



WATFORD CITY - CITY COUNCIL MEETING

March 2, 2026 at 6:00 PM

City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854

AGENDA

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Public Comment Period**
- 5. Approve Minutes**
 - A. 2026-02-02 Regular Meeting
2026-02-18 Special Meeting
- 6. Liquor License Public Hearing - The Foxhole by HM's Steakhouse**
 - **Open Public Hearing**
 - **Close Public Hearing**
 - **Motion to Approve/Deny Application**
- 7. Show Cause Hearing Update - Extension and Set New Hearing Date**
- 8. Rough Rider Center Update**
 - A. Johnson Controls Service Agreement
- 9. Golf Course Update**
- 10. McKenzie County Sheriff Department 911 Proposal Project Presentation**
 - A. Letters of Support
 - B. 911 Lines in 2025
 - C. Equipment Upgrade Quotes
 - D. State Radio Contract 2025-2027
 - E. Communications Tech 2026 Wage Breakdown
 - F. Projected Training Requirements for 911 Communications
 - G. Quality Assurance Reports
 - H. Closing Statement
- 11. Police Department Report - Chief Jesse Wellen**

- A. Decommission the following Police Dept vehicles:
 - Unit 17 - 2016 Chevy Tahoe
 - Unit 18 - 2016 Chevy Tahoe
 - Unit 24 - 2018 Chevy Tahoe
 - Unit 25- 2018 Chevy Tahoe

- B. WCPD 2025 Annual Report

12. Planning Commission

- A. 2026-02-23 Agenda
2026-02-23 Minutes

- 1. Division of Land Application - Simple Lot Split submitted by Stenehjem Development, LLP
- 2. Division of Land Application - Boundary Line Adjustment submitted by Robinson Property & Holdings, LLC & Watford City Center, LLC

- B. Building Permit Records

13. COMMITTEE REPORTS/MINUTES

14. CHAIRMAN SANFORD COMMITTEE REPORTS

15. Cemetery

16. Street, Walks, Lights

17. Ambulance/Fire Department

- A. Fire Department Year-End Report

18. Additions to Agenda

19. CHAIRMAN CHAVEZ COMMITTEE REPORTS

20. Water, Sewer, Garbage

21. JDA Report

22. Additions to Agenda

23. CHAIRMAN RENVILLE COMMITTEE REPORTS

24. Machinery and Equipment

25. Ordinance

- A. 2025-02-23 Minutes

- 1. Open Records Policy
- 2. First Reading on an Ordinance Amending Section 7-408 of Article 4, Chapter 7 - Relating to Wildlife Retrieval

- B. Second Reading of Ordinance #702 Annexing Property to the City of Watford City per Annexation Application submitted by Abby Spalding. (.55 acres - 501 3rd Ave SW parcel 11-28-00100)

- C. Second Reading of Ordinance #703 Adding Section 2-229 to Article 2 of Chapter 2 - Relating to Closing Road Due to Event

- D. Second Reading on Ordinance #704 Amending Section 4-1302 of Article 13, Chapter 4 - Relating to Loud, Disturbing, Unnecessary Noises Prohibited

E. Second Reading on Ordinance #705 Amending Section 4.1, Article 4, Chapter XV - Regarding Floodplain Development

26. Golf Course Board

27. LEC Joint Powers Board

28. McKenzie County Planning & Zoning

29. Additions to Agenda

30. CHAIRMAN SUTER COMMITTEE REPORTS

31. Building

32. Additions to Agenda

33. CHAIRMAN DEVLIN COMMITTEE REPORTS

34. Personnel

A. Annual Step Increases: Tahlia Norman 201-1; Melanie Fitzwater 200-5; Tony Carmichael 104-6.

35. Ways, Means, Finance

A. 2026-02-23 Minutes

1. Police Department Server Request - City Improvement Fund - Approx \$20,000
2. Police Department Vehicle Request - Vehicle Replacement Fund
3. Rough Rider Center Requests
 - a. Washer & Dryer Install Quote - Titanium - Deferred Maint Fund
 - b. Naming Rights Fund
 - Pitching Timer
 - Pro Turtle Backstop
4. February GPT Transfers
5. Investments - 1 month renewal
6. Monthly Financials
 - Cash Report
 - Expenditure Report
 - Revenue Report
 - Monthly Transfers

36. Lodging Tax Committee

37. Public Technology

38. Airport

39. Home Rule Charter

40. Wolf Run Village Board

41. Additions to Agenda

42. CHAIRMAN BULZOMI COMMITTEE REPORTS

43. Roughrider Fund

A. 2026-02-23 Minutes & Packet

1. Business Startup & Expansion Forgivable Loan - Fiesta En Mexico
2. Build Grant - Watford City Park District - Hunter's Run Community Park
3. Build Grant - WCHS Cultural Fair - Long X Arts Foundation
4. JPA for Flex Pace/Pace Revolving Loan Fund with Tri-County Regional Development Council
5. Approve Offering Round 2 Enhancement Grants - March - May
6. Cat Fix Foundation - Deny previous request (event cancelled)

44. Board of Health

45. Pest/Forestry/Vector

46. Franchise

47. Additions to Agenda

48. STAFF REPORTS

49. Mayor

50. City Administrator

- A. Watford City Downtown Redevelopment CMAR Contracts
- B. JLG Architects Amendment No. 02 (Girls Softball Field Project)
- C. JPA Between City of Watford City and The McKenzie County Public School District No. 1 on the Compensation of the CD Phase, Bidding, and Construction Administration Contract with JLG Architects

51. Superintendent of Public Works

- A. 2026 Mowing Contracts
 - Golf Course Grass Maintenance
 - Cemetery and ROW Grass Maintenance

52. City Engineer

- A. AE2S Task Order No. 61 (Professional Services - Task Order Edition)
- B. AE2S Task Order No. 62 (WRRF Improvements Construction Engineering)
- C. Award 2027 Street & Utility Reconstruction Project Design
- D. 2026 CIP Update

53. Community Development Department

54. City Attorney

- A. Resolution 2026-06 - Resolution to Accept Payment for Real Property According to JPA between Housing Authority of Watford City and City of Watford City, North Dakota
- B. Lawsuit Update - Treloar & Burke
- C. Lawsuit Update - Fruchey

55. NEW BUSINESS

56. APPROVAL OF BILLS

57. INFORMATION

- A. Special City Council Meeting - Thursday, March 12th at 5:15 pm
- B. Theodore Roosevelt Expressway Update

58. ADJOURNMENT