

Work Session

Tuesday, July 25, 2023 5:00 PM

ECC 338 and 350, 5701 Normandale Road, Edina, MN 55424

I. Determination of Quorum and Call to Order

II. Approval of Agenda



School Board Work Session
Tuesday, July 25, 2023; 5:00 PM
ECC Room 338 and 350

I. Determination of Quorum and Call to Order

II. Approval of Agenda

III. Closed Session

- A. Employee Negotiations. Pursuant to Minnesota Statutes section 13D.03, the Board is authorized to vote to move into closed session to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. The Board will vote to move into closed session to discuss labor negotiations and strategy for the District's negotiations with the following bargaining units: teachers.

IV. Action

- A. Long-Term Facilities Maintenance Plan – Fiscal Years 2025-2034

Description: The 2015 legislative session established the Long-Term Facilities Maintenance (LTFM) revenue program for public school districts. To access revenue and receive levy authorization, the School Board must annually adopt a ten-year revenue and expenditure plan that is subsequently submitted to the Commissioner of Education for final review and approval. Also required is a signed "statement of assurances" that all proposed projects and expenditures qualify for LTFM funding. The District administration and its construction partners have reviewed the plan in detail and the administration recommends a ten-year plan that is materially unchanged from the plan adopted by the School Board one year ago.

Presenter(s): Mert Woodard, Director of Business Services

Recommendation: Review the District administration's recommended ten-year Long-Term Facilities Maintenance plan and pass the related resolution.

V. Discussion

- A. 2023-2024 School Board Goals (Draft)

Description: The following is a draft of the 2023-24 school board goals developed based on Board discussion. The goals work to encapsulate priorities identified in a recent work session and Board retreat. Please note that once the 2023-24 Superintendent Goals are discussed and approved, the plan is to incorporate that information into the Board goals for alignment.

Presenter(s): Governance

- B. City/District Elections Partnership Update

Description: Update on the City/District Elections Partnership.

Presenter(s): City/District Committee

- C. New Board Liaison Roles Communication Plan

Description: This is a draft of the suggested plan to roll out communication regarding the new Board Liaison role changes. This plan provides information outreach for all new and existing liaison group leads and group members.

Presenter(s): Julie Greene, Vice Chair

VI. Leadership and Committee Updates

VII. Superintendent Updates

VIII. Adjournment

III. Closed Session

III.A. Employee Negotiations. Pursuant to Minnesota Statutes section 13D.03, the Board is authorized to vote to move into closed session to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. The Board will vote to move into closed session to discuss labor negotiations and strategy for the District's negotiations with the following bargaining units: teachers.

IV. Action

IV.A. Long-Term Facilities Maintenance Plan - Fiscal Years 2025-2034 **Speaker(s):** Mert Woodard, Director of Business Services



Board Meeting Date: 7/25/2023

Title: Long-Term Facilities Maintenance Plan – Fiscal Years 2025-2034

Type: Action

Presenter(s): Mert Woodard, Director, Business Services

Description: The 2015 legislative session established the Long-Term Facilities Maintenance (LTFM) revenue program for public school districts. To access revenue and receive levy authorization, the School Board must annually adopt a ten-year revenue and expenditure plan that is subsequently submitted to the Commissioner of Education for final review and approval. Also required is a signed “statement of assurances” that all proposed projects and expenditures qualify for LTFM funding.


The District administration and its construction partners have reviewed the plan in detail and the administration recommends a ten-year plan that is materially unchanged from the plan adopted by the School Board one year ago.

Recommendation: Review the District administration’s recommended ten-year Long-Term Facilities Maintenance plan and pass the related resolution.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 123B .595 Subd. 4.

Attachments:

1. LTFM Ten-Year Revenue Plan – FY2025-2034
2. LTFM Ten-Year Expenditure Plan – FY2025-2034
3. Estimated Tax Rates for Capital Levies and Debt Service
4. Resolution – Long-Term Facilities Maintenance Ten-Year Plan 2025-2034

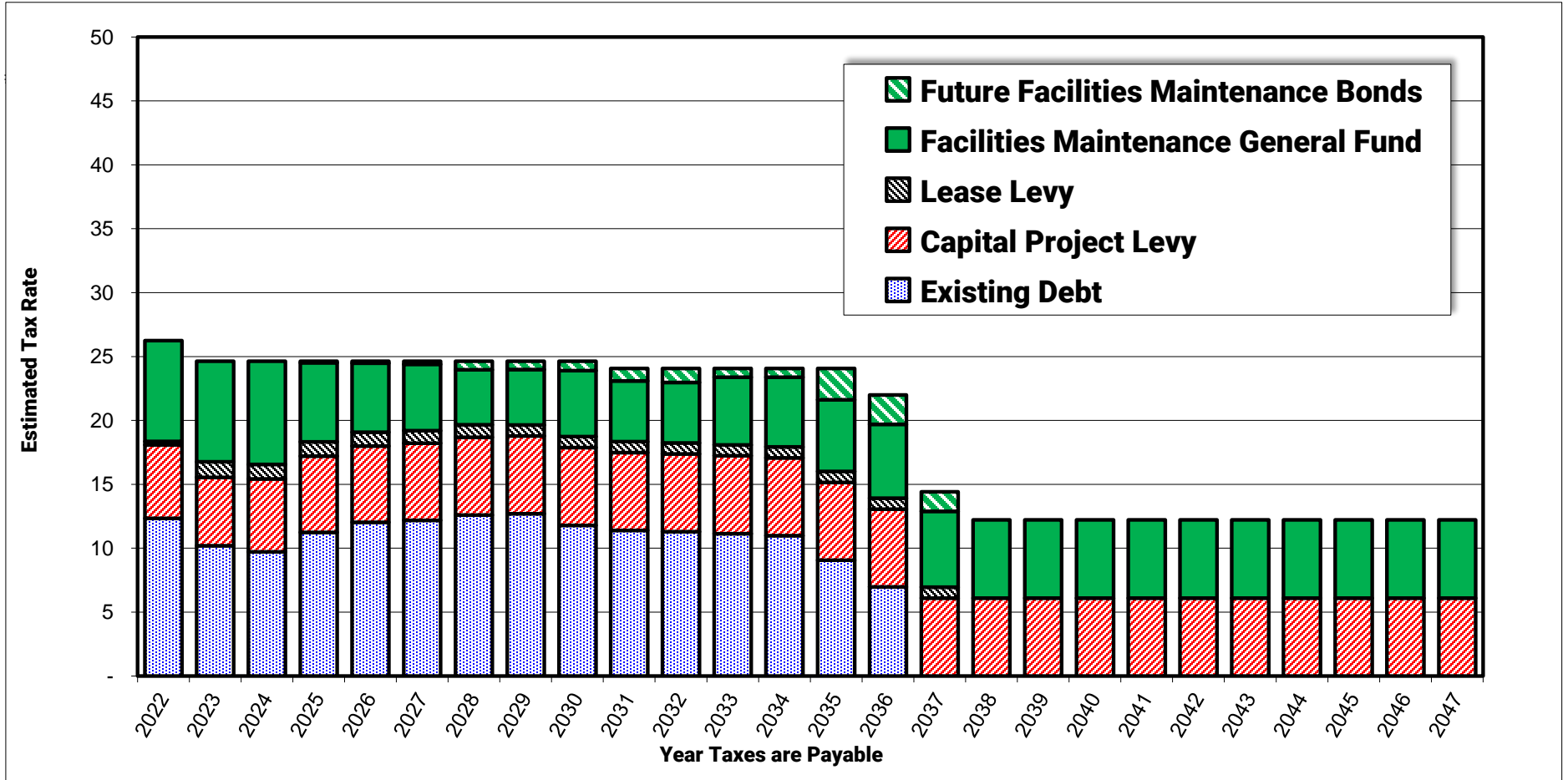
 Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only										ED - 02478-09	
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2021, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.													
District Info.		Enter Information		District Info.		Enter Information		Fiscal Year (FY) Ending June 30					
District Name:		Edina Public Schools		Date:		7/1/2023							
District Number:		0273-01		Email:		mert.woodard@edinaschools.org							
District Contact Name:		Mert Woodard											
Contact Phone #		952-848-4916											
Expenditure Categories		2023 (base year)	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.													
Finance Code		Category (1)											
347	Physical Hazards	\$40,575	\$41,792	\$43,046	\$44,337	\$45,667	\$47,037	\$48,448	\$49,902	\$51,399	\$52,941	\$0	
349	Other Hazardous Materials	\$37,096	\$38,209	\$39,356	\$40,536	\$41,752	\$43,005	\$44,295	\$45,624	\$46,993	\$48,402	\$49,855	
352	Environmental Health and Safety Management	\$192,767	\$198,550	\$204,506	\$210,641	\$216,960	\$223,469	\$230,173	\$237,079	\$244,191	\$251,517	\$259,062	
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$31,603	\$0	\$0	\$0	\$0	\$0	
363	Fire Safety	\$0	\$11,475	\$0	\$0	\$12,723	\$49,380	\$16,355	\$52,897	\$0	\$0	\$0	
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Health and Safety Capital Projects		\$270,438	\$290,026	\$286,907	\$295,515	\$317,103	\$394,495	\$339,272	\$385,501	\$342,583	\$352,860	\$308,917	
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year													
Finance Code		Category (2)											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151													
Finance Code		Category 3 (a)											
355	commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Remodeling for Gender-Neutral Single-User Restrooms													
Finance Code		Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025											
355	Remodeling for gender-neutral single user restroom per site.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Remodeling for Gender-Neutral Single User Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Accessibility													
Finance Code		Category (4)											
367	Accessibility	\$1,136,436	\$3,896,988	\$0	\$0	\$408,720	\$41,150	\$626,933	\$112,848	\$0	\$754,174	\$376,913	
Total Accessibility Projects		\$1,136,436	\$3,896,988	\$0	\$0	\$408,720	\$41,150	\$626,933	\$112,848	\$0	\$754,174	\$376,913	
Deferred Capital Expenditures and Maintenance Projects													
Finance Code		Category (5)											
368	Building Envelope	\$0	\$302,659	\$402,091	\$614,628	\$15,426	\$160,986	\$2,525,721	\$35,265	\$61,319	\$132,219	\$1,221,841	
369	Building Hardware and Equipment	\$38,805	\$46,475	\$92,046	\$425,978	\$1,940,226	\$2,631,398	\$1,271,243	\$231,056	\$616,874	\$264,853	\$118,548	
370	Electrical	\$1,709,199	\$2,580,779	\$988,155	\$1,835,278	\$1,431,314	\$2,025,252	\$436,127	\$33,149	\$242,355	\$0	\$801,527	
379	Interior Surfaces	\$2,749,461	\$2,397,264	\$2,107,549	\$3,111,552	\$2,143,908	\$1,216,656	\$885,665	\$1,021,415	\$990,954	\$1,233,381	\$2,471,336	
380	Mechanical Systems	\$5,414,292	\$984,982	\$2,906,974	\$3,713,795	\$3,148,914	\$200,355	\$268,978	\$2,673,776	\$1,040,828	\$3,621,729	\$2,045,156	
381	Plumbing	\$559,016	\$648,924	\$784,230	\$254,456	\$237,789	\$110,349	\$104,262	\$680,332	\$0	\$333,342	\$505,001	
382	Professional Services and Salary	\$609,795	\$631,138	\$653,227	\$676,090	\$190,842	\$197,521	\$204,435	\$211,590	\$218,995	\$226,660	\$234,593	
383	Roof Systems	\$534,402	\$1,163,688	\$2,088,769	\$849,784	\$1,333,228	\$1,736,823	\$354,353	\$141,060	\$145,997	\$151,107	\$156,396	
384	Site Projects	\$1,248,594	\$347,103	\$1,476,959	\$18,439	\$136,910	\$1,598,527	\$1,322,283	\$2,859,509	\$4,682,678	\$1,282,535	\$68,689	
Total Deferred Capital Expense and Maintenance		\$12,863,564	\$9,103,012	\$11,500,000	\$11,500,000	\$10,578,557	\$9,877,867	\$7,373,067	\$7,887,152	\$8,000,000	\$7,245,826	\$7,623,087	
Total Annual 10-Year Plan Expenditures		\$14,270,438	\$13,290,026	\$11,786,907	\$11,795,515	\$11,304,380	\$10,313,512	\$8,339,272	\$8,385,501	\$8,342,583	\$8,352,860	\$8,308,917	
Fund Balance Section													
Fund 01													
Beginning Fund Balance 01-467-XX		\$378,883	\$0	\$36,455	-\$486,449	-\$486,449	-\$486,449	-\$486,449	-\$486,449	-\$486,449	-\$486,449	-\$486,449	
LTFM Fiscal Year Revenue - Levy		\$9,522,450	\$11,215,006	\$11,906,907	\$9,300,515	\$8,254,380	\$8,013,512	\$6,629,272	\$6,695,501	\$7,977,583	\$7,352,860	\$7,308,917	
LTFM Fiscal Year Revenue - AID if Applicable		\$0	\$0	-\$642,904	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Fiscal Year Revenue Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer OUT if applicable - Special Legislation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Estimated Fiscal Year Expenditures		\$9,901,333	\$11,178,551	\$11,786,907	\$9,300,515	\$8,254,380	\$8,013,512	\$6,629,272	\$6,695,501	\$7,977,583	\$7,352,860	\$7,308,917	
Ending Fiscal Year Fund Balance 01-467-XX		\$0	\$36,455	-\$486,449	-\$486,449	-\$486,449	-\$486,449	-\$486,449	-\$486,449	-\$486,449	-\$486,449	-\$486,449	
Fund 06													
Beginning Fund Balance 06-467-XX		\$6,830,125	\$8,936,630	\$6,825,155	\$12,370,155	\$9,875,155	\$10,835,155	\$8,535,155	\$8,880,155	\$7,190,155	\$8,825,155	\$7,825,155	
LTFM Fiscal Year Bonded Revenue		\$6,475,610	\$0	\$5,545,000	\$0	\$4,010,000	\$0	\$2,055,000	\$0	\$2,000,000	\$0	\$0	
LTFM Fiscal Year Revenue Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Other Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Estimated Fiscal Year Expenditures		\$4,369,105	\$2,111,475	\$0	\$2,495,000	\$3,050,000	\$2,300,000	\$1,710,000	\$1,690,000	\$365,000	\$1,000,000	\$1,000,000	
Ending Fiscal Year Fund Balance 06-467-XX		\$8,936,630	\$6,825,155	\$12,370,155	\$9,875,155	\$10,835,155	\$8,535,155	\$8,880,155	\$7,190,155	\$8,825,155	\$7,825,155	\$6,825,155	
End of worksheet													

PRELIMINARY INFORMATION - FOR DISCUSSION ONLY

Independent School District No. 273 - Edina Public Schools
Estimated Tax Rates for Capital and Debt Service Levies

4 Facilities Maintenance Bond Issues (\$2M to \$6M)
 Wrapped Around Existing Debt
 LTFM Project Costs:
 \$8 million to \$13 million Annual Projects thru FY 2033

Date Prepared: July 13, 2023



INDEPENDENT SCHOOL DISTRICT NO. 273
Edina Public Schools
Edina, Minnesota

BOARD OF EDUCATION
Special Meeting – July 25, 2023

**RESOLUTION ADOPTING THE FISCAL YEAR 2025 TEN-YEAR PLAN FOR THE
LONG-TERM FACILITIES MAINTENANCE REVENUE PROGRAM**

BE IT RESOLVED by the School Board of Independent School District No. 273, Edina, State of Minnesota, as follows:

WHEREAS, to qualify for long-term facilities maintenance revenue, Minnesota statutes 2023, section 123B.595, subdivision 4 states that a school district or intermediate district must annually adopt and approve a ten-year long-term facilities maintenance plan by July 31 for commissioner approval, and

WHEREAS, the District has developed a ten-year long-term facilities maintenance plan consistent with this law.

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 273 approves and adopts the ten-year long-term facilities maintenance plan for fiscal year 2025 as recommended by the District administration.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 273, Edina, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District No. 273, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of the ten-year long-term facilities maintenance plan for fiscal year 2025.

WITNESS MY HAND officially as such Clerk this 25th day of July 2023.

Karen Gabler
School Board Clerk

V. **Discussion**

V.A. 2023-2024 School Board Goals (Draft)

Speaker (s) :
Governance Committee



Work Session Meeting Date: July 25, 2023

Title: 2023-2024 School Board Goals (Draft)

Type: Discussion

Presenter(s): Governance

Description: The following is a draft of the 2023-24 school board goals developed based on Board discussion. The goals work to encapsulate priorities identified in a recent work session and Board retreat.

Please note that once the 2023-24 Superintendent Goals are discussed and approved, the plan is to incorporate that information into the Board goals for alignment.

Recommendation: Discussion only.

Desired Outcome(s) from the Board: Please review the board goals draft below and prepare any questions or feedback.

Attachment(s):

ATTACHMENT 1: 2023-24 School Board Goals Draft

ATTACHMENT 2: 2022-23 School Board Goals Year End Evaluation

Edina School Board 2023-24 Board Goals

BACKGROUND:

The Edina School Board sets board goals annually that align with both the district's strategic plan and our Superintendent's goals and are consistent with the priorities of Edina School District stakeholders.

These goals and priorities consider many factors including, but not limited to:

- Prior year board goals and evaluation
- Superintendent status reporting of the current implementation of the district's current strategic plan
- Annual feedback gathered from students, educators and staff via the yearly Panorama survey
- Feedback gathered from the Core Planning Meeting including the strategic plan monitoring report
- Analysis of items/priorities suggested from individual Board members, students and community members for consideration as initiatives
- Current workload of the district.

In addition, the board collectively considers the following guidelines while developing each year's board goals:

- Be specific, measurable, attainable and realistic to time
- Be reflective of any Board transition of members
- Be front-facing to the community
- Tie to responsibilities of the school board
- Be manageable for a reasonable workload of the school board, administration and our educators
- Build on previous year's goals
- Build trust, respect and accountability among Board members, superintendent and our educators
- Be supportive of current strategic plan and align with superintendent's annual goals
- Financial stewardship

Goal Area One | Strategy A Alignment: Advance Academic Excellence, Growth and Readiness

Board Goal	Lead	Action Items	Measurable Impact	Status
<i>1. Provide oversight and resource allocation to make progress towards our key performance indicators and support student academic needs.</i>	T&L Committee	Driven by superintendent goals, TBD	>Board hears and utilizes the district scorecard starting in Fall 2023 and throughout the 2023-24 school year for oversight and decision making (implementation of curriculum, pathways, budgetary impacts, etc.)	Not started -

Goal Area Two | Strategy B Alignment: Ensure an Equitable and Inclusive School Culture

Board Goal	Lead	Action Items	Measurable Impact	Status
<i>1. Continue leadership towards providing a school culture that enhances learning, identifies and eliminates structural barriers to success and fosters a sense of belonging for all students.</i>	Board	Board continues seeking further understanding, development and continued training on cultural competency equity framework, its impact on policy and embedding this approach into Board oversight and decisions.	>Board effectively embeds cultural competency framework throughout decision-making on the Board.	Not started -
	Policy Committee	Board strives to understand the impact of recent legislative changes that impact district policy	>District policies are aligned with current law to support district	Not started -

		and work to incorporate the changes into policy in a timely fashion.	operations allowing for better outcomes for students.	
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Goal Area Three | Strategy C Alignment: Foster Positive Learning Environment and Whole Student Support

Board Goal	Lead	Action Items	Measurable Impact	Status
<i>1. Ensure students, staff, families and other members of the community experience a positive school climate with a deliberate focus on student, teacher and staff mental health and wellness.</i>	T&L Committee	Driven by superintendent goals, TBD Support administration in limiting new initiatives to provide stability, sustainability and success of existing initiatives.	Reduction in educator stress and increase in favorability of work environment.	Not started -
	Governance Committee	Board implements changes to agreed-upon educator feedback process and guidelines for better oversight and decision making at governance level.	Board, admin and educators aligned in process for educator feedback channels; increased board engagement at school sites increasing knowledge of individual school culture.	Not started -
	Board Liaison Roles	Board member engagement in student community groups to gain a deeper understanding of varying perspectives and	>Board gains a deeper understanding of multiple perspectives of students with the new process.	Not started -

		<p>experiences; evaluate effective ways to bring more student voice to the whole of the Board without barriers.</p> <p>Increase engagement in diverse community groups to elevate varying perspectives and experiences to Board level; evaluate effective ways to bring more diverse voices to the whole of the Board without barriers.</p>	<p>>Student engagement with the Board is elevated.</p> <p>>Board gains a deeper understanding of multiple perspectives of varying cultural groups with the new process.</p> <p>> Cultural liaison community engagement with the Board is elevated.</p>	
	Policy Committee	Board considers school climate concerns and uses it as a lens for all policy review and to identify needed adjustments.	<p>>Board makes policy changes that support a positive school climate.</p> <p>>Focus on student engagement and belonging.</p>	Not started -

Goal Area Four | Strategy D Alignment: Engage Parents, Schools and Community

Board Goal	Lead	Action Items	Measurable Impact	Status
<i>1. Continue to focus on the value and benefit of an Edina public school education, ways in which EPS is defining</i>	District Communications/Board	Board supports district communication work by engaging/creating more opportunities for	> Each board member participates in at least one community-driven	Not started -

<p><i>excellence across the spectrum and communication with the whole Edina community.</i></p>		<p>community members to learn about the benefits of an Edina public school education.</p>	<p>opportunity/engagement experience with a focus on the value of EPS.</p>	
	<p>Vice Chair/ District Communications</p>	<p>Vice Chair works with district communication to support new Board liaison roles with predictable and informative communication to all liaison groups.</p>	<p>> Liaison school district groups are supported by Board, informed of Board activity; Board members stay at governance level in liaison work; Board member workload is more manageable.</p>	<p>Not started ▾</p>
	<p>City Liaisons</p>	<p>Continue proactive engagement with the city to establish deeper partnership, i.e. address potential long term impacts of City of Edina's growth projections and plans on the school district.</p>	<p>> Board gains a better understanding of resident enrollment drivers for governance of district approach/plan.</p>	<p>Not started ▾</p>
	<p>City Liaisons</p>	<p>Continue implementation and monitoring of potential new school board election process and its impact on district resources.</p>	<p>> Potential ew election process is supported by the district, community members and the School Board.</p>	<p>Not started ▾</p>

Goal Area Five | Strategy D Alignment: Develop Leadership Throughout the District

Board Goal	Lead	Action Items	Measurable Impact	Status
<p>1. Continue to maintain Edina's excellence as financial stewards by optimizing budget and ensuring alignment with strategic initiatives.</p>	<p>Finance Committee</p>	<p>Board gains keen awareness around budgeting and programming, how funding gaps are created to maintain a structurally sound budget that aligns with strategic plan.</p> <p>Board makes efforts to show the community the Board's commitment to financial stewardship and its important impact on the district.</p>	<p>> Board participates in a budget training session on alignment that includes board finance committee providing additional info and evaluation of budget and strategic plan alignment.</p> <p>>Community gains better understanding of public education and school funding and impact on the district.</p> <p>> Board hears and considers the administration's recommendation to pass a balanced budget in June 2024 and supports efforts to retain Triple A bond rating.</p>	<p>Not started</p>
<p>2. Board ensures budget allocations align with the strategic priorities of the district.</p>	<p>Finance Committee</p>	<p>Driven by superintendent goals, TBD</p> <p>Board considers the impact of contract negotiations with employee groups.</p>	<p>>Board hears and strongly considers any necessary budgetary decisions and adjustments recommended by administration to support district strategic plan.</p>	<p>Not started</p>
<p>3. Elevate the Edina School Board within the District, State and Nation in order to advocate for the needs of the school community and best meet the</p>	<p>Legislative Action Committee</p>	<p>Board continues state and federal legislative advocacy efforts for public school education funding and policy.</p>	<p>> Board LAC committee implements year 3 of LAC plan, ie, community/student participation, legislative priorities, events, engagement</p>	<p>In progress</p> <p>✓ 2023-24 LAC Committee in place</p>

<p><i>needs of our district stakeholders.</i></p>			<p>>Full board actively participates in LAC efforts, as identified.</p>	
<p><i>4. Continued development of the Board in order to effectively govern for maximum student achievement.</i></p>	<p>Governance</p>	<p>Use established superintendent evaluation process throughout 2023-24 school year.</p>	<p>> The Superintendent evaluation experience is an effective tool for the Superintendent and Board.</p>	<p>Not started</p>
	<p>Chair/ Admin</p>	<p>Streamline calendar to plan for board appearances at events.</p>	<p>Board is informed and able to participate as Board representation at district-wide events.</p>	<p>Not started</p>
	<p>Governance</p>	<p>Onboard any new Board members after election (Nov, 2023).</p>	<ul style="list-style-type: none"> > New board members have the information they need to be successful. > New board members understand their role, established Board process and responsibilities as a Board member. > New board members receive MSBA training. 	<p>Not started</p>

Edina School Board 2022-23 Board Goals End of Year Check _ July 2023

BACKGROUND:

The Edina School Board set goals for the 2022-2023 school year that align with our strategic plan and are consistent with the priorities of Edina School District stakeholders.

These goals and priorities have taken into consideration many factors including, but not limited to:

1. 2021-22 Board goals and evaluation,
2. The Superintendent status reporting of the current implementation of the district's 2020-2027 strategic plan provided to the Board in June, 2022,
3. Feedback gathered from students and staff via the 2022 Panorama survey,
4. Feedback from the district's 2022 Spring Core Planning Meeting including the strategic plan monitoring report,
5. Analysis of items suggested from Board members, students and community members as board/district initiatives, and
6. Current workload of the the district, highlights including:
 - Continued educators support to ensure deep application of LETRS training & best practice literacy instruction,
 - Support for teachers and administrators with the use of FastBridge data,
 - Continued implementation of equity framework,
 - Use of Panorama resources to systematize tier 1 & tier 2 social emotional learning and mental health support,
 - Launch of Dual Language Immersion and Design and launch of comprehensive E-12 Marquee STEAM Programming.

Below is a suggested progress evaluation for the board's year-end check on these goals.

Goal Area One | Strategy A Alignment: Advance Academic Excellence, Growth and Readiness

Board Goal	Lead	Action Items	Measurable Impact	Status
<i>1. Provide oversight and resource allocation to make progress towards our key performance indicators and support student academic needs post-COVID</i>	T&L Committee	Driven by superintendent goals	>Board hears and utilizes the district scorecard starting in Fall 2022 and throughout the 2022-23 school year for oversight and decision making creating pathway baseline data for year to year comparison purposes.	<p>In progress ▾</p> <p>>Board was presented with a district scorecard in October</p> <p>> Outcome: Info to be used in Super/Board 2023-24 goal setting, ie, Follow-up work session planned for ML learners.</p>
	Finance Committee	Driven by superintendent goals	>Board hears and strongly considers any necessary budgetary decisions and adjustments recommended by administration to support student academic needs (see goal 4).	<p>Completed ▾</p> <p>>BRRG process completed; board approved cost containment Feb, 2023</p> <p>Completed ▾</p> <p>>Final budget planned for Board action in June, 2023.</p>

Goal Area Two | Strategy B Alignment: Ensure an Equitable and Inclusive School Culture

Board Goal	Lead	Action Items	Measurable Impact	Status
<i>1. Continue leadership towards providing a school culture that enhances learning, identifies and eliminates structural</i>	Board Chair/ Governance	Board seeks further understanding, development and continued training on	>Board receives additional cultural competencies training in 2022-23.	<p>Completed ▾</p> <p>✓ Board participated in phase of cultural competency training (Aug, 2022)</p>

<p><i>barriers to success and fosters a sense of belonging for all students.</i></p>		<p>cultural competency equity framework, its impact on policy and embedding this approach into Board oversight and decisions.</p>		<p>✓ Board completed next phase of cultural competency training (Jan, 2023)</p>
	<p>Policy Committee</p>	<p>Board commits to approach policy work using tenets of equity framework within the Policy yearly review cycle.</p>	<p>>Board continues making necessary policy changes to support better outcomes.</p>	<p>Completed - ✓ Equity framework to come to Board with Policy 208 (Jan) ✓ Equity framework approved in Policy 208 (June, 2023)</p>
	<p>Board</p>	<p>Continue Board engagement in community and student conversations for deeper understanding of varying perspectives and experiences</p>	<p>>Board makes an effort to attend and engage in community and student-wide conversations about experiences and gains a deeper understanding of multiple perspectives.</p>	<p>Completed - >Board members attended and engaged in One Town, One Family mtgs</p> <p>Completed - >Board liaison roles evaluation + impact discussed at board retreat (Jan, 2023) >Board combines liaison roles + all stakeholder input process for discussion to determine changes (Apr, 2023) >Goal: any changes implemented (June for 2023-24 school year) >Board approved revised liaison roles (June, 2023) for 2023-24 implementation</p>

Goal Area Three | Strategy C Alignment: Foster Positive Learning Environment and Whole Student Support

Board Goal	Lead	Action Items	Measurable Impact	Status
<p><i>1. Ensure students, staff, families and other members of the community experience a positive school climate with a deliberate focus on student, teacher and staff mental health and wellness.</i></p>	<p>Board</p>	<p>Support administration in limiting new initiatives to provide stability, sustainability and success of existing initiatives.</p>	<p>Reduction in educator stress and increase in favorability of work environment.</p>	<p>In progress</p> <ul style="list-style-type: none"> >Board to receive culture and climate report (May, 2023) >Board to use report in Super/Board goal setting at Board Retreat (July) for 2023-24
	<p>Governance Committee</p>	<p>Board determines our role in the district educator feedback process for oversight and decision making at governance level.</p>		<p>Completed</p> <ul style="list-style-type: none"> >Proposal for completing this work to come to full board at 1/24 work session. >Board liaison roles evaluation + impact discussed at board retreat (Jan, 2023) >Board combines liaison roles + all stakeholder input process for discussion to determine changes (Apr, 2023) >Goal: any changes implemented (June for 2023-24 school year) <p>In progress</p> <ul style="list-style-type: none"> >In confer with teachers/admin, Board approved new Educator feedback process and guidelines; implementation set for 2023-24

	Governance Committee	Board explores student leadership opportunities at the board level to elevate student voice to the board.	>Seek more student voice at the board level.	<p>Completed ▾</p> <ul style="list-style-type: none"> ✓ Board LAC includes 3 student leaders for 2022-23 ✓ Board liaison roles evaluation + impact discussed at board retreat (Jan, 2023) >Board combines liaison roles + all stakeholder input process for discussion to determine changes (Apr, 2023) ✓ Goal: any changes implemented (June for 2023-24 school year) <p>In progress ▾</p> <ul style="list-style-type: none"> >Board identified specific Board member role for evaluating student voice optys through liaison work for 2023-24 school year
	Policy Committee	Board considers school climate concerns and uses it as a lens throughout the 2022-23 policy review cycle.	<ul style="list-style-type: none"> >Board makes policy changes that support a positive school climate. >Focus on student engagement and belonging. 	<p>Not started ▾</p> <ul style="list-style-type: none"> >See above (climate report outcomes next steps)

Goal Area Four | Strategy D Alignment: Engage Parents, Schools and Community

Board Goal	Lead	Action Items	Measurable Impact	Status
<i>1. Continue to focus on the value and benefit of an Edina public school education, ways in which EPS is defining excellence across the spectrum and communication with the whole Edina community.</i>	District Communications/Board	Board supports district communication work by engaging/creating more opportunities for community members to learn about the benefits of an Edina public school education.	> Board participates in at least 7 community-driven opportunities with focus on the value of EPS.	<p>In progress</p> <ul style="list-style-type: none"> ✓ District funding presentation at morning Rotary ✓ Showcase LAC work + impact at Core Planning Mtg ✓ Board members attend State of the City/Schools event ✓ Board attends/speaks at EPS graduation
	City Liaisons	Better, pro-active engagement and partnership with the city such as potential long term impacts of City of Edina's growth projections and plans on the school district.	> Board gains a better understanding of resident enrollment drivers for governance of district approach/plan.	<p>In progress</p> <ul style="list-style-type: none"> ✓ School City partnership committee formed; regular meetings scheduled monthly ✓ School City partnership committee focus/agenda plan to expand for 2023-24 to long term planning

Goal Area Five | Strategy D Alignment: Develop Leadership Throughout the District

Board Goal	Lead	Action Items	Measurable Impact	Status
<i>1. Continue to maintain Edina's excellence as financial</i>	Finance Committee	Board gains keen awareness around	> Board participates in budget training session on alignment that includes	Not started

<p><i>stewards by optimizing budget and ensuring alignment with strategic initiatives.</i></p>		<p>budgeting and programming, how funding gaps are created to maintain a structurally sound budget that aligns with the 2022-2027 strategic plan.</p>	<p>board finance committee providing additional info and evaluation of budget and strategic plan alignment</p> <p>> Board hears and considers the administration's recommendation to pass a balanced budget in June 2023 aligned with the 2022-2027 strategic plan.</p>	
<p><i>2. Elevate the Edina School Board within the District, State and Nation in order to advocate for the needs of the school community and best meet the needs of our district stakeholders.</i></p>	<p>Legislative Action Committee</p>	<p>Board continues state and federal legislative advocacy efforts for public school education funding by following year 2 of the LAC plan.</p>	<p>> Board LAC committee implements year 2 of LAC plan including increased community and legislative engagement.</p> <p>>Full board actively participates in LAC efforts, as identified.</p>	<p>Completed ▾</p> <ul style="list-style-type: none"> ✓ LAC Plan, Platform & Goals approved (Dec 12 Board mtg) ✓ LAC plan implemented with high participation (Board, community, students, staff) ✓ LAC 2023-24 set for phase 3 implementation
	<p>Communications Committee</p>	<p>Board continues next phase of Board Communication Plan implementation that include efforts to educate community on Board-related topics</p>	<p>>Greater community understanding of school board operations and public school financing.</p>	<p>Completed ▾</p> <ul style="list-style-type: none"> ✓ School Board operations video live on Website/Oct 2022
	<p>Board</p>	<p>Board participates in leadership opportunities at local and national meetings/conferences (MSBA, AMSD, etc.) to elevate work of the board</p>	<p>>Board participates in at least 3 <i>new</i> opportunities that work to increase awareness of work the board is doing to advance student achievement and other key tenets of our strategic plan.</p>	<p>Completed ▾</p> <ul style="list-style-type: none"> ✓ AMSD Panel for Legislative Action Committee work, August 2022 ✓ MSBA Panel for Legislative Action Committee work, Sept,

		and successes in the district.		2022 <ul style="list-style-type: none"> ✓ Board member presented at National Superintendent Conference ✓ Participation in County-wide opportunity on collaborative mental health solutions
3. Continued development of the Board in order to effectively govern for maximum student achievement.	Governance	Finish roll-out of new superintendent evaluation process and steps throughout 2022-23 school year.	> The Superintendent evaluation process is effective and efficient for the Superintendent and all Board members at all steps.	Completed ✓ <ul style="list-style-type: none"> ✓ Phase 1, June 2022 ✓ Phase 2, Aug, 2022 ✓ Mid-Year Eval completed (Feb, 2023) ✓ End of year Eval (June, 2023)
	Communication Committee	Finish implementation of 2021-22 Board Communication and engagement plan.	> Completion and full implementation of Board Communication and engagement plan and goals of communication plan are met (i.e. the community understands the role of the board)	Completed ✓ <ul style="list-style-type: none"> ✓ Phase 1, Oct, 22
	Board/Admin	Creation of a calendar of events to plan for board appearances at events.		In progress ✓ <ul style="list-style-type: none"> ✓ Admin increased visibility of school and community wide events for Board on shared calendar >Board to discuss viability of specific calendar this
	Chair/Vice Chair	Potential creation of working plan calendar document to guide board in upcoming discussions	> All board members have the information they need to be successful.	Completed ✓ <ul style="list-style-type: none"> ✓ Working 2022-23 calendar provided to Board, Sept, 22

			> All board members understand their role.	
	Chair/Vice Chair/Board	Clarity around board priorities and how it relates to general board capacity and individual board member capacity.	> Board work bandwidth is manageable and efficient for all Board members.	Completed ✓ ✓ Board received prep materials at work session 11/14; ✓ Discussion on agenda at Board retreat, Jan 2023 ✓ Discussion on Board liaison roles planned (April, 2023) >New Board liaison roles for efficiency and effectiveness approved by Board (June, 2023)

Parking Lot:

- Follow-up work session on ML learners (Spring 2023)
- Work session on updated process for kids club applications; update on expected hiring and capacity for 2023-2024 school year (Spring 2023)
- Board needs to discuss viability and interest in the creation of a calendar of events to plan for board appearances at events.
- Are there other items from the board communications plan/ad hoc that need to be accomplished?
- What type of budget training is the board interested in? More granularity/direction around board goal 5.1.
- Class size discussion/open enrollment/resident enrollment
- Follow-up on substitution rates/how incentive is working
- Travel opportunities and equity



Board Meeting Date: 7/25/2023

Title: City/District Elections Partnership Update

Type: Discussion

Presenter(s): City-District Committee

Description: Update on the City/District Elections Partnership.

Desired Outcome(s) from the Board: No advance preparation needed; receive report and engage in dialogue.

Recommendation: No recommendation at this time

Attachment(s): None

V.C. New Board Liaison Roles Communication Plan



Work Session Meeting Date: July 25, 2023

Title: New Board Liaison Roles Communication Plan

Type: Discussion

Presenter(s): Vice Chair, Julie Greene

Description: The attached is a draft of the suggested plan to roll out communication regarding the new Board Liaison role changes. This plan provides information outreach for all new and existing liaison group leads and group members.

Recommendation: Discussion only.

Desired Outcome(s) from the Board: Please review the communication plan and prepare any questions or feedback.

Attachment(s):

ATTACHMENT 1: Board Liaison Roles Communication Plan

Board Liaison Roles_2023 New Process Communication Plan

July

- Board approved new Board Liaison Roles/Assignments (July 17, 2023)**

August

- Board communication on new roles distributed to all liaison group leads and group members**

1. *Written letter from the Board (week of Aug 21):*

- Explain Board new process and the why behind it
- Explain Board will evaluate new process as part of Board goals for the year
- Explain new communication protocol coordinated by Vice Chair
- Explain Board member assigned to liaison group remains group's representative for ongoing information/feedback sharing throughout year
- Share liaison role assignment chart
- Share what the Board's action steps will be:
 - Board member will connect with liaison group lead
 - Board member representative can present (slides) to all members of liaison group for greater understanding of new liaison roles
 - Monthly Board Update communication to follow

2. *Short visual communication message from Board/2 members (Aug 28):*

- Thank groups for their continued advocacy and commitment to students, explains new Board liaison roles (hope you received the email), cheers to the first day of school and a great school year ahead.

3. *Individual Board members reach out to their assigned liaison group (by Sept 1):*

- Email, call, offer to meet to answer questions, set expectations, schedule when Board members will be at meetings, offer to present the new process, explain representation, onboard new groups, etc.

September

- Board members continue to communicate to assigned liaison groups**
- Vice Chair facilitates Monthly Board Update via district communications**

1. Parent Leadership Council meeting (September 12)

- Board member/Greene presents process to PLC group at first of year meeting and fields questions

2. First Monthly Board Update distributed week of regular Board mtg (w/o Sept 11)

VI. **Leadership and Committee Updates**

VII. **Superintendent Updates**

VIII. **Adjournment**