Regular Board Session of the Board of Directors

**BANKS SCHOOL DISTRICT 13**

Banks, OR

Monday, August 10, 2026

**Note**: The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

1. Preliminaries
   - 1.1. Call to Order
   - 1.2. Flag Salute
   - 1.3. Roll Call
   - 1.4. Public Welcome/Recognition

     The Banks School District Board of Directors welcomes the public to our August 10th, 2026 Regular Business Meeting. The Board appreciates your participation in the education of our students and welcomes your continued engagement.
   - 1.5. Approval of Agenda
2. Recognitions
   - 2.1. Summer Learning Program

     Dr. Brian Sica, Superintendent
3. Audience Comment

   The meeting will now be open to receive public comment. The Board appreciates community members sharing information during public comments. The Board will listen, and possibly ask clarifying questions but generally will not comment on information we hear from the audience. However, following the meeting, the chair, vice chair and superintendent will together determine the appropriate response. The response may be in a public way, a private way or the issue will be added to a future board meeting or work session agenda. Please note that speakers will have five minutes to express their thoughts.
4. Presentations/Reports
   - 4.1. Superintendent's Report

     Brian Sica, Superintendent

     The Board will hear the Superintendent's monthly update on the District's business affairs and events, and should ask clarifying questions as needed.
   - 4.2. Financial Update

     Brian Sica, Superintendent

     The Board will hear the monthly financial update and should ask clarifying questions as needed.
5. Consent
   - 5.1. Approval of Regular Board Meeting Minutes, June 8, 2026
   - 5.2. Approval of Board Work Session Minutes, June 8, 2026
   - 5.3. Routine Personnel Matters

     Classified: Lisa Recek, BMS Lead Secretary, 1.0 FTE

     Rachel Jimenez, BES Playground Assistant, .395 FTE

     Licensed: Kristina Passadore, LOA 2026-27

     Andrea Kersting, Behavior Specialist, 1.0 FTE

     Rachel Waldron, BES Kindergarten Teacher, 1.0 FTE

     Jenelle Callendar, BHS Science Teacher, 1.0 FTE

Blake McNall, BHS CTE Teacher, 1.0, Temporary 2026-27

Other: None at this time

5.4. Adopt new Banks School District Science Curriculum Addendum

The Board reviewed and approved the Science curriculum in a prior Board meeting.

5.5. Approve Administrative Assistant job description

6. Discussion Items

6.1. Auxiliary Gym Naming Process

Dr. Brian Sica, Superintendent

7. Action Items

No Action Items at this time.

8. Closing

8.1. Upcoming items

8.1.1. 8/18/2026: Welcome Back Breakfast

8.1.2. 8/18/2026-8/21/2026: Teacher Inservice

8.1.3. 8/24/2026: First Day for 6th, 9th & New Students

8.1.4. 8/25/2026: First day for 1st-12th grades

8.1.5. 9/14/2026: Next Board Meeting

8.2. Board Comments

9. Adjourn

Northwest Regional Education Service District

## Interim Monthly Government Relations Update - June/July Edition

**"What's Next in Ed Tech, AI and Social Media"**

Sen. Reynolds, Rep. Dobson, Rep. Levy, and Rep. Wallan are leading a push to put significant limits on AI and screentime in public schools in Oregon. They hosted a "What's next in EdTech, A.I. and Social Media" virtual townhall in June, please find a link to the recording here. Current policies being floated are:

- No screens or individual devices in Pre-K through 2nd grade
- Screen time limits for older children
- Codifying the cell phone ban executive order
- Requirements for Ed Tech companies to register with the state and align with curriculum and state education goals
- Data protections for students

Some initial concerns with the policy ideas is adequate technology literacy for students that is not stunted going into 3rd grade; interim testing has been extended down to Kindergarten and many of the test providers require screens to complete; while some students have access to devices at home other students rely on school to interact with any sort of technology.

**Interim Legislative Work Groups**

QEM Modernization Work Group

SB 1555 would have disbanded the Quality Education Commission (QEC) and changed how the Quality Education Model (QEM) was calculated. While this modernization effort may be necessary, legislative champions (Sen. Sollman and Rep. Ruiz) did not have buy-in before they launched the concept and it failed during the 2026 Short Session. Rep. McLain has started convening stakeholders to discuss what QEM modernization looks like and what changes stakeholders would like to see from SB 1555. It is unclear who will introduce future legislation on this topic, but it could morph beyond the QEM and QEC and address more broadly education funding.

Class Size Bargaining

After HB 4011(2026) failed to progress through the House Labor Committee, Rep. Grayber (Chair of House Labor) has convened a work group on class size as a mandatory subject of bargaining. Rep. Rieke Smith, Rep. Fragala, Rep. McIntire are also a part of the group. Rep. Rieke Smith and Rep. Fragala, both of whom are on the House Education Committee are facilitating

the conversation. There is still strong interest from labor in doing things around class size. In a conversation with Rep. Grayber after the first work group meeting, she did not seem to think there would be consensus on a path forward.

**Leadership Changes at ODE and SBE**

*Lindsay Baker New Interim Deputy Director of Operations*

With Dr. Tenneal Wetherall's departure, Lindsay Baker, ODE's Strategic Initiatives Officer, will serve as Interim Deputy Director of Operations. The Strategic Initiatives Officer position will not be backfilled at this time. Later this year we will begin a recruitment process for a permanent Deputy Director of Operations. Reach out to Lindsay regarding any of ODE's operational areas (Child Nutrition Services, Finance & Administration, Information Technology, Human Resources, and Transportation & Fingerprinting).

*State Board of Education Changes*

- Becky Tymchuk, a NWRESD Board Member, has stepped off the State Board (was a non-voting member board advisor).
- Shimiko Montgomery's term has expired. While she had sought reappointment and had hoped to be the next Chair. The governor declined to reappoint her.
- Vicky López Sánchez of PCC will no longer be on the Board
- New Leadership for the State Board will likely be as follows:
    - Cynthia Richardson, Chair
    - Libra Forde, Vice-Chair
    - Mona Khalil, Second Vice-Chair

**WEA Education Summit - August 27**

Join the Westside Economic Alliance on August 27 at PCC Rock Creek to hear from three education leaders as they break down what they think underlies Oregon's Education System's woes. They will be facilitated by Senator Courtney Neron Misslin, a retired teacher, who currently serves on the Senate Interim Committee on Education.

Featuring:

- Travis Reiman, Superintendent of Hillsboro School District
- Dan Goldman, Superintendent of Northwest Regional Education Service District
- Andy Saultz, Dean of Lewis & Clark Graduate School of Education and Counseling

**Gov. Kotek Releases Prosperity Council Report**

On June 25, 2026, the Governor's Prosperity Council delivered its final report to Governor Kotek: *Recommendations for Oregon's Long-Term Competitiveness and Prosperity*. Kotek created the Governor's Prosperity Council in January 2026 to advise her on near- and long-term strategies to achieve the goals in her Prosperity Roadmap. The Council's 15 members represent different regions of the state, critical industry sectors, and labor - dedicated to the advancement of Oregon's economic prosperity and growth. Their charge is to recommend actionable steps to accelerate Oregon's economy, create good paying jobs, and recruit and grow Oregon's businesses. Many of the Council's recommendations will be turned into legislation and shape the workforce development conversation. A few key highlights include:

- Recommendations to reform the corporate activities tax (CAT) in a revenue neutral way, focusing on increasing the filing and taxability threshold from $1 million to $2 million to reduce burdens on small business, while also moving to a subtractive method that allows a complete deduction of input costs while preserving the administrative structure. (See page 19).
- While the talent development section (see pages 29-31) has the greatest nexus to education, it is primarily focused on higher education. However, the report suggest the state should aim to rank in the top 10 for math and reading; expand STEM and AI programs; and expand career connected learning, apprenticeships, bridge programs, dual credits, and industry partnerships.

**Governor Kotek's Early Childhood Care and Learning System Roundtable Update**

The Governor's Early Childhood Care & Learning Systems Roundtable has been charged with advancing statewide expansion of access to affordable, high-quality, equitable 0-3 care and preschool options, regardless of zip code, through scalable, sustainable strategies.

Phase 1 of the Roundtable is focused on Improving and strengthening existing programs to make the best use of existing resources. Phase 1 is taking place from April through September, 2026. Phase 2 of the Roundtable will focus on infant-toddler care, and Phase 3 will focus on expanding access to preschool care.

Currently, Children's Institute, the convener of the roundtable on the Governor's behalf is soliciting input on Phase 1. Here are the ways people can be involved:

- Attend a Roundtable Listening Session.The last roundtable is July 28th from 6-7 p.m. RSVP here.
- Complete the Roundtable Survey. You can also share this survey with your networks - we have provided a sample e-mail. The survey will close on Friday, August 7.

  English: https://www.surveymonkey.com/r/H8GGYZT
  Spanish: https://es.surveymonkey.com/r/H7QTTNT

Do you need this survey in Simplified Chinese, Vietnamese, or Russian? E-mail elena.barreto@childinst.org.

**Questions?** Contact Jenna Jones, Director of Government Relations - jejones@nwresd.k12.or.us or 503-850-8353 (call or text)

# Superintendent’s Report to the Banks School Board

## Summer 2026 Update

### Summer District Operations and Preparation

Although students and most school-based staff are away during the summer, significant work continues throughout the district. This summer, district leadership and year-round staff have focused on improving the systems that support the daily operations of the district, including human resources, business services, facilities, and other administrative functions. This work is intended to strengthen efficiency, improve consistency, and ensure that our schools and departments are prepared to support students and staff throughout the coming year.

Staff have also been preparing for the return of students, including implementing curriculum changes and preparing the materials, training, and support necessary for successful instruction. The most significant curriculum change for the 2026–27 school year is the implementation of the district’s new science curriculum.

The district is also preparing to implement the new statewide accountability system established through Senate Bill 141. This work will require coordination among district leadership, principals, teachers, and support staff as we align district goals, improvement plans, instructional systems, and reporting practices with the new state requirements.

## Bond and Facilities Work

### Banks Elementary School

Several important facility improvements are underway or have been completed at Banks Elementary School. These projects include the installation of new boilers and new rooftop heating and ventilation units. Together, these improvements will increase the reliability and efficiency of the school’s mechanical systems and improve the learning environment for students and staff.

### Auxiliary Gym

Construction of the auxiliary gym continues to progress. The project remains on track for a late fall or early winter opening. Once completed, the facility will provide additional instructional, athletic, and community-use space.

### Locker Rooms

The high school locker room project will be completed in time for the beginning of fall sports. The renovated men's and women's locker rooms now have equal space and comparable layouts. The project also created additional space for officials and other event-related needs.

### High School Addition

During excavation for the high school addition, an underground oil tank and associated contaminated soil were discovered. The tank and affected soil were properly removed and remediated in accordance with Oregon Department of Environmental Quality standards.

The remediation work caused a delay in the original construction schedule. In response, the contractor developed a recovery and acceleration schedule. That plan is currently being followed, and the project is slightly ahead of the revised pace established in the recovery schedule.

The anticipated move-in date remains August 2027.

## Looking Ahead

### October Joint Work Session

The Board may wish to consider changing the date of the joint work session currently planned for October.  Additional discussion will be needed to determine the preferred date and confirm availability with the other participating entities.  This will be discussed in the August Board meeting.

### Immediate Policy Action (September Meeting)

The Board will be asked to consider a policy through a single-reading process because of a new Oregon law taking effect in late September 2026. The policy relates to district procedures for notifying the community if Immigration and Customs Enforcement officers enter or seek access to a district campus.

Because the law will take effect before the Board's normal policy-adoption timeline could be completed, expedited consideration will be necessary. The administration will provide the proposed policy, applicable legal references, and recommended procedures for the Board's review.

### E-Rate Funding

The federal E-Rate program has been used by the district to reduce the cost of internet access, network infrastructure, and other eligible connectivity services. Potential reductions to the

E-Rate program would not have an immediate financial effect on the district because Banks has already exhausted its available allocation for the next two years. However, reductions in future E-Rate funding could significantly limit the district's ability to maintain and improve the connected services required for instruction, communication, safety, and district operations.

# Issues to Monitor Throughout the Year

## 2027 Legislative Session

The district will continue monitoring and participating in discussions related to the 2027 legislative session. Two early topics are particularly important to Banks School District and other Oregon school districts.

### Current Service Level Funding

The methodology used to calculate the Current Service Level for the State School Fund was updated during previous legislative sessions. As a result, there appears to be broader agreement than in recent years regarding the preliminary funding target for the 2027–29 biennium.

Although there is greater consensus regarding the amount needed to maintain current services, identifying the revenue necessary to reach that target will remain extremely difficult. This challenge is due in significant part to reduced state revenue associated with the federal HR-1 tax legislation and the resulting effects on state Medicaid obligations and other human services programs.

These financial pressures will create increased competition for limited state General Fund resources, including the resources needed to adequately fund Oregon's public schools.

### Special Education Funding

The district will also continue advocating for full and adequate state funding of special education services. Oregon school districts collectively redirect approximately $400 million from their general operating funds each biennium to provide legally and ethically required services for students with disabilities.

The state's special education funding formula is currently capped at 11% of district enrollment. However, many districts, including Banks, serve special education populations approaching 15% of enrollment. The current funding model provides very limited relief for districts serving students above the 11% cap.

These services are essential and legally required. However, when the state does not fully fund them, districts must use General Fund resources that would otherwise support classroom instruction, staffing, programs, and other services for students. Banks School District will

continue advocating for a funding model that more accurately reflects the actual number of students receiving special education services and the cost of meeting their needs.

# Accountability, Goals, and Board Reporting

The implementation of Oregon's new accountability system will be a major area of focus throughout the 2026–27 school year. The district will provide the Board with regular updates regarding state requirements, district performance measures, improvement strategies, and progress toward established goals.

The preliminary schedule for these updates is as follows:

**September:** Presentation of district goals and accompanying action plans for the 2026–27 school year.

**October:** The first of three required accountability reports to the Board.

**April:** The second of three required accountability reports to the Board.

**June:** The third of three required accountability reports to the Board.

Additional reports and updates will be scheduled throughout the year in accordance with state requirements and the Board's adopted calendar. These reports will allow the Board and community to monitor progress, understand emerging challenges, and evaluate the effectiveness of the district's improvement strategies.

# Board Representation on Committees

In September of 2025 the Board and Superintendent re-engaged with our agreements, in particular those that referenced Board involvement on Superintendent Advisory Committees. The following committees were in place during the 2025-2026 school year and the Board representative is listed.  A list of committees will be available in August where board members will have the opportunity to express interest in joining.

- Bond Steering Committee/Owner/Architect/Contractor
    - Meets weekly to review changes in scope, timeline, and budget.  Previews items to be discussed in other committees and public events.  Is the main decision making body for the Bond Projects.
- Bond Management Team (**Will Moore)**
    - Meets weekly for informal status checks with our owner's representative.  The Banks City Council/School Liaison also participates
- Bond Oversight Committee

    - Meetings quarterly or as needed to inform the superintendent, board, and community if the district is working within the “bond promise”.  Formally reports to the board following every meeting.

- Community Curriculum Advisory Team
    - Reviews the work of our internal curriculum teams.  Give community voice to our implementation of state standards and appropriate curricular materials.
- Contract Negotiations/Review (**Will Moore?)**
    - Meets in the Spring to collaborate with our labor partners regarding contracts. Procedures are explicitly outlined in statute and CBA’s  In the Spring of 2027, we will be working with our Classified Bargaining Unit.
- Strategic Plan Review
    - The Banks School District Strategic Plan is set for its five year review during the 2027-2028 school year.  A committee will be established in the Spring of 2027 to formalize the process.
- Student Success Committee
    - By statute, Board Members and Superintendents are not to be on this committee

**July Financial Report**

The July financial report is still a work in progress. We are currently setting up payroll for the 2026–27 fiscal year, and the projected payroll amounts included in this report are based on 2025–26 data. These figures will be updated as the new payroll is finalized and purchase orders and other expenditures are fully encumbered.

The District has received its double State School Fund payment for July. The payment was calculated using an Average Daily Membership (ADM) of 1,060. We will continue to monitor enrollment closely as student counts become available and will adjust revenue projections as needed throughout the year.

In the spring of the 2025–26 school year, we successfully completed the migration of our financial software to the cloud-hosted platform as part of an early implementation. While this transition will require some adjustments during the 2026–27 fiscal year, we expect the new system to improve efficiency and streamline our financial operations.

We are also working to expand online services for our families by implementing an online student fee payment system. Once completed, families will have the option to conveniently pay student fees online if they choose.

Banks School District is participating as an early adopter as a pilot district for Oregon's new Chart of Accounts. Throughout the 2026–27 school year, we will work collaboratively with the Oregon Department of Education (ODE) and other pilot districts to help develop and implement the new accounting structure. This will be a significant undertaking and one of the Business Office's primary areas of focus this year.

Finally, the District has not yet received Quarter 4 timber revenue. We anticipate receiving those funds soon and will provide an update once they have been received.

**100 GENERAL FUND | Revenue & Expense Summary**
**Fiscal Year 2025-26**
**For the Period Ending July 31, 2026**

| REVENUES | Period 1 Actual 26-Jul | Period 2 Projected 26-Aug | Period 3 Projected 26-Sep | Period 4 Projected 26-Oct | Period 5 Projected 26-Nov | Period 6 Projected 26-Dec | Period 7 Projected 27-Jan | Period 8 Projected 27-Feb | Period 9 Projected 27-Mar | Period 10 Projected 27-Apr | Period 11 Projected 27-May | Period 12 Projected 27-Jun | Projected 2025-26 Totals | Adopted 2025-26 BUDGET | Year-To-Date 2025-26 Actuals | Variance Budget vs. Projected | % of Budget |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **STATE SCHOOL FUND FORMULA:** | | | | | | | | | | | | | | | | | |
| Local Taxes | - | - | 8,890 | 4,564 | 921,596 | 2,852,876 | 30,735 | 18,701 | 71,835 | 11,883 | 10,698 | 96,594 | 4,028,372 | 4,299,439 | - | (271,067) | |
| County School Funds | - | - | - | - | 17,500 | - | - | - | - | - | 17,500 | - | 35,000 | 35,000 | - | - | |
| State School Fund | 1,621,666 | 810,638 | 810,638 | 810,638 | 810,638 | 810,638 | 810,638 | 810,638 | 810,638 | 810,638 | 810,638 | - | 8,106,380 | 9,579,728 | 1,621,666 | (1,473,348) | 17% |
| Common School Fund | 80,835 | - | - | - | - | - | 80,835 | - | - | - | - | - | 80,835 | 159,874 | 80,835 | (79,039) | 51% |
| State Managed Timber | - | - | - | - | 187,500 | - | - | 187,500 | - | - | 187,500 | 187,500 | 750,000 | 750,000 | - | - | |
| **SSF Formula Total** | **1,702,501** | **810,638** | **819,528** | **815,202** | **1,937,234** | **3,663,514** | **922,208** | **1,016,839** | **882,473** | **822,521** | **1,026,336** | **284,094** | **13,000,587** | **14,824,041** | **1,702,501** | **(1,823,454)** | **11%** |
| Local Sources (1000) | - | 19,538 | 17,035 | 15,389 | 13,655 | 25,111 | 24,545 | 1,976 | 19,279 | 20,629 | 21,931 | 22,893 | 201,981 | 239,000 | - | (37,019) | 0% |
| Intermediate Sources (2000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| State Sources (3000) | - | - | - | - | - | - | - | - | - | - | - | - | - | 148,875 | - | (148,875) | |
| Federal Sources (4000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Other Sources (5000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| **Total Operating Revenue** | **1,702,501** | **830,176** | **836,563** | **830,591** | **1,950,889** | **3,688,625** | **946,753** | **1,018,815** | **901,752** | **843,150** | **1,048,267** | **306,987** | **13,202,568** | **15,211,916** | **1,702,501** | **(2,009,348)** | **11%** |
| Beginning Fund Balance (5400) | 1,589,500 | - | - | - | - | - | - | - | - | - | - | - | 1,589,500 | 1,589,500 | - | - | 0% |
| **Total Monthly Revenues** | **3,292,001** | **830,176** | **836,563** | **830,591** | **1,950,889** | **3,688,625** | **946,753** | **1,018,815** | **901,752** | **843,150** | **1,048,267** | **306,987** | **14,792,068** | **16,801,416** | **1,702,501** | **(2,009,348)** | **10%** |
| **CUMULATIVE RESOURCES** | **3,292,001** | **4,122,177** | **4,958,740** | **5,789,331** | **7,740,220** | **11,428,845** | **12,375,598** | **13,394,413** | **14,296,165** | **15,139,315** | **16,187,582** | **16,494,569** | | | | | |
| **EXPENDITURES BY OBJECT** | | | | | | | | | | | | | | | | | |
| Salaries (100) | 128,304 | 145,097 | 596,092 | 582,346 | 577,577 | 574,784 | 573,068 | 575,455 | 569,963 | 530,462 | 573,558 | 1,433,954 | 6,732,355 | 6,947,817 | 128,304 | (215,462) | 2% |
| Employee Benefits (200) | 72,418 | 87,382 | 367,775 | 328,473 | 364,207 | 358,743 | 318,807 | 359,227 | 359,843 | 287,002 | 366,973 | 904,017 | 4,102,450 | 4,549,599 | 72,418 | (447,149) | 2% |
| Purchased Services (300) | 58,955 | 236,516 | 90,198 | 126,199 | 361,294 | 260,190 | 239,380 | 192,088 | 159,588 | 204,911 | 266,120 | 421,716 | 2,558,200 | 2,801,100 | 58,955 | (242,900) | 2% |
| Supplies & Materials (400) | 12,039 | 46,874 | 55,559 | 26,550 | 32,442 | 9,806 | 17,536 | 36,635 | 28,783 | 24,928 | 18,563 | 28,174 | 325,850 | 301,100 | 12,039 | 24,750 | 4% |
| Capital Outlay (500) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Insurance/Other (600) | 11,717 | 10,068 | 2,541 | 3,716 | 2,627 | 763 | 1,139 | 1,402 | 4,205 | 1,463 | 1,137 | 3,489 | 32,550 | 244,500 | 11,717 | (211,950) | 5% |
| Interfund Transfers (700) | - | - | - | - | - | - | - | - | - | - | - | 611,300 | 611,300 | 611,300 | 611,300 | - | 100% |
| **Total Operating Expenditures** | **283,432** | **525,937** | **1,112,165** | **1,067,283** | **1,338,147** | **1,204,286** | **1,149,930** | **1,164,807** | **1,122,383** | **1,048,766** | **1,226,351** | **3,402,650** | **14,362,705** | **15,455,416** | **894,732** | **(1,092,711)** | **6%** |
| Contingency (810) | - | - | - | - | - | - | - | - | - | - | - | 560,300 | 560,300 | 500,000 | - | 60,300 | 0% |
| Unapprop. Ending Fund (820) | - | - | - | - | - | - | - | - | - | - | - | 846,000 | 846,000 | 846,000 | - | - | 0% |
| **Total Monthly Expenditures** | **283,432** | **525,937** | **1,112,165** | **1,067,283** | **1,338,147** | **1,204,286** | **1,149,930** | **1,164,807** | **1,122,383** | **1,048,766** | **1,226,351** | **4,808,950** | **15,769,005** | **16,801,416** | **894,732** | **(1,032,411)** | **5%** |
| **CUMULATIVE EXPENDITURES** | **283,432** | **809,370** | **1,921,535** | **2,988,819** | **4,326,966** | **5,531,251** | **6,681,181** | **7,845,988** | **8,968,371** | **10,017,136** | **11,243,488** | **16,052,438** | | | | | |
| **Month-end Fund Balance** | **3,008,569** | **3,312,807** | **3,037,205** | **2,800,512** | **3,413,254** | **5,897,594** | **5,694,417** | **5,548,425** | **5,327,794** | **5,122,179** | **4,944,094** | **442,132** | | | **807,769** | **(976,937)** | |
| **EXPENDITURES BY FUNCTION** | | | | | | | | | | | | | | | | | |
| Instruction (1000) | 2,298 | 29,854 | 682,100 | 668,859 | 682,820 | 745,474 | 650,404 | 680,291 | 666,543 | 564,664 | 739,702 | 1,989,408 | 8,100,118 | 8,263,769 | 2,298 | (163,651) | 0% |
| Support Services (2000) | 281,134 | 496,084 | 430,065 | 398,423 | 655,327 | 458,812 | 499,526 | 484,517 | 455,840 | 484,102 | 486,649 | 862,242 | 5,711,587 | 6,580,347 | 281,134 | (868,760) | 4% |
| Enterprise & Comm Svc (3000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Facilities Acq & Constr (4000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Other Uses (5000) | - | - | - | - | - | - | - | - | - | - | - | 611,300 | 611,300 | 611,300 | - | - | |
| **Total Operating Expenditures** | **283,432** | **525,937** | **1,112,165** | **1,067,283** | **1,338,147** | **1,204,286** | **1,149,930** | **1,164,807** | **1,122,383** | **1,048,766** | **1,226,351** | **3,462,950** | **14,423,004** | **15,455,416** | **283,432** | **(1,032,412)** | **2%** |
| Contingencies (6000) | - | - | - | - | - | - | - | - | - | - | - | 500,000 | 500,000 | 500,000 | - | - | 0% |
| Unapprop. Ending Fund (7000) | - | - | - | - | - | - | - | - | - | - | - | 846,000 | 846,000 | 846,000 | - | - | 0% |
| **Total Monthly Expenditures** | **283,432** | **525,937** | **1,112,165** | **1,067,283** | **1,338,147** | **1,204,286** | **1,149,930** | **1,164,807** | **1,122,383** | **1,048,766** | **1,226,351** | **4,808,950** | **15,769,004** | **16,801,416** | **283,432** | **(1,032,412)** | **2%** |
| **CUMULATIVE EXPENDITURES** | **283,432** | **809,370** | **1,921,535** | **2,988,817** | **4,326,964** | **5,531,250** | **6,681,180** | **7,845,987** | **8,968,371** | **10,017,136** | **11,243,487** | **16,052,437** | | | | | |
| **Month-end Fund Balance** | **3,008,569** | **3,312,807** | **3,037,205** | **2,800,514** | **3,413,255** | **5,897,595** | **5,694,418** | **5,548,425** | **5,327,795** | **5,122,179** | **4,944,095** | **442,132** | | | **807,769** | **(976,937)** | |

Budget Management Analytics formerly 5Cast Plus

Regular Board Session
Monday, June 8, 2026 6:10 PM Pacific

Banks Middle School Library
12850 NW Main Street
Banks, OR 97106

| | |
|---|---|
| Ron Frame: | Present |
| Corissa Mazurkiewicz: | Present |
| William Moore: | Present |
| Leslee Sipp: | Present |
| Daniel Streblow: | Present |

Present: 5.

1. Preliminaries
   - 1.1. Call to Order
   - 1.2. Flag Salute
   - 1.3. Roll Call
   - 1.4. Public Welcome/Recognition
   - 1.5. Approval of Agenda
     I make a motion to approve the June 8th, 2026 agenda as presented. This motion, made by Leslee Sipp and seconded by William Moore, Carried.
     Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea
     Yea: 5, Nay: 0
   - 1.6. Banks High School Leadership
     BHS Rep, Sawyer Peterson, presented an update on the high school 2026 accomplishments, events and activities. The full report is attached to the agenda.
2. Recognitions
   - 2.1. 2026 Graduates
   - 2.2. 2026 Retirees
3. Audience Comment
4. Presentations/Reports
   - 4.1. Science Field Club
     Science Field Trip Club members were present to share information about their club, inlcuding the club's mission, membership, prior and upcoming trips. The full report is attached to the agenda.
   - 4.2. Superintendent's Report
     Dr. Sica presented the June Superintendent's report. The full report is attached to the agenda.
   - 4.3. Financial Update
     Business Manager, Jennifer Collins presented the June Fiscal report to the Board. The full report is attached to the agenda.
5. Consent
   I make a motion to approve the Consent Agenda Items as presented. This motion, made by Leslee Sipp and seconded by Daniel Streblow, Carried.
   Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea,

Daniel Streblow: Yea
Yea: 5, Nay: 0

5.1. Approval of May 11th, 2026 Board Work Session Minutes
5.2. Approval of May 11th 2026 Regular Board Meeting Minutes
5.3. Approve Minutes for the May 14th, 2026 First Meeting of the Budget Committee
5.4. Approval of May 14th 2026 Special Session Board Meeting Minutes
5.5. Routine Personnel Matters
5.6. Approve (2nd Reading) of OSBA Policy Updates
5.7. Adopt the new Banks School District Science Curriculum
5.8. Approve Furniture Vendor for Bond Project
5.9. Approve summer overnight, out of state field trip for Boys Basketball.
5.10. Approval of School and Building Use Fees 2026-27
5.11. Bond Oversight Committee

6. Discussion Items
7. Action Items

7.1. 2026-27 Organizational Appointments & Designations; **2526-JUN01**
I make a motion to approve Resolution 2526-JUN01 for Organizational Appointments and Designations. This motion, made by Daniel Streblow and seconded by William Moore, Carried.
Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea
Yea: 5, Nay: 0

7.2. Adopt the 2026-27 Banks School District Budget
I motion to approve RESOLUTION #2026-JUNE-08, which includes resolutions to adopt the budget, make appropriations, impose tax levies, and categorize each tax by its Measure 5 category for fiscal year 2026-27. This motion, made by Daniel Streblow and seconded by Corissa Mazurkiewicz, Carried.
Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea
Yea: 5, Nay: 0

7.3. Approval of the 2026-2029 BEA Bargaining Agreement
I move to approve the 2026-2029 Licensed Collective Bargaining agreement between the Banks School District and the Banks Education Association, pending successful ratification by the association. This motion, made by Daniel Streblow and seconded by William Moore, Carried.
Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea
Yea: 5, Nay: 0

7.4. Approval of the 1 year extension of the Superintendent's contract
I make a motion to approve the 1 year Superintendent's Contract extension. This motion, made by Daniel Streblow and seconded by Corissa Mazurkiewicz, Carried.
Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea
Yea: 5, Nay: 0

7.5. Elect 2026-27 Board Chair

7.5.1. Nominate 2026-27 Board Chair

I make a motion to nominate Ron Frame for Board Chair for the 2026-27 school year. This motion, made by Corissa Mazurkiewicz and seconded by Daniel Streblow, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea

Yea: 5, Nay: 0

7.5.2. Elect 2026-27 Board Chair

7.5.3. Vote for 2026-27 Board Chair

7.6. Elect 2026-27 Board Vice Chair

7.6.1. Nominate Vice Chair for the 2026-27 School Year

I make a motion to elect Corissa Mazurkiewicz as the 2026-27 Board Chair. This motion, made by Ron Frame and seconded by Leslee Sipp, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea

Yea: 5, Nay: 0

7.6.2. Elect 2026-27 Board Vice Chair

7.6.3. Vote for 2026-27 Board Vice Chair

8. Closing

8.1. Upcoming items

8.1.1. 8/4/2026: National Night Out

8.1.2. 8/10/2026: Next Board Meeting

8.1.3. 8/25/2026: First Day of School for 1st-12th grades

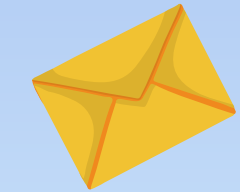
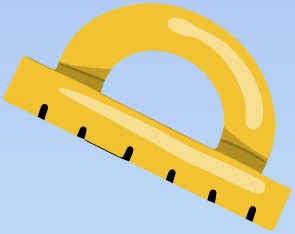
8.2. Board Comments

Board members shared closing comments.

9. Adjourn

# BHS SCIENCE FIELD CLUB

Sparking curiosity outside of the classroom





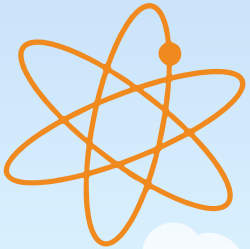



# OUR MISSION & PURPOSE

- **Bridging the Gap:** As a small, rural school, us students rarely get science-focused field trips or direct access to labs, research centers, wildlife programs, and tech companies.
- **Real-World Experience:** This club fills that void by providing hands-on exposure to STEM environments outside the classroom.
- **Building Crucial Skills:** Beyond science, we focus on developing leadership, planning, teamwork, and communication skills essential for college and future careers.









# GROWTH & ENGAGEMENT

- **30+ Active Members:** Incredible student turnout and consistent engagement throughout our very first year.
- **Student-Led Initiative:** Founded to give peers a meaningful, fun way to explore science together.



# REGULAR MEETINGS



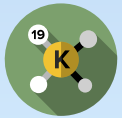
## THE RECAP

Groups present their team slides from the previous trips.



## THE BRIEFING

We introduce the next destination and the specific science we will see.




## THE LOGISTICS

We cover the schedule, safety rules, and trip requirements.

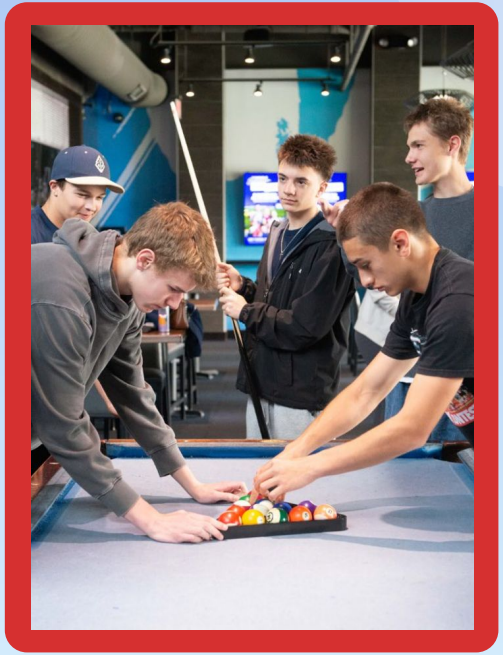



## THE TEAMS

Students assemble new Trip Teams for the upcoming visit.

# TRIP TEAMS

We use Trip Teams to keep everyone engaged and learning. Roles refresh for each trip to keep things fresh.



# TRIP TEAMS

## NOTE TAKERS

Write down important facts, observations, and things the group learned.

## PHOTOGRAPHERS

Take pictures of exhibits, wildlife, or demonstrations.

## PRESENTATION CREATORS

Build a simple recap slide using the group's notes and photos.

# Noah, Mark, and Johnny





- We started by witnessing an amazing speech by the staff members at the zoo.
- We then proceed through the ticket gate, where we saw some mountain goats.
- After, we all got elephant ears and met with some of the other groups.
- After the group photo, we went to go see the giraffes—they were our favorite.
- On our departure, we explored the fascinating biodiversity of aquatic ecosystems and the specialized environments that sustain them.

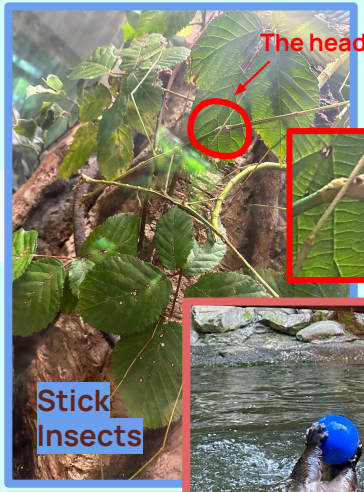


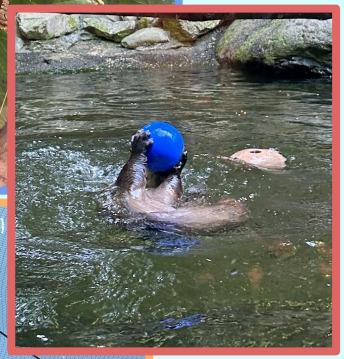






# Cassidy and Skylar



- The otters were very playful, we saw how they streamlined themselves in the water.
- We saw the condors, who have bald heads because they are detritivores, and the baldness helps any gore dry and flake off in the sun.
- We learned that the polar bears Tasul and Conrad were the first in captivity to voluntarily have their blood drawn.
- We got to see how the zoo accommodates different environments. Some of the areas, like the aviary, were very hot and humid.
- We got to see camouflage in action in the bug area, with several different kinds of insect adapted to look like their environment, such as stick and leaf insects.





^ Leaf Insect

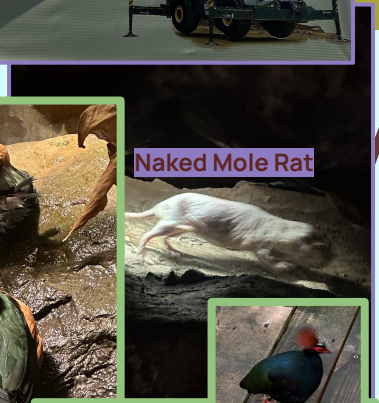

< Ibis I think??



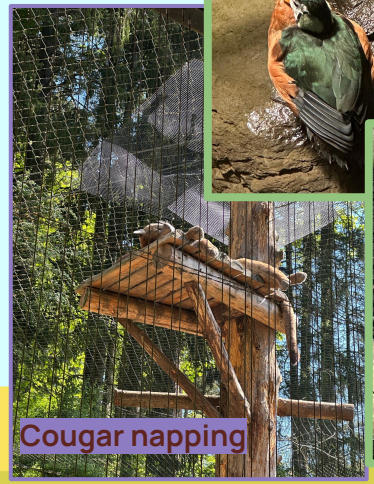


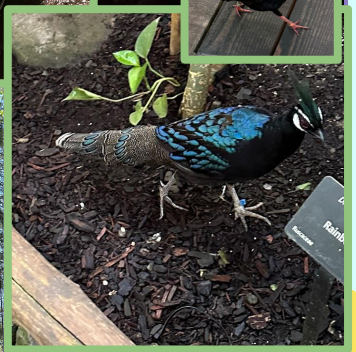




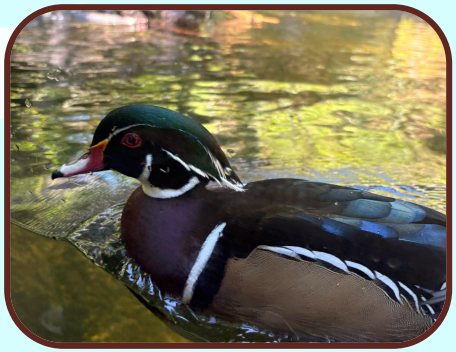




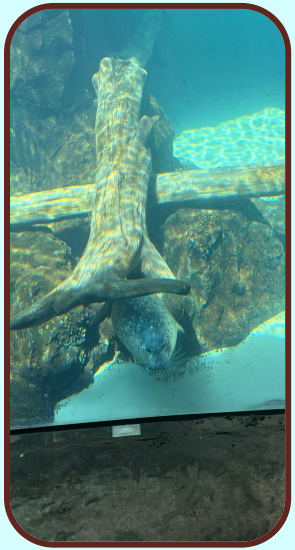



# Wyatt, Jack, Terron, and Fisher





- We started the trip going over instructions and forming groups.
- We first saw a mountain goat, then saw two bears.
- After some more walking we saw birds, elephants and lots of marine animals.
- The best part of this trip was seeing the predators and the giraffes.
- We learned why animals go to the zoo, scientists need to learn how animals live and how to care for them so that they can preserve the species and in some cases save them from extinction.
- RIP zawadi the male lion.









# Adelaide, Malia, Leila, and Paula



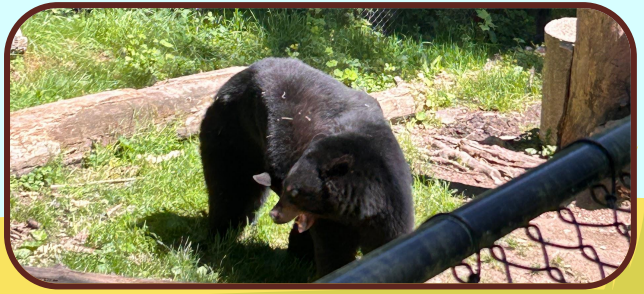


- We saw the giraffes which were awesome and the otters which were really chill
- Paula had lots of fun mimicking the various animals and she did the sea lion in front of the sea lions
- We ate expensive elephant ears and cotton candy and then looked at the elephants for a while
- We learned how various animals require different habitats due to their different lifestyles, like how the bats were in a darker area







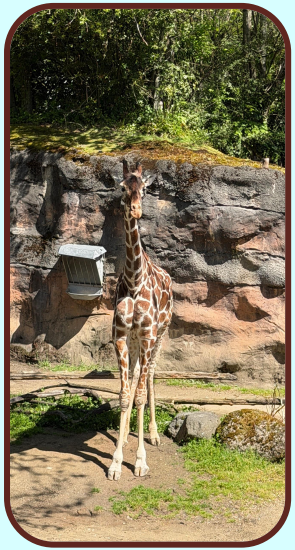


# Khloe, Taylor, and Sydney





- We explored the safari and saw lots of animals like lions, giraffes and hippos
- We also learned that otters are very playful and love to swim around in the water
- We also saw the flamingos sleeping on one leg in their habitat

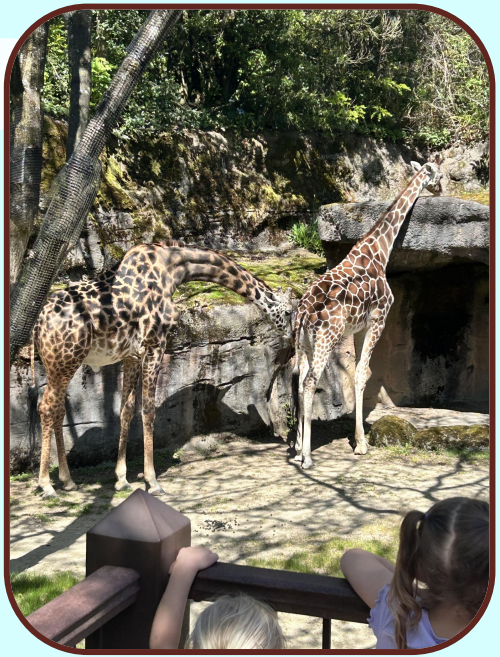




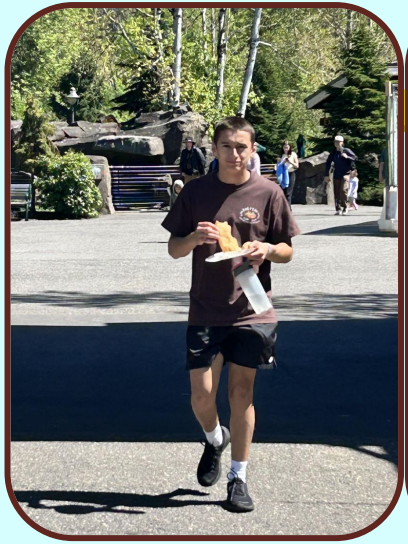




# Saiyan, Damian, Ryder, Noah, Emmett, and Finan



- Emmett really wanted to go see the Orangutans, His favorite animal there.
- After entering the park we all stopped and grabbed an elephant ear.
- We went through the safari exhibit, saw giraffes, lions, tigers and rhinos.
- And the  penguin exhibit didn't stink as bad as normal.







Jane, Kaitlin, Dylan, Bo, Justin, Kaden, Frank

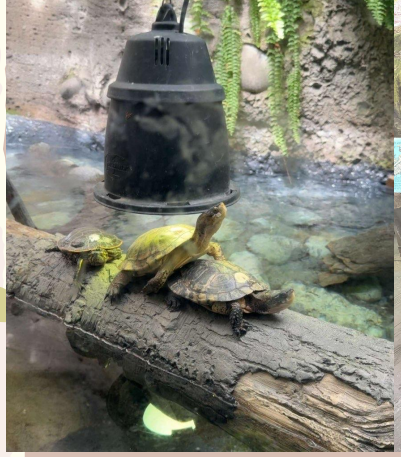
We learned a lot about animals' natural biomes and the specific habitat that the animals require (such as how the bird and reptile area was very warm and humid and the bat area was dark).

















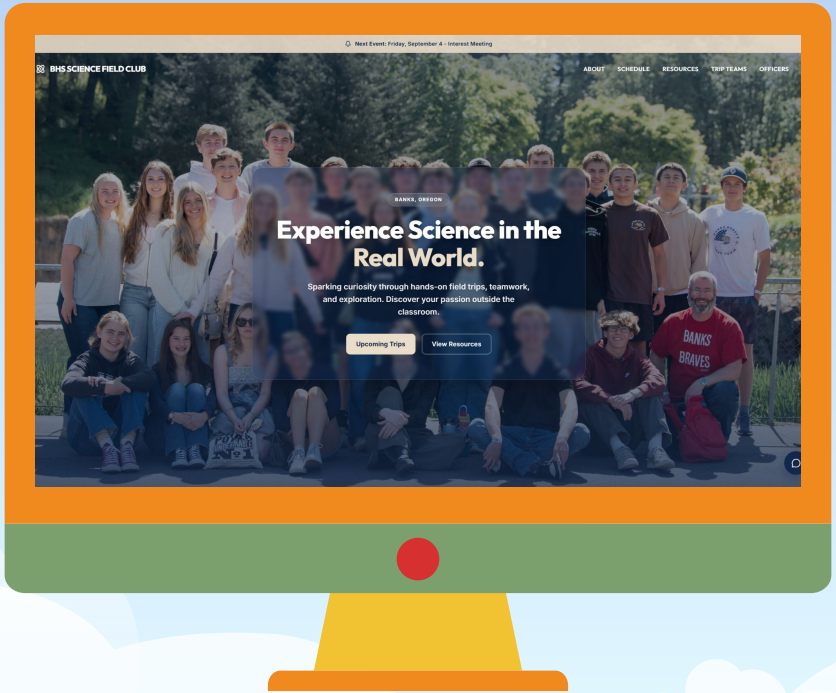
We learned about reproduction and why animals just do it in public with no shame. We have to recognize that it is normal animal activity; we have to be mature about animal functions, bodily fluids, and animal instincts.

Jane, Kaitlin, Dylan, Bo, Justin, Kaden, Frank



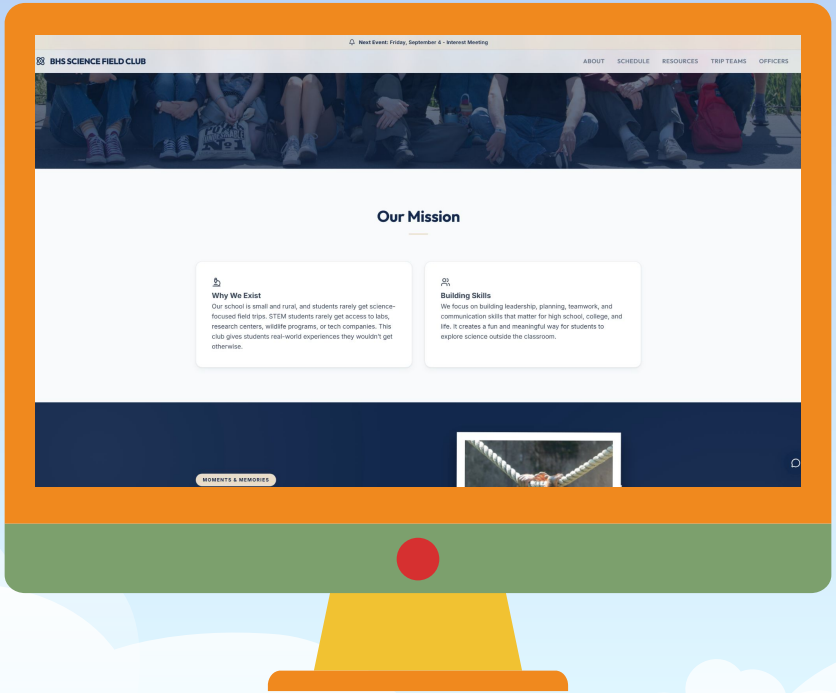
# OUR WEBSITE

I developed a custom club website to organize resources, archive our journeys, and showcase student work.



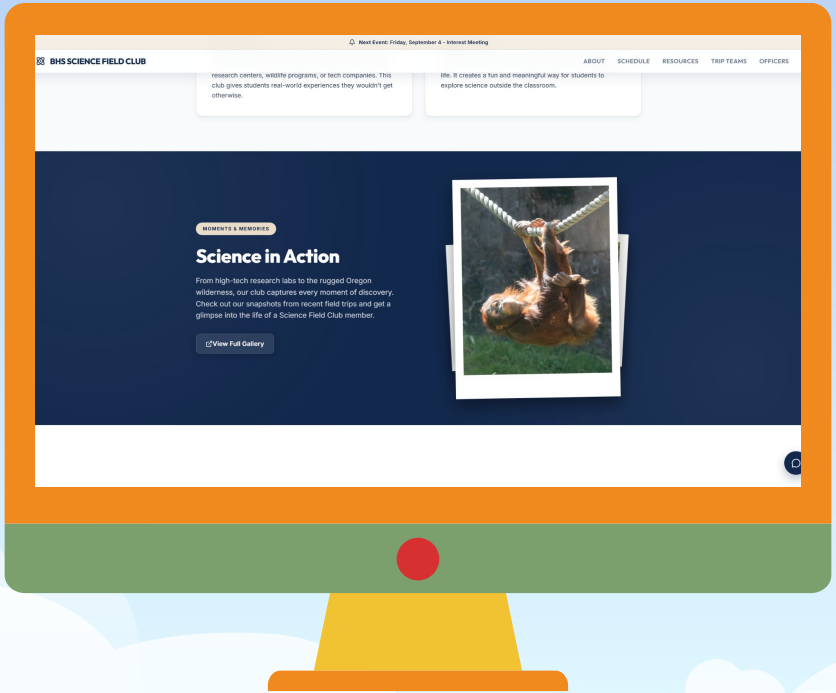
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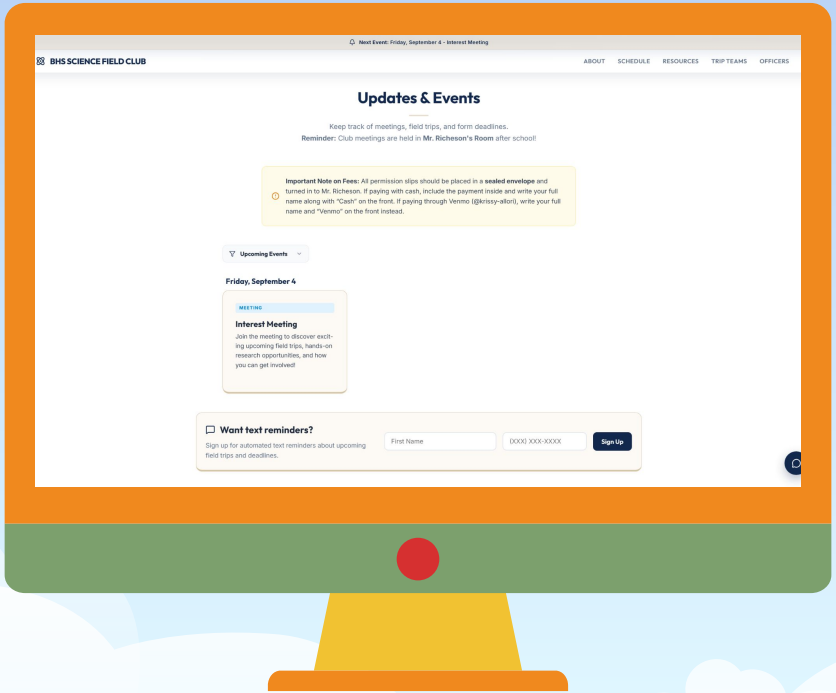
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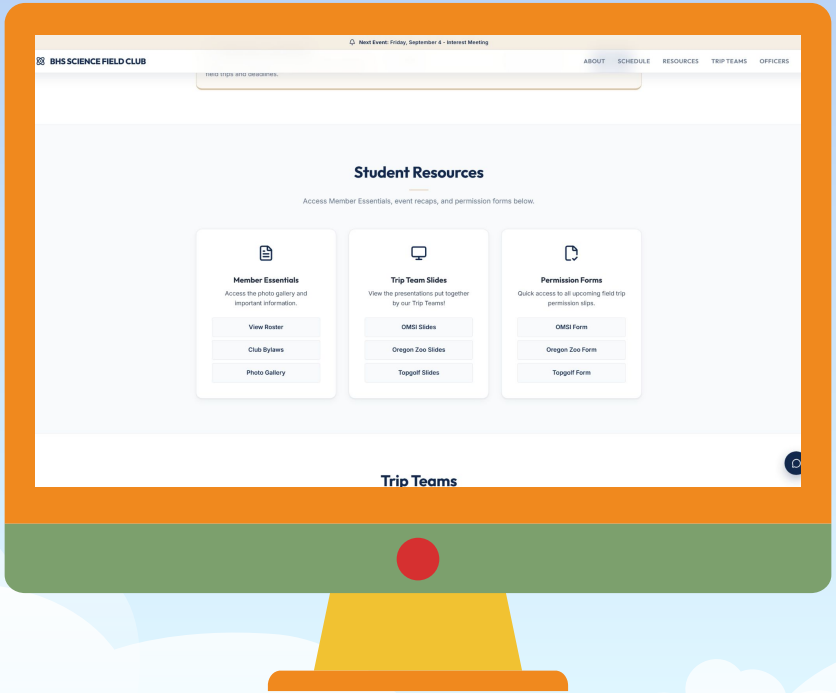
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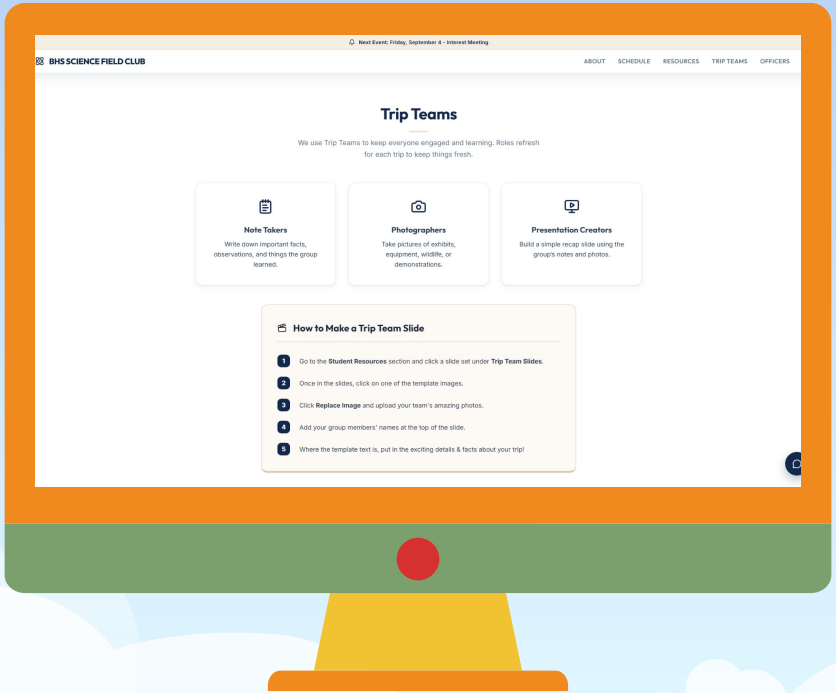
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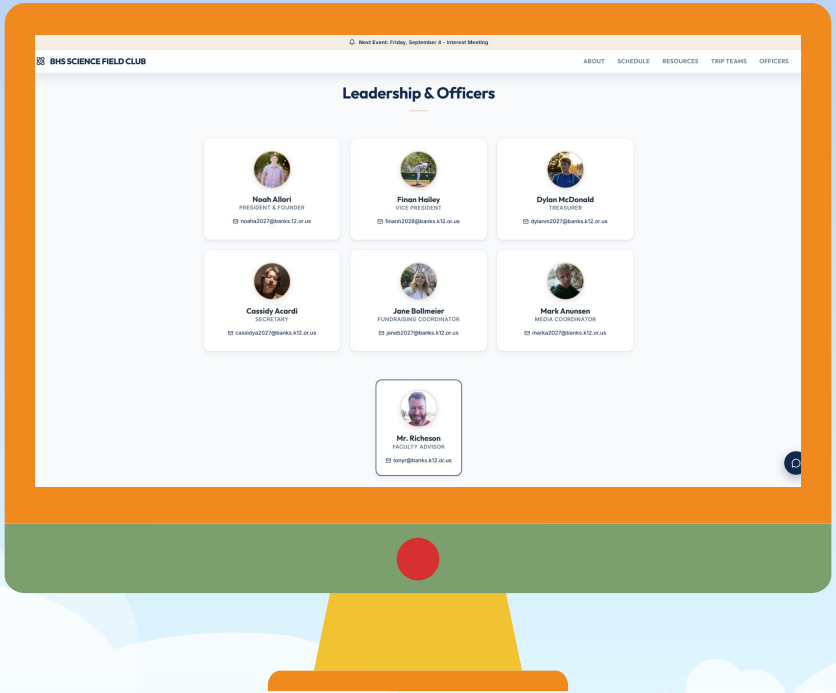
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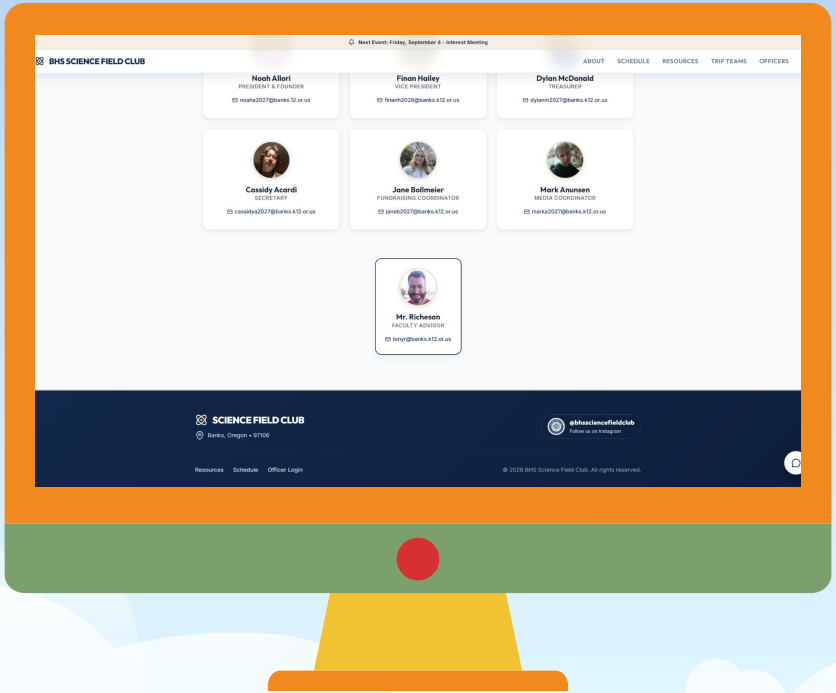
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# 2026 TRIPS








# OMSI




# OREGON ZOO



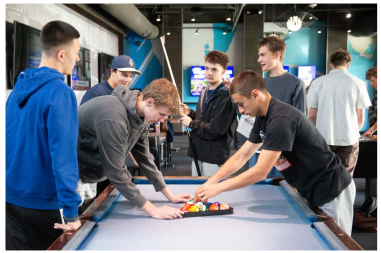

# TOPGOLF



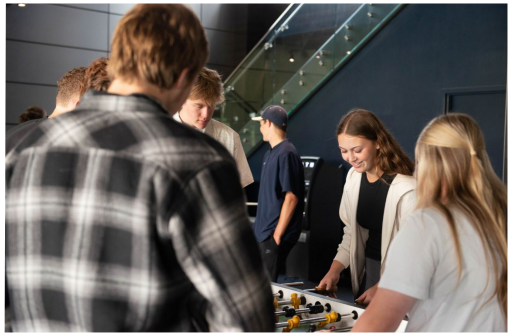
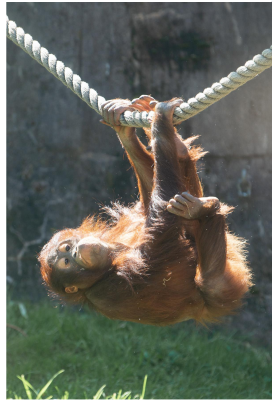


SEATTLE
EST 1851
WASHINGTON

Gas Giant




NASH.








ZOO RW

# LOOKING AHEAD TO NEXT YEAR

## 01 FULL-YEAR SCHEDULE

Building on the momentum of our late-year launch, we will establish a consistent, monthly field trip schedule right from the start of the new school year.

## 02 STRATEGIC PLANNING

Trips will be carefully mapped around testing weeks to ensure balance.

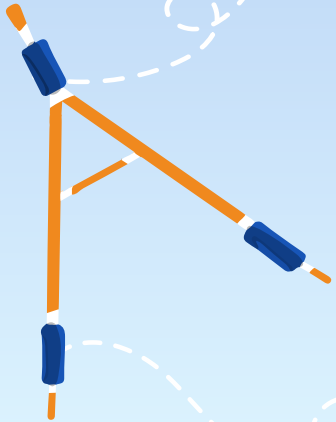
## 03 SECURING GRANTS

Actively seeking grant opportunities to fund student entry fees, ensuring all trips remain accessible and affordable for every member.



# THANKS!

Thanks for listening! Any questions?







# Superintendent's Report

June 8, 2026

Cafeteria and Performing Arts Space

Board members have requested a report on the cafeteria/auditorium that focuses on the usage by our performing arts groups.

**Background:**

In the Spring of 2022 the Banks School District Community approved bond sales of just over $49M. Through premium pricing, state and federal grants, and interest earned, the budget for the project is estimated at approximately $59M. The rapid influx of resources is tremendous for the district and community as it allows for a near full replacement of the high school learning spaces as well as deferred maintenance across campus. However, it falls significantly short of meeting the full needs of the campus. For context, in 2018-2019 the firm DLR led a master planning/pre bond process that estimated the needs of the campus to be over $100M (not adjusted to current dollars). Because of this, the bond promise to the community was narrow:

Requirements:

- Replace the majority of the learning space at the high school with a two-story building
- Improve campus wide circulation and traffic flow
- Remodel the HS locker rooms to modernize and comply with TItle IX
- Add an Auxiliary Gym
- Upgrades to safety and security across the campus
- ES HVAC and Roof Repair.

The district continued to acknowledge that the capital needs far outweighed the scope. As a result, the district created a "wish list" that has evolved over time. The wish list represents projects of high need that are not funded by bond dollars. However, there is potential for wish list items to be funded if actual costs come in below budget. The district will consider adding wish list items in the fall of 2026.

Similarly, in January of 2025 the school board adopted a comprehensive master plan for the campus. The master plan includes upgrades to all facilities and assumes significant community growth.

**Cafeteria/Performing Arts Space.**

The adopted master plan includes a performing arts center to be added to campus. The center will be designed in coordination with expected upgrades to the east end of the existing high school campus that currently houses our music programs. However, the master plan is a long

range vision and the performing arts center is not part of any current projects. Because of this the cafeteria/auditorium was included in the wish list, with the following items:

- Exterior hallway refresh (paint/flooring)
    - Scheduled for the end of the high school remodel to ensure flow between the new and existing construction
- Interior wall repair (closing off the table storage for aesthetics)
    - Completed, Spring 2026
- Interior Paint
    - Completed Spring 2026
- Modernized Appliances
    - Completed Spring 2026
- HVAC Replacement
    - The Cafeteria HVAC was not operational. The unit has been replaced, however, the transition from no HVAC to a working unit has created challenges due to noise. We are currently managing through operational procedures with a more durable solution added to the wish list.
        - See HVAC Memo.
- New stage lights and curtain.
    - Planned for summer of 2027 pending bond budgets.
- Storage
    - Storage during construction will be a challenge until the project is complete. The former DO, Barn, and South Wing of the HS included storage space for custodial, maintenance, activities and athletics.
    - Replacement spaces are included in the maintenance wing of the Auxiliary Gym, the athletic space of the Auxiliary Gym, the Locker Room Refresh, and the design of the new high school.
        - In addition, the district has purchased two “Conex” storage containers and two portable classroom units.
    - All of the new storage space will be allocated by school administration when time allows.
    - All groups have been asked by school administration to purge items that are not regularly used. This includes everything from old athletic equipment for stage items of past performances.
        - Staff members tasked with leading these groups continue to be encouraged to work with school administration for unique solutions.

**Golf Practice Facility**

The development of Quail Valley Golf Course has created a void in practice space for the Banks Golf Team. The school Board approved the use of the space south of our Baseball field as the future site of an on-campus practice facility. Holt Homes donated $250K as well as surplus supplies from the former course. The Board also approved a detailed facilities plan in the Fall of 2025 that included a building, practice green, and additional features. A status update is below:

- The board approved Five Star Builders as the CM/GC for the project.
- There has been coordination with Holt Homes on the district receiving the driving range net and poles, but no date is set for delivery.
- A pre-application meeting was held with the City of Banks.
- A neighborhood meeting was conducted
    - See Slidedeck.
- There has been no additional fundraising completed
    - The internal team would like to proceed forward with the construction of the building and hitting net and engage fundraising for completion.
- The golf team has been practicing at Pumpkin Ridge Golf and Country Club in the interim.

**Committees and Board Representation.**

In September of 2025 the Board and Superintendent re-engaged with our agreements, in particular those that referenced Board involvement on Superintendent Advisory Committees. The following committees were in place during the 2025-2026 school year and the Board representative is listed. A list of committees will be available in August where board members will have the opportunity to express interest in joining.

- Bond Steering Committee/Owner/Architect/Contractor
    - Meets weekly to review changes in scope, timeline, and budget. Previews items to be discussed in other committees and public events. Is the main decision making body for the Bond Projects.
- Bond Management Team (**Will Moore)**
    - Meets weekly for informal status checks with our owner's representative. The Banks City Council/School Liaison also participates
- Bond Oversight Committee
    - Meetings quarterly or as needed to inform the superintendent, board, and community if the district is working within the "bond promise". Formally reports to the board following every meeting.
- Bond Design Team
    - Meets as needed to provide feedback on the design of the new high school addition.
- Long Range Facilities Planning Team
    - Meetings virtually (often asynchronous) and only as needed. Is charged with reviewing "non-bond" requests for facilities improvements (alignment to master plan, budget, etc).
- Traditions and Innovations Committee
    - Meets periodically to determine solutions regarding the transitions occurring from the bond projects.
- Community Curriculum Advisory Team
    - Reviews the work of our internal curriculum teams. Give community voice to our implementation of state standards and appropriate curricular materials.

- Contract Negotiations/Review (**Will Moore)**
    - Meets in the Spring to collaborate with our labor partners regarding contracts. Procedures are explicitly outlined in statute and CBA's  In the Spring of 2026, we will be working with our Licensed Bargaining Unit.
- Student Success Committee
    - By statute, Board Members and Superintendents are not to be on this committee

**100 GENERAL FUND | Revenue & Expense Summary**
**Fiscal Year 2025 - 2026**
**For the Period Ending May 31, 2026**

| REVENUES | Period 1 Actual Jul '25 | Period 2 Actual Aug '25 | Period 3 Actual Sept '25 | Period 4 Actual Oct '25 | Period 5 Actual Nov '25 | Period 6 Actual Dec '25 | Period 7 Actual Jan '26 | Period 8 Actual Feb '26 | Period 9 Actual Mar '26 | Period 10 Actual Apr '26 | Period 11 Actual May '26 | Period 12 Projected Jun '26 | Projected 2025-26 Totals | Adopted 2025-26 BUDGET | Year-To-Date 2025-26 Actuals | Variance Budget vs. Projected | % of Budget |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **STATE SCHOOL FUND FORMULA:** | | | | | | | | | | | | | | | | | |
| Local Taxes | - | - | 6,185 | 6,451 | 733,227 | 3,127,131 | 63,181 | 20,673 | 73,929 | 8,718 | 38,640 | 88,670 | 4,166,804 | 4,028,372 | 4,078,134 | 138,432 | 101% |
| County School Funds | - | - | 4,775 | - | - | - | 3,429 | - | - | 3,908 | - | 3,081 | 15,193 | 35,000 | 12,112 | (19,807) | 35% |
| State School Fund | 1,573,545 | 786,300 | 786,300 | 786,172 | 786,172 | 778,649 | 778,649 | 778,649 | 746,316 | 746,316 | 710,276 | 0 | 9,257,344 | 9,326,423 | 9,257,344 | (69,079) | 99% |
| Common School Fund | 79,937 | - | - | - | - | - | - | 80,835 | - | - | - | 5,804 | 166,576 | 159,874 | 160,772 | 6,702 | 101% |
| State Managed Timber | - | - | - | - | 105,539 | - | - | - | 146,867 | - | 42,857 | 27,228 | 322,491 | 750,000 | 295,263 | (427,509) | 39% |
| **SSF Formula Total** | **1,653,482** | **786,300** | **797,260** | **792,623** | **1,624,938** | **3,905,780** | **845,259** | **880,157** | **967,113** | **758,942** | **791,772** | **124,783** | **13,928,408** | **14,299,669** | **13,803,625** | **(371,261)** | **97%** |
| Local Sources (1000) | 20,152 | 16,836 | 18,620 | 21,346 | 15,510 | 23,342 | 21,887 | 20,617 | 21,550 | 18,120 | 18,205 | 15,430 | 231,615 | 191,000 | 216,186 | 40,615 | 113% |
| Intermediate Sources (2000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| State Sources (3000) | - | - | - | - | - | - | - | - | - | - | (8,365) | - | (8,365) | 98,875 | (8,365) | (107,240) | -8% |
| Federal Sources (4000) | - | - | - | - | - | - | - | - | - | 1,113 | - | - | 1,113 | - | 1,113 | 1,113 | |
| Other Sources (5000) | - | - | - | - | - | - | - | - | 12,000 | - | - | - | 12,000 | - | 12,000 | 12,000 | |
| **Total Operating Revenue** | **1,673,634** | **803,136** | **815,880** | **813,968** | **1,640,449** | **3,929,122** | **867,146** | **900,774** | **1,000,663** | **778,175** | **801,612** | **140,212** | **14,164,771** | **14,589,544** | **14,024,559** | **(424,773)** | **96%** |
| Beginning Fund Balance (5400) | 1,943,283 | - | - | - | - | - | - | - | - | - | - | - | 1,943,283 | 1,607,729 | 1,943,283 | 335,554 | 121% |
| **Total Monthly Revenues** | **3,616,917** | **803,136** | **815,880** | **813,968** | **1,640,449** | **3,929,122** | **867,146** | **900,774** | **1,000,663** | **778,175** | **801,612** | **140,212** | **16,108,055** | **16,197,273** | **15,967,842** | **(89,218)** | **99%** |
| **CUMULATIVE RESOURCES** | **3,616,917** | **4,420,053** | **5,235,933** | **6,049,902** | **7,690,351** | **11,619,473** | **12,486,619** | **13,387,392** | **14,388,055** | **15,166,230** | **15,967,842** | **16,108,055** | | | | | |
| **EXPENDITURES BY OBJECT** | | | | | | | | | | | | | | | | | |
| Salaries (100) | 123,775 | 140,776 | 565,293 | 559,140 | 553,609 | 548,172 | 545,181 | 544,660 | 541,940 | 539,038 | 541,641 | 1,370,218 | 6,573,442 | 6,757,588 | 5,203,224 | (184,145) | 77% |
| Employee Benefits (200) | 31,382 | 98,873 | 356,871 | 325,749 | 342,956 | 345,796 | 345,213 | 346,631 | 342,365 | 344,259 | 348,880 | 921,388 | 4,150,364 | 4,481,835 | 3,228,976 | (331,471) | 72% |
| Purchased Services (300) | 44,115 | 179,842 | 221,730 | 135,813 | 333,754 | 187,731 | 404,942 | 112,251 | 306,466 | 270,403 | 294,964 | 342,972 | 2,834,983 | 2,558,200 | 2,492,011 | 276,783 | 97% |
| Supplies & Materials (400) | 8,583 | (940) | 52,920 | 36,535 | 25,412 | 14,064 | 18,461 | 22,901 | 14,285 | 49,438 | 17,921 | 50,725 | 310,304 | 325,850 | 259,579 | (15,546) | 80% |
| Capital Outlay (500) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Insurance/Other (600) | 7,422 | 184,758 | 4,708 | 7,896 | 2,789 | 1,743 | 4,084 | 3,327 | 2,663 | 1,917 | 1,044 | 2,516 | 224,867 | 208,500 | 222,351 | 16,367 | 107% |
| Interfund Transfers (700) | - | - | - | - | - | - | - | - | - | - | - | 560,300 | 560,300 | 560,300 | - | - | 0% |
| **Total Operating Expenditures** | **215,277** | **603,309** | **1,201,522** | **1,065,133** | **1,258,520** | **1,097,506** | **1,317,881** | **1,029,770** | **1,207,720** | **1,205,055** | **1,204,450** | **3,248,119** | **14,654,260** | **14,892,273** | **11,406,141** | **(238,013)** | **77%** |
| Contingency (810) | - | - | - | - | - | - | - | - | - | - | - | - | - | 500,000 | - | (500,000) | 0% |
| Unapprop. Ending Fund (820) | - | - | - | - | - | - | - | - | - | - | - | - | - | 805,000 | - | (805,000) | 0% |
| **Total Monthly Expenditures** | **215,277** | **603,309** | **1,201,522** | **1,065,133** | **1,258,520** | **1,097,506** | **1,317,881** | **1,029,770** | **1,207,720** | **1,205,055** | **1,204,450** | **3,248,119** | **14,654,260** | **16,197,273** | **11,406,141** | **(1,543,013)** | **70%** |
| **CUMULATIVE EXPENDITURES** | **215,277** | **818,586** | **2,020,107** | **3,085,240** | **4,343,760** | **5,441,266** | **6,759,147** | **7,788,917** | **8,996,636** | **10,201,691** | **11,406,141** | **14,654,260** | | | | | |
| **Month-end Fund Balance** | **3,401,640** | **3,601,468** | **3,215,826** | **2,964,662** | **3,346,591** | **6,178,206** | **5,727,471** | **5,598,475** | **5,391,418** | **4,964,539** | **4,561,701** | **1,453,794** | | | **4,561,701** | **1,453,794** | |

| EXPENDITURES BY FUNCTION | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Instruction (1000) | (25,603) | 20,343 | 647,065 | 635,683 | 670,485 | 625,673 | 740,470 | 632,475 | 630,340 | 674,600 | 708,770 | 2,024,472 | 7,984,771 | 8,321,414 | 5,960,299 | (336,643) | 72% |
| Support Services (2000) | 240,880 | 582,966 | 554,457 | 429,450 | 588,035 | 471,833 | 577,411 | 397,295 | 577,380 | 530,455 | 495,680 | 663,347 | 6,109,189 | 6,010,559 | 5,445,842 | 98,631 | 91% |
| Enterprise & Comm Svc (3000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Facilities Acq & Constr (4000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Other Uses (5000) | - | - | - | - | - | - | - | - | - | - | - | 560,300 | 560,300 | 560,300 | - | - | 0% |
| **Total Operating Expenditures** | **215,277** | **603,309** | **1,201,522** | **1,065,133** | **1,258,520** | **1,097,506** | **1,317,881** | **1,029,770** | **1,207,720** | **1,205,055** | **1,204,450** | **3,248,119** | **14,654,260** | **14,892,273** | **11,406,141** | **(238,013)** | **77%** |
| Contingencies (6000) | - | - | - | - | - | - | - | - | - | - | - | - | - | 500,000 | - | (500,000) | 0% |
| Unapprop. Ending Fund (7000) | - | - | - | - | - | - | - | - | - | - | - | - | - | 805,000 | - | (805,000) | 0% |
| **Total Monthly Expenditures** | **215,277** | **603,309** | **1,201,522** | **1,065,133** | **1,258,520** | **1,097,506** | **1,317,881** | **1,029,770** | **1,207,720** | **1,205,055** | **1,204,450** | **3,248,119** | **14,654,260** | **16,197,273** | **11,406,141** | **(1,543,013)** | **70%** |
| **CUMULATIVE EXPENDITURES** | **215,277** | **818,586** | **2,020,107** | **3,085,240** | **4,343,760** | **5,441,266** | **6,759,147** | **7,788,917** | **8,996,636** | **10,201,691** | **11,406,141** | **14,654,260** | | | | | |
| **Month-end Fund Balance** | **3,401,640** | **3,601,468** | **3,215,826** | **2,964,662** | **3,346,591** | **6,178,206** | **5,727,471** | **5,598,475** | **5,391,418** | **4,964,539** | **4,561,701** | **1,453,794** | | | **4,561,701** | **1,453,794** | |

Board Work Session
Monday, May 11, 2026 4:30 PM Pacific

Banks Middle School Library
12850 NW Main Street
Banks, OR 97106

| | |
|---|---|
| Ron Frame: | Present |
| Corissa Mazurkiewicz: | Absent |
| William Moore: | Present |
| Leslee Sipp: | Present |
| Daniel Streblow: | Absent |

Present: 3, Absent: 2.

| | |
|---|---|
| Corissa Mazurkiewicz: | Present |

Present: 4, Absent: 1.

1. Preliminaries
   - 1.1. Call to Order
   - 1.2. Roll Call
   - 1.3. Approval of Agenda

     I make a motion to approve the May 11th, 2026 agenda as presented. This motion, made by William Moore and seconded by Leslee Sipp, Carried.
     Corissa Mazurkiewicz: Absent, Daniel Streblow: Absent, Ron Frame: Yea, William Moore: Yea, Leslee Sipp: Yea
     Yea: 3, Nay: 0, Absent: 2
2. Discussion Items
   - 2.1. DO documentary

     Four students from the FAD club were present to share the District Office documentary that they have been working on. Students spent several months collecting videos, photos and collecting information with a goal of educating the community, but also giving honor to the building and its history.

     Each student shared an intro statement prior to the Board viewing the video.
   - 2.2. Bond Update
     - 2.2.1. Scope, budget and timeline

       John Abel with Cornerstone Management presented an update on the Bond timeline and scope of project.

       Highlights include:

       SCHEDULE
       Grading Permit received! A pre-construction meeting was held w/ CWS and Washington County.
       - Erosion Control measures installed, Tree Protection being installed.
       - Grading commenced this week, Concrete crusher to be delivered next week.
       - BHS Substantial Completion is approx 8/12/27
       - Locker Room Renovations have begun
       - Locker Room Substantial Completion is 8/14/26

BUDGET
- Additional value engineering items have been reviewed and approved.
- Value engineering report card system was used to evaluate and recommend items.
- Guaranteed Max Price agreed upon with P&C for the BHS project
- Carrying items for potential "add back" during construction if contingency funds becomes available
OTHER
- Groundbreaking for the BHS Addition was held with a good turnout and spirits were high even in the rain.

Also, shared value engineering decisions that were made, updates on the Auxiliary Gym build including the current schedule and budget. The Middle School gym has occupancy issues now that the Aux gym construction has started as two of the entry/exit doors are not currently usable. 8th Grade promotion will now take place in the high school gym as a result.

John also shared an executive budget summary and details were given to the Board. Furniture vendors will be meeting with Cornerstone soon. Board members asked clarifying questions as needed, and the meeting ended with a walking tour of the site.

3. Adjourn
   Adjourned at 5:30
4. Walkthrough Site Visit (Board Members only)

# 04-01a: Mutual Materials CMU 4x4x16 Veneer Castle White

| | | P&C | | BRIC | | Cornerstone | | Average | |
|---|---|---|---|---|---|---|---|---|---|
| **SUBJECT** | MAX POINTS | Score* (1 to 10) | POINTS SCORED | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score |
| Cost Efficiency | 25 | 8 | 20 | 8 | 20 | 8 | 20 | 8 | 20 |
| Design/Assembly/System Impact | 25 | 10 | 25 | 10 | 25 | 10 | 25 | 10 | 25 |
| Maintenance/Durability | 25 | 10 | 25 | 10 | 25 | 10 | 25 | 10 | 25 |
| Risk | 25 | 10 | 25 | 9 | 22.5 | 9 | 22.5 | 9.33333333 | 23.3333333 |
| **TOTAL POINTS** | **100** | | **95** | | **92.5** | | **92.5** | | **93.3333333** |

***Scoring Rating: 1 (Poor) to 10 (Excellent)**

| Pros | Cons |
|---|---|
| Cost Effective. Less Labor | |
| Fewer units, faster installation, lower unit handling; potentially lower material cost for gross area | The overall campus would not be cohesive using Natural Gray, regardless of its size at 4x4x16, 4x8x16. |
| | This product is not used anywhere on the property. |
| | 4x4x16 CMU better matches the brick coursing and scale. Switching to 8x8x16 CMU units conflict with the established 4x12 brick module and overall brick aesthetic. |
| | Natural Gray ground face CMU does not work with adjacent material selections including the following: aluminum storefront window system, exterior metal wall panels, sheet metal flashing, cornice, canopy system..... |
| | Land Use is complete and we would have to let the city know about this change |

| Comments |
|---|
| |

A

Intent is to go through the report cards and see if we're not all recommending the change as an "average".

Average scoring:
A = We strongly encourage and recommend the change. We don't think district would have any issues moving forward.
B = "recommend" but want district to make sure district understand small "cons" of the decision.
C = probably no-go, but worthy of carrying on the list.
D = we shouldn't have any.

## 04-02: Casework - 80% reduction of locks

| | | P&C | | BRIC | | Cornerstone | | Average | |
|---|---|---|---|---|---|---|---|---|---|
| **SUBJECT** | MAX POINTS | Score* (1 to 10) | POINTS SCORED | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score |
| Cost Efficiency | 25 | 10 | 25 | 10 | 25 | 10 | 25 | 10 | 25 |
| Design/Assembly/System Impact | 25 | 9 | 22.5 | 8 | 20 | 9 | 22.5 | 8.66666667 | 21.6666667 |
| Maintenance/Durability | 25 | 10 | 25 | 10 | 25 | 10 | 25 | 10 | 25 |
| Risk | 25 | 10 | 25 | 8 | 20 | 9 | 22.5 | 9 | 22.5 |
| **TOTAL POINTS** | **100** | | **97.5** | | **90** | | **95** | | **94.1666667** |

***Scoring Rating: 1 (Poor) to 10 (Excellent)**

| Pros | Cons |
|---|---|
| Cost Effective | |
| **Keeps Teacher Locks in Scope Remove all other locks in General Classrooms and 1/2 the locks in Science Classrooms** | |
| **Allows for add back during future submittal review utilizing any potential contingency available.** | |
| **District Office - remove locks from Workroom** | |
| **Art Room - Remove half locks on west wall and all locks on casework on east wall.** | |

**Staff Work Room remove locks.**

| Comments |
|---|
| Keep all locks in: Health Room, Graphics, Prep Room, Life Skills Room & DO Conference Room |

A

Intent is to go through the report cards and see if we're not all recommending the change as an "average".

Average scoring:
A = We strongly encourage and recommend the change. We don't think district would have any issues moving forward.
B = "recommend" but want district to make sure district understand small "cons" of the decision.
C = probably no-go, but worthy of carrying on the list.
D = we shouldn't have any.

Firm/Individual overall baseline intent on grading:
"B" 80-90 - it's not great, but overall considerations it would be recommended. If you're "neutral" , it's a B.
"C" 70-80- If anyone thinks the savings is probably not worth it, but still open for discussion.
"D" < 70 is "don't do it", overall budget doesn't matter. We shouldn't have any.

# 07-05: Omit Mechanical Screen (District Office)

| | | P&C | | BRIC | | Cornerstone | | Average | |
|---|---|---|---|---|---|---|---|---|---|
| **SUBJECT** | MAX POINTS | Score* (1 to 10) | POINTS SCORED | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score |
| Cost Efficiency | 25 | 8 | 20 | 9 | 22.5 | 9 | 22.5 | 8.66666667 | 21.6666667 |
| Design/Assembly/System Impact | 25 | 6 | 15 | 8 | 20 | 7 | 17.5 | 7 | 17.5 |
| Maintenance/Durability | 25 | 10 | 25 | 9 | 22.5 | 9 | 22.5 | 9.33333333 | 23.3333333 |
| Risk | 25 | 10 | 25 | 8 | 20 | 9 | 22.5 | 9 | 22.5 |
| **TOTAL POINTS** | **100** | | **85** | | **85** | | **85** | | **85** |

***Scoring Rating: 1 (Poor) to 10 (Excellent)**

| Pros | Cons |
|---|---|
| Elimnates steel roof penetrations eliminating potential areas of system failure. | Different look to the front of the District Office building. |
| ease of access for maintenance. | |
| Cost effective. | Design Add Service from Structural for this change - ROM $2,500 |
| Different look at the front of the District Office building. After studying, this is a positive direction. | We would have to let the city know about this change. |
| | |

| Comments |
|---|
| Can be less than 4 sides |

B

Intent is to go through the report cards and see if we're not all recommending the change as an "average".

Average scoring:
A = We strongly encourage and recommend the change. We don't think district would have any issues moving forward.
B = "recommend" but want district to make sure district understand small "cons" of the decision.
C = probably no-go, but worthy of carrying on the list.
D = we shouldn't have any.

Firm/Individual overall baseline intent on grading:
"B" 80-90 - it's not great, but overall considerations it would be recommended. If you're "neutral" , it's a B.
"C" 70-80- If anyone thinks the savings is probably not worth it, but still open for discussion.
"D" < 70 is "don't do it", overall budget doesn't matter. We shouldn't have any.

# 07-06: Unit attached mechanical screen with ABS panels (High School Wing)

| | | P&C | | BRIC | | Cornerstone | | Average | |
|---|---|---|---|---|---|---|---|---|---|
| **SUBJECT** | MAX POINTS | Score* (1 to 10) | POINTS SCORED | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score |
| Cost Efficiency | 25 | 10 | 25 | 9 | 22.5 | 9 | 22.5 | 9.33333333 | 23.3333333 |
| Design/Assembly/System Impact | 25 | 10 | 25 | 9 | 22.5 | 9 | 22.5 | 9.33333333 | 23.3333333 |
| Maintenance/Durability | 25 | 6 | 15 | 6 | 15 | 6 | 15 | 6 | 15 |
| Risk | 25 | 10 | 25 | 7 | 17.5 | 8 | 20 | 8.33333333 | 20.8333333 |
| **TOTAL POINTS** | **100** | | **90** | | **77.5** | | **80** | | **82.5** |

***Scoring Rating: 1 (Poor) to 10 (Excellent)**

| Pros | Cons |
|---|---|
| Significat savings versus alumnium | Alumnium is a more of a durabale product than ABS. |
| No change to current design method | |
| Allows for add back during in construction period utilizing any potential contingency available. | |
| | |
| | |

| Comments |
|---|
| More risk data needed on long term issues.....Heat, discolor, function |

B

Intent is to go through the report cards and see if we're not all recommending the change as an "average".

Average scoring:
A = We strongly encourage and recommend the change. We don't think district would have any issues moving forward.
B = "recommend" but want district to make sure district understand small "cons" of the decision.
C = probably no-go, but worthy of carrying on the list.
D = we shouldn't have any.

Firm/Individual overall baseline intent on grading:
"B" 80-90 - it's not great, but overall considerations it would be recommended. If you're "neutral" , it's a B.
"C" 70-80- If anyone thinks the savings is probably not worth it, but still open for discussion.
"D" < 70 is "don't do it", overall budget doesn't matter. We shouldn't have any.

## 22-14: Use combined storm/overflow system in lieu of separate piping systems

| | | P&C | | BRIC | | Cornerstone | | Average | |
|---|---|---|---|---|---|---|---|---|---|
| **SUBJECT** | MAX POINTS | Score* (1 to 10) | POINTS SCORED | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score |
| Cost Efficiency | 25 | 10 | 25 | 8 | 20 | 8 | 20 | 8.66666667 | 21.6666667 |
| Design/Assembly/System Impact | 25 | 6 | 15 | 6 | 15 | 6 | 15 | 6 | 15 |
| Maintenance/Durability | 25 | 6 | 15 | 6 | 15 | 6 | 15 | 6 | 15 |
| Risk | 25 | 10 | 25 | 7 | 17.5 | 8 | 20 | 8.33333333 | 20.8333333 |
| **TOTAL POINTS** | **100** | | **80** | | **67.5** | | **70** | | **72.5** |

***Scoring Rating: 1 (Poor) to 10 (Excellent)**

| Pros | Cons |
|---|---|
| Cost Savings. | Sazan Comment: Code compliant, but not recommended. The downstream of combination is much larger and will make coordination with architectural difficult. Downspout Nozzles that have water flowing out is an indicator that the roof drains must be cleaned. |
| Dale had noted a it is routine for the facilities to be on the roof and would notice an overflow. | Dale noted that Distirct had issues with vertical pipe and cows tounge and had to replace at other buildings. |
| | |
| | |
| | |

| Comments |
|---|
| |

C

Intent is to go through the report cards and see if we're not all recommending the change as an "average".

Average scoring:
A = We strongly encourage and recommend the change. We don't think district would have any issues moving forward.
B = "recommend" but want district to make sure district understand small "cons" of the decision.
C = probably no-go, but worthy of carrying on the list.
D = we shouldn't have any.

Firm/Individual overall baseline intent on grading:
"B" 80-90 - it's not great, but overall considerations it would be recommended. If you're "neutral" , it's a B.
"C" 70-80- If anyone thinks the savings is probably not worth it, but still open for discussion.
"D" < 70 is "don't do it", overall budget doesn't matter. We shouldn't have any.

# 22-04 & 22-05: Use Floor Mount Toilets in Lieu of Wall Mount

| | | P&C | | BRIC | | Cornerstone | | Average | |
|---|---|---|---|---|---|---|---|---|---|
| **SUBJECT** | MAX POINTS | Score* (1 to 10) | POINTS SCORED | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score |
| Cost Efficiency | 25 | 10 | 25 | 10 | 25 | 10 | 25 | 10 | 25 |
| Design/Assembly/System Impact | 25 | 8 | 20 | 8 | 20 | 8 | 20 | 8 | 20 |
| Maintenance/Durability | 25 | 6 | 15 | 6 | 15 | 6 | 15 | 6 | 15 |
| Risk | 25 | 10 | 25 | 9 | 22.5 | 9 | 22.5 | 9.33333333 | 23.3333333 |
| **TOTAL POINTS** | **100** | | **85** | | **82.5** | | **82.5** | | **83.3333333** |

***Scoring Rating: 1 (Poor) to 10 (Excellent)**

| Pros | Cons |
|---|---|
| Cost Savings. *Decision is required soon due to schedule rough in work at the locker room. | Sazan Comment: Floor Mount, Wall Discharge, Back Spud. This would make daily cleaning more difficult, but would not otherwise interfere with the functionality. Wall mount is industry standard. |
| | BRIC Comment: We do not recommend this and Dale indicated NO at the OAC meeting 3/18/2026. |
| | Possible Design Add Service for this change - ROM $6,500 |
| | |
| | |

B

| Comments |
|---|
| Provide cost info on floor mounted version Sazan provided as an option. |

Intent is to go through the report cards and see if we're not all recommending the change as an "average".

Average scoring:
A = We strongly encourage and recommend the change. We don't think district would have any issues moving forward.
B = "recommend" but want district to make sure district understand small "cons" of the decision.
C = probably no-go, but worthy of carrying on the list.
D = we shouldn't have any.

Firm/Individual overall baseline intent on grading:
"B" 80-90 - it's not great, but overall considerations it would be recommended. If you're "neutral" , it's a B.
"C" 70-80- If anyone thinks the savings is probably not worth it, but still open for discussion.
"D" < 70 is "don't do it", overall budget doesn't matter. We shouldn't have any.

# 23-05: Point of Use Controls (Locker Room)

| | | P&C | | BRIC | | Cornerstone | | Average | |
|---|---|---|---|---|---|---|---|---|---|
| **SUBJECT** | MAX POINTS | Score* (1 to 10) | POINTS SCORED | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score |
| Cost Efficiency | 25 | 10 | 25 | 10 | 25 | 10 | 25 | 10 | 25 |
| Design/Assembly/System Impact | 25 | 7 | 17.5 | 6 | 15 | 7 | 17.5 | 6.66666667 | 16.6666667 |
| Maintenance/Durability | 25 | 6 | 15 | 5 | 12.5 | 6 | 15 | 5.66666667 | 14.1666667 |
| Risk | 25 | 10 | 25 | 7 | 17.5 | 7 | 17.5 | 8 | 20 |
| **TOTAL POINTS** | **100** | | **82.5** | | **70** | | **75** | | **75.8333333** |

***Scoring Rating: 1 (Poor) to 10 (Excellent)**

| Pros | Cons |
|---|---|
| Signficant Cost Savings. | District Will Not be able to integrate in Direct Digital Control System. |
| Considers materplan that Gym is intended to be a 20 year old building and will be demolished at that point. | |
| Venting can be setup to be timed and controlled but locally. | |
| | |
| | |

C

| Comments |
|---|
| Verify functionality with owner. Will this meet the districts needs for operation? |

Intent is to go through the report cards and see if we're not all recommending the change as an "average".

Average scoring:
A = We strongly encourage and recommend the change. We don't think district would have any issues moving forward.
B = "recommend" but want district to make sure district understand small "cons" of the decision.
C = probably no-go, but worthy of carrying on the list.
D = we shouldn't have any.

Firm/Individual overall baseline intent on grading:
"B" 80-90 - it's not great, but overall considerations it would be recommended. If you're "neutral" , it's a B.
"C" 70-80- If anyone thinks the savings is probably not worth it, but still open for discussion.
"D" < 70 is "don't do it", overall budget doesn't matter. We shouldn't have any.

# 27-01: Reduce AV Scope at Library

| | | P&C | | BRIC | | Cornerstone | | Average | |
|---|---|---|---|---|---|---|---|---|---|
| **SUBJECT** | MAX POINTS | Score* (1 to 10) | POINTS SCORED | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score |
| Cost Efficiency | 25 | 9 | 22.5 | 8 | 20 | 8 | 20 | 8.33333333 | 20.8333333 |
| Design/Assembly/System Impact | 25 | 8 | 20 | 8 | 20 | 8 | 20 | 8 | 20 |
| Maintenance/Durability | 25 | 10 | 25 | 9 | 22.5 | 8 | 20 | 9 | 22.5 |
| Risk | 25 | 10 | 25 | 7 | 17.5 | 8 | 20 | 8.33333333 | 20.8333333 |
| **TOTAL POINTS** | **100** | | **92.5** | | **80** | | **80** | | **84.1666667** |

***Scoring Rating: 1 (Poor) to 10 (Excellent)**

| Pros | Cons |
|---|---|
| Saves money. There is further Savings that can be taken advantage of (aprrox 4K) if only moved to 1 vid conferening | Less flexible to add more equipment in the future due to it not beind AVoIP. |
| Sytem does not lose funtionality. | |
| Equipment can still be added in the Future. | |
| | |
| | |

B

| Comments |
|---|
| BRIC: Sent to Greenbusch for review 4/13/2026. |

Intent is to go through the report cards and see if we're not all recommending the change as an "average".

Average scoring:
A = We strongly encourage and recommend the change. We don't think district would have any issues moving forward.
B = "recommend" but want district to make sure district understand small "cons" of the decision.
C = probably no-go, but worthy of carrying on the list.
D = we shouldn't have any.

Firm/Individual overall baseline intent on grading:
"B" 80-90 - it's not great, but overall considerations it would be recommended. If you're "neutral" , it's a B.
"C" 70-80- If anyone thinks the savings is probably not worth it, but still open for discussion.
"D" < 70 is "don't do it", overall budget doesn't matter. We shouldn't have any.

# 26-06: Reduce Site Lighting Pole Lights

| | | P&C | | BRIC | | Cornerstone | | Average | |
|---|---|---|---|---|---|---|---|---|---|
| **SUBJECT** | MAX POINTS | Score* (1 to 10) | POINTS SCORED | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score |
| Cost Efficiency | 25 | 9 | 22.5 | 8 | 20 | 9 | 22.5 | 8.66666667 | 21.6666667 |
| Design/Assembly/System Impact | 25 | 7 | 17.5 | 3 | 7.5 | 8 | 20 | 6 | 15 |
| Maintenance/Durability | 25 | 10 | 25 | 9 | 22.5 | 9 | 22.5 | 9.33333333 | 23.3333333 |
| Risk | 25 | 10 | 25 | 5 | 12.5 | 7 | 17.5 | 7.33333333 | 18.3333333 |
| **TOTAL POINTS** | **100** | | **90** | | **62.5** | | **82.5** | | **78.3333333** |

***Scoring Rating: 1 (Poor) to 10 (Excellent)**

| Pros | Cons |
|---|---|
| Saves money and has minimal impact to overal site lighting design. Interface to confirm suggested Pole light for omission are acceptable. | Possible Design Add Service for this change - ROM $--- |
| | Need to understand what lighing will be omited for afterhours safty |
| | **Removing the (2) proposed poles will reduce light levels below code requirements.** |
| | |
| | |

| Comments |
|---|
| BRIC: 4/13/2026 - info sent to Sazan for their review. P&C to provide information & location on the (2) light poles that are being proposed to be removeNeed to run photometrics for alternate site lighting design. Layout provide noting to locations to be ommitted. Interface to review and confirm does not impact lighting model. |

C

Intent is to go through the report cards and see if we're not all recommending the change as an "average".

Average scoring:
A = We strongly encourage and recommend the change. We don't think district would have any issues moving forward.
B = "recommend" but want district to make sure district understand small "cons" of the decision.
C = probably no-go, but worthy of carrying on the list.
D = we shouldn't have any.

Firm/Individual overall baseline intent on grading:
"B" 80-90 - it's not great, but overall considerations it would be recommended. If you're "neutral" , it's a B.
"C" 70-80- If anyone thinks the savings is probably not worth it, but still open for discussion.
"D" < 70 is "don't do it", overall budget doesn't matter. We shouldn't have any.

# Banks SD – HVAV Refurbish Memo

P&C Construction

**TO:** Brian Sica, Banks School District
**FROM:** Parker Verhaeghe, P&C Construction
**DATE:** April 16, 2026
**RE:** Banks HS — AHU 2 & 5 Desing, Noise Mitigations, Update & Options

## Purpose

This memo summarizes the work completed on Air Handling Units AHU-2 and AHU-5 at Banks High School under the bond program, the steps our team has taken in response to noise concerns, and the options available to the District for any further sound mitigation.

## Background and Scope of Work

AHU-2 and AHU-5 are both part of the original building infrastructure and were over fifty years old at the time of the refurbishment. Both units had been tied to an aging, inefficient boiler plant. AHU-2, which serves the cafeteria and the adjacent seating area from a mezzanine location behind a wall, had in fact been abandoned and out of service for many years prior to this project. AHU-5 is located on the side of the stage.

Rather than replacing these units with new equipment, which would have carried a significantly higher price tag (and “additional” noise), our team, together with our design-build mechanical contractor Piper Mechanical, recommended a rebuild approach that preserved the existing cabinets while upgrading every component that affects performance and efficiency. This approach saved the District a substantial amount of bond money while delivering modern, code-compliant, high-efficiency equipment.

NO new insulated ductwork nor any changes downstream of the original unit was changed, and remains original.

Specifically, the project included:

- Disconnection from the old, inefficient boiler and conversion of both units to a new high-efficiency hot water boiler system.
- Installation of new fan walls in both units, increasing code required air flow
- Installation of new variable frequency drives (VFDs) for precise, efficient fan speed control.
- Installation of new controls to allow flexible scheduling and modulation of the units, add CO2 sensors for code.
- Bringing AHU-2 back online so the cafeteria and area receive proper conditioned air for the first time in years.
- Project design also qualified for considerable ETO and SB 1149 rebates and reimbursements, paying for substantial costs of the upgrades.

## The Noise Concern

Once AHU-2 was returned to service and both units were balanced, noise concerns were reported that the units were audible in the stage and cafeteria/seating areas during drama performance. This feedback is understandable. AHU-2 had been silent for years because it was not operating at all, so any sound from that

unit is new to the space. AHU-5, located adjacent to the stage, became somewhat more audible after the rebuild.

## Actions Already Taken

In direct response to the feedback, the following adjustments have already been made at no additional cost to the District:

1. **Fan speed reduction.** Ainsworth adjusted both units prior to the Thanksgiving holiday. AHU-2 is currently running at approximately 85% of the originally balanced fan speed, and AHU-5 is running at approximately 75%.
2. **Scheduling changes.** The units are now scheduled to turn off before drama practice begins so the fans are not running during rehearsals, around performances.
3. **Engineering review.** Piper Mechanical's engineer reviewed the design a second time against the building load. The review confirmed there is additional room to turn the fans down, potentially as low as approximately 67% of the original balance on AHU-2 and approximately 48% on AHU-5, while still fully meeting the heating load for the spaces served. This fan speed, or lower, can also be done at scheduled times only.

We share the District's view that the units should be able to run when needed and still support the drama program, and we are committed to continuing to tune the system until that standard is met in every condition, including cold-weather operation.

## Options for Further Noise Reduction

Three options are available to the District for additional mitigation, and they can be pursued independently or in combination. They are presented below in order of cost, from no-cost programming changes to the more extensive duct modification.

| Option | Description | Estimated Cost |
|---|---|---|
| **Option A — Extended VFD Programming** | Program the AHU-2 and AHU-5 VFDs to run at 50% or less during scheduled performances, in addition to the existing schedule that turns the units off during drama practice. Engineering review confirms the units can operate well below current settings and still satisfy the building's heating load. | **Programming Costs. $1,000 ROM** |
| **Option B — AHU-5 Sound-Lined Return Elbow** | Add an internal sound-lined elbow, facing up, installed on the AHU-5 return. Targeted at the stage-side unit where the drama teacher's complaint originated. Excludes electrical, a light fixture in the area will likely need to be relocated. | **$8,000 (+/- ROM)** |
| **Option C — AHU-2 Supply Duct Replacement** | Demo the existing AHU-2 supply duct run and replace it with internally sound-lined duct. Addresses the mezzanine unit serving the cafeteria and seating area. | **$20,000 (+/-ROM)** |

### Respectfully, Parker Verhaeghe

P&C Construction

6101 West Courtyard Drive
Building 3, Suite 200
Austin, TX 78730

04/15/2026

**25-COC-000341 – Banks School District**
Banks High School Addition & Remodel
12850 & 12050 Northwest Main Street, Banks OR 97106

Dear Melissa Stifel,

This letter is to inform you that a site loss prevention survey was conducted by an authorized service provider of Technical Risk Underwriters.

We are pleased to report that this survey recorded no deficiencies - physical or human element - which are identified in *NFPA 241 - Standard for Safeguarding Construction, Alteration, and Demolition Operations*.

Please confirm with the insured and/or general contractor if any modifications to the pre-agreed security regime will occur within the next 100 days. If so, please provide the details so that we may proactively work together to ensure security is in accordance with the Underwriting Conditions of the policy.

We appreciate the efforts of your team and the client in their commitment to loss prevention. We thank you for your business. As always, if you have any questions, please contact us.

Sincerely,
Technical Risk Underwriters

TRU Loss Control Contacts:

Joseph Amodeo
Senior Risk Engineer
joseph.amodeo@truins.com
M: 862-485-9221

Trey Sulak
Senior Risk Engineer
trey.sulak@truins.com
M: 254-722-5902

Tyler Retzloff
Risk Engineer
tyler.retzloff@truins.com
M: 210-459-8008

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BANKS SCHOOL DISTRICT

# BID TABULATION FORM

| Banks ES Shingle Roof Replacement Project | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| OPEN: April 30, 2026 @ 1:00pm | | | | | | | | |
| BID PROVIDER | Signed | Add -1 Ack. | Base Bid: | Unit Price: Plywood | Unit Price: Fascia Board Replacement | Unit Price: Tie Off Anchor | Total | 1st Tier Discl. |
| Vitan Construction | X | X | 248,000 | $5 | $18 | $125 | 248,000 | n/a |
| ABC Roofing | X | X | 374,470 | $7.50 | $22.50 | $33,042 | 374,470 | n/a |
| Frontier Roofing | X | * | 356,396 | $4 | $7 | | 356,396 | n/a |
| Carlson Roofing | X | X | 221,672 | $3.75 | $20/LF | $25/anchor | 221,672 | n/a |
| Griffith Roofing | X | X | 271,943 | $4.25 | $5/LF | $98 | 271,943 | n/a |
| Safe Cover Roofing | X | X | 189,500 | $5.00 | $20/LF | $100 | 189,500 | n/a |
| | | | | | | | | n/a |

OWNER Representative:

WITNESS: Dale Virden, Banks SD

# BID FORM
# DIVISION 0 * SECTION 00300

**Bid TO:** **Brian Sica, Superintendent**

Bids DUE: April 30, 2026 @ 1:00 PM

PROJECT: **Banks ES Shingle Roof Replacement Project**

Start of Project: June 15, 2026 (unless changed by Addenda)

Substantial Completion: August 14, 2026 (unless changed by Addenda)

Final Completion: September 18, 2026 (unless changed by Addenda)

1. The undersigned,

**NAME of FIRM**: SafeCover Roofing

after having carefully examined the bidding documents and **addenda numbered** 0 **through** 1 inclusive, as well as the work site and conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, and all other work, required by and in strict conformance with the above documents, necessary to complete the project for the stipulated sum of:

**Base Bid – Shingle Roof Replacement:**

TOTAL (Figures) $ #189,500.00 Dollars

TOTAL (Words) One hundred and Eighty-Nine Thousand Five hundred 00/100 Dollars

**Unit Cost: Plywood Decking (provide a cost/SF):**

TOTAL (Figures) $ 5.00 Dollars

TOTAL (Words) Five Dollars

**Unit Cost: Fascia Board Replacement (provide a cost/LF)**

TOTAL (Figures) $ 20.00 Dollars

TOTAL (Words) Twenty Dollars

**Unit Cost: Roof Tie Off Anchor (provide a cost)**

TOTAL (Figures) $ 100 Dollars

TOTAL (Words) One-hundred Dollars

2. The undersigned agrees to maintain the proposal price for a period of 30 calendar days after bid opening.

3. The undersigned agrees, if awarded a contract, to complete all work as shown in the Contract Documents by the substantial completion date listed above.

4. The undersigned agrees that, prior to commencement of the Work, and within 7 calendar days of Notice of Intent to Award, to:

   A. Enter into and execute a contract for the work in the form of Banks School District, "Construction Contract".

   B. Deliver to the Owner duly executed AIA Document G705, "Certificate of Insurance," or ACORD form 25S.

   C. Deliver to the Owner duly executed AIA Document A312, "Performance Bond and Payment Bond."

5. The undersigned certifies that this Bid has been prepared independently and is not made in the interests of any undisclosed party. It is submitted without collusion or intent to limit independent, competitive bidding. The Bidder has in no way induced or solicited other Bidders to submit false bids, or to refrain from bidding.

6. The Undersigned agrees to be bound by and will comply with the provisions of ORS 279C.838 and 279C.840 pertaining to the payment of the prevailing rates of wage.

7. The undersigned agrees to comply with Oregon tax laws in accordance with ORS 305.385.

8. Indicate below whether Bidder is Resident or Non-Resident bidder.

   Oregon Reciprocal Preference Law (ORS 279.029): In compliance with ORS 279.029, each Bidder must state in its proposal whether it is a resident or non-resident bidder. Bids that fail to provide this information will be considered nonresponsive and will be rejected.

   DEFINITION - RESIDENT BIDDER: A bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the bid, has a business address in this state and has stated in the bid whether the bidder is a "resident bidder."

   DEFINITION – NON-RESIDENT BIDDER: A bidder who is not a resident bidder as defined above.

   Indicate by an "X" in the appropriate space whether you are an Oregon resident bidder or non-resident bidder:
   Oregon Resident Bidder _____ Non-Resident Bidder X

9. The undersigned certifies that you visited the site and thoroughly investigated all existing conditions. It is understood that the Bidder, before signing his/her proposal, has made a careful examination of the plans, specifications, and character of work required; that he/she has made a careful examination of the location and condition of the work, verified all measurements at the job site, and sources of supply of materials.

10. Security Deposit is NOT required:

11. The Undersigned certifies that it has not discriminated against minority, women, or emerging small businesses in obtaining any subcontracts for this project as required by ORS 279A.110(4).

12. If applicable the first-tier subcontractor disclosure form is due 2 hours after bid are due.

13. Submittals are due promptly after Letter of Intent. A Pre-Construction Meeting will be held prior to commencement, Weekly Construction meetings are required but may be held with less frequency.

14. As a condition to submitting a bid, a Contractor must be registered with the Oregon Construction Contractors Board in accordance with ORS 701.035 to 701.055 and/or the State Landscape Contractors Board licensed number, and disclose the appropriate numbers. Failure to register and disclose the numbers, as applicable, will make the bid unresponsive and it will be rejected. The Undersigned hereby certifies that all subcontractors who will perform construction work as described in ORS 701.005 are or will be registered with the Construction Contractors Board in accordance with ORS 701.035 to 701.055 or State Landscape Contractors Board, as applicable, at the time the subcontractor(s) made a bid to work under the contract.

15. Oregon Business Registration: To transact business in the State of Oregon, a Bidder must be registered with the State of Oregon Corporations Division. Please indicate your business' current registration type with an "X" in the appropriate space:

X Corporate Registration 0247604618

X Assumed Business Name Registration Safe Cover Roofing LLC.

16. Any Bid of a contractor or subcontract listed on BOLI's list of Ineligible Contractors will be rejected.

**SIGNATURES**

Oregon Construction Contractor's Board No. 236354

State Landscape Contractors Board No. N/A (if applicable for the project)

NAME OF FIRM Safe Cover Roofing

ADDRESS 1696 Bishop Rd Chehalis, WA

FEDERAL TAX ID _____

TELEPHONE NO. 360-304-8055

Cell NO. Same

SIGNATURE

1) _____
Sole Individual – Signature

2) _____
Sole Individual – Printed Name

or 2) _____
Partner

or 3) _____
Authorized Officer of Corporation – Signature

Brady Collins
Authorized Officer of Corporation – Printed Name

(SEAL)

Kaitlin M. Bailey
Attested: Secretary of Corporation

Notary Public
State of Washington
KAITLIN M. BAILEY
COMM. # 23033348
MY COMM. EXP. 10/29/2027

SAFECOVER
ROOFING LLC

961 INDUSTRIAL WAY
LONGVIEW, WA 98632
(360) 916-1430
LONGVIEWOFFICE@SAFECOVERROOFING.COM
LIC# SAFECRL820KZ

REFRENCES SUBMITTED TO: Cornerstone Management Group, Inc.

ADDRESS: 42350 NW Trellis Way, Banks, OR

PHONE: 251-554-9822

EMAIL: mdolan@cornerstonemgi.com

DATE: 4-28-26

## REFERENCES

| |
|---|
| Tenino Stadium |
| - Tear off and install Polyglass roof |
| - Tenino, Wa |
| - Tenino School |
| - 120k |
| - Start and finish April 2026 |
| - Ian 360-280-7390 |
| Tenino Highschool |
| - Tear off and install Polyglass roof |
| - Tenino, Wa |
| - Tenino School |
| - 206k |
| - Start and finish November 2025 |
| - Same as above |
| St Joseph Vancouver |
| - Tear off and install of Pabco Prestige |
| - Vancouver, Wa |
| - Catholic Archbishop Seattle |
| - 394k |
| - Start and finish July 2025 |
| - Jessicaav@stjoevan.org |
| Winlock School |
| - Tear off and install GAF TPO |
| - Winlock, Wa |
| - Winlock School district |

| |
|---|
| - 110k |
| - Start and finish July 2022 |
| - fterry@winlock.wednet.edu |
| Centralia city pool |
| - Tear off and install steep slope and low slop roof system |
| - Centralia, Wa |
| - City of Centralia |
| - 494k |
| - Start and finish March 2026 |
| - Contact Matt at Thorbeckes |
| Lewis County Community Development |
| - Install GAF TPO |
| - Chehalis, Wa |
| - Lewis County |
| - 114k |
| - Start and finish August 2024 |
| - TJ.Snodderly@lewiscountywa.gov |
| Lewis County Senior Center Projects |
| - Completed 5 senior centers |
| - Lewis County |
| - Lewis County Wa |
| - 300k |
| - Completed from 2022-2026 |
| - Same as above |
| |
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| |

BANKS SCHOOL DISTRICT – BOARD MEETING

MAY 11TH, 2026

# BOND PROJECT UPDATES

1. PROJECT UPDATES
   - Schedule, Budget, Other

2. BUDGET UPDATES
   - Executive Summary, Grand Summary Budgets

3. QUESTIONS & DISCUSSION

4. SITE TOUR WITH P&C (if time allows)

# BANKS HIGH SCHOOL UPDATES

SCHEDULE

- Grading Permit received! Pre-Con mtg held w/ CWS and Wash County
- Erosion Control measures installed, Tree Protection being installed
- Grading Commenced this week, Concrete crusher to be delivered next week
- BHS Substantial Completion is 8/12/27
- Locker Room Renovations have begun
- Locker Room Substantial Completion is 8/14/26




BUDGET

- Addition VE items have been reviewed and approved
- VE report card system used to evaluate and recommend items
- Guaranteed Max Price agreed upon with P&C for the BHS project
- Carrying items for potential “add back” during construction

If contingency becomes available

OTHER

- Groundbreaking for the BHS Addition held, good turnout

and spirits were high even in the rain!

# BANKS HIGH SCHOOL UPDATES

VE Report Card Example

| 04-02: Casework - 80% reduction of locks | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | P&C | | BRIC | | Cornerstone | | Average | |
| SUBJECT | MAX POINTS | Score* (1 to 10) | POINTS SCORED | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score | Score* (1 to 10) | Weighted Score |
| Cost Efficiency | 25 | 10 | 25 | 10 | 25 | 10 | 25 | 10 | 25 |
| Design/Assembly/System Impact | 25 | 9 | 22.5 | 8 | 20 | 9 | 22.5 | 8.66666667 | 21.6666667 |
| Maintenance/Durability | 25 | 10 | 25 | 10 | 25 | 10 | 25 | 10 | 25 |
| Risk | 25 | 10 | 25 | 8 | 20 | 9 | 22.5 | 9 | 22.5 |
| **TOTAL POINTS** | **100** | | **97.5** | | **90** | | **95** | | **94.1666667** |

***Scoring Rating: 1 (Poor) to 10 (Excellent)**

| Pros | Cons |
|---|---|
| Cost Effective | |
| Keeps Teacher Locks in Scope<br>Remove all other locks in General Classrooms and 1/2 the locks in Science Classrooms | |
| Allows for add back during future submittal review utilizing any potential contingency available. | |
| District Office - remove locks from Workroom | |
| Art Room - Remove half locks on west wall and all locks on casework on east wall. | |

Staff Work Room remove locks.

| Comments |
|---|
| Keep all locks in: Health Room, Graphics, Prep Room, Life Skills Room & DO Conference Room |

A

# BANKS HIGH SCHOOL UPDATES

## KELLY FIELD UPDATES

- Fundraising updates

- Land Use & Permitting in process

- Word Scheduled to be completed this summer (permit dependent)
    - Turf Field replacement
    - ½ Field Lighting replacements

OTHER

- All work is being coordinated with other summer projects

at the BES, BMS and BHS sites

BANKS SCHOOL BOARD MEETING

# AUXILIARY GYM UPDATES

SCHEDULE

- Foundations have been poured for the Gym
- Steel has been delivered for the building structure
- Steel delivery for siding system coming soon
- Underground Utilities install (5/5 – 5/19)
- Slab on Grade final prep (5/22)
- Pouring of building Slab On Grade, then steel erection
- Substantial Completion for Aux Gym is 12/23/26



BUDGET

- LOA’s signed for all phases of the work
- GMP Amount agreed upon and under current budget



OTHER

- Had to work through a temporary egress plan for MS Gym Occupancy with Wa County. This has been resolved with a reduced occupancy until construction is completed.

# Bond Program Executive Budget Summary

**EXECUTIVE SUMMARY of Project Budgets**

**Banks School District** **DRAFT**

Date: 5/11/26

| A Budget Original budget # | | B Description | C Original Budget | D Current Budget | E Committed to Date | F Paid to Date | G Uncommitted Budget (D-E) | H Remaining to be Paid (E-F) | K Notes |
|---|---|---|---|---|---|---|---|---|---|
| 1 | BHS | | $ 47,059,269 | $ 47,618,919 | $ 45,067,884 | $ 8,280,892 | $ 2,551,035 | $ 36,786,992 | |
| 2 | AUX GYM | | $ 6,375,033 | $ 7,405,033 | $ 7,046,156 | $ 1,589,846 | $ 358,877 | $ 5,456,310 | |
| 3 | Banks ES Maintenance | | $ 153,750 | $ 935,209 | $ 780,711 | $ 58,287 | $ 154,498 | $ 722,424 | |
| 4 | ROOF ES | | $ 785,109 | $ - | $ - | $ - | $ - | $ - | |
| 5 | PARKING | | $ 559,650 | $ - | $ - | $ - | $ - | $ - | |
| 6 | SAFETY | | $ 372,383 | $ 428,538 | $ 412,585 | $ 377,489 | $ 15,953 | $ 35,096 | |
| | | Subtotal | $ 55,305,194 | $ 56,387,699 | $ 53,307,336 | $ 10,306,514 | $ 3,080,363 | $ 43,000,822 | |
| A | District Costs | | $ 2,919,018 | $ 1,056,513 | $ 770,236 | $ 763,810 | $ 286,276 | $ 6,426 | |
| B | Program Contingency | | $ - | $ 882,000 | | | | | |
| C | Other Additional Funds | | $ - | $919,177 | | | | | |
| D | BSD Program Totals | | $ 58,224,211 | $ 59,245,388 | $ 54,077,572 | $ 11,070,324 | $ 3,366,639 | $ 43,007,248 | |

Approved by: 6/4/2024

Brian Sica Superintendent Date:

# Bond Program Grand Summary Budget

Grand Summary

**PROJECT BUDGET**

Date 5/11/2026

**Banks School District**

Location Code

Bond 4xx Summer 20xx Architect:

| Description | Original Budget | Current Budget | Committed to Date | Paid to Date | Uncommitted Budget | Remaining to be Paid | Current % Paid |
|---|---|---|---|---|---|---|---|
| 1.0 Architect/Engineer (383) | $5,182,553 | $5,636,874 | $5,574,374 | $4,045,685 | $62,500 | $1,528,689 | 72% |
| 2.0 Professional Services (390) | $1,578,500 | $1,982,822 | $1,778,052 | $1,191,138 | $204,770 | $586,913 | 60% |
| 3.0 Building Construction (520) | $40,597,800 | $45,824,467 | $45,626,521 | $4,777,790 | $197,946 | $40,848,730 | 10% |
| 4.0 Site / Off-Site Construction (530) | $3,780,800 | $7,975 | $7,975 | $5,270 | $0 | $2,705 | 66% |
| 5.0 Hazardous Material Abatement (322) | $250,000 | $0 | $0 | $0 | $0 | $0 | 0% |
| 6.0 Furniture/Fixtures/Equipment (480, 481) | $800,000 | $745,905 | $34,943 | $6,171 | $710,962 | $28,772 | 1% |
| 7.0 Permits / PIP/PUP Fees / SDCs / TDCs ( | $1,248,000 | $1,289,086 | $285,472 | $280,459 | $1,003,614 | $5,013 | 22% |
| 8.0 Owner's Costs | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 9.0 Owner Contingency | $1,867,541 | $900,570 | $0 | $0 | $900,570 | $0 | 0% |
| 10.0 Land Acquisition | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 11.0 TOTAL BUDGET | $55,305,194 | $56,387,699 | $53,307,336 | $10,306,514 | $3,080,363 | $43,000,822 | 18% |
| Total Budget +/- | | $1,082,505 | | | | | |

Rev 2022-01

Grand Summary

Approved by: 6/4/2024

Brian Sica Superintendent Date:

# Questions and Discussion

# Site Tour (if time allows)

Regular Board Session
Monday, May 11, 2026 6:00 PM Pacific

Banks Middle School Library
12850 NW Main Street
Banks, OR 97106

| | |
|---|---|
| Ron Frame: | Present |
| Corissa Mazurkiewicz: | Present |
| William Moore: | Present |
| Leslee Sipp: | Present |
| Daniel Streblow: | Absent |

Present: 4, Absent: 1.

1. Preliminaries
   - 1.1. Call to Order
   - 1.2. Flag Salute
   - 1.3. Roll Call
   - 1.4. Public Welcome/Recognition
   - 1.5. Approval of Agenda

     I make a motion to approve the May 11th, 2026 agenda as presented. This motion, made by Corissa Mazurkiewicz and seconded by Leslee Sipp, Carried.
     Daniel Streblow: Absent, Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea
     Yea: 4, Nay: 0, Absent: 1
   - 1.6. Banks High School Leadership

     Olivia was present to share an update on the current events at the highschool. Sports: Softball undefeatedin league and headed off to playoffs. Track is #1 in leageue, with state contenders in both boys and girls. Gold and Baseabll updates as well. Gave updates on clubs; FFA banquets held recently,

     June 5th - Graduation
     May 19th - Awards Night

     Prom - May 2nd at the Saphire Event Center; Music DJ and food and drinks were a big hit. Upcoming events include the Oscars, Chess Tournament, Make a Wish, Senior Soak, and class level games and contests. PTA recognized students at a recent assembly. The new ASB Leadership will be introduced at an upcoming Board meeting.
2. Recognitions
   - 2.1. Staff Appreciation Week

     Last week was Staff Appreciation Week. School and parent organizations planned several great things for our staff. Chairman Frame read the resolution for the Board to approve recognizing the week of May 4th, 2026 as Staff Appreciation week.
3. Audience Comment

   No Audience comments
4. Presentations/Reports

4.1. Superintendent's Report

Dr. Sica shared a brief update. Gave thanks to the staff for their work and contributions ot our district. Is excited to share that the district has received the summer learning grant, which is great for the community and kids. Shared the attendance growth that the Disrict is meeting and thanks the team for their work toward this. Recently, our admin visited the Grand Rhonde, where they participated in learning activities including building a drum.

4.2. Financial Update

Business Manager, Jennifer Collins, shared a brief financial update. Shared that our district no longer qualifies for the CNP program (Free Meals for all). As such, the submission was withdrawn to allow us to participate in the program for another school year.

4.3. Kelly Field 365 Update

Pete Edison was present to share an update with the Board on the progression of the Kelly 365 project. Provided a financial, construction and fundraising report to the Board, which included details of each phase as well as next steps.

Member Mazurkiewiecz requested a list of the foundations that we have partnered with thus far.

5. Consent

I make a motion to approve the Consent Agenda Items as presented. This motion, made by William Moore and seconded by Leslee Sipp, Carried.
Daniel Streblow: Absent, Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea
Yea: 4, Nay: 0, Absent: 1

5.1. Approval of 4.13.26 Regular Board Meeting Minutes

5.2. Approval of 4.13.26 Board Work Session Meeting Minutes

5.3. Routine Personnel Matters

5.4. Resolution 2526MAY-01, to declare the week of May 4th Staff Appreciation Week.

5.5. BSD/BHS Addition Amendment

6. Discussion Items

6.1. OSBA Policy Updates

Shared the first readings of the proposed updates.

6.2. Science Curriculum Adoption

Sarah Trussell and Caitlin Everett, both members of the curriculum team, were present to share the proposed new Science curriculum adoption. This year as the schools selected which program to pilot, the team then received immediate feedback from the school and educational team as the community team engaged in conversations about the curriculum. The plan that they are sharing has been vetted by the community, teachers and team.

Shared the team members and the guiding principle of the curriculum selection.

High level of rigor with good scaffolding in their selections

Shared the feedback received as well as the Adoption section for each building

BES - Piloted Discovery and Twig; recommends TWIG
BMS- Recemmends OpenSciEd; Newvela STEM
BHS - Recommends Patterns High School Science For all

BMS & BHS - Due to financial fees, neither recommendation are on the ODE list so the district will need to do an independent adoption.

Member Moore shared that he has never seen such enthusiasm for the adoption process as the district is experiencing now. Member Frame says they are raising the bar and is excited to see it in the district.

Board members asked clarifying questions as needed.

7. Action Items
   No Action items at this time.
8. Closing
   - 8.1. Upcoming items
     - 8.1.1. 5/14/26: First meeting of the Budget Committee
     - 8.1.2. 5/21/26: Second meeting of the Budget Committee
     - 8.1.3. 6/8/26: Next Board Meeting
     - 8.1.4. 6/11/26: Last day of School
   - 8.2. Board Comments
     Member Moore; feels better about the district than he has in years. Contract negotiations, Budget process, Bond management and Supt review all went, or are going, well. The community is getting involved and things are moving n a great direction.

     Member Sipp agrees with Member Moore. Any obstacle the district faces can be handled. The students who made the video are impressive and did a good job. Was excited to participate in scholarship reviews as well.

     Member Mazurkiewicz: Seconds her colleague's comments. Commends the students and their substitute teacher for the work on the documentary, as is excited to share it with other people in the community moving forward. Excited for the new curriculum and to see how the process is going.

     Member Frame: Spring Sports; the softball team is doing amazing. Received a comment from an opposing team's parent about the high level of sportsmanship of the team.
9. Adjourn
   Member Moore; feels better about the district than he has in years. Contract negotiations, Budget process, Bond management and Supt review all went, or are going, well. The community is getting involved and things are moving n a great direction.

Member Sipp agrees with Member Moore.  Any obstacle the district faces can be handed. The students who made the video are impressive and did a good job.  Was excited to participate in scholarship reviews as well.

Member Maz: Seconds her colleague's comments.  Commend the students and their ub teacher for the work on the documentary as it is excit4g to share that with other people n the community in the future.  Excited for he new curriculum and is excited to see how the process is going.

Member Frame: Spring Spots ; softball team is doing amazing, Rceived a comment from an opposing team's parent about the high level of sportsmanship of the team.  Kudos to the baseball tam for a good turnaround to their season,

Adjournd at 6:58 pm.

Banks School District
Board of Directors
May 2026 Regular Business Meeting
Superintendent's Report

## Educator Appreciation

As we recognize Educator Appreciation Week, I want to take a moment to express my sincere gratitude to the educators and staff members who make the Banks School District such a special place for students and families. Every day, our teachers, specialists, counselors, instructional assistants, classified staff, administrators, and support teams invest tremendous energy, compassion, and professionalism into creating meaningful opportunities for students. Their work extends far beyond the classroom—supporting students academically, socially, and emotionally while helping ensure that every student experiences the care and connection that define The Brave Experience.

This year has brought continued opportunities and challenges, and our educators have consistently demonstrated resilience, creativity, and an unwavering commitment to students. Whether through innovative instruction, strong relationships with families, extracurricular involvement, transportation services, nutrition programs, facility support, or the countless small moments that help students feel seen and valued, our staff members continue to make Banks a place our community can truly be "Happy and Proud" to be part of. On behalf of the district, I want to thank all of our employees for the difference they make in the lives of students each and every day.

## Partnerships

On April 29, several members of our leadership team attended Administrator's Day at the Confederated Tribes of the Grande Ronde campus. We had the opportunity to review the curriculum, learn more about the American Indian/Alaska Native ODE plan, and revisit our existing MOU with CTGR. We also learned how to make a deer hide drum with guidance from a tribal member.

It was a meaningful day of learning, connection, and shared experience. We felt honored to be included.





**Summer Learning Grant**

The district was awarded $230,160 a year for the next three years, through a competitive grant process, in order to fund our summer programs. Below is the summary of our offerings.

Led by this literacy- and student-forward design, Banks will operate three summer programs: (1) a Pre-Kinder Academy; (2) an Elementary program co-delivered by Champions, an extended learning organization; and (3) a Middle/High program. At each grade band, Banks' Summer programming centers academic enrichment, creativity, social development, and hands-on learning guided by student voice. Upon registration, students and families are solicited to share student interests, and Banks staff will work collaboratively with partners to ensure those interests guide enrichment activities and academic modules themes to ensure all evidence-based instruction and enrichment activities are high-interest and engaging for students. This integration ensures students from all backgrounds, multicultural and linguistic identities, and ability levels feel a sense of belonging and inclusion within our programs.

Our Pre-K Academy summer program is designed to provide a well-rounded, engaging experience that supports children's growth across multiple domains. Our program will include activities for literacy skill building, hands-on art, social/emotional lessons, and opportunities for purposeful play. Each component is intentionally structured to balance age-appropriate learning with creativity and connection.

Our Elementary program, delivered in partnership with Champions, provides a dynamic, full-day experience aimed at boosting literacy and whole-child development. Key activities include daily literacy instruction through the evidence-based iReady and Literacy Booster framework, hands-on STEM and arts enrichment, physical play, math, and project-based learning to support academic growth and prevent summer slide.Banks Elementary School teachers will teach the literacy and math curriculum, while Champions staff will cover Social-Emotional Learning, STEM, and enrichment activities.

Our Middle/High program offers a full-day experience built around academic enrichment, creativity, social development, and hands-on learning. Each day begins with breakfast and community-building activities where students of all ages engage in games and teamwork exercises. Older students serve as mentors to younger "little buddies," fostering leadership and connection.

Our three programs ensure students across the Pre-K through 12th grade continuum have access to equitable, literacy-rich, no-cost summer programming that is barrier-free, safe, and academically enriching. Through a mix of academically rigorous instructions; hands-on enrichment learning experiences; and culturally/linguistically inclusive, accessible design, Banks intends to facilitate a summer program that produces measurable student outcomes in the areas of literacy, STEAM, social-emotional learning, creativity, and collaboration. Ultimately, this program is designed to

ensure participating students leave the summer program scoring higher on skills-based post assessments aligned to Oregon's Early Literacy Standards.

## CCAC

The CCAC met in April and was able to finalize recommendations for all three levels for the science adoption, with the team coming to consensus with each other and the teacher teams. Additionally, student survey and classroom observations indicated that the choices of the CCAC and the teacher team were the same choices supported by student feedback. In the Board work session this month, we will be presenting the science adoption to the board for approval. See the Adoption Board report for more information. Additionally, our CCAC is now at the end of their two-year terms, so applications are open now until May 15th. We are actively recruiting new members and welcome community members to apply who would like to have a voice in our curricular decisions.

## Attendance & Belonging

| School | County | Regular Attenders (Aug-Dec 2025) | Change from Previous Year | 2025-26 Enrollment |
|---|---|---|---|---|
| Banks Middle School | Washington | 79.9% | +7.7 | 259 |
| Banks Elementary School | Washington | 77.3% | +7.2 | 431 |
| Banks High School | Washington | 68.0% | +1.2 | 388 |

Strong work, everyone! 🎉

Our students are showing up, and it's making a difference. With attendance rates of nearly 80% at the middle school, over 77% at the elementary, and continued growth at the high school, we're seeing positive momentum across all levels. Even more encouraging is the steady improvement from last year—proof that our collective efforts are paying off.

Thank you to our staff, students, and families for prioritizing attendance and making school a place where students want to be. Let's keep it going!

*Data presented in a May 2, 2026 Willamette Week article

## Student Success Committee (SSC)

The student success committee wrapped up their final meeting of this school year in April. The team took some time to reflect on the year and the progress we have made. Two multicultural student unions are now established, one at the middle and one at the high school. Additionally, the middle school now has a neurodiversity club. These are student driven clubs that are intended to offer a place for affinity, support, and connection for our students of color (Multicultural clubs) and our students

with disabilities or neurological differences (Neurodiversity club). We also discussed teacher professional development ideas to support staff in better understanding . Additionally, we planned for conducting empathy interviews with students next year, and discussed recruitment of new SSC members for next year. Applications for the SSC are open now and will close on May 15th.

**TSEL**

Our Youth Mental Health Night was held on April 20, 2026. The event featured a panel of experts, including representatives from Washington County Mental Health and a private provider. Panelists shared valuable resources and insights with community members in attendance. While participation was modest, with approximately 10 attendees, the information presented was highly relevant and timely. We plan to continue offering this event in the future to further support our community.

On May 6, 2026, the district hosted a TSEL celebration to reflect on our progress and identify next steps in our continuous improvement efforts. The event included a staff breakfast, prize raffles, and the sharing of key highlights from our journey. It provided a meaningful opportunity to recognize the work accomplished and to celebrate the strong relationships within our school community.

**100 GENERAL FUND | Revenue & Expense Summary**
**Fiscal Year 2025 - 2026**
**For the Period Ending April 30, 2026**

| REVENUES | Period 1 Actual Jul '25 | Period 2 Actual Aug '25 | Period 3 Actual Sept '25 | Period 4 Actual Oct '25 | Period 5 Actual Nov '25 | Period 6 Actual Dec '25 | Period 7 Actual Jan '26 | Period 8 Actual Feb '26 | Period 9 Actual Mar '26 | Period 10 Actual Apr '26 | Period 11 Projected May '26 | Period 12 Projected Jun '26 | Projected 2025-26 Totals | Adopted 2025-26 BUDGET | Year-To-Date 2025-26 Actuals | Variance Budget vs. Projected | % of Budget |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **STATE SCHOOL FUND FORMULA:** | | | | | | | | | | | | | | | | | |
| Local Taxes | - | - | 6,185 | 6,451 | 733,227 | 3,127,131 | 63,181 | 20,673 | 73,929 | 8,718 | 12,825 | 88,670 | 4,140,989 | 4,028,372 | 4,039,495 | 112,617 | 100% |
| County School Funds | - | - | 4,775 | - | - | - | 3,429 | - | - | 3,908 | - | 3,081 | 15,193 | 35,000 | 8,203 | (19,807) | 23% |
| State School Fund | 1,573,545 | 786,300 | 786,300 | 786,172 | 786,172 | 778,649 | 778,649 | 778,649 | 746,316 | 746,316 | 745,161 | 0 | 9,292,229 | 9,326,423 | 8,547,068 | (34,194) | 92% |
| Common School Fund | 79,937 | - | - | - | - | - | - | 80,835 | - | - | 11,488 | 5,804 | 178,064 | 159,874 | 160,772 | 18,190 | 101% |
| State Managed Timber | - | - | - | - | 105,539 | - | - | - | 146,867 | - | 53,892 | 27,228 | 333,526 | 750,000 | 252,407 | (416,474) | 34% |
| **SSF Formula Total** | **1,653,482** | **786,300** | **797,260** | **792,623** | **1,624,938** | **3,905,780** | **845,259** | **880,157** | **967,113** | **758,942** | **823,365** | **124,783** | **13,960,001** | **14,299,669** | **13,007,945** | **(339,668)** | **91%** |
| Local Sources (1000) | 20,152 | 16,836 | 18,620 | 21,346 | 15,510 | 23,342 | 21,887 | 20,617 | 21,550 | 18,120 | 32,212 | 15,430 | 245,622 | 191,000 | 180,165 | 54,622 | 94% |
| Intermediate Sources (2000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| State Sources (3000) | - | - | - | - | - | - | - | - | - | - | 8,240 | 8,240 | 16,479 | 98,875 | - | (82,396) | 0% |
| Federal Sources (4000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Other Sources (5000) | - | - | - | - | - | - | - | - | 12,000 | - | - | - | 12,000 | - | 12,000 | 12,000 | |
| **Total Operating Revenue** | **1,673,634** | **803,136** | **815,880** | **813,968** | **1,640,449** | **3,929,122** | **867,146** | **900,774** | **1,000,663** | **777,062** | **863,817** | **148,452** | **14,234,102** | **14,589,544** | **13,200,110** | **(355,442)** | **90%** |
| Beginning Fund Balance (5400) | 1,943,283 | - | - | - | - | - | - | - | - | - | - | - | 1,943,283 | 1,607,729 | 1,943,283 | 335,554 | 121% |
| **Total Monthly Revenues** | **3,616,917** | **803,136** | **815,880** | **813,968** | **1,640,449** | **3,929,122** | **867,146** | **900,774** | **1,000,663** | **777,062** | **863,817** | **148,452** | **16,177,386** | **16,197,273** | **15,143,393** | **(19,887)** | **93%** |
| **CUMULATIVE RESOURCES** | **3,616,917** | **4,420,053** | **5,235,933** | **6,049,902** | **7,690,351** | **11,619,473** | **12,486,619** | **13,387,392** | **14,388,055** | **15,165,117** | **16,028,934** | **16,177,386** | | | | | |
| **EXPENDITURES BY OBJECT** | | | | | | | | | | | | | | | | | |
| Salaries (100) | 123,775 | 140,776 | 565,293 | 559,140 | 553,609 | 548,172 | 545,181 | 544,660 | 541,940 | 539,038 | 571,444 | 1,370,218 | 6,603,246 | 6,757,588 | 4,661,584 | (154,342) | 69% |
| Employee Benefits (200) | 31,382 | 98,873 | 356,871 | 325,749 | 342,956 | 345,796 | 345,213 | 346,631 | 342,365 | 344,259 | 383,407 | 921,388 | 4,184,890 | 4,481,835 | 2,880,095 | (296,945) | 64% |
| Purchased Services (300) | 44,115 | 179,842 | 221,730 | 135,813 | 333,754 | 187,731 | 404,942 | 112,251 | 306,466 | 270,403 | 308,768 | 342,972 | 2,848,787 | 2,558,200 | 2,197,047 | 290,587 | 86% |
| Supplies & Materials (400) | 8,583 | (940) | 52,920 | 36,535 | 25,412 | 14,064 | 18,461 | 22,901 | 14,285 | 49,438 | 28,567 | 50,725 | 320,950 | 325,850 | 241,658 | (4,900) | 74% |
| Capital Outlay (500) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Insurance/Other (600) | 7,422 | 184,758 | 4,708 | 7,896 | 2,789 | 1,743 | 4,084 | 3,327 | 2,663 | 1,772 | 1,165 | 2,516 | 224,843 | 208,500 | 221,028 | 16,343 | 106% |
| Interfund Transfers (700) | - | - | - | - | - | - | - | - | - | - | 72,655 | 486,863 | 559,517 | 560,300 | - | (783) | 0% |
| **Total Operating Expenditures** | **215,277** | **603,309** | **1,201,522** | **1,065,133** | **1,258,520** | **1,097,506** | **1,317,881** | **1,029,770** | **1,207,720** | **1,204,909** | **1,366,005** | **3,174,682** | **14,742,233** | **14,892,273** | **10,201,413** | **(150,040)** | **69%** |
| Contingency (810) | - | - | - | - | - | - | - | - | - | - | - | - | - | 500,000 | - | (500,000) | 0% |
| Unapprop. Ending Fund (820) | - | - | - | - | - | - | - | - | - | - | - | - | - | 805,000 | - | (805,000) | 0% |
| **Total Monthly Expenditures** | **215,277** | **603,309** | **1,201,522** | **1,065,133** | **1,258,520** | **1,097,506** | **1,317,881** | **1,029,770** | **1,207,720** | **1,204,909** | **1,366,005** | **3,174,682** | **14,742,233** | **16,197,273** | **10,201,413** | **(1,455,040)** | **63%** |
| **CUMULATIVE EXPENDITURES** | **215,277** | **818,586** | **2,020,107** | **3,085,240** | **4,343,760** | **5,441,266** | **6,759,147** | **7,788,917** | **8,996,636** | **10,201,546** | **11,567,551** | **14,742,233** | | | | | |
| **Month-end Fund Balance** | **3,401,640** | **3,601,468** | **3,215,826** | **2,964,662** | **3,346,591** | **6,178,206** | **5,727,471** | **5,598,475** | **5,391,418** | **4,963,571** | **4,461,383** | **1,435,153** | | | **4,941,981** | **1,435,153** | |
| **EXPENDITURES BY FUNCTION** | | | | | | | | | | | | | | | | | |
| Instruction (1000) | (25,603) | 20,343 | 647,065 | 635,683 | 670,485 | 625,673 | 740,470 | 632,475 | 630,340 | 674,600 | 740,774 | 2,024,472 | 8,016,776 | 8,321,414 | 5,251,530 | (304,638) | 63% |
| Support Services (2000) | 240,880 | 582,966 | 554,457 | 429,450 | 588,035 | 471,833 | 577,411 | 397,295 | 577,380 | 530,309 | 552,576 | 663,347 | 6,165,939 | 6,010,559 | 4,949,883 | 155,380 | 82% |
| Enterprise & Comm Svc (3000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Facilities Acq & Constr (4000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Other Uses (5000) | - | - | - | - | - | - | - | - | - | - | 72,655 | 486,863 | 559,517 | 560,300 | - | (783) | 0% |
| **Total Operating Expenditures** | **215,277** | **603,309** | **1,201,522** | **1,065,133** | **1,258,520** | **1,097,506** | **1,317,881** | **1,029,770** | **1,207,720** | **1,204,909** | **1,366,005** | **3,174,682** | **14,742,232** | **14,892,273** | **10,201,413** | **(150,041)** | **69%** |
| Contingencies (6000) | - | - | - | - | - | - | - | - | - | - | - | - | - | 500,000 | - | (500,000) | 0% |
| Unapprop. Ending Fund (7000) | - | - | - | - | - | - | - | - | - | - | - | - | - | 805,000 | - | (805,000) | 0% |
| **Total Monthly Expenditures** | **215,277** | **603,309** | **1,201,522** | **1,065,133** | **1,258,520** | **1,097,506** | **1,317,881** | **1,029,770** | **1,207,720** | **1,204,909** | **1,366,005** | **3,174,682** | **14,742,232** | **16,197,273** | **10,201,413** | **(1,455,041)** | **63%** |
| **CUMULATIVE EXPENDITURES** | **215,277** | **818,586** | **2,020,107** | **3,085,240** | **4,343,760** | **5,441,266** | **6,759,147** | **7,788,917** | **8,996,636** | **10,201,545** | **11,567,551** | **14,742,232** | | | | | |
| **Month-end Fund Balance** | **3,401,640** | **3,601,468** | **3,215,826** | **2,964,662** | **3,346,591** | **6,178,206** | **5,727,471** | **5,598,475** | **5,391,418** | **4,963,572** | **4,461,383** | **1,435,153** | | | **4,941,981** | **1,435,153** | |

Regular Board Session
Monday, April 13, 2026 6:00 PM Pacific

Banks Middle School Library
12850 NW Main Street
Banks, OR 97106

| | |
|---|---|
| Ron Frame: | Present |
| Corissa Mazurkiewicz: | Present |
| William Moore: | Present |
| Leslee Sipp: | Present |
| Daniel Streblow: | Present |

Present: 5.

1. Preliminaries

1.1. Call to Order

1.2. Flag Salute

1.3. Roll Call

1.4. Public Welcome/Recognition

1.5. Approval of Agenda
I make a motion to approve the April 13th, 2026 agenda as presented. This motion, made by Leslee Sipp and seconded by Daniel Streblow, Carried.
Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea
Yea: 5, Nay: 0

1.6. Banks High School Leadership
Olivia presented an update on the high school activiteis; Winter sports have wrapped up and Spring Sports have started. Shared updates on the Spring Sports teams. Drama performances are coming up, OSET held senior night and several students placed. Shared additional updates on FFA, Mulitcultural Club, Prom and Character Words; honoring students who were nominated for demonstrating character words. (10 people nominated so far.)

Incoming ASB Leadership will be present at the next meeting,

2. Recognitions

2.1. Historical Society Grant — Coalition of Washington County
This month we recognize our collaboration with the Historical Society. Students will engage in activities to help learn about the history of our community. We feel fortunate for our students that we have this awesome opportunity for our students to learn more about our community.

The grant from the Cultural Coalition of Washington County will allow us to tie the Oregon trail and the Grand Ronde curriculum. Partnering with the CTE classes as well to create a documentary video, where we will learn the cultural interfaces, culture of the past into the future to make the content come alive.

3. Audience Comment

4. Presentations/Reports

4.1. Superintendent's Report
Thanks to all who are attending.

Several committees are working with us right now; updates are included in the agenda packet.

Shout out to Darla and her team. Darla is part of a National cohort and will be presenting on chronic absenteeism soon, The approach that Darla and the team have taken does not use punitive discipline, but instead focuses on barriers as well as a welcoming environment, etc.

The Student Success Committee has started a few new clubs, including the neurodivergent club and the multicultural club.

Member Mazurkiewicz requested empathy interview data and clarification on absence data.

Reminder of the Community Curriculum Night later this month

4.2. Financial Update
Revenue in March is in, including Timber Revenue. Property taxes came in slightly higher than expected. All bank reconciliations are current and the budget is on track.

4.3. Alycia Johnson with Assured Partners
Alycia Johnson with Assured partners — insurance program with PACE and SAIF. Premiums increased slightly. Workers comp is up as we had a few claims. Shared the highlights of the report.

The district has done well with few claims.

5. Consent
I make a motion to approve the Consent Agenda Items as presented. This motion, made by Daniel Streblow and seconded by Corissa Mazurkiewicz, Carried.
Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea
Yea: 5, Nay: 0

5.1. Approval of Board Meeting Minutes

5.1.1. March 9, 2026 Work Session Minutes

5.1.2. March 9, 2026 Regular Board Session Minutes

5.2. Routine Personnel Matters

5.3. Approve 2026-27 Budget Committee Members

6. Discussion Items

6.1. Board Member presence at Graduation

Graduation is June 5th. All Board members are welcome to attend. We are fortunate that we do not have to limit tickets for each graduate. Member Maz would like to participate. If other members would like to participate, please Brian know.

7. Action Items

8. Closing

8.1. Upcoming items

8.1.1. 4/15/26: SEI filing due

8.1.2. 4/22/26: Groundbreaking Ceremony

8.1.3. 4/29/26: Curriculum Community Open House

8.1.4. 5/4/26-5/8/26: Staff Appreciation Week

8.1.5. 5/5/26; BMS Talent Show

8.1.6. 5/7/26: BES STEM night

8.1.7. 5/14/26: First meeting of the Budget Committee & Budget 101

8.1.8. 5/21/26: Second Meeting of the Budget Committee

8.2. Board Comments

Member Moore; Shared that the building process goes smoothly and that the team is strong. Contract negotiations went well and shared the historical differences.

Member Streblow: nice to walk around the tour tonight and receive the updates. The Historical grant sounds exciting and is grateful for the Society's attendance tonight.

Member Sipp; excited to see the Historical Society here and to partner with them. The students worked very hard on their project and should be present at the May Board Meeting. Appreciates the Drama production.

Member Mazurkiewicz: Exciting to walk around and visualize the new school and gym. Very exciting time to be in the district. Participated in a field trip which remindsher of how top-notch our district is.

Chairman Frame - appreciates the Historical Society for being here and for their partnership.

Adjourned 6;41 PM.

9. Adjourn

Board Work Session
Monday, April 13, 2026 4:20 PM Pacific

Banks Middle School Library
12850 NW Main Street
Banks, OR 97106

| | |
|---|---|
| Ron Frame: | Present |
| Corissa Mazurkiewicz: | Present |
| William Moore: | Present |
| Leslee Sipp: | Present |
| Daniel Streblow: | Present |

Present: 5.

## 1. Preliminaries

### 1.1. Call to Order

### 1.2. Roll Call

### 1.3. Approval of Agenda

I make a motion to approve the April 13th, 2026 agenda as presented. This motion, made by Corissa Mazurkiewicz and seconded by Leslee Sipp, Carried.
Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea
Yea: 5, Nay: 0

## 2. Discussion Items

### 2.1. Bond Update

John Abel presented information on project updates for Aux Gym and other projects, including budget summaries and schedules.

Demolition of the south wing and DO building is complete. Permit processes continue. Shared the ongoing projects, such as the High School cafeteria work done over Spring Break.

Briefly discussed the budget as it stands now including value engineered design changes, CTE walkway, etc.

The full report is attached to the agenda.

Board members then participated in a tour of the construction site, led by Sonia with P&C.

#### 2.1.1. Auxiliary Gym naming process

D. Sica shared the proposed new Auxiliary Gym Naming process. The new Gym will sit on the middle school lot and is currently referred to as the Auxiliary Gym. Proposes that a committee is put together to make a recommendation to the Board for voting.

Board members shared their thoughts.

Board Member Moore would like to see the ability to name it after a person is discontinued

and removed from Board policy.

Board Member Sipp agrees that it should be named.

Board Member Mazurkiweicz suggested that a vote be held; perhaps the Board narrows it down to three, then community votes.

Chairman Frame suggested that the students are polled.

Further discussion. Brian will confirm the timeline and will bring a more refined process at the next meeting.

Adjourned at 5:58.

3. Adjourn

BANKS SCHOOL DISTRICT

**RESOLUTION 25-26-MAY-01**
**ACKNOWLEDGING MAY 4-8, 2026**
**STAFF APPRECIATION WEEK**
**IN THE BANKS SCHOOL DISTRICT**

---

**WHEREAS**, our country's future depends upon providing quality education to all students; and,

**WHEREAS**, teachers and support staff mold future citizens through guidance and education; and,

**WHEREAS**, teachers and support staff fill many roles, as listeners, explorers, role models, motivators and mentors; and

**WHEREAS**, teachers and support staff build relationships with students that enable young people to believe in their own potential; and,

**WHEREAS**, teachers and support staff work long beyond the normal school day to instruct, grade and prepare for their students; and,

**WHEREAS**, our community recognizes and supports its teachers and support staff in educating the children of this community.

**NOW, THEREFORE**, we, the members of the Board of Directors for the Banks School District, hereby declare our appreciation to our staff and acknowledge May 4-8, 2026 to be:

**STAFF APPRECIATION WEEK**

**BE IT FURTHER RESOLVED** that we urge all members of the community to join us in recognizing the dedication and hard work of these individuals.

**By resolution of the Board of Directors this 11th day of May 2026:**

| | |
|---|---|
| _____ | _____ |
| Ron Frame, Chairman of the Board<br>Banks School District No. 13 Board of Directors | Brian Sica, Superintendent<br>Banks School District No. 13 |

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**EXHIBIT C**

**CM/GC CONSTRUCTION CONTRACT**
**CONTRACT TRACKING NO. 4**

**CONTRACT AMENDMENT NO. 4**

**GMP AMENDMENT**

Pursuant to Section 6 of the above-noted Contract dated December 04, 2024 ("Contract"), Banks School District ("Owner") and P&C Construction (" CM/GC") ("Parties") hereby agree to this Contract Amendment No. 4 ("Amendment No. 4 ) to the Contract as follows.

1. GMP Established. The CM/GC's Guaranteed Maximum Price for the Work ("GMP") calculated pursuant to Section 6 of the Contract is $38,214,987.

2. Contract Time. The CM/GC will achieve substantial completion of the work no later than September 13, 2027. The contractor will achieve beneficial occupancy no later than August 12, 2027.

3. Contract Documents. The above noted GMP and Contract Time are based upon the following Contract Documents, which are incorporated by reference into the Contract.

a. Plans: 26-0213 Banks High School Addition and Remodel Permit Set; Specifications: 26-0213 Banks HS Add Remod Permit Set V1, 26-0213 Banks HS Add Remod Permit Set V2; Addenda: 26-0313-Banks HS Addendum -01 and 26-0403_Banks HS Addenda NO2; Plans: Banks High School Locker Room Renovation; Specifications:Project Manual for Banks High School Locker Room Remodel

b. Banks High School GMP Cost Workbook Cover Page

c. Banks High School GMP Estimate Package – Section 1: Clarifications and Assumptions

d. Banks High School GMP Estimate Package – Section 2: GMP Estimate

e. Banks High School GMP Estimate Package – Section 3: Schedule

f. Banks High School GMP Estimate Package – Section 4: Logistics

g. Banks High School GMP Estimate Package – Section 5: Alternates

h. Banks High School GMP Estimate Package – Section 6: Allowances

i. Banks High School GMP Estimate Package – Section 7: Budget Tracking Log Post GMP

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**Construction Manager/General Contractor**
P&C Construction

**SIGNATURE**

I have read this Amendment No. 4, including the attached Exhibits and all referenced documents. I certify that I have the authority to sign and enter into this Contract. I understand the Amendment and agree to be bound by its terms.

DocuSigned by:
Brian Shoemaker
5743F145A9DA45C...
Signature

President
Title

Brian Shoemaker
Name (please print)

May 4, 2026
Date

**[BANKS SCHOOL DISTRICT]**

**SIGNATURE**
(This contract is not binding on the District until signed by the appropriate signing authority)

DocuSigned by:
Brian Sica
F6237AE0C0B7465...
Signature

Superintendent
Title

Brian Sica
Name (please print)

May 6, 2026
Date

Docusign Envelope ID: 428818B6-BD7F-476D-BA14-2D6FD66A9101

# BANKS HIGH SCHOOL ADDITION AND REMODEL

## BANKS SCHOOL DISTRICT

## 13050 NW MAIN STREET BANKS, OR 97106




BRIC ARCHITECTURE

**owner**
Banks School District
42350 NW Trellis Way
Banks, OR 97106
t: (503) 324 - 8591
Brain Sica

**architect**
BRIC Architecture Inc.
1233 NW Northrup Street, Suite 100
Portland, Oregon 97209
t: (503) 595 4900
Julie Condon

**project manager**
Cornerstone Management
29030 SW Town Center Loop E,
Wilsonville, OR 97070
t: (503) 949 - 5223
Casey Cunningham

**civil engineer**
3J Consulting
9600 SW Nimbus Ave #100
Beaverton, OR 97008
t: (503) 946 - 9365
Brian O'Rourke

**landscape architect**
Lango Hansen Landscape Architects
1100 NW Gilsan St. #3A
Portland, OR 97209
Consultant Address
t: (971) 380 - 3452
Brett Hoornaert

**structural engineer**
PCS Structural Solutions
101 SW Main St. #1602
Portland, OR 97204
t: (503) 232 - 3746
Steven Williams

**mechanical engineer**
Sazan Group
111 SW 5th Ave #3210,
Portland, OR 97204
t: (503) 416 - 2400
Nishith Shah

**plumbing engineer**
Sazan Group
111 SW 5th Ave #3210,
Portland, OR 97204
t: (503) 416 - 2400
Nishith Shah

**electrical engineer**
Sazan Group
111 SW 5th Ave #3210,
Portland, OR 97204
t: (503) 416 - 2400
Steve Watkins

**technology & low voltage**
Vertex Technology Design & Consulting
29085 SW Rainbow LN,
Hillsboro, OR 97123
t: (503) 201 - 6568
Darcey Tucker

**acoustical engineer**
The Greenbusch Group
1448 Elliott Ave W
Seattle, WA 98119
t: (206) 503 - 2503
Adam Jenkins

## ARCHITECTURAL ABBREVIATIONS

*LIST IS NOT INCLUSIVE; OTHER ABBREVIATIONS MAY DEFINED BY DISCIPLINE OR BY INDIVIDUAL SHEET. WHERE IN CONFLICT, SUCH ABBREVIATIONS SUPERCEDE THOSE INDICATED IN THIS LIST.*

| | |
|---|---|
| ∠ | ANGLE |
| & | AND |
| ACT | ACOUSTICAL CEILING TILE |
| ADA | AMERICANS WITH DISABILITY ACT STANDARDS (2010) |
| ADD | ADDENDUM |
| AESS | ARCHITECTURAL EXPOSED STRUCTURAL STEEL |
| AFF | ABOVE FINISH FLOOR |
| AHJ | AUTHORITY HAVING JURISDICTION |
| ALUM | ALUMINUM |
| ANOD | ANODIZED |
| BD | BOARD |
| BLDG | BUILDING |
| BLKG | BLOCKING |
| BM | BENCH MARK |
| BO | BOTTOM OF |
| BOD | BOTTOM OF DECK |
| BTWN | BETWEEN |
| CAB | CONTINUOUS AIR BARRIER |
| CG | CORNER GUARD |
| CIP | CAST IN PLACE CONCRETE |
| CL | CENTERLINE |
| CLG | CEILING |
| CLR | CLEAR |
| CJ | CONTROL JOINT |
| CMU | CONCRETE MASONRY UNIT |
| COL | COLUMN |
| CONT | CONTINUOUS |
| CSJ | CONSTRUCTION JOINT |
| CSMT | CASEMENT |
| CT | CERAMIC TILE |
| CTR | CENTER |
| ℄ | CENTERLINE |
| DBL | DOUBLE |
| DTL | DETAIL |
| DF | DRINKING FOUNTAIN |
| DIA | DIAMETER |
| DIAG | DIAGONAL |
| DIM | DIMENSION |
| DN | DOWN |
| DR | DOOR |
| DS | DOWNSPOUT |
| DW | DISHWASHER |
| DWG | DRAWING |
| (E) | EXISTING |
| EA | EACH |
| EF | EXHAUST FAN |
| EJ | EXPANSION JOINT |
| EL | ELEVATION |
| ELEC | ELECTRICAL |
| EJC | EXPANSION JOINT COVER |
| EOS | EDGE OF SLAB |
| ENGR | ENGINEER |
| EQ | EQUAL |
| EQUIP | EQUIPMENT |
| ES | EACH SIDE |
| EXP | EXPANSION |
| EXT | EXTERIOR |
| FA | FIRE ALARM |
| FD | FLOOR DRAIN |
| FDN | FOUNDATION |
| FE | FIRE EXTINGUISHER |
| FEC | FIRE EXTINGUISHER CABINET |
| FECB | FIRE EXTINGUISHER CABINET W/ BLANKET |
| FF | FINISH FLOOR |
| FIN | FINISH |
| FL | FLOOR |
| FO | FACE OF |
| FOC | FACE OF CONCRETE |
| FOF | FACE OF FINISH |
| FOM | FACE OF MASONRY |
| FOS | FACE OF STUD/STRUCTURE |
| FRT | FIRE RETARDANT TREATED |
| FTG | FOOTING |
| FURR | FURRING |
| GA | GAUGE/GAGE |
| GALV | GALVANIZED |
| GB | GRAB BAR |
| GC | GENERAL CONTRACTOR |
| GL | GLASS/GLAZING |
| GND | GROUND |
| GVP | GYPSUM VENEER PLASTER |
| GYP | GYPSUM |
| HB | HOSE BIBB |
| HM | HOLLOW METAL |
| HPC | HIGH PERFORMANCE COATING |
| HVAC | HEATING, VENTILATION AND AIR CONDITIONING |
| HW | HOT WATER |
| INSUL | INSULATION |
| INT | INTERIOR |
| IFP | INTUMESCENT FIRE PROTECTION |
| JT | JOINT |
| JST | JOIST |
| LAV | LAVATORY |
| LKR | LOCKER |
| LVR | LOUVER |
| MATL | MATERIAL |
| MB | MARKERBOARD |
| MAX | MAXIMUM |
| MECH | MECHANICAL |
| MEZZ | MEZZANINE |
| MFR | MANUFACTURER |
| MIN | MINIMUM |
| MISC | MISCELLANEOUS |
| MTD | MOUNTED |
| MO | MASONRY OPENING |
| MTL | METAL |
| (N) | NEW |
| NA | NOT APPLICABLE |
| NIC | NOT IN CONTRACT |
| NOM | NOMINAL |
| NTS | NOT TO SCALE |
| OA | OVERALL |
| OC | ON CENTER |
| OD | OUTSIDE DIAMETER |
| OFCI | OWNER FURNISHED CONTRACTOR INSTALLED |
| OFD | OVERFLOW DRAIN |
| OFOI | OWNER FURNISHED OWNER INSTALLED |
| OH | OVERHEAD |
| OPNG | OPENING |
| OPP | OPPOSITE |
| OS | OUTSIDE |
| PL | PROPERTY LINE |
| PLAM | PLASTIC LAMINATE |
| PLAS | PLASTER |
| PLYWD | PLYWOOD |
| PT | PRESSURE TREATED |
| PVMT | PAVEMENT |
| R | RADIUS |
| RD | ROOF DRAIN |
| REF | REFERENCE |
| REFR | REFRIGERATOR |
| REQD | REQUIRED |
| REV | REVISE OR REVISION |
| RO | ROUGH OPENING |
| RT | ROOF TIE-OFF |
| RCP | REFLECTED CEILING PLAN |
| SAHTS | SELF ADHERED HIGH TEMPERATURE SHEET |
| SAM | SELF-ADHERED MEMBRANE |
| SC | SOLID CORE |
| SECT | SECTION |
| SF | SQUARE FOOT |
| SFRM | SPRAY-APPLIED FIRE RESISTIVE MATERIALS |
| SHTG | SHEATHING |
| SHWR | SHOWER |
| SHT | SHEET |
| SIM | SIMILAR |
| SJ | SEISMIC JOINT |
| SOG | SLAB ON GRADE |
| SQ | SQUARE |
| SS | STAINLESS STEEL |
| STD | STANDARD |
| STL | STEEL |
| STRUCT | STRUCTURAL |
| SUSP | SUSPENDED |
| T/M | TO MATCH |
| THK | THICK |
| TLT | TOILET |
| TO | TOP OF |
| TOC | TOP OF CURB |
| TOD | TOP OF DECK |
| TOS | TOP OF STRUCTURE |
| TJ | TOOL JOINT |
| TP | TOILET PAPER |
| TS | TUBE STEEL |
| TYP | TYPICAL |
| T&G | TONGUE AND GROOVE |
| UNFIN | UNFINISHED |
| UNO | UNLESS NOTED OTHERWISE |
| VB | VAPOR BARRIER |
| VERT | VERTICAL |
| VIF | VERIFY IN FIELD |
| VR | VAPOR RETARDER |
| VFY | VERIFY |
| W/ | WITH |
| W/O | WITHOUT |
| WC | WATER CLOSET |
| WD | WOOD |
| WF | WIDE FLANGE |
| WH | WATER HEATER |
| WP | WATERPROOFING |
| WRB | WATER-RESISTIVE BARRIER |
| WT | WEIGHT |

## ROOM ABBREVIATIONS

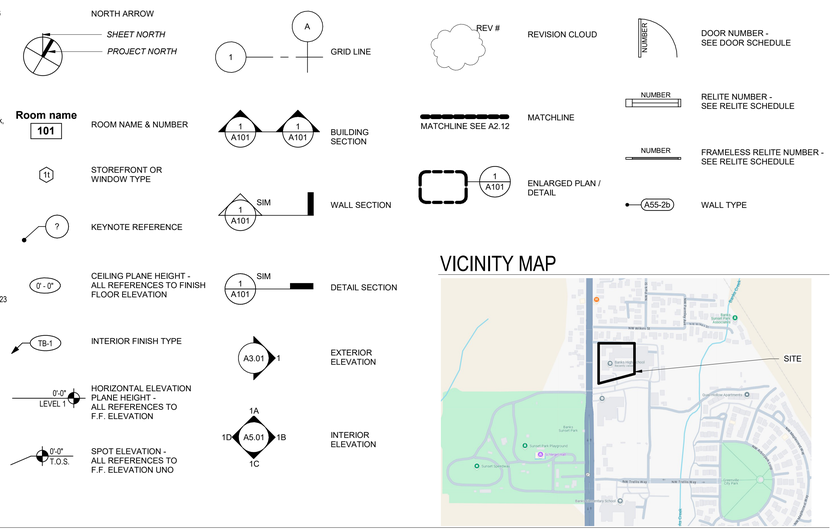
| | |
|---|---|
| AD | ADMINISTRATIVE |
| CIRC | CIRCULATION |
| CNS | COUNSELOR |
| CONF | CONFERENCE |
| CR | CLASSROOM |
| CORR | CORRIDOR |
| CUST | CUSTODIAN |
| ELEC | ELECTRICAL |
| ELEV | ELEVATOR |
| EXD | EXTENDED |
| GEN-ED | GENERAL EDUCATION |
| G/N | GENDER NEUTRAL |
| GNT | GENDER NEUTRAL TOILET |
| IDF | INTERMEDIATE DISTRIBUTION FRAME |
| ISS | IN SCHOOL SUSPENSION |
| JAN | JANITOR / CUSTODIAL |
| LG | LARGE |
| MDF | MAIN DISTRIBUTION FRAME |
| MP | MULTI-PURPOSE |
| OFC | OFFICE |
| PRINC | PRINCIPAL |
| PRAC | PRACTICE |
| REG | REGISTRAR |
| REST | RESTROOM |
| RR | RESTROOM |
| RM | ROOM |
| SRO | SCHOOL RESOURCE OFFICE |
| SM | SMALL |
| ST | STAFF TOILET |
| STOR | STORAGE |
| STR | STAIR |
| SUPT | SUPERINTENDENT |
| TELE | TELECOMMUNICATIONS |
| U | UTILITY |
| VEST | VESTIBULE |
| V | VICE- |

## DELEGATED DESIGN

DEFERRED SUBMITTAL ITEMS SHALL NOT BE INSTALLED UNTIL THE DEFERRED SUBMITTAL DOCUMENTS HAVE BEEN APPROVED BY THE BUILDING OFFICIAL. DELEGATED DESIGN COMPONENTS WHICH REQUIRE DEFERRED SUBMITTALS INCLUDE, BUT ARE NOT LIMITED, TO THE FOLLOWING:

1. Metal Fabrications, Elevator Hoist Beams, Section 05 50 00
2. Pipe and Tube Railings, Railings and Guardrails, Section 05 52 13
3. Wood I-Joists, Wood I-Joists, Section 06 17 33
4. Metal-Web Joists, Metal-Web Wood Joists, Section 06 17 36
5. Architectural Wood Casework, Seismic Anchorage of Architectural Wood Casework, Section 06 41 00
6. Cladding Support Systems, Cladding Support Assembly, Section 07 05 43
7. Metal Roof Panels, Metal Roof Panels, Section 07 41 13
8. Metal Wall Panels, Metal Wall Panels, Section 07 42 13
9. Aluminum-Framed Storefronts, Aluminum Storefronts, Section 08 43 13
10. Glazed Aluminum Curtain Walls, Aluminum Curtain Walls, Section 08 44 13
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## VICINITY MAP




PERMIT SET

PROJECT # 24018

02/13/2026

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BR|IC ARCHITECTURE

# BANKS HIGH SCHOOL - ADDITION AND REMODEL

13050 NW Main St, Banks, OR 97106
BANKS SCHOOL DISTRICT
T 503-324-2281

REGISTERED ARCHITECT
3473
DANIEL J. HESS
PORTLAND, OREGON
STATE OF OREGON

key plan

| date | revisions |
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|---|---|
| phase | PERMIT SET |
| date | 02/13/2026 |
| project | 24018 |

SHEET INDEXES

**A0.00**

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Autodesk Docs://24018 Banks HS Add-Rem/24018_Banks HS Add Rem_R24.rvt

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BRIC ARCHITECTURE

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PORTLAND, OR 97209

T 503 595 4900

# Project Manual
for
# Banks High School – Addition and Remodel

Volume 2 | Divisions 21-33

**Banks School District**
42350 NW Trellis Way
Banks, Oregon 97106

**Permit Set**
February 13, 2026

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# PROJECT MANUAL

for

# Banks High School – Addition and Remodel

**Banks School District**
42350 NW Trellis Way
Banks, Oregon 97106

**BRIC Architecture, Inc.**
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February 13, 2026

Docusign Envelope ID: 428818B6-BD7F-476D-BA14-2D6FD66A9101



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| 01 74 19 | CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL |
| 01 77 00 | CLOSEOUT PROCEDURES |
| 01 78 00 | CLOSEOUT SUBMITTALS |
| 01 79 00 | DEMONSTRATION AND TRAINING |
| 01 91 13 | GENERAL COMMISSIONING REQUIREMENTS |

**DIVISION 02 - EXISTING CONDITIONS**

| | |
|---|---|
| 02 41 00 | DEMOLITION |

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**DIVISION 03 - CONCRETE**

| | | |
|---|---|---|
| 03 10 00 | CONCRETE FORMING AND ACCESSORIES | |
| 03 20 00 | CONCRETE REINFORCING | |
| 03 30 00 | CAST-IN-PLACE CONCRETE | |
| 03 35 11 | CONCRETE FLOOR FINISHES | |
| 03 45 00 | PRECAST ARCHITECTURAL CONCRETE | |
| 03 47 13 | TILT-UP CONCRETE | |
| 03 54 13 | GYPSUM CEMENT UNDERLAYMENT | |

**DIVISION 04 - MASONRY**

| | | |
|---|---|---|
| 04 20 00 | UNIT MASONRY | |

**DIVISION 05 - METALS**

| | | |
|---|---|---|
| 05 12 00 | STRUCTURAL STEEL FRAMING | |
| 05 12 13 | ARCHITECTURALLY-EXPOSED STRUCTURAL STEEL FRAMING | |
| 05 31 00 | STEEL DECKING | |
| 05 40 00 | COLD-FORMED METAL FRAMING | |
| 05 50 00 | METAL FABRICATIONS | |
| 05 51 00 | METAL STAIRS | |
| 05 51 33 | METAL LADDERS | |
| 05 52 13 | PIPE AND TUBE RAILINGS | |

**DIVISION 06 - WOOD, PLASTICS, AND COMPOSITES**

| | | |
|---|---|---|
| 06 10 00 | ROUGH CARPENTRY | |
| 06 15 23 | DOWEL LAMINATED TIMBER PANELS | |
| 06 17 33 | | |
| 06 17 36 | METAL-WEB WOOD JOISTS | ADD: 06 17 33 WOOD I-JOISTS |
| 06 18 00 | GLUED-LAMINATED CONSTRUCTION | |
| 06 20 00 | FINISH CARPENTRY | |
| 06 41 00 | ARCHITECTURAL WOOD CASEWORK | |
| 06 83 16 | FIBERGLASS REINFORCED PANELING | |

**DIVISION 07 - THERMAL AND MOISTURE PROTECTION**

| | |
|---|---|
| 07 05 43 | CLADDING SUPPORT SYSTEMS |
| 07 13 00 | SHEET WATERPROOFING |
| 07 14 00 | FLUID-APPLIED WATERPROOFING |
| 07 19 00 | WATER REPELLENTS |
| 07 21 00 | THERMAL INSULATION |
| 07 21 19 | FOAMED-IN-PLACE INSULATION |
| 07 25 00 | WEATHER BARRIERS |
| 07 41 13 | METAL ROOF PANELS |
| 07 42 13 | METAL WALL PANELS |

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07 46 46 FIBER-CEMENT SIDING
07 52 00 MODIFIED BITUMINOUS MEMBRANE ROOFING
07 62 00 SHEET METAL FLASHING AND TRIM
07 71 00 ROOF SPECIALTIES
07 72 00 ROOF ACCESSORIES
07 81 23 INTUMESCENT FIRE PROTECTION
07 92 00 JOINT SEALANTS
07 95 13 EXPANSION JOINT COVER ASSEMBLIES

**DIVISION 08 - OPENINGS**

08 11 13 HOLLOW METAL DOORS AND FRAMES
08 14 16 FLUSH WOOD DOORS
08 31 00 ACCESS DOORS AND PANELS
08 33 13 COILING COUNTER DOORS
08 33 23 OVERHEAD COILING DOORS
08 33 36 SITE COILING DOORS WITH EMERGENCY EGRESS
08 41 13 ALUMINUM-FRAMED ENTRANCES AND STOREFRONTS
08 44 13 GLAZED ALUMINUM CURTAIN WALLS
08 63 00 METAL-FRAMED SKYLIGHTS
08 71 00 DOOR HARDWARE
HARDWARE GROUPS
08 80 00 GLAZING
08 91 00 LOUVERS

**DIVISION 09 - FINISHES**

09 00 01 FINISH LEGEND
09 21 16 GYPSUM BOARD ASSEMBLIES
09 30 00 TILING
09 51 00 ACOUSTICAL CEILINGS
09 54 23 LINEAR METAL CEILINGS
09 65 00 RESILIENT FLOORING
09 68 13 TILE CARPETING
09 84 30 SOUND-ABSORBING WALL AND CEILING UNITS
09 91 13 EXTERIOR PAINTING
09 91 23 INTERIOR PAINTING
09 96 00 HIGH-PERFORMANCE COATINGS

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**DIVISION 10 - SPECIALTIES**

10 11 00 VISUAL DISPLAY UNITS
10 14 00 SIGNAGE
10 21 13.19 PLASTIC TOILET COMPARTMENTS
10 21 23 CUBICLE CURTAINS AND TRACK
10 26 00 WALL AND DOOR PROTECTION
10 28 00 TOILET, BATH, AND LAUNDRY ACCESSORIES
10 43 00 EMERGENCY AID SPECIALTIES
10 44 00 FIRE PROTECTION SPECIALTIES
10 51 13 METAL LOCKERS
10 56 26 MOBILE STORAGE SHELVING
10 73 16 METAL CANOPIES
10 82 00 ROOF TOP EQUIPMENT SCREENS

**DIVISION 11 - EQUIPMENT**

11 30 13 RESIDENTIAL APPLIANCES
11 52 13 PROJECTION SCREENS
11 53 00 LABORATORY EQUIPMENT
11 53 13 LABORATORY FUME HOODS
11 81 29 FACILITY FALL PROTECTION

**DIVISION 12 - FURNISHINGS**

12 24 00 WINDOW SHADES

**DIVISION 14 - CONVEYING EQUIPMENT**

14 24 00 HYDRAULIC ELEVATORS

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**VOLUME 2**

**DIVISION 21 – FIRE SUPPRESSION**

21 00 00 FIRE PROTECTION DEISIGN-BUILD CRITERIA
21 05 53 IDENTIFICATION FOR FIRE SUPPRESSION PIPING AND EQUIPMENT
21 11 00 FACILITY FIRE-SUPPRESSION WATER-SERVICE PIPING
21 11 19 FIRE DEPARTMENT CONNECTIONS
21 12 00 FIRE-SUPPRESSION STANDPIPES
21 13 13 WET PIPE SPRINKLER SYSTEMS
21 13 16 DRY PIPE SPRINKLER SYSTEMS

**DIVISION 22 – PLUMBING**

22 05 19 METERS AND GAUGES FOR PLUMBING PIPING
22 05 23 GENERAL-DUTY VALVES FOR PLUMBING PIPING
22 05 48 VIBRATION AND SEISMIC CONTROLS FOR PLUMBING PIPING AND EQUIPMENT
22 05 53 IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT
22 07 19 PLUMBING PIPING INSULATION
22 08 00 COMMISSIONING OF PLUMBING
22 10 05 PLUMBING PIPING
22 10 06 PLUMBING PIPING SPECIALTIES
22 11 13 FACILITY WATER DISTRIBUTION PIPING
22 11 19 DOMESTIC WATER PIPING SPECIALTIES
22 13 13 FACILITY SANITARY SEWERS
22 15 00 GENERAL SERVICE COMPRESSED AIR SYSTEMS
22 30 00 PLUMBING EQUIPMENT
22 40 00 PLUMBING FIXTURES

**DIVISION 23 – HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)**

23 05 19 METERS AND GAUGES FOR HVAC PIPING
23 05 23 GENERAL-DUTY VALVES FOR HVAC PIPING
23 05 29 HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT
23 05 48 VIBRATION AND SEISMIC CONTROLS FOR HVAC
23 05 53 IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT
23 05 93 TESTING, ADJUSTING, AND BALANCING FOR HVAC
23 07 13 DUCT INSULATION
23 07 19 HVAC PIPING INSULATION
23 08 00 COMMISSIONING OF HVAC
23 09 13 INSTRUMENTATION AND CONTROL DEVICES FOR HVAC
23 09 23 DIRECT-DIGITAL CONTROL SYSTEM FOR HVAC
23 09 34 VARIABLE-FREQUENCY MOTOR CONTROLLERS FOR HVAC

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| | |
|---|---|
| 23 11 23 | FACILITY NATURAL-GAS PIPING |
| 23 21 13 | HYDRONIC PIPING |
| 23 21 14 | HYDRONIC SPECIALTIES |
| 23 21 23 | HYDRONIC PUMPS |
| 23 25 00 | HVAC WATER TREATMENT |
| 23 31 00 | HVAC DUCTS AND CASINGS |
| 23 33 00 | AIR DUCT ACCESSORIES |
| 23 33 19 | DUCT SILENCERS |
| 23 34 16 | CENTRIFUGAL HVAC FANS |
| 23 34 23 | HVAC POWER VENTILATORS |
| 23 36 00 | AIR TERMINAL UNITS |
| 23 37 00 | AIR OUTLEST AND INLETS |
| 23 51 00 | BREECHINGS, CHIMNEYS, AND STACKS |
| 23 52 16 | CONDENSING BOILERS |
| 23 74 16 | PACKAGED ROOFTOP AIR-CONDITIONING UNITS |
| 23 81 26.13 | SMALL-CAPACITY SPLIT SYSTEM AIR CONDITIONERS |
| 23 82 00 | CONVECTION HEATING AND COOLING UNITS |

**DIVISION 26 – ELECTRICAL**

| | |
|---|---|
| 26 05 05 | SELECTIVE DEMOLITION FOR ELECTRICAL |
| 26 05 19 | LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES |
| 26 05 26 | GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS |
| 26 05 29 | HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS |
| 26 05 33.13 | CONDUIT FOR ELECTRICAL SYSTEMS |
| 26 05 33.16 | BOXES FOR ELECTRICAL SYSTEMS |
| 26 05 48 | VIBRATION AND SEISMIC CONTROL FOR ELECTRICAL SYSTEMS |
| 26 05 53 | IDENTIFICATION FOR ELECTRICAL SYSTEMS |
| 26 05 73.10 | POWER SYSTEM STUDIES – SCHNEIDER ELECTRIC |
| 26 05 90 | ELECTRICAL REQUIREMENTS FOR AV |
| 26 08 00 | COMMISSIONING OF ELECTRICAL |
| 26 09 23 | LIGHTING CONTROL DEVICES |
| 26 21 00 | LOW-VOLTAGE ELECTRICAL SERVICE ENTRANCE |
| 26 22 13.13 | LOW=VOLTAGE DISTRIBUTION TRANSFORMERS – SCHNEIDER ELECTRIC SQUARE D |
| 26 23 00 | LOW-VOLTAGE SWITCHGEAR – SCHNEIDER ELECTRIC SQUARE D POWER – ZONE 4 |
| 26 24 13 | SWITCHBOARDS |
| 26 24 16.11 | PANELBOARDS – SCHNEIDER ELECTRIC SQUARE D NQ/NF |
| 26 24 16.23 | PANELBOARDS – SCHNEIDER ELECTRIC SQUARE D I-LINE / QMB |

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26 27 13.13 POWER AND ENERGY METERS – SCHNEIDER ELECTRIC POWERLOGIC
26 27 26 WIRING DEVICES
26 28 13 FUSES
26 28 16.16 ENCLOSED SWITCHES
26 32 13 ENGINE GENERATORS
26 36 23.16 AUTOMATIC TRANSFER SWITCHES
26 43 00 SURGE PROTECTIVE DEVICES
26 51 00 INTERIOR LIGHTING
26 56 00 EXTERIOR LIGHTING

**DIVISION 27 – COMMUNICATIONS**

27 02 00 COMMUNICATIONS GENERAL REQUIREMENTS
27 05 28 PATHWAYS FOR COMMUNCATIONS SYSTEMS
27 30 00 ELEVATOR LANDING TWO-WAY COMMUNICATION SYSTEM
27 41 00 BASIC MEANS AND METHODS FOR AV
27 41 10 AV SYSTEMS
27 51 16 INTERCOM PAGING AND CLOCK SYSTEM

**DIVISION 28 – ELECTRONIC SAFETY AND SECURITY**

28 00 00 ELECTRONIC SAFETY AND SECURITY BASIC REQUIREMENTS
28 08 01 COMMISSIONING AND TESTING OF SECURITY SYSTEM
28 10 00 ACCESS CONTROL
28 20 00 VIDEO SURVEILLANCE
28 31 11 INTRUSION DETECTION SYSTEM
28 46 00 FIRE ALARM AND DETECTION

**DIVISION 31 - EARTHWORK**

31 10 00 SITE CLEARING
31 20 00 EARTH MOVING

**DIVISION 32 – EXTERIOR IMPROVEMENTS**

32 12 16 ASPHALT PAVING
32 13 13 CONCRETE PAVING
32 17 26 TACTILE WARNING SURFACING
32 31 13 CHAIN-LINK FENCE
32 33 00 SITE FURNISHINGS
32 84 00 IRRIGATION
32 91 13 SOIL PREPARATION
32 92 00 TURF AND GRASSES
32 93 00 TREES SHRUBS GROUNDCOVER

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**DIVISION 33 - UTILITIES**

| | |
|---|---|
| 33 05 00 | COMMON WORK RESULTS FOR UTILITIES |
| 33 42 00 | STORMWATER CONVEYANCE |
| 33 46 00 | SUBDRAINAGE |

**END OF DOCUMENT**

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**Architect:**
BRIC Architecture, Inc.
1233 NW Northrup Street, Suite 100
Portland, Oregon 97209

March 13, 2026

**ADDENDUM NUMBER ONE**
**FOR**
**BANKS HIGH SCHOOL ADDITION**

This addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated **March 13, 2026,** and any previously issued addenda as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

## ITEM I - PROJECT MANUAL

1. **SECTION 00 01 10 - Table of Contents:**

   a. Add Section 07 46 19 – Steel Siding to the Table of Content per the attached document.
   b. Remove Section 09 54 23 – Linear Metal Ceilings from the Table of Content per the attached document.
   c. Add Section 14 21 00 – Electric Traction Elevators to the Table of Content per the attached document.
   d. Remove Section 14 24 00 – Hydraulic Elevators from the Table of Content per the attached document.

2. **SECTION 03 45 00 – Precast Architectural Concrete:**

   a. Revise paragraph 2.08.C per the attached document.
   b. Revise paragraph 2.09.K per the attached document.

3. **SECTION 07 42 13 – Metal Wall Panels:**

   a. Revise paragraph 1.02.J per the attached document.
   b. Revise paragraph 2.03.B.1, 2, 4, and 6 per the attached document.
   c. Add paragraph 2.03.C per the attached document and renumber subsequent subparagraph accordingly.
   d. Renumber former paragraph 2.03.C per the attached document.

4. **SECTION 07 46 19 – Steel Siding (Soffit):**

   a. Add Section in entirety per the attached document.

5. **SECTION 08 44 13 Glazed Aluminum Curtain Walls:**

   a. Revise paragraph 2.07.F.2, 3, and 4 per attached document.
   b. Add subparagraph 2.07F.5 per attached document.

6. **SECTION 09 00 01 – Finish Legend:**

   a. Revise Section 03 45 00 – Precast Architectural Concrete schedule item 3 PC-1 description per attached document.

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b. Add Section 06 20 00 – Finish Carpentry schedule item WCT-1 and WCT-2 tag and description for clarification per attached document.
c. Revise Section 07 41 13 – Metal Roof Panel schedule item MRP-1 and MRP-2 per attached document.
d. Add Section 07 42 13 – Metal Wall Panels schedule item MWP-2 per attached document.
e. Add Section 07 42 13 – Metal Wall Panels schedule item MCP-1 and MCP-2 per attached document.
f. Revise Section 07 62 00 – Sheet Metal Flashing and Trim schedule item description per attached document.
g. Revise Section 08 14 16 – Flush Wood Doors schedule item description per attached document.
h. Remove Section 09 54 23 – Linear Metal Ceilings schedule item per attached document.

7. **SECTION 09 54 23 – Linear Metal Ceilings:**

   a. Remove Section in entirety.

8. **SECTION 09 68 13 – Tile Carpeting:**

   a. Remove paragraph 1.02.C per attached document and renumber subsequent subparagraph accordingly.
   b. Remove paragraph 1.02.G per attached document.

9. **SECTION 10 51 13 – Metal Lockers:**

   a. Add paragraph 2.03.G per attached document.

10. **SECTION 11 53 13 – Laboratory Fume Hoods:**

    a. Revise paragraph 2.04.C.7 per attached document.

11. **SECTION 14 21 00 – Electric Traction Elevators**

    a. Add Section in entirety per the attached document.

12. **SECTION 14 24 00 – Hydraulic Elevators**

    a. Remove Section in entirety.

**ITEM II – DRAWINGS**

1. **SHEET C2.10 – North Demolition Plan:**

   a. Revised to add note for pipe removal.

2. **SHEET C3.00 – ESCP Cover Sheet:**

   a. Revised site information.
   b. Revised sheet list table to include sheet C3.32.

3. **SHEET C4.10 – North Site Plan:**

   a. Revised to display site lighting locations.

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b. Revised to include wheel stops at all new parking spots.
c. Revised to denote loading area in front of high school.
d. Revised to show additional canopy and long-term bike parking at school district office.

4. **SHEET C4.11 – South Site Plan:**

   a. Revised to display site lighting locations.

5. **SHEET C4.12 – East Site Plan:**

   a. Revised to include site lighting locations.
   b. Revised to include additional gate across Wilkes Street gravel access route.

6. **SHEET C4.20 – Site Details:**

   a. Revised to include wheel stop detail.

7. **SHEET C5.11 – South Composite Utility Plan:**

   a. Revised to include FC2 keynote detail for orifice modification.

8. **SHEET C5.23 – Utility Details IV:**

   a. Revised to include FC2 Detail.

9. **SHEET C6.20 – Grading Details I:**

   a. Revised to include grading at updated bike parking at School District.

10. **SHEET C6.22 – Grading Details II:**

    a. Revised to include grading at tie in with existing pavement.
    b. Revised to include note for contractor field verification of paving.

11. **SHEET C6.23 – Grading Details Ili:**

    a. Revised to include grading for curb ramp.

12. **SHEET L2.02 – Materials Plan North**

    a. Revised Long-term bike parking, adding additional rack.
    b. Revised canopy over District Office to extend further out over bike rack.

13. **SHEET L3.01 – Layout Plan North**

    a. Revised bike parking, adding additional rack.
    b. Revised dimensions of mow strip.

14. **SHEET L5.01 – Irrigation Plan**

    a. Revised Long-term bike parking, adding additional rack.

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15. **SHEET A0.00 – Sheet Indexes**

    a. Revised to show new sheets

16. **SHEET A0.10 – Exterior Wall Types**

    a. Revise HS – Wall Types E1 and E2.

17. **SHEET A1.00 – Overall Campus Site Plan**

    a. New Call out for enlarged Monument Signs
    b. Revised layout for bike parking at District Office

18. **SHEET A1.10 – Overall Slab Plan – Level 1**

    a. Clarification and Coordination of Tilt Concrete Walls

19. **SHEET A1.11 – Slab Plan – Level 1 Sector A**

    a. Clarification and Coordination of Tilt Concrete Walls

20. **SHEET A1.12 – Slab Plan – Level 1 Sector B & C**

    a. Clarification and Coordination of Tilt Concrete Walls

21. **SHEET A1.20 – Overall Slab Plan – Level 2**

    a. Clarification and Coordination of Tilt Concrete Walls

22. **SHEET A1.21 – Slab Plan – Level 2 Sector A**

    a. Clarification and Coordination of Tilt Concrete Walls

23. **SHEET A1.22 – Slab Plan – Level 2 Sector B**

    a. Clarification and Coordination of Tilt Concrete Walls

24. **SHEET A1.31 – Tilt Concrete Elevations**

    a. New sheet of Tilt wall elevations to dimension Tilt concrete openings

25. **SHEET A1.32 – Tilt Concrete Elevations**

    a. New sheet of Tilt wall elevations to dimension Tilt concrete openings

26. **SHEET A2.11 – Floor Plan – Level 1 – Sector A:**

    a. Relocate mop sink in Custodial A106.
    b. Shifted drinking fountain in hallway A101.
    c. Modified casework in Health A127.

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27. **SHEET A2.12 – Floor Plan – Level 1 Sectors B &C**

    a. Revised location of Door C017-1
    b. Revised Location of Door C101-1 and arched SF above.

28. **SHEET A2.21 – Floor Plan – Level 2 Sector A**

    a. New guardrail elevations view tags.

29. **SHEET A2.22 – Floor Plan – Level 2 Sector B**

    a. Clarification of window locations in room B204

30. **SHEET A2.31 – Sector A Roof Plan**

    a. Revise mechanical curb detail reference.

31. **SHEET A2.32 – Sector B &C Roof Plan**

    a. Removal of acoustic roof slab below district office RTU.
    b. Reduction of door canopy on north end of district office.

32. **SHEET A4.30 – Enlarged Plan - Administration:**

    a. Modified casework in Health A127.

33. **SHEET A4.54 – Enlarged Plans and Elevations – Monument Signs**

    a. New Sheet to describe the monument signs.

34. **SHEET A5.02 – Interior Elevations - Hallways:**

    a. Shifted drinking fountain on elevation 1C.

35. **SHEET A5.10 – Interior Elevations – Sector A:**

    a. Modified elevations 1B-1D for mop sink and mop rack relocation and indication of mixing station.

36. **SHEET A5.12 – Interior Elevations – Sector A:**

    a. Revised elevation (reduced countertop) 7D at Health A127. Changed sink cabinet type.

37. **SHEET A5.13 – Interior Elevations – Sector A:**

    a. Modified elevations 3A and 3B for mop sink and mop rack relocation and indication of mixing station.

38. **SHEET A5.16 – Interior Elevations – Sector A:**

    a. Modified elevations 1A and 1B for mop sink relocation and indication of mixing station.

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39. **SHEET A5.20 – Interior Elevations – Sector B:**

    a. Revise sink cabinet type and adjacent cabinets (upper and lowers) in elevation 2B for Work Room B104.

40. **Sheet A6.11 – Level 1 Sector A reflected Ceiling Plan**

    a. Called out zone of MCP-2 perforated metal soffit.

41. **SHEET A6.12 – Level 1 Sectors B&C Reflected Ceiling Plan:**

    a. Corrected missing ceiling in Library B106, added control joints and dimension control joints.
    b. Add ceiling detail tags in 2 locations at Hall C112 and C118.
    c. Called out zone of MCP-2 perforated metal soffit.

42. **SHEET A6.21 – Level 2 Sector A Reflected Ceiling Plan**

    a. Called out zone of MCP-2 perforated metal soffit.

43. **SHEET A6.22 – Level 2 Sector B Reflected Ceiling Plan**

    a. Called out zone of MCP-2 perforated metal soffit.

44. **SHEET A7.11 – Vertical Circulation Stair 1**

    a. New callouts for guardrail elevations.

45. **SHEET A7.12 – Vertical Circulation Stair 2**

    a. New Callout for guardrail elevations

46. **SHEET A7.13 – Vertical Circulation – Elevator**

    a. Revised layout per accepted substitution request for traction elevator

47. **SHEET A7.23 – Guardrail elevations**

    a. New sheet of guardrail elevations.

48. **SHEET A7.24 - Guardrail elevations**

    a. New sheet of guardrail elevations.

49. **SHEET A8.00 – Door and Relite Types**

    a. New detail tag on coiling door type 3

50. **SHEET A8.31 – Exterior Details – Storefront & Curtain Wall:**

    a. Removed references to pressure treatment and added SAM at wood blocking. Typical at multiple details.
    b. Clarified membrane sequencing. Typical at multiple details.

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c. Added cavity mortar control at detail 6.
d. Added an EPDM spacer at detail 1.

51. **SHEET A8.32 – Exterior Details – Storefront & Curtain Wall:**

a. Replaced spray foam insulation with batt insulation at boxed stud framing. Typical at multiple details.
b. Replaced plywood backing panels and WRB at metal panel cladding with vertical metal hat channels. Typical at multiple details.
c. Clarified membrane sequencing. Typical at multiple details.
d. Modified sill detail 6 to show correctly.
e. Removed PT blocking, replaced metal panel profile, and removed plywood backing for metal cladding at detail 8.
f. Relocated jamb detail 1 to sheet A8.35.

52. **SHEET A8.33 – Exterior Details – Storefront & Curtain Wall:**

a. Replaced spray foam insulation with batt insulation at boxed stud framing. Typical at multiple details.
b. Clarified membrane sequencing. Typical at multiple details.
c. Added wood blocking and SAM, revised metal trim flashing, and revised metal wall panel profile at jamb detail 2.
d. Replaced plywood backing panels at metal panel cladding with vertical metal hat channels at head detail 3.
e. Revised metal trim flashing at jamb detail 4.
f. Revised metal panel profile and trim flashing at detail 5.
g. Revised metal soffit panel profile and support framing at head detail 6.

53. **SHEET A8.34 – Exterior Details – Storefront & Curtain Wall:**

a. Revised metal trim flashing at jamb detail 1.
b. Replaced spray foam insulation with batt insulation at boxed stud framing. Typical at multiple details.
c. Clarified membrane sequencing. Typical at multiple details.

54. **SHEET A8.35 – Exterior Details – Storefront & Curtain Wall:**

a. Replaced spray foam insulation with batt insulation at boxed stud framing. Typical at multiple details.
b. Clarified membrane sequencing. Typical at multiple details.
c. Added recess for downspout and extended concrete tilt panel at jamb detail 1. Detail relocated from sheet A8.32.
d. Added jamb detail 5.

55. **SHEET A8.61 – Exterior Details:**

a. Revised parapet anchoring.
b. Revised metal soffit panel profile and support framing at details 1, 3, & 4.
c. Clarified membrane sequencing. Typical at multiple details.

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56. **SHEET A8.62 – Exterior Details**

    a. Replaced plywood backing panels and WRB at metal panel cladding with vertical metal hat channels at detail 20.

57. **SHEET A8.63 – Exterior Details**

    a. Revised metal soffit panel profile and support framing and removed WRB at interior side at head detail 5.

58. **SHEET A8.64 – Exterior Details**

    a. Revised metal soffit panel profile and support framing at detail 3.

59. **SHEET A8.65 – Exterior Details**

    a. New canopy detail 10
    b. New canopy detail 11

60. **SHEET A8.66 – Exterior Details:**

    a. Updated mechanical screen to conform with structural.
    b. Add mechanical curb at pad detail 5/A8.66.

61. **SHEET A8.67 – Exterior Detail – Roof**

    a. New detail for roof transition ladders

62. **SHEET A8.69 – Fire Wall Details**

    a. New sill detail 8/A8.69
    b. Clarification on details 1, 2 and 4

63. **SHEET A9.41 - Interior Details:**

    a. Modified top of wall detail at Details 1/A9.41, 11/A9.41, 13/A9.41, 26/A9.41, 26/A9.41, and 28/A9.41.

64. **S0.61 -CTE FLOOR PLANS AND DETAILS:**

    a. Detail 5 updated per bidder comments

65. **S2.01 – FOUNDATION PLAN – SECTOR A:**

    a. Elevator pit update.
    b. Footing added at stairs.

66. **S2.11 – GRADE LEVEL FRAMING PLAN – SECTOR A:**

    a. Detail cuts updated and added.
    b. Tilt-up panel joints updated,
    c. Walls updated to align with Arch.

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67. **S2.12 – GRADE LEVEL FRAMING PLAN – SECTOR B & C:**

    a. Detail cuts added.
    b. Tilt-up panel joints updated,

68. **S2.21 – LEVEL 2 FRAMING PLAN – SECTOR A:**

    a. Detail cuts added and updated.
    b. Plan notes updated,

69. **S2.22 – LEVEL 2 FRAMING PLAN – SECTOR B & C:**

    a. Detail cuts added and updated.
    b. Tilt-up panel joints updated,
    c. Canopy updated at along Grid 1.
    d. Plan notes updated,

70. **S2.31 – ROOF FRAMING PLAN – SECTOR A:**

    a. Detail cuts added and updated.
    b. Framing updated under mechanical units.
    c. Framing clarified per bid comments.
    d. Plan notes updated,

71. **S2.32 – ROOF FRAMING PLAN – SECTOR B & C:**

    a. Detail cuts added and updated.
    b. Framing updated under mechanical units.
    c. Framing clarified per bid comments.
    d. Plan notes updated,

72. **S3.01 – FOUNDATION DETAILS:**

    a. Detail updated to align with plans.

73. **S3.02 – FOUNDATION DETAILS:**

    a. Detail updated to align with plans.

74. **S3.03 – FOUNDATION DETAILS:**

    a. Details updated to align with plans.
    b. Detail added to clarify plans

75. **S3.11 – CONCRETE SLAB ON GRADE DETAILS:**

    a. Detail added to align with plans.

76. **S3.21 – CONCRETE WALL ELEVATIONS:**

    a. Detail callout updated for clarity.
    b. Canopy embeds added.

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c. Elevation updated to align with plans.

77. **S3.22 – CONCRETE WALL ELEVATIONS:**

a. Detail callout updated for clarity.
b. Canopy embeds added.
c. Elevation updated to align with plans.

78. **S3.23 – CONCRETE WALL ELEVATIONS:**

a. Detail callout updated for clarity.
b. Canopy embeds added.
c. Elevation updated to align with plans.

79. **S3.24 – CONCRETE WALL ELEVATIONS:**

a. Detail callout updated for clarity.
b. Canopy embeds added.
c. Elevation updated to align with plans.

80. **S3.25 – CONCRETE DETAILS:**

a. Details updated for clarity.

81. **S3.26 – CONCRETE DETAILS:**

a. Details updated for clarity.
b. Details added to align with plans.

82. **S3.41 – STAIR FRAMING PLANS:**

a. Partial plans updated.
b. Details updated for clarity.
c. Details added to align with plans.

83. **S3.42 – CANOPY FRAMING PLANS:**

a. Partial plans updated.
b. Details cuts added.

84. **S4.01 – WOOD FRAMING DETAILS:**

a. Detail updated to align with plans.

85. **S4.03 – WOOD FRAMING DETAILS:**

a. Detail updated to align with plans.

86. **S5.01 – STEEL FRAMING DETAILS:**

a. Detail updated and added to align with plans.

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87. **S5.02 – STEEL FRAMING DETAILS:**

    a. Guardrail details added.

88. **S6.01 – FLOOR FRAMING DETAILS:**

    a. Detail updated to align with plans.

89. **S6.02 – FLOOR FRAMING DETAILS:**

    a. Detail updated to align with plans.

90. **S6.03 – FLOOR FRAMING DETAILS:**

    a. Detail updated and added to align with plans.

91. **S6.11 – ROOF FRAMING DETAILS:**

    a. Detail updated to align with plans.

92. **S6.12 – ROOF FRAMING DETAILS:**

    a. Detail updated to align with plans.

93. **S6.13 – ROOF FRAMING DETAILS:**

    a. Detail updated to align with plans.

94. **S6.14 – ROOF FRAMING DETAILS:**

    a. Detail updated and added to align with plans.

95. **S6.15 – ROOF FRAMING DETAILS:**

    a. Detail sheet added to align with plans.

96. **SHEET E1.00 – Electrical – Overall Campus Site Plan:**

    a. Relocated the following equipment to exterior at north side of building:
        1. Panel 4MDP
        2. Solar CT Can
        3. Solar Net Meter
        4. Solar Panel 4S Disconnect
    b. Redirected Panel 4MDP feeder to terminate at new 4MDP location.

97. **SHEET E2.10 – Electrical – Level 1 – Overall Floor Plan:**

    a. Relocated the following equipment to exterior at north side of building:
        1. Panel 4MDP
        2. Solar CT Can
        3. Solar Net Meter
        4. Solar Panel 4S Disconnect

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98. **SHEET E2.12 – Electrical – Level 1 – Sector B & C Plan:**

    a. Relocated the following equipment to exterior at north side of building:
        1. Panel 4MDP
        2. Solar CT Can
        3. Solar Net Meter
        4. Solar Panel 4S Disconnect

99. **SHEET E4.01 – Electrical – Enlarged Plans:**

    a. Relocated the following equipment to exterior at north side of building:
        1. Panel 4MDP
        2. Solar CT Can
        3. Solar Net Meter
        4. Solar Panel 4S Disconnect
    b. Relocated all panelboards and transformers within Electrical Room.
    c. Added Highschool Service Equipment Elevation Detail 2.

100. **SHEET E6.03 – Electrical Panel Schedules:**

    a. Panel 4M1 – Revised short circuit rating.

101. **SHEET E6.04 – Electrical Panel Schedules:**

    a. Panel 4MDP – Revised short circuit rating.
    b. Panel 2SDP1 – Revised short circuit rating.
    c. Panel 2SDP2 – Revised short circuit rating. Revised existing boiler circuit breaker to 200A-3P.

102. **SHEET E6.05 – Electrical Panel Schedules:**

    a. Panel 2R1A – Revised short circuit rating.
    b. Panel 2R1B – Revised short circuit rating.

103. **SHEET E6.06 – Electrical Panel Schedules:**

    a. Panel 2R1C – Revised short circuit rating.
    b. Added Panel 4MBP Schedule.

104. **SHEET E6.07 – Electrical Panel Schedules:**

    a. Panel 4S – Revised short circuit rating.

105. **SHEET E9.01 – Electrical One-Line Diagram:**

    a. Revised Main Distribution Panel 4MDP to NEMA 3R. Revised available fault current at Panel 4MDP. Revised Panel 4MDP short circuit rating. Added note to provide PGE approved housekeeping pad for Panel 4MDP.
    b. Revised available fault current at Panel 2SDP1. Revised Panel 2SDP1 short circuit rating.
    c. Revised available fault current at Panel 2SDP2. Revised Panel 2SDP2 short circuit rating.
    d. Revised available fault current at all panelboards.
    e. Added NEMA 3R 400A-3P disconnect for Panel 4S.

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106. **SHEET EU1.00 – Electrical – Overall Campus Underground Site Plan:**

a. Relocated the following equipment to exterior at north side of building:
   1. Panel 4MDP
   2. Solar CT Can
   3. Solar Net Meter
   4. Solar Panel 4S Disconnect
b. Revised underground conduit associated with equipment relocations.

107. **SHEET EU2.11 – Electrical – Underground – Sector A Plan:**

a. Relocated and added floor boxes for a total of (4) in Graphic Design Classroom A109. Located underground conduit associated with floor boxes.

108. **SHEET EU2.12 – Electrical – Underground – Sector B & C Plan:**

a. Relocated the following equipment to exterior at north side of building:
   1. Panel 4MDP
   2. Solar CT Can
   3. Solar Net Meter
   4. Solar Panel 4S Disconnect
b. Relocated all panelboards and transformers within Electrical Room.
c. Revised underground conduit associated with equipment relocations.

109. **SHEET EU9.01 – Electrical - Underground – One-Line Diagram**

a. Delete Sheet in it's entirety.

**ITEM III – ATTACHMENTS**

1. Specifications: Sections 00 01 10, 03 45 00, 07 42 13, 07 46 19 08 44 13, 09 00 01, 09 54 23, 09 8 13, 10 51 13, 11 53 13, 14 21 00, 14 24 00.
2. Drawings: C2,10, C3.00, C4.10, C4.11, C4.12, C4.20, C5.11, C5.23, C6.20, C6.22, C6.23, L2.02, L3.01, L5.01,A0.00, A0.10, A1.00, A1.10, A1.11, A1.12, A1.20, A1.21, A1.22, A1.31, A1.32 A2.11, A2.12, A2.21, A2.22, A2.31, A2.32, A4.30, A4.54, A5.02, A5.10, A5.12, A5.13, A5.16, A5.20, A6.12, A7.11, A7.12, A7.13, A7.23, A7.24, A8.00, A8.31, A8.32, A8.33, A8.34, A8.35, A8.61, A8.62, A8.63, A8.64, A8.65, A8.66, A8.67, A8.69, A9.41, S0.61, S2.01, S2.11, S2.12, S2.21, S2.22, S2.31, S2.32, S3.01, S3.02, S3.03, S3.11, S3.21, S3.22, S3.23, S3.24, S3.25, S3.26, S3.41, S3.42, S4.01, S4.03, S4.04, S5.01, S5.02, S6.01, S6.02, S6.03, S6.11, S6.12, S6.13, S6.14, S6.15, E1.00, E2.10, E2.12, E4.01, E6.03, E6.04, E6.05,E6.06, E6.07, E9.01,EU1.00, EU2.11, EU2.12, EU9.01.

END OF ADDENDUM NUMBER ONE

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**Architect:**
BRIC Architecture, Inc.
1233 NW Northrup Street, Suite 100
Portland, Oregon 97209

April 3, 2026

**ADDENDUM NUMBER TWO**
FOR
**BANKS SCHOOL DISTRICT**
**BANKS HIGH SCHOOL ADDITION**

This addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated **February 13, 2026,** and any previously issued addenda as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

## ITEM I - PROJECT MANUAL

### Table of Contents:

1. Revise Section 04 20 00 – Unit Masonry per the attached document.
2. Revise Section 10 14 00 – Signage per the attached document.
3. Revise Section 11 81 29 – Facility Fall Protection per the attached document.
4. Revise Section 12 24 00 – Window Shades per the attached document.
5. Revise Section 22 10 06 – Plumbing Piping Specialties per the attached document.
6. Revise Section 22 40 00 – Plumbing Fixtures per the attached document.

### SECTION 04 20 00 – Unity Masonry:

1. Add Paragraph 1.01.E per the attached document and renumber subsequent paragraphs.
2. Revise subparagraph 1.05.D.2 per attached document.
3. Add subparagraph 1.05.D.5 per the attached document.
4. Remove paragraph 1.05.G per the attached document and renumber subsequent paragraphs.
5. Revise subparagraph 1.07.B.1 revised per the attached document.
6. Add article 2.05 per the attached document and renumber subsequent articles.
7. Add article 3.11 pre the attached document and renumber subsequent articles.

### SECTION 10 14 00 – Signage:

1. Revise subparagraph 2.06.A.2 per the attached document.
2. Add subparagraph 2.06.A.3 per the attached document and renumber subsequent subparagraphs.
3. Revise subparagraph 2.06.A.6 per the attached document.
4. Revise subparagraph 2.06.A.8 per the attached document.

### SECTION 11 81 29 – Facility Fall Protection:

1. Revise subparagraph 1.05.E.3 per the attached document.
2. Revise paragraph 2.02.B per the attached document.
3. Add subparagraph 2.02.B.1 per the attached document and renumber the subsequent subparagraphs.
4. Remove subparagraph 2.02.B.2 per the attached document.
5. Revise subparagraph 2.02.D.1 per the attached document.

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**SECTION 12 24 00 – Window Shades:**

1. Remove subparagraph 2.02.B.6.a.2 per the attached document and renumber subsequent subparagraphs.
2. Add subparagraph 2.02.B.6.a.2 per the attached document and renumber subsequent subparagraphs.
3. Revise subparagraph 2.02.C.6.a.2 per the attached document

**SECTION 22 10 06 – Plumbing Piping Specialties per the attached document:**

1. Add subparagraph 2.02.A.4 per the attached document and renumber subsequent subparagraph.
2. Add subparagraph 2.03.A.4 per the attached document and renumber subsequent subparagraph.

**SECTION 22 40 00 – Plumbing Fixtures per the attached document:**

1. Remove paragraphs 1.01.B and C per the attached document and renumber subsequent paragraphs.
2. Remove paragraphs 1.01.E and F per the attached document and renumber subsequent paragraphs.
3. Remove paragraphs 1.01.H and I per the attached document and renumber subsequent paragraphs.
4. Remove paragraph 1.02.H per the attached document and renumber subsequent paragraphs.
5. Revise subparagraphs 2.02.A.2 and 3 per the attached document.
6. Add subparagraph 2.02.B.1 per the attached document and renumber subsequent subparagraphs.
7. Remove article 2.05 per the attached document and renumber subsequent articles.

**ITEM II – DRAWINGS**

**SHEET C4.10 – North Site Plan:**

1. Added construction keynote 26 to reflect the added architectural/landscape feature at the District Office entrance.

**SHEET C5.10 – North Composite Utility Plan:**

1. Revised storm sewer pipe routing for revised downspout location and District Office entry canopy.
2. Added sanitary and storm pipe labels that were previously missing. No change to quantity.

**SHEET A0.00– Sheet Index:**

1. Add sheet A8.70.
2. Add sheet A8.90.

**SHEET A1.00 – Overall Campus Site Plan:**

1. New column at district office canopy.
2. Revised location of canopy downspout at district office canopy.

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**SHEET A1.11 – Slab Plan – Level 1 Sector A:**

1. Relocated floor box location for relocated Conference Room.

**Sheet A1.31 – Tilt Concrete Elevations:**

1. Revised below grade portion of tilt panel, per revision to make all top of footings 2'-0" consistent.

**SHEET A2.11 – Floor Plan – Level 1 Sector A:**

1. Revised floor plan to relocate counseling offices.
2. Add Side Coiling Security Door and Fire Wall plan detail references.

**SHEET A2.12 – Floor Plan – Level 1 Sectors B & C:**

1. New column at district office canopy.
2. Revised location of canopy downspout at district office canopy.

**SHEET A2.30 – Overall Roof Plan:**

1. Addition of layout of roof anchors
2. Revision of district office main canopy, per land use requirement for covered bike parking.

**SHEET A2.31 – Sector A Roof Plan:**

1. Addition of layout of roof anchors.

**SHEET A2.32 – Sector B & C Roof Plan:**

1. Addition of layout of roof anchors
2. Revision of district office main canopy, per land use requirement for covered bike parking.

**SHEET A3.41 – Wall Sections:**

1. Wall section 1/A3.41 clarification to bottom of ledge.
2. Wall section 2/A3.41 clarification to interior glazing location.
3. Wall section 3/A3.41 clarification to rough openings and vertical datums at sunshades, window mullion, and horizontal beam; clarified HSS beam and column to be painted HPC-2; coordination of ceiling to match RCP.
4. Wall section 4/A3.41 clarification to rough openings and vertical datums at sunshades, window mullions, and horizontal beam; clarified HSS beam and column to be painted HPC-2.

**SHEET A3.42 – Wall Sections:**

1. Wall section 2/A3.42 clarification to vertical datums.

**SHEET A3.44 – Wall Sections:**

1. Wall section 3/A3.44 clarification to vertical datums.
2. Wall section 4/A3.44 tag detail that was revised in addendum 1.
3. Wall section 6/A3.44 clarification coiling door detail.

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**SHEET A3.45 – Wall Sections:**

1. Wall section 4/A3.45 clarification to hollow metal rough opening.
2. Wall section 5/A3.45 tag detail that was added in addendum 1.

**SHEET A3.47 – Wall Sections:**

1. Wall section 1/A3.47 clarification to hallow metal detail.

**SHEET A.4.11 – Finish Floor Plan – Level 1 Sector A:**

1. Revised floor finishes to reflect relocation of counseling offices.
2. Revised notes regarding height of corner guards to address height and field verification of actual height prior to fabrication.

**SHEET A4.12 – Finish Floor Plan Level 1 Sectors B & C:**

1. Revised notes regarding height of corner guards to address height and field verification of actual height prior to fabrication.

**SHEET A4.21 – Finish Floor Plan Level 2 Sector A:**

1. Revised notes regarding height of corner guards to address height and field verification of actual height prior to fabrication.

**SHEET A4.22 – Finish Floor Plan Level 2 Sector B:**

1. Revised notes regarding height of corner guards to address height and field verification of actual height prior to fabrication.

**SHEET A4.30 – Enlarged Plan – Administration:**

1. Revised floor plan to relocate counseling offices.
2. Added or updated dimensions to reflect the plan changes.

**SHEET A4.52 – Enlarged Plans and Elevations – Toilet Rooms:**

1. Replaced trough sinks for single lavs in A104 and A105. Relocated toilet room accessories as needed for lavatory revisions.

**SHEET A4.53 – Enlarged Plans and Elevations – Toilet Rooms:**

1. Replaced trough sinks for single lavs in A132, A133, A209 and A210. Relocated toilet room accessories as needed for lavatory revisions.

**SHEET A5.02 – Interior Elevations – Hallways:**

1. Revised hallway finishes to reflect counseling office relocation.
2. Removed incorrect location of card reader.

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**SHEET A5.11 – Interior Elevations – Sector A:**

1. Revised elevations for A113, A114, A116.
2. Relocated interior elevations for A117 to this sheet.
3. Provided correct location of lockdown button on elevation 1C.

**SHEET A5.12 – Interior Elevations – Sector A:**

1. Reorganized interior elevations on this sheet to incorporate counseling offices.

**SHEET A5.13 – Interior Elevations – Sector A:**

1. Revised interior elevations 1E and 1G to reflect changes made for counseling office relocation.
2. Relocated carder reader to correct location on elevation 1A.

**SHEET A5.21 – Interior Elevations – Sector B:**

1. Added notation about HPC color to elevation 3C and 3D.
2. Revised height of acoustic wall panels on elevation 3A.
3. Revise locations and dimensions of mechanical grilles on elevation 3B.

**SHEET A6.11 – Level 1 Sector A Reflected Ceiling Plan:**

1. Revised ceilings to accommodate the relocation of counseling offices.

**SHEET A7.13 – Vertical Circulation – Elevator:**

1. Revision to roof framing change that was triggered by change from hydraulic to traction elevation, revision is to match structural roof framing issued by structural in addendum 2.

**SHEET A8.00 – Door & Relite Types:**

1. Revised relite schedule to reflect changes made by relocation of counseling offices.

**SHEET A8.01 – Door & Relite Schedule:**

1. Revised door schedule to reflect the relocation of the counseling offices.

**SHEET A8.10 – Storefront & Curtainwall Types**

1. Detail 8/A8.10 – coordination of dimensions.

**SHEET A8.21 – Foundation Details:**

2. Revised details 1 and 2 on A8.21.

**SHEET A8.31 – Exterior Details – Storefront & Curtain Wall:**

1. Revise details to remove SAM between tilt concrete and PT blocking, typical.
2. Revision to lintel bracket system at masonry lintel.

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**SHEET A8.33 – Exterior Details – Storefront & Curtain Wall:**

1. Revise details to remove SAM between tilt concrete and PT blocking, typical.

**SHEET A8.34 – Exterior Details – Storefront & Curtain Wall:**

1. Clarification in detail 3/A8.34, for structural steel location, roller shade location, and exterior sunshade location.

**SHEET A8.35 – Exterior Details – Storefront & Curtain Wall:**

1. Revise details to remove SAM between tilt concrete and PT blocking, typical.

**SHEET A8.40 – Exterior Details – Hollow Metal:**

1. Revision to lintel bracket system at masonry lintel.

**SHEET A8.61 – Exterior Details:**

1. Revision to lintel bracket system at masonry lintel.
2. Revision to knife plate detail at canopy.
3. Detail 3/A8.61 – coordination of bottom of steel and rough opening.

**SHEET A8.62 – Exterior Details:**

1. Clarifications of details.

**SHEET A8.63 – Exterior Details:**

1. Clarifications of details.

**SHEET A8.64 – Exterior Details:**

1. Clarifications of details.
2. Omitted soffit at media ceiling along exterior wall.
3. Omitted bracing for 8" metal stud screen wall.
4. Revised steel channel to CL of structural column.
5. Coordinated ceiling to match RCP and specification.

**SHEET A8.65 – Exterior Details:**

1. Revised sign type designation on detail 8.

**SHEET A8.69 – Fire Wall Details:**

1. Add Fire Wall Detail @ Interior Wall 7/A8.69.
2. Add Fire Wall Detail @ Interior Wall 9/A8.69.
3. Add Fire Wall Detail @ Inside Corner 10/A8.69.

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**SHEET A8.70 – Exterior Details:**

1. New canopy gutter detail, per revised district office canopy revision.
2. New canopy rake detail at exterior wall of district office per canopy revision.
3. Coordination of bottom of steel.

**SHEET A8.90 – Exterior Mockup:**

1. New sheet with documentation of exterior mockup.

**SHEET A9.14 – Casework Details:**

1. Revised notes and dimensions on elevation 1B.

**SHEET A9.40 – Interior Details – Walls:**

1. Removed detail 4 from sheet A9.40.

**SHEET A9.50 – Interior Details - Openings:**

1. Add Side Coiling Security Door Jamb Detail 16/A9.50.
2. Add Side Coiling Security Door Jamb Detail 17/A9.50.
3. Add Side Coiling Security Door Head Detail 18/A9.50.

**SHEET A9.71 – Signage Schedules:**

1. Revised signage schedule/types to reflect the relocation of counseling offices.

**S0.61 – CTE Floor Plans and Details:**

1. Detail callouts were updated.

**S2.01 – Foundation Plan – Sector A:**

1. Foundation elevations were changed.
2. Tunnel from S2.11 was added for clarity.

**S2.02 – Foundation Plan – Sector B & C:**

1. Foundations update for revised canopy.

**S2.11 – Grade Level Framing Plan – Sector A:**

1. Tunnel location was updated and detail cut added.
2. Elevator rails were added.

**S2.12 – Grade Level Framing Plan – Sector B & C:**

1. Framing updated per revised canopy.

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**S2.21 – Level 2 Framing Plan – Sector A:**

1. Elevator rails and detail cuts added.
2. Fall protection and details cuts added.

**S2.22 – Level 2 Framing Plan – Sector B & C:**

1. Elevator rails and detail cuts added.
2. Fall protection and details cuts added.
3. Framing updated per revised canopy.

**S2.31 – Roof Framing Plan – Sector A:**

1. Elevator rails and detail cuts added.
2. Fall protection and details cuts added.

**S2.32 – Roof Framing Plan – Sector B & C:**

1. Elevator rails and detail cuts added.
2. Fall protection and details cuts added.
3. Framing updated per revised canopy.

**S3.01 – Foundation Details:**

1. Detail added for tunnel.

**S3.21 – Concrete Wall Elevations:**

1. Elevation updated to align with footing change.

**S3.25 – Concrete Details:**

1. Details updated for framing changes.

**S3.32 – Masonry Details:**

1. Details updated for thermal bracket at steel ledger.
2. Details ledger over large openings removed from set.

**S3.42 – Canopy Framing Plans:**

1. Partial plan updated for revised canopy.

**S5.02 – Steel Framing Details:**

1. Detail removed and replaced for canopy framing.

**S6.11 – Roof Framing Details:**

1. Details updated to align with plans.

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**S6.14 – Roof Framing Details:**

1. Details updated to align with plans.

**S6.15 – Roof Framing Details:**

1. Details added and updated to align with plans.

**S6.22 – Elevator and Fall Restraint Details:**

1. Sheet added for elevator and fall restraint details.

**S7.01 – Canopy Details:**

1. Details added to align with plans.

**SHEET M2.11 – Mechanical – HVAC - Level 1 - Sector A Plan:**

4. Revised ductwork and VAV box layout for the admin area.
5. Moved L01-VAV-03-G to over Work Room A112.
6. Deleted L01-VAV-03-F.
7. Added ductwork lining requirements and increased outlet duct sizes for L01-CAV-02-C and L01-CAV-02-E.
8. Added ductwork lining requirements for and increased outlet duct size for L01-VAV-02-G.

**SHEET M2.12 – Mechanical – HVAC - Level 1 - Sector B & C Plan:**

1. Added sound attenuator (SA-01) to AHU-01 supply duct.
2. Added flag note 6 with duct lining requirements.
3. Moved Entry/Reception C101 sidewall supply and return grilles so they are off of the transom.

**SHEET M2.21 – Mechanical – HVAC - Level 2 - Sector A Plan:**

1. Revised Sheet notes ‘C’ and ‘D’ with duct lining requirements.
2. Added Sheet note ‘E’ with sheet metal gauge requirement.
3. Added flag note 1 with sheet metal gauge requirements.
4. Dashed line was added around ductwork that is to be 18-gauge per acoustical requirements.
5. A dashed line was added to the supply and return duct mains to show the extent of the 2-inch internal duct lining.
6. Duct sizes were increased in the supply and return mains to accommodate the lining.
7. Added 2-inch duct lining to the ducts shown in the revision cloud.
8. Added note 4 and 6 with duct lining requirements.
9. Added note 5 for hard-ducted diffuser connections.
10. Revised duct layout for L02-VAV-03-C to accommodate noise mitigation requirements.

**SHEET M2.22 – Mechanical – HVAC - Level 2 - Sector B Plan:**

1. Added flag notes 3 and with duct lining requirements.
2. Increased terminal unit downstream ductwork sizing to accommodate 2-inches of duct lining.
3. A dashed line was added to the terminal unit downstream ductwork to show the extent of the 2-inch internal duct lining.

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**SHEET M2.31 – Mechanical – HVAC - Roof - Sector A Plan:**

1. Added flag note to indicate lab exhaust duct stack height.
2. Revised noted 'D' to include EF-08 and EF-09 and reduced static deflection requirement.

**SHEET M2.32 – Mechanical – HVAC - Roof - Sector B & C Plan:**

1. Revised sheet note 'B' to change AHU tag to RTU tag.

**SHEET M3.11 – Mechanical – Piping – Level 1 - Sector A Plan:**

1. Delete branch piping since L01-VAV-03-F was removed from the project.

**SHEET M4.01 – Mechanical – Enlarged Plans:**

2. Added boiler and pump isolation requirements for vibration isolation.

**SHEET M5.03 – Mechanical – Details:**

1. Added detail for library casework ductwork.

**SHEET M6.02 – Mechanical – Schedules:**

1. Added Sound Attenuator Schedule.
2. Revised Single Duct Terminal Unit Schedule (Hot Water).
3. Revised LS-1 location to casework in the Diffuser-Grille Schedule.

**SHEET M8.11 – Mechanical – Zoning – Level 1 – Sector A Plan:**

1. Revised Zoning for in the admin area and adjusted sensors.
2. Relocated Reception A111 sensors.

**SHEET M8.12 – Mechanical – Zoning – Level 1 – Sector B & C Plan:**

1. Relocated Library 106 sensors.

**SHEET P3.11 PLUMBING WASTE & VENT- LEVEL 1 - SECTOR A PLAN:**

1. Revised A109 Graphic Design Classroom sink to S-1.
2. Added floor drain to A127 Health.
3. Relocated floor cleanout from A123 Counselor to A124 Storage.
4. Added floor cleanout to A124 Storage.
5. Added notes to clarify where point of use acid neutralizers are located.

**SHEET P3.12 PLUMBING WASTE & VENT- LEVEL 1 - SECTOR A PLAN:**

1. Relocated floor cleanout from B103 to B107.
2. Revised B108 Art sink to correctly match domestic plan as S-5.
3. Relocated floor cleanout from C112 Hall to C110 Storage.

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**SHEET P4.01 PLUMBING DOMESTIC WATER - ENLARGED PLANS:**

1. Added note to provide mixing station cold water supply branch.
2. Revised multi-station lavatories to single lavatories.
3. Relocated mop sink in A106 Cust.

**SHEET P4.02 PLUMBING WASTE & VENT - ENLARGED PLANS:**

1. Revised multi-station lavatories to single lavatories.
2. Relocated mop sink in A106 Cust.

**SHEET P6.01 PLUMBING SCHEDULES:**

1. Removed multi-station lavatories.
2. Revised concealed flush valves to exposed flush valves.

**SHEET E2.10 – Electrical – Level 1 – Overall Plan:**

1. Revise notes as shown.
2. Add Panel 'T' as shown.

**SHEET E2.11 – Electrical – Level 1 – Sector A Plan:**

1. Vestibule A110: Add note for receptacle height as shown.

**SHEET E2.12 – Electrical – Level 1 – Sector B Plan:**

1. Add door power as shown.
2. Add receptacle as shown.

**SHEET E2.21 – Electrical – Level 2 – Sector A Plan:**

1. Add receptacle as shown.

**SHEET E2.22 – Electrical – Level 2 – Sector B Plan**

1. Add receptacle as shown.

**SHEET E3.11 – Electrical Lighting – Level 1 – Sector A Plan:**

2. Revised lighting layouts and relocated controls.

**SHEET E3.12 – Electrical Lighting – Level 1 – Sector B & C Plan:**

1. Relocated lighting controls in Library.

**SHEET E9.01 – Electrical – One-Line Diagram:**

1. Add connections for existing Gym HVAC units.

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**SHEET T0.00 – Symbol List and General Notes – Technology:**

1. Revised sheet keynote 1.

**SHEET T2.11 – Floor Plan – Level 1 Sector A – Technology:**

1. Deleted (1) lockdown button from reception desk.
2. Relocated (1) lockdown button reception desk to south wall.
3. Add data drop on west wall in Ad Secretary A117.
4. Revised areas affected by architectural model updates.
5. Revised General Note A.

**SHEET T2.12 – Floor Plan – Level 1 Sector B&C – Technology:**

1. Revised flat screen location in Entry/Reception C101.
2. Add AV (HDMI) from floor box to flat screen in Conference C117.
3. Revised wall mounted IP speaker and wireless access point to ceiling mount in Library B106.
4. Revised General Note A.

**SHEET T2.21 – Floor Plan – Level 2 Sector A – Technology:**

1. Revised General Note A.

**SHEET T2.22 – Floor Plan – Level 2 Sector B – Technology:**

1. Revised General Note A.

**ITEM III – ATTACHMENTS**

1. Specifications: Table of Contents, Section 04 20 00, Section 10 14 00, Section 11 81 29, Section 12 24 00, Section 22 10 06, Section 22 40 00.
2. Drawings: C4.10, C5.10, A0.00, A1.00, A1.31, A1.11, A2.11, A2.30, A2.31, A2.32, A3.41, A3.42, A3.44, A3.45, A3.47, A4.11, A4.12, A4.21, A4.22, A4.30, A4.52, A4.53, A5.02, A5.11, A5.12, A5.13, A5.21, A6.11, A7.13, A8.00, A8.01, A8.10, A8.21, A8.31, A8.33, A8.34, A8.35, A8.40, A8.61, A8.62, A8.63, A8.64, A8.65, A8.70, A8.90, A9.14, A9.40, A9.71, S0.61, S2.01, S2.02, S2.11, S2.12, S2.21, S2.22, S2.31, S2.32, S3.01, S3.21, S3.25, S3.32, S3.42, S5.02, S6.11, S6.14, S6.15, S6.22, S7.01, M2.11, M2.12, M2.21, M2.22, M2.31, M2.32, M3.11, M4.01, M5.03, M6.02, M8.11, M8.12, P3.11, P3.12, P4.01, P4.02, P6.01, E2.10, E2.11, E2.12, E2.21, E2.22, E3.11, E3.12, E9.01, T0.00, T2.11, T2.12, T2.21, T2.22.

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# BANKS HIGH SCHOOL LOCKER ROOM RENOVATION

## BANKS SCHOOL DISTRICT

## 13050 NW MAIN STREET BANKS, OR 97106

BRIC ARCHITECTURE

### ARCHITECTURE


A0.05F CODE PLAN
A0.90F LOCKER ROOM DEMO PLAN
A2.31F SLAB PLAN - SECTOR F
A2.45F ENLARGED PLAN - SECTOR F
A2.46F ENLARGED PLAN - SECTOR F
A2.51F ROOF PLAN - SECTOR F
A4.35F FINISH PLAN AND RCP - SECTOR F
A4.55F ENLARGED PLANS AND ELEVATIONS - TOILET ROOMS
A4.56F ENLARGED PLANS AND ELEVATIONS - TOILET ROOMS
A5.60F INTERIOR ELEVATIONS - SECTOR F
A5.61F INTERIOR ELEVATIONS - SECTOR F
A5.62F INTERIOR ELEVATIONS - SECTOR F
A6.35F ENLARGED CEILING PLAN - SECTOR F
A7.25F VERTICAL CIRCULATION - SECTOR F
A8.02F DOOR & RELITE SCHEDULE - SECTOR F
A9.25F INTERIOR DETAILS - SECTOR F
A9.75F SIGNAGE SCHEDULE AND TYPES - SECTOR F


### STRUCTURAL


S0.01F GENERAL NOTES
S0.02F GENERAL NOTES
S0.03F GENERAL NOTES
S0.04F GENERAL NOTES
S2.45F GRADE LEVEL FRAMING PLAN - LOCKER ROOM
S2.51F ROOF & MEZZANINE - LOCKER ROOM
S3.01F CONCRETE SLAB ON GRADE DETAILS AND FOUNDATIONS
S4.01F CMU DETAILS
S5.01F CFS DETAILS
S5.02F CFS DETAILS
S5.03F CFS DETAILS
S7.01F WOOD DETAILS


### MECHANICAL


M0.00F GENERAL NOTES, ABBREVIATIONS AND SHEET INDEX
M0.01F MECHANICAL LEGEND
MD1.00F MECHANICAL DEMOLITION - ENLARGED LOCKER ROOM PLAN
M2.45F MECHANICAL FOUNDATION - ENLARGED LOCKER ROOM PLAN
M2.46F MECHANICAL - EXISTING WEIGHT ROOM
M2.51F MECHANICAL - ENLARGED LOCKER ROOM ROOF PLAN
M8.25F MECHANICAL SCHEDULES
M9.25F MECHANICAL DETAILS


### PLUMBING


P0.00F GENERAL NOTES, ABBREVIATIONS AND SHEET INDEX
PD1.00F PLUMBING DEMOLITION - ENLARGED LOCKER ROOM PLAN
P2.45F PLUMBING DOMESTIC WATER - ENLARGED LOCKER ROOM PLAN
P2.46F PLUMBING WASTE & VENT - ENLARGED LOCKER ROOM PLAN
P8.25F PLUMBING SCHEDULES
P9.25F PLUMBING DETAILS


### ELECTRICAL


E0.00F GENERAL NOTES, ABBREVIATIONS AND SHEET INDEX
E0.01F ELECTRICAL LEGEND
E1.45F ELECTRICAL LEGEND
E2.25F ELECTRICAL POWER - ENLARGED LOCKER ROOM PLAN
E2.46F ELECTRICAL POWER - EXISTING WEIGHT ROOM
E2.51F ELECTRICAL - ENLARGED LOCKER ROOM ROOF PLAN
E8.26F ELECTRICAL LIGHTING SCHEDULES
E9.05F ELECTRICAL ONE-LINE DIAGRAM


### TECHNOLOGY


T0.00F SYMBOL LIST AND GENERAL NOTES - TECHNOLOGY
T1.00F OVERALL FLOOR PLAN - TECHNOLOGY
T2.45F ENLARGED LOCKER ROOM PLAN - TECHNOLOGY
T7.01F DETAILS - TECHNOLOGY



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## ARCHITECTURAL ABBREVIATIONS

*LIST IS NOT INCLUSIVE; OTHER ABBREVIATIONS MAY DEFINED BY DISCIPLINE OR BY INDIVIDUAL SHEET. WHERE IN CONFLICT, SUCH ABBREVIATIONS SUPERCEDE THOSE INDICATED IN THIS LIST.*

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| ∠ | ANGLE | EJ | EXPANSION JOINT | JT | JOINT | SAHTS | SELF ADHERED HIGH TEMPERATURE SHEET |
| & | AND | EL | ELEVATION | JST | JOIST | SAM | SELF-ADHERED MEMBRANE |
| ACT | ACOUSTICAL CEILING TILE | ELEC | ELECTRICAL | LAV | LAVATORY | SC | SOLID CORE |
| ADA | AMERICANS WITH DISABILITY ACT STANDARDS (2010) | EJC | EXPANSION JOINT COVER | LKR | LOCKER | SECT | SECTION |
| | | EOS | EDGE OF SLAB | LVR | LOUVER | SF | SQUARE FOOT |
| ADD | ADDENDUM | ENGR | ENGINEER | | | SFRM | SPRAY-APPLIED FIRE RESISTIVE MATERIALS |
| AESS | ARCHITECTURAL EXPOSED STRUCTURAL STEEL | EQ | EQUAL | MATL | MATERIAL | | |
| | | EQUIP | EQUIPMENT | MB | MARKERBOARD | SHTG | SHEATHING |
| AFF | ABOVE FINISH FLOOR | ES | EACH SIDE | MAX | MAXIMUM | SHWR | SHOWER |
| AHJ | AUTHORITY HAVING JURISDICTION | EXP | EXPANSION | MECH | MECHANICAL | SHT | SHEET |
| | | EXT | EXTERIOR | MEZZ | MEZZANINE | SIM | SIMILAR |
| ALUM | ALUMINUM | | | MFR | MANUFACTURER | SJ | SEISMIC JOINT |
| ANOD | ANODIZED | FA | FIRE ALARM | MIN | MINIMUM | SOG | SLAB ON GRADE |
| | | FD | FLOOR DRAIN | MISC | MISCELLANEOUS | SQ | SQUARE |
| BD | BOARD | FDN | FOUNDATION | MTD | MOUNTED | SS | STAINLESS STEEL |
| BLDG | BUILDING | FE | FIRE EXTINGUISHER | MO | MASONRY OPENING | STD | STANDARD |
| BLKG | BLOCKING | FEC | FIRE EXTINGUISHER CABINET | MTL | METAL | STL | STEEL |
| BM | BENCH MARK | FECB | FIRE EXTINGUISHER CABINET W/ BLANKET | | | STRUCT | STRUCTURAL |
| BO | BOTTOM OF | | | | | SUSP | SUSPENDED |
| BOD | BOTTOM OF DECK | FF | FINISH FLOOR | (N) | NEW | | |
| BTWN | BETWEEN | FIN | FINISH | NA | NOT APPLICABLE | T/M | TO MATCH |
| | | FL | FLOOR | NIC | NOT IN CONTRACT | THK | THICK |
| CAB | CONTINUOUS AIR BARRIER | FO | FACE OF | NOM | NOMINAL | TLT | TOILET |
| CG | CORNER GUARD | FOC | FACE OF CONCRETE | NTS | NOT TO SCALE | TO | TOP OF |
| CIP | CAST IN PLACE CONCRETE | FOF | FACE OF FINISH | | | TOC | TOP OF CURB |
| CL | CENTERLINE | FOM | FACE OF MASONRY | OA | OVERALL | TOD | TOP OF DECK |
| CLG | CEILING | FOS | FACE OF STUD/STRUCTURE | OC | ON CENTER | TOS | TOP OF STRUCTURE |
| CLR | CLEAR | FRT | FIRE RETARDANT TREATED | OD | OUTSIDE DIAMETER | TJ | TOOL JOINT |
| CJ | CONTROL JOINT | FTG | FOOTING | OFCI | OWNER FURNISHED CONTRACTOR INSTALLED | TP | TOILET PAPER |
| CMU | CONCRETE MASONRY UNIT | FURR | FURRING | | | TS | TUBE STEEL |
| CONT | CONTINUOUS | | | OFD | OVERFLOW DRAIN | TYP | TYPICAL |
| CSJ | CONSTRUCTION JOINT | GA | GAUGE/GAGE | OFOI | OWNER FURNISHED OWNER INSTALLED | T&G | TONGUE AND GROOVE |
| CSMT | CASEMENT | GALV | GALVANIZED | | | | |
| CT | CERAMIC TILE | GB | GRAB BAR | OH | OVERHEAD | UNFIN | UNFINISHED |
| CTR | CENTER | GC | GENERAL CONTRACTOR | OPNG | OPENING | UNO | UNLESS NOTED OTHERWISE |
| ℄ | CENTERLINE | GL | GLASS/GLAZING | OPP | OPPOSITE | | |
| | | GND | GROUND | OS | OUTSIDE | VB | VAPOR BARRIER |
| DBL | DOUBLE | GVP | GYPSUM VENEER PLASTER | | | VERT | VERTICAL |
| DTL | DETAIL | GYP | GYPSUM | PL | PROPERTY LINE | VIF | VERIFY IN FIELD |
| DF | DRINKING FOUNTAIN | | | PLAM | PLASTIC LAMINATE | VR | VAPOR RETARDER |
| DIA | DIAMETER | HB | HOSE BIBB | PLAS | PLASTER | VFY | VERIFY |
| DIAG | DIAGONAL | HM | HOLLOW METAL | PLYWD | PLYWOOD | | |
| DIM | DIMENSION | HPC | HIGH PERFORMANCE COATING | PT | PRESSURE TREATED | W/ | WITH |
| DN | DOWN | HVAC | HEATING, VENTILATION AND AIR CONDITIONING | PVMT | PAVEMENT | W/O | WITHOUT |
| DR | DOOR | | | | | WC | WATER CLOSET |
| DS | DOWNSPOUT | HW | HOT WATER | R | RADIUS | WD | WOOD |
| DW | DISHWASHER | | | RD | ROOF DRAIN | WF | WIDE FLANGE |
| DWG | DRAWING | INSUL | INSULATION | REF | REFERENCE | WH | WATER HEATER |
| | | INT | INTERIOR | REFR | REFRIGERATOR | WP | WATERPROOFING |
| (E) | EXISTING | IFP | INTUMESCENT FIRE PROTECTION | REQ'D | REQUIRED | WRB | WATER-RESISTIVE BARRIER |
| EA | EACH | | | REV | REVISE OR REVISION | WT | WEIGHT |
| EF | EXHAUST FAN | | | RO | ROUGH OPENING | | |
| | | | | RT | ROOF TIE-OFF | | |
| | | | | RCP | REFLECTED CEILING PLAN | | |

## ROOM ABBREVIATIONS

| | |
|---|---|
| AD | ADMINISTRATIVE |
| CIRC | CIRCULATION |
| CNS | COUNSELOR |
| CONF | CONFERENCE |
| CR | CLASSROOM |
| CORR | CORRIDOR |
| CUST | CUSTODIAN |
| ELEC | ELECTRICAL |
| ELEV | ELEVATOR |
| EXD | EXTENDED |
| GEN-ED | GENERAL EDUCATION |
| G/N | GENDER NEUTRAL |
| GNT | GENDER NEUTRAL TOILET |
| IDF | INTERMEDIATE DISTRIBUTION FRAME |
| ISS | IN SCHOOL SUSPENSION |
| JAN | JANITOR / CUSTODIAL |
| LG | LARGE |
| MDF | MAIN DISTRIBUTION FRAME |
| MP | MULTI-PURPOSE |
| OFC | OFFICE |
| PRINC | PRINCIPAL |
| PRAC | PRACTICE |
| REG | REGISTRAR |
| REST | RESTROOM |
| RR | RESTROOM |
| RM | ROOM |
| SRO | SCHOOL RESOURCE OFFICE |
| SM | SMALL |
| ST | STAFF TOILET |
| STOR | STORAGE |
| STR | STAIR |
| SUPT | SUPERINTENDENT |
| TELE | TELECOMMUNICATIONS |
| U | UTILITY |
| VEST | VESTIBULE |
| V | VICE- |

## DELEGATED DESIGN

DEFERRED SUBMITTAL ITEMS SHALL NOT BE INSTALLED UNTIL THE DEFERRED SUBMITTAL DOCUMENTS HAVE BEEN APPROVED BY THE BUILDING OFFICIAL. DELEGATED DESIGN COMPONENTS WHICH REQUIRE DEFERRED SUBMITTALS INCLUDE, BUT ARE NOT LIMITED, TO THE FOLLOWING:

1. Firestopping, Section 07 84 00.
2. Seismic Anchorage for Mechanical, Plumbing, and Electrical Equipment and Components, Divisions 21, 22, 23, 26, 27, and 28.
3. Seismic Anchorage for Acoustic Ceilings, Section 09 51 00
4. Fire Alarm Systems, Division 28.
5. Seismic Anchorage of Architectural Wood Casework, Section 06 41 00.

## ARCHITECTURAL SYMBOLS

NORTH ARROW — *SHEET NORTH* / *PROJECT NORTH*

GRID LINE

REVISION CLOUD

DOOR NUMBER - SEE DOOR SCHEDULE

Room name 101 — ROOM NAME & NUMBER

BUILDING SECTION

MATCHLINE SEE A2.12 — MATCHLINE

RELITE NUMBER - SEE RELITE SCHEDULE

STOREFRONT OR WINDOW TYPE

WALL SECTION

ENLARGED PLAN / DETAIL

FRAMELESS RELITE NUMBER - SEE RELITE SCHEDULE

KEYNOTE REFERENCE

CEILING PLANE HEIGHT - ALL REFERENCES TO FINISH FLOOR ELEVATION

DETAIL SECTION

WALL TYPE

INTERIOR FINISH TYPE

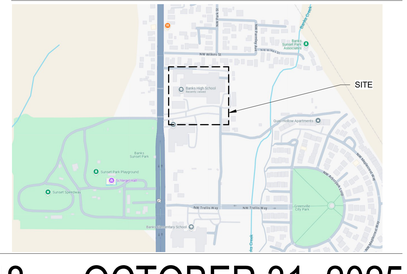
EXTERIOR ELEVATION

HORIZONTAL ELEVATION PLANE HEIGHT - ALL REFERENCES TO F.F. ELEVATION

INTERIOR ELEVATION

SPOT ELEVATION - ALL REFERENCES TO F.F. ELEVATION UNO

## VICINITY MAP




PERMIT SET

PROJECT # 24018 OCTOBER 31, 2025

Autodesk Docs://24018 Banks HS Add-Rem/24018_Banks HS Add Rem_R24.rvt

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BRIC ARCHITECTURE

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# Project Manual

for

# Banks High School – Locker Room Remodel

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Divisions 00-28

**Banks School District**
42350 NW Trellis Way
Banks, Oregon 97106

**Permit Set**
November 14, 2025

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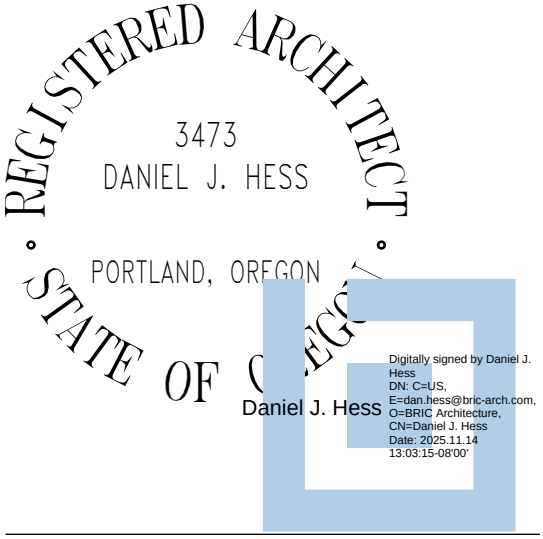
# Project Manual

for

# Banks High School – Locker Room Remodel

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November 10, 2025

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23 31 00 HVAC DUCTS AND CASINGS
23 33 00 AIR DUCT ACCESSORIES
23 33 19 DUCT SILENCERS
23 34 23 HVAC POWER VENTILATORS
23 36 00 AIR TERMINAL UNITS
23 37 00 AIR OUTLETS AND INLETS

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23 51 00 BREECHINGS, CHIMNEYS, AND STACKS
23 52 16 CONDENSING BOILERS
23 74 16 PACKAGED ROOFTOP AIR-CONDITIONING UNITS
23 81 26.13 SMALL-CAPACITY SPLIT SYSTEM AIR CONDITIONERS

**DIVISION 26 – ELECTRICAL**

26 05 05 SELECTIVE DEMOLITION FOR ELECTRICAL
26 05 19 LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES
26 05 26 GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS
26 05 29 HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS
26 05 33.13 CONDUIT FOR ELECTRICAL SYSTEMS
26 05 33.16 BOXES FOR ELECTRICAL SYSTEMS
26 05 53 IDENTIFICAITON FOR ELECTRICAL SYSTEMS
26 05 73.10 POWER SYSTEM STUDIES – SCHNEIDER ELECTRIC
26 09 23 LIGHTING CONTROL DEVICES
26 24 16.11 PANELBOARDS
26 27 26 WIRING DEVICES
26 28 11.13 LOW-VOLTAGE POWER CIRCUIT BREAKERS
26 28 13 FUSES
26 28 16.16 ENCLOSED SWITCHES
26 32 13 ENGINE GENERATORS
26 36 23.16 AUTOMATIC-NONAUTOMATIC TRANSFER SWITCHES
26 51 00 INTERIOR LIGHTING
26 56 00 EXTERIOR LIGHTING

**DIVISION 27 – COMMUNICATIONS**

27 02 00 COMMUNICATIONS GENERAL REQUIREMENTS
27 05 28 PATHWAYS FOR COMMUNCATIONS SYSTEMS
27 11 00 COMMUNICATIONS EQUIPMENT ROOMS
27 13 00 COMMUNICATIONS BACKBONE CABLING
27 15 00 COMMUNICATIONS HORIZONTAL CABLING
27 51 16 INTERCOM PAGING SYSTEM

**DIVISION 28 – ELECTRONIC SAFETY AND SECURITY**

28 00 00 ELECTRONIC SAFETY AND SECURITY BASIC REQUIREMENTS
28 10 00 ACCESS CONTROL
28 20 00 VIDEO SURVEILLANCE
28 31 11 INTRUSION DETECTION SYSTEM
28 00 00 SECURITY

**END OF DOCUMENT**

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# DOCUMENT 00 31 00
# AVAILABLE PROJECT INFORMATION

## PART 1 GENERAL

### 1.01 EXISTING CONDITIONS

A Certain information relating to existing surface and subsurface conditions and structures is available to bidders but will not be part of Contract Documents, as follows:

### 1.02 HAZARDOUS MATERIALS SURVEY

A The Owner has furnished, at its expense, Drawings and Specifications required for performance of the Work of this Article.

B Architect shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Owner and/or the Owner's consultants and contractors.

C Documents pertaining to Hazardous Materials include the following:

1. Specification entitled:
    a. Report prepared by: Kelsay Environmental Consulting
    b. Submitted: April 2025

## PART 2 PRODUCTS - NOT USED

## PART 3 EXECUTION - NOT USED

**END OF DOCUMENT**

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GMP Budget Summary

# Banks High School Addition & Remodel

Banks School District

May 1, 2026

Cornerstone Management Group, Inc.

**A.0 Contract Summary**

| | | |
|---|---|---|
| A.1 PRE-CONSTRUCTION FEE | $ | 155,000 |
| A.2 EWA #1 - PC 1 - 3 | $ | 1,985,052 |
| A.3 EWA #2 - PC 4 | $ | 2,496,628 |
| A.2 EWA #3 - PC 5 | $ | 2,561,055 |
| A.2 GMP Amend 1 | $ | 31,017,252 |
| A.3 CURRENT GMP | $ | 38,214,987 |
| **Current PROJECT TOTAL** | **$** | **38,214,987** |

| **B.0 Cost Summary** | ***TOTAL*** | **Building** | **Site** | **Locker Rooms** |
|---|---|---|---|---|
| B.1 Signed Bid Awards | $ 24,988,633 | $ 21,063,661 | $ 2,545,078 | $ 1,379,894 |
| B.2 General Conditions/General Requirements | $ 5,153,792 | $ 5,012,406 | $ 36,285 | $ 105,101 |
| **B.3 Cost of Work** | **$ 30,142,425** | **$ 26,076,067** | **$ 2,581,363** | **$ 1,484,995** |
| B.4 Bond | $ 363,970 | $ 260,109 | $ 25,749 | $ 14,813 |
| B.5 Insurance | $ 300,671 | $ 314,869 | $ 31,170 | $ 17,931 |
| B.6 Fee | $ 775,540 | $ 670,916 | $ 66,416 | $ 38,208 |
| **B.7 Total Cost + Fee** | **$ 31,582,606** | **$ 27,321,961** | **$ 2,704,698** | **$ 1,555,947** |
| **C.0 Contingency** | **$ 1,507,121** | **$ 1,303,803** | **$ 129,068** | **$ 74,250** |
| C.1 Signed COR's GC Contingency | $ - | | | $ - |
| C.2 Remaining GC Contingency | $ 1,507,121 | $ 1,303,803 | $ 129,068 | $ 74,250 |
| **ESTABLISHED GMP** | **$ 33,089,727** | **$ 28,625,764** | **$ 2,833,767** | **$ 1,630,197** |
| **To be included in GMP Contract** | $ - | | | |
| C.3 Owner: GET Bduget | $ 650,000 | $ - | $ - | $ - |
| C.4 EWA 1 | $ 1,985,052 | | | |
| C.5 Owner: EWA 2 | $ 2,496,628 | | | |
| C.3 Contractor Credit Back for Retention Bond | $ (6,420) | $ - | $ - | $ - |
| **CURRENT GMP** | **$ 38,214,987** | **$ 28,625,764** | **$ 2,833,767** | **$ 1,630,197** |

***GMP Budget***

| | |
|---|---|
| **Total Allowance in Contract** | $ 307,000 |
| D.1 Signed COR's Allowance | $ - |
| D.2 Remaining Allowance | $ 307,000 |

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ADDITION AND RENOVATION WORK

# BANKS HIGH SCHOOL

## GMP ESTIMATE PACKAGE
April 22nd, 2026




P&C Construction

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**Banks High School**
**Addition and Renovation Work**
# GMP Estimate Package

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1. Clarifications and Assumptions
2. GMP Estimate
3. Schedule
4. Logistics
5. Alternates
6. Allowances
7. Budget Tracking Log Post GMP

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# 1. CLARIFICATIONS AND ASSUMPTIONS

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P&C Construction

04/29/2026

Banks School District
42350 NW Trellis Way
Banks, Oregon 97106

**Re: Banks High School Addition and Remodel GMP Estimate & Clarifications Dated 04/29/2026**

Dear Client:

The following GMP estimate and clarifications are provided for the Banks High School Addition and Remodel project and are based upon BRIC Architecture's permit set dated February 13th, 2026, Addenda No. 01 and No. 2, and the Locker Room permit set dated November 14th, 2025.

**GMP Estimate Building Addition & Remodel: $38,214,987**

Please note the following **Specific Qualifications & Clarifications**:

**Division 1 - General**

1. In accordance with the CM/GC contract, all contingencies identified in the GMP Cost Estimate are considered Cost of the Work (COW). Applicable CM/GC fee, insurance, and bonds markups are applied to these amounts.
2. The GMP includes a construction contingency for P&C's exclusive use to address unanticipated costs, including, but not limited to: trade buyout variances, overtime or acceleration, material escalation, correction of damaged or nonconforming work, Subcontractor default, or other events of the extend Contract Time without increasing Contract Price.
3. The Owner is responsible for maintaining a separate Owner contingency for added scope and changes in scope, systems, kinds and quality of materials, finishes, equipment, or unforeseen conditions (Paragraphs 1(y) and 6(d)(ii) of the CM/GC Construction Contract).
4. The GMP Cost Estimate is itemized into distinct areas of work. This breakdown is provided for reference only and is not intended to define separate scopes of Work or contract divisions.
5. Builder's risk insurance is excluded and shall be provided by the Owner. The Owner shall provide a complete copy of the policy to the Construction Manager for review prior to the start of work.
6. The GMP estimate includes 0.48% for CM/GC Corporate Activity Tax only. Subcontractor taxes are included in their respective proposals.
7. Insurance and bond costs will be invoiced prior to mobilization.
8. Due to the tariffs and ongoing market volatility, material pricing may be subject to change. This estimate excludes abnormal or unforeseen price increases resulting from tariffs or supply chain disruptions. Such increases and/or refunds will be addressed in accordance with the Escalation provisions below.



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***Escalation***

**Tariff -Related Material Pricing**

The owner acknowledges that certain materials incorporated into the Project may be subject to abnormal price volatility due to tariffs. Accordingly, the Construction Manager cannot guarantee material pricing beyond thirty (30) days following execution of the GMP Amendment or the date materials are purchased, whichever occurs first.

The GMP is based on subcontractor pricing received at the time of proposal. If, prior to subcontract award or within thirty (30) days of the GMP Amendment Date, updated bids for a trade reflect material cost increases above the GMP estimate, the Owner may elect to revise scope, materials, or methods to mitigate the increase.

If the Owner elects not to revise scope and the Construction Manager proceeds with the increased pricing, the Construction Manager may request use of construction contingency to cover the difference between the GMP estimate and actual cost (the "Price Escalation Amount"), subject to the terms of the Contract.

If cumulative Price Escalation Amounts exceed thirty percent (30%) of the available construction contingency, the Construction Manager shall be entitled to a Change Order for additional escalation costs, provided:

(1) The total value of such Change Order does not exceed the value of accepted value engineering savings, and

(2) The Construction Manager provides documentation demonstrating the increases are directly attributable to tariffs.

The Construction Manager will make reasonable efforts to mitigate escalation risk through early procurement.

**Tariff-Related Refunds or Credits**

In the event that, after procurement of materials, the Construction Manager, its subcontractors, or suppliers receive any refund, rebate, credit, or other price reduction attributable to the reduction, removal, or reimbursement of tariffs (a "Tariff Refund"), the Construction Manager shall promptly pass through such Tariff Refund to the Owner to the extent such materials were previously charged to the Project. Any such Tariff Refund shall be credited against the Cost of the Work or otherwise returned to the Owner, net of any reasonable and documented administrative costs incurred in securing such refund.

9. The GMP includes provisions for CM/GC Field Work, as defined in the Contract and restated below:

"CM/GC Field Work will mean customary layout, clean-up, supervision, and portions of the Work of a minor nature and not feasibly part of the subcontracted work due to: exclusions by the Subcontractor not resolved through the process described in Section 11.c.iii, undeveloped design owing to deviations in Work performed or materials delivered by Subcontractors or suppliers that do not represent defective or nonconforming work, a breach or failure to perform by the Subcontractor or supplier, complexity of coordination of the Work, and other similar



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reasons typically providing cause for "pick-up" or GC Work under industry standards; provided, however, that (i) the CM/GC has reasonably determined that doing such portion of the Work itself is in the best interests of the Owner, (ii) such Work is identified as CM/GC Field Work in monthly billings and (iii) the CM/GC receives prior approval of the Owner's Authorized Representative as to the scope of such CM/GC Field Work."

10. Where scope is listed as excluded, such costs are not included in this estimate and shall be the responsibility of the Owner if later incorporated into the Project.
11. List of alternates, in section 5 of this packet, are provided for owner/client to potentially add to the GMP contract through separate amendments. Pricing provided is Rough Order of Magnitude pricing. Design and timing of acceptance may impact the overall cost of the alternate.
12. List of Allowances, in section 6 of this packet, are intended to reconcile cost of undefined or unquantifiable work and will be tracked and reconciled with the project team. P&C Project Management team will notify the team of any projected allowance overages. Dollars may be moved between allowances. If there is an overrun of an allowance(s), a change order may be issued to the GMP.
13. An additional list of Accepted Value Engineered Allowances is included in section 6 of this packet. This list **excludes** any additional design service that would be required to incorporate changes into the design documents. VE Allowances are subject to change depending on design adjustments, submittal reviews, and procurement issues. Such conditions, but not limited to, may result in a change in the overall allowance pricing. Such changes could result in a contract amendment to the GMP.
14. Section 7 of this packet includes revised Budget Tracking Log. Scope items listed in the log are not included in the GMP. Items list are subject to change in pricing.

**Division 2 – Existing Conditions**

1. Includes early work packages for summer 2025.
2. Excludes relocation or storage of furniture, equipment, or classroom materials.
3. Includes allowance for salvaged materials for use in art installations.

**Division 3 – Concrete**

1. Excludes precast landings; landings are assumed to be cast-in-place.
2. Excludes concrete at monument signs indicated in Addendum #2; allowance is included.

**Division 4 – Masonry**

1. Assumes standard grout colors; excludes white grout.
2. Includes stainless steel anchor ties for brick veneer; excludes hot-dip galvanized anchors.
3. Excludes restoration or reuse of salvaged brick.



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**Division 5 – Metals**

1. Includes SP6 surface preparation of exposed steel for high-performance coatings.
2. Excludes structural steel framing for mechanical screens at the District Office (accepted value engineering item).
3. Excludes Truss tie steel per Detail 5/S3.32, as removed in Addendum No. 2.

**Division 6 – Woods & Plastics**

1. Excludes blocking associated with mechanical screen structural framing.
2. DLT includes factory installed WRB and chase covers.
3. Excludes cabinet locks except at qty (12) teacher cabinets. Additional locks may be added during submittal review process. Additional locks will be $100 per lock.
4. Exclude FRL wall paneling at existing Corridor.
5. DLT is procured as a sole-sourced product from StructureCraft. Contractor has executed StructureCraft's terms and conditions for procurement, which shall govern the DLT scope for this project in lieu of the Contractor's standard subcontract terms.

**Division 7 – Thermal & Moisture Protection**

1. Sheet metal is assumed to be standard color.
2. Unit screening is based on specified Envisor system; includes ABS screening and excludes aluminum.
3. Include fiber cement siding at locations indicated.
4. WRB is priced as Henry VP-160.
5. Includes new roof assembly at corridor and roof patching at locker room.
6. Excludes Armstrong metal panel soffit system; includes Lux soffit panels per Addendum No. 1.
7. Assumes mineral insulation at frames; excludes spray foam insulation.

**Division 8 – Openings**

1. Includes ArmorGarde security glazing up to 7'- 0" where indicate for IT-3 & IT-4.
2. Radius break metal is non-thermal (not manufactured as a thermal product).

**Division 9 – Finishes**

1. Excludes staining of concrete.
2. Existing corridor scope includes polished concrete and painting; excludes new ACT.
3. Excludes mural painting, large wall graphics, and Level 5 finish requirements.
4. Includes allowance for patching ceilings, walls, and floors. This allowance is established, but not limited to, the use for trade damage, repair of adjacent finishes surfaces that are impacted by



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construction activity. Such cost is to assist with repairs as it pertains to gyp assemblies, paint, acoustic ceilings, hard lid ceilings, polished concrete, carpet, resilient flooring, base, and other such finishes as they relate to ceilings, walls, and floors.

5. Includes allowance for intumescent coating of structural steel.

**Division 10/11/12/14 – Specialties/Equipment/Furnishings**

1. Excludes Chromebook carts (Owner Furnished, Owner Installed).
2. Excludes specialty classrooms/workroom equipment (kiln, sublimation printer, vinyl cutter, heat presses, etc.).
3. Excludes wire shelving.
4. Includes undercounter dishwashers, washers/dryers, and range hood as Contractor Furnish, Contractor Install.
5. Assumes full height refrigerator, under counter refrigerator, range/oven, microwave, and copier are Owner Furnish, Owner Install.
6. Excludes monument sign and reader boards per A4.54 in Addendum No. 2; allowance included.
7. Excludes Scranton Products Aria Traditional 1000 toilet compartments; includes phenolic toilet compartments
8. Includes Schindler elevator; excludes TKE elevator.

**Division 21/22/23 – Fire Protection/Plumbing/Mechanical**

1. Excludes upsizing water feed into locker room. Current plans and documents show existing feed serving all new scheduled fixtures for new locker room.
2. Assumes Floor mounted back outlet toilet fixtures in lieu of what is specified.
3. Assume acid neutralization tanks for each science sink.
4. Excludes trough sinks; includes individual wall-mount lavatory sinks (to match L-1 lavs) with metering faucets in lieu of trough style lavs at gang restrooms (22 wall mount lavatory sinks/faucets replace 6 three station lavs and 2 two station lavs)
5. Includes Sioux Chief systems for floor drains/floor sinks, roof/overflow drains, and cleanouts per accepted VE.
6. Includes Sioux Chief 695-ES01 electronic trap primers in lieu of specified electronic PPP models.
7. Includes PVC piping for below-grade drain, waste, and vent.

**Division 26/27/28 – Electrical & Low Voltage**

1. Excludes photovoltaic system and canopies. Budget of $650,000 is being carried in the GMP for Green Energy Trust requirements.
2. Includes aluminum feeders for 100A & more, in lieu of copper. Copper to be utilized for less than 100amps.



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3. Assumes MC cable wiring method for branch circuits with conduit homeruns to the areas.
4. Includes VE allowance deduct for lighting fixture package.
5. Includes Stage Ninja cord reels; excludes Hubbel.
6. Includes DAS, PA, AV, wireless clocks, and AOR systems.
7. Includes fire alarm system (Potter basis of design).
8. Includes VE allowance deduct for AV redesign.
9. Assumes J-hooks in lieu of cable trays for low voltage.
10. Includes intrusion, access control, and video surveillance systems.
11. Includes replacement of existing branch panels.
12. Assumes Panelboard and Switchboard SCCR to be Series Rated.

**Division 32 – Asphalt Paving**

1. Subcontractor's base bid for asphalt materials is based on the Oregon Department of Transportation Monthly Asphalt Cement Material Price (MACMP) for February 2026. Liquid asphalt costs shall be subject to adjustment in accordance with ODOT's asphalt price escalation provisions.

   At the time of asphalt paving, the applicable ODOT MACMP in effect for the month of placement will be compared to the February 2026 index. The difference shall be applied to the eligible quantity of liquid asphalt and as direct additive or deductive change to the Contract.

2. Subcontractor has included costs associated with a temporary construction access approach from Main Street permitted through ODOT. An allowance is included for removal of the temporary approach and for patching and/or repair of asphalt, curb, and sidewalk in accordance with ODOT standards following removal.

**Division 31/33 – Earthwork & Site Utilities**

1. Excavation and removal of solid or nested boulders 24 inches in diameter or larger will be considered change order work.
2. Includes provisions for radon piping or mitigation. Assumes trenching for radon piping with radon rock. Excludes radon rock with the entire slab.
3. Excludes sub-foundation systems (shoring, piling, geopiers, etc.).
4. Excludes earthwork, sidewalk prep, and utilities within 5 feet of new gymnasium; includes work beyond 5 feet (and/or distance needed for sidewalk prep grading).
5. Excludes gymnasium detention system; include system filters.
6. Excludes Phase 02 work at Wilkes; includes AC path and landscape per 2/L2.02.



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Please note the following **Standard Exclusions**:

a. Building Permit, SDCs, water meter and associated fees.

b. Architect and consultant fees.

c. Permits other than MEP permits.

d. Special inspections, testing, and bonds.

e. Utility company fees (e.g., NW Natural, water department, power).

f. Franchise utility work or removal/relocation of overhead lines.

g. Work to existing power poles, transformers, or underground utility infrastructure.

h. Testing or removal of contaminated soil.

i. Over-excavation or unsuitable soil remediation.

j. Testing or removal of hazardous materials.

k. Building engineering for roof tie-offs.

l. Adjacent property access costs and any costs associated with renting adjacent property for use during construction/staging.

m. Tree grates.

n. ROW/street improvements.

o. LEED Provisions until final determination.

Thank you for giving P&C Construction the opportunity to work with you on this project. Please let me know if you have any questions.

Sincerely,
P&C Construction Team

Derrick Dingman, Sr. Estimator
Parker Verhaeghe, Pre-Construction Manager
Jared Steagall, Project Management



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# 2. GMP ESTIMATE

Docusign Envelope ID: 428818B6-BD7F-476D-BA14-2D6FD66A9101

Project: Banks High School Addition & Remodel
Location Banks, OR

## BHS Modernization Permit Estimate

| Line # | Division | Description | TOTAL COST | Cost Breakdown by AREA (For Reference ONLY *included in TOTAL)* New Building | Locker Rooms | Site |
|---|---|---|---|---|---|---|
| 1 | 00 | PRECONSTRUCTION | $168,954 | $168,954 | $0 | $0 |
| 2 | 01 | GENERAL REQUIREMENTS | $3,361,060 | $3,361,060 | $0 | $0 |
| 3 | 02 | EXISTING CONDITIONS | $1,792,732 | $1,651,346 | $105,101 | $36,285 |
| 4 | 03 | CONCRETE | $1,731,476 | $1,671,412 | $60,064 | $0 |
| 5 | 04 | MASONRY | $861,762 | $832,340 | $29,422 | $0 |
| 6 | 05 | METALS | $903,925 | $891,945 | $11,980 | $0 |
| 7 | 06 | WOOD, PLASTICS, & COMPOSITES | $3,292,645 | $3,255,065 | $37,580 | $0 |
| 8 | 07 | THERMAL & MOISTURE PROTECTION | $2,705,795 | $2,682,295 | $23,500 | $0 |
| 9 | 08 | DOORS & WINDOWS | $1,683,475 | $1,597,563 | $85,912 | $0 |
| 10 | 09 | FINISHES | $2,439,937 | $2,241,021 | $169,477 | $29,439 |
| 11 | 10 | SPECIALTIES | $624,516 | $409,462 | $150,054 | $65,000 |
| 12 | 11 | EQUIPMENT | $92,277 | $92,277 | $0 | $0 |
| 13 | 12 | FURNISHINGS | $139,261 | $112,729 | $0 | $26,532 |
| 14 | 14 | CONVEYING EQUIPMENT | $144,500 | $144,500 | $0 | $0 |
| 15 | 21 | FIRE SUPPRESSION | $304,000 | $304,000 | $0 | $0 |
| 16 | 22 | PLUMBING | $1,185,486 | $928,918 | $256,568 | $0 |
| 17 | 23 | HEATING, VENTILLATING & AIR CONDITIONING | $2,734,199 | $2,477,212 | $256,987 | $0 |
| 18 | 26 | ELECTRICAL | $3,552,318 | $3,253,968 | $298,350 | $0 |
| 19 | 31 | EARTHWORK | $1,526,261 | $0 | $0 | $1,526,261 |
| 20 | 32 | EXTERIOR IMPROVEMENTS | $897,846 | $0 | $0 | $897,846 |
| 21 | | **SUBTOTAL** | **$30,142,425** | **$26,076,067** | **$1,484,995** | **$2,581,363** |
| 22 | | Evolution of Design Contingency @ 0.00% | $0 | $0 | $0 | $0 |
| 23 | | Bidding/Tariff Contingency @ 0.00% | $0 | $0 | $0 | $0 |
| 24 | | Construction Contingency @ 5.00% | $1,507,121 | $1,303,803 | $74,250 | $129,068 |
| 25 | | **Subtotal - Cost of Work** | **$31,649,546** | **$27,379,870** | **$1,559,245** | **$2,710,431** |
| 26 | | Retention Bond @ 0.00% | $0 | $0 | $0 | $0 |
| 27 | | CMGC Liability Insurance @ 1.15% | $363,970 | $314,869 | $17,931 | $31,170 |
| 28 | | CMGC Payment and Performance Bonds @ 0.95% | $300,671 | $260,109 | $14,813 | $25,749 |
| 29 | | **Total Cost of Work** | **$32,314,187** | **$27,954,848** | **$1,591,989** | **$2,767,350** |
| 30 | | CM/GC Fee (excl. Insurance & Bonds) @ 2.40% | $775,540 | $670,916 | $38,208 | $66,416 |
| 31 | | **Subtotal** | **$33,089,727** | **$28,625,764** | **$1,630,197** | **$2,833,767** |
| 32 | | GET Budget | $650,000 | $650,000 | | |
| 33 | | BHS Contract Amendment 1 | $1,985,052 | $1,985,052 | | |
| 34 | | Contract Amendment 2 | $2,496,628 | $2,496,628 | | |
| 35 | | Retention Bond Credit for Contract Amendment 1 & 2 | $-6,420 | $-6,420 | | |
| 36 | | **TOTAL GMP ESTIMATE AMOUNT** | **$38,214,987** | **$33,751,024** | **$1,630,197** | **$2,833,767** |
| 37 | | Unit Cost per S.F. | $754.85 | $742.60 | $314.95 | $62.35 |
| 38 | | S.F. of Area | 50,626 | 45,450 | 5,176 | 45,450 |
| 39 | | OWNER'S STATED BUDGET FOR CONSTRUCTION | $38,216,850 | | | |

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| | Group | Phase | Description | Takeoff Quantity | Labor Amount | Material Amount | Sub Price | Sub Amount | Total Amount |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 00 00 00.00 | | PRECONSTRUCTION | | | | | | |
| 2 | | 00 10 00.00 | Preconstruction Services | | | | | | |
| 3 | | | Preconstruction Services per RFP Response | 1.00 ls | | | 168,954.00 /ls | 168,954 | 168,954 |
| | | | Preconstruction Services | | | | | 168,954 | 168,954 |
| | | | PRECONSTRUCTION | | | | | 168,954 | 168,954 |
| 4 | 01 00 00.00 | | GENERAL REQUIREMENTS | | | | | | |
| 5 | | 01 10 00.00 | General Conditions | | | | | | |
| 6 | | | General Conditions April 26-Nov 27 | 1.00 ls | - | - | 3,116,398.00 /ls | 3,116,398 | 3,116,398 |
| 7 | | | Schedule Acceleration Phase 1 | 1.00 Allow | | | 81,554.00 /Allow | 81,554 | 81,554 |
| 8 | | | Schedule Acceleration Phase 2 | 1.00 Allow | | | 81,554.00 /Allow | 81,554 | 81,554 |
| 9 | | | Schedule Acceleration Phase 3 | 1.00 Allow | | | 81,554.00 /Allow | 81,554 | 81,554 |
| | | | General Conditions | | | | | 3,361,060 | 3,361,060 |
| | | | GENERAL REQUIREMENTS | | | | | 3,361,060 | 3,361,060 |
| 10 | 02 00 00.00 | | EXISTING CONDITIONS | | | | | | |
| 11 | | 02 00 10.00 | Site Logistics | | | | | | |
| 12 | | | General Requirements & Logistics - | 1.00 ls | - | - | 1,438,554.00 /ls | 1,438,554 | 1,438,554 |
| 13 | | | Modular Restroom and Service | 1.00 ls | - | - | 40,680.00 /ls | 40,680 | 40,680 |
| 14 | | | Surveillance Cameras | 1.00 ls | - | - | 52,568.00 /ls | 52,568 | 52,568 |
| | | | Site Logistics | | | | | 1,531,802 | 1,531,802 |
| 15 | | 02 21 00.00 | Survey | | | | | | |
| 16 | | | Survey | 1.00 ls | | | 36,285.00 /ls | 36,285 | 36,285 |
| | | | Survey | | | | | 36,285 | 36,285 |
| 17 | | 02 41 19.00 | Selective Demolition | | | | | | |
| 18 | | | Demolition Locker Room | 1.00 ls | | | 105,101.00 /ls | 105,101 | 105,101 |
| 19 | | | Demolition CTE & Corridor Gym | 1.00 ls | | | 19,544.00 /ls | 19,544 | 19,544 |
| | | | Selective Demolition | | | | | 124,645 | 124,645 |
| 20 | | 02 42 00.00 | Removal, Salvage & Repair | | | | | | |
| 21 | | | Salvage Material for Art Installation ALLOW | 1.00 Allow | | | 100,000.00 /Allow | 100,000 | 100,000 |
| | | | Removal, Salvage & Repair | | | | | 100,000 | 100,000 |
| | | | EXISTING CONDITIONS | | | | | 1,792,732 | 1,792,732 |
| 22 | 03 00 00.00 | | CONCRETE | | | | | | |
| 23 | | 03 30 00.00 | Footings, Foundations & Slabs | | | | | | |
| 24 | | | Structural Concrete and Concrete Tilt Walls | 1.00 ls | | | 1,579,027.00 /ls | 1,579,027 | 1,579,027 |
| 25 | | | Structural Concrete Locker Room Work | 1.00 ls | | | 60,064.00 /ls | 60,064 | 60,064 |
| | | | Footings, Foundations & Slabs | | | | | 1,639,091 | 1,639,091 |
| 26 | | 03 54 13.00 | Gypsum Cement Underlayment | | | | | | |
| 27 | | | Gypsum Cement Underlayment | 1.00 ls | | | 92,385.00 /ls | 92,385 | 92,385 |
| | | | Gypsum Cement Underlayment | | | | | 92,385 | 92,385 |
| | | | CONCRETE | | | | | 1,731,476 | 1,731,476 |
| 28 | 04 00 00.00 | | MASONRY | | | | | | |
| 29 | | 04 22 00.00 | CMU | | | | | | |
| 30 | | | Building Addition CMU Masonry | 1.00 ls | | | 817,318.00 /ls | 817,318 | 817,318 |
| 31 | | | Locker Room CMU Masonry | 1.00 ls | | | 29,422.00 /ls | 29,422 | 29,422 |
| 32 | | | GC Field Work | 1.00 ls | | | 15,022.00 /ls | 15,022 | 15,022 |
| | | | CMU | | | | | 861,762 | 861,762 |
| | | | MASONRY | | | | | 861,762 | 861,762 |
| 33 | 05 00 00.00 | | METALS | | | | | | |
| 34 | | 05 12 00.00 | Structural Steel Framing | | | | | | |
| 35 | | | Structural Steel - Erection | 1.00 ls | | | 214,557.00 /ls | 214,557 | 214,557 |
| 36 | | | Structural Steel - Erection | 1.00 ls | | | 3,160.00 /ls | 3,160 | 3,160 |
| 37 | | | Structural Steel - Fabricate, Supply | 1.00 ls | | | 633,828.00 /ls | 633,828 | 633,828 |
| 38 | | | Structural Steel - Fabricate, Supply | 1.00 ls | | | 8,820.00 /ls | 8,820 | 8,820 |

| | Group | Phase | Description | Takeoff Quantity | Labor Amount | Material Amount | Sub Price | Sub Amount | Total Amount |
|---|---|---|---|---|---|---|---|---|---|
| | | 05 12 00.00 | Structural Steel Framing | | | | | | |
| 39 | | | GC Field Work | 1.00 ls | | | 43,560.00 /ls | 43,560 | 43,560 |
| | | | Structural Steel Framing | | | | | 903,925 | 903,925 |
| | | | METALS | | | | | 903,925 | 903,925 |
| 40 | 06 00 00.00 | | WOOD, PLASTICS, & COMPOSITES | | | | | | |
| 41 | | 06 10 00.00 | Rough Carpentry Framing | | | | | | |
| 42 | | | Rough Carpentry & DLT | 1.00 ls | | | 2,270,190.00 /ls | 2,270,190 | 2,270,190 |
| 43 | | | Rough Carpentry | 1.00 ls | | | 13,195.00 /ls | 13,195 | 13,195 |
| | | | Rough Carpentry Framing | | | | | 2,283,385 | 2,283,385 |
| 44 | | 06 22 00.00 | Miscellaneous Finish Carpentry (Trims) | | | | | | |
| 45 | | | Building Addition Finish Carpentry | 1.00 ls | | | 752,259.00 /ls | 752,259 | 752,259 |
| 46 | | | Locker Room Finish Carpentry | 1.00 ls | | | 24,385.00 /ls | 24,385 | 24,385 |
| | | | Miscellaneous Finish Carpentry (Trims) | | | | | 776,644 | 776,644 |
| 47 | | 06 25 00.00 | Paneling | | | | | | |
| 48 | | | Wall Paneling (FRL/FRP) | 1.00 ls | | | 232,616.00 /ls | 232,616 | 232,616 |
| | | | Paneling | | | | | 232,616 | 232,616 |
| | | | WOOD, PLASTICS, & COMPOSITES | | | | | 3,292,645 | 3,292,645 |
| 49 | 07 00 00.00 | | THERMAL & MOISTURE PROTECTION | | | | | | |
| 50 | | 07 00 10.00 | Mockups | | | | | | |
| 51 | | | Mockup | 1.00 Allow | | | 10,000.00 /Allow | 10,000 | 10,000 |
| | | | Mockups | | | | | 10,000 | 10,000 |
| 52 | | 07 17 13.00 | Waterproofing | | | | | | |
| 53 | | | Waterproofing | 1.00 ls | | | 106,590.00 /ls | 106,590 | 106,590 |
| | | | Waterproofing | | | | | 106,590 | 106,590 |
| 54 | | 07 21 00.00 | Insulation | | | | | | |
| 55 | | | Below Grade Insulation | 1.00 ls | | | 27,455.00 /ls | 27,455 | 27,455 |
| | | | Insulation | | | | | 27,455 | 27,455 |
| 56 | | 07 25 10.00 | Weather Barriers | | | | | | |
| 57 | | | Fiber Cement Siding & Weather Barriers | 1.00 ls | | | 225,206.00 /ls | 225,206 | 225,206 |
| | | | Weather Barriers | | | | | 225,206 | 225,206 |
| 58 | | 07 42 13.00 | Sheet Metal Wall & Soffit Panels | | | | | | |
| 59 | | | Sheet Metal Roof & Wall Panels | 1.00 ls | | | 1,147,000.00 /ls | 1,147,000 | 1,147,000 |
| | | | Sheet Metal Wall & Soffit Panels | | | | | 1,147,000 | 1,147,000 |
| 60 | | 07 51 00.00 | Built-Up Bituminous Roofing | | | | | | |
| 61 | | | Built Up Roofing | 1.00 ls | | | 760,075.00 /ls | 760,075 | 760,075 |
| 62 | | | Built Up Roofing (Corridor/Locker) | 1.00 ls | | | 23,500.00 /ls | 23,500 | 23,500 |
| | | | Built-Up Bituminous Roofing | | | | | 783,575 | 783,575 |
| 63 | | 07 54 23.00 | Thermoplastic Membrane Roofing | | | | | | |
| 64 | | | GC Field Work | 1.00 ls | | | 46,048.00 /ls | 46,048 | 46,048 |
| | | | Thermoplastic Membrane Roofing | | | | | 46,048 | 46,048 |
| 65 | | 07 71 00.00 | Roof Specialties | | | | | | |
| 66 | | | Manufactured Roof Expansion Joints | 1.00 ls | | | 102,290.00 /ls | 102,290 | 102,290 |
| | | | Roof Specialties | | | | | 102,290 | 102,290 |
| 67 | | 07 72 00.00 | Roof Accessories | | | | | | |
| 68 | | | Roof Tie Off Points | 1.00 ls | | | 51,116.00 /ls | 51,116 | 51,116 |
| 69 | | | Roof Hatch | 1.00 ls | | | 10,000.00 /ls | 10,000 | 10,000 |
| | | | Roof Accessories | | | | | 61,116 | 61,116 |
| 70 | | 07 92 00.00 | Joint Sealants | | | | | | |
| 71 | | | Joint Sealants | 1.00 ls | | | 90,675.00 /ls | 90,675 | 90,675 |
| 72 | | | Fire Caulking | 1.00 LS | | | 77,140.00 /LS | 77,140 | 77,140 |
| 73 | | | Tilt Panel Caulking & Insulation | 1.00 LS | | | 28,700.00 /LS | 28,700 | 28,700 |
| | | | Joint Sealants | | | | | 196,515 | 196,515 |

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| | Group | Phase | Description | Takeoff Quantity | Labor Amount | Material Amount | Sub Price | Sub Amount | Total Amount |
|---|---|---|---|---|---|---|---|---|---|
| | | | **THERMAL & MOISTURE PROTECTION** | | | | | **2,705,795** | **2,705,795** |
| 74 | **08 00 00.00** | | **DOORS & WINDOWS** | | | | | | |
| 75 | | **08 11 13.00** | **Doors & Hardware** | | | | | | |
| 76 | | | Building Addition Doors, Frames & Hardware - Supply Only | 1.00 ls | | | 358,318.00 /ls | **358,318** | **358,318** |
| 77 | | | Locker Room Doors, Frames & Hardware - Supply Only | 1.00 ls | | | 67,235.00 /ls | **67,235** | **67,235** |
| 78 | | | Building Addition Doors, Frames & Hardware - Install Only | 1.00 ls | | | 75,985.00 /ls | **75,985** | **75,985** |
| 79 | | | Locker Room Doors, Frames & Hardware - Install Only | 1.00 ls | | | 16,677.00 /ls | **16,677** | **16,677** |
| | | | **Doors & Hardware** | | | | | **518,215** | **518,215** |
| 80 | | **08 33 23.00** | **Overhead Doors** | | | | | | |
| 81 | | | Overhead Doors | 1.00 ls | | | 28,120.00 /ls | **28,120** | **28,120** |
| 82 | | | Accordion Doors | 1.00 ls | | | 149,612.00 /ls | **149,612** | **149,612** |
| | | | **Overhead Doors** | | | | | **177,732** | **177,732** |
| 83 | | **08 41 13.00** | **Aluminum Storefront Systems** | | | | | | |
| 84 | | | Aluminum Storefront | 1.00 ls | | | 867,928.00 /ls | **867,928** | **867,928** |
| 85 | | | Aluminum Storefront | 1.00 ls | | | 2,000.00 /ls | **2,000** | **2,000** |
| | | | **Aluminum Storefront Systems** | | | | | **869,928** | **869,928** |
| 86 | | **08 63 00.00** | **Skylights** | | | | | | |
| 87 | | | Metal Framed Skylights | 1.00 ls | | | 117,600.00 /ls | **117,600** | **117,600** |
| | | | **Skylights** | | | | | **117,600** | **117,600** |
| | | | **DOORS & WINDOWS** | | | | | **1,683,475** | **1,683,475** |
| 88 | **09 00 00.00** | | **FINISHES** | | | | | | |
| 89 | | **09 00 10.00** | **Final Cleaning** | | | | | | |
| 90 | | | Building Addition Final Cleaning | 1.00 ls | | | 46,000.00 /ls | **46,000** | **46,000** |
| 91 | | | Locker Room Final Cleaning | 1.00 ls | | | 2,200.00 /ls | **2,200** | **2,200** |
| 92 | | | Site Final Cleaning | 1.00 ls | | | 29,439.00 /ls | **29,439** | **29,439** |
| | | | **Final Cleaning** | | | | | **77,639** | **77,639** |
| 93 | | **09 21 16.00** | **Gypsum Board Assemblies** | | | | | | |
| 94 | | | Building Addition Gypsum Board Assemblies | 1.00 ls | | | 1,405,559.00 /ls | **1,405,559** | **1,405,559** |
| 95 | | | Locker Room Gypsum Board Assemblies | 1.00 ls | | | 123,110.00 /ls | **123,110** | **123,110** |
| 96 | | | GC Field Work | 1.00 ls | | | 52,450.00 /ls | **52,450** | **52,450** |
| | | | **Gypsum Board Assemblies** | | | | | **1,581,119** | **1,581,119** |
| 97 | | **09 30 00.00** | **Tiling** | | | | | | |
| 98 | | | Building Addition Tile | 1.00 ls | | | 88,398.00 /ls | **88,398** | **88,398** |
| | | | **Tiling** | | | | | **88,398** | **88,398** |
| 99 | | **09 65 00.00** | **Resilient Flooring** | | | | | | |
| 100 | | | Resilient Flooring | 1.00 ls | | | 157,800.00 /ls | **157,800** | **157,800** |
| | | | **Resilient Flooring** | | | | | **157,800** | **157,800** |
| 101 | | **09 67 00.00** | **Fluid Applied Flooring** | | | | | | |
| 102 | | | Polished Concrete | 1.00 ls | | | 175,496.00 /ls | **175,496** | **175,496** |
| 103 | | | Polished Concrete | 1.00 ls | | | 15,623.00 /ls | **15,623** | **15,623** |
| | | | **Fluid Applied Flooring** | | | | | **191,119** | **191,119** |
| 104 | | **09 68 00.00** | **Carpeting** | | | | | | |
| 105 | | | Building Addition Carpeting | 1.00 ls | | | 41,000.00 /ls | **41,000** | **41,000** |
| | | | **Carpeting** | | | | | **41,000** | **41,000** |
| 106 | | **09 91 23.00** | **Painting** | | | | | | |
| 107 | | | Building Addition Painting | 1.00 ls | | | 274,318.00 /ls | **274,318** | **274,318** |
| 108 | | | Locker Room Painting | 1.00 ls | | | 28,544.00 /ls | **28,544** | **28,544** |
| | | | **Painting** | | | | | **302,862** | **302,862** |
| | | | **FINISHES** | | | | | **2,439,937** | **2,439,937** |
| 109 | **10 00 00.00** | | **SPECIALTIES** | | | | | | |
| 110 | | **10 11 00.00** | **Visual Display Units** | | | | | | |
| 111 | | | Building Addition Visual Display Units & Corner Guards | 1.00 ls | | | 96,093.00 /ls | **96,093** | **96,093** |
| 112 | | | Locker Room Visual Display Units & Corner Guards | 1.00 ls | | | 6,407.00 /ls | **6,407** | **6,407** |

| | Group | Phase | Description | Takeoff Quantity | Labor Amount | Material Amount | Sub Price | Sub Amount | Total Amount |
|---|---|---|---|---|---|---|---|---|---|
| | | | Visual Display Units | | | | | 102,500 | 102,500 |
| 113 | | 10 14 00.00 | Signage | | | | | | |
| 114 | | | Signage | 1.00 ls | | | 68,546.00 /ls | 68,546 | 68,546 |
| 115 | | | Signage | 1.00 ls | | | 4,577.00 /ls | 4,577 | 4,577 |
| 116 | | | Reader Board Sign Allow | 1.00 Allow | | | 65,000.00 /Allow | 65,000 | 65,000 |
| | | | Signage | | | | | 138,123 | 138,123 |
| 117 | | 10 21 13.00 | Toilet Partitions & Cubicles | | | | | | |
| 118 | | | Building Addition Toilet Partitions | 1.00 ls | | | 40,499.00 /ls | 40,499 | 40,499 |
| 119 | | | Locker Room Toilet Partitions | 1.00 ls | | | 12,648.00 /ls | 12,648 | 12,648 |
| | | | Toilet Partitions & Cubicles | | | | | 53,147 | 53,147 |
| 120 | | 10 28 13.00 | Toilet Accessories | | | | | | |
| 121 | | | Building Addition Toilet Accessories & Specialties Install | 1.00 ls | | | 78,726.00 /ls | 78,726 | 78,726 |
| 122 | | | Locker Room Toilet Accessories | 1.00 ls | | | 5,445.00 /ls | 5,445 | 5,445 |
| | | | Toilet Accessories | | | | | 84,171 | 84,171 |
| 123 | | 10 44 00.00 | Fire Protection Specialties | | | | | | |
| 124 | | | Fire Extinguishers & Cabinets | 1.00 ls | | | 9,119.00 /ls | 9,119 | 9,119 |
| 125 | | | Fire Extinguishers & Cabinets | 1.00 ls | | | 565.00 /ls | 565 | 565 |
| | | | Fire Protection Specialties | | | | | 9,684 | 9,684 |
| 126 | | 10 51 13.00 | Lockers | | | | | | |
| 127 | | | Building Addition Lockers - Metal | 1.00 ls | | | 116,479.00 /ls | 116,479 | 116,479 |
| 128 | | | Locker Room Lockers - Metal | 1.00 ls | | | 120,412.00 /ls | 120,412 | 120,412 |
| | | | Lockers | | | | | 236,891 | 236,891 |
| | | | SPECIALTIES | | | | | 624,516 | 624,516 |
| 129 | 11 00 00.00 | | EQUIPMENT | | | | | | |
| 130 | | 11 30 13.00 | Residential Appliances | | | | | | |
| 131 | | | Residential Appliances (CFCI) | 1.00 ls | | | 27,300.00 /ls | 27,300 | 27,300 |
| | | | Residential Appliances | | | | | 27,300 | 27,300 |
| 132 | | 11 53 13.00 | Laboratory Equipment | | | | | | |
| 133 | | | Laboratory Equipment | 1.00 ls | | | 64,977.00 /ls | 64,977 | 64,977 |
| | | | Laboratory Equipment | | | | | 64,977 | 64,977 |
| | | | EQUIPMENT | | | | | 92,277 | 92,277 |
| 134 | 12 00 00.00 | | FURNISHINGS | | | | | | |
| 135 | | 12 24 13.00 | Window Shades | | | | | | |
| 136 | | | Building Addition Shades | 1.00 ls | | | 112,729.00 /ls | 112,729 | 112,729 |
| | | | Window Shades | | | | | 112,729 | 112,729 |
| 137 | | 12 93 00.00 | Miscellaneous Furnishings | | | | | | |
| 138 | | | Site Furnishings | 1.00 ls | | | 26,532.00 /ls | 26,532 | 26,532 |
| | | | Miscellaneous Furnishings | | | | | 26,532 | 26,532 |
| | | | FURNISHINGS | | | | | 139,261 | 139,261 |
| 139 | 14 00 00.00 | | CONVEYING EQUIPMENT | | | | | | |
| 140 | | 14 10 00.00 | Conveying Equipment | | | | | | |
| 141 | | | Elevator | 1.00 ls | | | 144,500.00 /ls | 144,500 | 144,500 |
| | | | Conveying Equipment | | | | | 144,500 | 144,500 |
| | | | CONVEYING EQUIPMENT | | | | | 144,500 | 144,500 |
| 142 | 21 00 00.00 | | FIRE SUPPRESSION | | | | | | |
| 143 | | 21 13 13.00 | Fire Suppression Systems | | | | | | |
| 144 | | | Fire Protection | 1.00 ls | | | 304,000.00 /ls | 304,000 | 304,000 |
| | | | Fire Suppression Systems | | | | | 304,000 | 304,000 |
| | | | FIRE SUPPRESSION | | | | | 304,000 | 304,000 |
| 145 | 22 00 00.00 | | PLUMBING | | | | | | |
| 146 | | 22 10 00.00 | Plumbing | | | | | | |
| 147 | | | Building Addition Plumbing | 1.00 ls | | | 899,878.00 /ls | 899,878 | 899,878 |

Docusign Envelope ID: 428818B6-BD7F-476D-BA14-2D6FD66A9101



| | Group | Phase | Description | Takeoff Quantity | Labor Amount | Material Amount | Sub Price | Sub Amount | Total Amount |
|---|---|---|---|---|---|---|---|---|---|
| | | 22 10 00.00 | Plumbing | | | | | | |
| 148 | | | Locker Room Plumbing | 1.00 ls | | | 256,568.00 /ls | 256,568 | 256,568 |
| 149 | | | GC Field Work | 1.00 ls | | | 29,040.00 /ls | 29,040 | 29,040 |
| | | | Plumbing | | | | | 1,185,486 | 1,185,486 |
| | | | PLUMBING | | | | | 1,185,486 | 1,185,486 |
| 150 | 23 00 00.00 | | HEATING, VENTILLATING & AIR CONDITIONING | | | | | | |
| 151 | | 23 10 00.00 | HVAC | | | | | | |
| 152 | | | Building Addition HVAC | 1.00 ls | | | 2,422,762.00 /ls | 2,422,762 | 2,422,762 |
| 153 | | | Locker Room HVAC | 1.00 ls | | | 256,987.00 /ls | 256,987 | 256,987 |
| 154 | | | GC Field Work | 1.00 ls | | | 54,450.00 /ls | 54,450 | 54,450 |
| | | | HVAC | | | | | 2,734,199 | 2,734,199 |
| | | | HEATING, VENTILLATING & AIR CONDITIONING | | | | | 2,734,199 | 2,734,199 |
| 155 | 26 00 00.00 | | ELECTRICAL | | | | | | |
| 156 | | 26 10 00.00 | Electrical | | | | | | |
| 157 | | | Building Addition Electrical/Comm/Security/FA | 1.00 ls | | | 3,193,550.00 /ls | 3,193,550 | 3,193,550 |
| 158 | | | Locker Room Electrical/Comm/Security/FA | 1.00 ls | | | 298,350.00 /ls | 298,350 | 298,350 |
| 159 | | | GC Field Work | 1.00 ls | | | 60,418.00 /ls | 60,418 | 60,418 |
| | | | Electrical | | | | | 3,552,318 | 3,552,318 |
| | | | ELECTRICAL | | | | | 3,552,318 | 3,552,318 |
| 160 | 31 00 00.00 | | EARTHWORK | | | | | | |
| 161 | | 31 20 00.00 | Earthwork | | | | | | |
| 162 | | | Earthwork | 1.00 ls | | | 1,489,960.00 /ls | 1,489,960 | 1,489,960 |
| 163 | | | GC Field Work | 1.00 ls | | | 36,301.00 /ls | 36,301 | 36,301 |
| | | | Earthwork | | | | | 1,526,261 | 1,526,261 |
| | | | EARTHWORK | | | | | 1,526,261 | 1,526,261 |
| 164 | 32 00 00.00 | | EXTERIOR IMPROVEMENTS | | | | | | |
| 165 | | 32 12 16.00 | Asphalt Concrete Paving | | | | | | |
| 166 | | | Asphalt Paving | 1.00 ls | | | 243,730.00 /ls | 243,730 | 243,730 |
| | | | Asphalt Concrete Paving | | | | | 243,730 | 243,730 |
| 167 | | 32 16 00.00 | Site Concrete | | | | | | |
| 168 | | | Site Concrete | 1.00 ls | | | 314,181.00 /ls | 314,181 | 314,181 |
| 169 | | | ODOT Repair (Temp Const Access) | 1.00 allow | | | 15,000.00 /allow | 15,000 | 15,000 |
| 170 | | | GC Field Work | 1.00 ls | | | 25,410.00 /ls | *25,410* | 25,410 |
| | | | Site Concrete | | | | | 354,591 | 354,591 |
| 171 | | 32 17 00.00 | Pavement Specialties & Markings | | | | | | |
| 172 | | | Striping And Signage | 1.00 ls | | | 23,770.00 /ls | 23,770 | 23,770 |
| | | | Pavement Specialties & Markings | | | | | 23,770 | 23,770 |
| 173 | | 32 31 00.00 | Fences & Gates | | | | | | |
| 174 | | | Fencing & Gates | 1.00 ls | | | 123,550.00 /ls | 123,550 | 123,550 |
| | | | Fences & Gates | | | | | 123,550 | 123,550 |
| 175 | | 32 90 00.00 | Landscape & Irrigation - Planting Areas | | | | | | |
| 176 | | | Landscape & Irrigation | 1.00 ls | | | 152,205.00 /ls | 152,205 | 152,205 |
| | | | Landscape & Irrigation - Planting Areas | | | | | 152,205 | 152,205 |
| | | | EXTERIOR IMPROVEMENTS | | | | | 897,846 | 897,846 |

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## Estimate Totals

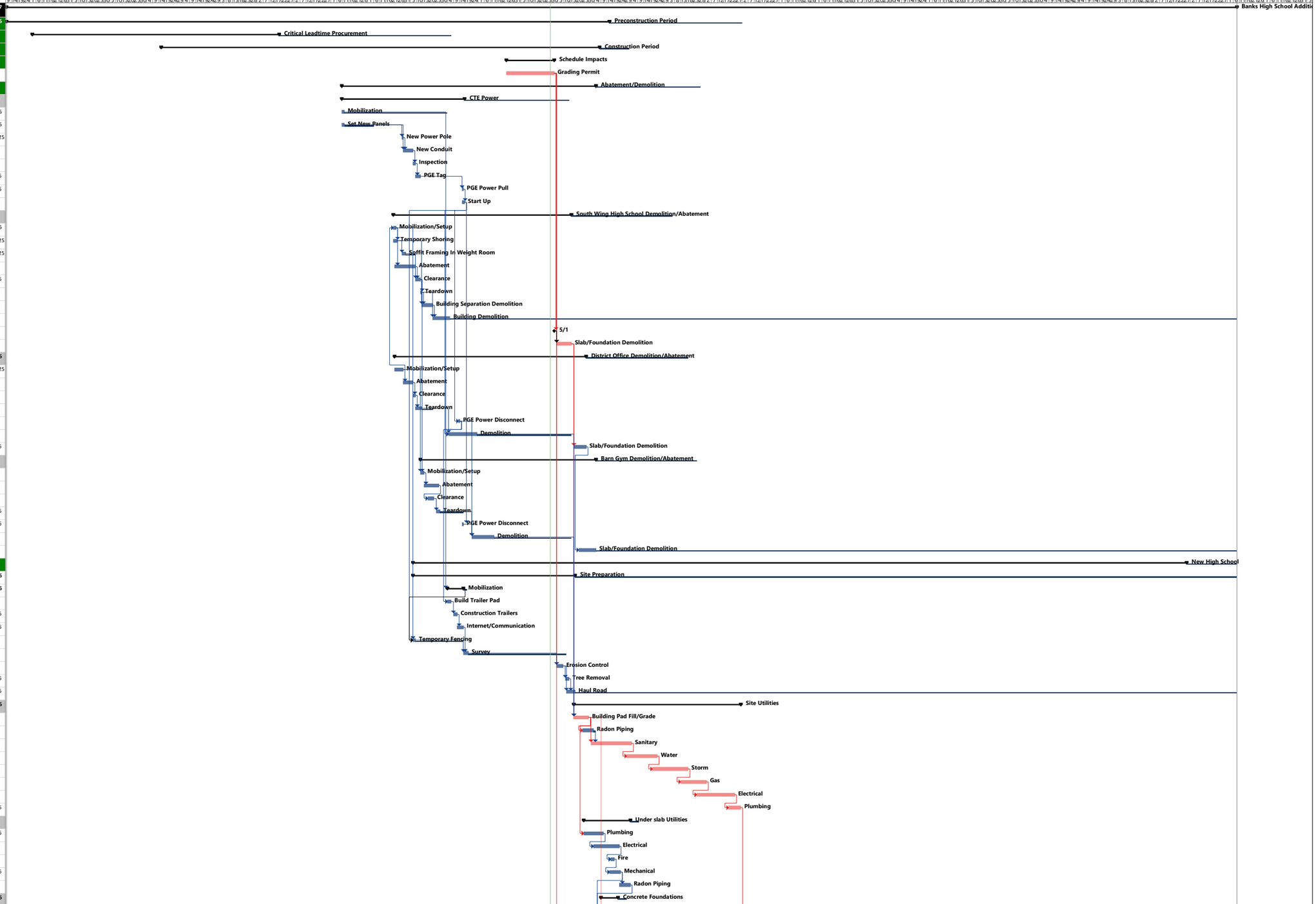
| Description | Amount | Hours | Rate | Totals |
|---|---|---|---|---|
| Labor | | | | |
| Material | | | | |
| Subcontract | 30,142,425 | | | |
| Equipment | | | | |
| Other | | | | |
| **Subtotal** | **30,142,425** | | | **30,142,425** |
| | | | | |
| Evolution of Design Contingency | | | | |
| Bidding/Tariff Contingency | | | | |
| Construction Contingency | 1,507,121 | | 5.000 % | |
| **Subtotal - Cost of Work** | **1,507,121** | | | **31,649,546** |
| | | | | |
| Retention Bond | | | | |
| CMGC Liability Insurance | 363,970 | | 1.150 % | |
| CMGC Payment and Performance Bonds | 300,671 | | 0.950 % | |
| **Total Cost of Work** | **664,641** | | | **32,314,187** |
| | | | | |
| CM/GC Fee (excl. Insurance & Bonds) | 775,540 | | 2.400 % | |
| **Subtotal** | **775,540** | | | **33,089,727** |
| | | | | |
| GET Budget | 650,000 | | | |
| BHS Contract Amendment 1 | 1,985,052 | | | |
| Contract Amendment 2 | 2,496,628 | | | |
| Retention Bond Credit for Contract Amendment 1 & 2 | (6,420) | | | |
| ***Total*** | | | | ***38,214,987*** |

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# 3. SCHEDULE

BANKS HIGH SCHOOL MASTER SCHEDULE
04-27-26

| ID | Task Name | Duration | Start | Finish |
|---|---|---|---|---|
| 1 | **Banks High School Addition** | **707 days** | **Mon 2/10/25** | **Mon 11/8/27** |
| 2 | **Preconstruction Period** | **342 days** | **Mon 2/10/25** | **Mon 6/15/26** |
| 41 | **Critical Leadtime Procurement** | **142 days** | **Mon 3/3/25** | **Fri 9/19/25** |
| 162 | **Construction Period** | **247 days** | **Mon 6/16/25** | **Mon 6/8/26** |
| 166 | **Schedule Impacts** | **29 days** | **Tue 3/24/26** | **Fri 5/1/26** |
| 167 | Grading Permit | 29 days | Tue 3/24/26 | Fri 5/1/26 |
| 168 | **Abatement/Demolition** | **143 days** | **Mon 11/10/25** | **Thu 6/4/26** |
| 169 | **CTE Power** | **66 days** | **Mon 11/10/25** | **Tue 2/17/26** |
| 170 | Mobilization | 2 days | Mon 11/10/25 | Tue 11/11/25 |
| 171 | Set New Panels | 2 days | Mon 11/10/25 | Tue 11/11/25 |
| 172 | New Power Pole | 1 day | Mon 12/29/25 | Mon 12/29/25 |
| 173 | New Conduit | 4 days | Tue 12/30/25 | Tue 1/6/26 |
| 174 | Inspection | 2 days | Wed 1/7/26 | Thu 1/8/26 |
| 175 | PGE Tag | 2 days | Fri 1/9/26 | Mon 1/12/26 |
| 176 | PGE Power Pull | 1 day | Mon 2/16/26 | Mon 2/16/26 |
| 177 | Start Up | 2 days | Mon 2/16/26 | Tue 2/17/26 |
| 178 | **South Wing High School Demolition/Abatement** | **101 days** | **Mon 12/22/25** | **Fri 5/15/26** |
| 179 | Mobilization/Setup | 2 days | Mon 12/22/25 | Tue 12/23/25 |
| 180 | Temporary Shoring | 3 days | Mon 12/22/25 | Wed 12/24/25 |
| 181 | Soffit Framing In Weight Room | 3 days | Mon 12/29/25 | Wed 12/31/25 |
| 182 | Abatement | 9 days | Tue 12/23/25 | Thu 1/8/26 |
| 183 | Clearance | 2 days | Fri 1/9/26 | Mon 1/12/26 |
| 184 | Teardown | 1 day | Tue 1/13/26 | Tue 1/13/26 |
| 185 | Building Separation Demolition | 7 days | Wed 1/14/26 | Thu 1/22/26 |
| 186 | Building Demolition | 10 days | Fri 1/23/26 | Thu 2/5/26 |
| 187 | Grading Permit | 0 days | Fri 5/1/26 | Fri 5/1/26 |
| 188 | Slab/Foundation Demolition | 10 days | Mon 5/4/26 | Fri 5/15/26 |
| 189 | **District Office Demolition/Abatement** | **108 days** | **Tue 12/23/25** | **Wed 5/27/26** |
| 190 | Mobilization/Setup | 3 days | Tue 12/23/25 | Mon 12/29/25 |
| 191 | Abatement | 4 days | Tue 12/30/25 | Tue 1/6/26 |
| 192 | Clearance | 2 days | Wed 1/7/26 | Thu 1/8/26 |
| 193 | Teardown | 3 days | Fri 1/9/26 | Tue 1/13/26 |
| 194 | PGE Power Disconnect | 1 day | Fri 2/13/26 | Fri 2/13/26 |
| 195 | Demolition | 17 days | Thu 2/5/26 | Fri 2/27/26 |
| 196 | Slab/Foundation Demolition | 8 days | Mon 5/18/26 | Wed 5/27/26 |
| 197 | **Barn Gym Demolition/Abatement** | **103 days** | **Tue 1/13/26** | **Thu 6/4/26** |
| 198 | Mobilization/Setup | 3 days | Tue 1/13/26 | Thu 1/15/26 |
| 199 | Abatement | 8 days | Fri 1/16/26 | Tue 1/27/26 |
| 200 | Clearance | 5 days | Mon 1/19/26 | Fri 1/23/26 |
| 201 | Teardown | 3 days | Mon 1/26/26 | Wed 1/28/26 |
| 202 | PGE Power Disconnect | 1 day | Mon 2/16/26 | Mon 2/16/26 |
| 203 | Demolition | 14 days | Tue 2/24/26 | Fri 3/13/26 |
| 204 | Slab/Foundation Demolition | 10 days | Fri 5/22/26 | Thu 6/4/26 |
| 205 | **New High School** | **450 days** | **Wed 1/7/26** | **Tue 9/28/27** |
| 206 | **Site Preparation** | **94 days** | **Wed 1/7/26** | **Mon 5/18/26** |
| 207 | **Mobilization** | **9 days** | **Wed 2/4/26** | **Mon 2/16/26** |
| 208 | Build Trailer Pad | 3 days | Wed 2/4/26 | Fri 2/6/26 |
| 209 | Construction Trailers | 3 days | Mon 2/9/26 | Wed 2/11/26 |
| 210 | Internet/Communication | 3 days | Thu 2/12/26 | Mon 2/16/26 |
| 211 | Temporary Fencing | 2 days | Wed 1/7/26 | Thu 1/8/26 |
| 212 | Survey | 4 days | Tue 2/17/26 | Fri 2/20/26 |
| 213 | Erosion Control | 5 days | Mon 5/4/26 | Fri 5/8/26 |
| 214 | Tree Removal | 3 days | Mon 5/11/26 | Wed 5/13/26 |
| 215 | Haul Road | 5 days | Tue 5/12/26 | Mon 5/18/26 |
| 216 | **Site Utilities** | **98 days** | **Mon 5/18/26** | **Wed 9/30/26** |
| 217 | Building Pad Fill/Grade | 10 days | Mon 5/18/26 | Fri 5/29/26 |
| 218 | Radon Piping | 7 days | Mon 5/25/26 | Tue 6/2/26 |
| 219 | Sanitary | 25 days | Mon 6/1/26 | Fri 7/3/26 |
| 220 | Water | 19 days | Tue 6/30/26 | Fri 7/24/26 |
| 221 | Storm | 21 days | Tue 7/21/26 | Tue 8/18/26 |
| 222 | Gas | 15 days | Thu 8/13/26 | Wed 9/2/26 |
| 223 | Electrical | 23 days | Wed 8/26/26 | Fri 9/25/26 |
| 224 | Plumbing | 8 days | Mon 9/21/26 | Wed 9/30/26 |
| 225 | **Under slab Utilities** | **28 days** | **Tue 5/26/26** | **Thu 7/2/26** |
| 226 | Plumbing | 12 days | Tue 5/26/26 | Wed 6/10/26 |
| 227 | Electrical | 15 days | Wed 6/3/26 | Tue 6/23/26 |
| 228 | Fire | 3 days | Wed 6/17/26 | Fri 6/19/26 |
| 229 | Mechanical | 7 days | Tue 6/16/26 | Wed 6/24/26 |
| 230 | Radon Piping | 7 days | Wed 6/24/26 | Thu 7/2/26 |
| 231 | **Concrete Foundations** | **10 days** | **Tue 6/9/26** | **Mon 6/22/26** |



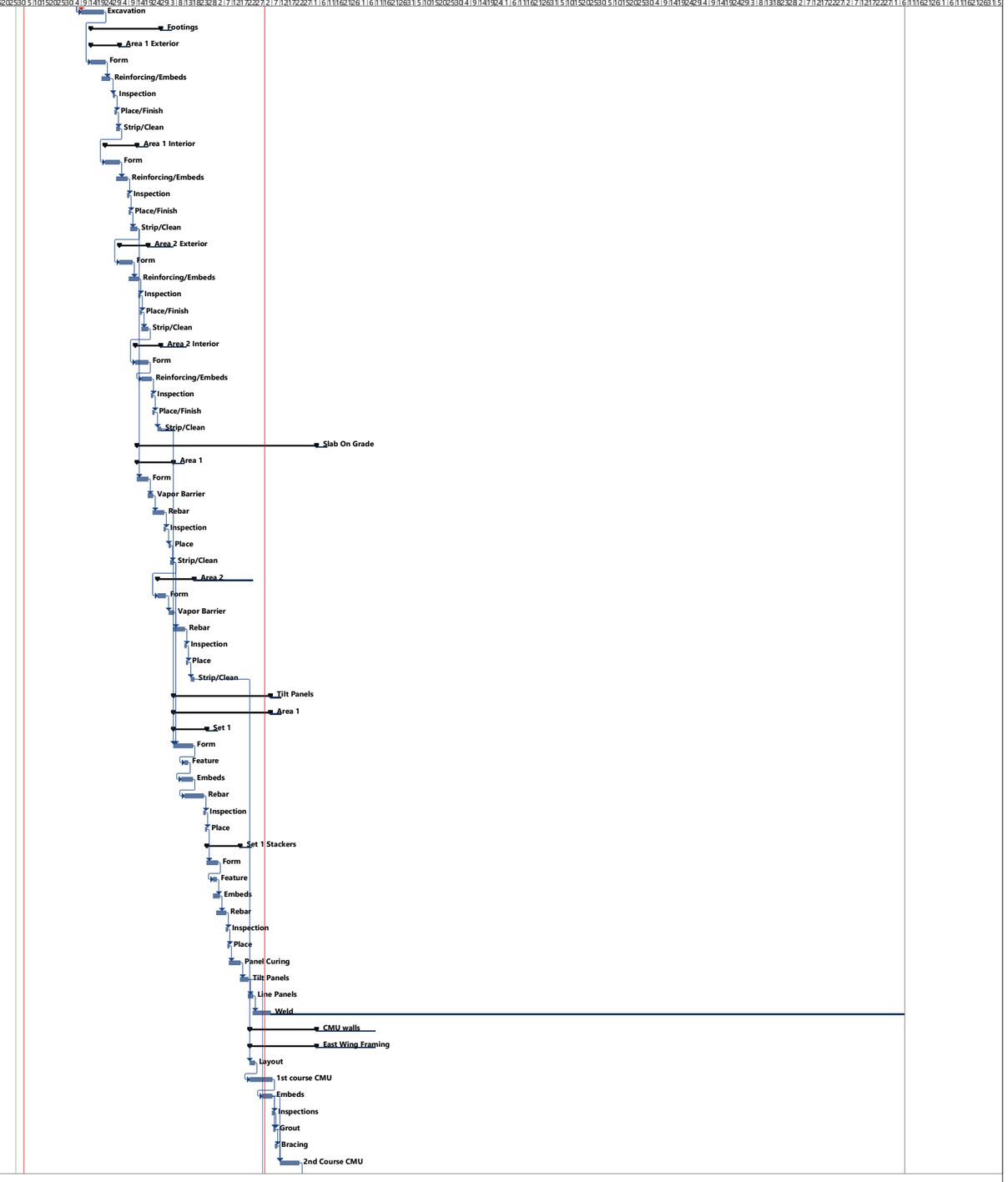

Project: Banks HS Project Sched
Date: Wed 4/29/26

Task · Split · Milestone · Summary · Project Summary · Inactive Task · Inactive Milestone · Inactive Summary · Manual Task · Duration-only · Manual Summary Rollup · Manual Summary · Start-only · Finish-only · External Tasks · External Milestone · Deadline · Critical · Critical Split · Progress · Manual Progress · Slack

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BANKS HIGH SCHOOL MASTER SCHEDULE
04-27-26

| ID | Task Name | Duration | Start | Finish |
|---|---|---|---|---|
| 232 | Excavation | 10 days | Tue 6/9/26 | Mon 6/22/26 |
| 233 | **Footings** | **32 days** | **Mon 6/15/26** | **Tue 7/28/26** |
| 234 | **Area 1 Exterior** | **14 days** | **Mon 6/15/26** | **Thu 7/2/26** |
| 235 | Form | 7 days | Mon 6/15/26 | Tue 6/23/26 |
| 236 | Reinforcing/Embeds | 5 days | Mon 6/22/26 | Fri 6/26/26 |
| 237 | Inspection | 1 day | Mon 6/29/26 | Mon 6/29/26 |
| 238 | Place/Finish | 1 day | Tue 6/30/26 | Tue 6/30/26 |
| 239 | Strip/Clean | 2 days | Wed 7/1/26 | Thu 7/2/26 |
| 240 | **Area 1 Interior** | **14 days** | **Wed 6/24/26** | **Mon 7/13/26** |
| 241 | Form | 7 days | Wed 6/24/26 | Thu 7/2/26 |
| 242 | Reinforcing/Embeds | 5 days | Wed 7/1/26 | Tue 7/7/26 |
| 243 | Inspection | 1 day | Wed 7/8/26 | Wed 7/8/26 |
| 244 | Place/Finish | 1 day | Thu 7/9/26 | Thu 7/9/26 |
| 245 | Strip/Clean | 2 days | Fri 7/10/26 | Mon 7/13/26 |
| 246 | **Area 2 Exterior** | **12 days** | **Fri 7/3/26** | **Mon 7/20/26** |
| 247 | Form | 6 days | Fri 7/3/26 | Fri 7/10/26 |
| 248 | Reinforcing/Embeds | 4 days | Thu 7/9/26 | Tue 7/14/26 |
| 249 | Inspection | 1 day | Wed 7/15/26 | Wed 7/15/26 |
| 250 | Place/Finish | 1 day | Thu 7/16/26 | Thu 7/16/26 |
| 251 | Strip/Clean | 2 days | Fri 7/17/26 | Mon 7/20/26 |
| 252 | **Area 2 Interior** | **12 days** | **Mon 7/13/26** | **Tue 7/28/26** |
| 253 | Form | 6 days | Mon 7/13/26 | Mon 7/20/26 |
| 254 | Reinforcing/Embeds | 4 days | Fri 7/17/26 | Wed 7/22/26 |
| 255 | Inspection | 1 day | Thu 7/23/26 | Thu 7/23/26 |
| 256 | Place/Finish | 1 day | Fri 7/24/26 | Fri 7/24/26 |
| 257 | Strip/Clean | 2 days | Mon 7/27/26 | Tue 7/28/26 |
| 258 | **Slab On Grade** | **81 days** | **Tue 7/14/26** | **Tue 11/3/26** |
| 259 | **Area 1** | **17 days** | **Tue 7/14/26** | **Wed 8/5/26** |
| 260 | Form | 5 days | Tue 7/14/26 | Mon 7/20/26 |
| 261 | Vapor Barrier | 3 days | Tue 7/21/26 | Thu 7/23/26 |
| 262 | Rebar | 5 days | Fri 7/24/26 | Thu 7/30/26 |
| 263 | Inspection | 1 day | Fri 7/31/26 | Fri 7/31/26 |
| 264 | Place | 1 day | Mon 8/3/26 | Mon 8/3/26 |
| 265 | Strip/Clean | 2 days | Tue 8/4/26 | Wed 8/5/26 |
| 266 | **Area 2** | **17 days** | **Mon 7/27/26** | **Tue 8/18/26** |
| 267 | Form | 5 days | Mon 7/27/26 | Fri 7/31/26 |
| 268 | Vapor Barrier | 3 days | Mon 8/3/26 | Wed 8/5/26 |
| 269 | Rebar | 5 days | Thu 8/6/26 | Wed 8/12/26 |
| 270 | Inspection | 1 day | Thu 8/13/26 | Thu 8/13/26 |
| 271 | Place | 1 day | Fri 8/14/26 | Fri 8/14/26 |
| 272 | Strip/Clean | 2 days | Mon 8/17/26 | Tue 8/18/26 |
| 273 | **Tilt Panels** | **43 days** | **Thu 8/6/26** | **Mon 10/5/26** |
| 274 | **Area 1** | **43 days** | **Thu 8/6/26** | **Mon 10/5/26** |
| 275 | **Set 1** | **15 days** | **Thu 8/6/26** | **Wed 8/26/26** |
| 276 | Form | 8 days | Thu 8/6/26 | Mon 8/17/26 |
| 277 | Feature | 2 days | Thu 8/13/26 | Fri 8/14/26 |
| 278 | Embeds | 5 days | Tue 8/11/26 | Mon 8/17/26 |
| 279 | Rebar | 8 days | Thu 8/13/26 | Mon 8/24/26 |
| 280 | Inspection | 1 day | Tue 8/25/26 | Tue 8/25/26 |
| 281 | Place | 1 day | Wed 8/26/26 | Wed 8/26/26 |
| 282 | **Set 1 Stackers** | **15 days** | **Thu 8/27/26** | **Wed 9/16/26** |
| 283 | Form | 5 days | Thu 8/27/26 | Wed 9/2/26 |
| 284 | Feature | 2 days | Mon 8/31/26 | Tue 9/1/26 |
| 285 | Embeds | 4 days | Mon 8/31/26 | Thu 9/3/26 |
| 286 | Rebar | 4 days | Wed 9/2/26 | Mon 9/7/26 |
| 287 | Inspection | 1 day | Tue 9/8/26 | Tue 9/8/26 |
| 288 | Place | 1 day | Wed 9/9/26 | Wed 9/9/26 |
| 289 | Panel Curing | 5 days | Thu 9/10/26 | Wed 9/16/26 |
| 290 | Tilt Panels | 3 days | Thu 9/17/26 | Mon 9/21/26 |
| 291 | Line Panels | 3 days | Tue 9/22/26 | Thu 9/24/26 |
| 292 | Weld | 7 days | Fri 9/25/26 | Mon 10/5/26 |
| 293 | **CMU walls** | **30 days** | **Wed 9/23/26** | **Tue 11/3/26** |
| 294 | **East Wing Framing** | **30 days** | **Wed 9/23/26** | **Tue 11/3/26** |
| 295 | Layout | 3 days | Wed 9/23/26 | Fri 9/25/26 |
| 296 | 1st course CMU | 10 days | Wed 9/23/26 | Tue 10/6/26 |
| 297 | Embeds | 4 days | Thu 10/1/26 | Tue 10/6/26 |
| 298 | Inspections | 1 day | Wed 10/7/26 | Wed 10/7/26 |
| 299 | Grout | 1 day | Thu 10/8/26 | Thu 10/8/26 |
| 300 | Bracing | 1 day | Fri 10/9/26 | Fri 10/9/26 |
| 301 | 2nd Course CMU | 10 days | Mon 10/12/26 | Fri 10/23/26 |



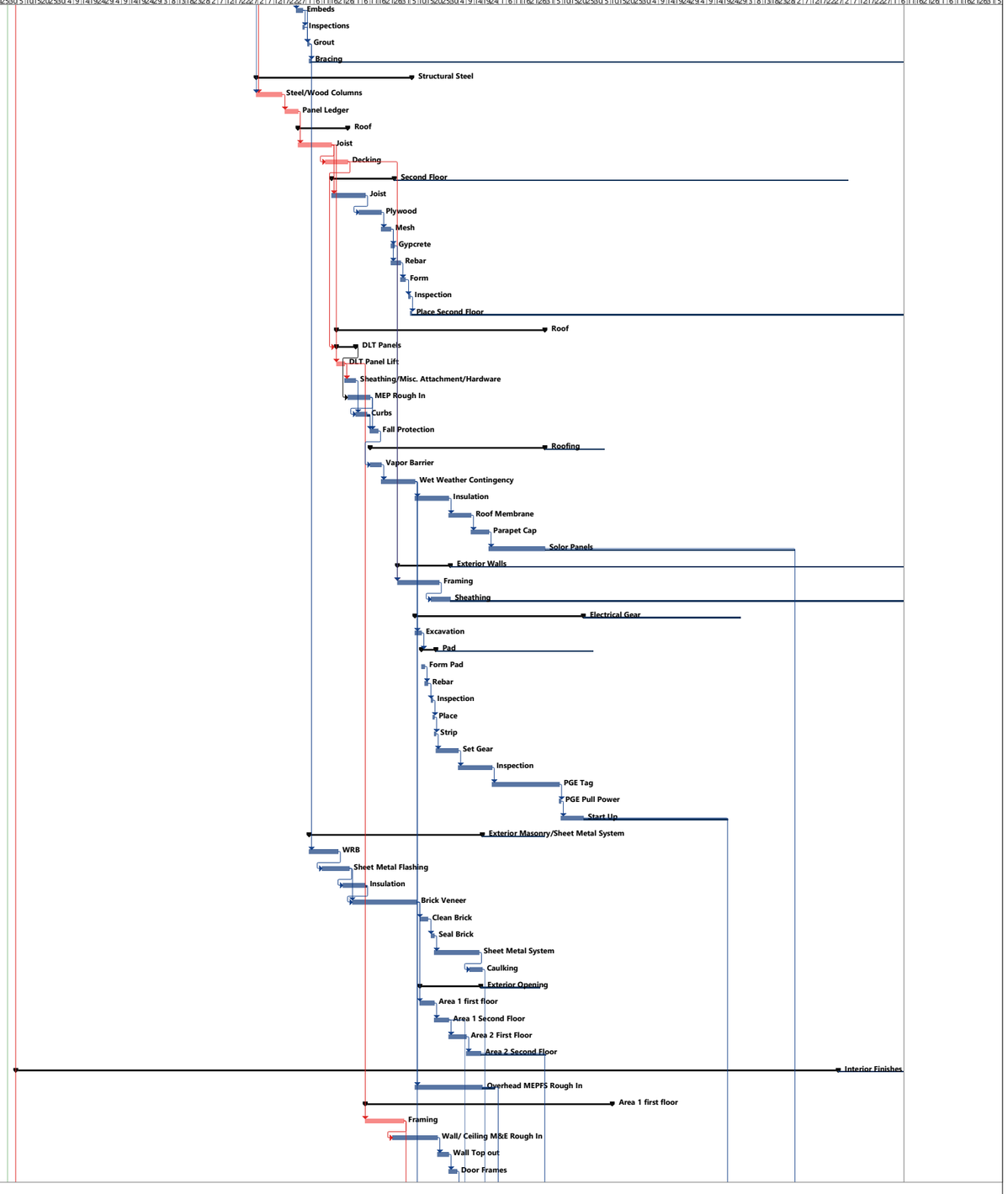

Project: Banks HS Project Sched
Date: Wed 4/29/26

Task · Split · Milestone · Summary · Project Summary · Inactive Task · Inactive Milestone · Inactive Summary · Manual Task · Duration-only · Manual Summary Rollup · Manual Summary · Start-only · Finish-only · External Tasks · External Milestone · Deadline · Critical · Critical Split · Progress · Manual Progress · Slack

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BANKS HIGH SCHOOL MASTER SCHEDULE
04-27-26

| ID | Task Name | Duration | Start | Finish |
|---|---|---|---|---|
| 302 | Embeds | 4 days | Mon 10/26/26 | Thu 10/29/26 |
| 303 | Inspections | 1 day | Fri 10/30/26 | Fri 10/30/26 |
| 304 | Grout | 1 day | Mon 11/2/26 | Mon 11/2/26 |
| 305 | Bracing | 1 day | Tue 11/3/26 | Tue 11/3/26 |
| 306 | **Structural Steel** | **69 days** | **Thu 10/1/26** | **Tue 1/5/27** |
| 307 | Steel/Wood Columns | 12 days | Thu 10/1/26 | Fri 10/16/26 |
| 308 | Panel Ledger | 6 days | Mon 10/19/26 | Mon 10/26/26 |
| 309 | **Roof** | **23 days** | **Tue 10/27/26** | **Thu 11/26/26** |
| 310 | Joist | 15 days | Tue 10/27/26 | Mon 11/16/26 |
| 311 | Decking | 10 days | Fri 11/13/26 | Thu 11/26/26 |
| 312 | **Second Floor** | **29 days** | **Tue 11/17/26** | **Fri 12/25/26** |
| 313 | Joist | 15 days | Tue 11/17/26 | Mon 12/7/26 |
| 314 | Plywood | 10 days | Fri 12/4/26 | Thu 12/17/26 |
| 315 | Mesh | 4 days | Fri 12/18/26 | Wed 12/23/26 |
| 316 | Gypcrete | 2 days | Thu 12/24/26 | Fri 12/25/26 |
| 317 | Rebar | 4 days | Thu 12/24/26 | Tue 12/29/26 |
| 318 | Form | 3 days | Wed 12/30/26 | Fri 1/1/27 |
| 319 | Inspection | 1 day | Mon 1/4/27 | Mon 1/4/27 |
| 320 | Place Second Floor | 1 day | Tue 1/5/27 | Tue 1/5/27 |
| 321 | **Roof** | **92 days** | **Fri 11/20/26** | **Mon 3/29/27** |
| 322 | **DLT Panels** | **8 days** | **Fri 11/20/26** | **Tue 12/1/26** |
| 323 | DLT Panel Lift | 3 days | Fri 11/20/26 | Tue 11/24/26 |
| 324 | Sheathing/Misc. Attachment/Hardware | 5 days | Wed 11/25/26 | Tue 12/1/26 |
| 325 | MEP Rough In | 10 days | Fri 11/27/26 | Thu 12/10/26 |
| 326 | Curbs | 5 days | Wed 12/2/26 | Tue 12/8/26 |
| 327 | Fall Protection | 3 days | Fri 12/11/26 | Tue 12/15/26 |
| 328 | **Roofing** | **77 days** | **Fri 12/11/26** | **Mon 3/29/27** |
| 329 | Vapor Barrier | 5 days | Fri 12/11/26 | Thu 12/17/26 |
| 330 | Wet Weather Contingency | 15 days | Fri 12/18/26 | Thu 1/7/27 |
| 331 | Insulation | 15 days | Fri 1/8/27 | Thu 1/28/27 |
| 332 | Roof Membrane | 10 days | Fri 1/29/27 | Thu 2/11/27 |
| 333 | Parapet Cap | 7 days | Fri 2/12/27 | Mon 2/22/27 |
| 334 | Solor Panels | 25 days | Tue 2/23/27 | Mon 3/29/27 |
| 335 | **Exterior Walls** | **25 days** | **Mon 12/28/26** | **Fri 1/29/27** |
| 336 | Framing | 20 days | Mon 12/28/26 | Fri 1/22/27 |
| 337 | Sheathing | 10 days | Mon 1/18/27 | Fri 1/29/27 |
| 338 | **Electrical Gear** | **75 days** | **Fri 1/8/27** | **Thu 4/22/27** |
| 339 | Excavation | 2 days | Fri 1/8/27 | Mon 1/11/27 |
| 340 | **Pad** | **7 days** | **Tue 1/12/27** | **Wed 1/20/27** |
| 341 | Form Pad | 2 days | Tue 1/12/27 | Wed 1/13/27 |
| 342 | Rebar | 2 days | Thu 1/14/27 | Fri 1/15/27 |
| 343 | Inspection | 1 day | Mon 1/18/27 | Mon 1/18/27 |
| 344 | Place | 1 day | Tue 1/19/27 | Tue 1/19/27 |
| 345 | Strip | 1 day | Wed 1/20/27 | Wed 1/20/27 |
| 346 | Set Gear | 10 days | Thu 1/21/27 | Wed 2/3/27 |
| 347 | Inspection | 15 days | Thu 2/4/27 | Wed 2/24/27 |
| 348 | PGE Tag | 30 days | Thu 2/25/27 | Wed 4/7/27 |
| 349 | PGE Pull Power | 1 day | Thu 4/8/27 | Thu 4/8/27 |
| 350 | Start Up | 10 days | Fri 4/9/27 | Thu 4/22/27 |
| 351 | **Exterior Masonry/Sheet Metal System** | **78 days** | **Tue 11/3/26** | **Thu 2/18/27** |
| 352 | WRB | 14 days | Tue 11/3/26 | Fri 11/20/26 |
| 353 | Sheet Metal Flashing | 13 days | Wed 11/11/26 | Fri 11/27/26 |
| 354 | Insulation | 10 days | Tue 11/24/26 | Mon 12/7/26 |
| 355 | Brick Veneer | 30 days | Mon 11/30/26 | Fri 1/8/27 |
| 356 | Clean Brick | 5 days | Mon 1/11/27 | Fri 1/15/27 |
| 357 | Seal Brick | 2 days | Mon 1/18/27 | Tue 1/19/27 |
| 358 | Sheet Metal System | 20 days | Wed 1/20/27 | Tue 2/16/27 |
| 359 | Caulking | 6 days | Thu 2/11/27 | Thu 2/18/27 |
| 360 | **Exterior Opening** | **28 days** | **Mon 1/11/27** | **Wed 2/17/27** |
| 361 | Area 1 first floor | 7 days | Mon 1/11/27 | Tue 1/19/27 |
| 362 | Area 1 Second Floor | 7 days | Wed 1/20/27 | Thu 1/28/27 |
| 363 | Area 2 First Floor | 7 days | Fri 1/29/27 | Mon 2/8/27 |
| 364 | Area 2 Second Floor | 7 days | Tue 2/9/27 | Wed 2/17/27 |
| 365 | **Interior Finishes** | **367 days** | **Mon 5/4/26** | **Tue 9/28/27** |
| 366 | Overhead MEPFS Rough In | 30 days | Fri 1/8/27 | Thu 2/18/27 |
| 367 | **Area 1 first floor** | **110 days** | **Tue 12/8/26** | **Mon 5/10/27** |
| 368 | Framing | 18 days | Tue 12/8/26 | Thu 12/31/26 |
| 369 | Wall/ Ceiling M&E Rough In | 20 days | Fri 12/25/26 | Thu 1/21/27 |
| 370 | Wall Top out | 5 days | Fri 1/22/27 | Thu 1/28/27 |
| 371 | Door Frames | 3 days | Fri 1/29/27 | Tue 2/2/27 |



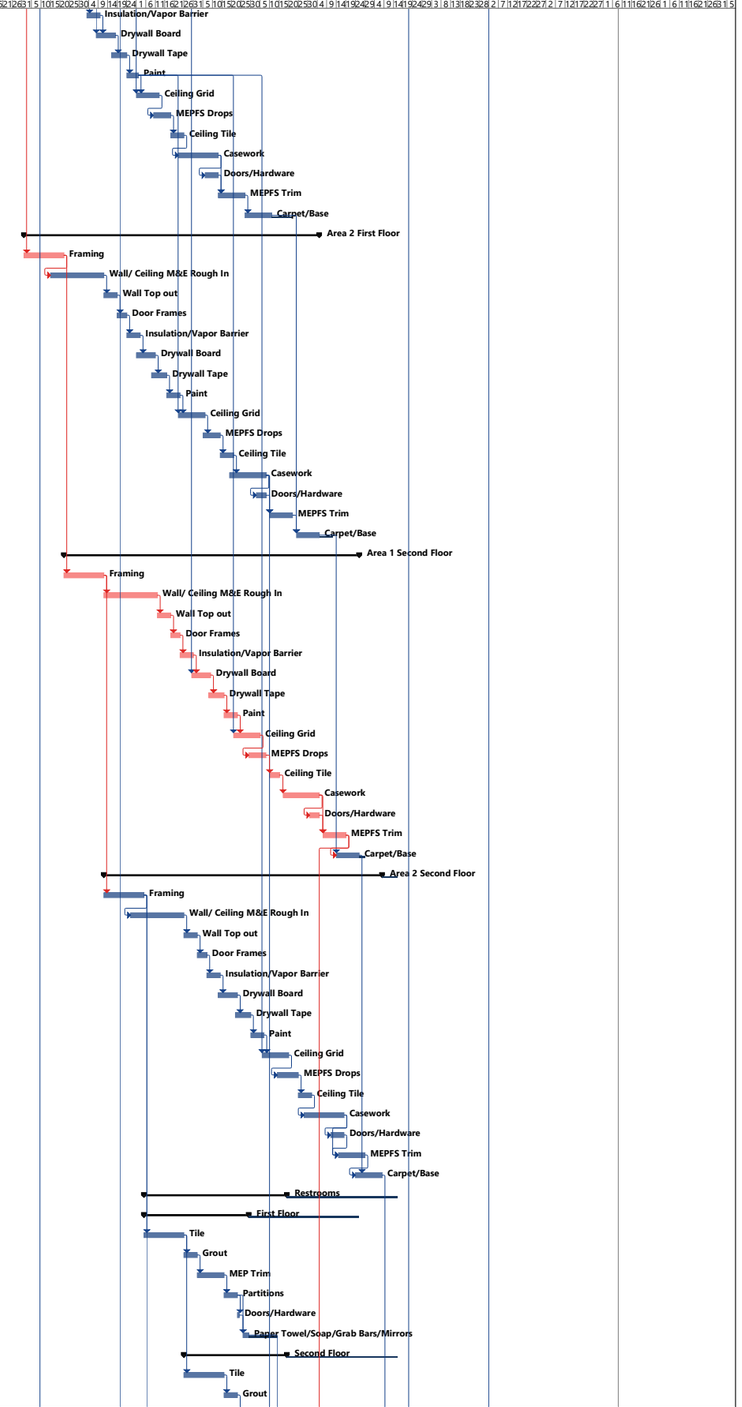

Project: Banks HS Project Sched
Date: Wed 4/29/26

Task · Split · Milestone · Summary · Project Summary · Inactive Task · Inactive Milestone · Inactive Summary · Manual Task · Duration-only · Manual Summary Rollup · Manual Summary · Start-only · Finish-only · External Tasks · External Milestone · Deadline · Critical · Critical Split · Progress · Manual Progress · Slack

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BANKS HIGH SCHOOL MASTER SCHEDULE
04-27-26

| ID | Task Name | Duration | Start | Finish |
|---|---|---|---|---|
| 372 | Insulation/Vapor Barrier | 5 days | Wed 2/3/27 | Tue 2/9/27 |
| 373 | Drywall Board | 8 days | Mon 2/8/27 | Wed 2/17/27 |
| 374 | Drywall Tape | 6 days | Tue 2/16/27 | Tue 2/23/27 |
| 375 | Paint | 4 days | Wed 2/24/27 | Mon 3/1/27 |
| 376 | Ceiling Grid | 10 days | Mon 3/1/27 | Fri 3/12/27 |
| 377 | MEPFS Drops | 7 days | Wed 3/10/27 | Thu 3/18/27 |
| 378 | Ceiling Tile | 5 days | Fri 3/19/27 | Thu 3/25/27 |
| 379 | Casework | 15 days | Tue 3/23/27 | Mon 4/12/27 |
| 380 | Doors/Hardware | 5 days | Tue 4/6/27 | Mon 4/12/27 |
| 381 | MEPFS Trim | 10 days | Tue 4/13/27 | Mon 4/26/27 |
| 382 | Carpet/Base | 10 days | Tue 4/27/27 | Mon 5/10/27 |
| 383 | **Area 2 First Floor** | **111 days** | **Fri 1/1/27** | **Fri 6/4/27** |
| 384 | Framing | 15 days | Fri 1/1/27 | Thu 1/21/27 |
| 385 | Wall/ Ceiling M&E Rough In | 20 days | Fri 1/15/27 | Thu 2/11/27 |
| 386 | Wall Top out | 5 days | Fri 2/12/27 | Thu 2/18/27 |
| 387 | Door Frames | 3 days | Fri 2/19/27 | Tue 2/23/27 |
| 388 | Insulation/Vapor Barrier | 5 days | Wed 2/24/27 | Tue 3/2/27 |
| 389 | Drywall Board | 8 days | Mon 3/1/27 | Wed 3/10/27 |
| 390 | Drywall Tape | 6 days | Tue 3/9/27 | Tue 3/16/27 |
| 391 | Paint | 5 days | Wed 3/17/27 | Tue 3/23/27 |
| 392 | Ceiling Grid | 10 days | Tue 3/23/27 | Mon 4/5/27 |
| 393 | MEPFS Drops | 7 days | Mon 4/5/27 | Tue 4/13/27 |
| 394 | Ceiling Tile | 5 days | Wed 4/14/27 | Tue 4/20/27 |
| 395 | Casework | 15 days | Mon 4/19/27 | Fri 5/7/27 |
| 396 | Doors/Hardware | 5 days | Mon 5/3/27 | Fri 5/7/27 |
| 397 | MEPFS Trim | 10 days | Mon 5/10/27 | Fri 5/21/27 |
| 398 | Carpet/Base | 10 days | Mon 5/24/27 | Fri 6/4/27 |
| 399 | **Area 1 Second Floor** | **111 days** | **Fri 1/22/27** | **Fri 6/25/27** |
| 400 | Framing | 15 days | Fri 1/22/27 | Thu 2/11/27 |
| 401 | Wall/ Ceiling M&E Rough In | 20 days | Fri 2/12/27 | Thu 3/11/27 |
| 402 | Wall Top out | 5 days | Fri 3/12/27 | Thu 3/18/27 |
| 403 | Door Frames | 3 days | Fri 3/19/27 | Tue 3/23/27 |
| 404 | Insulation/Vapor Barrier | 5 days | Wed 3/24/27 | Tue 3/30/27 |
| 405 | Drywall Board | 8 days | Tue 3/30/27 | Thu 4/8/27 |
| 406 | Drywall Tape | 6 days | Thu 4/8/27 | Thu 4/15/27 |
| 407 | Paint | 5 days | Fri 4/16/27 | Thu 4/22/27 |
| 408 | Ceiling Grid | 10 days | Wed 4/21/27 | Tue 5/4/27 |
| 409 | MEPFS Drops | 7 days | Thu 4/29/27 | Fri 5/7/27 |
| 410 | Ceiling Tile | 5 days | Mon 5/10/27 | Fri 5/14/27 |
| 411 | Casework | 15 days | Mon 5/17/27 | Fri 6/4/27 |
| 412 | Doors/Hardware | 5 days | Mon 5/31/27 | Fri 6/4/27 |
| 413 | MEPFS Trim | 10 days | Mon 6/7/27 | Fri 6/18/27 |
| 414 | Carpet/Base | 10 days | Mon 6/14/27 | Fri 6/25/27 |
| 415 | **Area 2 Second Floor** | **104 days** | **Fri 2/12/27** | **Wed 7/7/27** |
| 416 | Framing | 15 days | Fri 2/12/27 | Thu 3/4/27 |
| 417 | Wall/ Ceiling M&E Rough In | 20 days | Fri 2/26/27 | Thu 3/25/27 |
| 418 | Wall Top out | 5 days | Fri 3/26/27 | Thu 4/1/27 |
| 419 | Door Frames | 3 days | Fri 4/2/27 | Tue 4/6/27 |
| 420 | Insulation/Vapor Barrier | 5 days | Wed 4/7/27 | Tue 4/13/27 |
| 421 | Drywall Board | 8 days | Tue 4/13/27 | Thu 4/22/27 |
| 422 | Drywall Tape | 6 days | Thu 4/22/27 | Thu 4/29/27 |
| 423 | Paint | 5 days | Fri 4/30/27 | Thu 5/6/27 |
| 424 | Ceiling Grid | 10 days | Thu 5/6/27 | Wed 5/19/27 |
| 425 | MEPFS Drops | 7 days | Fri 5/14/27 | Mon 5/24/27 |
| 426 | Ceiling Tile | 5 days | Tue 5/25/27 | Mon 5/31/27 |
| 427 | Casework | 15 days | Fri 5/28/27 | Thu 6/17/27 |
| 428 | Doors/Hardware | 5 days | Fri 6/11/27 | Thu 6/17/27 |
| 429 | MEPFS Trim | 10 days | Tue 6/15/27 | Mon 6/28/27 |
| 430 | Carpet/Base | 10 days | Thu 6/24/27 | Wed 7/7/27 |
| 431 | **Restrooms** | **53 days** | **Fri 3/5/27** | **Tue 5/18/27** |
| 432 | **First Floor** | **39 days** | **Fri 3/5/27** | **Wed 4/28/27** |
| 433 | Tile | 15 days | Fri 3/5/27 | Thu 3/25/27 |
| 434 | Grout | 5 days | Fri 3/26/27 | Thu 4/1/27 |
| 435 | MEP Trim | 10 days | Fri 4/2/27 | Thu 4/15/27 |
| 436 | Partitions | 5 days | Fri 4/16/27 | Thu 4/22/27 |
| 437 | Doors/Hardware | 1 day | Fri 4/23/27 | Fri 4/23/27 |
| 438 | Paper Towel/Soap/Grab Bars/Mirrors | 3 days | Mon 4/26/27 | Wed 4/28/27 |
| 439 | **Second Floor** | **38 days** | **Fri 3/26/27** | **Tue 5/18/27** |
| 440 | Tile | 15 days | Fri 3/26/27 | Thu 4/15/27 |
| 441 | Grout | 5 days | Fri 4/16/27 | Thu 4/22/27 |

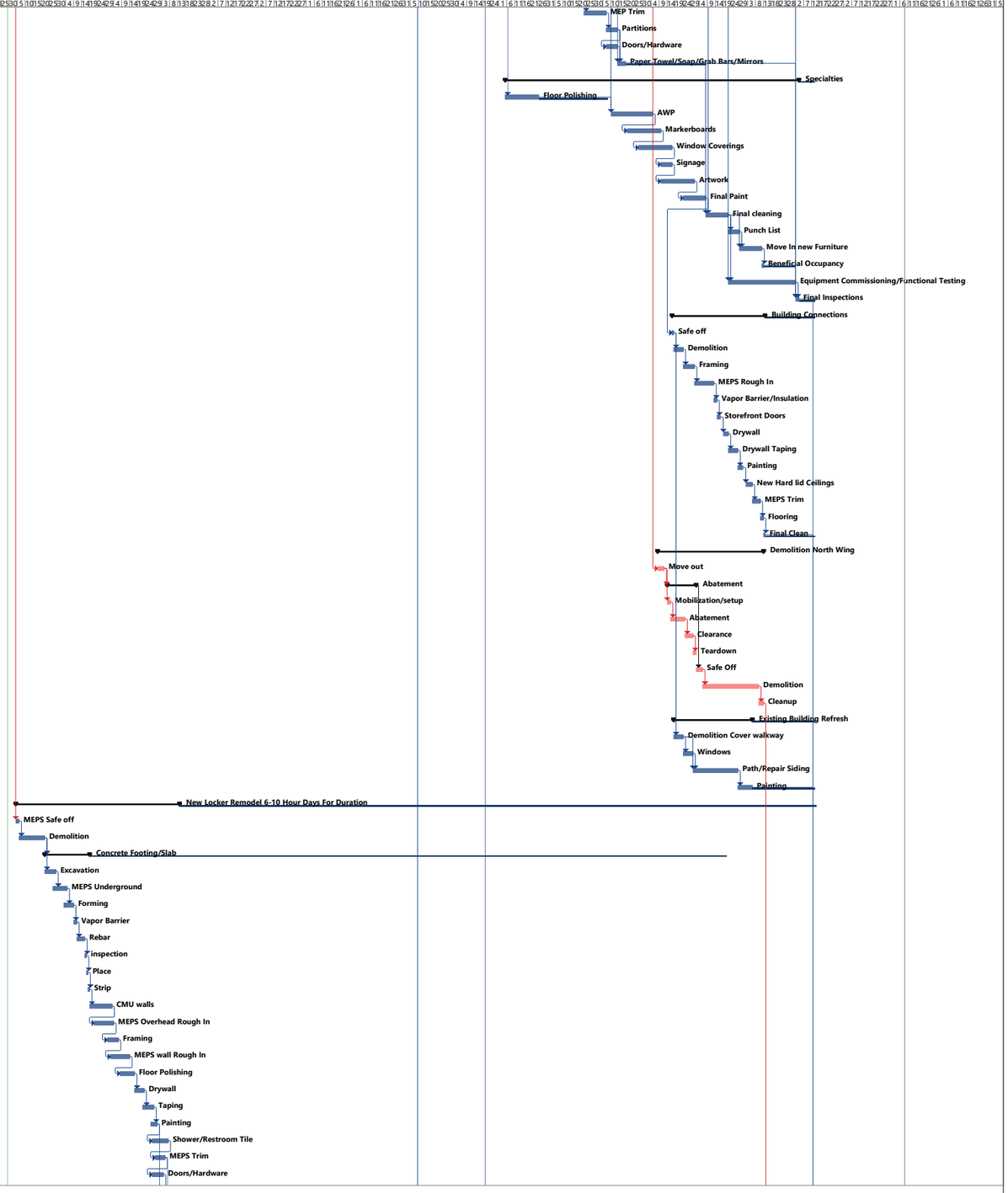



Project: Banks HS Project Sched
Date: Wed 4/29/26

Task · Split · Milestone · Summary · Project Summary · Inactive Task · Inactive Milestone · Inactive Summary · Manual Task · Duration-only · Manual Summary Rollup · Manual Summary · Start-only · Finish-only · External Tasks · External Milestone · Deadline · Critical · Critical Split · Progress · Manual Progress · Slack

BANKS HIGH SCHOOL MASTER SCHEDULE
04-27-26

| ID | Task Name | Duration | Start | Finish |
|---|---|---|---|---|
| 442 | MEP Trim | 10 days | Fri 4/23/27 | Thu 5/6/27 |
| 443 | Partitions | 5 days | Fri 5/7/27 | Thu 5/13/27 |
| 444 | Doors/Hardware | 5 days | Fri 5/7/27 | Thu 5/13/27 |
| 445 | Paper Towel/Soap/Grab Bars/Mirrors | 3 days | Fri 5/14/27 | Tue 5/18/27 |
| 446 | **Specialties** | **131 days** | **Fri 3/5/27** | **Fri 9/3/27** |
| 447 | Floor Polishing | 15 days | Fri 3/5/27 | Thu 3/25/27 |
| 448 | AWP | 20 days | Mon 5/10/27 | Fri 6/4/27 |
| 449 | Markerboards | 15 days | Thu 5/20/27 | Wed 6/9/27 |
| 450 | Window Coverings | 15 days | Thu 5/27/27 | Wed 6/16/27 |
| 451 | Signage | 5 days | Thu 6/10/27 | Wed 6/16/27 |
| 452 | Artwork | 15 days | Thu 6/10/27 | Wed 6/30/27 |
| 453 | Final Paint | 10 days | Thu 6/24/27 | Wed 7/7/27 |
| 454 | Final cleaning | 10 days | Thu 7/8/27 | Wed 7/21/27 |
| 455 | Punch List | 5 days | Thu 7/22/27 | Wed 7/28/27 |
| 456 | Move In new Furniture | 10 days | Thu 7/29/27 | Wed 8/11/27 |
| 457 | Beneficial Occupancy | 1 day | Thu 8/12/27 | Thu 8/12/27 |
| 458 | Equipment Commissioning/Functional Testing | 30 days | Thu 7/22/27 | Wed 9/1/27 |
| 459 | Final Inspections | 2 days | Thu 9/2/27 | Fri 9/3/27 |
| 460 | **Building Connections** | **42 days** | **Thu 6/17/27** | **Fri 8/13/27** |
| 461 | Safe off | 1 day | Thu 6/17/27 | Thu 6/17/27 |
| 462 | Demolition | 4 days | Fri 6/18/27 | Wed 6/23/27 |
| 463 | Framing | 5 days | Thu 6/24/27 | Wed 6/30/27 |
| 464 | MEPS Rough In | 8 days | Thu 7/1/27 | Mon 7/12/27 |
| 465 | Vapor Barrier/Insulation | 2 days | Tue 7/13/27 | Wed 7/14/27 |
| 466 | Storefront Doors | 2 days | Thu 7/15/27 | Fri 7/16/27 |
| 467 | Drywall | 3 days | Mon 7/19/27 | Wed 7/21/27 |
| 468 | Drywall Taping | 4 days | Thu 7/22/27 | Tue 7/27/27 |
| 469 | Painting | 3 days | Wed 7/28/27 | Fri 7/30/27 |
| 470 | New Hard lid Ceilings | 4 days | Mon 8/2/27 | Thu 8/5/27 |
| 471 | MEPS Trim | 3 days | Fri 8/6/27 | Tue 8/10/27 |
| 472 | Flooring | 2 days | Wed 8/11/27 | Thu 8/12/27 |
| 473 | Final Clean | 1 day | Fri 8/13/27 | Fri 8/13/27 |
| 474 | **Demolition North Wing** | **48 days** | **Tue 6/8/27** | **Thu 8/12/27** |
| 475 | Move out | 4 days | Tue 6/8/27 | Fri 6/11/27 |
| 476 | **Abatement** | **14 days** | **Mon 6/14/27** | **Thu 7/1/27** |
| 477 | Mobilization/setup | 2 days | Mon 6/14/27 | Tue 6/15/27 |
| 478 | Abatement | 7 days | Wed 6/16/27 | Thu 6/24/27 |
| 479 | Clearance | 3 days | Fri 6/25/27 | Tue 6/29/27 |
| 480 | Teardown | 2 days | Wed 6/30/27 | Thu 7/1/27 |
| 481 | Safe Off | 2 days | Fri 7/2/27 | Mon 7/5/27 |
| 482 | Demolition | 25 days | Tue 7/6/27 | Mon 8/9/27 |
| 483 | Cleanup | 3 days | Tue 8/10/27 | Thu 8/12/27 |
| 484 | **Existing Building Refresh** | **35 days** | **Fri 6/18/27** | **Thu 8/5/27** |
| 485 | Demolition Cover walkway | 4 days | Fri 6/18/27 | Wed 6/23/27 |
| 486 | Windows | 4 days | Thu 6/24/27 | Tue 6/29/27 |
| 487 | Path/Repair Siding | 20 days | Wed 6/30/27 | Tue 7/27/27 |
| 488 | Painting | 7 days | Wed 7/28/27 | Thu 8/5/27 |
| 489 | **New Locker Remodel 6-10 Hour Days For Durat** | **74 days** | **Mon 5/4/26** | **Thu 8/13/26** |
| 490 | MEPS Safe off | 2 days | Mon 5/4/26 | Tue 5/5/26 |
| 491 | Demolition | 12 days | Wed 5/6/26 | Thu 5/21/26 |
| 492 | **Concrete Footing/Slab** | **20 days** | **Fri 5/22/26** | **Thu 6/18/26** |
| 493 | Excavation | 5 days | Fri 5/22/26 | Thu 5/28/26 |
| 494 | MEPS Underground | 7 days | Wed 5/27/26 | Thu 6/4/26 |
| 495 | Forming | 4 days | Wed 6/3/26 | Mon 6/8/26 |
| 496 | Vapor Barrier | 2 days | Tue 6/9/26 | Wed 6/10/26 |
| 497 | Rebar | 3 days | Thu 6/11/26 | Mon 6/15/26 |
| 498 | inspection | 1 day | Tue 6/16/26 | Tue 6/16/26 |
| 499 | Place | 1 day | Wed 6/17/26 | Wed 6/17/26 |
| 500 | Strip | 1 day | Thu 6/18/26 | Thu 6/18/26 |
| 501 | CMU walls | 10 days | Fri 6/19/26 | Thu 7/2/26 |
| 502 | MEPS Overhead Rough In | 10 days | Mon 6/22/26 | Fri 7/3/26 |
| 503 | Framing | 5 days | Tue 6/30/26 | Mon 7/6/26 |
| 504 | MEPS wall Rough In | 8 days | Thu 7/2/26 | Mon 7/13/26 |
| 505 | Floor Polishing | 7 days | Wed 7/8/26 | Thu 7/16/26 |
| 506 | Drywall | 4 days | Fri 7/17/26 | Wed 7/22/26 |
| 507 | Taping | 5 days | Wed 7/22/26 | Tue 7/28/26 |
| 508 | Painting | 4 days | Mon 7/27/26 | Thu 7/30/26 |
| 509 | Shower/Restroom Tile | 8 days | Tue 7/28/26 | Thu 8/6/26 |
| 510 | MEPS Trim | 4 days | Thu 7/30/26 | Tue 8/4/26 |
| 511 | Doors/Hardware | 5 days | Tue 7/28/26 | Mon 8/3/26 |



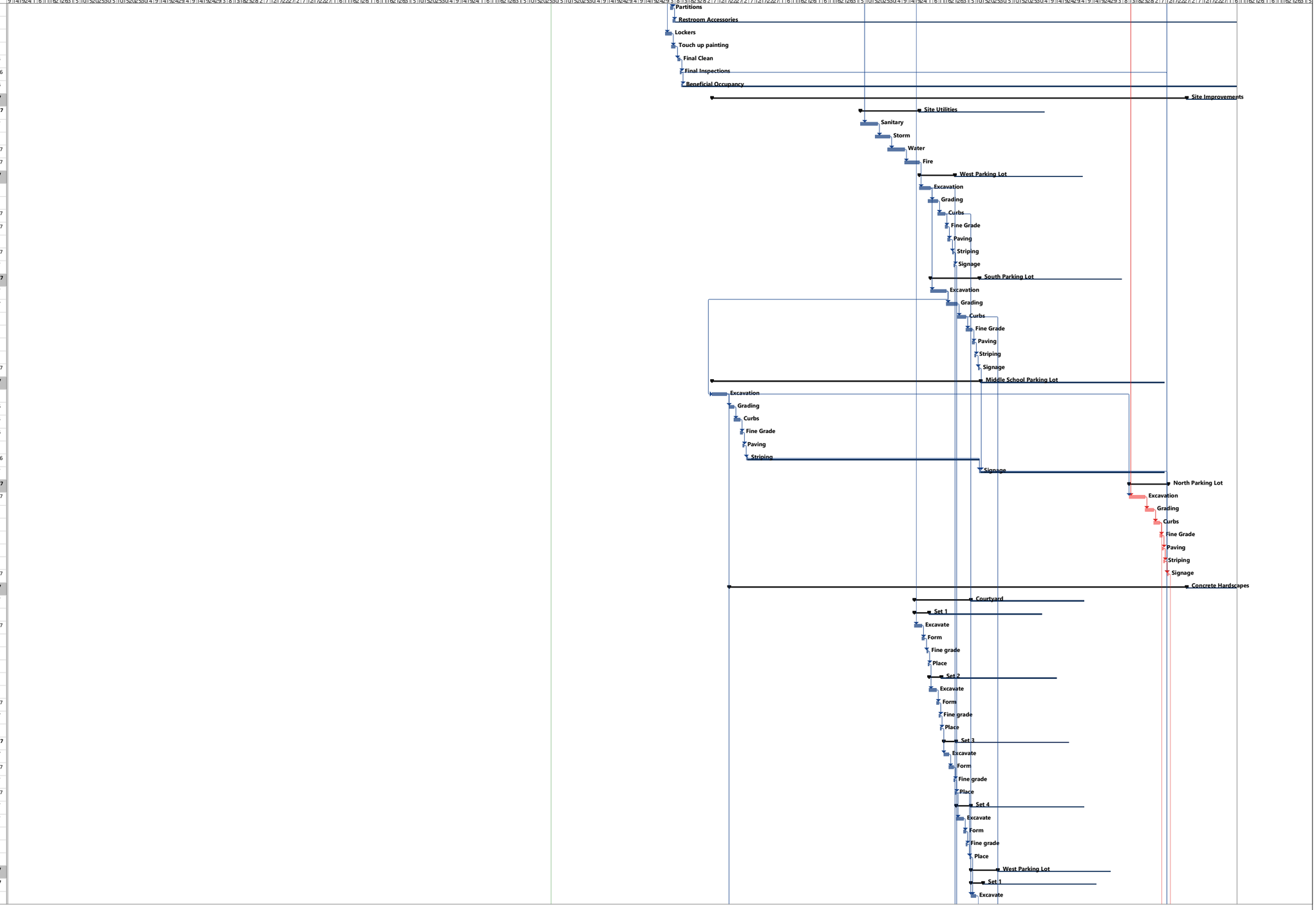

Project: Banks HS Project Sched
Date: Wed 4/29/26

Task · Split · Milestone · Summary · Project Summary · Inactive Task · Inactive Milestone · Inactive Summary · Manual Task · Duration-only · Manual Summary Rollup · Manual Summary · Start-only · Finish-only · External Tasks · External Milestone · Deadline · Critical · Critical Split · Progress · Manual Progress · Slack

Docusign Envelope ID: 428818B6-BD7F-476D-BA14-2D6FD66A9101

BANKS HIGH SCHOOL MASTER SCHEDULE
04-27-26

| ID | Task Name | Duration | Start | Finish |
|---|---|---|---|---|
| 512 | Partitions | 2 days | Tue 8/4/26 | Wed 8/5/26 |
| 513 | Restroom Accessories | 2 days | Thu 8/6/26 | Fri 8/7/26 |
| 514 | Lockers | 3 days | Fri 7/31/26 | Tue 8/4/26 |
| 515 | Touch up painting | 3 days | Wed 8/5/26 | Fri 8/7/26 |
| 516 | Final Clean | 2 days | Mon 8/10/26 | Tue 8/11/26 |
| 517 | Final Inspections | 1 day | Wed 8/12/26 | Wed 8/12/26 |
| 518 | Beneficial Occupancy | 1 day | Thu 8/13/26 | Thu 8/13/26 |
| 519 | **Site Improvements** | **277 days** | **Mon 9/7/26** | **Tue 9/28/27** |
| 520 | **Site Utilities** | **34 days** | **Wed 1/6/27** | **Mon 2/22/27** |
| 521 | Sanitary | 10 days | Wed 1/6/27 | Tue 1/19/27 |
| 522 | Storm | 10 days | Mon 1/18/27 | Fri 1/29/27 |
| 523 | Water | 10 days | Thu 1/28/27 | Wed 2/10/27 |
| 524 | Fire | 8 days | Thu 2/11/27 | Mon 2/22/27 |
| 525 | **West Parking Lot** | **21 days** | **Tue 2/23/27** | **Tue 3/23/27** |
| 526 | Excavation | 7 days | Tue 2/23/27 | Wed 3/3/27 |
| 527 | Grading | 6 days | Tue 3/2/27 | Tue 3/9/27 |
| 528 | Curbs | 4 days | Wed 3/10/27 | Mon 3/15/27 |
| 529 | Fine Grade | 2 days | Tue 3/16/27 | Wed 3/17/27 |
| 530 | Paving | 2 days | Thu 3/18/27 | Fri 3/19/27 |
| 531 | Striping | 1 day | Mon 3/22/27 | Mon 3/22/27 |
| 532 | Signage | 1 day | Tue 3/23/27 | Tue 3/23/27 |
| 533 | **South Parking Lot** | **28 days** | **Thu 3/4/27** | **Mon 4/12/27** |
| 534 | Excavation | 9 days | Thu 3/4/27 | Tue 3/16/27 |
| 535 | Grading | 7 days | Wed 3/17/27 | Thu 3/25/27 |
| 536 | Curbs | 5 days | Fri 3/26/27 | Thu 4/1/27 |
| 537 | Fine Grade | 3 days | Fri 4/2/27 | Tue 4/6/27 |
| 538 | Paving | 2 days | Wed 4/7/27 | Thu 4/8/27 |
| 539 | Striping | 1 day | Fri 4/9/27 | Fri 4/9/27 |
| 540 | Signage | 1 day | Mon 4/12/27 | Mon 4/12/27 |
| 541 | **Middle School Parking Lot** | **157 days** | **Mon 9/7/26** | **Tue 4/13/27** |
| 542 | Excavation | 10 days | Mon 9/7/26 | Fri 9/18/26 |
| 543 | Grading | 4 days | Mon 9/21/26 | Thu 9/24/26 |
| 544 | Curbs | 3 days | Fri 9/25/26 | Tue 9/29/26 |
| 545 | Fine Grade | 2 days | Wed 9/30/26 | Thu 10/1/26 |
| 546 | Paving | 1 day | Fri 10/2/26 | Fri 10/2/26 |
| 547 | Striping | 1 day | Mon 10/5/26 | Mon 10/5/26 |
| 548 | Signage | 1 day | Tue 4/13/27 | Tue 4/13/27 |
| 549 | **North Parking Lot** | **22 days** | **Fri 8/13/27** | **Mon 9/13/27** |
| 550 | Excavation | 9 days | Fri 8/13/27 | Wed 8/25/27 |
| 551 | Grading | 5 days | Thu 8/26/27 | Wed 9/1/27 |
| 552 | Curbs | 3 days | Thu 9/2/27 | Mon 9/6/27 |
| 553 | Fine Grade | 2 days | Tue 9/7/27 | Wed 9/8/27 |
| 554 | Paving | 1 day | Thu 9/9/27 | Thu 9/9/27 |
| 555 | Striping | 1 day | Fri 9/10/27 | Fri 9/10/27 |
| 556 | Signage | 1 day | Mon 9/13/27 | Mon 9/13/27 |
| 557 | **Concrete Hardscapes** | **267 days** | **Mon 9/21/26** | **Tue 9/28/27** |
| 558 | **Courtyard** | **32 days** | **Fri 2/19/27** | **Mon 4/5/27** |
| 559 | **Set 1** | **8 days** | **Fri 2/19/27** | **Tue 3/2/27** |
| 560 | Excavate | 4 days | Fri 2/19/27 | Wed 2/24/27 |
| 561 | Form | 2 days | Thu 2/25/27 | Fri 2/26/27 |
| 562 | Fine grade | 1 day | Mon 3/1/27 | Mon 3/1/27 |
| 563 | Place | 1 day | Tue 3/2/27 | Tue 3/2/27 |
| 564 | **Set 2** | **8 days** | **Wed 3/3/27** | **Fri 3/12/27** |
| 565 | Excavate | 4 days | Wed 3/3/27 | Mon 3/8/27 |
| 566 | Form | 2 days | Tue 3/9/27 | Wed 3/10/27 |
| 567 | Fine grade | 1 day | Thu 3/11/27 | Thu 3/11/27 |
| 568 | Place | 1 day | Fri 3/12/27 | Fri 3/12/27 |
| 569 | **Set 3** | **8 days** | **Mon 3/15/27** | **Wed 3/24/27** |
| 570 | Excavate | 4 days | Mon 3/15/27 | Thu 3/18/27 |
| 571 | Form | 2 days | Fri 3/19/27 | Mon 3/22/27 |
| 572 | Fine grade | 1 day | Tue 3/23/27 | Tue 3/23/27 |
| 573 | Place | 1 day | Wed 3/24/27 | Wed 3/24/27 |
| 574 | **Set 4** | **8 days** | **Thu 3/25/27** | **Mon 4/5/27** |
| 575 | Excavate | 4 days | Thu 3/25/27 | Tue 3/30/27 |
| 576 | Form | 2 days | Wed 3/31/27 | Thu 4/1/27 |
| 577 | Fine grade | 1 day | Fri 4/2/27 | Fri 4/2/27 |
| 578 | Place | 1 day | Mon 4/5/27 | Mon 4/5/27 |
| 579 | **West Parking Lot** | **16 days** | **Tue 4/6/27** | **Tue 4/27/27** |
| 580 | **Set 1** | **8 days** | **Tue 4/6/27** | **Thu 4/15/27** |
| 581 | Excavate | 4 days | Tue 4/6/27 | Fri 4/9/27 |



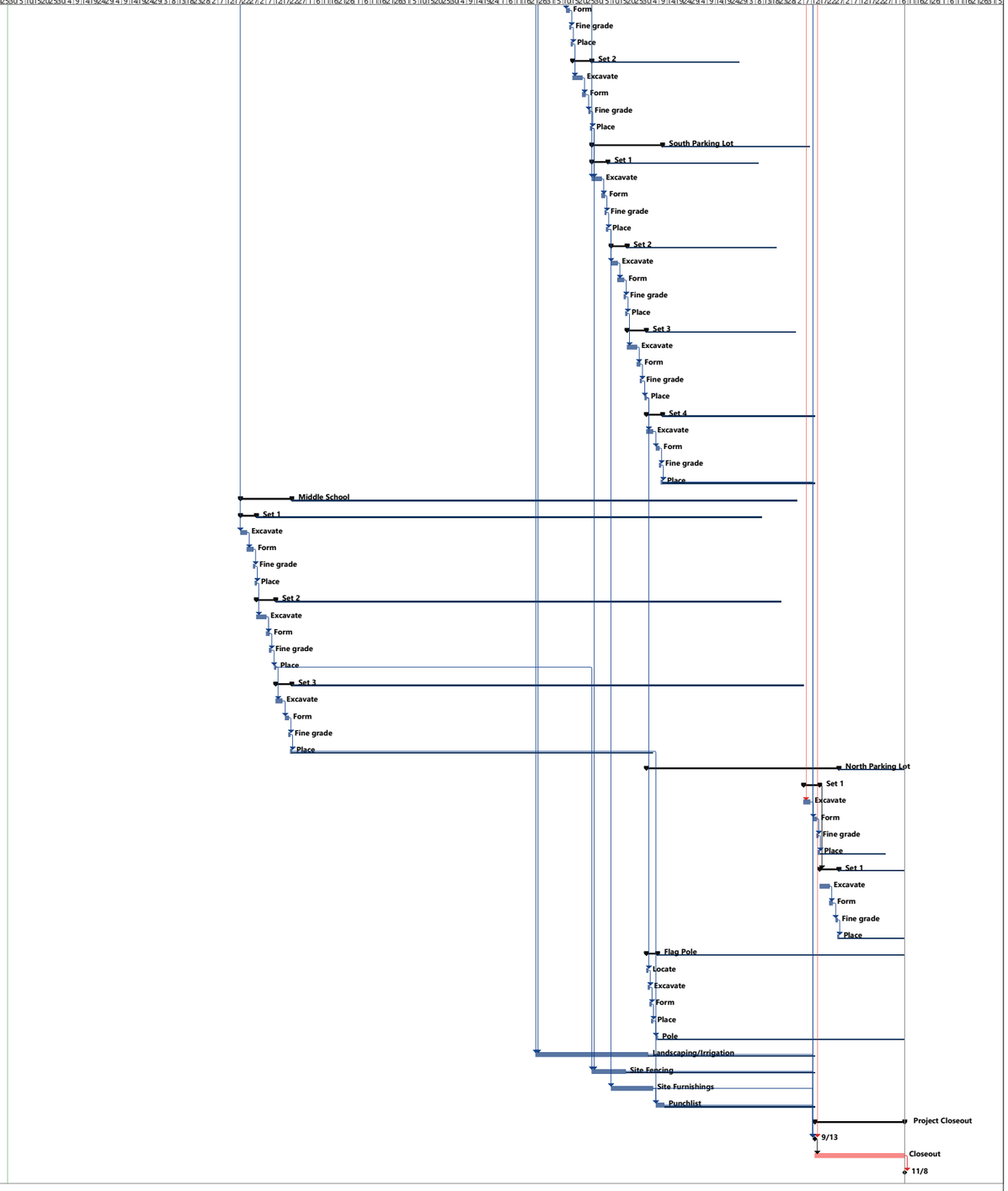

Project: Banks HS Project Sched
Date: Wed 4/29/26

Task, Split, Milestone, Summary, Project Summary, Inactive Task, Inactive Milestone, Inactive Summary, Manual Task, Duration-only, Manual Summary Rollup, Manual Summary, Start-only, Finish-only, External Tasks, External Milestone, Deadline, Critical, Critical Split, Progress, Manual Progress, Slack

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BANKS HIGH SCHOOL MASTER SCHEDULE
04-27-26

| ID | Task Name | Duration | Start | Finish |
|---|---|---|---|---|
| 582 | Form | 2 days | Mon 4/12/27 | Tue 4/13/27 |
| 583 | Fine grade | 1 day | Wed 4/14/27 | Wed 4/14/27 |
| 584 | Place | 1 day | Thu 4/15/27 | Thu 4/15/27 |
| 585 | **Set 2** | **8 days** | **Fri 4/16/27** | **Tue 4/27/27** |
| 586 | Excavate | 4 days | Fri 4/16/27 | Wed 4/21/27 |
| 587 | Form | 2 days | Thu 4/22/27 | Fri 4/23/27 |
| 588 | Fine grade | 1 day | Mon 4/26/27 | Mon 4/26/27 |
| 589 | Place | 1 day | Tue 4/27/27 | Tue 4/27/27 |
| 590 | **South Parking Lot** | **32 days** | **Wed 4/28/27** | **Thu 6/10/27** |
| 591 | **Set 1** | **8 days** | **Wed 4/28/27** | **Fri 5/7/27** |
| 592 | Excavate | 4 days | Wed 4/28/27 | Mon 5/3/27 |
| 593 | Form | 2 days | Tue 5/4/27 | Wed 5/5/27 |
| 594 | Fine grade | 1 day | Thu 5/6/27 | Thu 5/6/27 |
| 595 | Place | 1 day | Fri 5/7/27 | Fri 5/7/27 |
| 596 | **Set 2** | **8 days** | **Mon 5/10/27** | **Wed 5/19/27** |
| 597 | Excavate | 4 days | Mon 5/10/27 | Thu 5/13/27 |
| 598 | Form | 2 days | Fri 5/14/27 | Mon 5/17/27 |
| 599 | Fine grade | 1 day | Tue 5/18/27 | Tue 5/18/27 |
| 600 | Place | 1 day | Wed 5/19/27 | Wed 5/19/27 |
| 601 | **Set 3** | **8 days** | **Thu 5/20/27** | **Mon 5/31/27** |
| 602 | Excavate | 4 days | Thu 5/20/27 | Tue 5/25/27 |
| 603 | Form | 2 days | Wed 5/26/27 | Thu 5/27/27 |
| 604 | Fine grade | 1 day | Fri 5/28/27 | Fri 5/28/27 |
| 605 | Place | 1 day | Mon 5/31/27 | Mon 5/31/27 |
| 606 | **Set 4** | **8 days** | **Tue 6/1/27** | **Thu 6/10/27** |
| 607 | Excavate | 4 days | Tue 6/1/27 | Fri 6/4/27 |
| 608 | Form | 2 days | Mon 6/7/27 | Tue 6/8/27 |
| 609 | Fine grade | 1 day | Wed 6/9/27 | Wed 6/9/27 |
| 610 | Place | 1 day | Thu 6/10/27 | Thu 6/10/27 |
| 611 | **Middle School** | **24 days** | **Mon 9/21/26** | **Thu 10/22/26** |
| 612 | **Set 1** | **8 days** | **Mon 9/21/26** | **Wed 9/30/26** |
| 613 | Excavate | 4 days | Mon 9/21/26 | Thu 9/24/26 |
| 614 | Form | 2 days | Fri 9/25/26 | Mon 9/28/26 |
| 615 | Fine grade | 1 day | Tue 9/29/26 | Tue 9/29/26 |
| 616 | Place | 1 day | Wed 9/30/26 | Wed 9/30/26 |
| 617 | **Set 2** | **8 days** | **Thu 10/1/26** | **Mon 10/12/26** |
| 618 | Excavate | 4 days | Thu 10/1/26 | Tue 10/6/26 |
| 619 | Form | 2 days | Wed 10/7/26 | Thu 10/8/26 |
| 620 | Fine grade | 1 day | Fri 10/9/26 | Fri 10/9/26 |
| 621 | Place | 1 day | Mon 10/12/26 | Mon 10/12/26 |
| 622 | **Set 3** | **8 days** | **Tue 10/13/26** | **Thu 10/22/26** |
| 623 | Excavate | 4 days | Tue 10/13/26 | Fri 10/16/26 |
| 624 | Form | 2 days | Mon 10/19/26 | Tue 10/20/26 |
| 625 | Fine grade | 1 day | Wed 10/21/26 | Wed 10/21/26 |
| 626 | Place | 1 day | Thu 10/22/26 | Thu 10/22/26 |
| 627 | **North Parking Lot** | **86 days** | **Tue 6/1/27** | **Tue 9/28/27** |
| 628 | **Set 1** | **8 days** | **Tue 9/7/27** | **Thu 9/16/27** |
| 629 | Excavate | 4 days | Tue 9/7/27 | Fri 9/10/27 |
| 630 | Form | 2 days | Mon 9/13/27 | Tue 9/14/27 |
| 631 | Fine grade | 1 day | Wed 9/15/27 | Wed 9/15/27 |
| 632 | Place | 1 day | Thu 9/16/27 | Thu 9/16/27 |
| 633 | **Set 1** | **8 days** | **Fri 9/17/27** | **Tue 9/28/27** |
| 634 | Excavate | 4 days | Fri 9/17/27 | Wed 9/22/27 |
| 635 | Form | 2 days | Thu 9/23/27 | Fri 9/24/27 |
| 636 | Fine grade | 1 day | Mon 9/27/27 | Mon 9/27/27 |
| 637 | Place | 1 day | Tue 9/28/27 | Tue 9/28/27 |
| 638 | **Flag Pole** | **5 days** | **Tue 6/1/27** | **Mon 6/7/27** |
| 639 | Locate | 1 day | Tue 6/1/27 | Tue 6/1/27 |
| 640 | Excavate | 1 day | Wed 6/2/27 | Wed 6/2/27 |
| 641 | Form | 1 day | Thu 6/3/27 | Thu 6/3/27 |
| 642 | Place | 1 day | Fri 6/4/27 | Fri 6/4/27 |
| 643 | Pole | 1 day | Mon 6/7/27 | Mon 6/7/27 |
| 644 | Landscaping/Irrigation | 50 days | Wed 3/24/27 | Tue 6/1/27 |
| 645 | Site Fencing | 15 days | Wed 4/28/27 | Tue 5/18/27 |
| 646 | Site Furnishings | 20 days | Mon 5/10/27 | Fri 6/4/27 |
| 647 | Punchlist | 5 days | Mon 6/7/27 | Fri 6/11/27 |
| 648 | **Project Closeout** | **40 days** | **Mon 9/13/27** | **Mon 11/8/27** |
| 649 | Substantial Completion | 0 days | Mon 9/13/27 | Mon 9/13/27 |
| 650 | Closeout | 40 days | Tue 9/14/27 | Mon 11/8/27 |
| 651 | Final Completion | 0 days | Mon 11/8/27 | Mon 11/8/27 |



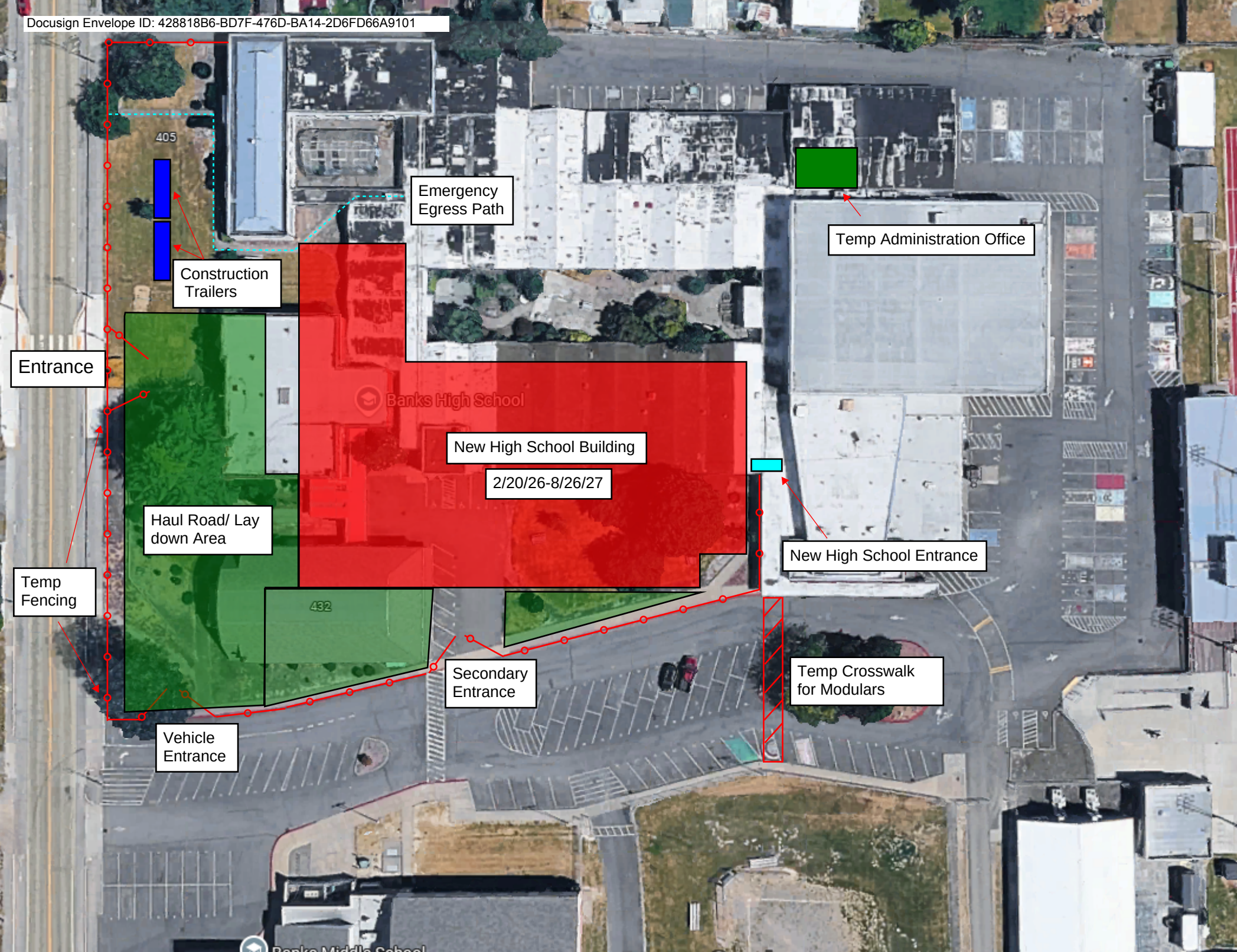

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# 4. LOGISTICS

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# 5. ALTERNATES

Docusign Envelope ID: 428818B6-BD7F-476D-BA14-2D6FD66A9101

**Banks School District**
**Banks High School: Sitework**
GMP Estimate

# Alternates -Potential POST GMP ADDs

***Costs below are Rough Order of Magnitutudes (ROM)***
***Includes Markups***
*(Not Included in Estimate )*

| ALTERNATE No. | DESCRIPTION | VALUE |
|---|---|---|
| 1 | Additional Hallway Reno Scope (lights/ceilings/FRL) | $ 96,041.00 |
| 2 | Salvage Material for Art Budget Overage | $ 15,000.00 |
| 3 | CTE Covered Walk Way ROM Allowance | $ 240,000.00 |
| 4 | Cast in Place Site Stairs and Rails at CTE | $ 24,129.00 |
| 5 | Change Unit Attached Mech Screening to Aluminum form ABS | $ 33,300.00 |
| 6 | AHU-5 Sound Lined Return Elbow | $ 8,576.00 |
| 7 | AHU-2 Supply Duct Replacement | $ 21,956.00 |
| 8 | History and Graphic Wall | TBD |
| 9 | Seat Walls in Front of District Office | TBD |
| 10 | Add Mechanical Unit Attached Screens to RTU at District Office | TBD |
| | | |
| | | |
| | **Total Alternates** | **$ 439,002.00** |

Docusign Envelope ID: 428818B6-BD7F-476D-BA14-2D6FD66A9101

# 6. ALLOWANCES

Docusign Envelope ID: 428818B6-BD7F-476D-BA14-2D6FD66A9101

**Banks School District**
**Banks High School: Building Addition & Remodel**
GMP Estimate

# Allowances

***Excludes Markups***
*(Included in Cost Estimate)*

| ALLOWANCE No. | DESCRIPTION | VALUE |
|---|---|---|
| 1 | Reclaimed Material for Art/Benches Installation | $ 100,000 |
| 2 | Ceilings/Wall/Floor Pathcing | $ 85,000 |
| 3 | Intumescent Fire Protection at Steel | $ 10,000 |
| 4 | ODOT Curb and Concrete Approach Repair | $ 15,000 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | **Total Allowances** | **$ 210,000** |

Docusign Envelope ID: 428818B6-BD7F-476D-BA14-2D6FD66A9101

**Banks School District**
**Banks High School: Building Addition & Remodel**
GMP Estimate

## VE Allowances

***Excludes Markups & Additional Design Services from BRIC***
*(Included in Cost Estimate)*

| ALLOWANCE No. | DESCRIPTION | VALUE |
|---|---|---|
| 1 | Mutual Materials CMU 4x4x16 Veneer Castle White | $ (39,883) |
| 2 | Omit Locks at Cabinets (Except at Teachers Cabinet 12 Classrooms) | $ (28,000) |
| 3 | Omit Mechanical Screen (District Office) | $ (63,680) |
| 4 | Unit Attached Mechanical Screen with ABS Panels | $ (30,000) |
| 5 | ABS In Lieu Of Cast Iron for DWV Belowground (Addition & Locker) | $ (45,190) |
| 6 | Point Of Use Acid Neutralization Traps | $ 44,770 |
| 7 | Locker Room & Addition: Use Floor Mount Toilets with Back Outlet In Lieu Of Wall Mount. | $ (30,010) |
| 8 | Locker Room: Use Exposed Manual Flush Valves for Water Closets In Lieu Of Concealed Manual Flush Valve. | $ (6,670) |
| 9 | Addition: Use Exposed Manual Flush Valves for Water Closets In Lieu Of Concealed Manual Flush Valve. | $ (19,260) |
| 10 | Locker Room: Use Sioux Chief Floor Drains/Floor Sinks, Roof/Overflow Drains, And Cleanouts In Lieu Of Specified | $ (3,938) |
| 11 | Addition: Use Sioux Chief Floor Drains/Floor Sinks, Roof/Overflow Drains, And Cleanouts In Lieu Of Specified | $ (19,492) |
| 12 | Locker Room: Use Sioux Chief 695-ES01 Electronic Trap Primers In Lieu Of Specified Electronic PPP Models | $ (3,767) |
| 13 | Addition: Use Sioux Chief 695-ES01 Electronic Trap Primers In Lieu Of Specified Electronic PPP Models | $ (6,165) |
| 14 | Addition: Use Individual Wall Mount Lavatory Sinks (To Match L-1 Lavs) With Metering Faucets In Lieu Of Trough Style Lavs at Gang Restrooms | $ (39,550) |
| 15 | Branch Panel Replacement | $ 33,650 |
| 16 | Aluminum Feeders For 100A | $ (31,300) |
| 17 | MC Cable Wiring Method For Branch Circuits | $ (64,620) |
| 18 | Revise Cord Reels | $ (13,400) |
| 19 | Revised Lighting Selections | $ (25,000) |
| 20 | Eliminate All / 200' Of 12"X4" Cable Tray *Utilize J-Hooks Above Ceiling | $ (4,600) |
| 21 | Allow Panelboard and Switchboard SCCR To Be Series Rated | $ (5,500) |
| 22 | Allow Hammond Transformers | $ (20,000) |
| 23 | Reduce A/V Scope in Library (ROM) | $ (14,200) |
| | | |
| | **Total Allowances** | **$ (435,805)** |

Docusign Envelope ID: 428818B6-BD7F-476D-BA14-2D6FD66A9101

# 7. Budget Tracking Log

Docusign Envelope ID: 428818B6-BD7F-476D-BA14-2D6FD66A9101

# BUDGET TRACKING LOG (BTL)
## BANKS HIGH SCHOOL MODERNIZATION
## Permit Construction Documents

**Prepared By: Derrick Dingman**
**Issue Date: 04/22/2026**
**Version 4.0**

| REF | DESCRIPTION | ESTIMATED COST | BSD APPROVAL | BRIC/P&C Recommendations | | | | Wish List | Decision Deadline |
|---|---|---|---|---|---|---|---|---|---|
| **Banks Highschool GMP** | | **$38,214,987** | **Accepted** | **Recommended/ In Design** | **Likely - Needs Further Study** | **Unlikely - Needs Further Study** | **Declined** | **Post GMP ADD** | **Month** |
| 07-04 | Expansion Joint Alternate (use sheet metal on horizontals) | TBD Deduct | | | | TBD Deduct | | | July |
| 09-04 | DTM Paint for Interior Steel painted item. | $ (30,000) | | | | $ (30,000) | | | Nov |
| 22-08 | **Locker Room:** Use centered floor drains for SH-1 showers in lieu of trench drains (4 locations total) | $ (4,426) | | | | $ (4,426) | | | N/A |
| 22-14 | **Addition:** Use combined storm/overflow system in lieu of separate piping systems. Overflow drains would tie into roof drains where piping goes vertically into wall. This is allowed by code and is used quite often in these types of projects. Downspout nozzles would be eliminated. | $ (23,622) | | | | $ (23,622) | | | May |
| 23-02 | Alternate air curtain (non-heated) with electric wall/unit heaters for entry areas | $ (8,000) | | | $ (8,000) | | | | N/A |
| 23-04 | Flex duct for classrooms | TBD Deduct | | | | | TBD Deduct | | May |
| 23-05 | VE Controls in Locker Room (hybrid) | $ (40,000) | | | $ (40,000) | | | | May |
| 23-06 | Support ERV in Ceiling with allthread/strut anchored to beams in lieu of platform assembly. located at 2nd floor Locker Room in weight room | TBD Deduct | | | | | TBD Deduct | | |
| 26-05 | Lighting Selections (revised after comments) | $ (25,000) | | | | $ (10,000) | | | May |
| 26-06 | Reduce site lighting pole lights | $ (16,792) | | | $ (8,396) | $ (8,396) | | | May |
| 28-02 | Utilize Cache Valley Elec. for E- Rate Scope at Admin | $ (7,500) | | | | $ (7,500) | | | |
| 32-03 | C900 PVC for fire line (listed as approved w/ city of Banks) | $ (5,040) | | | $ (5,040) | | | | |
| | **TOTALS** | $ (290,168) | $ - | $ - | $ (61,436) | $ (83,944) | $ (174,082) | $ 368,806 | |

| | |
|---|---|
| **Current Estimate** | **$38,214,987** |
| **Accepted Design Modifications** | **$ -** |
| **Current Estimate including all Accepted Design Modifications** | **$38,214,987** |
| **Target Budget (Including GET)** | **$38,216,850** |
| **Variance from Target Budget** | **($1,863)** |

**SUMMARY OF OSBA POLICY UPDATES - PROPOSED 2.11.26**

BBAA – Individual Board Member's Authority and Responsibilities - Delete
BBAA – Board Member's Authority and Responsibilities - New
BD – Board Meetings, Notices and Communications - New
BD/BDA – Board Meetings - Delete
BDC – Executive Sessions - New
BDC – Executive Sessions - Delete
BDDG – Minutes of Board Meetings - Delete
BDDG – Recordings and Minutes of Board Meetings - New
CBA – Qualifications and Duties of the Superintendent
CBG – Evaluation of the Superintendent

**Summary**

There have been several changes to Oregon Public Meetings laws over the last few years. These include statutes from the Oregon Legislature and rules from the Oregon Government Ethics Commission. In 2026, the Legislature passed House Bill 4177, but it will not go into effect as it was vetoed by the governor. The policies included in this update include language that matches the new laws.

DBEA – Budget Committee

**Summary**

The Oregon Legislature passed House Bill 4066, modifying the requirement requiring a member of the educational equity advisory committee serve on the district's budget committee. The amendment clarifies that this requirement does not apply if no member of the educational equity advisory committee is willing or eligible to serve on the budget committee.

EBB – Integrated Pest Management

Summary

House Bill 2684 (2025) added some new requirements to law for Integrated Pest Management Plan requirements. The first requires posting the Integrated Pest Management Plan and list of low-impact pesticides to the website (can be included in the Healthy and Safe Schools Plan); the second requires a review of a IPM plan every five years to identify updates, if any, and readoption.

EBBA – Student Health Services

**Summary**
Senate Bill 2948 (2025, now in ORS 342.458) added language regarding nurse delegation. This update reflects the new language.

GAA – Personnel Definitions - Delete
**Summary**
GAA – Personnel Definitions * has been reviewed recently and the recommendation is to delete this policy from the board's policy manual, if present. This policy is largely definitions already found in statute under ORS Chapter 342 and/or outlined in an agreement. A recent change to ORS 342.815 includes a modification to the definition of "contract teacher"; the change is reflected in House Bill 2900 (2025) and is effective January 1, 2026. The most noticeable change adds an additional category to the definition of "contract teacher" to include "any teacher who has been regularly employed by a fair dismissal district for two successive years, who has already satisfied the initial three-year probationary term in another Oregon school district, and who has been retained for the next succeeding school year."

GBA – Equal Employment Opportunity
**Summary**
Senate Bill 808 (2025) amended ORS 408.225, 408.230 and 408.235, which discusses issuing preferences to veterans and disabled veterans during a hiring or promotion process, and defined and added state servicemembers and former state servicemembers. These are servicemembers who are current servicemembers of the Oregon National Guard or former servicemembers of the Oregon National Guard, and who meet the new provisions.
As a result, board policy GBA – Equal Employment Opportunity and administrative regulation GBA-AR – Veteran and State Servicemember Preference has been updated to reflect SB 808 and to account for the four different employment preferences now allowed under Oregon law effective January 1, 2026.

GBN/JBA – Sexual Harassment
JBA/GBN – Sexual Harassment
**Summary**
Multiple laws address sexual harassment in Oregon schools. Oregon laws include requirements to provide notice to individuals involved in reports of sexual harassment. This update is to clarify these notice requirements.

GCBDA/GDBDA-AR(1) – Family and Medical Leave
GCBDD/GDBDD – Sick Time

**Summary**
Many changes have been made to leave laws over the last few years. This update reflects those changes.

# Executive Sessions

The Board may meet in executive session to discuss subjects allowed by statute under Oregon Revised Statute (ORS) 192.660 or ORS 332.061 but may not take final action in executive session except for the expulsion of a student and matters pertaining to or examination of the confidential records of the student in accordance with ORS 332.061.

An executive session may be included as an agenda item of a meeting open to the public in accordance with Board policy BDDC - Board Meeting Agenda or held as its own meeting. Public notice is required as outlined in Board policy BD – Board Meetings, Notices and Communications.

If an executive session is held as part of a meeting open to the public, the Board chair will announce the executive session in compliance with Board policy BD – Board Meetings, Notices and Communications and include and identify the appropriate statutory citation, appropriate subsection and the paragraph authorizing the session under ORS 192.660 or ORS 332.061 for holding such session and by noting the general subject of the executive session.

Example:

> "The Board will now meet in executive session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent."

Prior to or at the beginning of the executive session, the Board chair may read the following:

> "Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room."

The Board may hold an executive session:

1. To consider the employment of a public officer, employee, staff member or individual agent; may not include a discussion or negotiation of compensation (including salaries and benefits). (ORS 192.660(2)(a))

2. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing; may not include a discussion or negotiation of compensation (including salaries and benefits). (ORS 192.660(2)(b))

3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))

4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))

5. To consider information or records that are exempt by law from public inspection. (ORS 192.660(2)(f))

6. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h))

PROPOSED

7. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing; may not include a discussion or negotiation of compensation (including salaries and benefits or a general evaluation of an agency, goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs. (ORS 192.660(2)(i))

8. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(2)(k))

9. To consider matters relating to the safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces. (ORS 192.660(2)(o))

10. To consider matters relating to cyber security infrastructure and responses to cyber security threats. (ORS 192.660(2)(p))

11. To review the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))

12. To review matters pertaining to or examination of the confidential records of a student. (ORS 332.061(1)(b))

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;

2. Hearings on the expulsion of a minor student or examination of the confidential records of a student; and

3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential records; the discussion; and each Board member's vote on the issue.

Recordings or minutes shall be kept for all executive sessions in accordance with state law and Board policy – BDDG – Recordings and Minutes of Board Meetings.

Content discussed in executive sessions and recordings or minutes for executive sessions are confidential except as provided by law. Board members, district employees and the media are instructed not to disclose information obtained in executive session except when specifically authorized to do so or as required or allowed by law.

END OF POLICY

Legal Reference(s):

ORS 192.660
ORS 192.685
ORS 192.705
ORS 332.045
ORS 332.061
OAR 199-040-0015 - 0060
OAR 199-050-0015
OAR 199-050-0040
OAR 199-050-0050
OAR 199-050-0060

OR. ATTY. GEN. *Public Records and Meetings Manual*.

PROPOSED

[1] This statement should be amended if ORS 192.660 does not require that representatives of the news media be allowed to attend, ORS 332.061 allows the Board to vote in executive session, or the Board will not be returning to open session following the executive session. This statement can also be included on the agenda.

[2] This provision does not apply to the filling of a vacancy in elective office or on any public committee, commission or other advisory group; or for the consideration of general employment policies. It also does not apply to the employment of the chief executive officer, other public officers, employees and staff members of the district unless:

a. The vacancy has been advertised;
b. Regular hiring procedures have been adopted;
c. If hiring an officer, the public has had the opportunity to comment on the employment of the officer; and
d. If hiring a chief executive officer, the Board has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.

[3] To determine whether the individual involved is considered a public officer, consult with legal counsel.

[4] Notice must be provided to the public officer, employee, staff member or individual agent in accordance with OAR 199-0040-0030. The public official must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

a. Identification of the governing body before which the matter will be considered (the Board);
b. The time, date and location of the meeting;
c. The purpose for which the governing body proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the governing body will be considering the dismissal or disciplining of, hearing complaints or charges against, or reviewing and evaluating the performance of the public official receiving the notice; and
d. Information on how the public official may make a request for an open hearing.

[5] Consider including a reference to the law that exempts the information or records from public inspection in the notice.

[6] Legal counsel must be present in the executive session, either in-person or via electronic or telephonic communications.

[7] Notice must be provided to the chief executive officer, public officer, employee or staff member in accordance with OAR 199-0040-0030. The public official must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

a. Identification of the governing body before which the matter will be considered (the Board);
b. The time, date and location of the meeting;
c. The purpose for which the governing body proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the governing body will be considering the dismissal or disciplining of, hearing complaints or charges against, or reviewing and evaluating the performance of the public official receiving the notice; and
d. Information on how the public official may make a request for an open hearing.

PROPOSED

Banks School District No. 13

Code: BDDG
Proposed: 5.11.26

**Recordings and Minutes of Board Meetings**

The Board will ensure a video recording is made of all of its meetings and portions of meetings that are not held in executive session. These recordings will be posted on the district's website or social media site within seven days following the meeting.

A video or audio recording of a meeting can be kept as the official record as long as all required content is included and it is kept in an allowable format. Alternatively, the district may create written minutes. Written minutes do not need to be a verbatim transcript and can be kept in hard copy or electronic form.

The official record must give a true reflection of the matters discussed at the meeting and the views of the participants, and must include the following information:

1. All members of the Board present;

2. All motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition;

3. The results of all votes and the vote of each member by name for all actions taken;

4. The substance of any discussion on any matter; and

5. A reference to any document discussed at the meeting.

If written minutes are created for meetings which do not take place in executive session, those minutes shall be available to the public within a reasonable time after the meeting. These minutes will be published to the district website and may be requested from the district office.

Recordings or minutes of executive sessions will be kept in the same manner as other meetings of the Board. If disclosure of material from executive session recordings or minutes would be inconsistent with the purpose for which executive session was held under Oregon Revised Statute (ORS) 192.660, the material may be withheld from disclosure. Executive session minutes of a hearing held under ORS 332.061 shall contain only material not excluded under ORS 332.061(2) and information will not be disclosed in accordance with ORS 332.061.

Either the recording or minutes of Board meetings will be kept permanently. If written minutes are created for any meetings of the Board, any recordings will be kept for at least one year after the minutes are created.

PROPOSED

END OF POLICY

**Legal Reference(s):**

ORS 192.610 - 192.705
ORS 332.061
OAR 166-017-0005 - 0095
OAR 166-400-0010(9)
OAR 199-050-0060

Attorney General's PUBLIC RECORDS AND MEETINGS MANUAL.

PROPOSED

**Banks School District 13**

Code: **CBA**
Adopted: 7/ 10/00; 5/10/21,
Proposed: 5/11/26

# Qualifications and Duties of the Superintendent

The Board requires the superintendent be a strong educational leader who has the following professional experience and training:

1. A current license that qualifies the individual to serve as superintendent of the district;
2. A master's degree or higher in the field of education, preferably in educational administration;
3. Successful teaching experience at the elementary or secondary school level;
4. Service as a superintendent or administrative experience in the central administration of a school system.

In lieu of the experience and training requirements above, the Board may consider as a candidate for its superintendent's position an individual who meets alternative licensure requirements. The Board may take steps to assist an individual to qualify for such a license.

The superintendent will have the following personal and professional qualities:

1. Success in leadership roles with staff, community and professional peers;
2. Ability to communicate effectively, both orally and in writing;
3. Scholarship, intelligence and excellent ability to plan and organize;
4. Training, experience and success in personnel selection, evaluation and development;
5. Knowledge of curriculum development, implementation and evaluation;
6. Knowledge of business and support service systems which facilitate planning, control and accountability;
7. Experience in administering collective bargaining agreements;
8. Ability to motivate other administrators and significantly involve them in the decision-making process;
9. Strong management skills; and the desire and ability to motivate and innovate, taking advantage of the district's strengths.

**General Functions**

1. The superintendent is the chief executive officer of the district and, under the direction of the Board, is responsible for control and operation of the school system, and for implementing the decisions and policies of the Board.

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2. The superintendent has the authority to formulate and delegate duties and responsibilities to subordinate administrative personnel. The delegation of such duties and responsibilities, however, will not relieve the superintendent of responsibility for the action taken under such delegation.

**Specific Functions**

The superintendent will have the duty and authority to perform the following specific functions:

**1.** Review data regularly and lead the district in enacting equitable changes to improve educational outcomes for every student;

2. Serve as educational leader to the Board, staff and community;

3. Act as the district's chief administrative officer;

4. Serve as district school clerk, performing such duties as required by law or by the Board;

5. Support the Board with scheduling ~~e~~ meeting places, providing for required notices, ~~prepare an agenda~~ and ensuring any required recordings or minutes for all Board meetings and for all ~~other~~ committee meetings authorized by the Board, as appropriate;

6. Attend all regular and special meetings of the Board, except when excused;

7. Serve as executive officer of the budget committee and prepare an educational plan that is the basis for formulating the district's budget;

8. Administer adopted Board policies;

9. Regularly review adopted Board policies and make recommendations for needed changes;

10. Advise, inform and make recommendations to the Board on matters of policy and other required action(s), and inform the Board on all phases of district operation;

**11.** Provide an ongoing program of communication to and from the community, staff and Board concerning district programs and activities;

12. Assess trends and changing procedures in salary negotiations and assist the Board in collective bargaining and salary consultation with district employee groups;

13. Serve as a member of the Board's salary consultation and negotiations teams, and make recommendations to the Board on all issues;

14. Direct the implementation and administration of all agreements resulting from the consultation or negotiation process;

15. Develop and file a complete list of position descriptions, with job descriptions within each classification for all classes of personnel; review and change those descriptions as needed or directed by the Board;

16. Formulate and recommend for Board adoption such personnel policies as may be necessary for efficient functioning of the district staff;

17. Make rules and reasonable regulations to govern routine matters and see that such rules and regulations are communicated to employees concerned;

18. Resolve problems of operations and settle disputes referred through administrative channels;

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19. Work with staff organizations and committees in the development of sound personnel practices and procedures and provide for their implementation;

20. Assume responsibility for the development, maintenance and operation of a constructive program of in-service, training and education for all school system employees. For this responsibility, the superintendent may employ lecturers, grant temporary leave from work, approve reimbursement for extension or college courses and develop professional library facilities as required, subject to Board approval;

21. Recommend to the Board, the appointment, renewal, contract extension, contract nonrenewal, contract non-extension or dismissal of licensed district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;

22. Appoint, promote, demote or discharge classified and non-represented employees as provided by state law, Board policy, collective bargaining agreements and meet and confer agreements, as applicable;

23. Assign or transfer all district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;

24. Evaluate the performance of all district administrative personnel in accordance with state law and Board policy, and make recommendations for those positions to the Board before March 15 of each year;

25. ~~Evaluate~~ Provide for ~~the~~ performance evaluations of licensed and classified personnel in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;

26. Assign and control the promotion of students;

27. Maintain a continuous inventory of all district property, furniture, material and supplies;

28. Recommend plans for repairs to district property and for new construction and see that all plans adopted by the Board are properly executed;

29. Establish procedures to involve teachers, principals, supervisory personnel and representatives from student and community groups in the preparation and selection of courses of study and other instructional materials;

30. Recommend instructional materials, instructional supplies and school equipment to be purchased by the district;

31. Direct the preparation of the budget, prepare the budget message for presentation to the budget committee, supervise the administration of all fiscal policies of the district and serve as custodian of all district funds;

32. Develop and recommend to the Board long-range plans for educational programs, facilities and financial resources that are consistent with population trends, district goals and community needs;

33. Direct the district in its relationships with federal, state and local government agencies;

34. Cooperate with universities and colleges in their student-teacher training programs;

35. Attend local, state and national meetings, conferences and workshops as deemed beneficial to the interests of the district;

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36. Visit, as may be required, all district schools as a regular part of a schedule and institute and carry out such regulations, as may be necessary, to attain their efficient operation;

37. Direct the administrative staff in establishing and changing, as needed, school attendance area boundaries subject to Board approval;

38. In cases of matters not specifically covered by Board policies, take appropriate action and report such action to the Board no later than the next regular Board meeting;

39. Have other power and duties as may be approved by the Board, and as may be necessary to fulfill the functions of the office of superintendent.

END OF POLICY

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**Legal Reference(s):**

ORS 332.075
ORS 342.143
ORS 342.173
ORS 342.850
OAR 584-020-0000 - 0035
OAR 584-046-0003 - 0024
OAR 584-080-0151
OAR584-080-0152
OAR 584-080-0161

DRAFT

Banks School District No. 13

Code: **CBG**

Adopted: 7/10/00; 5/8/17, 6/10/24

# Evaluation of the Superintendent

The Board will formally evaluate the superintendent's job performance at least once each year. The evaluation will be based on the Superintendent's job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at a public board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent and his/her performance will be conducted in an executive session, unless the superintendent requests a session open to the public. Such an executive session will not include a general evaluation of any district goal, objective or operation, or of any directive to personnel concerning district goals, objectives, operations or programs. Results of the evaluation will be written and placed in the superintendent's personnel file.

At the Board's discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent's employment contract and state law and rules. In those situations where the superintendent's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

Legal Reference(s):

ORS 192.660(2)(i), (8)
ORS 332.107
ORS 332.505

OAR 199-040-0027
OAR 199-040-0030

DRAFT

Banks School District 13

Code: **DBEA**
Adopted: 7/10/00, 10/13/2025, 5/11/26

# Budget Committee

## Organization, Membership and Terms of Office

The district budget committee will consist of the five members of the Board and five electors appointed by the Board as required by law. Terms of the appointed members will be three years each with appointments made so that, as nearly as possible, the terms of one-third of the members expire each year. The appointive members of a budget committee in a district that prepares a biennial budget shall be appointed to four-year terms. The terms shall be staggered so that as near as practicable, one-fourth of the terms of the appointive members end each year. At least one member of the budget committee must be a member of the district's educational equity advisory committee. The Board will establish appropriate timelines and procedures for appointment of budget committee members.

A majority of the constituted committee is required for passing an action item. Majority for a 10-member budget committee is 6. Therefore, if only 6 members are present, a unanimous vote is needed for passing an action item.

## Presiding Officer and Orientation of Budget Committee

1. Organization: The budget committee will hold its first regular organizational meeting on a day set by the Board. A presiding officer shall be elected from among its members at this meeting. Such meeting may be prior to or on the date the budget message and document are presented.

2. Background Information: Budget committee members will be provided with data for the ensuing year, such as the Board's educational plan, and other pertinent material bearing on the preparation of a school budget.

## Meetings of the Budget Committee

The budget committee shall hold one or more meetings to receive the budget message, the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget committee shall announce the time and place for all such meetings, as provided by law. All meetings of the budget committee are open to the public.

## Function of the Budget Committee

It is the function of the budget committee to approve budget estimates for an educational plan previously determined by the Board. No new program should be considered for the budget estimate that has not previously been submitted to the Board and approved as a part of the educational plan. The budget committee will determine levels of spending, but will not determine programs.

**Final Action**

The budget committee will approve an estimated budget document for submission to the Board.

END OF POLICY

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Legal Reference(s):

ORS 174.130
ORS 192.610 - 192.695
ORS 294.305 - 294.565
ORS 328.542
ORS 329.711
ORS 433.835 - 433.875
OAR 581-022-2307

House Bill 4066 (2026)

Banks School District No. 13

Code: **BDDG**
Adopted: 9/9/96; 7/10/00;
Readopted: 1/13/20

# Minutes of Board Meetings

The Board secretary will take written minutes of all Board meetings. The written minutes will be a true reflection of the matters discussed at the meeting and the views of the participants. The minutes will include, but not be limited to, the following information:

1. All members of the Board who were present;

2. All motions, proposals, resolutions, orders and measures proposed and their disposition;

3. The results of all votes and the vote of each member by name;

4. The substance of any discussion on any matter;

5. Any other information required by law.

All minutes shall be available to the public within a reasonable time. The public and patrons of the district may receive, upon request, copies of minutes from the district office. A copy of the minutes of each regular and special Board meeting as they are drafted for approval will be distributed after such meeting to each Board member and administrator.

The district will maintain a hard copy[1] of the meeting minutes and make them available to staff and other interested patrons.

Minutes of executive sessions will be kept in accordance with the requirements of Oregon's Public Meetings Law with essentially the same level of detail as for public sessions. If disclosure of material in the executive session minutes would be inconsistent with the purpose for which executive session was held under Oregon Revised Statute (ORS) 192.660, the material may be withheld from disclosure.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including a student's confidential records; the discussion; and each Board member's vote on the issue.

END OF POLICY

DELETE

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**Legal Reference(s):**

ORS 192.610 - 192.710 ORS 332.061 House Bill 2514 (2019)

Letter Opinion, Office of the OR Attorney General (Nov. 20, 1970).

[1] Oregon Administrative Rule 166-400-0010(9)

Banks School District No. 13

Code: **EBB**
Adopted: 9/9/96; 7/10/00
Revised/Readopted: 5/14/12, 5/11/26

# Integrated Pest Management

To ensure the health and safety concerns of student, staff and community members, the ~~district~~ Board shall adopt an integrated pest management plan (IPM)[1] which emphasizes the least possible risk to students, staff and community members and shall adopt a list of low-impact pesticides for use with the IPM plan. The IPM plan and list shall be available to the public through the district's website.

The IPM plan is a proactive strategy that:

1. Focuses on the long-term prevention or suppression of pest problems through economically sound measures that:

   a. Protect the health and safety of students and staff;
   b. Protect the integrity of district buildings and grounds;
   c. Maintain a productive learning environment; and
   d. Protect local ecosystem health.

2. Focuses on the prevention of pest problems by working to reduce or eliminate conditions of property construction, operation and maintenance that promote or allow for the establishment, feeding, breeding and proliferation of pest populations or other conditions that are conducive to pests or that create harborage for pests;

3. Incorporates the use of sanitation, structural remediation or habitat manipulation or of mechanical, biological and chemical pest control measures that present a reduced risk or have a low-impact and, for the purpose of mitigating a declared pest emergency, the application of pesticides that are not low-impact pesticides;

4. Includes regular monitoring and inspections to detect pests, pest damage and unsanctioned pesticide usage;

5. Evaluates the need for pest control by identifying acceptable pest population density levels;

6. Monitors and evaluates the effectiveness of pest control measures;

7. Excludes the application of pesticides on a routine schedule for purely preventive purposes, other than applications of pesticides designed to attract or be consumed by pests;

8. Excludes the application of pesticides for purely aesthetic purposes;

[1]See Model Integrated Pest Management Plan for Oregon Schools at http://www.ipmnet.org/tim/IPM_in_Schools/Model_School_IPM_Plan_Main_Page.html

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9. Includes school staff education about sanitation, monitoring, inspection and pest control measures;

10. Gives preference to the use of nonchemical pest control measures;

11. Allows the use of low-impact pesticides if nonchemical pest control measures are ineffective; and

12. Allows the application of a pesticide that is not a low-impact pesticide only to mitigate a declared pest emergency or if the application is by, or at the direction or order of, a public health official.

~~The district shall designate t~~The maintenance supervisor is designated as the Integrated Pest Management Plan Coordinator and ~~give them~~ has the authority for overall implementation and evaluation of the IPM plan.

**Integrated Pest Management Plan Coordinator**

The IPM Plan Coordinator shall:

1. Attend not less than six hours of IPM training each year. The training shall include at least a general review of integrated pest management principles and the requirements of IPM as required by Oregon statute;

2. Ensure appropriate prior notices are given and posted warnings have been placed when pesticide applications are scheduled;

3. Oversee pest prevention efforts;

4. Ensuring identification and evaluation of pest situation;

5. Determine the means of appropriately managing pest damage that will cause the least possible hazard to people, property and the environment;

6. Ensure the proper use and application of pesticide applications when non-pesticide controls have been unsuccessful;

7. Evaluate pest management results; and

8. Keep for at least four years following the application date, records of applied pesticides that include:

   a. A copy of the label;
   b. A copy of the Material Data Safety Sheet;
   c. The brand name and USEPA registration number of the product;
   d. The pest condition that prompted the application;
   e. The approximate amount and concentration of pesticide applied;
   f. The location and description of the area where the pesticide was applied;
   g. The type of application and whether the application was effective;
   h. The name(s) of the person(s) applying the pesticide;
   i. The pesticide applicator's license numbers and pesticide trainee or certificate numbers of the person applying the pesticide;
   j. The dates and times for the placement and removal of warning signs; and
   k. Copies of all required notices given, including the dates the IPM Coordinator gave the notices.

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9. Respond to inquires about the IPM plan and refer complainants to Board policy KL - Public Complaints; and ~~the superintendent~~;

10. Conduct outreach to district staff about the district's IPM plan.

At least once every five years, the Board shall review the IPM plan, make any necessary updates and readopt the IPM plan. The final IPM plan shall include the day, month and year the Board adopted or readopted the plan.

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END OF POLICY

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Legal Reference(s):

ORS 634.116
ORS 634.700 - 634.750

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Banks School District 13

Code: EBBA
Adopted: 6/10/24
Revised: 5/11/26

# Student Health Services

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices. A health services plan shall be developed, implemented, and updated annually. The plan shall describe a health services program for all students at each facility that is owned or leased where students are present for regular programming.

The district shall maintain a written prevention-oriented health services plan for all students. The health services plan will:

1. Explain available health care space that is appropriately supervised and adequately equipped for providing health care and administering medication or first aid;

2. Refer to available communicable disease prevention and management plan that includes school-level protocols;

3. Outline a district-to-school communication plan;

4. Provide information about health screenings, including immunizations and TB certificate requirements;

5. Describe how services for all students, including those who are medically complex, medically fragile or nursing dependent, and those who have approved 504 plans, individual education program plans, and individualized health care plans or special health care needs are managed;

6. Integrate school health services with school health education programs and coordinate with health and social service agencies, public and private;

7. Describe how hearing, vision and dental screenings are managed and/or verified for required students;

8. Include a process to assess and determine a student's health services needs, including availability of a nurse to assess student nursing needs upon, during, and following enrollment with one or more

PROPOSED

new medical diagnose(s) impacting a student's access to education, and implement a student's individual health plan prior to attending school;

9. Comply with OR-OSHA Bloodborne Pathogens Standards for all persons who are assigned to job tasks which may put them at risk for exposure to body fluids;

10. Refer to adopted policy and procedures for medications in accordance with Oregon law;

11. Include guidelines for the management of students who are medically complex, medically fragile, or nursing dependent as defined by ORS 336.201, including students with life-threatening food allergies and adrenal insufficiency while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before-school or after-school care programs on school-owned property, and in transit to or from school or school-sponsored activities; and

12. Instructional Assistants and Coaches shall be required to obtain and maintain a first-aid/CPR/AED card in accordance with OAR 581-022-2220(3).

Any nurse(s) employed by the district and providing services to students on behalf of the district shall be licensed in Oregon to practice as a registered nurse or nurse practitioner or be a licensed practical nurse (LPN) in alignment with LPN supervision requirements of OAR 851-045-0050 – 0060.

A nurse employed by the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegation in accordance with OAR 851-047, which includes performing a nursing assessment of a student prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.

An administrator or other staff who is not a nurse may supervise, evaluate or direct a school nurse or registered nurse for purposes related to the nurse's role as a school employee, including but not limited to assigning the nurse's work hours, locations and workload and other matters addressed through a collective bargaining agreement. An administrator may not direct the school nurse or registered nurse in the practice of nursing.

A nurse employed by the district will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.

The district provides a menstrual product dispenser with a variety of products in every student bathroom which meets the requirements of law.

END OF POLICY

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**Legal Reference(s):**

ORS 329.025
ORS 332.107
ORS 336.201
ORS 336.204
ORS 336.211 – 336.214
OAR 581-021-0017
OAR 581-021-0031
OAR 581-021-0587
OAR 581-021-0590
OAR 581-022-2050
OAR 581-022-2220
OAR 581-022-2515

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

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[6] For definitions for this policy see ORS 336.201.

PROPOSED

[7] OAR 437-002-0360 lists various health and safety regulations that apply in the employment setting.

[8] Medication laws can be found in ORS 339.866 – 339.874 and OAR 581-021-0037; relevant Board policy includes JHCD/JHCDA - Medications.

[9] For guideline requirements see OAR 581-022-2220(1)(k).

PROPOSED

Banks School District No. 13

Code: **GBA**
Adopted: 9/9/96; 7/10/00; 11/5/07; 6/8/09;
Readopted: 1/13/20, 5/11/26

# Equal Employment Opportunity

Equal employment opportunity and treatment shall be practiced by the district regardless of race, color, religion, sex, sexual orientation, national origin, marital status, pregnancy, childbirth or a related medical condition, age, veterans' status, service in uniformed service, familial status, genetic information, an individual's juvenile record that has been expunged, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.

The district administers preference in hiring or promotion decisions in accordance with Oregon law for applicants claiming preference as a veteran, disabled veteran, state servicemember or former state servicemember.

The superintendent will appoint an employee to serve as the officer in charge of compliance with the Americans with Disabilities Act of 1990, the Americans with Disabilities Act Amendments Act of 2008 (ADA), and Section 504 of the Rehabilitation Act. The superintendent will also designate a Title IX coordinator to comply with the requirements of Title IX of the Education Amendments of 1972. The Title IX coordinator will investigate complaints communicated to the district alleging noncompliance with Title IX. The name, address and telephone number of the Title IX coordinator will be ~~provided to all students and employees.~~ communicated to all students, parents of students and employees through handbooks and will be published on the district website.

The superintendent will develop other specific recruiting~~g~~ment, interviewing and evaluation procedures as are necessary to implement this policy. These procedures will seek to provide an equal employment opportunity and eliminate the effects of past and present discrimination[, intended or unintended, on the basis of race, religion, national origin, age, sex, marital status or physical or mental disabilities.

END OF POLICY

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**Legal Reference(s):**

ORS 174.100
ORS 326.051
ORS 332.505
ORS 342.934
ORS 408.225
ORS 408.230
ORS 408.235
ORS 652.210 - 652.220
ORS 659.850
ORS 659.870
ORS 659A.003
ORS 659A.006
ORS 659A.009
ORS 659A.029
ORS 659A.030
ORS 659A.040
ORS 659A.082
ORS 659A.109
ORS 659A.112
ORS 659A.233
ORS 659A.236
ORS 659A.309
ORS 659A.321
ORS 659A.409
ORS 659A.820
OAR 581-021-0045
OAR 581-022-2405
OAR 839-003-0000
OAR 839-006-0435
OAR 839-006-0440
OAR 839-006-0450
OAR 839-006-0455
OAR 839-006-0460
OAR 839-006-0465

House Bill 2341 (2019)
Senate Bill 479 (2019)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (20182024).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e, et. seq. (20182024).

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Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (20182024); 29 C.F.R Part 1626 (20192025).
Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (20182024).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) (20182024).
Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 794 (20182024); 34 C.F.R. Part 104 (20192025).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (20182024); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Americans with Disabilities Act of 1990/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (20182-2024); 29 C.F.R. Part 1630 (20192025); 28 C.F.R. Part 35 (20192025).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).
The Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212 (20182024).
Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (20182024).
Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).
Chevron USA Inc. v. Echazabal, 536 U.S. 736 (2002).
Uniformed Services Employment and Reemployment Rights Act of 1994, 38 U.S.C. §§ 4301-4303, 4311 (20182024).

PROPOSED

# Family and Medical Leave *

## Employee Eligibility

FMLA benefits are available to employees who have been employed by the district for at least 12 months, have worked at least 1,250 hours during the past 12-month period and work at a worksite that employs 50 district employees within 75 miles of the worksite.

Generally, in order for an employee to be eligible for the benefits under OFLA, the employee must work an average of 25 hours or more per week during the 180 calendar days[1] immediately prior to the first day of the start of the requested leave. In determining if an employee has been employed for the preceding 180 calendar days under OFLA, the district must consider days, paid or unpaid, an employee is maintained on payroll.

In determining average workweek, under FMLA and OFLA, the employer must count the actual hours worked using the Fair Labor Standards Act (FLSA) guidelines. An employee is eligible to take leave for any purposes of OFLA during a period of time covered by a public health emergency except:

1. An employee who has worked for the district for fewer than 30 days immediately before the date on which the family leave would commence; or

2. An employee who has worked for the district for an average of fewer than 25 hours per week in the 30 days immediately before the date on which the family leave would commence.

An employee of the district who has separated and is reemployed within 180 days, or experiences a temporary cessation of schedule hours may be eligible for OFLA in accordance with ORS 659A.156.

An employee of the district is eligible to take leave for purposes of OFLA if the employee:

1. Separates from employment with the district, irrespective of any reason:

   a. Is eligible to take OFLA leave at the time the employee separates; and
   b. Is reemployed by the district within 180 days of separation from employment; or

2. Is eligible to take OFLA leave:

   a. At the beginning of a temporary cessation of scheduled hours of 180 days or less; and
   b. Returns to work at the end of the temporary cessation of scheduled hours of 180 days or less.

[1] Thirty days during a declared public health emergency.

PROPOSED

Any OFLA leave taken by the employee within any one-year period continues to count against the length of time of OFLA leave the employee is entitled. The amount of time that an employee is deemed to have worked for the district prior to a break in service due to a separation from employment or a temporary cessation of scheduled hours shall be restored to the employee when the employee is reemployed by the district within 180 days of separation from employment or when the employee returns to work at the end of the temporary cessation of scheduled hours of 180 days or less.

When an employee requests OFLA leave, or when the district acquires knowledge that an employee's leave may be for a purpose that constitutes OFLA leave, the district will notify the employee of the employee's eligibility to take OFLA leave within five business days, absent extenuating circumstances. Whether an employee is an "eligible employee" as defined in OAR 839-009-0210 is determined, a notice must be provided, at the commencement of the first instance of each purpose for leave listed in OAR 839-009-0240 during the OFLA leave year. If an employee is an "eligible employee" as defined in OAR 839-009-0210 for the purpose listed in OAR 839-009-0240, the employee's eligibility for that purpose does not change during the applicable 12-month period. In addition:

1. An employee taking, in any order, some or all of 12 weeks of OFLA pregnancy disability leave and some or all of 12 weeks of OFLA leave for any other purpose, need not requalify each time the employee takes OFLA leave within the same leave year;

2. An employee who has taken 2 weeks of OFLA child placement leave need not requalify for up to an additional 12 weeks of leave within the same leave year when used for the purposes of OFLA sick child leave;

3. An employee unable to work because of a disabling compensable injury[2] need not requalify under OAR 839-009-0210 in order to use OFLA leave following a period the employee is off work due to the compensable injury.

In determining if an employee has been employed for the preceding 180 calendar days under OFLA, the district must consider days, paid or unpaid, an employee is maintained on payroll.

Leave under the Oregon Military Family Leave Act (OMFLA) applies to employees who work an average of at least 20 hours per week. There is no minimum number of days worked when determining employee eligibility for OMFLA.

In determining average workweek, the employer must count the actual hours worked using the Fair Labor Standards Act (FLSA) guidelines.

**Qualifying Reason**

Eligible employees may access FMLA leave entitlements for the following reasons:

1. Serious health condition of the employee or the employee's covered family member. "Serious health condition" means an illness, injury, impairment or physical or mental condition that involves inpatient care[1] or continuing treatment by a health care provider[2].

[2] As defined in ORS 656.005.

PROPOSED

2. Parental leave[3] (separate from eligible leave as a result of a child's serious health condition):

a. Bonding with and caring for the employee's newborn child (within 12 months following birth);
b. Bonding with and caring for a newly adopted child or newly placed child in foster care{[4]} under the age of 18 (within 12 months of placement);
c. Caring for a newly adopted child or newly placed child in foster care 18 years of age or older who is incapable of self-care because of a mental or physical disability (within 12 months of placement);
d. Time to effectuate the legal process required for placement of a child in foster care or the adoption of a child.

3. Military caregiver leave: leave for the care for a covered servicemember if the eligible employee is the spouse, child or next-of-kin who is a covered of the servicemember with a serious injury or illness;

4. Qualifying exigency leave: leave arising out of deployment to a foreign country of the employee's spouse, child or parent who is a military member on active duty or call to covered active duty status.

Eligible employees may access OFLA leave entitlements for the following reasons:

1. Pregnancy disability leave: leave taken by an employee for their own disability related to pregnancy, including pregnancy termination or childbirth, whether the disability occurs before, during or after the birth of the child or for prenatal care, including fertility or infertility treatment.

2. Sick child leave: leave taken to care for an employee's child who is suffering from an illness, injury, or condition that requires home care. Under OFLA, sick child leave includes; or leave taken to care for an employee's child whose school or child care provider has been closed[5] in conjunction with a statewide public health emergency declared by a public health official.[6]

3. Bereavement leave: leave taken to deal with the death of a covered family member and includes leave taken to attend the funeral or alternative to a funeral of the family member, to make arrangements necessitated by the death of the family member, or to grieve the death of the family member. When such leave is used for a family member who is related by affinity, the district requires an attestation form signed and submitted by the employee.

1. Child placement leave: leave taken under OFLA before January 1, 2025, to effectuate the legal process required for placement of a foster child or the adoption of a child.

1. Leave previously protected by OFLA: 1) leave to which an eligible employee was entitled under ORS 659A.150 - ORS 659A.186 on June 30, 2024; and 2) leave to which an eligible employee would not be entitled under ORS 659A.150 - ORS 659A.186 on July 1, 2024 and may now be entitled leave under Paid Family Medical Leave (ORS 657B).

Eligible employees may also access OMFLA under OFLA for the purpose of spending time with a spouse or domestic partner who is in the military and has been notified of an impending call or order to active duty, or who has been deployed during a period of military conflict.

PROPOSED

**Definitions**

1. Family member:

   a. For the purposes of FMLA, "family member" means:

      (1) Spouse;
      (2) Parent; or
      (3) Child; or
      ~~(1) Persons who are "in loco parentis."~~

   b. For the purposes of OFLA, "family member" means an eligible employee's:

      (1) Spouse or domestic partner;
      (2) Child or the child's spouse or domestic partner;
      (3) Parent or the parent's spouse or domestic partner;
      (4) Sibling or stepsibling, or the sibling's or stepsibling's spouse or domestic partner;
      (5) Grandparent or the grandparent's spouse or domestic partner;
      (6) Grandchild or the grandchild's spouse or domestic partner; or
      (7) Any individual related by blood or affinity whose close association with an eligible employee is the equivalent of a family relationship.

2. Child:

   a. For the purposes of FMLA, "child" means the eligible employee's biological or adopted child, a child the employee is fostering, a stepchild, a legal ward or a child of a person standing "in loco parentis", who is either under the age of 18, or who is 18 years of age or older and who is incapable of self-care because of a physical or mental disability.
   b. For the purposes of Military Caregiver Leave and Qualifying Exigency Leave under FMLA, "child" means the employee's child on covered active duty regardless of that child's age.
   c. For the purposes of OFLA, "child" means the eligible employee's biological or adopted child, a child the employee is fostering, a stepchild, the child of the employee's spouse or domestic partner, or a child with whom the employee is or was in a relationship of "in loco parentis."
   d. For the purposes of child placement leave and sick child leave only under OFLA, the child must be under the age of 18 or an adult dependent child substantially limited by a physical or mental impairment as described in ORS 659A.104.

3. In loco parentis:

   a. For the purposes of FMLA, "in loco parentis" means persons with day-to-day responsibility to care for or financially support a child, or, in the case of an employee, who had such responsibility for the employee when the employee was a child. A biological or legal relationship is not necessary.
   b. For the purposes of OFLA, "in loco parentis" means person in the place of the a parent, having financial or day-to-day responsibility for the care of a child. A legal or biological relationship is not required.

4. Next of kin:

PROPOSED

For the purposes of FMLA , "next of kin" means the nearest blood relative other than the covered servicemember's spouse, parent or child in the following order of priority (unless otherwise designated in writing by the servicemember):

a. Blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions;
b. Siblings;
c. Grandparents;
d. Siblings of parents and their spouses; and
e. First cousins.

5. Covered servicemembers:

For the purposes of FMLA, "covered servicemember" means a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list for a serious injury or illness; or a covered veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness.

For the purposes of FMLA, "covered servicemember" means:

a. A current member of the Armed Forces, including a member of the National Guard or Reserves, who:

(1) Is undergoing medical treatment, recuperation or therapy;
(2) Is otherwise in outpatient status; or
(3) Is otherwise on the temporary disability retired list for a serious injury or illness; or

b. A covered veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness.

6. Covered veteran:

For the purposes of FMLA, "covered veteran" means an individual who was:

a. A member of the Armed Forces (including a member of the National Guard or Reserves);
b. Discharged or released under conditions other than dishonorable; and
c. Discharged within the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran.

7. Public health emergency:

For OFLA a "public health emergency" means;

a. A public health emergency declared under ORS 433.441.
b. An emergency declared under ORS 401.165 if related to a public health emergency as defined in ORS 433.442.

PROPOSED

**Leave Period**

For the purposes of calculating an employee's leave period for FMLA, the district will use the 12-month period measured forward from the date the employee's leave begins.

For the purposes of calculating an employee's leave period for OFLA, the district will use a period of 52 consecutive weeks beginning on the Sunday immediately preceding the date on which family leave commences.

The methods for calculating the leave period for FMLA or OFLA leave entitlement shall be used for all employees.

The leave period for the purposes of Military Caregiver Leave under FMLA shall be dependent on the start of any such leave regardless of the district's designated leave period described above.

**Leave Duration**

For the purposes of FMLA, an eligible employee is generally entitled to a total of 12 weeks of qualified leave during the district's designated leave period (12-month period). Spouses who work for the district and are eligible for FMLA leave may be limited to a combined total of 12 weeks of FMLA leave during the district's designated leave period when the purpose of the leave is for:

1. Birth of a child or to care for a child after birth;

2. Placement of an adopted child or child in foster care, the care for an adopted child or child in foster care after placement; or

3. Care of the employee's parent with a serious medical condition.

Except in specific and unique instances, all qualified leave under FMLA counts toward an employee's leave entitlement within the designated leave period.

For the purposes of OFLA, an eligible employee is generally entitled to a total of up to 12 weeks of OFLA leave, for sick child leave and bereavement leave, during the designated leave period. An eligible employee is entitled to a total of two weeks of bereavement leave upon the death of each family member of the employee within a leave year, except that the eligible employee may not take more than four weeks of bereavement leave within a leave year.

An employee may also be entitled to take a total of 12 weeks of OFLA pregnancy disability leave within the same leave year.

PROPOSED

**Qualifying Reason**

Eligible employees may access OFLA leave entitlements for the following reasons:

1. Pregnancy disability leave: leave taken by an employee for their own disability related to pregnancy, including pregnancy termination or childbirth, whether the disability occurs before, during or after the birth of the child or for prenatal care, including fertility or infertility treatment.

2. Sick child leave: leave taken to care for an employee's child suffering from an illness, injury, or condition that requires home care. Under OFLA, sick child leave includes leave to care for an employee's child whose school or child care provider has been closed in conjunction with a statewide public health emergency declared by a public health official.

3. Bereavement leave: leave taken to deal with the death of a covered family member and includes leave taken to attend the funeral or alternative to a funeral of the family member, to make arrangements necessitated by the death of the family member, or to grieve the death of the family member. When such leave is used for a family member who is related by affinity, the district requires an attestation form signed and submitted by the employee.

4. Child placement leave: leave taken under OFLA before January 1, 2025, to effectuate the legal process required for placement of a foster child or the adoption of a child.

5. Leave previously protected by OFLA: 1) leave to which an eligible employee was entitled under ORS 659A.150 - ORS 659A.186 on June 30, 2024; and 2) leave to which an eligible employee would not be entitled under ORS 659A.150 - ORS 659A.186 on July 1, 2024 and may now be entitled leave under Paid Family Medical Leave (ORS 657B).

Eligible employees may access OMFLA for the purpose of spending time with a spouse or domestic partner who is in the military and has been notified of an impending call or order to active duty, or who has been deployed during a period of military conflict.

**Definitions**

1. Family member:

For the purposes of OFLA, "family member" means an eligible employee's:

a. Spouse or domestic partner;
b. Child or the child's spouse or domestic partner;
c. Parent or the parent's spouse or domestic partner;
d. Sibling or stepsibling, or the sibling's or stepsibling's spouse or domestic partner;
e. Grandparent or the grandparent's spouse or domestic partner;
f. Grandchild or the grandchild's spouse or domestic partner; or
g. Any individual related by blood or affinity whose close association with an eligible employee is the equivalent of a family relationship.

2. Child:

a. For the purposes of OFLA, "child" means the eligible employee's biological or adopted child, a child the employee is fostering, a stepchild, the child of the employee's spouse or domestic partner, or a child with whom the employee is or was in a relationship of "in loco parentis."

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b. For the purposes of child placement leave and sick child leave only under OFLA, the child must be under the age of 18 or an adult dependent child substantially limited by a physical or mental impairment.

3. In loco parentis:

For the purposes of OFLA, "in loco parentis" means a person in the place of the parent, having financial or day-to-day responsibility for the care of a child. A legal or biological relationship is not required.

4. Public health emergency:

For OFLA a public health emergency means:

a. A public health emergency declared under ORS 433.441.
**b.** An emergency declared under ORS 401.165 if related to a public health emergency as defined in ORS 433.442.

**Leave Period**

For the purposes of calculating an employee's leave period, the district uses a period of 52 consecutive weeks beginning on the Sunday immediately preceding the date on which family leave commences. The same method for calculating the leave period for OFLA leave entitlement shall be used for all employees.

**Leave Duration**

For the purposes of OFLA, an eligible employee is generally entitled to a total of 12 weeks of OFLA leave, for sick child leave and bereavement leave, during the designated leave period. An eligible employee is entitled to a total of two weeks of bereavement leave upon the death of each family member of the employee within a leave year, except that the eligible employee may not take more than four weeks of bereavement leave within a leave year.

An employee may also be entitled to take a total of 12 weeks of OFLA pregnancy disability leave within the same leave year.

The employee may use all or part of the 12 weeks of family leave and all or part of the 12 weeks of pregnancy disability leave in any order.

In addition to the 24 weeks of possible OFLA leave identified above, an eligible employee is entitled to a total of two weeks of child placement leave within an OFLA leave year until January 1, 2025. The adoption or foster placement of multiple children at one time entitles the employee to take only one two-week period of child placement leave.

OFLA does not combine the leave entitlement when two or more family members work for the district. Under OFLA, family members who work for the district may be restricted from taking concurrent OFLA qualified leave.

For the purposes of OMFLA, an eligible employee is entitled to 14 days of leave per call or order to active duty or notification of a leave from deployment. When an employee also meets the eligibility requirements

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of OFLA, the duration of the OMFLA leave counts toward that employee's leave entitlement during the designated leave period.

Qualified leave under OFLA may run concurrently with available leave taken under ORS 653.601 - 653.661, but does not run concurrent with leave taken under Paid Family and Medical Leave Insurance (PFMLI).

For the purpose of tracking the number of leave hours an eligible employee is entitled and/or has used during each week of the employee's leave, leave entitlement is calculated by multiplying the number of hours the eligible employee normally works per week by 12. If an employee's schedule varies from week-to-week, a weekly average of the hours worked over the 12 months worked prior to the beginning of the leave period shall be used for calculating the employee's normal workweek. If an employee takes intermittent or reduced work schedule leave, only the actual number of hours of leave taken may be counted toward OFLA leave to which the employee is entitled.

Under OFLA, days in which the district is not in operation, are not counted toward intermittent or reduced work schedule OFLA leave.

**Intermittent Leave**

An eligible employee is permitted under OFLA to take intermittent leave for any qualifying reason.

Intermittent leave is taken in multiple blocks of time (i.e., hours, days, weeks, etc.), rather than in one continuous block of time, and/or requiring an altered or reduced work schedule. For OFLA this includes but is not limited to sick child leave taken requiring an altered or reduced work schedule because the intermittent or recurring closure of a child's school or child care provider due to a statewide public health emergency declared by a public health official.

When an exempt employee is eligible for OFLA but not FMLA leave, and the employee takes intermittent leave in blocks of less than one day, the district will jeopardize the employee's exempt status if the district reduces the employee's salary for the part-day absence.

An employee's intermittent leave time is determined by calculating the difference between the employee's normal work schedule and the number of hours the employee actually works during the leave period. The result of such calculation is credited against the eligible employee's leave entitlement.

**Alternate Work Assignment**

Under FMLA, the district may transfer an employee taking intermittent leave or leave on a reduced leave schedule that is foreseeable based on planned medical treatment to an alternate position for which the employee is qualified and which better accommodates an employee's recovery from a serious health condition, a serious health condition of a spouse, parent, son, or daughter or child, or a serious injury of illness of a covered servicemember. However, the district may not transfer the employee to an alternative position in order to discourage the employee from taking leave or otherwise work a hardship on the employee.

Under FMLA, when an employee who is taking leave intermittently or on a reduced leave schedule and has been transferred to an alternative position no longer needs to continue on leave and is able to return to

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full-time work, the employee will be placed in the same or equivalent job as the job they left when the leave commenced. An employee may not be required to take more leave than necessary to address the circumstance that precipitated the need for leave.

Under OFLA, the district may transfer an employee on intermittent OFLA leave or reduced work schedule into an alternate position with the same or different duties to accommodate leave, provided:
The district may transfer an employee on intermittent OFLA leave or a reduced work schedule into an alternate position with the same or different duties to accommodate leave, provided:

1. The employee accepts the position voluntarily and without coercion;

2. The transfer is temporary, lasts no longer than necessary to accommodate the leave and has equivalent pay and benefits;

3. The transfer is compliant with any applicable collective bargaining agreement, as well as with state and federal law;

4. The transfer to an alternate position is used only when there is no other reasonable option available that would allow the employee to use intermittent leave or reduced work schedule; and

5. The transfer is not used to discourage the employee from taking leave or to create a hardship for the employee.

An employee transferred to an alternate position for the purpose of a reduced work schedule must be returned to the employee's former position when the employee notifies the employer that the employee is ready to return to the former position at the end of the alternate duty leave.

The district may transfer an eligible employee to an alternate position that accommodates OFLA pregnancy disability leave provided:

1. The employee accepts the transfer position voluntarily and without coercion;

2. The transfer is temporary, lasts no longer than necessary and has equivalent pay and benefits;

3. The transfer is compliant with any applicable collective bargaining agreements, as well as with state and federal law;

4. The transfer is not used to discourage the employee from taking leave or to create a hardship for the employee.

If an eligible employee is transferred to an alternative position and as a result the employee works fewer hours than the employee worked in the original position, the employee's OFLA leave time is determined by calculating the difference between the number of hours the employee worked in the original position and the number of hours the employee actually works in the alternate position.

An employee is not on OFLA leave if the employee has been transferred – as provided for in OAR 839-009-0245 (5) – to an alternate position for the purpose of alternate work duties that the employee is able to perform within the limitations of the employee's pregnancy disability, but not requiring a reduced workweek. An employee working in an alternate position retains the right to return to the employee's

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original position at any time during the employee's OFLA leave. This does not impair the right of an employee to a reasonable accommodation or the application of any other state or federal law.

**Special Rules for School Employees**

For the purposes of OFLA leave, if an employee begins a period of bereavement leave during the three-week period before the end of the term and the duration of the leave is greater than five working days, the district may require the employee continue on family leave until the end of the term.

**Paid/Unpaid Leave**

OFLA does not require the district to pay an eligible employee who is on a qualified leave. Paid Family and Medical Leave Insurance (PFMLI) leave taken via Paid Leave Oregon or an equivalent plan will not run concurrently with OFLA but may run concurrently with leave available under ORS 653.601 - 653.661 when taken for the same purpose. An employee may elect to use any available accrued paid leave including personal, sick or vacation leave during the leave period, to the extent that the total combined amount of accrued paid leave and benefits received from PFMLI does not exceed an amount equal to the employee's full wage replacement during the period of leave. The total combined amount received by using accrued leave and PFMLI may exceed the employee's full wage replacement during the period of leave. The district will notify the eligible employee when the requested leave has been designated as OFLA leave and ask the employee about the use of available accrued paid leave.

Eligible employees who request OMFLA leave are entitled to use available accrued paid time off during the OMFLA leave period.

**Benefits and Insurance**

When an eligible employee returns to work following FMLA, OFLA or OMFLA qualified leave, the employee must be reinstated to the same position the employee held when the leave commenced, or to an equivalent position with equivalent benefits, pay and other terms and conditions of employment.

During an OFLA qualified leave an eligible employee does not accrue seniority or other benefits that would have accrued while the employee was working, unless the terms of a collective bargaining agreement, other agreement or other district policy provide otherwise. The eligible employee is also subject to layoff to the same extent similarly situated employees not taking OFLA leave are subject unless the terms of an applicable collective bargaining agreement, other agreement or the district's policies provide otherwise.

For the purposes of OFLA, the district will continue to pay the employer portion of the eligible employee's group health insurance contribution (if applicable) during the qualified leave period. The eligible employee is required to pay the employee portion of any such group health insurance contribution as a condition of continued coverage.

For the purposes of OMFLA, the eligible employee is entitled to a continuation of benefits.

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An eligible employee shall provide at least 30 days' written notice of the need for foreseeable leave before starting family leave. An employee may commence family leave without prior notice in the event of: an unexpected illness, injury or condition of a child of the employee that requires home care; the death of a family member; the closure of the school or child care provider of the employee's child due to a public health emergency unless the declaration of the emergency was issued by the Governor at least 30 days before commencement of the leave; or an illness, injury or condition related to the employee's own pregnancy or childbirth that disables the employee from performing any available job duties offered by the district. If an employee commences leave without prior notice as allowed above, the employee must give oral notice to the employer within 24 hours of the commencement of the leave and must provide the written notice within three days after returning to work. Failure of an employee to provide the required notice for leave may result in the district deducting up to three weeks from the employee's unused OFLA leave in that one-year leave period. The employee may be subject to disciplinary action for not following the district's notice procedures.

The district may request additional information to determine that the requested leave qualifies as FMLA or OFLA leave as provided by law. The district may designate the employee as provisionally on OFLA leave until sufficient information is received to properly make a determination. An eligible employee able to give advance notice of the need to take such leave must follow the district's known, reasonable and customary procedures for requesting any kind of leave.

If an eligible employee is taking leave in an unforeseeable situation, an employee must give oral or written notice within 24 hours before or after commencement of the leave. In all cases, proper documentation must be submitted no later than three working days following the employee's return to work.

For purposes of OMFLA, an employee must provide the district with notice of the intention to take leave within five business days of receiving official notice of an impending call or order to active duty or of a leave from deployment.

**Verification**

Under FMLA, the district may require an eligible employee to provide medical certification, when appropriate[1], to support the stated reason for such leave. In most cases, the district will provide written notification to an employee of this requirement within five working days of the employee's request for leave. The employee is required to submit such medical certification no later than 15 calendar days after receipt of the district's notification that medical certification is required, unless not practicable. Any additional certifications, including second and third opinions, will be in accordance with applicable law.

Under OFLA, the district may require an eligible employee to provide medical verification, when appropriate[2], to support the stated reason for qualifying OFLA leave. The district will provide written notification to an employee of this requirement and state the consequences for failure to provide the requested medical verification. If the employee gives advance written notice of foreseeable leave, the district may require the employee to provide medical verification for OFLA leave before the leave starts. If the employee begins unforeseeable OFLA leave without prior notice, the employee is required to submit such medical verification within 15 calendar days after receipt of the district's request for medical verification. The employee may be subject to disciplinary action for not providing the requested medical verification.

For the purposes of OFLA qualified leave, costs associated with obtaining the medical verification shall be borne by the district, or be paid as otherwise allowed by law. The district will not delay the use of

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qualifying OFLA leave when medical verification is not received before the commencement of unforeseeable leave. The district may not require an employee to obtain a second opinion,

~~The district may require an eligible employee to provide medical verification, when appropriate, to support the stated reason for qualifying OFLA leave. The district will provide written notification to an employee of this requirement and state the consequences for failure to provide the requested medical verification. If the employee gives advance written notice of foreseeable leave, the district may require the employee to provide medical verification for OFLA leave before the leave starts. If the employee begins unforeseeable OFLA leave without prior notice, the employee is required to submit such medical verification within 15 calendar days after receipt of the district's request for medical verification. The employee may be subject to disciplinary action for not providing the requested medical verification.~~

~~For the purposes of OFLA qualified leave, any costs associated with obtaining the medical verification shall be borne by the district, or be paid as otherwise allowed by law. The district will not delay the use of qualifying OFLA leave when medical verification is not received before the commencement of unforeseeable leave. The district may not require an employee to obtain a second opinion.~~

Under OFLA, the district may request verification for the need for leave to care for a child who requires home care due to the closure of the child's school or child care provider as a result of a public health emergency. A request for verification may include a request for:

1. The name of the child requiring home care;

2. The name of the school or child care provider that is subject to the closure;

3. A statement from the employee that no other family member of the child is willing and able to care for the child; and

4. A statement that special circumstances exist that require the employee to provide home care for the child during the day, if the child is older than 14 years of age.

**Posted Notice**

The district will post the Bureau of Labor and Industries Family Leave notice in each building or worksite in an area that is accessible to and regularly frequented by employees.[3] The district will also post a notice explaining the provisions of FMLA and providing information concerning the procedures for filing complaints.[4]

**Record Keeping**

The district will maintain all records as required by federal and state laws including dates leave is taken by employees, identified separately from other leave; hours/days of leave; copies of general and specific

[3] https://www.oregon.gov/boli/employers/Documents/BOLI_Printable_FamilyMedLv.pdf; electronic posting is not sufficient to satisfy this requirement, but may be used to supplement the physical posting.

[4] https://www.dol.gov/sites/dolgov/files/WHD/legacy/files/fmlaen.pdf; electronic posting is sufficient as long as it is posted prominently where it can be readily seen by employees and applicants for employees. The poster and the text must be large enough to be easily read and contain fully legible text.

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notices to employees, including Board policy(ies) and regulations; premium payments of employee health benefits while on leave and records of any disputes with employees regarding granting of leave.

Medical documentation will be maintained separately from personnel files as confidential medical records.

**Federal vs. State Law**

Both federal and state law contain provisions for family and medical leave. Federal regulations state an employer must comply with all leave laws; that the federal law does not supersede any provision of state law that provides greater family or medical leave rights than those established pursuant to federal law; and if leave qualifies for FMLA and OFLA leave, the leave used counts against the employee's entitlement under both laws. State law requires that FMLA and OFLA or other state leave entitlements run concurrently when for the same purpose.

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# Sick Time

"Employee" means an individual renders personal services at a fixed rate to the district if the district either pays or agrees to pay for personal services or permits the individual to perform personal services. The definition does not include volunteers or independent contractors, or others excluded by law.

Employees qualify to begin earning and accruing sick time on the first day of employment with the district.

A district employing 10 or more employees shall allow an eligible employee to access up to 40 hours of paid sick time per year. Any unused sick time left over at the last day of the expiring year goes away, and paid sick time of 40 hours shall be front-loaded to an employee at the beginning of each year.

Sick time earned by an employee may also be used for the following reasons:

1. In the event of a public health emergency or compliant with Oregon Revised Statute (ORS) 653.616;

2. To donate accrued sick time to another employee if the other employee uses the donated sick time for a purpose consistent with OR

3. To donate blood in connection with a voluntary program for the donation of blood that is approved or accredited by the American Association of Blood Banks or the American Red Cross; or

4. for For leave to address domestic violence, harassment, sexual assault, bias, or stalking under ORS 659A.272 (safe leave).

Sick time shall be taken in hourly increments and may be used for the employee's or a family member's mental or physical illness, injury or health condition, need for medical diagnosis, care or treatment of a mental or physical illness, injury or health condition or need for preventive care, or for reasons consistent with qualifying Family Medical Leave (FMLA) , Paid Family and Medical Leave Insurance (PFMLI) or Oregon Family Leave (OFLA). Sick time may also be used in the event of a public health emergency.

The use of sick time may not lead to, or result in, an adverse employment action against the employee.

The district reserves the right after an employee uses sick time for more than five consecutive days of, to require proof of personal illness or injury from an employee, including a medical verification or certification and paid for by the district. If an employee fails to provide verification or certification or fails to provide other evidence as required by the district, shall be subject to appropriate disciplinary action, up to and including dismissal.

When the reason for sick time is consistent with FMLA/OFLA leave, the sick time and the FMLA/OFLA leave may run concurrently.

When the reason for sick time is consistent with ORS 332.507, the sick time and leave pursuant to ORS 332.507 may run concurrently.

If the reason for sick time is a foreseeable absence, the district may require the employee to provide advance notice of the intention to use sick time within 10 days prior to when of the requested sick time is to begin, or as soon as otherwise practicable. When an employee uses sick time for a foreseeable absence, the employee shall take reasonable effort to schedule the sick time in a manner that does not unduly disrupt the operations of the district (e.g., grading deadlines, inservice training, mandatory meetings).

If the reason for sick time is unforeseeable, such as an emergency, accident or sudden illness, the employee shall notify the district at least 24 hours in advance, before the start of the employee's shift, or when circumstances prevent the employee from providing notice as required, or as soon as practicable.

The district may discipline an employee for violating workplace policies and procedures if the employee fails to provide notice as required.

END OF POLICY

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**Legal Reference(s):**

ORS 332.507
ORS 342.545
ORS 342.610
ORS 653.601 to -653.661
ORS 659A.150 to -659A.186

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2016); 28 C.F.R. Part 35 (2016).
Family and Medical Leave Act of 1993, 29 U.S.C. §§ 2601-2654 (2012); Family and Medical Leave Act of 1993, 29 C.F.R. Part 825 (2016).
Americans with Disabilities Act Amendments Act of 2008.

# Board Meetings, Notices and Communications

## Definitions

"Communication" means the expression or transmission of information from one person to another through verbal, non-verbal, written, or electronic means. Non-verbal means include gestures, such as thumbs-up and thumbs-down, as well as sign language.

"Convening" means gathering in a physical location, using electronic, video or telephonic technology to be able to communicate contemporaneously among participants, using serial electronic written communication among participants, or using an intermediary to communicate among participants.

"Decision" means any determination, action, vote or final disposition upon a motion, proposal, resolution, order, ordinance or measure on which a vote of the Board is required, at any meeting at which a quorum is present.

"Decision-making process" means the process the Board engages in to make a decision, such as: (a) identifying or selecting the nature of the decision to be made; (b) gathering information related to the decision to be made; (c) identifying and assessing alternatives; (d) weighing information; and (e) making a decision.

"Deliberation" means discussion or communication that is part of a decision-making process.

"Executive session" means any meeting or part of a meeting of the Board that is closed to certain persons for deliberation on certain matters.

"Intermediary" means a person who is used to facilitate communications among members of the Board about a matter subject to deliberation or decision by the Board, by sharing information received from a member of the Board with other members of the Board. The term "intermediary" can include a member of the Board.

"Meeting" means the convening of the Board for which a quorum is required in order to make a decision or to deliberate toward a decision on any matter. Meeting does not include any on-site inspection of any project or program or the attendance of members of the Board at any national, regional or state association to which the Board or the members belong.

"Public Meetings Law" means Oregon Revised Statutes (ORS) 192.610 – 192.705 and Oregon Administrative Rules (OAR) 199-040 and 199-050.

"Quorum" means the minimum number of members of the Board required to legally transact business. For the Board, a quorum is three Board members.

"Work session" or "workshop" means meetings held for the purpose of either presenting information to the Board to prepare for a regular or special meeting, or to allow the Board to engage in preliminary discussions or deliberations.

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**Board Authority at Meetings**

The Board has the authority to act only when a quorum is present at a properly noticed regular, special or emergency meeting. The affirmative vote of three members of the Board is required to transact any business.

**Types of Meetings**

The Public Meetings Law applies to all regular, special, emergency, executive session and work session meetings of the Board.

1. Regular Meetings

   The regular meeting schedule will be established at the annual organizational meeting each year and may be changed by the Board with public notice. The purpose of each regular meeting will be to conduct the regular Board business.

2. Special Meetings

   A special meeting may be scheduled when less than a quorum is present at a regular meeting and therefore no business may be conducted, additional business still needs to be conducted at the ending time of a meeting, conducting business prior to the next regular meeting would be advantageous to the district, or other reasons. Special meetings may be convened by the Board chair, upon request of three Board members, or by common consent of the Board.

3. Emergency Meetings

   Emergency meetings may be called in the case of an actual emergency upon appropriate notice under the circumstances. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

4. Work Sessions

   The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will be conducted in accordance with Public Meetings Law. The Board may make official decisions during a work session.

5. Executive Sessions

   Executive sessions may be held during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC – Executive Sessions).

**Communications Outside of a Board Meeting (Serial Meetings Prohibited)**

Private meetings where a quorum of the Board engages in discussions or communications that are part of the Board's decision-making process on matters within the authority of the Board violate Public Meetings Law, except as part of an executive session.

A quorum of Board members shall not, outside of a meeting conducted in compliance with Public Meetings Laws, use a series of communications of any kind, directly or through intermediates, for the

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purpose of deliberating or deciding on any matter that is within the jurisdiction of the Board. This prohibition applies to using any one or a combination of the following methods of communication:

1. In-person;

2. Telephone calls;

3. Videos, videoconferencing, or electronic video applications;

4. Written communication, including electronic written communications, such as email, texts, and other electronic applications;

5. Use of one or more intermediaries to convey information among members; and

6. Any other means of conveying information.

Communications outside of a Board meeting may contain communications between or among members of the Board, including a quorum, that are:

1. Purely factual or educational in nature and that convey no deliberation or decision on any matter that might reasonably come before the Board;

2. Not related to any matter that, at any time, could reasonably be foreseen to come before the Board for deliberation and decision; or

3. Nonsubstantive in nature, such as communication relating to scheduling, leaves of absence and other similar matters.

E-mails sent to other Board members are encouraged to have the following notice:

*Important: Please do not reply or forward this communication if this communication could constitute a decision or deliberation toward a decision between and among members of the district board. Board member electronic communications on district business are subject to Public Meetings and Public Records Law.*

A quorum of Board members may attend social meetings or gatherings so long as no discussions or deliberations are had.

**Meeting Location, Public Accommodations and Logistical Requirements**

All meetings will be open to the public except as provided by law.

All Board meetings, including Board retreats and work sessions, will be held within district boundaries, except as allowed by law[1]. The Board may attend training sessions outside the district boundaries but may not deliberate or discuss district business. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, age or national origin is practiced. Meeting locations shall be accessible to persons with disabilities.

[1] ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction if no deliberations toward a decision are involved.

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Any Board meeting may be held in person, through the use of electronic or telephonic means, or in some combination of in-person, electronic or telephonic means.

Access to and the ability to attend all meetings (excluding executive sessions) by telephone, video or other electronic or virtual means will be made available when reasonably possible. For Board meetings (excluding executive session) held by telephone or other electronic means of communication, the district shall make available a place or an electronic means by which the public can listen to or view the meetings in real time. The place provided may be a place where no Board member is present.

For executive sessions where the media are statutorily authorized to be present, if any person, including any Board member, is attending the executive session by telephone, video, or other electronic means, the district shall provide members of the media the same attendance option. The district may establish reasonable security measures to ensure the media's attendance by telephone, video, or other electronic means is conducted through a secure connection or method.

If requested to do so at least 48 hours before a meeting held in public, the Board shall make a good faith effort to provide an interpreter for persons who are deaf or hard of hearing. The request should include the name of the requester, sign language preference and any other relevant information requested. If the meeting is being held upon less than 48 hours' notice and a request for an interpreter is made, the Board shall make a reasonable effort to have an interpreter present. Other appropriate aids and services may be provided upon request and appropriate advance notice.

If requested to do so at least 72 hours before a meeting held in public, the Board will make a reasonable effort to provide translation services.

Recordings or minutes will be kept for all meetings in accordance with state law and Board policy BDDG – Recordings or Minutes of Board Meetings.

All meetings shall comply with applicable provisions of the Oregon Indoor Clean Air Act.

The possession of a firearm, deadly weapon or any other instrument used as a dangerous weapon is prohibited at Board meetings, except as authorized by law.

**Public Notice Requirements**

The district posts public notice of its meetings on the district's website or on a publicly accessible website hosted by a third-party that is linked to the district's website.

The public notice shall identify the following:

1. The time, date, location of the meeting, and, to the extent reasonably possible, will include the electronic link or telephone access information to allow members of the public to attend the meeting by telephone or electronic means;

2. The agenda or list of the principal subjects anticipated to be considered at the meeting and will be specific enough to permit the public to recognize matters in which they are interested. The Board may amend the agenda or may add or remove items from the list of principal subjects prior to or during a meeting. See Board policy BDDC – Board Meeting Agenda for additional meeting agenda information; and

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3. The name, telephone number, and email address of a person at the district office to contact to request an interpreter or other communication aids or a statement that the district will provide a sign language interpreter or other communication aids at the meeting.

The district will provide notice to interested persons and news representatives who have requested notice through means reasonably calculated to provide actual notice to interested persons known to the Board.

For all regular meetings, the meeting notice shall be provided with as much advance notice as reasonably possible, but no less than 48 hours' advance notice.

For all special meetings, the meeting notice shall be provided with no less than 24 hours' advance notice.

For an emergency meeting, public notice shall be provided with as much advance notice as reasonably possible given the emergency circumstances. The district shall attempt to contact the media and other interested persons to inform them of the emergency meeting by telephone, email, social media, or other method reasonably calculated to provide actual notice. If reasonably possible under the emergency circumstances, the emergency meeting notice shall be conspicuously displayed on the district's website or on a publicly accessible website hosted by a third-party hosted and linked to the district's website.

If a meeting will include an executive session, the notice shall comply with the above notice requirements and the notice shall also identify the specific statutory citation and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization. Example:

> "The Board will meet in executive session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent."

If an executive session is to be part of an open regular, special, or emergency meeting, the notice shall comply with the above notice requirements and prior to entering the executive session, the Board chair shall make a public announcement and identify in open session the specific statutory provision and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization (See Board policy BDC – Executive Sessions for additional information on executive sessions.)

**Complaints**

Complaints regarding Public Meetings Laws can be filed in accordance with Public Meetings Law complaint procedures outlined in Board policy KL – Public Complaints. Complaints must be filed within 30 days of the alleged violation.

**Mandatory Training**

Every member of the Board shall attend or view a training on Public Meetings Law as required by ORS 192.700 and Board policy BBAA – Board Member's Authority and Responsibilities.]

END OF POLICY

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**Legal Reference(s):**

ORS Chapter 192 ORS 332.040 - 332.061 ORS 332.107



PROPOSED

ORS 433.835 - 433.875 OAR 199-050-0005 – 199-050-0085

OR. ATTY. GEN. *Public Records and Meetings Manual*.

PROPOSED

# Board Member's Authority and Responsibilities

An individual Board member exercises the authority and responsibility of their position when the Board is in a meeting which is being held in accordance with Oregon's Public Meetings Law. A Board member has the authority to act in the name of the Board only when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business.

When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

Board members may speak on behalf of the Board or district only when specifically authorized to do so. Any other statements do not represent the position of the Board or district. When expressing personal opinions in public, Board members are encouraged to clearly identify the opinions as their own.

All Board members shall maintain awareness of relevant district information and participate in Board functions and professional Board development activities.

All members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Records

Any individual Board member who desires a copy of an existing record may make such a request to the superintendent. Requests involving confidential records or significant staff time will be referred to the Board for approval.

2. Requests for Legal Opinions{[1]}

Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. The Board chair is authorized to obtain legal advice or opinions if advantageous to do so prior to the next meeting (e.g., advice regarding an executive session or a decision to invite district legal counsel) without a need for Board approval. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to a Board Member

When a Board member receives complaints or requests for action from staff, students or members of the public, the Board member will direct the staff, students, members of the public to the public complaint policy Board policy KL – Public Complaints. Such information will be conveyed to the superintendent. An individual Board member is not authorized to independently act on complaints.

4. Board Member's Communication with Administration

No individual Board member may direct the superintendent or other staff to action without Board authorization. No Board member will intervene in the administration of the district or its schools.

5. Contracts or Agreements

All district contracts must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

6. Visits to Schools

DRAFT

A Board members may visit schools in accordance with Board policy BG – Board–Staff Communications.

7. Public Meetings Law

All Board members will comply with Public Meetings Law[, including participating in an approved[2] training at least once during each term of office{[3]}].

8. Mandatory Reporting

A Board member having reasonable cause to believe that any child with whom the Board member comes in contact has suffered abuse or that any person with whom the Board member comes in contact has abused a child shall immediately make an oral report or cause an oral report be made to Department of Human Services[4] or local law enforcement.

9. Oregon Ethics Laws

All Board members will adhere to Oregon Government Ethics laws, including filing the statement of economic interest as required by Oregon Revised Statute (ORS) 244.

10. Confidential Information

All Board members will not disclose confidential information received as part of Board service.

11. Other Laws, Policies, Agreements and Procedures

All Board members will follow all laws, Board policies, working agreements, and any other procedures established by the district.

END OF POLICY

Legal Reference(s):

ORS 192.311 – 192.478
ORS 192.610 – 192.705
ORS Chapter 244
ORS 332.045
ORS 332.055
ORS 332.057
ORS 332.075
ORS 332.107
ORS 419B.010

38 Or. Atty. Gen. Op. 1995 (1978)
S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

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[1] {Consider how board members obtain legal advice and whether a cost is associated with that. Does the Board want individual board members to be able to contact attorneys at PACE or OSBA (no bill accrued) on their own, or does the Board want them to get Board approval first? Do you want individual Board members to be able to contact attorneys that will bill the district on their own, or do you want them to get board approval first?}

[2] Approved by the Oregon Government Ethics Commission.

[3] {Training is only required for districts with annual fiscal expenditures of $1M or more. See ORS 192.700.}

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DRAFT

Banks School District No. 13

Code: **BD/BDA**
Adopted: 7/10/00
Revised/Readopted: 11/13/23

# Board Meetings

The Board has the authority to act only when a quorum is present at a duly called regular, special or emergency meeting. "Meeting" means the convening of a quorum of the Board as the district's governing body to make a decision or to deliberate toward a decision on any matter. This includes meeting for the purpose of gathering information to serve as the basis for a subsequent decision or recommendation by the Board, i.e. a work session. The affirmative vote of the majority of members of the Board is required to transact any business. "Meeting" does not include any on-site inspection of any project or program the attendance of members of the Board at any national, regional or state association to which the Board or its members belong.

All regular, special and emergency meetings of the Board will be open to the public except as provided by law. Access to and the ability to attend all meetings (excluding executive sessions) by telephone, video or other electronic or virtual means will be made available when reasonably possible. All meetings will be conducted in compliance with state and federal statutes.

All Board meetings, including Board retreats and work sessions, will be held within district boundaries, except as allowed by law[1]. The Board may attend training sessions outside the district boundaries but cannot deliberate or discuss district business. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, age or national origin is practiced.

The Board will give public notice reasonably calculated to give actual notice to interested persons, including the news media which have requested notice, of the time and place for all Board meetings and of the principal subjects to be considered. The Board may consider additional subjects at a meeting, even if they are not included in the notice.

If requested to do so at least 48 hours before a meeting held in public, the Board shall make a good faith effort to provide an interpreter for hearing-impaired persons. If the meeting is being held upon less than 48 hours' notice and a request for an interpreter is made, the Board shall make a reasonable effort to have an interpreter present. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice.

If requested to do so at least 72 hours before a meeting held in public, the Board will make a reasonable effort to provide translation services.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act.

The possession of dangerous or deadly weapons and firearms, as defined in law and Board policy, is prohibited on district property.

DELETE

1

"Convening" means: (a) Gathering in a physical location; (b) Using electronic, video or telephonic technology to be able to communicate contemporaneously among participants; (c) Using serial electronic written communications among participants; or (d) Using an intermediary to communicate among participants.

"Decision" means any determination, action, vote or final disposition upon a motion, proposal, resolution, order, ordinance or measure on which a vote of a governing body is required, at any meeting at which a quorum is present.

"Deliberation" means discussion or communication that is part of a decision-making process.

ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction if no deliberations toward a decision are involved.

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1. Regular, Special and Emergency Meetings

   Generally, a regular Board meeting will be held each month. The regular meeting schedule will be established at the annual organizational meeting and may be changed by the Board with proper notice. The purpose of each regular monthly meeting will be to conduct the regular Board business.

   No later than the next regular meeting following July 1, the Board will hold the annual organizational meeting to elect Board officers for the coming year and to establish the year's schedule of Board meetings. In Board election years (odd numbered years), the first meeting will be held no later than July 31.

   Special meetings can be convened by the Board chair, upon request of three Board members, or by common consent of the Board at any time to discuss any topic. A special meeting may be scheduled if less than a quorum is present at a meeting, additional business still needs to be conducted at the ending time of a meeting, conducting business prior to the next regular meeting would be advantageous to the district or other reasons. At least 24 hours' notice must be provided to all Board members, the news media, which have requested notice, and the general public for any special meeting.

   Emergency meetings can be called by the Board in the case of an actual emergency upon appropriate notice under the circumstances. The minutes of the emergency meeting must describe the emergency. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

2. Communications Outside of Board Meetings Communications outside of a Board meeting may contain:

   a. Communications to, between or among members of a governing body that are:

      (1) Purely factual or educational in nature and that convey no deliberation or decision on any matter that might reasonably come before the Board (including agendas and information concerning agenda items);
      (2) Not related to any matter that, at any time, could reasonably be foreseen to come before the Board for deliberation and decision; or
      (3) Nonsubstantive in nature, such as communication relating to scheduling, leaves of absence and other similar matters; or

DELETE

Communications, to, by and among a quorum of Board members outside of a legally called Board meeting, in their capacity as Board members, shall not be used for the purpose of discussing district business. This includes electronic communication, video or telephonic communications, serial electronic communications among participants and using an intermediary to communicate among participants. Such communications among Board members shall be limited to messages not involving deliberation, debate, decision-making or gathering of information on which to deliberate.

a. Individual responses to questions posed by community members, subject to other limitations in Board policy.

3. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by public meetings law.

4. Work Sessions

The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will be conducted in accordance with state law on public meetings, including notice and minutes. The Board is discouraged from making official decisions during a work session/ executive session.

5. Executive Sessions

Executive sessions may be held during regular, special or emergency meetings for a reason permitted by law.

Complaints regarding public meetings laws can be filed with the Board in accordance with Board Policy KL – Public Complaints. The Board will respond and provide a copy of the complaint and response to the Oregon Government Ethics Commission within 21 days in accordance with state law.[2]

{[3]}[**Mandatory Training**

Every member of the Board shall attend or view a training on public meetings law prepared or approved by the Oregon Government Ethics Commission (OGEC) at least once during the Board member's term of office and shall verify attendance in accordance with OGEC procedures.

END OF POLICY

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**Legal Reference(s)**

[2] See House Bill 2805 (2023) Section 5(2) for requirements of the response.

[3] This is required for Board members in districts with total expenditures for a fiscal year of $1 million or more. This number will be reviewed by OGEC at least once every five years. If the district has total expenditures of less than $1 million, this language can be kept, but "shall" should be replaced with "is encouraged to."

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ORS Chapter 192 | ORS 255.335 | ORS 332.040 - 332.061
ORS 433.835 - 433.875

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).
OR. ATTY. GEN. Public Records and Meetings Manual.
House Bill 2805 (2023)

DELETE

Banks School District No. 13

Code: **BBAA**
Adopted: 7/10/00; 4/8/19
Revised/Readopted: 1/10/22

# Individual Board Member's Authority and Responsibilities

An individual Board member exercises the authority and responsibility of their position when the Board is in legal session only.

A Board member has the authority to act in the name of the Board when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business. When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

When expressing personal opinions in public, the Board member should clearly identify the opinions as their own.

Members will be knowledgeable of information requested through Board action, supplied by the superintendent, gained through attendance at district activities and through professional Board activities.

Members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Information

   Any individual Board member who desires a copy of an existing written report or survey prepared by the administrative staff will make such a request to the superintendent. A copy of the material may be made available to each member of the Board. Requests for the generation of reports or information, which require additional expense to the district, must be submitted to the Board for consideration.

2. Requests for Legal Opinions

   Requests for legal opinions by a Board member must be approved by a majority vote of the Board before the request is made to legal counsel. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to Board Members

   When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the appropriate complaint policy Board policy KL – Public Complaints. Such information will be conveyed to the superintendent.

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4. Board Member's Relationship to Administration

   Individual Board members will be informed about the district's educational program, may visit schools or other facilities to gain information, and may request information from the superintendent. No individual Board member may direct the superintendent to action without Board authorization. Board members will not intervene in the administration of the district or its schools.

5. Contracts or Agreements

   All contracts of the district must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval, before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

END OF POLICY

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**Legal Reference(s):**

ORS 332.045
ORS 332.055
ORS 332.057
ORS 332.075

38 OR. ATTY. GEN. OP. 1995 (1978)
S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

DELETE

Banks School District No. 13

Code: **BDC**
Adopted: 4/13/98; 7/10/00;
Readopted: 11/13/23

# Executive Sessions

The Board may meet in executive session to discuss subjects allowed by statute but may not take final action except for the expulsion of a student and matters pertaining to or examination of the confidential records of the student.

An executive session may be included as an agenda item of an existing meeting in accordance with Board policy BDDC - Board Meeting Agenda or held as its own meeting. Proper notice is required.

If open session is held prior to the executive session the presiding officer will announce the executive session by identifying the authorization under Oregon Revised Statute (ORS) 192.660 or ORS 332.061 for holding such session and by noting the subject of the executive session.

The Board may hold an executive session:

1. To consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a))

2. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. (ORS 192.660(2)(b))

3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))

4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))

5. To consider information or records that are exempt by law from public inspection. (ORS 192.660(2)(f))

6. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h))

7. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. (ORS 192.660(2)(i))

8. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(2)(k))

9. To consider matters relating to the safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces. (ORS 192.660(2)(o))

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10. To consider matters relating to cyber security infrastructure and responses to cyber security threats. (ORS 192.660(2)(p))

11. To review the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))

12. To review matters pertaining to or examination of the confidential records of a student(ORS 332.061(1)(b))

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;

2. Hearings on the expulsion of a minor student or examination of the confidential records of a student; and

3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential records; the discussion; and each Board member's vote on the issue.

Minutes shall be kept for all executive sessions.

Content discussed in executive sessions is confidential except as provided by law. Board members and the media are instructed not to disclose information obtained in executive session except when specifically authorized to do so or as required by law.
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END OF POLICY

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**Legal Reference(s):**
ORS 192.660 ORS 332.061 House Bill 2514 (2019)
ORS 332.045

OR. ATTY. GEN. Public Records and Meetings Manual.
Oregon Government Ethics Commission, Staff Advisory Opinion No. 22-106S
House Bill 2806 (2023)

DELETE

# Science Adoption Board Report

Banks School District 13, May 11, 2026

| | |
|---|---|
| **District Team Members** | BES: Becky Wallace, Leslie Curran, Jonathan Pearson, Tasha Blatner, Marjorie Salter<br>BMS: Marlee Zakrevsky, Glenn Smith, Caitlin Everett<br>BHS: Tony Richeson, Carol Pallett, Jacob Pence<br>District Level: Caitlin Everett and Darla Waite-Larkin |
| **CCAC Members** | Sarah Trussell, Jodi Hailey, Mike Blok, Rhonda King, Vanessa Hancock, Curtis Updike |

| School | School Specific Priorities and Feedback | Curriculum Adoption Proposal |
|---|---|---|
| **BES** | Our selection of materials for this curriculum adoption is guided by the elementary school's vision for student learning:<br>*Banks Elementary School students are actively engaged in a safe, structured, inclusive learning environment where they make connections to build their academic and socio-emotional skills. By taking ownership of their learning, students will feel empowered to take academic risks and persevere through challenges during their time at BES and beyond.*<br><br>Feedback from Twig review and classroom pilots:<br>○ Aligned with BES vision for student learning, highly engaging, student centered, and promotes ownership of learning through active engagement in the science and engineering practices.<br>○ Teachers found it easy to follow with clear and well supported lesson plans<br>○ Strong literacy and math integration<br>○ Has a "fast track" option that still meets standards to support teacher flexibility with instructional time<br>○ Lots of hands on investigations with high interest phenomena<br>○ Engaging and scaffolded student-facing materials<br>○ Many opportunities to learn and practice vocabulary.<br>○ On ODE approved science adoption list | Curriculum: **Twig Science K-5**<br>Publisher: Imagine Learning<br>Includes:<br>● 3-hour professional development during inservice + option for PLC time PD<br>● 7 years student digital licenses<br>● 7 years teacher digital licenses<br>● Non-consumable lab kits<br>● Consumable refill kits<br>● Trade books connected to the curriculum (literacy connection)<br>● Printable workbook files for paper/pencil student work<br>● Teacher guides |

# Science Adoption Board Report

Banks School District 13, May 11, 2026

| School | School Specific Priorities and Feedback | Curriculum Adoption Proposal |
|---|---|---|
| **BMS** | Our selection of materials for this curriculum adoption is guided by the middle school's vision for student learning:<br>*BMS Students are independent thinkers and problem solvers who engage with and take ownership of their learning.*<br><br>Feedback from OpenSciEd review and classroom pilots:<br>● Aligned with BMS vision for student learning, with many student talk opportunities, engaging hands-on investigations, and high quality assessments that promote ownership of learning.<br>● Has a high level of rigor paired with differentiated supports and scaffolds for support.<br>● Teachers had positive feedback on usability and customizability.<br>● Lab supply kits available for purchase that are aligned to the curriculum<br>● Curriculum is open-source, with no cost to the district, and is licensed under a Creative Commons Attribution 4.0 International License<br>● Topics/phenomena used in the curriculum were engaging for our students, students provided feedback that they found the lessons relevant and interesting.<br>● Rated as meeting all expectations on Edreports, a national curriculum review organization. | Curriculum: OpenSciEd Middle School<br>Publisher: OpenSciEd<br>Includes:<br>● Full digital curriculum access for teachers and students<br>● Consumable and nonconsumable lab kits aligned to the curriculum, available from AquaPhoenix<br>● 3 day summer virtual professional development for teachers<br>● On-demand teacher PD videos for each unit as well as an instructional strategies video library.<br><br>Curriculum Supplement: Newsela STEM<br>● Newsela STEM provides a library of relevant, engaging science texts, articles, embedded assessments, and videos that provide enhanced literacy opportunities for our students. We propose adopting this as a supplement to the OpenSciEd curriculum.<br><br>Note: OpenSciEd is not on the ODE adoption list. In order to adopt OpenSciEd middle school, we will need to apply for an independent adoption through ODE. This will be done in May/June 2026 after Board approval. |

# Science Adoption Board Report

Banks School District 13, May 11, 2026

| | | |
|---|---|---|
| **BHS** | Our selection of materials for this curriculum adoption is guided by the high school's vision for student learning:<br>*Our vision for learning is to create an environment where students are engaged, collaborative, and take ownership of their education. Through hands-on activities and personal exploration, students develop a deep understanding and passion for learning. We believe in empowering students to shape their educational journey, preparing them for the challenges of the future.*<br><br>Feedback from Patterns review and classroom pilots:<br>● Aligned with BHS vision for student learning, with many student talk opportunities, relevant phenomena, engaging hands-on investigations, rigorous assessments that promote ownership of learning, and student collaboration opportunities.<br>● Has a high level of rigor paired with differentiated supports and scaffolds for support.<br>● Three year sequence (Physics →Chemistry →Biology) provides access to all standards for all students.<br>● Third year in sequence can be substituted for AP Biology, improving access to AP science courses.<br>● The freshman Patterns Physics class is aligned to Algebra 1 standards, supporting student math achievement.<br>● Teachers had positive feedback on usability and customizability.<br>● Lab supply equipment lists are well organized. Lab supplies | Curriculum: Patterns High School Science for All<br>Publisher: Portland Metro STEM Partnership<br>Includes:<br>● Full digital curriculum access for teachers and students<br>● Consumable and nonconsumable lab equipment lists<br>● Teacher support for equipment ordering and lab reorganization.<br>● Summer professional development<br>● On-demand teacher PD videos for each unit.<br><br>Note: Patterns is not on the ODE adoption list. In order to adopt Patterns, we will need to apply for an independent adoption through ODE. This will be done in May/June 2026 after Board approval. |

| | | |
|---|---|---|
| | will enhance our overall science program.<br>● Curriculum is open-source, with no cost to the district, and is licensed under a Creative Commons Attribution 4.0 International License<br>● Topics/phenomena used in the curriculum were engaging for our students, students provided feedback that they found the lessons relevant and interesting.<br>● Many other districts in Oregon have adopted Patterns, providing local collaboration partners. Additionally, surrounding districts (e.g. Beaverton, Hillsboro) also use Patterns, which supports students being able to transfer seamlessly between districts | |

# Science Adoption Board Report

May 11, 2026

BANKS SCHOOL DISTRICT

# Banks Adoption Timeline

BANKS SCHOOL DISTRICT

**Sept**
Kickoff Meeting

**Oct-Nov**
Teachers review curricular options

**Dec**
CCAC receives Teacher input on top choices

**Jan-March**
CCAC review top options and give feedback.
Teachers pilot lessons

**April**
CCAC + teachers analyze feedback and pilot data to develop recommendations

**May-June**
Curriculum recommended to the Board

# Science Adoption Team Members

- BES: Becky Wallace, Leslie Curran, Jonathan Pearson, Tasha Blatner, Marjorie Salter
- BMS: Marlee Zakrevsky, Glenn Smith, Caitlin Everett
- BHS: Tony Richeson, Carol Pallett, Jacob Penc
- District Level: Caitlin Everett and Darla Waite-Larkin
- Community Curriculum Advisory Committee: Sarah Trussell, Jodi Hailey, Mike Blok, Rhonda King, Vanessa Hancock, Curtis Updike

# Importance of a High Quality Science Education

**1. Builds critical thinking and problem-solving skills**
Science teaches students how to ask questions, evaluate evidence, and think logically.

**2. Prepares students for future careers**
Many high-demand, high wage careers are in STEM fields (science, technology, engineering, and math).

**3. Helps students understand the world around them**
From weather patterns to human health to technology, science explains everyday phenomena and helps students make sense of their environment.

**4. Promotes informed citizenship**
Science literacy enables students to understand important societal issues—like climate change, public health, and energy use, so they can make informed decisions as voters and community members.

**5. Encourages curiosity and lifelong learning**
Science naturally sparks curiosity. Engaging science education fosters a mindset of exploration, creativity, and a desire to keep learning beyond the classroom.

# Banks Elementary School

## Feedback from Review & Pilots

- Aligned with BES vision
- Teachers found it easy to follow with clear and well supported lesson plans
- Strong literacy and math integration
- Has a “fast track” option that still meets standards to support teacher flexibility with instructional time
- Lots of hands on investigations with high interest phenomena
- Engaging and scaffolded student-facing materials
- On ODE approved science adoption list

## Adoption Selection

Curriculum: **Twig Science K-5**
Publisher: Imagine Learning
Includes:

- 3-hour professional development during inservice + option for PLC time PD
- 7 years student digital licenses
- 7 years teacher digital licenses
- Non-consumable lab kits
- Consumable refill kits
- Trade books connected to the curriculum (literacy connection)
- Printable workbook files for paper/pencil student work
- Teacher guides

# Banks Middle School

## Feedback from Review & Pilots

- Aligned with BMS vision
- Has a high level of rigor paired with differentiated supports and scaffolds for support.
- Teacher positive feedback
- Curriculum is open-source, with no cost to the district, and is licensed under a Creative Commons Attribution 4.0 International License
- Topics/phenomena used in the curriculum were engaging for our students
- students provided feedback that they found the lessons relevant and interesting.
- Rated as meeting all expectations on Edreports, a national curriculum review organization.

## Adoption Selection

Curriculum: OpenSciEd Middle School
Publisher: OpenSciEd
Includes:

- Full digital curriculum access for teachers and students
- Consumable and nonconsumable lab kits aligned to the curriculum, available from AquaPhoenix
- 3 day summer virtual professional development for teachers
- On-demand teacher PD videos for each unit as well as an instructional strategies video library.

Curriculum Supplement: Newsela STEM

- Newsela STEM provides a library of relevant, engaging science texts, articles, embedded assessments, and videos that provide enhanced literacy opportunities for our students. We propose adopting this as a supplement to the OpenSciEd curriculum.

# Banks High School

Feedback from Review & Pilots

- Aligned with BHS vision
- Three year sequence (Physics →Chemistry →Biology) provides access to all standards for all students.
- Option for AP Biology for 3rd course.
- Patterns Physics class aligned to Algebra
- Teacher positive feedback.
- No cost to the district, licensed under a Creative Commons Attribution 4.0 International License
- Engaging and relevant topics phenomena used in the curriculum were engaging for our students
- Had the most positive student feedback
- Many other districts in Oregon have adopted Patterns, providing local collaboration partners.
- Surrounding districts (e.g. Beaverton, Hillsboro) also use Patterns, students can transfer seamlessly between districts.

# Banks High School

Adoption Selection

Curriculum: Patterns High School Science for All
Sponsor: Portland Metro STEM Partnership
Includes:

- Full digital curriculum access for teachers and students
- Consumable and nonconsumable lab equipment
- Teacher support for equipment ordering and lab reorganization.
- Summer professional development
- On-demand teacher PD videos for each unit.

# Independent Adoption

Patterns and OpenSciEd were not on the ODE adoption list. In order to adopt these curricula, we will need to apply for an independent adoption through ODE. This will be done in May/June 2026 after Board approval.

Many districts in the state have independently adopted these two specific curricula in Oregon, and we do not foresee challenges with this process.

Note: When ODE was accepting submissions for adoption review, they were at that time still charging fees for publishers to submit materials. Both of the developers for Patterns and OpenSciEd are non profit organizations, and so do not participate in fee-based state submission processes. ODE changed this rule after the science adoption was over.

# Questions or Comments?

Budget Committee Meeting
Thursday, May 14, 2026 6:00 PM Pacific

Temporary District Office Location
42350 NW Trellis Way (BES)
Banks, Or 97106

| | |
|---|---|
| Ron Frame: | Present |
| Corissa Mazurkiewicz: | Present |
| William Moore: | Present |
| Leslee Sipp: | Present |
| Daniel Streblow: | Present |

Present: 5.

1. Call to Order

2. Approve Agenda

3. Election of Budget Committee Chair

3.1. Nomination and election of Budget Committee Chair

3.2. Nomination and election of Budget Committee Vice Chair

4. Superintendent's Budget Message

5. Budget Presentation
Business Manager, Jennifer Collins, shared the Budget presentation, which included the roles and responsibilities of the Budget Committee, details of funding and revenue sources, key budget expenditure changes for 2026-2027. Significant changes include increases to PERS, PD allotment, Health Insurance costs, sub costs, operations and maintenance and increase to utilities and custodial supplies. Details of the reason for each increase were explained

Details of decreases to funds were also shared, which included FTE

Details of Special Revenue funding were also shared.

Board and Budget members asked clarifying questions as needed.

Q. Salaries/PERS accounts - why does one account go up and another down?
A. All PERS is in the same fund. The budget reflects the same as how PERS bills. Increases are mostly just to UAL. Different Tiers and retiree rates also affect the placement of the funding.

Q. Salaries/Employee benefits — don't seem to be promotional changes?
A. Some of these changes are due to changes in grant funding,

Q. Page 7 - Header of the column has a typo.

Q. Restricted programs. Salaries, benefits and contractual costs don't seem to match?
A. The assumptions are based on most employees taking health benefits. There is also additional funding in case of outside placement.

Q. Reduction to salary in licensed?
A. Budget for special training and extra hours. Last year we over budgeted to cover IDEA differences.

Q. Students with Disabilities - less staff budgeted?
A. Decrease in students which allowed us to cut FTE using attrition instead oof cutting a teacher

Q. ESL change?
A. - med cap difference between fiscal years.

Q. - Number of staff has not changes but salaried positions did?
A. Counselors were moved from a grant fund

Q. Increase to Library services?
A. Contractual employee benefits - we are aware that the employees funded by this will take insurance.

Q. AD position gone?
A. It is reflected in the athletic portion of the budget book

Q. Can the budget book reflect the FTE changes each year? What, why & where.

Q. insurance costs?
A. Multiple claims this year in addition to the rates increasing.

Q. Business Manager in the budget?
A. Yes

Q. Secretarial position added?
A. Short staffed and PBAM changes are coming up.
Q. Will the district hire or use ESD
A. We will not be using the ESD

Q. FTE changes?
A. One FTE was moved from the Bond

Q. Outdoor School?
A. Moving to in-house

Q. Fund 206?
A. Reading specialist historically funded by Title I is now funded by multiple funds as Title funding has decreased.

Q. Coaches salaries?

A. Most coaches are hired through ESS and funding is reflected in contractual services (?)

Q. Rentals?
A. Athletic costs have increased...

Q. District curriculum fund?
A. New science curriculum and equipment is expensive and we need to start building a fund for future curriculum as well.

Q. Can you explain the beginning fund balance?
A. This is whatever rollover from the prior year. The plan is to keep building the fund.

Q. Header may need to be removed

Q. Process; how is the budget going this year? Mid-year recap added would be great.
A. We are doing fine. Some expect revenue did not come in as high. But we are on track.

6. Public Comment
No public comment at this time.

7. Action
Tom Forest made the motion to approve the proposed budget as presented

Corissa Mazurkiewicz seconded the motion. Motion passed unanimously.

8. Upcoming Items
Adjourned at 7:19 pm.

Special Session
Thursday, May 14, 2026 5:50 PM Pacific

Temporary District Office Location
42350 NW Trellis Way (BES)
Banks, Or 97106

| | |
|---|---|
| Ron Frame: | Present |
| Corissa Mazurkiewicz: | Present |
| William Moore: | Present |
| Leslee Sipp: | Present |
| Daniel Streblow: | Present |

Present: 5.

1. Call to Order
2. Roll Call
3. Approval of Agenda
   I make a motion to approve the May 14th, 2026 Special Session agenda as presented. This motion, made by Leslee Sipp and seconded by Daniel Streblow, Carried.
   Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea
   Yea: 5, Nay: 0
4. Action Items
   4.1. Approval of BES Roofing contract
      I make a motion to approve the Banks Elementary Roof Repair and Replacement contract as presented. This motion, made by Corissa Mazurkiewicz and seconded by Daniel Streblow, Carried.
      Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea
      Yea: 5, Nay: 0
      Adjourned at 5:52 pm.

# BID FORM
# DIVISION 0 * SECTION 00300

**Bid TO:** **Brian Sica, Superintendent**

Bids DUE: April 30, 2026 @ 1:00 PM

PROJECT: **Banks ES Shingle Roof Replacement Project**

Start of Project: June 15, 2026 (unless changed by Addenda)

Substantial Completion: August 14, 2026 (unless changed by Addenda)

Final Completion: September 18, 2026 (unless changed by Addenda)

1. The undersigned,

**NAME of FIRM**: SafeCover Roofing

after having carefully examined the bidding documents and **addenda numbered** 0 **through** 1 inclusive, as well as the work site and conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, and all other work, required by and in strict conformance with the above documents, necessary to complete the project for the stipulated sum of:

**Base Bid – Shingle Roof Replacement:**

TOTAL (Figures) $ #189,500.00 Dollars

TOTAL (Words) One hundred and Eighty-Nine Thousand Five hundred 00/100 Dollars

**Unit Cost: Plywood Decking (provide a cost/SF):**

TOTAL (Figures) $ 5.00 Dollars

TOTAL (Words) Five Dollars

**Unit Cost: Fascia Board Replacement (provide a cost/LF)**

TOTAL (Figures) $ 20.00 Dollars

TOTAL (Words) Twenty Dollars

**Unit Cost: Roof Tie Off Anchor (provide a cost)**

TOTAL (Figures) $ 100 Dollars

TOTAL (Words) One-hundred Dollars

2. The undersigned agrees to maintain the proposal price for a period of 30 calendar days after bid opening.

3. The undersigned agrees, if awarded a contract, to complete all work as shown in the Contract Documents by the substantial completion date listed above.

4. The undersigned agrees that, prior to commencement of the Work, and within 7 calendar days of Notice of Intent to Award, to:

   A. Enter into and execute a contract for the work in the form of Banks School District, "Construction Contract".

   B. Deliver to the Owner duly executed AIA Document G705, "Certificate of Insurance," or ACORD form 25S.

   C. Deliver to the Owner duly executed AIA Document A312, "Performance Bond and Payment Bond."

5. The undersigned certifies that this Bid has been prepared independently and is not made in the interests of any undisclosed party. It is submitted without collusion or intent to limit independent, competitive bidding. The Bidder has in no way induced or solicited other Bidders to submit false bids, or to refrain from bidding.

6. The Undersigned agrees to be bound by and will comply with the provisions of ORS 279C.838 and 279C.840 pertaining to the payment of the prevailing rates of wage.

7. The undersigned agrees to comply with Oregon tax laws in accordance with ORS 305.385.

8. Indicate below whether Bidder is Resident or Non-Resident bidder.

   Oregon Reciprocal Preference Law (ORS 279.029): In compliance with ORS 279.029, each Bidder must state in its proposal whether it is a resident or non-resident bidder. Bids that fail to provide this information will be considered nonresponsive and will be rejected.

   DEFINITION - RESIDENT BIDDER: A bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the bid, has a business address in this state and has stated in the bid whether the bidder is a "resident bidder."

   DEFINITION – NON-RESIDENT BIDDER: A bidder who is not a resident bidder as defined above.

   Indicate by an "X" in the appropriate space whether you are an Oregon resident bidder or non-resident bidder:
   Oregon Resident Bidder _____ Non-Resident Bidder X

9. The undersigned certifies that you visited the site and thoroughly investigated all existing conditions. It is understood that the Bidder, before signing his/her proposal, has made a careful examination of the plans, specifications, and character of work required; that he/she has made a careful examination of the location and condition of the work, verified all measurements at the job site, and sources of supply of materials.

10. Security Deposit is NOT required:

11. The Undersigned certifies that it has not discriminated against minority, women, or emerging small businesses in obtaining any subcontracts for this project as required by ORS 279A.110(4).

12. If applicable the first-tier subcontractor disclosure form is due 2 hours after bid are due.

13. Submittals are due promptly after Letter of Intent. A Pre-Construction Meeting will be held prior to commencement, Weekly Construction meetings are required but may be held with less frequency.

14. As a condition to submitting a bid, a Contractor must be registered with the Oregon Construction Contractors Board in accordance with ORS 701.035 to 701.055 and/or the State Landscape Contractors Board licensed number, and disclose the appropriate numbers. Failure to register and disclose the numbers, as applicable, will make the bid unresponsive and it will be rejected. The Undersigned hereby certifies that all subcontractors who will perform construction work as described in ORS 701.005 are or will be registered with the Construction Contractors Board in accordance with ORS 701.035 to 701.055 or State Landscape Contractors Board, as applicable, at the time the subcontractor(s) made a bid to work under the contract.

15. Oregon Business Registration: To transact business in the State of Oregon, a Bidder must be registered with the State of Oregon Corporations Division. Please indicate your business' current registration type with an "X" in the appropriate space:

X Corporate Registration 0247604618

X Assumed Business Name Registration Safe Cover Roofing LLC.

16. Any Bid of a contractor or subcontract listed on BOLI's list of Ineligible Contractors will be rejected.

**SIGNATURES**

Oregon Construction Contractor's Board No. 236354

State Landscape Contractors Board No. N/A (if applicable for the project)

NAME OF FIRM Safe Cover Roofing

ADDRESS 1696 Bishop Rd Chehalis, WA

FEDERAL TAX ID _____

TELEPHONE NO. 360-304-8055

Cell NO. Same

SIGNATURE

1) _____
Sole Individual – Signature

2) _____
Sole Individual – Printed Name

or 2) _____
Partner

or 3) _____
Authorized Officer of Corporation – Signature

Brady Collins
Authorized Officer of Corporation – Printed Name

(SEAL)

Kaitlin M. Bailey
Attested: Secretary of Corporation

Notary Public
State of Washington
KAITLIN M. BAILEY
COMM. # 23033348
MY COMM. EXP. 10/29/2027

SAFECOVER
ROOFING LLC

961 INDUSTRIAL WAY
LONGVIEW, WA 98632
(360) 916-1430
LONGVIEWOFFICE@SAFECOVERROOFING.COM
LIC# SAFECRL820KZ

REFRENCES SUBMITTED TO: Cornerstone Management Group, Inc.

ADDRESS: 42350 NW Trellis Way, Banks, OR

PHONE: 251-554-9822

EMAIL: mdolan@cornerstonemgi.com

DATE: 4-28-26

## REFERENCES

| |
|---|
| Tenino Stadium |
| - Tear off and install Polyglass roof |
| - Tenino, Wa |
| - Tenino School |
| - 120k |
| - Start and finish April 2026 |
| - Ian 360-280-7390 |
| Tenino Highschool |
| - Tear off and install Polyglass roof |
| - Tenino, Wa |
| - Tenino School |
| - 206k |
| - Start and finish November 2025 |
| - Same as above |
| St Joseph Vancouver |
| - Tear off and install of Pabco Prestige |
| - Vancouver, Wa |
| - Catholic Archbishop Seattle |
| - 394k |
| - Start and finish July 2025 |
| - Jessicaav@stjoevan.org |
| Winlock School |
| - Tear off and install GAF TPO |
| - Winlock, Wa |
| - Winlock School district |

| |
|---|
| - 110k |
| - Start and finish July 2022 |
| - fterry@winlock.wednet.edu |
| Centralia city pool |
| - Tear off and install steep slope and low slop roof system |
| - Centralia, Wa |
| - City of Centralia |
| - 494k |
| - Start and finish March 2026 |
| - Contact Matt at Thorbeckes |
| Lewis County Community Development |
| - Install GAF TPO |
| - Chehalis, Wa |
| - Lewis County |
| - 114k |
| - Start and finish August 2024 |
| - TJ.Snodderly@lewiscountywa.gov |
| Lewis County Senior Center Projects |
| - Completed 5 senior centers |
| - Lewis County |
| - Lewis County Wa |
| - 300k |
| - Completed from 2022-2026 |
| - Same as above |
| |
| |
| |
| |
| |
| |
| |

BANKS SCHOOL DISTRICT

# BID TABULATION FORM

| Banks ES Shingle Roof Replacement Project | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| OPEN: April 30, 2026 @ 1:00pm | | | | | | | | |
| BID PROVIDER | Signed | Add -1 Ack. | Base Bid: | Unit Price: Plywood | Unit Price: Fascia Board Replacement | Unit Price: Tie Off Anchor | Total | 1st Tier Discl. |
| Vitan Construction | X | X | 248,000 | $5 | $18 | $125 | 248,000 | n/a |
| ABC Roofing | X | X | 374,470 | $7.50 | $22.50 | $33,042 | 374,470 | n/a |
| Frontier Roofing | X | * | 356,396 | $4 | $7 | | 356,396 | n/a |
| Carlson Roofing | X | X | 221,672 | $3.75 | $20/LF | $25/anchor | 221,672 | n/a |
| Griffith Roofing | X | X | 271,943 | $4.25 | $5/LF | $98 | 271,943 | n/a |
| Safe Cover Roofing | X | X | 189,500 | $5.00 | $20/LF | $100 | 189,500 | n/a |
| | | | | | | | | n/a |

OWNER Representative:

WITNESS: Dale Virden, Banks SD

# BANKS SCHOOL DISTRICT ATHLETICS/ACTIVITIES OVERNIGHT TRIP REQUEST

*Requests should be made at least 30 days prior to the trip.*

School or Departments and grade levels involved: BBX Varsity Basketball Team

Person making request: Pat Marlia

Destination: Southern Oregon Northern California Lodging Arrangements: Houses in a few different cities.

Date of Departure: 6/22 Date of Return: 6/26

Purpose of Trip: Play Summer league games.

Number of Chaperones: 3 (1:8 ratio) Number of Students Attending: 12

Names of chaperones Pat Marlia, Randy Rice, Jonathen Pearson School Days Missed: 0

Description of training/expectations provided for chaperones: Coaches / Teachers

Type of Transportation: Type 20 & possible car

Type of Insurance Coverage: via school

Source and Amount of Revenue: ASB acc.

Has the trip been taken before? Yes___ No X When:_____

Comments: We are looking to play teams outside of our area and do a bonding trip w/our team.

**Please attach itinerary**

Pat Marlia

Requested By

Signature of Principal

Date Requested

Signature of Athletic Director (if applicable)

==========OFFICE USE ONLY==========

_____Approved _____Disapproved Date_____ Signature_____

BBX Overnight Trip

June 22nd:
Varsity team and 3 coaches leave Banks High School and head to Sutherlin Oregon.
Play games at 5:00 and 6:00.
Leave Sutherlin and go to Medford/Ashland where we will stay the night.

June 23rd:
Breakfast and Lunch and an excursion.
Spend the day in Medford and then play 2 games that afternoon/evening.
Eat dinner at a place TBD.
Leave Medford and head to Redding California.

June 24th:
Spend the day in Redding. Do team bonding activities such as: bowling, water park, etc.
Meals will be provided.

June 25th:
Breakfast
Leave Redding and head to Coos Bay where we will play two games.
Stop somewhere for lunch.
Play games in the evening and then eat dinner.
Stay the night in Coos Bay.

June 26th:
Breakfast and then head to Newport where we will play our final 2 games of the trip. Then have lunch and head back to Banks.

# BANKS SCHOOL DISTRICT #13 SCHOOL FEES
## 2026-27

Code: **KG-AR(1)**

Effective: 7/1/2026

**ELEMENTARY:**

No fees scheduled for 2026-27

**MIDDLE SCHOOL:**

Planner and Activities Fee $35.00
Yearbook (Optional) $25.00 Estimate Dances (Optional) $10.00 Admission

**HIGH SCHOOL:**

ASB Fee (required) $30.00
Yearbook (Optional) $55.00 Estimate Parking Permit **ALL student drivers parking on campus** $5.00
**must have a parking permit**
Visual Arts (any class after introductory class) $10.00 /class/semester CTE - Agriculture / Applied Arts (any class after introductory class) $10.00 /class/semester Fire Science (any level) $50.00
Tier I Sports fees (pay to play) $200.00 per sport Family Maximum $800.00
Free lunch sports fee $65.00 per sport Tier II Sports/Activity fees (pay to play) $160.00

**DISTRICT:**

***Gate Admission Fees:***
Family $20.00
Adults $8.00
Senior Citizens $5.00
Students $5.00
Pre school-age children $0.00
Individual Yearly Sports Pass $100.00
Couple Yearly Sports Pass $150.00
Family Yearly Sports Pass $200.00
Seniors Yearly Sports Pass $50.0

***Breakfast/Lunch Prices:***
Elementary Breakfast $1.50
Elementary Lunch $3.20
Middle/High School Breakfast $1.75
Middle School Lunch $3.40 High School Lunch $3.70
Adult Lunch $4.10

***Students eligible for free lunch program have no charge for required fees.***
**Optional fees are charged at the regular fee rate.**

# Bond Oversight Committee Report to the Banks School Board

**Bond Oversight Committee Meeting:** May 27, 2026
**Prepared for:** Banks School Board

## Overview

The Bond Oversight Committee met on May 27, 2026, to review progress on the district's bond-funded construction program. The meeting included a site tour, project schedule updates, budget reports, and discussion of the work underway at Banks High School, Kelly Field, and the auxiliary gym and team room project.

Construction activity is now visible across the campus. Major projects remain on schedule, and the district continues to use a structured value-engineering process to manage costs while preserving the essential educational and community priorities of the bond program.

## Banks High School Addition and Renovation

Site preparation for the Banks High School addition is underway. The district has received the site grading permit, and crews are completing grading, concrete crushing, and backfill work. Erosion-control measures have been installed, and tree-protection measures are being completed.

The Guaranteed Maximum Price has been established with the contractor for the high school project. The team has reviewed and approved additional value-engineering items using a report-card system that evaluates proposed changes based on cost efficiency, impact on design and educational programming, maintenance and durability, and overall risk. This process is designed to reduce costs thoughtfully while protecting the most important aspects of the project. Some items will remain available for potential restoration as "add backs" later in construction if contingency funds allow.

The high school addition is scheduled to reach substantial completion and beneficial occupancy by **August 12, 2027**.

Locker room renovations are also underway, including demolition, abatement, and excavation work. The renovated locker rooms are scheduled for substantial completion by **August 14, 2026**.

The district recently held a groundbreaking ceremony for the high school addition. Despite rainy conditions, the event was well attended and reflected strong community enthusiasm for the project.

## Kelly Field Improvements

Planning and permitting work continues for the improvements at Kelly Field. The project includes:

- Turf field replacement
- Replacement of lighting for approximately one-half of the field
- Coordination with other summer construction projects at the elementary, middle, and high school sites

The district is continuing its fundraising efforts. Work is scheduled to occur during the summer, subject to completion of the land-use and permitting process.

## Auxiliary Gym and Team Rooms

Construction of the auxiliary gym continues to move forward. Foundations for the main gym have been poured, structural steel has been delivered, underground utilities are being installed, and preparation is underway for the slab-on-grade concrete pours. Steel erection is anticipated to begin in mid-June.

The auxiliary gym is scheduled for substantial completion by **December 23, 2026**.

The permit for the adjacent team rooms is expected shortly, with foundation work to follow. Letters of authorization have been signed for all phases of the auxiliary gym work, and the Guaranteed Maximum Price is below the current project budget.

## Bond Program Budget Update

The committee reviewed the bond program's executive budget summary. As of the May 2026 report:

| Budget Category | Amount |
|---|---|
| Current total bond program budget | $59,245,388 |
| Committed to date | $54,077,572 |

| | |
|---|---|
| Paid to date | $11,070,324 |
| Uncommitted budget | $3,366,639 |
| Remaining committed costs to be paid | $43,007,248 |
| Program contingency | $882,000 |

The current project-level construction budget is **$56,387,699**, with approximately **$53.3 million** committed. The largest individual components are the Banks High School project, currently budgeted at approximately **$47.6 million**, and the auxiliary gym project, currently budgeted at approximately **$7.4 million**.

# Summary

The district has entered an active phase of construction, with significant progress visible at the high school and auxiliary gym sites. Current schedules remain aligned with planned completion dates, and the major project budgets have been established through the Guaranteed Maximum Price process.

The Bond Oversight Committee will continue to monitor schedules, expenditures, contingency levels, and potential add-back opportunities as construction proceeds. The committee remains focused on ensuring that the bond program is completed responsibly, transparently, and in alignment with the commitments made to the Banks community.

**BANKS SCHOOL DISTRICT**
**RESOLUTION 2526-JUN01**
**ORGANIZATIONAL RESOLUTION**

---

WHEREAS, organization of the District is required and the Oregon Department of Education recommends designating, at the beginning of the fiscal year, the professionals who will assist the District in conducting its business;

BE IT RESOLVED, that the following actions will establish the basis for conducting Banks School District #13 business for 2026-27, effective July 1, 2026.

1. To Appoint Superintendent as Chief Administrative Officer, School Clerk and Budget Officer
2. To Authorize Superintendent to file for all grants
3. To Appoint Business Manager and Superintendent as Custodian of funds
4. To Authorize Superintendent to designate surplus property
5. To Appoint Brian Sica, Jennifer Collins and Molly Herbst as signers on the Banks School District bank accounts
6. To Authorize the Superintendent and/or Business Manager to negotiate loans as necessary (e.g. TAN)
7. To Authorize a Superintendent and/or Business Manager to invest funds
8. To Authorize fidelity bonds for:
    a. Superintendent/Clerk $ 50,000
    b. Business Manager $ 100,000
9. To Authorize District Credit Card Holders
    a. Brian Sica
    b. Jennifer Collins
    c. Molly Herbst
    d. Ben Buchanan
    e. Dale Virden
    f. Cathy Davis
    g. Ericka Lepschat
10. To Designate Assured Partners as Insurance Agent of Record
11. To Designate Hungerford Law as the District Attorney
12. To Designate ClearTrail CPA's as the District's Auditing Firm

13. To Designate US Bank, Umpqua Bank and Local Government Investment Pool as Depository of Funds
14. That the official newspaper of record is The News Times
15. That the mileage reimbursement rate be the current IRS rate;
16. That the Regular Board meetings will be held the second Monday of the month at 6:00 pm.

ADOPTED this 8th day of June, 2026.

_____, June 8, 2026
Ron Frame, Chairman of the Board
Banks School District No. 13 Board of Directors

_____, June 8, 2026
Brian Sica, Superintendent
Banks School District No. 13

**RESOLUTION 2026-JUN-08**
**BANKS SCHOOL DISTRICT**
**RESOLUTION TO ADOPT THE 2026-2027 BUDGET**

BE IT RESOLVED, that the Board of Directors of the Banks School District hereby adopts the budget for the fiscal year 2026-2027 in the total amount of $79,632,204.76. This budget is now on file at the Banks School District administration building located at 42350 NW Trellis Way, Banks Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2026, and for the purpose shown below are hereby appropriated:

| | |
|---|---|
| General Fund (100) | |
| Instruction ..... | $8,263,769.29 |
| Support Services ..... | 6,580,346.71 |
| Transfers ..... | 611,300.00 |
| Contingency ..... | 500,000.00 |
| Total ..... | $15,955,416.00 |
| Special Revenue Funds (200) | |
| Instruction ..... | $3,249,284.11 |
| Support Services ..... | 904,629.81 |
| Enterprise & Community | 646,500.00 |
| Debt Service ..... | 27,300.00 |
| Total ..... | $4,827,713.92 |
| Debt Service Fund (300) | |
| Debt Service ..... | $2,533,469.00 |
| Capital Projects Fund (400) | |
| Facilities Acq/Constructio | $42,064,251.00 |
| Internal Service Fund (600) | |
| Debt Service ..... | $418,639.00 |

| | |
|---|---|
| **Total Appropriations, All Funds** | $65,799,488.92 |
| **Total Unappropriated and Reserve, All Funds** | 13,832,715.84 |
| **TOTAL ADOPTED BUDGET** | $79,632,204.76 |

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED, that the following ad valorem property taxes are hereby imposed for the tax year 2026-27 upon the assessed value of all taxable property within the district:

(1) At the rate per $1,000 of assessed value of $5.0152 for permanent rate tax;
(2) In the amount of $2,638,802 for debt service for general obligation bonds

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED, that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

| | **Education Limitation** | **Excluded from Limitation** |
|---|---|---|
| Permanent Rate Tax ..... | $5.0152/$1,000 | |
| General Obligation Debt Service ..... | | $2,638,802 |

The above resolution statements were approved and declared adopted on the 8th day of June, 2026

Ron Frame, Board Chair

Brian Sica, Superintendent

26



27

# Banks School District

## Approved Budget

**Banks School District**

42350 NW Trellis Way, Banks OR 97106

# Banks School District #13

## Banks, Oregon

# APPROVED BUDGET

# 2026-2027

Dr. Brian Sica

Superintendent

# 2026-2027

# BUDGET COMMITTEE

# BANKS SCHOOL DISTRICT

For the Fiscal Year Beginning July 1, 2026

## Board of Directors

| | |
|---|---|
| **Ron Frame (Chair)** | **06/30/2028** |
| **Corissa Mazurkiewicz** | **06/30/2028** |
| **Will Moore** | **06/30/2027** |
| **Leslee Sipp** | **06/30/2028** |
| **Dan Streblow** | **06/30/2027** |

## Appointed Budget Committee Member

| | |
|---|---|
| **Kristen Accardi** | **06/30/2028** |
| **Susan Bair** | **06/30/2026** |
| **Tom Forest** | **06/30/2028** |
| **Emily Kent** | **06/30/2026** |
| **Liz Lennon** | **06/30/2028** |

## Staff

| | |
|---|---|
| Brian Sica | Budget Officer/Superintendent |
| Darla Waite-Larkin | Student Services Director |
| Jennifer Collins | Business Manager |
| Jacob Pence | Banks High School Principal |
| Caitlin Everett | Banks Middle School Principal |
| Marjorie Salter | Banks Elementary Principal |

# Banks School District
# 2026-27
# Budget Calendar

| | |
|---|---|
| February 9, 2026, 6 pm | Regular Board Meeting<br>Approve proposed Budget Calendar |
| March 10, 2026, 6 pm | Regular Board Meeting |
| April 30, 2026 | Publish First Notice of meeting of the Budget Committee |
| May 8, 2026 | Publish Second Notice of meeting of the Budget Committee |
| May 14, 2026, 6 pm | First meeting of the Budget Committee, including time for Budget 101 |
| May 21, 2026, 6 pm | Possible additional Budget Committee meeting |
| May 27, 2026, 6 pm | Possible additional Budget Committee meeting |
| May 28, 2026 | Publication of Notice of Budget Hearing (ORS 294.448) |
| June 8, 2026, 6 pm | Regular Board meeting<br>Public Hearing on 2025-2026 Budget (ORS 294.460) |
| July 15, 2026 | Deadline to certify tax levy to the County Assessor |

Approved 2.9.26

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# BANKS SCHOOL DISTRICT #13

## PROPOSED BUDGET 2026-27

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# MESSAGE AND OVERVIEW

# Budget Overview

Oregon Local Budget Law (ORS 294.305 to 294.565) defines a process and format for school districts' annual budget preparation and presentation. The Oregon Department of Education (ODE), through the administrative rule process, adopts a chart of accounts that is used to classify revenues and expenditures. All Oregon school districts are expected to follow the chart of accounts for budgeting and financial reporting. The Banks School District appropriates its expenditure budget at the major function level. The function areas, as defined by ODE, are Instruction (1000), Support Services (2000), Enterprise and Community Services (3000), Facilities Acquisition and Construction (4000), Other Uses, which are mainly transfers and debt service (5000), Contingency (6000), and Unappropriated Ending Fund Balance (7000).

**BUDGET FORMAT**

The budget document is organized in two sections:

- Superintendent Budget Message and Related Information
- Fund Statements

The Budget Message is a narrative overview of the 2026-27 budget. Related information includes the budget committee members and general information about the District's funds.

The Fund Statements contain required information for all of the District's funds.

**General Fund (100)**

The General Fund is the District's primary operating fund and accounts for all revenues and expenditures except those required to be accounted for in another fund. Expenditure categories include salaries, associated payroll costs, purchased services, supplies and materials, capital outlay and other general expenses. Expenditures are presented by major function categories which include program descriptions, budgeted positions and programs and services analysis.

Revenue comes from two main sources: state funding and local property taxes. The state revenue and local property taxes are components of the State School Fund formula, which make up 90 % of all General Fund revenue.

**Special Revenue Funds (200's)**
These funds account for resources that are limited to a particular purpose, either by external sources, such as the federal government, or locally, by the governing body. Included in these funds are federal, state and private grants; the District's food service program, athletics, extracurricular, and student body funds.

**Debt Service Fund (300)**
Accounts for the District's dedicated property tax revenue and payment of principal and interest on long-term obligations, including General Obligation (GO) bonds and the State of Oregon Department of Energy loan. GO bonds allow the District to finance capital projects such as the construction of new schools and major remodeling projects. Voters must approve the sale of these bonds. The State of Oregon Department of Energy loan was part of the Department of Energy's "Cool Schools Program" and financed energy efficiency projects throughout the District.

**Capital Project Funds (400's)**
Accounts for dedicated contract revenue and expenditures for District facilities.

**Internal Service Fund (600)**
This fund is an accounting device used to accumulate and allocate costs internally among the District's various functions. The District uses this fund to account for the Pension Obligation bonds that were sold to provide funds for the advance funding of the unfunded actuarial liability for the Oregon Public Employees Retirement System.

**THE BUDGET PROCESS**

The District prepares its annual budget in accordance with Oregon Budget Law (ORS 294), which provides standard procedures for preparation, presentation, and administration of budgets. Public involvement in budget preparation is mandated by the law. Oregon Local Budget Law also requires that the budget be balanced – projected resources must equal projected requirements in each fund.

Preparation of the budget involves many steps and months of work by District staff. Once the proposed budget is developed, the Superintendent presents it and the Budget Message to the Budget Committee, which then reviews the proposed budget and receives

public comment. The Budget Committee recommends revision to the budget, if needed, and approves a budget for adoption by the School Board.

The first budget committee meeting is generally held in May. Notice of the meeting is published twice in the newspaper; the first publication no more than 30 days prior, and the second on the school district website.

Once a document is given to the Budget Committee, citizens may obtain a copy at the District Office, 42350 NW Trellis Way, Banks, OR 97106 between 7:30 am and 3:00 pm or on the District's website at banks.k12.or.us.

**HOW THE BUDGET IS ADOPTED**

After the Budget Committee approves the budget, the budget is forwarded to the School Board for further public testimony and review. A summary of the approved budget and notice of budget hearing is published in the local newspaper, five to thirty days in advance of the hearing. The notice indicates where the complete budget document is available for inspection.

After the budget hearing and consideration of public testimony, the School Board adopts the budget at the June Board meeting. The adopted budget becomes the basic short term operational plan and fiscal guideline of the Banks School District for the 2025-26 fiscal year.

**SUPPLEMENTAL BUDGETS**

If the school district receives unanticipated revenues or a change in financial planning is required, a supplemental budget may be adopted to authorize a change in the budget within a fiscal year. A supplemental budget cannot be used to authorize a tax levy.

The School Board may adopt a supplemental budget at a regular public meeting if expenditures in the supplemental budget are less than 10 percent of the annual budget of the fund being adjusted. If the expenditures are greater than 10 percent, the School Board must first publish the supplemental budget and hold a special hearing.

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# Budget Message

Dear Budget Committee Members

I am writing to present the budget proposal for the upcoming fiscal year SY 2027. This budget is designed to support our mission "to engage, challenge and prepare every student" while addressing the evolving needs of our district and community. The priorities outlined in this budget are directly aligned with the Banks School District Strategic Plan and our continued commitment to empowering students, enriching facilities, energizing our team, engaging our community, and aligning our resources to achieve student success.

## Empowering Our Students

Our strategic plan focuses on ensuring equitable learning opportunities that support academic growth and achievement for every student. We remain committed to maintaining enriching and challenging instruction while continuing to provide positive school cultures that foster belonging, safety, and engagement.

We have successfully maintained low class sizes, which has positively impacted student achievement and relationships. However, we also recognize the growing need to increase access to specialists and intervention supports that help meet the diverse academic, social-emotional, and behavioral needs of our students. Expanding access to specialists, mental health supports, and enrichment opportunities will allow students to engage in meaningful learning experiences connected to their interests, passions, and future life skills.

Additionally, we remain focused on improving literacy and math achievement, increasing attendance rates, and expanding extracurricular and off-campus learning opportunities that prepare students for success beyond graduation.

## Curricular Materials and Instruction

To facilitate effective teaching and learning, it is crucial to provide our educators with up-to-date curricular materials and instructional resources. These resources not only align with state standards and our instructional framework, but also promote innovation, engagement, and high-quality classroom experiences.

By investing in modern curricular materials, instructional technology, and professional learning opportunities, we strengthen our ability to provide equitable and rigorous learning experiences for all students.

## Enriching Our Facilities

The Banks School District community remains committed to maintaining and improving facilities that provide innovative teaching, learning, and working environments. Safe, healthy, inclusive, and accessible spaces are essential to the student experience and are a source of pride for our community.

Routine repairs, maintenance projects, ADA accessibility improvements, safety enhancements, and long-term facility planning remain critical priorities. Continued investment in our facilities helps ensure that our schools remain functional, welcoming, and supportive learning environments for students, staff, and families.

## Security and Safety

The safety and well-being of our students and staff remain paramount. We will continue prioritizing investments in enhanced security systems, safety drills, emergency response preparedness, and staff training to maintain secure and supportive learning environments across the district.

Creating schools where students feel physically and emotionally safe is essential to both academic success and positive school culture.

## Energizing Our Team

We firmly believe that investing in our staff is an investment in the future of our students and community. Our staff members create positive and caring learning experiences every day, and their dedication and expertise are central to student success.

As part of this budget proposal, we remain committed to providing competitive compensation, benefits, and professional development opportunities that support staff growth and retention. We will continue to prioritize resources that help staff members feel welcomed, engaged, appreciated, and successful in their roles.

By investing in high-quality professional development, instructional support, and collaborative systems, we strengthen our ability to ensure classrooms reflect the district's instructional vision and strategic goals.

## Engaging Our Community

The Banks School District understands that family support is essential to the school experience. Strong relationships between schools, families, and community partners are critical to student success.

We remain committed to proactive communication, collaborative partnerships, and creating meaningful opportunities for community engagement. Partnerships with local organizations, businesses, and community groups continue to provide valuable work-based learning experiences and expanded opportunities for students.

## NWRESD (Northwest Regional Education Service District)

Collaboration with NWRESD has been instrumental in supporting our district's educational initiatives. NWRESD provides valuable services including professional development, technology support, special education services, and data analysis. As we prepare for the upcoming fiscal year, we will continue evaluating service needs and aligning resources to maximize the value and impact of these partnerships.

## Aligning Our Resources

All district resources must be responsibly and transparently maintained while remaining clearly aligned to the goals of the strategic plan. We remain committed to thoughtful budgeting practices, transparent decision-making processes, and maximizing resources to best support students and staff.

The district continues to prioritize responsible stewardship of public funds while seeking opportunities to improve operational efficiency and align expenditures with strategic priorities.

## Revenue and Budget Climate

In addition to the typical increases in operational costs, our district continues to absorb significant increases in unfunded mandates, including Paid Leave Oregon and rising unemployment insurance rates. Inflationary pressures, increased service costs, and employee compensation obligations continue to grow at a pace that far exceeds the state's approximately 2% revenue increase for education funding.

The current budget climate in Oregon has become increasingly challenging due to both state and federal financial pressures. Recent federal actions under H.R. 1 have created substantial direct and indirect impacts on Oregon's overall budget outlook. Because Oregon's tax structure is closely connected to federal tax policy, changes under H.R. 1 are projected to reduce available state General Fund revenues while simultaneously increasing demand for state-supported services.

Although many of the impacts to K–12 education may not be direct reductions to school funding, the indirect effects are significant. Reductions to Medicaid, SNAP benefits, and related social safety net programs increase the needs of students and families while placing additional pressure on schools to provide support services. These pressures have the potential to impact instructional programs, staffing levels, and student support services statewide if additional investments are not made.

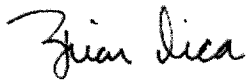
Additionally, implementation of H.R. 1 is expected to increase state administrative costs and reduce federal support for programs that directly benefit students and families, including nutrition and health-related services. Oregon agencies continue to prepare for budget reductions and reallocations to address these financial impacts.

Despite these challenges, we remain optimistic that the next biennium will more accurately account for the roll-up of current service levels, inflationary realities, and the true cost of sustaining high-quality educational programs. We are hopeful that future state

investments will better reflect the needs of our students, staff, and community and provide the level of support Oregon students deserve.

Thank you for your continued support and partnership as we work together to engage, challenge, and prepare every student for success.

Sincerely,



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# BUDGET GUIDING PRINCIPLES
## 2026-2027

These guiding principles are intended to assist in long-range planning during the next year's budgeting period. District resources are limited so it is imperative that it follows a careful course toward achieving future financial stability. As additional funds may become available, these guiding principles are intended to provide the framework for future appropriations. It is understood that the underlying assumptions upon which these principles were developed are subject to change.

## FINANCE

- Maintain a fund balance of at least 5% of the district's budget.
- Maintain sufficient contingency funds in order to address emergency needs as they arise, and for property purchases when appropriate.
- Develop a Preventative Maintenance Fund to assure timely repairs to buildings and grounds.
- Maintain currency funds for future capital access purchases.

## BUILDINGS AND GROUNDS

- Develop a maintenance schedule to provide for upkeep of existing facilities.
- Improve visual appearance and condition of the District.
- Maintain a safe learning and work environment for staff and students.
- Develop a maintenance budget that will allow for new projects.

## PERSONNEL

- Recruit new teachers by attending job fairs and through other proactive measures.
- Provide competitive benefits and salaries to maintain/sustain a high quality work force.
- Provide professional development opportunities for all staff.
- Provide the administrative personnel necessary to run the district and meet the requirements of the state.

## STUDENT ACHIEVEMENT

- Maintain class sizes and student teacher ratios to best enhance student learning.
- Provide programs that optimize student learning based on latest research.
- Offer remediation and alternative options for all students.
- Increase extra-curricular opportunities for students.
- Develop an updated curriculum that integrates technology into student learning beginning at the elementary level.
- Provide a broad offering of classes for students at all levels to meet the variety of student interests.
- Provide on-line learning opportunities for students as appropriate.

## TECHNOLOGY

- Invest in the district technology infrastructure in order to keep current with the technology needs of staff and students in 21st century schools.
- Maintain the budget necessary to keep our equipment on a 5-year replacement cycle.
- Employ personnel needed to plan and implement our technology plan for the future.

BANKS BRAVES

# Strategic Plan

## OUR MISSION

*"To engage, challenge and prepare every student."*



## EMPOWERING Our Students

**The Banks School District will empower students by providing:**

- Equitable learning that supports their academic growth and achievement
- Enriching and challenging instruction
- Learning experiences connected with their interests, passions, and life skills
- A positive school culture



## ENRICHING Our Facilities

**The Banks School District Community will maintain and improve all facilities to provide:**

- Innovative teaching, learning and working environments that enrich the student experience
- Safe and healthy environments
- Inclusive and accessible spaces
- A resource and source of pride for the community



## ENERGIZING Our Team

**The Banks School District will empower and support all staff members:**

- To create positive and caring learning experiences
- By providing high quality professional development
- By providing the resources to be successful in their role
- To feel welcomed, engaged, and appreciated



## ENGAGING Our Community

**The Banks School District understands:**

- Family support is essential to the school experience
- Ensures relationships through proactive communication
- Community groups' support is vital to the school experience of all students through work-based learning experiences and other collaborative partnerships



## ALIGNING Our Resources

**All Banks School District resources are:**

- Responsibly and transparently maintained and maximized
- Clearly aligned to achieve the strategic plan goals

# COMBINED STATEMENT OF RESOURCES AND REQUIREMENTS

For the Ensuing Fiscal Year Beginning July 1, 2026

| RESOURCES | GENERAL FUND | SPECIAL REV FUNDS | DEBT SERVICE | CAPITAL PROJECTS | INTERNAL SERVICE | TOTAL |
|---|---|---|---|---|---|---|
| 1000 LOCAL SOURCES | 4,538,439.00 | 815,425.00 | 2,486,169.00 | 2,904,800.00 | 429,351.00 | 11,174,184.00 |
| 2000 INTERMEDIATE SOURCES | 35,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 35,000.00 |
| 3000 STATE SOURCES | 10,638,477.00 | 2,075,151.05 | 0.00 | 6,000,000.00 | 0.00 | 18,713,628.05 |
| 4000 FEDERAL SOURCES | 0.00 | 720,806.64 | 0.00 | 0.00 | 0.00 | 720,806.64 |
| 5000 OTHER SOURCES | 1,589,500.00 | 1,298,331.23 | 277,300.00 | 45,773,454.84 | 50,000.00 | 48,988,586.07 |
| **TOTAL** | **16,801,416.00** | **4,909,713.92** | **2,763,469.00** | **54,678,254.84** | **479,351.00** | **79,632,204.76** |

| REQUIREMENTS | GENERAL FUND | SPEC REV FUNDS | DEBT SERVICES | CAPITAL PROJECTS | INTERNAL SERVICE | TOTAL |
|---|---|---|---|---|---|---|
| 1000 INSTRUCTION | 8,263,769.29 | 3,249,284.11 | 0.00 | 0.00 | 0.00 | 11,513,053.40 |
| 2000 SUPPORT SERVICES | 6,580,346.71 | 904,629.81 | 0.00 | 0.00 | 0.00 | 7,484,976.52 |
| 3000 ENTERPRISE ACQ & CONSTR | 0.00 | 646,500.00 | 0.00 | 0.00 | 0.00 | 646,500.00 |
| 4000 FACILITIES ACQ & CONSTR | 0.00 | 0.00 | 0.00 | 42,064,251.00 | 0.00 | 42,064,251.00 |
| 5100 OTHER USES DEBT SERVICE | 0.00 | 27,300.00 | 2,533,469.00 | 0.00 | 418,639.00 | 2,979,408.00 |
| 5200 OTHER USES TRANSFERS | 611,300.00 | 0.00 | 0.00 | 0.00 | 0.00 | 611,300.00 |
| 6000 CONTINGENCY | 500,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500,000.00 |
| 7000 UNAPPR END FUND BALANCE | 846,000.00 | 82,000.00 | 230,000.00 | 12,614,003.84 | 60,712.00 | 13,832,715.84 |
| **TOTAL** | **16,801,416.00** | **4,909,713.92** | **2,763,469.00** | **54,678,254.84** | **479,351.00** | **79,632,204.76** |

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# PUBLICATION FORMS

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# AFFIDAVIT OF PUBLICATION

State of Oregon, County of Washington, ss
I, Deseri Cerruti, being first duly sworn, depose and say that I am the Principal Clerk of the **News Times**, a newspaper of general circulation, published in Washington County, Oregon, as defined by ORS 193.010 and 193.020, that

**Owner: Banks School District**
**Description: Banks School District Notice of Budget Committee Meeting to be published in the News-Times on May 8, 2026.**
**Ad#: 385389**

A copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 week(s) in the following issue(s):
**05/08/2026**

Deseri Cerruti (Principal Clerk)

Subscribed and sworn to before me this 05/08/2026

NOTARY PUBLIC FOR OREGON

OFFICIAL STAMP
BRENDAN WILEY SWOGGER
NOTARY PUBLIC - OREGON
COMMISSION NO. 1034879
MY COMMISSION EXPIRES MARCH 13, 2027

Acct #: 106017
**Attn: Molly Herbst**
BANKS SCHOOL DISTRICT/LEGALS!
12950 NW MAIN STREET
BANKS, OR 97106

# EXHIBIT A

## NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Banks School District No 13, Washington County, State of Oregon, to discuss the budget for the fiscal year July 1, 2026 to June 30, 2027, will be held at 42350 NW Trellis Way, Banks, Oregon. The meeting will take place on the 14th of May, 2025 at 6:00 P.M and is also accessible virtually. The meeting link and information will be available on the website at www.banks.k12.or.us. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may provide comment and discuss the proposed programs with the Budget Committee. Comments will be subject to a three minute limit per community member. Written comment received by 4:00 PM on May 13, 2026 will be read during the public comment section of the meeting. For written comments, please provide the comment along with your name, phone number, and address to the District via email to businessmgr@banks.k12.or.us. A copy of the budget document may be inspected or obtained on or after 14th of May, 2026 at 42350 N.W. Trellis Way, Banks, Oregon, between the hours of 8:00 A.M. and 3:00 P.M. This is a public meeting where deliberation of the Budget Committee will take place. Any person may participate in the meeting and discuss the proposed programs with the Budget Committee.

Publish May 8, 2026 NT385389

## Budget Committee Meeting, May 14th, 2026

A public meeting of the Budget Committee of the Banks School District No 13, Washington County, State of Oregon, to discuss the budget for the fiscal year July 1, 2026

READ MORE ▸

May 8, 2026

# GENERAL FUND

## GENERAL FUND RESOURCES

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|
| 1111 CURRENT YEAR'S TAXES | 3,738,435.73 | 3,851,251.66 | 3,967,872.00 | 4,239,731.00 | 4,239,731.00 | 0.00 |
| 1112 PRIOR YEAR'S TAXES | 29,643.39 | 26,844.93 | 51,500.00 | 50,708.00 | 50,708.00 | 0.00 |
| 1190 INTEREST ON TAXES | 8,686.06 | 9,282.39 | 9,000.00 | 9,000.00 | 9,000.00 | 0.00 |
| 1510 INTEREST | 211,950.07 | 208,097.91 | 150,000.00 | 189,000.00 | 189,000.00 | 0.00 |
| 1910 RENTALS | 13,078.50 | 21,062.24 | 16,000.00 | 25,000.00 | 25,000.00 | 0.00 |
| 1920 DONATION | 3,156.50 | 154.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1990 MISCELLANEOUS | 23,102.65 | 7,670.90 | 25,000.00 | 25,000.00 | 25,000.00 | 0.00 |
| 2101 COUNTY SCHOOL FUNDS | 17,882.54 | 31,150.77 | 35,000.00 | 35,000.00 | 35,000.00 | 0.00 |
| 2199 OTHER INTERMEDIATE | 3,509.69 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3101 STATE SCHOOL FUND | 8,286,251.79 | 8,561,404.22 | 9,326,423.00 | 9,579,728.00 | 9,579,728.00 | 0.00 |
| 3103 COMMON SCHOOL FUND | 134,233.14 | 152,766.44 | 159,874.00 | 159,874.00 | 159,874.00 | 0.00 |
| 3104 ST MANAGED CNTY TIMBER | 917,371.57 | 873,037.24 | 750,000.00 | 750,000.00 | 750,000.00 | 0.00 |
| 3299 OTHER RESTRICTED GRANTS-IN-AID | 249,587.62 | 106,804.63 | 98,875.00 | 148,875.00 | 148,875.00 | 0.00 |
| 5100 LEASE PROCEEDS | 18,138.00 | 9,368.60 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5400 BEGINNING FUND BALANCE | 2,321,525.96 | 2,468,213.29 | 1,607,729.00 | 1,589,500.00 | 1,589,500.00 | 0.00 |
| TOTAL GENERAL FUND RESOURCES | 15,976,553.21 | 16,327,109.72 | 16,197,273.00 | 16,801,416.00 | 16,801,416.00 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 1111

PROGRAM: Elementary Programs

1. Program Description

Learning experiences concerned with knowledge, skills, appreciation, attitudes and behavioral characteristics achieved during the primary school years.

2. Personnel Data

19.35 FTE Teachers, .99 FTE Instructional Assistants

3. Funding Source

State School Fund
Related services provided through NWRESD credits
Additional staff provided through Special Revenue Funds

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 1,670,594 |
| 200 Employee Benefits | 1,138,039 |
| 300 Purchased Services | 84,000 |
| 400 Supplies & Materials | 32,500 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 500 |
| TOTAL | 2,925,633 |

| Historical Data | 2023-2024 | 2024 2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 1,484,033 | 1,586,088 | 1,655,327 |
| 200 | 949,730 | 994,212 | 1,114,765 |
| 300 | 52,662 | 55,250 | 54,000 |
| 400 | 45,478 | 56,860 | 34,000 |
| 500 | 18,138 | 0 | 0 |
| 600 | 43,804 | 4,740 | 500 |
| Total | 2,593,845 | 2,697,150 | 2,858,592 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 1111 ELEMENTARY** | | | | | | | |
| 111 LICENSED SALARIES | 1,437,108.78 | 1,538,369.00 | 1,609,090.00 | 19.35 | 1,620,847.98 | 1,620,847.98 | 0.00 |
| 112 CLASSIFIED SALARIES | 25,024.83 | 27,447.26 | 30,260.36 | 0.99 | 32,730.30 | 32,730.30 | 0.00 |
| 121 SUBSTITUTE CERTIFIED SALARIES | 480.00 | 60.00 | 900.00 | | 1,500.01 | 1,500.01 | 0.00 |
| 122 SUBSTITUTE CLASSIFIED SALARIES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 130 ADDITIONAL SALARIES | 3,450.36 | 1,827.04 | 2,145.00 | | 8,999.97 | 8,999.97 | 0.00 |
| 190 INSURANCE WAIVER | 17,969.28 | 18,384.60 | 12,932.02 | | 6,516.00 | 6,516.00 | 0.00 |
| 211 PERS TIER 1,2 | 30,719.98 | 32,875.70 | 30,175.63 | | 26,364.01 | 26,364.01 | 0.00 |
| 212 PERS PICK-UP | 86,229.55 | 89,577.11 | 99,137.16 | | 101,358.56 | 101,358.56 | 0.00 |
| 213 PERS UAL | 147,985.44 | 159,899.97 | 166,715.50 | | 198,130.28 | 198,130.28 | 0.00 |
| 214 PERS BOND | 78,896.21 | 82,154.74 | 85,588.00 | | 82,890.34 | 82,890.34 | 0.00 |
| 216 PERS OPSRP | 112,949.09 | 121,310.52 | 195,840.72 | | 144,415.33 | 144,415.33 | 0.00 |
| 220 SOCIAL SECURITY | 112,762.06 | 120,291.69 | 125,327.65 | | 125,597.75 | 125,597.75 | 0.00 |
| 231 WORKER'S COMPENSATION | 8,140.97 | 8,658.84 | 9,027.34 | | 10,983.55 | 10,983.55 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 11,821.51 | 11,769.38 | 8,391.43 | | 11,117.43 | 11,117.43 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 360,224.86 | 367,673.94 | 394,561.32 | | 437,181.78 | 437,181.78 | 0.00 |
| 310 INSTRUCTIONAL SERVICES | 44,950.93 | 45,942.03 | 40,000.00 | | 70,000.00 | 70,000.00 | 0.00 |
| 320 PROPERTY SERVICES | 6,799.32 | 6,821.02 | 11,000.00 | | 11,000.00 | 11,000.00 | 0.00 |
| 340 TRAVEL | 312.76 | 1,174.00 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 380 NON INSTRUCTIONAL SERVICES | 598.50 | 1,312.50 | 2,500.00 | | 2,500.00 | 2,500.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 29,886.10 | 34,476.66 | 20,000.00 | | 25,000.00 | 25,000.00 | 0.00 |
| 420 TEXTBOOKS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 440 PERIODICALS | 533.70 | 691.02 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 460 NON CONSUMABLES | 4,359.52 | 4,395.05 | 4,000.00 | | 2,000.00 | 2,000.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 10,699.02 | 9,915.90 | 5,000.00 | | 5,500.00 | 5,500.00 | 0.00 |
| 480 COMPUTER HARDWARE | 0.00 | 7,381.84 | 5,000.00 | | 0.00 | 0.00 | 0.00 |
| 540 DEPRECIABLE EQUIPMENT | 18,138.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 610 PRINCIPAL | 42,460.00 | 4,649.37 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 620 INTEREST | 1,228.00 | 90.63 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 DUES AND FEES | 116.33 | 0.00 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 1111 ELEMENTARY | 2,593,845.10 | 2,697,149.81 | 2,858,592.13 | 20.34 | 2,925,633.29 | 2,925,633.29 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 1121

PROGRAM: Middle School Programs

1. Program Description

Learning experiences concerned with knowledge, skills, appreciation, attitudes and behavioral characteristics achieved during the middle school years.

2. Personnel Data

9.5 FTE Teachers

3. Funding Source

State School Fund
Related services provided through NWRESD credits
Additional staff provided through Special Revenue Funds

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 789,588 |
| 200 Employee Benefits | 486,182 |
| 300 Purchased Services | 75,500 |
| 400 Supplies & Materials | 24,000 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 500 |
| TOTAL | 1,375,770 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 804,870 | 745,698 | 859,616 |
| 200 | 453,327 | 431,408 | 486,539 |
| 300 | 89,498 | 73,050 | 60,500 |
| 400 | 24,168 | 28,283 | 31,000 |
| 500 | 0 | 9,368 | 0 |
| 600 | 416 | 3,952 | 500 |
| Total | 1,372,280 | 1,291,759 | 1,438,155 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 1121 MIDDLE SCHOOL PROGRAM** | | | | | | | |
| 111 LICENSED SALARIES | 770,620.38 | 721,582.84 | 836,324.00 | 9.50 | 769,113.80 | 769,113.80 | 0.00 |
| 112 CLASSIFIED SALARIES | 501.64 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 121 SUBSTITUTE CERTIFIED SALARIES | 2,328.98 | 809.88 | 900.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 122 SUBSTITUTE CLASSIFIED SALARIES | | | 0.00 | | | 0.00 | 0.00 |
| 130 ADDITIONAL SALARIES | 4,077.04 | 1,711.04 | 3,239.00 | | 6,442.37 | 6,442.37 | 0.00 |
| 190 INSURANCE WAIVER | 27,342.24 | 21,594.24 | 19,153.05 | | 13,032.00 | 13,032.00 | 0.00 |
| 211 PERS TIER 1,2 | 22,108.75 | 22,874.83 | 15,825.48 | | 12,949.33 | 12,949.33 | 0.00 |
| 212 PERS PICK-UP | 48,292.17 | 44,731.55 | 47,021.52 | | 43,533.96 | 43,533.96 | 0.00 |
| 213 PERS UAL | 81,211.63 | 75,222.16 | 79,074.48 | | 89,110.71 | 89,110.71 | 0.00 |
| 214 PERS BOND | 42,790.12 | 38,618.19 | 40,595.21 | | 38,967.11 | 38,967.11 | 0.00 |
| 216 PERS OPSRP | 57,459.19 | 51,389.54 | 92,760.35 | | 64,338.19 | 64,338.19 | 0.00 |
| 220 SOCIAL SECURITY | 61,134.92 | 57,548.21 | 59,210.72 | | 60,938.34 | 60,938.34 | 0.00 |
| 231 WORKER'S COMPENSATION | 4,395.15 | 4,044.69 | 4,278.46 | | 5,154.39 | 5,154.39 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 6,374.84 | 5,723.02 | 4,069.95 | | 4,995.81 | 4,995.81 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 129,560.41 | 131,255.65 | 143,703.23 | | 166,194.45 | 166,194.45 | 0.00 |
| 310 INSTRUCTIONAL SERVICES | 84,036.32 | 67,802.67 | 50,000.00 | | 55,000.00 | 55,000.00 | 0.00 |
| 320 PROPERTY SERVICES | 4,419.84 | 5,205.24 | 10,000.00 | | 10,000.00 | 10,000.00 | 0.00 |
| 340 TRAVEL | 475.00 | 42.00 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 370 TUITION | 0.00 | 0.00 | 0.00 | | 10,000.00 | 10,000.00 | 0.00 |
| 380 NON INSTRUCTIONAL SERVICES | 566.58 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 15,178.92 | 15,744.73 | 15,000.00 | | 13,000.00 | 13,000.00 | 0.00 |
| 420 TEXTBOOKS | 390.30 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 460 NON CONSUMABLES | 3,504.21 | 2,568.53 | 3,000.00 | | 3,000.00 | 3,000.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 1,854.83 | 7,653.00 | 8,000.00 | | 8,000.00 | 8,000.00 | 0.00 |
| 480 COMPUTER HARDWARE | 3,240.00 | 2,316.75 | 5,000.00 | | 0.00 | 0.00 | 0.00 |
| 540 DEPRECIABLE EQUIPMENT | 0.00 | 9,368.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 DUES AND FEES | 416.33 | 3,952.00 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 1121 MIDDLE SCHOOL PROGRAM | 1,372,279.79 | 1,291,758.76 | 1,438,155.45 | 9.50 | 1,375,770.46 | 1,375,770.46 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 1131

PROGRAM: High School Programs

1. Program Description

Learning experiences concerned with knowledge, skills, appreciation, attitudes and behavioral characteristics needed by all students as they achieve the requirements of graduation.

2. Personnel Data

12.5 FTE Teachers

3. Funding Source

State School Fund
Related services provided through NWRESD credits
Additional staff provided through Special Revenue Funds

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 1,068,587 |
| 200 Employee Benefits | 609,170 |
| 300 Purchased Services | 122,000 |
| 400 Supplies & Materials | 43,000 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 5,000 |
| TOTAL | 1,847,757 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 1,128,414 | 1,084,593 | 1,079,044 |
| 200 | 662,457 | 570,730 | 641,263 |
| 300 | 54,159 | 89,956 | 70,500 |
| 400 | 50,057 | 52,758 | 50,000 |
| 500 | 14,506 | 0 | 0 |
| 600 | 2,288 | 7,131 | 8,500 |
| Total | 1,911,881 | 1,805,168 | 1,849,306 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-4 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 1131 HIGH SCHOOL PROGRAMS** | | | | | | | |
| 111 LICENSED SALARIES | 1,071,120.90 | 1,019,927.05 | 1,036,658.00 | 12.50 | 1,017,481.52 | 1,017,481.52 | 0.00 |
| 112 CLASSIFIED SALARIES | 14,431.35 | 15,069.86 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 121 SUBSTITUTE CERTIFIED SALARIES | 5,148.32 | 1,919.60 | 1,800.00 | | 6,000.00 | 6,000.00 | 0.00 |
| 130 ADDITIONAL SALARIES | 9,818.23 | 7,235.06 | 2,210.00 | | 12,525.94 | 12,525.94 | 0.00 |
| 190 INSURANCE WAIVER | 27,895.20 | 40,441.56 | 38,375.70 | | 32,580.00 | 32,580.00 | 0.00 |
| 211 PERS TIER 1,2 | 52,273.54 | 39,342.05 | 43,096.19 | | 26,512.68 | 26,512.68 | 0.00 |
| 212 PERS PICK-UP | 62,325.78 | 59,777.61 | 64,502.08 | | 60,822.61 | 60,822.61 | 0.00 |
| 213 PERS UAL | 113,798.67 | 106,738.62 | 108,470.88 | | 121,496.96 | 121,496.96 | 0.00 |
| 214 PERS BOND | 59,975.98 | 54,797.53 | 55,686.55 | | 53,157.24 | 53,157.24 | 0.00 |
| 216 PERS OPSRP | 64,232.34 | 67,653.92 | 109,941.85 | | 81,965.41 | 81,965.41 | 0.00 |
| 220 SOCIAL SECURITY | 85,233.31 | 82,466.13 | 81,591.83 | | 82,975.49 | 82,975.49 | 0.00 |
| 231 WORKER'S COMPENSATION | 6,186.59 | 5,923.47 | 5,874.14 | | 6,986.90 | 6,986.90 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 8,333.34 | 8,173.56 | 5,262.94 | | 5,355.38 | 5,355.38 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 210,097.19 | 145,856.72 | 166,836.09 | | 169,896.84 | 169,896.84 | 0.00 |
| 310 INSTRUCTIONAL SERVICES | 45,403.33 | 81,660.23 | 50,000.00 | | 90,000.00 | 90,000.00 | 0.00 |
| 320 PROPERTY SERVICES | 2,982.83 | 4,611.98 | 5,000.00 | | 6,500.00 | 6,500.00 | 0.00 |
| 340 TRAVEL | 1,151.95 | 3,683.50 | 3,500.00 | | 3,500.00 | 3,500.00 | 0.00 |
| 370 TUITION | 3,890.00 | 0.00 | 10,000.00 | | 20,000.00 | 20,000.00 | 0.00 |
| 380 NON INSTRUCTIONAL SERVICES | 731.17 | 0.00 | 2,000.00 | | 2,000.00 | 2,000.00 | 0.00 |
| 390 OTHER PROF/TECH SERV | 60.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 39,107.50 | 42,992.09 | 36,000.00 | | 34,000.00 | 34,000.00 | 0.00 |
| 420 TEXTBOOKS | 0.00 | 337.26 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 460 NON CONSUMABLES | 5,403.16 | 9,008.98 | 4,000.00 | | 4,000.00 | 4,000.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 1,194.37 | 0.00 | 5,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| 480 COMPUTER HARDWARE | 4,351.75 | 419.50 | 5,000.00 | | 0.00 | 0.00 | 0.00 |
| 540 DEPRECIABLE EQUIPMENT | 14,506.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 DUES AND FEES | 2,287.80 | 7,131.48 | 8,500.00 | | 5,000.00 | 5,000.00 | 0.00 |
| 1131 HIGH SCHOOL PROGRAMS | 1,911,940.60 | 1,805,167.76 | 1,849,306.25 | 12.50 | 1,847,756.97 | 1,847,756.97 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 1220

PROGRAM: Restrictive Programs

1. Program Description

Programming to provide specially designed instruction to students with educational handicaps in more restrictive settings (greater than 1/2 time removal from general education placement).

2. Personnel Data

3 FTE Teachers, 6.09 FTE Instructional Assistants

3. Funding Source

State School Fund
Related services provided through NWRESD credits

It is expected that District need will exceed NWRESD available credits in coming years. This budget addresses that potential future need with additional appropriation amounts for services for Restrictive Programs.

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 459,419 |
| 200 Employee Benefits | 421,751 |
| 300 Purchased Services | 213,000 |
| 400 Supplies & Materials | 3,000 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 0 |
| TOTAL | 1,097,170 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 420,441 | 439,277 | 449,135 |
| 200 | 326,833 | 293,508 | 365,376 |
| 300 | 225,578 | 134,159 | 183,000 |
| 400 | 3,114 | 2,614 | 5,000 |
| 500 | 0 | 0 | 0 |
| 600 | 0 | 0 | 0 |
| Total | 975,966 | 869,557 | 1,002,510 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 1220 RESTRICTIVE PROGRAMS** | | | | | | | |
| 111 LICENSED SALARIES | 182,979.99 | 214,936.03 | 231,963.00 | 3.00 | 223,586.48 | 223,586.48 | 0.00 |
| 112 CLASSIFIED SALARIES | 209,025.10 | 186,881.20 | 197,703.03 | 6.09 | 213,316.95 | 213,316.95 | 0.00 |
| 121 SUBSTITUTE CERTIFIED SALARIES | 0.00 | 282.64 | 1,200.00 | | 2,500.00 | 2,500.00 | 0.00 |
| 122 SUBSTITUTE CLASSIFIED SALARIES | | | 0.00 | | 0.00 | 0.00 | 0.00 |
| 130 ADDITIONAL SALARIES | 9,357.38 | 8,697.44 | 5,500.00 | | 13,499.93 | 13,499.93 | 0.00 |
| 190 INSURANCE WAIVER | 19,078.18 | 28,479.60 | 12,768.70 | | 6,516.00 | 6,516.00 | 0.00 |
| 211 PERS TIER 1,2 | 780.80 | 23.36 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 212 PERS PICK-UP | 24,604.50 | 24,873.49 | 25,089.33 | | 28,774.93 | 28,774.93 | 0.00 |
| 213 PERS UAL | 41,376.53 | 41,828.83 | 42,191.91 | | 58,269.29 | 58,269.29 | 0.00 |
| 214 PERS BOND | 21,783.17 | 21,474.14 | 21,660.38 | | 25,178.57 | 25,178.57 | 0.00 |
| 216 PERS OPSRP | 37,110.07 | 38,287.12 | 56,325.77 | | 47,958.55 | 47,958.55 | 0.00 |
| 220 SOCIAL SECURITY | 32,392.87 | 33,549.30 | 33,573.21 | | 35,794.90 | 35,794.90 | 0.00 |
| 231 WORKER'S COMPENSATION | 2,347.61 | 2,454.36 | 2,494.78 | | 3,102.62 | 3,102.62 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 3,169.09 | 3,295.07 | 2,394.44 | | 1,085.02 | 1,085.02 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 163,268.66 | 127,722.33 | 181,645.69 | | 221,586.65 | 221,586.65 | 0.00 |
| 310 INSTRUCTIONAL SERVICES | 48,117.46 | 20,404.01 | 20,000.00 | | 20,000.00 | 20,000.00 | 0.00 |
| 319 OTHER INSTRUCTIONAL SERVICES | 20,732.99 | 16,132.01 | 25,500.00 | | 25,500.00 | 25,500.00 | 0.00 |
| 340 TRAVEL | 4,381.50 | 1,386.54 | 2,500.00 | | 2,500.00 | 2,500.00 | 0.00 |
| 370 TUITION | 152,102.00 | 96,236.00 | 135,000.00 | | 165,000.00 | 165,000.00 | 0.00 |
| 380 NON INSTRUCTIONAL SERVICES | 244.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 2,699.92 | 2,346.89 | 5,000.00 | | 3,000.00 | 3,000.00 | 0.00 |
| 460 NON CONSUMABLES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 413.99 | 267.11 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 1220 RESTRICTIVE PROGRAMS | 975,965.81 | 869,557.47 | 1,002,510.24 | 9.09 | 1,097,169.89 | 1,097,169.89 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION



FUND: 100

FUNCTION: 1250

PROGRAM: Programs For Students With Disabilities

1. Program Description

Programming to provide specially designed instruction to students with educational handicaps in less restrictive settings. Students spend more than 1/2 time in general education placements.

2. Personnel Data

2 FTE Teachers, 7.12 FTE Instructional Assistants

3. Funding Source

State School Fund
Related services provided through NWRESD credits
Additional staff provided through Special Revenue Funds

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 479,594 |
| 200 Employee Benefits | 365,894 |
| 300 Purchased Services | 25,000 |
| 400 Supplies & Materials | 6,500 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 0 |
| TOTAL | 876,988 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 463,770 | 507,035 | 548,663 |
| 200 | 350,049 | 373,843 | 445,553 |
| 300 | 21,174 | 31,496 | 24,000 |
| 400 | 2,199 | 3,107 | 7,500 |
| 500 | 0 | 1,656 | 0 |
| 600 | 0 | 0 | 0 |
| Total | 837,192 | 917,137 | 1,025,717 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 1250 PROGRAMS FOR STUDENTS WITH DISABILITIES** | | | | | | | |
| 111 LICENSED SALARIES | 246,254.26 | 269,796.37 | 273,523.00 | 2.00 | 168,173.20 | 168,173.20 | 0.00 |
| 112 CLASSIFIED SALARIES | 189,694.81 | 206,069.34 | 255,171.76 | 7.12 | 282,539.06 | 282,539.06 | 0.00 |
| 121 SUBSTITUTE CERTIFIED SALARIES | 780.00 | 530.00 | 1,200.00 | | 1,500.00 | 1,500.00 | 0.00 |
| 122 SUBSTITUTE CLASSIFIED SALARIES | 0.00 | 888.80 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 130 ADDITIONAL SALARIES | 7,097.57 | 8,365.04 | 6,000.00 | | 14,350.04 | 14,350.04 | 0.00 |
| 190 INSURANCE WAIVER | 19,943.31 | 21,385.59 | 12,768.70 | | 13,032.00 | 13,032.00 | 0.00 |
| 211 PERS TIER 1,2 | 40,477.07 | 38,526.98 | 55,204.44 | | 30,010.40 | 30,010.40 | 0.00 |
| 212 PERS PICK-UP | 24,980.26 | 28,113.57 | 28,727.00 | | 23,238.35 | 23,238.35 | 0.00 |
| 213 PERS UAL | 44,048.76 | 49,744.47 | 50,954.11 | | 50,254.43 | 50,254.43 | 0.00 |
| 214 PERS BOND | 23,222.06 | 25,537.71 | 26,159.01 | | 21,822.62 | 21,822.62 | 0.00 |
| 216 PERS OPSRP | 12,874.33 | 16,084.75 | 23,362.22 | | 18,658.78 | 18,658.78 | 0.00 |
| 220 SOCIAL SECURITY | 35,471.26 | 38,052.37 | 39,410.40 | | 30,857.10 | 30,857.10 | 0.00 |
| 231 WORKER'S COMPENSATION | 2,621.89 | 2,781.36 | 2,906.79 | | 2,695.19 | 2,695.19 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 3,558.87 | 3,562.70 | 2,775.80 | | 2,504.23 | 2,504.23 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 162,794.58 | 171,438.71 | 216,053.45 | | 185,853.03 | 185,853.03 | 0.00 |
| 310 INSTRUCTIONAL SERVICES | 19,680.73 | 29,707.89 | 20,000.00 | | 20,000.00 | 20,000.00 | 0.00 |
| 320 PROPERTY SERVICES | 1,493.05 | 1,787.98 | 3,500.00 | | 4,500.00 | 4,500.00 | 0.00 |
| 340 TRAVEL | 0.00 | 0.00 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 1,828.84 | 2,857.22 | 5,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| 460 NON CONSUMABLES | 369.99 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 0.00 | 249.99 | 2,500.00 | | 1,500.00 | 1,500.00 | 0.00 |
| 640 DUES AND FEES | 0.00 | 1,656.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 1250 PROGRAMS FOR STUDENTS WITH DISABILITIES | 837,191.64 | 917,136.84 | 1,025,716.68 | 9.12 | 876,988.43 | 876,988.43 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 1291

PROGRAM: English Second Language Learners

1. Program Description

Program to provide English language development instruction to students whose primary language is other than English.

2. Personnel Data

1.0 FTE Teacher

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 96,155 |
| 200 Employee Benefits | 41,096 |
| 300 Purchased Services | 2,600 |
| 400 Supplies & Materials | 600 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 0 |
| TOTAL | 140,450 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 71,899 | 77,653 | 83,427 |
| 200 | 51,303 | 53,905 | 60,507 |
| 300 | 1,402 | 2,061 | 2,600 |
| 400 | 0 | 31 | 600 |
| 500 | 0 | 0 | 0 |
| 600 | 0 | 0 | 0 |
| Total | 124,604 | 133,649 | 147,134 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 1291 ENGLISH SECOND LANGUAGE PROGRAMS** | | | | | | | |
| 111 LICENSED SALARIES | 71,899.00 | 77,653.00 | 83,427.00 | 1.00 | 89,638.64 | 89,638.64 | 0.00 |
| 130 ADDITIONAL SALARIES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 190 INSURANCE WAIVER | 0.00 | 0.00 | 0.00 | | 6,516.00 | 6,516.00 | 0.00 |
| 211 PERS TIER 1,2 | 8,685.36 | 9,380.52 | 13,890.60 | | 11,742.71 | 11,742.71 | 0.00 |
| 212 PERS PICK-UP | 4,313.91 | 4,659.13 | 5,005.68 | | 5,378.16 | 5,378.16 | 0.00 |
| 213 PERS UAL | 7,254.60 | 7,835.17 | 8,417.76 | | 10,891.19 | 10,891.19 | 0.00 |
| 214 PERS BOND | 3,822.65 | 4,022.40 | 4,321.56 | | 4,706.03 | 4,706.03 | 0.00 |
| 220 SOCIAL SECURITY | 5,386.18 | 5,796.48 | 6,238.08 | | 6,857.40 | 6,857.40 | 0.00 |
| 231 WORKER'S COMPENSATION | 393.10 | 422.69 | 454.80 | | 570.08 | 570.08 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 569.68 | 469.64 | 407.76 | | 412.20 | 412.20 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 20,877.27 | 21,318.60 | 21,770.40 | | 537.84 | 537.84 | 0.00 |
| 310 INSTRUCTIONAL SERVICES | 1,238.97 | 2,060.70 | 2,500.00 | | 2,500.00 | 2,500.00 | 0.00 |
| 340 TRAVEL | 163.48 | 0.00 | 100.00 | | 100.00 | 100.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 0.00 | 30.53 | 600.00 | | 600.00 | 600.00 | 0.00 |
| 1291 ENGLISH SECOND LANGUAGE | 124,604.20 | 133,648.86 | 147,133.64 | 1.00 | 140,450.25 | 140,450.25 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 1400

PROGRAM: Summer School Program

1. Program Description

Program to provide summer school opportunities.
This program is funded through a grant and is no longer supported by General Fund expenditures.

2. Personnel Data

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 0 |
| 200 Employee Benefits | 0 |
| 300 Purchased Services | 0 |
| 400 Supplies & Materials | 0 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 0 |
| TOTAL | 0 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 477 | 509 | 0 |
| 200 | 186 | 213 | 0 |
| 300 | 0 | 0 | 0 |
| 400 | 0 | 0 | 0 |
| 500 | 0 | 0 | 0 |
| 600 | 0 | 0 | 0 |
| Total | 664 | 722 | 0 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 1400 SUMMER SCHOOL PROGRAMS** | | | | | | | |
| 130 ADDITIONAL SALARIES | 477.46 | 508.80 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 200 BENEFITSS | 186.19 | 212.82 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 460 NON CONSUMABLES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 1400 SUMMER SCHOOL | 663.65 | 721.62 | 0.00 | | 0.00 | 0.00 | 0.00 |

## PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2120

PROGRAM: Counseling Service

1. Program Description

Activities of counseling students and parents, assisting students in personal and social development, assessing abilities of students, assisting students in making educational and career plans, and providing referral assistance.

2. Personnel Data

1.20 FTE Counselors

3. Funding Source

State School Fund
Additional staff provided through Special Revenue Funds

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 154,136 |
| 200 Employee Benefits | 77,361 |
| 300 Purchased Services | 500 |
| 400 Supplies & Materials | 1,500 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 500 |
| TOTAL | 233,997 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 82,205 | 99,300 | 106,594 |
| 200 | 53,847 | 65,189 | 72,699 |
| 300 | 0 | 0 | 500 |
| 400 | 1,364 | 83 | 1,500 |
| 500 | 0 | 0 | 0 |
| 600 | 0 | 0 | 500 |
| Total | 137,415 | 164,572 | 181,793 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2120 COUNSELING SERVICE** | | | | | | | |
| 111 LICENSED SALARIES | 79,307.00 | 96,178.76 | 103,472.04 | 1.20 | 150,531.67 | 150,531.67 | 0.00 |
| 130 ADDITIONAL SALARIES | 2,891.42 | 3,121.51 | 3,121.51 | | 3,603.90 | 3,603.90 | 0.00 |
| 190 INSURANCE WAIVER | 6.10 | 0.00 | 0.00 | | | 0.00 | 0.00 |
| 212 PERS PICK-UP | 4,932.34 | 5,958.09 | 6,395.51 | | 6,894.72 | 6,894.72 | 0.00 |
| 213 PERS UAL | 8,294.41 | 10,019.50 | 10,755.23 | | 13,961.98 | 13,961.98 | 0.00 |
| 214 PERS BOND | 4,370.55 | 5,143.79 | 5,521.55 | | 6,032.88 | 6,032.88 | 0.00 |
| 216 PERS OPSRP | 7,595.63 | 9,175.42 | 14,358.11 | | 11,491.32 | 11,491.32 | 0.00 |
| 220 SOCIAL SECURITY | 6,256.97 | 7,564.90 | 8,122.66 | | 8,713.41 | 8,713.41 | 0.00 |
| 231 WORKER'S COMPENSATION | 450.63 | 542.26 | 582.44 | | 732.93 | 732.93 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 628.88 | 747.11 | 530.99 | | 542.33 | 542.33 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 21,317.37 | 26,037.89 | 26,432.77 | | 28,991.68 | 28,991.68 | 0.00 |
| 340 TRAVEL | 0.00 | 0.00 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 1,363.76 | 82.75 | 1,500.00 | | 1,500.00 | 1,500.00 | 0.00 |
| 640 DUES AND FEES | 0.00 | | 500.00 | | 500.00 | 500.00 | 0.00 |
| 2120 COUNSELING SERVICE | 137,415.06 | 164,571.98 | 181,792.81 | 1.20 | 233,996.82 | 233,996.82 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2130

PROGRAM: Health Services

1. Program Description

Programming that provides students with appropriate medical, dental, and nursing services

2. Personnel Data

3. Funding Source

State School Fund
Related services provided through NWRESD credits

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 0 |
| 200 Employee Benefits | 0 |
| 300 Purchased Services | 0 |
| 400 Supplies & Materials | 2,500 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 0 |
| TOTAL | 2,500 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 0 | 0 | 0 |
| 200 | 0 | 0 | 0 |
| 300 | 0 | 0 | 0 |
| 400 | 608 | 705 | 2,500 |
| 500 | 0 | 0 | 0 |
| 600 | 0 | 0 | 0 |
| Total | 608 | 705 | 2,500 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2130 HEALTH SERVICES** | | | | | | | |
| 111 LICENSED SALARIES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 130 ADDITIONAL SALARIES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 190 INSURANCE WAIVER | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 212 PERS PICK-UP | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 213 PERS UAL | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 214 PERS BOND | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 216 PERS OPSRP | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 220 SOCIAL SECURITY | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 231 WORKER'S COMPENSATION | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 340 TRAVEL | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 608.14 | 704.70 | 2,500.00 | | 2,500.00 | 2,500.00 | 0.00 |
| 460 NON CONSUMABLES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 2130 HEALTH SERVICES | 608.14 | 704.70 | 2,500.00 | | 2,500.00 | 2,500.00 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2150

PROGRAM: Speech Pathology and Audiology Services

1. Program Description

Specifically designed instruction for the remediation of speech, language, fluency, voice and hearing disorders. Includes diagnostic evaluation and consulting services.

2. Personnel Data

1.0 FTE Speech Pathologist

3. Funding Source

State School Fund
Related services provided through NWRESD credits

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 106,866 |
| 200 Employee Benefits | 45,722 |
| 300 Purchased Services | 1,000 |
| 400 Supplies & Materials | 0 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 0 |
| TOTAL | 153,587 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 95,249 | 96,652 | 102,932 |
| 200 | 38,330 | 39,202 | 45,323 |
| 300 | 822 | 1,217 | 1,000 |
| 400 | 0 | 0 | 0 |
| 500 | 0 | 0 | 0 |
| 600 | 0 | 0 | 0 |
| Total | 134,401 | 137,071 | 149,255 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2150 SPEECH PATHOLOGY AND AUDIOLOGY SERVICES** | | | | | | | |
| 111 LICENSED SALARIES | 87,000.48 | 88,536.00 | 95,048.00 | 1.00 | 98,849.92 | 98,849.92 | 0.00 |
| 130 ADDITIONAL SALARIES | 2,112.11 | 1,857.00 | 1,500.00 | | 1,500.00 | 1,500.00 | 0.00 |
| 190 INSURANCE WAIVER | 6,136.44 | 6,259.20 | 6,384.35 | | 6,516.00 | 6,516.00 | 0.00 |
| 212 PERS PICK-UP | 5,714.92 | 5,825.93 | 6,175.92 | | 6,411.96 | 6,411.96 | 0.00 |
| 213 PERS UAL | 9,610.64 | 9,797.21 | 10,385.87 | | 12,984.24 | 12,984.24 | 0.00 |
| 214 PERS BOND | 5,064.12 | 5,029.68 | 5,331.84 | | 5,610.48 | 5,610.48 | 0.00 |
| 216 PERS OPSRP | 8,800.99 | 8,971.83 | 13,865.03 | | 10,686.60 | 10,686.60 | 0.00 |
| 220 SOCIAL SECURITY | 7,286.50 | 7,428.01 | 7,874.39 | | 8,175.24 | 8,175.24 | 0.00 |
| 231 WORKER'S COMPENSATION | 513.14 | 524.47 | 557.52 | | 678.33 | 678.33 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 768.16 | 1,042.24 | 514.68 | | 533.56 | 533.56 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 571.52 | 582.61 | 617.64 | | 641.16 | 641.16 | 0.00 |
| 310 INSTRUCTIONAL SERVICES | 821.73 | 1,216.64 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 2150 SPEECH PATHOLOGY AND AUDIOLOGY | 134,400.75 | 137,070.82 | 149,255.24 | 1.00 | 153,587.49 | 153,587.49 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2190

PROGRAM: Service Direction, Student Support Services

1. Program Description

Direction and management of student support services (Special Education, ESL, Title IA, TAG, McKinney-Vento, Title X and Section 504).

2. Personnel Data

1.5 FTE Administrator, 1 FTE Secretary

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 249,305 |
| 200 Employee Benefits | 166,984 |
| 300 Purchased Services | 5,000 |
| 400 Supplies & Materials | 3,500 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 1,000 |
| TOTAL | 425,789 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 220,672 | 230,065 | 239,633 |
| 200 | 146,402 | 151,953 | 167,272 |
| 300 | 3,160 | 8,475 | 7,500 |
| 400 | 4,788 | 2,167 | 3,500 |
| 500 | 0 | 0 | 0 |
| 600 | 968 | 695 | 1,000 |
| Total | 375,990 | 393,356 | 418,905 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2190 SRV DIR-STUDENT SUPPORT SERVICES** | | | | | | | |
| 112 CLASSIFIED SALARIES | 44,200.00 | 46,410.00 | 48,955.92 | 1.00 | 51,165.92 | 51,165.92 | 0.00 |
| 113 ADMINISTRATORS SALARIES | 175,777.88 | 183,502.26 | 190,677.35 | 1.50 | 198,139.45 | 198,139.45 | 0.00 |
| 130 ADDITIONAL SALARIES | 689.89 | 153.13 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 190 INSURANCE WAIVER | 4.21 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 211 PERS TIER 1,2 | 15,155.68 | 15,829.06 | 22,660.78 | | 18,527.99 | 18,527.99 | 0.00 |
| 212 PERS PICK-UP | 13,240.31 | 13,829.76 | 14,377.92 | | 14,958.24 | 14,958.24 | 0.00 |
| 213 PERS UAL | 22,265.82 | 23,258.59 | 24,179.02 | | 30,290.62 | 30,290.62 | 0.00 |
| 214 PERS BOND | 11,642.78 | 11,940.43 | 12,413.03 | | 13,088.50 | 13,088.50 | 0.00 |
| 216 PERS OPSRP | 8,797.50 | 9,191.55 | 13,945.79 | | 10,787.03 | 10,787.03 | 0.00 |
| 220 SOCIAL SECURITY | 16,776.17 | 17,383.94 | 18,070.56 | | 18,791.51 | 18,791.51 | 0.00 |
| 231 WORKER'S COMPENSATION | 1,205.21 | 1,254.08 | 1,306.35 | | 1,588.95 | 1,588.95 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 1,039.08 | 1,561.24 | 1,381.04 | | 1,306.96 | 1,306.96 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 56,279.15 | 57,704.40 | 58,937.40 | | 57,644.16 | 57,644.16 | 0.00 |
| 318 PROFESSIONAL AND IMPROVEMENT | 0.00 | 5,734.43 | 2,500.00 | | 2,500.00 | 2,500.00 | 0.00 |
| 340 TRAVEL | 3,160.25 | 2,740.95 | 5,000.00 | | 2,500.00 | 2,500.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 3,025.04 | 2,167.16 | 3,500.00 | | 3,500.00 | 3,500.00 | 0.00 |
| 460 NON CONSUMABLES | 388.23 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 1,375.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 DUES AND FEES | 967.50 | 695.00 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 2190 SRV DIR-STUDENT SUPPORT SERVICES | 375,989.70 | 393,355.98 | 418,905.16 | 2.50 | 425,789.33 | 425,789.33 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2210

PROGRAM: Improvement of Instruction Services

1. Program Description

Activities designed primarily for assisting instructional staff in planning, developing, and evaluating the process of providing learning experience for students.

2. Personnel Data

.10 FTE Administrator

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 18,998 |
| 200 Employee Benefits | 8,986 |
| 300 Purchased Services | 35,000 |
| 400 Supplies & Materials | 0 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 0 |
| TOTAL | 62,984 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 16,468 | 16,916 | 17,593 |
| 200 | 6,433 | 6,675 | 7,746 |
| 300 | 0 | 0 | 35,000 |
| 400 | 0 | 0 | 0 |
| 500 | 0 | 0 | 0 |
| 600 | 0 | 0 | 0 |
| Total | 22,901 | 23,591 | 60,338 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2210 IMPROVEMENT OF INSTRUCTION SERVICES** | | | | | | | |
| 113 ADMINISTRATORS SALARIES | 16,467.95 | 16,916.28 | 17,592.84 | 0.10 | 18,997.68 | 18,997.68 | 0.00 |
| 190 INSURANCE WAIVER | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 211 PERS TIER 1,2 | 0.00 | | 0.00 | | | 0.00 | 0.00 |
| 212 PERS PICK-UP | 988.09 | 1,014.96 | 1,055.52 | | 1,139.83 | 1,139.83 | 0.00 |
| 213 PERS UAL | 1,661.59 | 1,706.88 | 1,775.16 | | 2,308.18 | 2,308.18 | 0.00 |
| 214 PERS BOND | 868.35 | 876.24 | 911.28 | | 997.40 | 997.40 | 0.00 |
| 216 PERS OPSRP | 1,521.69 | 1,563.12 | 2,369.76 | | 1,899.75 | 1,899.75 | 0.00 |
| 220 SOCIAL SECURITY | 1,147.79 | 1,175.61 | 1,345.92 | | 1,453.30 | 1,453.30 | 0.00 |
| 231 WORKER'S COMPENSATION | 88.74 | 90.86 | 94.45 | | 119.89 | 119.89 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 74.52 | 157.44 | 87.96 | | 73.78 | 73.78 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 82.58 | 90.05 | 105.60 | | 993.71 | 993.71 | 0.00 |
| 390 OTHER PROF/TECH SERV | 0.00 | 0.00 | 35,000.00 | | 35,000.00 | 35,000.00 | 0.00 |
| 2210 IMPROVEMENT OF INSTRUCTION SERVICES | 22,901.30 | 23,591.44 | 60,338.49 | 0.10 | 62,983.52 | 62,983.52 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2220

PROGRAM: Educational Media Services

1. Program Description

Activities related to the library/media center such as selecting, acquiring, preparing, cataloging, circulating print and non-print materials to students and staff. Assisting students in the use of media center materials and equipment.

2. Personnel Data

2.16 FTE Media Aides

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 90,355 |
| 200 Employee Benefits | 93,406 |
| 300 Purchased Services | 5,000 |
| 400 Supplies & Materials | 5,000 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 0 |
| TOTAL | 193,761 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 69,010 | 79,262 | 84,151 |
| 200 | 55,676 | 62,542 | 68,541 |
| 300 | 3,583 | 4,451 | 2,750 |
| 400 | 642 | 925 | 4,500 |
| 500 | 0 | 0 | 0 |
| 600 | 0 | 0 | 0 |
| Total | 128,912 | 147,181 | 159,942 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2220 EDUCATIONAL MEDIA** | | | | | | | |
| 112 CLASSIFIED SALARIES | 61,147.35 | 71,782.67 | 77,766.62 | 2.16 | 83,554.68 | 83,554.68 | 0.00 |
| 122 SUBSTITUTE CLASSIFIED SALARIES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 130 ADDITIONAL SALARIES | 1,725.96 | 1,220.53 | 0.00 | | 6,800.00 | 6,800.00 | 0.00 |
| 190 INSURANCE WAIVER | 6,136.44 | 6,259.20 | 6,384.35 | | 0.00 | 0.00 | 0.00 |
| 211 PERS TIER 1,2 | 75.66 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 212 PERS PICK-UP | 4,140.64 | 4,755.79 | 5,049.07 | | 5,421.25 | 5,421.25 | 0.00 |
| 213 PERS UAL | 6,963.07 | 7,997.59 | 8,490.85 | | 10,978.09 | 10,978.09 | 0.00 |
| 214 PERS BOND | 3,671.25 | 4,105.81 | 4,359.07 | | 4,743.59 | 4,743.59 | 0.00 |
| 216 PERS OPSRP | 6,318.60 | 7,323.85 | 11,335.16 | | 9,035.48 | 9,035.48 | 0.00 |
| 220 SOCIAL SECURITY | 5,186.76 | 5,861.75 | 6,226.39 | | 6,690.68 | 6,690.68 | 0.00 |
| 231 WORKER'S COMPENSATION | 393.18 | 446.42 | 475.19 | | 590.30 | 590.30 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 503.01 | 503.93 | 406.96 | | 509.32 | 509.32 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 28,424.24 | 31,547.33 | 32,198.52 | | 55,437.15 | 55,437.15 | 0.00 |
| 310 INSTRUCTIONAL SERVICES | 1,147.89 | 2,071.50 | 2,750.00 | | 2,500.00 | 2,500.00 | 0.00 |
| 324 RENTALS | 2,156.28 | 2,181.44 | 0.00 | | 2,500.00 | 2,500.00 | 0.00 |
| 340 TRAVEL | 279.00 | 198.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 108.00 | 0.00 | 1,000.00 | | 1,500.00 | 1,500.00 | 0.00 |
| 430 LIBRARY BOOKS | 534.32 | 925.16 | 3,000.00 | | 3,000.00 | 3,000.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 0.00 | 0.00 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 2220 EDUCATIONAL MEDIA | 128,911.65 | 147,180.97 | 159,942.18 | 2.16 | 193,760.54 | 193,760.54 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2240

PROGRAM: Instructional Staff Development

1. Program Description

Activities specifically designed for instructional staff to improve teacher performance.

2. Personnel Data

3. Funding Source

State School Fund
Additional funding provided through Special Revenue Funds

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 0 |
| 200 Employee Benefits | 0 |
| 300 Purchased Services | 22,000 |
| 400 Supplies & Materials | 0 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 0 |
| TOTAL | 22,000 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 849 | 102 | 0 |
| 200 | 3,303 | 6,841 | 0 |
| 300 | 2,660 | 7,562 | 22,000 |
| 400 | 1,874 | 0 | 0 |
| 500 | 0 | 0 | 0 |
| 600 | 0 | 0 | 0 |
| Total | 8,686 | 14,504 | 22,000 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2240 INSTRUCTIONAL STAFF DEVELOPMENT** | | | | | | | |
| 111 LICENSED SALARIES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 112 CLASSIFIED SALARIES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 121 SUBSTITUTE CERTIFIED SALARIES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 130 ADDITIONAL SALARIES | 848.87 | 101.60 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 211 PERS TIER 1,2 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 212 PERS PICK-UP | 10.02 | 6.10 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 213 PERS UAL | 16.84 | 10.26 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 214 PERS BOND | 8.94 | 5.27 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 216 PERS OPSRP | 15.42 | 9.39 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 220 SOCIAL SECURITY | 12.42 | 7.77 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 231 WORKER'S COMPENSATION | 0.97 | 0.59 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 0.49 | 2.54 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 3,237.97 | 6,798.61 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 310 INSTRUCTIONAL SERVICES | 385.14 | 188.56 | 10,000.00 | | 10,000.00 | 10,000.00 | 0.00 |
| 340 TRAVEL | 1,300.03 | 7,182.68 | 9,000.00 | | 9,000.00 | 9,000.00 | 0.00 |
| 380 NON INSTRUCTIONAL SERVICES | 975.23 | 190.97 | 3,000.00 | | 3,000.00 | 3,000.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 1,174.56 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 699.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 2240 INSTRUCTIONAL STAFF DEVELOPMENT | 8,685.90 | 14,504.34 | 22,000.00 | | 22,000.00 | 22,000.00 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2310

PROGRAM: Board of Education

1. Program Description

Activities of the elected Board members for educational planning and policymaking.

2. Personnel Data

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 0 |
| 200 Employee Benefits | 0 |
| 300 Purchased Services | 66,900 |
| 400 Supplies & Materials | 1,500 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 6,500 |
| TOTAL | 74,900 |

| Historical Data | 2023--2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 0 | 0 | 0 |
| 200 | 0 | 0 | 0 |
| 300 | 39,655 | 62,282 | 64,500 |
| 400 | 4,811 | 4,408 | 1,500 |
| 500 | 0 | 0 | 0 |
| 600 | 2,503 | 2,503 | 4,000 |
| Total | 46,969 | 69,193 | 70,000 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2310 BOARD OF EDUCATION** | | | | | | | |
| 340 TRAVEL | 0.00 | 0.00 | 3,000.00 | | 3,000.00 | 3,000.00 | 0.00 |
| 350 COMMUNICATION | 2,145.69 | 0.00 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 381 AUDIT SERVICES | 32,000.00 | 53,700.00 | 37,000.00 | | 39,400.00 | 39,400.00 | 0.00 |
| 382 LEGAL SERVICES | 3,191.22 | 6,289.12 | 20,000.00 | | 20,000.00 | 20,000.00 | 0.00 |
| 388 ELECTION SERVICES | 1,458.41 | 1,382.69 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 389 OTHER NON INSTRUCTIONAL SERVICES | 860.00 | 910.00 | 3,000.00 | | 3,000.00 | 3,000.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 2,060.56 | 1,408.46 | 1,500.00 | | 1,500.00 | 1,500.00 | 0.00 |
| 460 NON CONSUMABLES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 2,750.00 | 3,000.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 DUES AND FEES | 2,503.00 | 2,503.00 | 4,000.00 | | 6,500.00 | 6,500.00 | 0.00 |
| 2310 BOARD OF EDUCATION | 46,968.88 | 69,193.27 | 70,000.00 | | 74,900.00 | 74,900.00 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2321

PROGRAM: Office of Superintendent

1. Program Description

Activities performed by the superintendent in the general direction and management of all affairs of the district.

2. Personnel Data

.8 FTE Superintendent, 1.0 FTE Administrative Assistant

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 271,215 |
| 200 Employee Benefits | 144,737 |
| 300 Purchased Services | 10,500 |
| 400 Supplies & Materials | 14,000 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 1,500 |
| TOTAL | 441,952 |

| Historical Data | 2023--224 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 234,640 | 262,702 | 246,155 |
| 200 | 95,522 | 129,781 | 137,326 |
| 300 | 8,222 | 15,065 | 10,500 |
| 400 | 8,753 | 7,635 | 14,000 |
| 500 | 0 | 0 | 0 |
| 600 | 658 | 2,295 | 1,500 |
| Total | 347,796 | 417,477 | 409,481 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2321 OFFICE OF SUPERINTENDENT** | | | | | | | |
| 112 CLASSIFIED SALARIES | 73,830.00 | 77,090.25 | 80,118.66 | 1.00 | 83,268.21 | 83,268.21 | 0.00 |
| 113 ADMINISTRATORS SALARIES | 143,316.71 | 144,929.96 | 153,393.21 | 0.80 | 161,581.21 | 161,581.21 | 0.00 |
| 130 ADDITIONAL SALARIES | 2,218.49 | 22,045.69 | 0.00 | | 13,333.55 | 13,333.55 | 0.00 |
| 190 INSURANCE WAIVER | 15,275.10 | 18,635.72 | 12,642.70 | | 13,032.00 | 13,032.00 | 0.00 |
| 211 PERS TIER 1,2 | 31.11 | 257.02 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 212 PERS PICK-UP | 14,078.38 | 15,733.58 | 14,769.35 | | 16,272.98 | 16,272.98 | 0.00 |
| 213 PERS UAL | 23,675.19 | 26,506.57 | 24,836.87 | | 32,952.65 | 32,952.65 | 0.00 |
| 214 PERS BOND | 12,370.63 | 13,607.97 | 12,750.94 | | 14,238.69 | 14,238.69 | 0.00 |
| 216 PERS OPSRP | 21,656.83 | 24,076.90 | 32,156.95 | | 27,121.62 | 27,121.62 | 0.00 |
| 220 SOCIAL SECURITY | 16,884.34 | 18,988.54 | 18,830.74 | | 20,707.00 | 20,707.00 | 0.00 |
| 231 WORKER'S COMPENSATION | 1,275.39 | 1,421.70 | 1,334.58 | | 1,724.31 | 1,724.31 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 1,037.58 | 3,127.92 | 1,430.72 | | 1,338.28 | 1,338.28 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 4,512.15 | 26,060.78 | 31,216.08 | | 30,381.18 | 30,381.18 | 0.00 |
| 318 PROF & IMPORVEMENT | 0.00 | 2,400.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 320 PROPERTY SERVICES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 340 TRAVEL | 7,422.12 | 11,164.91 | 10,000.00 | | 10,000.00 | 10,000.00 | 0.00 |
| 354 ADVERTISING | 450.00 | 659.76 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 389 OTHER NON-PROF/TECH SERV | 350.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 390 OTHER PROF/TECH SERV | 0.00 | 840.00 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 4,896.83 | 3,609.94 | 9,000.00 | | 9,000.00 | 9,000.00 | 0.00 |
| 460 NON CONSUMABLES | 0.00 | 0.00 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 3,856.49 | 4,025.00 | 4,000.00 | | 4,000.00 | 4,000.00 | 0.00 |
| 640 DUES & FEES | 658.20 | 2,295.00 | 1,500.00 | | 1,500.00 | 1,500.00 | 0.00 |
| 2321 OFFICE OF SUPERINTENDENT | 347,795.54 | 417,477.21 | 409,480.80 | 1.80 | 441,951.68 | 441,951.68 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION



FUND: 100

FUNCTION: 2410

PROGRAM: Office of Principals

1. Program Description

Activities concerned with directing and managing the operation of a school.

2. Personnel Data

3.0 FTE Principals, 2.5 FTE Assistant Principals,
5.16 FTE Secretaries

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 990,945 |
| 200 Employee Benefits | 609,940 |
| 300 Purchased Services | 8,250 |
| 400 Supplies & Materials | 3,800 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 5,500 |
| TOTAL | 1,618,435 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 741,793 | 785,779 | 932,656 |
| 200 | 462,552 | 520,404 | 631,780 |
| 300 | 9,181 | 5,866 | 7,750 |
| 400 | 582 | 261 | 1,050 |
| 500 | 0 | 0 | 0 |
| 600 | 4,702 | 4,833 | 5,500 |
| Total | 1,218,809 | 1,317,144 | 1,578,736 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2410 OFFICE OF PRINCIPALS** | | | | | | | |
| 112 CLASSIFIED SALARIES | 198,925.17 | 207,530.70 | 230,550.34 | 5.16 | 247,733.92 | 247,733.92 | 0.00 |
| 113 ADMINISTRATORS SALARIES | 526,410.17 | 561,513.26 | 694,730.23 | 5.50 | 721,912.85 | 721,912.85 | 0.00 |
| 121 SUBSTITUTE CERTIFIED SALARIES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 122 SUBSTITUTE CLASSIFIED SALARIES | 0.00 | 11.01 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 130 ADDITIONAL SALARIES | 3,066.55 | 3,235.28 | 0.00 | | 1,750.00 | 1,750.00 | 0.00 |
| 190 INSURANCE WAIVER | 13,391.50 | 13,489.11 | 7,375.52 | | 19,548.00 | 19,548.00 | 0.00 |
| 211 PERS TIER 1,2 | 52,760.93 | 50,654.13 | 72,486.34 | | 60,221.33 | 60,221.33 | 0.00 |
| 212 PERS PICK-UP | 44,507.44 | 51,965.30 | 55,959.59 | | 59,756.85 | 59,756.85 | 0.00 |
| 213 PERS UAL | 74,846.99 | 87,388.10 | 94,105.02 | | 120,879.92 | 120,879.92 | 0.00 |
| 214 PERS BOND | 39,171.17 | 44,863.33 | 48,311.49 | | 52,287.23 | 52,287.23 | 0.00 |
| 216 PERS OPSRP | 28,184.86 | 41,281.14 | 65,986.70 | | 53,624.02 | 53,624.02 | 0.00 |
| 220 SOCIAL SECURITY | 55,530.92 | 64,657.46 | 69,723.88 | | 74,663.39 | 74,663.39 | 0.00 |
| 231 WORKER'S COMPENSATION | 4,072.96 | 4,731.52 | 5,100.61 | | 6,364.68 | 6,364.68 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 3,586.91 | 7,615.76 | 4,757.09 | | 4,220.18 | 4,220.18 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 159,889.52 | 167,247.72 | 215,349.22 | | 177,922.34 | 177,922.34 | 0.00 |
| 310 INSTRUCTIONAL SERVICES | 9,100.15 | 5,866.13 | 3,250.00 | | 3,250.00 | 3,250.00 | 0.00 |
| 318 PROFESSIONAL AND IMPROVEMENT | 0.00 | 0.00 | 2,500.00 | | 3,000.00 | 3,000.00 | 0.00 |
| 340 TRAVEL | 80.40 | 0.00 | 2,000.00 | | 2,000.00 | 2,000.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 0.00 | 260.80 | 1,050.00 | | 3,800.00 | 3,800.00 | 0.00 |
| 460 NON CONSUMABLES | 581.69 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 DUES AND FEES | 4,701.50 | 4,833.00 | 5,500.00 | | 5,500.00 | 5,500.00 | 0.00 |
| 2410 OFFICE OF PRINCIPALS | 1,218,808.83 | 1,317,143.75 | 1,578,736.03 | 10.66 | 1,618,434.71 | 1,618,434.71 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2510

PROGRAM: Direction of Business Support

1. Program Description

Activities of directing and managing the business support services.

2. Personnel Data

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 0 |
| 200 Employee Benefits | 0 |
| 300 Purchased Services | 52,500 |
| 400 Supplies & Materials | 2,000 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 209,500 |
| TOTAL | 264,000 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 0 | 0 | 0 |
| 200 | 0 | 0 | 0 |
| 300 | 40,393 | 36,638 | 48,750 |
| 400 | 532 | 1,144 | 2,000 |
| 500 | 0 | 0 | 0 |
| 600 | 135,460 | 156,622 | 179,500 |
| Total | 176,385 | 194,404 | 230,250 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2510 DIRECTION OF BUSINESS SUPPORT** | | | | | | | |
| 320 PROPERTY SERVICES | 5,960.39 | 4,121.05 | 6,500.00 | | 8,000.00 | 8,000.00 | 0.00 |
| 340 TRAVEL | 0.00 | | 250.00 | | 2,500.00 | 2,500.00 | 0.00 |
| 350 COMMUNICATION | 26,086.41 | 24,030.26 | 31,000.00 | | 31,000.00 | 31,000.00 | 0.00 |
| 353 POSTAGE | 8,346.29 | 8,487.15 | 11,000.00 | | 11,000.00 | 11,000.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 532.07 | 1,143.92 | 2,000.00 | | 2,000.00 | 2,000.00 | 0.00 |
| 540 DEPRECIABLE EQUIPMENT | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| 610 PRINCIPAL | 0.00 | 2,333.61 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 620 INTEREST | 0.00 | 54.39 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 DUES AND FEES | 1,323.95 | 1,323.95 | 1,500.00 | | 3,500.00 | 3,500.00 | 0.00 |
| 652 FIDELITY BOND PREMIUM | 525.00 | 525.00 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 653 INSURANCE PREMIUMS | 133,610.60 | 152,385.10 | 177,000.00 | | 205,000.00 | 205,000.00 | 0.00 |
| 2510 DIRECTION OF BUSINESS SUPPORT | 176,384.71 | 194,404.43 | 230,250.00 | | 264,000.00 | 264,000.00 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION



FUND: 100

FUNCTION: 2520

PROGRAM: Fiscal Services

1. Program Description

Activities concerned with the fiscal operation of the district including budgeting, financial accounting, payroll and internal auditing.

2. Personnel Data

.9 FTE Business Manager, .8125 FTE Secretary

3. Funding Source

State School Fund
Related services provided through NWRESD credits

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 142,108 |
| 200 Employee Benefits | 85,533 |
| 300 Purchased Services | 7,000 |
| 400 Supplies & Materials | 8,000 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 10,000 |
| TOTAL | 252,641 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 120,745 | 120,038 | 97,824 |
| 200 | 64,584 | 69,528 | 61,364 |
| 300 | 12,659 | 30,251 | 7,000 |
| 400 | 6,524 | 1,831 | 3,000 |
| 500 | 0 | 0 | 0 |
| 600 | 4,866 | 30,411 | 5,000 |
| Total | 209,378 | 252,058 | 174,188 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2520 FISCAL SERVICES** | | | | | | | |
| 112 CLASSIFIED SALARIES | 23,667.09 | | 0.00 | 0.81 | 40,107.87 | 40,107.87 | 0.00 |
| 113 ADMINISTRATORS SALARIES | 90,274.50 | 108,056.16 | 97,823.62 | 0.90 | 102,000.57 | 102,000.57 | 0.00 |
| 130 ADDITIONAL SALARIES | 175.52 | 11,460.51 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 190 INSURANCE WAIVER | 6,627.77 | 521.60 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 211 PERS TIER 1,2 | -1,712.20 | 10,393.16 | 11,817.12 | | 13,362.10 | 13,362.10 | 0.00 |
| 212 PERS PICK-UP | 8,305.56 | 7,185.66 | 5,869.44 | | 8,526.48 | 8,526.48 | 0.00 |
| 213 PERS UAL | 14,425.05 | 12,109.37 | 9,870.36 | | 17,266.19 | 17,266.19 | 0.00 |
| 214 PERS BOND | 7,723.86 | 6,217.94 | 5,067.25 | | 7,460.64 | 7,460.64 | 0.00 |
| 216 PERS OPSRP | 13,528.56 | 3,124.73 | 0.00 | | 4,010.76 | 4,010.76 | 0.00 |
| 220 SOCIAL SECURITY | 4,918.88 | 9,166.49 | 7,483.32 | | 10,816.93 | 10,816.93 | 0.00 |
| 231 WORKER'S COMPENSATION | 812.16 | 654.42 | 534.08 | | 903.59 | 903.59 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 738.53 | 394.75 | 789.12 | | 676.76 | 676.76 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 15,844.05 | 20,281.47 | 19,933.57 | | 22,509.57 | 22,509.57 | 0.00 |
| 340 TRAVEL | 4,908.10 | 2,464.67 | 2,000.00 | | 2,000.00 | 2,000.00 | 0.00 |
| 380 NON INSTRUCTIONAL SERVICES | 7,750.57 | 4,222.71 | 5,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| 390 OTHER PROFESSIONAL SERVICES | 0.00 | 23,563.25 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 2,906.08 | 1,830.99 | 2,000.00 | | 2,000.00 | 2,000.00 | 0.00 |
| 460 NON CONSUMABLES | 39.26 | 0.00 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 3,578.85 | | 0.00 | | 5,000.00 | 5,000.00 | 0.00 |
| 600 OTHER OBJECTS | 0.00 | 16,757.79 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 DUES AND FEES | 4,866.29 | 8,317.49 | 5,000.00 | | 10,000.00 | 10,000.00 | 0.00 |
| 650 OTHER INSURANCE AND JUDGEMENTS | 0.00 | 5,335.23 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 2520 FISCAL SERVICES | 209,378.48 | 252,058.39 | 174,187.88 | 1.71 | 252,641.46 | 252,641.46 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2540

PROGRAM: Operation and Maintenance of Plant

1. Program Description

Activities concerned with keeping the physical plant, grounds, buildings and equipment in effective working condition.

2. Personnel Data

2 FTE Maintenance Staff

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 148,291 |
| 200 Employee Benefits | 117,411 |
| 300 Purchased Services | 1,237,100 |
| 400 Supplies & Materials | 103,000 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 3,500 |
| TOTAL | 1,609,302 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 118,613 | 136,029 | 51,917 |
| 200 | 83,589 | 97,161 | 44,364 |
| 300 | 1,192,530 | 1,215,498 | 1,160,100 |
| 400 | 103,200 | 97,380 | 97,500 |
| 500 | 21,456 | 17,921 | 0 |
| 600 | 641 | 2,528 | 1,500 |
| Total | 1,520,030 | 1,566,518 | 1,355,381 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2540 OPERATION & MAINTENANCE OF PLANT** | | | | | | | |
| 112 CLASSIFIED SALARIES | 111,733.16 | 132,548.80 | 51,916.80 | 2.00 | 148,291.12 | 148,291.12 | 0.00 |
| 130 ADDITIONAL SALARIES | 6,879.95 | 3,480.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 190 INSURANCE WAIVER | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| 211 PERS TIER 1,2 | 9,930.31 | 10,268.04 | 0.00 | | 12,043.57 | 12,043.57 | 0.00 |
| 212 PERS PICK-UP | 6,092.73 | 7,477.40 | 3,114.96 | | 8,897.52 | 8,897.52 | 0.00 |
| 213 PERS UAL | 10,245.90 | 12,574.62 | 5,238.36 | | 18,017.41 | 18,017.41 | 0.00 |
| 214 PERS BOND | 5,329.20 | 6,455.54 | 2,689.32 | | 7,785.24 | 7,785.24 | 0.00 |
| 216 PERS OPSRP | 1,787.13 | 3,661.30 | 6,993.24 | | 5,635.56 | 5,635.56 | 0.00 |
| 220 SOCIAL SECURITY | 9,036.61 | 10,382.22 | 3,967.08 | | 11,243.04 | 11,243.04 | 0.00 |
| 231 WORKER'S COMPENSATION | 2,479.75 | 2,636.05 | 294.28 | | 4,742.58 | 4,742.58 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 521.61 | 892.07 | 259.32 | | 983.60 | 983.60 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 38,166.14 | 42,813.59 | 21,807.60 | | 48,062.40 | 48,062.40 | 0.00 |
| 321 CLEANING SERVICES | 348,143.94 | 344,762.15 | 348,000.00 | | 360,000.00 | 360,000.00 | 0.00 |
| 322 REPAIRS AND MAINTENANCE | 244,295.81 | 243,459.20 | 200,000.00 | | 200,000.00 | 200,000.00 | 0.00 |
| 324 RENTALS | 603.50 | 725.54 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 325 ELECTRICITY | 197,574.22 | 227,070.96 | 220,000.00 | | 245,000.00 | 245,000.00 | 0.00 |
| 326 HEAT | 87,109.31 | 96,152.00 | 100,000.00 | | 85,000.00 | 85,000.00 | 0.00 |
| 327 WATER AND SEWER | 128,648.95 | 153,331.41 | 130,000.00 | | 165,000.00 | 165,000.00 | 0.00 |
| 328 GARBAGE | 39,127.54 | 45,135.45 | 40,000.00 | | 60,000.00 | 60,000.00 | 0.00 |
| 329 DISTRICT VEHICLES | 1,608.82 | 4,657.84 | 5,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| 340 TRAVEL | 338.38 | 0.00 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 350 COMMUNICATION | 734.18 | 245.73 | 600.00 | | 600.00 | 600.00 | 0.00 |
| 380 NON INSTRUCTIONAL SERVICES | 144,345.27 | 99,957.77 | 115,000.00 | | 115,000.00 | 115,000.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 1,158.23 | 2,286.55 | 2,500.00 | | 3,000.00 | 3,000.00 | 0.00 |
| 416 CUSTODIAL SUPPLIES | 26,465.81 | 23,966.12 | 25,000.00 | | 30,000.00 | 30,000.00 | 0.00 |
| 417 MAINTENANCE SUPPLIES | 68,879.69 | 59,210.76 | 70,000.00 | | 70,000.00 | 70,000.00 | 0.00 |
| 460 NON CONSUMABLES | 6,696.18 | 11,916.90 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 540 DEPRECIABLE EQUIPMENT | 21,456.02 | 17,921.47 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 DUES AND FEES | 641.36 | 2,528.10 | 1,500.00 | | 3,500.00 | 3,500.00 | 0.00 |
| 2540 OPERATION AND MAINTENANCE OF PLANT | 1,520,029.70 | 1,566,517.58 | 1,355,380.96 | 2.00 | 1,609,302.04 | 1,609,302.04 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 2550

PROGRAM: Student Transportation

1. Program Description

Transportation of students between home and school, and trips to school activities.

2. Personnel Data

.10 FTE Administrator

3. Funding Source

State School Fund 70% reimbursement for approved transportation costs

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 18,998 |
| 200 Employee Benefits | 9,036 |
| 300 Purchased Services | 825,000 |
| 400 Supplies & Materials | 0 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 0 |
| TOTAL | 853,033 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 16,468 | 16,916 | 17,593 |
| 200 | 6,433 | 6,675 | 7,756 |
| 300 | 790,669 | 895,452 | 785,000 |
| 400 | 0 | 0 | 0 |
| 500 | 0 | 0 | 0 |
| 600 | 0 | 0 | 0 |
| Total | 813,570 | 919,043 | 810,349 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2550 TRANSPORTATION** | | | | | | | |
| 113 ADMINISTRATORS SALARIES | 16,468.06 | 16,916.27 | 17,592.96 | 0.10 | 18,997.68 | 18,997.68 | 0.00 |
| 211 PERS TIER 1,2 | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| 212 PERS PICK-UP | 988.09 | 1,014.96 | 1,055.53 | | 1,139.82 | 1,139.82 | 0.00 |
| 213 PERS UAL | 1,661.59 | 1,706.88 | 1,775.16 | | 2,308.18 | 2,308.18 | 0.00 |
| 214 PERS BOND | 868.35 | 876.24 | 911.28 | | 997.40 | 997.40 | 0.00 |
| 216 PERS OPSRP | 1,521.69 | 1,563.11 | 2,369.76 | | 1,899.74 | 1,899.74 | 0.00 |
| 220 SOCIAL SECURITY | 1,147.78 | 1,175.61 | 1,345.92 | | 1,453.31 | 1,453.31 | 0.00 |
| 231 WORKER'S COMPENSATION | 88.75 | 90.86 | 94.45 | | 119.88 | 119.88 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 74.52 | 157.44 | 97.96 | | 123.80 | 123.80 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 82.58 | 90.05 | 105.60 | | 993.61 | 993.61 | 0.00 |
| 325 ELECTRICITY | 0.00 | 28,129.56 | 0.00 | | 10,000.00 | 10,000.00 | 0.00 |
| 331 REIMBURSABLE STUDENT TRANSPORT | 785,137.93 | 867,017.17 | 785,000.00 | | 815,000.00 | 815,000.00 | 0.00 |
| 332 NON-REIMBURSABLE STUDENT TRANSPORT | 5,531.09 | 304.93 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 DUES AND FEES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 2550 TRANSPORTATION | 813,570.43 | 919,043.08 | 810,348.62 | 0.10 | 853,033.42 | 853,033.42 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION



FUND: 100

FUNCTION: 2660

PROGRAM: Technology Services

1. Program Description

Technology services including computing and data processing services such as networking.

2. Personnel Data

1 FTE Director of Technology, 1 FTE Technology Assistant

3. Funding Source

State School Fund
Related services provided through NWRESD credits

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 192,663 |
| 200 Employee Benefits | 127,353 |
| 300 Purchased Services | 4,250 |
| 400 Supplies & Materials | 46,700 |
| 500 Capital Outlay | 0 |
| 600 Other Objects | 500 |
| TOTAL | 371,466 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 49,908 | 178,277 | 185,329 |
| 200 | 30,666 | 112,887 | 123,662 |
| 300 | 16,728 | 5,213 | 11,250 |
| 400 | 22,533 | 61,504 | 66,700 |
| 500 | 0 | 0 | 0 |
| 600 | 46 | 8,463 | 500 |
| Total | 119,881 | 366,344 | 387,440 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 2660 TECHNOLOGY SERVICES** | | | | | | | |
| 113 ADMINISTRATORS SALARIES | 49,907.63 | 178,276.73 | 185,328.60 | 2.00 | 192,662.54 | 192,662.54 | 0.00 |
| 211 PERS TIER 1,2 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 212 PERS PICK-UP | 2,595.32 | 10,696.67 | 11,119.68 | | 11,559.82 | 11,559.82 | 0.00 |
| 213 PERS UAL | 4,364.45 | 17,988.12 | 18,699.60 | | 23,235.10 | 23,235.10 | 0.00 |
| 214 PERS BOND | 2,280.29 | 9,234.71 | 9,600.00 | | 10,114.79 | 10,114.79 | 0.00 |
| 216 PERS OPSRP | 3,996.80 | 16,472.75 | 24,463.84 | | 19,266.24 | 19,266.24 | 0.00 |
| 220 SOCIAL SECURITY | 3,260.81 | 13,428.40 | 13,886.76 | | 14,461.07 | 14,461.07 | 0.00 |
| 231 WORKER'S COMPENSATION | 241.11 | 976.52 | 1,017.68 | | 1,235.42 | 1,235.42 | 0.00 |
| 232 UNEMPLOYMENT INSURANCE | 361.89 | 1,241.60 | 1,007.56 | | 1,036.28 | 1,036.28 | 0.00 |
| 240 CONTRACTUAL EMPL BENEFITS | 13,564.95 | 42,848.69 | 43,866.72 | | 46,444.44 | 46,444.44 | 0.00 |
| 320 PROPERTY SERVICES | 0.00 | 161.23 | 2,250.00 | | 2,250.00 | 2,250.00 | 0.00 |
| 340 TRAVEL | 406.84 | 1,296.56 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 350 COMMUNICATION | 496.75 | 921.79 | 500.00 | | 1,500.00 | 1,500.00 | 0.00 |
| 380 NON INSTRUCTIONAL SERVICES | 15,824.80 | 2,276.00 | 8,000.00 | | 0.00 | 0.00 | 0.00 |
| 390 OTHER PROF/TECH SERV | 0.00 | 557.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 410 SUPPLIES AND MATERIALS | 7,661.53 | 6,348.59 | 4,000.00 | | 4,000.00 | 4,000.00 | 0.00 |
| 460 NON CONSUMABLES | 2,801.06 | 5,756.88 | 5,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| 470 COMPUTER SOFTWARE | 364.50 | 13,388.33 | 17,700.00 | | 17,700.00 | 17,700.00 | 0.00 |
| 480 COMPUTER HARDWARE | 11,705.75 | 36,010.31 | 40,000.00 | | 20,000.00 | 20,000.00 | 0.00 |
| 640 DUES AND FEES | 46.34 | 8,463.00 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 2660 TECHNOLOGY SERVICES | 119,880.82 | 366,343.88 | 387,440.44 | 2.00 | 371,465.70 | 371,465.70 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 5200

PROGRAM: Transfer of Funds

1. Program Description

Transfer of money from the general fund to another fund without recourse.

2. Personnel Data

3. Funding Source

State School Fund

4. Budgetary Notes

$405,000 transfer to athletics and activities, $4,000 transfer to food service, $100,000 to district curriculum fund, $75,000 to preventative maintenance fund, and $27,300 transfer to debt service fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 0 |
| 200 Employee Benefits | 0 |
| 300 Purchased Services | 0 |
| 400 Supplies & Materials | 0 |
| 500 Capital Outlay | 0 |
| 700 Transfers | 611,300 |
| TOTAL | 611,300 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 0 | 0 | 0 |
| 200 | 0 | 0 | 0 |
| 300 | 0 | 0 | 0 |
| 400 | 0 | 0 | 0 |
| 500 | 0 | 0 | 0 |
| 700 | 430,119 | 641,300 | 560,300 |
| Total | 430,119 | 641,300 | 560,300 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 5200 TRANSFER OF FUNDS** | | | | | | | |
| 710 INTER FUND TRANSFER | 430,119.24 | 641,300.00 | 560,300.00 | | 611,300.00 | 611,300.00 | 0.00 |
| 5200 TRANSFER OF FUNDS | 430,119.24 | 641,300.00 | 560,300.00 | | 611,300.00 | 611,300.00 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 6110

PROGRAM: Contingency

1. Program Description

Expenditures which cannot be forseen and planned in the budget process because of an unusual or extraordinary event.

2. Personnel Data

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 0 |
| 200 Employee Benefits | 0 |
| 300 Purchased Services | 0 |
| 400 Supplies & Materials | 0 |
| 500 Capital Outlay | 0 |
| 800 Other Uses | 500,000 |
| TOTAL | 500,000 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 0 | 0 | 0 |
| 200 | 0 | 0 | 0 |
| 300 | 0 | 0 | 0 |
| 400 | 0 | 0 | 0 |
| 500 | 0 | 0 | 0 |
| 800 | 0 | 0 | 500,000 |
| Total | 0 | 0 | 500,000 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 6110 CONTINGENCY** | | | | | | | |
| 810 CONTINGENCY | 0.00 | 0.00 | 500,000.00 | | 500,000.00 | 500,000.00 | 0.00 |
| 6110 CONTINGENCY | 0.00 | 0.00 | 500,000.00 | | 500,000.00 | 500,000.00 | 0.00 |

# BANKS SCHOOL DISTRICT
# PROGRAM BUDGET INFORMATION

FUND: 100

FUNCTION: 7000

PROGRAM: Unappropriated Ending Fund Balance

1. Program Description

An estimate of funds needed to maintain operation from July 1 until the time that new revenues become available to meet cash flow requirements.

2. Personnel Data

3. Funding Source

State School Fund

| PROPOSED 2026-2027 | |
|---|---|
| 100 Salaries | 0 |
| 200 Employee Benefits | 0 |
| 300 Purchased Services | 0 |
| 400 Supplies & Materials | 0 |
| 500 Capital Outlay | 0 |
| 800 Other Uses | 846,000 |
| TOTAL | 846,000 |

| Historical Data | 2023-2024 | 2024-2025 | 2025-26 Budget |
|---|---|---|---|
| 100 | 0 | 0 | 0 |
| 200 | 0 | 0 | 0 |
| 300 | 0 | 0 | 0 |
| 400 | 0 | 0 | 0 |
| 500 | 0 | 0 | 0 |
| 800 | 0 | 0 | 805,000 |
| Total | 0 | 0 | 805,000 |

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| **FUNCTION 7000 UNAPPROPRIATED ENDING FUND BALANCE** | | | | | | | |
| 820 UNAPR ENDING FUND BALANCE | 0.00 | 0.00 | 805,000.00 | | 846,000.00 | 846,000.00 | 0.00 |
| 7000 UNAPR END FUND BALANCE | 0.00 | 0.00 | 805,000.00 | | 846,000.00 | 846,000.00 | 0.00 |
| 100 GENERAL FUND TOTAL | 13,508,339.92 | 14,339,602.94 | 16,197,273.00 | 86.78 | 16,801,416.00 | 16,801,416.00 | 0.00 |

# SPECIAL REVENUE FUNDS

**FUND 202 MEASURE 99 OUTDOOR SCHOOL EDUCATION FUND**

Measure 99 authorizes funds from the Oregon state lottery to provide all fifth or sixth grade student access to a week of Outdoor School.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 3299 Restricted Revenue From the State | 0.00 | 71,237.58 | 40,000.00 | | 57,000.00 | 57,000.00 | 0.00 |
| FUND 202 OUTDOOR SCHOOL | 0.00 | 71,237.58 | 40,000.00 | | 57,000.00 | 57,000.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 1121 | | | | | | | |
| 100 Salaries | 0.00 | 2,108.91 | 2,000.00 | | 1,350.00 | 1,350.00 | 0.00 |
| 200 Benefits | 0.00 | 878.25 | 0.00 | | 600.00 | 600.00 | 0.00 |
| 300 Services | 0.00 | 66,795.98 | 33,250.00 | | 51,300.00 | 51,300.00 | 0.00 |
| 400 Supplies | 0.00 | 443.51 | 3,000.00 | | 2,000.00 | 2,000.00 | 0.00 |
| FUNCTION 2240 | | | | | | | |
| 300 Services | 0.00 | 0.00 | 250.00 | | 250.00 | 250.00 | 0.00 |
| FUNCTION 2550 | | | | | | | |
| 300 Services | 0.00 | 1,010.93 | 1,500.00 | | 1,500.00 | 1,500.00 | 0.00 |
| FUND 202 OUTDOOR SCHOOL | 0.00 | 71,237.58 | 40,000.00 | 0.00 | 57,000.00 | 57,000.00 | 0.00 |

**FUND 206 TITLE II-A SUPPORTING EFFECTIVE INSTRUCTION** 

Title II-A funding is intended to support teachers, principals, and other school leaders in their work to improve the overall quality of instruction and ensure equity of educational opportunity for all students.

The 25-26 Title II-A grant award is anticipated to be transferred to Title I-A as allowed through the ODE Continuous Improvement Plan Budget Narrative.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 4500 Restricted Revenue From the Federal Government Through the State | 7,354.00 | 15,688.00 | 20,088.00 | | 17,221.00 | 17,221.00 | 0.00 |
| FUND 206 TITLE II-A | 7,354.00 | 15,688.00 | 20,088.00 | | 17,221.00 | 17,221.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 11XX | | | | | | | |
| 100 Salaries | 0.00 | 0.00 | 0.00 | | 6,941.10 | 6,941.10 | 0.00 |
| 200 Benefits | 0.00 | 0.00 | 0.00 | | 10,279.90 | 10,279.90 | 0.00 |
| FUNCTION 2210 | | | | | | | |
| 300 Services | 0.00 | 15,688.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2240 | | | | | | | |
| 300 Services | 5,194.00 | 0.00 | 18,000.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 0.00 | 0.00 | 2,088.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2321 | | | | | | | |
| 300 Services | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2490 | | | | | | | |
| 300 Services | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 3300 | | | | | | | |
| 300 Services | 2,160.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 206 TITLE II-A | 7,354.00 | 15,688.00 | 20,088.00 | | 17,221.00 | 17,221.00 | 0.00 |

**FUND 207 RESPONSE TO INSTRUCTION AND INTERVENTION (RTI)**

Response to Instruction and Intervention (RTI) funding is intended to assist school districts in the implementation of RTI systems.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 4500 Restricted Revenue From the Federal Government Through the State | 7,500.00 | 5,305.74 | 10,000.00 | | 10,000.00 | 10,000.00 | 0.00 |
| FUND 207 RTI | 7,500.00 | 5,305.74 | 10,000.00 | | 10,000.00 | 10,000.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 1111 | | | | | | | |
| 100 Salaries | 210.65 | 367.03 | 0.00 | | 2,250.00 | 2,250.00 | 0.00 |
| 200 Benefits | 90.21 | 161.40 | 0.00 | | 964.00 | 964.00 | 0.00 |
| 300 Services | 2,137.14 | 436.36 | 5,000.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2240 | | | | | | | |
| 300 Services | 5,062.00 | 4,340.95 | 5,000.00 | | 6,786.00 | 6,786.00 | 0.00 |
| FUND 207 RTI | 7,500.00 | 5,305.74 | 10,000.00 | | 10,000.00 | 10,000.00 | 0.00 |

**FUND 210 TITLE I PART A IMPROVING BASIC PROGRAMS**

Title 1, Part A of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), provides financial assistance to local educational agencies and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. Funds are allocated through a statutory formula that are based primarily on census poverty estimates.

Includes anticipated transfers from Title II-A ($16,088) and Title IV-A ($10,000) as allowed through the ODE Continuous Improvement Plan Budget Narrative.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 4500 Restricted Revenue From the Federal Government Through the State | 116,297.56 | 80,679.16 | 80,349.00 | | 44,989.00 | 44,989.00 | 0.00 |
| FUND 210 TITLE 1 PART A | 116,297.56 | 80,679.16 | 80,349.00 | | 44,989.00 | 44,989.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 1272 | | | | | | | |
| 100 Salaries | 73,599.25 | 48,474.75 | 51,853.50 | 0.57 | 26,372.09 | 26,372.09 | 0.00 |
| 200 Benefits | 28,550.78 | 20,959.70 | 23,140.66 | | 14,762.07 | 14,762.07 | 0.00 |
| 300 Services | 4,031.84 | 10,494.09 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 400 Supplies | 6,378.59 | 750.62 | 854.84 | | 854.84 | 854.84 | 0.00 |
| FUNCTION 3300 | | | | | | | |
| 300 Services | 746.13 | 0.00 | 3,500.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 2,990.97 | 0.00 | 0.00 | | 2,000.00 | 2,000.00 | 0.00 |
| FUND 210 TITLE 1 PART A | 116,297.56 | 80,679.16 | 80,349.00 | 0.57 | 44,989.00 | 44,989.00 | 0.00 |

**FUND 217 INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)**

The Individuals with Disabilities Education Act (IDEA) is a law that makes available a free appropriate public education to eligible children with disabilitites.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 4500 Restricted Revenue From the Federal Government Through the State | 228,796.50 | 227,156.15 | 241,927.75 | | 225,128.00 | 225,128.00 | 0.00 |
| FUND 217 IDEA | 228,796.50 | 227,156.15 | 241,927.75 | | 225,128.00 | 225,128.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 1220 | | | | | | | |
| 400 Supplies | 1,788.70 | 0.00 | 506.52 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 1250 | | | | | | | |
| 100 Salaries | 118,203.85 | 111,385.80 | 123,820.60 | 2.63 | 95,693.69 | 95,693.69 | 0.00 |
| 200 Benefits | 108,069.45 | 112,991.47 | 117,600.63 | | 129,434.31 | 129,434.31 | 0.00 |
| 300 Services | 0.00 | 2,778.88 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 734.50 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 217 IDEA | 228,796.50 | 227,156.15 | 241,927.75 | 2.63 | 225,128.00 | 225,128.00 | 0.00 |

**FUND 219 HIGH SCHOOL SUCCESS GRANT**

The High School Success Grant is intended to improve student progress toward graduation beginning with grade 9, increase the graduation rates of high schools, and improve high school graduates' readiness for college and career. Funding specifically provides expanded programs in three areas (1) Dropout Prevention, (2) Career and Technical Education and (3) College Level Education Opportunities

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 3199 Restricted Revenue from the State | 360,354.29 | 337,205.52 | 355,593.11 | | 332,775.00 | 332,775.00 | 0.00 |
| FUND 219 HIGH SCHOOL SUCCESS GRANT | 360,354.29 | 337,205.52 | 355,593.11 | | 332,775.00 | 332,775.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 1131 | | | | | | | |
| 100 Salaries | 130,349.00 | 131,967.73 | 151,494.00 | 2.00 | 164,556.02 | 164,556.02 | 0.00 |
| 200 Benefits | 92,600.76 | 94,408.27 | 109,655.70 | | 115,073.40 | 115,073.40 | 0.00 |
| 300 Services | 8,454.47 | 19,194.13 | 3,000.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 30,528.87 | 8,891.26 | 5,932.77 | | 0.00 | 0.00 | 0.00 |
| 500 Depreciable Equipment | 5,159.68 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 600 Dues and Fees | 2,910.54 | 10,277.64 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2120 | | | | | | | |
| 100 Salaries | 49,801.12 | 38,609.33 | 47,557.90 | 0.80 | 12,408.59 | 12,408.59 | 0.00 |
| 200 Benefits | 40,549.85 | 33,857.16 | 37,952.74 | | 40,736.99 | 40,736.99 | 0.00 |
| FUNCTION 2410 | | | | | | | |
| 100 Salaries | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 219 HIGH SCHOOL SUCCESS GRANT | 360,354.29 | 337,205.52 | 355,593.11 | 2.80 | 332,775.00 | 332,775.00 | 0.00 |

**FUND 220 TITLE IV-A STUDENT SUPPORT AND ACADEMIC ENRICHMENT**

The Student Support and Academic Enrichment (SSAE) program is intended to improve students' academic achievement by providing all students with access to a well-rounded education, improve school conditions for student learning, and improve the use of technology to increase the digital literacy of all students.

Title IV-A grant award is anticipated to be transferred to Title I-A as allowed through the ODE Continuous Improvement Plan Budget Narrative.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 4500 Restricted Revenue From the Federal Government Through the State | 19,527.50 | 0.00 | 0.00 | | 10,000.00 | 10,000.00 | 0.00 |
| FUND 220 TITLE IV-A | 19,527.50 | 0.00 | 0.00 | | 10,000.00 | 10,000.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 11XX | | | | | | | |
| 100 Salaries | 0.00 | 0.00 | 0.00 | | 7,294.10 | 7,294.10 | 0.00 |
| 200 Benefits | 0.00 | 0.00 | 0.00 | | 2,705.90 | 2,705.90 | 0.00 |
| 300 Services | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 18,567.50 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2240 | | | | | | | |
| 300 Services | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 3300 | | | | | | | |
| 300 Services | 960.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 220 TITLE IV-A | 19,527.50 | 0.00 | 0.00 | | 10,000.00 | 10,000.00 | 0.00 |

**FUND 222 SECONDARY CAREER PATHWAYS**

The Secondary Career Pathway Funding was established through HB 3072 to provide a sustained funding source for Career and Technical Education (CTE). It is intended that the funds allocated through this program will incentivize intensive CTE programs of study that lead to high wage and high demand occupations.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 3299 Restricted Revenue from the State Government Through the State | 0.00 | 21,109.26 | 20,000.00 | | 20,000.00 | 20,000.00 | 0.00 |
| FUND 222 SECONDARY CAREER PATHWAYS | 0.00 | 21,109.26 | 20,000.00 | | 20,000.00 | 20,000.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 11XX | | | | | | | |
| 400 Supplies | 0.00 | 21,109.26 | 20,000.00 | | 20,000.00 | 20,000.00 | 0.00 |
| FUND 222 SECONDARY CAREER PATHWAYS | 0.00 | 21,109.26 | 20,000.00 | | 20,000.00 | 20,000.00 | 0.00 |

**FUND 223 EVERY STUDENT SUCCESS ACT (ESSA)**
**Now called Federal School Improvement Funds to CSI & TSI**

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 4500 Restricted Revenue From the Federal Government Through the State | 4,230.35 | 68,468.64 | 68,468.64 | | 68,468.64 | 68,468.64 | 0.00 |
| FUND 223 ESSA | 4,230.35 | 68,468.64 | 68,468.64 | | 68,468.64 | 68,468.64 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 11XX | | | | | | | |
| 100 Salaries | 2,425.68 | 30,281.06 | 45,112.81 | 0.81 | 34,882.98 | 34,882.98 | 0.00 |
| 200 Benefits | 945.72 | 12,300.73 | 20,066.27 | | 14,799.64 | 14,799.64 | 0.00 |
| 300 Services | 0.00 | 0.00 | 0.00 | | | 0.00 | 0.00 |
| 400 Supplies | 0.00 | 0.00 | 1,856.90 | | 1,856.90 | 1,856.90 | 0.00 |
| FUNCTION 2210 | | | | | | | |
| 300 Services | 858.95 | 25,886.85 | 1,432.66 | | 16,929.12 | 16,929.12 | 0.00 |
| FUND 223 ESSA | 4,230.35 | 68,468.64 | 68,468.64 | 0.81 | 68,468.64 | 68,468.64 | 0.00 |

**FUND 226 ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND (ESSER)** 61

There have been three major rounds of federal funding to address the economic, technology, health and safety, and learning losses experienced in education due to COVID-19. The Coronavirus Aid, Relief, and Economic Security Act (CARES Act, 3/27/20) provided funding through two grants: one supporting general response efforts (ESSER I) and another supporting comprehensive distance learning (GEER/CDL). The Consolidated Appropriations Act (CAA/CRRSAA, 12/27/20) provided additional COVID relief funding through ESSER II. The American Rescue Plan Act of 2021 represented the third round of funding (ESSER III), which expired on September 30, 2024.
All ESSER funds have been fully expended, and no additional ESSER funding is anticipated.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 4500 Restricted Revenue From the Federal Government Through the State | 559,349.41 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 226 ESSER | 559,349.41 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 11XX | | | | | | | |
| 100 Salaries | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 300 Services | 2,574.20 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 221,696.61 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 12XX | | | | | | | |
| 100 Salaries | 29,536.47 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 11,854.95 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 14XX | | | | | | | |
| 400 Supplies | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2XXX | | | | | | | |
| 100 Salaries | 121,780.40 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 78,671.23 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 300 Services | 16,674.14 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 76,561.41 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 226 ESSER | 559,349.41 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |

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**FUND 232 ATHLETICS AND ACTIVITIES** 

A fund accounting for the revenues and requirements of the district's athletics and activity programs.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1710 Athletic Gate Receipts | 18,497.00 | 21,094.00 | 27,500.00 | | 27,500.00 | 27,500.00 | 0.00 |
| 1740 Athletic Participation Fees | 42,915.00 | 42,869.29 | 37,500.00 | | 37,500.00 | 37,500.00 | 0.00 |
| 1910 RENTALS | 0.00 | 0.00 | 0.00 | | 10,000.00 | 10,000.00 | 0.00 |
| 1990 Miscellaneous Revenue | 14,237.81 | 12,340.81 | 25,000.00 | | 25,000.00 | 25,000.00 | 0.00 |
| 5200 Interfund Transfer | 400,000.00 | 375,000.00 | 385,000.00 | | 405,000.00 | 405,000.00 | 0.00 |
| FUND 232 ATHLETICS AND ACTIVITIES | 475,649.81 | 451,304.10 | 475,000.00 | | 505,000.00 | 505,000.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 1122 | | | | | | | |
| 133 Advisors Salaries | 4,028.00 | 4,208.00 | 4,376.00 | | 4,551.86 | 4,551.86 | 0.00 |
| 212 PERS Pickup | 241.69 | 252.48 | 262.56 | | 273.12 | 273.12 | 0.00 |
| 213 PERS UAL | 406.37 | 424.58 | 441.61 | | 553.08 | 553.08 | 0.00 |
| 214 PERS Bond | 214.78 | 217.96 | 226.58 | | 238.92 | 238.92 | 0.00 |
| 216 PERS OPSRP | 372.22 | 388.91 | 589.45 | | 455.16 | 455.16 | 0.00 |
| 220 Social Security | 308.24 | 321.93 | 334.69 | | 348.00 | 348.00 | 0.00 |
| 231 Workers Compensation | 21.97 | 22.88 | 23.70 | | 28.98 | 28.98 | 0.00 |
| 232 Unemployment Insurance | 28.36 | 105.22 | 458.07 | | 5.64 | 5.64 | 5.64 |
| 240 Contractural Employee Benefits | 26.59 | 25.40 | 26.28 | | 27.24 | 27.24 | 0.00 |
| 300 Services | 0.00 | 4,415.05 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 1132 | | | | | | | |
| 112 Classified Salaries | 0.00 | 0.00 | 7,948.67 | | 0.00 | 0.00 | 0.00 |
| 121 Licensed Substitutes | 33.32 | 60.00 | 0.00 | | 1,500.01 | 1,500.01 | 0.00 |
| 130 Other Salaries | 13,504.25 | 14,034.90 | 27,853.00 | | 24,916.27 | 24,916.27 | 0.00 |
| 132 Coaches Salaries | 62,073.60 | 51,431.91 | 60,713.25 | | 53,038.55 | 53,038.55 | 0.00 |

**FUND 232 ATHLETICS AND ACTIVITIES continued**

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REQUIREMENTS: continued | | | | | | | |
| 133 Advisors Salaries | 28,568.29 | 29,040.04 | 33,189.00 | | 40,587.41 | 40,587.41 | 0.00 |
| 136 Extra Duty Pay | 0.00 | 84.16 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 211 PERS Tier 1,2 | 2,676.96 | 2,031.08 | 2,621.62 | | 2,335.31 | 2,335.31 | 0.00 |
| 212 PERS Pickup | 6,250.82 | 5,606.88 | 6,584.03 | | 7,412.67 | 7,412.67 | 0.00 |
| 213 PERS UAL | 10,511.27 | 9,428.73 | 11,049.16 | | 15,001.54 | 15,001.54 | 0.00 |
| 214 PERS Bond | 5,547.22 | 4,840.73 | 5,672.28 | | 6,486.07 | 6,486.07 | 0.00 |
| 216 PERS OPSRP | 7,578.64 | 7,080.66 | 12,629.23 | | 10,571.88 | 10,571.88 | 0.00 |
| 220 Social Security | 7,926.31 | 7,201.15 | 8,338.15 | | 9,398.37 | 9,398.37 | 0.00 |
| 231 Workers Compensation | 576.22 | 519.05 | 602.14 | | 785.44 | 785.44 | 0.00 |
| 232 Unemployment Insurance | 627.96 | 2,353.13 | 108.68 | | 153.68 | 153.68 | 0.00 |
| 240 Contractural Employee Benefits | 2,135.45 | 566.12 | 653.98 | | 737.15 | 737.15 | 0.00 |
| 310 Contracted Coaches | 144,903.25 | 167,377.59 | 140,863.23 | | 175,659.01 | 175,659.01 | 0.00 |
| 310 Professional/Technical Services | 32,602.04 | 37,749.69 | 37,046.25 | | 37,046.25 | 37,046.25 | 0.00 |
| 321 Cleaning Services | 3,172.21 | 483.71 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 322 Repairs | 1,410.00 | 1,000.00 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 324 Rentals | 650.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 332 Non Reimburse Student Transportation | 58,579.60 | 26,485.51 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 342 Travel out of District | 25,218.52 | 28,533.06 | 10,000.00 | | 10,000.00 | 10,000.00 | 0.00 |
| 389 Other Professional Services | 1,815.30 | 4,093.00 | 500.00 | | 500.00 | 500.00 | 0.00 |
| 410 Supplies | 28,280.44 | 11,314.66 | 19,500.00 | | 20,000.00 | 20,000.00 | 0.00 |
| 415 Field Supplies | 3,200.70 | 1,692.03 | 5,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| 419 Uniforms | 0.00 | 8,919.50 | 8,000.00 | | 8,000.00 | 8,000.00 | 0.00 |
| 460 Non Consumables | 497.99 | 776.40 | 2,000.00 | | 2,000.00 | 2,000.00 | 0.00 |
| 480 Computer Hardware | 564.56 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 490 Awards | 1,484.44 | 71.45 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 540 Equipment | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 Dues and Fees | 19,612.23 | 18,146.50 | 15,388.39 | | 15,388.39 | 15,388.39 | 0.00 |
| FUNCTION 2550 | | | | | | | |
| 332 Non Reimburse Student Transportation | 0.00 | | 50,000.00 | | 50,000.00 | 50,000.00 | 0.00 |
| FUND 232 ATHLETICS AND ACTIVITIES | 475,649.81 | 451,304.05 | 475,000.00 | | 505,000.00 | 505,000.00 | 0.00 |

**FUND 245 EARLY LITERACY SUCCESS SCHOOL DISTRICT GRANTS**

In 2023, House Bill 3198 created the Early Literacy Success Initiative, including Early Literacy Success School District Grants.
These funds are intended to assist school districts in increasing early literacy, reducting literacy disparities, increasing literacy support to parents and guardians, and increase access to early literacy through support that is research-aligned, culturally responsive, student-centered and family-centered.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 3299 Restricted Revenue from the State | 15,416.95 | 138,796.39 | 69,579.49 | | 74,035.49 | 74,035.49 | 0.00 |
| FUND 245 EARLY LITERACY | 15,416.95 | 138,796.39 | 69,579.49 | | 74,035.49 | 74,035.49 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 1111 | | | | | | | |
| 100 Salaries | 5,451.53 | 17,137.08 | 13,545.00 | 0.38 | 11,394.15 | 11,394.15 | 0.00 |
| 200 Benefits | 546.34 | 5,935.29 | 4,550.96 | | 4,835.76 | 4,835.76 | 0.00 |
| 300 Services | 859.98 | 547.82 | 5,372.09 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 0.00 | 75,872.41 | 7,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| FUNCTION 1272 | | | | | | | |
| 100 Salaries | 0.00 | 27,174.62 | 21,899.63 | 0.26 | 32,245.91 | 32,245.91 | 0.00 |
| 200 Benefits | 0.00 | 11,645.29 | 10,211.81 | | 20,559.67 | 20,559.67 | 0.00 |
| 300 Services | *0.00* | 483.88 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 2,326.49 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2240 | | | | | | | |
| 300 Services | 6,232.61 | | 7,000.00 | | 0.00 | 0.00 | 0.00 |
| FUND 245 EARLY LITERACY | 15,416.95 | 138,796.39 | 69,579.49 | 0.64 | 74,035.49 | 74,035.49 | 0.00 |

**FUND 249 SB 1149**

The Oregon Legislature passed Senate Bill 1149 which introduces competition into the retail electricity market of Oregon´s two largest utilities, Portland General Electric and PacifiCorp. The bill went into effect on March 1, 2002. It provides that PGE and PacifiCorp must collect a public-purpose charge from consumers within their service areas that is equal to 3 percent of the total revenues from electricity services. Ten percent of these public purpose funds must go towards energy efficiency efforts in the public schools within their service areas. The administration of the school public purpose funds is being facilitated by the Oregon Department of Energy in cooperation with the Education Service Districts and individual school districts.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1990 Other Revenue | 30,713.28 | 35,925.73 | 27,300.00 | | 27,300.00 | 27,300.00 | 0.00 |
| 5400 Beginning Fund Balance | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 249 SB 1149 | 30,713.28 | 35,925.73 | 27,300.00 | | 27,300.00 | 27,300.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 5110 | | | | | | | |
| 600 Debt Service | 27,300.00 | 27,300.00 | 27,300.00 | | 27,300.00 | 27,300.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 3,413.28 | 3,413.28 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 249 SB 1149 | 30,713.28 | 30,713.28 | 27,300.00 | | 27,300.00 | 27,300.00 | 0.00 |

**FUND 251 STUDENT INVESTMENT ACCOUNT**

The Student Success Act was passed in May, 2019 and included $200 million to enhance the State School Fund, with the remaining funds primarily divided among three key accounts; the Student Investment Account, an Early Learning Account and a Statewide Education Initiatives Account. This fund represents the money distributed through the Student Investment Account designed to meet students' mental or behavioral health needs and increase academic achievement for underserved students within the district.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 3199 Restricted Revenue from the State | 927,541.03 | 1,160,911.93 | 1,019,548.53 | | 1,059,680.56 | 1,059,680.56 | 0.00 |
| FUND 251 STUDENT INVESTMENT ACCOUNT | 927,541.03 | 1,160,911.93 | 1,019,548.53 | 0.00 | 1,059,680.56 | 1,059,680.56 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 1111 | | | | | | | |
| 100 Salaries | 78,981.73 | 57,738.97 | 50,649.30 | 1.63 | 59,486.13 | 59,486.13 | 0.00 |
| 200 Benefits | 31,733.83 | 23,445.16 | 42,033.34 | | 46,916.75 | 46,916.75 | 0.00 |
| 300 Services | 1,609.68 | 1,893.22 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 0.00 | 61,256.96 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 1121 | | | | | | | |
| 100 Salaries | 140,885.94 | 149,019.85 | 157,567.60 | 2.00 | 166,481.12 | 166,481.12 | 0.00 |
| 200 Benefits | 97,570.84 | 101,375.86 | 111,474.94 | | 117,603.94 | 117,603.94 | 0.00 |
| 300 Services | 2,608.52 | 547.82 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 0.00 | 15,999.72 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 1131 | | | | | | | |
| 100 Salaries | 118,792.56 | 179,890.92 | 233,787.00 | 3.00 | 216,809.28 | 216,809.28 | 0.00 |
| 200 Benefits | 88,611.42 | 135,383.79 | 167,438.30 | | 158,664.23 | 158,664.23 | 0.00 |
| 300 Services | 2,191.28 | 7,968.89 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 0.00 | 13,292.14 | 0.00 | | 0.00 | 0.00 | 0.00 |

**FUND 251 STUDENT INVESTMENT ACCOUNT continued**

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REQUIREMENTS: continued | | | | | | | |
| FUNCTION 2120 | | | | | | | |
| 100 Salaries | 105,372.62 | 123,168.89 | 127,524.04 | 2.00 | 176,707.47 | 176,707.47 | 0.00 |
| 200 Benefits | 74,985.01 | 89,426.41 | 98,464.64 | | 105,593.77 | 105,593.77 | 0.00 |
| FUNCTION 2210 | | | | | | | |
| 300 Services | 0.00 | 8,466.16 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2240 | | | | | | | |
| 300 Services | 34,432.75 | 55,232.93 | 30,609.37 | | 11,417.87 | 11,417.87 | 0.00 |
| 400 Supplies | 0.00 | 247.31 | | | | | |
| FUNCTION 2410 | | | | | | | |
| 100 Salaries | 92,795.00 | 107,076.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 56,969.85 | 29,480.93 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2540 | | | | | | | |
| 300 Services | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2660 | | | | | | | |
| 540 Equipment | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 251 STUDENT INVESTMENT ACCOUNT | 927,541.03 | 1,160,911.93 | 1,019,548.53 | 8.63 | 1,059,680.56 | 1,059,680.56 | 0.00 |

**FUND 252 SUMMER LEARNING GRANT**

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 3299 Restricted Revenue from the State | 0.00 | 0.00 | 170,000.00 | | 230,160.00 | 230,160.00 | 0.00 |
| 5200 Interfund Transfer | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 252 SUMMER LEARNING GRANT | 0.00 | 0.00 | 170,000.00 | | 230,160.00 | 230,160.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 11XX | | | | | | | |
| 400 Supplies | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 14XX | | | | | | | |
| 100 Salaries | 0.00 | 0.00 | 59,000.00 | | 65,912.00 | 65,912.00 | 0.00 |
| 200 Benefits | 0.00 | 0.00 | 18,000.00 | | 28,248.00 | 28,248.00 | 0.00 |
| 300 Services | 0.00 | 0.00 | 0.00 | | 20,000.00 | 20,000.00 | 0.00 |
| 400 Supplies | 0.00 | 0.00 | 68,000.00 | | 61,000.00 | 61,000.00 | 0.00 |
| 600 Dues and Fees | 0.00 | 0.00 | 0.00 | | 20,000.00 | 20,000.00 | 0.00 |
| FUNCTION 2550 | | | | | | | |
| 300 Services | | 0.00 | 0.00 | | 13,000.00 | 13,000.00 | 0.00 |
| FUNCTION 2660 | | | | | | | |
| 400 Supplies | | | 25,000.00 | | 22,000.00 | 22,000.00 | 0.00 |
| FUND 252 SUMMER LEARNING GRANT | 0.00 | 0.00 | 170,000.00 | | 230,160.00 | 230,160.00 | 0.00 |

**FUND 267 GATES GRANT**

Grant for 9th Grade Success program sponsored by Bill & Melinda Gates Foundation

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1920 Contributions From Private Sources | 2,025.00 | 2,025.00 | 2,403.04 | | 2,025.00 | 2,025.00 | 0.00 |
| 5400 Beginning Fund Balance | 842.03 | 842.03 | 513.84 | | 1,231.23 | 1,231.23 | 0.00 |
| FUND 267 Gates Grant | 2,867.03 | 2,867.03 | 2,916.88 | | 3,256.23 | 3,256.23 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 1131 | | | | | | | |
| 100 Salaries | 2,025.00 | 2,025.00 | 2,025.00 | | 2,025.00 | 2,025.00 | 0.00 |
| 200 Benefits | 842.03 | 0.00 | 891.88 | | 931.23 | 931.23 | 0.00 |
| 400 Supplies | 0.00 | 0.00 | 0.00 | | 300.00 | 300.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 0.00 | 842.03 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 267 Gates Grant | 2,867.03 | 2,867.03 | 2,916.88 | | 3,256.23 | 3,256.23 | 0.00 |

**FUND 268 NREN GRANT**

Northwest Regional Educator Network grant program sponsored by Northwest Regional Education Service District

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 2199 Other Intermediate Sources | 96,260.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 5400 Beginning Fund Balance | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 268 NREN Grant | 96,260.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 2240 | | | | | | | |
| 100 Salaries | 11,338.78 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 4,644.97 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 300 Services | 77,048.15 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 3,228.10 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 268 NREN Grant | 96,260.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |

**FUND 269 DISTRICT CURRICULUM FUND**

Fund to account for activity related to Banks School District curriculum adoptions.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 5200 Interfund Transfer | 0.00 | 139,000.00 | 85,000.00 | | 100,000.00 | 100,000.00 | 0.00 |
| 5400 Beginning Fund Balance | 0.00 | 0.00 | 92,376.27 | | 180,000.00 | 180,000.00 | 0.00 |
| FUND 269 DISTRICT CURRICULUM FUND | 0.00 | 139,000.00 | 177,376.27 | | 280,000.00 | 280,000.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 1111 | | | | | | | |
| 400 Supplies | 0.00 | 30,603.93 | 58,376.27 | | 66,000.00 | 66,000.00 | 0.00 |
| FUNCTION 1121 | | | | | | | |
| 400 Supplies | 0.00 | 5,323.19 | 40,000.00 | | 60,000.00 | 60,000.00 | 0.00 |
| FUNCTION 1131 | | | | | | | |
| 400 Supplies | 0.00 | 10,696.61 | 55,000.00 | | 90,000.00 | 90,000.00 | 0.00 |
| FUNCTION 2240 | | | | | | | |
| 300 Services | | | | | 40,000.00 | 40,000.00 | 0.00 |
| Function 2660 | | | | | | | |
| 400 Supplies | | | 24,000.00 | | 24,000.00 | 24,000.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | | 92,376.27 | | | | | |
| FUND 269 DISTRICT CURRICULUM FUND | 0.00 | 139,000.00 | 177,376.27 | | 280,000.00 | 280,000.00 | 0.00 |

**FUND 270 STUDENT BODY FUNDS**



This fund accounts for the revenues and requirements of the districts' student body funds.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1510 Interest | 9,777.09 | 10,724.72 | 2,500.00 | | 11,250.00 | 11,250.00 | 0.00 |
| 1740 Fees | 3,520.00 | 3,170.00 | 10,500.00 | | 12,350.00 | 12,350.00 | 0.00 |
| 1750 Concessions | 0.00 | 0.00 | 12,000.00 | | 12,000.00 | 12,000.00 | 0.00 |
| 1760 Fundraising | 73,516.46 | 58,459.70 | 85,000.00 | | 85,000.00 | 85,000.00 | 0.00 |
| 1920 Contributions from Private Sources | 44,130.00 | 74,349.08 | 40,000.00 | | 75,000.00 | 75,000.00 | 0.00 |
| 1990 Miscellaneous | 90,370.48 | 96,979.06 | 250,000.00 | | 250,000.00 | 250,000.00 | 0.00 |
| 5400 Beginning Fund Balance | 176,449.18 | 205,493.95 | 200,000.00 | | 220,000.00 | 220,000.00 | 0.00 |
| FUND 270 STUDENT BODY FUNDS | 397,763.21 | 449,176.51 | 600,000.00 | | 665,600.00 | 665,600.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 1113 | | | | | | | |
| 300 Services | 3,131.10 | 3,211.00 | 50,000.00 | | 50,000.00 | 50,000.00 | 0.00 |
| 400 Supplies | 12,407.58 | 10,029.10 | 25,000.00 | | 25,000.00 | 25,000.00 | 0.00 |
| 640 Dues and Fees | 0.00 | 0.00 | 5,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| FUNCTION 1122 | | | | | | | |
| 100 Salaries | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 300 Services | 4,521.38 | 0.00 | 50,000.00 | | 50,000.00 | 50,000.00 | 0.00 |
| 400 Supplies | 10,228.42 | 11,720.72 | 25,000.00 | | 25,000.00 | 25,000.00 | 0.00 |
| 640 Dues and Fees | 0.00 | 0.00 | 5,000.00 | | 5,250.00 | 5,250.00 | 0.00 |
| FUNCTION 1132 | | | | | | | |
| 100 Salaries | 730.08 | 431.32 | 0.00 | | 9,356.60 | 9,356.60 | 0.00 |
| 200 Benefits | 293.86 | 180.45 | 0.00 | | 3,993.40 | 3,993.40 | 0.00 |
| 300 Services | 19,912.15 | 14,550.41 | 110,000.00 | | 117,000.00 | 117,000.00 | 0.00 |
| 400 Supplies | 146,274.61 | 174,461.68 | 255,000.00 | | 300,000.00 | 300,000.00 | 0.00 |
| 500 Depreciable Equipment | 1,000.50 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 Dues and Fees | 22,084.49 | 14,740.29 | 50,000.00 | | 50,000.00 | 50,000.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 177,179.04 | 219,851.54 | 25,000.00 | | 25,000.00 | 25,000.00 | 0.00 |
| FUND 270 STUDENT BODY FUNDS | 397,763.21 | 449,176.51 | 600,000.00 | | 665,600.00 | 665,600.00 | 0.00 |

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**FUNDS 271-279 FUNDRAISED AND SMALL GRANT FUNDS** 

Miscellaneous funds through private donations and small grants

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1510 Interest | 0.00 | 0.00 | 3,500.00 | | 3,500.00 | 3,500.00 | 0.00 |
| 1920 Contributions From Private Sources | 21,253.29 | 6,987.34 | 140,500.00 | | 140,500.00 | 140,500.00 | 0.00 |
| 1990 Miscellaneous | 3,400.94 | 13,551.51 | 69,500.00 | | 94,500.00 | 94,500.00 | 0.00 |
| 2199 Other Intermediate Sources | 14,491.26 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 3299 Restricted Revenue from the State | 28,486.55 | 6,069.62 | 71,000.00 | | 51,500.00 | 51,500.00 | 0.00 |
| 4700 Federal Government Through Other Intermediate | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 5400 Beginning Fund Balance | 20,862.41 | 18,387.59 | 18,600.00 | | 18,600.00 | 18,600.00 | 0.00 |
| FUNDS 271-279 FUNDRAISED & SMALL GRANTS | 88,494.45 | 44,996.06 | 303,100.00 | | 308,600.00 | 308,600.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 11XX | | | | | | | |
| 100 Salaries | 6,369.87 | 5,634.28 | 0.00 | | 4,507.60 | 4,507.60 | 0.00 |
| 200 Benefits | 2,702.08 | 2,401.56 | 0.00 | | 992.40 | 992.40 | 0.00 |
| 300 Services | 12,967.65 | 7,411.62 | 59,000.00 | | 59,000.00 | 59,000.00 | 0.00 |
| 400 Supplies | 9,514.61 | 15,700.20 | 113,600.00 | | 113,600.00 | 113,600.00 | 0.00 |
| 540 Equipment | 2,805.50 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 640 Dues and Fees | 925.90 | | 14,500.00 | | 14,500.00 | 14,500.00 | 0.00 |
| FUNCTION 1291 | | | | | | | |
| 300 Services | 1,335.71 | 273.91 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2120 | | | | | | | |
| 100 Salaries | 0.00 | 104.90 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 0.00 | 43.81 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2190 | | | | | | | |
| 400 Supplies | 2,319.20 | | 0.00 | | 0.00 | 0.00 | 0.00 |

**FUNDS 271-279 FUNDRAISED AND SMALL GRANT FUNDS continued**

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REQUIREMENTS: continued | | | | | | | |
| FUNCTION 2220 | | | | | | | |
| 300 Services | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2240 | | | | | | | |
| 100 Salaries | 139.08 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 241.82 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| 300 Services | 5,170.94 | 1,882.58 | 45,000.00 | | 45,000.00 | 45,000.00 | 0.00 |
| 400 Supplies | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2410 | | | | | | | |
| 300 Services | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2540 | | | | | | | |
| 300 Services | 25,464.50 | -464.00 | 71,000.00 | | 71,000.00 | 71,000.00 | 0.00 |
| FUNCTION 2550 | | | | | | | |
| 300 Services | 150.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 18,387.59 | 12,007.20 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNDS 271-279 FUNDRAISED & SMALL GRANTS | 88,494.45 | 44,996.06 | 303,100.00 | | 308,600.00 | 308,600.00 | 0.00 |

**FUND 273 HIGH SCHOOL DONATIONS**

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1510 Interest | 0.00 | 0.00 | 2,500.00 | | 2,500.00 | 2,500.00 | 0.00 |
| 1920 Contributions From Private Sources | 0.00 | 0.00 | 50,000.00 | | 50,000.00 | 50,000.00 | 0.00 |
| 1990 Miscellaneous | 0.00 | 0.00 | 50,000.00 | | 50,000.00 | 50,000.00 | 0.00 |
| 5400 Beginning Fund Balance | 0.00 | 0.00 | 2,000.00 | | 2,000.00 | 2,000.00 | 0.00 |
| FUND 273 High School Donations | 0.00 | 0.00 | 104,500.00 | | 104,500.00 | 104,500.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 11XX | | | | | | | |
| 100 Salaries | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 300 Services | 0.00 | 0.00 | 30,000.00 | | 30,000.00 | 30,000.00 | 0.00 |
| 400 Supplies | 0.00 | 0.00 | 60,000.00 | | 60,000.00 | 60,000.00 | 0.00 |
| 600 Dues and Fees | 0.00 | 0.00 | 14,500.00 | | 14,500.00 | 14,500.00 | 0.00 |
| 820 Reserved for Next Year | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2550 | | | | | | | |
| 300 Services | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 273 High School Donations | 0.00 | 0.00 | 104,500.00 | | 104,500.00 | 104,500.00 | 0.00 |

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**FUND 275**

Miscellaneous funds through private donations and small grants

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1920 Contributions From Private Sources | 15,608.54 | 15,555.89 | 45,000.00 | | 45,000.00 | 45,000.00 | 0.00 |
| 1990 Miscellaneous | 0.00 | 0.00 | 0.00 | | 25,000.00 | 25,000.00 | 0.00 |
| 2199 Other Intermediate Sources | 14,491.26 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 3299 Restricted Revenue from the State | 28,486.55 | 6,069.62 | 71,000.00 | | 51,500.00 | 51,500.00 | 0.00 |
| 4700 Federal Government Through Other Intermediate | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 5400 Beginning Fund Balance | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 275 | 58,586.35 | 21,625.51 | 116,000.00 | | 121,500.00 | 121,500.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 11XX | | | | | | | |
| 100 Salaries | 6,369.87 | 5,634.28 | 0.00 | | 4,507.60 | 4,507.60 | 0.00 |
| 200 Benefits | 2,702.08 | 2,401.56 | 0.00 | | 992.40 | 992.40 | 0.00 |
| 300 Services | 11,887.65 | 7,411.62 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 0.00 | 4,336.85 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 540 Depreciable Equipment | 2,805.50 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 1272 | | | | | | | |
| 100 Salaries | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 300 Services | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 1291 | | | | | | | |
| 300 Services | 1,335.71 | 273.91 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |

| | | | | | | |
|---|---|---|---|---|---|---|
| FUNCTION 2120 | | | | | | |
| 100 Salaries | 0.00 | 104.90 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 0.00 | 43.81 | | | | |
| FUNCTION 2190 | | | | | | |
| 400 Supplies | 2,319.20 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FUNCTION 2220 | | | | | | |
| 300 Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FUNCTION 2240 | | | | | | |
| 100 Salaries | 139.08 | - | 0.00 | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 241.82 | - | 0.00 | 0.00 | 0.00 | 0.00 |
| 300 Services | 5,170.94 | 1,882.58 | 45,000.00 | 45,000.00 | 45,000.00 | 0.00 |
| 400 Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FUNCTION 2410 | | | | | | |
| 300 Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FUNCTION 2540 | | | | | | |
| 300 Services | 25,464.50 | -464.00 | 71,000.00 | 71,000.00 | 71,000.00 | 0.00 |
| FUNCTION 2550 | | | | | | |
| 300 Services | 150.00 | | | | | |
| FUND 275 | 58,586.35 | 21,625.51 | 116,000.00 | 121,500.00 | 121,500.00 | 0.00 |

**FUND 277 ELEMENTARY DONATIONS**

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1510 Interest | 0.00 | 0.00 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 1920 Contributions From Private Sources | 5,644.75 | 0.00 | 25,000.00 | | 25,000.00 | 25,000.00 | 0.00 |
| 1990 Miscellaneous | 197.10 | 2,920.95 | 10,000.00 | | 10,000.00 | 10,000.00 | 0.00 |
| 5400 Beginning Funds Balance | 0.00 | 6,747.07 | 5,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| FUND 277 Elementary Donations | 5,841.85 | 9,668.02 | 41,000.00 | | 41,000.00 | 41,000.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 11XX | | | | | | | |
| 300 Services | 0.00 | 0.00 | 14,000.00 | | 14,000.00 | 14,000.00 | 0.00 |
| 400 Supplies | 5,311.00 | 5,862.06 | 27,000.00 | | 27,000.00 | 27,000.00 | 0.00 |
| 640 Dues and Fees | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 820 Reserved for Next Year | 530.85 | 3,805.96 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 277 Elementary Donations | 5,841.85 | 9,668.02 | 41,000.00 | | 41,000.00 | 41,000.00 | 0.00 |

**FUND 278 MIDDLE SCHOOL DONATIONS**

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1510 Interest | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 1920 Contributions from Private Sources | 0.00 | 0.00 | 19,500.00 | | 19,500.00 | 19,500.00 | 0.00 |
| 1990 Miscellaneous | 2,148.55 | 45.00 | 9,000.00 | | 9,000.00 | 9,000.00 | 0.00 |
| 5400 Beginning Funds Balance | 6,683.48 | 8,944.47 | 10,000.00 | | 10,000.00 | 10,000.00 | 0.00 |
| FUND 278 Middle School Donations | 8,832.03 | 8,989.47 | 38,500.00 | | 38,500.00 | 38,500.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 11XX | | | | | | | |
| 300 Services | 0.00 | 0.00 | 15,000.00 | | 15,000.00 | 15,000.00 | 0.00 |
| 400 Supplies | 4,129.76 | 4,620.12 | 23,500.00 | | 23,500.00 | 23,500.00 | 0.00 |
| 600 Dues and Fees | 925.90 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 820 Reserved for Next Year | 3,776.37 | 4,369.35 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 278 Middle School Donations | 8,832.03 | 8,989.47 | 38,500.00 | | 38,500.00 | 38,500.00 | 0.00 |

**FUND 280 FOOD SERVICE**



A fund accounting for the revenues and requirements of the district's food service program.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1610 Food Sales | 96,642.62 | 3,557.48 | 2,000.00 | | 2,000.00 | 2,000.00 | 0.00 |
| 31XX Restricted Revenue from the State | 0.00 | 3,079.60 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 3299 Restricted Revenue from the State | 24,880.70 | 234,420.69 | 125,000.00 | | 250,000.00 | 250,000.00 | 0.00 |
| 4500 Restricted Federal Revenue Through State | 38,116.66 | 59,033.43 | 60,000.00 | | 60,000.00 | 60,000.00 | 0.00 |
| 4505 School Nutrition Revenue | 153,894.33 | 221,330.06 | 205,000.00 | | 250,000.00 | 250,000.00 | 0.00 |
| 4900 Commodity Revenue | 21,862.12 | 27,517.98 | 35,000.00 | | 35,000.00 | 35,000.00 | 0.00 |
| 5200 Interfund Transfer | 2,819.24 | 0.00 | 4,000.00 | | 4,000.00 | 4,000.00 | 0.00 |
| 5400 Beginning Fund Balance | 287,461.38 | 119,976.99 | 90,543.32 | | 100,500.00 | 100,500.00 | 0.00 |
| FUND 280 FOOD SERVICE | 625,677.05 | 668,916.23 | 521,543.32 | | 701,500.00 | 701,500.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 2540 | | | | | | | |
| 300 Purchased Services | 0.00 | 0.00 | 5,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| FUNCTION 3100 | | | | | | | |
| 100 Salaries | 25,727.36 | 0.00 | 10,686.00 | 0.10 | 11,113.43 | 11,113.43 | 0.00 |
| 200 Benefits | 12,223.97 | 0.00 | 6,707.69 | | 7,410.48 | 7,410.48 | 0.00 |
| 300 Purchased Services | 317,442.38 | 331,744.67 | 359,000.00 | | 439,393.00 | 439,393.00 | 0.00 |
| 322 Repairs and Maintenance | 24,861.73 | 11,379.80 | 15,149.63 | | 60,583.09 | 60,583.09 | 0.00 |
| 380 Miscellaneous | 22,481.64 | 9,351.22 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 390 OTHER PROF/TECH SERV | 0.00 | 92,804.07 | 10,000.00 | | 20,000.00 | 20,000.00 | 0.00 |
| 400 Supplies | 5,853.49 | 11,257.66 | 40,000.00 | | 45,000.00 | 45,000.00 | 0.00 |
| 540 Equipment | 128,206.19 | 0.00 | 20,000.00 | | 51,000.00 | 51,000.00 | 0.00 |
| 640 Dues and Fees | 1,918.03 | 2,415.18 | 5,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 86,962.26 | 209,963.63 | 50,000.00 | | 57,000.00 | 57,000.00 | 0.00 |
| FUND 280 FOOD SERVICE | 625,677.05 | 668,916.23 | 521,543.32 | | 701,500.00 | 701,500.00 | 0.00 |

**FUND 290 PREVENTATIVE MAINTENANCE FUND**

A fund accounting for the financial resources used for preventative maintenance related expenditures.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 5200 Interfund Transfer | 0.00 | 100,000.00 | 59,000.00 | | 75,000.00 | 75,000.00 | 0.00 |
| 5400 Beginning Fund Balance | 3,332.00 | 0.00 | 136,668.00 | | 194,000.00 | 194,000.00 | 0.00 |
| FUND 290 PREVENTATIVE MAINTENANCE FUND | 3,332.00 | 100,000.00 | 195,668.00 | | 269,000.00 | 269,000.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 2540 | | | | | | | |
| 300 Services | 0.00 | 0.00 | 67,000.00 | | 129,000.00 | 129,000.00 | 0.00 |
| 400 Supplies | 3,332.00 | 0.00 | 128,668.00 | | 140,000.00 | 140,000.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 0.00 | 100,000.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 290 PREVENTATIVE MAINTENANCE FUND | 3,332.00 | 100,000.00 | 195,668.00 | | 269,000.00 | 269,000.00 | 0.00 |

# OTHER FUNDS

**FUND 300 DEBT SERVICE**

A fund accounting for the accumulation of resources for, and the payment of, general long-term debt, principal and interest. Includes debt service requirements and associated property tax revenue contingent on the voting result of bond measure on the ballot for the May 21, 2024 election.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1111 Current Year's Taxes | 1,353,900.42 | 2,303,515.21 | 2,370,576.93 | | 2,420,169.00 | 2,420,169.00 | 0.00 |
| 1112 Prior Year's Taxes | 10,773.16 | 8,900.83 | 19,373.07 | | 20,000.00 | 20,000.00 | 0.00 |
| 1114 Payments in Lieu of Property Taxes | 243.62 | 1,828.62 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 1190 Interest on Taxes | 2,200.76 | 5,135.58 | 5,000.00 | | 5,000.00 | 5,000.00 | 0.00 |
| 1510 Interest | 55,198.40 | 65,839.37 | 20,000.00 | | 40,000.00 | 40,000.00 | 0.00 |
| 2199 Other Intermediate Sources | 1,198.30 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 5200 Interfund Transfers | 27,300.00 | 27,300.00 | 27,300.00 | | 27,300.00 | 27,300.00 | 0.00 |
| 5400 Beginning Fund Balance | 171,715.92 | 208,745.24 | 220,000.00 | | 250,000.00 | 250,000.00 | 0.00 |
| FUND 300 DEBT SERVICE | 1,622,530.58 | 2,621,264.85 | 2,663,250.00 | | 2,763,469.00 | 2,763,469.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 51XX | | | | | | | |
| 610 Principal | 1,035,321.29 | 1,109,668.63 | 1,024,456.00 | | 1,059,675.00 | 1,059,675.00 | 0.00 |
| 620 Interest | 396,978.71 | 1,251,068.26 | 1,408,794.00 | | 1,473,794.00 | 1,473,794.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 190,230.58 | 260,527.96 | 230,000.00 | | 230,000.00 | 230,000.00 | 0.00 |
| FUND 300 DEBT SERVICE | 1,622,530.58 | 2,621,264.85 | 2,663,250.00 | | 2,763,469.00 | 2,763,469.00 | 0.00 |

**General Obligation Bonds**
**Bond Series 2012C**

| Fiscal Year Ended June 30, | Total | Principal | Interest | Payment Date |
|---|---|---|---|---|
| 2013 | | | | 12/15/2012 |
| 2013 | | | | 6/15/2013 |
| 2014 | | | | 12/15/2013 |
| 2014 | | | | 6/15/2014 |
| 2015 | | | | 12/15/2014 |
| 2015 | | | | 6/15/2015 |
| 2016 | | | | 12/15/2015 |
| 2016 | | | | 6/15/2016 |
| 2017 | | | | 12/15/2016 |
| 2017 | | | | 6/15/2017 |
| 2018 | | | | 12/15/2017 |
| 2018 | | | | 6/15/2018 |
| 2019 | | | | 12/15/2018 |
| 2019 | $1,140,000.00 | $996,337.00 | $143,663.00 | 6/15/2019 |
| 2020 | | | | 12/15/2019 |
| 2020 | $1,175,000.00 | $988,328.00 | $186,672.00 | 6/15/2020 |
| 2021 | | | | 12/15/2020 |
| 2021 | | | | 6/15/2021 |
| 2022 | | | | 12/15/2021 |
| 2022 | | | | 6/15/2022 |
| 2023 | | | | 12/15/2022 |
| 2023 | $1,365,000.00 | $1,022,931.00 | $342,069.00 | 6/15/2023 |
| 2024 | | | | 12/15/2023 |
| 2024 | $1,405,000.00 | $1,010,982.00 | $394,018.00 | 6/15/2024 |
| 2025 | | | | 12/15/2024 |
| 2025 | $1,450,000.00 | $999,456.00 | $450,544.00 | 6/15/2025 |
| 2026 | | | | 12/15/2025 |
| 2026 | $1,495,000.00 | $984,786.00 | $510,214.00 | 6/15/2026 |
| 2027 | | | | 12/15/2026 |
| 2027 | $1,535,000.00 | $969,675.00 | $565,325.00 | 6/15/2027 |
| TOTAL | $9,565,000.00 | $6,972,495.00 | $2,592,505.00 | |

**State of Oregon, Department of Energy**
**Cool School Loan**

| Fiscal Year Ended June 30, | Total | Principal | Interest | Payment Date |
|---|---|---|---|---|
| 2012 | $13,650.00 | $8,760.36 | $4,889.64 | $4,550 Mthly |
| 2013 | $54,600.00 | $33,154.79 | $21,445.21 | $4,550 Mthly |
| 2014 | $54,600.00 | $34,333.98 | $20,266.02 | $4,550 Mthly |
| 2015 | $54,600.00 | $35,555.15 | $19,044.85 | $4,550 Mthly |
| 2016 | $54,600.00 | $36,771.33 | $17,828.67 | $4,550 Mthly |
| 2017 | $54,600.00 | $38,127.59 | $16,472.41 | $4,550 Mthly |
| 2018 | $54,600.00 | $39,483.66 | $15,116.34 | $4,550 Mthly |
| 2019 | $54,600.00 | $40,887.98 | $13,712.02 | $4,550 Mthly |
| 2020 | $54,600.00 | $42,309.20 | $12,290.80 | $4,550 Mthly |
| 2021 | $54,600.00 | $43,847.04 | $10,752.96 | $4,550 Mthly |
| 2022 | $54,600.00 | $45,406.53 | $9,193.47 | $4,550 Mthly |
| 2023 | $54,600.00 | $47,021.51 | $7,578.49 | $4,550 Mthly |
| 2024 | $54,600.00 | $48,678.57 | $5,921.43 | $4,550 Mthly |
| 2025 | $54,600.00 | $50,425.26 | $4,174.74 | $4,550 Mthly |
| 2026 | $54,600.00 | $52,218.75 | $2,381.25 | $4,550 Mthly |
| 2027 | $40,127.75 | $39,556.30 | $571.45 | $4,550 Mthly |
| TOTAL | $818,177.75 | $636,538.00 | $181,639.75 | |

General Obligation Bonds
Bond Series 2024

| | Outstanding Bonds | | Series 2024A Bonds | | Series 2024B | | |
|---|---|---|---|---|---|---|---|
| Fiscal Year | Principal | Interest | Principal | Interest | Principal | Interest | Total |
| 2025 | $ 99,945.00 | $ 450,544.00 | | | $ 85,000.00 | $ 798,438.00 | $ 1,433,927.00 |
| 2026 | $ 984,786.00 | $ 510,214.00 | | | | $ 908,250.00 | $ 2,403,250.00 |
| 2027 | $ 969,675.00 | $ 565,325.00 | | | $ 90,000.00 | $ 908,250.00 | $ 2,533,250.00 |
| 2028 | | | $ 1,523,717.00 | $ 221,283.00 | | $ 903,750.00 | $ 2,648,750.00 |
| 2029 | | | $ 1,566,790.00 | $ 293,210.00 | | $ 903,750.00 | $ 2,763,750.00 |
| 2030 | | | $ 1,609,617.00 | $ 375,383.00 | | $ 903,750.00 | $ 2,888,750.00 |
| 2031 | | | $ 1,641,542.00 | $ 463,458.00 | | $ 903,750.00 | $ 3,008,750.00 |
| 2032 | | | $ 1,675,803.00 | $ 559,197.00 | | $ 903,750.00 | $ 3,138,750.00 |
| 2033 | | | | | $ 2,365,000.00 | $ 903,750.00 | $ 3,268,750.00 |
| 2034 | | | | | $ 2,620,000.00 | $ 785,500.00 | $ 3,405,500.00 |
| 2035 | | | | | $ 2,890,000.00 | $ 654,500.00 | $ 3,544,500.00 |
| 2036 | | | | | $ 3,180,000.00 | $ 510,000.00 | $ 3,690,000.00 |
| 2037 | | | | | $ 3,450,000.00 | $ 351,000.00 | $ 3,801,000.00 |
| 2038 | | | $ 88,924.00 | $ 78,439.00 | $ 3,570,000.00 | $ 178,500.00 | $ 3,915,863.00 |
| 2039 | | | $ 2,047,243.00 | $ 1,985,531.00 | | | $ 4,032,774.00 |
| 2040 | | | $ 2,014,937.00 | $ 2,139,263.00 | | | $ 4,154,200.00 |
| 2041 | | | $ 1,982,601.00 | $ 2,295,540.00 | | | $ 4,278,141.00 |
| 2042 | | | $ 1,950,265.00 | $ 2,454,333.00 | | | $ 4,404,598.00 |
| 2043 | | | $ 1,919,950.00 | $ 2,618,390.00 | | | $ 4,538,340.00 |
| 2044 | | | $ 1,889,635.00 | $ 2,785,365.00 | | | $ 4,675,000.00 |
| 2045 | | | $ 1,767,710.00 | $ 3,048,920.00 | | | $ 4,816,630.00 |
| 2046 | | | $ 1,734,695.00 | $ 3,224,503.00 | | | $ 4,959,198.00 |
| 2047 | | | $ 1,703,055.00 | $ 3,405,181.00 | | | $ 5,108,236.00 |
| 2048 | | | $ 1,672,790.00 | $ 3,591,456.00 | | | $ 5,264,246.00 |
| 2049 | | | $ 1,641,150.00 | $ 3,777,575.00 | | | $ 5,418,725.00 |
| 2050 | | | $ 1,612,262.00 | $ 3,972,963.00 | | | $ 5,585,225.00 |
| 2051 | | | $ 1,012,478.00 | $ 2,667,522.00 | | | $ 3,680,000.00 |
| | $ 2,054,406.00 | $ 1,526,083.00 | $ 31,055,164.00 | $ 39,957,512.00 | $ 18,250,000.00 | $ 10,516,938.00 | $ 103,360,103.00 |

**FUND 400 CAPITAL PROJECTS**

A fund accounting for the financial resources used to acquire or construct major capital facilities (other than those of proprietary funds and trust funds).
The fund was originally created from the sales of the Buxton School.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1510 Interest | 4,645.25 | 4,839.23 | 4,000.00 | | 4,000.00 | 4,000.00 | 0.00 |
| 5400 Beginning Fund Balance | 92,185.01 | 96,830.26 | 96,830.00 | | 106,000.00 | 106,000.00 | 0.00 |
| FUND 400 CAPITAL PROJECTS | 96,830.26 | 101,669.49 | 100,830.00 | | 110,000.00 | 110,000.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 41XX | | | | | | | |
| 300 Services | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 400 Supplies | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 500 Capital Outlay | 0.00 | 0.00 | 100,830.00 | | 100,830.00 | 100,830.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 96,830.26 | 101,669.49 | 0.00 | | 9,170.00 | 9,170.00 | 0.00 |
| FUND 400 CAPITAL PROJECTS | 96,830.26 | 101,669.49 | 100,830.00 | | 110,000.00 | 110,000.00 | 0.00 |

**FUND 402 CONSTRUCTION EXCISE TAX**

A fund accounting for the financial resources used to acquire or construct major capital facilities (other than those of proprietary funds and trust funds).
The funds are collected by the Construction Excise Tax.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1130 Tax Revenue | 26,948.62 | 38,283.06 | 80,000.00 | | 180,000.00 | 180,000.00 | 0.00 |
| 5400 Beginning Fund Balance | 570,489.26 | 205,109.30 | 336,000.00 | | 336,000.00 | 336,000.00 | 0.00 |
| FUND 402 CAPITAL PROJECTS | 597,437.88 | 243,392.36 | 416,000.00 | | 516,000.00 | 516,000.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 41XX | | | | | | | |
| 300 Services | 15,000.00 | 27,539.80 | 0.00 | | 100,000.00 | 100,000.00 | 0.00 |
| 500 Capital Outlay | 398,186.54 | 0.00 | 416,000.00 | | 416,000.00 | 416,000.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 184,251.34 | 215,852.56 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 402 CAPITAL PROJECTS | 597,437.88 | 243,392.36 | 416,000.00 | | 516,000.00 | 516,000.00 | 0.00 |

**FUND 403 ATHLETIC FACILITIES FUNDRAISING**

A fund accounting for fundraising efforts pursued to upgrade District athletic facilities. In 2024–25, fundraising efforts began to raise funds for the Kelly Field 365 updates.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1920 Contributions from Private Sources | 9,200.00 | 538,880.03 | 1,020,800.00 | | 1,820,800.00 | 1,820,800.00 | 0.00 |
| 5400 Beginning Fund Balance | 350,000.00 | 9,200.00 | 542,000.00 | | 542,000.00 | 542,000.00 | 0.00 |
| FUND 403 HS TRACK REPLACEMENT | 359,200.00 | 548,080.03 | 1,562,800.00 | | 2,362,800.00 | 2,362,800.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 41XX | | | | | | | |
| 500 Capital Outlay | 350,000.00 | 520.00 | 1,562,800.00 | | 2,362,800.00 | 2,362,800.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 9,200.00 | 547,560.03 | 0.00 | | 0.00 | 0.00 | 0.00 |
| FUND 403 HS TRACK REPLACEMENT | 359,200.00 | 548,080.03 | 1,562,800.00 | | 2,362,800.00 | 2,362,800.00 | 0.00 |

**FUND 405 HIGH SCHOOL ADDITION AND OTHER BOND PROJECTS**

A fund accounting for the financial resources used for projects approved under the passed bond measure.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1510 Interest | 0.00 | 761,939.93 | 350,000.00 | | 900,000.00 | 900,000.00 | 0.00 |
| 1990 Miscellaneous | 0.00 | 1,161,022.35 | | | | | |
| 3299 Restricted Revenue From the State-OSCIM | 0.00 | 0.00 | 6,000,000.00 | | 6,000,000.00 | 6,000,000.00 | 0.00 |
| 5110 Bond Proceeds | 0.00 | 49,305,193.60 | 0.00 | | | | 0.00 |
| 5120 Bond Premiums | 0.00 | 2,919,017.95 | | | | | |
| 5400 Beginning Fund Balance | 10.31 | 10.31 | 51,214,434.29 | | 44,789,454.84 | 44,789,454.84 | 0.00 |
| FUND 405 HS ADDITION AND OTHER BOND PROJEC | 10.31 | 52,224,221.86 | 57,564,434.29 | | 51,689,454.84 | 51,689,454.84 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 2520 | | | | | | | |
| 100 Salaries | 0.00 | 0.00 | 38,565.26 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 0.00 | 0.00 | 15,794.44 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 2540 | | | | | | | |
| 100 Salaries | 0.00 | 0.00 | 88,400.00 | | 0.00 | 0.00 | 0.00 |
| 200 Benefits | 0.00 | 0.00 | 65,371.42 | | 0.00 | 0.00 | 0.00 |
| FUNCTION 41XX | | | | | | | |
| 380 Other Non Prof/Tech | | | 2,775,000.00 | | 2,775,000.00 | 2,775,000.00 | 0.00 |
| 390 Other Prof/Tech | | | 1,200,000.00 | | 1,659,000.00 | 1,659,000.00 | 0.00 |
| 460 Non-Consumable | | | 20,000.00 | | 235,000.00 | 235,000.00 | 0.00 |
| 500 Capital Outlay | 0.00 | 0.00 | 25,099,000.00 | | 33,167,621.00 | 33,167,621.00 | 0.00 |
| 600 Dues & Fees | | | 1,248,000.00 | | 1,248,000.00 | 1,248,000.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 10.31 | 52,224,221.86 | 27,014,303.17 | | 12,604,833.84 | 12,604,833.84 | 0.00 |
| FUND 405 HS ADDITION AND OTHER BOND PROJEC | 10.31 | 52,224,221.86 | 57,564,434.29 | | 51,689,454.84 | 51,689,454.84 | 0.00 |

**FUND 600 INTERNAL SERVICE**

A fund accounting for the operation of district functions that provide services to other district functions.

| ACCOUNT NUMBER / TITLE | ACTUAL 2023-24 | ACTUAL 2024-25 | ADOPTED 2025-26 | FTE | PROPOSED 2026-27 | APPROVED 2026-27 | ADOPTED 2026-27 |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| 1510 Interest | 5,758.38 | 0.00 | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 |
| 1970 Service Provided Other Funds | 385,747.84 | 389,727.04 | 395,210.00 | | 428,351.00 | 428,351.00 | 0.00 |
| 5400 Beginning Fund Balance | 21,697.32 | 41,704.74 | 25,000.00 | | 50,000.00 | 50,000.00 | 0.00 |
| FUND 600 INTERNAL SERVICE FUND | 413,203.54 | 431,431.78 | 421,210.00 | | 479,351.00 | 479,351.00 | 0.00 |
| REQUIREMENTS: | | | | | | | |
| FUNCTION 51XX | | | | | | | |
| 600 Principal and Interest | 371,501.80 | 375,243.04 | 385,498.00 | | 418,639.00 | 418,639.00 | 0.00 |
| FUNCTION 7000 | | | | | | | |
| 820 Reserved for Next Year | 41,701.74 | 56,188.74 | 35,712.00 | | 60,712.00 | 60,712.00 | 0.00 |
| FUND 600 INTERNAL SERVICE FUND | 413,203.54 | 431,431.78 | 421,210.00 | | 479,351.00 | 479,351.00 | 0.00 |

# APPENDICES

STATE SCHOOL FUND GRANT
**2026-2027**
Based on $11,359,400,000 Budget with a 49/51 split as of 3/2/2026

**Washington County, Banks SD 13 - 2240**

### *2026-2027 Local Revenue*

| | | |
|---|---|---|
| Property Taxes and in-lieu of property taxes from local sources | = | $4,279,449.00 |
| Common School Fund | = | $155,216.62 |
| County School Fund | = | $35,000.00 |
| State Managed Timber | = | $750,000.00 |
| ESD Equalization | = | $0.00 |
| In-Lieu of Property Taxes(non-local sources) | = | $0.00 |
| Revenue Adjustments | = | $0.00 |
| **Sum of Local Revenue** | = | **$5,219,665.62** |

### *2026-2027 Experience Adjustment*

| | | |
|---|---|---|
| District Average Teacher Experience | = | 13.08 |
| State Average Teacher Experience | = | 12.57 |
| Experience Adjustment (Difference in District and State Teacher Experience) | = | 0.51 |

### *2026-2027 Transportation Grant*

| | | |
|---|---|---|
| Salaries | = | N/A |
| Payroll | = | N/A |
| Purchased Services | = | N/A |
| Supplies | = | N/A |
| Other | = | N/A |
| Garage Depreciation | = | N/A |
| Bus Depreciation | = | N/A |
| Fees Collected | = | N/A |
| Non-Reimburseable | = | N/A |
| Net Eligible Trans Expenditures | = | $821,100.00 |
| Transportation per ADMr Rank | | 26% |
| Transportation Reimbursement Rate | | 70.00% |

70.00% of the Net Eligible Transportation Expenditures = the Transportation Grant $574,770.00

### *2026-2027 Extended ADMw*

**2026-2027 ADMw** 1,215.97 **2025-2026 ADMw** 1,207.60 **Extended ADMw** 1,215.97

### *2026-2027 General Purpose Grant*

Multiply the Teacher Experience Adjustment of 0.51 by $25 then add $4500 to the result = $4,512.75
Then multiply $4,512.75 by the Extended ADMw 1215.9675 and then by the funding ratio 2.5922539943 = $14,224,623.97

### *2026-2027 Total Formula Revenue*

Add the General Purpose Grant $14,224,623.97 to the Transportation Grant $574,770.00 = $14,799,393.97

### *2026-2027 State School Fund Grant*

Subtract the Local Revenue $5,219,665.62 from the Total Formula Revenue $14,799,393.97 = $9,579,728.35

### *2026-2027 Rates per ADMw*

General Purpose Grant per Extended ADMw = $11,698 Total Formula Revenue per Extended ADMw = $12,171

Charter Schools Rate( ORS 338.155 ) = $11,698

STATE SCHOOL FUND GRANT
**2026-2027** As of 3/2/2026

**Washington County, Banks SD 13** District ID: 2240

### *2026-2027 Extended ADMw*

**Banks SD 13: District total extended ADMw for funding calculations**

| | **2026-2027** | | **2025-2026** | |
|---|---|---|---|---|
| ADMr: | 1,060.00 X 1.00 | 1,060.00 | 1,059.91 X 1.00 | 1,059.91 |
| Students in EL programs: | 35.00 X 0.50 | 17.50 | 18.47 X 0.50 | 9.24 |
| Students in Pregnant and Parenting Programs: | 0.00 X 1.00 | 0.00 | 0.00 X 1.00 | 0.00 |
| 160 IEP Students capped at 11% of District ADMr: | 116.60 X 1.00 | 116.60 | 116.59 X 1.00 | 116.59 |
| Students on IEP Above 11% of ADMr: | 9.50 X 1.00 | 9.50 | 9.50 X 1.00 | 9.50 |
| Students in Poverty: | 44.47 X 0.25 | 11.12 | 44.47 X 0.25 | 11.12 |
| Students in Foster Care and Neglected/Delinquent: | 5.00 X 0.25 | 1.25 | 5.00 X 0.25 | 1.25 |
| Remote Elementary School Correction: | 0.00 X 1.00 | 0.00 | 0.00 X 1.00 | 0.00 |
| Small High School Correction: | 0.00 X 1.00 | 0.00 | 0.00 X 1.00 | 0.00 |
| Post Graduate Scholars: | 0.00 X-0.25 | 0.00 | 0.00 X-0.25 | 0.00 |
| | **2026-2027 ADMw** | **1,215.97** | **2025-2026 ADMw** | **1,207.60** |

**Banks SD 13 Extended ADMw** **1,215.97**

**Banks SD 13 Extended ADMw** **1,215.97**

## BUDGET TERMINOLOGY

Adopted Budget: Financial plan adopted by the governing body for the fiscal year or the budget period.

Agency Fund (Charter School/Scholarships): A fund used to account for activities of assets held in trust by a local government.

Appropriation: A legal authorization to make expenditures and incur obligations for specific purposes. Total appropriations include the adopted budget and any supplemental budget(s). The legal appropriation is the amount authorized by the board.

Approved Budget: The budget that has been approved by the budget committee.

Budget Committee: A statutorily (ORS 294.336) defined committee composed of the School Board and an equal number of citizen members appointed by the Board. The committee is responsible for reviewing the budget as proposed, recommending changes and approving the final budget which is presented to the School Board for adoption.

Budget Document: Written report showing the school district's comprehensive financial plan for one fiscal year. It must include a balanced statement of actual revenues and expenditures for each of the last two budgets and estimated revenues and expenditures for the current and upcoming budget.

Budget Message: Written explanation of the budget and the local government's financial priorities. It is prepared and presented by the Superintendent of the school district.

Capital Outlay: Items which have a useful life of one or more years and exceed a dollar threshold established by the district, such as land, buildings, furniture, and equipment.

Capital Projects Funds: Accounts for resources, usually bond sale proceeds, used for activities related to the purchase or construction of major capital assets.

Contingency: An estimate in an operating fund for unforeseen spending that may become necessary.

Cost Center: An administrative subdivision of the school district, which is charged with carrying on one or more specific purposes such as a school, department or special program.

## BUDGET TERMINOLOGY (CONT.)

Current Budget Period: The budget period currently in progress.

Debt Service Fund: A fund established to account for payment of general long-term debt principal and interest.

Encumbrance: An obligation chargeable to an appropriation and for which part of the appropriation is reserved.

Expenditures: Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis.

Fiscal Year: A 12-month period of July 1 through June 30 to which the annual operating budget applies.

Function: A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Fund: A fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives.

Fund Balance: The difference between fund assets and fund liabilities.

Fund Type: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, trust and agency.

General Fund: A fund used to account for most operating activities except those activities required to be accounted for in another fund.

Governing Body: County court, board of commissioners, city council, school board, board of trustees, board of directors, or other managing board of local government unit.

Grant: A donation or contribution in cash which may be made to support a specified purpose or function, or general purpose.

Liabilities: Debt or other legal obligation arising from transactions in the past which must be liquidated, renewed, or refunded at a future date; does not include encumbrances.

## BUDGET TERMINOLOGY (CONT.)

ORS: Oregon Revised Statute. Oregon laws established by the legislature.

Program: A group of related activities to accomplish a major service or function for which the local government is responsible.

Property Taxes: Ad valorem tax certified to the county assessor by a local government unit.

Proposed Budget: Financial and operating plan prepared by the budget officer. It is submitted to the public and the budget committee for review.

Requirement: The sum of all appropriated and un-appropriated items in a fund. Total requirements must always equal total resources in a fund.

Resource: Estimated beginning funds on hand plus anticipated receipts.

Special Revenue Fund: A fund used to account for proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are restricted to expenditure for specific purposes.

Supplemental Budget: A financial plan prepared after the regular budget has been adopted to meet unexpected needs or to spend revenues not anticipated when the regular budget was adopted.

Transfers: Amounts moved from one fund to finance activities in another fund. They are shown as expenditures in the originating fund and revenues in the receiving fund.

Un-Appropriated Ending Fund Balance: Amount set aside in the budget to be used as a cash carryover to the next fiscal year or budget period. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency.

BANKS SCHOOL DISTRICT 13
and
BANKS EDUCATION ASSOCIATION

# LICENSED COLLECTIVE BARGAINING AGREEMENT

## July 1, 2023~~3~~6 to June 30, 2026~~6~~9

**Negotiators:**

Ashley Thomas, BEA
Karl Bledsoe, BEA
Jo Schilling, BEA
Pat Marlia, BEA
Tony Richeson, BEA

Brian Sica, Superintendent
Darla Waite-Larkin, Director of Student Services
Jacob Pence, High School Principal
Jennifer Collins, Business Manager
Lara McCabe, Elementary School Assistant Principal
Leann Gallien, Middle School Assistant Principal
Molly Herbst, District Office Manager

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# LICENSED CONTRACT

## AGREEMENT

THIS AGREEMENT is entered into between the Board of Education on behalf of the Banks School District No. 13, Washington County, Oregon, hereinafter referred to as the "Board," or "District," and the Banks Education Association, hereinafter referred to as the "Association."

## ARTICLE 1

## STATUS OF AGREEMENT

A. The Board recognizes the Banks Education Association as the exclusive bargaining representative on wages, hours, and conditions of employment for all certificated teaching personnel employed by the District.

B. Employees not subject to the terms and conditions of this agreement include substitute (working less than 90 consecutive days in the same position) and per diem teachers, superintendent, building principals, confidential employees, classified employees, and coaches and advisors not otherwise subject.

C. The term "teacher'' when used hereinafter in this Agreement shall refer to all certified employees represented by the Association in the bargaining unit as above defined. References to male teachers shall include female teachers.

D. Within sixty (60) days after the date of final ratification by both parties of the agreement, a quantity of copies of the document, adequate to provide one copy per teacher, subject to this agreement, will be compiled for the teaching staff. (The District will type and print the document. The Association and District will share the costs.) Documents may be distributed by the building principals. '

E. Teachers will have access to the CBA via the District web portal. New teachers to the District will receive a hard copy at the time of hire and the Association leaders will receive hard copies.

F. A probationary employee is defined as either a bargaining unit member employed by the District for a period of less than three (3) successive years (in the case of bargaining unit members who have not received contract status in another Oregon FDAB school district) or less than two (2) successive years (in the case of bargaining unit members who received contract status in another Oregon FDAB school district).

G. The purpose of this article is to recognize the right of the bargaining agent to represent teachers in the bargaining unit in negotiations with the Board. Granting recognition is not to be construed as obligating the Board in any way to continue any functions or policies. The Board reserves the right to create, combine, or eliminate any positions.

## ARTICLE 2

## NEGOTIATION OF SUCCESSOR AGREEMENT

A. Reopening Dates and Procedures

Written notice shall be provided by either party of intent to open negotiations for a successor agreement by March 1st of the year in which the agreement expires.

B. Modification

This agreement shall not be modified in whole or in part by the parties except by an instrument in writing, duly executed by both parties.

**ARTICLE 3**

**Grievance Procedure**

*The Association Grievance Form Is Appendix* C

A. Purpose: The purpose of this procedure is to provide an orderly process to secure, at the lowest possible level, solutions to grievance.

B. Definitions:

1. A "grievance" is a contention by a teacher or a group of teachers of any alleged violation of this agreement.

2. The "grievant" is the person (or persons) who has the grievance and is presenting the complaint.

3. A "party of interest" is either the person (or persons) making the complaint, or the person (or persons) against whom the complaint is made in order to resolve the grievance.

4. A "representative" is an Association representative who may speak for and/or advise the grievant.

5. An "immediate supervisor'' is a person who has direct administrative or supervisory responsibilities over the aggrieved in the area of the grievance.

6. The term "days" shall mean working days of the district office. However, days for scheduling steps of this process may be delayed due to the availability of parties or representatives during break periods.

C. Time Limits:

1. These procedures should be processed as rapidly as possible: the number of days indicated for settlement or appeal at each level shall be considered a maximum. Time limits can be extended by written mutual consent of the parties of interest at any level of the proceedings.

2. Failure at any step of this procedure by the District to communicate the decision in writing on a grievance within the specified time limits shall permit the aggrieved to go on with procedures at the next step. Failure at any step of this procedure by the aggrieved to appeal a grievance to the next step within the specified time limits shall be acceptance of the decision at that step.

D. Miscellaneous:

1. There shall be no restraint, interference, discrimination, or reprisal exerted on any teacher who uses these procedures for the resolution of grievances.

2. The grievant shall have a right to an Association representative at each level of these grievance procedures.

3. Meetings or discussions involving grievances should be scheduled to avoid interruption of classrooms and/or any other school sponsored activities. Furthermore, every reasonable effort will be made by all parties of interest to avoid the involvement of students in the grievance procedure.

4. All parties of interest will process grievances after their regular work day or at other times which do not interfere with assigned duties.

5. All documents, communications, and records of a grievance will be filed in the school district office separately from the personnel files. The grievant or designee shall have access to the grievance file.

6. Financial Responsibility: each party of interest shall pay any and all costs incurred by said party of interest, but shall pay mutually incurred costs on an equal basis.

7. The filing or pendency of any grievance under the provisions of this article shall in no way operate to impede, delay, or interfere with the right of the District to take the action complained of, subject, however, to the final decision of the grievance.

8. The grievant may be represented at any stage of the grievance procedure after Step One, at his option, by a representative selected or approved by the Association. When the aggrieved, at his option, is not represented by the Association, the Association shall have the right to have its representative/observer present.

E. Procedures:

1. Step One - Informal and Formal Grievance Level

Informal: The grievant will first discuss his or her grievance with his or her principal or immediate supervisor, either individually or through an Association representative, or accompanied by an Association representative, with the objective of resolving the matter informally.

Formal: If the grievant is not satisfied with the informal disposition of his grievance, he or she may file a written grievance with his or her immediate supervisor (who has administrative authority to act) within ten (10) days after the informal disposition. This written grievance shall set forth the grounds upon which the claim is based and the reasons why the aggrieved considers the decision rendered unacceptable. The immediate supervisor shall communicate his decision in writing within five (5) days to the aggrieved.

2. Step Two - Superintendent.

If the grievant is not satisfied with the disposition of his grievance at Step One, he may file the grievance in writing with the Superintendent within fifteen (15) days after Step One procedures have been concluded. The written grievance shall specify the action or lack of action being grieved, the specific portion of this agreement alleged to have been violated, and the specific remedy sought. The Superintendent shall arrange for a meeting with the parties of interest to take place within ten days of his receipt of the written grievance. Within five (5) days of the meeting, the superintendent will provide his written decision to the parties of interest.

3. Step Three - School Board.

If the grievant is not satisfied with the decision of the Superintendent, the grievance may be presented to the School Board by filing all correspondence presented or received at prior steps within twenty (20) days after the conclusion of Step Two procedures. Within ten (10) days after receipt of the appeal, or at the next regularly scheduled Board meeting, the Board shall hold a meeting, subject to the Public Meetings Law, with all parties of interest. Within ten (10) days after the conclusion of the hearing, the Board shall render a decision in writing to the parties of interest.

4. Step Four-Arbitration

a. If the grievant is not satisfied with the decision of the Board, the grievant shall within ten (10) days of the receipt of the Board's decision submit the grievance to the Association. The Association shall have an additional ten (10) days to decide whether to submit to the Superintendent written notice of intent to arbitrate the issue. Such written notice shall contain a copy of all materials submitted or received at previous steps.

b. Within ten (10) days of receipt of written notification of the desire to arbitrate the grievance, the parties of interest will attempt to select an arbitrator. If the parties of interest are unable to agree upon an arbitrator or to obtain such a commitment within the ten-day period, a request for a list of arbitrators will be made by the Association to the Employment Relations Board and they shall choose an arbitrator by alternative striking of names until one name is left. The remaining person shall act as the arbitrator.

c. The designated arbitrator shall set a time and place for a hearing which is agreeable to the parties of interest. The expense of the arbitrator shall be born equally by the parties of interest; however, each party shall be responsible for compensating its own representatives, consultants, and witnesses.

d. The arbitrator shall have no authority to add to, modify, or detract from any provision of the Agreement.

e. Any decision of the arbitrator within the scope of this agreement shall be final and binding upon the parties of interest

## ARTICLE 4

## RIGHTS OF PROFESSIONAL TEACHERS

A. Organizing

Teachers shall have the right to organize, join, and assist the Association, to participate in professional negotiations with the Board through representatives of their own choosing, and to engage in other activities, individually or in concert, for the purpose of establishing, maintaining, protecting, or improving conditions of professional service and the quality of the educational program.

B. Conformance with Law

Nothing contained herein shall be construed to deny any teacher his rights under the constitution and laws of the United States and the State of Oregon or under other applicable laws and regulations.

C. Teacher Discipline

No member of the bargaining unit shall be disciplined without just cause. However, any action resulting in the dismissal of a contract or probationary teacher or the non-renewal in extra duties assignments will not be considered part of this agreement nor grievable under Article 111, Grievance Procedure. Such matters are governed exclusively by the Fair Dismissal Law.

D. Required Meetings or Hearings

Whenever any professional teacher is required to appear before the Superintendent and/or Board concerning any matter which could adversely affect the continuation of that teacher in his office, position, or employment, or the salary or any increments pertaining thereto, then he shall be given at least 24-hours prior written notice of the reasons for such meeting or interview and shall be entitled to have a representative of the Association or legal counsel present to advise him and represent him during such meeting or interview.

E. Evaluation of Students

The teacher shall have the responsibility to determine grades, within the grading policies of the District, based upon his professional judgment of available criteria pertinent to any given subject area or activity for which he is responsible. No grade or evaluation shall be changed without prior consultation with the teacher unless the teacher cannot be contacted. In this case the building principal shall gather data related to the student's grades and render a decision. If the grade is changed without the consent of the teacher, the principal shall notify the teacher of the rationale for the grade change.

F. Complaint Procedure

A complaint is a criticism made against a teacher by a student, parent, guardian, or community member. If a supervisor or an administrator intends to place a record of a complaint in the teacher's personnel file, or take any disciplinary action against the teacher, the complaint shall be processed in the following manner:

Level I -A conference between the administrator(s) or supervisor(s) shall be held with the teacher within ten (10) working days after the complaint is made. The nature of the complaint shall be stated to the teacher at the time of the conference.

Level II - If the complaint is not resolved at Level I, the administrator(s) or supervisor(s) must contact the complainant to try to arrange a meetings at the teacher's request. If the complainant refuses to meet, the administrator(s) or supervisor(s) may proceed to investigate the complaint and take appropriate action.

Any complaint which the administrator or supervisor chooses not to discuss with the teacher or which is not discussed within the required time shall not be considered in the teacher's evaluation and shall not be used against the teacher in any subsequent action by the District. The teacher shall be entitled to attach a rebuttal to any document placed in the personnel file as a result of a complaint.

G. Responsibilities and descriptions of TOSA's (Teacher on Special Assignment)

1. TOSA employees and mentors, shall not turn over classroom observation notes to administration.
2. TOSA employees are not to be present in meetings involving discipline of other certified employees by a supervisor, administrator or board member.
3. TOSA employees are not administrators and will not engage in evaluative tasks of licensed employees.
4. TOSAs will visit classrooms as needed.

## ARTICLE 5

## TEACHER WORK YEAR AND TEACHING HOURS

A. Teacher Work Year

1. The teacher work year shall consist of 192 contract days.

2. Paid holidays are Labor Day, Veterans Day, Thanksgiving Day, President's Day, and Memorial Day.

3. The October State Staff Development Day shall be a non-contract day. Martin Luther King, Jr. Day shall be a non-contract day.

4. There shall be (4) fall Staff Development days. The equivalent of at least one fall staff development day shall be free of administrative meetings.

5. Grading days shall be reserved, free of meetings, for teachers to work independently on grading or other curriculum projects. If a teacher does not complete grades on time, then the teacher forfeits the following grading day away from the worksite.

   Elementary teachers (grades K-5) will have six (6) grading days per year. The District will place the days on the calendar based on the needs of the school year and input from the Association. Three (3) grading days may be away from the work site.

   Secondary teachers (grades 6-12) will have five (5) grading days per year. The District will place the days on the calendar based on the needs of the school year and input from the Association. Three (3) grading days may be away from the work site.

6. Late start meetings will take place on Wednesday and will occur from 8:00 am to 8:45 am. The superintendent, administration, and BEA leadership will meet regularly to plan, evaluate, and ensure the quality of the late start meetings. Teachers and administrators will communicate to ensure both the late start meetings and the collaborative planning times are effective. Regular evaluation, feedback, and self-reflection will be part of the process. Professional development time will be allocated to new programs that are adopted by the district. District administration will have final decision making for determining the calendar, collaboration teams, and responsibility for the high quality content of the late start meetings.

7. The District reserves the right to adjust and change the calendar during the school year due to unforeseen circumstances, emergencies, "minimum standards," changing programs, and new laws. The Superintendent and the Association representative shall confer on building the school calendar for any adjustments to the calendar which may be necessitated. The Superintendent shall make the final decision on when and the number of days that may need to be made up. The District will strive to make the ~~Christmas~~ Winter break concurrent with the surrounding schools. The District reserves the right to have two calendars with one reflecting an ending date if there are any unforeseen emergency closures and the other reflecting a normal ending date.

B. Professional Day

1. It is understood that as professionals, teachers spend time necessary to achieve the goals of teaching. A teacher's required building hours shall be from 8:00 a.m. to 3:00 p.m. on non-student contact days and after the buses leave on student contact days.

2. Teachers shall adhere to the daily schedule and shall make no commitments that will preclude their being present in their assigned duties and responsibilities. Requests for exceptions must be submitted to the principal prior to the anticipated teacher's absence from a class and/or early leaving.

3. Teachers shall attend staff and departmental meetings as required by the superintendent or by the principal. Such meetings will fall, whenever practical, within the hours of 7:30 a.m. and 4:00 p.m.

4. Parent-teacher conferences shall be held. If occasion arises when it is not possible for a parent to meet with the teacher during these scheduled conference hours, the meeting shall be scheduled in consultation with the teacher through the principal. When a teacher works beyond the contractual

day for the purpose of district scheduled parent teacher conferences, that teacher shall be granted compensatory time equal to the length of the parent teacher conference. Such time will be earned whether or not the parent/guardian attends the scheduled conference. Conference days shall be scheduled as follows: Day 1 is 4:30 pm - 8pm, Day 2 at BES is 8 am - 8 pm with scheduled meal breaks and 4:30 pm - 8 pm at BMS and BHS, and Day 3 **will** be compensatory time for the additional hours worked, and teachers will not be expected to work that day. The earned compensatory time shall be used in a single block of time within 3 days.

5. The division of the work day shall be designated by each building principal in accordance with the schedule, the educational program, the co-curricular functions, and school activities peculiar to that building. Consideration will be given to advisory suggestions by the school's staff.

6. Teachers shall schedule and use time outside of designated instructional time, within building hours, to the extent necessary for adequate instruction preparation; student, parent, or principal conferences; co-curricular functions; and other activities related to instruction of students.

7. Duty-Free Lunch - Full-time staff members shall be provided with a continuous thirty (30) minute duty-free lunch period during regularly scheduled lunch hours. The building principal shall designate the regularly scheduled lunch hours for the staff and for the students under this jurisdiction.

## ARTICLE 6

## WORKING CONDITIONS

A. Preparation time

Elementary teachers (grades K-5) shall receive daily preparation time in addition to the lunch period, during which they shall not be assigned any other duties. There will be a minimum of 300 minutes per 5 day work week of preparation time during the student day.

Secondary Teachers (grades 6-8) shall have daily preparation time in addition to the lunch period during which they shall not be assigned to any other duties. There will be a minimum of 330 minutes per 5 day work week of preparation time. At least one daily preparation time shall not be less than 30 consecutive minutes. Preparation time can be averaged over an entire semester (18 weeks).

Secondary Teachers (grades 9-12) shall have daily preparation time in addition to the lunch period during which they shall not be assigned to any other duties. The length of each preparation time shall not be less than the average of one and one half (1 ½) periods per eight (8) period block.

If a teacher accepts an offer from the District to teach another class during their preparation time, compensation shall be 1/16$^{th}$ of their regular salary per semester, 1/8 of their regular salary per year if the teacher is on an 8 period schedule.

If a teacher accepts an offer from the District to teach another class during their preparation time, compensation shall be 1/14$^{th}$ of their regular salary per semester, 1/7 of their regular salary per year if the teacher is on a 7 period schedule.

If a teacher accepts an offer from the District to teach another class during their preparation time, compensation shall be 1/12$^{th}$ of their regular salary per semester, 1/6 of their regular salary per year if the teacher is on a 6 period schedule.

Teachers who travel between schools will not lose any of the half-hour lunch time or preparation period because of that travel. Building principals will collaborate and advise teachers on which meetings and committees to attend within each building.

Special Teachers - Teachers of music, art, physical education, librarians, reading consultants, and counselors shall be provided with relief and preparation time to the same extent as other teachers in the district.

We recognize that Specialized Educators are valuable staff members who fill a number of important roles within the building. When they are called away from their role, it goes unfilled and their tasks continue to build up. All Specialized Educators, i.e. Counselors, Reading Specialists, ELL staff, School Psychologists, Special Education, and Speech Pathologists are entitled to compensation for classroom coverage consistent with all educators covered by this agreement and may decline such assignments when other assigned responsibilities would make coverage impracticable. Assignments exceeding one period per day require prior approval from the building administration.

Special Education Teachers - The district and association agree that there is a need to support Special Education case managers due to the high volume of paperwork and meetings for which they are legally responsible.

Special education case managers will receive four **(4)** dedicated planning days upon educator request throughout the contract year, but could request more days if needed. The district shall provide substitutes for the special education case managers during these planning days. For each planning day, the specialist will present a written statement of additional work needing to be accomplished in advance to the building principal for approval. In any instance involving use of a fraction of a dedicated planning day, the minimum use shall be one half day.

Starting 2023-2024 school year, special education case managers shall receive an annual stipend prorated by FTE in the amount of $1500 to be paid equally over 12 checks. This stipend shall be in lieu of submitting extra duty hours for related special education meetings.

B. Work Load

A number of factors influence effective instruction, of which class size is one. The Association is encouraged to comment on class size problems and make recommendations to rectify problems in class size. To provide a good learning situation, the class size shall be determined by the administration based on the following criteria:

- the capacity of teaching facilities, number of adequate pupil stations available in the room the
- availability of equipment for teacher demonstrations and student use
- conditions that affect the health, safety and supervision of the pupils

Records of enrollment will be maintained by the District. When classes violate these criteria, corrective action shall be taken as soon as the Superintendent and Board deem practicable and within the economic resources of the District.

The number or unique classes a teacher is assigned is a factor that influences work load. Administration will work to balance the number of unique assignments within grade levels and departments

C. Teaching Materials and Equipment

The District will provide teaching materials and equipment as needed and as budget money permits.

D. Inclement Weather

When school is closed by the Superintendent and announced by designated radio stations, teachers need not report to school. If the Board determines that the lost days need to be made up, such days will be considered as part of the regular contract year and there will be no additional compensation provided teachers have already been compensated and not required to report for work on such days. These lost days can only be made up at the end of the school year.

E. Classroom Control and Discipline

The District and the Association will work together to provide classroom environments where learning can take place and school expectations are communicated to all staff and students. The Administration will support classroom and school behavior management plans. The Student Code of Conduct adopted by the District shall be the basis for discipline in the District. In addition to the Student Code of Conduct, each school shall annually develop and distribute to all teachers a student behavior management plan. The student behavior management plan will provide expectations and procedures for behaviors that are not compliant with the behavioral plan within each building. The plan will be periodically and regularly reviewed by site based teams (e.g. PSIS Teams).Additionally, all staff will have the opportunity to provide feedback on revisions to the plan at least annually. Any student whose disruptive behavior is hindering the progress of the class may be removed from that class at the prerogative of the teacher. An Administrative representative will reteach the behavioral expectations outlined in the student behavioral management plan prior to the student returning to class.

F. Extracurricular Activities

Teacher participation in extracurricular activities which extend beyond the regularly scheduled in-school day shall be voluntary, and shall be compensated according to the schedule in APPENDIX B.

Salaries for additional extracurricular duties added after this contract is signed shall be subject to negotiations.

## ARTICLE 7

## STAFF RESPONSIBILITIES

A Certificate and Transcript Requirements

1. Each teacher is responsible for securing teacher licenses as prescribed by law. These documents are to be turned in to the District clerk for verification. The teacher's contract is void if these conditions are not met.

2. State standards require transcripts of each teacher's formal education to be on file in the Superintendent's office. Each teacher shall forward evidence of additional work completed. These transcripts are used to help determine individual status of formal education for salary schedule purposes.

H. Resignation

A written notice of resignation shall be filed with the superintendent at least sixty (60) days prior to the

effective date of resignation. The superintendent may waive such notice.

I. Financial Affairs

Purchases are to be made through the building principal. No purchase is to be made without filling out a purchase order and having it signed by an administrator.

J. Responsibility toward Students

a. Teachers are responsible for the guidance, discipline, and instruction of pupils in their room and at all functions. They shall enforce all rules governing the conduct of the pupils as such rules may be prescribed by the principal, superintendent, or school board. They shall report promptly to the principal all accidents or serious illness affecting pupils in their charge.

b. Teachers are to use and maintain records provided by the District. These include plan books, grade books, report cards, permanent records, etc.

c. Teachers shall administer any grading system or other means of evaluating pupil achievement that may be developed for the school board and report to the parents the progress of their children as directed by the principal.

d. Each teacher shall prepare a written outline of the grading system for determining student grades. This outline shall be made known and available to the students before the end of the first week of each term.

e. Teachers are not to leave pupils to work in the building alone after school. Sponsors of activity groups are responsible for their group when it is necessary for them to stay after school.

K. Care of District Property

a. Teachers are expected to exercise proper supervision and care over all furniture, books, supplies, and equipment provided for their use to instruct the children in the care and proper use and preservation of the school's properties, and to report to the principal any abuses.

b. No District equipment is to be loaned to any teacher for private use.

c. Teachers are to close windows, turn off lights, and lock the door to their room before leaving the building.

d. Teachers who use District vehicles will be responsible for them during the time they are in their use. Clearance to use District vehicles must be through the principal only. Any teacher who uses a vehicle is responsible for putting it away and locking all doors on the garage.

F. Teacher Participation

1. Teachers are to participate in the education staff development program of the District and the school building.

2. Teachers are expected to participate actively on committees that deal with any planning, research, curriculum, and public relations. A list of opportunities to participate in committees, task forces, etc., shall be provided to teachers using District communications. Attendance at all parent club meetings is urged of all certified personnel.

3. Teachers are encouraged to attend student activities and to take part in community functions whenever possible.

4. The Association will encourage teachers to take part in community functions. Notification of functions should be turned in to a designated faculty representative well in advance of the function.

H. Student Management

The teacher will:

1. Supervise the work of pupils.
2. Direct and evaluate the learning experiences of the pupils in both curricular and extracurricular activities.
3. Plan and organize work in such a manner as to best meet the needs of the individual student.
4. Provide guidance to each pupil which will promote his welfare and his proper educational development.
5. See that the pupil and the school district get the maximum returns on all equipment, materials, supplies, and utilities used under his direction.
6. Provide leadership for students in developing good citizenship.
7. Maintain a well-organized and disciplined class at all times with administrative support as outlined in Article 6 (E)
8. Be familiar with and enforce District Policies for student conduct and discipline.

I. Summary of Teacher Responsibility

1. The teachers in the Banks Public Schools are the educational leaders who guide the learning, the interests, and the activities of the children. The teacher should do his best insofar as possible with the resources available to him to see that the educational needs of all children are met. His work should facilitate the optimum development of each and every child.

2. Teachers of the Banks Schools are expected to be familiar with the provisions of Oregon State Law relating to teachers and pupils; with the policies, rules, and regulations of the local Board of Education; and with the courses of study and curriculum guides adopted for the work of their respective grade or department.

## ARTICLE 8

## VACANCIES, PROMOTIONS AND TRANSFERS

A Definition

A vacancy shall be defined for purposes of this agreement as a situation where a vacant position was previously held by a teacher or when a new position covered by this agreement is created.

1. Teacher vacancies occurring while school is in session will be announced when they become official. Principals shall, upon receipt of official notice of vacancies, post the notice on the bulletin board in the faculty room which has been designated by the principal for notices.

2. Said vacancies occurring in periods when school is not in session will be announced by a notice mailed to the secretary of the Association provided the secretary has filed a mailing address with the Superintendent's office.

3. When the Administration believes that such an announcement should not be released, to protect the individual teacher or the District, such announcement shall not be made until this protection has reached the termination point.

4. A candidate for a position with the District shall submit a letter of application to the Superintendent. The letter shall state the candidate's qualification for and interest in the vacancy. Conditions of application shall be the same for teachers as they are for non-teachers.

B. Vacancy during School Year

The Association recognizes that when vacancies occur during the school year, it may be difficult to fill them from within the District without undue disruption of the existing instructional program. If the Superintendent in his reasonable judgment so determines, such a vacancy may be filled on a temporary or tentative basis until the end of the current semester or school year at which time the position will be considered vacant.

C. Voluntary Transfer

1. A request for transfer to a different grade level, position or building shall be made in writing. If the request is for a different building, the request shall be sent to the principal of that building and at the same time an identical copy shall be sent to the teacher's present principal. If the request applies to the building in which the teacher is working, the request shall specifically set forth the exact and accurate reasons for the transfer, the specific position sought, and the applicant's interest in that position.

2. The request for transfer shall be made on or before March 1 in order for it to be considered for the following school year unless the vacancy occurs later than that date. Applications for transfer shall be renewed annually in order to remain valid.

3. The District will notify the teacher of the disposition of the request within sixty (60) days after April 1 of the school year in which the request is made. If a vacancy occurs and a request for transfer is made later than March 1, the District shall notify the applicant as soon as possible within or after the sixty (60) day limitation.

D. Involuntary Transfer

1. It may become necessary for the District to change the assignment of a teacher prior to, at the beginning of, or during any school year.

2. In the case of an involuntary transfer, the teacher will be notified as soon as possible. The teacher will have the opportunity to make known his wishes regarding the assignment to the principal(s). The teacher will be able to indicate his preference or assignment.

3. In the case of an involuntary transfer, the principal or administrator in immediate charge of the transfer will inform the teacher of any known vacancies in the District for which the teacher may apply in place of the involuntary transfer. If requested, the reasons for the transfer will be reduced to writing.

4. In the case of an involuntary transfer, the teacher will receive one day's pay if:

   a. change in elementary assignment
   b. change in secondary department
   c. change in location between Schools.

E. Criteria Used in Transfer

In the evaluation of any teacher, it is understood that the instructional requirements, the effect on the overall program of the school, and the welfare of the students are of primary importance. The District will consider a teacher's seniority.

**ARTICLE 9**

**Teacher Evaluation**

A. Purpose

The purpose of teacher evaluation is to allow the teacher and the District to determine the teacher's development and growth in the teaching profession and to evaluate and refine the performance of their teaching responsibility. The current District-approved evaluation procedures shall be used to evaluate licensed staff. The District and Association shall convene a committee, as necessary, to review and suggest changes to the evaluation procedure as contained in the current evaluation instrument

B. Personnel File

1. Each teacher shall have the right, upon request, to review the contents of his own personnel file. A representative of the Association may, at the teacher's request, accompany the teacher in this review. A representative of the district must also be present to ensure the integrity of the file.

2. Each teacher's personnel file subject to review shall contain the following minimum items of information:
   a. all teacher evaluation reports;
   b. transcript of academic records;
   c. permanent teacher recommendation (where applicable).

## ARTICLE 10

## DISTRICT COMMUNICATIONS

The School Board will keep teachers posted on what is happening in the District by posting minutes in school faculty rooms after they have been read and approved.

Administrators will hold faculty meetings and send out written bulletins to staff as needed.

Teachers have a responsibility to notify their administrators of students destroying property, building repair needs and any general information that is pertinent toward making the general operation of the school safe and productive.

Faculty communication to the School Board should be directed through the building principal to the Superintendent who will, in turn, give the information to the Board. An example would be overnight trips.

Personal requests can be directed to the Superintendent directly. Example: resignations, leaves of absence.

Faculty requests to change programs or add new programs must be written up in detail and given to the principal and Superintendent for consideration and Board approval by January 1 preceding the year the change is to be effective. Requests after January 1 will be considered one year later.

All school news releases with the teacher speaking as a representative of a school or district are to be cleared with the building principal or Superintendent, whichever is appropriate.

## ARTICLE 11

## LEAVES AND MEETINGS

For the purpose of leaves the term day refers to 8 hours multiplied by the amount of FTE specified on the "Contract Teacher's Employment Agreement". (i.e. 0.75 FTE teacher's day would equal 6.0 hours.) The District shall comply with State and Federal Leave Laws.

A Paid Leave

1. Sick Leave

   a. Sick leave means absence from duty because of an teacher's illness or injury and for the purposes of this Article, illness shall include any disability relating to pregnancy and childbirth. Sick leave may also be used for any reasons set forth in the Oregon Sick Time Law (ORS 653.616).

   b. Teachers shall be granted ten (10) days sick leave during each school year. Such sick leave shall be credited to said teachers on the first school day of the fall semester. Total sick leave which can be accumulated by any teacher under this Agreement for sick leave shall be unlimited.

   c. Any teacher who is absent because of personal illness for five (5) or more consecutive school days may be required by the building principal to file with the Superintendent's office a certificate from his or her physician attending to such illness.

      In cases of continuous illness where a person receives compensation because of cumulative sick leave, a physician's certificate may be required at the end of each payroll period during which the teacher is absent for five or more consecutive days (ORS **332.507(3)).**

      Sickness or other unavoidable circumstances which prevent the teacher from returning to work within twenty (20) school days immediately following exhaustion of their

accumulated sick leave shall be placed on leave without pay until released by the doctor, not to exceed the remainder of the school year. (ORS 342.545)

d. Sick leave may be used for medical, dental or vision appointments during work hours, if such absence is ~~authorized~~ recorded forty-eight (48) hours in advance ~~by the principal~~. The staff member shall give notice in a manner prescribed by the district and record such absence for illness in accordance with this section. In any instance involving use of a portion of a day's sick leave, and an outside substitute is necessary, the minimum charge to the teacher's sick leave shall be four hours. Absences of 60 minutes or less will not need to be recorded in the absence reporting system. The principal shall be responsible for control of abuse of sick leave privileges.

e. Classroom coverage extra duty is paid only when leave has been deducted.

f. The parties agree that this Section constitutes a substantially equivalent policy for purposes of compliance with ORS 653.611.

2. Sick Bank/Personal Leave Donation

Application for Sick Bank Donation - When a bargaining unit member has used all available paid leave days and needs donated days due to their own or an immediate family member's critical illness or injury, the following procedure will be implemented.

a. The bargaining unit member will notify the Association of the need for sick days. This program will not begin until initiated by the bargaining unit member. The Association will notify the District of the request.

b. The Association will solicit personal days from the bargaining unit.

c. Payroll will process the days as instructed by the District after reviewing the information from the BEA President.

d. Guidelines for Personal Leave Donations

In consideration of extenuating circumstances surrounding the present needs of said individual, donation of personal leave days from BEA members will be approved with the following understanding, conditions and limitation:

1. All contributions of personal leave days are irrevocable.

2. All contributions to the bank are voluntary. The District shall be defended and held harmless from any claim arising from honoring the "pooling" in this matter.

3. Each association member who volunteers to donate their personal leave day must sign a waiver indicating they are forfeiting their personal leave day for that school year.

4. Association members from any building in the District may contribute to this bank

5. The District is not responsible for any personal tax liability that may be incurred by the donating teacher or receiving member should any liability arise.

6. The maximum number of days that may be collectively donated by association members (at a rate of one day per individual member) is twenty (20). Additional days may be granted upon request up to 10 days.

3. Injury on Duty

In the event of an absence due to a compensable injury that has been incurred in the course of a teacher's employment, the District will conform to ORS 656.240.

4. Absence Due to Quarantine

A teacher absent from work when he is not ill, solely as the result of quarantine declared by a public health official, may make a formal request of the Superintendent for full pay during said period. If approved by said office, such absence will not be charged against the teacher's accumulated sick leave.

5. Family Medical Leave

~~Family medical leave will be granted in accordance with law to care for seriously ill family members.~~ The appropriate leaves under Family Medical Leave will be granted to eligible employees in accordance with FMLA/OFLA/PFML laws.

Teachers shall be entitled to the following temporary leaves of absence with full pay each school year:

6. Personal Leave

The District agrees to grant personal leave with pay of two (2) days annually. Such leave must be approved in advance by the building principal. In any instance involving use of a fraction of a day's personal leave, the minimum charge to the teacher's personal leave shall be one half day. This leave may not be used to extend a vacation or holiday, except per administrative approval. Teachers may either be reimbursed for up to two (2) days of unused personal leave at the rate of $200 and/or have one (1) day rolled over to the following year for a maximum starting balance of three (3) days. In the event of reimbursement and/or roll-over, this will be prorated based on teacher's FTE and the district office must be notified in writing by June 1.

7. Bereavement Leave

Teachers are eligible for paid absence in the event of a death of a family member of teacher's immediate family. Immediate family is defined as: spouse, parents, parents-in-law, grandparents, grandparents-in-law, children, children-in-law, brother, brothers-in-law, sister, sister-in-law, and others per administrative discretion, without setting a precedent. In the event of the death of a teacher or student in the District, the principal will grant requests to attend the funeral as long as supervision can be maintained for all pupils.

Teachers may access additional bereavement leave as provided for in Oregon law and such leave shall run concurrently with the leave provided in this section.

8. Jury Duty

Jury Duty shall be regarded as an obligation of responsible citizens. The District shall pay the teacher's salary less the amount paid by the court during the time of duty. See staff handbook for details of District processes.

9. Visits and Meetings

The administration will release teachers to visit other schools when it is considered beneficial for the teacher and the District's programs. (Half-day meetings of staff with students dismissed will be called when the administration feels it is appropriate.)

10. Association Leave

The District shall grant the Association leave of seven (7) days yearly if the Association pays the substitute. No one bargaining unit member will take more than the equivalent of three (3) days yearly.

B. Unpaid Leaves of Absence

1. Military Leave

All rights and protections will be granted in compliance with the Uniformed Services Employment and Re-employment Rights Act of 1994 (USERRA) as amended. A re-employed teacher will suffer no loss of position on the salary schedule if he returns immediately following discharge and will be given credit on the salary schedule for time served in the uniformed service.

2. Child Care

a. A leave of absence for a period of no longer than one (1) year shall be granted to any teacher for the purpose of child care. Child care shall include parental duties, whether due to pregnancy or adoption, and also shall include leave for the purpose of caring for a previously born child with an illness or injury requiring extensive attention.

b. As soon as any teacher becomes aware of ~~her~~ their pregnancy, ~~she~~ they may request in writing a leave of absence. The effective date of the leave shall be determined by the teacher's physician. Such leave shall be without pay and for a period no longer than one (1) year, provided, however, that at the discretion of the Superintendent, the leave may be shortened if such action is approved by the teacher's physician or lengthened to finish out the current school year.

c. On the expiration of the leave, the Superintendent shall reinstate a teacher without loss of seniority. However, no increments in salary shall accrue during said leave of absence.

d. If a certified teacher's leave of absence expires during the school year and no suitable position is open, the Superintendent may postpone the reassignment until such other time as an appropriate vacancy occurs or until the beginning of the next fall term, whichever is first.

e. The teacher shall notify the District on or before April 1st if they intend to return to employment with the District the following school year.

3. Voluntary Leaves

a. Voluntary leaves of absence of approved travel, education, rest and recuperation, or because of illness may be granted for a period of one (1) year without pay. This policy is subject to the provision that except as otherwise required by law or contract, this policy will not operate to guarantee a teacher any particular position upon re-employment.

b. Teachers on leaves of absence shall notify the District on or before April 1st if they intend to return to employment with the District the following school year. No more than three teachers

or five percent (5%) of the total number of teachers in the District will be allowed a leave of absence in any given year.

4. Restoration of Benefits

All benefits to which a teacher was entitled at the time such leave commenced, including seniority, unused accumulated sick leave and any other eligibility credits, except salary increments for the year in which the leave was taken, shall be restored upon return.

5. Benefits

During the term of such leaves, the District shall continue to make available any benefits available to active teachers providing that any such cost be borne by the teacher and that this action shall be approvable by the insurance company. Payment for these benefits must be sent to the District office by the 15th of each month.

6. Short term Unpaid Leave

Short Term unpaid leave by the employee that does not fall into any other leave category (e.g. - OFLA, FMLA, PFML, and OPL) must be pre-approved by the building administrator and then superintendent (for final approval), and shall be granted on a case by case basis and reserved for extenuating circumstances. Such leave will only be granted after any accumulated personal leave is exhausted.

## ARTICLE 12

## PROFESSIONAL DEVELOPMENT AND EDUCATIONAL IMPROVEMENT

A. Purpose

In our rapidly changing society, teachers must constantly review curricular content, teaching methods and materials, educational philosophy and goals, social change and other topics related to education. The Board recognizes that it shares with its professional staff responsibility for the upgrading and updating of teacher performance and attitudes. The Board and the Association support the principle of continuing training of teachers and the improvement of instruction. The District will provide an opportunity for Association input on the planning, implementation, and evaluation of professional development trainings.

B. Implementation of Program

1. Credit through Professional Staff Development Training

The Banks Board of Education recognizes the importance of additional training as a means of acquiring greater professional skill for teachers of the District.

All college courses for which a grade of "C" or better is earned will be accepted for credit. In order to receive credit for any other type of Staff Development education or experience, it will be the responsibility of the individual teacher applying for such credits to submit a request in writing to the Superintendent who will rule on the eligibility for credits. The following will be eligible for credit:

a. classes sponsored by organizations, industry, or technical schools;

b. community college courses;

c. community education classes;

d. curricular related clinics and workshops.
   1. The clinic or workshop shall have been called to consider some particular educational problem and shall have been called by a professional organization or recognized institution of higher learning.

   2. In order to receive one credit, teachers will be required to be in attendance for at least eight hours and write a paper consisting of a critical analysis of the materials presented at the session attended giving appropriateness of the material to classroom, schools, or community relationships. In addition, the teacher may be required to present the material at one or more staff meetings in the District. No fractional credit will be allowed for sessions shorter than eight hours.

   3. A written report on the clinic or workshop must be filed with the Superintendent or his designated representative within thirty (30) days following the meeting to be considered for credit.

   4. No more than three credits will be accepted for each clinic or workshop.

e. Credit for leadership of District workshops, research, and curriculum improvement projects may be earned under the following conditions:

1. Research for which credit is desired must be related to some local District problem and be approved in advance by the Superintendent or his designated representative. In no instance shall more than two credits be awarded for any one project.

2. Active participation on curriculum committees operating within the District may also be counted when the following conditions are met:

   a. The committee must be in existence at least throughout one school semester or one full week's duration in the summer studying a single phase of the school program.

   b. The project for study must have been approved by the Superintendent or his designated representative.

   c. The committee's efforts shall be culminated in a cooperatively written report or curriculum guide to be used in the Banks Schools.

   d. One credit may be obtained for each eight hours of committee meetings.

   e. No more than three credits may be earned for each project.

3. Credit for leadership of a District workshop shall be allowed when the following conditions are met:

   a. Goals and objectives shall be clearly defined.

   b. The workshop may be either in a concentrated block of time or in regularly scheduled weekly, bi-weekly or monthly meetings.

   c. One credit will be allowed for each workshop; maximum will be two credits.

   d. In the case of conducting a District workshop or curriculum development, a teacher shall be allowed to choose whether he would like to receive pay or credit. In no case shall he receive both.

f. Credit for approved travel may be earned as follows:

1. The purpose of granting travel credit is to allow for the enrichment of a teacher's experience. It is not intended to allow travel to the exclusion of other worthwhile experiences. A maximum of three credits for travel will be allowed during any one year.

2. An itinerary and educational objectives must be submitted to the Superintendent or his designee representative at least two weeks prior to the trip.

3. A written report is to be submitted upon completion of the trip evaluating it in terms of its relationship to the classroom or school activities. This should be done within one month of returning to school or by October 1st of the current year, whichever is later.

4. The following regulations will form the basis for evaluating travel:

   a. Not more than one credit for each seven (7) days of travel is to be allowed;

   b. Within reasonable limits, the teacher will be expected to share learnings, pictures, etc. with other school groups.

g. Credit for a summer work experience may be earned under the following conditions:

1. Employment shall be related to the teaching assignment of the teacher and must contribute to his proficiency as a teacher in that particular teaching area.

2. Employment must be for a minimum of 100 hours. The number of credits awarded shall be determined by the evaluation committee (two administrators and two teachers) but no more than three (3) credits will be accepted per year.

3. A written report must be submitted to the Superintendent or his designated representative one (1) month after returning to school or by October 1st of the contract year, whichever is later. This report should explain how this work experience has contributed to the professional growth of the teacher and how it will relate to the classroom or school activities.

h. Professional Development and Educational Improvement/Tuition Reimbursement

1. All requests for Tuition Reimbursement must be requested in writing and receive written approval, based on District criteria, prior to taking course work.

2. Members will be reimbursed at the Portland State University graduate tuition rate or the actual tuition cost of approved courses, whichever is less.

3. A member who has not used his or her tuition reimbursement hours during the school year just ending may use unused hour(s) during the following summer and, in addition, may use part or all of the following year's tuition reimbursement hours during that same summer.

4. Reimbursement will be made upon presentation of receipts and grade slip showing a passing grade of C or higher.

5. Members qualify for Tuition reimbursement hours as follows:

a. Members employed six years or less are eligible for six (6) hours of tuition reimbursement per year.

b. Members employed over six years are eligible for three (3) hours of tuition reimbursement per year.

c. The District may choose to reimburse a greater number of hours on a case by case basis without setting a precedent.

2. Evaluation of Credits

All credit earned in any of the above mentioned methods shall be evaluated and approved before credit is allowed by the Superintendent.

3. Notice

In the event an increment *is* not granted, the teacher shall be notified in writing of the reasons for such action.

4. Filing Deadline

Evidence of having successfully completed the course must be on file in the Superintendent's office by October 15th.

5. Additional Preparation

A teacher who expects to complete a degree or necessary hours which will entitle him to placement in a different position on the salary schedule shall give written notice to the Superintendent by January 1, in order that necessary changes can be made in the budget.

Failure to notify the Superintendent by January 1st will not prohibit the teacher from advancing on the salary schedule if needed hours or degree has been completed by September 15 of the new school year.

6. District Staff Development

The District will provide enough Staff Development opportunities a year that will equal the yearly Professional Development Unit (POU) requirement set by the Teachers Standards and Practice Commission (TSPC).

**ARTICLE 13**

**SELECTION AND ADOPTION OF TEXTBOOKS, LIBRARY BOOKS, AND OTHER INSTRUCTIONAL MATERIALS**

A. Selection of Instructional Materials

1. ~~Books and other materials shall be chosen for values of interest and enlightenment of all students of the community and they should also meet the objectives of the class. Materials shall not be excluded because of race, nationality, or political or religious views of the author.~~ Materials shall align with district curriculum, state standards, and student learning needs.

2. ~~There shall be the fullest practical provision of materials representing all points of view concerning the problems and issues of our time: International, national and local. Materials of sound factual authority shall not be prescribed or removed from school use because of partisan or doctrinal disapproval.~~ Materials must be accurate, current, age-appropriate, and inclusive of diverse perspectives.

3. ~~Board approved or state adopted materials will not be suspended pending conclusion of the challenged material procedure. All other challenged materials will be suspended pending a final decision~~ Licensed Staff shall be involved in the review and recommendation process.

4. Selection shall follow established evaluation criteria and may include committee and community input.

5. Textbook adoption shall occur through a formal review process considering quality, usability, cost, durability, and accessibility.

6. Final approval rests with the District/Board, with materials subject to periodic review and replacement.

~~B. Selection of Textbooks~~

~~Textbooks are to be state adopted texts or texts approved in writing by the Staff Textbook Adoption Committee and approved by the School Board.~~

~~C. Selection of Library Materials~~

~~1. It is the responsibility of teachers and librarians to select materials which are carefully balanced to include various points of view on any controversial subject and those which meet the educational objectives of the District.~~

~~2. Since materials are selected to provide for the interest and needs of the school community and the school program, they will be selected cooperatively by librarians, teachers, principals, and sometimes~~

~~with the assistance of students.~~

~~3. Selection of materials will be assisted by the reading, examination, and checking of standard evaluation aids such as standard catalogues and book review digests.~~

~~4. Two basic factors, truth and art, will be considered in the selection of books and other library materials. The first is factual accuracy, authoritativeness, balance, and integrity. The second is a quality of stimulating presentation, imagination, vision, creativeness, and style, appropriateness to the idea, vitality and distinction.~~

~~5. Materials for the school library shall be examined to select those in which the presentation and the subject matter are suitable for the grade and the interest level at which they are to be used. They will be considered in relation to both the curriculum and to the personal interests of pupils and teachers.~~

D. Pay and/or Released Time

Teachers serving on committees organized pursuant to this Article shall do so within the working day.

**ARTICLE 14**

**INSURANCE**

A Insurance

1. Effective October 1, 202~~3~~6, the District will provide unit members, whose FTE is 0.50 orgreater, a $~~1,704.57~~1,808.90 maximum contribution per month for the purchase of healthcare. Effective October 1, 2024~~7~~, the District will provide unit members, whose FTE is 0.50 orgreater, a $~~1,738.66~~1,845.08 maximum contribution per month for the purchase of healthcare. Effective October 1, 202~~5~~8, the District will provide unit members, whose FTE is 0.50 or greater, a $~~1,773.43~~1,881.98 maximum contribution per month for the purchase of healthcare. Anyunit member whose FTE is below 0.50 shall receive no contribution. Also included is the district paid Employee Assistance Program. It is understood and agreed that any eligible for insurance coverage under OEBB that does not meet the requirement for eligibility under this contract will not receive any District contribution. Healthcare will be defined as medical, dental, and vision insurance.

2. a. For the ~~2023-24~~ 2026-27 school year, the preferred Moda District plans shall be Medical plan 5, Delta Dental Premier Plan 5 and Moda Vision plan Quartz.

   b. The preferred District plans shall be supplemented by a Group Health Reimbursement Arrangement (HRA). Teachers that enroll in the preferred Moda District plan shall be also eligible to participate in the District sponsored Group HRA.

   c. For ~~2023-24~~2026-27 the group medical HRA benefits for Moda will have an in-network deductible of $350/$700/$1,050 and combined medical maximum out of pocket of $2,9501$5,900/$8,850 (Individual/2 Party/Family). Copayments will be equivalent to the Moda plan 5 PPO Plan.

   d. A teacher may upgrade their dental and vision plan to other plans offered by the District that are not the preferred plan. The difference in premium cost will be deducted from the teacher's monthly pay.

3. Either party may elect to discontinue the program described in Article 14A (2) at the end of any plan year.

**4.** For the ~~2024-25 and 2025-26 insurance year and subsequent years~~ 2026-27, 2027-28 and 2028-29, the preferred District medical, dental and vision plans and the Group HRAs plan design will be determined per Article 14A(4)(a).

   a. An insurance Committee consisting of three members from the Association and three District

representatives will meet in the spring of each year to examine insurance plans. The purpose of the committee shall be to review the outcomes and operations of the HRA program described above. Any committee recommendation must be mutually agreed to by both parties.

b. The committee will select which health plans (medical, dental and vision) offered through the Oregon Educators Benefit Board (OEBB) will be offered to members for the ensuing plan year beginning October 1. The committee will identify which of the selected plans will be designated as the preferred plan for purposes of Article 14A(2). The committee selections will be compliant with relevant OEBB rules and/or regulations governing health plan selections. The committee will notify the District of their plan selections each year on or before June 1.

5. Insurance coverage for domestic partners will be subject to the limitations and conditions required by the IRS, the insurance carrier, applicable statutes, regulations and/or court rulings.

6. Any member who is able to demonstrate that he had health insurance benefits from another source will be able to opt out of the District's health plan called for in 14(A)(1}. Any member who opts out of the plan shall receive a monthly cash stipend contribution equal to 30% of the cost of the District's maximum contribution defined in 14(A}(1). The cash stipend will be added to the member's pay as taxable income.

7. Any member who does not participate in the group HRA and selects an insurance plan with premium costs below the District maximum contribution stated in 14(A)(1) will receive a monthly cash stipend equal to 30% of the difference between the District maximum contribution and the cost of the selected plan. The cash stipend will be added to the member's pay as taxable income.

8. Any member who does not participate in the group HRA and selects an insurance plan with premium costs above the District maximum contribution stated in 14(A)(1) will have the difference in premium costs deducted monthly from their pay.

B. Benefits Period

1. For those teachers who work the entire year, as defined in the Agreement, twelve (12) continuous months of insurance will be provided.

2. Benefits will begin on the first day of the month following the first full calendar month of employment.

3. If a teacher's employment is terminated prior to the end of the school year, the District's contribution shall cease as of the last day of the month the teacher is employed.

4. If the teacher's employment is terminated between the end of the school year and the beginning of the ensuing school year, the District's contribution shall continue to provide benefits through the month of September.

C. Hiatus Period

In the event a successor to this Agreement has not been duly ratified by both parties by the expiration date of this Agreement, all insurance coverage as set forth above and existing on the expiration date of the Agreement shall continue in full force and effect. The District agrees to pay such premiums up to the cap amount as defined above per month per teacher for health care in order to maintain and continue the above benefits until a successor agreement is duly ratified by both parties. Payments of premiums will be discontinued during any type of work stoppage.

D. Retirement Option for Certified Members

1. Workback Scenario One:
    - Retire from PERS between January 1 and June 1 and be rehired into their current position without the need to reapply for the remainder of that school year.

        - All benefits, etc. roll over as if there were no break in service.
        - All "sick time" benefits are subject to the PERS rules of retirement.
        - **Note - any certified member on a plan of assistance for improvement is not eligible for this provision.
    - If the employee would like to continue beyond the remainder of the current school year they will need to reapply and be selected.
        - If selected, their contract would be temporary status
        - If selected, all benefits, etc. roll over as if there were no break in service
        - All "sick time" benefits are subject to the PERS rules or retirement
2. Workback Scenario Two: Retirement date outside of January 1 to June 1
    - Any continuation of current position requires the application/selection process
        - If selected, their contract would be temporary status
        - If selected, all benefits, etc. roll over as if there were no break in service
        - All "sick time" benefits are subject to the PERS rules or retirement
3. Members working within the workback scenarios are responsible for any impact on their PERS benefits.
4. Banks School District retirees may purchase insurance from the district at the insurance cap rate as allowed by OEBB policies.
5. Staff will be grandfathered into the long term sub rate if they were retired under the MOU for retirees that existed between Dec 31, 2022 and June 16th, 2026.

## ARTICLE 15 PAYROLL

### DEDUCTION

A Association Due

1. The District agrees to deduct Association dues from the salaries of the bargaining unit teachers as requested by the teacher. Such authorization shall continue in effect from year to year unless revoked in writing during the OEA designated drop/withdrawal period. The District shall deduct the dues in twelve (12) equal deductions beginning in September and ending in August.

2. All teachers in the bargaining unit who become members of the Association shall remain members of the Association during the term of this Agreement. This provision does not apply to any Association member who, within the designated period, withdraws from the Association by sending a signed withdrawal statement to the Association and to the District.

3. As the exclusive bargaining agent, the District shall continue to provide the Association with employee information necessary to represent employees as well as notify the Association of new hires within a reasonable time period but not to exceed fifteen District business days.

4. The Association agrees to indemnify, defend, and hold the District harmless from employee or former employee claims, orders, or judgments against the District concerning the dues deductions procedures outlined in this agreement. The Association's obligations are contingent upon the District: 1) giving the Association at least two weeks' notice, in writing, of any claim; and 2) fully cooperating with the Association and its designated counsel in the defense of the claim. The Association's obligation does not extend to criminal allegations or actions brought against the District by the Association. In the event the District properly invokes this paragraph, the Association will provide the attorney to defend against the claim. In the event the District wishes to use its own attorney, the District will pay the fees and costs of said attorney.

B. Other Deductions

1. The District agrees to deduct from the salaries of its regular certified teachers as requested in writing by the teacher:

a. Premiums for approved insurance and annuity programs;

b. Contributions to Charitable Organizations;

c. Payments to Banks or Credit Unions;

d. Other voluntary deductions, pre-approved by the ~~District~~ Business Office, will be deducted from the teacher's salary as authorized in writing by the teacher.

e. Short Term Unpaid Leave pre-approved by the building administrator and then superintendent or designee (for final approval), will be deducted from the teacher's salary as authorized in writing by the teacher.

f. OEA Foundation

g. OEA-PIE and the NEA Fund

2. Accumulated sick leave will be reported monthly on the employee's pay stub when programming becomes available.

**ARTICLE 16**

**PROFESSIONAL COMPENSATION**

A Salary Schedule

1. The salary schedule is as in Appendix A for the ~~2023-24, 2024-25 and 2025-26~~ 2026-27, 2027-28 and 2028-29 contract years.

| Funding level SSF | |
|---|---|
| Year 1 COLA ~~2023/24~~ 2026/27 | ~~3.5%~~ 4.0% |
| Year 2 COLA ~~2024/25~~ 2027-28 | ~~4.5%~~ 3.50% |
| Year 3 COLA ~~2025/26~~ 2028-29 | ~~4.0%~~ 4.0% |

Teachers move between columns due to educational attainments if eligible. Teachers moving between columns will be placed on the proper vertical step if possible. Movement between columns will be made only when written notification to the district office is made prior to Christmas break preceding the anticipated move for the next school year.

A teacher currently on a plan of assistance may move on the salary schedule contingent upon satisfactory performance as recommended by the immediate supervisor. A teacher who is not recommended for movement may request a hearing by the Board.

COLUMNS:

Column 1 - BA
Column 2 - BA+ 75 or MA — At least 38 hours will be in areas designated by the District in district needs and priorities. The remainder will be teacher's choice of hours provided they are approved by the Superintendent as applicable to improving instruction.

2. Newly hired teachers shall be placed on the salary schedule at the discretion of the Superintendent.

B. PERS Pickup

1. The district shall "pick up," assume or pay six (6) percent of teacher salary as the full amount of teacher contribution to the Public Employees Retirement Fund for the teacher members participating in the Public Employees Retirement System. Such Employer Paid Pre-Tax payment of teacher member monthly contributions to the system shall continue for the life of this Agreement.

2. The full amount of required teacher contributions assumed or paid by the District on behalf of teachers pursuant to this agreement shall be considered "salary" only for the purpose of computing a teacher member's "final average salary," and shall not constitute additional "salary" or "other advantages" for any other purpose. Such teacher contributions assumed or paid by the employer on behalf of its teachers shall be added to the member accounts of the members for their annuities and shall be considered to be teacher contributions for all other purposes of ORS Chapter 238

C. Extended Pay

1. Any teacher on an extended contract shall receive 1/total contract days of this regular yearly salary as determined by the salary schedule for each day of extension.

2. The exact days of extended contract shall be determined by the building principal at the time of the extending of the contract.

D. Extra Duty Pay

1. See Appendix B for rate and listing of positions.

~~2. A joint committee will be comprised of one association member, one high school administrator, 2 current head coaches and 1 dance and drill/music coach. This committee will evaluate and make recommendations on Appendix B/Extra Duty Salary Schedule. This committee will also develop job descriptions for any and all extra duty positions that do not currently have a detailed description. The committee will commence in January 2022 and will make recommendations no later than March 1. This will be considered Association business and Association member's participation on the committee will be voluntary and unpaid by the District.~~

2. Dates and hours must be turned in to the building principal for approval before presentation for payment.

3. Such extra duty pay is for those who are in charge of activities requiring work other than during regular work hours.

4. The salaries listed in Appendix B shall be computed by multiplying the stated percentage by the base salary for that year of the contract.

5. The base salary is defined as BA Step 1 Col 1 for that contract year.

E. Mileage

1. Mileage allowance for teachers using their car on school authorized business will be paid at the current IRS mileage rate

F. Curriculum Pay

1. Efforts will be made to allocate curriculum adoption funds for training teachers on new curriculum as well as training new teachers on existing curriculum. Teachers can request additional pay when professional development or curriculum enrichment opportunities are available. Such situations require prior-approval from the business office. Payment is only for the number of days teacher is attending conference. Teachers can decline to participate in professional development outside of their contract day/year.

2. Teaching assignments that have required certifications or trainings, ie. AP, IB, or Dual Credit, will be paid at the defined per diem curriculum rate when outside of the contract day/year. Teachers will be given information about options, and a minimum 6 month time period to complete training before any change to their teaching assignment is made.

Unless otherwise compensated by stipend, whenever teachers are asked to serve on committees, attend meetings, or carry out curriculum training, enrichment, and/or instructional projects which meet on a noncontract day or ~~on Saturday or~~ beyond the 7:30 am to 4:00 pm contract day, the hourly salary shall be determined by the following formula:

Teacher's Salary/Total Contract Days = Daily Salary/8 = Hourly Salary

G. Retention Stipend

1. Years of service are cumulative in the Banks School District. Stipends are paid in June of the year that completes the milestone. (e.g. the $500 stipend is paid in June in the year the fifth year is completed)

2. A "year" is considered if 70% of contract days are served. For example, a 1.0 FTE teacher will serve at least 135 days, a 0.5 FTE teacher will serve the equivalent of 96 days

3. Leaves approved under Article 11.B.3 are not considered service for this stipend.

4. A member must be 0.5 FTE or greater for a year to be awarded.

## Retention Stipend: increased by the same % as COLA

| | 2026/27 | 2027/28 | 2028/29 | |
|---|---|---|---|---|
| 5 years | $ 500.00 | $ 517.50 | $ 538.20 | One time stipend on the June payroll |
| 10 years | $ 750.00 | $ 776.25 | $ 807.30 | One time stipend on the June payroll |
| 15 years | $ 1,000.00 | $ 1,035.00 | $ 1,076.40 | One time stipend on the June payroll |
| 20 years | $ 1,250.00 | $ 1,293.75 | $ 1,345.50 | Annual stipend until a break in service on the June payroll |

**ARTICLE 17**

**MISCELLANEOUS PROVISIONS**

A. Individual Contracts

In cases of conflict, the provisions of the collective bargaining agreement shall prevail over any inconsistent provision of an individual teacher's contract.

B. Job Sharing

1. Definition: Job sharing shall refer to two unit members sharing one full-time position.

2. Application: any assignment openings shall be available to certificated staff who have indicated in writing to the Superintendent their desire to job share.

3. Pairing: Job sharing assignments shall terminate at the end of each school year. In the event teachers request a job share for the ensuing school year, the request may be granted for the following year by the building principal, and be filled only by teachers who have jointly agreed to work together. If the principal/supervisor denies their request to job share, the teachers have the right to appeal the decision to the superintendent.

4. Selection: Job sharing assignments shall be granted annually upon mutual agreement of the teachers and the Board.

5. Responsibilities: Responsibilities of an assignment by two job sharers may be divided and/or allocated according to a plan designed by the immediate supervisor in consultation with the job sharers. This shall include but not be limited to attendance at regular staff meetings, district meetings, parent conferencing, and staff development.

6. Compensation: Teachers sharing contracts shall receive salary step movement at the start of the school year.

7. Benefits: Unit members working in job sharing positions shall receive a prorated amount of health, welfare, and leave benefits.

8. Substituting: Job sharers shall substitute for each other whenever possible.

C. Separability

If any provision of this Agreement or any application of this Agreement to any teacher or group of teachers is held to be contrary to the law, then such provision or application shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions or applications shall continue in full force and effect. Upon request of either party, the parties agree to meet without undue delay to negotiate a replacement provision.

D. Strikes

Members of the Bargaining Unit agree not to strike during the term of this contract.

E. Layoff

1. In the event the District determines that a layoff is to take place, the District will follow ORS 342.934.

2. The District will give the teachers involved prior written notice and the proposed time schedule.

3. Procedure for Recall of Teachers

   a. Applicability

      If within twenty-seven (27) months of the most recent date of release by the District, a vacancy occurs within the District for which the laid-off teacher is deemed qualified and properly certified by the District, the recall procedure outlined below should be followed.

   b. Notification

      At the time of layoff, laid-off teachers shall have the opportunity to express in writing a desire to return to the District. The teachers shall also leave with the District an address for recall notification. In the event of a recall, the District shall notify the teacher of the available position by certified mail, return receipt, sent to the last address given by the teacher to the district office. The teacher will then have fourteen (14) calendar days from the mailing of such notice, to notify the District of ~~his~~ their intent to return to District employment. Failure of the teacher to respond within the time herein specified shall terminate such teacher's employment as a voluntary resignation.

c. End of Recall Rights

The teacher's recall rights shall end as of the date twenty-seven (27) months after the most recent date of release by the District or upon the teacher's rejection of a position offered by the District, whichever comes first

4. Any "appeal" from the Board's decision on layoff or recall pursuant to this Article shall be by means of a grievance filed pursuant to the Article on Grievance Procedure. The decision of the arbitrator will be final and binding on all interested parties as long as the arbitrator's decision is within ~~his~~ their jurisdiction. The jurisdiction of the arbitrator and the scope of ~~his~~ their review shall be limited by the provisions of ORS 34.010 through 34.100 (Writ of Review). In other words, the arbitrator shall be limited to a review of the record established by the District in determining the layoff or recall. The arbitrator shall be limited to a determination of whether the District:

a. Exceeded its jurisdiction;

b. Failed to follow the procedure applicable to the layoff or recall;

c. Made a finding or order not supported by substantial evidence in the whole record;

Or

d. Improperly construed this Article, to the injury of some substantial interest of the grievant(s), and not otherwise.

Additionally, the arbitrator shall have the authority to affirm, modify, reverse, or annul the decision or determination of the Board, and, if necessary, to award restitution to the grievant(s), or to direct the Board to proceed in the matter reviewed according to the decision of the arbitrator.

F. Labor - Management

An Association representative and the Superintendent shall meet at mutually agreed times to discuss and resolve issues regarding working conditions and to improve communications and collaboration between the District and the Association.

## ARTICLE 18 MANAGEMENT

## RIGHTS

A The Board, on its own behalf and on behalf of the electors of the District, hereby reserves unto itself, except as modified in this Agreement, all powers, rights, and authority; duties and responsibilities, conferred upon and invested in it by the laws and the Constitution of the State of Oregon, including the right:

1. To exercise management and administrative control of the school system, and its properties and facilities.

2. To hire all teachers and, subject to the provisions of the law, to determine their qualifications and the conditions for their continued employment or their dismissal or demotion, and to promote and transfer all such teachers.

## ARTICLE 19

## ASSOCIATION RIGHTS & PRIVILEGES

A Information

The Association will have made available by the District any and all public, non-confidential information requested by it in the form and content in which it is readily available.

B. Use of Buildings

The Association shall have the right of access to school buildings providing there is no interference with the regular school program. The Association-designated representatives shall be allowed to conduct association business inside District work locations, provided that the business does not occur during student contact time and provided that the representative notifies the principal and/or office of their presence.

C. Use of School Equipment

The Association shall have the right to the use of school facilities and equipment including typewriter, duplicating equipment, calculating machines, computers, district email and all audiovisual equipment at reasonable times when such equipment is not otherwise in use. The Association shall pay for the reasonable cost of all materials and supplies incidental to such use and for any repairs necessitated as a result thereof.

D. Bulletin Boards

The Association shall have in each school building the use of a bulletin board or bulletin board space in each school for posting materials relating to the Association or its members.

E. Mail Facilities and Mail Boxes

The Association shall have the right to use the interschool mail service and school mail boxes.

F. Use of the Telephone

Four (4) Association officers may make long distance telephone charges against the District from the Association.

## ARTICLE 20

## DURATION AND FUNDING OF AGREEMENT

A. Previously Negotiated Agreements

This Agreement supersedes all previous contracts.

B. Effective Date

This Agreement shall be in effect as of July 1st, 2023~~6~~, through June 30, 2026~~9~~, subject to the Association's right to negotiate over a successor Agreement as provided in Article II. This Agreement shall not be extended orally and it is expressly understood that it shall expire on the date indicated.

C. Agreement

If the District is unable to perform to the economic terms of this Agreement, then those economically related portions of the contract, upon request of the Board, shall be reopened for negotiation.

D. Waiver

The parties agree that neither is obligated to bargain on any subject or future subject for the life of this Agreement except as stated in paragraph C above.

E. Funding

The District agrees to include in its budget request an amount sufficient to fund this Agreement and to openly support the passage of such budget requests.

**ARTICLE 21 HOLD HARMLESS**

Appropriate deduction of tax assessments for the health insurance benefits provided to teachers under this contract is the responsibility of the District. The District agrees to hold the Association and its members harmless and to defend and indemnify the Association in the event of an enforcement action by any government agency concerning taxation of such health insurance benefits incurred during the term of this contract.

The parties, being the Banks Education Association (BEA) and Board of Directors, by their signatures below, confirm they have read, understand and agree to terms and conditions outlined in this tentative agreement for CBA years 2026-27, 2027-28 and 2028-29. The parties agree that the terms and conditions are subject to the ratification of this tentative agreement by both parties before the terms and conditions of this tentative agreement are effective and set to a successor CBA commencing July 1, 2026 ending June 30, 2029.

_____ _____

Board of Directors - Ron Frame Date

_____ _____

District Superintendent - Brian Sica Date

_____ _____

BEA Co-President - Karl Bledsoe Date

_____ _____

BEA Co-President – Tony Richeson Date

# APPENDIX A

## CERTIFIED SALARY SCALE 2026-27

| | COLUMN I | COLUMN II |
|---|---|---|
| Step 1 | ~~$ 50,576~~ | |
| Step 2 | $ 52,977 | $ 54,583 |
| Step 3 | $ 55,426 | $ 57,107 |
| Step 4 | $ 57,920 | $ 59,680 |
| Step 5 | $ 60,453 | $ 62,297 |
| Step 6 | $ 63,022 | $ 64,948 |
| Step 7 | $ 65,622 | $ 67,631 |
| Step 8 | $ 68,245 | $ 70,337 |
| Step 9 | $ 70,882 | $ 73,062 |
| Step 10 | $ 73,533 | $ 75,794 |
| Step 11 | $ 76,187 | $ 78,535 |
| Step 12 | $ 78,842 | $ 81,266 |
| Step 13 | $ 81,478 | $ 83,989 |
| Step 14 | $ 84,166 | $ 86,764 |
| Step 15 | $ 86,950 | $ 89,639 |
| Step 16 | $ 89,828 | $ 92,605 |
| Step 17 | $ 92,801 | $ 95,675 |
| Step 18 | $ 95,881 | $ 98,850 |

# APPENDIX A

## CERTIFIED SALARY SCALE 2027-28

| | COLUMN I | COLUMN II |
|---|---|---|
| Step 1 | ~~$52,346~~ | |
| Step 2 | $54,831 | $56,494 |
| Step 3 | $57,366 | $59,106 |
| Step 4 | $59,947 | $61,769 |
| Step 5 | $62,569 | $64,477 |
| Step 6 | $65,228 | $67,221 |
| Step 7 | $67,919 | $69,998 |
| Step 8 | $70,633 | $72,799 |
| Step 9 | $73,363 | $75,619 |
| Step 10 | $76,107 | $78,447 |
| Step 11 | $78,854 | $81,283 |
| Step 12 | $81,602 | $84,110 |
| Step 13 | $84,329 | $86,929 |
| Step 14 | $87,112 | $89,801 |
| Step 15 | $89,993 | $92,776 |
| Step 16 | $92,972 | $95,846 |
| Step 17 | $96,049 | $99,023 |
| Step 18 | $99,237 | $102,310 |

## APPENDIX A
## CERTIFIED SALARY SCALE 2028-29

| | COLUMN I | COLUMN II |
|---|---|---|
| Step 1 | ~~$ 54,440~~ | |
| Step 2 | $ 57,024 | $ 58,754 |
| Step 3 | $ 59,660 | $ 61,470 |
| Step 4 | $ 62,345 | $ 64,240 |
| Step 5 | $ 65,072 | $ 67,057 |
| Step 6 | $ 67,837 | $ 69,910 |
| Step 7 | $ 70,635 | $ 72,798 |
| Step 8 | $ 73,459 | $ 75,711 |
| Step 9 | $ 76,298 | $ 78,644 |
| Step 10 | $ 79,151 | $ 81,585 |
| Step 11 | $ 82,008 | $ 84,535 |
| Step 12 | $ 84,866 | $ 87,474 |
| Step 13 | $ 87,703 | $ 90,406 |
| Step 14 | $ 90,596 | $ 93,393 |
| Step 15 | $ 93,593 | $ 96,487 |
| Step 16 | $ 96,691 | $ 99,680 |
| Step 17 | $ 99,891 | $ 102,984 |
| Step 18 | $ 103,206 | $ 106,402 |

**APPENDIX B**

**EXTRA DUTY SALARY SCHEDULE***

***Rounded to nearest whole dollar amount***

| POSITION | %OF BASE | DAILY/ HOURLY | NOTES |
|---|---|---|---|
| ***HIGH SCHOOL*** | | | |
| High School Head Coach | 14.50% | | |
| FFA Advisor | 14.50% | | (2) |
| Drama Director | 14.50% | | (1) |
| Band and Vocal Music Director | 10.00% | | (1) |
| High School Assistant Coach | 9.25% | | |
| Robotics | 9.5% | | |
| Events and Activities | 7.00% | | |
| Leadership Advisor | 4.50% | | |
| Yearbook Advisor | 4.50% | | |
| National Honor Society | 4.50% | | (2) |
| ***MIDDLE SCHOOL*** | | | |
| Middle School Coach | 7.00% | | |
| Leadership Advisor | 4.50% | | (5) |
| Yearbook Advisor | 4.50% | | (5) |
| National Jr Honor Society Advisor | 4.50% | | |
| Drama Director | 4.50% | | (3) |
| Band and Vocal Music Director | 4.50% | | (3) |
| Outdoor School Stipend | | $150/Day | |
| ***ELEMENTARY SCHOOL*** | | | |
| ~~Outdoor School Stipend~~ | | ~~$150/Day~~ | |
| ***DISTRICT WIDE*** | | | |
| Classroom Coverage | | $40/Hour | (4) (6) |
| Academic Coaching (Tutor) | | $40/Hour | (4) |
| OSAA supervision (reimbursed) | | OSAA Reimburse Rate | (4) |
| Detention Monitor | 4.50% | | (4) |
| District Approved Club Advisor | 4.50% | | (5) |
| Ticket Seller | 4.50% | | (5) |
| Concessions Advisor | 4.50% | | (5) |
| Dance Supervision | 4.50% | | (4) |

(1) Stipend to cover both high school and middle school

(2) Two 75% stipends will paid for any year that more than two grade levels are allowed admittance to NHS. Two 75% stipends will be paid for any year in which the FFA chapter maintains at least 20 active members and participates in 20 or more Career/Leadership Development Events and other activities combined.

(3) This stipend will be paid only if there is a full time teacher at both the middle school and high school

(4) Paid hourly

(5) Paid hourly, maximum 100 hours preapproved by Administration

(6) Classroom coverage extra duty is paid only when leave has been deducted

* See building principal for district club approval.

* For all sports or activities recognized by the Oregon School Activities (OSAA), extended compensation shall be paid to *district compensated* varsity coaches and assistant coaches involved in OSAA Playoffs and State Tournaments. The participating *district compensated* coaches of that team will receive an additional payment of 5% of the stipend for each week the team is in the OSAA Playoffs and State Tournaments.

## ASSOCIATION GRIEVANCE FORM APPENDIX C

**This Grievance Form is to be carried forward until the Grievance is resolved.**

Name of Grievant: _____ Date Filed: _____

Building: _____ Assignment: _____

Home Address: _____ Home Phone: _____

Name of Principal: _____ School Phone: _____

The above named grievant and the Banks Education Association allege that there has been an unfair and inequitable interpretation, application, or violation of the contractual Collective Bargaining Agreement.

Specific Contract language allegedly violated or inequitably applied:

_____
_____
_____

Statement of Grievance:

_____
_____
_____

Date of alleged action which caused the grievance or first acknowledge of such action:

_____
_____
_____

Remedy or action requested:

_____
_____
_____

Date of Informal Disposition: _____

**Step One** (Formal)

Date of Conference: _____

Disposition by: _____ _____
(Name) (Title)

Date of Written Response: _____

Disposition:

_____
_____
_____

Signature: _____

Grievant/Council satisfied with disposition of grievance at informal stage? Yes No

Grievant Signature _____

Date of Appeal to next step: _____

**Step Two** (Superintendent)

Date of Conference: _____

Disposition by: _____ _____
{Name) (Title)

Date of Written Response: _____

Disposition:

_____
_____
_____

Signature: _____

Grievant/Council satisfied with disposition of grievance at Step One? Yes No

Grievant Signature: _____

Date of Appeal to next step_____

**Step Three** (School Board)

Date of Hearing: _____

Disposition by: _____ _____
(Name) (Title)

Date of Written Response: _____

Disposition:

_____
_____
_____

Signature: _____

Grievant/Council satisfied with disposition of grievance at Step Two? Yes No

Grievant Signature: _____

Date of Appeal to next step: _____

**Step Four - Binding Arbitration**

The Banks Education Association is not satisfied with the disposition of this grievance and is, therefore, submitting this matter to binding arbitration as per the contracted Agreement.

_____ _____
(Signature - BEA) Date

Board Work Session
Monday, June 8, 2026 4:15 PM Pacific

Banks Middle School Library
12850 NW Main Street
Banks, OR 97106

| | |
|---|---|
| Ron Frame: | Present |
| Corissa Mazurkiewicz: | Present |
| William Moore: | Present |
| Leslee Sipp: | Present |
| Daniel Streblow: | Present |

Present: 5.

1. Preliminaries
   - 1.1. Call to Order
   - 1.2. Roll Call
   - 1.3. Approval of Agenda

     I make a motion to approve the June 8th, 2026 agenda as presented. This motion, made by Daniel Streblow and seconded by Leslee Sipp, Carried.
     Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea
     Yea: 5, Nay: 0
2. Discussion Items
   - 2.1. Banks Trailhead Academy

     Leann Gallien, BMS VP and Darla Waite Larkin, Director of Student Performance, gave a presentation on the new Banks Trailhead Academy, including the steps taken so far to create the program, curriculum and the start date.
   - 2.2. 2026-27 School Board Leadership

     Mark Nordeen with BRIC Architecture provided an update on the Bond Progress, timeline and the Board Meeting space.
   - 2.3. Bond Update
3. Adjourn
4. Walkthrough Site Visit (Board Members only)



# CHOOSE YOUR TRAIL

FLEXIBLE LEARNING OPTIONS FOR EVERY STUDENT

Every student's path is unique. Whether you're looking for full flexibility, a blend of online and in-person, or a specific class to support your goals, we're here to help you find the right fit.

| FULLY ONLINE<br>100% Online | | HYBRID<br>Online + School | | INDIVIDUAL CLASSES<br>Online Course Replacement | | INDEPENDENT CLASSES<br>Self-Paced Learning | |
|---|---|---|---|---|---|---|---|
| SCHEDULE | Full online schedule with flexibility built in. | SCHEDULE | Online schedule with access to school classes and activities. | SCHEDULE | Replace a current class offering with an online course. | SCHEDULE | Student/family choose to take a class that we do not offer. |
| EXPERIENCE | Virtual learning and the opportunity to stay connected through a school "homebase." | EXPERIENCE | Virtual learning with the opportunity to stay connected through a school "homebase." | EXPERIENCE | Focused on your academic needs with flexibility built in. | EXPERIENCE | Customized learning that fits your goals and timeline. |
| SUPPORT | Support through Edmentum coach and school coach. | SUPPORT | Support through Edmentum coach and school coach. | SUPPORT | Support through Edmentum coach and school coach. | SUPPORT | Student/family investment and timeline. |
| LEARN ANYWHERE. STAY CONNECTED. | | THE BEST OF BOTH WORLDS. FLEXIBILITY + CONNECTION. | | TARGETED SUPPORT. STRONG RESULTS. | | YOUR GOALS. YOUR PATH. | |

**WE'RE HERE TO GUIDE YOU EVERY STEP OF THE WAY.**

Have questions? Contact your school coach to explore the best option for your student.



# BANKS TRAILHEAD ACADEMY

VIRTUAL/HYBRID OPTIONS

6th GRADE - 12TH GRADE

Banks Trailhead Academy is a local hybrid program for students in grades 6-12 designed for students who benefit from strong relationships, personalized support, and flexibility.

## TRAILHEAD ACADEMY IS A BRIDGE TO SUCCESS.

Students receive guidance and accountability along with the flexibility to learn in a way that works best for them while building confidence to explore new opportunities.

### CURRICULUM

EdOptions Academy

### OPTIONS

- Full online option
- Majority of classes online with access to some in-person classes
- Individual classes to replace current offerings (summer only)

### ENTRY

Program addmitance at the beginning of a semester.

### WHY CHOOSE TRAILHEAD ACADEMY?

- Supportive learning environment
- Personalized learning paths
- On-campus academic help and support
- Flexible learning schedules with local support
- Free and local alternative to online schools

### FLEXIBILITY THAT FITS YOUR STUDENT

- Learn from home, on campus, or a mix of both
- Flexible schedule designed around student needs
- Personalized learning paths

### A DIFFERENT BRAVES EXPERIENCE

- Not just an online program
- Strong relationships and accountability
- A path forward for students who need something different

Whether your family is looking for a full online option, or a more hybrid option, Trailhead Academy is here to support you and your student in their educational journey!

**BANKS SCHOOL DISTRICT**

42350 NW Trellis Way, Banks, Oregon 97106

503-324-8591

www.banks.k12.or.us

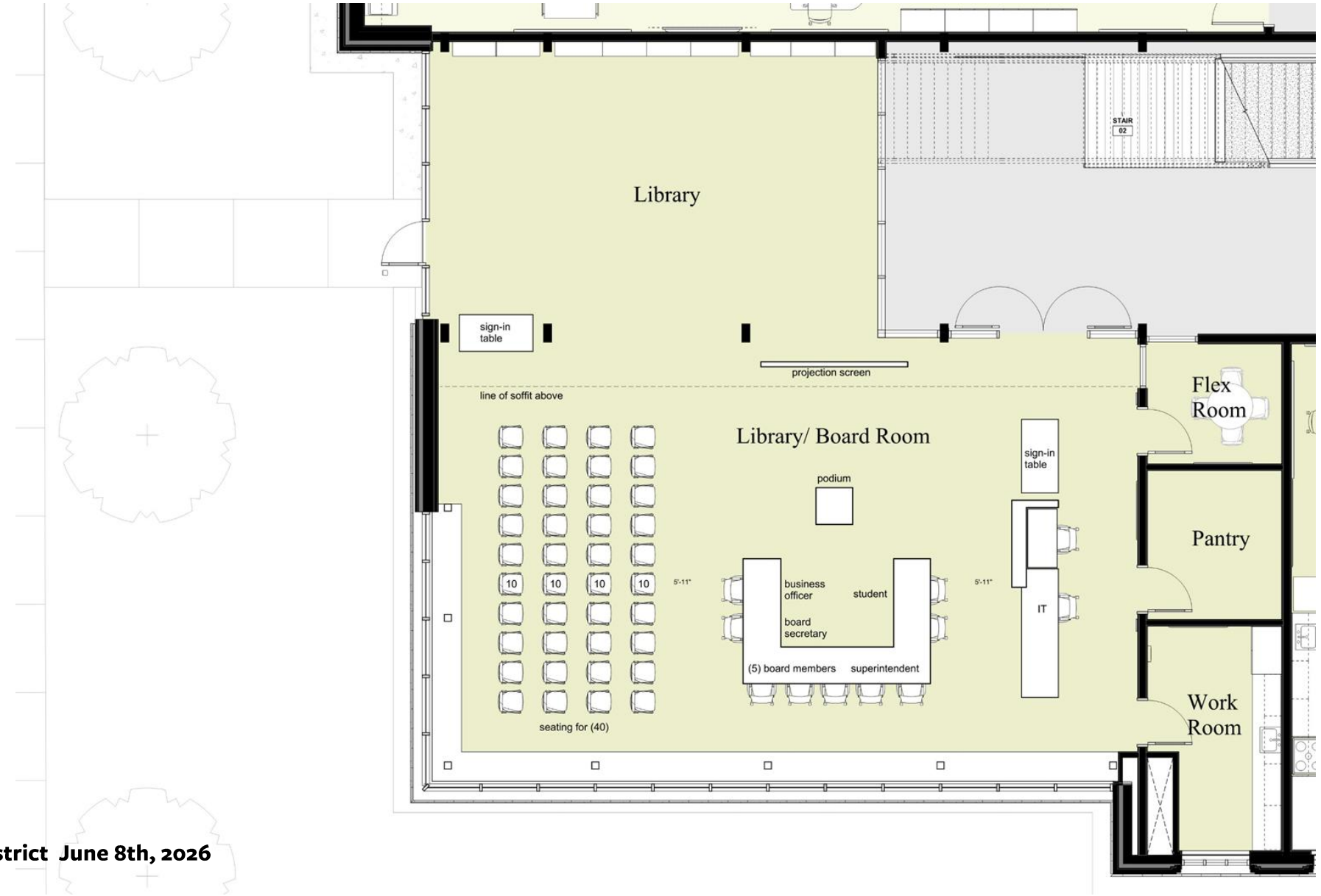
# Banks School District

## School Board Design Update

June 8th, 2026

BR|IC

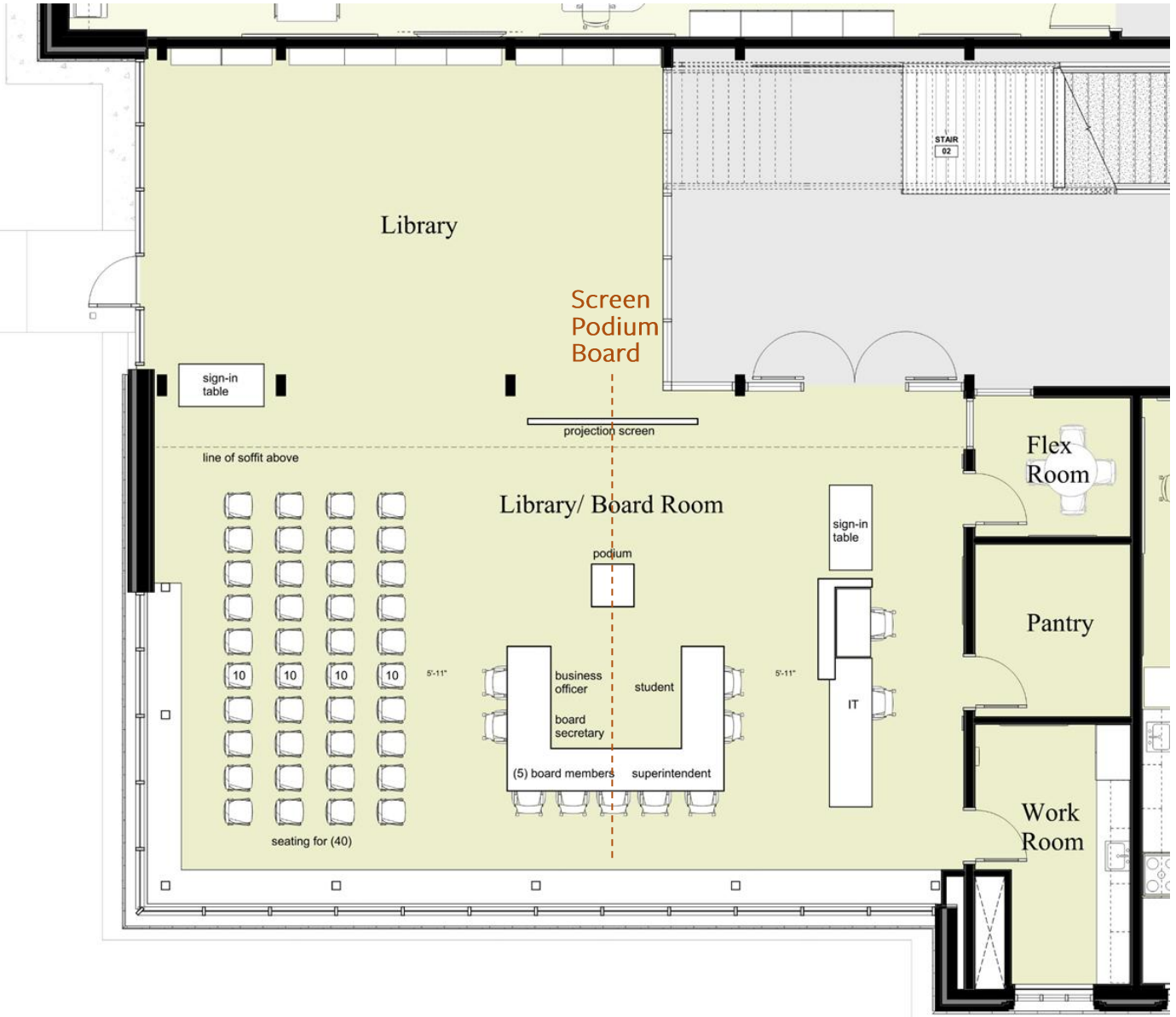
# School Board Room Floor Plan – *flow and function*



# School Board Room Floor Plan – *flow and function*

## Layout

Projection Screen, Podium and Board table on center



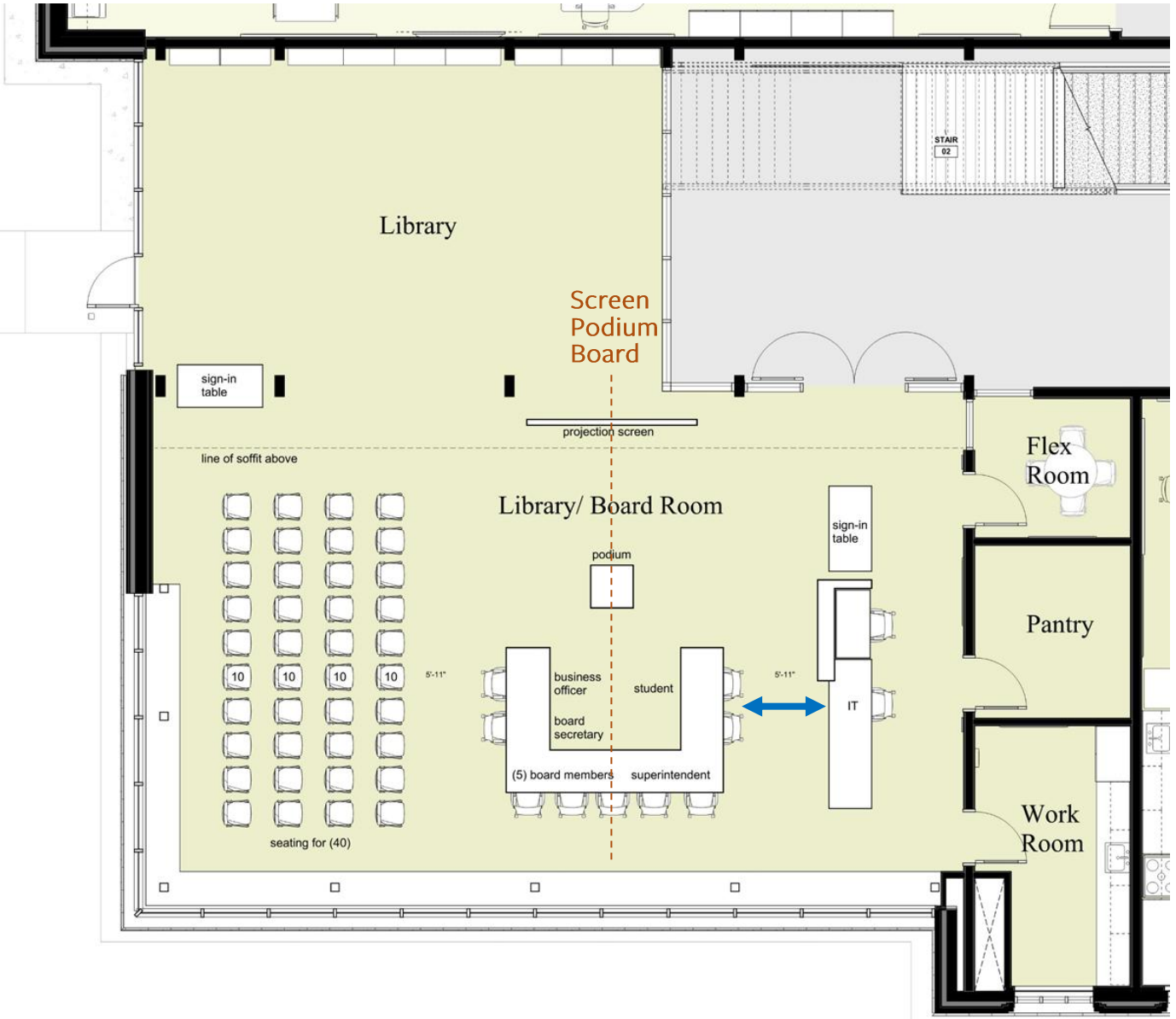
# School Board Room Floor Plan – *flow and function*

## Layout

Projection Screen, Podium and Board table on center

Board table close to IT controls

“next slide”



# School Board Room Floor Plan – *flow and function*

## Layout

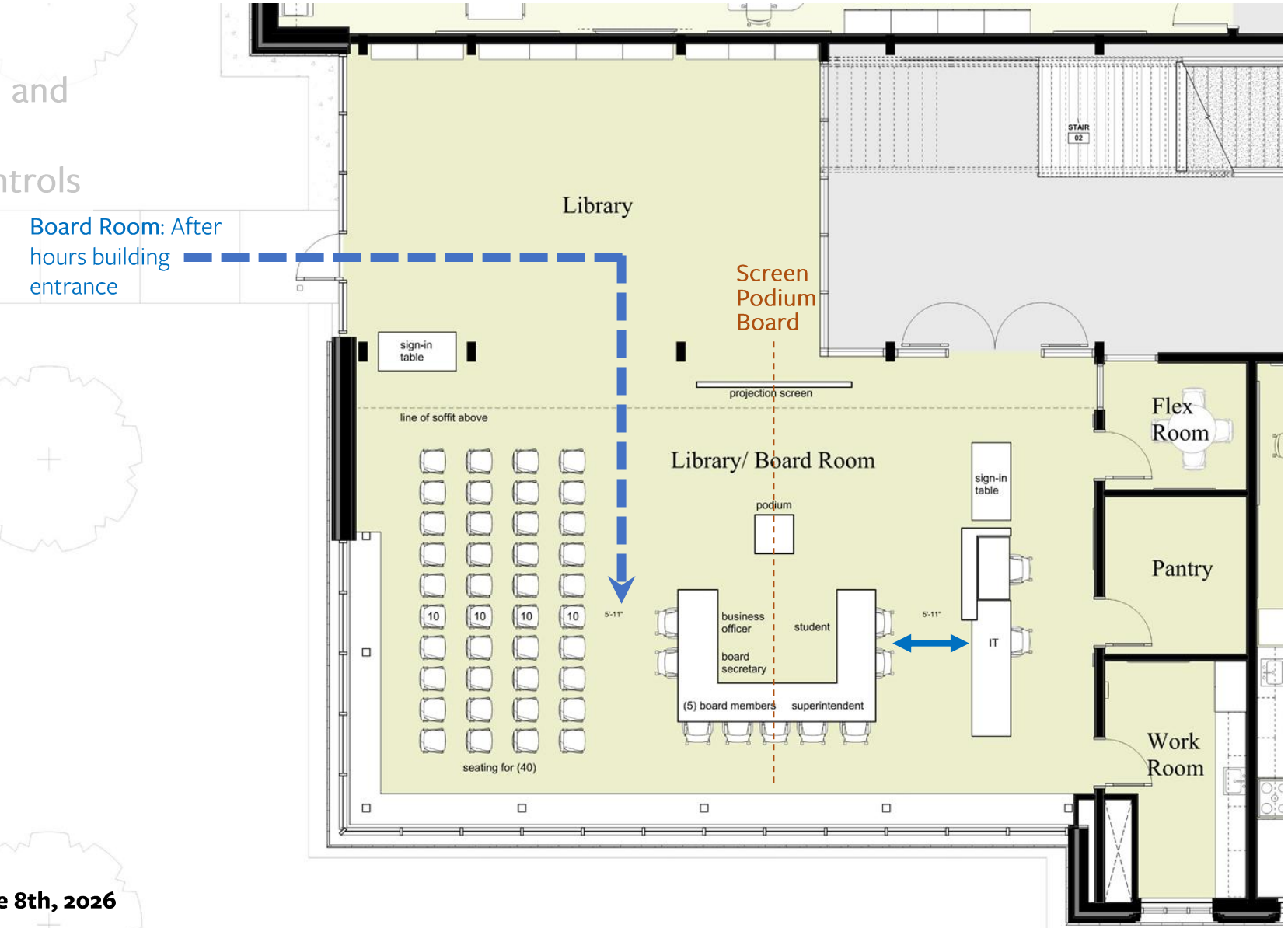
Projection Screen, Podium and Board table on center

Board table close to IT controls

"next slide"

## Arrival

West: Primary after hours



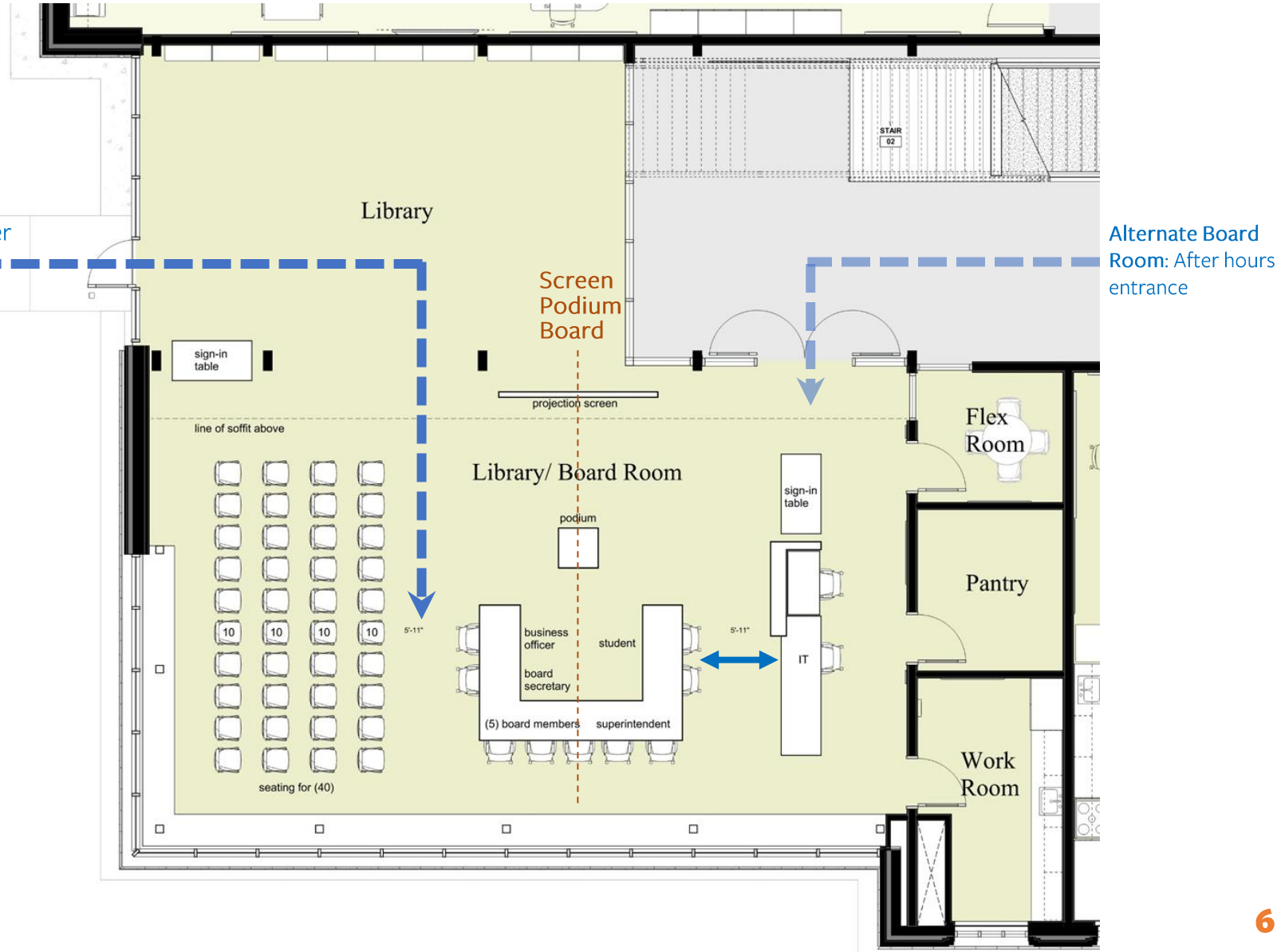
# School Board Room Floor Plan – *flow and function*

## Layout

Projection Screen, Podium and Board table on center
Board table close to IT controls
“next slide”

## Arrival

West: Primary after hours
East: Alternate after hours



# School Board Room Floor Plan – *flow and function*

## Layout

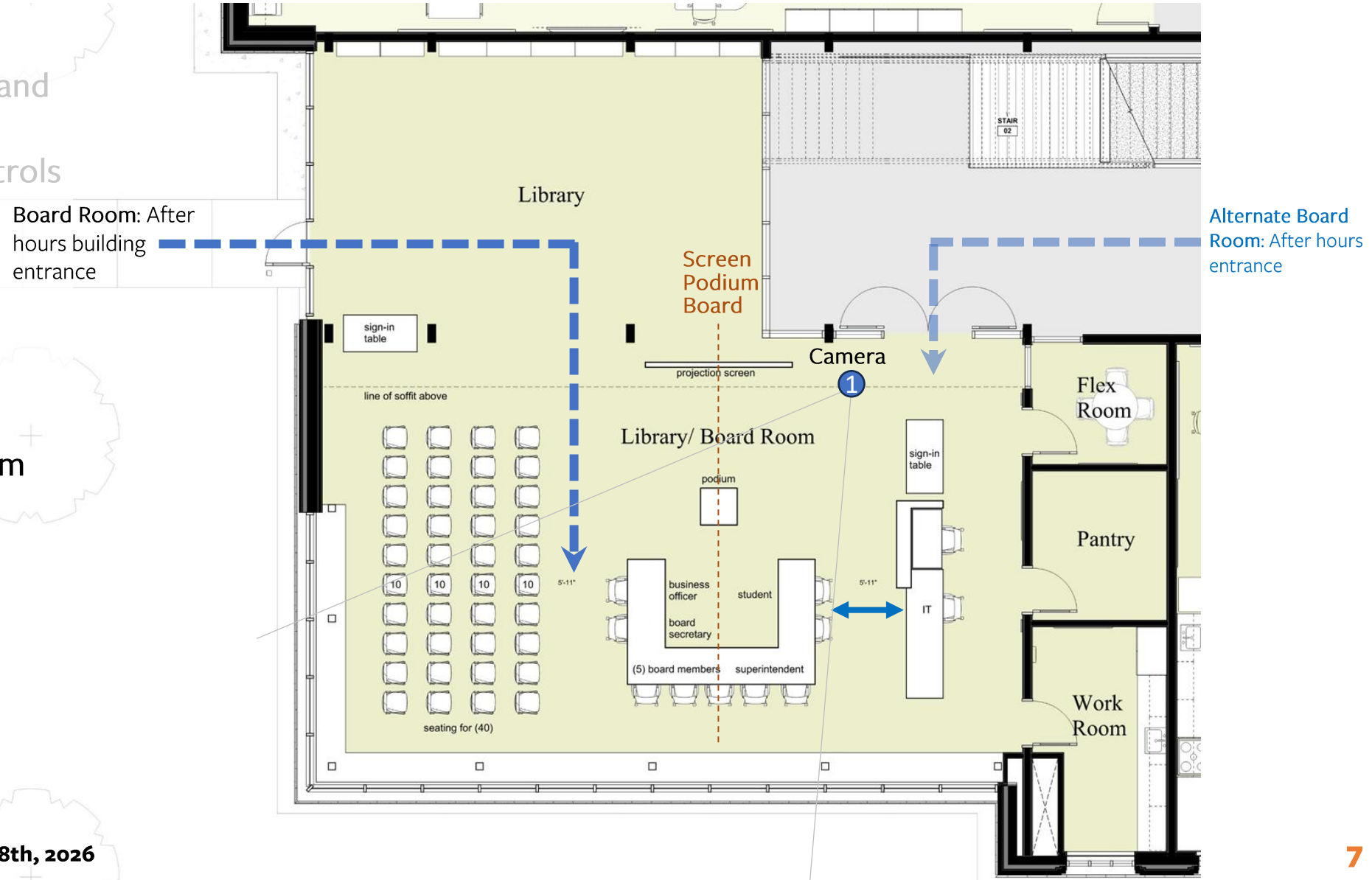
Projection Screen, Podium and Board table on center
Board table close to IT controls
"next slide"

## Arrival

West: Primary after hours
East: Alternate after hours

## Camera

1 Board, Community, Podium



# School Board Room Floor Plan – *flow and function*

## Layout

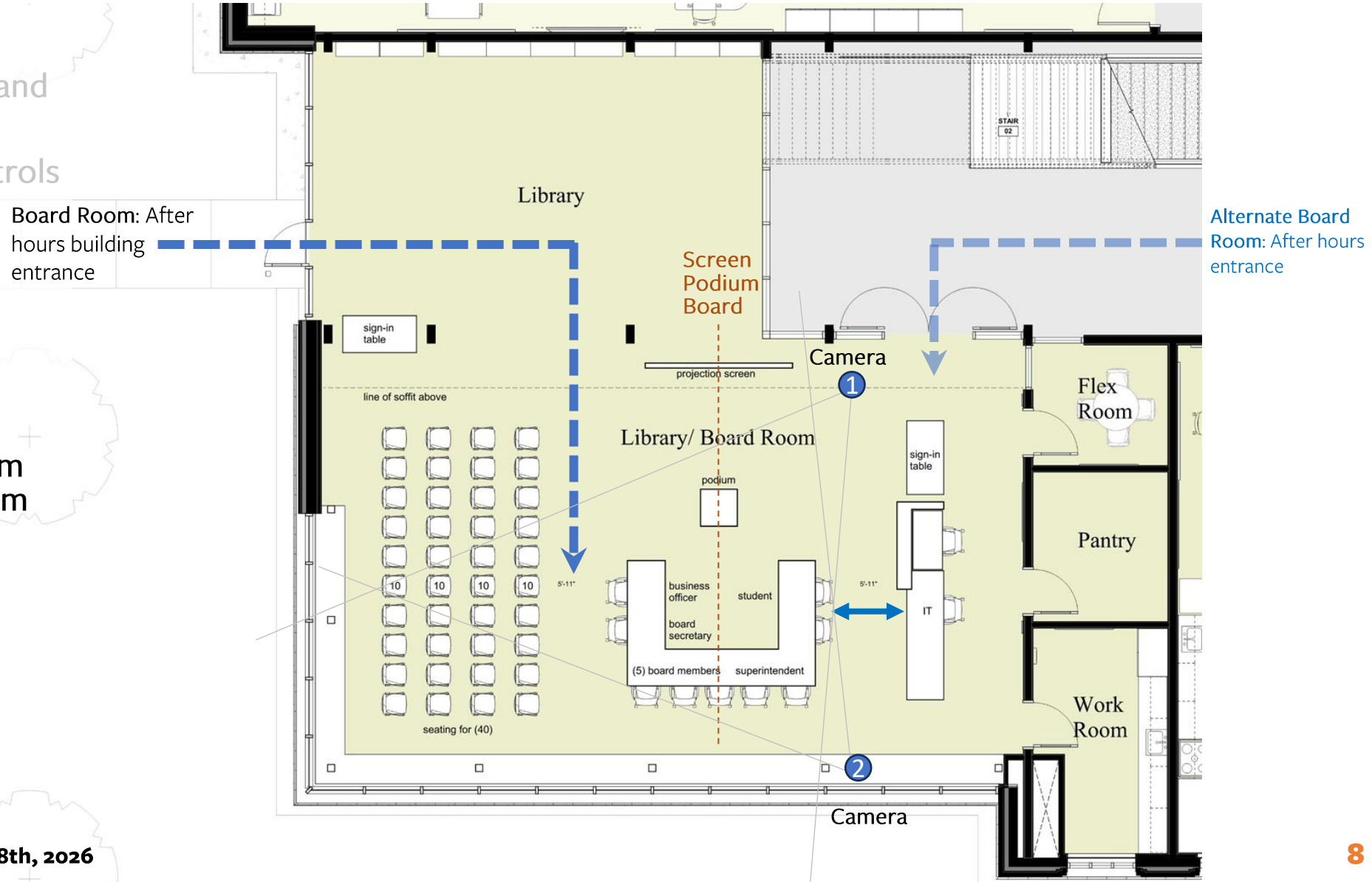
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2. Board, Community, Podium



# School Board Room Floor Plan – *flow and function*

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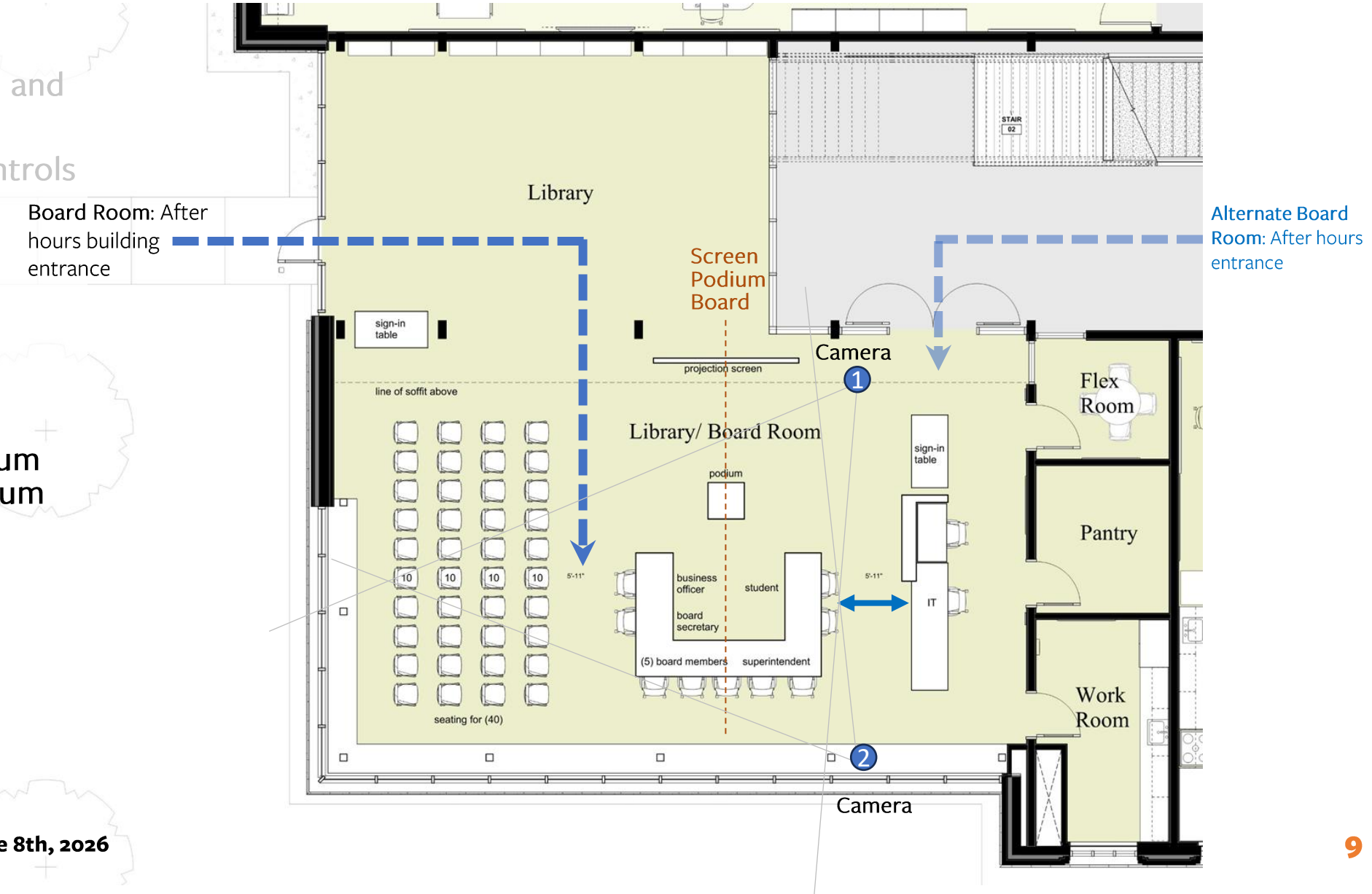
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2 Board, Community, Podium

## In-Person

What do you hear
What do you see

## On-line

What do you hear
What do you see





# Thanks

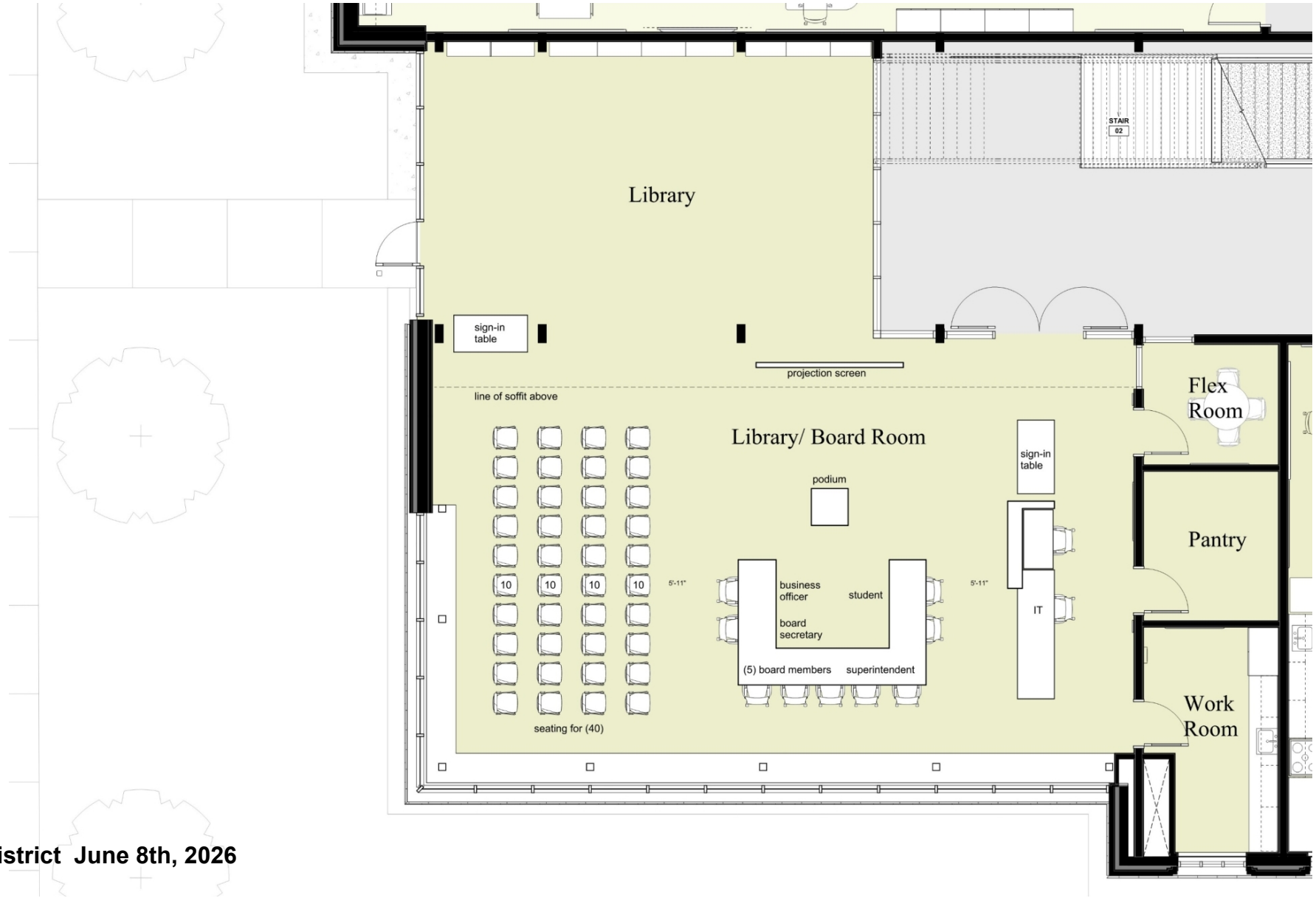
# Banks School District

## School Board Design Update

### June 8th, 2026

BR|IC

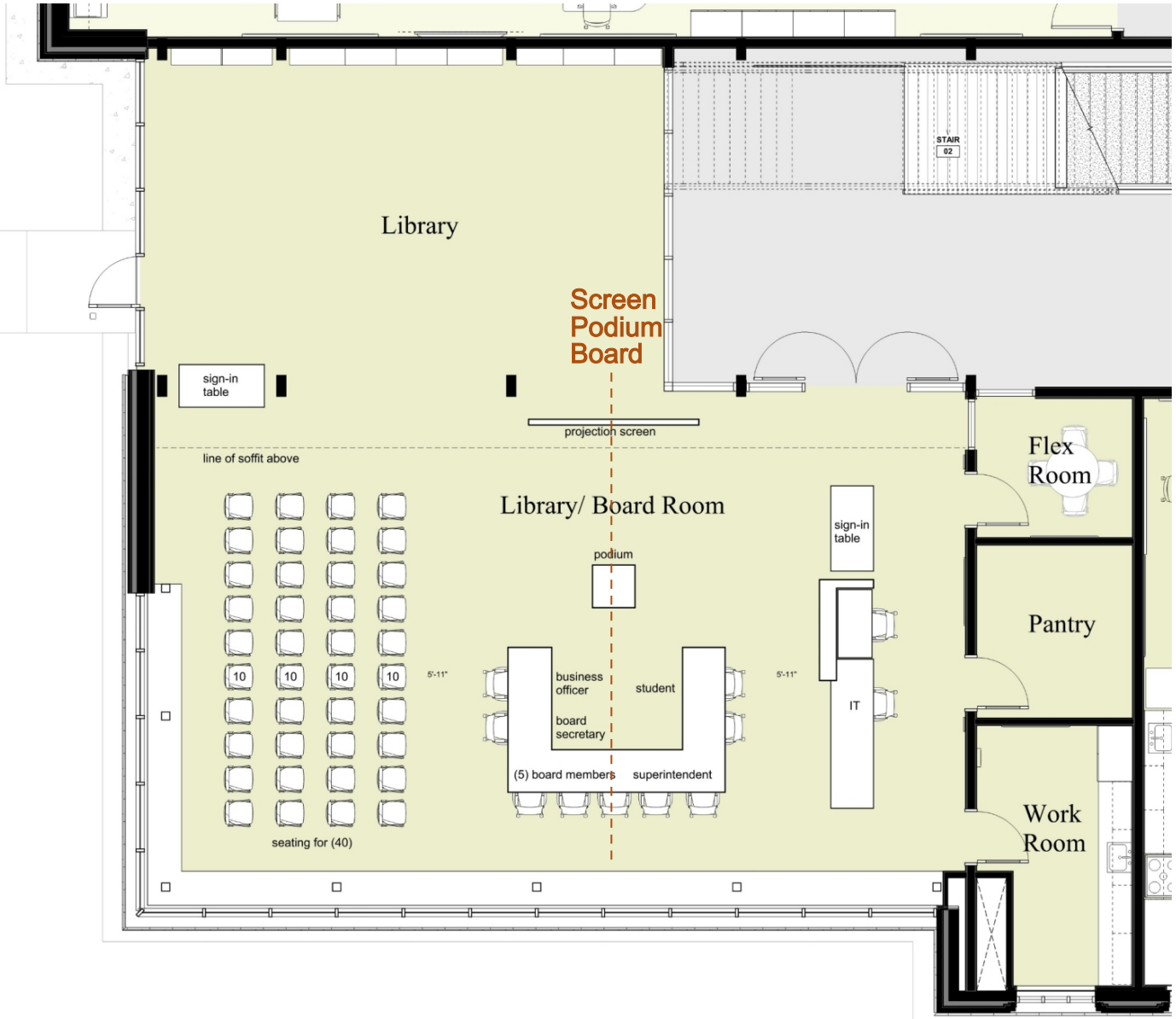
# School Board Room Floor Plan *– flow and function*



# School Board Room Floor Plan – *flow and function*

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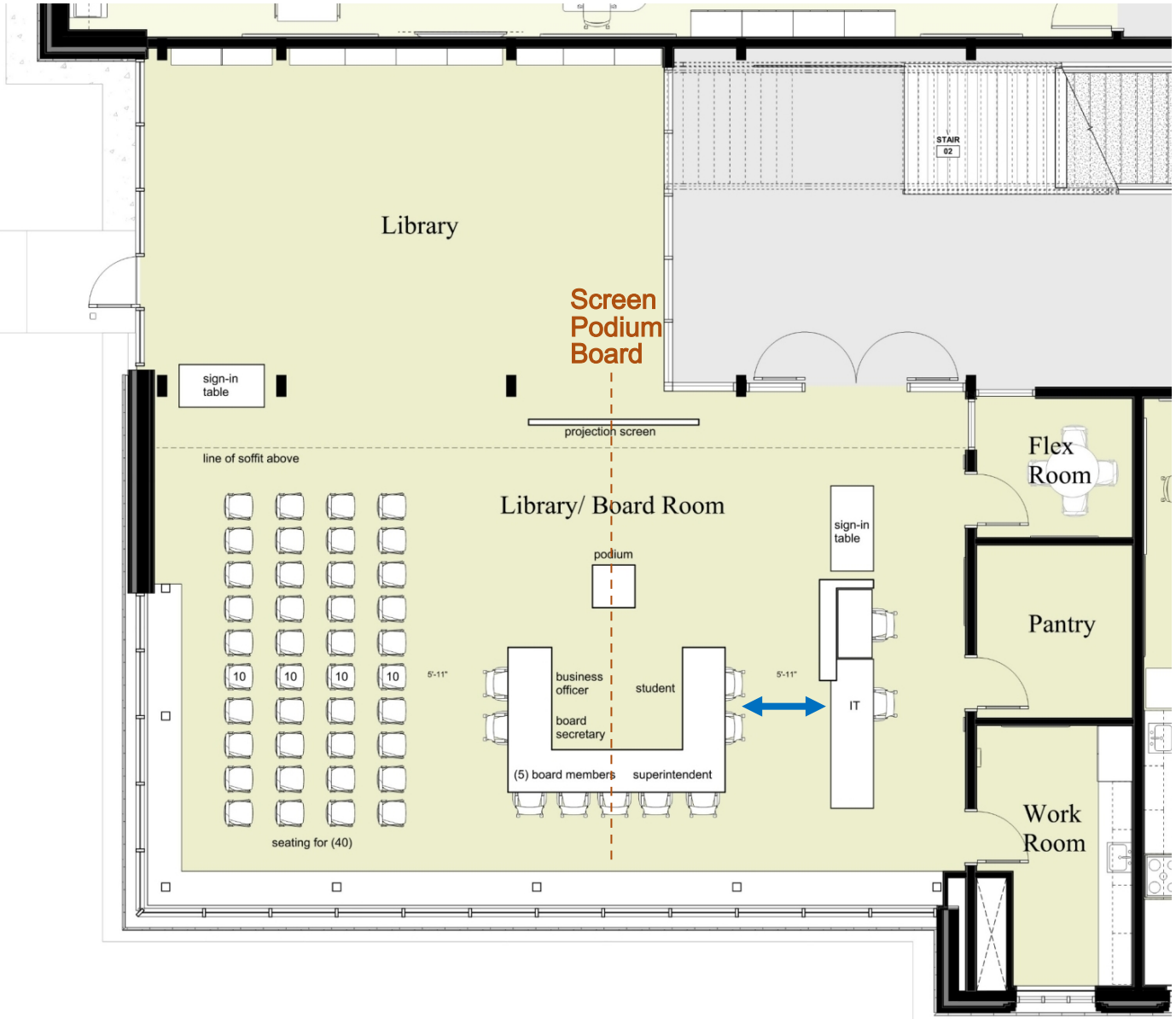
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**Board table close to IT controls**

**“next slide”**



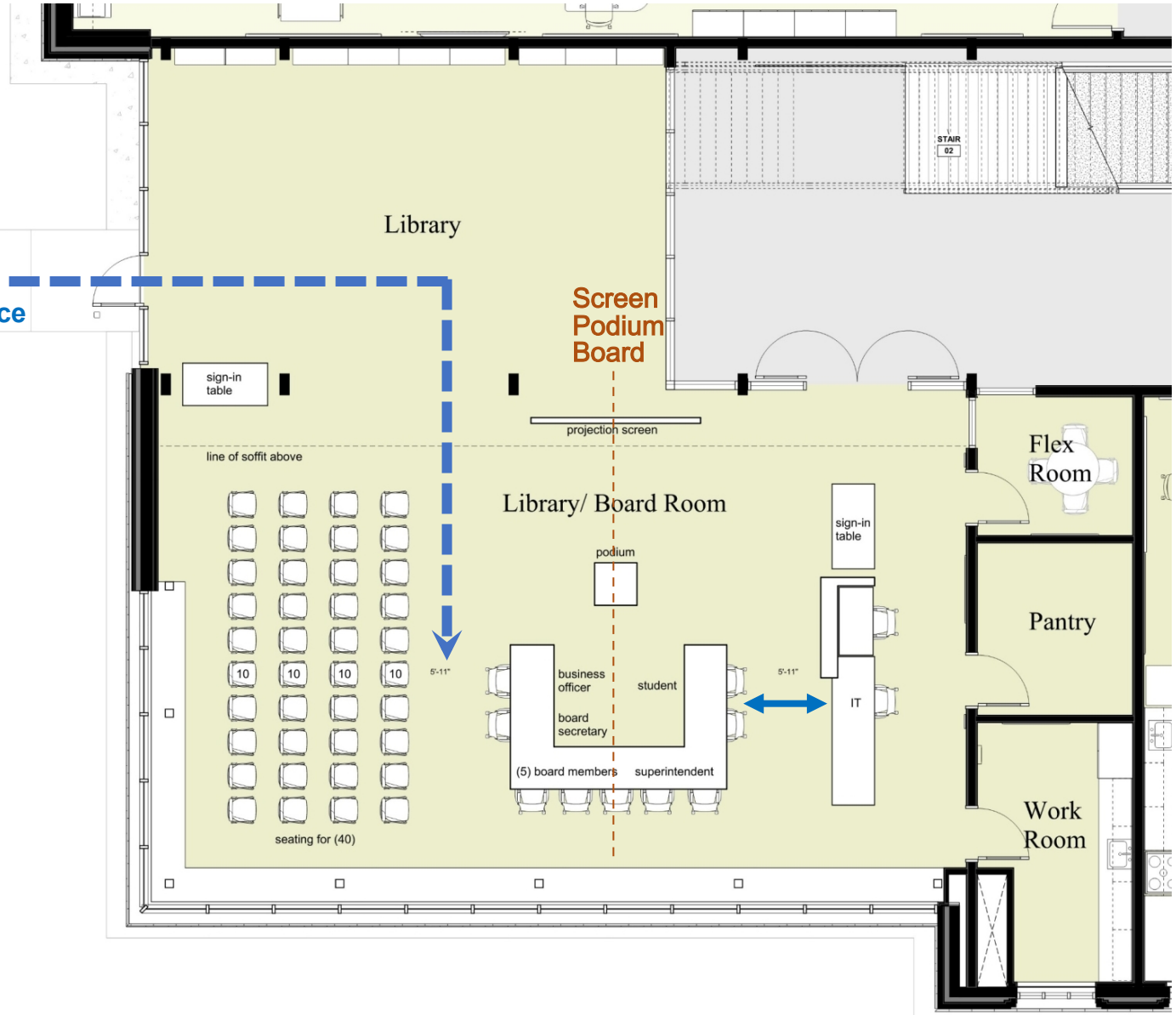
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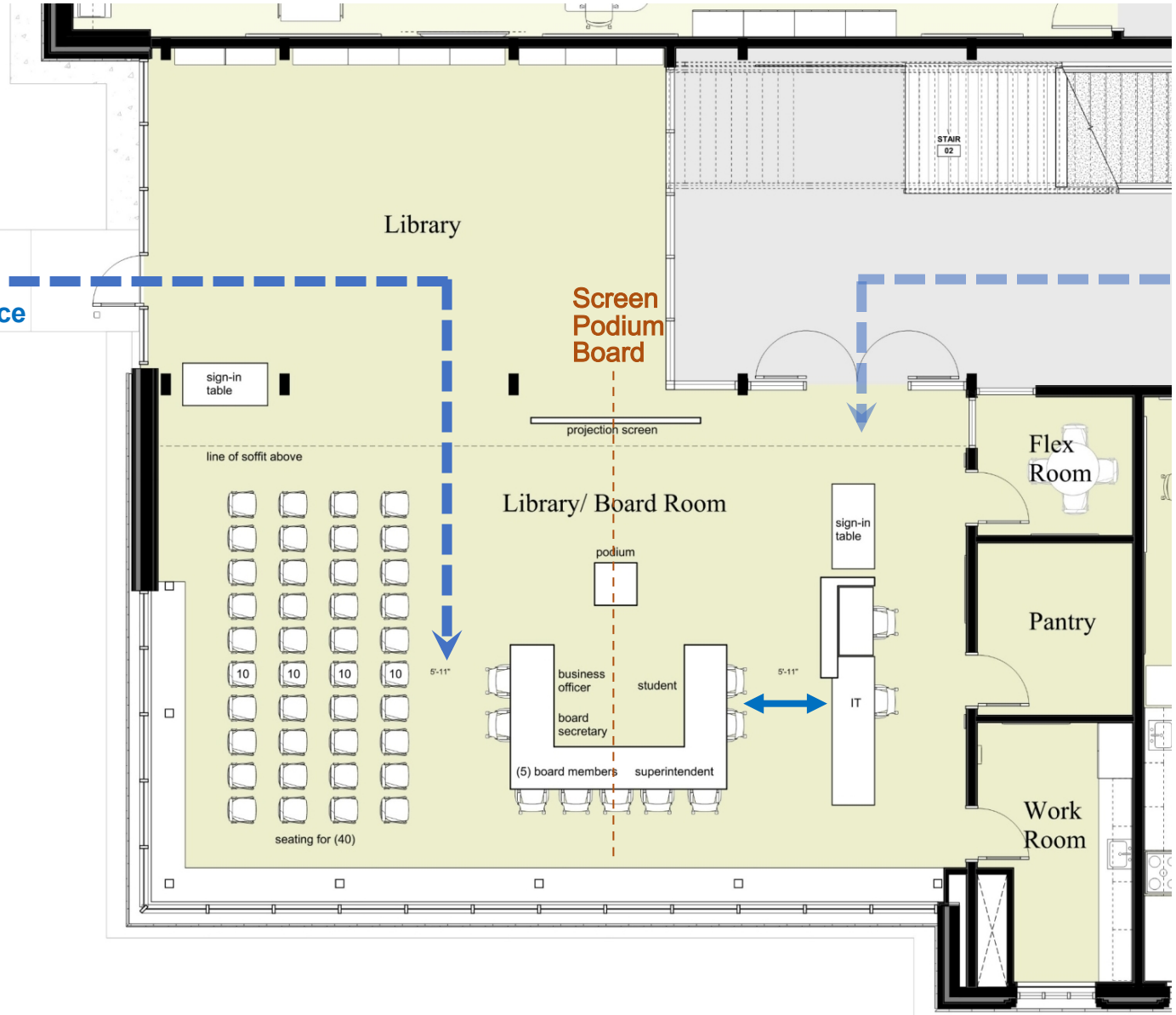
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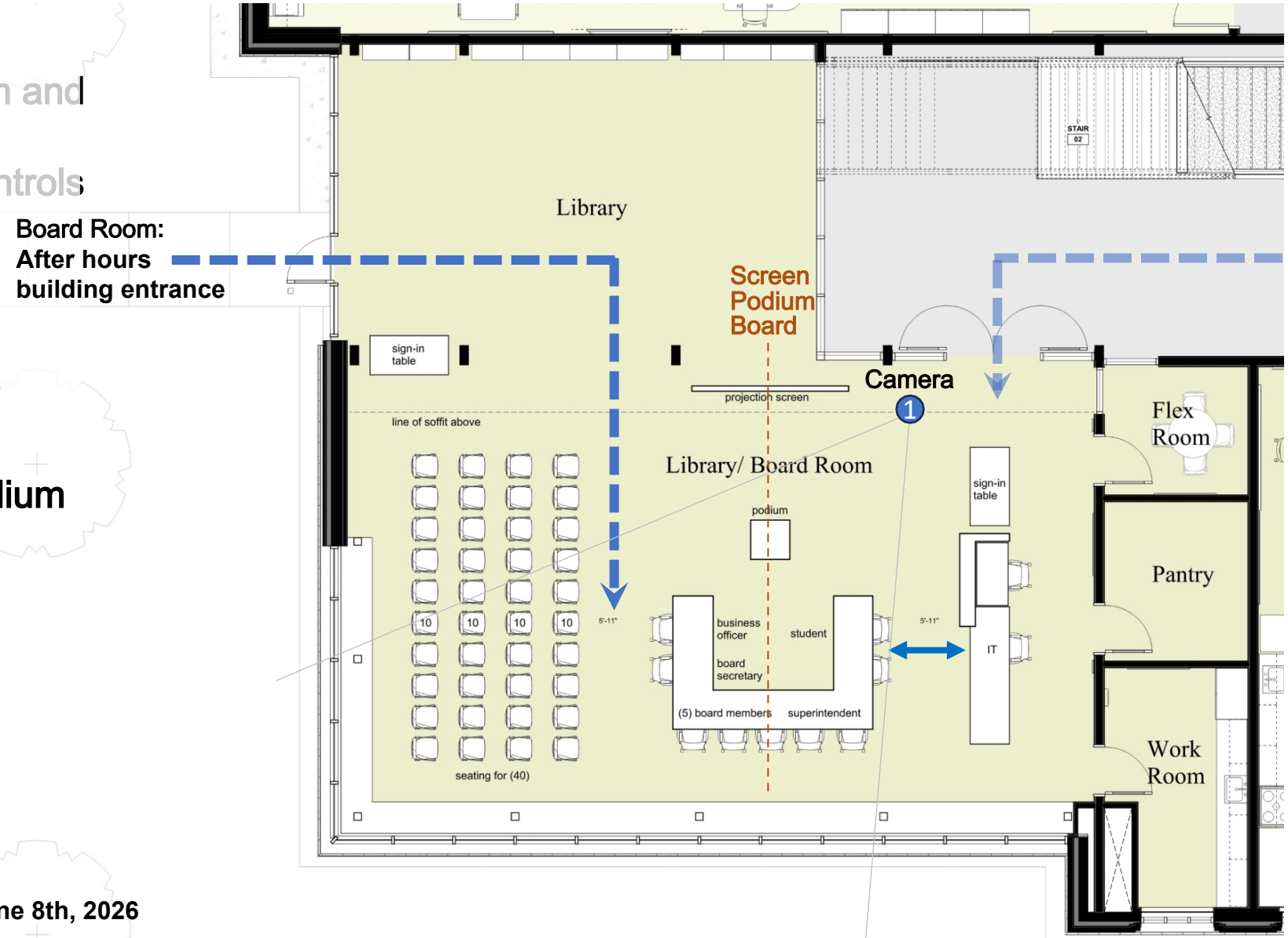
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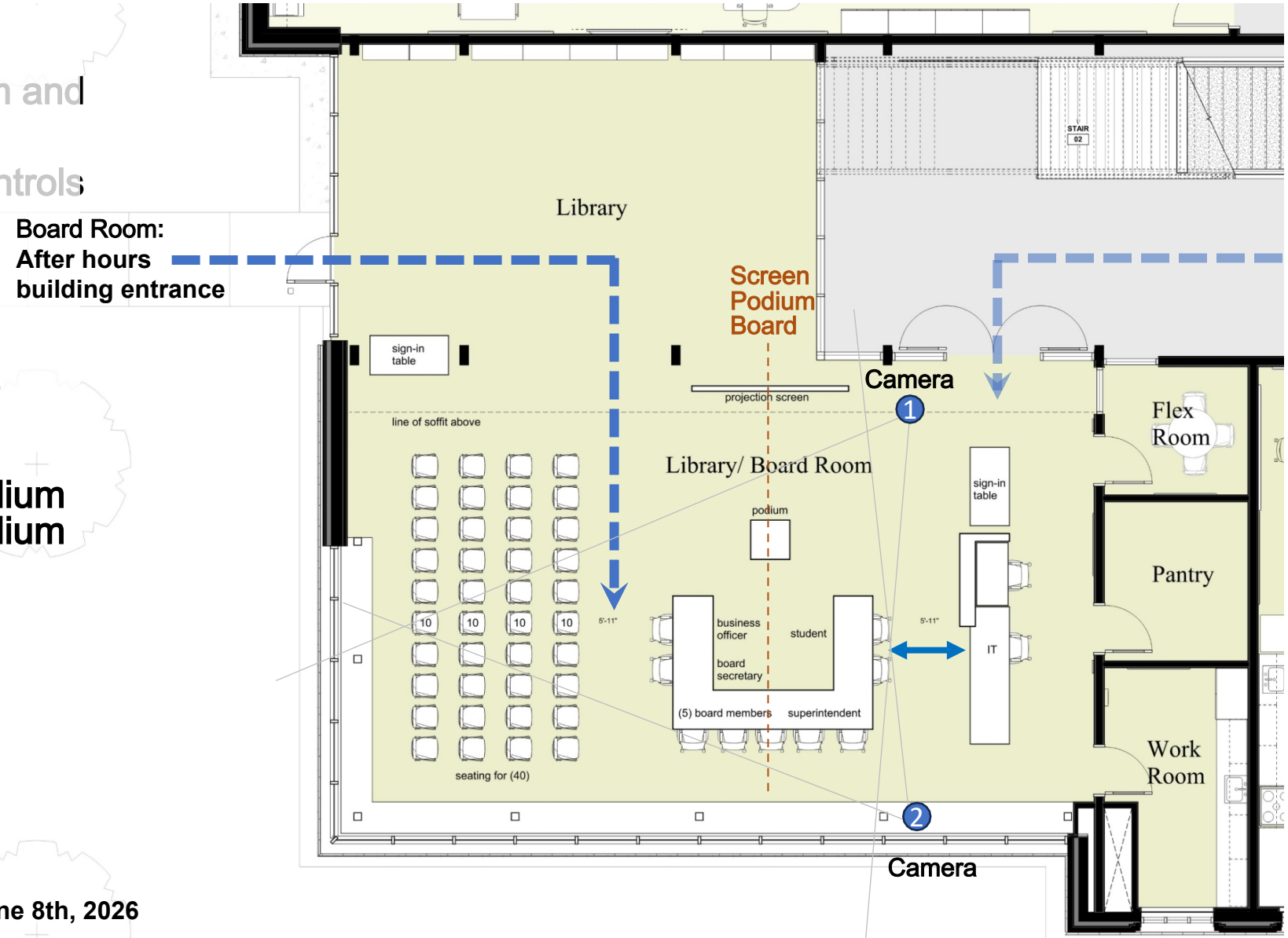
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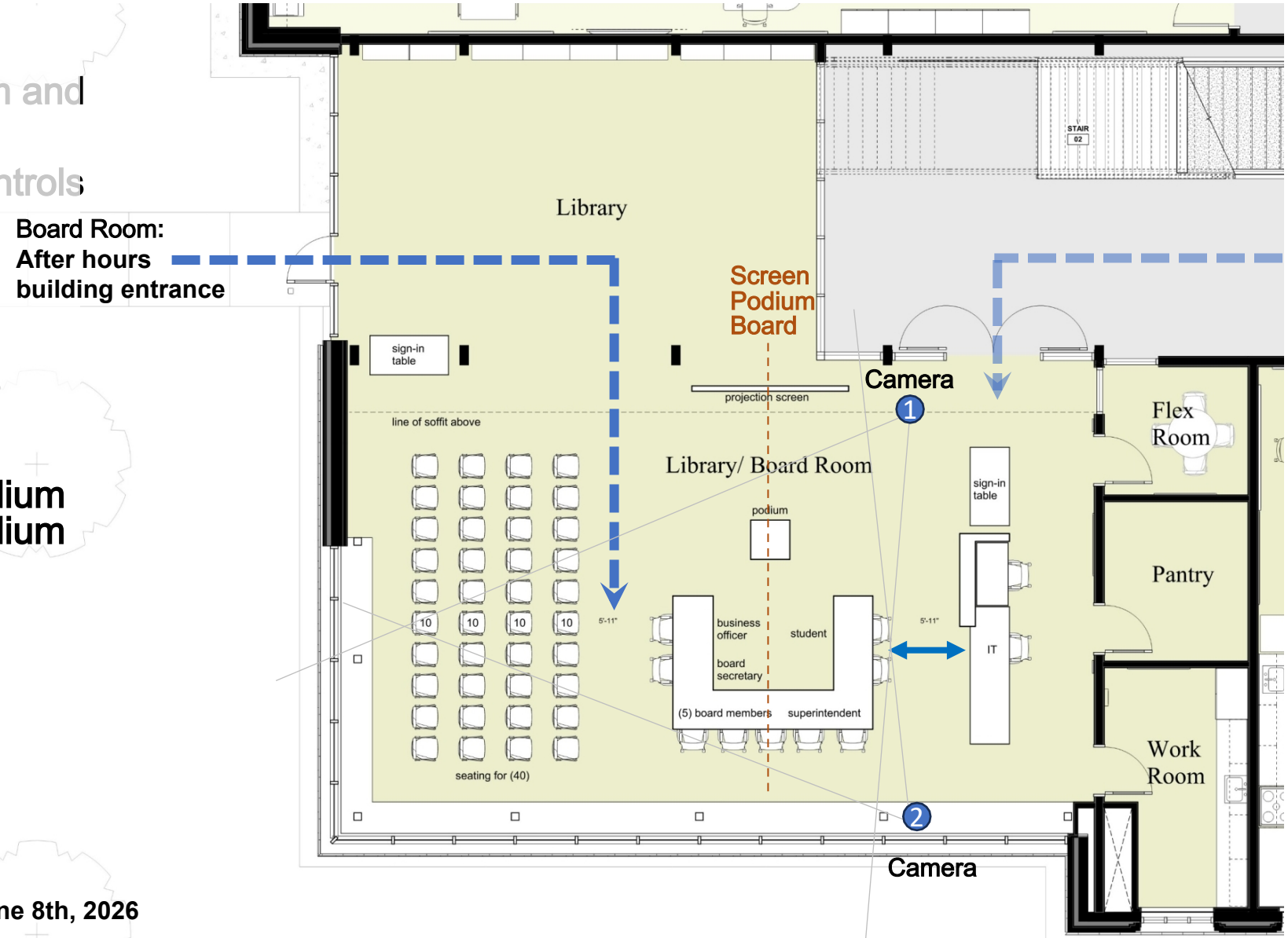
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## In-Person

What do you hear
What do you see

## On-line

What do you hear
What do you see





# Thanks

BANKS SCHOOL DISTRICT – BOARD MEETING

June 8TH, 2026

# BOND PROJECT UPDATES

1. PROJECT UPDATES
   - Schedule, Budget, Other

2. BUDGET UPDATES
   - Executive Summary, Grand Summary Budgets

3. QUESTIONS & DISCUSSION

4. SITE TOUR WITH

# BANKS HIGH SCHOOL UPDATES

SCHEDULE

- Excavation continues. Rock crushing work completed. Most used for old gym backfill.
- Soils update: Contaminated soils (under old Boiler room), have been tested and will be removed and sent to landfill
- Soils update: Unsuitable soils found mainly under old South Wing. Team reviewing options. (Over exc, cement treat, etc)
- Old Fuel tank being excavated, investigated, and prepared for removal (Environmental Co. involved)
- CWS approval of Site Improvements plans. WaCo grading approval soon. WaCo building permit to follow.
- BHS Addition Beneficial Occupancy remains 8/12/27
- Locker Room Renovations: demo / abatement continues. Underground utilities installed. Concrete pour back soon.
- Locker Room Substantial Completion remains 8/14/26

BUDGET

- GMP update: buyout continues, progressing withing the GMP contract amount
- Pricing for additional over-excavation and bad soils unknown at this time. Will have updates by next meeting.

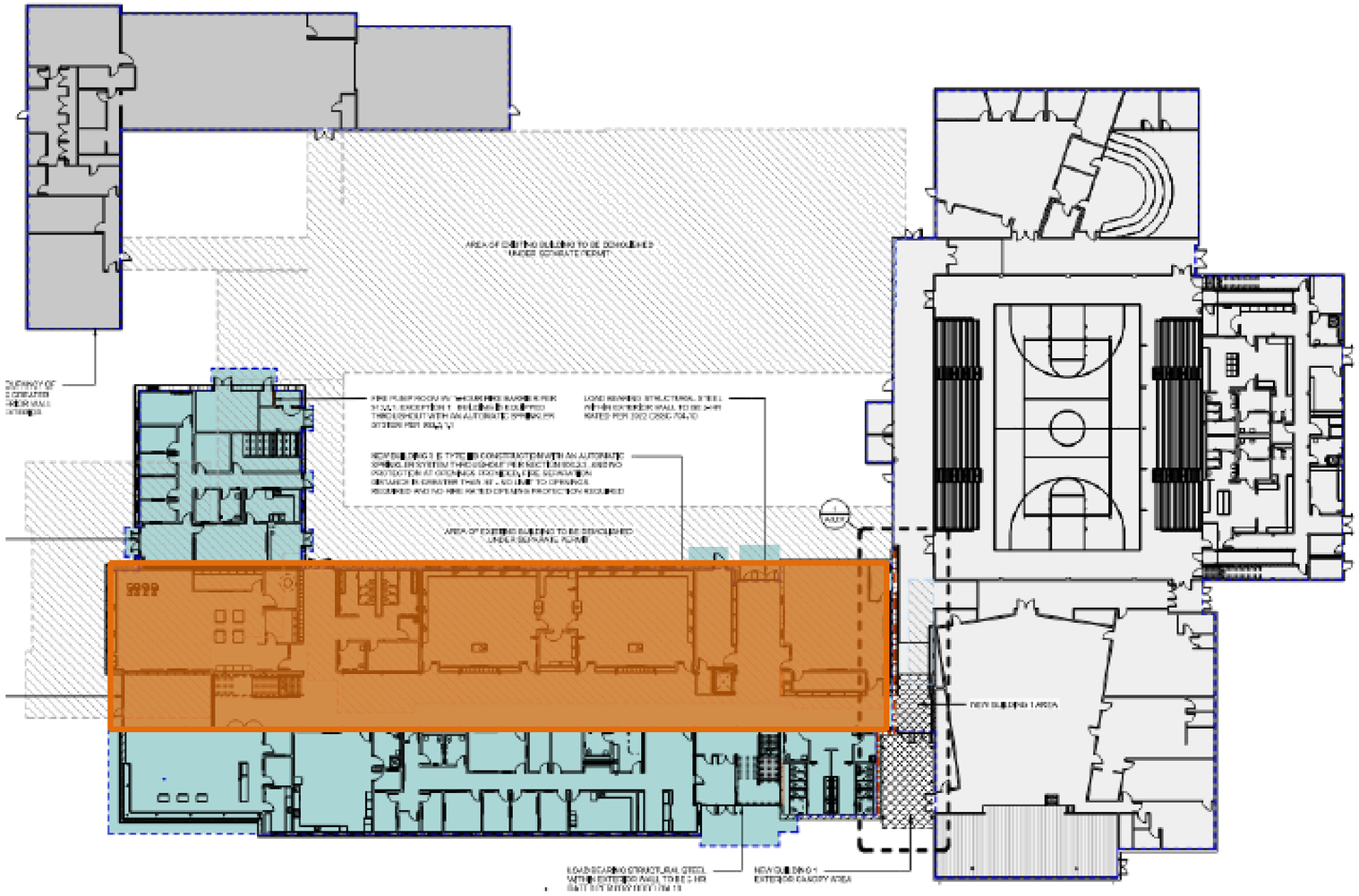
OTHER:

- Review of Board Room / BHS Library Floor Plan (Marc Nordean – Bric)



# BANKS HIGH SCHOOL UPDATES

GRI Field Report showing majority area of unsuitable soils (shown in orange, under old South Wing of BHS)



BANKS SCHOOL BOARD MEETING

# AUXILIARY GYM UPDATES

SCHEDULE

- Underground Utilities completed for RR’s and Maint area
- Slab on grade pour 6/5 (RR’s & Maintence area)
- Steel all delivered and on site
- Main Gym radon pipe installation 6/12
- Slab on Grade final prep next few weeks
- Pouring of building Slab On Grade, then steel erection
- Substantial Completion for Aux Gym remainss 12/23/26



BUDGET

- GMP forecast remains solid, no major updates

# Bond Program Executive Budget Summary

**EXECUTIVE SUMMARY of Project Budgets**

**Banks School District** **DRAFT**

Date: 6/4/26

| A | | B | C | D | E | F | G | H | K |
|---|---|---|---|---|---|---|---|---|---|
| Original budget # | Budget | Description | Original Budget | Current Budget | Committed to Date | Paid to Date | Uncommitted Budget (D-E) | Remaining to be Paid (E-F) | Notes |
| 1 | BHS | | $ 47,059,269 | $ 47,618,919 | $ 14,061,009 | $ 8,710,457 | $ 33,557,910 | $ 5,350,551 | |
| 2 | AUX GYM | | $ 6,375,033 | $ 7,405,033 | $ 6,746,156 | $ 2,246,977 | $ 658,877 | $ 4,499,179 | |
| 3 | Banks ES Maintenance | | $ 153,750 | $ 935,209 | $ 781,211 | $ 58,287 | $ 153,998 | $ 722,924 | |
| 4 | ROOF ES | | $ 785,109 | $ - | $ - | $ - | $ - | $ - | |
| 5 | PARKING | | $ 559,650 | $ - | $ - | $ - | $ - | $ - | |
| 6 | SAFETY | | $ 372,383 | $ 428,538 | $ 412,585 | $ 377,489 | $ 15,953 | $ 35,096 | |
| | | Subtotal | $ 55,305,194 | $ 56,387,699 | $ 22,000,961 | $ 11,393,210 | $ 34,386,738 | $ 10,607,751 | |
| A | District Costs | | $ 2,919,018 | $ 1,056,513 | $ 772,236 | $ 767,810 | $ 284,276 | $ 4,426 | |
| B | Program Contingency | | $ - | $ 882,000 | | | | | |
| C | Other Additional Funds | | $ - | $919,177 | | | | | |
| D | BSD Program Totals | | $ 58,224,211 | $ 59,245,388 | $ 22,773,197 | $ 12,161,020 | $ 34,671,014 | $ 10,612,177 | |
| | | | | $ 900,570 | | | | | |

Approved by: _____ 6/4/24

Brian Sica Superintendent Date:

# Bond Program Grand Summary Budget

Grand Summary

**PROJECT BUDGET**

Date 6/4/26

**Banks School District**

**Location Code**

Bond 4xx Summer 20xx Architect:

| Description | Original Budget | Current Budget | Committed to Date | Paid to Date | Uncommitted Budget | Remaining to be Paid | Current % Paid |
|---|---|---|---|---|---|---|---|
| 1.0 Architect/Engineer (383) | $5,182,553 | $5,636,874 | $5,574,874 | $4,045,685 | $62,000 | $1,529,189 | 72% |
| 2.0 Professional Services (390) | $1,578,500 | $1,982,822 | $1,787,694 | $1,198,034 | $195,128 | $589,659 | 60% |
| 3.0 Building Construction (520) | $40,597,800 | $45,824,467 | $14,309,269 | $5,855,590 | $31,515,198 | $8,453,678 | 13% |
| 4.0 Site / Off-Site Construction (530) | $3,780,800 | $7,975 | $7,975 | $6,535 | $0 | $1,440 | 82% |
| 5.0 Hazardous Material Abatement (322) | $250,000 | $0 | $0 | $0 | $0 | $0 | 0% |
| 6.0 Furniture/Fixtures/Equipment (480, 481) | $800,000 | $745,905 | $35,678 | $6,906 | $710,227 | $28,772 | 1% |
| 7.0 Permits / PIP/PUP Fees / SDCs / TDCs (670) | $1,248,000 | $1,289,086 | $285,472 | $280,459 | $1,003,614 | $5,013 | 22% |
| 8.0 Owner's Costs | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 9.0 Owner Contingency | $1,867,541 | $900,570 | $0 | $0 | $900,570 | $0 | 0% |
| 10.0 Land Acquisition | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 11.0 TOTAL BUDGET | $55,305,194 | $56,387,699 | $22,000,961 | $11,393,210 | $34,386,738 | $10,607,751 | 20% |
| Total Budget +/- | | $1,082,505 | | | | | Rev 2022-01 |

Grand Summary

Approved by: _____ 6/4/24

Brian Sica Superintendent Date:

# Questions and Discussion

# Oregon Instructional Material Evaluation Tool (OR-IM

## Science (2026-2033)

**Overall Rating**

| | |
|---|---|
| Publisher: | Portland Metro STEM Partnership |
| Title: | Patterns High School Science for All |
| Category | HS |
| Review Date: | 3-Jun-26 |

| |
|---|
| Legal Requirements |

| Part 1: Oregon Science Baseline Criteria |
|---|
| Criterion 1.1 Alignment to Three-Deminesional (3D) Learning |
| Criterion 1.2 Science Phenomena & Engineering Design-Based Engagement |
| Criterion 1.3 Learning Progressions & Coherent Storylines |

| Part 2: Equitable Student Engagement and Cultural Pedagogy Criteria |
|---|
| Criterion 2.1 Engagement & Motivation |
| Criterion 2.2 Culturally Responsive Instructional Support |

| Part 3: Technical Usability Criteria |
|---|
| Criterion 3.1 Supports for Teachers |
| Criterion 3.2 Supports for Students |
| Criterion 3.3 Digital Learning Design Elements* |

| Part 4: Assessment Criteria |
|---|
| Criterion 4.1 Formative Assessment Process |
| Criterion 4.2 Performance Assessments |
| Criterion 4.3 Integrated Assessment System* |

| Overall Rating |
|---|

*elements and/or integrated assessment systems are present.*

## VET) Summary

| |
|---|
| Yes |

| Rating |
|---|
| 2: Meets expectations |
| 2: Meets expectations |
| 2: Meets expectations |

| Rating |
|---|
| 2: Meets expectations |
| 2: Meets expectations |

| Rating |
|---|
| 1: Partially meets expectations |
| 2: Meets expectations |
| 2: Meets expectations |

| Rating |
|---|
| 2: Meets expectations |
| 2: Meets expectations |
| 2: Meets expectations |

| |
|---|
| MEETS |

**Materials reflect the 3D focus of the Oregon Science Standards to integ**

| Metric | Score |
|---|---|
| 1.1.1: 3D Integration | 2: Meets expectations |
| 1.1.2 Nature of Science | 2: Meets expectations |
| 1.1.3 Transdisciplinary Connections | 2: Meets expectations |

**Meets Expectations (5-6 points**

**PROGRAMS THA**

| **Rating** |
|---|
| Point Total: |
| Criterion Score |
| **Final Comm** |

## Part 1: Oregon Science Baseline Criteria

### 1.1: Alignment to Three-Dimensional (3D)

**rate the disciplinary core ideas (DCI), science and en**
**and/or grade-bands.**

| 2 points |
|---|
| Across the majority of the materials there are consistent |
| Materials incorporate grade-band Connections to Nature of |
| Materials consistently provide clear and specific learning |

**s) Partially Meets Expectations (3-4 points) Does Not Me**
**AT SCORE 0 ON A GIVEN METRIC WILL RECEIVE A CRITERION**
**g for 1.1: Alignment to Three-Dimensional (3D) Learni**

6

2: Meets expe

**ments for 1.1: Alignment to Three-Dimensional (3D) L**

[K-HS]

Learning

gineering practices (SEP), and crosscutting concepts (CCC) within and across grade-levels

| 1 point | 0 points |
|---|---|
| Materials present inconsistent opportunities for | Materials do not include opportunities for students |
| Materials incorporate grade-band Connections to | Materials do not incorporate grade-band |
| Materials provide learning that includes connections | Materials do not provide learning opportunities that |

et Expectations (0-2 points)

SCORE OF 0.

ing

ctations

earning

| Comments |
| --- |
| Lessons started and ended with thorough experiences with DCI, CCC's, and SEPs. |
| Very intentional inclusion of NoS elements, such as social impacts of design as well as |
| Options to connect to Math (with clear ties to Algebra in the Physics course), ELA |

**Materials center science phenomena and engineering c**

| Metric | Score |
|---|---|
| 1.2.1: Conceptual Understanding | 2: Meets expectations |
| 1.2.2 Sense-making/Problem Solving | 2: Meets expectations |
| 1.2.3 Authentic Application | 2: Meets expectations |

**Meets Expectations (5-6 points**

**PROGRAMS THA**

**Rating for 1.2:**

Point Total:

Criterion Score

**Final Comments fo**

## Part 1: Oregon Science Baseline Criteria

### 1.2: Science Phenomena & Engineering Design-Ba

**design problems that drive student learning and enga**

| 2 points |
|---|
| Materials connect phenomena and/or problems to grade- |
| Materials provide students with opportunities to |
| Materials include meaningful contexts that connect to and |

**s) Partially Meets Expectations (3-4 points) Does Not Me**

**AT SCORE 0 ON A GIVEN METRIC WILL RECEIVE A CRITERION**

**Science Phenomena & Engineering Design-Based E**

6

2: Meets expe

**r 1.2: Science Phenomena & Engineering Design-Bas**

## [K-HS]

## ased Engagement

**age students as directly as possible in authentic and relevant experiences.**

| 1 point | 0 points |
|---|---|
| Materials connect phenomena and/or problems to | Phenomena and/or problems do not connect to |
| Materials provide students with opportunities to | Materials do not provide students with |
| Materials include meaningful contexts that connect | Materials do not include meaningful contexts that |

**et Expectations (0-2 points)**

**SCORE OF 0.**

**ngagement**

ctations

**sed Engagement**

| Comments |
| --- |
| Students engaged with multiple different phenomena, from anchoring phenomena to |
| There are many opportunities for students to communicate their thinking through |
| Contexts are provided for all of the phenomena. These contexts are generally |

**Materials integrate conceptual understanding linked to empirical evide**

| Metric | Score |
|---|---|
| **1.3.1: Coherent Storylines** | 2: Meets expectations |
| **1.3.2 Developmental Progression** | 2: Meets expectations |
| **1.3.3 Student Agency** | 1: Partially meets expectations |

**Meets Expectations (5-6 points**

**PROGRAMS THA**

**Ratin**

Point Total:

Criterion Score

**Final Com**

## Part 1: Oregon Science Baseline Criteria

### 1.3: Learning Progressions & Coherent St

**ence and explanations that allow students' understan**

**Appendix E, Appendix F, and Appendi**

| 2 points |
|---|
| Materials explicitly identify coherent learning sequences |
| Materials provide opportunities for students to increase the |
| Teacher materials provide guidance for structuring student |

**s) Partially Meets Expectations (3-4 points) Does Not Me**

**AT SCORE 0 ON A GIVEN METRIC WILL RECEIVE A CRITERION**

**g for 1.3: Learning Progressions & Coherent Storylin**

5

2: Meets expe

**ments for 1.3: Learning Progressions & Coherent Sto**

**[K-HS]**

**torylines**

**ıding to deepen and become more complex over time across the three dimensions (NGSS: ix G).**

| 1 point | 0 points |
|---|---|
| Materials explicitly identify coherent learning | Materials do not explicitly identify coherent learning |
| Materials provide opportunities for students to | Materials do not provide students opportunities to |
| Teacher materials provide guidance for structuring | Teacher materials do not provide guidance for |

**et Expectations (0-2 points)**

**SCORE OF 0.**

**ıes**

ctations

**orylines**

| Comments |
| --- |
| Materials contain learning sequences that build on each other. Lessons coherently |
| Lessons and units very clearly talk about skill progressions, and the development of |
| Students are able to choose between the types of production and the processes they |

Pa

**Materials give opportunities for student-driven learning, and rigor is ma**

| Metric | Score |
|---|---|
| **2.1.1: Relevance** | 1: Partially meets expectations |
| **2.1.2 Collaborative Learning** | 2: Meets expectations |
| **2.1.3 Individual Student Adaptability** | 2: Meets expectations |

**Meets Expectations (5-6 points**

**PROGRAMS THA**

Point Total:

Criterion Score

## rt 2: Equitable Student Engagement and Cultural Pe

### 2.1: Engagement & Motivation

**aintained across all options. Materials should focus**
**to make connections with their goals, interest**

| 2 points |
|---|
| Materials include opportunities to share science learning in |
| Materials provide opportunities for teachers to use a variety |
| Materials include instructional strategies for supporting |

**s) Partially Meets Expectations (3-4 points) Does Not Me**

**AT SCORE 0 ON A GIVEN METRIC WILL RECEIVE A CRITERION**

**Rating for 2.1: Engagement & Motivation**

5

2: Meets expe

**Final Comments for 2.1: Engagement & Motivation**

dagogy Criteria [K-HS]

**on relevant topics, authentic contexts, and experiences, and give students the opportunity**
**s, and values.**

| 1 point | 0 points |
|---|---|
| Materials include opportunities to share science | Materials do not provide opportunities to share |
| Materials provide opportunities for teachers to use a | Materials do not provide opportunities for teachers |
| Materials include instructional strategies for | Materials do not include instructional strategies for |

**et Expectations (0-2 points)**
**SCORE OF 0.**

ctations

| Comments |
| --- |
| There are opportunities to share in ways that represent indigenous, international, |
| There are a variety of grouping strategies that are used throughout the material, |
| There is a resource toolkit with language scaffolds that support student writing and |

Pa

**Culturally responsive instruction refers to the explicit recognition an**

| Metric | Score |
|---|---|
| **2.2.1: Asset-based Perspective** | 2: Meets expectations |
| **2.2.2 Frames of Reference** | 1: Partially meets expectations |
| **2.2.3 Inclusive Cultural Views** | 2: Meets expectations |

**Meets Expectations (5-6 points**

**PROGRAMS THA**

**Ratin**

Point Total:

Criterion Score

**Final Com**

## rt 2: Equitable Student Engagement and Cultural Pe

### 2.2: Culturally Responsive Instructional

**d incorporation of students' cultural knowledge, exp**

| 2 points |
|---|
| The materials include texts, images, and assignments that |
| Materials use asset-based language and do not include |
| Materials include instructional strategies to engage diverse |

**s) Partially Meets Expectations (3-4 points) Does Not Me**

**AT SCORE 0 ON A GIVEN METRIC WILL RECEIVE A CRITERION**

**g for 2.2: Culturally Responsive Instructional Suppo**

5

2: Meets expe

**ments for 2.2: Culturally Responsive Instructional S**

## dagogy Criteria [K-HS]

### Support

**perience, and ways of being and knowing in science teaching, learning, and assessment.**

| 1 point | 0 points |
|---|---|
| The materials include texts, images, and assignments | The materials do not acknowledge the expertise of |
| Materials use asset-based language and do not | Materials use deficit-based language and/or include |
| Materials include instructional strategies to engage | Materials do not include instructional strategies to |

**et Expectations (0-2 points)**

**SCORE OF 0.**

**rt**

ctations

**upport**

| Comments |
| --- |
| Recognition of expertise from indigenous, differently abled, economically |
| There are no blatant examples of harmful or deficit-based language. Importantly, |
| This resource engages in instructional strategies that engage diverse learners in |

**The materials include opportunities for teachers**

| Metric | Score |
|---|---|
| **3.1.1 Supporting Guidance** | 1: Partially meets expectations |
| **3.1.2 Science Knowledge for Teaching** | 0: Does not meet the expectations |
| **3.1.3 Home Connection**<br>Materials provide strategies to inform all partners–including students, parents, or caregivers–about the program and suggestions for how they can help support student progress and achievement. | 1: Partially meets expectations |
| **3.1.4 Content Editability**<br>Materials are designed to allow a teacher to differentiate content and varied modes of communication within lessons, tasks, or other activities for students. | 2: Meets expectations |

**Meets Expectations (7-8 points)**

Point Total:

Criterion Score

**F**

## Part 3: Technical Usability

### 3.1: Supports for Teachers

**to effectively plan and utilize materials with integrity**

| 2 points |
| --- |
| Materials provide course or grade-level and unit-level |
| Materials contain adult-level explanations and examples of |
| Materials contain strategies for informing students, parents, and caregivers about the science presented in a given course.<br><br>AND<br><br>Materials contain suggestions for how parents and caregivers can help support student progress and achievement. |
| Materials provide teachers options to efficiently edit content to support differentiation within lessons, tasks, and other activities for students.<br><br>AND<br><br>Materials provide guidance on how to utilize resources to support student communication and integration with technology if an option. |

**Partially Meets Expectations (4-6 points)** **Does Not Meet**

**Rating for 3.1: Supports for Teachers**

4

1: Partially meets e

**inal Comments for 3.1: Supports for Teachers**

**y and to further develop their own understanding of the content.**

| 1 point | 0 points |
|---|---|
| Materials provide course or grade-level and unit- | Materials do not provide course or grade-level and |
| Materials contain adult-level explanations and | Materials do not contain adult-level explanations |
| Materials contain strategies for informing students, parents, and caregivers about the science presented in a given course.<br><br>OR<br><br>Materials contain suggestions for how parents and caregivers can help support student progress and achievement. | Materials do not contain strategies for informing students, parents, or caregivers about the science presented in a given course.<br><br>AND<br><br>Materials do not contain suggestions for how parents and caregivers can help support student progress and achievement. |
| Materials provide teachers options to efficiently edit content to support differentiation within lessons, tasks, and other activities for students.<br><br>OR<br><br>Materials provide guidance on how to utilize resources to support student communication and integration with technology if an option. | Materials do not provide teachers options to efficiently edit content to support differentiation within lessons, tasks, and other activities for students.<br><br>AND<br><br>Materials do not provide guidance on how to utilize resources to support student communication and integration with technology if an option. |

**Expectations (0-3 points)**

expectations

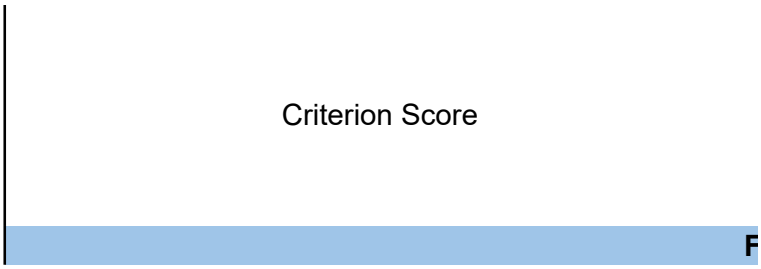
| Comments |
| --- |
| Many supports are present in the teacher resources. Very well |
| There is not much in the way of adult-level explanations of science |
| There are unit level summaries that can be shared with parents, as well as flyers that explain the instructional framework. |
| Materials are all in Google docs/slides/sheets and Desmos, these are all easily editable formats for teachers. Guidance on how to use the materials is present in recorded webinars, unit plans, and supporting documents (e.g. the Teacher Resource Guide). |

**Materials have explicit teacher support with suggestions (routines, strate**

| Metric | Score |
|---|---|
| **3.2.1 Strategies for Special Populations** | 2: Meets expectations |
| **3.2.2 Student Differentiation**<br>Materials provide extensions and/or opportunities for all students to engage with grade-level science at varied levels of complexity. | 2: Meets expectations |
| **3.2.3 Emergent Bilingual Student Support** | 1: Partially meets expectations |
| **3.2.4 Student Editability***<br>Digital materials include resources for students that are editable and allow for communication of understanding and thinking. | 2: Meets expectations |

**Meets Expectations (6-8 points)**

Point Total:


Criterion Score
F

## Part 3: Technical Usability

### 3.2: Supports for Students

**gies, etc.) for how they can meet the needs of indivic**

| 2 points |
| --- |
| Materials provide scaffold language support for multilingual |
| Materials provide opportunities for learners who could benefit from advanced applications of grade-level science at a higher level of complexity, rather than simply doing more problems than their classmates.<br><br>AND<br><br>Materials can be updated by teachers to reflect relevant topics with different groups of students. |
| Materials provide teachers with instructional strategies for |
| Materials provide resources that are editable by students to communicate their understanding and scientific reasoning.<br><br>AND<br><br>Teacher materials provide instructional guidance on how to use student resources to capture thinking and demonstrate proficiency in content. |

**Partially Meets Expectations (3-5 points)** **Does Not Meet**

**Rating for 3.2: Supports for Students**

2: Meets expe

**Final Comments for 3.2: Supports for Students**

**dual learners. Support materials include live updates (data sources, current events, etc.).**

| 1 point | 0 points |
|---|---|
| Materials provide scaffold language support for | Materials do not provide scaffold language support |
| Materials provide opportunities for learners who could benefit from advanced applications of grade-level science at a higher level of complexity, rather than simply doing more problems than their classmates.<br><br>OR<br><br>Materials can be updated by teachers to reflect relevant topics with different groups of students. | Materials do not provide opportunities for learners who could benefit from advanced applications of grade-level science at a higher level of complexity, and/or simply provide more problems than their classmates.<br><br>AND<br><br>Materials cannot be updated to reflect relevant topics with different groups of students. |
| Materials provide teachers with instructional | Materials do not provide teachers with instructional |
| Materials provide resources that are editable by students to communicate their understanding and scientific reasoning.<br><br>OR<br><br>Teacher materials provide instructional guidance on how to use student resources to capture thinking and demonstrate proficiency in content. | Materials do not provide resources that are editable by students to communicate their understanding and scientific reasoning.<br><br>AND<br><br>Teacher materials do not provide guidance on how to use student resources to capture thinking and demonstrate proficiency in content. |

**Expectations (0-2 points)**

ctations

| Comments |
| --- |
| There is a big focus on design for Multilingual students. Scaffolds and sentence frames |
| Explorations of higher concepts are present in most lessons. Assessment calendar provides lots of opportunities to expand on student work for those who are ready.<br><br>Materials can easily be updated by teachers to add depth to content. |
| Language supports are prevalent throughout that would support emergent bilingual |
| Matierals are editable for students as well, and guidance is provided on how to support students in using the resources. This guidance is in the slideshows, student directions, rubrics, and exemplars. |

**The materials are attentive t**

| Metric | Score |
|---|---|
| **3.3.1 Materials Usability**<br>The organizational structure of the digital materials allows for intuitive navigation and meaningful interaction on a variety of devices. | 2: Meets expectations |
| **3.3.2 Learning Resources**<br>The digital materials provide support for users in a variety of settings, including:<br>-Professional learning resources to support educators' use of the materials,<br>-Robust supports to help families understand and utilize the materials while supporting their students at home,<br>-Support for students working independently. | 2: Meets expectations |
| **3.3.3 Media Integration**<br>Digital and multimedia elements support, rather than distract from, intended learning outcomes and instructional content. | 2: Meets expectations |

| | |
|---|---|
| **3.3.4 Adaptability of Materials**<br>Digital materials are designed to allow teachers the ability to adjust and adapt documents and other included resources to meet student needs. | 2: Meets expectations |

**Meets Expectations (7-8 points)**

| |
|---|
| **R** |
| Point Total: |
| Criterion Score |
| **Final C** |

## Part 3: Technical Usability

### 3.3: Digital Learning Design Elements

**to digital design elements specific to structure, supp**

| 2 points |
| --- |
| Materials integrate interactive tools and/or simulation software in ways that support student engagement in science.<br><br>AND<br><br>Materials can be customized for local contexts on a variety of devices. |
| Materials provide learning resources for teachers and/or students to collaborate with each other within either print or digital activities.<br><br>AND<br><br>Materials provide resources for parents, caregivers, and students to understand and utilize the materials while working at home and/or independently from the teacher. |
| Digital and multimedia elements support accurate representations of scientific objects.<br><br>AND<br><br>Digital and multimedia elements are intentionally integrated and connected to learning outcomes. |

| |
|---|
| Materials provide teacher guidance for adapting embedded resources to support student learning.<br><br>AND<br><br>Materials provide guidance for using embedded technology to enhance student learning |

**Partially Meets Expectations (4-6 points)** **Does Not Meet**

**Rating for 3.3 Digital Learning Design Elements**

8

2: Meets expe

**Comments for 3.3 Digital Learning Design Elements**

**ort for users, and adaptability of materials.**

| 1 point | 0 points |
|---|---|
| Materials integrate interactive tools and/or simulation software in ways that support student engagement in science.<br><br>OR<br><br>Materials can be customized for local contexts on a variety of devices. | Materials do not integrate interactive tools and/or simulation software in ways that support student engagement in science.<br><br>AND<br><br>Materials cannot be customized for local contexts. |
| Materials provide learning resources for teachers and/or students to collaborate with each other within either print or digital activities.<br><br>OR<br><br>Materials provide resources for parents, caregivers, and students to understand and utilize the materials while working at home and/or independently from the teacher. | Materials do not provide learning resources for teachers and/or students to collaborate with each other.<br><br>AND<br><br>Materials do not provide resources for parents, caregivers and students to utilize using the resources independently. |
| Digital and multimedia elements support accurate representations of scientific objects.<br><br>OR<br><br>Digital and multimedia elements are intentionally integrated and connected to learning outcomes. | Digital and multimedia elements do not support accurate representations of scientific objects.<br><br>AND<br><br>Digital and multimedia elements are not intentionally integrated and not connected to learning outcomes. |

| | |
|---|---|
| Materials provide teacher guidance for adapting embedded resources to support student learning.<br><br>OR<br><br>Materials provide guidance for using embedded technology to enhance student learning. | Materials do not provide teacher guidance for adapting embedded resources to support student learning.<br><br>AND<br><br>Materials do not provide guidance for using embedded technology to enhance student learning. |

**Expectations (0-3 points)**

ctations

| Comments |
| --- |
| Simulations are present, the curriculum utilizes Phet and various other online simluation sites. Students collect data from simulations to explore phenomena relatively frequently and in each of the three courses.<br><br>Materials can be customized to the local context. However, they mostly won't need to be because this curriculum was writting in Oregon and already has many local examples embedded in it. |
| Resources allow for in person collaboration, as well as digital. Students could see peer responses as they were filled in.<br><br>Students have access to their digital notebook from different devices, and the at home resources can be accessed in the student print packets. There are not supplemental or enrichment resources available to students unless teachers assign them. |
| Elements that are there are intentionally and thoughtfully integrated. |

Digital notebooks can be updated and edited by teachers. Google documents can be copied and then edited

Digital and print notebooks allow for highlighting, editing, and annotation from the students.

**In**
**-Materials emplo**

| Metric | Score |
|---|---|
| **4.1.1 Clarity of Learning Goals**<br>Materials are designed around clear learning goals, written in grade-appropriate, student-friendly language. | 2: Meets expectations |
| **4.1.2 Elicitation of Evidence** | 2: Meets expectations |
| **4.1.3 Interpretation of Feedback**<br>Materials facilitate the provision of meaningful and strengths-based feedback to move learning forward.<br>-Student-to-student<br>-Educator-to-student<br>-Student-to-educator | 2: Meets expectations |

| | |
|---|---|
| **4.1.4 Action & Adjustment**<br>Materials guide educators and students to act on feedback and determine next steps for learning. | 1: Partially meets expectations |

**Meets Expectations (7-8 points)**

| R |
|---|
| Point Total: |
| Criterion Score |
| **Final** |

## Part 4: Assessment Criteria

### 4.1: Formative Assessment Process

**ıstructional materials incorporate the formative asse**
**y clear learning goals and performance criteria to eli**
**-Feedback informs the teaching and learning**
**-Students have agency to monitor and adjust their**

| 2 points |
| --- |
| Learning goals include performance/success criteria.<br><br>AND<br><br>Learning goals are embedded and referred to throughout the unit and lesson content. |
| Instructional tasks and activities elicit evidence of student |
| Instructional materials include teacher resources that highlight opportunities for feedback to be given to students by the teacher.<br><br>AND<br><br>Instructional materials include strategies that promote a positive classroom culture for student-to-student and student-to-teacher feedback, as appropriate. |

Instructional materials ask students to reflect on their thinking and learning and/or assess their own learning

AND

Instructional materials include a comprehensive set of both extensions and interventions for students who need additional supports.

**Partially Meets Expectations (4-6 points)** **Does Not Meet**

**Rating for 4.1 Formatice Assessment Practices**

7

2: Meets expe

**Comments for 4.1 Formatice Assessment Practices**

**ssment process:**
**cit evidence of student thinking.**
**process.**
**own learning.**

| 1 point | 0 points |
|---|---|
| Learning goals include performance/success criteria.<br><br>OR<br><br>Learning goals are embedded and referred to throughout the unit and lesson content. | Learning goals do not include performance/success criteria.<br><br>AND<br><br>Learning goals are not consistently embedded and referred to throughout the unit and lesson content. |
| Instructional tasks and activities elicit evidence of | Instructional tasks and activities do not elicit |
| Instructional materials include teacher resources that highlight opportunities for feedback to be given to students by the teacher.<br><br>OR<br><br>Instructional materials include strategies that promote a positive classroom culture for student-to-student and student-to-teacher feedback, as appropriate. | Instructional materials do not include teacher resources that highlight opportunities for feedback to be given to students by the teacher.<br><br>AND<br><br>Instructional materials do not include strategies that promote a positive classroom culture for student-to-student and student-to-teacher feedback, as appropriate. |

| | |
|---|---|
| Instructional materials ask students to reflect on their thinking and learning and/or assess their own learning<br><br>OR<br><br>Instructional materials include a comprehensive set of both extensions and interventions for students who need additional supports. | Instructional materials do not ask students to reflect on their thinking and learning or assess their own learning.<br><br>AND<br><br>Instructional materials do not include a comprehensive set of both extensions and resources/interventions for students who need additional supports. |

**Expectations (0-3 points)**

ctations

| Comments |
| --- |
| Rubrics with success criteria and learning targets are consistently present throughout the curriculum. |
| Questions of students are often framed in open ended ways, and students are given multiple |
| Assessment schedule is a resource that shows what sorts of feedback can be given in any particular lesson.<br><br>Formative and summative assessments are present throughout, providing students multiple opportunities to check their understanding and demostrate proficiency. |

Self assessment and peer assessment opportunities are built in consistently. There are extensions/depth options for all projects and some lessons.

**Materials center science phenomena and engineering desig**

**-integr**

| Metric | Score |
|---|---|
| **4.2.1: Alignment**<br>Materials include performance tasks that show clear and full alignment to science standards and reflect the 3D focus by including the disciplinary core ideas, crosscutting concepts, and science and engineering practices present. | 2: Meets expectations |
| **4.2.2 Cultural Affirmation**<br>Performance assessments utilize and affirm students' interests and cultural backgrounds. Tasks are suitable for both group and individual engagement. | 2: Meets expectations |
| **4.2.3 Authenticity**<br>Performance assessments allow students to work with relevant science phenomena, engineering design problems, and authentic audiences. | 2: Meets expectations |

| | |
|---|---|
| **4.2.4 Clarity & Feedback**<br>Performance assessments use clear scoring criteria and allow for multiple iterations of student thinking based on feedback. | 2: Meets expectations |

**Meets Expectations (7-8 points)**

| |
|---|
| |
| Point Total: |
| Criterion Score |
| **Fin** |

## Part 4: Assessment Criteria

### 4.2 Performance Assessments

**ɡn problems that align with the depth, breadth, and c**
**-affirm students' funds of knowledge and int**
**rate the three dimensions to allow for multiple repres**
**-can be iterated over time.**

| 2 points |
| --- |
| Performance assessment tasks clearly align to the Oregon science standards at the appropriate grade-level (K-5) or grade-band (6-8, 9-12).<br><br>AND<br><br>Performance assessment tasks fully address each dimension (i.e, disciplinary core ideas, crosscutting concepts, and science and engineering practices) in service of sense-making about a phenomenon or problem. |
| Performance assessments utilize and affirm students' interests and cultural background both for group and individual engagement.<br><br>AND<br><br>Performance assessments represent the diversity of our state and local communities. |
| Performance assessments require students to apply scientific concepts in authentic contexts.<br><br>AND<br><br>Performance assessments include opportunities for students to engage with authentic audiences. |

Performance assessments use scoring criteria that are clear and understandable to students.

AND

Performance assessments promote actionable feedback to students.

**Partially Meets Expectations (4-6 points)** **Does Not Meet**

**Rating for 4.2 Performance Assessments**

8

2: Meets expe

**al Comments for 4.2 Performance Assessments**

**ognitive demand of the standards. High-quality performance assessments:**
**terests.**
**sentations of thinking.**

| 1 point | 0 points |
|---|---|
| Performance assessment tasks clearly align to the Oregon science standards at the appropriate grade-level (K-5) or grade-band (6-8, 9-12).<br><br>AND<br><br>Performance assessment tasks address at least two dimensions (i.e, disciplinary core ideas, crosscutting concepts, and science and engineering practices) in service of sense-making about a phenomenon or problem. | Performance assessment tasks are not aligned to the Oregon science standards at the appropriate grade-level (K-5) or grade-band (6-8, 9-12).<br><br>OR<br><br>Performance assessment tasks do not fully address the three dimensions (i.e, disciplinary core ideas, crosscutting concepts, and science and engineering practices) in service of sense-making about a phenomenon or problem. |
| Performance assessments utilize and affirm students' interests and cultural background both for group and individual engagement.<br><br>OR<br><br>Performance assessments represent the diversity of our state and local communities. | Performance assessments do not utilize and affirm students' interests and cultural background both for group and individual engagement.<br><br>AND<br><br>Performance assessments do not represent the diversity of our state and local communities. |
| Performance assessments require students to apply scientific concepts in authentic contexts.<br><br>OR<br><br>Performance assessments include opportunities for students to engage with authentic audiences. | Performance assessments do not require students to apply scientific concepts in authentic contexts.<br><br>AND<br><br>Performance assessments do not include opportunities for students to engage with authentic audiences. |

| | |
|---|---|
| Performance assessments use scoring criteria that are clear and understandable to students.<br><br>OR<br><br>Performance assessments promote actionable feedback to students. | Performance assessments have unclear or missing scoring criteria.<br><br>AND<br><br>Performance assessments do not promote feedback to students. |

**Expectations (0-3 points)**

ctations

| Comments |
| --- |
| Assessments are consistently tied clearly to grade level standards and include all three dimensions. |
| Assessments include many case studies and real life examples with cross cultural connections. |
| There are assessments that have students find information about their local context and present it to stakeholders. |

Rubrics are present and student-facing. Criteria are clear, and the design of the rubric revolves around the feedback given to students.

*This criterion is not require*

**Diagnostic, benchmark, and/or interim assessments are integrated into ins**
**standards (i.e. criterion-referenced), as dem**

| Metric | Score |
|---|---|
| **4.3.1 Assessment Design** | 2: Meets expectations |
| **4.3.2 Data Quality**<br>The assessment system provides clear and actionable data that allow educators to respond to specific student strengths and opportunities for growth. | 2: Meets expectations |
| **4.3.3 Responsiveness** | 2: Meets expectations |
| **4.3.4 Family Engagement & Communication**<br>If the assessment system provides reports and/or diagnostic information to families, those resources are accessible in multiple languages that allow families to effectively partner with their child(ren) in the learning process. | 1: Partially meets expectations |

**Meets Expectations (7-8 points)**

Point Total:

| Criterion Score |
| --- |
| **Final** |

***These metrics are designed to***

## Part 4: Assessment Criteria

### 4.3 Integrated Assessment System

***d. Quality indicators are provided for evaluation if an***

**structional materials in ways that support the learnin**
**nonstrated by student evidence gathered in the learni**

| 2 points |
| --- |
| Diagnostic assessments measure student's performance on |
| Assessment results are clear and understandable.<br><br>AND<br><br>Assessment results are designed to inform next steps in the learning and teaching process. |
| Assessment results connect to appropriate next steps such |
| Assessment reports are easy to read and understandable by students and families.<br><br>AND<br><br>Assessment reports are available in English and at least one additional language.<br><br>AND<br><br>Assessment reports provide resources that students and/or families can use to support any needed learning outside the classroom. |

**Partially Meets Expectations (4-6 points)** **Does Not Meet**

**Rating for 4.3 Integrated Assessment System**

2: Meets expe

**Comments for 4.3 Integrated Assessment System**

***› evaluate integrated assessment systems when present in in***

***integrated assessment system is present.***

**g process. Student results are interpreted relative to the performance expectations of the ing environment, and recommend instructional next steps.**

| 1 point | 0 points |
|---|---|
| Diagnostic assessments measure student's | Diagnostic assessments do not measure student's |
| Assessment results are clear and understandable.<br><br>OR<br><br>Assessment results are designed to inform next steps in the learning and teaching process. | Assessment results are ambiguous or not easy to use.<br><br>AND<br><br>Assessment results do not inform any next steps in the learning and teaching process. |
| Assessment results connect to appropriate next steps | Assessment results offer no extensions or |
| Assessment reports are easy to read and understandable by students and families.<br>AND<br><br>Assessment reports provide resources that students and/or families can use to support any needed learning outside the classroom. | Assessment reports are not easy to read or understandable by students and families<br><br>AND<br><br>Assessment reports do not provide resources that students and/or families can use to support any needed learning outside the classroom. |

**Expectations (0-3 points)**

ctations

***ɪstructional materials.***

| Comments |
| --- |
| There are clear opoprtunities for diagnostic assessment versus summative assessment. |
| Teachers are able to follow the progress of students as they work on assignments and they are able to give comments to students as they work. We suggest including more student examples of exemplar assessments, though some are present. |
| Interventions are available in the form of additional resources teachers can use to |
| The rubrics provided are the major source of feedback. These are based on standards-based grading. This is accessible to parents once they have some guiding information to this shift in grading, consider enhancing communication to parents to help them understand. |

# Science Adoption Board Report

Banks School District 13

| | |
|---|---|
| **District Team Members** | BES: Becky Wallace, Leslie Curran, Jonathan Pearson, Tasha Blatner, Marjorie Salter<br>BMS: Marlee Zakrevsky, Glenn Smith, Caitlin Everett<br>BHS: Tony Richeson, Carol Pallett, Jacob Pence<br>District Level: Caitlin Everett and Darla Waite-Larkin |
| **CCAC Members** | Sarah Trussell, Jodi Hailey, Mike Blok, Rhonda King, Vanessa Hancock, Curtis Updike |

| School | School Specific Priorities and Feedback | Curriculum Adoption Proposal |
|---|---|---|
| **BES** | Our selection of materials for this curriculum adoption is guided by the elementary school's vision for student learning:<br>*Banks Elementary School students are actively engaged in a safe, structured, inclusive learning environment where they make connections to build their academic and socio-emotional skills. By taking ownership of their learning, students will feel empowered to take academic risks and persevere through challenges during their time at BES and beyond.*<br><br>Feedback from Twig review and classroom pilots:<br>○ Aligned with BES vision for student learning, highly engaging, student centered, and promotes ownership of learning through active engagement in the science and engineering practices.<br>○ Teachers found it easy to follow with clear and well supported lesson plans<br>○ Strong literacy and math integration<br>○ Has a "fast track" option that still meets standards to support teacher flexibility with instructional time<br>○ Lots of hands on investigations with high interest phenomena<br>○ Engaging and scaffolded student-facing materials<br>○ Many opportunities to learn and practice vocabulary.<br>○ On ODE approved science adoption list | Curriculum: **Twig Science K-5**<br>Publisher: Imagine Learning<br>Includes:<br>● 3-hour professional development during inservice + option for PLC time PD<br>● 7 years student digital licenses<br>● 7 years teacher digital licenses<br>● Non-consumable lab kits<br>● Consumable refill kits<br>● Trade books connected to the curriculum (literacy connection)<br>● Printable workbook files for paper/pencil student work<br>● Teacher guides |

# Science Adoption Board Report

Banks School District 13

| School | School Specific Priorities and Feedback | Curriculum Adoption Proposal |
|---|---|---|
| **BMS** | Our selection of materials for this curriculum adoption is guided by the middle school's vision for student learning:<br>*BMS Students are independent thinkers and problem solvers who engage with and take ownership of their learning.*<br><br>Feedback from OpenSciEd review and classroom pilots:<br>● Aligned with BMS vision for student learning, with many student talk opportunities, engaging hands-on investigations, and high quality assessments that promote ownership of learning.<br>● Has a high level of rigor paired with differentiated supports and scaffolds for support.<br>● Teachers had positive feedback on usability and customizability.<br>● Lab supply kits available for purchase that are aligned to the curriculum<br>● Curriculum is open-source, with no cost to the district, and is licensed under a Creative Commons Attribution 4.0 International License<br>● Topics/phenomena used in the curriculum were engaging for our students, students provided feedback that they found the lessons relevant and interesting.<br>● Rated as meeting all expectations on Edreports, a national curriculum review organization. | Curriculum: OpenSciEd Middle School<br>Publisher: OpenSciEd<br>Includes:<br>● Full digital curriculum access for teachers and students<br>● Consumable and nonconsumable lab kits aligned to the curriculum, available from AquaPhoenix<br>● 3 day summer virtual professional development for teachers<br>● On-demand teacher PD videos for each unit as well as an instructional strategies video library.<br><br>Curriculum Supplement: Newsela STEM<br>● Newsela STEM provides a library of relevant, engaging science texts, articles, embedded assessments, and videos that provide enhanced literacy opportunities for our students. We propose adopting this as a supplement to the OpenSciEd curriculum. |

# Science Adoption Board Report

Banks School District 13

| | | |
|---|---|---|
| **BHS** | Our selection of materials for this curriculum adoption is guided by the high school's vision for student learning:<br>*Our vision for learning is to create an environment where students are engaged, collaborative, and take ownership of their education. Through hands-on activities and personal exploration, students develop a deep understanding and passion for learning. We believe in empowering students to shape their educational journey, preparing them for the challenges of the future.*<br><br>Feedback from Patterns review and classroom pilots:<br>● Aligned with BHS vision for student learning, with many student talk opportunities, relevant phenomena, engaging hands-on investigations, rigorous assessments that promote ownership of learning, and student collaboration opportunities.<br>● Has a high level of rigor paired with differentiated supports and scaffolds for support.<br>● Three year sequence (Physics →Chemistry →Biology) provides access to all standards for all students.<br>● Third year in sequence can be substituted for AP Biology, improving access to AP science courses.<br>● The freshman Patterns Physics class is aligned to Algebra 1 standards, supporting student math achievement.<br>● Teachers had positive feedback on usability and customizability.<br>● Lab supply equipment lists are well organized. Lab supplies | Curriculum: Patterns High School Science for All<br>Publisher: Portland Metro STEM Partnership<br>Includes:<br>● Full digital curriculum access for teachers and students<br>● Consumable and nonconsumable lab equipment lists<br>● Teacher support for equipment ordering and lab reorganization.<br>● Summer professional development<br>● On-demand teacher PD videos for each unit.<br><br>Note: Patterns is not on the ODE adoption list so we are conducting an independent adoption. Required documentation for this is attached to this report. |

| | | |
|---|---|---|
| | will enhance our overall science program.<br>● Curriculum is open-source, with no cost to the district, and is licensed under a Creative Commons Attribution 4.0 International License<br>● Topics/phenomena used in the curriculum were engaging for our students, students provided feedback that they found the lessons relevant and interesting.<br>● Many other districts in Oregon have adopted Patterns, providing local collaboration partners. Additionally, surrounding districts (e.g. Beaverton, Hillsboro) also use Patterns, which supports students being able to transfer seamlessly between districts | |

# Science Adoption Board Report

Banks School District 13

## Required Information for Independent Adoption of Patterns High School Science for All

(1) The subject, category, and grade level(s) in which the instructional materials will be used

- Subjects: High School Physics, Chemistry, and Biology
- Category: Basal Curriculum
- Grade Levels: Physics 9th grade, Chemistry 10th grade, Biology 11th grade

(2) The title of the instructional materials

Patterns High School Science for All

- Patterns Physics
- Patterns Chemistry
- Patterns Biology

(3) The publisher of the instructional materials

- Portland Metro STEM Partnership

(4) The copyright date of the instructional materials

- Patterns is an Open Educational Resource licensed under a Creative Commons Attribution 4.0 International License.

(5) The date on which the district intends to install the instructional materials for use in the school system

- August 2026 through June of 2033

(6) A completed criteria checklist showing the degree to which the instructional materials meet the criteria established by the State Board of Education can be found attached to this report and linked here.

(7) A statement of assurance that the independently adopted instructional materials will comply with the most current National Instructional Materials Accessibility Standard (NIMAS) specifications regarding accessible instructional materials.

- The curriculum review team assures that Patterns meets NIMAS specifications.

(8) Digital, electronic, or web-based materials must include an accessibility conformance report for each electronic component that documents adherence to the Web Content Accessibility Guidelines (WCAG) identified in the circular of information and technical standards required by the Federal Rehabilitation Act, Section 508.

- The curriculum review team assures that Patterns meets WCAG specifications.

**BANKS SCHOOL DISTRICT**
**JOB DESCRIPTION**
**Administrative Assistant – District Office**
**Confidential Employee, Non-represented**

**IMMEDIATE SUPERVISOR: Superintendent**

## GENERAL DUTIES

Perform telephone and reception duties for the District Office. Perform a variety of secretarial/clerical duties for District Office.

## REQUIRED QUALIFICATIONS

A. A minimum of a high school diploma or the equivalent
B. Exceptional telephone etiquette and personal greeting skills
C. Operate a variety of office equipment including computer, copier, FAX, conference room scheduling software, and other related software or equipment
D. Possess knowledge of, and experience with, office programs such as Google docs and sheets
E. Demonstrated ability to compose a finished product from rough copy or verbal instructions
F. Record of ability to work under pressure and tight timelines
G. Ability to prioritize multiple tasks at a time
H. Ability to maintain effective relationships with students, fellow employees, and the general public
I. Proficient oral and written communication skills in English
J. Ability to effectively work and communicate with students, parents, and school personnel from diverse cultures or backgrounds
K. The ability to follow oral and written instructions
L. Proficient in the use of computer and Internet based applications, including but not limited to email and systems applications
M. The ability to learn new automated systems as they are brought online by the District
N. The ability to work harmoniously with others

## ESSENTIAL RESPONSIBILITIES

A. General reception duties: Answer telephone, receive visitors, route visitors to appropriate personnel and/or respond to requests for information, sort District mail
B. Provide a variety of secretarial and clerical duties
C. Maintain and process Building Use forms for District

D. Maintain and process student transfer and virtual charter requests
E. Maintain and process Free and Reduced lunch forms for District, including use of Mealtime software for input and reports
F. Assist District Office Administration and staff; Serve as additional support for District staff work as well as backup coverage
G. Schedule District Conference Room for use by District employees
H. May facilitate and participate in District activities
I. May assist with various fiscal procedures including accounts payable and deposits.
J. May assist with social media and website maintenance
K. Superintendent and Board Secretary; preparation of Board agendas & policies, and attendance at monthly Board meetings.
L. Coordinate equipment and supply needs for District Office
M. May participate in the Bargaining team during negotiations
N. Cultivate and model a respectful working and learning environment

Banks School District believes that every individual makes a significant contribution to our success. That contribution should not be limited to assigned responsibilities.

Therefore, this position description is designed to define primary duties, qualifications and job scope but should not limit the incumbent nor the organization to the work identified. It is our expectation that every employee will offer his/her services wherever and whenever necessary to ensure the success of the District's goals.

## PHYSICAL REQUIREMENTS FOR ESSENTIAL RESPONSIBILITIES

In 8-hour workday, this job requires:

R – Rarely (Less than .5 hr per day) O – Occasionally (.5 – 2.5 hrs per day)
F – Frequently (2.5 – 5.5 hrs per day) C – Continually (5.5 – 8 hrs per day)
NA – Not Applicable

| **Physical Requirements** | **NA** | **R** | **O** | **F** | **C** |
|---|---|---|---|---|---|
| Sitting | | | | | **X** |
| Stationary Standing | | | **X** | | |
| Walking (level surface) | | | | **X** | |
| Walking (uneven surface) | | | **X** | | |
| Crawling | **X** | | | | |
| Crouching (bend at knees) | | | **X** | | |
| Stooping (bend at waist) | | | **X** | | |
| Twisting (knees/waist/neck) | | | **X** | | |
| Turn/pivot | | | **X** | | |
| Climbing (stairs) | | **X** | | | |
| Climbing (ladder) | | **X** | | | |
| Reaching overhead | | | | **X** | |
| Reaching extension | | | | **X** | |
| Repetitive use arms | | | | **X** | |
| Repetitive use wrists | | | | **X** | |
| Repetitive use hands grasping | | | | **X** | |
| Repetitive use hands squeezing | | | **X** | | |
| Fine manipulation | | | | | **X** |
| Using foot control | **X** | | | | |
| *Pushing/Pulling<br>Maximum weight: **40** lbs. | | | **X** | | |
| *Lifting/Carrying<br>Maximum weight: **40** lbs. | | | **X** | | |

*Identify items typically moved: Miscellaneous office supplies and equipment including copy paper and files

## WORK PLACE EXPECTATIONS

A. Work effectively with and respond to people from diverse cultures or backgrounds
B. Demonstrate professionalism and appropriate judgment in behavior, speech, and dress in a neat, clean, and appropriate professional manner for the assignment and work setting
C. Have regular and punctual attendance
D. Confer regularly with immediate supervisor
E. Follow all District policies, work procedures, and reasonable requests by proper authority
F. Maintain the integrity of confidential information relating to students, staff, and District patrons
G. Cultivate and model a respectful working and learning environment
H. Annually pass the District's required online training by the District's assigned due date
I. Follow site and/or District protocol for reporting absences
J. Maintain current licenses and/or certificates required for the position
K. Utilize the District's electronic systems and applications related to the job

## EMPLOYEE STATEMENT

"I have reviewed the above position description and understand its contents. I am aware that my position description may be revised or updated at any time and once notified of changes, I remain responsible for knowledge of its contents. I hereby certify that I possess the physical and mental ability to fulfill the essential functions of the above position with or without reasonable accommodation(s). If I require accommodation(s) in order to fulfill any or all of these functions, I agree to provide information to the District regarding the requested accommodation(s)."

_____ _____
Employee Name (print) Date

_____ _____
Employee Signature Date