

Regular Meeting

Monday, May 13, 2024 7:00 PM

ECC Room 349, 5701 Normandale Road, Edina, MN 55424

I. **Determination of Quorum and Call to Order**

II. **Approval of Agenda**



**School Board Regular Meeting
Monday, May 13, 2024; 7:00 PM
ECC 350 and Virtual***

- I. **Determination of Quorum and Call to Order**
- II. **Approval of Agenda**
- III. **Excellence in Action**
- IV. **Hearing from Members of the Public**
- V. **Consent Agenda**
 - A. Minutes: *April 8 work session and regular meetings; April 23 work session*
 - B. Personnel Recommendations
 - C. Check Register - April 20224
 - D. Electronic Fund Transfers - April 2024
 - E. Gifts and Bequests – April 2024
 - F. Copier & Printer Paper Request for Proposals
 - G. Quality Compensation Annual Report 2023-2024
 - H. Apple iPad Refresh Proposal
 - I. Audio Enhancement
 - J. Student Support Services Agreement(s)
 - 1. Children’s Hospital Medical Center
- VI. **Discussion**
 - A. Request for Additional District Professional Calendar Day on the 2024-25 Calendar
Description: Professional development is crucial for educators as it ensures they stay current with best practices, provides time for learning new standards and resources, and creates collective efficacy across the district. Currently the 2024-25 calendar has 5 professional development days, and we are requesting an additional day.
Presenter(s): Jody De St. Hubert, Director of Teaching and Learning
 - B. Marketing Update
Description: Review of SY 2023-24 marketing initiatives and upcoming plans for SY 2024-25.
Presenter(s): Daphne Edwards, Director of Marketing and Communications
 - C. Policy Review (103, 714, 716, 717, 718, 720, 721, 801, 802, 804, 808, 813)
Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.
Presenter(s): Board Policy Committee

VII. Action

- A. Response to American Indian Vote of Non-Concurrence for American Indian Education Aid
Description: Letter of response to address recommendations from the American Indian Parent Advisory Committee.
Presenter(s): Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming
Recommendation: All Board members will sign the written reply.
- B. Intermediate School District No. 287 – Long-Term Facilities Maintenance Expenditure Budget – Fiscal Year 2026
Description: Annually, Intermediate School District No. 287 must have a ten-year capital plan adopted by its board and each member district's school board. Intermediate School District No. 287 approves the levy a year in advance to accommodate several of its member districts who levy a year in advance.
Presenter(s): Mert Woodard, Director of Finance & Operations
Recommendation: Approve Intermediate School District No. 287's Long-Term Facilities Maintenance expenditure plan for fiscal years 2026 through 2035 and adopt the resolution affirming the District's portion of the fiscal year 2026 expenditures in the amount of \$65,384.
- C. 6-8 English Language Arts Curriculum Adoption Recommendation
Description: This report is intended to inform the Edina School Board on the recommendation for implementation of the StudySync program in the middle school English Language Arts courses. In addition to defining the ELA curriculum review process, this report also includes information about the new Minnesota English Language Arts Standards in conjunction with the MN READ Act legislation approved by the Department of Education.
Presenter(s): Bethany VanOsdel, Assistant Director of Teaching and Learning; and Jody De St. Hubert, Director of Teaching and Learning
Recommendation: This report is intended to secure approval for the purchase of the curriculum program titled StudySync.
- D. School Board Election Resolution - Even Years
Description: In April 2022, the City of Edina expressed a desire to discontinue managing school board elections due to the complexity, time and resources election management is causing the city. Since then, Edina School District has been analyzing current school board election processes, options and the impacts of varying process changes. At the board's January 2024 retreat, the Edina School Board had a general overview of the impact of the school board election and moving elections from odd to even years. At this retreat it was explained that the board, with input and updates from the city, needed to make a decision regarding its election processes this spring due to certain legal, date-dependent requirements the state has when announcing board elections.
Presenter(s): City-School District Liaisons, Erica Allenburg and Michael Birdman
Recommendation: Approve the Election Resolution.
- E. Policy Review (403, 407, 409, 410, 431, 432, 435, 437, 439, 812)
Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.
Presenter(s): Board Policy Committee
Recommendation: Accept the revised policies as presented.

VIII. Leadership and Committee Updates

IX. Superintendent Updates

X. Adjournment

XI. Information

- A. Enrollment Mobility Report
- B. Investment Summary - April 2024
- C. Expenditure Summary - April 2024
- D. Radon Testing - 2024
- E. Kids Club Update

* Board members will participate virtually from the Edina Public Schools Transportation Center (5201 W 76th Street, Edina 55439) and the South Metro Public Safety Training Facility (7525 Braemar Blvd, Edina 55439).

III. Excellence in Action

IV. Hearing from Members of the Public

V. Consent

V.A. Minutes: *April 8 work session and regular meetings; April 23 work session*

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF APRIL 8, 2024

WORK SESSION
5:00 PM

Edina Community Center
ECC 350 and Virtual

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg (virtual)
Mr. Dan Arom
Ms. Cheryl Barry (virtual)
Mr. Michael Birdman (virtual)
Ms. Karen Gabler (virtual)
Mr. Elliot Mann (virtual)

Ms. Jennifer Huwe

PRESIDING OFFICER: Chair Erica Allenburg

5:00 PM - 6:38 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent (virtual)
Dr. Randy Smasal, Assistant Superintendent (virtual)
Jody De St. Hubert, Director of Teaching and Learning (virtual)
Mert Woodard, Director of Finance and Operations (virtual)

Mark Carlson, Curriculum Coordinator (virtual)
Steven Cullison, EVP Coordinator (virtual)
Debra Richards, Talent Development Coordinator (virtual)
Cara Rieckenberg, Highlands Elementary School Principal (virtual)

Megan Dayton, Senior Demographer, Minnesota State Demographic Center (virtual)

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
APRIL 8, 2024

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg (virtual), Arom, Barry (virtual), Birdman (virtual), Gabler (virtual), Mann (virtual). Staff present: Stanley (virtual), Smasal (virtual), De St. Hubert (virtual), Woodard (virtual); Carlson (virtual), Cullison (virtual), Richards (virtual), Rieckenberg (virtual); Dayton (virtual).

APPROVAL OF AGENDA

DISCUSSION

- A. Demographic Change in Minnesota
- B. Talent Development Programming Update
- C. Programming Update for K-5 STEAM and 9-12 EVP

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 6:38 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
APRIL 8, 2024 WORK SESSION

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg (virtual), Arom, Barry (virtual), Birdman (virtual), Gabler (virtual), Mann (virtual). Staff present: Stanley (virtual), Smasal (virtual), De St. Hubert (virtual), Woodard (virtual); Carlson (virtual), Cullison (virtual), Richards (virtual), Rieckenberg (virtual); Dayton (virtual).

APPROVAL OF AGENDA

Member Birdman moved and Member Arom seconded to approve the agenda. All members present voted Aye by roll call. The motion passed unanimously.

DISCUSSION

Demographic Change in Minnesota: Senior demographer Megan Dayton presented information about population changes, birth rates, racial and ethnic composition, and other census data.

Talent Development Programming Update: Staff presented updated information on talent development programming.

Programming Update for K-5 STEAM and 9-12 EVP: Staff presented updated information about K-5 STEAM and 9-12 EVP programming.

LEADERSHIP AND COMMITTEE UPDATES

Chair Allenburg asked about updates on the Native American Parent Advisory Committee being brought to the Governance committee.

SUPERINTENDENT UPDATES

Dr. Stanley shared that she had been to St. Cloud over the past weekend to see the district's Robotics team competition. And, she shared that she had attended the Athletic Boosters banquet and auction, and thanked the boosters for their financial commitment.

ADJOURNMENT

At 6:38 PM, Member Birdman moved, and Member Arom seconded to adjourn the meeting. All members present voted Aye by roll call. The motion passed unanimously.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE REGULAR MEETING OF APRIL 8, 2024

REGULAR MEETING
7:00 PM

Edina Community Center Room 350
5701 Normandale Road, Edina
and Virtual

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg (virtual)
Mr. Dan Arom
Ms. Cheryl Barry (virtual)
Mr. Michael Birdman (virtual)
Ms. Karen Gabler (virtual)
Mr. Elliot Mann (virtual)

Ms. Jennifer Huwe

PRESIDING OFFICER: Chair Erica Allenburg

7:00 PM - 8:35 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent (virtual)
Dr. Randy Smasal, Assistant Superintendent (virtual)
Jody De St. Hubert, Director of Teaching and Learning (virtual)
Jody Remsing, Director of Student Support Services (virtual)
Sonya Sailer, Director of Human Resources (virtual)
Mert Woodard, Director of Finance and Operations (virtual)

Marcy Doud, Superintendent, Intermediate District 287 (virtual)

Libby Sandvick, Teacher Evaluation Program Facilitator (virtual)

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA APRIL 8, 2024

7:00 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg (virtual), Arom, Barry (virtual), Birdman (virtual), Gabler (virtual), Mann (virtual). Staff present: Stanley (virtual), Smasal (virtual), De St. Hubert (virtual), Remsing (virtual), Sailer (virtual), Woodard (virtual); Doud (virtual); Sandvick (virtual).

APPROVAL OF AGENDA

EXCELLENCE IN ACTION

HEARING FROM MEMBERS OF THE PUBLIC

PRESENTATION

- A. District 287

CONSENT

- A. Minutes: *March 4 work session and regular meeting; March 14 special meeting; March 26 work session*
- B. Personnel Recommendations
- C. Termination and Non-Renewal of Probationary Teachers
- D. Check Register - March 2024
- E. Electronic Fund Transfers - March 2024
- F. Gifts and Bequests – March 2024
- G. Highlands Elementary School Playground Project
- H. Wireless Systems Update
- I. Edina High School LTFM Phase II Project

DISCUSSION

- A. School Board Election Resolution - Even Years
- B. Policy Review (407, 409, 410, 431, 432, 435, 437, 439, 812)

ACTION

- A. International Travel
- B. Teacher Evaluation & Alternative Compensation Program Memorandum of Understanding: Reauthorization
- C. Unified Transition: Project SEARCH
- D. Policy Review (401, 402, 403, 404, 405, 423, 503, 513, 719)

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

INFORMATION

- A. Enrollment Mobility
- B. Investment Summary - March 2024
- C. Expenditure Summary - March 2024

ADJOURNMENT

The meeting adjourned at 8:35 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

draft

OFFICIAL MINUTES OF SCHOOL BOARD'S
April 8, 2024 REGULAR MEETING

7:00 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg (virtual), Arom, Barry (virtual), Birdman (virtual), Gabler (virtual), Mann (virtual). Staff present: Stanley (virtual), Smasal (virtual), De St. Hubert (virtual), Remsing (virtual), Sailer (virtual), Woodard (virtual); Doud (virtual); Sandvick (virtual).

APPROVAL OF AGENDA

Member Arom moved and Member Gabler seconded to approve the agenda. All members present voted Aye by roll call. The motion passed unanimously.

EXCELLENCE IN ACTION

Principal Tricia Pettis shared about professional development site visits that South View Middle School has hosted. SVMS received the American Middle Level Educators (AMLE) award in 2023

HEARING FROM MEMBERS OF THE PUBLIC

Meg Carlson spoke about student equity.

PRESENTATION

District 287: Superintendent Marcy Doud shared information about District 287's vision, mission, funding, programs, and services.

CONSENT

Member Birdman moved and Member Mann seconded to approve the consent agenda. All members present voted Aye by roll call. The motion passed unanimously.

The resolutions were:

- A. Minutes: *March 4 work session and regular meeting; March 14 special meeting; March 26 work session*
- B. Personnel Recommendations
- C. Termination and Non-Renewal of Probationary Teachers
- D. Check Register - March 2024
- E. Electronic Fund Transfers - March 2024
- F. Gifts and Bequests – March 2024
- G. Highlands Elementary School Playground Project
- H. Wireless Systems Update
- I. Edina High School LTFM Phase II Project

DISCUSSION

School Board Election Resolution - Even Years: Board members discussed moving school board elections to even years.

Policy Review (407, 409, 410, 431, 432, 435, 437, 439, 812): Policy Committee members presented the following policies for discussion. These policies will move forward for approval at the next regular meeting.

- Policy 407 Employee Right to Know – Exposure to Hazardous Substances
- Policy 409 Employee Publications, Instructional Materials, Inventions, and Creations
- Policy 410 Family and Medical Leaves
- Policy 431 Compensatory Practices
- Policy 432 Assignment and Transfer of Teachers
- Policy 435 Employee Evaluation and Improvement
- Policy 437 Resignation, Termination, or Nonrenewal of Activity Position
- Policy 439 Outside Employment and Conflict of Interest
- Policy 812 Health and Safety Program

ACTION

International Travel: Member Arom moved and Member Barry seconded to approve the motion. All members present voted Aye by roll call. The motion passed unanimously.

Teacher Evaluation & Alternative Compensation Program Memorandum of Understanding: Reauthorization: Member Gabler moved and Member Birdman seconded to approve the motion. All members present voted Aye by roll call. The motion passed unanimously.

Unified Transition: Project SEARCH: Member Mann moved and Member Arom seconded to approve the motion. All members present voted Aye by roll call. The motion passed unanimously.

Policy Review (401, 402, 403, 404, 405, 423, 503, 513, 719): Chair Allenburg asked for a motion to remove Policy 403 for consideration in May. Member Birdman moved and Member Mann seconded to approve the motion. All members present voted Aye by roll call. The motion passed unanimously.

Member Birdman moved and Member Mann seconded to approve the motion to accept the other policies (401, 402, 404, 405, 423, 503, 513, 719) as presented. All members present voted Aye by roll call. The motion passed unanimously.

- Policy 401 Equal Employment Opportunity
- Policy 402 Disability Nondiscrimination
- Policy 403 Discipline of School District Employees
- Policy 404 Employment Background Checks
- Policy 405 Veterans Preference Act
- Policy 423 Employee–Student Relationships
- Policy 503 Student Attendance
- Policy 513 Student Promotion, Acceleration, Retention and Early Kindergarten Admission
- Policy 719 Records Retention

LEADERSHIP AND COMMITTEE UPDATES

Member Gabler shared that it is the Week of the Young Child (WOYC) and the Early Learning Center has a number of activities planned. Mayor Hovland has also declared this the WOYC in Edina.

Member Barry shared that the Legislative Action Committee (LAC) is updating their community contact list and the form to gather that information. Member Arom added that there is an LAC meeting this week and they will be talking about opportunities for advocacy.

Chair Allenburg thanked the Tech department staff for their outstanding work with the multiple virtual setups for tonight's meetings.

SUPERINTENDENT UPDATES

Dr. Stanley shared again that she had been to the robotics competition in St. Cloud over the weekend and said the students did amazing work, and she also mentioned that she had attended the Athletics booster fundraiser and was outbid on the girls hockey jersey, and thanking the many involved for the event's success.

She read a number of commendations that came in through email: the president of the Minnesota Band Directors Association wrote to commend the instrumental music teachers in the district who contribute in myriad ways to the state and local music community; a parent wrote about attending a recent Edina hockey game and hearing from an usher that Edina students are the most respectful and have the best student section; a building substitute teacher who works at Valley View Middle School (VVMS) wrote about his rewarding experience in the building and role this year; a parent wrote to share the family's gratitude for a South View Middle School (SVMS) counselor who has provided tremendous support to their student who is dealing with a genetic disorder; and a VVMS parent wrote to share her thoughts on Principal Bass' significant impact on the culture and climate of the school community, and added that she and her other children at Normandale Elementary adore Principal Holden.

ADJOURNMENT

At 8:35 PM, Member Mann moved, and Member Arom seconded to adjourn the meeting. All members present voted Aye by roll call. The motion passed unanimously.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF APRIL 23, 2024

WORK SESSION
5:00 PM

Edina Community Center
ECC 350

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe

ABSENT:

Mr. Dan Arom
Mr. Elliot Mann

PRESIDING OFFICER: Chair Erica Allenburg

5:00 PM - 6:45 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming
Jody De St. Hubert, Director of Teaching and Learning
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Finance and Operations

Joanne Karch, Assistant Director of Student Support Services

Carrie Carroll, Chair of the Special Education Advisory Council

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
APRIL 23, 2024

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Barry, Birdman, Gabler, Huwe. Staff present: Stanley, Becquer, De St. Hubert, Remsing, Sailer, Woodard; Karch, Carroll.

APPROVAL OF AGENDA

ACTION

- A. Edina High School LTFM Phase II – Rejection of Construction Bids

DISCUSSION

- A. Transition Program Planning
- B. Response to American Indian Vote of Non-Concurrence for American Indian Education Aid
- C. Overview of Continued Budget Process

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 6:45 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
APRIL 23, 2024 WORK SESSION

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Barry, Birdman, Gabler, Huwe. Staff present: Stanley, Becquer, De St. Hubert, Remsing, Sailer, Woodard; Karch, Carroll.

APPROVAL OF AGENDA

Member Birdman moved and Member Huwe seconded to approve the agenda. The motion passed unanimously.

ACTION

Edina High School LTFM Phase II – Rejection of Construction Bids: Member Birdman moved and Member Gabler seconded to approve the motion. The motion passed unanimously.

DISCUSSION

Transition Program Planning: Staff shared an update on planning for transition programming.

Response to American Indian Vote of Non-Concurrence for American Indian Education Aid: Staff presented information on work to address recommendations from the American Indian Parent Advisory Committee (AIPAC).

Overview of Continued Budget Process: Update on on-going analysis of the FY 2025 budget planning progress.

LEADERSHIP AND COMMITTEE UPDATES

Chair Allenburg shared that the board is awaiting information from the City on the election resolution which will come back to the board later this year.

Member Birdman shared information about the May 4 Edina Rides event, sponsored by the Edina Morningside Rotary Club, which is raising money to enhance education opportunities in the community.

Member Barry shared information about the Legislative Action Committee's (LAC) upcoming call for applications to join the LAC. See the website for more information.

ADJOURNMENT

At 6:45 PM, Member Gabler moved, and Member Barry seconded to adjourn the meeting. The motion passed unanimously.

V.B. Personnel Recommendations



Board Meeting Date: May 13, 2024

Title: Personnel Recommendations

Type: Consent

Presenter(s): Sonya Sailer, Director of Human Resources

Description: Personnel recommendations are made monthly. These conditional offers of employment are subject to successful completion of a criminal background check, I-9 Employment Eligibility Verification and, where applicable, the issuance of the required license. Salary subject to change upon verification of correct step and lane placement.

Recommendation: Approve the attached personnel recommendations.

Desired Outcome(s) from the Board:

Attachment(s):

1. Report (next page)

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
BUHL, JENNIFER	ND	TD AND INTERVENTION, 0.8 FTE	\$48,028.80	08/19/2024
CAINES, MATHEW	EHS	SCHOOL COUNSELOR, 1.0 FTE	\$57,018	08/19/2024
CARLSON, JORDYN	CN	SPED RESOURCE, 1.0 FTE	\$69,457	08/19/2024
DENEUI, KELLIE	CS	ART TEACHER, 1.0 FTE	\$81,803	08/19/2024
DENIS, ABIGAIL	CN	SPED RESOURCE, 1.0 FTE	\$71,369	08/19/2024
DOUGHERTY, CHAD	CV	SPED SITE-BASED, 1.0 FTE	\$71,369	08/19/2024
FINCH, AUTUMN	HL	SPECIAL EDUC TEACHER, 1.0 FTE	\$51,593	08/19/2024
GATES, CHELSEA	CV	SPED RESOURCE, 1.0 FTE	\$70,375	08/19/2024
GREISEN, DAVID	EHS	WORK-BASED LEARNING, 1.0 FTE	\$90,147	08/19/2024
HANLON, MEGAN	CN	TD TEACHER, 0.4 FTE	\$33,584.40	08/19/2024
HENNEN, SHELBY	CC	GRADE 5 TEACHER, 1.0 FTE	\$57,018	08/19/2024
HOLZERLAND, ERIN	CN	GRADE 1 TEACHER, 1.0 FTE	\$57,018	08/19/2024
HORSTMAN, KIRSTEN	ND	TD AND INTERVENTION, 0.9 FTE	\$69,156.90	08/19/2024
KENNEDY, ADAM	HL	GRADES 4-5 LOOP, 1.0 FTE	\$57,018	08/19/2024
MANCL, ALYSSA	SV	MATHEMATICS, 1.0 FTE	\$57,770	08/19/2024
MULROONEY, KATHLEEN	CS	KINDERGARTEN, 1.0 FTE (LTS)	\$32.57/HOUR	04/01/2024 - 06/03/2024
MULROONEY, KATHLEEN	CS	GRADES 3-4 CP, 1.0 FTE	\$63,450	08/19/2024
ORTIZ-PEREZ, LIZABETH	CN	MEDIA SPECIALIST, 1.0 FTE	\$93,534	08/19/2024
PUPPE, BRYNN	CC	SCHOOL PSYCHOLOGIST, 1.0 FTE	\$60,981	08/19/2024
REPS, LINDSAY	CN	SPED RESOURCE, 1.0 FTE	\$48,909	08/19/2024
SALMON, MEGAN	HL	GRADE 1 TEACHER, 1.0 FTE	\$56,594	08/19/2024
SHOULTZ, MICHELLE	CV/HL	MUSIC TEACHER, 0.2 FTE	\$11,783.20	08/19/2024
SJOLANDER, EMILY	EHS	SPED RESOURCE, 1.0 FTE	\$73,235	08/19/2024

TORGERSON, EMILY	CV	GRADE 4 TEACHER, 1.0 FTE	\$69,457	08/19/2024
TRANMER, MIRANDA	EHS	SPED RESOURCE, 1.0 FTE	\$63,450	08/19/2024
WILLIAMS, MEGAN	CN	DAPE TEACHER, 0.8 FTE	\$79,912.80	08/19/2024

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>
BRUNDAGE, DANIEL	CC	PREMIER SUBSTITUTE, 1.0 FTE	05/31/2024
CARL, CHANDRA	ECSE	SPEECH-LANGUAGE PATHOLOGIST, 1.0 FTE	06/04/2024
DEBARD, FLORENCE	ND	PREMIER SUBSTITUTE, 0.6 FTE	04/12/2024
DILAURA, BRIDGET	VV	SPECIAL EDUC TEACHER, 1.0 FTE	04/08/2024
HOLLAND, LAURIE	CC	MEDIA SPECIALIST, 1.0 FTE	06/04/2024
JAMES, ELIZABETH	ECSE	ECSE TEACHER, 1.0 FTE	06/04/2024
LARGO, LILIANA	CS	INTERVENTION TEACHER, 0.2 FTE	05/09/2024
MONTGOMERY, SARAH	ELC	PRESCHOOL TEACHER, 1.0 FTE	06/04/2024
PERALTA, YVONNE	ND	ELEM EDUC TEACHER RESIGN FROM 0.48 FTE OF 1.0 FTE	06/04/2024
RETZLAFF, CHRISTINE	VV	PLTW TEACHER, 0.67 FTE	06/04/2024
SCHMIEL, JANET	SV	SCHOOL COUNSELOR RESCIND 01/08/2024 RETIREMENT RESIGN FROM 0.53 FTE OF 1.0 FTE	06/04/2024
WETTER, MARIA ARIANA	EHS	EL TEACHER, 1.0 FTE	06/04/2024
WENNER, KIRSTI	CV	TD TEACHER RESIGN FROM 0.5 OF 1.0 FTE	06/04/2024

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Wage</u>	<u>Date</u>
ABEL, ANN	ND	FROM: PREMIER SUBSTITUTE TO: GRADE 1 TEACHER, 1.0 FTE	\$190/day \$52,889	08/19/2024
DOLD, CHRISTINE	VV	FROM: CHOIR TEACHER, 0.95 FTE TO: CHOIR TEACHER, 1.0 FTE	\$90,933	08/19/2024

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
BACA, RENE	ECC	PEER COACH	04/08/2024 - 06/03/2024

BOUR, KATHERINE	EHS	LANGUAGE ARTS TEACHER	05/20/2024 - 06/04/2024
LANDERS, ERICA	EHS	SCHOOL COUNSELOR	02/28/2024 - 06/03/2024
LATHROP, AMY	CC	GRADE 5 TEACHER	04/11/2024 - 06/03/2024
MEIER, GRETCHEN	EHS	LICENSED SCHOOL NURSE	05/16/2024 - 06/03/2024
POKORSKI, GREGORY	EHS	SCIENCE TEACHER	08/19/2024 - 10/25/2024
TOZER, ANNE	CC	SPECIAL EDUC TEACHER	05/17/2024 - 05/31/2024
WALKLET JACOBSEN, LAURA	ND	GRADE 4 TEACHER	04/01/2024 - 06/04/2024

E. REQUEST FOR 1-YEAR UNPAID LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
SCHMIDT, JESSICA	ND	ELEM EDUC TEACHER	08/19/2024 - 06/03/2025
SMEDSTAD, KRISTA	ND	ELEM EDUC TEACHER	08/19/2024 - 06/03/2025

F. REQUEST FOR PHASED RETIREMENT POSITION (2024-2025 PILOT PROGRAM)

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Wage</u>	<u>Date</u>
PERALTA, YVONNE	ND	FROM 1.0 ELEM EDUC TEACHER TO 0.52 FTE PHASED RET TEACHER	\$101,006 \$48,909	08/19/2024
SCHMIEL, JANET	SV	FROM 1.0 SCHOOL COUNSELOR TO 0.47 FTE PHASED RET TEACHER	\$93,251 \$48,909	08/19/2024

NON-LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
SMITH, DEBORAH	DW	PROCTOR	\$25.00/HOUR	04/18/2024

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>
ANDERSON, LAURA	CN	EA SPED PARA	05/31/2024
BARBER, WILLIAM	DW	TECHNOLOGY ASSISTANT	04/26/2024
BARON, LUCAS	EHS	EA SPED PARA	04/09/2024
BYRD, LEAH	ELC	EARLY CHILDHOOD PROGRAMS COORDINATOR	06/28/2024

CAMPBELL, KATHERINE	CN	EA SPED PARA	05/31/2024
COHEN, LINDA	CN	EA SPED PARA	05/31/2024
COLES, BRUCE	ECC	TECHNICAL OPERATIONS ANALYST	06/04/2024
CORY, EMILY	ECC	STUDENT SUPPORT SERVICES COORDINATOR	06/07/2024
DIETRICH, MICHAEL	VV	CUSTODIAN	07/10/2024
DUCA, OLIVIA	VV	HEALTH SERVICES ASSOCIATE	05/31/2024
FASHANT, KATHERINE	ELC	INSTRUCTIONAL ASSISTANT	05/31/2024
FLUGUM, MATTHEW	ECC	DIGITAL LEARNING COORDINATOR	06/14/2024
GREEN, MICHELE	CC	EA SPED PARA	04/14/2024
HINNENKAMP, WENDY	ELC	INSTRUCTIONAL ASSISTANT	05/31/2024
JONASSON, DAVID	CC	CUSTODIAN	06/28/2024
JONES, CHRISTOPHER	VV	EA SPED PARA	05/31/2024
KELLY, JAMES	TC	BUS DRIVER	04/12/2024
LANSING, PUALANI	ND	DUE PROCESS SPECIALIST - CLASSIFICATION E	05/16/2024
LARGO, LILIANA	ELC	INSTRUCTIONAL ASSISTANT	05/09/2024
LUND, SARAH	HL	INSTRUCTIONAL ASSISTANT	05/31/2024
OLIVERIA, CAMILA DA SILVA	ELC	INSTRUCTIONAL ASSISTANT	05/09/2024
OSTBERG, CINDY	ELC	EA SPED PARA	05/31/2024
PARODI, KRISTIN	ECSE	EA SPED PARA	05/31/2024
RADERMACHER, JENNIFER	CN	EA SPED PARA	05/31/2024
RODRIGUEZ, ISARI	EHS	OFFICE ASSISTANT - CLASSIFICATION D	06/10/2024
SANCHEZ, EDGAR	CS	EA PARA	04/17/2024
VON ESCHEN, PAYTON	SV	EA SECURITY MONITOR	05/31/2024

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Wage</u>	<u>Date</u>
SIECK, BRANDON	ECC	FROM :PROGRAM SPECIALIST TO : COMM ED INCLUSION COORD.	\$28.96/HOUR \$70,438	05/16/2024

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
DUNSMORE, KATHLEEN	EHS	EA SPED PARA	04/09/2024 - 04/30/2024

HIGHLAND, TODD	CS	EA SPED PARA	03/29/2024 - 04/11/2024
JOHNSON, CHERI	TC	BUS MECHANIC	03/27/2024 - 06/27/2024
LAUER, CAROL	EHS	EA SPED PARA	04/10/2024 - 05/01/2024
SAILER, SONYA	ECC	DIRECTOR OF HUMAN RESOURCES	05/20/2024 - 06/07/2024

COMMUNITY EDUCATION SERVICES STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
BOND, TONISHA	CC	KIDS' CLUB LEAD	\$20.32/HOUR	05/01/2024
BROWN, ALIJASHA	CN	KIDS' CLUB LEAD	\$20.32/HOUR	05/03/2024
BUI, VIVIAN	CN	KIDS' CLUB LEAD	\$17.33/HOUR	05/06/2024
HUSBY, MALIA	CC	KIDS' CLUB LEAD	\$17.33/HOUR	05/07/2024
KEMPF, AIDAN	CN	KIDS' CLUB LEAD	\$17.33/HOUR	05/02/2024
MENZEL, OLIVIA	CC	KIDS' CLUB LEAD	\$17.33/HOUR	04/08/2024
MOHAMED, SURAYA	CN	KIDS' CLUB LEAD	\$16.00/HOUR	04/16/2024
MYLES, SHAMYA	CN	KIDS' CLUB LEAD	\$17.33/HOUR	04/18/2024
SMITH, DONOVAN	CN	KIDS' CLUB LEAD	\$17.33/HOUR	04/18/2024

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>
NONE.			

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
NONE.				

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Anticipated Dates of Leave</u>
WOLF, QUINN	CC	KIDS' CLUB SITE LEAD	04/02/2024 - 04/17/2024

V.C. Termination and Non-Renewal of Probationary
Teachers



Board Meeting Date: May 13, 2024

Title: Termination and Non-Renewal of Probationary Teachers

Type: Consent

Presenter(s): Sonya Sailer, Director of Human Resources

Description: As a result of changing staffing needs each school year, the attached resolution provides for the termination and non-renewal of the teaching contracts for certain probationary teachers. These actions are necessary due to continuing contract teachers returning from leaves of absence, changes in enrollment, licensure requirements, and other reasons. These teachers may apply for any vacant positions available for the 2024-2025 school year if properly licensed and qualified.

Recommendation: Approve the attached resolution terminating and non-renewing the teaching contracts of certain probationary teachers.

Desired Outcome(s) from the Board: Termination and non-renewal of certain probationary teachers.

Attachment(s): Resolution

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACTS OF THE FOLLOWING PROBATIONARY TEACHERS:

Schweitzer, Sallie

WHEREAS, the above named are probationary teachers in Independent School District 273.

BE IT RESOLVED, the School Board of Independent School District 273, that pursuant to Minnesota Statute Section 122A.40, subdivision 5, that the teaching contracts of the above named, who are probationary teachers in Independent School District 273, be hereby terminated at the close of the current 2023-24 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding termination and non-renewal of their current contracts, as follows:

**NOTICE OF TERMINATION
AND NON-RENEWAL**

<<First>> <<Last>>

<<Location>>

<<Address>

Dear <<First>>:

You are hereby notified that at a regular meeting of the School Board of Independent School District 273 held on May 13, 2024, a resolution was adopted by majority vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2024-25 school year. Said action of the Board is taken pursuant to Minnesota Statute Section 122A.40, subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT 273

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____, whereupon said resolution was declared duly passed and adopted.

Dan Arom, Clerk of the School Board, ISD 273

**Memorandum of Understanding
Between Education Minnesota/Edina and Edina Public Schools
Secondary Online Teaching Pilot Program 2024-2025**

This Memorandum of Understanding (“MOU”) is made by and between Independent School District No. 273, Edina Public Schools (“District”) and Education Minnesota/Edina (“EM/E”).

WHEREAS, EM/E is the exclusive representative of teachers employed by the District;

WHEREAS, the Master Agreement (“Agreement”) governs the teachers’ terms and conditions of employment between the District and the EM/E for the 2023-25 school years;

WHEREAS, the District’s Edina Virtual Pathways program “EVP” has been approved as a comprehensive online provider by the Minnesota Department of Education;

WHEREAS, the District is interested in piloting a program where full-time teachers agree to teach smaller groups of students in an online class platform on a semester basis that is not built into the teachers’ regular assignments and is outside the teachers’ regular assignments;

WHEREAS, the District also has a separate program for viable online classes that will be built into the teachers’ regular assignments and full-time equivalency (“FTE”);

WHEREAS, the District understands that these extra assignments for the pilot program are at teachers’ discretion; and

WHEREAS, the District understands that the role of students services support is vital to the success of the EVP;

THEREFORE, the District and EM/E agrees as follows:

1. A teacher who accepts a secondary assignment teaching an online class will be compensated based upon the level of student enrollment. For courses of 20 or fewer students, teachers will be compensated at a rate of \$270 per student. For fully-subscribed courses, defined as those having 21 or more students, teachers will be compensated based upon their full-time equivalency; in the event that a teacher’s full-time equivalency would amount to less than \$5,670, they will be compensated \$5,670.
2. The student count for purposes of teacher compensation will be made on the 20th instructional day of the semester. If the total number of students enrolled in the course, on the last day of the semester, is higher than this student count, teachers will receive additional pay equal to \$270 per additional student. In the event that the student count for purposes of teacher compensation is less than four as of the 20th instructional day of the semester, the teacher will receive no less than \$1080.
3. Online courses taught during the course of the normal school calendar that are fully-subscribed as of April 15, 2025 (for the purposes of this paragraph, “fully-subscribed” will be defined by the 2025-2026 MOU between the District and the EM/E on this topic) will be built into a teacher’s work day unless, by mutual agreement between the teacher and school leadership, it is decided to classify the course as an extra assignment in addition to the teacher’s in-person FTE. Online courses that become fully-subscribed after April 15, 2025 may be built into a teacher’s work day by mutual agreement between the teacher and school leadership.

4. If a teacher undertakes multiple undersubscribed online courses whose combined registrations equals 21-40 as of the 20th day of the semester, the teacher may have the courses treated in a manner identical to a single, fully-subscribed, course for the purpose of compensation. ~~Beginning in the 2024-2025 school year, if~~ a teacher undertakes multiple undersubscribed online courses whose combined registrations equals 21-40, by mutual agreement of the teacher and school leadership, the courses may be treated in a manner identical to a single, fully-subscribed, course for purpose of assignment within the teacher's duty day. This paragraph does not apply to a part-time, online teacher as defined in paragraph 14.
5. Pay will be divided into two payments 50% following the 20th instructional day of the semester and 50% at the end of the semester. Payments will coincide with the District's regular, bimonthly payroll schedule.
6. Compensation for **EVP** courses taught during the summer or within a stretch calendar will be compensated based upon the level of student enrollment. For courses of 20 or fewer students, teachers will be compensated at a rate of \$270 per student. For fully subscribed courses, defined as those having 21 or more students, teachers will be compensated based upon their full-time equivalency; in the event that a teacher's full-time equivalency would amount to less than \$5,670, they will be compensated \$5,670. Fully subscribed summer or stretch calendar courses may, as an alternative, be built into a teacher's regular assignment by mutual agreement between the teacher and school leadership.
7. Aligning with Minnesota Statute Section 124D.095, subd. 4, no more than 40 students will be enrolled in any one online learning section.
8. Within any given semester, all students within the same course taught by the same teacher will be considered to be a part of a single section for purposes of compensation and course size measurement, excepting where an additional section, with corresponding additional compensation, is added by mutual agreement of the teacher and school leadership.
9. When assigning special education, multilingual learner, and Talent Development staff to support comprehensive EVP students, the district will follow the Special Education Support MOU, the Online Teaching Terms and Conditions for the Implementation of Edina Online Offerings MOU, and the November 2016 Caseload Taskforce report.
10. Teachers will not be required to remain on district property during the portion of their assignment that is dedicated to teaching EVP courses.
11. Teachers will not encourage or discourage enrollment in **EVP** courses.
12. Teachers currently teaching undersubscribed classes and performing satisfactorily in that position will have a right to first refusal before the course is offered to another Edina teacher.
13. All secondary online assignments will be offered to current Edina teaching staff before the district pursues a part-time external hire.
14. For the purposes of this MOU, part-time, online teacher positions are defined as those involving sections of fewer than twenty-one (21) students as of the 20th instructional day of the semester and taught by a teacher hired for the 2022-2023, ~~and/or~~ 2023-2024, ~~and/or~~ 2024-2025 school year. The definition does not apply to a teacher who also teaches in-person or a fully-subscribed online class for the District.
15. Part-time, online teachers do not qualify for benefits under the Master Agreement between EM/E and the District.
16. Part-time, online teachers do not qualify for compensation under the Teacher Evaluation and Alternative Compensation Program.
17. Part-time, online teachers are not placed on any seniority list.

18. A separate seniority list will be maintained for EVP teachers who achieve continuing contract rights with the District and teach exclusively in EVP, meaning no in-person teaching at Edina High School. Teachers who had previously achieved continuing contract rights prior to teaching in EVP will maintain their position on the full seniority list.
19. If a part-time, online teacher is assigned a course during the 2024-2025 regular school calendar that becomes fully subscribed (21 or more students) as of the 20th instructional day of the semester or thereafter, then the teacher will no longer meet the definition of a part-time, online teacher under this MOU and will qualify for compensation and benefits according to both the Master Agreement and the Memorandum of Understanding Between Education Minnesota/Edina and Edina Public Schools Secondary Online Teaching Pilot Program 2024-2025.
20. A teacher who no longer meets the definition of part-time, online teacher and therefore qualifies for compensation and benefits as provided in paragraph 14 does not qualify for compensation under the Teacher Evaluation and Alternative Compensation Program for that school year unless by mutual agreement of EM/E and the District.
21. Final decision on course offerings will be determined by building and district administration. If a decision is made to run a class and student enrollment exceeds the fully subscribed number (21), at the time schedules are built in the spring of the preceding year, the District will create at least one fully subscribed section.
22. Teachers accepting an assignment to teach an online class through EVP will be required to see the assignment to completion. In the event that a teacher wishes to withdraw from an assignment, every effort will be made to find an alternate teacher to accommodate the request.
23. Teachers accepting an assignment to teach an online class through EVP during the regular school year will be required to participate in two hours of conferences with families per semester. These two hours are inclusive of the 16 hours designated for parent-teacher communication and conferences established in the Parent Communication/Conferences MOU. Teachers may document these hours as part of the 8 hours of flex conferencing required by the EHS conference plan.
24. Teachers accepting an assignment to teach an online class through EVP during the regular school year will be required to participate in two hours of staff meetings per semester. Each staff meeting will be offered at least twice, both before and after school, in order to accommodate different teacher schedules.
25. Instructional materials used within the course of teaching EVP classes will be made available to other Edina teachers for instructional purposes. Materials including teacher likeness or voice, such as screencasts or slides within presentations, will not be used by other teachers without permission.
26. Nothing in this MOU alters or adds to a teachers' continuing contract rights under Minn. Stat. Section 122A.40.
27. Nothing in this MOU may be deemed to establish an interpretation of the Agreement, a precedent, a practice, or to alter any established interpretation, precedent, or practice arising out of or relating to the Agreement between the District and EM/E. Neither party may submit this MOU in any proceeding as evidence of a contract interpretation, precedent, or practice. This MOU does not alter any managerial rights that the District has in absence of this MOU. This MOU is not grievable.
28. This MOU sunsets on ~~July 31~~ June 30, 2025.

EM/E and the District are in agreement with the above language as evidenced by their representatives' signatures below.

Representative for:

Education Minnesota/Edina

ISD 273, Edina Public Schools

President

Superintendent

Date

Date

**Memorandum of Understanding
Between Education Minnesota/Edina and Edina Public Schools
Secondary Online Teaching Pilot Program 2024-2025**

This Memorandum of Understanding (“MOU”) is made by and between Independent School District No. 273, Edina Public Schools (“District”) and Education Minnesota/Edina (“EM/E”).

WHEREAS, EM/E is the exclusive representative of teachers employed by the District;

WHEREAS, the Master Agreement (“Agreement”) governs the teachers’ terms and conditions of employment between the District and the EM/E for the 2023-25 school years;

WHEREAS, the District’s Edina Virtual Pathways program “EVP” has been approved as a comprehensive online provider by the Minnesota Department of Education;

WHEREAS, the District is interested in piloting a program where full-time teachers agree to teach smaller groups of students in an online class platform on a semester basis that is not built into the teachers’ regular assignments and is outside the teachers’ regular assignments;

WHEREAS, the District also has a separate program for viable online classes that will be built into the teachers’ regular assignments and full-time equivalency (“FTE”);

WHEREAS, the District understands that these extra assignments for the pilot program are at teachers’ discretion; and

WHEREAS, the District understands that the role of students services support is vital to the success of the EVP;

THEREFORE, the District and EM/E agrees as follows:

1. A teacher who accepts a secondary assignment teaching an online class will be compensated based upon the level of student enrollment. For courses of 20 or fewer students, teachers will be compensated at a rate of \$270 per student. For fully-subscribed courses, defined as those having 21 or more students, teachers will be compensated based upon their full-time equivalency; in the event that a teacher’s full-time equivalency would amount to less than \$5,670, they will be compensated \$5,670.
2. The student count for purposes of teacher compensation will be made on the 20th instructional day of the semester. If the total number of students enrolled in the course, on the last day of the semester, is higher than this student count, teachers will receive additional pay equal to \$270 per additional student. In the event that the student count for purposes of teacher compensation is less than four as of the 20th instructional day of the semester, the teacher will receive no less than \$1080.
3. Online courses taught during the course of the normal school calendar that are fully-subscribed as of April 15, 2025 (for the purposes of this paragraph, “fully-subscribed” will be defined by the 2025-2026 MOU between the District and the EM/E on this topic) will be built into a teacher’s work day unless, by mutual agreement between the teacher and school leadership, it is decided to classify the course as an extra assignment in addition to the teacher’s in-person FTE. Online courses that become fully-subscribed after April 15, 2025 may be built into a teacher’s work day by mutual agreement between the teacher and school leadership.

4. If a teacher undertakes multiple undersubscribed online courses whose combined registrations equals 21-40 as of the 20th day of the semester, the teacher may have the courses treated in a manner identical to a single, fully-subscribed, course for the purpose of compensation. If a teacher undertakes multiple undersubscribed online courses whose combined registrations equals 21-40, by mutual agreement of the teacher and school leadership, the courses may be treated in a manner identical to a single, fully-subscribed, course for purpose of assignment within the teacher's duty day. This paragraph does not apply to a part-time, online teacher as defined in paragraph 14.
5. Pay will be divided into two payments 50% following the 20th instructional day of the semester and 50% at the end of the semester. Payments will coincide with the District's regular, bimonthly payroll schedule.
6. Compensation for EVP courses taught during the summer or within a stretch calendar will be compensated based upon the level of student enrollment. For courses of 20 or fewer students, teachers will be compensated at a rate of \$270 per student. For fully subscribed courses, defined as those having 21 or more students, teachers will be compensated based upon their full-time equivalency; in the event that a teacher's full-time equivalency would amount to less than \$5,670, they will be compensated \$5,670. Fully subscribed summer or stretch calendar courses may, as an alternative, be built into a teacher's regular assignment by mutual agreement between the teacher and school leadership.
7. Aligning with Minnesota Statute Section 124D.095, subd. 4, no more than 40 students will be enrolled in any one online learning section.
8. Within any given semester, all students within the same course taught by the same teacher will be considered to be a part of a single section for purposes of compensation and course size measurement, excepting where an additional section, with corresponding additional compensation, is added by mutual agreement of the teacher and school leadership.
9. When assigning special education, multilingual learner, and Talent Development staff to support comprehensive EVP students, the district will follow the Special Education Support MOU, the Online Teaching Terms and Conditions for the Implementation of Edina Online Offerings MOU, and the November 2016 Caseload Taskforce report.
10. Teachers will not be required to remain on district property during the portion of their assignment that is dedicated to teaching EVP courses.
11. Teachers will not encourage or discourage enrollment in EVP courses.
12. Teachers currently teaching undersubscribed classes and performing satisfactorily in that position will have a right to first refusal before the course is offered to another Edina teacher.
13. All secondary online assignments will be offered to current Edina teaching staff before the district pursues a part-time external hire.
14. For the purposes of this MOU, part-time, online teacher positions are defined as those involving sections of fewer than twenty-one (21) students as of the 20th instructional day of the semester and taught by a teacher hired for the 2022-2023, 2023-2024, and/or 2024-2025 school year. The definition does not apply to a teacher who also teaches in-person or a fully-subscribed online class for the District.
15. Part-time, online teachers do not qualify for benefits under the Master Agreement between EM/E and the District.
16. Part-time, online teachers do not qualify for compensation under the Teacher Evaluation and Alternative Compensation Program.
17. Part-time, online teachers are not placed on any seniority list.

18. A separate seniority list will be maintained for EVP teachers who achieve continuing contract rights with the District and teach exclusively in EVP, meaning no in-person teaching at Edina High School. Teachers who had previously achieved continuing contract rights prior to teaching in EVP will maintain their position on the full seniority list.
19. If a part-time, online teacher is assigned a course during the 2024-2025 regular school calendar that becomes fully subscribed (21 or more students) as of the 20th instructional day of the semester or thereafter, then the teacher will no longer meet the definition of a part-time, online teacher under this MOU and will qualify for compensation and benefits according to both the Master Agreement and the Memorandum of Understanding Between Education Minnesota/Edina and Edina Public Schools Secondary Online Teaching Pilot Program 2024-2025.
20. A teacher who no longer meets the definition of part-time, online teacher and therefore qualifies for compensation and benefits as provided in paragraph 14 does not qualify for compensation under the Teacher Evaluation and Alternative Compensation Program for that school year unless by mutual agreement of EM/E and the District.
21. Final decision on course offerings will be determined by building and district administration. If a decision is made to run a class and student enrollment exceeds the fully subscribed number (21), at the time schedules are built in the spring of the preceding year, the District will create at least one fully subscribed section.
22. Teachers accepting an assignment to teach an online class through EVP will be required to see the assignment to completion. In the event that a teacher wishes to withdraw from an assignment, every effort will be made to find an alternate teacher to accommodate the request.
23. Teachers accepting an assignment to teach an online class through EVP during the regular school year will be required to participate in two hours of conferences with families per semester. These two hours are inclusive of the 16 hours designated for parent-teacher communication and conferences established in the Parent Communication/Conferences MOU. Teachers may document these hours as part of the 8 hours of flex conferencing required by the EHS conference plan.
24. Teachers accepting an assignment to teach an online class through EVP during the regular school year will be required to participate in two hours of staff meetings per semester. Each staff meeting will be offered at least twice, both before and after school, in order to accommodate different teacher schedules.
25. Instructional materials used within the course of teaching EVP classes will be made available to other Edina teachers for instructional purposes. Materials including teacher likeness or voice, such as screencasts or slides within presentations, will not be used by other teachers without permission.
26. Nothing in this MOU alters or adds to a teachers' continuing contract rights under Minn. Stat. Section 122A.40.
27. Nothing in this MOU may be deemed to establish an interpretation of the Agreement, a precedent, a practice, or to alter any established interpretation, precedent, or practice arising out of or relating to the Agreement between the District and EM/E. Neither party may submit this MOU in any proceeding as evidence of a contract interpretation, precedent, or practice. This MOU does not alter any managerial rights that the District has in absence of this MOU. This MOU is not grievable.
28. This MOU sunsets on June 30, 2025.

EM/E and the District are in agreement with the above language as evidenced by their representatives' signatures below.

Representative for:

Education Minnesota/Edina

ISD 273, Edina Public Schools

President

Superintendent

Date

Date

V.E. Check Register - April 2024



Board Meeting Date: 5/13/2024

Title: Check Register – April 2024

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: Presented for approval by the Board of Education are monthly disbursement totals, by fund, for the month of April 2024:

<u>Fund</u>	<u>Amount</u>
General	\$3,561,070
Food Service	290,062
Community Service	70,123
Building Construction	93,724
Debt Service	-
Internal Service	-
Total	\$4,014,979

Recommendation: Approve the disbursements as presented for the month of April 2024.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 123B.02 Subd. 18

Attachments:

1. Check Register – April 2024

Check Register

FOR THE MONTH ENDED APRIL 30, 2024

Check No.	Vendor	Description	Date	Amount
397883	MN PEIP	CURRENT TEACHERS	04/17/24	748,114.66
397955	HEALTHPARTNERS INSU	CIRRENT EMPLOYEES	04/24/24	432,267.51
397925	CHARTWELLS DINING S	MAR24 FOOD SERVICES	04/24/24	278,858.74
397808	SAAFE LLC	KUHLMAN FIELD PRESS	04/10/24	236,128.10
397982	MIDWEST MECHANICAL	EHS MECHANICAL	04/24/24	227,923.00
397887	NORMANDEALE COMMUNIT	EHS PSEO - SPR 2024	04/17/24	147,010.50
397980	METRO TRANSPORTATIO	MAR24 - SPED TRANSP	04/24/24	136,537.01
397706	THE CAULKERS COMPAN	ECC EXTERIOR ENVELO	04/03/24	109,653.75
397883	MN PEIP	COBRA/RETIREEES	04/17/24	69,754.20
397713	WOLD ARCHITECTS & E	25-26 EHS RENOVATIO	04/03/24	65,983.36
397874	KRAUS-ANDERSON CONS	SITE SERVICES	04/17/24	58,909.00
397851	CLASSLINK INC	24-25 CLASSLINK LIC	04/17/24	43,515.00
397980	METRO TRANSPORTATIO	MAR24 - HHM TRANSP	04/24/24	30,890.50
397963	INTERMEDIATE DISTRI	LEASE LEVY	04/24/24	29,394.82
397779	JOHNSON FLOOR SANDI	SV GYM 1&2 FLR SAND	04/10/24	28,275.00
397955	HEALTHPARTNERS INSU	COBRA/RETIREEES	04/24/24	22,745.65
397963	INTERMEDIATE DISTRI	CONTRACTED NSO	04/24/24	20,882.52
397898	TEACHERS ON CALL, A	EHS - SUBSTITUTES	04/17/24	20,543.25
397963	INTERMEDIATE DISTRI	ITINERANT	04/24/24	20,501.40
398015	TWIN CITY TRANSPORT	MAR24 - SPED TRANSP	04/24/24	20,094.06
397793	NATIONAL INSURANCE	LTD DISTRICT W/H	04/10/24	19,236.72
397807	RUSSELL SECURITY RE	3RD FL/LOCKER RM HD	04/10/24	18,950.00
397830	XCEL ENERGY	SV 2/25-3/25 USE	04/10/24	18,655.86
397731	AVI SYSTEMS INC	VIEWBOARDS	04/10/24	18,082.40
397941	ENVIROBATE	DEMO BLOCK WALLS	04/24/24	17,400.00
398011	TEACHERS ON CALL, A	EHS - SUBSTITUTES	04/24/24	16,641.00
397793	NATIONAL INSURANCE	CURRENT EMP LIFE/AD	04/10/24	16,473.26
397819	TEACHERS ON CALL, A	EHS - SUBSTITUTES	04/10/24	16,125.00
397779	JOHNSON FLOOR SANDI	ECC CITY GYM FLR SA	04/10/24	16,100.00
397973	LEXIA LEARNING SYST	35 LETRS BUNDLE	04/24/24	13,965.00
397905	XCEL ENERGY	EHS 2/25-3/25 USE	04/17/24	13,665.49
397874	KRAUS-ANDERSON CONS	CONSTRUCTION MGMT	04/17/24	13,475.00
397872	KATH FUEL OIL SERVI	DIESEL	04/17/24	12,853.64
397713	WOLD ARCHITECTS & E	EHS DEFERRED MAINT	04/03/24	12,762.78
397830	XCEL ENERGY	ECC 2/25-3/25 USE	04/10/24	12,413.26
397936	DIGITAL INSURANCE	4TH QUARTER SERVICE	04/24/24	11,875.00
397686	OFFICE GOLF	INDOOR PRACTICE SPA	04/03/24	11,550.00
397841	AVI SYSTEMS INC	EHS GYM AUDIO PROJE	04/17/24	11,530.54
397819	TEACHERS ON CALL, A	VV -SUBSTITUTES	04/10/24	11,435.85
397875	LANGUAGE LINE SERVI	MAR24 INTERPRETING	04/17/24	11,379.95
397725	ARAMARK O/A-M HOSPI	EHS PROM FOOD MINIM	04/10/24	11,288.99
397898	TEACHERS ON CALL, A	CC - SUBSTITUTES	04/17/24	11,184.30
397963	INTERMEDIATE DISTRI	CORE FEE	04/24/24	11,151.32
397963	INTERMEDIATE DISTRI	SAFE SCHOOL	04/24/24	11,114.29
397898	TEACHERS ON CALL, A	VV - SUBSTITUTES	04/17/24	10,848.90
398011	TEACHERS ON CALL, A	VV - SUBSTITUTES	04/24/24	10,648.95

Check No.	Vendor	Description	Date	Amount
397980	METRO TRANSPORTATIO	MAR24 - BUS AIDES	04/24/24	10,513.15
398011	TEACHERS ON CALL, A	CS - SUBSTITUTES	04/24/24	10,505.76
397868	INSPEC INC	EPS 2024 REROOFING	04/17/24	10,500.00
397972	KATH FUEL OIL SERVI	DIESEL	04/24/24	10,248.07
397752	EDINA SEASONAL SERV	ECC TREE REMOVAL -	04/10/24	10,000.00
397752	EDINA SEASONAL SERV	CC TREE REMOVAL - G	04/10/24	10,000.00
397922	CDW GOVERNMENT	SCREENBEAMS-20	04/24/24	9,999.80
397748	DASH SPORTS LLC	APR24 NFL FLAG	04/10/24	9,810.00
397680	MIRACLE RECREATION	CS PLAYGROUND SURFA	04/03/24	9,795.90
397819	TEACHERS ON CALL, A	CS - SUBSTITUTES	04/10/24	9,752.40
398011	TEACHERS ON CALL, A	HL - SUBSTITUTES	04/24/24	9,739.50
397687	PLANSOURCE	SERVICES FOR MAR24	04/03/24	9,660.16
397897	SUNBELT STAFFING LL	4/6 PYSCHOLOGISTS	04/17/24	9,626.88
397898	TEACHERS ON CALL, A	CS - SUBSTITUTES	04/17/24	9,462.15
398010	SUNBELT STAFFING LL	4/13 PSYCHOLOGISTS	04/24/24	9,439.38
398011	TEACHERS ON CALL, A	CC - SUBSTITUTES	04/24/24	9,275.10
398011	TEACHERS ON CALL, A	SV - SUBSTITUTES	04/24/24	9,223.50
397903	VALLEYFAIR GROUP SA	5/31 8TH GRD FIELD	04/17/24	9,100.00
397898	TEACHERS ON CALL, A	HL - SUBSTITUTES	04/17/24	9,004.20
397898	TEACHERS ON CALL, A	CV - SUBSTITUTES	04/17/24	8,533.35
397873	KJELLBERG'S CARPET	CARPET INSTALL	04/17/24	8,471.00
397818	SUNBELT STAFFING LL	03/30 PSYCHOLOGISTS	04/10/24	8,049.13
397770	HIGH POINT NETWORKS	VEEAM RENEWAL 24-25	04/10/24	7,990.00
397819	TEACHERS ON CALL, A	CC - SUBSTITUTES	04/10/24	7,671.63
397819	TEACHERS ON CALL, A	SV - SUBSTITUTES	04/10/24	7,572.30
397632	BAYCOM INC	CS - DIGITAL REPEAT	04/03/24	7,571.90
397994	RADAR CONSULTING LL	APR24 RECRUITING FE	04/24/24	7,500.00
397838	ARCON SOLUTIONS INC	COMM ED SUMMER MERC	04/17/24	7,075.45
397819	TEACHERS ON CALL, A	HL - SUBSTITUTES	04/10/24	7,043.40
397819	TEACHERS ON CALL, A	CV - SUBSTITUTES	04/10/24	6,991.80
397985	MULTILINGUAL WORD I	MAR24 INTERPRETATIO	04/24/24	6,977.53
397898	TEACHERS ON CALL, A	SV - SUBSTITUTES	04/17/24	6,753.15
397637	CORPORATE MECHANICA	STEAM BOILER MAINT	04/03/24	6,652.88
397821	TONENWORKS MUSIC THE	MAR24 MUSIC THERAPY	04/10/24	6,627.00
398011	TEACHERS ON CALL, A	CV - SUBSTITUTES	04/24/24	6,520.95
397830	XCEL ENERGY	ECC - FEB24 USE	04/10/24	6,239.66
397690	RIVER BOTTOM PRODUC	SPONGEBOB SET DESIG	04/03/24	6,191.00
397819	TEACHERS ON CALL, A	CN - SUBSTITUTES	04/10/24	6,172.65
397781	KJ BRANDING	ROOMS 211/215 SIGNS	04/10/24	6,025.00
398011	TEACHERS ON CALL, A	ND - SUBSTITUTES	04/24/24	5,992.05
397929	CITY OF EDINA - BRA	MAR24 DOME RENTAL	04/24/24	5,901.00
397898	TEACHERS ON CALL, A	ND - SUBSTITUTES	04/17/24	5,824.35
397752	EDINA SEASONAL SERV	SV TREE REMOVAL - G	04/10/24	5,800.00
397928	CITY OF EDINA	SV USE 1/10-4/10/24	04/24/24	5,435.20
397937	DOORCO INC	GARAGE DOOR REPAIR	04/24/24	5,328.39
397874	KRAUS-ANDERSON CONS	GENERAL CONDITIONS	04/17/24	5,314.61
397928	CITY OF EDINA	SV USE 12/28-3/27/2	04/24/24	5,279.09
397681	MN SPORT FACILITIES	EHS PROM 2024 - FIN	04/03/24	5,250.00
397905	XCEL ENERGY	CV 2/25-3/25 USE	04/17/24	5,196.89
397902	UNIVERSITY LANGUAGE	MAR24 TRANSLATIONS	04/17/24	5,194.83
397789	MIKKONEN MUSIC LLC	"109/110 B22XX, B23	04/10/24	5,175.00
398000	SANDCREEK EAP	EAP Q2 2024 SERVICE	04/24/24	5,063.40
397653	GILBERT MECHANICAL	VV - ACM REPLACED	04/03/24	5,030.00
397949	GILBERT MECHANICAL	CV - ACM REPLACEMEN	04/24/24	5,030.00
397949	GILBERT MECHANICAL	CC - ACM REPLACEMEN	04/24/24	5,030.00
397949	GILBERT MECHANICAL	HL - ACM REPLACEMEN	04/24/24	5,030.00
397704	SUNBELT STAFFING LL	3/16 PSYCHOLOGISTS	04/03/24	5,025.50
397830	XCEL ENERGY	CS 1/24-2/25 USE	04/10/24	4,986.12

Check No.	Vendor	Description	Date	Amount
397717	ABRAKADOODLE	FALL ENRICHMENT CLA	04/10/24	4,947.60
397830	XCEL ENERGY	CC 2/25-3/25 USE	04/10/24	4,890.88
397905	XCEL ENERGY	VV 2/25-3/25 USE	04/17/24	4,841.55
397963	INTERMEDIATE DISTRI	HTP-GEN ED	04/24/24	4,801.51
397963	INTERMEDIATE DISTRI	LONG TERM FACILITIE	04/24/24	4,620.79
397972	KATH FUEL OIL SERVI	UNLEADED	04/24/24	4,517.00
398011	TEACHERS ON CALL, A	CN - SUBSTITUTES	04/24/24	4,489.20
397830	XCEL ENERGY	CS 2/25-3/25 USE	04/10/24	4,445.35
397963	INTERMEDIATE DISTRI	TRANS DISABLED	04/24/24	4,349.74
397931	CPI-CRISIS PREVENTI	CPI CERTIFICATE - A	04/24/24	4,349.00
397898	TEACHERS ON CALL, A	CN - SUBSTITUTES	04/17/24	4,257.00
397646	FIDELITY SECURITY L	EMPLOYEE WITHHOLDIN	04/03/24	4,216.83
397793	NATIONAL INSURANCE	COBRA/RETIREE	04/10/24	4,166.63
397905	XCEL ENERGY	BUS 2/26-3/26 USE	04/17/24	4,159.44
397907	ADVANCED IMAGING SO	LEASE 05.08 0631790	04/24/24	4,151.77
397764	GIBBONS TERRAZZO LL	CC - TERRAZZO REPAI	04/10/24	4,000.00
397830	XCEL ENERGY	CS USE	04/10/24	3,956.18
397921	CATHERINE EARLEY	JAN-MAR24 FITNESS	04/24/24	3,898.00
397830	XCEL ENERGY	HL 2/26-3/26 USE	04/10/24	3,865.86
397819	TEACHERS ON CALL, A	ND - SUBSTITUTES	04/10/24	3,799.05
397682	MULTILINGUAL WORD I	FEB24 INTERPRETING	04/03/24	3,785.46
397886	NARDINI FIRE EQUIPM	VV - FIRE PANEL WOR	04/17/24	3,746.00
397963	INTERMEDIATE DISTRI	ALC-STABILIZATION F	04/24/24	3,704.76
397743	CHESS & STRATEGY GA	BB / STRATEGY / D&D	04/10/24	3,676.40
397683	NARDINI FIRE EQUIPM	VV - FIRE PANEL REP	04/03/24	3,662.00
397793	NATIONAL INSURANCE	VOL AD&D EMPLOYEE W	04/10/24	3,618.02
397695	SCHOOL SERVICE EMPL	UNION DUES W/HOLDIN	04/03/24	3,530.32
397830	XCEL ENERGY	ND 2/25-3/25 USE	04/10/24	3,501.18
397747	CITY OF EDINA - POL	STATE HOCKEY POLICE	04/10/24	3,450.00
397692	RUSSELL SECURITY RE	HARDWARE INSTALLATI	04/03/24	3,380.00
397826	WASTE MANAGEMENT OF	EHS - APR24 SERVICE	04/10/24	3,365.17
398005	SOURCEWELL	Q4 ONGOING ADVANTAG	04/24/24	3,330.00
398015	TWIN CITY TRANSPORT	MAR24 - HHM TRANSPO	04/24/24	3,235.50
397894	SCHOOL SERVICE EMPL	UNION DUES W/HOLDIN	04/17/24	3,147.12
397683	NARDINI FIRE EQUIPM	VV - FIRE PANEL REP	04/03/24	3,142.00
397844	BLICK ART MATERIALS	ART ROOM TABLES	04/17/24	3,078.10
397951	GRAPHIC SOURCE	SIGNS	04/24/24	3,050.00
397872	KATH FUEL OIL SERVI	UNLEADED	04/17/24	3,025.42
397914	BEYOND THE NOTES MU	4/14 FIELD TRIP	04/24/24	3,006.00
397702	SQUIRES, WALDSPURGE	LEGAL SERV: MISC	04/03/24	2,996.00
397913	BENEFIT EXTRAS, INC	APR24 HRA ADMIN	04/24/24	2,976.05
397715	93 SKIP LLC	CN - MAR24 SOLAR PR	04/10/24	2,930.82
397996	RIVER BOTTOM PRODUC	DRAPES - INITIAL PA	04/24/24	2,900.00
397840	AUDIOQUIP INC	MUSICAL RENTAL EQUI	04/17/24	2,880.00
397995	RELATE COUNSELING C	CHEM HEALTH #7 OF 1	04/24/24	2,880.00
397730	AVANT ASSESSMENT LL	BILINGUAL SEAL ASSE	04/10/24	2,689.20
397759	FOLLETT CONTENT SOL	BOOKS FOR HL	04/10/24	2,626.16
397702	SQUIRES, WALDSPURGE	LEGAL SERV: H.R.	04/03/24	2,618.00
397737	BUSINESS ESSENTIALS	8.5X11 WHITE QTY 70	04/10/24	2,555.00
397916	BSN SPORTS, LLC	FOOTBALL EQUIPMENT	04/24/24	2,522.98
397678	MINNESOTA SCHOOL EM	UNION DUES W/HOLDIN	04/03/24	2,446.56
397963	INTERMEDIATE DISTRI	ALC	04/24/24	2,403.88
397718	AGL CONSULTING	2023 E-RATE SUPPORT	04/10/24	2,400.00
397884	NAC MECHANICAL & EL	VV-CHILLER SPRING S	04/17/24	2,375.00
397884	NAC MECHANICAL & EL	SV-CHILLER SPRING S	04/17/24	2,375.00
397702	SQUIRES, WALDSPURGE	LEGAL SERV: S.S.S.	04/03/24	2,342.50
397999	RUSSELL SECURITY RE	EHS - RESTROOM LOCK	04/24/24	2,340.00
V19858	RYAN GALLAGHER	DECA TRAVEL AIRFARE	04/03/24	2,316.90

Check No.	Vendor	Description	Date	Amount
397651	GALLAGHER BASSETT S	MIST DEDUCT - BEN G	04/03/24	2,172.00
397732	BAUER BUILT INC	TIRES	04/10/24	2,170.76
397753	EDINBOROUGH PARK	JAN-MAR24 POOL RENT	04/10/24	2,100.00
397999	RUSSELL SECURITY RE	EXTERIOR DOOR 2 REP	04/24/24	2,080.00
397920	CATALYST SOURCING S	ONDEMAND/DMTS	04/24/24	2,053.56
397736	BSN SPORTS, LLC	CHAMP HATS	04/10/24	1,979.45
397960	INESE KRIEVANS	MAR24 SUNSHINE/MOON	04/24/24	1,978.86
397675	MIDWEST BUS PARTS I	SEAT FOAM	04/03/24	1,976.85
397984	MRI SOFTWARE LLC	BKGD CHK: ND HOST F	04/24/24	1,964.00
397915	BILL CARROLL PAINTI	EPAC RESTROOMS	04/24/24	1,963.00
397749	DIESEL COMPONENTS I	TURBO	04/10/24	1,957.45
397924	CESO COMMUNICATIONS	APR24 COMM SUPPORT	04/24/24	1,950.00
397727	ARVIG	APR24 INTERNET FEE	04/10/24	1,911.16
397658	IMAGINE LEARNING, L	SONDAY SYSTEM 1 DUA	04/03/24	1,895.00
397920	CATALYST SOURCING S	ONDEMAND/ACTIVITIES	04/24/24	1,866.88
397631	BAYADA HOME HEALTH	SCHOOL NURSE - D.S.	04/03/24	1,860.00
397714	93 HOP LLC	BUS - MAR24 SOLAR P	04/10/24	1,818.10
397733	BAYADA HOME HEALTH	SCHOOL NURSE - D.S.	04/10/24	1,813.50
397759	FOLLETT CONTENT SOL	BOOKS FOR CN	04/10/24	1,785.12
397830	XCEL ENERGY	ND - FEB24 USE	04/10/24	1,759.90
397877	MACPHAIL CENTER FOR	COMPOSITION RESIDEN	04/17/24	1,725.00
397993	PROPIO LANGUAGE SER	MAR24 INTERPRETATIO	04/24/24	1,639.25
397849	CAMP FIRE MINNESOTA	4/30 FIELD TRIP	04/17/24	1,635.00
397919	CARMEN GIEGER-SCHUT	FROZEN ORCHESTRATIO	04/24/24	1,600.00
397634	CESO COMMUNICATIONS	DEVL COMM PLAN PART	04/03/24	1,600.00
397826	WASTE MANAGEMENT OF	SV - APR24 SERVICE	04/10/24	1,597.65
397807	RUSSELL SECURITY RE	TRAINING RM LOCK/KE	04/10/24	1,568.00
397969	JOSTENS INC	LETTERING CERTIFICA	04/24/24	1,551.50
397807	RUSSELL SECURITY RE	EHS LOCKER RM BUILD	04/10/24	1,540.00
397975	MATH ADVANTAGE TUT	ACT COMP 316-K6072	04/24/24	1,533.00
398016	TYSON INSIXIENGMAI	CONCERT CHOREOGRAPH	04/24/24	1,515.00
397926	CHRISTIANA HAWTHORN	FROZEN COSTUMES	04/24/24	1,500.00
397640	DAVID WEBB -- HOMER	MAR24 EXEC COACHING	04/03/24	1,500.00
397940	ELLY STAHLKE	CHOREOGRAPHY SERVIC	04/24/24	1,500.00
397938	EDUCATORS BENEFIT C	ACT - 1095C MAILING	04/24/24	1,486.00
397772	HOGLUND BUS COMPANY	GLASS	04/10/24	1,483.20
397824	UNIVERSITY LANGUAGE	BEG MAR24 INTERPRET	04/10/24	1,461.22
397761	GAME ONE	FENCE SOFTBALL LOGO	04/10/24	1,457.42
V19939	JAMES J HAWTHORNE	MUSICAL RENTAL/ROYA	04/24/24	1,450.00
397696	SCHOOL SPECIALTY, L	ART SUPPLIES	04/03/24	1,427.69
397904	WHOBODIES LLC	STUDCO SWAG	04/17/24	1,417.50
397826	WASTE MANAGEMENT OF	VV - APR24 SERVICE	04/10/24	1,404.31
397772	HOGLUND BUS COMPANY	DIAGNOSTIC TOOL	04/10/24	1,400.87
397977	MEGAN TORBERT	MUSICAL CHOREOGRAPH	04/24/24	1,400.00
397673	METRO ELEVATOR	APR24 ELEVATOR SERV	04/03/24	1,392.83
398012	THE BAKKEN MUSEUM	5/9 FIELD TRIP	04/24/24	1,386.00
397787	MIDWEST BUS PARTS I	DOOR GLASS	04/10/24	1,340.00
397913	BENEFIT EXTRAS, INC	APR24 HSA ADMIN	04/24/24	1,335.95
397786	METRO SALES INC	COLOR COPIES USAGE	04/10/24	1,317.75
397631	BAYADA HOME HEALTH	SCHOOL NURSE - E.B.	04/03/24	1,314.00
397826	WASTE MANAGEMENT OF	ECC - APR24 SERVICE	04/10/24	1,295.62
397829	WILSON SPORTING GOO	TENNIS BALLS US OPE	04/10/24	1,284.00
397633	BSN SPORTS, LLC	GLAX PINNIES	04/03/24	1,273.20
397954	GURSTEL LAW FIRM PC	GARNISHMENT - J.C.	04/24/24	1,241.37
397831	VITTLES CATERING &	5/17 UNIFIED EVENT	04/17/24	1,239.00
397882	MINNESOTA SCHOOL EM	UNION DUES W/HOLDIN	04/17/24	1,236.14
397884	NAC MECHANICAL & EL	CN-CHILLER SPRING S	04/17/24	1,225.00
397884	NAC MECHANICAL & EL	HL-CHILLER SPRING S	04/17/24	1,225.00

Check No.	Vendor	Description	Date	Amount
397884	NAC MECHANICAL & EL	CS-CHILLER SPRING S	04/17/24	1,225.00
397884	NAC MECHANICAL & EL	CC-CHILLER SPRING S	04/17/24	1,225.00
397745	CHRISTINE JOHNSON	APR24 ADDTL CONSULT	04/10/24	1,200.00
397712	VIVACITY TECH PBC	CB CARTS FOR CS	04/03/24	1,198.00
397987	PBC GURU LLC	FY24-25 BOOKBREAK	04/24/24	1,175.00
397759	FOLLETT CONTENT SOL	BOOKS FOR HL	04/10/24	1,172.08
397872	KATH FUEL OIL SERVI	WINDSHIELD WASHER	04/17/24	1,159.94
397799	PRAIRIE ELECTRIC CO	WIRE SPRINKLER WATE	04/10/24	1,156.56
397636	CITY OF EDINA - POL	OFFICERS: MAR24 REG	04/03/24	1,150.00
397724	APPLE INC	MAC MINI	04/10/24	1,149.00
397961	INGCO INTERNATIONAL	FEB24 TRANSLATORS	04/24/24	1,136.43
397909	ALL STRINGS ATTACHE	BASS REPAIR	04/24/24	1,125.00
397928	CITY OF EDINA	ECC USE 12/28-3/27/	04/24/24	1,121.94
397843	BAYADA HOME HEALTH	SCHOOL NURSE - D.S.	04/17/24	1,116.00
397713	WOLD ARCHITECTS & E	CS PARK/SITE IMPRVO	04/03/24	1,114.70
397703	STATE SUPPLY COMPAN	REPAIR KIT - MIXED	04/03/24	1,104.00
397707	THE MATH LEARNING C	BRIDGES INTERVENTIO	04/03/24	1,100.00
397707	THE MATH LEARNING C	BRIDGES INTERVANTIO	04/03/24	1,100.00
397772	HOGLUND BUS COMPANY	TURBO ACTUATOR	04/10/24	1,096.32
397737	BUSINESS ESSENTIALS	8.5X11 WHITE QTY 30	04/10/24	1,095.00
397826	WASTE MANAGEMENT OF	CS - APR24 SERVICE	04/10/24	1,082.10
397825	VEOLIA NORTH AMERIC	DW - LAB PACKS	04/10/24	1,063.84
397834	ALLEGRA EDEN PRAIRI	FROZEN POSTERS/SIGN	04/17/24	1,060.14
397787	MIDWEST BUS PARTS I	SEAT FOAM	04/10/24	1,059.81
397791	MOA ENTERTAINMENT C	6/26 CRAYOLA KC TRI	04/10/24	1,050.00
397963	INTERMEDIATE DISTRI	CAREER & TECH	04/24/24	1,045.28
397826	WASTE MANAGEMENT OF	CC - APR24 SERVICE	04/10/24	1,036.62
397817	STIX SPORTSWEAR & S	STAFF SHIRTS	04/10/24	1,032.00
397813	SCHWICKERT'S TECTA	SV - RPZ REPLACEMEN	04/10/24	1,024.63
397943	FEDEX	MASCOT SHIPPING	04/24/24	1,020.22
397782	KUTA SOFTWARE LLC	3-YR SITE RENEWAL L	04/10/24	1,016.00
397906	AARON LAUBY	FROZEN PROJECTION	04/24/24	1,000.00
397776	INSPEC INC	HL - EXTERIOR WALL	04/10/24	1,000.00
397965	ITSAVVY LLC	SCREEN DEDUCTIBLES	04/24/24	1,000.00
397798	PLANSOURCE	OE RENEWAL	04/10/24	1,000.00
397679	MINNESOTA ZOO	5/8 FIELD TRIP	04/03/24	994.00
397807	RUSSELL SECURITY RE	REPLACE HINGE DOOR	04/10/24	974.00
397843	BAYADA HOME HEALTH	SCHOOL NURSE - E.B.	04/17/24	972.00
397830	XCEL ENERGY	CS 1/3-1/24 USE	04/10/24	961.13
397654	GRACE DEGROOD	THEATER SCENIC PAIN	04/03/24	950.00
397631	BAYADA HOME HEALTH	SCHOOL NURSE - D.S.	04/03/24	945.50
397822	TRI-STATE BOBCAT IN	EQUIPMENT RENTAL	04/10/24	934.13
397830	XCEL ENERGY	CN - FEB24 USE	04/10/24	929.25
397677	MINNESOTA MEMORY IN	CB PARTS	04/03/24	919.70
397746	CITY OF EDINA - FIR	FOOD-000468-2023	04/10/24	915.00
397746	CITY OF EDINA - FIR	FOOD-000463-2023	04/10/24	915.00
397746	CITY OF EDINA - FIR	FOOD-000462-2023	04/10/24	915.00
397746	CITY OF EDINA - FIR	FOOD-000461-2023	04/10/24	915.00
397746	CITY OF EDINA - FIR	FOOD-000460-2023	04/10/24	915.00
397746	CITY OF EDINA - FIR	FOOD-000469-2023	04/10/24	915.00
397746	CITY OF EDINA - FIR	FOOD-000466-2023	04/10/24	915.00
397746	CITY OF EDINA - FIR	FOOD-000465-2023	04/10/24	915.00
397746	CITY OF EDINA - FIR	FOOD-000464-2023	04/10/24	915.00
397711	VIKING BLINDS	CLASSROOM RAIL: BLI	04/03/24	905.58
397860	EDINA HISTORICAL SO	1/31 & 2/01 FIELD T	04/17/24	900.00
397945	FLICEK WELDING	CV - LIGHT POLE REP	04/24/24	900.00
397947	FUTURA LANGUAGE PRO	SPR24 ADULT SPANISH	04/24/24	891.00
397666	KINECT ENERGY, INC	APR24 ENERGY MGMT F	04/03/24	884.00

Check No.	Vendor	Description	Date	Amount
397922	CDW GOVERNMENT	COLD FUSION SUPPORT	04/24/24	883.38
397889	ORKIN COMMERCIAL SE	DW - MARCH24 SERVIC	04/17/24	880.00
397788	MIDWEST SPECIAL INS	AUDIOMETER CALIBRAT	04/10/24	872.00
397744	CHILDREN'S THEATRE	5/15 FROG & TOAD TR	04/10/24	860.00
398007	SPS COMPANIES INC	EYE WASH MIX VALVES	04/24/24	854.58
397990	PRAIRIE ELECTRIC CO	GYM BREAKER INSTALL	04/24/24	831.32
397847	BRIN GLASS SERVICE	VV - WINDOW REPAIR	04/17/24	823.00
397956	HOGLUND BUS COMPANY	FILTERS	04/24/24	817.56
397964	ISD 271 - BLOOMINGT	STATE NORDIC FAIR S	04/24/24	814.16
397964	ISD 271 - BLOOMINGT	STATE NORDIC FAIR S	04/24/24	814.16
397957	HOUGHTON MIFFLIN HA	GRD 4 WORKBOOKS TD	04/24/24	809.38
397719	ALCHEMER LLC	24-25 360 SURVEY LI	04/10/24	806.25
397689	REGENTS OF THE UNIV	2/13 BELL MUSEUM TR	04/03/24	801.00
V19862	ANNE MARIE LELAND	MACBOOK PURCHASE	04/03/24	800.00
V19938	CHERYL B GUNNESS	IPHONE PURCHASE	04/24/24	800.00
397664	JOHNSON CONTROLS FI	FIRE DOOR PRGM REVI	04/03/24	793.65
397833	ACME TOOLS PLYMOUTH	VARIOUS TOOLS	04/17/24	786.00
397826	WASTE MANAGEMENT OF	CN - APR24 SERVICE	04/10/24	784.37
397721	AMAZON CAPITAL SERV	GRADE 1 SUPPLIES	04/10/24	782.90
397979	METRO SALES INC	PRINTER USAGE CHARG	04/24/24	780.21
V19927	ZHUO WANG	CHINESE LUNCH FIELD	04/17/24	779.83
397911	AMAZON CAPITAL SERV	BUSINESS PRIME MEMB	04/24/24	779.00
397935	DAVID WEBB -- HOMER	ECSE PD DAY TRAININ	04/24/24	766.08
397935	DAVID WEBB -- HOMER	ELC PD DAY TRAINING	04/24/24	766.08
397846	BRIGHTWORKS	2 HOURS PD	04/17/24	760.00
397790	MINNESOTA LANDSCAPE	5/13 SUNFLOWER SUPR	04/10/24	740.00
V19934	EMESE B DREW	SKATEVILLE RENTALS	04/24/24	735.00
397693	RYDIN	24-25 PARKING PERMI	04/03/24	728.63
V19883	TOM Q LUU	MESPA MEMBERSHIP	04/10/24	728.00
397983	MINNESOTA ZOO	5/10 GRADE 3 FIELD	04/24/24	720.00
397892	SARAH NYGREN	INSTRUMENT INTERVIE	04/17/24	720.00
397791	MOA ENTERTAINMENT C	6/24 CRAYOLA KC TRI	04/10/24	700.00
397630	ACME TOOLS PLYMOUTH	PRESSURE PUMP	04/03/24	699.00
397938	EDUCATORS BENEFIT C	403(B) ADMIN & COMP	04/24/24	691.98
397826	WASTE MANAGEMENT OF	CV - APR24 SERVICE	04/10/24	652.91
397657	HOUSE OF NOTE	CELLO/BASS REPAIRS	04/03/24	650.00
397663	JOHN GISSELQUIST	THEATER SOUND DESIG	04/03/24	650.00
397697	SCIENCE MUSEUM OF M	4/25 GRD 3 FIELD TR	04/03/24	640.00
397825	VEOLIA NORTH AMERIC	DW - LAB PACKS	04/10/24	638.91
397787	MIDWEST BUS PARTS I	RESTRAINT	04/10/24	623.62
397746	CITY OF EDINA - FIR	POOL-000459-2023	04/10/24	620.00
397746	CITY OF EDINA - FIR	POOL-000051-2023	04/10/24	620.00
397907	ADVANCED IMAGING SO	LEASE 05.08 0631790	04/24/24	612.00
397756	ELLA WASSERMAN	INDIVIDUAL PIANO	04/10/24	609.00
397806	ROBERT DIXON	WU TAI CHI 104/110	04/10/24	605.92
397700	SOUTH SUBURBAN CONF	23-24 ALPINE SKI FE	04/03/24	605.81
397667	KRISTEN SCOLL	MUSICAL COSTUME DES	04/03/24	600.00
V19867	KAREN E WATERS	VV - SEWING KITS	04/03/24	590.50
397845	BOOST COLLABORATIVE	BOOST CONFERENCE -	04/17/24	575.00
398017	UNIVERSITY LANGUAGE	MAR24 INTERPRETING	04/24/24	574.84
397990	PRAIRIE ELECTRIC CO	INSTALL 100-AMP BRE	04/24/24	571.40
397999	RUSSELL SECURITY RE	DOOR LOCK REPAIR	04/24/24	570.00
398011	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	04/24/24	567.60
397839	ASBO INTERNATIONAL	SFO EXAM - B.N.	04/17/24	550.00
397877	MACPHAIL CENTER FOR	COMPOSITION RESIDEN	04/17/24	550.00
397974	MARK SULZBACH	PICKLEBALL 207-B208	04/24/24	546.00
397960	INESE KRIEVANS	PRIVATE PIANO 109/1	04/24/24	532.84
397675	MIDWEST BUS PARTS I	GLASS	04/03/24	526.19

Check No.	Vendor	Description	Date	Amount
397708	THE SCIENCE CREW	KC HL GEOLOGY ROCKS	04/03/24	525.00
397920	CATALYST SOURCING S	ONDEMAND/FACILITIES	04/24/24	522.73
397805	ROBERT B HILL CO	WATER SOFTENER SALT	04/10/24	522.21
397859	ECM PUBLISHERS INC	HL PLAYGROUND IMPRO	04/17/24	519.20
397804	RM COTTON CO	SV - POWER PELLETS	04/10/24	516.00
V19924	CHASE M STRUBE	MCTM: HOTEL EXPENSE	04/17/24	509.39
397916	BSN SPORTS, LLC	GLAX COACH GEAR	04/24/24	504.00
397981	MICHAEL NELSON	FROZEN PIT BAND	04/24/24	500.00
397880	MINNEGLASS LLC	WINDSHIELD	04/17/24	500.00
397880	MINNEGLASS LLC	WINDSHIELD	04/17/24	500.00
397880	MINNEGLASS LLC	WINDSHIELD	04/17/24	500.00
397880	MINNEGLASS LLC	WINDSHIELD	04/17/24	500.00
397988	PETER HODNE	FROZEN PIT BAND	04/24/24	500.00
397989	PHILLIP HOLM	FROZEN PIT BAND	04/24/24	500.00
397996	RIVER BOTTOM PRODUC	CONCERT SOUND SETUP	04/24/24	500.00
397737	BUSINESS ESSENTIALS	8.5X11 GOLDENROD QT	04/10/24	488.70
397855	D. BRIAN'S KITCHEN	CORE PLANNING LUNCH	04/17/24	484.95
397637	CORPORATE MECHANICA	EHS BOILER REPAIR	04/03/24	480.00
397826	WASTE MANAGEMENT OF	HL - APR24 SERVICE	04/10/24	473.64
397733	BAYADA HOME HEALTH	SCHOOL NURSE - E.B.	04/10/24	468.00
397638	CROSSTOWN MECHANICA	CS - DISHWASHER REP	04/03/24	455.00
397819	TEACHERS ON CALL, A	OLG - SUBSTITUTES	04/10/24	451.50
397898	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	04/17/24	451.50
397850	CITY OF ST.LOUIS PA	3/28 FIELD TRIP	04/17/24	450.00
397697	SCIENCE MUSEUM OF M	PAGE CONFERENCE - L	04/03/24	450.00
397939	ELIZABETH POCH	JAN24 PIANO 112-B22	04/24/24	441.00
397691	ROBERT B HILL CO	WATER SOFTENER SALT	04/03/24	440.38
397916	BSN SPORTS, LLC	BADMINTON RACKETS	04/24/24	440.00
V19939	JAMES J HAWTHORNE	MUSICAL SPECIAL EFF	04/24/24	440.00
397737	BUSINESS ESSENTIALS	8.5X11 GREEN QTY 8	04/10/24	434.88
397737	BUSINESS ESSENTIALS	8.5X11 PINK QTY 8	04/10/24	434.88
397675	MIDWEST BUS PARTS I	SEAL	04/03/24	434.60
397675	MIDWEST BUS PARTS I	CROSSMEMBER PART	04/03/24	432.60
397827	WILD RUMPUS BOOK ST	BOOKS FOR CV	04/10/24	428.70
397647	FOLLETT CONTENT SOL	BOOKS FOR SV	04/03/24	420.96
397633	BSN SPORTS, LLC	LACROSSE GOALS	04/03/24	415.99
397633	BSN SPORTS, LLC	LACROSSE GOALS	04/03/24	415.99
398002	SCHOOL HEALTH CORPO	#27348 UNDERPADS 17	04/24/24	414.90
397923	CENTURYLINK	SV 4/01-4/30 INTERN	04/24/24	406.98
397756	ELLA WASSERMAN	INDIVIDUAL PIANO	04/10/24	406.24
397639	D. BRIAN'S KITCHEN	CESP MEETING FOOD	04/03/24	404.02
397751	ECM PUBLISHERS INC	EHS MECHANICAL AD	04/10/24	404.00
397659	ITSAVVY LLC	SCREEN DEDUCTIBLES	04/03/24	400.00
398006	SPHERO INC	SPHERO BOLTS/CHARGI	04/24/24	399.89
397854	CROSSTOWN MECHANICA	ND - WALK IN FREEZE	04/17/24	399.82
397771	HOCOKATA TI	HL FIELD TRIP	04/10/24	399.00
397754	EDUCATORS BENEFIT C	ACT PARTICIPANT FEE	04/10/24	389.50
397720	ALL STATE COMMUNICA	SV - TROUBLESHOOT	04/10/24	385.00
397913	BENEFIT EXTRAS, INC	APR24 FLEX ADMIN	04/24/24	384.85
397737	BUSINESS ESSENTIALS	8.5X11 CANARY QTY 7	04/10/24	380.52
397737	BUSINESS ESSENTIALS	8.5X11 BLUE QTY 7	04/10/24	380.52
397948	GENERAL PARTS LLC	VV - KITCHEN REPAIR	04/24/24	376.19
397792	MPS, C/O BEDFORD, F	MISSED FREIGHT CHAR	04/10/24	375.03
397734	BILL CARROLL PAINTI	B.S. - FEATURE WALL	04/10/24	375.00
397948	GENERAL PARTS LLC	DESCALER FOR STEAME	04/24/24	366.80
397826	WASTE MANAGEMENT OF	ND - APR24 SERVICE	04/10/24	365.43
397918	BUSINESS ESSENTIALS	8.5X11 WHITE QTY 10	04/24/24	365.00
398017	UNIVERSITY LANGUAGE	MAR24 INTERPRETING	04/24/24	364.02

Check No.	Vendor	Description	Date	Amount
397837	ANDREW JENSEN	INSTRUMENT INTERVIE	04/17/24	360.00
397900	TERRI SVEC	INSTRUMENT INTERVIE	04/17/24	360.00
397934	DARK KNIGHT SOLUTIO	MAR24 CONSORTIUM FE	04/24/24	350.00
397807	RUSSELL SECURITY RE	INSTALL DOOR HARDWA	04/10/24	350.00
397757	FACTORY MOTOR PARTS	BATTERIES	04/10/24	349.32
397823	UNITED REFRIGERATIO	MOTOR 1/2HP/CAPACIT	04/10/24	343.32
397908	ADVANCED POWER SERV	EMERGENCY GEN SERVI	04/24/24	340.00
397746	CITY OF EDINA - FIR	FOOD-000467-2023	04/10/24	340.00
398002	SCHOOL HEALTH CORPO	#32076 1X3 FABRIC S	04/24/24	338.90
397762	GENERAL PARTS LLC	CN - DRAIN VALVE KI	04/10/24	338.85
397699	SNAKE DISCOVERY LLC	KC CV ENRICHMENT	04/03/24	335.00
397852	CONCORD THEATRICALS	THEN THERE WERE NON	04/17/24	328.50
V19919	NICOLE P SCHWEIGERT	CURRICULUM SUPPLIES	04/17/24	328.00
397916	BSN SPORTS, LLC	SOFTBALL T-SHIRTS	04/24/24	326.21
397649	FRESHPOINT BIX PROD	KC CV SNACKS	04/03/24	325.42
397942	ESCREEN, INC.	DOT TESTING - GEN E	04/24/24	324.75
397997	RM COTTON CO	BULK POWER PELLETS	04/24/24	321.00
398002	SCHOOL HEALTH CORPO	#32076 STRIPS FABRI	04/24/24	320.40
397835	AMAZON CAPITAL SERV	CONFERENCE CHAIRS	04/17/24	319.92
397928	CITY OF EDINA	ND USE 12/28-3/27/2	04/24/24	316.45
397655	GRAINGER	LOCKOUT/TAGOUT	04/03/24	315.31
V19930	ALEXANDRE BELVIRE	ND FRENCH INTERN PA	04/24/24	310.00
V19963	ANAIS SUTTER	ND FRENCH INTERN PA	04/24/24	310.00
V19966	ANNABELLE VALLEE	ND FRENCH INTERN PA	04/24/24	310.00
V19954	AUDREY RIGOBERT	ND FRENCH INTERN PA	04/24/24	310.00
V19959	CAMILLE SCHMITT	ND FRENCH INTERN PA	04/24/24	310.00
V19933	CAROLINE CELSE	ND FRENCH INTERN PA	04/24/24	310.00
V19952	CLARISSE PELLERAY	ND FRENCH INTERN PA	04/24/24	310.00
V19940	CLEO HERVE	ND FRENCH INTERN PA	04/24/24	310.00
V19955	ELSA ROHAUT	ND FRENCH INTERN PA	04/24/24	310.00
V19949	EMILIE NASSEF	ND FRENCH INTERN PA	04/24/24	310.00
V19945	ESTELLE LELAN	VV FRENCH INTERN PA	04/24/24	310.00
V19956	EVA ROMARY	ND FRENCH INTERN PA	04/24/24	310.00
V19950	FATOU PAYE	EHS FRENCH INTERN P	04/24/24	310.00
V19957	FLORIAN SAGLIBENE	EHS FRENCH INTERN P	04/24/24	310.00
V19948	INES MAURY	ND FRENCH INTERN PA	04/24/24	310.00
V19943	JHEMLY LAINE	EHS FRENCH INTERN P	04/24/24	310.00
V19936	JULIEN FABRY	VV FRENCH INTERN PA	04/24/24	310.00
V19937	LAETITIA GIRARD	ND FRENCH INTERN PA	04/24/24	310.00
V19953	LAURINE QUINIOU	ND FRENCH INTERN PA	04/24/24	310.00
V19935	MAELISS DUBOIS	ND FRENCH INTERN PA	04/24/24	310.00
V19964	MARINE TRETOUT	VV FRENCH INTERN PA	04/24/24	310.00
V19960	NINON SERIN	ND FRENCH INTERN PA	04/24/24	310.00
V19928	OLIVIA ALLEMAND	ND FRENCH INTERN PA	04/24/24	310.00
V19967	ROSETTA WICART	ND FRENCH INTERN PA	04/24/24	310.00
V19944	SAHRA LAVIGNE-JOST	ND FRENCH INTERN PA	04/24/24	310.00
V19965	VALENTIN TRUCHAT	ND FRENCH INTERN PA	04/24/24	310.00
V19947	VICTOR LORAIN	ND FRENCH INTERN PA	04/24/24	310.00
397797	PARK TAVERN LOUNGE	3/14 BOWLING FIELD	04/10/24	307.20
398005	SOURCEWELL	Q3 OVERAGE HOURS	04/24/24	306.25
397649	FRESHPOINT BIX PROD	KC CV SNACKS	04/03/24	303.42
397956	HOGLUND BUS COMPANY	TRANSDUCER	04/24/24	301.14
397720	ALL STATE COMMUNICA	ECC - INSTALL STROB	04/10/24	300.00
397777	ITSAVVY LLC	SCREEN DEDUCTIBLES	04/10/24	300.00
V19924	CHASE M STRUBE	MCTM CONF REQISTRAT	04/17/24	295.00
397812	SCHOOL SPECIALTY, L	VARIOUS ART SUPPLIE	04/10/24	293.82
397928	CITY OF EDINA	SV USE 12/28-3/27/2	04/24/24	291.51
397742	CENTURYLINK	VV 03/28-04/27/24	04/10/24	291.35

Check No.	Vendor	Description	Date	Amount
397784	MASBO	2024 ANNUAL CONFERE	04/10/24	290.00
397649	FRESHPOINT BIX PROD	KC CS SNACKS	04/03/24	289.17
397910	ALLISON VAN SLOUN	UNIFIED CARD PROJEC	04/24/24	287.90
397956	HOGLUND BUS COMPANY	SENSOR	04/24/24	286.25
397796	OVERDRIVE INC	BOOKS FOR EHS	04/10/24	280.98
397853	CORNWELL- MATTHEW T	CUTOFF WHEEL	04/17/24	279.95
397863	GENERAL PARTS LLC	CN/SV - DESCALERS	04/17/24	275.10
397858	DRAIN PRO PLUMBING	GREASE TRAP CLEANIN	04/17/24	275.00
397828	WILLIAM V MACGILL &	#918701 PAPER CREPE	04/10/24	273.96
397857	DEANN KLUN	INSTRUMENT INTERVIE	04/17/24	270.00
397966	JERRY'S FOODS EDINA	UNIFIED FOOD	04/24/24	263.44
397716	95 PERCENT GROUP LL	MORPHEME MAGIC BOOK	04/10/24	260.00
397923	CENTURYLINK	DO 4/01-4/30/24 INT	04/24/24	260.00
397660	JANET UNGS - BUSINE	MAR24 COACHING SERV	04/03/24	260.00
397652	GENERAL PARTS LLC	SV - MOTOR	04/03/24	259.11
397716	95 PERCENT GROUP LL	MORPHEME LITTLE ONE	04/10/24	250.00
397912	ARIN	EPS - ANNUAL FEE	04/24/24	250.00
397870	JOHNSON FLOOR SANDI	FLOOR BOARD REPAIR	04/17/24	250.00
397970	JULIE SHERMAN	MAKEUP 409-L3012	04/24/24	250.00
398014	TWIN CITIES TRANSP	BUS TOW	04/24/24	250.00
398014	TWIN CITIES TRANSP	TOW BUS 80	04/24/24	250.00
397907	ADVANCED IMAGING SO	LEASE 05.08 0631790	04/24/24	246.00
397933	D. BRIAN'S KITCHEN	ELC PD DAY - BKFT	04/24/24	245.38
397933	D. BRIAN'S KITCHEN	ECSE PD DAY - BKFT	04/24/24	245.37
V19934	EMESE B DREW	SKATEVILLE FOOD	04/24/24	243.00
397899	TERMINAL SUPPLY CO	"3/8" TUBE"	04/17/24	242.97
397920	CATALYST SOURCING S	SUPP TRACK MON SUBS	04/24/24	239.99
397742	CENTURYLINK	EHS 03/28-04/27/24	04/10/24	233.08
397923	CENTURYLINK	ECC 4/01-4/30 INTER	04/24/24	232.56
397923	CENTURYLINK	CC 4/01-4/30 INTERN	04/24/24	232.56
V19934	EMESE B DREW	SCOOPS ICE CREAM	04/24/24	231.15
397898	TEACHERS ON CALL, A	OLG - SUBSTITUTES	04/17/24	225.75
397917	BUILDING CONTROLS &	HVAC ACTUATORS	04/24/24	225.27
V19929	HANNAH R BAST	SEA LIFE STUDENT TI	04/24/24	224.00
397879	MENARDS - EDEN PRAI	HUDSON SPRAYER	04/17/24	223.86
397962	INSTRUMENTALIST AWA	CONCERT BAND SUPPLI	04/24/24	223.00
V19924	CHASE M STRUBE	MCTM CONF MILEAGE	04/17/24	219.76
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	218.18
398013	THE ROTARY CLUB OF	Q4 FEES/DUES - R.S.	04/24/24	218.00
397890	OVERHEAD DOOR CO OF	SET CONSTR: DOOR 4	04/17/24	216.95
397715	93 SKIP LLC	BUS - MAR24 SOLAR P	04/10/24	216.00
397854	CROSSTOWN MECHANICA	CN - STEAMER REPAIR	04/17/24	212.00
397998	ROBERT B HILL CO	WATER SOFTENER SALT	04/24/24	211.40
397881	MINNESOTA HISTORICA	TEACHER ED WORKSHOP	04/17/24	210.00
397692	RUSSELL SECURITY RE	DOOR 1A WORK/REPAIR	04/03/24	210.00
V19870	BRUCE W COLES	JAN-MAR24 CELL PHON	04/10/24	208.92
397902	UNIVERSITY LANGUAGE	MAR24 TRANSLATIONS	04/17/24	206.52
397916	BSN SPORTS, LLC	CAREER FAIR: HAND S	04/24/24	206.25
398014	TWIN CITIES TRANSP	TOW EC VAN 204	04/24/24	205.00
397654	GRACE DEGROOD	CLUE SET PAINT SUPP	04/03/24	203.06
397844	BLICK ART MATERIALS	SHIPPING/HANDLING	04/17/24	200.00
V19902	NICHOLAS J ELLISON	MMEA CLINIC REGISTR	04/17/24	200.00
397669	LAKESHORE LEARNING	ALPHABET SOUNDS 26P	04/03/24	199.00
397729	ASTLEFORD INTERNATI	MUD FLAP	04/10/24	196.44
397956	HOGLUND BUS COMPANY	BLOCK HEATER	04/24/24	194.27
397705	TEACHERS ON CALL, A	SV - SUBSTITUTES	04/03/24	193.50
397814	SICO AMERICA INC	STABILIZER BAR REPL	04/10/24	192.10
397675	MIDWEST BUS PARTS I	BLOWER	04/03/24	191.90

Check No.	Vendor	Description	Date	Amount
397833	ACME TOOLS PLYMOUTH	VARIOUS TOOLS	04/17/24	188.94
V19866	JESSACA L VENEMAN	MATH OLYMPIAD FOOD	04/03/24	188.03
397866	GREATAMERICA FINANC	DO APR24 POSTAGE MT	04/17/24	184.95
397856	DAVID SWENSON	INSTRUMENT INTERVIE	04/17/24	180.00
397885	NANCY DOSTAL	INSTRUMENT INTERVIE	04/17/24	180.00
397842	BATTERIES R US	TRACTOR BATTERY	04/17/24	179.99
397772	HOGLUND BUS COMPANY	BLOWER	04/10/24	177.39
397809	SAM PITKA	BHOCKEY: STMA	04/10/24	177.00
397649	FRESHPOINT BIX PROD	KC CV SNACKS	04/03/24	176.78
397649	FRESHPOINT BIX PROD	KC CV SNACKS	04/03/24	176.78
397707	THE MATH LEARNING C	SHIPPING/HANDLING	04/03/24	176.00
397826	WASTE MANAGEMENT OF	BUS - APR24 SERVICE	04/10/24	175.64
397952	GREY GOOSE BOWS	ARCHERY 1 & 2	04/24/24	175.00
397878	MASSP -MN ASSOC OF	MASSP WORKSHOP - J.	04/17/24	175.00
397701	SOUTHWEST PERFORMIN	MUSIC ARRANGEMENTS	04/03/24	175.00
397923	CENTURYLINK	CN 4/01-4/30 INTERN	04/24/24	174.42
397923	CENTURYLINK	HL 4/01-4/30 INTERN	04/24/24	174.42
397862	FOLLETT CONTENT SOL	BOOKS FOR SV	04/17/24	173.22
397923	CENTURYLINK	CS 4/01-4/30 INTERN	04/24/24	172.89
398001	SCHMITT MUSIC COMPA	CONCERT BAND MUSIC	04/24/24	170.05
V19891	CLIFF SCHWARTZ	FRENCH EXCHANGE PHO	04/10/24	169.79
397649	FRESHPOINT BIX PROD	KC CS SNACKS	04/03/24	169.56
397656	GROTH MUSIC COMPANY	BAND - CASTANETS	04/03/24	169.00
397773	HORIZON COMMERCIAL	POOL CHEMICALS	04/10/24	167.94
397916	BSN SPORTS, LLC	CHEER COACH GEAR	04/24/24	166.77
397702	SQUIRES, WALDSPURGE	LEGAL SERV: BRD	04/03/24	165.00
397721	AMAZON CAPITAL SERV	OFFICE SUPPLIES	04/10/24	163.68
397918	BUSINESS ESSENTIALS	8.5X11 BLUE QTY 3	04/24/24	163.08
397735	BROCK GERIS	BHOCKEY: WAYZATA	04/10/24	160.00
397643	ECM PUBLISHERS INC	FEB 12 REG MINUTES	04/03/24	160.00
397866	GREATAMERICA FINANC	SV APR24 POSTAGE MT	04/17/24	159.95
397866	GREATAMERICA FINANC	ECC APR24 POSTAGE M	04/17/24	159.00
397946	FRESHPOINT BIX PROD	KC HL SNACKS	04/24/24	155.60
397795	OPENTEXT INC	MAR24 FAXING SERVIC	04/10/24	153.07
397867	HOGLUND BUS COMPANY	AIR XDUCER KITS	04/17/24	150.57
397709	THREE RIVERS PARK D	5/24 LAKE REBECCA T	04/03/24	150.00
397710	TRANSPORTATION PLUS	FEB24 TAXI - HHM TR	04/03/24	150.00
397866	GREATAMERICA FINANC	EHS APR24 POSTAGE M	04/17/24	149.95
397755	EKIN LLC	GLAX TEAM PARKAS	04/10/24	149.70
397658	IMAGINE LEARNING, L	SHIPPING/HANDLING	04/03/24	149.50
397649	FRESHPOINT BIX PROD	KC CC SNACKS	04/03/24	148.98
V19915	CHERYL A PILCHER	CLASSROOM BOOKS	04/17/24	147.97
V19857	NICHOLAS J ELLISON	NAME MEMBERSHIP	04/03/24	147.00
397661	JERRY'S FOODS EDINA	OFFICE FOOD/SNACKS	04/03/24	146.26
397804	RM COTTON CO	TEMPERATURE SENSOR	04/10/24	146.08
397738	CARLYE VEER	GHOCKEY: NW COUNTY	04/10/24	144.00
397901	THREE RIVERS PARK D	5/17 FIELD TRIP	04/17/24	143.75
V19906	ERIC D HAMILTON	FEB-APR24 MILEAGE	04/17/24	140.37
V19907	JONATHAN R HEERINGA	AIRPORT PARKING	04/17/24	138.00
397674	MIDAMERICA ADMIN &R	HRA ADMIN FEE 4Q23	04/03/24	138.00
397767	GRAINGER	CC - NEW EVAP MOTOR	04/10/24	137.78
397932	CUSHMAN MOTOR COMPA	BELT	04/24/24	137.52
397767	GRAINGER	TOILET SEATS (5)	04/10/24	137.15
397986	NORCOSTCO INC	MUSICAL TECH: SPIKE	04/24/24	137.14
397832	95 PERCENT GROUP LL	MORPHINE MAGIC PROD	04/17/24	130.00
397740	CEND	CEND CONFERENCE (2)	04/10/24	130.00
V19910	MICHAEL A KILANOWSK	MAR-APR24 CELL PHON	04/17/24	130.00
397804	RM COTTON CO	BOILER POWER PELLE	04/10/24	129.00

Check No.	Vendor	Description	Date	Amount
397716	95 PERCENT GROUP LL	MORPHEMES FOR LITTL	04/10/24	125.00
397832	95 PERCENT GROUP LL	MORPHEMES FOR LITTL	04/17/24	125.00
397649	FRESHPOINT BIX PROD	KC HL SNACKS	04/03/24	124.94
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	121.30
397966	JERRY'S FOODS EDINA	OFFICE FOOD	04/24/24	119.92
397671	MENARDS - EDEN PRAI	TRACK PIT SAND	04/03/24	119.88
397671	MENARDS - EDEN PRAI	TRACK PIT SAND	04/03/24	119.88
397649	FRESHPOINT BIX PROD	KC CN SNACKS	04/03/24	117.80
397896	SPS COMPANIES INC	MIXING VALVE	04/17/24	116.24
397668	KULLY SUPPLY INC	SOLENOID VALVE	04/03/24	115.94
397754	EDUCATORS BENEFIT C	ACT BASE FEE	04/10/24	114.44
397864	GRAINGER	VARIOUS CYLINDERS	04/17/24	114.22
V19909	JULIE M GABRIELSON	VV TRACK: SHOE LACE	04/17/24	113.81
397958	HOUSE OF NOTE	VIOLIN STRINGS	04/24/24	112.40
V19892	NICOLE P SCHWEIGERT	SOLAR ECLIPSE GLASS	04/10/24	108.90
397737	BUSINESS ESSENTIALS	8.5X11 YELLOW QTY 2	04/10/24	108.72
397737	BUSINESS ESSENTIALS	8.5X11 BLUE QTY 2	04/10/24	108.72
398001	SCHMITT MUSIC COMPA	CONCERT BAND MUSIC	04/24/24	108.00
397750	ECKROTH MUSIC	VARIOUS REEDS	04/10/24	106.24
V19898	KENDA J ZELLNER-SMI	MAR24 MILEAGE	04/10/24	104.72
V19921	KORY M SMITH	MAR-APR24 MILEAGE	04/17/24	104.65
397760	FRESHPOINT BIX PROD	KC CN SNACKS	04/10/24	103.88
397819	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	04/10/24	103.20
397685	ODP BUSINESS SOLUTI	GRD K SUPPLIES	04/03/24	102.49
V19926	CATHERINE VILIPSKI	GRD LEVEL SUPPL/TRE	04/17/24	101.96
397959	ILAN BLANCK	DANGER ZONE COMP	04/24/24	100.00
397976	MCEA	ELECTRONIC JOB POST	04/24/24	100.00
397656	GROTH MUSIC COMPANY	BAG FOR MAPEX	04/03/24	99.99
397724	APPLE INC	IPAD CASES	04/10/24	99.90
397724	APPLE INC	IPAD CASES	04/10/24	99.90
397786	METRO SALES INC	JAN24 COPIER LEASE	04/10/24	98.00
397979	METRO SALES INC	APR24 PRINTER LEASE	04/24/24	98.00
397684	NUMOTION	REMAINING PO BALANC	04/03/24	98.00
397888	OCCUPATIONAL MEDICI	DOT EXAM - D.T.	04/17/24	95.00
397802	QUALITY BUS AND TRU	BUS DOOR - GLASS	04/10/24	95.00
V19856	EMESE B DREW	AWARD CEREMONY PRIZ	04/03/24	93.70
V19920	JUSTYNE N SMITH	CLASSROOM SUPPLIES	04/17/24	93.51
397848	BUILDING CONTROLS &	VAV ACTUATOR REPL	04/17/24	93.27
V19903	MICHELLE R SANGER	STUDENT COUNCIL SNA	04/17/24	93.25
397888	OCCUPATIONAL MEDICI	DOT EXAM - J.B.	04/17/24	90.00
397888	OCCUPATIONAL MEDICI	DOT EXAM - C.K.	04/17/24	90.00
397895	SCHWAB VOLLHABER LU	REPL FAN BLADES	04/17/24	90.00
V19962	TROY STEIN	STATS GAMECHANGER	04/24/24	89.99
397643	ECM PUBLISHERS INC	FEB 20 WS MINUTES	04/03/24	89.60
397778	JERRY'S HARDWARE	MUSICAL: SCREWS	04/10/24	88.18
397645	EVAN-MOOR EDUCATION	EMC 8273 SPELLING	04/03/24	87.45
397645	EVAN-MOOR EDUCATION	EMC 8276 SPELLING	04/03/24	87.45
397810	SCHMITT MUSIC COMPA	BARI SAX REPAIR	04/10/24	87.00
397927	CHRISTINE JOHNSON	AMER INDIAN PIZZA	04/24/24	86.38
397648	FORKLIFTS OF MINNES	ELEC PALLET JACK P/	04/03/24	84.81
397645	EVAN-MOOR EDUCATION	EMC 3265 READING	04/03/24	83.95
397794	NCS PEARSON INC	#64000 GLOBAL SCORE	04/10/24	82.50
397758	FEDEX	FREIGHT SERVICES	04/10/24	82.00
397811	SCHOOL HEALTH CORPO	#32073 STRIPS FABRI	04/10/24	81.36
397661	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	04/03/24	81.18
397741	CENTER FOR RESEARCH	INSTRUCTORS MANUAL	04/10/24	81.00
397923	CENTURYLINK	DO 4/01-4/30/24 INT	04/24/24	80.52
397716	95 PERCENT GROUP LL	MORPHEME MAGIC BOOK	04/10/24	80.00

Check No.	Vendor	Description	Date	Amount
397778	JERRY'S HARDWARE	MUSICAL : PAINT/BOLT	04/10/24	79.25
397726	ART OF PROBLEM SOLV	ALGEBRA SOLUTIONS	04/10/24	79.00
397774	IMAGINE LEARNING, L	820-8507 MAGIC BELT	04/10/24	79.00
397774	IMAGINE LEARNING, L	820-8511 TOTEM SERI	04/10/24	79.00
397774	IMAGINE LEARNING, L	820-8509 ALBA SERIE	04/10/24	79.00
397650	FUN AND FUNCTION LL	LB3016P MAGNA TILES	04/03/24	78.99
397946	FRESHPOINT BIX PROD	KC CN SNACKS	04/24/24	76.95
397968	JESSEN PRESS INC	BIZ CARDS - F.O-S.	04/24/24	76.88
397737	BUSINESS ESSENTIALS	8.5X11 CARDSTOCK QT	04/10/24	76.00
397676	MINNESOTA EQUIPMENT	SEAL KIT	04/03/24	75.91
397911	AMAZON CAPITAL SERV	GRADE 5 INSTRUCTION	04/24/24	75.11
397836	AMY VELSOR	SYNC SWIM: WAYZATA	04/17/24	75.00
397722	ANDREA GRAHAM	SYNC SWIM: WAYZATA	04/10/24	75.00
397728	ASHLEY HAMMER	SYNC SWIM: WAYZATA	04/10/24	75.00
397739	CATHERINE BOHNSACK	SYNC SWIM: WAYZATA	04/10/24	75.00
397780	KARI CHRISTIANSON	SYNC SWIM: WAYZATA	04/10/24	75.00
397783	MADLINE RANDALL SU	SYNC SWIM: WAYZATA	04/10/24	75.00
397888	OCCUPATIONAL MEDICI	DOT DRUG TEST - M.H	04/17/24	75.00
397803	REYNE KURPIERS	SYNC SWIM: WAYZATA	04/10/24	75.00
397891	ROSAMARIA BOLDT	4/04 INTERPRETING	04/17/24	75.00
397816	STEPHANIE PROPER	SYNC SWIM: WAYZATA	04/10/24	75.00
397971	JW PEPPER & SON INC	BAND MUSIC	04/24/24	74.80
397641	DECKER INC	2-KIT04 CHR HINGE K	04/03/24	73.95
V19911	JOANNA T KRUPECKA-T	CLASSROOM SUPPLIES	04/17/24	73.70
397991	PREMIUM WATERS INC	WATER FOR DMTS	04/24/24	73.49
397859	ECM PUBLISHERS INC	SUNCURRENT SUBSC	04/17/24	72.00
397643	ECM PUBLISHERS INC	FEB 12 WS MINUTES	04/03/24	70.40
397956	HOGLUND BUS COMPANY	FILTERS	04/24/24	70.40
397763	GENERAL SECURITY SE	BUS-MAR24 PATROL RE	04/10/24	70.00
397768	HAND2MIND INC	CURRICULUM: PHONICS	04/10/24	69.99
398002	SCHOOL HEALTH CORPO	#32265 STRIPS FABRI	04/24/24	69.44
397774	IMAGINE LEARNING, L	820-8519 TITAN'S GA	04/10/24	69.00
397774	IMAGINE LEARNING, L	820-8550 DRAGON EGG	04/10/24	69.00
397774	IMAGINE LEARNING, L	820-8540 ISLAND ADV	04/10/24	69.00
397971	JW PEPPER & SON INC	ORCHESTRA MUSIC	04/24/24	69.00
397907	ADVANCED IMAGING SO	LEASE 05.08 0631790	04/24/24	68.96
398008	SPS WORKS	ENGRAVED PLATES (4)	04/24/24	68.75
397953	GROTH MUSIC COMPANY	CONCERT BAND SUPPLI	04/24/24	68.00
397633	BSN SPORTS, LLC	TENNIS SCOREBOOK	04/03/24	67.97
397909	ALL STRINGS ATTACHE	CELLO REPAIR	04/24/24	67.50
397645	EVAN-MOOR EDUCATION	SHIPPING/HANDLING	04/03/24	67.02
V19915	CHERYL A PILCHER	"SAND TIMERS, PAINT	04/17/24	66.77
397800	PREMIUM WATERS INC	WATER FOR DMTS/ENRO	04/10/24	65.99
397971	JW PEPPER & SON INC	CHORAL MUSIC	04/24/24	65.93
397696	SCHOOL SPECIALTY, L	CRAYOLA COLORED PEN	04/03/24	65.70
397923	CENTURYLINK	BUS 4/04-5/03 INTER	04/24/24	65.03
V19860	CURT E JOHANSON	FEB24 CELL PHONE	04/03/24	65.00
V19887	FARHIYA B OMAR-SAMA	JAN24 CELL PHONE	04/10/24	65.00
V19887	FARHIYA B OMAR-SAMA	FEB24 CELL PHONE	04/10/24	65.00
V19887	FARHIYA B OMAR-SAMA	MAR24 CELL PHONE	04/10/24	65.00
V19893	KORY M SMITH	MAR24 CELL PHONE	04/10/24	65.00
V19885	MATTHEW K MOSBY	MAR24 CELL PHONE	04/10/24	65.00
V19946	NATHANIEL M LINDLEY	MAR24 CELL PHONE	04/24/24	65.00
V19900	PETER M BLACKWELL	MAR24 CELL PHONE	04/17/24	65.00
V19900	PETER M BLACKWELL	APR24 CELL PHONE	04/17/24	65.00
V19912	THOMAS LYMAN	APR24 CELL PHONE	04/17/24	65.00
V19888	TRENT J OSTMAN	FEB24 CELL PHONE	04/10/24	65.00
V19888	TRENT J OSTMAN	MAR24 CELL PHONE	04/10/24	65.00

Check No.	Vendor	Description	Date	Amount
397778	JERRY'S HARDWARE	MUSICAL : PRIMER	04/10/24	64.96
V19899	AMY L LATHROP	STUDENT COUNCIL SNA	04/17/24	64.53
397643	ECM PUBLISHERS INC	FEB 29 SPEC MINUTES	04/03/24	64.00
397953	GROTH MUSIC COMPANY	CONCERT BAND SUPPLI	04/24/24	64.00
397649	FRESHPOINT BIX PROD	KC CN SNACKS	04/03/24	63.19
397642	DEMME LEARNING	#1020 INSTRUCTION P	04/03/24	63.00
398009	STEPHEN PARTRIDGE	QUANT ANALYS 314-K6	04/24/24	63.00
397822	TRI-STATE BOBCAT IN	LATCH/RIVET	04/10/24	62.00
V19863	PAUL MILLER	JAN-MAR24 MILEAGE	04/03/24	61.91
397649	FRESHPOINT BIX PROD	KC CC SNACKS	04/03/24	60.95
397665	JW PEPPER & SON INC	CHORAL MUSIC	04/03/24	60.10
397650	FUN AND FUNCTION LL	VG4225 MULTI MATRIX	04/03/24	59.99
397893	SCHOOL HEALTH CORPO	#37188 HOT/COLD PAC	04/17/24	59.52
V19905	GRETCHEN L MEIER	HOSA SNACKS	04/17/24	59.45
397716	95 PERCENT GROUP LL	SHIPPING/HANDLING	04/10/24	59.00
V19894	MELODY M SNYDER	PD PARKING FEES	04/10/24	59.00
397742	CENTURYLINK	CC 03/19-04/18/24	04/10/24	58.27
397742	CENTURYLINK	VV 03/28-04/27/24	04/10/24	58.27
V19853	PAULA J ARTHUR	OCT-DEC23 MILEAGE	04/03/24	58.16
397685	ODP BUSINESS SOLUTI	CONSTRUCTION PAPER	04/03/24	57.63
397867	HOGLUND BUS COMPANY	BOLT EGR REAR MTG (04/17/24	57.30
397665	JW PEPPER & SON INC	CHORAL MUSIC	04/03/24	56.00
397828	WILLIAM V MACGILL &	#9711 PATCH 2X3 50P	04/10/24	55.92
V19889	CHERYL L PARISH	MAR24 MILEAGE PART	04/10/24	55.21
V19901	BRETT COPE	APR24 CELL PHONE	04/17/24	55.00
V19920	JUSTYNE N SMITH	BLUEY SET	04/17/24	54.99
V19904	AMY J GILBERTSON-DO	REWARDS BREAKFAST	04/17/24	54.65
V19875	ADAM P DUFFY	MAR24 CELL PHONE	04/10/24	54.63
397918	BUSINESS ESSENTIALS	8.5X11 GREEN QTY 1	04/24/24	54.36
397918	BUSINESS ESSENTIALS	8.5X11 PINK QTY 1	04/24/24	54.36
397665	JW PEPPER & SON INC	CHORAL MUSIC	04/03/24	53.80
V19896	NORMAN F VANDERLIND	APR24 CELL PHONE	04/10/24	53.23
398001	SCHMITT MUSIC COMPA	FRENCH HORN REPAIR	04/24/24	53.00
V19916	CAROLYN PROCTOR	APR24 CELL PHONE	04/17/24	52.50
V19861	SHAWNEE L KRUEGER	MAR24 CELL PHONE	04/03/24	52.39
V19879	SCOTT H HIPPIE	MAR24 CELL PHONE	04/10/24	52.02
V19876	TAMARA K FORBY	MAR24 CELL PHONE	04/10/24	51.92
V19891	CLIFF SCHWARTZ	FRENCH EXCHANGE TAX	04/10/24	51.65
397871	JW PEPPER & SON INC	BAND MUSIC	04/17/24	50.99
398002	SCHOOL HEALTH CORPO	#1040204 ALCOHOL PR	04/24/24	50.44
V19931	CESLEY R BERGSTEN	MAR24 CELL PHONE	04/24/24	50.35
V19897	EMILY KRISTINE WAAG	CLASSROOM BOOKS	04/10/24	50.34
397953	GROTH MUSIC COMPANY	CONCERT BAND SUPPLI	04/24/24	50.29
397723	ANTHONY COMER	3/7 VIBE-A-GANZA DJ	04/10/24	50.00
V19890	CARLA J SCHWAPPACH	4/11 APA MEETING	04/10/24	50.00
V19878	DAMARIS M GRACIA-MO	APA MEMBERSHIP	04/10/24	50.00
V19878	DAMARIS M GRACIA-MO	4/11 APA MEETING	04/10/24	50.00
V19872	DANIEL W DEGENAAR	4/11 APA MEETING	04/10/24	50.00
397774	IMAGINE LEARNING, L	820-8541 ISLAND ADV	04/10/24	50.00
397984	MRI SOFTWARE LLC	BKGD CHK: EMPLOYEES	04/24/24	50.00
V19857	NICHOLAS J ELLISON	MBDA MEMBERSHIP	04/03/24	50.00
397765	GOPHER STATE ONE-CA	MAR24 BILLABLE TICK	04/10/24	49.95
397785	MENARDS - EDEN PRAI	EGG CRATES / VINYL	04/10/24	49.73
397774	IMAGINE LEARNING, L	SHIPPING/HANDLING	04/10/24	49.40
397644	EDINA GIVE & GO	G&G PAYROLL DEDUCTI	04/03/24	48.00
397911	AMAZON CAPITAL SERV	SPED SUPPLIES	04/24/24	47.90
V19895	ROLLAND T TALAN	MAR24 MILEAGE	04/10/24	47.64
397661	JERRY'S FOODS EDINA	OFFICE FOOD/SNACKS	04/03/24	47.13

Check No.	Vendor	Description	Date	Amount
V19916	CAROLYN PROCTOR	MAR24 MILEAGE	04/17/24	47.03
V19884	BRIAN MANTHE	MAR24 CELL PHONE	04/10/24	47.02
398001	SCHMITT MUSIC COMPA	FRENCH HORN REPAIR	04/24/24	47.00
397655	GRAINGER	BUILDING REPAIR STA	04/03/24	46.96
397879	MENARDS - EDEN PRAI	TSCHIDA SUPPLIES	04/17/24	46.70
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	46.50
V19863	PAUL MILLER	JAN24 CELL PHONE	04/03/24	46.50
V19863	PAUL MILLER	FEB24 CELL PHONE	04/03/24	46.50
V19869	LORI J CARTER	STAFF MEETING TREAT	04/10/24	45.92
397966	JERRY'S FOODS EDINA	OFFICE FOOD	04/24/24	45.82
398002	SCHOOL HEALTH CORPO	#28409 WOUND CL STR	04/24/24	45.70
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	45.10
397876	LEGILINER LLC	TEACHER STAMP 3/4	04/17/24	45.00
397876	LEGILINER LLC	TEACHER STAMP 1/2	04/17/24	45.00
397948	GENERAL PARTS LLC	VV - KITCHEN REPAIR	04/24/24	44.98
V19925	SARA SWENSON	MUM FLEURETTES	04/17/24	44.91
V19908	THOMAS J JOHNSTON	MAR24 CELL PHONE	04/17/24	44.62
V19908	THOMAS J JOHNSTON	MAR24 CELL PHONE	04/17/24	44.62
V19874	BLANCA E DIAZ DE LE	JAN24 CELL PHONE	04/10/24	44.49
V19874	BLANCA E DIAZ DE LE	MAR24 CELL PHONE	04/10/24	44.41
V19874	BLANCA E DIAZ DE LE	FEB24 CELL PHONE	04/10/24	44.40
397871	JW PEPPER & SON INC	BAND MUSIC	04/17/24	43.99
V19898	KENDA J ZELLNER-SMI	MAR24 CELL PHONE	04/10/24	43.37
398001	SCHMITT MUSIC COMPA	BARITONE REPAIR	04/24/24	43.00
V19882	KELLY N KRUTZ	PLANTS/TREAT GIFTS	04/10/24	42.78
397670	MCKESSON MEDICAL SU	HEALTH OFFICE SUPPL	04/03/24	42.67
397968	JESSEN PRESS INC	BIX CARDS - JOB FAI	04/24/24	41.87
397828	WILLIAM V MACGILL &	#8900 BANDAGES MINI	04/10/24	40.46
397763	GENERAL SECURITY SE	EHS-APR24 INTR MONI	04/10/24	40.08
397763	GENERAL SECURITY SE	SV-APR24 INTR MONIT	04/10/24	40.08
397763	GENERAL SECURITY SE	VV-APR24 INTR MONIT	04/10/24	40.08
397763	GENERAL SECURITY SE	CC-APR24 INTR MONIT	04/10/24	40.08
397763	GENERAL SECURITY SE	CN-APR24 INTR MONIT	04/10/24	40.08
397763	GENERAL SECURITY SE	HL-APR24 INTR MONIT	04/10/24	40.08
397763	GENERAL SECURITY SE	CV-APR24 INTR MONIT	04/10/24	40.08
397763	GENERAL SECURITY SE	ECC-APR24 INTR MONI	04/10/24	40.08
V19869	LORI J CARTER	COFFEE TRAVELERS	04/10/24	40.00
397810	SCHMITT MUSIC COMPA	BARITONE REPAIR	04/10/24	40.00
398001	SCHMITT MUSIC COMPA	CONCERT BAND MUSIC	04/24/24	40.00
397967	JERRY'S HARDWARE	BLDG REPAIR SUPPLIE	04/24/24	39.94
397950	GRAINGER	V-BELTS	04/24/24	39.56
V19868	JANEL M WEILAND	CLASSROOM SUPPLIES	04/03/24	38.86
398002	SCHOOL HEALTH CORPO	#90404 TOOTH SAVERS	04/24/24	38.80
397650	FUN AND FUNCTION LL	CF4930 GEL HAND BAL	04/03/24	37.99
V19942	JULIE M GABRIELSON	APR24 CELL PHONE	04/24/24	37.90
397650	FUN AND FUNCTION LL	SHIPPING/HANDLING	04/03/24	37.75
397811	SCHOOL HEALTH CORPO	#32229 STRIPS SHEER	04/10/24	37.57
V19911	JOANNA T KRUCPECKA-T	CLASSROOM SUPPLIES	04/17/24	37.30
397694	SCHMITT MUSIC COMPA	BARITONE REPAIR	04/03/24	37.00
397942	ESCREEN, INC.	DOT TESTING - SPED	04/24/24	36.50
397871	JW PEPPER & SON INC	BAND MUSIC	04/17/24	35.99
397801	PREMIUM WATERS INC	APR24 HOT/COLD WATE	04/10/24	35.95
397766	GRAINGER	BATTERY	04/10/24	35.54
397869	JERRY'S HARDWARE	PAINT	04/17/24	35.52
V19961	LYNN L SOSNOWSKI	SHELVING NUTS/BOLTS	04/24/24	35.20
V19871	STEVEN CURTIS CULLI	MAR24 CELL PHONE	04/10/24	35.00
397645	EVAN-MOOR EDUCATION	EMC 6895 DAILY	04/03/24	34.99
397650	FUN AND FUNCTION LL	CF4914 OG FOOT FIDG	04/03/24	34.99

Check No.	Vendor	Description	Date	Amount
397662	JERRY'S FOODS EDINA	STAFF DEVL SNACKS	04/03/24	34.97
V19939	JAMES J HAWTHORNE	FOG MACHINE WATER	04/24/24	34.55
397672	MENARDS - RICHFIELD	2-T-TECH 1-50PK BLD	04/03/24	34.54
397907	ADVANCED IMAGING SO	LEASE 05.08 0631790	04/24/24	34.15
397698	SKOOLZY -- EDUCATIO	SK-083 TRACKS DINOS	04/03/24	32.99
V19855	BLANCA E DIAZ DE LE	FLEX SESSION SNACKS	04/03/24	32.94
397835	AMAZON CAPITAL SERV	WIPES & SHIPPING EN	04/17/24	32.58
397705	TEACHERS ON CALL, A	CC - SUBSTITUTES	04/03/24	32.25
397665	JW PEPPER & SON INC	CHORAL MUSIC	04/03/24	32.00
397966	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	04/24/24	31.92
397971	JW PEPPER & SON INC	CHORAL MUSIC	04/24/24	31.10
397893	SCHOOL HEALTH CORPO	#36295 SPLINTER REM	04/17/24	31.08
397911	AMAZON CAPITAL SERV	GRADE K SUPPLIES	04/24/24	30.46
V19881	ANGELA K HRUBY	MAR24 MILEAGE	04/10/24	30.08
397807	RUSSELL SECURITY RE	KEYS	04/10/24	30.00
397810	SCHMITT MUSIC COMPA	TUBA REPAIR	04/10/24	30.00
V19880	STACI N HOUSE	MAR24 CELL PHONE	04/10/24	30.00
V19880	STACI N HOUSE	DEC23 CELL PHONE (M	04/10/24	30.00
V19854	SARAH J BURGESS	BKF BOOK CLUB DONUT	04/03/24	29.98
397669	LAKESHORE LEARNING	SHIPPING/HANDLING	04/03/24	29.85
397966	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	04/24/24	29.28
397698	SKOOLZY -- EDUCATIO	SK-054 BUTTERFLIES	04/03/24	28.97
397698	SKOOLZY -- EDUCATIO	SK-033 PEG CUBES	04/03/24	28.97
397971	JW PEPPER & SON INC	CHORAL MUSIC	04/24/24	28.80
V19908	THOMAS J JOHNSTON	MAR24 MILEAGE	04/17/24	28.68
397861	FACTORY MOTOR PARTS	WIPER BLADES	04/17/24	28.00
397665	JW PEPPER & SON INC	CHORAL MUSIC	04/03/24	27.99
397967	JERRY'S HARDWARE	MUSICAL TECH SUPPLI	04/24/24	27.23
397787	MIDWEST BUS PARTS I	EMERGENCY EXIT HAND	04/10/24	26.65
397775	INDELCO PLASTICS CO	CONNECTOR/BALL VALV	04/10/24	26.62
397966	JERRY'S FOODS EDINA	SCIENCE SUPPLIES	04/24/24	26.54
397649	FRESHPOINT BIX PROD	KC HL SNACKS	04/03/24	26.49
397650	FUN AND FUNCTION LL	SP8447 RAINBOW STAC	04/03/24	26.49
397785	MENARDS - EDEN PRAI	HARDWARE	04/10/24	26.13
V19886	SAMUEL S OCKWOOD	STATE HOCKEY MILEAG	04/10/24	25.59
397832	95 PERCENT GROUP LL	SHIPPING/HANDLING	04/17/24	25.50
V19880	STACI N HOUSE	MAR24 MILEAGE	04/10/24	25.33
397810	SCHMITT MUSIC COMPA	CLARINET LIGATURE	04/10/24	25.25
V19914	GREGORY J PAFKO	FEB24 CELL PHONE	04/17/24	25.14
V19914	GREGORY J PAFKO	MAR24 CELL PHONE	04/17/24	25.14
397642	DEMME LEARNING	SHIPPING/HANDLING	04/03/24	25.00
397971	JW PEPPER & SON INC	CHORAL MUSIC	04/24/24	25.00
V19865	STACIE STANLEY	STATE BHOCKEY PARKI	04/03/24	25.00
V19911	JOANNA T KRUPECKA-T	OFFICE SUPPLIES	04/17/24	24.99
397698	SKOOLZY -- EDUCATIO	SK-045 KILKIO TOYS	04/03/24	24.97
397698	SKOOLZY -- EDUCATIO	SK-064 THREE BEARS	04/03/24	24.97
V19938	CHERYL B GUNNESS	DINNER: HOPDADDY	04/24/24	24.75
397950	GRAINGER	V-BELTS	04/24/24	24.34
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	24.20
397688	PREMIUM WATERS INC	APR24 WATER COOLER	04/03/24	24.00
397992	PRINTASTIK	FOAMCAR POSTER	04/24/24	24.00
397645	EVAN-MOOR EDUCATION	EMC 60161 NONFICTIO	04/03/24	23.99
397953	GROTH MUSIC COMPANY	CONCERT BAND SUPPLI	04/24/24	23.98
V19932	JONATHAN D BUCKLEY	TRACK WEBSITE DOMAI	04/24/24	23.17
397978	MENARDS - EDEN PRAI	WATER HEATER PARTS	04/24/24	23.06
V19920	JUSTYNE N SMITH	CLASSROOM SUPPLIES	04/17/24	22.92
V19882	KELLY N KRUTZ	THANK YOU CARDS	04/10/24	22.50
397766	GRAINGER	ADHESIVE	04/10/24	22.32

Check No.	Vendor	Description	Date	Amount
V19859	VICKIE GEIER	MAR24 MILEAGE	04/03/24	22.11
397645	EVAN-MOOR EDUCATION	EMC 790 DAILY	04/03/24	21.99
397698	SKOOLZY -- EDUCATIO	SK-082 ALPHABET TRA	04/03/24	21.99
397698	SKOOLZY -- EDUCATIO	SK-044 STACKING FRO	04/03/24	21.97
397762	GENERAL PARTS LLC	VV - COLD WELL SWIT	04/10/24	21.28
397650	FUN AND FUNCTION LL	SP8446 READY SLIDE	04/03/24	20.99
397661	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	04/03/24	20.24
397769	HAWKINS INC	CHLORINE CYLINDER F	04/10/24	20.00
397645	EVAN-MOOR EDUCATION	EMC 575 WRITING	04/03/24	19.99
V19962	TROY STEIN	ADVANCED WEATHER AP	04/24/24	19.99
V19938	CHERYL B GUNNESS	LUN: VELVET TACO	04/24/24	19.89
397811	SCHOOL HEALTH CORPO	#31093 BANDAGE ELAS	04/10/24	19.83
V19870	BRUCE W COLES	JAN-MAR24 MILEAGE	04/10/24	19.16
397698	SKOOLZY -- EDUCATIO	SHIPPING/HANDLING	04/03/24	18.48
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	18.43
V19911	JOANNA T KRUCPECKA-T	FIDGETS	04/17/24	17.99
397763	GENERAL SECURITY SE	CS-APR24 INTR MONIT	04/10/24	17.95
V19880	STACI N HOUSE	FEB24 MILEAGE	04/10/24	17.82
398004	SHRED RIGHT	HL - SHREDDING	04/24/24	17.73
397944	SHRED-IT USA	VV - SHREDDING	04/24/24	17.37
V19873	ANDRE P DEWANE	FEB-MAR24 MILEAGE	04/10/24	17.29
V19877	CHAD K FORSLIN	EQUITY COMMITTEE BO	04/10/24	17.02
397815	SPS COMPANIES INC	2-URINAL SPUD 2-R	04/10/24	16.09
397830	XCEL ENERGY	EHS SHED 2/26-3/26	04/10/24	16.04
397828	WILLIAM V MACGILL &	#4022 2X2 NON-STERI	04/10/24	16.03
397650	FUN AND FUNCTION LL	RW8469P FINGER ISOL	04/03/24	15.99
V19917	WILLY SNOWPHETH SAN	PRESS BOX SUPPLIES	04/17/24	15.87
397893	SCHOOL HEALTH CORPO	#90401 DOSAGE SYRIN	04/17/24	15.84
398003	SCHOOL SPECIALTY, L	ART SUPPLIES	04/24/24	15.58
397966	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	04/24/24	15.47
397822	TRI-STATE BOBCAT IN	VENTED CAP	04/10/24	15.05
V19941	SAMANTHA C JACOBSON	CONFERENCE LUNCH	04/24/24	15.00
V19923	SAMUAL P SOULE	CONFERENCE: LUNCH	04/17/24	15.00
V19918	STEPHEN P SANGER	FRUIT FLIES FOR LAB	04/17/24	15.00
V19922	DAVID PATRICK SODER	BASEBALL CLUB: MOVI	04/17/24	14.99
397650	FUN AND FUNCTION LL	CF5863 PENCIL TOPPE	04/03/24	14.99
V19911	JOANNA T KRUCPECKA-T	FIDGETS	04/17/24	14.98
397852	CONCORD THEATRICALS	SHIPPING/HANDLING	04/17/24	14.66
V19904	AMY J GILBERTSON-DO	TOOTSIE POPO REWARD	04/17/24	14.42
397876	LEGILINER LLC	LEGISPACES SELF-INK	04/17/24	14.09
V19913	BETHANY A MOHS	MAR24 MILEAGE	04/17/24	14.07
397811	SCHOOL HEALTH CORPO	#32231 STRIPS FABRI	04/10/24	13.86
397820	TIMECLOCK PLUS DATA	TCP OVERAGES	04/10/24	13.26
397694	SCHMITT MUSIC COMPA	DRUM CLAW	04/03/24	13.00
397828	WILLIAM V MACGILL &	#2230 FLEXICON 12PK	04/10/24	12.80
397716	95 PERCENT GROUP LL	SHIPPING/HANDLING	04/10/24	12.50
397811	SCHOOL HEALTH CORPO	#32120 STRIPS FABRI	04/10/24	12.15
397865	GRAINGER	BREAKER REPAIR KIT	04/17/24	12.14
V19864	CAYLA R ROBERTS	MAR24 MILEAGE	04/03/24	12.06
V19913	BETHANY A MOHS	MAR24 MILEAGE	04/17/24	11.86
V19911	JOANNA T KRUCPECKA-T	CLAY - CLASSROOM SU	04/17/24	11.78
397971	JW PEPPER & SON INC	BAND MUSIC	04/24/24	11.49
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	11.20
397879	MENARDS - EDEN PRAI	BOLTS	04/17/24	10.89
397811	SCHOOL HEALTH CORPO	#32322 STRIP FABRIC	04/10/24	10.62
V19911	JOANNA T KRUCPECKA-T	OFFICE SUPPLIES	04/17/24	10.47
397811	SCHOOL HEALTH CORPO	#1035222 STRIPS ADH	04/10/24	10.43
397729	ASTLEFORD INTERNATI	BOLT	04/10/24	10.32

Check No.	Vendor	Description	Date	Amount
397811	SCHOOL HEALTH CORPO	#1039746 ALCOHOL IS	04/10/24	10.16
V19856	EMESE B DREW	AWARD CEREMONY PRIZ	04/03/24	10.04
397665	JW PEPPER & SON INC	ORCHESTRA MUSIC	04/03/24	9.99
397978	MENARDS - EDEN PRAI	BRAKE FLUID	04/24/24	9.98
397930	COMCAST CABLE MANAG	APR24 INTERNET FEES	04/24/24	9.95
V19946	NATHANIEL M LINDLEY	MAR24 MILEAGE	04/24/24	9.78
V19942	JULIE M GABRIELSON	APR24 CELL PHONE	04/24/24	9.47
397811	SCHOOL HEALTH CORPO	#32230 STRIPS FABRI	04/10/24	9.46
397978	MENARDS - EDEN PRAI	3/4 HANGER-GALV	04/24/24	9.45
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	9.21
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	9.14
397893	SCHOOL HEALTH CORPO	#37270 INSTANT HOT/	04/17/24	8.73
V19938	CHERYL B GUNNESS	BKF: STARBUCKS	04/24/24	8.56
V19918	STEPHEN P SANGER	MEAL FOR HOSA TRIP	04/17/24	8.25
397879	MENARDS - EDEN PRAI	TOP SOIL	04/17/24	7.96
V19958	STEPHEN P SANGER	HOSA TRIP MEAL	04/24/24	7.75
V19876	TAMARA K FORBY	FEB-MAR24 MILEAGE	04/10/24	7.64
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	7.45
397893	SCHOOL HEALTH CORPO	#90402 DOSAGE SPOON	04/17/24	7.45
V19938	CHERYL B GUNNESS	BKF: HOUNDSTOOTH	04/24/24	7.33
V19938	CHERYL B GUNNESS	BKF: REVOLUCION	04/24/24	7.15
397768	HAND2MIND INC	SHIPPING/HANDLING	04/10/24	6.99
397893	SCHOOL HEALTH CORPO	#21095 PAPER CUPS M	04/17/24	6.98
V19941	SAMANTHA C JACOBSON	CONFERENCE FOOD	04/24/24	6.45
V19908	THOMAS J JOHNSTON	MAR24 MILEAGE	04/17/24	6.30
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	5.50
V19899	AMY L LATHROP	STUDENT COUNCIL SNA	04/17/24	5.18
V19941	SAMANTHA C JACOBSON	CONFERENCE PARKING	04/24/24	5.00
V19923	SAMUAL P SOULE	CONFERENCE: PARKING	04/17/24	5.00
V19923	SAMUAL P SOULE	CONFERENCE: PARKING	04/17/24	5.00
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	4.97
397785	MENARDS - EDEN PRAI	ACORN NUT	04/10/24	4.74
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	4.00
397811	SCHOOL HEALTH CORPO	#90984 CONTACT LENS	04/10/24	3.76
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	2.44
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	2.26
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	2.20
397828	WILLIAM V MACGILL &	#9594 TWEEZERS SLAN	04/10/24	2.20
397926	CHRISTIANA HAWTHORN	MUSICAL COSTUMES	04/24/24	2.05
V19946	NATHANIEL M LINDLEY	APR24 MILEAGE	04/24/24	2.01
V19951	ANDREW RUSSELL PEER	APR24 MILEAGE	04/24/24	1.21
397893	SCHOOL HEALTH CORPO	#36220 CLIPPER NAIL	04/17/24	1.14
397811	SCHOOL HEALTH CORPO	#99303 3-IN APPLICA	04/10/24	0.98
397950	GRAINGER	V-BELT RETURN	04/24/24	(24.18)
397737	BUSINESS ESSENTIALS	8.5X11 WHITE QTY -3	04/10/24	(1,277.50)
397931	CPI-CRISIS PREVENTI	CPI RENEWAL CREDIT	04/24/24	(1,849.00)
Total Value of Checks Issued				\$ 4,014,978.67

V.F. Electronic Fund Transfers - April 2024



Board Meeting Date: 5/13/2024

Title: Electronic Fund Transfers – April 2024

Type: Consent

Presenter(s): Mert Woodard - Director, Finance & Operations

Background: Minn. Stat. § 471.38 requires a list of all transactions made by electronic funds transfer be submitted to the Board of Education at the next Regular Meeting after the transaction.

Recommendation: Authorize the electronic fund transfers as presented for the month of April 2024, in the amount of 11,552,268.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 471.38 Subd. 3a.

Attachment(s):

1. Electronic Fund Transfers – April 2024

Electronic Transfers

FOR THE MONTH ENDED APRIL 30, 2024

From	To	Description	Date	Amount
US Bank - Checking	US Bank - Payroll	District Payroll	Multiple	\$ 7,296,678.03
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	Multiple	1,699,063.14
US Bank - Checking	Minnesota Department of Revenue	State Payroll Tax	Multiple	298,080.91
US Bank - Checking	Delta Dental	Dental Claims	Multiple	85,305.26
US Bank - Checking	US Bank	Purchase Card Program	Multiple	252,737.08
US Bank - Checking	Benefit Extras	Flex & HSA	Multiple	103,039.66
US Bank - Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)	Electronic Payments	Multiple	1,794,373.15
US Bank - Checking	Minnesota Department of Labor	Unemployment Insurance	4/17/2024	18,299.97
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax Payment	3/20/2024	4,028.00
US Bank - Checking	MSDLAF, VANCO, Other Electronic Fee Vendors	Service Fees	3/14/2024	662.91
Total of Electronic Fund Transfers				\$ 11,552,268.11

V.G. Gifts and Bequests - April 2024



Board Meeting Date: 5/13/2024

Title: Gifts & Bequests – April 2024

Type: Consent

Presenter(s): Mert Woodard - Director, Finance & Operations

Description: The attached report lists monetary and in-kind gifts and bequests made to the District during the month of April 2024. The gifts and bequests are in compliance with District policy and applicable state and federal laws.

Recommendation: Accept with appreciation gifts and bequests received by the District in April, 2024, in the amount of \$82,304.

Desired Outcomes from the Board: Compliance with or awareness of District Policy 709 and Minn. Stat. § 123B.02 Subd. 6.

Attachments:

1. Gifts & Bequests – April 2024

Gifts & Bequests



FOR THE MONTH ENDED APRIL 30, 2024

Donated By	To	Purpose	Amount
Girls Lacrosse Booster Club	Edina High School Athletics	Girls Lacrosse Booster Coach	\$ 4,260.55
Families	Concord Elementary School	Supplies	8.00
Concord PTO	Concord Elementary School	Supplies	138.00
Edina Ed Fund	Edina Public Schools	Rotary Scholar Program	22,500.00
Edina Give&Go	Community Ed	Scholarships	739.20
Theatre Boosters	Edina High School	Theatre for All	11,557.20
Families	Cornelia Elementary School	Lost Library Books	60.73
Baseball Boosters	Edina High School Athletics	Additional Baseball Coaches	27,290.55
Girls Golf Boosters	Edina High School Athletics	Additional Girls Golf Coach	2,878.75
Edina Ed Fund	Student Support Services	Mental Health & Wellness	5,544.00
Blackbaud Giving Fund	Normandale Elementary School	General Matching Donation	10.00
Box Tops	Normandale Elementary School	General Matching Donation	22.90
Blackbaud Giving Fund	Concord Elementary School	General Matching Donation	250.00
Band Families	Southview Middle School	Dell's Band Field Trip	7,044.00

Total Cash Donations \$ 82,303.88

Total In-Kind Donations \$ -

Total 2023-2024 School Year Gifts and Donations \$ 1,129,229.24

V.H. Copier & Printer Paper Request for Proposals



Board Meeting Date: 5/13/2024

Title: Copier & Printer Paper Request for Proposals

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: The District engaged its sourcing agent to conduct a request for proposals to procure paper for use in District copiers and printers. Proposals were sent to four vendors, two of which responded. Business Essentials has been determined to be the preferred vendor to supply the District with X9 paper.

Recommendation: The District administration recommends awarding its copier and printer paper business to Business Essentials for the per case amounts included in the enclosed sourcing summary.

Desired Outcomes from the Board: N/A

Attachments:

1. Sourcing Summary – Copier & Printer Paper

Sourcing Summary

General Information

Category:	Copier/Printer Paper	Date:	4/25/2024
------------------	----------------------	--------------	-----------

Process Notes

Process used:	<ul style="list-style-type: none"> RFQ
Vendors participating:	<ul style="list-style-type: none"> Business Essentials* (submitted) FC Distribution (Formal no quote) Innovative Office Solutions (No response) Lindenmeyr Munroe (submitted) <p style="text-align: right;">*Incumbent</p>

Quoted Price – PREPAID and Delivered as Requested

Paper Description	Paper Size	Colors	Qty	Proposed Paper	Case Desc (Sheets)	Price per Case	Proposed Paper	Case Desc (Sheets)	Price per Case
90 Bright White	8.5"x11"	White	1,487	Boise X9	5000	\$34.50	Report Copy	5000	\$31.90
90 Bright White	11"x17"	White	14	Boise X9 – 196652	2500	\$44.15	Boise	2500	\$40.50
Color Paper	8.5"x11"	Canary	125	Xerox Vitality Paper 839148	5000	\$54.36	Hammermill	5000	\$53.50
	8.5"x11"	Blue	136	Xerox Vitality Paper 276927	5000	\$54.36	Hammermill	5000	\$53.50
	8.5"x11"	Goldenrod	74	Xerox Vitality Paper 345686	5000	\$54.36	Hammermill	5000	\$53.50
	8.5"x11"	Green	128	Xerox Vitality Paper 791806	5000	\$54.36	Hammermill	5000	\$53.50
	8.5"x11"	Pink	125	Xerox Vitality Paper 791905	5000	\$54.36	Hammermill	5000	\$53.50
Card Stock (60-65 lbs.)	8.5"x11"	White	13	Springhill 67# Vellum Bristol	2000	\$73.28	Springhill 67# Vellum Bristol	2000	\$47.20
Card Stock (110 lbs.)	11"x17"	White	1	Springhill 110# Index	1000	\$83.80	Springhill 110# Index	1000	\$68.60

Quoted Price – Invoiced as Ordered/Delivered

Paper Description	Paper Size	Colors	Qty	Proposed Paper	Case Desc (Sheets)	Price per Case	Proposed Paper	Case Desc (Sheets)	Price per Case
90 Bright White	8.5"x11"	White	1,487	Boise X9	5000	\$34.50	NA	N/A	NA
90 Bright White	11"x17"	White	14	Boise X9 – 196652	2500	\$44.15	NA	N/A	NA
Color Paper	8.5"x11"	Canary	125	Xerox Vitality Paper 839148	5000	\$54.36	NA	N/A	NA
	8.5"x11"	Blue	136	Xerox Vitality Paper 276927	5000	\$54.36	NA	N/A	NA
	8.5"x11"	Goldenrod	74	Xerox Vitality Paper 345686	5000	\$54.36	NA	N/A	NA
	8.5"x11"	Green	128	Xerox Vitality Paper 791806	5000	\$54.36	NA	N/A	NA
	8.5"x11"	Pink	125	Xerox Vitality Paper 791905	5000	\$54.36	NA	N/A	NA
Card Stock (60-65 lbs.)	8.5"x11"	White	13	Springhill 67# Vellum Bristol	2000	\$73.28	NA	N/A	NA
Card Stock (110 lbs.)	11"x17"	White	1	Springhill 110# Index	1000	\$83.80	NA	N/A	NA

Annual Total Quote

	Prepaid and Delivered as Requests	Invoiced as Delivered
Business Essentials	\$84,037.73	\$84,037.73
Lindenmeyr Munroe	\$80,146.60	No quote

Recommendation

After considering factors including continuity of the primary paper used (8.5x11), the avoidance of upfront cash outlay, and prior experience, the district recommends the purchase of the copy/printer paper supply from Business Essentials for the 2024-25 school year.

V.I. Quality Compensation Annual Report 2023-2024



Board Meeting Date: 5/13/24

Title: Quality Compensation Annual Report 2023-2024

Type: Consent

Presenter(s): Jody De St. Hubert, Director of Teaching and Learning; and Libby Sandvick, Teacher Evaluation Program Facilitator

Background: During the 2023-2024 school year, the Teacher Evaluation and Quality Compensation Program was brought to the School Board as part of a biennial reauthorization process. The Edina School Board approved the 2024-2026 Memorandum of Understanding on April 8, 2024.

The report included here, is an annual report on the Quality Compensation (Q Comp) element of our program. Per Minnesota Statutes, §122A.414, subd. 3(a) the Q Comp Annual Report must be submitted to the school board by June 15 of each year and include findings and recommendations for the program. This report was presented to and reviewed by the Board Teaching & Learning Committee on May 7, 2024.

Recommendations: The Teaching and Learning department is presenting the report to the school board for information only. No decision is required on part of the school board.

Desired Outcomes For The Board: School board members should review the report and be prepared with feedback and questions.

Attachments:

1. Report (next page)

Appendices:

- A. Teacher Evaluation Committee Members

Alternative Compensation Annual Report 2023-2024

Background: Quality Compensation law (Q Comp) was created by Tim Pawlenty and enacted through a bipartisan agreement in the Minnesota Legislature in July 2005. It is a voluntary program that allows local districts and exclusive representatives of the teachers to design a plan that meets the four components of the law. The four components under Q Comp include Career Ladder/Advancement Options, Job-embedded Professional Development, Teacher Evaluation, and Performance Pay and Alternative Salary Schedule.” (<https://education.mn.gov/MDE/dse/e/dev/qc/>)

Edina is completing its 16th year as a Q Comp district. In Edina, we call our Q Comp program Alternative Compensation (Alt Comp). All salaried, Title 1, and ECFE teachers (defined as a teacher in Minn. Stat. §179A.03, Subd. 18, of PELRA and the Master Agreement between the District and EM/E) are required to participate in the Alt Comp program, unless specifically noted otherwise. We currently have six Peer Coaches who work with the district’s non-probationary teachers to fulfill program requirements. Administrators (both district- and site-level) work with probationary teachers. The total number of teachers participating in the program during the 2023-24 school year is 682 (149 probationary teachers, 13 Tier 1 or 2 licensed teachers, and 520 non-probationary teachers).

As a Q Comp district, we receive \$260/student (\$169 per student in state aid and \$91 per student in board-approved levy) for the program. (Over the past three years, the state’s funding has averaged 99.89%.) The program’s budget is responsible for coach and facilitator salaries and benefits, performance incentives, and other minor costs associated with program implementation. Teachers are eligible for an \$1,721 incentive based upon successful completion of observations, student learning goal creation and implementation, and site goals based on standardized assessments.

Per Minnesota Statutes, §122A.414, subd. 3(a) the Q Comp Annual Report must be submitted to the school board by June 15 of each year and include findings and recommendations for the program.

General Program Impact and Recommendations

1. What overall impact on instruction have the Edina Public Schools seen as a result of implementing the Q Comp program? Q Comp continues to provide opportunities for professional development through teacher/coach interactions. Our Q Comp plan continues to drive alignment between district, site and individual teacher goals. As a result of Q Comp, teachers are less isolated in individual classrooms. Teachers welcome others into their classroom to see their instruction and share their successes and areas of growth building toward collective efficacy. Teachers are also aware of the ways in which their classroom instruction aligns with the District’s Mission and Vision. District focus areas such as Literacy and Culturally Proficient School Systems are also supported by the program and peer coach interactions with teachers. As in past years, a program survey was sent to teachers in April. When teachers were asked, “My participation in the Teacher Evaluation Program supported my growth as a teacher this year,” 95.2% of respondents answered ‘agree’ or ‘strongly agree’ (n=331).

The program also provides consistent and sustained time to reflect on and grow their practice. It is our belief that meaningful change and deep learning comes from purposeful reflection with a trained coach. The Spring 2024 survey included the question “My peer coach helps me reflect about my work and

supports my growth as a professional.” Of the 331 respondents, 95.5% either agreed or strongly agreed with the statement. All of our coaches are trained in Cognitive Coaching and use this model when conferencing with teachers. The coaches use the Cognitive Coaching Planning Map during pre-observation conferences and the Cognitive Coaching Reflecting Map during post-observation conferences. Reflection is the backbone of our program. In the post-observation conference, the teacher will offer a specific reflection and self-analysis of the lesson, as well as engage in a dialogue with the peer coach about the effectiveness of specific elements of the lesson. Teachers also have an opportunity to add comments to their student learning goal progress checks, demonstrating their reflective thinking focused on their goal. The summative conference allows for an in-depth conversation between the teacher and the coach/administrator to reflect on the work done during the previous year and to think ahead to the next year’s goals.

2. What overall impact on student achievement have the Edina Public Schools seen as a result of implementing the Q Comp program? We continue to develop a culture of collaboration with increased dialogue focused on the impact of high quality instruction on student achievement. The program is responsive to teacher needs and promotes the reflection on and implementation of best practices that connect to student achievement. We will continue work on incorporating district staff development expectations into the teacher evaluation rubric descriptors.

The Peer Coach team has the fortune of observing teachers across the district. As such, they are in a unique position to see district initiatives in action and hear from teachers the impact. As a team, we are able to gather information and identify trends. When appropriate, this information is shared with site- and/or district-level administrators. Additionally, the team is able to disseminate information to teachers, especially when aligned with teachers’ observation and student learning goals.

Our Q Comp program requires alignment between district, site and individual teacher goals. The alignment is further strengthened by the Professional Learning Community (PLC) work in the district. Many teachers chose to align their student learning goal with their PLC goal. The coaches monitor the progress of a teacher’s student learning goal during the year. The student learning goals prioritize the collection and analysis of data and student data informs instruction. We are able to see the various ways students are growing and learning. For the 2023-2024 school year, on the student learning goal submission form, teachers self-reported that their is aligned with the following areas (could select more than one): Literacy (313), Equity (235), Social Emotional Learning (189), and Professional Learning Communities (362). As one teacher noted in the Spring 2024 survey: “My Peer Coach is the absolute best. [They are] so skilled at listening, reflecting, and moving me forward. I don’t know anyone that can be so nice, yet push me in a way that I grow and continue to want to learn more.”

3. How will we continually improve the overall effectiveness of the program? We continue to refine our practice. This year, all of our coaches had participated in the four-day Culturally Proficient School Systems (CPSS) training and as a team, we are continuing to find ways to integrate the framework into coaching conversations with teachers. For example, we participated in the CPSS Teacher Toolkit design work and are analyzing our practice and crafting coaching questions to align the Toolkit and our evaluation descriptors.

During the 2023-24 school year, the program’s Memorandum of Understanding was reviewed and reauthorized. Every two years the Teacher Evaluation/Alternative Compensation Memorandum Of Understanding must be reauthorized by both Edina Public Schools and the Education Minnesota Edina. According to the MOU (22.B), “*The intent of both the District and EM/E is to review and re-approve the MOU and teacher evaluation program*”

in two-year increments. Such renewal shall occur no later than May 1 in the spring preceding the expiration of the agreement.”

The MOU Reauthorization Committee (three district- and three EM/E-appointed members) reviewed stakeholder data, budget projections and current practice. The School Board and EM/E Governance Board approved the proposed changes in April and March respectively. For the program, the large impact changes are minimal, but include prorating the Professional Growth Plan incentive for probationary teachers and reinvesting that savings in our mentor program through increased expectations and compensation for mentors; and a shift in the non probationary teacher observation process which will allow for more flexibility in scheduling observations with Peer Coaches for teachers.

Moving into fall, the Peer Coach team will remain the same. As a team, we will share program changes with teachers and continue to refine our coaching skills through training including book studies, collaborating with metro area coaches, and attending out-of-district training when available and appropriate.

The Teacher Evaluation Committee will continue to provide program oversight. Peer Coaches will continue to refine a resource bank of quality coaching questions associated with each descriptor and the student learning goal component as well as support the CPSS Toolkit as it is aligned to our work. Next year, the Peer Coaches will join Principals and Administrators professional learning focused on inter-rater reliability training and utilize our CPSS training to inform evaluation work during the 2024-25 school year.

Appendix A

Teacher Evaluation Committee Members

Jody De St. Hubert (Director of Teaching and Learning)
Libby Sandvick (Teacher Evaluation Program and Professional Development Facilitator)
Michael Pretasky (EHS Assistant Principal)
Emily Cory (Student Support Services Coordinator)
Kari Dahlquist (Creek Valley Principal)
Lindsey Smaka (EHS Science Teacher)
Cari Boedigheimer (Concord Grade 2)
Leigh Ann Feily (Continuous Improvement Specialist)

Peer Coach Team

Rene Baca
Angela Hruby
Bethany Mohs
Jon Moore
Rolland Talan
Cathy Williams

V.J. Apple iPad Refresh Proposal



Board Meeting Date: May 13, 2024

Title: Apple iPad Refresh Proposal

Type: Consent

Presenter(s): Nathaniel Lindley, Interim Director, District Media & Technology Services

Description: Edina Public Schools has annual technology refresh of staff/student devices. This plan will allow DMTS to refresh both general student iPads devices and iPad devices used in Student Services settings in all of our buildings.

Apple Computer is the primary reseller for iPads that will work with Edina systems.
We plan to purchase 350 iPads for general education use at a cost of \$113,400
We plan to purchase 100 iPads for special education use at a cost of \$32,400

Recommendation: Approve via Consent

Desired Outcomes from the Board: None at this time


Attachments: Quote from Apple Computer.

Quote Details

[Back](#)

[Create Order from Quote](#)

Quote Number: 2212780485
 Ship-To Address: EDINA PUBLIC SCHOOLS
 5701 NORMANDALE RD
 MINNEAPOLIS MN 55424-2401
 USA
 Quote Valid To: 06/08/2024


Item Picture	Description	Total Quantity	Unit Price	Total Price
	10.9-inch iPad Wi-Fi 64GB - Silver (Packaged in a 10-pack) MPQT3LL/A Estimated Shipping: 1-2 weeks	350	324.00 USD	113,400.00 USD
			Subtotal:	113,400.00 USD
			Estimated Tax :	0.00 USD
			Total:	113,400.00 USD

Quote Details

[Back](#)

[Create Order from Quote](#)

Quote Number: 2212780487
 Ship-To Address: EDINA PUBLIC SCHOOLS
 5701 NORMANDALE RD
 MINNEAPOLIS MN 55424-2401
 USA
 Quote Valid To: 06/08/2024

Item Picture	Description	Total Quantity	Unit Price	Total Price
	10.9-inch iPad Wi-Fi 64GB - Silver (Packaged in a 10-pack) MPQT3LL/A Estimated Shipping: 1-2 weeks	100	324.00 USD	32,400.00 USD
Subtotal:				32,400.00 USD
Estimated Tax :				0.00 USD
Total:				32,400.00 USD

V.K. Audio Enhancement



Board Meeting Date: May 13, 2024

Title: Audio Enhancement RFP Proposal Acceptance

Type: Consent

Presenter(s): Nathaniel Lindley, Interim Director, District Media & Technology Services

Description: Edina Public Schools has a three year digital classroom standards upgrade plan. This plan will allow DMTS to refresh critical classroom technologies in all of our buildings. Phase three of this plan consists of upgrading audio at Concord, Highlands, Creek Valley, Cornelia.

We went out to bid for classroom audio. Two vendors submitted quotes. Through our evaluation process, the technology department selected the Audio Beam Pro product with Bluum Technology as the vendor. The total cost is \$144,375.00 for 105 units.

Recommendation: Approve via Consent

Desired Outcomes from the Board: Approval of proposal

Attachment(s): Contract with Bluum and RFP Summary



Quote

Bluum of Minnesota
1771 Energy Park Drive
Suite 100
St. Paul MN 55108
800-933-7337 | 612-331-5500
www.bluum.com

#321095

04/08/2024

Bill To
Accounts Payable
ISD 273 - Edina Schools
5701 Normandale Road
Edina MN 55424

Ship To
Kelly Krutz - DMTS
Edina Public Schools
5701 Normandale Road
Edina MN 55424

Memo:
AE Beams

Expires	Sales Rep	Contract	Terms
07/07/2024	476 Chris Jensen	21.10-TBS Cooperative Purchasing Connection (CPC)	Net 30

Qty	Item	Price	Ext. Price
105	XD-1212 BEAM-Pro with Power Supply	\$991.00	\$104,055.00
105	ST-XD-9026 XD Teardrop Teacher Box	\$244.00	\$25,620.00
105	AC-3007 Wall Mount Bracket for BEAM-Pro	\$140.00	\$14,700.00

Subtotal	\$144,375.00
Shipping Cost	\$0.00
Total	\$144,375.00

This document is subject to the terms and conditions found here: www.bluum.com/terms-conditions. For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.



321095

General Information

Organization:	ISD #273 – Edina Public Schools	Date:	4/24/2024
Department:	Media and Technology	Category:	IT Hardware (Classroom Audio Devices)

Process Notes

Process used	Request for Quote (RFQ) requiring use of valid preexisting Joint Powers Contract
Vendors participating	<ul style="list-style-type: none"> • Bluum (Submitted) • CDW-G (Submitted) • Trafera (Did not Submitted) - Could not secure pricing from Beam

Purchase Notes

- This purchase is the 3rd phase of A/V classroom upgrades that began in 2022.
 - Key objectives to this process were to standardize the devices used in the classroom

Qualifications

Desc	Bluum	CDWG
Have you reviewed and accept the terms and conditions outlined in this document? [Y/N]	Y	Y
Are you eligible to do business with public school districts in the State of Minnesota? [Y/N]	Y	Y
What is the approximate number of weeks between order submission date and delivery to district? [#]	2 weeks	2-4 weeks
What is the latest date for receipt of Purchase Order to ensure delivery by July 1 st , 2024? [DATE]	June 14, 2024	ASAP
Cooperative/Joint Powers Agreement	21.10-TBS (CPC)	MN Services Cooperative: 022-G

References

Desc	Bluum	CDWG
Reference #1	Wayzata Public School	Rochester Public Schools
Reference #2	St. Louis Park Schools	Lakeville Area Schools

Quotes

Desc	Qty	Bluum Each	Bluum Net	CDWG Each	CDWG Net
Audio Enhancement BEAM Pro	105	\$1,375.00	\$144,375.00	\$1,011.89	\$106,248.45
Wall Mount for BEAM Pro	105	Included Above	Included Above	\$143.62	\$15,080.10
Audio Enhancement XT Box MIC	105	Included Above	Included Above	\$248.95	\$26,139.75
Total	105	\$1,375.00	\$144,375.00	\$1,404.46	\$147,468.30



REQUEST FOR PROPOSAL: CLASSROOM/INSTRUCTIONAL AUDIO HARDWARE

Submission Worksheet

Your Company Information

Table with 4 columns: Field Name, Value, Field Name, Value. Fields include Company Name, Address, State, Contact Name, Contact Phone, Date, City, Zip, Contact Title, Contact Email, and Eligible Cooperative/Joint Powers Agreement utilized.

References

Table with 5 columns: Reference #, District, Contact Name, Contact Phone, Contact Email. Contains two reference entries for Wayzata Public Schools and St. Louis Park Schools.

Qualifications

Table with 2 columns: Question, Answer. Questions include: Have you reviewed and accept the terms and conditions outlined in this document? [Y/N], Are you eligible to do business with public school districts in the State of Minnesota? [Y/N], What is the approximate number of weeks between order submission date and delivery to district? [#], What is the latest date for receipt of Purchase Order to ensure delivery by July 1st, 2024? [DATE].

Price Bid

Table with 4 columns: Description, Qty, Cost/Each, Cost Net. Includes items for Audio Enhancement Beam Pro System and 5-Year Warranty and Support, with a Total row.

Additional Item Pricing

Please share any additional parts, services, or warranty included or discounted based on the proposed units above.

Table with 4 columns: Description/Includes, Quantity Proposed, Per unit price proposed, Net. Empty table for additional pricing details.

Edina Public Schools ISD 273

ISD 273 Classroom Audio Enhancement

Digital Response | 4/15/2024



Education

4/15/2024

Edina Public Schools ISD 273
5701 Normandale Road Suite 339
Edina, MN 55424



One CDW Way
230 N. Milwaukee Avenue
Vernon Hills, IL 60061
Toll-free: 800.808.4239
F: 847.465.6800
cdwg.com/PeopleWhoGetIT

RE: CDW Education Response to Edina Public Schools ISD 273's ISD 273 Classroom Audio Enhancement

Dear Nathaniel Lindley,

Edina Public Schools ISD 273 is seeking a reliable and experienced supplier partner capable of managing your hardware solution. CDW Education's response demonstrates our ability to contribute to the overall success of this initiative.

CDW Education is a specialized segment of CDW Government LLC (CDW.G), the wholly-owned subsidiary of CDW LLC. As a global systems integrator impacting 75 million students across 34 countries, we enable and empower more than 17,000 education institutions to get the most out of the transformational impact of our partners' technology. Specific advantages of partnering with us include:

- **An experienced account team**, including a dedicated account manager, Mayank Srivastava, who will support your day-to-day IT needs, connect you with resources, and ensure your satisfaction with our services. Your account team's expertise developing solutions that provide robust functionality, efficiencies, and cost savings directly benefits Edina Public Schools ISD 273 throughout the lifecycle of the contract.
- **Comprehensive product and service offerings** that enable Edina Public Schools ISD 273 to receive the best total solution that meets your needs and requirements. Our strong partnerships with more than 1,000 vendors offer Edina Public Schools ISD 273 access to more than 100,000 products as well as technology roadmaps, quick responses to questions, and competitive pricing.
- **Hands-on experience deploying successful complex projects**, including in adverse conditions. We continually evaluate and adapt our approach, ever mindful of logistics and possibilities to proactively identify and mitigate challenges in physical and virtual environments.
- **Extensive configuration options that accommodate standard and urgent project deliveries** to help ensure products arrive ready to plug and play, helping maximize your staff's productivity.

As always, we consistently strive to exceed your expectations. Should you have any questions regarding our response, please contact your account manager, Mayank Srivastava, at (312) 705-9366 or mayasri@cdw.com. We thank you for the opportunity to participate in this RFP process and are confident you will find our response advantageous from both a strategic and budgetary standpoint.

Sincerely,

A handwritten signature in black ink that reads "Justin Schwier".

Justin Schwier
Manager, Proposals
CDW Government LLC

*It is CDW Government LLC's intent that its proposal response, and CDW Terms & Conditions found at <https://www.cdwg.com/content/cdwg/en/terms-conditions/sales-and-service-projects.html>, shall provide the definitive terms to govern this submission.



REQUEST FOR PROPOSAL: CLASSROOM/INSTRUCTIONAL AUDIO HARDWARE

Opportunity Overview

Independent School District No. 273 is seeking proposals for the **PURCHASE** of **105** Classroom/Instructional Audio Hardware for school classrooms to be self-installed this summer.

Eligibility

Vendors must have a current, eligible Cooperative Purchasing, Joint Powers, or State agreement in which to base their proposal/quote on.

Process Timeline

Action Item/Milestone	Date
Release of Documentation	3/29/2024
Proposal (quote) Due	4/15/2024
School Board Recommendation	TBD
Submission of Purchase Order	TBD
Product Delivery (on-or-before)	7/1/2024

Submission Process

Questions can be submitted via email up until April 9th, 2024, at 10:30 AM.

Questions can be emailed to ktrites@catalystsourcng.com.

After receipt of all questions, a response addendum will be emailed to all known participating vendors.

Proposals for devices and related items will be received electronically until **10:30 AM, April 24, 2024** by emailing your proposal documents to ktrites@catalystsourcng.com.

If submitting physical copy, envelopes containing proposals must be sealed, clearly marked "Classroom Audio Quote (2024)" and feature the name and address of the vendor and addressed to:

Attn: Nathaniel Lindley
District Media and Technology Services
Independent School District No. 273
5701 Normandale Road, Suite 339
Edina, MN 55424

Specifications

Audio Unit Samples	Required Features
Audio Enhancement Beam Pro https://audioenhancement.com/beampro/	Ability to connect to 3.5mm Output from projector for audio input, ability to connect to Assistive Listening System via 3.5mm jack, Voice Lift Style Microphone for teachers, ability to connect additional pass around microphone

Evaluation and Selection Criteria

Criteria Description	Weight (%)
Price (Total Cost)	40%
Ability to meet district requirements and specifications	25%
Ability to meet delivery timelines	25%
Reputation, Past District Experience, and References	10%

Terms and Conditions

- A. **Eligibility and Compliance with Federal and State Law:** Vendor must assure Independent School District 273 that they have complied with all applicable Federal and State laws, regulations and rules.
- B. **Invitation:** The invitation to quote, which is attached hereto, and everything contained therein is adopted by reference and made part of these specifications and conditions.
- C. **Examination of Specifications:** It shall be the Vendor's responsibility to carefully examine the contents of the specifications to be completely familiar with all requirements specified.
- D. **Similar or Approved Equal:** Where certain brands, type or grade of product is specified, it is not the intent to discriminate against any approved equal, but to inform the Vendor of the function and general quality desired by the Edina School District. The Vendor may submit a proposal upon any similar equipment which will serve the purpose and size specified, providing that equipment is equal to or better than that specified. The district reserves the right to determine equivalence where such items are proposed. To assist the district in determining equivalence, the Vendor must submit catalog data with such specifications and indicate on the proposal form to make it clear to the Edina School District what item has been quoted upon.
- E. **Addenda:** Should there be any question regarding the intent of the specifications, Vendors shall notify the Director of Technology via email before submitting proposal and an addendum will be posted on the District's website for all Vendors clarifying the intent in question.
- F. **Quantities:** All quantities shown in the specifications shall be considered on a more-or-less basis. The Edina School District reserves the right to increase or decrease the quantities.
- G. **Packaging and Delivery:** All products shall be delivered F.O.B. to the specified delivery point in first class condition, free from any defects of processing or damage due to handling in shipping or delivery. Items which are delivered in packages, cartons, or crates will be accepted only upon the guarantee that upon removal from packaging by the owner they are found to be in first class condition without any defects either incurred in transit or process. Any items which are rejected because of any kind of damage or defect prior to acceptance by the Edina School District must be removed and replaced at no additional cost to the Edina School District.
- H. **Cancellation of Contract:** The Edina School District reserves the right to cancel a contract entered into with the successful Vendor any time during the life of the contract if the Edina School District deems the Vendor's product or service fails to meet the standards established by the detailed specifications or the general provisions of the solicitation.
- I. **Writing:** Within ten (10) days of the award, persons having authority to contract for the parties shall duly execute a formal contract covering the subject matter of the proposal.
- J. **Form of Proposals:** The proposal must be submitted on the form prescribed by the District, a sample of which is contained in these specifications.
- K. **Vendor Qualifications:** The District reserves the right to refuse to consider the proposal of a vendor who is not known to be reliable, skilled, and regularly engaged in providing the service and/or goods described in the request. In addition, the District may require of any vendor to provide evidence satisfactory to the District, of the vendor's financial responsibility, and ability to efficiently, economically and satisfactorily perform the services and/or deliver the goods required by the District.
- L. **Rejection of Proposal:** In addition to grounds for rejection stated elsewhere in law, or in these specifications and conditions, the District may reject a proposal if:
- 1) The vendor fails to provide reasonable evidence reasonably requested pursuant to term G.
 - 2) The vendor misstates or conceals any material fact in their proposal.
 - 3) The proposal submitted is conditional.
- M. **Alterations and Erasures:** A proposal containing an alteration or erasure of any price contained in the proposed quote, which is used in determining the lowest responsible quote shall be rejected unless the alteration or erasure is corrected as herein provided. An alteration or erasure may be crossed out and the correction thereof printed in ink or typewritten adjacent thereto an initialed in ink by the person signing the proposal.
- N. **Identical low Proposals:** In the case of identical low proposals from two or more vendors, the Board may at its discretion utilize negotiated procurement methods with the tied low vendors with lowest proposals for that particular transaction so long as the price paid does not exceed the original proposal.
- O. **Single Quote:** In the case where only a single proposal is received, the Board may, at its discretion, negotiate a mutually agreeable contract with the vendor so long as the price paid does not exceed the original proposed quote.
- P. **Withdrawal and Award Deadlines:** No vendor may withdraw their proposal within 60 days after the date of opening. The District may elect to take up to 60 days to decide which vendor is to receive the award.
- Q. **Award Options:** District reserves the right to:
- 1) Award this contract in part or whole to a single vendor
 - 2) Reject any or all quotes/proposals.
 - 3) Award contract based on the investigation of vendors, as well as acceptance of alternates, all of which the Owner deems to be in their best interest.
 - 4) Waive informalities or minor irregularities in proposals and waive minor irregularities or discrepancies in RFP procedure.
 - 5) Cancel a contract entered in to with the successful vendor at any time, upon 30 days written notice if the District's standards are not met.
 - 6) The District is solely responsible for rendering the decision in matters of interpretation of all terms and conditions.
 - 7) The District will consider in addition to the RFP process, the quality, suitability and adaptability of the item(s) to be purchased for the use for which it is intended when determining the lowest responsible vendor,
 - 8) Trade-in policy and allowances will be considered where appropriate.
- R. **Acceptance:**
- 9) The Vendor agrees to comply with all Federal, State and local laws, ordinances and all applicable rules, regulations and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the company's performance of the provisions of this agreement.
- S. **Collusion:** Conspiracy between vendors is cause for rejection of all proposals of the vendors involved.

Terms and Conditions (cont'd)

T. Assignments:

- 10) The Vendor shall not assign the whole or any part of this contract or any monies due or to become due without written consent of the Edina School District. In case the Vendor assigns all or any part of any monies due or to become due under this contract, the instrument of assignment shall contain a clause stating that the right of the assignee to any monies due or to become due to the Vendor shall be subject to prior liens of all persons, firms and corporations for services rendered or materials supplied for the performance of the work called for in this contract.
- 11) Minn. Stat. Section 471.425 Subd. 4a requires that if the prime contractor assigns any part of the contract to a subcontractor, the prime contractor must pay the subcontractor within ten days of the receipt of payment from the school district for undisputed services provided by the subcontractor. The contract must require the prime contractor pay interest of 1.5 percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor.
- 12) The minimum monthly interest penalty payment for an unpaid balance of \$100.00 or more is \$10.00. For an unpaid balance of less than \$100.00, the prime contractor shall pay the actual penalty due the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from a prime contractor must be awarded its costs and disbursements, including attorney's fees incurred in bringing the action.

U. Insurance Requirements: You may be required to provide proof of insurance as requested by District. Coverage levels described below should be considered MINIMUM requirements.

- 13) Independent School District No.273 shall be named as Additional Insured on a primary and noncontributory basis.
- 14) In the signature box of the Certificate the wording "endeavor to" and "but failure to" through "representatives" should be stricken from the Certificate.
- 15) Contractor shall supply the Edina School District with a Certificate of Insurance for all specified coverages noted above within ten (10) days of the award.
- 16) No liability resulting from a vehicular accident, or any driver or operational negligence will be assumed by the Edina School District, its employees or its authorized representatives.
- 17) The Vendor should meet, at a minimum, the insurance requirements described below:

Insurance	Coverage	Aggregate
Comprehensive General Liability (including Premises-Operations; Independent Contractor's Protective; Products and Completed Operations; Broad-Form Property Damage)	\$1,000,000 each occurrence	\$2,000,000 aggregate
Comprehensive Automobile Liability	\$1,000,000 combined single limit for Bodily Injury and Property Damage	\$2,000,000 aggregate
Uninsured and Underinsured Motorists	\$1,000,000 per accident	
Hired and Non-Owned Automobile Liability	\$1,000,000 per accident	
Umbrella Liability	\$1,000,000 each occurrence	\$2,000,000 aggregate
	\$1,000,000 each occurrence	\$2,000,000 aggregate
Personal Injury Protection (PIP)	\$20,000 per person with \$20,000 Economic Benefit (part of no-fault)	
Worker's Compensation	\$500,000 by bodily injury by accident	n/a
	\$500,000 bodily injury by disease for each employee	

- V. **Non-Waiver of Specifications and Conditions:** Failure or neglect of the District to require compliance with any term, condition, or specification of the quoting shall not be deemed a waiver of the same.
- W. **Terms of Payment:** Payments will be according to Minnesota Statute 471.425, currently providing for payment within 35 days after receipt of the merchandise or the invoice, whichever comes latest. Nothing in the vendor's proposal, quote, contract, or invoice will override this provision.
- X. **Taxes:** No direct charge may be made for federal, state or municipal sales and excise taxes, for which Independent School District 273 is exempt. The quote price shall not include the amount of any such tax. The vendor shall pay all taxes imposed on any and all goods and/or services used so that there will be no liability on the part of the Owner for any type of tax assessed thereon.
 - Minnesota Taxes: Instrumentalities of the State of Minnesota are not subject to the State of Minnesota Sales Tax pursuant to Minnesota Laws of 1967, Extra Session, Chapter 32, Article XIII, Section 25, Sub 1, Para. (J).
 - Excise Taxes: Instrumentalities of the State of Minnesota are not subject to Federal Excise Taxes. Individual exemption certificates will be furnished upon request if needed by successful vendor(s) to reclaim such charges.
- Y. **Confidentiality:** All documents, materials and information supplied to the School District are subject to the Minnesota government data practice act.

Submission Worksheet

Your Company Information

Company Name	CDW Government LLC	Date	04/05/2024
Address	230 N. Milwaukee Ave	City	Vernon Hills
State	IL	Zip	60061
Contact Name	Mayank Srivastava	Contact Title	Executive Account Manager
Contact Phone	(312) 705-9366	Contact Email	mayasri@cdw.com
Eligible Cooperative/Joint Powers Agreement utilized (Holding organization and contract number)			

References

	District	Contact Name	Contact Phone	Contact Email
Reference #1	Rochester Public Schools	Michael R Johnson	(507) 328-4380	mijohnson2@rochesterschools.org
Reference #2	Lakeville Area School District	Tracy Brovold	952-232-3955	tracy.brovold@isd194.org

Qualifications

Have you reviewed and accept the terms and conditions outlined in this document? [Y/N]	Y
Are you eligible to do business with public school districts in the State of Minnesota? [Y/N]	Y
What is the approximate number of weeks between order submission date and delivery to district? [#]	2-4 weeks
What is the latest date for receipt of Purchase Order to ensure delivery by July 1 st , 2024? [DATE]	ASAP

Price Bid

Description	Qty	Cost/Each	Cost Net
Audio Enhancement Beam Pro System with teacher microphone, power supply, and wall mount.	105	\$	\$
5-Year Warranty and Support (Indicate if included in price above)	105	\$	\$
Total		\$	

PLEASE SEE ATTACHED CDW QUOTE

Additional Item Pricing

Please share any additional parts, services, or warranty included or discounted based on the proposed units above.

Description/Includes	Quantity Proposed	Per unit price proposed	Net

Pricing Offer

PRICE QUOTE



QUOTE ID: 660229
Revision: 1
CUSTOMER ID: 4079074
QUOTE DATE: 04/04/2024
QUOTE EXPIRES: 05/06/2024
PAYMENT TERMS: Net 30 Days
FOB: Port of Origin

230 N Milwaukee Ave
Vernon Hills, IL 60061

Project: Audio Enhancement
Attention: Nathaniel Lindley
Prepared for: Edina Public Schools - Isd 273
4608 Casco Ave
Edina, MN
55424

Sales Person: Dave Donarski
Phone: (847) 465-6000
Email: davedon@cdwg.com
ISR: Mayank Srivastava
Phone: (312) 705-9366
Email: mayasri@cdw.com

Qty	Part Number	EDC	Description	Customer Price	Customer Extended Price
Audio Enhancement					
105	XD-1212	7456227	Audio Enhancement BEAM Pro - sound bar - for PA system - wireless	\$ 1,011.89	\$ 106,248.45
105	AC-3007	7470057	Audio Enhancement Wall Mount for Beam Pro Sound Bar	\$ 143.62	\$ 15,080.10
105	ST-XD-9026	7862635	AUDIO ENHANCEMENT XT TEACHER BOX MIC	\$ 248.95	\$ 26,139.75

Quote Total: \$ 147,468.30

V.L. Student Support Services Agreement(s)

V.L.1. Children's Hospital Medical Center



Board Meeting Date: May 13, 2024

Title: Contract for Independent School District 273 and a Consulting Services and License Agreement with Children's Hospital Medical Center in Ohio.

Type: Consent

Presenter(s): Jody Remsing

Description: The purpose of this Agreement is to create a Consulting Services and License Agreement with Children's Hospital Medical Center in Ohio with Edina Public Schools.

Recommendation: Approve the attached Consulting Services and License Agreement with Children's Hospital Medical Center.

Desired Outcomes from the Board: Approve the attached Consulting Services and License Agreement with Children's Hospital Medical Center.

Attachments: Consulting Services and License Agreement with Children's Hospital Medical Center.

**CONSULTING SERVICES AND LICENSE AGREEMENT
PROJECT SEARCH®**

THIS CONSULTING SERVICES AND LICENSE AGREEMENT (“Agreement”), effective as of the 14th day of February, 2024 (“Effective Date”), by and between Children’s Hospital Medical Center (“Licensor”), an Ohio nonprofit corporation, located at 3333 Burnet Ave., Cincinnati, Ohio 45229-3039 and Edina Public Schools (“Licensee”), located at 5701 Normandale Road Edina, MN 55424.

WHEREAS, Licensor has developed a program referred to as Project SEARCH® which creates innovative solutions for workforce and career development for people with disabilities;

WHEREAS, in conjunction with its Project SEARCH® program, Licensor has created Project SEARCH® program implementation materials (“Materials”) which will be provided to Licensee upon signature by both parties to this Agreement;

WHEREAS, Licensor provides consulting services to Licensees to assist such Licensees in their implementation of the Project SEARCH® program using some or all of the Materials;

WHEREAS, Licensor is able to apply and obtain certain grants to expand its Project SEARCH® program based on this Agreement and other similar agreements; and

WHEREAS, Licensee is desirous of using some or all of the Materials and engaging Licensor to provide certain Services in connection with its business;

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises hereinafter set forth, the parties agree as follows:

**Article I
License**

A. Project Implementation License. Licensor hereby grants to Licensee a non-exclusive, nontransferable license to reproduce, disseminate and display the Materials for its own internal use in connection with the implementation of the Project SEARCH® program at the sites listed in Exhibit A (“Sites”). Such license permits Licensee to sublicense the Materials to third parties engaged by Licensee to implement the Project SEARCH® program at the Sites, provided Licensee provides Licensor at least five (5) business days written notice of such third parties prior to providing such parties the Materials and Licensor does not object to such parties during such five (5) business day period. Licensee is obligated to ensure such third parties comply with all the terms and conditions of this Agreement and is responsible for such third parties activities with respect to implementation of the Project SEARCH® program. Licensee (and its contractors, agents and/or representatives) are prohibited from implementing the Project SEARCH® program at any location other than a Site without written consent from Licensor. The Materials, and any copies thereof, may not be transferred or taken or otherwise provided by Licensee to another institution or company without the prior written consent of Licensor. For the avoidance of doubt, Licensee may not share any Materials with any other site or potential site and its representatives without prior written consent from Licensor. Licensee agrees to implement the Project SEARCH® program in strict compliance with the Material.

Licensor further grants to Licensee a non-exclusive, nontransferable license to use Licensor’s name and Project SEARCH® trademark only in connection with the Materials and only for the purpose of implementing the Project SEARCH® program at the Sites and only in the form and manner and with appropriate legends as prescribed from time to time by Licensor. From time-to-time, Licensor may approve Licensee’s use of Licensor’s name and/or Project SEARCH® trademark on Licensee’s website, and/or in an article, publication, or video created by Licensee and in such event Licensee must acknowledge Licensor and

its Project SEARCH[®] Program as the founder and refer interested parties back to Licensor for information about the Project SEARCH[®] Program. Licensee agrees not to use any other trademark or service mark, alone or in combination with Licensor's marks, on the licensed Materials without Licensor's prior written approval, and Licensee will at no time use or apply to register any trademark, trade name, service mark or other designation that is confusingly similar to the trademark. Upon Licensor's request, Licensee will, from time to time, provide Licensor samples of its use of the trademark hereunder. The foregoing trademark license shall cease immediately with respect to a trademark if and when such trademark has been superseded or replaced by a new trademark. Licensee shall acquire no right, title or interest in or to the trademark, and all goodwill derived from the use of the trademark shall inure solely to the benefit of Licensor.

B. Negation of Rights Not Licensed. Licensee shall not modify or amend any Materials or create any derivative works or improvements thereto (all such modifications, amendments, improvements of derivative works collectively referred to as "Modifications") without the prior written consent of Licensor. Modifications, whether authorized or unauthorized, will be solely owned by Licensor and shall be subject to the limited licenses and restrictions set forth in this Agreement with respect to Materials. Licensee agrees to execute (and cause its employees and contractors to execute) any additional documents and do all things necessary or appropriate (at Licensor's expense) to vest and confirm all rights in the Project SEARCH[®] program and all Materials and Modifications (including, without limitation, all patents, copyrights, trade secrets and other intellectual property rights therein, whether now existing or hereafter coming into existence) in Licensor and to facilitate the obtaining by Licensor of any desired legal protection for the same in any countries. Any rights not expressly granted by this Agreement shall not be implied; the license granted pursuant to this Agreement authorizes only the use of the Materials licensed herein.

C. Duration of License. This Agreement will commence on the date first written above and will continue for a term of one (1) year ("Initial Term") unless after this Agreement has been in effect for ninety (90) days it is terminated by either party upon thirty (30) days prior written notice. In addition, Licensor may terminate this Agreement upon written notice, effective immediately, due to Licensee's breach of any provision hereof or in the event Licensee becomes insolvent or ceases to do business. Upon termination of this Agreement, Licensee shall discontinue immediately all use of the Materials, Modifications and Licensor's Confidential Information and destroy or otherwise cease display of all printed materials bearing any of the Licensor's copyrights, trademarks or service marks. All rights in the Materials and Modifications shall remain the property of Licensor.

In the event Licensee elects to continue using the Materials at the Sites after the Initial Term or any Additional Term (as defined below), Licensee may do so by providing Licensor thirty (30) days prior written notice indicating its desire to renew these terms for an additional one (1) year term ("Additional Term") and pay Licensor its then-current license fee for such Additional Term(s). In the event Licensee pays the then-applicable fee for the Additional Term and Licensor accepts such payment, the parties understand that such action will renew this agreement for an Additional Term. For the first Additional Term billed in October 2024, the license fee is \$350.00; for Additional Terms (billed annually in October), the license fee will be Licensor's then-current fee which will not exceed 20% increase from the prior term's fee. Upon the renewal of license after Additional Term and further program expansion, Licensee is required to use database and all information in database shall remain the property of Licensor.

D. Copyright Notice. All copies of the Materials reproduced, displayed or disseminated pursuant to this Agreement shall contain a copyright notice in the name of Licensor in a form approved by Licensor and a statement that the Materials have been reprinted under a license granted by Licensor.

E. Replication Rules. Licensee may offer tours of the Project SEARCH[®] program implemented at the Sites to third parties provided Licensor has completed an audit of such Site confirming fidelity to the Project SEARCH[®] program and Materials and such confirmation has been received by Licensee from Licensor in writing within three (3) months of such tour. Model fidelity audit must be at the end of the first year of program and new program must include a first term review. Neither Licensee nor any Site can participate in research and/or generate a publication with respect to its implementation of the Project SEARCH[®] program without

successful completion of a model fidelity audit, as evidenced in a writing signed by Licensor, completed in writing no more than three (3) months prior to such activities being commenced.

Article II Consulting Services

A. Description of Services. Licensee hereby engages Licensor as an independent contractor to provide the services set forth in Exhibit A attached hereto and incorporated herein by reference (“Services”). Licensor shall deliver the Services on the dates and for the fees specified in Exhibit A. After the first year of this Agreement, the fees stated in Exhibit A may be changed from time-to-time upon thirty (30) days prior notice. Licensor shall submit an invoice to Licensee on a monthly basis setting forth the date Services were provided, a description of Services rendered, hours spent and fees due. Licensee shall pay such invoice within thirty (30) days of receipt of an undisputed invoice. Licensee agrees that any materials resulting from the Services will be solely owned by Licensor and Licensor hereby grants Licensee a non-exclusive, non-transferable license to use such materials for the term of this Agreement. Licensee agrees to implement the Project SEARCH® Program consistent with such Services and the Materials.

B. Travel Expenses. Travel, lodging and living expenses incurred in conjunction with providing Services are included in the fees identified in Exhibit A.

Article III Miscellaneous

A. Audit. During the term of this Agreement, Licensee shall permit Licensor, upon reasonable advance notice and during regular business hours, access to Licensee’s site and books and records directly related to this Agreement to confirm that the Licensee is performing in compliance with this Agreement.

B. Confidential Information. Each party agrees not to disclose to third parties or employees without a need to know, information received from the other party which has been identified as proprietary or confidential, or which by the nature of the circumstances surrounding disclosure, should in good faith be treated as proprietary or confidential (collectively “Information”). Both parties agree that it shall treat and safeguard the other party’s Information with the same standard of care employed for its own Information and shall in no event employ less than a reasonable standard of care. The foregoing confidentiality obligations shall not apply when, after and to the extent the Information disclosed: (i) is now, or hereafter becomes, generally available to the public through no fault of the receiving party or its employees, agents, or contractors; (ii) was already in possession of the receiving party without restriction as to confidentiality at the time of disclosure as evidenced by competent written records; (iii) is subsequently received by the receiving party from a third party without restriction and without breaching any confidential obligation between the third party and the disclosing party hereunder; and (iv) is required to be disclosed by applicable law, rule, or court order, in which case receiving party shall promptly notify disclosing party of such required disclosure, take all reasonable steps to limit the scope of such disclosure, and provide disclosing party with an opportunity to comment on such proposed disclosure. All Information shall remain the property of the disclosing party and disclosure shall not be construed as a grant of any license of the Information to the receiving party. In the event that either party should breach any of its responsibilities under this Section, or in the event that such a breach appears to be an imminent possibility, the non-breaching party shall be entitled to all legal and equitable remedies, including, without limitation, issuance of injunctive orders restraining the breaching party, its employees, agents or independent contractors, from committing such breach. The foregoing obligations of confidentiality and use shall continue for five (5) years after the termination of this Agreement.

C. No Partnership, etc. This Agreement shall not be construed as establishing a partnership, agency or joint venture between the parties. Neither party shall have any right to obligate or bind the other party in any manner whatsoever, and nothing herein contained shall give, or is intended to give, any rights of any kind to any third parties.

D. Limitation of Liability; Indemnification. LICENSOR MAKES NO WARRANTY, IMPLIED OR EXPRESS, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT OR FITNESS FOR ANY PARTICULAR PURPOSE, WITH RESPECT TO THE PROJECT SEARCH® PROGRAM OR THE MATERIALS. Without limiting the generality of the foregoing, Licensor does not warrant the accuracy or suitability of information in the Materials and shall have no liability for use of the licensed Materials by Licensee or any third party. Licensor does not undertake any obligation to update or otherwise modify the Materials. Unless prohibited by state law, Licensee agrees to indemnify, hold harmless, and defend Licensor, its officers, trustees, directors, employees, and agents from and against all loss, liability, claims, costs (including reasonable attorneys' fees), judgments and other expenses arising out of or on account of any use of the licensed Materials, including but not limited to any claim by or in respect of any individual for death or bodily injury.

E. Assignment. The rights granted to Licensee hereunder shall not be assigned, sublicensed or otherwise transferred by Licensee without the prior written consent of Licensor, and any such attempted transfer without such written consent shall be void and of no effect. This Agreement shall be binding upon the parties hereto and their permitted successors and assigns.

F. Entire Agreement; Modifications. This writing sets forth the entire agreement with respect to the subject matter hereof and supersedes any prior agreements or understandings relating to the subject matter hereof. Any waiver, modification, or cancellation of any terms or conditions of this Agreement must be in writing, and no waiver by Licensor, whether express or implied, of any breach or default by Licensee shall constitute a continuing waiver of any term or provision of this Agreement.

G. Severability. In the event that any term or provision of this Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other term or provision hereof, and such invalid, illegal or unenforceable term or provision shall be reformed so as to most nearly effect the intent of the parties without invalidity or illegality.

H. Governing Law. Unless prohibited by state law imposed on Licensee, this Agreement and all matters arising out of or relating to this Agreement shall be governed by the laws of the State of Ohio (excluding its conflict of law provisions) and the provisions of applicable copyright law. The courts located in Hamilton County, Ohio shall have exclusive jurisdiction and venue over any suit or action against Licensor arising out of or relating to this Agreement. Licensee hereby consents to the personal jurisdiction of such courts and waives any objections to such venue.

I. Compliance with Law. Licensee agrees that it is its sole responsibility to implement the Project SEARCH® model in accordance with applicable federal, state and local laws.

J. Executed in Multiple Counterparts. This Agreement and any amendments to it may be executed in one or more counterparts, each of which shall be deemed to be an original copy, and all of which, when taken together, shall be deemed to constitute one and the same document. Signatures to this Agreement and any amendments to it may be transmitted by fax, by electronic mail in "portable document format" (".pdf"), or by any other electronic means intended to preserve the original graphic and pictorial appearance of the Agreement, shall have the same effect as physical delivery of the paper document bearing the original signature.

IN WITNESS WHEREOF, the parties have caused the Agreement to be executed as of the day and year first above written.

CHILDREN'S HOSPITAL MEDICAL CENTER

EDINA PUBLIC SCHOOLS

Signature: _____
By: Courtney Campbell-Saxton
Title: Vice President, Patient Services Finance
Date: _____

Signature: Mert Woodward
By: MERT WOODARD
Title: DIRECTOR, FINANCE & OPERATIONS
Date: MAY 2, 2024

EXHIBIT A

DESCRIPTION OF SERVICES

Description of Services:

Licensors will provide Licensee technical assistance necessary for implementation of a Project SEARCH[®] Adult Employment or High School Transition Program at the Sites listed below. Such services are more fully described in Schedule 1, attached hereto and incorporated herein.

Fees:

The Licensing and Technical Assistance fee 18K will be paid by the Minnesota Department of Education. The Annual license renewal fee will be paid by Edina Public Schools.

Sites:

Fairview Southdale Hospital
6401 France Ave S.
Edina, MN 55435

SCHEDULE 1

Project SEARCH® Implementation Plan for Licensed Sites

Project SEARCH Licensing Agreement	Detail
<p>Project SEARCH License provides a comprehensive package of resources and tools</p>	<p>Project SEARCH Member Portal (www.projectsearch.us; Click "User Login" to access Member Portal): The Project SEARCH Member Portal consolidates all Project SEARCH resources and tools under a single log-in. By providing an online "gathering place" the Portal enhances communication within and among program sites and encourages greater involvement of all team members. By providing essential tools and resources in a single, convenient location, the Portal also promotes consistent program quality and better outcomes through increased Model Fidelity. The Member Portal includes these features:</p> <ul style="list-style-type: none"> - My Program: This is where program sites can view and manage their program site team (organizations and associated contacts). It is also where designated team members enter and update intern data including demographics, internships, and employment outcomes. - Calendar: This is where program sites can view a complete listing of all trainings, webinars, and other events sponsored by the Project SEARCH leadership team, with links to register or join. - Reports: This feature provides easy access to customizable, downloadable reports on program site partners, interns, and employment outcomes. - Toolkit: This is where users can find all the documents and templates of the Resource Guide and Curriculum—critical tools for implementing and managing a successful program site. - P.S. Let's Chat: This online discussion format allows users to communicate with fellow Project SEARCH practitioners—ask questions, share tips and tools, or just check-in to see what's happening. - Staff Training: This section provides access the Project SEARCH Academy, where Portal users can learn more about the Project SEARCH model through brief online courses. After taking the courses, users can take quizzes to earn certificates and continuing education credits. - Video Library: This is a dynamic collection of curated videos on Project SEARCH and related topics for users to view or share. - Instructions: This is a series of modules with detailed, step-by-step instructions for using the Project SEARCH Member Portal. <p>Project SEARCH Employability Skills Curriculum (Completely available 07/21):</p> <ul style="list-style-type: none"> - The curriculum was developed by Project SEARCH with assistance from an international team of 25 Project SEARCH instructors. Each comprehensive lesson plan includes guidance for instructors, a minimum of 5 activities, a glossary of specialized terms, assessment ideas, and links to other resources. The curriculum can be customized to different host business sites and includes units in these subject areas: Team Building, Workplace Safety,

SCHEDULE 1

Technology, Self-Advocacy, Maintaining Employment, Financial Literacy, Health and Wellness, Preparing for Employment, and Social and Communication Skills.

Resource Guide / Essential Documents:

- A collection of 80+ documents designed to help all Project SEARCH teams adhere to model fidelity to implement and maintain a successful program. The documents were created by Project SEARCH leadership and are meant to provide a template that sites can customize to the needs of their particular host business, partners, and interns

VocFit (can be accessed via the Project SEARCH Member Portal):

- An age-appropriate transition assessment and job/internship matching tool

Webinars:

- Regular interactions with Project SEARCH leaderships covering a variety of topics, such as: new developments, upcoming trainings, general Q&A, etc.

Social Media:

- Our international social media accounts, including Facebook, Twitter, and LinkedIn, where stories about local Project SEARCH programs can be publicized.

Project SEARCH Website (www.projectsearch.us):

- Access to the latest information about Project SEARCH, program sites, marketing materials, national and international disability employment initiatives, etc.

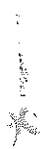
Project SEARCH Program Specialist Connection:

- Access to Program Specialist through conference calls, email, and video conferencing to provide assistance as needed.

Self-Audit Tool (Recommended Annually):

- Tool that program site teams can use to strategically direct areas of quality improvement and Model Fidelity alignment.

*Project SEARCH is focused on continuous improvement and is also updating our curriculum, materials, trainings, etc. on an ongoing basis to ensure we provide the most up-to-date content to new and existing programs.



SCHEDULE 1

Required Technical Assistance Activities	Detail	Timeline
<p>Technical Assistance Step 1:</p> <p>Introduction and Planning for Project SEARCH (Virtual or In-Person)</p> <p>*Note: if In-Person, please schedule 2 consecutive days with the whole team.</p> <p><i>Approximately 9-12 hours of content and group work that can be individualized for each team</i></p>	<p>Pre-requisites to Introduction</p> <ul style="list-style-type: none"> - Meet with Program Specialist to determine timeline, agenda, and participant list - Assign someone to be Program Site Database Coordinator (PSDC) in the Project SEARCH Member Portal <ul style="list-style-type: none"> o PSDC will give access to all partners associated with new Project SEARCH program - Project SEARCH 101 (Project SEARCH Academy) - Selected Essential Documents (to be shared by Program Specialist) <p style="text-align: center;">Agenda</p> <p>Part 1: approximately 3-4 hours (Invite additional staff and partners to Part 1) – 500' view</p> <p>Introductions</p> <p>Model Overview</p> <ul style="list-style-type: none"> - Project SEARCH Overview <ul style="list-style-type: none"> o Model Fidelity o Project SEARCH Outcome Data o History of the program o Braided Funding o Annual Calendar and Daily Schedule o Journey Map to Launch - Partnerships <ul style="list-style-type: none"> o Partner Organizations/Staff needed for project o Roles and Responsibilities o Forming Your Team - Intern Recruitment and Selection <ul style="list-style-type: none"> o Team consensus on sustainable cohort o Marketing o Information Sessions o Skills Assessment Day o Student Selection 	<p>6 – 9 months before program start date</p>

SCHEDULE 1

- Letters to families
- IEP / VR Eligibility finalized before the school year ends
- Summer events: Travel Training, family information, etc.

Part 2: approximately 3-4 hours – 50' view

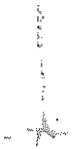
Introduction to Additional Tools and Concepts:

- Project SEARCH Member Portal – Information, Staff Training, Videos and Data
- Project SEARCH Employability Skills Curriculum and Essential Documents
- Principles of internship development
- Staff roles and responsibilities during the internship process
- Tools used for skills gain assessment i.e., VocFit.com
- Preparation for Part 3: Project Planning – identify team members and team leads

Part 3: approximately 3-4 hours (could be longer depending on the size of the Steering Committee) – 5' View

Introductions

- Introduce and work through project planning sections (below) with Steering Committee
- Select lead and due date for each item
- Select someone to complete the spreadsheet as you move through the following:
 - Understand and Prepare for the Program
 - Form your Steering Committee
 - Hiring Staff: Instructor and Skills Trainers
 - Recruit and Select Interns
 - Tour the Business and Identify Internships
 - Develop the Internship Task Lists /Educate Managers and Mentors
 - Utilize VocFit for Matching
 - Complete Final Logistics
 - Host a Welcome Event – Celebrate Launch!



SCHEDULE 1

<p>Technical Assistance Step 2: Teaching and Training for Success</p> <p><i>Virtual Training: 8 modules, approximately 2-hours each</i></p>	<p>All team members will be required to attend all 8 modules, virtually. We plan to offer the virtual modules during the months of May, June, and August for new programs. We recommend that you attend the virtual sessions with your local partners.</p> <ol style="list-style-type: none"> 1. The Transition from Student to Intern to Employee 2. Collaboration and Communication: Roles and Responsibilities 3. Using VocFit and Employment Planning Meetings to Plan for Successful Internships 4. Internship Development 5. Internship Fundamentals 6. Aspirational Job Development 7. Employability Skills Curriculum* 8. Coordinating the Annual Calendar* <p>*The <i>Employability Skills Curriculum</i> and <i>Laying out the Annual Calendar</i> modules are only required for instructors and skill trainers to attend; other team members are welcome to join.</p>	<p style="text-align: right;">May, June, August</p>
<p>Technical Assistance Step 3: In-Person Internship Development and On-Site Team Orientation for Program Delivery</p> <p><i>Approximately 12-16 hours, or 2 days of on-site service</i></p>	<p>Day 1: Internship Process (6 – 8 hours)</p> <p>Topics:</p> <ul style="list-style-type: none"> - Tour Host Business - Present Project SEARCH to host business site leadership - Identify internships based on Project SEARCH criteria <ul style="list-style-type: none"> o Competitive and marketable skills o Can we scaffold skills o Variety of internship opportunities - Create a schedule and times to develop internships <ul style="list-style-type: none"> o Observe the work of the department o Meet with managers o Identify the mentors o Develop the task lists o Brainstorm possible accommodations / tools / work aids o Discuss use of VocFit before and during the internship process <p>Day 2: Scope and Sequence of your Project SEARCH Program (6 – 8 hours)</p>	<p style="text-align: right;">June, July, or August – prior to 1st program year</p>



SCHEDULE 1

	<p>Topics:</p> <ul style="list-style-type: none"> - Day-to-Day Operations / Annual Calendar - Orientation (first three weeks) - Daily Schedule - Internships: Scheduling, Matching, Preparation, Intern Support Plans, Assessment, etc. - Curriculum: 9 Units, lesson plan format, sequencing, customization of plans to local needs - Employment Planning Meetings - Transition Weeks - Problem Solving 	
<p>Technical Assistance Step 4: Virtual Check-In with Steering Committee <i>Approximately 1-2 hours of service</i></p>	<p>Attend a Steering Committee during 1st Internship</p> <p>Connect with team members about:</p> <ul style="list-style-type: none"> • Model Fidelity • Data input of interns/internships • Internship process • Problem solving around interns, internships, etc. • Collaboration with partners • Funding • Continuous Improvement 	<p>October - December</p>
<p>Additional Paid Services</p>	<p>We offer other services at an additional cost. If you are interested, please reach out to your Project SEARCH Consultant and the Project SEARCH Business Office if you are interested.</p>	<p>TBD</p>

VI. Discussion

VI.A. Request for Additional District
Professional Calendar Day on the 2024-25 Calendar



Board Meeting: 5.13.24

Title: Request for Additional District Professional Calendar Day on the 2024-25 Calendar

Type: Discussion

Presenter(S): Jody De St. Hubert, Director of Teaching and Learning

Description: Professional development is crucial for educators as it ensures they stay current with best practices, provides time for learning new standards and resources, and creates collective efficacy across the district. Collective efficacy fosters collaboration, leading to more supportive, positive, and effective learning environments for each and every Edina student and staff member. By investing in professional development, we are investing in the quality of education students receive, ultimately leading to improved academic outcomes and a more engaging, inclusive school experience for all. Currently the Edina 2024-25 calendar has 5 Professional Development Days, 3 of which are not aligned with conferences. These 3 days are labeled “Professional Development Days” and are district lead with strong collaboration with site administrators.

As we look ahead with a variety of stakeholders and across departments over next year and beyond, there are many topics that are critical to provide professional development for at every level of the Early Learning - 12 system. We are specifically implementing READ Act Legislation professional development. Although the READ Act does align closely with our district priorities some of the legislative requirements are limiting our flexibility and tightening our deadlines. Thus we are requesting to add an additional “Professional Development Day” for the 2024-25 school year.

Recommendation: There is no recommendation at this time.

Desired Outcomes for the Board: Review in detail, have questions prepared, and provide feedback on the content provided. This discussion will be brought back to the board for action at the June 10th board meeting.

As we look ahead with a variety of stakeholders and across departments over the next three years, there are many topics that are critical to provide professional development for at every level of the Early Learning - 12 system. This will ensure excellence for each and every Edina student.

In addition to on-going training such as annual mandated trainings, specific trainings for license renewal, continued CoGAT implementation training, learning on technology advancements/AI, specific training to support the need of students with IEPs, 504 training, and Social and Emotional Learning, there are three **main areas** that these topics fall into:

1. Strategy Plan A: Advance Academic Growth and Readiness
 - a. PreK-12 Comprehensive Literacy Plan
 - b. Curriculum Reviews specific to ELA (in various stages depending on level) and Social Studies (in exploration) and Math (beginning exploration in 24-25 or 25-26)
 - c. K-5 STEAM
2. Strategy Plan B: Ensure and Equitable and Inclusive Culture
 - a. Culturally Proficient School Systems
3. Strategy Plan C: Foster Positive Learning Environment and Whole Student and Staff Wellness Support
 - a. Social and Emotional Learning
 - b. Adult Wellness

We are also implementing READ Act Legislation professional development. Although the READ Act does align closely with our PreK-12 CLP some of the legislative requirements are limiting our flexibility and tightening our deadlines.

The READ Act professional development that Edina has chosen is LETRs. In 2024-25 approximately 220 staff will be participating in the LETRs training. LETRs consists of 2 volumes of training; each volume consisting of 4 units. The total hours of professional development for the 8 units is 136. Each unit includes one 6-hour full group session and 10 or 12 asynchronous independent hours of learning.

- For the 2024-25 we have 3 District Allocated Professional Development days, with these days and an addition of either a summer or August Workshop choice for teachers we are able to fit in each of the necessary 6 hour full group sessions for volume 2.
***Note: Most staff are in this place and we have plans in place for staff that still are working on volume 1.*

Unfortunately, this leaves no additional professional development time. Our proposal is that we add an additional district professional development day on the calendar in April, 2025. This timing would allow us to create intentional professional development on other targeted topics that were mentioned above. For example, this could allow all elementary staff to engage in spring STEAM and/or ELA curriculum resource professional development. Both STEAM and ELA curriculum resources will be new to implementation in the fall of 2025-26. The additional

day will also allow us to continue to build upon the 6-12 CLP focus areas such as literacy across content areas and intervention systems. Another example would allow for Early Learning - 12 professional development on CPSS. As we learn more about READ Act requirements and continue planning with all stakeholder input and across departments this spring, we would enter 2024-25 with a specific and aligned topic for the proposed additional professional development day. The proposed timing with an additional day in April, would also allow us to adjust if we end up having multiple snow days earlier in the year and need to recapture a student contact day. We are and will remain committed to ensuring that Edina students are in school accessing learning as a priority.

Currently, the following districts are adding district professional development days to their 2024-25 calendar in order to fully implement the READ Act:

District	Additional Days
Burnsville	5
Lakeville	5
Byron	4
Minnetonka	3
West St. Paul	3
Big Lake	2
Independent District 728	2
Wayzata	0

VI.B. Marketing Update



Board Meeting Date: May 13, 2024

Title: Marketing Update

Type: Discussion

Presenter: Daphne Edwards, Director of Marketing and Communications

Description: Review of SY 2023-24 marketing initiatives and upcoming plans for SY 2024-25.

Desired Outcome(s) from the Board: Review the attached presentation and bring any questions you may have.

Attachments: Presentation



DEFINING EXCELLENCE

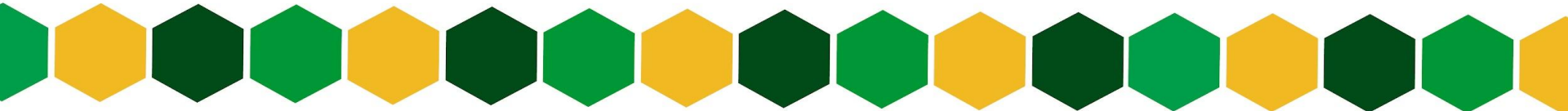
Marketing Update

May 13, 2024

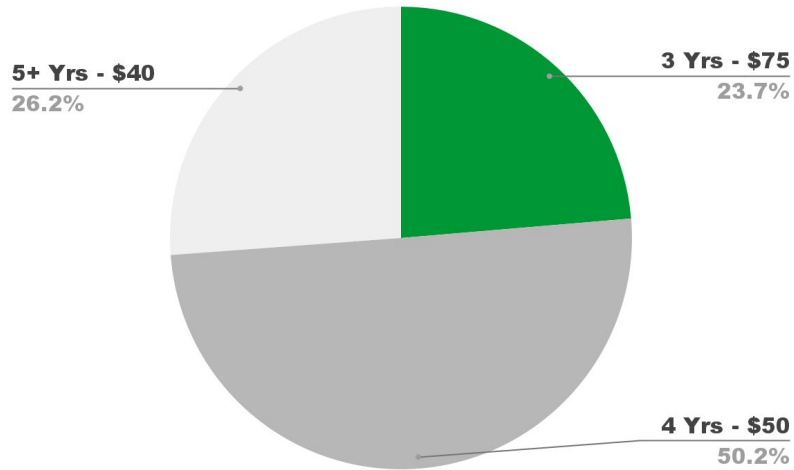


2023-24 Campaigns & Initiatives

- Early Childhood Screening
- Kindergarten
- Social Media
- Competitive Shopping



Early Childhood Screening - Current



- 90 screening appts/month
- 3 emails attempts
- Appointments booked out for 2 months
- 2022-23: 596 ECS / \$31,765

Early Childhood Screening - New



Postcard Campaign - launched December 2023

- + 40 appointments/month
- All 2.5 year olds receive postcards, sent every 6 months until screened
- 2024-25: 860 / ~\$45,900
- Build census data
- **Start relationship sooner**
- **Better options for families**

KG Campaigns and Results



80.2% share to date
(13 students)

New:

- Held Information Nights 4 weeks early - align with competition
- Paid Social
- Posters at Primrose, Edina Library, Jerry's

Last Year:

- Emails to all age eligible residents
- Booklets to Berry Patch, Edina ABC
- Posters to elementary sites

Legacy:

- Kindergarten booklet
- Social media - key dates
- Promote through newsletters
- Outreach to unenrolled families

Middle School Sneak Peek - 4th & 5th Grade



Get ready for an EPIC night to discover what middle school is all about! Get the inside scoop on lockers and switching classes, tour the building, play games and win prizes! Meet the awesome staff and bring your parents/guardians too!

Not sure if you should go to SOUTH VIEW or VALLEY VIEW? The Enrollment Center would be happy to help - just call 952-848-4585.




***November 2024**

Middle School Promotion

Edina Public Schools
January 23 at 9:23 PM

Huge shoutout to 8th grader Arya Nair, the 2023-24 South View Middle School Spelling Bee champion! She aced all 25 words, including the final word, 'frijoles.' Let's rally behind Arya as she gears up for the next level and works to secure a spot in the regional Twin Cities spelling bee this March! #SpellingBeeChampion #SouthViewMiddleSchool #GoodLuckArya #GoHornets



**SPELLING BEE
WINNER**
South View Middle School

110 13 comments 2 shares



Edina Public Schools
2d

Congratulations to the Valley View Middle Mathletes for earning 1st place in their division and an impressive 2nd overall in the state. Every Valley View mathlete scored points in every competition, and a special shoutout to Alvin Yang for achieving a "perfect season," scoring the maximum 140 points in 5 competitions. He's one of only three in the state! The top ten individuals in their division are all Valley View mathletes. Next up: Chapter MATHCOUNTS competition – let's ke... See more



90 7 comments 9 shares



- Edina Middle School Experience
- 4 South View / Valley View

Social Media



Instagram

Reach

117,527 ↑ 70.1%

35,051 ↑ 296.9%

Visits

18,594 ↑ 27.1%

6,810 ↑ 119.5%

Followers

431 ↑ 176.3%

Competitive Shopping

“How do the Big 4 position their programs?”



1,111 - 71.1%

Team of 5:

- Shopping Events
- Outreach
- Engagement Events
- Noteworthy
- Key Messages

Competitive Shopping

BLAKE

Admissions

Dear Daphne,

I hope the school year is off to a good start for your family. Blake's teachers and students have been on campus since late August, and the school year is now in full swing.

I'm pleased to share this season's first installment of our [admissions](#) newsletter with you. Our team sends this weekly email to share [admissions](#) deadlines and events, as well as school news.

Read on to learn more.

Best wishes,

Joe Silvestri
Director of [Admissions](#) & Financial Assistance
952-980-3420, jsilvestri@blakeschool.org

Admissions News



Tour the Early Learning Center

Blake is offering group tours this fall and winter for parents/guardians interested in the Early Learning Center (ELC). Join Blake admissions staff, faculty and current parents to learn about Blake's pre-K to first grade program, observe classes and see all the ELC has to offer. You can sign up for tours via the [Blake admissions portal](#). The tour calendar is accessible through your child's application checklist. We hope to see you at the ELC!



Connect with Current Parents

Conversations with current families are one of the best ways to learn more about Blake. You're invited to reach out to volunteer admissions ambassadors to ask questions or arrange a conversation. [Learn about and connect with parent ambassadors.](#)

Breck's Upcoming Open House

Inbox x



Breck Admissions <info@breckschool@schooladminonline.com>
to me



Admissions Office

Greetings from Breck! We're looking forward to welcoming you to campus this Saturday for our fall Open House. Whether this is your first time visiting our school or a second or third visit, Saturday's event will provide you with ample opportunities to connect with faculty, staff, current parents, and Breck students.

Our Open House begins at 9:00 am and runs until 11:30 am. While this is a casual, drop-in event, we recommend arriving by 10:30 am to take full advantage of event activities. When you arrive, we will pair you with a Breck host who will be your guide throughout your morning with us. This event is open to the whole family; applicants and younger siblings are welcome. Childcare will be available for children ages 4 and up.

Upon arrival on campus, visitor parking is available in the lot on the left side of Ottawa Avenue. Our event begins in the Salas Commons, located inside Breck's main entrance (by the flagpole).

Thank you for your interest in Breck and for taking time out of your weekend to join us. We look forward to seeing you soon!

Best regards,
Admissions Office

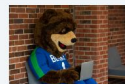


BLAKE

Admissions

You're invited!

Virtual Discover Blake (grades 6-12), Jan. 27, 9:30 - 11:00am



From the comfort of your own cozy den, join Cyrus and others to learn more about Blake and the Blake school community for grades 6-12!

Your family will have an opportunity to choose sessions of interest during the morning and:

- hear from students who joined Blake in Middle and Upper School
- meet teachers, department chairs and division leadership
- learn about college counseling, math, student activities and athletics
- play BLAKE-GO and win a prize

We promise a fun morning of learning more about Blake!

[Click here to register for Discover Blake!](#)



2024-25 New Campaigns & Initiatives

- Assess EPS Shopping Experience **Concept**
 - Tours
 - New Secondary Events
 - Outreach
 - Marketing Materials
 - Website navigation, niche.com
- PLC Ambassadors **Concept**
- Early Learning Study **Design**
 - ECFE
 - Journey to Kindergarten
- Middle School Sneak Peek **Pre-production**
- Middle School Marketing Video **Production**
- High School / 8th Grade Retention **Concept**



Edina Public
Schools

DEFINING EXCELLENCE

Thank You



VI.C. Policy Review (103, 714, 716, 717, 718,
720, 721, 801, 802, 804, 808, 813)



Board Meeting Date: 5/13/2024

Title: Policy Review

Type: Discussion

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 103 Equal Educational Opportunity
- Policy 714 Use of District-Owned Vehicles
- Policy 716 Vending Machines
- Policy 717 Video/Electronic Surveillance
- Policy 718 Construction and Remodeling of Facilities and Grounds
- Policy 720 Uniform Grant Guidance Policy Regarding Federal Revenue Sources
- Policy 721 Service Animals in Schools
- Policy 801 Equal Access by Students to School Facilities
- Policy 802 Disposition of Obsolete Equipment and Material
- Policy 804 Energy Utilization Management
- Policy 808 Naming Facilities and Educational Programs
- Policy 813 Aquatics Policy

Recommendation: Review the suggested modifications for Policies 103, 714, 716, 717, 718, 720, 721, 801, 802, 804, 808, 813.

Desired Outcome(s) from the Board: Review suggested modifications and bring any questions you may have.

Attachments:

1. Policy 103 Equal Educational Opportunity
2. Policy 714 Use of District-Owned Vehicles
3. Policy 716 Vending Machines
4. Policy 717 Video/Electronic Surveillance
5. Policy 718 Construction and Remodeling of Facilities and Grounds
6. Policy 720 Uniform Grant Guidance Policy Regarding Federal Revenue Sources
7. Policy 721 Service Animals in Schools
8. Policy 801 Equal Access by Students to School Facilities
9. Policy 802 Disposition of Obsolete Equipment and Material
10. Policy 804 Energy Utilization Management
11. Policy 808 Naming Facilities and Educational Programs
12. Policy 813 Aquatics Policy

School District

Equal Educational Opportunity

I. Purpose

This policy provides guidance to ensure that equal educational opportunity is provided for all students of the school district.

II. General Statement of Policy

- A. The policy of the school district is to provide equal educational opportunity for all students. The district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, gender identity and expression, or age. The district also makes reasonable accommodations for students with disabilities.
- B. The district prohibits the harassment and discrimination of any individual based on any of the protected classifications listed above. For information about the types of conduct that constitute violation of the district's policy on harassment and violence and the district's procedures for addressing such complaints, refer to the district's policy on harassment and violence (~~Policy 413~~).
- C. The ~~school~~ district prohibits discrimination of ~~students~~ students with a disability, within the intent of Section 504 of the Rehabilitation act of 1973 ("Section 504"), who need services, accommodations, or programs in order to received a free and appropriate public education. For information as to protections that may apply pursuant to Section 504 and the ~~school~~ district's corresponding procedures for addressing disability discrimination complaints, refer to the ~~school~~ district's policy on student disability nondiscrimination. (~~Policy 521~~).
- D. The ~~school~~ district prohibits sexual harassment discrimination of any individual on the basis of sex in its education programs or activities. For information as to the protections that apply pursuant to Title IX and ~~school~~ district's corresponding procedures and process for addressing sexual harassment and discrimination, refer to the school district's policy on Title IX sex nondiscrimination (~~policy 522~~).
- E. This policy applies to all areas of education including academics, coursework, co-curricular and extra-curricular activities, or other rights or privileges of

enrollment.

- F. Every district employee is responsible for complying with this policy.
- G. Any student, parent, or guardian having a question regarding this policy should discuss it with the appropriate district official as provided by policy. In the absence of a specific designee, an inquiry or a complaint should be referred to the district's human rights officer. In ~~Edina Public Schools~~ [the district](#), the ~~D~~irector of ~~H~~uman ~~R~~esources serves as the human rights officer.

Legal References:

Minn. Stat. § 121A.03, ~~S~~ubd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)

Minn. Stat. Ch. 363A (Minnesota Human Rights Act)

20 U.S.C. § 1681 *et seq.* (Title IX of the Education Amendments of 1972)

42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)

42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

Cross References:

Policy 413 (Harassment and Violence [Prohibition, Students and Employees](#))

Policy 521 (Student Disability Nondiscrimination)

Policy 522 (Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process)

Policy

adopted: [03/19/07](#)

amended: [11/07/11](#)

revised: [07/17/18](#)

revised: 10/15/18

revised: 10/17/22

revised: [__/__/24](#)

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Non-Instructional Operations and Business Services

Use of District-Owned Vehicles

I. Purpose

This policy defines appropriate use of school district-owned vehicles.

II. General Statement of Policy

The school district owns and maintains district-owned vehicles necessary to meet the educational and operational needs of the school district. All drivers must be properly licensed and follow federal, state, and local laws related to vehicle transportation. All district policies will apply during the use of district-owned vehicles.

III. Operations

- A. The director of ~~business services~~ finance and operations, director of athletics and activities, director of media and technology services, and director of community education and strategic partnerships will work with the supervisor of transportation and the director of buildings and grounds to coordinate the access, maintenance, and use of school district-owned vehicles.
- B. Personal use of a district-owned vehicle is strictly prohibited. ~~unless preapproved by the superintendent.~~
- C. An employee who uses a personal vehicle for district business is not covered by the district's vehicle insurance.

Policy
adopted: 11/08/10
revised: 09/22/14
reviewed: 03/20/17

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Non-Instructional Operations and Business Services

Vending Machines

I. Purpose

This policy establishes procedures to govern vending machines installed in school district facilities.

II. General Statement of Policy

It is the policy of the school district to contract for, supervise, maintain, and account for the proceeds from vending machines located in school district facilities in a manner that is fair, that maximizes the revenues from those machines, ~~that allows those revenues to be included in the budget of the facility in which they are generated,~~ and that establishes controls to avoid fraud, theft, or the appearance of impropriety.

III. Authorization

Automatic vending machines for the dispensing of food, beverages, or other approved items are authorized in any school facility in the district provided all contracts for such vending machines ~~must be~~ are approved by the school board, as provided in this policy.

IV. Supervision; Approval; Location

A. All vending machines will be under the supervision of the school principal or other person in charge of the facility in which the machine is located. That administrator will be responsible to supervise the operation of the machine so as to be in compliance with this policy and any applicable laws.

B. The items to be dispensed from a vending machine located in a school facility will be approved by the principal or other person in charge of that facility. All food, beverages, or other items approved will be appropriate to the school setting and consistent with Policy 533 (Student Wellness - Food, Nutrition and Physical Activity). In the event a written complaint is filed with the district regarding the approval or disapproval of any item, the superintendent, after proper review, will make the final determination.

C. Vending machines may be approved that will dispense items only during certain hours, through the use of timers or other means. Vending machines should not be operated in competition with the school cafeteria or food service. The principal or other person in charge of the school facility may regulate the hours of operation of

any machine.

- D. Vending machines will be located to meet any applicable building, fire or life/safety codes, and to provide convenience of operation, accessibility, and ease of maintenance. The principal or other person in charge of the facility will review the location of each machine with appropriate maintenance and food service staff.
- E. All vending machines will comply with district advertising guidelines as set forth in ~~Policy 905—Advertising~~ [district policy](#).

V. Contract Approval

- A. All contracts for the purchase or rental of vending machines ~~will be considered~~ [must be authorized](#) by the school board. ~~on a facility by facility basis.~~
- B. If it is estimated that the aggregate receipts from all vending machines located in a school [district](#) facility will be \$10,000 or more in a fiscal year, the contract for any vending machine in that facility must be awarded after the receipt of sealed bids and [in compliance with Minn. Stat. § 123B.52 state law](#).
- C. If it is estimated that the aggregate receipts from all vending machines located in a ~~school~~ [district](#) facility will be less than \$10,000 in a fiscal year, the contract for any vending machine in that facility may be awarded after the receipt of two or more quotations after taking into consideration conformity with the specifications, terms of delivery, other conditions imposed in the call for quotations, and compliance with ~~Minn. Stat. § 123B.52~~ [state law](#).
- D. The contracting process will be conducted in compliance with ~~Minn. Stat. § 123B.52~~ [state law](#). A copy of this policy will be included in any specifications or request for proposals or quotations. A record will be kept of all bids or quotations received with the names, amounts, and successful bidder indicated. All bids and quotations will be kept on file as a public record for a period of at least one year after their receipt.
- E. Any bid or quotation must specify all commissions to be paid from the machine and any other non-commission amounts to be paid as a result of the award of the contract. The non-commission amounts include, but are not limited to, cash payments, in-kind payments, equipment donations, scholarship contributions, bonus payments, or other payments or contributions of any kind or nature. The non-commission amounts will be reduced to a cash equivalency and will be specified on the bid or quotation as an additional amount to be paid for the award of the contract.
- F. If a contract contains a provision allowing exclusivity, such as all machines in the building carrying only a certain manufacturer's brand of beverage or merchandise, that provision must be reviewed by the administration prior to requesting bids or quotations to ensure that it does not conflict with other contracts of the ~~school~~ district.

- G. All contracts for vending machines must be approved by the school board. Any contract not made in compliance with this policy will be void. Any district employee signing an unauthorized contract may be subject to personal liability thereon and may be disciplined for said action.
- H. All vending machines are to be installed at the expense of the facility in which they are located. All financial responsibility for the maintenance and repair of machines will remain with the individual facility in which they are located to the extent not addressed in the contract.
- I. No teacher, administrator, district employee, or school board member will be interested, directly or indirectly, in a vending machine contract with the district or personally benefit financially therefrom.

VI. Accounting

- ~~A. All financial activity related to the operation of district vending machines will be accounted for in accordance with district policy. Proceeds from vending machine sales and contracts will be under the control of the school board, will be accounted for in one of the regular school district funds, and must be accounted for and reported in compliance with UFARS.~~
- ~~B. An amount equal to the amount of the proceeds from the machines in each facility will be included in the budget of the facility in which the proceeds are generated. That amount may be expended in accordance with established expenditure procedures.~~
- ~~C. Pursuant to the vending machine contract or otherwise, proper auditing and inventory control procedures will be established to ensure that commissions are being correctly calculated and paid. These controls must include daily, weekly, or other periodic inventories and written reconciliations of variances between inventory and cash. Every time cash is removed from or inventory is added to a machine, a written reconciliation between cash and inventory must be performed by the person taking the cash from the machine and must be signed by the principal or other person in charge of the facility. The original written reconciliation reports will be filed with the business office monthly and a copy will be retained by the principal's office.~~

Legal References:

Minn. Stat. § 123B.20 (Dealing in [School Supplies](#))

Minn. Stat. § 123B.52 (Contracts)

Minn. Stat. § 471.345 (~~Contracts~~ [Uniform Municipal Contracting Law](#))

Minn. Stat. § 471.87 (~~Conflict of Interest~~ [Public Officers, Interest in Contract; Penalty](#))

Cross References:

Policy 210 (Conflict of Interest – School Board Members)

Policy 533 (Student Wellness - [Food, Nutrition and Physical Activity](#))

Policy 703 (Accounting)
Policy 905 (Advertising)

Policy
adopted: 11/08/10
Revised: 09/23/14
Revised: 04/17/17
revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Non-Instructional Operations and Business Services

Video/Electronic Surveillance

I. Purpose

This policy defines the placement and use of video/electronic surveillance by the school district.

II. General Statement of Policy

Maintaining the health, welfare, and safety of students, employees, and visitors while on school district property and protecting district property are important functions of the district. The district recognizes the value of video/electronic surveillance systems in monitoring activity on school district property in providing these functions.

III. Placement of Video/Electronic Surveillance

- A. School district property may be equipped with video cameras and/or electronic surveillance devices. School District property includes any buildings or vehicles leased for district use.
- B. Video/electronic surveillance may occur in any district building or on any district property.
- C. Video surveillance will normally not be used in bathrooms or locker rooms, although these areas may be placed under surveillance by individuals of the same gender as the occupants of the bathrooms or locker rooms. Video surveillance in bathrooms or locker rooms will only be utilized in extreme situations, with extraordinary controls, and only as expressly approved by the superintendent.

IV. Review and Use of Video/Electronic Surveillance

1. Video/electronic surveillance will be reviewed by school district personnel on a random basis and/or when problems have been brought to the attention of the district.
2. A video/electronic surveillance recording of the actions of students and/or employees may be used by the district as evidence in any disciplinary action brought against any student or employee arising out of the student's or

employee's conduct in district buildings or on district grounds.

3. Video/electronic surveillance will be released only in conformance with the Minnesota Government Data Practices Act, ~~Minn. Stat. Ch. 13~~, the Family Educational Rights and Privacy Act, ~~20 U.S.C. § 1232g~~ and the rules and/or regulations promulgated thereunder.

V. Security

Appropriate security safeguards will be established to ensure the video/electronic surveillance recordings are maintained and stored in conformance with the Minnesota Government Data Practices Act, the Family Educational Rights and Privacy Act, ~~20 U.S.C. § 1232g~~ and the rules and/or regulations promulgated thereunder. [The school district will ensure that video recordings are retained in accordance with the district's records retention schedule.](#)

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.585 (Notice of Recording Device [on a School Bus](#))
Minn. Stat. § 138.17 (Government Records; Administration)
Minn. Stat. § 609.746 (Interference with Privacy)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. Secs. 99.1-99.67 ([Family Educational Rights and Privacy](#))

Cross References:

Policy 506 (Student [Conduct and Discipline](#))
Policy 515 (Protection and Privacy of Student Records)
Policy 713 (Student Transportation)
[Policy 719 \(Records Retention\)](#)

Policy
adopted: 11/8/10
Revised: 09/22/14
Revised: 08/17/15
revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Non-Instructional Operations and Business Services

Construction and Remodeling of Facilities and Grounds

I. Purpose

This policy defines the process the school district will use to plan, administer, design, finance, construct, and occupy a building.

II. General Statement of Policy

The school district recognizes the importance of facilities and grounds that provide a favorable environment for student and community learning and activities. The district will meet all state and local construction requirements as well as seek public and staff input and communications throughout the construction and remodeling of facilities and grounds process.

III. Construction and Remodeling Process

- A. The school district will follow all local and state laws, building codes, ordinances, and requirements throughout the process of completing new construction or remodeling of district facilities and grounds. All school site and/or district construction and remodeling projects will be coordinated by the director of buildings and grounds. All proposed projects will be reviewed by the Board Facilities Committee with a recommendation brought to the school board, as necessary, for action or information.
- B. The district values the involvement of community and staff in the planning and design of the construction and/or remodeling of school facilities and grounds. A school administrator identified by the director of buildings and grounds will ensure this involvement occurs throughout the process. The process will be shared with the school board for either action or information as determined by the Board Facilities Committee.
- C. All agreements, bids, leases, joint agreements, and contracts must be approved by the school board in conformity with [district Ppolicy-707](#). [Change orders of greater than \\$175,000 must be formally communicated to the board.](#) ~~For any project funded by bonds issued by the district, the school board will adopt a specific process for the approval of change orders.~~
- D. The construction and/or remodeling process will include:
 1. Planning – Project planning will be based on determined needs, available resources, and demonstrated public and staff input.

2. Administrative oversight – Local, state, and federal requirements must be considered in the process and consultant services may be required.
 3. Design – Architectural and engineering services will be used in the design of construction/remodeling, as determined by the scope of the project. All contracts, services, and fees must be approved by the ~~school~~ board.
 4. Financing – Project financing must meet state and federal law, and the method of financing must be approved by the ~~school~~ board. A vote of the public may be necessary for the funding of a construction bond referendum.
 5. Construction – All construction requires approved contracts and bids. The director of buildings and grounds will identify the district administrator who will serve as the point of contact for a construction or remodeling project. The district will complete all necessary requirements related to records, reports, and payments, as per state law.
- E. The district will seek partnerships when possible with other agencies and organizations to maximize the use of the facilities or grounds and access by students and the public.
- G. The district will choose products that are easily maintainable, and whose quality aligns with district standards.

Legal References:

Minn. Stat. § 123B.52 (Contracts)

Minn. Stat. § 471.345 (~~Contracts~~ [Uniform Municipal Contracting Law](#))

Minn. Stat. § 471.87 (~~Conflict of Interest~~ [Public Officers, Interest in Contract; Penalty](#))

Cross References:

Policy 210 (Conflict of Interest – School Board Members)

Policy 703 (Accounting)

[Policy 707 \(Purchasing\)](#)

Policy

adopted: 11/08/10

Revised: 09/22/14

Revised: 08/17/15

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

APPENDIX I ~~Appendix I to Policy 718~~

**Next Gen Construction Bond Approved May 5, 2015
Project Change Order Process**

The voter-approved Next Gen Construction Project provides funding to enhance school security, improve learning spaces at every school, and update the infrastructure of the ~~school~~ district's schools and facilities. In order to keep the construction project moving forward in a timely manner, construction change orders may need to be processed in a time-sensitive manner.

When a change order request is made by the construction management firm, the following actions will occur:

1. ~~The Director of Business Services~~ ~~director of finance and operations~~ or designee will determine if the request is a necessary change for the success of the project.
2. If the request is necessary, the ~~D~~director/designee will determine the required timeliness of approving the change order. Change order requests requiring a just-in-time response may be approved as follows:
 - ~~\$0 – \$100,000 change order amounts may be approved by the~~ ~~S~~superintendent or designee;
 - ~~Any change order over \$100,000 requires formal school board approval.~~
3. All approved change orders will be noted in the construction expenditure reports at the next regular school board meeting.

Appendix

Adopted: 08/17/15

Non-Instructional Operations and Business Services

Uniform Grant Guidance Policy Regarding Federal Revenue Sources

I. Purpose

This policy ensures compliance with the requirements of the federal Uniform Grant Guidance regulations by establishing uniform administrative requirements, cost principles, and audit requirements for federal grant awards received by the school district.

II. Definitions

For purposes of this policy, the definitions included in this section apply.

A. ~~Grants~~

- ~~1. "State-administered grants" are those grants that pass through a state agency such as the Minnesota Department of Education (MDE).~~
- ~~2. "Direct grants" are those grants that do not pass through another agency such as MDE and are awarded directly by the federal awarding agency to the grantee organization. These grants are usually discretionary grants that are awarded by the U.S. Department of Education (DOE) or by another federal awarding agency.~~

~~B. "Non-federal entity" means a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient.~~

~~C. "Federal award" has the meaning, depending on the context, in either paragraph 1. or 2. of this definition:~~

- ~~1. a. The federal financial assistance that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 C.F.R. § 200.101 (Applicability); or~~
 - ~~b. The cost reimbursement contract under the federal Acquisition Regulations that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 C.F.R. § 200.101 (Applicability).~~
- ~~2. The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (b) of 2 C.F.R. § 200.40 (Federal~~

Financial Assistance), or the cost-reimbursement contract awarded under the Federal Acquisition Regulations.

- ~~3. "Federal award" does not include other contracts that a federal agency uses to buy goods or services from a contractor or a contract to operate federal-government-owned, contractor-operated facilities.~~

~~D. "Contract" means a legal instrument by which a non-federal entity purchases property or services needed to carry out the project or program under a federal award. The term, as used in 2 C.F.R. Part 200, does not include a legal instrument, even if the non-federal entity considers it a contract, when the substance of the transaction meets the definition of a federal award or subaward.~~

~~E. Procurement Methods~~

- ~~1. "Procurement by micro-purchase" is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (generally \$10,000, except as otherwise discussed in 48 C.F.R. Subpart 2.1 or as periodically adjusted for inflation).~~
- ~~2. "Procurement by small purchase procedures" are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than \$250,000 (periodically adjusted for inflation).~~
- ~~3. "Procurement by sealed bids (formal advertising)" is a publicly solicited and a firm, fixed-price contract (lump sum or unit price) awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price.~~
- ~~4. "Procurement by competitive proposals" is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids.~~
- ~~5. "Procurement by noncompetitive proposals" is procurement through solicitation of a proposal from only one source.~~

~~F. "Equipment" means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$5,000.~~

~~G. "Compensation for personal services" includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the federal award, including, but not necessarily limited to, wages and salaries. Compensation for personal services may also include fringe benefits which are addressed in 2 C.F.R. § 200.431 (Compensation - Fringe Benefits).~~

- ~~H. "Post-retirement health plans" refer to costs of health insurance or health services not included in a pension plan covered by 2 C.F.R. § 200.431(g) for retirees and their spouses, dependents, and survivors.~~
- ~~I. "Severance pay" is a payment in addition to regular salaries and wages by the non-federal entities to workers whose employment is being terminated.~~
- ~~J. "Direct costs" are those costs that can be identified specifically with a particular final cost objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.~~
- ~~K. "Relocation costs" are costs incident to the permanent change of duty assignment (for an indefinite period or for a stated period not less than 12 months) of an existing employee or upon recruitment of a new employee.~~
- ~~L. "Travel costs" are the expenses for transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business of the school district.~~
- A. ^p "Advance payment" means a payment that a federal awarding agency or passthrough entity makes by any appropriate payment mechanism, including a predetermined payment schedule, before the non-federal entity disburses the funds for program purposes.
- B. "Allowable cost" means a cost that complies with all legal requirements that apply to a particular federal education program, including statutes, regulations, guidance, applications, and approved grant awards.
- C. "Compensation for personal services" includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the federal award, including, but not necessarily limited to, wages and salaries. Compensation for personal services may also include fringe benefits which are addressed in 2 C.F.R. § 200.431 (Compensation - Fringe Benefits).
- D. "Contract" means a legal instrument by which a non-federal entity purchases property or services needed to carry out the project or program under a federal award. The term, as used in 2 C.F.R. Part 200, does not include a legal instrument, even if the non-federal entity considers it a contract, when the substance of the transaction meets the definition of a federal award or subaward.
- E. "Direct costs" are those costs that can be identified specifically with a particular final cost objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

- F. "Education Department General Administrative Regulations (EDGAR)" means a compilation of regulations that apply to federal education programs. These regulations contain important rules governing the administration of federal education programs and include rules affecting the allowable use of federal funds (including rules regarding allowable costs, the period of availability of federal awards, documentation requirements, and grants management requirements). EDGAR can be accessed at:
<http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html>.
- G. "Equipment" means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$5,000.
- H. "Federal award" has the meaning, depending on the context, in either paragraph 1. or 2. of this definition:
1. a. The federal financial assistance that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 C.F.R. § 200.101 (Applicability); or
b. The cost-reimbursement contract under the Federal Acquisition Regulation that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 C.F.R. § 200.101 (Applicability).
 2. The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (b) of 2 C.F.R. § 200.40 (Federal Financial Assistance), or the cost-reimbursement contract awarded under the Federal Acquisition Regulation.
 3. "Federal award" does not include other contracts that a federal agency uses to buy goods or services from a contractor or a contract to operate federal-government-owned, contractor-operated facilities.
- I. Grants
1. "State-administered grants" are those grants that pass through a state agency such as the Minnesota Department of Education (MDE).
 2. "Direct grants" are those grants that do not pass through another agency such as MDE and are awarded directly by the federal awarding agency to the grantee organization. These grants are usually discretionary grants that

are awarded by the U.S. Department of Education (DOE) or by another federal awarding agency.

- J. “Non-federal entity” means a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient.
- K. “Omni Circular” or “2 C.F.R. Part 200s” or “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” means federal cost principles that provide standards for determining whether costs may be charged to federal grants.
- L. “Post-retirement health plans” refer to costs of health insurance or health services not included in a pension plan covered by 2 C.F.R. § 200.431(g) for retirees and their spouses, dependents, and survivors.
- M. Procurement Methods
 1. “Procurement by micro-purchase” is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (generally \$10,000, except as otherwise discussed in 48 C.F.R. Subpart 2.1 or as periodically adjusted for inflation).
 2. “Procurement by small purchase procedures” are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than \$250,000 (periodically adjusted for inflation).
 3. “Procurement by sealed bids (formal advertising)” is a publicly solicited and a firm, fixed-price contract (lump sum or unit price) awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price.
 4. “Procurement by competitive proposals” is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract is awarded. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids.
 5. “Procurement by noncompetitive proposals” is procurement through solicitation of a proposal from only one source.
- N. “Relocation costs” are costs incident to the permanent change of duty assignment (for an indefinite period or for a stated period not less than 12 months) of an existing employee or upon recruitment of a new employee.

- O. "Severance pay" is a payment in addition to regular salaries and wages by the non-federal entities to workers whose employment is being terminated.
- P. "Travel costs" are the expenses for transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business of the school district.

III. Conflict of Interest

- A. Employee Conflict of Interest. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a federal award if ~~he/she has~~ **they have** a real or apparent conflict of interest. Such conflict of interest would arise when the employee, officer, or agent, any member of ~~his or her~~ **their** immediate family, ~~his or her~~ **their** partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The employees, officers, and agents of the school district may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, the district may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by employees, officers, or agents of the district.
- B. Organizational Conflicts of Interest. The district is unable or appears to be unable to be impartial in conducting a procurement action involving the related organization because of relationships with a parent company, affiliate, or subsidiary organization.
- C. Disclosing Conflicts of Interest. The district ~~must~~ **will** disclose in writing any potential conflict of interest to MDE in accordance with applicable federal awarding agency policy.

IV. Acceptable Methods of Procurement

- A. General Procurement Standards. The school district ~~must~~ **will** use its own documented procurement procedures which reflect applicable state laws, provided that the procurements conform to the applicable federal law and the standards identified in the Uniform Grant Guidance.
- B. The district ~~must~~ **will** maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

- C. The district's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives and any other appropriate analysis to determine the most economical approach.
- D. The district ~~must~~ will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
- E. The district ~~must~~ will maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement; selection of the contract type; contractor selection or rejection; and the basis for the contract price.
- F. The district alone ~~must~~ will be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the ~~school~~-district of any contractual responsibilities under its contracts.
- G. The district ~~must~~ will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- H. Methods of Procurement. The district must use one of the following methods of procurement:
1. Procurement by micro-purchases. To the extent practicable, the district must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the district considers the price to be reasonable.
 2. Procurement by small purchase procedures. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.
 3. Procurement by sealed bids (formal advertising).

4. Procurement by competitive proposals. If this method is used, the following requirements apply:
 - a. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - b. Proposals must be solicited from an adequate number of qualified sources;
 - c. The district must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
 - d. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
 - e. The district may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method where price is not used as a selection factor can only be used in procurement of A/E professional services; it cannot be used to purchase other types of services, though A/E firms are a potential source to perform the proposed effort.

5. Procurement by noncompetitive proposals. Procurement by noncompetitive proposals may be used only when one or more of the following circumstances apply:
 - a. The item is available only from a single source;
 - b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - c. The DOE or MDE expressly authorizes noncompetitive proposals in response to a written request from the district; or
 - d. After solicitation of a number of sources, competition is determined inadequate.

- I. Competition. The ~~school~~ district must have written procedures for procurement transactions. These procedures must ensure that all solicitations:
 1. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product, or service to be procured and, when

necessary, ~~must~~ will set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When making a clear and accurate description of the technical requirements is impractical or uneconomical, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers ~~must~~ will be clearly stated; and

2. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
- J. The ~~school~~ district ~~must~~ will ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the district ~~must~~ will not preclude potential bidders from qualifying during the solicitation period.
- K. Non-federal entities are prohibited from contracting with or making subawards under “covered transactions” to parties that are suspended or debarred or whose principals are suspended or debarred. “Covered transactions” include procurement contracts for goods and services awarded under a grant or cooperative agreement that are expected to equal or exceed \$25,000.
- L. All nonprocurement transactions entered into by a recipient (i.e., subawards to subrecipients), irrespective of award amount, are considered covered transactions, unless they are exempt as provided in ~~2 C.F.R. § 180.215~~ by federal law.
- V. Managing Equipment and Safeguarding Assets
- A. Property Standards. The school district ~~must~~ will, at a minimum, provide the equivalent insurance coverage for real property and equipment acquired or improved with federal funds as provided to property owned by the non-federal entity. Federally-owned property need not be insured unless required by the terms and conditions of the federal award.
- The district ~~must~~ will adhere to the federal law requirements concerning real property, equipment, supplies, and intangible property ~~set forth in 2 C.F.R. §§ 200.311, 200.314, and 200.315.~~
- B. Equipment. Management requirements. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a federal award, until disposition takes place will, at a minimum, meet the following requirements:
1. Property records ~~must~~ will be maintained that include a description of the property; a serial number or other identification number; the source of the

funding for the property (including the federal award identification number (FAIN)); who holds title; the acquisition date; the cost of the property; the percentage of the federal participation in the project costs for the federal award under which the property was acquired; the location, use, and condition of the property; and any ultimate disposition data, including the date of disposition and sale price of the property.

2. A physical inventory of the property ~~must~~ will be taken and the results reconciled with the property records at least once every two years.
3. A control system ~~must~~ will be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft ~~must~~ will be investigated.
4. Adequate maintenance procedures ~~must~~ will be developed to keep property in good condition.
5. If the district is authorized or required to sell the property, proper sales procedures ~~must~~ will be established to ensure the highest possible return.

VI. Financial Management Requirements

- A. Financial Management. The school district's financial management systems, including records documenting compliance with federal statutes, regulations, and the terms and conditions of the federal award, ~~must~~ will be sufficient to permit the preparation of reports required by general and program-specific terms and conditions; and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the federal statutes, regulations, and the terms and conditions of the federal award.
- B. Payment. The district must be paid in advance, provided it maintains or demonstrates the willingness to maintain both written procedures that minimize the time elapsing between the transfer of funds and disbursement between the district and the financial management systems that meet the standards for fund control.

Advance payments to a ~~the~~ district must be limited to the minimum amounts needed and timed to be in accordance with the actual, immediate cash requirements of the district in carrying out the purpose of the approved program or project. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements by the non-federal entity for direct program or project costs and the proportionate share of any allowable indirect costs. The district ~~must~~ will make timely payment to contractors in accordance with the contract provisions.

- C. Internal Controls. The district ~~must~~ will establish and maintain effective internal control over the federal award that provides reasonable assurance that the district is managing the federal award in compliance with federal statutes,

regulations, and the terms and conditions of the federal award. These internal controls should be in compliance with guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States, or the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

The district ~~must~~ will comply with federal statutes, regulations, and the terms and conditions of the federal award.

The district ~~must~~ also will evaluate and monitor the district’s compliance with statutes, regulations, and the terms and conditions of the federal award.

The district ~~must~~ also will take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.

The district ~~must~~ will take reasonable measures to safeguard protected personally identifiable information considered sensitive consistent with applicable federal and state laws regarding privacy and obligations of confidentiality.

VII. Allowable Use of Funds and Cost Principles

A. Allowable Use of Funds. The school district administration and school board will enforce appropriate procedures and penalties for program, compliance, and accounting staff responsible for the allocation of federal grant costs based on their allowability and their conformity with federal cost principles to determine the allowability of costs.

B. Definitions

- ~~1. “Allowable cost” means a cost that complies with all legal requirements that apply to a particular federal education program, including statutes, regulations, guidance, applications, and approved grant awards.~~
- ~~2. “Education Department General Administrative Regulations (EDGAR)” means a compilation of regulations that apply to federal education programs. These regulations contain important rules governing the administration of federal education programs and include rules affecting the allowable use of federal funds (including rules regarding allowable costs, the period of availability of federal awards, documentation requirements, and grants management requirements). EDGAR can be accessed at: <http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html>.~~
- ~~3. “Omni Circular” or “2 C.F.R. Part 200s” or “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” means federal cost principles that provide standards for determining whether costs may be charged to federal grants.~~
- ~~4. “Advance payment” means a payment that a federal awarding agency or passthrough entity makes by any appropriate payment mechanism, including a predetermined payment schedule, before the non-federal entity~~

~~disburses the funds for program purposes.~~

~~C.~~ B. Allowable Costs. The following items are costs that may be allowable under the 2 C.F.R. Part 200s under specific conditions:

1. Advisory councils;
2. Audit costs and related services;
3. Bonding costs;
4. Communication costs;
5. Compensation for personal services;
6. Depreciation and use allowances;
7. Employee morale, health, and welfare costs;
8. Equipment and other capital expenditures;
9. Gains and losses on disposition of depreciable property and other capital assets and substantial relocation of federal programs;
10. Insurance and indemnification;
11. Maintenance, operations, and repairs;
12. Materials and supplies costs;
13. Meetings and conferences;
14. Memberships, subscriptions, and professional activity costs;
15. Security costs;
16. Professional service costs;
17. Proposal costs;
18. Publication and printing costs;
19. Rearrangement and alteration costs;
20. Rental costs of building and equipment;
21. Training costs; and
22. Travel costs.

~~D.~~ C. Costs Forbidden by Federal Law. 2 CFR Part 200s and EDGAR identify certain costs that may never be paid with federal funds. The following list provides examples of such costs. If a cost is on this list, it may not be supported with federal funds. The fact that a cost is not on this list does not mean it is necessarily permissible. Other important restrictions apply to federal funds, such as those items detailed in the 2 CFR Part 200s; thus, the following list is not exhaustive:

1. Advertising and public relations costs (with limited exceptions), including promotional items and memorabilia, models, gifts, and souvenirs;
2. Alcoholic beverages;
3. Bad debts;
4. Contingency provisions (with limited exceptions);
5. Fundraising and investment management costs (with limited exceptions);
6. Donations;
7. Contributions;
8. Entertainment (amusement, diversion, and social activities and any associated costs);
9. Fines and penalties;

10. General government expenses (with limited exceptions pertaining to Indian tribal governments and Councils of Government (COGs));
11. Goods or services for personal use;
12. Interest, except interest specifically stated in 2 C.F.R. § 200.441 as allowable;
13. Religious use;
14. The acquisition of real property (unless specifically permitted by programmatic statute or regulations, which is very rare in federal education programs);
15. Construction (unless specifically permitted by programmatic statute or regulations, which is very rare in federal education programs); and
16. Tuition charged or fees collected from students applied toward meeting matching, cost sharing, or maintenance of effort requirements of a program.

E.—D. Program Allowability

1. Any cost paid with federal education funds must be permissible under the federal program that would support the cost.
2. Many federal education programs detail specific required and/or allowable uses of funds for that program. Issues such as eligibility, program beneficiaries, caps or restrictions on certain types of program expenses, other program expenses, and other program specific requirements must be considered when performing the programmatic analysis.
3. The two largest federal K-12 programs, Title I, Part A, and the Individuals with Disabilities Education Act (IDEA), do not contain a use of funds section delineating the allowable uses of funds under those programs. In those cases, costs must be consistent with the purposes of the program in order to be allowable.

F.—E. Federal Cost Principles

1. The Omni Circular defines the parameters for the permissible uses of federal funds. While many requirements are contained in the Omni Circular, it includes five core principles that serve as an important guide for effective grant management. These core principles require all costs to be:
 - a. Necessary for the proper and efficient performance or administration of the program.
 - b. Reasonable. An outside observer should clearly understand why a decision to spend money on a specific cost made sense in light of the cost, needs, and requirements of the program.
 - c. Allocable to the federal program that paid for the cost. A program must benefit in proportion to the amount charged to the federal program – for example, if a teacher is paid 50% with Title I funds, the teacher must work with the Title I program/students at least 50% of the time. Recipients also need to be able to track items or services purchased

with federal funds so they can prove they were used for federal program purposes.

- d. Authorized under state and local rules. All actions carried out with federal funds must be authorized and not prohibited by state and local laws and policies.
- e. Adequately documented. A recipient must maintain proper documentation so as to provide evidence to monitors, auditors, or other oversight entities of how the funds were spent over the lifecycle of the grant.

G.–F. Program Specific Fiscal Rules. The Omni Circular also contains specific rules on selected items of costs. Costs must comply with these rules in order to be paid with federal funds.

1. All federal education programs have certain program specific fiscal rules that apply. Determining which rules apply depends on the program; however, rules such as supplement; not supplant, maintenance of effort, comparability, caps on certain uses of funds, etc., have an important impact when analyzing whether a particular cost is permissible.
2. Many state-administered programs require local education agencies (LEAs) to use federal program funds to supplement the amount of state, local, and, in some cases, other federal funds they spend on education costs and not to supplant (or replace) those funds. Generally, the “supplement; not supplant” provision means that federal funds must be used to supplement the level of funds from non-federal sources by providing additional services, staff, programs, or materials. In other words, federal funds normally cannot be used to pay for things that would otherwise be paid for with state or local funds (and, in some cases, with other federal funds).
3. Auditors generally presume supplanting has occurred in three situations:
 - a. The district uses federal funds to provide services that the district is required to make available under other federal, state, or local laws.
 - b. The district uses federal funds to provide services that the district provided with state or local funds in the prior year.
 - c. The district uses Title I, Part A, or Migrant Education Program funds to provide the same services to Title I or Migrant students that the district provides with state or local funds to non-participating students.
4. These presumptions apply differently in different federal programs and also in schoolwide program schools. Staff should be familiar with the supplement not supplant provisions applicable to their program.

H.–G. Approved Plans, Budgets, and Special Conditions

1. As required by the Omni Circular, all costs ~~must~~ will be consistent with approved program plans and budgets.
2. Costs ~~must~~ will also be consistent with all terms and conditions of federal awards, including any special conditions imposed on the district's grants.

~~I.~~ H. Training

1. The district will provide training on the allowable use of federal funds to all staff involved in federal programs.
2. The district will promote coordination between all staff involved in federal programs through activities, such as routine staff meetings and training sessions.

~~J.~~ I. Employee Sanctions. Any district employee who violates this policy will be subject to discipline, as appropriate, up to and including the termination of employment.

VIII. Compensation – Personal Services Expenses and Reporting

- A. Compensation – Personal Services Costs of compensation are allowable to the extent that they satisfy the specific requirements of the Uniform Grant Guidance and that the total compensation for individual employees:
1. Is reasonable for the services rendered and conforms to the established written policy of the school district consistently applied to both federal and non-federal activities; and
 2. Follows an appointment made in accordance with ~~a~~ the district's written policies and meets the requirements of federal statute, where applicable.

Unless an arrangement is specifically authorized by a federal awarding agency, ~~a~~ the district ~~must~~ will follow its written non-federal, entity-wide policies and practices concerning the permissible extent of professional services that can be provided outside the district for non-organizational compensation.

B. Compensation – Fringe Benefits

1. During leave. The costs of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if all of the following criteria are met:
 - a. They are provided under established written leave policies;
 - b. The costs are equitably allocated to all related activities, including federal awards; and
 - c. The accounting basis (cash or accrual) selected for costing each type

of leave is consistently followed by the district.

2. The costs of fringe benefits in the form of employer contributions or expenses for social security; employee life, health, unemployment, and worker's compensation insurance (except as indicated in 2 C.F.R. § 200.447(d)); pension plan costs; and other similar benefits are allowable, provided such benefits are granted under established written policies. Such benefits ~~must~~ will be allocated to federal awards and all other activities in a manner consistent with the pattern of benefits attributable to the individuals or group(s) of employees whose salaries and wages are chargeable to such federal awards and other activities and charged as direct or indirect costs in accordance with the ~~school~~-district's accounting practices.
 3. Actual claims paid to or on behalf of employees or former employees for workers' compensation, unemployment compensation, severance pay, and similar employee benefits (e.g., post-retirement health benefits) are allowable in the year of payment provided that the district follows a consistent costing policy.
 4. Pension plan costs may be computed using a pay-as-you-go method or an acceptable actuarial cost method in accordance with the written policies of the district.
 5. Post-retirement costs may be computed using a pay-as-you-go method or an acceptable actuarial cost method in accordance with established written policies of the district.
 6. Costs of severance pay are allowable only to the extent that, in each case, severance pay is required by law; employer-employee agreement; established policy that constitutes, in effect, an implied agreement on the district's part; or circumstances of the particular employment.
- C. Insurance and Indemnification. Types and extent and cost of coverage are in accordance with the district's policy and sound business practice.
- D. Recruiting Costs. Short-term, travel visa costs (as opposed to longer-term, immigration visas) may be directly charged to a federal award, so long as they are:
1. Critical and necessary for the conduct of the project;
 2. Allowable under the cost principles set forth in the Uniform Grant Guidance;
 3. Consistent with district cost accounting practices and district policy; and
 4. Meeting the definition of "direct cost" in the applicable cost principles of the Uniform Grant Guidance.

- E. Relocation Costs of Employees. Relocation costs are allowable, subject to the limitations described below, provided that reimbursement to the employee is in accordance with the district's reimbursement policy.
- F. Travel Costs. Travel costs may be charged on an actual cost basis, on a per diem or mileage basis in lieu of actual costs incurred, or on a combination of the two, provided the method used is applied to an entire trip and not to selected days of the trip, and results in charges consistent with those normally allowed in like circumstances in the district's non-federally funded activities and in accordance with the district's reimbursement policies.

Costs incurred by employees and officers for travel, including costs of lodging, other subsistence, and incidental expenses, ~~must~~ will be considered reasonable and otherwise allowable only to the extent such costs do not exceed charges normally allowed by the district in its regular operations according to the district's written reimbursement and/or travel policies.

In addition, when costs are charged directly to the federal award, documentation ~~must~~ will justify the following:

1. Participation of the individual is necessary to the federal award; and
2. The costs are reasonable and consistent with the district's established travel policy.

Temporary dependent care costs above and beyond regular dependent care that directly results from travel to conferences is allowable provided the costs are:

1. A direct result of the individual's travel for the federal award;
2. Consistent with the district's documented travel policy for all district travel; and
3. Only temporary during the travel period.

Legal References:

- 2 C.F.R. § 200.12 (Capital Assets)
- 2 C.F.R. § 200.112 (Conflict of Interest)
- 2 C.F.R. § 200.113 (Mandatory Disclosures)
- 2 C.F.R. § 200.2065(d) (Federal Awarding Agency Review of Risk Posed by Applicants)
- 2 C.F.R. § 200.2142 (Suspension and Debarment)
- 2 C.F.R. § 200.300(b) (Statutory and National Policy Requirements)
- 2 C.F.R. § 200.302 (Financial Management)
- 2 C.F.R. § 200.303 (Internal Controls)
- 2 C.F.R. § 200.305(b)(1) (Federal Payment)
- 2 C.F.R. § 200.310 (Insurance Coverage)
- 2 C.F.R. § 200.311 (Real Property)
- 2 C.F.R. § 200.313(d) (Equipment)
- 2 C.F.R. § 200.314 (Supplies)
- 2 C.F.R. § 200.315 (Intangible Property)

- 2 C.F.R. § 200.318 (General Procurement Standards)
- 2 C.F.R. § 200.319(c) (Competition)
- 2 C.F.R. § 200.320 (Methods of Procurement to be Followed)
- 2 C.F.R. § 200.321 (Contracting with Small and Minority Businesses, Women’s Business Enterprises, and Labor Surplus Area Firms)
- 2 C.F.R. § 200.328 (~~Monitoring and Reporting Program Performance~~ [Financial Reporting](#))
- 2 C.F.R. § 200.3398 (Remedies for Noncompliance)
- 2 C.F.R. § 200.403(c) (Factors Affecting Allowability of Costs)
- 2 C.F.R. § 200.430 (Compensation – Personal Services)
- 2 C.F.R. § 200.431 (Compensation – Fringe Benefits)
- 2 C.F.R. § 200.447 (Insurance and Indemnification)
- 2 C.F.R. § 200.463 (Recruiting Costs)
- 2 C.F.R. § 200.464 (Relocation Costs of Employees)
- 2 C.F.R. § 200.473 (Transportation Costs)
- 2 C.F.R. § 200.474 (Travel Costs)

Cross References:

- Policy 208 Development, Adoption, and Implementation of Policies
- Policy 210 Conflict of Interest – School Board Members
- Policy 701 Establishment, ~~and Adoption~~ [and Modification](#) of School District Budget
- ~~Policy 708 Expense Reimbursement~~
- Policy 703 Accounting
- Policy 704 Annual Audit
- [Policy 708 Expense Reimbursement](#)

Policy
 adopted: 10/24/16
 Updated ~~revised~~: 12/16/19
 revised: ___/___/24

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)
 Edina, Minnesota

Students

Service Animals in Schools

I. Purpose

This policy establishes procedures for the use of service animals by students, employees, and visitors within school buildings and on school grounds.

II. General Statement of Policy

Service animals are permitted to accompany individuals with a disability to public events or within public areas of the [school](#) district, consistent with the Americans with Disabilities Act, ~~28 CFR 35.136~~, and Minnesota law concerning persons with disabilities, ~~Minn. Stat. §§ 256C.02, and 363A.19~~. Use of a service animal on district property is subject to the following procedures.

III. Definitions

[For purposes of this policy, the definitions included in this section apply.](#)

- A. “Service animal” means any dog, or in specific circumstances, a miniature horse, that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the individual’s disability. An animal accompanying an individual for the sole purpose of providing emotional support, therapy, comfort, or companionship is not a service animal.
- B. “Handler” means an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, handler means the person who cares for and supervises the animal on that individual’s behalf. District personnel are not responsible for the care, supervision, or handling responsibilities of a service animal.
- C. “Work or tasks” includes, but is not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens,

retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

- D. "Trainer" means a person who is training a service animal and is affiliated with a recognized training program for service animals.

IV. Access to Programs and Activities; Permitted Inquiries

- A. In general, handlers (i.e., individuals with disabilities or trainers) are permitted to be accompanied by their service animals in all areas of school district properties where members of the public, students, and employees are allowed to go. A handler has the right to be accompanied by a service animal whenever and to the same extent that the handler has the right: (a) to be present on school district property or in school district facilities; (b) to attend or participate in a school-sponsored event, activity, or program; or (c) to be transported in a vehicle that is operated by or on behalf of the school district.
- B. When an individual with a disability brings a service animal to a school district property, school district employees will not ask about the nature or extent of a person's disability, but may make the following two inquiries to determine whether the animal qualifies as a service animal:
 - 1. Is the service animal required because of a disability; and
 - 2. What work or tasks is the service animal trained to perform.
- C. School district employees will not make these inquiries of an individual with a disability bringing a service animal to school district property when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. However, school district employees may inquire whether the individual with a disability has completed and submitted the request form described in Part VI., below.
- D. An individual with a disability may not be required to provide documentation such as proof that the animal has been certified, trained, or licensed as a service animal.

IV. Requirements for all Service Animals

- A. The service animal must be required for the individual with a disability.
- B. The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability, as described in III.A.

- C. The service animal must have a harness, leash, or other tether, unless either the handler is unable to use such because of a disability, or the use of such would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).
- D. The service animal must be housebroken.
- E. The service animal must be under the control of its handler at all times. The handler is responsible for the care and supervision of a service animal, including walking the service animal, feeding the service animal, grooming the service animal, providing veterinary care to the service animal, or responding to the service animal's need to relieve itself.
- F. The district is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.
- G. In the case of a student who is unable to care for and/or supervise their service animal, the student's parent/guardian of the individual is responsible for arranging for such care and supervision. In the case of an employee or other individual who is unable to care for and/or supervise their service animal, the employee or other individual's authorized representative is responsible for arranging for a service animal's care and supervision.
- H. The service animal must be properly licensed and vaccinated in accordance with applicable state laws and local ordinances.

VI. Requesting Use of a Service Animal

- A. Students with a disability seeking to be accompanied by a service animal are requested to submit the form attached ~~form~~ as Appendix to the Pprincipal of the school the student attends. The Pprincipal will notify the Ddirector of Sstudent support Sservices of the request. School Ddistrict employees seeking to be accompanied by a service animal are requested to submit the attached form to the Ddirector of Hhuman Rresources.
- B. Students or employees seeking to bring a service animal onto district premises are requested to identify whether the need for the service animal is required because of a disability, and to describe the work or tasks that the service animal is trained to perform.
- C. The owner of the service animal is requested to provide proof that the service animal has received all vaccinations required by state law or local ordinance.

VII. Additional Provisions for Service Miniature Horses

- A. Requests by an individual with a disability to permit a service miniature horse that has been individually trained to do work or perform tasks for the individual to accompany the individual on [school](#) district property or at a district-sponsored event will be handled on a case-by-case basis, considering these additional factors:
- i. The type, size, and weight of the miniature horse and whether the facility can accommodate these features;
 - ii. Whether the handler has sufficient control of the miniature horse;
 - iii. Whether the miniature horse is housebroken; and
 - iv. Whether the miniature horse's presence in a specific facility compromises health and safety.

VIII. Exclusions/Removals of Service Animals

The [school](#) district retains the discretion to exclude or remove a service animal from its property [or school-sponsored program or activity](#) if:

- A. Any of the previously listed conditions are not met.
- B. The service animal is out of control and/or the animal's handler does not effectively control the animal's behavior.
- C. The service animal's presence or behavior fundamentally alters the functions of the district.
- D. The service animal behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a significant health or safety risk to others that cannot be eliminated by reasonable accommodations.

VIII IX. Liability

- A. The owner of the service animal is responsible for any harm or injury to an individual, and for any property damage caused by the service animal, while on [school](#) district property.
- B. An individual who, directly or indirectly, through statements or conduct intentionally misrepresents an animal in that person's possession as a service animal may be subject to criminal liability.

IX. Allergies; Fear of Animals

Allergies and fear of dogs generally are not valid reasons for denying access or refusing services to individuals using service animals. When a student or employee notifies the school district that ~~he or she is~~ they are allergic to a service animal, the district will take reasonable steps to accommodate that student or employee as well as the individual utilizing the service animal.

XI. Animals for Students with IEPs or Section 504 Plans

If a special education student or a student with a Section 504 plan seeks to bring an animal onto district property that is not a service animal, the request ~~shall~~ will be referred to the student's IEP or Section 504 team to determine whether the animal is necessary for the student to receive a free appropriate public education (FAPE).

XII. Non-Service Animal as an Accommodation for Employees

If an employee seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the director of human resources. A school district employee who is a qualified individual with a disability will be allowed to bring such animal onto school property when it is determined that such use is required to enable the employee to perform the essential functions of his or her position or to perform in a manner comparable to those similarly situated non-disabled employees.

Legal References:

~~Individuals with Disabilities Education Act~~, 20 U.S.C. § 1401 et seq. ([Individuals with Disabilities Education Act](#))

[29 U.S.C. § 794](#) (Section 504 of the Rehabilitation Act of 1973)

28 C.F.R. §§ 35.104; 35.136 (~~Regulations to the ADA~~ [Definitions; Service Animals](#))

Minn. Stat. § 256C.01-.02 (Public Accommodations for Persons with Disabilities)

Minn. Stat. § 363A.19 (~~Minnesota Human Rights Act~~ [Discrimination Against Blind, Deaf, or Other Persons with Physical or Sensory Disabilities Prohibited](#))

Minn. Stat. § 609.226 (Harm Caused by Dog)

Minn. Stat. § 609.833 (Misrepresentation of Service Animal)

City of Edina [City Code](#), ~~Minn. Code ch. 8~~, [Ch. 8 \(Animals\)](#)

Cross References:

Policy 402 (Disability Nondiscrimination ~~Policy~~)

Policy 521 (Student Disability Nondiscrimination)

Policy

adopted: ~~May 20, 2019~~ [05/20/19](#)

revised: [__/__/24](#)

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Appendix I to Policy 721

Approval Request Form for Use of a Service Animal

Please turn in your request to the ~~D~~irector of ~~S~~tudent ~~S~~upport ~~S~~ervices (~~S~~tudents) or the ~~D~~irector of ~~H~~uman ~~R~~esources (~~E~~mployees)

Student/Employee Name: _____ Date: _____

Parent/~~G~~uardian or authorized representative name(s) and contact information (*please include email, phone number, and address*):

Building: _____

Type of service animal: _____

Name of service animal: _____ Name of handler: _____

Is the service animal required because of a disability: _____

What work or tasks is the service animal trained to perform: _____

Checklist for Completion of Form:

Attached is documentation that the service animal is:

- Properly licensed
- Properly and currently vaccinated

I have read and understand the Edina Public Schools Service Animals in Schools policy and will abide by the terms of the policy.

I understand that if my service animal: is out of control and/or the animal's handler does not effectively control the animal's behavior; is not housebroken or the animal's presence or behavior fundamentally interferes in the functions of the District; or behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a direct threat to the health and safety of others that cannot be eliminated by reasonable modifications, the ~~school~~ ~~D~~istrict has the discretion to exclude or remove my service animal from its property.

I agree to be responsible for any and all damage to ~~School~~ ~~D~~istrict property, personal property, and any injuries to individuals caused by my service animal. I agree to indemnify, defend, and hold harmless Edina Public Schools, its directors, officers, employees, and agents, from and against any and all claims, actions, suits, judgments, and demands brought by any party arising on account of, or in connection with, any activity of or damage caused by my service animal.

Director Student Support Services Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Note: This Registration/Agreement is valid until the end of the current school year. It must be renewed prior to the start of each subsequent school year, or whenever a different service animal will be used.

(/)

Buildings and Sites

Equal Access by Students to School Facilities

I. Purpose

This policy acknowledges and affirms compliance with the school district's obligations under the Equal Access Act, which requires the granting of equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical purposes during non-instructional time.

II. General Statement of Policy

A. The school district will not deny equal access or a fair opportunity to, or discriminate against, students who wish to conduct a meeting, on the basis of the religious, political, philosophical, or other content of the speech at such meetings.

B. The school board has created a limited open forum for students enrolled in secondary schools during which non-curriculum-related student groups have equal access and a fair opportunity to conduct meetings during non-instructional time.

C. [Student use of a facility must comply with the procedures set forth in Appendix I, including submission of the application form in Appendix II.](#)

D. Student use of facilities under this policy does not imply district sponsorship, approval, or advocacy of the content of the expression at such meetings.

E. The district retains its authority to maintain order and discipline on its premises, to protect the well-being of students and employees, and to assure that attendance of students at meetings is voluntary.

F In adopting and implementing this equal access policy, the district will not:

1. Influence the form or content of prayer or other religious activity.
2. Require a person to participate in prayer or other religious activity.
3. Expend public funds beyond the incidental cost of providing the space for student-initiated meetings.

4. Compel a district agent or employee to attend a district meeting if the content of the speech at the meeting is contrary to the beliefs of the agent or employee.
5. Sanction meetings that are otherwise unlawful.
6. Limit the rights of groups of students based on the size of the group.
7. Abridge the constitutional rights of any person.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

- A. "Limited open forum" means the school district grants an offering to or opportunity for one or more non-curriculum-related student groups to meet on district premises during non-instructional time.
- B. "Secondary school" means district facilities with enrollment of students ordinarily in grades 6 through 12, or any portion thereof.
- C. "Sponsorship" includes the act of promoting, leading, or participating in a meeting. The assignment of a district employee for custodial, observation, or maintenance of order and discipline purposes does not constitute sponsorship of the meeting.
- D. "Meeting" includes activities of student groups that are permitted under a limited open forum and are not directly related to district curriculum. Distribution of literature does not constitute a meeting protected by the Equal Access Act.
- E. "Non-instructional time" means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends, including such other periods that occur during the school day when no classroom instruction takes place.

IV. Fair Opportunity Criteria

The school district will uniformly provide that:

- A. A meeting held pursuant to this policy is voluntary and student-initiated.
- B. There is no sponsorship of the meeting by the district, its agents, or employees.
- C. District employees or agents are present at religious meetings only in a non-participatory capacity.

- D. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the district.
- E. Non-district persons may not direct, control, or regularly attend activities of student groups.

Legal References:

20 U.S.C. §§ 4071-74 (Equal Access Act)

20 U.S.C. § 7905 (Boy Scouts of America Equal Access Act)

Cross References:

Policy 626 (Independent Provider Activity Programs)

Policy 628 (Student Activities Program)

Policy 902 (Use of School District Facilities and Equipment)

Policy
adopted: 06/21/10
revised: 11/18/13
revised: 03/20/17
revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Appendix I to Policy 801

PROCEDURES FOR USE OF FACILITIES

Procedures

- A. A student who wishes to initiate a meeting under this policy will apply to the building principal at least 48 hours in advance of the time of the activity or meeting, and complete the necessary facility use documentation (Appendix II). The student must agree to the following:
 - 1. All activities or meetings must comply with existing policies, regulations, and procedures that govern the operation of district-sponsored activities.
 - 2. The activities or meetings are voluntary and student-initiated. The principal may require assurances of this fact.
- B. Student groups meeting under this policy must comply with the following rules:
 - 1. Those attending must not engage in any activity that is illegal, dangerous, or that materially or substantially interferes with the orderly conduct of the educational activities of the district. Such activities are grounds for discipline of an individual student and grounds for a particular group to be denied access.
 - 2. The groups may not use the school name, school mascot name, school emblems, the school district name, or any name or image that might imply school or district sponsorship or affiliation in any activity, including fundraising and community involvement.
 - 3. The groups must comply with district and school policies, regulations, and procedures governing district-sponsored activities.
- C. Students applying for use of district facilities under this policy must provide the following information to the principal: time and date of meeting, estimated number of students in attendance, and special equipment needs.
- D. The building administrator has the responsibility to:
 - 1. Keep a log of application information.
 - 2. Work with district facilities scheduling to find and assign a suitable room for the meeting or activity. The number of students in attendance will be limited to the safe capacity of the meeting space.

3. Note the condition of the facilities and equipment before and after use.
 4. Assure proper supervision.
 5. Assure that the meeting or activity does not interfere with the district's regular instructional activities.
- E. The district will not expend public funds for the benefit of students meeting pursuant to this policy beyond the incidental cost of providing space. The district will provide no additional or special transportation.
 - F. Non-district persons may not direct, conduct, control, or regularly attend meetings and activities held pursuant to this policy.
 - G. District employees or agents may not promote, lead, participate in, or otherwise sponsor meetings or activities held pursuant to this policy.
 - H. A copy of this policy is made available to each student who initiates a request to use school facilities under this policy.

Appendix
revised:

__/__/24

Appendix II to Policy 801

APPLICATION FOR USE OF FACILITIES

The school district grants equal access to school facilities for students who wish to conduct a meeting for religious, political, or philosophical discussion during non-instructional time, pursuant to the Equal Access Act.

Provision of district facilities does not constitute sponsorship of such meeting; and the views expressed therein may or may not reflect those of the district administration, its employees, or its school board and are neither approved nor disapproved by them.

Please complete this form and submit to the building principal or designee at least 48 hours in advance of the time of the activity or meeting.

Name of student initiating request: _____

Email address: _____

School: _____

Grade: _____

Name of group: _____

Purpose of meeting: _____

Date of meeting: _____

Time: _____

Estimated number attending: _____

Special equipment needs: _____

(School District Use Only)

Room assigned: _____

Condition of facilities: _____

Staff (if any) assigned to supervise: _____

Notes: _____

(/24)

Buildings and Sites

Disposition of Obsolete Equipment and Material

I. Purpose

This policy provides guidelines, via ~~the a~~Appendix I, for district administration to dispose of obsolete equipment and material.

II. General Statement of Policy

~~Minnesota State Statutes de~~ law does not allow staff to remove, give away, or donate any school district property. The superintendent or designee is authorized to dispose of obsolete equipment and materials by selling them at a fair price consistent with the procedures. Any sale exceeding the minimum amount for which bids are required must first be specifically authorized by the school board. The superintendent or designee is authorized to properly dispose of used books, materials, and equipment deemed to have little or no value.

III. Sales to Employees

A. No officer or employee of the school district will sell or procure for sale, or possess or control for sale, to any other officer or employee of the district any property or materials owned by the district unless the property and materials are not needed for public purposes and are sold to a district employee after reasonable public notice, at a public auction, or by sealed response, if the employee is not directly involved in the auction or sale process.

~~4.~~Reasonable notice includes at least one week's published or posted notice.

B. A district employee may purchase no more than one motor vehicle from the district in any one auction. This section does not apply to the sale of property or materials acquired or produced by the district for sale to the general public in the ordinary course of business. Nothing in this section prohibits an employee from selling or possessing for sale public property if the sale or possession for sale is in the ordinary course of business or the normal course of the employee's duties.

Legal References:

Minn. Stat. § 13.591 (Business Data)

Minn. Stat. § 15.054 (~~Public Employees Not to Purchase Merchandise From~~)

~~Governmental Agencies; Exceptions;~~ [Sale or Purchase of State Property](#); Penalty)
Minn. Stat. § 16B.2975 (Surplus Property Acquisition, Distribution, and Disposal)
Minn. Stat. § 123B.29 (~~Sale of School Building~~ at Auction)
Minn. Stat. § 123B.52 (Contracts)
Minn. Stat. § 471.345 (Uniform Municipal Contracting Law)
Minn. Stat. § 645.11 (Published Notice)

Policy
adopted: [06/21/10](#)
revised: 11/18/13
revised: [03/20/17](#)
revised: [__/__/24](#)

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)
Edina, Minnesota

Appendix I to Policy 802

PROCEDURE FOR DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL

I. ~~Contracts~~ **Asset Disposal**

A. ~~Contracts Over \$100,000~~ **Assets With Estimated Fair Market Value Greater Than \$175,000**

1. If the value of the ~~equipment or materials is~~ **assets are** estimated to exceed ~~\$100,000~~ **\$175,000 per unit**, sealed bids will be solicited by two weeks' published notice in the official newspaper. This notice will state the time and place of receiving bids and contain a brief description of the subject matter. Additional publication in the official newspaper or elsewhere may be made as the superintendent **or their designee** deems necessary.
2. The sale will be awarded to the highest responsible bidder, be duly executed in writing, and be otherwise conditioned as required by law.
3. A record is kept of all bids, with names of bidders and amounts of bids, and an indication of the successful bid. A bid containing an alteration or erasure of any price contained in the bid which is used in determining the highest responsible bid is rejected unless the alteration or erasure is corrected by being crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the person signing the bid.
4. In the case of identical high bids from two or more bidders, the school board may, at its discretion, utilize negotiated procurement methods with the tied high bidders so long as the price paid does not go below the high tied bid price. In the case where only a single bid is received, the ~~school~~ board may, at its discretion, negotiate a mutually agreeable contract with the bidder so long as the price paid does not fall below the original bid. If no satisfactory bid is received, the board may re-advertise.
5. All bids obtained are kept on file for a period of at least one year after their receipt. Every contract made without compliance with the foregoing provisions is void.
6. Data submitted by a business to ~~a~~ **the** school **district** in response to a request for bids are private until opened. Once opened, the name of the bidder and the dollar amount specified become public; all other data are private until completion of the selection process, meaning the ~~school~~ **district** has completed its evaluation and ranked the responses. After completion of the selection process, all data submitted by all bidders are public except trade secret data. If all responses are rejected prior to completion of the

selection process, all data remain private, except the name of the bidder and the dollar amount specified which were made public at the bid opening for one year from the proposed opening date or until re-solicitation results in completion of the selection process or until a determination is made to abandon the purchase, whichever occurs sooner, at which point the remaining data becomes public. Data created or maintained by the school district as part of the selection or evaluation process are protected as nonpublic data until completion of the selection or evaluation process. At that time, the data are public with the exception of trade secret data.

B. ~~Contracts From \$25,000 to \$100,000~~ **Assets With Estimated Fair Market Value Less Than \$175,000**

If the fair market value of the assets ~~amount of the sale~~ is estimated to ~~exceed \$25,000 but not to exceed \$100,000~~ **be less than \$175,000**, the assets will be **made available for purchase utilizing processes compliant with current state laws and regulations**. ~~the contract may be made either upon sealed bids in the manner directed above or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding notice. All quotations obtained must be kept on file for a period of at least one year after receipt.~~

C. ~~Contracts \$25,000 or Less~~

If the ~~amount of the sale~~ is estimated to be ~~\$25,000 or less~~, the contract may be made ~~either upon quotation or in the open market. The sale in the open market may be by auction. If the contract is made on quotation, it must be based, so far as practicable, on at least two quotations that will be maintained for a period of at least one year after receipt.~~

II. ~~Electronic Sale of Surplus Supplies, Materials, and Equipment~~

A. ~~Notwithstanding the other procedural requirements of this policy, the school district may contract to sell supplies, materials, and equipment that are surplus, obsolete, or unused through an electronic selling process in which purchasers compete to purchase the supplies, materials, or equipment at the highest purchase price in an open and interactive environment.~~

B. ~~Exceptions for~~ **II. Surplus School Computers**

A **The** district may bypass the requirements for competitive bidding and is not subject to any other laws relating to district contracts if it is disposing of surplus district computer and related equipment by conveying the property and title to:

1. another school district;
2. the state department of corrections;

3. any school system, college, or university in Minnesota~~the board of trustees of Minnesota State Colleges and Universities~~; or
4. the family of a student residing in the district whose total family income meets the federal definition of poverty.

III. Notice of Quotation

Notice of procedures to receive quotations is given by publication or other means as appropriate to provide reasonable notice to the public.

IV. Employees

~~Minnesota State Statutes do~~ **law does** not allow staff to remove, give away, or donate any **school** district property. Staff violating this statute will be disciplined.

Appendix

Revised: 03/20/17

revised: __/__/24

Buildings and Sites

Energy Utilization Management

I. Purpose

This policy provides parameters for managing energy resources within the district.

II. General Statement of Policy

The school district recognizes the necessity of using energy resources efficiently and effectively. The district acknowledges that successful implementation of this policy is a joint responsibility of all district facilities users, school board members, administration, and employees. Further, this policy requires the cooperation of parents/guardians, students, and community members who use the facilities.

On a regular basis, the district will review its energy management plan and consider potential energy-saving strategies, alternative sources of energy, and efficiency in district equipment and fuel/energy usage.

III. Energy Management

- A. The superintendent or designee will oversee the implementation of this policy and ensure procedures are in place to maintain accurate records and data on energy utilization. The superintendent or designee will periodically report on the progress of energy utilization management plans to the school board.
- B. The director of buildings and grounds is responsible for implementing the energy management plans at all [school](#) district facilities. Implementation includes conducting energy audits on a regular basis, using energy conservation strategies, and implementing annual energy utilization management goals. The identified management goals will be included in discussions at buildings and grounds department meetings.
- C. The district will share energy conservation procedures and expectations for employees. These procedures and expectations will be monitored by the buildings and grounds department.
- D. The district may access energy management consultants and grants to help the district maximize the use of energy resources in the district.

revised: 03/20/17
revised: __/__/24

Buildings and Sites

Naming Facilities and Educational Programs

I. Purpose

This policy establishes the criteria and procedures for naming school district facilities and educational programs.

II. General Statement of Policy

The school district recognizes the importance and significance of naming school district facilities and educational programs. The district will follow policy procedures when reviewing and acting upon all nominations. The school board may elect (1) to name facilities or educational programs in recognition of individuals who have attained achievements of extraordinary and lasting distinction or (2) to enter into contracts to lease naming rights with a sponsoring agent in order to generate alternative sources of revenue for the district.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

- A. “Facilities” are school district-owned buildings, properties, and structures, including but not limited to spaces within buildings, outdoor fields, streets, and other areas.
- B. “Educational programs” are district-approved learning opportunities that support a specific need or learning goal.
- C. “Naming in recognition” is naming a facility or education program in recognition of individuals who have attained achievements of extraordinary and lasting distinction.
- D. “Specific naming agreement” is a contract entered into to lease naming rights with a sponsoring agent in order to generate alternative source of revenue for the district.

IV. Authority

The school board exercises approval authority for naming all facilities.

V. Procedures for Naming District Property

- A. The superintendent will forward to the school board, a facility for which a name is sought to be established.
- B. At the ~~direction~~ discretion of the ~~school~~ board, the board may request that the superintendent convene a committee to study the potential names and make a recommendation. In the circumstance of a newly constructed facility, the ~~school~~ board will direct the superintendent or designee to establish such a committee.
- C. If a committee is established, the superintendent or designee will be charged with the responsibility of determining a process for soliciting and evaluating names. The superintendent will make the final recommendation to the ~~school~~ board for approval. The superintendent will supply the ~~school~~ board with a history of the name recommendation and rationale to support the recommendation.
- D. If a committee is not established, the superintendent may make a recommendation to the ~~school~~ board for approval. The superintendent will supply the ~~school~~ board with a history of the name recommendation and rationale to support the recommendation.

VI. Naming Processes and Criteria

A. Naming in Recognition

The school district may name a facility or educational program to recognize outstanding contributions to the district. Naming in recognition for such contributions is at the district's discretion and in support of its mission. When naming a facility or educational program after an individual, consideration will be given to persons who have significance to students, employees, and/or the community. Except in unusual circumstances or for compelling reasons, individual names to be considered should be individuals who are deceased. One of the following criteria must be met for naming in recognition:

1. Recognition of outstanding service to the district while serving in an employment capacity or outstanding service to the Edina community; or
2. Recognition of the achievements of distinguished alumni; or
3. Recognition of a generous financial or other contribution from a donor through a donation, bequest, or sponsorship that was not made in exchange for naming a facility or space.

B. Specific Naming Agreement

1. The district recognizes that circumstances exist when the district may enter into an agreement for the specific naming of a facility in exchange for a

financial or other contribution to the district. Specific naming rights will not be granted to educational programs. Specific naming agreements must be in writing.

2. The superintendent decides the monetary valuation prior to entering into a specific naming agreement in consultation with the director of ~~business services~~ **finance and operations** who may take advice from such persons or other professionals, as needed. Each case should consider market comparisons for naming rights for which professional advice may be sought.

3. Transferability and Renewability

If a name is granted by a specific naming agreement, those rights may be transferred or renewed if and as permitted by the written agreement.

4. Limit of Specific Naming Agreement Rights

- a. On the Part of the District

The district's right to use the name and other brand elements of the named party is permitted by the express agreement with the named party.

- b. On the Part of the Named Party

The party after whom a facility or space is named has no decision-making rights as to the facility's purpose unless specifically provided for in the written agreement between the parties. The district will not agree to any condition in an agreement that could unnecessarily limit progress toward the district's mission and purpose, statutory obligation, or the school board's authority. The named party has no liability with respect to that facility or space unless provided for in a contract between the parties.

5. Termination of Specific Naming Agreements

In addition to any remedies for breach of the written agreement granting naming rights, the parties may terminate a specific naming rights agreement in advance of the scheduled termination date under the following conditions:

- a. Termination by the District

The district reserves the right, at its sole discretion, to terminate the naming rights without refund of consideration, prior to the scheduled termination date, should it feel it is necessary to do so to avoid the district being brought into disrepute, as determined by the district.

b. Termination by the Named Party

The named party may, without refund of consideration, at its sole discretion, terminate its acceptance of the naming rights prior to the scheduled termination date, in the event that the district directly brings the named party into disrepute.

C. Specific Naming Agreements and Naming in Recognition

1. In naming all facilities, spaces, or specific educational programs, due regard will be taken to maintain an appropriate balance between commercial considerations and the role that names of facilities, spaces, and educational programs contribute to the ~~school~~ district's mission.
2. The role played by the name of a facility, space, or education program in assisting employees, students, and visitors to orient themselves is recognized.
3. Names must always be consistent with the district's mission and vision.
4. The long-term effects of the name must be considered.
5. The department/school affected by the name to be granted ~~must~~ will be consulted before any decision is made.
6. The district will not name a facility, space, or educational program without the informed consent of the named party.
7. The district retains all rights to discontinue any name to avoid the district being brought into disrepute, as determined by the district.

Policy
adopted: 04/12/10
Revised: 11/18/13
Revised: 07/21/14
Revised: 05/15/17
Revised: 11/16/20
revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Building and Sites

Aquatics Policy

I. Purpose

This policy promotes safety for students, staff, and community members while any aquatic activities are being conducted. The [school](#) district maintains swimming pools and offers a variety of aquatic experiences for students and community members.

II. General Statement of Policy

Water safety and swimming instruction enrich our lives. Safety for students, staff, and community members will be promoted through implementation of reasonable procedures adopted by the superintendent for any aquatic activities being conducted in pools owned or leased by ~~Edina Public Schools~~ [the school district](#).

III. Responsibility

- A. This policy applies to all aquatic activities. "Aquatic activities" include swimming, water safety, and any other curricular and extra-curricular activities conducted in or at any pool or other water facility that is owned or leased by the [school](#) district.
- B. In the event that any person is harmed or injured while participating in an aquatic activity, school personnel should follow the procedures [and rules for district facilities and equipment use and special area use](#) outlined in ~~administrative rules and regulations~~ [district policy](#). All aquatic activity accidents involving any person should be reported to the ~~H~~uman ~~R~~esources ~~D~~epartment as soon as possible.
- C. Responsibility for maintenance of [district-owned](#) swimming pool facilities is vested in the head building custodian.

IV. Lifeguards

- A. A certified lifeguard must be present on the pool deck whenever a pool is in use during the school day, Community Education classes, and, when the pool is rented to an outside user group.

B. Lifeguards will have the authority to order any person who does not comply with the pool rules or the rules of the school and the school district to leave the school.

C. See Appendix I for lifeguard requirements and duties.

V. Aquatic Activities: Teacher Led

A. For all aquatics physical education classes taking place at a pool on a K-12 school property, the school district will provide paid lifeguard supervision. The certified lifeguard will be a person in addition to the physical education teacher.

B. Each teacher is strongly recommended to have a Red Cross lifeguard certification or equivalent and be responsible for user supervision, safety, and sanitation at all times the pool is in use. Appropriate certificates or licenses should be filed with the Human Resources Department.

C. If, for whatever reason, the lifeguard cannot be present during the physical education class, the aquatic activities may not take place and an alternate non-aquatic activity outside of the pool area must be conducted.

VI. Aquatic Activities: Coach Led

A. Every person who coaches an aquatic activity must have on file with the Human Resources Department an appropriate certificate or license for the program they are coaching. This can be Red Cross Lifeguard training certification, Safety Training for Swim Coaches or USA Diving Safety Certification. A minimum of two (2) coaches are required to be present during swim and diving practices.

B. A lifeguard is required for swim and diving competitions. If, for whatever reason, a lifeguard cannot be present for a competition, the Activities Director may permit the practice or competition to occur when adequate supervision is provided.

VII. Aquatic Activities: Community Education

A. For all aquatics community education classes taking place at a pool on a K-12 school property, the school district will provide paid lifeguard supervision.

B. If, for whatever reason, the lifeguard cannot be present during the curricular aquatics activity, the aquatic activities may not take place and an alternate non-aquatic activity outside of the pool area must be conducted.

VIII. Lifeguards during Non-District Aquatics Activities (rental)

- A. A certified lifeguard is required for all facility rental aquatic activities. ~~The school district will find a lifeguard at the renter's expense.~~
- B. If, for whatever reason, the lifeguard cannot be present during the facility rental of the pool, the aquatic activities may not take place.

IX. Renewal of Lifeguard and Water Safety Instruction Certificates

- A. The school district will provide opportunities for aquatic teachers and aquatic coaches and assistant coaches to obtain their lifeguard's certificate or license at no cost to the employee.

Staff and coaches must provide the Human Resource Department a copy of their lifeguard certificate or license.

X. Water Safety Equipment

- A. Aquatic activities will not be conducted, unless safety equipment complying with the ~~district~~ [the provisions set forth in Appendix I](#) is readily available for emergency use at all times the pool is open to use.
- B. The classroom teacher and/or coach will be responsible to ensure that all safety equipment is in place before any aquatic activity takes place.
- C. See Appendix I for use of Water Safety Equipment.

Cross Reference:

[Policy 902 \(Use of School District Facilities and Equipment\)](#)

Policy
adopted: 08/15/16
revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Appendix I to Policy 813

Lifeguards and Water Safety Equipment Use

I. Lifeguards

A. Minimum Requirements:

1. Must have a Red Cross lifeguard certification or equivalent
2. All lifeguards must wear appropriate swimming attire and be identified as a lifeguard at all times while on duty
3. No lifeguard, while assigned to supervise a pool, may be used as a teacher, teacher's aide, coach, assistant coach, or have any additional duties that would distract their attention from proper observation of the pool area.
4. Lifeguards will have the authority to order any person who does not comply with pool rules or the rules of the school district to leave the pool.

B. Duties of the Lifeguard

The lifeguard will:

1. ~~The lifeguard will~~ be responsible for the safety and conduct of all pool users under ~~his/her~~ **their** supervision. If an instructor is in charge of a period, the lifeguard may receive special instructions from the instructor.
2. ~~In~~ the event of an anticipated absence, notify the supervisor or instructor well in advance.
3. ~~Know~~ and enforce pool regulations.
4. ~~Never~~ leave the pool unguarded.
5. ~~The safety of the people using the pool depends upon vigilance of the lifeguard. He/she should not allow anything to distract him/her~~ **them** from ~~his/her~~ **their** obligation. **The safety of the people using the pool depends upon vigilance of the lifeguard.**
6. ~~Do not~~ open the pool unless ~~you~~ **they** have access to a telephone and first aid equipment.

II. Water Safety Equipment Use

- A. Rescue Equipment: Rescue equipment that complies with the requirements of Hennepin County must be present in the pools at all times.
- B. Automated External Defibrillator: An automated external defibrillator must be located near the pool area and must be accessible by the lifeguard at all times.
- C. Emergency Telephone and Emergency Contact List: A pool with a lifeguard present must have a telephone in or immediately adjacent to the pool area. When a telephone is provided, the emergency number must be posted. When a telephone is not located in the pool enclosure, a sign placed in plain view must indicate the location of the nearest telephone available to a pool user and the emergency number.
- D. Emergency Action Plans: Aquatic Emergency procedures are established and available to all staff and pool patrons. In addition, an Aquatic Emergency Action Plan is posted by the emergency phone in the pool enclosure.
- E. Buoyed Safety Ropes: Pool depth changes are clearly marked for all pools, and there is an effective barrier, such as stanchions and ropes to notify swimmers of pool depth changes. These safety ropes are used when it does not interfere with programming, and the barrier must permit easy removal for emergency access or maintenance.
- F. Posted Pool Rules: Pool rules that comply with the requirements of Hennepin County must be present in the pools at all times.
- G. Locked Access: Pool doors will remain locked at all times when the pools are not in use. This will include time between classes when a pool is being used for instruction. No one is allowed in the pool without qualified personnel present.

When the pools are used by non-district users, the pool doors will not be unlocked until an authorized/qualified representative from the user group as well as the lifeguard are present. In all cases, authorized/qualified personnel representing the pool user will be the last to leave the pool area and will be responsible for the doors being locked.

Appendix
revised: __/__/24

VII. Action

VII.A. Response to American Indian Vote of Non-Concurrence for American Indian Education Aid



Board Meeting Date: May 13, 2024

Title: Response to American Indian Vote of Non-Concurrence for American Indian Education Aid

Type: Action

Presenter(s): Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming

Description: Schools with more than 10 American Indian students enrolled must establish an American Indian Education Parent Advisory Committee (AIPAC). Edina Public Schools has close to 100 American Indian students.

AIPACs serve in an advisory role to the district to help ensure American Indian students receive culturally relevant and equitable educational opportunities. Yearly, the AIPAC must meet and discuss whether or not they concur with the educational offering that the district has extended to American Indian students. If they believe the district has not met the needs of the American Indian students, they issue a vote and resolution of nonconcurrence. If a vote of nonconcurrence is issued, the board is required to respond in writing to each recommendation within 60 days of the recommendation being brought forth.

On **March 26th**, the AIPAC presented a vote of non-concurrence and a list of 15 recommendations.

On **April 23rd**, Frannie Becquer, PhD, Director of Achievement Equity and Multilingual Learner Programming, presented an update to the school board about the resolution and provided the board with information to make decisions about their response.

Recommendation: All Board members will sign the written reply per [Minnesota Statutes, section 124D.78, subdivision 1](#)

Desired Outcome(s) from the Board: The letter of reply will be presented at the board meeting.

Attachment(s): Board letter of response to recommendation.



Response to recommendations

1. Hire a full-time American Indian Cultural Liaison (#1 - This corresponds with the recommendation number on the list shared by the AIPAC)
 - a. Working with Director Woodward, Finance, and Director Sailor, Human Resources.
 - b. Funding for the position is provided through the A and I grant and American Indian Education Aid (AIEA). To use AIEA funds, families must agree to the expenditure, and only 50% of the funds can be used towards salaries.
 - c. A permanent person on staff will be hired. Responsibilities of this cultural liaison are guided by the six focus areas found within [Minnesota Statutes 124D.74, subdivision 1](#):
 - i. Support post-secondary preparations for students
 1. The cultural liaison will regularly meet with high school students, provide academic and career mentoring, and develop college and career readiness opportunities for them.
 - ii. Support the academic achievement of American Indian students
 1. The liaison is part of the team that evaluates and reviews student academic data.
 - iii. Make curriculum relevant to the needs, interests, and cultural heritage of American Indian students
 1. The liaison will work with teachers to understand course units of instruction and will be a resource for developing classroom lessons that incorporate the heritage of American Indian students.
 - iv. Provide positive reinforcement of the self-image of American Indian students
 1. The liaison will work with groups of students at each of Edina Public Schools buildings
 - v. Develop awareness among students, parents, and staff
 1. The cultural liaison will work with the Director of Achievement Equity and Multilingual Learner Programming to embed awareness of American Indian heritage into current Culturally Proficient School Systems (CPSS) training.
 - vi. Supplement (not supplant) state and federal educational and co-curricular programs
 1. The cultural liaison will plan and support cultural events for students.
 - d. In addition, the cultural liaison will act as a liaison between the district and the AIPAC. They will work with the Director of Achievement Equity and Multilingual Learner Programming to complete the American Indian Education Aid application and monitor fidelity of goals.
2. Native American District Employees Fairly compensated (#3)

- a. District employees doing their work outside of contractual time will continue to be timecarded for the additional work they do to support native students.
3. Staff complete MDE Tribal Relations Training (#5)
 - a. In 2023 state legislators created a new licensure renewal requirement on the cultural heritage of American Indians. All licensed staff are required to take the training through the state.
 - b. See 1.c.v. above.
4. Continue work on curriculum development (#5)
 - a. In partnership with Teaching and Learning see 1. c. iii above.
5. District creates visual representation (#6)
 - a. The cultural liaison will work with AIPAC to determine what this could look like.
6. All family events are held after all school has dismissed (#7 & #8)
 - a. The cultural liaison will work with the AIPAC to coordinate events to be inclusive of all families next year.
7. Budget (#9 and #10)
 - a. The Director of Achievement Equity and Multilingual Learner Programming and the cultural liaison will work with AIPAC to create a budget that is in accordance with MDE guidelines and State Statutes. The budget will be available for regular review.
8. Communication (#11)
 - a. With hiring a cultural liaison, communication with families will become streamlined and more consistent.
9. Celebrate Indigenous People's Day (#12)
 - a. The Director is working with the AIPAC to provide a distinct cultural event celebrating Indigenous Peoples day.



DEFINING EXCELLENCE

Edina School Board
5701 Normandale Road
Edina MN 55424

952-848-4000
www.edinaschools.org

May 13th, 2024

Response to Letter of Non-Concurrence

Dear American Indian Parent Advisory Committee Members,

Thank you for your ongoing commitment to our American Indian students and American Indian Education. Your advocacy and involvement is seen, heard, valued and has an impact on the entire Edina Public Schools system.

At its regular meeting on May 13th, 2024, the School Board of Independent School District No. 273 provided the following written response to the March 2024 letter of non-concurrence the District received from our American Indian Parent Advisory Committee (AIPAC). In accordance with Minnesota Statutes section 124D.78, subdivision 2, this written response addresses AIPAC's recommendations and states the District's reasons, if any, for not implementing any or all recommendations.

AIPAC Recommendation #1: Hire a full-time American Indian Cultural Liaison who will interact and engage with our students and create culturally relevant programming throughout the district.

District Response: Edina Public Schools will hire a cultural liaison staff member solely devoted to our American Indian students and families. Responsibilities of the cultural liaison will be guided by the six focus areas found within Minnesota Statute 124D.74, subdivision 1 including:

- I. Support post-secondary preparations for students
 - a) The cultural liaison will regularly meet with American Indian high school students, provide academic and career mentoring, and develop college and career readiness opportunities.
- II. Support the academic achievement of American Indian students
 - a) The liaison will be a part of the larger team that evaluates and reviews American Indian student academic data.
- III. Make curriculum relevant to the needs, interests, and cultural heritage of American Indian students
 - a) The American Indian cultural liaison will work with teachers to understand course units of instruction and will be a resource for developing classroom lessons that incorporate the heritage of American Indian students.
- IV. Provide positive reinforcement of the self-image of American Indian students

- a) The American Indian cultural liaison will work with groups of students at each of Edina Public School sites.
- V. Develop awareness among students, parents, and staff
 - a) The American Indian cultural liaison will work with the Director of Achievement Equity and Multilingual Learner Programming to embed awareness of American Indian heritage into current district-wide Culturally Proficient School Systems (CPSS) training.
- VI. Supplement (not supplant) state and federal educational and co-curricular programs
 - a) The American Indian cultural liaison will plan and support cultural events for American Indian students.

The American Indian cultural liaison will act as a liaison between the District and the American Indian Parent Advisory Council. They will work with the Director of Achievement Equity and Multilingual Learner Programming to complete the American Indian Education Aid application and monitor the fidelity of the goals. The American Indian cultural liaison will report to the Director of Achievement Equity and Multilingual Learner Programming.

Funding for the American Indian cultural liaison position will be provided through our district's Achievement and Integration grant and American Indian Education Aid (AIEA). To use AIEA funds, American Indian families must agree to the expenditure, and only 50% of the funds can be used toward salaries.

AIPAC Recommendation #2: The District will create a welcoming space for Indigenous students and their families. Elders, community culture, language and knowledge keepers, families are invited and welcome in the schools both formally and informally.

District Response: Edina Public Schools is committed to ensuring that each and every student and family feels welcome in our schools, this unequivocally includes our American Indian students and families. Ongoing conversations around creating welcoming spaces for our American Indian students and families will take place between the American Indian cultural liaison, the Director of Achievement Equity and Multilingual Learner Programming, and the American Indian Parent Advisory Committee. This work will begin, continue and be monitored throughout the 2024-2025 school year.

AIPAC Recommendation #3: Native American District employees must be fairly compensated for their time when they are being asked to do additional work for native students outside their job description.

District Response: Any Edina Public School employee doing work outside of their contractual time to support American Indian students will continue to be paid for the additional work.

AIPAC Recommendation #4: Edina district staff will complete the MDE Tribal Relations Trainings. The District will provide for regular all-staff training for working with American Indian students and understanding American Indian culture.

District Response: In 2023 the state legislature created a new licensure renewal requirement in the cultural heritage and contemporary contributions of American Indians. All licensed staff are required to take this training through the State of Minnesota. In addition, as stated under the District's recommendation regarding the hiring of the American Indian cultural liaison (recommendation #1), the

cultural liaison will work with the Director of Achievement Equity and Multilingual Learner Programming to embed awareness of American Indian heritage into current district-wide Culturally Proficient School Systems (CPSS) Training.

AIPAC Recommendation #5: Continued work on curriculum development to provide more areas of Indigenous inclusion in our classrooms, libraries and book rooms.

District Response: The newly hired American Indian cultural liaison will have as part of their duties to partner with and serve as a resource to the Director of Teaching and Learning to understand curriculum units across subject and grade levels where American Indian heritage, contributions, and interests can be included.

AIPAC Recommendation #6: District will create visible representation throughout District building that recognizes and honors the unique contributions of tribal nations.

District Response: The school board and administration feel strongly that the work around this recommendation should be done in a partnership with our American Indian families. The District's American Indian cultural liaison will work with the American Indian Parent Advisory Committee to explore what meaningful, visible representation could look like in our schools. This work will begin in the fall of 2024.

AIPAC Recommendation #7: All family night events need to start after all schools have dismissed to enable full family and student participation. AIPAC Recommendation #8: AIPAC meetings will be scheduled by AIPAC for the school year. Any family and district wide events will be organized in partnership with AIPAC.

AIPAC Recommendation #15: District will collaborate with AIPAC to host all-district cultural events, such as round dances, traditional arts and crafts, drumming.

District Response: The American Indian cultural liaison will work in partnership with the American Indian Parent Advisory Committee to plan and coordinate next school year's family events and AIPAC meetings to be inclusive of all families.

AIPAC Recommendation #9: The up-to-date AIPAC budget will be provided to AIPAC members at every meeting.

AIPAC Recommendation #10: The AIPAC budget will be used in accordance to MDE guidelines and Minnesota State Statutes.

District Response: The Director of Achievement Equity and Multilingual Learner Programming along with the American Indian cultural liaison will work with the American Indian Parent Advisory Committee to create a budget that is in accordance with MDE guidelines and state statutes. The budget will be available for regular review, including at every AIPAC meeting.

AIPAC Recommendation #11: Communication from the District to families and students needs to be clear and consistent.

District Response: The District is committed to being a good partner with our families and this includes communicating in a clear and consistent manner. With the hiring of the American Indian cultural liaison,

whose duties include serving as a liaison and communication conduit between the District and American Indian families, the District is prioritizing consistent and streamlined communication.

AIPAC Recommendation #12: As per Minnesota State law, Edina Public Schools will publicly celebrate Indigenous Peoples' Day throughout the district.

District Response: The Director of Achievement Equity and Multilingual Learner Programming will work with the American Indian Parent Advisory Committee to provide a distinct cultural event celebrating Indigenous Peoples' Day. This work will begin in the fall 2024. This partnership will continue on an annual basis and the district is committed to working together to celebrate Indigenous Peoples' Day.

AIPAC Recommendation #13: The District will create a land acknowledgment statement.

District Response: Representatives from the school board, the Director of Achievement Equity and Multilingual Learner Programming, the District's American Indian cultural liaison and the American Indian Parent Advisory Committee will work in partnership to discuss this request. Work will begin in the fall 2024.

AIPAC Recommendation #14: The academic outcomes of Native students will meet or exceed those of their peers.

District Response: Edina Public Schools is committed to academic achievement for each and every student as indicated in our district's vision for Each and Every Student to Discover their Possibilities and Thrive and our strategic plan [Strategy A: Advance Academic Excellence, Growth, and Readiness](#) and [Strategy B: Ensure an Equitable and Inclusive School Culture](#). Counselors, teachers, administrators, the school board, the American Indian cultural liaison, and the Director of Achievement Equity and Multilingual Learner Programming will work in partnership with American Indian students and families to ensure that student needs are met so that they can achieve at an academic level meeting or exceeding that of their peers.

The School Board values its relationship with our American Indian Parent Advisory Committee and thanks the members for their collaborative input and their work on behalf of the District's American Indian students and all Edina Public Schools students. The District looks forward to partnering with AIPAC to implement the initiatives described in this letter.

Respectfully,

Erica Allenburg
Edina School Board, Chair

Karen Gabler
Edina School Board, Vice Chair

Michael Birdman
Edina School Board, Treasurer

Dan Arom
Edina School Board, Clerk

Jennifer Huwe
Edina School Board, Assistant Treasurer

Cheryl Berry
Edina School Board, Assistant Clerk

Elliott Mann
Edina School Board, Assistant Treasurer

VII.B. Intermediate School District No. 287 -
Long-Term Facilities Maintenance Expenditure
Budget - Fiscal Year 2026



Board Meeting Date: 5/13/2024

Title: Intermediate School District No. 287 – Long-Term Facilities Maintenance Expenditure Budget – Fiscal Year 2026

Type: Action

Presenter(s): Mert Woodard - Director, Finance & Operations

Description: The 2015 legislative session established the Long-term Facilities Maintenance (LTFM) Revenue Program for School Districts, replacing the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning with fiscal year 2017.

Annually, Intermediate School District No. 287 must have a ten-year capital plan adopted by its board and each member district's school board. Intermediate School District No. 287 approves the levy a year in advance to accommodate several of its member districts who levy a year in advance.

Recommendation: Approve Intermediate School District No. 287's Long-Term Facilities Maintenance expenditure plan for fiscal years 2026 through 2035 and adopt the resolution affirming the District's portion of the fiscal year 2026 expenditures in the amount of \$82,068.

Desired Outcomes from the Board: Approve the District administration's recommended action and execute the attached resolution.

Attachments:

1. Resolution – LTFM Expenditure Budget – Intermediate School District No. 287 – FY2026
2. Intermediate School District No. 287 LTFM Member Allocations – FY2026

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 273
(Edina Public Schools)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of Independent School District No. 273, State of Minnesota, was held on May 13, 2024, at 7:00 p.m., for the purpose, in part, of approving the Intermediate School District No. 287's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments in the district's application for long-term facility maintenance.

_____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT
NO. 287'S LONG-TERM FACILITY MAINTENANCE PROGRAM
BUDGET AND AUTHORIZING THE INCLUSION OF A
PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S
APPLICATION FOR LONG-TERM FACILITY MAINTENANCE
REVENUE**

BE IT RESOLVED by the School Board of District No. 273, State of Minnesota, as follows:

1. The School Board of Intermediate School District 287 has approved a long-term facility maintenance program budget for its facilities for the 2025-26 (fiscal year 2026) school year in the amount of \$ 980,000.00 of which District No. 273's proportionate share is \$ 82,068.14, consisting of \$ 16,684.12 for pay as you go projects and \$ 65,384.02 for debt service payments on the 2017B Facilities Maintenance Bonds and the 2022A Facilities Maintenance Bonds. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total

cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula. For 2025-26, (FY 2026) the long-term facility maintenance costs shall be funded through annual levy. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for FY 2026 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

4. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued \$5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.
5. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued \$4,750,000 Facilities Maintenance Bonds, Series 2022A. Such bonds will be payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was approved and adopted by the school board of Independent School District No. 273.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 273, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District No. 273, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 287's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this 13th day of May, 2024.

Dan Arom
Clerk

VII.C. 6-8 English Language Arts Curriculum
Adoption Recommendation



DEFINING EXCELLENCE

Board Meeting Date: May 13, 2024

Title: Middle School English Language Arts Curriculum Adoption Recommendation

Type: Action

Presenter(s): Bethany VanOsdel, Assistant Director of Teaching and Learning; and Jody De St. Hubert, Director of Teaching and Learning

Description: This report is intended to inform the Edina School Board on the recommendation for implementation of the StudySync program in the middle school English Language Arts courses. In addition to defining the ELA curriculum review process, this report also includes information about the new Minnesota English Language Arts Standards in conjunction with the MN READ Act legislation approved by the Department of Education.

The priorities in this report directly align to the goals established in the Secondary Comprehensive Literacy Plan approved by the school board in June of 2023.

Recommendation: This report is intended to secure approval for the purchase of the curriculum program titled StudySync.

Desired Outcomes from the Board: Approve the purchase of the curriculum program Study Sync for English Language Arts in Middle School.

Attachments:

1. [Comprehensive Literacy Plan - 6-12](#)
2. [8.14.23 ELA Course Guiding Change Document](#)
3. [Design Team Role Description](#)
4. [StudySync Science of Reading](#)
5. [EdReports Study Sync](#)
6. [Culturally Proficient School Systems Curriculum and Instruction Continuum](#)
7. [2020 English Language Arts Standards](#)
8. [Quote for Purchase](#)

Background Information

In June of 2023 the Secondary Comprehensive Literacy Plan was approved by the Edina School Board. This plan outlined the priorities and commitments for ensuring that all learners have equitable access to evidence-based instruction, building language and literacy knowledge, as well as the skills and strategies to competently engage in relevant learning opportunities that foster success. A key part of this commitment is to ensure that the staff and students have the necessary tools to accomplish this critical goal.

The process for identifying the appropriate tools for teaching English Language Arts and Reading in the middle schools began in 2021. Since then, there have been critical updates from the MN Department of Education to further inform the work. The information in the preceding paragraphs will further define these updates.

Minnesota Department of Education Overview

The Minnesota Department of Education has released two critical updates to English Language Arts programming in the past few years:

- **2020 MN State ELA Standards**

The Minnesota K-12 Academic Standards are the statewide expectations for student learning in K-12 public schools. School districts are required to put state standards into place so all students have access to high-quality content and instruction. The 2020 Minnesota Academic Standards in English Language Arts were adopted in 2023 and are scheduled for full implementation in the 2025-26 school year.

- **MN READ ACT Background Information:**

Minnesota Reading to Ensure Academic Development Act, known as the READ Act, was passed and signed into law by Governor Tim Walz on May 24, 2023. The goal of this legislation is to have every Minnesota child reading at or above grade level every year, beginning in kindergarten, and to support multilingual learners and students receiving special education services in achieving their individualized reading goals.

A district or charter school must use evidence-based curriculum and intervention materials at each grade level that are designed to ensure student mastery of phonemic awareness, phonics, vocabulary development, reading fluency, and reading comprehension. Starting July 1, 2023, when a district or charter school purchases a new literacy curriculum, or literacy intervention or supplementary materials, the curriculum or materials must be evidence-based as defined in Minnesota Statutes 2023, section 120B.1118.

Standards, Curriculum, and Instructional Outlines

All students deserve equitable access to rigorous core content through the use of the Minnesota State Standards, comprehensive and viable curriculum, and evidence based literacy instruction. Literacy is a priority for all educators at every level, shown by committing to:

- **Standards and Curriculum** - Rigorous core content begins with standards as common expectations to guide instruction, assessment, and outcomes. The Minnesota Reading and ELA Standards outline clear goals for reading, writing, listening, speaking, viewing and

exchanging ideas. Curriculum review is an ongoing process to ensure high quality, research and evidence based resources that

- support effective instruction, alignment, and application of the standards;
- provide strategies for differentiated instruction based on students’ needs;
- are culturally and linguistically relevant and responsive; and
- build background knowledge and understanding of key learning concepts.

Curriculum Review Process

In Edina, a core belief we share is “Professional Excellence.” This means that, *“We believe our educators and staff are essential to student success. We value and support them in advancing strategic and innovative initiatives grounded in best practices.”* One way we live out this value is by including stakeholders in the review, design and implementation of district programming. This will be done through the use of “district design teams.” A design team is a group of representatives who serve to guide and inform district decisions.

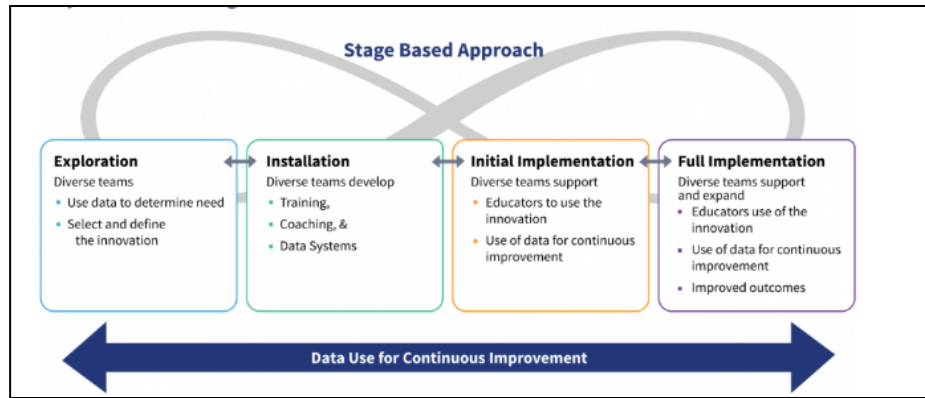
The following staff members have been integral in the review and recommendation that resulted from the curriculum review process:

Design Team Representatives	Valley View Middle School	South View Middle School
6th	Emily Olsen	
7th	Jane Andrews	Eli Mickelson
8th	Margaret Smith	Ana Jankowski
EL	Kathryn Gimse	
Special Education		Erin Deakyne
Media Specialist		Bob Diehl

The Design Team has used a proven process following Implementation Science to build upon current best practices in Edina and to consider opportunities for improvement. The team drafted a plan that recommends program updates and instructional/course enhancements as they align to the new standards, the MN READ Act and the Secondary Comprehensive Literacy Plan.

Timeline, Goals and Milestones

The Comprehensive Literacy Plan is being implemented through a Stage Based Approach as it is defined by Implementation Science. In the stage approach, there are 4 main stages that outline the journey to the goal of full implementation. There is not a defined amount of time spent in each stage. The goal is to complete the steps in each stage. The progress of the Comprehensive Literacy Plan is outlined below:



	Exploration	Installation	Initial Implementation	Full Implementation:
	<ul style="list-style-type: none"> Define current reality Unpack standards Research best practices Select and define the practice/program 	<ul style="list-style-type: none"> The program/practice has been identified and defined Professional Development and coaching are used to prepare for the implementation Resources are purchased Data systems are prepared 	<ul style="list-style-type: none"> Educators begin using the program/practice Data is collected around both implementation and student outcomes Adjustments and alignments 	<ul style="list-style-type: none"> More than 50% of educators are using the program/practice as intended Student outcome data is showing improved outcomes
6-12	<p style="text-align: center;">X 2023-2024 <i>ELA General Education Curriculum</i> <i>Reading Intervention Curriculum</i></p>		<p style="text-align: center;">X 2023-2024 <i>FASTBridge Screening</i> <i>FASTBridge Interventions</i> <i>FASTBridge Progress Monitoring</i></p>	

Curriculum Review Team Goals:

- 2021-2022:
 - Unpack class/course structure and content, review current and enduring research and analyze data to get a full picture of the current reality.
- June 2022:
 - Unpack new ELA standards
- 2022-2023:
 - Review materials/instructional enhancements for recommendation. If possible, the recommendation will be submitted in time for 2023-2024 course catalog approval. **(This was adjusted to 2024-2025)**
- 2023-2024: early installation of changes **(This was adjusted to 2024-2025)**

Curriculum Review Process:

The team used an internal process to combine district priorities with current and enduring research to create a rubric to use for reviewing programs. The research topics were:

- Multi-Tiered Systems of Support
- Culturally Proficient School Systems
- The Science of Reading at the Secondary Level
- Evidence-based Best Practices in Secondary Literacy
- Guaranteed and Viable Curriculum

Through an affinity process, the team generated priorities for programming:

Alignment	Curriculum is aligned with standards--horizontally and vertically. Common summatives and teacher consistency are important.
Authenticity	Reading and writing tasks are meaningful and relevant to students because they grow abiding skills and address enduring human questions.
Relevant Reading	Students are developing as readers and broadening their reading horizons. Access to a wide variety of diverse texts. Students have access to both informational and fictional works.
Language Fundamentals	There is clear alignment in BOTH vocabulary and grammar instruction across grade levels.
Relevant Writing	Students are provided choices in authentic writing tasks that meet them where they are. They learn to use a writing process to hone their skills each time they engage in a writing task. There is common language used across grade levels to identify components of the writing process.
Equitable Responsiveness	Materials should include enrichment and support pathways that are built-in and accessible for each and every student. Materials offer formative feedback tools for timely intervention and enrichment. Materials reflect all groups of school demographics and the wider community--mirror and window.
Workload balance	All work is able to be completed during the school day/contracted time. This includes PD, planning, preparation, collaboration, delivery of lessons, assessment, reflection, and feedback to students.

After a thorough review of 5 programs using the rubric, the team recommended a deeper review of StudySync. The deeper review included:

- a dialogue with teachers using the program in a neighboring district,
- a visit to a district using the program to see it in use,
- and a 4-8 week pilot of the program this winter.

Summary of Results:

A survey was used to measure the program after the pilot. The items on the survey aligned to the rubric:

- ❖ Please rate your experience with StudySync overall: 100% favorable
- ❖ How would you rate the ease of use of materials for teachers? 87.5% favorable
- ❖ How would you rate the ease of use for students? 100% favorable
- ❖ Rate the level of alignment StudySync provides: 100% favorable
- ❖ Rate the Authenticity of Study Sync: 100% favorable
- ❖ Rate the relevant reading provided in Study Sync: 100% favorable
- ❖ Rate the options for language fundamentals instruction: 100% favorable
- ❖ Rate the relevant writing experiences provided in Study Sync: 100% favorable
- ❖ Rate the equitable responsiveness provided in Studysync: 86% favorable

Recommendation:

The team unanimously recommended the adoption and implementation of StudySync as the Tier 1 curriculum for 6-8 ELA courses. The program will be used in 6th Grade Reading, Enriched and Standard ELA courses. The implementation plan will be further designed with the team on May 14th.

The implementation of StudySync will occur in 2024-2025 with a rigorous professional development and coaching plan to serve as the foundation of the implementation.

Budget:

The purchase of StudySync 5 year subscription will cost a total of \$285,899.78. The direct quote from McGraw Hill is included in the attachments listed on the cover page. In working with McGraw Hill and the Edina Public Schools business office, we will be dividing the payment into two payments. The first payment of \$142,949.89 will be paid in May of 2024 and the remaining balance of \$142,949.89 will be paid in May of 2025. The Teaching and Learning allocated budget was created to account for ELA purchases across our entire PreK-12 system over the next three years. No additional money is or will be needed for this purchase.

VII.D. School Board Election Resolution - Even
Years



Meeting Date: 5/13/2024

Title: School Board Election Resolution - Even Years

Type: Action

Presenter(s): City-School District Liaisons, Erica Allenburg and Michael Birdman

Background Information: In April 2022, the City of Edina expressed a desire to discontinue managing school board elections due to the complexity, time and resources election management is causing the city. Since then, Edina School District has been analyzing current school board election processes, options and the impacts of varying process changes.

At the board's 1/23/24 and 1/24/24 board retreat, the Edina School Board had a general overview of the impact of the school board election and moving elections from odd to even years. At this retreat it was explained that the board, with input and updates from the city, needed to make a decision regarding its election processes this spring due to certain legal, date-dependent requirements the state has when announcing board elections.

The Minnesota state constitution requires a board to adhere to the will of the community who elected representatives for 4 years. The only provision in Minnesota law is to make a "transition plan" that either adds a year to each elected member's term or sets up two election cycles where people are elected by the public for 3 years. The Legislature looked at this issue back in 1994 when school districts were forced to move elections from May to November in either the odd or even years. That would have forced some districts to cancel an elected person's term a year earlier. The Legislature thought ending a term early would not be constitutional. In 1994, the Legislature passed a term extension provision in Section 26, Subdivision 1 for the orderly transition. It was ruled that extensions of one year would be allowed. The law was approved by the Secretary of State's office at the time and the Office of Senate Counsel. They also made an option to have two 3-year election cycles so districts could move to even year elections.

After consulting with the Minnesota School Board Association and district legal counsel, the board has three options:

1. *Continue to hold board elections on odd years and transition board elections to be in the control of the school district.*
2. *Transition the board to even years by extending the terms of current board members by one year in order to get the board on an even election cycle.*

3. *Transition the board to even years by holding two consecutive three-year term elections for a cycle of eight years in order to get the entire board on an even year cycle.*

Given the budgetary constraints the district is in (facing over a \$3.5 million budgetary shortfall), at the February 20th board work session, the board expressed interest in moving forward with aligning board elections with even years in order to save the district the expenses associated with the odd year elections. In order to accomplish this, the board expressed interest in extending the terms of existing members, as this would allow the board to move to even years as simply, quickly and efficiently as possible.

Financial Information - Even Year Elections

After the April 8th board meeting, the board asked for more information regarding the financial obligations of the board for even year elections. The Minnesota Secretary of State, Minnesota School Board Association, district legal counsel and the City of Edina were contacted regarding this issue. Minnesota State Law outlines how election expenses can be allocated under Minnesota Statute 204B.32 Subdivision 1 and 2. There is agreement that under current state law and based on an estimate of prior year election expenses provided by the city, that the approximate cost to the district to participate in even year elections will be less than \$5,000. This resolution impacts board elections only; it does not affect bond or levy elections. The resolution is based on a recommended resolution from the MSBA and has been reviewed by both administration and district legal counsel.

Recommendation: Approve the Election Resolution.

Attachment(s): Financial Information - Election Even Years; Edina School Board Election Resolution - Even Years

RESOLUTION PROVIDING THAT
EDINA PUBLIC SCHOOL DISTRICT 273 GENERAL ELECTIONS HELD AFTER 2023
SHALL BE HELD IN THE EVEN-NUMBERED YEARS;
ESTABLISHING A TRANSITION PLAN

WHEREAS, the school board is currently running their elections on odd years; and

WHEREAS, the school board now believes that due to the budgetary constraints our school district, it would be more cost effective if school district general elections were held in conjunction with state general elections in November of the even-numbered year; and

WHEREAS, Laws 1994, Chapter 646, Section 26, Subdivision 1, provides that a political subdivision that initially chooses odd-numbered year elections and later determines to change to even-numbered year elections may do so by the adoption of a new resolution that contains an orderly plan for the transition;

NOW, THEREFORE, BE IT ENACTED by the school board of Independent School District No. 273, State of Minnesota, as follows:

1. School board general elections held after 2023 in Independent School District No. 273 shall be held on the first Tuesday after the first Monday in November of the even-numbered year.

2. The terms of office of school board members that would otherwise expire on the first Monday of January, 2026 if elections were held in the odd-numbered year (2025) shall be extended to expire on the first Monday in January, 2027. The terms of office of school board members that would otherwise expire on the first Monday of January, 2028 if elections were held in the odd-numbered year (2027) shall be extended to expire on the first Monday in January, 2029.

3. The next school board election shall be held in conjunction with the state general election in November of 2026, electing four board members to four-year terms. The subsequent election will be held in November of 2028, electing three board members to four year terms.

4. The school board shall notify the county auditor of each county in which the school district is located in whole or in part of its determination to hold its general election in November of the even-numbered year in 2024 and thereafter.

Member _____ introduced the following resolution and moved its adoption.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon a vote being taken thereon, the following voted in favor thereof:

VII.E. Policy Review (403, 407, 409, 410, 431,
432, 435, 437, 439, 812)



Board Meeting Date: 5/13/2024

Title: Policy Review

Type: Action

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 403 Discipline of School District Employees
- Policy 407 Employee Right to Know – Exposure to Hazardous Substances
- Policy 409 Employee Publications, Instructional Materials, Inventions, and Creations
- Policy 410 Family and Medical Leaves
- Policy 431 Compensatory Practices
- Policy 432 Assignment and Transfer of Teachers
- Policy 435 Employee Evaluation and Improvement
- Policy 437 Resignation, Termination, or Nonrenewal of Activity Position
- Policy 439 Outside Employment and Conflict of Interest
- Policy 812 Health and Safety Program

Recommendation: Approve the suggested modifications for Policies 403, 407, 409, 410, 431, 432, 435, 437, 439, 812.

Desired Outcome(s) from the Board: Approve suggested modifications.

Attachments:

1. Policy 403 Discipline of School District Employees
2. Policy 407 Employee Right to Know – Exposure to Hazardous Substances
3. Policy 409 Employee Publications, Instructional Materials, Inventions, and Creations
4. Policy 410 Family and Medical Leaves
5. Policy 431 Compensatory Practices
6. Policy 432 Assignment and Transfer of Teachers
7. Policy 435 Employee Evaluation and Improvement
8. Policy 437 Resignation, Termination, or Nonrenewal of Activity Position
9. Policy 439 Outside Employment and Conflict of Interest
10. Policy 812 Health and Safety Program

Personnel

Discipline of School District Employees

I. Purpose

This policy ~~provides~~ seeks to achieve effective operation of the school district's programs through the cooperation of all employees under a system of policies, procedures, and rules applied fairly and uniformly ~~with a disciplinary and remediation framework for its employees to enable the district's continued effective operations.~~

II. General Statement of Policy

The disciplinary process described in this policy is designed to utilize progressive steps, where appropriate, to produce positive correction by the employee. While the school district intends that in most cases progressive discipline will be administered, the specific form of discipline chosen in a particular case and/or the decision to impose discipline in a different manner, is solely within the district's discretion.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

- A. "Alcohol" includes any alcoholic beverage containing more than one-half of one percent alcohol by volume.
- B. "Edible cannabinoid product" means any product that is intended to be eaten or consumed as a beverage by humans, contains a cannabinoid in combination with food ingredients, and is not a drug.
- C. "Medical cannabis" means any species of the genus cannabis plant, or any mixture or preparation of them, including whole plant extracts and resins, and is delivered in the form of (1) liquid, including, but not limited to, oil; (2) pill; (3) vaporized delivery method with use of liquid or oil but which does not require the use of dried leaves or plant form; or (4) combustion with use of dried raw cannabis; or (5) any other method approved by the Commissioner of the Minnesota Department of Health.
- D. "Non-intoxicating cannabinoid" means substances extracted from certified hemp plants that do not produce intoxicating effects when consumed by injection, inhalation, ingestion, or by any other immediate means.

- E. "Use" means to sell, buy, manufacture, distribute, dispense, be under the influence of, or consume in any manner, including, but not limited to, consumption by injection, inhalation, ingestion, or by any other immediate means.

IV. Discipline

A. Violation of School District Policies, Procedures, or Rules

Discipline imposed for violations of school-district policies, procedures, or rules may vary from an oral ~~reprimand~~ **warning** to termination of employment depending upon factors such as the nature of the violation, whether the violation was intentional, knowing, and/or willful, and whether the employee has been the subject of prior disciplinary action of the same or a different nature. District policies, procedures, or rules include, but are not limited to:

1. Policies and procedures of the district;
2. Directives to the employee imposed by administration and/or the employee's supervisor(s);
3. Job requirements and expectations;
4. Expectations contained in employee handbooks; and
5. Federal, state, and local laws, rules, and regulations, including, but not limited to, the rules and regulations adopted by federal and state agencies.

B. Substandard Performance

An employee's substandard performance may result in the imposition of discipline ranging from an oral ~~reprimand~~ **warning** to termination of employment. In most instances, discipline imposed for the reason of substandard performance will follow a progressive format and will be accompanied by guidance, help, and encouragement to improve from the employee's supervisor, and reasonable time for correction of the employee's deficiency.

C. Misconduct

Employee misconduct will result in the imposition of discipline consistent with the seriousness of the misconduct. Conduct belonging in this category includes, but is not limited to:

1. Unprofessional conduct;
2. Failure to adhere to district policies, procedures, rules, and standards;

3. Failure to adhere to supervisor(s)' directive(s);
4. Acts of an insubordinate nature;
5. Continued neglect of duties, despite oral warnings, written warnings, and/or other forms of discipline;
6. Personal and/or immoral misconduct;
7. Use of illegal drugs, alcohol, [medical cannabis, non-intoxicating cannabinoids, edible cannabinoid products](#), or any other illegal chemical substance while on [the job](#) ~~district property serving in the role of the district employment in an offsite district activity~~, or any use [while on or off the job](#) that impacts the employee's work performance;
8. Deliberate and serious violation of the rights and freedoms of other employees, students, parents, and/or community members;
9. Activities of a criminal nature [relating to the fitness or effectiveness of the employee](#), ~~convictions, or criminal acts ("crime"), depending on the extent to which the crime relates to the school environment and the employee's ability to perform the duties of the position;~~
10. Failure to follow the canons of professional and personal ethics;
11. Falsification of credentials and experience;
12. Dishonesty [that negatively impacts the employer-employee relationship](#);
13. Unauthorized destruction of district property;
14. Neglect of duty;
15. Violation of the rights of others as provided by federal and state laws related to human rights; and
16. Other good and sufficient grounds relating to any other act constituting inappropriate conduct, as deemed by the district.

V. Types of Discipline

- A. The types of discipline that may be imposed by the school district include, but are not limited to:
 1. Oral warning;
 2. Written warning or reprimand;
 3. Probation, or extension of a probationary period;
 4. Demotion;
 5. Suspension without pay; and
 6. Termination from employment.
- B. Other forms of discipline, including any combination of the forms described in Paragraph A, may be imposed if, in the judgment of the administration, another form of discipline will better accomplish the district's objective of stopping or

correcting the offending conduct and/or improving the employee's performance.

VI. Procedures for Administering Policy

A. When any form of discipline is imposed, the employee's supervisor will:

1. Advise the employee of any inadequacy, deficiency, or conduct which is the cause of the discipline, either orally or in writing. If given orally, the supervisor will document the fact that an oral warning was given to the employee specifying the date, time, and nature of the oral warning;
2. Provide directives to the employee to correct the conduct or performance;
3. Forward copies of all writings to the director of human resources for filing in the employee's personnel file;
4. Specify the expected level of performance or modification of conduct to be required from the employee; and
5. Allow a reasonable period of time, when appropriate, for the employee to correct or remediate the performance or conduct.

B. The school district retains the right to immediately discipline, terminate, or discharge an employee as appropriate, subject to relevant governing law and collective bargaining agreements when applicable.

Legal References:

Minn. Stat. § 122A.40 (~~Teachers~~—Employment; Contracts; Termination)

Minn. Stat. § 122A.44 (Contracting with Teachers; [Substitute Teachers](#))

Minn. Stat. § 122A.58 (Coaches, [Termination of Duties](#))

Minn. Stat. § 123B.02, Subd. 14 ([General Powers of Independent School Districts; Employees; Contracts for Services](#))

Minn. Stat. § 123B.143 (Superintendent)

Minn. Stat. § 123B.147 (Principals)

[Minn. Stat. § 197.46 et seq.](#) ([Veterans Preference Act; Removal Forbidden; Right of Mandamus](#))

Minn. R. 3512.5200 (Code of Ethics for School Administrators)

Minn. R. 8710.2100 (Code of Ethics for Minnesota Teachers)

Policy

adopted: 09/22/08

Revised: 04/15/13

Revised: 06/13/16

Revised: 09/14/20

revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

Appendix I to Policy 403

Procedures for Administering Policy

~~A. When imposing disciplinary measures, the employee's supervisor or designee will:~~

- ~~1. Advise the employee why the discipline is occurring, either orally or in writing. If an oral reprimand is given, the supervisor will document that an oral warning was given to the employee.~~
- ~~2. As appropriate, provide directives to the employee to correct the conduct or performance.~~
- ~~3. Forward copies of documentation to the human resources department for filing in the employee's personnel file.~~
- ~~4. As appropriate, allow a reasonable period of time for the employee to correct or remediate the performance or conduct.~~

~~B. The district retains the right to discipline or terminate immediately an employee as appropriate, in accordance with applicable collective bargaining agreements and state and federal law.~~

Appendix

Reviewed: 9/14/20

Personnel

Employee Right to Know – Exposure to Hazardous Substances

I. Purpose

This policy states the school district's commitment to provides district employees with appropriate training to minimize risk associated with recognized hazards that are likely to cause death or serious injury or harm.

II. General Statement of Policy

The district provides information and training to employees who may be routinely exposed to a hazardous substance, harmful physical agent, infectious agent, or blood borne pathogen.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

- A. "Commissioner" means the [Minnesota](#) Commissioner of Labor and Industry.
- B. "Routinely exposed" means that there is a reasonable potential for exposure during the normal course of assigned work, or when an employee is assigned to work in an area where a hazardous substance has been spilled.
- C. "Hazardous substance" means a chemical or substance, or mixture of chemicals and substances, which:
 1. Is regulated by the Federal Occupational Safety and Health Administration under the Code of Federal Regulations; or
 2. Is either toxic or highly toxic; an irritant; corrosive; a strong oxidizer; a strong sensitizer; combustible; either flammable or extremely flammable; dangerously reactive; pyrophoric; pressure-generating; compressed gas; carcinogen; teratogen; mutagen; reproductive toxic agent; or that otherwise, according to generally accepted documented medical or scientific evidence, may cause substantial acute or chronic personal injury or illness during or as a direct result of any customary or reasonably foreseeable accidental or intentional exposure to the chemical or substance; or
 3. Is determined by the commissioner as a part of the standard for the chemical or substance or mixture of chemicals and substances to present a significant risk to worker health and safety or imminent danger of death or serious physical harm to an employee as a result of foreseeable use,

handling, accidental spill, exposure, or contamination.

- D. "Harmful physical agent" means a physical agent determined by the commissioner as a part of the standard for that agent to present a significant risk to worker health or safety or imminent danger of death or serious physical harm to an employee. This definition includes but is not limited to radiation, whether ionizing or nonionizing.
- E. "Infectious agent" means a communicable bacterium, rickettsia, parasites, virus, or fungus determined by the commissioner by rule, with approval of the commissioner of health, which according to documented medical or scientific evidence causes substantial acute or chronic illness or permanent disability as a foreseeable and direct result of any routine exposure to the infectious agent. Infectious agent does not include an agent in or on the body of a patient before diagnosis.
- F. "Blood borne pathogens" means ~~a~~ pathogenic microorganisms that ~~is~~ are present in human blood and can cause disease in humans. ~~These pathogens~~ This definition includes, but ~~is~~ are not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV).

IV. Target Job Categories

~~Annual~~ Training will be provided to all employees who are routinely exposed to a hazardous substance, harmful physical agent, blood borne pathogen, or infectious agent as defined above.

V. Training Schedule

Training will be provided to employees before beginning a job assignment as follows:

- A. A newly-hired employee assigned to a work area where the employee is determined to be routinely exposed to a hazardous substance, harmful physical agent, blood borne pathogen, or infectious agent ~~under the above guidelines~~ as defined above.
- B. An employee reassigned to a work area where the employee is determined to be routinely exposed to a hazardous substance, harmful physical agent, blood borne pathogen, or infectious agent ~~under the above guidelines~~ as defined above.

Legal References:

29 C.F.R. § 1910.1050, App. B (Substance Technical Guidelines, MDA)

Minn. Stat. Ch. 182 (Occupational Safety and Health)

Minn. Rules Ch. 5205 (Occupational Safety and Health Standards)

Minn. Rules Ch. 5206 (Hazardous Substances; Employee Right-to-Know Standards)

~~Cross-Reference:~~

adopted: 9/22/08
revised: 05/28/13
revised: 06/13/16
revised: 10/12/20
revised: __/__/24

Edina, Minnesota

Personnel

Employee Publications, Instructional Materials, Inventions, and Creations

I. Purpose

This policy sets forth the rights and responsibilities of the school district and district employees with respect to employee publications, instructional materials, inventions, and creations.

II. General Statement of Policy

The school district reserves the proprietary rights to publications, instructional materials, instruction for pay, inventions, and creations that employees develop or create, or assist in developing or creating, while employed by the district. Nothing in this policy limits in any manner or degree any right granted to the district by law that is not specifically described herein.

III. Guidelines

- A. The school district will not retain proprietary rights when the employee develops, creates, or assists in developing or creating a publication, instructional material, computer program, invention, or creation entirely on the (1) employee's own time and (2) without the use of any district facilities, resources, or equipment.
- B. An employee will immediately disclose and, on demand of the district, assign to the district any rights to publications, instructional materials, computer programs, materials posted on websites, inventions, or creations that the employee develops, or creates, or assists in developing or creating during the term of the employee's employment and for 12 months after employment with ~~Edina Public Schools~~ the district.
- C. An employee must sign documents and perform acts to secure the district's rights relating to such publications, instructional materials, computer programs, materials posted on websites, inventions, or creations, including domestic and foreign patents and copyrights.
- D. The district reserves the right to all or a portion of an employee's financial gains as a result of the above-mentioned employee activities. Further, the district reserves the right to all or a portion of an employee's financial gains who shares expertise gained through district-financed training by means of instruction or presentation at a college/university course, conference, or workshop. The district will determine its financial rights based on discussion

with the employee.

- E. In its discretion, the district may establish a panel to review situations where proprietary rights appear to be a blend of district rights and an employee's rights. The panel would make a recommendation to the superintendent regarding the apportionment. This determination may result in an individual agreement between the district and employee.

IV. Notice of Policy

The school district will give new employees notice of this policy at the time of hire and post it conspicuously in each school building.

Legal Reference:

17 U.S.C. § 101 *et seq.* (Copyrights)

Minn. Stat. § 181.78 (Agreements; Terms Relating to Inventions)

Policy

adopted: 01/26/09

Revised: 06/24/13

Revised: 08/17/15

Revised: 07/19/16

Revised: 07/19/21

revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

Personnel

Family and Medical Leaves

I. Purpose

This policy provides guidance regarding family and medical leaves of absence for school district employees in accordance with state law and federal law, master agreements, and guidebooks, and district policy.

II. General Statement of Policy

The following procedures and policies regarding family and medical leave are adopted by the school district, pursuant to the requirements of the Family and Medical Leave Act of 1993 (“FMLA”) and consistent with pregnancy and parenting leave under state law.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

- A. For the purposes of the FMLA, an “eligible employee” means an employee who has been employed by the school district for a total of at least 12 months and who has worked at least 1,250 hours of service during the 12-month period immediately preceding the commencement of the leave.
- B. A “year” is defined as a rolling 12-month period measured backward from the date an employee’s leave is to commence.
- ~~C. For the purposes of Minnesota pregnancy and parenting leave laws, an “eligible employee” is has been employed by the district at least half-time for at least 12 months.~~
- ~~D. A “year” is defined as a rolling 12-month period measured backward from the date an employee’s leave is to commence.~~

IV. Leave Entitlements

A. Twelve Workweeks Leave under the FMLA (federal law)

1. Eligible employees are entitled to a total of 12 workweeks of unpaid family and medical leave during the applicable 12-month period as defined below. Leave may be taken for one or more of the following reasons in accordance with applicable law:

- a. birth of the employee's child and to care for such child;
 - b. placement of an adopted or foster child with the employee;
 - c. to care for the employee's spouse, ~~son, daughter,~~ child, or parent with a serious health condition;
 - d. the employee's serious health condition makes the employee unable to perform the functions of the employee's job; and/or
 - e. any qualifying exigency arising from the employee's spouse, ~~son, daughter,~~ child, or parent being on covered active duty, or notified of an impending call or order to covered active duty in the Armed Forces.
2. Spouses: In general, eligible spouses who are both employed by the school district are limited to an aggregate of 12 workweeks of leave during any 12-month period for the birth, care of or adoption of a child; the placement of a child for foster care; or to care for a parent with a serious health condition. Eligible spouses who both work for the district are also limited to a combined total of 26 workweeks of leave in a single 12-month period to care for a covered servicemember with a serious injury or illness.
 3. Intermittent Leave: Depending on the type of leave, intermittent or reduced schedule leave may be granted at the discretion of the district or when medically necessary.
 4. Serious Health Condition: If an employee requests a leave for the serious health condition of the employee or the employee's spouse, child, or parent, the employee will be required to submit sufficient medical certification.
 5. Health Insurance: During the period of designated FMLA leave, the district will provide health insurance under its group health plan under the same conditions that coverage would have been provided had the employee not taken the leave. The employee will be responsible for payment of the employee contribution to continue group health insurance coverage during the leave. An employee's failure to make necessary and timely contributions may result in termination of coverage. An employee who does not return to work after FMLA leave may be required to reimburse the district for the cost of health insurance premiums paid by the district.
 6. Paid Leave: The district may request or require the employee to substitute accrued paid leave for any part of the 12 workweek period. Employees may be allowed to substitute paid leave for unpaid leave.
 7. Special Rules for Instructional Employees: An instructional employee who requests continuous leave near the end of a school term may be required to extend the leave through the end of the term. If an instructional employee begins leave for any purpose more than five weeks before the end of a term and it is likely the leave will last at least three weeks, the district may require

that the leave be continued until the end of the term if the employee would otherwise return during the last three weeks of the term. If the instructional employee begins leave for a purpose other than the employee's own serious health condition during the last five weeks of a term, the district may require that the leave be continued until the end of the term if the leave will last more than two weeks or if the employee's return from leave would occur during the last two weeks of the term. If the instructional employee begins leave for a purpose other than the employee's own serious health condition during the last three weeks of the term and the leave will last more than five working days, the district may require the employee to continue taking leave until the end of the term. The district will continue to fulfill the district's leave responsibilities and obligations, including the obligation to continue the employee's health insurance and other benefits, if an instructional employee's leave entitlement ends before the involuntary leave period expires.

B. Twelve Workweeks Leave under Minnesota Pregnancy and Parenting Leave (state law)

1. An employee who does not qualify for parenting leave under the FMLA leave provisions may qualify for a 12-week unpaid leave, which is available to a biological or adoptive parent in conjunction with the birth or adoption of a child, or to an ~~female~~ employee for ~~their~~ prenatal care or incapacity due to pregnancy, childbirth, or related health conditions.
2. Health Insurance: The ~~school~~ district will continue to make insurance coverage available to the employee while on leave. The employee is responsible to pay the full cost of any insurance while on a leave of absence.

C. Twenty-Six Workweeks Leave for Military Caregiver Leave under the FMLA

1. An eligible employee who is the spouse, ~~son, daughter,~~ **child**, parent, or next of kin of a covered service member is entitled to a total of 26 workweeks of leave during a 12-month period to care for the servicemember. The leave described in this paragraph is only available during a single 12-month period. For purposes of this leave, the need to care for a servicemember includes both physical and psychological care.
2. During a single 12-month period, an employee will be entitled to a combined total of 26 work weeks of leave under sections IV.A and IV.C above.

V. Dissemination of Policy

A poster summarizing the major provisions of the FMLA will be conspicuously posted in each district building in areas accessible to employees and on the job posting section of the district website to provide notice to applicants for employment.

Legal References:

10 U.S.C. § 101 et seq. (Armed Forces General Military Law)

29 U.S.C. § 2601 et seq. (Family and Medical Leave Act)

38 U.S.C. § 101 (Definitions)

29 C.F.R. Part 825 (Family and Medical Leave Act)

Minn. Stat. §§ 181.940-181.944 (Parenting Leave and Accommodations)

Policy

adopted: 09/22/08

Amended: 09/29/09

Revised: 06/24/13

Revised: 07/18/16

Revised: 08/14/17

Reviewed: 08/13/18

Revised: 04/20/20

Revised: 02/08/21

Revised: 08/08/22

revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

Personnel

Compensatory Practices

I. Purpose

This policy defines the [school](#) district's compensatory practices for employees related to time spent beyond the scope of their regular duties and job responsibilities.

II. General Statement of Policy

- A. The [school](#) district will develop compensatory practices for time spent by employees beyond the scope of their regular duties and job responsibilities. The compensatory practices will align with work agreements and district policies.
- B. The administration will review the practices and share the compensatory practices with employees.

III. General Procedures

- A. The superintendent directs administration to develop compensatory procedures that includes guidelines, definitions of approved and unapproved compensatory time, and appropriate forms.
- B. The following employee groups may access compensatory time: teachers and support staff (e.g., clerical, custodial, confidential, specific non-exempt community education positions).
- C. An employee must submit a written request, using Appendix I, for compensatory time to the employee's supervisor or the building principal for work beyond regular duties and responsibilities, prior to completing the work. The principal or supervisor may seek additional input from site leadership teams or district administration before approving or denying compensatory time.
- D. The following criteria must be met before a request for compensatory time is approved:
 - 1. The work cannot be completed during regular duty hours;

2. The work cannot be completed during release time or by a substitute employee;
 3. The work cannot be completed with the assistance of other employees, volunteers, and/or students; and
 4. All other creative solutions have been explored.
- E. Compensatory time will be allocated in accordance with any applicable employee contract or guidebook language.
- F. The principal or supervisor is responsible for all procedures being followed, including the required financial coding for compensatory time.
- G. Non-exempt employees must agree to receive compensatory time in lieu of overtime compensation. Compensatory time must be calculated in accordance with applicable law.

Legal References:

29 U.S.C. § 201.(Fair Labor Standards Act)

Minn. Stat. § 177.21 (Minnesota Fair Labor Standards Act)

Minn. Stat. § 177.25, subd. 1 (Overtime; Compensation Required)

Policy

adopted: 05/19/09

amended: 07/23/12

revised: 08/19/13

revised: 09/26/16

revised: 07/19/21

revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

Appendix I

REQUEST FOR OVERTIME OR USE OF COMPENSATORY TIME

Employee name _____ Date _____

I request to work overtime on the following date(s):

of hours Date

of hours Date

Reason this work cannot be completed during regular work hours:

Your request is: _____ approved _____ denied

Supervisor's signature

I request to use compensatory time on the following date(s):

of hours Date

of hours Date

Your request is: _____ approved _____ denied

Supervisor's signature

(/)

Personnel

Assignment and Transfer of Teachers

I. Purpose

This policy defines the process for assigning teachers to internal vacancies, new placements, and/or work assignments.

II. General Statement of Policy

A. The authority and responsibility for the placement of teachers, so as to secure and maintain the most effective instructional situation, is delegated to the superintendent and the administration. ~~This~~ **The** responsibility and authority include the following:

1. Assignment to a building, grade level, activity, subject, and groups of students;
2. Reassignment or transfer;
3. Recommendation for resignation, leave of absence, promotion, dismissal, continuing contract, and retirement; and
4. Assignment of positions in adherence to applicable work agreements and licensure requirements.

B. Teachers will be assigned on the basis of their qualifications, the students' needs, the school district's needs, and when possible the teachers' expressed desires.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

A. **Vacancy:** A vacancy exists when there are more positions than teachers to whom ~~Edina Public Schools~~ **the school district** has a contractual obligation. Vacancies will generally result from a non-renewal, termination, resignation, **retirement**, or the creation of a new position.

B. **Temporary Assignment:** A temporary assignment exists when a teacher is granted a leave of absence for a minimum of one, full school year. A medical leave vacancy is not a temporary assignment for the purpose of this policy.

- C. Transfer: A transfer is a change in assignment.
- D. Voluntary Transfer: A voluntary transfer is a change in assignment as requested or implemented with the teacher's consent.
- E. Involuntary Transfer: An involuntary transfer is a change in assignment made without the teacher's consent.
- F. Qualified Candidates: Qualified candidates are determined by application of the criteria posted for a position.
- G. Teacher: A salaried classroom teacher, early childhood family education teacher, hourly teacher, or teacher on special assignment. For purposes of this policy, the definition does not include substitute teachers, long-term substitute teachers, or ~~community education~~ preschool teachers.
- H. Job Posting: An announcement of a vacancy or a temporary assignment.
- I. Assignment Criteria: District-determined criteria used in assigning teachers to positions.

IV. Job Postings

Job postings will be announced internally and/or externally, and will be displayed on the district website for a minimum of five calendar days.

V. Placement Procedures

~~A.~~ All interested teachers must apply for vacant positions.

VI. Job Transfer

- A. The school district encourages teacher transfers to strengthen work team settings and to bring new perspectives and opportunities to individual teachers.
- B. Each spring, as work assignments for the upcoming year are being developed, building principals may give an opportunity to teachers to transfer within the building. Building principals will share the current open positions within the building. The teacher must be licensed and qualified to complete a position's duties. Submission of a transfer request does not guarantee an opportunity will exist for transfer. Remaining positions will be posted on the district employment website.

VII. Assignment of Teaching Positions

- A. The following considerations may be used to assign teaching positions:
 - 1. Licensure;

2. Recent experience;
3. Seniority in the school district; and/or
4. Needs of students (e.g., demographics, age), unit team, department, grade level, school, or district.

B. Filling a Vacancy

The district will follow this policy for staffing vacant positions. Teachers desiring a transfer to posted vacancies must apply to the posting within the posting period. No request will be carried over from one job posting to another.

C. Involuntary Transfer

1. The district will follow the work agreement for the involuntary transfer of senior teachers.
2. Involuntary transferees may request written rationale for the transfer or a meeting with the appropriate administrator to petition for reconsideration and to seek or provide additional information. Requests for petition for reconsideration must be made in writing to the appropriate administrator within three working days of receipt of written notice of involuntary transfer.

D. Filling a Temporary Assignment

1. Procedure: In filling a temporary assignment, the district may follow the steps outlined for filling a vacancy.
2. Duration: A temporary assignment may cease upon return of the incumbent to the school-district. A teacher returning from an approved leave of absence may be re-employed in the position held prior to taking the leave or to another available position for which the teacher is qualified, provided that the district has a contractual obligation to provide continued employment.

The teacher holding the temporary assignment may be voluntarily or involuntarily transferred to a vacancy, provided that the district has a contractual obligation to provide continued employment.

E. Exceptions

The district is not ~~be~~ required to follow provisions of this policy under the following circumstances:

1. When transfers result from formal evaluations of teachers whose performance is less than satisfactory. Formal evaluations must have commenced no less than six months prior to transfers invoked under this clause.
2. When there is a change of assignment within a department.

3. When part-time vacancies occur and a qualified part-time teacher is available.
4. When the transfer is a component of disciplinary action taken against a teacher.

VIII. Assignment of Duties

Each year, the school district will appoint a staffing committee of principals and district level administrators responsible for the assignment of staff to positions for the upcoming year. Composition of this committee may vary from year to year.

IX. Assignment of Teacher on Special Assignment (“TOSA”)

- A. The school district may assign a teacher to a position of “teacher on special assignment” when a position has been identified by administration and posted internally. An interview process will be completed, and if no qualified candidate can be selected, an external posting will occur. These positions will be noted as a “TOSA” on the job posting.
- B. A teacher who is employed by the district at the time of assignment and who accepts a TOSA position will:
 1. Be compensated in accordance with the work agreement between ~~Edina Public Schools~~ [the district](#) and Education Minnesota/Edina, and will continue to advance on the salary schedule as allowed by the agreement.
 2. Not lose the teacher’s seniority rights, and will continue to accrue seniority while on special assignment.
 3. Make a yearly commitment to the assignment by notifying the human resources department prior to February 1 if the TOSA does not want to continue within the term of the TOSA position. The district will provide notification to the TOSA by April 1 if the TOSA will no longer be in TOSA assignment for the following year.

Legal References:

Minn. Stat. § 122A.40 (Employment; Contracts; Termination)
 Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
 Minn. Stat. § 123B.09 (Boards of Independent School Districts)

Policy
 adopted: 06/22/09
 amended: 08/17/09
 revised: 11/18/13
 revised: 11/14/16
 revised: 07/19/21
 revised: __/__/24

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)
 Edina, Minnesota

Personnel

Employee Evaluation and Improvement

I. Purpose

This policy provides guidelines regarding evaluation and improvement of school district employees' performance.

II. General Statement of Policy

The school district's primary function is to achieve its mission. Qualified, professional employees who are constantly learning are needed to achieve the district's mission. Effective ongoing evaluation programs and goal setting programs are intended to maximize employees' ability to assist in the achievement of the district's mission.

III. Definitions

[For purposes of this policy, the definitions included in this section apply.](#)

A. "Evaluation" is an appraisal of an employee's performance completed by the employee's supervisor(s). An evaluation includes but is not limited to observations, information, and data collected both formally and informally.

B. "Goal setting" is a collaborative discussion between the supervisor(s) and employee to identify opportunities for the employee's continued performance growth.

C. "Employee growth plan" is a document containing goals and activities meant to improve an employee's performance.

IV. Evaluation and Growth of Employees

An employee's supervisor is responsible for ensuring that employees receive evaluations and goal setting opportunities. The district may use an employee growth plan to improve employee performance.

V. Related Programs

Employee evaluation and improvement with specified durations that relate directly to the supervision, evaluation, and performance of the improvement process will be

approved by the superintendent or [school](#) district administration. The school board must approve any performance pay programs prior to the program's inception.

Legal References:

Minn. Stat. § 122A.40 (Employment; Contracts; Termination)

Minn. Stat. § 123A.19 (Teaching Positions)

Policy

adopted: [06/22/09](#)

revised: [05/19/14](#)

revised: [09/26/16](#)

revised: [02/08/21](#)

revised: [__/__/24](#)

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Personnel

Resignation, Termination, or Non-Renewal of Activity Position

I. Purpose

This policy defines the process for ending an assignment with an employee who has been employed in an activity position with [the school district, such as athletic coach or club advisor](#) ~~Edina Public Schools~~.

II. General Statement of Policy

All activity positions are appointed positions lasting for one year only.

III. Implementation of Resignations and Terminations/Non-Renewals

A. Resignation

An employee wishing to resign before the end of the appointment will submit their intent to resign in writing from the position to the activities director or building administrator overseeing the position.

B. Termination

The school district may terminate an employee in an activity position during the contracted season. Immediate termination may occur when circumstances warrant, as determined by the district. A termination of such employee may be done through a meeting that may include the attendance of the head coach/advisor (as appropriate), the activities director, and the building principal.

C. Non-Renewal of Contract

The district may choose not to renew a contract with an employee in an activity position. The district will decide at the time new contracts are issued not to renew such employee for the following year. If the employee is a head varsity coach, the employee may request from the school board the reasons for non-renewal [as provided by law](#).

Legal References:

Minn. Stat. § 122A.33 (License and Degree Exemption for Head Coach)

Minn. Stat. § 122A.40 (Employment; Contracts; Termination)

Minn. Stat. § 122A.58 (Coaches, Termination of Duties)



Policy
adopted: 06/22/09
revised: 11/18/13
revised: 11/14/16
revised: 03/08/21
revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Personnel

Outside Employment and Conflict of Interest

I. Purpose

This policy provides school district employees with guidance concerning their engagement in employment outside ~~Edina Public Schools~~ the district and with activities that create or give the appearance of creating a conflict of interest with their employment with the district.

II. General Statement of Policy

The school district expects its employees to appropriately complete their professional responsibilities and duties with the district. The district expects that its employees will not engage in any activity or employment that conflicts with or creates the appearance of conflict with the district.

III. Outside Employment and Conflict of Interest Standards and Procedures

- A. Employees' outside employment must not interfere with the proper performance of professional responsibilities, negatively impact their attendance, or reflect adversely on the school district.
- B. Employees must not engage in employment that would result in the release, either intentionally or unintentionally, of confidential information.
- C. Conflict of Interest Definitions
 1. "Family member" means any blood relative through the second degree and any person living in the same household.
 2. ~~Own or~~ "Substantial personal interest" means ~~holding~~ an equity interest equal to more than five percent of an individual's net worth or more than five percent of the ownership of the business or outside organization.
 3. "Employee" means a person hired and compensated by the ~~school~~ district to perform job duties.
- D. Employees and their family members must not engage in or have financial interest in any activity that creates a conflict of interest with their job duties and responsibilities. This includes, but is not limited to:

1. Participating for financial compensation in outside activities where their employment with the district is used to sell goods or services to students or their parents;
 2. Engaging in any type of work where the source of information concerning the customer, client, or employer originates from information obtained through the district;
 3. Using personal employment with the district, district materials, or district facilities to promote outside activities which result, or may result, in personal financial gain or advantage;
 4. Using duty hours, district equipment, or district facilities to promote any out-of-school activity resulting in personal financial gain without the authorization of the ~~school~~ district;
 5. Owning a business or non-district organization that does business with the ~~school~~-district, without the written authorization of the district;
 6. Rendering services as a director, officer, employee of, contractor, or consultant to a non-district organization that does business with the ~~school~~-district or is in the business of providing for-profit educational services, without the written authorization of the district; and
 7. Representing the ~~school~~-district in a transaction in which the employee or the employee's family member has a substantial personal interest.
- E. For the protection of both the ~~school~~-district and its employees, employees must make timely disclosure of any potential conflict of interest. Employees must exercise good judgment when engaging in employment outside the ~~school~~-district. All disclosures made in compliance with this policy will be treated as personnel data in compliance with applicable laws.
- F. The responsibility for disclosure of conflicts of interests rests with employees.
- G. Off-Season - Coaches
1. Coaches and other employees ('coaches') falling under the purview of the Minnesota State High School League ("MSHSL") must ensure compliance with MSHSL rules, regulations, and guidance in the provision of services/activities ("services") outside their employment with the district.
 2. Solicitations for services may be communicated directly to families, but not the student participant directly, if the solicitation includes the notification in paragraph 3 below. It is preferable that the solicitation is offered along with other alternatives for services offered by non-employee providers.
 3. In communication with students and families regarding outside services, coaches must notify students and families that participation is not required

for participation on the team or playing time while a team member and a student's participation or non-participation does not impact coaching decisions.

4. Coaches are exempt from Article III, D, 2-3, except to the extent noted in Article III.G.5..
5. Coaches must not use district materials or facilities to promote services that result or may result in personal financial gain.

H. Tutoring for Pay

1. Teachers may not arrange for a paid tutor or provide paid educational support services to students enrolled in the district without knowledge and written approval of their supervising administrator.
 2. [In accordance with the Code of Ethics for Minnesota teachers, a teacher may not use professional relationships with students or parents to private advantage.](#)
 3. A student's current teacher(s) may not provide paid tutoring for the student or the family during the student's school year.
- I. Employees who work outside the district and whose employment is deemed to be in violation of this policy could be subject to discipline. Employees are encouraged to consult with their supervisor prior to being involved in outside employment.

Legal References:

[Minn. Rule 8710.2100 \(Code of Ethics for Minnesota Teachers\)](#)

Policy

adopted: 03/16/09
Revised: 10/24/16
Revised: 03/11/19
Revised: 05/18/20
Revised: 08/09/21
revised: __/__/24

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Buildings and Sites

Health and Safety Program

I. Purpose

The school district will promote a safe and healthy environment for students, employees, and the public, while striving for compliance with all state and federal laws, and the required guidelines established by the Minnesota Department of Education.

II. Policy

A. The school district will implement a health and safety program that includes plans and procedures to protect employees, students, volunteers, and members of the general public who enter district buildings and grounds. The objective of the health and safety program is to provide a safe and healthy learning environment; to increase safety awareness; to help prevent accidents, illnesses, and injuries; to reduce liability; to assign duties and responsibilities to district employees to implement and maintain the health and safety program; to establish written procedures for the identification and management of hazards or potential hazards; to train district employees on safe work practices; and to comply with all health and safety, environmental, and occupational health laws, rules, and regulations.

B. All employees have a responsibility for maintaining a safe and healthy environment within the district and are expected to be involved in the health and safety program to the extent practicable. For the purpose of implementing this policy, the district will ~~ensure each site~~ forms a health and safety advisory committee, in compliance with state law. The guidelines for this committee can be found in Appendix I.

The advisory committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules.

III. District Responsibilities

- A. In accordance with this policy, the [school](#) district will:
- a. Identify potential safety hazards;
 - b. Identify employee groups routinely exposed to safety hazards;
 - c. Provide personal protective equipment for employee's routinely exposed to these safety hazards
 - d. Train employees on workplace safety;
 - e. Develop health and safety management plans for employee use;
 - f. Support a health and safety committee representing employee groups to promote workplace safety;
 - g. Provide program support with an annual health and safety management budget; and
 - h. Provide a system to maintain records for review by the public and regulatory inspectors.
- B. The district ~~and each school site will develop~~ [has](#) an emergency management plan [which was developed](#) in consultation with local emergency response agencies that addresses prevention/mitigation, preparedness, response, and recovery from a crisis. [Details related to emergency management can be found in Policy 806.](#)
- C. The superintendent will develop administrative guidelines as necessary to assist in the implementation of this policy.

Legal References:

Minn. Stat. § 123B.56 (Health, Safety, and Environmental Management)
Minn. Stat. § 123B.57 (~~Capital Expenditure~~; Health and Safety [Projects](#))
Minn. Stat. § 182.676 (Safety Committees)
Minn. Rules Part 5208.0010 (Applicability)
[Minn. Rules Part 5208.0040 \(Safety Surveys\)](#)
Minn. Rules Part 5208.0070 (Alternative Forms of Committee)

Cross References:

Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
Policy 806 (Emergency Management)

Policy
adopted: 06/25/12
Revised: [06/15/15](#)

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)
Edina, Minnesota

Revised: 04/17/17
revised: __/__/24

Appendix I to Policy 812

Health and Safety Site Committee Guidelines

~~I. Health and Safety Site Committee Guidelines~~

- ~~A.~~—1. Members ~~should~~ **will** be selected by their peers or their collective bargaining unit. If there are no volunteers, the ~~employer~~ **district** may select representatives.
- ~~B.~~—2. The number of ~~employee~~ **non-administration** representatives on a ~~the~~ safety and health committee ~~shall~~ **will** equal or exceed the number of ~~management~~ **district administration** representatives on the committee.
- ~~C.~~—3. Meetings ~~should~~ **will** occur according to ~~MN~~ **Minnesota** law, and the ~~MN~~ **Minnesota** Department of Education.
- ~~D.~~—4. If an ~~employer~~ **the district** has a modification factor of 1.4 or greater or has a workers' comp premium rate of \$30 or more per \$100 of payroll, then Mock OSHA walkthroughs ("Safety and ~~h~~Health ~~s~~urveys") ~~should~~ **will** be done by the committee quarterly. If this is not the case, then these walkthroughs ~~should~~ **will** be done as frequently as the committee considers necessary.
- ~~E.~~—5. The safety and health committee ~~should~~ **will** have a system to collect and review suggestions from employees, make recommendations, and review work-related incidents, injuries, and deaths.

Appendix

~~E~~established: 04/17/17

revised: ___/___/24

VIII. Leadership and Committee Updates

IX. Superintendent Updates

X. Adjournment

XI. Information

XI.A. Enrollment Mobility Report



Board Meeting Date: 5/13/2024

Title: April 2024 Enrollment Mobility

Type: Information

Presenter(s): Shauna Talley, MARSS – Student Information Coordinator

Attachment:

1. Mobility Report (next page)

Report Section Descriptions and Assumptions:

- **School Level Enrollment Information**
 - This section is broken up by School / Grade
 - This section counts a student as 1 even if they spent only one day enrolled during the reporting period. When this section is built, the first and last days of the month are used as the reporting period.
- **Enrollment Comparisons**
 - This section compares the enrollment totals of the current reporting period to the month prior and the same period a year prior.
- **Mobility**
 - This section of the report lists the total number of students by grade who have withdrawn and enrolled during the reporting period.
 - This section of the report uses the same reporting period as the other sections of the report.
 - This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.
- **Leaving Student Breakdown**
 - This section of the report displays the reason students withdrew during the reporting period.
 - This section of the report is broken out by the Minnesota Department of Education's approved End Status Codes. These codes are:
 - 03: Transferred to an approved nonpublic school
 - 04: Student moved outside of the district, transferred to another MN District
 - 05: Student moved to another state and enrolled in school; student moved out of the country
 - 20: Student transferred to another district/state but did not move

This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.

Edina Public Schools Enrollment Summary

Enrollment as of the end of April, 2024

Elementary Schools	KG	1	2	3	4	5	TOTAL
Concord Elementary School	106	111	126	126	130	132	731
Cornelia Elementary School	88	96	101	104	100	99	588
Countryside Elementary School	115	125	93	95	108	101	637
Creek Valley Elementary School	86	96	100	107	101	102	592
Highlands Elementary School	82	95	97	97	93	90	554
Normandale Elementary School	106	101	125	117	102	97	648
Totals	583	624	642	646	634	621	3750

Secondary Schools	6	7	8	9	10	11	12	TOTAL
South View Middle School	330	342	324	0	0	0	0	996
Valley View Middle School	327	339	325	0	0	0	0	991
Edina High School	0	0	0	679	679	658	648	2664
Edina Virtual Pathway Secondary	0	0	0	13	17	12	32	74
Options at Edina High School	0	0	0	0	0	0	0	0
Totals	657	681	649	692	696	670	680	4725

Enrollment Comparisons

	May 2023	April 2024	May 2024
K-5	3793	3742	3750
6-8	1975	1992	1987
9-12	2737	2743	2738
Totals K-12	8505	8477	8475

	May 2023	April 2024	May 2024
PS	264	245	244
ECSE	246	275	282

April Mobility

	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Withdrawn Students	0	1	1	0	0	1	1	0	4	1	0	0	4	13
Enrolled Students	0	2	0	2	1	0	0	2	0	1	0	0	0	8
	0	1	-1	2	1	0	-1	2	-4	0	0	0	-4	

Leaver Breakdown

Reason for Withdrawal	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
04: Moved Outside of the District	0	0	1	0	0	1	0	0	2	0	0	0	0	4
05: Moved Outside of the State	0	1	0	0	0	0	0	0	0	1	0	0	0	2
08: Student Graduated	0	0	0	0	0	0	0	0	0	0	0	0	2	2
20: Transferred to Another MN District, did not move	0	0	0	0	0	0	1	0	2	0	0	0	2	5
Total	0	1	1	0	0	1	1	0	4	1	0	0	4	

XI.B. Investment Summary - April 2024



Board Meeting Date: 5/13/2024

Title: Investment Summary – April 2024

Type: Information

Presenter(s): Mert Woodard - Director, Finance & Operations

Description: The attached report provides detailed information regarding cash and investments belonging to the District as of April 30, 2024.

Recommendation: N/A

Desired Outcomes from the Board: This information is provided for the benefit of the Board of Education and its stakeholders.

Attachments:

1. Investment Summary – April 2024

Investment Summary

FOR THE MONTH ENDED APRIL 30, 2024

General Operating Funds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	1,497,607	5.30%
MSDLAF+ Max	Money Market	N/A	NOW	266,023	5.40%
MSDLAF Term	TERM - MSDLAF+ TERM Jun 25	1/16/2024	10/11/2024	1,036,978	5.05%
MSDLAF CD Program	Fieldpoint Private Bank & Trust, CT	1/23/2024	1/22/2026	249,052	5.10%
PMA/MN Trust	Money Market	N/A	NOW	21,920,512	5.19%
Term Series Flex	MNTrust Term Series-Flex (VNB), IL	3/31/2024	NOW	4,256,331	5.30%
SDA Account	NexBank, TX	3/31/2024	NOW	2,063,996	5.29%
Certificate of Deposit	Fieldpoint Private Bank & Trust, CT	11/18/2022	5/16/2024	232,700	4.61%
Certificate of Deposit	Banc of California / Pacific WesternBank, CA	11/18/2022	5/28/2024	242,900	4.65%
Certificate of Deposit	MORGAN STANLEY PVT BANK,61768ENB5	11/18/2022	5/28/2024	242,900	4.65%
Certificate of Deposit	MORGAN STANLEY BANK NA,61690UV56	11/18/2022	5/28/2024	247,908	4.65%
Certificate of Deposit	WELLS FARGO BANK NA, 9497633V6	8/22/2023	8/21/2024	237,150	5.37%
Certificate of Deposit	Western Alliance Bank, CA	8/22/2023	8/21/2024	236,550	5.58%
Certificate of Deposit	VIBRANT CREDIT UNION, IL	3/17/2023	9/12/2024	233,350	4.69%
Certificate of Deposit	Milledgeville State Bank, IL	3/17/2023	9/12/2024	232,650	4.88%
Certificate of Deposit	Fieldpoint Private Bank & Trust, CT	11/1/2023	10/31/2024	236,500	5.65%
Certificate of Deposit	BOM Bank, LA	11/1/2023	10/31/2024	236,900	5.48%
Certificate of Deposit	EagleBank, VA	11/1/2023	10/31/2024	237,100	5.39%
Certificate of Deposit	State Bank of Texas, TX	11/1/2023	10/31/2024	237,000	5.44%
Certificate of Deposit	R Bank, TX	11/8/2023	11/7/2024	248,422	5.65%
Certificate of Deposit	ALLIANT CREDIT UNION/IL,01882MAF9	11/18/2022	11/18/2024	226,600	4.58%
Certificate of Deposit	KS STATEBANK / KANSAS STATEBANK OF MANHATTAN, KS	11/18/2022	11/18/2024	226,800	4.56%
Certificate of Deposit	FIRST NATIONAL BANK, ME	11/18/2022	11/19/2024	1,750,000	4.40%
Certificate of Deposit	PENTAGON FEDERAL CREDITUNION (183 day and out), VA	11/18/2022	11/25/2024	247,329	4.66%
Certificate of Deposit	UBS BANK USA, 90348J7G9	11/18/2022	11/25/2024	242,439	4.71%
Certificate of Deposit	CITY NATL BK - BEV HILLS,178180GR0	11/18/2022	11/25/2024	242,245	4.66%
Certificate of Deposit	BMW BANK NORTH AMERICA,05580AT20	11/18/2022	12/2/2024	242,354	4.66%
Certificate of Deposit	DISCOVER BANK, 2546732A3	11/18/2022	1/27/2025	225,100	4.53%
Certificate of Deposit	GREENSTATE CREDIT UNION, IA	11/18/2022	1/27/2025	224,400	4.56%
Certificate of Deposit	FIRST PRYORITY BANK, OK	8/22/2023	1/27/2025	232,350	5.21%
Certificate of Deposit	ELGA CREDIT UNION, MI	8/22/2023	8/25/2025	248,804	5.26%
Certificate of Deposit	CONNEXUS CREDIT UNION,20825WCN8	8/22/2023	8/28/2025	243,916	5.31%
Certificate of Deposit	CALIFORNIA CREDIT UNION,130162AY6	11/1/2023	11/3/2025	226,100	5.24%
Certificate of Deposit	Bank of Crockett, TN	11/7/2023	11/10/2025	226,450	5.14%
Certificate of Deposit	Schertz Bank & Trust, TX	11/1/2023	11/10/2025	244,261	5.26%
Certificate of Deposit	BANK OF AMERICA NA, 06051V4R4	11/1/2023	11/10/2025	243,775	5.16%
Certificate of Deposit	FIRST PREMIER BANK, 33610RUW1	3/18/2024	3/15/2026	1,236,819	4.57%
US Treasury Bonds & Notes	US TREASURY N/B, 91282CGR6	11/1/2023	11/2/2026	217,600	4.94%
Certificate of Deposit	First National Bank, AR	11/10/2023	11/10/2026	252,015	5.41%
Certificate of Deposit	NUMERICA CREDIT UNION,67054NBN2	11/1/2023	11/16/2026	244,401	4.96%

Total General Operating Funds: \$ 41,636,287

2021A Facilities Maintenance Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PMA/MN Trust	Money Market	N/A	NOW	3,251,726	5.19%
PMA/MN Trust	MNTRUST - Term Series-Flex (PenFed LOC)	1/31/2024	1/31/2024	10,808	5.30%

Total 2021A Facilities Maintenance Bonds: \$ 3,262,534

2021B General Obligation School Building Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PMA/MN Trust	Money Market	N/A	NOW	1,088,592	5.22%
PMA/MN Trust	MNTRUST – Term Series-Flex (PenFed LOC)	1/31/2024	1/31/2024	-	-
Total 2021B General Obligation School Building Bonds:				\$ 1,088,592	

2023A General Obligation Capital Notes & Facilities Maintenance Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PMA/MN Trust	Money Market	1/31/2024	NOW	20,152	5.19%
PMA/MN Trust	Certificate of Deposit	8/8/2023	6/14/2024	238,850	5.36%
PMA/MN Trust	Certificate of Deposit	8/8/2023	6/14/2024	239,000	5.29%
PMA/MN Trust	Certificate of Deposit	8/8/2023	6/14/2024	238,950	5.31%
PMA/MN Trust	Certificate of Deposit	8/10/2023	6/14/2024	2,500,000	5.17%
Total 2023A GO Capital Notes & FM Bonds:				\$ 3,236,952	
Total Portfolio Value:				\$ 49,224,365	

XI.C. Expenditure Summary - April 2024



Board Meeting Date: 5/13/2024

Title: Expenditure Summary – April 2024

Type: Information

Presenter(s): Mert Woodard - Director, Finance & Operations

Description: The attached report describes fiscal year-to-date expenditure activity within the District's various funds through April 30, 2024.

Recommendation: There is no recommended action.

Desired Outcomes from the Board: This information is provided for the benefit of the School Board and its stakeholders.

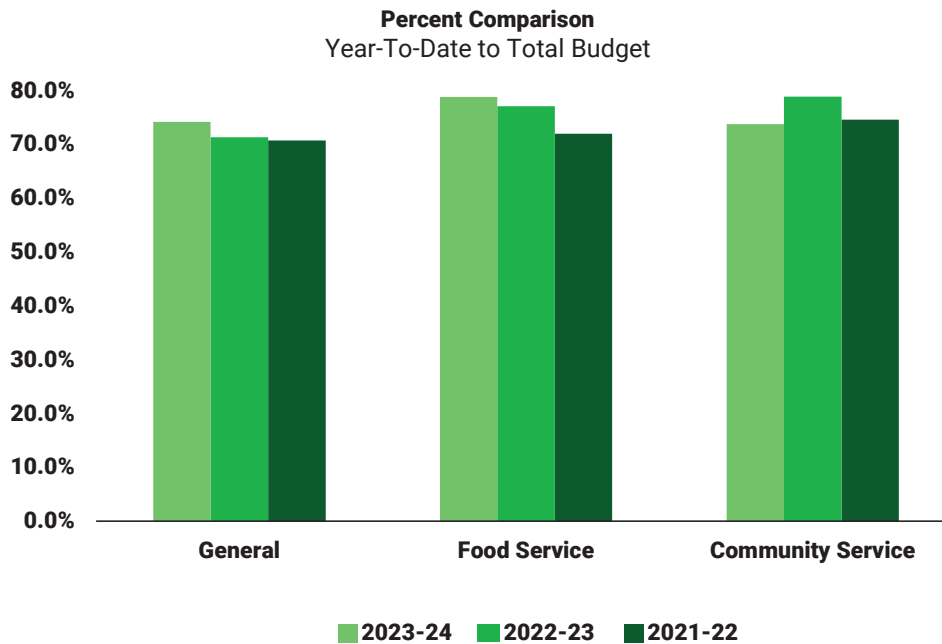
Attachments:

1. Expenditure Summary – April 2024

Expenditure Summary

FOR THE MONTH ENDED APRIL 30, 2024

Fund	Fiscal Year-to-Date 2023-24		Fiscal Year-to-Date % of Budget		
	Budget	Actuals	2023-24	2022-23	2021-22
General Fund					
Salaries	\$ 87,982,793	\$ 65,169,395	74.1%	70.7%	68.8%
Benefits	29,450,663	19,998,723	67.9%	68.6%	73.1%
Purchased Services	8,863,473	8,425,085	95.1%	89.8%	81.2%
Supplies & Materials	3,708,842	3,115,600	84.0%	72.5%	79.3%
Other Expenditures	507,439	112,091	22.1%	21.5%	23.1%
Other Financing Uses	-	-	-	-	-
Total General Fund Expenditures	\$ 130,513,210	\$ 96,820,894	74.2%	71.3%	70.7%
Food Service	3,749,153	2,954,470	78.8%	77.1%	72.0%
Community Service	11,892,848	8,771,193	73.8%	78.9%	74.6%
Debt Service	14,587,840	14,619,572	100.2%	100.0%	99.5%
Capital	35,990,997	25,563,579	71.0%	64.7%	35.7%
Internal Service	870,900	781,187	89.7%	84.4%	80.6%
Total Expenditures All Funds	\$ 197,604,948	\$ 149,510,896	75.7%	73.0%	67.7%



Notes:

1- Capital Expenditures, including those made under the building construction fund, operating capital, capital projects levy, and long-term facilities maintenance are presented in combination within the "Capital" category as they are non-linear in nature and can vary greatly from period to period and year to year. Significant variances are normal.

2 - Expenditure figures may be understated or overstated due disbursement timing fluctuations; the District operates under the cash basis of accounting during the year for non-salary expenditures

3- The variance between actual year-to-date salaries and the budget is due to newly ratified collective bargaining agreements. The variance will be addressed by a forthcoming budget revision.

XI.D. Radon Testing - 2024



Board Meeting Date: 5/13/2024

Title: Radon Testing - 2024

Type: Information

Presenter(s): Mert Woodard - Director, Finance & Operations

Description: Minn. Stat. § 123B.571 requires school districts that have tested for radon at its buildings report the results of its tests to the Minnesota Department of Health (MDH) in the form and manner prescribed by the commissioner of health. School districts that have tested for radon must also report the results of the tests at a school board meeting.

Short Term Radon testing was performed at 402 locations in Edina High School, Cornelia Elementary School, South View Middle School, and the Edina Transportation Center from January 29, 2024 to February 2, 2024. All tested locations at Cornelia, South View, and the Transportation Center resulted in radon levels below the action level of 4 pCi/L as established by the MDH and Environmental Protection Agency (EPA) and did not require further testing. One (1) location at Edina High School resulted in radon levels above the action level and required further testing. Continuous Radon Monitoring (CRM) was performed at this one location from February 7, 2024 to February 9, 2024. The results of the CRM testing showed that the average radon level during occupied hours was below the action level at this location. No further testing or mitigation is required.

Radon testing is not required for Minnesota school districts. The District has been committed to testing its buildings every five years as recommended by the MDH.

The radon testing reports are enclosed.

Recommendation: There is no recommended action.

Desired Outcomes from the Board: Affirm receipt of the District's radon testing reports.

Attachments:

1. Short-Term & Continuous Radon Monitoring Results - 2024

May 2, 2024

Mr. Eric Hamilton
Director of Buildings and Grounds
Edina Public Schools
5701 Normandale Road
Edina, MN 55424



**RE: 2024 Short-Term & Continuous Radon Monitoring Results
IEA Project #202310883**

Dear Mr. Hamilton:

IEA conducted short-term radon testing and continuous radon monitoring (CRM) to measure radon levels at the following district buildings:

- Cornelia Elementary School
- Edina High School
- South View Middle School
- Transportation Center

TESTING SUMMARY

Initial Short-Term Radon Testing

IEA placed 468 Air Chek Pro Chek short-term radon test kits in 402 locations in the following buildings for the purpose of evaluating radon levels:

- Cornelia Elementary – 89 Locations
- Edina High School – 196 Locations
- South View Middle School – 105 Locations
- Transportation Center – 12 Locations

The number of kits placed includes those used for quality control purposes. See Appendix A for Quality Control information.

The radon test kits were placed by the following Minnesota Department of Health (MDH) licensed Radon Measurement Professionals:

Measurement Professional	License Number	Signature
Eddie Anderson	RMEA-00472	<i>Eddie Anderson</i>
Emma Hillis	RMEA-00525	<i>Emma Hillis</i>
David McNeill	RMEA-00473	<i>David McNeill</i>
Jack Skluzacek	RMEA-00475	<i>Jack Skluzacek</i>
Sashya Wandmaker	RMEA-00470	<i>Sashya Wandmaker</i>

INSTITUTE FOR ENVIRONMENTAL ASSESSMENT, INC.
www.ieasafety.com

BROOKLYN PARK
9201 West Broadway, #600
Brooklyn Park, MN 55445
763-315-7900 / FAX 763-315-7920
800-233-9513

MANKATO
610 North Riverfront Drive
Mankato, MN 56001
507-345-8818 / FAX 507-345-5301
800-233-9513

ROCHESTER
210 Woodlake Drive SE
Rochester, MN 55904
507-281-6664 / FAX 507-281-6695
800-233-9513

BRAINERD
601 NW 5th Street, Ste. #4
Brainerd, MN 56401
218-454-0703 / FAX 218-454-0703
800-233-9513

MARSHALL
1420 East College Drive
Marshall, MN 56258
507-476-3599 / FAX 507-537-6985
800-233-9513

VIRGINIA
5525 Emerald Avenue
Mountain Iron, MN 55768
218-410-9521
800-233-9513

Air intakes and ventilation systems were operating in normal condition at the time of placement and retrieval. The HVAC was on a normal operating schedule during the testing period.

Follow-up Continuous Radon Monitoring

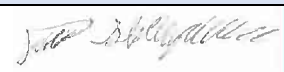
IEA used a continuous radon monitor (CRM) to measure radon levels in the following district location:

- Edina High School – S395A Dark Room

IEA placed an additional CRM as a duplicate test for quality control purposes. See Appendix B for Quality Control information.

The purpose of the monitoring was to determine whether radon levels were within an acceptable range during typical work hours.

The CRMs were placed by the following Minnesota Department of Health (MDH) licensed Radon Measurement Professional:

Measurement Professional	License Number	Signature
Jack Skluzacek	RMEA-00475	

INTRODUCTION

Radon is a colorless, odorless, tasteless, radioactive gas that occurs naturally in soil, rocks, and underground water supplies and in the ambient air. According to the U.S. Environmental Protection Agency (EPA) and other scientific organizations, naturally occurring radon gas has been associated with an increased risk of developing lung cancer. The chances of developing lung cancer from radon exposure are dependent on several factors, including individual susceptibility and, perhaps more importantly, the dose and duration of exposure. Radon testing in schools is highly recommended by the Minnesota Department of Health (MDH) and EPA.

Short-term radon testing, conducted from January 29, 2024, to February 2, 2024, indicated a radon level above the EPA-and MDH-recommended Action Level. A CRM was recommended to determine if elevated levels are present during occupied times. Radon levels can fluctuate with the operation of the ventilation system as well as with changes in barometric pressure. The CRM provides hourly radon readings so that levels can be evaluated for periods while the room is occupied.

The Minnesota Department of Health (MDH) and the Environmental Protection Agency (EPA) have established a recommended action level in frequently occupied areas of 4.0 picoCuries per liter (pCi/L) for an annual average. The average radon level over each workday was compared to the Action Level.

METHODOLOGY

Short-Term Radon Testing

IEA placed Air Chek Pro Chek short-term radon test kits in frequently occupied areas in the buildings listed above at Edina Public Schools for the purpose of sampling for radon in accordance with the MDH's *Guidance for Radon Testing in Minnesota Schools* (2021) and ANSI/AARST MA-MFLB 'Protocol for Conducting Measurements of Radon and Radon Decay Products in Multifamily, Schools and Commercial and Multi-Use Buildings' (ANSI/AARST MA-MFLB 2023).

A total of 468 radon test kits were placed from January 29, 2024, to February 2, 2024, for a total short-term sampling period of 4 days including 3 test kits that were missing at the time of pick-up. The radon test kits were analyzed by AirChek, Inc., MDH license #RL-00003, located at 1936 Butler Bridge Road, Mills River, NC 28759. The Analysis Methodologies are provided in Appendix A.

Air intakes and ventilation systems were operating in normal condition at the time of placement and retrieval. IEA was informed that the HVAC was on a normal operating schedule during the testing period.

IEA followed ANSI/AARST MA-MFLB 2023 for quality assurance measurements by including duplicate kits, control kits (blanks), and spiked kits.

Client communications and commitments were delivered to the client and are located in Appendix E:

- Client Commitments, Advisories and Authorizations – August 14, 2023
- Facilitating Staff Commitments – December 11, 2023

Occupant notices were sent to the client for distribution on December 11, 2023

Continuous Radon Monitoring

A Radalink, Inc. RADALINK Series 6000 Radon Telemonitor was used for the testing, which is provided and maintained by Radalink, Inc., MDH license #RL-00009, located at 5599 Peachtree Road, in Atlanta, GA 30341.

CRM testing was performed from February 7-9, 2024, in Room S395A of Edina High School.

Conditions of air intakes and ventilation system were operating in normal condition at the time of placement and retrieval. IEA was informed that the HVAC was on a normal operating schedule during the testing period.

IEA followed ANSI/AARST MA-MFLB 2023 for quality assurance measurements by including duplicate measurements at a rate of ten percent.

Client communications and commitments were delivered to the client and are located in Appendix D:

- Client Commitments, Advisories and Authorizations – August 14, 2023
- Facilitating Staff Commitments – December 11, 2023

Occupant notices were sent to the client for distribution on December 11, 2023

EVALUATION CRITERIA

The MDH and the EPA have established a recommended action level in intended to be occupied areas of 4.0 picocuries per liter (pCi/L) for an annual average. Testing was conducted during school days when the building is significantly occupied. The HVAC system was set on a normal occupied operating schedule. Testing was conducted during the heating season when the average outdoor temperature is less than 65°F, as recommended by the MDH, when the ventilation system was operating normally, and windows and doors were closed. Consequently, sampling under these “closed” conditions is when the radon risk is most likely to occur.

MDH recommends follow-up testing for sampling results that are above the action level. Please refer to the following table for MDH guidelines:

RESULTS (pCi/L)	RECOMMENDED ACTION
LESS THAN 4	Re-test after changes to foundation or HVAC and every 5 years
GREATER THAN OR EQUAL TO 4	Conduct CRM short-term testing during winter months
LESS THAN 4 (DURING OCCUPANCY) AFTER CRM TESTING	Repeat CRM testing if not conducted during winter or if conducted during abnormal ventilation. Otherwise consider re-testing after changes to foundation or HVAC and every 5 years
GREATER THAN OR EQUAL TO 4 (DURING OCCUPANCY) AFTER CRM TESTING	Reduce radon in rooms to less than 4 through radon mitigation. Conduct CRM testing to verify radon reduction.

CRM: Continuous Radon Monitor

INITIAL RESULTS

The laboratory report and maps of each building with sampling locations are provided in Appendix C. The following includes summary results for each building.

Cornelia Elementary School

7000 Cornelia Drive, Edina, MN 55435

A total of 105 test kits were placed in 89 locations at Cornelia Elementary School. No test kits were missing or damaged when the test kits were collected.

The results indicated that radon levels in Cornelia Elementary School were below the action level of 4 pCi/L. See Table 1 below for a summary of the results:

TABLE 1: CORNELIA ELEMENTARY SCHOOL RANGE OF RESULTS				
	0.0 – 1.9 pCi/L	2.0 – 2.9 pCi/L	3.0 – 3.9 pCi/L	≥ 4 pCi/L
Number of locations	89	0	0	0 ¹

¹ All results were below the action level

pCi/L: picocuries per liter

Edina High School

6754 Valley View Road, Edina, MN 55439

A total of 227 test kits were placed in 196 locations at Edina High School. 1 test kit in Grange Hall West was missing or damaged when the test kits were collected. The number of missing test kits did not exceed allowance in the ANSI/AARST MA-MFLB 2023 standard.

The results indicated that radon levels in Edina High School were above the action level of 4 pCi/L. See Table 2 below for a summary of the results:

TABLE 2: EDINA HIGH SCHOOL RANGE OF RESULTS				
	0.0 – 1.9 pCi/L	2.0 – 2.9 pCi/L	3.0 – 3.9 pCi/L	≥ 4 pCi/L
Number of locations	194	0	0	1 ¹
¹ S395A (Dark Room) – 25.6 pCi/L				

pCi/L: picocuries per liter

South View Middle School

4725 South View Lane, Edina, MN 55424

A total of 119 test kits were placed in 105 locations at South View Middle School. Two test kits in Rooms 256 and 284 were missing or damaged when the test kits were collected. The number of missing test kits did not exceed allowance in the ANSI/AARST MA-MFLB 2023 standard.

The results indicated that radon levels in South View Middle School were below the action level of 4 pCi/L. See Table 3 below for a summary of the results:

TABLE 3: SOUTH VIEW MIDDLE SCHOOL RANGE OF RESULTS				
	0.0 – 1.9 pCi/L	2.0 – 2.9 pCi/L	3.0 – 3.9 pCi/L	≥ 4 pCi/L
Number of locations	101	1	1	0 ¹
¹ All results were below the action level				

pCi/L: picocuries per liter

Transportation Center

5201 76th Street West, Edina, MN 55439

A total of 17 test kits were placed in 12 locations at the Transportation Center. No test kits were missing or damaged when the test kits were collected.

The results indicated that radon levels in the Transportation Center were below the action level of 4 pCi/L. See Table 4 below for a summary of the results:

TABLE 4: TRANSPORTATION CENTER RANGE OF RESULTS				
	0.0 – 1.9 pCi/L	2.0 – 2.9 pCi/L	3.0 – 3.9 pCi/L	≥ 4 pCi/L
Number of locations	9	3	0	0 ¹
¹ All results were below the action level				

pCi/L: picocuries per liter

CONTINUOUS RADON MONITORING RESULTS

Continuous radon monitoring was conducted at Edina High School from February 7-9, 2024, in the Dark Room attached to S395A. A CRM was placed in the room for approximately 48 hours. The MDH recommends a minimum of 48 hours. Days when the room was not occupied (e.g., weekends & holidays) were not included in the monitoring. The hourly CRM data is provided in Appendix D.

A summary of the CRM data, including previous results, is provided in Table 5 below.

Edina High School

6754 Valley View Road, Edina, MN 55439

Table 5: Continuous Radon Monitoring Results – February 7-9, 2024

Room	Day 1 Average (pCi/L)		Day 2 Average (pCi/L)		Overall Average (pCi/L)		Results from the Previous Testing (pCi/L)
	¹ 2.3	² 2.7	¹ 3.0	² 1.7	¹ 2.7	² 1.9	
S395A Dark Room							25.6
¹ Readings during occupied times: 7 a.m. to 5 p.m. ² Readings during unoccupied times: 12 a.m. to 7 a.m. and 5 p.m. to 11:59 p.m. pCi/L – picoCuries per liter of air							

CRM calibrated: October 2023

Discussion of Results:

- Average radon levels over the workday in the S395A Dark Room was 2.3 pCi/L on the first day of testing, and 3.0 pCi/L on the second day of testing.
- Average radon levels in the S395A Dark Room were below the Action Level during the workdays.

CONCLUSIONS AND RECOMMENDATIONS

It is recommended by ANSI/AARST MA-MFLB 2023 to consider taking action and address results of radon concentrations greater than half the action level (2-4 pCi/L).

The results of the CRM indicate that radon levels in the S395A Dark Room are below the action level during the workday. The testing was performed during the winter so the testing may be representative of “worst case” conditions.

The EPA has established recommended guidelines for permissible radon concentrations in schools. The following are general recommendations for frequently occupied areas of schools:

- The building should be retested at least every 5 years and in conjunction with any sale of the building.
- Ground contact rooms that were not tested because they were not occupied, should be tested if they become occupied in the future.
- Test locations that were intended to be tested but did not result in valid measurements, should be retested if the missing kit allowance was exceeded.

In addition, retesting should be conducted when any of the following circumstances occur:

- A new addition is constructed, or a significant renovation occurs
- Heating or cooling systems are significantly altered, resulting in changes to air pressures or distribution
- Ventilation is significantly altered by extensive weatherization, changes to mechanical systems, or comparable procedures
- Significant openings to soil occur due to:
 - Ground water or slab surface water control systems (e.g., sumps, perimeter drain tile, shower/tub retrofits, etc.)
 - Natural settlement causing major cracks to develop
 - Earthquakes, construction blasting, or formation of sink holes nearby
 - A mitigation system is altered, modified, or repaired
- Rooms should be retested during the winter heating season (i.e., under “closed” conditions) which is typically “worst case” conditions.

Per Minnesota Statutes, section 123B.571, school districts are required to report radon test results at a school board meeting and report results to the MDH. IEA is able to assist with presenting results to the school board, and the MDH reporting. The MDH ‘School Radon Testing Form’ is located in Appendix G.

For more information regarding radon, see the EPA’s A Citizen’s Guide to Radon at <http://www.epa.gov/radon>. MDH can be contacted at health.indoorair@state.mn.us or 651-201-4601.

GENERAL COMMENTS

The analysis and opinions expressed in this report are based upon data obtained from radon sampling district-wide and are representative of the locations and time period sampled. This report does not reflect variations in conditions that may occur across the site, property, or facility. Actual conditions may vary and may not become evident without further assessment.

The report is prepared for the exclusive use of our client for specific application to the project discussed and has been prepared in accordance with generally accepted environmental, health and safety practices. Other than as provided in the preceding sentence and in our Proposal 11529 dated August 14, 2023, regarding radon sampling services at the district locations, including the General Conditions attached thereto, no warranties are extended or made.

Should you require additional radon testing or have any questions regarding radon or any other environmental, health, or safety-related concerns, please do not hesitate to contact our office.

Sincerely,

IEA, Inc.



Jack Skluzacek
EHS Account Manager

Reviewed by:



Emma Squires-Sperling
Laboratory Director

JS/khb 05022024

Enc.

Appendix A

*Short-Term Methodology and
Quality Control Measurements*

Analysis Methodology

IEA placed Air Chek, Inc. Pro Chek activated charcoal radon test kits designed specifically for the detection of gamma emissions caused by the decay of Radon-222 and its daughter products. The kit is made of a padded envelope which contains activated charcoal. Upon pick-up, the kit is sealed with vinyl tape after 72 to 96 hours of indoor exposure. Individual kits are uniquely identified with a number and corresponding bar code.

Upon receipt at the analytical laboratory, the kits are logged in using the unique numbers assigned to each kit. The kits are placed on a gamma detector to count the gamma emissions from the decay of radon adsorbed by the charcoal. A calibration factor determined in part by the exposure time and decay time is used to calculate the radon concentration. A correction factor is also applied for weight gain from any moisture absorbed by the charcoal during the sampling period.

Any unusual conditions are noted on the processing form and shown on the exposure report.

MDH and ANSI/AARST MA-MFLB 2023 Quality Control Measurements

IEA followed ANSI/AARST MA-MFLB 2023 and MDH recommendations for quality assurance measurements to ensure the accuracy of test results. Quality assurance measurements include side-by-side test kits (duplicates) and unexposed control test kits (blanks).

Duplicates are pairs of test kits placed 4-8 inches apart for the same test period. Duplicates are stored, placed, retrieved, and shipped to the laboratory for analysis in the same manner as the other test kits so that the laboratory cannot distinguish them. Since duplicates are placed side-by-side, the measured values for radon should be the same. The average of all duplicates' relative percent difference (RPD) should not exceed 25%. If they do, an investigation to identify the cause may be warranted and could include repeating the measurements. Duplicate averages are listed in Table 1 below.

Table 1: Duplicate Device Measurements and Averages			
Location	Test 1 (pCi/L)	Test 2 (pCi/L)	Average (pCi/L)
Cornelia Elementary			
12	0.7	0.8	0.75
16	<0.3	0.6	0.45
20	0.9	0.7	0.8
23	<0.3	0.7	0.5
29	0.7	1	0.85
30	1	1.2	1.1
39	0.7	0.6	0.65
49	0.8	<0.3	0.55
58	0.8	0.8	0.8
9A	1	<0.3	0.65
Edina High School			
Conference Room A	1.0	1.1	1.05
Conference Room B	1.4	0.8	1.1
CAHILL C	0.5	0.5	0.5
E132	1.2	1.5	1.35
E238	1.7	1.5	1.6
E337	0.8	0.6	0.7
E340	1.2	0.6	0.9
E342	0.7	0.7	0.7
N003	1.2	1.1	1.15
N007	1	0.8	0.9
N101	0.6	1.2	0.9
N200	0.9	0.8	0.85
S250A	<0.3	<0.3	<0.3
S261	0.8	0.7	0.75
S272	1	0.6	0.8
S393	0.7	0.7	0.7
W223	1	0.8	0.9
W310	0.8	0.7	0.75
W314	0.7	0.8	0.75

Table 1: Duplicate Device Measurements and Averages (continued)			
Location	Test 1 (pCi/L)	Test 2 (pCi/L)	Average (pCi/L)
South View Middle School			
109	0.5	0.9	0.7
113	0.9	0.7	0.8
125 NE	0.9	1.1	1
130	1.1	0.9	1
205	0.9	<0.3	0.6
227	0.6	0.7	0.65
260	<0.3	<0.3	0.3
282	0.6	0.8	0.7
315	0.7	<0.3	0.5
Calm Lunch Space	0.9	1.2	1.05
Main Office	1.1	0.9	1
Transportation Center			
102	1.5	1.2	1.35
121	2.1	0.8	1.45

Blanks can be used to determine whether the manufacturing, shipping, storage, or processing of the detector has “contaminated” your measurements. Blanks are opened and immediately re-sealed to keep room air from infiltrating the test kit. Blanks are labeled and shipped in the same manner as the exposed test kits so that the laboratory cannot distinguish them. Since blanks are not exposed to radon, their measurement value should be below the lower limit of detection. Field blanks are listed in the laboratory report as FStorage Room A, FStorage Room B, etc. Office blanks are listed in the laboratory report as OStorage Room A, OStorage Room B, etc. Lab-Transit Blanks are listed in Table 2 below.

Table 2: Blanks						
Date	Start Time	End Time	Device ID	Type of Blank	Description	Radon Concentration (pCi/L)
1/29/2024	1:00 pm	11:00 am	11381206	Field	FSTORAGE A	< 0.3
1/29/2024	1:00 pm	11:00 am	11381205	Field	FSTORAGE B	< 0.3
1/29/2024	1:00 pm	11:00 am	11381208	Field	FSTORAGE C	< 0.3
1/29/2024	1:00 pm	11:00 am	11381213	Field	FSTORAGE D	< 0.3
1/29/2024	1:00 pm	11:00 am	11381211	Field	FSTORAGE E	< 0.3
1/29/2024	1:00 pm	11:00 am	11381214	Field	FSTORAGE F	< 0.3
1/29/2024	1:00 pm	11:00 am	11381215	Field	FSTORAGE G	< 0.3
1/30/2024	11:00 am	11:00 am	11378000	Field	FSTORAGE ROOM A	< 0.3
1/30/2024	1:00 pm	12:00 pm	11381149	Field	FSTORAGE ROOM A	< 0.3
1/29/2024	4:00 pm	2:00 pm	11377937	Field	FSTORAGE ROOM A	< 0.3
1/30/2024	11:00 am	11:00 am	11381190	Field	FSTORAGE ROOM B	< 0.3
1/30/2024	1:00 pm	12:00 pm	11381142	Field	FSTORAGE ROOM B	< 0.3
1/29/2024	4:00 pm	2:00 pm	11377938	Field	FSTORAGE ROOM B	< 0.3
1/30/2024	11:00 am	11:00 am	11381174	Field	FSTORAGE ROOM C	< 0.3
1/30/2024	1:00 pm	12:00 pm	11381141	Field	FSTORAGE ROOM C	< 0.3
1/29/2024	4:00 pm	2:00 pm	11377932	Field	FSTORAGE ROOM C	< 0.3
1/29/2024	5:00 pm	12:00 pm	11383335	Office	OSTORAGE A	< 0.3
1/29/2024	5:00 pm	12:00 pm	11383333	Office	OSTORAGE B	< 0.3
1/29/2024	5:00 pm	12:00 pm	11383367	Office	OSTORAGE C	< 0.3
1/29/2024	5:00 pm	12:00 pm	11383334	Office	OSTORAGE D	< 0.3
1/30/2024	2:00 pm	1:00 pm	11381148	Office	OSTORAGE ROOM A	< 0.3
1/30/2024	2:00 pm	1:00 pm	11381153	Office	OSTORAGE ROOM B	< 0.3
1/30/2024	2:00 pm	1:00 pm	11381154	Office	OSTORAGE ROOM C	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460934	Lab-Transit	LTBP-1	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460918	Lab-Transit	LTBP-2	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460926	Lab-Transit	LTBP-3	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460933	Lab-Transit	LTBP-4	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460931	Lab-Transit	LTBP-5	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460932	Lab-Transit	LTBP-6	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460921	Lab-Transit	LTBP-7	< 0.3

Spikes are test kits that have been exposed in a chamber to a known concentration of radon. Using spiked measurements can help evaluate the accuracy of a laboratory analysis and/or how accurately test kits supplied by a laboratory measure radon. Spiked test kits are labeled and shipped in the same manner as the exposed test kits so that the laboratory cannot distinguish them. Spiked results completed for our laboratory are included in the following pages. Spiked test kits are listed in Table 3 below.

Table 3: Spiked Detectors					
Date	Start Time	End Time	Device ID	Measured Value (pCi/L)	Reference Value (pCi/L)
1/5/2024	9:00 am	9:00 am	11604839	49.3	49.2
1/5/2024	9:00 am	9:00 am	11604840	50.3	49.2
1/5/2024	9:00 am	9:00 am	11604842	41.6	49.2
1/5/2024	9:00 am	9:00 am	11604843	44.8	49.2
1/5/2024	9:00 am	9:00 am	11604846	47	49.2
1/5/2024	9:00 am	9:00 am	11604848	51.7	49.2

Appendix B

*CRM Quality Control Measurements and
Duplicate CRM Results*

MDH and ANSI/AARST MA-MFLB 2023 Quality Control Measurements

IEA followed ANSI/AARST MA-MFLB 2023 and MDH recommendations for quality assurance measurements to ensure the accuracy of test results. Quality assurance measurements include side-by-side test kits (duplicates) and unexposed control test kits (blanks).

Comparison measurement devices are placed 4-8 inches apart for the same test period. Comparison measurement devices are stored, placed and retrieved, in the same manner as the other measurements. Since comparison measurements are placed side-by-side, the measured values for radon should be the same. The average of all comparison measurements' relative percent difference (RPD) should not exceed 25%. If they do, an investigation to identify the cause may be warranted and could include repeating the measurements. Comparison measurement averages are listed in Table 1 below.

Location	Test 1 (pCi/L)	Test 2 (pCi/L)	Average (pCi/L)
Room 107	1.9	2.4	2.2



CERTIFIED RADON REPORT

February 12, 2024

Test Number: 2245-400

Property Inspected: 6754 Valley View Rd, Edina, MN 55439

Licensed Radalink Radon Inspector:
Institute for Environmental Assessment
Jeffrey Athmann
9201 West Broadway
#600
Brooklyn Park, MN 55445
Phone: 763-315-7900

Test performed for:
 Edina Public Schools
 5701 Normandale Road
 Edina, MN 55424

Fax:		Placed By: Jack Skluzacek (MN RMEA-00475)	Temp.	Pressure	R.H.
Calibrated: 10/12/2023 - 10/11/2024		Retrieved By: Anastasia Shimkus (MN RMEA-00482)	Min: 64.0	29.2	30
Test Started: 02/07/2024 3:53 PM		Test Site: S395A Dark Room	Avg: 68.6	29.4	33
Test Ended: 02/09/2024 4:28 PM		Test Duration: 48 hours	Max: 75.0	29.6	40

AVERAGE RADON CONCENTRATION: 2.4 pCi/l

Test has met minimum EPA sampling duration. Uncertainty: ± 1.69%

Time	02/07/2024		02/08/2024		02/09/2024	
	pCi/l	Flags	pCi/l	Flags	pCi/l	Flags
00:53 am			1.3		0.9	
01:53			1.0		1.5	
02:53			0.5		2.1	
03:53			1.0		2.6	
04:53			0.9		1.2	
05:53			0.8		0.6	
06:53			3.0		1.1	
07:53			1.4		1.2	
08:53			1.9		0.9	
09:53			2.1		0.9	
10:53			2.4		0.7	
11:53			2.0		1.8	
12:53 pm			2.4		2.3	
01:53			2.4		4.5	
02:53			2.7		6.5	
03:53			3.0		8.1	
04:53	2.8		2.7			
05:53	4.7		2.6			
06:53	5.1		2.2			
07:53	4.8		2.1			
08:53	4.6		1.7			
09:53	4.0		1.9			
10:53	3.5		1.9			
11:53	2.7		2.0			

Flags: P= AC Power Disruption; T=Tilt
Eq. = Equilization Period

While every effort was made to maintain optimum quality control and EPA Protocol during the testing period, neither Radalink, Inc. or its licensed agents provide any warranty, expressed or implied, for the consequences of erroneous test results. There can be some uncertainty with any measurement due to statistical variations, extreme weather changes, operation of the building, and other factors, Radalink, Inc. and its licensed operators shall not be liable under any charge or claim for losses, claims, charges, fees, demands, expenses, or damages resulting from a radon test. This report is subject to the terms on the last page of the document.

ENVIRONMENTAL DATA

MONITOR-TEST NUMBER: 2245-400

**Property Inspected: 6754 Valley View Rd
Edina, MN 55439**

Time	02/07/2024			02/08/2024			02/09/2024		
	Temp	InHg	RH	Temp	InHg	RH	Temp	InHg	RH
00:53 am				71.0	29.5	30	68.0	29.4	33
01:53				71.0	29.5	30	69.0	29.4	33
02:53				69.0	29.4	30	69.0	29.4	30
03:53				69.0	29.4	34	68.0	29.4	30
04:53				69.0	29.4	33	66.0	29.5	30
05:53				69.0	29.4	37	66.0	29.5	30
06:53				69.0	29.4	37	64.0	29.5	30
07:53				69.0	29.4	37	64.0	29.5	30
08:53				69.0	29.3	37	64.0	29.5	30
09:53				69.0	29.3	37	64.0	29.6	30
10:53				69.0	29.3	37	64.0	29.6	30
11:53				69.0	29.3	37	64.0	29.6	34
12:53 pm				69.0	29.3	37	66.0	29.6	34
01:53				69.0	29.2	37	68.0	29.6	33
02:53				69.0	29.2	40	68.0	29.6	33
03:53				69.0	29.3	37	68.0	29.6	33
04:53	75.0	29.6	30	69.0	29.3	37			
05:53	75.0	29.6	30	69.0	29.3	37			
06:53	73.0	29.6	30	69.0	29.3	37			
07:53	73.0	29.5	30	68.0	29.3	37			
08:53	73.0	29.6	30	68.0	29.4	33			
09:53	73.0	29.6	30	68.0	29.4	33			
10:53	73.0	29.5	30	68.0	29.4	33			
11:53	71.0	29.5	30	68.0	29.4	33			

AVERAGE RADON CONCENTRATION: 2.4 pCi/l



Reviewed and certified by

Terry Howell

Terry Howell, Quality Assurance Mgr.
Radalink, Inc. NRPP 135791T

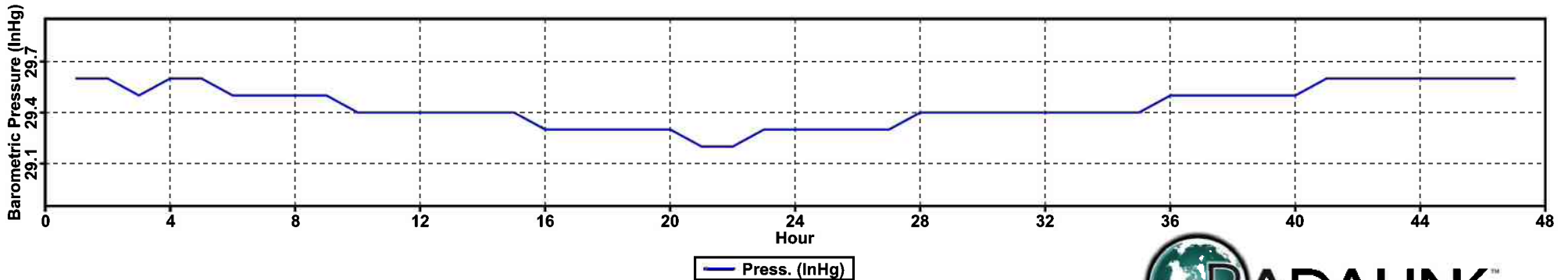
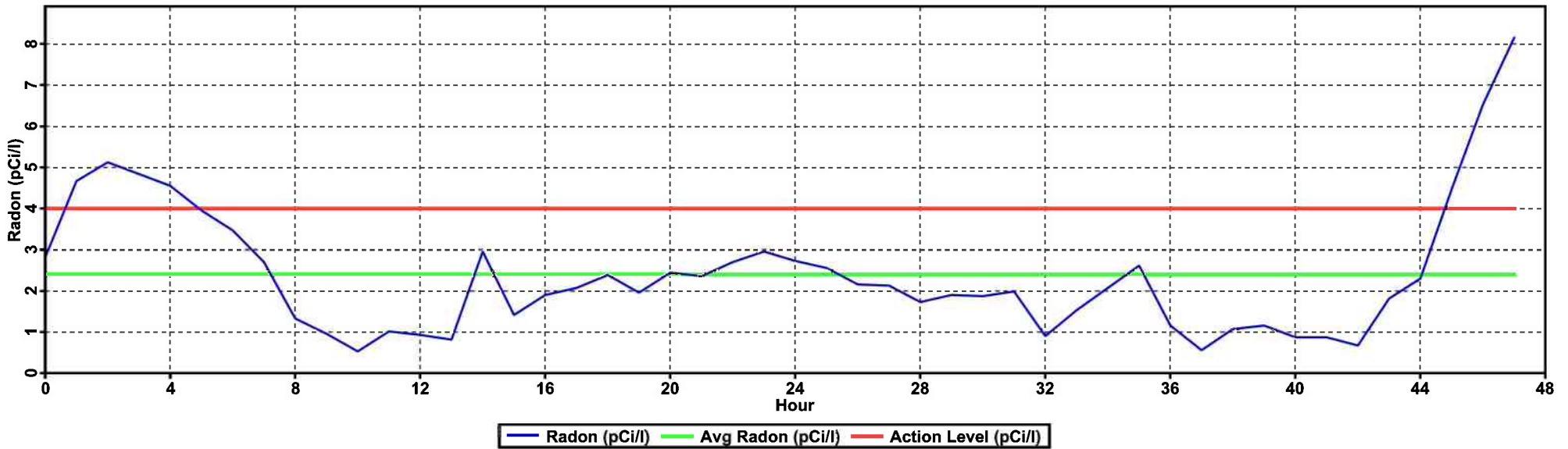
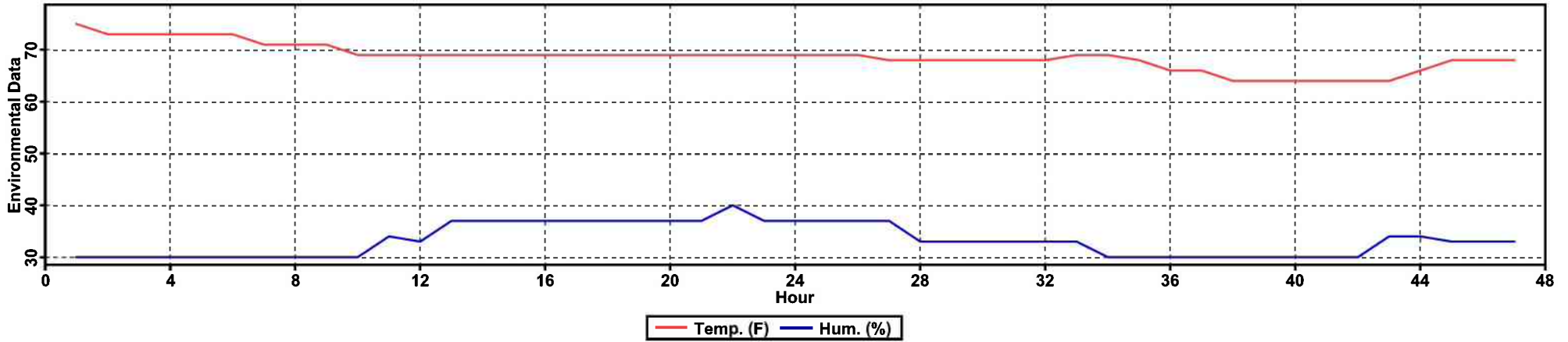
	Minimum	Average	Maximum	Variance
Temperature:	64.0	68.6	75.0	6.57
Barometric Pressure:	29.2	29.4	29.6	0.02
Relative Humidity:	30	33	40	9.47

NOTE: The first hour's environmental data is excluded from the table above.

Radalink, Inc. 5599 Peachtree Road Atlanta, GA 30341 Phone: (800)295-4655

GRAPHICAL DATA VIEW

MONITOR-TEST NUMBER: 2245-400



Property Inspected: 6754 Valley View Rd, Edina, MN 55439
AVERAGE RADON CONCENTRATION: 2.4 pCi/l



Radon Placement Checklist

Measurement Professional:	Jack Skluzacek RMEA-00475		
Client:	Edina Public Schools	Date:	02-07-2024
Project Number:		Device Type/Cal Date (if applicable):	CRM 10-12-2023
Building:	Edina High School	Placement Time:	03:49 PM (-6 GMT)

The Building Manager is asked about crawlspace vents, blocked air intakes, and current ventilation issues. Any observations of temporary conditions that could affect the radon tests are noted below under "Other."

Building is occupied:	Year Round
	Slab on Grade
	Crawlspace
Building foundation:	Basement

Ask building contact to provide HVAC zones (either mark on map or ask for screen shot of BOS)
 Required test conditions were observed when the measurement device was deployed. Test under normal occupied temperature (65 to 80 degrees F). Yes

Each intended to be occupied room at or below ground level must be tested in school buildings. Yes

If the ground-contact area of the test location is greater than 2,000 square feet, an additional test device(s) was placed. Yes

Place duplicates at a rate of 10% per building placed 4-8 inches apart. Place Field Blanks at a rate of 3% per project, and Office Blanks at a rate of 1% per project (if 50-179 test devices per project, then 3 field blanks and 3 office blanks). Yes

- Do not place the test device:
- In drafts from heating or air conditioning vents or fans
 - On or near heat sources nor in direct sunlight
 - In an area not intended to be occupied, or in areas with over 55% humidity (pool)
 - On a stone surface Yes

- Place the test device:
- At normal breathing level
 - At least 20 inches above the floor or, if the device is to be suspended, about 6 feet above the floor but a minimum of 12 inches below the ceiling.
 - At least 3 feet from windows or exterior doors and a minimum of 12 inches from an exterior wall.
 - At least 4 inches from other objects
 - When operating conditions represent the greatest amount of significantly occupied time
 - When operating conditions emphasize when clear characterization of radon hazard is most likely Yes

Descriptions of conditions and possible effects that might warrant repeating the test: Yes

Rooms that should have been tested, but were not and why:
 Rooms that were tested but are not intended to be occupied:
 Any additional considerations:

HOW TO INTERPRET YOUR TEST RESULTS

THIS REPORT RELATES ONLY TO THE LOCATION(S) TESTED DURING THE MEASUREMENT PERIOD

These results should be interpreted in accordance with the EPA's guidance as published in EPA Publication No. 402-K-008 "Home Buyer's and Seller's Guide to Radon" and EPA Publication No. 402-K92-001, "Citizen's Guide to Radon".

Because radon is the second leading cause of lung cancer, the World Health Organization (WHO) and the U.S. Surgeon General recommend testing all homes for radon and mitigating those with an average concentration above the U.S. EPA action level of 4 picocuries per Liter (4 pCi/L) or higher. Even if your test result is below 4 pCi/L, mitigation may provide additional reduction of the risk of lung cancer. Find more information at Radalink.com/results.

The Radalink Radon TeleMonitor (NRPP Device # 00472, NRSB Device # 31814) or The Radalink AirCat® Monitor (NRPP Device # 00477, NRSB Device # 31815) used to perform this test is EPA, NRSB and/or NRPP approved and meets the Single Test Option requirements (EPA 402-R-93-003, Section 3.2.3) for conducting radon measurements in the context of a real estate transaction and may be used for determining the necessity for radon mitigation.

Radon reduction systems work! Professionally installed radon mitigation systems can reduce the radon levels in your home by up to 99%. Thousands of people have reduced radon levels in their homes. Maintaining a radon reduction system takes little effort to keep the system working properly and the radon levels low. EPA recommends that you have a qualified contractor (NRPP certified or state licensed) fix your home if radon levels are confirmed to be 4 pCi/L or higher. Find a licensed mitigator at Radalink.com/mitigators. For more information on how to reduce your radon health risk, contact your state radon office:

Alabama	800-582-1866	Illinois	217-782-1325	Montana	800-546-0483	Rhode Island	401-222-7796
Alaska	907-269-8000	Indiana	800-272-9723	Nebraska	402-471-1005	South Carolina	800-768-0362
Arizona	602-255-4845	Iowa	800-383-5992	Nevada	888-723-6610	South Dakota	800-438-3367
Arkansas	501-661-2301	Kansas	800-693-5343	New Hampshire	603-271-4052	Tennessee	800-232-1139
California	800-745-7236	Kentucky	502-564-4856	New Jersey	800-648-0394	Texas	800-293-0753
Colorado	800-846-3986	Louisiana	225-765-0160	New Mexico	505-476-8608	Utah	800-458-0145
Connecticut	860-509-7367	Maine	207-287-5743	New York	800-458-1158	Vermont	800-439-8550
Delaware	302-744-4546	Maryland	866-703-3266	North Carolina	828-712-0972	Virginia	804-864-8150
Washington DC	202-535-2999	Massachusetts	800-723-6695	North Dakota	701-328-5188	Washington	360-236-3253
Florida	800-543-8279	Michigan	517-284-1837	Ohio	800-523-4439	West Virginia	800-922-1255
Georgia	706-542-9165	Minnesota	800-798-9050	Oklahoma	405-702-5162	Wisconsin	888-569-7236
Hawaii	808-586-4700	Mississippi	800-626-7739	Oregon	971-673-0490	Wyoming	307-777-6015
Idaho	800-445-8647	Missouri	573-751-6160	Pennsylvania	800-237-2366		

USEPA Radon Program website: www.epa.gov/radon and radon hotline 800-767-7236

SURGEON GENERAL HEALTH ADVISORY: "Indoor radon is the second-leading cause of lung cancer in the U.S. and breathing it over prolonged periods can present a significant health risk to families all over the country. More than 20,000 Americans die of radon-related lung cancer every year. It's important to know that this threat is completely preventable. Radon can be detected with a simple test and fixed through well-established venting techniques."

CONSUMER FEDERATION OF AMERICA: "Consumers need to know about the health of a house they are considering purchasing, including whether there is a radon problem, and if so, how to fix it." *The EPA Home Buyer's and Sellers Guide to Radon* provides practical consumer information that every homebuyer needs to know.

FLORIDA NOTICE TO CLIENTS: An organization or individual certified by the Florida Dept. of Health to perform radon or radon progeny measurements or radon mitigation services provides this Notice to you. Any questions, comments, or complaints regarding the persons performing these measurement or mitigation services may be directed to the Florida Dept. of Health, Bureau of Facility Programs, Radon Indoor Air Quality, 4052 Bald Cypress Way, Bin #A08, Tallahassee, Florida 32399-1710.

Florida Dept. of Health contact: 800-543-8279

MAINE NOTICE TO CLIENTS: As per 22 MRSA, Sec. 771, results of this test will be reported to the Maine Dept. of Health and Human Services. Any questions, comments, or complaints concerning individuals or firms providing radon related services in Maine should be directed to: Radiation Control Program 11 State House Station Augusta, ME 04333-0010

Maine Dept. of Health contact: 207-287-5743

PENNSYLVANIA NOTICE TO CLIENTS: The Radon Certification Act requires that anyone who provides radon-related service or product to the general public must be certified by the Pennsylvania Department of Environmental Protection. You are entitled to evidence of certification from any person who provides such services or products. You are also entitled to a price list for services or products offered. All radon measurement data will be sent to the Department as required in the Act and will be kept confidential. If you have any questions, comments or complaints concerning persons who provide radon-related services, please contact the Department at the Bureau of Radiation Protection, Dept. Of Environmental Protection, P.O. Box 8469, Harrisburg, PA 17105-8469.

Department at the Bureau of Radiation Protection: 717-783-3594

RHODE ISLAND NOTICE TO CLIENTS: This notice is provided to you by an organization or individual licenses and/or certified by the Rhode Island Dept. of Health to perform radon measurements. Any questions, comments, or complaints regarding the person performing these measurements may be directed to the RI Dept. of Health, Radon Control Program, 3 Capitol Hill Room 206, Providence RI 02908-5097

Rhode Island Dept. of Health contact: 401-222-7796

Appendix C

Initial Short-Term Laboratory Reports and Maps

Radon test result report for:

**EDINA PUBLIC SCHOOLS
CORNELIA ELEMENTARY**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11381172	1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11377966	10	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377964	10A	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377952	10B	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377970	10C	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377971	10D	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377939	11	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.8 ± 0.3	2024-02-06
11377933	11A	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.9 ± 0.3	2024-02-06
11377934	11B	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377975	13	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377972	13A	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.4	2024-02-06
11377935	13C	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.9 ± 0.3	2024-02-06
11377973	13D	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377980	14	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377987	14A	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377986	14B	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.7 ± 0.3	2024-02-06
11377985	14C	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.5 ± 0.3	2024-02-06
11377984	15	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.9 ± 0.3	2024-02-06
11377978	17 LEARNING COMMONS	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377974	17A	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377991	18	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377992	19	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	0.5 ± 0.3	2024-02-06
11381175	1A	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.9 ± 0.4	2024-02-06
11381178	1B	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11381168	1C	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381167	1D	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06
11381186	1E	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.1 ± 0.4	2024-02-06
11381180	1F	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.9 ± 0.3	2024-02-06
11381181	1G	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381176	1H	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11381185	2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377994	21	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377981	22	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377996	24	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.9 ± 0.3	2024-02-06
11377995	25	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.4	2024-02-06
11377999	26	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06
11377990	27	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06

Radon test result report for:

**EDINA PUBLIC SCHOOLS
CORNELIA ELEMENTARY**

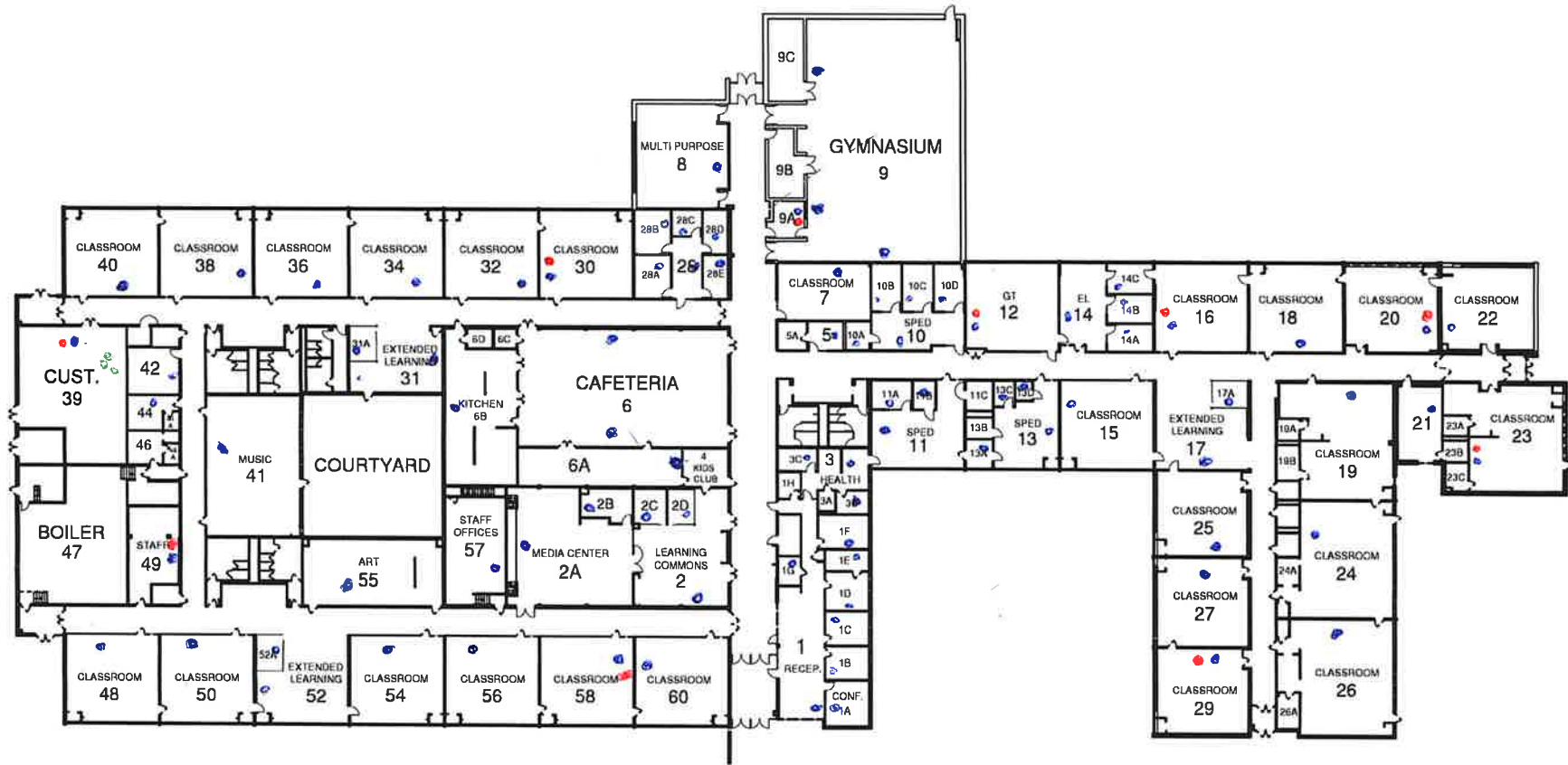
Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11377963	28	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377968	28A	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377967	28B	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.9 ± 0.3	2024-02-06
11377962	28C	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.8 ± 0.3	2024-02-06
11377961	28D	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.7 ± 0.3	2024-02-06
11377960	28E	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11381162	2A	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11381169	2B	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11381199	2C	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11381200	2D	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.5 ± 0.3	2024-02-06
11381163	3	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377945	31 LEARNING COMMONS	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.5 ± 0.4	2024-02-06
11377926	31A	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.3 ± 0.3	2024-02-06
11377947	32	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.3	2024-02-06
11377944	34	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.3	2024-02-06
11377941	36	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.8 ± 0.3	2024-02-06
11377943	38	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11381164	3B	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11381171	3C	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377942	40	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.8 ± 0.3	2024-02-06
11381192	41	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381197	42	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.4	2024-02-06
11381198	44	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06
11381182	48	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11377969	5	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11381188	50	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.2 ± 0.4	2024-02-06
11381183	52	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11381184	52A	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.9 ± 0.4	2024-02-06
11381191	54	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11381161	55	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06
11381177	56	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.4	2024-02-06
11381193	57	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.1 ± 0.3	2024-02-06
11381194	60	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377965	7	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377959	8	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377951	CAFETERIA E	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.7 ± 0.3	2024-02-06
11377948	CAFETERIA W	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.3	2024-02-06

Radon test result report for:

**EDINA PUBLIC SCHOOLS
CORNELIA ELEMENTARY**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11377977	D12-1	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.7 ± 0.3	2024-02-06
11377976	D12-2	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.8 ± 0.3	2024-02-06
11377983	D16-1	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377979	D16-2	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11377988	D20-1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.9 ± 0.4	2024-02-06
11377982	D20-2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11377989	D23-1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377993	D23-2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11377998	D29-1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11377997	D29-2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06
11377953	D30-1	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.3	2024-02-06
11377954	D30-2	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.2 ± 0.3	2024-02-06
11377936	D39-1	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.7 ± 0.3	2024-02-06
11377940	D39-2	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11381196	D49-1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.4	2024-02-06
11381195	D49-2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381179	D58-1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11381170	D58-2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377958	D9A-1	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.3	2024-02-06
11377957	D9A-2	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11378000	FSTORAGE ROOM A	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381190	FSTORAGE ROOM B	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381174	FSTORAGE ROOM C	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377950	GYM NE	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377949	GYM OFFICE	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.4	2024-02-06
11377956	GYM S	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377955	GYM SE	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377946	KITCHEN	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.9 ± 0.3	2024-02-06
11381148	OSTORAGE ROOM A	2024-01-30 @ 2:00 pm	2024-02-02 @ 1:00 pm	< 0.3	2024-02-06
11381153	OSTORAGE ROOM B	2024-01-30 @ 2:00 pm	2024-02-02 @ 1:00 pm	< 0.3	2024-02-06
11381154	OSTORAGE ROOM C	2024-01-30 @ 2:00 pm	2024-02-02 @ 1:00 pm	< 0.3	2024-02-06

Handwritten red scribbles.



Radon test result report for:**EDINA PUBLIC SCHOOLS
EDINA HIGH SCHOOL**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383524	300 COMMONS NORTH	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.3	2024-02-05
11383538	300 COMMONS SOUTH	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.4	2024-02-05
11383598	300 E COMMON WEST	2024-01-29 @ 1:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11383599	300 E COMMONS EAST	2024-01-29 @ 1:00 pm	2024-02-01 @ 9:00 am	1.0 ± 0.4	2024-02-05
11383532	362 RECEPTION	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11381303	CAFETERIA NORTHEAST	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381309	CAFETERIA NORTHWEST	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381302	CAFETERIA SOUTH	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.3	2024-02-05
11381307	CAFETERIA SOUTHEAST	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11383530	CAHILL C	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.4	2024-02-05
11381393	CORNELIA COMMON AREA	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11381364	COUNTRY SIDE COMMON AREA	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11381361	COUNTRY SIDE NORTH	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.3	2024-02-05
11381363	COUNTRY SIDE SOUTH	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11383588	CREEK VALLEY SOUTH	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11381339	D CONFERENCE ROOM A-1	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.4	2024-02-05
11381346	D CONFERENCE ROOM A-2	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.1 ± 0.4	2024-02-05
11381345	D CONFERENCE ROOM B-1	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.4 ± 0.4	2024-02-05
11381340	D CONFERENCE ROOM B-2	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11383540	DCAHILL C-1	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.5 ± 0.3	2024-02-05
11383541	DCAHILL C-2	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.5 ± 0.4	2024-02-05
11381384	DE132-1	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381385	DE132-2	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.5 ± 0.4	2024-02-05
11383522	DE238-1	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	1.7 ± 0.4	2024-02-06
11383536	DE238-2	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	1.5 ± 0.4	2024-02-05
11381204	DE337-1	2024-01-29 @ 1:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.4	2024-02-05
11381207	DE337-2	2024-01-29 @ 1:00 pm	2024-02-01 @ 9:00 am	0.6 ± 0.3	2024-02-05
11383589	DE340-1	2024-01-29 @ 12:00 pm	2024-02-01 @ 10:00 am	1.2 ± 0.4	2024-02-05
11383590	DE340-2	2024-01-29 @ 12:00 pm	2024-02-01 @ 10:00 am	0.6 ± 0.3	2024-02-05
11383595	DE342-1	2024-01-29 @ 12:00 pm	2024-02-01 @ 10:00 am	0.7 ± 0.3	2024-02-05
11383587	DE342-2	2024-01-29 @ 12:00 pm	2024-02-01 @ 10:00 am	0.7 ± 0.3	2024-02-05
11383515	DN003-1	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.2 ± 0.4	2024-02-05
11383516	DN003-2	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.1 ± 0.4	2024-02-05
11383512	DN007-1	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.0 ± 0.4	2024-02-06
11383518	DN007-2	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	0.8 ± 0.4	2024-02-05
11381374	DN101-1	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.3	2024-02-05
11381367	DN101-2	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.3	2024-02-05

Radon test result report for:

EDINA PUBLIC SCHOOLS**EDINA HIGH SCHOOL**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11381366	DN200-1	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11381368	DN200-2	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11381209	DS250A-1	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381210	DS250A-2	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381343	DS261-1	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381341	DS261-2	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381312	DS272-1	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.4	2024-02-05
11381313	DS272-2	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.3	2024-02-05
11383553	DS393-1	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.4	2024-02-05
11383548	DS393-2	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.4	2024-02-05
11381359	DW223-1	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.3	2024-02-05
11381357	DW223-2	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11383600	DW310-1	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.3	2024-02-05
11383596	DW310-2	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11383594	DW314-1	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11383593	DW314-2	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.3	2024-02-05
11381387	E130	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.4	2024-02-05
11381388	E131	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11381386	E131 OFFICE	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.4	2024-02-05
11381390	E133	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381389	E134	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.4	2024-02-05
11381398	E135	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.3	2024-02-05
11381397	E136	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11381395	E137	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.4	2024-02-05
11381400	E138	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.4	2024-02-05
11381380	E139	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.4	2024-02-05
11381396	E140	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.3	2024-02-05
11381392	E141	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.4	2024-02-05
11381399	E142	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11381391	E143	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.3	2024-02-05
11383501	E144A	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11381394	E144B	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381362	E203	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.3	2024-02-05
11383528	E230	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	0.6 ± 0.4	2024-02-05
11383517	E231	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11383534	E232	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11383523	E232 OFFICE	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	< 0.3	2024-02-05

Radon test result report for:
EDINA PUBLIC SCHOOLS
EDINA HIGH SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383529	E234	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	0.8 ± 0.4	2024-02-05
11383535	E236	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	0.8 ± 0.3	2024-02-05
11383533	E237	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	0.8 ± 0.3	2024-02-05
11381306	E240C	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381308	E240D	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381310	E240E	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381203	E322	2024-01-29 @ 1:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.4	2024-02-05
11383591	E330	2024-01-29 @ 1:00 pm	2024-02-01 @ 10:00 am	0.6 ± 0.3	2024-02-05
11383597	E333	2024-01-29 @ 12:00 pm	2024-02-01 @ 10:00 am	0.9 ± 0.3	2024-02-05
11383592	E334	2024-01-29 @ 1:00 pm	2024-02-01 @ 10:00 am	0.7 ± 0.3	2024-02-05
11381201	E335	2024-01-29 @ 1:00 pm	2024-02-01 @ 10:00 am	0.8 ± 0.3	2024-02-05
11381202	E336	2024-01-29 @ 1:00 pm	2024-02-01 @ 10:00 am	0.7 ± 0.3	2024-02-05
11383557	EPAC EAST	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	0.6 ± 0.4	2024-02-05
11383554	EPAC STAGE EAST	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	1.1 ± 0.3	2024-02-05
11383552	EPAC STAGE WEST	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383547	EPAC TICKET SALES	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	1.0 ± 0.4	2024-02-05
11383559	EPAC WEST	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	0.8 ± 0.4	2024-02-05
11383585	FICK AUDITORIUM NORTHEAST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	1.2 ± 0.3	2024-02-05
11383584	FICK AUDITORIUM NORTHWEST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	1.0 ± 0.4	2024-02-05
11383583	FICK AUDITORIUM SOUTHEAST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	1.2 ± 0.4	2024-02-05
11383578	FICK AUDITORIUM SOUTHWEST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.9 ± 0.4	2024-02-05
11381206	FSTORAGE A	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381205	FSTORAGE B	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381208	FSTORAGE C	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381213	FSTORAGE D	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381211	FSTORAGE E	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381214	FSTORAGE F	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381215	FSTORAGE G	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381334	GRANGE HALL CENTER	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.3	2024-02-05
11381336	GRANGE HALL COMMON AREA	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381335	GRANGE HALL EAST	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11383568	J305	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.9 ± 0.3	2024-02-05
11381301	K220	2024-01-29 @ 7:00 am	2024-02-01 @ 11:00 am	0.8 ± 0.3	2024-02-05
11381305	KITCHEN	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11383555	L308	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	1.0 ± 0.3	2024-02-05
11383549	L329	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	0.9 ± 0.3	2024-02-05
11381344	MAIN OFFICE RECEPTION	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.3	2024-02-05

Radon test result report for:
EDINA PUBLIC SCHOOLS
EDINA HIGH SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383502	N001 1	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	0.9 ± 0.3	2024-02-05
11383503	N001 2	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.1 ± 0.4	2024-02-05
11383504	N001 3	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	0.9 ± 0.3	2024-02-05
11383505	N001 4	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.2 ± 0.4	2024-02-05
11383509	N001 5	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.2 ± 0.3	2024-02-05
11383510	N001 6	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	0.8 ± 0.4	2024-02-05
11383506	N001 7	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.0 ± 0.3	2024-02-05
11383511	N001 8	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	< 0.3	2024-02-05
11383508	N002 WEST 1	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	< 0.3	2024-02-05
11383514	N002 WEST 2	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.1 ± 0.4	2024-02-06
11383507	N002 WEST 3	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	0.6 ± 0.4	2024-02-06
11383513	N002 WEST 4	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	< 0.3	2024-02-05
11383521	N005	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.3 ± 0.4	2024-02-05
11381381	N102 NORTHWEST	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.4	2024-02-05
11381372	N102 SOUTH	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11381375	N102 SOUTHEAST	2024-01-29 @ 9:00 am	2024-02-01 @ 10:00 am	0.7 ± 0.4	2024-02-06
11381370	N102 SOUTHWEST	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11381376	N102 WEST	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11381382	N102 WEST WALL-SOUTH	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.4	2024-02-05
11381377	N106	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381378	N107	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.3	2024-02-05
11381383	N108	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.3	2024-02-05
11381379	N109	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11381373	N202	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.4	2024-02-05
11381369	N203	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11381365	N204	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.3	2024-02-05
11383520	N205 NORTHEAST	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	1.1 ± 0.3	2024-02-05
11383519	N205 NORTHWEST	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	1.5 ± 0.4	2024-02-05
11383525	N205 SOUTHEAST	2024-01-29 @ 10:00 am	2024-02-01 @ 11:00 am	1.6 ± 0.4	2024-02-05
11383527	N205 SOUTHWEST	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	1.6 ± 0.4	2024-02-05
11383335	OSTORAGE A	2024-01-29 @ 5:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11383333	OSTORAGE B	2024-01-29 @ 5:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11383367	OSTORAGE C	2024-01-29 @ 5:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11383334	OSTORAGE D	2024-01-29 @ 5:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11383572	PRACTICE ROOM A	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.4	2024-02-05
11383573	PRACTICE ROOM B	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383569	PRACTICE ROOM C	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.5 ± 0.3	2024-02-05

Radon test result report for:
EDINA PUBLIC SCHOOLS
EDINA HIGH SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383567	PRACTICE ROOM D	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.6 ± 0.3	2024-02-05
11383561	PRACTICE ROOM E	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.4	2024-02-05
11381353	RECEPTION ACROSS W224B	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.3	2024-02-05
11383332	S250	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.9 ± 0.4	2024-02-05
11381342	S260	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.4	2024-02-05
11381338	S262	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.3	2024-02-05
11381304	S270	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.3	2024-02-05
11381311	S271	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381314	S273	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381316	S274A	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381332	S280	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381337	S281	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381319	S282	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.4	2024-02-05
11381320	S283	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.4	2024-02-05
11381321	S284	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381317	S285	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381318	S286	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	1.1 ± 0.4	2024-02-05
11381322	S286A	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381324	S286B	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.3	2024-02-05
11381323	S286C	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.9 ± 0.4	2024-02-05
11381329	S287	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.4	2024-02-05
11381331	S290	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.4	2024-02-05
11381328	S291	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.3	2024-02-05
11381330	S292	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.4	2024-02-05
11381326	S293	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381325	S294	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381327	S295	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.9 ± 0.4	2024-02-05
11383574	S350 NORTHEAST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383575	S350 NORTHWEST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.3	2024-02-05
11383577	S351	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.5 ± 0.4	2024-02-05
11383576	S353	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	1.0 ± 0.4	2024-02-05
11383562	S354 NORTH	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383570	S354 SOUTH	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383565	S355	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.6 ± 0.3	2024-02-05
11383564	S356 NORTH	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11383563	S356 OFFICE	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.6 ± 0.3	2024-02-05
11383556	S356 SOUTH	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05

Radon test result report for:
EDINA PUBLIC SCHOOLS
EDINA HIGH SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383537	S362P	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11383531	S380	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11383539	S380A	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11383546	S390	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.4	2024-02-05
11383566	S390 OFFICE	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.4	2024-02-05
11383560	S391	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383558	S392	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	1.0 ± 0.4	2024-02-05
11383545	S393A	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11383542	S394	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	0.9 ± 0.4	2024-02-05
11383543	S394A	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	1.0 ± 0.3	2024-02-05
11383544	S395	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	1.3 ± 0.4	2024-02-05
11383550	S395A	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	25.6 ± 2.0	2024-02-05
11383551	S396	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11383526	SCHOOL STORE OFFICE	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381315	SERVING	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11383343	W210	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11383342	W211	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11383337	W212	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.3	2024-02-05
11383339	W213	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381356	W214	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.4	2024-02-05
11381358	W215	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11381360	W216	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.3	2024-02-05
11383340	W217	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11383341	W218	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.3	2024-02-05
11383336	W219	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.4	2024-02-05
11383368	W220	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11383344	W221	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11383338	W222	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.4	2024-02-05
11381354	W224A	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.5 ± 0.4	2024-02-05
11381355	W224B	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.3	2024-02-05
11381352	W224C	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.4	2024-02-05
11381350	W224D	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.3	2024-02-05
11381348	W224E	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.1 ± 0.4	2024-02-05
11381349	W224F	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.2 ± 0.4	2024-02-05
11381347	W224G	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.1 ± 0.4	2024-02-05
11381351	W224H	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11383586	W318	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05

February 6, 2024

**** LABORATORY ANALYSIS REPORT ****

Radon test result report for:

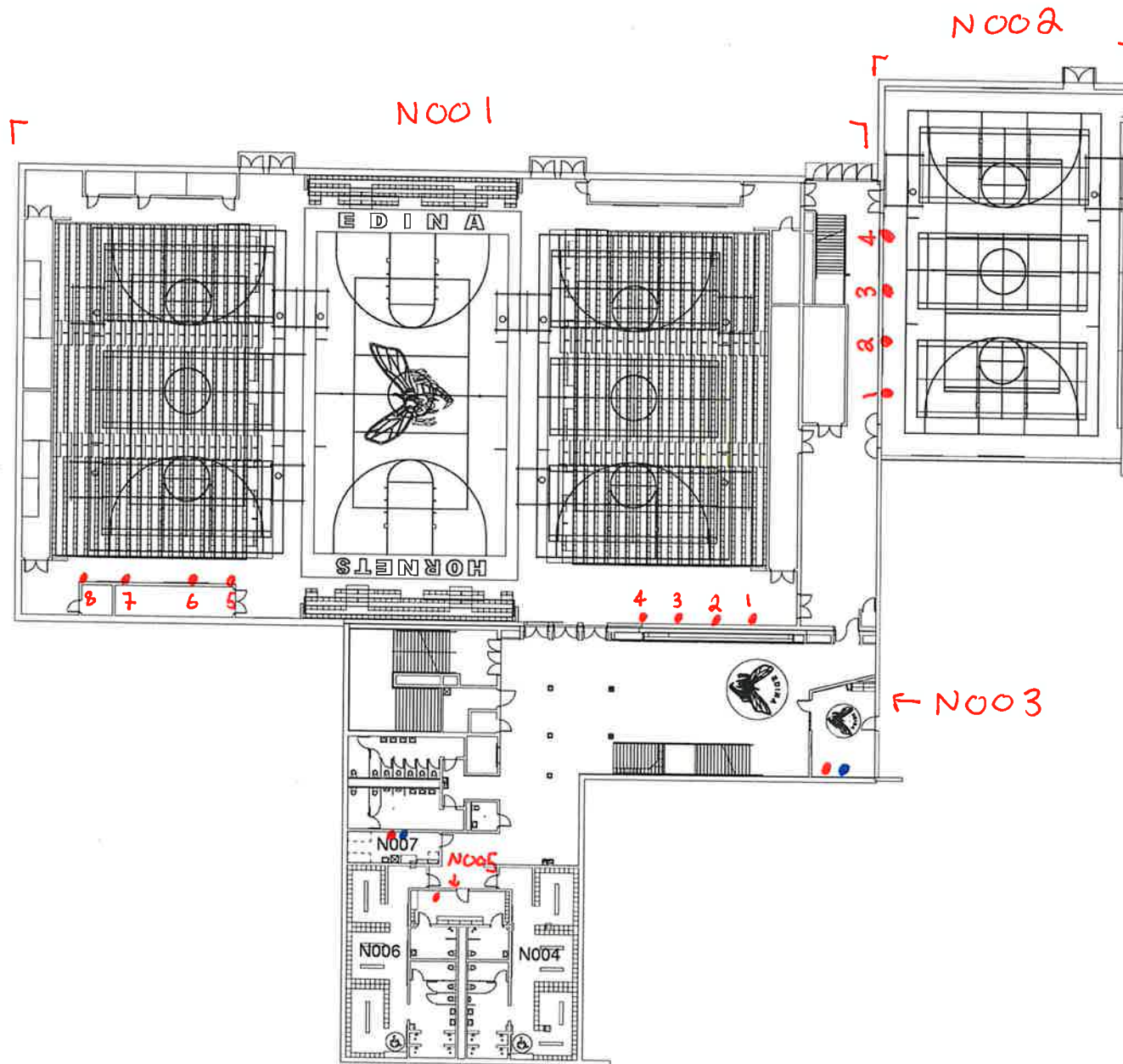
EDINA PUBLIC SCHOOLS

EDINA HIGH SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383580	W321	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.5 ± 0.3	2024-02-05
11383579	W322	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383581	W323	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383582	W324	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.6 ± 0.3	2024-02-05

Air Chek 1936 Butler Bridge Rd, Mills River, NC 28759-3892 Phone: (828) 684-0893 Fax: (828) 684-8498

- Radon Kit
- Duplicate



INSTITUTE FOR
ENVIRONMENTAL ASSESSMENT

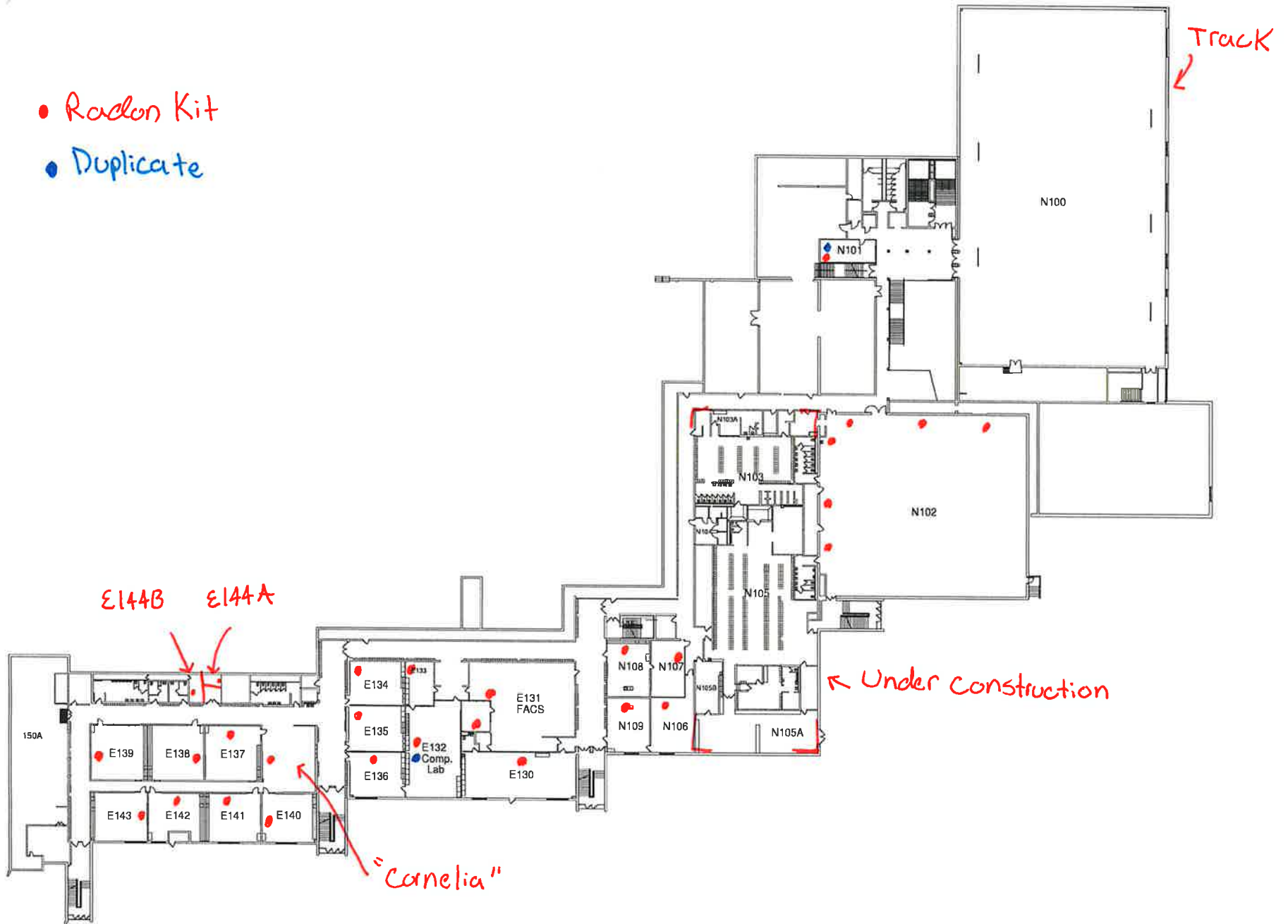
9201 West Broadway Brooklyn Park, MN 55445
Tel: 763.315.7900 Toll Free: 800.233.9513
Fax: 763.315.7920

EDINA HIGH SCHOOL

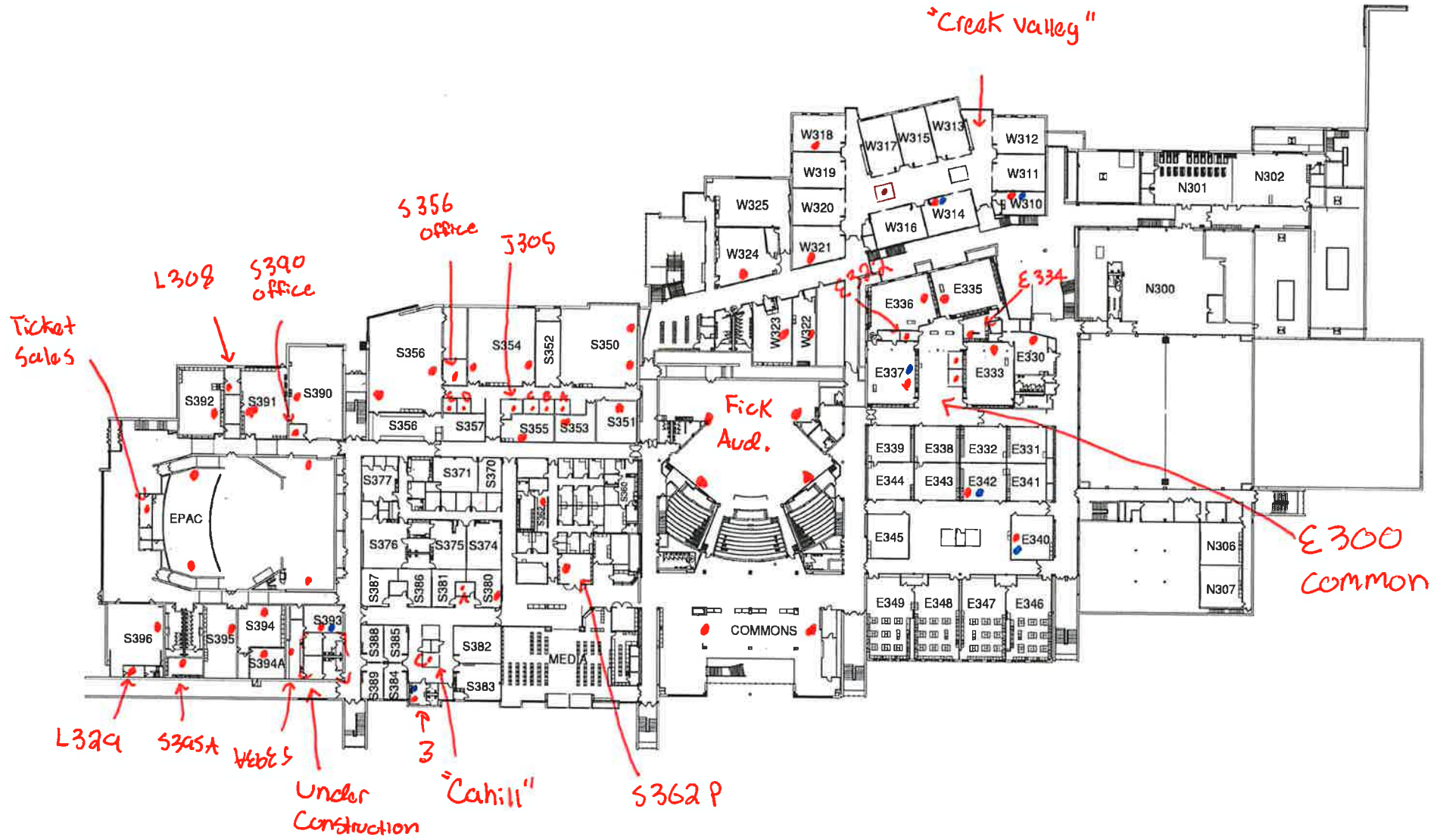
ATHLETICS LEVEL- 0 FLOOR PLAN | JULY 2017



- Radon Kit
- Duplicate



- Radon Kit
- Duplicate



Radon test result report for:

**EDINA PUBLIC SCHOOLS
SOUTHVIEW MIDDLE SCHOOL**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11377931	109 OFFICE	2024-01-29 @ 4:00 pm	2024-02-01 @ 11:00 am	0.9 ± 0.3	2024-02-05
11381266	112	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.4	2024-02-06
11381268	112 OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-06
11381265	114	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.3	2024-02-05
11381261	115	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.8 ± 0.4	2024-02-06
11381262	116	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.5 ± 0.4	2024-02-05
11381260	124	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-06
11381251	125	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-06
11381256	125 NORTH CENTER	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.7 ± 0.3	2024-02-05
11381255	125 NW	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.2 ± 0.4	2024-02-06
11381249	125 SE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.0 ± 0.4	2024-02-05
11381250	125 SW	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.7 ± 0.3	2024-02-05
11381259	126	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-05
11381254	127	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.2 ± 0.4	2024-02-06
11381252	127 COT ROOM	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.2 ± 0.4	2024-02-05
11381253	127 OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.3 ± 0.4	2024-02-06
11381238	128	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.8 ± 0.4	2024-02-06
11381245	128A	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-06
11381239	132	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.3	2024-02-06
11381237	133	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-05
11381236	134	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.3	2024-02-05
11381235	134A	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.3 ± 0.3	2024-02-05
11381234	135	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.6 ± 0.4	2024-02-05
11381233	137	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.7 ± 0.4	2024-02-06
11381230	139A	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.6 ± 0.4	2024-02-05
11381220	139B	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.9 ± 0.3	2024-02-06
11381226	139C	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	3.4 ± 0.4	2024-02-05
11381227	139D	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.6 ± 0.3	2024-02-05
11381228	139E	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	2.0 ± 0.4	2024-02-05
11381221	141	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.0 ± 0.4	2024-02-06
11381232	143	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.8 ± 0.3	2024-02-05
11381229	143-A	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.0 ± 0.4	2024-02-06
11381216	143-B	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.6 ± 0.3	2024-02-05
11381231	143-D	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.9 ± 0.4	2024-02-06
11381219	143-E	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.8 ± 0.4	2024-02-06
11381267	209	2024-01-29 @ 2:00 pm	2024-02-01 @ 1:00 pm	0.8 ± 0.3	2024-02-05
11377927	217	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.7 ± 0.4	2024-02-05

Radon test result report for:
EDINA PUBLIC SCHOOLS
SOUTHVIEW MIDDLE SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11381275	220	2024-01-29 @ 2:00 pm	2024-02-01 @ 1:00 pm	0.9 ± 0.3	2024-02-05
11377913	231	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.8 ± 0.3	2024-02-05
11377919	247	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381270	250 NORTHEAST	2024-01-29 @ 2:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381269	250 NORTHWEST	2024-01-29 @ 2:00 pm	2024-02-01 @ 1:00 pm	0.5 ± 0.3	2024-02-05
11381271	251	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.5 ± 0.3	2024-02-05
11381297	252	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.3	2024-02-05
11381273	253	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11377910	254	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-06
11381274	255	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381276	257	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381298	258	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.8 ± 0.4	2024-02-05
11381272	259	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.6 ± 0.3	2024-02-05
11381277	259C	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.9 ± 0.4	2024-02-05
11377907	260A	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.7 ± 0.3	2024-02-06
11377908	260B	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.5 ± 0.3	2024-02-05
11381278	261	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.7 ± 0.3	2024-02-05
11381299	262	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-06
11381281	263	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	1.1 ± 0.4	2024-02-06
11381300	264	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.3	2024-02-05
11381279	265 N	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	1.3 ± 0.4	2024-02-05
11381282	265 S	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	1.4 ± 0.4	2024-02-06
11381296	266	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	1.0 ± 0.4	2024-02-06
11377903	266A	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11377904	266B	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-06
11381280	269	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.9 ± 0.3	2024-02-05
11381283	275	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.7 ± 0.3	2024-02-05
11377911	276	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381285	279A/279B N	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.9 ± 0.4	2024-02-05
11381292	279A/279B NORTH CENTER	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-06
11381288	279A/279B NORTHEAST	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381286	279A/279B NW	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381284	279A/279B SW	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381291	279A/279B W	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-06
11381287	285	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	1.5 ± 0.4	2024-02-05
11381294	286	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381293	291	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05

Radon test result report for:
EDINA PUBLIC SCHOOLS
SOUTHVIEW MIDDLE SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11381289	295	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-06
11381290	297	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11381295	299	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.4	2024-02-05
11377922	301	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.5 ± 0.3	2024-02-05
11377914	314	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381243	ASSISTANT PRINCIPALS OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-06
11381223	CAFETERIA NORTH	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.0 ± 0.4	2024-02-05
11381218	CAFETERIA SOUTHEAST	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381217	CAFETERIA SOUTHWEST	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.7 ± 0.3	2024-02-05
11377929	D109-1	2024-01-29 @ 4:00 pm	2024-02-01 @ 11:00 am	0.5 ± 0.3	2024-02-05
11377930	D109-2	2024-01-29 @ 4:00 pm	2024-02-01 @ 11:00 am	0.9 ± 0.4	2024-02-06
11381263	D113-1	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.3	2024-02-05
11381264	D113-2	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.7 ± 0.3	2024-02-05
11381257	D125 NE-1	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-05
11381258	D125 NE-2	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-05
11381240	D130-1	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-06
11381241	D130-2	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-06
11377917	D205-1	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.9 ± 0.4	2024-02-05
11377918	D205-2	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11377912	D227-1	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.6 ± 0.3	2024-02-05
11377906	D227-2	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.7 ± 0.3	2024-02-05
11377902	D260-1	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-06
11377905	D260-2	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11377915	D282-1	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.6 ± 0.3	2024-02-05
11377916	D282-2	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.8 ± 0.3	2024-02-05
11377920	D315-1	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.7 ± 0.3	2024-02-05
11377921	D315-2	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381212	DCALM LUNCH SPACE-1	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.9 ± 0.3	2024-02-05
11381222	DCALM LUNCH SPACE-2	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.2 ± 0.3	2024-02-05
11381246	DMAIN OFFICE-1	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.3	2024-02-05
11381247	DMAIN OFFICE-2	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-06
11377923	DOOR 4 STUDY AREA	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11377937	FSTORAGE ROOM A	2024-01-29 @ 4:00 pm	2024-02-01 @ 2:00 pm	< 0.3	2024-02-05
11377938	FSTORAGE ROOM B	2024-01-29 @ 4:00 pm	2024-02-01 @ 2:00 pm	< 0.3	2024-02-05
11377932	FSTORAGE ROOM C	2024-01-29 @ 4:00 pm	2024-02-01 @ 2:00 pm	< 0.3	2024-02-05
11377925	GYM 4 N	2024-01-29 @ 4:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.4	2024-02-06
11377928	GYM 4 NW	2024-01-29 @ 4:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05

February 6, 2024

**** LABORATORY ANALYSIS REPORT ****

Radon test result report for:

**EDINA PUBLIC SCHOOLS
SOUTHVIEW MIDDLE SCHOOL**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11377924	GYM 4 S	2024-01-29 @ 4:00 pm	2024-02-01 @ 12:00 pm	0.5 ± 0.3	2024-02-05
11381224	KITCHEN	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.2 ± 0.4	2024-02-06
11381225	KITCHEN OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.0 ± 0.4	2024-02-06
11381244	MAIN OFFICE CENTER OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.8 ± 0.3	2024-02-05
11381248	MAIN OFFICE COPY ROOM	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-05
11381242	PRINCIPALS OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.8 ± 0.3	2024-02-06

Air Chek 1936 Butler Bridge Rd, Mills River, NC 28759-3892 Phone: (828) 684-0893 Fax: (828) 684-8498

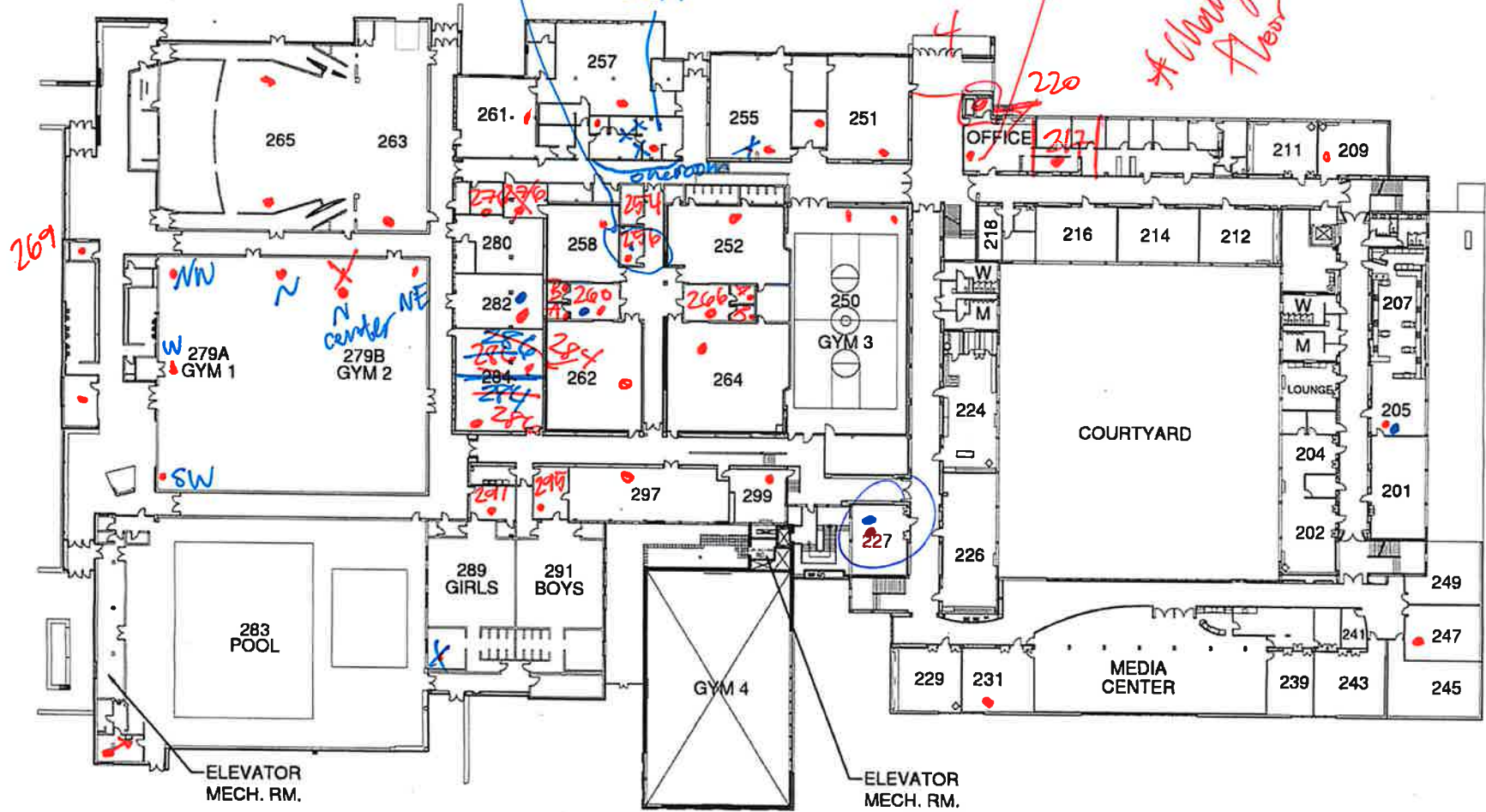
284
11377901
missing
↑
teacher saw where it was but couldn't find it

Common Strip
left in Brew Room
11377912 & 11377906: Fell down (227)

MISSING
11377909

Study area

*Change Floor



104-9 = 95



INSTITUTE FOR ENVIRONMENTAL ASSESSMENT

9201 West Broadway Brooklyn Park, MN 55445
Tel: 763.315.7900 Toll Free: 800.233.9513
Fax: 763.315.7929

111

SOUTH VIEW MIDDLE SCHOOL

SECOND LEVEL FLOOR PLAN

EDINA ISD #273
APRIL 2015



S

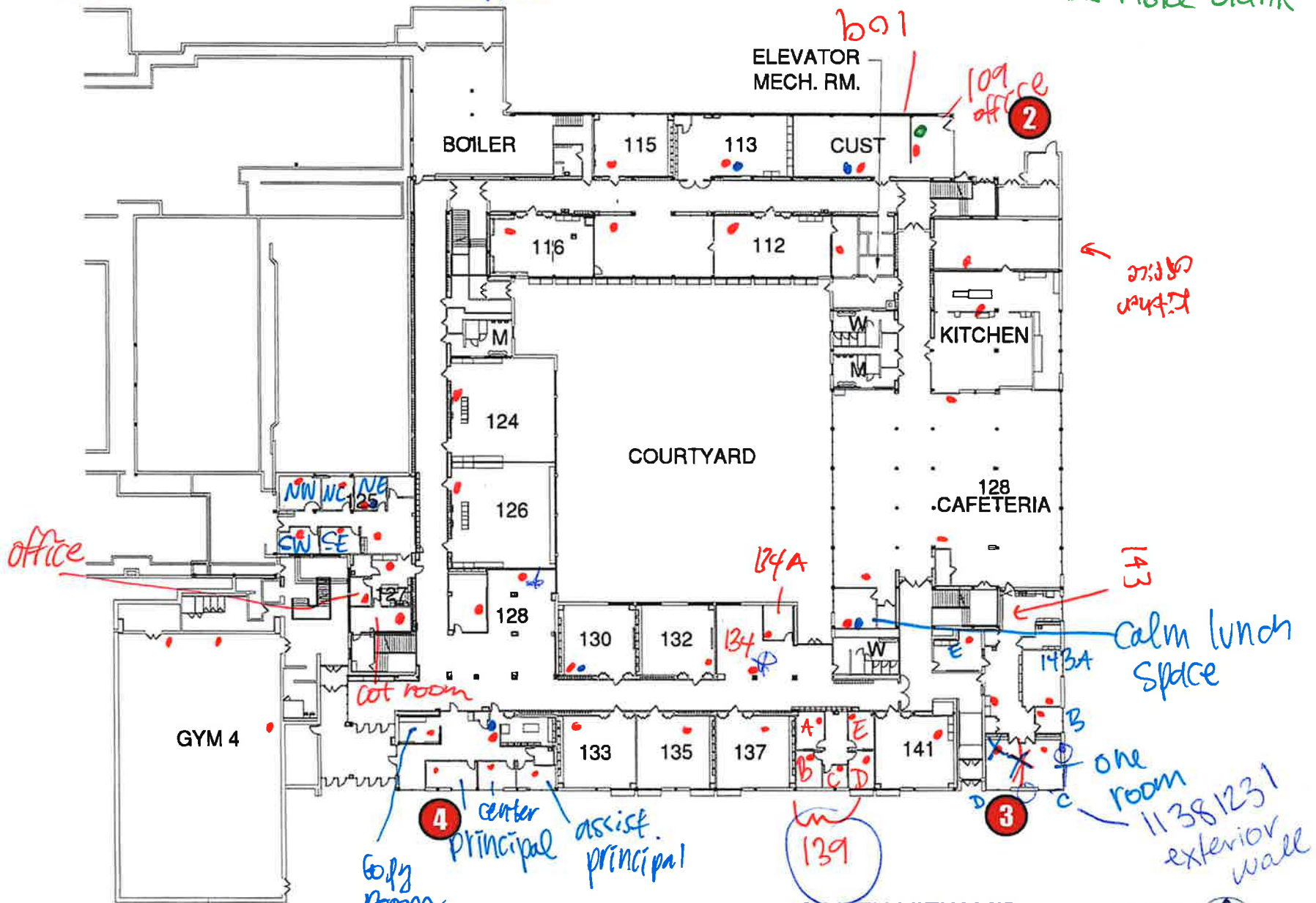


- = Radon Kit
- = Duplicate
- = Field Blank

11381238
↳ too close
to ceiling
128

11381236
too close
to ceiling
134

b91



INSTITUTE FOR ENVIRONMENTAL ASSESSMENT

9201 West Broadway Brooklyn Park, MN 55445
Tel: 763.315.7900 Toll Free: 800.233.0513
Fax: 763.315.7920

SOUTH VIEW MIDDLE SCHOOL

LOWER LEVEL FLOOR PLAN

EDINA ISD #273
SEPTEMBER 2017

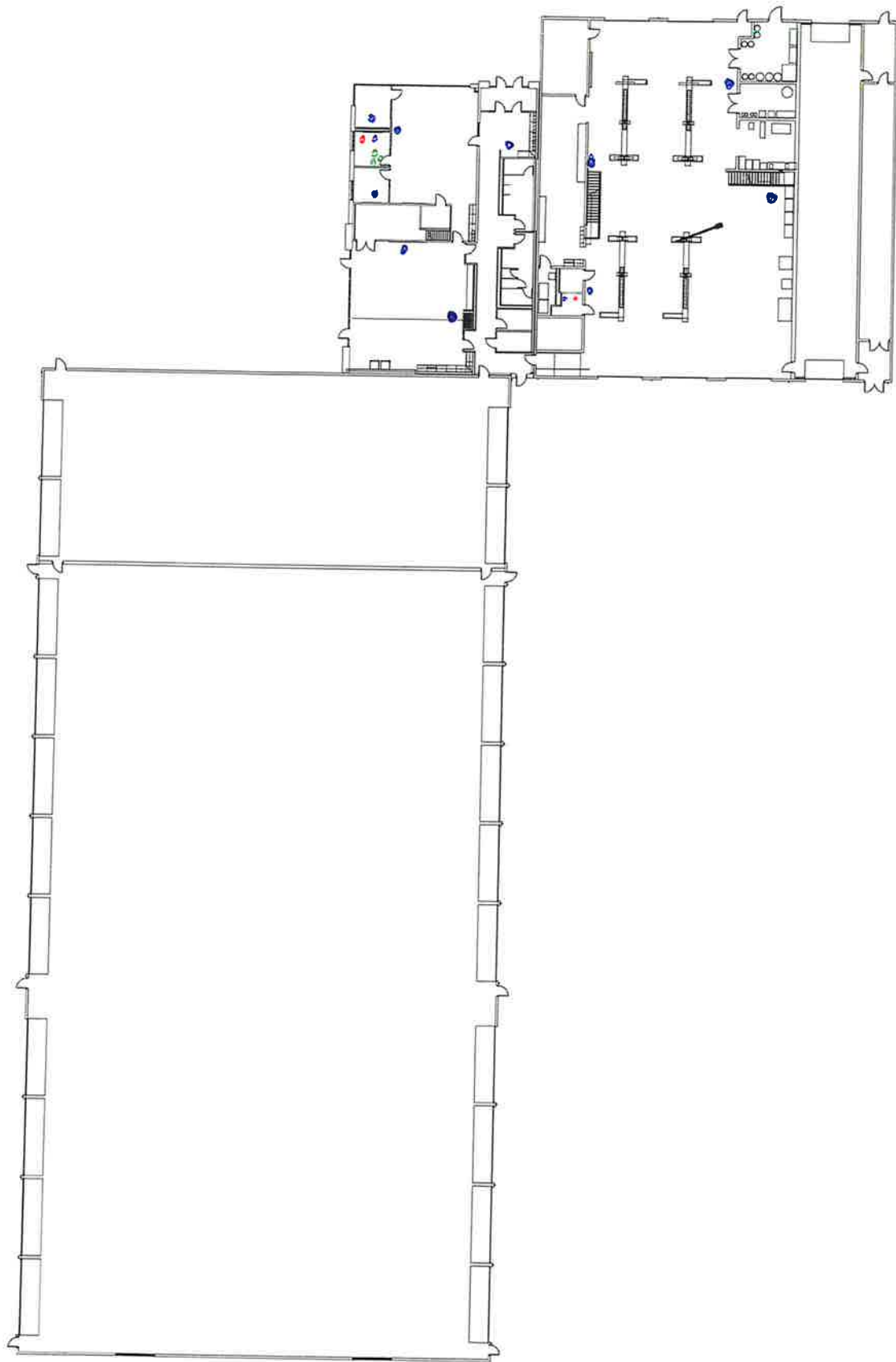




Radon test result report for:

**EDINA PUBLIC SCHOOLS
EDINA TRANSPORTATION CENTER**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11381173	101	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.2 ± 0.3	2024-02-06
11381155	103	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.3 ± 0.3	2024-02-06
11381165	BREAK ROOM LOUNGE	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.3 ± 0.4	2024-02-06
11381156	D102-1	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.5 ± 0.4	2024-02-06
11381187	D102-2	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.2 ± 0.3	2024-02-06
11381160	D121-1	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	2.1 ± 0.4	2024-02-06
11381158	D121-2	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	2.3 ± 0.4	2024-02-06
11381149	FSTORAGE ROOM A	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	< 0.3	2024-02-06
11381142	FSTORAGE ROOM B	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	< 0.3	2024-02-06
11381141	FSTORAGE ROOM C	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	< 0.3	2024-02-06
11381151	MAIN ENTRY MAIL ROOM	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	1.3 ± 0.3	2024-02-06
11381189	MAIN RECEPTION	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.1 ± 0.3	2024-02-06
11381150	NE BUS GARAGE	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	1.5 ± 0.4	2024-02-06
11381157	NW BUS GARAGE	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	1.7 ± 0.4	2024-02-06
11381152	SE BUS GARAGE	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	1.9 ± 0.4	2024-02-06
11381166	STAFF LOUNGE KITCHEN	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.1 ± 0.3	2024-02-06
11381159	SW BUS GARAGE	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	2.6 ± 0.4	2024-02-06



INSTITUTE FOR
ENVIRONMENTAL ASSESSMENT

9201 West Broadway Brooklyn Park, MN 55445
Tel: 763.315.7920 Toll Free: 800.233.9513
Fax: 763.315.7920

TRANSPORTATION CENTER

FIRST LEVEL FLOOR PLAN | JULY 2017



Appendix D

Certified Radon Report:

*Continuous Radon Monitor Hourly Data
Test Conditions and Placement Worksheet
Interpreting Test Results*

and

Client Commitments, Advisories, and Authorizations



CERTIFIED RADON REPORT

February 12, 2024

Test Number: 2368-360

Property Inspected: 6754 Valley View Rd, Edina, MN 55439

Licensed Radalink Radon Inspector:
Institute for Environmental Assessment
Jeffrey Athmann
9201 West Broadway
#600
Brooklyn Park, MN 55445
Phone: 763-315-7900

Test performed for:
 Edina Public Schools
 5701 Normandale Road
 Edina, MN 55424

Fax:		Placed By: Jack Skluzacek (MN RMEA-00475)	Temp.	Pressure	R.H.
Calibrated: 10/12/2023 - 10/11/2024		Retrieved By: Anastasia Shimkus (MN RMEA-00482)	Min: 62.0	29.3	26
Test Started: 02/07/2024 3:51 PM		Test Site: S395A Dark Room	Avg: 67.6	29.5	30
Test Ended: 02/09/2024 4:33 PM		Test Duration: 48 hours	Max: 75.0	29.6	37

AVERAGE RADON CONCENTRATION: 1.9 pCi/l

Test has met minimum EPA sampling duration. Uncertainty: ± 1.86%

Time	02/07/2024		02/08/2024		02/09/2024	
	pCi/l	Flags	pCi/l	Flags	pCi/l	Flags
00:51 am			0.7		1.2	
01:51			0.0		2.1	
02:51			0.5		1.9	
03:51			0.4		1.4	
04:51			0.9		0.8	
05:51			0.7		0.9	
06:51			1.0		0.5	
07:51			1.4		0.4	
08:51			0.9		0.7	
09:51			1.7		0.6	
10:51			1.3		1.4	
11:51			1.3		0.7	
12:51 pm			0.7		0.8	
01:51			2.5		4.5	
02:51			1.9		6.3	
03:51			2.0		8.0	
04:51	3.8		2.9			
05:51	3.4		1.5			
06:51	3.6		1.5			
07:51	4.4		1.1			
08:51	5.0		1.5			
09:51	2.7		2.2			
10:51	3.4		1.5			
11:51	2.7		1.4			

Flags: P= AC Power Disruption; T=Tilt
Eq. = Equilization Period

While every effort was made to maintain optimum quality control and EPA Protocol during the testing period, neither Radalink, Inc. or its licensed agents provide any warranty, expressed or implied, for the consequences of erroneous test results. There can be some uncertainty with any measurement due to statistical variations, extreme weather changes, operation of the building, and other factors, Radalink, Inc. and its licensed operators shall not be liable under any charge or claim for losses, claims, charges, fees, demands, expenses, or damages resulting from a radon test. This report is subject to the terms on the last page of the document.

ENVIRONMENTAL DATA

MONITOR-TEST NUMBER: 2368-360

**Property Inspected: 6754 Valley View Rd
Edina, MN 55439**

Time	02/07/2024			02/08/2024			02/09/2024		
	Temp	InHg	RH	Temp	InHg	RH	Temp	InHg	RH
00:51 am				69.0	29.5	27	68.0	29.4	30
01:51				69.0	29.5	26	68.0	29.5	30
02:51				69.0	29.5	26	68.0	29.5	26
03:51				68.0	29.4	30	66.0	29.5	26
04:51				68.0	29.4	30	66.0	29.5	26
05:51				68.0	29.4	34	64.0	29.5	26
06:51				68.0	29.4	34	64.0	29.5	26
07:51				68.0	29.4	33	62.0	29.5	26
08:51				68.0	29.4	34	62.0	29.6	27
09:51				68.0	29.3	34	62.0	29.6	27
10:51				68.0	29.3	34	62.0	29.6	26
11:51				68.0	29.3	33	64.0	29.6	30
12:51 pm				68.0	29.3	33	64.0	29.6	30
01:51				68.0	29.3	33	66.0	29.6	30
02:51				69.0	29.3	37	66.0	29.6	30
03:51				69.0	29.3	37	68.0	29.6	30
04:51	75.0	29.6	27	68.0	29.3	33			
05:51	75.0	29.6	27	68.0	29.3	33			
06:51	73.0	29.6	27	68.0	29.3	34			
07:51	73.0	29.6	27	68.0	29.4	34			
08:51	71.0	29.6	26	68.0	29.4	30			
09:51	71.0	29.6	26	68.0	29.4	30			
10:51	71.0	29.5	26	66.0	29.4	30			
11:51	71.0	29.5	27	66.0	29.4	30			

AVERAGE RADON CONCENTRATION: 1.9 pCi/l



Reviewed and certified by

Terry Howell

Terry Howell, Quality Assurance Mgr.
Radalink, Inc. NRPP 135791T

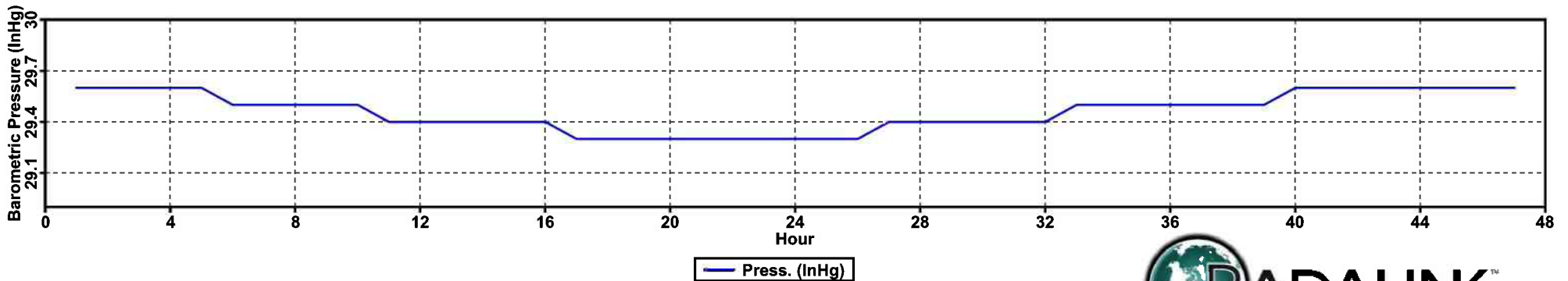
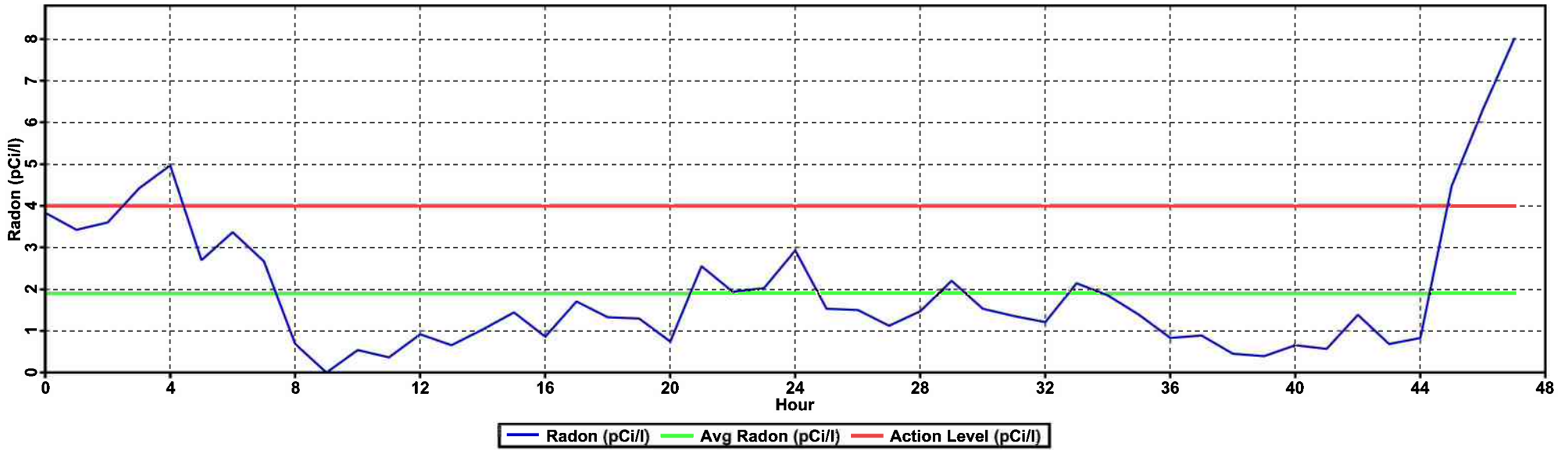
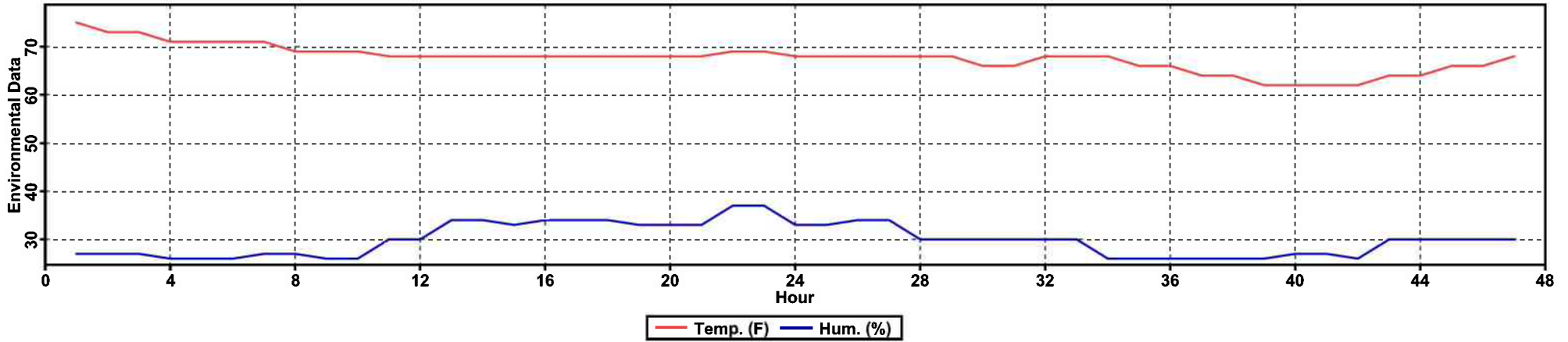
	Minimum	Average	Maximum	Variance
Temperature:	62.0	67.6	75.0	7.77
Barometric Pressure:	29.3	29.5	29.6	0.01
Relative Humidity:	26	30	37	11.01

NOTE: The first hour's environmental data is excluded from the table above.

Radalink, Inc. 5599 Peachtree Road Atlanta, GA 30341 Phone: (800)295-4655

GRAPHICAL DATA VIEW

MONITOR-TEST NUMBER: 2368-360



Property Inspected: 6754 Valley View Rd, Edina, MN 55439
AVERAGE RADON CONCENTRATION: 1.9 pCi/l



Radon Placement Checklist

Measurement Professional:	Jack Skluzacek RMEA-00475		
Client:	Edina Public Schools	Date:	02-07-2024
Project Number:		Device Type/Cal Date (if applicable):	CRM 10-12-2023
Building:	Edina High School	Placement Time:	03:49 PM (-6 GMT)

The Building Manager is asked about crawlspace vents, blocked air intakes, and current ventilation issues. Any observations of temporary conditions that could affect the radon tests are noted below under "Other."

Building is occupied:	Year Round
	Slab on Grade
	Crawlspace
Building foundation:	Basement

Ask building contact to provide HVAC zones (either mark on map or ask for screen shot of BOS)
 Required test conditions were observed when the measurement device was deployed. Test under normal occupied temperature (65 to 80 degrees F). Yes

Each intended to be occupied room at or below ground level must be tested in school buildings. Yes

If the ground-contact area of the test location is greater than 2,000 square feet, an additional test device(s) was placed. Yes

Place duplicates at a rate of 10% per building placed 4-8 inches apart. Place Field Blanks at a rate of 3% per project, and Office Blanks at a rate of 1% per project (if 50-179 test devices per project, then 3 field blanks and 3 office blanks). Yes

- Do not place the test device:
- In drafts from heating or air conditioning vents or fans
 - On or near heat sources nor in direct sunlight
 - In an area not intended to be occupied, or in areas with over 55% humidity (pool)
 - On a stone surface Yes

- Place the test device:
- At normal breathing level
 - At least 20 inches above the floor or, if the device is to be suspended, about 6 feet above the floor but a minimum of 12 inches below the ceiling.
 - At least 3 feet from windows or exterior doors and a minimum of 12 inches from an exterior wall.
 - At least 4 inches from other objects
 - When operating conditions represent the greatest amount of significantly occupied time
 - When operating conditions emphasize when clear characterization of radon hazard is most likely Yes

Descriptions of conditions and possible effects that might warrant repeating the test: Yes

Rooms that should have been tested, but were not and why:
 Rooms that were tested but are not intended to be occupied:
 Any additional considerations:

HOW TO INTERPRET YOUR TEST RESULTS

THIS REPORT RELATES ONLY TO THE LOCATION(S) TESTED DURING THE MEASUREMENT PERIOD

These results should be interpreted in accordance with the EPA's guidance as published in EPA Publication No. 402-K-008 "Home Buyer's and Seller's Guide to Radon" and EPA Publication No. 402-K92-001, "Citizen's Guide to Radon".

Because radon is the second leading cause of lung cancer, the World Health Organization (WHO) and the U.S. Surgeon General recommend testing all homes for radon and mitigating those with an average concentration above the U.S. EPA action level of 4 picocuries per Liter (4 pCi/L) or higher. Even if your test result is below 4 pCi/L, mitigation may provide additional reduction of the risk of lung cancer. Find more information at Radalink.com/results.

The Radalink Radon TeleMonitor (NRPP Device # 00472, NRSB Device # 31814) or The Radalink AirCat® Monitor (NRPP Device # 00477, NRSB Device # 31815) used to perform this test is EPA, NRSB and/or NRPP approved and meets the Single Test Option requirements (EPA 402-R-93-003, Section 3.2.3) for conducting radon measurements in the context of a real estate transaction and may be used for determining the necessity for radon mitigation.

Radon reduction systems work! Professionally installed radon mitigation systems can reduce the radon levels in your home by up to 99%. Thousands of people have reduced radon levels in their homes. Maintaining a radon reduction system takes little effort to keep the system working properly and the radon levels low. EPA recommends that you have a qualified contractor (NRPP certified or state licensed) fix your home if radon levels are confirmed to be 4 pCi/L or higher. Find a licensed mitigator at Radalink.com/mitigators. For more information on how to reduce your radon health risk, contact your state radon office:

Alabama	800-582-1866	Illinois	217-782-1325	Montana	800-546-0483	Rhode Island	401-222-7796
Alaska	907-269-8000	Indiana	800-272-9723	Nebraska	402-471-1005	South Carolina	800-768-0362
Arizona	602-255-4845	Iowa	800-383-5992	Nevada	888-723-6610	South Dakota	800-438-3367
Arkansas	501-661-2301	Kansas	800-693-5343	New Hampshire	603-271-4052	Tennessee	800-232-1139
California	800-745-7236	Kentucky	502-564-4856	New Jersey	800-648-0394	Texas	800-293-0753
Colorado	800-846-3986	Louisiana	225-765-0160	New Mexico	505-476-8608	Utah	800-458-0145
Connecticut	860-509-7367	Maine	207-287-5743	New York	800-458-1158	Vermont	800-439-8550
Delaware	302-744-4546	Maryland	866-703-3266	North Carolina	828-712-0972	Virginia	804-864-8150
Washington DC	202-535-2999	Massachusetts	800-723-6695	North Dakota	701-328-5188	Washington	360-236-3253
Florida	800-543-8279	Michigan	517-284-1837	Ohio	800-523-4439	West Virginia	800-922-1255
Georgia	706-542-9165	Minnesota	800-798-9050	Oklahoma	405-702-5162	Wisconsin	888-569-7236
Hawaii	808-586-4700	Mississippi	800-626-7739	Oregon	971-673-0490	Wyoming	307-777-6015
Idaho	800-445-8647	Missouri	573-751-6160	Pennsylvania	800-237-2366		

USEPA Radon Program website: www.epa.gov/radon and radon hotline 800-767-7236

SURGEON GENERAL HEALTH ADVISORY: "Indoor radon is the second-leading cause of lung cancer in the U.S. and breathing it over prolonged periods can present a significant health risk to families all over the country. More than 20,000 Americans die of radon-related lung cancer every year. It's important to know that this threat is completely preventable. Radon can be detected with a simple test and fixed through well-established venting techniques."

CONSUMER FEDERATION OF AMERICA: "Consumers need to know about the health of a house they are considering purchasing, including whether there is a radon problem, and if so, how to fix it." *The EPA Home Buyer's and Sellers Guide to Radon* provides practical consumer information that every homebuyer needs to know.

FLORIDA NOTICE TO CLIENTS: An organization or individual certified by the Florida Dept. of Health to perform radon or radon progeny measurements or radon mitigation services provides this Notice to you. Any questions, comments, or complaints regarding the persons performing these measurement or mitigation services may be directed to the Florida Dept. of Health, Bureau of Facility Programs, Radon Indoor Air Quality, 4052 Bald Cypress Way, Bin #A08, Tallahassee, Florida 32399-1710.

Florida Dept. of Health contact: 800-543-8279

MAINE NOTICE TO CLIENTS: As per 22 MRSA, Sec. 771, results of this test will be reported to the Maine Dept. of Health and Human Services. Any questions, comments, or complaints concerning individuals or firms providing radon related services in Maine should be directed to: Radiation Control Program 11 State House Station Augusta, ME 04333-0010

Maine Dept. of Health contact: 207-287-5743

PENNSYLVANIA NOTICE TO CLIENTS: The Radon Certification Act requires that anyone who provides radon-related service or product to the general public must be certified by the Pennsylvania Department of Environmental Protection. You are entitled to evidence of certification from any person who provides such services or products. You are also entitled to a price list for services or products offered. All radon measurement data will be sent to the Department as required in the Act and will be kept confidential. If you have any questions, comments or complaints concerning persons who provide radon-related services, please contact the Department at the Bureau of Radiation Protection, Dept. Of Environmental Protection, P.O. Box 8469, Harrisburg, PA 17105-8469.

Department at the Bureau of Radiation Protection: 717-783-3594

RHODE ISLAND NOTICE TO CLIENTS: This notice is provided to you by an organization or individual licenses and/or certified by the Rhode Island Dept. of Health to perform radon measurements. Any questions, comments, or complaints regarding the person performing these measurements may be directed to the RI Dept. of Health, Radon Control Program, 3 Capitol Hill Room 206, Providence RI 02908-5097

Rhode Island Dept. of Health contact: 401-222-7796

NOTICE OF INSPECTION FOR ALL FACILITATING STAFF

A radon test is scheduled for:

Building: Edina High School

Test Start Date: 02-07-2024

Test End Date: 02-09-2024

Please help to maintain the required test conditions throughout the building

1. All windows and exterior doors must be kept closed (aside from momentary entry or exit) for 12 hours before and during the test.
2. Heating and cooling systems must be set to normal occupied operating temperatures.
3. Test devices are not to be disturbed.

Further guidance on required building conditions are located on the next page.

Test devices are not dangerous in anyway. The type of devices used for this testing will include:

Short-term test kits. It is important that these devices are fully open and not covered. They will be analyzed by a laboratory.

Continuous radon monitors. These are electronic devices that record hourly radon readings.

Long-term test kits. It is important that these devices are not covered. They will be analyzed by a laboratory.

Declaration of Observed Compliance

Failure to reasonably maintain test conditions can lead to unnecessary expense, disruptions and unreliable data.

Disturbing test devices can also cause unreliable or invalid test results.

- Please report in a timely manner if required test conditions are not maintained.
- Please sign and return this form once the test is complete.

To the best of my knowledge, the required conditions were maintained during the test.

Yes

Name:

Shawn Draves

Signature:



Licensed Measurement Professional:

Jack Skluzacek RMEA-00475

COMMITMENTS, ADVISORIES, AND AUTHORIZATIONS

I have been informed of test plan options that comply with ANSI/AARST MALB 2014 with 1/2021 Revisions.

To the extent reasonably possible, I commit to helping ensure that building conditions required to achieve reliable radon tests are met, as portrayed herein, by accepting the following responsibilities:

1. **BUILDING PREPARATION:** I accept responsibility that, no later than 12 hours prior to testing, each building scheduled for testing will be reviewed for compliance with closed-building requirements.
2. **COMPLIANCE VERIFICATION:** I accept responsibility for taking actions that could include adjustments to HVAC units and repairs, such as for broken windows, where completion is required no later than 12 hours prior to testing. Verification will be provided as signed/initialed below or initialed on a log sheet, to be provided.
3. **PRIOR NOTIFICATIONS:** Notices will be distributed to all tested, non-tested dwellings and posted in publicly accessible areas such as in corridors, elevators and offices in a timely manner, no later than required by local law for gaining access to a dwelling or not later than the day before testing.
4. **ACCESS:** Access will be provided to each location being tested within a building, with intent to access all locations within a building on the same day for both the event of placing test devices, and a second event for retrieving test devices.

A valid measurement at all test locations in each building is required. There is a possibility of delays and additional expense when test locations are not readily accessible or where requirements for *closed-building conditions* are not observed.

Client: Edina Public Schools

Building: Edina High School, South View Middle School, Cornelia Elementary School, Transportation Center

Name: ERIC HAMILTON

Signature: 

Date: 3/7/24


Appendix E

*Signed Non-Interference Agreement
Client Commitments, Advisories, and Authorizations*



Radon Placement Checklist

Overview

Client	Edina Public Schools
Project Number	202310883
Measurement Professional - NOTE: Any employee placing detectors must be certified.	Jack Skluzacek RMEA-00475
Device Type	AirChek Pro Chek
Placement Date	01-30-2024
Signature	


Notice of Inspection for Facilitating Staff

Building	Cornelia Elementary
Test Start Date	01-30-2024
Test End Date	02-02-2024
Static Text	<p>Please help to maintain the required test conditions throughout the building</p> <ol style="list-style-type: none"> All windows and exterior doors must be kept closed (aside from momentary entry or exit) for 12 hours before and during the test. Heating and cooling systems must be set to normal occupied operating temperatures. Test devices are not to be disturbed. <p>Further guidance on required building conditions are located on the next page. Test devices are not dangerous in anyway. The type of devices used for this testing will include:</p> <p>Short-term test kits. It is important that these devices are fully open and not covered. They will be analyzed by a laboratory.</p> <p>Continuous radon monitors. These are electronic devices that record hourly radon readings.</p> <p>Long-term test kits. It is important that these devices are not covered. They will be analyzed by a laboratory.</p> <p>Declaration of Observed Compliance Failure to reasonably maintain test conditions can lead to unnecessary expense, disruptions and unreliable data. Disturbing test devices can also cause unreliable or invalid test results.</p> <ul style="list-style-type: none"> Please report in a timely manner if required test conditions are not maintained. Please sign and return this form once the test is complete.
To the best of my knowledge, the required conditions were maintained during the test.	Yes
Name of Building Personnel	Lee Yang



Radon Placement Checklist

Overview

Client	Edina Public Schools
Project Number	202310883
Measurement Professional - NOTE: Any employee placing detectors must be certified.	Eddie Anderson RMEA-00472
Device Type	AirChek Pro Chek
Placement Date	01-29-2024
Signature	

Notice of Inspection for Facilitating Staff

Building	Edina High School
Test Start Date	01-29-2024
Test End Date	02-01-2024
Static Text	<p>Please help to maintain the required test conditions throughout the building</p> <ol style="list-style-type: none"> All windows and exterior doors must be kept closed (aside from momentary entry or exit) for 12 hours before and during the test. Heating and cooling systems must be set to normal occupied operating temperatures. Test devices are not to be disturbed. <p>Further guidance on required building conditions are located on the next page. Test devices are not dangerous in anyway. The type of devices used for this testing will include:</p> <p>Short-term test kits. It is important that these devices are fully open and not covered. They will be analyzed by a laboratory.</p> <p>Continuous radon monitors. These are electronic devices that record hourly radon readings.</p> <p>Long-term test kits. It is important that these devices are not covered. They will be analyzed by a laboratory.</p> <p>Declaration of Observed Compliance Failure to reasonably maintain test conditions can lead to unnecessary expense, disruptions and unreliable data. Disturbing test devices can also cause unreliable or invalid test results.</p> <ul style="list-style-type: none"> Please report in a timely manner if required test conditions are not maintained. Please sign and return this form once the test is complete.
To the best of my knowledge, the required conditions were maintained during the test.	Yes
Name of Building Personnel	Shawn Draves



Radon Placement Checklist

Signature of Building Personnel	
Measurement Professional	Eddie Anderson RMEA-00472

Notice of Inspection for Facilitating Staff (1)

Building	South View Middle School
Test Start Date	01-29-2024
Test End Date	02-01-2024
Static Text	<p>Please help to maintain the required test conditions throughout the building</p> <ol style="list-style-type: none"> 1. All windows and exterior doors must be kept closed (aside from momentary entry or exit) for 12 hours before and during the test. 2. Heating and cooling systems must be set to normal occupied operating temperatures. 3. Test devices are not to be disturbed. <p>Further guidance on required building conditions are located on the next page. Test devices are not dangerous in anyway. The type of devices used for this testing will include:</p> <p>Short-term test kits. It is important that these devices are fully open and not covered. They will be analyzed by a laboratory.</p> <p>Continuous radon monitors. These are electronic devices that record hourly radon readings.</p> <p>Long-term test kits. It is important that these devices are not covered. They will be analyzed by a laboratory.</p> <p>Declaration of Observed Compliance Failure to reasonably maintain test conditions can lead to unnecessary expense, disruptions and unreliable data. Disturbing test devices can also cause unreliable or invalid test results.</p> <ul style="list-style-type: none"> • Please report in a timely manner if required test conditions are not maintained. • Please sign and return this form once the test is complete.
To the best of my knowledge, the required conditions were maintained during the test.	Yes
Name of Building Personnel	Dustin Smith
Signature of Building Personnel	
Measurement Professional	Eddie Anderson RMEA-00472


More Detailed Guidance



Radon Placement Checklist

Signature of Building Personnel	
Measurement Professional	David McNeill RMEA-00473

Notice of Inspection for Facilitating Staff (1)

Building	Edina Transportation Center
Test Start Date	01-30-2024
Test End Date	02-02-2024
Static Text	<p>Please help to maintain the required test conditions throughout the building</p> <ol style="list-style-type: none"> All windows and exterior doors must be kept closed (aside from momentary entry or exit) for 12 hours before and during the test. Heating and cooling systems must be set to normal occupied operating temperatures. Test devices are not to be disturbed. <p>Further guidance on required building conditions are located on the next page. Test devices are not dangerous in anyway. The type of devices used for this testing will include:</p> <p>Short-term test kits. It is important that these devices are fully open and not covered. They will be analyzed by a laboratory.</p> <p>Continuous radon monitors. These are electronic devices that record hourly radon readings.</p> <p>Long-term test kits. It is important that these devices are not covered. They will be analyzed by a laboratory.</p> <p>Declaration of Observed Compliance Failure to reasonably maintain test conditions can lead to unnecessary expense, disruptions and unreliable data. Disturbing test devices can also cause unreliable or invalid test results.</p> <ul style="list-style-type: none"> Please report in a timely manner if required test conditions are not maintained. Please sign and return this form once the test is complete.
To the best of my knowledge, the required conditions were maintained during the test.	Yes
Name of Building Personnel	Jeff Sorheim
Signature of Building Personnel	
Measurement Professional	David McNeill RMEA-00473

More Detailed Guidance

COMMITMENTS, ADVISORIES, AND AUTHORIZATIONS

I have been informed of test plan options that comply with ANSI/AARST MALB 2014 with 1/2021 Revisions.

To the extent reasonably possible, I commit to helping ensure that building conditions required to achieve reliable radon tests are met, as portrayed herein, by accepting the following responsibilities:

1. **BUILDING PREPARATION:** I accept responsibility that, no later than 12 hours prior to testing, each building scheduled for testing will be reviewed for compliance with closed-building requirements.
2. **COMPLIANCE VERIFICATION:** I accept responsibility for taking actions that could include adjustments to HVAC units and repairs, such as for broken windows, where completion is required no later than 12 hours prior to testing. Verification will be provided as signed/initialed below or initialed on a log sheet, to be provided.
3. **PRIOR NOTIFICATIONS:** Notices will be distributed to all tested, non-tested dwellings and posted in publicly accessible areas such as in corridors, elevators and offices in a timely manner, no later than required by local law for gaining access to a dwelling or not later than the day before testing.
4. **ACCESS:** Access will be provided to each location being tested within a building, with intent to access all locations within a building on the same day for both the event of placing test devices, and a second event for retrieving test devices.

A valid measurement at all test locations in each building is required. There is a possibility of delays and additional expense when test locations are not readily accessible or where requirements for *closed-building conditions* are not observed.

Client: Edina Public Schools

Building: Edina High School, South View Middle School, Cornelia Elementary School, Transportation Center

Name: ERIC HAMILTON

Signature: 

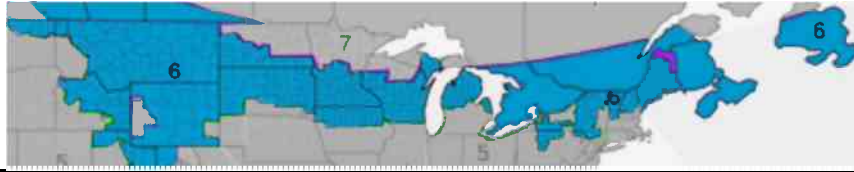
Date: 3/7/24

Appendix F

Average Building Operating Conditions Comparison

Initial Short-Term Radon Testing

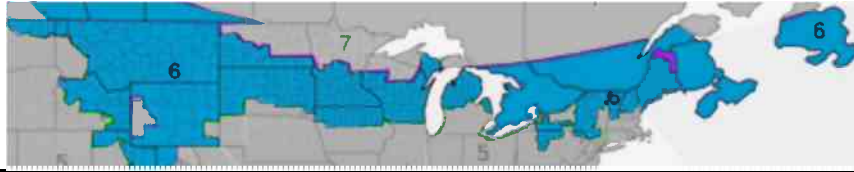
Climate Zone 6 (includes Southern MN)



		Annual Averages			During the Test
		24 Hour	Daytime	Daytime 9-Month	Prevailing During the Test
Operating Condition	Outdoor Temperature and Weather Conditions	45 °F	50 °F	N/A	Average: 36 °F Minimum: 27 °F Maximum: 54 °F >
	Heating Conditions	75%	66%	88%	100%
	Cooling Conditions	-	16%	11%	0%
	Mixed Conditions	25%	16%	-	0%
Normal Operating Condition		<ul style="list-style-type: none"> • Heating conditions • No variance in outdoor air ventilation 			<ul style="list-style-type: none"> • Heating conditions • No variance in outdoor air ventilation • Snow or ice present outdoors
Condition less likely to inhibit characterization of a radon hazard		<ul style="list-style-type: none"> • Heating and air distribution systems active 			<ul style="list-style-type: none"> • Heating and air distribution systems active

Continuous Radon Monitoring

Climate Zone 6 (includes Southern MN)



		Annual Averages			During the Test
		24 Hour	Daytime	Daytime 9-Month	Prevailing During the Test
Operating Condition	Outdoor Temperature and Weather Conditions	45 °F	50 °F	N/A	Average: 40 °F Minimum: 26 °F Maximum: 51 °F >
	Heating Conditions	75%	66%	88%	100%
	Cooling Conditions	-	16%	11%	0%
	Mixed Conditions	25%	16%	-	0%
Normal Operating Condition		<ul style="list-style-type: none"> • Heating conditions • No variance in outdoor air ventilation 			<ul style="list-style-type: none"> • Heating conditions • No variance in outdoor air ventilation • Snow or ice present outdoors
Condition less likely to inhibit characterization of a radon hazard		<ul style="list-style-type: none"> • Heating and air distribution systems active 			<ul style="list-style-type: none"> • Heating and air distribution systems active

Appendix G

MDH Reporting Form

School Radon Testing Reporting Form

According to Minnesota Statute 123B.571 subd. 3, a school district that has tested its school buildings for the presence of radon shall report the results of its tests to the Department of Health. Please use this form to submit information about the most recent round or cycle of testing conducted for each building.

Instructions

1. Complete one form for each building tested. In this case, a building is defined as an occupied facility with a unique address. This includes administrative buildings.
2. Include this form, raw data (e.g. laboratory report) and a building map.
3. Submit this form when all work is completed for a round of testing. This includes reporting to the school board, and follow-up testing and post-mitigation testing, if applicable.
4. Email information to health.indoorair@state.mn.us.

Contact Information

(Submitting this report)

Name _____

Mailing Address _____

Phone _____ Email _____

Person(s) Deploying or Retrieving Test Devices¹

Name _____ Organization/Company _____

Name _____ Organization/Company _____

Name _____ Organization/Company _____

School Board Reporting

Were all the results reported at a school board meeting? Yes No

¹ List all individuals that deployed (placed) or retrieved (picked up) test devices including initial, follow-up, and post-mitigation testing. Additional names can be added to notes at end of this form.

Initial Radon Testing

School Building Name _____

School District & District Number _____

Building Address _____

Test Kit Manufacturer _____ Device name _____

Date of Kit Retrieval (MM/DD/YY) _____ Length of Test (days) _____

How many rooms were tested? _____

Does the test period include weekends? Yes No

Does the test period include school breaks or holidays? Yes No

Was HVAC operating under occupied conditions? Yes No

Were test devices deployed in all occupied and intended to be occupied rooms in contact with the ground, and, if applicable, 10% of upper floor rooms? Yes No

Were valid measurements obtained in all occupied and intended to be occupied rooms in contact with the ground, and, if applicable, 10% of upper floor rooms?² Yes No

If no, were all results obtained under 2.0 pCi/L **and** were there sufficient valid measurements obtained that allowed for no further testing?³ Yes No

How many rooms had results ≥ 4 pCi/L? _____

² This includes rooms, offices, classrooms, and other general use areas. Ground contact means: 1) rooms that have floors or walls in contact with the ground; and 2) rooms that are closest to the ground over untested ground-contact locations, such as a crawl space, utility tunnel, parking garage and other non-habitable space that is in contact with ground. Intended to be occupied rooms are locations where there are plans to occupy rooms even though they are unoccupied at the time of the testing. In addition, if the building has upper floors, at least 10% of these rooms must be tested.

³ Section 6.2 of the ANSI/AARST standard allows for a specific small number of invalid measurements (e.g., test kits missing, damaged, etc) if all the valid test results were under 2.0 pCi/L. Review this section of the standard and evaluate how many rooms needed testing and how many had valid results. If there were too many invalid results, this means additional testing was required in these locations and answer this question as 'no'.

Follow-up Testing, Mitigation, & Post-Mitigation Testing

If one or more rooms tested ≥ 4 pCi/L, please answer the questions below.

How many rooms had follow-up testing? _____

Number of rooms with follow-up results:

≥ 4 pCi/L _____ < 4 pCi/L _____

Of the rooms that had test results ≥ 4 pCi/L, how many rooms were:

mitigated by diluting or pressurizing the soil or indoor air

(not active soil depressurization)? _____

mitigated by installing active soil depressurization system(s)? _____

reduced by adjusting the HVAC system? _____

Individual who installed mitigation

Name _____ Organization/Company _____

What was the cost of the installation and/or HVAC service work, to mitigate radon? _____

What is the known or anticipated annual operating cost of mitigation (estimate)? _____

After radon mitigation, how many rooms were re-tested?⁴ _____

Post-mitigation results (# of rooms):

≥ 4 pCi/L _____ < 4 pCi/L _____

Notes

Minnesota Department of Health | Environmental Health | Indoor Air Unit

health.indoorair@state.mn.us

www.health.state.mn.us

June 2021

To obtain this information in a different format, call: 651-201-4601.

⁴ The building must be tested, to verify reduction and ensure mitigation has not increased radon in rooms that used to be low.

May 2, 2024

Mr. Eric Hamilton
Director of Buildings and Grounds
Edina Public Schools
5701 Normandale Road
Edina, MN 55424



**RE: 2024 Short-Term & Continuous Radon Monitoring Results
IEA Project #202310883**

Dear Mr. Hamilton:

IEA conducted short-term radon testing and continuous radon monitoring (CRM) to measure radon levels at the following district buildings:

- Cornelia Elementary School
- Edina High School
- South View Middle School
- Transportation Center

TESTING SUMMARY

Initial Short-Term Radon Testing

IEA placed 468 Air Chek Pro Chek short-term radon test kits in 402 locations in the following buildings for the purpose of evaluating radon levels:

- Cornelia Elementary – 89 Locations
- Edina High School – 196 Locations
- South View Middle School – 105 Locations
- Transportation Center – 12 Locations

The number of kits placed includes those used for quality control purposes. See Appendix A for Quality Control information.

The radon test kits were placed by the following Minnesota Department of Health (MDH) licensed Radon Measurement Professionals:

Measurement Professional	License Number	Signature
Eddie Anderson	RMEA-00472	
Emma Hillis	RMEA-00525	
David McNeill	RMEA-00473	
Jack Skluzacek	RMEA-00475	
Sashya Wandmaker	RMEA-00470	

INSTITUTE FOR ENVIRONMENTAL ASSESSMENT, INC.
www.ieasafety.com

BROOKLYN PARK
9201 West Broadway, #600
Brooklyn Park, MN 55445
763-315-7900 / FAX 763-315-7920
800-233-9513

MANKATO
610 North Riverfront Drive
Mankato, MN 56001
507-345-8818 / FAX 507-345-5301
800-233-9513

ROCHESTER
210 Woodlake Drive SE
Rochester, MN 55904
507-281-6664 / FAX 507-281-6695
800-233-9513

BRAINERD
601 NW 5th Street, Ste. #4
Brainerd, MN 56401
218-454-0703 / FAX 218-454-0703
800-233-9513

MARSHALL
1420 East College Drive
Marshall, MN 56258
507-476-3599 / FAX 507-537-6985
800-233-9513

VIRGINIA
5525 Emerald Avenue
Mountain Iron, MN 55768
218-410-9521
800-233-9513

Air intakes and ventilation systems were operating in normal condition at the time of placement and retrieval. The HVAC was on a normal operating schedule during the testing period.

Follow-up Continuous Radon Monitoring

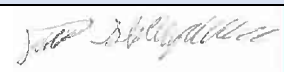
IEA used a continuous radon monitor (CRM) to measure radon levels in the following district location:

- Edina High School – S395A Dark Room

IEA placed an additional CRM as a duplicate test for quality control purposes. See Appendix B for Quality Control information.

The purpose of the monitoring was to determine whether radon levels were within an acceptable range during typical work hours.

The CRMs were placed by the following Minnesota Department of Health (MDH) licensed Radon Measurement Professional:

Measurement Professional	License Number	Signature
Jack Skluzacek	RMEA-00475	

INTRODUCTION

Radon is a colorless, odorless, tasteless, radioactive gas that occurs naturally in soil, rocks, and underground water supplies and in the ambient air. According to the U.S. Environmental Protection Agency (EPA) and other scientific organizations, naturally occurring radon gas has been associated with an increased risk of developing lung cancer. The chances of developing lung cancer from radon exposure are dependent on several factors, including individual susceptibility and, perhaps more importantly, the dose and duration of exposure. Radon testing in schools is highly recommended by the Minnesota Department of Health (MDH) and EPA.

Short-term radon testing, conducted from January 29, 2024, to February 2, 2024, indicated a radon level above the EPA-and MDH-recommended Action Level. A CRM was recommended to determine if elevated levels are present during occupied times. Radon levels can fluctuate with the operation of the ventilation system as well as with changes in barometric pressure. The CRM provides hourly radon readings so that levels can be evaluated for periods while the room is occupied.

The Minnesota Department of Health (MDH) and the Environmental Protection Agency (EPA) have established a recommended action level in frequently occupied areas of 4.0 picoCuries per liter (pCi/L) for an annual average. The average radon level over each workday was compared to the Action Level.

METHODOLOGY

Short-Term Radon Testing

IEA placed Air Chek Pro Chek short-term radon test kits in frequently occupied areas in the buildings listed above at Edina Public Schools for the purpose of sampling for radon in accordance with the MDH's *Guidance for Radon Testing in Minnesota Schools* (2021) and ANSI/AARST MA-MFLB 'Protocol for Conducting Measurements of Radon and Radon Decay Products in Multifamily, Schools and Commercial and Multi-Use Buildings' (ANSI/AARST MA-MFLB 2023).

A total of 468 radon test kits were placed from January 29, 2024, to February 2, 2024, for a total short-term sampling period of 4 days including 3 test kits that were missing at the time of pick-up. The radon test kits were analyzed by AirChek, Inc., MDH license #RL-00003, located at 1936 Butler Bridge Road, Mills River, NC 28759. The Analysis Methodologies are provided in Appendix A.

Air intakes and ventilation systems were operating in normal condition at the time of placement and retrieval. IEA was informed that the HVAC was on a normal operating schedule during the testing period.

IEA followed ANSI/AARST MA-MFLB 2023 for quality assurance measurements by including duplicate kits, control kits (blanks), and spiked kits.

Client communications and commitments were delivered to the client and are located in Appendix E:

- Client Commitments, Advisories and Authorizations – August 14, 2023
- Facilitating Staff Commitments – December 11, 2023

Occupant notices were sent to the client for distribution on December 11, 2023

Continuous Radon Monitoring

A Radalink, Inc. RADALINK Series 6000 Radon Telemonitor was used for the testing, which is provided and maintained by Radalink, Inc., MDH license #RL-00009, located at 5599 Peachtree Road, in Atlanta, GA 30341.

CRM testing was performed from February 7-9, 2024, in Room S395A of Edina High School.

Conditions of air intakes and ventilation system were operating in normal condition at the time of placement and retrieval. IEA was informed that the HVAC was on a normal operating schedule during the testing period.

IEA followed ANSI/AARST MA-MFLB 2023 for quality assurance measurements by including duplicate measurements at a rate of ten percent.

Client communications and commitments were delivered to the client and are located in Appendix D:

- Client Commitments, Advisories and Authorizations – August 14, 2023
- Facilitating Staff Commitments – December 11, 2023

Occupant notices were sent to the client for distribution on December 11, 2023

EVALUATION CRITERIA

The MDH and the EPA have established a recommended action level in intended to be occupied areas of 4.0 picocuries per liter (pCi/L) for an annual average. Testing was conducted during school days when the building is significantly occupied. The HVAC system was set on a normal occupied operating schedule. Testing was conducted during the heating season when the average outdoor temperature is less than 65°F, as recommended by the MDH, when the ventilation system was operating normally, and windows and doors were closed. Consequently, sampling under these “closed” conditions is when the radon risk is most likely to occur.

MDH recommends follow-up testing for sampling results that are above the action level. Please refer to the following table for MDH guidelines:

RESULTS (pCi/L)	RECOMMENDED ACTION
LESS THAN 4	Re-test after changes to foundation or HVAC and every 5 years
GREATER THAN OR EQUAL TO 4	Conduct CRM short-term testing during winter months
LESS THAN 4 (DURING OCCUPANCY) AFTER CRM TESTING	Repeat CRM testing if not conducted during winter or if conducted during abnormal ventilation. Otherwise consider re-testing after changes to foundation or HVAC and every 5 years
GREATER THAN OR EQUAL TO 4 (DURING OCCUPANCY) AFTER CRM TESTING	Reduce radon in rooms to less than 4 through radon mitigation. Conduct CRM testing to verify radon reduction.

CRM: Continuous Radon Monitor

INITIAL RESULTS

The laboratory report and maps of each building with sampling locations are provided in Appendix C. The following includes summary results for each building.

Cornelia Elementary School

7000 Cornelia Drive, Edina, MN 55435

A total of 105 test kits were placed in 89 locations at Cornelia Elementary School. No test kits were missing or damaged when the test kits were collected.

The results indicated that radon levels in Cornelia Elementary School were below the action level of 4 pCi/L. See Table 1 below for a summary of the results:

TABLE 1: CORNELIA ELEMENTARY SCHOOL RANGE OF RESULTS				
	0.0 – 1.9 pCi/L	2.0 – 2.9 pCi/L	3.0 – 3.9 pCi/L	≥ 4 pCi/L
Number of locations	89	0	0	0 ¹

¹ All results were below the action level

pCi/L: picocuries per liter

Edina High School

6754 Valley View Road, Edina, MN 55439

A total of 227 test kits were placed in 196 locations at Edina High School. 1 test kit in Grange Hall West was missing or damaged when the test kits were collected. The number of missing test kits did not exceed allowance in the ANSI/AARST MA-MFLB 2023 standard.

The results indicated that radon levels in Edina High School were above the action level of 4 pCi/L. See Table 2 below for a summary of the results:

TABLE 2: EDINA HIGH SCHOOL RANGE OF RESULTS				
	0.0 – 1.9 pCi/L	2.0 – 2.9 pCi/L	3.0 – 3.9 pCi/L	≥ 4 pCi/L
Number of locations	194	0	0	1 ¹
¹ S395A (Dark Room) – 25.6 pCi/L				

pCi/L: picocuries per liter

South View Middle School

4725 South View Lane, Edina, MN 55424

A total of 119 test kits were placed in 105 locations at South View Middle School. Two test kits in Rooms 256 and 284 were missing or damaged when the test kits were collected. The number of missing test kits did not exceed allowance in the ANSI/AARST MA-MFLB 2023 standard.

The results indicated that radon levels in South View Middle School were below the action level of 4 pCi/L. See Table 3 below for a summary of the results:

TABLE 3: SOUTH VIEW MIDDLE SCHOOL RANGE OF RESULTS				
	0.0 – 1.9 pCi/L	2.0 – 2.9 pCi/L	3.0 – 3.9 pCi/L	≥ 4 pCi/L
Number of locations	101	1	1	0 ¹
¹ All results were below the action level				

pCi/L: picocuries per liter

Transportation Center

5201 76th Street West, Edina, MN 55439

A total of 17 test kits were placed in 12 locations at the Transportation Center. No test kits were missing or damaged when the test kits were collected.

The results indicated that radon levels in the Transportation Center were below the action level of 4 pCi/L. See Table 4 below for a summary of the results:

TABLE 4: TRANSPORTATION CENTER RANGE OF RESULTS				
	0.0 – 1.9 pCi/L	2.0 – 2.9 pCi/L	3.0 – 3.9 pCi/L	≥ 4 pCi/L
Number of locations	9	3	0	0 ¹
¹ All results were below the action level				

pCi/L: picocuries per liter

CONTINUOUS RADON MONITORING RESULTS

Continuous radon monitoring was conducted at Edina High School from February 7-9, 2024, in the Dark Room attached to S395A. A CRM was placed in the room for approximately 48 hours. The MDH recommends a minimum of 48 hours. Days when the room was not occupied (e.g., weekends & holidays) were not included in the monitoring. The hourly CRM data is provided in Appendix D.

A summary of the CRM data, including previous results, is provided in Table 5 below.

Edina High School

6754 Valley View Road, Edina, MN 55439

Table 5: Continuous Radon Monitoring Results – February 7-9, 2024

Room	Day 1 Average (pCi/L)		Day 2 Average (pCi/L)		Overall Average (pCi/L)		Results from the Previous Testing (pCi/L)
	¹ 2.3	² 2.7	¹ 3.0	² 1.7	¹ 2.7	² 1.9	
S395A Dark Room							25.6
¹ Readings during occupied times: 7 a.m. to 5 p.m. ² Readings during unoccupied times: 12 a.m. to 7 a.m. and 5 p.m. to 11:59 p.m. pCi/L – picoCuries per liter of air							

CRM calibrated: October 2023

Discussion of Results:

- Average radon levels over the workday in the S395A Dark Room was 2.3 pCi/L on the first day of testing, and 3.0 pCi/L on the second day of testing.
- Average radon levels in the S395A Dark Room were below the Action Level during the workdays.

CONCLUSIONS AND RECOMMENDATIONS

It is recommended by ANSI/AARST MA-MFLB 2023 to consider taking action and address results of radon concentrations greater than half the action level (2-4 pCi/L).

The results of the CRM indicate that radon levels in the S395A Dark Room are below the action level during the workday. The testing was performed during the winter so the testing may be representative of “worst case” conditions.

The EPA has established recommended guidelines for permissible radon concentrations in schools. The following are general recommendations for frequently occupied areas of schools:

- The building should be retested at least every 5 years and in conjunction with any sale of the building.
- Ground contact rooms that were not tested because they were not occupied, should be tested if they become occupied in the future.
- Test locations that were intended to be tested but did not result in valid measurements, should be retested if the missing kit allowance was exceeded.

In addition, retesting should be conducted when any of the following circumstances occur:

- A new addition is constructed, or a significant renovation occurs
- Heating or cooling systems are significantly altered, resulting in changes to air pressures or distribution
- Ventilation is significantly altered by extensive weatherization, changes to mechanical systems, or comparable procedures
- Significant openings to soil occur due to:
 - Ground water or slab surface water control systems (e.g., sumps, perimeter drain tile, shower/tub retrofits, etc.)
 - Natural settlement causing major cracks to develop
 - Earthquakes, construction blasting, or formation of sink holes nearby
 - A mitigation system is altered, modified, or repaired
- Rooms should be retested during the winter heating season (i.e., under “closed” conditions) which is typically “worst case” conditions.

Per Minnesota Statutes, section 123B.571, school districts are required to report radon test results at a school board meeting and report results to the MDH. IEA is able to assist with presenting results to the school board, and the MDH reporting. The MDH ‘School Radon Testing Form’ is located in Appendix G.

For more information regarding radon, see the EPA’s A Citizen’s Guide to Radon at <http://www.epa.gov/radon>. MDH can be contacted at health.indoorair@state.mn.us or 651-201-4601.

GENERAL COMMENTS

The analysis and opinions expressed in this report are based upon data obtained from radon sampling district-wide and are representative of the locations and time period sampled. This report does not reflect variations in conditions that may occur across the site, property, or facility. Actual conditions may vary and may not become evident without further assessment.

The report is prepared for the exclusive use of our client for specific application to the project discussed and has been prepared in accordance with generally accepted environmental, health and safety practices. Other than as provided in the preceding sentence and in our Proposal 11529 dated August 14, 2023, regarding radon sampling services at the district locations, including the General Conditions attached thereto, no warranties are extended or made.

Should you require additional radon testing or have any questions regarding radon or any other environmental, health, or safety-related concerns, please do not hesitate to contact our office.

Sincerely,

IEA, Inc.



Jack Skluzacek
EHS Account Manager

Reviewed by:



Emma Squires-Sperling
Laboratory Director

JS/khb 05022024

Enc.

Appendix A

*Short-Term Methodology and
Quality Control Measurements*

Analysis Methodology

IEA placed Air Chek, Inc. Pro Chek activated charcoal radon test kits designed specifically for the detection of gamma emissions caused by the decay of Radon-222 and its daughter products. The kit is made of a padded envelope which contains activated charcoal. Upon pick-up, the kit is sealed with vinyl tape after 72 to 96 hours of indoor exposure. Individual kits are uniquely identified with a number and corresponding bar code.

Upon receipt at the analytical laboratory, the kits are logged in using the unique numbers assigned to each kit. The kits are placed on a gamma detector to count the gamma emissions from the decay of radon adsorbed by the charcoal. A calibration factor determined in part by the exposure time and decay time is used to calculate the radon concentration. A correction factor is also applied for weight gain from any moisture absorbed by the charcoal during the sampling period.

Any unusual conditions are noted on the processing form and shown on the exposure report.

MDH and ANSI/AARST MA-MFLB 2023 Quality Control Measurements

IEA followed ANSI/AARST MA-MFLB 2023 and MDH recommendations for quality assurance measurements to ensure the accuracy of test results. Quality assurance measurements include side-by-side test kits (duplicates) and unexposed control test kits (blanks).

Duplicates are pairs of test kits placed 4-8 inches apart for the same test period. Duplicates are stored, placed, retrieved, and shipped to the laboratory for analysis in the same manner as the other test kits so that the laboratory cannot distinguish them. Since duplicates are placed side-by-side, the measured values for radon should be the same. The average of all duplicates' relative percent difference (RPD) should not exceed 25%. If they do, an investigation to identify the cause may be warranted and could include repeating the measurements. Duplicate averages are listed in Table 1 below.

Table 1: Duplicate Device Measurements and Averages			
Location	Test 1 (pCi/L)	Test 2 (pCi/L)	Average (pCi/L)
Cornelia Elementary			
12	0.7	0.8	0.75
16	<0.3	0.6	0.45
20	0.9	0.7	0.8
23	<0.3	0.7	0.5
29	0.7	1	0.85
30	1	1.2	1.1
39	0.7	0.6	0.65
49	0.8	<0.3	0.55
58	0.8	0.8	0.8
9A	1	<0.3	0.65
Edina High School			
Conference Room A	1.0	1.1	1.05
Conference Room B	1.4	0.8	1.1
CAHILL C	0.5	0.5	0.5
E132	1.2	1.5	1.35
E238	1.7	1.5	1.6
E337	0.8	0.6	0.7
E340	1.2	0.6	0.9
E342	0.7	0.7	0.7
N003	1.2	1.1	1.15
N007	1	0.8	0.9
N101	0.6	1.2	0.9
N200	0.9	0.8	0.85
S250A	<0.3	<0.3	<0.3
S261	0.8	0.7	0.75
S272	1	0.6	0.8
S393	0.7	0.7	0.7
W223	1	0.8	0.9
W310	0.8	0.7	0.75
W314	0.7	0.8	0.75

Table 1: Duplicate Device Measurements and Averages (continued)			
Location	Test 1 (pCi/L)	Test 2 (pCi/L)	Average (pCi/L)
South View Middle School			
109	0.5	0.9	0.7
113	0.9	0.7	0.8
125 NE	0.9	1.1	1
130	1.1	0.9	1
205	0.9	<0.3	0.6
227	0.6	0.7	0.65
260	<0.3	<0.3	0.3
282	0.6	0.8	0.7
315	0.7	<0.3	0.5
Calm Lunch Space	0.9	1.2	1.05
Main Office	1.1	0.9	1
Transportation Center			
102	1.5	1.2	1.35
121	2.1	0.8	1.45

Blanks can be used to determine whether the manufacturing, shipping, storage, or processing of the detector has “contaminated” your measurements. Blanks are opened and immediately re-sealed to keep room air from infiltrating the test kit. Blanks are labeled and shipped in the same manner as the exposed test kits so that the laboratory cannot distinguish them. Since blanks are not exposed to radon, their measurement value should be below the lower limit of detection. Field blanks are listed in the laboratory report as FStorage Room A, FStorage Room B, etc. Office blanks are listed in the laboratory report as OStorage Room A, OStorage Room B, etc. Lab-Transit Blanks are listed in Table 2 below.

Table 2: Blanks						
Date	Start Time	End Time	Device ID	Type of Blank	Description	Radon Concentration (pCi/L)
1/29/2024	1:00 pm	11:00 am	11381206	Field	FSTORAGE A	< 0.3
1/29/2024	1:00 pm	11:00 am	11381205	Field	FSTORAGE B	< 0.3
1/29/2024	1:00 pm	11:00 am	11381208	Field	FSTORAGE C	< 0.3
1/29/2024	1:00 pm	11:00 am	11381213	Field	FSTORAGE D	< 0.3
1/29/2024	1:00 pm	11:00 am	11381211	Field	FSTORAGE E	< 0.3
1/29/2024	1:00 pm	11:00 am	11381214	Field	FSTORAGE F	< 0.3
1/29/2024	1:00 pm	11:00 am	11381215	Field	FSTORAGE G	< 0.3
1/30/2024	11:00 am	11:00 am	11378000	Field	FSTORAGE ROOM A	< 0.3
1/30/2024	1:00 pm	12:00 pm	11381149	Field	FSTORAGE ROOM A	< 0.3
1/29/2024	4:00 pm	2:00 pm	11377937	Field	FSTORAGE ROOM A	< 0.3
1/30/2024	11:00 am	11:00 am	11381190	Field	FSTORAGE ROOM B	< 0.3
1/30/2024	1:00 pm	12:00 pm	11381142	Field	FSTORAGE ROOM B	< 0.3
1/29/2024	4:00 pm	2:00 pm	11377938	Field	FSTORAGE ROOM B	< 0.3
1/30/2024	11:00 am	11:00 am	11381174	Field	FSTORAGE ROOM C	< 0.3
1/30/2024	1:00 pm	12:00 pm	11381141	Field	FSTORAGE ROOM C	< 0.3
1/29/2024	4:00 pm	2:00 pm	11377932	Field	FSTORAGE ROOM C	< 0.3
1/29/2024	5:00 pm	12:00 pm	11383335	Office	OSTORAGE A	< 0.3
1/29/2024	5:00 pm	12:00 pm	11383333	Office	OSTORAGE B	< 0.3
1/29/2024	5:00 pm	12:00 pm	11383367	Office	OSTORAGE C	< 0.3
1/29/2024	5:00 pm	12:00 pm	11383334	Office	OSTORAGE D	< 0.3
1/30/2024	2:00 pm	1:00 pm	11381148	Office	OSTORAGE ROOM A	< 0.3
1/30/2024	2:00 pm	1:00 pm	11381153	Office	OSTORAGE ROOM B	< 0.3
1/30/2024	2:00 pm	1:00 pm	11381154	Office	OSTORAGE ROOM C	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460934	Lab-Transit	LTBP-1	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460918	Lab-Transit	LTBP-2	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460926	Lab-Transit	LTBP-3	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460933	Lab-Transit	LTBP-4	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460931	Lab-Transit	LTBP-5	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460932	Lab-Transit	LTBP-6	< 0.3
1/6/2024	12:00 pm	12:00 pm	11460921	Lab-Transit	LTBP-7	< 0.3

Spikes are test kits that have been exposed in a chamber to a known concentration of radon. Using spiked measurements can help evaluate the accuracy of a laboratory analysis and/or how accurately test kits supplied by a laboratory measure radon. Spiked test kits are labeled and shipped in the same manner as the exposed test kits so that the laboratory cannot distinguish them. Spiked results completed for our laboratory are included in the following pages. Spiked test kits are listed in Table 3 below.

Table 3: Spiked Detectors					
Date	Start Time	End Time	Device ID	Measured Value (pCi/L)	Reference Value (pCi/L)
1/5/2024	9:00 am	9:00 am	11604839	49.3	49.2
1/5/2024	9:00 am	9:00 am	11604840	50.3	49.2
1/5/2024	9:00 am	9:00 am	11604842	41.6	49.2
1/5/2024	9:00 am	9:00 am	11604843	44.8	49.2
1/5/2024	9:00 am	9:00 am	11604846	47	49.2
1/5/2024	9:00 am	9:00 am	11604848	51.7	49.2

Appendix B

*CRM Quality Control Measurements and
Duplicate CRM Results*

MDH and ANSI/AARST MA-MFLB 2023 Quality Control Measurements

IEA followed ANSI/AARST MA-MFLB 2023 and MDH recommendations for quality assurance measurements to ensure the accuracy of test results. Quality assurance measurements include side-by-side test kits (duplicates) and unexposed control test kits (blanks).

Comparison measurement devices are placed 4-8 inches apart for the same test period. Comparison measurement devices are stored, placed and retrieved, in the same manner as the other measurements. Since comparison measurements are placed side-by-side, the measured values for radon should be the same. The average of all comparison measurements' relative percent difference (RPD) should not exceed 25%. If they do, an investigation to identify the cause may be warranted and could include repeating the measurements. Comparison measurement averages are listed in Table 1 below.

Table 1: Comparison Device Measurements and Averages			
Location	Test 1 (pCi/L)	Test 2 (pCi/L)	Average (pCi/L)
Room 107	1.9	2.4	2.2



CERTIFIED RADON REPORT

February 12, 2024

Test Number: 2245-400

Property Inspected: 6754 Valley View Rd, Edina, MN 55439

Licensed Radalink Radon Inspector:
Institute for Environmental Assessment
Jeffrey Athmann
9201 West Broadway
#600
Brooklyn Park, MN 55445
Phone: 763-315-7900

Test performed for:
 Edina Public Schools
 5701 Normandale Road
 Edina, MN 55424

Fax:		Placed By: Jack Skluzacek (MN RMEA-00475)	Temp.	Pressure	R.H.
Calibrated: 10/12/2023 - 10/11/2024		Retrieved By: Anastasia Shimkus (MN RMEA-00482)	Min: 64.0	29.2	30
Test Started: 02/07/2024 3:53 PM		Test Site: S395A Dark Room	Avg: 68.6	29.4	33
Test Ended: 02/09/2024 4:28 PM		Test Duration: 48 hours	Max: 75.0	29.6	40

AVERAGE RADON CONCENTRATION: 2.4 pCi/l

Test has met minimum EPA sampling duration. Uncertainty: ± 1.69%

Time	02/07/2024		02/08/2024		02/09/2024	
	pCi/l	Flags	pCi/l	Flags	pCi/l	Flags
00:53 am			1.3		0.9	
01:53			1.0		1.5	
02:53			0.5		2.1	
03:53			1.0		2.6	
04:53			0.9		1.2	
05:53			0.8		0.6	
06:53			3.0		1.1	
07:53			1.4		1.2	
08:53			1.9		0.9	
09:53			2.1		0.9	
10:53			2.4		0.7	
11:53			2.0		1.8	
12:53 pm			2.4		2.3	
01:53			2.4		4.5	
02:53			2.7		6.5	
03:53			3.0		8.1	
04:53	2.8		2.7			
05:53	4.7		2.6			
06:53	5.1		2.2			
07:53	4.8		2.1			
08:53	4.6		1.7			
09:53	4.0		1.9			
10:53	3.5		1.9			
11:53	2.7		2.0			

Flags: P= AC Power Disruption; T=Tilt
Eq. = Equilization Period

While every effort was made to maintain optimum quality control and EPA Protocol during the testing period, neither Radalink, Inc. or its licensed agents provide any warranty, expressed or implied, for the consequences of erroneous test results. There can be some uncertainty with any measurement due to statistical variations, extreme weather changes, operation of the building, and other factors, Radalink, Inc. and its licensed operators shall not be liable under any charge or claim for losses, claims, charges, fees, demands, expenses, or damages resulting from a radon test. This report is subject to the terms on the last page of the document.

ENVIRONMENTAL DATA

MONITOR-TEST NUMBER: 2245-400

**Property Inspected: 6754 Valley View Rd
Edina, MN 55439**

Time	02/07/2024			02/08/2024			02/09/2024		
	Temp	InHg	RH	Temp	InHg	RH	Temp	InHg	RH
00:53 am				71.0	29.5	30	68.0	29.4	33
01:53				71.0	29.5	30	69.0	29.4	33
02:53				69.0	29.4	30	69.0	29.4	30
03:53				69.0	29.4	34	68.0	29.4	30
04:53				69.0	29.4	33	66.0	29.5	30
05:53				69.0	29.4	37	66.0	29.5	30
06:53				69.0	29.4	37	64.0	29.5	30
07:53				69.0	29.4	37	64.0	29.5	30
08:53				69.0	29.3	37	64.0	29.5	30
09:53				69.0	29.3	37	64.0	29.6	30
10:53				69.0	29.3	37	64.0	29.6	30
11:53				69.0	29.3	37	64.0	29.6	34
12:53 pm				69.0	29.3	37	66.0	29.6	34
01:53				69.0	29.2	37	68.0	29.6	33
02:53				69.0	29.2	40	68.0	29.6	33
03:53				69.0	29.3	37	68.0	29.6	33
04:53	75.0	29.6	30	69.0	29.3	37			
05:53	75.0	29.6	30	69.0	29.3	37			
06:53	73.0	29.6	30	69.0	29.3	37			
07:53	73.0	29.5	30	68.0	29.3	37			
08:53	73.0	29.6	30	68.0	29.4	33			
09:53	73.0	29.6	30	68.0	29.4	33			
10:53	73.0	29.5	30	68.0	29.4	33			
11:53	71.0	29.5	30	68.0	29.4	33			

AVERAGE RADON CONCENTRATION: 2.4 pCi/l



Reviewed and certified by

Terry Howell

Terry Howell, Quality Assurance Mgr.
Radalink, Inc. NRPP 135791T

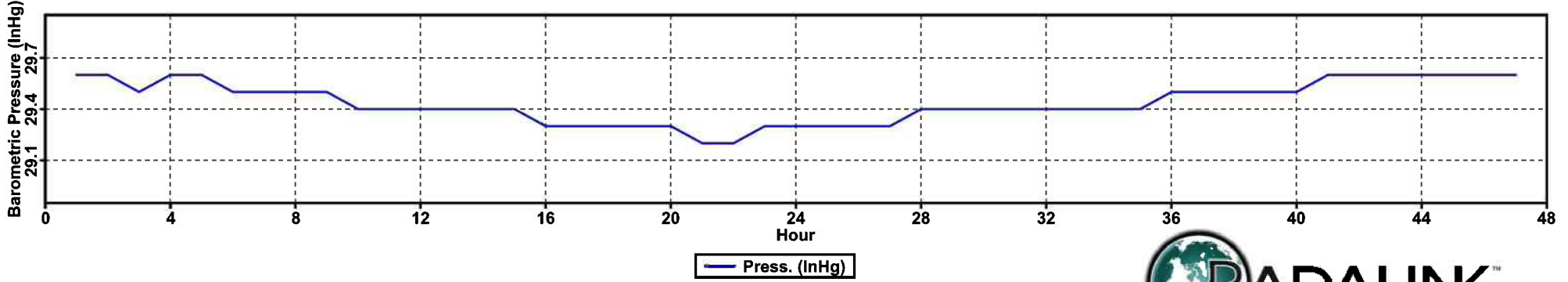
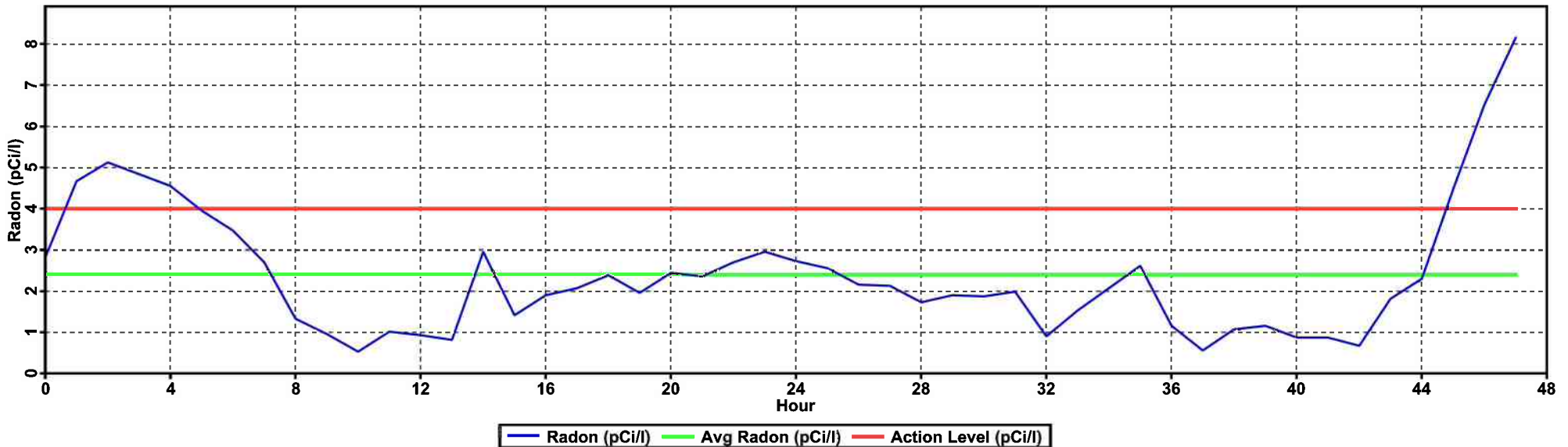
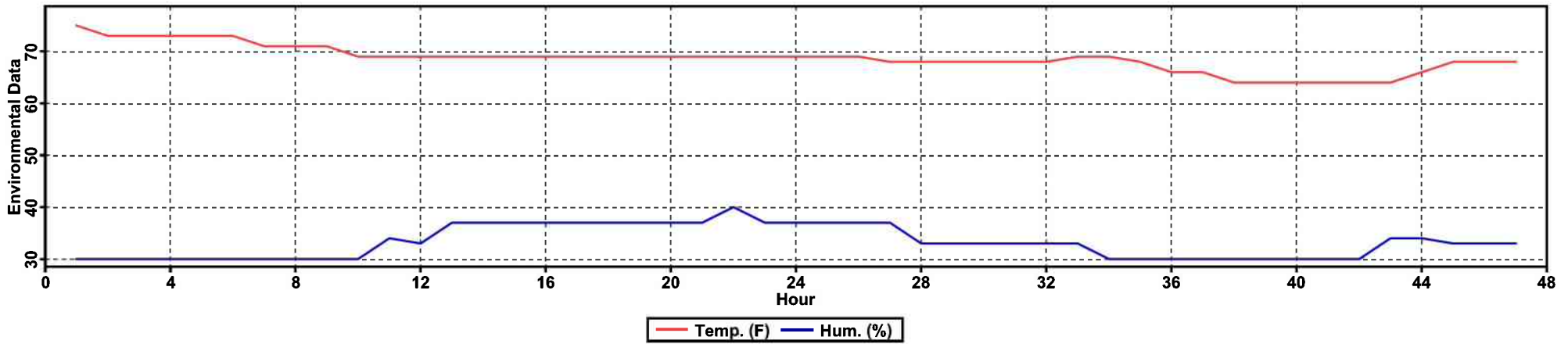
	Minimum	Average	Maximum	Variance
Temperature:	64.0	68.6	75.0	6.57
Barometric Pressure:	29.2	29.4	29.6	0.02
Relative Humidity:	30	33	40	9.47

NOTE: The first hour's environmental data is excluded from the table above.

Radalink, Inc. 5599 Peachtree Road Atlanta, GA 30341 Phone: (800)295-4655

GRAPHICAL DATA VIEW

MONITOR-TEST NUMBER: 2245-400



Property Inspected: 6754 Valley View Rd, Edina, MN 55439
AVERAGE RADON CONCENTRATION: 2.4 pCi/l



Radon Placement Checklist

Measurement Professional:	Jack Skluzacek RMEA-00475		
Client:	Edina Public Schools	Date:	02-07-2024
Project Number:		Device Type/Cal Date (if applicable):	CRM 10-12-2023
Building:	Edina High School	Placement Time:	03:49 PM (-6 GMT)

The Building Manager is asked about crawlspace vents, blocked air intakes, and current ventilation issues. Any observations of temporary conditions that could affect the radon tests are noted below under "Other."

Building is occupied:	Year Round
	Slab on Grade
	Crawlspace
Building foundation:	Basement

Ask building contact to provide HVAC zones (either mark on map or ask for screen shot of BOS)
 Required test conditions were observed when the measurement device was deployed. Test under normal occupied temperature (65 to 80 degrees F). Yes

Each intended to be occupied room at or below ground level must be tested in school buildings. Yes

If the ground-contact area of the test location is greater than 2,000 square feet, an additional test device(s) was placed. Yes

Place duplicates at a rate of 10% per building placed 4-8 inches apart. Place Field Blanks at a rate of 3% per project, and Office Blanks at a rate of 1% per project (if 50-179 test devices per project, then 3 field blanks and 3 office blanks). Yes

- Do not place the test device:
- In drafts from heating or air conditioning vents or fans
 - On or near heat sources nor in direct sunlight
 - In an area not intended to be occupied, or in areas with over 55% humidity (pool)
 - On a stone surface Yes

- Place the test device:
- At normal breathing level
 - At least 20 inches above the floor or, if the device is to be suspended, about 6 feet above the floor but a minimum of 12 inches below the ceiling.
 - At least 3 feet from windows or exterior doors and a minimum of 12 inches from an exterior wall.
 - At least 4 inches from other objects
 - When operating conditions represent the greatest amount of significantly occupied time
 - When operating conditions emphasize when clear characterization of radon hazard is most likely Yes

Descriptions of conditions and possible effects that might warrant repeating the test: Yes

Rooms that should have been tested, but were not and why:
 Rooms that were tested but are not intended to be occupied:
 Any additional considerations:

HOW TO INTERPRET YOUR TEST RESULTS

THIS REPORT RELATES ONLY TO THE LOCATION(S) TESTED DURING THE MEASUREMENT PERIOD

These results should be interpreted in accordance with the EPA's guidance as published in EPA Publication No. 402-K-008 "Home Buyer's and Seller's Guide to Radon" and EPA Publication No. 402-K92-001, "Citizen's Guide to Radon".

Because radon is the second leading cause of lung cancer, the World Health Organization (WHO) and the U.S. Surgeon General recommend testing all homes for radon and mitigating those with an average concentration above the U.S. EPA action level of 4 picocuries per Liter (4 pCi/L) or higher. Even if your test result is below 4 pCi/L, mitigation may provide additional reduction of the risk of lung cancer. Find more information at Radalink.com/results.

The Radalink Radon TeleMonitor (NRPP Device # 00472, NRSB Device # 31814) or The Radalink AirCat® Monitor (NRPP Device # 00477, NRSB Device # 31815) used to perform this test is EPA, NRSB and/or NRPP approved and meets the Single Test Option requirements (EPA 402-R-93-003, Section 3.2.3) for conducting radon measurements in the context of a real estate transaction and may be used for determining the necessity for radon mitigation.

Radon reduction systems work! Professionally installed radon mitigation systems can reduce the radon levels in your home by up to 99%. Thousands of people have reduced radon levels in their homes. Maintaining a radon reduction system takes little effort to keep the system working properly and the radon levels low. EPA recommends that you have a qualified contractor (NRPP certified or state licensed) fix your home if radon levels are confirmed to be 4 pCi/L or higher. Find a licensed mitigator at Radalink.com/mitigators. For more information on how to reduce your radon health risk, contact your state radon office:

Alabama	800-582-1866	Illinois	217-782-1325	Montana	800-546-0483	Rhode Island	401-222-7796
Alaska	907-269-8000	Indiana	800-272-9723	Nebraska	402-471-1005	South Carolina	800-768-0362
Arizona	602-255-4845	Iowa	800-383-5992	Nevada	888-723-6610	South Dakota	800-438-3367
Arkansas	501-661-2301	Kansas	800-693-5343	New Hampshire	603-271-4052	Tennessee	800-232-1139
California	800-745-7236	Kentucky	502-564-4856	New Jersey	800-648-0394	Texas	800-293-0753
Colorado	800-846-3986	Louisiana	225-765-0160	New Mexico	505-476-8608	Utah	800-458-0145
Connecticut	860-509-7367	Maine	207-287-5743	New York	800-458-1158	Vermont	800-439-8550
Delaware	302-744-4546	Maryland	866-703-3266	North Carolina	828-712-0972	Virginia	804-864-8150
Washington DC	202-535-2999	Massachusetts	800-723-6695	North Dakota	701-328-5188	Washington	360-236-3253
Florida	800-543-8279	Michigan	517-284-1837	Ohio	800-523-4439	West Virginia	800-922-1255
Georgia	706-542-9165	Minnesota	800-798-9050	Oklahoma	405-702-5162	Wisconsin	888-569-7236
Hawaii	808-586-4700	Mississippi	800-626-7739	Oregon	971-673-0490	Wyoming	307-777-6015
Idaho	800-445-8647	Missouri	573-751-6160	Pennsylvania	800-237-2366		

USEPA Radon Program website: www.epa.gov/radon and radon hotline 800-767-7236

SURGEON GENERAL HEALTH ADVISORY: "Indoor radon is the second-leading cause of lung cancer in the U.S. and breathing it over prolonged periods can present a significant health risk to families all over the country. More than 20,000 Americans die of radon-related lung cancer every year. It's important to know that this threat is completely preventable. Radon can be detected with a simple test and fixed through well-established venting techniques."

CONSUMER FEDERATION OF AMERICA: "Consumers need to know about the health of a house they are considering purchasing, including whether there is a radon problem, and if so, how to fix it." *The EPA Home Buyer's and Sellers Guide to Radon* provides practical consumer information that every homebuyer needs to know.

FLORIDA NOTICE TO CLIENTS: An organization or individual certified by the Florida Dept. of Health to perform radon or radon progeny measurements or radon mitigation services provides this Notice to you. Any questions, comments, or complaints regarding the persons performing these measurement or mitigation services may be directed to the Florida Dept. of Health, Bureau of Facility Programs, Radon Indoor Air Quality, 4052 Bald Cypress Way, Bin #A08, Tallahassee, Florida 32399-1710.

Florida Dept. of Health contact: 800-543-8279

MAINE NOTICE TO CLIENTS: As per 22 MRSA, Sec. 771, results of this test will be reported to the Maine Dept. of Health and Human Services. Any questions, comments, or complaints concerning individuals or firms providing radon related services in Maine should be directed to: Radiation Control Program 11 State House Station Augusta, ME 04333-0010

Maine Dept. of Health contact: 207-287-5743

PENNSYLVANIA NOTICE TO CLIENTS: The Radon Certification Act requires that anyone who provides radon-related service or product to the general public must be certified by the Pennsylvania Department of Environmental Protection. You are entitled to evidence of certification from any person who provides such services or products. You are also entitled to a price list for services or products offered. All radon measurement data will be sent to the Department as required in the Act and will be kept confidential. If you have any questions, comments or complaints concerning persons who provide radon-related services, please contact the Department at the Bureau of Radiation Protection, Dept. Of Environmental Protection, P.O. Box 8469, Harrisburg, PA 17105-8469.

Department at the Bureau of Radiation Protection: 717-783-3594

RHODE ISLAND NOTICE TO CLIENTS: This notice is provided to you by an organization or individual licenses and/or certified by the Rhode Island Dept. of Health to perform radon measurements. Any questions, comments, or complaints regarding the person performing these measurements may be directed to the RI Dept. of Health, Radon Control Program, 3 Capitol Hill Room 206, Providence RI 02908-5097

Rhode Island Dept. of Health contact: 401-222-7796

Appendix C

Initial Short-Term Laboratory Reports and Maps

Radon test result report for:

**EDINA PUBLIC SCHOOLS
CORNELIA ELEMENTARY**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11381172	1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11377966	10	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377964	10A	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377952	10B	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377970	10C	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377971	10D	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377939	11	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.8 ± 0.3	2024-02-06
11377933	11A	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.9 ± 0.3	2024-02-06
11377934	11B	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377975	13	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377972	13A	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.4	2024-02-06
11377935	13C	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.9 ± 0.3	2024-02-06
11377973	13D	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377980	14	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377987	14A	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377986	14B	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.7 ± 0.3	2024-02-06
11377985	14C	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.5 ± 0.3	2024-02-06
11377984	15	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.9 ± 0.3	2024-02-06
11377978	17 LEARNING COMMONS	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377974	17A	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377991	18	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377992	19	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	0.5 ± 0.3	2024-02-06
11381175	1A	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.9 ± 0.4	2024-02-06
11381178	1B	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11381168	1C	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381167	1D	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06
11381186	1E	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.1 ± 0.4	2024-02-06
11381180	1F	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.9 ± 0.3	2024-02-06
11381181	1G	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381176	1H	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11381185	2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377994	21	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377981	22	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377996	24	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.9 ± 0.3	2024-02-06
11377995	25	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.4	2024-02-06
11377999	26	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06
11377990	27	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06

Radon test result report for:

**EDINA PUBLIC SCHOOLS
CORNELIA ELEMENTARY**

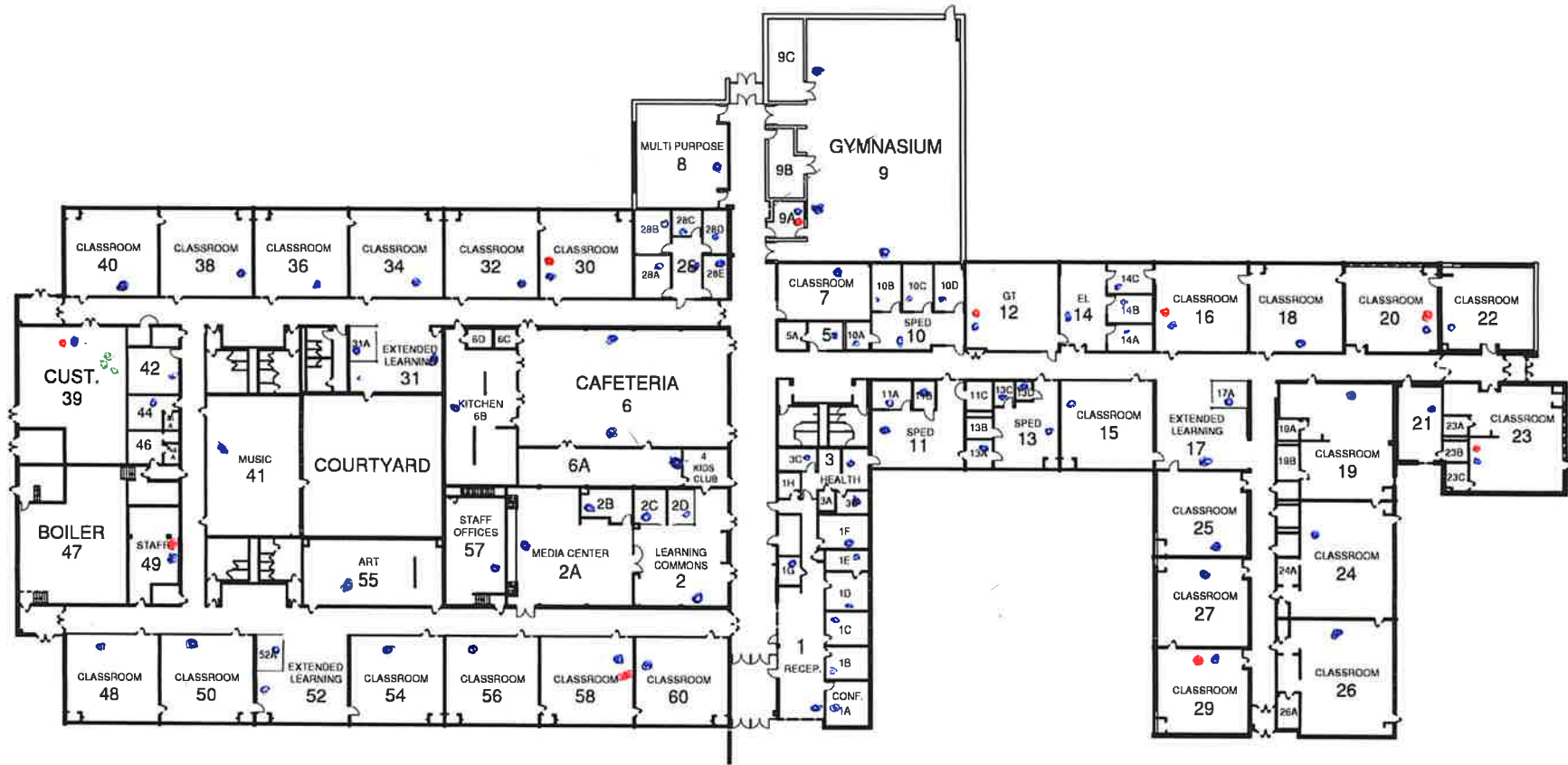
Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11377963	28	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377968	28A	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377967	28B	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.9 ± 0.3	2024-02-06
11377962	28C	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.8 ± 0.3	2024-02-06
11377961	28D	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.7 ± 0.3	2024-02-06
11377960	28E	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11381162	2A	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11381169	2B	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11381199	2C	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11381200	2D	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.5 ± 0.3	2024-02-06
11381163	3	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377945	31 LEARNING COMMONS	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.5 ± 0.4	2024-02-06
11377926	31A	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.3 ± 0.3	2024-02-06
11377947	32	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.3	2024-02-06
11377944	34	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.3	2024-02-06
11377941	36	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.8 ± 0.3	2024-02-06
11377943	38	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11381164	3B	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11381171	3C	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377942	40	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.8 ± 0.3	2024-02-06
11381192	41	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381197	42	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.4	2024-02-06
11381198	44	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06
11381182	48	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11377969	5	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11381188	50	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.2 ± 0.4	2024-02-06
11381183	52	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11381184	52A	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.9 ± 0.4	2024-02-06
11381191	54	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11381161	55	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06
11381177	56	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.4	2024-02-06
11381193	57	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.1 ± 0.3	2024-02-06
11381194	60	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377965	7	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11377959	8	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377951	CAFETERIA E	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.7 ± 0.3	2024-02-06
11377948	CAFETERIA W	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.3	2024-02-06

Radon test result report for:

**EDINA PUBLIC SCHOOLS
CORNELIA ELEMENTARY**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11377977	D12-1	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.7 ± 0.3	2024-02-06
11377976	D12-2	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.8 ± 0.3	2024-02-06
11377983	D16-1	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377979	D16-2	2024-01-30 @ 10:00 am	2024-02-02 @ 11:00 am	0.6 ± 0.3	2024-02-06
11377988	D20-1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.9 ± 0.4	2024-02-06
11377982	D20-2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11377989	D23-1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377993	D23-2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11377998	D29-1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.7 ± 0.3	2024-02-06
11377997	D29-2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	1.0 ± 0.3	2024-02-06
11377953	D30-1	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.3	2024-02-06
11377954	D30-2	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.2 ± 0.3	2024-02-06
11377936	D39-1	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.7 ± 0.3	2024-02-06
11377940	D39-2	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.6 ± 0.3	2024-02-06
11381196	D49-1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.4	2024-02-06
11381195	D49-2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381179	D58-1	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11381170	D58-2	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	0.8 ± 0.3	2024-02-06
11377958	D9A-1	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.3	2024-02-06
11377957	D9A-2	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11378000	FSTORAGE ROOM A	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381190	FSTORAGE ROOM B	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11381174	FSTORAGE ROOM C	2024-01-30 @ 11:00 am	2024-02-02 @ 11:00 am	< 0.3	2024-02-06
11377950	GYM NE	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377949	GYM OFFICE	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	1.0 ± 0.4	2024-02-06
11377956	GYM S	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377955	GYM SE	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	< 0.3	2024-02-06
11377946	KITCHEN	2024-01-30 @ 10:00 am	2024-02-02 @ 10:00 am	0.9 ± 0.3	2024-02-06
11381148	OSTORAGE ROOM A	2024-01-30 @ 2:00 pm	2024-02-02 @ 1:00 pm	< 0.3	2024-02-06
11381153	OSTORAGE ROOM B	2024-01-30 @ 2:00 pm	2024-02-02 @ 1:00 pm	< 0.3	2024-02-06
11381154	OSTORAGE ROOM C	2024-01-30 @ 2:00 pm	2024-02-02 @ 1:00 pm	< 0.3	2024-02-06

Handwritten red scribbles.



Radon test result report for:
EDINA PUBLIC SCHOOLS
EDINA HIGH SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383524	300 COMMONS NORTH	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.3	2024-02-05
11383538	300 COMMONS SOUTH	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.4	2024-02-05
11383598	300 E COMMON WEST	2024-01-29 @ 1:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11383599	300 E COMMONS EAST	2024-01-29 @ 1:00 pm	2024-02-01 @ 9:00 am	1.0 ± 0.4	2024-02-05
11383532	362 RECEPTION	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11381303	CAFETERIA NORTHEAST	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381309	CAFETERIA NORTHWEST	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381302	CAFETERIA SOUTH	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.3	2024-02-05
11381307	CAFETERIA SOUTHEAST	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11383530	CAHILL C	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.4	2024-02-05
11381393	CORNELIA COMMON AREA	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11381364	COUNTRY SIDE COMMON AREA	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11381361	COUNTRY SIDE NORTH	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.3	2024-02-05
11381363	COUNTRY SIDE SOUTH	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11383588	CREEK VALLEY SOUTH	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11381339	D CONFERENCE ROOM A-1	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.4	2024-02-05
11381346	D CONFERENCE ROOM A-2	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.1 ± 0.4	2024-02-05
11381345	D CONFERENCE ROOM B-1	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.4 ± 0.4	2024-02-05
11381340	D CONFERENCE ROOM B-2	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11383540	DCAHILL C-1	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.5 ± 0.3	2024-02-05
11383541	DCAHILL C-2	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.5 ± 0.4	2024-02-05
11381384	DE132-1	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381385	DE132-2	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.5 ± 0.4	2024-02-05
11383522	DE238-1	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	1.7 ± 0.4	2024-02-06
11383536	DE238-2	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	1.5 ± 0.4	2024-02-05
11381204	DE337-1	2024-01-29 @ 1:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.4	2024-02-05
11381207	DE337-2	2024-01-29 @ 1:00 pm	2024-02-01 @ 9:00 am	0.6 ± 0.3	2024-02-05
11383589	DE340-1	2024-01-29 @ 12:00 pm	2024-02-01 @ 10:00 am	1.2 ± 0.4	2024-02-05
11383590	DE340-2	2024-01-29 @ 12:00 pm	2024-02-01 @ 10:00 am	0.6 ± 0.3	2024-02-05
11383595	DE342-1	2024-01-29 @ 12:00 pm	2024-02-01 @ 10:00 am	0.7 ± 0.3	2024-02-05
11383587	DE342-2	2024-01-29 @ 12:00 pm	2024-02-01 @ 10:00 am	0.7 ± 0.3	2024-02-05
11383515	DN003-1	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.2 ± 0.4	2024-02-05
11383516	DN003-2	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.1 ± 0.4	2024-02-05
11383512	DN007-1	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.0 ± 0.4	2024-02-06
11383518	DN007-2	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	0.8 ± 0.4	2024-02-05
11381374	DN101-1	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.3	2024-02-05
11381367	DN101-2	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.3	2024-02-05

Radon test result report for:

EDINA PUBLIC SCHOOLS**EDINA HIGH SCHOOL**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11381366	DN200-1	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11381368	DN200-2	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11381209	DS250A-1	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381210	DS250A-2	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381343	DS261-1	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381341	DS261-2	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381312	DS272-1	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.4	2024-02-05
11381313	DS272-2	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.3	2024-02-05
11383553	DS393-1	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.4	2024-02-05
11383548	DS393-2	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.4	2024-02-05
11381359	DW223-1	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.3	2024-02-05
11381357	DW223-2	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11383600	DW310-1	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.3	2024-02-05
11383596	DW310-2	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11383594	DW314-1	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11383593	DW314-2	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.3	2024-02-05
11381387	E130	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.4	2024-02-05
11381388	E131	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11381386	E131 OFFICE	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.4	2024-02-05
11381390	E133	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381389	E134	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.4	2024-02-05
11381398	E135	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.3	2024-02-05
11381397	E136	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11381395	E137	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.4	2024-02-05
11381400	E138	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.4	2024-02-05
11381380	E139	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.4	2024-02-05
11381396	E140	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.3	2024-02-05
11381392	E141	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.4	2024-02-05
11381399	E142	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11381391	E143	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.3	2024-02-05
11383501	E144A	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11381394	E144B	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381362	E203	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.7 ± 0.3	2024-02-05
11383528	E230	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	0.6 ± 0.4	2024-02-05
11383517	E231	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11383534	E232	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11383523	E232 OFFICE	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	< 0.3	2024-02-05

Radon test result report for:
EDINA PUBLIC SCHOOLS
EDINA HIGH SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383529	E234	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	0.8 ± 0.4	2024-02-05
11383535	E236	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	0.8 ± 0.3	2024-02-05
11383533	E237	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	0.8 ± 0.3	2024-02-05
11381306	E240C	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381308	E240D	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381310	E240E	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381203	E322	2024-01-29 @ 1:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.4	2024-02-05
11383591	E330	2024-01-29 @ 1:00 pm	2024-02-01 @ 10:00 am	0.6 ± 0.3	2024-02-05
11383597	E333	2024-01-29 @ 12:00 pm	2024-02-01 @ 10:00 am	0.9 ± 0.3	2024-02-05
11383592	E334	2024-01-29 @ 1:00 pm	2024-02-01 @ 10:00 am	0.7 ± 0.3	2024-02-05
11381201	E335	2024-01-29 @ 1:00 pm	2024-02-01 @ 10:00 am	0.8 ± 0.3	2024-02-05
11381202	E336	2024-01-29 @ 1:00 pm	2024-02-01 @ 10:00 am	0.7 ± 0.3	2024-02-05
11383557	EPAC EAST	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	0.6 ± 0.4	2024-02-05
11383554	EPAC STAGE EAST	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	1.1 ± 0.3	2024-02-05
11383552	EPAC STAGE WEST	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383547	EPAC TICKET SALES	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	1.0 ± 0.4	2024-02-05
11383559	EPAC WEST	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	0.8 ± 0.4	2024-02-05
11383585	FICK AUDITORIUM NORTHEAST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	1.2 ± 0.3	2024-02-05
11383584	FICK AUDITORIUM NORTHWEST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	1.0 ± 0.4	2024-02-05
11383583	FICK AUDITORIUM SOUTHEAST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	1.2 ± 0.4	2024-02-05
11383578	FICK AUDITORIUM SOUTHWEST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.9 ± 0.4	2024-02-05
11381206	FSTORAGE A	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381205	FSTORAGE B	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381208	FSTORAGE C	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381213	FSTORAGE D	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381211	FSTORAGE E	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381214	FSTORAGE F	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381215	FSTORAGE G	2024-01-29 @ 1:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381334	GRANGE HALL CENTER	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.3	2024-02-05
11381336	GRANGE HALL COMMON AREA	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381335	GRANGE HALL EAST	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11383568	J305	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.9 ± 0.3	2024-02-05
11381301	K220	2024-01-29 @ 7:00 am	2024-02-01 @ 11:00 am	0.8 ± 0.3	2024-02-05
11381305	KITCHEN	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11383555	L308	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	1.0 ± 0.3	2024-02-05
11383549	L329	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	0.9 ± 0.3	2024-02-05
11381344	MAIN OFFICE RECEPTION	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.3	2024-02-05

Radon test result report for:
EDINA PUBLIC SCHOOLS
EDINA HIGH SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383502	N001 1	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	0.9 ± 0.3	2024-02-05
11383503	N001 2	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.1 ± 0.4	2024-02-05
11383504	N001 3	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	0.9 ± 0.3	2024-02-05
11383505	N001 4	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.2 ± 0.4	2024-02-05
11383509	N001 5	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.2 ± 0.3	2024-02-05
11383510	N001 6	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	0.8 ± 0.4	2024-02-05
11383506	N001 7	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.0 ± 0.3	2024-02-05
11383511	N001 8	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	< 0.3	2024-02-05
11383508	N002 WEST 1	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	< 0.3	2024-02-05
11383514	N002 WEST 2	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.1 ± 0.4	2024-02-06
11383507	N002 WEST 3	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	0.6 ± 0.4	2024-02-06
11383513	N002 WEST 4	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	< 0.3	2024-02-05
11383521	N005	2024-01-29 @ 10:00 am	2024-02-01 @ 10:00 am	1.3 ± 0.4	2024-02-05
11381381	N102 NORTHWEST	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.4	2024-02-05
11381372	N102 SOUTH	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11381375	N102 SOUTHEAST	2024-01-29 @ 9:00 am	2024-02-01 @ 10:00 am	0.7 ± 0.4	2024-02-06
11381370	N102 SOUTHWEST	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11381376	N102 WEST	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11381382	N102 WEST WALL-SOUTH	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.4	2024-02-05
11381377	N106	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381378	N107	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.3	2024-02-05
11381383	N108	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.3	2024-02-05
11381379	N109	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11381373	N202	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.6 ± 0.4	2024-02-05
11381369	N203	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11381365	N204	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.3	2024-02-05
11383520	N205 NORTHEAST	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	1.1 ± 0.3	2024-02-05
11383519	N205 NORTHWEST	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	1.5 ± 0.4	2024-02-05
11383525	N205 SOUTHEAST	2024-01-29 @ 10:00 am	2024-02-01 @ 11:00 am	1.6 ± 0.4	2024-02-05
11383527	N205 SOUTHWEST	2024-01-29 @ 11:00 am	2024-02-01 @ 11:00 am	1.6 ± 0.4	2024-02-05
11383335	OSTORAGE A	2024-01-29 @ 5:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11383333	OSTORAGE B	2024-01-29 @ 5:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11383367	OSTORAGE C	2024-01-29 @ 5:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11383334	OSTORAGE D	2024-01-29 @ 5:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11383572	PRACTICE ROOM A	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.4	2024-02-05
11383573	PRACTICE ROOM B	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383569	PRACTICE ROOM C	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.5 ± 0.3	2024-02-05

Radon test result report for:

**EDINA PUBLIC SCHOOLS
EDINA HIGH SCHOOL**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383567	PRACTICE ROOM D	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.6 ± 0.3	2024-02-05
11383561	PRACTICE ROOM E	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.4	2024-02-05
11381353	RECEPTION ACROSS W224B	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.3	2024-02-05
11383332	S250	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.9 ± 0.4	2024-02-05
11381342	S260	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.4	2024-02-05
11381338	S262	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.3	2024-02-05
11381304	S270	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.3	2024-02-05
11381311	S271	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381314	S273	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381316	S274A	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381332	S280	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381337	S281	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11381319	S282	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.4	2024-02-05
11381320	S283	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.4	2024-02-05
11381321	S284	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381317	S285	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381318	S286	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	1.1 ± 0.4	2024-02-05
11381322	S286A	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11381324	S286B	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.3	2024-02-05
11381323	S286C	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.9 ± 0.4	2024-02-05
11381329	S287	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.4	2024-02-05
11381331	S290	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.4	2024-02-05
11381328	S291	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.6 ± 0.3	2024-02-05
11381330	S292	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.4	2024-02-05
11381326	S293	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381325	S294	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.4	2024-02-05
11381327	S295	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.9 ± 0.4	2024-02-05
11383574	S350 NORTHEAST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383575	S350 NORTHWEST	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.3	2024-02-05
11383577	S351	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.5 ± 0.4	2024-02-05
11383576	S353	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	1.0 ± 0.4	2024-02-05
11383562	S354 NORTH	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383570	S354 SOUTH	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383565	S355	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.6 ± 0.3	2024-02-05
11383564	S356 NORTH	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11383563	S356 OFFICE	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.6 ± 0.3	2024-02-05
11383556	S356 SOUTH	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05

Radon test result report for:**EDINA PUBLIC SCHOOLS****EDINA HIGH SCHOOL**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383537	S362P	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11383531	S380	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11383539	S380A	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	< 0.3	2024-02-05
11383546	S390	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.4	2024-02-05
11383566	S390 OFFICE	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.8 ± 0.4	2024-02-05
11383560	S391	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383558	S392	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	1.0 ± 0.4	2024-02-05
11383545	S393A	2024-01-29 @ 11:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11383542	S394	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	0.9 ± 0.4	2024-02-05
11383543	S394A	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	1.0 ± 0.3	2024-02-05
11383544	S395	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	1.3 ± 0.4	2024-02-05
11383550	S395A	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	25.6 ± 2.0	2024-02-05
11383551	S396	2024-01-29 @ 11:00 am	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05
11383526	SCHOOL STORE OFFICE	2024-01-29 @ 10:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381315	SERVING	2024-01-29 @ 7:00 am	2024-02-01 @ 7:00 am	0.8 ± 0.4	2024-02-05
11383343	W210	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11383342	W211	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11383337	W212	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.3	2024-02-05
11383339	W213	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.2 ± 0.4	2024-02-05
11381356	W214	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.4	2024-02-05
11381358	W215	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	0.8 ± 0.3	2024-02-05
11381360	W216	2024-01-29 @ 9:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.3	2024-02-05
11383340	W217	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	0.9 ± 0.3	2024-02-05
11383341	W218	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.3	2024-02-05
11383336	W219	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.4	2024-02-05
11383368	W220	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11383344	W221	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.0 ± 0.4	2024-02-05
11383338	W222	2024-01-29 @ 8:00 am	2024-02-01 @ 8:00 am	1.1 ± 0.4	2024-02-05
11381354	W224A	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.5 ± 0.4	2024-02-05
11381355	W224B	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	0.7 ± 0.3	2024-02-05
11381352	W224C	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.4	2024-02-05
11381350	W224D	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.0 ± 0.3	2024-02-05
11381348	W224E	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.1 ± 0.4	2024-02-05
11381349	W224F	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.2 ± 0.4	2024-02-05
11381347	W224G	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	1.1 ± 0.4	2024-02-05
11381351	W224H	2024-01-29 @ 8:00 am	2024-02-01 @ 7:00 am	< 0.3	2024-02-05
11383586	W318	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.7 ± 0.3	2024-02-05

February 6, 2024

**** LABORATORY ANALYSIS REPORT ****

Radon test result report for:

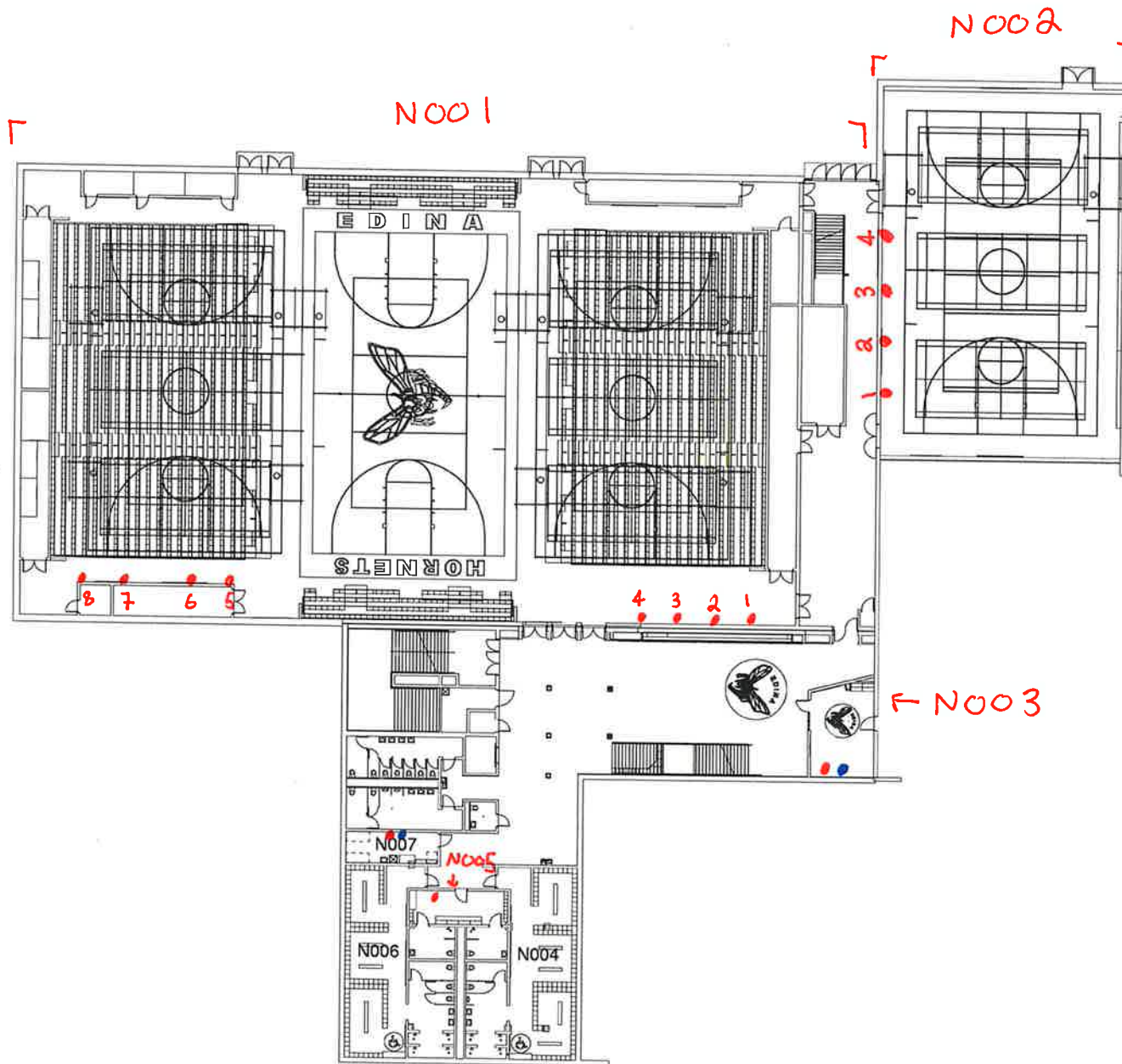
EDINA PUBLIC SCHOOLS

EDINA HIGH SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11383580	W321	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.5 ± 0.3	2024-02-05
11383579	W322	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383581	W323	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	< 0.3	2024-02-05
11383582	W324	2024-01-29 @ 12:00 pm	2024-02-01 @ 9:00 am	0.6 ± 0.3	2024-02-05

Air Chek 1936 Butler Bridge Rd, Mills River, NC 28759-3892 Phone: (828) 684-0893 Fax: (828) 684-8498

- Radon Kit
- Duplicate



INSTITUTE FOR
ENVIRONMENTAL ASSESSMENT

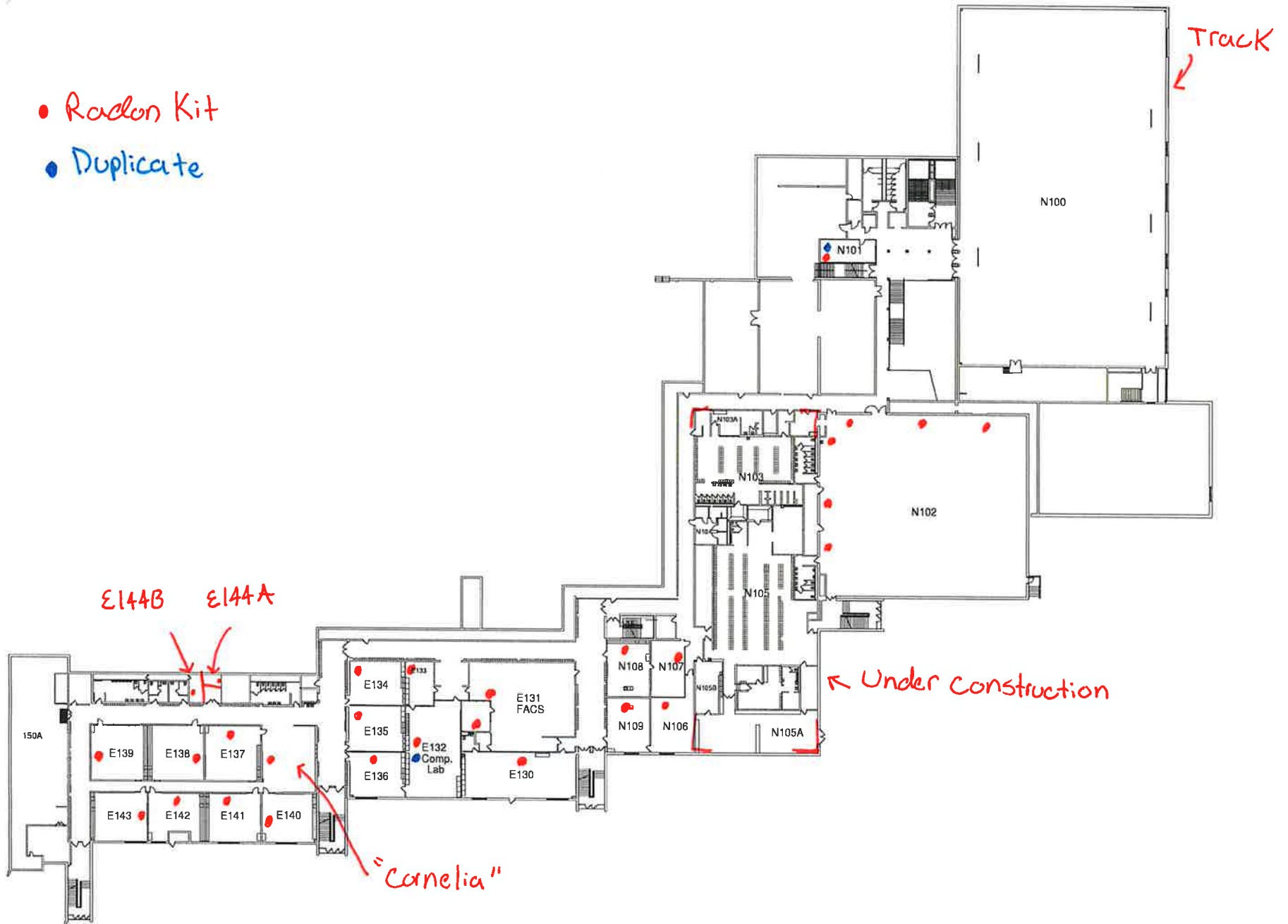
9201 West Broadway Brooklyn Park, MN 55445
Tel: 763.315.7900 Toll Free: 800.233.9513
Fax: 763.315.7920

EDINA HIGH SCHOOL

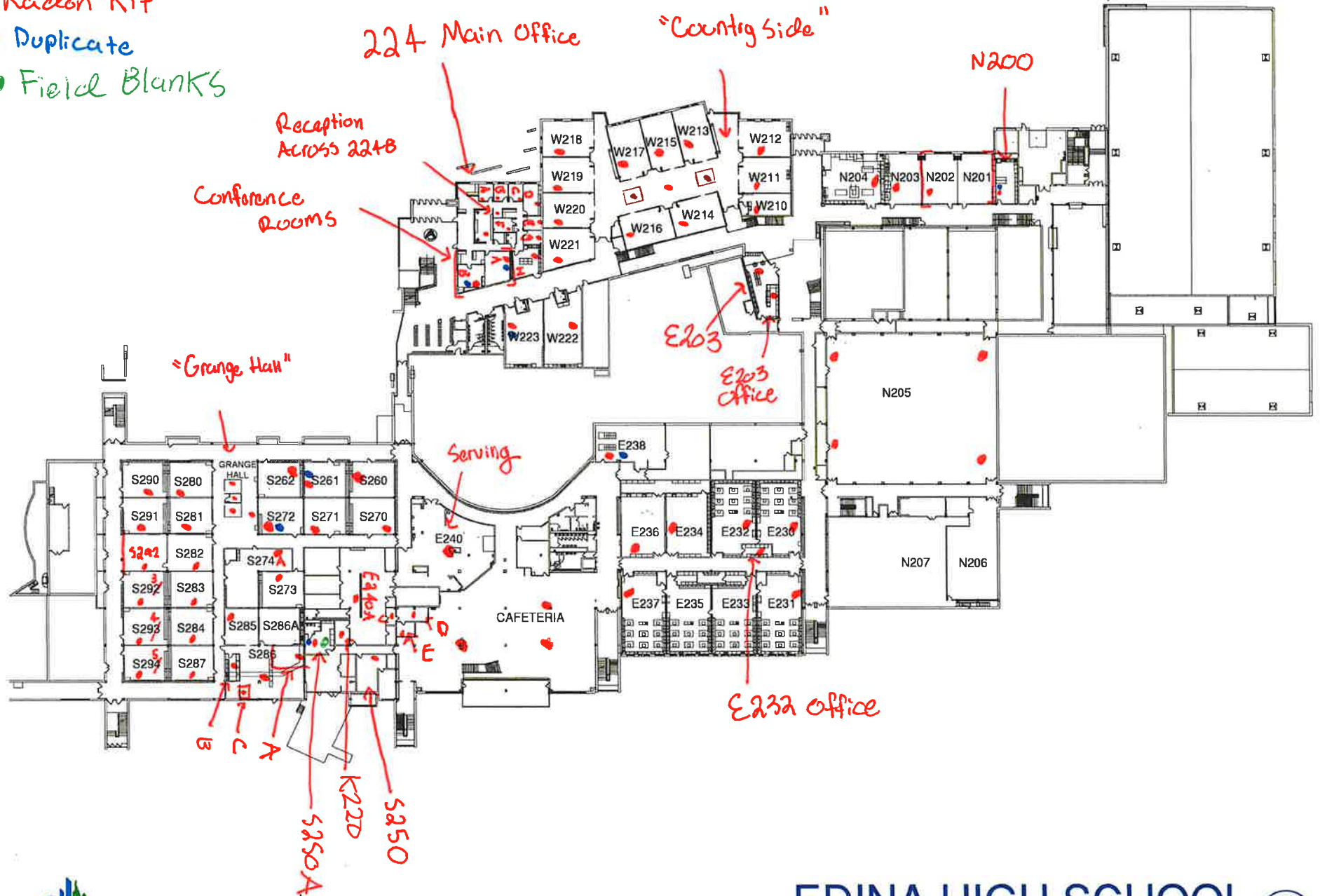
ATHLETICS LEVEL- 0 FLOOR PLAN | JULY 2017



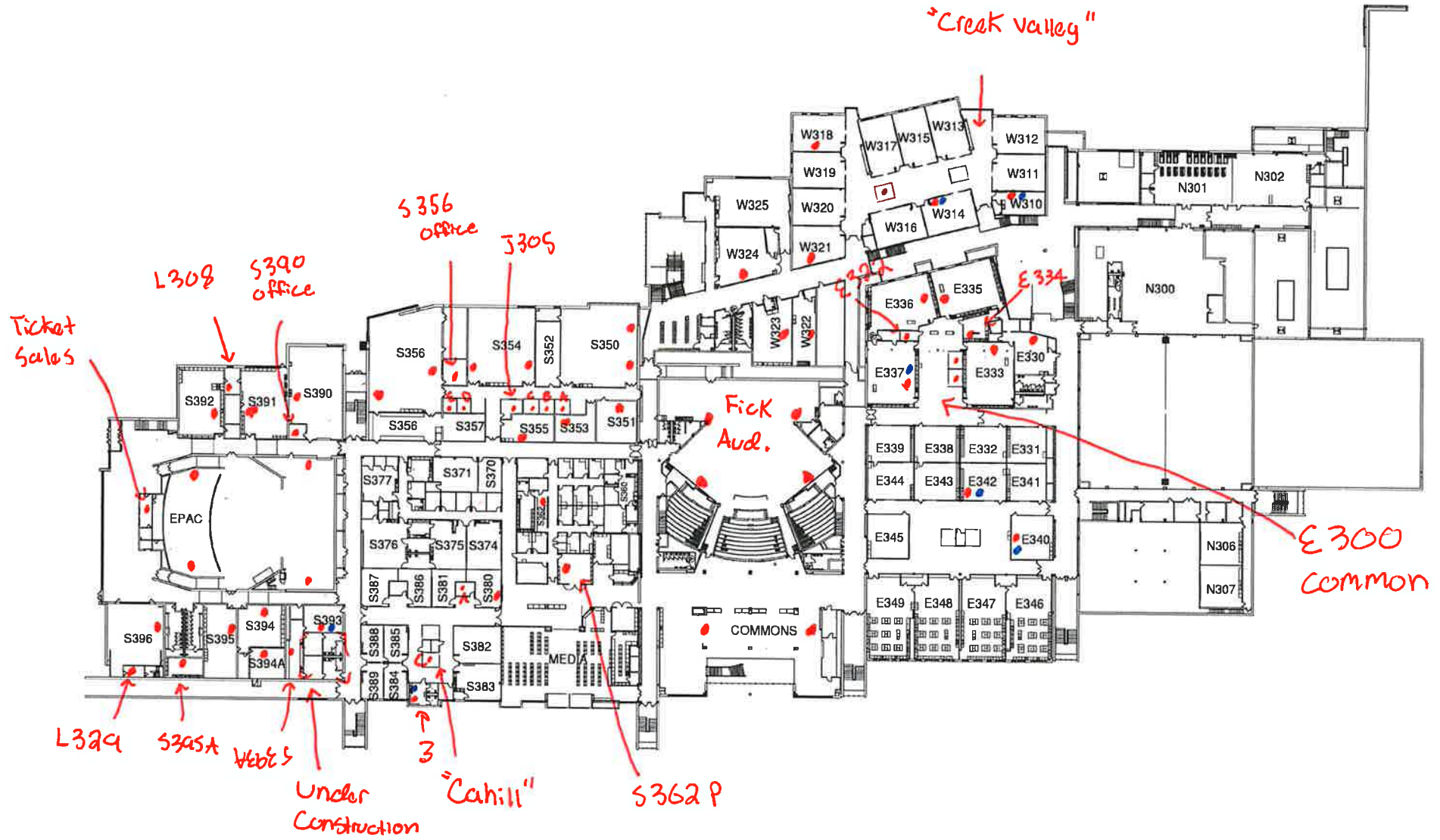
- Radon Kit
- Duplicate



- Radon Kit
- Duplicate
- Field Blanks



- Radon kit
- Duplicate



Radon test result report for:

**EDINA PUBLIC SCHOOLS
SOUTHVIEW MIDDLE SCHOOL**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11377931	109 OFFICE	2024-01-29 @ 4:00 pm	2024-02-01 @ 11:00 am	0.9 ± 0.3	2024-02-05
11381266	112	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.4	2024-02-06
11381268	112 OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-06
11381265	114	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.3	2024-02-05
11381261	115	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.8 ± 0.4	2024-02-06
11381262	116	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.5 ± 0.4	2024-02-05
11381260	124	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-06
11381251	125	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-06
11381256	125 NORTH CENTER	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.7 ± 0.3	2024-02-05
11381255	125 NW	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.2 ± 0.4	2024-02-06
11381249	125 SE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.0 ± 0.4	2024-02-05
11381250	125 SW	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.7 ± 0.3	2024-02-05
11381259	126	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-05
11381254	127	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.2 ± 0.4	2024-02-06
11381252	127 COT ROOM	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.2 ± 0.4	2024-02-05
11381253	127 OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.3 ± 0.4	2024-02-06
11381238	128	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.8 ± 0.4	2024-02-06
11381245	128A	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-06
11381239	132	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.3	2024-02-06
11381237	133	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-05
11381236	134	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.3	2024-02-05
11381235	134A	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.3 ± 0.3	2024-02-05
11381234	135	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.6 ± 0.4	2024-02-05
11381233	137	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.7 ± 0.4	2024-02-06
11381230	139A	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.6 ± 0.4	2024-02-05
11381220	139B	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.9 ± 0.3	2024-02-06
11381226	139C	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	3.4 ± 0.4	2024-02-05
11381227	139D	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.6 ± 0.3	2024-02-05
11381228	139E	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	2.0 ± 0.4	2024-02-05
11381221	141	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.0 ± 0.4	2024-02-06
11381232	143	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.8 ± 0.3	2024-02-05
11381229	143-A	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.0 ± 0.4	2024-02-06
11381216	143-B	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.6 ± 0.3	2024-02-05
11381231	143-D	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.9 ± 0.4	2024-02-06
11381219	143-E	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.8 ± 0.4	2024-02-06
11381267	209	2024-01-29 @ 2:00 pm	2024-02-01 @ 1:00 pm	0.8 ± 0.3	2024-02-05
11377927	217	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.7 ± 0.4	2024-02-05

Radon test result report for:

**EDINA PUBLIC SCHOOLS
SOUTHVIEW MIDDLE SCHOOL**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11381275	220	2024-01-29 @ 2:00 pm	2024-02-01 @ 1:00 pm	0.9 ± 0.3	2024-02-05
11377913	231	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.8 ± 0.3	2024-02-05
11377919	247	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381270	250 NORTHEAST	2024-01-29 @ 2:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381269	250 NORTHWEST	2024-01-29 @ 2:00 pm	2024-02-01 @ 1:00 pm	0.5 ± 0.3	2024-02-05
11381271	251	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.5 ± 0.3	2024-02-05
11381297	252	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.3	2024-02-05
11381273	253	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11377910	254	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-06
11381274	255	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381276	257	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381298	258	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.8 ± 0.4	2024-02-05
11381272	259	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.6 ± 0.3	2024-02-05
11381277	259C	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.9 ± 0.4	2024-02-05
11377907	260A	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.7 ± 0.3	2024-02-06
11377908	260B	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.5 ± 0.3	2024-02-05
11381278	261	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.7 ± 0.3	2024-02-05
11381299	262	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-06
11381281	263	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	1.1 ± 0.4	2024-02-06
11381300	264	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.3	2024-02-05
11381279	265 N	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	1.3 ± 0.4	2024-02-05
11381282	265 S	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	1.4 ± 0.4	2024-02-06
11381296	266	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	1.0 ± 0.4	2024-02-06
11377903	266A	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11377904	266B	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-06
11381280	269	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.9 ± 0.3	2024-02-05
11381283	275	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.7 ± 0.3	2024-02-05
11377911	276	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381285	279A/279B N	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.9 ± 0.4	2024-02-05
11381292	279A/279B NORTH CENTER	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-06
11381288	279A/279B NORTHEAST	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381286	279A/279B NW	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381284	279A/279B SW	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381291	279A/279B W	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-06
11381287	285	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	1.5 ± 0.4	2024-02-05
11381294	286	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381293	291	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05

Radon test result report for:
EDINA PUBLIC SCHOOLS
SOUTHVIEW MIDDLE SCHOOL

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11381289	295	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-06
11381290	297	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11381295	299	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.4	2024-02-05
11377922	301	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.5 ± 0.3	2024-02-05
11377914	314	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381243	ASSISTANT PRINCIPALS OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-06
11381223	CAFETERIA NORTH	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.0 ± 0.4	2024-02-05
11381218	CAFETERIA SOUTHEAST	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	< 0.3	2024-02-05
11381217	CAFETERIA SOUTHWEST	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.7 ± 0.3	2024-02-05
11377929	D109-1	2024-01-29 @ 4:00 pm	2024-02-01 @ 11:00 am	0.5 ± 0.3	2024-02-05
11377930	D109-2	2024-01-29 @ 4:00 pm	2024-02-01 @ 11:00 am	0.9 ± 0.4	2024-02-06
11381263	D113-1	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.3	2024-02-05
11381264	D113-2	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.7 ± 0.3	2024-02-05
11381257	D125 NE-1	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-05
11381258	D125 NE-2	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-05
11381240	D130-1	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-06
11381241	D130-2	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-06
11377917	D205-1	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.9 ± 0.4	2024-02-05
11377918	D205-2	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11377912	D227-1	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.6 ± 0.3	2024-02-05
11377906	D227-2	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.7 ± 0.3	2024-02-05
11377902	D260-1	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-06
11377905	D260-2	2024-01-29 @ 3:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05
11377915	D282-1	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.6 ± 0.3	2024-02-05
11377916	D282-2	2024-01-29 @ 3:00 pm	2024-02-01 @ 1:00 pm	0.8 ± 0.3	2024-02-05
11377920	D315-1	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	0.7 ± 0.3	2024-02-05
11377921	D315-2	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11381212	DCALM LUNCH SPACE-1	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	0.9 ± 0.3	2024-02-05
11381222	DCALM LUNCH SPACE-2	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.2 ± 0.3	2024-02-05
11381246	DMAIN OFFICE-1	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.3	2024-02-05
11381247	DMAIN OFFICE-2	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.9 ± 0.4	2024-02-06
11377923	DOOR 4 STUDY AREA	2024-01-29 @ 4:00 pm	2024-02-01 @ 1:00 pm	< 0.3	2024-02-05
11377937	FSTORAGE ROOM A	2024-01-29 @ 4:00 pm	2024-02-01 @ 2:00 pm	< 0.3	2024-02-05
11377938	FSTORAGE ROOM B	2024-01-29 @ 4:00 pm	2024-02-01 @ 2:00 pm	< 0.3	2024-02-05
11377932	FSTORAGE ROOM C	2024-01-29 @ 4:00 pm	2024-02-01 @ 2:00 pm	< 0.3	2024-02-05
11377925	GYM 4 N	2024-01-29 @ 4:00 pm	2024-02-01 @ 12:00 pm	0.6 ± 0.4	2024-02-06
11377928	GYM 4 NW	2024-01-29 @ 4:00 pm	2024-02-01 @ 12:00 pm	< 0.3	2024-02-05

February 6, 2024

**** LABORATORY ANALYSIS REPORT ****

Radon test result report for:

**EDINA PUBLIC SCHOOLS
SOUTHVIEW MIDDLE SCHOOL**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11377924	GYM 4 S	2024-01-29 @ 4:00 pm	2024-02-01 @ 12:00 pm	0.5 ± 0.3	2024-02-05
11381224	KITCHEN	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.2 ± 0.4	2024-02-06
11381225	KITCHEN OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 11:00 am	1.0 ± 0.4	2024-02-06
11381244	MAIN OFFICE CENTER OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.8 ± 0.3	2024-02-05
11381248	MAIN OFFICE COPY ROOM	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	1.1 ± 0.4	2024-02-05
11381242	PRINCIPALS OFFICE	2024-01-29 @ 2:00 pm	2024-02-01 @ 12:00 pm	0.8 ± 0.3	2024-02-06

Air Chek 1936 Butler Bridge Rd, Mills River, NC 28759-3892 Phone: (828) 684-0893 Fax: (828) 684-8498

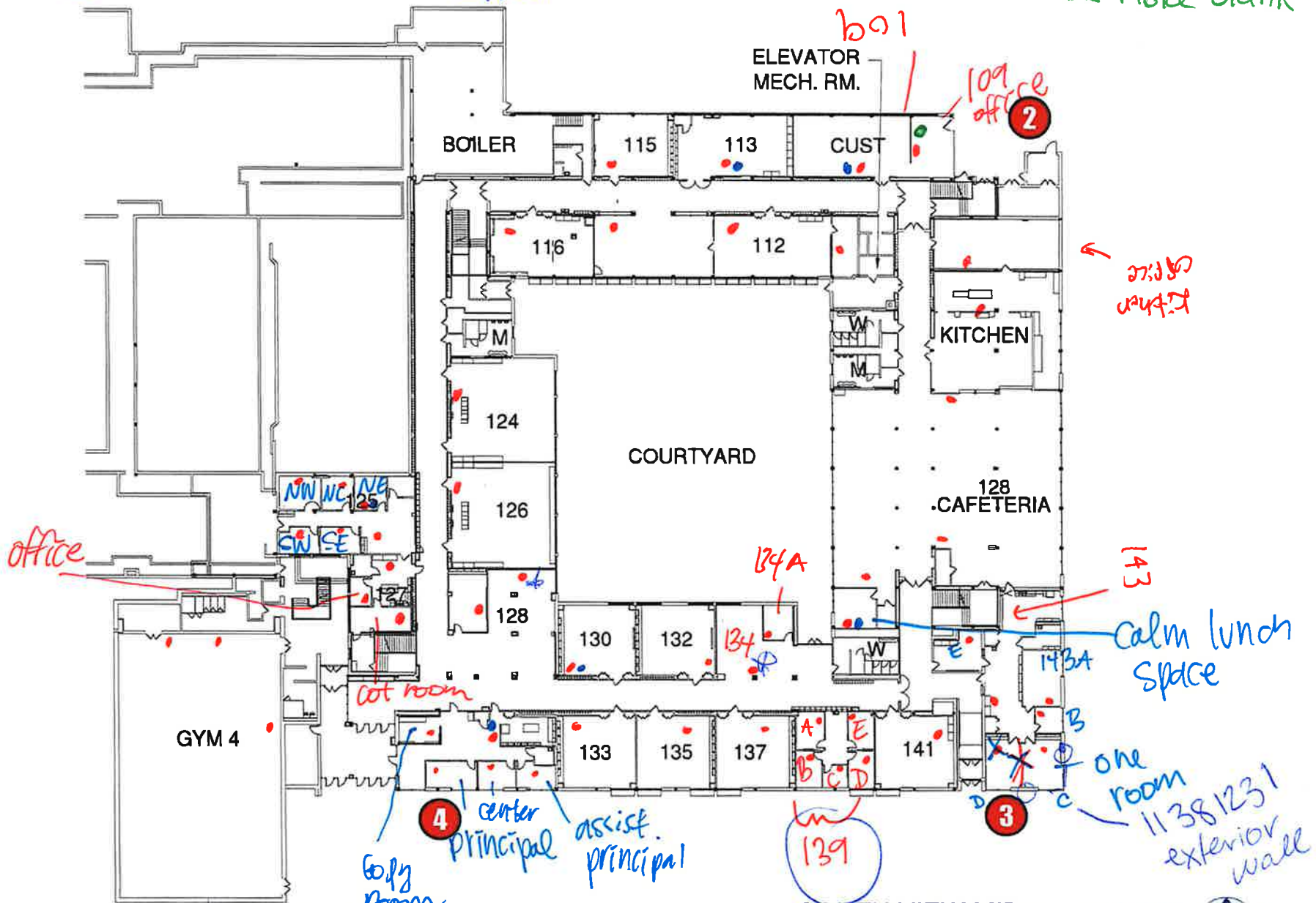


- = Radon Kit
- = Duplicate
- = Field Blank

11381238
too close to ceiling
↑ 128

11381236
too close to ceiling
↑ 134

b91



INSTITUTE FOR ENVIRONMENTAL ASSESSMENT

9201 West Broadway Brooklyn Park, MN 55445
Tel: 763.315.7900 Toll Free: 800.233.0513
Fax: 763.315.7920

SOUTH VIEW MIDDLE SCHOOL

LOWER LEVEL FLOOR PLAN

EDINA ISD #273
SEPTEMBER 2017

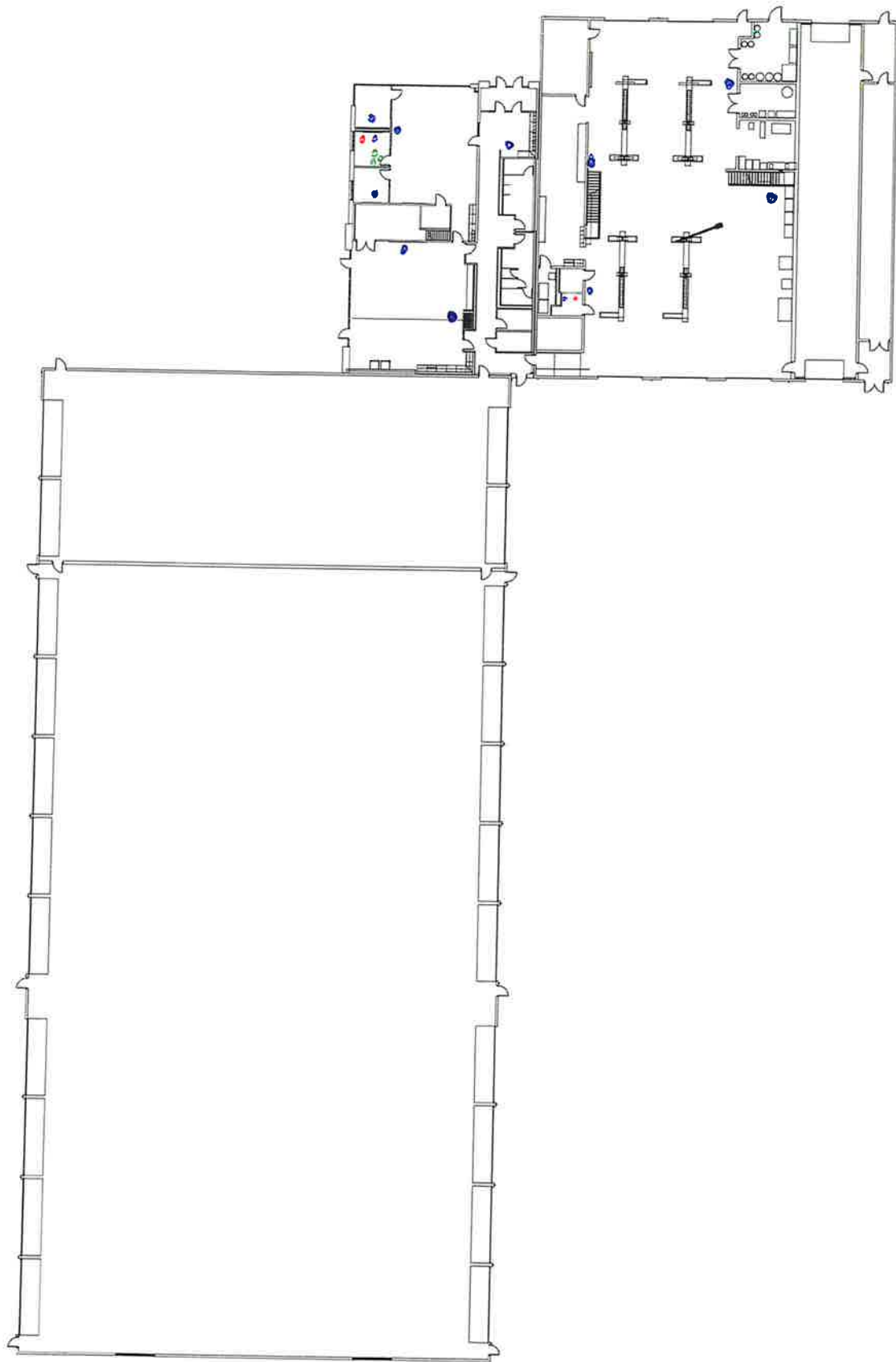




Radon test result report for:

**EDINA PUBLIC SCHOOLS
EDINA TRANSPORTATION CENTER**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11381173	101	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.2 ± 0.3	2024-02-06
11381155	103	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.3 ± 0.3	2024-02-06
11381165	BREAK ROOM LOUNGE	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.3 ± 0.4	2024-02-06
11381156	D102-1	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.5 ± 0.4	2024-02-06
11381187	D102-2	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.2 ± 0.3	2024-02-06
11381160	D121-1	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	2.1 ± 0.4	2024-02-06
11381158	D121-2	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	2.3 ± 0.4	2024-02-06
11381149	FSTORAGE ROOM A	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	< 0.3	2024-02-06
11381142	FSTORAGE ROOM B	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	< 0.3	2024-02-06
11381141	FSTORAGE ROOM C	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	< 0.3	2024-02-06
11381151	MAIN ENTRY MAIL ROOM	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	1.3 ± 0.3	2024-02-06
11381189	MAIN RECEPTION	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.1 ± 0.3	2024-02-06
11381150	NE BUS GARAGE	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	1.5 ± 0.4	2024-02-06
11381157	NW BUS GARAGE	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	1.7 ± 0.4	2024-02-06
11381152	SE BUS GARAGE	2024-01-30 @ 1:00 pm	2024-02-02 @ 12:00 pm	1.9 ± 0.4	2024-02-06
11381166	STAFF LOUNGE KITCHEN	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	1.1 ± 0.3	2024-02-06
11381159	SW BUS GARAGE	2024-01-30 @ 12:00 pm	2024-02-02 @ 12:00 pm	2.6 ± 0.4	2024-02-06



INSTITUTE FOR
ENVIRONMENTAL ASSESSMENT

9201 West Broadway Brooklyn Park, MN 55445
Tel: 763.315.7920 Toll Free: 800.233.9513
Fax: 763.315.7920

TRANSPORTATION CENTER

FIRST LEVEL FLOOR PLAN | JULY 2017



Appendix D

Certified Radon Report:

*Continuous Radon Monitor Hourly Data
Test Conditions and Placement Worksheet
Interpreting Test Results*

and

Client Commitments, Advisories, and Authorizations



CERTIFIED RADON REPORT

February 12, 2024

Test Number: 2368-360

Property Inspected: 6754 Valley View Rd, Edina, MN 55439

Licensed Radalink Radon Inspector:
Institute for Environmental Assessment
Jeffrey Athmann
9201 West Broadway
#600
Brooklyn Park, MN 55445
Phone: 763-315-7900

Test performed for:
 Edina Public Schools
 5701 Normandale Road
 Edina, MN 55424

Fax:		Placed By: Jack Skluzacek (MN RMEA-00475)	Temp.	Pressure	R.H.
Calibrated: 10/12/2023 - 10/11/2024		Retrieved By: Anastasia Shimkus (MN RMEA-00482)	Min: 62.0	29.3	26
Test Started: 02/07/2024 3:51 PM		Test Site: S395A Dark Room	Avg: 67.6	29.5	30
Test Ended: 02/09/2024 4:33 PM		Test Duration: 48 hours	Max: 75.0	29.6	37

AVERAGE RADON CONCENTRATION: 1.9 pCi/l

Test has met minimum EPA sampling duration. Uncertainty: ± 1.86%

Time	02/07/2024		02/08/2024		02/09/2024	
	pCi/l	Flags	pCi/l	Flags	pCi/l	Flags
00:51 am			0.7		1.2	
01:51			0.0		2.1	
02:51			0.5		1.9	
03:51			0.4		1.4	
04:51			0.9		0.8	
05:51			0.7		0.9	
06:51			1.0		0.5	
07:51			1.4		0.4	
08:51			0.9		0.7	
09:51			1.7		0.6	
10:51			1.3		1.4	
11:51			1.3		0.7	
12:51 pm			0.7		0.8	
01:51			2.5		4.5	
02:51			1.9		6.3	
03:51			2.0		8.0	
04:51	3.8		2.9			
05:51	3.4		1.5			
06:51	3.6		1.5			
07:51	4.4		1.1			
08:51	5.0		1.5			
09:51	2.7		2.2			
10:51	3.4		1.5			
11:51	2.7		1.4			

Flags: P= AC Power Disruption; T=Tilt
 Eq. = Equilization Period

While every effort was made to maintain optimum quality control and EPA Protocol during the testing period, neither Radalink, Inc. or its licensed agents provide any warranty, expressed or implied, for the consequences of erroneous test results. There can be some uncertainty with any measurement due to statistical variations, extreme weather changes, operation of the building, and other factors, Radalink, Inc. and its licensed operators shall not be liable under any charge or claim for losses, claims, charges, fees, demands, expenses, or damages resulting from a radon test. This report is subject to the terms on the last page of the document.

ENVIRONMENTAL DATA

MONITOR-TEST NUMBER: 2368-360

**Property Inspected: 6754 Valley View Rd
Edina, MN 55439**

Time	02/07/2024			02/08/2024			02/09/2024		
	Temp	InHg	RH	Temp	InHg	RH	Temp	InHg	RH
00:51 am				69.0	29.5	27	68.0	29.4	30
01:51				69.0	29.5	26	68.0	29.5	30
02:51				69.0	29.5	26	68.0	29.5	26
03:51				68.0	29.4	30	66.0	29.5	26
04:51				68.0	29.4	30	66.0	29.5	26
05:51				68.0	29.4	34	64.0	29.5	26
06:51				68.0	29.4	34	64.0	29.5	26
07:51				68.0	29.4	33	62.0	29.5	26
08:51				68.0	29.4	34	62.0	29.6	27
09:51				68.0	29.3	34	62.0	29.6	27
10:51				68.0	29.3	34	62.0	29.6	26
11:51				68.0	29.3	33	64.0	29.6	30
12:51 pm				68.0	29.3	33	64.0	29.6	30
01:51				68.0	29.3	33	66.0	29.6	30
02:51				69.0	29.3	37	66.0	29.6	30
03:51				69.0	29.3	37	68.0	29.6	30
04:51	75.0	29.6	27	68.0	29.3	33			
05:51	75.0	29.6	27	68.0	29.3	33			
06:51	73.0	29.6	27	68.0	29.3	34			
07:51	73.0	29.6	27	68.0	29.4	34			
08:51	71.0	29.6	26	68.0	29.4	30			
09:51	71.0	29.6	26	68.0	29.4	30			
10:51	71.0	29.5	26	66.0	29.4	30			
11:51	71.0	29.5	27	66.0	29.4	30			

AVERAGE RADON CONCENTRATION: 1.9 pCi/l



Reviewed and certified by

Terry Howell

Terry Howell, Quality Assurance Mgr.
Radalink, Inc. NRPP 135791T

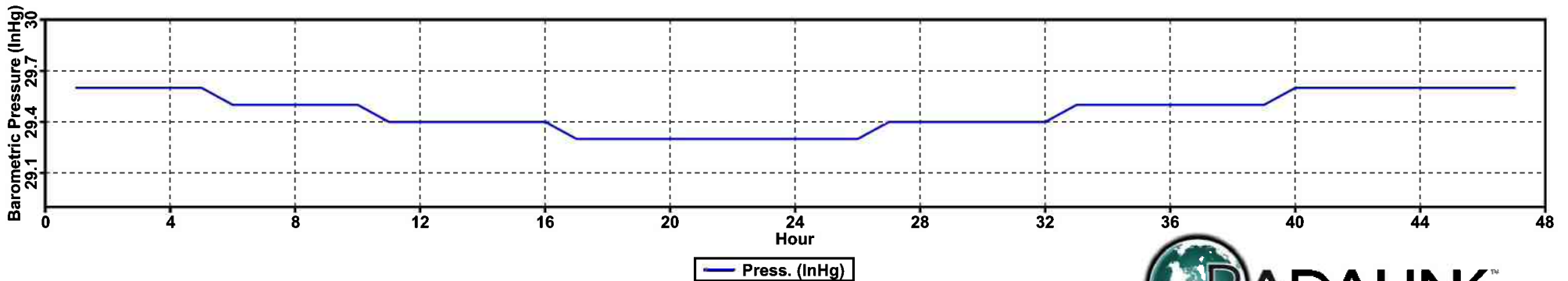
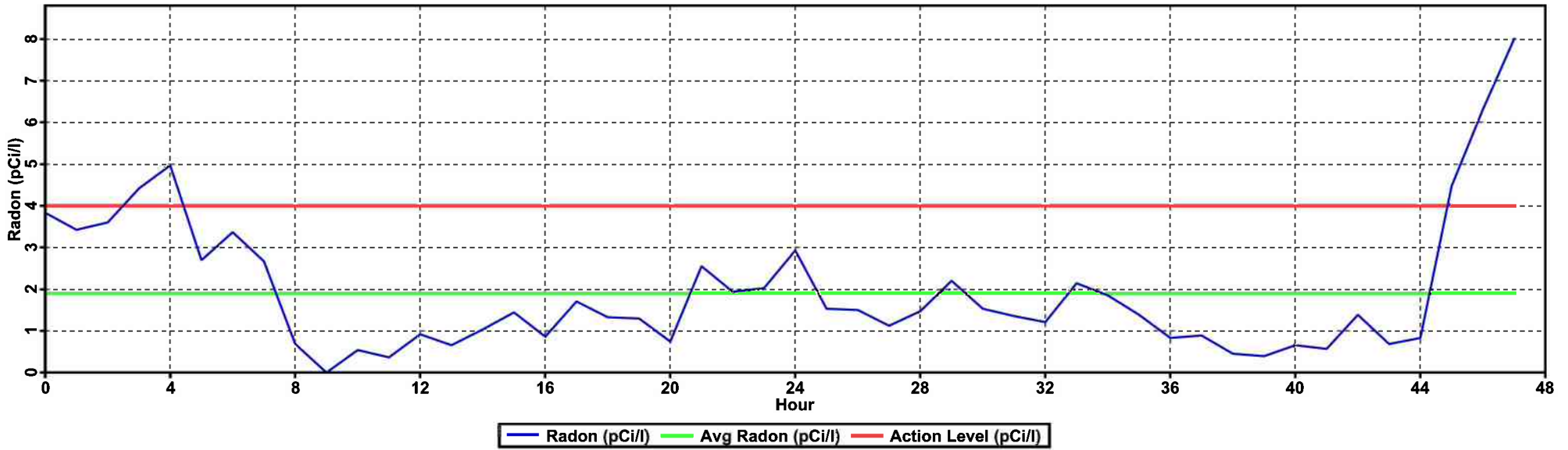
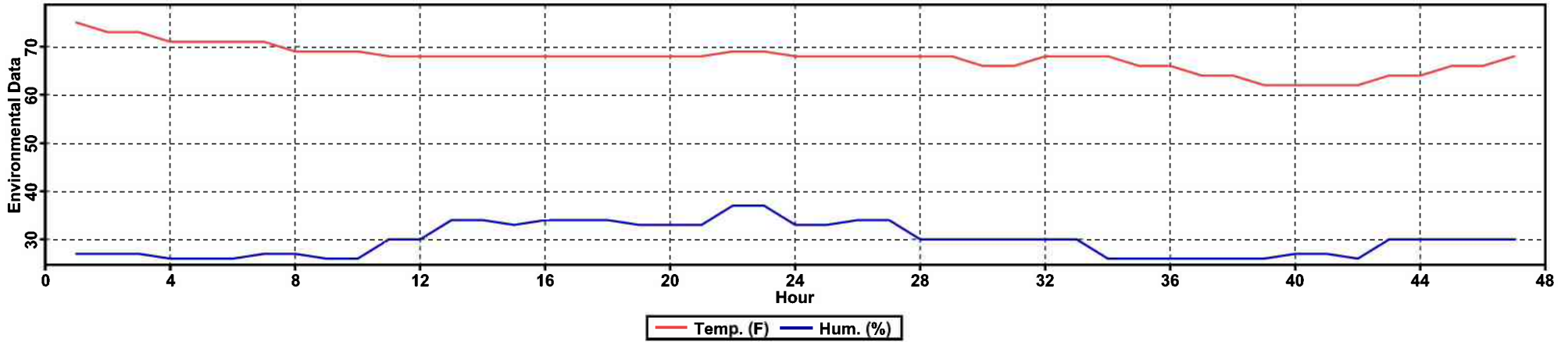
	Minimum	Average	Maximum	Variance
Temperature:	62.0	67.6	75.0	7.77
Barometric Pressure:	29.3	29.5	29.6	0.01
Relative Humidity:	26	30	37	11.01

NOTE: The first hour's environmental data is excluded from the table above.

Radalink, Inc. 5599 Peachtree Road Atlanta, GA 30341 Phone: (800)295-4655

GRAPHICAL DATA VIEW

MONITOR-TEST NUMBER: 2368-360



Property Inspected: 6754 Valley View Rd, Edina, MN 55439
AVERAGE RADON CONCENTRATION: 1.9 pCi/l



Radon Placement Checklist

Measurement Professional:	Jack Skluzacek RMEA-00475		
Client:	Edina Public Schools	Date:	02-07-2024
Project Number:		Device Type/Cal Date (if applicable):	CRM 10-12-2023
Building:	Edina High School	Placement Time:	03:49 PM (-6 GMT)

The Building Manager is asked about crawlspace vents, blocked air intakes, and current ventilation issues. Any observations of temporary conditions that could affect the radon tests are noted below under "Other."

Building is occupied:	Year Round
	Slab on Grade
	Crawlspace
Building foundation:	Basement

Ask building contact to provide HVAC zones (either mark on map or ask for screen shot of BOS)
 Required test conditions were observed when the measurement device was deployed. Test under normal occupied temperature (65 to 80 degrees F). Yes

Each intended to be occupied room at or below ground level must be tested in school buildings. Yes

If the ground-contact area of the test location is greater than 2,000 square feet, an additional test device(s) was placed. Yes

Place duplicates at a rate of 10% per building placed 4-8 inches apart. Place Field Blanks at a rate of 3% per project, and Office Blanks at a rate of 1% per project (if 50-179 test devices per project, then 3 field blanks and 3 office blanks). Yes

- Do not place the test device:
- In drafts from heating or air conditioning vents or fans
 - On or near heat sources nor in direct sunlight
 - In an area not intended to be occupied, or in areas with over 55% humidity (pool)
 - On a stone surface Yes

- Place the test device:
- At normal breathing level
 - At least 20 inches above the floor or, if the device is to be suspended, about 6 feet above the floor but a minimum of 12 inches below the ceiling.
 - At least 3 feet from windows or exterior doors and a minimum of 12 inches from an exterior wall.
 - At least 4 inches from other objects
 - When operating conditions represent the greatest amount of significantly occupied time
 - When operating conditions emphasize when clear characterization of radon hazard is most likely Yes

Descriptions of conditions and possible effects that might warrant repeating the test: Yes

Rooms that should have been tested, but were not and why:
 Rooms that were tested but are not intended to be occupied:
 Any additional considerations:

HOW TO INTERPRET YOUR TEST RESULTS

THIS REPORT RELATES ONLY TO THE LOCATION(S) TESTED DURING THE MEASUREMENT PERIOD

These results should be interpreted in accordance with the EPA's guidance as published in EPA Publication No. 402-K-008 "Home Buyer's and Seller's Guide to Radon" and EPA Publication No. 402-K92-001, "Citizen's Guide to Radon".

Because radon is the second leading cause of lung cancer, the World Health Organization (WHO) and the U.S. Surgeon General recommend testing all homes for radon and mitigating those with an average concentration above the U.S. EPA action level of 4 picocuries per Liter (4 pCi/L) or higher. Even if your test result is below 4 pCi/L, mitigation may provide additional reduction of the risk of lung cancer. Find more information at Radalink.com/results.

The Radalink Radon TeleMonitor (NRPP Device # 00472, NRSB Device # 31814) or The Radalink AirCat® Monitor (NRPP Device # 00477, NRSB Device # 31815) used to perform this test is EPA, NRSB and/or NRPP approved and meets the Single Test Option requirements (EPA 402-R-93-003, Section 3.2.3) for conducting radon measurements in the context of a real estate transaction and may be used for determining the necessity for radon mitigation.

Radon reduction systems work! Professionally installed radon mitigation systems can reduce the radon levels in your home by up to 99%. Thousands of people have reduced radon levels in their homes. Maintaining a radon reduction system takes little effort to keep the system working properly and the radon levels low. EPA recommends that you have a qualified contractor (NRPP certified or state licensed) fix your home if radon levels are confirmed to be 4 pCi/L or higher. Find a licensed mitigator at Radalink.com/mitigators. For more information on how to reduce your radon health risk, contact your state radon office:

Alabama	800-582-1866	Illinois	217-782-1325	Montana	800-546-0483	Rhode Island	401-222-7796
Alaska	907-269-8000	Indiana	800-272-9723	Nebraska	402-471-1005	South Carolina	800-768-0362
Arizona	602-255-4845	Iowa	800-383-5992	Nevada	888-723-6610	South Dakota	800-438-3367
Arkansas	501-661-2301	Kansas	800-693-5343	New Hampshire	603-271-4052	Tennessee	800-232-1139
California	800-745-7236	Kentucky	502-564-4856	New Jersey	800-648-0394	Texas	800-293-0753
Colorado	800-846-3986	Louisiana	225-765-0160	New Mexico	505-476-8608	Utah	800-458-0145
Connecticut	860-509-7367	Maine	207-287-5743	New York	800-458-1158	Vermont	800-439-8550
Delaware	302-744-4546	Maryland	866-703-3266	North Carolina	828-712-0972	Virginia	804-864-8150
Washington DC	202-535-2999	Massachusetts	800-723-6695	North Dakota	701-328-5188	Washington	360-236-3253
Florida	800-543-8279	Michigan	517-284-1837	Ohio	800-523-4439	West Virginia	800-922-1255
Georgia	706-542-9165	Minnesota	800-798-9050	Oklahoma	405-702-5162	Wisconsin	888-569-7236
Hawaii	808-586-4700	Mississippi	800-626-7739	Oregon	971-673-0490	Wyoming	307-777-6015
Idaho	800-445-8647	Missouri	573-751-6160	Pennsylvania	800-237-2366		

USEPA Radon Program website: www.epa.gov/radon and radon hotline 800-767-7236

SURGEON GENERAL HEALTH ADVISORY: "Indoor radon is the second-leading cause of lung cancer in the U.S. and breathing it over prolonged periods can present a significant health risk to families all over the country. More than 20,000 Americans die of radon-related lung cancer every year. It's important to know that this threat is completely preventable. Radon can be detected with a simple test and fixed through well-established venting techniques."

CONSUMER FEDERATION OF AMERICA: "Consumers need to know about the health of a house they are considering purchasing, including whether there is a radon problem, and if so, how to fix it." *The EPA Home Buyer's and Sellers Guide to Radon* provides practical consumer information that every homebuyer needs to know.

FLORIDA NOTICE TO CLIENTS: An organization or individual certified by the Florida Dept. of Health to perform radon or radon progeny measurements or radon mitigation services provides this Notice to you. Any questions, comments, or complaints regarding the persons performing these measurement or mitigation services may be directed to the Florida Dept. of Health, Bureau of Facility Programs, Radon Indoor Air Quality, 4052 Bald Cypress Way, Bin #A08, Tallahassee, Florida 32399-1710.

Florida Dept. of Health contact: 800-543-8279

MAINE NOTICE TO CLIENTS: As per 22 MRSA, Sec. 771, results of this test will be reported to the Maine Dept. of Health and Human Services. Any questions, comments, or complaints concerning individuals or firms providing radon related services in Maine should be directed to: Radiation Control Program 11 State House Station Augusta, ME 04333-0010

Maine Dept. of Health contact: 207-287-5743

PENNSYLVANIA NOTICE TO CLIENTS: The Radon Certification Act requires that anyone who provides radon-related service or product to the general public must be certified by the Pennsylvania Department of Environmental Protection. You are entitled to evidence of certification from any person who provides such services or products. You are also entitled to a price list for services or products offered. All radon measurement data will be sent to the Department as required in the Act and will be kept confidential. If you have any questions, comments or complaints concerning persons who provide radon-related services, please contact the Department at the Bureau of Radiation Protection, Dept. Of Environmental Protection, P.O. Box 8469, Harrisburg, PA 17105-8469.

Department at the Bureau of Radiation Protection: 717-783-3594

RHODE ISLAND NOTICE TO CLIENTS: This notice is provided to you by an organization or individual licenses and/or certified by the Rhode Island Dept. of Health to perform radon measurements. Any questions, comments, or complaints regarding the person performing these measurements may be directed to the RI Dept. of Health, Radon Control Program, 3 Capitol Hill Room 206, Providence RI 02908-5097

Rhode Island Dept. of Health contact: 401-222-7796

NOTICE OF INSPECTION FOR ALL FACILITATING STAFF

A radon test is scheduled for:

Building: Edina High School

Test Start Date: 02-07-2024

Test End Date: 02-09-2024

Please help to maintain the required test conditions throughout the building

1. All windows and exterior doors must be kept closed (aside from momentary entry or exit) for 12 hours before and during the test.
2. Heating and cooling systems must be set to normal occupied operating temperatures.
3. Test devices are not to be disturbed.

Further guidance on required building conditions are located on the next page.

Test devices are not dangerous in anyway. The type of devices used for this testing will include:

Short-term test kits. It is important that these devices are fully open and not covered. They will be analyzed by a laboratory.

Continuous radon monitors. These are electronic devices that record hourly radon readings.

Long-term test kits. It is important that these devices are not covered. They will be analyzed by a laboratory.

Declaration of Observed Compliance

Failure to reasonably maintain test conditions can lead to unnecessary expense, disruptions and unreliable data.

Disturbing test devices can also cause unreliable or invalid test results.

- Please report in a timely manner if required test conditions are not maintained.
- Please sign and return this form once the test is complete.

To the best of my knowledge, the required conditions were maintained during the test.

Yes

Name:

Shawn Draves

Signature:



Licensed Measurement Professional:

Jack Skluzacek RMEA-00475

COMMITMENTS, ADVISORIES, AND AUTHORIZATIONS

I have been informed of test plan options that comply with ANSI/AARST MALB 2014 with 1/2021 Revisions.

To the extent reasonably possible, I commit to helping ensure that building conditions required to achieve reliable radon tests are met, as portrayed herein, by accepting the following responsibilities:

1. **BUILDING PREPARATION:** I accept responsibility that, no later than 12 hours prior to testing, each building scheduled for testing will be reviewed for compliance with closed-building requirements.
2. **COMPLIANCE VERIFICATION:** I accept responsibility for taking actions that could include adjustments to HVAC units and repairs, such as for broken windows, where completion is required no later than 12 hours prior to testing. Verification will be provided as signed/initialed below or initialed on a log sheet, to be provided.
3. **PRIOR NOTIFICATIONS:** Notices will be distributed to all tested, non-tested dwellings and posted in publicly accessible areas such as in corridors, elevators and offices in a timely manner, no later than required by local law for gaining access to a dwelling or not later than the day before testing.
4. **ACCESS:** Access will be provided to each location being tested within a building, with intent to access all locations within a building on the same day for both the event of placing test devices, and a second event for retrieving test devices.

A valid measurement at all test locations in each building is required. There is a possibility of delays and additional expense when test locations are not readily accessible or where requirements for *closed-building conditions* are not observed.

Client: Edina Public Schools

Building: Edina High School, South View Middle School, Cornelia Elementary School, Transportation Center

Name: ERIC HAMILTON

Signature: 

Date: 3/7/24


Appendix E

*Signed Non-Interference Agreement
Client Commitments, Advisories, and Authorizations*



Radon Placement Checklist

Overview

Client	Edina Public Schools
Project Number	202310883
Measurement Professional - NOTE: Any employee placing detectors must be certified.	Jack Skluzacek RMEA-00475
Device Type	AirChek Pro Chek
Placement Date	01-30-2024
Signature	


Notice of Inspection for Facilitating Staff

Building	Cornelia Elementary
Test Start Date	01-30-2024
Test End Date	02-02-2024
Static Text	<p>Please help to maintain the required test conditions throughout the building</p> <ol style="list-style-type: none"> All windows and exterior doors must be kept closed (aside from momentary entry or exit) for 12 hours before and during the test. Heating and cooling systems must be set to normal occupied operating temperatures. Test devices are not to be disturbed. <p>Further guidance on required building conditions are located on the next page. Test devices are not dangerous in anyway. The type of devices used for this testing will include:</p> <p>Short-term test kits. It is important that these devices are fully open and not covered. They will be analyzed by a laboratory.</p> <p>Continuous radon monitors. These are electronic devices that record hourly radon readings.</p> <p>Long-term test kits. It is important that these devices are not covered. They will be analyzed by a laboratory.</p> <p>Declaration of Observed Compliance Failure to reasonably maintain test conditions can lead to unnecessary expense, disruptions and unreliable data. Disturbing test devices can also cause unreliable or invalid test results.</p> <ul style="list-style-type: none"> Please report in a timely manner if required test conditions are not maintained. Please sign and return this form once the test is complete.
To the best of my knowledge, the required conditions were maintained during the test.	Yes
Name of Building Personnel	Lee Yang



Radon Placement Checklist

Overview

Client	Edina Public Schools
Project Number	202310883
Measurement Professional - NOTE: Any employee placing detectors must be certified.	Eddie Anderson RMEA-00472
Device Type	AirChek Pro Chek
Placement Date	01-29-2024
Signature	

Notice of Inspection for Facilitating Staff


Building	Edina High School
Test Start Date	01-29-2024
Test End Date	02-01-2024
Static Text	<p>Please help to maintain the required test conditions throughout the building</p> <ol style="list-style-type: none"> All windows and exterior doors must be kept closed (aside from momentary entry or exit) for 12 hours before and during the test. Heating and cooling systems must be set to normal occupied operating temperatures. Test devices are not to be disturbed. <p>Further guidance on required building conditions are located on the next page. Test devices are not dangerous in anyway. The type of devices used for this testing will include:</p> <p>Short-term test kits. It is important that these devices are fully open and not covered. They will be analyzed by a laboratory.</p> <p>Continuous radon monitors. These are electronic devices that record hourly radon readings.</p> <p>Long-term test kits. It is important that these devices are not covered. They will be analyzed by a laboratory.</p> <p>Declaration of Observed Compliance Failure to reasonably maintain test conditions can lead to unnecessary expense, disruptions and unreliable data. Disturbing test devices can also cause unreliable or invalid test results.</p> <ul style="list-style-type: none"> Please report in a timely manner if required test conditions are not maintained. Please sign and return this form once the test is complete.
To the best of my knowledge, the required conditions were maintained during the test.	Yes
Name of Building Personnel	Shawn Draves



Radon Placement Checklist

Signature of Building Personnel	
Measurement Professional	Eddie Anderson RMEA-00472

Notice of Inspection for Facilitating Staff (1)

Building	South View Middle School
Test Start Date	01-29-2024
Test End Date	02-01-2024
Static Text	<p>Please help to maintain the required test conditions throughout the building</p> <ol style="list-style-type: none"> 1. All windows and exterior doors must be kept closed (aside from momentary entry or exit) for 12 hours before and during the test. 2. Heating and cooling systems must be set to normal occupied operating temperatures. 3. Test devices are not to be disturbed. <p>Further guidance on required building conditions are located on the next page. Test devices are not dangerous in anyway. The type of devices used for this testing will include:</p> <p>Short-term test kits. It is important that these devices are fully open and not covered. They will be analyzed by a laboratory.</p> <p>Continuous radon monitors. These are electronic devices that record hourly radon readings.</p> <p>Long-term test kits. It is important that these devices are not covered. They will be analyzed by a laboratory.</p> <p>Declaration of Observed Compliance Failure to reasonably maintain test conditions can lead to unnecessary expense, disruptions and unreliable data. Disturbing test devices can also cause unreliable or invalid test results.</p> <ul style="list-style-type: none"> • Please report in a timely manner if required test conditions are not maintained. • Please sign and return this form once the test is complete.
To the best of my knowledge, the required conditions were maintained during the test.	Yes
Name of Building Personnel	Dustin Smith
Signature of Building Personnel	
Measurement Professional	Eddie Anderson RMEA-00472


More Detailed Guidance



Radon Placement Checklist

Signature of Building Personnel	
Measurement Professional	David McNeill RMEA-00473

Notice of Inspection for Facilitating Staff (1)

Building	Edina Transportation Center
Test Start Date	01-30-2024
Test End Date	02-02-2024
Static Text	<p>Please help to maintain the required test conditions throughout the building</p> <ol style="list-style-type: none"> 1. All windows and exterior doors must be kept closed (aside from momentary entry or exit) for 12 hours before and during the test. 2. Heating and cooling systems must be set to normal occupied operating temperatures. 3. Test devices are not to be disturbed. <p>Further guidance on required building conditions are located on the next page. Test devices are not dangerous in anyway. The type of devices used for this testing will include:</p> <p>Short-term test kits. It is important that these devices are fully open and not covered. They will be analyzed by a laboratory.</p> <p>Continuous radon monitors. These are electronic devices that record hourly radon readings.</p> <p>Long-term test kits. It is important that these devices are not covered. They will be analyzed by a laboratory.</p> <p>Declaration of Observed Compliance Failure to reasonably maintain test conditions can lead to unnecessary expense, disruptions and unreliable data. Disturbing test devices can also cause unreliable or invalid test results.</p> <ul style="list-style-type: none"> • Please report in a timely manner if required test conditions are not maintained. • Please sign and return this form once the test is complete.
To the best of my knowledge, the required conditions were maintained during the test.	Yes
Name of Building Personnel	Jeff Sorheim
Signature of Building Personnel	
Measurement Professional	David McNeill RMEA-00473

More Detailed Guidance

COMMITMENTS, ADVISORIES, AND AUTHORIZATIONS

I have been informed of test plan options that comply with ANSI/AARST MALB 2014 with 1/2021 Revisions.

To the extent reasonably possible, I commit to helping ensure that building conditions required to achieve reliable radon tests are met, as portrayed herein, by accepting the following responsibilities:

1. **BUILDING PREPARATION:** I accept responsibility that, no later than 12 hours prior to testing, each building scheduled for testing will be reviewed for compliance with closed-building requirements.
2. **COMPLIANCE VERIFICATION:** I accept responsibility for taking actions that could include adjustments to HVAC units and repairs, such as for broken windows, where completion is required no later than 12 hours prior to testing. Verification will be provided as signed/initialed below or initialed on a log sheet, to be provided.
3. **PRIOR NOTIFICATIONS:** Notices will be distributed to all tested, non-tested dwellings and posted in publicly accessible areas such as in corridors, elevators and offices in a timely manner, no later than required by local law for gaining access to a dwelling or not later than the day before testing.
4. **ACCESS:** Access will be provided to each location being tested within a building, with intent to access all locations within a building on the same day for both the event of placing test devices, and a second event for retrieving test devices.

A valid measurement at all test locations in each building is required. There is a possibility of delays and additional expense when test locations are not readily accessible or where requirements for *closed-building conditions* are not observed.

Client: Edina Public Schools

Building: Edina High School, South View Middle School, Cornelia Elementary School, Transportation Center

Name: ERIC HAMILTON

Signature: 

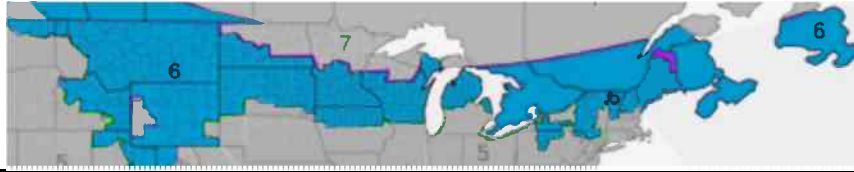
Date: 3/7/24

Appendix F

Average Building Operating Conditions Comparison

Initial Short-Term Radon Testing

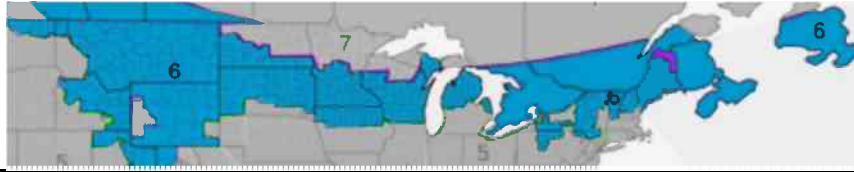
Climate Zone 6 (includes Southern MN)



		Annual Averages			During the Test
		24 Hour	Daytime	Daytime 9-Month	Prevailing During the Test
Operating Condition	Outdoor Temperature and Weather Conditions	45 °F	50 °F	N/A	Average: 36 °F Minimum: 27 °F Maximum: 54 °F >
	Heating Conditions	75%	66%	88%	100%
	Cooling Conditions	-	16%	11%	0%
	Mixed Conditions	25%	16%	-	0%
Normal Operating Condition		<ul style="list-style-type: none"> • Heating conditions • No variance in outdoor air ventilation 			<ul style="list-style-type: none"> • Heating conditions • No variance in outdoor air ventilation • Snow or ice present outdoors
Condition less likely to inhibit characterization of a radon hazard		<ul style="list-style-type: none"> • Heating and air distribution systems active 			<ul style="list-style-type: none"> • Heating and air distribution systems active

Continuous Radon Monitoring

Climate Zone 6 (includes Southern MN)



		Annual Averages			During the Test
		24 Hour	Daytime	Daytime 9-Month	Prevailing During the Test
Operating Condition	Outdoor Temperature and Weather Conditions	45 °F	50 °F	N/A	Average: 40 °F Minimum: 26 °F Maximum: 51 °F >
	Heating Conditions	75%	66%	88%	100%
	Cooling Conditions	-	16%	11%	0%
	Mixed Conditions	25%	16%	-	0%
Normal Operating Condition		<ul style="list-style-type: none"> • Heating conditions • No variance in outdoor air ventilation 			<ul style="list-style-type: none"> • Heating conditions • No variance in outdoor air ventilation • Snow or ice present outdoors
Condition less likely to inhibit characterization of a radon hazard		<ul style="list-style-type: none"> • Heating and air distribution systems active 			<ul style="list-style-type: none"> • Heating and air distribution systems active

Appendix G

MDH Reporting Form

School Radon Testing Reporting Form

According to Minnesota Statute 123B.571 subd. 3, a school district that has tested its school buildings for the presence of radon shall report the results of its tests to the Department of Health. Please use this form to submit information about the most recent round or cycle of testing conducted for each building.

Instructions

1. Complete one form for each building tested. In this case, a building is defined as an occupied facility with a unique address. This includes administrative buildings.
2. Include this form, raw data (e.g. laboratory report) and a building map.
3. Submit this form when all work is completed for a round of testing. This includes reporting to the school board, and follow-up testing and post-mitigation testing, if applicable.
4. Email information to health.indoorair@state.mn.us.

Contact Information

(Submitting this report)

Name _____

Mailing Address _____

Phone _____ Email _____

Person(s) Deploying or Retrieving Test Devices¹

Name _____ Organization/Company _____

Name _____ Organization/Company _____

Name _____ Organization/Company _____

School Board Reporting

Were all the results reported at a school board meeting? Yes No

¹ List all individuals that deployed (placed) or retrieved (picked up) test devices including initial, follow-up, and post-mitigation testing. Additional names can be added to notes at end of this form.

Initial Radon Testing

School Building Name _____

School District & District Number _____

Building Address _____

Test Kit Manufacturer _____ Device name _____

Date of Kit Retrieval (MM/DD/YY) _____ Length of Test (days) _____

How many rooms were tested? _____

Does the test period include weekends? Yes No

Does the test period include school breaks or holidays? Yes No

Was HVAC operating under occupied conditions? Yes No

Were test devices deployed in all occupied and intended to be occupied rooms in contact with the ground, and, if applicable, 10% of upper floor rooms? Yes No

Were valid measurements obtained in all occupied and intended to be occupied rooms in contact with the ground, and, if applicable, 10% of upper floor rooms?² Yes No

If no, were all results obtained under 2.0 pCi/L **and** were there sufficient valid measurements obtained that allowed for no further testing?³ Yes No

How many rooms had results ≥ 4 pCi/L? _____

² This includes rooms, offices, classrooms, and other general use areas. Ground contact means: 1) rooms that have floors or walls in contact with the ground; and 2) rooms that are closest to the ground over untested ground-contact locations, such as a crawl space, utility tunnel, parking garage and other non-habitable space that is in contact with ground. Intended to be occupied rooms are locations where there are plans to occupy rooms even though they are unoccupied at the time of the testing. In addition, if the building has upper floors, at least 10% of these rooms must be tested.

³ Section 6.2 of the ANSI/AARST standard allows for a specific small number of invalid measurements (e.g., test kits missing, damaged, etc) if all the valid test results were under 2.0 pCi/L. Review this section of the standard and evaluate how many rooms needed testing and how many had valid results. If there were too many invalid results, this means additional testing was required in these locations and answer this question as 'no'.

Follow-up Testing, Mitigation, & Post-Mitigation Testing

If one or more rooms tested ≥ 4 pCi/L, please answer the questions below.

How many rooms had follow-up testing? _____

Number of rooms with follow-up results:

≥ 4 pCi/L _____ < 4 pCi/L _____

Of the rooms that had test results ≥ 4 pCi/L, how many rooms were:

mitigated by diluting or pressurizing the soil or indoor air

(not active soil depressurization)? _____

mitigated by installing active soil depressurization system(s)? _____

reduced by adjusting the HVAC system? _____

Individual who installed mitigation

Name _____ Organization/Company _____

What was the cost of the installation and/or HVAC service work, to mitigate radon? _____

What is the known or anticipated annual operating cost of mitigation (estimate)? _____

After radon mitigation, how many rooms were re-tested?⁴ _____

Post-mitigation results (# of rooms):

≥ 4 pCi/L _____ < 4 pCi/L _____

Notes

Minnesota Department of Health | Environmental Health | Indoor Air Unit
health.indoorair@state.mn.us

www.health.state.mn.us

June 2021

To obtain this information in a different format, call: 651-201-4601.

⁴ The building must be tested, to verify reduction and ensure mitigation has not increased radon in rooms that used to be low.

XI.E. Kids Club Update



Board Meeting Date: 5/13/2024

Title: Kids Club Update

Type: Information

Presenter(s): Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships

Description: The following information is an update as of May 8, 2024, on the number of Kids Club contract requests and waitlist information for the 2024-2025 school year.

- Total 2024-2025 school year contract requests = 1,375
- Total number of accepted contracts = 996
- Total number of pending contracts = 379
- Total number of self-removed contracts = 0

Seventy-two percent (72%) of contracts requested have been accepted, as compared to 68% this time last year and 42% the year prior. This increase is a result of our staff recruitment and retention efforts. In 2023-24, we continued to partner with a local staffing agency to implement an effective hiring strategy. Our recruitment plan focuses on three key objectives to make sure we are reaching, attracting, and hiring candidates efficiently:

1. Advertisements on dozens of job boards to build a strong pipeline of qualified candidates.
2. Recruiters who call and screen each candidate.
3. A dedicated Edina Public Schools employee who interviews the strongest candidates before offering them the job.

This was our second year working with this local staffing agency. Given the success of our partnership, we will continue working with them.

Contract acceptance and waitlist notifications were sent via email to families on April 25, 2024. Contract requests will continue to be reviewed and accepted based on staffing and building capacity.

Recommendation: Information only

Desired Outcomes from the Board: N/A

Attachments: N/A