



# **WATFORD CITY - CITY COUNCIL MEETING**

**December 4, 2023 at 6:00 PM**

**City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854**

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## **AGENDA**

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approve Minutes**
  - A. 2023-11-06 Minutes  
2023-11-29 Minutes
- 5. Annexation Application Public Hearing - Watford City Municipal Airport Authority**
  - A. Open Public Hearing  
Close Public Hearing  
Motion to Approve/Deny Annexation Application
- 6. Rough Rider Center Update**
- 7. Golf Course Update**
- 8. Police Department Report - Chief Jesse Wellen**
  - A. JPA Between the City of Watford City and McKenzie County for Chaplains to Aid with Law Enforcement
- 9. Planning Commission**
  - A. 2023-11-27 Agenda
  - B. 2023-11-27 Minutes
    1. Land Use Application Change of Zone - Select Water Solutions (3711 4th Ave NE) A-2 to ID
    2. Land Use Application Change of Zone - W & H Properties, LLC (2000 2nd Ave SE) C-1 to ID
    3. Land Use Application Change of Zone - Stenehjem Commons Subdivision (Bypass Properties) R-4 to R-2M Lots 1 and 2, Block 6
  - C. Building Permit Records
- 10. COMMITTEE REPORTS/MINUTES**
- 11. CHAIRMAN SANFORD COMMITTEE REPORTS**

**12. Cemetery**

**13. Building**

A. 2023-11-20 Minutes

**14. Ambulance/Fire Department**

**15. Additions to Agenda**

**16. CHAIRMAN BEARD COMMITTEE REPORTS**

A. Capital Improvement Project Committee

1. 2023-11-15 Minutes

**17. Ordinance**

A. 2023-11-30 Minutes

1. First Reading on an Ordinance Repealing Section 8-2005 of Article 20 of Chapter 8 - Regarding Snowmobile and All Terrain Vehicles
2. First Reading on an Ordinance Adding Article 30 of Chapter VIII - Relating to Snowmobiles
3. First Reading on an Ordinance Adding Article 31 of Chapter VIII - Relating to Off-Highway Vehicles
4. First Reading on and Ordinance Amending Section 6-204 of Article II of Chapter VI - Relating to Application for Transient Merchant License
5. First Reading on and Ordinance Repealing Section 6-205 of Article II of Chapter VI - Relating to Bond for Transient Merchant License
6. First Reading on and Ordinance Repealing Section 6-206 of Article II of Chapter VI - Regarding Service of Process for Transient Merchants
7. Pet License Fees - January Promotion (Run December 5, 2023 - January 31, 2024)

B. Second Reading on Ordinance No. 635 Amending Section 8-1908 of Article 19 of Chapter 8 - Relating to Parking of Trucks, Trailers, Semitrailers, Delivery Cars and Other Commercial Vehicles

C. Second Reading on Ordinance No. 636 Amending Section 8-1910 of Article 19 of Chapter 8 - Relating to Penalties

D. Second Reading on Ordinance No. 637 Amending Subsection I Section 1 of Article 20 of Chapter 15 - Relating to Parking and Loading Regulations

E. Second Reading on Ordinance No. 638 Amending Section 3-210 of Article 2 of Chapter 3 - Relating to Water Service - Construction of - Maintenance of by Owner

F. Second Reading on Ordinance No. 639 Amending Section 3-212 of Article 2 of Chapter 3 - Relating to Unlawful to Use Water Not Metered - Unlawful Tamper with Curb Stop

G. Second Reading on Ordinance No. 640 Amending Section 3-214 of Article 2 of Chapter 3 - Relating to Regulations Governing Service

H. Second Reading on Ordinance No. 641 Amending Section 3-215 of Article 2 of Chapter 3 - Relating to Connection to be Supervised by Municipal Employees

- I. Second Reading on Ordinance No. 642 Amending Section 3-216 of Article 2 of Chapter 3 - Relating to Curb Stop Specifications

**18. Street, Walks, Lights**

- A. 2023-12-04 Minutes
  1. City Parcel - 3rd Ave NW
  2. MDU Proposed Lighting - Veeder Estates Development

**19. Water, Sewer, Garbage**

- A. 2023-12-04 Minutes
  1. Resolution 2024-01 - 2024 Utility Rate Resolution
  2. Resolution 2024-02 - 2024 Water Meter & Part Fee Schedule
  3. Arnegard Garbage Service Agreement

**20. JDA Report**

**21. WAWSA/MCWRD**

**22. County Planning and Zoning Board**

**23. Roughrider Fund**

- A. 2023-11-28 Meeting Agenda & Minutes
  1. Brand/Logo Approval
  2. Business Startup & Expansion Grant - Rip'n Stitches
  3. Build Grant Application - Watford City Economic Development Corporation
  4. The Policies and Procedures of the Roughrider Fund Committee

**24. Additions to Agenda**

**25. CHAIRMAN RENVILLE COMMITTEE REPORTS**

**26. Machinery and Equipment**

**27. Golf Course Board**

**28. Additions to Agenda**

**29. CHAIRMAN LIEBEL COMMITTEE REPORTS**

**30. Airport**

**31. Board of Health**

**32. Public Technology**

**33. Additions to Agenda**

**34. CHAIRMAN DEVLIN COMMITTEE REPORTS**

**35. Personnel**

- A. Annual Step Increases: Josh Bean K-4; Tim Jones J-7; Cameryn Brill H-2.
- B. 2023-11-29 Agenda & Minutes
  1. 303- Paid Time Off
  2. 2024 COLA

3. 2024 NDPERS Retirement Benefit

**36. Ways, Means, Finance**

A. 2023-11-29 Agenda & Minutes

1. November Financials (Information)
2. November GPT Transfers
3. Investment Report (Information)
4. Landscape Elements - 2024 Growing Season (Information)
5. Rough Rider Center Advertising and Donation Booklet (Information)
6. Tricorne Acoustical Treatment Quote
7. Hockey Rink Glass Panels
8. Rough Rider Center Additional Cameras
9. Veterans Building Volleyball Equipment

**37. LEC Joint Powers Board**

**38. Lodging Tax Committee**

A. 2023-11-29 Agenda & Minutes

1. 2024 Budget Requests
2. Lodging Tax Financials (Information)

**39. Home Rule Charter**

**40. Wolf Run Village Board**

**41. Additions to Agenda**

**42. CHAIRMAN BULZOMI COMMITTEE REPORTS**

**43. Pest/Forestry/Vector**

**44. Franchise**

**45. Additions to Agenda**

**46. STAFF REPORTS**

**47. Mayor**

**48. City Finance Director**

**49. City Administrator**

**50. Superintendent of Public Works**

- A. Pay Application No.09 Construction Engineers, Inc (Watford City New Public Works Facility) \$863,956.05
- B. 3rd Ave Reconstruction Bid Tab
- C. JPA Between the City of Watford City and McKenzie County for the 2024 3rd Ave SW Reconstruction Project
- D. Moore Engineering, Inc.Task Order 1 - 2023 Flex Fund Application

- E. Resolution 2023-16 - Supporting Pursuit of Funding from the NDDOT 2023 Flex Fund for the Reconstruction of 3rd Ave SW
- F. KLJ Engineering, LLC Amendment to Owner-Engineer Agreement - Amendment No. 2

**51. City Planner**

- A. Invoice 451 - Steve Dube Construction (Long X Visitors Center Exterior Project) \$66,605

**52. Workforce Development**

**53. City Attorney**

**54. NEW BUSINESS**

- A. Western Dakota Energy Association County/City Permit Agreement

**55. APPROVAL OF BILLS**

**56. INFORMATION**

**57. ADJOURNMENT**