



Regular Board Session of the Board of Directors
BANKS SCHOOL DISTRICT 13
Banks, OR
Monday, April 13, 2026

Note: The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

1. Preliminaries
 - 1.1. Call to Order
 - 1.2. Flag Salute
 - 1.3. Roll Call
 - 1.4. Public Welcome/Recognition

The Banks School District Board of Directors welcomes the public to our April 13th, 2026 Regular Business Meeting. The Board appreciates your participation in the education of our students and welcomes your continued engagement.
 - 1.5. Approval of Agenda
 - 1.6. Banks High School Leadership
2. Recognitions

Darla Waite-Larkin; Director of Student Performance

 - 2.1. Historical Society Grant — Coalition of Washington County
3. Audience Comment

The meeting will now be open to receive public comment. The Board appreciates community members sharing information during public comments. The Board will listen, and possibly ask clarifying questions but generally will not comment on information we hear from the audience. However, following the meeting, the chair, vice chair and superintendent will together determine the appropriate response. The response may be in a public way, a private way or the issue will be added to a future board meeting or work session agenda. Please note that speakers will have five minutes to express their thoughts.
4. Presentations/Reports
 - 4.1. Superintendent's Report

Brian Sica, Superintendent

The Board will hear the Superintendent's monthly update on the District's business affairs and events, and should ask clarifying questions as needed.
 - 4.2. Financial Update

Jennifer Collins, Business Manager

The Board will hear the monthly financial update and should ask clarifying questions as needed.
 - 4.3. Alycia Johnson with Assured Partners
5. Consent
 - 5.1. Approval of Board Meeting Minutes
 - 5.1.1. March 9, 2026 Work Session Minutes
 - 5.1.2. March 9, 2026 Regular Board Session Minutes
 - 5.2. Routine Personnel Matters

Classified:

Resignation of Ashley Wistrand, BES IA

Resignation of Tara Jimmerson, BES IA

Licensed:

Resignation of Alexis Ruiz Koogler, BES Kindergarten

Resignation of Carol Pallett, BHS Science Teacher

Other: None at this time

5.3. Approve 2026-27 Budget Committee Members

The Banks School District Budget Committee has three openings and the application window to apply is now closed. The district recommends appointing the following Budget Committee Members:

Tom Forest

Kristen Accardi

Liz Lennon

6. Discussion Items

6.1. Board Member presence at Graduation

Brian Sica, Superintendent

7. Action Items

No Action Items at this time.

8. Closing

8.1. Upcoming items

8.1.1. 4/15/26: SEI filing due

8.1.2. 4/22/26: Groundbreaking Ceremony

8.1.3. 4/29/26: Curriculum Community Open House

8.1.4. 5/4/26-5/8/26: Staff Appreciation Week

8.1.5. 5/5/26; BMS Talent Show

8.1.6. 5/7/26: BES STEM night

8.1.7. 5/14/26: First meeting of the Budget Committee & Budget 101

8.1.8. 5/21/26: Second Meeting of the Budget Committee

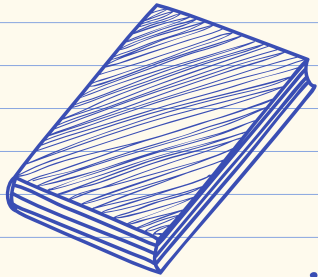
8.2. Board Comments

9. Adjourn

BHS as of

04/13/26

Presented by ASB



Sports

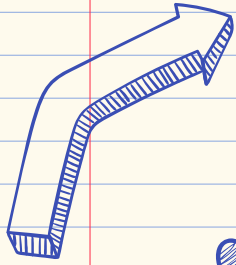
Track and Field: There is a home meet on Wednesday and an invitational on Saturday. At the Rob Frank invitational, Senior Amin Diani got male track runner of the meet, which is a high honor.

Softball: There is a game tomorrow, and a home game on Thursday. They recently just beat the # team on 4A

Baseball: They are not doing as well as they had hoped this season, but there is still time



Clubs



Robotics: Fundraising and has meetings for next year.

Drama: Performances for Romeo and Juliet Western are this weekend and next.

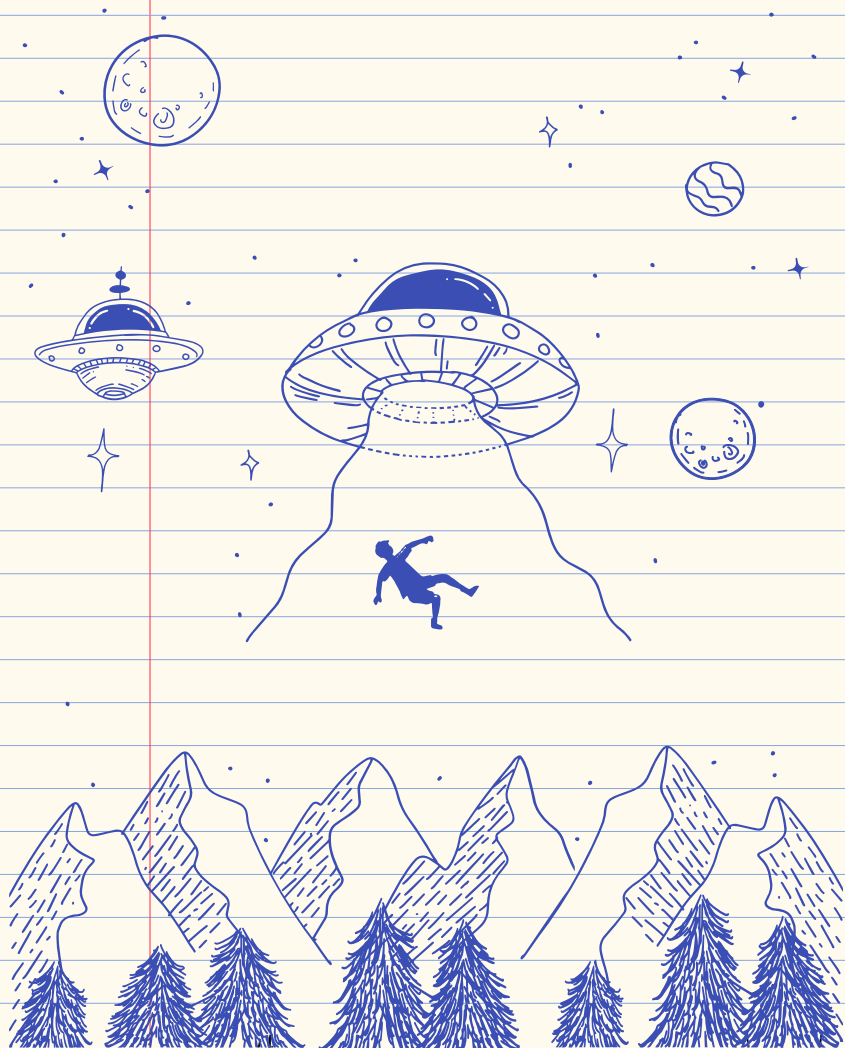
OHSET: Had senior night this past week. Completed districts and received 5 golds. Qualified some kids for state.

FFA: Just competed in district floriculture, vet science, nursery landscaping, and mil quality and products. 20 kids went and placed 1st in nursery, 2nd in floriculture, and third in milk quality and products. Multiple kids placed in the top 10s for their competitions. This week(end) they are competing in state nursery and floriculture.

DND: disbanded

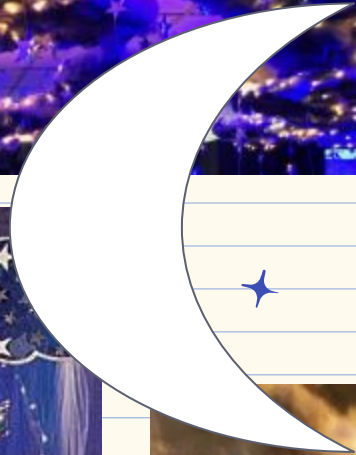
Multi-cultural: Having bi monthly meetings and are discussing plans for next year.

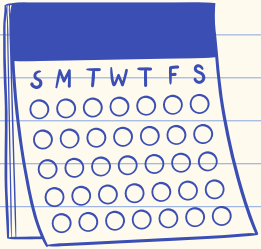




Prom

- Theme: Night in the Constelltions
- Tickets: 1 for \$25 and 2 for \$35
- Pretty much done being planned





Character words

A new way to honor students



Students will be recognized for exhibiting these traits:

Respect

There have been 10 people voted to receive the gifts from the PTA for being respectful to teachers and peers.

Honesty

This is April's word of choice, and students who exhibit honesty towards teachers and peers will be selected to

Elections

The new ASB officers are benign elected soon and will be at the next meeting with me.



The Banks School District is proud to partner with the Banks Historical Society on a 2026 cultural heritage grant awarded by the Cultural Coalition of Washington County (CCWC), the re-granting board of the Oregon Cultural Trust in Washington County. Through this grant, the Banks Historical Society will lead *On the Banks of Dairy Creek: A Rural Cultural Heritage Series*, a four-part program designed to explore the rich cross-cultural and rural heritage of western Washington County. This series will provide engaging, educational community presentations that connect residents of all ages to the history and stories that have shaped our region.

This partnership reflects our shared commitment to honoring local history and strengthening community connections. By bringing students, families, and community members together around the stories of our area, we deepen students' understanding of place, identity, and belonging. The presentations will take place both in our schools and at community locations, creating multiple opportunities for participation.

We encourage families and community members to stay tuned for additional details about presentation dates, locations, and ways to attend or become involved. More information will be shared in upcoming newsletters, on our district website, and through school communications. We look forward to learning together and celebrating the history that connects us all.

First Store in Banks, built about 1901 on North Main Street near Banks Rd.



MEMORANDUM OF AGREEMENT
BETWEEN BANKS SCHOOL DISTRICT
AND
THE OREGON STATE HISTORIC PRESERVATION OFFICE

**REGARDING THE DEMOLITION OF BANKS HIGH SCHOOL, OREGON, WASHINGTON COUNTY,
OREGON**

WHEREAS, by authority granted in ORS 190.110 and 283.110, state agencies may enter into agreements with units of local government or other state agencies for the performance of any or all functions and activities that a party to the agreement, its officer, or agents have the authority to perform; and

WHEREAS, Banks School District (BSD) proposes to demolish a majority of the existing Banks High School historic district (BHS), Banks, Washington County, Oregon in order to build a new high school in the same location (the undertaking); and

WHEREAS, BSD consulted with the Oregon State Historic Preservation Office (SHPO) pursuant to the Oregon Revised Statute (ORS) 358.653 to consider effects of the undertaking on historic properties; and

WHEREAS, BSD defined the undertaking's area of potential affect (APE) as the BSD-owned land immediately surrounding the BHS historic district, outlined in Appendix A, and the SHPO concurred with the APE; and

WHEREAS, BSD determined, and the SHPO concurred that the BHS historic district is eligible for listing in the National Register of Historic Places at the local level as a historic district under Criterion A in the area of education and under Criterion C in the area of architecture; and

WHEREAS, BSD determined, and SHPO concurred, that the undertaking will adversely affect the eligible BHS historic district; and

WHEREAS, the project information that was submitted to the City of Banks and Washington County for review and approval was made accessible to the public by being placed on public record; and

WHEREAS, BSD established the Tradition and Innovation Committee to serve in the capacity of a consulting party for the duration of this process, comprised of members of the community, alumni of Banks High School, and a representative of the Banks Historical Society, and have invited the committee to sign this MOA as a concurring party; and

WHEREAS, BSD consulted with the Confederated Tribes of the Grand Ronde for which the land of the BHS historic district has religious and cultural significance; and the Confederated Tribes of the Grand Ronde will continue working with the district in this collaborative process; and

WHEREAS, BSD acknowledges its continued responsibility to engage in meaningful consultation with tribes and other consulting parties throughout the process of carrying out the stipulations of this agreement as applicable; and

NOW, THEREFORE, BSD and SHPO agree that upon BSD's decision to proceed with the undertaking, BSD will ensure that the following stipulations are implemented to resolve the adverse effects of the undertaking:

I. STIPULATIONS

BSD shall ensure that the following measures are carried out by professionals who meet the appropriate Secretary of the Interior's Professional Qualifications Standards (36 CFR 61):

A. Preservation of original fixtures and artwork:

1. BSD will ensure that the character-defining features identified below will be carefully removed and re-used as elements in the new high school. BSD will re-use the noted historic features as condition upon removal allows. In cases where the historic features are in poor shape and cannot

be reused, BSD will consult with SHPO to find an alternative stipulation and capture the change in mitigation in an amendment to this MOA. Detailed plans for the re-use of these features are included in Appendix B of this MOA. BSD will provide an inventory with photographs of preserved and/or salvaged items to the SHPO and concurring parties as proof that this stipulation is complete. The character-defining features to be re-used include:

- i. Eight surface-mounted globe lights, along with their associated patinaed copper stanchions, located in historic school board conference room,
- ii. Wall mural located in historic school board conference room,
- iii. Historic images and artwork displayed throughout BHS.

B. Physical History Component:

1. BSD will publish a coffee table book featuring historic archival materials and documentation of the BHS historic district that is related to the history of the operation of the school. These materials will be compiled into a bound, printed volume with a twenty-five (25) page minimum. Two copies each will be retained in the BHS media center/library, in the BHS administrative offices, and donated to the Banks Public Library.
 - i. Images will include historic images, yearbook photographs, artwork, curated narratives, newspaper articles, and other archival materials.
 - ii. Documentation will include:
 1. Architectural descriptions of no less than 500 words for all contributing buildings of BHS,
 2. A physical description of the site according to the original plan, how it has changed over time, and how it is at present,
 3. A history of BHS of no less than 500 words that includes at minimum the dates of construction, names of architects or builders, ownership, and changes to the property,
 4. A bibliography of sources cited and consulted,
 5. A map of the BHS site on the appropriate United States Geological Survey or similar map,
 6. A scaled site plan that includes all buildings and structures at the BHS property,
 7. Scaled floor plans of BHS,
 8. Digital photographs adhering to National Register digital photograph standards,
 9. This documentation will be an appendix to the coffee table book.
 - i. Consulting parties and members of the public will have the opportunity to contribute to and comment on the development of Stipulation B, including the submission of archival materials, stories, or ideas for content. BSD will send out notification to Consulting parties and members of the public to submit digital scans of archival materials to BSD. BSD will curate these items, incorporating contributions into Stipulation B.

C. Digital History Component:

2. BSD will make Historic drawings, images, and other archival materials accessible to the community through a dedicated webpage on the BHS website for a minimum of 3 years. This webpage will host historical information about the significance of the school and available archival content related to the history of BHS.
 - i. Consulting parties and members of the public will have the opportunity to contribute to and comment on the development of Stipulation C, including the submission of archival materials, stories, or ideas for content. BSD will send out notification to Consulting parties and members of the public to submit digital scans of archival materials to BSD. BSD will retain and curate these items, incorporating contributions into Stipulation C.
3. A documentary on the history of BHS is being produced by BHS students. The documentary will have a minimum run time of 10 minutes and include an overview of the school's history.
4. Upon completion, the documentary will be embedded on the BHS website. A copy of this documentary will be donated to Banks Public Library. This stipulation will be complete once BSD notifies the SHPO of the date BSD published the website and provides a link to the documentary.

I. REVIEW OF MITIGATION MATERIALS

BSD shall provide the signatories and consulting parties at least one opportunity lasting a minimum of thirty (30) calendar days to comment on the completeness of the mitigation materials specified in the stipulations described in Stipulation I of this document before final submission. Comments provided by the signatories and consulting parties shall be taken into consideration within the limits of the project as described in the stipulations.

II. MONITORING AND REPORTING

Each year following the execution date of this MOA until it expires or is terminated, BSD shall provide all parties to this MOA a summary report briefly detailing work undertaken pursuant to its terms. Such report shall include a description of work completed, ongoing, and planned as required under the stipulations; any schedule changes proposed; and any problems encountered. The report shall also summarize any disputes, objections, or comments received from the signatories, consulting parties, local government, interested parties, and the general public related to BSD's efforts to carry out the terms of this MOA, and how concerns were responded to. Inadvertent discoveries shall be briefly summarized in the annual report, but otherwise documented and reported required in Stipulation III. Discoveries and Unforeseen Effects.

III. DISCOVERIES AND UNFORESEEN EFFECTS

In the event any additional cultural resources are encountered or previously unanticipated effects on historic properties found, BSD should cease activities in the area and an appropriate cultural resources professional should be contacted to evaluate the discovery. An Inadvertent Discovery Plan (IDP) outlining the process that will be followed in such cases can be found in Appendix C. This IDP will be included in all construction specification documents, as no on-site monitor will be present. The results of evaluation shall be submitted to SHPO and consultation will continue as necessary.

IV. DURATION

This MOA is effective on the date a copy of the MOA signed by all signatories is filed with the SHPO. The MOA will expire if its terms are not carried out within five (5) years from the date of its execution. Prior to such time, the BSD may consult with the other signatories to reconsider the terms of the MOA and amend it in accordance with Stipulation V. above. The MOA shall be considered complete once all stipulations are finalized and approved by the SHPO.

V. AMENDMENTS

Any signatory may request that this MOA be amended by submitting such a request to BSD in writing. BSD shall consult with the signatories and consulting parties for up to thirty (30) calendar days, or another time period agreed to by all signatories in writing, concerning the necessity and appropriateness of the proposed amendment. At the end of the consultation period BSD shall provide an amended MOA for signature by the signatories and consulting parties or a written statement describing why the BSD chose not to pursue an amendment to this MOA. Amendments shall be effective on the date a copy of the MOA is signed by all of the signatories and filed with the SHPO.

VI. TERMINATION

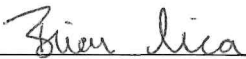
If any signatory to this MOA determines that its terms will not or cannot be carried out, that party shall immediately consult with the other signatories to attempt to develop an amendment per Stipulation V, above. If within thirty (30) days of initial consultation on termination, or another time period agreed to by all signatories, an amendment cannot be reached, any signatory may terminate the MOA upon written notification to the other signatories. Termination shall be effective the day BSD receives written notification. Once the MOA is terminated, and prior to work continuing the undertaking, BSD must execute an MOA pursuant to Oregon SHPO guidelines for the implementation of ORS 358.653(1). The BSD shall notify the signatories as to the course of action it will pursue within thirty (30) calendar days of the termination of this MOA, or within another time period agreed to by all parties in writing.

VII. EXECUTION

Execution of the MOA by BSD and the SHPO and the implementation of its terms evidence that BSD took into account the effects of the undertaking on historic properties under ORS 358.653.


Signatories

Banks School District

By: 
Dr. Brian Sica
Superintendent
Banks School District

Date: 3/30/2026

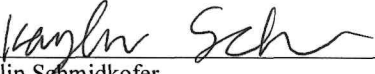
Oregon State Historic Preservation Office

By: 
Ian Johnson lan Johnson (Mar 24, 2026 14:11:39 PDT)
Deputy State Historic Preservation Officer
Oregon Parks and Recreation Department

Date: 03/24/26

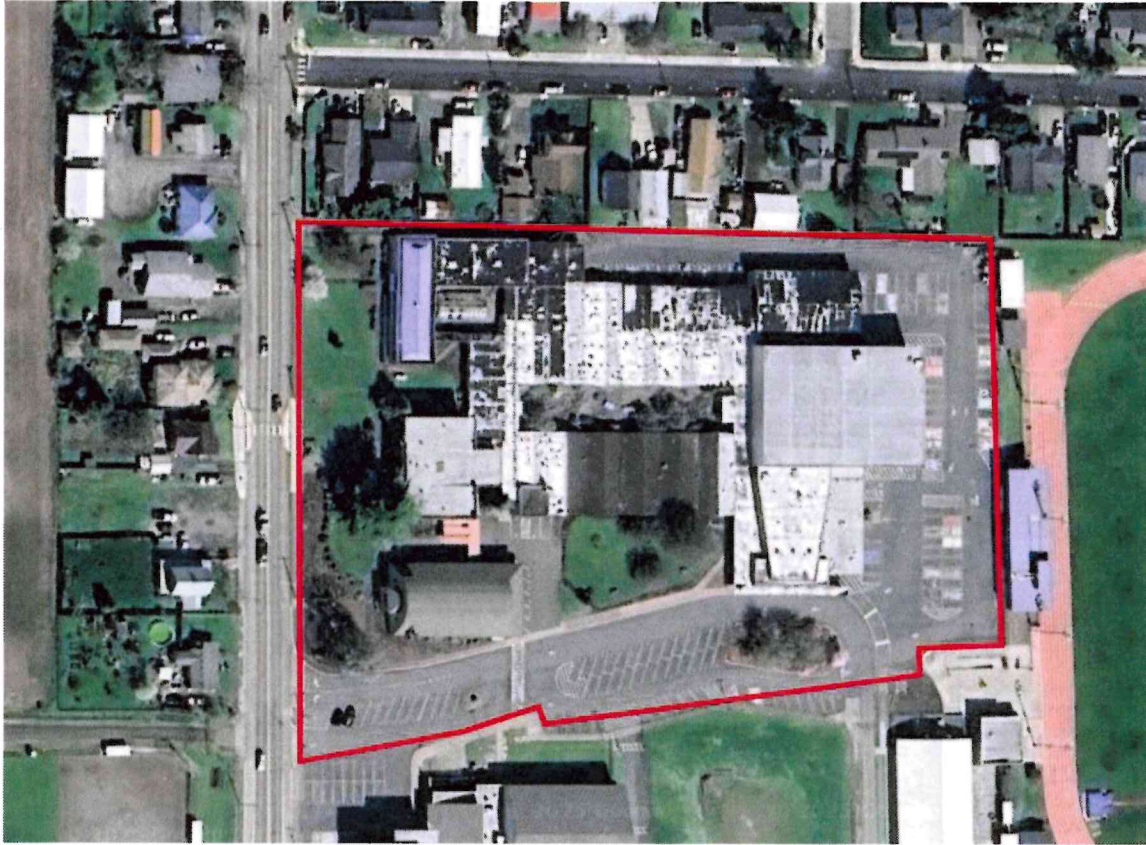
Concurring Party

Tradition and Innovation Committee

By: 
Kaylin Schmidkofer
Committee Chair

Date: 03/30/26

Appendix A
Area of Potential Effect



Appendix B
Stipulation A – Preservation of Original Fixtures and Artwork

BSD shall preserve the eight surface-mounted globe lights, along with their associated patinaed copper stanchions, originally located in the school board conference room of the District Office. These fixtures will be repurposed as accent and reception lighting in prominent, high-traffic areas of the new school—such as lobbies, the library, and multi-story interior spaces.

BSD shall preserve the mural located in the school board conference room of the District Office. The mural, affixed to the wall in panels, will be carefully removed and relocated to the new library. In the event that any damage occurs to the mural or its panels during removal or relocation, the family of the original artists will be contacted to assist with its repair or replication.

BSD shall preserve the historic images and artwork currently displayed throughout the District Office and BHS and reinstall them in common areas of the new high school. Any items found to be damaged, including previous graduating class photos that were hanging in the hallways of the 1920 building, will be scanned and incorporated into other mitigation measures, including Sections B and C.1.

Appendix C
Inadvertent Discovery Plan

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Inadvertent Discovery Plan for Cultural Resources

Banks High School

The 2026 project scope proposes to demolish the 1920 Administration Building, 1936 Gymnasium, 1951 Heating Plant, the classroom wing of the 1959 High School Extension, and the west side and south classrooms of the post-1959 High School Extension. The proposed project scope includes replacing these buildings with a two-story high school addition that will connect with the remaining high school wings. The 2027 project scope proposes to demolish the north classrooms of the post-1959 High School Extension. This area will be demolished once the new building is complete.

This document outlines procedures and protocols to be followed if archaeological objects or features, or human remains are encountered in the course of work. These procedures are intended for circumstances where there is not an expectation or anticipation of encountering cultural resources or human remains. This is not a replacement for due diligence, robust project design, and consultation with appropriate Native American Tribes. Prior to undertaking project work, an assessment of the likelihood for disturbance to cultural resources and tribal heritage should be completed. All personnel will be briefed on all procedures and reporting structures before the start of any work. **The Inadvertent Discovery Plan (IDP) should be followed if cultural materials including human remains are encountered during construction.**

A. PROCEDURES FOR INADVERTENT DISCOVERY OF ARCHAEOLOGICAL FEATURES AND MATERIALS:
(DOES NOT INCLUDE HUMAN REMAINS, BURIALS, FUNERARY OBJECTS, OBJECTS OF CULTURAL PATRIMONY, OR SPIRITUAL OBJECTS)

It is expected that ALL artifacts, features, structural elements, and other cultural items that are identified will be reported to required project, agency, and Tribal contacts, and accounted for as soon as possible. It is understood that there will be a single project point of contact to coordinate with the project archaeologist, SHPO, LCIS, and appropriate Native American Tribes.

- In the event of an inadvertent discovery of possible cultural materials, including human remains, all work will stop immediately in the vicinity of the find.
- Within the first hour after discovery, secure and protect the area. Establish a minimum 30 meter/100-foot area of protection, or more as necessary, around the find(s). Exclude all vehicle traffic and non-essential foot traffic. Non-ground disturbing work may continue outside of the area of protection with caution until the situation is assessed by a qualified archaeologist.
- Within the first hour after discovery, notify the project manager, agency official, and project archaeologist. If there is not an archaeologist on-site, or on retainer for the project, the project manager will contact an Oregon Qualified Archaeologist (which include agency and Tribal archaeologists) to assess the find.
- If the archaeologist determines the find is an archaeological feature or object, or other cultural item or feature, OR if no qualified archaeologist can be contacted within the first hour of discovery, the **State Historic Preservation Office (SHPO) and appropriate Native American Tribes must be contacted**, and their guidance must be followed. SHPO, Native American Tribes, and project and agency personnel will determine in consultation how or if work may continue at the site. If the discovery is determined to *not* be archaeological or a cultural item, you may continue work. This determination should be confirmed in writing to the project manager and agency official.

B. PROCEDURES FOR INADVERTENT DISCOVERY OF HUMAN REMAINS:

(INCLUDES HUMAN REMAINS, BURLIALS, FUNERARY OBJECTS, OBJECTS OF CULTURAL PATRIMONY, AND SPIRITUAL OBJECTS)

It is expected that ALL potential human remains, burials, funerary objects, or objects of cultural patrimony that are identified will be reported and accounted for within 3 hours of discovery. It is understood that there will be a single project point of contact to coordinate with the project archaeologist, SHPO, LCIS, OSP and appropriate Native American Tribes.

- If human remains are encountered, stop work. If any person believes that they have located human remains, ALL work will stop immediately. Any human remains, regardless of antiquity or ethnic origin, will always be treated with dignity and respect.
- As soon as possible, within 10 minutes of discovery, secure and protect the area. Secure and protect the area of inadvertent discovery with a **minimum** of 100 meter/300-foot buffer, or more as necessary. The location and other information about the find should be treated as confidential and shared on a **need-to-know basis only**. Prevent all vehicle traffic and unauthorized foot traffic from entry. Block remains from view and protect them from damage or exposure without touching or disturbing the remains, and leave them in place.
- Do not take photographs** unless approved by the appropriate Native American Tribes and Oregon Legislative Commission on Indian Services (LCIS), and only for the purpose of identification. **Do not speak to the media or public** or post any information about the find on social media. Non-ground-disturbing work may continue outside of the buffer with caution.
- Within the first hour after discovery, notify the project manager, agency official, Oregon State Police, State Historic Preservation Office, Commission on Indian Services, and appropriate Native American Tribes.
- Follow guidance. If the site is determined not to be a crime scene by the Oregon State Police, **do not move anything!** The remains will continue to be *secured in place* along with any associated funerary objects, and protected from weather, water runoff, and shielded from view. Follow all guidance provided by OSP, LCIS, SHPO, and appropriate Native American Tribes. Continue to maintain the work stoppage within the buffer until a plan is developed and carried out between the Oregon State Police, SHPO, LCIS, and appropriate Native American Tribes and you are directed in writing by the project manager that work may proceed.

C. CONFIDENTIALITY:

The project and employees shall make their best efforts, in accordance with federal and state law, to ensure that its personnel and contractors keep the discovery confidential. The media, or any third-party member or members of the public are not to be contacted or have information regarding the discovery, and any public or media inquiry is to be reported to SHPO. Photos shall not be taken except for when authorized by LCIS, SHPO, and Native American Tribes for identification purposes, and no photos will be circulated publicly or on social media. Prior to any release, the responsible agencies and Tribes shall concur on the amount of information, if any, to be released to the public.

D. TYPES OF ARCHAEOLOGICAL FEATURES AND MATERIALS:

Construction work may uncover previously unidentified Native American or Euro-American artifacts. This may occur for a variety of reasons, but may be associated with deeply buried cultural material, access restrictions during project development, or if the area contains impervious surfaces throughout most of the project area which would have prevented standard archaeological site discovery methods.

Work must stop when the following types of artifacts and/or features are encountered:

Native American artifacts may include (but are not limited to):

- Flaked stone tools (arrowheads, knives scrapers etc.);
- Waste flakes that resulted from the construction of flaked stone tools;
- Ground stone tools like mortars and pestles;
- Layers (strata) of discolored earth resulting from fire hearths. May be black, red or mottled brown and often contain discolored cracked rocks or dark soil with broken shell;
- Human remains;
- Structural remains- wooden beams, post holes, fish weirs.

Euro-American artifacts may include (but are not limited to):

- Glass (from bottles, vessels, windows etc.);
- Ceramic (from dinnerware, vessels etc.);
- Metal (nails, drink/food cans, tobacco tins, industrial parts etc.);
- Building materials (bricks, shingles etc.);
- Building remains (foundations, architectural components etc.);
- Old Wooden Posts, pilings, or planks (these may be encountered above or below water);
- Remains of ships or sea-going vessels, marine hardware etc.;
- Old farm equipment may indicate historic resources in the area.
- Even what looks to be old garbage could very well be an important archaeological resource;

When in doubt, call it in!

E. PROCEEDING WITH CONSTRUCTION:

- Construction can proceed only after the proper archaeological inspections have occurred and environmental clearances are obtained. This requires close coordination with SHPO and the Tribes.
- After an inadvertent discovery, some areas may be specified for close monitoring or 'no work zones.' Any such areas will be identified by the professional archaeologist to the Project Manager, and appropriate Contractor personnel.
- In coordination with the SHPO, the Project Manager will verify these identified areas and be sure that the areas are clearly demarcated in the field, as needed.

F. CONTACTS:

Cultural Resource Contacts for Oregon Tribal Governments (CIS to determine the appropriate contacts for this project):

Burns Paiute Tribe

Diane Teeman
71710B Foley Road
Burns, OR 97720
Phone: 541-413-9910
Cell: 541-413-1190
Email: dlteeman.burns.paiute@gmail.com

Confederated Tribes of Warm Springs

Robert Brunoe
1233 Veterans Street
PO Box C
Warm Springs, OR 97761
Phone: 541-553-2002
Email: robert.brunoe@ctwsbnr.org

Confederated Tribes of Coos, Lower Umpqua & Siuslaw

Courtney Krossman
1245 Fulton Ave
Coos Bay, OR 97420
Phone: 541-888-7513
Email: ckrossman@ctclusi.org; THPO@ctclusi.org

Coquille Indian Tribe

Sara E. Palmer
495 Miluk Drive
Coos Bay, OR 97420
Phone: 541-756-0904
Email: THPO@coquilletribe.org

Confederated Tribes of Grand Ronde

Briece Edwards
9615 Grand Ronde Road
Grand Ronde, OR 97347
Phone: 503-879-2084
Fax: 503-879-2126
Email: Briece.Edwards@grandronde.org;
thpo@grandronde.org

Cow Creek Band of Umpqua Indians

Ben Steward
2371 NE Stephens St. Suite 100
Roseburg, OR 97470
Email: bsteward@cowcreek-nsn.gov;
THPO@cowcreek-nsn.gov

Confederated Tribes of Siletz

Peter Sv-gvs (Black Bear) Hatch
201 SE Swan Avenue
PO Box 549
Siletz, OR 97380
Phone: 541-444-8319
Email: culturalresources@ctsi.nsn.us

Klamath Tribes

Christina L. Rubidoux
35601 Choke Cherry Way
PO Box 436
Chiloquin, OR 97624
Phone: 541-783-2764 Ext.107
Cell: 541-891-1650
Email: christina.rubidoux@klamathtribes.com

Confederated Tribes of the Umatilla

Teara Farrow Ferman
46411 Timine Way
Pendleton, OR 97801
Phone: 541-276-3447
Fax: 541-429-7203
Email: tearafarrowferman@ctuir.org

Oregon State Police

Sergeant Ryan Tague, (541) 576-4393

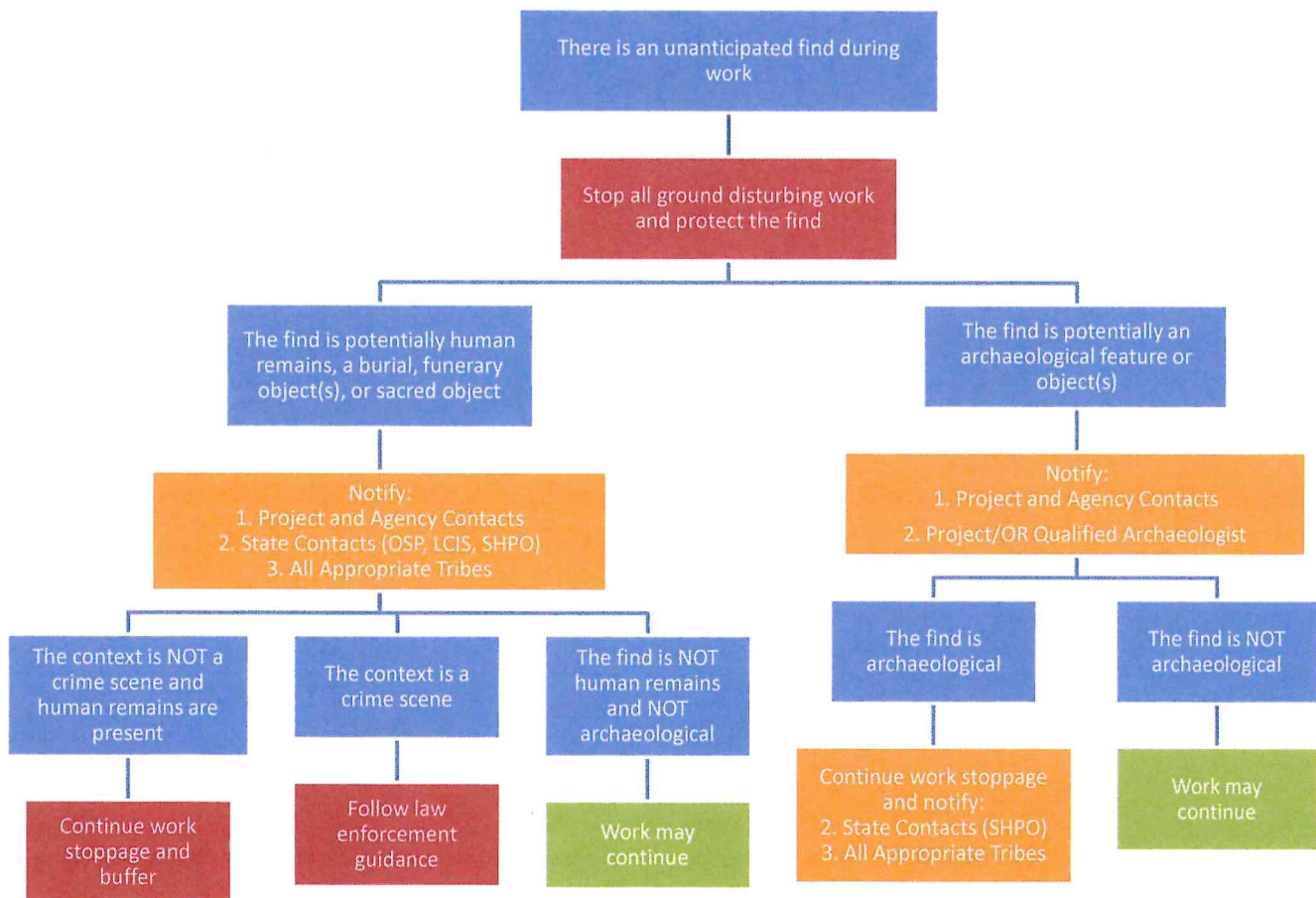
Legislative Commission on Indian Services

Dr. Elissa Bullion, (971) 707-1372
Patrick Flanagan, (503) 986-1067

SHPO

John Pouley 503-480-9164
Jamie French 503-979-7580

G. PROCEDURE FLOW CHART:



Banks School District Board of Directors
Regular Business Meeting
Superintendent's Report
April 13, 2026

The purpose of this monthly report is to provide Board members with succinct updates on timely and relevant issues, as well as recurring information from committees and key district initiatives. Please feel free to send any requests for additional information directly to the Superintendent.

Community Curriculum Advisory Committee (CCAC)

The CCAC met in March and focused on the elementary and middle school curricula being considered for the science adoption. Teacher input was shared from teachers piloting the options we are considering. The CCAC also reviewed student survey data from those pilot classrooms, as well as noticings from classroom observations. The data from elementary had clear support from both the teachers and the CCAC for Twig Science from Imagine Learning. They found this curriculum was more engaging, had excellent hands on and literacy components, and was easier to follow for the teachers. Similarly, the CCAC also came to consensus with the teacher recommendation from Middle School, who are recommending we adopt the middle school OpenSciEd curriculum. While not on the ODE adoption list, OpenSciEd can be independently adopted through the independent adoption process. OpenSciEd is an open source curriculum, so there are also cost savings with this program. We would purchase kits designed for this curriculum through a lab equipment vendor. The teachers have confidence that OpenSciEd meets or exceeds the criteria for adoption, and that opinion is supported by EdReports, a reputable national curriculum review institution, which found it met criteria in all categories ([see report here](#)). At our next meeting, we will be discussing the committee's high school recommendation, which at this point is between Patterns High School Science for All and OpenSciEd High School. The high school team continues to pilot these two options in different classes to gain further insight and gather more data.

Instructional Leadership

As part of our ongoing commitment to strengthening adult learning our leadership team have been engaging in shared professional reading and discussion. These articles are examples of reading that serve to deepen instructional practices, fostering reflective dialogue, and aligning our work around high-impact strategies for student success. By learning together, we are building a more cohesive and responsive system that supports continuous growth for all.

[Deliberate Practice Article](#)

 [Accountability to Rigorous Thinking](#)

Attendance & Belonging

District Recognition

The district has been invited to present at an upcoming state attendance summit in recognition of our significant progress in improving student attendance rates. This opportunity reflects the collective commitment of our staff, students, families, and community to ensuring that every student feels a strong sense of belonging at school. Our success is grounded in a shared focus on building supportive environments and proactively identifying and providing resources for students and families in need. This recognition affirms that our collaborative, student-centered approach is making a meaningful difference and positioning our district as a leader in this important work.

Student Success Committee (SSC)

The Student Success Committee has been working on several topics over the last few months. One of the most exciting things they have done this year is start Multicultural Student Unions at both the middle school and high school. The intent of these clubs is to provide a safe and affirming place for students of color to share their experiences and celebrate their cultures. BMS also started a Neurodiversity Club, which is intended to provide an affinity space for students with ADHD, Autism, Dyslexia, or other neurological or learning differences. These clubs are just getting started, but we are so excited to provide these spaces for our students and see how they grow.

Additionally, at our April meeting, we discussed some of the challenges affecting our ability to hire a diverse workforce, as well as brainstormed ways we could address this challenge as a district by reviewing our hiring practices. This information will be shared with administrators for collaborative feedback.

Finally, the committee has spent time in the last few meetings discussing professional development needs related to equity and creating a safe and affirming environment for our students. The committee recommended topics for staff development in the following areas: identifying and interrupting bias in ourselves and others, proactively creating a safe and welcoming classroom environment, how to respond in the moment when harm occurs, and understanding the range of the impacts of bias on historically underserved students, staff, and families.

Transformational Social and Emotional Learning (TSEL)

We are planning a community wide youth mental health awareness night on April 20 from 6-7pm in the BMS library. This evening will feature a panel of guest speakers from Washington County, as well as a local therapist who serves the community. The panel discussion will focus on youth mental health, substance use and abuse, social media/digital presence, and suicide prevention. Community members are invited to attend and pose their own questions to the panel.

We have our final TSEL staff breakout sessions on April 8th. Each staff member will attend or lead a session. Session topics are:

- Adverse Childhood Experiences (ACES)
- Neuroscience and Science of the Brain
- Youth Anxiety
- Adverse Childhood Experiences (ACEs)

- Behavior Management
- Collaborative Problem Solving
- Practicing Educator Wellness
- Suicide Prevention (Question, Persuade, Refer)

Leann continues to work with two county-wide collaboratives on TSEL standards, practices and implementation strategies. Key efforts for these groups include mental health support, suicide prevention and planning a county wide free training for teachers/staff in the fall.

Traditions and Innovations Committee

The Traditions and Innovations Committee has finalized and formally signed the SHPO document developed over the course of this year. This document ensures that the district will thoughtfully preserve and salvage significant items from the Banks Union High School building and the old auxiliary gym for incorporation into the new school facilities, honoring the district's history while supporting its future.

Moving forward, the work of the committee will be focused on the historical timeline that will be placed on a wall near the gym. The timeline will be a culmination of surveys, collaboration, research and deeper understanding of the history of our community. More to come!

Community Partnerships

The Banks School District is proud to partner with the Banks Historical Society on a 2026 cultural heritage grant awarded by the Cultural Coalition of Washington County (CCWC), the re-granting board of the Oregon Cultural Trust in Washington County. Through this grant, the Banks Historical Society will lead *On the Banks of Dairy Creek: A Rural Cultural Heritage Series*, a four-part program designed to explore the rich cross-cultural and rural heritage of western Washington County. This series will provide engaging, educational community presentations that connect residents of all ages to the history and stories that have shaped our region.

This partnership reflects our shared commitment to honoring local history and strengthening community connections. By bringing students, families, and community members together around the stories of our area, we deepen students' understanding of place, identity, and belonging. The presentations will take place both in our schools and at community locations, creating multiple opportunities for participation.

We encourage families and community members to stay tuned for additional details about presentation dates, locations, and ways to attend or become involved. More information will be shared in upcoming newsletters, on our district website, and through school communications. We look forward to learning together and celebrating the history that connects us all.

Project Topics and Dates:

- “Moving a Town” project will take place in April with the historical society and BMS Intro to Engineering class. Students will learn about the history of Banks and the physical move of the town of Greenville to Banks. Students will engineer solutions to the question “how do you move a town” using models reminiscent of the technology at the time. The display will be available for viewing during World Expo day in June.

- Banks Union High School History
 - Fall 2026
- Wilkes Family and Afalati People
 - Spring 2026
- Flora Munford - Pioneer Photographer
 - Spring/Summer 2026

100 GENERAL FUND | Revenue & Expense Summary

Fiscal Year 2025 - 2026

For the Period Ending March 31, 2026

	Period 1 Actual Jul '25	Period 2 Actual Aug '25	Period 3 Actual Sept '25	Period 4 Actual Oct '25	Period 5 Actual Nov '25	Period 6 Actual Dec '25	Period 7 Actual Jan '26	Period 8 Actual Feb '26	Period 9 Actual Mar '26	Period 10 Projected Apr '26	Period 11 Projected May '26	Period 12 Projected Jun '26	Projected 2025-26 Totals	Adopted 2025-26 BUDGET	Year-To-Date 2025-26 Actuals	Variance Budget vs. Projected	% of Budget
REVENUES																	
STATE SCHOOL FUND FORMULA:																	
Local Taxes	-	-	6,185	6,451	733,227	3,127,131	63,181	20,673	73,929	11,557	12,825	88,670	4,143,828	4,028,372	4,030,777	115,456	100%
County School Funds	-	-	4,775	-	-	-	3,429	-	-	5,431	-	3,081	16,715	35,000	8,203	(18,285)	23%
State School Fund	1,573,545	786,300	786,300	786,172	786,172	778,649	778,649	778,649	746,316	713,893	745,161	0	9,259,806	9,326,423	7,800,752	(66,617)	84%
Common School Fund	79,937	-	-	-	-	-	-	-	80,835	10,952	11,488	5,804	189,016	159,874	160,772	29,142	101%
State Managed Timber	-	-	-	-	105,539	-	-	-	146,867	51,378	53,892	27,228	384,904	750,000	252,407	(365,096)	34%
SSF Formula Total	1,653,482	786,300	797,260	792,623	1,624,938	3,905,780	845,259	880,157	967,113	793,210	823,365	124,783	13,994,269	14,299,669	12,252,911	(305,400)	86%
Local Sources (1000)	20,152	16,836	18,620	21,346	15,510	23,342	21,887	20,617	21,550	15,133	32,212	15,430	242,634	191,000	179,860	51,634	94%
Intermediate Sources (2000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
State Sources (3000)	-	-	-	-	-	-	-	-	-	8,240	8,240	8,240	24,719	98,875	-	(74,156)	0%
Federal Sources (4000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Sources (5000)	-	-	-	-	-	-	-	-	12,000	-	-	-	12,000	-	12,000	12,000	-
Total Operating Revenue	1,673,634	803,136	815,880	813,968	1,640,449	3,929,122	867,146	900,774	1,000,663	816,582	863,817	148,452	14,273,623	14,589,544	12,444,772	(315,921)	85%
Beginning Fund Balance (5400)	1,943,283	-	-	-	-	-	-	-	-	-	-	-	1,943,283	1,607,729	1,943,283	335,554	121%
Total Monthly Revenues	3,616,917	803,136	815,880	813,968	1,640,449	3,929,122	867,146	900,774	1,000,663	816,582	863,817	148,452	16,216,906	16,197,273	14,388,055	19,633	89%
CUMULATIVE RESOURCES	3,616,917	4,420,053	5,235,933	6,049,902	7,690,351	11,619,473	12,486,619	13,387,392	14,388,055	15,204,637	16,068,454	16,216,906					
EXPENDITURES BY OBJECT																	
Salaries (100)	123,775	140,776	565,293	559,140	553,609	548,172	545,181	544,660	541,940	563,302	571,444	1,370,218	6,627,511	6,757,588	4,122,546	(130,077)	61%
Employee Benefits (200)	31,382	98,873	356,871	325,749	342,956	345,796	345,213	346,631	341,713	369,908	383,407	921,388	4,209,887	4,481,835	2,535,183	(271,949)	57%
Purchased Services (300)	44,115	179,842	221,730	135,813	333,754	187,731	404,942	112,251	306,466	219,629	308,768	342,972	2,798,014	2,558,200	1,926,644	239,814	75%
Supplies & Materials (400)	8,583	(940)	52,920	36,535	25,412	14,064	18,461	22,901	14,285	21,654	28,567	50,725	293,166	325,850	192,220	(32,684)	59%
Capital Outlay (500)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Insurance/Other (600)	7,422	184,758	4,708	7,896	2,789	1,743	4,084	3,327	2,663	630	1,165	2,516	223,701	208,500	219,390	15,201	105%
Interfund Transfers (700)	-	-	-	-	-	-	-	-	-	783	72,655	486,863	560,300	560,300	-	-	0%
Total Operating Expenditures	215,277	603,309	1,201,522	1,065,133	1,258,520	1,097,506	1,317,881	1,029,770	1,207,067	1,175,907	1,366,005	3,174,682	14,712,577	14,892,273	8,995,984	(179,696)	60%
Contingency (810)	-	-	-	-	-	-	-	-	-	41,667	41,667	41,667	125,000	500,000	-	(375,000)	0%
Unapprop. Ending Fund (820)	-	-	-	-	-	-	-	-	-	67,083	67,083	67,083	201,250	805,000	-	(603,750)	0%
Total Monthly Expenditures	215,277	603,309	1,201,522	1,065,133	1,258,520	1,097,506	1,317,881	1,029,770	1,207,067	1,284,657	1,474,755	3,283,432	15,038,827	16,197,273	8,995,984	(1,158,446)	56%
CUMULATIVE EXPENDITURES	215,277	818,586	2,020,107	3,085,240	4,343,760	5,441,266	6,759,147	7,788,917	8,995,984	10,280,640	11,755,396	15,038,827					
Month-end Fund Balance	3,401,640	3,601,468	3,215,826	2,964,662	3,346,591	6,178,206	5,727,471	5,598,475	5,392,071	4,923,997	4,313,058	1,178,078			5,392,071	1,178,078	
EXPENDITURES BY FUNCTION																	
Instruction (1000)	(25,603)	20,343	647,065	635,683	670,485	625,673	740,470	632,475	629,687	674,047	740,774	2,024,472	8,015,570	8,321,414	4,576,277	(305,844)	55%
Support Services (2000)	240,880	582,966	554,457	429,450	588,035	471,833	577,411	397,295	577,380	501,077	552,576	663,347	6,136,707	6,010,559	4,419,707	126,148	74%
Enterprise & Comm Svc (3000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Facilities Acq & Constr (4000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Uses (5000)	-	-	-	-	-	-	-	-	-	783	72,655	486,863	560,300	560,300	-	-	0%
Total Operating Expenditures	215,277	603,309	1,201,522	1,065,133	1,258,520	1,097,506	1,317,881	1,029,770	1,207,067	1,175,907	1,366,005	3,174,682	14,712,577	14,892,273	8,995,984	(179,696)	60%
Contingencies (6000)	-	-	-	-	-	-	-	-	-	41,667	41,667	41,667	125,000	500,000	-	(375,000)	0%
Unapprop. Ending Fund (7000)	-	-	-	-	-	-	-	-	-	67,083	67,083	67,083	201,250	805,000	-	(603,750)	0%
Total Monthly Expenditures	215,277	603,309	1,201,522	1,065,133	1,258,520	1,097,506	1,317,881	1,029,770	1,207,067	1,284,657	1,474,755	3,283,432	15,038,827	16,197,273	8,995,984	(1,158,446)	56%
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Month-end Fund Balance	3,401,640	3,601,468	3,215,826	2,964,662	3,346,591	6,178,206	5,727,471	5,598,475	5,392,071	4,923,997	4,313,058	1,178,078			5,392,071	1,178,078	



Banks School District

Insurance & Risk Management Report

July 2025- 2026



Presented by
Alycia M. Johnson

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Assured Partners a Gallagher Company's Mission Statement – It is our corporate mission to provide protection, security, and peace of mind by placing and managing high quality, cost effective insurance plans and risk management services. *AP is an independent insurance firm where experience, technology, passion and fresh perspectives come together to create value and competitive advantages for our clients.* That is the power of Partnership.

Our Commitment...

To Our Clients

- Offer customized solutions with our commitment to integrity, compassion and professionalism.
- Maintain 24/7 customer service - we are there when you need us the most.
- Creative – we are passionate about our clients and use creative solutions to solve your risk management and insurance concerns.
- Demonstrate the highest in professional and ethical standards – we remain at the forefront of the latest in education, training and trends about the market, products and our industry to bring you the very best products, pricing, and expertise
- Provide exceptional customer service through teamwork, positive attitudes and open and informative communication with clients.
- Remain at the forefront in technology systems to continuously improve customer service and coverage delivery.
- Represent only those insurance companies that can provide a broad range of products and services that will match the needs and requirements of the firm's clients. We will only use companies with the financial strength to maintain the high-level demand for service and stability we promote.

To Our Employees

- Provide a positive work environment, encourage continuing education, and provide the tools necessary to achieve the high degree of professionalism our clients deserve.
- Be fiscally prudent so we can take advantage of investment opportunities where appropriate and focus on maintaining consistent growth as an agency.
- Operate with clearly defined profit centers and a dedicated management unit to support the client service functions and to ensure continued growth and profitability.
- Offer a friendly, collegial team environment for all of us.
- Have fun while being effective.

To Our Communities

- Honor our history as a foundation of our community's spirit and commitment.
- Invest in the areas in which we do business through the volunteerism of our employees and financial commitments.
- Actively support community civic and service organizations.
- Be a community steward and a socially responsible organization.

Agency Value Proposition

While, we are an Assured Partners a Gallagher agency, a national broker, we are operated locally with our three Oregon offices in Forest Grove, Lake Oswego and Eugene, which provides our clients the resources of a much larger organization with personalized service.

Assured Partners of Oregon is a full-service agency including but not limited to the following coverage lines of insurance:

- Property & Casualty
- Workers' Compensation
- Fidelity and Surety Bonds
- Employee Benefits
- Life and Disability
- Financial Services/Asset Management
- Risk Management Consulting

Service Team

Alycia M. Johnson

Account Executive- Agent

Coordinates and oversees all client service activities related to the Property/Casualty Package, Workers' Compensation and Student Accident program and provides risk management consultation.

Alycia began her insurance career in 2007 working at Chubb & Sons Insurance. She joined Assured Partners in the beginning of 2014 and is the Senior Vice President of Executive Risk Management. Alycia heads up the Executive Risk & Risk Management team working with clients on Director's & Officers, Employment Practices Liability, Cyber Liability and Professional Liability areas of specialization for school districts & municipalities, private companies and non-profits.

WSC/AssuredPartners has been serving the District's insurance and risk management needs since 1978.

Allyson Nissley

Account Executive

Oversees and executes all day-to-day correspondence and activities. She also performs claims reporting, initial submission of claims, and follow-up with insurance company claims personnel.

Allyson is a licensed agent and joined WSC/AssuredPartners in 2010. With her organized approach, she is able to efficiently provide the District with forms and insurance requirements timely and with accuracy.

EXECUTIVE SUMMARY

We are pleased to present the 2025/2026 Annual Insurance and Risk Management report for Banks School District. This report is intended to provide an overview of the District's insurance program and risk management efforts over the past twelve months.

Risk Management

We consulted with PACE loss control regarding various risk management concerns that came up during the year. Specifics in these areas are reviewed later under the Stewardship Report.

Administration continues to be attentive to risk management and understands the importance of maintaining efforts in this regard.

Market Dynamics

We can say with certainty that we are still in a hard market but are thankful for some offsetting factors that helped with our 2025/2026 program. For 2025 we saw the first year of modest increases due to claim activity and the overall trust performance. This year PACE asked for 12-15% in a rate increase that we were able to offset by the reduction of a few buildings as they were set for demolition. This was driven primarily due to the increased loss experience of the trust including school districts, ESD's and community colleges statewide. Property/Casualty insurance premiums are now ranging in the area of 10-12% on average although pricing continues to be impacted by individual loss experience. The District had minimal losses for this past year and has worked towards Risk Management Incentives to keep overall premiums as level as possible. Then from the Trust perspective, they have had a moderate year of claims amongst all lines of coverage, especially with Employment matters.

The end result of the property/casualty cyclical hard and soft markets is typically an unstable pricing environment, fluctuating market capacity and underwriting appetites. Participation in a strong risk retention pool specifically designed for public school districts and ESD's has typically allowed for stabilization in coverage and reduced the impact of fluctuating premiums in this market segment.

Marketing

AssuredPartners represents all the property/casualty insurance programs in Oregon for public entities. We look to those markets that have a history of providing the best insurance and risk management services to our public entity clients. It is our responsibility to represent Banks School District in the insurance marketplace.

Banks School District has maintained insurance coverage under PACE (Property and Casualty Coverage for Education) for property, liability, auto, errors & omissions, employment practices, and crime since 2004. This program is administered by Special Districts Association of Oregon and supported by OSBA with over 200 school districts, education service districts and community colleges.

The workers' compensation program is placed with SAIF Corporation and camper accident coverage is through ACE American Insurance Company.

Carrier Ratings by Financial Strength

Insurance carriers are rated based on their financial stability and their ability to pay claims. The two most recognized rating firms are A.M. Best and Standard & Poors.

A.M. Best rates a carrier based on its financial stability. Bests' categories are A++ to C-. A rating of A++ is given to companies considered the most financially stable.

Coverage Line	Insurance Company	A.M. Best Company Rating (outlook)
Property/Liability Package	PACE	Self-Insurance Pool
Accident	ACE American Insurance Company	A++ (superior w/ positive outlook)
Workers' Compensation	SAIF Corporation	N/A
Bonds	Western Surety Company (CNA)	A (excellent w/ stable outlook)

STEWARDSHIP REPORT

The following activities summarize some of the services provided to Banks School District since July 2025.

- Bond Discussions, Builder's Risk Program and consultation with Cornerstone's team.
- Operational related information, checklists, coverage conversations, reopening options.
- Marketing and placement of coverage for entire insurance program.
- Review of property values and campus tour for insurance to value purposes.
- Coordination of claims activity and claims consultation.
- Processing of Certificates of Insurance and guidance in this regard.
- We offer access to an online risk management platform at no cost to the District. This program provides access to safety programs, employment policies, OSHA compliance and more.
- Workers' Compensation Program Analysis.
- Risk Management Consultation: Risk management programs must be continually updated to keep pace with growth within Banks School District and external influences. These programs need to address new exposures and threats that may not have even been considered in the past. There needs to be a continued focus on controlling the cost of claims (medical cost management, claims administration, and the cost of litigation) and on creating a loss-free environment.

Alycia continues to partner with the District to provide guidance and support in the development and implementation of effective risk management programs and workshops. The following are examples of risk management efforts completed or addressed over the past year:

- Monthly Risk Check In Meetings
- Contract review & recommendations upon request by Banks School District.
- Employment Liability Toolkit Completion and liability credit achieved.
- Special Clubs review and contract review
- Claims Management and Analysis/Advocacy with PACE

PROGRAM OVERVIEW

PROPERTY

Buildings and personal property are written on a blanket replacement cost basis at \$52,052,000 with a \$1,000 deductible. Coverage continues to be on an "all risk" of direct physical loss or damage basis, subject to policy terms and conditions. This "special form" coverage includes the perils of fire, wind, hail, vehicle damage, water damage, collapse, sprinkler leakage, vandalism and theft – all subject to policy exclusions.

There are many sub-limits per occurrence within the program that limit how much can be paid in these areas, for example, Personal Effects of Students/Employees/Volunteers (\$250,000 with a \$5,000 maximum per person), Ordinance & Law (\$5,000,000), Computer Virus (\$10,000), Sewer/Drain Backup (\$50,000) and more. Limited mold coverage is provided with a sub-limit of the lesser of 10% of the covered portion of the loss or \$10,000, for increased costs necessary to investigate, contain or remediate mold that is a direct result of a covered cause of loss.

Earthquake and Flood are both covered to a limit of \$10,000,000 annually each with a deductible of 5% subject to a \$25,000 minimum and \$100,000 maximum of the value of the damaged property. The exception to this deductible applies to property partially or wholly within a Special Federal Hazard Area (SFHA) per FEMA. These properties have a Flood deductible of \$500,000.

The most the trust will pay annually for all property losses is a group aggregate of \$400,000,000 per occurrence for all participants in the program while the earthquake and flood annual pool aggregate is \$100,000,000 for all members.

Blanket Extra Expense as a sub-limit of the blanket limit of up to \$5,000,000 covers expenses beyond those normally incurred to remain in operation following an insured loss.

The Boiler and Machinery/Mechanical Breakdown coverage is a separate coverage part with a deductible of \$1,000. The policy provides coverage for "accidents" involving boilers, hot water systems, pressure vessels, pumps and electrical apparatus. Extra Expense (\$5,000,000 sub-limit) and Computer Equipment (\$1,000,000 sub-limit) are included.

Specifically scheduled building and grounds maintenance equipment and FFA farm equipment is included in the above property blanket on all "all risk"/actual cash value basis with a limit of \$113,250 also subject to a \$1,000 deductible or \$5,000 depending on motor size.

PACE has made a change in the way they define "Outdoor Property". There is coverage for Outdoor Property or related equipment covered for the same named perils as all other, Property with a blanket limit of \$250,000 per occurrence. This is to cover, ball fields, backstops, batting cages, play structures and similar items. This is not to cover buildings like the concession stands or storage facilities. With this addition we reviewed the Property Schedule and made adjustments without exposing the aggregate limits above the \$250,000 sub limit.

Lastly, PACE provides coverage for Violent Acts with a limit of \$50,000 subject to a 48-hour deductible. This coverage pays for crises expenses as a result of a violent act at your premises including emergency management consulting, rental or lease expenses to relocate any victims away from the premises, counseling, transportation costs, contracted security or police, and/or hazardous cleanup.

CRIME

All employees, administrators, volunteers or board members handling District funds are covered under the blanket crime coverage to a limit of \$250,000 with a \$2,500 deductible. The crime coverage also extends to 3rd party theft of money up to \$250,000.

Individual Public Official Bonds are purchased as required by statute to cover the Superintendent at \$50,000 and the Business Manager at a \$100,000 limit.

LIABILITY

Legal liability for bodily injury and property damage claims arising out of the school premises and operations have a total limit of liability of \$10,000,000 per occurrence. This limit also applies to wrongful acts that occur during the policy period including errors, omissions and employment practices liability. **A \$1,000 deductible applies for most liability losses although there is a \$25,000 deductible applied for claims arising out of terminations if PACE or approved legal counsel is not consulted prior to an employment termination.** The total annual liability aggregate is \$10,000,000. **The limit for Abuse is now at \$5,000,000 and we will look for higher limit options, if desired.**

Protected under the District are all board members, administrators, employees, and volunteers while acting on behalf of the Banks School District and within the course and scope of their duties. Coverage is extended to include corporal punishment, sexual molestation and employee benefits liability.

District owned and non-owned autos are covered within the same limit of liability. Non-owned and borrowed auto physical damage is covered up to \$50,000.

Important liability exclusions to be noted include:

1. Aircraft exposures including drones
2. Owned boats
3. Racing of vehicles
4. Use of snowmobiles or trampolines
5. Asbestos and pollution
6. Specific types of trampolines

WORKERS COMPENSATION

Employee work related injuries are covered by a compensation insurance program with benefits established by statute. We assist in an annual evaluation of alternate programs considering net cost, including cash flow, engineering and administrative services, claims handling and loss control services.

Coverage is currently written with SAIF Corporation on a guaranteed cost basis and we have received the maximum on all of our Dividend opportunities.

STUDENT ACCIDENT

Each year all students are invited to participate in low cost Group Accident coverage that provides scheduled medical benefits ranging from a minimum of \$25,000 up to a \$75,000 maximum benefit. This plan also includes a \$10,000 accidental death benefit. Students involved in sports and certain other activities are required to declare their family coverage and sign a waiver if not purchasing the group coverage.

In addition, a \$1,000,000 catastrophic accident policy is in place with a \$25,000 deductible that applies to all students capped at \$1,000,000 for student athletes. This coverage mitigates liability exposure following a loss and provides a broad base of additional benefits. This coverage includes District sponsored interscholastic athletics.

PROGRAM SUMMARY

Property

Policy #39P60026-62

07/01/2025-07/01/2026

LOSS LIMIT: \$ 52,052,000 Building, Business Personal Property & Inland Marine/Portable Equipment

EARTHQUAKE: \$10,000,000 (\$550,000,000 program aggregate)

PERILS: Risks of Direct Physical Loss or Damage subject to policy exclusions

VALUATION: Replacement Cost

EXTENSIONS OF COVERAGE: Mechanical Breakdown

\$5,000,000 Extra Expense

\$5,000,000 Ordinance or Law

\$1,000,000 Media/Data

\$500,000 Property in Transit

\$500,000 Property in the Care, Custody & Control

\$250,000 Property of Students/Employees/Volunteers (\$5,000 maximum per person)

\$250,000 Outdoor Property

\$100,000 Vandalism of Outdoor Fields & Tracks

\$100,000 Aggregate Pollutant Clean-up or Removal from land or water

\$100,000 Personal Property at Unscheduled Locations

\$50,000 Sewer/Drain Backup

\$10,000 Computer Virus

\$10,000 Fine Arts

\$10,000 or 10% (lessor of) Mold as a Result of a Covered Cause of Loss

\$5,000 Money & Securities

\$100,000 Terrorism

DEDUCTIBLE: \$1,000 Per Occurrence

(5% of damaged property subject to \$50,000 minimum/\$100,000 maximum deductible for Earthquake/Flood subject to SFHA exception)

Crime

Policy #39P60026-62

07/01/2025-07/01/2026

LIMITS:

\$250,000 Public Employee Dishonesty (per loss)

\$100,000 Sub-limit for Faithful Performance

\$250,000 Theft of Money/Securities

\$250,000 Forgery or Alteration

\$250,000 Computer Fraud

DEDUCTIBLE:

\$2,500

COVERAGE:

Faithful Performance

Loss caused to the Insured through the failure of any of the Employees acting alone or in collusion with others to perform faithfully his duties or to account properly for all monies and property received by virtue of his position or employment. Covered persons include non-compensated officers, directors and volunteer workers as employees.

Theft of Money/Securities

Loss of money and securities by the actual destruction, disappearance, or wrongful abstraction thereof within the premises, within any banking premises or similar recognized place of safe deposit or while being conveyed by a Messenger or any armored motor vehicle company, or while within the living quarters in the home of any Messenger, including theft.

Loss of (a) other property by safe burglary or robbery within the Premises or attempt thereat, and (b) a locked cash drawer, cash box, or cash register by felonious entry into such container within the Premises.

Forgery or Alteration

Loss which the Insured or any bank which is included in the Insured's proof of loss and in which the insured carries a checking or savings account, as their respective interests may appear, shall sustain through forgery or alteration of, on or in any check, draft, promissory note, bill of exchange or similar written promise, order or direction to pay a sum certain in purporting to have been made or drawn.

Computer Fraud

Protects against loss of money, securities and property when conversion occurs via computer fraud.

Commercial General Liability

Policy #39P60026-62

07/01/2025-07/01/2026

LIMITS: \$10,000,000 Total Limit Bodily Injury and Property Damage Per Occurrence

\$10,000,000 Annual Aggregate, with Abuse now at \$5,000,000

COVERAGE:

Tort Liability

Federal Acts Liability

Other Jurisdictions

Employee Benefits Liability

Corporal Punishment

Sexual Molestation

Host Liquor Liability

Incidental Medical Malpractice

Garage Liability

\$100,000 Limited Pollution

\$50,000 Applicators Pollution Coverage

\$100,000 Fungal Pathogens (Mold) Defense Costs

\$50,000 Lead Sublimit Defense Costs (\$200,000 program aggregate)

\$25,000 Ethics Complaint Defense Costs

\$50,000 EEOC/BOLI Defense Costs

\$25,000 Injunctive Relief Defense Costs

\$25,000 IDEA (Individuals w/ Disabilities Education Act) Defense Costs

\$50,000 Fair Dismissal Hearings Defense Costs

\$50,000 Breach of Employment Contract Defense Costs

\$25,000 Oregon Teachers Standards and Practices Commission (OTSPC) Defense Costs

\$50,000 Oregon Consumer Identity Theft Protection Act Expense Reimbursement

Sublimit

\$5,000 OSHA Defense Costs

\$5,000 Premises Medical Expense (excludes students & employees)

\$500,000 Certified Acts of Terrorism

\$1,000,000 Cyber liability Coverage

Wrongful Acts – See School Board Legal Liability

DEDUCTIBLE:

\$1,000 / \$25,000 applies for termination related claims unless PACE legal counsel is consulted prior to employment termination.

EXCLUSIONS:

Refer to policy

ADDITIONAL INSUREDS:
under the

Student Organizations, Parent/Teacher Organizations, Booster Clubs & Foundations

jurisdiction and supervision of the governing board.

Automobile Liability & Physical Damage

Policy #39P60026-62

07/01/2025-07/01/2026

LIMITS:

Extended from General Liability Limits

Bodily Injury/Property Damage

Non-owned and Hired Auto Liability

\$1,000,000 Uninsured Motorists Bodily Injury

Statutory Personal Injury Protection

Physical Damage as scheduled

COVERAGE INCLUDED:

Automobile Excess Liability Coverage for Employees and Volunteers

Garagekeepers Legal Liability - \$10,000 limit

Hired Auto Physical Damage - \$50,000 limit

\$ 100 Deductible Comprehensive

\$ 500 Deductible Collision

VEHICLES INSURED:

See Attached Schedule

School Board Legal Liability

Policy #39P60026-62

07/01/2025-07/01/2026

LIMITS:

Included under Commercial General Liability Coverage

\$ 00,000,000 Total Limit of Liability

COVERAGE:

Wrongful Acts / Errors & Omissions

Employment Practices Liability

DEDUCTIBLE:

\$ 1,000 – wrongful acts

\$ 1,000 – employment practices (\$25,000 minimum deductible for terminations if PACE or approved legal counsel is not consulted prior to an employment termination)

EXCLUSIONS:

Bodily Injury/Property Damage/Personal Injury

Failure to purchase/maintain proper amounts of insurance

Criminal Acts

Employees Retirement Income Security Act

Arising from a “Pollution Incident”

Prior known acts

Refer to policy for additional exclusions

ADDITIONAL COVERAGES:

\$ 25,000 Ethics Complaint Defense

\$ 50,000 BOLI Defense Costs

\$ 5,000 OSHA Defense Costs

\$ 25,000 IDEA Defense

\$ 25,000 Fair Dismissal Hearings Defense

\$ 50,000 Breach of Employment Contract Defense

\$ 25,000 Injunctive Relief Defense

WHO IS AN INSURED:

Board members

Administrators

Employees

Volunteers

Student Teachers

Public Official Bonds

Policy # 62392276

07/01/2025-07/01/2026

SUBJECT OF COVERAGE: Bond of School District Superintendent
LIMIT: \$50,000
PRINCIPAL: Brian Sica
OBLIGEE: Washington County School District #13
CONDITIONS: Insures the District for faithful performance in handling and performing duties regarding the office of the Superintendent of the district.
CANCELLATION: 30 Day Notice

Policy # 61313148

07/01/2025-07/01/2026

SUBJECT OF COVERAGE: Bond of School Business Manager
LIMIT: \$100,000
PRINCIPAL: Jennifer Collins
OBLIGEE: Washington County School District #13
CONDITIONS: Insures the District for faithful performance in handling and performing duties regarding the office of the Clerk of the District.
CANCELLATION: 30 Day Notice

Workers' Compensation

Policy #93896

07/01/2025-07/01/2026

COVERAGE:
as filed.

A. Workers' Compensation in accordance with statutory requirements of each state

B. Employers Liability – will pay on your behalf all sums you are legally obligated to pay because of accident or disease, including death, to any employee arising out of their employment.

LIMITS:

A. Statutory

B. \$500,000 Each Accident

\$500,000 Disease Policy Limit

\$500,000 Disease Each Employee

EXPERIENCE FACTOR

1.40

* For 2026/27 we will see a decrease in the Experience Mod to a 0.87 and we will see a nice premium savings.

Experience modification shown above is based on last 3 year's experience not including the most recently completed year.

Catastrophic Accident

Policy #SDA NO4205431

8/1/2025– 8/1/2026

BENEFITS

LIMIT

Accidental Death	\$50,000
Accidental Dismemberment**	\$50,000
Accidental Medical Expense	\$1,000,000 (\$1,000,000 for student athletes)
Deductible	\$25,000
Medical Benefit Limitation	10 years after date of accident

**Limited benefits based on loss

COMPENSATION PRACTICES

AssuredPartners of Oregon a Gallagher Company has always believed in full disclosure of compensation agreements in accordance with Oregon law. Our remuneration is transparent. We are both licensed consultants and agents, therefore, we have the flexibility to work on either a fee or commission basis. When we evaluate the most appropriate compensation method for our clients, it is either one of these two methods by coverage line. The resulting compensation arrangement is the basis of our remuneration regardless of the additional services provided in the area of risk management and loss control guidance.

Coverage Line	Insurance Company	Remuneration
Property/Liability Package	PACE	14% commission
Accident	ACE American Insurance Co	2% commission
Workers' Compensation	SAIF Corporation	7% commission
Bonds	Western Surety Company (CNA)	30% commission

Onsite inspections

- Physical inspection of facilities, with detailed safety recommendations
- Playground safety reviews conducted by certified inspectors
- Specialized safety checklists on a wide variety of potential hazards
- OR-OSHA compliance reviews

Education and Training

Training Topics

Training sessions are available regionally and on-site - many at little or no charge. Depending on the level of interest, PACE will develop a workshop to be held at your location or in your area.

- Avoid hiring discrimination
- Employee performance management
- Oregon Family Leave Act/Federal Family and Medical Leave Act
- Americans with Disabilities Act
- Crisis communication
- Sexual harassment
- Government ethics
- Oregon Public Records & Meetings Laws
- Conducting playground and facility safety inspections
- Conducting internal investigations
- Employee sexual misconduct
- BOLI requirements
- Conflict resolution
- Arson awareness & prevention
- Fire extinguisher use
- 20 things supervisors do to get sued
- Bullying

SafeSchools

PACE members have free access to 14 award-winning online courses on important safety topics for schools through SafeSchools:

- Oregon Sexual Conduct (HB 2062)
- Oregon Sexual Conduct, Parent Version
- Oregon Bullying Primer
- Bullying: Complete Course
- Boundary Invasion
- Cyber Bullying
- Gang Awareness and Prevention
- Online Safety: Threats of Violence
- School Violence and Weapons
- Sexual Harassment Refresher
- Sexual Harassment: Policy
- Sexual Harassment: Staff-to-Staff
- Sexual Harassment: Student Issues
- Sports Supervision & Safety

- And, coming soon, Athletic Supervision
-

PREMIUM SUMMARY

LINE OF COVERAGE CARRIER	2024/2025 Expired Premiums	2025/2026 Annual Premiums
Property/Liability/Auto Package PACE	\$148,164	\$156,794
Accident-Catastrophic ACE American Insurance Co	\$3,158	\$3,158
Workers Compensation SAIF Corporation	\$25,820	\$34,932
Bonds Western Surety Company (CNA)	\$525	\$525
TOTAL INSURANCE COSTS:	\$177,667	\$195,409

Presentation Highlights:

- Total insurance premiums increased for the 2025/2026 policy period increased as we projected. We will likely see one more year of increases then will moderate.
- I expect there to be a 12- 15% increases for both Property & Casualty lines coverage for the 2026 renewal. Formal projections will be sent the end of April and the renewal presented in late May.
- Took advantage of the EPL Toolkit and obtained the 5% liability credit worth roughly \$1,823. This years' credit has already been earned.
- Worker's Compensation – with the continued decrease of your Experience Mod and the reduction of rates from SAIF your WC program is almost back to an average premium. We will see a large decrease for the 2026/2027 year, as your Experience Mod will decrease to a 0.87 due to claims activity coming off and this will be a great place to keep our Safety Teams Focused.
- Cyber Security Posture, Training and Cyber liability remain at the forefront from a mitigation standpoint. We are still waiting on what PACE can offer and may need to place coverage outside the trust.

Reminder: EPL retention is \$1,000 if pre-loss assistance is utilized. If pre-loss legal is not consulted there is a minimum deductible/retention for terminations leading to lawsuits of \$25,000.

Risk Management Items:

- Grandstands Review & Tour
- Bond Projects and Builder's Risk Policies
- Athletics & Traumatic Brain Injury
- Sexual Misconduct
- Playground Supervision Training
- Title IX

Board Work Session
Monday, March 9, 2026 4:30 PM Pacific

Banks Middle School Library
12850 NW Main Street
Banks, Or 97106

Ron Frame: Present
Corissa Mazurkiewicz: Present
William Moore: Present
Leslee Sipp: Present
Daniel Streblov: Absent

Present: 4, Absent: 1.

1. Preliminaries

1.1. Call to Order

1.2. Roll Call

1.3. Approval of Agenda

I make a motion to approve the March 9th, 2026 agenda as presented. This motion, made by Corissa Mazurkiewicz and seconded by William Moore, Carried.
Daniel Streblov: Absent, Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea
Yea: 4, Nay: 0, Absent: 1

2. Discussion Items

2.1. Bond Update

John Abel with Cornerstone Management reviewed the Master Plan as it relates to the Auxiliary Gym, and whether to include team rooms.

Casey Cunningham with Cornerstone Management presented a brief time-lapse of the demolition thus far, and also reviewed a brief overview of the Master Plan.

Current: Demolition of the Barn and DO space has settled down. Historical salvage has been ongoing in an effort to re-use some of the items, as well as give the community an opportunity to let the community salvage things that may have historical interest to them. Reviewed the scope of the project,

Reviewed BES and other ongoing projects.

Auxiliary Gym - (Maintenance Facility in back of the gym)

Reviewed the BHS Value Engineering.

Reviewed the Budget (The same budget document will be updated and shared at each Board meeting moving forward.)

Program contingency

Clint Jackson was present and shared details of the Auxiliary Gym; the steel building has been purchased already, so tariffs are not an issue.

Parker VanDehey - shared that early procurement has been helpful.

Monthly update to be shared in next meetings

The full presentation is attached to the agenda.

2.1.1. Wish List Prioritization

Dr. Sica shared the purpose of the wish list, which is not an all-encompassing list of what needs to be done in the district. The wish list is prioritized by timing and cost. Reviewed the wish list item document.

Additional Revenue; the Team will continue to look at value engineering throughout the project. The County Excise tax helps to provide funding to the district.

The district is applying for a CTE grant

Replacing the Barn; discussed the needs of the auxiliary gym as it relates to the purpose of The Barn. The bond language stated that the district would replace the Barn with something to be intended for the same use. As such, it is recommended that team rooms are added. Decisions about the Aux Gym team rooms need to be made in a timely manner. Waiting to add team rooms will increase the budget by about \$250,000 as it will then require removal of 2 walls.

Member Moore - feels that the team rooms make sense for the project, and to wait would not be fiscally responsible. Believes that we need to build the team rooms now. Would not support the team rooms if it meant that CTE would not also be addressed.

Member Sipp - agrees with Member Moore;

Member Mazurkiewicz - although she agrees that there is a need for team rooms, has concerns that the money spent on team rooms would be for a small population of the student body, and the funding going towards potential storage versus students.

Chairman Frame — acknowledges the timing of the situation.

The Board is in consensus to move forward with adding team rooms.

Budget Surplus Narrative

3. Adjourn

All upcoming work sessions will include a tour of the construction site.

Adjourned at 5:27 am.

(sent by John Hamel, affirmed by Jessica Cruz)

Thanks for hearing my concerns yesterday in the meeting. I wanted to pass along why I am so concerned about the CTE (Career and Technical Education) program and facility. I honestly do not think we will have another bond pass in the district for another generation, or at least 15 plus years, so what we end with now is what we will have for many years. The CTE classes and programs teach students skills that ready them for the workforce and real-world experiences. I wish we had the time to have toured the building before or during the meeting, unfortunately that was not an option. I do not believe that everyone had the necessary information to make an informed decision. I am deeply concerned about the idea of moving forward with a "team room" over the repairs, maintenance, and update that the CTE/vocational building and classrooms need. I took some pictures and included them in this email so that everyone at least understood what I was referring to and the necessity to prioritize the repairs to this portion of the school. Please take a look and see the condition of the school and classrooms that will still be in use after the new building is built.

Brian please correct me if I am incorrect that the roof, windows, and HVAC show as a lower priority than a team room for club sports (that will be used sometimes for school sports) to be added to the auxiliary gym. I am under the impression that all repairs to the Vocational/ CTE building and shop except for fixing a door that does not close will ranked below the team room shell if the recommendations are sent to the board and approved, is that correct?

Links below are public and go to pictures of the CTE space

[20260305_170759.jpg](#)

[20260305_171318.jpg](#)

[20260305_170807.jpg](#)

[20260305_170850.jpg](#)

[20260305_170927.jpg](#)

[20260305_171028.jpg](#)

[20260305_171123.jpg](#)

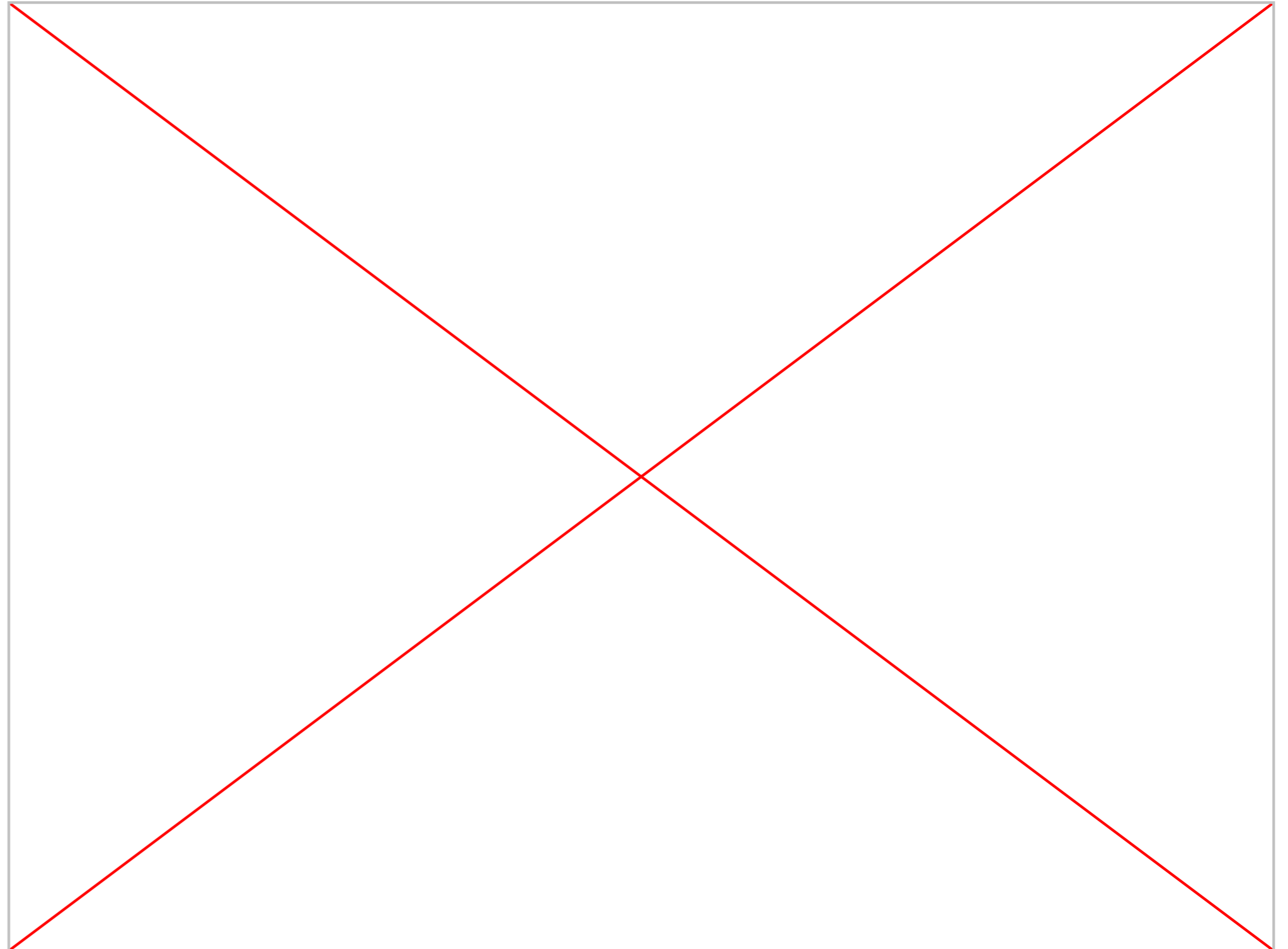
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[20260305_171251.jpg](#)



BOND PROJECT UPDATES

1. PROJECT SCOPE
2. BUDGET UPDATES
3. BID ALTERNATES / WISH LIST
4. AUXILIARY GYM TEAM ROOMS



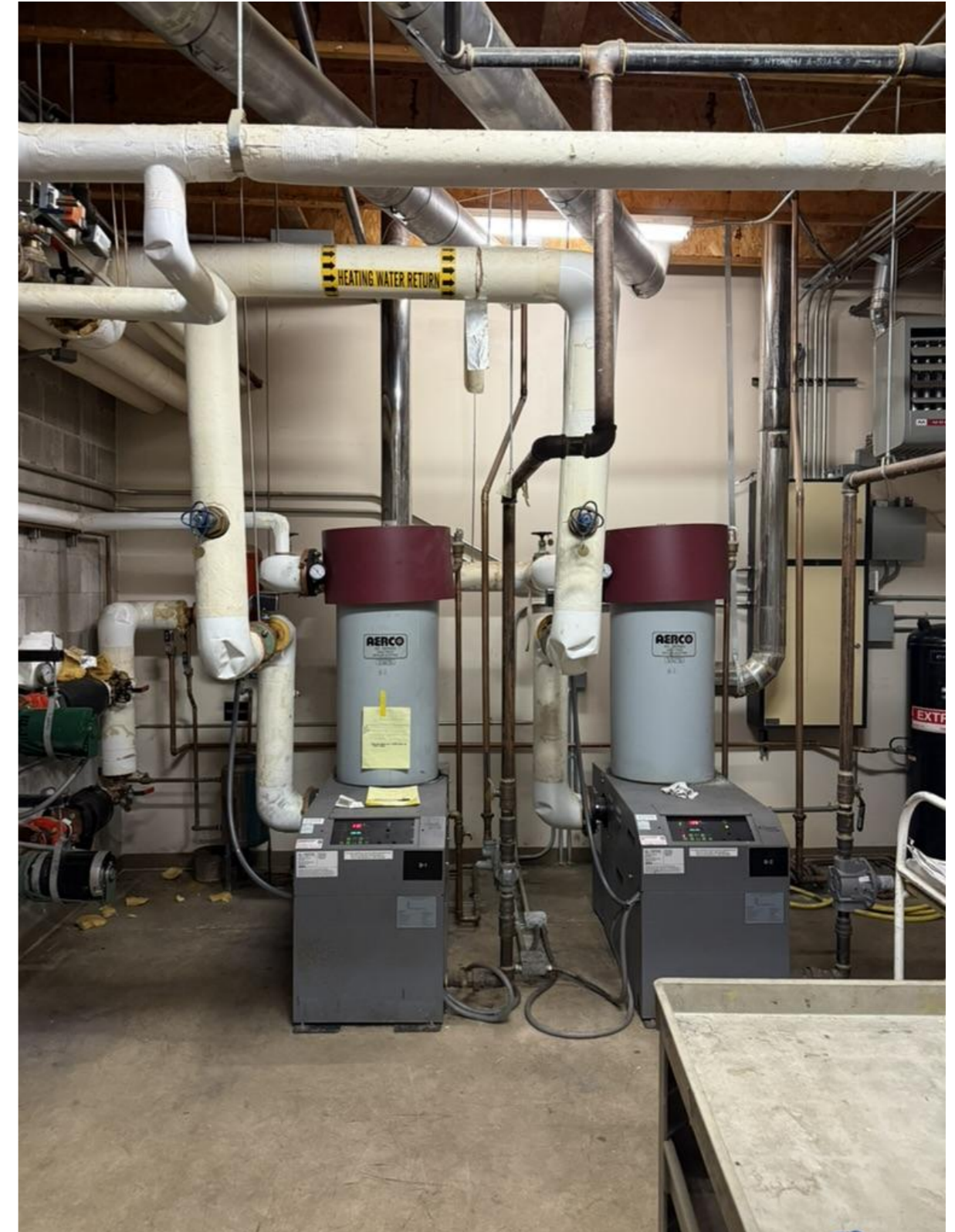
BANKS HIGH SCHOOL SCOPE

- 2 Story Classroom Addition Replacement
- Replaces both North and South Wings
- Includes New Library Media Center
- Centralized Admin Area & Counseling & Special Education
- West Gym Re-Roof / Transition Interior Finishes (painting, etc.)
- Historical Salvage
 - Mural
 - Salvage wood for Wainscot
 - Historical Timeline
 - Reuse Bricks
- Vehicular Circulation Upgrades
 - Bus Turn Around
 - Emergency Entrance/Exit
- Cafeteria Refresh
 - Includes Boiler & Air Handler upgrades
 - Paint, Stage Curtain, Light Bar
- Locker Room Complete Renovation



MIDDLE SCHOOL & ES SCOPE

- Secure Vestibule Renovation at both sites
 - Access Controls
 - New Doors / Frames / Hardware
- HVAC at BES
 - Boiler Replacement
 - Hot Water Replacement
 - Roof Top Unit(s) Replacements
- Roof Replacement & Repair for Shingle Roofing Areas



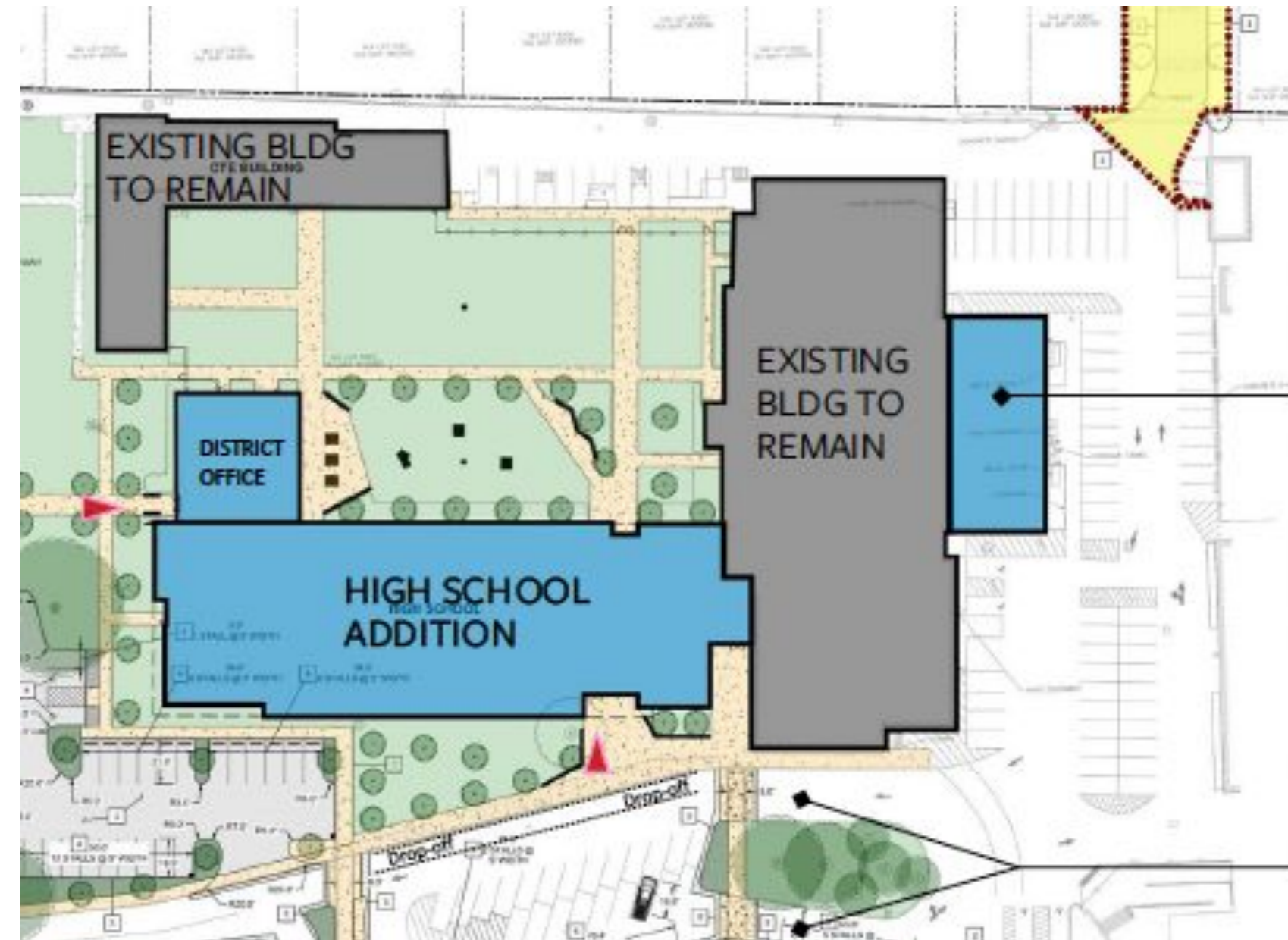
AUXILIARY GYM SCOPE

- New Full Sized Basketball Court, 2 Side Courts
- New Restrooms
- Additional Storage
- New Bleacher / Spectator area
- Scoreboard / Scorekeeping
- New Maintenance Facility
 - Office & Storage



BANKS HIGH SCHOOL VALUE ENGINEERING

- Main Building to CTE Covered Walkway
- Landscaping in Central Courtyard
- Hardscaping (concrete benches, concrete walkways)
- Irrigation in front of CTE Building
- Building Material Changes
 - For Example: Building Soffit, Sheetmetal Change at Cornice
- Tree Removal
- High School Parking Lot Layout (code minimum parking count)
- Additional Value Engineering will continue without impacting scope.





BUDGET EXECUTIVE SUMMARY

EXECUTIVE SUMMARY of Project				
A		B	C	D
Budget		Description	Original Budget	Current Budget
Original budget #				
1	BHS		\$ 47,059,269	\$ 47,618,919
2	AUX GYM		\$ 6,375,033	\$ 7,005,033
3	Banks ES Maintenance		\$ 153,750	\$ 935,209
6	SAFETY		\$ 372,383	\$ 408,538
		Subtotal	\$ 55,305,194	\$ 55,967,699
A	District Costs		\$ 2,919,018	\$ 1,056,513
B	Program Contingency		\$ -	\$ 1,200,000
C	Other Additional Funds		\$ -	\$863,305
D	BSD Program Totals		\$ 58,224,211	\$ 59,087,517



Program Contingency

2. Program Financial Risk		
Metric	Value	
Total Program Budget	\$59,087,517	
Total Committed	\$52,864,231	
Remaining Contingency	\$4,770,438	Sum of project, contractor, program and interest
Contingency % Remaining	8.1%	= Contingency / Total Program Budget
<i>*Team Rooms</i>	\$400,000	<i>Cold Shell option only (\$250k estimated cost to complete)</i>
<i>*Remaining Contingency</i>	\$4,470,438	<i>Remaining amount if Team Room shell approved, Adding Buxton Sale Funds</i>
<i>*Contingency % Remaining</i>	7.6%	<i>Updated % Contingency if Team Room shell approved</i>
Financial Risk Notes		
Program contingency remains within acceptable thresholds.		
Escalation pressure on remaining bid packages is being monitored.		
Owner contingency recommended minimum: 4–6% of remaining work.		



BUDGET EXECUTIVE SUMMARY

Grand Summary

PROJECT BUDGET

Date 2/17/2026

Banks School District

Location Code

Bond 4xx

Summer 20xx

Architect:

Description	Original Budget	Current Budget	Committed to Date	Paid to Date	Uncommitted Budget	Remaining to be Paid	Current % Paid
1.0 Architect/Engineer (383)	\$5,182,553	\$5,623,699	\$5,556,199	\$3,384,964	\$67,500	\$2,171,235	\$2
2.0 Professional Services (390)	\$1,578,500	\$1,947,175	\$1,722,568	\$1,050,669	\$224,607	\$671,899	\$1
3.0 Building Construction (520)	\$40,597,800	\$45,190,946	\$44,587,678	\$2,673,481	\$603,268	\$41,914,197	\$1
4.0 Site / Off-Site Construction (530)	\$3,780,800	\$235,730	\$5,730	\$0	\$230,000	\$5,730	\$0
5.0 Hazardous Material Abatement (322)	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0
6.0 Furniture/Fixtures/Equipment (460, 461)	\$800,000	\$749,426	\$9,692	\$6,171	\$739,734	\$3,521	\$0
7.0 Permits / PIP/PUP Fees / SDCs / TDCs (6	\$1,248,000	\$1,247,086	\$232,857	\$221,252	\$1,014,229	\$11,605	\$1
8.0 Owner's Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0 Owner Contingency	\$1,867,541	\$973,637	\$0	\$0	\$973,637	\$0	\$0
10.0 Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0

11.0 TOTAL BUDGET

\$55,305,194 \$55,967,699 \$52,114,723 \$7,336,536 \$3,852,976 \$44,778,187 13%

Total Budget +/-

\$662,505

Rev 2022-01

Grand Summary

Approved by:

6/4/2024

Brian Sica Superintendent

Date:



Bond Wish List

Need x Cost x Timing = Priority	Additional Revenue
<ul style="list-style-type: none">● The prioritization of the wish list considered three variables. Note: Everything on the “Wish List” is a priority based on the overall facilities needs of the district<ul style="list-style-type: none">○ The needs of the students/district○ The feasibility due to cost○ The impacts of the timing of the decision<ul style="list-style-type: none">■ “At what point of the project could the decision be made■ We are using the rule that the later into the project the less risk we will have	<ul style="list-style-type: none">● While not revenue, the project teams will continue to look for value engineering throughout the process● The school district receives a “county excise tax” on all new construction<ul style="list-style-type: none">○ Current residential rate is \$1.57 per sqft○ A 2000 sqft house will yield \$3140.<ul style="list-style-type: none">■ If Banks averages 80 such homes per year over the next decade the district will receive \$251,200/year or ~\$2.5M to be used for facilities and maintenance. (The does not account for increases in rate or varying size of homes)● The District is pursuing a Federal CTE Revitalization Grant.



Bond Wish List



Banks School District

Bond Wish List

High School						
	Description	Estimate	Priority (1-3)	Need Decision By	Work Done Date	Notes
HS1	Wilkes Bid Alternate	\$150,000	1			Emergency Access is Base Bid, this is for full improvement
HS5	Existing North/South Hallway Improvements Alternate - Full	\$100,000	1			Option 2 – Full scope Improvements – new ceiling and lights, wall finish and grind concrete floors.
HS9	Kelly Field Grandstand (existing) upgrades	\$12,000	1			Paid by "non-Bond" funds
HS6	Cafeteria/Performance Stage Improvements	\$65,000	1			Curtain, Light Bar, Paint - Grant Funding Possibility
HS12	CTE Windows, Siding & Finishes	\$125,000	1			Replace windows and repair rotten siding, IDF cage, some interior finishes
HS2	North/ South Canopy from new addition to CTE building Alternate	\$240,000	2			
HS10	CTE HVAC Improvements	\$175,000	2			Need assessment
HS14	Maintenance Fund Post Bond Goal	\$500,000	2			Estimated goal amount listed as a placeholder
HS11	CTE Roof Replacement	\$175,000	3			
HS3	West lawn irrigation (out in front of the new District Office)	\$25,000	3			
HS4	Replace existing walkway from CTE building out to Main Street	\$25,000	3			
HS7	Perimeter Fencing	\$10,000	3			Revisit CEPTED report
HS8	Special Education Space Improvements	\$20,000	3			Paint, Flooring
HS13	Permanent Video Equipment in gymnasium	\$30,000	3			
Middle School						
	Description	Estimate				Notes
MS1	Aux Gym Team Room Alternate (Cold Shell)	\$400,000	1			Based on bids for shell out option (estimated total cost)
MS2	Additional Safety/Security Enhancements	\$50,000	2			secure perimeter, cameras, revisit CPTED report
MS4	MS Roof	\$175,000	2			Shingles only
MS5	MS HVAC	Need Scope	2			More information needed in order to provide cost estimate
MS3	Permanent Video Equipment in gymnasiums	\$30,000	3			Max reaching out to vendors for more specific cost
Elementary School						
	Description	Estimate				Notes
ES4	Accessible Playground Surfacing and Equipment	\$120,000	1			
ES1	Additional Safety/Security Enhancements	\$50,000	2			Cameras, revisit CEPTED report
ES2	ES Roofing (Flat section)	\$250,000	2			
ES3	ES Parking Lot	\$200,000	2			Assume 4" Asphalt paving section required (vs. overlay)
ES6	Electronic Readerboard	\$50,000	3			
ES5	Permanent Video Equipment in gymnasium	\$30,000	3			Max reaching out to vendors for more specific cost

BUDGET SURPLUS



The wish list shows the high priority items at each site. One high priority item is the Team Room Add for the Aux Gym. Adding the team rooms would complete the replacement of the Barn, including storage. While there are other high priority needs it is the most time sensitive decision as any delay would cause a significant increase in costs including reconstruction of the new aux gym. The addition would require an additional \$400K.

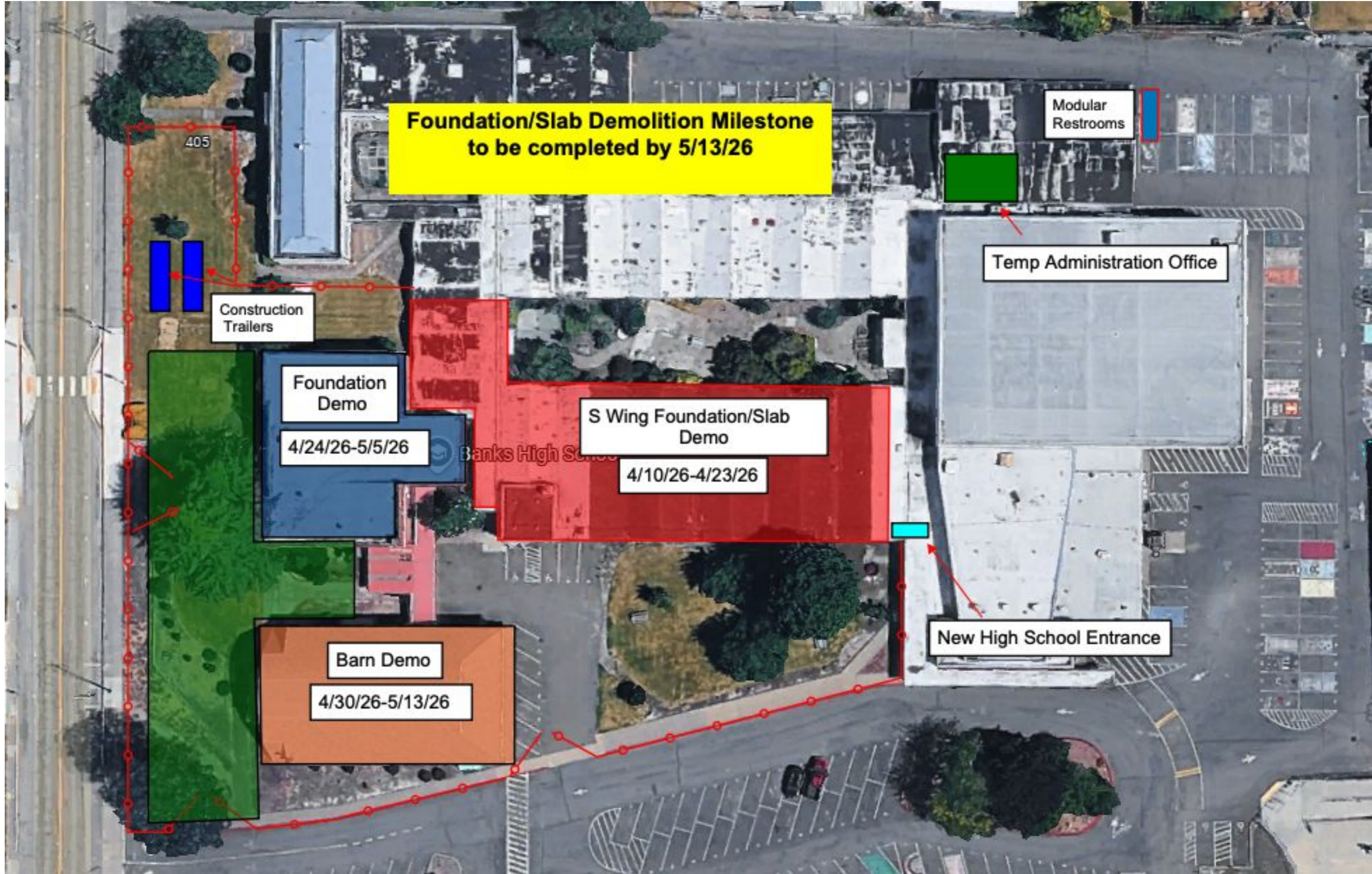
The BMT is proposing allocating \$300K from the Bond contingencies and using the remaining proceeds from the sale of the Buxton School \$100K.

The proposal for the teams rooms was presented to the Bond Oversight Committee on March 4, 2026. They supported the proposal with one dissenting opinion. The dissent was to prioritize the Career and Technical Education Space and was well received by the committee. The District will continue to address the wish list, including the CTE space, through value engineering, competitive bidding, contingencies and overall district revenue.



Questions and Discussion

Upcoming Milestones



Banks School District

Bond Oversight Committee Meeting

Summary

Date: March 4, 2026

Overview

The Banks School District Bond Oversight Committee met to review the status of the district's bond-funded construction projects, discuss budget updates, and consider prioritization of remaining project items. The meeting focused on progress at the high school construction site, district-wide facility improvements, and the allocation of remaining bond funds.

Superintendent Sica welcomed participants and noted the time-sensitive nature of decisions as construction continues. The meeting also incorporated questions previously submitted by Cornerstone representative John Abel, which aligned with the topics discussed.

High School Construction Project

The primary bond project involves the demolition of the south wing of Banks High School and the construction of a new two-story academic building. The facility will feature larger classrooms, a new library, and a smaller district office space. Construction planning also includes a seamless architectural connection between the new structure and the remaining portions of the high school.

Additional related work includes:

- Re-roofing the high school gymnasium
- Complete renovation of the locker rooms, including identical men's and women's facilities
- Cafeteria HVAC upgrades
- Coordination with the State Historic Preservation Office to incorporate historically appropriate elements into the design

Site circulation improvements were also discussed. The district has received approval to utilize the Wilkes Street house property as a student entrance and exit, which will improve traffic flow and campus access.

District-Wide Bond Improvements

The committee also reviewed updates on other district bond projects:

- Elementary School: Installation of a secure vestibule, replacement of the HVAC system, and replacement of half of the roof, with plans to address the remaining section in the future.
- Middle School: Installation of a secure vestibule to improve campus security.
- Auxiliary Gym: Construction of a pre-manufactured multi-court facility designed for ADA accessibility.
- Maintenance Facility: A new maintenance building will be constructed adjacent to the auxiliary gym.

Value Engineering and Cost Management

The project team continues to apply value engineering strategies to manage costs while maintaining the integrity of the design.

Adjustments made during this process include:

- Removing a covered walkway between the new academic building and the vocational building
- Eliminating courtyard landscaping elements
- Prioritizing canopies at the bus drop-off area for student safety and weather protection
- Changes in materials without impacting scope/quality

Tree removal and preservation efforts were also discussed, including plans to save a leaning oak tree where possible.

Budget Update

The committee reviewed the updated financial summary for the bond program.

Original Budget: \$55,305,000

Current Budget: \$55,967,000

The budget reflects additional proceeds from bond sales and an OSCIM grant. Current projections show approximately \$1.2 million, plus potential interest, in unallocated funds, though final available funds will depend on construction bids and remaining project costs.

Prioritization of Remaining Projects

The committee discussed a “wish list” of potential improvements that could be completed if sufficient funds remain. Timing and cost escalation were important considerations.

After discussion, the committee prioritized the construction of team rooms near the auxiliary gym. These rooms will provide storage and operational space for youth sports programs that currently lack adequate facilities. Committee members noted that completing these rooms during the current construction phase would avoid significantly higher costs in the future.

Cornerstone representative John Abel will review remaining bond line items to determine whether approximately \$400,000 could be reallocated to support the team room project.

Future Considerations

The committee also discussed the needs of the Career and Technical Education (CTE) building. While no immediate funding decision was made, the district committed to continuing to evaluate improvements to the CTE facility as additional funds become available. It was noted that all items on the wish list are priorities for the District and they do not represent every need.

Members expressed interest in viewing the building in person to better understand the scope of potential improvements.

Next Steps

- Schedule an on-site construction tour, including the CTE building.
- Schedule the next Bond Oversight Committee meeting for late April or early May.
- Confirm and communicate the groundbreaking date for the new academic building.
- Review potential reallocation of bond funds to support the team rooms project.

Regular Board Session
Monday, March 9, 2026 6:00 PM Pacific

Banks Middle School Library
12850 NW Main Street
Banks, OR 97106

Ron Frame: Present
Corissa Mazurkiewicz: Present
William Moore: Present
Leslee Sipp: Present
Daniel Streblow: Absent

Present: 4, Absent: 1.

1. Preliminaries

1.1. Call to Order

Called to order at 6:00 pm

1.2. Flag Salute

1.3. Roll Call

1.4. Public Welcome/Recognition

1.5. Approval of Agenda

I make a motion to approve the March 9th, 2026 agenda as presented. This motion, made by Corissa Mazurkiewicz and seconded by Leslee Sipp, Carried.
Daniel Streblow: Absent, Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea
Yea: 4, Nay: 0, Absent: 1

1.6. Banks High School Leadership

Olivia (BHS Representative), presented a Winter Sports recap to the Board including Winter Sports recaps as well as an update on upcoming Spring sports including details of festivals and league competitions next week. Drama is producing Romeo and Juliet, the Western. FFA Chapter is meeting soon and has an upcoming state championship. OHSET is doing well, as is Robotics. The FAD Club is working on a documentary about the old District Administration Building..

Mardi Gras beans competition. Pep assembly before break. Student recognitions were shared, including Student of the Quarter, and made mention of Mrs. Vandecoevering receiving an award for being an Amazing Educator. Prom will be held May 2nd and the theme is "Night in the Constellations."

2. Recognitions

2.1. Trish Vandecoevering, BHS, Recipient of the Amazing Educator Award

The district wants to acknowledge Mrs. Vandecoevering for her Amazing Educator award. Trish is very important to our students. She is able to connect with them and inspire them to graduate. Board members shared their gratitude for Trish and the work she does. Trish is a foundational member of the Banks School District family and we are deeply grateful for her.

3. Audience Comment

Public Comment #1: Travis Schlegal, Banks Community member and parent wanted to speak on behalf of the Drama Club. Wants to point out the number of students interested in and involved with the Drama Club, and shared his thoughts about equity of support for arts activities versus athletics. Shared that his son participates in Drama and many students would also benefit from the arts. Asking for partnership for the Board to support the performance arts as well.

4. Presentations/Reports

4.1. Superintendent's Report

Dr. Sica shared highlights of the recent legislative budget including that Outdoor School funding was not restored. In addition, the impact of medicaid reductions will have a significant impact on funding in the coming years. However, mid-year cuts will not be necessary this year.

The full Superintendent Report is attached to the agenda.

4.2. Financial Update

Business Manager, Jennifer Collins shared a brief financial report. Timber revenue is expected to be low. The District is currently in our interim audit. Bank reconciliations are current and complete. The full report is attached to the agenda.

4.3. 2024-25 Financial Audit results

Conor Delaney with Clear Audit Trails presented the 2024/25 Audit results. The results summary was shared and indicated no significant findings. The district received a "clean opinion".

Conor shared details of the upcoming PBAM changes and the additional work it will require of school business/financial offices. New processes will need to be considered.

4.4. Drama Club

Madalyn Hatcher and the Drama students were present to share a presentation about the Drama Club. The Club consists of roughly 40 students with 20 participating in Club regularly. Every Wednesday in the high school cafeteria and workdays on Saturdays. Personally invites the Board to Romeo and Juliet - Western theme,

Some of the struggles include a lack of space, and lack of storage is an issue. Additionally, they do not have access to a sink. The curtains and sound system badly need replacing. Gave clarification of the western theme of Romeo and Juliet.

5. Consent

I make a motion to approve the Consent Agenda Items as presented. This motion, made by William Moore and seconded by Corissa Mazurkiewicz, Carried.

Daniel Streblov: Absent, Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea

Yea: 4, Nay: 0, Absent: 1

5.1. Approval of February 9th, 2026 Board Work Session Meeting Minutes

5.2. Approval of February 9th, 2026 Regular Session Board Meeting Minutes

5.3. Adoption of 2026/27 District Calendar

5.4. Routine Personnel Matters

5.4.1. 2026-27 Employee renewals

CLASSIFIED
RENEWALS

BECKWITH, RACHAEL B	SECRETARY	1.0 FTE
ZELL, DANIEL R	MAINTENANCE	1.0 FTE
BENSON, MAGALI	AIDE I	.8125 FTE
CHERRY, SHARON E	AIDE I	.8125 FTE
DIXON, TRISHA	AIDE I	.8125 FTE
DUGRE, JENNIFER L	AIDE I	.8125 FTE
EDWARDS, JESSICA MICHELLE	AIDE I	.375 FTE
EVEY, SARAH	AIDE I	.4937 FTE
GEORGE, KIM	AIDE I	.4688 FTE
HAMMACK, ANGELA	AIDE I	.8125 FTE
HARRIS, JENNIFER BROOKE	AIDE I	.8125 FTE
JIMMERSON, TARA R	AIDE I	.4937 FTE
KENNEDY, EMMY J	AIDE I/AIDE II	0.8125 FTE
LAZOTT, WANDA R	AIDE I	.8125 FTE
OCHOA, JESSICA	AIDE I	.8125 FTE
SANDAGE, BRANDI	AIDE I	.8125 FTE
SMITH, STEPHANIE	AIDE I	.8125 FTE
UPDIKE, CARLA R	AIDE I	.8125 FTE
WISTRAND, ASHLEY	AIDE I	.8125 FTE
WOODRUFF, BOBBIE LYNN	AIDE I	.8125 FTE
WREN, LONITA	AIDE I	.8125 FTE
WRIGHT, RACHAEL A	AIDE I	.625 FTE
KENNEDY, DORIS	AIDE II	.8125 FTE
MIHALOS, SHARON R	AIDE II	.8125 FTE
SIADAL, AMY L	AIDE II	.8125 FTE
STONE, JUDY A	AIDE II	.8125 FTE

WHITE, CHERYL L	AIDE II	.8125 FTE
HILGER, TAMMY JOANNE	ASST SECRETARY	.4687 FTE
MADISON, ADELAIDE L	MEDIA ASSIST	.9375 FTE
FUHRMAN, MELISSA	MEDIA ASST	.8125 FTE
VANDECOEVERING, PATRICIA E	MEDIA ASST/AIDE I	.8125 FTE
BECKWITH, RACHAEL B	SECRETARY	1.0 FTE
GRIMES, TRUDI	SECRETARY	1.0 FTE
KREUZER, MARY JO	SECRETARY	.875 FTE
LOWE, DEANNA L	SECRETARY	1.0 FTE
TURNER, JULIE M	SECRETARY	1.0 FTE

CERTIFIED
RENEWALS

BALLARIN, MARISSA	TEACHER	1.0 FTE
BLATNER, TASHA	TEACHER	1.0 FTE
BLEDSON, KARL S	TEACHER	1.0 FTE
BRAUN, TERI	TEACHER	1.0 FTE
BROWN, PAMELA D	TEACHER	1.0 FTE
CAREY, TYLER	TEACHER	1.0 FTE
CARSON, KIMBERLY L	TEACHER	1.0 FTE
CHAMBERLIN, KATHLEEN	TEACHER	1.0 FTE
CLEMENCE, MADALYN	TEACHER	1.0 FTE
COLLINS, ZACHARY R	TEACHER	1.0 FTE
CURRAN, LESLIE	TEACHER	1.0 FTE
DAVIS, CATHERINE	TEACHER	1.0 FTE
DEL VILLAR, CORINNE	TEACHER	1.0 FTE
EGGLESTON, TIMOTHY L	TEACHER	1.0 FTE
EXLINE, BETHANY LEWELL	TEACHER	1.0 FTE

FOLEY, ANNE	TEACHER	1.0 FTE
FREEMAN, REBECCA C	TEACHER	1.0 FTE
GREGG, BOBBIE L	TEACHER	.75 FTE
HOUGLUM, ALISON E	TEACHER	1.0 FTE
KIEFER, JASMINE A	TEACHER	1.0 FTE
KING, MEGAN SUE	TEACHER	1.0 FTE
LEPSCHAT, ERICKA R	TEACHER	1.0 FTE
LINEHAN, COLE	TEACHER	1.0 FTE
LOSLI, CHRISTY	TEACHER	1.0 FTE
MARLIA, PATRICK B	TEACHER	1.0 FTE
MAYO, KEITH J	TEACHER	1.0 FTE
MCOMIE, CHRISTINE	TEACHER	1.0 FTE
MITCHELL, CASEY	TEACHER	1.0 FTE
MOSIER, MARISSA J	TEACHER	1.0 FTE
OAKES, PATRICK	TEACHER	1.0 FTE
PALLET, CAROL L	TEACHER	1.0 FTE
PASSADORE, KRISTINA M	TEACHER	1.0 FTE
PEARSON, JONATHAN L	TEACHER	1.0 FTE
PETERS, MACKENZIE	TEACHER	1.0 FTE
RECKERS, TYNE	TEACHER	1.0 FTE
REVERMAN, ASHLEY E	TEACHER	1.0 FTE
RICE, RANDY ALLEN	TEACHER	1.0 FTE
RICHESON, ANTHONY J	TEACHER	1.0 FTE
RIZZO, NICHOLAS A	TEACHER	1.0 FTE
ROY JOSEPH, KATHERINE	TEACHER	1.0 FTE
RUIZ-KOOGLER, ALEXIS L	TEACHER	1.0 FTE
RULIS, JILL	TEACHER	1.0 FTE
SCHILLING, JO	TEACHER	1.0 FTE
SCHMIDLKOFER, KAYLIN	TEACHER	1.0 FTE

SMITH, GLENN	TEACHER	1.0 FTE
SMITH, JANINE M	TEACHER	1.0 FTE
SPEER, SHAWN	TEACHER	1.0 FTE
STARK, ELIZABETH ROSE	TEACHER	1.0 FTE
STREIFEL, LINDSEY	TEACHER	1.0 FTE
TABB, ROBERT C	TEACHER	1.0 FTE
THOMAS, ASHLEY L	TEACHER	1.0 FTE
TINTARY, LEE H	TEACHER	1.0 FTE
TKACHENKO, JILLIAN	TEACHER	1.0 FTE
TUFTS, JASON	TEACHER	1.0 FTE
VANDERZANDEN, NICHOLE F	TEACHER	1.0 FTE
WALLACE, REBECCA	TEACHER	1.0 FTE
WICKSTROM, AMBER	TEACHER	1.0 FTE
WILSON, AMY M	TEACHER	1.0 FTE
WILSON, CALEB	TEACHER	1.0 FTE
ZAKREVSKY, MARLEE	TEACHER	1.0 FTE

**ADMINISTRATIVE
& CONFIDENTIAL**

PENCE, JACOB L	HIGH SCHOOL PRINCIPAL	1.0 FTE
SALTER, MARJORIE J	ELEMENTARY PRINCIPAL	1.0 FTE
MCCABE, LARA	ELEMENTARY PRINCIPAL ASST PRINCIPAL MS/ASST STU	1.0 FTE
GALLIEN, LEANN AL	SERV DIRECTOR	1.0 FTE
EVERETT, CAITLIN P	MIDDLE SCHOOL PRINCIPAL	1.0 FTE
BUCHANAN, BEN W	HIGH SCHOOL VICE PRINCIPAL	1.0 FTE
WAITE-LARKIN, DARLA L	STUDENT SERVICES DIRECTOR	1.0 FTE
COLLINS, JENNIFER M	BUSINESS MANAGER	1.0 FTE
HERBST, MOLLY E	DISTRICT OFFICE MANAGER	1.0 FTE
VIRDEN, DALE C	MAINTENANCE	1.0 FTE

WAITE-LARKIN, DARLA L	STUDENT SERVICES DIRECTOR	1.0 FTE
MENDOZA, ALBERT	TECHNOLOGY ASSISTANT	1.0 FTE
SIGANDER, MAX	TECHNOLOGY DIRECTOR	1.0 FTE

5.5. Approve Resolution 2526-MAR1 to receive the OSCIM grant.

5.6. Approval of the Banks ES RTU Project bid

6. Discussion Items

7. Action Items

7.1. Approve Superintendent's Evaluation

I move to approve the Superintendent's Evaluation as discussed in the Executive Session. This motion, made by Corissa Mazurkiewicz and seconded by William Moore, Carried.

Daniel Streblov: Absent, Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea

Yea: 4, Nay: 0, Absent: 1

Chariman Frame shared the process and purpose of the

8. Closing

8.1. Upcoming items

8.1.1. March 23-27: Spring Break

8.1.2. April 10: Grading Day, No School

8.1.3. April 13: April's Board Meeting (including a tour of the construction site - Board Members only)

8.1.4. April 15: SEI Filing Due

8.1.5. May 14: First meeting of the Budget Committee & Budget 101

8.2. Board Comments

DJ, BHS Drama stage & publicity manager. Shared that he hopes the District considers allowing student to wear painted caps at graduation. Dr. Sica will follow up with DJ.

Member Moore: Pleased with the team we have involved in the construction project. Exciting process and feels good about the community support. The new Science curriculum is exciting.

Member Mazurkiewicz: Grateful to Jennifer Collins for the clean audit and the work she does. Grateful to Brian for his work, and is excited for this time of transition.

Member Sipp: Grateful to the audience members that showed up tonight. Referenced a few of the House and Senate bills that are in the works. Appreciates the public attending the Board meetings.

Member Frame: Has been meeting with other Board Chairs in Washington County. Suggested a questionnaire for candidates. Shared he is excited to see the success of the sports teams and Drama Club.

9. Adjourn

Adjourned @6:48 pm.

Banks School District Board of Directors
March 9, 2026 Regular Business Meeting
Superintendent's Report

Legislative Update (May be updated on Monday March 9 following the close of session)

As of March 4, 2026 -

The COSA team has done a high-level analysis of all available budget documents and bill amendments, and we are pleased to report that we do not see any cuts or reductions to K-12 funds that go directly to school districts and ESDs. This includes the State School Fund, all Student Success Act funded programs, and state grant-in-aid programs. This is due in large part to your collective advocacy on behalf of our students and our schools.

There is one notable budget reduction – the Legislature is redirecting approximately \$17 million in unspent funds for the Safe Routes to Schools program to shore up the ODOT budget. We also know that all state agencies will be asked to hold open vacancies among other cost cutting measures, but we do not yet have details on how this may impact ODE. There are no add backs to programs that have been previously cut (such as Outdoor School) and no new investments that were proposed during the Session (such as School Meals for All). Additionally, the budget framework does not make use of the Education Stability Fund or the state's Rainy-Day Fund to balance the budget.

The Co-Chairs of Ways and Means have released their [budget framework](#), which includes House Bills [5203](#), [5703](#), [5204](#), and [SB 1601](#). This package of budget bills will be heading to the House and Senate floor for votes later this week.

As more details become available, we will share them with you. Look for a high-level summary of the Session shortly after adjournment. We will also be preparing a full analysis and 2026 Session Report with our colleagues at the Oregon School Boards Association.

CCAC

The CCAC met again in February to continue their review of the science curricular options we have narrowed the list to at each level. Initial pilot feedback was also shared with them, but more pilot data will be available for their March meeting once the pilots have concluded. These are the curricula that are still under consideration at each level:

Elementary - Twig (by Imagine Learning) and Science Techbook (by Discovery)

Middle School - Twig (by Imagine Learning) and OpenSciEd

High School - OpenSciEd and Patterns High School Science for All

Instructional Leadership

It is difficult to fully capture in just a few paragraphs the incredible work taking place

across the district to elevate student engagement, strengthen instructional practices, and deepen instructional leadership. Each of our schools is staffed by educators who are deeply committed to this work and driven by a desire to continuously improve in service of our students.

As a district, we remain focused on several key areas of growth, recognizing that this is not an exhaustive list. These areas include refining our feedback cycles; strengthening both the giving and receiving of feedback; increasing student engagement and rigor; remaining anchored to our shared instructional vision; and sustaining high levels of adult learning. Together, these efforts reflect our collective commitment to continuous improvement and to ensuring high levels of learning for every student.

Attendance & Belonging

School Spotlight

Student voice: BMS continues to use student empathy interviews to hear from individual students in grades 6-8 their thoughts on attendance, acceptance, belonging, and understanding at school. Additionally, both the annual CharacterStrong School Climate Survey and the Student Health Survey showed promising results with a majority of BMS students reporting they feel safe and accepted at school.

TSEL

Leann has been working with two county-wide collaboratives on TSEL standards, practices and implementation strategies on both the ESD side and the county government side of TSEL implementation. Key efforts for these groups include mental health support, suicide prevention and planning a county wide free training for teachers/staff in the fall.

We are planning our next set of TSEL staff breakout sessions for March and April. Each staff member will attend or lead a session. Session topics are:

- Adverse Childhood Experiences (ACES)
- Neuroscience and Science of the Brain
- Youth Anxiety
- Adverse Childhood Experiences (ACEs)
- Behavior Management
- Collaborative Problem Solving
- Practicing Educator Wellness
- Suicide Prevention (Question, Persuade, Refer)

Salvage/History Work

The Banks School District is proud to partner with the Banks Historical Society on a 2026 cultural heritage grant awarded by the Cultural Coalition of Washington County (CCWC), the re-granting board of the Oregon Cultural Trust in Washington County. Through this grant, the Banks Historical Society will lead *On the Banks of Dairy Creek: A Rural Cultural Heritage Series*, a four-part program designed to explore the rich cross-cultural and rural heritage of western Washington County. This series will provide engaging, educational community presentations that connect residents of all ages to the history and stories that have shaped our region. Historical Society members have been invited to the April Board meeting when we will recognize this partnership.

This partnership reflects our shared commitment to honoring local history and strengthening community connections. By bringing students, families, and community members together around the stories of our area, we deepen students' understanding of place, identity, and belonging. The presentations will take place both in our schools and at community locations, creating multiple opportunities for participation.

We encourage families and community members to stay tuned for additional details about presentation dates, locations, and ways to attend or become involved. More information will be shared in upcoming newsletters, on our district website, and through school communications. We look forward to learning together and celebrating the history that connects us all.

Project Topics and Dates:

- Banks Union High School History
 - Fall 2026
- Wilkes Family and Afalati People
 - Spring 2026
- Greenville/Banks
 - Spring/Summer 2026
- Flora Munford - Pioneer Photographer
 - Spring/Summer 2026

100 GENERAL FUND | Revenue & Expense Summary

Fiscal Year 2025 - 2026

For the Period Ending February 28, 2026

	Period 1 Actual Jul '25	Period 2 Actual Aug '25	Period 3 Actual Sept '25	Period 4 Actual Oct '25	Period 5 Actual Nov '25	Period 6 Actual Dec '25	Period 7 Actual Jan '26	Period 8 Actual Feb '26	Period 9 Projected Mar '26	Period 10 Projected Apr '26	Period 11 Projected May '26	Period 12 Projected Jun '26	Projected 2025-26 Totals	Adopted 2025-26 BUDGET	Year-To-Date 2025-26 Actuals	Variance Budget vs. Projected	% of Budget
REVENUES																	
STATE SCHOOL FUND FORMULA:																	
Local Taxes	-	-	6,185	6,451	733,227	3,127,131	63,181	20,673	68,908	11,557	12,825	88,670	4,138,807	4,028,372	3,956,848	110,435	98%
County School Funds	-	-	4,775	-	-	-	3,429	-	1,766	5,431	-	3,081	18,481	35,000	8,203	(16,519)	23%
State School Fund	1,573,545	786,300	786,300	786,172	786,172	778,649	778,649	778,649	679,035	638,893	670,161	338,580	9,381,105	9,326,423	7,054,436	54,682	76%
Common School Fund	79,937	-	-	-	-	-	-	-	80,835	-	-	-	160,772	159,874	160,772	898	101%
State Managed Timber	-	-	-	-	105,539	-	-	-	54,606	51,378	53,892	27,228	292,642	750,000	105,539	(457,358)	14%
SSF Formula Total	1,653,482	786,300	797,260	792,623	1,624,938	3,905,780	845,259	880,157	804,315	707,258	736,877	457,559	13,991,808	14,299,669	11,285,799	(307,861)	79%
Local Sources (1000)	20,152	16,836	18,620	21,346	15,510	23,342	21,887	20,617	16,919	15,133	32,212	15,430	238,003	191,000	138,376	47,003	72%
Intermediate Sources (2000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
State Sources (3000)	-	-	-	-	-	-	-	-	8,240	8,240	8,240	8,240	32,958	98,875	-	(65,917)	0%
Federal Sources (4000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Sources (5000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Revenue	1,673,634	803,136	815,880	813,968	1,640,449	3,929,122	867,146	900,774	829,474	730,630	777,329	481,228	14,262,770	14,589,544	11,424,175	(326,774)	78%
Beginning Fund Balance (5400)	1,943,283	-	-	-	-	-	-	-	-	-	-	-	1,943,283	1,607,729	1,943,283	335,554	121%
Total Monthly Revenues	3,616,917	803,136	815,880	813,968	1,640,449	3,929,122	867,146	900,774	829,474	730,630	777,329	481,228	16,206,053	16,197,273	13,367,458	8,780	83%
CUMULATIVE RESOURCES	3,616,917	4,420,053	5,235,933	6,049,902	7,690,351	11,619,473	12,486,619	13,387,392	14,216,866	14,947,496	15,724,825	16,206,053					
EXPENDITURES BY OBJECT																	
Salaries (100)	123,775	140,776	565,293	559,140	553,609	548,172	545,181	544,660	590,567	563,302	571,444	1,370,218	6,676,138	6,757,588	3,580,606	(81,450)	53%
Employee Benefits (200)	31,382	98,873	251,321	221,399	240,257	241,371	238,788	237,131	383,976	369,908	383,407	921,388	3,619,203	4,481,835	1,559,098	(862,633)	35%
Purchased Services (300)	44,115	179,842	221,730	135,813	333,754	187,731	404,942	112,251	238,222	219,629	308,768	342,972	2,729,770	2,558,200	1,620,179	171,570	63%
Supplies & Materials (400)	8,583	(940)	52,920	36,535	25,412	14,064	18,461	22,901	27,577	21,654	28,567	50,725	306,458	325,850	177,935	(19,392)	55%
Capital Outlay (500)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Insurance/Other (600)	7,422	184,758	4,708	7,896	2,789	1,743	4,084	3,237	1,010	630	1,165	2,516	221,957	208,500	215,940	13,457	104%
Interfund Transfers (700)	-	-	-	-	-	-	-	-	-	783	72,655	486,863	560,300	560,300	-	-	0%
Total Operating Expenditures	215,277	603,309	1,095,972	960,783	1,155,821	993,081	1,211,456	920,180	1,241,352	1,175,907	1,366,005	3,174,682	14,113,825	14,892,273	7,153,758	(778,448)	48%
Contingency (810)	-	-	-	-	-	-	-	-	41,667	41,667	41,667	41,667	166,667	500,000	-	(333,333)	0%
Unapprop. Ending Fund (820)	-	-	-	-	-	-	-	-	67,083	67,083	67,083	67,083	268,333	805,000	-	(536,667)	0%
Total Monthly Expenditures	215,277	603,309	1,095,972	960,783	1,155,821	993,081	1,211,456	920,180	1,350,102	1,284,657	1,474,755	3,283,432	14,548,825	16,197,273	7,153,758	(1,648,448)	44%
CUMULATIVE EXPENDITURES	215,277	818,586	1,914,558	2,875,341	4,031,162	5,024,243	6,235,699	7,155,879	8,505,981	9,790,638	11,265,393	14,548,825					
Month-end Fund Balance	3,401,640	3,601,468	3,321,375	3,174,561	3,659,188	6,595,230	6,250,919	6,231,513	5,710,885	5,156,858	4,459,432	1,657,228			6,213,701	1,657,228	
EXPENDITURES BY FUNCTION																	
Instruction (1000)	(25,603)	20,343	571,902	561,293	597,747	552,934	665,732	554,572	715,826	674,047	740,774	2,024,472	7,654,039	8,321,414	3,498,927	(667,375)	42%
Support Services (2000)	240,880	582,966	524,070	399,490	558,075	440,147	545,724	365,608	525,527	501,077	552,576	663,347	5,899,486	6,010,559	3,654,831	(111,073)	61%
Enterprise & Comm Svc (3000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Facilities Acq & Constr (4000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Uses (5000)	-	-	-	-	-	-	-	-	783	72,655	486,863	560,300	560,300	560,300	-	-	0%
Total Operating Expenditures	215,277	603,309	1,095,972	960,783	1,155,821	993,081	1,211,456	920,180	1,241,352	1,175,907	1,366,005	3,174,682	14,113,825	14,892,273	7,153,758	(778,448)	48%
Contingencies (6000)	-	-	-	-	-	-	-	-	41,667	41,667	41,667	41,667	166,667	500,000	-	(333,333)	0%
Unapprop. Ending Fund (7000)	-	-	-	-	-	-	-	-	67,083	67,083	67,083	67,083	268,333	805,000	-	(536,667)	0%
Total Monthly Expenditures	215,277	603,309	1,095,972	960,783	1,155,821	993,081	1,211,456	920,180	1,350,102	1,284,657	1,474,755	3,283,432	14,548,825	16,197,273	7,153,758	(1,648,448)	44%
CUMULATIVE EXPENDITURES	215,277	818,586	1,914,558	2,875,341	4,031,162	5,024,243	6,235,699	7,155,879	8,505,981	9,790,638	11,265,393	14,548,825					
Month-end Fund Balance	3,401,640	3,601,468	3,321,375	3,174,561	3,659,188	6,595,230	6,250,919	6,231,513	5,710,884	5,156,858	4,459,432	1,657,228			6,213,701	1,657,228	

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2025



CLEAR TRAIL CPAS
Clear Solutions, Clear Results

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

For the Year Ended June 30, 2025

ANNUAL FINANCIAL REPORT

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

BOARD OF EDUCATION

TERM EXPIRES

Leslee Sipp	June 30, 2025
Corissa Mazurkiewicz	June 30, 2025
Dan Streblow, Vice-Chair	June 30, 2027
Ron Frame, Chair	June 30, 2025
Will Moore	June 30, 2027

Board members receive mail at the District Office address listed below

ADMINISTRATION
Brian Sica, Superintendent
Jennifer Collins, Business Manager
12950 NW Main Street
Banks, OR 97106

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WASHINGTON COUNTY, OREGON
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WASHINGTON COUNTY, OREGON
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CLEAR TRAIL CPAS

Clear Solutions, Clear Results

2850 SW Cedar Hills Blvd, #2074, Beaverton OR 97005 • 503-586-7170 • ClearTrailCPAS.com

December 15, 2025

To the Board of Education
Banks School District No. 13
Washington County, Oregon

INDEPENDENT AUDITORS' REPORT

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Banks School District as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Banks School District, as of June 30, 2025, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with the auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Banks School District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Change in Accounting Principle

The District adopted new accounting guidance, GASB Statement No. 101 – *Compensated Absences*, during the fiscal year under audit. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Banks School District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Banks School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Banks School District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The budgetary comparison information presented as required supplementary information, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information, as listed in the table of contents, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the listing of board members containing their term expiration dates, located before the table of contents, but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Report on Other Legal and Regulatory Requirements

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated December 15, 2025 on our consideration of compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.



Kenny Allen, CPA
Clear Trail CPAS

**BANKS SCHOOL DISTRICT NO. 13
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2025**

INTRODUCTION

As management of Banks School District (the District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities for the year ended June 30, 2025. It should be read in conjunction with the District's financial statements which follow this section.

FINANCIAL HIGHLIGHTS

- At June 30, 2025, the District's government-wide assets and deferred outflows exceeded its liabilities and deferred inflows by \$6,189,705.
- At June 30, 2025, the General Fund had a total fund balance of \$1,943,285. This represents 14% of the total General Fund expenditures and 4% the total governmental funds' balance.
- The District has \$55,677,027 of long term outstanding debt as of June 30, 2025. The District's total debt increased by approximately \$50,451,164 during the 2024-25 fiscal year, primarily due to the issuance of 2024 general obligation bonds.
- The Debt Service Fund's primary revenue source is property taxes
- Beginning Net Position for FY 2024-2025 was restated and reduced by \$592,799 due to the adoption of GASB Statement 101, *Compensated Absences*.

OVERVIEW OF THE FINANCIAL STATEMENTS

This Management Discussion and Analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the basic financial statements themselves.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the assets and liabilities of the District at year end. Net position is what remains after the liabilities have been paid or otherwise satisfied. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *Statement of Activities* presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

**BANKS SCHOOL DISTRICT NO. 13
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2025**

OVERVIEW OF THE FINANCIAL STATEMENTS, continued

Fund Financial Statements

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds – not the District as a whole. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District funds can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds

Unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. The District has four major funds; the General Fund, the Special Projects Fund, the Debt Service Fund, and the Capital Projects Fund.

Proprietary Funds

The District maintains an Internal Service Fund. The Internal Service Fund is an accounting device used to accumulate and allocate costs internally among the District's various functions. The District uses an Internal Service Fund to account for its pension obligation bonds.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. They are an integral part of the basic financial statements and should be read in conjunction with them.

Other Information

This information presents both the Required Supplementary Information and other Supplementary Information, including the Schedule of Proportionate Share of the Net Pension Liability, Schedule of Changes in Other Post Employment Benefits Liability, required budgetary comparison information and other required financial schedules.

**BANKS SCHOOL DISTRICT NO. 13
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2025**

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Summary Statement of Net Position

	2025	2024
Assets and deferred outflows of resources		
Current assets	\$ 58,853,758	\$ 6,089,985
Capital assets	16,825,896	14,564,404
Other noncurrent assets	194,960	193,430
Deferred outflows of resources	4,751,656	3,108,632
 Total assets and deferred outflows of resources	 80,626,270	 23,956,451
 Liabilities and deferred inflows of resources		
Current liabilities	3,536,555	2,609,086
Proportionate share of net pension liability	11,211,297	8,853,074
Other noncurrent liabilities	58,329,318	6,036,224
Deferred inflows of resources	1,359,395	1,928,438
 Total liabilities and deferred inflows of resources	 74,436,555	 19,426,822
 Net Position		
Net investment in capital assets	12,025,719	11,340,913
Restricted for OPEB	194,960	176,498
Restricted for debt service	260,528	208,745
Restricted for special projects	682,611	383,295
Unrestricted	(6,974,113)	(7,579,822)
 Total net position	 \$ 6,189,705	 \$ 4,529,629

As noted earlier, net position may serve over time as a useful indicator of a District's financial position. At June 30, 2025, the District's net assets and deferred outflows exceeded liabilities and deferred inflows by \$6,189,705.

A large portion of the District's net position reflects its investment in capital assets. Capital assets of the District include land, buildings, improvements, vehicles, and equipment, representing approximately 21% of total assets and deferred outflows of resources. Current assets consist mainly of cash, investments, grant and property taxes receivable. Other noncurrent assets include lease assets recognized per the provisions of GASB 87, subscription based information technology arrangements (SBITAs) assets recognized per the provisions of GASB 96, and an OPEB plan asset recognized per the provisions of GASB 75 for the Retirement Health Insurance Account (RHIA) program available to Oregon PERS retirees.

**BANKS SCHOOL DISTRICT NO. 13
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2025**

GOVERNMENT-WIDE FINANCIAL ANALYSIS, continued

Deferred outflows and inflows of resources include pension related deferrals recognized per the provisions of GASB 68, and OPEB RHIA and Total OPEB related deferrals recognized per the provisions of GASB 75.

The District's proportionate share of the net pension liability is recognized per the provisions of GASB 68 and accounts for 15% of total liabilities and deferred inflows of resources. The District's liability for general obligation bonds (including bond premiums) totals \$53,919,537 and is used to finance capital asset acquisition and construction. This liability accounts for 72% of total liabilities and deferred inflows of resources. Current liabilities primarily consist of accounts payable, payroll withholdings, and accrued benefits. Other noncurrent liabilities include pension obligation bonds outstanding, a direct borrowing note payable, total OPEB liability recognized per the provisions of GASB 75, lease obligations recognized per the provisions of GASB 87, and SBITAs obligations per the provisions of GASB 96.

Summary Statement of Activities

	2025	2024
Revenues:		
Program Revenues:		
Instruction	\$ 2,936,983	\$ 1,842,793
Support Services	327,302	1,010,160
Community Services	548,939	335,597
Total program revenues	3,813,224	3,188,350
General revenues:		
Property taxes	6,207,206	5,148,109
State school support	9,797,774	8,419,525
State timber revenue	873,037	917,372
Earning on investments	1,051,441	287,329
Other	349,021	225,856
Total general revenues	18,278,479	14,998,191
Total revenues	22,091,703	18,186,541
Program expenses:		
Instruction	10,488,597	9,932,375
Support services	6,741,208	6,222,582
Community services	458,944	434,943
Total program expenses	16,788,749	16,589,900
Other expenses:		
Interest expense	2,150,079	235,114
Total other expenses	2,150,079	235,114
Total expenses	\$ 19,838,828	\$ 16,825,014

**BANKS SCHOOL DISTRICT NO. 13
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2025**

Summary Statement of Activities, continued

	2025	2024
Change in net position	2,252,875	1,361,527
Beginning net position	4,529,629	3,168,102
Restatement	(592,799)	
Ending net position	\$ 6,189,705	\$ 4,529,629

Revenues

Since the District's mission is to provide a free and appropriate public education for kindergarten through twelfth grade students within its boundaries, the District may not charge for its core services. As expected, therefore, general revenues provide 92% of the funding required for governmental programs. The combination of property taxes and the state school fund combine to account for 88% of general revenues and 72% of total revenues.

Expenses

Expenses related to governmental activities are presented in several broad functional categories. Costs of direct classroom instruction and activities account for 53% of total expenses. In addition, costs of supporting services related to students, instructional staff, and school administration account for 34% of total expenses.

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Government Funds

The focus of the District's governmental funds is to provide information on relatively short-term cash flow and funding for future basic services. Such information is useful in assessing the District's financial requirements. In particular, unassigned fund balance may serve as a useful measure of the District's net resources available for spending.

At June 30, 2025, the District's governmental funds reported combined ending fund balances of \$55,181,548. Of this amount, \$1,942,885 constitutes unassigned fund balance, which is available for spending at the District's discretion.

**BANKS SCHOOL DISTRICT NO. 13
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2025**

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS, continued

General Fund

The General Fund is the chief operating fund of the District. At June 30, 2025, the General Fund ending fund balance was \$1,943,285. As a measure of the fund's liquidity, it may be useful to compare total fund balance to total fund expenditures. The total ending fund balance represents about 14% percent of total General Fund expenditures for 2024-2025.

Special Projects Fund

At June 30, 2025, the Special Projects Fund had a total fund balance of \$685,266. This fund includes federal and state grants, student body activities, food service and the athletics/activities funds.

Debt Service Fund

In 2024-25, the expenditures of this fund totaled \$2,360,737 and were used for principal and interest payments on general obligation bonds.

Capital Projects Fund

In 2024-25, the expenditures of this fund totaled \$2,997,857 and were used for improvements to District facilities.

REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of Banks School District's finances. Questions concerning any of the information provided in the report or request for additional financial information should be addressed to the Banks School District office at 12950 NW Main Street, Banks, OR 97106.

BANKS SCHOOL DISTRICT
WASHINGTON COUNTY, OREGON

BASIC FINANCIAL STATEMENTS

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

STATEMENT OF NET POSITION
June 30, 2025

	Governmental Activities
ASSETS:	
Cash and investments	\$ 58,196,773
Property taxes receivable	113,918
Accounts receivable	540,012
Prepaid expense	3,055
Nocurrent assets:	
OPEB RHIA	194,960
Capital assets:	
Capital assets not being depreciated	4,245,173
Capital assets, leases net of accumulated amortization	29,376
Capital assets, subscriptions net of accumulated amortization	12,279
Capital assets, net of accumulated depreciation	12,539,068
Total assets	75,874,614
DEFERRED OUTFLOWS OF RESOURCES:	
OPEB RHIA deferral	13,957
Pension related deferral	4,698,137
Total OPEB related deferral	39,562
Total deferred outflows of resources	4,751,656
LIABILITIES:	
Accounts payable	1,240,810
Payroll liabilities	2,291,812
Unearned revenue	3,933
Noncurrent liabilities:	
Due within one year:	
Leases payable	11,260
SBITAs payable	9,691
Bonds payable	1,561,081
Accrued bond interest payable	545,723
Note Payable	52,219
Accrued compensated absences	268,415
Due in more than one year:	
Proportionate share of net pension liability	11,211,297
Total OPEB liability	280,539
Leases payable	18,301
Bonds payable	53,298,456
Accrued bond interest payable	1,786,777
Note payable	39,912
Accrued compensated absences	456,944
Total liabilities	73,077,170
DEFERRED INFLOWS OF RESOURCES:	
OPEB RHIA deferral	8,865
Pension related deferral	1,060,381
Total OPEB related deferral	290,149
Total deferred inflows of resources	1,359,395
NET POSITION:	
Net investment in capital assets	12,025,719
Restricted for OPEB - RHIA	194,960
Restricted for debt service	260,528
Restricted for special projects	682,611
Unrestricted	(6,974,113)
Total net position	\$ 6,189,705

See accompanying notes to basic financial statements.

**BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON**

**STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2025**

<u>Functions/Programs</u>	<u>Program Revenues</u>				Net Revenue (Expense) and Changes in Net Position
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	
Governmental Activities:					
Instruction	\$ 10,488,597	\$ 88,195	\$ 898,886	\$ 1,949,902	\$ (7,551,614)
Support Services	6,741,208	-	327,302	-	(6,413,906)
Community Services	458,944	3,557	545,382	-	89,995
Interest on Long Term Debt	<u>2,150,079</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(2,150,079)</u>
Total Governmental Activities	<u>\$ 19,838,828</u>	<u>\$ 91,752</u>	<u>\$ 1,771,570</u>	<u>\$ 1,949,902</u>	<u>(16,025,604)</u>
General Revenues:					
Property taxes					6,207,206
State school support					9,797,774
State Timber Revenue					873,037
Earnings on investments					1,051,441
Other local & intermediate					<u>349,021</u>
Total general revenues					<u>18,278,479</u>
Change in net position					2,252,875
Net position beginning of year					<u>4,529,629</u>
Restatement of beginning net position					(592,799)
Net position end of year					<u>\$ 6,189,705</u>

See accompanying notes to basic financial statements.

**BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON**

**BALANCE SHEET – GOVERNMENTAL FUNDS
June 30, 2025**

	GENERAL FUND	SPECIAL PROJECTS FUND	DEBT SERVICE FUND	CAPITAL PROJECTS FUND	TOTAL
ASSETS:					
Cash and Investments	\$ 3,753,449	\$ 693,094	\$ 248,309	\$ 53,445,735	\$ 58,140,587
Receivables:					
Property Taxes	75,137	-	38,781	-	113,918
Accounts	176,666	351,901	-	11,445	540,012
Prepaid Expenses	400	2,655	-	-	3,055
Total Assets	4,005,652	1,047,650	287,090	53,457,180	58,797,572
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES:					
Liabilities:					
Accounts Payable	47,065	29,034	-	1,164,711	1,240,810
Payroll Liabilities	1,962,395	329,417	-	-	2,291,812
Unearned Revenue	-	3,933	-	-	3,933
Total Liabilities	2,009,460	362,384	-	1,164,711	3,536,555
Deferred Inflows of Resources:					
Unavailable Revenue - property taxes	52,907	-	26,562	-	79,469
Total Deferred Inflows of Resources	52,907	-	26,562	-	79,469
Fund Balances:					
Nonspendable	400	2,655	-	-	3,055
Restricted for debt service	-	-	260,528	-	260,528
Restricted for special projects	-	682,611	-	-	682,611
Assigned for capital projects	-	-	-	52,292,469	52,292,469
Unassigned	1,942,885	-	-	-	1,942,885
Total Fund Balance	1,943,285	685,266	260,528	52,292,469	55,181,548
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 4,005,652	\$ 1,047,650	\$ 287,090	\$ 53,457,180	\$ 58,797,572

See accompanying notes to basic financial statements.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

**Reconciliation of Balance Sheet of Governmental Funds to
Statement of Net Position**

June 30, 2025

Total Fund Balances		\$	55,181,548
Amounts reported for governmental activities in the statement of net assets are different because:			
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in the governmental funds.			
Capital Assets, net			16,784,241
Delinquent property taxes receivable will be collected this year, but are not available soon enough to pay for the current period's expenditures, and therefore are unavailable in the funds.			
			79,469
Long-term liabilities not payable in the current year are not reported as governmental fund liabilities. Interest on long-term debt is not accrued in the governmental funds, but rather is recognized as an expenditure when due. These liabilities consist of:			
Bonds Payable - net of premium/discount	\$ (54,859,537)		
Note Payable	(92,131)		
Accrued Compensated Absences	(725,359)		
Accrued Interest	(2,332,500)		
			(58,009,527)
The right-to-use asset and associated liability related to long term leases and SBITAs are not recognized in the governmental funds under GASB 87 or 96			
Lease Assets - GASB 87	\$ 29,376		
Leases Payable - GASB 87	(29,561)		
SBITA Assets - GASB 96	12,279		
SBITAs Payable - GASB 96	(9,691)		
			2,403
The proportionate share of the PERS net pension liability is not reported as a liability in the District's governmental activities.			
			(11,211,297)
The proportionate share of the OPEB RHIA asset is not reported as an asset in the governmental funds			
			194,960
The Total OPEB Liability is liability related to the other post employment benefits for health insurance premiums.			
			(280,539)
The pension related deferrals are not reported as deferred inflows or outflows in the District's governmental activities.			
Deferred Outflow - RHIA	\$ 13,957		
Deferred Inflow - RHIA	(8,865)		
Deferred Outflow - PERS	4,698,137		
Deferred Inflow - PERS	(1,060,381)		
Deferred Outflow - OPEB	39,562		
Deferred Inflow - OPEB	(290,149)		
			3,392,261
An internal service fund is used to charge the costs of repaying the pension obligation bonds to the individual funds. The assets and liabilities of the internal service fund are included in the statement net position.			
			56,186
Total Net Position		\$	6,189,705

See accompanying notes to basic financial statements.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE –
GOVERNMENTAL FUNDS
For the Year Ended June 30, 2025

	GENERAL FUND	SPECIAL PROJECTS FUND	DEBT SERVICE FUND	CAPITAL PROJECTS FUND	TOTAL
REVENUES:					
Local Sources	\$ 4,124,366	\$ 453,623	\$ 2,385,220	\$ 2,754,964	\$ 9,718,173
Intermediate Sources	31,151	20,852	-	-	52,003
State Sources	9,694,013	1,908,006	-	-	11,602,019
Federal Sources	-	705,178	-	-	705,178
Total Revenues	13,849,530	3,087,659	2,385,220	2,754,964	22,077,373
EXPENDITURES:					
Current					
Instruction	7,737,292	2,367,155	-	-	10,104,447
Support Services	5,940,295	548,936	-	-	6,489,231
Community Services	-	458,952	-	-	458,952
Facilities Acquisition & Construction	-	-	-	2,326,272	2,326,272
Capital Outlay	27,290	-	-	671,585	698,875
Debt Service					
Principal	22,786	25,213	1,109,669	-	1,157,668
Interest	14,864	2,087	1,251,068	-	1,268,019
Total Expenditures	13,742,527	3,402,343	2,360,737	2,997,857	22,503,464
Excess of Revenues Over, (Under) Expenditures	107,003	(314,684)	24,483	(242,893)	(426,091)
Other Financing Sources, (Uses):					
Lease Proceeds	9,369	-	-	-	9,369
Bond Proceeds	-	-	-	52,224,212	52,224,212
Transfers In	-	614,000	27,300	-	641,300
Transfers Out	(641,300)	-	-	-	(641,300)
Total Other Financing Sources, (Uses)	(631,931)	614,000	27,300	52,224,212	52,233,581
Net Change in Fund Balance	(524,928)	299,316	51,783	51,981,319	51,807,490
Beginning Fund Balance	2,468,213	385,950	208,745	311,150	3,374,058
Ending Fund Balance	\$ 1,943,285	\$ 685,266	\$ 260,528	\$ 52,292,469	\$ 55,181,548

See accompanying notes to basic financial statements.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

**Reconciliation of Statement of Revenues, Expenditures
and Changes in Fund Balance – Governmental Funds –
To Statement of Activities**

For the Year Ended June 30, 2025

Net Change in Fund Balance		\$ 51,807,490
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Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which fixed assets exceed depreciation:

Capital Asset Additions	\$ 3,014,088		
Lease and SBITA Additions	9,369		
Depreciation expense	(722,021)		
Amortization expense	(36,591)		
			2,264,845

Repayment of bond principal and post retirement obligations is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. Additions to bond principal and post retirement obligations is an other financing source in the governmental funds but reduces the liability in the Statement of Net Position. Governmental funds report the effect of premiums and discounts when debt is first issued, whereas these amounts are considered unavailable and amortized in the Statement of Activities.

Lease and SBITA Proceeds	\$ (9,369)		
Bond Proceeds	(52,224,212)		
GO Bond Payment and Loan Payment	1,449,881		
Bond Premium/Discount	226,295		
			(50,557,405)

Under the accrual basis of accounting, interest on long-term debt is accrued when payments are not due until after year end. (1,062,052)

Compensated absences are accrued as earned by employees on the Statement of Activities. In the governmental funds they are expensed at the time amounts due are paid. (96,872)

Principal and interest payments related to leases and SBITAs are recorded as expenditures in the governmental funds. On the Statement of Activities however, recorded expenditures are for interest on the debt as well as amortization of the related assets.

Leases, GASB 87	\$ 14,501		
SBITAs, GASB 96	22,226		
			36,727

Pension expense represents the change in net pension asset (liability) from year to year due to changes in total pension liability and the fair value of the pension plan net position available to pay PERS pension benefits, and is not included in the governmental funds. (214,771)

The expense related to OPEB liability represents the net changes in the liability balance from year to year and is not recorded in the governmental funds. 22,545

RHIA Expense represents the changes in RHIA Asset (Liability) from year to year due to changes in total RHIA liability (asset) and the fair value of RHIA plan net position available to pay RHIA benefits. 23,554

Property tax revenue in the Statement of Activities differs from the amount reported in the governmental funds. In the governmental funds, which are on the modified accrual basis, the District recognizes unavailable revenue for all property taxes levied but not received, however in the Statement of Activities, there is no unavailable revenue and the full property tax receivable is accrued. 14,330

An internal service fund is used to charge the costs of repaying the pension obligation bonds to the individual funds. The net revenue of the internal service fund is included in the statement of activities. 14,484

Change in Net Position	See accompanying notes to basic financial statements.	\$ <u>2,252,875</u>
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BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

STATEMENT OF PROPRIETARY NET POSITION
INTERNAL SERVICE FUND

June 30, 2025

	Internal Service Fund
ASSETS:	
Current Assets	
Cash and Investments	\$ 56,186
Total Current Assets	<u>56,186</u>
Total Assets	<u>56,186</u>
LIABILITIES:	
Current Maturities of Pension Obligation Bonds	350,000
Noncurrent Liabilities:	
Pension Obligation Bonds Payable, Net of Current Maturities	<u>590,000</u>
Total Liabilities	<u>940,000</u>
NET POSITION:	
Unrestricted	<u>(883,814)</u>
Total Net Position	<u>\$ (883,814)</u>

See accompanying notes to basic financial statements.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
For the Year Ended June 30, 2025

INTERNAL SERVICE FUND

OPERATING REVENUES:	
Assessments to other funds	\$ 389,727
Total Revenues	<u>389,727</u>
TOTAL OPERATING INCOME	<u>389,727</u>
OTHER REVENUES/(EXPENSES):	
Interest on Investments	-
Interest Expense	(60,243)
Amortization of bond discount	-
Total other revenue/expenses	<u>(60,243)</u>
Change in Net Position	329,484
Beginning Net Position	<u>(1,213,298)</u>
Ending Net Position	<u><u>\$ (883,814)</u></u>

See accompanying notes to basic financial statements.

BANKS SCHOOL DISTRICT
WASHINGTON COUNTY, OREGON
STATEMENT OF CASH FLOWS
INTERNAL SERVICE FUNDS
For the Year Ended June 30, 2025

	Pension Obligation Bonds
Cash flows from operating activities:	
Assessments received from other funds	\$ 389,727
Net cash provided (used) by operating activities	389,727
Cash flows from noncapital financing activities	
Principal paid on pension bonds	(315,000)
Interest paid on pension bonds	(60,243)
Net cash used by noncapital financing activities	(375,243)
Cash flows from investing activities	
Interest received from investments	-
Net cash provided by investing activities	-
Net increase in cash and cash equivalents	14,484
Cash and cash equivalents, beginning	41,702
Cash and cash equivalents, ending	\$ 56,186
Reconciliation of operating income to net cash provided by operating activities	
Operating income	\$ 389,727
Net cash provided by operating activities	\$ 389,727

See accompanying notes to basic financial statements.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies are described below.

REPORTING ENTITY

The Banks School District No. 13 is a municipal corporation, established under the provisions of Oregon Revised Statutes 332, and is governed by an elected five-member board. As required by generally accepted accounting principles, these financial statements present Banks School District No. 13 (the primary government) and any component units. Component units, as established by the Governmental Accounting Standards Board (GASB) Statement 61, are separate organizations that are included in the District's financial statements because of the significance of their operational or financial relationships with the District and the existence of a financial benefit/burden. There are no component units.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements (the statement of net position and the statement of activities) report information on the District as a whole, excluding nonfiduciary activities, if any. For the most part, the effect of interfund activity has been removed from these statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the various functions. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from internal service activities, which rely to a significant extent on fees and charges for support. The activities are characterized as *governmental activities and business-type activities*.

The statement of activities reports the activities by *function*. The major functions are instruction and support services; however, amounts are also reported for community services (primarily food service). The statement of activities demonstrates the degree to which the direct expenses of a given function (i.e., instruction, support services, etc.) are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Direct expenses are not eliminated from the various functional categories, whereas indirect expenses are eliminated from the functional categories in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are “measurable and available”). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, revenues are considered to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received.

The accounts are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

Separate fund financial statements are provided for governmental funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

The following *major governmental funds* are reported:

General Fund

This is the primary operating fund. This fund accounts for all financial resources and expenditures not required to be accounted for in another fund. The principal revenue sources are property taxes and an apportionment from the Oregon State School Fund.

Special Projects Fund

This fund consists of all grant activity, fundraising, food service, and student body activities. Grant revenue is primarily from federal and state sources, while student body, food service, and fundraising revenues are primarily from local sources.

Debt Service Fund

This fund accounts for the repayment of general obligation debt. The primary revenue source is property taxes.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (CONTINUED)

Capital Projects Fund

This fund accounts for the construction and acquisition of capital assets. The primary revenue source is interest on investments.

There is also an internal service fund:

Pension Obligation Bond Fund

This fund accounts for the repayment of the 2007 pension obligation bonds issued to advance fund the unfunded actuarial liability for the Oregon Public Employees Retirement System. The fund assesses other funds to provide the resources to pay the debt service on the pension obligation bonds.

The internal service fund uses the economic resources measurement focus and the accrual basis of accounting and distinguishes operating revenues and expenses from nonoperating items. Operating revenues consist of interfund assessments to other funds, while operating expenses include payments for debt services. All other revenues and expenses are reported as nonoperating revenues and expenses.

BUDGETS

A budget is prepared and legally adopted for each governmental fund type on the modified accrual basis of accounting in the main program categories required by Oregon Local Budget Law. The budgets for all budgeted funds are adopted on a basis consistent with generally accepted accounting principles except the property taxes received after year-end are not considered budgetary resources in the funds, inventory is expensed when purchased, debt and OPEB benefits are recorded as an expenditure when paid and a revenue when issued, capital outlay is recorded as an expenditure rather than capitalized, and depreciation and amortization are not recorded. All annual appropriations lapse at fiscal year-end.

The budget process begins early in each fiscal year with the establishment of the budget committee. Recommendations are developed through late winter with the budget committee approving the budget in early spring. Public notices of the budget hearing are generally published in spring with a public hearing being held approximately three weeks later. The Board may amend the budget prior to adoption; however, budgeted expenditures for each fund may not be increased by more than ten percent without re-publication. The budget is then adopted, appropriations are made, and the tax levy declared no later than June 30th.

Expenditure budgets are appropriated at the following levels for each fund: Instruction, Support Services, Enterprise & Community Services, Facilities Acquisition and Construction, Other Uses - Debt Service and Interfund Transfers, and Operating Contingency.

Expenditures cannot legally exceed the adopted appropriation levels except in the case of grants which could not be estimated at the time of budget adoption. Management may amend line items in the budget without Board approval as long as appropriation levels (the legal level of control) are not changed.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (CONTINUED)

Supplemental appropriations may occur if the Board approves them due to unforeseen circumstances, which could not be determined at the time the budget was adopted.

Budget amounts shown in the basic financial statements reflect the original and final budgeted appropriation amounts. Expenditures of the various funds were within authorized appropriations for the year ended June 30, 2025, except for Enterprise and Community Services in the Special Projects Fund, which were overspent by \$74,952.

CASH AND INVESTMENTS

For financial reporting purposes, all highly liquid investments with a maturity of three months or less when purchased are considered to be cash equivalents.

Fair Value Inputs and Methodologies and Hierarchy

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Observable inputs are developed based on market data obtained from sources independent of the reporting entity. Unobservable inputs are developed based on the best information available about the assumptions market participants would use in pricing the asset. The classification of securities within the fair value hierarchy is based up on the activity level in the market for the security type and the inputs used to determine their fair value, as follows:

Level 1 – unadjusted price quotations in active markets/exchanges for identical assets or liabilities that each Fund has the ability to access.

Level 2 – other observable inputs (including, but not limited to, quoted prices for similar assets or liabilities in markets that are active, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the assets or liabilities (such as interest rates, yield curves, volatilities, loss severities, credit risks and default rates) or other market–corroborated inputs).

Level 3 – unobservable inputs based on the best information available in the circumstances, to the extent observable inputs are not available (including each Fund’s own assumptions used in determining the fair value of investments).

The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). Accordingly, the degree of judgment exercised in determining fair value is greatest for instruments categorized in Level 3. The inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, for disclosure purposes, the fair value hierarchy classification is determined based on the lowest level input that is significant to the fair value measurement in its entirety.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

PROPERTY TAXES RECEIVABLE

Uncollected real and personal property taxes are reflected on the statement of net position and the balance sheet as receivables. Uncollected taxes are deemed by management to be substantially collectible or recoverable through liens. All property taxes receivable are due from property owners within the District.

Under state law, county governments are responsible for extending authorized property tax levies, computing tax rates, billing and collecting all property taxes, and making periodic distributions of collections to entities levying taxes. Property taxes become a lien against the property when levied on July 1 of each year and are payable in three installments due on November 15, February 15 and May 15. Property tax collections are distributed monthly except for November, when such distributions are made weekly.

ACCOUNTS RECEIVABLE

Accounts receivable consist of amounts due from intermediate sources and miscellaneous reimbursements. Accounts receivable are considered by management to be fully collectible; therefore, no allowance for uncollectible accounts has been made.

GRANTS

Unreimbursed expenditures due from grantor agencies are reflected in the basic financial statements as receivables and revenues. Grant revenues are recorded at the time eligible expenditures are incurred. Cash received from grantor agencies in excess of related grant expenditures are recorded as unearned revenue on the statement of net position and the balance sheet.

PREPAID EXPENSE

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

CAPITAL ASSETS

Capital assets include land, buildings, improvements, vehicles, furniture, fixtures, and equipment. Capital assets are recorded at original cost or estimated original cost. Donated capital assets are recorded at their estimated fair market value on the date donated. Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Interest incurred during construction is not capitalized. The cost of routine maintenance and repairs that do not add to the value of the assets or materially extend asset lives are charged to expenditure as incurred and not capitalized. Capital assets are depreciated using the straight-line method over the following useful lives: Building and Improvements over 25 to 40 years, and Vehicles and Equipment over 3 to 20 years. Major outlays for capital assets and improvements are capitalized as projects are constructed. One-half year of depreciation is taken in the year the assets are acquired or retired. Gains or losses from sales or retirements of capital assets are included in operations of the current period.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflow of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported items. These can include the amounts of assets, liabilities, disclosure of contingent assets and liabilities, and the reported amount of revenues and expense/expenditures during the reporting period. Accordingly, actual results could differ from estimates.

COMPENSATED ABSENCES

The District recognizes a liability for compensated absences for leave time that (1) has been earned for services previously rendered by employees, (2) accumulates and is allowed to be carried over to subsequent years, and (3) is more likely than not to be used as time off or settled (for example paid in cash to the employee or payment to an employee flex spending account) during or upon separation from employment. Based on the criteria listed, two types of leave qualify for liability recognition for compensated absences – vacation and sick leave. The liability for compensated absences is reported as incurred in the government-wide and proprietary fund financial statements. A liability for compensated absences is recorded in the governmental funds only if the liability has matured because of employee resignations or retirements. The liability for compensated absences includes salary-related benefits, where applicable.

Vacation

The District's policy permits certain employees to accumulate earned but unused vacation benefits, which are eligible for payment at the employee's current pay rate upon separation from employment.

Sick Leave

The District's policy permits employees to accumulate earned but unused sick leave. All sick leave lapses when employees leave the employ of the District and, upon separation from service, no monetary obligation exists. However, a liability for estimated value of sick leave that will be used by employees as time off is included in the liability for compensated absences.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

UNAVAILABLE REVENUE

On the fund financial statements, unavailable revenue arises when resources do not satisfy both the measurable and available criteria for recognition in the current year, for example, if property taxes are received more than 60 days after year-end. In subsequent periods, when recognition criteria are met, the deferred inflow for unavailable revenue is removed and revenue is recognized.

LONG-TERM OBLIGATIONS

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities. Bond premiums and discounts are amortized over the life of the bonds, using the straight line method in the government-wide financial statements. The straight line method does not differ significantly from the effective interest rate method. Unamortized premiums and discounts are presented as additions or subtractions from the face amount of the bonds. In the fund financial statements, governmental fund types recognize bond premiums and discounts during the current period.

The face amount of debt issued is reported as other financing sources. Premiums received on debt issuance are reported as other financing sources, while discounts on debt issuance are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Early retirement benefits are recognized when the District becomes obligated for the benefits (i.e., when the eligible employee retires). The amount recognized is the undiscounted estimate of the future benefits to be paid.

INTERFUND PAYABLES, RECEIVABLES AND TRANSFERS

The receipt and payment of monies through one central checking account, as well as transfers between funds, result in interfund payables and receivables until cash is transferred from one fund to the other. These amounts represent current assets and liabilities and are reported as due to or due from other funds.

RETIREMENT PLANS

Substantially all of the District's employees are participants in the State of Oregon Public Employees Retirement System (PERS). For the purpose of measuring the net position liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about fiduciary net position of PERS and additions to/deductions from PERS's fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value. GASB Statements 68 and 71 have been implemented as of July 1, 2014.

LEASE AND SUBSCRIPTION ASSETS

Lease assets and assets related to subscription-based information technology arrangements (SBITAS) are assets which the government leases for a term of more than one year. The value is determined by any initial down payments plus the net present value of the required future payments at the government's incremental

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

LEASE AND SUBSCRIPTION ASSETS (CONTINUED)

borrowing rate at the time of the lease agreement, amortized over the term of the agreement. In the governmental fund financial statements, debt proceeds revenue and capital outlay expenses are recorded for all lease or SBITA agreements entered into during the year.

LEASES AND SUBSCRIPTIONS PAYABLE

In the government-wide financial statements, leases payable and payables related to subscription based information technology arrangements (SBITAs) are reported as liabilities in the Statement of Net Position. In the governmental fund financial statements, annual payments related to leases and SBITAs are recorded as debt service expenditures.

NET POSITION/FUND BALANCE

Net Position

Net position comprises the various net earnings from operations, nonoperating revenues, expenses and contributions of capital. Net position is classified in the following three categories.

- Net investment in capital assets – consists of all capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- Restricted – consists of external constraints placed on net position use by creditors, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- Unrestricted net position – consists of all other net position that are not included in the other categories previously mentioned.

The following order of spending is used regarding net position categories: Restricted resources are spent first when both restricted and unrestricted resources are available for expenses.

Fund Balance

In March 2009, the GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund-type Definitions*. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds.

Under this standard, the fund balance classifications of reserved, designated, and unreserved/undesignated were replaced with five new classifications – nonspendable, restricted, committed, assigned, and unassigned.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

NET POSITION/FUND BALANCE (CONTINUED)

- Nonspendable fund balance represents amounts that are not in a spendable form. The nonspendable fund balance represents prepaid items.
- Restricted fund balance represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed fund balance represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.
- Assigned fund balance represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the governing body or by an official to whom that authority has been given by the governing body.
- Unassigned fund balance is the residual classification of the General Fund. Only the General Fund may report a positive unassigned fund balance. Other governmental funds would report any negative residual fund balance as unassigned.

The following order of spending is used regarding fund balance categories: Restricted resources are spent first when both restricted and unrestricted (committed, assigned or unassigned) resources are available for expenditures. When unrestricted resources are spent, the order of spending is committed (if applicable), assigned (if applicable) and unassigned.

2. CASH AND INVESTMENTS

Cash and investments at June 30, 2025 (recorded at fair value) consisted of:

<u>Demand Deposits:</u>	<u>2025</u>	<u>Reported In:</u>	<u>2025</u>
Checking	\$ 1,398,456	Governmental Funds	\$ 58,140,587
Local Government Investment Pool	10,583,294		
Fixed Income Investments	<u>46,215,023</u>	Internal Service Fund	<u>56,186</u>
Total	<u>\$ 58,196,773</u>		<u>\$ 58,196,773</u>

DEPOSITS

Deposits with financial institutions include bank demand deposits. Oregon Revised Statutes require deposits to be adequately covered by federal depository insurance at an approved depository as identified by the Treasury. For the fiscal year ended June 30, 2025, the bank balance was \$2,137,758. \$500,000 of the balance was insured by FDIC and the remaining balance was collateralized in accordance with Oregon Law.

Custodial Credit Risk

In the case of deposits, this is the risk that in the event of a bank failure, the deposits may not be recovered. There is no formal deposit policy for custodial credit risk. For the fiscal year ended June 30, 2025, all deposits were collateralized in accordance with Oregon law.

BANKS SCHOOL DISTRICT NO. 13
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NOTES TO BASIC FINANCIAL STATEMENTS

2. CASH AND INVESTMENTS (CONTINUED)

INVESTMENTS

State statutes authorize the investment in banker’s acceptances, time certificates of deposit, repurchase agreements, obligations of the United States and its agencies and instrumentalities, and the Oregon State Treasurer's Local Government Investment Pool.

Investments in the Short-Term Fund are governed by ORS 294.135, Oregon Investment Council, and portfolio guidelines issued by the Oregon Short-Term Fund Board, which establish diversification percentages and specify the types and maturities of investments. The portfolio guidelines permit securities lending transactions as well as investments in repurchase agreements and reverse repurchase agreements. The fund appears to be in compliance with all portfolio guidelines at June 30, 2025. The LGIP seeks to exchange shares at \$1.00 per share; an investment in the LGIP is neither insured nor guaranteed by the FDIC or any other government agency. Although the LGIP seeks to maintain the value of share investments at \$1.00 per share, it is possible to lose money by investing in the pool. We intend to measure these investments at book value since it approximates fair value. The pool is comprised of a variety of investments. These investments are characterized as a level 2 fair value measurement in the Oregon Short Term Fund’s audited financial report.

As of June 30, 2025, the fair value of the position in the LGIP is 100.49% of the value of the pool shares as reported in the Oregon Short Term Fund audited financial statements. Amounts in the State Treasurer’s Local Government Investment Pool are not required to be collateralized. The pool is comprised of a variety of investments.

[http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-\(OSTF\).aspx](http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-(OSTF).aspx)

If the link has expired, please contact the Oregon Short Term Fund directly.

Fixed Income Investments consist of U.S. Treasury Bills and Notes, as well as U.S. and U.S. Agency Obligations. These investments are recorded at fair market value based on level 1 inputs (observed prices in active markets). U.S. Treasury Notes and Obligations are rated AA1 by Moody’s. Treasury Bills and U.S. Agency Obligations are not rated.

Investments and Maturities at June 30, 2025 are as follows:

Investment Type	Fair Value	Rating	Investment Maturities (in months)		
			Less than 3	3 to 17	18+
State Treasurer's Investment Pool	\$ 10,583,294	N/A	\$ 10,583,294	\$ -	\$ -
U.S. Treasury Bills	2,567,010	N/A	-	2,567,010	-
U.S. Treasury Notes	40,809,705	AA1	-	23,581,490	17,228,215
U.S. Obligations	1,443,010	AA1	-	1,443,010	-
U.S. Agency Obligations	1,395,298	N/A	1,395,298	-	-
Total	\$ 56,798,317		\$ 11,978,592	\$ 27,591,510	\$ 17,228,215

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

2. CASH AND INVESTMENTS (CONTINUED)

Interest Rate Risk

Oregon Revised Statutes require investments to not exceed a maturity of 18 months, except when the local government has adopted a written investment policy that was submitted to and reviewed by the OSTFB. There are no investments that have a maturity date of more than 3 months.

Custodial Credit Risk

Custodial credit risk for investments is the risk that, in the event of a failure of the counterparty to a transaction, the value of the investment will not be able to be recovered by collateral securities that are in the possession of an outside party. There is no formal investment policy for custodial credit risk.

Concentration Risk

At June 30, 2025, 100% of total investments were in the State Treasurer’s Investment Pool. State statutes do not limit the percentage of investments in this instrument.

3. ACCOUNTS/GRANTS RECEIVABLE

Special revenue fund grants receivable are comprised of claims for reimbursement of costs under various federal and state grant programs. The receivables are considered fully collectible by management, and no allowance for doubtful accounts has been made.

4. CAPITAL ASSETS

The changes in capital assets for the year ended June 30, 2025 are as follows:

	Balance July 1, 2024	Additions	(Deletions)	Balance June 30, 2025
Capital Assets				
Land*	\$ 1,211,270	\$ -	\$ -	\$ 1,211,270
Buildings & Improvements	26,033,789	-	-	26,033,789
Equipment	1,511,564	17,921	-	1,529,485
Construction in Progress*	37,736	2,996,167	-	3,033,903
Total	28,794,359	3,014,088	-	31,808,447
Accumulated Depreciation				
Buildings & Improvements	13,168,032	623,520	-	13,791,552
Equipment	1,134,154	98,501	-	1,232,655
Total	14,302,185	722,021	-	15,024,206
Total Net Capital Assets	\$ 14,492,174	\$ 2,292,067	\$ -	\$ 16,784,241

*Non-Depreciable Item

Depreciation was allocated to the functions as follows:

Instruction	\$ 428,448
Support	274,113
Community	19,460
Total	\$ 722,021

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN

Defined Benefit Pension Plan

Plan Description – The Oregon Public Employees Retirement System (PERS) consists of a single cost-sharing multiple-employer defined benefit plan. All benefits of the system are established by the legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Oregon PERS produces an independently audited Annual Comprehensive Financial Report which can be found at:

<https://www.oregon.gov/pers/Documents/Financials/ACFR/2024-ACFR.pdf>

If the link is expired please contact Oregon PERS for this information.

- a. **PERS Pension (Chapter 238).** The ORS Chapter 238 Defined Benefit Plan is closed to new members hired on or after August 29, 2003.
 - i. **Pension Benefits.** The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, and 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefits results.

A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer (age 45 for police and fire members). General service employees may retire after reaching age 55. Police and fire members are eligible after reaching age 50. Tier 1 general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Police and fire member benefits are reduced if retirement occurs prior to age 55 with fewer than 25 years of service. Tier 2 members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.
 - ii. **Death Benefits.** Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following contributions are met:
 - member was employed by PERS employer at the time of death,
 - member died within 120 days after termination of PERS covered employment,
 - member died as a result of injury sustained while employed in a PERS-covered job, or
 - member was on an official leave of absence from a PERS-covered job at the time of death.
 - iii. **Disability Benefits.** A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including PERS judge members) for disability benefits regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 (55 for police and fire members) when determining the monthly benefit.
 - iv. **Benefit Changes After Retirement.** Members may choose to continue participation in their variable account after retiring and may experience annual benefit fluctuations due to

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

changes in the fair value of the underlying global equity investments of that account. Under ORS 238.360 monthly benefits are adjusted annually through cost-of-living changes (COLA). The COLA is capped at 2.0 percent.

b. **OPSRP Pension Program (OPSRP DB).** The ORS Chapter 238A Defined Benefit Pension Program provides benefits to members hired on or after August 29, 2003.

i. **Pension Benefits.** This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age:

Police and fire: 1.8 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement.

General service: 1.5 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit.

A member of the pension program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which termination becomes effective.

ii. **Death Benefits.** Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member. The surviving spouse may elect to delay payment of the death benefit, but payment must commence no later than December 31 of the calendar year in which the member would have reached 70½ years.

iii. **Disability Benefits.** A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

Contributions – PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. The funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans. Employer contribution rates during the period were based on the December 31, 2022 actuarial valuation, which became effective July 1, 2023. The state of Oregon and certain schools, community colleges, and political subdivision have made unfunded actuarial liability payments and their rates have been reduced. Employer contributions for the year ended June 30, 2025 were \$1,511,701, excluding amounts to fund employer specific liabilities. In addition approximately \$440,622 in employee contributions were paid or picked up by the District in fiscal 2025. At June 30, 2025, the District reported a net pension liability of \$11,211,297 for its proportionate share of the net pension liability. The pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation dated December 31, 2022. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers,

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

actuarially determined. As of the measurement date of June 30, 2024 and 2023, the District's proportion was .050 percent and .047 percent, respectively. Pension expense for the year ended June 30, 2025 was \$214,771.

The rates in effect for the year ended June 30, 2025 were:

- (1) Tier 1/Tier 2 – 22.17%
- (2) OPSRP general services – 19.33%

The amount of contributions subsequent to the measurement date will be included as a reduction of the net pension liability in the fiscal year ended June 30, 2026.

Amounts reported as deferred outflows or inflows of resources related to pension will be recognized in pension expense as follows:

	Deferred Outflow of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ 664,166	\$ 26,758
Changes in assumptions	1,127,187	1,444
Net difference between projected and actual earnings on pension plan investments	712,231	-
Net changes in proportionate share	409,512	672,667
Differences between contributions and proportionate share of contributions	273,340	359,512
Subtotal - Amortized Deferrals (below)	3,186,436	1,060,381
Contributions subsequent to measuring date	1,511,701	-
Deferred outflow (inflow) of resources	\$ 4,698,137	\$ 1,060,381

Year ending June 30,	Amount
2026	\$ (172,964)
2027	1,113,882
2028	631,422
2029	447,651
2030	106,064
Thereafter	-
Total	\$ 2,126,055

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS system-wide GASB 68 reporting summary dated January 31, 2025. Oregon PERS produces an independently audited ACFR which can be found at:

<https://www.oregon.gov/pers/Documents/Financials/ACFR/2024-ACFR.pdf>

BANKS SCHOOL DISTRICT NO. 13
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NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

Actuarial Valuations – The employer contribution rates effective July 1, 2023 through June 30, 2025, were set using the entry age normal actuarial cost method. For the Tier One/Tier Two component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (estimated amount necessary to finance benefits earned by employees during the current service year), (2) an amount for the amortization unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial liabilities being amortized over 20 years. For the OPSRP Pension Program component of the PERS Defined Benefit Plan, this method produced an employer rate consisting of (a) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (b) an actuarially determined amount for funding a disability benefit component, and (c) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 16 years.

Actuarial Methods and Assumptions:

Valuation date	December 31, 2022
Experience Study Report	2022, Published July 24, 2023
Actuarial cost method	Entry Age Normal
Amortization method	Level percentage of payroll
Asset valuation method	Fair value
Inflation rate	2.40 percent
Investment rate of return	6.90 percent
Discount rate	6.90 percent
Projected salary increase	3.40 percent
Cost of Living Adjustment	Blend of 2% COLA and graded COLA (1.25%/0.15%) in accordance with <i>Moro</i> decision; blend based on service
Mortality	Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Active members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Disabled retirees: Pub-2010 Disabled Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2022 Experience Study which is reviewed for the four-year period ending December 31, 2022.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

Assumed Asset Allocation:

Asset Class/Strategy	Low Range	High Range	OIC Target
Debt Securities	20.0%	30.0%	25.0%
Public Equity	22.5%	32.5%	27.5%
Real Estate	7.5%	17.5%	12.5%
Private Equity	15.0%	27.5%	20.0%
Real Assets	2.5%	10.0%	7.5%
Diversifying Strategies	2.5%	10.0%	7.5%
Opportunity Portfolio	0.0%	5.0%	0.0%
Total			100.0%

(Source: June 30, 2024 PERS ACFR; p. 116)

Long-Term Expected Rate of Return:

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in January 2023 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

Asset Class	Target Allocation	Compound Annual (Geometric) Return
Global Equity	27.50%	7.07%
Private Equity	25.50%	8.83%
Core Fixed Income	25.00%	4.50%
Real Estate	12.25%	5.83%
Master Limited Partnerships	0.75%	6.02%
Infrastructure	1.50%	6.51%
Hedge Fund of Funds - Multistrategy	1.25%	6.27%
Hedge Fund Equity - Hedge	0.63%	6.48%
Hedge Fund - Macro	5.62%	4.83%
<i>Assumed Inflation - Mean</i>		2.35%

(Source: June 30, 2024 PERS ACFR; p. 88)

Discount Rate – The discount rate used to measure the total pension liability was 6.90 percent for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed

BANKS SCHOOL DISTRICT NO. 13
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NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

that contributions from the plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City’s proportionate share of the net pension liability to changes in the discount rate – the following presents the City’s proportionate share of the net pension liability calculated using the discount rate of 6.90 percent, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percent lower (5.90 percent) or one percent higher (7.90 percent) than the current rate.

	1% Decrease ▼ (5.90%)	Discount Rate ▼ (6.90%)	1% Increase ▼ (7.90%)
Proportionate share of the net pension liability	\$ 17,685,365	\$ 11,211,297	\$ 5,788,948

Changes Subsequent to the Measurement Date

As described above, GASB 67 and GASB 68 require the Total Pension Liability to be determined based on the benefit terms in effect at the Measurement Date. Any changes to benefit terms that occurs after that date are reflected in amounts reported for the subsequent Measurement Date. However, Paragraph 80f of GASB 68 requires employers to briefly describe any changes between the Measurement Date and the employer’s reporting date that are expected to have a significant effect on the employer’s share of the collective Net Pension Liability, along with an estimate of the resulting change, if available.

There are no changes subsequent to the June 30, 2024 Measurement Date that meet this requirement and thus would require a brief description under the GASB standard.

Deferred Compensation Plan

A deferred compensation plan is available to employees wherein they may execute an individual agreement with the District for amounts earned by them to not be paid until a future date when certain circumstances are met. These circumstances are: termination by reason of resignation, death, disability, or retirement; unforeseeable emergency; or by requesting a de minimis distribution from inactive accounts valued less than \$5,000. Payment to the employee will be made over a period not to exceed 15 years. The deferred compensation plan is one which is authorized under IRC Section 457 and has been approved in its specifics by a private ruling from the Internal Revenue Service. The assets of the plan are held by the administrator for the sole benefit of the plan participants and are not considered assets or liabilities of the District.

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

OPSRP Individual Account Program (OPSRP IAP)

Plan Description:

Employees of the District are provided with pensions through OPERS. All the benefits of OPERS are established by the Oregon legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003. Chapter 238A created the Oregon Public Service Retirement Plan (OPSRP), which consists of the Defined Benefit Pension Program and the Individual Account Program (IAP). Membership includes public employees hired on or after August 29, 2003. PERS members retain their existing defined benefit plan accounts, but member contributions are deposited into the member's IAP account. OPSRP is part of OPERS, and is administered by the OPERS Board.

Pension Benefits:

Participants in OPERS defined benefit pension plans also participate in their defined contribution plan. An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies. Upon retirement, a member of the OPSRP IAP may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

Death Benefits:

Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

Contributions:

Employees of the District pay six (6) percent of their covered payroll. Effective July 1, 2020, currently employed Tier 1/Tier 2 and OPSRP members earning \$2,500 or more per month (increased to \$3,333 per month in 2022) will have a portion of their 6 percent monthly IAP contributions redirected to an Employee Pension Stability Account. The Employee Pension Stability Account will be used to pay part of the member's future benefit. Of the 6 percent monthly IAP contribution, Tier 1/Tier 2 will have 2.5 percent redirected to the Employee Pension Stability Account and OPSRP will have 0.75 percent redirected to the Employee Pension Stability Account, with the remaining going to the member's existing IAP account. Members may voluntarily choose to make additional after-tax contributions into their IAP account to make a full 6 percent contribution to the IAP. The District made approximately \$440,622 of optional contributions to member IAP accounts for the year ended June 30, 2025.

Additional disclosures related to Oregon PERS not applicable to specific employers are available online, or by contacting PERS at the following address: PO Box 23700 Tigard, OR 97281-3700.

<http://www.oregon.gov/pers/EMP/Pages/GASB.aspx>

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

6. OTHER POST EMPLOYMENT BENEFIT PLAN (RHIA)

Plan Description:

As a member of Oregon Public Employees Retirement System (OPERS) the District contributes to the Retirement Health Insurance Account (RHIA) for each of its eligible employees. RHIA is a cost-sharing multiple-employer defined benefit other postemployment benefit plan administered by OPERS. RHIA pays a monthly contribution toward the cost of Medicare companion health insurance premiums of eligible retirees. Oregon Revised Statute (ORS) 238.420 established this trust fund. Authority to establish and amend the benefit provisions of RHIA reside with the Oregon Legislature. The plan is closed to new entrants after January 1, 2004. OPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Oregon Public Employees Retirement System, PO Box 23700, Tigard, OR 97281-3700.

Funding Policy:

Because RHIA was created by enabling legislation (ORS 238.420), contribution requirements of the plan members and the participating employers were established and may be amended only by the Oregon Legislature. ORS require that an amount equal to \$60 dollars or the total monthly cost of Medicare companion health insurance premiums coverage, whichever is less, shall be paid from the Retirement Health Insurance Account established by the employer, and any monthly cost in excess of \$60 dollars shall be paid by the eligible retired member in the manner provided in ORS 238.410. To be eligible to receive this monthly payment toward the premium cost the member must: (1) have eight years or more of qualifying service in OPERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in OPERS, (2) receive both Medicare Parts A and B coverage, and (3) enroll in an OPERS-sponsored health plan. A surviving spouse or dependent of a deceased OPERS retiree who was eligible to receive the subsidy is eligible to receive the subsidy if he or she (1) is receiving a retirement benefit or allowance from OPERS or (2) was insured at the time the member died and the member retired before May 1, 1991.

Participating districts are contractually required to contribute to RHIA at a rate assessed each year by OPERS, and the District currently contributes 0.06% of annual covered OPERF payroll and 0.00% of OPSRP payroll under a contractual requirement in effect until June 30, 2025. Consistent with GASB Statement 75, the OPERS Board of Trustees sets the employer contribution rates as a measure of the proportionate relationship of the employer to all employers consistent with the manner in which contributions to the OPEB plan are determined. The basis for the employer's portion is determined by comparing the employer's actual, legally required contributions made during the fiscal year to the plan with the total actual contributions made in the fiscal year of all employers. The District did not make significant contributions to RHIA in any of the previous three fiscal years.

At June 30, 2025, the District reported a net OPEB liability/(asset) of (\$194,960) for its proportionate share of the net OPEB liability/(asset). The OPEB liability/(asset) was measured as of June 30, 2024, and the total OPEB liability/(asset) used to calculate the net OPEB liability/(asset) was determined by an actuarial valuation as of December 31, 2022. Consistent with GASB Statement No. 75, paragraph 59(a), the District's proportion of the net OPEB liability/(asset) is determined by comparing the employer's actual, legally required contributions made during the fiscal year to the Plan with the total actual contributions made in the fiscal year of all employers. As of the measurement date of June 30, 2024 and 2023, the District's proportion was .05 percent and .05 percent, respectively. OPEB expense for the year ended June 30, 2025 was (\$23,449).

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

6. OTHER POST EMPLOYMENT BENEFIT PLAN (RHIA) (CONTINUED)

Components of OPEB Expense/(Income):

Employer's proportionate share of collective system OPEB Expense/(Income)	\$ (23,179)
Net amortization of employer-specific deferred amounts from:	
- Changes in proportionate share (per paragraph 64 of GASB 75)	(270)
- Differences between employer contributions and employer's proportionate share of system contributions (per paragraph 65 of GASB 75)	-
Employer's Total OPEB Expense/(Income)	<u>\$ (23,449)</u>

Components of Deferred Outflows/Inflows of Resources:

	Deferred Outflow of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ -	\$ 3,813
Changes in assumptions	-	2,466
Net difference between projected and actual earnings on pension plan investments	5,505	-
Net changes in proportionate share	8,452	2,586
Differences between contributions and proportionate share of contributions	-	-
Deferred outflow (inflow) of resources	<u>\$ 13,957</u>	<u>\$ 8,865</u>

The amount of contributions subsequent to the measurement date will be included as a reduction of the net OPEB liability/(asset) in the fiscal year ended June 30, 2026.

Amounts reported as deferred outflows or inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ending June 30,	Amount
2026	\$ (5,954)
2027	7,432
2028	2,978
2029	635
2030	-
Thereafter	-
Total	<u>\$ 5,091</u>

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS Retirement Health Insurance Account Cost-Sharing Multiple-Employer Other Postemployment Benefit (OPEB) Plan Schedules of Employer Allocations and OPEB Amounts by Employer report, as of and for the Year Ended June 30, 2024.

That independently audited report was dated January 31, 2025 and can be found at:

<https://www.oregon.gov/pers/emp/Documents/GASB/2024/Oregon-Public-Employees-Retirement-System-RHIA-Schedule-Plan-FY06302024.pdf>

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

6. OTHER POST EMPLOYMENT BENEFIT PLAN (RHIA) (CONTINUED)

Actuarial Methods and Assumptions:

Valuation Date	December 31, 2022
Experience Study Report	2022, Published July 24, 2023
Actuarial cost method	Entry Age Normal
Inflation rate	2.40 percent
Investment rate of return	6.90 percent
Discount rate	6.90 percent
Projected salary increase	3.40 percent
Retiree healthcare participation	Healthy retirees: 25%; Disabled retirees: 15%
Mortality	Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Active members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Disabled retirees: Pub-2010 Disabled Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2022 Experience Study which is reviewed for the four-year period ending December 31, 2022.

Discount Rate:

The discount rate used to measure the total OPEB liability as of the measurement date of June 30, 2024 was 6.90 percent. The projection of cash flows used to determine the discount rate assumed that contributions from contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the RHIA plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments for the RHIA plan was applied to all periods of projected benefit payments to determine the total OPEB liability.

Long-Term Expected Rate of Return:

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in January 2023 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. The table below

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

6. OTHER POST EMPLOYMENT BENEFIT PLAN (RHIA) (CONTINUED)

shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation.

The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

Asset Class	Target Allocation	Compound Annual (Geometric) Return
Global Equity	27.50%	7.07%
Private Equity	25.50%	8.83%
Core Fixed Income	25.00%	4.50%
Real Estate	12.25%	5.83%
Master Limited Partnerships	0.75%	6.02%
Infrastructure	1.50%	6.51%
Hedge Fund of Funds - Multistrategy	1.25%	6.27%
Hedge Fund Equity - Hedge	0.63%	6.48%
Hedge Fund - Macro	5.62%	4.83%
<i>Assumed Inflation - Mean</i>		2.35%

(Source: June 30, 2024 PERS ACFR; p. 88)

Sensitivity of the District’s proportionate share of the net OPEB liability/(asset) to changes in the discount rate – The following presents the District’s proportionate share of the net OPEB liability/(asset) calculated using the discount rate of 6.90 percent, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percent lower (5.90 percent) or one percent higher (7.90 percent) than the current rate.

	1% Decrease (5.90%)	Discount Rate (6.90%)	1% Increase (7.90%)
Proportionate share of the net OPEB liability (asset)	\$ (180,474)	\$ (194,960)	\$ (207,433)

Changes Subsequent to the Measurement Date

There are no changes subsequent to the June 30, 2024 Measurement Date that meet this requirement and thus would require a brief description under the GASB standard.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

7. OTHER POST-EMPLOYMENT BENEFITS (GASB #75)

Plan Description: The District operates a single-employer retiree benefit plan that provides postemployment health, dental and vision insurance benefits to eligible employees and their spouses. There are active and retired members in the plan. All classes of employee are eligible to continue coverage upon retirement. Qualified spouses, domestic partners, and children may qualify for coverage. Coverage for retirees and eligible dependents continues until Medicare eligibility for each individual (or until dependent children become ineligible).

Benefits and eligibility for members are established through the collective bargaining agreements. The post-retirement healthcare plan is established in accordance with Oregon Revised Statutes (ORS) 243.303. ORS stipulated that for the purpose of establishing healthcare premiums, the rate must be based on all plan members, including both active employees and retirees. The difference between retiree claims cost, which because of the effect of age is generally higher in comparison to all plan members, and the amount of retiree healthcare premiums represents the District's implicit employer contribution. The District did not establish an irrevocable trust (or equivalent arrangement) to account for the plan

Funding Policy: The benefits from this program are paid by the District on a self-pay basis and the required contribution is based on projected pay-as-you go financing requirements. There is not obligation on the part of the District to fund these benefits in advance.

Actuarial Methods and Assumptions: The District engaged an actuary to perform an evaluation as of July 1, 2023 using entry age normal, level percent of salary Actuarial Cost Method. The Single Employer Pension Plan liability was determined using the following actuarial assumptions, applied to all periods including the measurement:

Discount Rate per year	3.65%
General Inflation Rate per year	2.40%
Salary Scale per year	3.40%

Health Care Cost Trends:

<u>Year</u>	<u>Trend</u>
2023	3.50 %
2024-25	5.75
2026	5.50
2027	5.25
2028	5.00
2029-30	4.75
2031	4.50
2032-2065	4.25
2066-2071	4.00
2072+	3.75

Mortality rates were based on rates adopted by the Oregon Public Employees Retirement System (PERS) in its valuation as of December 31, 2022.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

7. OTHER POST-EMPLOYMENT BENEFITS (GASB #75) (CONTINUED)

Turnover rates were based on percentages developed for the valuation of benefits under Oregon PERS and vary by years of service.

Disability rates were not used. Retirement rates were based on Oregon PERS assumptions. Annual rates are based on age, Tier / OPSRP, and duration of service.

The projection of benefits for financial reporting purpose does not explicitly incorporate the potential effects of legal or contractual funding limitations.

Changes in Medical Benefit OPEB Liability:

	2025	2024
Total OPEB Liability - Beginning	\$ 256,493	\$ 451,891
Changes for the Year:		
Service Cost	29,180	31,115
Interest	10,264	16,642
Effect of Economic/Demographic gains or losses	-	(65,428)
Changes of Assumptions or Other Input	(6,394)	(151,701)
Benefit Payments	(9,004)	(26,026)
Net Changes for the Year	24,046	(195,398)
Total OPEB Liability - Ending	\$ 280,539	\$ 256,493

Sensitivity of the Net Other Post-Employment Benefit Liability to Changes in Discount and Trend Rates:

The following presents the net other post-employment benefit liability (NOL), calculated using the discount rate of 3.93 percent, as well as what the liability would be if it was calculated using a discount rate 1-percentage-point lower (2.93 percent) or 1-percentage-point higher (4.93 percent) than the current rate. A similar sensitivity analysis is then presented for changes in healthcare cost trend assumptions.

	1% Decrease	Current Discount Rate	1% Increase
June 30, 2025			
Total OPEB Liability	\$ 304,303	\$ 280,539	\$ 258,142

	1% Decrease	Current Trend Rate	1% Increase
June 30, 2025			
Total OPEB Liability	\$ 245,674	\$ 280,539	\$ 321,694

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

7. OTHER POST-EMPLOYMENT BENEFITS (GASB #75) (CONTINUED)

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ -	\$ (92,537)
Changes in assumptions	23,238	(197,612)
Benefit Payments	16,324	-
Deferred outflow (inflow) of resources	\$ 39,562	\$ (290,149)

Amounts reported as deferred outflows or inflow of resources related to pension will be recognized in pension expense as follows:

Year ending June 30,	Amount
2026	(44,781)
2027	(42,368)
2028	(41,531)
2029	(41,682)
2030	(44,468)
Thereafter	(52,081)
Total	\$ (266,911)

8. DEBT

BONDS

General Obligation Bonds

General obligation bonds were issued to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for general government funds and are reported in the Governmental Activities section of the government-wide financial statements. General obligation bonds are direct obligations and pledge the full faith and credit of the District. One of three of the 2012 general obligation bonds remain. Series 2012C are deferred interest bonds issued in the amount of \$6,972,495, with interest rates ranging from 2.68% - 3.12%. The full amount of interest owed on each grouping of deferred interest bonds becomes due and payable when the bonds mature.

In July of 2024, the District issued General Obligation Bonds totaling \$49,305,194 to finance capital construction projects. The total issue consisted of \$31,055,194 of Series 2024A Deferred Interest Bonds and \$18,250,000 of Series 2024B Current Interest Bonds. The Series 2024A Bonds accrue interest at rates ranging from 3.53% to 4.86% and have maturity dates beginning in 2028 and ending in 2051. Interest compounds semi-annually and the total accumulated balance for each individual bond is paid at maturity. The Series 2024B Bonds earn interest of 5% annually, with annual principal and semi-annual interest payments scheduled through 2038.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

8. DEBT (CONTINUED)

Upon the occurrence and continuance of any Event of Default the Owners of fifty-one (51 %) percent or more of the principal amount of Bonds then Outstanding may take whatever action may appear necessary or desirable to enforce or to protect any of the rights of the Owners of Bonds, either at law or in equity or in bankruptcy or otherwise, whether for the specific enforcement of any covenant or agreement contained in the Resolution or the Bonds or in aid of the exercise of any power granted in the Resolution or in the Bonds or for the enforcement of any other legal or equitable right vested in the Owners of Bonds by the Resolution or the Bonds or by law. However, the Bonds shall not be subject to acceleration.

Total debt service requirements to maturity for general obligation bonds, as of June 30, 2025, are as follows:

2012 General Obligation Bonds:

By Fiscal Year:	Principal	Interest	Total
2026	984,786	510,214	1,495,000
2027	969,675	565,325	1,535,000
Total	\$ 1,954,461	\$ 1,075,539	\$ 3,030,000

2024 General Obligation Bonds:

By Fiscal Year:	Series A		Series B		Total
	Principal	Interest	Principal	Interest	
2026	-	-	-	908,250	908,250
2027	-	-	-	908,250	908,250
2028	1,523,717	221,283	90,000	903,750	2,738,750
2029	1,566,790	293,210	-	903,750	2,763,750
2030	1,609,617	375,383	-	903,750	2,888,750
2031-2035	3,317,345	1,022,655	7,875,000	4,151,250	16,366,250
2036-2040	4,151,134	4,203,233	10,200,000	1,039,500	19,593,867
2041-2045	9,510,161	13,202,548	-	-	22,712,709
2046-2050	8,363,952	17,971,678	-	-	26,335,630
2051	1,012,478	2,667,522	-	-	3,680,000
Total	\$ 31,055,194	\$ 39,957,512	\$ 18,165,000	\$ 9,718,500	\$ 98,896,206

Pension Obligation Bonds: In 2007, pension obligation bonds were issued to provide funds for the advance funding of the unfunded actuarial liability for the Oregon Public Employees Retirement System. The Pension Obligation Bond Fund accounts for the repayment of these bonds, and assesses other funds to provide the resources to pay the debt service on the pension obligation bonds.

There is one pension obligation bond issue of \$2,870,000 of limited tax pension bonds, series 2007, term bond, with interest at 5.617% and principal payable between 2017 and 2028. If an Event of Default occurs and is continuing, the Series 2007 Trustee may exercise any remedy available at law or in equity; however, the Pension Bond Payments will not be subject to acceleration.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

8. DEBT (CONTINUED)

Total debt service requirements to maturity for pension obligation bonds, as of June 30, 2025, are as follows:

Pension Obligation Bonds:			
By Fiscal Year:	Principal	Interest	Total
2026	350,000	52,800	402,800
2027	385,000	33,140	418,140
2028	205,000	11,515	216,515
Total Debt Service Requirements for Pension Obligation Bonds	\$ 940,000	\$ 97,455	\$ 1,037,455

DIRECT BORROWING

State of Oregon Department of Energy Loan: On October 25, 2011, the District entered a loan agreement with State of Oregon Department of Energy in the amount \$636,538 to provide funds for various energy efficiency projects at the District’s school as part of the Department of Energy’s “Cool Schools Program.” Payments are made monthly. The interest rate for the loan is 3.5% and the maturity date is March 1, 2027. Collateral includes all presently existing and hereafter acquired items of machinery, equipment, improvements and related equipment and property that save energy which are located on the Premises and are a part of or related to the Project (including but not limited to those items described in Owner’s Small Scale Local Energy Loan Program loan application and any exhibits and supplementary specifications, contracts, invoices or other documents submitted to and accepted by Lender hereafter, and all accessions, parts, additions, and replacements thereto, and all proceeds of any of the foregoing. Upon the occurrence of an Event of Default or declaration of an Event of Default by Lender, Lender may: (a) Cease to make any further disbursements hereunder; Accelerate the Maturity Date and declare the unpaid principal balance of the Loan, together with all unpaid accrued interest, immediately due and payable, together with the additional amounts, (c) Judicially foreclose Lender's lien against the Collateral, in the same manner as mortgages are foreclosed, (d) Exercise the rights provided to the State in ORS 470.180, (E) Pay, compromise or settle any liens on the Project, or pay other sums required to be paid by Borrower in connection with the Project using any undisbursed Loan proceeds and such additional money as may be reasonably required. In the event of payment by Lender of any encumbrance, lien, claim, or demand, Lender may, at its option, be subrogated to the extent of the amount of such payment to all the rights, powers, privileges, and remedies of the payer or payee, as the case may be, and any such subrogation rights shall be additional and cumulative security for this Agreement.

Total debt service requirements to maturity for the loan, as of June 30, 2025, are as follows:

State of Oregon Department of Energy Loan			
By Fiscal Year:	Principal	Interest	Total
2026	52,219	2,381	54,600
2027	39,912	571	40,483
Total Debt Service Requirements for Department of Energy Loan	\$ 92,131	\$ 2,952	\$ 95,083

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

8. DEBT (CONTINUED)

COMPENSATED ABSENCES

Compensated absences are assumed to be used on a first in first out basis; this benefit is paid primarily from the General Fund.

Debt related activity for the fiscal year ended June 30, 2025, was as follows:

	Beginning Balance 7/1/24	Additions	Deletions	Ending Balance 6/30/25	Due Within One Year
Governmental Activities:					
Bonds payable:					
General Obligation Bonds	\$ 2,953,917	\$ 49,305,194	\$ 1,084,456	\$ 51,174,655	\$ 984,786
Pension Obligation Bonds	1,255,000	-	315,000	940,000	350,000
Direct Borrowing					
Department of Energy Loan	142,556	-	50,425	92,131	52,219
Premium related to Bond					
Unamortized bond premiums and (discounts)	52,159	2,919,018	226,295	2,744,882	226,295
Compensated Absences	<u>628,487</u>	<u>96,872</u>	<u>-</u>	<u>725,359</u>	<u>268,415</u>
Total Liabilities	<u>\$ 5,032,119</u>	<u>\$ 52,321,084</u>	<u>\$ 1,676,176</u>	<u>\$ 55,677,027</u>	<u>\$ 1,881,715</u>

During 2024-2025, \$1,515,580 of interest accrued on outstanding bonds and \$453,528 of previously accrued interest was paid, bringing the total balance of accrued interest at June 30, 2025 to \$2,332,500. Of this amount, \$545,723 is due and payable within one year. All General Obligation Debt is being paid by the Debt Service Fund. All Pension Obligation Debt is being paid by the Pension Obligation Bond Fund.

9. LEASES PAYABLE AND RIGHT-TO-USE ASSETS

The District reports Leases Payable and the related Right-To-Use Assets in accordance with GASB Statement No. 87, Leases. Under GASB 87, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. For additional information, refer to the disclosures below.

As of 06/30/2025, Banks School District had 8 active leases. The leases have payments that range from \$250 to \$2,472 and interest rates that range from 0.7268% to 2.6149%. As of 06/30/2025, the total combined value of the lease liability is \$29,561, the total combined value of the short-term lease liability is \$11,260. The combined value of the right to use asset, as of 06/30/2025 of \$69,644 with accumulated amortization of \$40,268 is included within the Lease Class activities table found below. The leases had \$0 of Variable Payments and \$0 of Other Payments, not included in the Lease Liability, within the Fiscal Year.

Future payments and current year activity for leases are presented in the following tables:

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

9. LEASES PAYABLE AND RIGHT-TO-USE ASSETS (CONTINUED)

Principal and Interest Requirements to Maturity

Fiscal Year	Governmental Activities		
	Principal Payments	Interest Payments	Total Payments
2026	\$ 11,260	\$ 253	\$ 11,513
2027	9,058	129	9,187
2028	5,589	49	5,638
2029	3,337	13	3,350
2030	317	-	317
Total	\$ 29,561	\$ 444	\$ 30,005

GOVERNMENTAL ACTIVITIES:

	Balance as of July 1, 2024	Additions	Reductions	Balance as of June 30, 2025
Lease Liability				
Equipment Lease Liability	34,694	9,369	14,502	29,561
Total Lease Liability	\$ 34,694	\$ 9,369	\$ 14,502	\$ 29,561

	Balance as of July 1, 2024	Additions	Reductions	Balance as of June 30, 2025
Lease Assets				
Equipment	\$ 64,972	\$ 9,369	\$ 4,697	\$ 69,644
Total Lease Assets	\$ 64,972	\$ 9,369	\$ 4,697	\$ 69,644

Lease Accumulated Amortization

Equipment	\$ 30,547	\$ 14,418	\$ 4,697	\$ 40,268
Total Lease Accumulated Amortization	30,547	14,418	4,697	40,268
Total Lease Assets, Net	\$ 34,425	\$ (5,049)	\$ -	\$ 29,376

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

10. SUBSCRIPTIONS PAYABLE AND RIGHT-TO-USE ASSETS

For the year ended 6/30/2025, the financial statements include the adoption of GASB Statement No. 96, Subscription-Based Information Technology Arrangements. The primary objective of this statement is to enhance the relevance and consistency of information about governments' subscription activities. This statement establishes a single model for subscription accounting based on the principle that subscriptions are financings of the right to use an underlying asset. Under this Statement, an organization is required to recognize a subscription liability and an intangible right-to-use subscription asset. For additional information, refer to the disclosures below.

As of 06/30/2025, Banks School District, OR had 3 active subscriptions. The subscriptions have payments that range from \$3,78 to \$13,000 and interest rates that range from 2.3540% to 2.7960%. As of 06/30/2025, the total combined value of the subscription liability is \$9,692, and the total combined value of the short-term subscription liability is \$9,692. The combined value of the right to use asset, as of 06/30/2024 of \$40,292 with accumulated amortization of \$28,013 is included within the Subscription Class activities table found below. The subscriptions had \$0 of Variable Payments and \$0 of Other Payments, not included in the Subscription Liability, within the Fiscal Year.

Future payments and current year activity for subscriptions are as follows:

Principal and Interest Requirements to Maturity

Fiscal Year	Governmental Activities		
	Principal Payments	Interest Payments	Total Payments
2026	\$ 9,691	\$ 254	\$ 9,945
Total	\$ 9,691	\$ 254	\$ 9,945

GOVERNMENTAL ACTIVITIES:	Balance as of July 1, 2024	Additions	Reductions	Balance as of June 30, 2025
Subscription Liability				
Software	\$ 31,918	\$ -	\$ 22,227	\$ 9,691
Total Software Subscription Liability	56,424	-	22,227	9,691
Total Subscription Liability	\$ 56,424	\$ -	\$ 22,227	\$ 9,691

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

10. SUBSCRIPTIONS PAYABLE AND RIGHT-TO-USE ASSETS (CONTINUED)

	Balance as of July 1, 2024	Additions	Reductions	Balance as of June 30, 2025
Subscription Assets				
Software	\$ 70,309	\$ -	\$ 30,017	\$ 40,292
Total Subscription Assets	70,309	-	30,017	40,292
Subscription Accumulated Amortization				
Software	35,744	22,286	30,017	28,013
Total Subscription Assets, Net	\$ 34,565	\$ (22,286)	\$ -	\$ 12,279

11. COMMITMENTS AND CONTINGENCIES

A number of federally assisted grant programs are participated in. These programs are subject to program compliance audits by the grantors or their representatives. The federal audits for these programs for the year ended June 30, 2025 have not been conducted. Accordingly, compliance with grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although management expects such amounts to be immaterial.

A substantial portion of the operating funding is received from the State of Oregon. State funding is determined through state-wide revenue projections that are paid to individual school districts based on pupil counts and other factors in the state school fund revenue formula. Since these projections and pupil counts fluctuate, they can cause increases or decreases in revenue. Due to these future uncertainties at the state level, the future effect on the operations cannot be determined.

12. PROPERTY TAX LIMITATIONS

The State of Oregon imposes a constitutional limit on property taxes for schools and non-school government operations. School operations include community colleges, local school districts, and education service districts. The limitation provides that property taxes for school operations are limited to \$5.00 for each \$1,000 of property market value. This limitation does not apply to taxes levied for principal and interest on general obligation bonded debt. The result of this requirement has been that school districts have become more dependent upon state funding and less dependent upon property tax revenues as their major source of operating revenue. The State further reduced property taxes by replacing the previous constitutional limits on tax bases with a rate and value limit in 1997. This reduction is accomplished by rolling property values back to their 1995-96 values less 10% and limiting future tax value growth of each property to no more than 3% per year, subject to certain exceptions. Taxes levied to support bonded debt are exempted from the reductions. The State Constitution sets restrictive voter approval requirements for most tax and many fee increases and new bond issues, and requires the State to minimize the impact to school districts from the impact of the tax cuts.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

13. RISK MANAGEMENT

There is exposure to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which commercial insurance is carried to minimize the exposure to these risks. Settled claims have not exceeded this commercial coverage for the last three years.

Worker's compensation insurance is purchased from a commercial carrier. Premiums are determined based on payroll paid at various employment classification rates. Loss prevention services are available from the carrier, and there is no potential liability beyond the premiums paid.

14. INTERFUND ACTIVITY

The composition of interfund transfers for 2024-2025 is as follows:

Transfers Out:		Transfers In:	
General Fund	\$ 641,300	Special Projects	\$ 614,000
		Debt Service	27,300
Total	<u>\$ 641,300</u>	Total	<u>\$ 641,300</u>

The internal transfers are budgeted and recorded to show legal and operational commitments between funds such as cost sharing.

15. DEFICIT NET POSITION IN INTERNAL SERVICE FUND

The internal service fund had a negative net position amount of (\$883,814). The negative net position is expected to reverse in future years as the PERS Pension Bond approaches maturity.

16. RESTATEMENT OF PREVIOUSLY ISSUED FINANCIAL STATEMENTS

Implementation of GASB No. 101 – Compensated Absences

In fiscal year 2024-25, the District implemented Governmental Accounting Standards Board (GASB) Statement No. 101, Compensated Absences. This Statement was issued to improve the recognition and measurement of compensated absences and liabilities, such as vacation and sick leave, and to enhance consistency in financial reporting among governments.

GASB 101 requires that compensated absences be recognized as a liability when the related leave is earned rather than when it is paid or taken. Under the previous standard, GASB Statement No. 16, certain leave types were only recognized when they were due and payable.

As a result of implementing GASB 101, the beginning net position as of July 1, 2024 has been restated as follows:

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

16. RESTATEMENT OF PREVIOUSLY ISSUED FINANCIAL STATEMENTS (CONTINUED)

Government-wide Statement of Net Position	Governmental Activities
Beginning Net Position, as previously reported	\$ 4,529,629
Adjustment for implementation of GASB 101 (increase in compensated absences liability)	<u>(592,799)</u>
Beginning Net Position, as restated	\$ 3,936,830

The adjustment reflects the cumulative effect of applying the new standard retroactively to beginning balances. The change had to impact on fund balance in the governmental fund financial statements because liabilities for compensated absences are recognized only to the extent they are due and payable in those statements.

17. CERTAIN RISK DISCLOSURES

State and Federal Funding

The School District operates as a subdivision of the state, and as such, its funding is heavily reliant on appropriations from the state legislature to the School Support Fund (SSF). For the year ended June 30, 2025, approximately 44% of the District's total governmental fund revenues were derived from SSF grants. This concentration of funding exposes the District to significant financial risk should state funding levels decrease. Although the legislature approved the next biennial funding cycle, effective beginning July 1, 2025, the District's future funding remains uncertain, particularly given the state's dependence on federal aid for various programs, including education. Federal funding, as noted in subsequent sections, is currently experiencing reductions and is expected to face further reductions in the foreseeable future.

The District also receives a notable portion of its governmental resources through a Student Investment Account (SIA) grant, which accounted for 5% of total governmental fund resources for the fiscal year ending June 30, 2025. The SIA grant is primarily funded through the state's Corporate Activity Tax (CAT), which is subject to fluctuation based on economic conditions at both the federal and state levels. The funding cycle aligns with the state's biennial budget process, with the next cycle commencing on July 1, 2025. This concentration presents additional risk, as the volatility of the underlying tax revenue increases the potential for future reductions. The District's management continues to monitor economic trends and their potential impact on SIA funding levels.

The District also receives federal grants, which totaled 3% of its governmental fund revenues for the year ending June 30, 2025. Most of these federal grants are scheduled to begin in the upcoming fiscal year starting October 1, 2025. As of the financial statement date, federal budget negotiations for 2025-26 are ongoing, and the District's reliance on federal funding introduces exposure to the broader implications of national debt levels and potential federal spending adjustments. Management actively monitors economic and legislative developments to assess potential impacts on future federal funding.

The District's long-term financial strategies are reviewed periodically to address the risks associated with these funding concentrations.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

17. CERTAIN RISK DISCLOSURES (CONTINUED)

Payroll costs and Collective Bargaining

The School District's operating expenses are predominantly driven by employee salaries and benefits, with approximately 92% of staff compensation covered by two separate collective bargaining agreements. This heavy reliance on a limited number of agreements exposes the District to financial and operational risks, especially as future contract negotiations could significantly impact the District's resources. Negotiations with the licensed staff union, whose contract expires on June 30, 2026, are scheduled to begin during the 2026 fiscal year. The District's management is actively involved in these discussions to ensure operational continuity and to mitigate potential adverse effects on the District's budget and long-term fiscal health.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

REQUIRED SUPPLEMENTARY INFORMATION

**BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON**

REQUIRED SUPPLEMENTARY INFORMATION

For the Year Ended June 30, 2025

SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

Year Ended June 30,	(a) Employer's proportion of the net pension liability (NPL)	(b) Employer's proportionate share of the net pension liability (NPL)	(c) District's covered payroll	(b/c) NPL as a percentage of covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2025	0.05 %	\$ 11,211,297	\$ 7,116,725	157.5 %	79.3 %
2024	0.05	8,853,074	6,422,504	137.8	81.3
2023	0.05	7,507,846	5,738,989	130.8	84.5
2022	0.05	6,418,282	5,480,029	117.1	87.6
2021	0.06	12,378,189	5,604,291	220.9	75.8
2020	0.06	10,190,405	5,425,655	187.8	80.2
2019	0.05	8,119,517	5,100,003	159.2	82.1
2018	0.06	8,277,095	5,102,393	162.2	83.1
2017	0.06	8,670,228	4,907,979	176.7	80.5
2016	0.06	3,394,703	4,562,114	74.4	91.9

The amounts presented for each fiscal year were actuarial determined at 12/31 and rolled forward to the measurement date.

SCHEDULE OF CONTRIBUTIONS

	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered payroll	Contributions as a percent of covered payroll
2025	\$ 1,511,701	\$ 1,511,701	\$ -	\$ 7,546,803	20.0 %
2024	1,460,452	1,460,452	-	7,116,725	20.5
2023	1,341,443	1,341,443	-	6,422,504	20.9
2022	1,234,471	1,234,471	-	5,738,989	21.5
2021	1,235,209	1,235,209	-	5,480,029	22.5
2020	1,301,447	1,301,447	-	5,604,291	23.2
2019	1,062,672	1,062,672	-	5,425,655	19.6
2018	998,724	998,724	-	5,100,003	19.6
2017	741,306	741,306	-	5,102,393	14.5
2016	559,335	559,335	-	4,907,979	11.4

The amounts presented for each fiscal year were actuarial determined at 12/31 and rolled forward to the measurement date.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

REQUIRED SUPPLEMENTARY INFORMATION
For the fiscal year ended June 30, 2025

SCHEDULE OF THE PROPORTIONATE SHARE OF THE PERS - RHIA

Year Ended June 30,	(a) Employer's proportion of the net pension liability (Asset)	(b) Employer's proportionate share of the net pension liability (Asset)	(c) Employer's covered payroll	(b/c) NPL as a percentage of covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2025	0.05 %	\$ (194,960)	\$ 7,116,725	(2.7) %	220.6 %
2024	0.05	(193,430)	6,422,504	(3.0)	201.6
2023	0.05	(164,954)	5,738,989	(2.9)	194.6
2022	0.05	(163,914)	5,480,029	(3.0)	183.9

The amounts presented for each fiscal year were actuarial determined at 12/31 and rolled forward to the measurement date.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

SCHEDULE OF CONTRIBUTIONS - PERS RHIA

Year	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered payroll	Contributions as a percent of covered payroll
2025	\$ -	\$ -	\$ -	\$ 7,546,803	- %
2024	-	-	-	7,116,725	-
2023	1,041	1,041	-	6,422,504	0.0
2022	1,100	1,100	-	5,738,989	0.0

The amounts presented for each fiscal year were actuarial determined at 12/31 and rolled forward to the measurement date.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

SCHEDULE OF CHANGES IN OTHER POST EMPLOYMENT BENEFITS (OPEB) LIABILITY
For the fiscal year ended June 30, 2025

Schedule of changes in the total OPEB liability

Year ended June 30	Service Cost	Interest	Changes of Benefit Terms	Effect of Economic/ Demographic Gains or Losses	Changes of Assumption or Output Input	Benefit Payments	Net Changes for the Year
2025	\$ 29,180	\$ 10,264	\$ -	\$ -	\$ (6,394)	\$ (9,004)	\$ 24,046
2024	31,115	16,642	-	(65,428)	(151,701)	(26,026)	(195,398)
2023	38,037	10,879	-	-	(54,749)	(15,725)	(21,558)
2022	50,886	13,317	-	(69,806)	(61,040)	(23,062)	(89,705)
2021	42,680	18,113	-	-	42,023	(28,722)	74,094
2020	36,687	18,682	-	(7,521)	9,870	(29,161)	28,557
2019	36,413	16,986	-	-	(10,429)	(40,683)	2,287
2018	38,690	13,949	-	-	(25,531)	(39,024)	(11,916)

Schedule of total OPEB liability and related ratios

Year ended June 30	Total OPEB Liability Beginning (asset)	Net Changes for the Year	Total OPEB Liability (asset) Ending	Covered Payroll	Net Single Employer Pension Plan as a Percentage of Covered Payroll
2025	\$ 256,493	\$ 24,046	\$ 280,539	\$ 7,546,803	3.72%
2024	451,891	(195,398)	256,493	7,116,725	3.60%
2023	473,449	(21,558)	451,891	6,422,504	7.04%
2022	563,154	(89,705)	473,449	5,738,989	8.25%
2021	489,060	74,094	563,154	5,480,029	10.28%
2020	460,503	28,557	489,060	5,604,291	8.73%
2019	458,216	2,287	460,503	5,425,655	8.49%
2018	470,133	(11,916)	458,216	5,100,003	8.98%

Note: This schedule is presented to illustrate the requirements to show information for 10 years. However, until a full year trend has been compiled, information is presented for the years for which the required supplementary schedule information is available. The District implemented GASB 75 in the fiscal year ending June 30, 2018.

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025

GENERAL FUND

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
REVENUES:				
Taxes	\$ 3,875,000	\$ 3,875,000	\$ 3,875,325	\$ 325
Other Local Sources	85,000	85,000	249,041	164,041
Intermediate Sources	38,000	38,000	31,151	(6,849)
State Sources	9,870,500	9,870,500	9,694,013	(176,487)
Total Revenues	<u>13,868,500</u>	<u>13,868,500</u>	<u>13,849,530</u>	<u>(18,970)</u>
EXPENDITURES:				
Instruction	8,074,046	8,074,046 (1)	7,759,165	314,881
Support Services	5,999,154	5,999,154 (1)	5,983,362	15,792
Contingency	500,000	500,000 (1)	-	500,000
Total Expenditures	<u>14,573,200</u>	<u>14,573,200</u>	<u>13,742,527</u>	<u>830,673</u>
Excess of Revenues Over (Under) Expenditures	(704,700)	(704,700)	107,003	811,703
OTHER FINANCING SOURCES (USES)				
Debt Proceeds	-	-	9,369	9,369
Transfers Out	(645,300)	(645,300) (1)	(641,300)	4,000
Total Other Financing Sources (Uses)	<u>(645,300)</u>	<u>(645,300)</u>	<u>(631,931)</u>	<u>13,369</u>
Net Change in Fund Balance	(1,350,000)	(1,350,000)	(524,928)	825,072
Beginning Fund Balance	<u>2,155,000</u>	<u>2,155,000</u>	<u>2,468,213</u>	<u>313,213</u>
Ending Fund Balance	<u>\$ 805,000</u>	<u>\$ 805,000</u>	<u>\$ 1,943,285</u>	<u>\$ 1,138,285</u>

(1) - Appropriation level

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025

SPECIAL PROJECTS FUND

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE
REVENUES:				
Local Sources	\$ 828,300	\$ 828,300	\$ 453,623	\$ (374,677)
Intermediate Sources	100,000	100,000	20,852	(79,148)
State Sources	1,514,060	1,514,060	1,908,006	393,946
Federal Sources	663,334	663,334	705,178	41,844
Total Revenues	3,105,694	3,105,694	3,087,659	(18,035)
EXPENDITURES:				
Instruction	2,858,491	2,858,491 (1)	2,367,155	491,336
Support Services	713,752	713,752 (1)	548,936	164,816
Enterprise & Community Services	384,000	384,000 (1)	458,952	(74,952)
Debt Service	27,300	27,300 (1)	27,300	-
Total Expenditures	3,983,543	3,983,543	3,402,343	581,200
Excess of Revenues Over (Under) Expenditures	(877,849)	(877,849)	(314,684)	563,165
OTHER FINANCING SOURCES (USES)				
Transfers In	618,000	618,000	614,000	(4,000)
Total Other Financing Sources (Uses)	618,000	618,000	614,000	(4,000)
Net Change in Fund Balance	(259,849)	(259,849)	299,316	559,165
Beginning Fund Balance	334,850	334,850	385,950	51,100
Ending Fund Balance	\$ 75,001	\$ 75,001	\$ 685,266	\$ 610,265

(1) Appropriation Level

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

SUPPLEMENTARY INFORMATION

BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025

DEBT SERVICE FUND

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
REVENUES:				
Local Sources				
Current Year's Taxes	\$ 2,301,531	\$ 2,301,531	\$ 2,303,515	\$ 1,984
Prior Year's Taxes	19,809	19,809	14,036	(5,773)
Payments in Lieu of property taxes	100	100	1,829	1,729
Interest	21,000	21,000	65,840	44,840
Total Local Sources	<u>2,342,440</u>	<u>2,342,440</u>	<u>2,385,220</u>	<u>42,780</u>
Intermediate Sources	<u>1,000</u>	<u>1,000</u>	<u>-</u>	<u>(1,000)</u>
Total Revenues	<u>2,343,440</u>	<u>2,343,440</u>	<u>2,385,220</u>	<u>41,780</u>
EXPENDITURES:				
Debt Service	<u>2,360,740</u>	<u>2,360,740</u> (1)	<u>2,360,737</u>	<u>3</u>
Total Expenditures	<u>2,360,740</u>	<u>2,360,740</u>	<u>2,360,737</u>	<u>3</u>
Excess of Revenues Over (Under) Expenditures	(17,300)	(17,300)	24,483	41,783
Other Financing Sources, (Uses)				
Transfers In	<u>27,300</u>	<u>27,300</u>	<u>27,300</u>	<u>-</u>
Total Other Financing Sources, (Uses)	<u>27,300</u>	<u>27,300</u>	<u>27,300</u>	<u>-</u>
Net Change in Fund Balance	10,000		51,783	51,783
Beginning Fund Balance	<u>220,000</u>	<u>220,000</u>	<u>208,745</u>	<u>(11,255)</u>
Ending Fund Balance	<u>\$ 230,000</u>	<u>\$ 220,000</u>	<u>\$ 260,528</u>	<u>\$ 40,528</u>

(1) Appropriation level

**B ANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

CAPITAL PROJECTS FUND

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
REVENUES:				
Local Sources	\$ 102,800	\$ 102,800	\$ 2,754,964	\$ 2,652,164
State Sources	<u>6,000,000</u>	<u>6,000,000</u>	<u>-</u>	<u>(6,000,000)</u>
Total Revenues	<u>102,800</u>	<u>102,800</u>	<u>2,754,964</u>	<u>2,652,164</u>
EXPENDITURES:				
Facilities Acquisition & Construction	<u>7,424,000</u>	<u>7,424,000</u> (1)	<u>2,997,857</u>	<u>4,426,143</u>
Total Expenditures	<u>7,424,000</u>	<u>7,424,000</u>	<u>2,997,857</u>	<u>4,426,143</u>
Excess of Revenues Over (Under) Expenditures	(7,321,200)	(7,321,200)	(242,893)	7,078,307
OTHER FINANCING SOURCES (USES)				
Bond Proceeds	<u>49,507,930</u>	<u>49,507,930</u>	<u>52,224,212</u>	<u>2,716,282</u>
Total Other Financing Sources (Uses)	<u>49,507,930</u>	<u>49,507,930</u>	<u>52,224,212</u>	<u>2,716,282</u>
Net Change in Fund Balance	102,800	102,800	51,981,319	9,794,589
Beginning Fund Balance	<u>321,200</u>	<u>321,200</u>	<u>311,150</u>	<u>(10,050)</u>
Ending Fund Balance	<u>\$ 424,000</u>	<u>\$ 424,000</u>	<u>\$52,292,469</u>	<u>\$ 51,868,469</u>

(1) Appropriation level

**BANKS SCHOOL DISTRICT NO. 13
WASHINGTON COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

PENSION OBLIGATION BONDS FUND - INTERNAL SERVICE FUND

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
REVENUES				
Local Sources:				
Interest	\$ 1,000	\$ 1,000	\$ -	\$ (1,000)
Assessments to Other Funds	<u>395,210</u>	<u>395,210</u>	<u>389,727</u>	<u>(5,483)</u>
Total Revenues	<u>396,210</u>	<u>396,210</u>	<u>389,727</u>	<u>(5,483)</u>
EXPENDITURES				
Debt Service	<u>385,498</u>	<u>385,498</u> (1)	<u>375,243</u>	<u>10,255</u>
Total Expenditures	<u>385,498</u>	<u>385,498</u>	<u>375,243</u>	<u>10,255</u>
Net Change in Fund Balance	10,712	10,712	14,484	3,772
Beginning Fund Balance	<u>25,000</u>	<u>25,000</u>	<u>41,702</u>	<u>16,702</u>
Ending Fund Balance	<u>\$ 35,712</u>	<u>\$ 35,712</u>	56,186	<u>\$ 20,474</u>

(1) Appropriation level

Reconciliation to Net Position:

Pension Obligation Bonds Payable	<u>(940,000)</u>
Ending Net Position	<u>\$ (883,814)</u>



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December 15, 2025

Independent Auditors' Report Required by Oregon State Regulations

We have audited the basic financial statements of the Banks School District as of and for the year ended June 30, 2025, and have issued our report thereon dated December 15, 2025. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures, but were not limited to the following:

- **Deposit of public funds with financial institutions (ORS Chapter 295)**
- **Indebtedness limitations, restrictions and repayment.**
- **Budgets legally required (ORS Chapter 294).**
- **Insurance and fidelity bonds in force or required by law.**
- **Authorized investment of surplus funds (ORS Chapter 294).**
- **Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).**
- **State school fund factors and calculation.**
- **Programs funded from outside sources.**

In connection with our testing nothing came to our attention that caused us to believe the Banks School District was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, except for the following item:

1. We noted one instance where actual expenditures exceeded the budget, as noted on page 20.

OAR 162-10-0230 Internal Control

In planning and performing our audit, we considered internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of internal control over financial reporting.

This report is intended solely for the information and use of the Board, management and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

A handwritten signature in black ink, appearing to read "Kenny Allen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Kenny Allen, CPA
CLEAR TRAIL CPAS

Banks High School Drama

Our department

Our Club

- We meet every wednesday in the BHS cafeteria.
- The program consists of ~30 students in the current show, only ~20 being actively involved in the club.
- We hold workdays on the saturdays throughout the rehearsal process of the current show to build the set and create the elements behind the scenes.
- Past activities include the field trips to see other school performances, Face painting at football games, AMDA college visit
- We are fully supported by ourselves, parent volunteers, and Mrs. Hatcher.



The 2025-2026 Season

- A successful wrap up from our show last december, Clue.

Each show takes approximately

100+ hours of rehearsal

And

70+ hours of support work,
including: construction,
costuming, prop creation and
procurement, etc



You are invited!

- Our next show is coming along, Romeo and Juliet, set in a western theme.
- We are performing

April 17th, 18th, 24th, 25th @7pm

April 19th and 26th @2pm

We are trying 2 weekends for the first time



Our struggles and Help we need.

Critical needs

- Storage limitations.
 - We do not have the room to keep a safe environment while storing all the things we have in the cafeteria.
 - Having the access to other areas such as the PTO storage space or others like it, or having our own small storage unit would be an incredible benefit.



Need storage
for building
materials and
large furniture



A utility sink
for our paint
brushes closer
to our stage

Needs for the future

- Lighting and Curtains.
 - Our lights and curtains are very outdated, and prevent us from being able to perform shows with the type of lighting we need. This issue is not only unsafe, but helping it would improve the look of our shows, stage, and improve the safety of our set.
- Sound System.
 - It is important that whatever we showcase is able to be heard by the audience, this is difficult to accomplish by our only amplification being small stage microphones and outdated equipment. Being able to update any part of that would be a tremendous help.



Board Work Session
Monday, February 9, 2026 4:45 PM Pacific

Banks Middle School Library
12850 NW Main Street
Banks, OR 97106

Ron Frame: Present
Corissa Mazurkiewicz: Present
William Moore: Present
Leslee Sipp: Present
Daniel Streblov: Present
Present: 5.

1. Preliminaries

1.1. Call to Order

1.2. Roll Call

1.3. Approval of Agenda

I make a motion to approve the February 9th, 2026 agenda as presented. This motion, made by Daniel Streblov and seconded by Corissa Mazurkiewicz, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblov: Yea

Yea: 5, Nay: 0

2. Discussion Items

2.1. Science Sequence Adoption

Caitlin Everett, BMS Principal, was present to share information on the Science adoption, including the work of the curriculum advisory committee. Teachers are piloting the 2 potential curricula now. Ms. Everett shared the sequencing of courses for both present and future options.

The Board asked clarifying questions and engaged in a discussion about the sequencing.

The newly selected curriculum will be adopted at the end of this year.

Ms. Everett also shared a letter and information that will be sent to community families. There is a year 1 and Year 2 implementation table. We anticipate higher state science scores after the implementation of the new sequence.

2.2. Bond Update

John Able with Cornerstone Management was present to give the Board an update on the Bond construction, specifically the Aux gym and High School buildings. Trailers are on site and demolition is well under way. Site investigations are being conducted, as well as the re-routing of BHS utilities. Temporary classroom facilities are on site and students have moved in. The Land Use Hearing is coming up. John also shared a schedule timeline.

Other noteworthy details include:

Five Star Builders will be mobilizing soon to start on the Auxiliary Gym.

Construction site walkthroughs could begin in April. Updates on the HS budget and bidding were shared along with supporting details. The board asked clarifying questions as needed. Auxiliary Gym budget and bidding dates were also shared. The full report is attached to the agenda. Next steps include mobilizing.

The "wish list" was reviewed. Decisions will need to be made in the near future. The Team Room shell decision is the most time sensitive. The Board will make decisions on which wish list items to fund.

3. Adjourn

Adjourned at 6:03

Regular Board Session
Monday, February 9, 2026 6:00 PM Pacific

Banks Middle School Library
12850 NW Main Street
Banks, Or 97106

Ron Frame: Present
Corissa Mazurkiewicz: Present
William Moore: Present
Leslee Sipp: Present
Daniel Streblow: Present

Present: 5.

1. Preliminaries

1.1. Call to Order

1.2. Flag Salute

1.3. Roll Call

1.4. Public Welcome/Recognition

1.5. Approval of Agenda

I make a motion to approve the February 9th, 2026 agenda as presented. This motion, made by Leslee Sipp and seconded by Daniel Streblow, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblow: Yea

Yea: 5, Nay: 0

1.6. Banks High School Leadership

Olivia was present to share an update on the activities going on at the high school. Romeo and Juliet the Western is coming up. Prom venues are being looked at. Winter Formal went well.

2. Recognitions

2.1. Banks High School Staff

The Board took a moment to highlight the high school's increased graduation rate as 98.1 % of students graduated on time last year.

3. Audience Comment

No comments at this time.

4. Presentations/Reports

4.1. OSBA Legislative Policy Committee Update

Clint Nelson, Gaston's Board Chairman and OSBA Board member, recently attended the OSBA Legislative Committee and shared legislative bills that are in committee including HB4056, HB4079, HB4149, HB4154, SB1504, SB1555, SB1537, SB1538, SB1581, HB4112, HB4160, SB1572, SB1506, HB4027 and HB4075. Encourages the Board to contact their legislator.

4.2. Superintendent's Report

Dr. Sica shared his Superintendent's February report; a recap of the Superintendent evaluation process and the Science Sequence adoption discussed in the Work Session. Work around Transformation Social Emotional learning continues throughout the district. We continue to expand our virtual options with the goal of being able to offer our community all forms of education. Dr. Sica also reviewed the interdistrict transfer process.

4.3. Financial Update

Business Manager, Jennifer Collins shared the monthly financial report and shared that the Food Service review is has just started.

5. Consent

I make a motion to approve the Consent Agenda Items as presented. This motion, made by Corissa Mazurkiewicz and seconded by Leslee Sipp, Carried.

Ron Frame: Yea, Corissa Mazurkiewicz: Yea, William Moore: Yea, Leslee Sipp: Yea, Daniel Streblov: Yea

Yea: 5, Nay: 0

5.1. Approval of January 12th, 2026 Board Meeting Minutes

5.2. Routine Personnel Matters

5.3. NWESD Local Service Plan 2026-27

5.4. Annual Open Slots for Interdistrict Transfers 2026-27

5.5. 2026-27 Budget Calendar

6. Discussion Items

6.1. 2026-27 Draft Calendar

7. Action Items

8. Closing

8.1. Upcoming items

8.1.1. February 16, 2026: President's Day - No School

8.1.2. March 9, 2026: Next Board Meeting

8.1.3. March 23-27, 2026: Spring Break - No School

8.2. Board Comments

Member Moore: Asked for any questions regarding the Bond information shared in today's Work Session. Gave clarification of the wish list and reserve funding.

Member Streblov: Appreciated the Bond wish list that was shared. Asks for a budget spreadsheet updated regularly to be shared. Excited to see the Science curriculum and is looking forward to the recommendation moving forward. Appreciated the High School and Bond updates.

Member Sipp: Is also excited about the Science adoption. Wants to give a shout out to the PTO's at all three buildings for the work they do.

Member Mazurkiewicz: Excited by the new curriculum, inspired by the direction we are heading.

Chairman Frame: Transition and construction is hard. It's a long process but we are making progress. Reminds the community and students to be safe and aware near the construction.

9. Adjourn

Banks School District #13

DRAFT #1 - 2026-2027 CALENDAR - *DRAFT* #1

HOLIDAYS,
 GRADING DAYS,
 PD DAYS,
 NON-CONTRACT DAY,
 CONFERENCE MAKEUP DAY

4 Independence Day

JULY 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2027 (T=19 S=17)						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 Winter Break
 18 Martin Luther King Day - Schools closed
 22 End of first Semester - Schools closed
 25 Grading Day - Schools closed

17 New Teacher Inservice
 18-21 Teacher Inservice
 24 First Day Grades 6th, 9th & New Students, Elementary Open House
 25 First Day Grades 1st-12th

AUGUST 2026 (T=10 S=6)						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 2027 (T=19 S=19)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

15 Presidents' Day

4 Schools closed
 7 Labor Day
 XXX A Group Kindergarten Full Day
 XXX B Group Kindergarten Full Day
 X KG - No school for Kindergarten
 First day for all Kindergarten

SEPTEMBER 2026 (T=20 S=20)						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH 2027 (T=18 S=18)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

22-26 Spring break - Schools closed

9 Statewide Inservice
 30 Grading Day - Schools closed

OCTOBER 2026 (T=21 S=20)						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2027 (T=22 S=21)						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

9 Grading Day - Schools closed
 30 No School Grades K-5

4-5 Conferences
 5 No School Grades K-5
 6 No School Grades K-12
 11 Veterans Day Schools closed
 23-27 Fall Break

NOVEMBER 2026 (T=15 S=14)						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2027 (T=20 S=20)						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

24 Memorial Day

21-31 Winter Break

DECEMBER 2026 (T=14 S=14)						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2027 (T=9 S=8)						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

10 Students' last day (½ Day)
 11 Teachers' Last Day Juneteenth
 11-18 Potential Inclement Weather Makeup Days

**STATE OF OREGON ARTICLE XI-P GENERAL OBLIGATION BOND PROGRAM
GRANT AGREEMENT**

School District: Banks School District 13

This Grant Agreement (“Agreement”) is made by the State of Oregon, acting by and through its Department of Education (“ODE”) and Banks School District 13 (“Grantee”) for financing of the project referred to above and described in Exhibit A-1 (the “Project”). This Agreement becomes effective only when fully signed and approved as required by applicable law.

This Agreement includes the following exhibits, incorporated into and made a part of this Agreement:

- Exhibit A: Project Requirements
- Exhibit A-1: Project Description and Budget
- Exhibit B: Evidence of Grantee Authorization and Local GO Bonds Matching Amount
- Exhibit C: Form of Disbursement Request
- Exhibit D: Project Completion Report

SECTION 1 – DEFINITIONS OF KEY TERMS

The following capitalized terms have the meanings assigned below.

“Act” means Article XI-P of the Oregon Constitution and applicable laws of the State, including, without limitation, Oregon Revised Statutes (“ORS”) 286A.796 to 286A.806, all as amended from time to time, inclusive.

“Agreement” has the meaning set forth above.

“Bond Counsel” means a law firm that serves as bond counsel to the State because it has knowledge and expertise in the field of municipal law and issues opinions that are generally accepted by purchasers of municipal bonds.

“Bonds” means, the State of Oregon General Obligation Bonds or other obligations which may be issued in one or more series and from time to time pursuant to the Act, a portion of the sale proceeds of which are used to fund the Grant.

“Bond Bill” means the budget authorization for bond issuance established under ORS 286A.035 for the issuance of the Bonds by the State pursuant to the Act.

“Capital Costs” has the meaning given in Article XI-P of the Oregon Constitution.

“Code” means the Internal Revenue Code of 1986, as amended, including any implementing regulations and any administrative or judicial interpretations.

“Counsel” means an Assistant or Special Assistant Attorney General of the State who advises the State.

“Default” means an event which, with notice or lapse of time or both, would become an Event of Default.

“Delivery Date” means the date on which the Bonds are issued and the proceeds are delivered to the State.

“Disbursement Request” means the request from the Grantee to ODE for disbursement of all or a portion of the Grant Amount as set forth in Section 4, in the form and containing the information and certifications set forth in Exhibit C.

“Event of Default” has the meaning set forth in Section 8.

“Grant” means the grant funds provided by the State through the Oregon School Capital Improvement Matching Program to match the Grantee’s Local GO Bonds, as further described in Section 2.

“Grant Amount” means the amount of proceeds from the sale of the Bonds, not to exceed \$6,000,000.

“Grantee’s Counsel” means local counsel to the Grantee, bond counsel to the Grantee or any combination thereof.

“Local GO Bonds” means the general obligation bonds approved by the voters of the Grantee for the purpose of financing the Project for which the Grantee applied for the Grant from the State.

“Matching Amount” has the meaning set forth in Section 3.

“ODE” has the meaning set forth above.

“Project” means the project identified in the ballot measure title, question and summary approved by the voters of the Grantee, which is attached to Exhibit B.

“Project Completion Deadline” means no longer than 36 months after the respective Delivery Date of the Bonds issued to fund the Project Costs or such longer period of time as may be agreed in writing by the parties to this Agreement.

“Project Costs” means Grantee’s actual costs associated with the Project to the extent those costs are (a) Capital Costs that are necessary and directly used for the Project, (b) capital expenditures for federal income tax purposes within the meaning of Section 1.150-1(b) of the Code, and (c) eligible or permitted uses of the Grant under the Act and this Agreement. Project Costs do not include internal costs charged to the Project by Grantee or payments made to Related Parties. Project Costs do not include any costs that cannot be paid for with proceeds of Bonds the interest on which is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986.

“Related Parties” means, in reference to governmental units or 501(c)(3) organizations, members of the same controlled group within the meaning of Section 1.150-1(e) of the Code, and

in reference to any person that is not a governmental unit or a 501(c)(3) organization, a related person as defined in Section 144(a)(3) of the Code.

“State” means the State of Oregon, acting by and through its agencies including but not limited to ODE, Treasury, and any other agency authorized to administer proceeds and payment of the Bonds.

“Treasury” means the Office of the State Treasurer of the State of Oregon.

SECTION 2 - GRANT

- A. ODE shall provide the Grantee, and the Grantee shall accept from ODE, the Grant in an aggregate amount not to exceed the Grant Amount. The Grant will be made from the proceeds from the sale of the Bonds.
- B. Notwithstanding that this Agreement may be executed and delivered by the parties prior to the date the Bonds are issued by the State, nothing in this Agreement is intended to obligate the State to issue the Bonds. The Bonds shall be issued only as provided under the Act, by the State Treasurer, with the concurrence of the Director of the Oregon Department of Administrative Services, subject to (1) the request of the Superintendent of Public Instruction, pursuant to ORS 286A.798(1)(a), and (2) the Bond Bill for the biennium.
- C. Notwithstanding that the Grantee may issue its Local GO Bonds with original issue premium or original issue discount, in no event shall the Grant Amount exceed the lesser of (i) the proceeds of the Local GO Bonds received by the Grantee or (ii) the principal amount of the Local GO Bonds.

SECTION 3 - MATCHING AMOUNT

Pursuant to the Act, the Grantee hereby represents, warrants and certifies to the State, Treasury, ODE, Bond Counsel and Counsel that the “matching funds” required under Article XI-P of the Oregon Constitution (the “Matching Amount”) shall be evidenced prior to the disbursement of any portion of the Grant by the State to the Grantee, consistent with the requirements of Section 4 of this Agreement. The Matching Amount shall:

- (a) meet or exceed the Grant Amount;
- (b) be from Local GO Bonds that have been issued by the Grantee; and
- (c) be confirmed to the satisfaction of the State, Counsel and Bond Counsel by the delivery of the documentary evidence as set forth in Exhibit B hereto, all of which shall be true and correct.

SECTION 4 - DISBURSEMENTS

- A. Disbursement Requests. To receive any portion of the Grant Amount, Grantee shall deliver to ODE its Disbursement Request. Grantee’s Disbursement Request must describe all work performed with particularity and shall itemize and explain all expenses for which reimbursement or direct payment is claimed in detail, including sufficient detail to allow ODE to determine the extent to which such expenses are Capital Costs.
- B. Conditions to Disbursements. Notwithstanding that this Agreement may be executed and delivered by the parties prior to the date the Local GO Bonds are issued by the Grantee, the obligation of the State to disburse any portion of the Grant to the Grantee under this Agreement is expressly conditioned on the satisfaction of all of the following conditions on each date of disbursement.
- (1) Local GO Bonds must be closed and proceeds delivered to the Grantee within nine months of the date of the election at which the Local GO Bonds were approved.
 - (2) Delivery of the documentary evidence of the Matching Amount, as required by Section 3(c) of this Agreement, satisfactory to the State, Counsel and Bond Counsel.
 - (3) Execution and delivery of this Agreement by an authorized officer of Grantee and the State.
 - (4) Delivery of an opinion of Grantee’s Counsel that satisfies the requirements set forth in Section 4. C. of this Agreement.
 - (5) The representations, certifications, covenants and warranties made by Grantee in this Agreement are true and correct as if made on such date.
 - (6) There is no Default or Event of Default.
 - (7) The State has received net proceeds from the sale of the Bonds sufficient to make the disbursements, and ODE, in the reasonable exercise of its administrative discretion, has sufficient funding, appropriations, limitations, allotments, allocation and other expenditure authority to authorize the disbursement.
 - (8) Satisfaction of all terms and conditions for disbursements as set forth herein.
- C. Opinion of Grantee’s Counsel. On or before the date of the first Disbursement Request, there shall be delivered to the State, Counsel and Bond Counsel, an opinion of Grantee’s Counsel, subject to appropriate assumptions, qualifications, certifications and representations, acceptable to the State, Counsel and Bond Counsel, to the effect that (i) the Grantee has issued valid general obligation bonds (which may be satisfied by a reliance letter addressed to the State on the approving opinion of bond counsel to the Grantee with respect to the Local GO Bonds); and (ii) this Agreement has been duly executed and delivered by, and constitutes a valid and binding obligation of, Grantee, enforceable against

Grantee in accordance with its terms and that Grantee has taken all actions necessary to and has full authority and power to incur and perform its obligations under this Agreement and to receive financing for and to carry out the Project.

D. Disbursement by ODE; Waiver of Conditions.

(1) Upon receipt of a Disbursement Request, satisfaction of the conditions set forth in this Agreement and ODE’s review and approval of the Project Costs set forth in the Disbursement Request, ODE shall disburse or cause to be disbursed the requested portion of the Grant Amount to Grantee as soon as practicable and not later than 30 days after ODE has received the Disbursement Request.

(2) ODE may, in its sole discretion, waive any of the conditions to disbursement set forth in this Agreement and otherwise determine to disburse or cause to be disbursed any portion of the Grant Amount to the Grantee in the event of a written appeal from the Grantee that demonstrates financial need or other unforeseen circumstances.

E. Disbursement Deadline. The State’s obligation to make, and the Grantee’s right to request, disbursements under this Agreement terminates on the Project Completion Deadline.

SECTION 5 - USE OF FINANCIAL ASSISTANCE

A. Use of Proceeds. Grantee shall use disbursements of the Grant only to reimburse itself or to pay directly for Project Costs incurred by Grantee as set forth in and in compliance with Grantee’s certifications in its Disbursement Request.

B. Project Costs Otherwise Paid. Grantee understands that federal tax law prohibits the State and the Grantee from issuing more tax-exempt debt than necessary to pay Project Costs. Accordingly, Grantee may not use any proceeds of the Grant to pay Project Costs that have otherwise been provided for, whether from proceeds of the Grantee’s own tax-exempt debt, by proceeds of a third party grant whose use is restricted to the payment of costs of the Project, or by equity of the Grantee otherwise irrevocably dedicated to pay costs of the Project.

C. Earnings on Bond Proceeds. Any earnings on proceeds of the Bonds will be retained by the State and may be applied to any purposes consistent with the Act and subject to the limitations of the Internal Revenue Code with respect to the use of the proceeds of the Bonds.

D. Unexpended Proceeds. If the full Grant Amount is not required to pay Project Costs that were incurred by Grantee on or before the Project Completion Deadline, the State will retain the excess and may apply such amounts to any purposes consistent with the Act and subject to the limitations of the Internal Revenue Code with respect to the use of proceeds of the Bonds.

- E. No Grant Amounts to Satisfy Matching Amount. The Grantee shall in no circumstances use the Grant Amount to satisfy the Matching Amount requirement of the Act.

SECTION 6 - REPRESENTATIONS AND WARRANTIES OF GRANTEE

Grantee represents and warrants to the State:

- A. Organization and Authority.
- (1) Grantee is a school district, as defined in ORS 328.001(3), validly created and existing under the laws of the State of Oregon.
 - (2) The official actions by which Grantee has authorized the Project, the Local GO Bonds and the execution, delivery and performance of this Agreement are attached hereto as set forth in Exhibit B. Grantee will use the Project as set forth in the authorizing documents for its Local GO Bonds attached hereto in Exhibit B.
 - (3) Grantee has all necessary right, power and authority under its organizational documents and under Oregon law to (a) execute and deliver this Agreement, (b) incur and perform its obligations under this Agreement, and (c) receive financing for and carry out the Project.
 - (4) This Agreement has been duly authorized and executed by an authorized representative of Grantee, and when executed by ODE, is legal, valid and binding, and enforceable in accordance with its terms.
- B. Full Disclosure. Grantee has disclosed in writing to ODE all facts that reasonably could have a material adverse effect on the Project, or the ability of Grantee to perform all obligations required by this Agreement. Grantee has made no false statements of fact, nor has it omitted information necessary to prevent any statements from being misleading, regarding the Matching Amount, the Grant, the Project and this Agreement. The information contained in this Agreement is true and accurate in all respects.
- C. Pending Litigation. Except as disclosed by Grantee in writing to ODE, there is no litigation or formal governmental administrative proceedings, including any environmental or other matters, pending (or to the knowledge of Grantee, threatened) against or affecting Grantee, in any court or before any governmental authority or arbitration board or tribunal, that, if adversely determined, would materially adversely affect the Project or the ability of Grantee to perform all obligations required by this Agreement.
- D. No Defaults.
- (1) No Defaults or Events of Default exist or occur upon authorization, execution or delivery of this Agreement.
 - (2) Grantee has not violated, and has not received notice of any claimed violation of, any agreement or instrument related to the Project to which it is a party or by which

the Project or its property may be bound, that would materially adversely affect the Project or the ability of Grantee to perform all obligations required by this Agreement.

- E. Compliance with Existing Agreements and Applicable Law. The authorization and execution of, and the performance of all obligations required by, this Agreement will not: (i) cause a breach of a material agreement, indenture, mortgage, deed of trust, or other instrument, to which Grantee is a party or by which the Project or any of Grantee’s property or assets may be bound; (ii) violate any provision of the organizational or other documents pursuant to which Grantee was organized or established; or (iii) violate any laws, regulations, ordinances, resolutions, or court orders related to Grantee, the Project or Grantee’s properties or operations.
- F. Governmental Consent. Grantee has obtained or will obtain all permits and approvals, and has made or will make all notifications, declarations, filings or registrations, required for the making and performance of its obligations under this Agreement and undertaking and completion of the Project, including without limitation, all land use approvals and development permits required under local zoning or development ordinances, state law and federal law for the use of the land on which the Project will be located. “Land use approvals and development permits” includes, but is not limited to, any necessary “land use decision” or “limited land use decision” as those terms are defined by ORS 197.015(10) and (12).

SECTION 7 - COVENANTS OF GRANTEE

Grantee covenants as follows for so long as the Bonds and any obligations issued to refund the Bonds are outstanding:

- A. Compliance with Laws. Grantee shall comply with all applicable laws, rules, regulations and orders of any court or governmental authority that relate to this Agreement, the Project and the Matching Amount. These laws, rules, regulations and orders are incorporated by reference in this Agreement to the extent required by law.
- B. Reporting Obligations.
 - (1) Within 90 days after the Project Completion Date, Grantee shall furnish the State with one of the reports, as applicable, listed in Exhibit D; and
 - (2) Grantee shall provide such additional reports as the State may reasonably request from time to time.
- C. Coordination with State. The Grantee agrees to work with the State to facilitate the cost-effective issuance and sale of the Bonds, and to provide any information and execute such documents, agreement and certificates as the State, Counsel or Bond Counsel may reasonably request in connection with the sale and issuance of the Bonds from time to time.
- D. Real Property. Legal title to all real property financed with the Grant shall be owned in fee simple by Grantee, free and clear of all encumbrances other than minor encumbrances.

Grantee shall maintain a standard form of title insurance policy for the value of the purchase price of the property, and where appropriate will purchase endorsements to that policy in amounts to cover improvements. Where Grantee suffers a loss that is covered by title insurance, insurance proceeds will be used to remedy the loss if possible and if not, proceeds will be paid to the State, not to exceed the amount necessary to call or defease the portion of the Bonds relating to the Project (including all allocable costs of issuance).

- E. Operation and Maintenance of the Project. Grantee agrees to complete the Project consistent with the approval by the voters of the Grantee of the Local GO Bonds and in accordance with the Project plans, specifications and budget and, if applicable, to contract with competent, properly licensed and bonded contractors and professionals in accordance with the Oregon Public Contracting Code and all other applicable federal, state and local laws regulating projects of the same type and purpose. If applicable, Grantee agrees to have plans and specifications for the Project prepared by a licensed architect or licensed engineer and to require that the Project meets applicable standards of survival in good condition. Prior to commencement of Project construction, if any, Grantee shall require the general contractor for the Project, if any, to procure and maintain in full force and effect throughout the entire time of construction and until one year after the date construction of the Project is complete, a performance and payment bond for the faithful performance and payment of all of the contractor's obligations for the total cost of the Project. The Grantee shall be named as the obligee on the bond. Grantee shall operate and maintain the Project in good repair and operating condition so as to preserve the public education benefits of the Project, including making all necessary and proper repairs, replacements, additions, and improvements.
- F. Insurance, Damage. Grantee shall maintain insurance policies with responsible insurers or self-insurance programs, insuring against liability and risk of direct physical loss, damage or destruction of the Project, at least to the extent that similar insurance is customarily carried by governmental units constructing, operating and maintaining similar facilities. If the Project or any portion is destroyed, insurance proceeds will be used to restore the Project to its prior condition if possible and if not, proceeds will be paid to the State, not to exceed the amount necessary to call or defease the portion of the Bonds relating to the Project (including all allocable costs of issuance), unless Grantee has informed the State in writing that the insurance proceeds will be used to rebuild the Project.
- G. Sales, Leases and Encumbrances. So long as the Bonds, or any obligations issued to refund the Bonds, are outstanding, Grantee shall not sell, transfer, encumber, lease or otherwise dispose of any property paid for with disbursements of the Grant, unless the State has granted prior, written consent. In the case of sale, lease, exchange, transfer or other disposition of any substantial portion of or interest in the Project, Grantee shall, within 30 days of receipt of any proceeds from such disposition, pay such proceeds to the State, not to exceed the amount necessary to call or defease the portion of the Bonds relating to the Project (including all allocable costs of issuance), for the defeasance or prepayment of debt service on such Bonds, unless the State agrees otherwise in writing.
- H. Condemnation Proceeds. If the Project or any portion is condemned, within 30 days of receipt of any condemnation proceeds, Grantee shall pay such proceeds to the State, not to

exceed the amount necessary to call or defease the portion of the Bonds relating to the Project (including all allocable costs of issuance), unless Grantee has, after consultation with the State and Bond Counsel, informed the State in writing that the condemnation proceeds will be used to rebuild the Project. The State shall consult with Bond Counsel and Grantee regarding the use of any proceeds paid to the State.

- I. Financial Records. Grantee shall keep accurate books and records for the use of the Grant and the Matching Amount, and maintain them according to generally accepted accounting principles established by the Governmental Accounting Standards Board (or any successor thereto) in effect at the time.
- J. Inspections; Information. Grantee shall permit the State and any party designated by the State: (i) to inspect the Project and (ii) to inspect and make copies of any accounts, books and records, including, without limitation, Grantee's records regarding receipts, disbursements, contracts, investments and any other related matters. Grantee shall supply any reports and information related to the Project as the State may reasonably require.
- K. Records Maintenance. Grantee shall retain and keep accessible all books, documents, papers, and records that are directly related to this Agreement, the Project, the Grant or the Matching Amount until the date that is three years following the later of the final maturity or earlier retirement of all of the Bonds (including the final maturity or redemption date of any obligations issued to refund the Bonds) or such longer period as may be required by other provisions of this Agreement or applicable law.
- L. Notice of Default. Grantee shall give ODE prompt written notice of any Default as soon as any senior administrative or financial officer of Grantee becomes aware of its existence or reasonably believes a Default is likely.
- M. Indemnity; Release. To the extent permitted by law, Grantee shall defend, indemnify, save and hold harmless and release the State, its officers and employees from and against any and all claims, demands, suits, actions, proceedings, losses, damages, liability and court awards including costs, expenses, and reasonable attorneys' fees and expenses at trial, on appeal and in connection with any petition for review, related to: (a) the tax-exempt status of interest on the Bonds and any expenses incurred or amounts paid in connection with an inquiry, investigation, audit or similar proceeding by the Internal Revenue Service, the Securities and Exchange Commission, Municipal Securities Rulemaking Board and any other federal, state, governmental or quasi-governmental body with regulatory jurisdiction over the Bonds arising from the Project or the actions, omissions or representations of Grantee; (b) any federal arbitrage and rebate penalties arising from the actions of Grantee; (c) the construction, use or condition of the Project; and (d) any actual or alleged act or omission by Grantee, or its employees, agents or contractors.
- N. Representations and Covenants Regarding the Tax-Exempt Status of the Bonds. Grantee acknowledges that the Grant will be funded with the proceeds of Bonds the interest on which is excluded from gross income for federal tax purposes. Grantee further acknowledges that the tax status of the Bonds could be adversely affected if Grantee's representations regarding the Project Costs are unreasonable or if Grantee includes, as

Project Costs, amounts that are properly characterized as working capital expenditures. Grantee agrees to comply with all applicable provisions of the Code necessary to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes.

SECTION 8 - EVENTS OF DEFAULT

Any of the following constitutes an “Event of Default” of Grantee:

- A. Any false or misleading representation is made by or on behalf of Grantee, in this Agreement or in any document provided by Grantee to the State related to this Grant, the Matching Amount or the Project.
- B. Grantee fails to perform any obligation required under this Agreement, other than those referred to in subsection A of this Section 8, and that failure continues for a period of 30 calendar days after written notice specifying such failure is given to Grantee by ODE, or such longer period as ODE may agree to in writing, if ODE determines Grantee has instituted and is diligently pursuing corrective action.

SECTION 9 - REMEDIES

- A. Remedies. Upon any Event of Default, the State may pursue any or all remedies in this Agreement, and any other remedies available at law or in equity (including specific performance, but not including acceleration) to collect amounts due or to become due or to enforce the performance of any obligation of Grantee. Remedies may include, but are not limited to:
 - (1) Terminating ODE’s commitment and obligation to make any further disbursements of the Grant under this Agreement.
 - (2) While any of the Grant remains undisbursed, withholding amounts otherwise due to Grantee.
 - (3) Requiring repayment of the Grant (including any costs of defeasing the portion of the Bonds relating to the Project (including all allocable costs of issuance), if necessary and the State’s costs of exercising its remedies under this Agreement, including reasonable attorney’s fees and costs.

If, as a result of an Event of Default, the State demands return of the portion of the Grant moneys related to the Event of Default, the State may deduct such amount from other payments due from the State or any agency of the State to Grantee and legally available for such purpose, including but not limited to, any disbursements to Grantee from the State School Fund (after any moneys paid by ODE under an intercept agreement pursuant to the State School Bond Guaranty Program, ORS 328.284 or 238.698 or other intercept agreements entered into prior to the date of this Agreement) and any payment to Grantee from the State under any other agreement, present or future, between the State or any agency of the State and Grantee.

- B. Application of Moneys. Any moneys collected by the State pursuant to Section 9.A will be applied first, to pay any reasonable attorneys’ fees and other fees and expenses incurred by the State; then, to repay any Grant proceeds owed; and last, to pay any other amounts due and payable under this Agreement.
- C. No Remedy Exclusive; Waiver; Notice. No remedy available to the State is intended to be exclusive, and every remedy will be in addition to every other remedy. No delay or omission to exercise any right or remedy will impair or is to be construed as a waiver of such right or remedy. No single or partial exercise of any right, power or privilege under this Agreement will preclude any other or further exercise thereof or the exercise of any other such right, power or privilege. The State is not required to provide any notice in order to exercise any right or remedy, except as set forth in Section 8.B.
- D. Default by the State; Remedies of Grantee. In the event the State defaults on any obligation in this Agreement, Grantee’s remedy will be limited to injunction, special action, action for specific performance, or other available equitable remedy for performance of the State’s obligations.

SECTION 10 - MISCELLANEOUS

- 1. Time is of the Essence. Grantee agrees that time is of the essence under this Agreement.
- 2. Relationship of Parties; Successors and Assigns; No Third Party Beneficiaries.
 - (1) Nothing in this Agreement gives, or is to be construed to give, directly or indirectly, to any third persons any rights and benefits greater than those enjoyed by the general public.
 - (2) This Agreement will be binding upon and inure to the benefit of ODE, Grantee, and their respective successors and permitted assigns.
 - (3) Grantee may not assign or transfer any of its rights or obligations or any interest in this Agreement without the prior written consent of ODE, which consent will not be unreasonably withheld. ODE may grant, withhold or impose conditions on such consent in its sole discretion. In the event of an assignment, Grantee shall pay, or cause to be paid to ODE, any fees or costs incurred because of such assignment, including but not limited to reasonable attorneys’ fees of ODE’s Counsel and Bond Counsel. Any approved assignment is not to be construed as creating any obligation of the State beyond those in this Agreement, nor ODEs assignment relieve Grantee of any of its duties or obligations under this Agreement.
 - (4) Grantee hereby approves and consents to any assignment or transfer of the administration of this Agreement that ODE deems to be necessary to any other agency of the State.
- 3. Disclaimer of Warranties; Limitation of Liability. Grantee agrees that:

In the event that federal rules or federal laws change in a manner that affects the administration of this Agreement, the proceeds of the Bonds or the payment of debt service on the Bonds, the State and the Grantee agree to cooperate to implement any amendments to this Agreement that the parties deem necessary.

9. Attorneys' Fees and Other Expenses. To the extent permitted by the Oregon Constitution and the Oregon Tort Claims Act, the prevailing party in any dispute arising from this Agreement is entitled to recover its reasonable attorneys' fees and costs at trial and on appeal. Reasonable attorneys' fees cannot exceed the rate charged to the State by its attorneys.
10. Choice of Law; Designation of Forum; Federal Forum. The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement.

Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County (unless Oregon law requires that it be brought and conducted in another county). Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.

Notwithstanding the prior paragraph, if a claim must be brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for the District of Oregon. This paragraph applies to a claim brought against the State only to the extent Congress has appropriately abrogated the State's sovereign immunity and is not consent by the State to be sued in federal court. This paragraph is also not a waiver by the State of any form of defense or immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.

11. Integration. This Agreement (including all exhibits, schedules or attachments) constitutes the entire agreement between the parties on the subject matter. There are no unspecified understandings, agreements or representations, oral or written, regarding this Agreement.
12. False Claims. Grantee will refer to the ODE contact designated to receive notices under this Agreement any credible evidence that a principal, employee, agent, sub-grantee contractor, contractor or other person has submitted a false claim under the False Claims Act, ORS180.750 to 180.785, or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity or similar misconduct involving funds provided under this Grant Agreement.
13. Execution in Counterparts. This Agreement may be signed in several counterparts, each of which is an original and all of which constitute one and the same instrument.

[SIGNATURE PAGE FOLLOWS]

ARTICLE XI-P GRANT AGREEMENT – May 2024

Grantee, by its signature below, acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms and conditions.

STATE OF OREGON
acting by and through the
Department of Education

BANKS SCHOOL DISTRICT 1

By: _____

Name: Philip Hofmann
Title: Deputy Director of Procurement

By: _____

Name: Brian Sica
Title: Superintendent

Date: _____

Date: _____

APPROVED AS TO LEGAL SUFFICIENCY IN ACCORDANCE WITH ORS 291.047:

By: Approved via Email 1.17.23

Name: Jake Hogue
Title: Assistant Attorney General

EXHIBIT A - PROJECT REQUIREMENTS

1. Project Overview

ORS 286A.801 directs the ODE to create a program to award matching fund grants to school districts that have received voter approval for Local GO Bonds to finance Capital Costs. The grants awarded under this program must be used for eligible Project Costs incurred by the Grantee by the Project Completion Deadline.

2. Grantee Obligations

Grantee shall:

- A. Comply with the requirements of ORS 286A.801 and rules adopted pursuant to that section.
- B. Provide a Matching Amount that meets or exceed the amount of this Grant and in accordance with the calculations in ORS 286A.801(5).
- C. Provide a Matching Amount from Local GO Bonds approved by the voters of the school district to finance capital costs of the school district.
- D. Provide to ODE all information required by ODE to confirm Grantee's compliance with ORS 286A.801.
- E. Provide to ODE an itemized description of the individual projects and associated costs to be reimbursed by this Grant ("Project Budget"). Upon approval by ODE, the Project Budget shall be incorporated into and added to this Agreement as Exhibit A-1.

3. Payment

- A. ODE will disburse Grant funds to Grantee only for the Projects and Project Costs identified by Grantee, approved by ODE, and reflected in Exhibit A-1.
- B. ODE may, at its sole discretion, require Grantee to provide additional information prior to Grantee's receipt of any funds from ODE.

Capitalized terms that are used but are not defined in this Exhibit A have the meanings defined for those terms in the Grant Agreement.

EXHIBIT A-1 - PROJECT DESCRIPTION AND BUDGET

A. Project Description

Grantee will use OSCIM Program Grant funds to finance capital costs within the district including, but not limited to, the following:

- 1) **Project 1 Title.**
 - **Project Component 1.**
 - **Project Component 2.**

- 2) **Project 2 Title.**
 - **Project Component 1.**
 - **Project Component 2.**

- 3) **Project 3 Title.**
 - **Project Component 1.**
 - **Project Component 2.**

B. Project Budget

Fund Source	Amount
Grant Amount (OSCIM Award)	\$6,000,000
Matching Amount (Local GO Bond Amount)	\$ Match Amount.
Other Amounts	\$ Other Amount.
Total Budget	\$Total Budget.

Project Title	Local Bond Budget	OSCIM Grant Budget	Total Budget
1) Project 1 Title.	\$ Bond Amount.	\$ OSCIM Amount.	\$ Total Budget.
2) Project 2 Title.	\$ Bond Amount.	\$ OSCIM Amount.	\$ Total Budget.
3) Project 3 Title.	\$ Bond Amount.	\$ OSCIM Amount.	\$ Total Budget.
Total Budget	\$Bond Total.	\$OSCIM Total.	\$Grand Total.

EXHIBIT B - EVIDENCE OF GRANTEE AUTHORIZATION AND LOCAL GO BONDS MATCHING AMOUNT; OTHER CONDITIONS TO DISBURSEMENT

The following shall be attached hereto:

Local GO Bond Documents

- Board Resolution calling the ballot measure election;
- Sample Official Ballot(s);
- Abstracts of Votes from county elections office(s);
- District's Determination of Election Results;
- Board Resolution authorizing the issuance of Local GO Bonds;
- Certificate of District evidencing compliance with debt limitations and capacity;
- Executed copy of Approving Opinion of Bond Counsel with Reliance Letter addressed to the State

Grant Agreement Required Documents

- Board Resolution authorizing the execution of the Grant Agreement;
- Opinion of Grantee's Counsel Required by Section 4.C. of the Grant Agreement

EXHIBIT C - FORM OF DISBURSEMENT REQUEST

DISBURSEMENT REQUEST

Dated: Date form completed.

Date of Grant Agreement: Month, Day, Year Grant Agreement executed.

Name of Grant Grantee: Banks School District 1

On behalf of Banks SD 1 (the "Grantee") I hereby request a total disbursement of \$Disbursement amount. (the "Disbursement") under the Grant Agreement identified above (the "Grant Agreement"). The following representations and certifications are made by the Grantee in connection with this Disbursement Request:

1. As of the date of this Disbursement Request, Grantee has spent a portion of the Grant Amount in the amount of \$Disbursement amount. as detailed on the attached list and documentation.
2. All of the Disbursements requested by this Disbursement Request will be used to reimburse Grantee for payments that Grantee has made or to make payments for Project Costs that are currently payable by Grantee.
3. With respect to amounts of the Disbursement used to reimburse Grantee, none of the expenditures that Grantee has requested for reimbursement were paid from the Matching Amount.
4. Grantee is eligible to receive the Disbursement under the terms of the Grant Agreement, and has satisfied all conditions that the Grant Agreement requires be satisfied for ODE to make the Disbursement.
5. The invoices or other documents provided to ODE in connection with this Disbursement Request evidence that the Project Costs to be paid from the Disbursement have been paid or are currently payable by Grantee.
6. All the Disbursements will be used to pay for Project Costs that have not been previously paid from disbursements under the Grant.
7. Except as disclosed by Grantee in writing to ODE, and attached hereto as an Exhibit, there is no litigation or formal governmental administrative proceedings, including any environmental or other matters, pending (or to the knowledge of Grantee, threatened) against or affecting Grantee, in any court or before any governmental authority or arbitration board or tribunal, that, if adversely determined, would materially adversely affect the Project or the ability of Grantee to perform all obligations required by this Agreement.

8. All representations of Grantee in the Grant Agreement are true and correct on the date of this Reimbursement Request and all warranties by Grantee in the Grant Agreement continue to be in effect.
9. There is no Default or Event of Default occurring under the Grant Agreement.

The certifications in this Disbursement Request are true and accurate to the best of my knowledge and belief, after reasonable investigation.

Capitalized terms that are used but are not defined in this Disbursement Request have the meanings defined for those terms in the Grant Agreement.

BANKS SCHOOL DISTRICT 1

By: _____

Name: Authorized Signee's name.

Title: Authorized Signee's title.

Date: _____

EXHIBIT D - PROJECT COMPLETION REPORT

Within 90 days of the completion of any project that used Grant funds, Grantee shall provide to ODE one of the following documents:

- For Projects that required the use of an architect or engineer to oversee the Project, a certificate of completion or certificate of occupancy from the architect or engineer in charge of the project;
- For Projects that were completed using district personnel, a letter from the person who executed this grant agreement indicating the work has been completed;
- For Projects that involved the purchase of durable goods, an invoice, bill of sale or other documents indicating that all items have been delivered and paid for by the district.



Oregon

Tina Kotek, Governor



OREGON DEPARTMENT OF EDUCATION

Oregon achieves . . . together!

Dr. Charlene Williams

Director of the Department of Education

May 31, 2024

Brian Sica
Superintendent
Banks School District 13

Dear Brian,

Congratulations on getting your bond measure passed! This is the culmination of a lot of work by district staff and volunteers to encourage your local community to invest in your school facilities. Your District is now qualified to receive a matching grant of \$6,000,000 from the Oregon Department of Education’s (ODE) Oregon School Capital Improvement Matching (OSCIM) Program. We want to inform you of the next steps in the process.

The next steps are to authorize and sell your District’s bonds within nine months of your successful election. Your District also needs to authorize and sign the Grant Agreement with the State. Four components of the Grant Agreement require specific action by your District, each of which is described below. Although the list may seem long, almost all of the documents, or information required, are generated as part of the process of issuing your District’s bonds.

Grant Agreement - Exhibit A-1

Exhibit A-1 to the Grant Agreement identifies the project(s) that OSCIM funds will be used for. For this portion of the grant agreement, your District will need to provide an itemized description of the individual projects and associated costs to be reimbursed by the Grant.

ODE strongly recommends that your District provide a broad description of each project and project budget on a school basis. The following is an example of what ODE is looking for in terms of this itemized project budget:

Project Component	Local Bond Budget	OSCIM Grant Portion	Total Budget
High School Renovations and Additions	\$4,000,000	\$2,500,000	\$6,500,000
Elementary School Renovations	\$2,500,000	\$1,500,000	\$4,000,000

For the project budget, please feel free to use the Exhibit A-1 template that’s included as part of the grant agreement.

Grant Agreement - Exhibit B

Exhibit B is one of the most critical Exhibits of the Grant Agreement. Exhibit B is a list of all documents that your District must submit to prove that your District had a valid election and approves the OSCIM Grant Agreement. The good news is that except for two documents noted below as “Grant Agreement Required Documents,” all of the documents requested by ODE are required and generated as part of the process of issuing your District’s bonds.

Please request that your Bond Counsel provide you with a PDF copy of these documents as part of the closing of your District’s bonds, so that you can forward them to ODE for our review. We cannot provide funds to your District until all of these documents are submitted. To provide as much clarity as possible, please submit your documents in the order listed in Exhibit B and set forth below for reference. Here is the list of required documents:

Local GO Bond Documents

1. Board Resolution calling the Ballot Measure Election;
2. Sample Official Ballot;
3. Abstracts of Votes from county elections officer(s);
4. District’s Determination of Election Results;
5. Board Resolution authorizing the issuance of Local GO Bonds;
6. Certificate of District evidencing compliance with debt limitations and capacity; and
7. Executed copy of Approving Opinion of Bond Counsel with Reliance Letter addressed to the State

Grant Agreement Required Documents (See Discussion Below of Section 4. C. of Grant Agreement for More Details)

1. Board Resolution authorizing the execution of the Grant Agreement; and
2. Opinion of Grantee’s Counsel required by Section 4. C. of the Grant Agreement

Section 4. C. of the Grant Agreement

Please carefully review Section 4. C. of the Grant Agreement. Your District needs to obtain certain legal opinions concerning the District’s Bonds, the Grant, and the Grant Agreement. Your Bond Counsel will deliver an opinion as to the validity of the District Bonds and should provide a reliance letter addressed to the State on the opinion. (See Section 4. C. (i) for the specific requirements). Additionally, your District will need to obtain an opinion from your District’s general counsel that the Grant Agreement has been duly executed by the District and is a valid and binding obligation of the District. (See Section 4. C. (ii) for the specific requirements). ODE will need both legal opinions before grant proceeds can be disbursed.

All of these documents support the valid issuance of the state’s general obligation bonds because they provide evidence of your District’s voter approval of general obligation bonds, which is required by the constitutional provision that authorizes the issuance of these bonds. The bond sale provides the necessary funds for the matching OSCIM Grant. By providing this information in the format requested,

the process becomes more efficient for all parties. ODE will only disburse grant funds to your District once it has received and reviewed all of the required documentation.

We are pleased to support your school and community with the OSCIM Program Grant. We look forward to our partnership with you on this exciting grant opportunity. If you have questions or need further information, please do not hesitate to contact the OSCIM Program Administrator, Leanna Heiman by emailing ODE.SchoolFacilities@ode.oregon.gov or by calling (971) 208-0336.

Sincerely,

A handwritten signature in black ink that reads "Michael Elliott". The signature is written in a cursive style with a large, prominent "M" and "E".

Michael Elliott
Managing Director of School Finance and School Facilities



**BANKS SCHOOL DISTRICT
RESOLUTION 2526-MAR1
OSCIM GRANT AUTHORIZATION**

**A RESOLUTION FOR THE BANKS SCHOOL DISTRICT TO ACCEPT THE OSCIM GRANT AWARD
AND AUTHORIZE THE APPROVAL OF AGREEMENT**

Banks School District
RESOLUTION NO. 2526-MAR1

1. WHEREAS, The Oregon Legislature enacted Senate Bill 447, which created the Oregon School Capital Improvement Matching Program (OSCIM): and
2. On May 31st, 2024 the Oregon Department of Education formally notified the District that the District qualified for and was awarded a capital matching grant of \$6,000,000 under the OSCIM Grant Program, contingent on provision of matching funds by the District; and
3. At the May 21st, 2024, general election, District voters approved the issuance of general obligation bonds in the amount of \$49,310,000 for capital costs, thereby providing necessary matching funds; and
4. In order to receive the OSCIM Grant, the District must enter into an OSCIM Grant Agreement with the Oregon Department of Education in the form of a contract attached to this resolution; and
5. The OSCIM Grant Agreement requires the District Board of Directors to authorize and approve the OSCIM Grant agreement and authorize the execution of the agreement by a representative of the District.

THEREFORE, BE IT RESOLVED BY THE BANKS SCHOOL DISTRICT BOARD OF DIRECTORS:

1. Hereby accepts the OSCIM Grant award of \$6,000,000; and
2. Authorizes execution of an OSCIM Grant Agreement in substantially the form attached to this resolution; and

3. Authorizes and directs the Chief Financial Officer, Jennifer Collins, to execute the OSCIM Grant agreement on behalf of the District.

ATTEST:

_____, March 13, 2026
Ron Frame, Chairman of the Board
Banks School District No. 13 Board of Directors

_____, March 13, 2026
Brian Sica, Superintendent
Banks School District No. 13



BID FORM

DIVISION 0 * SECTION 00300

Bid TO: Brian Sica, Superintendent

Bids DUE: March 3, 2026 @ 1:00 PM (updated in Addendum 1)

PROJECT: Banks ES RTU Replacement Project

Start of Project: June 15, 2026 (unless changed by Addenda)

Substantial Completion: August 14, 2026 (unless changed by Addenda)

Final Completion: September 18, 2026 (unless changed by Addenda)

1. The undersigned,

NAME of FIRM: Hunter Davisson

after having carefully examined the bidding documents and **addenda numbered** 1 **through** 3 inclusive, as well as the work site and conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, and all other work, required by and in strict conformance with the above documents, necessary to complete the project for the stipulated sum of:

Base Bid – AC-2 Unit Replacement with Aeon VAV RTU (or Daikin approved equal)

TOTAL (Figures) \$ 178,141.00. Dollars

TOTAL (Words) One hundred seventy eight thousand one hundred and forty one Dollars

Anticipated lead time: 16-17 weeks

Alternate 1 – AC-1 Unit Replacement with Aeon VAV RTU (or Daikin approved equal)

TOTAL (Figures) \$ 159,041.00. Dollars

TOTAL (Words) One hundred fifty nine thousand and forty one Dollars

Anticipated lead time: 16-17 weeks

Alternate 2 – AC-3 Uni Replacement with Aeon VAV RTU (or Daikin approved equal)

TOTAL (Figures) \$ 91,558.00. Dollars

TOTAL (Words) Nintey one thousand five hundred and fifty eight Dollars

Anticipated lead time: 16-17 weeks

- The undersigned agrees to maintain the proposal price for a period of 30 calendar days after bid opening.
- The undersigned agrees, if awarded a contract, to complete all work as shown in the Contract Documents by the substantial completion date listed above.
- The undersigned agrees that, prior to commencement of the Work, and within 7 calendar days of Notice of Intent to Award, to:

- A. Enter into and execute a contract for the work in the form of Banks School District, "Construction Contract".
- B. Deliver to the Owner duly executed AIA Document G705, "Certificate of Insurance," or ACORD form 25S.
- C. Deliver to the Owner duly executed AIA Document A312, "Performance Bond and Payment Bond."

- 5. The undersigned certifies that this Bid has been prepared independently and is not made in the interests of any undisclosed party. It is submitted without collusion or intent to limit independent, competitive bidding. The Bidder has in no way induced or solicited other Bidders to submit false bids, or to refrain from bidding.
- 6. The Undersigned agrees to be bound by and will comply with the provisions of ORS 279C.838 and 279C.840 pertaining to the payment of the prevailing rates of wage.
- 7. The undersigned agrees to comply with Oregon tax laws in accordance with ORS 305.385.
- 8. Indicate below whether Bidder is Resident or Non Resident bidder.

Oregon Reciprocal Preference Law (ORS 279.029): In compliance with ORS 279.029, each Bidder must state in its proposal whether it is a resident or non-resident bidder. Bids that fail to provide this information will be considered nonresponsive and will be rejected.

DEFINITION - RESIDENT BIDDER: A bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the bid, has a business address in this state and has stated in the bid whether the bidder is a "resident bidder."

DEFINITION – NON-RESIDENT BIDDER: A bidder who is not a resident bidder as defined above.

Indicate by an "X" in the appropriate space whether you are an Oregon resident bidder or non-resident bidder:
 Oregon Resident Bidder _____ Non-Resident Bidder _____

- 9. The undersigned certifies that you visited the site and thoroughly investigated all existing conditions. It is understood that the Bidder, before signing his/her proposal, has made a careful examination of the plans, specifications, and character of work required; that he/she has made a careful examination of the location and condition of the work, verified all measurements at the job site, and sources of supply of materials.
- 10. Security Deposit is NOT required:
- 11. The Undersigned certifies that it has not discriminated against minority, women, or emerging small businesses in obtaining any subcontracts for this project as required by ORS 279A.110(4).
- 12. If applicable the first tier subcontractor disclosure form is due 2 hours after bid are due.
- 13. Submittals are due promptly after Letter of Intent. A Pre-Construction Meeting will be held prior to commencement, Weekly Construction meetings are required but may be held with less frequency.
- 14. As a condition to submitting a bid, a Contractor must be registered with the Oregon Construction Contractors Board in accordance with ORS 701.035 to 701.055 and/or the State Landscape Contractors Board licensed number, and disclose the appropriate numbers. Failure to register and disclose the numbers, as applicable, will make the bid unresponsive and it will be rejected. The Undersigned hereby certifies that all subcontractors who will perform construction work as described in ORS 701.005 are or will be registered with the Construction Contractors Board in accordance with ORS 701.035 to 701.055 or State Landscape Contractors Board, as applicable, at the time the subcontractor(s) made a bid to work under the contract.
- 15. Oregon Business Registration: To transact business in the State of Oregon, a Bidder must be registered with the State of Oregon Corporations Division. Please indicate your business' current registration type with an "X" in the appropriate space:
 Corporate Registration _____

Assumed Business Name Registration _____

16. Any Bid of a contractor or subcontract listed on BOLI's list of Ineligible Contractors will be rejected.

SIGNATURES

Oregon Construction Contractor's Board No. 1612

State Landscape Contractors Board No. _____ (if applicable for the project)

NAME OF FIRM Hunter Davisson

ADDRESS 1800 SE Pershing St.

FEDERAL TAX ID 93-0549473

TELEPHONE NO. 503-234-0477

Cell NO. 503-327-6227

SIGNATURE

1) _____
Sole Individual – Signature

2) _____
Sole Individual – Printed Name

or 2) _____
Partner

or 3) Jeff Davisson
Authorized Officer of Corporation – Signature

Jeff Davisson
Authorized Officer of Corporation – Printed Name

[Signature]
Attested: Secretary of Corporation





HUNTER-DAVISSON, INC.

HVAC | Refrigeration | Controls
Engineering - Installation - Service - Maintenance
CCB# 1612

3/3/2026

Banks School District
42350 NW Trellis Way
Banks, OR 97106

Attn: Brian Sica-Superintendent

Re: Banks Elementary School - HVAC
42350 NW Trellis Way
Banks, OR 97106

Dear Brian,

We are pleased to present this proposal to HVAC RTU AC unit replacement based on bid request to replace existing Aeon ACs with new Daikin per our site visit.

Scope of Work:

1. Recover refrigerant from existing AC 2 for reclamation per EPA requirements.
2. Disconnect, safe off, and remove existing BMS low voltage cabling.
3. Drain and disconnect existing hot water piping connections to existing unit.
4. Disconnect and crane away existing Aeon 50 ton package AC to be recycled.
5. Demo existing roof curb to be hauled away.
6. Provide new Daikin spring isolation roof curb positioning above existing supply and return duct drops and secure per structural engineers' design.
7. Provide sheet metal transitions as necessary from existing ducting to new curb duct locations.
8. Provide hot water piping in new curb to line up with unit piping locations.
9. Hire Diversified roofing to roof in new curb above.
10. Provide new Daikin 50 ton package unit and crane to be secured to new roof curb above.
11. Provide new hot water piping into unit and to hot water coil location.
12. Provide control valve on above new piping.
13. Provide low voltage control valve wiring connections.
14. Provide piping insulation on all new hot water piping above.
15. Provide PVC condensate drain piping onto roof.
16. Hire electrician to make line voltage connections to new unit.
17. Provide Daikin factory start up assistance to provide HVAC start up on new unit.
18. Provide operations/maintenance documents upon completion.
19. Provide air balancing services with TAB report.

1800 SE Pershing Street, Portland OR 97202
T: (503) 234-0477 | F: (503) 236-1625 | info@hunterdavison.com

WWW.HUNTERDAVISSON.COM

- 20. Structural engineering included and required for mechanical permit submission (structural upgrades not included).
- 21. Mechanical and electrical permit and fees included.
- 22. 1-year parts and labor warranty provided by HD.
- 23. Project management and HVAC design by an HD licensed engineer.

EXCLUSIONS:

After-hours labor, DDC controls (Provided by Ainsworth), Scope of work generated from permit review, Structural modifications, Commissioning agent fees/selection

We will provide the scope of work for a total sum of \$178,141.00.

Alternate AC1: Add the additional costs and scope to replace AC1 at the same time as above. Total Add: \$159,041.00.

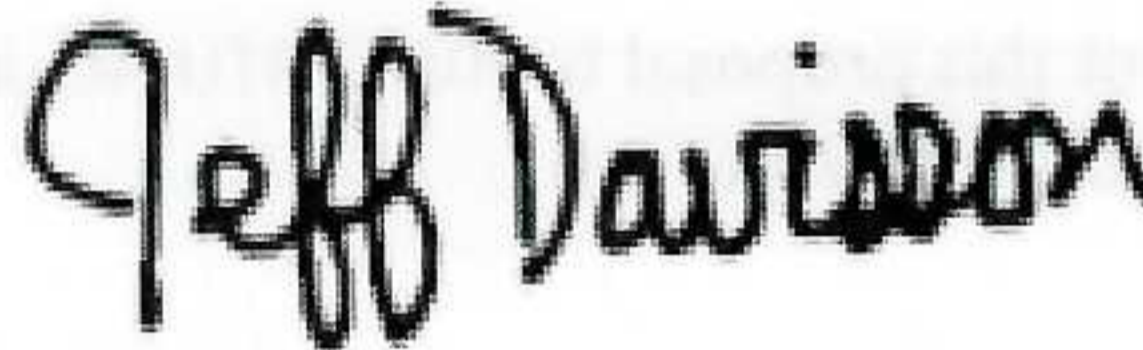
Alternate AC3: Add the additional costs and scope to replace AC3 using a curb adapter. Total Add: \$91,558.00.

Thank you for the opportunity to provide this proposal. Please let me know if you have any questions.

Sincerely,



Eric Miller
Senior Sales Account Manager



Jeff Davisson
Vice President

MATERIALS PRICE ESCALATION: The Contract Sum was calculated using current prices for component building materials. The market for building materials is volatile, and sudden price increases, including those caused by tariffs, import duties, or changes in government-imposed trade restrictions, can occur. Contractor will use its best efforts to obtain the lowest possible prices from available building material suppliers. If the prices of materials purchased after execution of this Agreement for use in this Project increase more than 10% over the cost as of the date of this proposal, including any increase attributable to tariffs or similar charges, Customer agrees that Contractor shall be entitled to an adjustment of the Contract Sum to cover the difference. In the event of such a cost increase, Contractor shall deliver a written change request to Customer stating the increased cost, the building material or materials in question, and the source of supply, and, if applicable, an explanation of the tariff impacts, along with invoices or bills of sale and any other documents supporting the change request.

STORAGE: Owner shall provide safe and secure storage for materials and equipment at the jobsite without charge. In the event that on-site storage is inadequate or if Owner directs Contractor to order materials early due to material price escalation or for other reasons, then Contractor shall be entitled to an increase in the Contract Sum to account for unforeseen storage costs, security and insurance.

NO LIABILITY FOR WORK PRIOR TO HUNTER-DAVISSON, INC.'S START DATE: By signing this Agreement, Customer acknowledges that in no circumstance may Hunter-Davisson, Inc. be held responsible or liable for any claims, costs, losses, damages or fees of any kind or nature that arise from, are caused by or related to any work or equipment that was performed or installed prior to the date of this Agreement, and Customer affirmatively and unequivocally waives and releases any and all rights arising therefrom.

WAIVER OF ANY CLAIMS, INCLUDING WARRANTY RIGHTS AND OR DUTY TO REPAIR: By signing this Agreement, Customer acknowledges that Hunter-Davisson, Inc. shall have no duty to honor any warranty, perform any repair work, or pay any claim, cost, or damage arising from this Agreement or Hunter-Davisson, Inc.'s Work to the extent that Customer, or any of its agents, employees, affiliates or tenants hires any other person or entity to perform any work on or conduct any repairs to any of Hunter-Davisson, Inc.'s previously installed, serviced, or maintenance Work. Customer acknowledges that if it directs or allows any such work and/or repairs to Hunter-Davisson, Inc.'s Work, Customer affirmatively and unequivocally waives and releases any claim or cause of action against Hunter-Davisson, Inc. for all costs, damages or fees of any kind arising from or related to the affected Work. Further, if Hunter-Davisson, Inc. recommends a repair or course of repairs and Customer refuses to approve or perform such repairs, or retains a different firm to perform such repairs, then any claims Customer has or may have against Hunter-Davisson, Inc. relating to such repairs or recommended repairs, or the work giving rise to same shall be irrevocably and unequivocally waived.

LIMITATION OF LIABILITY: By signing this Agreement, Customer acknowledges that in no circumstance may Hunter-Davisson, Inc. nor its affiliates, agents, officers or employees, be liable for any indirect, special, incidental, exemplary, punitive, or consequential damages arising from any work performed by Hunter-Davisson, Inc. pursuant to this Agreement. This waiver includes any potential damages arising from lost profits, data, or business, loss of use, business interruption, costs of delay, loss of financing, opportunity, or reputation, and costs of procuring substitute goods or services. Our liability shall be limited to the direct cost to correct or repair any of Hunter-Davisson, Inc.'s Work. However, any such liability shall be conditioned on the Customer having provided Hunter-Davisson, Inc. with reasonable notice and opportunity to cure or correct any defective or improperly installed Work. Failure to provide such notice and opportunity to cure or correct shall act as an irrevocable waiver of any such claim against Hunter-Davisson, Inc. This condition will be deemed satisfied if Customer requests or demands that Hunter-Davisson, Inc. cure such allegedly defective Work, and Hunter-Davisson, Inc. fails or refuses to do so within a reasonable time after receipt of Customer's notice.

ACCEPTANCE OF PROPOSAL: By my signature below, I certify that I have read and agree to the provisions set forth in this agreement and to the terms and conditions posted at www.hunterdavisson.com/terms dated March 30, 2016 V1.0 and am duly authorized to bind above Company to such provisions. Pricing is subject to change if Customer does not accept this Proposal within seven days.

Date of Acceptance: _____ Signature: _____



BANKS SCHOOL DISTRICT

BID TABULATION FORM

Banks ES RTU Replacement Project

OPEN: March 3, 2023 @ 1:00pm

BID PROVIDER	Signed	Add - ³ ₃ Ack.	Base Bid: AC - 2	Alt 1: AC-1	Alt 2: AC - 3	Total	1st Tier Discl.
1 HUNTER DAVISSON	✓	✓	178,141 -	159,041 -	91,558 -	Base + Alt 1 = \$337,182	n/a
2 APEX MECHANICAL	✓	✓	244,600 -	201,600 -	160,600 -		n/a
3 GENERAL SHEETMETAL	✓	✓	226,187 -	215,151 -	110,111 -		n/a
4 ANSWORTH	✓	✓	167,499 -	No Bid	No Bid		n/a
5 PIPER MECHANICAL	✓	✓	205,410 -	208,274 -	149,386 -		n/a
6 ZKG	✓	✓	180,932 -	161,148 -	96,690 -	Base + Alt 1 = \$342,080	n/a
7 COPPER MECHANICAL	✓	✓	205,000 -	203,000 -	167,000 -		n/a

OWNER Representative:

WITNESS: