KILLDEER PUBLIC SCHOOL BOARD
SPECIAL MEETING
BOARD ROOM
FRIDAY, NOVEMBER 20, 2026, 7:30 AM

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Consider Certified Teacher Release of Contract/Resignation

---

***PUBLIC COMMENT**: If you would like to sign up for public comment, please provide the following through the avenues listed:*

Your name & Agenda item on which you will be commenting

Via email: jeff.simmons@k12.nd.us at least one day prior to the meeting

Via phone: Call the school during normal business hours at 701-764-5877

In-person: Stop by the Superintendent's Office during normal business hours at 101 High Street NW, Killdeer, ND

Roxanne Klein

725 Hovden Rd.

Killdeer, ND 58640

mtrk88@gmail.com|603=540-8116

Dear Killdeer School Board Members,

This letter is notification of my intent to resign as the Special Education teacher for grades 4-6. Prior to this position I served as a special education teacher in Williston Basin Public School district. I came to Killdeer for a better quality of life with a work/ life balance. I took my current position without full knowledge of what my duties would be. My workload is greater than any I had Williston, with more students with more service minutes, and responsibilities I did not know I would have, such as being the math and reading teacher of record for my students with Specific Learning Disabilities.

If I had known these things, I would not have taken this position. I cannot continue in my position under my current working conditions, so I request that you accept my resignation.

I appreciate your time and consideration.

Sincerely,

Roxanne Klein
11-18-2026

RECOMMENDED

DKBB - CONTRACTED STAFF RESIGNATIONS & REQUEST FOR RELEASE FROM CONTRACT

All staff under contract with the District are expected to fulfill the entire term of the contract.

Request for Release from Contract

When a member of the staff requests a release from contract, the Board may exercise one of three options:

1. Grant an unconditional release from contract.
2. Deny temporarily or table the request with the understanding that the administration will be directed to facilitate the granting of the request by seeking an adequately qualified replacement.
3. Deny the request.

No release from contract shall be deemed granted until the Board has unconditionally approved it.

Liquidated Damages and Breaches

Any release from contract or breach of contract is subject to a payment of liquidated damages to the District unless waived by the Board.

Any teacher or administrator who has not been granted a release by the Board and who fails to fulfill a teaching or administrative contract with the District will be reported to the Education Standards and Practices Board.

Resignation

Contracted staff members who decide to leave the employment of the District at the end of their current contract are requested to submit a written resignation to the Superintendent immediately upon making the decision. The resignation shall indicate clearly the date upon which it is intended to be effective. No resignation shall be deemed effective until the Board has approved it except as follows. District staff subject to continuing contract law who fail to return their contracts within the statutory timeframe shall be deemed to have resigned. Board approval of such resignations is unnecessary.

While this policy requests that contracted personnel submit notice of resignation, it in no way requires the Board to renew contracts for positions not covered by continuing contract law (e.g., coaching).

Complementary Documents

- DKBB-BR, Granting a Release from Contract

End of Killdeer School District #16 Policy DKBB .....Adopted: 03/09/16

4. Cognia State Accreditation
5. 4-Day School Week

***PUBLIC COMMENT**: If you would like to sign up for public comment, please provide the following through the avenues listed:*

Your name & Agenda item on which you will be commenting

Via email: jeff.simmons@k12.nd.us at least one day prior to the meeting

Via phone: Call the school during normal business hours at 701-764-5877

In-person: Stop by the Superintendent's Office during normal business hours at 101 High Street NW, Killdeer, ND

Levi Bachmeier
State Superintendent

Amanda Peterson
Deputy Superintendent

NDDPI
NORTH DAKOTA
DEPARTMENT OF
PUBLIC INSTRUCTION

600 E. Boulevard Ave, Dept. 201
Bismarck, ND 58505-0440

Phone: (701) 328-2260
Fax: (701) 328-2461
nd.gov/dpi

September 18, 2026

Jeff Simmons, Superintendent
Killdeer Public School District
101 High St. NW
Killdeer, ND 58640

Dear Mr. Simmons:

I am writing to inform you that, as a result of the recent approval of revisions to NDAC 67-15-02, your one-year initial four-day school week waiver that was approved for the 2026-2027 school year has been extended into a three-year waiver. The three-year waiver will expire at the conclusion of the 2028-2029 school year. Should you choose to extend your four-day school week beyond the 2028-2029 school year, the deadline to submit an application for a five-year extension is January 5, 2029. All other terms of your four-day school week waiver as it was previously approved still apply.

Please also be aware that, as a result of the recently approved administrative rules changes, each school district that operates under a four-day school week calendar will be required to submit an annual report by July 1of each year. The report will focus on progress towards enhanced educational outcomes, and specific details regarding the submission of the report will be sent out later this year.

Please let us know if you have questions.

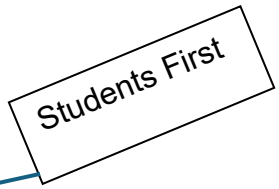
Sincerely,



Levi Bachmeier, State Superintendent
North Dakota Department of Public Instruction

To keep a four-day school week waiver under the updated **North Dakota Administrative Code Chapter 67-15-02** (effective October 1, 2026), a school district must shift its focus from cost savings and facility flexibility to **Student Outcomes**

- **Required Benchmarks:** This must demonstrate specific proficiency and growth indicators. These benchmarks focus on improved instruction, anticipated educational outcomes, additional academic opportunities, or objectives from the district's evaluation plan.
    - How "Educational Outcomes" Are Measured
      Under Section 67-15-02-01(3), the rule defines **educational outcomes** across four recognized measurement standards. Your district can anchor its proficiency and growth benchmarks to these definitions.
    - State Accountability System Outcomes can be measured directly through your district's performance on North Dakota's state accountability system.
    - Strategic Plan Metrics Districts may use quantifiable metrics established in their local strategic plan to demonstrate educational outcomes.





- **Mandatory Instructional Hours:** Districts must prove they delivered the minimum statutory hours of curricular instruction required under NDCC 15.1-06-04. Note that "curricular instruction" strictly includes actual class periods and study hall, excluding passing time and lunch.
- **Annual Reporting:** Districts must submit annual reports detailing instructional hours provided to elementary and high school students. These reports must also document enhanced educational outcomes and expanded academic opportunities.

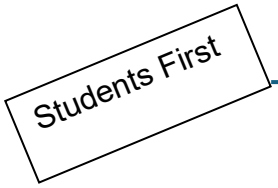
3. Avoid Mid-Term Revocation Triggers

The State Superintendent can revoke a district's four-day waiver before the end of its term (with notice given by **February 15** for the following school year) if any of the following occur:

- **Contract Non-Compliance:** Failing to meet the terms of the performance management contract or a memorandum of understanding for low-performing schools.
- **Declining Opportunities or Performance:** A decrease in academic opportunities for students or a drop in the district's performance on the state accountability system.
- **Rule Violations:** Failing to comply with any other requirements of Chapter 67-15-02.

4. Meet New Academic Criteria for Five-Year Extensions

- **Initial Transition & Term:** Initial waivers are now valid for **three years** (districts approved for a one-year waiver or extension for the 2026–2027 school year prior to July 1, 2026, automatically receive an extension to expire three years after initial approval). Subsequent extensions last for **five years**.
- **Extension Deadlines and Standards:** To earn a five-year extension, a district must apply prior to **January 5** of its final term year, follow its approved plan, deliver required hours, and prove at least one of the following:



1. **Enhanced educational outcomes** were achieved during the term.
2. **Additional academic opportunities** (such as internships, job shadows, or career readiness activities) were provided without a decline in educational outcomes.
3. The district ranks in the **top 20 percent** of the state's schools on the performance accountability system.

5. Navigate Remediation and Reconsideration Windows

- **Insufficient Progress Cure Period:** If a district falls short of the five-year extension requirements, the State Superintendent will issue a notice of interim expectations by **October 31** of the final term year. The district must prove it met those requirements by **January 31**, or it must return to a five-day week the following year (unless granted a one-year data extension).
- **Appeal Timeline:** If a waiver is revoked or an extension is denied, the district has **three weeks** from the date of the written notice to submit a formal, written request for reconsideration detailing how the facts, laws, or rules were misapplied.

6. Student's First

***PUBLIC COMMENT**: If you would like to sign up for public comment, please provide the following through the avenues listed:*

Your name & Agenda item on which you will be commenting

Via email: jeff.simmons@k12.nd.us at least one day prior to the meeting

Via phone: Call the school during normal business hours at 701-764-5877

In-person: Stop by the Superintendent's Office during normal business hours at 101 High Street NW, Killdeer, ND

Agenda
Strategic Plan & Instruction
11/10/2026 11:00am
Superintendent's Office

Students First Identified Areas for Improvement:

1. **3rd Grade Reading – Elementary**
2. Students with Disabilities Gap 3rd Reading – Elementary
3. Low Income 3rd Grade Reading – Elementary
4. Low Income Gap 8th Grade Math – High School
5. 8th Grade Math – High School
6. Students with Disabilities Gap 8th Grade Math – High School
7. **Choice Ready – High School**
8. **Expected Math Learning Gains - District**
9. Expected ELA Learning Gains - District
10. Student Engagement - District
11. Native American Gap 3rd Grade Reading - District
12. Native American Gap 8th Grade Math - District

Upon having a phone conversation with Barry Trottier at the end of October his guidance was to select three areas from the twelve listed. Last week Tuesday November 10th the administrative team met and selected:

- 3rd Grade Reading – Elementary
- Choice Ready – High School
- Expected Math Learning Gains

These are 3 of 12 that the principals identified that they could have the most impact on. Additionally, we have CKH that provides data that can be used to improve our school culture. The document Barry sent was an Excel Spreadsheet along with a template to assist the administration and School Board to create a goal in the spirit of what we learned at the workshop in regard to writing actionable goal.

Cognia School Accreditation - has identified areas for improvement as well. Mitch Strand has been in contact with me. Mitch previously worked at Western Education Regional Coop (WERC) and Killdeer is a member of the Coop. Cognia data is being considered as we engage in this process. Mitch is an expert on Cognia and has been assisting me through the process.

Data needs to be identified as areas that are appropriate Students First.

4-Day School Week – As you may be aware; focus on student outcomes like what is being identified above will be data that can and will be used as ND DPI makes decisions on whether a district remains a 4-day school week or be regulated and ordered back to a traditional 5-day school week.

Activity – *This illustrates the goal activity that the board experienced at the Students First conference*

Goal for 3rd Grade Reading - Elementary
Our school district will increase the percentage of students who are proficient or above in 3rd Grade Reading as measured by the North Dakota + Summative (ND+) English Language Arts (ELA) from XX% in Spring of 2026 to XX% in Spring 2031.

Choice Ready – High School
Our school district will increase the percentage of students who are Choice Ready as measured by the Choice Ready Report from XX% in Spring of 2026 to XX% in Spring 2031.

Expected Math Learning Gains
Our school district will increase the percentage of all students meeting expected learning gains in Math as measured by the North Dakota Growth Accountability Formula from XX% in Spring of 2023 to XX% in Spring 2028.

Capturing Kids Hearts Goal
Our school district will increase the percentage of all students meeting expected gains as measured by the Capturing Kids Hearts formula XX% in Spring of 2023 to XX% in Spring 2028.

7. Killdeer K-12 Virtual Academy
8. 4th Grade Volleyball and Basketball
9. Curriculum Facilitator
10. Facilities-Stadium

***PUBLIC COMMENT**: If you would like to sign up for public comment, please provide the following through the avenues listed:*

Your name & Agenda item on which you will be commenting

Via email: jeff.simmons@k12.nd.us at least one day prior to the meeting

Via phone: Call the school during normal business hours at 701-764-5877

In-person: Stop by the Superintendent's Office during normal business hours at 101 High Street NW, Killdeer, ND

Recommendation to build on:

Option 1: Lowest Cost / Best Value

Remove stucco, repair localized CMU, breathable coating

This is the option I would pursue first.

Scope:

1. Remove all existing plaster/stucco from risers.
2. Replace only severely damaged blocks.
3. Tuckpoint deteriorated joints.
4. Repair flaking/peeling CMU faces with masonry repair mortar.
5. Route and seal slab cracks with sealant.
6. Remove loose paint from slab surfaces.
7. Apply penetrating sealer to concrete.
8. Apply breathable masonry coating to risers.

Estimated budget:

- $25,000-$50,000

Benefits:

- Consistent with engineer recommendation.
- Lowest capital cost.
- Realistic 10-15 year extension.
- Easily phased over summers.

This is probably the sweet spot for Killdeer.

Option 2: Remove Stucco and Leave Architectural CMU Exposed

After repairs:

- Grind irregular areas.
- Replace damaged blocks.
- Tuckpoint joints.
- Apply clear siloxane sealer.

No painted coating.

Estimated budget:

- $20,000-$40,000

Pros:

- Lowest maintenance.
- Nothing to peel.
- Moisture escapes naturally.

Cons:

- Appearance will be more utilitarian.
- Existing block repairs will remain somewhat visible.

If aesthetics are less important than longevity and cost, this is actually a very good solution.

Option 3: Fiber Cement Panel Riser Covers

Instead of coating the CMU:

- Repair structural masonry.
- Install light-gauge framing.
- Cover risers with fiber cement panels (Nichiha or Hardie). 

Estimated budget:

- $60,000-$120,000

Pros:

- Excellent appearance.
- Less future maintenance.
- Conceals repaired masonry.

Cons:

- Higher upfront cost.
- Doesn't eliminate need to repair damaged CMU first.
- May hold moisture and create freeze thaw issue

Option 4: Metal Panel Riser Covers

Use the same material as the press box.

Estimated budget:

- $75,000-$150,000+

Pros:

- Durable.
- Matches existing press box aesthetic.
- Excellent moisture shedding.

Cons:

- Most expensive.
- Difficult detailing behind bench supports.

I would not recommend this unless a major stadium renovation is planned.

What Not to Do

Re-stucco the Entire Grandstand

The engineer's report essentially explains why the current stucco system failed. Applying new plaster over a moisture-prone CMU and soil-backed structure may simply restart the deterioration cycle.

Elastomeric Waterproof Coatings

Many contractors push thick elastomeric coatings. In western North Dakota climates, if moisture is also migrating outward from behind the wall, these coatings can trap moisture and create another freeze-thaw problem. The report repeatedly emphasizes using **breathable systems**

A Recommendation to Killdeer Public Schools

If the objective is truly **10-15 more years** rather than a complete reconstruction:

Phase 1 (Summer 2027)

- Repair the SW corner concrete.
- Seal all slab cracks.
- Remove failed plaster.
- Replace damaged CMU blocks.
- Tuckpoint joints.
- Apply breathable masonry coating.

Budget: **$30,000-$50,000**

Phase 2

- Penetrating sealer on slabs every 3-5 years.
- Annual inspection of cracks.
- Touch-up tuckpointing as needed.

Annualized cost over 15 years would likely be far less than reconstruction and aligns directly with the engineer's intended service-life extension strategy.

This is a **life-extension project**, not a renovation project. The engineer did not identify a failing grandstand; he identified a moisture-management problem. Spending roughly $30,000-$50,000 now to gain another decade or more of safe service is probably the most defensible financial decision compared to six-figure cosmetic upgrades or eventual replacement.

11. Adjourn

***PUBLIC COMMENT**: If you would like to sign up for public comment, please provide the following through the avenues listed:*

Your name & Agenda item on which you will be commenting

Via email: jeff.simmons@k12.nd.us at least one day prior to the meeting

Via phone: Call the school during normal business hours at 701-764-5877

In-person: Stop by the Superintendent's Office during normal business hours at 101 High Street NW, Killdeer, ND