) are earned or a "P" (passing) is granted to represent the passing of a course or subject with a C- or higher when no letter grade is assigned. An "I" (incomplete) may be assigned as an indication that work has not met an expected standard or is still in progress.
- In certain cases the letters "NY" (not yet) are reported throughout the marking period. "NY" is feedback to the student that they are on their way to learning the standard but have not done so yet. A "NY" is changed to a grade noted in II A. 2 and 3 1 and 2 at the end of the marking period.

B. High School

- A dual-weighted grading system will be implemented at the high school. The dual-weighted grading system will calculate a weighted and an unweighted grade point average for all high school students.
- Grade ~~Non-w~~ Unweighted Letters and Values

A	4.000	B-	2.667	D+	1.333
A-	3.667	C+	2.333	D	1.000
B+	3.333	C	2.000	D-	0.667
B	3.000	C-	1.667	F	0.000

Each letter grade has been assigned a numerical value for the purpose of calculating final grades and for determining the grade point average of each student.

- Grade Weighted Letters and Values

A	4.800	B-	3.200	D+	1.600
A-	4.400	C+	2.800	D	1.200
B+	4.000	C	2.400	D-	0.800
B	3.600	C-	2.000	F	0.000

Determined courses at the high school are assigned a weighted value of 1.2 for purposes of calculating a weighted grade point average.

- Final Exams

Final exams may be given at the discretion of the teacher.

C. Graded Weighted Courses

The criteria and procedures for determining that a course will be designated as a grade weighted course at the high school will involve the following steps:

1. Advanced placement courses will be grade weighted.
2. High school courses that are not advanced placement courses and that are requested to have a weighted status require staff to complete a proposal.
 - a. Teachers or other school professionals will complete a grade weighted course proposal. The proposal content and intent will be discussed at high school area leader meetings and with ~~the area designated teacher on special assignment (TOSA)~~ a teaching and learning representative.
 - b. The proposal will be submitted for approval to the high school principal and director of teaching and learning.
 - c. The new course-weighted proposal will be discussed and reviewed by the school Board's Teaching and Learning Committee. The submission of a new course-weighted proposal will follow the same timeline as secondary new course proposals.
 - d. Following the advisory approval of the Board's Teaching and Learning Committee, the proposal will be shared with the school board for discussion and action.

D. Dropping Classes

1. Students who drop a class before the end of the fourth week of the semester due to unique circumstances may receive one of the marks listed below. Non-letter grades have no impact on grade point average. These marks will remain on the student's permanent record until the student retakes the course during a future semester. Non-letter grade marks are:
 - NG – No letter grade assigned; a grade of NG should be supplemented by anecdotal reports to the parent(s)/guardian(s).
 - NC – No credit given for the class; no letter grade assigned.
 - P – Credit granted for passing the class with a C- or higher; no letter grade assigned.
2. Students who drop a class after the end of the fourth week of the semester will incur a penalty by receiving a grade of "F" ~~that~~ which will be calculated into the grade point average. An appeal may be submitted by a counselor to the principal on a case-by-case basis where special circumstances should be taken into consideration.

E. Interpretation of Letter Grades

1. A grade is given to every secondary student to reflect the student's learning progress. Letter achievement grades are interpreted as follows:

A – Excellent	C – Satisfactory	F – Failure (No credit)
B – Very good	D – Lowest passing grade	I – Incomplete

2. Letter grades should be used only in those courses where the teacher intends to report learning progress that students make on course or subject standards and objectives. Grade distributions will be monitored regularly to identify areas of possible inconsistency. Teachers with classes in which the letter grade approach is not desirable are urged to use another system of reporting student progress. Alternative grading approaches need to be reviewed and approved by area leaders, the principal, and the director of teaching and learning.

F. Grade "F"

1. The grade of "F" should be reserved for the student who fails to exert reasonable effort to complete class assignments. ~~The special education student who fails examinations, but demonstrates a mastery of required standards, should not receive an "F" on the report card.~~
2. In no case should a student be assigned an "F" grade without prior **written or verbal** communication with the parent(s)/guardian(s). A midterm communication indicating unsatisfactory progress should be **made** ~~mailed~~ to the family. ~~midway through the marking period. If the circumstances were such that this notice was not mailed to the parent(s)/guardian(s), a telephone contact must be made.~~

G. Incompletes ("I")

1. An incomplete **or "I"** may be used to temporarily indicate low performance or missing work when the grade earned is lower than C-. Teachers may allow retake/resubmission of work until a standard is met at a C- or better level and the grade **can be changed until up to 30 calendar days 3 weeks** after the end of the semester. If this allowance is granted, the school will notify the parent(s)/guardian(s) of this process.
2. A student who has been provided an opportunity to retake/resubmit work and has an outstanding **incomplete or "I"** after ~~the 30 calendar day a~~ **maximum of three weeks** ~~period~~ will be assigned the original "D" or "F" they would have received.
- ~~2. Incompletes due to student absence. Incompletes as a final grade shall be used for those students whose absence from school has not permitted them a fair opportunity to complete the work.~~
3. Every student, regardless of the reason for an absence, has a right to make up the **missed** ~~work-missed~~. Students who have been absent and have not had a reasonable opportunity to complete the class work ~~shall~~ **will** be given an incomplete rather than the letter grade "F."
4. The maximum deadline to remove all incompletes, due to absence, is ~~30 calendar days~~ **3 weeks** after the end of the semester. Work, ~~which~~ **that** has not been made up, will be marked zero. This implies that daily assignments

and activities ~~must~~ will be well-defined and necessitates complete recordkeeping of such assignments and activities. A daily plan of activities and assignments shall will be replicable for make-up purposes. ~~In essence, a student shall will not be able to take a final exam for a course and pass, but shall will demonstrate evidence of meeting required course standards through assignments.~~ Teachers and other school professionals are required to contact the student and parent(s)/guardian(s) to provide the student with a thorough timeline and list of required assignments. If the assignments are not made up during the ~~30 calendar days~~ 3 week allotted time period after the end of a semester, a failure the original grade shall will be given, unless there is a good reason approval by an administrator for the continuing incomplete such as a prolonged illness.

5.

Appendix

Revised: 08/19/13

Revised: 03/14/16

Revised: 07/16/18

Updated: 01/28/19

revised: __/__/24

Student Progress Reports

I. Marking Periods

Marking periods will vary in length from one school year to the next. The school calendar adopted each year will determine the beginning and ending of each marking period. Special instructions and details regarding the processing of student progress reports will be issued preceding the close of each marking period by an administrator, when needed. Student learning progress is reported at the end of all marking periods. ~~Those semester courses that meet for one period on an alternating-day basis will have grades issued at the end of the second and fourth marking periods.~~

II. Progress Reporting for Secondary Schools

- A. Student learning progress may be reported to the parent(s)/guardian(s) midway through the marking period.
- B. Student learning progress on the [school](#) district's parent/[guardian](#) portal will be updated on a regular basis, as determined by the district administration.
- C. In addition to regular electronic reporting, parental/[guardian](#) contact will be made when a student is performing unsatisfactorily [at various points in the marking period, determined by school level.](#) ~~up to and including the fifth week of the marking period.~~ This affords the family, teacher, and student adequate time to impact the student's performance before the end of the marking period. Appropriate documentation of this contact will be maintained during the academic year.
- D. Teachers and other school professionals are encouraged to contact parent(s)/guardian(s) to highlight unique or significant student contributions on a regular basis.

Appendix

Revised: 08/19/13

revised: / /24

Education Programs

Receiving Course Credit for Learning

I. Purpose

This policy provides the process by which credit to fulfill graduation requirements may be granted for student learning that occurs in other schools, at alternative learning sites, through postsecondary enrollment options, through demonstrating mastery of applicable subject matter, and in out-of-school experiences such as community organizations, work-based learning, enrichment programs, and other educational activities and opportunities.

II. General Statement of Policy

The [school](#) district will develop and provide a process for credit to fulfill graduation requirements that is accomplished through learning opportunities outside of standard district courses.

A. Transfer of Credit for Courses Completed

The district will provide a process for transfer of credit for courses completed in another Minnesota district, recognition of work completed in other schools and postsecondary institutions, and credit for courses achieved in extra-curricular activities, activities outside the school, previous learning, and community and work experiences. ~~The district will comply with requirements of the law for students in grades 9-12 to earn course credit by a formal assessment. The district may allow students to receive credit for meeting graduation standards through completion of a course or courses other than the primary course which is offered that includes the standards.~~

B. Credit by Assessment

The ~~school~~ district will develop and provide processes and procedures by which students may meet a graduation requirement for knowledge acquired in another learning environment other than [the](#) standard course curriculum. There are two pathways by which a student can demonstrate learning that aligns with graduation requirements and which may allow credit in lieu of [the](#) standard curriculum offered by the district. This can occur through demonstration of previous learning by submitting a portfolio of evidence, or by demonstrating knowledge through an exam process administered by ~~school~~ district staff.

III. Transfer of Course Credits [From Other Schools](#)

A. Transfer of Academic Requirements from Other Minnesota Public Secondary Schools

- 1.A. The school district will transfer high school credits achieved in earlier grades or in other schools for aligned, credit-based courses to the student's record upon admission to ~~Edina Public Schools~~ the district.
- 2.B. ~~When a student transfers into the district from another Minnesota public district, a~~ Any credits completed in the sending district, are recorded as completed with a notation indicating the identity of the district from which the records are transferred.
- 3.G. Students are advised of opportunities available to complete further requirements and electives.
- 4.D. The district will determine the transferring student's grade placement, awarded grade for completed courses, and diploma requirements in accordance with district policy.
5. Only grades earned while in 9th-12th grade and completed through Edina High School, Edina Virtual Pathway, or partner programs will be calculated in the Edina cumulative grade point average. High school classes taken while in middle school will not factor into the Edina cumulative grade point average.

~~IV. Recognition of Completed Work~~

B. Transfer of Course Credits from Other Schools

- 1.A. ~~The school~~ district will equate credits completed by students at a public school outside of Minnesota, an accredited nonpublic school, or postsecondary schools in schools (9-12, postsecondary or other) into completed course credits.
- 2.B. ~~When a student transfers into the district with a transcript from a school or district other than a Minnesota public district, e~~Effort will be made to ascertain the content of courses, programs, and learning previously achieved to credit the student as fully as possible for learning completed elsewhere. This process may include asking the student or the sending school to verify content of completed courses and programs when that content is not clear from the transcript.
- 3.G. The district may formally evaluate other learning experiences to declare that a transfer student meets or exceeds a specific academic standard requirement or course credit.
4. Only grades earned while in 9th-12th grade and completed through Edina High School, Edina Virtual Pathway, or partner programs will be calculated in the Edina cumulative grade point average. High school classes taken

while in middle school will not factor into the Edina cumulative grade point average.

5. Consistent with state law, students must receive prior approval from the district for any courses to be completed outside the district for credit towards graduation. College-based courses that do not provide college credit and summer school programs (approved by high schools or colleges) will be considered as part of the 43 credit graduation requirements: [only when the prior approval process is followed](#).

Credits for such course work must not be more than two credits per year for a total of eight credits toward graduation. The district will determine the awarding of the course credit and the grade. The grade will be reflected on the transcript but not included in the overall GPA. The district does not cover expenses of related courses identified in this section.

IV.V. Credit by Assessment

- A. The school district will provide students in grades 9-12 with the opportunity to receive course credit by assessment for knowledge acquired in another learning environment other than [the](#) standard course curriculum, provided such experiences meet current Minnesota academic standards.
- B. When a student desires transcribed credit as recognition of standards met but for which no academic transcript exists, the student must complete ~~an~~ [the](#) application; [in](#) Appendix I; and submit it to the counseling office.
- C. Students can choose two different pathways ~~found in VI or VII~~ to earn credit by assessment. [These pathways are credit by exam or credit by portfolio](#). ~~The application form, in Appendix I, will be available in the counseling offices.~~ The procedure for these pathways can be found in Appendix II or Appendix III.
- D. A student may attempt to earn credit by assessment only once for each course and may not earn credit for a course in which ~~he/she~~ [they](#) previously received a grade and credit. Courses that are sequential must be addressed in the same sequence. If a course requires a prerequisite, the student must have received credit for the prerequisite before attempting the credit by submitting evidence of [the](#) prior learning process. The student must continue to maintain full-time status during the process.

~~E.VI. Assessment by an Exam Process~~

- ~~1.A. The exam process allows a student to demonstrate evidence of competency of standards through an exam process created by and administered by school district staff.~~
- ~~2.B. Earning credit for high school graduation through the exam process for a course offered by the district will require successfully completing and passing the Edina High School cumulative course power standards at a "B" (80%) or~~

~~better level, for which a 'passing' notation will be recorded on the student's transcript. If the student does not achieve this level, the credit is not awarded and the student must take the course to earn the credit.~~

~~—3.C. The exam will encompass the power standards taught in the course.~~

~~—4.D. The exam can be in one or more formats including the following:~~

- ~~1. A formal written test covering all or a portion of the course content;~~
- ~~2. Performance based assessment;~~
- ~~3. Demonstration of skills;~~
- ~~4. Interview;~~
- ~~5. Presentation;~~
- ~~6. Exhibition and/or;~~
- ~~7. Written composition~~

~~—F.VII. Assessment through a Portfolio Submission~~

~~A. A portfolio submission allows a student to demonstrate evidence of competency of standards collected by the student and presented to staff to review.~~

~~B. Earning credit through a portfolio submission for a course that is offered by the district and is required for high school graduation, will require successfully submitting evidence that demonstrates mastery of the power standards included in the course and must allow for observable, authentic assessment of learning that can be verified by an expert in the field of study and validated by a school official. The activities and assessment of prior learning experience must be at the same level of rigor and expectations as the power standards assessed in the regular school setting.~~

~~C. Evidence in the portfolio may include:~~

- ~~1. letters of support and explanation from individuals or organizations who have actually witnessed the student's demonstration of the power standards;~~
- ~~2. oral or written interviews;~~
- ~~3. actual performances or demonstrations assessed by district staff or others knowledgeable in the specifications of the power standards;~~
- ~~4. or work samples, videos, exhibitions, and/or other evidence as appropriate for the individual situation.~~

~~D. Earning credit for a course required for high school graduation will require successfully meeting the criteria listed on the Credit by Portfolio Submission Rubric (included in Appendix IV). If this occurs, a 'passing' notation will be recorded on the student's transcript.~~

~~E. The student must demonstrate mastery of power standards included in the course.~~

V.VIII. Other Credit Requirement Options

- A. A student who satisfactorily completes a postsecondary enrollment options (PSEO) course or program under ~~Minn. Stat. § 124D.09~~ [state law](#), that has been approved as meeting the necessary [graduation](#) requirements, is not required to complete other requirements corresponding to that specific course of study. The grade will be reflected on the transcript and calculated into the overall GPA. A list of the courses or programs meeting the necessary requirements may be obtained from the commissioner of the [Minnesota Department of Education](#).
- B. A student who satisfactorily completes an advanced placement or international baccalaureate course, or a postsecondary enrollment options course under ~~Minn. Stat. § 124D.09~~ [state law](#), satisfies the requirements corresponding to that specific course of study.

Legal References:

Minn. Stat. § 120B.02 (Educational Expectations [and Graduation Requirements](#) for Minnesota's Students)

Minn. Stat. § 120B.021 (Required Academic Standards)

Minn. Stat. § 120B.11 (School District Process [for Reviewing Curriculum, Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness](#))

Minn. Stat. § 120B.14 (Advanced Academic Credit)

Minn. Stat. § 123B.02 (General Powers of Independent School Districts)

Minn. Stat. § 123B.445 (Nonpublic Education Council)

Minn. Stat. § 124D.03, ~~Subd. 9~~ (Enrollment Options Program [Credits Toward Graduation](#))

Minn. Stat. § 124D.09 (~~Post-Secondary~~ [Postsecondary](#) Enrollment Options Act)

~~Minn. Stat. § 124D.095 (Online Learning Option)~~

Minn. Rules Parts ~~3501.0640-3501.0655~~ [3501.0660](#) (Academic Standards for Language Arts)

Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)

Minn. Rules Parts ~~3501.0800-3501.0815~~ [3501.0820](#) (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0955 [560](#) (Academic Standards in Science)

~~Minn. Rules Parts 3501.1000-3501.1190 (Graduation Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)~~

Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

[Minn. Rules Parts 3501.1400-3501.1410 \(Academic Standards for Physical Education\)](#)

Cross References:

Policy 601 ([Educational Competencies](#), Academic Standards, and Instructional Curriculum)

Policy 613 (Graduation Requirements)

Policy 614 (~~School District Testing~~ [Assessment](#) Plan)

Policy 616 (School District System Accountability)

Policy 618 (Assessment, Grading and Reporting of Student Progress)

Policy

adopted: 08/17/09

~~R~~revised: 07/16/13

~~R~~revised: 06/13/16

~~R~~revised: 11/13/17

~~R~~reviewed: 08/10/20

~~R~~revised: 07/18/22

~~r~~evised: __/__/24

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Appendix I to Policy 620

Application for Course Credit

Complete this application for course credit for prior learning. This application is due 45 days prior to the start of the course (full year and semester courses) with results available no later than 10 days prior to the start of the course. Once completed, return this form to your counselor*. This is applicable for 9-12 students only.

To Be Completed By Student:

Student Name _____ Phone _____
Street Address _____ City _____ Zip _____
Student email _____
Grade _____ School _____ Date _____

I am requesting _____ Credit by Exam or _____ Credit by Portfolio Submission for the following course:

Please explain why you are requesting (select one):

_____ Credit by Exam or _____ Credit by Portfolio Submission for this course (attach additional pages if desired):

Student Signature _____ Date _____

To Be Completed By Parent/Guardian:

I have reviewed the student guidelines and the above application and I grant permission to proceed with the process for _____ Credit by Assessment or _____ Credit by Submitting Evidence of Prior Learning for the above named course.

_____ Date _____
Parent/Guardian Signature

Parent Phone _____ Parent email _____

For Office Use Only:

_____ Date _____
Counselor Signature

*Counselors should forward this form to the director of teaching and learning at the District Office as soon as it is received.

(/)

Appendix II to Policy 620

Credit by Exam Process Procedure/Timeline

Student:

1. Student submits a completed application to their counselor indicating that they would like to pursue credit by exam process. a. This application is due 45 days prior to the start of a course (full year and semester courses) with results available no later than 10 **working** days prior to the start of the course.
1. The student must complete all portions of the exam(s). During the exam(s) a student may request an explanation or clarification of an item or project from the exam proctor. If the student fails to complete the entire exam during the designated time period, the credit will be denied.
2. Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 Plan specifies a necessary modification.

School:

1. For courses offered by the **school** district, the school will create credit by exam that includes the power standards included in the course. It can be developed in one or more formats, including the following: a formal written test covering all or a portion of the course content, performance-based assessment, demonstration of skills, interview, presentation, exhibition, and/or written composition. When designing the exam, input from at least one teacher of the course will be solicited. The teacher may or may not be from the school where the student is seeking credit. Teachers will be compensated for the time spent either creating, proctoring, and/or evaluating the exam. If no district teachers are available, an outside licensed consultant will be utilized.
 - a. Once an exam(s) has been established for a course, subsequent applicants will be evaluated using the same exam(s) and criteria. However, adjustments can be made to reflect any changes to the course or power standards.
 - b. The exam will be limited to a maximum of 4 hours, including instructions and breaks.
 - c. Students will be provided a study guide to help prepare for the exam.
2. An **exam** team, comprised of the principal or the principal's designee, area leader, and a teacher of the course, and a counselor, along with additional members as necessary, will confirm the exam or set of exams. A test proctor will be identified.
3. The proctor of the exam will work with the teaching and learning department to offer, the district course exam, score the exam, and report the scores to the Department of Teaching and Learning **department** along with the **exam** team identified in step 2. The proctor will receive compensation for this work.
4. The **exam** team identified in Step 2 will evaluate the exam(s) and then consult with the student, informing them of the result. The decision of the **exam** team is final.
5. If the student acquires a score at or above a "B" (80%), they will be awarded credit(s) for the course.

If the student completes and passes the exam in the manner referenced in step 5, the student's transcript will show the credit earned and a course grade of "P" for "passing".

Appendix
revised: __/__/24

Appendix III to Policy 620

Credit by Portfolio Submission Procedure/Timeline

Student:

1. Student submits a completed application (see Appendix I) to ~~his or her~~ **their** counselor indicating that ~~he/she~~ **they** would like to pursue credit by submitting a portfolio. ~~a~~. This application is due 45 days prior to the start of a course (full year and semester courses).
2. The student must submit the portfolio no later than 10 **working** days prior to the start of the course to their counselor. During the portfolio submission process a student may request an explanation or clarification. If the student fails to submit sufficient evidence by the deadline the credit will be denied.
3. Students will submit evidence that demonstrates mastery of power standards included in the course and must allow for observable, authentic assessment of learning that can be verified by an expert in the field of study and validated by a school official. The activities and assessment of prior learning experience must be at the same level of rigor and expectations as the power standards assessed in the regular school setting.
4. Evidence can include a variety of items, **including the following:** ~~as listed in VI. D.~~
 - a. **letters of support and explanation from individuals or organizations who have actually witnessed the student's demonstration of the power standards;**
 - b. **oral or written interviews;**
 - c. **actual performances or demonstrations assessed by district staff or others knowledgeable in the specifications of the power standards;**
 - d. **or work samples, videos, exhibitions, and/or other evidence as appropriate for the individual situation**

School:

1. The school will offer the opportunity to obtain credit by submitting a portfolio.
2. The district will not pay for any outside evaluation of the portfolio submission.
3. The school will provide a checklist of the power standards included in the course to facilitate the submission of **a** portfolio.
4. A subject area expert will be identified to evaluate the portfolio. A **review** team, comprised of the principal or the principal's designee, area leader, a teacher of the course, **and a** counselor, along with additional members as necessary, will also be identified. The names of the **review** teams **members** will be disclosed to the parents/guardians and/or student upon request. All data policies will be followed.
5. First, a subject area expert must evaluate the portfolio using Appendix IV. With the recommendation of the subject area expert, the **review** team ~~identified in Step 3~~ will

review the rubric along with the evidence. ~~They~~ **It** will then consult with the student, informing them of the result. The decision of the **review** team is final.

6. If the student acquires a score at or above a “3” out of “4”, they will be awarded credit for the course and a course grade of “P” for “passing.”

Appendix
revised: ___/___/24

Appendix IV to Policy 620

Credit by Portfolio Submission

1. Each power standard included in a course will use the following rubric to evaluate evidence of mastery.

4.0	3.0	2.0	1.0
Exceeds Expectations	Meets Expectations	Partially Meets Expectations	Does Not Meet Expectations

2. Descriptors may be added for each power standard as deemed appropriate by the subject area expert. These will be provided to the student.
3. An overall minimum score of 3.0 or above must be met in order to receive credit for prior learning.

Appendix
reviewed: __/__/24

VII. **Action**

VII.A. Intent to Issue General Obligation
Capital Notes and Facilities Maintenance Bonds,
Series 2024A

Speaker (s) : Mert
Woodard, Director of
Finance and
Operations; and Jodie
Zesbaugh, Senior
Municipal Advisor,
Ehlers Inc.



Board Meeting Date: 9/9/2024

Title: Intent to Issue General Obligation Capital Notes and Facilities Maintenance Bonds, Series 2024A

Type: Action

Presenter(s): Mert Woodard, Director of Finance & Operations; and Jodie Zesbaugh, Senior Municipal Advisor, Ehlers Inc.

Description: The District routinely issues general obligation debt to finance the maintenance and enhancement of its building infrastructure and to purchase fixed assets for use in District operations. Most of the principal and interest payments on the bonded debt, both voter-approved and non-voter approved, are funded by District residents via the yearly school district property tax levy. During fiscal year 2025, the District administration believes it prudent to issue non-voter approved general obligation bonds for four separate purposes:

- In 2015 the District issued \$113,585,000 of general obligation school building bonds after a successful referendum of which \$93,475,000 are subject to redemption in February 2025. The bonds were issued to provide “Next Generation” learning spaces at Edina High School and all other school buildings, infrastructure improvements to athletic facilities, a new transportation services facility, and physical security enhancements throughout the District. The year prior, the District issued \$6,050,00 of alternative facilities bonds to finance deferred maintenance needs. Interest rates today are lower than when the bonds were originally issued, which gives the District the opportunity to refinance or refund the bonds at a lower true interest cost (TIC), providing a savings to taxpayers of the District. The District administration recommends issuing refunding bonds if it can achieve a TIC of 3.46% at most, which translates to a debt service savings for taxpayers of approximately \$6,225,054.
- The District’s Long-Term Facilities Maintenance program is financed by a combination of “pay-go” levy authority and general obligation debt. In recent years the District has issued general obligation debt to meet deferred maintenance needs on an every other fiscal year basis, with the last issuance occurring in May of 2023. The District believes it is advantageous to continue this financing structure as it provides the necessary funds to complete projects approved by the Board as part of the ten-year facilities plan. The structure also allows the District to minimize the impact to resident taxpayers.
- The District administration has determined it as advantageous to finance the purchase of pupil transportation vehicles with general obligation capital notes, pursuant to Minn. Stat. § 123B.61. This strategy will allow the District to make payments across the useful life of the assets rather than paying in full upon acquisition.

A single public debt issuance to satisfy all four proposed purposes provides additional efficiency and reduced costs of issuance compare to multiple issuances.

Recommendation: Adopt a resolution that: declares the District's intent to issue general obligation capital notes, facilities maintenance bonds, and alternative facilities and school building refunding bonds, Series 2024A; establishes the parameters that must be satisfied to issue refunding bonds; and authorizes the District administration and its municipal advisors to take proposals and execute all agreements to issue the bonds if all parameters are satisfied.

Desired Outcomes from the Board: Approval of the District administration's recommendation.

Attachments:

1. Presentation - Overview of Proposed Bond Issue & Long Term Financing Plan for Debt and Capital Levies
2. Presale Report - General Obligation Facilities Maintenance, Capital Notes, and Alternative Facilities and School Building Refunding Bonds, Series 2024A
3. Resolution – General Obligation Facilities Maintenance, Capital Notes, and Alternative Facilities and School Building Refunding Bonds, Series 2024A



Edina Public Schools – Regular Meeting September 9, 2024

Overview of Proposed Bond Issue & Long Term
Financing Plan for Debt and Capital Levies

Purposes of Proposed Bond Issue

- “Refunding” (refinancing) of existing
 - ✓ Alternative Facilities Bonds, Series 2014A
 - ✓ School Building Bonds, Series 2015A
- Facilities Maintenance Bonds
- Capital Notes

Overview of Refunding Bonds

- Opportunity to reduce future debt service payments and tax levies
- Similar to refinancing a mortgage, but subject to certain restrictions and requirements under state law and federal regulations
- Basic concept is to issue new refunding bonds at lower interest rates and use proceeds to pay off existing bonds

Existing Bonds

- Original Alternative Facilities bonds were issued in 2014
 - ✓ Par amount of \$6,050,000
 - ✓ Financed deferred maintenance projects
- Bonds were “callable” (eligible to be prepaid) on or after February 1, 2024
- Federal regulations allow a “current” refunding – closing on bonds 90 days prior to call date or anytime after call date

Existing Bonds

- Original School Building bonds were issued in 2015
 - ✓ Par amount of \$113,385,000
 - ✓ Result of successful election held May 5, 2015
 - ✓ Financed building security enhancements, infrastructure improvements, and next generation learning spaces
- \$93,475,000 Bonds are callable (eligible to be prepaid) on or after February 1, 2025
- Federal regulations allow a current refunding – closing on bonds 90 days prior to call date or anytime after call date

Proposed Refunding Bonds

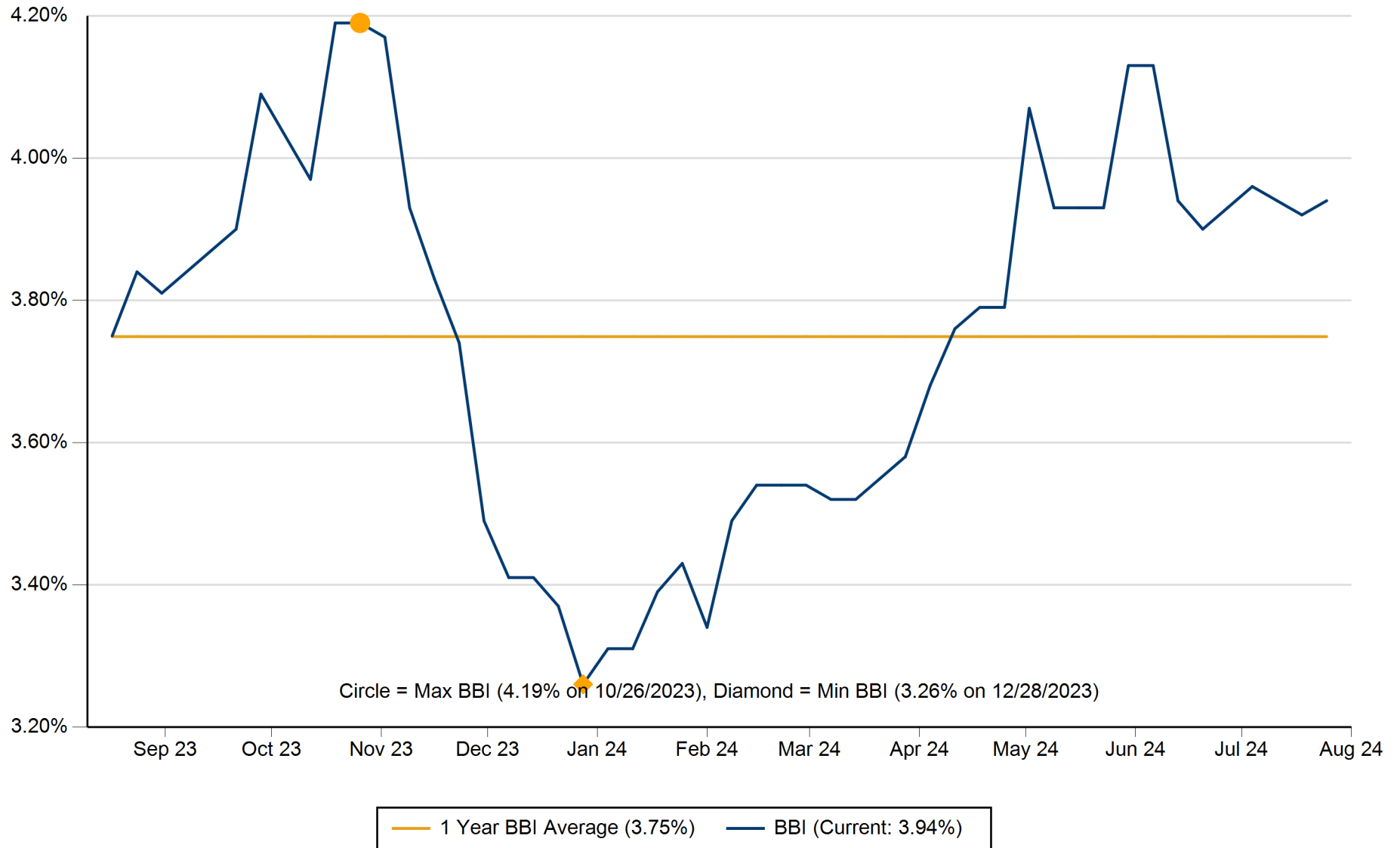
Debt Service Comparison

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
02/01/2025	-	4,429,950.00	4,428,032.04	4,429,950.00	1,917.96
02/01/2026	6,826,601.39	-	6,826,601.39	6,827,337.50	736.11
02/01/2027	10,675,700.00	-	10,675,700.00	11,154,337.50	478,637.50
02/01/2028	10,871,200.00	-	10,871,200.00	11,348,587.50	477,387.50
02/01/2029	10,870,950.00	-	10,870,950.00	11,350,587.50	479,637.50
02/01/2030	10,878,450.00	-	10,878,450.00	11,353,587.50	475,137.50
02/01/2031	10,742,450.00	-	10,742,450.00	11,386,587.50	644,137.50
02/01/2032	10,754,200.00	-	10,754,200.00	11,396,187.50	641,987.50
02/01/2033	10,765,700.00	-	10,765,700.00	11,407,187.50	641,487.50
02/01/2034	10,770,950.00	-	10,770,950.00	11,411,062.50	640,112.50
02/01/2035	10,779,200.00	-	10,779,200.00	11,420,275.00	641,075.00
02/01/2036	9,299,200.00	-	9,299,200.00	9,850,800.00	551,600.00
02/01/2037	9,235,200.00	-	9,235,200.00	9,786,400.00	551,200.00
Total	\$122,469,801.39	\$4,429,950.00	\$126,897,833.43	\$133,122,887.50	\$6,225,054.07

Each change of 10 basis points (0.10%) in the overall True Interest Cost (TIC) rate results in a ~\$600,000 change in the total savings amount.

1 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates August, 2023 - August, 2024



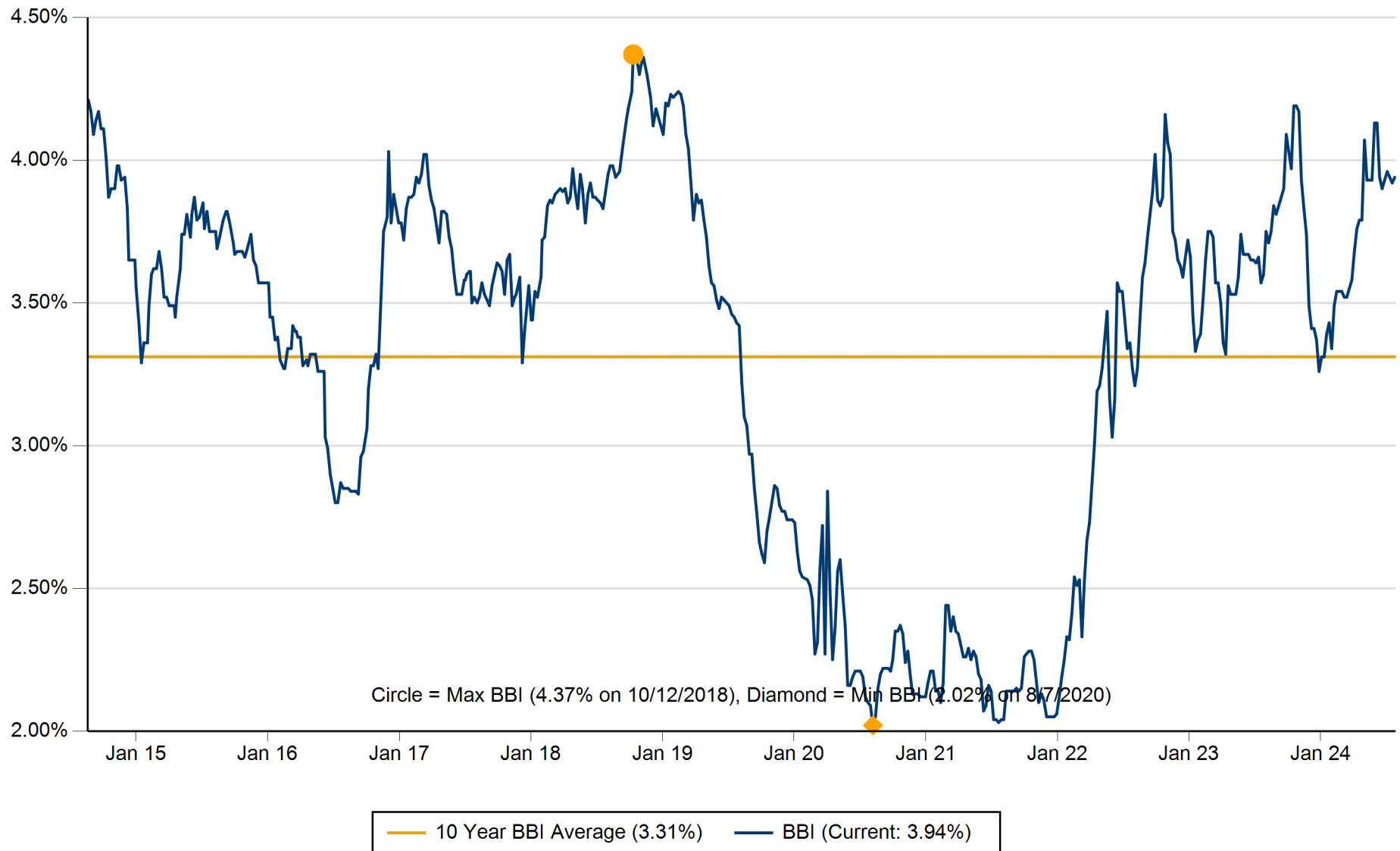
The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

Source: The Bond Buyer



10 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates August, 2014 - August, 2024



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

Proposed Facilities Maintenance Bonds

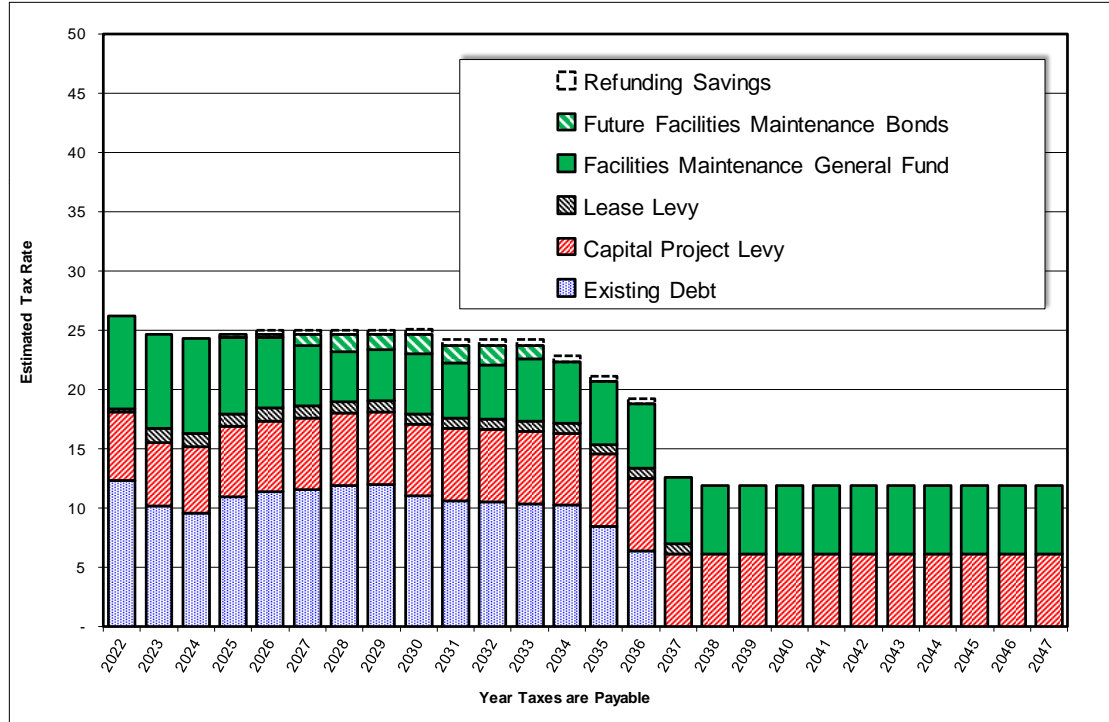
- Projects included in Ten Year Long Term Facilities Maintenance Plan are financed with
 - ✓ Bond proceeds (issued every other year)
 - ✓ Annual pay-go levies
- Proposed authorized amount of \$5,930,000

Long Term Financing Plan – Debt & Capital Levies

Edina Public Schools, ISD 273
 Estimated Tax Rates for Capital and Debt Service Levies

4 Facilities Maintenance Bond Issues (\$2M to \$6M)
 Wrapped Around Existing Debt
 LTFM Project Costs:
 \$8 million to \$13 million Annual Projects thru FY 2034

Date Prepared: August 16, 2024



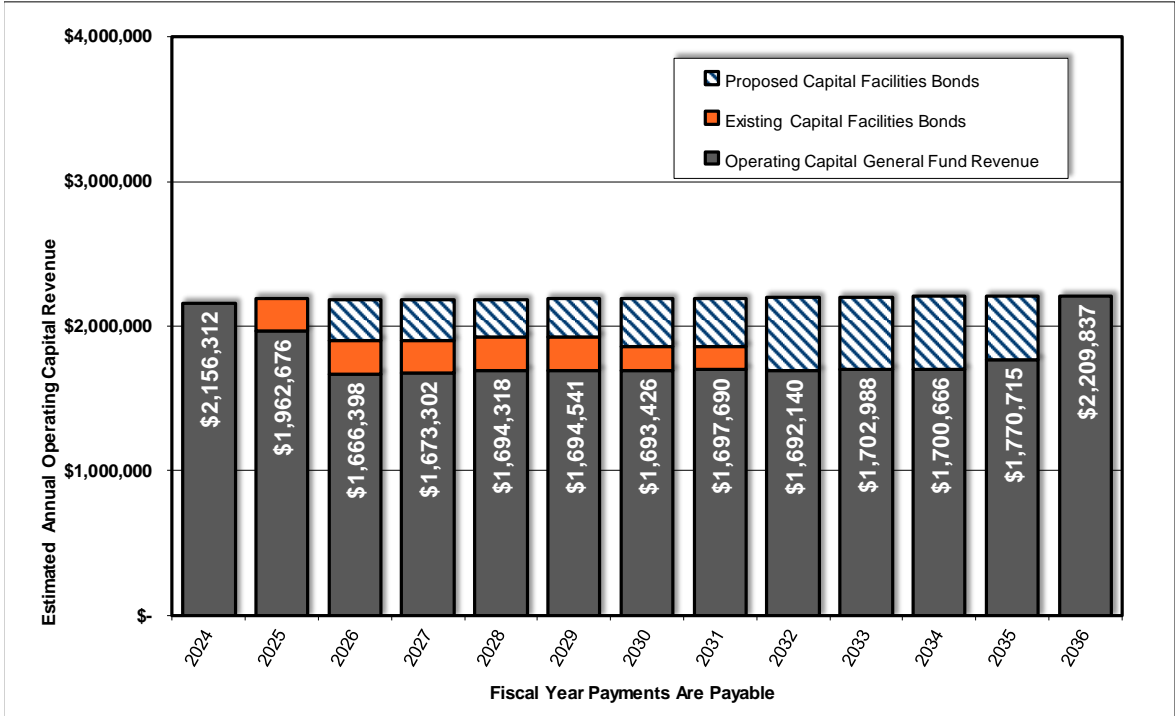
Capital Notes

- To finance bus purchases
 - ✓ Debt payments made with operating capital revenue or other General Fund Revenue
 - ✓ Tax neutral, since debt service levy is offset with corresponding General Fund levy reduction
- Proposed authorized amount of \$1,525,000

Debt Plan for Existing, Proposed & Future Capital Notes

Edina Public School District
 Estimates of Operating Capital Revenue and Debt Payments

\$2,915,000 Two Capital Notes Issues
 8 Year Terms; Payments Limited to
 21% of Op. Cap. Revenue



Possible Timeline – School Board

- September 9, 2024 Regular School Board Meeting
 - ✓ School Board approves Resolution of Intent to issue bonds
- September 9, 2024 School Board Work Session
 - ✓ Ehlers provides Pre-Sale Report (informational item; no action required)
- Week of October 7, 2024
 - ✓ Ehlers accepts bids on behalf of district; designated officials award sale of bonds
- October 22, 2024 Special School Board Meeting
 - ✓ School Board approves ratifying resolution

Possible Timeline – Administration

- Mid-September
 - ✓ District staff completes General Certificate with information needed for Ehlers to prepare Preliminary Official Statement (POS)
- Week of September 23, 2024
 - ✓ Due diligence call with Ehlers to review POS
 - ✓ Rating call with Moody's and Ehlers
- Week of November 4, 2024
 - ✓ Closing on bonds (within 90 days of February 1, 2025 call date on 2015A issue)

Intent Resolution with Parameter

- Approval of resolution
 - ✓ Allows Ehlers to move forward with refunding bond process
 - ✓ Ensure debt service levies are included on MDE's proposed levy report for taxes payable in 2025
- Parameter in resolution sets maximum True Interest Cost (TIC) rate the School Board will approve
 - ✓ Provides flexibility in scheduling bond sale
 - ✓ If no bids meet established parameter, all bids are rejected

September 9, 2024

PRE-SALE REPORT FOR

Independent School District No. 273 (Edina Public Schools), Minnesota

**\$97,965,000 General Obligation Facilities
Maintenance, Capital Notes, and Alternative Facilities
and School Building Refunding Bonds, Series 2024A**



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Jodie Zesbaugh, Senior Municipal Advisor
Matthew Hammer, Senior Municipal Advisor
Greg Crowe, President and CEO

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$97,965,000 General Obligation Facilities Maintenance, Capital Notes, and Alternative Facilities and School Building Refunding Bonds, Series 2024A

The resolution to be authorized by the School Board includes the issuance of approximately \$107,815,000 in bonds; \$97,965,000 is our current estimate of the bond amount necessary based on that authorization and the expected premium pricing structure explained in more detail on Page 3.

Purposes:

The proposed issue includes financing for four purposes:

- The Facilities Maintenance portion will finance facilities and site maintenance projects included in the District's ten-year facilities plan approved by the Commissioner of Education
- The Capital Notes portion will finance the purchase of school buses.
- A current refunding of the 2031 through 2035 maturities of the District's General Obligation Alternative Facilities Bonds, Series 2014A.
- A current refunding of the 2026 through 2037 maturities of the District's General Obligation School Building Bonds, Series 2015A.

Authority:

The debt is being issued pursuant to Minnesota Statutes, Chapters 475 and Sections 123B.595, 123B.61, and 475.67.

The Bonds and Notes will be general obligations of the District for which its full faith, credit and taxing powers are pledged. For the Facilities Maintenance portion of the issue, debt service will be paid from property tax levies received as part of the Long-Term Facilities Maintenance program. For the Capital Notes portion of the issue, the District will be required to make a debt service levy each year to finance payments on the Notes; however, there will be an equal offsetting reduction in general fund levies, so the net impact is that annual payments will be funded from operating capital revenue or other general fund revenues. For the refunding portions of the issue, debt service will be paid from annual property tax levies.

Refunding Savings:

The existing 2014A and 2015A bonds have interest rates of 3.00% to 4.00 (see Page 11 and Page 14). Based on current market conditions, we estimate that the 2015A and 2015B portions of the new refunding bonds would have a True Interest Cost of 3.36% (see Page 12) and 3.34% (see Page 15), respectively. We expect that the underwriter of the bonds will pay a premium (a price in excess of the par amount of the bonds, as shown on Page 7). Any net premium will be used to reduce the par amount of the new issue.

The net effect of the premium paid by the underwriter and the new interest rates would reduce future debt service payments by an estimated \$6,225,054 for the 2014A and 2015A bonds over fiscal years 2025 through 2037 (see Page 17). This would cause a reduction in property tax levies, primarily for taxes payable in 2026 through 2036. Actual results will be determined based on market conditions on the day of sale.

This refunding is considered to be a Current Refunding as the obligations being refunded are callable beginning February 1, 2024 for the 2014A bonds and February 1, 2025 for the 2015A bonds.

Term/Call Feature:

The Bonds are being issued for a term of 12 years and 3 months. Principal on the Bonds will be due on February 1 of 2026 through 2037. Interest will be due every six months beginning August 1, 2025.

The Bonds maturing on February 1, 2033 and later will be subject to prepayment at the discretion of the District on February 1, 2032 or any date thereafter.

State Credit Enhancement:

By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation. To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.

Rating:

Under current bond ratings, the state credit enhancement would bring a Moody's "Aa1" rating. The District's most recent bond issues were rated by Moody's Investors Service. The current ratings on those bonds are "Aaa" (underlying rating) and "Aa1" (credit enhanced rating). The District will request a new rating for this issue.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. You will solicit competitive bids, which we will compile on your behalf, for the purchase of the Bonds from underwriters and banks.

An allowance for discount bidding will be incorporated in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” Any net premium received may be used to reduce the principal amount of the Bonds, increase the net proceeds for the project, or to fund a portion of the interest on the Bonds.

Parameters:

The School Board will adopt a Parameters Resolution on September 9, 2024, which delegates authority to the Superintendent or Director of Finance and Operations and any School Board member to accept and approve a bid for the debt so long as the bid meets certain parameters. These parameters include a True Interest Cost (TIC) not to exceed 3.46%.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the District and find that, other than the Series 2014A and 2015A Bonds, there are no other refunding opportunities at this time.

We will continue to monitor the market and the call dates for the District’s outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The District must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations (“Arbitrage Rules”) throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account. IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The District’s specific arbitrage responsibilities will be detailed in the Tax Certificate (the “Tax Compliance Document”) prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

An Ehlers arbitrage expert will contact the District within 30 days after the sale date to review the District’s specific responsibilities for the Bonds. The District is currently receiving arbitrage services from Ehlers in relation to the Bonds.

Investment of Bond Proceeds:

Ehlers can assist the District in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs. These estimates include the assumption that the proceeds of the refunding portions of the bonds, will be deposited in an interest earning escrow account which will be used to redeem the existing bonds on the call date. We are estimating investment earnings in the escrow account for the 2014A bonds to be \$32,050 (see Page 13) and for the 2015A bonds to be \$1,181,334 (see page 16).

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Kennedy & Graven, Chartered

Paying Agent: Bond Trust Services Corporation

Rating Agency: Moody’s Investors Service, Inc.

Escrow Agent: Zion’s Bancorporation, National Association

This presale report summarizes our understanding of the District’s objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the District’s objectives.

PROPOSED DEBT ISSUANCE SCHEDULE

Ehlers Provides Pre-Sale Report to School Board; School Board Approves Resolution Authorizing the Debt Issue (Including Parameters for Awarding Sale):	September 9, 2024
Due Diligence Call to Review Official Statement:	September 23, 2024
Conference with Rating Agency:	September 23, 2024
Distribute Official Statement:	September 25, 2024
Ehlers Receives and Evaluates Proposals for Purchase of Bonds; Designated Officials Award Sale if Bid Parameters are Met:	October 9, 2024
Estimated Closing Date:	November 6, 2024
Redemption Date for the 2014A Bonds:	December 11, 2024
Redemption Date for the 2014A Bonds:	February 1, 2025

Attachments

- Estimated Combined Sources and Uses of Funds
- Estimated Combined Net Debt Service Schedule
- Estimated Net Debt Service Schedule for Facilities Maintenance Portion
- Estimated Debt Service Schedule for Capital Notes Portion
- Existing Debt Service Schedule for 2014A Bonds
- Estimated Debt Service Schedule for Proposed Refunding Bonds (2014A Portion)
- Estimated Current Refunding Escrow (2014A Portion)
- Existing Debt Service Schedule for 2015A Bonds
- Estimated Debt Service Schedule for Proposed Refunding Bonds (2015A Portion)
- Estimated Current Refunding Escrow (2105B Portion)
- Estimated Debt Service Comparison
- Estimated Long-Term Financing Plan for Debt and Capital Payments and Levies
- Resolution Authorizing Ehlers to Proceed with Debt Issue (provided separately)

EHLERS' CONTACTS

Jodie Zesbaugh, Senior Municipal Advisor	(651) 697-8526
Matthew Hammer, Senior Municipal Advisor	(651) 697-8592
Greg Crowe, President and CEO	(651) 697-8522
Silvia Johnson, Lead Public Finance Analyst	(651) 697-8580
Brian Shannon, Senior Finance Manager	(651) 697-8515

PRE-SALE ESTIMATES

Edina Public Schools, ISD 273

September 5, 2024

Estimated Sources and Uses of Funds

General Obligation Facilities Maintenance Bonds, Capital Notes, and Refunding Bonds

Description	Facilities Maintenance Bonds	Capital Notes	Refunding		Total
			2014A Alternative Facilities Bonds	2015A School Building Bonds	
Authorized Bond Amount	\$5,930,000	\$1,525,000	\$6,105,000	\$94,255,000	\$107,815,000
Estimated Bond Amount	\$5,930,000	\$1,385,000	\$5,375,000	\$85,275,000	\$97,965,000
Project Costs	\$5,765,000	\$1,500,000	\$6,120,123	\$93,475,000	\$106,860,123
Number of Years	8	8	10	12	
Dated Date	11/6/2024	11/6/2024	11/6/2024	11/6/2024	11/6/2024
Sources of Funds					
Par Amount	\$5,930,000	\$1,385,000	\$5,375,000	\$85,275,000	\$97,965,000
Investment Earnings ¹	64,692	0	32,050	1,181,334	1,278,076
Reoffering Premium ²	641,572	129,767	668,069	7,837,431	9,276,839
Transfers from Prior Issue Debt Service Funds ³	0	0	97,094	0	97,094
Total Sources	\$6,636,264	\$1,514,767	\$6,172,213	\$94,293,765	\$108,617,008
Uses of Funds					
Underwriter's Discount ⁴	\$35,580	\$8,310	\$32,250	\$511,650	\$587,790
Capitalized Interest ⁵	45,488	0	0	0	45,488
Legal and Fiscal Costs ⁶	21,263	4,966	19,273	305,764	351,265
Rounding ⁷	0	0	567	1,351	1,918
Net Available for Project Costs	6,533,933	1,501,491	6,120,123	93,475,000	107,630,547
Total Uses	\$6,636,264	\$1,514,767	\$6,172,213	\$94,293,765	\$108,617,008
Initial Deposit to Construction Fund	\$6,469,241	\$1,501,491	\$0	\$0	\$7,970,732
Initial Deposit to Refunding Fund	\$0	\$0	\$6,088,073	\$92,293,666	\$98,381,740

¹ Estimated investment earnings for the Facilities Maintenance portion are based on an average interest rate of 1.00%, and an average life of 12 months, for the Capital Notes are expected to be negligible since proceeds will be spent quickly, and for the Refunding portion are based on estimated earnings in the escrow account from the closing date to the call date.

² The underwriter that purchases the bonds may offer a premium, a portion of which may be retained by the underwriter as their compensation, or underwriter's discount. For the Facilities Maintenance and Capital Notes portions, the remainder of the bond proceeds may be used to pay costs of issuance or deposited in the construction fund and used to fund a portion of the project costs. For the Refunding portion, the remainder will be used to reduce the principal amount of the bond issue.

³ The debt service funds collected by the district as part of levy process for taxes payable 2024 (to be used for the February 1, 2025 payment) will be used for the payment to call the 2014A bonds.

⁴ The underwriter's discount is an estimate of the compensation taken by the underwriter who provides the lowest true interest cost as part of the competitive bidding process and purchases the bonds. Ehlers provides independent municipal advisory services as part of the bond sale process and is not an underwriting firm.

⁵ The District's levy for taxes payable in 2025 includes a preliminary estimate for the interest payments due in fiscal year 2025-26. Bond proceeds from the premium received will be used to finance any interest amount in excess of the preliminary estimate.

⁶ Includes fees for municipal advisor, bond counsel, rating agency, paying agent, escrow agent and county certificates.

⁷ Represents additional funds available for debt service, due to the requirement to issue bonds in \$5,000 increments.

I.S.D. No. 273 (Edina), MN

\$97,965,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Issue Summary

Dated: November 6, 2024

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/06/2024	-	-	-	-	-
08/01/2025	-	-	3,476,984.02	3,476,984.02	-
02/01/2026	1,620,000.00	5.000%	2,361,725.00	3,981,725.00	7,458,709.02
08/01/2026	-	-	2,321,225.00	2,321,225.00	-
02/01/2027	6,605,000.00	5.000%	2,321,225.00	8,926,225.00	11,247,450.00
08/01/2027	-	-	2,156,100.00	2,156,100.00	-
02/01/2028	7,440,000.00	5.000%	2,156,100.00	9,596,100.00	11,752,200.00
08/01/2028	-	-	1,970,100.00	1,970,100.00	-
02/01/2029	8,650,000.00	5.000%	1,970,100.00	10,620,100.00	12,590,200.00
08/01/2029	-	-	1,753,850.00	1,753,850.00	-
02/01/2030	8,890,000.00	5.000%	1,753,850.00	10,643,850.00	12,397,700.00
08/01/2030	-	-	1,531,600.00	1,531,600.00	-
02/01/2031	9,040,000.00	5.000%	1,531,600.00	10,571,600.00	12,103,200.00
08/01/2031	-	-	1,305,600.00	1,305,600.00	-
02/01/2032	9,600,000.00	5.000%	1,305,600.00	10,905,600.00	12,211,200.00
08/01/2032	-	-	1,065,600.00	1,065,600.00	-
02/01/2033	9,905,000.00	5.000%	1,065,600.00	10,970,600.00	12,036,200.00
08/01/2033	-	-	817,975.00	817,975.00	-
02/01/2034	9,135,000.00	5.000%	817,975.00	9,952,975.00	10,770,950.00
08/01/2034	-	-	589,600.00	589,600.00	-
02/01/2035	9,600,000.00	5.000%	589,600.00	10,189,600.00	10,779,200.00
08/01/2035	-	-	349,600.00	349,600.00	-
02/01/2036	8,600,000.00	4.000%	349,600.00	8,949,600.00	9,299,200.00
08/01/2036	-	-	177,600.00	177,600.00	-
02/01/2037	8,880,000.00	4.000%	177,600.00	9,057,600.00	9,235,200.00
Total	\$97,965,000.00	-	\$33,916,409.02	\$131,881,409.02	-

Yield Statistics

Bond Year Dollars	\$719,385.63
Average Life	7.343 Years
Average Coupon	4.7146354%
Net Interest Cost (NIC)	3.5067924%
True Interest Cost (TIC)	3.3276268%
Bond Yield for Arbitrage Purposes	3.0216722%
All Inclusive Cost (AIC)	3.3812865%

IRS Form 8038

Net Interest Cost	3.1255159%
Weighted Average Maturity	7.351 Years

I.S.D. No. 273 (Edina), MN

\$5,930,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Facilities Maintenance Portion

Purpose 1 of 4

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
11/06/2024	-	-	-	-	-	-	-
08/01/2025	-	-	218,256.94	218,256.94	(45,488.29)	172,768.65	-
02/01/2026	-	-	148,250.00	148,250.00	-	148,250.00	321,018.65
08/01/2026	-	-	148,250.00	148,250.00	-	148,250.00	-
02/01/2027	-	-	148,250.00	148,250.00	-	148,250.00	296,500.00
08/01/2027	-	-	148,250.00	148,250.00	-	148,250.00	-
02/01/2028	465,000.00	5.000%	148,250.00	613,250.00	-	613,250.00	761,500.00
08/01/2028	-	-	136,625.00	136,625.00	-	136,625.00	-
02/01/2029	1,325,000.00	5.000%	136,625.00	1,461,625.00	-	1,461,625.00	1,598,250.00
08/01/2029	-	-	103,500.00	103,500.00	-	103,500.00	-
02/01/2030	1,125,000.00	5.000%	103,500.00	1,228,500.00	-	1,228,500.00	1,332,000.00
08/01/2030	-	-	75,375.00	75,375.00	-	75,375.00	-
02/01/2031	1,020,000.00	5.000%	75,375.00	1,095,375.00	-	1,095,375.00	1,170,750.00
08/01/2031	-	-	49,875.00	49,875.00	-	49,875.00	-
02/01/2032	1,010,000.00	5.000%	49,875.00	1,059,875.00	-	1,059,875.00	1,109,750.00
08/01/2032	-	-	24,625.00	24,625.00	-	24,625.00	-
02/01/2033	985,000.00	5.000%	24,625.00	1,009,625.00	-	1,009,625.00	1,034,250.00
Total	\$5,930,000.00	-	\$1,739,506.94	\$7,669,506.94	(45,488.29)	\$7,624,018.65	-

Yield Statistics

Bond Year Dollars	\$34,790.14
Average Life	5.867 Years
Average Coupon	5.0000000%
Net Interest Cost (NIC)	3.2581507%
True Interest Cost (TIC)	3.0694921%
All Inclusive Cost (AIC)	3.1332611%
Bond Yield for Arbitrage Purposes	3.0216722%

IRS Form 8038

Net Interest Cost	2.8349293%
Weighted Average Maturity	5.893 Years

I.S.D. No. 273 (Edina), MN

\$1,385,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Capital Notes Portion

Purpose 2 of 4

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S	Fiscal Total
11/06/2024	-	-	-	-	-	-
08/01/2025	-	-	50,975.69	50,975.69	50,975.69	-
02/01/2026	180,000.00	5.000%	34,625.00	214,625.00	214,625.00	265,600.69
08/01/2026	-	-	30,125.00	30,125.00	30,125.00	-
02/01/2027	215,000.00	5.000%	30,125.00	245,125.00	245,125.00	275,250.00
08/01/2027	-	-	24,750.00	24,750.00	24,750.00	-
02/01/2028	70,000.00	5.000%	24,750.00	94,750.00	94,750.00	119,500.00
08/01/2028	-	-	23,000.00	23,000.00	23,000.00	-
02/01/2029	75,000.00	5.000%	23,000.00	98,000.00	98,000.00	121,000.00
08/01/2029	-	-	21,125.00	21,125.00	21,125.00	-
02/01/2030	145,000.00	5.000%	21,125.00	166,125.00	166,125.00	187,250.00
08/01/2030	-	-	17,500.00	17,500.00	17,500.00	-
02/01/2031	155,000.00	5.000%	17,500.00	172,500.00	172,500.00	190,000.00
08/01/2031	-	-	13,625.00	13,625.00	13,625.00	-
02/01/2032	320,000.00	5.000%	13,625.00	333,625.00	333,625.00	347,250.00
08/01/2032	-	-	5,625.00	5,625.00	5,625.00	-
02/01/2033	225,000.00	5.000%	5,625.00	230,625.00	230,625.00	236,250.00
Total	\$1,385,000.00	-	\$357,100.69	\$1,742,100.69	\$1,742,100.69	-

Yield Statistics

Bond Year Dollars	\$7,142.01
Average Life	5.157 Years
Average Coupon	4.9999999%
Net Interest Cost (NIC)	3.2994019%
True Interest Cost (TIC)	3.1106422%
All Inclusive Cost (AIC)	3.1834350%
Bond Yield for Arbitrage Purposes	3.0216722%

IRS Form 8038

Net Interest Cost	2.8620888%
Weighted Average Maturity	5.244 Years

I.S.D. No. 273 (Edina), MN

\$6,050,000 General Obligation Alternative Facilities Bonds, Series 2014A

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/30/2014	-	-	-	-	-
08/01/2015	-	-	113,815.45	113,815.45	-
02/01/2016	-	-	97,093.75	97,093.75	210,909.20
08/01/2016	-	-	97,093.75	97,093.75	-
02/01/2017	-	-	97,093.75	97,093.75	194,187.50
08/01/2017	-	-	97,093.75	97,093.75	-
02/01/2018	-	-	97,093.75	97,093.75	194,187.50
08/01/2018	-	-	97,093.75	97,093.75	-
02/01/2019	-	-	97,093.75	97,093.75	194,187.50
08/01/2019	-	-	97,093.75	97,093.75	-
02/01/2020	-	-	97,093.75	97,093.75	194,187.50
08/01/2020	-	-	97,093.75	97,093.75	-
02/01/2021	-	-	97,093.75	97,093.75	194,187.50
08/01/2021	-	-	97,093.75	97,093.75	-
02/01/2022	-	-	97,093.75	97,093.75	194,187.50
08/01/2022	-	-	97,093.75	97,093.75	-
02/01/2023	-	-	97,093.75	97,093.75	194,187.50
08/01/2023	-	-	97,093.75	97,093.75	-
02/01/2024	-	-	97,093.75	97,093.75	194,187.50
08/01/2024	-	-	97,093.75	97,093.75	-
02/01/2025	-	-	97,093.75	97,093.75	194,187.50
08/01/2025	-	-	97,093.75	97,093.75	-
02/01/2026	-	-	97,093.75	97,093.75	194,187.50
08/01/2026	-	-	97,093.75	97,093.75	-
02/01/2027	-	-	97,093.75	97,093.75	194,187.50
08/01/2027	-	-	97,093.75	97,093.75	-
02/01/2028	-	-	97,093.75	97,093.75	194,187.50
08/01/2028	-	-	97,093.75	97,093.75	-
02/01/2029	-	-	97,093.75	97,093.75	194,187.50
08/01/2029	-	-	97,093.75	97,093.75	-
02/01/2030	-	-	97,093.75	97,093.75	194,187.50
08/01/2030	-	-	97,093.75	97,093.75	-
02/01/2031	1,120,000.00	3.000%	97,093.75	1,217,093.75	1,314,187.50
08/01/2031	-	-	80,293.75	80,293.75	-
02/01/2032	1,160,000.00	3.000%	80,293.75	1,240,293.75	1,320,587.50
08/01/2032	-	-	62,893.75	62,893.75	-
02/01/2033	1,210,000.00	3.250%	62,893.75	1,272,893.75	1,335,787.50
08/01/2033	-	-	43,231.25	43,231.25	-
02/01/2034	1,255,000.00	3.250%	43,231.25	1,298,231.25	1,341,462.50
08/01/2034	-	-	22,837.50	22,837.50	-
02/01/2035	1,305,000.00	3.500%	22,837.50	1,327,837.50	1,350,675.00
Total	\$6,050,000.00	-	\$3,542,234.20	\$9,592,234.20	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	11/06/2024
Average Life	8.313 Years
Average Coupon	3.2399579%
Weighted Average Maturity (Par Basis)	8.313 Years
Weighted Average Maturity (Original Price Basis)	8.316 Years

Refunding Bond Information

Refunding Dated Date	11/06/2024
Refunding Delivery Date	11/06/2024

2014A FINAL | SINGLE PURPOSE | 9/ 3/2024 | 4:10 PM

I.S.D. No. 273 (Edina), MN

\$5,375,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Current Refund 2014A Alternative Facilities Bonds

Purpose 4 of 4

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i	Net New D/S	Fiscal Total
11/06/2024	-	-	-	-	(566.65)	-
02/01/2025	-	-	-	-	-	(566.65)
08/01/2025	-	-	197,829.86	197,829.86	197,829.86	-
02/01/2026	-	-	134,375.00	134,375.00	134,375.00	332,204.86
08/01/2026	-	-	134,375.00	134,375.00	134,375.00	-
02/01/2027	-	-	134,375.00	134,375.00	134,375.00	268,750.00
08/01/2027	-	-	134,375.00	134,375.00	134,375.00	-
02/01/2028	-	-	134,375.00	134,375.00	134,375.00	268,750.00
08/01/2028	-	-	134,375.00	134,375.00	134,375.00	-
02/01/2029	-	-	134,375.00	134,375.00	134,375.00	268,750.00
08/01/2029	-	-	134,375.00	134,375.00	134,375.00	-
02/01/2030	-	-	134,375.00	134,375.00	134,375.00	268,750.00
08/01/2030	-	-	134,375.00	134,375.00	134,375.00	-
02/01/2031	955,000.00	5.000%	134,375.00	1,089,375.00	1,089,375.00	1,223,750.00
08/01/2031	-	-	110,500.00	110,500.00	110,500.00	-
02/01/2032	1,010,000.00	5.000%	110,500.00	1,120,500.00	1,120,500.00	1,231,000.00
08/01/2032	-	-	85,250.00	85,250.00	85,250.00	-
02/01/2033	1,075,000.00	5.000%	85,250.00	1,160,250.00	1,160,250.00	1,245,500.00
08/01/2033	-	-	58,375.00	58,375.00	58,375.00	-
02/01/2034	1,135,000.00	5.000%	58,375.00	1,193,375.00	1,193,375.00	1,251,750.00
08/01/2034	-	-	30,000.00	30,000.00	30,000.00	-
02/01/2035	1,200,000.00	5.000%	30,000.00	1,230,000.00	1,230,000.00	1,260,000.00
Total	\$5,375,000.00	-	\$2,244,204.86	\$7,619,204.86	\$7,618,638.21	-

Yield Statistics

Bond Year Dollars	\$44,884.10
Average Life	8.351 Years
Average Coupon	5.0000000%
Net Interest Cost (NIC)	3.5834205%
True Interest Cost (TIC)	3.3562477%
All Inclusive Cost (AIC)	3.4028285%
Bond Yield for Arbitrage Purposes	3.0216722%

IRS Form 8038

Net Interest Cost	3.1232452%
Weighted Average Maturity	8.351 Years

I.S.D. No. 273 (Edina), MN

\$5,375,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Current Refund 2014A Alternative Facilities Bonds

Purpose 4 of 4

Current Refunding Escrow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
11/06/2024	-	-	-	0.31	-	0.31
12/11/2024	6,088,073.00	5.490%	32,049.95	6,120,122.95	6,120,123.26	-
Total	\$6,088,073.00	-	\$32,049.95	\$6,120,123.26	\$6,120,123.26	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Unrestricted

Cash Deposit	0.31
Cost of Investments Purchased with Bond Proceeds	6,088,073.00
Total Cost of Investments	\$6,088,073.31

Target Cost of Investments at bond yield	\$6,102,304.41
Actual positive or (negative) arbitrage	14,231.10

Yield to Receipt	5.4741681%
Yield for Arbitrage Purposes	3.0216722%

State and Local Government Series (SLGS) rates for	8/20/2024
--	-----------

I.S.D. No. 273 (Edina), MN

\$113,385,000 General Obligation School Building Bonds, Series 2015A

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/22/2015	-	-	-	-	-
02/01/2016	-	-	2,652,352.50	2,652,352.50	2,652,352.50
08/01/2016	-	-	2,526,050.00	2,526,050.00	-
02/01/2017	1,655,000.00	4.000%	2,526,050.00	4,181,050.00	6,707,100.00
08/01/2017	-	-	2,492,950.00	2,492,950.00	-
02/01/2018	2,365,000.00	5.000%	2,492,950.00	4,857,950.00	7,350,900.00
08/01/2018	-	-	2,433,825.00	2,433,825.00	-
02/01/2019	2,350,000.00	5.000%	2,433,825.00	4,783,825.00	7,217,650.00
08/01/2019	-	-	2,375,075.00	2,375,075.00	-
02/01/2020	2,775,000.00	5.000%	2,375,075.00	5,150,075.00	7,525,150.00
08/01/2020	-	-	2,305,700.00	2,305,700.00	-
02/01/2021	2,085,000.00	5.000%	2,305,700.00	4,390,700.00	6,696,400.00
08/01/2021	-	-	2,253,575.00	2,253,575.00	-
02/01/2022	2,470,000.00	5.000%	2,253,575.00	4,723,575.00	6,977,150.00
08/01/2022	-	-	2,191,825.00	2,191,825.00	-
02/01/2023	1,935,000.00	5.000%	2,191,825.00	4,126,825.00	6,318,650.00
08/01/2023	-	-	2,143,450.00	2,143,450.00	-
02/01/2024	1,940,000.00	5.000%	2,143,450.00	4,083,450.00	6,226,900.00
08/01/2024	-	-	2,094,950.00	2,094,950.00	-
02/01/2025	2,335,000.00	5.000%	2,094,950.00	4,429,950.00	6,524,900.00
08/01/2025	-	-	2,036,575.00	2,036,575.00	-
02/01/2026	2,560,000.00	5.000%	2,036,575.00	4,596,575.00	6,633,150.00
08/01/2026	-	-	1,972,575.00	1,972,575.00	-
02/01/2027	7,015,000.00	5.000%	1,972,575.00	8,987,575.00	10,960,150.00
08/01/2027	-	-	1,797,200.00	1,797,200.00	-
02/01/2028	7,560,000.00	5.000%	1,797,200.00	9,357,200.00	11,154,400.00
08/01/2028	-	-	1,608,200.00	1,608,200.00	-
02/01/2029	7,940,000.00	5.000%	1,608,200.00	9,548,200.00	11,156,400.00
08/01/2029	-	-	1,409,700.00	1,409,700.00	-
02/01/2030	8,340,000.00	5.000%	1,409,700.00	9,749,700.00	11,159,400.00
08/01/2030	-	-	1,201,200.00	1,201,200.00	-
02/01/2031	7,670,000.00	4.000%	1,201,200.00	8,871,200.00	10,072,400.00
08/01/2031	-	-	1,047,800.00	1,047,800.00	-
02/01/2032	7,980,000.00	4.000%	1,047,800.00	9,027,800.00	10,075,600.00
08/01/2032	-	-	888,200.00	888,200.00	-
02/01/2033	8,295,000.00	4.000%	888,200.00	9,183,200.00	10,071,400.00
08/01/2033	-	-	722,300.00	722,300.00	-
02/01/2034	8,625,000.00	4.000%	722,300.00	9,347,300.00	10,069,600.00
08/01/2034	-	-	549,800.00	549,800.00	-
02/01/2035	8,970,000.00	4.000%	549,800.00	9,519,800.00	10,069,600.00
08/01/2035	-	-	370,400.00	370,400.00	-
02/01/2036	9,110,000.00	4.000%	370,400.00	9,480,400.00	9,850,800.00
08/01/2036	-	-	188,200.00	188,200.00	-
02/01/2037	9,410,000.00	4.000%	188,200.00	9,598,200.00	9,786,400.00
Total	\$113,385,000.00	-	\$71,871,452.50	\$185,256,452.50	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	11/06/2024
Average Life	7.140 Years
Average Coupon	4.0357692%
Weighted Average Maturity (Par Basis)	7.140 Years
Weighted Average Maturity (Original Price Basis)	7.135 Years

Refunding Bond Information

Refunding Dated Date	11/06/2024
Refunding Delivery Date	11/06/2024

2015A FINAL | SINGLE PURPOSE | 9/3/2024 | 4:10 PM



I.S.D. No. 273 (Edina), MN

\$85,275,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Current Refund 2015A School Building Bonds

Purpose 3 of 4

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Existing D/S	Net New D/S	Fiscal Total
11/06/2024	-	-	-	-	-	(1,351.31)	-
02/01/2025	-	-	-	-	4,429,950.00	4,429,950.00	4,428,598.69
08/01/2025	-	-	3,009,921.53	3,009,921.53	-	3,009,921.53	-
02/01/2026	1,440,000.00	5.000%	2,044,475.00	3,484,475.00	-	3,484,475.00	6,494,396.53
08/01/2026	-	-	2,008,475.00	2,008,475.00	-	2,008,475.00	-
02/01/2027	6,390,000.00	5.000%	2,008,475.00	8,398,475.00	-	8,398,475.00	10,406,950.00
08/01/2027	-	-	1,848,725.00	1,848,725.00	-	1,848,725.00	-
02/01/2028	6,905,000.00	5.000%	1,848,725.00	8,753,725.00	-	8,753,725.00	10,602,450.00
08/01/2028	-	-	1,676,100.00	1,676,100.00	-	1,676,100.00	-
02/01/2029	7,250,000.00	5.000%	1,676,100.00	8,926,100.00	-	8,926,100.00	10,602,200.00
08/01/2029	-	-	1,494,850.00	1,494,850.00	-	1,494,850.00	-
02/01/2030	7,620,000.00	5.000%	1,494,850.00	9,114,850.00	-	9,114,850.00	10,609,700.00
08/01/2030	-	-	1,304,350.00	1,304,350.00	-	1,304,350.00	-
02/01/2031	6,910,000.00	5.000%	1,304,350.00	8,214,350.00	-	8,214,350.00	9,518,700.00
08/01/2031	-	-	1,131,600.00	1,131,600.00	-	1,131,600.00	-
02/01/2032	7,260,000.00	5.000%	1,131,600.00	8,391,600.00	-	8,391,600.00	9,523,200.00
08/01/2032	-	-	950,100.00	950,100.00	-	950,100.00	-
02/01/2033	7,620,000.00	5.000%	950,100.00	8,570,100.00	-	8,570,100.00	9,520,200.00
08/01/2033	-	-	759,600.00	759,600.00	-	759,600.00	-
02/01/2034	8,000,000.00	5.000%	759,600.00	8,759,600.00	-	8,759,600.00	9,519,200.00
08/01/2034	-	-	559,600.00	559,600.00	-	559,600.00	-
02/01/2035	8,400,000.00	5.000%	559,600.00	8,959,600.00	-	8,959,600.00	9,519,200.00
08/01/2035	-	-	349,600.00	349,600.00	-	349,600.00	-
02/01/2036	8,600,000.00	4.000%	349,600.00	8,949,600.00	-	8,949,600.00	9,299,200.00
08/01/2036	-	-	177,600.00	177,600.00	-	177,600.00	-
02/01/2037	8,880,000.00	4.000%	177,600.00	9,057,600.00	-	9,057,600.00	9,235,200.00
Total	\$85,275,000.00	-	\$29,575,596.53	\$114,850,596.53	\$4,429,950.00	\$119,279,195.22	-

Yield Statistics

Bond Year Dollars	\$632,569.38
Average Life	7.418 Years
Average Coupon	4.6754708%
Net Interest Cost (NIC)	3.5173716%
True Interest Cost (TIC)	3.3430127%
All Inclusive Cost (AIC)	3.3963868%
Bond Yield for Arbitrage Purposes	3.0216722%

IRS Form 8038

Net Interest Cost	3.1449909%
Weighted Average Maturity	7.423 Years

I.S.D. No. 273 (Edina), MN

\$85,275,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Current Refund 2015A School Building Bonds

Purpose 3 of 4

Current Refunding Escrow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
11/06/2024	-	-	-	0.37	-	0.37
02/01/2025	92,293,666.00	5.370%	1,181,333.63	93,474,999.63	93,475,000.00	-
Total	\$92,293,666.00	-	\$1,181,333.63	\$93,475,000.00	\$93,475,000.00	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Unrestricted

Cash Deposit	0.37
Cost of Investments Purchased with Bond Proceeds	92,293,666.00
Total Cost of Investments	\$92,293,666.37

Target Cost of Investments at bond yield	\$92,815,427.97
Actual positive or (negative) arbitrage	521,761.60

Yield to Receipt	5.4598555%
Yield for Arbitrage Purposes	3.0216722%

State and Local Government Series (SLGS) rates for	8/20/2024
--	-----------

I.S.D. No. 273 (Edina), MN

\$90,650,000 G.O. FM, Cap Notes & Sch Bld Ref Bonds, Series 2024

Issue Summary

Dated: -

Debt Service Comparison

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
02/01/2025	-	4,429,950.00	4,428,032.04	4,429,950.00	1,917.96
02/01/2026	6,826,601.39	-	6,826,601.39	6,827,337.50	736.11
02/01/2027	10,675,700.00	-	10,675,700.00	11,154,337.50	478,637.50
02/01/2028	10,871,200.00	-	10,871,200.00	11,348,587.50	477,387.50
02/01/2029	10,870,950.00	-	10,870,950.00	11,350,587.50	479,637.50
02/01/2030	10,878,450.00	-	10,878,450.00	11,353,587.50	475,137.50
02/01/2031	10,742,450.00	-	10,742,450.00	11,386,587.50	644,137.50
02/01/2032	10,754,200.00	-	10,754,200.00	11,396,187.50	641,987.50
02/01/2033	10,765,700.00	-	10,765,700.00	11,407,187.50	641,487.50
02/01/2034	10,770,950.00	-	10,770,950.00	11,411,062.50	640,112.50
02/01/2035	10,779,200.00	-	10,779,200.00	11,420,275.00	641,075.00
02/01/2036	9,299,200.00	-	9,299,200.00	9,850,800.00	551,600.00
02/01/2037	9,235,200.00	-	9,235,200.00	9,786,400.00	551,200.00
Total	\$122,469,801.39	\$4,429,950.00	\$126,897,833.43	\$133,122,887.50	\$6,225,054.07

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	4,937,530.78
Net PV Cashflow Savings @ 3.381%(AIC).....	4,937,530.78
Transfers from Prior Issue Debt Service Fund.....	(97,093.75)
Contingency or Rounding Amount.....	1,917.96
Net Present Value Benefit	\$4,842,354.99
Net PV Benefit / \$103,218,688.70 PV Refunded Debt Service	4.691%
Net PV Benefit / \$99,525,000 Refunded Principal...	4.865%
Net PV Benefit / \$90,650,000 Refunding Principal..	5.342%

Refunding Bond Information

Refunding Dated Date	
Refunding Delivery Date	11/06/2024

PRELIMINARY INFORMATION - FOR DISCUSSION ONLY

Edina Public Schools, ISD 273

Preliminary Financing Plan for Future Projects

**4 Facilities Maintenance Bond Issues (\$2M to \$6M)
 Wrapped Around Existing Debt
 LTFM Project Costs:
 \$8 million to \$13 million Annual Projects thru FY 2034**

Future Bond Issues

September 5, 2024

Type of Bond	Amount	Dated	Interest Rate
Facilities Maintenance	\$5,930,000	11/06/24	3.07%
Facilities Maintenance	\$3,020,000	05/01/27	4.50%
Facilities Maintenance	\$2,120,000	05/01/29	4.50%
Facilities Maintenance	\$2,060,000	05/01/31	4.50%

Levy Year	Fiscal Year	Est. Tax Capacity Value ¹		Debt Service Levies - Existing Bonds ²						Other Levies		Facilities Maintenance Funding				Combined Totals		
		(\$000s)	% Chg	Building Bonds	Alt. Fac. / FM Bonds ⁵	Est. Refunding Savings ⁷	Est. Debt Excess ³	Net Levy	Tax Rate	Lease Levy ⁴	Capital Project Levy ⁵	General Fund Revenue	Principal	Interest	Addl. Debt Excess ³	Debt Levy	Total Levy	Tax Rate
2022	2023	121,472	4.9%	13,494,671	2,483,789	-	(995,220)	14,983,240	12.33	327,677	6,977,669	9,580,545	-	-	-	-	31,869,131	26.24
2023	2024	139,099	14.5%	12,768,998	2,348,654	-	(929,733)	14,187,918	10.20	1,688,280	7,431,835	10,946,893	-	-	-	-	34,254,926	24.63
2024	2025	150,599	8.3%	7,001,610	8,138,039	-	(718,844)	14,420,805	9.58	1,688,057	8,476,346	11,974,428	-	-	-	-	36,559,635	24.28
2025	2026	155,117	3.0%	7,115,273	10,552,933	-	(688,752)	16,979,454	10.95	1,687,402	9,184,595	9,997,583	-	366,507 ⁶	16,853	353,923	38,202,956	24.63
2026	2027	158,220	2.0%	11,658,623	7,675,015	(502,569)	(795,069)	18,035,999	11.40	1,691,027	9,460,133	9,476,448	-	296,500	-	311,325	38,974,933	24.63
2027	2028	159,802	1.0%	11,862,585	7,986,970	(501,257)	(870,014)	18,478,284	11.56	1,687,315	9,649,336	8,175,580	905,000	398,425	-	1,368,596	39,359,111	24.63
2028	2029	159,802	0.0%	11,864,685	8,627,732	(503,619)	(893,230)	19,095,568	11.95	1,546,502	9,745,829	6,711,340	1,820,000	389,350	(61,587)	2,258,231	39,357,469	24.63
2029	2030	159,802	0.0%	12,109,335	8,581,007	(498,894)	(922,159)	19,269,289	12.06	1,548,752	9,745,829	6,777,570	1,645,000	372,375	(101,620)	2,016,623	39,358,063	24.63
2030	2031	159,802	0.0%	10,824,240	8,451,017	(676,344)	(931,065)	17,667,847	11.06	1,356,600	9,745,829	8,059,651	2,175,000	316,575	(90,748)	2,525,406	39,355,333	24.63
2031	2032	159,802	0.0%	13,585,950	5,009,695	(674,087)	(867,387)	17,054,172	10.67	1,354,350	9,745,829	7,434,928	1,710,000	283,125	(113,643)	1,979,138	37,568,417	23.51
2032	2033	159,802	0.0%	12,096,210	6,318,835	(673,562)	(836,804)	16,904,679	10.58	1,354,850	9,745,829	7,390,985	1,930,000	224,300	(89,061)	2,172,954	37,569,297	23.51
2033	2034	159,802	0.0%	11,950,050	6,223,521	(672,118)	(828,677)	16,672,776	10.43	1,357,850	9,745,829	8,390,716	1,295,000	132,525	(97,783)	1,401,118	37,568,289	23.51
2034	2035	159,802	0.0%	11,976,090	5,941,977	(673,129)	(817,811)	16,427,128	10.28	1,358,100	9,745,829	8,255,506	1,650,000	74,250	(63,050)	1,747,412	37,533,975	23.49
2035	2036	159,802	0.0%	10,343,340	4,570,020	(579,180)	(806,313)	13,527,867	8.47	1,355,600	9,745,829	8,500,710	-	-	-	-	33,130,005	20.73
2036	2037	159,802	0.0%	10,275,720	1,250,340	(578,760)	(671,101)	10,276,199	6.43	1,357,400	9,745,829	8,753,269	-	-	-	-	30,132,697	18.86
2037	2038	159,802	0.0%	-	-	-	-	-	-	1,357,200	9,745,829	9,013,405	-	-	-	-	20,116,434	12.59
2038	2039	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2039	2040	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2040	2041	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2041	2042	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2042	2043	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2043	2044	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2044	2045	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2045	2046	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2046	2047	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
2047	2048	159,802	0.0%	-	-	-	-	-	-	-	9,745,829	9,281,345	-	-	-	-	19,027,174	11.91
Totals				168,927,379	94,159,544	(6,533,520)	(12,572,179)	243,981,224		22,716,962	246,096,491	232,253,005	13,130,000	2,853,932	(600,640)	16,134,726	761,182,409	

- Tax capacity values are actual through taxes payable in 2024 and for taxes payable in 2025 is based on preliminary data from Hennepin County. Estimated percentage changes for later years are shown above.
- Initial debt service levies are set at 105 percent of the principal and interest payments during the next fiscal year.
- Debt excess adjustments for taxes payable through 2024 are actual amounts and for taxes payable in 2025 is based on the audited debt service fund balance as of June 30, 2023. Estimates for future years are based on 4.5% of the prior year's total debt service levy.
- Lease levy amounts are for the District's capital leases only.
- Assumes that the existing capital project levy would be renewed at the same tax rate prior to expiring.
- The District's levy for taxes payable in 2025 includes a preliminary estimate for the interest payments due in fiscal year 2025-26. Bond proceeds from the premium received will be used to finance any interest amount in excess of the preliminary estimate.

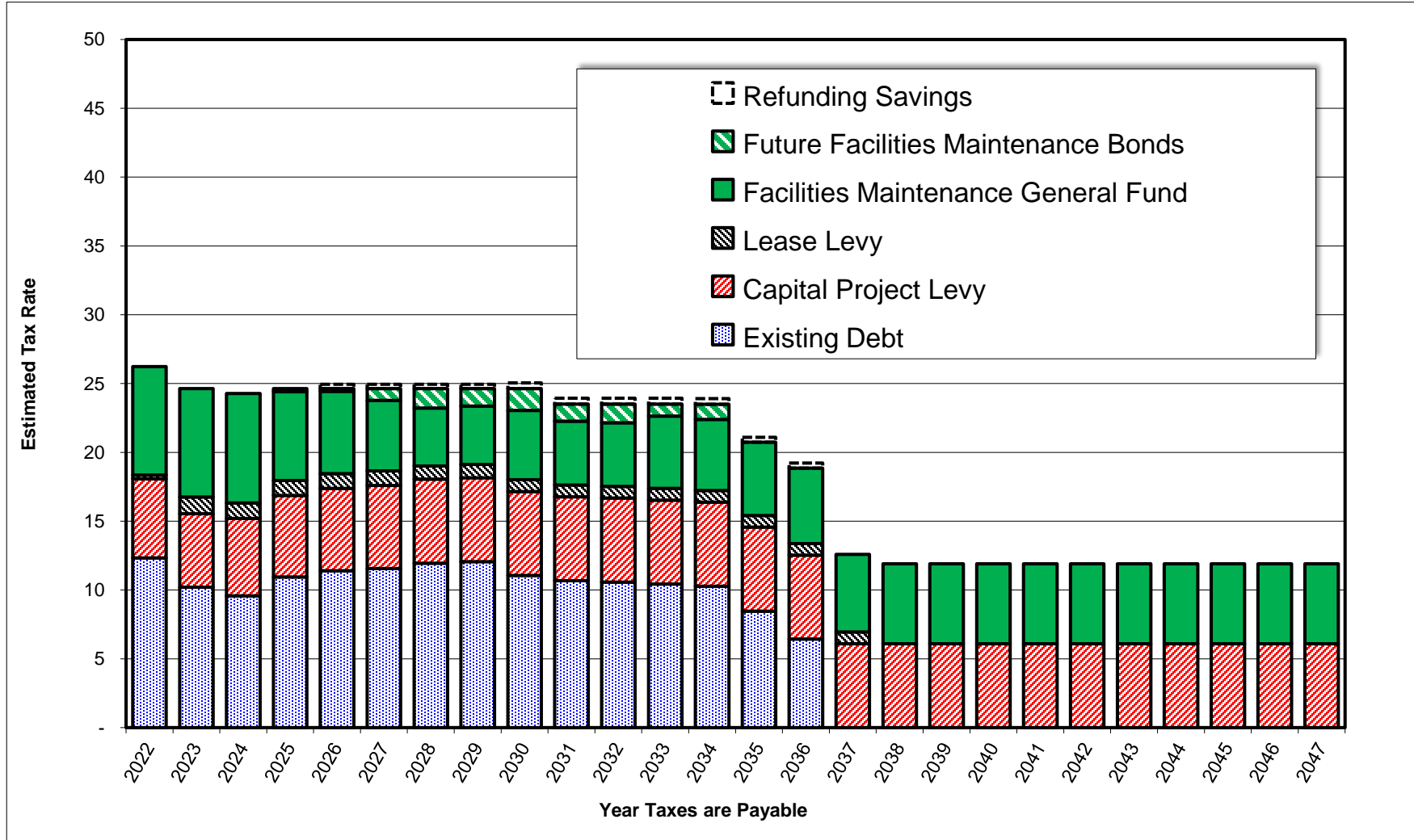


PRE-SALE ESTIMATES

Edina Public Schools, ISD 273
 Estimated Tax Rates for Capital and Debt Service Levies

4 Facilities Maintenance Bond Issues (\$2M to \$6M)
 Wrapped Around Existing Debt
 LTFM Project Costs:
 \$8 million to \$13 million Annual Projects thru FY 2034

Date Prepared: September 5, 2024



EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 273
(EDINA PUBLIC SCHOOLS)
HENNEPIN COUNTY, MINNESOTA

Pursuant to due call and notice thereof a regular meeting of the School Board of Independent School District No. 273 (Edina Public Schools), Hennepin County, Minnesota, was held in the School District on September 9, 2024 at 7:00 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION FACILITIES MAINTENANCE, CAPITAL NOTES, AND ALTERNATIVE FACILITIES AND SCHOOL BUILDING REFUNDING BONDS, SERIES 2024A, IN THE AGGREGATE PRINCIPAL AMOUNT OF APPROXIMATELY \$107,815,000; AND TAKING OTHER ACTIONS WITH RESPECT THERETO

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 273 (Edina Public Schools), Hennepin County, Minnesota (the “District”), as follows:

1. Background. The Board is proposing to issue general obligation facilities maintenance bonds, capital notes and refunding bonds. In connection therewith, it is hereby determined that:

(a) Facilities Maintenance Bonds.

(i) The District is authorized under the provisions of Minnesota Statutes, Chapter 475, as amended (the “Act”), and Minnesota Statutes, Section 123B.595, as amended (“Section 123B.595”), to issue general obligation facilities maintenance bonds for the purpose of financing certain facilities and site maintenance projects approved by the Commissioner of Education (the “Commissioner”).

(ii) The Board hereby finds and determines that it is necessary and expedient to the sound financial management of the affairs of the District to issue its general obligation facilities maintenance bonds (the “Facilities Maintenance Portion”), in the aggregate principal amount not to exceed \$5,930,000, pursuant to the Act and Section 123B.595 to finance the costs of certain facilities and site maintenance projects of the District which are included in the District’s ten-year facilities plan for Fiscal Year 2026 (the “Plan”), and related financing costs (the “Facilities Maintenance Project”).

(iii) The Plan approved by the Board is incorporated in this Resolution as though fully specified herein. District staff and officials are authorized and directed to submit any amendments to the Plan, and the proposed issuance of the Facilities Maintenance Portion to the Commissioner for approval, as required by Section 123B.595. District staff and officials are further authorized and directed to submit to the Commissioner such additional information as may be necessary to secure such approval.

(b) Capital Notes.

(i) The District is authorized under the provisions of the Act and Minnesota Statutes, Section 123B.61, as amended (“Section 123B.61”), to issue general obligation capital notes for the purpose of financing capital equipment purchases.

(ii) The Board hereby finds and determines that it is necessary and expedient to the sound financial management of the affairs of the District to issue its general obligation capital notes (the “Capital Notes Portion”), in the aggregate principal amount of \$1,525,000, pursuant to the Act and Section 123B.61, to finance the acquisition of school buses and related financing costs (the “Capital Notes Project”). The Board further finds and determines that the capital equipment to be acquired will have an expected useful life at least equal to the term of the capital notes, in accordance with Section 123B.61 and the

Act. The Facilities Maintenance Project and the Capital Notes Project are hereinafter collectively referred to as “the Projects.”

(c) Refunding Bonds.

(i) On December 30, 2014, the District issued its General Obligation Alternative Facilities Bonds, Series 2014A (the “Series 2014A Bonds”), in the original aggregate principal amount of \$6,050,000 pursuant to the Act and Minnesota Statutes, Section 123B.59 (2014), to finance certain facilities maintenance projects. The Series 2014A Bonds are currently outstanding in the principal amount of \$6,050,000 of which \$6,050,000 is subject to redemption and prepayment on or after February 1, 2024.

(ii) On July 22, 2015, the District issued its General Obligation School Building Bonds, Series 2015A (the “Series 2015A Bonds”), in the original aggregate principal amount of \$113,385,000 pursuant to the Act and a special election held May 5, 2015, to finance the acquisition and betterment of school sites and facilities. The Series 2015A Bonds are currently outstanding in the principal amount of \$95,810,000 of which \$93,475,000 is subject to redemption and prepayment on or after February 1, 2025.

(iii) The District is authorized by Section 475.67 of the Act to issue and sell its general obligation bonds to refund outstanding bonds when determined by the Board to be necessary and desirable for the reduction of debt service costs of the District.

(iv) The Board hereby finds and determines that it is necessary and desirable for the reduction of debt service costs to the District that the District issue its general obligation refunding bonds (the “Refunding Portion”) in the aggregate principal amount of approximately \$100,360,000, pursuant to the Act, including Section 475.67, to optionally redeem and prepay all or a portion of the Series 2014A Bonds and to optionally redeem and prepay all or a portion of the Series 2015A Bonds.

(d) The Board hereby determines that the Facilities Maintenance Portion, the Capital Notes Portion, and the Refunding Portion shall be issued together in a single series and designated as the “General Obligation Facilities Maintenance, Capital Notes, and Alternative Facilities and School Building Refunding Bonds, Series 2024A” in the original aggregate principal amount of approximately \$107,815,000 (the “Bonds”).

2. Covenant as to State Credit Enhancement.

(a) The District hereby covenants and obligates itself to notify the Commissioner of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the “Credit Enhancement Act”) to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the paying agent for the Bonds (the “Paying Agent”), or any successor paying agent, three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. The Paying Agent is authorized and directed to notify the Commissioner if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds on deposit with the Paying Agent to make that payment. The District understands that as a result of its covenant to be bound by the provisions of the Credit Enhancement Act, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Minnesota Departments of Management and Budget and Education pursuant to subdivision 2(c) of the Credit Enhancement Act and otherwise to take such actions as necessary to comply with that section. The Board Chair, Clerk, Treasurer, Superintendent, or Director of Business Services are authorized to execute any applicable Minnesota Department of Education forms.

3. Sale of Bonds. The Board has retained Ehlers and Associates, Inc. (the “Municipal Advisor”), to serve as the District’s independent municipal advisor with respect to the offer and sale of the Bonds and, therefore, is authorized by Section 475.60, subdivision 2(9), of the Act to sell the Bonds other than pursuant to a competitive sale.

4. Procedure for Review of Proposals and Selection of Purchaser. The Board hereby authorizes and directs the Superintendent or Director of Finance and Operations and any School Board member (the “Authorized Officials”), with the advice of the Municipal Advisor, to review proposals for the purchase of the Bonds and award the sale of the Bonds to the prospective purchaser (the “Purchaser”) based on the recommendation of the Municipal Advisor and the following parameter: the true interest cost of the Bonds shall not exceed 3.46 percent (3.46%).

5. Acceptance of Proposal. The Board will meet at a regular or special meeting on the first practicable date after acceptance by the Authorized Officials of the proposal of the Purchaser, to ratify such acceptance and take any other appropriate actions with respect to the Bonds.

6. Authority of Municipal Advisor. The Municipal Advisor is authorized and directed to assist the District in the preparation and dissemination of a Preliminary Official Statement to be distributed to potential purchasers of the Bonds. The Municipal Advisor is further authorized and directed to assist the District in the award and sale of the Bonds on behalf of the District after receipt of written proposals and to assist the District in the preparation and dissemination of a final Official Statement with respect to the Bonds.

7. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, is authorized to act as bond counsel for the District (“Bond Counsel”), and to assist in the preparation and review of necessary documents, certificates, and instruments related to the Bonds. The officers, employees, and agents of the District are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.

8. Notice of Issuance of Facilities Maintenance Portion. The Clerk is authorized and directed to cause a notice substantially in the form of the Notice attached as EXHIBIT A hereto to be published as a legal notice one (1) time in the official newspaper of the District as soon as reasonably practicable after adoption of this Resolution, but in any event, at least twenty (20) days before the earlier of the issuance of the Bonds or the final certification of levies.

9. Reimbursement from Bond Proceeds. The District may incur certain expenditures that may be financed temporarily from sources other than the Facilities Maintenance Portion and the Capital Notes Portion and reimbursed from the proceeds of the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds. Treasury Regulation § 1.150-2 (the “Reimbursement Regulations”) provides that proceeds of tax-exempt bonds allocated to reimburse expenditures originally paid from a source other than the tax-exempt bonds will not be deemed expended unless certain requirements are met. In order to preserve its ability to reimburse certain costs from proceeds of the Facilities Maintenance Portion and the Capital

Notes Portion of the Bonds in accordance with the Reimbursement Regulations, the District hereby makes its declaration of official intent (the “Declaration”) described below to reimburse certain costs:

(a) Declaration of Intent. The District proposes to issue the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds to finance the costs of the Projects. The District may reimburse original expenditures made for certain costs of the Projects from the proceeds of the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds in an estimated maximum principal amount of \$7,455,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

(b) Declaration Made Not Later Than 60 Days. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of the Facilities Maintenance Portion and the Capital Notes Portion of Bonds, except for the following expenditures: (i) costs of issuance of the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds; (ii) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds; or (iii) “preliminary expenditures” up to an amount not in excess of twenty (20) percent of the aggregate issue price of the Facilities Maintenance Portion and the Capital Notes Portion of Bonds that finance or are reasonably expected by the District to finance the Projects for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction, or rehabilitation of the Projects, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

(c) Reasonable Expectations; Official Intent. This Declaration is an expression of the reasonable expectations of the District based on the facts and circumstances known to the District as of the date hereof. The anticipated original expenditures for the Projects and the principal amount of the Facilities Maintenance Portion and the Capital Notes Portion of the Bonds described in Section 9(a), above, are consistent with the District’s budgetary and financial circumstances. No sources other than proceeds of the Facilities Maintenance Portion and the Capital Notes Portion of Bonds to be issued by the District are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the District’s budget or financial policies to pay such original expenditures. This resolution is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by _____, and upon vote being taken thereon, the following voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

EXHIBIT A

**NOTICE OF INTENT TO ISSUE FACILITIES MAINTENANCE BONDS
TO FINANCE PROJECTS INCLUDED IN THE DISTRICT'S
TEN-YEAR FACILITIES PLAN**

**INDEPENDENT SCHOOL DISTRICT NO. 273
(EDINA PUBLIC SCHOOLS)
HENNEPIN COUNTY, MINNESOTA**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 273 (Edina Public Schools), Hennepin County, Minnesota (the "District"), intends to issue its general obligation facilities maintenance bonds, capital notes, and refunding bonds (the "Bonds"), in the aggregate principal amount approximately \$107,815,000, pursuant to Minnesota Statutes, Chapter 475, as amended, Minnesota Statutes, Section 123B.595, as amended, and Minnesota Statutes, Section 123B.61, as amended. A portion of the proceeds of the Bonds (the "Facilities Maintenance Portion") in the principal amount not to exceed \$5,930,000 will be used to finance certain projects included in the District's ten-year facilities plan and related financing costs. A general description of the facilities maintenance projects to be financed is as follows:

- Facilities and site maintenance projects included in the District's ten-year facilities plan approved by the Commissioner of Education.

The total amount of District indebtedness as of September 1, 2024, is \$174,620,000. If these proposed Bonds were issued after that date, the total indebtedness of the District at that time would be \$282,435,000.

BY ORDER OF THE SCHOOL BOARD

Dated: _____, 2024

/s/ _____
Clerk of the School Board
Independent School District No. 273
(Edina Public Schools), Hennepin County, Minnesota

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN) ss.
)
INDEPENDENT SCHOOL)
DISTRICT NO. 273)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 273 (Edina Public Schools), Hennepin County, Minnesota (the “District”), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office and the extract is a full, true, and correct copy of the minutes, insofar as they relate to authorizing the issuance of the District’s General Obligation Facilities Maintenance, Capital Notes, and Alternative Facilities and School Building Refunding Bonds, Series 2024A, in the aggregate principal amount approximately \$107,815,000.

WITNESS My hand as such Clerk this ____ day of September, 2024.

Clerk of the School Board
Independent School District No. 273 (Edina Public
Schools), Hennepin County, Minnesota

VII.B. 2024-2025 Superintendent Goals

Speaker (s): Dr.
Stacie Stanley,
Superintendent



Board Meeting Date: 9/9/2024

Title: 2024-2025 Superintendent Goals

Type: Action

Presenter(s): Dr. Stacie Stanley, Superintendent

Description: Superintendent goals are aligned to Edina Public Schools strategic plan priorities and MSBA/MASA performance standards model that was adopted by the EPS school board in 2022.

Recommendation: Review updated proposed goals, evidence and artifacts/metrics and approve proposed goals.

Desired Outcome(s) from the Board: Approve superintendent goals for the 2024-2025 school year.

Attachments:

1. [2024-2025 Superintendent Goals](#)
2. [Minnesota School Board Association Standards](#)
3. [Edina Public Schools Strategic Plan](#)

Overview

In 2022, the EPS school board approved the use of the MSBA/MASA Superintendent Evaluation System as the tool to be used to evaluate the superintendent. The evaluation system focuses on 7 Standards for Superintendent Leadership.

- Standard 1: Governance Team
- Standard 2: School District Finances
- Standard 3: Communication and Community Relations
- Standard 4: School District Operations
- Standard 5: Human Resources
- Standard 6: Teaching and Learning
- Standard 7: Student Support
- Standard 8: Ethical and Inclusive Leadership

The evaluation system recommends that the superintendent develop two to three district focused goals that are aligned to the most important work of the school district at the time and

with the seven standards for superintendent leadership listed above. In addition, each year the superintendent has incorporated strategic priorities and benchmarks to connect the evaluations system to the work of Edina Public Schools.

The goals are outlined in the recommended format noted in the MSBA/MASA evaluation system (see image of model below).

SAMPLE FORM 1 – ESTABLISH GOALS AND STANDARDS	
Goal 1: Provide leadership to maximize use of school district resources	Evidence of Performance 1: By (month) of 20--, develop and implement a five (5) year capital improvement plan, identifying general and deferred maintenance needs for all facilities and an annual allocation of resources for meeting needs.
	Evidence of Performance 2: By the fall of 20__, develop a plan by which the school district will meet the fund balance reserve goal of ___ days or ___% of the annual general fund of the school district.
	Evidence of Performance 3: Annually prepare and submit a report to the school board concerning expected and unexpected revenue/expenditure changes for all funds for the current fiscal year and for the following three (3) years.
Goal 2: Provide leadership to strengthen school/community communications and relationships.	Evidence of Performance 1: Assess existing communication methods and identify preferred communication methods and content for internal and external stakeholders concerning volunteer and partnership opportunities.
	Evidence of Performance 2: Increase by __% the number of parents who "Agree" or "Strongly Agree" that "the school district provides timely and informative communication about the school district" on the school district's climate survey.
	Evidence of Performance 3: Conduct a minimum of four school district surveys and/or community meetings on specific school district programs or initiatives.
Standard 1. Governance Team: Element 1.b. Goals and/or Strategic Plan <i>Please select one of the following: highly effective, effective, developing, ineffective, or not applicable.</i>	

The superintendent has used feedback from the 2023-2024 end of the school year evaluation along with an analysis of district academic, student social emotional, staff satisfaction and community feedback data to generate her goals. In addition, due to the continuous cycle of salary benefit negotiations and its critical connection to the overall fiscal health of the school district, the superintendent has included goals and benchmarks in this area. The descriptors for the ratings are taken from the evaluation system.

The initial draft 2024-2025 goals were reviewed at the school board work session on Tuesday, July 23, 2024. The superintendent has incorporated feedback to include specific artifacts or metrics that will be used to assess progress towards goals. In addition, the superintendent has moved the information for goal area, evaluation standard, and strategic plan focus area from the highlighted band (as outlined in image above) to the goals statement area to allow it to be more prominent for the reader.

The updated goals were reviewed at the school board regular session on August 5, 2024, with no further feedback for modification.

Superintendent Stacie Stanley 2024-2025 Goals

ESTABLISH GOALS AND STANDARDS

<p>Goal 1: Provide leadership to improve and enhance student learning in Edina Public Schools.</p> <p><u>MSBA/MASA Standards</u></p> <p>Standard 6. Teaching and Learning; benchmarks a-d.</p> <p><u>Strategic Plan Priorities</u></p> <p>(A) Advance Academic Excellence, Growth & Readiness, benchmarks 1-5.</p> <p>(B) Ensure an Equitable and Inclusive School Culture; benchmarks 1 & 3.</p> <p>(D) Develop Leadership throughout the District; benchmarks 1, 2 & 4.</p> <p>(E) Engage Parents,</p>	<p><u>Evidence of Performance 1:</u> Superintendent will advise EPS administration to enhance continuous school improvement plan</p> <ul style="list-style-type: none"> - Ensure new principals and Assistant Superintendent are trained on the change management protocols including the Lencioni Dignity Model, William Bridges Change & Transition Model, and Dave Webb, IROD model. - Meet with and provide weekly transition coaching for the new Assistant Superintendent to ensure a strong transition into Edina Public Schools. - Weekly check-ins with Assistant Superintendent to monitor implementation of Continuous School Improvement Plans, & meet with lead principals on a quarterly basis. - Ensure the school board receives a Fall and Spring report about the continuous school improvement planning process. - Ensure the board receives an update on English Learner Programming.
<p>(A) Advance Academic Excellence, Growth & Readiness, benchmarks 1-5.</p> <p>(B) Ensure an Equitable and Inclusive School Culture; benchmarks 1 & 3.</p> <p>(D) Develop Leadership throughout the District; benchmarks 1, 2 & 4.</p> <p>(E) Engage Parents,</p>	<p><u>Evidence of Performance 2:</u> Superintendent will ensure benchmarks of the CLP are implemented in alignment with the strategic plan Gantt chart.</p> <ul style="list-style-type: none"> - Superintendent will advise the director of teaching and learning to ensure LETRS teacher training and implementation continues the planned implementation pace and aligns with READ Act expectations. - Superintendent will advise the director of teaching and learning to monitor the implementation of the new ELA courses that were approved by the school board in November of 2023. - Provide the school board with a detailed report on performance indicators as outlined in the board approved data metrics plan. - During the spring of 2025, the superintendent will continue to engage a variety of stakeholders to garner feedback about strategic plan implementation efforts.
<p>(D) Develop Leadership throughout the District; benchmarks 1, 2 & 4.</p> <p>(E) Engage Parents,</p>	<p><u>Evidence of Performance 3:</u> Superintendent will monitor the STEAM program development and launch</p> <ul style="list-style-type: none"> - Monitor implementation during monthly 1:1's and DILT meetings.

<p>Schools and Communities; benchmark 4</p>	<ul style="list-style-type: none"> - Ongoing meetings with the director of teaching and learning to receive updates on implementation efforts. - Provide the school board with a detailed report about the elementary STEAM program implementation.
---	---



Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Artifact/Metric
<p>Ensures school improvement plans are in place at all buildings and align with school district-wide goals; assures plans and strategies are in place and used for implementing improvement efforts and monitoring progress; demonstrates knowledge and comfort with current instructional programs and seeks to communicate how the school district is implementing best practices and new initiatives; prioritizes and focuses on increasing student achievement, including reporting on student achievement</p>	<p>Ensures school improvement plans are in place at all buildings and align with school district-wide goals; demonstrates knowledge with current instructional programs and is able to discuss them; student achievement metrics are reported.</p>	<p>School improvement plans are in place at building level, but lack district-wide coordination; is somewhat knowledgeable of current instructional practices; relies on others for information/data.</p>	<p>School improvement efforts are limited; no comprehensive plan in place; is uninvolved in current instructional programs; is unaware of current instructional issues.</p>	<p>Slide-decks - Workshops and Training (provided at mid-year evaluation)</p> <p>Administrative calendar (provided mid-year & end-of-year evaluation)</p> <p>C-SIP school board presentations (Oct. 2024 & Feb. 2025)</p> <p>EL Program Report (October 2024)</p> <p>Data metrics plan report (October 2024)</p> <p>Elementary STEAM implementation progress report (November 2024)</p> <p>ELA Implementation report (February 2025)</p>

metrics.				Spring 2025 Core Planning Team reports on progress toward each priority and June 2025 executive report to the school board.
----------	--	--	--	---



<p>Goal 2: Provides oversight of leadership for student and staff support to improve and enhance district culture and climate</p> <p><u>MSBA/MASA Standards</u> Standard 6: Teaching & Learning; benchmark e. Standard 7: Student Support; benchmarks f & g</p> <p><u>Strategic Plan Priorities</u> (C) Foster Positive Learning Environments and Whole Student and Staff Wellness; benchmarks 1, 2, 4 & 5 (E) Engage Parents, Schools and Communities; benchmark 4</p>	<p><u>Evidence of Performance 1:</u> Superintendent will advise all levels of administration and partner with community agencies to review, update and enhance school safety and security efforts.</p> <ul style="list-style-type: none"> - Reorganize department and employee structure to hire a new coordinator of emergency management and safety position to ensure there is direct oversight of our safety and security methods. - Provide direction in the review, update and enhancement of board policy 806 and ensure all levels of administration are well versed in policy and apply its principles. - Provide all levels of administration with an annual refresher training on the I Love U Guys crisis management model. - Provide direction for a plan to conduct a reunification exercise in 2025. - Continue to build strong partnerships with EPD and EFD through partnership meetings and exercises. - August 2024 report to School board of comprehensive overview of safety and security efforts of both public and confidential elements of plan.
	<p><u>Evidence of Performance 2:</u> Superintendent will provide direction, coaching and consultation to administrator project managers in the execution and monitoring of social emotional support for students and staff.</p> <ul style="list-style-type: none"> - Belonging indicator will increase by at least 3% as evidenced by spring 2025 district-wide Panorama adult climate survey. - Staff culture & climate goals outlined in continuous school improvement plans are established and monitored throughout the school year. - Collect additional information to better understand teacher engagement and voice in decision

- making. Use the information as we continue to use IROD to garner staff input.
- Advise the assistant superintendent to frequently monitor cell phone protocol implementation and ensure the school board receives a detailed report on implementation efforts.

Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Artifact/Metric
Ensures system-wide plan has been developed and implemented to assure healthy school and/or work environment; collaborates with local health and social service agencies, to provide supports for students and/or staff;	Ensures system-wide plan has been developed and implemented to assure healthy school and/or work environment; collaborates with local health and social service agencies, to provide supports for students and/or staff; ensures policies prohibiting bullying and harassment are developed.	Ensures system-wide plan has been developed and implemented to assure healthy school and/or work environment; collaborates with local health and social service agencies, to provide supports for students and/or staff; but plan is not followed completely; ensures policies prohibiting bullying and harassment are developed.	No plan has been developed and implemented to assure healthy school and/or work environment; no plan has been developed for social emotional supports or options for students; policies prohibiting bullying and harassment do not exist.	Wellness Committee Meeting Minutes (Mid-year evaluation & End-of-year evaluation) Business agreements with student & adult mental health supports (Mid-year evaluation)
Ensures systems wide school safety & security plan is developed & implemented to assure all school district buildings and grounds are safe and secure; collaborates with local	Ensures systems wide school safety & security plan is developed & implemented to assure all school district buildings and grounds are safe and secure; collaborates with local	Ensures plan has been developed to assure school district building and grounds are safe and secure, including some of the required safety drills.	No plan has been developed to ensure school district buildings and grounds are safe and secure. Culture of trust does not exist.	Job Posting and hire announcement for coordinator of emergency management and safety position (mid-year evaluation) Workshops and Training presentations (mid-year evaluation)

<p>enforcement and fire prevention agencies; ensures effective crisis management and techniques; monitors for effectiveness; ensures drills are conducted to ensure parties know roles and responsibilities.</p>	<p>enforcement and practices safety drills.</p>			<p>Safety & Security board report (public & confidential - August 2024)</p> <p>Policy 806 updates and approval (July 2024, August 2024)</p> <p>Reunification exercise plan outline (May 2025)</p> <p>Drill Logs (End of Year evaluation)</p>
<p>Consults with and guides the leadership team to develop and support open, productive, caring & trusting relationships among and between staff.</p>	<p>Encourages open, productive caring & trusting environment among staff.</p>	<p>Haphazardly supports open, productive, caring & trusting environment among staff.</p>	<p>Culture of trust does not exist.</p>	<p>Executive summary of data collected about teacher voice. (January 2024)</p> <p>IROD documentation forms of garnering teacher/staff input (Mid-year & End-of-year evaluations)</p> <p>2024-2025 C-SIP Culture & Climate Goals. (October 2024, June 2025)</p> <p>2025 Panorama Adult Climate Survey Findings (June 2025)</p> <p>Cell phone protocol implementation progress report (November 2024)</p>
<p>Goal 3: Support the effectiveness of the Governance team</p>	<p>Evidence of Performance 1: Superintendent will provide direction, coaching and consultation to administrator project managers to build greater community understanding for what enrollment means to the district’s fiscal budget and its impact on district revenue.</p>			

<p><u>MSBA/MASA Standards</u></p> <p>Standard 1: Governance Team; benchmarks d;</p> <p>Standard 2: School District Finances; benchmark e</p> <p>Standard 3: Communication & Community Relations; benchmark d</p> <p>Standard 5: Human Resources; benchmark f</p> <p><u>Strategic Plan Priorities</u></p> <p>(D) Develop Leadership throughout the District; benchmark 5</p> <p>(E) Engage Parents, Schools and Communities; benchmarks 4 & 5</p>	<ul style="list-style-type: none"> - Provide the school board with integrated marketing and finance reports designed to build greater understanding on the direct connection between enrollment, district budget and budgetary recommendations. - Engage community in understanding the direct connections between enrollment, district budget and budgetary decisions. 			
	<p><u>Evidence of Performance 2: Superintendent will provide direction, coaching and consultation to administrator project managers who oversee contract negotiations.</u></p> <ul style="list-style-type: none"> - Ensures the governance committee and school board receive timely updates on negotiations. - Ongoing guidance and direction for administrator project managers. 			
	<p><u>Evidence of Performance 3: Superintendent will engage in advocacy efforts at the local and state levels.</u></p> <ul style="list-style-type: none"> - Partner with Edina LAC, MASA & AMSD to advocate for the financial needs of Edina Public Schools. 			



Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Artifact/Metric
Collaborates with the school board to review and improve value of information and guidance provided to the board for effective decision-making; ensures meeting materials are comprehensively provided to the school	Assists school board in understanding multiple perspectives surrounding issues as well as possible implications of decisions; provides meeting materials and background; includes recommendations.	Shares information with a few school board members for decision making in a timely manner; provides incomplete meeting materials that do not include adequate background information or historical perspective.	Does not provide timely information needed for effective school board decision-making; meeting materials are not readily available; members do not receive enough information regarding agenda or background information.	<p>School board meeting agendas and materials (monthly)</p> <p>School board feedback (monthly)</p> <p>Communication Log (monthly)</p>

board, with adequate background information aligned to the decision and if required, necessary action. Offers thorough, timely, and prudent recommendations.				
Protects school district's fiscal health by continually seeking efficiencies and identifying new sources of funding, such as grants and investment opportunities; follows school district policies and procedures to ensure funds and property are secure; bases recommendations and decisions on school district approved priorities and needs.	Provides some oversight of school district resource allocations and decisions, including fiscal investments, grant funding opportunities, fixed assets, and external resources; usually follows policies; ensures alignment between school district assets and priorities to support improved instructions and other key goals.	Provides limited oversight of school district resources, including fiscal investments, grant funding opportunities, and fixed assets; does not consistently follow policies; some alignment exists between school district assets and priorities.	Does not provide oversight of school district resources, including fiscal investments, grant funding opportunities, and fixed assets; has not developed policies to guide asset-related decisions; makes fiscal decisions that do not align with school district priorities and/or are wasteful.	Integrated marketing and finance report (October 2024)
Works with school board & community to build relationships with government officials to promote students interests and influence appropriate responses to government actions.	Assumes leadership role through numerous contacts with government officials to protect and promote student's interests.	Engages with government officials to protect student's interests.	Does not engage with government officials to protect student's interests.	AMSD, MASA, executive board agendas; LAC event agendas (mid-year eval & end-of-year evaluation) pertinent email communication (mid-year evaluation & end-of-year evaluation) Civic Group and Stakeholder Presentations (mid-year and end-of-year evaluation)
Provides consultation and	Is proactive in preparing	Accepts that collective	Does not seek to	School Board Meeting

guidance to district leaders and school board in preparing for and executing negotiations.	for collective bargaining by sharing appropriate information.	bargaining is necessary and may be challenging.	understand and/or improve collective bargaining.	Agendas, contracts, governance committee meetings (mid-year evaluation)
--	---	---	--	---

VII.C. Proposed 2024-2026 Collective Bargaining Agreement Between Independent School District 273 and the Minnesota School Employees Association (MSEA) Paraprofessionals

Speaker (s) : Sonya Sailer, Director of Human Resources; and Mert Woodard, Director of Finance and Operations



Board Meeting Date: 9/9/2024

Title: Proposed 2024-2026 Collective Bargaining Agreement Between Independent School District 273 and the Minnesota School Employees Association (MSEA) Paraprofessionals

Type: Action

Presenter(s): Sonya Sailer, Director of Human Resources; and Mert Woodard, Director of Finance and Operations

Description: The School District's paraprofessionals have ratified a tentative agreement for a two-year contract effective July 1, 2024 through June 30, 2026. The proposed terms and conditions of employment are reflected in the attached agreement with underlined font used to represent new language and strikethrough font used to show language to be removed from the contract as a part of the tentative agreement. Financial highlights of the proposed agreement include:

1. Step advancement for eligible employees in both years of the agreement and retroactive application to July 1, 2024; and
2. An updated and reconfigured wage schedule to provide competitive wages in both years of the agreement;
3. A \$30.00 per month increase to the school district's contribution towards single health insurance as of January 1, 2025; and
4. The addition of two (2) paid holidays (for a total of five (5) annual paid holidays) beginning in the first year of the agreement.

The two-year total package for this proposed agreement is \$16,491,199, which represents an increase of \$1,633,280. Using the Minnesota School Board Association's costing formula, the two-year percentage increase is 10.99%. This amount is within the School Board's financial parameters for this collective bargaining agreement. Superintendent Stanley supports the recommendation.

Recommendation: Approve the proposed 2024-2026 collective bargaining agreement.

Attachments:

1. DRAFT underlined/strikethrough version of proposed 2024-2026 MSEA agreement.
2. Final clean copy of the proposed 2024-2026 MSEA agreement.



AGREEMENT

INDEPENDENT SCHOOL DISTRICT NO. 273

EDINA, MINNESOTA

AND THE

MINNESOTA SCHOOL EMPLOYEES ASSOCIATION (MSEA)

JULY 1, 2022 2024 THROUGH JUNE 30, 2024 2026

TABLE OF CONTENTS

TOC HAS NOT BEEN UPDATED TO ALIGN WITH 24-26 PROPOSED LANGUAGE.

	<u>Page</u>
1. INTRODUCTION	
1.1 Master Agreement	4
1.2 Recognition of Exclusive Representative	4
1.3 Definitions	4
1.4 Employer Rights	5
1.5 Employee Rights	6
2. DUTY DAYS, HOURS AND OVERTIME	7
2.1 Hours of Day	7
2.2 Emergency or Weather Closing	8
2.3 Overtime	8
2.4 Replacement Pay	8
2.5 Breaks	9
2.6 Playground and Lunchroom Hours	9
3. COMPENSATION	9
3.1 Wage Rates	9
3.2 Placement on the Salary Schedule	10
3.3 Experience Credit	10
3.4 Summer Work	10
3.5 Crossing Guard or Directing Traffic Stipend	10
3.6 Holidays	10
4. LEAVES OF ABSENCE	11
4.1 Family, Medical and Parental Leave	11
4.2 Basic Leave Allowance	11
4.3 Sick Leave	11
4.4 Short-Term Disability Leave	11
4.5 Family Illness or Bereavement Leave	12
4.6 Personal Leave	12
4.7 Religious Observance Leave	13
4.8 Child Care Leave	13
4.9 Incentive Leave	13
4.10 Judicial Leave	13
4.11 Superintendent's Discretionary Leave	14

5. INSURANCE		14
5.1	Group Insurance	14
5.2	Hospitalization-Medical Insurance	14
5.3	Life Insurance	15
5.4	Income Protection	15
5.5	Dental Insurance	15
5.6	Accidental Death and Dismemberment Coverage	15
5.7	Tax-Deferred Matching Contribution Plan	16
5.8	Flexible Benefits Plan	16
5.9	Retiree Insurance	17
6. JOB POSTINGS		17
6.1	Notice of Job Postings	17
7. DISCIPLINE, DISCHARGE AND PROBATIONARY PERIOD		17
7.1	Probationary Period	17
7.2	Probationary Period; Change of Classification	17
7.3	Completion of Probationary Period	18
7.4	Seniority Date	18
8. LAYOFF AND RECALL		18
8.1	Recognition	18
8.2	Definitions	18
8.3	Seniority Date	18
8.4	Displacement Rights	19
8.5	Reduction in Assignment	20
8.6	Changes in Assignment	20
8.7	Layoff Application	20
8.8	Recall	20
8.9	One to One Paraprofessionals	20
9. GRIEVANCE PROCEDURE		21
9.1	Definitions	21
9.2	Procedure	21
9.3	Selection of Remedies	23
10. PUBLIC OBLIGATION		23
11. DURATION		23

11.1	Term and Reopening Negotiations	23
11.2	Effect	24
11.3	Finality	24
11.4	Severability	24
12.	DOCUMENT AUTHORIZATION	24
APPENDIX A		25

1. INTRODUCTION

1.1 Master Agreement

This Agreement is entered into between Independent School District No. 273, Edina Public Schools ("Employer"), and the Minnesota School Employees Association ("exclusive representative" or "Association") on behalf of the Edina Paraprofessionals, in accordance with the Public Employment Labor Relations Act of 1971 as amended ("PELRA") to provide the terms and conditions of employment for paraprofessionals.

1.2 Recognition of Exclusive Representative

1.2.1 Recognition

In accordance with PELRA, the Employer recognizes Minnesota School Employees Association as the exclusive representative for paraprofessionals employed by the Employer. The exclusive representative will have those rights and duties as prescribed by PELRA and as described in the provisions of this Agreement.

1.2.2 Appropriate Unit

The exclusive representative will represent all employees contained in the appropriate unit as defined in **Sub**section 1.3.2 of this Agreement and PELRA and in certification by the Commissioner of Mediation Services, if any.

1.3 Definitions

The following definitions are applicable to terms used in this Agreement:

1.3.1 Terms and Conditions of Employment

"Terms and conditions of employment" means the hours of employment, the compensation for employment including fringe benefits except retirement contributions or benefits other than Employer payment of, or contributions to, premiums for group insurance coverage of retired employees, deferred compensation or severance pay, and the Employer's personnel policies affecting the working conditions of the employees. "Terms and conditions of employment" is subject to the provisions of PELRA.

1.3.2 Description of Appropriate Unit

"Paraprofessionals" means all employees in the appropriate unit employed by the Employer in classifications excluding the following: (1) confidential employees; (2) supervisory

employees; (3) essential employees; (4) part-time employees whose services do not exceed the lesser of **fourteen (14)** hours per week or **thirty-five (35)** percent of the normal work week in the employees' bargaining unit; and (5) employees who hold positions of a temporary or seasonal character for a period not in excess of **sixty-seven (67)** working days in any calendar year unless those positions have already been filled in the same calendar year and the cumulative number of days in the same position by all employees exceeds **sixty-seven (67)** calendar days in that year and emergency employees.

1.3.3 Employer

"Employer" means the School Board or its designated representative.

1.3.4 Other Terms

Terms not defined in this Agreement will have those meanings as defined by PELRA.

1.4 Employer Rights

1.4.1 Inherent Managerial Rights

The exclusive representative recognizes that the Employer is not required to meet and negotiate on matters of inherent managerial policy, which include, but are not limited to, areas of discretion or policy as the functions and programs of the Employer; its overall budget; utilization of technology; the organizational structure; selection; direction; and number of employees.

1.4.2 Management Responsibilities

The exclusive representative recognizes the right and obligation of the Employer to efficiently manage and conduct its operation within its legal limitations and with its primary obligation to provide educational opportunity for the students of the School District.

1.4.3 Effect of Laws, Rules and Regulations

The exclusive representative recognizes that employees covered by this Agreement will perform the services prescribed by the Employer and will be governed by state and federal laws, Employer policies, rules, regulations, directives, and orders,

issued by the Employer. The exclusive representative also recognizes the right, obligation, and duty of the Employer to promulgate policies, rules, regulations, directives, and orders from time to time as deemed necessary by the Employer insofar as these policies, rules, regulations, directives, and orders are not inconsistent with the terms of this Agreement. Any provision of this Agreement found to be in violation of any state and federal law, will be null and void, severable, and without force and effect.

1.4.4 Reservation of Managerial Rights

The above enumeration of rights and duties will not be deemed to exclude other inherent management rights and management functions not expressly reserved above, and all management rights and management functions not expressly delegated in this Agreement are reserved to the Employer.

1.5 Employee Rights

1.5.1 Right to Express Views

Nothing in this Agreement limits, impairs, or affects the right of an employee or representative to the expression or communication of a view, grievance, complaint or opinion on any matter related to the conditions or compensation of public employment or ~~his or her~~ their betterment, so long as the same is not designed to and does not interfere with the full, faithful, and proper performance of the duties of employment or circumvent the rights of the exclusive representative.

1.5.2 Right to Join

In accordance with PELRA, an employee will have the right to form and join labor or employee organizations, and will have the right not to form and join such organizations. An employee in an appropriate unit will have the right by secret ballot to designate an exclusive representative for the purpose of negotiating grievance procedures and the terms and conditions of employment for employees of this unit with the Employer.

1.5.3 Withholding Dues for Membership

Pursuant to Minn. Stat. § 179A.06, the Employer will deduct from the regular payroll: Association dues for those employees in the bargaining unit who are members of the Association and who have

requested in writing to have their regular Association dues paid by payroll deduction.

1.5.3.1 Deduction of Association Dues

The Employer will commence payroll deductions within thirty (30) days from receipt of the notice of authorization from the Association.

1.5.3.2~~1~~ Remission of Withheld Funds

The aggregate of funds deducted and withheld from all employees in the bargaining unit shall be remitted by the Employer together with an itemized statement to the Minnesota School Employees Association no later than thirty (30) ~~ten (10) to fifteen (15)~~ days following the end of each payroll period.

1.5.3.3~~2~~ ~~MSEA Lists~~ Bargaining Unit Employee Information

The Employer shall report to the Association all employee information required by law and the information on all employees including additions, deletions, and status changes within the bargaining unit. The Employer will provide this information in the time period required by law. The report shall be made on a monthly basis.

1.5.4 Indemnification Clause

The Association will indemnify, defend, and hold the Employer harmless against any claims made against and any suits instituted against the Employer, its officers, or employees, by reason of the association dues under Subsection 1.5.3.

1.5.5 Employee's Personnel Files

An employee has the right to review the contents of his or her their personnel file. An employee has the right to reproduce any of the contents of the file at his or her their expense. The employee may submit any information in response to material in the file and the submitted information will become part of the personnel file.

1.5.6 Association Release Time

During each year covered under this Agreement, the Association will be allowed up to a total of thirty-six (36) hours to be

used by an employee who is an officer or agent of the Association. The Association agrees to notify the Superintendent or his/her their designee, no less than five (5) duty days in advance of the date of intended use for the requested leave.

2. DUTY DAYS, HOURS AND OVERTIME

2.1 Hours of Day

An employee will be assigned times and shifts as determined by the Employer. If a permanent change is made, a two (2)-week prior written notice will be issued, except in cases of emergencies and temporary changes.

2.2 Emergency or Weather Closing

An employee will be paid as follows in the event that school is delayed in opening, cancelled, or closes early.

School Cancelled	An employee is not required to work when school is cancelled. The employee receives pay for regularly scheduled hours for that day. The employee may be required to work an alternative day if school is subsequently rescheduled and worked without any additional pay.
Delayed Opening	An employee will adjust hours to announced starting time (e.g., if school starts late, report one hour later than usual unless normal start time is the same or later than announced starting time). An employee receives pay for regularly scheduled hours for that day.
Early Closing	If an employee is sent home due to early closing, the employee receives pay for regularly scheduled hours for that day.

In the event schools operate during a building closure (e.g., operate virtually during a snow-related building closure), employees will be expected to be available to support virtual learning.

2.3 Overtime

All hours worked in excess of forty (40) hours per week will be paid at one and one-half (1.5) times the regular rate of pay. Overtime

will not be worked unless approved by the employee's supervisor in advance.

2.4 Replacement Pay

2.4.1 Eligibility

An employee who replaces another employee on a temporary basis for a period of up to five (5) consecutive working days will be compensated at the employee's own rate of pay.

2.4.2 Compensation

An employee who is assigned on a temporary basis to a position with a higher classification for a period of more than five (5) consecutive working days will be compensated at the higher rate of pay for the length of the assignment. Step placement will be determined by the Human Resources Department.

2.5 Breaks

An employee who works at least four (4) hours but less than seven (7) hours may take one fifteen (15) minute paid break per workday. An employee who works seven or more hours per day may take two (2) fifteen (15)-minute paid breaks per day.

The scheduling of all breaks must be with the approval of the supervisor or principal. An employee should arrange the scheduling of breaks with ~~his or her~~ their supervisor.

If schedule arrangements cannot be agreed upon by the employee and the supervisor, an employee should bring this issue to the attention of the building administrator immediately. If the situation is still unresolved, the employee should contact the Human Resources Department and/or the union representative. Section 2.5 will not be subject to the grievance or arbitration procedure.

2.6 Playground and Lunchroom Hours

Hours worked supervising the playground or lunchroom will be paid at the employee's current classification and step relative to ~~his or her~~ their assignment covered by this Agreement.

These hours will be included for credit toward experience credit, insurance items found in Article 5 and sick leave if the employee is also performing services in a position covered by this Agreement.

3. COMPENSATION

3.1 Wage Rates

The following wage rate schedules, effective as of July 1, 2022 2024, respectively, will be applicable to an employee covered by this Agreement:

Step	Instructional Assistant	Educational Associate	Technology Assistant
2	\$18.00	\$19.00	\$20.25
3	\$18.75	\$19.75	\$21.00
4	\$19.80	\$21.15	\$22.40
5	\$20.45	\$22.10	\$23.60
7	\$21.55	\$22.55	\$23.80
8	\$22.19	\$23.55	\$24.80
10	\$22.38	\$23.91	\$25.16
12	\$22.86	\$24.48	\$25.73
18	\$23.50	\$25.00	\$26.25

Step	Instructional Assistant	Educational Associate	Technology Assistant
2	\$ 20.20	\$ 22.20	\$ 24.20
3	\$ 20.50	\$ 22.50	\$ 24.50
4	\$ 20.75	\$ 22.75	\$ 24.75
5	\$ 21.00	\$ 23.00	\$ 25.00
7	\$ 22.20	\$ 24.20	\$ 26.20
8	\$ 23.00	\$ 25.00	\$ 27.00
10	\$ 23.20	\$ 25.20	\$ 27.20
12	\$ 23.55	\$ 25.55	\$ 27.55
18	\$ 24.20	\$ 26.20	\$ 28.20

The following wage rate schedules, effective as of July 1, 2023 2025, respectively, will be applicable to an employee covered by this Agreement:

Step	Instructional Assistant	Educational Associate	Technology Assistant
2	\$ 21.00	\$ 23.00	\$ 25.00
3	\$ 21.30	\$ 23.30	\$ 25.30
4	\$ 21.50	\$ 23.50	\$ 25.50
5	\$ 21.70	\$ 23.70	\$ 25.70
6	\$ 21.70	\$ 24.00	\$ 25.70

7	\$ 22.90	\$ 24.90	\$ 26.90
8	\$ 23.60	\$ 25.60	\$ 27.60
10	\$ 23.80	\$ 26.00	\$ 27.80
12	\$ 24.30	\$ 26.30	\$ 28.30
18	\$ 25.00	\$ 27.00	\$ 29.00

3.2 Placement on the Salary Schedule

Credit may be granted for appropriate outside experience at the time of initial hiring.

3.3 Experience Credit

Experience credit for purposes of salary increases will be determined as of July 1 each year. An employee hired prior to January 1 will be given credit for one (1) year of experience.

3.4 Summer Work

Article Section 3 is the only article section that applies for bargaining unit members performing summer work.

3.5 Crossing Guard or Directing Traffic Stipend

An employee specifically assigned to work as a crossing guard or directing traffic will receive a stipend of \$3.20 per hour for the actual time performing those duties. This stipend is in addition to the wage rate under Subsection 3.1.

3.6 Holidays

An eligible employee will receive five (5) ~~three (3)~~ paid holidays per school year, which will be observed on Christmas Eve, Christmas Day, and New Year's Day, and the first Monday and Tuesday of Spring Break. An employee is eligible to receive holiday pay for Christmas Eve, Christmas Day, and New Year's Day employee is if they are an active employee already scheduled to be paid as of December 31st of the given year. The Employer will pay the lump sum holiday payment for Christmas Eve, Christmas Day, and New Year's Day as a part of ~~to~~ the an employee's ~~in their~~ first paycheck in January. The lump sum holiday payment for the spring holidays will be paid in accordance with the Employer's payroll schedule for that pay period.

3.7 Tax-Deferred Matching Contribution Plan

An employee may contribute a portion of ~~his or her~~ their base salary to the employee's retirement contribution plans, either tax-deferred or not tax-deferred, subject to the following subsections.

35.7.1 Approved Plan

The employee's contribution plans must be district-approved and subject to applicable provisions of Minnesota Statutes and IRS Codes and any amendments thereto. A list of eligible plans is available on the district's website and in the business office.

35.7.2 Eligibility

An employee is eligible to participate in the tax-deferred 403(b) matching contribution plan if (1) the employee has completed two (2) years of services with the Employer and (2) the employee is assigned to work twenty (20) hours or more per week.

35.7.3 Matching Salary Deduction

The Employer contribution is not payable unless the employee authorizes a matching salary reduction up to the amount the employee is eligible to receive under Subsection 5.7.4.

35.7.4 Employer Contribution

The amount of the Employer contribution will be up to two and one-half (2.5) percent of the employee's hourly wage with a maximum Employer contribution of \$2,000 per year.

35.7.5 Employee and Employer Contribution

Contributions will be made to a district-approved company of the employee's choice, subject to the previous subsections. The employee is responsible for making all arrangements required with the vendor to ensure that proper payment can be made by the Employer.

4. LEAVES OF ABSENCE

4.1 Family, Medical and Parental Leave

An eligible employee may be entitled up to twelve (12) weeks of unpaid leave per twelve (12) -month period consistent with law and the terms of the Employer's leave policy and procedure, as it may be amended from time to time at the sole discretion of the Employer.

Leaves taken under other sections of this ~~a~~Article that also qualify as leave under the Family Medical Leave Act are coordinated and taken simultaneously.

4.2 Basic Leave Allowance

An employee receives a basic leave allowance of one (1) day for each month worked up to a maximum of nine (9) days for each school year. The basic leave allowance may be used for sick leave, family illness, or bereavement leave, and personal leave under the terms and conditions set forth in Section 4.6. This leave is deducted from the employee's basic accumulated leave allowance. Basic leave not used during any school year accumulates without limit.

4.3 Sick Leave

One (1) day of basic leave allowance may be used by an employee for each day of absence due to illness or injury.

An employee who has been absent may be required to present a statement from a physician verifying an illness and certifying that the employee has recovered sufficiently to return to normal duties. An employee absent more than five (5) consecutive working days must present this certification. If the Employer requires a certification for an absence of less than six (6) days, the Employer will designate the physician and is responsible for paying the cost of the physician's examination. For certification of absences greater than five (5) consecutive working days, an employee will be responsible for paying the cost of the physician's examination unless the Employer requires examination by a specified physician, in which instance the Employer will be responsible for paying the cost of the examination.

4.45 Family Illness or Bereavement Leave

An employee may use basic leave allowance provided by the Employer for absences due to an illness or injury to the employee's dependent child for reasonable periods as the employee's attendance with the dependent child may be necessary, on the same terms the employee is able to use accumulated basic leave allowance for the employee's own illness or injury. A "dependent child" means an individual under eighteen (18) years of age or an individual under age twenty-one (21) who is still attending secondary school. Leave allowance may be used in accordance with state and federal law, ~~including but not limited to Minn. Stat. § 181.9413,~~ for the illness of an adult child, spouse, sibling, parent, grandparents, or stepparent.

For necessary absence because of illness or death or illness in the employee's family, the employee may use accumulated basic leave at no salary deduction. Additionally, for necessary absence because of illness or death of any non-relative living in the employee's household, the employee may use accumulated basic leave at no salary deduction. For necessary absence because of the death of friends,

the employee may use accumulated basic leave at no salary deduction. An employee may without deduction from pay or leave, also attend local funerals when the absence involves approximately two (2) hours and when coverage can be arranged from other employees.

4.56 Personal Leave

Up to four (4) days leave allowance during any one regular school year may be used by an employee for personal leave. The specific reason for the requested leave does not have to be given.

Requests for personal leave must be submitted in writing to the employee's immediate supervisor at least three (3) duty days in advance except in cases of extreme emergency.

An employee making a timely request for use of personal leave may use this leave unless the employee is notified that ~~his or her~~ their request is denied. Adequate staffing for buildings and departments must be ensured as determined by the supervisor.

The employee must ensure ~~he or she~~ they have ~~has~~ personal leave available. An employee is encouraged to check availability of personal leave by referring to the online employee system.

4.64 Emergency Sick Leave Bank (ESLB) ~~Short-Term Disability Leave~~

The Employer and Association have developed an emergency sick leave bank (ESLB) for qualifying employees who have exhausted all paid leave options including basic leave, workers' compensation (if applicable), and any other state and/or federal paid leave programs. Employees may apply for days from the ESLB when they are experiencing or will experience a medical emergency, or their immediate family member is experiencing or will experience a medical emergency. A "medical emergency" is defined as a medical condition of the employee (or their immediate family member) that will require the prolonged absence of the employee from duty and will result in a substantial loss of income to the employee because the employee has or will have exhausted all forms of paid leave.

An eligible employee must use all forms of paid leave before accessing donated leave from the ESLB. There is a mandatory ten (10) day waiting period before an eligible employee can access donated leave.

Examples:

- Eligible employee has fifteen (15) days of paid leave. They can access donated leave starting from the sixteenth (16th) day of their absence.

- Eligible employee has five (5) days of paid leave. They will use their five (5) days of paid leave for the first five (5) days of their absence. They will be on unpaid leave from days six (6) through ten (10). They can access donated leave starting from the eleventh (11th) day of their absence.

The medical condition must be recognized by the mainstream medical community to be deemed an eligible medical condition for the ESLB program. The ESLB will be filled by donations made by other unit employees to support colleagues experiencing such circumstances.

Employees will be notified of the open enrollment for participation in the ESLB at the beginning of employment. Employees who wish to participate in the ESLB are required to donate one (1) basic leave day within thirty (30) days of their start date with the Employer. Employees who choose not to participate in the ESLB at the time of hire can only join during the month of September for the upcoming school year. To do so, they must donate one (1) basic leave day on or before September 30 of that year.

All donations are confidential and nonrefundable. Once a day is donated, an employee cannot retract or reclaim the donated basic leave for any reason.

If at any point the ESLB is not self-sustaining, the Employer and Association may request additional donations. Employees that did not donate at the beginning of their employment may choose to participate at that time by donating one (1) basic leave day within the open enrollment period. Open enrollment may be allowed at other times with the mutual agreement of the Employer and Association.

Recipient Eligibility. Membership will be open to all regularly contracted unit employees. An employee who has exhausted all forms of paid leave may apply for leave from the ESLB for a medical emergency, as defined above, by submitting a written application and a medical certification from the employee or immediate family member's treating physician to the Human Resources Department. Employees may not begin to use sick leave from the ESLB until the Employer has approved the written application. No application will be approved if the ESLB does not contain donated days of leave. The Employer will inform the Association when an application for sick leave from the ESLB has been approved.

No employee may withdraw more than sixty-five (65) consecutive days from the ESLB. After sixty-five (65) days, an employee must be approved for long-term disability or return to work. No employee may withdraw more than one hundred ten (110) days during their career

with the Employer unless the Employer and the Association agree to a greater number of days for a life-threatening medical emergency. No employee may withdraw days from the ESLB for use on non-contract days.

Employees will immediately become ineligible for the ESLB if they become eligible to receive long-term disability benefits, workers' compensation, state and/or federal paid leave benefits, or other pay or other benefits in place of any part of their salary.

The Employer will provide short-term disability leave coverage for an employee who has exhausted accumulated basic leave days prior to the commencement of income protection insurance benefits (long-term disability insurance).

4.4.1 Eligibility

An employee who has been employed by the Employer for one calendar year will become eligible for short-term disability leave coverage after the employee has been totally and continually disabled and unable to work for 15 consecutive duty days, as certified by a physician. An employee who receives disaster leave is ineligible to receive it again until 12 months after the date of the last payment.

4.4.2 Short-Term Disability Leave Allowance

Short-term disability leave payments will commence as of the 16th continuous duty day the employee is totally unable to work or after the last day of paid sick leave, whichever occurs last. Short-term disability leave will end after the employee has been unable to work for 65 consecutive duty days.

4.4.3 Short-Term Disability Leave Payments

Short-term disability leave payments will be 100% of an employee's daily rate of pay. If an employee works hours that vary, an average of the previous six weeks of pay will be used to determine the daily rate.

4.7 Religious Observance Leave

Up to three (3) days leave will be granted to an employee for required religious observance. These days must be recognized religious holidays and will not be permitted for circumstances where personal alternative attendance options exist. Notification must be submitted in writing to the Human Resources Department at least two (2) weeks prior to the requested absence.

4.8 Childcare Child Care Leave

An employee is eligible for a leave of absence without pay for a period of up to twelve (12) months for childcare ~~child-care~~.

The employee must submit an application for childcare ~~child-care~~ leave at least sixty (60) calendar days before the requested leave is to begin. The sixty (60)-day requirement may be waived when an emergency makes this notice impossible. The childcare ~~child-care~~ leave will commence at a date agreed upon between the Employer and the employee.

Failure to return to work upon expiration of a leave of absence will result in termination of employment. Upon return to work, the employee will be reinstated to the employee's original job or to a paraprofessional position with no reduction of hourly pay and will retain all seniority and leave benefits accrued prior to taking the leave of absence.

4.9 Incentive Leave

One (1) unrestricted incentive leave day with pay will be granted to any employee who completed the full prior school year without using any leave allowance for personal sick leave, family illness or bereavement leave, or personal leave, as provided for in Sections 4.2 through Section 4.67 of this Agreement. This incentive leave day may be used upon three (3) days written notice to the employee's supervisor. This day may not be accumulated from one year to the next year.

4.10 Judicial Leave

4.10.1 Court Appearances

An employee who is duly subpoenaed as a witness in any case in court will be entitled to leave with pay for that purpose provided that the employee is not a party in the case, and provided that the case is not the result of litigation undertaken by the employee or the Union Association against the Employer. In cases where the Employer is a party in the litigation, the employee will be entitled to pay while attending as a witness at the Employer's request or as a co-defendant in the case.

4.10.2 Required Jury Duty

An employee who is required to serve as a juror will be granted leave with pay while serving on jury duty contingent upon the employee paying to the Employer any fees received, minus travel allowance, for the jury service.

4.11 Superintendent's Discretionary Leave

Other types of leaves are subject to the discretion of the Superintendent.

5. INSURANCE BENEFITS

5.1 Group Insurance

The Employer will provide an eligible employee the opportunity to enroll in the program of group insurance benefits described in this Article Section. An eligible employee for purposes of this Article section, unless specified otherwise, is an employee with a school year assignment of thirty (30) hours or more per week, as determined by the Human Resources Department.

5.2 Hospitalization-Medical Insurance

An eligible employee may enroll for either single, single plus one, or family coverage in the Employer's hospitalization-medical insurance program.

The maximum monthly Employer contribution toward the premium for the type of coverage in which an eligible employee is enrolled follows:

Type of Coverage	Effective 1-1-24	Effective 1-1-25
Single	\$695.00	\$725.00
Single + One	\$795.06	\$795.06
Family	\$1,031.39	\$1,031.39

In the event, an eligible employee selects a hospitalization-medical insurance plan for which the monthly premium is less than the Employer's contribution, the Employer will deposit, into the employee's health savings plan, the difference between the Employer's contribution and the amount of the monthly premium.

An eligible employee enrolled in the program will contribute, through payroll deduction, any excess of the monthly premium over the maximum Employer contribution toward the type of coverage in which the employee is enrolled.

An eligible employee receiving wage replacement benefits from the Employer's workers' compensation carrier, or the long-term disability carrier will remain eligible for the Employer's contribution for health and hospitalization-medical insurance.

5.35 Dental Insurance

The Employer will provide a dental insurance program for eligible employees. Participation in this program is voluntary. The Employer will contribute up to the following amounts toward the monthly premium for each paraprofessional enrolled in the coverages available.

Type of Coverage	Effective 7-1-22
Single	\$25
Single + One	\$25
Family	\$25

An eligible employee paraprofessional enrolled in the program will contribute through payroll deduction, any excess of monthly premium over the Employer contribution toward the type of coverage for which the paraprofessional is enrolled.

5.43 Life Insurance

~~Effective the first day of the month following the enrollment period~~
An eligible employee may participate in the Employer's group term life insurance program and will be provided \$20,000 of term life insurance. The Employer pays the entire premium for such coverage.

5.56 Accidental Death and Dismemberment Coverage

An eligible employee is eligible for accidental death and dismemberment insurance coverage in an amount equal to \$10,000. The Employer pays the entire premium for this coverage.

5.64 Income Protection

Eligible employees will be included in the Employer's District's income protection insurance program, with the Employer paying the entire premium for such coverage.

~~5.7 Tax-Deferred Matching Contribution Plan~~ (MOVED TO COMPENSATION SECTION)

5.78 Flexible Benefits Plan

An employee is eligible to participate in the Flexible Benefits Plan established by the Employer provided, however, that the employee meets all other requirements for eligibility set forth in the Plan.

5.89 Retiree Insurance

An eligible employee who retires and meets the eligibility requirements of Minn. Stat. § 471.61, Subd. 2b will be eligible to continue indefinitely, at the employee's expense, participation in the Employer's group health and dental plan.

The Employer may offer a Medicare supplement health insurance plan for a retiree who is eligible for Medicare benefits. If a Medicare supplement plan is offered by the Employer, a Medicare eligible retiree will receive health insurance coverage only under the Medicare supplement plan. A retiree who becomes eligible for an employer-paid group medical plan elsewhere is ineligible to continue in the Employer's plan.

6. JOB POSTINGS

6.1 Notice of Job Postings

The Employer will post on the District's website for seven (7) calendar days all non-temporary job openings not filled by reassignment. An employee wishing to be considered for posted vacancies must submit written requests to the Human Resources Department within the posting period. No requests will be carried from one posting to another. All decisions regarding reassignment, transfer, or promotion will be determined by the Employer.

7. DISCIPLINE, DISCHARGE, AND PROBATIONARY PERIOD

7.1 Probationary Period

An employee under the provisions of this Agreement will serve a probationary period of twelve (12) calendar months of continuous employment in the District (and within this unit) during which time the Employer has the unqualified right to suspend without pay, discharge, or otherwise discipline this employee; and during this probationary period, the employee has no recourse to the grievance procedure, insofar as suspension, discharge or other discipline is concerned. However, a probationary employee has the right to bring a grievance on any other provisions of this Agreement alleged to have been violated.

7.2 Probationary Period; Change of Classification

In addition to the initial probationary period, an employee transferred or promoted to a different classification will serve a new probationary period of three (3) calendar months in any such new classification. During this three (3)-month probationary period, the Employer or the employee may determine that the employee's performance in the new classification is unsatisfactory, the Employer has the right to reassign the employee to the next available position in the employee's former classification for which the employee is qualified, or the employee may request to be placed in the first available vacant position in the employee's former classification for which the employee is qualified.

7.3 Completion of Probationary Period

An employee who has completed the probationary period may be suspended without pay or discharged only for cause. An employee who has completed the probationary period and is suspended without pay or discharged has access to the grievance procedure.

7.4 Seniority Date

An employee will acquire seniority upon completion of the probationary period as defined in this Agreement and, upon acquiring seniority, the seniority date will relate back to the first date of continuous service in a position governed by this Agreement. If more than one (1) employee commences work on the same date, the seniority ranking for such employees will be determined by the date and time such employee-initiated employment paperwork in the Human Resources Department.

8. LAYOFF AND RECALL

8.1 Recognition

The parties recognize the principle of seniority in the application of Article Section 8, subject to the restrictions and limitations stated below.

8.2 Definitions

8.2.1 Full-Time Employee

A "full-time employee" for purposes of Article Section 8 only is defined as a person who works thirty (30) or more hours per week.

8.2.2 Part-Time Employee

A "part-time employee" for purposes of Article Section 8 only is defined as a person who works less than thirty (30) hours per week.

8.3 Seniority Date

An employee within the appropriate unit acquires seniority upon completion of the probationary period as defined in this Agreement. Upon acquiring seniority, the seniority date relates back to the date of the original employment of continuous service within the appropriate unit and accumulative only within this appropriate unit.

8.4 Displacement Rights

8.4.1 Position Elimination or Reduction

An employee whose position is being eliminated or reduced from full-time to part-time will be sent written notice of the position elimination or reduction from full-time to part-time no less than fifteen (15) calendar days before the last working day in the full-time position. As an exception, notice of less than fifteen (15) days may be given with respect to special education positions. Copies of this notice must immediately be sent to the Human Resources Department and to union representative designated by the Association.

The affected employee may elect to displace, in accordance with Subsection 8.4.2, the employee with the least continuous service within the same or lower wage group, except as provided in Section 8.9. Each subsequently displaced employee may elect to displace the employee with the least continuous service within the same or lower wage group in like manner except that the fifteen (15)-day advance notice requirement stated above does not apply when an employee is displaced pursuant to the provisions of this Section. In each of the above instances, the employee may displace another employee only if he or she has they have the necessary skills and qualifications required for that position as determined by the Employer.

8.4.2 Full-Time and Part-Time Delineation

If a position is eliminated or reduced from full-time to part-time, that employee may displace the least senior person in the following groups in the order listed, except that a part-time employee may not displace a full-time employee. For purposes of this procedure, an employee serving in more than one (1) wage group will be considered as a member of the wage group in which the employee's regular assignment produces the greatest weekly earnings.

Educational Associates	Full-Time
Instructional Assistants	Full-Time
Educational Associates	Part-Time
Instructional Assistants	Part-Time

8.4.3 Written Request to Displace

A written request to displace must be delivered to the Human Resources Department within five (5) calendar days of the employee's receipt of notice of layoff.

8.5 Reduction in Assignment

In the event that a full-time employee's position is reduced, but as a result of that reduction continues to qualify as a full-time employee as defined in Subsection 8.2.1, this employee is not entitled to displace any other employee regardless of seniority.

In the event that a full-time employee's position is reduced to part-time as defined in Subsection 8.2.2, this employee may accept this reduced position or, except as provided in Section 8.9, may elect to displace the least senior employee in this appropriate unit in accordance with the provisions of Section 8.4.

8.6 Changes in Assignment

In the event that an employee's position is eliminated, and another position is available within the employee's current wage group for which the employee has the necessary skills and qualifications as determined by the Employer, the Employer may transfer the employee to that assignment. An employee in this situation is not entitled to displace any other employee regardless of seniority.

8.7 Layoff Application

An employee on layoff retains the employee's seniority and right to recall within an equal or lower wage group in seniority order for a period of one (1) calendar year after the date of layoff, subject to the provisions of Section 8.8.

8.8 Recall

An employee will be recalled in order of seniority for a position within the same wage group held prior to layoff or a lower wage group for which the employee is qualified. If a position becomes available for a qualified employee who is on layoff, the Employer will mail by certified mail the notice to the employee who has seven (7) calendar days from the date of mailing of this notice to accept reemployment.

If the employee's written acceptance of the available position is not received by the Human Resources Department within seven (7) calendar days, it will constitute a waiver on the part of the employee to the position then available and the employee will forfeit any future reinstatement of employment rights. An employee on layoff may only reject reemployment without forfeiting any future reinstatement of employment rights if they were a full-time employee and are offered a part-time position.

8.9 One-to-One Paraprofessionals

Notwithstanding any provision of this Agreement to the contrary, an employee who is assigned to a one-to-one paraprofessional position for a child receiving District special education services may not be displaced by a senior employee under the above layoff and displacement procedures.

9. GRIEVANCE PROCEDURE

9.1 Definitions

A "grievance" is defined as a dispute or disagreement as to the interpretation or application of any term or terms of this contract.

A "calendar day" is defined as each day of the week, Sunday through Saturday. During the school year if the fourteenth day of the timeline is on a non-duty day, the timeline will be extended to the first duty day following the fourteenth day.

9.2 Procedure

9.2.1 Step I

Whenever an aggrieved employee or small group of aggrieved employees have a grievance, they will meet on an informal basis with the employee's or employees' building principal or supervisor in an attempt to resolve the matter within **fourteen (14)** calendar days after becoming aware of the incident giving rise to the grievance. If the parties are unable to resolve the dispute, the grievance will be reduced to writing by the exclusive representative and submitted to the Human Resources Department within **fourteen (14)** calendar days following the Step I meeting.

If the grievance involves a matter, which substantially affects a large number of employees, the grievance will be reduced to writing by the exclusive representative and submitted to the Human Resources Department within **fourteen (14)** calendar days after becoming aware of the grievance.

9.2.2 Step II

The Director of Human Resources will meet with the exclusive representative within **fourteen (14)** calendar days after receipt of the written grievance and attempt to mutually resolve the dispute. The parties will be required to meet and negotiate in good faith at reasonable times in an attempt to resolve the

grievance. The terms of the resolution will be written on the grievance and signed by both parties.

If no agreement is reached, the Director of Human Resources will respond in writing to the exclusive representative within **fourteen (14)** calendar days. The exclusive representative must submit the unresolved grievance to the Superintendent within **fourteen (14)** calendar days after receipt of the Director of Human Resources' answer in writing.

9.2.3 Step III

The Superintendent or designee will meet with the designated official of the exclusive representative within **fourteen (14)** calendar days after receipt of the grievance to attempt to resolve the dispute. Upon resolution both parties will sign a memorandum setting out the disposition of the grievance. If the parties are unable to reach agreement within **fourteen (14)** calendar days after the Step III meeting, either party may then request, within another **fourteen (14)** calendar days, by written notice to the other party that the grievance be submitted to final and binding arbitration.

9.2.4 Step IV

The Employer and the exclusive representative will endeavor to select a mutually acceptable arbitrator to hear and decide the grievance. If the Employer and the exclusive representative are unable to agree on an arbitrator, they will request from the Director of the Bureau of Mediation Services, State of Minnesota, a list of five **(5)** names of arbitrators. The parties will alternately strike names from the list of five **(5)** arbitrators until only one name remains. The remaining arbitrator will hear and decide the grievance. If the parties are unable to agree on who will strike the first name, the question will be decided by a flip of the coin.

Each party will be responsible for equally compensating the arbitrator for any fees and necessary expenses. The arbitrator does not have the power to add, subtract, or modify in any way the terms of the existing contract.

The decision of the arbitrator is final and binding upon the parties. The decision will be issued to the parties by the arbitrator and a copy will be filed with the Bureau of Mediation Services, State of Minnesota.

The processing of all grievances will be during the regularly scheduled working hours and an employee will not lose wages due to necessary participation.

The parties by mutual written agreement may waive any step, and extend any time limits in the grievance procedure. However, failure, by the employee or the Association, to adhere to the time limits without mutual agreement to waive such limits, will result in a forfeit of the grievance. Failure of the Employer to act within the time limitations specified, without mutual agreement to waive such limits, will constitute a denial of the grievance and permit the grievant to proceed to the next step.

9.3 Selection of Remedies

A grievance may only be advanced to step IV (final and binding arbitration) provided that the employee has not elected to pursue a veteran's discharge hearing and the timeline for such hearing has been exhausted, if applicable.

10. PUBLIC OBLIGATION

The parties mutually recognize that their first obligation is to the public and that the right of students and residents of the District to the continuous and uninterrupted operation of the school is of paramount importance.

The exclusive representative agrees, therefore, that during the term of this Agreement, neither the exclusive representative nor any employee will engage in any strike. The term "strike" means concerted action in failing to report for duty, the willful absence from one's position, sympathy strike, the stoppage of work, slowdown, or the abstinence in whole or in part from the full, faithful, and proper performance of the duties of employment for the purposes of inducing, influencing, or coercing a change in the conditions or compensation or the rights, privileges, or obligations of employment. The parties agree that Article Section 10 is not subject to the grievance or arbitration procedure but is enforceable in the Courts.

11. DURATION

11.1 Term and Reopening Negotiations

This Agreement will remain in full force and effect for a period commencing on its date of execution, through June 30, 2024 2026, and thereafter as provided by the PELRA. If either party desires to modify or amend this Agreement commencing at its expiration, it will

give written notice of such intent pursuant to PELRA. Unless otherwise mutually agreed, the parties will not commence negotiations more than **ninety (90)** days prior to the expiration of this Agreement.

11.2 Effect

This Agreement constitutes the full and complete Agreement between the Employer and the exclusive representative representing the employees. The provisions herein relating to terms and conditions of employment supersede any and all prior agreements, resolutions, practices, District policies, rules or regulations concerning terms and conditions of employment inconsistent with these provisions. Nothing in this Agreement will be construed to obligate the Employer to continue or discontinue existing or past practices, or prohibit the Employer from exercising all management rights and prerogatives, except insofar as this exercise would be in express violation of any term or terms of this Agreement.

11.3 Finality

Any matters relating to the terms and conditions of employment, whether or not referred to in this Agreement, will not be open for negotiation during the term of this Agreement.

11.4 Severability

The provisions of this Agreement are severable.

12. DOCUMENT AUTHORIZATION

IN WITNESS WHEREOF, the parties have signed this Agreement this _____ day of _____, **2022 2024**.

FOR MINNESOTA SCHOOL EMPLOYEES ASSOCIATION:

FOR INDEPENDENT SCHOOL DIST. NO. 273:

Union Steward

Chairperson Board Chair

MSEA Field Representative

Board Clerk

APPENDIX A

POSITION CLASSIFICATIONS

Instructional Assistant

Classroom
Playground Duty*

Educational Associate

Special Education (*list category instead of specific disabilities*)

~~Autism Spectrum Disorder~~

~~Deaf & Hard of Hearing~~

~~Developmental Cognitive Disability~~

~~Due Process Support~~ (*due process specialists are in clerical unit*)

~~Early Childhood Special Education~~

~~Emotional or Behavior Disorder~~

English as a Second Language

Math (secondary)

Music (choral, instrumental & accompanist)

Other Health Disability

Options

Physically Impaired

Science (secondary)

Science/Math (elementary)

Security Monitor

Sign Language Interpreter

Sign Language Facilitator

Specific Learning Disability

Traumatic Brain Injury

Visually Impaired

World Language

Technology Assistant

*Persons who are employed only as playground/lunchroom supervisors are not paraprofessionals.



DEFINING EXCELLENCE

AGREEMENT

INDEPENDENT SCHOOL DISTRICT NO. 273

EDINA, MINNESOTA

AND THE

MINNESOTA SCHOOL EMPLOYEES ASSOCIATION (MSEA)

JULY 1, 2024 THROUGH JUNE 30, 2026

TABLE OF CONTENTS

	<u>Page</u>
1. INTRODUCTION	
1.1 Master Agreement	4
1.2 Recognition of Exclusive Representative	4
1.3 Definitions	4
1.4 Employer Rights	5
1.5 Employee Rights	6
2. DUTY DAYS, HOURS, AND OVERTIME	8
2.1 Hours of Day	8
2.2 Emergency or Weather Closing	8
2.3 Overtime	9
2.4 Replacement Pay	9
2.5 Breaks	9
2.6 Playground and Lunchroom Hours	9
3. COMPENSATION	10
3.1 Wage Rates	10
3.2 Placement on the Salary Schedule	11
3.3 Experience Credit	11
3.4 Summer Work	11
3.5 Crossing Guard or Directing Traffic Stipend	11
3.6 Holidays	11
3.7 Tax-Deferred Matching Contribution Plan	11
4. LEAVES OF ABSENCE	12
4.1 Family, Medical, and Parental Leave	12
4.2 Basic Leave Allowance	12
4.3 Sick Leave	13
4.4 Family Illness or Bereavement Leave	13
4.5 Personal Leave	14
4.6 Emergency Sick Leave Bank (ESLB)	14
4.7 Religious Observance Leave	16
4.8 Childcare Leave	16
4.9 Incentive Leave	16
4.10 Judicial Leave	16
4.11 Superintendent's Discretionary Leave	17

5. INSURANCE		17
5.1	Group Insurance	17
5.2	Hospitalization-Medical Insurance	17
5.3	Dental Insurance	18
5.4	Life Insurance	18
5.5	Accidental Death and Dismemberment Coverage	18
5.6	Income Protection	18
5.7	Flexible Benefits Plan	19
5.8	Retiree Insurance	19
6. JOB POSTINGS		19
6.1	Notice of Job Postings	19
7. DISCIPLINE, DISCHARGE, AND PROBATIONARY PERIOD		19
7.1	Probationary Period	19
7.2	Probationary Period; Change of Classification	20
7.3	Completion of Probationary Period	20
7.4	Seniority Date	20
8. LAYOFF AND RECALL		20
8.1	Recognition	20
8.2	Definitions	20
8.3	Seniority Date	21
8.4	Displacement Rights	21
8.5	Reduction in Assignment	22
8.6	Changes in Assignment	22
8.7	Layoff Application	22
8.8	Recall	22
8.9	One-to-One Paraprofessionals	23
9. GRIEVANCE PROCEDURE		23
9.1	Definitions	23
9.2	Procedure	23
9.3	Selection of Remedies	25
10. PUBLIC OBLIGATION		25
11. DURATION		26
11.1	Term and Reopening Negotiations	26
11.2	Effect	26
11.3	Finality	26

11.4	Severability	26
12.	DOCUMENT AUTHORIZATION	27
APPENDIX A		28

1. INTRODUCTION

1.1 Master Agreement

This Agreement is entered into between Independent School District No. 273, Edina Public Schools ("Employer"), and the Minnesota School Employees Association ("exclusive representative" or "Association") on behalf of the Edina Paraprofessionals, in accordance with the Public Employment Labor Relations Act of 1971 as amended ("PELRA") to provide the terms and conditions of employment for paraprofessionals.

1.2 Recognition of Exclusive Representative

1.2.1 Recognition

In accordance with PELRA, the Employer recognizes Minnesota School Employees Association as the exclusive representative for paraprofessionals employed by the Employer. The exclusive representative will have those rights and duties as prescribed by PELRA and as described in the provisions of this Agreement.

1.2.2 Appropriate Unit

The exclusive representative will represent all employees contained in the appropriate unit as defined in Subsection 1.3.2 of this Agreement and PELRA and in certification by the Commissioner of Mediation Services, if any.

1.3 Definitions

The following definitions are applicable to terms used in this Agreement:

1.3.1 Terms and Conditions of Employment

"Terms and conditions of employment" means the hours of employment, the compensation for employment including fringe benefits except retirement contributions or benefits other than Employer payment of, or contributions to, premiums for group insurance coverage of retired employees, deferred compensation or severance pay, and the Employer's personnel policies affecting the working conditions of the employees. "Terms and conditions of employment" is subject to the provisions of PELRA.

1.3.2 Description of Appropriate Unit

"Paraprofessionals" means all employees in the appropriate unit employed by the Employer in classifications excluding the following: (1) confidential employees; (2) supervisory employees; (3) essential employees; (4) part-time employees whose services do not exceed the lesser of fourteen (14) hours per week or thirty-five (35) percent of the normal work week in the employees' bargaining unit; and (5) employees who hold positions of a temporary or seasonal character for a period not in excess of sixty-seven (67) working days in any calendar year unless those positions have already been filled in the same calendar year and the cumulative number of days in the same position by all employees exceeds sixty-seven (67) calendar days in that year and emergency employees.

1.3.3 Employer

"Employer" means the School Board or its designated representative.

1.3.4 Other Terms

Terms not defined in this Agreement will have those meanings as defined by PELRA.

1.4 Employer Rights

1.4.1 Inherent Managerial Rights

The exclusive representative recognizes that the Employer is not required to meet and negotiate on matters of inherent managerial policy, which include, but are not limited to, areas of discretion or policy as the functions and programs of the Employer; its overall budget; utilization of technology; the organizational structure; selection; direction; and number of employees.

1.4.2 Management Responsibilities

The exclusive representative recognizes the right and obligation of the Employer to efficiently manage and conduct its operation within its legal limitations and with its primary obligation to provide educational opportunity for the students of the School District.

1.4.3 Effect of Laws, Rules, and Regulations

The exclusive representative recognizes that employees covered by this Agreement will perform the services prescribed by the Employer and will be governed by state and federal laws, Employer policies, rules, regulations, directives, and orders, issued by the Employer. The exclusive representative also recognizes the right, obligation, and duty of the Employer to promulgate policies, rules, regulations, directives, and orders from time to time as deemed necessary by the Employer insofar as these policies, rules, regulations, directives, and orders are not inconsistent with the terms of this Agreement. Any provision of this Agreement found to be in violation of any state and federal law, will be null and void, severable, and without force and effect.

1.4.4 Reservation of Managerial Rights

The above enumeration of rights and duties will not be deemed to exclude other inherent management rights and management functions not expressly reserved above, and all management rights and management functions not expressly delegated in this Agreement are reserved to the Employer.

1.5 Employee Rights

1.5.1 Right to Express Views

Nothing in this Agreement limits, impairs, or affects the right of an employee or representative to the expression or communication of a view, grievance, complaint or opinion on any matter related to the conditions or compensation of public employment or their betterment, so long as the same is not designed to and does not interfere with the full, faithful, and proper performance of the duties of employment or circumvent the rights of the exclusive representative.

1.5.2 Right to Join

In accordance with PELRA, an employee will have the right to form and join labor or employee organizations and will have the right not to form and join such organizations. An employee in an appropriate unit will have the right by secret ballot to designate an exclusive representative for the purpose of negotiating grievance procedures and the terms and conditions of employment for employees of this unit with the Employer.

1.5.3 Withholding Dues for Membership

Pursuant to Minn. Stat. § 179A.06, the Employer will deduct from the regular payroll: Association dues for those employees in the bargaining unit who are members of the Association and who have requested in writing to have their regular Association dues paid by payroll deduction.

1.5.3.1 Deduction of Association Dues

The Employer will commence payroll deductions within thirty (30) days from receipt of the notice of authorization from the Association.

1.5.3.2 Remission of Withheld Funds

The aggregate of funds deducted and withheld from all employees in the bargaining unit shall be remitted by the Employer together with an itemized statement to the Minnesota School Employees Association no later than thirty (30) days following the end of each payroll period.

1.5.3.3 Bargaining Unit Employee Information

The Employer shall report to the Association all employee information required by law and including additions, deletions, and status changes within the bargaining unit. The Employer will provide this information in the time period required by law.

1.5.4 Indemnification Clause

The Association will indemnify, defend, and hold the Employer harmless against any claims made against and any suits instituted against the Employer, its officers, or employees, by reason of the association dues under Subsection 1.5.3.

1.5.5 Employee's Personnel Files

An employee has the right to review the contents of their personnel file. An employee has the right to reproduce any of the contents of the file at their expense. The employee may submit any information in response to material in the file and the submitted information will become part of the personnel file.

1.5.6 Association Release Time

During each year covered under this Agreement, the Association will be allowed up to a total of thirty-six (36) hours to be used by an employee who is an officer or agent of the Association. The Association agrees to notify the Superintendent or their designee, no less than five (5) duty days in advance of the date of intended use for the requested leave.

2. DUTY DAYS, HOURS, AND OVERTIME

2.1 Hours of Day

An employee will be assigned times and shifts as determined by the Employer. If a permanent change is made, a two (2)-week prior written notice will be issued, except in cases of emergencies and temporary changes.

2.2 Emergency or Weather Closing

An employee will be paid as follows in the event that school is delayed in opening, cancelled, or closes early.

School Cancelled	An employee is not required to work when school is cancelled. The employee receives pay for regularly scheduled hours for that day. The employee may be required to work an alternative day if school is subsequently rescheduled and worked without any additional pay.
Delayed Opening	An employee will adjust hours to announced starting time (e.g., if school starts late, report one hour later than usual unless normal start time is the same or later than announced starting time). An employee receives pay for regularly scheduled hours for that day.
Early Closing	If an employee is sent home due to early closing, the employee receives pay for regularly scheduled hours for that day.

In the event schools operate during a building closure (e.g., operate virtually during a snow-related building closure), employees will be expected to be available to support virtual learning.

2.3 Overtime

All hours worked in excess of forty (40) hours per week will be paid at one and one-half (1.5) times the regular rate of pay. Overtime will not be worked unless approved by the employee's supervisor in advance.

2.4 Replacement Pay

2.4.1 Eligibility

An employee who replaces another employee on a temporary basis for a period of up to five (5) consecutive working days will be compensated at the employee's own rate of pay.

2.4.2 Compensation

An employee who is assigned on a temporary basis to a position with a higher classification for a period of more than five (5) consecutive working days will be compensated at the higher rate of pay for the length of the assignment. Step placement will be determined by the Human Resources Department.

2.5 Breaks

An employee who works at least four (4) hours, but less than seven (7) hours may take one fifteen (15) minute paid break per workday. An employee who works seven or more hours per day may take two (2) fifteen (15) minute paid breaks per day.

The scheduling of all breaks must be with the approval of the supervisor or principal. An employee should arrange the scheduling of breaks with their supervisor.

If schedule arrangements cannot be agreed upon by the employee and the supervisor, an employee should bring this issue to the attention of the building administrator immediately. If the situation is still unresolved, the employee should contact the Human Resources Department and/or the union representative. Section 2.5 will not be subject to the grievance or arbitration procedure.

2.6 Playground and Lunchroom Hours

Hours worked supervising the playground or lunchroom will be paid at the employee's current classification and step relative to their assignment covered by this Agreement.

These hours will be included for credit toward experience credit, insurance items found in Article 5 and sick leave if the employee is also performing services in a position covered by this Agreement.

3. COMPENSATION

3.1 Wage Rates

The following wage rate schedules, effective as of July 1, 2024, respectively, will be applicable to an employee covered by this Agreement:

Step	Instructional Assistant	Educational Associate	Technology Assistant
2	\$ 20.20	\$ 22.20	\$ 24.20
3	\$ 20.50	\$ 22.50	\$ 24.50
4	\$ 20.75	\$ 22.75	\$ 24.75
5	\$ 21.00	\$ 23.00	\$ 25.00
7	\$ 22.20	\$ 24.20	\$ 26.20
8	\$ 23.00	\$ 25.00	\$ 27.00
10	\$ 23.20	\$ 25.20	\$ 27.20
12	\$ 23.55	\$ 25.55	\$ 27.55
18	\$ 24.20	\$ 26.20	\$ 28.20

The following wage rate schedules, effective as of July 1, 2025, respectively, will be applicable to an employee covered by this Agreement:

Step	Instructional Assistant	Educational Associate	Technology Assistant
2	\$ 21.00	\$ 23.00	\$ 25.00
3	\$ 21.30	\$ 23.30	\$ 25.30
4	\$ 21.50	\$ 23.50	\$ 25.50
5	\$ 21.70	\$ 23.70	\$ 25.70
6	\$ 21.70	\$ 24.00	\$ 25.70
7	\$ 22.90	\$ 24.90	\$ 26.90
8	\$ 23.60	\$ 25.60	\$ 27.60
10	\$ 23.80	\$ 26.00	\$ 27.80
12	\$ 24.30	\$ 26.30	\$ 28.30
18	\$ 25.00	\$ 27.00	\$ 29.00

3.2 Placement on the Salary Schedule

Credit may be granted for appropriate outside experience at the time of initial hiring.

3.3 Experience Credit

Experience credit for purposes of salary increases will be determined as of July 1 each year. An employee hired prior to January 1 will be given credit for one (1) year of experience.

3.4 Summer Work

Article 3 is the only article that applies for bargaining unit members performing summer work.

3.5 Crossing Guard or Directing Traffic Stipend

An employee specifically assigned to work as a crossing guard or directing traffic will receive a stipend of \$3.20 per hour for the actual time performing those duties. This stipend is in addition to the wage rate under Subsection 3.1.

3.6 Holidays

An eligible employee will receive five (5) paid holidays, which will be observed on Christmas Eve, Christmas Day, New Year's Day, and the first Monday and Tuesday of Spring Break. An employee is eligible to receive holiday pay for Christmas Eve, Christmas Day, and New Year's Day if they are an active employee already scheduled to be paid as of December 31st of the given year. The Employer will pay the lump sum holiday payment for Christmas Eve, Christmas Day, and New Year's Day as a part of an employee's first paycheck in January. The lump sum holiday payment for the spring holidays will be paid in accordance with the Employer's payroll schedule for that pay period.

3.7 Tax-Deferred Matching Contribution Plan

An employee may contribute a portion of their base salary to the employee's retirement contribution plans, either tax-deferred or not tax-deferred, subject to the following subsections.

3.7.1 Approved Plan

The employee's contribution plans must be district-approved and subject to applicable provisions of Minnesota Statutes and IRS Codes and any amendments thereto. A list of eligible plans is available on the district's website and in the business office.

3.7.2 Eligibility

An employee is eligible to participate in the tax-deferred 403(b) matching contribution plan if (1) the employee has completed two (2) years of services with the Employer and (2) the employee is assigned to work twenty (20) hours or more per week.

3.7.3 Matching Salary Deduction

The Employer contribution is not payable unless the employee authorizes a matching salary reduction up to the amount the employee is eligible to receive under Subsection 5.7.4.

3.7.4 Employer Contribution

The amount of the Employer contribution will be up to two and one-half (2.5) percent of the employee's hourly wage with a maximum Employer contribution of \$2,000 per year.

3.7.5 Employee and Employer Contribution

Contributions will be made to a district-approved company of the employee's choice, subject to the previous subsections. The employee is responsible for making all arrangements required with the vendor to ensure that proper payment can be made by the Employer.

4. LEAVES OF ABSENCE

4.1 Family, Medical, and Parental Leave

An eligible employee may be entitled up to twelve (12) weeks of unpaid leave per twelve (12) month period consistent with law and the terms of the Employer's leave policy and procedure, as it may be amended from time to time at the sole discretion of the Employer.

Leaves taken under other sections of this Article that also qualify as leave under the Family Medical Leave Act are coordinated and taken simultaneously.

4.2 Basic Leave Allowance

An employee receives a basic leave allowance of one (1) day for each month worked up to a maximum of nine (9) days for each school year. The basic leave allowance may be used for sick leave, family illness, or bereavement leave, and personal leave under the terms and

conditions set forth in Section 4.6. This leave is deducted from the employee's basic accumulated leave allowance. Basic leave not used during any school year accumulates without limit.

4.3 Sick Leave

One (1) day of basic leave allowance may be used by an employee for each day of absence due to illness or injury.

An employee who has been absent may be required to present a statement from a physician verifying an illness and certifying that the employee has recovered sufficiently to return to normal duties. An employee absent more than five (5) consecutive working days must present this certification. If the Employer requires a certification for an absence of less than six (6) days, the Employer will designate the physician and is responsible for paying the cost of the physician's examination. For certification of absences greater than five (5) consecutive working days, an employee will be responsible for paying the cost of the physician's examination unless the Employer requires examination by a specified physician, in which instance the Employer will be responsible for paying the cost of the examination.

4.4 Family Illness or Bereavement Leave

An employee may use basic leave allowance provided by the Employer for absences due to an illness or injury to the employee's dependent child for reasonable periods as the employee's attendance with the dependent child may be necessary, on the same terms the employee is able to use accumulated basic leave allowance for the employee's own illness or injury. A "dependent child" means an individual under eighteen (18) years of age or an individual under age twenty-one (21) who is still attending secondary school. Leave allowance may be used in accordance with state and federal law for the illness of an adult child, spouse, sibling, parent, grandparents, or stepparent.

For necessary absence because of illness or death or illness in the employee's family, the employee may use accumulated basic leave at no salary deduction. Additionally, for necessary absence because of illness or death of any non-relative living in the employee's household, the employee may use accumulated basic leave at no salary deduction. For necessary absence because of the death of friends, the employee may use accumulated basic leave at no salary deduction. An employee may without deduction from pay or leave, also attend local funerals when the absence involves approximately two (2) hours and when coverage can be arranged from other employees.

4.5 Personal Leave

Up to four (4) days leave allowance during any one regular school year may be used by an employee for personal leave. The specific reason for the requested leave does not have to be given.

Requests for personal leave must be submitted in writing to the employee's immediate supervisor at least three (3) duty days in advance except in cases of extreme emergency.

An employee making a timely request for use of personal leave may use this leave unless the employee is notified that their request is denied. Adequate staffing for buildings and departments must be ensured as determined by the supervisor.

The employee must ensure they have personal leave available. An employee is encouraged to check availability of personal leave by referring to the online employee system.

4.6 Emergency Sick Leave Bank (ESLB)

The Employer and Association have developed an emergency sick leave bank (ESLB) for qualifying employees who have exhausted all paid leave options including basic leave, workers' compensation (if applicable), and any other state and/or federal paid leave programs. Employees may apply for days from the ESLB when they are experiencing or will experience a medical emergency, or their immediate family member is experiencing or will experience a medical emergency. A "medical emergency" is defined as a medical condition of the employee (or their immediate family member) that will require the prolonged absence of the employee from duty and will result in a substantial loss of income to the employee because the employee has or will have exhausted all forms of paid leave.

An eligible employee must use all forms of paid leave before accessing donated leave from the ESLB. There is a mandatory ten (10) day waiting period before an eligible employee can access donated leave.

Examples:

- Eligible employee has fifteen (15) days of paid leave. They can access donated leave starting from the sixteenth (16th) day of their absence.
- Eligible employee has five (5) days of paid leave. They will use their five (5) days of paid leave for the first five (5) days of their absence. They will be on unpaid leave from days

six (6) through ten (10). They can access donated leave starting from the eleventh (11th) day of their absence.

The medical condition must be recognized by the mainstream medical community to be deemed an eligible medical condition for the ESLB program. The ESLB will be filled by donations made by other unit employees to support colleagues experiencing such circumstances.

Employees will be notified of the open enrollment for participation in the ESLB at the beginning of employment. Employees who wish to participate in the ESLB are required to donate one (1) basic leave day within thirty (30) days of their start date with the Employer. Employees who choose not to participate in the ESLB at the time of hire can only join during the month of September for the upcoming school year. To do so, they must donate one (1) basic leave day on or before September 30 of that year.

All donations are confidential and nonrefundable. Once a day is donated, an employee cannot retract or reclaim the donated basic leave for any reason.

If at any point the ESLB is not self-sustaining, the Employer and Association may request additional donations. Employees that did not donate at the beginning of their employment may choose to participate at that time by donating one (1) basic leave day within the open enrollment period. Open enrollment may be allowed at other times with the mutual agreement of the Employer and Association.

Recipient Eligibility. Membership will be open to all regularly contracted unit employees. An employee who has exhausted all forms of paid leave may apply for leave from the ESLB for a medical emergency, as defined above, by submitting a written application and a medical certification from the employee or immediate family member's treating physician to the Human Resources Department. Employees may not begin to use sick leave from the ESLB until the Employer has approved the written application. No application will be approved if the ESLB does not contain donated days of leave. The Employer will inform the Association when an application for sick leave from the ESLB has been approved.

No employee may withdraw more than sixty-five (65) consecutive days from the ESLB. After sixty-five (65) days, an employee must be approved for long-term disability or return to work. No employee may withdraw more than one hundred ten (110) days during their career with the Employer unless the Employer and the Association agree to a greater number of days for a life-threatening medical emergency. No

employee may withdraw days from the ESLB for use on non-contract days.

Employees will immediately become ineligible for the ESLB if they become eligible to receive long-term disability benefits, workers' compensation, state and/or federal paid leave benefits, or other pay or other benefits in place of any part of their salary.

4.7 Religious Observance Leave

Up to three (3) days leave will be granted to an employee for required religious observance. These days must be recognized religious holidays and will not be permitted for circumstances where personal alternative attendance options exist. Notification must be submitted in writing to the Human Resources Department at least two (2) weeks prior to the requested absence.

4.8 Childcare Leave

An employee is eligible for a leave of absence without pay for a period of up to twelve (12) months for childcare.

The employee must submit an application for childcare leave at least sixty (60) calendar days before the requested leave is to begin. The sixty (60) day requirement may be waived when an emergency makes this notice impossible. The childcare leave will commence at a date agreed upon between the Employer and the employee.

Failure to return to work upon expiration of a leave of absence will result in termination of employment. Upon return to work, the employee will be reinstated to the employee's original job or to a paraprofessional position with no reduction of hourly pay and will retain all seniority and leave benefits accrued prior to taking the leave of absence.

4.9 Incentive Leave

One (1) unrestricted incentive leave day with pay will be granted to any employee who completed the full prior school year without using any leave allowance for personal sick leave, family illness or bereavement leave, or personal leave, as provided for in Sections 4.2 through Section 4.6 of this Agreement. This incentive leave day may be used upon three (3) days written notice to the employee's supervisor. This day may not be accumulated from one year to the next year.

4.10 Judicial Leave

4.10.1 Court Appearances

An employee who is duly subpoenaed as a witness in any case in court will be entitled to leave with pay for that purpose provided that the employee is not a party in the case, and provided that the case is not the result of litigation undertaken by the employee or the Association against the Employer. In cases where the Employer is a party in the litigation, the employee will be entitled to pay while attending as a witness at the Employer's request or as a co-defendant in the case.

4.10.2 Required Jury Duty

An employee who is required to serve as a juror will be granted leave with pay while serving on jury duty contingent upon the employee paying to the Employer any fees received, minus travel allowance, for the jury service.

4.11 Superintendent's Discretionary Leave

Other types of leaves are subject to the discretion of the Superintendent.

5. INSURANCE BENEFITS

5.1 Group Insurance

The Employer will provide an eligible employee the opportunity to enroll in the program of group insurance benefits described in this Article. An eligible employee for purposes of this Article, unless specified otherwise, is an employee with a school year assignment of thirty (30) hours or more per week, as determined by the Human Resources Department.

5.2 Hospitalization-Medical Insurance

An eligible employee may enroll for either single, single plus one, or family coverage in the Employer's hospitalization-medical insurance program.

The maximum monthly Employer contribution toward the premium for the type of coverage in which an eligible employee is enrolled follows:

Type of Coverage	Effective 1-1-24	Effective 1-1-25
Single	\$695.00	\$725.00
Single + One	\$795.06	\$795.06
Family	\$1,031.39	\$1,031.39

An eligible employee enrolled in the program will contribute, through payroll deduction, any excess of the monthly premium over the maximum Employer contribution toward the type of coverage in which the employee is enrolled.

An eligible employee receiving wage replacement benefits from the Employer's workers' compensation carrier, or the long-term disability carrier will remain eligible for the Employer's contribution for health and hospitalization-medical insurance.

5.3 Dental Insurance

The Employer will provide a dental insurance program for eligible employees. Participation in this program is voluntary. The Employer will contribute up to the following amounts toward the monthly premium for each paraprofessional enrolled in the coverages available.

Type of Coverage	Effective 7-1-22
Single	\$25
Single + One	\$25
Family	\$25

An eligible employee enrolled in the program will contribute through payroll deduction, any excess of monthly premium over the Employer contribution toward the type of coverage for which the paraprofessional is enrolled.

5.4 Life Insurance

An eligible employee may participate in the Employer's group term life insurance program and will be provided \$20,000 of term life insurance. The Employer pays the entire premium for such coverage.

5.5 Accidental Death and Dismemberment Coverage

An eligible employee is eligible for accidental death and dismemberment insurance coverage in an amount equal to \$10,000. The Employer pays the entire premium for this coverage.

5.6 Income Protection

Eligible employees will be included in the Employer's income protection insurance program, with the Employer paying the entire premium for such coverage.

5.7 Flexible Benefits Plan

An employee is eligible to participate in the Flexible Benefits Plan established by the Employer provided, however, that the employee meets all other requirements for eligibility set forth in the Plan.

5.8 Retiree Insurance

An eligible employee who retires and meets the eligibility requirements of Minn. Stat. § 471.61, Subd. 2b will be eligible to continue indefinitely, at the employee's expense, participation in the Employer's group health and dental plan.

The Employer may offer a Medicare supplement health insurance plan for a retiree who is eligible for Medicare benefits. If a Medicare supplement plan is offered by the Employer, a Medicare eligible retiree will receive health insurance coverage only under the Medicare supplement plan. A retiree who becomes eligible for an employer-paid group medical plan elsewhere is ineligible to continue in the Employer's plan.

6. JOB POSTINGS

6.1 Notice of Job Postings

The Employer will post on the District's website for seven (7) calendar days all non-temporary job openings not filled by reassignment. An employee wishing to be considered for posted vacancies must submit written requests to the Human Resources Department within the posting period. No requests will be carried from one posting to another. All decisions regarding reassignment, transfer, or promotion will be determined by the Employer.

7. DISCIPLINE, DISCHARGE, AND PROBATIONARY PERIOD

7.1 Probationary Period

An employee under the provisions of this Agreement will serve a probationary period of twelve (12) calendar months of continuous employment in the District (and within this unit) during which time the Employer has the unqualified right to suspend without pay, discharge, or otherwise discipline this employee; and during this probationary period, the employee has no recourse to the grievance

procedure, insofar as suspension, discharge or other discipline is concerned. However, a probationary employee has the right to bring a grievance on any other provisions of this Agreement alleged to have been violated.

7.2 Probationary Period; Change of Classification

In addition to the initial probationary period, an employee transferred or promoted to a different classification will serve a new probationary period of three (3) calendar months in any such new classification. During this three (3) month probationary period, the Employer or the employee may determine that the employee's performance in the new classification is unsatisfactory, the Employer has the right to reassign the employee to the next available position in the employee's former classification for which the employee is qualified, or the employee may request to be placed in the first available vacant position in the employee's former classification for which the employee is qualified.

7.3 Completion of Probationary Period

An employee who has completed the probationary period may be suspended without pay or discharged only for cause. An employee who has completed the probationary period and is suspended without pay or discharged has access to the grievance procedure.

7.4 Seniority Date

An employee will acquire seniority upon completion of the probationary period as defined in this Agreement and, upon acquiring seniority, the seniority date will relate back to the first date of continuous service in a position governed by this Agreement. If more than one (1) employee commences work on the same date, the seniority ranking for such employees will be determined by the date and time such employee-initiated employment paperwork in the Human Resources Department.

8. LAYOFF AND RECALL

8.1 Recognition

The parties recognize the principle of seniority in the application of Article 8, subject to the restrictions and limitations stated below.

8.2 Definitions

8.2.1 Full-Time Employee

A "full-time employee" for purposes of Article 8 only is defined as a person who works thirty (30) or more hours per week.

8.2.2 Part-Time Employee

A "part-time employee" for purposes of Article 8 only is defined as a person who works less than thirty (30) hours per week.

8.3 Seniority Date

An employee within the appropriate unit acquires seniority upon completion of the probationary period as defined in this Agreement. Upon acquiring seniority, the seniority date relates back to the date of the original employment of continuous service within the appropriate unit and accumulative only within this appropriate unit.

8.4 Displacement Rights

8.4.1 Position Elimination or Reduction

An employee whose position is being eliminated or reduced from full-time to part-time will be sent written notice of the position elimination or reduction from full-time to part-time no less than fifteen (15) calendar days before the last working day in the full-time position. As an exception, notice of less than fifteen (15) days may be given with respect to special education positions. Copies of this notice must immediately be sent to the Human Resources Department and to union representative designated by the Association.

The affected employee may elect to displace, in accordance with Subsection 8.4.2, the employee with the least continuous service within the same or lower wage group, except as provided in Section 8.9. Each subsequently displaced employee may elect to displace the employee with the least continuous service within the same or lower wage group in like manner except that the fifteen (15) day advance notice requirement stated above does not apply when an employee is displaced pursuant to the provisions of this Section. In each of the above instances, the employee may displace another employee only if they have the necessary skills and qualifications required for that position as determined by the Employer.

8.4.2 Full-Time and Part-Time Delineation

If a position is eliminated or reduced from full-time to part-time, that employee may displace the least senior person in the following groups in the order listed, except that a part-time employee may not displace a full-time employee. For purposes of

this procedure, an employee serving in more than one (1) wage group will be considered as a member of the wage group in which the employee's regular assignment produces the greatest weekly earnings.

Educational Associates	Full-Time
Instructional Assistants	Full-Time
Educational Associates	Part-Time
Instructional Assistants	Part-Time

8.4.3 Written Request to Displace

A written request to displace must be delivered to the Human Resources Department within five (5) calendar days of the employee's receipt of notice of layoff.

8.5 Reduction in Assignment

In the event that a full-time employee's position is reduced, but as a result of that reduction continues to qualify as a full-time employee as defined in Subsection 8.2.1, this employee is not entitled to displace any other employee regardless of seniority.

In the event that a full-time employee's position is reduced to part-time as defined in Subsection 8.2.2, this employee may accept this reduced position or, except as provided in Section 8.9, may elect to displace the least senior employee in this appropriate unit in accordance with the provisions of Section 8.4.

8.6 Changes in Assignment

In the event that an employee's position is eliminated, and another position is available within the employee's current wage group for which the employee has the necessary skills and qualifications as determined by the Employer, the Employer may transfer the employee to that assignment. An employee in this situation is not entitled to displace any other employee regardless of seniority.

8.7 Layoff Application

An employee on layoff retains the employee's seniority and right to recall within an equal or lower wage group in seniority order for a period of one (1) calendar year after the date of layoff, subject to the provisions of Section 8.8.

8.8 Recall

An employee will be recalled in order of seniority for a position within the same wage group held prior to layoff or a lower wage group

for which the employee is qualified. If a position becomes available for a qualified employee who is on layoff, the Employer will mail by certified mail the notice to the employee who has seven (7) calendar days from the date of mailing of this notice to accept reemployment. If the employee's written acceptance of the available position is not received by the Human Resources Department within seven (7) calendar days, it will constitute a waiver on the part of the employee to the position then available and the employee will forfeit any future reinstatement of employment rights. An employee on layoff may only reject reemployment without forfeiting any future reinstatement of employment rights if they were a full-time employee and are offered a part-time position.

8.9 One-to-One Paraprofessionals

Notwithstanding any provision of this Agreement to the contrary, an employee who is assigned to a one-to-one paraprofessional position for a child receiving District special education services may not be displaced by a senior employee under the above layoff and displacement procedures.

9. GRIEVANCE PROCEDURE

9.1 Definitions

A "grievance" is defined as a dispute or disagreement as to the interpretation or application of any term or terms of this contract.

A "calendar day" is defined as each day of the week, Sunday through Saturday. During the school year if the fourteenth day of the timeline is on a non-duty day, the timeline will be extended to the first duty day following the fourteenth day.

9.2 Procedure

9.2.1 Step I

Whenever an aggrieved employee or small group of aggrieved employees have a grievance, they will meet on an informal basis with the employee's or employees' building principal or supervisor in an attempt to resolve the matter within fourteen (14) calendar days after becoming aware of the incident giving rise to the grievance. If the parties are unable to resolve the dispute, the grievance will be reduced to writing by the exclusive representative and submitted to the Human Resources Department within fourteen (14) calendar days following the Step I meeting.

If the grievance involves a matter, which substantially affects a large number of employees, the grievance will be reduced to writing by the exclusive representative and submitted to the Human Resources Department within fourteen (14) calendar days after becoming aware of the grievance.

9.2.2 Step II

The Director of Human Resources will meet with the exclusive representative within fourteen (14) calendar days after receipt of the written grievance and attempt to mutually resolve the dispute. The parties will be required to meet and negotiate in good faith at reasonable times in an attempt to resolve the grievance. The terms of the resolution will be written on the grievance and signed by both parties.

If no agreement is reached, the Director of Human Resources will respond in writing to the exclusive representative within fourteen (14) calendar days. The exclusive representative must submit the unresolved grievance to the Superintendent within fourteen (14) calendar days after receipt of the Director of Human Resources' answer in writing.

9.2.3 Step III

The Superintendent or designee will meet with the designated official of the exclusive representative within fourteen (14) calendar days after receipt of the grievance to attempt to resolve the dispute. Upon resolution both parties will sign a memorandum setting out the disposition of the grievance. If the parties are unable to reach agreement within fourteen (14) calendar days after the Step III meeting, either party may then request, within another fourteen (14) calendar days, by written notice to the other party that the grievance be submitted to final and binding arbitration.

9.2.4 Step IV

The Employer and the exclusive representative will endeavor to select a mutually acceptable arbitrator to hear and decide the grievance. If the Employer and the exclusive representative are unable to agree on an arbitrator, they will request from the Director of the Bureau of Mediation Services, State of Minnesota, a list of five (5) names of arbitrators. The parties will alternately strike names from the list of five (5) arbitrators until only one name remains. The remaining

arbitrator will hear and decide the grievance. If the parties are unable to agree on who will strike the first name, the question will be decided by a flip of the coin. Each party will be responsible for equally compensating the arbitrator for any fees and necessary expenses. The arbitrator does not have the power to add, subtract, or modify in any way the terms of the existing contract.

The decision of the arbitrator is final and binding upon the parties. The decision will be issued to the parties by the arbitrator and a copy will be filed with the Bureau of Mediation Services, State of Minnesota.

The processing of all grievances will be during the regularly scheduled working hours and an employee will not lose wages due to necessary participation.

The parties by mutual written agreement may waive any step and extend any time limits in the grievance procedure. However, failure, by the employee or the Association, to adhere to the time limits without mutual agreement to waive such limits, will result in a forfeit of the grievance. Failure of the Employer to act within the time limitations specified, without mutual agreement to waive such limits, will constitute a denial of the grievance and permit the grievant to proceed to the next step.

9.3 Selection of Remedies

A grievance may only be advanced to step IV (final and binding arbitration) provided that the employee has not elected to pursue a veteran's discharge hearing and the timeline for such hearing has been exhausted, if applicable.

10. PUBLIC OBLIGATION

The parties mutually recognize that their first obligation is to the public and that the right of students and residents of the District to the continuous and uninterrupted operation of the school is of paramount importance.

The exclusive representative agrees, therefore, that during the term of this Agreement, neither the exclusive representative nor any employee will engage in any strike. The term "strike" means concerted action in failing to report for duty, the willful absence from one's position, sympathy strike, the stoppage of work, slowdown,

or the abstinence in whole or in part from the full, faithful, and proper performance of the duties of employment for the purposes of inducing, influencing, or coercing a change in the conditions or compensation or the rights, privileges, or obligations of employment. The parties agree that Article 10 is not subject to the grievance or arbitration procedure but is enforceable in the Courts.

11. DURATION

11.1 Term and Reopening Negotiations

This Agreement will remain in full force and effect for a period commencing on its date of execution, through June 30, 2026, and thereafter as provided by the PELRA. If either party desires to modify or amend this Agreement commencing at its expiration, it will give written notice of such intent pursuant to PELRA. Unless otherwise mutually agreed, the parties will not commence negotiations more than ninety (90) days prior to the expiration of this Agreement.

11.2 Effect

This Agreement constitutes the full and complete Agreement between the Employer and the exclusive representative representing the employees. The provisions herein relating to terms and conditions of employment supersede any and all prior agreements, resolutions, practices, District policies, rules or regulations concerning terms and conditions of employment inconsistent with these provisions. Nothing in this Agreement will be construed to obligate the Employer to continue or discontinue existing or past practices, or prohibit the Employer from exercising all management rights and prerogatives, except insofar as this exercise would be in express violation of any term or terms of this Agreement.

11.3 Finality

Any matters relating to the terms and conditions of employment, whether or not referred to in this Agreement, will not be open for negotiation during the term of this Agreement.

11.4 Severability

The provisions of this Agreement are severable.

12. DOCUMENT AUTHORIZATION

IN WITNESS WHEREOF, the parties have signed this Agreement this 9th day of September, 2024.

**FOR MINNESOTA SCHOOL EMPLOYEES
ASSOCIATION:**

**FOR INDEPENDENT SCHOOL DIST.
NO. 273:**

Union Steward

Board Chair

MSEA Field Representative

Board Clerk

APPENDIX A

POSITION CLASSIFICATIONS

Instructional Assistant

Classroom
Playground Duty*

Educational Associate

English as a Second Language
Math (secondary)
Music (choral, instrumental & accompanist)
Options
Physically Impaired
Science (secondary)
Science/Math (elementary)
Security Monitor
Sign Language Interpreter
Sign Language Facilitator
Special Education
World Language

Technology Assistant

*Persons who are employed only as playground/lunchroom supervisors are not paraprofessionals.

VIII. **Leadership and Committee Updates**

IX. **Superintendent Updates**

X. **Adjournment**

XI. **Information**

XI.A. Investment Summary - August 2024



Board Meeting Date: 9/9/2024

Title: Investment Summary – August 2024

Type: Information

Presenter(s): Mert Woodard - Director, Finance & Operations

Description: The attached report provides detailed information regarding cash and investments belonging to the District as of August 31, 2024.

Recommendation: N/A

Desired Outcomes from the Board: This information is provided for the benefit of the Board of Education and its stakeholders.

Attachments:

1. Investment Summary – August 2024

Investment Summary

FOR THE MONTH ENDED AUGUST 31, 2024

General Operating Funds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	2,110,276	5.30%
MSDLAF+ Max	Money Market	N/A	NOW	417,311	5.40%
MSDLAF Term	TERM - MSDLAF+ TERM Jun 25	1/16/2024	10/11/2024	1,036,978	5.05%
MSDLAF CD Program	Fieldpoint Private Bank & Trust, CT	1/23/2024	1/22/2026	249,052	5.10%
PMA/MN Trust	Money Market	8/31/2024	NOW	14,703,878	5.21%
Term Series Flex	MNTrust Term Series-Flex (VNB), IL	8/31/2024	NOW	4,332,057	5.25%
SDA Account	NexBank, TX	8/31/2024	NOW	2,100,772	5.26%
Certificate of Deposit	Milledgeville State Bank, IL	3/17/2023	9/12/2024	233,350	4.69%
Certificate of Deposit	Fieldpoint Private Bank & Trust, CT	3/17/2023	9/12/2024	232,650	4.88%
Certificate of Deposit	BOM Bank, LA	11/1/2023	10/31/2024	236,500	5.65%
Certificate of Deposit	State Bank of Texas, TX	11/1/2023	10/31/2024	237,100	5.39%
Certificate of Deposit	EagleBank, VA	11/1/2023	10/31/2024	236,900	5.48%
Certificate of Deposit	R Bank, TX	11/1/2023	10/31/2024	237,000	5.44%
Certificate of Deposit	ALLIANT CREDIT UNION/IL,01882MAF9	11/8/2023	11/7/2024	248,295	5.65%
Certificate of Deposit	KS STATEBANK / KANSAS STATEBANK OF MANHATTAN, KS	11/18/2022	11/18/2024	226,600	4.58%
Certificate of Deposit	FIRST NATIONAL BANK, ME	11/18/2022	11/18/2024	226,800	4.56%
Certificate of Deposit	PENTAGON FEDERAL CREDITUNION (183 day and out), VA	11/18/2022	11/19/2024	1,750,000	4.40%
Certificate of Deposit	CITY NATL BK - BEV HILLS,178180GR0	11/23/2022	11/25/2024	242,918	4.71%
Certificate of Deposit	UBS BANK USA, 90348J7G9	11/23/2022	11/25/2024	247,907	4.66%
Certificate of Deposit	BMW BANK NORTH AMERICA,05580AT20	11/25/2022	11/25/2024	242,762	4.66%
Certificate of Deposit	DISCOVER BANK, 2546732A3	11/30/2022	12/2/2024	242,889	4.66%
Certificate of Deposit	Flagstar Bank, National Association,NY	7/23/2024	1/23/2025	5,000,000	5.06%
US Treasury Bonds & Notes	MN TRUST TERM SERIES, MN	8/23/2024	1/23/2025	1,500,000	4.91%
Certificate of Deposit	FIRST PRIORITY BANK, OK	11/18/2022	1/27/2025	224,400	4.56%
Certificate of Deposit	GREENSTATE CREDIT UNION, IA	11/18/2022	1/27/2025	225,100	4.53%
Certificate of Deposit	ELGA CREDIT UNION, MI	8/22/2023	1/27/2025	232,350	5.21%
US Treasury Bonds & Notes	MN TRUST TERM SERIES, MN	5/17/2024	5/19/2025	1,000,000	5.05%
Certificate of Deposit	CONNEXUS CREDIT UNION,20825WCN8	8/25/2023	8/25/2025	250,230	5.26%
Certificate of Deposit	CALIFORNIA CREDIT UNION,130162AY6	8/28/2023	8/28/2025	245,325	5.31%
Certificate of Deposit	Bank of Crockett, TN	11/1/2023	11/3/2025	226,100	5.24%
Certificate of Deposit	Schertz Bank & Trust, TX	11/7/2023	11/10/2025	226,450	5.14%
Certificate of Deposit	BANK OF AMERICA NA, 06051V4R4	11/8/2023	11/10/2025	246,030	5.26%
Certificate of Deposit	FIRST PREMIER BANK, 33610RUW1	11/10/2023	11/10/2025	245,614	5.16%
US Treasury Bonds & Notes	MN TRUST TERM SERIES, MN	5/17/2024	11/18/2025	5,000,000	4.92%
US Treasury Bonds & Notes	US TREASURY N/B, 91282CGR6	3/19/2024	3/15/2026	1,256,693	4.57%
Certificate of Deposit	American Plus Bank, N.A., CA	8/22/2024	7/27/2026	232,400	3.90%
Certificate of Deposit	First Internet Bank of Indiana, IN	8/22/2024	7/27/2026	229,800	4.47%
Certificate of Deposit	Financial Federal Bank, TN	8/22/2024	7/27/2026	231,000	4.25%
Certificate of Deposit	ServisFirst Bank, FL	8/22/2024	7/27/2026	230,700	4.32%
Certificate of Deposit	First Capital Bank, SC	8/22/2024	7/27/2026	232,000	3.99%
Certificate of Deposit	Customers Bank, NY	8/22/2024	7/27/2026	231,800	3.99%
Certificate of Deposit	First National Bank, AR	11/1/2023	11/2/2026	217,600	4.94%
Certificate of Deposit	NUMERICA CREDIT UNION,67054NBN2	11/10/2023	11/10/2026	256,122	5.41%
Certificate of Deposit	OPTUM BANK INC, 68405VBK4	11/15/2023	11/16/2026	248,684	4.96%
Total General Operating Funds:				\$ 47,780,392	

2021B General Obligation School Building Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PMA/MN Trust	Money Market	N/A	NOW	937,089	5.20%
Total 2021B General Obligation School Building Bonds:				\$ 937,089	

2023A General Obligation Capital Notes & Facilities Maintenance Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PMA/MN Trust	Money Market	1/31/2024	NOW	3,147,175	5.20%
Total 2023A GO Capital Notes & FM Bonds:				\$ 3,147,175	

Total Portfolio Value: \$ 51,864,656

XI.B. 2023-2024 Substitute Teacher Fill Rate



Board Meeting Date: 9/9/2024

Title: 2023-2024 Substitute Teacher Fill Rate

Type: Information

Presenter(s): Sonya Sailer, Director of Human Resources

Background: A school district's ability to hire enough substitute teachers to replace its absent teachers is referred to as its "fill rate," which equates to the percentage of teacher absences that were covered by a substitute teacher

Beginning with the 2023-2024 school year, the district moved to a building substitute model staffed fully through Teachers on Call (TOC). This modification allowed the district to add an additional building substitute at each school building to provide more support for unexpected absences. Our new substitute system proved to be highly successful during the 2023-2024 school year with our overall fill rate averaging 96%. As a point of comparison, the district's overall fill rate averaged 70% during the 2022-2023 school year. The district also enjoyed an increase in the number of TOC substitutes choosing to provide services in Edina in 2023-2024, growing to 407 active teacher substitutes today.

Analysis of our surrounding school districts shows that our district's substitute teacher pay rates remain competitive at this time. EPS currently provides \$175/day for a daily teacher substitute (\$200/day on Fridays) and \$200/day for a building teacher substitute. The district will continue to monitor substitute teacher rates to ensure it provides competitive pay rates.

Recommendation: Information only

Attachment(s): N/A

XI.C. To-and-From School Transportation Fees -
Final Data



Board Meeting Date: 9/9/2024

Title: To-and-From School Transportation Fees follow-up

Type: Information

Presenter(s): Dr. Stacie Stanley, Superintendent; and Mert Woodard, Director, Finance & Operations

Description: As part of the fiscal year 2025 budget development process, the District administration was advised to consider the impact of assessing fees for to-and-from school transportation that is currently free of charge. Administration surveyed families and provided an initial summary of the data at the August 20, 2024, board work session. Administration is providing a summary of the full survey results.

State law mandates that school districts offer free transportation to students living over 2 miles from school. Currently, the District exceeds this requirement by providing free transport to elementary students living 0.7 miles or more away and secondary students living over 1 mile away.

The following is the expected number of students receiving free transportation under District policy who would not qualify if the District adhered strictly to state statute **and** do not qualify for educational benefits:

<u>School</u>	<u>No. of Students</u>		<u>Prior-Year Ridership</u>	<u>Adjusted Ridership</u>
	<u>0.7-2.0 or 1.0-2.0 Miles</u>	<u>Routed Within</u>		
Edina High School	392		0.38	149
South View Middle School	253		0.73	185
Valley View Middle School	264		0.72	190
Concord Elementary School	327		0.67	219
Cornelia Elementary	205		0.78	160
Countryside Elementary School	284		0.96	273
Highlands Elementary School	136		0.75	102
Creek Valley Elementary School	246		0.78	192
Normandale Elementary School	335		0.64	214
Total	2,442			1,684

Current Pay-For-Ride Fees per Policy 713 (Appendix I):

<u>Grade Level</u>	<u>Distance From School</u>	<u>Yearly Fee Per Student</u>
Elementary (K-5)	<0.7 miles	\$350.00
Secondary (6-12)	<1.0 miles	\$350.00

*cap of \$525 per year per family

A survey was sent to the families of students that would not qualify for no charge transportation were the District to adjust its policy to align with state statute.

- It is important to note that per state statute, if a district elects to charge for to-and-from school transportation, it must also ensure that no student is denied access to transportation due to an inability to pay. Those families have also been removed from the survey list.

Survey Introduction:

Introduction

As part of the 2024-2025 budgeting process, one of the cost saving options identified by stakeholders relates to the Edina Public Schools transportation program. One proposal that would not start until the 2025-2026 school year would be to adjust the cost of transportation service.

Although the state of Minnesota only mandates complimentary transportation for resident students residing more than 2.0 miles away from their school, the majority of Edina Public Schools' resident students currently receive free transportation to and from school.

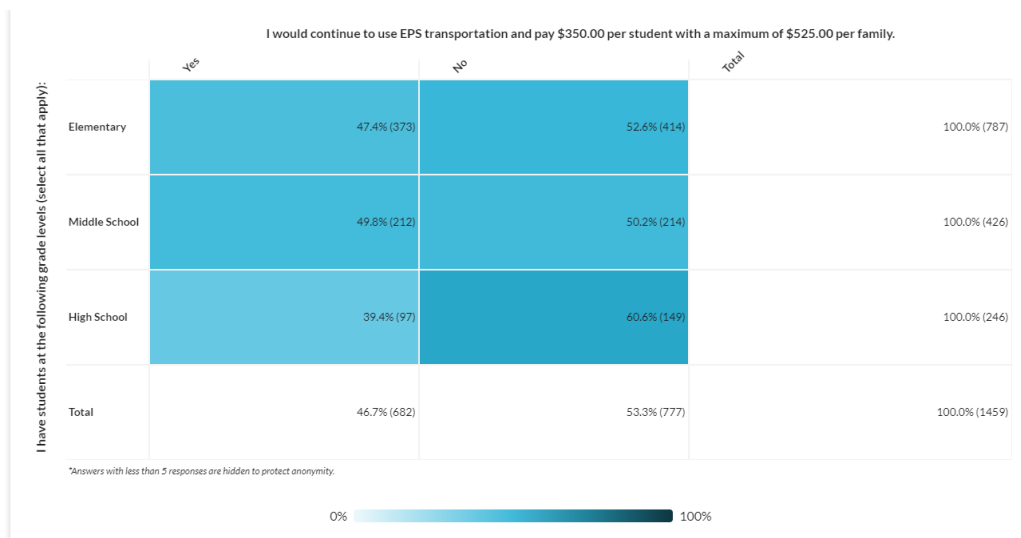
We are conducting a survey to identify how many resident families who reside outside the state mandated service area would continue to use EPS transportation if they were charged a fee. The current fee permitted in Edina Public Schools' District Policy 713 (Appendix I) is \$350.00 per student with a cap of \$525.00 per family.

This study solely includes:

- Elementary resident students that live more than 0.7 miles, but less than 2.0 miles from their school, and
- Secondary resident students that live more than 1.0 mile, but less than 2.0 miles away from school.

Thank you in advance for completing this survey by, Friday, August 23rd.

The heat map below represents the data from 1,079 respondents:



Recommendation: There is no recommended action.

Desired Outcomes from the Board: Review the final results from the transportation survey.

Attachments:

Policy 713 (specifically see Appendix I)

Non-Instructional Operations and Business Services

Student Transportation

I. Purpose

This policy addresses the school district's obligations to its students, nonpublic students, and the provision of extra-curricular transportation. It also provides guidance to students and their families regarding their obligations as safe riders of school transportation.

II. General Statement of Policy

- A. The school district will provide for the transportation of students in a manner that protects their health, welfare, and safety.
- B. The district recognizes that transportation is an essential part of the district services to eligible students and families while also recognizing that transportation is a privilege and not a right for these eligible students.
- C. The district recognizes the rights of nonpublic school students regarding transportation services and provides equal transportation as required by law.
- D. The district will determine whether to provide transportation to students, spectators, or participants for extra-curricular activities.

III. Student School Bus Safety Training and Active Transportation Safety Training

A. Student Training

- 1. The school district provides students with age-appropriate school bus safety training and active transportation training of the following concepts:
 - a. Transportation by school bus is a privilege, not a right;
 - b. District policies for student conduct and school bus safety;
 - c. Appropriate conduct while on the bus;
 - d. Danger zones surrounding a school bus;
 - e. Procedures for safely boarding and leaving a school bus;
 - f. Procedures for safe vehicle lane crossing;
 - g. School bus evacuation and other emergency procedures;
 - h. Pedestrian training, including crossing roads safely; and
 - i. Bicycle safety, including traffic laws and use protective equipment and safe biking techniques.

2. Students in kindergarten through grade 6 who are (1) transported by school bus and (2) enrolled during the first or second week of school will receive the school bus safety training by the end of the third week of school.
3. Students in grades 7 through 10 who have not previously received school bus training and are (1) transported by school bus and (2) enrolled during the first or second week of school will receive the school bus safety training or receive bus safety instruction materials by the end of the sixth week of school.
4. Students in kindergarten through grade 10 who (1) enroll in the district after the second week of school; (2) are transported by school bus, and (3) have not received training in their previous school district will undergo school bus safety training or receive bus safety instructional materials within four weeks of their first day of attendance.
5. Students in kindergarten through grade 3 will receive school bus safety training two times during the school year.
6. The district will conduct a school bus evacuation drill for all student riders at least once during the school year.

B. Parent and Guardian Responsibilities

1. Review the district's student bus rider responsibilities (Appendix II) with your child(ren);
2. Support safe bus riding and walking practices;
3. Recognize students are responsible for their actions;
3. Communicate safety concerns to building administrators;
4. Monitor bus stops, when possible;
5. Have your child(ren) to the bus stop five minutes before the bus arrives;
6. Have your child(ren) properly dressed for the weather; and
7. Have a plan in case the bus is late.

C. Student Conduct on Buses and Consequences for Misbehavior

1. Riding the school bus is a privilege, not a right.
2. The district's student behavior policies, guidelines, and rules are in effect for all students on school buses, including nonpublic school students.
3. Consequences for school bus or bus stop misbehavior will be imposed by the district in accordance with the discipline guidelines developed by the district.

4. Consequences for misbehavior may include suspension of bus privileges.

D. Procedures for Reporting Student Misbehavior

1. Parents/guardians or student should report concerns regarding student misbehavior to the building principal or the district transportation supervisor. The bus driver will report student misbehavior to the district's transportation office.
2. The district's transportation office will report the student misbehavior to the appropriate building administrator.
3. Misbehavior may be reported to local law enforcement in accordance with the district's discipline guidelines and as required by state and federal law.
4. Records of school bus or bus stop misbehavior will be forwarded to the individual school building and will be retained in the same manner as other student discipline records.

- E. Bus drivers perform post-trip inspections to check for any children or items left behind.

IV. Emergency Procedures

- A. When possible, a bus driver or their supervisor will call "911" or the local emergency phone number in the event of a serious emergency.
- B. A bus driver's main responsibility is the safety and well-being of their students. See also Appendix IV.
- C. A bus driver will adhere to the standards set forth in the *Minnesota School Bus Driver's Handbook: A Guide to Safe School Bus Transportation in Minnesota* and transportation department policies regarding emergency situations.
- D. All bus drivers will be trained in basic first-aid procedures.
- E. Bus drivers assigned to routes serving students with disabilities are trained on the proper methods for assisting students with a disability including, but not limited to, assisting disabled students on and off the bus when necessary for their safe ingress and egress from the bus and ensuring that protective safety devices are in use and fastened properly.
- F. Emergency health information is maintained on the school bus for students requiring special transportation services because of their disability. The information includes:
1. Student's name and address;

2. Nature of the student's disabilities;
3. Emergency health care information; and
4. Names and telephone numbers of the student's physician, parents, or guardians.

V. Provision of Transportation

- A. The school district will provide transportation to students in accordance with state and federal laws. When transportation is provided, the scheduling of routes, location of bus stops, the manner and method of transportation, control, and discipline of the transported students, if fees are assessed, and all other transportation-related matters are in the sole discretion, control, and management of the district. (See Appendix I.)
- B. Upon the request of a parent or guardian, the district will provide transportation to and from school for all resident students living in a transportation zone as noted in the district's Transportation Routes and Services (Appendix I), except for those students whose transportation privileges have been suspended.
- C. The parent or guardian may designate a day care facility, respite care facility, the residence of a relative, or the residence of a person chosen by the parent or guardian as the address of the student for transportation purposes. The address must be in the attendance area of the assigned school and meet all other eligibility requirements.
- D. Only students assigned to the school bus by the district are transported by the district. The number of students or other authorized passengers transported in a school bus will not be more than the legal capacity for the bus.
- E. Upon the request of a parent or guardian and depending on bus capacity, the district will provide transportation to a non-resident student within the district borders at the same level of services as the district provides to its resident students.
- F. The district will reasonably accommodate the transportation needs of a student with a disability in accordance with applicable state and federal laws.
- G. The district will provide homeless students with transportation services in accordance with applicable state and federal laws.
- H. The district may charge fees for transportation of students to and from school when authorized by state law. If the district charges fees for transportation, the district will develop guidelines to ensure no student is denied transportation due to inability to pay.
- I. The district may charge reasonable fees for transportation to and from

postsecondary institutions for students enrolled under the postsecondary enrollment options program.

VI. Nonpublic School Students

- A. The school district will provide equal transportation within the school district for all students to any school when the district deems transportation is necessary because of distance or traffic conditions and as provided in state law.
- B. The district will transport a district-resident, nonpublic-school student to the district boundary where the distance from the nonpublic school student's residence to the district boundary is the same or less than the distance the district transports its students within the district.
- C. When transportation is provided; the scheduling of routes, the manner and method of transportation, control and discipline of the transported students, and all other transportation-related matters are in the sole discretion, control, and management of the district.

VII. Extra-Curricular Transportation

A. Arrangement of Transportation

School district administration determines whether to provide transportation for only district-sponsored extra-curricular activities. This determination includes:

- 1. The decision to provide transportation;
 - 2. The type, method, and manner of transportation;
 - 3. The scheduling and coordination of transportation;
 - 4. All other transportation arrangements and decisions; and
 - 5. Informing employees involved with extra-curricular activities of the arrangements and decisions.
- B. The district may charge fees for transportation of students to and from extra-curricular activities conducted at locations other than school when attendance is optional.
 - C. An employee, who is not an administrator, will not arrange, schedule, or coordinate transportation for extra-curricular activities, unless specifically directed to and approved by an administrator.
 - D. If the district makes no arrangements for extra-curricular transportation, participating students must arrange for their own transportation.

VIII. Employee Use of Personal Vehicles

- A. An employee must not use a personal vehicle to transport a student, however, an employee may make appropriate transportation arrangements when emergency situations arise. If an emergency situation arises, the relevant facts and circumstances must be reported to school district administration as soon as possible.
- B. Any personal vehicle used to transport students must be properly registered and insured.

IX. Operating Rules and Procedures

- A. School buses are operated in accordance with state and federal laws, procedures contained in the *Minnesota School Bus Driver's Handbook: A Guide to Safe School Bus Transportation in Minnesota*, and transportation department policies.
- B. Diesel Exhaust Fumes
 - 1. Bus drivers must minimize, to the extent practical, the idling of school bus engines and exposure of children to diesel exhaust fumes.
 - 2. To the extent practical, the school district will designate school bus loading and unloading zones at a sufficient distance from school air-intake systems to avoid diesel fumes from being drawn into the systems.
- C. Use of Cell Phones or Other Mobile Devices
 - 1. An employee may not operate a district vehicle while using a cellular phone or other mobile device when the vehicle is in motion or students are located on the vehicle, except in the event of a serious emergency.
 - 2. In the event of a serious emergency, the employee must stop the vehicle to operate the cellular phone or other mobile device, unless the serious emergency prevents stopping the vehicle.

X. Qualified Driver of Type III Vehicle (see also Appendix V)

- 1. A qualified driver of a Type III vehicle must be an employee or agent of the school district who possesses a Class A, B, C, or D license. If the driver does not have a school bus endorsement, the driver must:
 - a. Be an employee or contracted agent of the district;
 - b. Complete annual training and certification; and
 - c. Have a background check that satisfies state requirements.

2. If the qualified driver is not employed by the district solely for providing transportation services to students, the employee is exempt from the following requirements of other district vehicle drivers:
 - a. Physical examination; and
 - b. Pre-employment drug and alcohol testing.

XI. Vehicle Inspection and Maintenance

- A. School district vehicles will be maintained in safe operating condition through a systematic, preventive maintenance and inspection program.
- B. All district vehicles are inspected in accordance with state and federal laws.
- C. A copy of the current daily pre-trip inspection report is carried on the bus by the bus driver. Daily pre-trip inspections are maintained in accordance with the district's record retention schedule. Prompt reports of defects to be immediately corrected will be submitted.
- D. Bus drivers perform daily post-trip inspections to check for vandalism.

XII. Bus Driver Duties and Responsibilities

- A. All school district bus drivers receive departmental training and must demonstrate the skills and knowledge to transport students in a safe and legal manner. Bus drivers have the following duties and responsibilities:
 1. Safely operate the school bus;
 2. Understand student behavior, including issues related to students with disabilities;
 3. Ensure orderly conduct of students of the bus and handle incidents of misconduct appropriately;
 4. Know and understand relevant laws, rules of the road, and district policies;
 5. Handle emergency situations;
 6. Safely load and unload students; and
 7. Perform required inspections.

XIII. Transportation Supervisor Duties and Responsibilities

The transportation supervisor coordinates school district transportation and has the day-to-day responsibility for student safety. The transportation supervisor duties

include, but are not limited to:

- A. Implementing district transportation policies, appendices, and procedures;
- B. Ensuring district policy and appendices conform with state and federal law;
- C. Reviewing the bus safety training program of each school site to determine that the programs comply with district policy and state law;
- D. Communicating student misbehavior to building administrators;
- E. Reporting misbehavior occurring on the bus or near loading/unloading areas and causing an immediate and substantial danger to the student or surrounding persons or property to local law enforcement;
- F. Certifying, as required by law, that each bus driver employed by the district has received the required training and that each bus driver has been evaluated and meets the required bus driver training competencies; and
- G. Determine that district school buses meet the standards and equipment requirements of state law.

Any questions regarding student transportation or this policy may be addressed to the district's transportation supervisor.

XIV. Student Transportation Safety Committee

The school district may establish a student transportation safety committee. If established, the chairperson of the student transportation safety committee will be the school district's transportation supervisor. Membership in the committee may include parents/guardians, district administrators, school bus drivers, local law enforcement officials, other district employees, or representatives from other units of local government.

Legal References:

- Minn. Stat. § 123B.88 (Independent School Districts; Transportation)
- Minn. Stat. § 123B.885 (Diesel School Buses; Operation of Engine; Parking)
- Minn. Stat. § 123B.90 (School Bus Safety Training)
- Minn. Stat. § 123B.91 (School District Bus Safety Responsibilities)
- Minn. Stat. § 123B.935 (Active Transportation Safety Training)
- Minn. Stat. § 169.011, subd. 71(d) (Definition of School Bus)
- Minn. Stat. § 169.454, subd. 13 (Type III Vehicle Standards-Exemption)
- Minn. Stat. § 169.443 (Safety of School Children; Bus Driver's Duties)
- Minn. Stat. § 169.446, subd. 2 (Driver Training Programs)

Minn. Stat. § 169.451 (Inspecting School and Head Start Buses; Rules; Misdemeanor)
Minn. Stat. § 169.454 (Type III Vehicle Standards)
Minn. Stat. § 169.4582 (Reportable Offense on School Buses)
Minn. Rules Parts 7470.1000-7470.1700 (School Bus Inspection)
42 U.S.C. § 11432
49 C.F.R. § 571 (Federal Motor Vehicle Safety Standards)

Policy

adopted: 01/10/11
revised: 09/22/14
revised: 06/12/17
revised: 07/16/18
revised: 06/08/20
revised: 11/13/23

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

TRANSPORTATION ROUTES AND SERVICES

The State of Minnesota currently requires transportation services for students who reside more than 2 miles from school. Edina Public Schools provides transportation to elementary students (K-5) who live more than 0.7 mile from school, and middle and high school students who live more than 1 mile from the school at no charge. The school district may provide transportation to students not eligible for regular to and from school transportation in accordance with Minnesota Statute 123B.36, which authorizes charging a fee for service.

- A. Students attending their assigned school, living in a non-transportation zone (grades K-5) residing less than .7 miles from school or students (grades 6-12) residing less than 1.0 miles from school may be eligible for a "Pay-To-Ride" service. Students that attend a school other than their assigned school because of an inter-district transfer, or are open enrolled, are not eligible for transportation regardless of the distance to the school.
- B. Students living in the City of Edina between Hwy. 169 and Blake Road on the east and west, and Parkwood Road and Spruce Road on the north and south (Parkwood Knolls area) attending South View or Valley View Middle school, Edina High School, Countryside or Highlands Elementary school, are in a designated Pay-To-Ride zone.
- C. "Pay-To-Ride" services are student transportation services to and from school being provided by the district for a fee. Determination on providing "Pay-To-Ride" service will be made by transportation administration based on time, space, and equipment considerations. Services will be contracted annually at a rate established by the district. See Appendix VI, Pay-To-Ride Transportation Form. No student will be denied services because of an inability to pay.
- D. The determination of available space will be those non-obligated seats aboard buses servicing the immediate area, not exceeding the following limits per bus:
 - Grades K-5: 65 to 70 students
 - Grades 6-8: 60 to 65 students
 - Grades 9-12: 45 to 55 students
- E. Issuance of seating for Pay-To-Ride students will be determined on a first come, first serve basis. All applications will be stamped with the date and time received.
- F. Applicants must submit the fee with the completed contract to be considered for the Pay-To-Ride service. Services are to be paid in advance on an annual basis. The

Pay-To-Ride rate will be \$350 per student with a family cap of \$525 with services beginning the first day of school.

- G. Cancellation of the service may be effected by the district upon five (5) days written notice if the student limit per bus is exceeded. The Pay-To-Ride service will be canceled (last assigned, first off) until such time that space is again determined to be available. Service will also be canceled due to NSF (non-sufficient funds).
- H. If the district cancels services due to lack of space, it will prorate reimbursement based on the number of days the contract has been in effect. The district will not reimburse the parent/guardian for those days the student is absent, suspended from transportation services, or for emergency school closings, etc.
- I. Pay-To-Ride notices will be sent out by the second week of June for the coming school year with the enrollment period beginning on July 1 and ending on July 31. The Pay-To-Ride form will also be posted on the Transportation web page. After the deadline, no new applications will be accepted until two weeks after school starts.
- J. Transportation may be provided to students normally not eligible for transportation when the walk path within a school's attendance area exhibits an extraordinary "hazard area" as determined by the Transportation Supervisor.
- K. District policy for distance to a stop from home can be up to 0.3 mile for elementary students (K-5) and up to 0.5 mile for secondary students (6-12).
- L. A written request must be submitted to transportation services for approval each time a student is to take a bus other than their regularly assigned bus.
- M. Activity bus routes are authorized at all secondary schools. The buses will run on days that schools are in session and will serve students (1) who participate in school-sponsored activities and (2) who live farther than one mile from the secondary school.
- N. Bus Stop Review. A family in the transportation zone desiring to change or modify their student's assigned bus stop must contact the transportation supervisor. The supervisor will review the request and make a determination based on current district practices.

Appendix

revised: 07/16/18
revised: 06/08/20
revised: 11/13/23

STUDENT BUS RIDER RESPONSIBILITIES

Edina Public Schools is committed to providing a safe and enjoyable riding experience for its bus riders. The school district's transportation department is responsible for the safety of its riders while they are on the school bus.

Parents or guardians are responsible for the safety of their student(s) until they are on the school bus. The district's student bus rider responsibilities guidelines have been established by the district. Please review this information and discuss it with your child(ren). This information is being provided so that your child(ren) will clearly understand bus behavior expectations. Riding the school bus is a privilege that can be revoked if a student chooses not to comply with the rules for bus riders.

Bus Schedules: Bus schedules are provided by mid-August. In the event there is a question about the bus route, please contact the transportation department at 952-848-4979 between the hours of 7:00 am and 4:30 pm; calls before or after these times will be referred to voicemail for further instructions. In the event a route change is requested that may impact other riders, you will be asked to complete a bus route request form. The transportation department reviews all requests to make appropriate changes. These forms are available by calling your school office.

Student Safety Training: All students will receive school bus safety training and testing in the fall. This training and testing is in compliance with state law. The training and testing will be completed within the first three weeks of school for grades K-3, and within the first six weeks for students in grades 4-10. In addition, many schools complete a number of ongoing bus safety education sessions throughout the school year.

Reserved Seating – Grades K-8: During the first two weeks of school, students will have the opportunity to choose where and with whom they would like to sit. After the first two weeks, a seating chart will be recorded. Students are to sit in the same seat every day, both to and from school. Changes can be made by the driver due to discipline or safety issues. If at any time a student is no longer comfortable with their seat assignment, they can talk to the driver. Any other concerns may be addressed by calling the transportation department.

Rider Transfers – Grades K-12: State law mandates that ridership on a bus cannot exceed its capacity. Due to the high ridership on most buses, the transportation department will continue the policy of not allowing rider transfers – students who are not regularly scheduled to ride that bus. The district endorses this policy for the safety of each student and to ensure that each student has a seat on the bus. Students will not be permitted to ride another bus unless it is necessary for purposes that have been pre-approved by the supervisor of transportation and building principal (e.g., childcare needs, regularly scheduled lessons). Our goal is to provide a safe and effective transportation service, not to complicate transportation situations for parents/guardians and students.

Student Bus Rider Responsibilities

The district's goal is to provide safe and enjoyable transportation for our students. This occurs when we work in cooperation with students, parents/guardians, teachers, and drivers. For the safety of all riders, please review the following rider responsibilities with your child(ren) before the school year begins.

A. Going to the Bus Stop

1. Use sidewalks where provided.
2. If there are no sidewalks, walk single file on the left shoulder of the street facing traffic.
3. Cross streets only at corners.
4. Use a direct route, but avoid crossing yards or empty lots.
5. Arrive at your bus stop no more than five minutes before the scheduled stop. The bus driver cannot wait for late students.
6. Be aware of suspicious individuals on foot or in motor vehicles. Report these persons to your bus driver or school principal. Even if you have missed the bus, do not accept rides from strangers.

B. Waiting at the Bus Stop

1. Wait away from the traffic. Stay at least five feet off the road or street.
2. Respect the property of others while waiting at the bus stop. Do not pick flowers, disturb shrubs, throw stones or snowballs, litter, etc.
3. Use appropriate language at all times.
4. Respect other students by not pushing, shoving, or fighting.
5. Stay back from the street until the bus is actually stopped. A push at the middle or end of the line can send the front person into the bus or under its wheels.
6. Students who must cross the road should cross at least ten feet in front of the bus, after being signaled by the driver that it is safe to do so. A long, steady blast of the horn will be used as a warning to students that it is not safe to cross.
7. Older students should be helpful to younger ones.
8. The district's student behavior policies, guidelines, and rules are enforceable while a student waits at the bus stop.

C. Boarding the Bus

1. Wait until the bus has stopped and the door is opened before starting to board.
2. Board the bus single file.
3. Continue to show respect for others by not pushing or shoving.
4. Use the handrail to keep from slipping, falling, or tripping.
5. Greet the bus driver.
6. Move directly to your seat and sit down.
7. Put large items (e.g., musical instruments, packages) in the seat area or under the seat, but not in the aisle.

D. Riding on the Bus

1. Follow all district policies and school rules.
2. Follow the bus driver's instructions.
3. Remain in your seat until the bus arrives at your stop.
4. Speak in a quiet voice. Your voice should not be heard above others.
5. Keep hands, feet, and objects inside the bus.
6. Do not throw objects inside the bus or out the window.
7. Do not use profanity, including words or gestures.
8. Do not tease or harass others.
9. Do not eat, drink, chew gum, or spit.
10. Do not vandalize the bus.
11. Use the proper door for entering and exiting. Non-emergency use of the emergency door is not tolerated.

E. Getting Off the Bus

1. Wait for the bus to be completely stopped and the door to be opened before standing up.
2. Stay respectful of others – no shoving or pushing.
3. Students should walk away from the bus and not go toward the rear of the bus.
4. Students who must cross the road should move out at least ten feet in front of the bus, make eye contact with the driver, and wait for the driver to signal that it is safe to cross. A long steady blast of the horn will be used as a warning to students that it is not safe to cross.
5. Do not go in back of or underneath the bus for any reason.

F. Student Consequences for Misbehavior

1. Riding on a school bus is a privilege, not a right.
2. The district's student behavior policies, guidelines, and rules are in effect for all students on school buses and while at bus stops.
3. If misbehavior occurs, the bus driver will give the student an assertive warning.
4. If misbehavior continues, the bus driver will complete a bus incident report (Appendix III) for students and report the conduct to the transportation supervisor. The transportation supervisor will report the conduct to the building administrator. The building administrator will contact the parent/guardian. Consequences will be administered in accordance with the district's discipline policy.

Appendix

established: 02/22/11
revised: 11/18/13
reviewed: 07/16/18
revised: 11/13/23

Appendix III to Policy 713

BUS INCIDENT REPORT

Your child has been given the following consequences for their behavior. Consequences will be administered in accordance with the district's discipline policy.

Based on the severity of a student's conduct, more serious consequences may be imposed at any time. Depending on the nature of the offense, consequences such as suspension or expulsion from school also may result from school bus or bus stop misconduct in accordance with the district's discipline policy.

Note: When any student goes 60 transportation days without a report, the student's consequences may start over at the first offense, at the discretion of the district.

Kindergarten through Grade 5:

_____ First Offense: The driver has given your student a verbal warning, and a bus incident report sent to parents/guardians.

Your child has been assigned an alternate seat: (*select one*) Yes or No

_____ Second Offense: One-day bus suspension.

_____ Third Offense: Three-day bus suspension; conference with student, parent/guardian, school, driver, and transportation.

_____ Fourth Offense: Five-day bus suspension.

_____ Fifth Offense: Loss of bus riding privileges for the remainder of the school year.

Grade 6 through Grade 12:

_____ First Offense: The driver has given your student a verbal warning, and a bus incident report sent to parents/guardians.

Your child has been assigned an alternate seat: (*select one*) Yes or No

_____ Second Offense: One to three-day bus suspension; conference with student, parent/guardian, school, driver and transportation.

_____ Third Offense: Five to ten-day bus suspension.

_____ Fourth Offense: Loss of bus riding privileges for the remainder of the school year.

Appendix IV to Policy 713

BUS DRIVER QUALIFICATIONS, RESPONSIBILITIES, AND TRAINING

I. Qualifications

- A. School bus drivers must have a valid Class A, B, or C Minnesota driver's license with a school bus endorsement. A person possessing a valid driver's license, without a school bus endorsement, may drive a Type III vehicle set forth by this policy and its appendices.
- B. The school district will conduct mandatory drug and alcohol testing of all bus drivers and bus driver applicants in accordance with state and federal law.

II. Bus Driver Responsibilities

A. General Operating Rules

- 1. School buses must be operated in accordance with state traffic and school bus safety laws; the procedures contained in the *Minnesota School Bus Driver's Handbook: A Guide to Safe School Bus Transportation in Minnesota*; and transportation department policies.
- 2. A bus driver's main responsibility is the safety and well-being of their students.
- 3. Bus drivers must minimize, to the extent practical, the idling of school bus engines and exposure of children to diesel exhaust fumes.
- 4. A bus driver may not operate a school bus while communicating over, or otherwise operating, a cellular phone or personal mobile device for personal reasons, whether hand-held or hands-free, when the vehicle is in motion.

For purposes of this paragraph, "school bus" has the meaning defined by state statute. In addition, "school bus" also includes Type III vehicles when driven by employees or agents of the school district.

"Cellular phone" means a cellular, analog, wireless, or digital telephone capable of sending or receiving telephone or text messages without an access line for service.

B. Other Responsibilities

- 1. Daily pre-trip and post-trip inspections are performed by the bus driver. Bus drivers must perform post-trip inspections to check for any riders or items

left behind after each route or trip.

2. The bus driver will ensure no bus rider is allowed to stand when the bus is in motion.
3. The bus driver will ensure no bus rider is in the aisle or on the loading doorstep while the bus is in motion.
4. The bus driver must wear a seat belt at all times whenever the bus is in motion, regardless of whether riders are on board.
5. The bus driver must follow all railroad crossing procedures in accordance with state and federal law.
6. The bus driver will adjust the speed of the bus as conditions warrant. These conditions may include traffic, road conditions, and/or weather.
7. The bus driver will never move a bus with the loading door open.
8. The bus driver must ensure that the emergency door and aisle are free from objects.
9. The bus driver will follow district loading and unloading procedures. When loading or unloading students at school, the driver will pull up to the bus in front as close as possible to ensure that students do not walk between buses. Bus drivers must give greater priority to the loading and unloading procedure than to distractions inside the bus.

a. Loading Procedures

- i. Activate the amber eight-way lights 300 feet prior to stopping, if over 35 mph, and 100 feet, if under 35 mph, before stopping to warn other vehicles that the bus is going to stop in the lane of traffic. Slow gradually and stop in the roadway. If students start to move towards the bus, stop moving. Check the rearview mirror.
- ii. Put the gear shift in neutral. Open the service door a crack to turn on the alternately flashing red lights and activate the stop arm. Make sure traffic is stopped.
- iii. Open the loading door, greet students, and motion them to board the bus. Count the students as you pull up and make sure that the same number board the bus.
- iv. Students who must cross the road should cross at least ten feet in front of the bus, after being signaled by the driver that it is safe to do so. A long, steady blast of the horn will be used as a warning to students that it is not safe to cross.

- v. When all students are loaded, check the rearview mirror to make sure everyone is seated. Start the bus in motion only after all students are properly seated.

b. Unloading Procedures

- i. Activate the amber eight-way lights 300 feet prior to stopping, if over 35 mph, and 100 feet, if under 35 mph. Stop in the traffic lane away from the curb and 10 feet before an intersection. Check the rearview mirror.
 - ii. Put the gear shift in neutral. Check to make sure that all traffic is coming to a stop. Make sure all students remain seated until the bus has stopped completely.
 - iii. Open the service door a crack to turn on the alternately flashing red lights and activate the stop arm. Make sure traffic is stopped.
 - iv. Make another visual and mirror check to make sure that all traffic has come to a stop, then open the door and allow the students to exit the bus.
 - v. Count all students as they exit the bus. If you have a large number of students exiting at a stop, look to see what the last student going down the steps is wearing, and watch that student. When that student is safely away from the bus, the remaining students should be also. Students should walk away from the bus and not go toward the rear of the bus. Students who must cross the road should move out ten feet in front of the bus, make eye contact with the driver, and wait for the driver to signal that it is safe to cross. A long steady blast of the horn will be used as a warning to students that it is not safe to cross.
 - vi. Visually check the location of all students outside the bus again before setting the bus into motion. Before accelerating, check the crossover mirror one last time.
 - vii. Close the loading door and allow traffic to proceed. Slowly pull away from the stop. Keep checking the mirrors until out of the danger zone. Once out of the danger zone, a bus driver can accelerate to a normal speed and continue on to the next stop.
10. When coming to a stop behind other vehicles, the bus driver will stay back far enough to visually see the rear tires of the vehicle in front of the bus.
11. When a stoplight turns green, the bus driver will wait two seconds, look left and then right to ensure traffic is stopped before accelerating the bus through the intersections.
12. All bus drivers must submit prompt reports of defects that need to be corrected.

C. Emergency Situations

1. Handling Accidents

A bus driver must take the following actions after an accident:

- a. Call emergency services and the transportation department office immediately.
- b. Report the following information:
 - i. Bus number;
 - ii. Location (Specific streets and cross streets);
 - iii. Who is involved and what kind of assistance is needed (e.g., police, fire, ambulance). Police will be called to every accident; and
 - iv. Number of students on board, from which school, if there are any injuries.
- c. Procedure to following after reporting the accident:
 - i. Turn off the engine. Leave ignition on so two-way radio can be used.
 - ii. Activate four-way hazard lights. Turn off the eight-way master switch. Set the parking brake.
 - iii. Check each passenger again for injuries. Check for injuries outside of the bus. Update base as to any new information.
 - iv. Keep all passengers inside the bus unless there is an obvious danger of fire, such as a fuel spill or a traffic hazard, which might contribute to a second accident. If evacuation is necessary, take passengers at least 100 feet away from the bus to safety and keep them in a group.
 - v. Place triangles to warn other traffic. Place one triangle in front, 100 feet from the bus. Place two triangles in back, one 50 feet from the left tire and parallel to the side of the bus, and the other 50 feet behind the first one.
 - vi. Take names and telephone numbers of all riders who were inside the bus at the time of the accident.
 - vii. If an accident happens on a field trip after 4:15 p.m. when the transportation department is closed, follow all the same procedures and, as soon as possible, notify someone from the transportation department of the accident using the emergency numbers provided.
 - viii. Do not move the bus unless a law enforcement officer advises otherwise. If there is something mechanically wrong, do not move the bus until the mechanic arrives.
 - ix. Get the name, address, telephone number, and insurance information of the other driver involved.
 - x. Complete all accident reports required by the transportation department and state law, if necessary.

2. Severe Weather or Tornadoes

It will be the driver's responsibility in severe weather to see that the students on the bus get off at their regular stops, if safe. If the bus stop is far from home, the driver should be sure the child will be able to walk home safely.

If the civil defense siren is sounding and the bus is at or close to the school, the driver should return to school and the students should use the school as a place of shelter. If the bus is on the road and the civil defense siren is sounded, the driver should immediately pull the bus over in a safe spot. If a tornado is spotted, the bus driver must guide the students in exiting the bus and seeking cover immediately in a nearby building or low area.

3. Fire

In the event of a fire, the first priority is to evacuate the bus. Bus drivers will make certain that riders are safe before attempting to put out the fire.

4. Injuries/Medical Emergencies

Bus drivers will be familiar with first aid procedures. Drivers should first contact the dispatcher to call 911 in the case of serious injuries. Drivers should administer proper first aid in accordance with their training and level of ability. In the event an injured passenger is taken to the hospital, the driver will record the student's name and the name of the hospital where the student is taken.

5. Cold Weather Stop

If a bus driver is stuck in snow or stalled in cold weather, the driver should call for assistance and wait for help. The bus driver should avoid relying on the engine to provide heat for the driver and passengers as long as possible. If it is necessary to run the engine to provide heat, the driver will make sure the exhaust pipe is clear of snow, open windows for ventilation, and check riders frequently for headaches or drowsiness.

6. Dangerous Weapon

If a bus driver observes or learns that a rider may have a dangerous weapon on the bus, they should remain calm and call for assistance using the predetermined code. The driver should give the location of the bus to the dispatcher, continue the route, and wait for assistance. The driver should not inform the passenger suspected of having the weapon that they know of the weapon.

D. Traffic Violations or Criminal Offenses

1. A school bus driver who has a commercial driver's license and who is convicted of (1) a criminal offense; (2) a serious traffic violation, or (3) violating any other state or local law relating to motor vehicle traffic control, other than a parking violation, will notify the Minnesota Division of Driver and Vehicle Services of the conviction within 30 days of the conviction and notify the district within five days of the conviction.

For purposes of the above paragraph, a "serious traffic violation" means a conviction of any of the following offenses:

- a. Excessive speeding, involving any single offense for any speed of 15 miles per hour or more above the posted speed limit;
 - b. Reckless driving;
 - c. Improper or erratic traffic lane changes;
 - d. Following the vehicle ahead too closely;
 - e. A violation of state or local law, relating to motor vehicle traffic control, arising in connection with a fatal accident; or
 - f. Driving a commercial vehicle without obtaining a commercial driver's license or without having a commercial driver's license in the driver's possession.
2. A school bus driver who (1) has a Minnesota commercial driver's license suspended, revoked, or cancelled by the state of Minnesota or any other state or jurisdiction; and (2) loses the right to operate or is disqualified from operating a commercial vehicle for any period will notify the district of the suspension, revocation, cancellation, lost privilege, or disqualification. The driver will notify the district before the end of the business day following the day the driver received notice of the suspension, revocation, cancellation, lost privilege, or disqualification. The notification to the district must be provided to the transportation supervisor in writing.
 3. An employee who operates a Type III vehicle and who sustains a conviction as described in Section II.D.1. must report the conviction to the person's employer within five days of the date of the conviction. The notification to the district must be provided to the transportation supervisor in writing. This provision does not apply to a district employee whose normal duties do not include operating a Type III vehicle.
 4. A bus driver or an employee who operates a vehicle must report to the transportation supervisor all traffic violations tickets received from a police officer within five days of receipt.

III. School Bus Driver Training and Evaluation

A. Orientation

All new school bus drivers are provided with pre-service training, including in vehicle (actual driving) instruction, before transporting students and will meet the competency testing specified in state law and policy.

B. Annual In-Service Training

All school bus drivers will receive in-service training annually. The district will retain on file a record of this training. All bus drivers operating a Type III vehicle will be provided with annual training and certification as set forth in state law and policy.

Annual training and certification include, but are not limited to:

1. Safe operation of district vehicles;
2. Understanding student behavior, including issues relating to serving students with disabilities;
3. Encouraging orderly conduct of students on the bus;
4. Handling incidents of student misconduct;
5. Knowing and understanding relevant laws, rules of the road, and district policies;
6. Handling emergency situations;
7. Proper use of seat belts and child safety restraints; and
8. Performance of pre-trip inspections.

Bus drivers will be trained in accordance with the transportation department's plan (see the district's bus driver manual). The bus driver manual defines the requirements, duties, and procedures to be followed by all bus drivers employed by the district. Each driver will receive a copy of the manual, and a copy will be available in each school, the district office, and the transportation office.

C. Other Required Training

All school bus drivers are required to successfully complete the following annual training:

Rules and procedures	8.0 hours
OSHA (Bloodborne pathogens)	1.0 hours

All drivers will also be required to successfully complete an annual driver's evaluation to determine that the driver meets the requirements of state law.

D. Evaluation

School bus drivers with a Class D license will be evaluated annually and all other bus drivers will be assessed periodically for the following competencies:

1. Safely operate the type of school bus the driver will be driving;
2. Understand student behavior, including issues relating to students with disabilities;
3. Ensure orderly conduct of students on the bus and handling incidents of misconduct appropriately;
4. Know and understand relevant laws, rules of the road, and local school bus safety policies;
5. Handle emergency situations; and
6. Safely load and unload students.

The evaluation will include completion of an individual “school bus driver evaluation form” (road test evaluation) as contained in the *Model School Bus Driver Training Manual*.

Appendix

established: 04/11/11
revised: 11/18/13
reviewed: 07/16/18
revised: 11/13/23

Appendix V to Policy 713

TYPE III VEHICLES

I. Type III Vehicle Requirements

- A. Type III vehicles are restricted to passenger cars, SUVs, vans, and buses having a maximum manufacturer's rated seating capacity of 10 or fewer people, including the driver, and a gross vehicle weight rating of 10,000 pounds or less. A van or bus converted to a seating capacity of 10 or fewer and placed in service on or after August 1, 1999, will have been originally manufactured to comply with the passenger safety standards.
- B. Type III vehicles will be painted a color other than national school bus yellow.
- C. Type III vehicles will be state inspected in accordance with legal requirements.
- D. Vehicles model year 2007 or older will not be used as type III vehicles to transport school children, except those vehicles that are manufactured to meet the structural requirements of federal motor vehicle safety standards.
- E. If a Type III vehicle is school district owned, the district name will be clearly marked on the side of the vehicle. The Type III vehicle will not have the words "school bus" in any location on the exterior of the vehicle or in any interior location visible to a motorist.
- F. A Type III vehicle will not be outwardly equipped and identified as a type A, B, C, or D bus.
- G. Eight-lamp warning systems and stop arms will not be installed or used on Type III vehicles.
- H. Type III vehicles will be equipped with mirrors as required by law.
- I. Any Type III vehicle may not stop traffic and may not load or unload before making a complete stop and disengaging gears by shifting into neutral or park. Any Type III vehicle used to transport students will not load or unload so that a student has to cross the road, except where not possible or impractical, then the driver or assistant will escort a student across the road. If the driver escorts the student across the road, then the motor will be stopped, the ignition key removed, the brakes set, and the vehicle otherwise rendered immobile.
- J. Any Type III vehicle used to transport students will carry emergency equipment including:

1. Fire extinguisher. A minimum of one 10BC rated dry chemical-type fire extinguisher is required. The extinguisher will be mounted in a bracket located in the driver's compartment and be readily accessible to the driver and passengers. A pressure indicator is required and will be easily read without removing the extinguisher from its mounted position.
2. First aid kit and body fluids cleanup kit. A minimum of a ten-unit first aid kit and a body fluids cleanup kit is required. They will be contained in removable, moisture- and dust-proof containers mounted in an accessible place within the driver's compartment and will be marked to indicate their identity and location.
3. A Type III vehicle will contain at least three red reflectorized triangle road warning devices. Liquid burning "pot-type" flares are not allowed.
4. Passenger cars and station wagons may carry a fire extinguisher, a first aid kit, and warning triangles in the trunk or trunk area of the vehicle if a label in the driver and front passenger area clearly indicates the location of these items.
5. The Type III vehicle will bear a current certificate of inspection issued under state law.

II. Type III Vehicle Driven by Employees with a Class D Driver's License

- A. All drivers of Type III vehicles will be licensed drivers and will be familiar with the use of required emergency equipment. The school district will not knowingly allow a person to operate a Type III vehicle if the person has been convicted of an offense that disqualifies the person from operating a school bus.
- B. The holder of a Class D driver's license, without a school bus endorsement, may operate a Type III vehicle, described above, under the following conditions:
 1. The operator is an employee of the district.
 2. The district has adopted and implemented a policy that provides for annual training and certification of the operator in:
 - a. safe operation of a Type III vehicle;
 - b. understanding student behavior, including issues relating to students with disabilities;
 - c. encouraging orderly conduct of students on the bus and handling incidents of misconduct appropriately;
 - d. knowing and understanding relevant laws, rules of the road, and local school bus safety policies;
 - e. handling emergency situations;
 - f. proper use of seat belts and child safety restraints;
 - g. performance of pre-trip vehicle inspections; and
 - h. safe loading and unloading of students, including, but not limited to:
 - i. utilizing a safe location for loading and unloading students at the curb, on

- the non-traffic side of the roadway, or at off-street loading areas, driveways, yards, and other areas to enable the student to avoid hazardous conditions;
- ii. refraining from loading and unloading students in a vehicular traffic lane, on the shoulder, in a designated turn lane, or a lane adjacent to a designated turn lane;
 - iii. avoiding a loading or unloading location that would require a student to cross a road, or ensuring that the driver or an aide personally escort the student across the road if it is not reasonably feasible to avoid such a location; and
 - iv. placing the Type III vehicle in “park” during loading and unloading.
- i. A background check has been conducted in accordance with district policy.
 - j. The Type III driver will submit to a physical examination as required by state law.
 - k. The district has adopted and implemented a policy that provides for mandatory drug and alcohol testing of applicants for Type III driver positions and current drivers, in accordance with state and federal law.
 - l. The Type III driver’s license is verified annually by the district.
3. A person who sustains a conviction, as defined under Minn. Stat. § 609.02, of violating Minn. Stat. § 169A.25, § 169A.26, § 169A.27 (driving while impaired offenses), or § 169A.31 (alcohol-related school bus driver offenses), or whose driver’s license is revoked under Minn. Stat. §§ 169A.50 to 169A.53 of the implied consent law, or who is convicted of or has their driver’s license revoked under a similar statute or ordinance of another state, is precluded from operating a Type III vehicle for five years from the date of conviction.
 4. A person who has ever been convicted of a disqualifying offense as defined in Minn. Stat. § 171.3215, subd.1(c), (i.e., felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor) may not operate a Type III vehicle.
 5. A person who sustains a conviction, as defined under Minn. Stat. § 609.02, of a moving offense in violation of Minn. Stat. Ch. 169 within three years of the first of three other moving offenses is precluded from operating a Type III vehicle for one year from the date of the last conviction.
 6. Students riding the Type III vehicle will have training required under state law.
 7. Documentation of meeting the requirements listed in this section will be maintained under a separate file for each Type III vehicle operator. The district is responsible for maintaining these files for inspection.
- B. A Type III driver employed by the district, whose normal duties do not include operating a Type III vehicle, who holds a Class D driver’s license without a school bus endorsement, may operate a Type III vehicle and is exempt from the (1) physical

examination requirement; (2) drug and alcohol testing requirement; and (3) the annual license verification requirement. All other requirements are in full force and effect.

Appendix
established: 04/11/11
revised: 07/16/18
revised: 11/13/23

Appendix VI to Policy 713

Pay-To-Ride Transportation Form

Parent or Guardian Name _____

Address _____

Phone Number _____

Student Name _____
(if you have more than one student, please fill out a separate form for each)

Name of School _____

Grade _____

Transportation being requested AM PM Both
(*Fee of \$350 per student is the same whether just AM or PM is selected.)

Transportation to School

List address if different from above

Transportation from School

List address if different from above

Parent/Guardian Signature _____ Date _____

Amount Paid _____
(see "Pay-To Ride Fee Schedule" below)

Approval _____ Date _____
(Supervisor of Transportation)

Pay-to-Ride Fee Schedule:

A family with 1 student rider	\$350.00
A family with multiple student riders	\$525.00