



WATFORD CITY - CITY COUNCIL MEETING

November 4, 2024 at 6:00 PM

City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854

AGENDA

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approve Minutes**
 - A. Minutes 2024-10-07 & 2024-10-16
- 5. Dangerous Building Hearing (Continuation from 10-7-2024) 210 & 214 24th Ave NE**
 - A. Building Inspector Report
- 6. Mary Gumke - Fireworks Request Parade of Lights - November 29, 2024**
- 7. Rough Rider Center Update**
- 8. Golf Course Update**
- 9. Police Department Report - Chief Jesse Wellen**
- 10. Planning Commission**
 - A. 2024-10-28 Agenda & Minutes
 1. Land Use Application: Zone Change - Submitted by Michael & Alyssa Pollock (909 11th St SW)
 2. Division of Land Application, Minor Plat: Revisionary Parcel Map - Submitted by David Thorpe Trust (3305 & 3309 11th Ave NE)
 3. Land Use Application: Zone Change - Submitted by Reservation Telephone Cooperative (512 4th St SW)
 4. Division of Land Application - Subdivision Preliminary Plat: Iron Fox Subdivision - Submitted by Iron Fox LLC (Lot 2 (11-30-00200) & Lot 3 (11-30-00300))
 - B. Building Permit Records
- 11. COMMITTEE REPORTS/MINUTES**
- 12. CHAIRMAN SANFORD COMMITTEE REPORTS**
- 13. Cemetery**
- 14. Street, Walks, Lights**

15. **Ambulance/Fire Department**
16. **Additions to Agenda**
17. **CHAIRMAN CHAVEZ COMMITTEE REPORTS**
18. **Water, Sewer, Garbage**
19. **JDA Report**
20. **Additions to Agenda**
21. **CHAIRMAN RENVILLE COMMITTEE REPORTS**
22. **Machinery and Equipment**
23. **Ordinance**
 - A. Second Reading on Ordinance 666 Amending Section 1-103 of Article 1 of Chapter 1 - Relating to Division of City into Precincts
24. **Golf Course Board**
25. **LEC Joint Powers Board**
 - A. 2024-10-09 Minutes
26. **McKenzie County Planning & Zoning**
27. **Additions to Agenda**
28. **CHAIRMAN SUTER COMMITTEE REPORTS**
29. **Building**
30. **Additions to Agenda**
31. **CHAIRMAN DEVLIN COMMITTEE REPORTS**
32. **Personnel**
 - A. 2024-10-29 Minutes
 1. Golf Course Equipment Manager Job Description (Category J)
 2. Pro Shop Job Description Amendments
 - Assistant General Manager (Category J)
 - Customer Service Assistant (Category K)
 3. Approve Kaleigh Carmichael - FT Customer Service Assistant/RRC Events Operation Coordinator (Category K)
 4. Approve Hong Zhao Seasonal Employment - Assistant General Manager (Category J) start date to be determined in Spring of 2025
 5. 2025 BC/BS Rate Update
 6. November Step Increases: Josh McGoven (7 years) - H-9; Rita Olson (12 years) F-7; Peni Peterson (17 years) C-12; Shaun Schatz (2 years) G-7.

New Hires: Hosanna Patten (Public Works)
Resignations: Jodas Talley (Golf Course)
33. **Ways, Means, Finance**

- A. 2024-10-29 Minutes
 - 1. October GPT Transfers
 - 2. Investment Maturities
- B. Monthly Financial Reports
 - Cash Report
 - Revenue Report
 - Expenditure Report
 - October Tax Distribution Transfers

34. Lodging Tax Committee

- A. 2024-10-30 Minutes

35. Public Technology

36. Airport

37. Home Rule Charter

38. Wolf Run Village Board

39. Additions to Agenda

40. CHAIRMAN BULZOMI COMMITTEE REPORTS

41. Roughrider Fund

- A. 2024-10-28 Minutes

- 1. Community Build Grant/Enhancement - WCHS Student Council (Community Christmas Tree)
- 2. Business Start-up & Expansion Forgivable Loan Application - McKenzie County Farmer (Denied by RRF)

42. Board of Health

43. Pest/Forestry/Vector

- A. 2024-10-22 Minutes

- B. Motion to Apply for Tree Grant - up to \$25,000 (Tree Removal Grant)

- C. 2024 Tree City USA Application for Certification

44. Franchise

45. Additions to Agenda

46. STAFF REPORTS

47. Mayor

- A. Appointments: Tricia Sundeen - Lodging Tax Committee, 4-year term until 6/30/2028
- B. Aerial Pesticide Application Approval

48. City Finance Director

49. City Administrator

50. Superintendent of Public Works

A. Request to Sell Mosquito Fogger to City of Alexander - \$2500

51. City Engineer

A. Request to Advertise for Engineering Services (2025 Chip Seal)

B. Request to Advertise for Engineering Services (2025 Concrete Repairs)

C. Pay Application No. 20 - Construction Engineers (Watford City New Public Works Facility) \$29,206.00

52. City Assessor

53. Community Development Department

54. City Attorney

A. Contract Services - Attorney Emily Ramage Geltel, Ramage Geltel Law Firm - \$275/hour + mileage

55. NEW BUSINESS

56. APPROVAL OF BILLS

57. INFORMATION

A. The December City Council Meeting will be held Tuesday, December 3rd.

B. Special Meeting - (date to be determined) potentially November 7, 8, or 12.

C. Wolf Pup Daycare Ribbon Cutting Ceremony - November 13th at 10:00 am

58. ADJOURNMENT