



# **WATFORD CITY - CITY COUNCIL MEETING**

**August 5, 2024 at 6:00 PM**

**City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854**

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## **AGENDA**

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approve Minutes**
  - A. 2024-07-01 Minutes
  - 2024-07-11 Minutes
- 5. Dangerous Building Hearing (Continued from July 1, 2024)**
  - **3305 & 3309 11th Ave NE**
- 6. Jack Harrow & Stephanie Damron - Appeal of Flood Damage Ordinance Determination**
  - **301 10th St SE Cherry Creek Subdivision**
- 7. Rough Rider Center Update**
- 8. Golf Course Update**
- 9. Police Department Report - Chief Jesse Wellen**
  - A. Police Vehicle #22B Request to Retire and Auction Vehicle
  - B. Animal Trap Fee - \$40.00
  - C. LEC Hallway Painting Project
  - D. McKenzie County Community Coalition Memorandum of Understanding
- 10. Planning Commission**
  - A. 2024-07-29 Agenda
  - 2024-07-29 Minutes
    1. Reversionary Map - McKenzie County Ambulance Service
  - B. Building Permit Records
- 11. COMMITTEE REPORTS/MINUTES**
- 12. CHAIRMAN SANFORD COMMITTEE REPORTS**
- 13. Cemetery**

**14. Street, Walks, Lights**

A. 2024-07-29 Minutes (no action needed)

**15. Ambulance/Fire Department**

**16. Additions to Agenda**

**17. CHAIRMAN CHAVEZ COMMITTEE REPORTS**

**18. Water, Sewer, Garbage**

A. 2024-07-26 Minutes (No action required)

**19. JDA Report**

**20. Additions to Agenda**

**21. CHAIRMAN RENVILLE COMMITTEE REPORTS**

**22. Machinery and Equipment**

**23. Ordinance**

A. 2024-07-24 Minutes

1. Voting Wards (Refer back to Ordinance)
2. Property Control Manual
3. Professional Services Contract Policy

**24. Golf Course Board**

**25. LEC Joint Powers Board**

**26. McKenzie County Planning & Zoning**

**27. Additions to Agenda**

**28. CHAIRMAN SUTER COMMITTEE REPORTS**

**29. Building**

A. 2024-07-24 Minutes (referred to Ways, Means, Finance)

**30. Additions to Agenda**

**31. CHAIRMAN DEVLIN COMMITTEE REPORTS**

**32. Personnel**

A. Step Increases: Mariah Pavek K-9; Ty Trotter J-4; Jayden Uhlich H-3.

Staffing Update:

Resignations: Matt Hooper (PW), Bandy Davis (PD), Cinde Morris (Eng).

New Hires: James Hunt (Police Officer)

B. 2024-07-31 Minutes

1. Amended Job Descriptions

- Administrative Assistant - Community Development Dept
- Electrician I
- Engineer Technician I

- Waste Water Treatment Operator
- 2. Approval to Advertise for an Administrative Assistant - Community Development Department - Category K - Step 0-1 DOE
- 3. Jason Faller - move to Category A Step 0 - Negotiated Salary \$151,760
- 4. 401- Timekeeping Policy Amendment
- 5. Approval to contract with Gallagher for a quick market wage study - Approx \$3500

### **33. Ways, Means, Finance**

A. 2025-07-30 - Minutes (no action needed)

B. 2024-08-01 Minutes

1. Rough Rider Center Items

- Cimco - \$14,817
- Johnson Controls - \$13,743
- Johnson Controls - \$1,840.09
- Innovative Basement Authority - \$53,770.70
- Tricorn Audio - \$4,257.50
- Vazquez Contracting Concrete Construction - \$6,300

2. Cordova Construction - \$29,505

3. McKenzie County Water Resource District Buyout Request - \$2500

4. Accounting and Investment Policy

5. Ports-to-Plains Sponsorship

6. July GPT Transfers

7. Monthly Financials

- Cash Report
- Expenditures
- Revenues
- Transfers

C. 2024-08-02 Minutes

1. 2025 Preliminary Budget

2. Set Final Budget Hearing - October 7, 2024 at 6:00 pm

### **34. Lodging Tax Committee**

### **35. Public Technology**

### **36. Airport**

### **37. Home Rule Charter**

### **38. Wolf Run Village Board**

### **39. Additions to Agenda**

**40. CHAIRMAN BULZOMI COMMITTEE REPORTS**

**41. Roughrider Fund**

A. 2024-07-29 Minutes

- Park District Project - \$500,000
- Build Grant Application - WSC - SBDC Services - \$35,000

**42. Board of Health**

**43. Pest/Forestry/Vector**

**44. Franchise**

**45. Additions to Agenda**

**46. STAFF REPORTS**

**47. Mayor**

**48. City Finance Director**

**49. City Administrator**

**50. City Planner**

A. Hunter's Run Subdivision Replat Lots 55-76

**51. City Engineer**

A. Pay Application #2 - Knife River (Hunter's Run Repair and Completion - Phase I)  
\$835,728.38

B. Change Order #2 - Strata Corporation (3rd Ave SW Recon) \$150,451.69

C. Pay Application #3 - Strata Corporation (3rd Ave SW Recon) \$684,971.96

D. Payment Agreements (3rd Ave SW Recon Project)

- Horizon Resources
- Watford City Livestock Association

E. Wolf Run Village, Inc. Infrastructure Improvement, Maintenance, and Warranty Agreement

F. Pay Application #17 - Construction Engineers, Inc (Watford City New Public Works Facility - \$292,866

G. McKenzie County Funding Request Proposal

**52. Community Development Department**

A. Main Street Summit (Street Closure and Alcohol Request)

**53. City Attorney**

A. Purchasing Policy

**54. NEW BUSINESS**

**55. APPROVAL OF BILLS**

**56. INFORMATION**

A. September Council Meeting - Tuesday, September 3rd at 6:00 p.m.

**57. ADJOURNMENT**