



WATFORD CITY - CITY COUNCIL MEETING

September 3, 2024 at 6:00 PM

City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854

AGENDA

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approve Minutes**
 - A. 2024-08-05 & 2024-08-20
- 5. Continuation of Dangerous Building Hearing - 3309 & 3305 11th Ave NE**
- 6. Continuation of Flood Damage Ordinance Hearing - 301 10th St SE**
- 7. Dangerous Building Hearing - 210 & 214 24th Ave NE**
- 8. Rough Rider Center Update**
- 9. Golf Course Update**
 - A. Huntington Turf Equipment Lease Agreement
- 10. Police Department Report - Chief Jesse Wellen**
- 11. Planning Commission**
 - A. 2024-08-26 Agenda
2024-08-26 Minutes
 1. Land Use Application - Variance - Submitted by Byron Carrera (313 3rd Ave NE)
 2. Land Use Application - Zone Change Submitted by Catuli Academy (908 14th St SW)
 3. Land Use Application - Conditional Use Permit Submitted by Church of Epiphany (112 6th Ave NE)
 4. Division of Land Application - Minor Plat for Simple Lot Split Submitted by Shangcheng Development
 - B. Permit Records
- 12. COMMITTEE REPORTS/MINUTES**
- 13. CHAIRMAN SANFORD COMMITTEE REPORTS**
- 14. Cemetery**

15. **Street, Walks, Lights**
16. **Ambulance/Fire Department**
17. **Additions to Agenda**
18. **CHAIRMAN CHAVEZ COMMITTEE REPORTS**
19. **Water, Sewer, Garbage**
 - A. 2024-08-12 Minutes
20. **JDA Report**
21. **Additions to Agenda**
22. **CHAIRMAN RENVILLE COMMITTEE REPORTS**
23. **Machinery and Equipment**
24. **Ordinance**
 - A. 2024-09-03 Minutes
 1. First Reading on an Ordinance Amending Section 1-103 of Article 1 of Chapter 1 - Relating to Division of City Into Precincts
 2. First Reading on an Ordinance Amending Section 8-1905 of Article 19 of Chapter 8 - Relating to Weight, Load, and Cargo Restrictions
 3. First Reading on an Ordinance Amending Section 8-1907 of Article 19 of Chapter 8 - Relating to Definitions
 4. First Reading on an Ordinance Amending Section 6-510C of Article 5 of Chapter 6 - Relating to Rough Rider Center On-Sale Event License
 5. First Reading on an Ordinance Amending Section 6-510B of Article 5 of Chapter 6 - Relating to License - Watford City Golf Course
25. **Golf Course Board**
26. **LEC Joint Powers Board**
27. **McKenzie County Planning & Zoning**
28. **Additions to Agenda**
29. **CHAIRMAN SUTER COMMITTEE REPORTS**
30. **Building**
31. **Additions to Agenda**
32. **CHAIRMAN DEVLIN COMMITTEE REPORTS**
33. **Personnel**
 - A. Annual Step Increase: Greg Richins E-5 (6 yrs); Jodus Talley K-1 (1 yr); Justin McQuiston J-5 (2 yrs).

Staffing Update:
New Hire: Nicole Morton (Admin Asst. Community Dev. Dept)
 - B. 2024-09-03 Minutes
 1. LeAnne Voll - Assistant to Public Works Director

- Category I - Step 4
- 2. Assistant to Chief of Police
 - Category Change - Category J to Category I
- 3. Extend Summer Hours
 - Close at 1:00 on Fridays
 - Reevaluate at the end of the year

34. Ways, Means, Finance

A. 2024-08-27 Minutes

1. Versatile Vehicles 4-year Cart Lease - 75 Carts
2. Golf Course Restroom Septic System Quote - Hovex \$25,500
3. August GPT Transfers
4. Investment Maturities -
 - Reinvest \$100,000 (Water Tank Coating Fund) 6 Months
 - Reinvest \$3,000,000 (Water Enterprise Fund) 1 Year
5. Monthly Financials
 - Cash Report
 - Expenditure Report
 - Revenue Report
 - Monthly Tax Distribution Transfers

B. 2024-08-29 Minutes

1. Resolution No. 2024-13 Resolution Deferring Interest Payment on Special Assessment
2. Rough Rider Center Naming Rights Requests
 - Livewire (production lighting) \$3,839.87
 - Tricorn Audio (wireless microphone) \$1,085

35. Lodging Tax Committee

36. Public Technology

37. Airport

38. Home Rule Charter

39. Wolf Run Village Board

40. Additions to Agenda

41. CHAIRMAN BULZOMI COMMITTEE REPORTS

42. Roughrider Fund

43. Board of Health

44. Pest/Forestry/Vector

45. Franchise

46. Additions to Agenda

47. STAFF REPORTS

48. Mayor

A. Appointments:

- Lindsey Ybarra - Vector and Pest Board - 2-year term to expire 6/30/26
- Larissa Bertram - Rough Rider Fund Committee - 3-year term to expire 9/30/27
- Kenny Liebel - Rough Rider Fund Committee - 3-year term to expire 9/30/27
- Matt Beard - Rough Rider Fund Committee - 3-year term to expire 9/30/27
- Shayla Brown - Housing Authority - 5-year term to expire 9/1/29
- Steve Sanford - Housing Authority - 5-year term to expire 9/1/29

Need: Lodging Tax Committee Member

49. City Finance Director

50. City Administrator

51. Superintendent of Public Works

- A. Agreement for Use of City Garbage Services - Farmers Union Oil Company (2412 128F Ave NW)

52. City Engineer

- A. Pay Application #4 - Strata Corporation (3rd Ave SW Street Reconstruction) \$1,368,815.91
- B. Pay Application #3 - Knife River (Hunter's Run Repair and Completion - Phase I) \$556,914.61
- C. Pay Application #18 - Construction Engineers (Watford City New Public Works Facility) \$109,637
- D. Task Order WC24-01 - Brosz Engineering (14th Ave SE Construction - Phase 1 Planning) not to exceed \$215,165
- E. Task Order - Mountain Plains (GIS Mapping Services) not to exceed \$25,000
- F. Utility Easement and Agreements - Stenehjem Development
 - 1. Drain Field Easement & Water Main Easement - Stenehjem Development, LLP

53. Community Development Department

54. City Attorney

55. NEW BUSINESS

56. APPROVAL OF BILLS

57. INFORMATION

- A. Theodore Roosevelt Expressway 2nd Quarter Report

58. ADJOURNMENT