



# **WATFORD CITY - CITY COUNCIL MEETING**

**February 5, 2024 at 6:00 PM**

**City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854**

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## **AGENDA**

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approve Minutes**
  - A. 2024-01-08 Meeting  
2024-01-16 Special Meeting
- 5. City Assessor, Rita Olson**
  - A. Application for Abatement or Refund of Taxes (#4549) - Wolf Run Village, Inc.
  - B. Application for Abatement or Refund of Taxes (#4550) - Robert Bivens
  - C. Application for Abatement or Refund of Taxes (#4552) - Shaun Keller
- 6. Rough Rider Center Update**
- 7. Golf Course Update**
- 8. Police Department Report - Chief Jesse Wellen**
  - A. Request to place an order for (2) Ford Interceptors
  - B. Permission to backfill existing CSO position (Current CSO Green will go to the academy and, once completed, be stationed at the RRC)
  - C. Law Enforcement Center Painting Quote
  - D. 2023 WCPD Annual Report
- 9. Planning Commission**
  - A. 2024-01-29 - Agenda
  - B. 2024-01-29 Minutes
    1. Land Use Application - Conditional Use Permit - Tina Kostad (Snapping Turtle Photography)
  - C. Building Permit Records
- 10. COMMITTEE REPORTS/MINUTES**
- 11. CHAIRMAN SANFORD COMMITTEE REPORTS**

**12. Cemetery**

**13. Building**

A. 2024-01-24 Minutes

**14. Ambulance/Fire Department**

**15. Additions to Agenda**

**16. CHAIRMAN BEARD COMMITTEE REPORTS**

**17. Ordinance**

A. 2024-01-31 Meeting

1. First Reading on an Ordinance Amending Section 6-521 of Article 5 of Chapter 6 - Relating to Age Identification
2. First Reading on an Ordinance Amending Section 9-407 of Article 4 of Chapter 9 - Relating to Misrepresentation of Age - Obligations of Licensee
3. First Reading on an Ordinance Repealing Section 9-106 of Article 1 of Chapter 9 - Regarding Interference with Officers
4. First Reading on an Ordinance Repealing Section 1-406 of Article 4 of Chapter 1 - Regarding Obstructing a Public Official Prohibited
5. First Reading on an Ordinance Repealing Section 4-505 of Article 5 of Chapter 4 - Regarding Unlawful to Hinder Department
6. First Reading on an Ordinance Repealing Section 9-103 of Article 1 of Chapter 9 - Regarding Criminal Contempt

**18. Street, Walks, Lights**

A. 2024-02-05 Meeting - Civil Science – Long Range Transportation Plan Presentation

**19. Water, Sewer, Garbage**

**20. JDA Report**

**21. WAWSA/MCWRD**

**22. County Planning and Zoning Board**

**23. Roughrider Fund**

A. 2024-01-29 Meeting

1. Investment Maturity - Approval to Reinvest
2. Enhancement Grants
3. GM Appliance Business Startup/Expansion Grant - \$20,000
4. Long X Visitor Center Build Grant - \$176,000

**24. Additions to Agenda**

**25. CHAIRMAN RENVILLE COMMITTEE REPORTS**

**26. Machinery and Equipment**

**27. Golf Course Board**

**28. Additions to Agenda**

**29. CHAIRMAN LIEBEL COMMITTEE REPORTS**

**30. Airport**

**31. Board of Health**

**32. Public Technology**

**33. Additions to Agenda**

**34. CHAIRMAN DEVLIN COMMITTEE REPORTS**

**35. Personnel**

- A. Annual Step Increases: Vawnita Best E-4; Travis Rodenhizer G-3; Tony Carmicheal G-3; Jeff Jensen H-11; Brady Gustafson H-4; Anthony Ell G-6; Yaw Wiredu K-8; Sulleiman Mudi J-6; James Pittsley H-11; Cody Kummer H-7; Meg Carter K-6.

**36. Ways, Means, Finance**

A. 2024-01-31 Meeting Minutes

- 1. CSO Position Rough Rider Center
- 2. Long X Visitor Center Remodel Request
  - \$1000 towards Green Space
  - Additional Camera Installation
- 3. Golf Course Items
  - a. Price Setting Policy (Will be reviewed at March 5th Meeting)
  - b. Naming Rights
    - Brice Brenno Golf Academy
    - Wayne Olson Memorial Junior Golf Tournament
- 4. 2024 Golf Course Food and Beverage Lease Agreement - Six Shooter, LLC
- 5. 2023 Budget Amendments
- 6. January GPT Transfers
- 7. Approval to transfer \$1.2 million from the General Fund to the Surplus GPT Fund (Minimum Fund Balance Policy) and transfer the GPT Fund balance from the general checking account to the Sweep Account
- 8. Investment Maturity
- 9. NDPERS Retirement
- 10. January Financials

**37. LEC Joint Powers Board**

**38. Lodging Tax Committee**

**39. Home Rule Charter**

**40. Wolf Run Village Board**

**41. Additions to Agenda**

**42. CHAIRMAN BULZOMI COMMITTEE REPORTS**

**43. Pest/Forestry/Vector**

**44. Franchise**

**45. Additions to Agenda**

**46. STAFF REPORTS**

**47. Mayor**

- A. Letter of Support Addressing Housing Challenges in Western North Dakota

**48. City Finance Director**

- A. 2023 Statement of Accounts - approval to publish per NDCC 40-16-05)

**49. City Administrator**

**50. Superintendent of Public Works**

- A. Pay Application #11 - Construction Engineers (WC New Public Works Facility) - \$534,319.00
- B. AE2S Amendment to Task Order No. 52 - Hunters Run Repair and Completion
- C. Release and Hold Harmless Agreement
- D. Congested Area Operation Worksheet - FAA
- E. Aero Spraying Service Inc. Authorization Application
- F. Resolution 2024-05 - Utility Rate Resolution - Amended

**51. City Assessor**

**52. Workforce Development**

- A. Main Street Rural Facility Planning Grant - Permission to Apply
- B. Dube Construction - Long X Visitors Center interior renovations

**53. City Attorney**

- A. Private Golf Cart Storage Agreement
- B. McKenzie County Ambulance Service Housing Agreement
- C. Resolution 2024-06 - Resolution of Transfer of Real Property Owned by the City of Watford City, North Dakota
- D. 2024 Golf Course Williston High School Usage Agreement

**54. NEW BUSINESS**

**55. APPROVAL OF BILLS**

**56. INFORMATION**

- A. Reminder: The March City Council meeting will be held on Tuesday, March 5th.

**57. ADJOURNMENT**