



# **WATFORD CITY - CITY COUNCIL MEETING**

**October 13, 2025 at 6:00 PM**

**City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854**

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## **AGENDA**

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Public Comment Period**
- 5. Approve Minutes**
  - A. 2025-09-02 Regular Meeting  
2025-09-22 Special Meeting  
2025-09-22 Special Meeting - Final Budget Hearing
- 6. Rita Olson, City Assessor - Application for Abatement or Refund of Taxes**
  - **Wolf Run Village**
    - **Lot 2, BLock 1 - 82-86-00200**
- 7. Rough Rider Center Update**
- 8. Golf Course Update**
- 9. Police Department Report - Chief Jesse Wellen**
- 10. Planning Commission**
  - A. 2025-10-01 Agenda  
2025-10-01 Minutes
    1. Land Use Application - Zone Change submitted by Glen & Annette Beard,  
Matthew & Kathleen Beard
  - B. Building Permit Records
- 11. COMMITTEE REPORTS/MINUTES**
- 12. CHAIRMAN SANFORD COMMITTEE REPORTS**
- 13. Cemetery**
- 14. Street, Walks, Lights**
- 15. Ambulance/Fire Department**
- 16. Additions to Agenda**

**17. CHAIRMAN CHAVEZ COMMITTEE REPORTS**

**18. Water, Sewer, Garbage**

A. 2025-10-09 Meeting

1. Basic Asset Inventory Assessment Presentation

**19. JDA Report**

**20. Additions to Agenda**

**21. CHAIRMAN RENVILLE COMMITTEE REPORTS**

**22. Machinery and Equipment**

**23. Ordinance**

**24. Golf Course Board**

**25. LEC Joint Powers Board**

**26. McKenzie County Planning & Zoning**

**27. Additions to Agenda**

**28. CHAIRMAN SUTER COMMITTEE REPORTS**

**29. Building**

A. 202-09-26 Meeting

1. The Good Kids Branding
2. Rough Rider Center - RTC Camera Quote
3. Opinion of Counsel - Veeder Estates Title Issue

**30. Additions to Agenda**

**31. CHAIRMAN DEVLIN COMMITTEE REPORTS**

**32. Personnel**

A. 2025-10-08 Meeting

1. Jessica Kirchoffner - Step Increase
  - Category 105, Step 6
  - Effective October 1, 2025
  - New anniversary date October 1
2. Christmas Holiday Schedule Adjustment
  - December 24th - Close 1:00
  - Closed December 25 & 26
3. October Step Increases:  
Lukas Russell K-3; LeAnne Voll I-5; Jesse Wellen B-11; Korey Lass D-4; Andrew Langowski E-10.

**33. Ways, Means, Finance**

A. 2025-10-08 Meeting

1. RTC Access Control Purchase

**34. Lodging Tax Committee**

A. 2025-09-29 Meeting

**35. Public Technology**

**36. Airport**

**37. Home Rule Charter**

**38. Wolf Run Village Board**

**39. Additions to Agenda**

**40. CHAIRMAN BULZOMI COMMITTEE REPORTS**

**41. Roughrider Fund**

A. 2025-10-01 Meeting

1. Lund Oil Inc - Flex Pace Application

2. Express Laundry - Business Flex Pace - Pace Interest Buy Down Match Grant

**42. Board of Health**

**43. Pest/Forestry/Vector**

**44. Franchise**

**45. Additions to Agenda**

**46. STAFF REPORTS**

**47. Mayor**

**48. City Administrator**

**49. Superintendent of Public Works**

**50. City Engineer**

A. Construction Engineers, Inc Pay Application #25 - New Public Works Facility  
\$22,138.25

B. Knife River Pay Application #2 - 2025 Concrete Pavement Repairs - \$176,020.58

C. Colby 2022, LLC - Dollar General Warranty Bond Release

D. Brosz Engineering Task Order No. WC 25-05A (2026 Water Main Replacement -  
Phase 1 Survey & Planning) not to exceed \$44,295

E. Brosz Engineering Task Order WC25-06 (12th St NE & 4th Ave NE Intersection)

- Base Task Order not to exceed \$60,000

- Base + Option 1 not to exceed \$112,000

F. Permission to advertise for 2026 Concrete Repair and Joint Sealing Engineering  
Services RFP

**51. Community Development Department**

A. Good Kids Brand Presentation

**52. City Attorney**

A. Lawsuit Update - Treloar & Burke

B. Potential Litigation - Speedy Cab

53. **NEW BUSINESS**

54. **APPROVAL OF BILLS**

55. **INFORMATION**

A. Theodore Roosevelt Expressway Quarterly Report

56. **ADJOURNMENT**