



Regular Board Session of the Board of Directors  
**BANKS SCHOOL DISTRICT 13**  
Banks, OR  
Monday, August 12, 2024

**Note:** The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

1. Preliminaries

- 1.1. Call to Order
- 1.2. Flag Salute
- 1.3. Roll Call
- 1.4. Election of 2024-25 Board Chairman
- 1.5. Election of 2024-25 Board Vice Chairman
- 1.6. Public Welcome/Recognition

The Banks School District Board of Directors welcomes the public to our August 12, 2024 Regular Business Meeting. The Board appreciates your participation in the education of our students and welcomes your continued engagement.

1.7. Approval of Agenda

1.8. Recognitions

- 1.8.1. E Bus Update

2. Audience Comment

The meeting will now be open to receive public comment. The Board appreciates community members sharing information during public comments. The Board will listen, and possibly ask clarifying questions but generally will not comment on information we hear from the audience. However, following the meeting, the chair, vice chair and superintendent will together determine the appropriate response. The response may be in a public way, a private way or the issue will be added to a future board meeting or work session agenda. Please note that speakers will have five minutes to express their thoughts.

3. Presentations/Reports

- 3.1. Superintendent's Report  
Brian Sica, Superintendent

4. Consent

- 4.1. Approval of 6.10.24 Board Meeting Minutes
- 4.2. Routine Personnel Matters

**Classified:**

Resignations:

Patrick Badder, BMS IA2

Kristy Granger, BHS IA2

**Licensed:**

Resignations:

David Midkiff, BHS English Teacher

New Hires: Marissa Ballarin, BHS English Teacher

**Other:** None at this time

- 4.3. Appointments, Authorizations & Designations:

- Designate Pauly, Rogers and Co, PC as District Auditors
- Designate Board Meeting dates as the 2nd Monday at 6:00 pm, except in election years. Meetings may be held via Zoom if necessary.
- Designate Board meeting location as the district board room
  - 4.4. Approval of 2024-25 Service Contracts
    - 4.4.1. Sodexo Food Service for 2024-25
    - 4.4.2. Sodexo Custodial contract for 2024-25
  - 4.5. Miller Nash
 

It is recommended that the Board approves Miller Nash as a law firm to review contracts related to Bond projects.
  - 4.6. Approve OSBA Policy Updates CB, CBC, BBF, DJC/DJC AR, EBCB, GBEB. GBEB AR, GBEBA, JBA/GBN, JEAAR, JGA, JHCCF, JBBA
 

The Board has reviewed the first readings of proposed OSBA policy updates required as a result of recent legislative changes. It is recommended that the Board makes a motion to approve the proposed policies as presented.
  - 4.7. Approve updates to Building Use Policy KG-AR
  - 4.8. Adopt the Findings of Fact/CM/GC
- 5. Discussion Items
  - 5.1. First reading of policy revisions JFC AR, EEACC, JFCG, JFCI, JFCF
 

Brian Sica, Superintendent

Policies to be deleted are redundant and outdated. All three of these topics are now covered in the new Code of Conduct AR, and therefore shouldn't be in two different ARs. The substance of each was also revised in the new proposed AR.
  - 5.2. First Reading of Policy Updates GCBDA/GDBDA, GCBDA/GDBDA AR1/2 (FMLA) & GCBDF/GDBDF (PFML)
 

These revisions are required due to recent legislative changes to Oregon Paid Family Leave laws.
- 6. Action Items
  - 6.1. Appoint BRIC Architecture for the current phase of the Bond project.
 

The Banks School District solicited Architectural Services Proposals for the Master Planning and design of the major projects for 2024 Bond Program with the issuance of Request for Proposals for Architectural and Related Services. The RFP was publicly advertised on 6/19/2024 in the Daily Journal of Commerce. Proposals were received on July 16, 2024 at 2pm.

Twelve(12) proposals were received that expressed interest in the RFP associated with the 2024 School Bond. Three firms were selected by the District Appointed Evaluation Committee for Interviews on 7/30/2024 (Mahlum Architects, Bric Architecture, and Opsis Architecture). The interview committee consisted of Board Chair Ron Frame , Board Member Will Moore, Superintendent Brian Sica, Business Manager Dustin Geddes, High School Principal Jacob Pence and Vice Principal Ben Buchanan, and District Owner’s Representatives John Abel and Emil Hameed.

Upon completion of Interviews, the District Interview Committee is recommending BRIC Architecture.
  - 6.2. Bond Oversight Committee
  - 6.3. Resolution #2024-JUN-04 to amend the adopted 2024-25 District budget
- 7. Closing
  - 7.1. Upcoming items
    - 7.1.1. Optional E Bus Tour (Following the 8/12 meeting)
    - 7.1.2. District Kickoff Breakfast - August 20th, 8:00 am, BHS Cafeteria
    - 7.1.3. Transformational Social Emotional Learning Standards Kickoff - August 21st
    - 7.1.4. First Day of School: August 27th

7.1.5. Next Board Meeting: Sept. 9th

7.1.6. February Board meeting - move to February 18th, 2025

7.2. Board Comments

8. Adjourn